

# Chisholm School District School Board Meeting Agenda

Monday, February 28, 2022 at 5:00 PM  
Regular Meeting  
Chisholm School Board Room

## I. Determination of Quorum and Call to Order

## II. Public Comment:

**Description:** Welcome to this meeting of the Board of Education Independent School District #695, Chisholm School District. We are extremely pleased that you have shown an interest in school district affairs by attending this meeting. The Board of Education allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. We will provide the audience with an opportunity to request to speak. We request that before you speak to announce your name. Each speaker will be allowed five minutes unless the time limit is waived by a majority of the board members present. At a public meeting of the board, no person shall orally initiate charges or complaints against individual employees of the district or challenge instructional materials used in the district. All such charges, if presented to the board directly, shall be referred to the Superintendent for investigation and report. We would also like to remind the public that the school board is not allowed to comment on your concerns. If there are no questions, we will open the public comment section of the board meeting.

## III. Recognition of Guests and Visitors

## IV. Approve Agenda

### A. Motion to approve the agenda.

## V. Reports

### A. Superintendent's Report

- Met w/IRRB, St. Louis co. Commissioners, and Costin Group regarding any potential support for our facilities. Specifically, Covid relief \$ for ventilation
- JAMAR mtg regarding boiler pumps, basement, air quality concerns, broken steam line in CE
- Johnson Controls mtg advised them to work w/Ingensa
- Front entrance security CE quotes
- Community Foundation grant for snowshoes for 45 children and 5 adult sizes arrived

## VI. Consent Agenda

### A. Motion to approve the consent agenda.

### B. Motion to approve the Minutes of the Regular February 14, 2022 Board meeting.

### **Attachments:**

3

C. Transfer of Nicholas Lake from HS Custodian/Bus driver to Job #192 Elementary Custodian/Bus Driver effective February 14, 2022.	
D. Approve posting of Job #195 Custodian/Bus Driver afternoon shift High School, effective February 22, 2022.	
E. Approve posting of Job #183, Para-professional, 31.5 hours per week, High School, effective February 22, 2022.	
VII. Action Agenda	
A. Motion to accept the resignation for purpose of retirement from Cynthia Nehiba, elementary teacher, Vaughan Steffensrud, effective June 3, 2022.	7
<b>Attachments:</b>	
C. Nehiba resignation for retirement	7
B. Motion to approve the payment to Arrowhead/Jamar Services in the amount of \$15,400.00 for the replacement of two vacuum pumps at the High School.	8
<b>Attachments:</b>	
Jamar Invoice (HS)	8
C. Motion to approve payment to Jamar Service/Arrowhead Refrigeration in the amount of \$2,320.35 for the replacement and repair of controllers at the Elementary.	11
<b>Attachments:</b>	
Controller Repair Jamar/Arrowhead Refrigeration	11
D. Motion to approve the use of the Chisholm School facilities for the All Class Reunion from August 3 through August 7, 2022.	12
<b>Attachments:</b>	
All Class Reunion Request	12
E. Motion to approve payment in the amount of \$4,750.00 to Navigate360 for a 3 hour virtual Alice training and strategies to use during a violent critical incident.	14
<b>Attachments:</b>	
Navigate360 Invoice	14
VIII. Discussion	
A. Upcoming Ingensa meeting dates	
B. School Board seat interviews	
IX. Information	
A. Enrollment numbers	
X. Adjourn	

February 14, 2022

The Regular Meeting of the School Board, Independent School District No. 695, was called to order at 5:02 P.M. on February 14, 2022, in the Elementary Board Room. Members present: Directors Rice, Corradi-Simon, Sauter, Lappi, Chair Rahja, Superintendent Norman and Business Manager Alex Kaczor. Absent, Director Sever.

**Public Comment:** Brian Vajdl addressed the board regarding bus issue.

**Recognition of Guests and Visitors:** None

APPROVE AGENDA

Moved by Director Lappi supported by Director Corradi Simon to approve the February 14, 2022, amended agenda with the following changes: Action Agenda, Personnel, add letters M, accept the resignation of Christine Holland, Administrative business, remove letter G, Bus #8 discussion. Motion carried unanimously.

SUPERINTENDENT REPORT

Superintendent Norman updated the board regarding the following: curriculum, Marzano High-Reliability Schools survey. Schoology update, Lindenwood survey for PD interest, ISD 695 strategies, Check and Connect coordinator update.

APPROVE CONSENT AGENDA

Moved by Director Sauter supported by Director Corradi Simon to approve the Consent Agenda which consists of the Minutes for the February 14, 2022, Regular Meeting. The following for the Month of January 2022: Payrolls for the month of January in the amount of \$581,194.91, Accounts Payable for the month of January in the amount of \$387,033.35. Travis Vake's letter of intent to return for the 2022/2023 school year. Motion carried unanimously

**Action Agenda:**

**Personnel:**

POST 1.0 FTE HS SOCIAL/ATHLETIC DIRECTOR/TECHNOLOGY SUPPORT

Moved by Director Lappi supported by Director Corradi Simon Job #190, 1.0 FTE HS Social Studies, Activities Director, and Technology support. Motion carried unanimously.

ACCEPT THE RESIGNATION FROM KEITH SPICER

Moved by Director Corradi Simon, supported by Director Rice to accept the resignation of Keith Spicer, Bus Driver/Custodian Chisholm Elementary, effective February 15, 202. Motion carried unanimously.

POST JOB #192, CUSTODIAN/BUS DRIVER CHISHOLM ELEMENTARY

Moved by Director Corradi-Simon, supported by Director Lappi posting, Job # 192, Custodian/ Bus Driver, Chisholm Elementary afternoon shift effective February 2, 2022.

HIRE GENA SLEEN

Moved by Director Sauter, supported by Director Corradi-Simon to approve the hiring of Gena Sleen, Para-Professional, Chisholm Elementary, effective February 14, 2022. Motion carried unanimously. Time of hire 5:36 PM.

HIRE KATRINA HANSON

Moved by Director Lappi, supported by Director Rice to approve the hiring of Katrina Hanson, Para-Professional, Chisholm Elementary, effective February 14, 2022. Motion carried unanimously. Time of hire: 5:37.

HIRE LAKOTA WEILAND

Moved by Director Sauter, supported by Director Lappi to approve the hiring of Lakota Weiland, 26-hour Para-Professional, Headstart, effective February 14, 2022. Motion carried unanimously. Time of hire: 5:38.

HIRE ADAM NORI

Moved by Director Lappi, supported by Director Corradi Simon to approve the hiring of Adam Nori, Para-Professional, Vaughan Steffensrud, effective February 14, 2022. Time of hire: 5:39.

ACCEPT THE RESIGNATION FROM KATRINA SWALBY

Moved by Director Corradi Simon, supported by Director Lappi to accept the resignation of Katrina Swalby, Speech Coach, effective February 8, 2022.

APPROVE LANE CHANGE FOR NICO STISH

Moved by Director Corradi Simon, supported by Director Sauter to approve the lane change request, Nico Stish, from Lane B, Step 7 to Lane C, Step 7 effective February 7, 2022. Motion carried unanimously.

APPROVE LANE CHANGE FOR JESSICA RICE

Moved by Chair Rahja, supported by Director Corradi Simon to approve the lane change request, Jessica Rice, from Lane B, Step 8 to Lane C, Step 8 effective February 7, 2022. Motion passed 4-1 with Director Rice abstaining.

APPROVE LANE CHANGE FOR TARA ANDERSON

Moved by Director Corradi Simon, supported by Director Rice to approve the lane change request, Tara Anderson, from Lane B, Step 10 to Lane C, Step 10 effective February 7, 2022. Motion carried unanimously.

ACCEPT THE RESIGNATION OF CLARICE SEVER

Moved by Director Lappi, supported by Chair Rahja to accept the resignation of Clarice Sever as a Director of the ISD No. 695 Board of Education effective February 14, 2022. Motion carried unanimously.

ACCEPT THE RESIGNATION OF CHRISTINE HOLLAND

Moved by Director Corradi Simon, supported by Director Sauter to accept the resignation of Christine Holland, Para Professional, High School, effective February 22, 2022.

**Administrative Business**

APPROVE PAYMENT TO UNITED TRUCK BODY CO. INC.

Moved by Director Corradi Simon, supported by Director Sauter to approve payment of \$6,883.10 to United Truck Body Co. Inc. for snowplow and assembly. Motion carried unanimously.

APPROVE COSTIN GROUP MINNESOTA, INC. CONSULTANT AGREEMENT

Moved by Director Lappi, supported by Director Rahja approve the Consultant Agreement between Costin group Minnesota, Inc., and the Chisholm Public Schools I.S.D. No. 695 from February 1, 2022 – January 31, 2023. Motion carried unanimously.

APPROVE PURCHASING SERVICES FOR THE INDIAN HOME SCHOOL LIAISON

Moved by Director Lappi, supported by Director Sauter to approve the purchase of services for the Indian Home School Liaison from Hibbing Public Schools for \$1,196.86 per month from February 22, 2022, through August 31, 2023. Motion carried unanimously.

ADOPT RESOLUTION

Moved by Director Corradi Simon, supported by Director Sauter to adopt the resolution to accept donations. Motion carried unanimously.

APPROVE AMENDED 2022-2023 SCHOOL CALENDAR

Moved by Director Lappi, supported by Director Rahja to approve the 2022-2023 School Calendar as amended. Motion carried unanimously.

APPROVE LOU BETWEEN CHISHOLM SCHOOLS AND AFSCME

Moved by Director Corradi Simon, supported by Director Sauter to approve the Letter of Understanding between Chisholm Schools and AFSCME for additional monthly compensation for Chief duties at \$500.00 per month, Assistant Chief duties at \$250.00 per month, and Pool Maintenance at \$100.00 per month until the hire of a new Chief Boiler. Motion carried unanimously.

**Discussion:** Superintendent Norman led discussion on hires, boiler maintenance. Chair Rahja led discussion on appointing a board member.

**Information:**

- IEA Site Evaluation of the Chisholm Elementary
- Enrollment Numbers

ADJOURN

Moved by Director Corradi Simon, supported by Director Lappi to adjourn the meeting at 6:05 P.M. Motion carried unanimously.

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Daniel Randa Sauter, clerk

DRS/lea

Cynthia Nehiba  
25990 W Hart Lake Road  
Goodland, MN 55742  
(218) 969-0647  
[cyd.nehiba@gmail.com](mailto:cyd.nehiba@gmail.com)

February 16, 2022

Mr. Adrian Norman  
Superintendent, I.S.D. 695  
300 SW 3rd Avenue  
Chisholm.MN 55719

Dear Mr. Norman,

This letter is to inform you that after 40 years of teaching with the Chisholm School District, I have decided that it is time to retire. I plan to complete the current school year before officially retiring on our final day, June 3, 2022.

If you have any questions, please feel free to contact me directly.

Thank you.

Cynthia Nehiba



**ARROWHEAD/JAMAR SERVICES**

4701 MIKE COLALILLO DRIVE  
DULUTH MN. 55807  
218-628-3624

Proposal: FQ2202160012

**PROPOSAL**

**Job Name:** CHISHOLM HIGH SCHOOL  
**Site Address:** 301 4TH ST SW  
CHISHOLM, MN 55719-1920

**Invoice To:** CHISHOLM PUBLIC SCHOOLS  
300 3RD AVE SW  
ATTN: BUSINESS OFFICE  
CHISHOLM, MN 55719-2064

**Contact:** Phil Bishop  
218-254-5726

**Open Date:** 02/16/2022

**Sales Rep:** JACOB VANDERBEEK

**Email:** jake.vanderbeek@jamarcompany.us

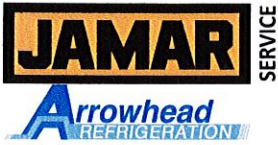
**Work Description:** Replace two vacuum pumps on vacuum return line heating pump system at high school building.

It is assumed that the valves isolating the pumps will hold allowing for the pumps to be removed and replaced. Based on the lead time on equipment, it would be highly advisable to wait to install pumps until there is less or no heating demand to avoid any problems that could arise due to shutting down the heating system. Any issues arising from shutting heating system down would be outside this scope of work, and would need to be addressed as a separate service at a T&M rate.

Lead time on equipment is 5-6 weeks out.

T&M Pricing

**PROPOSED TOTAL: \$15,400.00**

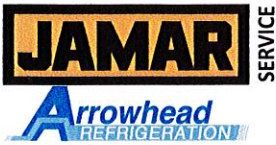


## ARROWHEAD/JAMAR SERVICES

4701 MIKE COLALILLO DRIVE  
DULUTH MN. 55807  
218-628-3624

Proposal: FQ2202160012

ARROWHEAD/JAMAR SERVICES TERMS & CONDITIONS 1. Customer shall permit and provide Contractor free and timely access to areas and equipment and allow Contractor to start and stop the equipment as necessary to perform required services/work. All planned work under these Terms and Conditions will be performed during Contractor's normal working hours unless otherwise agreed to. 2. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder unless a tax exempt certificate is provided prior to the work being performed. 3. Customer will pay invoices upon receipt. Should a payment become thirty (30) days or more delinquent, Contractor may stop all work being performed under these Terms and Conditions without notice at which time the entire amount owed shall become due and payable immediately upon demand. All invoices not paid in 30 days will be charged 1-1/2% interest per month on the unpaid balance as well as any fees incurred resulting from collection efforts. 4. Any approved work performed outside the scope of this agreement will be performed in accordance with these terms and conditions subject to mutual agreement as to scope and payment terms. 5. Contractor will not be required to move, replace or alter any part of the building structure in the performance of this work unless specifically agreed to. 6. In the event Contractor must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Contractor all court costs and attorney's fees incurred by Contractor. 7. Any claims relating to Contractor's workmanship shall be commenced within 30 days following completion of work or be deemed barred. 8. Contractor shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Contractor's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control. 9. Customer shall make available to Contractor's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA'S Hazard Communication Standard Regulations. 10. Contractor expressly disclaims any and all responsibility and liability for the indoor air quality of the Customer's facility, including without limitation injury or illness to occupants of the facility or third parties, arising out of or in connection with the Contractor's work under the Agreement. 11. Contractor's obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of any asbestos products or other hazardous substances. In the event such products or substances are encountered, Contractor's sole obligation will be to notify the Owner of the existence of such products and materials. Contractor shall have the right thereafter to suspend its work until such products or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted. 12. The work will be performed based on the applicable union labor agreements. 13. TO THE FULLEST EXTENT PERMITTED BY LAW, CUSTOMER AGREES TO DEFEND, INDEMNIFY AND HOLD HARMLESS CONTRACTOR AND ITS AFFILIATES, AGENTS AND EMPLOYEES FROM AND AGAINST ANY AND ALL CLAIMS, DAMAGES, LOSSES, INJURIES OR LIABILITIES, OF ANY KIND, RESULTING FROM OR IN ANY MANNER RELATED TO OR CONNECTED WITH THE WORK PERFORMED BY THE CONTRACTOR UNDER THIS AGREEMENT (WHETHER ARISING DURING OR FOLLOWING THE PERFORMANCE OF THE WORK), AND ALL ACTIVITIES RELATED THERETO, OR OCCURRING OR RESULTING FROM THE USE BY THE CONTRACTOR OR ITS AGENTS OR EMPLOYEES OF MATERIALS, EQUIPMENT, INSTRUMENTALITIES OR OTHER PROPERTY, WHETHER THE SAME BE OWNED BY THE CUSTOMER, THE CONTRACTOR OR THIRD PARTIES, EXCEPT FOR AND TO THE EXTENT OF CLAIMS AND LIABILITIES ARISING SOLEY OUT OF THE CONTRACTORS NEGLIGENT ACTS OR OMISSIONS BUT SUBJECT TO THE LIMITATION IN PARAGRAPH 13.a BELOW. CUSTOMER SHALL INDEMNIFY CONTRACTOR FOR COMPAN'Y'S LEGAL FEES, COSTS AND DISBURSEMENTS PAID OR INCURRED TO ENFORCE THE PROVISIONS OF THIS PARAGRAPH. CUSTOMER FURTHER AGREES TO OBTAIN MAINTAIN AND PAY FOR SUCH



**ARROWHEAD/JAMAR SERVICES**

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DULUTH MN. 55807  
218-628-3624

Proposal: FQ2202160012

INSURANCE COVERAGE AND ENDORSEMENTS, INCLUDING COMPLETED OPERATIONS COVERAGE, AS WILL INSURE THE PROVISIONS OF THIS PARAGRAPH AND, UPON REQUEST, SHALL PROVIDE CONTRACTOR WITH EVIDENCE THEREOF. IF THE ABOVE INDEMNIFICATION IS UNENFORCEABLE IN THE STATE IN WHICH THE WORK IS PERFORMED, THEN THE FOLLOWING LIMITED LIABILITY LANGUAGE APPLIES: 13.a. CUSTOMER AGREES THAT THE LIABILITY OF CONTRACTOR, IT'S OFFICERS, DIRECTORS, EMPLOYEES, PARENT COMPANY, SUBSIDIARIES, AFFILIATES, CONSULTANTS, SUBCONTRACTORS AND VENDORS TO CUSTOMERS AND OR OTHER OCCUPANTS OR VISITORS OF THE PROPERTY, ARISING OUT OF THE CONTRACTOR'S NEGLIGENT ACTS OR OMISSIONS, SHALL BE LIMITED TO THE LESSER OF \$ 5,000.00 OR THE AMOUNT OF THE CONTRACT/PRICE OF WORK PERFORMED BY THE CONTRACTOR. THIS LIMITATION OF LIABILITY SHALL APPLY TO ALL JUDGMENTS, CLAIMS, LIABILITY, COSTS, EXPENSES, LEGAL FEES AND ALL DAMAGES OR LOSSES OF ANY NATURE, SUSTAINED BY CUSTOMER, CONTRACTOR OR SUBCONTRACTOR, OR ANY OTHER PARTY CLAIMING BY OR THROUGH THEM. THIS LIMITATION DOES NOT APPLY TO CLAIMS OF INTENTIONAL, WILLFUL OR WANTON ACTS. IT IS UNDERSTOOD AND AGREED BY THE CUSTOMER THAT THE CONTRACTOR IS NOT AN INSURER AND THAT INSURANCE COVERAGE SHALL BE OBTAINED BY THE CUSTOMER AND THAT THE AMOUNTS PAYABLE TO THE CONTRACTOR HEREUNDER ARE BASED UPON THE VALUE OF THE SERVICES TO BE RENDERED AND ARE UNRELATED TO THE VALUE OF THE CUSTOMER'S PROPERTY AND THE PROPERTY OF OTHERS LOCATED ON THE PREMISES. CUSTOMER AGREES TO LOOK EXCLUSIVELY TO THE CUSTOMER'S INSURANCE TO RECOVER FOR INJURY OR DAMAGE IN THE EVENT OF ANY LOSS OR INJURY AND THE CUSTOMER RELEASES AND WAIVES ALL RIGHT OF RECOVERY AGAINST CONTRACTOR ARISING BY WAY OF SUBROGATION. 14. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT, (INCLUDING NEGLIGENCE) EQUITY OR OTHERWISE, WILL CONTRACTOR BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMER'S TENANTS OR CLIENTS, OR ANY SPECIAL INDIRECT OR CONSEQUENTIAL DAMAGES. 15. "Due to the existing coronavirus pandemic and the resulting consequences, which include shut downs of definite and indefinite durations by the federal, state, and local governments, quarantines, business shut downs, transportation interruptions, disruptions in the supply chain of certain materials, supplies, or equipment, disruptions to public services, temporary suspensions of work on site, or the unavailability or reduced availability of manpower, the parties agree that if Jamar is hindered, prevented or delayed at any time in the commencement or progress of the work for a cause arising from or related to COVID-19, including but not limited to any of the examples above, Jamar shall be entitled to an extension of the Contract time. Furthermore, to the extent that the project is impacted by increased costs associated with the high demand for specified materials or any proposed substitute approved by Contractor or Owner, or if the project is suspended or experiences any other similar cost increase outside the control of Jamar, Jamar shall be entitled to additional compensation".

Authorized Signature \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ PO#: \_\_\_\_\_



**JAMAR SERVICE / ARROWHEAD REFRIGERATION**  
 A JAMAR COMPANY  
 4701 MIKE COLALILLO DRIVE  
 DULUTH, MN 55807  
 PHONE: 800 644 3624  
 EMAIL: SERVICE@JAMARCOMPANY.US

INVOICE

**AJS039569**

**BILL TO**  
 CHISHOLM PUBLIC SCHOOLS  
 300 3RD AVE SW  
 ATTN: BUSINESS OFFICE  
 CHISHOLM, MN 55719-2064

**JOB SITE**  
 CHISHOLM PUBLIC SCHOOLS  
 300 3RD AVE SW  
 CHISHOLM, MN 55719-2064

Customer PO	Astea Reference No.	Our Job Number	Invoice Date	Customer No.	Terms
	SV2201190170@@1	021006	01-31-22	14678	DUE ON RECEIPT
Job Description: CHISHOLM PUBLIC SCHOOLS - BOIL					
Nature of the Call: CHISHOLM PUBLIC SCHOOLS - BOILER DOWN MAIN BOILER DOWN THAT SERVES ELEMENTARY AND HIGH SCHOOL					
Project Manager: JOSH AUNE					

Invoiced as per work performed

DESCRIPTION	AMOUNT
1/19/2022 GOT CALL FROM PHIL AND LOGGED INTO THE SYSTEM. FOUND THAT THE HEATING PLANT CONTROLLER IS OFF LINE AND NOT WORKING. PHIL SAID THERE WAS A ROOF LEAK AND IT LEAKED INTO THE CONTROL PANEL. HEADED UP TO CHISHOLM WITH REPLACEMENT CONTROLLERS. INSTALLED AND PROGRAMMED CONTROLLERS. CHECKED FOR PROPER OPERATION AND MADE SURE PRESSURE WAS COMING UP TO SETPOINT. WENT AROUND WITH PHIL AND RETRIGGERED ALL THE FREEZE STAT ON THE AHUS. FOUND TWO AHUS WITH MINOR STEAM LEAKS. THESE COIL SHOULD BE REPAIRED.	
LABOR	798.00
MATERIAL	1,421.97
MILEAGE	90.38
CONSUMABLES	10.00

**PLEASE REMIT TO:**  
 JAMAR COMPANY  
 4701 MIKE COLALILLO DRIVE  
 DULUTH, MN 55807

**Pay This Amount** 2,320.35

January 27, 2022

Chisholm School Board  
300 3<sup>rd</sup> Ave SW  
Chisholm, Mn 55719

Re: 2022 Chisholm All Class Reunion

Dear Superintendent Norman and School Board Members,

The Chisholm All Class Reunion is planned for August 3-7, 2022, a Wednesday through Sunday.

This year, the National Night out is Tuesday, August 2, 2022, which is the day before the start of the All Class Reunion. The National Night Out is an annual community-building campaign that promotes police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, more caring places to live.

Our All Class Reunion Committee consists of Jeannie Quirk, Hannah Casey Forti and myself. Our goal as a committee is to provide a fun and safe festival for alumni and all people from Chisholm and surrounding areas. The event is called the "All Class Reunion", but in reality, we are promoting this event as a community festival. We are working closely with the Chisholm Area Chamber of Commerce as they will be hosting Doc Moonlight Graham Days the same time as the All Class Reunion. This is a busy time in Chisholm; the St. Louis County Fair will be in town as well.

At this time, we would like to ask for the following:

1. We would like to offer school tours of the Chisholm Elementary School and the Chisholm High School on Thursday August 4, 2022, and Friday August 5, 2022. The times would be between 10:00 and 2:00 PM, and we would like the school to provide the tour guides.
2. We are planning a farm to table fundraising dinner on Thursday August 4<sup>th</sup>, 2022 at 5:00 PM on the City owned street at the intersection of 3<sup>rd</sup> Ave SW and 4<sup>th</sup> St SW. The chef will be 1984 Chisholm Alumni Chris Niemi. Participants will not be entering the school building. We will provide porta potties. We would like permission to use the school facilities for prep and cleanup.
3. Permission to use the Chisholm swimming pool for an alumni swim meet on Friday morning, August 5<sup>th</sup>, 2022. A certified lifeguard will be present. Jessica Rice is taking the lead on this event. Proceeds will be given back to the "Support our Swimmers Club".
4. Permission to use the Chisholm basketball court/gym for an alumni basketball game on Friday morning, August 5<sup>th</sup>, 2022. Shannon Kishel-Roche of the Chisholm Hoops Club is trying to organize this. Proceeds of this event will be given back to the Chisholm Hoops Club.

5. Permission to use the Chisholm High School Auditorium on Friday from approximately 10:00 AM to 3:00 PM to have a Film Festival. I am working closely with professional film maker Matt Koshmrl who has made many documentary films in and about Chisholm. The plan for this event is to have 4 local films playing on a loop so people can come and go during that time frame. We would like to charge \$5.00 attendance and give the proceeds to the Chisholm Quarterback Club.
6. Permission to hold an alumni band concert in the Chisholm High School Auditorium. I am currently working with Pat Kestley, and she is trying to have this event on Friday, August 5, 2022 or Saturday, August 6, 2022
7. I also have the option to show the motion picture "The Harbinger" during the All Class Reunion. This is the science fiction movie that was filmed in Chisholm in 2019. This will possibly be the only local viewing of the movie. I have stayed in contact with the producers of this film and they will let me show the movie. The plan is to use the Chisholm High School Auditorium, charge a small fee and give the proceeds back to another school group. Date and time of this event has not been determined.
8. Permission to use the framed sports memorabilia. and to put it up in storefronts on main street.

As the event gets closer, we would be willing to meet with school officials to make this event a great success.

Sincerely Yours,

A handwritten signature in black ink that reads "Mark A. Wangenstein". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Mark Wangenstein  
All Class Reunion Committee Chairperson

## NAVIGATE360 - ORDER FORM

**Customer:** Chisholm Public Schools  
300 3rd Avenue Southwest  
Chisholm, MN 55719  
Adrian Norman  
anorman@chisholm.k12.mn.us

Proposal No: **Q-30033**  
Proposal By: Patrick Colaluca  
Email: pcolaluca@navigate360.com  
Opp Number: 147425  
Proposal Expires: 4/29/2022

**Initial Payment:** \$4,750.00

**Recurring Payment:** \$0.00 Annually - Net 30

**Notes:**

### PROFESSIONAL SERVICES

Item	Description	Quantity	Price
9989	3 hour virtual training on options-based strategies to use during a violent critical incident. In this seminar participants will learn: -The need for Option-based strategies during a violent critical Incident -How time is a factor during a violent critical Incident -Apply the strategies of the ALICE program -How overwhelming the cognitive thought process can increase survivability "	1	\$4,750.00

**TOTAL PROFESSIONAL SERVICES PRICE:** \$4,750.00

**Accurate Sales Tax will be added when applicable.**

## Terms and Conditions

Please see the Master Services Agreement and Addenda thereto for the terms and conditions that govern this Order Form. Customer agrees that Customer's purchases hereunder are neither contingent on the delivery of any future functionality or features of the Services nor dependent on any oral or written public comments made by Company regarding future functionality or features.

× By signing below, Customer agrees to the Master Service Agreement Terms and following addenda:

Master Service Agreement: <https://tinyurl.com/N360MSA-20210108>

Training Services Addendum B

IN WITNESS WHEREOF, the parties have caused their respective duly authorized representatives to execute this Agreement in consideration of the promises and mutual covenants contained herein.

### NAVIGATE360 SIGNATORY

Name: \_\_\_\_\_  
Date: \_\_\_\_\_  
Signature: \_\_\_\_\_

### CUSTOMER BILLING INFORMATION

A/P Contact Name: \_\_\_\_\_  
A/P Phone: \_\_\_\_\_  
A/P Email: \_\_\_\_\_  
A/P Address: \_\_\_\_\_  
City: \_\_\_\_\_

### CUSTOMER SIGNATORY

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_  
Signature: \_\_\_\_\_

State (2 Letter Abbreviation): \_\_\_\_\_  
Zip Code: \_\_\_\_\_  
Federal Tax ID: \_\_\_\_\_  
Purchase Order  
[ ] Attached PO #: \_\_\_\_\_  
[ ] PO in process to be sent separately

Sales Tax Exempt No. \_\_\_\_\_

**Sales Tax Exemption Certificate must be attached.**