

Chisholm School District School Board Meeting Agenda

Monday, August 9, 2021 at 5:00 PM
Regular Meeting
Chisholm School Board Room

I. Determination of Quorum and Call to Order	
II. Public Comment:	
Description: Welcome to this meeting of the Board of Education Independent School District #695, Chisholm School District. We are extremely pleased that you have shown an interest in school district affairs by attending this meeting. The Board of Education allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. We will provide the audience with an opportunity to request to speak. We request that before you speak to announce your name. Each speaker will be allowed five minutes unless the time limit is waived by a majority of the board members present. At a public meeting of the board, no person shall orally initiate charges or complaints against individual employees of the district or challenge instructional materials used in the district. All such charges, if presented to the board directly, shall be referred to the Superintendent for investigation and report. We would also like to remind the public that the school board is not allowed to comment on your concerns. If there are no questions, we will open the public comment section of the board meeting.	
III. Recognition of Guests and Visitors	
IV. Approve Agenda	
V. Approve Minutes	
A. Motion to Approve July 26, 2021 Regular Board Minutes	
VI. Reports	
A. Superintendent's Report	
VII. Correspondence	
VIII. Consent Agenda	
A. Accounts Payable for the month of July - \$256,166.45	
Payrolls for the month of July, 2021 - \$57,107.68	
IX. Action Agenda	
A. Motion to approve the Letter of Engagement with Sterle & Co. for the fiscal 2021 audit.	3
Attachments:	
Sterle & Co. Letter of Engagement	3
B. Motion to adopt resolution 2021-2022 Membership in the Minnesota State High School League as presented.	10

Attachments:	
MSHSL Resolution	10
C. Motion to Approve the hiring of Jacqueline LaCoe as a Long Term Sub, effective August 30, 2021.	
D. Motion to approve the agreement with Recover Health of MN for the 2021-22 school year.	12
Attachments:	
Recover Health Service Contract	12
E. Motion to approve the proposed Covid Protocols	
F. Motion to Approve the realignment of Administration Duties and Roles	
G. Motion to Approve Referendum or Not approve moving forward with the operational referendum in the fall of 2021.	
H. Motion to approve the Proposed Supports and Professional Development Contract between Joe Schingen and the Chisholm School District #695.	14
Attachments:	
Joe Schingen Service Contract	14
I. Motion to approve the purchase of 2022 GMC Sierra Plow Truck from North Country GM for the amount of \$35,210.95	
Attachments:	
North Country GM estimate	15
X. Discussion	
XI. Information	
XII. Adjourn	



July 19, 2021

To the Members of
the Board
Independent School District 695
Chisholm, MN

We are pleased to confirm our understanding of the services we are to provide to the Independent School District 695 for the year ended June 30, 2021. We will audit the financial statements of the governmental activities, each major fund, the aggregate remaining fund information, including the related notes to the financial statements, and budgetary statements, which collectively comprise the entity's basic financial statements of the District as of and for the year ended June 30, 2021. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist principally of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Schedule of Changes in the District's Net OPEB Liability and Related Ratios and Notes
3. Schedule of Investment Returns
4. Schedule of Employer's Share of Net Pension Liability and Schedule of Employer Contributions and Notes (TRA)
5. Schedule of Employer's Share of Net Pension Liability and Schedules of Employer Contributions and Notes (PERA)

We have also been engaged to report on supplementary information other than RSI that accompanies the District's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepared the financial statements to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

- In a reported combined with our auditor's report on the financial statements:
 - a. Schedule of Expenditures of Federal Awards
- In a separate written report accompanying our auditor's report on the financial statements:
 - a. Uniform Reporting Standards Compliance Table

Audit Objectives

The objective of our audit is the expression of opinions as to whether the financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America and to report on the fairness of the additional information referred to in the second paragraph when considered in relation to the financial statements taken as a whole. The objective also includes reporting on

- Internal control related to the financial statements and compliance with the provisions of laws, regulations, and contracts or grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states the purpose of the report is solely to (1) describe the scope of testing of internal control and compliance and the result of that testing and not to provide an opinion on the effectiveness of internal control or on compliance, (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of the accounting records, a determination of major programs in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such an opinion and to render the required reports. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of the District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the Single Audit compliance opinions are other than unmodified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue reports, or we may withdraw from this engagement.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detection of abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct effect on the financial statements or to major programs. However, we will inform you of any material errors and any fraud that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also request certain written representations from you about the financial statement; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contract, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures – Internal Controls

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements, applicable to each major federal award programs. However, our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with applicable laws, regulations, contracts and agreements, including grant agreements. However, the objective of our audit will not be to provide an opinion on overall compliance with such provisions, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of the applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. The purpose of those procedures will be to express an opinion on the District's compliance with requirements applicable to major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, net pension and OPEB calculations, schedule of expenditures of federal awards, and related notes of the District in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedures or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) designing, implementing, establishing and maintaining effective internal controls, relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implanting systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards and for all accompanying information in conformity with U.S. generally accepted accounting principles and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements.). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements (2) access to personnel, accounts, books, records, supporting documentations, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for our review at the onset of our fieldwork.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with the Uniform Guidance; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is used with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishment and maintenance of process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous audits or other engagements or studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits or other engagements or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, assistance with pension or OPEB calculations, schedule of expenditures of federal awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and a corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspections.

The audit documentation for this engagement is the property of Sterle & Co, Ltd and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain workpapers available to the District's cognizant or grantor agency or its designee, a federal agency providing direct or indirect funding, or the U.S. General Accounting Office for purposes of quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Sterle & Co's personnel. Furthermore, upon request, we may provide photocopies of selected workpapers to the aforementioned parties. They may intend, or decide, to distribute the photocopies or information contained therein to others, including other governmental agencies.

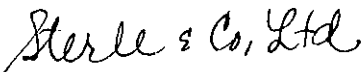
The audit documentation for this engagement will be retained for a minimum of five years after the report release or any additional period requested by an oversight agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately mid-September 2021, and to issue our reports no later than December 31, 2021. Jeff Sterle is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs except that we agree that our gross fee, including expenses, will not exceed \$15,700 for the Yellow Book audit and a range of \$1,500 to \$2,500 as an additional charge for the Uniform Guidance audit. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. Our invoices for our fees will be rendered each month as work progresses and are payable on presentation.

We appreciate the opportunity to be of service to the Independent School District 695 and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,



Sterle & Co., Ltd

RESPONSE:

This letter correctly sets forth the understanding of the Independent School District 695.

Management Signature:

By: _____

Title: _____

Governance Signature:

By: _____

Title: _____



**2021-2022 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

RESOLVED, that the Governing Board of School District Number 695, County of St. Louis, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high school(s) listed below (name all high schools in the district):

Chisholm High School

(If more than four high schools, attach an additional list)

is/are authorized by this, the Governing Board of said school district or school to:

1. _____ Make new application for membership in the Minnesota State High School League; School Enrollment (9-12): _____
OR;
__X__ Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has viewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: _____
(Clerk/Secretary - Local Governing Board)

Signed: _____
(Superintendent or Head of School)

Date: _____

Date: _____

District Office Address, City, Zip: Chisholm High School 300 SW 3rd Avenue Chisholm, MN 55719

School Superintendent's Phone: 218-254-5726 School Superintendent's Email: anorman@chisholm.k12.mn.us

**This form must be completed and submitted to MSHSL NOT LATER THAN AUGUST 31, 2021
Retain one copy for the school files.**

2020-2021 RESOLUTION FOR MEMBERSHIP
This page must be completed once for each school in the district.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Please complete and return this form with your school's 2021-2022 Resolution for Membership. If the school board is responsible for more than one (1) high school, please complete a form for EACH high school.

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

(Designated School Board Member – please print)

Adrian Norman

(Designated School Representative – please print)

Email Address

anorman@chisholm.k12.mn.us

Email Address

208.02 ACTIVITY REPRESENTATIVES

(Boys' Sports – please print)

(Girls' Sports – please print)

(Speech – please print)

(Music – please print)

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

(Board Member—please print)

(Student—please print)

(Parent—please print)

(Faculty Member—please print)

(Mailing Representative—please print)

The Mailing Representative is the person to whom mailings go. This is usually the Activity Director.

**2021-2022 School Year Agreement
Between
Recover Health of Minnesota, Inc. and Chisholm School District #695**

THIS AGREEMENT IS between Recover Health of Minnesota , Inc. (“**PROVIDER**”) and **Chisholm School District #695**(“**DISTRICT**”).

WHEREAS, District requires Skilled Nursing Services.

WHEREAS, Provider is a Medicare-certified home health agency, licensed to provide Skilled Nursing Services, and qualified to furnish services required by District.

NOW, THEREFORE, IN CONSIDERATION of the promises and mutual covenants contained herein, the parties hereto, intending to be legally bound, agree as follows:

1. **Purpose.** Provider agrees to provide LPN and RN services to the following child(ren) with special medical needs who attend Spring Lake Park School District:

The responsibility for determining the quantity and frequency of LPN and RN services shall be mutually agreed upon by District and Provider.

2. **Term.** The term of this agreement shall be July 1, 2021 through June 30, 2022, including summer school. This Agreement or any portion thereof may be cancelled by either party at any time, with or without cause.
3. **Duties and Obligations of Provider.** Provider shall be responsible for the following:
 - a) Providing a copy of criminal history background checks through the Minnesota Department of Health upon request for each nurse who provides services under this Agreement.
 - b) Providing a copy of nursing licensure upon request for each nurse who provides services under this Agreement.
 - c) Providing proof of negative tuberculosis screening upon request for each nurse who provides services under this Agreement.
 - d) Providing an agency plan of care for the student(s) identified in Section 1 developed in conjunction with the family, school personnel, and other health care professionals under the direction of the client’s physician.
 - e) Providing certificate of insurances specified in Section 7 upon request.
 - f) Completing clinical documentation of cares delivered as required by the District and consistent with nursing standards.
 - g) Orientating nursing staff to the Recover Health policy and procedures for internal reporting of abuse and neglect, mandatory reporter training for child and dependent adult abuse, infection control and universal precautions, and client-specific plan of care.
 - h) Performing under this Agreement as an independent contractor and solely responsible for employee compensation, employee benefits, and Workers' Compensation for each nurse who provides services under this Agreement.
 - i) Submitting to District an invoice of all LPN and RN services provided to District.
 - j) Assisting student(s) specified in Section 1 with clinical needs as directed by physician orders and with non-clinical needs as directed by District.

**2021-2022 School Year Agreement
Between
Recover Health of Minnesota, Inc. and Chisholm School District #695**

4. **Duties and Obligations of District.** District shall be responsible for the following:
- a) Providing a school schedule of requests for nursing services.
 - b) Scheduling and furnishing Provider's nursing staff with appropriate orientation for the school setting.
 - c) Notifying Provider in a timely manner of any changes in the time schedule or hours of service.
 - d) Furnishing Provider with all records and information relevant to the services being provided.
 - e) Furnishing Provider with any relevant school policies, including any policies regarding COVID-19.
 - f) Supplying compensation to Provider for services rendered within thirty (30) days after receipt of invoice and required service documentation.

5. **Compensation.** Purchased services specified herein shall be delivered at the following rates:

RN: \$ 37.00 per hour
LPN: \$ 37.00 per hour

Service time billed includes transport time to and from school.

6. **Invoices.** District will be invoiced every month for services rendered under this Agreement. Payment is due thirty (30) days after receipt. Invoices will be sent to:
**Chisholm School District #695
300 3rd Ave SW
Chisholm, MN 55719**
7. **Insurance.** Provider agrees to maintain the professional liability insurance and Worker's Compensation insurance needed to perform the services specified above throughout the duration of this Agreement.
8. **Data Privacy.** Program data maintained or compiled by the Provider in its performance of this Agreement shall be subject to the Family Educational Right and Privacy Act (FERPA), as well as any other applicable federal or state statutes, rules, and regulations on Data Privacy. Provider agrees to abide strictly by these statutes, rules, and regulations.
9. **Indemnification.** Each party will indemnify and hold the other party harmless from and against all claims, demands, costs, expenses, liabilities, and losses (including reasonable attorneys' fees) that result from the indemnifying party's material breach of this agreement, or malfeasance, negligence, or medical malpractice caused by the indemnifying party or through the indemnifying party's respective employees, agents, or contractors.

In signing this Agreement, we acknowledge our legal authority to do so and, further, acknowledge and accept the provisions contained herein.

PROVIDER:

Recover Health of Minnesota, Inc.

James Elkington Date
SVP Revenue Cycle Management
TIN: 41-1623324

DISTRICT:

Chisholm School District # 695

(Name) Date
Title: _____

Proposed Supports, Professional Development, & Fee Structure
Chisholm Public School District #695
2021-2024

Standards based curriculum planning - District wide
Curriculum Adoption for all 4 core subjects
 Support for curriculum Specialists
 Standards Identification for all Elective and Specialist subject areas

Systems and Uniformity for Educators:
 Rubrics that include standards
 World's Best Workforce (WBWF)
 Daily Classroom targets made clear
 (New Essential Teacher skills/mindsets) Blended Learning and Universal Design
 Use of an LMS
 PLC work
 Peer Coaching model - teachers teaching teachers

- Throughout the school year~
- Work with Principals
 - Work with Teachers
 - Work with Departments and Grade-Alike Teams
 - Work with PLCs
 - Work with Curriculum Specialists

Breakdown of Hourly Fees

First Consultation (including travel)	\$0.00		
Meetings/Comm. with School Board	\$0.00		
Logistics/Planning Sessions			
PLC Support (ongoing):			
Curriculum Adoption:	\$100.00 hr		
Training/Professional Development:	\$200.00 hr		
Travel to ISD 695	\$120.00 per day		
	(All work billed on the ½ hour)		
Ex. of Teacher Training Fees:			
2 planning sessions	\$200	\$200	\$200
Pro Dev for -	10 hrs \$2,000.00	20 hrs \$4,000.00	40 hrs \$8,000.00
Travel	<u>\$240.00 (2 trips)</u>	<u>\$480.00 (4 trips)</u>	<u>Virtual</u>
Total	\$2,240.00	\$4,680.00	\$8,200.00

***Daily fee totals are not to exceed \$1,250.00*



NORTH COUNTRY GM

BOB OHARA | 218-349-8955 | rwohara01@aol.com

CHISHOLM SCHOOL DISTRICT

Prepared For: RON PLANTE

218-208-9620

rplante@chisholm.k12.mn.us

Vehicle: [Fleet] 2022 GMC Sierra 3500HD (TK30903) 4WD Reg Cab 142" Pro

Image Not Available



NORTH COUNTRY GM

BOB OHARA | 218-349-8955 | rwohara01@aol.com

Vehicle: [Fleet] 2022 GMC Sierra 3500HD (TK30903) 4WD Reg Cab 142" Pro (Complete)

Quote Worksheet

		MSRP
Base Price		\$40,200.00
Dest Charge		\$1,695.00
Total Options		\$3,625.00
	Subtotal	\$45,520.00
bid assist		(\$9,305.00)
	Subtotal Pre-Tax Adjustments	(\$9,305.00)
Less Customer Discount		(\$3,312.00)
	Subtotal Discount	(\$3,312.00)
Trade-In		\$0.00
	Subtotal Trade-In	\$0.00
	Taxable Price	\$32,903.00
Sales Tax	6.50%	\$2,138.70
	Subtotal Taxes	\$2,138.70
TITLE, TRANSFER TAX EXEMPT		\$169.25
	Subtotal Post-Tax Adjustments	\$169.25
	Total Sales Price	\$35,210.95

Dealer Signature / Date

Customer Signature / Date

Selected Model and Options

MODEL

CODE	MODEL	MSRP
TK30903	2022 GMC Sierra 3500HD 4WD Reg Cab 142" Pro	\$40,200.00

COLORS

CODE	DESCRIPTION
GAZ	Summit White

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Data Version: 14291. Data Updated: Jul 21, 2021 1:04:00 AM PDT.



ISD #695
Attn: Ron Plante

July 22, 2021

Dear Ron,

Thank you for your bid request for the following vehicle:

- (1) 2022 GMC Sierra 1 ton Regular cab. 4wd, A/C, white in color, cloth seats, V-8 engine, block heater, running boards, snow plow prep package, dual batteries, trailer brake control, fleet convenience package, upfit switches, spay in bedliner, and all other standard equipment.
- MSRP- \$45,330 Your price \$35,641 plus any applicable tax and fees

Please don't hesitate to contact me if you have any questions or need additional information.

Thank you for the opportunity!

Sincerely,

Brent Robinson
Sales Manager

Ken Waschke Auto Plaza
501 Ninth Street North
VIRGINIA, MN 55792
PHONE: 218-741-6000
TOLL-FREE: 800-750-7882
FAX: 218-741-9136
www.waschkevirginia.com

Waschke Family Chevrolet
126 N Hwy 53, P.O. Box 549
COOK, MN 55723
PHONE: 218-666-5901
TOLL-FREE: 800-238-4545
FAX: 218-666-5730
www.waschkecook.com

Waschke Family GM Center
2300 Hwy 53 South
INTERNATIONAL FALLS,
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Waschke Family Chrysler, Inc.
910 North 6th Avenue
VIRGINIA, MN 55792
PHONE: 218-741-9411
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