

Chisholm School District School Board Meeting Agenda

Monday, June 28, 2021 at 5:00 PM
Regular Meeting
Chisholm School Board Room

I. Determination of Quorum and Call to Order

II. Public Comment:

Description: Welcome to this meeting of the Board of Education Independent School District #695, Chisholm School District. We are extremely pleased that you have shown an interest in school district affairs by attending this meeting. The Board of Education allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. We will provide the audience with an opportunity to request to speak. We request that before you speak to announce your name. Each speaker will be allowed five minutes unless the time limit is waived by a majority of the board members present. At a public meeting of the board, no person shall orally initiate charges or complaints against individual employees of the district or challenge instructional materials used in the district. All such charges, if presented to the board directly, shall be referred to the Superintendent for investigation and report. We would also like to remind the public that the school board is not allowed to comment on your concerns. If there are no questions, we will open the public comment section of the board meeting.

III. Recognition of Guests and Visitors

IV. Approve Agenda

V. Approve Minutes

A. Approve the June 14, 2021, Regular Meeting Minutes 3

Attachments:

Regular Meeting June 14 Minutes 3

B. Approve the June 16, 2021, Working Session Minutes 5

Attachments:

Working Session June 16 2021 Minutes 5

C. Approve the June 17, 2021, Special Meeting Minutes 7

Attachments:

Special Board Meeting June 17 Minutes 7

VI. Reports

A. Superintendent's Report

VII. Correspondence	
VIII. Consent Agenda	
IX. Action Agenda	
A. Discussion of Proposed Contract of Shannon Zubich	8
Attachments:	
Shannon Consultant	8
B. Accept the Resignation of Kim Jordan Effective June 9, 2021.	9
Attachments:	
KJ Resignation	9
C. Approve the Hire of Anne Wopata for 1.0 FTE High School Science Teacher for the 2021-2022 School Year at a Masters Step 7	10
Attachments:	
HS Science Teacher Hire Rec	10
D. Approve Cummings Price Quote to Add Seats to Van in the Space That Is Currently Built for a Wheelchair Lift	11
Attachments:	
cummings price quote for seats	11
Description:	
Convert a 2018 Dodge ProMaster 2500 van with a wheelchair lift to a van that has additional seating to transport students.	
E. Approve Health Insurance Renewal for 2021-2022	12
Attachments:	
Chisholm ISD 695 Bid Compilation.XLSX - 2021 Quoted Rates and Plans (1)	12
Description: Approve district's health insurance renewal with the Northeast Service Cooperative for fiscal year 2021-2022.	
F. Approve Quote from Abate Tek Environmental for Tile Removal in a Classroom at Vaughan Steffsrud for a Total of \$6,600	13
Attachments:	
Abate Tek Environmental Services Quote	13
X. Discussion	
XI. Information	
XII. Adjourn	

- e. Motion to **Table** Confidential Superintendent Administrative Assistant Contract with Lisa Aldrich for 2021-2022 due to unclear language. Motion by Sever support by Rahja.

Motion Passed

Rice-Absent

- f. Approve Valer Insurance and Risk Management Proposal as presented to the board on May 24, 2021. Motion made by Corradi-Simon supported by Sever.

Motion Passed

Rice-Absent

- g. Adopt Revised Preliminary 2021-2022 Budget as presented by Business Manager, Ms. Hoheisel. Motion by Sever supported by Corradi-Simon.

Motion Passed

Rice-Absent

- h. Approve Mr. Norman as the District Identified Official with Authority IOwA for Chisholm Public School District 695. Motion by Lappi support by Corradi-Simon.

Motion Passed

Rice-Absent

X. Discussion – none

XI. Information

- a. May TOC Report
- b. Working Session June 16, 2021
- c. Community Engagement Meeting #1 June 21, 2021 Vaughan-Steffensrud.

XII. Meeting Adjourned, motion by Corradi Simon supported by Lappi.

Motion Passed

Rice-Absent

Time adjourned 5:37 p.m.

Clarice Sever, Clerk

Working Session
Wednesday, June 16, 2021
Chisholm Elementary Board Room

Working session was called to order at **5:05 p.m. by Chair Rahja,**

Attendance: Sever-present, Rice-present, Corradi-Simon-present, Randa-Sauter-present, Lappi-present, Chair Rahja-present, new hired superintendent, Mr. Norman-present, Business Manager Ms. Hoheisel present. Superintendent Dr. Blanchard-absent.

Purpose of the working session is to discuss the Federal CARES Funds the District has received. The funds were the result of three (3) key pieces of Federal Financial Legislation, Corona Virus Aid, Relief, and Economic Security Act (passed March 27, 2020); Corona Virus Response and Relief Supplemental Appropriations Act (signed December 27, 2020), and the American Rescue Plan Act of 2021 (signed March 11, 2021).

Education Stabilization Fund – CARES Round 1 (March 2020) Funding

Funding must be spent by September 30, 2022

Governor’s Emergency Relief Fund (GEER)

- Technology Access
- Summer School Programming.

Corona Virus Relief Fund (CRF)

(spending ended 12/31/2020)

Operational costs – cleaning and screening supplies, PPE and transportation costs

Supporting students, family, and educator needs:

- Technology devices and internet access
- Tutors/mentors
- Translator services
- School-aged care for essential services
- Professional development

Activities necessary to maintain the operation and continuity of educational services.

Elementary & Secondary School Emergency Relief (ESSER)

(funds must be spent by 9/30/2022)

Activities authorized by federal education law

COVID preparedness and response activities with other agencies

Resources to address school needs

Activities to address the unique needs of our learners (outreach & service delivery)

Purchasing educational technology

Mental health services and support

Purchasing supplies to sanitize and clean schools

Develop and implementing procedures and systems to improve district preparedness and response

Training professional development for staff on sanitation and mitigation

Planning for and coordination during long-term closures, including provision of meals, required child care resources, and access to technology

Other activities that are necessary to maintain the operation and continuity of district educational services and continuing to employ existing staff.

Corona Virus Response and Relief Supplemental Appropriations Act (CRRSAA)

(December 2020) -Funding

Additional funds for education stabilization fund – CARES Round 2

Must be spent by September 30, 2023

Additional ESSER Funds with added uses

Addressing academic support amongst students

School facility repairs and improvements

Inspection, testing maintenance, and other projects designed to improve the indoor air quality in facilities.

American Rescue Plan (ARP) (MARCH 2021)

Additional funds for education stabilization fund – CARES Round 2

GEER Fund

ESSER Fund

Awaiting allocation amounts and spending restrictions from MDE- anticipation after April 9

Must be spent by September 30, 2024

Accessing Federal Funds

Funds are only available for specific period of time.

One-time funds.

Application and budgets must be submitted and approved for access.

May use funds only for qualified expenses.

No action taken by the board as this is a working session.

The board made it clear to the administration that when spending the CARES grant money, we do not desire to implement anything that will create future expense the district, the board's intention is to sustain what we have.

Working session was adjourned at 6:20 p,m,

Clarice Sever, Clerk

Special Board Meeting
Thursday, June 17, 2021
Chisholm Elementary Board Room

- I. Meeting was called to order at **5:08 p.m. by Chair Rahja.**
Attendance: Sever-present, Rice – present; Corradi-Simon-present, Randa-Sauter-present, Lappi-present, Chair Rahja-present, new hired superintendent Mr. Norman-present, Superintendent Dr. Blanchard-absent
- II. Agenda – none
- III. Action Taken
 - a. Motion to Approve Confidential Financial Assistant Contract with Ashlee Breeden for 2021-2022. Motion by Rahja support by Lappi.
DISCUSSION: consensus of the board to Delete Section 1 *Notice of Termination* header under Article IV and *Section 2 in its entirety*. Also in Article V, the 3rd paragraph, second sentence should read: *“After the Employee has used all of her accumulated sick leave, she may be granted a leave as per FMLA.”* The remainder of that paragraph can be deleted.

Motion to approve as amended by Rahja supported by Lappi.
Motion Passed
 - b. Motion to Approve Confidential Superintendent’s Administrative Assistant with Lisa Aldrich for 2021-2022 with the same corrections as approved in motion (a)
DISCUSSION. Motion by Sever support by Corradi-Simon.
Motion Passed
- IV. Adjourn
 - a. Motion to adjourn the meeting. Motion made by Lappi supported by Rice.
Motion Passed.
TIME ADJOURNED 5:36 p.m.

Clarice Sever, Clerk

June 24, 2021

Chisholm School Board Members and Adrian Norman, Superintendent

300 SW Third Ave.

Chisholm, MN 55719

Dear Mr. Rahja,

The intent of this proposal is to off professional administrative accounting/business services to the Chisholm School District.

Shannon Zubich will be considered an independent consultant for the duration of time not to exceed 3 months. She will determine the days and hours of consulting: with her work week to be less than 16 hours per week. Her rate of pay will not exceed \$1,300 per month.

The duration of this endeavor will not last more than 2 months, essentially ending on 8/31/2021. Both parties may cancel/void this contract with 5 days written notice.

You may contact me at 218-263-5923, 218-208-8441 or email me at shannon.zubich@gmail.com.

I will wait upon your reply.

Shannon I. Zubich: _____

Board Clerk: _____

6653 N Long Lake Rd
Chisholm, MN 55719
(218) 966-7398

April 28, 2021

Dear Superintendent and Chisholm School Board Members:

After fourteen years in the classroom and four years on a leave of absence, I am writing this letter to inform you of my resignation from the Chisholm School District. If you remember, I had previously (January 2020) asked for a second leave of absence. Although I was not informed of the board's decision, I had assumed that it was granted. Now, since I have found employment with another school district, I am officially resigning from ISD #695.

Thank you and best of luck on your search for a new superintendent.

Sincerely,

A handwritten signature in blue ink that reads "Kim Jordan". The signature is written in a cursive style with a large, stylized "K" and "J".

Kim Jordan

*mailed in April
* hand delivered June 9, 2021

Board Agenda

Mark Morrison <mmorrison@chisholm.k12.mn.us>
To: Lisa Aldrich <laldrich@chisholm.k12.mn.us>

Tue, Jun 22, 2021 at 6:22 AM

Please add to the board agenda:
Hire Anne Wopata for 1.0 FTE high school science at Step 7, Masters degree.

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Mark Morrison
Principal, 7-12
Chisholm Schools



QUOTATION

Doc #
27495

Date
06/17/21

Sales Rep
Charlie Cummings 

Customer Name
Chisholm Public Schools
300 3rd Ave Sw
Chisholm, MN 55719
Phone: (218) 208-9620

Vehicle Information
2018 Ram Promaster 2500

Dealer Information
Cummings Mobility
6540 Jansen Ave. NE.
Albertville, MN 55301
Phone: (763) 497-0103

Products / Services

Freedman 1 Person Folding Jump Seat	\$1,850.00
Folding one person jump seat with integrated three point seat belts and CRS-225 safety latches. Price includes installation by a QAP certified technician.	2x@ \$925.00
	Tax \$0.00

Freedman 2 Person Folding Jump Seat	\$4,275.00
Folding 2 person jump with 3PT integrated seat belts and CRS-225 child safety latches. Includes installation by a QAP certified	3x@ \$1,425.00
	Tax \$0.00

This Quote May Not Be Valid After 30 Days. Additional Taxes May Apply.

Sub Total \$6,125.00
Tax \$0.00

Total ➤ **\$6,125.00**

Acceptance: _____

Request For Proposals - Group Insurance Coverage

Section 1:	Proposed Rates	Brief Description
Plan 1	Single: \$ 851.50 Family: \$ 2,091.00	\$1,850, 0%, \$1,850 OOP, Aware Med Network, Select Rx Network, FlexRx Formulary
Plan 2	Single: \$ 600.00 Family: \$ 1,459.00	\$6,650, 0%, \$6,650 OOP, Aware Med Network, Essential Rx Network, KeyRx Formulary

NESC offered a second year not to exceed rate cap of 9.9% for plan year beginning 9/1/22.

Plan 3	Single: \$ 1,223.00 Family: \$ 3,265.38	PEIP Advantage (High)
Plan 4	Single: \$ 1,096.80 Family: \$ 2,928.42	High Value (Medium)
Plan 5	Single: \$ 855.76 Family: \$ 2,284.86	HSA (Low)
Plan 4	Single: \$ 744.09 Family: \$ 1,827.19	Blue Cross Direct \$1,850, 0%, \$1,850 OOP, Aware Med Network, Select Rx Network, FlexRx Formulary
Plan 5	Single: \$ 509.05 Family: \$ 1,250.02	\$6,650, 0%, \$6,650 OOP, Aware Med Network, Essential Rx Network, KeyRx Formulary

* Blue Cross is offering a rate cap for the service year beginning 9/1/22 not to exceed 0.0%

* Blue Cross is duplicating the requested benefits as closely as possible. Minor deviations may be necessary to comply with Blue Cross medical policy or administrative procedures.

Section 2:

PEIP did not complete the requested spreadsheet, so answers are based off PEIP supplied material

	Plan 1	Plan 2	Plan 3	Plan 4	Plan 5	Plan 6	Plan 7
Does Plan Match Current Benefit Y or N	Y	Y	N	N	N	Y	Y
Network Name	Aware	Aware	PEIP	PEIP	PEIP	Aware	Aware
Network Description - Broad or Narrow	Broad	Broad	Narrow	Narrow	Narrow	Broad	Broad
Open Access or Closed Panel	Open Access	Open Access	Closed Panel	Closed Panel	Closed Panel	Open Access	Open Access
Multiple Tiers within network	NA	NA	Y	Y	Y	NA	NA
Note Number of Tiers and Deductible Range	NA	NA	4 Tiers - \$250/1500 - \$500/3000	4 Tiers - \$600/2100 - \$1200/4200	4 Tiers - \$1500/4000 - \$3000/8000	NA	NA
HSA/VEBA Account	Y	Y	N	N	Y	Y	Y
In Network Single Deductible	\$1,850	\$6,650	\$250 - 1500	\$600 - 2100	\$1500 - 4000	\$1,850	\$6,650
In Network Family Deductible	\$3,700	\$13,300	\$500 - 3000	\$1200 - 4200	\$3000 - \$8000	\$3,700	\$13,300
Embedded Deductible Y or N	Y	Y	Y	Y	N	Y	Y
Deductible Carryover Included Y or N	Y	N	N	N	N	Y	N
Coinsurance	0%	0%	5% - 25%	10% - 35%	20% - 50%	0%	0%
Office Visit Copay Amount	NA	NA	\$30 - \$85	\$35 - \$125	\$45 - \$130	NA	NA
Single Out of Pocket Limit	\$1,850	\$6,650	\$1700 - 3600	\$2600 - 4800	\$3000 - 5000	\$1,850	\$6,650
Family Out of Pocket Limit	\$3,700	\$13,300	\$3400 - 7200	\$5200 - 9600	\$6000 - 10000	\$3,700	\$13,300
Infertility Coverage	Y	N	Health Partners Only	Health Partners Only	Health Partners Only	Y	N
Bariatric Surgery Coverage	Y	N	Unknown	Unknown	Unknown	Y	N
Pharmacy included in OOP Limit Y or N	Y	Y	N	N	Y	Y	Y
Pharmacy Separate Out of Pocket Limit	N	N	Y: \$1050 - 2100	Y: \$1250 - 2500	N	N	N
Pharmacy Network Name	Select	Essential	Unknown	Unknown	Unknown	Select	Essential
Pharmacy Network Broad or Narrow	Broad	Narrow	Unknown	Unknown	Unknown	Broad	Narrow
Pharmacy List Open or Closed	Closed	Closed	Unknown	Unknown	Unknown	Closed	Closed
Pharmacy List Broad or Narrow	Broad	Narrow	Unknown	Unknown	Unknown	Broad	Narrow
Pharmacy Separate Deductible Y or N	N	N	Y	Y	Y	N	N
Pharmacy Copay Generic / Tier 1	NA	NA	\$18	\$25	\$30	NA	NA
Pharmacy Copay Brand / Tier 2	NA	NA	\$30	\$45	\$50	NA	NA
Pharmacy Copay Non-Form / Tier 3	NA	NA	Unknown	Unknown	Unknown	NA	NA
Pharmacy Copay Specialty	NA	NA	\$55	\$70	\$75	NA	NA
Diabetes and Cardiac Prevention Program	Y	Y	Y	Y	Y	Y	Y
Smartshopper Bonus program	Y	Y	Unknown	12 Unknown	Unknown	Y	Y
Online mental health program	Y	Y	Unknown	Unknown	Unknown	Y	Y
Fitness/Walking Program Incentives	Y	Y	Y	Y	Y	Y	Y
Group Level wellness resources/grants	Y	Y	N	N	N	Unknown	Unknown

PROPOSAL
JUNE 21ST 2021



TO:
CHISHOLM SCHOOL DISTRICT

Project Property:
VAUGHN SCHOOL
CHISHOLM MN

We propose to abate as specified, per all local, Federal and State regulations.

The proposal does include the proper disposal of such materials in a licensed landfill, labor, notification to the State of Minnesota if applicable and materials.

SCOPE OF WORK-

REMOVAL OF APPROX 800 SQ FT OF ASBESTOS FLOOR TILE AND MASTIC (4800.00)

THIRD PARTY AIR MONITORING 2 DAYS WITH TEM CLEARANCE (1800.00)

NOTES:
TOTAL 6600.00
Quote is good for 30 days

Balance due upon completion.

If this is acceptable please sign and date below and return a copy to our office either by fax **(218) 262 1273** or email Matt@Abatetek.com

X

Accepted By **Date**

Thank you for the opportunity to bid this project
Matthew Cuffe
218-929-2900