

# Chisholm School District School Board Meeting Agenda

Monday, April 12, 2021 at 5:00 PM  
Regular Meeting  
High School Room 101

## I. Determination of Quorum and Call to Order

### II. Public Comment:

**Description:** Welcome to this meeting of the Board of Education Independent School District #695, Chisholm School District. We are extremely pleased that you have shown an interest in school district affairs by attending this meeting. The Board of Education allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. We will provide the audience with an opportunity to request to speak. We request that before you speak to announce your name. Each speaker will be allowed five minutes unless the time limit is waived by a majority of the board members present. At a public meeting of the board, no person shall orally initiate charges or complaints against individual employees of the district or challenge instructional materials used in the district. All such charges, if presented to the board directly, shall be referred to the Superintendent for investigation and report. We would also like to remind the public that the school board is not allowed to comment on your concerns. If there are no questions, we will open the public comment section of the board meeting.

### III. Recognition of Guests and Visitors

### IV. Approve Agenda

### V. Approve Minutes

A. Approve the March 22, 2021, Regular Meeting Minutes 3

**Attachments:**

March 22 Regular Meeting Minutes 3

B. Approve the March 31, 2021, Special Meeting Minutes 7

**Attachments:**

March 31 Special Meeting Minutes 7

### VI. Reports

A. Superintendent's Report

### VII. Correspondence

### VIII. Consent Agenda

### IX. Action Agenda

A. Approve Adam Schafer M.A. Education Completion 8

<b>Attachments:</b>	
Adam Schafer MA Edu Completion	8
B. Approve the Termination of Overload for Jamie Steinberg	
C. Approve the Termination of Overload for Lynette Kowarsch	
D. Approve the Termination of Overload for Deb Jackson	
E. Approve 2021 Summer School Coordinator Posting	9
<b>Attachments:</b>	
2021 Summer School Coordinator	9
<b>X. Discussion</b>	
<b>XI. Information</b>	
A. March TOC Report	10
<b>Attachments:</b>	
March TOC	10
B. American Indian Parent Advisory Committee Vote	11
<b>Attachments:</b>	
DOC032521	11
<b>XII. Adjourn</b>	

# Chisholm School District School Board Meeting Minutes

Monday, March 22, 2021 at 5:00 PM  
Regular Meeting  
High School Room 101

## I. Determination of Quorum and Call to Order

Attendance Taken at 5:00 PM. Corradi Simon: Present, Lappi: Present, Rahja: Present, Randa-Sauter: Present, Rice: Present, Sever: Present. Superintendent Blanchard and Business Manager Simone Zunich.

## II. Public Comment:

## III. Recognition of Guests and Visitors

## IV. Approve Agenda

It was moved by Shelly Lappi and seconded by Danielle Randa-Sauter to approve the agenda with changes. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

## V. Approve Minutes

### A. Approve the March 8, 2021, Regular Meeting Minutes

It was moved by Clarice Sever and seconded by Jaclyn Corradi Simon to approve the March 8, 2021, regular meeting minutes. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

### B. Approve the March 15, 2021, Working Session Minutes

It was moved by Cindy Rice and seconded by Jaclyn Corradi Simon to approve the March 15, 2021, working session minutes. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

## VI. Reports

### A. Superintendent's Report

Dr. Blanchard reported that the district may need a summer school coordinator due to the number of students that would benefit from credit recovery and extra instruction in math and reading. She also updated that there is language in the legislature to hold districts harmless with the number of students being homeschooled.

#### 1. Brian Yuretich

Brian Yuretich presented to the board information on the Northland Learning Center, what services they offer for district's, and the changes that are upcoming with the consolidation of Virginia/Eveleth/Gilbert schools.

B. Principal Jeff Hancock

Mr. Hancock wished everyone a happy spring. He thanked Ms. Dewhurst for organizing the Jump rope for Hearts program and raising \$3,700 between the Vaughan and Elementary. He gave updated distance numbers. Mr. Hancock updated that having the two paras through Teachers on Call are helping alleviate coverage issues.

C. Principal Mark Morrison

Mr. Morrison updated that MCAs are coming up. Distance learning students are required to come in for testing unless the guardian opts the student out. He updated that he is still planning to hold graduation, prom, and band concerts. He stated that spring sports are on track to start on time.

**VII. Correspondence**

**VIII. Consent Agenda**

It was moved by Shelly Lappi and seconded by Jaclyn Corradi Simon to approve the consent agenda. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

- A. Approve the Facility Use Request for the Chisholm Elementary Commons on April 15, 2021, for a DNR Firearms Safety Class
- B. Approve March Payroll, March 15, 2021, \$243,669.02 and March 31, 2021, \$263,345.84 for a total of \$507,014.86
- C. Approve Accounts Payable for a total of \$265,179.81.

**IX. Action Agenda**

- A. Approve M. Scipioni Lane Change Request from a BA+20(Semester)/BA+30 (Quarter) to a BA+30 (Semester)/BA+45 (Quarter)

It was moved by Clarice Sever and seconded by Cindy Rice to approve M. Scipioni lane change request from a BA+20(semester)/BA+30 (quarter) to a BA+30 (semester)/BA+45 (quarter). Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

- B. Approve R. Albert Lane Change Request from a BA to a BA+10 (Semester)/BA+15 (Quarter)

It was moved by Shelly Lappi and seconded by Jaclyn Corradi Simon to approve Robbi Albert lane change request from a BA to a BA+10 (semester)/BA+15 (quarter). Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

- C. Approve the transfer of Debbie Jackson to the Vaughan-Steffensrud for the 2021-2021 School Year

It was moved by Cindy Rice and seconded by Shelly Lappi to approve the transfer of Debbie Jackson to the Vaughan-Steffensrud for the 2021-2022 school year. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

D. Approve the Internal/External Posting for a Special Education Teacher for the High School for the 2021-2022 School Year

It was moved by Danielle Randa-Sauter and seconded by Jaclyn Corradi Simon to approve the internal/external posting for a special education teacher for the high school for the 2021-2022 school year. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

E. Approve the Transfer of Jennifer Showalter to Title at the Vaughan-Steffensrud for the 2021-2022 School Year

It was moved by Shelly Lappi and seconded by Cindy Rice to approve the transfer of Jennifer Showalter to Title at the Vaughan-Steffensrud for the 2021-2022 school year. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

F. Approve the Transfer of Marissa Pessenda to Title at the Elementary for the 2021-2022 School Year

It was moved by Jaclyn Corradi Simon and seconded by Danielle Randa-Sauter to approve the transfer of Marissa Pessenda to title at the elementary for the 2021-2022 school year. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

G. Approve the Transfer of Julie Nehring From Chisholm Elementary to the Vaughan-Steffensrud for the 2021-2022 School Year

It was moved by Jaclyn Corradi Simon and seconded by Cindy Rice to approve the transfer of Julie Nehring from Chisholm Elementary to the Vaughan-Steffensrud for the 2021-2022 school year. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

H. Approve the reduction of the Distance Learning Teacher at the Vaughan-Steffensrud effective June 4, 2021

It was moved by Clarice Sever and seconded by Jaclyn Corradi Simon to approve the reduction of the distance learning teacher at the Vaughan-Steffensrud effective June 4, 2021. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

I. Approve Projects at the High School

It was moved by Jaclyn Corradi Simon and seconded by Clarice Sever to approve Furin & Shea Welding and Fabricating, Inc. and Range Cornice & Roofing Company projects. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

J. Adopt FY 21 Revised Budget

It was moved by Jaclyn Corradi Simon and seconded by Cindy Rice to adopt FY 21 revised budget. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

K. Approve Interim Business Manager Independent Contractor Contract for Kristen Hoheisel

It was moved by Cindy Rice and seconded by Jaclyn Corradi Simon to approve interim business manager independent contractor contract for Kristen Hoheisel. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

## **X. Discussion**

### **XI. Information**

The board was provided on information for the You Matter Bags.

A. You Matter Bags MN

### **XII. Adjourn**

It was moved by Danielle Randa-Sauter and seconded by Jaclyn Corradi Simon to adjourn at 6:08p. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

# Chisholm School District School Board Meeting Minutes

Wednesday, March 31, 2021 at 8:30 AM  
Superintendent Interviews  
Chisholm School Board Room

## **I. Determination of Quorum and Call to Order**

Attendance Taken at 8:30 AM. Corradi Simon: Present, Lappi: Present, Rahja: Present, Randa-Sauter: Present, Rice: Present, Sever: Present.

## **II. Conduct Interviews**

The board conducted the first round of Superintendent interviews and held discussion on which candidates will be asked to return for a second round of interviews.

## **III. Adjourn**

It was moved by Jaclyn Corradi Simon and seconded by Shelly Lappi to adjourn at 4:32 p.m.  
Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

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## Approval Letter to Complete M.A.

1 message

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**Adam Schafer** <aschafer@chisholm.k12.mn.us>

Tue, Mar 30, 2021 at 10:37 AM

To: Cheyenne Mikkola-Rahja <cmikkola-rahja@chisholm.k12.mn.us>

Board of Directors,

I am writing to you to ask for approval in finishing my M.A. through the University of St. Thomas' Teacher Education Program. I started the program in 2014 and received my 5-12 Social Studies license in the spring of 2016. I have one class remaining- CIED 500- in order to receive my M.A. in education. I would like to register for that course this spring and complete it during the Summer semester.

Thank you for your time and consideration,

Adam Schafer  
Social Studies  
Chisholm High School

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Adam Schafer  
Social Studies  
Chisholm High School

**INDEPENDENT SCHOOL DISTRICT NO. 695  
Chisholm, Minnesota**

**INTERNAL/EXTERNAL POSTING**

Position: Summer School Coordinator

Qualifications: Licensed Teacher in Minnesota

Duties:

1. Coordinate summer school schedules and transportation
2. Communicate with families and staff to determine student needs
3. Other duties as assigned

Rate of Pay: Salary Negotiable

Terms of Contract: May 3, 2021, through August 30, 2021

Due Date: Tuesday, April 20, 2021. Applicants shall submit a letter of interest.  
All applications are due in the Superintendent's Office by 3:00 P.M.

Dr. Janey Blanchard, Supt.  
Chisholm Public Schools  
300 3<sup>rd</sup> Avenue SW  
Chisholm, MN 55719  
[cmikkola-rahja@chisholm.k12.mn.us](mailto:cmikkola-rahja@chisholm.k12.mn.us)

Posted: April 13, 2021



# Annual Compliance/Vote of Concurrence or Nonconcurrence

District, Charter, or Tribal School Name: ISD 695 Chisholm Schools

## The American Indian Parent Advisory Committee Vote

**The AIPAC Issued a Vote of Concurrence**

Date of Concurrent Vote: March 3, 2021

Date the AIPAC presented to the school board: \_\_\_\_\_

**The AIPAC Issued a Vote of Nonconcurrence**

A vote of nonconcurrence requires the AIPAC to provide specific written recommendations for improvement to the school board. The school board is required to respond in writing to each recommendation within 60 days of the recommendations being put forth. The school board must provide this written response to both the AIPAC and to the Office of Indian Education.

Date of Nonconcurrent vote: \_\_\_\_\_

Date the AIPAC presented to the school board: \_\_\_\_\_

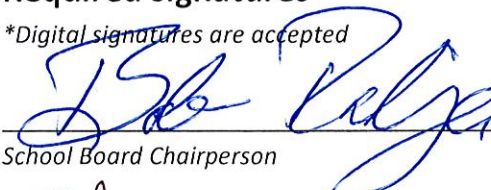
Date the written response from the school board is due: \_\_\_\_\_

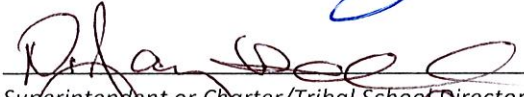
**The District/School Does Not Have an AIPAC**

The district has not yet formed an AIPAC, but recognizes the need to do so in order to remain compliant with Minnesota Statutes, section 124D.78. By signing below, the district/school leadership commits to working with the Office of American Indian Education on committee formation.

### Required signatures

*\*Digital signatures are accepted*

  
\_\_\_\_\_  
School Board Chairperson 3/24/21  
Date

  
\_\_\_\_\_  
Superintendent or Charter/Tribal School Director Date

  
\_\_\_\_\_  
AIPAC Chairperson 3/24  
Date

# The American Indian Parent Advisory Committee Resolution

**WHEREAS**, the school board or district has an AIPAC composed of parents/guardians of American Indian children who are eligible for Indian education programs, American Indian language and culture teachers and paraprofessionals, American Indian teachers, American Indian counselors, American Indian adults enrolled in educational programming, and American Indian representatives from community;

**WHEREAS**, the school board or district affords the AIPAC the necessary information and the opportunity to effectively express their views concerning all aspects of American Indian education and the educational needs of the American Indian children enrolled in the school(s) and program(s); and,

**WHEREAS**, the AIPAC is directly involved with and advises the school board and district staff on Indian Education program planning; and,

**WHEREAS**, the AIPAC develops and submits recommendations to the school board and district staff pertaining to the needs of American Indian students.

**THEREFORE BE IT RESOLVED**, that the AIPAC concurs that the school board and district are compliant with Minnesota Statutes, section 124D.78, and that the school board and district are meeting the needs of American Indian students.


We, the American Indian Parent Advisory Committee, issue a **Vote of Concurrence**. We attest that the school board and/or district are compliant with Minnesota Statutes and that the school board and/or district are meeting the needs of American Indian students; **or**,

We, the American Indian Parent Advisory Committee, issue a **Vote of Nonconcurrence**. We attest that the school board and/or district are not compliant with Minnesota Statutes and that the school board and/or district are not meeting the needs of American Indian students. We have provided written recommendations for improvements to the school board, and we acknowledge that the school board has 60 days from the receipt of these recommendations in which to respond, in writing, to each recommendation.

Seraphia Gravelle

AIPAC Chairperson Printed Name and Signature



 3-21-21

Date