

# Chisholm School District School Board Meeting Agenda

Monday, February 22, 2021 at 5:00 PM  
Regular Meeting  
Teleconference

## I. Determination of Quorum and Call to Order

### II. Public Comment:

**Description:** Welcome to this meeting of the Board of Education Independent School District #695, Chisholm School District. We are extremely pleased that you have shown an interest in school district affairs by attending this meeting. The Board of Education allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. We will provide the audience with an opportunity to request to speak. We request that before you speak to announce your name. Each speaker will be allowed five minutes unless the time limit is waived by a majority of the board members present. At a public meeting of the board, no person shall orally initiate charges or complaints against individual employees of the district or challenge instructional materials used in the district. All such charges, if presented to the board directly, shall be referred to the Superintendent for investigation and report. We would also like to remind the public that the school board is not allowed to comment on your concerns. If there are no questions, we will open the public comment section of the board meeting.

## III. Recognition of Guests and Visitors

## IV. Approve Agenda

## V. Approve Minutes

A. Approve February 8, 2021, Regular Meeting Minutes 3

### Attachments:

February 8 2021 Regular Meeting Minutes 3

## VI. Reports

A. Superintendent's Report

## VII. Correspondence

## VIII. Consent Agenda

A. Approve February Accounts Payable for a total of \$251,878.83 6

### Attachments:

AP Feb Board Meeting 6

B. Approve February Payroll

**Description:** 2/15/2021 \$245,110.83

2/28/2021 \$246,784.65

Total \$491,895.48

**IX. Action Agenda**

A. Approve the 2021 Mandatory Health Insurance Bid Process and the NESC 10

**Attachments:**

Bid Planning Form 10

**Description:** Please approve the Superintendent and Business Manager to give the NESC permission to work with our district on the 2-year mandatory health insurance bid process.

B. Approve the Termination of Stephanie Bakkethun

C. Approve the Internal and External Posting for Para-educator in the Chisholm Elementary 12

**Attachments:**

2021NC001 External Para 12

2021NC001 Internal Para 13

**Description:** This position will be posted internally for 7 days followed by an external posting if there are no internal applicants.

D. Approve 2021 AFSCME Local 536 Seniority List 14

**Attachments:**

AFSCME Seniority List 14

E. Approve 2021 Education Minnesota Local 1276 Seniority List 15

**Attachments:**

Certified Seniority List 2020-2021 15

F. Approve Tom Pascuzzi for Volunteer Boys Junior High Basketball Coach

**X. Discussion**

**XI. Information**

A. Request from 3rd Graders for More Gym Class Time

B. Operating Referendum Revenue Info Sheet 16

**Attachments:**

MN Operating Referendum Revenue (2) 16

**XII. Adjourn**

# Chisholm School District School Board Meeting Minutes

Monday, February 8, 2021 at 5:00 PM  
Regular Meeting  
Chisholm School Board Room

## **I. Determination of Quorum and Call to Order**

Attendance Taken at 5:00 PM. Corradi Simon: Present, Lappi: Present, Rahja: Present, Randa-Sauter: Present, Rice: Present, Sever: Present. Superintendent Blanchard was also in attendance.

## **II. Public Comment:**

## **III. Recognition of Guests and Visitors**

There were no guests or visitors.

## **IV. Approve Agenda**

It was moved by Jaclyn Corradi Simon and seconded by Clarice Sever to approve the agenda. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

## **V. Approve Minutes**

### **A. Approve the January 25, 2021, Regular Meeting Minutes**

It was moved by Shelly Lappi and seconded by Cindy Rice to approve the January 25, 2021, regular meeting minutes. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

### **B. Approve the February 1, 2021, Working Session Minutes**

It was moved by Clarice Sever and seconded by Shelly Lappi to approve the February 1, 2021, working session minutes. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

## **VI. Reports**

### **A. Superintendent's Report**

Jodie Phaneuf discussed the VPK program funding. The grant process has been completed. This is a state funded program and at this time the state has not approved funding for the program.

Dr. Blanchard discussed the Ingensa Strategic Plan timeline and asked for recommendations for community member involvement. She updated the board that many people have contacted her about moving meetings to be available both in person and virtually as well. She also updated on status of vaccinations.

## VII. Correspondence

A. Thank you to Mary Bartlett for the donation of over 75 handmade masks for students.

The board thanks Mary Bartlett.

## VIII. Consent Agenda

### IX. Action Agenda

A. Accept Jodi Phaneuf's Intent to Retire as the Early Childhood Coordinator at the end of the 2020-2021 School Year

It was moved by Clarice Sever and seconded by Cindy Rice to approve Jodi Phaneuf's intent to retire as the Early Childhood Coordinator at the end of the 2020-2021 school year. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

B. Approve the Internal/External Posting for an ECFE/Learning Readiness Coordinator  
It was moved by Jaclyn Corradi Simon and seconded by Shelly Lappi to approve the internal/external posting for an ECFE/Learning Readiness Coordinator. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

C. Re-open Open Enrollment for Second Semester

It was moved by Clarice Sever and seconded by Jaclyn Corradi Simon to re-open open enrollment for second semester. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

D. Approve the Internal/External Posting for Superintendent

It was moved by Shelly Lappi and seconded by Jaclyn Corradi Simon to approve the internal/external posting for the Superintendent/Principal position. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

E. Approve the 2021-2022 School Calendar

It was moved by Jaclyn Corradi Simon and seconded by Shelly Lappi to approve the 2021-2022 school year calendar. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

F. Approve the Pitney Bowes Lease

It was moved by Clarice Sever and seconded by Jaclyn Corradi Simon to approve the lease renewal with Pitney Bowes. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

G. Approve Refunding Resolution of Series Bond 2021A

It was moved by Jaclyn Corradi Simon and seconded by Shelly Lappi to approve refunding resolution of Series Bond 2021A. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

H. Approve the Posting and Hire of a Co-Yearbook Advisor for the 2021-2022 School Year

It was moved by Jaclyn Corradi Simon and seconded by Cindy Rice to approve the posting and hire of a co-yearbook advisor for the 2021-2022 school year. Motion Passed.  
Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

## **X. Discussion**

### **XI. Information**

#### **A. January TOC Report**

The board was provided the January Teachers on Call report.

### **XII. Adjourn**

It was moved by Danielle Randa-Sauter and seconded by Shelly Lappi to adjourn at 5:45 p.m. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

# ISD 695-Chisholm Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void	Date	Amount
10		33180	64452	Check	1	04025	HOBERT SALES		Yes	No	Yes		02/17/2021	(80.72)
10		33406	64646	Check	1	3387	BLUE CROSS BLUE SHIELD OF MN BLU		Yes	No	No		01/28/2021	13,380.50
10		33405	64647	Check	1	3181	CLEMENT, DAVE BRIAN		Yes	No	No		01/28/2021	107.00
10		33395	64648	Check	1	2471	GLUMAC, CHARLES		Yes	No	No		01/28/2021	92.00
10		33410	64649	Check	1	3695	HARRIS, KELLY		Yes	No	No		01/28/2021	115.00
10		33412	64650	Check	1	3697	INMON, JASON		Yes	No	No		01/28/2021	103.00
10		33390	64651	Check	1	04377	ISD #0712 MT IRON+BUHL		Yes	No	No		01/28/2021	175.00
10		33402	64652	Check	1	3016	JENSEN, DR GARY L		Yes	No	No		01/28/2021	528.50
10		33396	64653	Check	1	2485	LAMPPA, DAVIS		Yes	No	No		01/28/2021	80.00
10		33403	64654	Check	1	3041	LAMPPA, KYLE D		Yes	No	No		01/28/2021	80.00
10		33399	64655	Check	1	2879	LAPPI, ROCHELLE MARIE		Yes	No	No		01/28/2021	138.00
10		33391	64656	Check	1	05731	MADISON NATIONAL LIFE INS CO		Yes	No	No		01/28/2021	2,331.95
10		33394	64657	Check	1	2320	MEDICARE BLUE RX		Yes	No	No		01/28/2021	16,755.90
10		33401	64658	Check	1	2971	MINNESOTA LIFE INSURANCE		Yes	No	No		01/28/2021	2,334.40
10		33393	64659	Check	1	2101	MN ENERGY RESOURCES CORP		Yes	No	No		01/28/2021	5,911.84
10		33398	64660	Check	1	2736	NORTHERN BUSINESS PRODUCTS INC		Yes	No	No		01/28/2021	736.83
10		33404	64661	Check	1	3088	OTT, ROBERT DOUGLAS		Yes	No	No		01/28/2021	140.00
10		33392	64662	Check	1	09083	SCHOOL SPECIALTY SUPPLY-REMIT		Yes	No	No		01/28/2021	159.75
10		33411	64663	Check	1	3696	STEELE, KEELLA		Yes	No	No		01/28/2021	23.00
10		33400	64664	Check	1	2963	REMIT TEACHERS ON CALL		Yes	No	No		01/28/2021	1,587.50
10		33407	64665	Check	1	3692	THIEF RIVER FALLS COMMUNITY ED		Yes	No	No		01/28/2021	15.00
10		33413	64666	Check	1	3698	TREVENA, BRAD		Yes	No	No		01/28/2021	170.00
10		33408	64667	Check	1	3693	VITALI-RASANEN, GINA		Yes	No	No		01/28/2021	21.00
10		33397	64668	Check	1	2487	VLATKOVICH, JEFFERY		Yes	No	No		01/28/2021	92.00
10		33409	64669	Check	1	3694	WARNER, BRIAN		Yes	No	No		01/28/2021	115.00
10		33420	64670	Check	1	2795	AMERICAN BANK OF THE NORTH		Yes	No	No		02/05/2021	2,331.09
10		33416	64671	Check	1	1920	ARMORY SHELL		Yes	No	No		02/05/2021	1,200.00
10		33418	64672	Check	1	2354	ATT MOBILITY		Yes	No	No		02/05/2021	94.04
10		33419	64673	Check	1	2502	BLACK BEAR BAKERY		Yes	No	No		02/05/2021	41.70
10		33417	64674	Check	1	2241	COLOSIMO PATCHIN KEARNEY ET AL		Yes	No	No		02/05/2021	4,285.25
10		33423	64675	Check	1	3699	CUTLER, DANIEL C.		Yes	No	No		02/05/2021	500.00
10		33424	64676	Check	1	3700	KUBOTA		Yes	No	No		02/05/2021	13,243.80
10		33414	64677	Check	1	06375	MN POWER		Yes	No	No		02/05/2021	12,087.61
10		33415	64678	Check	1	06979	NORTHERN MINNESOTA DENTAL, INC		Yes	No	No		02/05/2021	9,365.20
10		33422	64679	Check	1	3653	PROFESSIONAL PLASTICS		Yes	No	No		02/05/2021	8,424.15
10		33421	64680	Check	1	2963	REMIT TEACHERS ON CALL		Yes	No	No		02/05/2021	3,944.62
10		33425	64681	Check	1	3701	THOMPSON, WYATT		Yes	No	No		02/05/2021	33.00
10		33426	64682	Check	1	00010	A-1 REFRIGERATION SERVICE		Yes	No	No		02/18/2021	1,157.00
10		33452	64683	Check	1	1887	ABSOLUTE FIRE PROTECTION, INC		Yes	No	No		02/18/2021	3,385.00

## ISD 695-Chisholm Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Red	Vendor	Tax Class	Print	Recon	Void	Pay/Void	Date	Amount
10		33462	64684	Check	1	2423	AMAZON CAPITAL SERVICES		Yes	No	No		02/18/2021	7.78
10		33450	64685	Check	1	1775	ANDERSON PLUMBING & HEATING		Yes	No	No		02/18/2021	577.00
10		33495	64686	Check	1	3220	APG MEDIA OF MN		Yes	No	No		02/18/2021	124.80
10		33427	64687	Check	1	00150	ARAMARK		Yes	No	No		02/18/2021	946.73
10		33479	64688	Check	1	2919	ARROWHEAD DRIVERS TRAINING LTD		Yes	No	No		02/18/2021	864.00
10		33460	64689	Check	1	2354	ATT MOBILITY		Yes	No	No		02/18/2021	452.10
10		33428	64690	Check	1	00610	BARK DESIGN INC		Yes	No	No		02/18/2021	109.00
10		33507	64691	Check	1	3702	BAUDHUIN, CHRIS		Yes	No	No		02/18/2021	130.00
10		33501	64692	Check	1	3547	BIG STONE THERAPIES, INC		Yes	No	No		02/18/2021	1,100.00
10		33497	64693	Check	1	3375	BOBCAT OF DULUTH		Yes	No	No		02/18/2021	130.45
10		33486	64694	Check	1	3060	remit to BSN SPORTS		Yes	No	No		02/18/2021	133.55
10		33475	64695	Check	1	2774	BUHL WATER CO INC		Yes	No	No		02/18/2021	168.00
10		33498	64696	Check	1	3384	CHEERLEADING.COM		Yes	No	No		02/18/2021	122.87
10		33429	64697	Check	1	01600	CHISHOLM CITY OF		Yes	No	No		02/18/2021	3,497.65
10		33502	64698	Check	1	3578	CLOSE UP FOUNDATION		Yes	No	No		02/18/2021	1,150.00
10		33456	64699	Check	1	2241	COLOSIMO PATCHIN KEARNEY ETAL		Yes	No	No		02/18/2021	175.50
10		33471	64700	Check	1	2668	CONSOLIDATED COMMUNICATIONS		Yes	No	No		02/18/2021	1,040.77
10		33470	64701	Check	1	2614	CW TECHNOLOGY		Yes	No	No		02/18/2021	821.00
10		33469	64702	Check	1	2599	DALCO ENTERPRISE		Yes	No	No		02/18/2021	269.67
10		33485	64703	Check	1	3045	REMIT DONAIS, AARON		Yes	No	No		02/18/2021	346.00
10		33481	64704	Check	1	2944	EDUCATION INNOVATION PARTNERS		Yes	No	No		02/18/2021	209.68
10		33453	64705	Check	1	1909	ENICH, TONYA		Yes	No	No		02/18/2021	5.99
10		33448	64706	Check	1	1566	ESC SYSTEMS		Yes	No	No		02/18/2021	754.00
10		33430	64707	Check	1	03018	EXCEL BUSINESS SYSTEM		Yes	No	No		02/18/2021	3,497.45
10		33466	64708	Check	1	2548	REMIT FOLLET SCHOOL SOLUTIONS INC		Yes	No	No		02/18/2021	281.10
10		33432	64709	Check	1	03570	GRAINGER		Yes	No	No		02/18/2021	351.49
10		33433	64710	Check	1	03577	GRAYBAR		Yes	No	No		02/18/2021	656.11
10		33472	64711	Check	1	2675	remit HEINEMANN		Yes	No	No		02/18/2021	38.15
10		33504	64712	Check	1	3624	HIBBING HEATING & AIR CONDITIONIN		Yes	No	No		02/18/2021	412.98
10		33496	64713	Check	1	3278	HILLMAN, DAVID IAN		Yes	No	No		02/18/2021	130.00
10		33508	64714	Check	1	3704	REMIT HOBART SERVICE: ITW FOOD EQUIPW		Yes	No	No		02/18/2021	186.62
10		33447	64715	Check	1	1375	HOGLUND BUS CO INC		Yes	No	No		02/18/2021	479.16
10		33473	64716	Check	1	2705	HORIZON COMMERCIAL POOL SUPPL		Yes	No	No		02/18/2021	451.32
10		33434	64717	Check	1	04212	INAC, INC		Yes	No	No		02/18/2021	23,047.90
10		33505	64718	Check	1	3689	IRON RANGE PLUMBING AND HEATIN		Yes	No	No		02/18/2021	441.87
10		33451	64719	Check	1	1842	ISD #6076 NORTHLAND LEARNING		Yes	No	No		02/18/2021	50,031.98
10		33499	64720	Check	1	3440	JOHNSON FITNESS & WELLNESS		Yes	No	No		02/18/2021	607.63
10		33488	64721	Check	1	3064	JOHNSON, JAMES L		Yes	No	No		02/18/2021	130.00
10		33431	64722	Check	1	03553	JUBILEE FOODS		Yes	No	No		02/18/2021	24.56

# ISD 695-Chisholm Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void	Date	Amount
10		33435	64723	Check	1	05206	L & M SUPPLY FLEET SUPPLY		Yes	No	No		02/18/2021	123.15
10		33503	64724	Check	1	3596	LAMPPA, BRIAN		Yes	No	No		02/18/2021	130.00
10		33484	64725	Check	1	3041	LAMPPA, KYLE D		Yes	No	No		02/18/2021	151.00
10		33455	64726	Check	1	2232	LOWE'S		Yes	No	No		02/18/2021	91.51
10		33477	64727	Check	1	2860	MENARDS - VIRGINIA		Yes	No	No		02/18/2021	60.19
10		33468	64728	Check	1	2558	MESABI GLASS WINDOW DOORS, INC		Yes	No	No		02/18/2021	980.00
10		33449	64729	Check	1	1584	MID-AMERICAN RESEARCH CHEMICAL		Yes	No	No		02/18/2021	3,247.90
10		33489	64730	Check	1	3097	REMIT MINNEAPOLIS OXYGEN COMPANY		Yes	No	No		02/18/2021	375.73
10		33436	64731	Check	1	06315	MN CAREER INFORMATION SYSTEM		Yes	No	No		02/18/2021	1,150.00
10		33454	64732	Check	1	2101	MN ENERGY RESOURCES CORP		Yes	No	No		02/18/2021	18,728.04
10		33437	64733	Check	1	06336	MN INDUSTRIES		Yes	No	No		02/18/2021	858.28
10		33438	64734	Check	1	06400	MN SCHOOL BOARDS ASSOC		Yes	No	No		02/18/2021	290.00
10		33458	64735	Check	1	2278	MN TELECOMMUNICATIONS		Yes	No	No		02/18/2021	1,199.39
10		33459	64736	Check	1	2303	NAPA AUTO PARTS		Yes	No	No		02/18/2021	279.49
10		33439	64737	Check	1	06850	NORTHEAST SERVICE COOPERATIVE		Yes	No	No		02/18/2021	2,433.54
10		33474	64738	Check	1	2736	NORTHERN BUSINESS PRODUCTS INC		Yes	No	No		02/18/2021	338.53
10		33478	64739	Check	1	2911	OWENS, LAURA		Yes	No	No		02/18/2021	00 8.32
10		33440	64740	Check	1	08215	RADKO IRON & SUPPLY		Yes	No	No		02/18/2021	5.26
10		33441	64741	Check	1	08270	RAMS		Yes	No	No		02/18/2021	1,250.00
10		33442	64742	Check	1	08317	RANGE MENTAL HEALTH CENTER INC		Yes	No	No		02/18/2021	218.25
10		33483	64743	Check	1	2985	REMIT RECOVER HEALTH SERVICES		Yes	No	No		02/18/2021	6,975.00
10		33494	64744	Check	1	3217	RSCHOOLSTODAY		Yes	No	No		02/18/2021	845.00
10		33457	64745	Check	1	2272	RYANS INDEPENDENT ELECTRIC		Yes	No	No		02/18/2021	2,310.07
10		33487	64746	Check	1	3062	RYKS, KEVIN		Yes	No	No		02/18/2021	176.00
10		33493	64747	Check	1	3202	SANTELLI, CORY		Yes	No	No		02/18/2021	130.00
10		33492	64748	Check	1	3175	SCHELDE, JULIE		Yes	No	No		02/18/2021	127.00
10		33480	64749	Check	1	2935	SCHOLASTIC, INC		Yes	No	No		02/18/2021	392.70
10		33443	64750	Check	1	09083	REMIT SCHOOL SPECIALTY SUPPLY-REMIT		Yes	No	No		02/18/2021	39.13
10		33476	64751	Check	1	2859	REMIT SHRED IT USA		Yes	No	No		02/18/2021	454.62
10		33490	64752	Check	1	3104	SIMONS, DAVID ARTHUR		Yes	No	No		02/18/2021	100.00
10		33444	64753	Check	1	09775	SUPREME SCHOOL SUPPLY CO		Yes	No	No		02/18/2021	248.03
10		33500	64754	Check	1	3464	REMIT 1 SWIM OUTLET.COM		Yes	No	No		02/18/2021	604.85
10		33491	64755	Check	1	3164	TAUS, DAVID		Yes	No	No		02/18/2021	260.00
10		33482	64756	Check	1	2963	REMIT TEACHERS ON CALL		Yes	No	No		02/18/2021	3,967.48
10		33461	64757	Check	1	2416	VAKE, TRAVIS		Yes	No	No		02/18/2021	130.00
10		33506	64758	Check	1	3693	VITALIRASANEN, GINA		Yes	No	No		02/18/2021	15.00
10		33464	64759	Check	1	2487	VLATKOVICH, JEFFERY		Yes	No	No		02/18/2021	130.00
10		33509	64760	Check	1	3705	WALKER HAGKENSACK AKELEY COMI		Yes	No	No		02/18/2021	25.00
10		33445	64761	Check	1	10730	WASTE MANAGEMENT OF NRTH MINN		Yes	No	No		02/18/2021	554.69

**ISD 695-Chisholm  
Payment Reg by Bank and Check**

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Date	Amount
10		33463	64762	Check	1	2439	WETZEL, JAY		Yes	No	No	02/18/2021	269.00
10		33467	64763	Check	1	2552	WIESER EDUCATIONAL		Yes	No	No	02/18/2021	1,288.00
10		33465	64764	Check	1	2515	REMITE ZIEGLER		Yes	No	No	02/18/2021	1,793.91
10		33446	64765	Check	1	10760	ZUBICH, SHANNON		Yes	No	No	02/18/2021	15.00

Bank Total: \$251,878.83

Report Total: \$251,878.83

Dear Group Leader,

The upcoming insurance renewal brings with it the two-year mandatory bid cycle, applicable to most of our pool members. We are again offering additional assistance to Members who would like the Northeast Service Cooperative to help them with the process.

**To aid in your planning, key dates are provided below:**

<b>February 9, 2021</b>	Mandatory bid information & templates to Group Leaders.
<b>March 2</b>	Last date to request data from the carrier.
	We have requested the data from BlueCross on your behalf, if you have insurance from another carrier that you'd like to include with this bid, this is the time to request data from them.
<b>March 2</b>	Bid Planning Form. Due date to request assistance from Northeast Service Cooperative.
	NESC assistance includes submitting newspaper publication, RFP Template preparation, and bid compilation (if requested).
<b>March 15</b>	<i>(If self-administering) Newspaper ad for publication due on or before April 1</i>
	<i>If selecting assistance from NESC, we will publish this on your behalf</i>
<b>April 1</b>	Release RFP & Data due to: NESC, BlueCross, & PEIP (others if desired)
	Email RFP Packet to: <a href="mailto:srupe@nescmn.net">srupe@nescmn.net</a> , <a href="mailto:David.Kuschel@bluecrossmn.com">David.Kuschel@bluecrossmn.com</a> and <a href="mailto:dan@innovomn.com">dan@innovomn.com</a>
<b>May 17 – June 1</b>	Suggested bid opening date is between May 17 – June 1, 2021. State requirement for the bid date is no later than June 1, 2021.
<b>June 1</b>	Last date for bid opening.
	Earliest decision date is 15 days after your bid opening. District will need to write decision rationale.
<b>July 1</b>	Latest date to notify the carrier of your selection.
	This is so enrollment can be processed in time for ID Cards to be prepared and plan documents to be created.
<b>Sept 1</b>	New plan year start date

We're here to help. Please don't hesitate to reach out with questions or if you need help. Please direct your questions to Jeanette Mellesmoen at 218-748-7617 or [jmellesmoen@nescmn.net](mailto:jmellesmoen@nescmn.net) or Suzi Ruper at 218-748-7604 or [srupe@nescmn.net](mailto:srupe@nescmn.net)

## Bid Planning Form

Dear School Pool Group Leader,

The upcoming renewal cycle brings the bi-annual mandatory bid. Please indicate below how your group intends on administering your mandatory bid. As always, Northeast Service Cooperative is here to support you.

We believe the mandate to bid does not include our group. Please process our annual renewal in the usual manner.

We believe we need to comply with the mandatory bid and would like the Service Cooperative to assist with the process. The Service Cooperative will be in contact to discuss how we can support you.

We will be self-administering our bid.

We will be delegating bids and the mandate compliance to our broker or other trusted advisor, who are authorized to assist:

Broker:

Brokerage:

Compensation:

We're here to help. Please don't hesitate to reach out with questions. Please return to your Service Cooperative.

Name of School

Signed by (print name)

Title

Signature

Date

INDEPENDENT SCHOOL DISTRICT NO. 695

Chisholm, Minnesota

## **EXTERNAL PARAPROFESSIONAL POSTING**

(2021NC001)

Job Classification: Special Education Paraprofessional (1 position available at the CE)

Qualifications:

1. Ability to read and write the English language with proficiency.
2. Ability to pass a physical examination.
3. Ability to follow directions from a supervisor.
4. The ability to keep information in confidence.
5. Work one to one with a student.
6. Be able to redirect students to the assigned task.
7. Be able to positively interact with staff and students to minimize power struggles the student might have.
8. Be able to chart behaviors each class period.
9. Be able to help the student in all subject areas with modified assignments.
10. Be able to take direction from the special education teacher.
11. Current CPR certification.
12. Valid Minnesota driver's license.
13. Other duties as assigned.

Rate of Pay: As per Master Agreement

Hours of Work: Monday-Friday

Due Date: March 16, 2021, by 3:00 p.m.

Dr. Janey Blanchard

Apply online at [www.chisholm.k12.mn.us](http://www.chisholm.k12.mn.us) or mail resume to:

Dr. Janey Blanchard, Superintendent  
Chisholm Public Schools  
300 3<sup>rd</sup> Ave SW  
Chisholm, MN 55719

Posted: March 2, 2021

AN EQUAL OPPORTUNITY EMPLOYER

INDEPENDENT SCHOOL DISTRICT NO. 695

Chisholm, Minnesota

## INTERNAL PARAPROFESSIONAL POSTING

(2021NC001)

Job Classification: Special Education Paraprofessional (1 position available at the CE)

Qualifications:

1. Ability to read and write the English language with proficiency.
2. Ability to pass a physical examination.
3. Ability to follow directions from a supervisor.
4. The ability to keep information in confidence.
5. Work one to one with a student.
6. Be able to redirect students to the assigned task.
7. Be able to positively interact with staff and students to minimize power struggles the student might have.
8. Be able to chart behaviors each class period.
9. Be able to help the student in all subject areas with modified assignments.
10. Be able to take direction from the special education teacher.
11. Current CPR certification.
12. Valid Minnesota driver's license.
13. Other duties as assigned.

Rate of Pay: As per Master Agreement

Hours of Work: Monday-Friday

Due Date: March 2, 2021, by 3:00 p.m.

Dr. Janey Blanchard

Apply online at [www.chisholm.k12.mn.us](http://www.chisholm.k12.mn.us) or mail resume to:

Dr. Janey Blanchard, Superintendent  
Chisholm Public Schools  
300 3<sup>rd</sup> Ave SW  
Chisholm, MN 55719

Posted: February 23, 2021

AN EQUAL OPPORTUNITY EMPLOYER

Non-Certified Seniority List 1-1-2021		ISD #695 Chisholm		
Last Name	First Name	Job Class	Seniority Date	
Yonkovich	Diane	Secy II	11/27/1978	
Bishop	Philip	Cust/Op.Eng	3/27/1990	
Plante	Ronald	Carp Shop Foreman	9/28/1998	
Pavlovich	Mary Jo	Secy II	9/29/1999	
Wald	Carol	Custodian/Bus Driver	12/21/2001	
Dahmen	Paula	Para-educator	10/10/2003	
Ferrell	Deborah	Secy II	10/12/2005	
Wiehrdt	Kim	Para-educator	9/5/2007	
Pioske	Pam	Secy III	11/23/2009	
Moberg	Jamie	Para-educator	2/3/2011	
Barney	Hannah	Para-educator	10/24/2011	
Skurla	Kathleen	Para-educator	10/5/2012	
Forsline	Kent	Carp Shop/Bus Dr	9/5/2013	
Karasti	Barbara	Para-educator	2/27/2014	
Sundquist	Angela	Para-educator	3/17/2014	
Lucas	Ryan	Carp Shop/Bus Driver	8/11/2014	
Pallin	Dave	Custodian/Bus Driver	1/5/2015	
Aldrich	Lisa	Para-educator	9/14/2015	@ 5:33 pm
Podlogar	Caroline	Para-educator	9/14/2015	@5:34 pm
Maki	Kimberly	Para-educator	9/14/2015	@ 5:35 pm
Koehler	Bailee	Para-educator	10/12/2015	
Johnson	Tanya	Para-educator	10/10/2016	
Landacre	Jake	Custodian/Bus Driver	6/6/2017	
Johnson	Jamey	Para-educator	9/25/2017	@5:22 p.m.
Waryas	Jennifer	Para-educator	9/25/2017	@5:23 p.m.
Cianni	Karen	Para-educator	10/23/2017	
Augustson	Theresa	Para-educator	10/30/2017	
Pocket Fesnick	Susan	Para-educator	1/2/2018	
Hansen	Darlyn	Para-educator	1/29/2018	
Vajdl	Brian	Transportation Foreman	5/1/2018	
Scott	Michelle	Para-educator	8/27/2018	@ 5:16p
Flack	Crystal	Para-educator	8/27/2018	@ 5:17p
Barabe	Samantha	Para-educator	10/22/2018	
Anderson	Tara	Para-educator	11/12/2018	
Allen	Doug	Custodian/Bus Driver	3/22/2019	
Hancock	Cindy	Para-educator	4/4/2019	
Helmer	Ramona	Para-educator	10/7/2019	@ 5:20pm
Brown	Beverly	Para-educator	10/7/2019	@5:25pm
Rajkovich	George	Chief Eng	11/25/2019	
Waselk	Lori	Para-educator	1/31/2020	
Macleam	Daniel	Custodian/Bus Driver	3/9/2020	
Spicer	Keith	Custodian/Bus Driver	5/4/2020	

TEACHER NAME	HIRE DATE	PROJECTED TENURE	LICENSED AREAS			
Cindy Nehiba	7/1/82		Elementary K-6			
Cory Kolodji	7/18/84		Life Science 7-12, Science 5-9, Coach			
Tim Provinzino	8/9/93		Industrial Arts 7-12, Coach			
Don Quirk	8/9/93		PE K-12			
Carolyn Ludwig	8/22/94		Special Ed EC, Elementary PreK-6			
Jennifer Fleming	7/13/98		Social Studies 7-12, Coach			
Jim Kne	9/14/98		Elementary 1-6, Coach			
Tara Anderson	8/9/99		Elementary PreK-6			
***Kim Jordan LOA	8/11/03		EBD K-12, LD K-12, Social Studies 7-12, Autism, Coaching			
Kristen Copp	6/25/07		Elementary K-6, Pre-Primary 3-K			
Lynette Kowarsch	6/25/07		EBD K-12, LD K-12, DD K-12, Health 7-12, PE K-12, Coaching			
Jamie Stenberg	8/27/07		Social Studies 7-12, Computer Keyboarding and Technology 7-12.			
Stephanie Jensen	6/23/08		Elementary K-6			
Marisa Pessenda	6/23/08		Elementary K-6, Communication Arts 5-8			
***Julie Skenzich (LOA)	6/23/08		Spanish 7-12, Computer Keyboarding and Technology 7-12			
Ann Marie Lubovich	7/14/08		Vocal & Classroom Music K-12, Social Studies 7-12			
Cindi Nelson	11/10/08		Elementary 1-6, Science 5-8			
Erik Kuusinen	6/14/10		Technology 5-12, Construction, Manufacturing, and Transportation Careers 7-12			
Mary Petron	11/08/10		Elementary K-6			
Lorinda Swinda	6/25/12		Elementary 1-6			
Peter Backstrom	6/25/12		Communication Arts/Literature 5-12			
Greg Stish	8/27/12		PE K-12, Health 5-12, Coach			
Ryan Freitas	5/28/13		Instrumental (Band/Orchestra) K-12			
Amy Rossini	5/28/13		Elementary K-6, Communication Arts 5-8			
Natalie Yaroscak	5/28/13		Elementary K-6, Communication Arts 5-8			
Jessica Rice	5/28/13		Elementary K-6, Communication Arts 5-8			
Mark Morrison	6/24/13		Principal 8-12, Superintendent, Social Studies 7-12			
Robbi Albert	8/12/13		Elementary 1-6			
Julie Nehring	8/12/13		Elementary 1-6			
Jeff Hancock	10/14/13		Elementary K-6, Professional Administrator			
Tim Nelson	5/12/14		Math 5-12			
Rachel Maki	6/23/14		Science 5-8, Life Science 9-12, Chemistry 9-12			
Shawn Lewis	6/23/14		EBD K-12, Social Studies 7-12, Coach			
**Travis Vake (LOA)	6/28/14		Social Studies All, Academic and Behavioral Strategist	LOA June 1, 2020 through May 31, 2023		
Nico Stish	8/25/14		Elementary K-6, Science 5-8			
Myia Paradis	5/11/15		Elementary 1-6			
Kim Yuretich	8/24/15		Math 5-12			
Jennifer Showalter	2/29/16		Elementary K-6, Academic & Behavioral Strategist K-12			
Chelsy Schmitz	3/14/16		Elementary K-6, Primary Age 3-PreK			
Jennifer Zbacnik-Martin	8/22/16		Communication Arts/Literature 5-12			
Janey Blanchard	5/22/17		Superintendent, Principal, Elementary 1-6, EBD K-12, LD K-12			
Darlene Esler	7/24/17		Elementary K-6, Academic & Behavioral Strategist K-12, Coach			
Jennifer Crotteau	11/28/16		School Counselor K-12			
Adam Schaffer	5/8/2017		Social Studies 7-12			
PROBATIONARY TEACHERS						
Teresa Allen	3/12/18	9/21				
Nick Milani	5/29/18	9/21	Mathematics			
Yadith Williams	8/28/17	Tier 3 9/21	Social Studies, Community Education Director, Spanish, Computer Keyboarding and Technology			
Kathryn Dewhurst	3/25/19	Tier 3 9/22	K-12 Physical Education, 5-12 Health			
Beth Sullivan	5/13/19	Tier 3 9/22	Academic and Behavioral Strategist			
Ciri Falcone	5/26/20	Tier 2. 9/23	Elementary Education			
Megan Scipioni	6/8/2020 @ 5:23p	Tier 2. 9/21	Academic and Behavioral Strategist, Elementary Education K-6, Arts/Literature 5-8			
Debbie Jackson	6/8/2020 @ 5:25p	Tier 2. 9/23	Academic and Behavioral Strategist, Elementary Education K-6, Arts/Literature 5-8			
Elizabeth Carroll	7/13/2020	Tier 3. 9/21	Visual Arts			
Brady Boehm	7/27/2020 @5:25p	Tier 3. 9/23	Communication Arts/Literature 7-12			
TITLE I						
Kathryn Anderson	8/25/08		PreK-6			
ECFE						
Karen Copeman	9/10/01		PreK			
Debbie Lamphere	9/23/02		PreK, Parent and Family Education			
Jodie Phaneuf	9/10/07		PreK, Parent and Family Education, Home Ec 7-12, Early Childhood			
Megan Lescarbeau	9/4/14		Parent and Family Education			
Laura Owens	8/14/17		PreK-6			



# Operating Referendum Revenue

## **STATUTE REFERENCE:**

- [126C.17](#)

## **BOND SECURITY:**

- No borrowing; annual levy to fund operations or projects on a pay-as-you-go basis

## **PROCESS:**

- Requires voter approval on defined amount per adjusted pupil unit

## **GENERAL PARAMETERS:**

- Limited to 10 years
- Question can include inflationary increase tied to CPI
- Question can include one or more defined increases/decreases throughout 10 years
- Implementation can be delayed one year
- One or multiple questions can be on the same ballot
- Elections to be held in November except if held by mail or if school district is in statutory operating debt

## **TAX IMPACT:**

- Tax Impact on Referendum Market Value

## **STATE AID IMPACT:**

- Two tier state aid calculation based on referendum market value per resident pupil unit

## **ELIGIBLE PROJECTS:**

- School District operations or projects

## **KEY NOTES:**

- Agricultural land and seasonal recreational property excluded from referendum market value. They do not see any tax increase due to changes in operating referendum revenue.
- Ag2School credit does not apply



**Michael Hart**

Director, Public Finance - Minnesota  
PMA Securities, LLC  
612-509-2569  
[mhart@pmanetwork.com](mailto:mhart@pmanetwork.com)



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