

Chisholm School District School Board Meeting Agenda

Monday, December 14, 2020 at 5:00 PM
Regular Meeting
Teleconference

I. Determination of Quorum and Call to Order

II. Public Comment:

Description: Welcome to this meeting of the Board of Education Independent School District #695, Chisholm School District. We are extremely pleased that you have shown an interest in school district affairs by attending this meeting. The Board of Education allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. We will provide the audience with an opportunity to request to speak. We request that before you speak to announce your name. Each speaker will be allowed five minutes unless the time limit is waived by a majority of the board members present. At a public meeting of the board, no person shall orally initiate charges or complaints against individual employees of the district or challenge instructional materials used in the district. All such charges, if presented to the board directly, shall be referred to the Superintendent for investigation and report. We would also like to remind the public that the school board is not allowed to comment on your concerns. If there are no questions, we will open the public comment section of the board meeting.

III. Recognition of Guests and Visitors

IV. Approve Agenda

V. Approve Minutes

A. Approve the November 23, 2020 Regular Meeting Minutes 4

Attachments:

November 23, 2020, Regular Meeting Minutes 4

B. Approve the December 3, 2020, Joint School Board/Distance Learning Meeting Minutes

VI. Reports

A. Superintendent's Report

VII. Correspondence

VIII. Consent Agenda

IX. Action Agenda

A. Approve the Transfer of Darlyn Hansen to the Vaughan Elementary Effective December 9, 2020

B. Approve the Transfer of Jennifer Rolle to the Chisholm Elementary Effective December 9, 2020

C. Approve Lynette Kowarsch's Request for College Courses	7
Attachments:	
L.K. College Course Request	7
D. Approve Rachel Maki's Request for College Courses	8
Attachments:	
R.M. College Course Request	8
E. Accept Julie Skenzich's Resignation	9
Attachments:	
J.S. Resignation	9
F. Recess to Truth in Taxation Meeting	
G. Reconvene Regular Meeting	
H. Approve the Final 2020 Levy Payable 21 certification in the amount of \$1,122,526.08	10
Attachments:	
Final 2020 Payable 2021 Levy Limitation	10
I. Approve Learning Plan Beginning January 4, 2021	
X. Discussion	
A. Strategic Plan Bid	
B. Special Board Meeting December 17, 2020	
C. Working Session December 21, 2020	
D. Reorganizational Meeting	
XI. Information	
A. Teachers on Call Report	13
Attachments:	
November TOC	13
B. FY 20 and FY 21 Budget Publication	14
Attachments:	
Budget 20-21 Publication	14

Description: Each district is required to complete the attached "District Revenues and Expenditures Budget for FY2020 and FY2021" form (a.k.a. the Budget Publication form) annually.

Minnesota Statutes, section 123B.10, states that ""The board must post the materials in a conspicuous place on the district's official website, including a link to the district's school report card on the Minnesota Department of Education website (MDE > Data Center, select "Minnesota Report Card"), and publish a summary of the information and the address of the district's official website where the information can be found in a qualified newspaper of general circulation in the district." (Minn. Stat. § 123B.10, subd.1.)

C. Social Media Report Card	20
Attachments:	
Chisholm Report Card Nov 2020	20

XII. Adjourn

Chisholm School District School Board Meeting Minutes

Monday, November 23, 2020 at 5:00 PM
Regular Meeting
Teleconference

I. Determination of Quorum and Call to Order

Attendance Taken at 5:01 PM. Corradi Simon: Present, Lappi: Absent, Rahja: Present, Randa-Sauter: Present, Rice: Present, Sever: Present. Superintendent Blanchard and Business Manager Zunich were also present.

II. Public Comment:

III. Recognition of Guests and Visitors

IV. Approve Agenda

It was moved by Clarice Sever and seconded by Jaclyn Corradi Simon to approve the agenda with changes. Motion Passed.

Corradi Simon: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

V. Approve Minutes

A. Approve the November 9, 2020, Regular Meeting Minutes

It was moved by Danielle Randa-Sauter and seconded by Clarice Sever to approve the November 9, 2020, regular meeting minutes. Motion Passed.

Corradi Simon: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

B. Approve the November 13, 2020, Canvassing the Votes Minutes

It was moved by Cindy Rice and seconded by Danielle Randa-Sauter to approve the November 13, 2020, Canvassing the Votes minutes with corrections. Motion Passed.

Corradi Simon: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

C. Approve the November 19, 2020, Emergency Meeting Minutes

It was moved by Clarice Sever and seconded by Bob Rahja to approve the November 19, 2020, Emergency Meeting minutes with corrections. Motion Passed.

Corradi Simon: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

VI. Reports

A. SiteLogic Presentation

SiteLogic presented about strategic planning and referendum planning.

B. Principal Hancock's Report

Principal Hancock gave an update on how the Vaughan-Steffensrud's school year has

been progressing.

C. Principal Morrison's Report

Principal Morrison gave an update on the football team's season as well as how the school year has been progressing.

D. Superintendent's Report

Superintendent Blanchard gave updated COVID numbers for the District. She also discussed introducing a gifted and talented program for the top math students in the 5th grade.

VII. Correspondence

A. Thank You to Mary Jo Nickila for the Donation of 300 Facemasks for the Vaughan Steffensrud School's Students and Staff

VIII. Consent Agenda

It was moved by Jaclyn Corradi Simon and seconded by Danielle Randa-Sauter to approve the consent agenda as read. Motion Passed.

Corradi Simon: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

A. Approve November 11 Payroll for \$25,363.12 and November 15 Payroll for \$238,340.88 for a Total of \$488,704.00

B. Approve Accounts Payable for \$320,806.96

IX. Action Agenda

A. Approve an Increase for EBC (Aviben) Bill for 403 3rd Party Billing Cost-of-Living Increase of 1.4% Starting January 1, 2021

It was moved by Jaclyn Corradi Simon and seconded by Cindy Rice to approve an Increase for EBC (Aviben) bill for 403 3rd party billing cost-of-living increase of 1.4% starting January 1, 2021. Motion Passed.

Corradi Simon: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

B. Approve the RFP for Strategic and Referendum Planning

It was moved by Danielle Randa-Sauter and seconded by Clarice Sever to approve the RFP for strategic and referendum planning. Motion Passed.

Corradi Simon: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

C. Approve Jennie Varda as a Volunteer Girls Basketball Coach for the 2020-2021 Season

It was moved by Jaclyn Corradi Simon and seconded by Clarice Sever to approve Jennie Varda as a volunteer girls basketball coach for the 2020-2021 season. Motion Passed.

Corradi Simon: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

D. Approve the 2021 Northern Minnesota Dental Insurance Contract with No Increase in Premiums or Contributions

It was moved by Jaclyn Corradi Simon and seconded by Cindy Rice to approve the 2021 Northern Minnesota Dental dental insurance contract with no increase in premiums or contributions. Motion Passed.

Corradi Simon: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**
E. Accept the Resignation of Colleen Rahja Effective November 11, 2020

It was moved by Jaclyn Corradi Simon and seconded by Bob Rahja to accept the resignation of Colleen Rahja effective November 11, 2020. Motion Passed.

Corradi Simon: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**
F. Approve the Hire of Nick Hill as a Bus Driver/Custodian Effective December, 7,2020, Pending Background Check as per the Master Salary Schedule

It was moved by Clarice Sever and seconded by Jaclyn Corradi Simon to approve the hire of Nick Hill as a bus driver/custodian effective December, 7,2020, pending background check as per the master salary schedule. Motion Passed.

Corradi Simon: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

X. Discussion

Chairman Rahja reminded that there is a Distance Learning Committee meeting with the full board on December 3, 2020, at 4:30 p.m. The Board would like to have a working session on December 21, 2020, at 5 p.m. in the media center at the high school.

Member Sever reminded that the Truth in Taxation meeting at 6p on December 14, 2020.

XI. Information

XII. Adjourn

It was moved by Jaclyn Corradi Simon and seconded by Clarice Sever to adjourn at 6:17 p.m. Motion Passed.

Corradi Simon: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

INDEPENDENT SCHOOL DISTRICT NO. 695
CHISHOLM, MINNESOTA

REQUEST FOR APPROVAL OF
COLLEGE COURSES FOR TEACHERS

Name Lynette Kowarsch Date 11/19/2020

Title and course number Specialist in Education Leadership

Principal K-12 licensure

Graduate level Undergraduate other

Name of college offering the course Minnesota State University Moorhead

Off-campus _____ On-campus _____ Online X

If off-campus, name of the city where course is offered _____

Number of quarter/ semester credits 30 total

Quarter/ Semester taken: Fall: _____ Winter: _____ Spring: 2021 Summer: _____

Have you previously had college credit for a similar course? Yes _____ No X

If your answer is yes: Give year taken _____

Name of school _____

Has this course been approved by your college registrar for credit toward your next step of training?

Yes X No _____

If your answer is no, please explain: _____

Name of college with which you are affiliated for your additional training:

Signature of Teacher Lynette Kowarsch

Principal's Signature M. Baker

APPROVED _____ NOT APPROVED _____

Reason _____

Grade Received _____ Date Recorded _____

SIGNATURE OF SUPERINTENDENT _____

INDEPENDENT SCHOOL DISTRICT NO. 695
CHISHOLM, MINNESOTA

REQUEST FOR APPROVAL OF
COLLEGE COURSES FOR TEACHERS

Name Rachel Maki Date 12/7/20

Title and course number MSMU 18 Online

Graduate level Undergraduate other

Name of college offering the course Moorhead State

Off-campus _____ On-campus _____ Online X

If off-campus, name of the city where course is offered _____

Number of quarter/ semester credits Spring 2021 3 credits

Quarter/ Semester taken: Fall: _____ Winter: _____ Spring: 2021 Summer: _____

Have you previously had college credit for a similar course? Yes _____ No X

If your answer is yes: Give year taken _____

Name of school _____

Has this course been approved by your college registrar for credit toward your next step of training?
Yes X No _____

If your answer is no, please explain: _____

Name of college with which you are affiliated for your additional training:

Signature of Teacher Rachel Maki

Principal's Signature Maki

APPROVED 12-7-20 NOT APPROVED _____

Reason Science related

Grade Received _____ Date Recorded _____

SIGNATURE OF SUPERINTENDENT _____

Julie Skenzich
P.O. Box 482
Gilbert, MN 55741
jgentilini@mchsi.com
218-780-2888

December 7, 2020

To: Dr. Janey Blanchard and Members of the Chisholm School Board
Re: Leave of absence notification

Dear Dr. Blanchard and Members of the School Board:

I am writing this letter as notification to the district that I regretfully will not be able to return to teach for the 2021-2022 school year. Under the conditions of my 4-year maximum leave of absence, this will be my final notification and will conclude my leave and my employment with Chisholm Public Schools.

I want to take this opportunity to thank the administration and school board for the understanding, patience and kindness you have shown me during this very unpredictable time in my life. I will be submitting my re-licensure materials to the Chisholm committee in January as my license expires in 2021, and Chisholm is my official connection until the end of the current school year.

Take care and stay well!

Sincerely,



Julie Skenzich

Memorandum

To: School District Superintendents, School District Business Managers

From: Terri Yetter, Director, Division of School Finance

Date: November 17, 2020

Subject: Final 2020 Payable 2021 Levy Limitation and Certification Report

The proposed version of the *2020 Payable 2021 Levy Limitation and Certification Report* (ED-00111-42) for each school district has been posted to the Minnesota Department of Education (MDE) website on the [Minnesota Funding Reports \(MFR\) webpage](#). From the [MDE homepage](#), select Data Center > Data Reports and Analytics. Scroll down to School Finance Reports section, then click Minnesota Funding Reports (MFR).

By Minnesota Statutes, districts are required to discuss this levy and the current year budget at a board meeting and allow the public to speak. The meeting must take place after November 24 and must be held after 6 p.m. The final levy may be adopted at this same board meeting or a later board meeting. **The school board must adopt the final property tax levies no later than five working days after December 20 (effectively December 28).**

Truth in Taxation hearing requirements are outlined in the [Levy Limitation and Certification Calendar](#). Additional detailed Payable 2021 [Truth in Taxation Instructions](#) are available on the Department of Revenue website.

The final property tax levy must be certified as a specific dollar amount and the board minutes should reflect the amount certified. The option to certify “maximum” applies only to the proposed levy and is not available for the final levy certification.

Districts should submit their final certified levy to MDE using the web-based Levy Certification System. Districts should complete the following steps prior to the school board meeting:

1. Access the [Levy Certification System](#) from the Data Submissions webpage (on the left navigation bar).
2. Sign on using your Education Identity & Access Management (EDIAM) user ID and password. To create an account, enter the [EDIAM Security System](#) and select **Create Account**. Your account will need to be approved by your district’s Identified Official with Authority (IOwA) before access to the Levy Certification System will be granted.
3. Verify levy limits are correct and match the *Levy Limitation and Certification Report*.
4. Enter underlevies, if any, being recommended to the school board by selecting the related levy category on the left navigation bar.
5. Update the appropriate amount in the certified column and click **Save**.
6. Clear any fatal errors and review/clear any warning errors.

7. Click **Validate/Certify** on the left navigation bar.
8. Review certified levy data to assure underlevies have been properly updated.
9. Click **Validate**.
10. Clear any fatal errors and review/clear any warning errors.

After the school board meeting, return to the Levy Certification System and complete the following steps:

1. Verify levy limits are correct and match the *Levy Limitation and Certification Report*.
2. Enter underlevy changes, if any, approved by the school board.
3. Click **Validate/Certify** on the left navigation bar.
4. Review levy limits and certified levy data to assure any underlevies have been properly updated.
5. Click **Validate**.
6. Clear any fatal errors and review/clear any warning errors.
7. Click **Certify**.
8. On the left navigation bar, click **Print Report**.
9. **Send the signed report to the home county auditor by December 28, 2020.**
10. **Scan a copy of the signed report to [MDE Levy \(mde.levy@state.mn.us\)](mailto:mde.levy@state.mn.us) and Nicki.Cha@state.mn.us.**

More detailed instructions for the Levy Certification System are available by clicking **Help** on the left navigation bar. Pages 9-10 relate specifically to certifying the final levy.

Pursuant to Minnesota Statutes, section 275.065, subdivision 6, **the district's final property tax levy must not exceed the proposed levy, except by the following instances:**

1. Referendum levy under Minnesota Statutes, section 126C.17, subdivision 9, or a capital projects referendum levy under Minnesota Statutes, section 123B.63, subdivision 3, approved by district voters after the proposed levy was certified.
2. Levy to pay principal and interest on bonds approved by the voters under Minnesota Statutes, section 475.58, after the proposed levy was certified.
3. Levy to pay costs due to a natural disaster occurring after the proposed levy was certified, if the amount is approved by the commissioner of revenue.
4. Levy to pay tort judgments against a district that become final after the proposed levy was certified, if the amount is approved by the commissioner of revenue.
5. Increase in levy limits certified to the school district by the commissioner of revenue or the commissioner of education after the proposed levy is certified under Minnesota Statutes, section 275.065, subdivision 6a.
6. Levy necessary in accordance with Minnesota Statutes, section 126C.55, to pay for a potential default in payments on school district tax anticipation certificates of indebtedness, aid anticipation certificates of indebtedness, or general obligation bonds.

Levy limitations shown on this report may have been revised for one or more of the above changes since the proposed levy was certified. If revisions which result in an increase in levy authority have been made by the school district in areas other than new operating or bond referendums, additional letters will be mailed to you and your county auditor authorizing the increase. In addition, districts will be able to see the net total of all of the allowable increases. In the *Levy Limitation and Certification Report*, Page 32 includes a section titled "Allowable Increase," which will show the total allowable increase amount and the maximum allowable certified levy. The Allowable Increase can help guide districts into making final decisions on how much levy to certify.

November 2, 2020, was the deadline for districts to submit documentation for the Annual Other Postemployment Benefits (OPEB) levy. If your district requested Annual OPEB levy authority and the following documentation was not submitted, the district's levy limitation has been reduced by the amount of any Annual OPEB levy authority previously included in the district's levy limitation. Based upon approved levy requests, there is no need to prorate the Annual OPEB levy. The two documents that must have been submitted are:

- Current actuarial study or statement from the district's auditor certifying the acceptance of an alternative measurement method used to calculate the Unfunded Actuarial Accrued Liability (UAAL) and a copy of the UAAL calculation.
- Copy of the collective bargaining agreement(s) related to the eligible retiree(s). These agreements must each include a sunset clause relating to health insurance benefits for retirees.

Other revisions may have been made affecting estimated aids and revenues shown on the report. If the report is used for budgetary purposes, please note that the recently posted report may have updated information for your school district.

Questions relating to Truth in Taxation should be directed to [Auditor/Treasurer Services](#), Department of Revenue at 651-556-6091. Other questions should be directed to [Daley Lehmann](#) at 651-582-8817.

cc: County Auditors



Division of School Finance
1500 Highway 36 West
Roseville, MN 55113-4266

District Revenues and Expenditures Budget for Fiscal Year (FY) 2020 and FY 2021

ED-00110-43

General Information: Minnesota Statutes, section 123B.10, requires that every school board shall publish the subject data of this report.

District Name:						District Number:	
Fund	FY 2020 Beginning Fund Balances	FY 2020 Actual Revenues and Transfers In	FY 2020 Actual Expenditures and Transfers Out	June 30, 2020 Actual Fund Balances	FY 2021 Budget Revenues and Transfers In	FY 2021 Budget Expenditures and Transfers Out	June 30, 2021 Projected Fund Balances
General Fund/Restricted	\$ 1,501,634	\$ 809,729	\$ 779,128	\$ 1,532,235	\$ 1,408,125	\$ 1,699,637	\$ 1,240,723
General Fund/Other	\$ 2,949,048	\$ 9,883,711	\$ 9,535,316	\$ 3,297,444	\$ 8,792,569	\$ 8,973,109	\$ 3,116,904
Food Service Fund	\$ 120,052	\$ 300,214	\$ 292,991	\$ 127,275	\$ 290,233	\$ 290,233	\$ 127,275
Community Service Fund	\$ 74,280	\$ 208,087	\$ 171,931	\$ 110,436	\$ 207,217	\$ 175,479	\$ 142,174
Building Construction Fund	\$ 4,310,290	\$ 29,142	\$ 3,683,965	\$ 655,467	\$ -	\$ 75,000	\$ 580,467
Debt Service Fund	\$ 50,603	\$ 845,681	\$ 816,319	\$ 79,965	\$ 822,819	\$ 813,681	\$ 89,103
Trust Fund		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Internal Service Fund	\$ -			\$ -			\$ -
* OPEB Revocable Trust Fund				\$ -			\$ -
OPEB Irrevocable Trust Fund	\$ 5,919,129	\$ 121,248	\$ 285,450	\$ 5,754,927	\$ 60,000	\$ 285,820	\$ 5,529,107
OPEB Debt Service Fund	\$ 118,278	\$ 481,755	\$ 492,248	\$ 107,785	\$ 496,238	\$ 495,948	\$ 108,075
Total - All Funds	\$ 15,043,314	\$ 12,679,567	\$ 16,057,348	\$ 11,665,533	\$ 12,077,201	\$ 12,808,907	\$ 10,933,827
Long-Term Debt		Current Statutory Operating Debt per Minnesota Statutes, section 123B.81					
Outstanding July 1, 2019	\$ 9,730,578	Amount of General Fund Deficit, if any, in excess of 2.5% of expenditures 06/30/2020				\$	-
Plus: New Issues	\$ -						
Less: Redeemed Issues	\$ 1,082,259	Cost per student - Average Daily Membership (ADM) 06/30/2020					
Outstanding June 30, 2020	\$ 8,648,319	Total Operating Expenditures				\$	10,378,461.51
Short-Term Debt		FY 2020 Total ADM Served + Tuitioned Out ADM + Adjusted Extended ADM					737.08
Certificates of Indebtedness	\$ -	FY 2020 Operating Cost per ADM				\$	14,080.51
Other Short-Term Indebtedness	\$ -						

The complete budget may be inspected upon request to the superintendent.

Comments:

Instructions for FY 2020 and FY 2021 Budget Publication by Minnesota School Districts

I. Publication Requirements

The District Revenues and Expenditures Budget for FY 2020 and FY 2021 (Form ED-00110) shall be published by each school district “within one week of the acceptance of the final audit by the board, or November 30, whichever is earlier.” “The board must post the materials in a conspicuous place on the district's official website, including a link to the district's school report card on the Minnesota Department of Education website (MDE > Data Center, select "Minnesota Report Card"), and publish a summary of the information and the address of the district's official website where the information can be found in a qualified newspaper of general circulation in the district.” (Minn. Stat. § 123B.10, subd.1.)

Do not furnish a copy of the publication or the publication form to the Minnesota Department of Education.

II. General Comments

This form can serve as a camera-ready or electronic copy for publication in the district's official newspaper and on the district official website. Explanatory comments may be added for clarification of the district's financial condition. Examples of comments include: “Data is unaudited at the time of publication and is subject to change.” “Part of the Debt Service Fund Balance is required to pay off refunded bonds.” “Costs include transportation for district resident students who attend a charter or nonpublic school.”

III. General Instructions

For FY 2020 and FY 2021, individual fund descriptions are listed below and an **Excel Instruction tab** is **provided for recording actual/budgeted revenues, expenditures and fund balances.**

A. Funds

1. General Fund/Restricted and Restricted/Reserved (01)

Includes Restricted (464, 475 and 476) and Restricted/Reserved (various) balance sheet accounts.

2. General Fund/Other (01)

Includes Nonspendable (460), Committed (418, 461), Assigned (462) and Unassigned (422) balance sheet accounts.

3. Food Service Fund (02)

Includes Nonspendable (460), Restricted (464) and Restricted/Reserved (452) balance sheet accounts or Unassigned (463) if reporting a deficit fund balance.

4. Community Service Fund (04)

Includes Nonspendable (460), Restricted (464) and Restricted/Reserved (426, 431, 432, 440, 444, 447, 452) balance sheet accounts or Unassigned (463) if reporting a deficit fund balance.

5. Building Construction Fund (06)

Includes Nonspendable (460), Restricted (464), Restricted/Reserved (407, 413, 467) balance sheet accounts or Unassigned (463) if reporting a deficit fund balance.

6. Debt Service Fund (07)

Includes Nonspendable (460), Restricted (464), Restricted/Reserved (425, 451) balance sheet accounts. Includes Unassigned (463) balance sheet account if reporting a deficit fund balance.

7. Trust Fund (08)

Includes Restricted/Reserved (401 and 402) Unassigned (422) fund balance (Net Assets).

8. Internal Service Fund (20)

Instructions for FY 2020 and FY 2021 Budget Publication by Minnesota School Districts

The internal service fund is most frequently used for self-insurance programs. Includes the Unassigned (422) fund balance (Net Assets).

9. OPEB Revocable Trust (25)

Includes the Unassigned (422) fund balance (Net Assets).

Instructions for FY 2020 and FY 2021 Budget Publication by Minnesota School Districts

10. OPEB Irrevocable Trust (45)

Includes the Unassigned (422) fund balance (Net Assets).

11. OPEB Debt Service Fund (47)

Includes Nonspendable (460), Restricted (425, 464) balance sheet accounts or Unassigned (463) if reporting a deficit fund balance.

B. Long-Term Debt

If the district has outstanding long-term debt e.g., general obligation bonds, building bonds, capital notes, energy loans, capital loans, debt service loans, construction loans, or other state loans, enter the total amount in the lines provided in the "Long Term Debt" column. Districts without outstanding long-term debts enter "None" on all lines in this section.

C. Short-Term Debt

1. Certificates of Indebtedness

As of 6/30/20, if the district has aid/tax certificates of indebtedness (Minn. Stat. § 126C.52), enter the total amount in the line provided. If the district has no aid/tax certificates of indebtedness as of 6/30/20, enter "None."

2. Other Short-Term Indebtedness

As of 6/30/20, if the district has short-term indebtedness such as Warrants, Lines of Credit (Minnesota Statutes, section 123B.12) and/or Repurchase Agreements (Minn. Stat. § 118A.05), enter the total amount in the line provided. If the district has no short-term indebtedness as of 6/30/19, enter "None."

The sum of the Certificates of Indebtedness and Other Short-Term Indebtedness should equal the amount reported on UFARS in balance sheet account 202.

D. Current Statutory Operating Debt (SOD) Calculation

To complete this portion of the form, view the district's final FY 19 UFARS Compliance Turnaround Report on the MDE website: <http://w20.education.state.mn.us/MDEAnalytics/Data.jsp> - Scroll down to School Finance Reports and select Minnesota Funding Reports (MFR). Under Category select the UFARS Turnaround Report. The Statutory Operating Debt (SOD) Calculation appears on three lines at the bottom of the Compliance Report. Districts that have a positive fund balance reported on line 1) of the SOD Calculation section or that report a negative fund balance not exceeding 2.5% of the expenditures reported on line 2) should report "\$0." Districts that have a deficit fund balance exceeding 2.5% of expenditures, which is the limit that defines SOD under Minnesota Statutes, section 123B.81, should report the amount of the deficit exceeding this limit. To calculate this, multiply the expenditure amount on line 2) by 0.025 and add the product to the fund balance amount reported on line 1).

E. Cost Per Average Daily Membership (ADM)

1. To calculate total operating expenditures in the General, Food Service and Community Service Funds, exclude the following restricted/reserved expenditures: Operating Capital – Fund 1 (Finance 302), Capital Projects Levy – Fund 1 (Finance 795), Disabled Accessibility – Fund 1 (Finance 794), Long-Term Facilities Maintenance (LTFM) – Fund 1 (Finance 347, 349, 352, 355, 358, 363, 366 - 370 and 379-384).

Instructions for FY 2020 and FY 2021 Budget Publication by Minnesota School Districts

2. In an effort to provide greater uniformity between School District Profiles, the District Report Card and Consolidated Financial Statements, the Average Daily Membership is derived from the District/School ADM Report available from the MDE > Data Center > Data Reports and Analytics web page under Minnesota Funding Reports (MFR)/Student. The student number equals the sum of:

- a) District ADM Served page – total ADM, Column O (Total Served)
- b) General Education Revenue page – total ADM, columns 7 and 8 (Tuitioned Out)
- c) Categorical or No Revenue page – total ADM, column 17 (Adjusted Extended)

3. The operating cost per ADM is calculated by dividing the FY 2020 operating expenditures calculated in item 2 by the FY 2020 ADM calculated in item 1.

Excel Instructions for FY 2020 and FY 2021 Budget Publication by Minnesota School Districts

The FY 2020 and FY 2021 Budget Publication Form ED-0010-73 is provided in an Excel format to include formulas for budget calculations. The following steps reference cell entries and formulas for both manual and automatic budget section calculations. **FY 2020 Beginning Fund Balances may include negative numbers. Positive numbers must be entered in all other cells without formulas or the Excel entries will be incorrect.** Cells with formulas have been highlighted in yellow:

FY 20 AND FY 21 Actual/Budget Columns and Applicable Fund Category Entries

1. In cells B7-B17, enter FY 2020 Beginning Fund Balances.
2. In cells C7-C13 and C15-C17, enter FY 2020 Actual Revenues and Transfers In.
3. In cells D7-D13 and D15-D17, enter FY 2020 Actual Expenditures and Transfers Out.
4. In cell E14, enter the Internal Service Fund June 30, 2020 Actual Fund Balance.
5. In cells F7-F13 and F15-F17, enter estimated FY 2021 Budgeted Revenues and Transfers In.
6. In cells G7-G13 and G15-G17, enter estimated FY 2021 Budgeted Expenditures and Transfers Out.
7. In cell H14, enter the Internal Service Fund June 30, 2021 Projected Fund Balance.

Formulas have been provided in the following cells to automatically calculate entries in items 1-7 above:

8. June 30, 2020 Actual Fund Balances: Cells E7-E13; E15-E17
9. June 30, 2021 Projected Fund Balances: Cells H7-H13; H15-H17
10. Total - All Funds: Cells B18-H18

Long-Term Debt Entries

1. In cell B20, enter the Long-Term Debt Outstanding Beginning Balance as of July 1, 2019.
2. In cell B21, enter the New Issues added to the Long-Term Debt (positive amount).
3. In cell B22, enter the Redeemed Issues to the Long-Term Debt (positive amount).
4. A formula has been entered in cell B23 to automatically calculate item 1, plus item 2, minus item 3 to display the Outstanding June 30, 2020 Long-Term Debt balance.

Short-Term Debt Entries

1. In cell B25, enter Short-Term Certificates of Indebtedness according to the General Instructions, Section C1.
2. In cell B26, enter Other Short-Term Indebtedness according to the General Instructions, Section C2.

Current Statutory Operating Debt per Minnesota Statutes, section 123B.81

06/30/2020.

Cost per Student - Average Daily Membership (ADM) 06/30/20 ENTRIES

1. In cell H24, enter Total Operating Expenditures according to the General Instructions, Section E1.
2. In cell H25, enter ADMS calculated according to the General Instructions, Section E2.
3. A formula has been entered in cell H26 to automatically calculate item 1, divided by item 2 to display the total FY 2020 Operating Cost Per ADM.

CHISHOLM

SOCIAL MEDIA REPORT CARD »

SEPT-NOV 2020



Total Fans:
2,299

Growth: +131

Average monthly reach: 10,157



10/14 | Notice of Bob McDonald's passing

4,500
REACHED

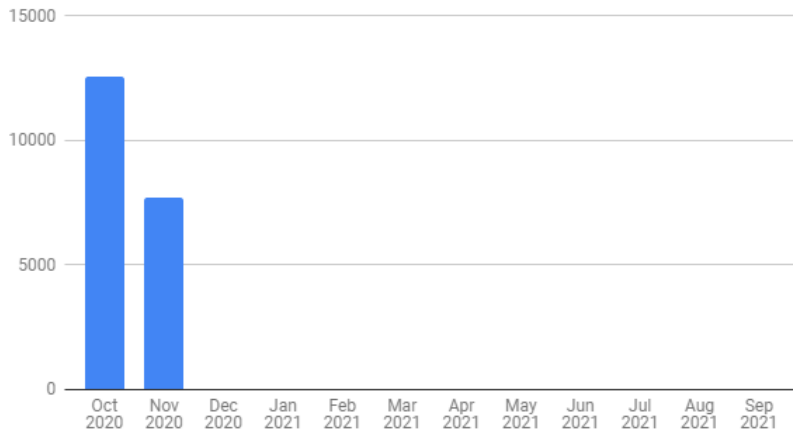


11/25 | CHS Volleyball - All State

2,896
REACHED

POPULAR POSTS

Chisholm Facebook - Monthly Reach



Total Fans:
593

Growth: +22

Average monthly reach:
400



Total Followers:
54

Growth:
+6

Average Monthly Tweet Impressions: 1,130



MINNESOTA School District	District Enrollment	Facebook Monthly Reach	Facebook Page Likes	Instagram Followers	Twitter Followers
1 Mankato	8,400	24,850	6,012	1,609	1,554
2 Owatonna	5,300	20,700	3,157	565	1,415
3 Alexandria	4,214	24,150	4,665	1,464	476
4 North Branch	2,600	9,341	4,124	889	668
5 Hibbing	2,392	27,548	4,071	1,248	219
6 ROCORI	2,075	7,006	2,576	1,054	1,173
7 Proctor	1,800	6,524	2,741	1,061	507
8 Crookston	1,284	9,563	1,488	363	158
9 Esko	1,250	7,085	1,548	1,014	159
10 Cass Lake-Bena	1,245	5,222	1,759	338	92
11 Pipestone	1,120	12,310	1,786	223	215
12 Spectrum H.S.	740	5,064	1,554	457	76
13 Chisholm	736	10,157	2,299	593	54
14 ISD 917	675	2,246	503	182	59
15 Maranatha Christian	645	77,100	2,649	970	572
16 Fosston	600	10,842	1,227	106	118
17 Kaleidoscope Charter	600	5,771	1,428	339	233
18 Parkers Prairie	548	5,247	280	137	23
19 Wheaton	385	7,990	802	359	68
20 Rothsay	300	13,334	1,212	241	40