

Chisholm School District School Board Meeting Agenda

Monday, September 28, 2020 at 5:00 PM
Regular Meeting
Chisholm School Board Room

I. Determination of Quorum and Call to Order

II. Public Comment:

Description: Welcome to this meeting of the Board of Education Independent School District #695, Chisholm School District. We are extremely pleased that you have shown an interest in school district affairs by attending this meeting. The Board of Education allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. We will provide the audience with an opportunity to request to speak. We request that before you speak to announce your name. Each speaker will be allowed five minutes unless the time limit is waived by a majority of the board members present. At a public meeting of the board, no person shall orally initiate charges or complaints against individual employees of the district or challenge instructional materials used in the district. All such charges, if presented to the board directly, shall be referred to the Superintendent for investigation and report. We would also like to remind the public that the school board is not allowed to comment on your concerns. If there are no questions, we will open the public comment section of the board meeting.

III. Recognition of Guests and Visitors

IV. Approve Agenda

V. Approve Minutes

A. Approve the September 14, 2020, Regular Meeting Minutes 4

Attachments:

September 14, 2020, Regular Meeting Minutes 4

VI. Reports

A. Superintendent's Report

B. Principal Hancock

C. Principal Morrison

VII. Correspondence

VIII. Consent Agenda

A. Approve the second reading of policies 506.1, 511, 522, 534, 613, 617, 713, and 808.

Description: 506.1 Use of Cell Phones, Digital Imaging Devices, and Other Personal Electronic Devices (New District Policy);

511 Student Fundraising;	
522 Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process (New Law effective 8/14/2020 MSBA Policy);	
534 Unpaid Meals;	
613 Graduation Requirements;	
617 School District Ensurances of Preparatory and High School Standards (New);	
713 Student Activity Accounting (New); and	
808 COVID-18 Face Covering Policy (New MSBA)	
B. Approve Facility Use Request for Chisholm Elementary School Grounds	9
Attachments:	
Girl Scouts Facility Use Request	9
Description: September 28, 2020, from 5:30p-6:30p for Girl Scout Recruitment	
C. Approve Accounts Payable for a total of \$496,802.32	10
Attachments:	
Accounts Payable	10
D. Approve Payroll for a total of \$462,985.55	
Description: 9/15 \$226,764.72	
9/30 \$236,220.83	
IX. Action Agenda	
A. Approve Teresa Allen Lane Change from SEM BA Step 4 to SEM MA Step 4	
B. Approve the Preliminary 2020 Payable 2021 Levy for a Maximum Amount	
Description: Certification of Proposed Levy Minnesota Statutes, section 275.065, subdivision 1(a), requires each district to certify its proposed levy to the county auditor on or before September 30 of each year, unless an extension is granted by the home county auditor. It also requires the county auditor to use the proposed levy in preparing Truth in Taxation notices.	
C. Approve the Hire of Jennifer Crotteau as the Youth In Action Advisor at \$868.42	
D. Approve the 2021 Further Plan Renewal	14
Attachments:	
2021 Further Plan Renewal	14
E. Approve Transfer of Hannah Barney for Paraeducator/Media Center	
F. Approve the Internal/External Posting for a Paraeducator at the Chisholm Elementary	18
Attachments:	
2020NC010 Para Posting	18
G. Approve Internal Posting for a Temporary Assistant Football Coach for the 2020-2021 School Year	19
Attachments:	
Assist. Football Coach 2020-2021 School Year	19

H. Approve Transfer of Pam PISOKE to Activities Director/Community Education Assistant Position 20

Attachments:

AD/CE Hire Rec 20

I. Approve Hire of Crystal Pearson as Distance Learning Support Person

X. Discussion

A. Parent Pick Up at the Vaughan-Steffensrud

XI. Information

XII. Adjourn

Chisholm School District School Board Meeting Agenda

Monday, September 14, 2020 at 5:00 PM
Regular Meeting
Chisholm School Board Room

Monday, Sep 14, 2020 4:55 pm

Meeting number: 146 212 9908

Password: 0695

<https://chisholm.webex.com/chisholm/j.php?MTID=m74a55a5143b85d1ed183cf93d0c799a6>

I. Determination of Quorum and Call to Order

II. Public Comment:

III. Recognition of Guests and Visitors

Attendance Taken at 5:03 PM. Corradi Simon: Present, Lappi: Present, Rahja: Present, Randa-Sauter: Present, Rice: Present, Sever: Present. Superintendent Blanchard and Business Manager Zunich were in attendance. Corradi-Simon joined at 5:05p

IV. Approve Agenda

It was moved by Clarice Sever and seconded by Shelly Lappi to approve the agenda with changes and additions. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

V. Approve Minutes

A. Approve the August 24, 2020, Regular Meeting Minutes

It was moved by Clarice Sever and seconded by Jaclyn Corradi Simon to approve the minutes from the August 24, 2020, regular meeting minutes. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

VI. Reports

A. Superintendent's Report

Superintendent invited Officer Urdahl to introduce himself as the new SRO. She also invited the Lead for Minnesota fellows, Liz and Salma, to introduce themselves. Dr. Blanchard discussed the change of a 6th grade class to distance learning due to a possible COVID exposure. There is a distance learning planning meeting scheduled for September 15, 2020, via Zoom. Board member Sever asked for clarification on the open enrollment cap.

VII. Correspondence

A. Thank You to Patty Schleicher for Donating Masks.

B. Thank You for School Supplies Donated to the High School by the Luthern Church Ladies

VIII. Consent Agenda

Board member Sever gave updates on the policy changes.

It was moved by Shelly Lappi and seconded by Danielle Randa-Sauter to approve the consent agenda. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

A. Facility Use Request for High School Gym

B. Approve Policies 423, 424, 425, and 807 with Non-Substantive Changes or No Changes

C. Approve Renumbering Policy 402.1 to 617.1, Policy 623 to 620.1, and Policy 713 to 713.1

D. Approve Deleting Current MSBA Policy 522

E. Approve the First Reading of Policies 511, 534, 613, 506.1, 522, 617, 713, and 808

IX. Action Agenda

A. Accept Kayla Owens Resignation Effective 8/24/2020

It was moved by Jaclyn Corradi Simon and seconded by Cindy Rice to accept Kayla Owens resignation effective 8/24/2020. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

B. Approve Max Gray Construction Quote for Additional Blinds for a Total of \$9,223

It was moved by Clarice Sever and seconded by Jaclyn Corradi Simon to approve Max Gray Construction quote for additional blinds for a total of \$9,223. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

C. Approve an Overload for Debbie Jackson for the 2020-2021 School Year

It was moved by Shelly Lappi and seconded by Jaclyn Corradi Simon to approve an overload for Debbie Jackson for the 2020-2021 school year. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

D. Approve an Overload for Lynette Kowarsh for the 2020-2021 School Year

It was moved by Jaclyn Corradi Simon and seconded by Clarice Sever to approve an overload for Lynette Kowarsh for the 2020-2021 school year. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

E. Approve the Hire of Debbie Ferrell as Vaughan-Steffensrud Building Secretary

It was moved by Jaclyn Corradi Simon and seconded by Cindy Rice to approve the hire of Debbie Ferrell as Vaughan-Steffensrud building secretary as per the master salary schedule at a step 4 secretary class II/Principal Office at \$48,291.32 prorated at 46 weeks effective September 15, 2020. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

F. Approve the hire of Pam Pioske as a Temporary Community Education/Activities Assistant

It was moved by Clarice Sever and seconded by Danielle Randa-Sauter to approve the hire of Pam Pioske as a temporary Community Education/Activities Assistant at her current rate of pay effective September 15, 2020. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

G. Approve St. Louis County Foster Care Transportation Agreement

It was moved by Cindy Rice and seconded by Jaclyn Corradi Simon to approve St. Louis County Foster Care Transportation Agreement. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

H. Approve Posting for a Distance Learning Person

It was moved by Shelly Lappi and seconded by Clarice Sever to approve posting for a Distance Learning Support Person for the 2020-2021 school year. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

I. Approval the 2021 Group Medicare Renewal

It was moved by Clarice Sever and seconded by Jaclyn Corradi Simon to approve the 2021 group Medicare renewal. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

J. Approve Jessica Trunell as a Volunteer Volleyball Coach for the 2020-2021 Season

It was moved by Jaclyn Corradi Simon and seconded by Clarice Sever to approve Jessica Trunell as a volunteer volleyball coach for the 2020-2021 season. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

K. Approve Jenni Varda as a Volunteer Basketball Coach for the 2020-2021 Season

It was moved by Shelly Lappi and seconded by Jaclyn Corradi Simon to approve Jenni Varda as a volunteer basketball coach for the 2020-2021 season. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

L. Approve Resolution Cap Open Enrollment at 1%

Resolution

Limiting Open Enrollment for 2020-2021 School Year and Other COVID-19 Related Matters

WHEREAS, Minnesota Statutes Section 123B.09 vests the care, management, and control of independent districts in the school board; and

WHEREAS, the Superintendent of Independent School District 0695 hereinafter the “Superintendent”] is responsible for the management of the schools, the administration of all School District policies, and is directly accountable to the School Board; and

WHEREAS, when responsibilities are not specifically prescribed nor School District policy applicable, the Superintendent shall use personal and professional judgment, subject to review by the School Board, pursuant to School District Policy 302, *Superintendent*;

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No.695 as follows:

The Chisholm School Board is choosing to limit the number of open enrolled students to 1% of the grade enrollment according to Minnesota Statute 123.

(a) A board may, by resolution, limit the enrollment of nonresident pupils in its schools or programs according to this section to a number not less than the lesser of:

- (1) one percent of the total enrollment at each grade level in the district; or
- (2) the number of district residents at that grade level enrolled in a nonresident district according to this section.

Adopted this _____ day of _____, 2020.

Roll Call Vote:

School Board Chair

School Board Clerk

It was moved by Clarice Sever and seconded by Danielle Randa-Sauter to approve resolution to cap open enrollment at 1% to be reevaluated at the end of semester one of the 2020-2021 school year. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

M. Approve Mike Rajkovich as a Volunteer Football Coach for the 2020-2021 Season

It was moved by Jaelyn Corradi Simon and seconded by Shelly Lappi to approve Mike Rajkovich as a volunteer football coach for the 2020-2021 season. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

N. Approve Terry Vesel as a Volunteer Football Coach for the 2020-2021 Season

It was moved by Clarice Sever and seconded by Cindy Rice to approve Terry Vesel as a volunteer football coach for the 2020-2021 season. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

O. Approve Posting for Permanent Community Education and Activities Director Assistant Position

It was moved by Clarice Sever and seconded by Jaelyn Corradi Simon to approve posting for a permanent Community Education and Activities Director Assistant position. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

P. Approve Posting for Media Center Position

It was moved by Jaelyn Corradi Simon and seconded by Clarice Sever to approve posting for Media Center position. Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**

X. Discussion

Board Member Rice asked how things are going and asked about sports. She also asked about PSEO.

A. Employee Social Security Tax Deferral

Business Manager Zunich gave an update on an employee social security tax deferral option.

Superintendent Blanchard asked the board to give approval for the placing of signage for a 15mph speed limit near the middle school and high school.

XI. Information

A. August Teachers on Call Report

The board was provided the Teachers on Call report for August.

XII. Adjourn

It was moved by Cindy Rice and seconded by Shelly Lappi to adjourn at 6:03 p.m.

Motion Passed.

Corradi Simon: **Yea**, Lappi: **Yea**, Rahja: **Yea**, Randa-Sauter: **Yea**, Rice: **Yea**, Sever: **Yea**



Application for Use of School Facilities

The undersigned requests the rental privileges of the following school facilities:

Building: Chisholm Elementary

Facilities: School grounds

Date: If the activity is a one day event, please complete: 9/28/80
(date)

OR

If the activity is to continue throughout the school year please complete:

Beginning: _____ Ending: _____
(Day(s) of the month) (Month & Day) (Month, Day, & Year)
(i.e., 1st & 2nd Mon)

Time: From: 5:30 P.M. To: 6:30 P.M.

Purpose: Girl Scout Recruitment

Anticipated Attendance: 20 Admission Charge: 0

Name of Certified lifeguard who will be in charge: _____
(If swimming pool is to be used, a certified lifeguard must be present at all times.)

Organization: Girl Scouts of MN/WI Lakes and Pines

Your official Connection: Recruitment Specialist, Girl Scouts MWLP

The undersigned is authorized to make this request and assume full responsibility for any damages, breakage, or loss to furniture or equipment and for the observance of all rules and regulations, which relate to this permit. PLEASE READ AND OBSERVE CAREFULLY RULES AND REGULATIONS ON REVERSE SIDE OF THIS APPLICATION. Your cooperation in keeping this building clean and orderly at all times will greatly appreciate. We reserve the right to cancel any permits.

Signature: Becky Dean

Address: 317 Roosevelt Rd SW, Bemidji, MN 56601

Telephone Number: 218-308-8880

Date: 8/26/80

Special Requests or Remarks: _____

Board of Education
Independent School District No. 695
Chisholm, MN 55719

Date Approved: _____

ISD 695-Chisholm Payment Reg by Bank and Check

Co	Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Curr	Date	Amount
0695	10		32831	64077	Check	3387		BLUE CROSS BLUE SHIELD OF MN BLU	Yes	No	No	USD	09/04/2020	12,573.60
0695	10		32821	64078	Check	02400		DULUTH NEWS TRIBUNE	Yes	No	No	USD	09/04/2020	201.76
0695	10		32828	64079	Check	2254	remit	HIBBING DAILY TRIBUNE	Yes	No	No	USD	09/04/2020	223.95
0695	10		32822	64080	Check	04300		ISD #0701 HIBBING	Yes	No	No	USD	09/04/2020	194.43
0695	10		32827	64081	Check	2149		LAPPI, SHELLY	Yes	No	No	USD	09/04/2020	377.98
0695	10		32823	64082	Check	05731		MADISON NATIONAL LIFE INS CO	Yes	No	No	USD	09/04/2020	2,468.18
0695	10		32829	64083	Check	2320		MEDICARE BLUE RX	Yes	No	No	USD	09/04/2020	17,522.00
0695	10		32830	64084	Check	2971		MINNESOTA LIFE INSURANCE	Yes	No	No	USD	09/04/2020	2,564.36
0695	10		32826	64085	Check	2101		MN ENERGY RESOURCES CORP	Yes	No	No	USD	09/04/2020	764.28
0695	10		32824	64086	Check	06375		MN POWER	Yes	No	No	USD	09/04/2020	8,096.12
0695	10		32825	64087	Check	06979		NORTHERN MINNESOTA DENTAL, INC	Yes	No	No	USD	09/04/2020	9,247.30
0695	10		32832	64088	Check	3647		THE WILD INSTITUTE	Yes	No	No	USD	09/04/2020	2,500.00
0695	10		32840	64089	Check	2795		AMERICAN BANK OF THE NORTH	Yes	No	No	USD	09/10/2020	3,491.12
0695	10		32838	64090	Check	2354		ATT MOBILITY	Yes	No	No	USD	09/10/2020	1,451.23
0695	10		32833	64091	Check	00610		BARK DESIGN INC	Yes	No	No	USD	09/10/2020	681.62
0695	10		32834	64092	Check	01600		CHISHOLM CITY OF	Yes	No	No	USD	09/10/2020	2,582.35
0695	10		32842	64093	Check	3029		CHISHOLM TRIBUNE PRESS -SUBSCR	Yes	No	No	USD	09/10/2020	84.00
0695	10		32839	64094	Check	2668		CONSOLTDATED COMMUNICATIONS	Yes	No	No	USD	09/10/2020	1,030.41
0695	10		32843	64095	Check	3582		LONGYEAR INC.	Yes	No	Yes	USD	09/10/2020	0.00
0695	10		32837	64096	Check	2232		LOWE'S	Yes	No	No	USD	09/10/2020	1,102.45
0695	10		32836	64097	Check	2101		MN ENERGY RESOURCES CORP	Yes	No	No	USD	09/10/2020	227.89
0695	10		32841	64098	Check	2963	REMIT	TEACHERS ON CALL	Yes	No	No	USD	09/10/2020	2,438.40
0695	10		32835	64099	Check	10730	REMIT	WASTE MANAGEMENT OF NRTH MINN	Yes	No	No	USD	09/10/2020	9,977.40
0695	10		32845	64100	Check	2943	REMIT	APPLE INC.	Yes	No	No	USD	09/17/2020	70,560.00
0695	10		32844	64101	Check	00428		ARCC	Yes	No	No	USD	09/17/2020	16,332.28
0695	10		32846	64102	Check	00010		A-1 REFRIGERATION SERVICE	Yes	No	No	USD	09/24/2020	89.00
0695	10		32941	64103	Check	3539		AETNA PLYWOOD INC.	Yes	No	No	USD	09/24/2020	3,609.25
0695	10		32847	64104	Check	00150		AMERIPRIDE LINEN & APPAREL	Yes	No	No	USD	09/24/2020	610.27
0695	10		32884	64105	Check	1775		ANDERSON PLUMBING & HEATING	Yes	No	No	USD	09/24/2020	4,663.26
0695	10		32929	64106	Check	3220		APG MEDIA OF MN	Yes	No	No	USD	09/24/2020	198.90
0695	10		32848	64107	Check	00390		ARROWHEAD BATTERY CO	Yes	No	No	USD	09/24/2020	417.00
0695	10		32849	64108	Check	00610		BARK DESIGN INC	Yes	No	No	USD	09/24/2020	1,220.00
0695	10		32902	64109	Check	2502		BLACK BEAR BAKERY	Yes	No	No	USD	09/24/2020	27.80
0695	10		32925	64110	Check	3060	remit to	BSN SPORTS	Yes	No	No	USD	09/24/2020	5,638.00
0695	10		32914	64111	Check	2774		BUHL WATER CO INC	Yes	No	No	USD	09/24/2020	84.00
0695	10		32850	64112	Check	01612		C & J INTERIORS	Yes	No	No	USD	09/24/2020	29,386.12
0695	10		32910	64113	Check	2632		CDW-G	Yes	No	No	USD	09/24/2020	2,500.00
0695	10		32909	64114	Check	2621		CENTER FOR THE COLLABORATIVE C	Yes	No	No	USD	09/24/2020	594.00
0695	10		32928	64115	Check	3122		CENTER FOR THE COLLABORATIVE	Yes	No	No	USD	09/24/2020	194.40

**ISD 695-Chisholm
Payment Reg by Bank and Check**

Co	Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Red	Vendor	Print	Recon	Void	Curr	Pay/Void	Date	Amount
0695	10		32896	64116	Check	2241		COLOSIMO PATCHIN KEARNEY ET AL	Yes	No	No	USD		09/24/2020	1,643.00
0695	10		32945	64117	Check	3666		CORRADI, GREGORY	Yes	No	No	USD		09/24/2020	350.00
0695	10		32908	64118	Check	2614		CW TECHNOLOGY	Yes	No	No	USD		09/24/2020	887.96
0695	10		32907	64119	Check	2599	REMIT	DALCO ENTERPRISE	Yes	No	No	USD		09/24/2020	5,734.47
0695	10		32880	64120	Check	1565		DECKER EQUIPMENT	Yes	No	No	USD		09/24/2020	1,342.46
0695	10		32871	64121	Check	10255		DEX MEDIA	Yes	No	No	USD		09/24/2020	123.00
0695	10		32894	64122	Check	2191		DULUTH RANGE COMMUNICATIONS	Yes	No	No	USD		09/24/2020	316.00
0695	10		32851	64123	Check	02569		ECOLAB PEST ELIMINATION DIV	Yes	No	No	USD		09/24/2020	534.71
0695	10		32918	64124	Check	2944		EDUCATION INNOVATION PARTNERS	Yes	No	No	USD		09/24/2020	4,728.00
0695	10		32936	64125	Check	3381		EDUCATIONAL AND COMMUNITY SUPP	Yes	No	No	USD		09/24/2020	1,050.00
0695	10		32888	64126	Check	1944		EDUCATORS BENEFIT CONSULTANTS	Yes	No	No	USD		09/24/2020	115.41
0695	10		32901	64127	Check	2369		E-G CC BOOSTERS	Yes	No	No	USD		09/24/2020	60.00
0695	10		32874	64128	Check	1189		ELSMORE AQUATIC	Yes	No	No	USD		09/24/2020	650.47
0695	10		32881	64129	Check	1566		ESC SYSTEMS	Yes	No	No	USD		09/24/2020	445.25
0695	10		32935	64130	Check	3359		ESGI	Yes	No	No	USD		09/24/2020	1,015.00
0695	10		32852	64131	Check	03018		EXCEL BUSINESS SYSTEM	Yes	No	No	USD		09/24/2020	2,678.87
0695	10		32931	64132	Check	3237		EZWRITE LLC	Yes	No	No	USD		09/24/2020	1,395.85
0695	10		32926	64133	Check	3081		FAIRVIEW HEALTH SERVICES	Yes	No	No	USD		09/24/2020	285.00
0695	10		32939	64134	Check	3511		FITNESS FINDERS INC	Yes	No	No	USD		09/24/2020	8.69
0695	10		32879	64135	Check	1496	remit	FLINN SCIENTIFIC INC	Yes	No	No	USD		09/24/2020	363.59
0695	10		32905	64136	Check	2548	REMIT	FOLLET SCHOOL SOLUTIONS INC	Yes	No	No	USD		09/24/2020	1,077.96
0695	10		32922	64137	Check	3043		FREITAS, RYAN	Yes	No	No	USD		09/24/2020	28.17
0695	10		32923	64138	Check	3046		FURTHER	Yes	No	No	USD		09/24/2020	424.80
0695	10		32937	64139	Check	3382	REMIT	GENERAL WASTE & RECYCLING LLC	Yes	No	No	USD		09/24/2020	157.40
0695	10		32854	64140	Check	03570		GRAINGER	Yes	No	No	USD		09/24/2020	909.31
0695	10		32855	64141	Check	03577		GRAYBAR	Yes	No	No	USD		09/24/2020	372.80
0695	10		32913	64142	Check	2705		HORIZON COMMERCIAL POOL SUPPL	Yes	No	No	USD		09/24/2020	139.63
0695	10		32911	64143	Check	2642	remit	HOUGHTON MIFFLIN HARCOURT	Yes	No	No	USD		09/24/2020	2,450.00
0695	10		32933	64144	Check	3255	REMIT	HUDL	Yes	No	No	USD		09/24/2020	1,350.00
0695	10		32938	64145	Check	3457		INGENSA INC.	Yes	No	No	USD		09/24/2020	14,861.45
0695	10		32885	64146	Check	1820	REMIT	INNOVATIVE OFFICE SOLUTIONS	Yes	No	No	USD		09/24/2020	7.50
0695	10		32856	64147	Check	04226		ISD #0318 GRAND RAPIDS	Yes	No	No	USD		09/24/2020	5,137.74
0695	10		32858	64148	Check	04300		ISD #0701 HIBBING	Yes	No	No	USD		09/24/2020	2,500.00
0695	10		32883	64149	Check	1661		ISD #0742 ST CLOUD	Yes	No	No	USD		09/24/2020	4,171.20
0695	10		32859	64150	Check	04376		ISD #2142 ST LOUIS COUNTY	Yes	No	No	USD		09/24/2020	12,439.11
0695	10		32857	64151	Check	04277		ISD #2154 EVELETH	Yes	No	No	USD		09/24/2020	8,414.18
0695	10		32949	64152	Check	3667		JERELYN SEBINSKI C/O JERRY VERAN	Yes	No	No	USD		09/24/2020	779.25
0695	10		32898	64153	Check	2301		KRISS PREMIUM PRODUCTS INC	Yes	No	No	USD		09/24/2020	1,961.07
0695	10		32861	64154	Check	05206		L & M SUPPLY FLEET SUPPLY	Yes	No	No	USD		09/24/2020	145.52

ISD 695-Chisholm
Payment Reg by Bank and Check

Co	Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Curr	Pay/Void Date	Amount
0695	10		32860	64155	Check	05201		LAKE SHORE	Yes	No	No	USD	09/24/2020	464.55
0695	10		32878	64156	Check	1454		LESCARBEAU, MEGAN	Yes	No	No	USD	09/24/2020	19.16
0695	10		32877	64157	Check	1416		LIFE SECURITY AND CONTROL	Yes	No	No	USD	09/24/2020	9,038.00
0695	10		32942	64158	Check	3582		LONGYEAR INC.	Yes	No	No	USD	09/24/2020	591.84
0695	10		32943	64159	Check	3605		LVC COMPANIES	Yes	No	No	USD	09/24/2020	143.52
0695	10		32940	64160	Check	3517		MAACKIN EDUCATIONAL RESOURCES	Yes	No	No	USD	09/24/2020	997.84
0695	10		32887	64161	Check	1937		MAX GRAY CONSTRUCTION INC	Yes	No	No	USD	09/24/2020	19,000.00
0695	10		32895	64162	Check	2222		MCGRAW-HILL	Yes	No	No	USD	09/24/2020	516.88
0695	10		32882	64163	Check	1584		MID-AMERICAN RESEARCH CHEMICAL	Yes	No	No	USD	09/24/2020	2,084.85
0695	10		32869	64164	Check	09400		MID-STATE TRUCK SERVICE, INC	Yes	No	No	USD	09/24/2020	266.10
0695	10		32927	64165	Check	3097	REMIT	MINNEAPOLIS OXYGEN COMPANY	Yes	No	No	USD	09/24/2020	373.78
0695	10		32900	64166	Check	2329		MOUNTAIN MATH LANGUAGE	Yes	No	No	USD	09/24/2020	191.90
0695	10		32899	64167	Check	2303		NAPA AUTO PARTS	Yes	No	No	USD	09/24/2020	1,751.35
0695	10		32904	64168	Check	2547		NASCO	Yes	No	No	USD	09/24/2020	52.44
0695	10		32862	64169	Check	06765		NEHIBA, CYNTHIA	Yes	No	No	USD	09/24/2020	15.00
0695	10		32944	64170	Check	3621		NEW DOMINION SCHOOL	Yes	No	No	USD	09/24/2020	990.76
0695	10		32946	64171	Check	3661		NEWSOLA, INC.	Yes	No	No	USD	09/24/2020	8,900.00
0695	10		32863	64172	Check	06857		NORTHEAST SERVICE COOP - INSURF	Yes	No	No	USD	09/24/2020	2,665.81
0695	10		32864	64173	Check	07250		OVERHEAD DOOR CO OF HIBBING	Yes	No	No	USD	09/24/2020	160.00
0695	10		32916	64174	Check	2911		OWENS, LAURA	Yes	No	No	USD	09/24/2020	128.56
0695	10		32865	64175	Check	07675		PITNEY BOWES GLOBAL FINANCIAL S	Yes	No	No	USD	09/24/2020	469.71
0695	10		32873	64176	Check	1079		PRO-ED	Yes	No	No	USD	09/24/2020	399.30
0695	10		32866	64177	Check	08215		RADKO IRON & SUPPLY	Yes	No	No	USD	09/24/2020	4.39
0695	10		32867	64178	Check	08310		RANGE CORNICE AND ROOFING CO	Yes	No	No	USD	09/24/2020	65,762.00
0695	10		32890	64179	Check	2051		RANGER YEARBOOK	Yes	No	No	USD	09/24/2020	55.00
0695	10		32948	64180	Check	3663		RAPID ROOTER INC.	Yes	No	No	USD	09/24/2020	550.00
0695	10		32853	64181	Check	03061	REMIT	REALLY GOOD STUFF, LLC	Yes	No	No	USD	09/24/2020	473.36
0695	10		32921	64182	Check	2985	REMIT	RECOVER HEALTH SERVICES	Yes	No	No	USD	09/24/2020	2,144.00
0695	10		32924	64183	Check	3048		RF BACKFLOW	Yes	No	No	USD	09/24/2020	957.60
0695	10		32897	64184	Check	2272		RYANS INDEPENDENT ELECTRIC	Yes	No	No	USD	09/24/2020	6,025.49
0695	10		32920	64185	Check	2981	REMIT	SANTANDER LEASING LLC	Yes	No	No	USD	09/24/2020	51,418.00
0695	10		32903	64186	Check	2545		SCHOLASTIC CLASSROOM MAGAZINE	Yes	No	No	USD	09/24/2020	916.08
0695	10		32891	64187	Check	2085		SCHOLASTIC NEWS MAGAZINE	Yes	No	No	USD	09/24/2020	396.97
0695	10		32932	64188	Check	3238		SCHOOL LIFE	Yes	No	No	USD	09/24/2020	18.00
0695	10		32889	64189	Check	1968		SCHOOL NURSE SUPPLY, INC	Yes	No	No	USD	09/24/2020	131.54
0695	10		32868	64190	Check	09083	REMIT	SCHOOL SPECIALTY SUPPLY-REMIT	Yes	No	No	USD	09/24/2020	3,459.01
0695	10		32892	64191	Check	2092		SCHOOL SUPREME	Yes	No	No	USD	09/24/2020	85.75
0695	10		32915	64192	Check	2859	REMIT	SHRED IT USA	Yes	No	No	USD	09/24/2020	544.80
0695	10		32934	64193	Check	3274		SOCIALSCHOOL 4EDU	Yes	No	No	USD	09/24/2020	8,000.00

ISD 695-Chisholm
Payment Reg by Bank and Check

Co	Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Curr	Pay/Void	Date	Amount
0695	10		32930	64194	Check	3227		STUDIES WEEKLY INC	Yes	No	No	USD		09/24/2020	1,369.69
0695	10		32870	64195	Check	09775		SUPREME SCHOOL SUPPLY CO	Yes	No	No	USD		09/24/2020	25.34
0695	10		32875	64196	Check	1241		TEACHER CREATED RESOURCES	Yes	No	No	USD		09/24/2020	329.45
0695	10		32893	64197	Check	2093		TEACHERS DIRECT	Yes	No	No	USD		09/24/2020	325.93
0695	10		32919	64198	Check	2963	REMIT	TEACHERS ON CALL	Yes	No	No	USD		09/24/2020	1,361.44
0695	10		32917	64199	Check	2918	remit	TEACHING STRATEGIES	Yes	No	No	USD		09/24/2020	273.75
0695	10		32912	64200	Check	2657	REMIT	TIERNEY BROTHERS INC	Yes	No	No	USD		09/24/2020	1,339.30
0695	10		32886	64201	Check	1931		TRIMARK INDUSTRIAL	Yes	No	No	USD		09/24/2020	141.41
0695	10		32876	64202	Check	1340		ULINE	Yes	No	No	USD		09/24/2020	3,446.29
0695	10		32872	64203	Check	10275		VALLER INSURANCE INC	Yes	No	No	USD		09/24/2020	574.00
0695	10		32947	64204	Check	3662		VOCABULARY SPELLING CITY	Yes	No	No	USD		09/24/2020	69.95
0695	10		32906	64205	Check	2552		WIESER EDUCATIONAL	Yes	No	No	USD		09/24/2020	1,252.50
Bank Total:															\$496,802.32

Report Total: \$496,802.32

09/01/2020

SIMONE ZUNICH
CHISHOLM ISD 695 - 010767
300 SW THIRD AVE
CHISHOLM, MN 55719

Dear Group Contact:

Thank you for trusting Further to administer your medical spending account(s). Your annual renewal date is right around the corner, making this the perfect time to review your current plan design and make any changes.

Renewing your account is easy. Select one of these options below and follow the steps:

Option 1: Keep your current plan design. ✓

1. You aren't required to return the renewal packet and your plan will be automatically renewed with the same features and options.
2. Your employees will need to make an annual FSA election.
3. You will need to submit enrollment to Further 30 days in advance of your renewal date.

Option 2: Make changes to your current plan design.

1. Indicate the changes in the plan changes section near the end of this document and return the entire plan changes section, along with a signed copy of this page to Further 60 days prior to your renewal date.
2. Your employees will need to make an annual FSA election.
3. You will need to submit enrollment to Further 30 days in advance of your renewal date.

Please note: Employees must make an FSA election for the new plan year. You can enter election amounts online or you may use the enrollment form available on the employer portal for your employees to complete.

If you would like to make changes to your contact information, please complete the Group Contact Change Form which is available at hellofurther.com.

You also adopt and agree to the terms of the applicable Master Agreement (i.e., HSA, FSA or VEBA) attached hereto for the provision of administrative services by MII Life, Incorporated dba Further. **If you have made changes to your employment policy and/or collective bargaining agreement section, please include a copy. Further must retain a copy in order to administer this plan.**

SIGNATURE

I agree that the necessary information concerning employees and/or their dependents participating in, either now or after the effective date of our plan, and employees whose participation is changed or discontinued, shall be furnished to Further on a timely basis.

I HAVE READ AND UNDERSTAND THE CHOICES IN THIS PACKET. INFORMATION ON THE RENEWAL FORM AND ANY ANCILLARY INFORMATION PROVIDED FOR THE PURPOSE OF ENROLLING IN THIS PLAN ARE, TO THE BEST OF MY KNOWLEDGE, CORRECT AND COMPLETE.

Employer's Signature

Date

Printed Name

Title

If you have any questions about your renewal, please work with your Agent or Account Manager. You can also call the Further Employer Service Line at 1-888-460-4013. We appreciate your business and look forward to working with you in the upcoming plan year.

You may return your completed form using any of the following methods:

- Email your completed form to Further.Documents@hellofurther.com
- Fax the form to 651-662-1180 or 1-866-231-0214 (toll-free)
- Mail the form to Further at P.O. Box 982814, El Paso, TX 79998-2814



RENEWAL REQUEST FORM
010767 - CHISHOLM ISD 695

Please make any changes to your plan in the plan changes section. Refer to the glossary on our website for descriptions of plans and optional features.

- You will receive a confirmation email from Further once your renewal request has been processed.
- If you are adding a new spending account plan, you will need to complete a plan design guide for each new plan. You can find the plan design guide at learn.hellofurther.com. Simply search "plan design guide".
- If you do not wish to renew your plan(s), please call the Employer Service Line at 1-888-460-4013 to discuss your options.
- **Participant enrollment is due 30 days prior to your renewal effective date. If enrollment is not received by the renewal effective date, claims will be placed on hold until enrollment is received and updated.**
- For current pricing, log on to the Further Group Portal and navigate to Products: <https://group.hellofurther.com/group/products>. This page allows you to see your product(s), funding amounts, participant fees, rollover elections and more. If you need assistance with accessing or navigating the group portal, please reach out to us at 1-888-460-4013.
- Making your first payment to Further (either through direct check or account transaction) will signify your company's acceptance of all terms, fees, conditions and obligations. Acceptance will be effective on the renewal date.

YOUR EMPLOYER INFORMATION

Please review the following employer information to ensure that it is correct. If you have changes to your employer information clearly note them within this box. All information in this box is necessary to administer your account in the upcoming plan year.

Employer's Name: **CHISHOLM ISD 695**
Employer's Street Address: **300 SW THIRD AVE**
City: **CHISHOLM** State: **MN** Zip Code: **55719**

Total # eligible employees: **0**

Primary Contact Person: **SIMONE ZUNICH**
Email Address: **szunich@chisholm.k12.mn.us**
Phone Number: **(218) 254-1404** Fax Number: **(218) 254-3741**

(If you would like to make changes to the contact information, update this information using the employer portal or complete the Group Contact Change Form (F9333).)

Agent Name: **<NOT APPLICABLE>**
Agency Name: **<NOT APPLICABLE>**

(If there are changes to the agent and/or agency information, call the Employer Service Line at 1-888-460-4013 for further details.)

Health Plan: **Blue Cross and Blue Shield of Minnesota**



RENEWAL REQUEST FORM
010767 - CHISHOLM ISD 695

CURRENT PLAN OPTIONS

YOUR PREMIUM ONLY PLAN DESIGN

Plan Year Start: 01/01/2021 Plan Year End: 12/31/2021

You currently offer a premium only plan: Yes

YOUR Medical FSA PLAN DESIGN

Plan Year Start: 01/01/2021 Plan Year End: 12/31/2021

Minimum and Maximum Contribution Limits

Plan Year Minimum: \$ 0 Plan Year Maximum: \$ 2750 (IRS Maximum is \$2,750)

The Employer contributes to the account: No

Note: According to the IRS regulations for FSAs, employers can contribute up to \$500 to each employee without contributions from the employee. If the employer gives more than \$500, the employee must contribute and the employer contribution cannot exceed the amount contributed by the employee.

Grace Period

You currently offer a grace period on your medical FSA - No

Runout Period

You currently offer a runout period on your medical FSA - Yes

Runout Period: 6 months

Account Rollover

Your current account rollover election is: No balance rolls over

YOUR Dep Care FSA PLAN DESIGN

Plan Year Start: 01/01/2021 Plan Year End: 12/31/2021

Minimum and Maximum Contribution Limits

Plan Year Minimum: \$ 0 Plan Year Maximum: \$ 5000 (IRS Maximum is \$5,000)

The Employer contributes to the account: No

Grace Period

You currently offer a grace period on your Dependent Care FSA: No

Runout Period

You currently offer a runout period on your Dependent Care FSA: Yes

Runout Period: 6 months

INDEPENDENT SCHOOL DISTRICT NO. 695

Chisholm, Minnesota

INTERNAL/EXTERNAL PARAPROFESSIONAL POSTING

(2020NC010)

Job Classification: Special Education Paraprofessional (One position available at the CE)

Qualifications:

1. Ability to read and write the English language with proficiency.
2. Ability to pass a physical examination.
3. Ability to follow directions from a supervisor.
4. The ability to keep information in confidence.
5. Work one to one with a student.
6. Be able to redirect student to the assigned task.
7. Be able to positively interact with staff and student to minimize power struggles the student might have.
8. Be able to chart behaviors each class period.
9. Be able to help the student in all subject areas with modified assignments.
10. Be able to take direction from the special education teacher.
11. Current CPR certification.
12. Valid Minnesota driver's license.
13. Other duties as assigned.

Rate of Pay: As per Master Agreement

Hours of Work: Monday-Friday

Due Date: October 6, 2020, 3p

Dr. Janey Blanchard

Apply online at www.chisholm.k12.mn.us or mail resume to:

Dr. Janey Blanchard, Superintendent
Chisholm Public Schools
300 3rd Ave SW
Chisholm, MN 55719

Posted: September 22, 2020

AN EQUAL OPPORTUNITY EMPLOYER

INDEPENDENT SCHOOL DISTRICT NO. 695
Chisholm, Minnesota

INTERNAL JOB POSTING

TEMPORARY ASSISTANT FOOTBALL COACH

Applications are being taken for one (1) temporary assistant football coach for the 2020-2021 school year prorated at \$3,864.12 for the season. Duties as assigned by the Activities Director. Letters of interest, submitted via email to cmikkola-rahja@chisholm.k12.mn.us, are due in the Superintendent's Office Tuesday, September 29, 2020, by 3p.

Dr. Janey Blanchard
Superintendent

Posted: Tuesday, September 22, 2020

AN EQUAL OPPORTUNITY EMPLOYER

Hire Rec

Jamie Steinberg <jsteinberg@chisholm.k12.mn.us>
To: Cheyenne Mikkola-Rahja <cmikkola-rahja@chisholm.k12.mn.us>

Thu, Sep 24, 2020 at 11:39 AM

I recommend Pam Pioske for the AD secretary position

[Quoted text hidden]