

IRVING INDEPENDENT SCHOOL DISTRICT

Working - BOARD OF TRUSTEES
5:30 PM

Irving ISD Board Room
2621 West Airport Freeway
Irving, TX 75062
Monday, May 16, 2022

A G E N D A

I. CALL TO ORDER FOR 5:30 P.M. WORK SESSION

II. PUBLIC COMMENTS

A. Public Comment - Individuals wishing to address the Board on agenda items or make comments regarding issues not on the agenda will be heard at this time.

III. RECOGNITION

A. Recognition of First Annual District-Wide Oratory Competition Winners (Z. Khan/P. Alvarado) 2

IV. DISCUSSION

A. Receive the Leadership Journey Update in Partnership with The Holdsworth Center (A. Gomez/J. Martinez/J. Porter) 3

B. Discuss Nomination for District Improvement Committee (A. Gomez) 4

C. Discuss Items on the May 16, 2022 Regular Board Meeting Agenda

V. ADJOURNMENT



SPECIAL RECOGNITION

May 16, 2022

TOPIC: Recognition of First Annual District-Wide Oratory Competition Winners

SUBMITTED BY: Zeshan Khan, Social Studies Coordinator and Patricia Alvarado, Director of Digital and Learning Resources

BACKGROUND: The first annual Irving ISD Oratory Contest aimed to recognize and encourage the writing and communication skills of our students. The last couple of years have been challenging, but we know that we are strong, resilient, and unique in our approaches to handling obstacles that come our way. Because of this, we invited students to write and recite on the theme “How can we *rise* to make our community a better place?” Students shared short and powerful stories on how they demonstrated resilience and how we can *rise* as a community in Irving.

The students being recognized this evening were chosen by the committee as the Superintendent Stars - the top two overall winners of the competition. They will be reciting their oratory pieces.

Anthony Barrios - de Zavala Middle School

Alex Stringer - Lamar Middle School

Receive the Leadership Journey Update in Partnership with the Holdsworth Center (A. Gomes/J.Martinez/J. Porter)

SUBMITTED BY: Ahna Gomez, Executive Director of Secondary Schools, Dr. Juan Carlos Martinez, Deputy Superintendent, Dr. Jeannine, Deputy Superintendent

The presentation will provide an overview of the work Irving ISD has done in conjunction with the Holdsworth Leadership Collaborative, our current state and next steps.

DISCUSS NOMINATIONS FOR DISTRICT IMPROVEMENT COMMITTEE

Administration seeks membership nominations for the District Improvement Committee (DIC) for 2022-2023 school year.

According to Board Policy BQA (Local), the Board of Trustees is responsible for appointing 10 parents, 4 community representatives, and 4 business members to the District Improvement Committee. There are 7 vacancies for this coming year:

Parent Representatives

Jessi Frenzel
Jennifer Cimaglia
Wesley Cravey
Reagan Reynold
Ignacio Joseph Beltran
Jared West
Vacant (4)

Term

Returning 1 year 2022-2023
Returning 1 year 2022-2023
Returning 1 year 2022-2023
Returning 1 year 2022-2023
Returning 1 year 2022-2023
Returning 1 year 2022-2023

Community

Rahela Malick
Kay Branch
Patty Caperton
Kyle Backhus

Term

Returning 1 year 2022-2023
Returning 1 year 2022-2023
Returning 1 year 2022-2023
Returning 1 year 2022-2023

Business

Sharon Barbosa-Crain
Vacant (3)

Term

Returning 1 year 2022-2023

- Board Policy BQA (Local)
- Call for Nominations Form

Please return to Lynn Andrews

Purpose

The District Improvement Committee's (DIC) primary role is to advise the Superintendent and staff in the planning, operating, supervising, and evaluating of the District's educational program.

Duties of the Committee

The DIC shall:

1. Be involved in establishing and reviewing the District's educational plans, goals, performance objectives, and major classroom instructional programs. *Education Code 11.251(b)*
2. Be actively involved in establishing the administrative procedure that defines the respective roles and responsibilities of the Superintendent, central office staff, principals, teachers, committee members, and campus-level committee members pertaining to planning and decision making at the District and campus levels. *Education Code 11.251(d)*
3. Address all pertinent federal planning requirements. *Education Code 11.251(f)*
4. Assist the Superintendent annually in preparing, reviewing, and revising the District Improvement Plan. [See BQ(LEGAL) for the plan content and purpose] *Education Code 11.252(a)*
5. Hold one public meeting annually, after receipt of the District-level performance report, to discuss District performance and the District performance objectives. *Education Code 11.252(e)*
6. Advise the District staff regarding the District's discipline management program, including the Student Code of Conduct. [See FO(LEGAL)] *Education Code 11.252(a)(3)(E), 37.001(a)*
7. Participate in the development and approval of staff development of a Districtwide nature. [See DMA(LEGAL)] *Education Code 11.252(a)(3)(F)*
8. If the District is not using state criteria for appraisals, be involved in the development of the appraisal process and performance criteria for teachers and administrators. [See DNA(LEGAL) and (LOCAL)] *Education Code 21.352(a)(2), 21.354(c)(2)*
9. As appropriate, provide written comments on requests for waivers submitted to TEA. [See BF(LEGAL)] *Education Code 7.056(b)(2)*
10. Annually, upon the Board's request, make recommendations to the Board regarding the number and length of written re-

ports that District employees are required to prepare. *Education Code 11.164*

11. Analyze information related to dropout prevention. *Education Code 11.255*

Consultation

The Superintendent shall regularly consult the District-level committee in the planning, operating, supervising, and evaluating of the District educational program. *Education Code 11.252(f)*

Systematic Communications

Procedures must be established to ensure that systematic communication measures are in place to periodically obtain broad-based community, parent, and staff input and to provide information to those persons regarding the recommendations of the District-level committee. This shall not create a new cause of action or require collective bargaining. *Education Code 11.252(e)*

Process

The DIC shall meet a minimum of four times a year. The chairman of the DIC in consultation with the associate superintendent for academic services shall set the dates for the meetings and cause the election and selection of the committee members each May for the following year.

Members may request items for the agenda. The agenda for the committee shall be sent in advance to the campuses for posting and minutes of the meetings shall be shared with each campus and group by their representatives. Minutes of each meeting shall be disseminated to all professional employees.

Membership

The Superintendent shall be a nonvoting member of the committee. The associate superintendent for academic services shall coordinate the work of the committee. Other staff members may be asked to join the committee as ex officio members depending on the topic of discussion. The DIC shall have a total of 47 members selected as follows:

**Professionals
(20 Members)**

No.	Title	Procedure
6	Elementary Classroom Teachers	Each elementary school administration shall seek nominees from among the classroom teachers on its campus. All nominees from campuses within a cluster shall be placed on a ballot for all elementary classroom teachers in that cluster to vote for two representatives from that cluster to serve on the DIC. The two nominees receiving the highest number of votes in each cluster shall comprise the six representatives.

PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQA
(LOCAL)

No.	Title	Procedure
3	MS Classroom Teachers	Each middle school administration shall seek nominees from among the classroom teachers on its campus. All nominees from campuses within a cluster shall be placed on a ballot for all middle school classroom teachers in that cluster to vote for one representative from that cluster to serve on the DIC. The one nominee receiving the highest number of votes in each cluster will be the representative.
4	HS Classroom Teachers	Each high school administration shall seek nominees from among the classroom teachers on its campus. Each high school shall elect one representative by holding an election. The nominee receiving the highest number of votes from each campus will be a representative.
1	Librarian	Nominees from all librarians shall be sought by the program director of library and media services and an election held to elect one representative from among the nominees.
1	Alternative Campus Classroom Teacher	Nominees from all alternative campuses shall be sought by the assistant superintendent of teaching and learning and an election held to elect one representative from among the nominees.
1	Counselor	Nominees from all counselors shall be sought by the program director for counseling services and an election held to elect one representative from among the nominees.
1	Elementary Campus Administrator	Nominees shall be sought by the assistant superintendent of teaching and learning and an election held to elect one representative from among the nominees.
1	Middle School Administrator	Nominees shall be sought by the assistant superintendent of teaching and learning and an election held to elect one representative from among the nominees.
1	High School	Nominees shall be sought by the assistant

PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQA
(LOCAL)

No.	Title	Procedure
	Campus Administrator	superintendent of teaching and learning and an election held to elect one representative from among the nominees.
1	District-Level Nonteaching Professional Staff Member	Nominees shall be sought by the special assistant to the Superintendent and an election held to elect one representative from among the nominees.

**Parents
(10 Members)**

The Superintendent and the Board shall appoint ten parents from a list of nominees from the campus improvement committees, PTA, city council, PAC, band, athletic booster organizations, and self-nominations.

**Community
Members (Four)**

The Superintendent and Board shall appoint four community members from groups such as senior citizens, ministerial alliance, non-profit community organizations, public service community organizations, campus improvement committees, and self-nominations.

**Business
Members (Four)**

The Superintendent and the Board shall appoint four business members from a list of nominees from groups such as PIE members, Irving Chamber of Commerce, campus improvement committees, and self-nominations.

**Student
Members (Nine)**

The principal at each high school shall select two junior or senior students. One student shall be selected to represent the alternative campus: Barbara Cardwell Career Preparatory Center.

Definitions

Parent—A person who is not a District employee and who is a parent or stands in parental relation to a student enrolled in the District.

Community representative—An adult at least 18 years of age residing in the District who is neither a parent of a student enrolled in the District nor a District employee.

Business representative—An adult who is not a District employee who is employed in business regardless of place of personal residence or the location of the business.

Student—A full-time District student with sufficient credits to be designated a junior or senior. *Education Code 11.25(c)*

Term of Service

Student members shall serve a one-year term. All other members of the DIC shall serve a two-year term. Each membership group shall have two-year staggered terms determined by a drawing at the first meeting of the DIC with approximately one-half of the entire committee completing their terms each year.

PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQA
(LOCAL)

Vacancy

If the position is vacated by an elected member, an election will be held by that membership group to fill the unexpired term. If the position is vacated by a selected member, the Superintendent shall appoint a member to serve the unexpired term.

Training

The District shall provide appropriate training for new and returning DIC members. The content of the training shall focus on the law mandating the District and campus decision-making process and on the responsibilities of the DIC. The training should occur before October 1 of each year. New members shall agree to attend the training as a condition of being placed on the DIC. Additional training in group decision-making processes (i.e., consensus building, conflict resolution, team building) may be provided upon request.

MEMO

DATE: May 2022
TO: Board of Trustees
FROM: Ahna Gomez, Executive Director of Secondary Schools

RE: CALL FOR NOMINATIONS FOR PARENTS AND BUSINESS REPRESENTATIVE FOR DISTRICT IMPROVEMENT COMMITTEE

IISD is seeking Nominations for parents and business representatives to serve on the District’s Improvement Committee (DIC) for the 2022-23 school year. Please help nominate and spread the word for self-nomination.

This Committee’s purpose is to advise the Superintendent and staff in the planning, operations, supervision, and evaluation of the District’s educational programs. Specific jobs are to:

1. assist with a development and/or revision of the District’s improvement plan;
2. hold a public hearing annually to discuss the performance of the District;
3. review the District’s discipline management program and student code of conduct as recommended by the student discipline committee;
4. approve district wide staff development plans;
5. assist and defining the respective roles and responsibilities pertain to planning and decision making at the District in campus levels;
6. periodically obtain broad-based community, parents and staff input, and provide information to those parents regarding recommendations of the committee;
7. review and approve waivers; and
8. other duties as assigned by the Board of Trustees.

A parent must have a student currently enrolled in IISD and not be a district employee. A business representative does not have to live in the district, but must be employed in the business either in or out of the district. All members will serve for two years.

Nominations can be made by completing the form below and return it to the administration building **by June 13, 2022**.

Irving ISD District Improvement Committee Nomination Form

Name of Nominee: _____
Home Address: _____ Zip Code: _____
Home/Cell Phone: _____ Email Address: _____
Place of Business: _____ Work Phone: _____
Children Attend: _____

(List all applicable campuses)

Nominator’s Signature: _____

Nominator’s Printed Name: _____

Position Sought (check all that apply)

____ Parent Representative
____ Business Representative

Return to:

Ahna Gomez
Executive Director of Secondary Schools
Irving Independent School District
P.O. Box 15237
10 Irving TX 750152637