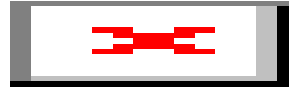


Board of Education Regular Meeting
Monday, June 8, 2026 7:00 PM
High School
2710 N. North Rd
Grand Island, NE 68803



1. Welcome and Recognize Open Meetings Act
2. Consent Agenda
 - 2.1. Notice of Meeting
 - 2.2. Board Meeting Minutes
 - 2.3. Board Claims
 - 2.4. Treasurer's Reports
3. Audience with individuals or committees wishing to make requests or reports
4. Report of Committees
5. Discussion Items
6. Action Items
 - 6.1. Discuss, consider, and take necessary action for revision of board policies 1110, 3560, 5004, 5005, 5006, 5006 Resolution, 5008, 5101, 5205, 8130 and 8342.
 - 6.2. Discuss, consider, and take any necessary action on Building and Sites Items
 - 6.2.1. HVAC Service Contracts
 - 6.2.2. Tile
 - 6.2.3. Playground Equipment at Cedar Hollow
 - 6.2.4. High School Intercom/Paging System
 - 6.2.5. Bleachers, Wrestling Room, Preschool
7. Superintendent's Report

7.1. Upcoming Board Workshops

7.2. Recognize State Track and Field State Placers

7.3. Option Transfer Enrollment Summary May 2026

8. Adjourn

9. Mission Statement

A Culture of Excellence, An Exceptional community of learners committed to continuous growth.

The agenda contains a list of subjects known at the time of its distribution five days prior to the meeting. A copy of the agenda will be available for public inspection during normal business hours in the office of the Superintendent located at Northwest High School, 2710 N. North Road, Grand Island, NE. Except for items of an emergency nature, the agenda will not be enlarged less than 24 hours before the scheduled commencement of the meeting.

NORTHWEST PUBLIC SCHOOLS

Board of Education Regular Meeting

Monday, May 11, 2026, 7:00 PM

Northwest High School Board Room

Attendance was taken at 7:00 PM

Present: Daniel Leiser, Paul Mader, Zach Mader, Robin Schutt, Aaron Buhrman, Artie Moeller

Absent: None

Dan Leiser called the meeting to order and recognized the notice of meeting and the open meeting act displayed at the meeting.

A motion to approve the Consent Agenda, including the notice of meeting, claims, multiple treasurers reports and minutes, was made by Artie Moeller and seconded by Robin Schutt, passed unanimously.

The HS Fine Arts PLC presented to the Board.

The Policy, Americanism, Curriculum and Personnel Committee **scheduled** to meet prior to the June Board meeting to review updates to Board Policies.

Robin Schutt made a motion to accept the resignations of Rebecca Jasa and Robbie Collins effective at the end of the 2025-2026 school year. Motioned seconded by Artie Moeller and passed unanimously.

Paul Mader motioned to approve new hires for 2026-27: Kaitlyn Tenski and Melanie Wieseler. Motioned seconded by Robin Schutt and passed unanimously.

Motion to accept a proposal from Rice Electric to demo and replace the hallway lights at 1R was made by Zach Mader, seconded by Artie Moeller and passed 5-1 (Paul Mader, Nay).

Motion to accept a proposal from Andrew Manhart paint the hallways at 1R was made by Zach Mader, seconded by Aaron Buhrman and passed 5-1 (Paul Mader, Nay).

The Superintendents Report included the following items:

- Upcoming Board Workshops
- Recognize State Journalism, State eSports, State FBLA, Skills USA, State FCCLA State Placers
- Graduation – Sunday May 10th at 2:00 PM
- Option Transfer Enrollment Summary for April 2026

Leiser adjourned the meeting at 7:23 PM.

INVOICES SUBMITTED FOR PAYMENT

JUNE 8, 2026 BOARD CLAIMS

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Check Total</u>
Checking	1	Fund: 01 GENERAL FUND	
153264	ABLESPACE INC	SUBSCRIPTION	800.00
153265	ACE HARDWARE	SUPPLIES	19.99
75368	ADVANCE AUTO PARTS	SUPPLIES	32.22
75369	AMAZON CAPITAL SERVICES INC	SUPPLIES	2,495.17
153266	AMERIFLEX	FSA ADMIN SERVICES	111.00
153267	AURORA COOPERATIVE	GASOLINE/PROPANE	1,766.05
75370	BAYLOR ENTERPRISES INC DBA ONTO COLLEGE	AP PREP	9,239.00
75371	BLOOMQUIST, ALEXANDREA	PARENT MILEAGE	62.64
75372	BOSELMAN PUMP & PANTRY INC	GAS & OIL	2,123.03
153268	BOWEN, BROOKE	REIMBURSEMENT	53.65
153269	BYTESPEED LLC	SUPPLIES	3,357.00
153270	CALLIHAN, HEATHER	REIMBURSEMENT	528.27
153271	CENTURYLINK	PHONE	106.00
75373	CHARTER COMMUNICATIONS	INTERNET	1,700.00
153272	CHROMEBOOKPARTS.COM	SUPPLIES	138.90
153273	CITY OF GRAND ISLAND UTILITIES	ELECT/WATER/SEWER	21,775.00
153274	CLEARFLY	PHONE BILL	1,020.00
75374	COMPANION CORPORATION	SOFTWARE	4,912.00
75375	COMPREHENSIBLE CLASSROOM LLC	SUPPLIES	275.00
153275	COMPUTER CONCEPTS	SUPPLIES/EQUIPMENT	108,522.80
153276	COMPUTER HARDWARE INC	SUPPLIES/REPAIRS	5,988.00
75376	CONSTRUCTION RENTAL INC	EQUIPMENT RENTAL	180.00
75377	CULLIGAN	SALT & RENT	90.00
75378	DANISH BAKERY LLC, THE	CATERING	234.00
75379	DECKER EQUIPMENT	SUPPLIES	263.73
75380	DINGMAN'S COLLISION CENTER - GREYNA	REPAIRS	690.76
153277	EAKES OFFICE SOLUTIONS	SUPPLIES	402.37
153278	EGAN SUPPLY CO	SUPPLIES	21,866.61
153279	ESU #10	SUPPLIES/REPAIRS/INSERVICE	9,305.21
75381	FEDEX	SHIPPING	21.30
75382	GALVAN, MELISSA	REIMBURSEMENT	13.74
153280	GO PHYSICAL THERAPY LLC	CONTRACTED SERVICES	15,472.84
153281	GREAT MINDS PBC	BOOKS AND SUPPLIES	3,531.39
153282	GRONES OUTDOOR POWER	SUPPLIES	131.58
75383	HARB'S LANDSCAPING & SUPPLY INC	LANDSCAPING	540.00
75384	HD SUPPLY FACILITIES MAINTENANCE LTD	SUPPLIES	1,080.96
153283	HERZBERG, MICHAEL	REIMBURSEMENT	355.73

INVOICES SUBMITTED FOR PAYMENT

JUNE 8, 2026 BOARD CLAIMS

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Check Total</u>
153284	HOLIDAY EXPRESS	TRANSPORTATION	36,924.89
153285	HOMETOWN LEASING	COPIER LEASE PYMT	842.62
153286	HONEYWELL	CONTRACT SERVICES	18,311.34
153287	HOWARD GREELEY RURAL PUBLIC POWER DIST	UTILITIES	1,906.61
75385	HYVEE ACCOUNTS RECEIVABLE	INSERVICE\SUPPLIES	3,314.13
75386	ISLAND SUPPLY WELDING CO	SUPPLIES/REPAIRS	449.53
75387	IXL LEARNING	SUBSCRIPTION	1,292.50
153288	JW PEPPER & SON INC	MUSIC	668.80
153289	KELLY SUPPLY COMPANY	SUPPLIES	38.99
153290	KULLY PIPE & STEEL SUPPLY	SUPPLIES	235.53
153291	LEPANT, JAMIE	REIMBURSEMENT	195.67
153292	LITERACY RESOURCES LLC	CURRICULUM	101.00
153293	MENARDS	SUPPLIES/EQUIPMENT	1,270.33
153294	MEYER, TIMOTHY	MILEAGE / REIMBURSEMENT	130.50
153295	MID NEBRASKA DISPOSAL INC	GARBAGE SERVICE	1,706.90
153296	MIDWEST CONNECT LLC	POSTAGE	550.00
75388	MILLER TIRE & SERVICE	REPAIRS & SERVICE	576.25
153297	MOSER, MARTIN	REIMBURSEMENT	52.87
153298	NEBRASKA FIRE SPRINKLER CORP	INSPECTION/EQUIPMENT	500.00
153299	NEBRASKA PUBLIC HEALTH ENVIRONMENTAL LAB	WATER TESTING	35.00
75389	NETA	REGISTRATION	656.00
75390	NORTHWEST ACTIVITY FUND	REIMBURSEMENT/TRANSFER	1,067.34
75391	NORTHWESTERN ENERGY	UTILITIES	917.36
153300	NW LUNCH FUND	TRANSFERS / SUPPLIES	98.00
153301	OKIO LABS INC	TECHNOLOGY	126.00
153302	OLSEN, CASIE	REIMBURSEMENT	73.63
153303	ONE SOURCE	BACKGROUND CHECKS	227.00
153304	PAPER TIGER SHREDDING	SHREDDING	68.00
153305	PEACHJAR INC	TECHNOLOGY	1,092.00
153306	PEDERSEN, TRACI	REIMBURSEMENT	52.87
153307	PERMA BOUND	SUPPLIES	74.04
153308	PIEPER, CHAD	REIMBURSEMENT	52.87
75392	PINNACLE BANK	SUPPLIES/INSERVICE	331.23
75393	PINNACLE BANK	SUPPLIES/INSERVICE	83.94
75394	PINNACLE BANK	SUPPLIES/INSERVICE	273.79
75395	PINNACLE BANK	SUPPLIES/INSERVICE	9.33
75396	PINNACLE BANK	SUPPLIES/INSERVICE	791.68
75397	PINNACLE BANK	SUPPLIES/INSERVICE	188.56
75398	PINNACLE BANK	SUPPLIES/INSERVICE	88.52

INVOICES SUBMITTED FOR PAYMENT

JUNE 8, 2026 BOARD CLAIMS

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Check Total</u>
153309	PIONEER MANUFACTURING COMPANY	SUPPLIES	1,426.25
75399	PITTSBURGH PAINTS CO, THE	SUPPLIES	1,466.31
75400	PIZZA HUT	PIZZA	278.90
75401	PRESTWICK HOUSE INC	BOOKS	461.99
153310	PROJECT LEAD THE WAY	SUPPLIES	2,200.00
153311	PROKESH, JUNE	MILEAGE REIMBURSEMENT	59.02
75402	R & L SPRINKLER	REPAIRS	758.05
75403	RAS TECHNOLOGY CONSULTANTS INC	TECHNOLOGY	450.00
75404	RENTOKIL NORTH AMERICA INC DBA PRESTO-X	CONTRACT SERVICE	808.17
153312	RETZLAFF, TARA	MILEAGE / REIMBURSEMENT	286.62
75405	RICE ELECTRIC	REPAIRS	2,806.00
153313	RINDER PRINTING	PRINTING/SUPPLIES	1,050.41
75406	SAM'S CLUB MC/SYNCB	SUPPLIES	1,446.08
153314	SCENARIO LEARNING LLC DBA VECTOR SOLUTIONS	TEACHPOINT	4,137.00
75407	SECURE CONTENT TECHNOLOGIES LTD	TECHNOLOGY	7,100.00
75408	SLP TOOLKIT LLC	WEB SERVICE	450.00
153315	SMITH, PAUL	MILEAGE / REIMBURSEMENT	52.87
153316	SOUTHERN PUBLIC POWER DISTRICT	ELECTRICITY	3,763.21
153317	STELK, JAIMI	REIMBURSEMENT	52.87
153318	STUHR MUSEUM	SUPPLIES	1,696.00
75409	SUPER SAVER	SUPPLIES	179.56
75410	SUPREME SCHOOL SUPPLY CO	SUPPLIES	124.02
75411	TILLEY SPRINKLER SYSTEMS	SERVICE/REPAIRS	331.00
75412	TURF PRO LANDSCAPING	GROUNDS UPKEEP	995.00
153319	VERIZON WIRELESS	CELLULAR PHONE	751.78
153320	VEX ROBOTICS INC	SUPPLIES/EQUIPMENT	897.41
75413	WESTSIDE BOWLING LLC	RENTAL	763.75
153321	YANDA'S MUSIC & PRO AUDIO	SUPPLIES	55.70
75414	ZIGS FOUR WHEEL DRIVE	REPAIRS	1,616.55
			Fund Total:
			331,046.08
Checking	8	Fund: 08	BUILDING FUND
1422	CANNON, MOSS, BRYGGER & ASSOC	ARCHITECT SERVICES	1,542.00
1423	GOTTLOB ASPHALT LLC	CONTRACTOR	8,810.00
1424	MOHAWK	CARPET SUPPLIER	158.64
			Fund Total:
			10,510.64

**NORTHWEST PUBLIC SCHOOLS
LUNCH FUND
NOVEMBER 2025**

	<u>Monthly Activity</u>	<u>Year to Date Activity</u>	<u>Budget</u>
<u>REVENUE</u>			
INTEREST	0.00	0.00	0.00
SALES - STUDENT LUNCHES	15,737.30	54,106.85	0.00
NON REIMB MEALS / ALA CARTE	23,474.97	62,240.13	0.00
FEDERAL REIMBURSEMENT	21,243.74	54,072.63	0.00
TOTAL REVENUE	\$60,456.01	\$170,419.61	\$0.00
<u>EXPENDITURE</u>			
SALARY- FOOD SERVICE	3,333.33	9,999.99	0.00
FOOD SERVICE SALARY CH	1,405.35	4,627.90	0.00
FOOD SERVICE SALARY - 1R	0.00	1,879.91	0.00
FOOD SERVICE SALARY - SL	1,086.83	3,141.51	0.00
FOOD SERVICES SALARY - NW	14,889.06	45,628.16	0.00
FOOD SERVICE INS	1,863.13	5,589.39	0.00
INS - CED HOLLOW	894.00	2,682.00	0.00
INS - 1R	884.15	2,664.18	0.00
INS - NWHS	5,241.02	15,723.06	0.00
FOOD SERVICE FICA - NON INSTRUCT STAFF	254.02	762.06	0.00
FICA - CED HOLLOW	107.42	353.78	0.00
FICA - 1R	0.00	143.87	0.00
SOC SEC - ST LIBORY	83.14	240.33	0.00
FICA - NWHS	1,116.21	3,422.17	0.00
FOOD SERVICE RET - NON INSTR STAFF	245.00	735.00	0.00
RET - CED HOLLOW	103.29	340.15	0.00
RET - 1R	0.00	138.17	0.00
RET - NWHS	959.39	2,925.18	0.00
FOOD SERV RET - INCR CONTR	24.33	72.99	0.00
RET - ADDL	10.26	33.79	0.00
RET - ADDL	0.00	13.72	0.00
RET - ADDL	95.28	290.54	0.00
HEALTH BENEFITS	0.00	481.00	0.00
INSERVICE LUNCH STAFF	0.00	305.00	0.00
REPAIRS / MAINT SERVICES	0.00	1,651.19	0.00
SUPPLIES - C	0.00	0.00	0.00
SUPPLIES - 1R	0.00	0.00	0.00
SUPPLIES - SL	0.00	0.00	0.00
SUPPLIES - NWHS	9,214.63	27,411.91	0.00

**NORTHWEST PUBLIC SCHOOLS
LUNCH FUND
NOVEMBER 2025**

	Monthly Activity	Year to Date Activity	Budget
FOOD - PROGRAM - CH	7,555.82	22,687.38	0.00
FOOD - PROGRAM - 1R	4,007.02	11,893.53	0.00
FOOD - PROGRAM - SL	3,900.29	11,615.85	0.00
FOOD - PROGRAM - NWHS	9,301.55	27,943.06	0.00
PURCH SERV - REP/MAINT - NWHS	0.00	0.00	0.00
SOFTWARE - WEB - NWHS	0.00	0.00	0.00
MISCELLANEOUS - NWHS	0.00	55.00	0.00
TOTAL EXPENDITURE	\$66,574.52	\$205,451.77	\$0.00

**NORTHWEST PUBLIC SCHOOLS
LUNCH FUND
DECEMBER 2025**

	<u>Monthly Activity</u>	<u>Year to Date Activity</u>	<u>Budget</u>
<u>REVENUE</u>			
INTEREST	40.02	40.02	0.00
SALES - STUDENT LUNCHES	13,361.10	67,467.95	0.00
NON REIMB MEALS / ALA CARTE	22,905.16	85,145.29	0.00
FEDERAL REIMBURSEMENT	16,527.20	70,599.83	0.00
TOTAL REVENUE	\$52,833.48	\$223,253.09	\$0.00
<u>EXPENDITURE</u>			
SALARY- FOOD SERVICE	3,333.33	13,333.32	0.00
FOOD SERVICE SALARY CH	2,094.44	6,722.34	0.00
FOOD SERVICE SALARY - 1R	0.00	1,879.91	0.00
FOOD SERVICE SALARY - SL	1,397.00	4,538.51	0.00
FOOD SERVICES SALARY - NW	20,260.54	65,888.70	0.00
FOOD SERVICE INS	1,863.13	7,452.52	0.00
INS - CED HOLLOW	894.00	3,576.00	0.00
INS - 1R	884.15	3,548.33	0.00
INS - NWHS	5,121.28	20,844.34	0.00
FOOD SERVICE FICA - NON INSTRUCT STAFF	254.02	1,016.08	0.00
FICA - CED HOLLOW	160.14	513.92	0.00
FICA - 1R	0.00	143.87	0.00
SOC SEC - ST LIBORY	106.87	347.20	0.00
FICA - NWHS	1,529.34	4,951.51	0.00
FOOD SERVICE RET - NON INSTR STAFF	245.00	980.00	0.00
RET - CED HOLLOW	153.94	494.09	0.00
RET - 1R	0.00	138.17	0.00
RET - NWHS	1,389.28	4,314.46	0.00
FOOD SERV RET - INCR CONTR	24.33	97.32	0.00
RET - ADDL	15.29	49.08	0.00
RET - ADDL	0.00	13.72	0.00
RET - ADDL	137.96	428.50	0.00
HEALTH BENEFITS	0.00	481.00	0.00
INSERVICE LUNCH STAFF	0.00	305.00	0.00
REPAIRS / MAINT SERVICES	824.19	2,475.38	0.00
SUPPLIES - C	0.00	0.00	0.00
SUPPLIES - 1R	0.00	0.00	0.00
SUPPLIES - SL	0.00	0.00	0.00
SUPPLIES - NWHS	6,576.70	33,988.61	0.00

**NORTHWEST PUBLIC SCHOOLS
LUNCH FUND
DECEMBER 2025**

	Monthly Activity	Year to Date Activity	Budget
FOOD - PROGRAM - CH	6,452.60	29,139.98	0.00
FOOD - PROGRAM - 1R	3,512.12	15,405.65	0.00
FOOD - PROGRAM - SL	3,329.79	14,945.64	0.00
FOOD - PROGRAM - NWHS	8,055.12	35,998.18	0.00
PURCH SERV - REP/MAINT - NWHS	0.00	0.00	0.00
SOFTWARE - WEB - NWHS	0.00	0.00	0.00
MISCELLANEOUS - NWHS	186.95	241.95	0.00
TOTAL EXPENDITURE	\$68,801.51	\$274,253.28	\$0.00

NORTHWEST PUBLIC SCHOOLS
LUNCH FUND
JANUARY 2026

	<u>Monthly Activity</u>	<u>Year to Date Activity</u>	<u>Budget</u>
<u>REVENUE</u>			
INTEREST	0.00	40.02	0.00
SALES - STUDENT LUNCHES	16,477.35	83,945.30	0.00
NON REIMB MEALS / ALA CARTE	20,865.90	106,011.19	0.00
FEDERAL REIMBURSEMENT	15,738.78	86,338.61	0.00
TOTAL REVENUE	\$53,082.03	\$276,335.12	\$0.00
<u>EXPENDITURE</u>			
SALARY- FOOD SERVICE	3,333.33	16,666.65	0.00
FOOD SERVICE SALARY CH	985.32	7,707.66	0.00
FOOD SERVICE SALARY - 1R	0.00	1,879.91	0.00
FOOD SERVICE SALARY - SL	665.34	5,203.85	0.00
FOOD SERVICES SALARY - NW	11,133.62	77,022.32	0.00
FOOD SERVICE INS	1,863.13	9,315.65	0.00
INS - CED HOLLOW	894.00	4,470.00	0.00
INS - 1R	884.15	4,432.48	0.00
INS - NWHS	5,125.19	25,969.53	0.00
FOOD SERVICE FICA - NON INSTRUCT STAFF	254.02	1,270.10	0.00
FICA - CED HOLLOW	75.29	589.21	0.00
FICA - 1R	0.00	143.87	0.00
SOC SEC - ST LIBORY	50.91	398.11	0.00
FICA - NWHS	767.04	5,718.55	0.00
FOOD SERVICE RET - NON INSTR STAFF	245.00	1,225.00	0.00
RET - CED HOLLOW	72.42	566.51	0.00
RET - 1R	0.00	138.17	0.00
RET - NWHS	776.86	5,091.32	0.00
FOOD SERV RET - INCR CONTR	24.33	121.65	0.00
RET - ADDL	7.19	56.27	0.00
RET - ADDL	0.00	13.72	0.00
RET - ADDL	77.14	505.64	0.00
HEALTH BENEFITS	2,405.00	2,886.00	0.00
INSERVICE LUNCH STAFF	0.00	305.00	0.00
REPAIRS / MAINT SERVICES	195.00	2,670.38	0.00
SUPPLIES - C	0.00	0.00	0.00
SUPPLIES - 1R	0.00	0.00	0.00
SUPPLIES - SL	0.00	0.00	0.00
SUPPLIES - NWHS	6,505.36	40,493.97	0.00

**NORTHWEST PUBLIC SCHOOLS
LUNCH FUND
JANUARY 2026**

	Monthly Activity	Year to Date Activity	Budget
FOOD - PROGRAM - CH	4,044.95	33,184.93	0.00
FOOD - PROGRAM - 1R	2,264.45	17,670.10	0.00
FOOD - PROGRAM - SL	2,134.44	17,080.08	0.00
FOOD - PROGRAM - NWHS	4,706.78	40,704.96	0.00
PURCH SERV - REP/MAINT - NWHS	0.00	0.00	0.00
SOFTWARE - WEB - NWHS	0.00	0.00	0.00
MISCELLANEOUS - NWHS	0.00	241.95	0.00
TOTAL EXPENDITURE	\$49,490.26	\$323,743.54	\$0.00

**NORTHWEST PUBLIC SCHOOLS
LUNCH FUND
FEBRUARY 2026**

	<u>Monthly Activity</u>	<u>Year to Date Activity</u>	<u>Budget</u>
<u>REVENUE</u>			
INTEREST	0.00	40.02	0.00
SALES - STUDENT LUNCHES	17,105.05	101,050.35	0.00
NON REIMB MEALS / ALA CARTE	125,277.80	231,288.99	0.00
FEDERAL REIMBURSEMENT	0.00	86,338.61	0.00
TOTAL REVENUE	\$142,382.85	\$418,717.97	\$0.00
<u>EXPENDITURE</u>			
SALARY- FOOD SERVICE	3,333.33	19,999.98	0.00
FOOD SERVICE SALARY CH	2,065.13	9,772.79	0.00
FOOD SERVICE SALARY - 1R	2,568.64	4,448.55	0.00
FOOD SERVICE SALARY - SL	993.18	6,197.03	0.00
FOOD SERVICES SALARY - NW	21,320.53	98,342.85	0.00
FOOD SERVICE INS	1,863.13	11,178.78	0.00
INS - CED HOLLOW	894.00	5,364.00	0.00
INS - 1R	884.15	5,316.63	0.00
INS - NWHS	5,125.19	31,094.72	0.00
FOOD SERVICE FICA - NON INSTRUCT STAFF	254.02	1,524.12	0.00
FICA - CED HOLLOW	157.90	747.11	0.00
FICA - 1R	195.67	339.54	0.00
SOC SEC - ST LIBORY	75.98	474.09	0.00
FICA - NWHS	1,536.39	7,254.94	0.00
FOOD SERVICE RET - NON INSTR STAFF	245.00	1,470.00	0.00
RET - CED HOLLOW	151.79	718.30	0.00
RET - 1R	188.80	326.97	0.00
RET - NWHS	1,485.99	6,577.31	0.00
FOOD SERV RET - INCR CONTR	24.33	145.98	0.00
RET - ADDL	15.08	71.35	0.00
RET - ADDL	18.75	32.47	0.00
RET - ADDL	147.59	653.23	0.00
HEALTH BENEFITS	0.00	2,886.00	0.00
INSERVICE LUNCH STAFF	130.00	435.00	0.00
REPAIRS / MAINT SERVICES	828.85	3,499.23	0.00
SUPPLIES - C	0.00	0.00	0.00
SUPPLIES - 1R	0.00	0.00	0.00
SUPPLIES - SL	0.00	0.00	0.00
SUPPLIES - NWHS	8,560.59	49,054.56	0.00

**NORTHWEST PUBLIC SCHOOLS
LUNCH FUND
FEBRUARY 2026**

	Monthly Activity	Year to Date Activity	Budget
FOOD - PROGRAM - CH	8,530.69	41,715.62	0.00
FOOD - PROGRAM - 1R	4,485.50	22,155.60	0.00
FOOD - PROGRAM - SL	4,361.14	21,441.22	0.00
FOOD - PROGRAM - NWHS	10,508.55	51,213.51	0.00
PURCH SERV - REP/MAINT - NWHS	0.00	0.00	0.00
SOFTWARE - WEB - NWHS	0.00	0.00	0.00
MISCELLANEOUS - NWHS	0.00	241.95	0.00
TOTAL EXPENDITURE	\$80,949.89	\$404,693.43	\$0.00

**NORTHWEST PUBLIC SCHOOLS
LUNCH FUND
MARCH 2026**

	<u>Monthly Activity</u>	<u>Year to Date Activity</u>	<u>Budget</u>
<u>REVENUE</u>			
INTEREST	0.00	40.02	0.00
SALES - STUDENT LUNCHES	17,120.65	118,171.00	0.00
NON REIMB MEALS / ALA CARTE	29,190.01	260,479.00	0.00
FEDERAL REIMBURSEMENT	19,259.20	105,597.81	0.00
TOTAL REVENUE	\$65,569.86	\$484,287.83	\$0.00
<u>EXPENDITURE</u>			
SALARY- FOOD SERVICE	3,333.33	23,333.31	0.00
FOOD SERVICE SALARY CH	1,779.02	11,551.81	0.00
FOOD SERVICE SALARY - 1R	2,137.14	6,585.69	0.00
FOOD SERVICE SALARY - SL	768.20	6,965.23	0.00
FOOD SERVICES SALARY - NW	14,928.63	113,271.48	0.00
FOOD SERVICE INS	1,863.13	13,041.91	0.00
INS - CED HOLLOW	894.00	6,258.00	0.00
INS - 1R	895.88	6,212.51	0.00
INS - NWHS	4,346.27	35,440.99	0.00
FOOD SERVICE FICA - NON INSTRUCT STAFF	254.02	1,778.14	0.00
FICA - CED HOLLOW	136.01	883.12	0.00
FICA - 1R	162.71	502.25	0.00
SOC SEC - ST LIBORY	58.77	532.86	0.00
FICA - NWHS	1,050.17	8,305.11	0.00
FOOD SERVICE RET - NON INSTR STAFF	245.00	1,715.00	0.00
RET - CED HOLLOW	130.76	849.06	0.00
RET - 1R	157.08	484.05	0.00
RET - NWHS	1,060.55	7,637.86	0.00
FOOD SERV RET - INCR CONTR	24.33	170.31	0.00
RET - ADDL	12.99	84.34	0.00
RET - ADDL	15.60	48.07	0.00
RET - ADDL	105.34	758.57	0.00
HEALTH BENEFITS	0.00	2,886.00	0.00
INSERVICE LUNCH STAFF	0.00	435.00	0.00
REPAIRS / MAINT SERVICES	1,344.01	4,843.24	0.00
SUPPLIES - C	0.00	0.00	0.00
SUPPLIES - 1R	0.00	0.00	0.00
SUPPLIES - SL	0.00	0.00	0.00
SUPPLIES - NWHS	9,563.16	58,617.72	0.00

**NORTHWEST PUBLIC SCHOOLS
LUNCH FUND
MARCH 2026**

	<u>Monthly Activity</u>	<u>Year to Date Activity</u>	<u>Budget</u>
FOOD - PROGRAM - CH	8,277.07	49,992.69	0.00
FOOD - PROGRAM - 1R	4,357.97	26,513.57	0.00
FOOD - PROGRAM - SL	4,231.80	25,673.02	0.00
FOOD - PROGRAM - NWHS	10,205.04	61,418.55	0.00
PURCH SERV - REP/MAINT - NWHS	0.00	0.00	0.00
SOFTWARE - WEB - NWHS	4,222.79	4,222.79	0.00
MISCELLANEOUS - NWHS	0.00	241.95	0.00
TOTAL EXPENDITURE	\$76,560.77	\$481,254.20	\$0.00

**NORTHWEST PUBLIC SCHOOLS
LUNCH FUND
APRIL 2026**

	<u>Monthly Activity</u>	<u>Year to Date Activity</u>	<u>Budget</u>
<u>REVENUE</u>			
INTEREST	0.00	40.02	0.00
SALES - STUDENT LUNCHES	39,098.13	157,269.13	0.00
NON REIMB MEALS / ALA CARTE	(10,942.41)	249,536.59	0.00
FEDERAL REIMBURSEMENT	0.00	105,597.81	0.00
TOTAL REVENUE	\$28,155.72	\$512,443.55	\$0.00
<u>EXPENDITURE</u>			
SALARY- FOOD SERVICE	3,333.33	26,666.64	0.00
FOOD SERVICE SALARY CH	1,604.59	13,156.40	0.00
FOOD SERVICE SALARY - 1R	1,921.73	8,507.42	0.00
FOOD SERVICE SALARY - SL	495.21	7,460.44	0.00
FOOD SERVICES SALARY - NW	13,169.24	126,440.72	0.00
FOOD SERVICE INS	1,863.13	14,905.04	0.00
INS - CED HOLLOW	894.00	7,152.00	0.00
INS - 1R	895.88	7,108.39	0.00
INS - NWHS	5,136.87	40,577.86	0.00
FOOD SERVICE FICA - NON INSTRUCT STAFF	254.03	2,032.17	0.00
FICA - CED HOLLOW	122.66	1,005.78	0.00
FICA - 1R	146.24	648.49	0.00
SOC SEC - ST LIBORY	37.88	570.74	0.00
FICA - NWHS	913.70	9,218.81	0.00
FOOD SERVICE RET - NON INSTR STAFF	245.00	1,960.00	0.00
RET - CED HOLLOW	117.94	967.00	0.00
RET - 1R	141.25	625.30	0.00
RET - NWHS	959.35	8,597.21	0.00
FOOD SERV RET - INCR CONTR	24.34	194.65	0.00
RET - ADDL	11.71	96.05	0.00
RET - ADDL	14.03	62.10	0.00
RET - ADDL	95.30	853.87	0.00
HEALTH BENEFITS	0.00	2,886.00	0.00
INSERVICE LUNCH STAFF	30.00	465.00	0.00
REPAIRS / MAINT SERVICES	0.00	4,843.24	0.00
SUPPLIES - C	0.00	0.00	0.00
SUPPLIES - 1R	0.00	0.00	0.00
SUPPLIES - SL	0.00	0.00	0.00
SUPPLIES - NWHS	9,056.16	67,673.88	0.00

**NORTHWEST PUBLIC SCHOOLS
LUNCH FUND
APRIL 2026**

	<u>Monthly Activity</u>	<u>Year to Date Activity</u>	<u>Budget</u>
FOOD - PROGRAM - CH	7,603.19	57,595.88	0.00
FOOD - PROGRAM - 1R	4,127.32	30,640.89	0.00
FOOD - PROGRAM - SL	3,989.87	29,662.89	0.00
FOOD - PROGRAM - NWHS	9,289.59	70,708.14	0.00
PURCH SERV - REP/MAINT - NWHS	0.00	0.00	0.00
SOFTWARE - WEB - NWHS	0.00	4,222.79	0.00
MISCELLANEOUS - NWHS	0.00	241.95	0.00
TOTAL EXPENDITURE	\$66,493.54	\$547,747.74	\$0.00

NORTHWEST PUBLIC SCHOOLS ACTIVITY FUND MARCH 2026

<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance</u>
ATHLETIC HALL OF FAME	\$ (360.65)	\$ -	\$ -	\$ (360.65)
BAND	\$ 10,051.57	\$ 597.99	\$ 945.00	\$ 10,398.58
CLASS OF 2026	\$ 2,723.12	\$ -	\$ 45.00	\$ 2,768.12
CLASS OF 2025	\$ 2,799.70	\$ -	\$ -	\$ 2,799.70
CLASS OF 2027	\$ 992.50	\$ 490.00	\$ 45.00	\$ 547.50
CONCESSIONS	\$ 17,582.83	\$ 1,633.39	\$ 812.00	\$ 16,761.44
MEDIA	\$ 319.15	\$ -	\$ 25.00	\$ 344.15
DRAMA	\$ (172.28)	\$ -	\$ -	\$ (172.28)
FBLA	\$ 5,755.10	\$ 246.00	\$ 56.00	\$ 5,565.10
FCA	\$ 177.60	\$ -	\$ -	\$ 177.60
SMALL ENGINES	\$ 232.87	\$ -	\$ 31.50	\$ 264.37
FFA	\$ 26,338.34	\$ 1,536.31	\$ 1,716.00	\$ 26,518.03
FCCLA	\$ 4,258.58	\$ 776.71	\$ 582.00	\$ 4,063.87
MARKETING CLASS	\$ 193.37	\$ -	\$ -	\$ 193.37
FOREIGN LANG CLUB	\$ 393.60	\$ -	\$ -	\$ 393.60
CTE FUNDRAISING	\$ (23.25)	\$ -	\$ -	\$ (23.25)
NAT HONOR SOCIETY	\$ 2,192.97	\$ 108.86	\$ 200.00	\$ 2,284.11
YEARBOOK	\$ 11,221.28	\$ -	\$ 985.00	\$ 12,206.28
SAGA	\$ 1,286.77	\$ -	\$ -	\$ 1,286.77
STUDENT COUNCIL	\$ 2,101.15	\$ -	\$ -	\$ 2,101.15
CHEERLEADERS	\$ 2,229.35	\$ 414.02	\$ 330.95	\$ 2,146.28
DANCE TEAM	\$ 8,539.66	\$ 180.00	\$ -	\$ 8,359.66
SPED BUSINESS	\$ 2,221.90	\$ -	\$ -	\$ 2,221.90
VOCAL MUSIC	\$ 14,265.87	\$ 336.65	\$ -	\$ 13,929.22
CONSTRUCTION HOUSE	\$ 9,889.36	\$ -	\$ -	\$ 9,889.36
NOBEL PRIZE	\$ 1,937.61	\$ -	\$ 56.00	\$ 1,993.61
SHOW CHOIR	\$ 16,070.22	\$ 9,911.35	\$ 16,823.18	\$ 22,982.05
DONATION	\$ 87,994.91	\$ 26.98	\$ 350.00	\$ 88,317.93
TECHNOLOGY	\$ 35,905.63	\$ -	\$ 350.00	\$ 36,255.63
GENERAL ACTIVITIES	\$ (62,261.49)	\$ 1,800.00	\$ 479.76	\$ (63,581.73)
MEMORIALS / GIFTS	\$ 18,239.37	\$ -	\$ -	\$ 18,239.37
COMMUNITY/PROMOTION	\$ 384.59	\$ -	\$ 4,473.57	\$ 4,858.16
CCC TUITION	\$ 21,119.54	\$ -	\$ -	\$ 21,119.54
SCHOOL STORE	\$ 19,587.13	\$ 589.51	\$ 494.50	\$ 19,492.12
VIDEO DISPLAY SIGN	\$ (73,215.99)	\$ 1,060.00	\$ -	\$ (74,275.99)
IND ARTS ST PROJECTS	\$ 17,000.99	\$ -	\$ -	\$ 17,000.99
GREENHOUSE	\$ 8,029.67	\$ 2,076.40	\$ -	\$ 5,953.27
RESTITUTION	\$ 33,650.00	\$ -	\$ -	\$ 33,650.00
SKILLS USA	\$ (286.00)	\$ -	\$ 57.00	\$ (229.00)
SPEECH	\$ 1,939.97	\$ 658.75	\$ 2,528.00	\$ 3,809.22
HS COURTESY COMMITTEE	\$ (18.35)	\$ -	\$ -	\$ (18.35)
BOWLING	\$ (325.60)	\$ -	\$ -	\$ (325.60)
MUSICAL	\$ 79,404.96	\$ 3,566.70	\$ -	\$ 75,838.26
BAND TRIP	\$ (499.00)	\$ 462.00	\$ 560.00	\$ (401.00)
WELLNESS PROGRAM	\$ 10,809.77	\$ -	\$ -	\$ 10,809.77
ATHLETIC TRAINERS	\$ 7.93	\$ -	\$ -	\$ 7.93
COMPUTER LEASE	\$ (30,599.80)	\$ -	\$ 2,448.54	\$ (28,151.26)
ROBOTIKS	\$ 17.00	\$ -	\$ 16.00	\$ 33.00
ESPORTS	\$ 6,090.92	\$ (110.00)	\$ 240.00	\$ 6,440.92
POST PROM	\$ 2,594.73	\$ 975.00	\$ -	\$ 1,619.73
CEDAR HOLLOW DC TRIP	\$ 730.95	\$ 1,035.78	\$ 1,035.78	\$ 730.95
CEDAR HOLLOW STUDENT	\$ 2,062.25	\$ 86.02	\$ -	\$ 1,976.23
CEDAR HOLLOW ACTIVITIES	\$ 5,645.80	\$ 652.38	\$ 560.00	\$ 5,553.42
1R ACTIVITIES	\$ 4,540.94	\$ 54.98	\$ 61.00	\$ 4,546.96
STRIV	\$ 1,147.69	\$ -	\$ -	\$ 1,147.69

ED TRAVEL	\$	244.00			\$	244.00
ST LIBORY ACTIVITIES	\$	3,079.91	\$ -	\$ 141.00	\$	3,220.91
SL PTO	\$	6,066.70	\$ 2,341.38	\$ 40.00	\$	3,765.32
VIKING CARE FUND	\$	1,266.46		\$ -	\$	1,266.46
WEIGHT ROOM	\$	11,123.95	\$ 1,208.80	\$ 16,331.70	\$	26,246.85
1R PTO	\$	21,278.06	\$ 458.52	\$ 170.00	\$	20,989.54
FOOTBALL	\$	5,701.62			\$	5,701.62
FB FUNDRAISING	\$	17,187.56	\$ 144.00	\$ -	\$	17,043.56
FB FUNDRAISING PARENTS	\$	(178.61)	\$ -	\$ -	\$	(178.61)
SOFTBALL	\$	1,347.51		\$ -	\$	1,347.51
SB FUNDRAISING	\$	1,703.59	\$ -	\$ 2,877.00	\$	4,580.59
VOLLEYBALL	\$	445.26			\$	445.26
VB FUNDRAISING	\$	1,226.61			\$	1,226.61
GOLF	\$	(8,493.70)	\$ 90.00	\$ 100.00	\$	(8,483.70)
GOLF - FUNDRAISING	\$	1,591.39	\$ 1,105.12	\$ 1,397.50	\$	1,883.77
WRESTLING	\$	(4,650.49)	\$ 6,702.87	\$ 1,075.31	\$	(10,278.05)
G WR - FUNDRAISING	\$	2,248.72	\$ -	\$ -	\$	2,248.72
WR - FUNDRAISING	\$	(12,855.02)	\$ 906.80	\$ 1,133.45	\$	(12,628.37)
BIONIC	\$	370.50			\$	370.50
BOYS BASKETBALL	\$	(1,193.26)	\$ 200.00	\$ 2,551.50	\$	1,158.24
BBB - FUNDRAISING	\$	5,301.89	\$ -		\$	5,301.89
BOYS YOUTH BB	\$	1,291.21	\$ -		\$	1,291.21
GIRLS BASKETBALL	\$	(115.44)	\$ 475.00	\$ 3,012.75	\$	2,422.31
GBB - FUNDRAISING	\$	10,811.82	\$ 144.25	\$ -	\$	10,667.57
GBB - VALOR	\$	7,456.88	\$ 500.00	\$ -	\$	6,956.88
SOCCER	\$	(392.04)	\$ 3,026.51	\$ 240.00	\$	(3,178.55)
B SOCCER - FUNDRAISING	\$	(547.30)	\$ -	\$ 50.00	\$	(497.30)
G SOCCER - FUNDRAISING	\$	(352.72)	\$ 422.00	\$ 225.00	\$	(549.72)
TRACK	\$	(6,813.17)	\$ 2,849.29	\$ 1,045.00	\$	(8,617.46)
TRACK - FUNDRAISING	\$	7,409.85	\$ 2,372.34	\$ 11,603.75	\$	16,641.26
CROSS COUNTRY	\$	390.00			\$	390.00
CC - FUNDRAISING	\$	3,157.03			\$	3,157.03
MIDDLE SCHOOL ATHLETICS	\$	(634.96)	\$ 90.00	\$ -	\$	(724.96)
ATHELTICS	\$	34,798.14	\$ 183.59	\$ 150.00	\$	34,764.55
	\$	442,188.75	\$ 52,386.25	\$ 78,450.74	\$	468,253.24

NORTHWEST PUBLIC SCHOOLS ACTIVITY FUND APRIL 2026

<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance</u>
ATHLETIC HALL OF FAME	\$ (360.65)	\$ -	\$ 330.00	\$ (30.65)
BAND	\$ 10,398.58	\$ 857.56	\$ 224.07	\$ 9,765.09
CLASS OF 2026	\$ 2,768.12		\$ 60.00	\$ 2,828.12
CLASS OF 2025	\$ 2,799.70	\$ -	\$ -	\$ 2,799.70
CLASS OF 2027	\$ 547.50	\$ 770.88	\$ 75.00	\$ (148.38)
CONCESSIONS	\$ 16,761.44	\$ 2,686.05	\$ 1,946.50	\$ 16,021.89
MEDIA	\$ 344.15	\$ -	\$ 16.00	\$ 360.15
DRAMA	\$ (172.28)	\$ -	\$ -	\$ (172.28)
FBLA	\$ 5,565.10	\$ 7,881.04	\$ 540.00	\$ (1,775.94)
FCA	\$ 177.60	\$ 185.17	\$ -	\$ (7.57)
SMALL ENGINES	\$ 264.37	\$ 78.43	\$ 45.00	\$ 230.94
FFA	\$ 26,518.03	\$ 9,725.58	\$ 7,489.00	\$ 24,281.45
FCCLA	\$ 4,063.87	\$ 973.50	\$ 277.00	\$ 3,367.37
MARKETING CLASS	\$ 193.37	\$ 49.00		\$ 144.37
FOREIGN LANG CLUB	\$ 393.60			\$ 393.60
CTE FUNDRAISING	\$ (23.25)		\$ -	\$ (23.25)
NAT HONOR SOCIETY	\$ 2,284.11	\$ 121.84	\$ 121.00	\$ 2,283.27
YEARBOOK	\$ 12,206.28	\$ -	\$ -	\$ 12,206.28
SAGA	\$ 1,286.77			\$ 1,286.77
STUDENT COUNCIL	\$ 2,101.15	\$ 60.73		\$ 2,040.42
CHEERLEADERS	\$ 2,146.28	\$ 8,307.00	\$ 4,059.56	\$ (2,101.16)
DANCE TEAM	\$ 8,359.66	\$ -	\$ 100.00	\$ 8,459.66
SPED BUSINESS	\$ 2,221.90			\$ 2,221.90
VOCAL MUSIC	\$ 13,929.22	\$ 436.15	\$ 2,650.62	\$ 16,143.69
CONSTRUCTION HOUSE	\$ 9,889.36			\$ 9,889.36
NOBEL PRIZE	\$ 1,993.61	\$ -	\$ 48.00	\$ 2,041.61
SHOW CHOIR	\$ 22,982.05	\$ 14,899.38	\$ 8,795.39	\$ 16,878.06
DONATION	\$ 88,317.93	\$ 39,684.21	\$ -	\$ 48,633.72
TECHNOLOGY	\$ 36,255.63	\$ -	\$ 275.00	\$ 36,530.63
GENERAL ACTIVITIES	\$ (63,581.73)	\$ 25,085.00	\$ 647.40	\$ (88,019.33)
MEMORIALS / GIFTS	\$ 18,239.37			\$ 18,239.37
COMMUNITY/PROMOTION	\$ 4,858.16	\$ 50.00	\$ 165.99	\$ 4,974.15
CCC TUITION	\$ 21,119.54			\$ 21,119.54
SCHOOL STORE	\$ 19,492.12	\$ 797.90	\$ 716.00	\$ 19,410.22
VIDEO DISPLAY SIGN	\$ (74,275.99)	\$ -	\$ 3,000.00	\$ (71,275.99)
IND ARTS ST PROJECTS	\$ 17,000.99		\$ -	\$ 17,000.99
GREENHOUSE	\$ 5,953.27	\$ 1,334.80	\$ -	\$ 4,618.47
RESTITUTION	\$ 33,650.00			\$ 33,650.00
SKILLS USA	\$ (229.00)	\$ -	\$ 40.00	\$ (189.00)
SPEECH	\$ 3,809.22	\$ 1,326.07	\$ -	\$ 2,483.15
HS COURTESY COMMITTEE	\$ (18.35)			\$ (18.35)
BOWLING	\$ (325.60)	\$ -	\$ -	\$ (325.60)
MUSICAL	\$ 75,838.26	\$ 7,694.90	\$ -	\$ 68,143.36
BAND TRIP	\$ (401.00)	\$ -	\$ -	\$ (401.00)
WELLNESS PROGRAM	\$ 10,809.77	\$ -		\$ 10,809.77
ATHLETIC TRAINERS	\$ 7.93			\$ 7.93
COMPUTER LEASE	\$ (28,151.26)	\$ -	\$ 2,437.54	\$ (25,713.72)
ROBOTIKS	\$ 33.00	\$ -	\$ 24.00	\$ 57.00
ESPORTS	\$ 6,440.92	\$ 341.31	\$ 60.00	\$ 6,159.61
POST PROM	\$ 1,619.73	\$ 3,816.00	\$ 2,278.00	\$ 81.73
CEDAR HOLLOW DC TRIP	\$ 730.95	\$ -	\$ -	\$ 730.95
CEDAR HOLLOW STUDENT	\$ 1,976.23	\$ 436.99	\$ 200.00	\$ 1,739.24
CEDAR HOLLOW ACTIVITIES	\$ 5,553.42	\$ 230.22	\$ 0.50	\$ 5,323.70
1R ACTIVITIES	\$ 4,546.96	\$ 2,055.52	\$ 2,049.75	\$ 4,541.19
STRIV	\$ 1,147.69			\$ 1,147.69

ED TRAVEL	\$	244.00	\$	244.00		\$	-
ST LIBORY ACTIVITIES	\$	3,220.91	\$	69.95	\$	1,116.50	\$ 4,267.46
SL PTO	\$	3,765.32	\$	62.86	\$	1,716.00	\$ 5,418.46
VIKING CARE FUND	\$	1,266.46			\$	-	\$ 1,266.46
WEIGHT ROOM	\$	26,246.85	\$	(400.00)	\$	200.00	\$ 26,846.85
1R PTO	\$	20,989.54	\$	23,630.19	\$	6,589.20	\$ 3,948.55
CLASS OF 2028	\$	-	\$	300.00	\$	90.00	\$ (210.00)
FOOTBALL	\$	5,701.62					\$ 5,701.62
FB FUNDRAISING	\$	17,043.56	\$	400.00	\$	-	\$ 16,643.56
FB FUNDRAISING PARENTS	\$	(178.61)	\$	-	\$	-	\$ (178.61)
SOFTBALL	\$	1,347.51			\$	-	\$ 1,347.51
SB FUNDRAISING	\$	4,580.59	\$	130.00	\$	-	\$ 4,450.59
VOLLEYBALL	\$	445.26					\$ 445.26
VB FUNDRAISING	\$	1,226.61					\$ 1,226.61
GOLF	\$	(8,483.70)	\$	3,621.94	\$	1,266.00	\$ (10,839.64)
GOLF - FUNDRAISING	\$	1,883.77	\$	875.67	\$	-	\$ 1,008.10
WRESTLING	\$	(10,278.05)	\$	-	\$	-	\$ (10,278.05)
G WR - FUNDRAISING	\$	2,248.72	\$	-	\$	-	\$ 2,248.72
WR - FUNDRAISING	\$	(12,628.37)	\$	-	\$	-	\$ (12,628.37)
BIONIC	\$	370.50					\$ 370.50
BOYS BASKETBALL	\$	1,158.24	\$	-	\$	-	\$ 1,158.24
BBB - FUNDRAISING	\$	5,301.89	\$	-			\$ 5,301.89
BOYS YOUTH BB	\$	1,291.21	\$	-			\$ 1,291.21
GIRLS BASKETBALL	\$	2,422.31	\$	-	\$	-	\$ 2,422.31
GBB - FUNDRAISING	\$	10,667.57	\$	46.11	\$	-	\$ 10,621.46
GBB - VALOR	\$	6,956.88	\$	(960.00)	\$	-	\$ 7,916.88
SOCCER	\$	(3,178.55)	\$	4,846.00	\$	100.00	\$ (7,924.55)
B SOCCER - FUNDRAISING	\$	(497.30)	\$	-	\$	416.00	\$ (81.30)
G SOCCER - FUNDRAISING	\$	(549.72)	\$	180.00	\$	481.00	\$ (248.72)
TRACK	\$	(8,617.46)	\$	9,383.45	\$	1,340.00	\$ (16,660.91)
TRACK - FUNDRAISING	\$	16,641.26	\$	4,413.56	\$	2,062.05	\$ 14,289.75
CROSS COUNTRY	\$	390.00					\$ 390.00
CC - FUNDRAISING	\$	3,157.03					\$ 3,157.03
MIDDLE SCHOOL ATHLETICS	\$	(724.96)	\$	1,872.94	\$	174.00	\$ (2,423.90)
ATHELTICS	\$	34,764.55	\$	1,234.36	\$	-	\$ 33,530.19
	\$	468,253.24	\$	179,836.26	\$	54,222.07	\$ 342,639.05

**NORTHWEST PUBLIC SCHOOLS
LUNCH FUND
MAY 2026**

	<u>Monthly Activity</u>	<u>Year to Date Activity</u>	<u>Budget</u>
REVENUE			
INTEREST	0.00	80.04	0.00
SALES - STUDENT LUNCHES	33,118.08	190,387.21	0.00
NON REIMB MEALS / ALA CARTE	(12,486.58)	237,062.51	0.00
MISC LOCAL RECEIPTS	0.00	100.80	0.00
FEDERAL REIMBURSEMENT	0.00	143,421.50	0.00
TOTAL REVENUE	\$20,631.50	\$571,052.06	\$0.00
EXPENDITURE			
SALARY- FOOD SERVICE	3,333.33	29,999.97	0.00
FOOD SERVICE SALARY CH	1,571.23	14,727.63	0.00
FOOD SERVICE SALARY - 1R	2,030.85	10,538.27	0.00
FOOD SERVICE SALARY - SL	741.46	8,201.90	0.00
FOOD SERVICES SALARY - NW	14,053.11	140,493.83	0.00
FOOD SERVICE INS	1,863.13	16,768.17	0.00
INS - CED HOLLOW	894.00	8,046.00	0.00
INS - 1R	895.88	8,004.27	0.00
INS - NWHS	5,121.61	45,699.47	0.00
FOOD SERVICE FICA - NON INSTRUCT STAFF	254.02	2,286.19	0.00
FICA - CED HOLLOW	120.12	1,125.90	0.00
FICA - 1R	154.58	803.07	0.00
SOC SEC - ST LIBORY	56.72	627.46	0.00
FICA - NWHS	980.13	10,198.94	0.00
FOOD SERVICE RET - NON INSTR STAFF	245.00	2,205.00	0.00
RET - CED HOLLOW	115.49	1,082.49	0.00
RET - 1R	149.27	774.57	0.00
RET - NWHS	823.41	9,420.62	0.00
FOOD SERV RET - INCR CONTR	24.33	218.98	0.00
RET - ADDL	11.47	107.52	0.00
RET - ADDL	14.83	76.93	0.00
RET - ADDL	81.78	935.65	0.00
HEALTH BENEFITS	0.00	2,886.00	0.00
INSERVICE LUNCH STAFF	0.00	465.00	0.00
REPAIRS / MAINT SERVICES	0.00	4,843.24	0.00
SUPPLIES - C	0.00	0.00	0.00
SUPPLIES - 1R	0.00	0.00	0.00
SUPPLIES - SL	0.00	0.00	0.00

**NORTHWEST PUBLIC SCHOOLS
LUNCH FUND
MAY 2026**

	<u>Monthly Activity</u>	<u>Year to Date Activity</u>	<u>Budget</u>
SUPPLIES - NWHS	10,158.17	77,832.05	0.00
FOOD - PROGRAM - CH	8,821.68	66,417.56	0.00
FOOD - PROGRAM - 1R	4,451.68	35,092.57	0.00
FOOD - PROGRAM - SL	4,378.28	34,041.17	0.00
FOOD - PROGRAM - NWHS	10,796.17	81,504.31	0.00
PURCH SERV - REP/MAINT - NWHS	0.00	0.00	0.00
SOFTWARE - WEB - NWHS	0.00	4,222.79	0.00
MISCELLANEOUS - NWHS	0.00	289.47	0.00
TOTAL EXPENDITURE	<u>\$72,141.73</u>	<u>\$619,936.99</u>	<u>\$0.00</u>

**NORTHWEST PUBLIC SCHOOLS
GENERAL FUND
BUDGET SUMMARY
MAY 2026**

	<u>BUDGET</u>	<u>MONTHLY EXPENDITURES</u>	<u>TOTAL EXPENDITURES TO DATE</u>	<u>% OF BUDGET SPENT</u>
INSTRUCTION	10,853,850.00	861,912.15	7,838,569.66	72.22
LEP	53,300.00	175.11	35,956.41	67.46
POVERTY	184,575.00	244.37	69,823.00	37.83
EARLY CHILDHOOD	197,700.00	18,535.46	134,883.20	68.23
SPECIAL EDUCATION PROGRAMS K-12	1,709,000.00	160,200.11	1,415,087.48	82.80
SUMMER SCHOOL	0.00	0.00	694.40	0.00
ATTENDANCE AND SOCIAL WORK	17,300.00	0.00	2,802.00	16.20
GUIDANCE SERVICES	510,600.00	42,753.22	383,934.28	75.19
HEALTH SERVICES	187,150.00	15,360.59	144,070.56	76.98
PSYCH SERVICES SPED SCHOOL AGE	401,750.00	33,973.84	309,213.99	76.97
PSYCH SERVICES SPED 3-5	17,375.00	1,410.80	12,697.20	73.08
SPEECH PATH K-12	218,850.00	16,510.00	153,194.21	70.00
SPEECH PATH/AUDIO SPED 3-5	18,900.00	1,564.12	14,235.25	75.32
SPEECH PATH/AUDIO SPED 0-2	0.00	67.56	766.22	0.00
OCCUP THERAPY K-12	34,400.00	0.00	56,937.44	165.52
OCCUPATIONAL THERAPY SPED 3-5	0.00	0.00	21,316.24	0.00
OCCUPATIONAL THERAPY SPED 0-2	0.00	0.00	2,412.40	0.00
PHYSICAL THERAPY K-12	11,600.00	0.00	10,330.55	89.06
PHYSICAL THERAPY - SPED 3-5	0.00	0.00	1,187.15	0.00
PHYSICAL THERAPY - SPED 0-2	1,000.00	0.00	5,736.80	573.68
VISUAL IMP SERV - K-12	12,000.00	322.56	1,815.35	15.13
VISUALLY IMP SERV - SPED 3-5	0.00	0.00	936.43	0.00
OTHER PUPIL SUPPORT SERV	0.00	7,500.00	60,000.00	0.00
SCHOOL IMPROVEMENT	52,650.00	3,758.62	34,584.85	65.69
INSTRUCT / CURRICULUM DEV	86,460.00	6,685.05	67,573.17	78.16
INSTRUCTIONAL STAFF TRAINING	4,500.00	0.00	250.00	5.56
IMPLEMENATION OF STANDARDS	49,250.00	3,577.03	32,950.55	66.90
LIBRARY / MEDIA SERVICES	281,860.00	22,621.36	198,764.86	70.52
TECHNOLOGY - INSTRUCTION RELATED	169,300.00	23,340.13	116,774.26	68.97
BOARD OF EDUCATION	20,000.00	7.33	6,551.93	32.76
EXECUTIVE ADMINISTRATION	538,950.00	37,373.90	343,201.39	63.68
DISTRICT LEGAL SERVICES	15,000.00	0.00	9,578.85	63.86
OFFICE OF THE PRINCIPAL	1,196,300.00	98,412.50	881,273.31	73.67
SCHOOL ADMINISTRATION - OTHER	225,950.00	18,070.43	162,319.88	71.84
FISCAL SERVICES	71,950.00	5,780.23	48,504.61	67.41
PUBLIC INFORMATION SERVICES	0.00	0.00	1,850.00	0.00
PERSONNEL SERVICES	77,950.00	2,772.24	45,222.27	58.01
TECHNOLOGY - ADMINISTRATIVE	428,850.00	18,358.79	287,432.02	67.02
CENTRAL SERVICES - OTHER	116,400.00	3,626.00	52,654.08	45.24
OPERATION OF BUILDINGS	1,238,300.00	89,781.92	1,033,142.04	83.43
MAINTENANCE OF BUILDINGS	500,500.00	3,952.34	68,666.21	13.72
UPKEEP OF GROUNDS	54,800.00	2,911.75	96,856.54	176.75
VEHICLE OPER/MAINT - NON STUDENT	4,000.00	81.87	22,749.96	568.75
SAFETY	5,830.00	76.41	687.69	11.80
VEHICLE OPERATION - REG EDUCATION	29,800.00	830.54	6,528.98	21.91

**NORTHWEST PUBLIC SCHOOLS
GENERAL FUND
BUDGET SUMMARY
MAY 2026**

	BUDGET	MONTHLY EXPENDITURES	TOTAL EXPENDITURES TO DATE	% OF BUDGET SPENT
VEHICLE OPERATION - SPED	0.00	836.68	4,711.46	0.00
VEHICLE OPERATION - SPED 0-2	0.00	125.28	1,811.48	0.00
VEHICLE MAINT - REG ED	8,000.00	1,922.05	11,023.38	137.79
VEHICLE MAINT - SPED K-12	0.00	190.74	1,587.07	0.00
STUDENT TRANSPORTATION - OTHER	455,000.00	65,133.17	515,267.79	113.25
CATERGORIAL GRANTS	15,000.00	1,559.34	(301.95)	(2.01)
HIGH ABILITY LEARNERS	12,000.00	119.00	3,787.83	31.57
STATE EARLY CHILDHOOD GRANT	33,975.00	0.00	25,145.05	74.01
DEBT SERVICES	0.00	0.00	15,354.76	0.00
TITLE I PART A	145,125.00	15,637.13	125,078.66	86.19
TITLE II PART A	21,500.00	40.00	30,224.96	140.58
IDEA PRESCHOOL (619) BASE	0.00	152.81	550.98	0.00
IDEA PART B (611) BASE & ENROLL POV	282,400.00	25,031.27	236,134.91	83.62
IDEA SPECIAL PROJECTS	9,000.00	0.00	0.00	0.00
CARL PERKINS	3,000.00	0.00	0.00	0.00
ESSER III	0.00	0.00	0.00	0.00
TRANSFERS	175,000.00	0.00	119,760.00	68.43
TOTAL	20,757,950.00	1,613,295.80	15,284,854.05	73.63

NORTHWEST PUBLIC SCHOOLS ACTIVITY FUND MAY 2026

<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance</u>
ATHLETIC HALL OF FAME	\$ (360.65)	\$ -	\$ 330.00	\$ (30.65)
BAND	\$ 9,765.09	\$ 2,000.00	\$ 406.65	\$ 8,171.74
CLASS OF 2026	\$ 2,828.12	\$ 1,495.00	\$ -	\$ 1,333.12
CLASS OF 2025	\$ 2,799.70	\$ -	\$ -	\$ 2,799.70
CLASS OF 2027	\$ (148.38)	\$ 40.00	\$ -	\$ (188.38)
CONCESSIONS	\$ 16,021.89	\$ 2,929.93	\$ 6,877.80	\$ 19,969.76
MEDIA	\$ 360.15	\$ 108.74	\$ -	\$ 251.41
DRAMA	\$ (172.28)	\$ -	\$ -	\$ (172.28)
FBLA	\$ (1,775.94)	\$ 4.50	\$ 4,040.00	\$ 2,259.56
FCA	\$ (7.57)	\$ -	\$ -	\$ (7.57)
SMALL ENGINES	\$ 230.94	\$ 23.10	\$ -	\$ 207.84
FFA	\$ 24,281.45	\$ 4,073.95	\$ 781.00	\$ 20,988.50
FCCLA	\$ 3,367.37	\$ 1,115.54	\$ 649.08	\$ 2,900.91
MARKETING CLASS	\$ 144.37	\$ -	\$ -	\$ 144.37
FOREIGN LANG CLUB	\$ 393.60	\$ -	\$ -	\$ 393.60
CTE FUNDRAISING	\$ (23.25)	\$ -	\$ -	\$ (23.25)
NAT HONOR SOCIETY	\$ 2,283.27	\$ 87.63	\$ 384.00	\$ 2,579.64
YEARBOOK	\$ 12,206.28	\$ -	\$ 1,230.00	\$ 13,436.28
SAGA	\$ 1,286.77	\$ -	\$ -	\$ 1,286.77
STUDENT COUNCIL	\$ 2,040.42	\$ -	\$ -	\$ 2,040.42
CHEERLEADERS	\$ (2,101.16)	\$ -	\$ 816.72	\$ (1,284.44)
DANCE TEAM	\$ 8,459.66	\$ 6,120.60	\$ 1,193.31	\$ 3,532.37
SPED BUSINESS	\$ 2,221.90	\$ -	\$ -	\$ 2,221.90
VOCAL MUSIC	\$ 16,143.69	\$ 4,785.09	\$ 1,310.00	\$ 12,668.60
CONSTRUCTION HOUSE	\$ 9,889.36	\$ -	\$ -	\$ 9,889.36
NOBEL PRIZE	\$ 2,041.61	\$ -	\$ 32.00	\$ 2,073.61
SHOW CHOIR	\$ 16,878.06	\$ 143.54	\$ 459.50	\$ 17,194.02
DONATION	\$ 48,633.72	\$ 6,469.23	\$ -	\$ 42,164.49
TECHNOLOGY	\$ 36,530.63	\$ -	\$ 300.00	\$ 36,830.63
GENERAL ACTIVITIES	\$ (88,019.33)	\$ 3,661.50	\$ 675.40	\$ (91,005.43)
MEMORIALS / GIFTS	\$ 18,239.37	\$ -	\$ -	\$ 18,239.37
COMMUNITY/PROMOTION	\$ 4,974.15	\$ -	\$ -	\$ 4,974.15
CCC TUITION	\$ 21,119.54	\$ -	\$ -	\$ 21,119.54
SCHOOL STORE	\$ 19,410.22	\$ 166.51	\$ 450.56	\$ 19,694.27
VIDEO DISPLAY SIGN	\$ (71,275.99)	\$ 1,265.00	\$ 12,025.00	\$ (60,515.99)
IND ARTS ST PROJECTS	\$ 17,000.99	\$ -	\$ -	\$ 17,000.99
GREENHOUSE	\$ 4,618.47	\$ 1,382.32	\$ -	\$ 3,236.15
RESTITUTION	\$ 33,650.00	\$ -	\$ -	\$ 33,650.00
SKILLS USA	\$ (189.00)	\$ -	\$ 16.00	\$ (173.00)
SPEECH	\$ 2,483.15	\$ -	\$ 312.00	\$ 2,795.15
HS COURTESY COMMITTEE	\$ (18.35)	\$ -	\$ -	\$ (18.35)
BOWLING	\$ (325.60)	\$ -	\$ -	\$ (325.60)
MUSICAL	\$ 68,143.36	\$ 3,207.18	\$ -	\$ 64,936.18
BAND TRIP	\$ (401.00)	\$ -	\$ 157.70	\$ (243.30)
WELLNESS PROGRAM	\$ 10,809.77	\$ 937.38	\$ -	\$ 9,872.39
ATHLETIC TRAINERS	\$ 7.93	\$ -	\$ -	\$ 7.93
COMPUTER LEASE	\$ (25,713.72)	\$ 27,830.00	\$ 2,337.57	\$ (51,206.15)
ROBOTIKS	\$ 57.00	\$ -	\$ 16.00	\$ 73.00
ESPORTS	\$ 6,159.61	\$ -	\$ -	\$ 6,159.61
POST PROM	\$ 81.73	\$ -	\$ -	\$ 81.73
CEDAR HOLLOW DC TRIP	\$ 730.95	\$ -	\$ -	\$ 730.95
CEDAR HOLLOW STUDENT	\$ 1,739.24	\$ -	\$ -	\$ 1,739.24
CEDAR HOLLOW ACTIVITIES	\$ 5,323.70	\$ 258.04	\$ 255.00	\$ 5,320.66
1R ACTIVITIES	\$ 4,541.19	\$ 2,058.13	\$ 874.90	\$ 3,357.96
STRIV	\$ 1,147.69	\$ -	\$ -	\$ 1,147.69

ED TRAVEL	\$	-	\$	-	\$	-
ST LIBORY ACTIVITIES	\$	4,267.46	\$	384.20	\$	3,883.26
SL PTO	\$	5,418.46	\$	289.76	\$	5,168.00
VIKING CARE FUND	\$	1,266.46			\$	1,266.46
WEIGHT ROOM	\$	26,846.85	\$	-	\$	33,043.59
1R PTO	\$	3,948.55	\$	30.30	\$	4,598.04
CLASS OF 2028	\$	(210.00)	\$	-	\$	(210.00)
FOOTBALL	\$	5,701.62			\$	5,701.62
FB FUNDRAISING	\$	16,643.56	\$	-	\$	16,643.56
FB FUNDRAISING PARENTS	\$	(178.61)	\$	-	\$	(178.61)
SOFTBALL	\$	1,347.51			\$	1,347.51
SB FUNDRAISING	\$	4,450.59	\$	124.97	\$	4,325.62
VOLLEYBALL	\$	445.26			\$	445.26
VB FUNDRAISING	\$	1,226.61			\$	1,226.61
GOLF	\$	(10,839.64)	\$	1,896.96	\$	(12,376.60)
GOLF - FUNDRAISING	\$	1,008.10	\$	-	\$	1,008.10
WRESTLING	\$	(10,278.05)	\$	130.00	\$	(10,408.05)
G WR - FUNDRAISING	\$	2,248.72	\$	-	\$	2,248.72
WR - FUNDRAISING	\$	(12,628.37)	\$	-	\$	(12,628.37)
BIONIC	\$	370.50			\$	370.50
BOYS BASKETBALL	\$	1,158.24	\$	-	\$	1,158.24
BBB - FUNDRAISING	\$	5,301.89	\$	1,425.00		3,876.89
BOYS YOUTH BB	\$	1,291.21	\$	-		1,291.21
GIRLS BASKETBALL	\$	2,422.31	\$	959.88	\$	1,462.43
GBB - FUNDRAISING	\$	10,621.46	\$	277.49	\$	10,343.97
GBB - VALOR	\$	7,916.88	\$	-	\$	7,916.88
SOCCER	\$	(7,924.55)	\$	946.64	\$	(3,805.69)
B SOCCER - FUNDRAISING	\$	(81.30)	\$	-	\$	(81.30)
G SOCCER - FUNDRAISING	\$	(248.72)	\$	-	\$	(248.72)
TRACK	\$	(16,660.91)	\$	2,612.08	\$	(8,143.19)
TRACK - FUNDRAISING	\$	14,289.75	\$	3,331.74	\$	12,887.01
CROSS COUNTRY	\$	390.00				390.00
CC - FUNDRAISING	\$	3,157.03				3,157.03
MIDDLE SCHOOL ATHLETICS	\$	(2,423.90)	\$	545.00	\$	(2,532.40)
ATHELTICS	\$	33,530.19	\$	68.84	\$	33,711.35
SUMMER CAMPS	\$	-	\$	65.00	\$	14,530.95
	\$	342,309.05	\$	83,250.77	\$	335,671.05

**TREASURER'S REPORT
FOR THE MONTH OF DECEMBER 2025
JANUARY 12, 2026**

GENERAL FUND

Balance, Beginning of the Month	\$ 3,840,985.49
Receipts	1,960,162.65
Expenditures	2,399,133.83
Balance, End of the Month	\$ 3,402,014.31

BUILDING FUND

Balance, Beginning of the Month	\$ 977,215.64
Receipts	30,814.96
Expenditures	-
Balance, End of the Month	\$ 1,008,030.60

*Designated funds for turf replacement \$40,000 (\$20,000 - September 2023. \$20,000 - September 2024)

*Designated funds for turf replacement \$40,000 (\$20,000 - September 2025. \$20,000 - September 2026)

BOND FUND

Balance, Beginning of the Month	\$ 147,994.63
Receipts	905.95
Expenditures	-
Balance, End of the Month	\$ 148,900.58

**TREASURER'S REPORT
FOR THE MONTH OF DECEMBER 2025
JANUARY 12, 2026**

DEPRECIATION FUND

Balance, Beginning of the Month	\$ 515,006.53
Receipts	3,152.61
Expenditures	-
Balance, End of the Month	\$ 518,159.14

EMPLOYEE BENEFIT FUND

Balance, Beginning of the Month	\$ 19,654.14
Receipts	123.02
Expenditures	8,584.26
Balance, End of the Month	\$ 11,192.90

QUALIFIED CAPITAL PURPOSE FUND

Balance, Beginning of the Month	\$ 1,569.61
Receipts	9.61
Expenditures	-
Balance, End of the Month	\$ 1,579.22

Community RelationsBulletin Boards, Display Case, and Posted Material

School bulletin boards, display cases, and posting areas are solely designated for the purposes of conveying information about school activities and programs to students, staff, and the visiting public as deemed appropriate by the Principal or designee.

Upon request, a professional employees' organization, as defined by state law, shall be granted reasonable access to the physical or electronic mailboxes of certificated employees for purposes consistent with state law and Board Policy. The Superintendent or designee may establish reasonable, content-neutral procedures governing the time, place, and manner of such access to ensure that school business is not disrupted and that the District maintains employee privacy. A professional employees' organization shall also be permitted to provide information to certificated employees, including at employee meetings or orientation sessions, subject to reasonable administrative scheduling and oversight.

Legal Reference: Neb. Rev. Stat. Sec. 79-526
LB 429 (2026)

Date of Adoption: August 27, 2007 Revision: June 8, 2026

Business OperationsRecords Management and Disposition

1. General Standard. Records should generally be organized, managed, retained and disposed of in accordance with law and the Secretary of State's schedules for retention and disposition of public records.
2. Records Officer. The Superintendent is hereby designated as the records officer of the school district for purposes of this policy. Any questions about the type or category of a record or the required retention period for it should be addressed to the records officer.
3. Electronic Records, Messages, and Data. District records may be created, stored, and maintained in paper or electronic format. Electronic records may include, but are not limited to, (a) email and other electronic communications; (b) digital documents and databases; (c) audio and video recordings; and (d) cloud-based and third-party hosted data. Electronic communications, documentation, and data are District records when they relate to District business and will be retained in accordance with the applicable record retention schedules. Due to system storage limitations, certain categories of electronic data (such as surveillance video or system logs) may be retained for shorter periods than other records, unless required to be preserved by law or otherwise determined by the Superintendent or designee. The District will implement reasonable measures to ensure that electronic records remain accessible, retrievable, and secure for the duration of their required retention period. Employees are responsible for retaining records within their control when they are aware, or reasonably should be aware, that such records may be subject to a records request, audit, investigation, or possible litigation.
4. Litigation Holds. When litigation against the District or its employees is filed or threatened, the District will take all reasonable action to preserve all documents and records that pertain to the issue.

As soon as the District is made aware of pending or threatened litigation, a litigation hold directive will be issued by the records officer or designee. The directive will be given to all persons suspected of having records that may pertain to the litigation issue. Employees who receive notice of a litigation hold are to preserve all records that pertain to the litigation issue. This includes preserving electronic messages that would otherwise be deleted by the computer system; such messages are to be converted by the recipients of the litigation hold to hard copy (printed) or electronic format which can be retrieved and interpreted (downloaded) for the duration of the litigation hold.

The litigation hold directive overrides any records retention schedule that may otherwise call for the disposition or destruction of the records until the litigation hold has been lifted.

No employee who has been notified of a litigation hold may alter or delete an electronic or other record that falls within the scope of the hold. Violation of the litigation hold may subject the employee to disciplinary actions, up to and including dismissal, as well as personal liability for civil and/or criminal sanctions by the courts or law enforcement agencies.

5. Settlement Agreements. A public written or electronic record of all settled claims shall be maintained.

The record for all such claims settled in the amount of fifty thousand dollars or more (or one percent of the total annual budget of the School District, whichever is less) shall include a written executed settlement agreement. The settlement agreement shall contain a brief description of the claim, the party or parties released under the settlement, and the amount of the financial compensation, if any, paid by or to the School District or on its behalf. Any such settlement agreement shall be included as an agenda item on the next regularly scheduled public meeting of the School Board for informational purposes or for approval, if required.

Any such settled claim or settlement agreement shall be a public record. Nonetheless, specific portions of the record may be withheld from the public to the extent permitted or provided by statute.

Legal Reference: Neb. Rev. Stat. Sections 84-712 through 84-712.09
Neb. Rev. Stat. Sections 84-1201 to 84-1227
State Records Administrator Guidelines:
Schedule 10: Records of Local School Districts
Schedule 24: Local Agencies General Records

Date of Adoption: July 13, 2015 Revision: June 8, 2026

StudentsStudent Residence, Admission and Contracting for Educational Services

Students shall be admitted to the School District, upon request and without charge, who are:

1. Residents of the School District for purposes of school enrollment. A student is a resident of the School District if the student resides in the School District or at least one of the student's parents resides in the School District;
2. Homeless students. The following definition shall be used to determine which students fit this category:

A homeless individual is one who (1) lacks a fixed, regular, and adequate nighttime residence and (2) has a primary nighttime residence in a supervised publicly or privately operated shelter designed to provide for temporary accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill), an institution providing temporary residence for individuals intended to be institutionalized, or a public or private place not designated for, or ordinarily used as, a regular sleeping accommodation for human beings. The term "homeless" or "homeless individual" does not include any individual imprisoned or otherwise detained by an Act of Congress or State law;

3. Approved for option enrollment into the School District; or
4. Are otherwise legally entitled to enroll in the School District.

Students may be admitted to the School District, or continue in enrollment, where:

1. The student is not a resident of the School District and is a resident of Nebraska. Such enrollment shall be pursuant to a contract between the Boards of Education of the School District and the school district in which the student is a resident and upon the collection of tuition pursuant to such contract. The amount of tuition shall be no less than the average cost per pupil as determined by the previous year's financial report.
2. The student is not a resident of the School District and is a resident of another State. Such enrollment shall be subject to collection of tuition in advance at a rate determined by the School Board. The amount of tuition shall be no less than the average cost per pupil as determined by the previous year's financial report.
3. The student is participating in an approved Foreign Exchange Program.
4. The student is a child of a member of the military on active duty and residing on certain property ceded to the United States and stationed in, near or adjacent to the School District, and children of employees of the federal government residing in Nebraska on national parks or national monuments within the State in, near or adjacent to the School District. Such discretionary admission shall be without charge for tuition.

5. The student's residency in the School District ceases during the school year. In such case, the student may be allowed to continue attending the School District for the remainder of that school year.

A child who is a ward of the state or court and (1) has been placed in the School District but had resided in a different school district at the time the child became a ward and does not reside in a foster family home, or (2) has been placed in an institution which maintains a State-approved special education program, may be enrolled in the School District to the extent required by law. In such event, costs of education and transportation are to be paid by the State, but not in advance. The child remains a resident of the school district in which the child resided at the time the child became a ward.

A child who is a ward of the state or court who resides in the School District in a foster family home licensed or approved by the Department of Health and Human Services ("Department") or a foster home maintained or used by the Department, remains a resident of the school district in which the child resided at the time the child became a foster child. This is subject to a determination being made in accordance with the Foster Care Review Act that the child will not attend such school district. If such a determination is made, the child is deemed to be a resident of the School District and will be admitted as a resident student.

A child who is not a ward of the state or court and who is residing in a residential setting in the School District for reasons other than to receive an education is subject to the following: First, if the residential setting does not maintain an interim-program school, the School District will provide the educational services to the child pursuant to a contract with the school district in which the child resided immediately prior to such placement, as and to the extent required by law. This is subject to the parent or guardian and such other school district agreeing to have such other school district provide the educational services. Second, if the residential setting does maintain an interim-program school, the child's educational services will be provided by the interim-program school without the School District's involvement. However, the School District may provide educational services to the child pursuant to a contract with the school district in which the child resided immediately prior to such placement.

All admissions are subject to the condition that admission requirements other than residency be satisfied to the extent required by law and that the School District is legally responsible for or authorized to admit the child or provide educational services to the child.

Restrictions on Transfer or Disenrollment During Certain Investigations

Notwithstanding any other provision of this policy, upon receipt of notice from the Department of Health and Human Services that a student is the subject of a report of child abuse or neglect involving the student's parent or guardian, the District shall not process or facilitate any request by such parent or guardian to transfer or disenroll the student for a period of 14 days following the District's receipt of the notice, or until the District receives further direction from DHHS, whichever occurs first. If the District receives a request to transfer or disenroll the student during this period by the parent or guardian, the District will promptly notify DHHS.

Legal Reference: Neb. Rev. Stat. Sec. 79-215 (residency and admission)
Neb. Rev. Stat. Sec. 79-215 (children of military or federal employee parent)
Neb. Rev. Stat. Sections 79-232 to 79-246 (option enrollment)
42 U.S.C. § 11431 et. seq. (McKinney–Vento Homeless Assistance Act)
NDE Rule 19
LB 937 (2026)

Date of Adoption: August 27, 2007

Revision: June 8, 2026

StudentsOption EnrollmentA. Process and Timelines to Option In

For a student to attend Northwest Public Schools as an option enrollment student, the student's parent or legal guardian must submit an application to the Board of Education of the Northwest Public School District between September 1 and March 15 for enrollment in the following school year (the "application period"), unless otherwise permitted by law.

Upon receipt of an application, the Superintendent or the Superintendent's designee shall provide the resident school district or, if the student attends a different district as an option student, the option district with the name of the applicant on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission.

Provisions for Waiver of Application Deadline:

The application deadline may be waived by the School District for applications to option into the Northwest Public School District, provided that the application contains a release approval from the resident district or, if the student is an option student attending a different district, the option district attended by the student and satisfies any other requirements of law. Further, the application deadline shall not be waived if the application is for enrollment in any program, class, grade level or school building or in any special education programs operated by this School District which have been determined by the School District to be at capacity in accordance with the capacity standards (Appendix "1"), and no waiver of the deadline shall be made for such an application regardless of whether such capacity determinations are declared invalid for any reason.

B. Rejection of Applications; Reasons

1. Capacity: An option enrollment application shall be rejected if the capacity of a program, class, grade level, or school building operated by the School District would be exceeded by accepting the application, and an option enrollment application shall be rejected in the event the application is for enrollment in a program, class, grade level, or school building which has been declared unavailable to option students due to lack of capacity.

The Director of Special Education shall review on a case-by-case basis all option applications for students that would receive or could be eligible to receive special education or related services. If the Director or designee determines that the District does not have the capacity to provide the student with the appropriate services and accommodations, then the Director or designee shall send a denial notice to the parent(s) or guardian(s) and include a description of services and accommodations that the District does not have the capacity to provide.

2. Timeliness: An option enrollment application shall be rejected if the application is not filed on or before March 15, and the filing deadline has not been waived.
3. Previous Option Enrollment: An option enrollment application shall be rejected if

the student has exhausted the number of allowable option enrollments under state law.

4. Other Reasons: An option enrollment application may be rejected in the event the Superintendent, the Superintendent's designee, or the School District determines: The application is not completely and accurately submitted, is not received within the time required by law, or any additional information requested to be supplied is not supplied to the School District within the time lines indicated; or in the event acceptance of the application is not required by law. Matters which are legally prohibited from being considered as standards for acceptance or rejection of applications (including "previous academic achievement, athletic or extracurricular ability, disabilities, proficiency in the English language, or previous disciplinary proceedings" and further including, without limitation, race, national origin, and gender) shall not be considered as reasons for acceptance or rejection.

C. Siblings

Notwithstanding anything to the contrary in this policy, the application of a sibling of a student who currently attends the District will be automatically accepted. For purposes of this policy, a "sibling" means a child residing in the same household on a permanent basis who has the same mother or father or who are stepbrother or stepsister to each other. The Superintendent or designee has the discretion to waive the deadline for a sibling's application received after the deadline.

D. Priority of Acceptance

Priority shall be accorded in the following order: (1) first, to those applications required to be given priority by law, (2) second, to those with a sibling in attendance at Northwest Public Schools, with priority within this group being given to those who had earliest filed applications, and (3) third, children of Northwest Public Schools employees (when feasible capacity numbers in a grade level may be exceeded to allow acceptance of these students), and (4) Fourth, to those without an option student sibling in attendance at Northwest Public Schools, with priority within this group to those who had earliest filed applications.

Filing date determinations are made by the Superintendent, or the Superintendent's designee. In the event applications within a group are received at the same or substantially at the same time, priority as between such same-date applications shall be determined on the basis of random drawing.

E. Determination of Capacity

The School District will determine and set, on an annual basis, the maximum number of option enrollment applications the School District will accept in any program, class, grade level or school building operated by this School District, based upon available staff, facilities, projected enrollment of resident students, projected number of students with which this School District will contract based on existing contractual arrangements, and may declare a program, class or school unavailable to option students due to lack of capacity. Such determinations may be made in the form of an Appendix "1" to this Policy. The determination and declaration made for any school

year shall continue in effect for the next and subsequent school years unless otherwise determined and/or declared. The capacity for special education services shall be determined on a case-by-case basis as determined by the Director of Special Education or designee.

F. Releases for Options Out

A request for release of a resident student or option student currently attending Northwest Public School District who submits an option application after March 15 will be granted, unless the administration is considering or has recommended expulsion of the student at the time the application is filed, and the administration determines it is appropriate to complete the expulsion process.

The Superintendent or the Superintendent's designee is hereby authorized to execute such releases on behalf of the School District and the School District.

G. Notification of Acceptance or Rejection

In the case of an application to option enroll into the School District, the Superintendent or the Superintendent's designee shall notify, in writing, the parent or legal guardian of the student, and the resident school district or, if the student is an option student attending a different district, that option district whether the application is accepted or rejected on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission.

If an option enrollment application or a request for release is rejected by the [Name] Public School District, the Superintendent or the Superintendent's designee shall provide written notification to the parent or guardian stating the reasons for the rejection and the process for appealing such rejection to the State Board of Education. Such notification shall be sent by certified mail.

H. Status of Option Student

A student who is admitted under the enrollment option program shall be treated as a resident student, and in such regard shall be required to provide such enrollment information and documentation as is required for enrollment of other students (e.g., certified birth certificate and evidence of physical examination, visual evaluation and immunization), shall be required to be enrolled on a full-time basis, and shall be required to adhere to student conduct rules. The building assignment for an option student, as well as classroom and grade level assignments, shall be determined solely by the administration.

An option student shall not be entitled to transportation except as required by law. Transportation or transportation reimbursement will be provided only in the following circumstances:

1. The Northwest Public School District may, upon mutual agreement with the parent or legal guardian of an option student, provide transportation to the option student on the same basis as provided for resident students. The school district may charge the parents of each option student transported a fee sufficient to recover the

additional costs of such transportation.

Option students who qualify for free lunches are eligible for either free transportation or transportation reimbursement from the option school district. The District's policy is that the District selects which service (transportation or reimbursement) is to be provided to students.

2. For option students receiving special education services, the transportation services required in the student's Individualized Education Plan shall be provided by the resident school district.

I. Information Regarding Schools, Programs, Policies and Procedures.

As part of the option enrollment program, the administration shall make information about the Northwest Public Schools and the school, programs, policies and procedures available to all interested persons and shall have a copy of the option enrollment policy and regulations available at each school building.

Legal Reference: Neb. Rev. Stat. Sections 79-232 to 79-246

Date of Adoption: February 12, 2018

Revised: August 12, 2019, June 12, 2023,
June 8, 2026

RESOLUTION

WHEREAS, the School Board is required by law to adopt by resolution policies and specific standards for acceptance or rejection of option enrollment applications by October 15th for the following school year; and,

WHEREAS, the School Board has received and reviewed evidence and information submitted by the administration and other sources and made determinations thereon with respect to standards for acceptance or rejection and with respect to the capacity of this school district to accept option enrollment students based upon available staff, available facilities, projected enrollment, and availability of special education programs for the following school year; and,

WHEREAS, the School Board has determined that the educational interests of this school district would be best served by adoption of the resolutions, and the policies and specific standards herein contained.

NOW, THEREFORE, BE IT RESOLVED that the Option Enrollment Policy presented to the School Board as Policy 5006, and Appendix "1" to such Policy 5006, should be and the same are hereby adopted, and any previous policy or interpretation or application of the option enrollment program which is or has been inconsistent with the Policy 5006, and Appendix "1" to such Policy 5006, are repealed effective on the date of the passage of this resolution,

BE IT FURTHER RESOLVED that all paragraphs, subparagraphs, and portions of words of this Resolution, of Policy 5006, and Appendix "1" to such Policy 5006 are severable and that in the event any of the same are determined to be invalid for any reason, such determination shall not affect the validity of any of the remainder of the same.

BE IT FURTHER RESOLVED that policies and specific standards for acceptance or rejection of option enrollment applications should be and are hereby adopted, for applications filed after adoption of this resolution, and are hereinafter set forth:

The above Resolution, having been read in its entirety, member _____ moved for its passage and adoption, member _____ seconded the same. After discussion and on roll call vote, the following members voted in favor of passage and adoption of the above Resolution: _____.
The following members voted against the same: _____.
The following members were absent or not voting: _____. The Resolution having been consented to and approved by a majority of the members of the School Board, was declared as passed and adopted by the President at a duly held and lawfully convened meeting in full compliance with the Nebraska open meetings law.

DATED this ____ day of _____, 20__.

[NAME] PUBLIC SCHOOLS

By: _____
President

Attest: _____
Secretary

StudentsStudent Discipline

- A. Development of Uniform Discipline System. It shall be the responsibility of the Superintendent to develop and maintain a system of uniform discipline. The discipline which may be imposed includes actions which are determined to be reasonably necessary to aid the student, to further school purposes, or to prevent interference with the educational process, such as (without limitation) counseling and warning students, parent contacts and parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling upon written consent of the parent or guardian, or in-school suspension. The discipline may also include out-of-school suspension (short-term or long-term) and expulsion.
1. Short-Term Suspension: Students may be excluded by the Principal or the Principal's designee from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:
 - a. Conduct that constitutes grounds for expulsion, whether the conduct occurs on or off school grounds; or
 - b. Other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff of the school, which occur on or off school grounds, if such conduct interferes with school purposes or there is a nexus between such conduct and school.

The following process will apply to short-term suspensions:

- a. The Principal or the Principal's designee will make a reasonable investigation of the facts and circumstances. A short-term suspension will be made upon a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
- b. Prior to commencement of the short-term suspension, the student will be given oral and written notice of the charges against the student. The student will be advised of what the student is accused of having done, an explanation of the evidence the authorities have, and be afforded an opportunity to explain the student's version of the facts.
- c. Within 24 hours or such additional time as is reasonably necessary, not to exceed an additional 48 hours, following the suspension, the Principal or administrator will send a written statement to the student and the student's parent or guardian describing (i) the student's conduct, misconduct, or violation of the rule or standard; (ii) the reasons for the action taken; (iii) the actions taken by the school to attempt to address or alleviate the behavior prior to suspension; (iv) resources the school is able to provide or recommend to assist the student; and (v) how the school plans to address

- the behavior moving forward, including strategies to maximize the student's continued participation in school..
- d. An opportunity will be given to the student, and the student's parent or guardian, to have a conference with the Principal or administrator ordering the short-term suspension before or at the time the student returns to school. The Principal or administrator shall determine who in addition to the parent or guardian is to attend the conference. The Principal shall document their attempt to make a reasonable effort to hold a conference with the parent or guardian.
 - e. A student who is on a short-term suspension shall not be permitted to be on school grounds without the express permission of the Principal.
2. Long-Term Suspension: A long-term suspension means an exclusion from school and any school functions for a period of more than five school days but less than twenty school days. A student who is on a long-term suspension shall not be permitted to be on school grounds without the express permission of the Principal. A notice will be given to the student and the parents/guardian when the Principal recommends a long-term suspension. The notice will include a description of (i) the student's conduct, misconduct, or violation of the rule or standard; (ii) the reasons for the action taken; (iii) the actions taken by the school to attempt to address or alleviate the behavior prior to suspension; (iv) resources the school is able to provide or recommend to assist the student; and (v) how the school plans to address the behavior moving forward, including strategies to maximize the student's continued participation in school..
3. Expulsion:
- a. Meaning of Expulsion. Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period. A student who has been expelled shall not be permitted to be on school grounds without the express permission of the Principal. A notice will be given to the student and the parents/guardian when the Principal recommends an expulsion. The notice will include a description of: (i) the student's conduct, misconduct, or violation of the rule or standard; (ii) the reasons for the action taken; (iii) the actions taken by the school to attempt to address or alleviate the behavior prior to suspension; (iv) resources the school is able to provide or recommend to assist the student; and (v) how

the school plans to address the behavior moving forward, including strategies to maximize the student's continued participation in school..

- b. Suspensions Pending Hearing. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the Superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers. If the student is suspended pending the outcome of the hearing, the student may complete classwork and homework, including, but not limited to, examinations, missed during the period of suspension. During this period, the student will not be required to attend the alternative programs for expelled students in order to complete classwork or homework.
- c. Summer Review. Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year in accordance with law.
- d. Alternative Education: Students who are expelled may be offered an alternative education program that will enable the student to continue academic work for credit toward graduation. A student will not be required to attend the alternative education program in order to complete classwork and homework. In the event an alternative education program is not provided, a conference will be held with the parent, student, the Principal or another school representative assigned by the Principal, and a representative of a community organization that assists young people or that is involved with juvenile justice to develop a plan for the student in accordance with law.
- e. Suspension of Enforcement of an Expulsion: Enforcement of an expulsion action may be suspended for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect. As a condition of such suspended action, the student and parents will be required to sign a discipline agreement.
- f. Students Subject to Juvenile or Court Probation. Prior to the readmission to school of any student who is less than nineteen years of age and who is subject to the supervision of a juvenile probation officer or an adult probation officer pursuant to the order of the District Court, County Court, or Juvenile Court, who chooses to meet conditions of probation by attending school, and who has previously been expelled from school, the Principal or the Principal's designee shall meet with the student's probation officer and assist in developing conditions of probation that will provide specific

guidelines for behavior and consequences for misbehavior at school (including conduct on school grounds and conduct during an educational function or event off school grounds) as well as educational objectives that must be achieved. If the guidelines, consequences, and objectives provided by the Principal or the Principal's designee are agreed to by the probation officer and the student, and the court permits the student to return to school under the agreed-to conditions, the student may be permitted to return to school. The student may, with proper consent, upon such return, be evaluated by the school for possible disabilities and may be referred for evaluation for possible placement in a special education program. The student may be expelled or otherwise disciplined for subsequent conduct as provided in Board policy and state statute.

- g. Returning from Expulsion. At the conclusion of an expulsion, the District will reinstate the student and accept nonduplicative, grade-appropriate credits earned by the student during the term of expulsion from any Nebraska accredited institution or institution accredited by one of the six regional accrediting bodies in the United States.
 - h. Exception for Pre-Kindergarten through Second Grade Students. Notwithstanding the foregoing, a pre-kindergarten through second grade student shall not be suspended unless the student (1) brings a deadly weapon to school grounds, a school vehicle, or a school activity, or (2) engages in violent behavior capable of causing physical harm to another student or school employee. In all other circumstances, the Principal or designee shall implement appropriate alternative disciplinary measures on a case-by-case basis. A student who brings a deadly weapon may be expelled in accordance with this Policy's disciplinary procedures.
 - i. Religious Freedom. The District will not substantially burden a student's right to religious exercise unless the student's religious exercise is disruptive to the school environment, not permitted by staff, may pose a safety risk, or would otherwise interfere with the school day.
4. Emergency Exclusion: A student may be excluded from school in the following circumstances:
- a. If the student has a dangerous communicable disease transmissible through normal school contacts and poses an imminent threat to the health or safety of the school community; or
 - b. If the student's conduct presents a clear threat to the physical safety of himself, herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

Any emergency exclusion shall be based upon a clear factual situation warranting it and shall last no longer than is necessary to avoid the dangers described above.

If the emergency exclusion will be for five school days or less, the procedures for a short-term suspension shall be followed. If the Superintendent or his or her designee determines that an emergency exclusion shall extend beyond five days, a hearing may be held, upon a parent's timely request, and a final determination made within ten school days after the initial date of exclusion. Such procedures shall substantially comply with the procedures set forth in this policy for a long-term suspension or expulsion, and be modified only to the extent necessary to accomplish the hearing and determination within this shorter time period.

5. Other Forms of Student Discipline: Administrative and teaching personnel may also take actions regarding student behavior, other than removal of students from school, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but are not limited to, counseling of students, parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. The actions may also include in-school suspensions. When in-school suspensions, after-school assignments, or other disciplinary measures are assigned, the student is responsible for complying with such disciplinary measures. A failure to serve such assigned discipline as directed will serve as grounds for further discipline, up to expulsion from school.
- B. Student Conduct Expectations. Students are not to engage in conduct which causes or which creates a reasonable likelihood that it will cause a substantial disruption in or material interference with any school function, activity or purpose or interfere with the health, safety, well being or rights of other students, staff or visitors.
- C. Grounds for Short-Term Suspension, Long-Term Suspension, Expulsion or Mandatory Reassignment. The following conduct has been determined by the Board of Education to have the potential to seriously affect the health, safety or welfare of students, staff and other persons or to otherwise seriously interfere with the educational process. Such conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, and any other lesser forms of discipline. The conduct is subject to the consequence of long-term suspension, expulsion, or mandatory reassignment where it occurs on school grounds, in a vehicle owned, leased, or contracted by the school and being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or an employee's designee, or at a school-sponsored activity or athletic event. Mandatory reassignment shall be subject to the same procedural requirements and protections as long-term suspension and expulsion.
1. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
 2. Use of violence, force, coercion, threat, intimidation, harassment, or similar conduct in a manner that constitutes a substantial interference with school purposes

- or making any communication that a reasonable recipient would interpret as a serious expression of an intent to harm or cause injury to another.
3. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, repeated damage or theft involving property, or setting or attempting to set a fire of any magnitude.
 4. Causing or attempting to cause personal injury to any person, including any school employee, school volunteer, or student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision.
 5. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student or making a threat which causes or may be expected to cause a disruption to school operations.
 6. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon or bringing or possessing any explosive device, including fireworks.
 7. Engaging in selling, using, possessing or dispensing of alcohol, tobacco, narcotics, drugs, controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance or inhalant. Tobacco means any tobacco product (including but not limited to cigarettes, cigars, and chewing tobacco), vapor products (such as e-cigarettes), electronic nicotine delivery systems, alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation. The term "under the influence" has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol or illegal substances on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant.
 8. Public indecency or sexual conduct. This includes "deep fakes" or other computer-generated images of other students or staff intended to bully, harass, intimidate, or humiliate another student or staff member.
 9. Engaging in bullying, which includes any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or a school employee's designee, or at school-sponsored activities or school-sponsored athletic events.
 10. Sexually assaulting or attempting to sexually assault any person. This conduct may result in an expulsion regardless of the time or location of the offense if a complaint alleging such conduct is filed in a court of competent jurisdiction.
 11. Engaging in any activity forbidden by law which constitutes a danger to other students or interferes with school purposes. This conduct may result in an expulsion regardless of the time or location of the offense if the conduct creates or had the potential to create a substantial interference with school purposes, such as the use of the telephone or internet off-school grounds to threaten.

12. A repeated violation of any rules established by the school district or school officials if such violations constitute a substantial interference with school purposes, including (but not limited to) a violation of the District's dress code and electronic communication device rules.
13. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities.
14. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, disability, national origin, or religion.
15. Willfully violating the behavioral expectations for riding school buses or vehicles.

A student who engages in the following conduct shall be expelled for the remainder of the school year in which it took effect if the misconduct occurs during the first semester, and if the expulsion for such conduct takes place during the second semester, the expulsion shall remain in effect for the first semester of the following school year, with the condition that such action may be modified or terminated by the school district during the expulsion period on such terms as the administration may establish:

- a. The knowing and intentional use of force in causing or attempting to cause personal injury to a school employee, school volunteer, or student, except if caused by accident, self-defense, or on the reasonable belief that the force used was necessary to protect some other person and the extent of force used was reasonably believed to be necessary, or
- b. The knowing and intentional possession, use, or transmission of a dangerous weapon other than a firearm.

Knowingly and intentionally possessing, using, or transmitting a firearm on school grounds, in a school-owned or utilized vehicle, or during an educational function or event off school grounds, or at a school-sponsored activity or athletic event. This conduct shall result in an expulsion for one calendar year. "Firearm" means a firearm as defined in 18 U.S.C. 921, as that statute existed on January 1, 1995. That statute includes the following statement: "The term 'firearm' means (a) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (b) the frame or receiver of any such weapon; (c) any firearm muffler or firearm silencer; or (d) any destructive device." The Superintendent may modify such one year expulsion requirement on a case-by-case basis, provided that such modification is in writing. Bringing a firearm or other dangerous weapon to school for any reason is discouraged; however, a student will not be subject to disciplinary action if the item is brought or possessed under the following conditions:

- a. Prior written permission to bring the firearm or other dangerous weapon to school is obtained from the student's teacher, building administrator and parent.
- b. The purpose of having the firearm or other dangerous weapon in school is for a legitimate educational function.

For purposes of this policy, the term “dangerous weapon” includes any personal safety or security device (such as tasers, mace and pepper spray). If a student desires to carry or possess a personal safety or security device, the student must obtain prior approval from the building principal before bringing such device on school grounds. If a student obtains prior approval from the building principal, the student must store the device during the school day in the student’s locker, in the main office or in another secure location designated by the building principal. A student shall not carry a personal safety or security device during the school day.

D. Additional Student Conduct Expectations and Grounds for Discipline. The following additional student conduct expectations are established. Failure to comply with such rules is grounds for disciplinary action. When such conduct occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event, the conduct is grounds for long-term suspension, expulsion or mandatory reassignment.

1. Student Appearance: Students are expected to dress in a way that is appropriate for the school setting. Students should not dress in a manner that is reasonably forecasted to interfere with the learning environment or teaching process in our school. Following is a list of examples of attire that will not be considered appropriate, such list is not exclusive and other forms of attire deemed inappropriate by the administration may be deemed inappropriate for the school setting:
 - a. Clothing that shows an inappropriate amount of bare skin or underwear or clothing that is too tight, revealing or baggy, or tops and bottoms that do not overlap or any material that is sheer or lightweight enough to be seen through, or otherwise of an appropriate size and fit so as to be revealing or drag on the ground.
 - b. Clothing or jewelry that advertises or promotes beer, alcohol, tobacco, or illegal drugs.
 - c. Clothing or jewelry that could be used as a weapon (chains, spiked apparel) or that would encourage “horse-play” or that would damage property (e.g. cleats).
 - d. Head wear including hats, caps, bandannas, and scarves.
 - e. Clothing or jewelry which exhibits nudity, makes sexual references or carries lewd, indecent, or vulgar double meaning.
 - f. Clothing or jewelry that is gang related

A student who is a member of an indigenous tribe of the United States or another country may wear tribal regalia in any location where the student is authorized to be on such school grounds or at any school function, as long as the tribal regalia does not interfere with the educational process and does not endanger another person, as determined by the administration. Further, students will also be permitted to wear attire, including religious attire, natural and protective hairstyles, adornments or other characteristics associated with race, national origin, or religion, as long as the attire does not interfere with the educational process and does not endanger another person, as determined by the administration.

No student shall be disproportionately affected by a dress code or grooming policy enforcement because of the student's gender, race, color, religion, disability, or national origin.

No school staff shall permanently or temporarily alter or cut a student's hair.

The final decision regarding attire and grooming will be made by the Principal or Superintendent. In the event a student is uncertain as to whether a particular item or method of grooming is consistent with the school's guidelines, the student should contact the Principal for approval, and may also review such additional posting of prohibited items or grooming which may be available in the Principal's office.

A student dress code violation will be treated as a minor rule violation and may not require the student to miss substantial classroom time, instructional time, or school activities. However, a repeated violation of school rules may subject the student to further discipline, as outlined in this Policy.

2. Academic Integrity.

- a. Policy Statement: Students are expected to abide by the standards of academic integrity established by their teachers and school administration. Standards of academic integrity are established in order for students to learn as much as possible from instruction, for students to be given grades which accurately reflect the student's level of learning and progress, to provide a level playing field for all students, and to develop appropriate values.

Cheating and plagiarism violate the standards of academic integrity. Sanctions will be imposed against students who engage in such conduct.

- b. Definitions: The following definitions provide a guide to the standards of academic integrity:

(1) "Cheating" means intentionally misrepresenting the source, nature, or other conditions of academic work so as to accrue undeserved credit, or to cooperate with someone else in such misrepresentation. Such misrepresentations may, but need not necessarily, involve the work of others. Cheating includes, but is not limited to:

(a) Tests (includes tests, quizzes and other examinations or academic performances):

(i) Advance Information: Obtaining, reviewing or sharing copies of tests or information about a test before these are distributed for student use by the instructor. For example, a student engages in cheating if, after having taken a test, the student informs other students in a later section of the questions that appear on the test.

(ii) Use of Unauthorized Materials: Using notes, textbooks, pre-programmed formulae in calculators,

- or other unauthorized material, devices or information while taking a test except as expressly permitted. For example, except for “open book” tests, a student engages in cheating if the student looks at personal notes or the textbook during the test.
- (iii) Use of Other Student Answers: Copying or looking at another student’s answers or work, or sharing answers or work with another student, when taking a test, except as expressly permitted. For example, a student engages in cheating if the student looks at another student’s paper during a test. A student also engages in cheating if the student tells another student answers during a test or while exiting the testing room, or knowingly allows another student to look at the student’s answers on the test paper.
- (iv) Use of Other Student to Take Test. Having another person take one’s place for a test, or taking a test for another student, without the specific knowledge and permission of the instructor.
- (v) Misrepresenting Need to Delay Test. Presenting false or incomplete information in order to postpone or avoid the taking of a test. For example, a student engages in cheating if the student misses class on the day of a test, claiming to be sick, when the student’s real reason for missing class was because the student was not prepared for the test.
- (b) Papers (includes papers, essays, lab projects, and other similar academic work):
- i) Use of Another’s Paper: Copying another student’s paper, using a paper from an essay writing service, or allowing another student to copy a paper, without the specific knowledge and permission of the instructor.
- (ii) Re-use of One’s Own Papers: Using a substantial portion of a piece of work previously submitted for another course or program to meet the requirements of the present course or program without notifying the instructor to whom the work is presented.
- (iii) Assistance from Others: Having another person assist with the paper to such an extent that the work does not truly reflect the student’s work. For example, a student engages in cheating if the student has a draft essay reviewed by the student’s parent or sibling, and the essay is

substantially re-written by the student's parent or sibling. Assistance from home is encouraged, but the work must remain the student's.

(iv) Failure to Contribute to Group Projects. Accepting credit for a group project in which the student failed to contribute a fair share of the work.

(v) Misrepresenting Need to Delay Paper. Presenting false or incomplete information in order to postpone or avoid turning in a paper when due. For example, a student engages in cheating if the student misses class on the day a paper is due, claiming to be sick, when the student's real reason for missing class was because the student had not finished the paper.

(c) Alteration of Assigned Grades. Any unauthorized alteration of assigned grades by a student in the teacher's grade book or the school records is a serious form of cheating.

(2) "Plagiarism" means to take and present as one's own a material portion of the ideas or words of another or to present as one's own an idea or work derived from an existing source without full and proper credit to the source of the ideas, words, or works. Plagiarism includes, but is not limited to:

(a) Failure to Credit Sources: Copying work (words, sentences, and paragraphs or illustrations or models) directly from the work of another without proper credit. Academic work frequently involves use of outside sources. To avoid plagiarism, the student must either place the work in quotations or give a citation to the outside source.

(b) Falsely Presenting Work as One's Own: Presenting work prepared by another in final or draft form as one's own without citing the source, such as the use of purchased research papers or use of another student's paper.

(3) "Contributing" to academic integrity violations means to participate in or assist another in cheating or plagiarism. It includes but is not limited to allowing another student to look at your test answers, to copy your papers or lab projects, and to fail to report a known act of cheating or plagiarism to the instructor or administration.

c. Sanctions: The following sanctions will occur when a student engages in cheating, plagiarism, or contributing to an academic integrity offense:

(1) Academic Sanction. The instructor will refuse to accept the student's work in which the academic integrity offense took place, assign a grade of "F" or zero for the work, and require the student to

complete a test or project in place of the work within such time and under such conditions as the instructor may determine appropriate. In the event the student completes the replacement test or project at a level meeting minimum performance standards, the instructor will assign a grade which the instructor determines to be appropriate for the work.

(2) Report to Parents and Administration. The instructor will notify the Principal of the offense and the instructor or Principal will notify the student's parents or guardian.

(3) Student Discipline Sanctions. Academic integrity offenses are a violation of school rules. The Principal may recommend sanctions in addition to those assigned by the instructor, up to and including suspension or expulsion. Such additional sanctions will be given strong consideration where a student has engaged in serious or repeated academic integrity offense or other rule violations, and where the academic sanction is otherwise not a sufficient remedy, such as for offenses involving altering assigned grades or contributing to academic integrity violations.

E. Law Violations

1. Any act of a student which is a basis for expulsion and which the principal or designee knows or suspects is a violation of the Nebraska Criminal Code will be reported to law enforcement as soon as possible. Conduct to be reported for law enforcement referral includes conduct that may constitute a felony, conduct which may constitute a threat to the safety or well-being of students or others in school programs and activities, and conduct that the legal system is better equipped to address than school officials. Conduct that does not need to be reported for law enforcement referral includes typical adolescent behavior that can be addressed by school administrators without the involvement of law enforcement. In making the decision of whether to report, consideration should be given to the student's maturity, mental capacity, and behavioral disorders, where applicable. When appropriate, it shall be the responsibility of the referring administrator to contact the student's parent of the fact that the referral to legal authorities has been or will be made.
The foregoing reporting standards shall be reviewed annually by the school Board on or before August 1 of each year, be annually reviewed in collaboration with the County Attorney each year, be distributed to each student and his or her parent or guardian at the beginning of each school year, or at the time of enrollment if during the school year, and shall be posted in conspicuous places in each school during the school year.
2. When a principal or other school official releases a minor student to a peace officer (e.g., police officer, sheriff, and all other persons with similar authority to make arrests) for the purpose of removing the minor from the school premises, the principal or other school official shall take immediate steps to notify the parent, guardian, or responsible relative of the minor regarding the release of the minor to the officer and regarding the place to which the minor is reportedly being taken,

except when a minor has been taken into custody as a victim of suspected child abuse, in which case the principal or other school official shall provide the peace officer with the address and telephone number of the minor's parents or guardian.

Legal Reference: Neb. Rev. Stat. Sections 79-254 to 79-296
 Neb. Rev. Stat. Section 79-2,160

Date of Adoption: August 13, 2018 Revision: June 12, 2023, June 8, 2026

StudentsGraduation

To participate in commencement exercises or receive a Northwest Public Schools diploma, a student must fully complete all requirements for graduation prior to the official commencement exercises, and complete other administrative requirements or conditions, except as otherwise required by state law. Students who graduate from Northwest Public Schools must accumulate 260 hours. The total graduation requirements must include the following core curriculum:

English	40 Credits 4 years
Social Science (Government)	30 Credits 2.5 years
Mathematics	30 Credits 3 years
Science	30 Credits 3 years
Practical/Fine Arts	20 Credits
Physical Education	10 Credits
Health	5 Credits
Personal Finance	5 Credits

All students must attain two hundred and sixty (260) total academic credits through passing required and elective courses in order to fulfill minimum graduation requirements.

Students must present evidence of forty (40) hours of community service completed prior to receiving their Northwest Public School's diploma. This represents ten (10) hours of community service each year for grades 9-12. Completed community service documentation forms need to be turned into the counselor's office.

Each student shall also complete and submit a Free Application for Federal Student Aid prior to graduation, unless the required opt-out form is completed by either: (1) the student's parent or legal guardian; (2) the Principal, if the Principal determines that good cause exists not to require the student to complete the FAFSA; or (3) an emancipated student or student of at least 19 years of age.

Notwithstanding any other provision of this policy, a student who is or was under the jurisdiction of a juvenile court and placed in out-of-home care at any time during the student's high school enrollment shall be eligible to graduate from the District if (1) the student, at any point in time, was enrolled in high school in the District, and (2) the student has met the minimum graduation requirements established by state law.

GRADUATION EXERCISES

Participation in this event is a privilege. Students not meeting graduation requirements may be prohibited from participating in graduation ceremonies.

Legal Reference: Neb. Rev. Stat. Sec. 79-729
Neb. Rev. Stat. Sec. 79-3003
NDE Rule 10

Date of Adoption: March 12, 2018

Revision: June 8, 2026

Internal Board Policies - Methods of OperationDesignated Method of Giving Notice of Meetings

The Board of Education will give advance notice of meetings by a method designated by the Board at the Board's organizational meeting each January, or as otherwise determined by the Board. The designated method will be recorded in the Board's meeting minutes.

In addition, at least four times per calendar year, the Board will publish in a newspaper of general circulation the following information: (1) the regular meeting schedule, (2) the location of regular board meetings, and (3) the method of advanced notice designated by the Board. Notwithstanding the foregoing, the Board reserves the right to change the regular meeting schedule or location if circumstances require such a change.

Notice shall be given a reasonable time in advance of the meeting. Two (2) days advance notice shall be considered sufficient.

For an emergency meeting, notice shall not be required to be given; however, the Board will complete minutes for such an emergency meeting as required by law. An emergency has been defined as any event or occasional combination of circumstances which calls for immediate action or remedy; pressing necessity; exigency; a sudden or unexpected happening; an unforeseen occurrence or condition.

The Secretary of the Board of Education, or the Secretary's designee, shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to such news media of the time and place of each meeting and the subjects to be discussed at the meeting.

Legal Reference: Neb. Rev. Stat. §§ 79-554; 79-555 & 84-1411.

Date of Adoption: November 11, 2019

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MEMORANDUM – 2026 SCHOOL DISTRICT ANNUAL POLICY UPDATES

The Legislature adjourned on April 17th this year. This Memo covers the required policy updates that need to be made this summer.

A. REQUIRED POLICY UPDATES

- 1. Policy 1110 (“Bulletin Boards”):** LB 429 added new requirements for “equal access” to teachers by professional organizations and teacher associations. Policy 1110 has been updated to ensure that qualifying organizations and associations are granted such access under the new law.
- 2. Policy 3560 (“Records Management and Disposition”):** LB 596 updated references in the record retention laws to better reflect current technology and electronic storage capabilities. Policy 3560 has been updated to reflect these changes.
- 3. Policy 5004 (“Full-time and Part-time Enrollment”):** LB 937 refined the part-time enrollment statutes to provide greater flexibility for students participating in national and state activities, such as FFA. Policy 5004 has been updated accordingly.
- 4. Policy 5005 (“Student Residence, Admission and Contracting for Educational Services”):** LB 937 imposes a new requirement that school districts may not disenroll a student who is the subject of a DHHS investigation. Under this new law, if DHHS notifies a school district that a student may be the victim of abuse or neglect, the district cannot facilitate a student’s withdrawal or transfer to a different school. If a parent or guardian attempts to withdraw or transfer the student during this period, the district must notify DHHS. Policy 5005 incorporates these changes.
- 5. Policy 5006 (“Option Enrollment”):** LB 653 amended the option enrollment statutes by requiring the “automatic” acceptance of siblings of option students currently enrolled in a district. Policy 5006 has been updated to reflect this new requirement. Over the next few months, schools should evaluate their option enrollment program and practices to account for these new obligations, as well as review and update option enrollment forms.

- 6. Appendix to Policy 5006 (“Option Resolution”):** Similar to the changes made in Policy 5006, the Option Resolution has been updated to reflect the change in LB 653 that removes capacity limitations for option siblings.
- 7. Policy 5008 (“Attendance”):** LB 937 amended the student attendance laws to provide that a documented absence from a credentialed health professional shall excuse a student’s absence for that day and not count toward a student’s truancy accumulation. The update to Policy 5008 reflects this change.
- 8. Policy 5101 (“Student Discipline”):** LB 653 amended the Student Discipline Act and requires two changes to board policy. First, LB 653 created an exception to the prohibition on suspending young students. Previously, PK-2 graders could only be suspended for bringing a firearm or deadly weapon to school. Now, a PK-2 grader can be suspended for violent behavior. In addition, LB 653 amends the notice requirements for student discipline letters. School administrators should ensure that their student discipline forms and checklists are updated to reflect these new notice requirements.
- 9. Policy 5205 (“Graduation”):** Last year, LB 296 amended Nebraska’s graduation statute to provide an exception for students who, at some point during their high school career, were under the supervision of a juvenile court. Policy 5205 incorporates this new statutory exception into the graduation criteria.
- 10. Policy 8130 (“Annual Organizational Meeting”):** LB 596 allows each board to designate the method by which they will give advanced public notice of board meetings. The method must be noted in the meeting minutes. At the annual organizational meeting, each board should approve (and note in the minutes) the designated method of giving notice, such as on the district’s website or posting in conspicuous places within the District.
- 11. Policy 8342 (“Designated Method of Giving Notice of Meetings”):** LB 596 amends the Open Meetings Act’s notice requirements. Previously, notices of board meetings were required to be published in the newspaper, with several exceptions. Now, notices of regular meetings only need to be published four times per year. Schools that wish to continue publishing monthly notices in the newspaper are free to continue doing so. But for those schools that do not want to be tied to a newspaper each month, notices of the regular meeting schedule need only be published four times a year.

StudentsFull-time and Part-time EnrollmentFull-time Enrollment

Students must be enrolled in Northwest Public Schools on a full-time basis. Full-time basis is defined as attending classes for the full instructional day within the public school system.

Exceptions are permitted only for:

1. enrolled students attending another state accredited institution such as a vocational-technical school or a college or university for school credit;
2. enrolled students taking the limited number of credits needed to graduate in the school year;
3. enrolled students in need of modified school attendance as an accommodation for a disability or similar unique circumstance;
4. enrolled students receiving special education services where the student's IEP requires a modified schedule, or non-enrolled students receiving special education services or other legally mandated services required to be provided to eligible resident children under state and federal laws and regulations;
5. students from other school districts participating in programs offered by the District pursuant to an interlocal agreement or other arrangement approved by the School Board; and
6. non-public school students in accordance with the policies and procedures set forth in this policy.

Part-Time Enrollment of Non-Public School Students

The School Board shall allow the part-time enrollment of students who are residents of the school district, or admitted to the District pursuant to state law, and who are also enrolled in a private, denominational, or parochial school or in a school which elects pursuant to section 79-1601 not to meet accreditation or approval requirements. Such students are referred to herein as "non-public school students."

The School Board establishes the following guiding principles for enrollment of non-public school students:

- (1) The primary school for a non-public school student is the student's private, denominational, parochial or home school.
- (2) Enrollment of a non-public school student in [Name] Public Schools is allowed for the purpose of providing enhanced educational opportunities not otherwise available to the non-public school student. It is not to supplant programming of the student's primary school.
- (3) Non-public school students are not to be given priority over full-time students.
- (4) Non-public school students are to be enrolled only in programs or courses that are educationally appropriate for the student.
- (5) Enrollment of non-public school students is not to negatively affect the educational

services to be provided to full-time students.

The School Board establishes the following specific policies and procedures for enrollment of non-public school students. In the event the specific policies and procedures require interpretation or do not fully resolve an issue, the above established guiding principles are to be considered.

A. Non-Public School Student Enrollment Application Procedures.

1. Application. Parent or guardian must submit an Application of Non-Public School Student for Part-Time Enrollment to the principal of the school the student desires to attend.
2. Deadline for Applications. The application must be received by August 1st preceding the school year the student wishes to enroll.
 - a. Change of Residence Exception: The application deadline for a student who becomes a resident of the District after the school year has commenced is: 20 calendar days after the student becomes a resident of the District. The principal may delay enrollment until the next following quarter or semester starts, or at such other time as determined to be educationally appropriate.
 - b. High School Course Exception: The application deadline for a student who desires to enroll in a second semester high school course is December 1st.
3. Action on Applications. The principal will review the application and will notify the parent of the approval or denial of the application within 2 weeks of receipt of the application or 2 weeks prior to the start of school or 2 weeks prior to the start of the next semester, whichever is later.
4. Appeals. The parent or guardian may appeal the principal's action to deny their application. Any such appeal must be submitted to the Superintendent within 14 calendar days from the date of the principal's action. The appeal shall be in writing and shall be decided on the basis of the written submission. The Superintendent may request the parent or guardian to provide further explanation or information and the appeal may be denied in the event the parent or guardian fails to fully respond on a timely basis. The Superintendent shall decide the appeal within 10 calendar days of the submission of the appeal. The Superintendent may make a decision later than the 10 days in the event good reason for delay exists. Good reason includes but is not limited to the Superintendent being unable to gather the information the Superintendent determines necessary to make the decision within the decision period.
5. Annual Applications. Part-time enrollment is determined annually. Application must be made each school year. There will be no guarantee that enrollment will be continued from one year to the next.

B. Non-Public School Student Admission

1. Admission Requirements. Students must meet the normal admission requirements. This includes the requirements that the student: be a resident of the District, be of school attendance age and not have graduated or have received a GED.
2. Admission Process. Students must complete the normal enrollment process and forms required by the District and/or the building for enrollment of all children. This includes the requirements relating to: birth certificates, immunizations, physical examinations, and visual evaluations.

C. Non-Public School Student Enrollment Standards

1. Maximum Enrollment. Subject to Paragraph D.9. of this Policy, students may not typically enroll in more than 2 middle school or high school courses during any one semester. Elementary students may not enroll in programming of greater than 90 minutes of instruction each day.
2. Capacity Limits. Enrollment will ordinarily be subject to capacity limits. Any grade level, program, or course which has been determined to be at capacity for option enrollment purposes will ordinarily not be available for non-public school students.
3. Integrated Courses. Students must meet prerequisite requirements to be enrolled in a course by appropriate credits earned through an accredited program. The principal may on a discretionary basis allow prerequisite requirements to be satisfied where the student provides reasonable indications that the academic criteria have been met, such as results from achievement tests or other indications of adequate preparation.
4. Educationally Appropriate Programs and Courses. Students will not be allowed to enroll in programs or courses which the school administration determines to not be educationally appropriate for the student. Determination of whether a program or course is educationally appropriate will be made based on the standards the District uses for making academic placement decisions.
5. Selection of Courses. Subject to Paragraphs 1 through 4 of this Paragraph C, and all other applicable provisions of this Policy, non-public school students may select their courses.

D. Non-Public School Student Policies

1. General Standard. Non-public school students who are enrolled part-time are to be subject to the same standards as full-time enrolled students except where appropriate to reflect their part-time status.
2. Building assignment. Students must enroll in the attendance center that serves the student's residence, provided that the administration reserves the authority to make a different attendance center assignment. A student may request assignment to an attendance center other than that of the student's residence under the intra-district transfer procedures.
3. No Partial Part-Time Enrollment. Students must apply for enrollment and attend the entire school year for which enrollment is made or, for high school courses, for the full length of the course. Once enrolled, part-time students will be required to participate in all activities, programs, and tests related to the program or course for which the student is enrolled.
4. Student Conduct Policies. Students enrolled on a part-time basis shall be required to follow all school policies that apply to other students at any time the part-time student is present on school grounds or at a school-sponsored activity or athletic event. This includes the District's student conduct policies. Students enrolled on a part-time basis shall be subject to discipline, including suspension or expulsion, for violation of student conduct rules.
5. Attendance. Students enrolled on a part-time basis are not exempt from the compulsory attendance laws or from the District's attendance policies. Students who engage in excessive absenteeism as defined in Board policy are to be reported under the truancy laws.
6. Presence on School Grounds. Students enrolled on a part-time basis are to be present on school grounds during the school day only at the times required for their attendance in the program or course in which they are enrolled. Exceptions may be made in the discretion of the principal or the principal's designee. Students must sign in and out of the school by following the building level procedure. Students are responsible for being aware of any changes in the school schedule during inclement weather or for other reasons.
7. Transportation. Students enrolled on a part-time basis are not entitled to transportation or transportation reimbursement, unless otherwise required by law. Full-time students will be given first consideration for parking on the high school campus.

8. Academic Honors. Students enrolled on a part-time basis will not be eligible to graduate or receive a diploma from the District or receive academic honors (for example, class rank and honor roll) except to the extent the student meets all requirements of the District's policies for such, including attainment of minimum credits and semesters of attendance.
9. Extracurricular Activities. Any student who is a resident of the District and who is enrolled in a school which elects pursuant to section 79-1601 not to meet accreditation or approval requirements may participate in any of the District's extracurricular activity programs to the same extent and subject to the same requirements, conditions, and procedures as a full-time student in the District. Non-resident students may only be admitted on a part-time basis or permitted to participate in a school-sponsored extracurricular activity when required by law. The District's Activities Director will coordinate with the student's parent or guardian to secure assurances of compliance with these expectations. There shall be no preference given to any student participating in any extracurricular activity based off their status as a full-time or part-time student. Part-time students will be expected to comply with the same or similar expectations as full-time students to participate in any activity, including team rules. Participation in activities that are subject to the bylaws of the Nebraska School Activities Association (NSAA) will be limited to those students who meet the NSAA bylaws.

Part-time students participating in extracurricular activities shall meet the following enrollment requirements, consistent with state law:

- (a) For activities regulated by an athletics or activities association (including the Nebraska School Activities Association), the student shall be enrolled in five credit hours offered by the District during each semester of participation. The student may elect to enroll in more than five credit hours.
- (b) For activities governed by a national or state organization other than the NSAA, the student shall be enrolled in the minimum number of credit hours required by such organization. The student may elect to enroll in more than five credit hours.
- (c) For activities not governed by the NSAA or a national or state organization, the student must enroll in at least five credit hours or the equivalent for middle school students.

Legal Reference: Neb. Rev. Stat. Sec. 79-215, 79-2,136 & 79-526
Title 92, Nebraska Administrative Code, Chapter 10

Date of Adoption: February 12, 2018 Revision: June 12, 2023, June 8, 2026

StudentsStudent AttendanceAttendance Policy and Excessive Absenteeism

Regular and punctual student attendance is required. The administration is responsible for developing further attendance rules and regulations, and all staff are expected to implement this policy and administrative rules and regulations to encourage regular and punctual student attendance. The District will maintain an accurate record of student attendance.

A. Attendance and Absences.

1. Circumstances of Absences – Definitions. The circumstances for all absences from school will be identified as School Excused or Not School Excused. Absences should be cleared through the Principal's office in advance whenever possible. All absences, except for illness and/or death in the family, typically require advance approval.
 - a. School Excused. Any of the following circumstances that lead to an absence will be identified as a School Excused absence, provided the required attendance procedures have been followed:
 - (1) Impossible or impracticable barriers outside the control of the parent or child prevent a student from attending school. The parent may be required to provide the school with documentation to demonstrate the absence was beyond the control of the parent or child. This could include, but is not limited to documented illness (including physical or mental illness), court, death of a family member, or suspension.
 - (2) Other absences as determined by the principal or the principal's designee.
 - b. Not School Excused. Absences that are not school excused may result in a report to the county attorney and may be classified as follows:
 - (1) Parent acknowledged absences are those in which the parent communicated with the school in the prescribed manner that the child is absent and is the parent's responsibility for the extent of the school day. This includes vacations or other events that do not meet the criteria for a School Excused absence.
 - (2) Other absences are those in which the parent has not communicated a reason for the student's absence.

2. Absence Procedure. In its Student Information System, the District may identify many different codes that provide greater definition to the circumstances of a child's absence, but all of the codes need to be identified to parents and students as fitting into one of the above defined absence circumstances.
3. Mandatory Ages of Attendance. A child is of mandatory age if the child will reach age 6 prior to January 1 of the then-current school year and has not reached 18 years of age.

Exceptions for Younger Students. Attendance is not mandatory for a child who has reached 6 years of age prior to January 1 of the then-current school year, but will not reach age 7 prior to January 1 of such school year, if the child's parent or guardian has signed and filed with the school district in which the child resides an affidavit stating either: (1) that the child is participating in an education program that the parent or guardian believes will prepare the child to enter grade one for the following school year; or (2) that the parent or guardian intends for the child to participate in a school which has elected or will elect pursuant to law not to meet accreditation or approval requirements and the parent or guardian intends to provide the Commissioner of Education with a statement pursuant to section 79-1601(3) on or before the child's seventh birthday.

Exceptions for Older Students. Attendance is also not mandatory for a child who: (1) has obtained a high school diploma by meeting statutory graduation requirements; (2) has completed the program of instruction offered by a school which elects pursuant to law not to meet accreditation or approval requirements; or (3) has reached the age of 16 years and has been withdrawn from school in the manner prescribed by law.

Early Withdrawal for Students Enrolled in Accredited or Approved Schools. A person who has legal or actual charge or control of a child who is at least 16 but less than 18 years of age may withdraw such child from school before graduation and be exempt from the mandatory attendance requirements if an exit interview is conducted and a withdrawal form is signed.

Exit Interview. The process is initiated by a person who has legal or actual charge or control of the child submitting a withdrawal form. The form is to be as prescribed by the Commissioner of Education. Upon submission of the form, the Superintendent or Superintendent's designee shall set a time and place for an exit interview if the child is enrolled in Northwest Public Schools or resides in the Northwest Public School District and is enrolled in a private, denominational, or parochial school.

The exit interview shall be personally attended by:

- The child, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable;
- the person who has legal or actual charge or control of the child who requested the exit interview;
- the Superintendent or Superintendent's designee;
- the child's principal or the principal's designee if the child at the time of the exit interview is enrolled in a school operated by the school district; and
- any other person requested by any of the required parties who agrees to attend the exit interview and is available at the time designated for the exit interview which may include, for example, other school personnel or the child's principal if the child is enrolled in a private school.

At the exit interview, the person making the written request must present evidence that (a) the person has legal or actual charge or control of the child and (b) the child would be withdrawing due to either:

- financial hardships requiring the child to be employed to support the child's family or one or more dependents of the child, or
- an illness of the child making attendance impossible or impracticable.

The Superintendent or Superintendent's designee shall identify all known alternative educational opportunities, including vocational courses of study, that are available to the child in the school district and how withdrawing from school is likely to reduce potential future earnings for the child and increase the likelihood of the child being unemployed in the future. Any other relevant information may be presented and discussed by any of the parties in attendance.

At the conclusion of the exit interview, the person making the written request may sign a withdrawal form provided by the school district agreeing to the withdrawal of the child or may rescind the written request for the withdrawal.

Withdrawal Form. Any withdrawal form signed by the person making the written request shall be valid only if:

- the child also signs the form, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable, and
- the Superintendent or Superintendent's designee signs the form acknowledging that the interview was held, the required information was provided and discussed at the interview, and, in the opinion of the Superintendent or Superintendent's designee, the person making the written request does in fact have legal or actual charge or control of the child and the child is experiencing either (i) financial hardship, or (ii) an illness making attendance impossible or impracticable.

Early Withdrawal for Students Enrolled in an Exempt School (Home Schools). A person who has legal or actual charge or control of a child who is at least 16 but less than 18 years of age may withdraw such child from school before graduation and be exempt from the mandatory attendance requirements if such child has been enrolled in a school that elects not to meet the accreditation or approval requirements by filing with the State Department of Education a signed notarized release on a form prescribed by the Commissioner of Education.

4. Reporting and Responding to Excessive Absenteeism. Any District staff member or board member who knows of any failure on the part of any child of mandatory school attendance age to attend school regularly without lawful reason, shall within three days report such violation to the Superintendent or Superintendent's designee to be the attendance officer. The attendance officer shall immediately cause an investigation into any such report to be made. The attendance officer shall also investigate any case when of his or her personal knowledge, or by report or complaint from any resident of the district, the attendance officer believes there is a violation of the compulsory attendance laws. The school shall render all services in its power to compel such child to attend school.

5. Excessive Absenteeism. Students who accumulate five (5) unexcused absences in a quarter which are Not School Excused shall be deemed to have "excessive absences." Such absences shall be determined on a per day (or hourly equivalent) basis for elementary students and on a per class basis for secondary students. When a student has excessive absences, school officials will have verbal or written communication with the person or persons who have legal or actual charge or control of any child.

When a student continues thereafter to have absences of at least twenty days which are Not School Excused, one or more meetings will be held between the school, the child's parent or guardian, and the child, when appropriate, to address the barriers to attendance. The result of the meeting or meetings shall be to develop a collaborative plan to reduce barriers identified to improve regular attendance. The plan shall include, if agreed to by the person who is responsible for making educational decisions on behalf of the child, an educational evaluation to determine whether any intellectual, academic, physical, or social-emotional barriers are contributing factors to the lack of attendance. The plan shall also consider, but not be limited to:

- (a) The physical, mental, or behavioral health of the child.
- (b) Educational counseling;
- (c) Referral to community agencies for economic services;
- (d) Family or individual counseling; and
- (e) Assisting the family in working with other community services.

If the parent/guardian refuses to participate in such meeting, the principal shall place documentation of such refusal in the child's attendance records.

6. Reporting Excessive Absenteeism to the County Attorney.

The school may report to the county attorney of the county in which the person having control of the student resides when the school has documented the efforts to address excessive absences, the collaborative plan to reduce barriers identified to improve regular attendance has not been successful, and the student has accumulated more than twenty (20) unexcused absences per school year. The school shall notify the child's family in writing prior to making the referral to the county attorney. Absences due to illness, including physical or mental illness, that make attendance impossible or impracticable, and that are documented by a credentialed health professional, shall not be the basis for referral to the county attorney. In cases of chronic illness, such documentation will be reviewed each semester.

Legal Reference: Neb. Rev. Stat. Sections 79-201 and 79-209

Date of Adoption: February 12, 2018

Revision: June 8, 2026

Internal Board Policies - OrganizationAnnual Organizational Meeting

- A. An organizational meeting of the [Name]Northwest School District Board of Education shall be held on or before the third Monday of January of each year for the purposes of seating any new members and electing officers.

The following are procedures for election of officers and other business to take place at the annual organizational meeting of the Board:

1. After new Board members are sworn in, the Board will elect from its members a President, Vice President, Secretary and Treasurer, and if it is determined by the Board of Education to be needed an ex officio secretary and treasurer and those elected will assume office at the organizational meeting.

Upon call for nominations for each office by the Chair, nominations shall be made by written or oral ballot. Voting will be by oral or written ballot on all members nominated and repeated until a majority is achieved for a nominee. If no member receives a majority of votes after _____ ballots or _____ hours, the Board member who was the President of the Board during the immediately preceding term shall continue as President. In the event that the previous Board President is no longer a Board member, then the Vice President from the immediately preceding term shall become the President. In the event that both the prior President and Vice President are no longer members of the Board, then the longest tenured Board member shall serve as President. The vote may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes of the meeting.

2. The President shall assume the chair immediately upon the President's election.
3. The motions for the officer elections should read: Move that _____ be elected as _____ (name of office) to serve a term of one year, or until the person's successor is elected and qualified.

- B. The order of business for meeting should be as follows:

1. Call to Order and Roll Call
2. Oath of office for most recently elected
3. Elections
 - a. President

- b. Vice President
 - c. Treasurer
 - d. Secretary
- 4. Approval of committees, positions, and designations
 - a. Consider, discuss and take action to elect Committees as determined by the BOE
 - b. Consider, discuss and take action to select Depository bank(s)
 - c. Designate the method of advance notice of Board meetings~~Consider, discuss and take action to select District newspaper(s) of record~~
 - 5. Approval of current Board policies and regulations
 - 6. Designate date for the annual review of BOE policies
 - 7. Dissemination to each Board member of conflict of interest statutes
 - 8. Adjournment

Date of Adoption: ~~[Insert Date]~~ September 11, 2017 Revision: June 12, 2023, June 8, 2026

**Northwest Public Schools
May 1-31 Option Enrollment Request Summary**

Current Students Enrolled 2025-26

	NWHS		Cedar Hollow			1R			St Libory		
	Opt	Total		Opt	Total		Opt	Total		Opt	Total
9	162	193	K	29	41	K	10	20	K	5	17
10	145	182	1	28	39	1	11	19	1	3	13
11	139	164	2	29	39	2	11	20	2	7	17
12	132	164	3	27	41	3	11	21	3	10	18
Total	578	703	4	21	33	4	8	23	4	8	21
			5	25	40	5	10	20	5	11	18
			6	33	45	6	17	24	6	15	23
			7	28	39	7	11	20	7	9	17
			8	37	47	8	13	23	8	8	15
			Total	257	364	Total	102	190	Total	76	159

Enrollment in PS												
	9/3	10/7	11/4	12/3	1/6	2/3	3/3	4/8	5/6	6/2		
Northwest	712	711	712	712	709	707	704	704	703	703		
Cedar Hollow	365	368	368	368	367	367	366	364	364	364		
1R	190	190	190	190	190	190	190	190	190	190		
St. Libory	160	160	161	160	160	161	161	161	159	159		
Preschool	28	27	27	27	27	27	26	26	27	27		
Totals	1455	1456	1458	1457	1453	1452	1447	1445	1443	1443	0	0

2026-27

	NWHS					Cedar Hollow					1R					St Libory					
	Current Resident	Current Option	Opt In	Opt Out	Total	Current Resident	Current Option	Opt In	Opt Out	Total	Current Resident	Current Option	Opt In	Opt Out	Total	Current Resident	Current Option	Opt In	Opt Out	Total	
9	25	58	85		168	K	9	33		41	K	14	18		32	K	10	10		20	
10	31	162	7		200	1	13	29	11	53	1	10	10	5	25	1	12	5	2	19	
11	37	145	4		186	2	11	28	2	41	2	8	11	0	19	2	10	4	0	14	
12	25	140	1		166	3	12	28	8	48	3	9	11	8	28	3	10	7	1	18	
Total	118	505	97		720	4	16	27	2	45	4	10	11	2	23	4	8	11	0	19	
						5	12	21	5	38	5	15	8	2	25	5	14	8	0	22	
						6	15	25	5	45	6	10	10	6	26	6	9	11	4	24	
						7	12	33	4	49	7	7	17	3	27	7	8	15	2	25	
						8	12	28	2	42	8	10	11	0	21	8	9	9	1	19	
						Total	112	219	72	402	Total	93	89	44	0	226	Total	90	70	20	180