



**Regular Meeting Agenda
Thursday, August 24, 2023
Concordia University Texas
11400 Concordia University Drive
Austin, TX 78726
6:15 PM**

The Board meeting protocols are available at <https://bit.ly/3DHAR4v>.

Doors will open to the public at 5:30 PM.

Members of the public may access this meeting via live stream at <https://live.myvrspot.com/st?cid=MmVIZD>. Please note, this link will not be active until approximately 5 minutes before the scheduled meeting time.

Citizens wishing to address the Board of Trustees may do so in person at the meeting location noted on the agenda. In order to address the Board, individuals must sign up online at <https://bit.ly/3Qhoup8>, between noon the day prior to the meeting and noon the day of the meeting and be present when their number is called.

Citizens who need special accommodations or assistance with sign-up should contact the office of the Superintendent (512-570-0000) during regular business hours.

The notice of this meeting was posted in compliance with the Texas Open Meetings Act on August 18, 2023, at 3:41 PM.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. CALL TO ORDER AND DECLARATION OF QUORUM

2. OPENING CEREMONY

- A. Pledge of Allegiance
- B. Moment of Silence

3. RECOGNITION

- A. Spotlight on Learning: New Hope High School
- B. Resolution from Texas Rep. John Bucy Recognizing Homebound Teacher Mike Sanders
- C. Leader in Me Lighthouse Recertification - Westside Elementary School
- D. National High School Musical Theatre Jimmy Awards for Best Performance by an Actor - Langston Lee, Rouse High School Graduate
- E. Texas Association of Secondary School Principals (TASSP) Region 13 High School Assistant Principal of the Year - Wendell Mills, Vista Ridge High School
- F. Texas Educational Theatre Association (TxETA) Exemplary Award of Distinction - Lorri Boyd, Henry Middle School
- G. Texas Music Educators Association (TMEA) 3C State Honor Band - Henry Middle School

4. CITIZEN COMMENTS

(See the notes at the top of the agenda for instructions on how to sign up and details regarding speaking.)

5. CONSENT AGENDA

- A. Consider Approval of Minutes of Regular and Called Board Meetings 4
- B. Consider Approval of Grant Adjunct Staff Member Status - Williamson and Travis County 14

C. Consider Approval of Texas State University Teacher Fellows Program Contract	24
D. Consider Approval of a Resolution Approving List of Authorized Brokers/Dealers and a Resolution Approving List of Authorized Providers of Investment Training	33
E. Consider Adoption of Board Resolution to Designate Certain Non-Business Days for the Purpose of the Texas Public Information Act for the 2023 Calendar Year	36
6. SUPERINTENDENT'S REPORT	38
A. Beginning of School Update	
B. Safe and Innovative Learning Environments	
C. Empowered Student Learning	
7. DISCUSSION / ACTION ITEMS	
A. STUDENT EXPERIENCE	
1. Update on Professional Learning	58
B. GOVERNANCE	
1. Discussion of School Naming Charter Process for Elementary #30 and Other Facilities	84
2. Discussion and Consider Approval of Contracting Internal Audit Services	97
3. Consider Adoption of the Board Operating Procedures	98
C. OPERATIONS	
1. Discussion of the Population And Survey Analyst (PASA) Process to Develop Enrollment Projections for Leander ISD	158
2. Consider Approval of Architects for the 2023 Building Program	177
3. Consider Approval of Construction Managers At Risk for the 2023 Building Program	179
4. Consider Approval of Texas Education Agency Certification Waiver for Teachers	181
5. Discussion of House Bill 3 - Safety & Security	190
6. Consider Approval of an Ordinance Adopting the 2023 Property Tax Rate	205
7. Consider Approval of Budget Amendments	209
8. Annual Investment Report	226
9. Consider Approval of a Resolution Adopting Investment Policy and Investment Strategy	249
10. Business and Finance Monthly Reports	
a. Monthly Financial Report	274
b. Monthly Bond Status Report	279
c. Monthly Investment Report	282
d. Monthly Tax Collection Report	291
8. CLOSED SESSION	
A. Texas Government Code 551.071: consultation with attorney regarding pending or contemplated litigation, and/or attorney client privileged matter	
B. Texas Government Code 551.074: personnel - deliberate the appointment, employment, evaluation, reassignment, duties of a public officer or employee	
C. Texas Government Code 551.0821: deliberation regarding matters whereby personally identifiable information regarding one or more students will be disclosed	
D. Texas Government Code 551.076: deliberations regarding security devices or security audits	
9. ACTION PURSUANT TO CLOSED SESSION	
10. BOARD MEETING DEBRIEF	
11. ADJOURNMENT	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LLEGAL)]

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, August 24, 2023

Agenda Item: Consider Approval of Minutes of Regular and Called Board Meetings
Purpose (this meeting): Discussion Item/Report Only Action Requested
Administrator Responsible: Bruce Gearing, Ed.D.
Attachments: 06-08-23 Regular Board Meeting with Public Hearing Minutes DRAFT
06-15-23 Regular Board Meeting with Public Hearing Minutes DRAFT
07-27-23 Special Board Meeting Minutes DRAFT

Background Information:

Board meeting minutes are attached for your review.

Administrative Recommendation:

Administration recommends approval of minutes as presented.

Sample Motion:

I move that the Board approve the minutes for the June 8, 15 and July 27, 2023 meetings as presented.

Minutes of Regular Meeting with Public Hearing

The Board of Trustees
Leander Independent School District

STATE OF TEXAS
COUNTY OF WILLIAMSON

A meeting of the Board of Trustees of the Leander Independent School District was held on Thursday, June 8, 2023, beginning at 6:15 PM in the LEO Conference Center, 300 S. West Dr., Leander, TX 78641. The following members were present: Trish Bode, Gloria Gonzales-Dholakia, Anna Smith, Sade Fashokun, Paul Gauthier, Christine Mauer and Francesca Romans.

1. **CALL TO ORDER AND DECLARATION OF QUORUM**
2. **OPENING CEREMONY**
 - A. Pledge of Allegiance
 - B. Moment of Silence
3. **RECOGNITION**
 - A. UIL State Golf Medalists
 - B. Career and Technical Education (CTE) Achievements
 - C. Family, Career and Community Leaders of America (FCCLA)
 - D. Future Farmers of America (FFA)
 - E. Health Occupation Students of America (HOSA)
 - F. Texas Association of Future Educators (TAFE)
 - G. SkillsUSA
4. **CITIZEN COMMENTS**

Seven citizens addressed the Board of Trustees
5. **PUBLIC HEARING**
 - A. End of Course Accelerated Instruction Public Hearing
6. **CITIZEN COMMENTS FOR END OF COURSE ACCELERATED INSTRUCTION PUBLIC HEARING**

One citizen addressed the Board of Trustees
7. **CONSENT AGENDA**

I move the Consent Agenda be approved as presented. This motion, made by Christine Mauer and seconded by Anna Smith. Motion withdrawn by Christine Mauer.

I propose to not approve item 7B. This motion, made by Paul Gauthier, unseconded.

I move the Consent Agenda except for item 7B be approved as presented. This motion, made by Christine Mauer and seconded by Anna Smith, passed unanimously.

- A. Consider Adoption of Memorandum of Understanding (MOU) with Williamson County JJAEP.
- B. Consider Adoption of Texas Association of School Boards (TASB) Comprehensive Policy Review- LOCAL Policies EB, EHAD, EI, EIA, EIE, EL, FB, FBA, FD, FDA, FEB, FEE, FFG (EXHIBIT), FM, FMB, FMD, FMF, FMG, FNAA, FNAB, FNCE, GBB, GF, GKA, GNC

I move that the Board adopt the proposed revisions to Policy: EB(LOCAL), EHAD(LOCAL), EI(LOCAL), EIA(LOCAL), EIE(LOCAL), EL(LOCAL), FB(LOCAL), FBA(LOCAL), FD(LOCAL), FDA(LOCAL), FEB(LOCAL), FEE(LOCAL), FFG (EXHIBIT), FM(LOCAL), FMB(LOCAL), FMD(LOCAL), FMF(LOCAL), FMG(LOCAL), FNAA(LOCAL), FNAB(LOCAL), FNCE(LOCAL), GBB(LOCAL), GF(LOCAL), GKA(LOCAL), GNC(LOCAL) as presented. This motion, made by Gloria Gonzales-Dholakia and seconded by Christine Mauer, passed six in favor and one, Paul Gauthier, opposed.

- C. Consider Approval of Interlocal Agreement between Leander ISD and the City of Austin (Austin Public Health)
- D. Consider Approval of the 2023-2024 Allotment and TEKs Certification

8. SUPERINTENDENT'S REPORT

- A. Student Interview

9. DISCUSSION/ ACTION ITEMS

A. STUDENT EXPERIENCE

- 1. Discussion of Leading Measures End of Year Data

B. GOVERNANCE

- 1. Board Purpose Statement & Evaluation Discussion
- 2. Consider Approval of Texas Association of School Boards (TASB) 2023-2025 Advocacy Agenda Resolutions and Amendments

I move that the Board of Trustees approve the TASB 2023-2025 Advocacy Resolutions and Amendments as presented. This motion, made by Christine Mauer and seconded by Anna Smith, passed six in favor and one, Paul Gauthier, opposed.

C. OPERATIONS

- 1. Discussion of Leander High School Masterplan
- 2. Consider All Matters Incident and Related to the Issuance and Sale of "Leander Independent School District Unlimited Tax School Building and Refunding Bonds, Series 2023", Including the Adoption of an Order Authorizing the Issuance of Such Bonds, Establishing Parameters for the Sale and Issuance of Such Bonds and Delegating Certain Matters to Authorized District Officials

I move the Board Adopt an Order Authorizing the Issuance of Leander Independent

School District Unlimited Tax School Building and Refunding Bonds, Series 2023. This motion, made by Gloria Gonzales-Dholakia and seconded by Christine Mauer, passed six in favor and one, Paul Gauthier, opposed.

3. Discussion and Consideration of Approval of All Matters Incident and Related to Declaring Expectation to Reimburse Expenditures with Proceeds of Future Debt Pursuant to the District's 2023 Bond Election Authorization, Including the Adoption of a Resolution Pertaining Thereto

I move that the Board of Trustees adopt the Resolution declaring the expectation to reimburse expenditures with proceeds of future debt related to the 2023 Bond Election authorization. This motion, made by Christine Mauer and seconded by Anna Smith, passed unanimously.

4. Consider Approval to Transfer Projected Revenues Exceeding Projected Expenditures in the Amount of \$5 million from the General Fund to the Self-Insured Health Care Fund (\$3 million) and the Major Maintenance Fund (\$2 million)

I move the Board of Trustees approve the transfer of \$3 million from the general fund to the Self-Insured Health Care Fund and the transfer of \$2 million from the general fund to the Capital Renewal Fund out of projected revenues exceeding projected expenditures for fiscal year 2023. This motion, made by Francesca Romans and seconded by Christine Mauer, passed unanimously.

5. Consider Approval of Secondary Schools Attendance Zoning Recommendations

I move that the Board adopt Middle School Scenario 2 and High School Scenario 2 for the 2024/2025 school year attendance zones as presented. This motion, made by Christine Mauer and seconded by Gloria Gonzales-Dholakia, passed six in favor and one, Anna Smith, opposed.

10. CLOSED SESSION

The Board went into their first closed session at 8:18 PM after the Board president announced the right to do so under 10A and 10D.

The Board went into their second closed session at 10:16 PM after the Board president announced the right to do so under:

- A. Texas Government Code 551.071: consultation with attorney regarding, pending or contemplated litigation, and/or attorney client privileged matter
- B. Texas Government Code 551.074: deliberation regarding resignations, terminations, employment, reassignments, duties, and evaluation of personnel and public officers
- C. Texas Government Code 551.0821: deliberation regarding matters whereby personally identifiable information regarding one or more students will be disclosed
- D. Texas Government Code 551.074: Superintendent Quarterly Review Evaluation
- E. Texas Government Code 551.089: discussion of districtwide intruder detection audit report findings
- F. Texas Government Code 551.074: deliberation and consideration of employment of Assistant Superintendent of Curriculum & Instruction
- G. Texas Government Code 551.074: deliberation and consideration of employment of Tarvin

Elementary School Principal

- H. Texas Government Code 551.074: deliberation and consideration of employment of Reagan Elementary School Principal

The Board returned to open session after the first closed session at 9:13 PM.

The Board returned to open session after the second closed session at 10:40 PM.

11. ACTION PURSUANT TO CLOSED SESSION

- A. Consider Employment of Assistant Superintendent of Curriculum & Instruction

I move that the Board of Trustees accept the recommendation(s) of Christopher Clark for Assistant Superintendent of Curriculum and Instruction 1 year probationary employment contract for personnel addition(s) as presented, in accordance with the salary scale, policies and contract of Leander Independent School District for the 2023-24 school year. This motion, made by Christine Mauer and seconded by Francesca Romans, passed unanimously.

- B. Consider Employment of Tarvin Elementary School Principal

- C. Consider Employment of Reagan Elementary School Principal

I move that the Board of Trustees accept the recommendation(s) of Alison Pennington for Principal at Reagan Elementary School 1 year probationary employment contract for personnel addition(s) as presented, in accordance with the salary scale, policies and contract of Leander Independent School District for the 2023-24 school year. This motion, made by Christine Mauer and seconded by Francesca Romans, passed unanimously.

12. BOARD MEETING DEBRIEF

13. ADJOURNMENT

THE BOARD OF TRUSTEES, HAVING NO FURTHER BUSINESS, ADJOURNED THE MEETING.

Time: 10:40 PM

These minutes were read and approved by the Board of Trustees on the 24th day of August 2023.

President

Secretary

Copies of Board information referred to are attached to the official minutes or filed in the office indicated.

Minutes of Regular Meeting with Public Hearing

The Board of Trustees
Leander Independent School District

STATE OF TEXAS
COUNTY OF WILLIAMSON

A meeting of the Board of Trustees of the Leander Independent School District was held on Thursday, June 15, 2023, beginning at 6:15 PM in the LEO Conference Center, 300 S. West Dr., Leander, TX 78641. The following members were present: Trish Bode, Gloria Gonzales-Dholakia, Anna Smith, Paul Gauthier, Christine Mauer and Francesca Romans. Sade Fashokun arrived at 6:21 pm.

1. **CALL TO ORDER AND DECLARATION OF QUORUM**
2. **OPENING CEREMONY**
 - A. Pledge of Allegiance
 - B. Moment of Silence
3. **RECOGNITION**
 - A. Career and Technical Education (CTE) Achievements: Journalism, Speech and Debate
 - B. UIL Academics Medalists
 - C. Special Olympics Summer Games Medalists
 - D. Destination Imagination Medalists
 - E. Math Pentathlon Medalists
4. **CITIZEN COMMENTS**

Seven citizens addressed the Board of Trustees.
5. **PUBLIC HEARING**
 - A. Public Hearing on the 2023-24 Budget and Proposed Tax Rate
6. **CITIZEN COMMENTS FOR PUBLIC HEARING ON THE 2023-24 BUDGET AND PROPOSED TAX RATE**

One citizen addressed the Board of Trustees.
7. **CONSENT AGENDA**

I move that the Board approve the Consent Agenda items as presented. This motion made by Anna Smith and seconded by Christine Mauer, passed unanimously.

 - A. Consider Approval of Minutes of Regular and Called Board Meetings
 - B. Consider Approval of Expedited Waiver for Staff Development

8. **SUPERINTENDENT'S REPORT**

- A. Safe and Innovative Learning Environments
- B. Empowered Student Learning

9. **DISCUSSION/ACTION ITEMS**

A. STUDENT EXPERIENCE

- 1. Discussion of LISD Reading Intervention Redesign
- 2. Consider Approval of Instructional Materials Selection World Languages Update

I move that the Board of Trustees adopt the instructional materials as presented for use and subsequent purchase using the Leander Independent School District 2023 Instructional Materials Allocation. This motion made by Gloria Gonzales-Dholakia and seconded by Christine Mauer, passed unanimously.

B. GOVERNANCE

- 1. Board Member Committee Updates
- 2. Legislative Update
- 3. Board Purpose Statement & Evaluation Discussion

C. OPERATIONS

- 1. Discussion of School Naming Process for Elementary #30
- 2. Consider Approval of 2023-2024 Accelerated Instruction Budget

I move that the Board of Trustees approve \$295,043 of the 2023-2024 proposed budget to be utilized for additional accelerated instruction in the 2023-2024 school year, to comply with the requirements of HB 5 from the 83rd legislative session. This motion made by Christine Mauer and seconded by Francesca Romans, passed unanimously.

- 3. Consider Adoption of the 2023-2024 Budget

I move that the Board of Trustees adopt the 2023-2024 General Fund, Child Nutrition, and Debt Service Fund budgets, as presented. This motion made by Christine Mauer and seconded by Anna Smith, passed unanimously.

- 4. Consider Approval of a Resolution Committing and Assigning Fund Balance

I move that the Board of Trustees approve the Resolution Committing and Assigning a Fund Balance as presented. This motion made by Christine Mauer and seconded by Francesca Romans, passed unanimously.

- 5. Consider Approval of 2022-2023 Final Budget Amendments

I move that the Board of Trustees approve the final budget amendment for the General Operating, Debt Service, and Child Nutrition funds for 2022-2023, as presented. This motion made by Christine Mauer and seconded by Francesca Romans, passed unanimously.

- 6. Business and Finance Monthly Reports

- a. Monthly Bond Status Report
- b. Monthly Financial Report

- c. Monthly Investment Report
- d. Monthly Tax Collection Report

10. CLOSED SESSION

The Board of Trustees went into their first closed session at 8:03 pm after the Board President announced the right to do so under 10.E.

The Board of Trustees went into their second closed session at 8:57 pm after the Board President announced the right to do so under 10.A, 10.B, 10.C and 10.D.

- A. Texas Government Code 551.071: consultation with attorney regarding pending or contemplated litigation, and/or attorney client privileged matter
- B. Texas Government Code 551.074: personnel - deliberate the appointment, employment, evaluation, reassignment, duties of a public officer or employee
- C. Texas Government Code 551.0821: deliberation regarding matters whereby personally identifiable information regarding one or more students will be disclosed
- D. Texas Government Code 551.074: personnel - reorganization of the Board of Trustees
- E. Texas Government Code 551:071: consider next litigation options regarding second access road to Vandegrift High School

The Board of Trustees returned to open session after their first closed session at 8:47 pm.

The Board of Trustees returned to open session after their second closed session at 9:18 pm.

F. ACTION PURSUANT TO CLOSED SESSION

- A. Consider Reorganization of the Board of Trustees

I move to nominate Gloria Gonzales-Dholakia as president of the Leander ISD Board of Trustees. I move to nominate Anna Smith as vice president of the Leander ISD Board of Trustees. I move to nominate Christine Mauer as secretary of the Leander ISD Board of Trustees. This motion made by Trish Bode and seconded by Francesca Romans passed six in favor and one, Paul Gauthier, opposed.

G. BOARD MEETING DEBRIEF

H. ADJOURNMENT

THE BOARD OF TRUSTEES, HAVING NO FURTHER BUSINESS, ADJOURNED THE MEETING.

Time: 9:19 PM

These minutes were read and approved by the Board of Trustees on the 24th day of August, 2023.

President

Secretary

Copies of Board information referred to are attached to the official minutes or filed in the office indicated.

Minutes of Special Meeting

The Board of Trustees
Leander Independent School District

STATE OF TEXAS
COUNTY OF WILLIAMSON

A meeting of the Board of Trustees of the Leander Independent School District was held on Thursday, July 27, 2023, beginning at 6:15 PM in the LEO Conference Center, 300 S. West Dr., Leander, TX 78641. The following members were present: Gloria Gonzales-Dholakia, Anna Smith, Christine Mauer, Paul Gauthier, and Francesca Romans. Sade Fashokun arrived at 6:20 pm and Trish Bode was absent.

1. CALL TO ORDER AND DECLARATION OF QUORUM

2. CITIZEN COMMENTS

No citizens signed up to address the Board of Trustees during Citizen Comments.

3. DISCUSSION/ACTION ITEMS

- A. Consider Approval of Ratification of Leander ISD Virtual Learning Academy to Continue as Part of the Texas Virtual Schools Network

I move the Board of Trustees approve administration's request to continue operating the Leander ISD Virtual Learning Academy for the 2023-2024 and 2024-2025 school years as part of the Texas Virtual Schools Network, by submitting the TXVSN waiver application. This motion made by Anna Smith and seconded by Christine Mauer passed four in favor and one, Paul Gauthier, opposed. Trish Bode and Sade Fashokun were not present when the vote was taken.

4. CLOSED SESSION

The Board moved into closed session at 6:18 PM after the Board President announced the right to do so under:

- A. Texas Government Code 551.071: consultation with attorney regarding, pending or contemplated litigation, and/or attorney client privileged matter
- B. Texas Government Code 551.074: deliberation regarding resignations, terminations, employment, reassignments, duties, and evaluation of personnel and public officers
- C. Texas Government Code 551.0821: deliberation regarding matters whereby personally identifiable information regarding one or more students will be disclosed
- D. Texas Government Code 551.074: deliberation and consideration of employment of Rouse High School Principal

The Board returned to open session at 6:30 PM

5. ACTION PURSUANT TO CLOSED SESSION

A. Consider Employment of Rouse High School Principal

I move that the Board of Trustees accept the recommendation(s) of Vincent Hawkins for Principal at Rouse High School 1 year probationary employment contract for personnel addition(s) as presented, in accordance with the salary scale, policies and contract of Leander Independent School District for the 2023-24 school year. This motion made by Anna Smith and seconded by Francesca Romans passed six in favor and one absent (Trish Bode).

6. **BOARD MEETING DEBRIEF**

7. **ADJOURNMENT**

THE BOARD OF TRUSTEES, HAVING NO FURTHER BUSINESS, ADJOURNED THE MEETING.

Time: 6:30 PM

These minutes were read and approved by the Board of Trustees on the 24th day of August, 2023.

President

Secretary

Copies of Board information referred to are attached to the official minutes or filed in the office indicated.

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, August 24, 2023

Agenda Item:	Consider Approval of Grant Adjunct Staff Member Status – Williamson and Travis County
Purpose:	<input type="checkbox"/> Discussion Item/Report Only <input checked="" type="checkbox"/> Action Requested
Administrator Responsible:	Karie Lynn Eggeling
Attachments:	-Adjunct Staff Member Status Texas A&M AgriLife Extension Letter – Williamson County -Adjunct Staff Member Status Resolution – Williamson County -Adjunct Staff Member Status Memo – Williamson County -Adjunct Staff Member Status Agreement – Williamson County -Adjunct Staff Member Status Texas A&M AgriLife Extension Letter– Travis County -Adjunct Staff Member Status Resolution – Travis County -Adjunct Staff Member Status Agreement – Travis County

Background Information:

An amendment to the 19 Texas Administrative Code Section 129.21 allows public school students to be considered “in attendance” when participating in off-campus activities with an adjunct staff member of the school district. On an annual basis we ask for Board approval of this item.

A student not actually on campus at the time attendance is taken may be considered in attendance for Foundation School Program purposes. The amendment allows for a student participating in an activity, which is approved by the local school board, and is under the direction of a member of the professional staff of the school district, or an adjunct staff member who has a minimum of a bachelor’s degree and is eligible for participation in the Teacher Retirement System of Texas.

Also, in the past the Commissioner of Education approved organizations that could be considered extracurricular. Recent changes have moved that responsibility to local school boards. The Texas Cooperative Extension is requesting that 4-H be approved by the Board as an extracurricular activity.

Administrative Recommendation:

The administration recommends granting adjunct staff member status for Williamson and Travis County Extension Faculty, and approve 4-H as an extracurricular activity as presented.

Sample Motion:

I move that the Board grant adjunct staff member status for Williamson and Travis County Extension Faculty, and approve 4-H as an extracurricular activity as presented.

EXTRACURRICULAR STATUS REQUEST

Request for Extracurricular Status for 4-H

Williamson County Extension Service

Date: 8/2/2023

*Leander ISD
PO Box 218
Leander, Tx 78646*

To Whom It May Concern:

On behalf of the 4-H members of Williamson County, I/we hereby respectfully request that the 4-H organization, by the attached resolution, be sanctioned as an extracurricular activity. We request the enclosed RESOLUTION be presented for consideration at the next scheduled meeting of the Board of Trustees of the *(name of school district)*. I/we further request that questions regarding this RESOLUTION be directed to me/us in a timely manner so that I/we may prepare and present an appropriate response so as not to delay action on this request.

Finally, I/we request that a signed copy of this RESOLUTION, along with a copy of the minutes of the Board meeting, be forwarded to me/us for my/our files.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,

A handwritten signature in black ink that reads "Brittany Allen".

*Brittany Allen
County Extension Agent – 4-H Youth Development*

Attachment: Resolution for Extracurricular Status of 4-H Organization

Williamson County Extension Office
100 Wilco Way Ste AG201 | Georgetown, Texas 78626
<http://texas4-h.tamu.edu> | Tel. 512.943.3300 |

EXTRACURRICULAR STATUS REQUEST

Resolution requesting Extracurricular Status for 4-H

RESOLUTION**EXTRACURRICULAR STATUS OF 4-H ORGANIZATION**

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the

Leander ISD

meeting in public with a quorum present and certified,
did adopt this resolution that recognizes the

Williamson

County Texas 4-H Organization as approved for recognition and eligible
for extracurricular status consideration under 19 Texas Administrative Code,
Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject to
all rules and regulations set forth under the 19 Texas Administrative Code as
interpreted by this Board and designated officials of this school district.

Texas A&M AgriLife Extension
will request academic eligibility for all 4-H competitive activities,
regardless if a school absence is or is not required, and
for non-competitive purposes when an absence is required.

Approved this _____ day of _____, 20_____.

Board of Trustee

Superintendent

ADJUNCT FACULTY REQUEST

Cover Letter requesting Adjunct Faculty Status

WILLIAMSON COUNTY EXTENSION SERVICE

Date: 8/2/2023

Leander ISD
PO Box 218
Leander, Tx 78646

To Whom It May Concern:

On behalf of the Williamson County Extension Staff, I/we hereby respectfully request approval of the attached Adjunct Faculty Agreement with the Leander Independent School District.

The State Board of Education passed an amendment to 19 TAC§129.21 (j). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

(1) The student is participating in an activity that is approved by the local board of school trustees and is under the direction of a member of the professional or paraprofessional staff of the school district, or an adjunct staff member who:

- (A) has a minimum of a bachelor's degree; and*
- (B) is eligible for participation in the Teacher Retirement System of Texas.*

Williamson County requests the agents listed on the enclosed Adjunct Faculty Agreement be awarded adjunct staff member status for the period of time indicated on the agreement.

I hope Leander Independent School District will accept this request. Please let me know if you would like to schedule an appointment to discuss the amendment and request or if you need further information.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,

A handwritten signature in cursive script that reads "Brittany Allen".

Brittany Allen
 County Extension Agent – 4-H Youth Development

Attachment: Resolution for Extracurricular Status of 4-H Organization

Williamson County Extension Office
 100 Wilco Way Ste AG201 | Georgetown, Texas 78626
<http://texas4-h.tamu.edu> | Tel. 512.943.3300 |

ADJUNCT FACULTY REQUEST

Adjunct Faculty Agreement

THE STATE OF TEXAS
COUNTY OF Williamson

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Leander Independent School District, hereinafter referred to as "District." A quorum having been established, the Board proceeded to consider the appointment of the herein named individual(s) as an adjunct member of the Leander Independent School District.

Upon consideration and vote of _____ in favor, Williamson County is hereby named as adjunct faculty member(s) of the Leander Independent School District subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the 15th day of August, 2023 and remain in effect until the 14th day of August, 2024.
2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

NAME	TITLE	DEGREE	INSTITUTION	DATE
Katherine Whitney	CEA-Horticulture	BA/MS	Texas A&M University	Aug 2017
Brittany Allen	CEA-4H Youth Development	BS/MS	Texas Tech University	2017
Shelley Franklin	CEA-Natural Resources	BA/MED	West Texas A&M University	May 2020
Sarah Sharpton	CEA-Family Community Health	BS/MPH	Liberty University	Aug 2017
Gary Pastushok	CEA-Agriculture	BS/MS	University of Saskatchewan	May 1982

3. Adjunct faculty member(s) will receive no compensation, salary, or remuneration from Leander Independent School District.
4. Adjunct faculty member(s) is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
5. Adjunct faculty member(s) is and shall remain under the direct supervision of either the District Extension Administrator of District 8 or Williamson County District 8 Extension Director.
6. Adjunct faculty member(s) shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member(s) shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Williamson County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (j)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Williamson County Extension Agent(s), Williamson(Extension employee) is/are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Leander Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this _____ day of _____, 20 ____.

Leander Independent School District

By: _____



August 4, 2023

Texas A&M AgriLife Extension, Travis County
1600-B Smith Road
Austin, Texas 78721

Dr. Bruce Gearing
Superintendent, Leander Independent School District
204 W. South Street P.O. Box 218
Leander, TX 78646-0218

Dear Dr. Gearing:

On behalf of the 4-H members of Travis County, I hereby respectfully request that the 4-H organization, by the attached resolution, be sanctioned as an extracurricular activity. The enclosed resolution should be presented for consideration at the next scheduled meeting of the Board of Trustees of the Leander Independent School District.

I further request that questions regarding this resolution be directed to me in a timely manner so that I may prepare and present an appropriate response so as not to delay action on this request.

Finally, I request that a signed copy of this resolution, along with a copy of the minutes of the Board meeting approving same, be forwarded to me for my files. Thank you and the members of your Board of Trustees for your consideration of this request.

Sincerely,

A handwritten signature in black ink that reads 'Morgan Newton'.

Morgan Newton
County Extension Agent, 4-H & Youth Development
Texas A&M AgriLife Extension, Travis County

Enclosure: Resolution regarding extracurricular status of Travis County 4-H

**RESOLUTION
Regarding
EXTRACURRICULAR STATUS OF 4-H ORGANIZATION**

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the Leander Independent School District, meeting in public with a quorum present and certified, did adopt this resolution that recognizes the Travis County Texas 4-H Organization as approved for recognition and eligible for extracurricular status consideration under 19 Texas Administrative Code, Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution is subject to all rules and regulations set forth under 19 Texas Administrative Code, as interpreted by this Board and designated officials of this school district, whose rules shall be final.

Approved this ____ day of _____, 20__.

(For Board of Trustees)

(Superintendent)

ADJUNCT FACULTY AGREEMENT

THE STATE OF TEXAS
COUNTY OF TRAVIS

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Leander Independent School District, hereinafter referred to as "District." A quorum having been established, the Board proceeded to consider the appointment of the herein named individuals as adjunct members of the Leander Independent School District.

Upon consideration and vote of _____ in favor to _____, the herein named individuals are hereby named as adjunct faculty members of the Leander Independent School District subject to the following considerations and provisions of such appointment, to wit:

1. This appointment shall commence on the first day of September, 2023 and end on the first day of June, 2024, being the end of the 2023-2024 academic year.
2. Adjunct faculty member will receive no compensation, salary, or remuneration from Leander Independent School District.
3. Adjunct faculty member is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
4. Adjunct faculty member shall be under the direct supervision of either the District Extension Administrator of District 10 or the Travis County Extension Director.
5. Adjunct faculty member shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty members shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty members are not employees of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Travis County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

Name: <u>Maggie M. Johnson</u>	Title: <u>County Director</u>	Degree: <u>BS/MS</u>	Institution: <u>TAMU - K</u>
Name: <u>Daphne Richards</u>	Title: <u>Horticulture</u>	Degree: <u>BS/MS</u>	Institution: <u>TAMU</u>
Name: <u>Peter Agboola</u>	Title: <u>CEP ANR</u>	Degree: <u>BS/MS</u>	Institution: <u>Sam Houston</u>
Name: <u>Wizzie Brown</u>	Title: <u>IPM</u>	Degree: <u>BS/MS</u>	Institution: <u>TAMU</u>
Name: <u>Sonia Coyle</u>	Title: <u>FCH</u>	Degree: <u>BS/MS</u>	Institution: <u>Baylor</u>
Name: <u>Crystal Wiltz</u>	Title: <u>CEP FCH</u>	Degree: <u>BS/MS</u>	Institution: <u>TAMU</u>
Name: <u>Oscar Zamora</u>	Title: <u>EFNEP</u>	Degree: <u>BS/MS</u>	Institution: <u>UT RGV</u>
Name: <u>Morgan Newton</u>	Title: <u>4-H</u>	Degree: <u>BS</u>	Institution: <u>CO State Univ.</u>
Name: <u>Nathan Tucker</u>	Title: <u>CEP 4-H</u>	Degree: <u>BS/MS</u>	Institution: <u>Oklahoma</u>

This appointment is made by the Leander Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (k)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Travis County Extension Agents is not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Leander Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this _____ day of _____, 2023

By: _____
Leander Independent School District

Adjunct Faculty Appointment Accepted By:

Approved:

County Extension Agent

District Extension Administrator, District 10
Texas A&M AgriLife Extension Service

County Extension Agent

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, August 24, 2023

Agenda Item: Consider Approval of Texas State University Teacher Fellows Program Contract

Purpose: Discussion Item/Report Only Action Requested

Administrator Responsible: Karie Lynn Eggeling

Attachments: Texas State University Teacher Fellows Program MOU
Texas State University Teacher Fellows Program Responsibility Agreement

Background Information:

The Texas State University Teacher Fellows Program specializes in mentoring new teachers. Each beginning teacher that is placed in Leander ISD will be immersed in classroom teaching while completing an M.Ed. in Elementary Education at Texas State University. The program provides an integrated curriculum focused on research-based instructional practices, teacher action research, project-based learning, and performance assessment. Leander ISD provides a mentor teacher.

Leander ISD has been involved with the Teacher Fellows program from the program’s inception and the program has provided the District with a number of very skilled instructors. The district pays Texas State University \$40,670 per Fellow. The program provides cohorts of three or four first-year teachers who are working on their Master’s degrees while serving as a Leander ISD teacher. One cohort of four will be placed at Rutledge Elementary for the 2023-24 school year.

Texas State Teacher Fellows Program Cost Comparison	
<i>With Texas State Teacher Fellows Program</i>	<i>Without Texas State Teacher Fellows Program</i>
4 Fellows Teacher @ \$40,670 = \$162,680 Total: \$162,680	3 First-Year Teachers @ \$62,744.92 = \$188,234.76 Total: \$188,234.76
1 Exchange Mentor Teachers \$70,492.57 - current experienced LISD teacher who exchanges out of the classroom that theoretically is taught by Teacher Fellow.	

Administrative Recommendation:

The administration recommends accepting the Texas State University Teacher Fellows Program Agreement as presented.

Sample Motion:

I move that the Board accept the Texas State University Teacher Fellows Program Agreement as presented.

**Texas State University
Teacher Fellows Program Memorandum of Understanding**

This Memorandum of Understanding (MOU) is between Texas State University, on behalf of the Teacher Fellows Program and herein called "TxState," **Leander ISD herein called "school district,"** TxState Teacher Fellows, and the school district's Exchange Teacher. The purpose of this agreement is to specify the relationship among TxState, the Teacher Fellows (inductees), the Exchange Teacher(s), and the school district. This agreement reflects our common interests in providing appropriate on-going professional development programs for Teacher Fellows and Exchange Teachers.

In consideration of their participation in this cooperative professional development program, the benefits and responsibilities accruing to the parties from such an agreement, TxState, the Exchange Teacher(s), the Teacher Fellow(s), and the school district each, individually and jointly, agree as follows:

I

The terms of this MOU are conditioned upon full performance by **Leander ISD** of all obligations, including but not limited to the financial obligations, imposed upon it by the Teacher Fellows Program Responsibility Agreement entered into between TxState **Leander ISD**.

II

TxState agrees to:

1. Provide a TxState Teacher Fellows Program Director.
2. Provide administrative support to the TxState Teacher Fellows Program.
3. Together with school district, screen and select Teacher Fellows applicants to ensure that the applicants meet school district and university standards.
4. Together with school district, jointly screen and select Exchange Teacher applicants to ensure that the applicants meet district and university standards.
5. Provide on-going professional training to the Teacher Fellows through graduate courses. .
6. Meet with the Teacher Fellow, Exchange Teacher and school district principal to assist in the professional development of the Teacher Fellow.
7. Provide each Teacher Fellow a scholarship of **\$20,400**, provided the Leander ISD fully funds the total amount of this scholarship in accordance with the Texas Fellows Program Responsibility Agreement which is attached and incorporated herein for all purposes.
8. Provide tuition for Teacher Fellows for the year of fellowship plus Summer I and II sessions immediately preceding and following the teaching fellowship year.
9. Provide induction training for the Exchange Teacher.
10. Provide access to TxState Student Health Services for TxState Teacher Fellows.
11. Require that the Exchange Teacher engage in the following:
 - a. Regular visits to the Teacher Fellow's campus (no less than 1 visit per week) for the purpose of providing on-site assistance to the Teacher Fellow
 - b. Participates with Teacher Fellows at Saturday and after school seminars and graduate classes
 - c. Serves as liaison between the university and the school district.
 - d. Participates in supervision and/or induction training.

III

The Teacher Fellow agrees to:

1. Meet all requirements for Texas Teacher Certification prior to beginning the program.
2. Meet all requirements for admission to The Graduate College at Texas State University.
3. Attend and satisfactorily complete all requirements for designated graduate courses.
4. Perform the duties assigned by the school district and to serve as the teacher-of-record as assigned.
5. Adhere to all guidelines, regulations, and policies of the school district, the State Board of Education, TxState, the Texas State University System, and all legal requirements for public school teachers in Texas.
6. Acknowledge that, because the Teacher Fellow is not employed by the school district, the Teacher Fellow will not be issued nor entitled to an employment contract of any kind with the school district, including but not limited to an employment contract pursuant to Texas Education Code Chapter 21, and accordingly, will not be afforded any such contract rights.
7. Acknowledge that no employment relationship exists between the Teacher Fellow and the school district, or between the Teacher Fellow and Texas State University, and therefore the Teacher Fellow will not be entitled to such rights as may exist in the event of an employment relationship, including but not limited to worker's compensation or unemployment insurance benefits, except as expressly provided herein.
8. Acknowledge that, because the Teacher Fellow is not employed by or paid by the school district, the Teacher Fellow does not qualify for Teacher Retirement System benefits, and the school district will make no contributions on his or her behalf.
9. Acknowledge that he/she is solely responsible for any tax implications resulting or arising from the Teacher Fellow's receipt of any and all stipends paid pursuant to this Agreement.

IV

The Exchange Teacher agrees to:

1. Meet and maintain all requirements for Texas Teacher Certification.
2. Adhere to all guidelines, regulations, and policies of the school district and the State Board of Education and all legal requirements for public school teachers in Texas.
3. Participate in the training program offered by TxState.
4. Schedule weekly observations and support meetings with assigned Teacher Fellows during the period of the Teacher Fellows' induction year.
5. Provide support to assigned Teacher Fellows as prescribed by the Teacher Fellows program.
6. Conduct a follow-up conference after each observation.
7. Be an integral part of the classroom for assigned Teacher Fellows for the purpose of providing professional support and mentoring.
8. Provide professional support, guidance, and mentoring to the Teacher Fellows in the areas of: instructional strategies, classroom management, curriculum development, district and building policies, learning resources, and other areas of concern to the Teacher Fellow.

V

The school district agrees to:

1. Together with TxState, screen and select Teacher Fellow applicants to ensure that the applicants meet school district and university standards.
2. Together with TxState, jointly screen and select Exchange Teacher applicants to ensure that the applicants meet school district and university standards.
3. Allow sick leave to the Teacher Fellow(s) commensurate with that allotted to other district first-year teachers.
4. Provide suitable elementary or middle school classroom placements for Teacher Fellows.
5. Release the Exchange Teacher from classroom duties to work full-time with the TxState Teacher Fellows Program.
6. Retain the Exchange Teacher on school district payroll at current salary and employee benefits, subject to the Exchange Teacher's successful fulfillment of the requirements established in Section IV above.
7. Credit the Teacher Fellow with a year of service for district pay purposes in the event that the Teacher Fellow is subsequently hired by the school district following the fellowship year.
8. The school district will:
 - a. Be in charge of overall supervision of the Teacher Fellow(s) performance at the school.
 - b. Conduct appraisals in accordance with district policies.
 - c. Meet, as needed, with assigned Teacher Fellow(s) and Exchange Teacher for the purpose of providing professional support and guidance to the Teacher Fellow.
 - d. Appoint a school-district employee to act as liaison between the school district and the TxState Teacher Fellows Director, and
 - e. Conduct an orientation with the Teacher Fellow(s) prior to placement in the classroom.

VI

Sovereign Immunity. Notwithstanding any provision of this MOU, nothing herein shall be construed as a waiver by either party of its constitutional, statutory or common law rights, privileges, immunities or defenses. To the extent the terms of this paragraph conflicts with any other provision in this MOU, the terms of this paragraph shall control.

Nondiscrimination. In their execution of this MOU the parties and others acting by or through them shall comply with all federal and state laws prohibiting discrimination, harassment, and sexual misconduct. The parties agree not to discriminate on the basis of race, color, national origin, age, sex, religion, disability, veterans' status, sexual orientation, gender identity or gender expression. Any breach of this covenant may result in termination of this MOU.

VII

1. If any portion of this MOU shall be deemed void or invalid, the remaining portions of the MOU shall continue in full force and effect.
2. This MOU represents the entire Agreement between the Parties, and it supersedes any prior understanding or written or oral agreement relating to the subject matter herein. This Agreement may not be modified, altered, changed, or amended, except by written agreement of the Parties.
3. This MOU and all claims arising from this MOU shall be interpreted and construed in accordance with the laws of the State of Texas, without regard to its conflict of laws principles. Any judicial action or proceeding between the parties relating to this MOU and all claims arising from this MOU shall be brought in the federal or state courts serving Hays County in the State of Texas.
4. No Party shall assign or otherwise transfer its interest in this MOU without the express written permission of the other Party.
5. This MOU may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall be considered fully executed when all parties have executed an identical counterpart, notwithstanding that all signatures may not appear on the same counterpart.
6. By the execution and delivery of this MOU, the undersigned individuals warrant that they have been duly authorized by their governing body in order to enter into and perform the terms of this MOU.

Signatures

_____ President, Board of Trustees	_____ Date
_____ Superintendent	_____ Date
_____ Dean of College of Education, Texas State University	_____ Date
_____ Chair, Curriculum & Instruction Department	_____ Date
_____ TxState Teacher Fellows Representative	_____ Date
_____ Exchange Teacher	_____ Date
_____ TxState Teacher Fellow	_____ Date

Teacher Fellows Program Responsibility Agreement

This Agreement, dated the 8th day of June, **2023**, is between Texas State University (TxState) and **Leander ISD (also referred to herein as either the Party or Parties)**.

1. Background

1.01. TxState operates a Teacher Fellows Program in its Department of Curriculum and Instruction as a part of its course of study for graduate level teacher development. The Teacher Fellows Program pairs experienced teachers with fully certified first year teachers. TxState believes the participation of experienced elementary school teachers in this program will enhance its teacher development curriculum and quality induction for new teachers. **Leander ISD** employs experienced elementary school teachers who are willing to participate as mentors in TxState's Teacher Fellows Program.

1.02. By participating in TxState Teacher Fellows Program, **Leander ISD's** Teacher Fellows and Exchange Teachers can benefit from intensive professional development activities.

2. Agreement

2.01. Sponsorship of Teacher Fellows. **Leander ISD** agrees to sponsor eight fully certified first-year teachers from TxState Teacher Fellows Program and to assign them duties under the terms of the Teacher Fellows Program Memorandum of Understanding between TxState and **Leander ISD**. The Terms of the Texas State University Teacher Fellows Program Memorandum of Understanding are incorporated by reference into this agreement. **Leander ISD** may assign these Teacher Fellows reasonable additional duties and may anticipate that they will perform their duties satisfactorily.

- a. Each Teacher Fellow will comply with state and federal laws and **Leander ISD's** district policies and administrative directives.
- b. The Teacher Fellows will not be employees of **Leander ISD**, but **Leander ISD** will allow Teacher Fellows to utilize the same sick leave and other leave allowed to other teachers **Leander ISD** employs. **Leander ISD** will treat absences in excess of normal leave according to its policies.
- c. After an academic year in this program, **Leander ISD** may credit each Teacher Fellow with a year of teaching experience for purposes of local district creditable service for placement on the salary schedule if **Leander ISD** subsequently employs the Teacher Fellow.
- d. The Teacher Fellow hereby agrees and understands that health insurance or worker's compensation is not afforded by the **Leander ISD**.

2.02 Exchange Teachers. **Leander ISD** will release one experienced teacher, to be known as a Exchange Teacher, from classroom duties with **Leander ISD**, and allow him/her to work full-time in TxState Teacher Fellows Program. The Parties will identify this teacher together. The Exchange Teacher will provide support services to TxState Teacher Fellows. TxState will assign duties to the Exchange Teacher, but the Exchange Teacher will remain an employee of **Leander ISD**, and will retain his/her current salary and be eligible for all employee benefits, including career ladder benefits. **Leander ISD** will pay these salaries and benefits.

2.03. TxState Support Services. TxState will provide professional support services to the Teacher Fellows and to **Leander ISD** as provided in this agreement and the Teacher Fellows Program.

3. Payment

3.01 **Leander ISD** will pay TxState ONE HUNDRED SIXTY-TWO THOUSAND SIX HUNDRED EIGHTY (**\$162,680**) in two installments of EIGHTY-ONE THOUSAND THREE HUNDRED FORTY DOLLARS (**\$81,340**) each. The first installment is due on or before **September 15, 2023**. The second installment is due on or before **February 15, 2024**. This payment is for two cohort(s) of four Teacher Fellows within each cohort in **Leander ISD**.

Table for Teacher Fellows Program 2023-2024
Leander ISD

# of Teacher Fellows	Total due
4	\$162,680

4. Term

4.01. This Agreement will begin on **July 31, 2023** and end on **July 31, 2024** unless sooner terminated as provided below.

4.02. Either Party may terminate this Agreement by giving the other 30 days written notice and reasonable opportunity to correct a perceived deficiency. If either Party terminates this Agreement under this section, the Parties will prorate the amount due to TxState according to the termination date.

5. General Provisions

5.01. Neither Party may assign its rights or obligations under this Agreement without the written consent of the other. This Agreement is binding on the Parties and their successors and their assigns where permitted by this Agreement.

5.02. This Agreement and all claims arising from this Agreement shall be interpreted and construed in accordance with the laws of the State of Texas, without regard to its conflict of laws principles. Any judicial action or proceeding between the parties relating to this Agreement and all claims arising from this Agreement shall be brought in the federal or state courts serving Hays County in the State of Texas.

5.03. In their execution of this Agreement the parties and others acting by or through them shall comply with all federal and state laws prohibiting discrimination, harassment, and sexual misconduct. -, The parties agree not to discriminate on the basis of race, color, national origin, age, sex, religion, disability, veterans' status, sexual orientation, gender identity or gender expression. Any breach of this covenant may result in termination of this Agreement.

5.04 This Agreement is the only agreement between the parties respecting this subject, and it supersedes all prior written or oral understandings between the parties respecting this subject.

5.05 Notwithstanding any provision of this Agreement, nothing herein shall be construed as a waiver by Texas State University of its constitutional, statutory or common law rights, privileges, immunities or defenses. To the extent the terms of this paragraph conflicts with any other provision in this Agreement, the terms of this paragraph shall control.

5.06. The Parties may not amend this agreement unless they do so in writing. Representatives of both parties must sign any amendment for it to be valid.

Signatures

President, Board of Trustees

Date

Superintendent

Date

Dean of College of Education, Texas State University

Date

Chair, Curriculum & Instruction Department

Date

TxState Teacher Fellows Representative

Date

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, August 24, 2023

Agenda Item:	Consider Approval of a Resolution Approving List of Authorized Brokers/Dealers and a Resolution Approving List of Authorized Providers of Investment Training
Purpose:	<input type="checkbox"/> Discussion Item/Report Only <input checked="" type="checkbox"/> Action Requested
Administrator Responsible:	Pete Pape
Attachments:	Resolution Approving List of Authorized Brokers/Dealers Resolution Approving List of Authorized Providers of Investment Training

Background Information:

The Public Funds Investment Act (PFIA) Chapter 2256, of the Texas Government Code, requires the Board of Trustees act on three investment related issues annually.

Under Section 2256.025 of the Act, the board shall review its investment policy and investment strategies not less than annually. The board shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies. This requirement is provided under separate cover as part of this annual process.

Section 2256.025 further states the board, or the designated investment committee shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with a district and Section 2256.008 requires the Board approve an independent source, or sources, authorized to provide investment training to District investment officers.

There are no changes to the previously adopted broker/dealer list or the list of authorized providers of investment training.

Administrative Recommendation:

The administration recommends that the Board of Trustees approve the Resolution Approving List of Authorized Brokers/Dealers and a Resolution Approving List of Authorized Providers of Investment Training.

Sample Motion:

I move that the Board of Trustees approve a Resolution Approving List of Authorized Brokers/Dealers and a Resolution Approving List of Authorized Providers of Investment Training.

**RESOLUTION APPROVING LIST OF AUTHORIZED
BROKERS/DEALERS**

WHEREAS, the Public Funds Investment Act (Texas Government Code Chapter 2256) directs the investment of public funds in Texas; and

WHEREAS, the Public Funds Investment Act (2256.005(k)) requires that the District provide its Investment Policy to any firm offering to engage in an investment transaction with the District and the firm is to certify to a review of the District's Investment Policy; and

WHEREAS, the Public Funds Investment Act (2256.025) requires the Board to approve and adopt a list of qualified brokers authorized to do business with the District; and

WHEREAS, the Leander Independent School District has provided the Investment Policy to and received certification from the firms identified below.

NOW, THEREFORE, BE IT RESOLVED that the following brokers/dealers are approved for transactions with the District:

FHN Financial
Hilltop Securities
Raymond James
Wells Fargo

PASSED, ADOPTED AND APPROVED by Leander Independent School District Board of Trustees this the 24th day of August 2023.

APPROVED:

Board President

ATTEST:

Board Secretary

**RESOLUTION APPROVING LIST OF AUTHORIZED PROVIDERS OF
INVESTMENT TRAINING**

WHEREAS, the Public Funds Investment Act (Texas Government Code Chapter 2256) directs the investment of public funds in Texas; and

WHEREAS, the Public Funds Investment Act (2256.008(a)) requires that the District investment officers receive training from independent sources; and

WHEREAS, the Public Funds Investment Act (2256.008(a)) requires the Board to approve and adopt a list of independent sources authorized to provide training for the investment officers of the District.

NOW, THEREFORE, BE IT RESOLVED that the following independent sources are approved to provide investment training for the investment officers of the District:

- | | |
|---------------------------------------|--|
| ASBO International | TASA |
| BOK Financial Securities, Inc. | TASB/First Public (Texas State University) |
| ESC Region 13 | TASBO |
| GFOA | Texas Range (previously Texas TERM) |
| GFOAT | TexPool |
| Hilltop Securities/TexStar/LOGIC | TSCPA |
| Patterson & Associates | TML |
| PFM | University of North Texas |
| Public Trust Advisors, LLC/TexasClass | University of Texas |

PASSED, ADOPTED AND APPROVED by Leander Independent School District Board of Trustees this the 24th day of August 2023.

APPROVED:

Board President

ATTEST:

Board Secretary

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, August 24, 2023

Agenda Item:	Consider Adoption of Board Resolution to Designate Certain Non-Business Days for the Purpose of the Texas Public Information Act for the 2023 Calendar Year
Purpose:	<input type="checkbox"/> Discussion Item/Report Only <input checked="" type="checkbox"/> Action Requested
Administrator Responsible:	Shawn Swisher
Attachments:	Board Resolution to Designate Certain Non-Business Days for the Purpose of the Texas Public Information Act for the 2023 Calendar Year

Background Information:

The passage of HB 3033 in the recent legislative session now requires the board to designate non-business days for the purposes of the Public Information Act each calendar year. Non-business days are those days during which the district is closed and that are not weekends or otherwise designated by statute as State or Federal Holidays. The Board is permitted to designate up to 10 non-business days in a calendar year. Designating non-business days ensures that the district is still able to efficiently respond to public information requests and continue to meet the timelines and requirements of the Texas Public Information Act. Administrative staff has identified days for the remainder of the 2023 calendar year that will meet the needs discussed here.

Administrative Recommendation:

Administration recommends adoption of the resolution designating certain non-business days for the purposes of the Texas Public Information Act for the 2023 calendar year.

Sample Motion:

I move that the Board adopt the resolution designating certain non-business days for the purposes of the Texas Public Information Act for the 2023 calendar year, as presented.

**Leander Independent School District
Board Resolution to Designate Certain Non-Business Days for the Purposes of the Texas Public
Information Act for the 2023 Calendar Year**

August 24, 2023

WHEREAS, Recent legislation amended the Texas Public Information Act (TPIA) (effective in September 2023) to permit the Board to designate up to ten (10) non-business days in a calendar year for the purposes of counting timelines under the TPIA;

WHEREAS, District administration has identified specific days for designation in the 2023 calendar year that afford the district the ability to efficiently respond to requests and meet timelines and requirements pursuant to the TPIA;

NOW THEREFORE, the Board of Trustees of the Leander Independent School District hereby resolves that the following days will be designated as non-business days for the purposes of the Texas Public Information Act for the 2023 calendar year:

- November 20, 2023
- November 21, 2023
- November 22, 2023
- December 27, 2023
- December 28, 2023
- December 29, 2023

Approved this 24th day of August 2023, by the Board of Trustees of the Leander Independent School District.

In Witness Whereof,

Gloria Gonzales-Dholakia, Ph.D., Board President

Superintendent's Report
August 24, 2023 | Board of Trustees Meeting

LEANDER  ISD

**WELCOME
BACK
TO
SCHOOL!**



Brandon Evans @brandon_evans2 · Aug 16
 LISD Transportation is rolling! #NoPlaceLikeHome #1LISD



1

2

19

1,196



Bruce Gearing @BruceLISD · Aug 20
 It takes a whole village to make our family work! Love this! #1LISD #NoPlaceLikeLISD



Stephanie Beasley @stephville · Aug 16
 In spite of facilities/grounds improvements & BIG road construction, our campus has looked FANTASTIC as we've headed into the new year. While it's been a collective effort, the people behind the cart need a BIG 🙌🙌🙌🙌. So grateful for our custodial team @MasonIBPYP! #1LISD



4

662





Winkley Elementary
@WinkleyElem

...

Our 5th graders collaborated as a grade level this morning to practice greeting new faces. Intentional relationship building and engagement at its finest. 🧡 #WinkleyEmpowers #1LISD



1:46 PM · Aug 17, 2023 · 281 Views



Kelly Fitzgerald @EdTechNut · Aug 17

...

Mr. Phillips engaging the students in a read aloud. There was so much excitement from the students when he showed the book. Instilling a love for books and reading is so important at a young age. @cox_comets



42



5

190



Leander ISD Fine Arts reposted



Mrs. Killingsworth @GrizChoirDir · Aug 16

The Best Choir team around showing off their smiles after Day 1.
@LeanderFineArts @BruceLISD @TomGlennHS @LeanderHSChoir
@VistaChoir @vandychoir @CedarParkHS @RouseHSRaiders
#1LISD



3 7 812



Mark Koller @KollerTX

This is my absolute favorite class on the master schedule. #LiveSDMS

UnifiedBarkats @UnifiedBarkats · Aug 17
We're back!!!! #LiveSDMS



5:51 PM · Aug 17, 2023 · 4,107 Views

Enrollment

Last Day '22-'23	42,410	Last Day '22-'23	42,410	Aug. 24, 2023	42,323
First Day '23-'24	41,279	Aug. 24, 2023	42,323	PASA Projection	43,543
Difference	1,131	Difference	87	Difference	1,220

Enrollment

Last Day '22-'23	42,410	Last Day '22-'23	42,410	Aug. 24, 2023	42,323
First Day '23-'24	41,279	Aug. 24, 2023	42,323	PASA Projection	43,543
Difference	1,131	Difference	87	Difference	1,220

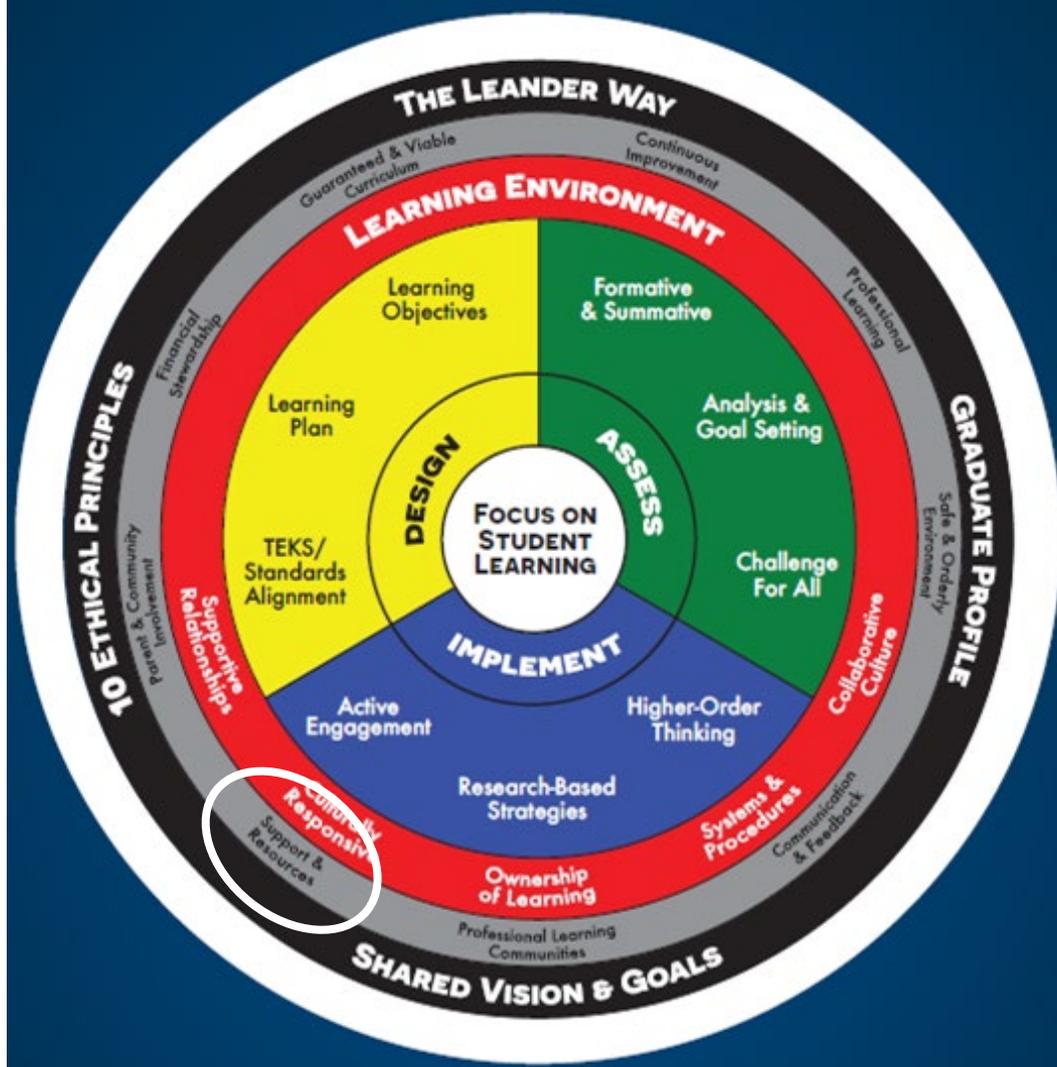
Enrollment

Last Day '22-'23	42,410	Last Day '22-'23	42,410	Aug. 24, 2023	42,323
First Day '23-'24	41,279	Aug. 24, 2023	42,323	PASA Projection	43,543
Difference	1,131	Difference	87	Difference	1,220



Empowered Staff

47



Campus Vacancies	ES	MS	HS	Alt Ed*	Total	Director Notes
Teachers						
General (Grade Level/Content)	0	5	5	0	10	HS - 2 vacancies not filling at this time
Special Education	8	3	2	0	13	
Support	7	1	5	0	13	HS - 1 vacancy not filling at this time
Total Teacher FTEs	15	9	12	0	36	
Other Campus Staff						
Instructional Assistants - General	8	0	2	0	10	49
Instructional Assistants - SPED	22	15	13	0	50	
Office Staff	2	2	0	0	4	
Admin (Principal/Asst Princ/Counselor)	1	0	1	0	2	
Support Professionals (ARD, SPED Lead, Librarian, Nurse)	0	0	0	0	0	
Total Other Campus Staff	33	17	16	0	66	
Campus Total Vacancies	48	26	28	0	102	

*LEO, NHHS, ECHS, Virtual

Non-Campus Staff				Director Notes
ATHLETICS	1	INTERNAL AUDITOR	0	
BUSINESS SERVICES	0	K-12 CURRICULUM	0	
CAMPUS ACTIVITIES AND SUPPORT	0	LIBRARY SERVICES	0	
CHIEFS/SUPERINTENDENT	1	PART TIME SEASONAL	32	
CHILD NUTRITION SERVICES	94	PATHWAYS & INNOVATION	1	
COMMUNICATIONS	1	PLANT SERVICES	27	
COMMUNITY SERVICES	0	RISK MANAGEMENT	1	
CUSTODIAL SERVICES	18	SCHOOL IMPROVEMENT	3	
ENERGY MANAGEMENT	0	SPECIAL PROGRAMS**	20	includes 10 IA Job Coach 18+
FACILITIES AND OPERATIONS	2	STATE & FEDERAL PROGRAMS	1	
FINANCIAL SERVICES	4	STUDENT SUPPORT SERVICES	2	
FINE ARTS	1	TEACHING AND LEARNING	0	
GENERAL COUNSEL	0	TRANS BUS OPERATOR***	50	
HUMAN RESOURCES	1	TRANS ALL OTHER	39	30 Crossing Guards were Moved from Part-Time Seasonal to Transportation
INFORMATION TECHNOLOGY SVCS	3	WAREHOUSE COPY CENTER	0	
INST & PROF LEARNING	1			
Totals	127		176	

**Includes 18+ Teacher/Instructional Assistants

***Includes Bus Operators, Trainees, Alternates, & Team Leads

Total Campus & Non-Campus Positions	405
--	------------

The vacancy report shows all vacancies current and pending in Munis; vacancies occurring at contract completion are excluded.

Smooth Start

- **Transportation, CNS, Technology (19,000 1-1 devices deployed)**
- **8 new campus principals**
- **Thanks to partnerships, safe walking paths (Running Brushy MS, Mason ES)**
- **Learning happening from day 1 (and lots of connections being made)**

51



Safe and Innovative Learning Environments

52



Bond Projects

- **Long Range Planning Committee (meeting next Tuesday)**
- **Safety and Security (Safety and Security committee & partners)**
- **HB3 - armed security officer at every campus**
- **Architects and construction managers at risk**
- **Design work**
- **Baseball/Softball (water) decision coming soon**

- **ES #30 under construction**
- **Budget approved in June**
 - **Waiting on impeachment trial and then possible October special session**
- **Student activities well underway**
 - **First regular football games tonight and Friday**
 - **XC Friday at VRHS (7am)**
 - **Volleyball Palooza (all 6 HS's, Thurs. - Sat.)**

55



- **School Board meetings have moved to Concordia University for this school year**
 - **Thanks to the board and all our administrative staff for their hard work to make this happen⁵⁶ so smoothly**
 - **Thank you to Concordia University for hosting us so graciously**



10:42

GRADUATE PROFILE

AMAZING
things
HAPPEN
HERE

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, August 24, 2023

Agenda Item: Update on Professional Learning
Purpose (this meeting): Discussion Item/Report Only Action Requested
Administrator Responsible: Chris Clark, April Chauvette, Alicia Westcot
Attachments: Professional Learning Update Presentation

Background Information:

The purpose of this presentation is to provide the Board of Trustees information and updates regarding summer and beginning-of-year professional learning experiences and programs.

Administrative Recommendation:

N/A

Sample Motion:

N/A



PROFESSIONAL LEARNING UPDATE

AUGUST 24, 2023

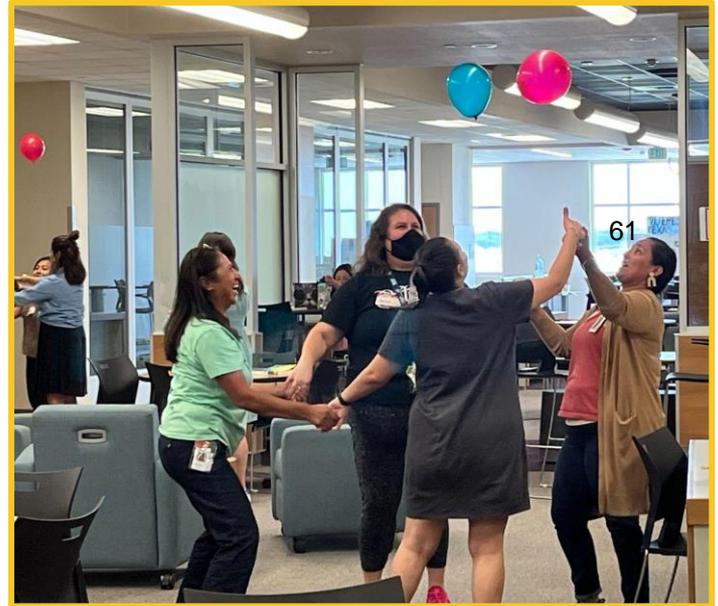
PURPOSE

The purpose of this presentation is to provide the Board of Trustees with information and updates regarding summer and beginning-of-year professional learning experiences and programs.



Summer Professional Learning

- Choice, voice & autonomy
- Varied modes
(*in-person, virtual, independent study, etc.*)
- In-district and national presenters
- **12,395** continuing professional education hours earned



Kagan Cooperative Learning



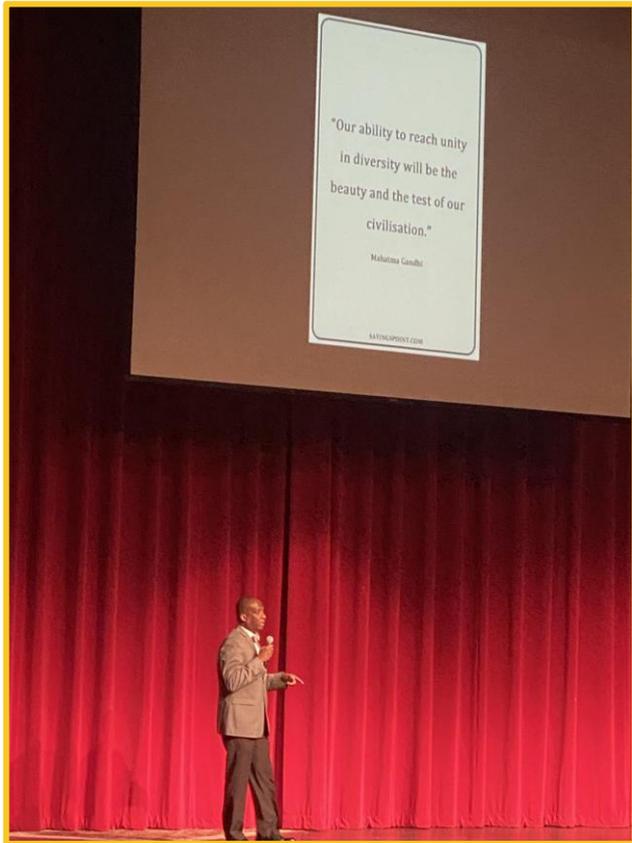
- Structures & strategies to support engaging ALL learners
- Over 1000 teachers trained in August
- Structures embedded in learning experiences for adults and students

Deeper Learning

- Deeper Leading Institute
- Deeper Learning 101 Workshop
- Deeper Leading feeder pattern cohort for 2023-2024
- PBL 101 training for Parkside Elementary



Leadership Development



- Power of Perception workshops
- PLC at Work Live Institute
- Teacher leadership for PLC, grade level, and team leaders
- Empowering Leaders Summer Retreat and Safety Summit

ESL Academies

- June & September Academies
- Strategies to support Emergent Bilingual students
- Prep for ESL Certification exam

65



**LISD covers all teacher cost: academies, certification exam & adding to Texas certificate*

Beginning of Year

New Hire Days:

- Culture Day
- Learning Environment Day
- Curriculum Orientation
- Campus Culture & Orientation Days

All/Returning Staff Days:

- Campus Days
- Convocation
- Curriculum/Program PLC days
- Teacher Workdays



Beginning of Year Staffing

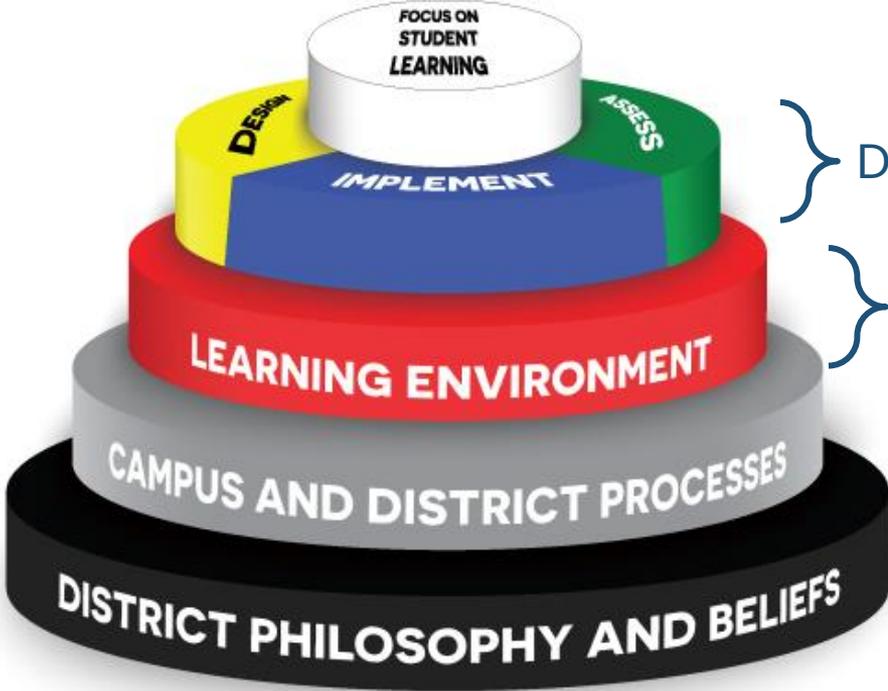
930 New-To-Leander ISD

680 Campus-Based

500 Teachers

over 300
New to Profession

New-To-LISD Week



Day 3 & 4: Curriculum Days

Day 2: Learning Environment Day

Day 1: Leander ISD Culture & Vision Day

Learning Environment Day



"The group discussions were helpful in learning from more experienced teachers. Also, applying what we learned was great!"

"This was my favorite day!! all of the articles were great that I'm already planning to go back and read. I liked being able to work at a campus level, and think about how we implement these things in our school and also in my classroom."



"I like that the training modeled practices that teachers are expected to implement in class. Best practice is best practice for everyone."

New-to-Profession Supports

Core Program Components:

- New Teacher Week
- Mentorship
- Classroom Excursions
- Reflective Events
- Coaching Cycle

70

New This Year:

- Learning Environment Day
- Additional targeted, just-in-time workshops



Curriculum Initiatives

- K-1 Reading Intervention Redesign & Phonics Word Study
- LISD Math Initiative:
 - 2nd -5th Grade
 - 6th
 - Algebra I



LISD K-1 Reading Professional Learning Plan

- Redesign of intervention model
- Phonics support for classroom implementation
- Using the Phonics Wordstudy resource effectively

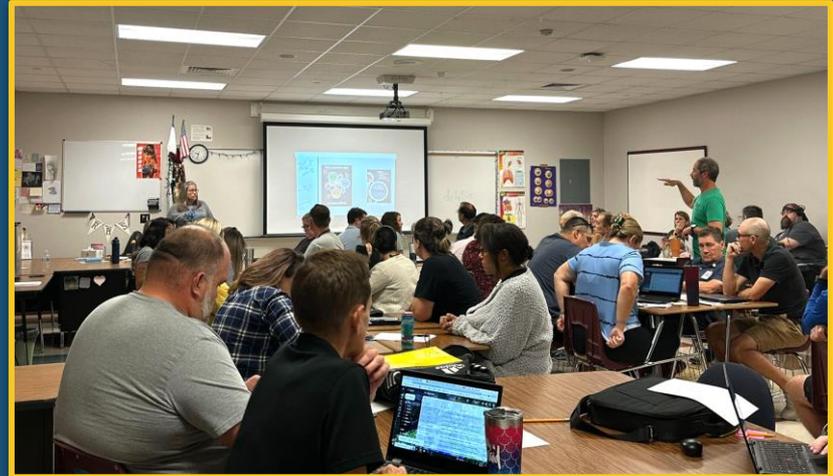


LISD Mathematics Professional Learning Plan

Year-long professional learning plan for 2-5, 6, and Algebra I teachers kicked off focusing on: Year-long professional learning plan for 2-5, 6, and Algebra I teachers kicked off focusing on:

- 635 elementary teachers trained
- Support for LISD Mathematics Curriculum implementation with fidelity
- Collaborative teaching structures
- Supplemental Resource for Secondary Mathematics (Desmos)

74



Teacher Feedback

"I love that this is something all of my teammates will be going to as well. Because it is a shared experience by everyone, I think it will lead to some great discussions within our team"

"This presentation was interesting and sparked excitement for teaching math and using the many resources available to us."

75

"I plan to implement more Bridges pieces and dedicate time to better prepare for lessons and questioning"

"Today was such a great use of time. I felt like we really spent time on resources/curriculum that sometimes can feel icky and unattainable. I feel confident in things that I didn't feel confident about before!"

"So amazing!!! Thank you for showing us the Leander Way and not just telling us about it!! I feel confident in being able to tackle the curriculum this year."

17

Looking Ahead

Professional learning for teachers in math and reading classrooms throughout the year include:

- Co-teaching
- Modeling lessons
- Embedded PLC supports
- Observation and feedback cycles with targeted look-fors

76

***Professional Learning for LISD Leaders: classroom look-fors and teacher-coaching strategies**

Learning Leaders

Pilot Program Goals:

- Maximize opportunities for teachers to learn from teachers 77
- Leverage the expertise of our teaching staff
- Leadership role for teachers who want to stay in the classroom



Learning Leaders

31 LISD master teachers in pilot year

Representation across grade levels, content areas, programs, and campuses

Application/selection process based on:

- Curriculum Implementation
- Cooperative Learning Structures
- Small Group Instruction
- Learning Environment

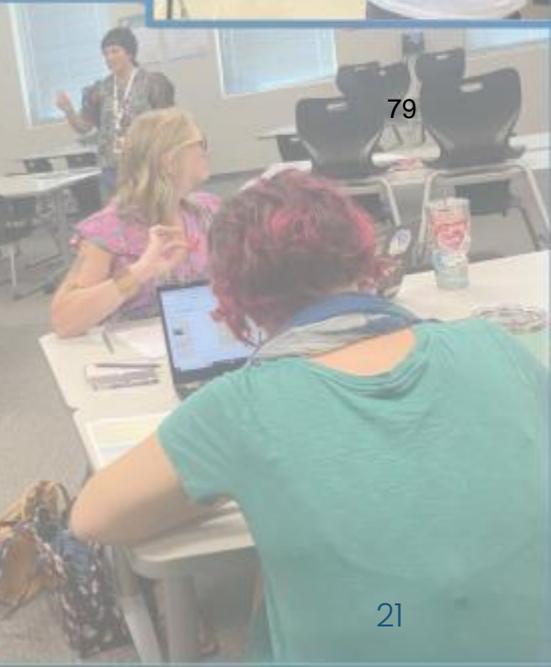
Compensated to provide:

- Targeted professional learning sessions
- an observation classroom site



Learning Leaders

Learning Leaders facilitated over **100** hours of peer-to-peer learning in the three weeks leading into the school year.



Learning Leaders

"I love the opportunity to lead without having to leave the classroom. My ability to help others effectively is grounded in staying current with the actual application of learning within the classroom. And...I would miss the kids so much! To be able to do both is definitely what matches my skill set."

-Shannon Hallett

"I knew this program would be great, but it is even better than I expected!"

-Joanna Pangilinan



"I love this program, and I am so glad it exists. Thank you so much for the opportunity. ♥"

-Shelley Copple

80

"I am excited for this opportunity and feel that it has been a great experience so far for both the Leaders and our peers."

-Krystal Petty

Support and Operations

Finance TRAINing with Bookkeepers and Admin Assistants



Teambuilding with Transportation



81

Skills Lab for Nurses



ITS Retreat



First Day of School



DISCUSSION

The background features a dark blue field on the left and a large, abstract graphic on the right. This graphic consists of several overlapping, angular shapes in shades of yellow and orange, creating a dynamic, sunburst-like effect.

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, August 24, 2023

Agenda Item:	Discussion on School Naming Charter Process for Elementary #30 and Other Facilities	
Purpose (this meeting):	<input checked="" type="checkbox"/> Discussion Item/Report Only	<input type="checkbox"/> Action Requested
Action Requested (future meeting):	Thursday, September 7, 2023	
Administrator Responsible:	Crestina Hardie	
Attachments:	Discussion on School Naming Charter Process for Elementary #30 and Other Facilities Pres (<i>Revised 08-23-23</i>)	

Background Information:

Based on policy CW (Local), the authority for naming schools lies with the Board of Trustees. Elementary #30 is set to open in August 2024 in Northwest Leander off San Gabriel Parkway and we need to start the naming process for the school and consider naming for other district facilities.

In order to capture community voice and bring a recommendation to the Board of Trustees, we would like to utilize the following process:

1. Establish a charter for the naming process with the Board of Trustees to include the names of a school naming committee made up of representatives of their respective communities.
2. Collect nominations from the entire community through a digital form.
3. Work with the committee to review nominations and make a recommendation for the Board of Trustees to consider (we think it is important to allow the committee some flexibility in how they make their recommendation.)
4. Present to the Board an action item for final naming.

The administration will create a Charter for this project for the September Board of Trustees meeting. We will start working to collect and review nominations to bring a recommendation to a December Board meeting.

We presented the [process for school naming](#) during the [June 15, 2023](#) Board meeting, which includes policy CW (Local) and an audit of campus names by category.

Administrative Recommendation:

N/A

Sample Motion:

N/A

Naming Charter for Elementary #30 & Other Facilities



PURPOSE



Outline a process and parameters for a charter to name Elementary School #30, opening in August 2024 in the northwest part of the city of Leander off of San Gabriel Parkway as well as consider naming of existing and future facilities.

Local Policy CW

A new building shall be named for one of the following:

1

Historical or geographical site or community

2

Deceased, significant individual

3

Local, state, or national historical event or place

4

Significant state or national figure

5

A person who has made a significant contribution to education in the District



Authority lies with the Board Trustees



Nomination process

Feedback from June 15, 2023 Board Meeting



No request for any changes

Local (CW) Policy



Requesting feedback and will make revisions to present to the Board at Sept. 7, 2023 meeting

Charter



- Memorial PACs with commemorative bricks.
- Events hosted in honor of a person as opposed to the building itself

Research other naming options





Future Naming Opportunities

Campuses facilities

- Elementary School #31
- Elementary School #32

District facilities

- Science Materials Center
- 18+ Transition Services Facility
- South Transportation Hub
- Plant Services Warehouse



Naming Opportunities at Existing Facilities



Performing Arts Centers

South PAC at Cedar Park High School
(modernization included in Bond 2023)

*PAC at Leander High School
*(*already named Don Tew)*



Transportation Centers

North Transportation

Central Transportation

South Transportation

Three Options for a Naming Charter



Draft Charter for Elementary School #30



School Naming Committee Elementary School #30

Charter

General Description: **School Naming Committee** – Make a recommendation(s) to the Board of Trustees for the name of **Elementary School #30** in accordance with policy CW (Local).

Committee Membership:

- Residents, **including students**, of the Elementary School #30 attendance zones.
- No more than one member per household.
- Committee members verified they are not related to or descended from any expected submissions for the school's namesake.

Expected Results:

1. Review submissions from the entire Leander ISD community.
2. Select no more than one recommendation per category outlined in CW (Local).
3. Provide a report to the Board of Trustees to review the submissions and selection(s) as part of the committee's recommendation.

92

Boundaries:

- The committee can only consider submissions from the community submitted through a district online process opening September 15, 2023, and closing September 29, 2023.
- The committee can only recommend one name option per the five allowable categories, defined by policy CW (Local) as:
 - Historical or geographical site or community;
 - Deceased, significant individual;
 - Local, state, or national historical event or place;
 - Significant state or national figure; or
 - A person who has made a significant contribution to education in the District.

Level of Authority: This is an advisory committee to the Board

Communications: Report and recommendation to the Board for the December 14, 2023 Regular meeting.

Sponsor(s): Crestina Hardie

Chair(s): To be determined by **members**

Members: No more than 10 committee members



Draft Charter for Elementary School #30 and Other Facilities Approved in Bond 2023



School Naming Committee Elementary School #30 and Other Facilities Approved in Bond 2023

Charter

General Description: **School Naming Committee** – Make a recommendation(s) to the Board of Trustees for the name of **Elementary School #30 as well as Elementary School #31 and #32 and other district facilities approved in the 2023 Bond** in accordance with policy CW (Local).

Committee Membership:

- For Elementary School #30, #31, and #32 – one committee per elementary school consisting of residents, including students, of the respective attendance zones.
- For other district facilities – residents, including students, reflecting balanced representation from across the district.
- No more than one member per household.
- Committee members verified they are not related to or descended from any expected submissions for the school's namesake.
- Committee members may not sit on more than one committee.

Expected Results:

1. Review submissions from the entire Leander ISD community.
2. Select no more than one recommendation per category outlined in CW (Local).
3. Provide a report to the Board of Trustees to review the submissions and selection(s) as part of the committee's recommendation.

93

Boundaries:

- The committee can only consider submissions from the community submitted through a district online process opening September 15, 2023, and closing September 29, 2023.
- The committee can only recommend one name option per the five allowable categories, defined by policy CW (Local) as:
 - Historical or geographical site or community;
 - Deceased, significant individual;
 - Local, state, or national historical event or place;
 - Significant state or national figure; or
 - A person who has made a significant contribution to education in the District.

Level of Authority: This is an advisory committee to the Board

Communications: Report and recommendation to the Board for the December 14, 2023 Regular meeting.

Sponsor(s): Crestina Hardie
Chair(s): To be determined by members
Members: No more than 10 in each committee



Draft Charter for all Future and Existing Campus and District Facilities



School Naming Committee for All Future and Existing Campus and District Facilities

Charter

General Description: School Naming Committee – Make a recommendation(s) to the Board of Trustees for naming of all future and existing campus and district facilities in accordance with policy CW (Local).

Committee Membership:

- For campuses – one committee per campus consisting of residents, including students, of the respective attendance zones.
- For other future and existing district facilities – residents, including students, reflecting balanced representation from across the district.
- No more than one member per household.
- Committee members verified they are not related to or descended from any expected submissions for the school's namesake.
- Committee members may not sit on more than one committee.

Expected Results:

1. Review submissions from the entire Leander ISD community.
2. Select no more than one recommendation per category outlined in CW (Local).
3. Provide a report to the Board of Trustees to review the submissions and selection(s) as part of the committee's recommendation.

Boundaries:

- The committee can only consider submissions from the community submitted through a district online process opening September 15, 2023, and closing September 29, 2023.
- The committee can only recommend one name option per the five allowable categories, defined by policy CW (Local) as:
 - Historical or geographical site or community;
 - Deceased, significant individual;
 - Local, state, or national historical event or place;
 - Significant state or national figure; or
 - A person who has made a significant contribution to education in the District.

Level of Authority: This is an advisory committee to the Board

Communications: Report and recommendation to the Board for the December 14, 2023 Regular meeting.

Sponsor(s): Crestina Hardie

Chair(s): To be determined by members

Members: No more than 10 in each committee



Memorial Facilities



DYESS ELEMENTARY MEMORIAL PLAZA



Parkhill



MEMORIAL WALL IN MEDELLIN ISD

Discussion



Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, August 24, 2023

Agenda Item: Discussion and Consider Approval of Contracting Internal Audit Services
Purpose: Discussion Item/Report Only Action Requested
Administrator Responsible: Bruce Gearing, Ed.D.
Attachments: N/A

Background Information:

On February 9, 2023, the Board of Trustees approved the creation and appointment of members of an Audit Board Committee and the outsourcing of the Internal Audit Function. The Board also directed the Audit Committee to work with District administration to prepare a Request for Qualifications (RFQ) for internal audit services.

The RFQ was released on Wednesday, July 5, 2023. Approximately 216 vendors received notification of the solicitation, 21 viewed the solicitation, 2 no bid (did not match the services they provide), 1 incomplete submittal, and 3 submitted responses. The Audit Committee ranked the three responses and invited two vendors to present to the Audit Committee on Wednesday, August 23, 2023.

The Audit Committee may bring a recommendation to the Board during tonight's meeting.

Administrative Recommendation:

Administration recommends that the Board approve the Audit Committee's recommendation for contracted internal audit services.

Sample Motion:

I move to approve the Audit Committee's recommendation to contract internal audit services with [name of company].

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, August 24, 2023

Agenda Item: Consider Adoption of the Board Operating Procedures
Purpose: Discussion Item/Report Only Action Requested
Administrator Responsible: Trish Bode, Anna Smith, Holly Wardell (Eichelbaum Wardell Hansen Powell & Muñoz, P.C.)
Attachments: Recommended Updates to Board Operating Procedures August 2023 – Redline Version
Recommended Updates to Board Operating Procedures August 2023 – Clean Version

Background Information:

Proposed updates to the Board Operating Procedures were discussed at the August 10, 2023 Regular Board Meeting.

Administrative Recommendation:

N/A

Sample Motion:

I move that the Board adopt the Board Operating Procedures as presented, delegating authority to the Superintendent's Office to make any necessary changes to address non-substantive scrivener's errors if necessary.



**EDITS/Review Changes On - Board of Trustees Operating
Procedures 2023**

Leander Independent School District Board of Trustees Operating Procedures

The Board Operating Procedures serve as standard operating procedures that supplement the local policies of the School District and provide guidance to the Board of Trustees, as a body corporate, as they: ensure creation of a shared vision that promotes enhanced student achievement; provide guidance and direction for accomplishing the vision; measure and communicate how well the vision is being accomplished; promote the vision; works with the Superintendent to lead the District toward the vision as specified and further detailed in Board Policy ([BBD – EXHIBIT](#)), [and in Texas Education Code, Chapter 11, Subchapter D](#). This document has been adopted by the Board at a regularly scheduled meeting and may be modified by a majority vote of the Board. The manual is divided into six (6) sections: **Effective Governance, New Board Member Orientation & Board Officers, Board Meetings, Committees, Evaluations & Trainings, and Board Relationships**. While these Board Operating Procedures may be amended at any time the Board deems it necessary to do so, they should be reviewed annually by the whole board during the December Team of 8 Board Retreat. Subsequently, any changes or discussions from the December Retreat should then be compiled and reviewed by a subcommittee along with any other changes suggested throughout the year and brought to the whole Board at a regularly scheduled meeting. The Board Operating Subcommittee may continue to meet through the year and bring any suggestions or changes to the whole board for possible adoption at any time based on agenda capacity.

Effective Governance

The purpose of the LISD Board of Trustees is to unleash the potential of each and every learner in our system by listening to and engaging with the community in order to advocate for every student’s needs while continuously improving, enhancing, and optimizing the system for student success.

The Board will rely on its adopted core beliefs, vision, and mission as they deliberate with the adopted Strategic Plan in mind.

The Board will hold itself accountable for governing with excellence. This self-discipline of excellence applies to attendance, beginning meetings on time, preparation for meetings, adherence to policy-making principles, respect of roles, active participation in the monitoring process, and ensuring effective governance capability into the future.

~~Deliberations will also be conducted with~~ The board will use a system of communications and interaction that builds upon mutual respect and trust between Board Members and between Board Members and the Superintendent.

Accordingly, the Team of 8 will:

1. Listen to each other and demonstrate respect for the opinions and comments of each other.
2. Maintain honesty and transparency in all interactions.
3. Have an expectation of preparedness for all meetings.
 - a. Respond in a timely manner to requests and inquiries from each other and from administration

Leander Independent School District Board of Trustees Operating Procedures

employees

4. Remember, all are equal Members and have a purpose on the team.
5. Make space for each other.
6. Stay curious and engaged.
7. Acknowledge the issue, but focus on the mission
 - a. Criticize privately, praise publicly
 - b. Maintain appropriate confidentiality
 - c. Maintain focus on common goals
 - d. Promote the positive image of the District
8. Attempts to resolve conflict will include:
 - a. Seeking to find common ground
 - b. Keep away from personalities
 - c. Stay focused on core beliefs
 - d. Think - How does this impact our District?

The Board is committed to utilizing the tools of Continuous Improvement such as Plan-Do-Study-Act (PDSA) and quality tools, including but not limited to consensograms and Plus/Delta, in order to be as efficient and effective as possible. Continuous Improvement and the Board's Theory of Action is the framework by which Trustees do their work. The Board continues to use Continuous Improvement in setting and reviewing progress at the district.

~~H.~~ New Board Member Orientation & Election of Board Officers Members

*For specific policies related to Board Member Elections, see [Board Policy BBB](#).

- I. New Board Member Orientation
 - A. The Board will offer orientation and training to new Board Members in the Board's governance process.
 1. New Board Members will have a meeting with District staff for their name badge and other generic, logistical information before their first board meeting.

Leander Independent School District Board of Trustees Operating Procedures

2. As a supplement to the information provided in relation to his/her candidacy, a District orientation for a new Board Member will be scheduled, if possible, by or around the first Board meeting a new Board Member takes the Oath of Office.
3. At a minimum, the Superintendent and Board President will participate in the orientation. Additional administrative staff also may be included to provide specific information about the District.
4. The orientation should include, but will not be limited to the following:
 - a. Board Operating Procedures and Board Policies
 - b. Superintendent's overview of District administrative organization
 - c. Training to access District electronic communications
 - d. District budget overview
 - e. Strategic Plan, Goals, and Guiding Documents
 - f. Board annual calendar and briefing of upcoming events
 - g. Superintendent's current contract & Instrument for Superintendent Evaluation
 - h. List of Board and administrative committees having Trustee representation.

~~A. The Board is composed of seven Members, all of whom are elected at large. Board elections are held in alignment with November uniform election dates, in even numbered years, as established by the legislature. ¶¶~~

~~B. A meeting will be held not earlier than the 8th day and not later than the 11th day after the election to canvass office returns and for new Members to file the Statement of an Elected Officer. See [Board Policy BBBB \(LEGAL\)](#).~~

II. Election of Board Officers

- A. The new Board will meet at the next regularly scheduled meeting after the results are canvassed to review the selection of the following Board Officers: President, Vice-President, and Secretary. See [Board Policy BDAA \(LEGAL\)](#). The LISD Board typically reorganizes in June following the November elections.
 1. Board Officers shall serve for a term of one year or until the next called officer election. Officers may succeed themselves in office.
 2. At any meeting at which the Board will take action on Board Officers, the agenda shall include a provision for a closed session deliberation to discuss reconstituting the Officers of the Board. During the closed meeting, the Board will deliberate the duties and qualifications of Public Officers. The current Board President will ask for nominations. **During this time the board shall also consider Board Committee assignments and selection of Chairs for Internal Standing Board Committees.**
 3. When reconvened in open meeting, in compliance with the Texas Open Meetings Act, the current Board President will preside over the election of the Board Officers. The current Board President

Leander Independent School District Board of Trustees Operating Procedures

will entertain nominations. Board Members will not self-nominate from the dais. A nomination requires a second. If additional nominations are made, then each office will be voted on separately by the Board according to Robert's Rules of Order. The Board will vote for each office in turn, beginning with the Board President. If there is more than one nominee for a position, candidates will be voted on in the order of their nomination.

4. Newly elected Officers will assume responsibility for their office immediately upon election to the Board Office.
5. In the event of a vacancy in an Officer's position, the Board may by a majority action of the Board at any duly called meeting fill the vacancy.
6. The immediate past President and the newly elected President shall meet with the Superintendent ~~within one week of the~~ after election of Officers to review all matters pending, to ensure the newly elected President has all the information required of the office, ~~and to be sure all operating procedures are completed in a timely manner.~~

~~D. The Board will offer orientation and training to new Board Members in the Board's governance process. ¶~~

- ~~1. New Board Members will have a meeting with District staff for their name badge and other generic, logistical information before their first board meeting. ¶~~
- ~~2. As a supplement to the information provided in relation to his/her candidacy, a District orientation for a new Board Member will be scheduled, if possible, by or around the first Board meeting a new Board Member takes the Oath of Office. ¶~~
- ~~3. At a minimum, the Superintendent and Board President will participate in the orientation. Additional administrative staff also may be included to provide specific information about the District. ¶~~
- ~~4. The orientation should include, but will not be limited to the following: ¶~~
 - ~~a. Board Operating Procedures and Board Policies ¶~~
 - ~~b. Superintendent's overview of District administrative organization ¶~~
 - ~~c. Training to access District electronic communications ¶~~
 - ~~d. District budget overview ¶~~
 - ~~e. Strategic Plan, Goals, and Guiding Documents ¶~~
 - ~~f. Board annual calendar and briefing of upcoming events ¶~~
 - ~~g. Superintendent's current contract & Instrument for Superintendent Evaluation ¶~~
 - ~~h. List of Board and administrative committees having Trustee representation. ¶~~

~~E. For specific policies related to Board Member Elections, see Board Policy BBB.~~

III. Roles and Official Duties of the Board Officers

A. The **President of the Board** ensures the integrity of the Board's processes and serves as the Board's official spokesperson. Accordingly, the President has the following authority and duties:

Leander Independent School District Board of Trustees Operating Procedures

1. Monitor Board behavior to ensure that it is consistent with its own rules and policies and those legally imposed upon it from outside the organization.
 - a. Conduct and monitor Board meeting deliberations to ensure that only Board issues are discussed.
 - b. Ensure that the Board meeting deliberations are fair, open, and thorough, but also efficient, timely, orderly, and to the point.
 - c. Chair Board meetings with all the commonly accepted power of that position as described in Robert's Rules of Order, and with voting rights.
 - d. Conduct periodic self-assessments to ensure process improvement.
 - e. Facilitate communication between Board Members.
 - f. Facilitate agenda planning (including consent agenda items), development, and ordering of agenda items during meetings.
 - g. Act as the Board's spokesperson to the media.
2. Compile and facilitate the summative evaluation of the Superintendent.
3. Represent the Board to outside parties in announcing Board-stated positions and in stating decisions and interpretations with the areas assigned to the President, delegating this authority to other Board Members when appropriate, but remaining accountable for its use.
4. Sign contracts, resolutions, and legal documents authorized by the Board.

B. Board Vice President:

1. Act in the capacity and perform the duties of the President of the Board in the event of the absence, disability, or resignation of the President.
2. Have the opportunity to participate in agenda planning and development, including consideration of items for the consent agenda. If the Board Vice President is unavailable to participate in an agenda planning meeting, another Trustee will have the opportunity to participate in the agenda planning meeting with the Board President and Superintendent.
3. Become President only upon being elected to the position by the Board.

C. Board Secretary:

1. Ensure that accurate records of Board meetings are kept.
2. Act in the capacity and perform the duties of the President of the Board in the event of the absence, disability, or resignation of the President and Vice President.
3. Sign contracts, resolutions, and legal documents authorized by the Board.
4. The Secretary shall work with administration to prepare discussions with Trustees and compile

Leander Independent School District Board of Trustees Operating Procedures

Trustee response, if they are available, throughout the year to complete the Superintendent's evaluation.

- D. For specific policies related to Duties and Requirements of Board Officers, see [Board Policy BDAA](#).
- E. If the Board cannot reach a consensus on the results of the Superintendents' evaluation, the Board Officers will finalize the evaluation.

Board Meetings

IV. Developing Board Meeting Agendas

- A. To accomplish its stated objectives, the Board follows its adopted purpose and goals, and develops and follows an Annual Agenda Planning Calendar that includes a schedule for significant aspects of the Board's upcoming work, including monitoring of District performance, matters related to the District budget, bond and facility work, contracts, policies, personnel, evaluation of the Superintendent, and other items pertaining to major business of the Board.
- B. Not later than June 30 of each year, the Board President, in cooperation and consultation with the Superintendent, will develop a draft of the Board's Annual Planning Calendar of Board Meetings. The Annual Planning Calendar will serve as a template for agenda and activity planning purposes. The Board's Annual Planning Calendar provides a general planning guideline and can, at a minimum, include the following items:
 - 1. Items in the strategic plan, board goals, district goals, and superintendent goals.
 - 2. Items legally required annually but not at specific times;
 - 3. Items required by Board Policy;
 - 4. Desired Board Reports;
 - 5. Student Performance Reports;
 - 6. Program Evaluation;
 - 7. Instructional Programs and District Initiatives to review in the upcoming year;
 - 8. Activities not related to Board meetings, to include District activities/events, major campus events, meetings of District-related organizations/committees, Board training opportunities/workshops/conventions, business meetings of local governmental entities, and advisory group meetings.
- ~~C. Board Member Remarks. Board Member Remarks is a standing item on the agenda and notice of regular Board meetings. This item allows Board Members to highlight announcements of or attendance at~~

Leander Independent School District Board of Trustees Operating Procedures

~~school and community events; visits to campuses; recognitions of outstanding performance by District staff and students; and recognition of new programs and special activities; and committee updates. This agenda item is not an opportunity for Trustees to make statements, general or otherwise, about their positions on issues or conditions in the District/community or to provide commentary on a topic.~~

II-D. Placing Items on the Agenda

1. The Board President and Superintendent shall prepare the agenda for each Board meeting in accordance with the Annual Agenda Planning Calendar. Agenda items may be added by the Superintendent through appropriate consultation with the Board President.
2. Any Board Member may propose a subject for consideration by the Board. Ideally, such requests should be made before the Board at a Board meeting or proposed in writing to the Board President no later than **7 calendar days** before the meeting is posted. If two Board Members (the Board President may be one of the two Members) agree to have an item placed on the agenda, the Board President shall place the item on the agenda of the next regular Board meeting or a subsequent meeting. Notwithstanding, the Board President may refuse to place an item on the agenda if it is not time to discuss the subject per the Board's Annual Planning Calendar and the item has already been discussed on two or more agendas within the preceding quarter. In accordance with the Texas Open Meetings Act, no Member can place an item on the agenda less than 72 hours in advance of a meeting, except in an emergency as per Texas law.
3. Board agendas and corresponding documents when possible will be ~~electronically delivered~~ uploaded to Board Book to Board Members **6 calendar days** prior to the regular Board meeting.
4. The Superintendent's office is responsible for the posting of the agenda, no later than **72 hours** before the meeting in accordance with Chapter 551 (Open Meetings Act) of the Texas Government Code.
5. The order in which posted agenda items are taken may be changed by the presiding officer at any meeting.
6. Should a Member wish to remove an item from the consent agenda, that item will be discussed as a separate action item. See [Board Policy BE\(LOCAL\)](#).
7. Board Members are encouraged to advise the Board President, Superintendent, or Board contacts of questions or concerns on agenda items before the Board meeting. ~~As such, Board members will attempt to have all questions regarding regular agenda items submitted to the Superintendent or appropriate staff member 48 hours before the called board meeting.~~
8. For more information about agenda preparation, see [Board Policy BE\(LOCAL\)](#).

III-V. Conducting Board Meetings

Leander Independent School District Board of Trustees Operating Procedures

- A. The Leander ISD Board of Trustees typically will meet on the second and fourth Thursdays of each month with meetings normally beginning at 6:15 p.m., but times may vary. The Board President may call a special or emergency meeting at the request of two or more Board Members and/or by the Superintendent as provided in Chapter 551 (Open Meetings Act) of the Texas Government Code.
- B. Four Members present constitute a quorum for a meeting.
- ~~C. The Board will hold itself accountable for governing with excellence. This self-discipline of excellence applies to attendance, beginning meetings on time, preparation for meetings, adherence to policy-making principles, respect of roles, active participation in the monitoring process, and ensuring effective governance capability into the future.~~
- C. ~~D.~~ The Board solemnizes its proceedings by beginning regular monthly Board meetings with a recitation of the pledge of allegiance to the United States, the pledge of allegiance to the state flag, and a moment of silence.
- D. ~~E.~~ Board Members shall refrain from electioneering and political advertising from the dais. See [BBBD\(LEGAL\)](#).
- E. F. Board Members shall refrain from conversing at the dais with community where confidential or personal documents may be observed.
- F. The Board shall observe the parliamentary procedures as outlined in *Robert's Rules of Order Newly Revised*, except as otherwise provided in Board procedural rules or by law.
 - 1. All discussion shall be directed solely to the business currently under deliberation.
 - 2. The presiding officer has the responsibility to keep the discussion to the motion at hand and shall halt discussion that is not germane to the business before the Board.
 - 3. The presiding officer shall recognize a Board Member wishing to comment. Board Members shall be respectful of time to allow other Trustees an opportunity to ask questions or make comments.
 - 4. Questions and comments must be germane to the current agenda item.
 - ~~5. Encourage Board Members to be thoughtful in questioning and allow others to engage and participate not monopolize the discussion~~
 - ~~6. Only Board Members who are counted as present may participate in discussion, debate, or voting.~~
 - 5.7. Board Members shall rRespects the right of individual Members to express their viewpoints and vote their convictions and honor the decisions of the majority.
- HG. For the most updated information on meetings, visit the [LISD Board of Trustees website](#) and click on the Board Meetings & Live Stream drop-down box.

Leander Independent School District Board of Trustees Operating Procedures

IH. For specific policies related to Board meetings, see [Board Policy BE](#).

IVH. Citizen Comments/Public Participation during Board Meetings

1. Although not the only way the citizens can reach out to the board, the Board encourages citizens to make their comments, concerns and ideas known to the Board during the Citizen Comments segment of the meeting. Persons may address the Board on agenda or non-agenda items at regular Board meetings. *At specially called meetings, the public may comment only on items on the agenda.*
2. Citizen Comments will normally be held after the call to order, Pledge of Allegiance, and recognitions. A person wishing to address the Board shall sign up prior to the beginning of the meeting. For meetings that start at the usual time of 6:15 PM, the sign-up sheets for Citizen Comments will be available online from 12:00 p.m. the day before through 12:00 p.m. the day of the meeting. The deadline for signing up to speak will be 12:00 p.m. preceding the Board meeting. For meetings with a different start time, the sign-up window will be specified at the top of the meeting agenda. Each citizen should sign up for themselves. Citizens who need special accommodations or assistance with sign-up should contact the office of the Superintendent (512-570-0000) during regular business hours. The LISD Board seeks to conduct its meetings in a polite, professional manner, and would appreciate Citizen Comments being shared in a similar fashion. The LISD Board's standard expectation will be that the Board Book will be complete prior to the deadline for Citizen Comment sign-up to ensure that citizens have an awareness of the items the Board will be considering.
3. Each speaker will be given up to 1.5 minutes. The presiding officer may modify this time at his/her discretion based on the number of citizens who signed up to speak unless additional time is needed for translation in accordance with [BED\(LEGAL\)](#). Speakers may not "donate" their time to other speakers. Citizens will miss their speaking time if they are not present when their number is called.
4. After the sign-up deadline, speakers will be notified via email of their speaking order and the amount of time they will have to address the Board. Current LISD students will be placed at the top of the speaking order during Citizen Comments.
5. The request to address the Board form shall ask for the speakers:
 - a. Name,
 - b. Address,
 - c. Phone,
 - d. If they are a Parent/Guardian, Student, Teacher/Staff, Resident of LISD, Community Member that works or shops in the District, or Other.
 - e. Name of your topic: General Information, Complaint (not specific to student or staff member), Complaint (specific to the student or staff member)- if you select this option a

Leander Independent School District Board of Trustees Operating Procedures

staff member will follow up and provide you details on the grievance process.

- f. What item on the agenda will you be addressing?
 - g. Briefly state the issue you wish to discuss:
 - h. What would you suggest the remedy or appropriate response to your issue?
6. The Board does not allow the use of video, slide, or other electronic presentations. Speakers must address the Board from a speakers' podium/table. No speaker may approach the dais without the permission of the presiding officer.
 7. If citizens bring a written statement or support materials, they should provide enough copies for the seven Board Members and the Superintendent.
 8. Specific complaints about individual District personnel shall be processed through the District's grievance policies [DGBA \(Employee\)](#), [FNG \(Parent/Student\)](#), and [GF \(Public\) \(LOCAL\)](#). See [Leander ISD Complaint Form \(FNG Exhibit\)](#) for sample parent/student grievance form.
 9. The Board requests that citizens not refer to individual students or employees by name during Citizen Comments.
 10. The Board will not engage in dialogue with the speaker during the Board meeting. However, the Board or Superintendent may provide specific factual information or recite existing policy to clarify some inquiries or issues.
 11. The Board shall not deliberate or make decisions regarding any subject that is not on the posted agenda. The presiding officer shall recognize Board Members prior to any Member asking clarifying questions or making statements to the Board. Board Members may direct the Superintendent to investigate item(s) and report back to the Board as appropriate.
 12. The Board President shall maintain decorum, so that the Board may conduct the business of the District. Outbursts and demonstrations that disrupt a Board Meeting are prohibited. The Board shall not tolerate disruption of the Board Meeting by members of the public. If, after one warning from the presiding officer, any person continues to disrupt the meeting by words or actions, the person shall be removed from the meeting. All individuals attending meetings are expected to comply with applicable guidelines from the District regarding emergency procedures and/or in accordance with executive orders issued by duly authorized local, state, and/or federal authorities. A single outburst or incident may be so disruptive that an individual may be removed without an initial warning.
 13. Signs or placards brought to a Board meeting shall not block the vision of those attending the meeting.
 14. For specific legal policies related to public participation at Board meetings, see [Board Policy](#)

Leander Independent School District Board of Trustees Operating Procedures

[BED.](#)

VI. Closed Meetings

- A. The Board must convene in open session with proper posting prior to the presiding officer announcing a recess into closed meeting. The reason/exception for a closed session must be read aloud indicating the items to be discussed in closed session under Chapter 551 (Open Meetings) of the Texas Government Code. During a closed meeting, the Board can deliberate properly posted items but may not take any actions related to those items. All Board actions, including voting, must occur in open session.
- B. Discussions and information shared during closed session shall remain confidential. Board Members must always be mindful of their fiduciary duty to the District and protect information provided to them in trust during closed meeting. Trustees who reveal matters discussed in closed meeting are subject to censure in accordance with these procedures. If a Board Member has questions about the confidentiality of information shared in closed meeting, they are encouraged to confer with the Board's Counsel.
- C. The Board Secretary shall prepare a certified agenda of the proceedings of each closed session and file it with the Executive Assistant to the Board or designee. Only Members of the Board (whether present at the closed session or not) can review the minutes of a closed session without a court order. A Board Member wishing to review the certified agenda of a closed session should contact the Superintendent's office. A copy may not be made. Certified agendas are to be sealed, kept confidential, and stored in a locked place in accordance with retention schedules and Board policy.
- D. For more information on closed meetings, see [Board Policy BEC.](#)

~~VI:~~ Voting

- A. No item shall be acted upon by the Board unless the item is posted in the public notice for the meeting.
- B. When an item for action on the agenda is reached, the following procedure will apply:
 - 1. The Presiding officer shall announce the item for action.
 - 2. The Superintendent or appropriate staff member may make a comment, statement, recommendation, or presentation regarding the item.
 - 3. The Board may discuss the item and raise questions.
 - 4. Action is taken by means of a motion and a second, followed by a hand vote of Board Members present. The Board also has the option of not taking action on an item.
 - 5. The Board President may vote on all action items.

Leander Independent School District Board of Trustees Operating Procedures

6. In case of a tie vote, a motion fails.
 7. Dissenting and abstaining votes shall be recorded in the minutes of the Board Meeting.
- C. For more information about voting, see Board Policies [BDAA\(LOCAL\)](#) and [BE\(LOCAL\)](#).

Committees

~~IXIX.~~ Internal Board Committees

- A. In accordance with Board Policy [BDB \(LEGAL\)](#), the Board has created standing committees to facilitate the efficient operation of the Board.
- B. Each standing committee shall consist of up to three Trustees, one serving as Chair and two serving as Members.
 1. ~~Legislative~~
 2. ~~Board Operating Procedures~~
 3. ~~Policy~~
 4. ~~Long Range~~
- C. The Board may create additional committees as necessary.
- D. The Chair of the committee, in consultation with the staff liaison, shall determine the number and frequency of meetings each year and keep meeting minutes as well as attendance.
- E. The Chair of the committee shall provide regular reports to the Board regarding the work of the committee during regularly scheduled Board meetings.
- F. When possible, committee member terms will be: Staggered to minimize the impact of member turnover.
- G. The Board has created committees to facilitate the efficient operation of the Board. Those committees are reviewed annually and consist of up to three members and work with a Staff/Board Attorney liaison in an advisory capacity. These committees serve purely in an advisory function, with no power to supervise or control District business.
- H. The committee members will typically be agreed to annually by the Board, along with the designation of a chair of that committee. The chair will work with the staff liaison to determine when meetings are needed. Trustees will work with one another to ensure a smooth transition across committee assignment by transferring all written materials to their successors, meeting with them to discuss pending committee

Leander Independent School District Board of Trustees Operating Procedures

matters, and assisting in other ways as needed.

- I. The Board annually reviews committee members for all internal Board committees.
- J. The current standing committees are:

- 1. Legislative - ** a member from this committee shall be selected as the district's TASB Legislative Delegate*

The purpose of the Board Legislative Committee is to cultivate relationships with elected officials to open lines of communication and increase opportunities to advocate for the interests of Leander ISD; to unify the messages individual trustees convey to legislators; and to monitor and review legislative actions to inform advocacy efforts. The Committee will also bring together the Legislative Priorities for board action.

- 2. Board Operating Procedures

The purpose of the Board Operating Procedures Committee is to establish an annual, or as needed review review, of the board operating procedures. The Committee shall make recommendations for board action on the Board Operating Procedures.

- 3. Policy

The purpose of the Board Policy Committee is to establish policy review and adoption priorities; make recommendations for Board action on policies including the creation and amendment of policies; and review policy concerns raised by stakeholders to ensure compliance and fairness.

- 4. Audit

The purpose of the Board Audit Committee is to serve in an advisory role to review internal and external audit process and reports.

IIXX. District Citizen Advisory Committees

- A. Board Member appointments to certain District administrative committees, created by board policy or established through administration, may be conducted annually or as specified by administration. Beginning with appointments for the 2022-2023 school year, the Board shall instruct the District to include on the committee webpage each Board appointee's name and the name of the Board Member who nominated them, as well as details regarding the time frame during which appointments shall be made. Beginning with appointments for the 2022-2023 school year, community members must be residents of Leander ISD. The Board reserves the right to replace committee members who miss more than two consecutive meetings.

Leander Independent School District Board of Trustees Operating Procedures

- B. The Board shall consider each committee requirement composition when submitting appointees including but not limited to parents with students in the District, the feeder pattern, as well as a commitment of attendance. The Board will only approve committee member appointments/nominations if required by policy or statute. If Board approval of the entire committee is required by policy or statute, appointments shall be reviewed and voted on by the Board at the same time of approval as the entire committee membership.
- C. The function of the committees, unless otherwise stated in statute, shall be fact-finding, deliberative, and advisory. The District shall consider the Board appointments when determining the remaining composition of the committee so that selection of the remaining members provide for an adequate representation of the community's diversity and geography.

Evaluations and Training

VIII. Evaluation of the Superintendent

- A. The Superintendent formative evaluation will be conducted on a periodic basis and the summative evaluation on an annual basis. New Board members will receive training on how to evaluate the superintendent prior to the first formative evaluation.
- B. The evaluation will be conducted in closed meeting.
- C. The Board shall evaluate and assess the Superintendent's performance in writing at least once each year. The Board's evaluation and assessment of the Superintendent shall be reasonably related to the duties of the Superintendent as outlined in the Superintendent's job description and shall be based on the District's progress towards accomplishing the District Goals. If the Board cannot reach consensus on the results of the Superintendent's performance review, the Board Officers will finalize the performance review. The evaluation format and procedure shall be in accordance with the evaluation instrument selected by the Board in accordance with the Board's policies, and state and federal law. In the event the Board deems that the evaluation instrument, format, and/or procedure is to be modified by the Board and such modifications would require new or different performance expectations, such modifications must be adopted with input from the Superintendent and the Superintendent shall be provided a reasonable period of time to demonstrate such expected performance before being evaluated.
- D. For more information on Superintendent evaluations, see Board Policy [BJCD\(LOCAL\)](#).

IX. Evaluation of the Board

- A. The Board shall perform a self-review or evaluation at a properly called board ~~in closed~~ meeting using the adopted State Board of Education Framework for School Board Development.

Leander Independent School District Board of Trustees Operating Procedures

- B. That ~~the Board~~ review shall take place annually.
- C. Additional reviews shall include performing an evaluation on reaching board goals and aligning to Board Purpose Statement as well as guiding documents.
- D. During the December Team of 8 Retreat, ~~the Board Operating Procedures, effective governance, and Board Member Code of Ethics shall be reviewed included in the review or evaluation.~~ For information about Board Member ethics, see [BBF\(LOCAL\)](#).
- E. Additional evaluations can be included as needed by the Board President.
- ~~F.~~ For more information about Board self-evaluations, see Board Policy [BG\(LEGAL\)](#).

III~~XV~~. Board Training Development

- A. Board Members must meet minimum annual requirements for training. Based on our November Trustee election cycle, Leander ISD is required to announce at the last Board meeting in October, each Board Member who has completed, exceeded or is deficient in meeting the required continuing education hours. However, the requirements for training are measured as of the first anniversary of the date of the Trustee's election or appointment, or two-year anniversary of his or her previous training, as applicable.
- B. At the last regular October Board meeting, the Board President must announce the name of each Board Member who has completed/exceeded/or is deficient in the required continuing education as required by 19 Tex. Admin Code 61.1 (j).
- C. Pending any necessary budget considerations, all Board Members may attend any training through identified entities such as Region 13, CTSSA, TASB and are encouraged to focus on training identified through the SBOE Board Training Framework and as identified by the annual board evaluation of trainings.
- C. ~~All Board Members may attend the annual state TASA/TASB Convention, and the Board's TASB representative(s) may attend appropriate TASB meetings in accordance with LISD's representation on the TASB Board of Directors.~~
- ~~D. Pending any necessary budget considerations, all Board Members may attend TASB's Summer Leadership Institute and TASB Winter Governance Conference.~~
- ~~E. The Board's representative(s) are encouraged to attend the Central Texas School Board Association meetings (Region XIII).~~
- ~~F. All Board Members may attend the Region XIII Education Service Center Board training sessions and/or meetings.~~
- ~~G. The Board's representative(s) may attend the legislative sessions and/or meetings of the State~~

Leander Independent School District Board of Trustees Operating Procedures

~~Board of Education as appropriate.~~

- H. Additional training or educational seminars may be requested by individual Board Members and approved by a majority of the Board through Board action.
- ~~I. Board Members may attend local breakfast, lunch, or dinner meetings that are education-related or related to Board and/or District business.~~
- J. Exceptions to the above that will require reimbursement must be approved by a majority of the Board Members.
- K. For specific legal policies related to Board Member training, see Board Policy BBD (LEGAL).

IVXVI. Travel Reimbursement

- A. Reimbursement to Board Members for reasonable travel expenses* for attendance at regional, state, or national conventions, conferences, and workshops shall be made by the District when attendance is authorized and deemed by the Board to be necessary to conducting the business of schools. Board Members have two weeks to turn in travel expenses to the Superintendent's Office for reimbursement.
- B. Recognizing that Board Members serve the Leander Independent School District without compensation for their service as Trustees while also maintaining separate employment, Board Members are permitted to engage in limited work on private or personal matters while travelling on school business, so long as the work or personal/private matter does not interfere with the Board Member's ability to attend to the business of LISD.
- C. The District may not pay the travel expenses of spouses and other persons who have no responsibilities or duties to perform for the Board when they accompany a Board Member to Board related activities.
- D. For specific policies related to Board Member Travel Reimbursement, see Board Policy BBG.

***Reasonable expenses** are defined to mean:

1. **Hotel:** Not to exceed the standard negotiated rate available through the conference sponsor. If no standard negotiated rate has been established, the reimbursement rate shall not exceed the rate for key officials as stated by the Texas Comptroller for the current fiscal year.
2. **Meals:** Without receipts, for overnight travel, Board Members may claim per diem in the same manner and at the same rates as specified for employees in the Leander ISD Business Operating Guidelines. With receipts, meals for overnight and non-overnight travel may be reimbursed up to the rate for key officials as stated by the Texas Comptroller for the current fiscal year.
3. **Parking:** Hotel self-parking is highly recommended in the hotel in which the Board Member is a guest, unless no self-parking is available or if it is not safe.
4. **Mileage:** Not to exceed the allowable IRS rates (or the District approved rate if lower) for use of a

Leander Independent School District Board of Trustees Operating Procedures

personal car or the actual cost of the lowest fare for commercial transportation plus parking.

No reimbursement will be made for:

1. Non-District facsimiles or phone calls
2. Entertainment or in-room movies
3. Alcohol
4. Souvenirs
5. Spouse/family expenses

Cancellation of conference registration, hotel, travel accommodations, etc. must be completed within the allowable “cancellation” timeline established by the vendor or sponsoring entity. Every attempt must be made by the Board Member to notify the Superintendent’s Administrative Assistant of such cancellation plans as soon as plans need to be changed. For cancellations not completed within the designated timeline, the loss of reimbursement eligibility and/or monetary commitment of the District shall be borne by the individual Board Member responsible for the cancellation, unless the cancellation is the result of personal illness or a family emergency or natural disaster.

Accounting records shall accurately reflect that no state or federal funds were used to reimburse travel expenses beyond those authorized for state employees.

A statement shall be submitted for all authorized expenses incurred, including receipts to the extent feasible, documenting actual expenses and in accordance with procedures applicable to employee expense reimbursement.

~~**X. Communications**~~

Board Relationships

- I. The Leander ISD Board of Trustees are committed to ensuring that all trustees act in a fair and ethical manner, upholding our guiding documents and direction of the Strategic Plan and that no trustee uses their position for personal gain or to exert undue influence over others.
 1. Trustees shall not use their position or access to confidential information to benefit themselves, their family members, or any other person or organization with which they have a financial or personal interest.
 2. Trustees shall not use their position to coerce or intimidate school staff, students, or members of the community.
 3. Trustees shall not use their position to interfere with the day to day operations of the school district. **4** Trustees who violate this policy will be subject to disciplinary action, up to and including censure.

Leander Independent School District Board of Trustees Operating Procedures

XVII. Conflicts of Interest

- A. Board Members are expected to avoid conflicts of interest involving any matter pending before the Board. A conflict of interest is deemed to exist when a Member is confronted with an issue in which the Member has a personal or pecuniary interest or an issue or circumstances that could render the Member unable to devote complete loyalty and singleness of purpose to the public interest. Accordingly:
1. If a Board Member has a substantial personal or private interest in any matter pending before the Board, the Member shall disclose such interest to the Board and shall not vote on the matter.
 2. A Member of the Board shall not also be an employee of the District, nor shall a Member receive any compensation for services rendered to the District. This provision shall not prohibit Members from receiving reimbursement for authorized expenses incurred during the performance of Board duties.
 3. The Board shall not enter into any contract with any of its Members or with a firm in which a Member has a financial interest unless one or more of the following conditions apply:
 - a. The contract is awarded to the lowest responsible bidder based upon established competitive bidding procedures; or
 - b. The Board Member is the highest bidder for merchandise sold at a public auction.
 4. Board Member is expected to avoid conflict of interest in the exercise of the Member's fiduciary responsibility. Accordingly, a Board Member may not:
 - a. Disclose or use confidential information acquired during the performance of official duties as a means to further the Board Member's own personal financial interests or the interests of a Member of the Board Member's immediate family;
 - b. Accept a gift of substantial value or economic benefit which would tend to improperly influence a reasonable person, or which the Board Member knows or should know is primarily for the purpose of a reward for official action;
 - c. Engage in a substantial financial transaction for private business purposes with a person whom the Board Member directly or indirectly supervises;
 - d. Perform an official act, which directly confers an economic benefit on a business in which the Board Member has a substantial financial interest or is engaged as a counsel, consultant, representative or agent.
- B. Board Members are encouraged to file an affidavit disclosing a substantial interest in a business entity or real property to identify potential conflicts of interest to the public and vendors. See Board Policy BBFA (EXHIBIT).
- C. For specific policies related to Board Member Ethics and Conflicts of Interest, see Board Policies

Leander Independent School District Board of Trustees Operating Procedures

BBFA (LEGAL and LOCAL).

~~III~~IV. Board Member Visits to District Facilities a School Campus

- A. Prior to any ~~campus~~ visitation to a district facility in their official capacity, Board Members will complete a full background check through LISD's Volunteer Application Process as detailed in policy GKG(LEGAL).
- B. Board Members may be invited to attend public events, receptions, groundbreakings, dedications, ribbon cuttings, and other campus events. ~~In such cases, notifying the Superintendent is not necessary;~~ however, Board Members must be cognizant of whether a quorum attends the event and Open Meeting Act requirements and must notify the Superintendent's Office of any events they have been invited to as Trustees.
- C. Board Members who wish to visit district facilities, or a campus to view a program or activity in their official capacity shall notify the Superintendent. ~~and~~ The Superintendent's Office will coordinate the visit with the principal or appropriate personnel. At no time will Board Members visit district offices, campuses or other school programs in an attempt to evaluate personnel.
- D. These guidelines do not pertain to visits as a parent or as a spectator to school events. Board Members with children enrolled in the school District are entitled to the same rights, privileges, and courtesies as all other parents or guardians. However, when engaging in conferences or interactions with school personnel as a parent, a Board Member shall not let his/her official position interfere or dictate decisions that should be fair and impartial.
- E. Board Members who wish to visit a campus in any capacity other than their official capacity shall do so in accordance with Board Policy GKC (LOCAL).

~~IV~~V. Individual Board Member Requests for Information or Reports

- A. An individual Board Member, acting in his or her official capacity, has the right to seek information pertaining to District fiscal affairs, business transactions, governance, school operations, and personnel matters, including information that properly may be withheld from members of the general public in accordance with the Public Information Chapter of the Government Code. Written responses to information requests from the Board will be distributed to all Board Members in a timely manner.
- B. Individual Members shall not have access to confidential student records unless the Member is acting in his or her official capacity and has a legitimate educational interest in the records. In such cases, individual Members shall seek access to the records from the Superintendent. At the time access to the records is provided, the Board Member shall be advised of his or her responsibility to comply with confidentiality requirements.

Leander Independent School District Board of Trustees Operating Procedures

- C. Individual Board Members shall not issue formal written or oral requests for information directly to campus principals or other administrators not designated as Board contacts. Board Members may e-mail or call the Superintendent to ask questions or request information.
- D. For more information about Board Members' access to information, see Board Policy BBE(LEGAL).

VHH. Citizen or Employee Request/Complaint to Individual Board Member

- A. If parents, students, or other members of the public bring concerns or complaints to an individual Trustee, the Board Member should listen to the complaint to better understand the critical issues, unless it relates to a formal complaint or grievance already filed under Board Policies DGBA, FNG, or GF and upon which the Board may be requested to take action. The Board Member should take the following steps:
 1. Refer the parent, student, employee, citizen to the administrator who is in the best position to assist in addressing the concern or complaint.
 2. Make the citizen aware of the District's policies and procedures in place to address citizen concerns or complaints and remind them that Board Members must remain impartial in case the matter requires Board action in the future.
 3. Notify the Superintendent's office if the situation warrants.
- B. For more information about access to the LISD's grievance procedures, see Board Policies DGBA (Employee), FNG (Parent/Student), and GF (Public).

VIXH. Media Inquiries to the Board

- A. The Board President generally serves as the official spokesperson for the Board. However, under special circumstances, the Board President may select to appoint a different spokesperson for the Board.
- B. A Board Member who receives calls from the media should notify the Superintendent and the Chief Communications Officer.
- C. Individual Board Members who are asked for individual comments or opinions by the media are to qualify those statements as being the opinion of the individual Board Member and not representative of the Board as a whole or the school District. Board Members must be mindful that comments to the media or on social media in their individual capacity may be perceived as statements on behalf of the District. See BBF(LOCAL).
- D. For more information about LISD's Centralized Communication Functions, see Board Policy

Leander Independent School District Board of Trustees Operating Procedures

GBB(LOCAL).

VIII. Communications

- A. Board/Superintendent Communication: In order to build and maintain productive and effective relationships between the Board and the Superintendent, both the Board and the Superintendent will maintain a system of communication and interaction that builds upon mutual respect and trust.
- B. With respect to providing information and counsel to the Board, the Superintendent shall not fail to give the Board as much information as necessary to allow Board Members to be adequately informed.
- C. The Superintendent will communicate information in a timely fashion to all Board Members through:
 1. Board meetings and executive sessions;
 2. Board correspondence;
 3. Telephone calls;
 4. One-on-one meetings.
- D. Board Members will keep the Superintendent informed via telephone calls, voice mails, e-mails, personal visits, dialogue meetings, and requests for executive session or open meeting discussions.
- E. Correspondence related to formal complaints or grievances, as described in [Board Policies DGBA](#), [FNG](#), and [GF \(LEGAL and LOCAL\)](#) will not be forwarded to Board Members in order that they may maintain their objectivity pertaining to matters that may require Board action in the future. The sender will be notified with an explanation of the decision not to forward the communication.
- F. Board Response to Contacts/Correspondence
 1. Individual Board Members may communicate with members of the community as they deem appropriate. However, Board Members should not try to solve complaints or grievances individually or outside established procedures for complaints or grievances. While Board Members strive to be responsive to stakeholders, it is not possible for them to respond to every inquiry due to the volume of correspondence. When responding to members of the community via email or letter, Board Members are encouraged to cc the Board President or Vice President.
 2. Letters and faxes addressed to individual Board Members and received in the Superintendent's office are delivered to that Board Member at the next Board meeting. If an item is urgent or time-sensitive, the Board Member is contacted by email or telephone before the meeting.
 3. Citizens may contact the Board of Trustees by email at: governance.team@leanderisd.org. The Superintendent's office will acknowledge receipt of the email and inform the sender that the message has been forwarded to individual Board Members and to the appropriate administrator(s). The administration will ensure that an appropriate response within a reasonable

Leander Independent School District Board of Trustees Operating Procedures

time is provided on behalf of the Board of Trustees.

4. If a Board Member responds to an inquiry in writing, he or she will copy the Superintendent's office who will determine whether information needs to be added to the Superintendent's weekly memo to the Board.
5. The Board of Trustees encourages input, and the confidentiality of reports will be maintained when possible and requested. Anonymous calls or letters will not receive a response and will not result in directives to the administration.

G. Administration Response to Contacts/Correspondence

1. All correspondence addressed to the Superintendent or administration will be routed to the appropriate staff members.
2. The appropriate staff members will investigate the issues raised in the correspondence and will respond in a reasonable and appropriate manner. It is the goal of the administration to respond to correspondence within ten working days.
3. The LISD administration encourages input. Anonymous calls or letters, however, will not receive a reply from the administration. If requested, the confidentiality of the person writing the correspondence will be maintained when possible.

H. Social Media

1. The Board recognizes that social media can be a positive tool for fostering community engagement with the school District; however, Board Members must operate within appropriate guidelines when they are communicating online about school District business.
2. In using social media to communicate about school District business, the Board Member shall:
 - a. Clarify that he/she is communicating as an individual Member of the Board and not as an official District spokesperson;
 - b. Avoid deliberating school District business with a quorum of the Board;
 - c. Direct complaints or concerns presented online to the appropriate administrator;
 - d. Avoid posting content that indicates that the Board Member has already formed an opinion on pending matters or matters that may come before the Board;
 - e. Not solicit input from the community by polling or surveying friends or connections and not allow social media to direct decisions as a Trustee;
 - f. Post only content that the District has already released to the public;
 - g. When attempting to restate what happened at a Board meeting, clarify that the posting is not an official record of the Board meeting and share information only from the open portions of the meeting;

Leander Independent School District Board of Trustees Operating Procedures

- h. Conduct oneself online in a manner that reflects well on the District; avoid posting information that has not been verified and made public by the District; and never post anonymously about school business or repeat rumors;
- i. Immediately report suspected illegal activities and harassing or defamatory communications that involve school officials, staff, students, or District business to the Superintendent;
- j. Realize that by using a personal account to conduct official school District business the account may become a public forum under the First Amendment;
- k. Retain electronic records—including the Board Member’s posts and content others post to the account—when required to do so by the District’s records retention schedule;
- l. Comply with the District’s acceptable use policy when using District-issued devices or technology resources and immediately report to the District any potential security breach if control or possession of confidential District records are lost; and
- m. Understand that a Board Member’s failure to comply with these communication requirements will be addressed in the manner described below in Addressing Board Member Violations.

~~XI. Individual Board Member Requests for Information or Reports ¶¶~~

- ~~A. An individual Board Member, acting in his or her official capacity, has the right to seek information pertaining to District fiscal affairs, business transactions, governance, school operations, and personnel matters, including information that properly may be withheld from members of the general public in accordance with the Public Information Chapter of the Government Code. Written responses to information requests from the Board will be distributed to all Board Members in a timely manner. ¶¶~~
- ~~B. Individual Members shall not have access to confidential student records unless the Member is acting in his or her official capacity and has a legitimate educational interest in the records. In such cases, individual Members shall seek access to the records from the Superintendent. At the time access to the records is provided, the Board Member shall be advised of his or her responsibility to comply with confidentiality requirements. ¶¶~~
- ~~C. Individual Board Members shall not issue formal written or oral requests for information directly to campus principals or other administrators not designated as Board contacts. Board Members may e-mail or call the Superintendent to ask questions or request information. ¶¶~~
- ~~D. For more information about Board Members’ access to information, see [Board Policy BBE\(LEGAL\)](#). ¶¶~~

Leander Independent School District Board of Trustees Operating Procedures

~~XII. Citizen or Employee Request/Complaint to Individual Board Member ¶¶~~

- ~~A. If parents, students, or other members of the public bring concerns or complaints to an individual Trustee, the Board Member should listen to the complaint to better understand the critical issues, unless it relates to a formal complaint or grievance already filed under [Board Policies DGBA](#), [FNG](#), or [GF](#) and upon which the Board may be requested to take action. The Board Member should take the following steps: ¶¶~~
- ~~1. Refer the parent, student, employee, citizen to the administrator who is in the best position to assist in addressing the concern or complaint. ¶¶~~
 - ~~2. Make the citizen aware of the District's policies and procedures in place to address citizen concerns or complaints and remind them that Board Members must remain impartial in case the matter requires Board action in the future. ¶¶~~
 - ~~3. Notify the Superintendent's office if the situation warrants. ¶¶~~
- ~~B. For more information about access to the LISD's grievance procedures, see [Board Policies DGBA](#) (Employee), [FNG](#) (Parent/Student), and [GF](#) (Public). ¶¶~~

~~XIII. Media Inquiries to the Board ¶¶~~

- ~~A. The Board President generally serves as the official spokesperson for the Board. However, under special circumstances, the Board may elect to appoint a different spokesperson for the Board. ¶¶~~
- ~~B. A Board Member who receives calls from the media should notify the Superintendent and the Chief Communications Officer. ¶¶~~
- ~~C. Individual Board Members who are asked for individual comments or opinions by the media are to qualify those statements as being the opinion of the individual Board Member and not representative of the Board as a whole or the school District. Board Members must be mindful that comments to the media or on social media in their individual capacity may be perceived as statements on behalf of the District. See [BBF\(LOCAL\)](#). ¶¶~~
- ~~D. For more information about LISD's Centralized Communication Functions, see Board Policy [GBB\(LOCAL\)](#). ¶¶~~

~~XIV. Board Member Visits to a School Campus ¶¶~~

- ~~B. Prior to any campus visitation in their official capacity, Board Members will complete a full background check through LISD's Volunteer Application Process as detailed in policy [GKG\(LEGAL\)](#). ¶¶~~
- ~~B. Board Members may be invited to attend public events, receptions, groundbreakings, dedications, ribbon cuttings, and other campus events. In such cases, notifying the Superintendent is not necessary; ¶¶~~

Leander Independent School District Board of Trustees Operating Procedures

~~however, Board Members must be cognizant of whether a quorum attends the event and Open Meeting Act requirements. ¶~~

- ~~C. Board Members who wish to visit a campus to view a program or activity in their official capacity shall notify the Superintendent and the Superintendent's Office will coordinate the visit with the principal. At no time will Board Members visit campuses or other school programs in an attempt to evaluate personnel. ¶~~
- ~~D. These guidelines do not pertain to visits as a parent or as a spectator to school events. Board Members with children enrolled in the school District are entitled to the same rights, privileges, and courtesies as all other parents or guardians. However, when engaging in conferences or interactions with school personnel as a parent, a Board Member shall not let his/her official position interfere or dictate decisions that should be fair and impartial. ¶~~
- ~~E. Board Members who wish to visit a campus in any capacity other than their official capacity shall do so in accordance with Board Policy [GKC \(LOCAL\)](#). ¶~~

~~XV. Board Training Development ¶~~

- ~~A. Board Members must meet minimum annual requirements for training. Based on our November Trustee election cycle, Leander ISD is required to announce at the last Board meeting in October, each Board Member who has completed, exceeded or is deficient in meeting the required continuing education hours. However, the requirements for training are measured as of the first anniversary of the date of the Trustee's election or appointment, or two-year anniversary of his or her previous training, as applicable. ¶~~
- ~~B. At the last regular October Board meeting, the Board President must announce the name of each Board Member who has completed/exceeded/or is deficient in the required continuing education as required by 19 Tex. Admin Code 61.1 (j). ¶~~
- ~~C. All Board Members may attend the annual state TASA/TASB Convention, and the Board's TASB representative(s) may attend appropriate TASB meetings in accordance with LISD's representation on the TASB Board of Directors. ¶~~
- ~~D. Pending any necessary budget considerations, all Board Members may attend TASB's Summer Leadership Institute and TASB Winter Governance Conference. ¶~~
- ~~E. The Board's representative(s) are encouraged to attend the Central Texas School Board Association meetings (Region XIII). ¶~~
- ~~F. All Board Members may attend the Region XIII Education Service Center Board training sessions and/or meetings. ¶~~
- ~~G. The Board's representative(s) may attend the legislative sessions and/or meetings of the State Board of Education as appropriate. ¶~~

Leander Independent School District Board of Trustees Operating Procedures

- ~~H. Additional training or educational seminars may be requested by individual Board Members and approved by a majority of the Board through Board action. ¶¶~~
- ~~I. Board Members may attend local breakfast, lunch, or dinner meetings that are education related or related to Board and/or District business. ¶¶~~
- ~~J. Exceptions to the above must be approved by a majority of the Board Members. ¶¶~~
- ~~K. For specific legal policies related to Board Member training, see Board Policy [BBD \(LEGAL\)](#). ¶¶~~

~~**XVI. Travel Reimbursement ¶¶**~~

- ~~A. Reimbursement to Board Members for reasonable travel expenses* for attendance at regional, state, or national conventions, conferences, and workshops shall be made by the District when attendance is authorized and deemed by the Board to be necessary to conducting the business of schools. Board Members have two weeks to turn in travel expenses to the Superintendent's Office for reimbursement. ¶¶~~
- ~~B. Recognizing that Board Members serve the Leander Independent School District without compensation for their service as Trustees while also maintaining separate employment, Board Members are permitted to engage in limited work on private or personal matters while travelling on school business, so long as the work or personal/private matter does not interfere with the Board Member's ability to attend to the business of LISD. ¶¶~~
- ~~C. The District may not pay the travel expenses of spouses and other persons who have no responsibilities or duties to perform for the Board when they accompany a Board Member to Board related activities. ¶¶~~
- ~~D. For specific policies related to Board Member Travel Reimbursement, see [Board Policy BBG](#). ¶¶~~

~~***Reasonable expenses are defined to mean: ¶¶**~~

- ~~1. **Hotel:** Not to exceed the standard negotiated rate available through the conference sponsor. If no standard negotiated rate has been established, the reimbursement rate shall not exceed the rate for key officials as stated by the Texas Comptroller for the current fiscal year. ¶¶~~
- ~~2. **Meals:** Without receipts, for overnight travel, Board Members may claim per diem in the same manner and at the same rates as specified for employees in the Leander ISD Business Operating Guidelines. With receipts, meals for overnight and non-overnight travel may be reimbursed up to the rate for key officials as stated by the Texas Comptroller for the current fiscal year. ¶¶~~
- ~~3. **Parking:** Hotel self parking is highly recommended in the hotel in which the Board Member is a guest, unless no self parking is available or if it is not safe. ¶¶~~
- ~~4. **Mileage:** Not to exceed the allowable IRS rates (or the District approved rate if lower) for use of a personal car or the actual cost of the lowest fare for commercial transportation plus parking. ¶¶~~

~~No reimbursement will be made for: ¶¶~~

- ~~1. Non-District facsimiles or phone calls ¶¶~~

Leander Independent School District Board of Trustees Operating Procedures

- ~~2. Entertainment or in-room movies ¶¶~~
- ~~3. Alcohol ¶¶~~
- ~~4. Souvenirs ¶¶~~
- ~~5. Spouse/family expenses ¶¶~~

~~Cancellation of conference registration, hotel, travel accommodations, etc. must be completed within the allowable “cancellation” timeline established by the vendor or sponsoring entity. Every attempt must be made by the Board Member to notify the Superintendent’s Administrative Assistant of such cancellation plans as soon as plans need to be changed. For cancellations not completed within the designated timeline, the loss of reimbursement eligibility and/or monetary commitment of the District shall be borne by the individual Board Member responsible for the cancellation, unless the cancellation is the result of personal illness or a family emergency or natural disaster. ¶¶~~

~~Accounting records shall accurately reflect that no state or federal funds were used to reimburse travel expenses beyond those authorized for state employees. ¶¶~~

~~A statement shall be submitted for all authorized expenses incurred, including receipts to the extent feasible, documenting actual expenses and in accordance with procedures applicable to employee expense reimbursement. ¶~~

~~XVII. Conflicts of Interest ¶¶~~

~~A. Board Members are expected to avoid conflicts of interest involving any matter pending before the Board. A conflict of interest is deemed to exist when a Member is confronted with an issue in which the Member has a personal or pecuniary interest or an issue or circumstances that could render the Member unable to devote complete loyalty and singleness of purpose to the public interest.~~

~~Accordingly: ¶¶~~

- ~~1. If a Board Member has a substantial personal or private interest in any matter pending before the Board, the Member shall disclose such interest to the Board and shall not vote on the matter. ¶¶~~
- ~~2. A Member of the Board shall not also be an employee of the District, nor shall a Member receive any compensation for services rendered to the District. This provision shall not prohibit Members from receiving reimbursement for authorized expenses incurred during the performance of Board duties. ¶¶~~
- ~~3. The Board shall not enter into any contract with any of its Members or with a firm in which a Member has a financial interest unless one or more of the following conditions apply: ¶¶~~
 - ~~a. The contract is awarded to the lowest responsible bidder based upon established competitive bidding procedures; or ¶¶~~
 - ~~b. The Board Member is the highest bidder for merchandise sold at a public auction. ¶¶~~

Leander Independent School District Board of Trustees Operating Procedures

- ~~4. Board Member is expected to avoid conflict of interest in the exercise of the Member's fiduciary responsibility. Accordingly, a Board Member may not:~~
- ~~a. Disclose or use confidential information acquired during the performance of official duties as a means to further the Board Member's own personal financial interests or the interests of a Member of the Board Member's immediate family;~~
 - ~~b. Accept a gift of substantial value or economic benefit which would tend to improperly influence a reasonable person, or which the Board Member knows or should know is primarily for the purpose of a reward for official action;~~
 - ~~c. Engage in a substantial financial transaction for private business purposes with a person whom the Board Member directly or indirectly supervises;~~
 - ~~d. Perform an official act, which directly confers an economic benefit on a business in which the Board Member has a substantial financial interest or is engaged as a counsel, consultant, representative or agent.~~
- ~~B. Board Members are encouraged to file an affidavit disclosing a substantial interest in a business entity or real property to identify potential conflicts of interest to the public and vendors. See Board Policy BBFA (EXHIBIT).~~
- ~~C. For specific policies related to Board Member Ethics and Conflicts of Interest, see Board Policies [BBFA \(LEGAL and LOCAL\)](#).~~

~~XVIII. Addressing Board Member Violations~~

- ~~A. The Board and each of its Members are committed to faithful compliance with the provisions of the Board's policies and these procedures. In the event of a Member's willful violation of policy, the Board will seek remedy by the following sequential process:~~
- ~~1. Private conversation between the offending Member and the Board President or other Trustee;~~
 - ~~2. Discussion in executive session between the offending Member and the full Board; and~~
 - ~~3. Upon an affirmative vote of a simple majority, public censure of the offending Member of the Board.~~
- ~~B. For specific policies related to Board Member Removal from Office see [BBC\(LEGAL\)](#).~~

VIII Addressing Board Member Violations

- A. The Board and each of its Members are committed to faithful compliance with the provisions of the Board's policies and these procedures. In the event of a Member's willful violation of policy, the Board will seek remedy by the following sequential process:

Leander Independent School District Board of Trustees Operating Procedures

1. Private conversation between the offending Member and the Board President or other Trustee; and
2. Discussion in executive session between the offending Member and the full Board; and
3. ~~Upon an affirmative vote of a simple majority, public censure of the offending Member of the Board.~~

~~B. For specific policies related to Board Member Removal from Office see BBC(LEGAL).~~

B. Either before or after a censure the board can implement the following corrective action steps; including but not limited to:

1. Additional discussion with Board President/Officer and/or Board attorney and/or discussion with trustee/s
2. Board level discussion in closed and/or open meeting
3. Training requirement on areas of violation* (simple majority of board vote)
4. Removal from Board Committees (simple majority of board vote)
5. Removal from District Committees (simple majority of board vote)
6. Removing financial support to attend TASB/TASA conference, SLI, Governance, until training in the area of violation has been fulfilled (simple majority of board vote)
*If required training as a result of violations are not completed within a specified time period, then non-compliance will be posted on the board members page until compliance is achieved (simple majority of board vote)

C. Public Censure of the offending member can be made upon an affirmative vote of a simple majority.

D.. For specific policies related to Board Member Removal from Office see BBC(LEGAL).

Committees¶

~~IXIX. Internal Board Committees ¶~~

- ~~A. In accordance with Board Policy BDB (LEGAL), the Board has created standing committees to facilitate the efficient operation of the Board. ¶~~
- ~~B. Each standing committee shall consist of up to three Trustees, one serving as Chair and two serving as Members. ¶~~
 - ~~1. Legislative ¶~~
 - ~~2. Board Operating Procedures ¶~~

Leander Independent School District Board of Trustees Operating Procedures

~~3. Policy ¶¶~~

~~4. Long Range ¶¶~~

~~C. The Board may create additional committees as necessary. ¶¶~~

~~D. The Chair of the committee, in consultation with the staff liaison, shall determine the number and frequency of meetings each year. ¶¶~~

~~E. The Chair of the committee shall provide regular reports to the Board regarding the work of the committee during regularly scheduled Board meetings. ¶¶~~

~~F. When possible, committee member terms will be: Staggered to minimize the impact of member turnover. ¶¶~~

~~G. The Board has created committees to facilitate the efficient operation of the Board. Those committees are reviewed annually and consist of up to three members and work with a Staff/Board Attorney liaison in an advisory capacity. These committees serve purely in an advisory function, with no power to supervise or control District business. ¶¶~~

~~H. The committee members will typically be agreed to annually by the Board, along with the designation of a chair of that committee. The chair will work with the staff liaison to determine when meetings are needed. Trustees will work with one another to ensure a smooth transition across committee assignment by transferring all written materials to their successors, meeting with them to discuss pending committee matters, and assisting in other ways as needed. ¶¶~~

~~I. The Board annually reviews committee members for all internal Board committees. ¶¶~~

~~HXX. District Citizen Advisory Committees ¶¶~~

~~A. Board Member appointments to certain District administrative committees, created by board policy or established through administration, may be conducted annually or as specified by administration. Beginning with appointments for the 2022-2023 school year, the Board shall instruct the District to include on the committee webpage each Board appointee's name and the name of the Board Member who nominated them, as well as details regarding the time frame during which appointments shall be made. Beginning with appointments for the 2022-2023 school year, community members must be residents of Leander ISD. The Board reserves the right to replace committee members who miss more than two consecutive meetings. ¶¶~~

~~B. The Board shall consider each committee requirement composition when submitting appointees including but not limited to parents with students in the District, the feeder pattern, as well as a commitment of attendance. The Board will only approve committee member appointments/nominations~~

Leander Independent School District Board of Trustees Operating Procedures

~~if required by policy or statute. If Board approval of the entire committee is required by policy or statute, appointments shall be reviewed and voted on by the Board at the same time of approval as the entire committee membership. ¶~~

~~C. The function of the committees, unless otherwise stated in statute, shall be fact-finding, deliberative, and advisory. The District shall consider the Board appointments when determining the remaining composition of the committee so that selection of the remaining members provide for an adequate representation of the community's diversity and geography. ¶~~

XXI. Reviewing the Board Operating Procedures

Board of Trustees Governance Policies and Operating Procedures will be reviewed and updated each year and will be part of Board training.

ACKNOWLEDGMENT

I hereby acknowledge that it is my responsibility to review the Leander Independent School District Board Operating Procedures, and my signature indicates that I agree to do so and abide by the standards, policies, and procedures contained therein.

Name _____

Date _____

Trustee, Place 1 _____ Date: _____

Trustee, Place 2 _____ Date: _____

Trustee, Place 3 _____ Date: _____

Trustee, Place 4 _____ Date: _____

Trustee, Place 5 _____ Date: _____

Trustee, Place 6 _____ Date: _____

Trustee, Place 7 _____ Date: _____



**Final Draft for Discussions - Board of Trustees
Operating Procedures 2023**

Leander Independent School District Board of Trustees Operating Procedures

The Board Operating Procedures serve as standard operating procedures that supplement the local policies of the School District and provide guidance to the Board of Trustees, as a body corporate, as they: ensure creation of a shared vision that promotes enhanced student achievement; provide guidance and direction for accomplishing the vision; measure and communicate how well the vision is being accomplished; promote the vision; work with the Superintendent to lead the District toward the vision as specified and further detailed in Board Policy ([BBD – EXHIBIT](#)), and in Texas Education Code, Chapter 11, Subchapter D. This document has been adopted by the Board at a regularly scheduled meeting and may be modified by a majority vote of the Board. The manual is divided into six (6) sections: Effective Governance, New Board Member Orientation & Board Officers, Board Meetings, Committees, Evaluations & Trainings, and Board Relationships. While these Board Operating Procedures may be amended at any time the Board deems it necessary to do so, they should be reviewed annually by the whole board during the December Team of 8 Board Retreat. Subsequently, any changes or discussions from the December Retreat should then be compiled and reviewed by a subcommittee along with any other changes suggested throughout the year and brought to the whole Board at a regularly scheduled meeting. The Board Operating Subcommittee may continue to meet through the year and bring any suggestions or changes to the whole board for possible adoption at any time based on agenda capacity.

Effective Governance

The purpose of the LISD Board of Trustees is to unleash the potential of each and every learner in our system by listening to and engaging with the community in order to advocate for every student’s needs while continuously improving, enhancing, and optimizing the system for student success.

The Board will rely on its [adopted core beliefs, vision, and mission as they deliberate with the adopted Strategic Plan in mind](#).

The Board will hold itself accountable for governing with excellence. This self-discipline of excellence applies to attendance, beginning meetings on time, preparation for meetings, adherence to policy-making principles, respect of roles, active participation in the monitoring process, and ensuring effective governance capability into the future.

The Board will use a system of communications and interaction that builds upon mutual respect and trust between Board Members and between Board Members and the Superintendent.

Accordingly, the Team of 8 will:

1. Listen to each other and demonstrate respect for the opinions and comments of each other.
2. Maintain honesty and transparency in all interactions.
3. Have an expectation of preparedness for all meetings.
 - a. Respond in a timely manner to requests and inquiries from each other and from administration employees

Leander Independent School District Board of Trustees Operating Procedures

4. Remember, all are equal Members and have a purpose on the team.
5. Make space for each other.
6. Stay curious and engaged.
7. Acknowledge the issue, but focus on the mission
 - a. Criticize privately, praise publicly
 - b. Maintain appropriate confidentiality
 - c. Maintain focus on common goals
 - d. Promote the positive image of the District
8. Attempts to resolve conflict will include:
 - a. Seek to find common ground
 - b. Keep away from personalities
 - c. Stay focused on core beliefs
 - d. Think - How does this impact our District?

The Board is committed to utilizing the tools of Continuous Improvement such as Plan-Do-Study-Act (PDSA) and quality tools, including but not limited to consensograms and Plus/Delta, in order to be as efficient and effective as possible. Continuous Improvement and the Board's Theory of Action is the framework by which Trustees do their work. The Board continues to use Continuous Improvement in setting and reviewing progress at the district.

New Board Member Orientation & Election of Board Officers

***For specific policies related to Board Member Elections, see Board Policy BBB.**

- I. New Board Member Orientation
 - A. The Board will offer orientation and training to new Board Members in the Board's governance process.
 1. New Board Members will have a meeting with District staff for their name badge and other generic, logistical information before their first board meeting.
 2. As a supplement to the information provided in relation to his/her candidacy, a District orientation for a new Board Member will be scheduled, if possible, by or around the first Board meeting a new Board Member takes the Oath of Office.
 3. At a minimum, the Superintendent and Board President will participate in the orientation. Additional administrative staff also may be included to provide specific information about the District.

Leander Independent School District Board of Trustees Operating Procedures

4. The orientation should include, but will not be limited to the following:
 - a. Board Operating Procedures and Board Policies
 - b. Superintendent's overview of District administrative organization
 - c. Training to access District electronic communications
 - d. District budget overview
 - e. Strategic Plan, Goals, and Guiding Documents
 - f. Board annual calendar and briefing of upcoming events
 - g. Superintendent's current contract & Instrument for Superintendent Evaluation
 - h. List of Board and administrative committees having Trustee representation.

II. Election of Board Officers

- A. The new Board will meet at the next regularly scheduled meeting after the results are canvassed to review the selection of the following Board Officers: President, Vice-President, and Secretary. See [Board Policy BDAA \(LEGAL\)](#). The LISD Board typically reorganizes in June following the November elections.
 1. Board Officers shall serve for a term of one year or until the next called officer election. Officers may succeed themselves in office.
 2. At any meeting at which the Board will take action on Board Officers, the agenda shall include a provision for a closed session deliberation to discuss reconstituting the Officers of the Board. During the closed meeting, the Board will deliberate the duties and qualifications of Public Officers. The current Board President will ask for nominations. During this time the Board shall also consider Board Committee assignments and selection of Chairs for Internal Standing Board Committees.
 3. When reconvened in open meeting, in compliance with the Texas Open Meetings Act, the current Board President will preside over the election of the Board Officers. The current Board President will entertain nominations. Board Members will not self-nominate from the dais. A nomination requires a second. If additional nominations are made, then each office will be voted on separately by the Board according to Robert's Rules of Order. The Board will vote for each office in turn, beginning with the Board President. If there is more than one nominee for a position, candidates will be voted on in the order of their nomination.
 4. Newly elected Officers will assume responsibility for their office immediately upon election to the Board Office.
 5. In the event of a vacancy in an Officer's position, the Board may by a majority action of the Board at any duly called meeting fill the vacancy.
 6. The immediate past President and the newly elected President shall meet with the Superintendent

Leander Independent School District Board of Trustees Operating Procedures

after election of Officers to review all matters pending, to ensure the newly elected President has all the information required of the office.

III. Roles and Official Duties of the Board Officers

A. The **President of the Board** ensures the integrity of the Board's processes and serves as the Board's official spokesperson. Accordingly, the President has the following authority and duties:

1. Monitor Board behavior to ensure that it is consistent with its own rules and policies and those legally imposed upon it from outside the organization.
 - a. Conduct and monitor Board meeting deliberations to ensure that only Board issues are discussed.
 - b. Ensure that the Board meeting deliberations are fair, open, and thorough, but also efficient, timely, orderly, and to the point.
 - c. Chair Board meetings with all the commonly accepted power of that position as described in Robert's Rules of Order, and with voting rights.
 - d. Conduct periodic self-assessments to ensure process improvement.
 - e. Facilitate communication between Board Members.
 - f. Facilitate agenda planning (including consent agenda items), development, and ordering of agenda items during meetings.
 - g. Act as the Board's spokesperson to the media.
2. Compile and facilitate the summative evaluation of the Superintendent.
3. Represent the Board to outside parties in announcing Board-stated positions and in stating decisions and interpretations with the areas assigned to the President, delegating this authority to other Board Members when appropriate, but remaining accountable for its use.
4. Sign contracts, resolutions, and legal documents authorized by the Board.

B. Board Vice President:

1. Act in the capacity and perform the duties of the President of the Board in the event of the absence, disability, or resignation of the President.
2. Have the opportunity to participate in agenda planning and development, including consideration of items for the consent agenda. If the Board Vice President is unavailable to participate in an agenda planning meeting, another Trustee will have the opportunity to participate in the agenda planning meeting with the Board President and Superintendent.
3. Become President only upon being elected to the position by the Board.

Leander Independent School District Board of Trustees Operating Procedures

C. Board Secretary:

1. Ensure that accurate records of Board meetings are kept.
2. Act in the capacity and perform the duties of the President of the Board in the event of the absence, disability, or resignation of the President and Vice President.
3. Sign contracts, resolutions, and legal documents authorized by the Board.
4. The Secretary shall work with administration to prepare discussions with Trustees and compile Trustee response, if they are available, throughout the year to complete the Superintendent's evaluation.

D. For specific policies related to Duties and Requirements of Board Officers, see [Board Policy BDAA](#).

E. If the Board cannot reach a consensus on the results of the Superintendents' evaluation, the Board Officers will finalize the evaluation.

Board Meetings

I. Developing Board Meeting Agendas

- A. To accomplish its stated objectives, the Board follows, its adopted purpose and goals, and develops and follows an Annual Agenda Planning Calendar that includes a schedule for significant aspects of the Board's upcoming work, including monitoring of District performance, matters related to the District budget, bond and facility work, contracts, policies, personnel, evaluation of the Superintendent, and other items pertaining to major business of the Board.
- B. Not later than June 30 of each year, the Board President, in cooperation and consultation with the Superintendent, will develop a draft of the Board's Annual Planning Calendar of Board Meetings. The Annual Planning Calendar will serve as a template for agenda and activity planning purposes. The Board's Annual Planning Calendar provides a general planning guideline and can, at a minimum, include the following items:
 1. Items in the strategic plan, board goals, district goals, and superintendent goals.
 2. Items legally required annually but not at specific times;
 3. Items required by Board Policy;
 4. Desired Board Reports;
 5. Student Performance Reports;
 6. Program Evaluation;

Leander Independent School District Board of Trustees Operating Procedures

7. Instructional Programs and District Initiatives to review in the upcoming year;
8. Activities not related to Board meetings, to include District activities/events, major campus events, meetings of District-related organizations/committees, Board training opportunities/workshops/conventions, business meetings of local governmental entities, and advisory group meetings.

II. Placing Items on the Agenda

1. The Board President and Superintendent shall prepare the agenda for each Board meeting in accordance with the Annual Agenda Planning Calendar. Agenda items may be added by the Superintendent through appropriate consultation with the Board President.
2. Any Board Member may propose a subject for consideration by the Board. Ideally, such requests should be made before the Board at a Board meeting or proposed in writing to the Board President no later than **7 calendar days** before the meeting is posted. If two Board Members (the Board President may be one of the two Members) agree to have an item placed on the agenda, the Board President shall place the item on the agenda of the next regular Board meeting or a subsequent meeting. Notwithstanding, the Board President may refuse to place an item on the agenda if it is not time to discuss the subject per the Board's Annual Planning Calendar and the item has already been discussed on two or more agendas within the preceding quarter. In accordance with the Texas Open Meetings Act, no Member can place an item on the agenda less than 72 hours in advance of a meeting, except in an emergency as per Texas law.
3. Board agendas and corresponding documents when possible will be uploaded to Board Book **6 calendar days** prior to the regular Board meeting.
4. The Superintendent's office is responsible for the posting of the agenda, no later than **72 hours** before the meeting in accordance with Chapter 551 (Open Meetings Act) of the Texas Government Code.
5. The order in which posted agenda items are taken may be changed by the presiding officer at any meeting.
6. Should a Member wish to remove an item from the consent agenda, that item will be discussed as a separate action item. See [Board Policy BE\(LOCAL\)](#).
7. Board Members are encouraged to advise the Board President, Superintendent, or Board contacts of questions or concerns on agenda items before the Board meeting. As such, Board members will attempt to have all questions regarding regular agenda items submitted to the Superintendent or appropriate staff member 48 hours before the called board meeting.
8. For more information about agenda preparation, see [Board Policy BE\(LOCAL\)](#).

Leander Independent School District Board of Trustees Operating Procedures

III: Conducting Board Meetings

- A. The Leander ISD Board of Trustees typically will meet on the second and fourth Thursdays of each month with meetings normally beginning at 6:15 p.m., but times may vary. The Board President may call a special or emergency meeting at the request of two or more Board Members and/or by the Superintendent as provided in Chapter 551 (Open Meetings Act) of the Texas Government Code.
- B. Four Members present constitute a quorum for a meeting.
- C. The Board solemnizes its proceedings by beginning regular monthly Board meetings with a recitation of the pledge of allegiance to the United States, the pledge of allegiance to the state flag, and a moment of silence.
- D.. Board Members shall refrain from electioneering and political advertising from the dais. See [BBBD\(LEGAL\)](#).
- E. Board Members shall refrain from conversing at the dais with community where confidential or personal documents may be observed.
- F.. The Board shall observe the parliamentary procedures as outlined in *Robert's Rules of Order Newly Revised*, except as otherwise provided in Board procedural rules or by law.
 - 1. All discussion shall be directed solely to the business currently under deliberation.
 - 2. The presiding officer has the responsibility to keep the discussion to the motion at hand and shall halt discussion that is not germane to the business before the Board.
 - 3. The presiding officer shall recognize a Board Member wishing to comment. Board Members shall be respectful of time to allow other Trustees an opportunity to ask questions or make comments.
 - 4. Questions and comments must be germane to the current agenda item.
 - 5. Board Members shall respect the right of individual Members to express their viewpoints and vote their convictions and honor the decisions of the majority.
- G. For the most updated information on meetings, visit the [LISD Board of Trustees website](#) and click on the Board Meetings & Live Stream drop-down box.
- H.. For specific policies related to Board meetings, see [Board Policy BE](#).

IV. Citizen Comments/Public Participation during Board Meetings

- 1. Although not the only way citizens can reach out to the board, the Board encourages citizens to make their comments, concerns and ideas known to the Board during the Citizen Comments segment of the meeting. Persons may address the Board on agenda or non-agenda items at regular Board meetings. ***At specially called meetings, the public may comment only on items on the agenda.***

Leander Independent School District Board of Trustees Operating Procedures

2. Citizen Comments will normally be held after the call to order, Pledge of Allegiance, and recognitions. A person wishing to address the Board shall sign up prior to the beginning of the meeting. For meetings that start at the usual time of 6:15 PM, the sign-up sheets for Citizen Comments will be available online from 12:00 p.m. the day before through 12:00 p.m. the day of the meeting. The deadline for signing up to speak will be 12:00 p.m. preceding the Board meeting. For meetings with a different start time, the sign-up window will be specified at the top of the meeting agenda. Each citizen should sign up for themselves. Citizens who need special accommodations or assistance with sign-up should contact the office of the Superintendent (512-570-0000) during regular business hours. The LISD Board seeks to conduct its meetings in a polite, professional manner, and would appreciate Citizen Comments being shared in a similar fashion. The LISD Board's standard expectation will be that the Board Book will be complete prior to the deadline for Citizen Comment sign-up to ensure that citizens have an awareness of the items the Board will be considering.
3. Each speaker will be given up to 1.5 minutes. The presiding officer may modify this time at his/her discretion based on the number of citizens who signed up to speak unless additional time is needed for translation in accordance with [BED\(LEGAL\)](#). Speakers may not "donate" their time to other speakers. Citizens will miss their speaking time if they are not present when their number is called.
4. After the sign-up deadline, speakers will be notified via email of their speaking order and the amount of time they will have to address the Board. Current LISD students will be placed at the top of the speaking order during Citizen Comments.
5. The request to address the Board form shall ask for the speakers:
 - a. Name,
 - b. Address,
 - c. Phone,
 - d. If they are a Parent/Guardian, Student, Teacher/Staff, Resident of LISD, Community Member that works or shops in the District, or Other.
 - e. Name of your topic: General Information, Complaint (not specific to student or staff member), Complaint (specific to the student or staff member)- if you select this option a staff member will follow up and provide you details on the grievance process.
 - f. What item on the agenda will you be addressing?
 - g. Briefly state the issue you wish to discuss:
 - h. What would you suggest the remedy or appropriate response to your issue?
6. The Board does not allow the use of video, slide, or other electronic presentations. Speakers must address the Board from a speakers' podium/table. No speaker may approach the dais without the

Leander Independent School District Board of Trustees Operating Procedures

permission of the presiding officer.

7. If citizens bring a written statement or support materials, they should provide enough copies for the seven Board Members and the Superintendent.
8. Specific complaints about individual District personnel shall be processed through the District's grievance policies [DGBA \(Employee\)](#), [FNG \(Parent/Student\)](#), and [GF \(Public\) \(LOCAL\)](#). See [Leander ISD Complaint Form \(FNG Exhibit\)](#) for sample parent/student grievance form.
9. The Board requests that citizens not refer to individual students or employees by name during Citizen Comments.
10. The Board will not engage in dialogue with the speaker during the Board meeting. However, the Board or Superintendent may provide specific factual information or recite existing policy to clarify some inquiries or issues.
11. The Board shall not deliberate or make decisions regarding any subject that is not on the posted agenda. The presiding officer shall recognize Board Members prior to any Member asking clarifying questions or making statements to the Board. Board Members may direct the Superintendent to investigate item(s) and report back to the Board as appropriate.
12. The Board President shall maintain decorum, so that the Board may conduct the business of the District. Outbursts and demonstrations that disrupt a Board Meeting are prohibited. The Board shall not tolerate disruption of the Board Meeting by members of the public. If, after one warning from the presiding officer, any person continues to disrupt the meeting by words or actions, the person shall be removed from the meeting. All individuals attending meetings are expected to comply with applicable guidelines from the District regarding emergency procedures and/or in accordance with executive orders issued by duly authorized local, state, and/or federal authorities. A single outburst or incident may be so disruptive that an individual may be removed without an initial warning.
13. Signs or placards brought to a Board meeting shall not block the vision of those attending the meeting.
14. For specific legal policies related to public participation at Board meetings, see [Board Policy BED](#).

VI. Closed Meetings

- A. The Board must convene in open session with proper posting prior to the presiding officer announcing a recess into closed meeting. The reason/exception for a closed session must be read aloud indicating the items to be discussed in closed session under Chapter 551 (Open Meetings) of the Texas Government Code. During a closed meeting, the Board can deliberate properly posted items but may

Leander Independent School District Board of Trustees Operating Procedures

not take any actions related to those items. All Board actions, including voting, must occur in open session.

- B. Discussions and information shared during closed session shall remain confidential. Board Members must always be mindful of their fiduciary duty to the District and protect information provided to them in trust during closed meeting. Trustees who reveal matters discussed in closed meeting are subject to censure in accordance with these procedures. If a Board Member has questions about the confidentiality of information shared in closed meeting, they are encouraged to confer with the Board's Counsel.
- C. The Board Secretary shall prepare a certified agenda of the proceedings of each closed session and file it with the Executive Assistant to the Board or designee. Only Members of the Board (whether present at the closed session or not) can review the minutes of a closed session without a court order. A Board Member wishing to review the certified agenda of a closed session should contact the Superintendent's office. A copy may not be made. Certified agendas are to be sealed, kept confidential, and stored in a locked place in accordance with retention schedules and Board policy.
- D. For more information on closed meetings, see [Board Policy BEC](#).

VII. Voting

- A. No item shall be acted upon by the Board unless the item is posted in the public notice for the meeting.
- B. When an item for action on the agenda is reached, the following procedure will apply:
 - 1. The Presiding officer shall announce the item for action.
 - 2. The Superintendent or appropriate staff member may make a comment, statement, recommendation, or presentation regarding the item.
 - 3. The Board may discuss the item and raise questions.
 - 4. Action is taken by means of a motion and a second, followed by a hand vote of Board Members present. The Board also has the option of not taking action on an item.
 - 5. The Board President may vote on all action items.
 - 6. In case of a tie vote, a motion fails.
 - 7. Dissenting and abstaining votes shall be recorded in the minutes of the Board Meeting.
- C. For more information about voting, see Board Policies [BDAA\(LOCAL\)](#) and [BE\(LOCAL\)](#).

Committees

I. Board Committees

Leander Independent School District Board of Trustees Operating Procedures

- A. In accordance with Board Policy BDB (LEGAL), the Board has created standing committees to facilitate the efficient operation of the Board.
- B. Each standing committee shall consist of up to three Trustees, one serving as Chair and two serving as Members.
- C. The Board may create additional committees as necessary.
 - D. The Chair of the committee, in consultation with the staff liaison, shall determine the number and frequency of meetings each year and keep meeting minutes as well as attendance.
- E. The Chair of the committee shall provide regular reports to the Board regarding the work of the committee during regularly scheduled Board meetings.
- F. When possible, committee member terms will be: Staggered to minimize the impact of member turnover.
- G. The Board has created committees to facilitate the efficient operation of the Board. Those committees are reviewed annually and consist of up to three members and work with a Staff/Board Attorney liaison in an advisory capacity. These committees serve purely in an advisory function, with no power to supervise or control District business.
- H. The committee members will typically be agreed to annually by the Board, along with the designation of a chair of that committee. The chair will work with the staff liaison to determine when meetings are needed. Trustees will work with one another to ensure a smooth transition across committee assignment by transferring all written materials to their successors, meeting with them to discuss pending committee matters, and assisting in other ways as needed.
- I. The Board annually reviews committee members for all internal Board committees.
- J. The current standing committees are:

- 1. Legislative - * a member from this committee shall be selected as the district's TASB Legislative Delegate

The Purpose of the Board Legislative Committee is to cultivate relationships with elected officials to open lines of communication and increase opportunities to advocate for the interests of Leander ISD; to unify the messages individual trustees convey to legislators; and to monitor and review legislative actions to inform advocacy efforts. The Committee will also bring together the Legislative Priorities for board action.

- 2. Board Operating Procedures

The purpose of the Board Operating Procedures Committee is to establish an annual, or as needed review review, of the board operating procedures. The Committee shall make recommendations for

Leander Independent School District Board of Trustees Operating Procedures

board action on the Board Operating Procedures.

3. Policy

The purpose of the Board Policy Committee is to establish policy review and adoption priorities; make recommendations for Board action on policies including the creation and amendment of policies; and review policy concerns raised by stakeholders to ensure compliance and fairness.

4. Audit

The purpose of the Board Audit Committee is to serve in an advisory role to review internal and external audit process and reports.

II. District Citizen Advisory Committees

- A. Board Member appointments to certain District administrative committees, created by board policy or established through administration, may be conducted annually or as specified by administration. Beginning with appointments for the 2022-2023 school year, the Board shall instruct the District to include on the committee webpage each Board appointee's name and the name of the Board Member who nominated them, as well as details regarding the time frame during which appointments shall be made. Beginning with appointments for the 2022-2023 school year, community members must be residents of Leander ISD. The Board reserves the right to replace committee members who miss more than two consecutive meetings.
- B. The Board shall consider each committee requirement composition when submitting appointees including but not limited to parents with students in the District, the feeder pattern, as well as a commitment of attendance. The Board will only approve committee member appointments/nominations if required by policy or statute. If Board approval of the entire committee is required by policy or statute, appointments shall be reviewed and voted on by the Board at the same time of approval as the entire committee membership.
- C. The function of the committees, unless otherwise stated in statute, shall be fact-finding, deliberative, and advisory. The District shall consider the Board appointments when determining the remaining composition of the committee so that selection of the remaining members provide for an adequate representation of the community's diversity and geography.

Evaluations and Training

I. Evaluation of the Superintendent

- A. The Superintendent formative evaluation will be conducted on a periodic basis and the summative evaluation on an annual basis. New Board members will receive training on how to evaluate the

Leander Independent School District Board of Trustees Operating Procedures

superintendent prior to the first formative evaluation.

- B. The evaluation will be conducted in closed meeting.
- C. The Board shall evaluate and assess the Superintendent's performance in writing at least once each year. The Board's evaluation and assessment of the Superintendent shall be reasonably related to the duties of the Superintendent as outlined in the Superintendent's job description and shall be based on the District's progress towards accomplishing the District Goals. If the Board cannot reach consensus on the results of the Superintendent's performance review, the Board Officers will finalize the performance review. The evaluation format and procedure shall be in accordance with the evaluation instrument selected by the Board in accordance with the Board's policies, and state and federal law. In the event the Board deems that the evaluation instrument, format, and/or procedure is to be modified by the Board and such modifications would require new or different performance expectations, such modifications must be adopted with input from the Superintendent and the Superintendent shall be provided a reasonable period of time to demonstrate such expected performance before being evaluated.
- D. For more information on Superintendent evaluations, see Board Policy [BJCD\(LOCAL\)](#).

II. Evaluation of the Board

- A. The Board shall perform a self-review or evaluation at a properly called board meeting using the adopted State Board of Education Framework for School Board Development.
- B. That review shall take place annually.
- C. Additional reviews shall include performing an evaluation on reaching board goals and aligning to Board Purpose Statement as well as guiding documents.
- D. During the December Team of 8 Retreat, the Board Operating Procedures, effective governance, and Board Member Code of Ethics shall be reviewed. For information about Board Member ethics, see [BBF\(LOCAL\)](#).
- E. Additional evaluations can be included as needed by the Board President.
- F. For more information about Board self-evaluations, see Board Policy [BG\(LEGAL\)](#).

III. Board Training Development

- A. Board Members must meet minimum annual requirements for training. Based on our November Trustee election cycle, Leander ISD is required to announce at the last Board meeting in October, each Board Member who has completed, exceeded or is deficient in meeting the required continuing education hours. However, the requirements for training are measured as of the first anniversary of the date of the Trustee's election or appointment, or two-year anniversary of his or her previous training, as applicable.
- B. At the last regular October Board meeting, the Board President must announce the name of each

Leander Independent School District Board of Trustees Operating Procedures

Board Member who has completed/exceeded/or is deficient in the required continuing education as required by 19 Tex. Admin Code 61.1 (j).

- C. Pending any necessary budget considerations, all Board Members may attend any training through identified entities such as Region 13, CTSBA, TASB and are encouraged to focus on training identified through the SBOE Board Training Framework and as identified by the annual board evaluation of trainings.
- D. Additional training or educational seminars may be requested by individual Board Members and approved by a majority of the Board through Board action.
- E. Exceptions to the above that will require reimbursement must be approved by a majority of the Board Members.
- F. For specific legal policies related to Board Member training, see Board Policy BBD (LEGAL).

IV. Travel Reimbursement

- A. Reimbursement to Board Members for reasonable travel expenses* attendance at regional, state, or national conventions, conferences, and workshops shall be made by the District when attendance is authorized and deemed by the Board to be necessary to conducting the business of schools. Board Members have two weeks to turn in travel expenses to the Superintendent's Office for reimbursement.
- B. Recognizing that Board Members serve the Leander Independent School District without compensation for their service as Trustees while also maintaining separate employment, Board Members are permitted to engage in limited work on private or personal matters while travelling on school business, so long as the work or personal/private matter does not interfere with the Board Member's ability to attend to the business of LISD.
- C. The District may not pay the travel expenses of spouses and other persons who have no responsibilities or duties to perform for the Board when they accompany a Board Member to Board related activities.
- D. For specific policies related to Board Member Travel Reimbursement, see Board Policy BBG.

*Reasonable expenses are defined to mean:

1. Hotel: Not to exceed the standard negotiated rate available through the conference sponsor. If no standard negotiated rate has been established, the reimbursement rate shall not exceed the rate for key officials as stated by the Texas Comptroller for the current fiscal year.
2. Meals: Without receipts, for overnight travel, Board Members may claim per diem in the same manner and at the same rates as specified for employees in the Leander ISD Business Operating Guidelines. With receipts, meals for overnight and non-overnight travel may be reimbursed up to the rate for key officials as stated by the Texas Comptroller for the current fiscal year.

Leander Independent School District Board of Trustees Operating Procedures

3. Parking: Hotel self-parking is highly recommended in the hotel in which the Board Member is a guest, unless no self-parking is available or if it is not safe.
 4. Mileage: Not to exceed the allowable IRS rates (or the District approved rate if lower) for use of a personal car or the actual cost of the lowest fare for commercial transportation plus parking.

No reimbursement will be made for:

1. Non-District facsimiles or phone calls
2. Entertainment or in-room movies
3. Alcohol
4. Souvenirs
5. Spouse/family expenses

Cancellation of conference registration, hotel, travel accommodations, etc. must be completed within the allowable “cancellation” timeline established by the vendor or sponsoring entity. Every attempt must be made by the Board Member to notify the Superintendent’s Administrative Assistant of such cancellation plans as soon as plans need to be changed. For cancellations not completed within the designated timeline, the loss of reimbursement eligibility and/or monetary commitment of the District shall be borne by the individual Board Member responsible for the cancellation, unless the cancellation is the result of personal illness or a family emergency or natural disaster.

Accounting records shall accurately reflect that no state or federal funds were used to reimburse travel expenses beyond those authorized for state employees.

A statement shall be submitted for all authorized expenses incurred, including receipts to the extent feasible, documenting actual expenses and in accordance with procedures applicable to employee expense reimbursement.

Board Relationships

- I. The Leander ISD Board of Trustees are committed to ensuring that all trustees act in a fair and ethical manner, upholding our guiding documents and direction of the Strategic Plan and that no trustee uses their position for personal gain or to exert undue influence over others.
 1. Trustees shall not use their position or access to confidential information to benefit themselves, their family members, or any other person or organization with which they have a financial or personal interest.

Leander Independent School District Board of Trustees Operating Procedures

2. Trustees shall not use their position to coerce or intimidate school staff, students, or members of the community.
3. Trustees shall not use their position to interfere with the day to day operations of the school district. Trustees who violate this policy will be subject to disciplinary action, up to and including censure.

II. Conflicts of Interest

A. Board Members are expected to avoid conflicts of interest involving any matter pending before the Board. A conflict of interest is deemed to exist when a Member is confronted with an issue in which the Member has a personal or pecuniary interest or an issue or circumstances that could render the Member unable to devote complete loyalty and singleness of purpose to the public interest.

Accordingly:

1. If a Board Member has a substantial personal or private interest in any matter pending before the Board, the Member shall disclose such interest to the Board and shall not vote on the matter.
2. A Member of the Board shall not also be an employee of the District, nor shall a Member receive any compensation for services rendered to the District. This provision shall not prohibit Members from receiving reimbursement for authorized expenses incurred during the performance of Board duties.
3. The Board shall not enter into any contract with any of its Members or with a firm in which a Member has a financial interest unless one or more of the following conditions apply:
 - a. The contract is awarded to the lowest responsible bidder based upon established competitive bidding procedures; or
 - b. The Board Member is the highest bidder for merchandise sold at a public auction.
4. Board Member is expected to avoid conflict of interest in the exercise of the Member's fiduciary responsibility. Accordingly, a Board Member may not:
 - a. Disclose or use confidential information acquired during the performance of official duties as a means to further the Board Member's own personal financial interests or the interests of a Member of the Board Member's immediate family;
 - b. Accept a gift of substantial value or economic benefit which would tend to improperly influence a reasonable person, or which the Board Member knows or should know is primarily for the purpose of a reward for official action;
 - c. Engage in a substantial financial transaction for private business purposes with a person whom the Board Member directly or indirectly supervises;
 - d. Perform an official act, which directly confers an economic benefit on a business in which the Board Member has a substantial financial interest or is engaged as a counsel, consultant, representative or agent.

Leander Independent School District Board of Trustees Operating Procedures

B. Board Members are encouraged to file an affidavit disclosing a substantial interest in a business entity or real property to identify potential conflicts of interest to the public and vendors. See Board Policy BBFA (EXHIBIT).

C. For specific policies related to Board Member Ethics and Conflicts of Interest, see Board Policies BBFA (LEGAL and LOCAL).

III Board Member Visits to District Facilities

A. Prior to any visitation to a district facility in their official capacity, Board Members will complete a full background check through LISD's Volunteer Application Process as detailed in policy GKG(LEGAL).

B. Board Members may be invited to attend public events, receptions, groundbreakings, dedications, ribbon cuttings, and other campus events. In such cases, notifying the Superintendent is not necessary; however, Board Members must be cognizant of whether a quorum attends the event and Open Meeting Act requirements and must notify the Superintendent's Office of any events they have been invited to as Trustees.

C. Board Members who wish to visit district facilities to view a program or activity in their official capacity shall notify the Superintendent. and the Superintendent's Office will coordinate the visit with the principal or appropriate personnel. At no time will Board Members visit district offices, campuses or other school programs in an attempt to evaluate personnel.

D. These guidelines do not pertain to visits as a parent or as a spectator to school events. Board Members with children enrolled in the school District are entitled to the same rights, privileges, and courtesies as all other parents or guardians. However, when engaging in conferences or interactions with school personnel as a parent, a Board Member shall not let his/her official position interfere or dictate decisions that should be fair and impartial.

E. Board Members who wish to visit a campus in any capacity other than their official capacity shall do so in accordance with Board Policy GKC (LOCAL).

IV. Individual Board Member Requests for Information or Reports

A. An individual Board Member, acting in his or her official capacity, has the right to seek information pertaining to District fiscal affairs, business transactions, governance, school operations, and personnel matters, including information that properly may be withheld from members of the general public in accordance with the Public Information Chapter of the Government Code. Written responses to information requests from the Board will be distributed to all Board Members in a timely manner.

B. Individual Members shall not have access to confidential student records unless the Member is acting

Leander Independent School District Board of Trustees Operating Procedures

in his or her official capacity and has a legitimate educational interest in the records. In such cases, individual Members shall seek access to the records from the Superintendent. At the time access to the records is provided, the Board Member shall be advised of his or her responsibility to comply with confidentiality requirements.

- C. Individual Board Members shall not issue formal written or oral requests for information directly to campus principals or other administrators not designated as Board contacts. Board Members may e-mail or call the Superintendent to ask questions or request information.
- D. For more information about Board Members' access to information, see Board Policy BBE(LEGAL).

V. Citizen or Employee Request/Complaint to Individual Board Member

- A. If parents, students, or other members of the public bring concerns or complaints to an individual Trustee, the Board Member should listen to the complaint to better understand the critical issues, unless it relates to a formal complaint or grievance already filed under Board Policies DGBA, FNG, or GF and upon which the Board may be requested to take action. The Board Member should take the following steps:
 - 1. Refer the parent, student, employee, citizen to the administrator who is in the best position to assist in addressing the concern or complaint.
 - 2. Make the citizen aware of the District's policies and procedures in place to address citizen concerns or complaints and remind them that Board Members must remain impartial in case the matter requires Board action in the future.
 - 3. Notify the Superintendent's office if the situation warrants.
- B. For more information about access to the LISD's grievance procedures, see Board Policies DGBA (Employee), FNG (Parent/Student), and GF (Public).

VI. Media Inquiries to the Board

- A. The Board President generally serves as the official spokesperson for the Board. However, under special circumstances, the Board President may select to appoint a different spokesperson for the Board.
- B. A Board Member who receives calls from the media should notify the Superintendent and the Chief Communications Officer.
- C. Individual Board Members who are asked for individual comments or opinions by the media are to qualify those statements as being the opinion of the individual Board Member and not representative of the Board as a whole or the school District. Board Members must be mindful that comments to the

Leander Independent School District Board of Trustees Operating Procedures

media or on social media in their individual capacity may be perceived as statements on behalf of the District. See BBF(LOCAL).

D. For more information about LISD's Centralized Communication Functions, see Board Policy GBB(LOCAL).

VII. Communications

- A. Board/Superintendent Communication: In order to build and maintain productive and effective relationships between the Board and the Superintendent, both the Board and the Superintendent will maintain a system of communication and interaction that builds upon mutual respect and trust.
- B. With respect to providing information and counsel to the Board, the Superintendent shall not fail to give the Board as much information as necessary to allow Board Members to be adequately informed.
- C. The Superintendent will communicate information in a timely fashion to all Board Members through:
 - 1. Board meetings and executive sessions;
 - 2. Board correspondence;
 - 3. Telephone calls;
 - 4. One-on-one meetings.
- D. Board Members will keep the Superintendent informed via telephone calls, voice mails, e-mails, personal visits, dialogue meetings, and requests for executive session or open meeting discussions.
- E. Correspondence related to formal complaints or grievances, as described in [Board Policies DGBA, FNG](#), and [GF \(LEGAL and LOCAL\)](#) will not be forwarded to Board Members in order that they may maintain their objectivity pertaining to matters that may require Board action in the future. The sender will be notified with an explanation of the decision not to forward the communication.
- F. Board Response to Contacts/Correspondence
 - 1. Individual Board Members may communicate with members of the community as they deem appropriate. However, Board Members should not try to solve complaints or grievances individually or outside established procedures for complaints or grievances. While Board Members strive to be responsive to stakeholders, it is not possible for them to respond to every inquiry due to the volume of correspondence. When responding to members of the community via email or letter, Board Members are encouraged to cc the Board President or Vice President.
 - 2. Letters and faxes addressed to individual Board Members and received in the Superintendent's office are delivered to that Board Member at the next Board meeting. If an item is urgent or time-sensitive, the Board Member is contacted by email or telephone before the meeting.
 - 3. Citizens may contact the Board of Trustees by email at: governance.team@leanderisd.org. The Superintendent's office will acknowledge receipt of the email and inform the sender that the

Leander Independent School District Board of Trustees Operating Procedures

message has been forwarded to individual Board Members and to the appropriate administrator(s). The administration will ensure that an appropriate response within a reasonable time is provided on behalf of the Board of Trustees.

4. If a Board Member responds to an inquiry in writing, he or she will copy the Superintendent's office who will determine whether information needs to be added to the Superintendent's weekly memo to the Board.
5. The Board of Trustees encourages input, and the confidentiality of reports will be maintained when possible and requested. Anonymous calls or letters will not receive a response and will not result in directives to the administration.

G. Administration Response to Contacts/Correspondence

1. All correspondence addressed to the Superintendent or administration will be routed to the appropriate staff members.
2. The appropriate staff members will investigate the issues raised in the correspondence and will respond in a reasonable and appropriate manner. It is the goal of the administration to respond to correspondence within ten working days.
3. The LISD administration encourages input. Anonymous calls or letters, however, will not receive a reply from the administration. If requested, the confidentiality of the person writing the correspondence will be maintained when possible.

H. Social Media

1. The Board recognizes that social media can be a positive tool for fostering community engagement with the school District; however, Board Members must operate within appropriate guidelines when they are communicating online about school District business.
2. In using social media to communicate about school District business, the Board Member shall:
 - a. Clarify that he/she is communicating as an individual Member of the Board and not as an official District spokesperson;
 - b. Avoid deliberating school District business with a quorum of the Board;
 - c. Direct complaints or concerns presented online to the appropriate administrator;
 - d. Avoid posting content that indicates that the Board Member has already formed an opinion on pending matters or matters that may come before the Board;
 - e. Not solicit input from the community by polling or surveying friends or connections and not allow social media to direct decisions as a Trustee;
 - f. Post only content that the District has already released to the public;
 - g. When attempting to restate what happened at a Board meeting, clarify that the posting is

Leander Independent School District Board of Trustees Operating Procedures

not an official record of the Board meeting and share information only from the open portions of the meeting;

- h. Conduct oneself online in a manner that reflects well on the District; avoid posting information that has not been verified and made public by the District; and never post anonymously about school business or repeat rumors;
- i. Immediately report suspected illegal activities and harassing or defamatory communications that involve school officials, staff, students, or District business to the Superintendent;
- j. Realize that by using a personal account to conduct official school District business the account may become a public forum under the First Amendment;
- k. Retain electronic records—including the Board Member’s posts and content others post to the account—when required to do so by the District’s records retention schedule;
- l. Comply with the District’s acceptable use policy when using District-issued devices or technology resources and immediately report to the District any potential security breach if control or possession of confidential District records are lost; and
- m. Understand that a Board Member’s failure to comply with these communication requirements will be addressed in the manner described below in Addressing Board Member Violations.

VIII Addressing Board Member Violations

A. The Board and each of its Members are committed to faithful compliance with the provisions of the Board’s policies and these procedures. In the event of a Member’s willful violation of policy, the Board will seek remedy by the following sequential process:

- 1. Private conversation between the offending Member and the Board President or other Trustee; and
- 2. Discussion in executive session between the offending Member and the full Board.

B. Either before or after a censure the board can implement the following corrective action steps; including but not limited to:

- 1. Additional discussion with Board President/Officer and/or Board attorney and/or discussion with trustee/s
- 2. Board level discussion in closed and/or open meeting
- 3. Training requirement on areas of violation* (simple majority of board vote)
- 4. Removal from Board Committees (simple majority of board vote)
- 5. Removal from District Committees (simple majority of board vote)

Leander Independent School District Board of Trustees Operating Procedures

6. Removing financial support to attend TASB/TASA conference, SLI, Governance, until training in the area of violation has been fulfilled (simple majority of board vote)
*If required training as a result of violations are not completed within a specified time period, then non-compliance will be posted on the board members page until compliance is achieved (simple majority of board vote)

C. Public Censure of the offending member can be made upon an affirmative vote of a simple majority.

D. For specific policies related to Board Member Removal from Office see [BBC\(LEGAL\)](#).

XXI. Reviewing the Board Operating Procedures

Board of Trustees Governance Policies and Operating Procedures will be reviewed and updated each year and will be part of Board training.

ACKNOWLEDGMENT

I hereby acknowledge that it is my responsibility to review the Leander Independent School District Board Operating Procedures, and my signature indicates that I agree to do so and abide by the standards, policies, and procedures contained therein.

Trustee, Place 1 _____ Date: _____

Trustee, Place 2 _____ Date: _____

Trustee, Place 3 _____ Date: _____

Trustee, Place 4 _____ Date: _____

Trustee, Place 5 _____ Date: _____

Trustee, Place 6 _____ Date: _____

Trustee, Place 7 _____ Date: _____

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, August 24, 2023

Agenda Item:	Discussion of the Population and Survey Analyst (PASA) Process to Develop Enrollment Projections for Leander ISD
Purpose:	<input checked="" type="checkbox"/> Discussion Item/Report Only <input type="checkbox"/> Action Requested
Administrator Responsible:	Jimmy Disler, Dr. Stacey Tepera (President of Population And Survey Analyst)
Attachments:	Population and Survey Analyst Process Pres (<i>Revised presentation uploaded 08-24-23</i>)

Background Information:

This past year, there have been questions raised about how Population and Survey Analysts (PASA) create the long-term enrollment projections. Dr. Stacey Tepera, President of PASA, will be at the Board meeting to explain the process of how they develop enrollment projections. These projections inform the long-range facility plan for Leander ISD which is focused on student learning while maximizing resources.

Administrative Recommendation:

N/A

Sample Motion:

N/A



Demographic Study Methodology

Population and Survey Analysts



For over 40 years, PASA has provided enrollment projections for K-12th school districts throughout the State of Texas.

Our Mission

160

PASA empowers school district leaders with accurate and reliable enrollment projections, utilizing comprehensive demographic data, in-depth analysis, and cutting-edge technological tools. PASA is committed to assisting educational institutions by providing the best enrollment projections based on the information known at the time and helping our clients understand the implications of enrollment growth/decline to plan for the future effectively.

Our Team

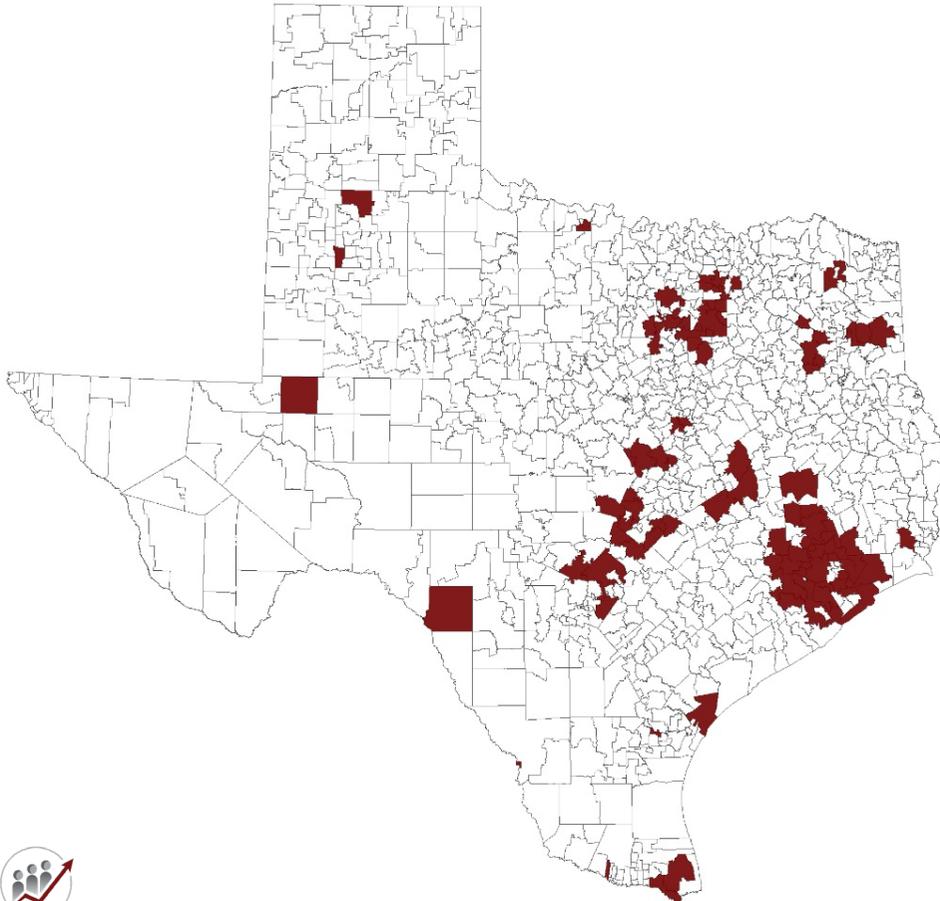




PASA's K-12th Partnerships

PASA has clients throughout the State of Texas.

Many are repeat clients from suburban Houston, Dallas, Austin, and San Antonio areas, but PASA has also completed studies in the Panhandle, East Texas, and Central Texas.



PASA has partnered annually with these six districts as they navigated high-growth enrollment years.

CLIENTS	FIRST STUDY	GROWTH
 <small>LEARN • EMPOWER • ACHIEVE • DREAM</small>	2012-13	161 7,997 new students 8 new campuses 6 successful bond elections
 <small>INSPIRE • EQUIP • IMAGINE</small>	2013-14	8,729 new students 10 new campuses 3 successful bond elections
 <small>INDEPENDENT SCHOOL DISTRICT</small>	1999-00	61,351 new students 66 new campuses 5 successful bond elections
	1998-99	62,469 new students 45 new campuses 6 successful bond elections
 <small>A PROUD TRADITION A BRIGHT FUTURE</small>	2002-03	25,402 new students 22 new campuses 4 successful bond elections
 <small>LEADING TO A BRIGHT FUTURE</small>	1999-00	29,326 new students 31 new campuses 6 successful bond elections

These annual partnerships helped these districts in preparing for 195,294 students, at over 217 additional campuses, through 31 successful bond elections.





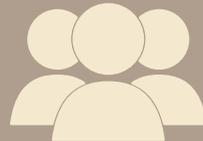
THE PASA PROCESS



**Collect
Background
Data**



**Study
Housing
and
Economic
Data**



**Study Past
and
Current
Student
Population**



**Generate
Projections**

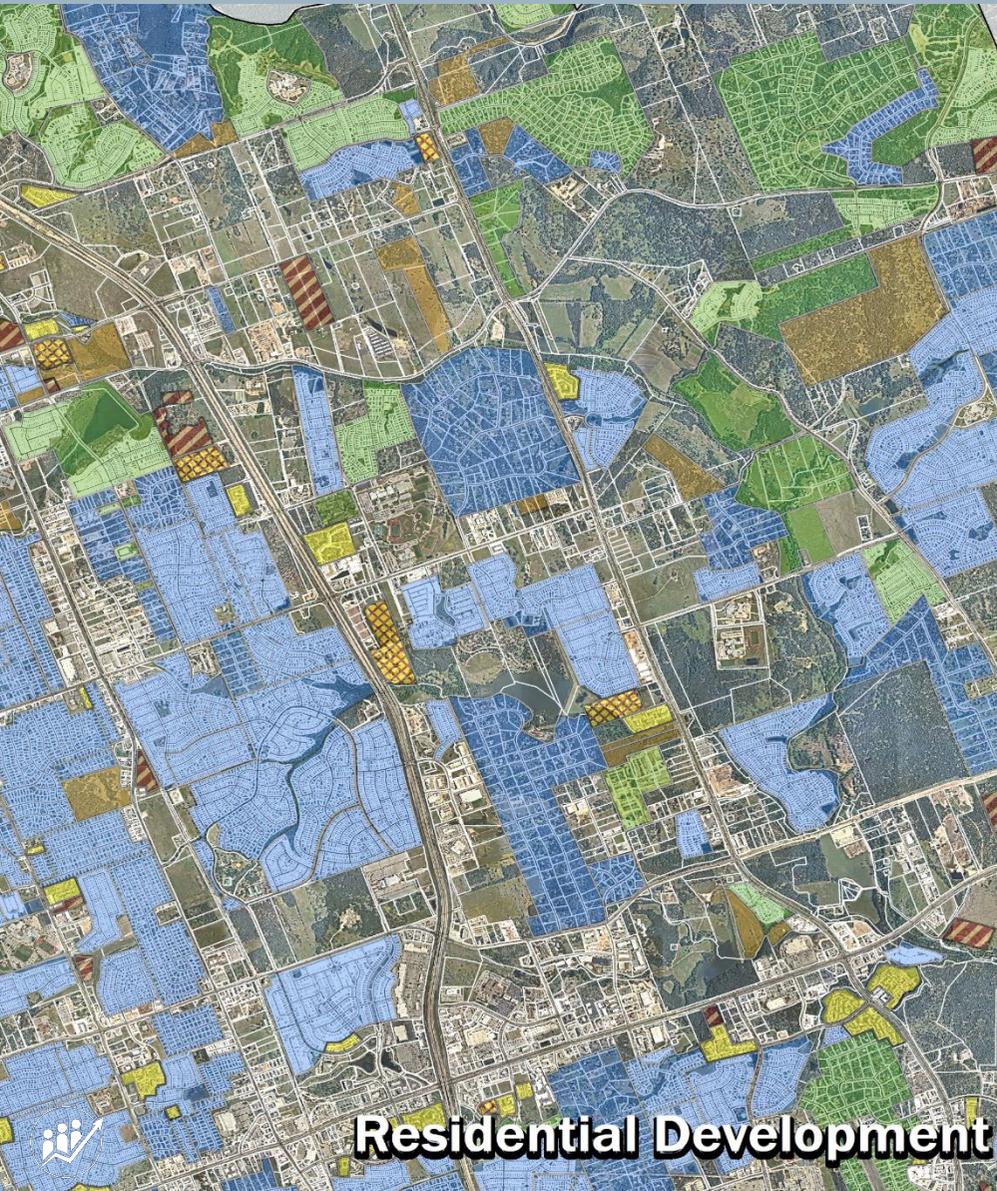


**Analyze
Long-Range
Implications
for Facilities**



Background Data

GIS Mapping



Residential Development

Aerial imagery

163

Appraisal district data

Flood plain

**Transportation
improvements**

School sites

Municipalities

**Subdivisions and
apartments**



Background Data

Study Past Enrollment

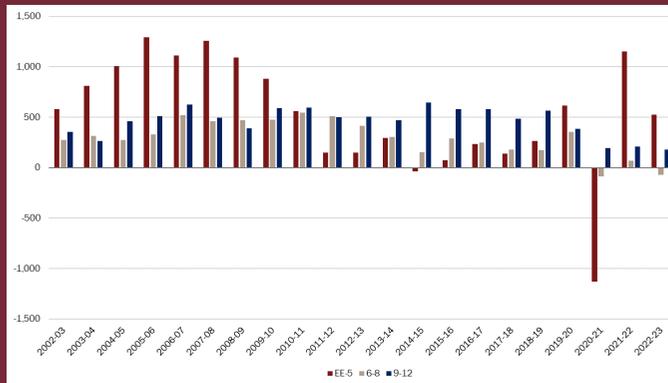
Births compared to KG class five years later

Changing KG class sizes over time

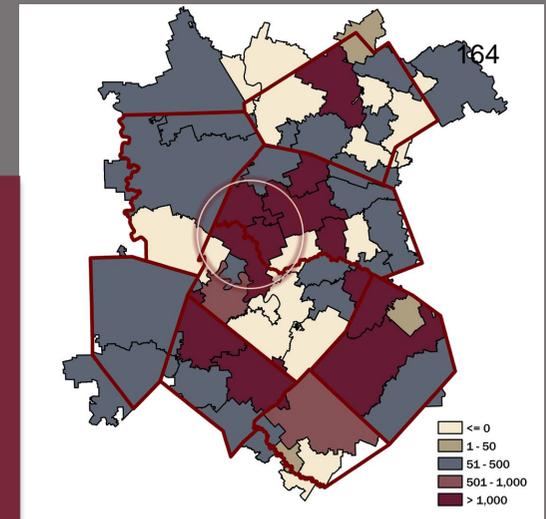
Growth and decline of LISD students by neighborhood

Changing proportions of young vs older students

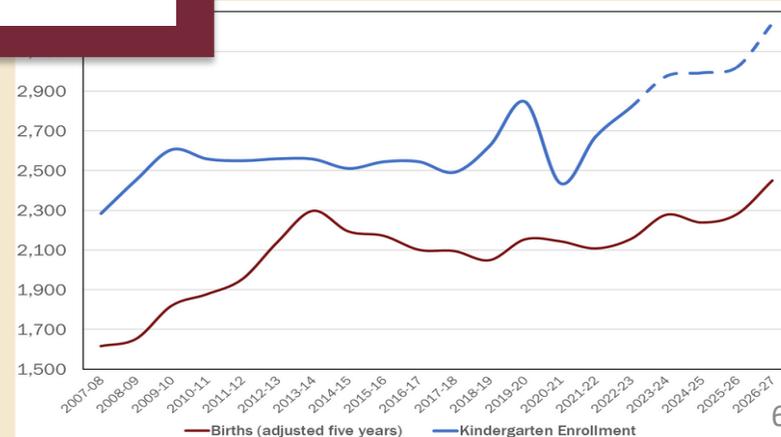
Historical Enrollment Change



Enrollment Growth Austin Area Districts 2021-22 to 2022-23



Births vs KG Enrollment





Housing and Economic Data

Understand Economics and Housing Market

Mortgage Rates

Home Price	3.00%	4.00%	5.00%	6.00%	7.00%	8.00%
\$250,000	\$843	\$955	\$1,074	\$1,199	\$1,331	\$1,468
\$300,000	\$1,012	\$1,146	\$1,288	\$1,439	\$1,597	\$1,761
\$350,000	\$1,180	\$1,337	\$1,503	\$1,679	\$1,863	\$2,055
\$400,000	\$1,349	\$1,528	\$1,718	\$1,919	\$2,129	\$2,348
\$500,000	\$1,686	\$1,910	\$2,147	\$2,398	\$2,661	\$2,935
\$600,000	\$2,024	\$2,292	\$2,577	\$2,878	\$3,193	\$3,522

Assess mortgage rates and recent local housing market trends

Research employment trends, new employers, and national and global economic factors

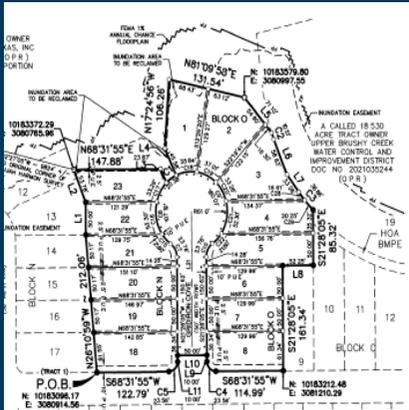
165





Housing and Economic Data

Project Future New Housing Construction



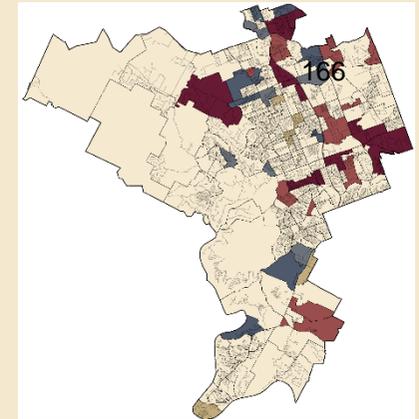
Study plats, concept plans, land ownership changes and infrastructure improvements to quantify short-term housing construction potential



Interview real estate experts, government officials, developers, and landowners to understand long-term residential potential



Drive all actively-building subdivisions to assess current and future growth patterns



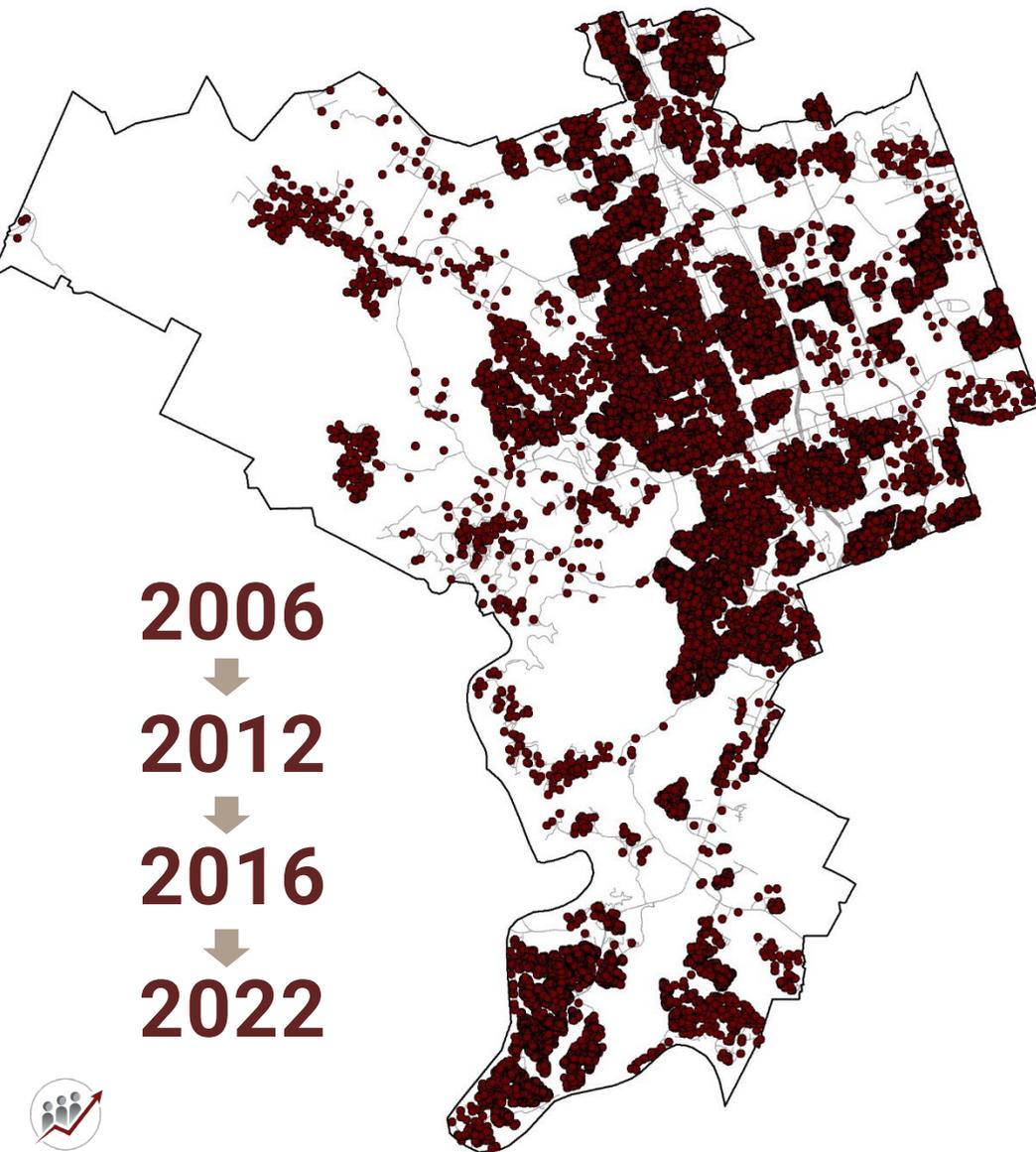
Integrate all gathered data with PASA expertise to project number of new houses per development per year





Past and Current Student Population

Study Past Enrollment



167

Accurately place every LISD student on the map

20+ years of historical student population

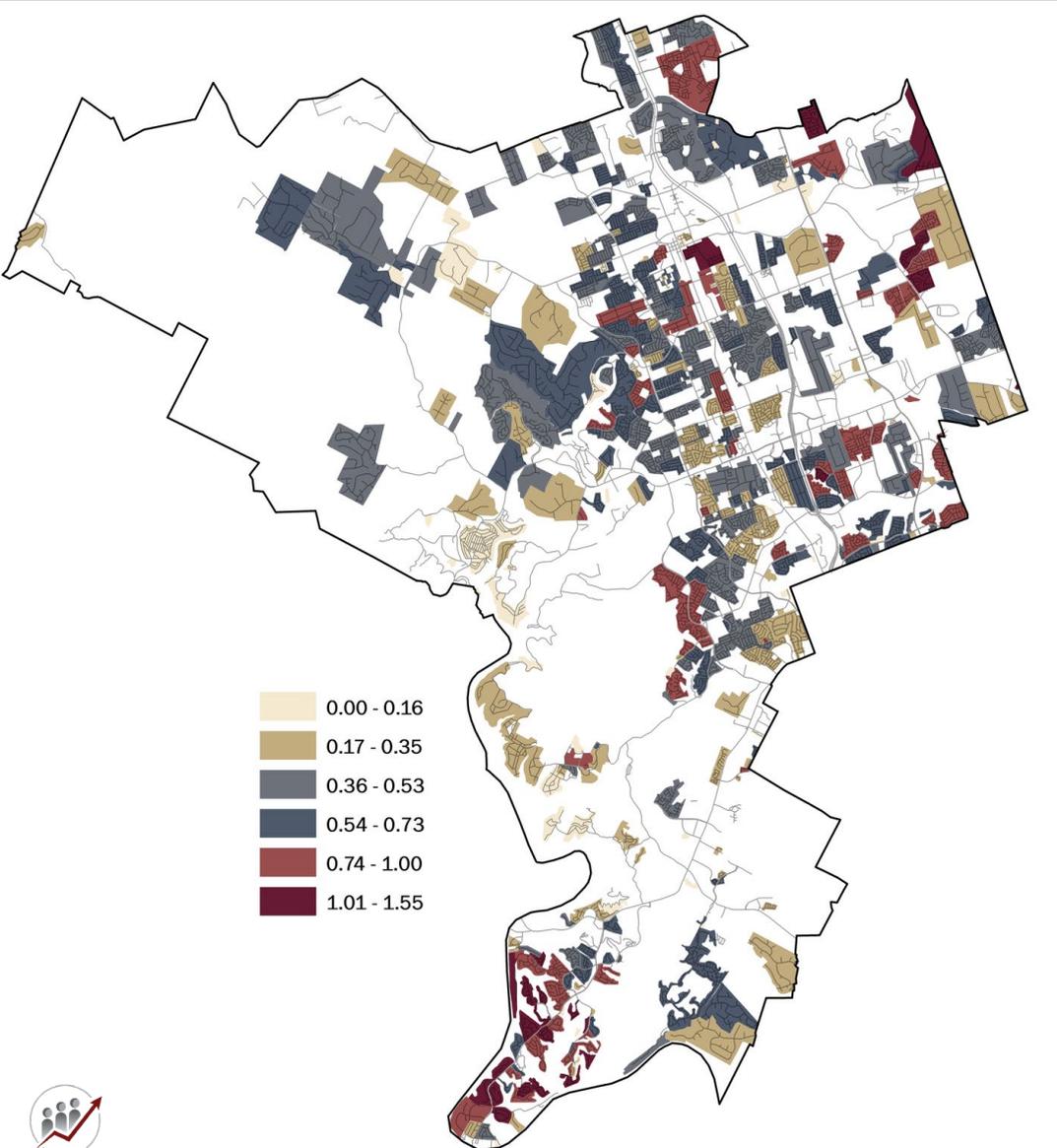
This is the starting point for all projections





Past and Current Student Population

Students per House/Apartment



Calculate ratio of students per housing unit for every subdivision and apartment ¹⁶⁸

Identify comparable neighborhoods for projecting students in new construction

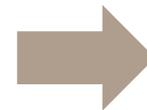
Analyze changes in student density/ages in each neighborhood over time





Past and Current Student Population

Students per House/Apartment



1.0
Students
per
Home



169
500 Elementary
Students

0.7
Students
per
Home



350 Elementary
Students

0.5
Students
per
Home



250 Elementary
Students





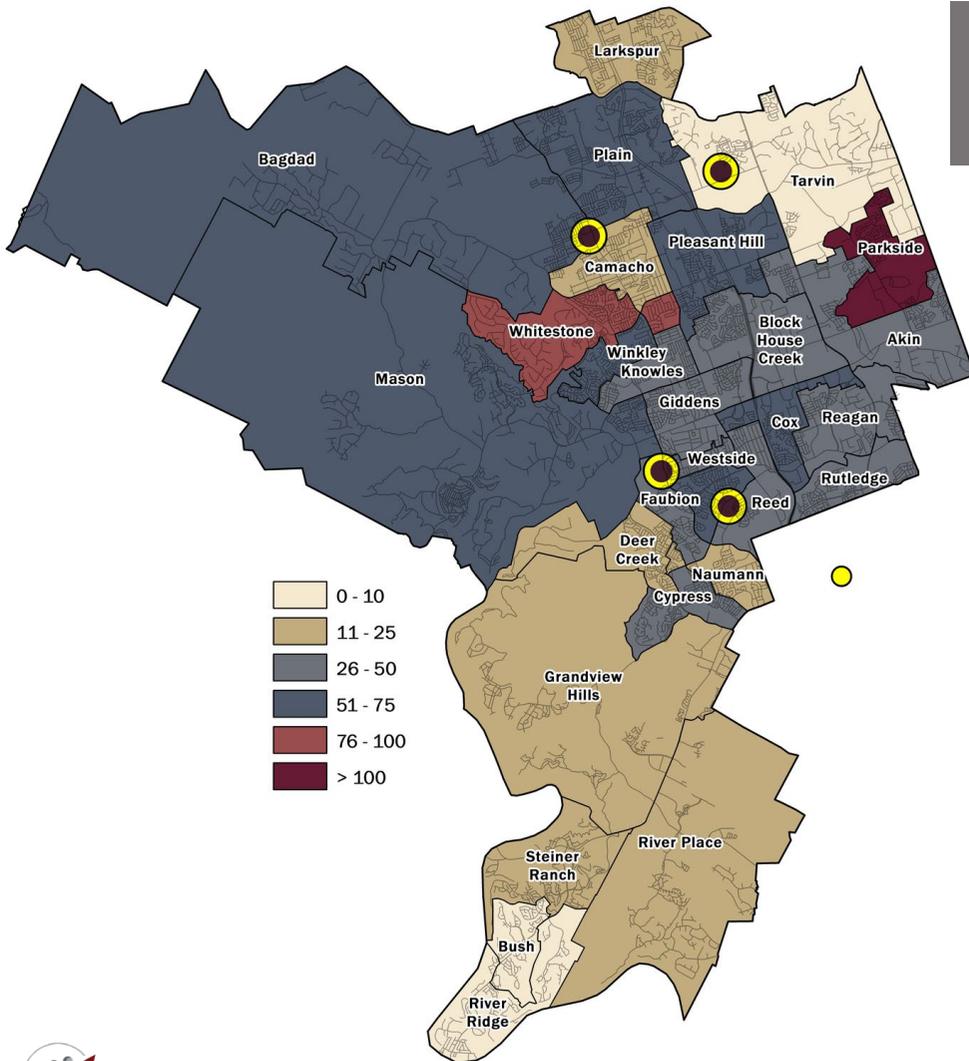
Past and Current Student Population

Private and Charter Schools

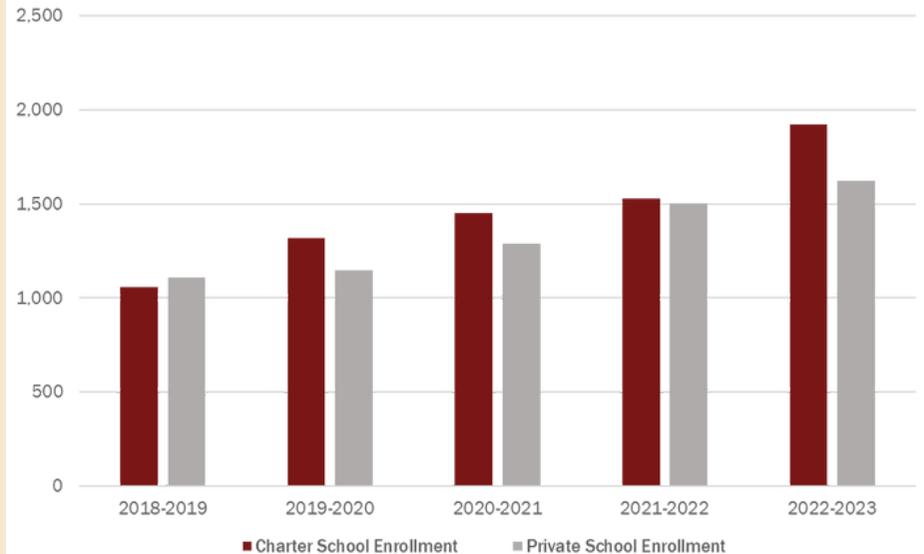
Research TEA data for recent charter growth and the impact on LISD

170

Contact private and charter schools to gather enrollment data and growth plans



Historical Enrollment



Student Projections

Primary Factors Impacting Student Projections

Actively -Building Areas



Economics



New Housing Construction



Birth Rates



New Charter Schools



Incoming KG Class Size



Aging of the Existing Student Population

Established Areas



Economics



Regeneration in Established Neighborhoods



Birth Rates



New Charter Schools



Incoming KG Class Size



Aging of the Existing Student Population



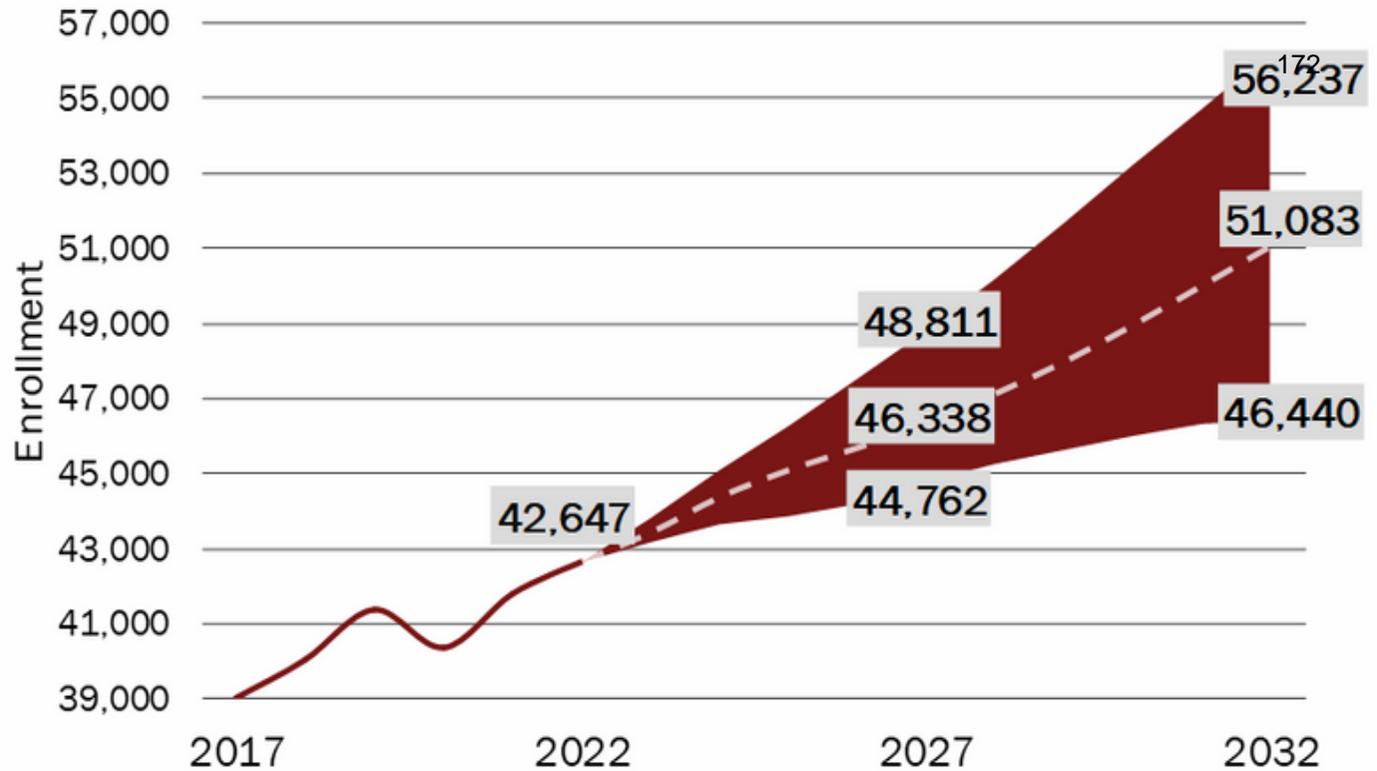
Student Projections

Develop Three Scenarios of Growth

Every year starts with a clean slate – not impacted by previous year's accuracy

Moderate Growth Scenario is "most likely" based on all the best information available at the time

Low and High Growth Scenarios are feasible, assuming changing circumstances



Low/High Range

Actual

Projected



Student Projections

Build a Model of Student Projections

Elementary School	Capacity	Current	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
Akin	934	941	969	1,011	1,022	1,069	1,107	1,175	1,247	1,306	1,374	1,452
Bagdad	818	697	753	819	850	888	961	1,085	1,230	1,381	1,517	1,644
Block House Creek	648	540	544	574	609	638	657	671	675	686	696	707
Bush	721	498	470	453	435	428	415	403	395	405	419	436
Camacho	747	864	917	919	918	896	888	907	908	908	917	925
Cox	702	672	671	705	704	710	723	728	725	727	737	753
Cypress	652	518	480	441	426	421	414	419	431	452	472	489
Deer Creek	781	562	558	517	477	459	455	449	450	459	476	493
Faubion	685	405	398	388	370	359	352	342	332	334	333	335
Giddens	649	561	541	528	521	519	515	508	498	498	504	508
Grandview Hills	520	434	451	469	491	504	510	514	521	528	538	543
Knowles	634	517	531	542	539	521	514	524	529	541	554	564
Larkspur	875	857	1,000	1,094	1,182	1,267	1,292	1,322	1,328	1,330	1,337	1,339
Mason	768	760	760	773	798	855	913	1,017	1,108	1,169	1,243	1,291
Naumann	728	459	464	456	430	424	412	412	407	407	410	415
North	850	493	615	704	756	828	872	883	893	922	951	974
Parkside	840	792	786	757	762	747	755	764	780	812	858	902
Plain	903	911	1,052	1,153	1,153	1,177	1,186	1,234	1,274	1,303	1,328	1,344
Pleasant Hill	692	652	688	743	834	895	907	907	913	926	935	947
Reagan	892	836	784	747	699	672	668	689	707	737	760	782
Reed	782	531	551	576	574	581	580	588	600	600	604	608
River Place	685	683	710	728	758	775	782	797	807	818	831	847
River Ridge	665	463	426	389	362	331	305	295	293	298	308	316
Rutledge	833	1,017	1,023	1,004	967	959	930	921	914	917	931	948
Steiner Ranch	674	525	527	514	503	498	495	503	508	515	525	537
Tarvin	760	666	778	865	1,002	1,181	1,362	1,559	1,714	1,885	2,066	2,189
Westside	764	519	468	435	382	356	359	379	390	421	462	499
Whitstone	888	879	915	920	905	890	867	854	843	850	861	873
Winkley	837	703	682	676	653	647	633	661	679	697	716	730
Projected Resident Elementary Students	21,927	18,955	19,512	19,900	20,082	20,495	20,829	21,510	22,099	22,832	23,663	24,390

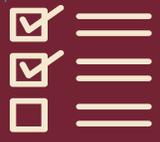
Projections Model accounts for aging of current students, in addition to many factors discussed previously

Moderate Growth Scenario

Compare projected resident students to capacity to illustrate schools with future over- and under-utilization

Blue = <80% utilization

Red = >120% utilization



Long-Range Facilities Planning

Residents Compared to Enrolled Students

Resident Students

PASA projects where students will live, by:

- Geocoding by their addresses
- Projecting new homes



Enrolled Students

Enrolled Students = Residents +/- Transfers

Students transfer due to programs and many other reasons, attending a school other than their zoned school



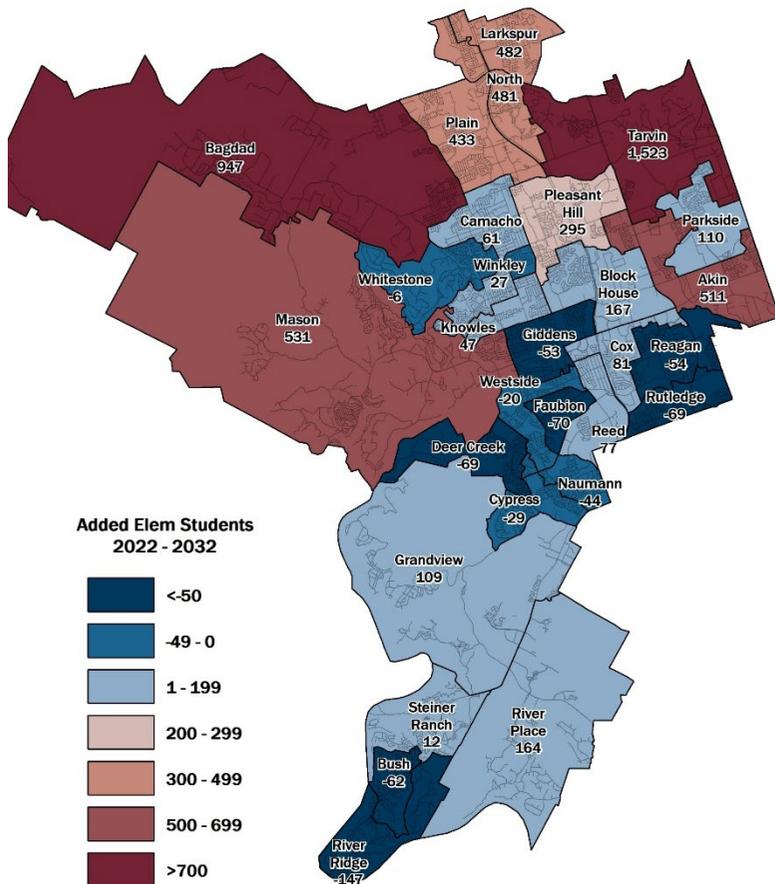
It is important to realize that projections of resident students do not always equate to enrollment. Transfers and changes in programs must be considered for short-term planning.





Long-Range Facilities Planning

Long-Term Planning for Gains and Losses



Create step-by-step plan for siting and timing of new facilities considering: ¹⁷⁵

- Short-term and long-term utilization
- Transportation patterns
- Maximize neighborhood stability

Plans will change! But outlining a ten-year plan helps assure that short-term decisions align with long-term growth

This plan becomes a starting point for the Administration to integrate with all the other considerations that go into facility planning





176



**Population &
Survey Analysts**
www.pasatx.com

Questions?

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, August 24, 2023

Agenda Item: Consider Approval of Architects for the 2023 Building Program
Purpose: Discussion Item/Report Only Action Requested
Administrator Responsible: Jimmy Disler
Attachments: Architect Recommendations

Background Information:

As of May 2023, Leander ISD passed the 2023 Bond. Leander ISD Administration has completed the Request for Qualifications (RFQ) process for selecting firms for Architectural services for the 2023 Building Program. The team of evaluators have worked diligently to complete their review and scoring of each proposer. Attached is the list of projects and the recommended Architect for each project.

Administrative Recommendation:

Administration recommends that the Board approve the Architect selection as presented for each of the 2023 Building Program projects and authorize the Superintendent, or designee, to negotiate and execute the appropriate contracts.

Sample Motion:

I move that the Board approve the Architect selection as presented by administration for each of the 2023 Building Program projects and authorize the Superintendent, or designee, to negotiate and execute the appropriate contracts.

Architect Recommendations

Architect	Campus	Project Description	Estimated Timeline
HS Campus Improvements			
Pfluger Architects	Early College HS	Design Only	Fall 2024
Pfluger Architects	HS 7	Design Only	Fall 2023
Pfluger Architects	Leander HS	Phase 1 and Design of Master Plan (All Phases), Roof Repairs, Band Practice Field Fence/Bollards & Don Tew PAC Modernization	Fall 2023
VLK Architects	Sci Matl & 18+	Science Materials Center & Special Ed 18+ Transition Services Bldg	Fall 2023
MS Campus Improvements			
O'Connell Robertson	MS10	Design Only	Winter 2024
ES Campus Improvements			
O'Connell Robertson	EL 31	New Facility	August 2023
Pfluger Architects	EL 32	New Facility	Spring 2024
Support Services Projects			
PBK Architects	Plant Services	Mechanic Shop	Fall 2023
PBK Architects	Plant Services	Grandview Hills Building to Transportation Facility Renovation, Grandview Hills Ancillary Renovation & Second Broadband Network Node	Fall 2023

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, August 24, 2023

Agenda Item:	Consider Approval of Construction Managers at Risk for the 2023 Building Program	
Purpose:	<input type="checkbox"/> Discussion Item/Report Only	<input checked="" type="checkbox"/> Action Requested
Administrator Responsible:	Jimmy Disler	
Attachments:	Construction Manager At Risk (CMAR) Recommendations	

Background Information:

In May 2023, voters approved the 2023 Bond. The Board approved the use of the Construction Management at Risk (CMAR) delivery method for the 2023 Building Program on May 11, 2023.

Leander ISD Administration has completed the Request for Proposal (RFP) process for selecting firms for Construction Manager at Risk for the 2023 Building Program. The team of evaluators has worked diligently to complete their review and scoring of each proposer. Attached is the list of projects and the recommended Construction Manager at Risk for each project.

Administrative Recommendation:

Administration recommends that the Board approve the Construction Manager at Risk recommendations as presented for each of the 2023 Building Program projects presented and authorize the Superintendent, or designee, to negotiate and execute the appropriate contracts.

Sample Motion:

I move that the Board approve the Construction Manager at Risk recommendations as presented by administration for each of the 2023 Building Program projects presented and authorize the Superintendent, or designee, to negotiate and execute the appropriate contracts.

Construction Manager At Risk (CMAR) Recommendations

Construction Manager	Campus	Project Description
HS Campus Improvements		
American Constructors	Vista Ridge HS	Modernization
Bartlett Cocke General Contractors	Cedar Park HS	Modernization, Roof Repairs & South PAC Modernization
American Constructors	Early College HS	Design Only - Approved for Construction when funded
American Constructors	HS 7	Design Only - Approved for Construction when funded
American Constructors	Leander HS	Phase 1 and Design of Master Plan, Roof Repairs, Band Practice Field Fence/Bollards & Don Tew PAC Modernization
Joeris General Contractors	Sci Matl & 18+	Science Materials Center & Special Ed 18+ Transition Services Bldg
MS Campus Improvements		
Joeris General Contractors	Henry MS	Modernization - Design Only - Approved for Construction when funded
American Constructors	MS10	Design Only - Approved for Construction when funded
Joeris General Contractors	Running Brushy MS	Modernization
ES Campus Improvements		
Joeris General Contractors	Bagdad EL	Modernization
Joeris General Contractors	EL 31	New Facility
American Constructors	EL 32	New Facility
Support Services Projects		
Bartlett Cocke General Contractors	Plant Services	Mechanic Shop - New Facility
Bartlett Cocke General Contractors	Plant Services	Grandview Hills Building to Transportation Facility Renovation, Grandview Hills

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, August 24, 2023

Agenda Item:	Consider Approval of Texas Education Agency (TEA) Certification Waiver for Teachers	
Purpose:	<input type="checkbox"/> Discussion Item/Report Only	<input checked="" type="checkbox"/> Action Requested
Administrator Responsible:	Karie Lynn Eggeling	
Attachments:	TEA Certification Waiver for Teacher 2023 Pres (<i>Revised 08-22-23</i>)	

Background Information:

Throughout Texas and the Nation, there is a shortage of qualified teachers. Leander ISD is no exception. Through recruiting efforts previously shared with the board, we continue to struggle to find highly qualified, certified teachers for many of our positions.

Chapter 7 of the Texas Education Code has provided support for districts through a Certification Waiver for Teachers. The waiver allows an individual to serve as a teacher without the necessary certification requirements for the assigned position for a term of one to three years.

The waiver, if approved, would allow HR to employ candidates deemed qualified based on their education and/or experience to serve as a teacher while working toward their certification requirements. The district would provide them supports as a first-year teacher to ensure high quality classroom instruction.

Administrative Recommendation:

The administration recommends applying for Certification Waivers for Teachers due to critical need, not to exceed two years, for the 2023-2024 school year, as presented.

Sample Motion:

I move the Board accept administration's recommendation to apply for Certification Waivers for Teachers due to critical need, not to exceed two years for the 2023-2024 school year as presented.

Certification Waiver for Teachers

182

**Presentation to the
Leander ISD Board of Trustees
August 24, 2023**

Leander ISD Continues to Need Qualified Teachers

Continued state and national shortage of qualified teachers.

Recruiting efforts (as previously shared) have been maximized, but challenges remain.

- Social Media
- Job Boards
- Job Fairs
- Grow Your Own Initiatives
- Alternative Certification Community Information Sessions
- Cold Calls / Emails

183

Primary areas of critical need include:

- Mathematics
- Science
- Elementary

Options Currently Utilized in LISD

- Fully Certified Teachers
- Alternatively Certified Teachers
- Temporary Classroom Assignment Permits
- Emergency Permits
- Highly Objective Uniform State Standard of Evaluation (HOUSSE) for Special Education
- Long Term Substitutes

184

Certification Waiver for Teachers

Under [Chapter 7](#) of the Texas Education Code, districts and charter schools may apply to the Commissioner of Education for a waiver of a requirement, restriction, or prohibition imposed by education code or rule of the board or commissioner.

A Certification Waiver allows a person to teach without the necessary certification requirements for a period of one to three years, as determined by the Local School Board.¹⁸⁵

A waiver is not permissible for Special Education or Bilingual positions.

Leander ISD Expectations for Teachers on a Certification Waiver

- Bachelor's Degree or Higher
- Related education and/or experience in the assigned area
- Enrolled in an Alternative Certification Program -or- Holds a Standard Teacher Certification Outside of Assigned Area
- Does not meet criteria for a Temporary Classroom Assignment Permit (TCAP) or Emergency Permit (EP)

186

These teachers will be at-will (non-contract) employees

Leander ISD Supports for Teachers on Waiver

- Teachers will be provided all new employee professional development opportunities and supports, including mentors for new to profession teachers.
- HR will work with the campus to monitor progress toward certification at least quarterly.
- LISD HR will provide the teacher [240 Tutoring](#), an online test preparation program, to assist with the certification exams, when available and requested.

187

TEA Certification Waiver Process

Board approves Certification Waiver

District completes Waiver application for each identified candidate through a secure TEA website

188

TEA approves Waiver

LISD Administration Recommendation

Administration recommends the Board approve Certification Waivers for Teachers due to critical need, not to exceed two years, for the 2023-2024 school year.



QUESTIONS??¹⁸⁹

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, August 24, 2023

Agenda Item: Discussion of House Bill 3 – Safety & Security
Purpose: Discussion Item/Report Only Action Requested
Action Requested (future meeting): September 7, 2023
Administrator Responsible: Bryan Miller
Attachments: Discussion of House Bill 3 Presentation

Background Information:

The 88th Legislature passed House Bill 3 on June 14, 2023. The Bill provides measures for ensuring public school safety, including the development and implementation of purchases relating to and funding for public school safety and security requirements and the provision of safety-related resources. The bill includes the requirement of an armed security guard at each campus. The purpose of this presentation is to discuss the requirements of this bill related to armed security as well as a resolution claiming a good cause exception due to lack of funding and available personnel.

Administrative Recommendation:

N/A

Sample Motion:

N/A



Discussion of House Bill 3

Safety & Security
August 24, 2023

191

Purpose

The purpose of this presentation is to discuss the new House Bill (HB) 3 legislation requiring an armed security guard at each of our campuses, a resolution claiming a good cause exception due to a lack of funding and available personnel, and recommend an alternative standard to meet HB 3 requirements.

HB 3 - Section 10

Armed Security Required

- Must have at least 1 armed security officer at each campus during regular school hours
- “Armed Security Officer” means:
 - An ISD peace officer;
 - A School Resource Officer (SRO);
 - Or a contract/off-duty peace officer employed as security personnel

193

HB 3 - Section 10

“Good Cause Exception”

- Board of Trustees may claim a good cause exception if the district is unable to comply due to:
 - Availability of funding; or
 - Availability of personnel who qualify to serve as an SRO,¹⁹⁴ ISD peace officer or contract/off-duty peace officer
- If the Board claims a good cause exception, the Board must develop an alternative standard to meet compliance requirements

HB 3 - Section 10

“Alternative Standard”

- The Board’s alternative standard may include providing a person to act as a security officer who is:
 - A school marshal; or
 - A guardian - a school district employee or contractor who has completed a Department of Public Safety firearms training course, and who carries a handgun in accordance with written regulations of the district.

195

Single Role vs. Dual Role Marshal

Single Role	Dual Role
Sole job function is as security personnel	Responsibilities include another function (teacher, coach, aide, administrator)
Hired specifically for the role	Security function is secondary
Sole focus is on school security and emergency preparedness/response	Primary duties may distract from response at onset of active violence incident
Not distracted with other duties	Ongoing training may conflict with primary role
	Must be volunteers

196

Single Role Marshal

Additional security support could include:

- Exterior door sweeps/safety audits
- Training school staff/community on emergency response/preparedness
- Facilitating Standard Response Protocol Drills
- Security support at events
- Monitoring outdoor activities
- Collaborate with Principal for safety/security procedures

197

Single Role School Marshal

- Must be district employees
- Hold License To Carry (LTC)
- Complete 80 hour school marshal course
 - History, laws, school shootings, use of force, firearms, active shooter strategies/techniques, practical exercises
 - Psychological Exam
- Subject to Board regulations
- May make arrests only to prevent serious bodily injury
- Ongoing 16 hour renewal training and psychological exam every 2 years
- Additional LISD training/requirements as applicable
- Grant funding available for school marshal course

198

Alternative Standard Recommendation

- Creating an LISD Police Department
 - **High School** - 12 SROs (2 per campus)
 - **Middle School** - 9 SROs (1 per campus)
 - **Patrol** - 3 SROs (North/Central/South)
 - **Supervisory/Investigator** = 11 SROs (Chief/Sergeants)
 - **Total** = 35 SROs
- Single Role School Marshals
 - **Elementary/Alternative Schools** = 32 Single Role Marshals (30 elementary/2 alternative)

199

LISD Police Department

- 9 to 18 month process
- Board resolution/District policy revisions
- Dispatch system
- Texas Commission on Law Enforcement (TCOLE) application
- TCOLE inspection
- Purchase uniforms, vehicles, weapons, etc.
- After TCOLE approves, hire first officer
- Training Required
 - Basic Academy - 720 hours (4-5 months)
 - Field Training - up to 640 hours (2-4 months)
 - School Based Law Enforcement - 20 hours
 - Active Shooter Response - 16 hours
 - Approximately 1400 hours (8-9 months)

Estimated Budgetary Impact

Role	Cost	Number	Total
Chief	\$185,000	1	\$185,000
Asst Chief	\$135,000	1	\$135,000
Sergeants/Investigator	\$85,000	9	\$765,000 ²⁰¹
Officers	\$68,000	24	\$1,632,000
Marshals	\$50,000	32	\$1,600,000
Benefits	\$7,500	67	\$502,500
Personnel Total			\$4,819,500

Estimated Budgetary Impact

Equipment/Training	Cost	Number	Total
Uniform/gear	\$3000	67	\$201,000
Radios (\$3500/\$600)	\$3,500/\$600	35/32	\$141,700
Vest	\$1700	67	\$113,900
Rifle	\$1000	35	\$35,000 ²⁰²
Ammunition	\$500	67	\$33,500
Laptop	\$2000	67	\$134,000
Training	\$1000	67	\$67,000
Patrol Unit	\$60,000	35	\$2,100,000
Dispatch	Unknown	1	Unknown at this time
Equipment/Training Total			\$2,826,100 + dispatch

Summary

Alternative Standard to Meet HB3

LISD PD	Single Role Marshal
35 SROs	32 Marshals
Total = 67	

203

Estimated Budgetary Impact

One Time Startup Costs	Ongoing Costs
Equipment/Training Total = \$2,826,100	Personnel Total = \$4,819,500
Total = \$7,645,600	

Questions and Next Steps

At the next Board meeting:

- Board Resolution
 - Claim good cause exception and alternative standard
 - Creation of LISD PD
 - School Marshal

204

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, August 24, 2023

Agenda Item: Consider Approval of an Ordinance Adopting the 2023 Property Tax Rate
Purpose: Discussion Item/Report Only Action Requested
Administrator Responsible: Pete Pape
Attachments: An Ordinance Fixing and Levying School District Ad Valorem Taxes

Background Information:

The Texas Property Tax Code, Section 26.05(a), requires the Board of Trustees to adopt a tax rate by written ordinance, resolution, or order in a public meeting before the latter of September 30 or the 60th day after the date the certified tax roll is received by the taxing unit. The Williamson and Travis County tax offices require that the district provide the adopted tax rates by September 15, to allow adequate time to produce tax bills. Prior to adopting a budget or tax rate, the Board of Trustees must schedule a meeting to discuss and adopt the budget and publish notice of that meeting at least 10 days, but no more than 30 days, prior to that meeting.

On June 1 and 11, 2023, the district published the required “Notice of Public Meeting to Discuss Budget and Proposed Tax Rate” with a proposed tax rate of \$1.2644. The meeting to adopt the budget was held on June 15, 2023. The tax rate now being considered does not exceed the \$1.2644 published rate; therefore, the law allows the district to adopt the tax rate without re-publishing the notice and conducting an additional hearing.

Per Chapter 26.04(c) of the Texas Property Tax Code, the Williamson County Tax Office has calculated and submitted to the district the No-New-Revenue and the Voter-Approval tax rates for 2023, and the No New Revenue M&O rate has been finalized. The Texas Education Agency has certified the district’s MCR at \$0.6387. The administration recommends adding the existing Tier II pennies - 8 golden and 6 copper. The total M&O tax rate recommended is \$0.7787. This rate is 16.59 cents lower than the current M&O rate and 7.4 cents lower than the No New Revenue M&O rate of \$0.852851.

The administration recommends maintaining the I&S tax rate of \$0.3300, and any surplus collections will be used for the early repayment of debt. The proposed tax rate, including the I&S rate is \$1.1087 which reflects a reduction in the total tax rate of \$0.1659.

Maximum Compressed Tax Rate (MCR) + Tier 2 pennies	\$0.7787	Provided by TEA based on property value growth	MCR \$0.6387- the portion of the tax rate to fund Tier 1.
No New Revenue Rate	\$1.151163	Required for Truth in Taxation	The tax rate that produces the same property tax revenue in the coming year as the prior year if applied to the same properties (taxed in both years). When appraisal values increase, the NNR tax rate should decrease.
Voter-Approval Rate	\$1.138845	Maximum rate that can be adopted without triggering a Voter Approved Tax Ratification Election (VATRE)	Compressed rate plus greater of \$.05 or Tier 2 pennies from prior year plus current debt rate
No New Revenue M&O Rate	\$0.852851	Determines required language in Ordinance and Motion	<i>Required, but not defined for school districts in the original legislation!</i> Subsequent legislation in the 88 th session defines the NNR M&O Rate as the Chapter 44, Education Code’s “Rate to Maintain” and is effective January 1, 2024.

In prior years, the tax rate adopted by the board was subject to criteria set forth in Tax Code, Section 26.05(b) and Board Policy CCG (Legal), requiring specific language be included in the Ordinance and the Board Motion and posted on the district's website in conjunction with the tax rate adoption. The tax rates proposed for the 2023 tax year do not meet the criteria for the required statements and are not included the ordinance, motion, or website.

Administrative Recommendation:

The administration recommends that the Board adopt an M&O and an I&S rate for tax year 2023 via the Ordinance provided.

Sample Motion:

I move that property taxes be levied for the 2023 tax year by the adoption of a total tax rate of \$1.1087. As outlined in the Ordinance, the tax rate includes \$0.7787 for Maintenance and Operations and \$0.3300 for Interest and Sinking.

LEANDER INDEPENDENT SCHOOL DISTRICT

AN ORDINANCE

AN ORDINANCE FIXING AND LEVYING SCHOOL DISTRICT AD VALOREM TAXES FOR THE LEANDER INDEPENDENT SCHOOL DISTRICT FOR THE SCHOOL YEAR 2023-2024 (TAX YEAR 2023), DIRECTING THE ASSESSMENT AND COLLECTION THEREOF:

Whereas, the Board of Trustees of Leander Independent School District finds that the tax rate for tax year 2023, hereinafter levied for all lawful expenses of the school district and the carrying out of the duties and responsibilities placed upon said school district by law must be levied to provide the revenue requirements of the budget for the ensuing year; and

Whereas, the Board of Trustees of Leander Independent School District further finds that all things prerequisite to the passing of this ordinance, including all notices of hearings, consideration of budget and all other things have been done and performed; and

Whereas, the Board of Trustees of Leander Independent School District further finds that the taxes for tax year 2023, hereinafter levied therefore are necessary to pay all lawful expenses of the district and to carry out the duties and obligations placed upon said school district by law; and

Whereas, the Board of Trustees of Leander Independent School District further finds that the taxes for tax year 2023, herein shall provide the required sinking fund on outstanding bonds of the school district including the use of excess tax collection levied above the necessary rate, to provide for the early retirement of bonds, during the ensuing year; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LEANDER INDEPENDENT SCHOOL DISTRICT THAT;

For the further maintenance of public free schools in this school district (and to pay the principal of and interest on outstanding bonds of the district falling due, as well as the early retirement of bonds by means of the excess tax collections) during the ensuing year, and for all other lawful purposes, there is hereby levied and ordered to be assessed and collected for tax year 2023, and for each year thereafter until it be otherwise provided and resolved, on all property situated within the limits of the boundaries of this school district, and not exempt from taxation by valid laws, an ad valorem tax at the rate of \$1.1087 (\$0.7787 to be used for maintenance and operations and \$0.3300 to

be used for payment of bonds) on the One Hundred (\$100) Dollars valuation of such property.

This ordinance shall become effective from and after its passage. Passed, adopted, and ordered by the Board of Trustees, at a meeting at which a quorum was present and a majority of the trustees voting for and at which meeting this ordinance, in written form, was before the Board at the time of its adoption on the 24th day of August 2023.

IN CERTIFICATION THEREOF:

Signed: _____
Board President

Attest: _____
Board Secretary

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, August 24, 2023

Agenda Item:	Consider Approval of Budget Amendments	
Purpose:	<input type="checkbox"/> Discussion Item/Report Only	<input checked="" type="checkbox"/> Action Requested
Administrator Responsible:	Pete Pape	
Attachments:	Budget Amendment – Summary Budget Amendment – Full Detail	

Background Information:

The Board of Trustees adopted the 2023-2024 budget on June 15, 2023. Budgets for the General Operating Fund, Child Nutrition Fund, and Debt Service Fund were included in the official district budget. Budgets are prepared and approved at fund and function levels to comply with the state's required level of control.

Budget amendments are necessary throughout the year to realign funds. Realignment of funds will increase and/or decrease various function levels within the budget. All necessary budget amendments that change the function level should be formally approved by the Board of Trustees and recorded in Board minutes. Budget amendments increasing or decreasing revenues and/or expenditures also require formal Board approval.

The attached documents summarize the effect of budget transfers and amendments and the details of the changes being proposed. Submitted for approval are the budget revisions/amendments requested by various campuses and departments through August 14, 2023, as well as amendments for 2022-2023 rolled purchase orders.

The amendments presented this month for the **General Operating Fund** (Fund 199) are as follows:

- Increase to expenditure budgets in General Funds (Funds 197-199) and Fund 181-New Instructional Facility Allotment (NIFA) funds of \$2,346,553 due to 2022-2023 rolled purchase orders (POs), detailed as follows:
 - Fund 181 – NIFA - \$16,037
 - Fund 197 - Athletics - \$59,949
 - Fund 199 - General Fund - \$2,270,568
 - Purchase Orders represent legal obligations entered into by the District. Items not received by the fiscal year end (June 30) represent obligations to be fulfilled in the following fiscal year. Many orders remained open on June 30 including orders for ongoing repairs, legal services, and technology equipment.
- Increase of \$170,988 to revenue and expenditure budgets in Fund 199 to cover flood damage repairs at Henry Middle School.
- Increase of \$8,332 to revenue and expenditure budgets in Fund 199 to cover bus repairs.
- Transfers among functions with no effect on the total operating deficit/surplus.

The amendments to expenditure budgets due to rolling 2022-2023 purchase orders increases the overall operating deficit by \$2,346,553.

The amendments presented this month for the **Debt Service Fund** (Fund 599) are as follows:

- Increase to expenditure budgets due to 2022-2023 rolled purchase orders (POs) totaling \$800.

There are no amendments to the **Child Nutrition Fund**.

We have included a summary and a full detail version of the budget amendments. We plan on taking only the summary version to future meetings.

Administrative Recommendation:

Administration recommends that the Board approve the budget transfers and amendments to the 2023-2024 budget, as presented.

Sample Motion:

I move that the Board of Trustees approve the budget transfers and amendments to the 2023-2024 budget, as presented.

Leander Independent School District
General Fund - Fund 199
Budget Amendments/Transfers as of August 14, 2023

	<u>2023-2024 Original Budget</u>	<u>Previously Amended Budget</u>	<u>Proposed Amendments 08/14/23</u>	<u>Proposed Amended Budget</u>
Revenues:				
Local Sources	\$ 426,747,513	\$ 426,747,513	\$ 179,320	\$ 426,926,833
State Sources	56,983,976	56,983,976	-	56,983,976
Federal Sources	7,162,000	7,162,000	-	7,162,000
TOTAL REVENUES	<u>\$ 490,893,489</u>	<u>\$ 490,893,489</u>	<u>\$ 179,320</u>	<u>\$ 491,072,809</u>
Expenditures:				
Function 11 - Instruction	\$ 265,876,732	\$ 265,876,732	\$ 238,162	\$ 266,114,894
Function 12 - Instructional Resources & Media	5,093,573	5,093,573	12,334	5,105,907
Function 13 - Staff Development	10,468,918	10,468,918	111,313	10,580,231
Function 21 - Instructional Administration	5,226,065	5,226,065	13,125	5,239,190
Function 23 - School Administration	25,724,098	25,724,098	2,375	25,726,473
Function 31 - Guidance & Counseling	22,067,309	22,067,309	120,483	22,187,792
Function 32 - Social Services	1,430,967	1,430,967	-	1,430,967
Function 33 - Health Services	4,133,802	4,133,802	47,850	4,181,652
Function 34 - Student Transportation	14,413,284	14,413,284	74,110	14,487,394
Function 35 - Food Services	71,074	71,074	-	71,074
Function 36 - Co-Curricular Activities	13,378,951	13,378,951	114,247	13,493,198
Function 41 - General Administration	11,547,244	11,547,244	484,124	12,031,368
Function 51 - Plant Maintenance & Operations	39,243,925	39,243,925	1,093,389	40,337,314
Function 52 - Security	3,056,021	3,056,021	29,400	3,085,421
Function 53 - Data Processing	9,350,999	9,350,999	165,712	9,516,711
Function 61 - Community Services	2,127,153	2,127,153	19,250	2,146,403
Function 71 - Debt Service	525,415	525,415	-	525,415
Function 81 - Capital Outlay	-	-	-	-
Function 91 - Contracted Instruction Services	57,867,040	57,867,040	-	57,867,040
Function 95 - JJAEP	245,000	245,000	-	245,000
Function 99 - Other Intergovernmental Charges	2,789,900	2,789,900	-	2,789,900
TOTAL ALL EXPENDITURES	<u>\$ 494,637,470</u>	<u>\$ 494,637,470</u>	<u>\$ 2,525,873</u>	<u>\$ 497,163,343</u>
Excess/(Deficiency) of Revenues vs. Expenditures	<u>\$ (3,743,981)</u>	<u>\$ (3,743,981)</u>	<u>\$ (2,346,553)</u>	<u>\$ (6,090,534)</u>
Other Financing Sources/Uses				
Sale of Assets	\$ 270,000	\$ 270,000	\$ -	\$ 270,000
Transfer Out - Other	(50,000)	(50,000)	-	(50,000)
Transfer Out - Healthcare	(3,000,000)	(3,000,000)	-	(3,000,000)
Transfer Out - Healthcare Additional Contribution	-	-	-	-
Other Uses - Settlements	-	-	-	-
Total Other Financing Sources/Uses	<u>\$ (2,780,000)</u>	<u>\$ (2,780,000)</u>	<u>\$ -</u>	<u>\$ (2,780,000)</u>
Net Increase/(Decrease) in Fund Balance	<u>\$ (6,523,981)</u>	<u>\$ (6,523,981)</u>	<u>\$ (2,346,553)</u>	<u>\$ (8,870,534)</u>
Beginning Fund Balance as of 6/15/2023				
Beginning Fund Balance for Fund 181	(497,557)	(497,557)		(497,557)
Beginning Fund Balance for Fund 196	2,733,409	2,733,409		2,733,409
Beginning Fund Balance for Fund 197	(38,743,571)	(38,743,571)		(38,743,571)
Beginning Fund Balance for Fund 199	224,535,977	224,535,977		224,535,977
Total Beginning Fund Balance of Fund 19X *	<u>\$ 188,028,258</u>	<u>\$ 188,028,258</u>		<u>\$ 188,028,258</u>
Net Operating Results - All General Fund 19X	<u>(6,523,981)</u>	<u>(6,523,981)</u>		<u>(8,870,534)</u>
Projected Ending Fund Balance	<u>\$ 181,504,277</u>	<u>\$ 181,504,277</u>		<u>\$ 179,157,724</u>

*Unaudited; subject to change based on 22-23 operations

Leander Independent School District
Debt Service - Fund 599
Budget Amendments/Transfers as of August 14, 2023

	2023-2024 Original Budget	Previously Amended Budget	Proposed Amendments 8/14/2023	Proposed Amended Budget
Revenues:				
Local Sources	\$ 152,867,300	\$ 152,867,300	\$ -	\$ 152,867,300
State Sources			-	-
Federal Sources	-	-	-	-
TOTAL REVENUES	\$ 152,867,300	\$ 152,867,300	\$ -	\$ 152,867,300
Expenditures:				
Function 11 - Instruction	\$ -	\$ -	\$ -	\$ -
Function 12 - Instructional Resources & Media	-	-	-	-
Function 13 - Staff Development	-	-	-	-
Function 21 - Instructional Administration	-	-	-	-
Function 23 - School Administration	-	-	-	-
Function 31 - Guidance & Counseling	-	-	-	-
Function 32 - Social Services	-	-	-	-
Function 33 - Health Services	-	-	-	-
Function 34 - Student Transportation	-	-	-	-
Function 35 - Food Service	-	-	-	-
Function 36 - Co-Curricular Activities	-	-	-	-
Function 41 - General Administration	-	-	-	-
Function 51 - Plant Maintenance & Operations	-	-	-	-
Function 52 - Security	-	-	-	-
Function 53 - Data Processing	-	-	-	-
Function 61 - Community Services	-	-	-	-
Function 71 - Debt Service	152,867,300	152,867,300	800	152,868,100
Function 81 - Capital Outlay	-	-	-	-
Function 91 - Contracted Instruction Services	-	-	-	-
Function 95 - JJAEP	-	-	-	-
Function 99 - Other Intergovernmental Charges	-	-	-	-
TOTAL ALL EXPENDITURES	\$ 152,867,300	\$ 152,867,300	\$ 800	\$ 152,868,100
Excess/(Deficiency) of				
Revenues vs. Expenditures	\$ -	\$ -	\$ (800)	\$ (800)
Other Resources - Sale of Bonds	\$ -	\$ -	\$ -	\$ -
Other Uses - Sale of Bonds	-	-	-	-
Net Increase/(Decrease) in Fund Balance	\$ -	\$ -	\$ (800)	\$ (800)
Beginning Fund Balance	\$ 135,256,116	\$ 135,256,116		\$ 135,256,116
Projected Ending Fund Balance	\$ 135,256,116	\$ 135,256,116		\$ 135,255,316

**Unaudited; subject to change based on 22-23 operations*

Leander Independent School District
General Fund - Fund 199
Budget Amendments/Transfers as of August 14, 2023

	2023-2024 Original Budget	Previously Amended Budget	Proposed Amendments 08/14/23	Proposed Amended Budget
Revenues:				
Local Sources	\$ 426,747,513	\$ 426,747,513	\$ 179,320	\$ 426,926,833
State Sources	56,983,976	56,983,976	-	56,983,976
Federal Sources	7,162,000	7,162,000	-	7,162,000
TOTAL REVENUES	\$ 490,893,489	\$ 490,893,489	\$ 179,320	\$ 491,072,809
Expenditures:				
Function 11 - Instruction	\$ 265,876,732	\$ 265,876,732	\$ 238,162	\$ 266,114,894
Function 12 - Instructional Resources & Media	5,093,573	5,093,573	12,334	5,105,907
Function 13 - Staff Development	10,468,918	10,468,918	111,313	10,580,231
Function 21 - Instructional Administration	5,226,065	5,226,065	13,125	5,239,190
Function 23 - School Administration	25,724,098	25,724,098	2,375	25,726,473
Function 31 - Guidance & Counseling	22,067,309	22,067,309	120,483	22,187,792
Function 32 - Social Services	1,430,967	1,430,967	-	1,430,967
Function 33 - Health Services	4,133,802	4,133,802	47,850	4,181,652
Function 34 - Student Transportation	14,413,284	14,413,284	74,110	14,487,394
Function 35 - Food Services	71,074	71,074	-	71,074
Function 36 - Co-Curricular Activities	13,378,951	13,378,951	114,247	13,493,198
Function 41 - General Administration	11,547,244	11,547,244	484,124	12,031,368
Function 51 - Plant Maintenance & Operations	39,243,925	39,243,925	1,093,389	40,337,314
Function 52 - Security	3,056,021	3,056,021	29,400	3,085,421
Function 53 - Data Processing	9,350,999	9,350,999	165,712	9,516,711
Function 61 - Community Services	2,127,153	2,127,153	19,250	2,146,403
Function 71 - Debt Service	525,415	525,415	-	525,415
Function 81 - Capital Outlay	-	-	-	-
Function 91 - Contracted Instruction Services	57,867,040	57,867,040	-	57,867,040
Function 95 - JJAEP	245,000	245,000	-	245,000
Function 99 - Other Intergovernmental Charges	2,789,900	2,789,900	-	2,789,900
TOTAL ALL EXPENDITURES	\$ 494,637,470	\$ 494,637,470	\$ 2,525,873	\$ 497,163,343
Excess/(Deficiency) of Revenues vs. Expenditures	\$ (3,743,981)	\$ (3,743,981)	\$ (2,346,553)	\$ (6,090,534)
Other Financing Sources/Uses				
Sale of Assets	\$ 270,000	\$ 270,000	\$ -	\$ 270,000
Transfer Out - Other	(50,000)	(50,000)	-	(50,000)
Transfer Out - Healthcare	(3,000,000)	(3,000,000)	-	(3,000,000)
Transfer Out - Healthcare Additional Contribution	-	-	-	-
Other Uses - Settlements	-	-	-	-
Total Other Financing Sources/Uses	\$ (2,780,000)	\$ (2,780,000)	\$ -	\$ (2,780,000)
Net Increase/(Decrease) in Fund Balance	\$ (6,523,981)	\$ (6,523,981)	\$ (2,346,553)	\$ (8,870,534)
Beginning Fund Balance as of 6/15/2023				
Beginning Fund Balance for Fund 181	(497,557)	(497,557)		(497,557)
Beginning Fund Balance for Fund 196	2,733,409	2,733,409		2,733,409
Beginning Fund Balance for Fund 197	(38,743,571)	(38,743,571)		(38,743,571)
Beginning Fund Balance for Fund 199	224,535,977	224,535,977		224,535,977
Total Beginning Fund Balance of Fund 19X *	\$ 188,028,258	\$ 188,028,258		\$ 188,028,258
Net Operating Results - All General Fund 19X	(6,523,981)	(6,523,981)		(8,870,534)
Projected Ending Fund Balance	\$ 181,504,277	\$ 181,504,277		\$ 179,157,724

*Unaudited; subject to change based on 22-23 operations

Leander Independent School District
 General Fund - New Instructional Facilities Allotment (NIFA) - Fund 181
 Summary of Budget Transfers/Amendments
 As of August 14, 2023

REVENUES:

Ref #	Offset Function	Organization	Amount	#	Description
57XX					
58XX					
59XX					
TOTAL REVENUES			\$	-	

Other Resources

Ref #	Offset Function	Organization	Amount	Description
TOTAL TRANSFERS IN			\$	-

EXPENDITURES:

Function 11 - Instruction

Ref #	Offset Function	Organization	Amount	Description
835	n/a	n/a	9,368	2022-2023 Rolled PO's
TOTAL FUNCTION 11			\$	9,368

Function 12 - Instructional Resources & Media

Ref #	Offset Function	Organization	Amount	Description
835	n/a	n/a	3,849	2022-2023 Rolled PO's
TOTAL FUNCTION 12			\$	3,849

Function 13 - Staff Development

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 13			\$	-

Function 21 - Instructional Administration

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 21			\$	-

Function 23 - School Administration

Ref #	Offset Function	Organization	Amount	Description
835	n/a	n/a	1	2022-2023 Rolled PO's
TOTAL FUNCTION 23			\$	1

Leander Independent School District
 General Fund - New Instructional Facilities Allotment (NIFA) - Fund 181
 Summary of Budget Transfers/Amendments
 As of August 14, 2023

Function 31 - Guidance & Counseling

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 31			\$ -	

Function 32 - Social Services

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 32			\$ -	

Function 33 - Health Services

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 33			\$ -	

Function 34 - Student Transportation

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 34			\$ -	

Function 35 - Food Service

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 35			\$ -	

Function 36 - Co-Curricular Activities

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 36			\$ -	

Function 41 - General Administration

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 41			\$ -	

Function 51 - Plant Maintenance & Operations

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 51			\$ 215 -	

Leander Independent School District
 General Fund - New Instructional Facilities Allotment (NIFA) - Fund 181
 Summary of Budget Transfers/Amendments
 As of August 14, 2023

Function 52 - Security

Ref #	Offset Function	Organization	Amount	Description
835	n/a	n/a	2,678	2022-2023 Rolled PO's
TOTAL FUNCTION 52			\$ 2,678	

Function 53 - Data Processing

Ref #	Offset Function	Organization	Amount	Description
835	n/a	n/a	140	2022-2023 Rolled PO's
TOTAL FUNCTION 53			\$ 140	

Function 61 - Community Services

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 61			\$ -	

Function 71 - Debt Service

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 71			\$ -	

Function 81 - Capital Outlay

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 81			\$ -	

Function 91 - Contracted Instruction Services

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 91			\$ -	

Function 99 - Other Intergovernmental Charges

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 99			\$ -	

Transfers Out

Ref #	Offset Function	Organization	Amount	Description
TOTAL TRANSFERS OUT			\$ -	
TOTAL EXPENDITURES			\$ 16,037	

INCREASE/(DECREASE) TO FUND BALANCE			\$ (16,037)	
--	--	--	--------------------	--

Leander Independent School District
 General Fund - Athletics - Fund 197
 Summary of Budget Transfers/Amendments
 As of August 14, 2023

REVENUES:

Ref #	Offset Function	Organization	Amount	#	Description
57XX					
58XX					
59XX					
TOTAL REVENUES			\$	-	

Other Resources

Ref #	Offset Function	Organization	Amount	Description
			-	
TOTAL TRANSFERS IN			\$	-

EXPENDITURES:

Function 11 - Instruction

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 11			\$	-

Function 12 - Instructional Resources & Media

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 12			\$	-

Function 13 - Staff Development

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 13			\$	-

Function 21 - Instructional Administration

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 21			\$	-

Function 23 - School Administration

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 23			\$	-

Function 31 - Guidance & Counseling

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 31			\$	-

Leander Independent School District
 General Fund - Athletics - Fund 197
 Summary of Budget Transfers/Amendments
 As of August 14, 2023

Function 32 - Social Services

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 32			\$ -	

Function 33 - Health Services

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 33			\$ -	

Function 34 - Student Transportation

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 34			\$ -	

Function 35 - Food Service

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 35			\$ -	

Function 36 - Co-Curricular Activities

Ref #	Offset Function	Organization	Amount	Description
835	n/a	n/a	59,949	2022-2023 Rolled PO's
TOTAL FUNCTION 36			\$ 59,949	

Function 41 - General Administration

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 41			\$ -	

Function 51 - Plant Maintenance & Operations

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 51			\$ -	

Function 52 - Security

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 52			\$ -	

Leander Independent School District
General Fund - Athletics - Fund 197
Summary of Budget Transfers/Amendments
As of August 14, 2023

Function 53 - Data Processing

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 53			\$ -	

Function 61 - Community Services

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 61			\$ -	

Function 71 - Debt Service

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 71			\$ -	

Function 81 - Capital Outlay

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 81			\$ -	

Function 91 - Contracted Instruction Services

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 91			\$ -	

Function 99 - Other Intergovernmental Charges

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 99			\$ -	

Transfers Out

Ref #	Offset Function	Organization	Amount	Description
TOTAL TRANSFERS OUT			\$ -	

TOTAL EXPENDITURES			\$ 59,949	
---------------------------	--	--	-----------	--

INCREASE/(DECREASE) TO FUND BALANCE			\$ (59,949)	
--	--	--	-------------	--

Leander Independent School District
General Fund - Fund 199
Summary of Budget Transfers/Amendments
As of August 14, 2023

REVENUES:

	<u>Ref #</u>	<u>Offset Function</u>	<u>Organization</u>	<u>Amount</u>	<u>#</u>	<u>Description</u>
57XX	162	51	000	170,988		HMS Flood Repairs
	163	34	000	8,332		Bus Repair
58XX						
59XX						
TOTAL REVENUES				\$ 179,320		

Other Resources

<u>Ref #</u>	<u>Offset Function</u>	<u>Organization</u>	<u>Amount</u>	<u>Description</u>
			-	
TOTAL TRANSFERS IN			\$ -	

EXPENDITURES:

Function 11 - Instruction

<u>Ref #</u>	<u>Offset Function</u>	<u>Organization</u>	<u>Amount</u>	<u>Description</u>
77	31	999	(1,501)	Campus/Dept request to move funds
139	52	003	(8,600)	Campus/Dept request to move funds
271	51	049	(602)	Campus/Dept request to move funds
835	n/a	n/a	312,595	2022-2023 Rolled PO's
31	51	917	(1,109)	Campus/Dept request to move funds
48	31	874	(31,000)	Campus/Dept request to move funds
61	13	874	(14,000)	Campus/Dept request to move funds
113	13	874	(1,442)	Campus/Dept request to move funds
114	13	874	(3,873)	Campus/Dept request to move funds
63	13	003	(4,100)	Campus/Dept request to move funds
47	13	120	(4,420)	Campus/Dept request to move funds
180	31	999	(132)	Campus/Dept request to move funds
2	61	999	(7,000)	Campus/Dept request to move funds
589	61	999	(5,550)	Campus/Dept request to move funds
639	13	114	(473)	Campus/Dept request to move funds
TOTAL FUNCTION 11			\$ 228,793	

Function 12 - Instructional Resources & Media

<u>Ref #</u>	<u>Offset Function</u>	<u>Organization</u>	<u>Amount</u>	<u>Description</u>
835	n/a	n/a	8,485	2022-2023 Rolled PO's
TOTAL FUNCTION 12			\$ 8,485	

Leander Independent School District
General Fund - Fund 199
Summary of Budget Transfers/Amendments
As of August 14, 2023

Function 13 - Staff Development

Ref #	Offset		Amount	Description
	Function	Organization		
835	n/a	n/a	81,455	2022-2023 Rolled PO's
32	21	874	(250)	Campus/Department request to move funds
61	11	874	14,000	Campus/Department request to move funds
113	11	120	1,442	Campus/Department request to move funds
114	11	049	3,873	Campus/Department request to move funds
63	11	003	4,100	Campus/Department request to move funds
47	11	120	4,420	Campus/Department request to move funds
50	21	937	1,800	Campus/Department request to move funds
639	11	114	473	Campus/Department request to move funds
TOTAL FUNCTION 13			\$ 111,313	

Function 21 - Instructional Administration

Ref #	Offset		Amount	Description
	Function	Organization		
835	n/a	n/a	15,000	2022-2023 Rolled PO's
32	13	874	250	Campus/Department request to move funds
112	51	937	(325)	Campus/Department request to move funds
50	13	937	(1,800)	Campus/Department request to move funds
TOTAL FUNCTION 21			\$ 13,125	

Function 23 - School Administration

Ref #	Offset		Amount	Description
	Function	Organization		
835	n/a	n/a	2,374	2022-2023 Rolled PO's
TOTAL FUNCTION 23			\$ 2,374	

Function 31 - Guidance & Counseling

Ref #	Offset		Amount	Description
	Function	Organization		
77	11	999	1,501	Campus/Dept request to move funds
835	n/a	n/a	87,850	2022-2023 Rolled PO's
48	11	874	31,000	Campus/Dept request to move funds
180	11	999	132	Campus/Dept request to move funds
TOTAL FUNCTION 31			\$ 120,483	

Function 32 - Social Services

Ref #	Offset		Amount	Description
	Function	Organization		
TOTAL FUNCTION 32			\$ -	

Function 33 - Health Services

Ref #	Offset		Amount	Description
	Function	Organization		
835	n/a	n/a	47,850	2022-2023 Rolled PO's
TOTAL FUNCTION 33			\$ 47,850	

Leander Independent School District
General Fund - Fund 199
Summary of Budget Transfers/Amendments
As of August 14, 2023

Function 34 - Student Transportation

Ref #	Offset Function	Organization	Amount	Description
163	00	905	8,332	Bus Repair
835	n/a	n/a	65,778	2022-2023 Rolled PO's
TOTAL FUNCTION 34			\$ 74,110	

Function 35 - Food Services

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 35			\$ -	

Function 36 - Co-Curricular Activities

Ref #	Offset Function	Organization	Amount	Description
835	n/a	n/a	60,299	2022-2023 Rolled PO's
309	41	998	(6,000)	Campus/Dept request to move funds
TOTAL FUNCTION 36			\$ 54,299	

Function 41 - General Administration

Ref #	Offset Function	Organization	Amount	Description
835	n/a	n/a	454,659	2022-2023 Rolled PO's
309	36/53	749	29,465	Campus/Dept request to move funds
TOTAL FUNCTION 41			\$ 484,124	

Function 51 - Plant Maintenance & Operations

Ref #	Offset Function	Organization	Amount	Description
271	11	049	602	Campus/Dept request to move funds
162	00	904	170,988	HMS Flood Repairs
835	n/a	n/a	920,365	2022-2023 Rolled PO's
31	11	917	1,109	Campus/Dept request to move funds
112	21	937	325	Campus/Dept request to move funds
TOTAL FUNCTION 51			\$ 1,093,389	

Function 52 - Security

Ref #	Offset Function	Organization	Amount	Description
139	11	003	8,600	Campus/Dept request to move funds
835	n/a	n/a	18,122	2022-2023 Rolled PO's
TOTAL FUNCTION 52			\$ 26,722	

Function 53 - Data Processing

Ref #	Offset Function	Organization	Amount	Description
835	n/a	n/a	189,036	2022-2023 Rolled PO's
309	41	915	(23,465)	Campus/Dept request to move funds
TOTAL FUNCTION 53			\$ 165,571	

Leander Independent School District
General Fund - Fund 199
Summary of Budget Transfers/Amendments
As of August 14, 2023

Function 61 - Community Services

Ref #	Offset Function	Organization	Amount	Description
835	n/a	n/a	6,700	2022-2023 Rolled PO's
2	11	multi	7,000	Campus/Dept request to move funds
589	11	999	5,550	Campus/Dept request to move funds
TOTAL FUNCTION 61			\$ 19,250	

Function 71 - Debt Service

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 71			\$ -	

Function 81 - Capital Outlay

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 81			\$ -	

Function 91 - Contracted Instruction Services

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 91			\$ -	

Function 95 - JJAEP

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 95			\$ -	

Function 99 - Other Intergovernmental Charges (TCAD/WCAD Tax Svc)

Ref #	Offset Function	Organization	Amount	Description
TOTAL FUNCTION 99			\$ -	

Transfers Out/Other Uses

Ref #	Offset Function	Organization	Amount	Description
TOTAL TRANSFERS OUT			\$ -	

TOTAL EXPENDITURES			\$ 2,449,888	
---------------------------	--	--	---------------------	--

INCREASE/(DECREASE) TO FUND BALANCE			\$ (2,270,568)	
--	--	--	-----------------------	--

Leander Independent School District
Debt Service - Fund 599
Budget Amendments/Transfers as of August 14, 2023

	2023-2024 Original Budget	Previously Amended Budget	Proposed Amendments 8/14/2023	Proposed Amended Budget
Revenues:				
Local Sources	\$ 152,867,300	\$ 152,867,300	\$ -	\$ 152,867,300
State Sources			-	-
Federal Sources	-	-	-	-
TOTAL REVENUES	\$ 152,867,300	\$ 152,867,300	\$ -	\$ 152,867,300
Expenditures:				
Function 11 - Instruction	\$ -	\$ -	\$ -	\$ -
Function 12 - Instructional Resources & Media	-	-	-	-
Function 13 - Staff Development	-	-	-	-
Function 21 - Instructional Administration	-	-	-	-
Function 23 - School Administration	-	-	-	-
Function 31 - Guidance & Counseling	-	-	-	-
Function 32 - Social Services	-	-	-	-
Function 33 - Health Services	-	-	-	-
Function 34 - Student Transportation	-	-	-	-
Function 35 - Food Service	-	-	-	-
Function 36 - Co-Curricular Activities	-	-	-	-
Function 41 - General Administration	-	-	-	-
Function 51 - Plant Maintenance & Operations	-	-	-	-
Function 52 - Security	-	-	-	-
Function 53 - Data Processing	-	-	-	-
Function 61 - Community Services	-	-	-	-
Function 71 - Debt Service	152,867,300	152,867,300	800	152,868,100
Function 81 - Capital Outlay	-	-	-	-
Function 91 - Contracted Instruction Services	-	-	-	-
Function 95 - JJAEP	-	-	-	-
Function 99 - Other Intergovernmental Charges	-	-	-	-
TOTAL ALL EXPENDITURES	\$ 152,867,300	\$ 152,867,300	\$ 800	\$ 152,868,100
Excess/(Deficiency) of				
Revenues vs. Expenditures	\$ -	\$ -	\$ (800)	\$ (800)
Other Resources - Sale of Bonds	\$ -	\$ -	\$ -	\$ -
Other Uses - Sale of Bonds	-	-	-	-
Net Increase/(Decrease) in Fund Balance	\$ -	\$ -	\$ (800)	\$ (800)
Beginning Fund Balance	\$ 135,256,116	\$ 135,256,116		\$ 135,256,116
Projected Ending Fund Balance	\$ 135,256,116	\$ 135,256,116		\$ 135,255,316

**Unaudited; subject to change based on 22-23 operations*

Leander Independent School District
 Debt Service - Fund 599
 Summary of Budget Transfers/Amendments
 As of August 14, 2023

REVENUES:

Ref #	Function	Organization	Amount	Description
57XX			-	
58XX			-	
59XX				
TOTAL REVENUES			\$ -	

Other Resources

Ref #	Offset Function	Organization	Amount	Description
			-	
TOTAL TRANSFERS IN			\$ -	

EXPENDITURES:

Function 71 - Debt Service

Ref #	Function	Organization	Amount	Description
835	n/a	n/a	800	Rolled 2022-2023 PO's
TOTAL FUNCTION 71			\$ 800	

Transfers Out/Other Uses

Ref #	Offset Function	Organization	Amount	Description
			-	
TOTAL TRANSFERS OUT			\$ -	
TOTAL EXPENDITURES			\$ 800	

INCREASE/(DECREASE) TO FUND BALANCE	\$ (800)
--	-----------------

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, August 24, 2023

Agenda Item: Annual Investment Report
Purpose: Discussion Item/Report Only Action Requested
Administrator Responsible: Pete Pape
Attachments: Annual Investment Report

Background Information:

The annual investment report summary and portfolio for the fiscal year July 1, 2022 through June 30, 2023 are provided for the Board's review. The report summarizes investment products utilized, broker/dealer allocations, the market value of the investments, and the yields of those investments. Additionally, benchmark comparisons are included as well as net income results, changes in market value, and projected cash flows.

Administrative Recommendation:

N/A

Sample Motion:

N/A



Investment Portfolio Summary
For the Period
July 1, 2022 through June 30, 2023

EXECUTIVE SUMMARY

The District's Investment Policy requires an annual review of the investment program and activity by the Board of Trustees. This review is in addition to the mandated quarterly reporting (which LISD provides to the Board on a monthly basis).

This report is a review of the investment activities for the fiscal year, July 1, 2022, through June 30, 2023. The following report summarizes the investment products used, the market value of the investments, and the yield of those investments.

Retrospective

The investing environment for public funds, between July 2022 and June 2023, experienced a vast change as the period began with market yields near 1.5% and ended with rates above 5.0%. The Federal Reserve has moved forcefully over the last 16 months to tame inflation which reached a 40-year high of 9.10% in June 2022. The federal funds rate was increased seven times during the District's fiscal year which allowed for enhanced capitalized interest earnings. As of the July 26, 2023, Federal Open Market Committee (FOMC) meeting, Federal Reserve officials established a target federal funds rate of 5.25% - 5.50% which is the highest level in more than 22 years. The inflation rate has dropped to 3.18% compared to 8.52% at the same time last year. Future increases to the federal funds rate are uncertain; however, the target inflation rate of a sustained 2% remains the goal. The labor market outlook has been robust in recent months and appears likely to make continued progress toward maximum employment. As of July 2023, the unemployment rate sits at 3.5%.

This year's interest earnings on the District's portfolio reflect a significant increase of the performance seen in the 2021-22 fiscal year. Local government investment pool rates and security yields steadily rose throughout the year. Anticipation of the next rate hike kept investments short with laddered maturities. The rise in rates and yields stayed on pace with the increases in the federal funds rate with the newest investments in June yielding near 5.5%.

The District had an average annual earnings rate of 3.79%, up from the 2021-2022 rate of 0.32%. Although LISD's portfolio lagged in quarter one as older and lower yielding investments matured, the portfolio outperformed the local investment pools and benchmark standards in quarters two, three, and four. The District had realized and unrealized interest income in all funds totaling \$19,724,119 for the fiscal year 2022-23 compared to the prior year interest earnings of \$1,270,723.

General and Debt Service Funds

The District's investment practice includes laddering maturities to ensure cash flow needs are sufficiently met. Maintaining sufficient liquidity and matching maturity dates to meet debt obligations provides the District with safety of

principal, and diversification plus yields greater than offered by the local government investment pools.

Using December and January tax receipts to cover the next year's debt service obligations provides some increase in yields over the pools. As always, only high credit quality securities are used for operating funds and debt service.

Construction Funds

Estimated cash flow spend-down schedules govern the utilization and investment of the Capital Improvement Project funds. Estimated spend-down schedules can be volatile but are updated frequently for accuracy. Investments are made in accordance with the spend-down schedule.

LEANDER INDEPENDENT SCHOOL DISTRICT ANNUAL INVESTMENT REPORT

For the period:
July 1, 2022 - June 30, 2023

Portfolio Summary Management Report

This annual report is in full compliance with the investment policy and strategy established for Leander Independent School District and the Public Funds Investment Act (Chapter 2256, Government Code)

	<u>2022-2023</u>	<u>2021-2022</u>
Beginning Book Value	\$ 390,851,456	\$ 393,242,880
Beginning Market Value	390,253,856	393,235,738
Weighted Average Maturity at the Beginning Date	54 days	39 days
Ending Book Value	\$ 589,351,298	\$ 390,851,456
Ending Market Value	589,316,360	390,253,856
Weighted Average Maturity at the Ending Date	31 days	54 days
Change in Market Value	\$199,062,504	(\$ 2,981,882)
Investment Earnings for the Period	\$ 19,724,116	\$ 1,270,724
Weighted Average Maturity for the Period	27 days	52 days
Average Yield for Period	3.79%	0.32%
Average Yield for 90-Day Treasury Bill for Period	4.10%	0.37%

For the Period
July 1, 2022 through June 30, 2023

This report is prepared for Leander ISD (the "Entity") in accordance with Chapter 2256 of the Texas Public Funds Investment Act ("PFIA"). Section 2256.023(a) of the PFIA states that: "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the preceding reporting period." This report is signed by the Entity's investment officers and includes the disclosures required in the PFIA. To the extent possible, market prices have been obtained from independent pricing sources.

231

The investment portfolio compiled with the PFIA and the Entity's approved Investment Policy and Strategy throughout the period. All investment transactions made in the portfolio during this period were made on behalf of the Entity and were made in full compliance with the PFIA and the approved Investment Policy.

Officer Names and Titles:

Pete D. Pape

Name: Pete Pape Title: Chief Financial Officer

Dana Paulson

Name: Dana Paulson Title: Sr. Director, Financial Services

Connie Wheeler

Name: Connie Wheeler Title: Controller

Becky Garcia

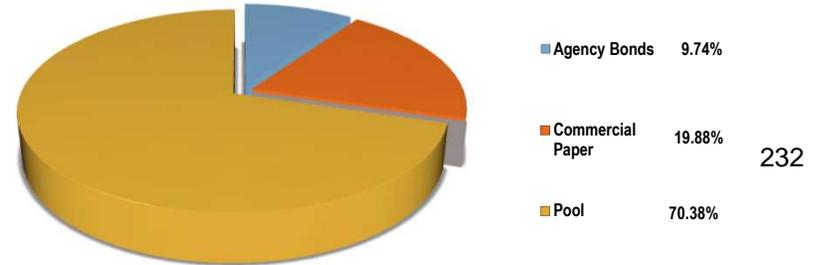
Name: Becky Garcia Title: Director, Treasury & Debt Management

Cassandra Hartmann

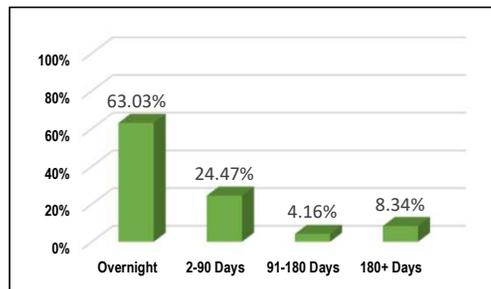
Name: Cassandra Hartmann Title: Treasury Specialist

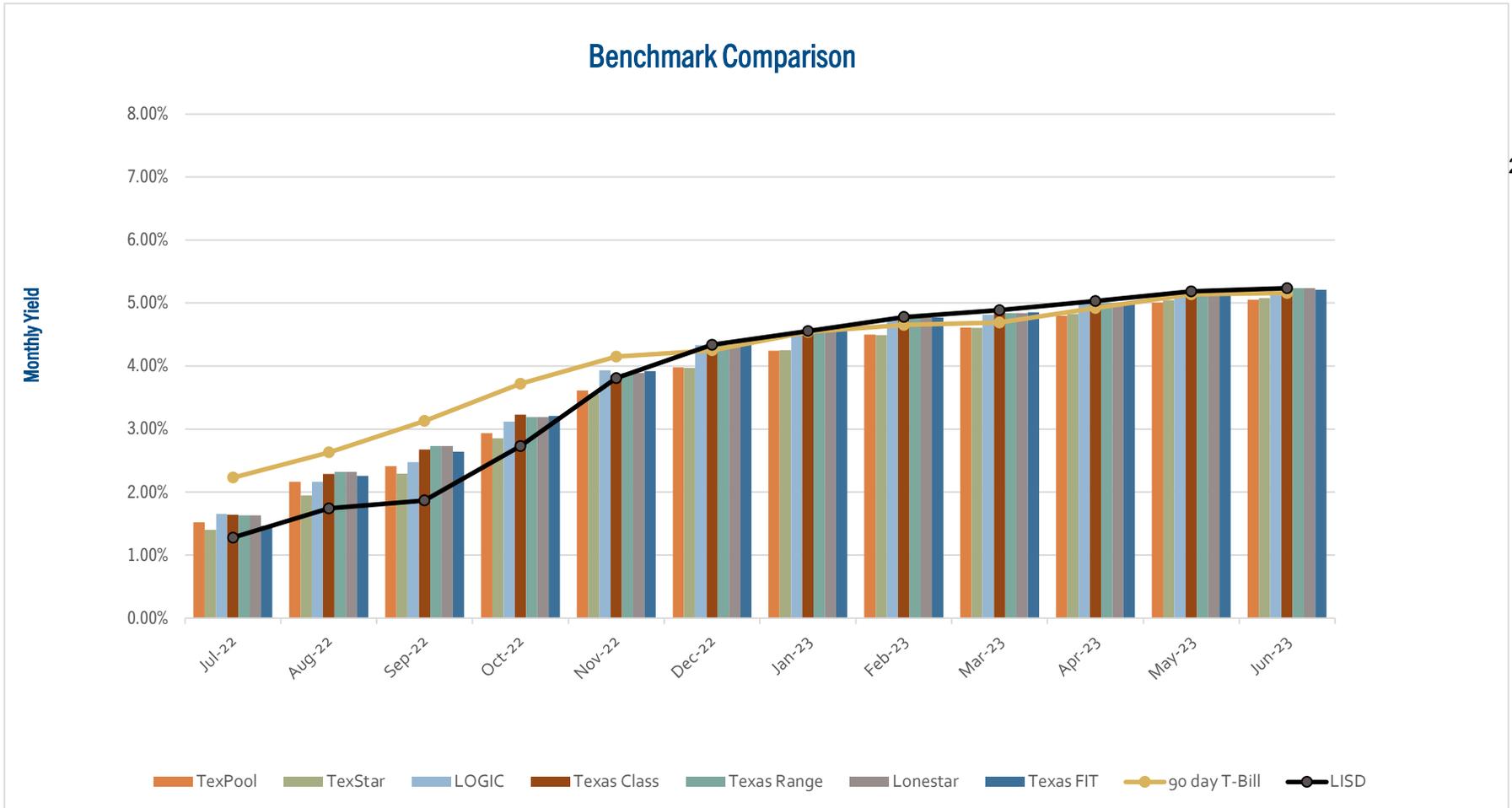
Account Summary **Allocation by Security Type**

	Beginning Values as of 7/1/22	Ending Values as of 6/30/23
Par Value	391,444,696.60	590,351,297.78
Book Value	390,851,456.18	589,364,797.86
Market Value	390,253,855.85	589,316,359.95
Market Value %	99.847%	99.992%
Weighted Avg. DTM	54	31
Weighted Avg. YTM	1.070%	5.236%
Weighted Avg. DTM for FY	52	27
Weighted Avg. YTM for FY	0.315%	3.786%



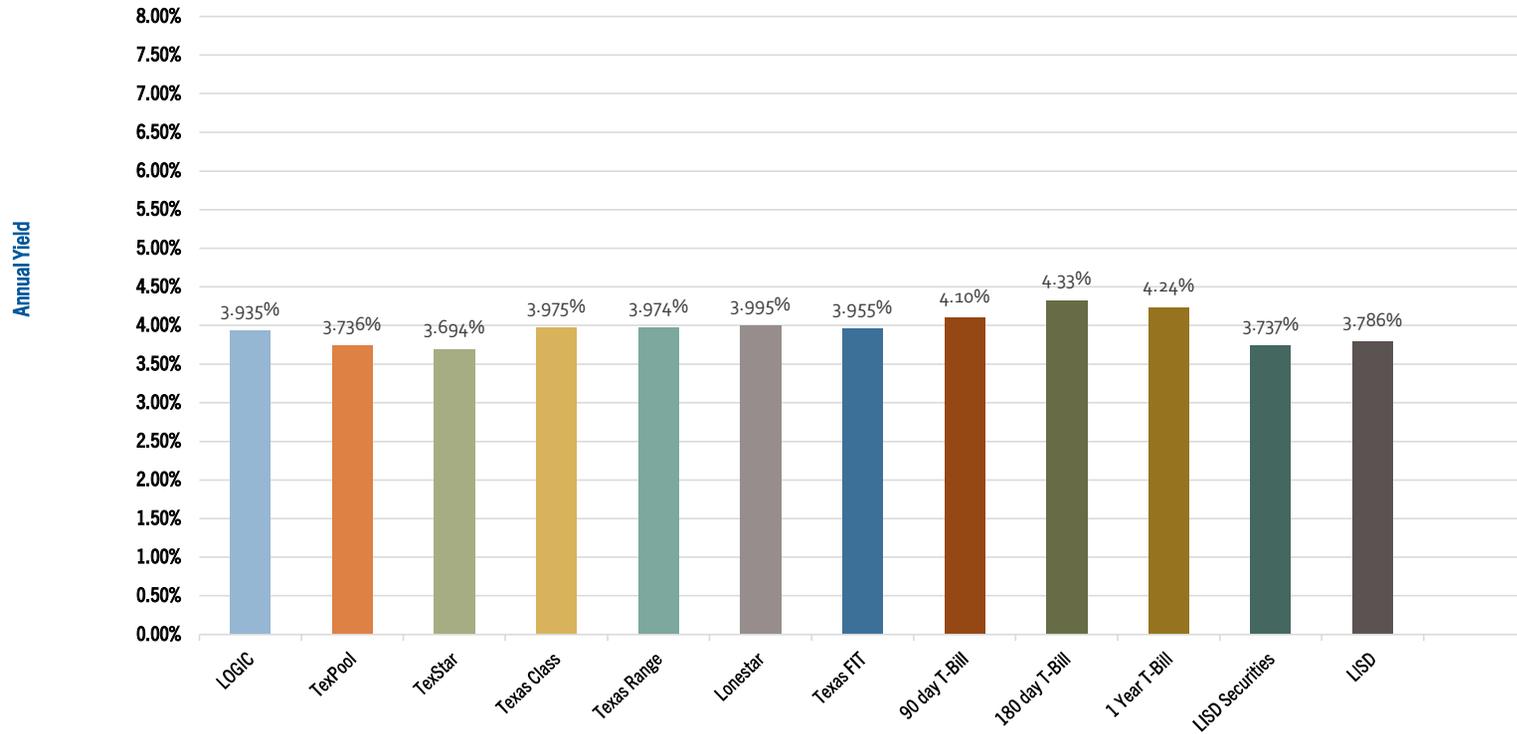
Allocation by Issuer **Maturity Distribution %** **Allocation by Broker**





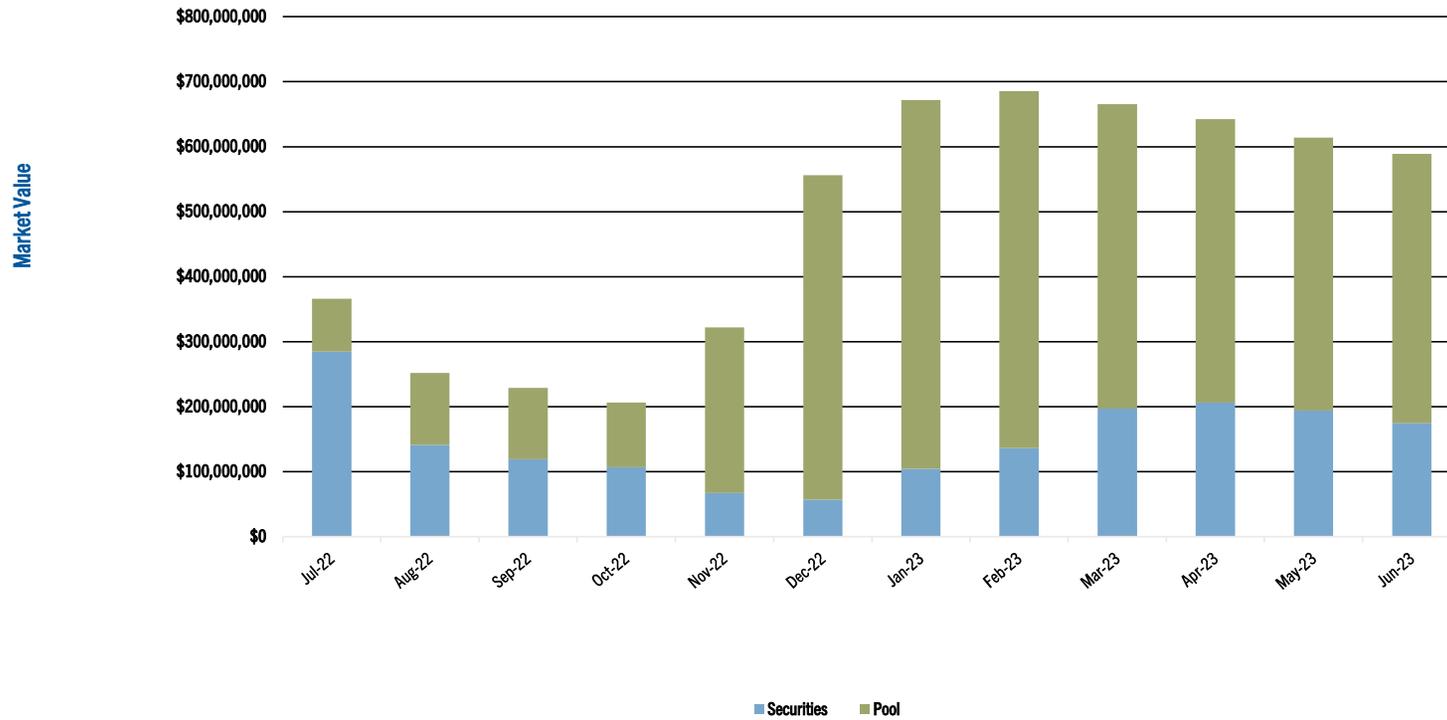
233

Average Yield for Fiscal Year



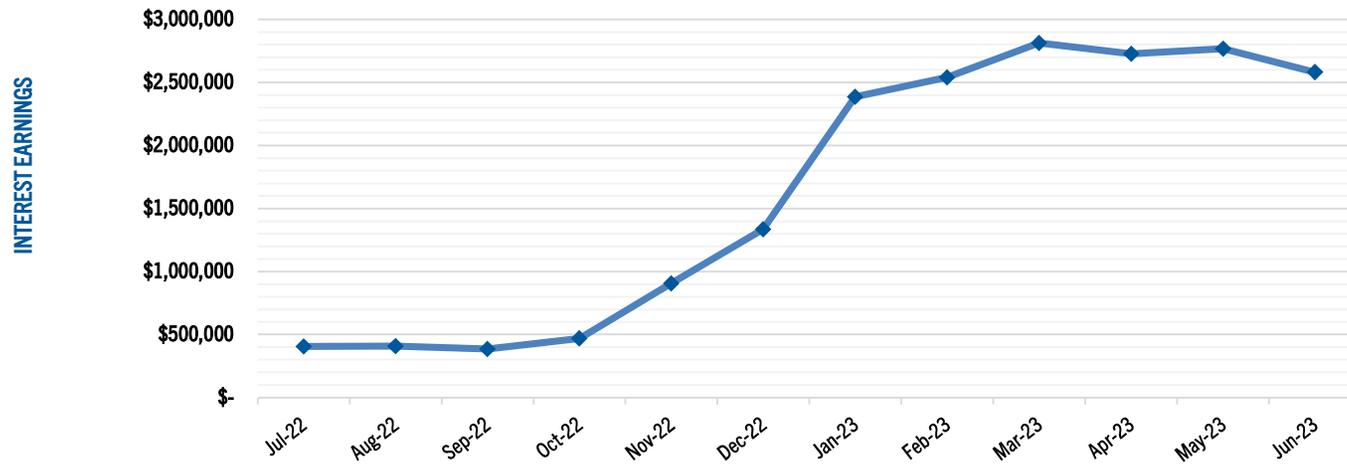
234

Funds Invested



235

Interest Earnings



236

Acquisition Date	Security Type	Broker	CUSIP	Security Description	Rating Agency	Security Rating	Coupon	Par Value	Annualized Yield	Maturity Date	Total Days Held	Book Value	Market Value
(199) General Operating													
3/29/2023	AGNC	WF	3130ASCW7	Federal Home Loan Bank	S&P	AA+	2.350%	5,000,000	5.031%	7/5/2023	4	4,998,565	4,999,100
3/2/2023	AGNC	WF	3135G05G4	Fannie Mae	S&P	AA+	0.250%	2,140,000	5.006%	7/10/2023	9	2,137,538	2,137,090
3/9/2023	CP	HS	62479MUA9	MUFG Bank Ltd /NY	S&P	A-1	0.000%	10,000,000	5.128%	7/10/2023	9	9,987,400	9,995,000
3/21/2023	CP	RJ	22533UUB7	Credit Agricole CIB NY	S&P	A-1	0.000%	5,000,000	5.265%	7/11/2023	10	4,992,806	4,999,295
4/18/2023	CP	HS	80285QUB4	Santander UK PLC	S&P	A-1	0.000%	10,000,000	5.202%	7/11/2023	10	9,985,722	9,995,000
4/13/2023	CP	RJ	45778PUD9	INOVAH	S&P	A-1+	0.000%	5,000,000	5.095%	7/13/2023	12	4,991,617	4,991,063
2/21/2023	AGNC	WF	31422XTT9	Farmer Mac	S&P	AA+	1.040%	10,045,000	5.021%	8/3/2023	33	10,009,350	10,007,030
2/7/2023	CP	HS	22533UV75	Credit Agricole CIB NY	S&P	A-1	0.000%	5,000,000	5.024%	8/7/2023	37	4,974,819	4,979,500
3/3/2023	CP	RJ	4497W1V78	ING Funding LLC	S&P	A-1	0.000%	3,000,000	5.143%	8/7/2023	37	2,984,491	2,988,099
2/13/2023	CP	RJ	09659CVA3	BNP Paribas NY Branch	S&P	A-1	0.000%	10,000,000	5.006%	8/10/2023	40	9,945,722	9,955,220
12/15/2022	CP	RJ	63873KW11	NATIXIS	S&P	A-1	0.000%	10,000,000	5.327%	9/11/2023	62	9,911,309	9,924,030
6/2/2023	CP	WF	62479MW17	MUFG Bank Ltd /NY	S&P	A-1	0.000%	10,000,000	5.404%	9/1/2023	62	9,907,197	9,906,500
4/25/2023	CP	HS	8923A1W80	Toyota Cred Puerto Rico	S&P	A-1+	0.000%	10,000,000	5.387%	9/8/2023	69	9,898,800	9,910,800
6/21/2023	CP	RJ	22533UXX4	Credit Agricole CIB NY	S&P	A-1	0.000%	5,000,000	5.499%	10/19/2023	110	4,917,500	4,915,979
5/10/2023	CP	HS	8923A0A86	Toyota Cred Puerto Rico	S&P	A-1+	0.000%	10,000,000	5.501%	1/8/2024	191	9,725,172	9,711,800
3/8/2023	AGNC	HS	3130AV5U2	Federal Home Loan Bank	S&P	AA+	5.300%	15,000,000	5.300%	3/8/2024	251	15,000,000	14,962,500
4/19/2023	AGNC	WF	3130AVM41	Federal Home Loan Bank	S&P	AA+	5.000%	3,900,000	5.036%	4/17/2024	291	3,898,909	3,876,912
4/27/2023	AGNC	WF	3135GAGX3	Fannie Mae	S&P	AA+	5.000%	6,500,000	5.005%	4/26/2024	300	6,499,733	6,463,145
	POOL		LOGIC	Logic				98,589,528	5.255%	7/1/2023	1	98,589,528	98,589,528
	POOL		LONESTAR	Lonestar				26,776,695	5.266%	7/1/2023	1	26,776,695	26,776,695
	POOL		TXCLASS	Texas Class				12,545,500	5.267%	7/1/2023	1	12,545,500	12,545,500
	POOL		TXRANGE	Texas Daily Select				23,417,395	5.240%	7/1/2023	1	23,417,395	23,417,395
4/13/2023	POOL		TXFIT	TX Choice - Fixed Term				1,999,232	5.119%	7/13/2023	12	1,999,232	1,999,232
	POOL		TXFIT	Texas Fit				15,598	5.210%	7/1/2023	1	15,598	15,598
Total for (199) General Operating								298,928,948	5.237%			298,110,598	298,062,011
(599) Debt Service													
2/7/2023	CP	HS	22533UV75	Credit Agricole CIB NY	S&P	A-1	0.000%	5,000,000	5.024%	8/7/2023	37	4,974,819	4,979,500
2/13/2023	CP	RJ	09659CVA3	BNP Paribas NY Branch	S&P	A-1	0.000%	10,000,000	5.006%	8/10/2023	40	9,945,722	9,955,220
12/15/2022	CP	RJ	63873KW11	NATIXIS	S&P	A-1	0.000%	10,000,000	5.327%	9/1/2023	62	9,911,309	9,924,030
	POOL		LOGIC	Logic				33,714,294	5.255%	7/1/2023	1	33,714,294	33,714,294
	POOL		LONESTAR	Lonestar				30,534,371	5.266%	7/1/2023	1	30,534,371	30,534,371
	POOL		TXCLASS	Texas Class				139,973	5.267%	7/1/2023	1	139,973	139,973
4/13/2023	POOL		TXFIT	TX Choice - Fixed Term				24,999,282	5.119%	7/13/2023	12	24,999,282	24,999,282
	POOL		TXFIT	Texas Fit				25,616,803	5.210%	7/1/2023	1	25,616,803	25,616,803
Total for (599) Debt Service								140,004,723	5.204%			139,836,573	139,863,473

237

Acquisition Date	Security Type	Broker	CUSIP	Security Description	Rating Agency	Security Rating	Coupon	Par Value	Annualized Yield	Maturity Date	Total Days Held	Book Value	Market Value
(240) Child Nutrition													
	POOL		LOGIC	Logic				14,176,809	5.255%	7/1/2023	1	14,176,809	14,176,809
Total for (240) Child Nutrition								14,176,809	5.255%			14,176,809	14,176,809
(638) Capital Project 638													
	POOL		LONESTAR	LoneStar				614,033	5.266%	7/1/2023	1	614,033	614,033
Total for (638) Capital Project 638								614,033	5.266%			614,033	614,033
(640) Capital Project 640													
3/27/2023	AGNC	RJ	3130AV5X6	Federal Home Loan Bank	S&P	AA+	5.500%	10,000,000	5.500%	3/27/2024	-	10,000,000	9,987,500
3/30/2023	AGNC	RJ	3135GAFF1	Fannie Mae	S&P	AA+	5.200%	5,000,000	5.200%	3/28/2024	-	5,000,000	4,985,750
	POOL		LOGIC	Logic				10,270,340	5.255%	7/1/2023	1	10,270,340	10,270,340
	POOL		LONESTAR	LoneStar				27,983,547	5.266%	7/1/2023	1	27,983,547	27,983,547
	POOL		TXRANGE	Texas Daily Select				31,166,404	5.240%	7/1/2023	1	31,166,404	31,166,404
4/12/2023	POOL		TXFIT	TX Choice - Fixed Term				19,999,039	5.230%	10/10/2023		19,999,039	19,999,039
	POOL		TXFIT	Texas FIT				10,681,192	5.210%	7/1/2023		10,681,192	10,681,192
Total for (640) Capital Project 640								115,100,522	5.264%			115,100,522	115,073,772
(642) Capital Project													
	POOL		LOGIC	Logic				4,194,939	5.255%	7/1/2023	1	4,194,939	4,194,939
Total for (642) Capital Project								4,194,939	5.255%			4,194,939	4,194,939
(753) Workers Comp													
	POOL		LOGIC	Logic				2,330,093	5.255%	7/1/2023	1	2,330,093	2,330,093
Total for (753) Workers Comp								2,330,093	5.255%			2,330,093	2,330,093
(771) Health Insurance													
	POOL		LOGIC	Logic				15,001,232	5.255%	7/1/2023	1	15,001,232	15,001,232
Total for (771) Health Insurance								15,001,232	5.255%			15,001,232	15,001,232
Total for Leander ISD								590,351,298	5.236%			589,364,798	589,316,360

Acquisition Date	Sec. Type	CUSIP	Sec. Description	Sec. Agency & Rating	Coupon	7/1/22 Book Value	Cost of Purchases	Amortization/ Accretion	Maturities	6/30/23 Book Value	7/1/22 Market Value	6/30/23 Market Value	Change in Market Value
(199) General Operating													
11/04/21	MUNI - WF	7417017E0	Prince Georges County MD	Fitch / AAA	0.603%	2,402,167	-	(2,167)	(2,400,000)	-	2,393,352	-	(2,393,352)
11/17/21	CP - HS	63873KH86	Natixis NY	S&P / A-1		4,998,457	-	1,543	(5,000,000)	-	4,989,050	-	(4,989,050)
12/01/21	CP - HS	63873KG76	Natixis NY	S&P / A-1		4,999,728	-	272	(5,000,000)	-	4,999,000	-	(4,999,000)
12/15/21	CP - WF	63873KJ65	Natixis NY	S&P / A-1		4,996,450	-	3,550	(5,000,000)	-	4,979,350	-	(4,979,350)
01/04/22	AGNC - WF	3135G0T78	Fannie Mae	S&P / AA+	2.000%	5,022,488	-	(22,488)	(5,000,000)	-	4,997,650	-	(4,997,650)
01/07/22	CP - HS	80285QK41	Santander UK PLC	S&P / A-1		9,989,140	-	10,860	(10,000,000)	-	9,936,800	-	(9,936,800)
01/27/22	CP - HS	4497W1KM7	ING Funding LLC	S&P / A-1		9,980,951	-	19,049	(10,000,000)	-	9,914,500	-	(9,914,500)
01/31/22	CP - WF	0667K1G70	Banque et Caisse d'Epargne	S&P / A-1+		9,999,242	-	758	(10,000,000)	-	9,996,900	-	(9,996,900)
02/09/22	CP - RJ	0667K1H87	Banque et Caisse d'Epargne	S&P / A-1+		9,993,983	-	6,017	(10,000,000)	-	9,972,700	-	(9,972,700)
02/09/22	CP - HS	63873KH83	Natixis NY	S&P / A-1		4,996,622	-	3,378	(5,000,000)	-	4,989,950	-	(4,989,950)
02/09/22	CP - WF	7426M3H85	Private Export Fund Corp	Fitch / F1+		9,994,300	-	5,700	(10,000,000)	-	9,980,700	-	(9,980,700)
02/17/22	AGNC - HS	91282UN8	US Treasury	Fitch / AAA	2.000%	2,011,188	-	(11,188)	(2,000,000)	-	1,992,500	-	(1,992,500)
02/17/22	AGNC - HS	3130AJ7E3	Federal Home Loan Bank	S&P / AA+	1.375%	625,882	-	(882)	(625,000)	-	619,706	-	(619,706)
03/10/22	CP - HS	21687BL74	Cooperative Rabobank UA	S&P / A-1		9,951,625	-	48,375	(10,000,000)	-	9,901,000	-	(9,901,000)
03/10/22	CP - RJ	2254EBM24	Credit Suisse New York	S&P / A-1		9,936,689	-	63,311	(10,000,000)	-	9,873,420	-	(9,873,420)
03/11/22	MUNI - WF	46256QLX2	Iowa State Board of Regents	S&P / SP-1+	0.200%	1,996,637	-	3,363	(2,000,000)	-	1,992,820	-	(1,992,820)
04/11/22	CP - RJ	8923A1JC6	Toyota Credit Puerto Rico	S&P / A-1+		9,973,639	-	26,361	(10,000,000)	-	9,953,000	-	(9,953,000)
04/29/22	CP - HS	39136SGL1	Great-West Life & Annuity	S&P / A-1+		4,997,142	-	2,858	(5,000,000)	-	4,995,800	-	(4,995,800)
05/03/22	CP - WF	91512DGV7	University of Texas	S&P / A-1+		9,991,444	-	8,556	(10,000,000)	-	9,986,700	-	(9,986,700)
05/17/22	CP - WF	16085HLF1	Carolinas Healthcare System	S&P / A-1+		4,965,750	-	34,250	(5,000,000)	-	4,966,500	-	(4,966,500)
05/17/22	AGNC - RJ	91282CAX9	US Treasury	Fitch / AAA	0.125%	4,972,724	-	27,276	(5,000,000)	-	4,953,907	-	(4,953,907)
06/01/22	CP - RJ	46640QJ69	JP Morgan	S&P / A-1		9,970,967	-	29,033	(10,000,000)	-	9,951,830	-	(9,951,830)
06/23/22	CP - WF	22533UJL8	Credit Agricole CIB	S&P / A-1		4,976,488	-	23,512	(5,000,000)	-	4,976,000	-	(4,976,000)
06/23/22	AGNC - WF	313385L20	Federal Home Loan Discount	S&P / A-1+		4,969,444	-	30,556	(5,000,000)	-	4,967,150	-	(4,967,150)
07/29/22	CP - WF	2254EBM57	Credit Suisse New York	S&P / A-1		-	9,893,217	106,783	(10,000,000)	-	-	-	-
09/20/22	AGNC - RJ	912796X79	US Treasury Bill	S&P / AA+		-	4,963,629	36,371	(5,000,000)	-	-	-	-
10/06/22	CP - RJ	22533UP31	Credit Agricole CIB	S&P / A-1		-	9,866,333	133,667	(10,000,000)	-	-	-	-
10/19/22	CP - HS	19424JP75	Collateralized Commercial Paper	S&P / A-1		-	4,932,629	67,371	(5,000,000)	-	-	-	-
12/15/22	CP - RJ	63873KW11	Natixis	S&P / A-1		-	9,629,500	281,809	-	9,911,309	9,924,030	9,924,030	9,924,030
01/13/23	CP - WF	62479MSC8	MUFG Bank Ltd / NY	S&P / A-1		-	9,845,300	154,700	(10,000,000)	-	-	-	-
01/13/23	AGNC - WF	3135G04Q3	Fannie Mae	S&P / AA+	0.250%	-	2,505,069	39,931	(2,545,000)	-	-	-	-
01/13/23	CP - HS	30215HSW1	Export Development Canada	S&P / A-1+		-	9,820,758	179,242	(10,000,000)	-	-	-	-
01/13/23	CP - WF	91510LRD9	University of Texas Sys	S&P / A-1+		-	4,943,750	56,250	(5,000,000)	-	-	-	-
01/19/23	CP - RJ	22533URE5	Credit Agricole CIB NY	S&P / A-1		-	9,889,972	110,028	(10,000,000)	-	-	-	-
01/19/23	CP - WF	07274MRJ6	Bayerische Landesbk GIRO	Fitch / F1		-	9,885,536	114,464	(10,000,000)	-	-	-	-
01/20/23	AGNC - WF	3137EAEQ8	Freddie Mac	S&P / AA+	0.375%	-	989,300	10,700	(1,000,000)	-	-	-	-
01/27/23	CP - HS	7426M3S26	Private Export Fund Corp	Fitch / F1+		-	9,877,556	122,444	(10,000,000)	-	-	-	-
02/01/23	CP - HS	53943ST15	Lloyds Bank PLC	S&P / A-1		-	9,840,333	159,667	(10,000,000)	-	-	-	-
02/07/23	CP - HS	22533UV75	Credit Agricole CIB NY	S&P / A-1		-	4,876,819	98,000	-	4,974,819	4,979,500	4,979,500	4,979,500
02/13/23	CP - RJ	09659CVA3	BNP Paribas NY Branch	S&P / A-1		-	9,758,464	187,258	-	9,945,722	9,955,220	9,955,220	9,955,220
02/21/23	AGNC - WF	31422XTT9	Farmer Mac	S&P / AA+	1.040%	-	9,868,911	140,439	-	10,009,350	10,007,030	10,007,030	10,007,030
02/23/23	AGNC - WF	3137EAEN5	Freddie Mac	S&P / AA+	2.750%	-	9,931,300	68,700	(10,000,000)	-	-	-	-
03/02/23	AGNC - WF	3135G05G4	Fannie Mae	S&P / AA+	0.250%	-	2,104,433	33,105	-	2,137,538	2,137,090	2,137,090	2,137,090
03/03/23	CP - RJ	4497W1V78	ING Funding LLC	S&P / A-1		-	2,934,191	50,300	-	2,984,491	2,988,099	2,988,099	2,988,099
03/08/23	AGNC - HS	3130AV5U2	Federal Home Loan Bank	S&P / AA+	5.300%	-	15,000,000	-	-	15,000,000	14,962,500	14,962,500	14,962,500
03/09/23	CP - HS	62479MUA9	MUFG Bank LTD NY	S&P / A-1		-	9,827,800	159,600	-	9,987,400	9,995,000	9,995,000	9,995,000
03/10/23	AGNC - WF	3137EAEN5	Freddie Mac	S&P / AA+	2.750%	-	4,975,941	33,059	(5,009,000)	-	-	-	-
03/21/23	CP - RJ	22533UUB7	Credit Agricole CIB NY	S&P / A-1		-	4,919,422	73,384	-	4,992,806	4,999,295	4,999,295	4,999,295
03/29/23	AGNC - WF	3130ASCW7	Federal Home Loan Bank	S&P / AA+	2.350%	-	4,964,850	33,715	-	4,998,565	4,999,100	4,999,100	4,999,100

239

Acquisition Date	Sec. Type	CUSIP	Sec. Description	Sec. Agency & Rating	Coupon	7/1/22 Book Value	Cost of Purchases	Amortization/ Accretion	Maturities	6/30/23 Book Value	7/1/22 Market Value	6/30/23 Market Value	Change in Market Value
04/13/23	CP - RJ	45778PUD9	INOVAH	S&P / A-1+		-	4,936,426	55,191	-	4,991,617	-	4,991,063	4,991,063
04/18/23	CP - HS	80285QUB4	Santander UK PLC	S&P / A-1		-	9,880,067	105,655	-	9,985,722	-	9,995,000	9,995,000
04/19/23	AGNC - WF	3130AVM41	Federal Home Loan Bank	S&P / AA+	5.000%	-	3,898,635	274	-	3,898,909	-	3,876,912	3,876,912
04/25/23	CP - HS	8923A1W80	Toyota Cred Puerto Rico	S&P / A-1+		-	9,800,533	98,267	-	9,898,800	-	9,910,800	9,910,800
04/27/23	AGNC - WF	3135GAGX3	Fannie Mae	S&P / AA+	5.000%	-	6,499,675	58	-	6,499,733	-	6,463,145	6,463,145
05/05/23	TREA - HS	912797FM4	US Treasury	Fitch / AAA		-	9,952,000	48,000	(10,000,000)	-	-	-	-
05/10/23	CP - HS	8923A0A86	Toyota Cred Puerto Rico	S&P / A-1+		-	9,650,350	74,822	-	9,725,172	-	9,711,800	9,711,800
06/02/23	CP - WF	62479MW17	MUFG Bank LTD NY	S&P / A-1		-	9,863,789	43,408	-	9,907,197	-	9,906,500	9,906,500
06/21/23	CP - RJ	22533UXK4	Credit Agricole CIB NY	S&P / A-1		-	4,910,000	7,500	-	4,917,500	-	4,915,979	4,915,979
Total for (199) General Operating						156,713,147	255,436,489	3,196,015	(280,579,000)	134,766,650	156,280,285	134,718,062	(21,562,223)
(599) Debt Service													
01/27/22	MUNI - WF	60412AVF7	State of Minnesota	Fitch / AAA	1.000%	11,456,351	-	(6,351)	(11,450,000)	-	11,442,787	-	(11,442,787)
02/11/22	CP - WF	87019SHA5	Swedbank	S&P / A-1		9,992,955	-	7,045	(10,000,000)	-	9,980,700	-	(9,980,700)
02/11/22	CP - HS	53943SHA8	Lloyds Bank PLC	S&P / A-1		9,993,596	-	6,404	(10,000,000)	-	9,980,000	-	(9,980,000)
02/18/22	CP - RJ	87030KH85	Swedish Export Credit	S&P / A-1+		9,992,199	-	7,801	(10,000,000)	-	9,976,670	-	(9,976,670)
02/28/22	CP - HS	46640QLN9	JP Morgan	S&P / A-1		9,958,645	-	41,355	(10,000,000)	-	9,889,100	-	(9,889,100)
04/12/22	CP - HS	19424JHA7	Collateralized Commercial Paper V	S&P / A-1		9,986,889	-	13,111	(10,000,000)	-	9,980,000	-	(9,980,000)
04/29/22	CP - HS	39136SGL1	Great-West Life & Annuity	S&P / A-1+		4,997,142	-	2,858	(5,000,000)	-	4,995,800	-	(4,995,800)
05/02/22	CP - RJ	5148X1H89	Landesbank Baden - Wurttt NY	Fitch / F1		9,986,911	-	13,089	(10,000,000)	-	9,980,280	-	(9,980,280)
05/12/22	CP - HS	62479MH97	MUFG Bank LTD NY	S&P / A-1		9,985,592	-	14,408	(10,000,000)	-	9,980,500	-	(9,980,500)
06/03/22	CP - WF	91512DHX2	University of Texas	S&P / A-1+		9,977,125	-	22,875	(10,000,000)	-	9,969,000	-	(9,969,000)
06/23/22	CP - RJ	50000EGK4	Koch Industries Inc	S&P / A-1+		6,994,645	-	5,355	(7,000,000)	-	6,993,021	-	(6,993,021)
06/23/22	CP - RJ	11070KH42	British Columbia	S&P / A-1+		8,237,689	-	12,311	(8,250,000)	-	8,236,767	-	(8,236,767)
06/23/22	CP - WF	22533ULM3	Credit Agricole CIB	S&P / A-1		9,899,900	-	100,100	(10,000,000)	-	9,895,400	-	(9,895,400)
06/23/22	AGNC - WF	313385P75	Federal Home Loan Discount	S&P / A-1+		4,958,976	-	41,024	(5,000,000)	-	4,953,850	-	(4,953,850)
08/31/22	AGNC - RJ	912796YF0	US Treasury Bill	S&P / AA+		-	9,960,813	39,187	(10,000,000)	-	-	-	-
09/20/22	AGNC - RJ	912796X79	US Treasury Bill	S&P / AA+		-	4,963,629	36,371	(5,000,000)	-	-	-	-
10/19/22	CP - HS	19424JP75	Collateralized Commercial Paper V	S&P / A-1		-	4,932,629	67,371	(5,000,000)	-	-	-	-
10/26/22	CP - WF	53943SNX1	Lloyds Bank PLC	S&P / A-1		-	9,884,678	115,322	(10,000,000)	-	-	-	-
11/17/22	CP - HS	59087BPG6	Metlife Funding	S&P / A-1+		-	4,946,538	53,462	(5,000,000)	-	-	-	-
12/15/22	CP - RJ	63873KW11	Natixis	S&P / A-1		-	9,629,500	281,809	-	9,911,309	-	9,924,030	9,924,030
02/07/23	CP - HS	22533UV75	Credit Agricole CIB NY	S&P / A-1		-	4,876,819	98,000	-	4,974,819	-	4,979,500	4,979,500
02/13/23	CP - RJ	09659CVA3	BNP Paribas NY Branch	S&P / A-1		-	9,758,464	187,258	-	9,945,722	-	9,955,220	9,955,220
Total for (599) Debt Service						126,418,613	58,953,069	1,160,167	(161,700,000)	24,831,850	126,253,875	24,858,750	(101,395,125)
(640) Capital Project													
03/27/23	AGNC - RJ	3130AV5X6	Federal Home Loan Bank	S&P / AA+		-	10,000,000	-	-	10,000,000	-	9,987,500	9,987,500
03/30/23	AGNC - RJ	3135GAFP1	Fannie Mae	S&P / AA+		-	5,000,000	-	-	5,000,000	-	4,985,750	4,985,750
Total for (640) Capital Project						-	15,000,000	-	-	15,000,000	-	14,973,250	14,973,250

Acquisition Date	Sec. Type	CUSIP	Sec. Description	Sec. Agency & Rating	Coupon	7/1/22 Book Value	Net Deposits & Withdrawals	6/30/23 Book Value	7/1/22 Market Value	6/30/23 Market Value	Change in Market Value
(199) General Operating											
	POOL	LOGIC	Logic			25,641,433	72,948,095	98,589,528	25,641,433	98,589,528	72,948,095
	POOL	LONESTAR	Lonestar			212,842	26,563,853	26,776,695	212,842	26,776,695	26,563,853
	POOL	TXRANGE	Texas Daily Select			12,329,492	11,087,903	23,417,395	12,329,492	23,417,395	11,087,903
11/12/21	POOL	TXRANGE	Texas Term - Fixed Rate			10,000,000	(10,000,000)	-	10,000,000	-	(10,000,000)
09/15/21	POOL	TXRANGE	Texas CD Program - First Capital			248,000	(248,000)	-	248,000	-	(248,000)
	POOL	TXCLASS	Texas Class			12,057,703	487,797	12,545,500	12,057,703	12,545,500	487,797
04/13/23	POOL	TXFIT	TX Choice - Fixed Term			-	1,999,232	1,999,232	-	1,999,232	1,999,232
	POOL	TXFIT	Texas Fit			-	15,598	15,598	-	15,598	15,598
Total for (199) General Operating						60,489,470	102,854,478	163,343,948	60,489,470	163,343,948	102,854,478
(599) Debt Service											
	POOL	LOGIC	Logic			8,522,248	25,192,046	33,714,294	8,522,248	33,714,294	25,192,046
	POOL	LONESTAR	Lonestar			1,846	30,532,525	30,534,371	1,846	30,534,371	30,532,525
	POOL	TXFIT	Texas FIT			2,078	25,614,725	25,616,803	2,078	25,616,803	25,614,725
04/13/23	POOL	TXFIT	TX Choice - Fixed Term			-	24,999,282	24,999,282	-	24,999,282	24,999,282
	POOL	TXCLASS	Texas Class			134,531	5,443	139,973	134,531	139,973	5,443
Total for (599) Debt Service						8,660,703	106,344,020	115,004,723	8,660,703	115,004,723	106,344,020
(240) Child Nutrition											
	POOL	LOGIC	Logic			17,790,816	(3,614,007)	14,176,809	17,790,816	14,176,809	(3,614,007)
Total for (240) Child Nutrition						17,790,816	(3,614,007)	14,176,809	17,790,816	14,176,809	(3,614,007)
(634) Capital Project 634											
	POOL	LONESTAR	Lonestar			36	(36)	-	36	-	(36)
Total for (634) Capital Project 634						36	(36)	-	36	-	(36)
(638) Capital Project 638											
	POOL	LONESTAR	Lonestar			673,926	(59,893)	614,033	673,926	614,033	(59,893)
Total for (638) Capital Project 638						673,926	(59,893)	614,033	673,926	614,033	(59,893)
(640) Capital Project 640											
	POOL	LOGIC	Logic			4,940,850	5,329,490	10,270,340	4,940,850	10,270,340	5,329,490
	POOL	LONESTAR	Lonestar			739,627	27,243,920	27,983,547	739,627	27,983,547	27,243,920
	POOL	TXRANGE	Texas Daily Select			250,900	30,915,504	31,166,404	250,900	31,166,404	30,915,504
04/12/23	POOL	TXFIT	TX Choice - Fixed Term			-	19,999,039	-	-	19,999,039	-
	POOL	TXFIT	Texas FIT			-	10,681,192	10,681,192	-	10,681,192	10,681,192
Total for (640) Capital Project 640						5,931,377	74,170,106	100,100,522	5,931,377	100,100,522	74,170,106
(642) Capital Project 642											
	POOL	LOGIC	Logic			-	4,194,939	4,194,939	-	4,194,939	4,194,939
Total for (642) Capital Project 642						-	4,194,939	4,194,939	-	4,194,939	4,194,939
(753) Workers Comp											
	POOL	LOGIC	Logic			3,320,446	(990,353)	2,330,093	3,320,446	2,330,093	(990,353)
Total for (753) Workers Comp						3,320,446	(990,353)	2,330,093	3,320,446	2,330,093	(990,353)
(771) Health Insurance											
	POOL	LOGIC	Logic			10,757,189	4,244,043	15,001,232	10,757,189	15,001,232	4,244,043
Total for (771) Health Insurance						10,757,189	4,244,043	15,001,232	10,757,189	15,001,232	4,244,043
Total for Leander ISD - Pools & Securities						390,851,456	589,364,798	689,343,948	390,253,855	589,316,360	199,062,505
Accrued Interest						95,733		229,550	95,733	229,550	133,817

241

Trade Date	Sec. Type	CUSIP	Sec. Description	Coupon	Maturity Date	Annual Yield	Par Value	Price	Principal Amount	Int. Received/ Purchased	Total Amount
(199) General Operating											
Maturities											
12/01/21	CP - HS	63873KG76	Natixis NY		07/07/22	0.28%	5,000,000	100.000	5,000,000.00		5,000,000.00
01/31/22	CP - WF	0667K1G70	Banque et Caisse d'Epargne		07/07/22	0.39%	10,000,000	100.000	10,000,000.00		10,000,000.00
04/29/22	CP - HS	39136SGL1	Great-West Life & Annuity		07/20/22	1.07%	5,000,000	100.000	5,000,000.00		5,000,000.00
05/03/22	CP - WF	91512DGV7	University of Texas		07/29/22	1.10%	10,000,000	100.000	10,000,000.00		10,000,000.00
02/09/22	CP - RJ	0667K1H87	Banque et Caisse d'Epargne		08/08/22	0.57%	10,000,000	100.000	10,000,000.00		10,000,000.00
02/09/22	CP - HS	63873KH83	Natixis NY		08/08/22	0.64%	5,000,000	100.000	5,000,000.00		5,000,000.00
02/09/22	CP - WF	7426M3H85	Private Export Fund Corp		08/08/22	0.54%	10,000,000	100.000	10,000,000.00		10,000,000.00
11/17/21	CP - HS	63873KHB6	Natixis NY		08/11/22	0.27%	5,000,000	100.000	5,000,000.00		5,000,000.00
06/01/22	CP - RJ	46640QJ69	JP Morgan		09/06/22	1.57%	10,000,000	100.000	10,000,000.00		10,000,000.00
12/15/21	CP - WF	63873KJ65	Natixis NY		09/06/22	0.38%	5,000,000	100.000	5,000,000.00		5,000,000.00
04/11/22	CP - RJ	8923A1JC6	Toyota Credit Puerto Rico		09/12/22	1.31%	10,000,000	100.000	10,000,000.00		10,000,000.00
11/04/21	MUNI - WF	7417017E0	Prince Georges County MD	0.603%	09/15/22	0.17%	2,400,000	100.000	2,400,000.00	14,472.00	2,414,472.00
06/23/22	CP - WF	22533UJL8	Credit Agricole CIB		09/20/22	2.10%	5,000,000	100.000	5,000,000.00		5,000,000.00
03/11/22	MUNI - WF	46256QLX2	Iowa State Board of Regents	0.200%	10/01/22	0.87%	2,000,000	100.000	2,000,000.00	2,333.33	2,002,333.33
01/07/22	CP - HS	80285QK41	Santander UK PLC		10/04/22	0.41%	10,000,000	100.000	10,000,000.00		10,000,000.00
01/04/22	AGNC - WF	3135G0T78	Fannie Mae	2.000%	10/05/22	0.30%	5,000,000	100.000	5,000,000.00	100,000.00	5,100,000.00
06/23/22	AGNC - WF	313385L20	Federal Home Loan Discount		10/19/22	2.04%	5,000,000	100.000	5,000,000.00		5,000,000.00
01/27/22	CP - HS	4497W1KM7	ING Funding LLC		10/21/22	0.61%	10,000,000	100.000	10,000,000.00		10,000,000.00
03/10/22	CP - HS	21687BL74	Cooperative Rabobank UA		11/07/22	1.36%	10,000,000	100.000	10,000,000.00		10,000,000.00
05/17/22	CP - WF	16085HLF1	Carolinas Healthcare System		11/15/22	1.82%	5,000,000	100.000	5,000,000.00		5,000,000.00
05/17/22	AGNC - RJ	91282CAX9	US Treasury	0.125%	11/30/22	1.45%	5,000,000	100.000	5,000,000.00	6,250.00	5,006,250.00
03/10/22	CP - RJ	2254EBM24	Credit Suisse New York		12/02/22	1.50%	10,000,000	100.000	10,000,000.00		10,000,000.00
07/29/22	CP - WF	2254EBM57	Credit Suisse New York		12/05/22	3.01%	10,000,000	100.000	10,000,000.00		10,000,000.00
09/20/22	AGNC - RJ	912796X79	US Treasury Bill		12/15/22	3.11%	5,000,000	100.000	5,000,000.00		5,000,000.00
10/06/22	CP - RJ	22533UP31	Credit Agricole CIB		02/03/23	4.06%	10,000,000	100.000	10,000,000.00		10,000,000.00
10/19/22	CP - HS	19424JP75	Collateralized Commercial Paper		02/07/23	4.43%	5,000,000	100.000	5,000,000.00		5,000,000.00
02/17/22	AGNC - HS	912828UN8	US Treasury	2.000%	02/15/23	1.10%	2,000,000	100.000	2,000,000.00	40,000.00	2,040,000.00
02/17/22	AGNC - HS	3130AJ7E3	Federal Home Loan Bank	1.375%	02/17/23	1.15%	625,000	100.000	625,000.00	8,593.76	633,593.76
01/13/23	CP - WF	91510LRD9	University of Texas Sys		04/13/23	4.50%	5,000,000	100.000	5,000,000.00		5,000,000.00
01/19/23	CP - RJ	22533URE5	Credit Agricole CIB NY		04/14/23	4.66%	10,000,000	100.000	10,000,000.00		10,000,000.00
01/19/23	CP - WF	07274MRJ6	Bayerische Landesbk GIRO		04/18/23	4.63%	10,000,000	100.000	10,000,000.00		10,000,000.00
01/20/23	AGNC - WF	3137EAEQ8	Freddie Mac	0.375%	04/20/23	4.70%	1,000,000	100.000	1,000,000.00	1,875.00	1,001,875.00
01/27/23	CP - HS	7426M3S26	Private Export Fund Corp		05/02/23	4.64%	10,000,000	100.000	10,000,000.00		10,000,000.00
01/13/23	CP - WF	62479MSC8	MUFG Bank Ltd / NY		05/12/23	4.68%	10,000,000	100.000	10,000,000.00		10,000,000.00
01/13/23	AGNC - WF	3135G04Q3	Fannie Mae	0.250%	05/22/23	4.70%	2,545,000	100.000	2,545,000.00	3,181.25	2,548,181.25
01/13/23	CP - HS	30215HSW1	Export Development Canada		05/30/23	4.71%	10,000,000	100.000	10,000,000.00		10,000,000.00
02/01/23	CP - HS	53943ST15	Lloyds Bank PLC		06/01/23	4.79%	10,000,000	100.000	10,000,000.00		10,000,000.00
05/05/23	TREA - HS	912797FM4	US Treasury		06/06/23	5.50%	10,000,000	100.000	10,000,000.00		10,000,000.00
02/23/23	AGNC - WF	3137EAEN5	Freddie Mac	2.750%	06/19/23	4.89%	10,000,000	100.000	10,000,000.00	137,500.00	10,137,500.00
03/10/23	AGNC - WF	3137EAEN5	Freddie Mac	2.750%	06/19/23	5.15%	5,009,000	100.000	5,009,000.00	68,873.75	5,077,873.75
Total for Maturities:						2.53%	280,579,000		280,579,000.00	383,079.09	280,962,079.09

242

Trade Date	Sec. Type	CUSIP	Sec. Description	Coupon	Maturity Date	Annual Yield	Par Value	Price	Principal Amount	Int. Received/ Purchased	Total Amount
(199) General Operating											
Purchases											
07/29/22	CP - WF	2254EBM57	Credit Suisse New York		12/05/22	3.01%	10,000,000	98.932	9,893,216.70	-	9,893,216.70
09/20/22	AGNC - RJ	912796X79	US Treasury Bill		12/15/22	3.11%	5,000,000	99.273	4,963,629.17	-	4,963,629.17
10/06/22	CP - RJ	22533UP31	Credit Agricole CIB		02/03/23	4.06%	10,000,000	98.663	9,866,333.33	-	9,866,333.33
10/19/22	CP - HS	19424JP75	Collateralized Commercial Paper		02/07/23	4.43%	5,000,000	98.653	4,932,629.17	-	4,932,629.17
12/15/22	CP - RJ	63873KW11	Natixis		09/01/23	5.13%	10,000,000	96.295	9,629,500.00	-	9,629,500.00
01/13/23	CP - WF	62479MSC8	MUFG Bank Ltd / NY		05/12/23	4.68%	10,000,000	98.453	9,845,300.00	-	9,845,300.00
01/13/23	AGNC - WF	3135G04Q3	Fannie Mae	0.250%	05/22/23	4.70%	2,545,000	98.431	2,505,068.95	901.35	2,505,970.30
01/13/23	CP - HS	30215HSW1	Export Development Canada		05/30/23	4.71%	10,000,000	98.208	9,820,758.33	-	9,820,758.33
01/13/23	CP - WF	91510LRD9	University of Texas Sys		04/13/23	4.50%	5,000,000	98.875	4,943,750.00	-	4,943,750.00
01/19/23	CP - RJ	22533URE5	Credit Agricole CIB NY		04/14/23	4.66%	10,000,000	98.900	9,889,972.22	-	9,889,972.22
01/19/23	CP - WF	07274MRJ6	Bayerische Landesbk GIRO		04/18/23	4.63%	10,000,000	98.855	9,885,536.11	-	9,885,536.11
01/20/23	AGNC - WF	3137EAEQ8	Freddie Mac	0.375%	04/20/23	4.70%	1,000,000	98.930	989,300.00	937.50	990,237.50
01/27/23	CP - HS	7426M3S26	Private Export Fund Corp		05/02/23	4.64%	10,000,000	98.776	9,877,555.56	-	9,877,555.56
02/01/23	CP - HS	53943ST15	Lloyds Bank PLC		06/01/23	4.79%	10,000,000	98.403	9,840,333.33	-	9,840,333.33
02/07/23	CP - HS	22533UV75	Credit Agricole CIB NY		08/07/23	4.90%	5,000,000	97.536	4,876,819.44	-	4,876,819.44
02/13/23	CP - RJ	09659CVA3	BNP Paribas NY Branch		08/10/23	4.89%	10,000,000	97.585	9,758,463.89	-	9,758,463.89
02/21/23	AGNC - WF	31422XTT9	Farmer Mac	1.040%	08/03/23	5.04%	10,045,000	98.247	9,868,911.15	5,223.40	9,874,134.55
02/23/23	AGNC - WF	3137EAEN5	Freddie Mac	2.750%	06/19/23	4.89%	10,000,000	99.313	9,931,300.00	48,888.89	9,980,188.89
03/02/23	AGNC - WF	3135G05G4	Fannie Mae	0.250%	07/10/23	5.01%	2,140,000	98.338	2,104,433.20	772.78	2,105,205.98
03/03/23	CP - RJ	4497W1V78	ING Funding LLC		08/07/23	5.03%	3,000,000	97.806	2,934,190.83	-	2,934,190.83
03/08/23	AGNC - HS	3130AV5U2	Federal Home Loan Bank	5.300%	03/08/24	5.30%	15,000,000	100.000	15,000,000.00	-	15,000,000.00
03/09/23	CP - HS	62479MUA9	MUFG Bank LTD NY		07/10/23	5.04%	10,000,000	98.278	9,827,800.00	-	9,827,800.00
03/10/23	AGNC - WF	3137EAEN5	Freddie Mac	2.750%	06/19/23	5.15%	5,009,000	99.340	4,975,940.60	30,993.19	5,006,933.79
03/21/23	CP - RJ	22533UUB7	Credit Agricole CIB NY		07/11/23	5.18%	5,000,000	98.388	4,919,422.22	-	4,919,422.22
03/29/23	AGNC - WF	3130ASCW7	Federal Home Loan Bank	2.350%	07/05/23	5.03%	5,000,000	99.297	4,964,850.00	36,555.56	5,001,405.56
04/13/23	CP - RJ	45778PUD9	INOVAH		07/13/23	5.03%	5,000,000	98.729	4,936,426.39	-	4,936,426.39
04/13/23	POOL	TXFIT	TX Choice		07/14/23	5.12%	2,025,029	100.000	2,025,028.51	-	2,025,028.51
04/18/23	CP - HS	80285QUB4	Santander UK PLC		07/11/23	5.14%	10,000,000	98.801	9,880,066.67	-	9,880,066.67
04/19/23	AGNC - WF	3130AVM41	Federal Home Loan Bank	5.000%	04/17/24	5.04%	3,900,000	99.965	3,898,635.00	1083.33	3,899,718.33
04/25/23	CP - HS	8923A1W80	Toyota Cred Puerto Rico		09/08/23	5.28%	10,000,000	98.005	9,800,533.33	-	9,800,533.33
04/27/23	AGNC - WF	3135GAGX3	Fannie Mae	5.000%	04/26/24	5.01%	6,500,000	99.995	6,499,675.00	902.78	6,500,577.78
05/05/23	TREA - HS	912797FM4	US Treasury		06/06/23	5.50%	10,000,000	99.520	9,952,000.00	-	9,952,000.00
05/10/23	CP - HS	8923A0A86	Toyota Cred Puerto Rico		01/08/24	5.18%	10,000,000	96.504	9,650,350.00	-	9,650,350.00
06/02/23	CP - WF	62479MW17	MUFG Bank LTD NY		09/01/23	5.33%	10,000,000	98.638	9,863,788.89	-	9,863,788.89
06/21/23	CP - RJ	22533UXK4	Credit Agricole CIB NY		10/19/23	5.40%	5,000,000	98.200	4,910,000.00	-	4,910,000.00
Total for Purchases:						4.84%	261,164,029		257,461,517.99	126,258.78	257,587,776.77

243

Trade Date	Sec. Type	CUSIP	Sec. Description	Coupon	Maturity Date	Annual Yield	Par Value	Price	Principal Amount	Int. Received/ Purchased	Total Amount
(599) Debt Service											
Maturities											
06/23/22	CP - RJ	50000EGK4	Koch Industries Inc		07/19/22	1.53%	7,000,000	100.000	7,000,000.00		7,000,000.00
04/29/22	CP - HS	39136SGL1	Great-West Life & Annuity		07/20/22	1.07%	5,000,000	100.000	5,000,000.00		5,000,000.00
01/27/22	MUNI - WF	60412AVF7	State of Minnesota	1.000%	08/01/22	0.35%	11,450,000	100.000	11,450,000.00	114,500.00	11,564,500.00
06/23/22	CP - RJ	11070KH42	British Columbia		08/04/22	1.58%	8,250,000	100.000	8,250,000.00		8,250,000.00
05/02/22	CP - RJ	5148X1H89	Landesbank Baden - Wurttt NY		08/08/22	1.24%	10,000,000	100.000	10,000,000.00		10,000,000.00
05/12/22	CP - HS	62479MH97	MUFG Bank LTD NY		08/09/22	1.33%	10,000,000	100.000	10,000,000.00		10,000,000.00
02/11/22	CP - WF	87019SHA5	Swedbank		08/10/22	0.66%	10,000,000	100.000	10,000,000.00		10,000,000.00
02/11/22	CP - HS	53943SHA8	Lloyds Bank PLC		08/10/22	0.60%	10,000,000	100.000	10,000,000.00		10,000,000.00
04/12/22	CP - HS	19424JHA7	Collateralized Commercial Paper V		08/10/22	1.18%	10,000,000	100.000	10,000,000.00		10,000,000.00
02/18/22	CP - RJ	87030KHB5	Swedish Export Credit		08/11/22	0.69%	10,000,000	100.000	10,000,000.00		10,000,000.00
06/03/22	CP - WF	91512DHX2	University of Texas		08/31/22	1.35%	10,000,000	100.000	10,000,000.00		10,000,000.00
08/31/22	AGNC - RJ	912796YF0	US Treasury Bill		10/25/22	2.61%	10,000,000	100.000	10,000,000.00		10,000,000.00
06/23/22	AGNC - WF	313385P75	Federal Home Loan Discount		11/17/22	2.17%	5,000,000	100.000	5,000,000.00		5,000,000.00
06/23/22	CP - WF	22533ULM3	Credit Agricole CIB		11/21/22	2.55%	10,000,000	100.000	10,000,000.00		10,000,000.00
02/28/22	CP - HS	46640QLN9	JP Morgan		11/22/22	1.04%	10,000,000	100.000	10,000,000.00		10,000,000.00
09/20/22	AGNC - RJ	912796X79	US Treasury Bill		12/15/22	3.11%	5,000,000	100.000	5,000,000.00		5,000,000.00
10/26/22	CP - WF	53943SNX1	Lloyds Bank PLC		01/31/23	4.28%	10,000,000	100.000	10,000,000.00		10,000,000.00
10/19/22	CP - HS	19424JP75	Collateralized Commercial Paper V		02/07/23	4.43%	5,000,000	100.000	5,000,000.00		5,000,000.00
11/17/22	CP - HS	59087BPG6	Metlife Funding		02/16/23	4.28%	5,000,000	100.000	5,000,000.00		5,000,000.00
Total for Maturities:						1.72%	161,700,000		161,700,000.00	114,500.00	161,814,500.00
Purchases											
08/31/22	AGNC - RJ	912796YF0	US Treasury Bill		10/25/22	2.61%	10,000,000	99.608	9,960,812.50		9,960,812.50
09/20/22	AGNC - RJ	912796X79	US Treasury Bill		12/15/22	3.11%	5,000,000	99.273	4,963,629.17		4,963,629.17
10/19/22	CP - HS	19424JP75	Collateralized Commercial Paper V		02/07/23	4.43%	5,000,000	98.653	4,932,629.17		4,932,629.17
10/26/22	CP - WF	53943SNX1	Lloyds Bank PLC		01/31/23	4.28%	10,000,000	98.847	9,884,677.78		9,884,677.78
11/17/22	CP - HS	59087BPG6	Metlife Funding		02/16/23	4.28%	5,000,000	98.931	4,946,537.50		4,946,537.50
12/15/22	CP - RJ	63873KW11	Natixis		09/01/23	5.13%	10,000,000	96.295	9,629,500.00		9,629,500.00
02/07/23	CP - HS	22533UV75	Credit Agricole CIB NY		08/07/23	4.90%	5,000,000	97.536	4,876,819.44		4,876,819.44
02/13/23	CP - RJ	09659CVA3	BNP Paribas NY Branch		08/10/23	4.89%	10,000,000	97.585	9,758,463.89		9,758,463.89
04/13/23	POOL	TXFIT	TX Choice		07/14/23	5.12%	24,999,282	100.000	24,999,281.56		24,999,281.56
Total for Purchases:						4.479%	84,999,282		83,952,351.01	-	83,952,351.01

244

Trade Date	Sec. Type	CUSIP	Sec. Description	Coupon	Maturity Date	Annual Yield	Par Value	Price	Principal Amount	Int. Received/ Purchased	Total Amount
(640) Capital Project 640											
Purchases											
03/27/23	AGNC - RJ	3130AV5X6	Federal Home Loan Bank	5.500%	03/27/24	5.50%	10,000,000	100.000	10,000,000.00	-	10,000,000.00
03/30/23	AGNC - RJ	3135GAFP1	Fannie Mae	5.200%	03/24/24	5.20%	5,000,000	100.000	5,000,000.00	-	5,000,000.00
04/12/23	POOL	TXFIT	TX Choice		10/10/23	5.23%	19,999,039	100.000	19,999,038.99		19,999,038.99
Total for Purchases:						5.303%	34,999,039		34,999,038.99		34,999,038.99

245

Total for All Portfolios

Transaction Type	Par	* Total Amount	YTM
Total Maturities	442,279,000.00	442,776,579.09	2.232%
Total Purchases	381,162,349.06	376,539,166.77	4.803%

* Total Amount includes coupon payments received at maturity and interest purchased at acquisition.

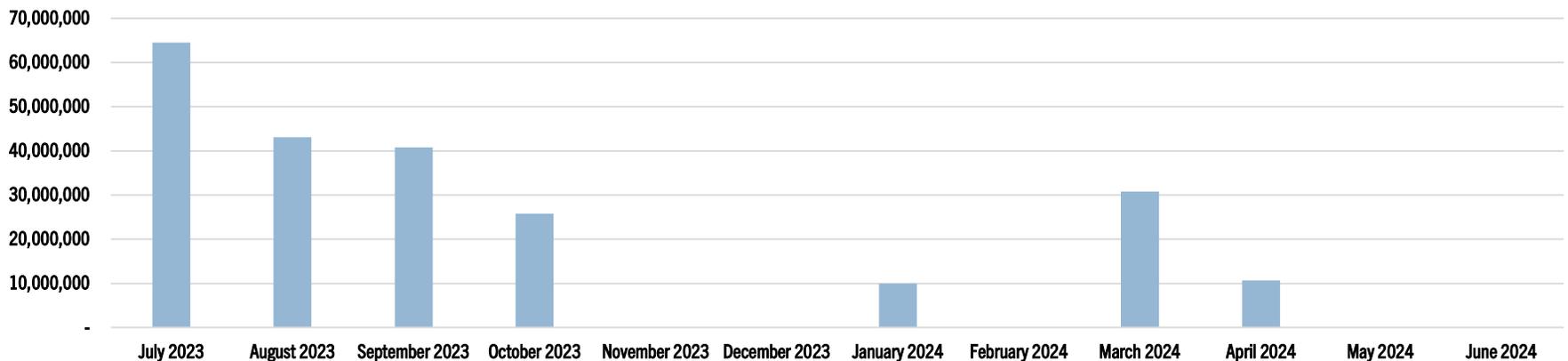
CUSIP	Security Type	Security Description	Maturity Date	Interest	Principal	Total Amount
(199) General Operating						
3130ASCW7	AGNC	Federal Home Loan Bank	7/5/2023	9,139	5,000,000	5,009,139
3135G05G4	AGNC	Fannie Mae	7/10/2023	2,675	2,140,000	2,142,675
62479MUA9	CP	MUFG Bank Ltd/NY	7/10/2023		10,000,000	10,000,000
22533UUB7	CP	Credit Agricole CIB NY	7/11/2023		5,000,000	5,000,000
80285QUB4	CP	Santander UK PLC	7/11/2023		10,000,000	10,000,000
45778PUD9	CP	INOVAH	7/13/2023		5,000,000	5,000,000
	POOL	TX CHOICE - Fixed Term	7/13/2023	25,796	1,999,232	2,025,029
31422XTT9	AGNC	Farmer Mac	8/3/2023	52,234	10,045,000	10,097,234
22533UV75	CP	Credit Agricole CIB NY	8/7/2023		5,000,000	5,000,000
4497W1V78	CP	ING Funding LLC	8/7/2023		3,000,000	3,000,000
0965CVA3	CP	BNP Paribas NY Branch	8/10/2023		10,000,000	10,000,000
63873KW11	CP	NATIXIS	9/1/2023		10,000,000	10,000,000
62479MW17	CP	MUFG Bank Ltd/NY	9/1/2023		10,000,000	10,000,000
3130AV5U2	AGNC	Federal Home Loan Bank	9/8/2023	397,500		397,500
8923A1W80	CP	Toyota Cred Puerto Rico	9/8/2023		10,000,000	10,000,000
3130AVM41	AGNC	Federal Home Loan Bank	10/17/2023	97,500		97,500
22533UXK4	CP	Credit Agricole CIB NY	10/19/2023		5,000,000	5,000,000
3135GAGX3	AGNC	Fannie Mae	10/26/2023	162,500		162,500
8923A0A86	CP	Toyota Cred Puerto Rico	1/8/2024		10,000,000	10,000,000
3130AV5U2	AGNC	Federal Home Loan Bank	3/8/2024	397,500	15,000,000	15,397,500
3130AVM41	AGNC	Federal Home Loan Bank	4/17/2024	97,500	3,900,000	3,997,500
3135GAGX3	AGNC	Fannie Mae	4/26/2024	162,500	6,500,000	6,662,500
Total for (199) General Operating				1,404,844	137,584,232	138,989,076
(599) Debt Service						
	POOL	TX CHOICE - Fixed Term	7/13/2023	322,570	24,999,282	25,321,852
22533UV75	CP	Credit Agricole CIB NY	8/7/2023		5,000,000	5,000,000
0965CVA3	CP	BNP Paribas NY Branch	8/10/2023		10,000,000	10,000,000
63873KW11	CP	NATIXIS	9/1/2023		10,000,000	10,000,000
Total for (599) Debt Service				322,570	49,999,282	50,321,852

CUSIP	Security Type	Security Description	Maturity Date	Interest	Principal	Total Amount
(640) Capital Project						
3130AV5X6	AGNC	Federal Home Loan Bank	9/27/2023	275,000		275,000
3135GAFP1	AGNC	Fannie Mae	9/28/2023	128,556		128,556
	POOL	TX CHOICE - Fixed Term	10/10/2023	518,686	19,999,039	20,517,725
3130AV5X6	AGNC	Federal Home Loan Bank	3/27/2024	275,000	10,000,000	10,275,000
3135GAFP1	AGNC	Fannie Mae	3/28/2024	130,000	5,000,000	5,130,000
Total for (6409) Capital Project				1,327,242	34,999,039	36,326,281

Total for All Portfolios

	Interest	Principal	Total
July 2023	360,181	64,138,514	64,498,694
August 2023	52,234	43,045,000	43,097,234
September 2023	801,056	40,000,000	40,801,056
October 2023	778,686	24,999,039	25,777,725
November 2023	-	-	-
December 2023	-	-	-
January 2024	-	10,000,000	10,000,000
February 2024	-	-	-
March 2024	802,500	30,000,000	30,802,500
April 2024	260,000	10,400,000	10,660,000
May 2024	-	-	-
June 2024	-	-	-

Total Projected Cash Flows for Leander ISD	3,054,657	222,582,553	225,637,209
---	------------------	--------------------	--------------------



Cash Account	Cash Balance 6/1/2023	Deposits & Credits	Withdrawals & Debits	Cash Balance 6/30/2023	
(199) General Operating	7,794,529	84,808,408	86,953,038	5,649,899	
(240) Child Nutrition	1,749,572	55,015	-	1,804,587	248
(599) Debt Service	176,579	-	-	176,579	
(631) Capital Project 631	188,209	-	-	188,209	
(634) Capital Project 634	118,894	-	-	118,894	
(638) Capital Project 638	1,433	-	-	1,433	
(640) Capital Project 640	886	1,160,000	1,160,372	514	
(642) Capital Project 642	167	2,244,000	2,243,928	239	
(753) Workers Compensation	9,282	-	-	9,282	
(771) Health Insurance	3,988,251	2,165,318	3,024,835	3,128,733	
Total Cash for Leander ISD	14,027,804	90,432,740	93,382,173	11,078,370	

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, August 24, 2023

Agenda Item:	Consider Approval of a Resolution Adopting Investment Policy and Investment Strategy
Purpose:	<input type="checkbox"/> Discussion Item/Report Only <input checked="" type="checkbox"/> Action Requested
Administrator Responsible:	Pete Pape
Attachments:	Resolution Adopting Investment Policy and Strategy Investment Policy CDA Legal Investment Policy CDA Local

Background Information:

The Public Funds Investment Act (PFIA) Chapter 2256, of the Texas Government Code, requires the Board of Trustees take action on three investment related issues annually.

Section 2256.005 requires an annual review of the district's investment policy and investment strategy. This review is in addition to the required quarterly reporting of transactions for all funds, which is provided to the Board on a more frequent, monthly basis. CDA Local was revised and adopted as part of the Texas Association of School Boards (TASB) Comprehensive Policy Review last May. A copy of the District's investment policy CDA Legal and CDA Local are provided with this letter. Policy CDA(LEGAL) has been included since it's been included in prior years, however, since the LEGAL policies are technically not policies of the board in future years only the LOCAL policy will be included.

An annual report of investment activities is provided under separate cover as part of this annual process.

Administrative Recommendation:

The administration recommends the Board of Trustees approve a Resolution Adopting the Investment Policy and Investment Strategy as presented, reflecting no changes to policy as revised and adopted on May 25, 2023, as part of TASB's Comprehensive Policy Review.

Sample Motion:

I move that the Board of Trustees approve a Resolution Adopting Investment Policy and Investment Strategy as presented, reflecting no changes to policy as revised and adopted on May 25, 2023, as part of TASB's Comprehensive Policy Review.

RESOLUTION ADOPTING INVESTMENT POLICY AND INVESTMENT STRATEGY

WHEREAS, the Public Funds Investment Act codified in Government Code Chapter 2256 governs local government investment; and

WHEREAS, the Public Fund Investment Act (Section 2256.005a), as amended, requires the District to adopt an investment policy and investment strategies by rule, order, ordinance or resolution governing the investment of funds under its control; and

WHEREAS, the Public Fund Investment Act (Section 2256.005e), requires the governing body to review and adopt that investment policy and investment strategies by rule, order, ordinance, or resolution not less than annually, recording any changes made thereto; and

WHEREAS, the District's Board of Trustees has reviewed the Investment Policy and decided to make no changes as the policy was previously reviewed and approved on August 18th, 2022, and subsequently revised and approved on May 25, 2023; and

WHEREAS, the District's Board of Trustees has reviewed the Investment Strategies contained within the Investment Policy and decided to make no changes as the policy was previously reviewed and approved on August 18th, 2022, and subsequently revised and approved on May 25, 2023.

NOW, THEREFORE, BE IT RESOLVED, that the District has complied with the requirements of the Public Funds Investment Act and the Investment Policy and adopts the Investment Policy and Investment Strategy, with no changes, as the Investment Policy and Strategy of the District.

PASSED, ADOPTED AND APPROVED by the Leander Independent School District Board of Trustees this the 24th day of August 2023.

APPROVED:

Board President

ATTEST:

Board Secretary

Table of Contents

Definitions	2
Bond Proceeds.....	2
Investment Pool	2
Pooled Fund Group	2
Separately Invested Asset	2
Pledged Revenue	2
Repurchase Agreement	2
Hedging.....	2
Corporate Bond.....	3
Written Policies	3
Annual Review	4
Annual Audit	4
Investment Strategies	4
Investment Officer.....	4
Investment Training	5
Standard of Care.....	6
Selection of Broker	8
Bond Proceeds	8
Authorized Investments	8
Obligations of Governmental Entities.....	8
Certificates of Deposit and Share Certificates.....	10
Repurchase Agreements	11
Securities Lending Program.....	12
Banker's Acceptances.....	13
Commercial Paper	13
Mutual Funds.....	13
Guaranteed Investment Contracts	14
Investment Pools	15
Corporate Bonds.....	16
Hedging Transactions	16
Prohibited Investments.....	17
Loss of Required Rating	17
Sellers of Investments	18
Business Organization	18
Donations	18
Electronic Funds Transfer	19

All investments made by a district shall comply with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and all federal, state, and local statutes, rules, or regulations. *Gov't Code 2256.026*

Definitions

Bond Proceeds	"Bond proceeds" means the proceeds from the sale of bonds, notes, and other obligations issued by a district, and reserves and funds maintained by a district for debt service purposes.
Investment Pool	"Investment pool" means an entity created under the Texas Government Code to invest public funds jointly on behalf of the entities that participate in the pool and whose investment objectives in order of priority are preservation and safety of principal, liquidity, and yield.
Pooled Fund Group	"Pooled fund group" means an internally created fund of a district in which one or more institutional accounts of a district are invested.
Separately Invested Asset	"Separately invested asset" means an account or fund of a district that is not invested in a pooled fund group. <i>Gov't Code 2256.002(1), (6), (9), (12)</i>
Pledged Revenue	"Pledged revenue" means money pledged to the payment of or as security for: <ol style="list-style-type: none">1. Bonds or other indebtedness issued by a district;2. Obligations under a lease, installment sale, or other agreement of a district; or3. Certificates of participation in a debt or obligation described by item 1 or 2. <i>Gov't Code 2256.0208(a)</i>
Repurchase Agreement	"Repurchase agreement" means a simultaneous agreement to buy, hold for a specified time, and sell back at a future date obligations, described by Government Code 2256.009(a)(1) (obligations of governmental entities) or 2256.013 (commercial paper) or if applicable, 2256.0204 (corporate bonds), at a market value at the time the funds are disbursed of not less than the principal amount of the funds disbursed. The term includes a direct security repurchase agreement and a reverse security repurchase agreement. <i>Gov't Code 2256.011(b)</i>
Hedging	"Hedging" means acting to protect against economic loss due to price fluctuation of a commodity or related investment by entering

into an offsetting position or using a financial agreement or producer price agreement in a correlated security, index, or other commodity.

Eligible Entity

“Eligible entity” means a political subdivision that has:

1. A principal amount of at least \$250 million in outstanding long-term indebtedness, long-term indebtedness proposed to be issued, or a combination of outstanding long-term indebtedness and long-term indebtedness proposed to be issued; and
2. Outstanding long-term indebtedness that is rated in one of the four highest rating categories for long-term debt instruments by a nationally recognized rating agency for municipal securities, without regard to the effect of any credit agreement or other form of credit enhancement entered into in connection with the obligation.

Eligible Project

“Eligible project” has the meaning assigned by Government Code 1371.001 (issuance of obligations for certain public improvements).

Gov’t Code 2256.0207(a)

Corporate Bond

“Corporate bond” means a senior secured debt obligation issued by a domestic business entity and rated not lower than “AA-” or the equivalent by a nationally recognized investment rating firm. The term does not include a debt obligation that, on conversion, would result in the holder becoming a stockholder or shareholder in the entity, or any affiliate or subsidiary of the entity, that issued the debt obligation, or is an unsecured debt obligation. *Gov’t Code 2256.0204(a)*

Written Policies

The board shall adopt by rule, order, ordinance, or resolution, as appropriate, a written investment policy regarding the investment of its funds and funds under its control. The investment policies must primarily emphasize safety of principal and liquidity and must address investment diversification, yield, and maturity and the quality and capability of investment management. The policies must include:

1. A list of the types of authorized investments in which the district’s funds may be invested;
2. The maximum allowable stated maturity of any individual investment owned by the district;
3. For pooled fund groups, the maximum dollar-weighted average maturity allowed based on the stated maturity date of the portfolio;

OTHER REVENUES
INVESTMENTS

CDA
(LEGAL)

4. Methods to monitor the market price of investments acquired with public funds;
5. A requirement for settlement of all transactions, except investment pool funds and mutual funds, on a delivery versus payment basis; and
6. Procedures to monitor rating changes in investments acquired with public funds and the liquidation of such investments consistent with the provisions of Government Code 2256.021 [see Loss of Required Rating, below].

Gov't Code 2256.005(a), (b)

Annual Review The board shall review its investment policy and investment strategies not less than annually. The board shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies. *Gov't Code 2256.005(e)*

Annual Audit A district shall perform a compliance audit of management controls on investments and adherence to the district's established investment policies. The compliance audit shall be performed in conjunction with the annual financial audit. *Gov't Code 2256.005(m)*

Investment Strategies As an integral part of the investment policy, the board shall adopt a separate written investment strategy for each of the funds or group of funds under the board's control. Each investment strategy must describe the investment objectives for the particular fund using the following priorities in order of importance:

1. Understanding of the suitability of the investment to the financial requirements of the district;
2. Preservation and safety of principal;
3. Liquidity;
4. Marketability of the investment if the need arises to liquidate the investment before maturity;
5. Diversification of the investment portfolio; and
6. Yield.

Gov't Code 2256.005(d)

Investment Officer A district shall designate by rule, order, ordinance, or resolution, as appropriate, one or more officers or employees as investment officer(s) to be responsible for the investment of its funds consistent

with the investment policy adopted by the board. If the board has contracted with another investing entity to invest its funds, the investment officer of the other investing entity is considered to be the investment officer of the contracting board's district. In the administration of the duties of an investment officer, the person designated as investment officer shall exercise the judgment and care, under prevailing circumstances, that a prudent person would exercise in the management of the person's own affairs, but the board retains the ultimate responsibility as fiduciaries of the assets of the district. Unless authorized by law, a person may not deposit, withdraw, transfer, or manage in any other manner the funds of the district. Authority granted to a person to invest the district's funds is effective until rescinded by the district or until termination of the person's employment by a district, or for an investment management firm, until the expiration of the contract with the district. *Gov't Code 2256.005(f)*

A district or investment officer may use the district's employees or the services of a contractor of the district to aid the investment officer in the execution of the officer's duties under Government Code, Chapter 2256. *Gov't Code 2256.003(c)*

Investment Training Investment training must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Public Funds Investment Act. *Gov't Code 2256.008(c)*

Initial Within 12 months after taking office or assuming duties, the treasurer, the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend at least one training session from an independent source approved by the board or a designated investment committee advising the investment officer. This initial training must contain at least ten hours of instruction relating to their respective responsibilities under the Public Funds Investment Act. *Gov't Code 2256.008(a)*

Ongoing The treasurer, or the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend an investment training session not less than once in a two-year period that begins on the first day of the district's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than eight hours of instruction relating to investment responsibilities under the Public Funds Investment Act from an independent source approved by the board or by a designated investment committee advising the investment officer. *Gov't Code 2256.008(a-1)*

Exception The ongoing training requirement does not apply to the treasurer, chief financial officer, or investment officer of a district if:

OTHER REVENUES
INVESTMENTS

CDA
(LEGAL)

1. The district does not invest district funds or only deposits those funds in interest-bearing deposit accounts or certificates of deposit as authorized by Government Code 2256.010; and
2. The treasurer, chief financial officer, or investment officer annually submits to the agency a sworn affidavit identifying the applicable criteria under item 1 that apply to the district.

Gov't Code 2256.008(g)

Standard of Care

Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investment of funds shall be governed by the following objectives, in order of priority:

1. Preservation and safety of principal;
2. Liquidity; and
3. Yield.

In determining whether an investment officer has exercised prudence with respect to an investment decision, the following shall be taken into consideration:

1. The investment of all funds, or funds under the district's control, over which the officer had responsibility rather than the prudence of a single investment; and
2. Whether the investment decision was consistent with the district's written investment policy.

Gov't Code 2256.006

Personal Interest

A district investment officer who has a personal business relationship with a business organization offering to engage in an investment transaction with the district shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity, as determined by Government Code Chapter 573 (nepotism prohibition), to an individual seeking to sell an investment to the investment officer's district shall file a statement disclosing that relationship. A required statement must be filed with the board and with the Texas Ethics Commission. For purposes of this policy, an investment officer has a personal business relationship with a business organization if:

OTHER REVENUES
INVESTMENTS

CDA
(LEGAL)

1. The investment officer owns ten percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
2. Funds received by the investment officer from the business organization exceed ten percent of the investment officer's gross income for the previous year; or
3. The investment officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the investment officer.

Gov't Code 2256.005(i)

Quarterly Reports

Not less than quarterly, the investment officer shall prepare and submit to the board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding reporting period. This report shall be presented not less than quarterly to the board and the superintendent within a reasonable time after the end of the period. The report must:

1. Describe in detail the investment position of the district on the date of the report;
2. Be prepared jointly and signed by all district investment officers;
3. Contain a summary statement of each pooled fund group that states the:
 - a. Beginning market value for the reporting period;
 - b. Ending market value for the period; and
 - c. Fully accrued interest for the reporting period;
4. State the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
5. State the maturity date of each separately invested asset that has a maturity date;
6. State the account or fund or pooled group fund in the district for which each individual investment was acquired; and
7. State the compliance of the investment portfolio of the district as it relates to the investment strategy expressed in the district's investment policy and relevant provisions of the Public Funds Investment Act.

If a district invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports prepared by the investment officers shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the board by that auditor.

Gov't Code 2256.023

Selection of Broker

The board or the designated investment committee shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with a district.

Gov't Code 2256.025

Bond Proceeds

The investment officer of a district may invest bond proceeds or pledged revenue only to the extent permitted by the Public Funds Investment Act, in accordance with:

1. Statutory provisions governing the debt issuance or the agreement, as applicable; and
2. The district's investment policy regarding the debt issuance or the agreement, as applicable.

Gov't Code 2256.0208(b)

Authorized Investments

A board may purchase, sell, and invest its funds and funds under its control in investments described below, in compliance with its adopted investment policies and according to the standard of care set out in this policy. *Gov't Code 2256.003(a)*

In the exercise of these powers, the board may contract with an investment management firm registered under the Investment Advisers Act of 1940 (15 U.S.C. Section 80b-1 et seq.) or with the State Securities Board to provide for the investment and management of its public funds or other funds under its control. A contract made under this authority may not be for a term longer than two years. A renewal or extension of the contract must be made by the board by order, ordinance, or resolution. *Gov't Code 2256.003(b)*

The board may specify in its investment policy that any authorized investment is not suitable. *Gov't Code 2256.005(j)*

Obligations of
Governmental
Entities

The following are authorized investments:

1. Obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks;

OTHER REVENUES
INVESTMENTS

CDA
(LEGAL)

2. Direct obligations of this state or its agencies and instrumentalities;
3. Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States;
4. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state, the United States, or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or by the explicit full faith and credit of the United States;
5. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;
6. Bonds issued, assumed, or guaranteed by the state of Israel;
7. Interest-bearing banking deposits that are guaranteed or insured by the FDIC or its successor, or the National Credit Union Share Insurance Fund or its successor; and
8. Interest-bearing banking deposits other than those described at item 7 above if:
 - a. The funds are invested through a broker with a main office or a branch office in this state that the district selects from a list the board or designated investment committee of the district adopts as required at Selection of Broker above or a depository institution with a main office or a branch office in this state and that the district selects;
 - b. The broker or depository institution selected as described above arranges for the deposit of the funds in the banking deposits in one or more federally insured depository institutions, regardless of where located, for the district's account;
 - c. The full amount of the principal and accrued interest of the banking deposits is insured by the United States or an instrumentality of the United States; and
 - d. The district appoints as the district's custodian of the banking deposits issued for the district's account the de-

pository institution selected as described above, an entity described by Government Code 2257.041(d) (custodian with which to deposit securities), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating under Rule 15c3-3 (17 C.F.R. Section 240.15c3-3).

Gov't Code 2256.009(a)

*Unauthorized
Obligations*

The following investments are not authorized:

1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
3. Collateralized mortgage obligations that have a stated final maturity date of greater than ten years; and
4. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

Gov't Code 2256.009(b)

*Certificates of
Deposit and Share
Certificates*

A certificate of deposit or share certificate is an authorized investment if the certificate is issued by a depository institution that has its main office or a branch office in Texas and is:

1. Guaranteed or insured by the FDIC or its successor or the National Credit Union Share Insurance Fund or its successor;
2. Secured by obligations described at Obligations of Governmental Entities, above, including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates, but excluding those mortgage backed securities described at Unauthorized Obligations, above; or
3. Secured in accordance with Government Code Chapter 2257 (Public Funds Collateral Act) or in any other manner and amount provided by law for the deposits of the district.

Gov't Code 2256.010(a)

In addition to the authority to invest funds in certificates of deposit under the previous section, an investment in certificates of deposit made in accordance with the following conditions is an authorized investment:

OTHER REVENUES
INVESTMENTS

CDA
(LEGAL)

1. The funds are invested by the district through a broker that has its main office or a branch office in this state and is selected from a list adopted by the district as required at Selection of Broker, above or a depository institution that has its main office or a branch office in this state and that is selected by the district;
2. The broker or depository institution selected by the district arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, for the account of the district;
3. The full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and
4. The district appoints the depository institution selected by the district, an entity described by Government Code 2257.041(d) (custodian with which to deposit securities), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3) as custodian for the district with respect to the certificates of deposit issued for the account of the district.

Gov't Code 2256.010(b)

The district's investment policies may provide that bids for certificates of deposit be solicited orally, in writing, electronically, or in any combination of those methods. *Gov't Code 2256.005(c)*

Repurchase
Agreements

A fully collateralized repurchase agreement is an authorized investment if it:

1. Has a defined termination date;
2. Is secured by a combination of cash and obligations described by Government Code 2256.009(a)(1) (obligations of governmental entities) or 2256.013 (commercial paper) or if applicable, 2256.0204 (corporate bonds);
3. Requires the securities being purchased by the district or cash held by the district to be pledged to the district, held in the district's name, and deposited at the time the investment is made with the district or a third party selected and approved by the district; and
4. Is placed through a primary government securities dealer, as defined by the Federal Reserve or a financial institution doing business in Texas.

The term of any reverse security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered. Money received by a district under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution of a repurchase agreement by a district.

Gov't Code 2256.011

Securities Lending
Program

A securities lending program is an authorized investment if:

1. The value of securities loaned is not less than 100 percent collateralized, including accrued income;
2. A loan allows for termination at any time;
3. A loan is secured by:
 - a. Pledged securities described at Obligations of Governmental Entities, above;
 - b. Pledged irrevocable letters of credit issued by a bank that is organized and existing under the laws of the United States or any other state, and continuously rated by at least one nationally recognized investment rating firm at not less than A or its equivalent; or
 - c. Cash invested in accordance with Government Code 2256.009 (obligations of governmental entities), 2256.013 (commercial paper), 2256.014 (mutual funds), or 2256.016 (investment pools);
4. The terms of a loan require that the securities being held as collateral be pledged to the district, held in the district's name, and deposited at the time the investment is made with the district or with a third party selected by or approved by the district; and
5. A loan is placed through a primary government securities dealer, as defined by 5 C.F.R. Section 6801.102(f), as that regulation existed on September 1, 2003, or a financial institution doing business in this state.

An agreement to lend securities under a securities lending program must have a term of one year or less.

Gov't Code 2256.0115

OTHER REVENUES
INVESTMENTS

CDA
(LEGAL)

Banker's
Acceptances

A banker's acceptance is an authorized investment if it:

1. Has a stated maturity of 270 days or fewer from the date of issuance;
2. Will be, in accordance with its terms, liquidated in full at maturity;
3. Is eligible for collateral for borrowing from a Federal Reserve Bank; and
4. Is accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank, or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1 or P-1 or an equivalent rating by at least on nationally recognized credit rating agency.

Gov't Code 2256.012

Commercial Paper

Commercial paper is an authorized investment if it has a stated maturity of 365 days or fewer from the date of issuance; and is rated not less than A-1 or P-1 or an equivalent rating by at least:

1. Two nationally recognized credit rating agencies; or
2. One nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States law or any state.

Gov't Code 2256.013

Mutual Funds

A no-load money market mutual fund is an authorized investment if the mutual fund:

1. Is registered with and regulated by the Securities and Exchange Commission;
2. Provides the district with a prospectus and other information required by the Securities and Exchange Act of 1934 (15 U.S.C. 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. 80a-1 et seq.); and
3. Complies with federal Securities and Exchange Commission Rule 2a-7 (17 C.F.R. Section 270.2a-7), promulgated under the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.).

Gov't Code 2256.014(a)

In addition to the no-load money market mutual fund authorized above, a no-load mutual fund is an authorized investment if it:

1. Is registered with the Securities and Exchange Commission;
2. Has an average weighted maturity of less than two years; and
3. Either has a duration of:
 - a. One year or more and is invested exclusively in obligations approved by the Public Funds Investment Act, or
 - b. Less than one year and the investment portfolio is limited to investment grade securities, excluding asset-backed securities.

Gov't Code 2256.014(b)

Limitations

A district is not authorized to:

1. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service, in mutual funds described in Government Code 2256.014(b);
2. Invest any portion of bond proceeds, reserves and funds held for debt service, in mutual funds described in Government Code 2256.014(b); or
3. Invest its funds or funds under its control, including bond proceeds and reserves and other funds held for debt service, in any one mutual fund described in Government Code 2256.014(a) or (b) in an amount that exceeds ten percent of the total assets of the mutual fund.

Gov't Code 2256.014(c)

Guaranteed
Investment
Contracts

A guaranteed investment contract is an authorized investment for bond proceeds if the guaranteed investment contract:

1. Has a defined termination date;
2. Is secured by obligations described at Obligations of Governmental Entities, above, excluding those obligations described at Unauthorized Obligations, in an amount at least equal to the amount of bond proceeds invested under the contract; and
3. Is pledged to the district and deposited with the district or with a third party selected and approved by the district.

Bond proceeds, other than bond proceeds representing reserves and funds maintained for debt service purposes, may not be invested in a guaranteed investment contract with a term longer than five years from the date of issuance of the bonds.

To be eligible as an authorized investment:

1. The board must specifically authorize guaranteed investment contracts as eligible investments in the order, ordinance, or resolution authorizing the issuance of bonds;
2. The district must receive bids from at least three separate providers with no material financial interest in the bonds from which proceeds were received;
3. The district must purchase the highest yielding guaranteed investment contract for which a qualifying bid is received;
4. The price of the guaranteed investment contract must take into account the reasonably expected drawdown schedule for the bond proceeds to be invested; and
5. The provider must certify the administrative costs reasonably expected to be paid to third parties in connection with the guaranteed investment contract.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution of a guaranteed investment contract by a district.

Gov't Code 2256.015

Investment Pools

A district may invest its funds or funds under its control through an eligible investment pool if the board by rule, order, ordinance, or resolution, as appropriate, authorizes the investment in the particular pool. *Gov't Code 2256.016, .019*

To be eligible to receive funds from and invest funds on behalf of a district, an investment pool must furnish to the investment officer or other authorized representative of the district an offering circular or other similar disclosure instrument that contains the information specified in Government Code 2256.016(b). To maintain eligibility, an investment pool must furnish to the investment officer or other authorized representative investment transaction confirmations and a monthly report that contains the information specified in Government Code 2256.016(c). A district by contract may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with its local funds. *Gov't Code 2256.016(b)-(d)*

OTHER REVENUES
INVESTMENTS

CDA
(LEGAL)

Corporate Bonds

A district that qualifies as an issuer as defined by Government Code 1371.001 [see CCF], may purchase, sell, and invest its funds and funds under its control in corporate bonds (as defined above) that, at the time of purchase, are rated by a nationally recognized investment rating firm "AA-" or the equivalent and have a stated final maturity that is not later than the third anniversary of the date the corporate bonds were purchased.

A district is not authorized to:

1. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds, reserves, and other funds held for the payment of debt service, in corporate bonds; or
2. Invest more than 25 percent of the funds invested in corporate bonds in any one domestic business entity, including subsidiaries and affiliates of the entity.

A district subject to these provisions may purchase, sell, and invest its funds and funds under its control in corporate bonds if the board:

1. Amends its investment policy to authorize corporate bonds as an eligible investment;
2. Adopts procedures to provide for monitoring rating changes in corporate bonds acquired with public funds and liquidating the investment in corporate bonds; and
3. Identifies the funds eligible to be invested in corporate bonds.

The district investment officer, acting on behalf of the district, shall sell corporate bonds in which the district has invested its funds not later than the seventh day after the date a nationally recognized investment rating firm:

1. Issues a release that places the corporate bonds or the domestic business entity that issued the corporate bonds on negative credit watch or the equivalent, if the corporate bonds are rated "AA-" or the equivalent at the time the release is issued; or
2. Changes the rating on the corporate bonds to a rating lower than "AA-" or the equivalent.

Gov't Code 2256.0204

Hedging
Transactions

The board of an eligible entity (as defined above) shall establish the entity's policy regarding hedging transactions. An eligible entity may enter into hedging transactions, including hedging contracts,

and related security, credit, and insurance agreements in connection with commodities used by an eligible entity in the entity's general operations, with the acquisition or construction of a capital project, or with an eligible project. A hedging transaction must comply with the regulations of the federal Commodity Futures Trading Commission and the federal Securities and Exchange Commission.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution by an eligible entity of a hedging contract and any related security, credit, or insurance agreement.

An eligible entity may:

1. Pledge as security for and to the payment of a hedging contract or a security, credit, or insurance agreement any general or special revenues or funds the entity is authorized by law to pledge to the payment of any other obligation.
2. Credit any amount the entity receives under a hedging contract against expenses associated with a commodity purchase.

An eligible entity's cost of or payment under a hedging contract or agreement may be considered an operation and maintenance expense, an acquisition expense, or construction expense of the eligible entity; or a project cost of an eligible project.

Gov't Code 2256.0206

Prohibited
Investments

Except as provided by Government Code 2270 (prohibited investments), a district is not required to liquidate investments that were authorized investments at the time of purchase. *Gov't Code 2256.017*

Note: As an "investing entity" under Government Code 2270.0001(7)(A), a district must comply with Chapter 2270, including reporting requirements, regarding prohibited investments in scrutinized companies listed by the comptroller in accordance with Government Code 2270.0201.

Loss of Required
Rating

An investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have the minimum rating. A district shall take all prudent measures that are consistent with its investment policy to liquidate an investment that does not have the minimum rating. *Gov't Code 2256.021*

**Sellers of
Investments**

A written copy of the investment policy shall be presented to any business organization (as defined below) offering to engage in an investment transaction with a district. The qualified representative of the business organization offering to engage in an investment transaction with a district shall execute a written instrument in a form acceptable to the district and the business organization substantially to the effect that the business organization has:

1. Received and reviewed the district investment policy; and
2. Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the district and the organization that are not authorized by the district's investment policy, except to the extent that this authorization:
 - a. Is dependent on an analysis of the makeup of the district's entire portfolio;
 - b. Requires an interpretation of subjective investment standards; or
 - c. Relates to investment transactions of the entity that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

The investment officer of a district may not acquire or otherwise obtain any authorized investment described in the district's investment policy from a business organization that has not delivered to the district the instrument required above.

Gov't Code 2256.005(k)-(l)

Nothing in this section relieves the district of the responsibility for monitoring investments made by the district to determine that they are in compliance with the investment policy.

Business
Organization

For purposes of the provisions at Sellers of Investments above, "business organization" means an investment pool or investment management firm under contract with a district to invest or manage the district's investment portfolio that has accepted authority granted by the district under the contract to exercise investment discretion in regard to the district's funds.

Gov't Code 2256.005(k)

Donations

A gift, devise, or bequest made to a district to provide college scholarships for district graduates may be invested by the board as provided in Property Code 117.004 (Uniform Prudent Investor Act),

OTHER REVENUES
INVESTMENTS

CDA
(LEGAL)

unless otherwise specifically provided by the terms of the gift, devise, or bequest. *Education Code 45.107*

Investments donated to a district for a particular purpose or under terms of use specified by the donor are not subject to the requirements of the Public Funds Investment Act. *Gov't Code 2256.004(b)*

**Electronic Funds
Transfer**

A district may use electronic means to transfer or invest all funds collected or controlled by the district. *Gov't Code 2256.051*

Investment Authority

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved
Investment
Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011. Flexible repurchase agreements used only for bond proceeds may extend beyond one year if matched to the anticipated expenditure schedule for the proceeds.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

Safety

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preserva-

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

tion of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctuations by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

**Investment
Management**

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

**Liquidity and
Maturity**

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed three years from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

Diversity

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

**Monitoring Market
Prices**

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done monthly or more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**Monitoring Rating
Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

Funds / Strategies

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, mar-

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

ketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

Operating Funds Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements. Maturities longer than one year are authorized provided legal limits are not exceeded.

Custodial Funds Investment strategies for custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

Debt Service Funds Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.

Capital Project Funds Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.

Safekeeping and Custody The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.

Sellers of Investments Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]

Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA).

Soliciting Bids for CDs In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.

Interest Rate Risk To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.

The District shall monitor interest rate risk using weighted average maturity and specific identification.

Internal Controls

A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

Annual Review

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

Annual Audit

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, August 24, 2023

Agenda Item: Monthly Financial Reports
Purpose: Discussion Item/Report Only Action Requested
Administrator Responsible: Pete Pape
Attachments: Monthly Financial Report – June 2023

Background Information:

The monthly financial report represents the status of revenues and expenditures for the month. This month, the reports reflect activity through the month of June 2023 the final month of the 2023 fiscal year. The monthly financials provide a revenue and expenditure summary and compare current budget performance to the prior year through the same time period.

These are unaudited figures, as the annual independent audit will be done following the closing of the books at the end of the fiscal year. All supporting documentation relative to the receipt and expenditure of funds are available in the Financial Services Office for inspection and review.

Supplemental reports are also included detailing ESSER funds and Technology and Instructional Materials Allotment (TIMA) disbursement and requisition requests.

Administrative Recommendation:

N/A

Sample Motion:

N/A

Leander Independent School District
GENERAL FUND 181, 196-199
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FOR THE TWELVE MONTHS ENDING JUNE 30, 2023

	CURRENT YEAR 2022-2023				PRIOR YEAR 2021-2022			
	Original Budget	Amended Budget	Actual Year to Date	Actual to Budget	Original Budget	Amended Budget	Actual Year to Date	Actual to Budget
REVENUES:								
Local and Intermediate Sources	394,721,314	399,853,479	398,501,720	99.66%	289,960,319	290,237,012	290,100,128	99.95%
State Program Revenues	46,456,165	56,677,692	53,446,927	94.30%	75,311,700	71,435,644	92,750,765	129.84%
Federal Program Revenues	5,318,206	6,648,206	6,823,559	102.64%	3,265,000	5,900,241	5,921,844	100.37%
Other Financing Sources	20,000	20,000	33,575	167.87%	20,000	2,722,462	2,709,860	99.54%
Total Revenues	446,515,685	463,199,377	458,805,781	99.05%	368,557,019	370,295,359	391,482,596	105.72%
EXPENDITURE SUMMARY BY FUNCTION:								
11 - Instructional	250,421,598	252,811,697	213,276,581	84.36%	241,472,095	242,205,097	200,432,173	82.75%
12 - Instructional Resources and Media Services	5,032,282	5,064,097	3,926,793	77.54%	4,708,224	5,037,579	4,130,416	81.99%
13 - Curriculum and Instructional Staff Development	9,909,325	9,873,441	8,596,487	87.07%	8,326,459	9,156,830	7,892,389	86.19%
21 - Instructional Leadership	4,670,311	4,622,114	4,150,237	89.79%	4,540,279	4,058,725	3,466,846	85.42%
23 - School Leadership	23,265,335	23,781,201	21,954,852	92.32%	21,818,497	22,393,476	20,603,726	92.01%
31 - Guidance, Counseling and Evaluation	21,138,589	21,253,079	18,271,287	85.97%	19,762,402	20,221,804	17,990,884	88.97%
32 - Social Work Services	1,531,421	1,618,343	1,257,011	77.67%	1,385,752	1,796,353	1,390,967	77.43%
33 - Health Services	3,966,488	4,322,463	3,440,565	79.60%	3,669,546	3,932,865	3,250,265	82.64%
34 - Student (Pupil) Transportation	13,326,682	13,595,841	12,575,562	92.50%	13,640,335	14,576,003	12,517,129	85.87%
35 - Food Services	10,000	47,615	32,973	69.25%	49,517	84,386	83,688	99.17%
36 - Cocurricular/Extra Curricular Activities	12,840,895	13,131,209	11,611,133	88.42%	12,036,262	12,500,685	10,439,962	83.52%
41 - General Administration	10,219,520	10,618,587	8,992,361	84.69%	9,143,130	9,692,263	8,718,953	89.96%
51 - Plant Maintenance and Facility Services	35,304,370	38,005,477	34,014,658	89.50%	30,324,169	34,749,912	29,847,766	85.89%
52 - Security and Monitoring Services	2,405,898	2,578,171	2,105,268	81.66%	3,783,798	2,643,939	2,034,110	76.93%
53 - Data Processing Services	9,068,083	9,043,377	8,055,097	89.07%	8,264,103	8,534,487	7,990,374	93.62%
61 - Community Services	2,256,070	2,363,809	1,836,003	77.67%	1,932,591	2,124,859	827,487	38.94%
71 - Debt Administration - Principal	132,000	6,143,650	538,488	8.76%	100,000	811,000	100,912	0.00%
81 - Facilities and Acquisition & Construction	-	-	-	0.00%	-	-	7,918	0.00%
91- Recapture Payments	36,210,203	50,637,501	-	0.00%	-	-	-	0.00%
95 - Payments to Juvenile Justice Alternative Program	245,000	242,275	159,634	65.89%	245,000	239,000	236,899	99.12%
99 - Other intergovernmental Charges	2,410,735	2,431,040	2,426,017	99.79%	2,363,466	2,363,466	2,027,406	85.78%
Other Financing Uses	7,530,000	7,350,000	10,771,729	146.55%	6,542,700	6,542,700	5,808,244	88.77%
Total Expenditures	451,894,805	479,534,989	367,992,736	76.74%	394,108,325	403,665,428	339,798,514	84.18%
EXPENDITURE SUMMARY BY OBJECT:								
61XX - Payroll Costs	360,538,964	361,422,834	311,852,088	86.28%	337,187,258	338,433,274	285,895,984	84.48%
62XX - Professional and Contracted Services	59,179,900	77,863,528	22,613,058	29.04%	26,125,916	30,766,516	27,345,305	88.88%
63XX - Supplies and Materials	18,702,141	19,736,944	16,273,111	82.45%	18,944,503	21,591,950	16,212,742	75.09%
64XX - Other Operating Expenses	5,498,231	6,000,505	5,040,117	83.99%	4,915,110	4,738,260	3,810,792	80.43%
65XX - Debt Administration	132,000	6,143,650	538,488	8.76%	100,000	811,000	100,912	0.00%
66XX - Capital Outlay Expenses	313,569	1,017,527	904,145	88.86%	292,838	781,729	624,535	79.89%
89XX - Other Uses	7,530,000	7,350,000	10,771,729	146.55%	6,542,700	6,542,700	5,808,244	88.77%
Total Expenditures	451,894,805	479,534,989	367,992,736	76.74%	394,108,325	403,665,428	339,798,514	84.18%
Excess (Deficiency) of Revenues Over Expenditures	(5,379,120)	(16,335,612)	90,813,046		(25,551,306)	(33,370,069)	51,684,082	
Fund Balance, July 1, beginning			178,846,819					
Estimated Fund Balance June 30, ending			269,659,864					

Leander Independent School District
CHILD NUTRITION FUNDS 240 and 242
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FOR THE TWELVE MONTHS ENDING JUNE 30, 2023

	CURRENT YEAR 2022-2023				PRIOR YEAR 2021-2022			
	Original Budget	Amended Budget	Actual Year to Date	Actual to Budget	Original Budget	Amended Budget	Actual Year to Date	Actual to Budget
REVENUES:								
Local and Intermediate Sources	9,094,103			98.04%	10,368,957	10,368,957	764,618	7.37%
State Program Revenues	69,199	9,094,103	8,916,254	133.33%	18,022	18,022	54,992	-
Federal Program Revenues	5,630,509	69,199	92,264	124.56%	5,677,532	6,502,532	20,712,500	318.53%
		5,630,509	7,013,553					
Other Financing Sources	-	-	-	-	-	-	-	-
Total Revenues	14,793,811	14,793,811	16,022,071	108.30%	16,064,511	16,889,511	21,532,111	127.49%
EXPENDITURE SUMMARY BY FUNCTION:								
11 - Instructional				-				-
12 - Instructional Resources and Media Services				-				-
13 - Curriculum and Instructional Staff Development				-				-
21 - Instructional Leadership				-				-
23 - School Leadership				-				-
31 - Guidance, Counseling and Evaluation				-				-
32 - Social Work Services				-				-
33 - Health Services				-				-
34 - Student (Pupil) Transportation				-				-
35 - Food Services	14,293,811	14,296,977.11	11,047,184.34	77.27%	15,647,634	16,473,657	13,029,703	79.09%
36 - Cocurricular/Extra Curricular Activities				-				-
41 - General Administration				-				-
51 - Plant Maintenance and Facility Services				-				-
52 - Security and Monitoring Services				-				-
53 - Data Processing Services				-				-
61 - Community Services				-				-
71 - Debt Administration - Principal				-				-
81 - Facilities and Acquisition & Construction				-				-
91- Recapture Payments				-				-
95 - Payments to Juvenile Justice Alternative Program				-				-
99 - Other intergovernmental Charges				-				-
Other Financing Uses				-				-
Total Expenditures	14,293,811	14,296,977	11,047,184	77.27%	15,647,634	16,473,657	13,029,703	79.09%
EXPENDITURE SUMMARY BY OBJECT:								
61XX - Payroll Costs	6,135,553	5,780,553	4,221,075	73.02%	6,634,946	6,634,946	5,602,513	84.44%
62XX - Professional and Contracted Services	6,267,332	6,638,953	6,622,816	99.76%	6,836,039	7,680,337	7,168,184	93.33%
63XX - Supplies and Materials	1,024,926	1,027,421	178,360	17.36%	1,300,149	1,362,619	248,438	18.23%
64XX - Other Operating Expenses	36,000	36,050	24,933	69.16%	46,500	22,755	10,568	46.44%
65XX - Debt Administration	-	55,000	-	-	-	-	-	-
66XX - Capital Outlay Expenses	830,000	759,000	-	0.00%	830,000	773,000	-	-
89XX - Other Uses	-	-	-	-	-	-	-	-
Total Expenditures	14,293,811	14,296,977	11,047,184	77.27%	15,647,634	16,473,657	13,029,703	79.09%
Excess (Deficiency) of Revenues Over Expenditures	500,000	496,834	4,974,886		416,877	415,854	8,502,408	
			Fund Balance, July 1, beginning					
			Estimated Fund Balance June 30, ending					

Leander Independent School District
DEBT SERVICE FUND 599
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FOR THE TWELVE MONTHS ENDING JUNE 30, 2023

	CURRENT YEAR 2022-2023				PRIOR YEAR 2021-2022			
	Original Budget	Amended Budget	Actual Year to Date	Actual to Budget	Original Budget	Amended Budget	Actual Year to Date	Actual to Budget
REVENUES:								
Local and Intermediate Sources	136,338,776	136,338,776	137,600,891	100.93%	148,347,925	151,075,873	151,157,285	100.05%
State Program Revenues	-	-	3,600,923	-	1,696,866	1,614,496	1,614,496	1.00
Federal Program Revenues	-	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-	-	-
Total Revenues	136,338,776	136,338,776	141,201,814	103.57%	150,044,791	152,690,369	152,771,781	100.05%
EXPENDITURE SUMMARY BY FUNCTION:								
11 - Instructional								
12 - Instructional Resources and Media Services								
13 - Curriculum and Instructional Staff Development								
21 - Instructional Leadership								
23 - School Leadership								
31 - Guidance, Counseling and Evaluation								
32 - Social Work Services								
33 - Health Services								
34 - Student (Pupil) Transportation								
35 - Food Services								
36 - Cocurricular/Extra Curricular Activities								
41 - General Administration								
51 - Plant Maintenance and Facility Services								
52 - Security and Monitoring Services								
53 - Data Processing Services								
61 - Community Services								
71 - Debt Administration - Principal	136,338,776	136,338,776	136,091,039	99.82%	113,681,266	149,244,791	148,748,306	99.67%
81 - Facilities and Acquisition & Construction								
91- Recapture Payments								
95 - Payments to Juvenile Justice Alternative Program								
99 - Other intergovernmental Charges								
Other Financing Uses					36,363,525	-	-	-
Total Expenditures	136,338,776	136,338,776	136,091,039	99.82%	150,044,791	149,244,791	148,748,306	99.67%
EXPENDITURE SUMMARY BY OBJECT:								
61XX - Payroll Costs								
62XX - Professional and Contracted Services								
63XX - Supplies and Materials								
64XX - Other Operating Expenses								
65XX - Debt Administration	136,338,776	136,338,776	136,091,039	99.82%	113,681,266	149,244,791	148,748,306	99.67%
66XX - Capital Outlay Expenses								
89XX - Other Uses					36,363,525	-	-	-
Total Expenditures	136,338,776	136,338,776	136,091,039	99.82%	150,044,791	149,244,791	148,748,306	99.67%
Excess (Deficiency) of Revenues Over Expenditures	-	-	5,110,774		-	3,445,578	4,023,475	
Fund Balance, July 1, beginning			135,256,116					
Estimated Fund Balance June 30, ending			140,366,890					

Allotment Report LEANDER ISD

Current Biennium includes SY 2023-2024 & SY 2024-2025

District / Charter: 246913
School Year : 2023-2024

Transaction Type	Date	Transaction ID	Description	Amount	
Carryover Funds	05/12/2023	0000233790	Prior Year Remaining Balance	\$877.59	
Adjustment	05/31/2023	0000234736	2022-23 High Enrollment Growth	\$18,005.60	
Allotment	07/19/2023	0000236971	School Year 2023-2024 Allotment	\$7,364,859.23	
<u>Total Allotment</u>				<u>\$7,383,742.42</u>	278
<u>Remaining Allotment</u>				<u>\$7,383,742.42</u>	

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, August 24, 2023

Agenda Item:	Monthly Bond Status Report	
Purpose:	<input checked="" type="checkbox"/> Discussion Item/Report Only	<input type="checkbox"/> Action Requested
Administrator Responsible:	Pete Pape	
Attachments:	2017 Bond Project Status Report 2021 Bond Project Status Report	

Background Information:

The monthly report for June is included which reflects bond funds remaining from authorizations prior to 2017 and the full list of projects ongoing under the 2017 authorization. The report also includes a column reflecting funding sources from other areas (2007 bond funds, major maintenance, etc.) used to support bond projects. This report should reflect ALL sources of funds available, budgeted, and remaining related to construction/bond projects.

There is an additional page which now details 2021 bond funds.

The report shows the original and current budgets for all projects and costs to date by fiscal year. The last column of the report shows the budget remaining for the specific project. As projects are finalized, the Board will be asked to reallocate any remaining balances to project savings and/or other projects allowable within the confines on the bond orders.

Administrative Recommendation:

N/A

Sample Motion:

N/A

BOND PROJECT STATUS REPORT

AS OF JUNE 30, 2023



CAMPUS	PROJECT DESCRIPTION	PROJECT SOURCES :				PROJECT EXPENDITURES :								PROJECT ENCUMBRANCE	REMAINING BUDGET	
		2007 BOND AUTHORIZATION BUDGET	2017 BOND AUTHORIZATION BUDGET	BUDGET TRANSFERS	OTHER REVENUE SOURCES	TOTAL PROJECT BUDGET	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024			TOTAL EXPENDITURES TO DATE
HS CAMPUS IMPROVEMENTS																
Leander HS	CTE Classrooms and Black Box Renovations, Additions and Renovations to Existing Ag Barn, Softball Complex Improvements	\$ -	\$ 4,947,836	\$ (91,372)	\$ -	\$ 4,856,464	\$ 1,590	\$ 3,756,402	\$ 972,608	\$ 37,647	\$ 73,719	\$ -	\$ -	\$ 4,841,965	\$ (0)	\$ 14,499
Cedar Park HS	Additions and Renovation, Softball Complex Improvements	-	11,150,507	(188,335)	-	10,962,172	505,712	6,109,691	3,161,020	383,351	725,406	(5,896)	-	10,879,284	0	82,888
Cedar Park HS	Board Approved: Major Maintenance: CPHS Renovations	-	-	-	9,855,820	9,855,820	-	7,279,652	2,576,168	-	-	-	-	9,855,820	-	-
Cedar Park HS	Flex Lab	3,100,000	-	(3,100,000)	-	-	-	-	-	-	-	-	-	-	-	-
Vista Ridge HS	JROTC Building Additions and Renovations, Incubator Renovations	-	2,665,503	-	-	2,665,503	-	1,677,160	426,247	1,692	255,004	16,267	-	2,376,370	0	289,133
Vandegrift HS	Ag Facility	-	3,768,160	(344,334)	-	3,423,826	-	294,468	1,735,381	1,387,472	-	-	-	3,417,321	(0)	6,505
Vandegrift HS	Classroom Additions, Incubator Renovation	-	31,245,385	(10,719,785)	-	20,525,600	-	4,618,833	11,021,375	4,564,706	123,386	-	-	20,328,300	197,300	(0)
Vandegrift HS	Secondary Access Road	-	3,000,000	-	-	3,000,000	26,883	39,722	45,474	6,252	128,850	101,245	-	348,425	176,575	2,475,000
Glenn HS	Remaining Construction Contract (Under 2007 Auth)	408,677	-	(381,253)	-	27,424	-	-	-	-	27,424	-	-	27,424	-	-
Glenn HS	Remaining GHS Template (Under 2007 Auth)	763,642	-	-	-	763,642	-	-	-	621	48,141	-	-	48,762	0	714,880
Glenn HS	Ag Facility	-	3,163,960	(492,005)	-	2,671,955	148,457	2,297,596	211,760	14,142	-	-	-	2,671,955	-	(0)
Various HS	Campus Security Upgrades (High School Sites)	-	3,625,020	198,534	-	3,823,554	-	-	1,136,909	2,673,060	3,520	-	-	3,813,489	(0)	10,065
Monroe/CPHS	Monroe Stadium Expansion and Cedar Park HS Grandstand Replacement	-	1,758,284	(99,822)	-	1,658,462	1,054,496	591,541	12,000	425	-	-	-	1,658,462	-	0
HS 7	New Construction (Design Only)	-	10,073,645	-	-	10,073,645	-	-	-	-	-	-	-	-	-	10,073,645
HS Land	Future HS #8	-	21,411,300	(21,411,300)	-	-	-	-	-	-	-	-	-	-	-	-
Leander HS	LHS Master Plan	-	-	100,000	-	100,000	-	-	-	-	-	77,600	19,400	97,000	-	3,000
Total HS Campus Improvements		\$ 4,272,319	\$ 96,809,600	\$ (36,529,672)	\$ 9,855,820	\$ 74,408,067	\$ 1,737,136	\$ 26,665,065	\$ 21,298,943	\$ 9,096,792	\$ 1,358,026	\$ 189,216	\$ 19,400	\$ 60,364,578	\$ 373,875	\$ 13,669,614
MS CAMPUS IMPROVEMENTS																
Leander MS	HVAC Update, Classroom Addition	\$ -	\$ 21,516,101	\$ (2,618,521)	\$ -	\$ 18,897,580	\$ 3,594,061	\$ 11,265,274	\$ 902,173	\$ 1,426,631	\$ 280,767	\$ 138,770	\$ -	\$ 17,607,677	\$ 0	\$ 1,288,903
Leander MS	HVAC Update, Under 2007 Auth	692	-	(606)	882,988	883,074	-	188,707	694,281	86	-	-	-	883,074	-	-
Cedar Park MS	HVAC Update	-	15,240,743	(2,073,215)	-	13,167,528	-	6,936,074	1,940,710	2,112,431	1,612,696	252,627	-	12,854,539	312,989	(1)
Danielson MS	MS New Construction	-	63,410,011	(3,731,073)	-	59,678,938	761,745	20,857,501	30,847,648	6,626,911	253,957	54,337	-	59,402,099	229,539	47,299
Danielson MS	MS Template (From 2007 Auth)	62,738	-	(6,952)	-	55,786	-	-	-	55,786	-	-	-	55,786	-	0
Various MS	Campus Security Upgrades (Middle School Sites)	-	7,250,040	(453,835)	-	6,796,205	-	1,406,210	5,029,283	358,638	-	-	-	6,794,130	0	2,075
MS Land	Future MS #11	-	10,018,850	-	-	10,018,850	-	-	-	-	-	-	-	-	-	10,018,850
Total MS Campus Improvements		\$ 63,430	\$ 117,435,745	\$ (8,884,202)	\$ 882,988	\$ 109,497,961	\$ 4,355,807	\$ 39,247,557	\$ 35,791,022	\$ 15,251,128	\$ 2,506,059	\$ 445,734	\$ -	\$ 97,597,306	\$ 542,529	\$ 11,358,126
ES CAMPUS IMPROVEMENTS																
Mason ES	Play Area Renovation and District Standard Traffic Gates	\$ -	\$ 603,560	\$ (163,243)	\$ -	\$ 440,317	\$ 391,220	\$ 49,098	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 440,317	\$ -	\$ (0)
Giddens ES	HVAC Update and District Standard Traffic Gates	-	9,005,975	(1,609,658)	-	7,396,317	2,433,399	4,321,512	428,859	14,010	64,156	47,722	-	7,309,657	0	86,660
Steiner ES	HVAC Update	-	8,857,136	(159,381)	-	8,697,755	-	2,783,462	4,132,589	1,534,031	160,587	-	-	8,610,668	(0)	87,087
Akin ES	Remaining Construction Contract (Under 2007 Auth)	607,348	-	(562,024)	-	45,324	-	45,324	-	-	-	-	-	45,324	-	-
Larkspur ES 27	New construction	-	37,779,628	(24,805,180)	-	12,974,448	2,965,860	8,982,507	874,374	151,706	-	-	-	12,974,448	(0)	0
Larkspur ES 27	Board Approved: 2007 Funds: EL 27 Construction	-	-	-	18,639,920	18,639,920	-	18,168,836	471,084	-	-	-	-	18,639,920	(0)	0
Tarvin ES 28	ES New Construction	-	40,862,445	(3,415,928)	-	37,446,517	-	4,472,697	28,057,563	3,937,877	114,915	-	-	36,583,052	388,096	475,368
ES 29	ES New Construction	-	42,496,943	-	-	42,496,943	-	-	6,300,205	6,300,205	-	-	-	38,576,356	1,505,190	2,415,397
ES 30	ES New Construction (Design Only)	-	2,181,032	61,120,968	-	63,302,000	-	-	1,256,605	31,019,546	2,270,553	36,595	-	2,307,148	54,837,721	6,157,131
Various ES	District Standard Traffic Gates - Bagdad ES, Block House ES, Cox ES, Cypress ES, Faubion ES, Knowles ES, Naumann ES and Whitestone ES	-	245,700	(554)	-	245,146	-	245,146	-	-	-	-	-	245,146	-	(0)
ES Land	Future Elementary Sites	6,238,719	-	-	-	6,238,719	-	-	-	33,193	4,126,708	65,520	3,883	4,229,305	139,301	1,870,113
ES Land	Future ES (34, 35, 36, 37, 38, 39, 40)	-	30,504,236	-	-	30,504,236	-	-	-	-	-	-	-	-	-	30,504,236
Various ES	ES Prototype	-	-	75,000	-	75,000	-	-	-	-	-	-	-	-	-	75,000
Total ES Campus Improvements		\$ 6,846,067	\$ 172,536,655	\$ 30,480,000	\$ 18,639,920	\$ 228,502,642	\$ 5,790,479	\$ 31,767,099	\$ 9,030,475	\$ 33,690,990	\$ 40,682,318	\$ 8,959,503	\$ 40,478	\$ 129,961,342	\$ 56,870,308	\$ 41,670,992
TECHNOLOGY PROJECTS																
Technology	Device, Hardware, Infrastructure Replacement, Disaster Recovery Hot Site	\$ -	\$ 38,730,000	\$ 71,328	\$ -	\$ 38,801,328	\$ 3,391,432	\$ 10,679,797	\$ 4,391,158	\$ 7,780,357	\$ 2,464,107	\$ 2,906,148	\$ 14,748	\$ 31,627,746	\$ 474,078	\$ 6,699,504
Technology	IT Assessment	-	-	199,035	-	199,035	-	-	-	173,556	25,479	36,923	-	235,958	1,998	(38,921)
Vista Ridge HS	Disaster Recovery Site Improvements	465,062	-	(270,363)	-	194,699	-	-	-	-	-	-	-	-	-	194,699
Total Technology Projects		\$ 465,062	\$ 38,730,000	\$ -	\$ -	\$ 39,195,062	\$ 3,391,432	\$ 10,679,797	\$ 4,391,158	\$ 7,953,913	\$ 2,489,586	\$ 2,943,070	\$ 14,748	\$ 31,863,703	\$ 476,076	\$ 6,855,282
SUPPORT SERVICES PROJECTS																
Plant Services	Replacement Maintenance/Grounds Vans and Trucks	\$ -	\$ 893,000	\$ -	\$ -	\$ 893,000	\$ -	\$ 100,136	\$ 148,630	\$ -	\$ 146,975	\$ 111,660	\$ -	\$ 507,401	\$ -	\$ 385,599
Plant Services	Water Bottle Refilling Stations	314,087	-	43,804	-	357,891	-	-	242,949	84,935	-	-	-	327,885	0	30,006
Transportation	88 Replacement Buses, A/C Retrofit	-	10,200,000	-	-	10,200,000	-	8,688,117	818,918	-	692,965	-	-	10,200,000	-	-
Transportation	Bus A/C Upgrades: 2007 Funded Portion	-	-	-	35,080	35,080	-	-	-	-	-	-	-	35,080	-	-
Transportation	North Satellite Transportation Center	-	17,800,000	(2,245,948)	-	15,554,052	773,943	14,232,376	436,119	111,614	-	-	-	15,554,052	-	(0)
Transportation	South Satellite Transportation Center	3,100,000	-	(3,100,000)	-	-	-	-	-	-	-	-	-	-	-	-
Land	Initial Land Costs: Warehouse/Science Material Center	100,000	-	2,005,895	-	2,105,895	-	-	-	2,072,178	1,489	-	-	2,073,668	(0)	32,227
Plant Services	Major Maintenance Funding	-	-	-	-	12,500,000	-	-	-	-	982,352	721,655	-	1,704,006	1,118,791	9,677,203
Plant Services	Portables	-	-	2,500,000	-	2,500,000	-	-	-	179,817	1,908,379	-	-	2,088,195	389,138	22,666
District Wide	HVAC Design	-	-	2,200,000	-	2,200,000	-	-	-	-	-	-	-	2,182,000	-	18,000
Total Support Service Projects		\$ 3,514,087	\$ 28,893,000	\$ 13,903,751	\$ 35,080	\$ 46,345,918	\$ 773,943	\$ 23,055,709	\$ 584,749	\$ 3,245,660	\$ 413,217	\$ 5,877,355	\$ 721,655	\$ 34,672,288	\$ 1,507,929	\$ 10,165,701
PROJECT MANAGEMENT																
2007 Funds	Bond Interest/Other Rev/Project Management	\$ 1,339,002	\$ -	\$ -	\$ 18,318	\$ 1,357,320	\$ -	\$ -	\$ -	\$ 613,920	\$ 575,077	\$ 168,323	\$ -	\$ 1,357,320	\$ -	\$ (0)
2007 Funds	Project Management Costs (Reserve)	500,000	-	-	-	500,000	-	-	-	-	-	266,597	-	266,597	7,786	225,817
2007 Funds	Project Savings	1,558,683	-	(1,558,683)	-	-	-	-	-	-	-	-	-	-	-	-
2017 Funds	Bond Interest/Other Rev/Project Management	-	-	-	6,245,196	6,245,196	-	-	-	-	-	-	-	-	-	6,245,196
2017 Funds	Project Savings	-	-	2,588,806	-	2,588,806	-	-	-	-	-	-	-	-	-	2,588,806
Total Project Management		\$ 3,397,685	\$ -	\$ 1,030,123	\$ 6,263,514	\$ 10,691,322	\$ -	\$ -	\$ -	\$ 613,920	\$ 575,077	\$ 434,920	\$ -	\$ 1,623,917	\$ 7,786	\$ 9,059,619
TOTALS		\$ 18,558,650	\$ 454,405,000	\$ -	\$ 35,677,322	\$ 508,640,972	\$ 16,048,798	\$ 131,415,227	\$ 71,096,347	\$ 69,852,403	\$ 48,024,281	\$ 18,849,798	\$ 796,281	\$ 356,083,134	\$ 59,778,503	\$ 92,779,335



		PROJECT SOURCES :				PROJECT EXPENDITURES :		
CAMPUS	PROJECT DESCRIPTION	2021 BOND AUTHORIZATION BUDGET	BUDGET TRANSFERS	OTHER REVENUE SOURCES	TOTAL PROJECT BUDGET	TOTAL EXPENDITURES TO DATE	PROJECT ENCUMBRANCE	REMAINING BUDGET
TECHNOLOGY								
Technology	MS CTE Program Startup	\$ 102,000	\$ -	\$ -	\$ 102,000	\$ -	\$ -	\$ 102,000
Technology	Document Camera Replacement	412,500	-	-	412,500	-	-	\$ 412,500
Technology	Elementary Device Replacement	6,703,057	-	-	6,703,057	593,327	103,607	\$ 6,006,123
Technology	Elementary Teacher Devices	460,000	-	-	460,000	407,866	7,942	\$ 44,192
Technology	Library Makerspaces	253,000	-	-	253,000	78,000	-	\$ 175,000
Technology	Non-Instructional Device Replacement	887,778	-	-	887,778	166,559	207,901	\$ 513,317
Technology	Interactive Panels	10,440,000	-	-	10,440,000	200,000	200,000	\$ 10,040,000
Technology	Printers	450,000	-	-	450,000	5,472	1,795	\$ 442,733
Technology	Secondary Device Replacement	13,589,742	-	-	13,589,742	2,461,151	1,193,900	\$ 9,934,691
TOTALS		\$ 33,298,077	\$ -	\$ -	\$ 33,298,077	\$ 3,912,375	\$ 1,715,146	\$ 27,670,556

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, August 24, 2023

Agenda Item:	Monthly Investment Report	
Purpose:	<input checked="" type="checkbox"/> Discussion Item/Report Only	<input type="checkbox"/> Action Requested
Administrator Responsible:	Pete Pape	
Attachments:	Monthly Investment Report	

Background Information:

The monthly investment report reflects the District's investment activities and balances for all fund types. The report presents a picture of cash and investments by grouping into the categories of individually acquired securities and pooled investments. A comparison to market value is also presented in each report. Reports for the District's investments as of June 2023 is presented.

Administrative Recommendation:

N/A

Sample Motion:

N/A



Investment Portfolio Summary

For the Month Ended

June 30, 2023

**For the Month Ended
June 30, 2023**

This report is prepared for Leander ISD (the "Entity") in accordance with Chapter 2256 of the Texas Public Funds Investment Act ("PFIA"). Section 2256.023(a) of the PFIA states that: "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the preceding reporting period." This report is signed by the Entity's investment officers and includes the disclosures required in the PFIA. To the extent possible, market prices have been obtained from independent pricing sources.

284

The investment portfolio compiled with the PFIA and the Entity's approved Investment Policy and Strategy throughout the period. All investment transactions made in the portfolio during this period were made on behalf of the Entity and were made in full compliance with the PFIA and the approved Investment Policy.

Officer Names and Titles:

Pete D. Pape

Name: Pete Pape Title: Chief Financial Officer

Dana Paulson

Name: Dana Paulson Title: Sr. Director, Financial Services

Connie Wheeler

Name: Connie Wheeler Title: Controller

Becky Garcia

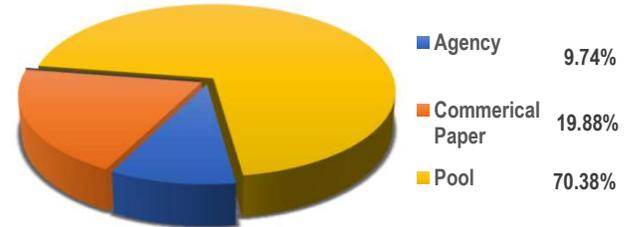
Name: Becky Garcia Title: Director, Treasury & Debt Management

Cassandra Hartmann

Name: Cassandra Hartmann Title: Treasury Specialist

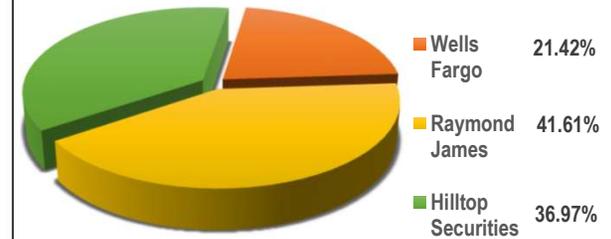
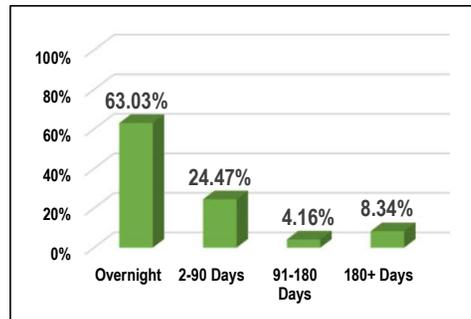
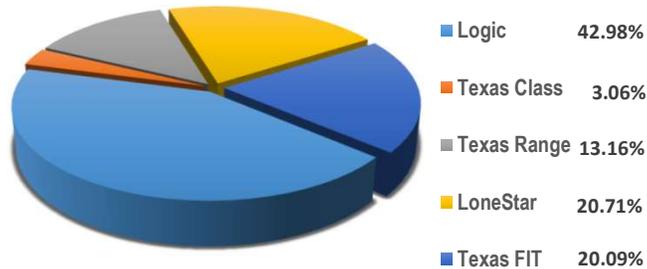
Account Summary **Allocation by Security Type**

	Beginning Value as of 06/01/2023	Ending Value as of 06/30/2023
Par Value	615,298,499.08	590,351,297.78
Book Value	613,973,128.23	589,364,797.86
Market Value	613,790,419.19	589,316,359.95
Market Value %	99.970%	99.992%
Weighted Avg. DTM	36	31
Weighted Avg. YTM	5.184%	5.236%

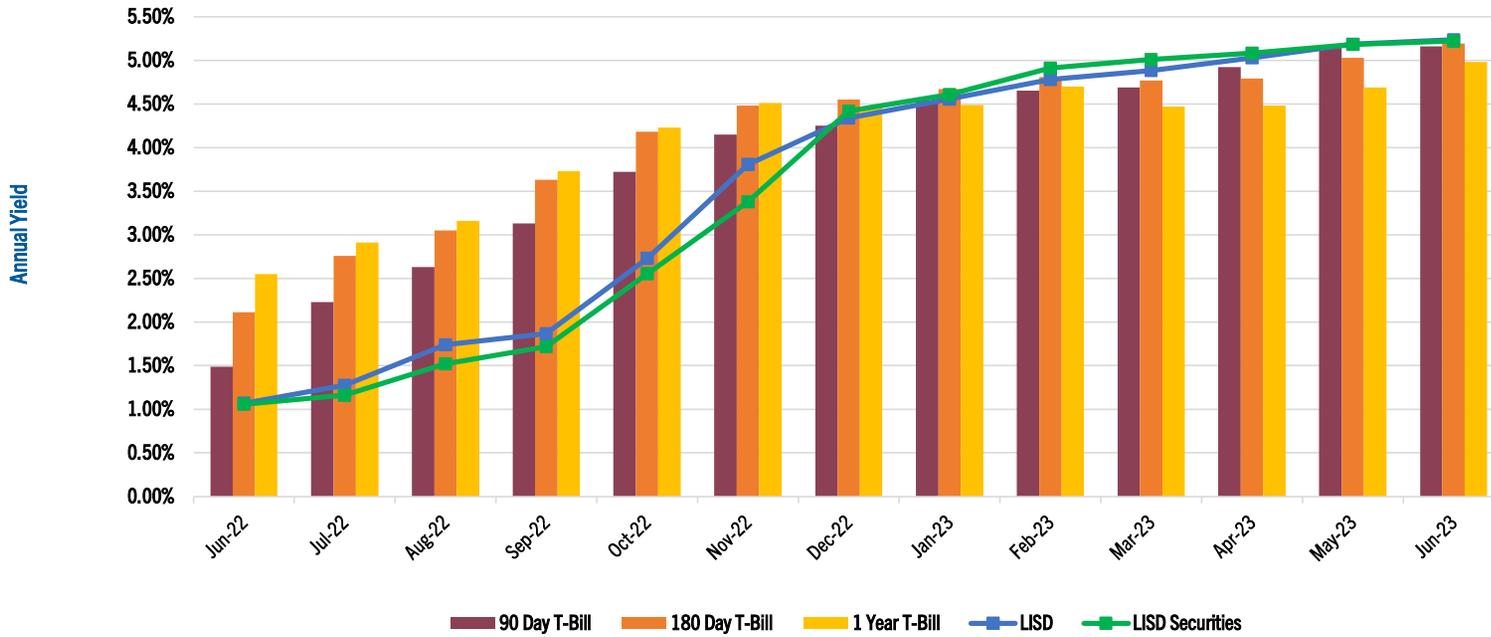


285

Allocation by Issuer **Maturity Distribution %** **Allocation by Broker**



Benchmark Comparison



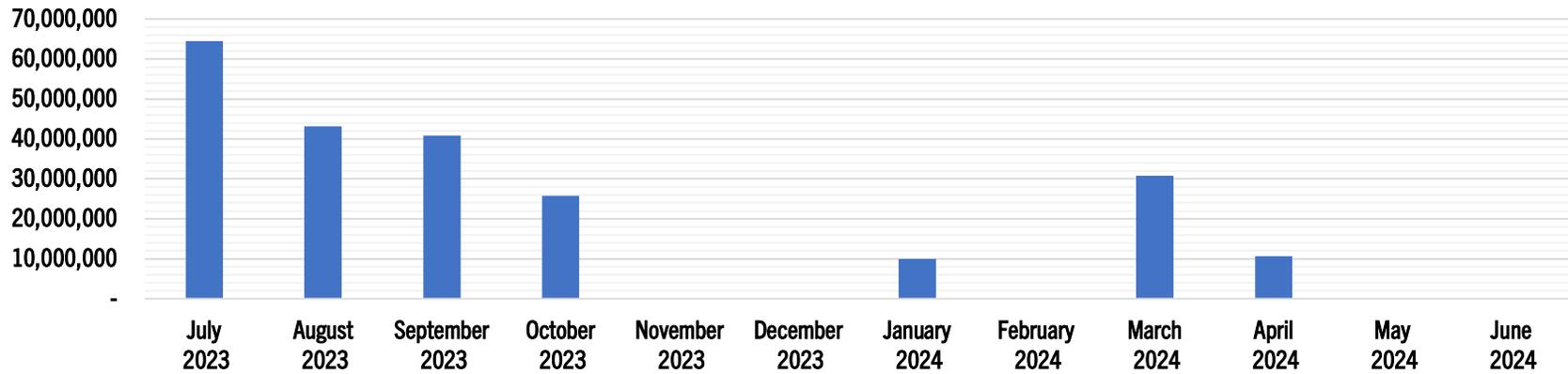
286

Acquisition Date	Security Type	Broker	CUSIP	Security Description	Rating Agency	Security Rating	Coupon	Par Value	Annualized Yield	Maturity Date	Days to Maturity	Beginning Book	Ending Book	Beginning Market	Ending Market	Additions & Changes in Market Value	
General Operating - 199																	
2/1/2023	CP	HS	53943ST15	Lloyds Bank PLC	S&P	A-1	-	-	4.868%	6/1/2023	-	10,000,000	-	9,998,500	-	(9,998,500)	
5/5/2023	TREA	HS	912797FM4	US Treasury	Fitch	AAA	-	-	5.501%	6/6/2023	-	9,989,091	-	9,992,500	-	(9,992,500)	
2/23/2023	AGNC	WF	3137EAEN5	Freddie Mac	S&P	AA+	2.750%	-	4.892%	6/19/2023	-	9,989,340	-	9,988,400	-	(9,988,400)	
3/10/2023	AGNC	WF	3137EAEN5	Freddie Mac	S&P	AA+	2.750%	-	5.152%	6/19/2023	-	5,003,108	-	5,003,190	-	(5,003,190)	
3/29/2023	AGNC	WF	3130ASCW7	Federal Home Loan Bank	S&P	AA+	2.350%	5,000,000	5.031%	7/5/2023	4	4,987,805	4,998,565	4,986,600	4,999,100	12,500	
3/2/2023	AGNC	WF	3135G05G4	Fannie Mae	S&P	AA+	0.250%	2,140,000	5.006%	7/10/2023	9	2,129,330	2,137,538	2,128,337	2,137,090	8,753	
3/9/2023	CP	HS	62479MUJA9	MUFG Bank Ltd /NY	S&P	A-1	-	10,000,000	5.128%	7/10/2023	9	9,945,400	9,987,400	9,942,000	9,995,000	53,000	
3/21/2023	CP	RJ	22533UUB7	Credit Agricole CIB NY	S&P	A-1	-	5,000,000	5.265%	7/11/2023	10	4,971,222	4,992,806	4,970,845	4,999,295	28,450	
4/18/2023	CP	HS	80285QUB4	Santander UK PLC	S&P	A-1	-	10,000,000	5.202%	7/11/2023	10	9,942,889	9,985,722	9,940,000	9,995,000	55,000	
4/13/2023	CP	RJ	45778PUD9	INOVAH	S&P	A-1+	-	5,000,000	5.095%	7/13/2023	12	4,970,658	4,991,617	4,968,170	4,991,063	22,893	
2/21/2023	AGNC	WF	31422XTT9	Farmer Mac	S&P	AA+	1.040%	10,045,000	5.021%	8/3/2023	33	9,976,941	10,009,350	9,966,549	10,007,030	40,481	
2/7/2023	CP	HS	22533UV75	Credit Agricole CIB NY	S&P	A-1	-	5,000,000	5.024%	8/7/2023	37	4,954,403	4,974,819	4,951,100	4,979,500	28,400	
3/3/2023	CP	RJ	4497W1V78	ING Funding LLC	S&P	A-1	-	3,000,000	5.143%	8/7/2023	37	2,971,916	2,984,491	2,969,400	2,988,099	18,699	
2/13/2023	CP	RJ	09659CVA3	BNP Paribas NY Branch	S&P	A-1	-	10,000,000	5.006%	8/10/2023	40	9,905,014	9,945,722	9,894,490	9,955,220	60,730	
12/15/2022	CP	RJ	63873KW11	NATIXIS	S&P	A-1	-	10,000,000	5.327%	9/1/2023	62	9,868,394	9,911,309	9,860,760	9,924,030	63,287	
6/2/2023	CP	WF	62479MW17	MUFG Bank Ltd /NY	S&P	A-1	-	10,000,000	5.404%	9/1/2023	62	-	9,907,197	-	9,906,500	9,906,500	
4/25/2023	CP	HS	8923A1W80	Toyota Cred Puerto Rico	S&P	A-1+	-	10,000,000	5.387%	9/8/2023	69	9,854,800	9,898,800	9,847,000	9,910,800	63,800	
6/21/2023	CP	RJ	22533UXX4	Credit Agricole CIB NY	S&P	A-1	-	5,000,000	5.499%	10/19/2023	110	-	4,917,500	-	4,915,979	4,915,979	
5/10/2023	CP	HS	8923A0A86	Toyota Cred Puerto Rico	S&P	A-1+	-	10,000,000	5.501%	1/8/2024	191	9,682,006	9,725,172	9,654,300	9,711,800	57,500	
3/8/2023	AGNC	HS	3130AV5U2	Federal Home Loan Bank	S&P	AA+	5.300%	15,000,000	5.300%	3/8/2024	251	15,000,000	15,000,000	14,970,000	14,962,500	(7,500)	
4/19/2023	AGNC	WF	3130AVM41	Federal Home Loan Bank	S&P	AA+	5.000%	3,900,000	5.036%	4/17/2024	291	3,898,796	3,898,909	3,892,785	3,876,912	(15,873)	
4/27/2023	AGNC	WF	3135GAGX3	Fannie Mae	S&P	AA+	5.000%	6,500,000	5.005%	4/26/2024	300	6,499,706	6,499,733	6,480,695	6,463,145	(17,550)	
	POOL		LOGIC	Logic				98,589,528	5.255%	7/1/2023	1	104,495,857	98,589,528	104,495,857	98,589,528	(5,906,330)	
	POOL		LONESTAR	Lonestar				26,776,695	5.266%	7/1/2023	1	26,661,294	26,776,695	26,661,294	26,776,695	115,400	
	POOL		TXCLASS	Texas Class				12,545,500	5.267%	7/1/2023	1	12,491,312	12,545,500	12,491,312	12,545,500	54,188	
	POOL		TXRANGE	Texas Daily Select				23,417,395	5.240%	7/1/2023	1	23,316,899	23,417,395	23,316,899	23,417,395	100,496	
4/13/2023	POOL		TXFIT	TX Choice - Fixed Term				1,999,232	5.119%	7/13/2023	12	1,999,232	1,999,232	1,999,232	1,999,232	-	
	POOL		TXFIT	Texas FIT				15,598	5.210%	7/1/2023	1	15,532	15,598	15,532	15,598	67	
								298,928,948				323,520,946	298,110,598	323,385,747	298,062,011	(25,323,737)	
Debt Service - 599																	
2/7/2023	CP	HS	22533UV75	Credit Agricole CIB NY	S&P	A-1	-	5,000,000	5.024%	8/7/2023	37	4,954,403	4,974,819	4,951,100	4,979,500	28,400	
2/13/2023	CP	RJ	09659CVA3	BNP Paribas NY Branch	S&P	A-1	-	10,000,000	5.006%	8/10/2023	40	9,905,014	9,945,722	9,894,490	9,955,220	60,730	
12/15/2022	CP	RJ	63873KW11	NATIXIS	S&P	A-1	-	10,000,000	5.327%	9/1/2023	62	9,868,394	9,911,309	9,860,760	9,924,030	63,270	
	POOL		LOGIC	Logic				33,714,294	5.255%	7/1/2023	1	33,287,812	33,714,294	33,287,812	33,714,294	426,482	
	POOL		LONESTAR	Lonestar				30,534,371	5.266%	7/1/2023	1	30,402,776	30,534,371	30,402,776	30,534,371	131,595	
	POOL		TXCLASS	Texas Class				139,973	5.267%	7/1/2023	1	139,369	139,973	139,369	139,973	605	
4/13/2023	POOL		TXFIT	TX Choice - Fixed Term				24,999,282	5.119%	7/13/2023	12	24,999,282	24,999,282	24,999,282	24,999,282	-	
	POOL		TXFIT	Texas FIT				25,616,803	5.210%	7/1/2023	1	25,507,594	25,616,803	25,507,594	25,616,803	109,209	
								140,004,723				139,064,643	139,836,573	139,043,182	139,863,473	820,291	
Child Nutrition - 240																	
	POOL		LOGIC	Logic				14,176,809	5.255%	7/1/2023	1	14,113,740	14,176,809	14,113,740	14,176,809	63,068	
Capital Project - 634																	
	POOL		LONESTAR	LoneStar				-	5.266%	7/1/2023	1	-	-	-	-	-	
Capital Project - 638																	
	POOL		LONESTAR	LoneStar				614,033	5.266%	7/1/2023	1	611,386	614,033	611,386	614,033	2,646	
Capital Project - 640																	
3/27/2023	AGNC	RJ	3130AV5X6	Federal Home Loan Bank	S&P	AA+	5.500%	10,000,000	5.500%	3/27/2024	270	10,000,000	10,000,000	9,989,000	9,987,500	(1,500)	
3/30/2023	AGNC	RJ	3135GAFP1	Fannie Mae	S&P	AA+	5.200%	5,000,000	5.200%	3/28/2024	271	5,000,000	5,000,000	4,984,950	4,985,750	800	
	POOL		LOGIC	Logic				10,270,340	5.255%	7/1/2023	1	10,226,168	10,270,340	10,226,168	10,270,340	44,172	
	POOL		LONESTAR	LoneStar				27,983,547	5.266%	7/1/2023	1	29,021,784	27,983,547	29,021,784	27,983,547	(1,038,236)	
	POOL		TXRANGE	Texas Daily Select				31,166,404	5.240%	7/1/2023	1	31,032,653	31,166,404	31,032,653	31,166,404	133,751	
4/12/2023	POOL		TXFIT	TX Choice - Fixed Term				19,999,039	5.230%	10/10/2023	101	19,999,039	19,999,039	19,999,039	19,999,039	-	
	POOL		TXFIT	Texas FIT				10,681,192	5.210%	7/1/2023	1	10,635,656	10,681,192	10,635,656	10,681,192	45,536	
								115,100,522				115,915,300	115,100,522	115,889,250	115,073,772	(815,478)	
Capital Project - 642																	
	POOL		LOGIC	Logic				4,194,939	5.255%	7/1/2023	1	6,418,652	4,194,939	6,418,652	4,194,939	(2,223,713)	
Workers Comp - 753																	
	POOL		LOGIC	Logic				2,330,093	5.255%	7/1/2023	1	2,387,031	2,330,093	2,387,031	2,330,093	(56,938)	
Health Insurance - 771																	
	POOL		LOGIC	Logic				15,001,232	5.255%	7/1/2023	1	11,941,431	15,001,232	11,941,431	15,001,232	3,059,801	
GRAND TOTALS								590,351,298				613,973,128	589,364,798	613,790,419	589,316,360	(24,474,060)	
WEIGHTED AVERAGE YIELD & MATURITY									5.236%		31						

CUSIP	Security Type	Security Description	Maturity / Coupon Date	Interest	Principal	Total Amount
General Operating - 199						
3130ASCW7	AGNC	Federal Home Loan Bank	7/5/2023	9,139	5,000,000	5,009,139
3135G05G4	AGNC	Fannie Mae	7/10/2023	2,675	2,140,000	2,142,675
62479MUA9	CP	MUFG Bank Ltd/NY	7/10/2023		10,000,000	10,000,000
22533UUB7	CP	Credit Agricole CIB NY	7/11/2023		5,000,000	5,000,000
80285QUB4	CP	Santander UK PLC	7/11/2023		10,000,000	10,000,000
45778PUD9	CP	INOVAH	7/13/2023		5,000,000	5,000,000
	POOL	TX CHOICE - Fixed Term	7/13/2023	25,796	1,999,232	2,025,029
31422XTT9	AGNC	Farmer Mac	8/3/2023	52,234	10,045,000	10,097,234
22533UV75	CP	Credit Agricole CIB NY	8/7/2023		5,000,000	5,000,000
4497W1V78	CP	ING Funding LLC	8/7/2023		3,000,000	3,000,000
0965CVA3	CP	BNP Paribas NY Branch	8/10/2023		10,000,000	10,000,000
63873KW11	CP	NATIXIS	9/1/2023		10,000,000	10,000,000
62479MW17	CP	MUFG Bank Ltd/NY	9/1/2023		10,000,000	10,000,000
3130AV5U2	AGNC	Federal Home Loan Bank	9/8/2023	397,500		397,500
8923A1W80	CP	Toyota Cred Puerto Rico	9/8/2023		10,000,000	10,000,000
3130AVM41	AGNC	Federal Home Loan Bank	10/17/2023	97,500		97,500
22533UXX4	CP	Credit Agricole CIB NY	10/19/2023		5,000,000	5,000,000
3135GAGX3	AGNC	Fannie Mae	10/26/2023	162,500		162,500
8923A0A86	CP	Toyota Cred Puerto Rico	1/8/2024		10,000,000	10,000,000
3130AV5U2	AGNC	Federal Home Loan Bank	3/8/2024	397,500	15,000,000	15,397,500
3130AVM41	AGNC	Federal Home Loan Bank	4/17/2024	97,500	3,900,000	3,997,500
3135GAGX3	AGNC	Fannie Mae	4/26/2024	162,500	6,500,000	6,662,500
				1,404,844	137,584,232	138,989,076
Debt Service - 599						
	POOL	TX CHOICE - Fixed Term	7/13/2023	322,570	24,999,282	25,321,852
22533UV75	CP	Credit Agricole CIB NY	8/7/2023		5,000,000	5,000,000
0965CVA3	CP	BNP Paribas NY Branch	8/10/2023		10,000,000	10,000,000
63873KW11	CP	NATIXIS	9/1/2023		10,000,000	10,000,000
				322,570	49,999,282	50,321,852
Capital Project - 640						
3130AV5X6	AGNC	Federal Home Loan Bank	9/27/2023	275,000		275,000
3135GAFP1	AGNC	Fannie Mae	9/28/2023	128,556		128,556
	POOL	TX CHOICE - Fixed Term	10/10/2023	518,686	19,999,039	20,517,725
3130AV5X6	AGNC	Federal Home Loan Bank	3/27/2024	275,000	10,000,000	10,275,000
3135GAFP1	AGNC	Fannie Mae	3/28/2024	130,000	5,000,000	5,130,000
				1,327,242	34,999,039	36,326,281

Total for all Portfolios

	Interest	Principal	Total
July 2023	360,181	64,138,514	64,498,695
August 2023	52,234	43,045,000	43,097,234
September 2023	801,056	40,000,000	40,801,056 ²⁸⁹
October 2023	778,686	24,999,039	25,777,725
November 2023	-	-	-
December 2023	-	-	-
January 2024		10,000,000	10,000,000
February 2024	-	-	-
March 2024	802,500	30,000,000	30,802,500
April 2024	260,000	10,400,000	10,660,000
May 2024	-	-	-
June 2024			
Total Projected Cash Flow from Investments	3,054,657	222,582,553	225,637,210



Cash Account	Cash Balance 6/1/2023	Deposits & Credits	Withdrawals & Debits	Cash Balance 06/30/2023
(199) General Operating	7,794,529	84,808,408	86,953,038	5,649,899
(240) Child Nutrition	1,749,572	55,015	-	1,804,587
(599) Debt Service	176,579	-	-	176,579
(631) Capital Project 631	188,209	-	-	188,209
(634) Capital Project 634	118,894	-	-	118,894
(638) Capital Project 638	1,433	-	-	1,433
(640) Capital Project 640	886	1,160,000	1,160,372	514
(642) Capital Project 642	167	2,244,000	2,243,928	239
(753) Workers Compensation	9,282	-	-	9,282
(771) Health Insurance	3,988,251	2,165,318	3,024,835	3,128,733
Total Cash for Leander ISD	14,027,804	90,432,740	93,382,173	11,078,370

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, August 24, 2023

Agenda Item: Monthly Tax Collection Report
Purpose: Discussion Item/Report Only Action Requested
Administrator Responsible: Pete Pape
Attachments: Monthly Tax Collection Report

Background Information:

The tax collection report for June shows the actual collection of current and delinquent taxes approximately 0.55% below the percent collected at the same time last year. At the end of June, the District has realized 99.15% of the supplemented current levy compared to 99.56% in the previous year.

The delinquent tax collections for this month are negative due to the settlement of lawsuits and refunds for retroactive homestead exemptions. When refunds are processed for prior year collections, these refunds often fully offset any delinquent collections for the month.

Administrative Recommendation:

N/A

Sample Motion:

N/A

**Leander Independent School District
Tax Collections Report
2022 Tax Year**

As of June 30, 2023

M & O Collections	Collections to Date	Current Month	Total Collections
Current Year Collections	\$ 379,168,296.41	\$ 388,310.13	\$ 379,556,606.54
Delinquent Collections	(48,170.88)	(104,939.18)	(153,110.06)
Rollbacks	430,024.04	125,240.32	555,264.36
Penalty & Interest	786,735.07	93,683.82	880,418.89
	\$ 380,336,884.64	\$ 502,295.09	\$ 380,839,179.73

I & S Collections	Collections to Date	Current Month	Total Collections
Current Year Collections	\$ 132,428,221.27	\$ 135,485.13	\$ 132,563,706.40
Delinquent Collections	(28,487.62)	(52,679.44)	(81,167.06)
Rollbacks	212,469.03	61,085.90	273,554.93
Penalty & Interest	283,688.94	34,164.80	317,853.74
	\$ 132,895,891.62	\$ 178,056.39	\$ 133,073,948.01

Total Collections	Collections to Date	Current Month	Total Collections
Current Year Collections	\$ 511,596,517.68	\$ 523,795.26	\$ 512,120,312.94
Delinquent Collections	(76,658.50)	(157,618.62)	(234,277.12)
Rollbacks	642,493.07	186,326.22	828,819.29
Penalty & Interest	1,070,424.01	127,848.62	1,198,272.63
	\$ 513,232,776.26	\$ 680,351.48	\$ 513,913,127.74

2022 Original Tax Levy	\$ 521,205,619.18
Adjustments to Date	(4,693,869.59)
2022 Adjusted Tax Levy	\$ 516,511,749.59

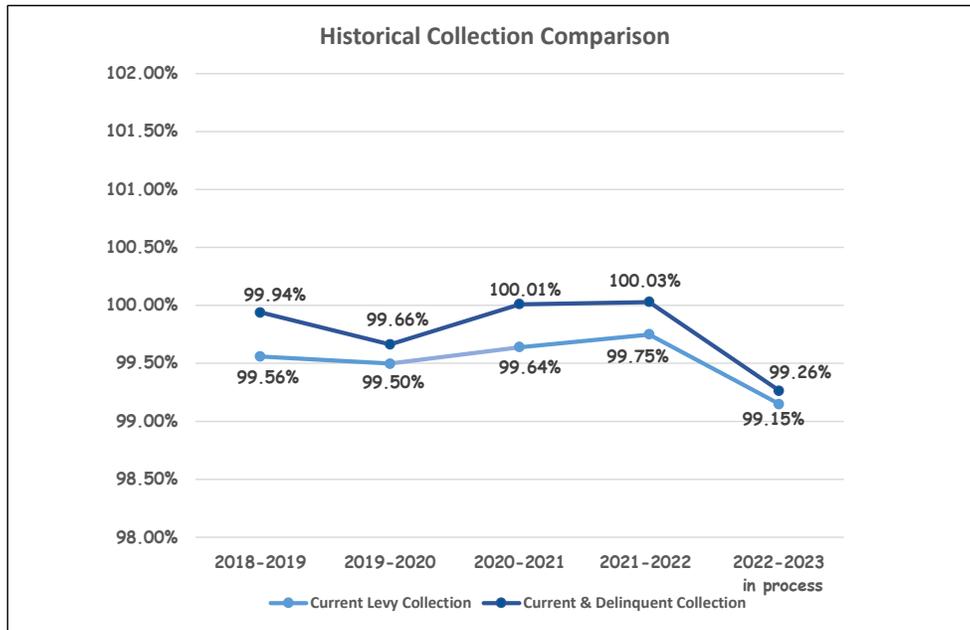
Current Rate	99.15%
---------------------	---------------

Taxes Outstanding	Total
Current Year Uncollected	\$ 4,587,095.58
Delinquent Taxes	2,947,508.93
Rollbacks	127,757.35
	\$ 7,662,361.86

**Leander Independent School District
Tax Collections Report
2022 Tax Year**

12 Month Collection Comparison

Monthly Collections	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
CURRENT:						
October	5,410,595	4,889,207	4,996,661	7,645,966	6,828,098	2,023,418
November	15,842,082	15,949,954	15,365,390	16,131,367	23,233,518	14,907,988
December	182,506,362	191,714,942	208,405,529	204,795,089	223,308,803	280,700,737
January	102,242,329	123,950,495	118,038,446	124,213,650	132,069,128	143,676,816
February	23,441,054	25,739,331	26,750,027	36,968,124	36,891,384	64,040,389
March	2,084,108	2,613,424	3,031,131	4,050,915	4,810,773	3,968,053
April	1,096,281	1,094,725	928,488	1,264,134	978,072	1,279,570
May	1,084,623	1,188,957	1,575,273	874,578	1,137,872	999,547
June	794,902	487,888	708,691	920,000	474,660	523,795
July	635,086	755,556	645,083	788,999	409,717	-
August	309,136	351,891	285,364	442,470	387,067	-
September	78,315	136,834	116,523	149,360	52,068	-
TOTAL	335,524,873	368,873,204	380,846,606	398,244,652	430,581,160	512,120,313
Current Levy YTD -June	99.41%	99.26%	99.23%	99.30%	99.56%	99.15%
Current & Delinquent YTD -June	99.78%	99.59%	99.21%	99.63%	99.82%	99.26%
Current Levy - Full Tax Year	99.69%	99.56%	99.50%	99.64%	99.75%	<i>in process</i>
Current & Delinquent - Full Tax Year	100.12%	99.94%	99.66%	100.01%	100.03%	<i>in process</i>
Final Adjusted Tax Roll	336,487,181	370,356,031	382,765,184	399,679,970	431,647,750	516,511,750



TRAVIS COUNTY TAX OFFICE

OVERALL COLL/DIST REPORT

DATE 07/05/2023

PAGE 48

TXDIST1A

RECEIVABLE BALANCE 'R' REPORT

FROM 06/01/2023 TO 06/30/2023

YEAR FROM 0000 TO 2022

ALL OTHERS

ILE	-----											
	-- LEANDER ISD											
YEAR	BEGINNING TAX BALANCE	TAX ADJ	BASE TAX COLLECTED	NET BASE TAX REVERSALS	NET BASE TAX COLLECTED	PERCENT COLLECTED	ENDING TAX BALANCE	P & I COLLECTED	P & I REVERSALS	LRP COLLECTED	OTHER PENALTY COLLECTED	TOTAL DISTRIBUTED
1982	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1983	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1984	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1985	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1986	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1987	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1988	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1989	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1990	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1991	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1992	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1993	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1994	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1995	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1996	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1997	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1998	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1999	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
2000	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
2001	3.30	.00	.00	.00	.00	.00 %	3.30	.00	.00	.00	.00	.00
2002	1954.11	.00	.00	.00	.00	.00 %	1954.11	.00	.00	.00	.00	.00
2003	3563.52	.00	.00	.00	.00	.00 %	3563.52	.00	.00	.00	.00	.00
2004	2747.07	.00	.00	.00	.00	.00 %	2747.07	.00	.00	.00	.00	.00
2005	3249.53	.00	.00	.00	.00	.00 %	3249.53	.00	.00	.00	.00	.00
2006	8578.18	.00	.00	.00	.00	.00 %	8578.18	.00	.00	.00	.00	.00
2007	8131.75	.00	.00	.00	.00	.00 %	8131.75	.00	.00	.00	.00	.00
2008	11694.85	.00	.00	.00	.00	.00 %	11694.85	.00	.00	.00	.00	.00
2009	13471.49	.00	.00	.00	.00	.00 %	13471.49	.00	.00	.00	.00	.00
2010	22687.61	.00	.00	.00	.00	.00 %	22687.61	.00	.00	.00	.00	.00
2011	33623.75	.00	.00	.00	.00	.00 %	33623.75	.00	.00	.00	.00	.00
2012	50001.02	.00	55.81	.00	55.81	.11 %	49945.21	76.46	.00	.00	.00	132.27
2013	47520.78	.00	.00	.00	.00	.00 %	47520.78	.00	.00	.00	.00	.00
2014	50478.83	.00	.00	.00	.00	.00 %	50478.83	.00	.00	.00	.00	.00
2015	59948.10	.00	.00	.00	.00	.00 %	59948.10	.00	.00	.00	.00	.00
2016	75724.20	.00	285.17	.00	285.17	.38 %	75439.03	253.80	.00	.00	.00	538.97
2017	94857.33	.00	395.18	.00	395.18	.42 %	94462.15	304.29	.00	.00	.00	699.47
2018	171640.82	795.80-	9423.90	795.80	8628.10	5.05 %	162216.92	1301.97	.00	.00	.00	9930.07
2019	230080.87	6611.48-	2016.34	6611.48	4595.14-	2.06-%	228064.53	1068.66	.00	8.92	.00	3517.56-
2020	352621.71	35971.93-	17443.45	35971.93	18528.48-	5.85-%	335178.26	3299.85	.00	.00	.00	15228.63-
2021	567990.85	41682.75-	24783.73	41682.75	16899.02-	3.21-%	543207.12	5361.47	30.08-	.00	.00	11567.63-
TOTL	1810569.67	85061.96-	54403.58	85061.96	30658.38-	1.78-%	1756166.09	11666.50	30.08-	8.92	.00	19013.04-
2022	2767990.90	315476.92-	412728.97	314178.76	98550.21	4.02 %	2353963.77	49503.12	221.54-	47.08	.00	147878.87

ENTITY

TOTL	4578560.57	400538.88-	467132.55	399240.72	67891.83	1.62 %	4110129.86	61169.62	251.62-	56.00	.00	128865.83
------	------------	------------	-----------	-----------	----------	--------	------------	----------	---------	-------	-----	-----------

Recap & Standings Report

WTAXSaaS

Cycles: All Taxing Units: Leander ISD... Deposit Date Range: 06/01/2023 to 06/30/2023 Sorted By: By Year, Descending Options: Separate Rollbacks, Include

Property Tax

SLE (Leander ISD)
IS

2022 Fiscal Year: 10/01/2022 - 09/30/2023

	Original Roll	Beg. Uncollected	Adjustments	Adjusted Uncollected	Collections	P&I Collected	Credits / Discounts Allowed	Atty. Fee Collected	Variance	Uncollected Balance YTD	Collections
2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2022	86,353,297.56	753,788.54	-67,146.09	686,642.45	109,970.01	16,527.77	0.00	2,409.83	-0.14	576,672.30	85,276,259.21
2021	94,332,048.48	79,884.28	-14,855.82	65,028.46	-12,185.77	505.50	0.00	308.07	0.00	77,214.23	-60,108.38
2020	80,626,149.65	58,247.18	-26,060.56	32,186.62	-25,256.49	110.45	0.65	9.65	0.00	57,442.46	-67,602.62
2019	75,775,669.00	50,319.16	-2,186.85	48,132.31	-1,474.31	136.41	0.00	9.39	0.00	49,606.62	2,926.09
2018	68,954,540.92	32,901.59	-2,006.98	30,894.61	-1,776.16	150.05	0.00	57.13	0.00	32,670.77	141.16
2017	62,290,320.36	31,362.00	-1,555.46	29,806.54	-1,522.17	25.63	0.00	8.84	0.00	31,328.71	914.15
2016	55,603,656.23	24,539.72	0.00	24,539.72	32.91	29.29	0.00	9.33	0.00	24,506.81	2,517.08
2015	49,093,370.76	21,426.37	0.00	21,426.37	33.29	33.62	0.00	10.04	0.00	21,393.08	1,834.75
2014	44,412,322.78	18,634.36	0.00	18,634.36	0.00	0.00	0.00	0.00	0.00	18,634.36	1,793.95
2013	38,869,330.27	20,201.90	0.00	20,201.90	0.00	0.00	0.00	0.00	0.00	20,201.90	1,826.74
2012	36,200,605.63	11,574.67	0.00	11,574.67	0.00	0.00	0.00	0.00	0.00	11,574.67	5,788.79
2011	34,042,595.83	7,952.04	0.00	7,952.04	0.00	0.00	0.00	0.00	0.00	7,952.04	5,390.88
2010	30,041,634.03	5,365.47	0.00	5,365.47	0.00	0.00	0.00	0.00	0.00	5,365.47	5,469.52
2009	27,944,427.52	4,431.64	0.00	4,431.64	0.00	0.00	0.00	0.00	0.00	4,431.64	372.61
2008	24,003,652.64	3,342.92	0.00	3,342.92	0.00	0.00	0.00	0.00	0.00	3,342.92	340.94
2007	0.00	2,593.42	0.00	2,593.42	0.00	0.00	0.00	0.00	0.00	2,593.42	340.56
2006	0.00	2,292.15	0.00	2,292.15	0.00	0.00	0.00	0.00	0.00	2,292.15	331.62
2005	0.00	1,238.77	0.00	1,238.77	0.00	0.00	0.00	0.00	0.00	1,238.77	0.00
2004	0.00	1,259.16	0.00	1,259.16	0.00	0.00	0.00	0.00	0.00	1,259.16	0.00
2003 & prior	0.00	1,158.09	0.00	1,158.09	0.00	0.00	0.00	0.00	0.00	1,158.09	0.00
Summary											
Total Current	86,353,297.56	753,788.54	-67,146.09	686,642.45	109,970.01	16,527.77	0.00	2,409.83	-0.14	576,672.30	85,276,259.21
Total Delinquent	722,190,324.10	378,724.89	-46,665.67	332,059.22	-42,148.70	990.95	0.65	412.45	0.00	374,207.27	-97,722.16
Rollbacks		89,701.82	10,163.67	99,865.49	61,085.90	0.00	0.00	0.00	0.00	38,779.59	273,554.92
Fee Type Total	808,543,621.66	1,222,215.25	-103,648.09	1,118,567.16	128,907.21	17,518.72	0.65	2,822.28	-0.14	989,659.16	85,452,091.97

Combined Collections (Collections + P&I Collected) -- 146,425.93

Recap & Standings Report

WTAXSaaS

Cycles: All Taxing Units: Leander ISD... Deposit Date Range: 06/01/2023 to 06/30/2023 Sorted By: By Year, Descending Options: Separate Rollbacks, Include

Property Tax

SLE (Leander ISD)
MO

2022 Fiscal Year: 10/01/2022 - 09/30/2023

	Original Roll	Beg. Uncollected	Adjustments	Adjusted Uncollected	Collections	P&I Collected	Credits / Discounts Allowed	Atty. Fee Collected	Variance	Uncollected Balance	YTD Collections
2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2022	247,179,750.43	2,157,659.85	-192,200.71	1,965,459.14	314,780.46	47,308.63	0.00	6,897.84	-0.41	1,650,678.27	244,096,812.06
2021	176,897,933.42	149,803.95	-27,858.65	121,945.30	-22,851.57	947.94	0.00	577.68	0.00	144,796.87	-112,719.62
2020	165,309,606.89	119,425.17	-53,432.57	65,992.60	-51,783.96	226.44	1.34	19.80	0.00	117,775.22	-138,607.26
2019	157,224,379.73	104,405.58	-4,537.42	99,868.16	-3,059.01	283.03	0.00	19.47	0.00	102,927.17	6,071.36
2018	152,580,256.06	72,803.52	-4,440.97	68,362.55	-3,930.22	331.99	0.00	126.41	0.00	72,292.77	312.40
2017	137,287,673.22	69,121.52	-3,428.24	65,693.28	-3,354.88	56.48	0.00	19.48	0.00	69,048.16	2,014.76
2016	122,550,282.37	54,085.14	0.00	54,085.14	72.53	64.55	0.00	20.56	0.00	54,012.61	5,547.64
2015	108,201,646.02	47,223.47	0.00	47,223.47	73.36	74.09	0.00	22.12	0.00	47,150.11	4,043.78
2014	97,884,620.94	41,069.93	0.00	41,069.93	0.00	0.00	0.00	0.00	0.00	41,069.93	3,953.86
2013	85,667,878.57	44,524.81	0.00	44,524.81	0.00	0.00	0.00	0.00	0.00	44,524.81	4,026.15
2012	79,786,018.87	25,510.43	0.00	25,510.43	0.00	0.00	0.00	0.00	0.00	25,510.43	12,758.47
2011	77,006,044.05	17,987.87	0.00	17,987.87	0.00	0.00	0.00	0.00	0.00	17,987.87	12,194.38
2010	75,321,364.08	13,452.57	0.00	13,452.57	0.00	0.00	0.00	0.00	0.00	13,452.57	13,713.24
2009	76,011,409.77	12,054.44	0.00	12,054.44	0.00	0.00	0.00	0.00	0.00	12,054.44	1,013.54
2008	73,587,435.47	10,248.17	0.00	10,248.17	0.00	0.00	0.00	0.00	0.00	10,248.17	1,045.21
2007	0.00	7,962.46	0.00	7,962.46	0.00	0.00	0.00	0.00	0.00	7,962.46	1,045.59
2006	0.00	9,519.16	0.00	9,519.16	0.00	0.00	0.00	0.00	0.00	9,519.16	1,377.21
2005	0.00	5,963.50	0.00	5,963.50	0.00	0.00	0.00	0.00	0.00	5,963.50	0.00
2004	0.00	5,591.54	0.00	5,591.54	0.00	0.00	0.00	0.00	0.00	5,591.54	0.00
2003 & prior	0.00	5,452.30	0.00	5,452.30	0.00	0.00	0.00	0.00	0.00	5,452.30	0.00
Summary											
Total Current	247,179,750.43	2,157,659.85	-192,200.71	1,965,459.14	314,780.46	47,308.63	0.00	6,897.84	-0.41	1,650,678.27	244,096,812.06
Total Delinquent	1,585,316,549.46	816,205.53	-93,697.85	722,507.68	-84,833.75	1,984.52	1.34	805.52	0.00	807,340.09	-182,209.29
Rollbacks		193,813.28	20,404.80	214,218.08	125,240.32	0.00	0.00	0.00	0.00	88,977.76	555,264.35
Fee Type Total	1,832,496,299.89	3,167,678.66	-265,493.76	2,902,184.90	355,187.03	49,293.15	1.34	7,703.36	-0.41	2,546,996.12	244,469,867.12

Recap & Standings Report

WTAXSaaS

Cycles: **All** Taxing Units: **Leander ISD...** Deposit Date Range: **06/01/2023 to 06/30/2023** Sorted By: **By Year, Descending** Options: **Separate Rollbacks, Include**

Property Tax

Combined Collections (Collections + P&I Collected) -- 404,480.18
--

Recap & Standings Report

WTAXSaaS

Cycles: All Taxing Units: Leander ISD... Deposit Date Range: 06/01/2023 to 06/30/2023 Sorted By: By Year, Descending Options: Separate Rollbacks, Include

Property Tax

SLE (Leander ISD)
SA

2022 Fiscal Year: 10/01/2022 - 09/30/2023

	Original Roll	Beg. Uncollected	Adjustments	Adjusted Uncollected	Collections	P&I Collected	Credits / Discounts Allowed	Atty. Fee Collected	Variance	Uncollected Balance YTD	Collections
2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2022	114,067.61	6,387.69	-112.29	6,275.40	494.58	55.53	0.00	66.12	0.00	5,780.82	103,059.13
2021	88,927.72	1,619.23	0.00	1,619.23	18.52	5.37	0.00	3.59	0.00	1,600.71	-565.68
2020	64,284.07	887.28	0.00	887.28	0.83	0.34	0.00	0.18	0.00	886.45	159.03
2019	69,012.56	1,252.40	0.00	1,252.40	2.86	1.51	0.00	0.66	0.00	1,249.54	134.05
2018	83,414.82	1,054.12	0.00	1,054.12	0.00	0.00	0.00	0.00	0.00	1,054.12	22.75
2017	56,346.24	501.23	0.00	501.23	0.00	0.00	0.00	0.00	0.00	501.23	8.22
2016	55,049.70	914.93	0.00	914.93	0.00	0.00	0.00	0.00	0.00	914.93	18.05
2015	48,897.66	855.77	0.00	855.77	0.00	0.00	0.00	0.00	0.00	855.77	6.01
2014	50,500.66	552.19	0.00	552.19	0.00	0.00	0.00	0.00	0.00	552.19	7.09
2013	48,069.44	2,180.54	0.00	2,180.54	0.00	0.00	0.00	0.00	0.00	2,180.54	17.07
2012	44,655.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	875.11
2011	31,924.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	912.76
2010	36,721.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,523.82
2009	36,058.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2008	31,809.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2007	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2006	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2005	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2004	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2003 & prior	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Summary											
Total Current	114,067.61	6,387.69	-112.29	6,275.40	494.58	55.53	0.00	66.12	0.00	5,780.82	103,059.13
Total Delinquent	745,672.51	9,817.69	0.00	9,817.69	22.21	7.22	0.00	4.43	0.00	9,795.48	3,118.28
Rollbacks		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fee Type Total	859,740.12	16,205.38	-112.29	16,093.09	516.79	62.75	0.00	70.55	0.00	15,576.30	106,177.41

Combined Collections (Collections + P&I Collected) -- 579.54

Recap & Standings Report

WTAXSaaS

Cycles: All Taxing Units: Leander ISD... Deposit Date Range: 06/01/2023 to 06/30/2023 Sorted By: By Year, Descending Options: Separate Rollbacks, Include

Property Tax

SLE (Leander ISD)

2022 Fiscal Year: 10/01/2022 - 09/30/2023

Taxing Unit Totals (IS,MO,SA)

	Original Roll	Beg. Uncollected	Adjustments	Adjusted Uncollected	Collections	P&I Collected	Credits / Discounts Allowed	Atty. Fee Collected	Variance	Uncollected Balance	YTD Collections
2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2022	333,647,115.60	2,917,836.08	-259,459.09	2,658,376.99	425,245.05	63,891.93	0.00	9,373.79	-0.55	2,233,131.39	329,476,130.40
2021	271,318,909.62	231,307.46	-42,714.47	188,592.99	-35,018.82	1,458.81	0.00	889.34	0.00	223,611.81	-173,393.68
2020	246,000,040.61	178,559.63	-79,493.13	99,066.50	-77,039.62	337.23	1.99	29.63	0.00	176,104.13	-206,050.85
2019	233,069,061.29	155,977.14	-6,724.27	149,252.87	-4,530.46	420.95	0.00	29.52	0.00	153,783.33	9,131.50
2018	221,618,211.80	106,759.23	-6,447.95	100,311.28	-5,706.38	482.04	0.00	183.54	0.00	106,017.66	476.31
2017	199,634,339.82	100,984.75	-4,983.70	96,001.05	-4,877.05	82.11	0.00	28.32	0.00	100,878.10	2,937.13
2016	178,208,988.30	79,539.79	0.00	79,539.79	105.44	93.84	0.00	29.89	0.00	79,434.35	8,082.77
2015	157,343,914.44	69,505.61	0.00	69,505.61	106.65	107.71	0.00	32.16	0.00	69,398.96	5,884.54
2014	142,347,444.38	60,256.48	0.00	60,256.48	0.00	0.00	0.00	0.00	0.00	60,256.48	5,754.90
2013	124,585,278.28	66,907.25	0.00	66,907.25	0.00	0.00	0.00	0.00	0.00	66,907.25	5,869.96
2012	116,031,280.01	37,085.10	0.00	37,085.10	0.00	0.00	0.00	0.00	0.00	37,085.10	19,422.37
2011	111,080,564.02	25,939.91	0.00	25,939.91	0.00	0.00	0.00	0.00	0.00	25,939.91	18,498.02
2010	105,399,719.82	18,818.04	0.00	18,818.04	0.00	0.00	0.00	0.00	0.00	18,818.04	20,706.58
2009	103,991,895.66	16,486.08	0.00	16,486.08	0.00	0.00	0.00	0.00	0.00	16,486.08	1,386.15
2008	97,622,898.02	13,591.09	0.00	13,591.09	0.00	0.00	0.00	0.00	0.00	13,591.09	1,386.15
2007	0.00	10,555.88	0.00	10,555.88	0.00	0.00	0.00	0.00	0.00	10,555.88	1,386.15
2006	0.00	11,811.31	0.00	11,811.31	0.00	0.00	0.00	0.00	0.00	11,811.31	1,708.83
2005	0.00	7,202.27	0.00	7,202.27	0.00	0.00	0.00	0.00	0.00	7,202.27	0.00
2004	0.00	6,850.70	0.00	6,850.70	0.00	0.00	0.00	0.00	0.00	6,850.70	0.00
2003 & prior	0.00	6,610.39	0.00	6,610.39	0.00	0.00	0.00	0.00	0.00	6,610.39	0.00

Summary

Total Current	333,647,115.60	2,917,836.08	-259,459.09	2,658,376.99	425,245.05	63,891.93	0.00	9,373.79	-0.55	2,233,131.39	329,476,130.40
Total Delinquent	2,308,252,546.07	1,204,748.11	-140,363.52	1,064,384.59	-126,960.24	2,982.69	1.99	1,222.40	0.00	1,191,342.84	-276,813.17
Rollbacks		283,515.10	30,568.47	314,083.57	186,326.22	0.00	0.00	0.00	0.00	127,757.35	828,819.27
Taxing Unit Total	2,641,899,661.67	4,406,099.29	-369,254.14	4,036,845.15	484,611.03	66,874.62	1.99	10,596.19	-0.55	3,552,231.58	330,028,136.50

Percentages

% of Roll Collected - 2022 - 99.33%	Adjusted Original Roll -- \$331,709,261.79	Current YTD Collected -- \$329,476,130.40
Tax Collections Compared to Current Taxes Billed 14.57% Collected		
All Collections Compared to Current Taxes Billed 16.76% Collected		
Combined Collections (Collections + P&I Collected) -- 551,485.65		

Recap & Standings Report

WTAXSaaS

Cycles: **All** Taxing Units: **Leander ISD...** Deposit Date Range: **06/01/2023 to 06/30/2023** Sorted By: **By Year, Descending** Options: **Separate Rollbacks, Include**

Property Tax
