



**Regular Meeting Agenda
Thursday, March 26, 2020
by Videoconference or Teleconference
This meeting has no physical address, see details below.**

6:15 PM

Due to health and safety concerns related to the COVID-19 coronavirus, this meeting will be conducted by videoconference or telephone call. At least a quorum of the board will be participating by videoconference or telephone call in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.

Please note that there is no physical location for this meeting in order to ensure safe social distancing during the COVID-19 pandemic. Members of the public may access this meeting via live stream at <http://bit.ly/0326LISDmeeting>.

Citizen comments will be limited to topics on the agenda. Individuals wishing to address the Board of Trustees must sign up between 5:30 and 6:00 PM at <http://bit.ly/2vG0sNI>.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on March 23, 2020 at 4:26 PM.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- 1. CALL TO ORDER AND DECLARATION OF QUORUM**
- 2. CITIZEN COMMENTS**
Citizen comments will be limited to topics on the agenda. Individuals wishing to address the Board of Trustees must sign up between 5:30 and 6:00 PM at <http://bit.ly/2vG0sNI>.
- 3. PUBLIC HEARING**
 - A. Technology and Instructional Materials Adoption Public Hearing 3
- 4. COMMUNICATIONS / ANNOUNCEMENTS**
 - A. Superintendent Remarks
 - B. Board Member Remarks
- 5. CORONAVIRUS (COVID-19) - EPIDEMIC (Tex. Gov't Code 551.045)**
- 6. CONSENT AGENDA**
 - A. Consider Approval of Minutes of Regular and Called Board Meetings 4
 - B. Consider Approval of Food Service Management Contract Renewal 19
 - C. Consider Approval of Financial Advisory Services Contract 31
- 7. ACTION ITEMS**
 - A. STUDENT EXPERIENCE**
 - 1. Consider Approval of Technology and Instructional Materials Adoption 42
 - 2. Consider Approval of Texas Essential Knowledge and Skills (TEKS) Certification 61
 - B. OPERATIONS**
 - 1. Consider Approval of Early Release of Critical Positions 63
- 8. CLOSED SESSION**

- A. Texas Government Code 551.071: consultation with attorney regarding, pending or contemplated litigation, and/or attorney client privileged matter
- B. Texas Government Code 551.074: deliberation regarding resignations, terminations, employment, reassignments, duties, and evaluation of personnel and public officers
- C. Texas Government Code 551.074: deliberation and consideration of employment of Bush Elementary Principal
- D. Texas Government Code 551.0821: deliberation regarding matters whereby personally identifiable information regarding one or more students will be disclosed
- E. Texas Government Code 551.071 and 551.082: Agreement to Resolve Pending Parent/Student Grievance

9. ACTION PURSUANT TO CLOSED SESSION

- A. Consider Approval of Teacher Contracts
- B. Consider Approval of Administrator Contracts
- C. Consider Approval of Employment of Bush Elementary Principal
- D. Consider Approval of Agreement to Resolve Pending Parent/Student Grievance

10. ADJOURNMENT

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

Leander ISD Board Meeting Agenda Item Information

Agenda Review Meeting Date: March 12, 2020

Regular Meeting Date: March 26, 2020

Agenda Item:	Consider Approval of Technology and Instructional Materials Adoption	
Purpose:	<input checked="" type="checkbox"/> Action Requested This Month	<input type="checkbox"/> Discussion Item/Report
Administrator Responsible:	Matt Bentz and Chrysta Carlin	
Attachments:	Technology and Instructional Materials Adoption Presentation 2020 Technology and Instructional Materials Adoption List	

Background Information:

The 83rd Legislature passed Senate Bill 1474, which addresses the adoption of major curriculum initiatives by a school district and requires processes to ensure opportunities for public and staff comments. Parents and staff were notified of the opportunity to review and comment on the LISD Website regarding instructional materials being considered. Additionally, Senate Bill 1474 requires an opportunity for public and staff comments at a Board meeting.

The Technology and Instructional Materials Adoption presentation will be shared at the March 12th Board Meeting, and the Public Hearing will take place at the March 26th Board Meeting.

Proclamation 2020 includes instructional materials for the following content areas: English Language Arts and Reading I-IV; Reading I-III; College Readiness and Study Skills; Visual and Media Analysis and Production; Contemporary Media; Literary Genres; Creative Writing; Research and Technical Writing; Practical Writing Skills; Humanities; Public Speaking I, II, III; Journalism; Advance Broadcast Journalism I, II, III; Photojournalism; Advance Journalism: Yearbook I, II, III; Advance Journalism: Newspaper I, II, III; Advance Journalism: Literary Magazine; English for Speakers of Other Languages, English I, II, ELDA; English Learners Language Arts, 7-8. The instructional materials adopted under this proclamation are scheduled to be implemented beginning in the 2020-2021 school year.

Adopted materials are eligible for purchase with funds from the Technology and Instructional Materials Allotment and will be ordered by school districts and open-enrollment charter schools through the Texas Education Agency's (TEA) Educational Materials (EMAT) system.

Approval from the Board of Trustees is required to adopt the presented instructional materials. Final selection must be recorded in the Board minutes. The committee is recommending that all titles be adopted. We have collected feedback from our teachers in these content areas and have also made available these instructional materials for public comment and Board viewing as part of the adoption process.

Administrative Recommendation:

The Administration recommends that the Board of Trustees adopt all instructional materials resources for Leander Independent School District as outlined in the 2020 Technology and Instructional Materials Adoption List provided.

Sample Motion:

I move that the Board of Trustees adopt all instructional materials resources for Leander Independent School District as outlined in the 2020 Technology and Instructional Materials Adoption List provided.

Leander ISD Board Meeting Agenda Item Information

Agenda Review Meeting Date: March 12, 2020

Regular Meeting Date: March 26, 2020

Agenda Item: Consider Approval of Minutes of Regular and Called Board Meetings
Purpose: Action Requested This Month Discussion Item/Report
Administrator Responsible: Bruce Gearing
Attachments: Minutes of 02-11-20 Joint Meeting with the City of Leander
Minutes of 02-20-20 Board Agenda Review Meeting
Minutes of 02-27-20 Special Board Meeting
Minutes of 02-27-20 Regular Meeting

Background Information:

The February Board meeting minutes are attached for your review.

Administrative Recommendation:

Administration recommend approval of minutes as written.

Sample Motion:

I move the Board approve the minutes as written.

Minutes of Joint Meeting with the City of Leander

The Board of Trustees
Leander Independent School District

STATE OF TEXAS
COUNTY OF WILLIAMSON

A meeting of the Board of Trustees of the Leander Independent School District was held on Tuesday, February 11, 2020, beginning at 6:03 PM in the Pat Bryson Municipal Hall, 201 N. Brushy Street, Leander, TX 78641. The following members were present: Trish Bode, Aaron Johnson, Grace Barber-Jordan, Gloria Gonzales-Dholakia, Elexis Grimes and Jim MacKay. Pamela Waggoner arrived at 6:22 PM.

1. CALL TO ORDER

2. DECLARATION OF QUORUM

3. LEANDER CITY COUNCIL AND LISD BOARD OF TRUSTEES OPENING COMMENTS

4. CITIZEN COMMENTS

No one chose to address the Board of Trustees.

5. DISCUSSION ITEMS

A. Leander ISD Demographic Report

B. Growing Student Populations and Density Developments

Pamela Waggoner arrived at 6:22 PM.

C. Athletic and Youth Programs

D. Safety in Schools, Disaster Response and Emergency Management Plans

E. Understanding the A-F Accountability Rating System

F. Long Range Transportation Plans for Raider Way, San Gabriel Parkway and Lakeline Boulevard (North of Hero Way West)

G. Liaison(s) Between the City and District

6. LEANDER CITY COUNCIL AND LISD BOARD OF TRUSTEES CLOSING COMMENTS

7. ADJOURNMENT

THE BOARD OF TRUSTEES, HAVING NO FURTHER BUSINESS, ADJOURNED THE MEETING.

Time: 7:52 PM

These minutes were read and approved by the Board of Trustees on the _____ day of _____, 2020.

President

Secretary

Copies of Board information referred to are attached to the official minutes or filed in the office indicated.

Minutes of Agenda Review Meeting

The Board of Trustees
Leander Independent School District

STATE OF TEXAS COUNTY OF WILLIAMSON

A meeting of the Board of Trustees of the Leander Independent School District was held on Thursday, February 20, 2020, beginning at 6:15 PM in the Support Services Complex, 1900 Cougar Country Dr., Cedar Park, TX 78613. The following members were present: Trish Bode, Aaron Johnson, Gloria Gonzales-Dholakia, Elexis Grimes, Jim MacKay and Pamela Waggoner. Grace Barber-Jordan was absent.

1. CALL TO ORDER AND DECLARATION OF QUORUM

2. OPENING CEREMONY *(to be held at the February 27 Regular Board meeting)*

- A. Pledge of Allegiance
- B. Moment of Silence

3. RECOGNITION *(to be held at the February 27 Regular Board meeting)*

- A. TMEA All State Choir - Cedar Park HS, Leander HS, Rouse HS, Vandegrift HS, Vista Ridge HS
- B. TMEA All State Band - Glenn HS, Cedar Park, HS, Leander HS, Rouse HS, Vandegrift HS, Vista Ridge HS
- C. 2019 Sudler's Shield Award - Vandegrift HS Band
- D. State Powerlifting - Leander Lazars
- E. NJROTC State Champion Marksmanship Team
- F. UIL State Spirit Competition Medalist - Vandegrift HS Cheer
- G. TASBO Meritorious Budget Award - Finance Department

4. CITIZEN COMMENTS *(Approximately 6:20 PM)*

No one chose to address the Board of Trustees.

5. COMMUNICATIONS / ANNOUNCEMENTS

A. Superintendent Remarks

Superintendent Gearing thanked LEEF for a fantastic Grant Patrol and thanked Board

members Trish Bode, Elexis Grimes and Aaron Johnson for attending.

B. Board Member Remarks

Ms. Waggoner requested a review of the new Board meeting process be included on a future meeting agenda.

Mr. Johnson requested that vaping be added to a future meeting agenda.

Ms. Grimes announced that she attended the recent SHAC meeting and gave a brief overview of the items they are working on.

Mr. MacKay announced that he and fellow Board member Elexis Grimes attended the NJROC Military Ball last week and gave the group a shout out for organizing such a great event.

Ms. Bode announced that the CTSBA meetings in March and April will be focused on local accountability.

6. PUBLIC HEARING (to be conducted at the Regular Board meeting on February 27)

A. Texas Academic Performance Report (TAPR) and Public Hearing

7. CONSENT AGENDA (Items for discussion only at the Agenda Review meeting and discussion/possible action at the Regular Board meeting on February 27.)

A. Consider Approval of Board Meeting Minutes

B. Consider Approval of Class Size Waivers

Items taken out of order.

10. ACTION ITEMS (Items for discussion only at the Agenda Review meeting and discussion/possible action at the Regular Board meeting on February 27.)

A. STUDENT EXPERIENCE

1. Consider Approval of Middle School and High School Course Catalogs

Items taken out of order.

C. OPERATIONS

1. Consider Approval of External Auditor

2. Consider Approval of Early Release of Critical Positions

3. Consider Approval of Ten-Year Capital Renewal Plan (Major Maintenance Plan) and First Year Expenditure

4. Consider Approval of Guaranteed Maximum Price (GMP) #1 for Security Upgrades at Canyon Ridge MS, Four Points MS and Henry MS

5. Consider Approval of Job Order Contract-Guaranteed Maximum Price (JOC-

GMP) for Security Upgrades at Running Brushy MS, Stiles MS and Wiley MS

6. Consider Approval of Guaranteed Maximum Price (GMP) #1 for Security Upgrades at Glenn HS, Rouse HS, Leander Extended Opportunity (LEO) and New Hope High School
7. Consider Approval of Guaranteed Maximum Price (GMP) #1 for Steiner Ranch Elementary HVAC Update

Items taken out of order.

10.B. GOVERNANCE

1. Consider Approval of Section F Policy Review and Update

Items taken out of order.

8. CLOSED SESSION

The Board of Trustees went into closed session at 9:01 PM after the Board President announced the right to do so under:

- A. Texas Government Code 551.071: consultation with attorney regarding, pending or contemplated litigation, and/or attorney client privileged matter
- B. Texas Government Code 551.074: deliberation regarding resignations, terminations, employment, reassignments, duties, and evaluation of personnel and public officers
- C. Texas Government Code 551.074: deliberation and consideration of employment of:
 1. Assistant Superintendent Pathways and Innovation
 2. Executive Director of Special Programs and Services
- D. Texas Government Code 551.0821: deliberation regarding matters whereby personally identifiable information regarding one or more students will be disclosed

The Board of Trustees returned to open session at 9:50 PM.

9. ACTION PURSUANT TO CLOSED SESSION

- A. Consider Approval of Teacher Contracts

Motion by Mr. Johnson, seconded by Mr. MacKay, to accept the recommendation(s) for teacher employment contract for personnel addition(s) as presented, in accordance with the salary scale, policies and contract of Leander Independent School District for the 2019-20 school year. Motion passed unanimously with 5 in favor and 2 absent (Ms. Grimes was not present for the vote).

- B. Consider Approval of Administrator Contracts (for action on February 20 & 27)

Motion by Mr. Johnson, seconded by Ms. Gonzales-Dholakia, to accept the recommendation(s) for administrator probationary employment contract for personnel addition(s) as presented, in accordance with the salary scale, policies and contract of

Leander Independent School District for the 2019-20 school year. Motion passed unanimously with 5 in favor and 2 absent (Ms. Grimes was not present for the vote).

Motion by Mr. Johnson, seconded by Mr. MacKay, to accept the recommendation(s) for teacher employment contract for personnel addition(s) as presented, in accordance with the salary scale, policies and contract of Leander Independent School District for the 2020-21 school year. Motion passed unanimously with 6 in favor and 1 absent.

C. Consider Approval of Employment of: *(for action at the Regular Board meeting on February 27)*

1. Assistant Superintendent Pathways and Innovation
2. Executive Director of Special Programs and Services

Items taken out of order.

11.B.2. Legislative Priorities Discussion

Items taken out of order.

10.C.8. Consider Approval of Attendance Zoning Charter for 2021-2022 Elementary Attendance Zone Changes

11. REPORTS AND DISCUSSION ITEMS

A. STUDENT EXPERIENCE

1. 2020-2021 Campus/Student Transfers
2. Teaching and Learning Department Report
3. Community Conversation Meetings Report
 - a. Feeder Pattern Meetings Update
 - b. Equity Meetings Plan

B. GOVERNANCE

1. Internal Audit General Report

Items taken out of order.

3. 2020-2021 Board Training and Membership Plans

C. OPERATIONS

1. Business and Finance Department
 - a. Monthly Financial Report
 - b. Monthly Investment Report

c. Monthly Tax Collection Report

2. Facilities Department

a. General Construction Update

12. ADJOURNMENT

THE BOARD OF TRUSTEES, HAVING NO FURTHER BUSINESS, ADJOURNED THE MEETING.

Time: 11:58 PM

These minutes were read and approved by the Board of Trustees on the _____ day of _____, 2020.

President

Secretary

Copies of Board information referred to are attached to the official minutes or filed in the office indicated.

Minutes of Special Called Meeting

The Board of Trustees
Leander Independent School District

STATE OF TEXAS
COUNTY OF WILLIAMSON

A meeting of the Board of Trustees of the Leander Independent School District was held on Thursday, February 27, 2020, beginning at 4:37 PM in the LEO Conference Center, 300 S. West Dr., Leander, TX 78641. The following members were present: Trish Bode, Grace Barber-Jordan, Gloria Gonzales-Dholakia, Elexis Grimes and Jim MacKay. Aaron Johnson and Pamela Waggoner were absent.

1. CALL TO ORDER

2. CITIZEN COMMENTS

No one chose to address the Board of Trustees.

3. CLOSED SESSION

The Board of Trustees went into closed session at 4:37 PM after the Board President announced the right to do so under:

- A. Texas Government Code 551.082 and 551.074: hear and deliberate parent complaint concerning school children and school district employees

The Board of Trustees returned to open session at 5:56 PM.

4. ACTION PURSUANT TO CLOSED SESSION

Motion by Grace Barber-Jordan, seconded by Elexis Grimes, that the Board direct the Superintendent to establish a team to review district procedures for handling student-on-student sexual misconduct and follow up with the board; and that we authorize Board counsel to negotiate with the family's counsel as directed by the Board. Motion passed unanimously with 5 in favor and two absent.

5. ADJOURNMENT

THE BOARD OF TRUSTEES, HAVING NO FURTHER BUSINESS, ADJOURNED THE MEETING.

Time: 5:57 PM

These minutes were read and approved by the Board of Trustees on the _____ day of _____, 2020.

President

Secretary

Copies of Board information referred to are attached to the official minutes or filed in the office indicated.

Minutes of Regular Meeting

The Board of Trustees
Leander Independent School District

STATE OF TEXAS COUNTY OF WILLIAMSON

A meeting of the Board of Trustees of the Leander Independent School District was held on Thursday, February 27, 2020, beginning at 6:17 PM in the LEO Conference Center, 300 S. West Dr., Leander, TX 78641. The following members were present: Trish Bode, Aaron Johnson (via videoconference), Grace Barber-Jordan, Gloria Gonzales-Dholakia, Elexis Grimes, Jim MacKay and Pamela Waggoner (via videoconference).

1. CALL TO ORDER AND DECLARATION OF QUORUM

2. OPENING CEREMONY

- A. Pledge of Allegiance
- B. Moment of Silence

3. RECOGNITION

- A. TMEA All State Choir - Cedar Park HS, Leander HS, Rouse HS, Vandegrift HS, Vista Ridge HS
- B. TMEA All State Band - Glenn HS, Cedar Park, HS, Leander HS, Rouse HS, Vandegrift HS, Vista Ridge HS
- C. 2019 Sudler's Shield Award - Vandegrift HS Band
- D. State Powerlifting - Leander Lazars
- E. NJROTC State Champion Marksmanship Team
- F. UIL State Spirit Competition Medalist - Vandegrift HS Cheer
- G. ASBO Meritorious Budget Award - Finance Department

Items taken out of order.

5. COMMUNICATIONS / ANNOUNCEMENTS

A. Superintendent Remarks

Superintendent Gearing provided an overview of the Novel Coronavirus (COVID-19) information shared with the LISD community and noted that the information is available on the LISD website.

B. Board Member Remarks

Ms. Grimes thanked the Child Nutrition Services department for the excellent job they did at Flavor Fest.

Items taken out of order.

4. **CITIZEN COMMENTS**

Eight citizens addressed the Board regarding rezoning, bus service, mental health, legislative priorities and school safety.

Items taken out of order.

6. **PUBLIC HEARING**

A. Texas Academic Performance Report (TAPR) and Public Hearing

The public hearing was opened at 7:16 PM. As no one chose to speak, the hearing was closed at 7:16 PM.

7. **CONSENT AGENDA**

A. Consider Approval of Board Meeting Minutes

B. Consider Approval of Class Size Waivers

Motion by Ms. Grimes, seconded by Mr. MacKay to remove class size waivers from the consent agenda because there are no waivers for approval. Motion passed unanimously.

Motion by Mr. MacKay, seconded by Ms. Gonzales-Dholakia, to approve the consent agenda without the item previously removed. Motion passed unanimously.

Items taken out of order.

10. **ACTION ITEMS**

A. GOVERNANCE

1. Consider Approval of Section F Policy Review and Update

Motion by Ms. Gonzales-Dholakia, second by Ms. Grimes, that Board Policies FD, FFAC, FFAF, FFH, FL, FNA, FNE, FNG and FO be adopted as presented. The motion passed unanimously.

B. OPERATIONS

1. Consider Approval of External Auditor

Motion by Ms. Barber-Jordan, seconded by Mr. MacKay, that that Whitley Penn be engaged to provide annual audit services for the 2019-2020 fiscal year. The motion passed unanimously.

2. Consider Approval of Early Release of Critical Positions

Motion by Mr. MacKay, seconded by Mr. Barber-Jordan, to approve the addition of 169.50 new positions for the 2020-2021 school year. The motion passed unanimously.

3. Consider Approval of Ten-Year Capital Renewal Plan (Major Maintenance Plan) and First Year Expenditure

Motion by Ms. Barber-Jordan, seconded by Ms. Grimes, to approve the 2020 District Wide Renewal Projects, as presented, in the amount of \$1,774,461. The motion passed unanimously.

4. Consider Approval of Guaranteed Maximum Price (GMP) #1 for Security Upgrades at Canyon Ridge MS, Four Points MS and Henry MS

Motion by Ms. Grimes, seconded by Mr. MacKay, to approve GMP #1 in the amount of \$994,490 for Security Upgrades at Canyon Ridge MS, Four Points MS and Henry MS. The motion passed unanimously.

5. Consider Approval of Job Order Contract-Guaranteed Maximum Price (JOC-GMP) for Security Upgrades at Running Brushy MS, Stiles MS and Wiley MS

Motion by Mr. MacKay, seconded by Ms. Grimes, to approve Job Order Contract-Guaranteed Maximum Price (GMP) #1 in the amount of \$874,800 for Security Upgrades at Running Brushy MS, Stiles MS and Wiley MS. The motion passed unanimously.

6. Consider Approval of Guaranteed Maximum Price (GMP) #1 for Security Upgrades at Glenn HS, Rouse HS, Leander Extended Opportunity (LEO) and New Hope High School

Motion by Ms. Gonzales-Dholakia, seconded by Ms. Barber-Jordan, to GMP #1 in the amount of \$354,552 for Security Upgrades at Glenn HS, Rouse HS, New Hope HS and Leander Extended Opportunity (LEO). The motion passed unanimously.

7. Consider Approval of Guaranteed Maximum Price (GMP) #1 for Steiner Ranch Elementary HVAC Update

Motion by Mr. MacKay, seconded by Ms. Barber-Jordan, to approve GMP #1 in the amount of \$1,634,800 for Steiner Ranch ES HVAC Update. The motion passed unanimously.

8. Consider Approval of Attendance Zoning Charter for 2021-2022 Elementary Attendance Zone Changes

Motion by Ms. Gonzales-Dholakia, seconded by Mr. MacKay, to approve the Attendance Zoning Charter, as presented, which will be used to develop and recommend a detailed attendance zone plan for elementary schools beginning in 2021-2022 with the opening of Nancy Tarvin Elementary. The motion passed unanimously.

11. REPORTS AND DISCUSSION ITEMS

A. STUDENT EXPERIENCE

1. 2020-2021 Campus/Student Transfers
2. Teaching and Learning Department Report
 - a. Middle School and High School Course Catalogs

Ms. Waggoner disconnected from the videoconference at 8:08 PM.

3. Community Conversation Meetings Report

a. Feeder Pattern Meetings Update

b. Equity Meetings Plan

B. GOVERNANCE

1. Internal Audit General Report

2. Legislative Priorities Discussion

3. 2020-2021 Board Training and Membership Plans

C. OPERATIONS

1. Business and Finance Department

a. Monthly Financial Report

b. Monthly Investment Report

c. Monthly Tax Collection Report

2. Facilities Department

a. General Construction Update

8. CLOSED SESSION

The Board of Trustees went into closed session at 8:35 PM after the Board President announced the right to do so under:

A. Texas Government Code 551.071: consultation with attorney regarding, pending or contemplated litigation, and/or attorney client privileged matter

B. Texas Government Code 551.074: deliberation regarding resignations, terminations, employment, reassignments, duties, and evaluation of personnel and public officers

C. Texas Government Code 551.074: deliberation and consideration of employment of:

1. Assistant Superintendent Pathways and Innovation

2. Executive Director of Special Programs and Services

3. Area Superintendent

D. Texas Government Code 551.0821: deliberation regarding matters whereby personally identifiable information regarding one or more students will be disclosed

The Board of Trustees returned to open session at 8:55 PM.

9. ACTION PURSUANT TO CLOSED SESSION

A. Consider Approval of Teacher Contracts¹⁷

B. Consider Approval of Administrator Contracts

C. Consider Approval of Employment of:

1. Assistant Superintendent Pathways and Innovation

Motion by Ms. Gonzales-Dholakia, seconded by Ms. Grimes, to accept the recommendation(s) of Chrysta Carlin for Teaching and Learning Assistant Superintendent of Pathways and Innovation 1 year probationary employment contract for personnel addition(s) as presented, in accordance with the salary scale, policies and contract of Leander Independent School District for the 2019-20 school year. Motion passed unanimously with 6 in favor and 1 absent.

2. Executive Director of Special Programs and Services

Motion by Mr. MacKay, seconded by Ms. Grimes, to accept the recommendation(s) of Kimberly Waltmon for State & Federal Programs Ex. Director of Special Programs and Services 1 year probationary employment contract for personnel addition(s) as presented, in accordance with the salary scale, policies and contract of Leander Independent School District for the 2019-20 school year. Motion passed unanimously with 6 in favor and 1 absent.

3. Area Superintendent

Motion by Mr. MacKay, seconded by Mr. Grimes, to accept the recommendation(s) of Devin Padavil for School Improvement Area Superintendent 1 year probationary employment contract for personnel addition(s) as presented, in accordance with the salary scale, policies and contract of Leander Independent School District for the 2019-20 school year. Motion passed unanimously with 6 in favor and 1 absent.

12. ADJOURNMENT

THE BOARD OF TRUSTEES, HAVING NO FURTHER BUSINESS, ADJOURNED THE MEETING.

Time: 8:58 PM

These minutes were read and approved by the Board of Trustees on the _____ day of _____, 2020.

President

Secretary

Copies of Board information referred to are attached to the official minutes or filed in the office indicated.

Leander ISD Board Meeting Agenda Item Information

Agenda Review Meeting Date: March 12, 2020

Regular Meeting Date: March 26, 2020

Agenda Item: Consider Approval of Food Service Management Contract Renewal
Purpose: Action Requested This Month Discussion Item/Report
Administrator Responsible: John Graham
Attachments: Food Service Management Contract Renewal Presentation

Background Information:

The District has been contracting for the management of food services with Southwest Foodservice Excellence (SFE). SFE currently provides nine staff members: Director, Assistant Director, (2) Dietitians, and (3) Area Supervisors and (2) District Chefs. Most recently, the Board approved SFE's contract in June of 2018 for the 2018-2019 school year. The terms of the original contract were for one year, with the option of four additional one-year extensions. The contract term is in the second year, 2019-2020.

Performance of this contract has been positive. The financial performance guarantee for the 2018-2019 school year was achieved and many innovative processes and services have been implemented. SFE and Child Nutrition Services also received a recent successful Administrative Review by the Texas Department of Agriculture. The administration is recommending renewal of the contract for the 2020-2021 school year.

The purpose of the Food Service Management Contract Renewal presentation is to provide the Board of Trustees an update on performance of our food service management company, Southwest Foodservice Excellence, based on questions received at previous board meetings.

Administrative Recommendation:

The Administration recommends that the Board authorize the Superintendent or designee to sign the renewal of the food service management contract with Southwest Foodservice Excellence for the 2020-2021 school year.

Sample Motion:

I move that the Board authorize the Superintendent or designee to sign the renewal of the food service management contract with Southwest Foodservice Excellence for the 2020-2021 school year.



Food Service Management Contract Renewal

March 12, 2020



Did You Know?

- 248 CNS Employees in Leander ISD
- Look at what we've served thus far!
 - 65,000 lb. of beef
 - 60,000 lb. of baby carrots
 - 177,000 slices of pizza at elementary
 - 815,000 pints of white milk
 - 1,550,000 pints of chocolate milk

Low Cost Meal Policy

- Elementary Charge Limit: \$14
- Secondary Charge Limit: \$16
- What CNS Does:

 Email Notifications via School Messenger for **Low Balances & Negative Balances**

 Communication with Campus Administration

 Encourage families to apply for the Free & Reduced Price Meal Program

- Negative Balance (YTD):
 - March 4, 2019: (\$16,527.61)
 - March 4, 2020: (\$20,590.25)



Engagement with Employees



248 CNS Employees in Leander ISD 

New Team
Leader Training
(NEWTL)

Assistant
Learning
Program (ALP)

Leander
Leadership
Academy

Monthly Team
Leader
Meetings

“Going the Extra
Mile” (GEM)
Nominations

Annual UT
Survey

Flavor Fest

- Feedback is received from students on potential products and recipes to be placed on their menus next year.
- **Flavor Fest Additions from Years Past:**
 - Pineapple Spinach & Blueberry Kale Smoothies to the Breakfast Menu
 - Chicken & Beef Tamales
 - Sweet Honey Sriracha Roasted Brussel Sprouts
 - Mocha Freeze
 - Fresh Strawberries & Grapes



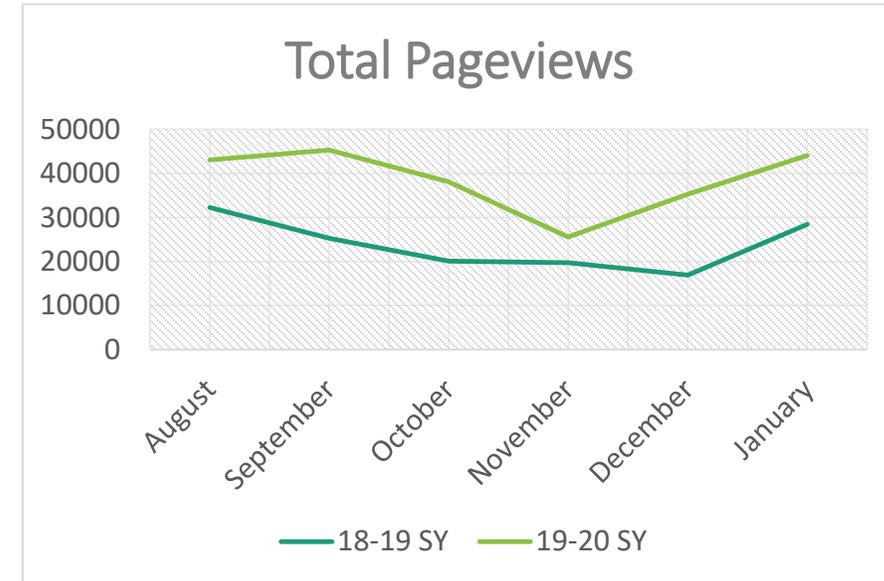
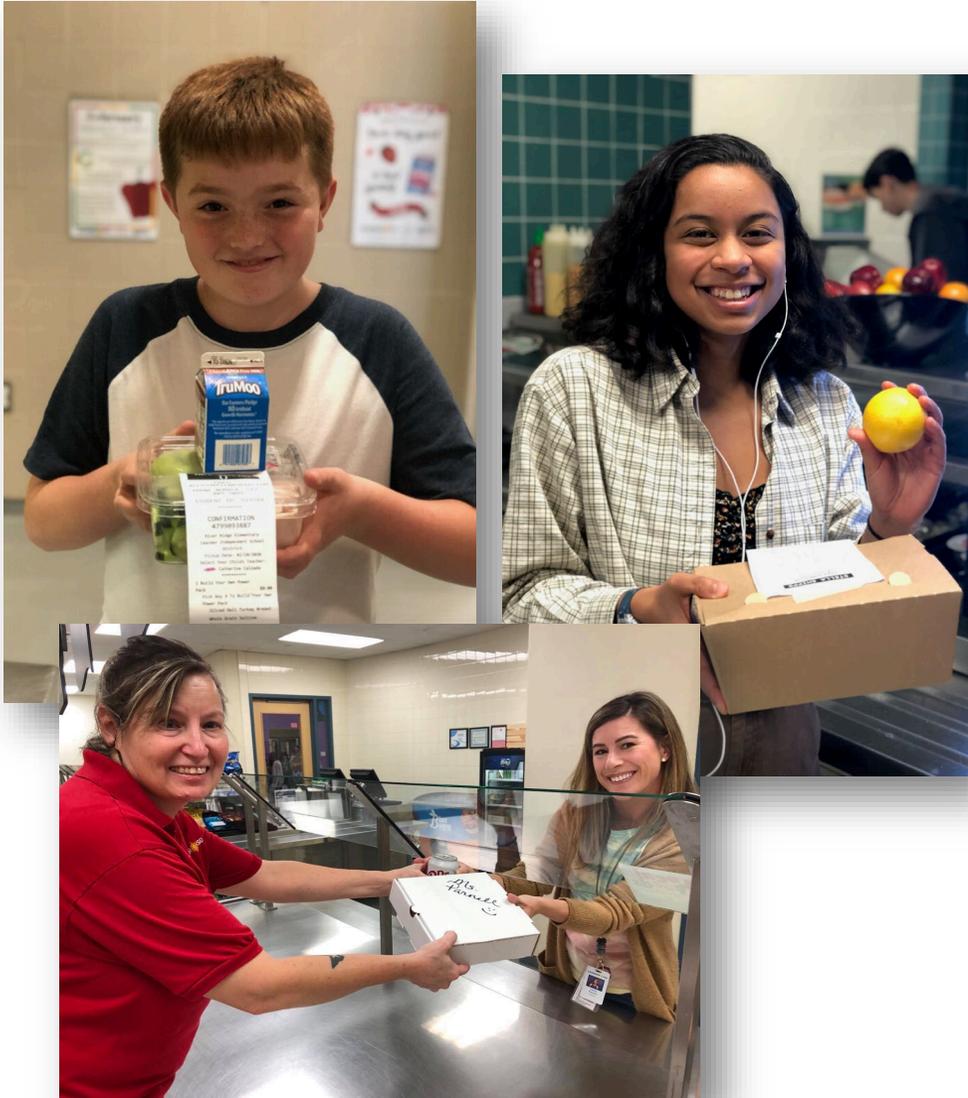


Local Sourcing



- CNS has been awarded the **“Best of the Bunch” Award** by the TDA for the second year in a row.
 - *Texas-Grown Watermelon, Mushrooms, Apples, Daikon Radish, Oranges, Cucumbers*
 - *Texas-Sourced Alpha Pizza Crust & Kurz Bread – Houston, TX*
 - *Texas-Sourced Milk*

Innovation & Metrics



- Our digital menus utilize the web-based program known as Nutrislice.
- Pilot for **Student Mobile Ordering** at River Ridge Elementary
- **Teacher's Lounge** at all elementary campuses
- **High School Student Mobile Ordering**

First in Texas!



We take pride in our Child Nutrition Services team to be the **first in Texas** to provide a student mobile ordering platform!

We continuously innovate and collaborate with the Texas Department of Agriculture.

SFE to GO

Try SFE to Go

for a custom, home-packed lunch in moments.

- > Download the Nutrislice app.
- > Customize a 4-item lunch "Power Pack"—just the way your child likes it.
- > Your child picks up lunch in a snap.

Power Pack
A custom combination of fresh fruits, vegetables, proteins and whole grains.

Serving Size: 1
Calories: 266

Total Fat: 2g
Cholesterol: 5mg
Sodium: 100mg

nutrislice

SFE to GO

Try SFE to Go

lunch in record time—the way you want it!

Download the Nutrislice app, use your lunch fav, from burrito bowls to sandwiches and more, skip your lunch and skip the line!

Smokehouse Pulled Pork
Tender, slow-roasted BBQ pulled pork, seasoned with a smoky dry rub and served on a fresh bun.

Serving Size: 1
Calories: 416

Total Fat: 25g
Cholesterol: 57mg
Sodium: 516mg

nutrislice
This institution is an equal opportunity provider.

The LONE STAR STATE TX



Boneless Wings
with Kung Pao, Buffalo, Honey BBQ, or Parmesan
Garlic sauce
served with Fries
Vegetarian Option: Mother Earth Nuggets



Made-to-Order Quesadillas
served with Mexi-Black Beans
Vegetarian Option: Cheese Quesadilla



Pulled Pork Sandwiches
served with Roasted Sweet Potatoes
Vegetarian Option: Mother Earth Burger



Chili Cheese Baked Potato
served with Corn on the Cob
Vegetarian Option: Broccoli & Cheese Baked
Potato

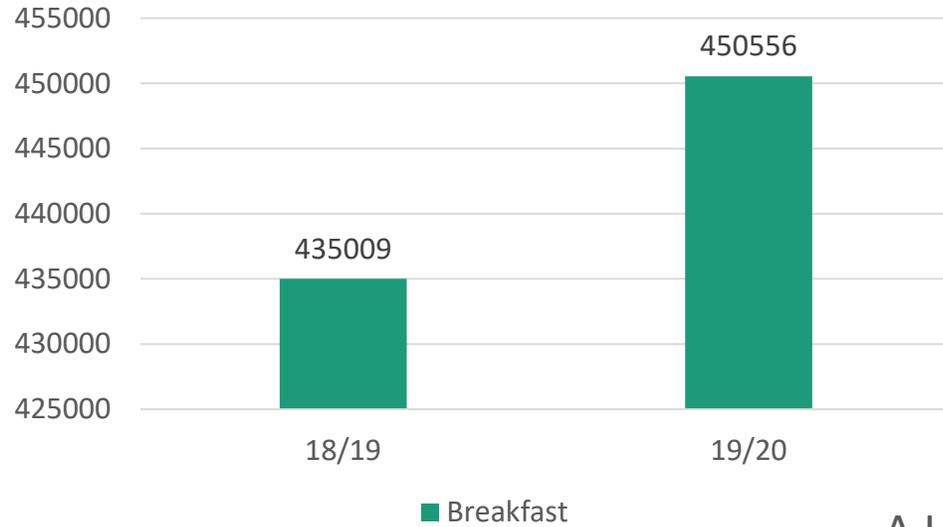
LEANDER ISD in partnership with **SFPE**
LEADING TO A BRIGHT FUTURE
This institution is an equal opportunity provider.

Mobile Food Trailer

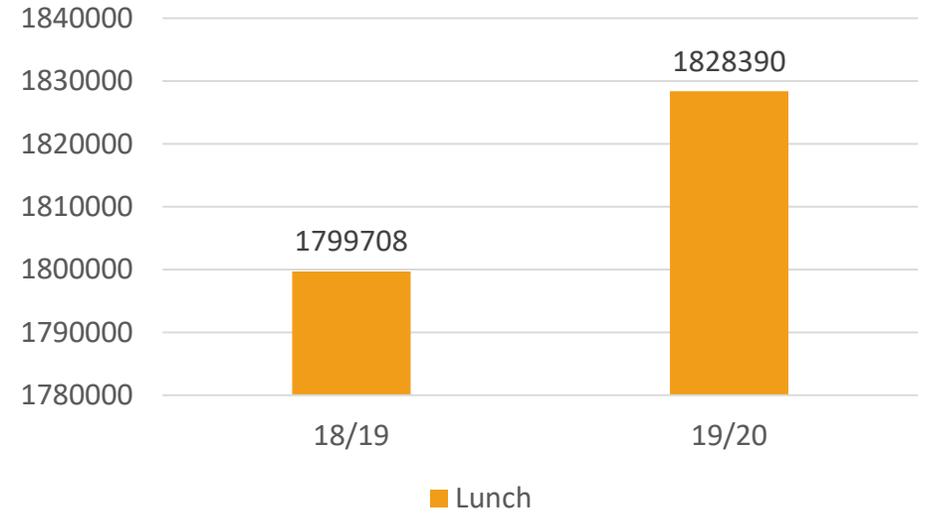
- The Mobile Food Trailer (MFT) has officially launched for the 19-20 school year starting at Wiley Middle School!
- Updated menu with **pulled pork sandwiches & chili cheese baked potatoes**, based on student feedback

Student Participation – February 2019 v. 2020

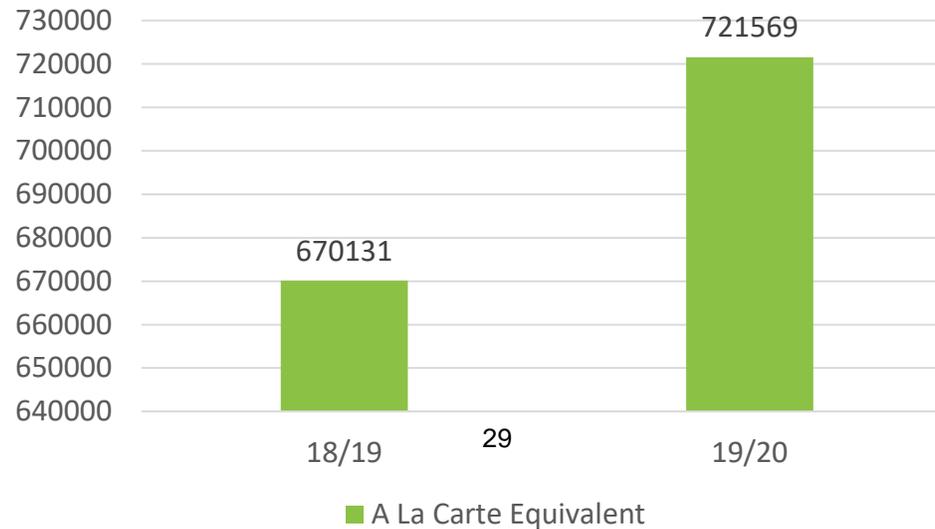
Breakfast



Lunch



A La Carte Equivalent



Questions?



Leander ISD Board Meeting Agenda Item Information

Agenda Review Meeting Date: March 12, 2020

Regular Meeting Date: March 26, 2020

Agenda Item: Consider Approval of Financial Advisory Services Contract
Purpose: Action Requested This Month Discussion Item/Report
Administrator Responsible: Elaine Cogburn
Attachments: PFM LLC Financial Advisory Services Contract

Background Information:

The District issue an RFP (Request for Proposals) in 2015 to secure financial advisory services related to bonds and debt. That RFP was awarded to PFM Financial Advisors, LLC (PFM). The original contract was for a 12-month term with up to four, one-year renewals. The fourth extension was approved in December 2018 to cover the period of March 6, 2019 to March 5, 2020. As of March 6, 2020, the existing contract expires with no renewal options.

With the expiration of the current contract, the district has two options: 1) Issue a new RFP for financial advisory services (this would require a temporary extension of the current contract) or 2) continue the relationship with PFM via an open-ended contract with a termination clause. Because this is a professional service, there is not a legal requirement to issue a bid. The administration intends to bring a Parameter Order to the Board in April to sell additional bonds remaining under the 2017 Authorization. In order to sell additional bonds, a financial advisor would need to be secured.

The administration is pleased with the services received to date from PFM and desires a continuation of the business relationship. The administration recommends converting the contract for financial advisory services to an agreement with no specified term. The contract would exist until notice to terminate was given by either party. The attached contract mirrors the original contract except for the revision to the term and a modification to the fee structure. The fee structure has been modified to specify fees related to new money issues versus refunding issues. In addition, a cap has been placed on the amount of fees that can be charged in either situation.

Administrative Recommendation:

The Administration recommends that the Board approve the contract for financial advisory services with PFM Financial Advisors LLC.

Sample Motion:

I move that we approve the contract for financial advisory services with PFM Financial Advisors LLC.

PFM FINANCIAL ADVISORS LLC
AGREEMENT FOR FINANCIAL ADVISORY SERVICES

This agreement, made and entered into on March 26, 2020, by and between Leander Independent School District (“Client”) and PFM Financial Advisors LLC, (hereinafter called the “Financial Advisor” or "PFM") sets forth the terms and conditions under which the Financial Advisor shall provide services.

WHEREAS, Client is desirous of obtaining the services of a financial advisor to develop and assist in implementing Client’s strategies to meet its current and long-term operations, financial obligations, capital financing needs and render assistance in respect to debt transactions; and

WHEREAS, PFM is capable of providing the necessary financial advisory services.

NOW, THEREFORE, in consideration of the above mentioned premises and intending to be legally bound hereby, Client and PFM agree as follows:

I. SCOPE OF SERVICES

PFM shall provide, upon request of the Client services related to financial planning, budget and strategic advice and planning, policy development and services related to debt issuance, examples of which, not intended to be exclusive, are set forth in Exhibit A to this Agreement.

II. WORK SCHEDULE

The services of the Financial Advisor are to commence as soon as practicable after the execution of this Agreement and a request by the Client for such service.

Services which are not related to a particular transaction shall be completed as agreed between the Client and the Financial Advisor.

III. FINANCIAL ADVISORY COMPENSATION

For the services described, PFM's professional fees and expenses shall be paid as follows:

1. For services related to financial planning, policy development and financial analysis, PFM shall receive hourly rates as listed below. Fees for support staff are included in the hourly rates for professionals. Services will be billed monthly.

Services not directly associated with the issuance of debt would be billable at the hourly rates immediately following this paragraph. Any fee not directly associated with the issuance of debt would be agreed upon in advance. These fees would remain in effect per the terms of a final agreement with the District.

Experience Level Hourly Rate

<u>Experience Level</u>	<u>Hourly Rate</u>
Managing Director/Director	\$350/Hour
Senior Managing Consultant	\$275/Hour
Analyst/Senior Analyst	\$225/Hour
Associate	\$175/Hour

(The remainder of this page is intentionally left blank)

2. For services related to the issuance of Bonds, PFM will be paid a fee at closing of a transaction **OR** a fee to be agreed upon between Client and PFM in connection with the circumstances of each transaction based on the following bond schedules:

New-Money

Base Fee - \$30,000

					<u>Par</u>
Plus	\$1.10	per	\$1,000	up to	\$ 25,000,000
Plus	0.85	per	1,000	next	25,000,000
Plus	0.75	per	1,000	next	25,000,000
Plus	0.65	per	1,000	next	25,000,000
Plus	0.45	per	1,000	on	> \$100,000,000*

*The per-series fee shall not exceed \$225,000.00.

Refunding

Base Fee - \$30,000

					<u>Proceeds</u>
Plus	\$1.00	per	\$1,000	up to	\$ 25,000,000
Plus	0.65	per	1,000	next	25,000,000
Plus	0.60	per	1,000	next	25,000,000
Plus	0.50	per	1,000	next	25,000,000
Plus	0.30	per	1,000	on	> \$100,000,000*

*The per-series fee shall not exceed \$225,000.00.

Reimbursable Expenses

In addition to fees for services, PFM will be reimbursed for necessary, reasonable, and documented out-of-pocket expenses incurred, including travel, meals, lodging, telephone, mail, and other ordinary cost and any actual extraordinary cost for graphics, printing, data processing and computer time which are incurred by PFM. Appropriate documentation and third party receipts will be provided with each invoice.

Special Services

Special Services described in Exhibit A will be subject to separate, mutually acceptable fee structures.

IV. TERMS AND TERMINATION

This Agreement shall be effective from March 26, 2010, the date of acceptance and shall remain in effect unless terminated in writing by either party upon thirty (30) days written notice to the other party.

V. NON-ASSIGNABILITY

PFM shall not assign any interest in this Agreement or subcontract any of the work performed under the Agreement without the prior written consent of the Client.

VI. INFORMATION TO BE FURNISHED TO THE FINANCIAL ADVISOR

All information, data, reports, and records in the possession of the Client necessary for carrying out the work to be performed under this Agreement shall be furnished to the Financial Advisor and the Client shall cooperate with the Financial Advisor in all reasonable ways.

VII. NOTICES

All notices given under this Agreement shall be in writing, sent by registered United States mail, with return receipt requested, addressed to the party for whom it is intended, at the address designated below. The parties designate the following as the respective places for giving notice, to-wit:

LEANDER INDEPENDENT SCHOOL DISTRICT

204 W. South St.
Leander, TX 78641
Attention: Chief Financial Officer

PFM FINANCIAL ADVISORS LLC

100 Congress Ave.
Suite 2150
Austin, TX 78701
Attention: Managing Director

VIII. TITLE TRANSFER

All materials, except functioning or dynamic financial models, prepared by PFM pursuant exclusively to this Agreement shall be the property of the Client. Subject to the exception described above, upon termination of this Agreement, Financial Advisor shall deliver to the Client copies of any and all material pertaining to this Agreement.

IX. FINANCIAL ADVISOR'S REPRESENTATIVES

1. Assignment of Named Individuals

The professional employees of PFM set forth in Exhibit B shall provide the services set forth in this Agreement: PFM shall, from time to time, amend team members as needed in order to accomplish Client objectives.

2. Changes in Staff Requested by the Client

The Client has the right to request, for any reason, PFM to replace any member of the advisory staff. Should the Client make such a request, PFM shall promptly suggest a substitute for approval by the Client.

X. INSURANCE

PFM shall maintain insurance coverage with policy limits not less than as stated in Exhibit C.

XI. INDEPENDENT CONTRACTOR

Financial Advisor, its employees, officers and representatives at all times shall be independent contractors and shall not be deemed to be employees, agents, partners, servants and/or joint ventures of Client by virtue of this Agreement or any actions or services rendered under this Agreement.

XII. PUBLIC INFORMATION ACT

Notwithstanding any provisions of this Agreement to the contrary, PFM understands that as a Texas School District, Client is subject to and will comply with the Texas Public Information Act, Government Code, Chapter 552 as interpreted by judicial opinions and opinions of the Attorney General of the State of Texas. PFM will cooperate with Client in the production of documents responsive to any such request under the Public Information Act. PFM is required to make any information created or exchanged with Client pursuant to this Agreement available in a format that is

accessible by the public at no additional charge to Client, and within the timelines set forth in the Public Information Act. Client will make a determination whether to submit a Public Information Act request to the Attorney General. This Agreement and all data and other information generated or otherwise obtained in the performance of this Agreement may be subject to the Texas Public Information Act. Communications under this section may be made via electronic mail or facsimile transmission.

XIII. INDEMNIFICATION

PFM shall indemnify, defend and hold harmless the Client, its officers, agents and employees, from and against any and all loss, cost, damage, expense and claims, including attorney’s fees and liability of any kind for any negligent or intentionally wrongful acts or omission of PFM, its officers, agents or employees, in performance of contract, so long as the sole negligence of the Client is not the cause of the loss, claim, damage expense or cost.

XIV. GOVERNING LAW

Both parties agree that venue for any litigation arising from this contract shall lie in Leander, Williamson County, Texas.

XV. ENTIRE AGREEMENT

This Agreement represents the entire agreement between Client and PFM and may not be amended or modified except in writing signed by both parties.

XVI. REGISTERED MUNICIPAL ADVISOR; REQUIRED DISCLOSURES

1. PFM is a registered municipal advisor with the Securities and Exchange Commission (the “SEC”) and the Municipal Securities Rulemaking Board (the “MSRB”), pursuant to the Securities Exchange Act of 1934 Rule 15Ba1-2. If Client has designated PFM as its independent registered municipal advisor (“IRMA”) for purposes of SEC Rule 15Ba1-1(d)(3)(vi) (the “IRMA exemption”), then services provided pursuant to such designation shall be the services described in Exhibit A hereto, subject to any agreed upon limitations. Verification of independence (as is required under the IRMA exemption) shall be the responsibility of such third party seeking to rely on such IRMA exemption. PFM shall have the right to review and approve in advance any representation of PFM’s role as IRMA to Client.
2. MSRB Rules require that municipal advisors make written disclosures to their clients of all material conflicts of interest, certain legal or disciplinary events and certain regulatory requirements. Such disclosures are provided in PFM’s Disclosure Statement delivered to Client prior to or together with this Agreement.

IN WITNESS THEREOF, the Client and PFM have executed this Agreement as of the day and year herein above written.

ATTEST: LEANDER INDEPENDENT SCHOOL DISTRICT

By: _____
(Witness) Name, Title

Date: _____

(The remainder of this page is intentionally left blank)

ATTEST:
PFM FINANCIAL ADVISORS LLC

By: _____
(Witness) Name, Title

Date: _____

(The remainder of this page is intentionally left blank)

EXHIBIT A

1. Services related to the Financial Planning and Policy Development upon request of the Client:

- Assist the Client in the formulation of Financial and Debt Policies and Administrative Procedures.
- Review current debt structure, identifying strengths and weaknesses of structure so that future debt issues can be designed to maximize ability to finance future capital needs. This will include, but not be limited to, reviewing existing debt for the possibility of refunding that debt to provide the Client with savings.
- Analyze future debt capacity to determine the Client's ability to raise future debt capital.
- Assist the Client in the development of the Client's Capital Improvement program by identifying sources of capital funding for infrastructure needs.
- Assist the Client with the development of the Client's financial planning efforts and process by assessing capital needs, identifying potential revenue sources, analyze financing alternatives such as pay-as-you-go, lease/purchasing, short-term vs. long-term financings, assessments, user fees, impact fees, developer contributions, public/private projects, and grants and provide analysis of each alternative as required as to the budgetary and financial impact.
- Develop, manage and maintain computer models for long-term capital planning which provide for inputs regarding levels of ad valorem and non-ad valorem taxation, growth rates by operating revenue and expenditure item, timing, magnitude and cost of debt issuance, and project operating and capital balances, selected operating and debt ratios and other financial performance measures as may be determined by the Client.
- Conduct strategic modeling and planning and related consulting.
- Attend meetings with Client's staff, consultants and other professionals and the Client.
- Review underwriter's proposals and submit analysis of same to the Client, as requested.
- Undertake any and all other financial planning and policy development assignments made by the Client regarding bond and other financings, and financial policy including budget, tax, cash management issues and related fiscal policy and programs.
- Assist the Client in preparing financial presentations for public hearings and/or referendums.
- Provide special financial services as requested by the Client.
- Assist the Client to compile/prepare continuing disclosure and other regulatory notices as appropriate.

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2. Services Related to Debt Transactions (Includes short term financings, notes, loans, letters of credit, line of credit and bonds). Upon the request of the Client:

- Analyze financial and economic factors to determine if the issuance of bonds is appropriate.
- Develop a financing plan in concert with Client's staff which would include recommendations as to the timing and number of series of bonds to be issued.
- Assist the Client by recommending the best method of sale, either as a negotiated sale, private placement or a public sale. In a public sale, make recommendation as to the determination of the best bid. In the event of a negotiated sale, assist in the solicitation, review and evaluation of any investment banking proposals, and provide advice and information necessary to aid in such selection.
- Advise as to the various financing alternatives available to the Client.
- Develop alternatives related to debt transaction including evaluation of revenues available, maturity schedule and cash flow requirements.
- Evaluate benefits of bond insurance and/or security insurance for debt reserve fund.
- If appropriate, develop credit rating presentation and coordinate with the Client the overall presentation to rating agencies.
- Assist the Client in the procurement of other services relating to debt issuance such as printing, paying agent, registrar, etc.
- Review and comment on successive drafts of bond orders.
- Review the requirements and submit analysis to bond insurers, rating agencies and other professionals as they pertain to the Client's obligation.
- Review the terms, conditions and structure of any proposed debt offering undertaken by the Client and provide suggestions, modifications and enhancements where appropriate and necessary to reflect the constraints or current financial policy and fiscal capability.
- Coordinate with Client's staff and other advisors with respect to the compilation of information related to offering documents, it being specifically understood that Financial Advisor is not responsible for the inclusion or omission of any material in published offering documents.
- Provide regular updates of tax-exempt bond market conditions and advise the Client as to the most advantageous timing for issuing its debt.
- Advise the Client on the condition of the bond market at the time of sale, including volume, timing considerations, competing offerings, and general economic considerations.
- Assist and advise the Client in negotiations with investment banking groups regarding fees, pricing of the bonds and final terms of any security offering, and make in writing definitive recommendations regarding a proposed offering to obtain the most favorable financial terms based on existing market conditions.
- Arrange for the closing of the transaction including, but not limited, to bond printing, signing and final delivery of the bonds.

If the transaction is competitive, the services of the financial advisor will be modified to reflect that process.

3. Special Services. Upon request of the Client and subject to separate, mutually acceptable fee structures:

PFM or its affiliates may provide other services which shall include, but not be limited to, the following:

- a. Referendum assistance
- b. Legislative initiatives
- c. Negotiate on behalf of the Client for proposed projects
- d. Public-Private Partnership advisory services

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EXHIBIT B

Dennis Waley
John E. Crumrine
Blake Roberts
Todd Fraizer

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EXHIBIT C

PFM shall take out and maintain, at its expense, until termination of the contract, at least the following insurance, with the insurance company to be approved by LISD:

TYPE OF COVERAGE			
	<u>Insurance Requirements:</u>	<u>Limits:</u>	
A.	General Liability	General Aggregate	\$1,000,000
		Products - Comp/or Agg.	\$1,000,000
	Commercial General Liability	Personal & Adv. Injury	\$1,000,000
	Claims Made Occur.	Each Occurrence	\$1,000,000
	Owner's & Contractor's Prot.	Fire Damage (Any one fire)	\$ 50,000
		Med. Expense (Any one person)	\$ 5,000
B.	Automobile liability	Combined Single Limit	\$1,000,000
	Any Auto	Bodily Injury	
	All Owned Autos	(per person)	
	Scheduled Autos	Bodily Injury	
	Hired Autos	(per accident)	
	Non-Owned Autos	Property Damage	
	Garage Liability		

PFM has no owned autos. Auto liability coverage is for non-owned and hired autos only.

C.	Umbrella form - Excess liability		
	State the limits that your company carries. <u>\$10,000,000</u>		
D.	Worker's Compensation	Statutory	
	And	Each Accident	\$ 500,000
	Employers' Liability	Disease - Policy Limit	\$ 500,000
	Disease - Each Employee		\$ 500,000

PFM's policies allow no coverage for subcontractors. Subcontractors (if utilized) must provide separate proof of coverage.

PFM personnel represent that they are not employees of the Client and that he/she has or will follow Texas statutory guidelines regarding workers compensation"

PFM shall cause the insurance company to submit to the Client evidence of the coverage outlined above before any work is started, and shall continue to submit copies of insurance renewals while the contract is in force. The Certificate of Insurance shall provide that coverage shall not be canceled or altered without first providing the Client with thirty- (30) day's prior written notice. PFM shall require all subcontractors performing any work to maintain coverage as specified herein. Certificates are to be provided directly to: Leander Independent School District, Purchasing Dept, and P.O. Box 218, Leander, TX 78646-0218.

Leander ISD Board Meeting Agenda Item Information

Agenda Review Meeting Date: March 12, 2020

Regular Meeting Date: March 26, 2020

Agenda Item:	Consider Approval of Technology and Instructional Materials Adoption	
Purpose:	<input checked="" type="checkbox"/> Action Requested This Month	<input type="checkbox"/> Discussion Item/Report
Administrator Responsible:	Matt Bentz and Chrysta Carlin	
Attachments:	Technology and Instructional Materials Adoption Presentation 2020 Technology and Instructional Materials Adoption List	

Background Information:

The 83rd Legislature passed Senate Bill 1474, which addresses the adoption of major curriculum initiatives by a school district and requires processes to ensure opportunities for public and staff comments. Parents and staff were notified of the opportunity to review and comment on the LISD Website regarding instructional materials being considered. Additionally, Senate Bill 1474 requires an opportunity for public and staff comments at a Board meeting.

The Technology and Instructional Materials Adoption presentation will be shared at the March 12th Board Meeting, and the Public Hearing will take place at the March 26th Board Meeting.

Proclamation 2020 includes instructional materials for the following content areas: English Language Arts and Reading I-IV; Reading I-III; College Readiness and Study Skills; Visual and Media Analysis and Production; Contemporary Media; Literary Genres; Creative Writing; Research and Technical Writing; Practical Writing Skills; Humanities; Public Speaking I, II, III; Journalism; Advance Broadcast Journalism I, II, III; Photojournalism; Advance Journalism: Yearbook I, II, III; Advance Journalism: Newspaper I, II, III; Advance Journalism: Literary Magazine; English for Speakers of Other Languages, English I, II, ELDA; English Learners Language Arts, 7-8. The instructional materials adopted under this proclamation are scheduled to be implemented beginning in the 2020-2021 school year.

Adopted materials are eligible for purchase with funds from the Technology and Instructional Materials Allotment and will be ordered by school districts and open-enrollment charter schools through the Texas Education Agency's (TEA) Educational Materials (EMAT) system.

Approval from the Board of Trustees is required to adopt the presented instructional materials. Final selection must be recorded in the Board minutes. The committee is recommending that all titles be adopted. We have collected feedback from our teachers in these content areas and have also made available these instructional materials for public comment and Board viewing as part of the adoption process.

Administrative Recommendation:

The Administration recommends that the Board of Trustees adopt all instructional materials resources for Leander Independent School District as outlined in the 2020 Technology and Instructional Materials Adoption List provided.

Sample Motion:

I move that the Board of Trustees adopt all instructional materials resources for Leander Independent School District as outlined in the 2020 Technology and Instructional Materials Adoption List provided.



TECHNOLOGY AND INSTRUCTIONAL MATERIALS ADOPTION

March 26, 2020

PURPOSE

The purpose of this presentation is to recommend English Language Arts grades 9-12, English Language Arts Elective Courses, and ESL resources for adoption as required by Proclamation 2020.

TECHNOLOGY AND INSTRUCTIONAL MATERIALS ADOPTION TIMELINE

<i>Call for committee members. One teacher from each campus to serve on the district committee and act as campus TIMA meeting leader.</i>	Aug. 2019
<i>Citizens' Curriculum Advisory Committee (CCAC) presentation</i>	Sept. 2019
<i>1st and 2nd TIMA District level meeting District Wide Educational Improvement Council (DWEIC) presentation Citizens' Curriculum Advisory Committee (CCAC) presentation</i>	Oct. 2019
<i>1st Campus level TIMA meeting</i>	Nov. 2019
<i>3rd District level TIMA meeting</i>	Nov. 2019

TECHNOLOGY AND INSTRUCTIONAL MATERIALS ADOPTION TIMELINE

<i>2nd Campus level TIMA meeting</i>	Nov/Dec. 2019
<i>4th District level TIMA meeting DWEIC and CCAC review of materials for input Materials available to the community for feedback</i>	Jan. 2020
<i>3rd Campus level TIMA meeting</i>	Feb. 2020
<i>Compile campus preferences and develop recommendation for Chief Academic Officer, Teaching & Learning Executive Directors, and LISD Board</i>	Feb. 2020
<i>Recommendation taken to the LISD School Board</i>	March 2020

ENGLISH AND SPANISH LANGUAGE ARTS STRANDS



TEACHER INPUT



- District level Technology and Instructional Materials Committee
- Campus level Technology and Instructional Materials Committee
- Survey for final recommendation

COMMUNITY INPUT



- Districtwide Educational Improvement Council January 9, 2020
- Citizen's Curriculum Advisory Committee February 11, 2020
- Public Viewing and Feedback January 27, 2020 - February 28, 2020

SECONDARY ELA RECOMMENDATION



- McGraw-Hill StudySync digital platform
- Heinemann Unit of Study (ELA I only)
- Book club selections
- Classroom library
- Scholastic Magazine subscription

ENGLISH LANGUAGE ARTS ELECTIVES RECOMMENDATION



- Journalism and Photojournalism: **Goodheart-Willcox**
- Advanced Journalism Newspaper and Yearbook: **Jostens**
- Debate, Public Speaking, Oral Interpretation: **Perfection Learning Corporation**

ESL RECOMMENDATION



- Vista Higher Learning Get Ready!
- National Geographic - World English
- National Geographic - Great Writing, Foundations

COST



English Language Arts

\$2.5 Million

Electives

\$86,000

ESL

\$84,000

The background features a large, abstract graphic composed of overlapping geometric shapes in shades of blue and yellow. The shapes are angular and layered, creating a sense of depth and movement. The blue shapes are primarily on the left and bottom, while the yellow shapes are more prominent on the right and top.

PUBLIC HEARING
MARCH 26th

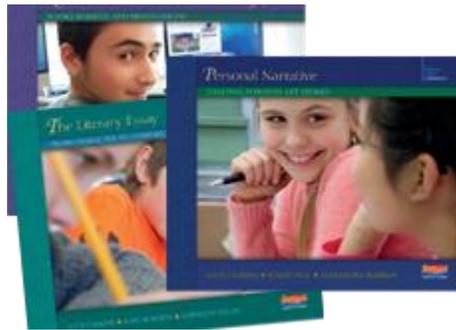
DISCUSSION

Technology and Instructional Materials Adoption Update

The State Board of Education (SBOE) issued Proclamation 2020 in April 2018. Proclamation 2020 includes instructional materials for the following content areas:

- English Language Arts Grades 9-12
- English as a Second Language
- English Electives including
 - Journalism
 - Photojournalism
 - Advanced Journalism: Newspaper I-III
 - Advanced Journalism: Yearbook I-III
 - Debate
 - Public Speaking
 - Oral Interpretation

Leander ISD teachers have been participating in Technology and Instructional Material Adoption meetings throughout this school year to review materials for adoption. The recommended resources for adoption are outlined on the following pages. A presentation to the Board on March 12th and a public hearing at the March 26, 2020 Board meeting will occur.



High School Recommended English Language Arts Adoption

Teachers would receive:

Lucy Calkins Units of Study (ELA I only)

- Two Units of Study per grade
 - Essential Research Skills for Teens
 - Critical Literacy: Unlocking Contemporary Fiction

Online Resources

StudySync Digital Platform by McGraw-Hill

- hardcover teacher edition of textbook
- online license (8 year access) includes video and audio supports, leveled texts, annotation tools, interactive features + extended writing project ideas + ELL scaffolds and supports + digital library of 1700+ selections (continually growing) with approximately 100 full digital novels + data reports
- daily email Blasts featuring current events and pop culture articles with accompanying reading and writing activities
- Professional Development training
- program uses the Close Reading Routine
- Google Classroom and Google Drive integration
- mobile device friendly
- Professional Development training

Classroom library of several hundred books per teacher

diverse, engaging texts in multiple genres and reading levels

- small annual or semi-annual replacement budget for lost and damaged books

Subscription to Scholastic Magazines

- 2 class sets of 30 magazines per grade level to share
- 8 editions per year
- access to digital magazine and resources

Retain class sets of existing Holt-McDougal Literature and Writing Coach textbooks for continued classroom use.

High School Recommended English Language Arts Adoption

Students would receive:
<p><i>StudySync Digital Platform by McGraw-Hill</i></p> <ul style="list-style-type: none"> online license (8 year access) includes video and audio supports, leveled texts, annotation tools, interactive features + extended writing project ideas + ELL scaffolds and supports + digital library of 1700+ selections (continually growing) with approximately 100 full digital novels + data reports mobile device friendly
<p>Access to hundreds of print texts</p> <ul style="list-style-type: none"> via classroom libraries and book club selections via a shared class set of Scholastic Magazines
<p>Access to hundreds of digital texts</p> <ul style="list-style-type: none"> via StudySync online and with digital annotation and comprehension tools via digital access to Scholastic Magazines
<p>Access to existing Holt-McDougal Literature and Writing Coach physical textbooks for continued classroom use</p> <ul style="list-style-type: none"> no new physical textbooks

Recommended Journalism Adoption

Teachers would receive:	Students would receive:
<p><i>Publishing Across Media, 2nd Edition by Goodheart-Willcox</i></p> <ul style="list-style-type: none"> hardcopy textbook 	<p><i>Publishing Across Media, 2nd Edition by Goodheart-Willcox</i></p> <ul style="list-style-type: none"> hard copy textbook class set online companion site (8 years)

Recommended Photojournalism Adoption

Teachers would receive:	Students would receive:
<p><i>Portfolio to Profession, 3rd Edition by Goodheart-Willcox</i></p> <ul style="list-style-type: none"> hardcopy textbook 	<p><i>Portfolio to Profession, 3rd Edition by Goodheart-Willcox</i></p> <ul style="list-style-type: none"> hard copy textbook class set online companion site (8 years) workbook

Recommended Advanced Journalism Newspaper I-III and Yearbook I-III Adoption

Teachers would receive:	Students would receive:
<i>Radical Write, 4th Edition by Jostens</i> <ul style="list-style-type: none"> • hardcopy textbook 	<i>Radical Write, 4th Edition by Jostens</i> <ul style="list-style-type: none"> • hardcopy textbook

Recommended Debate Adoption

Teachers would receive:	Students would receive:
<i>Mastering Competitive Debate, 8th Edition by Perfection Learning Corporation</i> <ul style="list-style-type: none"> • hardcopy textbook 	<i>Mastering Competitive Debate, 8th Edition by Perfection Learning Corporation</i> <ul style="list-style-type: none"> • hardcopy textbook class set • online companion (8 years)

Recommended Public Speaking Adoption

Teachers would receive:	Students would receive:
<i>38 Basic Speech Experiences, 11th Edition by Perfection Learning Corporation</i> <ul style="list-style-type: none"> • hardcopy textbook 	<i>38 Basic Speech Experiences, 11th Edition by Perfection Learning Corporation</i> <ul style="list-style-type: none"> • hardcopy textbook class set • online companion (8 years)

Recommended Oral Interpretation Adoption

Teachers would receive:	Students would receive:
<i>Mastering Competitive Individual Events by Perfection Learning Corporation</i> <ul style="list-style-type: none"> • hardcopy textbook 	<i>Mastering Competitive Individual Events by Perfection Learning Corporation</i> <ul style="list-style-type: none"> • hardcopy textbook class set

Recommended English Learner Language Arts (ELLA) Adoption

Teachers would receive:	Students would receive:
<i>Get Ready! 6-8 by Vista Higher Learning</i> <ul style="list-style-type: none"> • hardcopy teacher edition • assessment 	<i>Get Ready! 6-8 by Vista Higher Learning</i> <ul style="list-style-type: none"> • student edition + PRIME (8 years) • Workbook • SS plus levels A-C digital libraries (8 years)

Recommended English Language Development and Acquisition (ELDA) Adoption

Teachers would receive:	Students would receive:
<p><i>Get Ready! 9-12 by Vista Higher Learning</i></p> <ul style="list-style-type: none"> • hardcopy teacher edition • assessment <p><i>World English Introduction by National Geographic</i></p> <ul style="list-style-type: none"> • teacher guide • classroom presentation tool <p><i>World English Volume One by National Geographic</i></p> <ul style="list-style-type: none"> • teacher guide • classroom presentation tool <p><i>Great Writing Foundations by National Geographic</i></p> <ul style="list-style-type: none"> • teacher guide • classroom presentation tool 	<p><i>Get Ready! 9-12 by Vista Higher Learning</i></p> <ul style="list-style-type: none"> • student edition + PRIME (8 years) • Workbook • SS plus levels A-C digital libraries (8 years) <p><i>World English Introduction by National Geographic</i></p> <ul style="list-style-type: none"> • student book • digital workbook (8 years) <p><i>World English Volume One by National Geographic</i></p> <ul style="list-style-type: none"> • student book • digital workbook (8 years) <p><i>Great Writing Foundations by National Geographic</i></p> <ul style="list-style-type: none"> • student book • digital workbook (8 years)

Leander ISD Board Meeting Agenda Item Information

Agenda Review Meeting Date: March 12, 2020

Regular Meeting Date: March 26, 2020

Agenda Item: Consider Approval of Texas Essential Knowledge and Skills (TEKS) Certification
Purpose: Action Requested This Month Discussion Item/Report
Administrator Responsible: Matt Bentz, Chrysta Carlin and Jennifer Collins
Attachments: Allotment and TEKS Certification, 2020-21

Background Information:

The 82nd Legislature passed Senate Bill 6 (SB6) to create the Technology and Instructional Materials Allotment (TIMA). To use TIMA funds for the 2020-2021 school year and order instructional materials using the Educational Materials System, the Board must submit an annual signed TIMA and TEKS Certification to TEA certifying the following:

This annual certification letter for TEA certifies that Leander ISD meets the following:

1. That this district's technology and instructional materials allotment (TIMA) is used only for expenses allowed by the Texas Education Code (TEC), §31.0211.
2. That for the current school year, this district has instructional materials that collectively cover all elements of the Texas Essential Knowledge and Skills of the required curriculum identified in the TEC, §28.002, other than physical education, for each subject and grade level (TEC §31.004).
3. That, upon request, this district will provide to the State Board of Education the title and publication information for any instructional materials requisitioned or purchased by the district with the district's IMA (TEC §31.101).

A signature is being requested at the March 26, 2020 board meeting.

Administrative Recommendation:

The Administration recommends that the Board of Trustees and Superintendent certify that Leander ISD meets the TEA requirements listed above to be in compliance with the current state policies and laws regarding instructional materials and use of TIMA funds.

Sample Motion:

I move that the Board of Trustees and Superintendent certify that Leander ISD meets the TEA requirements listed above to be in compliance with the current state policies and laws regarding instructional materials and use of TIMA funds.

Allotment and TEKS Certification, 2020-21

The district superintendent, along with the president and secretary of the local board of trustees, or the officers of the governing body of the charter school, certify the following:

- 1) This district's technology and instructional materials allotment is used only for expenses allowed by the Texas Education Code (TEC), §31.0211.
- 2) For the current school year, this district has instructional materials that collectively cover all elements of the Texas Essential Knowledge and Skills of the required curriculum identified in the TEC, §28.002, other than physical education, for each subject and grade level (TEC §31.004).
- 3) Upon request, this district will provide to the State Board of Education the title and publication information for any instructional materials requisitioned or purchased by the district with the district's allotment (TEC §31.101).

Certified	Grade Level	Certified	Subject Area
<input checked="" type="checkbox"/>	Kindergarten	<input checked="" type="checkbox"/>	CAREER & TECHNICAL EDUCATION (CTE)
<input checked="" type="checkbox"/>	Grade 1	<input checked="" type="checkbox"/>	ENGLISH LANGUAGE ARTS AND READING
<input checked="" type="checkbox"/>	Grade 2	<input checked="" type="checkbox"/>	ENGLISH LANGUAGE PROFICIENCY STANDARDS
<input checked="" type="checkbox"/>	Grade 3	<input checked="" type="checkbox"/>	FINE ARTS
<input checked="" type="checkbox"/>	Grade 4	<input checked="" type="checkbox"/>	HEALTH
<input checked="" type="checkbox"/>	Grade 5	<input checked="" type="checkbox"/>	LANGUAGES OTHER THAN ENGLISH
<input checked="" type="checkbox"/>	Grade 6	<input checked="" type="checkbox"/>	MATHEMATICS
<input checked="" type="checkbox"/>	Grade 7	<input checked="" type="checkbox"/>	SCIENCE
<input checked="" type="checkbox"/>	Grade 8	<input checked="" type="checkbox"/>	SOCIAL STUDIES
<input checked="" type="checkbox"/>	Grade 9	<input checked="" type="checkbox"/>	TECHNOLOGY APPLICATIONS
<input checked="" type="checkbox"/>	Grade 10		
<input checked="" type="checkbox"/>	Grade 11		
<input checked="" type="checkbox"/>	Grade 12		

Signature of Superintendent

Signature

Signatures of Board President and Secretary or Governing Board Officers

Board President

Board Secretary

Scan the signed certification document and attach it to an [Instructional Materials Help Desk](#) ticket with the following subject line: [your district] certification (ex: Anywhere ISD)

Leander ISD Board Meeting Agenda Item Information

Agenda Planning Meeting Date: March 12, 2020

Regular Meeting Date: March 26, 2020

Agenda Item: Consider Approval of Early Release of Critical Positions
Purpose: Action Requested This Meeting Discussion Item/Report
Administrator Responsible: Elaine Cogburn
Attachments: 2020-2021 Early Release Critical Positions - March

Background Information:

As part of the budget process, the number of new positions required due to growth is calculated based on student enrollment projections and staffing formulas. Due to the large number of positions that will be needed and the timeline of the overall budget process, the Administration has traditionally requested early approval of the necessary positions prior to the adoption of the budget.

The administration is using the Moderate-Growth projections provided in the latest demographic study to project staffing needs. Based on the projected student numbers, the positions, as shown on the attachment, reflect additional positions needed calculated under staffing formulas/guidelines and identified needs.

The positions reflected in this second round are related to the expansion of the pre-k program to a full day program and hard to fill positions for special education and bilingual education. Additional positions may be added to the list for consideration in March prior to the March 26th Board meeting.

Once approval for the positions is granted, the Administration would post the openings and begin the hiring process in order to be fully staffed for the 2020-2021 school year.

Administrative Recommendation:

The Administration recommends that the Board approve 18.50 new positions for the 2020-2021 school year at an estimated cost of \$1,206,300. *(This recommendation may change prior to March 26.)*

Sample Motion:

I move that we approve the addition of 18.50 new positions for the 2020-2021 school year.

**LEANDER INDEPENDENT SCHOOL DISTRICT
2020-2021 BUDGET
CRITICAL POSITIONS**

Position	2020-2021 FTE	Cost
Pre-K Early Childhood Specialists	2.00	\$ 149,012
Pre-K Assessment Assistants	2.00	\$ 63,630
MS 504 Coordinator for Danielson MS	0.50	\$ 34,040
Bilingual Instructional Coach	1.00	\$ 76,686
Dual Language ELA & Dual Language Social Studies	2.00	\$ 124,650
MS Special Education Team Leader for Danielson MS	1.00	\$ 66,806
Diagnostician	2.00	\$ 143,392
Licensed Specialist in School Psychology (LSSP)	2.00	\$ 143,392
Speech Language Pathologist	4.00	\$ 274,148
Occupational Therapist	1.00	\$ 65,272
Physical Therapist	1.00	\$ 65,272
Total:	18.50	\$ 1,206,300

