

**Public Safety Committee Meeting**  
**Tuesday, April 21, 2026 5:00 PM**  
**Crete City Hall**  
**243 E 13th Street**  
**Crete, NE 68333**

**1. Open Meeting**

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

**2. Roll Call**

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

**3. Items of Business**

- The Committee may discuss or limit discussion on, hear testimony in favor of or in opposition to, or take action to provide a recommendation to the City Council on any matter presented under this title.

3.A. Consider the CALEA contract

3.B. Consider the Central Square interlocal amendment for Filmore County

3.C. Consider the Department of Motor Vehicle Crash Records Confidentiality Agreements

**4. Officers' Reports**

- Reports may be given by the Mayor, Officers, Departments, or Councilmembers concerning the current operations of the City.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

**5. Adjournment**

**Disclaimers & Notices**

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at [www.crete.ne.gov](http://www.crete.ne.gov).

## **ACCREDITATION AGREEMENT FOR AGENCY SUPPORT PROGRAM (CASP) GRANT RECIPIENT**

This Agreement is entered into between the Crete Police Department with principal offices located at 1945 Forest Avenue, Crete, NE 68333, telephone number (402) 826-6427 hereafter referred to as the "Agency," and the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA), a Maryland Corporation, with principal offices at 9532 Liberia Avenue Suite 813, Manassas Virginia 20110, telephone number (703) 352-4225, hereafter referred to as "CALEA."

### **WITNESSETH**

The Agency and CALEA, for and in consideration of the mutual covenants set forth in this Agreement and the compensation to be paid to CALEA as hereafter specified, covenant and agree to be bound by the provisions, terms, and covenants contained herein, WHEREFORE, each party covenants and agrees as follows:

#### **1. PURPOSE OF THIS AGREEMENT:**

The purpose of this Agreement is to establish the relationships between, and set the responsibilities of, the parties of the Agreement: (a) by CALEA's assessing the Agency's compliance with applicable standards established by CALEA in order for CALEA to determine if the Agency is eligible for designation as accredited, and (b) by the Agency's maintaining compliance with those standards by which they were accredited.

#### **2. AGENCY'S RESPONSIBILITIES:** The Agency agrees to:

- 2.1 Provide all information, documents, files, records, and other data as required by CALEA so far as the same may be provided in accordance with laws, regulations, and ordinances of the state, county, locality, or municipality in which the agency is located.
- 2.2 Fully and accurately respond to all communications from CALEA within ten (10) business days from the receipt thereof.
- 2.3 Agency hereby agrees, to the extent permitted by law, to assume the entire responsibility and liability for and to pay for and indemnify CALEA against any loss, expense, cost, or liability, including attorney's fees, arising from the lawful demand by a party in litigation with Agency or any court of law for the production by CALEA of documents, materials, times or witnesses necessary to properly respond to subpoenas, depositions, or other requests in any legal proceeding where Agency is involved and a party seeks documentation regarding CALEA's work with Agency in the form of information, documents, files, records, and other data, as required.
- 2.4 Agency expressly agrees that CALEA, its officers, officials, and employees, shall not be held liable for Agency implementation, full or partial, of any advice, recommendations, suggestions, or other work product provided by CALEA to Agency.
- 2.5 Agency shall defend, indemnify and hold CALEA, its officers, officials, and employees, harmless against any and all losses, damages, liabilities, deficiencies, claims, actions, judgments, settlements, interest, awards, penalties, fines, costs, or expenses of whatever kind, including attorney fees, arising out of or resulting from the acts, implementation, errors or omissions of the

Agency relating to any advice, recommendations, suggestions, or other work product provided by CALEA to Agency.

**3. CALEA'S RESPONSIBILITIES: CALEA agrees to:**

- 3.1 Provide necessary documentation, forms, and instructions regarding the accreditation process.
- 3.2 Provide qualified personnel and other appropriate resources for the purpose of conducting assessments of the Agency's compliance with applicable standards.
- 3.3 Promptly analyze compliance data and advise the Agency of the results of any assessment performed and the need for additional information, if any.
- 3.4 Conduct a hearing and certify the Agency as accredited if the relevant standards are complied with.
- 3.5 If the Agency is accredited, (a) provide a certificate, and (b) make available indicia of accreditation.
- 3.6 If the Agency is not accredited following an examination of compliance with applicable standards, provide the Agency with reasons for CALEA's decision.
- 3.7 CALEA expressly disclaims any and all liability to Agency or third parties for Agency implementation, full or partial, of any of any advice, recommendations, suggestions, or other work product provided to by CALEA to Agency.

**4. TIME PERIOD COVERED BY THIS AGREEMENT:**

- 4.1 This Agreement shall take effect when the Agency's Chief Executive Officer, or authorized representative, and the Executive Director of CALEA, acting on its behalf, signs the Agreement. This Agreement shall be effective upon signing by the second party, the "Effective Date."
- 4.2 The terms and covenants of this Agreement shall terminate in the following circumstances:
  - (a) Upon expiration of the 36th month following the effective date of this Agreement, unless payment of requisite fees have been received; or
  - (b) Upon written notice by the Agency that it withdraws from the accreditation process; or
  - (c) Upon termination pursuant to Section 5.2 or 6.1 hereof; or
  - (d) Upon expiration or revocation of the Agency's accredited status; or
  - (e) Notwithstanding any other provisions herein, at the option of either the Agency or CALEA, upon at least sixty (60) days prior notice by such party to the other specifying the date of termination.
- 4.3 CALEA may, at its discretion, and upon request by the Agency, extend this Agreement in accordance with the terms and provisions of the CALEA Guide to Successful Accreditation Management.

Extensions are provided in 6 or 12 months increments. If the Agency has not been presented to CALEA prior to the expiration of this Agreement, CALEA will generate an extension invoice and send it to the Agency. This process will continue until the Agency is presented to CALEA as a candidate for initial accreditation.

**5. MODIFICATION:**

- 5.1 There shall be no modifications of this Agreement except in writing, signed by both parties, and executed with the same formalities as this document.
- 5.2 The Agency recognizes and acknowledges that it will be necessary for CALEA to make reasonable modifications and amendments to this Agreement, fees and other related documents,

including but not limited to the accreditation standards and procedures thereto and hereby agrees to endorse all modifications and amendments which the Agency deems reasonable. In the event the Agency deems such modifications or amendments unreasonable, CALEA reserves the right to terminate this Agreement after due consideration thereof by giving notice by registered or certified mail, return receipt requested, that in the event the Agency refuses to accept and execute such modifications or amendments, then and in such event, this Agreement will be terminated.

## **6. TIME AND MANNER OF PAYMENT:**

- 6.1 In recognition of the Agency's selection as a Commission grantee, the Commission agrees to waive the Agency's initial accreditation fee so long as the Agency agrees to remit one half of the estimated on-site assessment charge of \$5,500 within 30 days of the execution date of this contract. The estimated on-site assessment charge payment will be applied to the initial on-site assessment, if the Agency completes self-assessment and have a successful on-site assessment by the 36th month of the execution of this contract. If the Agency does not complete self-assessment by the 36th month, the Commission may, at its discretion, upon request by the Agency, extend this Agreement in accordance with Section 6.4. If the Agency withdraws from the accreditation process, the one half estimated on-site assessment charge of \$2,750 will be deemed as the contract termination fee and not refunded to the Agency.
- 6.2 If the Agency is determined ineligible to apply for participation in the accreditation program, a full refund of all sums paid will be returned to the Agency.
- 6.3 When the Agency notifies the Commission that it is ready for a site based assessment, the Commission will bill the Agency the second half of the estimated on-site assessment charge. Payment will be required prior to the on-site assessment. If the projected on-site costs exceed the actual on-site costs, the Commission will return the excess amount to the Agency.
- 6.4 If the Agency requires more than 36 months to complete a successful on-site assessment, the Agency agrees to pay a nonrefundable annual extension fee amounting to 35% of the fee in effect on the effective date of this Accreditation Agreement. This annual fee shall be due and payable 36 months after the effective date of this Agreement, and every 12 months thereafter, until a successful on-site assessment has been achieved or this Agreement has been terminated in accordance with Section 4 supra. The Commission reserves the right to terminate this Agreement if the annual fee payment is delinquent by more than sixty days.
- 6.5 If the Agency's initial assessment is not successful (i.e., work after the initial assessment is required to confirm compliance with applicable standards), the Agency shall prepay supplemental estimated costs for subsequent assessment. If the projected supplemental invoiced funds exceed the actual costs, the Commission will promptly return the excess amount to the Agency.
- 6.6 One month after the initial accreditation award, the agency will be billed the Annual Continuation Fee. The Continuation Fee is defined as the Service Charge and estimated On-site Assessment Charge for reaccreditation. The Continuation Fee will be billed to the Agency and paid in annual installments, due by the 1st, 13<sup>th</sup>, 25<sup>th</sup>, and 37<sup>th</sup> months following the initial award and each subsequent award thereafter. Any adjustments to annual Continuation Fees will be made at the beginning of each reaccreditation award period.
- 6.7 The Commission reserves the right to terminate this Agreement if any payment required of Agency is delinquent by more than sixty (60) days.

**7. CALEA AS AN INDEPENDENT CONTRACTOR:**

7.1 In all matters pertaining to this Agreement, CALEA shall be acting as an independent contractor and neither CALEA nor any officer, employee, or agent of CALEA will be deemed an employee of the Agency. The selection and designation of the personnel of CALEA in performance of its responsibilities under this Agreement shall be made by CALEA.

7.2 In all matters pertaining to this Agreement and the relationship between the parties thereto, the Executive Director of CALEA will act in the name of CALEA.

**8. AUTHORITY:**

The person signing on behalf of the Agency hereby represents and warrants that he or she has the power and authority to execute this Agreement and to bind said Agency to all terms and covenants contained herein including, but not limited to, the provisions of this Section 8.

**9. INTEGRATION:**

This instrument embodies the whole Agreement of the parties. The parties warrant that there are no promises, terms, conditions, or obligations other than those contained herein. This Agreement shall supersede all previous communications, representations, or agreements, either verbal or written, between the parties hereto.

**10. SEVERABILITY:**

If any provision of this Agreement or the application of such provision to any person or circumstance shall be held invalid, the remainder of this Agreement and the application of such provisions to persons or circumstances other than those to which it is held invalid shall not be affected thereby.

**11. SURVIVAL AFTER TERMINATION OR EXPIRATION**

The Agency agrees that obligations incumbent upon it under Section 2.3 of this Agreement will survive the Termination or Expiration of this Agreement. Such survival is expressly agreed and understood to exceed and go beyond the terms and durations of Section 4.2 of this agreement and any other element of this agreement that may be in contradiction.

**12. OTHER WARRANTY NOT INTENDED OR IMPLIED:**

It is understood that CALEA's award of accreditation does not constitute a warranty, express or implied, of total or continued compliance by the Agency with all applicable standards of accreditation and, further, that it is not a substitute for the Agency's ongoing and in-depth monitoring and evaluation of its activities and the quality of its services.

**12. WAIVER:**

Any waiver by CALEA or any breach of this Agreement by the Agency shall relate only to that particular breach and shall not amount to a general waiver.

**13. NOTICE:**

Any notice between the parties shall be in writing and sent postage prepaid, to the addresses as specified in the preamble of this Agreement or to such other address as either party may specify in writing in accordance with this section.

**14. HEADINGS:**

The headings of this Agreement shall not be deemed part of it and shall not in any way affect its construction.

**15. CONSENT TO BE BOUND:**

Agency accepts CALEA’s decisions as the final authority on all matters relating to CALEA’s standards and accreditation program.

**16. APPROPRIATE COPYRIGHT USE OF COMMISSION MATERIALS:**

CALEA Publications are protected by U.S. and International Copyright Laws. Copyright-protected materials may not be copied, reproduced, changed, altered, distributed, used in the creation of derivative works, stored in a retrieval system, or transmitted in any form, or by any means – electronic, mechanical, photocopying, recording or otherwise – without the express written permission of CALEA.

**17. APPROPRIATE TRADEMARK USE OF COMMISSION MATERIALS:**

CALEA's trademarks and trade dress may not be used in connection with any product or service that is not CALEA's in any manner that is likely to cause confusion among customers, or in any manner that disparages or discredits CALEA or that otherwise dilutes any of CALEA's trademarks.

**18. POWERDMS ACCREDITATION MANAGEMENT SOLUTION:**

CALEA recognizes PowerDMS, Inc. (“PowerDMS”) as exclusive provider for CALEA accreditation management software.

**19. CONFIDENTIALITY**

CALEA shall receive and hold confidential any and all reports, files, records, and other data obtained from the Agency pursuant to this Agreement. CALEA shall not disclose, distribute, or release to any person or organization contents thereof, either provided by the Agency or developed by CALEA in the furtherance of its responsibilities under this Agreement.

Exceptions to this confidentiality clause include valid court orders issued by any federal or state court directing the release of such information. Additionally, CALEA shall be authorized by the Agency to conduct an open meeting regarding the Agency’s candidacy for accreditation, or, its continued compliance with applicable standards. This shall include but not be limited to all factual matters relating to the assessment of the agency for accreditation, and all comments which form a basis for the opinion either in favor of or against accreditation.

Requests to waive the open meeting exclusion must be made by the Agency in writing and define the specific content or information held by CALEA that shall not be disclosed.

Notwithstanding specific instructions of the Agency, any agent or employee of CALEA shall be authorized to receive information, either provided by the Agency or developed by the CALEA in furtherance of its responsibilities under the agreement.

**IN WITNESS WHEREOF**, The Agency has caused this Agreement to be executed on

\_\_\_\_\_, 20 \_\_\_\_\_.

Witness:

By \_\_\_\_\_

By \_\_\_\_\_

(signature)

Dave Bauer

Mayor

(title)\*

By \_\_\_\_\_

By \_\_\_\_\_

(signature)

(typed name)

(title)\*\*

**IN WITNESS WHEREOF**, CALEA has caused this Agreement to be executed by the Executive Director of CALEA, acting on its behalf, on \_\_\_\_\_, 20 \_\_\_\_\_.

Witness:

The Commission on Accreditation for Law Enforcement Agencies, Inc.

By \_\_\_\_\_

By \_\_\_\_\_

Executive Director

\_\_\_\_\_  
\*Title of the Agency's Chief Executive Officer.

\*\*Title of the appropriate civil authority in the event such signature is required to effect this Agreement. If not required, please so note in this signature block.



## **PUBLICATIONS SUBSCRIPTION AND ACCESS AGREEMENT**

### *TERMS & CONDITIONS FOR SUBSCRIBERS TO THE ELECTRONIC PUBLICATIONS*

THIS SUBSCRIPTION AND ACCESS AGREEMENT ("**Agreement**") by and between CALEA®, Inc., a Maryland Corporation, located at 9532 Liberia Avenue #813, Manassas, VA 20110 ("**Licensor**"); and Crete Police Department located at 1945 Forest Avenue, Crete, NE 68333 ("**Licensee**") intending to be legally bound, for CALEA to provide to Licensee, subject to this Agreement, access to CALEA's electronic publications for the purpose of CALEA Accreditation, research, general resource, or other approved purpose.

#### **I. Content of Licensed Materials; Grant of License**

The materials that are the subject of this Agreement shall consist of electronic information published or otherwise made available by Licensor which includes the following:

- (a) CALEA Standards for Law Enforcement Agencies;
- (b) CALEA Standards for Public Safety Communications Agencies;
- (c) CALEA Standards for Public Safety Training Academies;
- (d) CALEA Standards for Campus Security Agencies; and
- (e) CALEA Process and Programs Guide (hereinafter referred to as the "Licensed Materials").

Licensee and its Authorized Users acknowledge that the copyright and title to the Licensed Materials and any trademarks or service marks relating thereto remain with Licensor and/or its suppliers. Neither Licensee nor its Authorized Users shall have right, title or interest in the Licensed Materials except as expressly set forth in this Agreement. Licensor hereby grants to Licensee non-exclusive use of the Licensed Materials and the right to provide the Licensed Materials to Authorized Users in accordance with this Agreement. In the event Licensee elects to export data from any of the electronic publications, all of the terms contained within this agreement will apply, with the provision to include downloading of the data to a Licensee electronic file. Data exported will be used for public safety accreditation management or scholarly, educational use only and these data cannot be resold or used for other commercial purposes, posted on a subscription or free site, or forwarded beyond the initial export/download, without the written permission from CALEA. Licensee acknowledges CALEA® copyright and agrees to cite CALEA when using data from the publication(s).

**April 2015**

## II. Delivery/Access of Licensed Materials to Licensee

Licensors will provide the Licensed Materials to the Licensee through Networked Access or Local Access via an application developed and supported by PowerDMS, Inc. (PowerDMS). The Licensed Materials will be stored at one or more Licensor locations in digital form accessible by telecommunications links between such locations and authorized networks of Licensee. Any use of PowerDMS's application or other services shall be subject to the terms and conditions set forth in Addendum A.

## III. Fees

(a) **SUBSCRIPTION FEES** – The annual Subscription Fees are determined by CALEA customer type. Licensee shall select one of the following CALEA customer types:

**CALEA Enrolled Agencies**

Organizations currently enrolled in one of the four CALEA Accreditation Programs (Law Enforcement, Public Safety Communications, Public Safety Training Academy and CALEA Campus Security Accreditation). Each CALEA Accreditation Program comes with automatic enrollment in the applicable PowerDMS/CALEA Assessment Tool(s).

**Subscription payments, including the fees applicable to the PowerDMS/CALEA Assessment Tool(s) in which the organization is enrolled, are included in accreditation payment installments.**

**Non-Enrolled Agencies**

Organizations currently not enrolled in one of the four CALEA Accreditation Programs. The annual subscription fee is \$900 (payments may be applied to accreditation fees after CALEA Enrollment on a prorated basis determined by CALEA).

**Non-Public Safety Academic Institutions**

Organizations that primarily serve for the purpose of providing education support and research. Libraries are an example of this customer type. The annual subscription fee is \$200.

**Individuals**

Persons not associated with a CALEA Enrolled, Non-Enrolled or Non-Public Safety Academic Institution. Individuals are not eligible for site licenses. The annual subscription fee is \$80.

CALEA reserves the right to change a Licensee's customer type at any time during the duration of Agreement.

(b) **BILLING** - Licensee shall be billed annually, in advance, at rates set forth by CALEA on an invoice. Payment shall be due and payable upon receipt of the invoice. Accounts not paid in full within 30 days of the invoice date shall be considered delinquent and may result in a disruption of licensed materials access. NOTE: This disruption will impact the functionality of PowerDMS services for those entities subscribing to that service.

- (c) **BILLING ENTITY** - CALEA shall serve as the billing entity and, with exception of CALEA Enrolled Agencies, all invoices associated with this agreement are separate and apart from other services provided by CALEA, including but not limited to accreditation services, other software services, conference services, and other products. When applicable, fees associated with the PowerDMS/CALEA Assessment Tool(s) shall be reflected as a separate line item on the invoice for collection by CALEA and remittance to PowerDMS.

#### **IV. CALEA Commitment to Customer Service**

In order to support its customers and maintain contemporary publications, and to leverage technology, CALEA may periodically make changes to the content, design and delivery of its Publications and Services. This includes the updating of standards and the respective manuals.

CALEA will make reasonable efforts to notify Licensee of changes when they are material through corporate website notices, but in any case Licensee continued use of the Subscription Services shall constitute Licensee assent to this Agreement as it is then in effect. If Licensor changes this Agreement, Licensor will make notification through electronic transmittal, and the changes will become immediately effective. Accordingly, Licensee should visit the Site periodically to review the then-current services.

#### **V. Authorized Use of Licensed Materials**

- (a) **Authorized Users** - Authorized Users are Persons Affiliated with Licensee directly or through a subscribing entity in which they are employed or directly affiliated for a specific purpose that supports the entity's mission. This may include full or part-time employees of the subscribing entity. A licensee may not share access to the publications with other entities or affiliates of other entities, or other individuals. This includes the sharing of access among public safety organizations.
- (b) **Authorized Uses.** Licensee and Authorized Users may make all use of the Licensed Materials as is consistent with the Fair Use Provisions of United States and international law. Nothing in this Agreement is intended to limit in any way whatsoever Licensee's or any Authorized User's rights under the Fair Use provisions of United States or international law to use the Licensed Materials. The Licensed Materials may be used for purposes of CALEA Accreditation, research, education or other noncommercial use as follows:
1. **Display** - Licensee and Authorized Users shall have the right to electronically display the Licensed Materials as necessary to support the use intent of the materials.
  2. **Digitally Copy** - Licensee and Authorized Users may download and digitally copy a reasonable portion of the Licensed Materials for the licensee's use and not for redistribution in any manner.
  3. **Print Copy** - Licensee and Authorized Users may print a reasonable portion of the Licensed Materials for redistribution within the non-commercial environment, but not for redistribution outside of the licensed entity.
  4. **Databases** - Authorized Users shall be permitted to extract or use information contained in the database for accreditation, educational, scientific, or research purposes, including extraction and manipulation of information for the purpose of illustration, explanation, example, comment, criticism, teaching, research, or analysis.
  5. **Electronic Links** - Licensee may provide electronic links to the Licensed Materials from Licensee's intranet (internal to the entity) page(s), and is encouraged to do so in ways that will increase the usefulness of the Licensed Materials to Authorized Users. Licensor staff will assist Licensee upon request in creating such links effectively. Licensee may make changes in the appearance of such links and/or in statements accompanying such links as reasonably requested by Licensor.

6. Caching - Licensee and Authorized Users may make such local digital copies of the Licensed Materials as are necessary to ensure efficient use by Authorized Users by appropriate browser or other software.
7. Scholarly Sharing - Authorized Users may transmit to a third party colleague in hard copy or electronically, minimal, insubstantial amounts of the Licensed Materials for personal use or scholarly, educational, or scientific research or professional use but in no case for re-sale. In addition, Authorized Users have the right to use, with appropriate credit, figures, tables and brief excerpts from the Licensed Materials in the Authorized User's own scientific, scholarly and educational works.

## **VI. Access by and Authentication of Authorized Users**

Licensee and its Authorized Users shall be granted access to the Licensed Materials. This access will be established by CALEA or PowerDMS as necessary to ensure the seamless delivery of publication services to the licensee, under protocol established by CALEA or PowerDMS. The development of specific connection protocols shall be identified and authenticated by such means as may be developed during the term of this Agreement to meet the service delivery requirements of this agreement.

## **VII. Specific Restrictions on Use of Licensed Materials**

- (a) Unauthorized Use - Except as specifically provided elsewhere in this agreement, Licensee shall not knowingly permit anyone other than Authorized Users to use the Licensed Materials.
- (b) Modification of Licensed Materials - Licensee shall not modify or create a derivative work of the Licensed Materials without the prior written permission of Licensor.
- (c) Removal of Copyright Notice - Licensee may not remove, obscure or modify any copyright or other notices included in the Licensed Materials.
- (d) Commercial Purposes - Other than as specifically permitted in this Agreement, Licensee may not use the Licensed Materials for commercial purposes, including but not limited to the sale of the Licensed Materials or bulk reproduction or distribution of the Licensed Materials in any form.

## **VIII. Licensor Performance Obligations**

- (a) Availability of Licensed Materials – Within 30 days, Licensor shall make the Licensed Materials available to Licensee and Authorized Users.
- (b) Support – General access support will be provided by CALEA staff and technical support will be provided by PowerDMS where required.
- (c) PowerDMS services – Licensees using PowerDMS services will receive all technical support from PowerDMS as defined within the PowerDMS licensing agreement.

## **IX. Licensee Performance Obligations**

- (a) Provision of Notice of License Terms to Authorized Users - Licensee shall make reasonable efforts to provide Authorized Users with appropriate notice of the terms and conditions under which access to the Licensed Materials is granted under this Agreement including, in particular, any limitations on access or use of the Licensed Materials as set forth in this Agreement.
- (b) Protection from Unauthorized Use - Licensee shall use reasonable efforts to inform Authorized Users of the restrictions on use of the Licensed Materials. In the event of any unauthorized use of the Licensed Materials by an Authorized User, (1) Licensor may terminate such Authorized User's access to the Licensed Materials, (2) Licensor may terminate the access of the Internet Protocol

("IP") address(es) from which such unauthorized use occurred, and/or (3) Licensee may terminate such Authorized User's access to the Licensed Materials upon Licensor's request. Licensor shall take none of the steps described in this paragraph without first providing reasonable notice to Licensee (in no event less than sixty (60) days and cooperating with the Licensee to avoid recurrence of any unauthorized use.

- (c) Maintaining Confidentiality of Access - Where access to the Licensed Materials is to be controlled by use of passwords, Licensee shall issue log-on identification numbers and passwords to each Authorized User and use reasonable efforts to ensure that Authorized Users do not divulge their numbers and passwords to any third party. Licensee shall also maintain the confidentiality of any institutional passwords provided by Licensor.

## **X. Mutual Performance Obligations**

- (a) Confidentiality of User Data - Licensor and Licensee agree to maintain the confidentiality of any data relating to the usage of the Licensed Materials by Licensee and its Authorized Users. Such data may be used solely for purposes directly related to the Licensed Materials and may only be provided to third parties in aggregate form. Raw usage data, including but not limited to information relating to the identity of specific users and/or uses, shall not be provided to any third party.
- (b) Implementation of Developing Security Protocols - Licensee and Licensor shall cooperate in the implementation of security and control protocols and procedures as they are developed during the term of this Agreement.

## **XI. Term**

This Agreement shall take effect when the authorized representative of Licensee and the Executive Director of CALEA signs the Agreement. This Agreement shall be effective upon signing by the second party and payment of appropriate subscription fees, the "Effective Date." The Term of this Agreement shall be one (1) year, commencing on the Effective Date.

Sections of this Agreement specific to the authorized use and users will survive any expiration, cancellation or termination of this Agreement.

## **XII. Early Termination**

In the event that either party believes that the other materially has breached any obligations under this Agreement, or if Licensor believes that Licensee has exceeded the scope of the License, such party shall so notify the breaching party in writing. The breaching party shall have sixty (60) days from the receipt of notice to cure the alleged breach and to notify the non-breaching party in writing that cure has been effected. If the breach is not cured within the sixty (60) days, the non-breaching party shall have the right to terminate the Agreement without further notice.

Upon Termination of this Agreement for cause access to the Licensed Materials by Licensee and Authorized Users shall be terminated. Authorized copies of Licensed Materials may be retained by Licensee or Authorized Users and used subject to the terms of this Agreement.

In the event of early termination permitted by this Agreement, Licensee shall not be entitled to a refund of any fees or pro-rata portion thereof paid by Licensee for any remaining period of the Agreement from the date of termination.

### **XIII. Warranties**

Subject to the Limitations set forth elsewhere in this Agreement:

Licensor warrants that it has the right to license the rights granted under this Agreement to use Licensed Materials that it has obtained any and all necessary permissions from third parties to license the Licensed Materials, and that use of the Licensed Materials by Authorized Users in accordance with the terms of this Agreement shall not infringe the copyright of any third party. The Licensor shall indemnify and hold Licensee and Authorized Users harmless for any losses, claims, damages, awards, penalties, or injuries incurred, including reasonable attorney's fees, which arise from any claim by any third party of an alleged infringement of copyright or any other property right arising out of the use of the Licensed Materials by the Licensee or any Authorized User in accordance with the terms of this Agreement. This indemnity shall survive the termination of this agreement. NO LIMITATION OF LIABILITY SET FORTH ELSEWHERE IN THIS AGREEMENT IS APPLICABLE TO THIS INDEMNIFICATION.

### **XIV. Limitations on Warranties**

Notwithstanding anything else in this Agreement:

Neither party shall be liable for any indirect, special, incidental, punitive or consequential damages, including but not limited to loss of data, business interruption, or loss of profits, arising out of the use of or the inability to use the Licensed Materials. Licensor makes no representation or warranty and expressly disclaims any liability with respect to the content of any Licensed Materials, including but not limited to errors or omissions contained therein, libel, infringement of rights of publicity, privacy, trademark rights, moral rights, or the disclosure of confidential information. Except for the express warranties stated herein, the Licensed Materials are provided on an "as is" basis, and Licensor disclaims any and all other warranties, conditions, or representations (express, implied, oral or written), relating to the Licensed Materials or any part thereof, including, without limitation, any and all implied warranties of quality, performance, merchantability or fitness for a particular purpose. Licensor makes no warranties respecting any harm that may be caused by the transmission of a computer virus, worm, time bomb, logic bomb or other such computer program. Licensor makes no representation or warranty and expressly disclaims any liability with respect to any services provided by PowerDMS. Licensor further expressly disclaims any warranty or representation to Authorized Users, or to any third party.

### **XV. Indemnities**

Each party shall indemnify and hold the other harmless for any losses, claims, damages, awards, penalties, or injuries incurred by any third party, including reasonable attorney's fees, which arise from any alleged breach of such indemnifying party's representations and warranties made under this Agreement, provided that the indemnifying party is promptly notified of any such claims. The indemnifying party shall have the sole right to defend such claims at its own expense. The other party shall provide, at the indemnifying party's expense, such assistance in investigating and defending such claims as the indemnifying party may reasonably request. This indemnity shall survive the termination of this Agreement.

### **XVI. Assignment and Transfer**

Neither party may assign, directly or indirectly, all or part of its rights or obligations under this Agreement without the prior written consent of the other party, which consent shall not be unreasonably withheld or delayed.

### **XVII. Entire Agreement**

This Agreement constitutes the entire agreement of the parties and supersedes all prior communications, understandings and agreements relating to the subject matter hereof, whether oral or written.

## **XVIII. Amendment**

No modification or claimed waiver of any provision of this Agreement shall be valid except by written amendment signed by authorized representatives of Licensor and Licensee.

## **XIX. Severability**

If any provision or provisions of this Agreement shall be held to be invalid, illegal, unenforceable or in conflict with the law of any jurisdiction, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

## **XX. Waiver of Contractual Right**

Waiver of any provision herein shall not be deemed a waiver of any other provision herein, nor shall waiver of any breach of this Agreement be construed as a continuing waiver of other breaches of the same or other provisions of this Agreement.

## **XXI. Governing Law**

Laws will be governed by the state of Virginia regarding disputes arising from this agreement.

**SIGNATURE PAGE  
ACCEPTED AND AGREED:**

**Licensee**

**Signature:** \_\_\_\_\_

**Name:** Dave Bauer

**Title:** Mayor

**Date:** \_\_\_\_\_

**CALEA®**

**Signature:** \_\_\_\_\_

**Name:** W. Craig Hartley, Jr.

**Title:** Executive Director

**Date:** \_\_\_\_\_

CALEA has caused this Agreement to be executed on \_\_\_\_\_, 20 \_\_\_\_.

# ADDENDUM A

## PowerDMS/CALEA Assessment Tools Terms and Conditions

Thank you for enrolling in our PowerDMS/CALEA Assessment tool (the “**Service**”) utilizing our PowerDMS document management software application (collectively, “**Software**”), through our access-controlled website (the “**Site**”). These Terms and Conditions (the “**Terms**”) govern your subscription for the Service (the “**Subscription**”) and your use of the Service, the Software and the Site. These Terms also govern any use of the Service by any person who has been supplied a user identification and password for the Service by you, on your behalf or at your request (each a “**User**”), and you agree to be responsible for any use of the Service by any of your Users. By using the Service or permitting any User to use the Service, you agree to these Terms. If you do not agree to all of the Terms, you do not have the right to access or use, or permit any User to access or use, the Site, the Service or the Software.

### 1. Limited Right to Use Service During Subscription Period

You are granted a nonexclusive, nonassignable, revocable right during the specified period of your Subscription (the “**Subscription Period**”) to access the Site and use the Service and the Software and to permit those Users included in your Subscription to do so, subject to your payment of all fees applicable to your Subscription and these Terms. At the end of the Subscription Period, the use of the Service by you and your Users will terminate unless the Subscription Period is renewed. Use of the Service may be terminated by us in the event of the breach of these Terms by you or any User.

### 2. Our Rights in the Site, the Service, and the Software

We retain all rights in the Site, the Service, and the Software. Except as expressly provided in these Terms, no license or other right is granted to Customer or any User in the Site, the Service or the Software. Our name, logo(s), and product name(s) associated with the Service are trademarks belonging to us or to third parties, and they may not be used without our prior written consent.

### 3. Restrictions

You agree to comply, and cause your Users to comply, with all applicable laws in using the Service.

You agree that neither you nor any of your Users will (i) modify, translate, or create derivative works of the Software; (ii) reverse engineer, decompile, disassemble, or otherwise attempt to derive any of the Software's source code or any other technology used to provide the Service; (iii) sublicense, resell or distribute the Software in any manner or form; (iv) share Service login credentials with other parties, (v) “frame” or “mirror” the Service, or (vi) assign or transfer any rights with respect to the Site, the Service or the Software.

**Crete Police Department**

You will not submit, or permit any User to submit, to the Service any data, information or material (“**Customer Data**”) that is illegal, misleading, defamatory, indecent or obscene, threatening, infringing of any third party rights, invasive of personal privacy, protected by the Health Insurance Portability Accountability Act (HIPAA), and/or restricted data, as that term is defined in Title 28, Part 20, Code of Federal Regulations, or otherwise deemed objectionable by us in our sole discretion.

#### **4. Passwords and Access**

You are responsible for maintaining the security and confidentiality of, and are responsible for all activities undertaken, using the usernames and passwords assigned to your Users. You agree to notify us immediately if you become aware of any unauthorized access or use of the Service using any such username or password or otherwise.

#### **5. Your Data**

As between you and us, all Customer Data submitted by you or your Users to the Service will remain the sole property of you or such Users. You hereby grant us a non-exclusive license to use, copy, store, transmit and display Customer Data to the extent reasonably necessary (i) to provide, maintain and improve the Service and (ii) to confirm compliance with the terms of this Agreement.

You will have sole responsibility, and we assume no responsibility, for the Customer Data.

During the Subscription Period, you may extract (in native format or common format of digital file) and/or purge Customer Data at any time directly through the Service. We shall have no obligation to retain any Customer Data or to make the Customer Data available other than through the self-service method provided through the Service during the Subscription Period.

#### **6. Confidentiality**

**"Confidential Information"** means non-public information, technical data or know-how of a party and/or its affiliates, which is furnished to the other party in connection with the Service or these Terms and (i) would reasonably be considered to be of a confidential nature or (ii) is confirmed in writing at the time of disclosure to be confidential.

Notwithstanding the foregoing, Confidential Information does not include information which is: (i) already in the possession of the receiving party and not subject to a confidentiality obligation to the providing party; (ii) independently developed by the receiving party; (iii) publicly disclosed through no fault of the receiving party; (iv) rightfully received by the receiving party from a third party that is not under any obligation to keep such information confidential; (v) approved for release by written agreement with the disclosing party; or (vi) disclosed pursuant to the requirements of law, regulation, or court order, provided that the receiving party will promptly inform the providing party of any such requirement and cooperate, at the sole expense of the providing party, with any attempt to procure a protective order or similar treatment.

**Crete Police Department**

Neither party (nor, in Customer's case, any User) will use the other party's Confidential Information except as reasonably required for the performance of the Service and these Terms. Each party agrees not to disclose (or, in Customer's case, permit its Users to disclose) the other party's Confidential Information to anyone other than its employees or subcontractors who are bound by confidentiality obligations and who need to know the same to perform such party's obligations hereunder. The confidentiality obligations set forth in this Section will survive for one (1) year after the termination or expiration of the Subscription Period.

Each party will, upon the request of the disclosing party, destroy all Confidential Information and all copies thereof in the receiving party's possession or control.

In case a party receives legal process that demands or requires disclosure of the disclosing party's Confidential Information, such party will give prompt notice to the disclosing party, if legally permissible, to enable the disclosing party to challenge such demand. The disclosing party shall promptly reimburse any expense or cost (including attorneys' fees) incurred in connection with the challenge to or compliance with such legal process.

## **7. Disclaimers and Limitations.**

THE SITE, SERVICE OR SOFTWARE ARE PROVIDED ON AN "AS IS" AND "AS AVAILABLE" BASIS. THERE ARE NO WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, THOSE OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WITH RESPECT TO THE SERVICE, SITE OR SOFTWARE. WE DO NOT WARRANT THAT USE OF THE SITE, SERVICE OR SOFTWARE WILL BE ERROR-FREE OR UNINTERRUPTED. WE MAKE NO WARRANTY THAT THE SITE, SERVICE OR SOFTWARE COMPLY WITH THE LAWS OF ANY JURISDICTION OTHER THAN THE UNITED STATES. WE MAKE NO WARRANTY AS TO THIRD PARTY SERVICES OR CONTENT THAT MAY BE AVAILABLE OR ACCESSIBLE THROUGH THE SERVICE.

IN NO EVENT WILL WE BE LIABLE FOR (I) ANY DIRECT, SPECIAL, INDIRECT, CONSEQUENTIAL, OR INCIDENTAL DAMAGES, FOR ANY LOSS OF PROFITS, LOSS OF REVENUE, LOSS OF BUSINESS, LOSS OR CORRUPTION OF DATA, HOWEVER CAUSED AND ON ANY THEORY OF LIABILITY ARISING IN ANY WAY OUT OF THE SERVICE OR THESE TERMS, EVEN IF NOTIFIED OF THE POSSIBILITY OF SUCH DAMAGE, OR (II) ANY AMOUNTS IN EXCESS OF THE AMOUNTS PAID TO US BY YOU WITH RESPECT TO THE SUBSCRIPTION.

## **8. Indemnification**

You agree to release, indemnify and hold us, our officers, employees and supporting contractors harmless from any (a) claim or demand made by any third party due to or arising out of the use of the Service by you or your Users, your violation of these Terms, or the infringement by you, any User or any of the Customer Data of any right of any person or entity, together with any court costs and reasonable attorneys' fees incurred in connection with such claim or demand, or (b) damages, losses, costs, expenses, judgments or liability arising from the use of the Service by you or your Users in any jurisdiction other than the United States.

**Crete Police Department**

## **9. Modifying or Suspending Services**

We reserve the right to make changes and updates to the functionality and/or documentation of the Service from time to time.

We reserve the right to suspend the use of the Service by any User if we believe such User's use of the Service is disrupting the Service, causing harm to our computers, systems or infrastructure or violating any applicable law or the rights of any third party (or would be likely to do any of the foregoing if continued).

The Service may also be suspended to the extent that the provision of the Service is prevented, hindered, delayed or otherwise made impracticable by reason of any flood, riot, fire, judicial or governmental action, labor disputes, act of God or any other causes beyond our control.

## **10. Choice of Law; Jurisdiction**

These Terms will be interpreted in accordance with the laws of the State of Florida and applicable federal law, without any strict construction in favor of or against either party. Any action arising under or relating to these Terms shall lie within the exclusive jurisdiction of the State and Federal Courts located in Orange County, Florida.

## **11. Assignment; Third Parties**

You may not assign the Subscription without our prior written approval. There are no third-party beneficiaries to the Subscription or these Terms.

## **12. Entire Agreement; Waiver; Modification**

These Terms comprise the entire agreement between you and us, and supersede all prior or contemporaneous negotiations, discussions or agreements, whether written or oral, between you and us, regarding the subject matter contained herein. Our failure to enforce any right or provision in these Terms will not constitute a waiver of such right or provision. We reserve the right to modify these terms from time to time, and will tell you about any modification through the Service or by an email message to the email address you provide for the purpose of receiving notifications with respect to the Service. Modifications will take effect no earlier than ten (10) business days after notice is given.

## **13. Severability**

If any provision of these Terms is held to be invalid, illegal, or unenforceable by a court of competent jurisdiction, the invalid, illegal, or unenforceable provision will not affect any other provisions, and these Terms will be construed as if the invalid, illegal, or unenforceable provision is severed and deleted from these Terms.

**Crete Police Department**

**ADDENDUM #4 ADDING FILLMORE COUNTY AS A PARTY TO THE  
INTERLOCAL AGREEMENT  
FOR COOPERATIVE PUBLIC SAFETY SOFTWARE, HARDWARE, AND RELATED  
SERVICES BY AND AMONG  
THE COUNTIES OF BUTLER, SALINE, SEWARD, YORK, AND FILLMORE  
AND THE CITIES OF MILFORD, YORK, SEWARD, CRETE, AND DAVID CITY**

---

THIS AGREEMENT made and entered by and between the Counties of Butler, Saline, Seward, York, and Fillmore, and the participating Cities of Seward, York, Milford, Crete, and David City, all being political subdivisions of the State of Nebraska, hereinafter referred to collectively as the "Parties" and individually as a "Party."

WITNESSETH:

WHEREAS the Interlocal Cooperation Act, *Neb. Rev. Stat. §§13-801 et seq.* (Reissue 2012), permits units of local governments in the State of Nebraska to cooperate with other localities on a basis of mutual advantage and thereby provide services in a manner that will best serve local communities; and

WHEREAS the *Neb. Rev. Stat. §13-801* provides that any one or more public agencies may contract with any one or more public agencies to perform any governmental service, activity, or other undertaking which each public agency entering into the contract is authorized by law to perform; and

WHEREAS, an interlocal was fully executed on January 14, 2020 creating a joint law enforcement case management system consisting of eight (8) agencies, including Seward County Sheriff, Seward Police Department, Seward County 911 Communications Center, Saline County Sheriff, Butler County Sheriff, York County Sheriff, York County 911, and York Police Department; and

WHEREAS the Zuercher Interlocal Agreement, which was fully executed on January 14, 2020, provides for additional agencies to become part of the Zuercher Interlocal Agreement; Specifically, Paragraph 31 provides:

*Additional Counties, Cities or Villages may become Parties to this agreement upon acceptance and execution of this agreement, and upon written approval by the governing bodies of all the Parties to this Agreement. It is understood that the addition of another Party(ies), may not have a financial impact on the current Parties (positive or negative) because Zuercher will bill the new Party directly and individually.*

WHEREAS the Milford Police Department was added as an additional agency by Addendum #1 executed on or about January 17, 2023; and

WHEREAS the City of David City, the City of Crete, and Butler County 911 were added as additional agencies by Addendum #2, executed on or about June 30, 2025; and

WHEREAS, Fillmore County desires to enter into the Zuercher Interlocal Agreement, for the benefit of its agency Fillmore County Sheriff's Office, as an additional party and be bound to the conditions in the original Zuercher Interlocal Agreement; and

WHEREAS, the Parties agree that Fillmore County may be added as an additional party to the Zuercher Interlocal Agreement;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, it is agreed as follows by the parties hereto:

1) Fillmore County Sheriff's Office shall be added as an additional Party to the Original Zuercher Interlocal Agreement.

2) Fillmore County shall be subject to the terms and requirements of the Original Zuercher Interlocal Agreement, Zuercher Software License and Service Agreement (herein "Master Agreement") entered into by the County of Seward, Nebraska on March 19, 2019.

3) The Fillmore County Sheriff's Office shall not be deemed a party, nor shall the System Administrator activate access or services for such agency, until this Addendum has been fully executed and the Project Manager has confirmed receipt of all signatures.

-----THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK-----

FOR SEWARD COUNTY

[Seward County Sheriff, Seward County Attorney, Seward County E911]

<p>Dated this ____ day of _____, 2026</p> <p>SEWARD COUNTY BOARD OF COMMISSIONERS Seward, Nebraska</p> <p>BY: _____ CHAIRPERSON</p>	<p>APPROVED AS TO FORM this ____ day of _____, 2026</p> <p>_____ Seward County Attorney</p>
---------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------

----- THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK -----

FOR SALINE COUNTY  
[Saline County Sheriff] \_\_\_\_\_

<p>Dated this ____ day of _____, 2026</p> <p>SALINE COUNTY BOARD OF COMMISSIONERS Wilber, Nebraska</p> <p>BY: _____ CHAIRPERSON</p>	<p>APPROVED AS TO FORM this ____ day of _____, 2026</p> <p>_____ Saline County Attorney</p>
---------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------

----- THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK -----

FOR BUTLER COUNTY  
[Butler County Sheriff, Butler County 911] \_\_\_\_\_

<p>Dated this ____ day of _____, 2026</p> <p>BUTLER COUNTY BOARD OF SUPERVISORS David City, Nebraska</p> <p>BY: _____ CHAIRPERSON</p>	<p>APPROVED AS TO FORM this ____ day of _____, 2026</p> <p>_____ Butler County Attorney</p>
-----------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------

----- THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK -----

FOR YORK COUNTY  
[York County Sheriff and York County 911] \_\_\_\_\_

<p>Dated this ____ day of _____, 2026</p> <p>YORK COUNTY BOARD OF SUPERVISORS York, Nebraska</p> <p>BY: _____ CHAIRPERSON</p>	<p>APPROVED AS TO FORM this ____ day of _____, 2026</p> <p>_____ York County Attorney</p>
---------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------

----- THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK -----

FOR THE CITY OF YORK  
[York Police Department] \_\_\_\_\_

Dated this ____ day of _____, 2026  BY: _____  Name: _____ Title: _____	APPROVED AS TO FORM this ____ day of _____, 2026  _____ York City Attorney
----------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------

----- THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK -----

FOR THE CITY OF SEWARD  
[Seward Police Department] \_\_\_\_\_

<p>Dated this ____ day of _____, 2026</p> <p>BY: _____</p> <p>Name: _____</p> <p>Title: _____</p>	<p>APPROVED AS TO FORM this ____ day of _____, 2026</p> <p>_____</p> <p>Seward City Attorney</p>
---------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------

-----THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK-----

FOR THE CITY OF MILFORD  
[Milford Police Department] \_\_\_\_\_

Dated this ____ day of _____, 2026  BY: _____  Name: _____ Title: _____	APPROVED AS TO FORM this ____ day of _____, 2026  _____ Milford City Attorney
----------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------

----- THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK -----

FOR THE CITY OF DAVID CITY  
[David City Police Department] \_\_\_\_\_

<p>Dated this ____ day of _____, 2026</p> <p>BY: _____</p> <p>Name: _____</p> <p>Title: _____</p>	<p>APPROVED AS TO FORM this ____ day of _____, 2026</p> <p>_____</p> <p>David City, City Attorney</p>
---------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------

----- THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK -----

FOR THE CITY OF CRETE  
[Crete Police Department] \_\_\_\_\_

<p>Dated this ____ day of _____, 2026</p> <p>BY: _____</p> <p>Name: _____</p> <p>Title: _____</p>	<p>APPROVED AS TO FORM this ____ day of _____, 2026</p> <p>_____</p> <p>Crete City Attorney</p>
---------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------

----- THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK -----

FOR FILLMORE COUNTY  
[Fillmore County Sheriff] \_\_\_\_\_

<p>Dated this ____ day of _____, 2026</p> <p>FILLMORE COUNTY BOARD OF SUPERVISORS Geneva, Nebraska</p> <p>BY: _____ CHAIRPERSON</p>	<p>APPROVED AS TO FORM this ____ day of _____, 2026</p> <p>_____ Fillmore County Attorney</p>
---------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------

----- THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK -----

## Motor Vehicle Crash Records Confidentiality Agreement (External Request)

This Confidentiality Agreement defines the duties and responsibilities of all persons, who have access to information contained in motor vehicle records, as required by the Uniform Motor Vehicle Records Disclosure Act, Neb.Rev.Stat. 60 2901 et. seq. ("the Act"). <http://uniweb.legislature.ne.gov/laws/statutes.php?statute=60-2901>

In the course of business, it may be necessary for individuals, officers, employees, agents, and/or contractors employed by, working with, or contracting with the Department or for those working in the public interest to have access to motor vehicle crash reports from OnBase, the Nebraska Crash Information Database (CID), or from other electronic or paper sources. Those who have been given access to this information by the Department are required by the Uniform Motor Vehicle Records Disclosure Act to keep the contents confidential, and, therefore, agree to the following terms and conditions of use. Nothing in this Agreement shall be construed as a waiver by the Department of its ownership of said data or of its rights to protect said data from further disclosure by the receiving party.

### I. Confidential Information Covered by this Agreement

Confidential Information under this Agreement shall include:

1. Personal information: includes an individual's driver identification number (*driver's license number, license plate number, or title number*); name, address, excluding zip code, and telephone number.
2. Sensitive personal information: includes an individual's operator's license photo or image, social security number, and medical or disability information.

### II. Agreement Terms and Conditions

1. **Agreement to Maintain Confidentiality.** I agree that neither I, nor anyone operating on my behalf, will disclose or use, in any manner, any confidential information obtained from OnBase, CID, or from other electronic or paper sources unless:
  - a. Required to do so in order to conduct the normal course of business of the Department of Transportation, with the disclosure or use only within the Department of Transportation, or preapproved work site, or
  - b. Expressly authorized to do so by the Department of Transportation in writing, or
  - c. Expressly ordered to do so by a court of law.
2. **Agreement to Return Confidential Materials.** I further agree, upon the ending of my employment or contract with the Department of Transportation, to deliver promptly to my supervisor all copies of motor vehicle crash reports within my custody or control, or within the custody or control of anyone operating on my behalf.

### III. Acknowledgement

I further understand that failure to comply with this agreement could result in the following penalties for unauthorized access to confidential information obtained from OnBase, CID, or from other electronic or paper sources:

1. For each day of noncompliance, an Agency may be subject to a \$5,000.00 fine. I agree to indemnify and hold harmless the Department for any fines that may arise from my non-compliance with this agreement.

2. Any person requesting the disclosure of personal information from Department records who misrepresents his/her identity or makes a false statement to the Department on any record request shall be guilty of a Class IV felony.
3. Any officer, employee, agent, or contractor of the Department that knowingly discloses or knowingly permits disclosure of sensitive personal information shall be guilty of a Class I misdemeanor.

I further understand that failure to comply with this agreement may also result in legal and/or disciplinary action against me or the agency/entity with which I am associated, including, but not limited to, termination of employment or agreements with the Department.

Either Party may terminate this Agreement at any time with immediate effect by written notice through electronic transmission to the other Party.

\_\_\_\_\_  
 Gary R. Young, Jr  
*Name Seeking Access (printed)*

\_\_\_\_\_  
 Tom Ourada  
 Supervisor/Manager *(printed)*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
 Supervisor/Manager *(Signature)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

Access Granted by Traffic Engineering Division, Highway Safety Section:

\_\_\_\_\_  
*Highway Safety Section Authorized Representative*

\_\_\_\_\_  
*Date*

Received by Project Development Agreements only.

\_\_\_\_\_  
*Project Development Agreements Manager*

\_\_\_\_\_  
*Date*

***A copy of this document shall have the same force and effect as the original.***

Retention:

Contractor – Attach to contract

All Others – Retain in separate file by PD Agreements

## Nebraska Crash Analysis Software Confidentiality Agreement (External Request)

This Confidentiality Agreement defines the duties and responsibilities of all persons, who have access to information contained in the Nebraska Department of Transportation's (*the Department*) Nebraska Transportation Information Portal (NTIP), AASHTOWare Safety, and other electronic or paper sources of motor vehicle crash data.

Under federal law, 23 U.S.C §407, the Department is authorized to protect all information contained in motor vehicle crash records, including personal information, sensitive personal information, intersection collision diagrams, crash geocode maps, calculations, charts, reports, and crash text files that are generated by or accessible through the Nebraska Transportation Information Portal (NTIP) and AASHTOWare Safety from public disclosure.

In the course of business, it may be necessary for individuals, officers, employees, agents, and/or contractors employed by, working with, or contracting with the Department or for those working in the public interest to have access to motor vehicle crash data from the NTIP, AASHTOWare Safety, or from other electronic or paper sources. Those who have been given access to this information by the Department are required to keep the contents confidential, and, therefore, agree to the following terms and conditions of use. Nothing in this Agreement shall be construed as a waiver by the Department of its ownership of said data or of its rights to protect said data from further disclosure by the receiving party.

### I. Confidential Information Covered by this Agreement

Confidential Information under this Agreement shall include:

1. Personal information: includes an individual's driver identification number (*driver's license number, license plate number, or title number*); name, address, excluding zip code, and telephone number.
2. Sensitive personal information: includes an individual's operator's license photo or image, social security number, and medical or disability information.
3. Intersection collision diagrams generated by the software.
4. Text files of crashes generated by the software.
5. Geocode maps: maps that are generated by the software.
6. Calculations, charts, and reports generated by the software.

### II. Agreement Terms and Conditions

1. **Agreement to Maintain Confidentiality.** I agree that neither I, nor anyone operating on my behalf, will disclose or use, in any manner, any confidential information obtained from the NTIP, AASHTOWare Safety, or from other electronic or paper sources unless:
  - a. Required to do so in order to conduct the normal course of business of the Department of Transportation, with the disclosure or use only within the Department of Transportation, or preapproved work site, or
  - b. Expressly authorized to do so by the Department of Transportation in writing, or
  - c. Expressly ordered to do so by a court of law.

2. **Agreement to Return Confidential Materials.** I further agree, upon the ending of my employment or contract with the Department of Transportation, to deliver promptly to my supervisor all copies of motor vehicle records, intersection collision diagrams, crash geocode maps, crash analysis software generated outputs, and/or crash text files within my custody or control, or within the custody or control of anyone operating on my behalf.

**III. Acknowledgement**

I further understand that failure to comply with this agreement could result in the following penalties for unauthorized access to confidential information obtained from the NTIP, AASHTOWare Safety, or from other electronic or paper sources:

1. For each day of noncompliance, an Agency may be subject to a \$5,000.00 fine. I agree to indemnify and hold harmless the Department for any fines that may arise from my non-compliance with this agreement.
2. Any person requesting the disclosure of personal information from Department records who misrepresents his/her identity or makes a false statement to the Department on any record request shall be guilty of a Class IV felony.
3. Any officer, employee, agent, or contractor of the Department that knowingly discloses or knowingly permits disclosure of sensitive personal information shall be guilty of a Class I misdemeanor.

I further understand that failure to comply with this agreement may also result in legal and/or disciplinary action against me or the agency/entity with which I am associated, including, but not limited to, termination of employment or agreements with the Department.

Either Party may terminate this Agreement at any time with immediate effect by written notice through electronic transmission to the other Party.

Gary R. Young, Jr  
\_\_\_\_\_  
*Name Seeking Access (printed)*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

Tom Ourada  
\_\_\_\_\_  
*Supervisor/Manager (printed)*

\_\_\_\_\_  
*Supervisor/Manager (Signature)*

\_\_\_\_\_  
*Date*

Access Granted by Traffic Engineering Division, Highway Safety Section:

\_\_\_\_\_  
*Highway Safety Section Authorized Representative*

\_\_\_\_\_  
*Date*

Received by Project Development Agreements only.

\_\_\_\_\_  
*Project Development Agreements Manager*

\_\_\_\_\_  
*Date*

***A copy of this document shall have the same force and effect as the original.***

Retention:

Contractor – Attach to contract

All Others – Retain in separate file by PD Agreements