

Historic Preservation Commission Meeting
Monday, March 16, 2026 6:00 PM
Crete City Hall
243 E 13th Street
Crete, NE 68333

1. Open Meeting

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

2. Roll Call

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

3. Consent Agenda

- All items listed on the consent agenda will be approved by one motion and vote. No separate discussion of these items will occur unless the Mayor, a Councilmember, or a citizen so requests. If such a request is made, the item will be moved out of the consent agenda and considered separately.

3.A. Approve Meeting Minutes

- 3.A.1. March 10th, 2026 Historic Preservation Commission Minutes

4. Items of Business

- Action may be taken to discuss/limit discussion, to hear testimony in favor of or in opposition to, and to approve or disapprove any matter presented under this title.

4.A. New Business

- 4.A.1. Consider the 2025 CLG Annual Report

- 4.A.2. Discussion on the City Park Bandstand

4.B. Old Business

5. Petitions - Communications - Resident Concerns

- Resident testimony may be limited to 3 minutes per person.
- Please do not repeat testimony that has already be heard.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

6. Officers' Reports

- Reports may be given by Officers, Departments, Committees, or Councilmembers concerning the current operations of the City.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

6.A. Chairperson's Report

6.B. Director's Report

7. Adjournment

Disclaimers & Notices

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at www.crete.ne.gov.



HISTORIC PRESERVATION COMMISSON MEETING

March 10th, 2026 at 9:00 AM
Crete City Hall, 243 East 13th Street

MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street
Post Office, 1242 Linden Avenue
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

1. Open Meeting

2. Roll Call

Janet Jeffries	Present
Jennifer Robison	Absent
Scott Kuncel	Present
Tom King	Present
Thom Reeves	Absent

2.A. Participate in Zoom Training

CLG training about the local landmarking process was viewed at City Hall.

The training covered the following topics:

- How Local Landmarkings are different from the National Register of Historic Places
- What types of Historic Resources can be locally landmarked
- Process to locally landmark Historic Resources
- Why undertake Local Landmarking
- Examples of Local Landmark Forms & Nominations
- Helpful Resources and Tips

Janet Jeffries asked Kelli Bacon about the Local and National Landmark process. Bacon

explained that they are separate processes and should be on separate forms.

Jeffries asked if the commission votes to do let someone do something to a National Register property if the commission can call Bacon to ask her to review the application. Bacon explained that the Historic Preservation Commission does not have regulatory review over the National Register unless it is also a Local Landmark. A courtesy review could be done to make a recommendation. The property owner doesn't have to listen to the advice, since it is only advisory discussion.

3. Items of Business

3.A. New Business

3.A.1. February 24th, 2026 Minutes

Scott Kuncel motioned and Janet Jeffries seconded to approve the February 24th, 2026 minutes. Tom King: Aye, Janet Jeffries: Aye, Scott Kuncel: Aye,

3.A.2. Consider the Application for Request For A Certificate Of Appropriateness Form

Jeffries asked if the form can be a fillable PDF and Ourada stated that yes it can be and it will also be available in the Clerk's office.

Janet Jeffries motioned and Scott Kuncel seconded to approve the Application for Request For A Certificate Of Appropriateness Form.

Scott Kuncel: Aye, Tom King: Aye, Janet Jeffries: Aye

3.A.3. Consider the 2025 CLG Annual Report

Janet Jeffries motioned and Scott Kuncel seconded to table the 2025 CLG Annual Report to the March 16th, 2026 meeting.

Scott Kuncel: Aye, Tom King: Aye, Janet Jeffries: Aye

3.B. Old Business

4. Petitions - Communications - Resident Concerns

5. Officers' Reports

5.A. Chairperson's Report

Historic Preservation Commission Chair Tom King stated that one of the duties of the commission is to advise city officials regarding the preservation of properties having historical or cultural value. King asked if there is an obligation of the City to contact the Historic Preservation Commission before action is taken on historical property and Ourada stated that technically not.

5.B. Director's Report

Ourada stated that he spoke with Mayor Dave Bauer about the City Park bandstand. Ourada also stated that Nebraska SHPO doesn't have a historic or local designation on the bandstand. The Mayor is not opposed to moving the bandstand.

Jeffries asked if Mayor Bauer can just decide to take out the bandstand without a vote. Ourada stated that it is not a requirement for the City Council to vote on that. Ourada stated that the council would generally go along with it since they see it as a park not a historic place.

6. Adjournment

It was discussed to have the 2025 CLG Annual Report and the discussion on the City Park bandstand at the March 16th, 2026 meeting.

Janet Jeffries motioned and Scott Kuncel seconded to adjourn the meeting at 10:33 a.m.

Scott Kuncel: Aye, Tom King: Aye, Janet Jeffries: Aye

CLG Annual Report – 2025

Each CLG shall submit an annual report of commission activities during the previous calendar year.

Please submit completed reports by March 31, 2026 to:
Kelli Bacon, Certified Local Government Coordinator, kelli.bacon@nebraska.gov
Nebraska State Historical Society
State Historic Preservation Office

Municipality:

Date:

Please answer the following questions based on commission activities during calendar year 2025 (January 1, 2025 through December 31, 2025).

Ordinance and Commission

- | | | |
|-----|----|---|
| Yes | No | Were amendments made to the local ordinance? If so, please describe the changes and attach a copy of the amendment. |
| Yes | No | Did the commission have at least five (5) members (full membership)? If not, please explain. |

List all current commission members. Identify members who meet professional qualification standards and in what area they qualify (history, architectural history, architecture, landscape architecture, archeology, planning, urban design, folklore, curation, conservation, American studies, American civilization, cultural geography or cultural anthropology or related disciplines).

- | | | |
|-----|----|--|
| Yes | No | Were any new members added to the commission? If yes, please attach resume(s). |
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How many meetings did the commission hold during the previous calendar year? What were the dates of the meetings?

- | | | |
|-----|----|--|
| Yes | No | Did the commission meetings comply with open meeting act requirements? |
|-----|----|--|

- | | | |
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| Yes | No | Did the commission prepare agendas and minutes of the meeting? |
| Yes | No | Did the commission/staff send meeting minutes sent to SHPO in a timely manner? If not, please attach. |
| Yes | No | Did any commission members attend educational trainings pertaining to historic preservation as it relates to CLG program activities, duties, and requirements? If yes, please list the commission member(s), program(s), date(s), and location(s). |

Staff

Who within local government provides staffing to the commission? Please list name and title.

What are the duties and responsibilities of this person?

- | | | |
|-----|----|--|
| Yes | No | Did any staff members attend educational trainings pertaining to historic preservation as it relates to CLG program activities, duties, and requirements? If yes, please list the staff member(s), program(s), date(s), and location(s). |
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Survey/Evaluation

- | | | |
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| Yes | No | Did the commission or staff conduct any survey activities? If yes, list the number of contributing or individual properties added to the local government's survey and inventory. Please attach any updated surveys/inventories. |
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Local Landmark Designation / National Register of Historic Places

How many properties were locally landmarked? Please list.

How many landmarks were delisted? Please list.

How many requests did the CLG receive for National Register nominations and/or technical assistance from property owners or their representative? Please list the type of request and name of properties.

Yes No Did the commission/staff prepare any National Register nominations? If yes, please list the name of each nomination.

Yes No Did the commission/staff review or act upon any National Register nominations from other sources? if yes, please list the name of each nomination.

Yes No Did the commission/staff prepare any "Part 1" applications for tax certification? If yes, please list each property.

Planning

Yes No Did the commission/staff develop or initiate any local plans including comprehensive planning elements, preservation plans, zoning regulations, etc? If yes, please describe.

Yes No Did the commission/staff consult the Nebraska State Historic Preservation Plan in the development of these planning activities? Please describe.

Public Participation/Public Education

Yes No Did the commission/staff conduct or initiate any educational projects, programs, publications, or activities? If yes, please list and describe

Yes No Does the commission have a website? If so, what is the address? What documents and other information are available?

Other Activities

- | | | |
|-----|----|--|
| Yes | No | Did the commission/staff forward any Valuation Incentive Program applications to SHPO? If yes, list each property. |
| Yes | No | Did the commission/staff forward any Nebraska Historic Tax Credit applications to SHPO? If yes, list each property. |
| Yes | No | Did the commission/staff forward any federal historic tax credit applications to SHPO? If yes, list each property. |
| Yes | No | Did the commission/staff review and comment on any Federal undertakings (Section 106)? If yes, list how many and identify which Federal program/agency (CDBG, USDA, etc.) |
| Yes | No | Did the commission/staff review any financial or other incentives for property owners for conformance to historic preservation standards? If yes, please list and explain. |
| Yes | No | Did the commission/staff review any cases or design review or demolition? If yes, please list and explain. |

Local Preservation Issues / Goals

What were the preservation commission's most significant issues discussed, problems encountered, or accomplishments this previous calendar year?

What are your local historic preservation goals for this current calendar year?

Are there any specific areas or issues where your commission could use greater technical assistance from SHPO?

In what areas would the commission like to see additional training provided by the SHPO? How would you like to see the training delivered?

In what other ways can SHPO better assist the commission?