

**Medina Valley Independent School District  
Board of Trustees  
Regular Meeting on Monday, June 22, 2026 at 6:00 PM  
Medina Valley ISD Central Office Board Room**

**A Regular Board Meeting of the MVISD Board of Trustees was held on Monday, June 22, 2026, beginning at 6:00 PM at/on Medina Valley ISD Central Office Board Room.**

**I. First Order of Business**

- A Call Meeting to Order
- B Establish a Quorum
- C Pledge of Allegiance to the Flag followed by a Moment of Silence

**II. Student/Staff Recognition**

**III. Public Comment**

*At Regular Board Meetings the Board shall permit public comment on any topic. At all other Board Meetings public comments will be limited to items on the agenda posted with the notice of the meeting. Consistent with Board Policy BEC (Local), when necessary for meeting management, the following will apply: When 1 to 3 individuals sign up to address the Board, they will each be given 5 minutes. When 4 to 6 individuals sign up to address the Board, they will each be given 3 minutes. When 7 or more individuals sign up to address the Board, they will each be given 2 minutes.*

**IV. Announcements/Communications/Presentations**

- A Board Committee Reports
  - Finance Committee
  - Construction Committee
  - Safety & Security Committee
- B Construction Briefing 3
  - Creek View High School
  - Medina Valley High School Ag/JROTC Building
  - Medina Valley ISD Middle School #3
- C Financial Briefing 32
  - General Fund Financial Statement
  - Child Nutrition Financial Statement
  - Debt Service Fund Financial Statement
  - Bond 2023 Capital Projects Report
  - Bond 2024 Capital Projects Report
- D Superintendent Briefing 38
  - Student/Staff Achievements
- E First Reading for TASB Initiated Local Policy Update 127, affecting Local Policies BJCF, CAA, DC, DH, DP, DPA, DPB, EHBB, and FFF 47
- F Presentation of the 2025-2026 SHAC Report 69

**V. Discussion and Possible Action Items**

- A Consider Approval of Consent Agenda Items 74
  - Minutes for Regular Board Meeting on May 26, 2026
  - 2026-2027 Memorandum of Understanding with Bexar County Juvenile Board
  - Appointment of the 2026-2027 SHAC Members
  - HB3 Declaration of Good Cause Exception for Armed Security Officer Requirement
  - Purchases over 50,000
    - Network Equipment and Backup Batteries for Middle School #3
    - Child Nutrition Vehicle
    - Creek View High School Band Trailer
    - Creek View High School Track Equipment
    - MVHS AG/JROTC Portable Welders
  - Substantial Completion of Creek View High School
- B Consider Approval of Budget Amendment 192

**VI. Closed Session**

- A Consultation with Attorney (TX Govt. Code Section 551.071)
- B Personnel Matters: Resignations, Retirements, Leaves of Absence, Reassignments, New Employment, New Personnel Position, Duties/Responsibilities of Employees (TX Govt. Code Section 551.074)
  - Chief Financial Officer
  - Middle School #3 Principal
  - Interviews for SMD #5 Board Vacancy
- C Considering the deployment, specific occasions for, or implementation of, security personnel or devices (TX Govt. Code Section 551.076 and 551.089) 1

D Deliberation Regarding Real Property (TX Govt. Code Section 551.072)

**VII. Continued Discussion and Possible Action Items**

A Consider Approval of the Superintendent's recommendation to hire \_\_\_\_\_ for the Chief Financial Officer Position

B Consider Approval of the Superintendent's recommendation to hire \_\_\_\_\_ for the Middle School #3 Principal Position

C Appointment of New Board Member for SMD #5

D Administer Oath of Office for SMD #5 Board Member

E Discussion and Appointment of Board Committee Members

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F Consideration of Future Meeting Dates

**VIII. Adjournment**

(Items do not have to be taken in the same order as shown on the meeting agenda.)



**MEDINA VALL**

**EST. 1959**

**Board of Trustees Meeting:  
Creek View High School  
Construction Briefing**

## **GENERAL PROJECT SUMMARY:**

**General Contractor (CMR):**

Bartlett Cocke General Contractors

Original Substantial Completion Date:

June 2026

Requested Days to Date

Zero (0)

**Contract Sum (GMP):**

\$254,950,157.00

**Change Order Sum to Date:**

\$9,643,432.00

**Current Contract Sum:**

\$264,593,589.00

**Percentage of Work Complete:**

Original GMP:

96% - Pay Application No. 33 (June 2026)

\$247,287,471.00 Total Stored/Completed

Stadium Improvements:

80% - Pay Application No. 33 (June 2026)











L. A. ALTMAN  
MIDDLE SCHOOL

NO RIGHT  
TURN

9















**MEDINA VALL**

**EST. 1959**

**Board of Trustees Meeting:  
MVHS AG & JROTC Building  
Construction Briefing**

## **GENERAL PROJECT SUMMARY:**

**General Contractor (CSP):**

WR Griggs Construction

Original Substantial Completion Date:

Sept. 30, 2026

Requested Days to Date:

Zero (0)

**Contract Sum:**

\$11,550,000.00

**Change Order Sum to Date:**

\$0.00

**Current Contract Sum:**

\$11,550,000.00

**Percentage of Work Complete:**

70% - Pay Application No.14 (June 2026)

\$8,067,138.00 Total Stored/Completed















**MEDINA VALL**

**EST. 1959**

**Board of Trustees Meeting:  
MVISD Middle School #3  
Construction Briefing**

## **GENERAL PROJECT SUMMARY:**

**General Contractor (CSP):**  
Contractors

Bartlett Cocke General

Original Substantial Completion Date:

May 2027

Requested Days to Date:

Zero (0)

**Contract Sum:**

\$72,000,000.00

**Change Order Sum to Date:**

\$0.00

**Current Contract Sum:**

\$72,000,000.00

**Percentage of Work Complete:**

44% - Pay Application No. 13 (June 2026)

\$31,889,000.00 Total Stored/Completed













# Medina Valley Independent School District

## Monthly Financial Report

May 2026

### Executive Summary

Financial Highlights: In the general fund, the district has collected 77% of budgeted revenues and spent 72% of budgeted expenses. In May 2025, the district collected 71% of actual revenue and spent 74% of actual expenses. In the food service fund, the district has collected 88% of budgeted revenues and spent 70% of budgeted expenses. In May 2025, the district collected 90% of actual revenue and spent 83% of budgeted expenses. The debt service fund has collected 100% of budgeted revenue 96% is from local tax collections. In May 2025 we collected 98% of our local collections.

### Fund Balance

	General Fund	Food Service	Debt Service
Fund Balance as of August 31, 2025	\$ 35,958,901	\$ 2,797,461	\$ 6,471,898
Year-to-Date Revenue	\$ 86,860,720	\$ 6,477,844	\$ 36,669,158
Year-to-Date Expenditures	\$ (81,968,387)	\$ (5,824,006)	\$ (22,046,922)
<b>Fund Balance as of May 31, 2026</b>	<b>\$ 40,851,234</b>	<b>\$ 3,451,299</b>	<b>\$ 21,094,134</b>

### Budget Amendments

	General Fund	Food Service	Debt Service
Revenue	\$ 88,828	\$ -	\$ -
Expenditures	\$ 1,390,929	\$ -	\$ -

**MAY 2025-2026  
MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT**

<b>ESTIMATED REVENUES</b>	<b>CURRENT BUDGET</b>	<b>YTD ACTUAL</b>	<b>BALANCE</b>
5700 - LOCAL REVENUES	\$40,791,381	\$38,976,329	\$1,815,052
5800 - STATE PROGRAM REVENUES	\$71,491,040	\$47,380,750	\$24,110,290
5900 - FEDERAL REVENUES	\$490,000	\$503,641	(\$13,641)
<b>TOTAL REVENUES</b>	<b>\$112,772,421</b>	<b>\$86,860,720</b>	<b>\$25,911,701</b>
<b>PROPOSED APPROPRIATIONS</b>			
11 - INSTRUCTION	\$64,783,478	\$47,462,913	\$17,320,566
12 - INST. RESOURCES & MEDIA SVCS	\$584,391	\$295,570	\$288,821
13 - CURRICULUM DEV.& INST.STF DEV	\$1,889,319	\$1,193,836	\$695,483
21 - INSTRUCTIONAL LEADERSHIP	\$2,122,332	\$1,594,558	\$527,774
23 - SCHOOL LEADERSHIP	\$5,806,117	\$4,162,006	\$1,644,110
31 - GUIDANCE & COUNSELING	\$4,176,914	\$2,971,105	\$1,205,809
32 - SOCIAL WORK SERVICES	\$629,185	\$457,281	\$171,904
33 - HEALTH SERVICES	\$1,372,834	\$958,945	\$413,889
34 - PUPIL TRANSPORTATION	\$7,329,765	\$6,154,124	\$1,175,641
35 - FOOD SERVICES	\$227,897	\$106,592	\$121,305
36 - COCURR./EXTRACURR.ACTIVITIES	\$3,112,957	\$2,333,679	\$779,278
41 - GENERAL ADMINISTRATION	\$3,319,582	\$2,442,927	\$876,655
51 - PLANT MAINTENANCE & OPERATIONS	\$10,933,587	\$7,052,888	\$3,880,699
52 - SECURITY & MONITORING SERVICES	\$2,176,135	\$1,520,700	\$655,435
53 - DATA PROCESSING SERVICES	\$2,448,412	\$1,832,746	\$615,665
61 - COMMUNITY SERVICES	\$1,000	\$0	\$1,000
81 - FACILITIES ACQ. & CONSTRUCTION	\$2,377,217	\$923,166	\$1,454,051
95 - PYMTS.TO JJAEP PROGRAMS	\$5,000	\$0	\$5,000
99 - OTHER INTERGOVERNMENTAL CHARGE	\$678,400	\$505,351	\$173,049
<b>TOTAL APPROPRIATIONS</b>	<b>\$113,974,522</b>	<b>\$81,968,387</b>	<b>\$32,006,135</b>

2025-2026 FUND BALANCE = \$ 35,958,899.10

3 MONTH OPERATING CASH FLOW = \$ 28,493,630.44

**MAY 2025-2026  
MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT**

<b>ESTIMATED REVENUES</b>	<b>CURRENT BUDGET</b>	<b>YTD ACTUAL</b>	<b>BALANCE</b>
5700 - LOCAL REVENUES	\$2,244,200	\$1,782,116	\$462,084
5800 - STATE PROGRAM REVENUES	\$29,000	\$28,329	\$671
5900 - FEDERAL REVENUES	\$5,096,171	\$4,667,399	\$428,772
<b>TOTAL REVENUES</b>	<b>\$7,369,371</b>	<b>\$6,477,844</b>	<b>\$891,527</b>
<b>PROPOSED APPROPRIATIONS</b>			
35 - FOOD SERVICES	\$8,374,554	\$5,824,006	\$2,550,548
<b>TOTAL APPROPRIATIONS</b>	<b>\$8,374,554</b>	<b>\$5,824,006</b>	<b>\$2,550,548</b>

2025-2026 FUND BALANCE = \$ 2,797,459.08

3 MONTH OPERATING CASH FLOW = \$ 2,093,638.47

**MAY 2025-2026  
MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT**

<b>ESTIMATED REVENUES</b>	<b>CURRENT BUDGET</b>	<b>YTD ACTUAL</b>	<b>BALANCE</b>
5700 - LOCAL REVENUES	\$30,092,357	\$28,965,012	\$1,127,345
5800 - STATE PROGRAM REVENUES	\$6,603,098	\$7,704,146	(\$1,101,048)
<b>TOTAL REVENUES</b>	<b>\$36,695,455</b>	<b>\$36,669,158</b>	<b>\$26,297</b>
<b>PROPOSED APPROPRIATIONS</b>			
71 - DEBT SERVICES	\$36,695,455	\$22,046,922	\$14,648,533
<b>TOTAL APPROPRIATIONS</b>	<b>\$36,695,455</b>	<b>\$22,046,922</b>	<b>\$14,648,533</b>

2025-2026 FUND BALANCE = \$ 6,471,897.35

3 MONTH OPERATING CASH FLOW = \$ 9,173,863.75

# Medina Valley ISD

## Bond 2023 Summary

May 31, 2026

<i>2023 Bond Projects</i>	<i>Original Budget</i>	<i>Adjusted Budget</i>	<i>Cumulative Encumbrances</i>	<i>Cumulative Expenses</i>	<i>Balance</i>
High School #2	\$ 323,000,000	\$ 308,000,000	\$ 34,391,553	\$ 246,298,574	\$ 27,309,873
Traffic Improvements	\$ 4,000,000	\$ 4,000,000	\$ -	\$ 1,191,758	\$ 2,808,242
Agricultural & Jr. ROTC Facility	\$ 14,000,000	\$ 14,000,000	\$ 5,930,288	\$ 7,249,220	\$ 820,492
Safety & Security Projects	\$ 5,000,000	\$ 4,018,649	\$ 623,984	\$ 3,383,175	\$ 11,490
Land	\$ 30,000,000	\$ 30,000,000	\$ 56,230	\$ 23,945,640	\$ 5,998,130
Project Savings:	\$ -				
Middle School #3	\$ -	\$ 15,000,000	\$ 151,236	\$ 14,637,553	\$ 211,211
Police Department	\$ -	\$ 981,350	\$ 291,077	\$ 478,558	\$ 211,714
<b>Total Projects</b>	<b>\$ 376,000,000</b>	<b>\$ 375,999,999</b>	<b>\$ 41,444,369</b>	<b>\$ 297,184,478</b>	<b>\$ 37,371,152</b>
Fees Associated with Sale of Bond		\$ 830,037	\$ -	\$ 830,037	\$ -
<b>Total Bond Package</b>	<b>\$ 376,000,000</b>	<b>\$ 376,830,037</b>	<b>\$ 41,444,369</b>	<b>\$ 298,014,516</b>	<b>\$ 37,371,152</b>
Bond Interest		\$ 14,182,694	\$ -	\$ -	\$ 14,182,694
Debt Payment		\$ 11,698,450	\$ -	\$ 11,698,450	\$ -
MVHS HVAC Project		\$ 776,300	\$ 407,558	\$ 368,743	\$ -
Arbitrage		\$ 8,391,230	\$ -	\$ 3,000	\$ 8,388,230
Salaries	\$ -	\$ 949,201	\$ -	\$ 853,948	\$ 95,253
<b>Total Interest Earnings</b>	<b>\$ -</b>	<b>\$ 35,997,875</b>	<b>\$ 407,558</b>	<b>\$ 12,924,140</b>	<b>\$ 22,666,177</b>

*\*Unaudited*

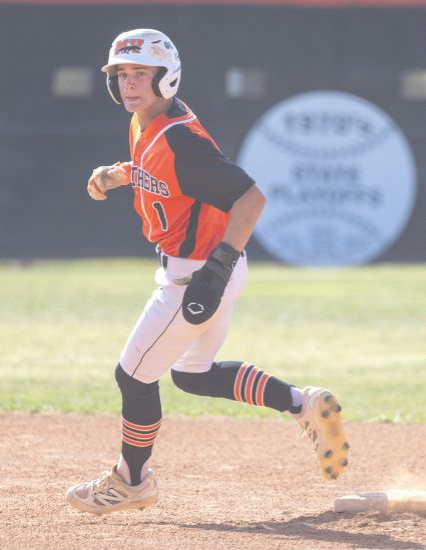
# Medina Valley ISD

## Bond 2024 Summary

May 31, 2026

<i>2024 Bond Projects</i>	<i>Original Budget</i>	<i>Adjusted Budget</i>	<i>Cumulative Encumbrances</i>	<i>Cumulative Expenses</i>	<i>Balance</i>
Middle School #3	\$ 102,000,000	\$ 83,380,000	\$ 48,628,857	\$ 9,433,277	\$ 25,317,866
Elementary School #7	\$ 62,000,000	\$ 46,920,000	\$ 2,209,457	\$ 1,008,679	\$ 43,701,864
Elementary School #8	\$ 62,000,000	\$ -	\$ -	\$ -	\$ -
Safety & Security Projects	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -
PE Improvements	\$ 5,750,000	\$ -	\$ -	\$ -	\$ -
Land	\$ 14,900,000	\$ -	\$ -	\$ -	\$ -
MVHS Stadium Improvements	\$ 29,050,000	\$ 850,000	\$ 611,415	\$ -	\$ 238,585
CVHS Stadium Improvements	\$ 11,800,000	\$ 11,200,000	\$ 4,664,886	\$ 5,019,538	\$ 1,515,576
Project Savings - Prop A	\$ -	\$ -	\$ -	\$ -	\$ -
Project Savings - Prop B	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Projects</b>	<b>\$ 290,000,000</b>	<b>\$ 142,350,000</b>	<b>\$ 56,114,616</b>	<b>\$ 15,461,494</b>	<b>\$ 70,773,891</b>
Fees Associated with Sale of Bond		\$ 622,072	\$ -	\$ 622,072	\$ -
<b>Total Bond Package</b>	<b>\$ 290,000,000</b>	<b>\$ 142,972,072</b>	<b>\$ 56,114,616</b>	<b>\$ 16,083,565</b>	<b>\$ 70,773,891</b>
Bond Interest - Prop A		\$ 4,133,264	\$ -	\$ -	\$ 4,133,264
Bond Interest - Prop B		\$ 574,522	\$ -	\$ -	\$ 574,522
Arbitrage Liability		\$ 51,366	\$ -	\$ 1,500	\$ 49,866
<b>Total Interest Earnings</b>	<b>\$ -</b>	<b>\$ 4,759,152</b>	<b>\$ -</b>	<b>\$ 1,500</b>	<b>\$ 4,757,652</b>

*\*Unaudited*



 **MEDINA VALLEY ISD**  
EST. 1959

**Superintendent Briefing**  
**June 22, 2026**



## Medina Valley HS Seniors Celebrate Graduation at the Freeman Coliseum



626 seniors from Medina Valley High School participated in the graduation ceremony at the Freeman Coliseum. Proud Medina Valley families filled the stands as they eagerly waited for the moment their proud Panther would walk the stage. The Class of 2026 not only crossed the stage as graduates but earned more than \$6 million in scholarships, reflecting their hard work, academic success, and bright futures ahead.

## Madison and Trinity Pinto Featured in "Salute to Seniors" on News4 and FOX29



Medina Valley High School graduates and twin sisters Madison and Trinity Pinto were recently recognized in the "Salute to Seniors" segment on FOX San Antonio and News 4 San Antonio. Standout student-athletes in both track and soccer, the sisters have left a lasting impact on Panther Nation through their dedication and achievements. This fall, Madison will attend D'Youville University and Trinity will attend the United States Military Academy at West Point.

## Medina Valley ISD Celebrates Successful 8th Grade Graduation Ceremonies



Students from Medina Valley Middle School and Loma Alta Middle School celebrated their 8th grade graduation ceremonies at Panther Stadium. The two events recognized those students with special achievements such as Wildcat Overall Athlete, W.O.W. Award and Academic Excellence. Loma Alta's graduating class will be the first group of students to attend the Creek View High School as freshmen this fall.

# Summer Camps Inspire the Next Generation of Medina Valley ISD Athletes



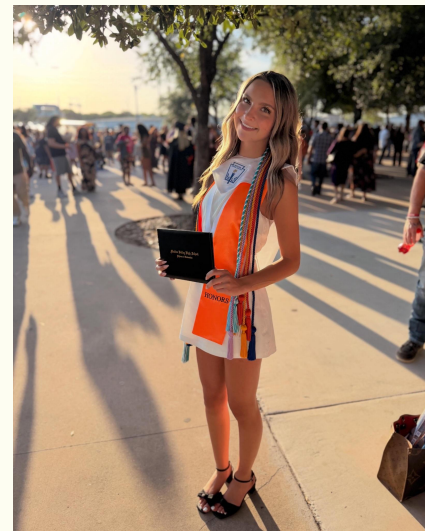
Summer is in full swing across Medina Valley ISD as students from kindergarten through incoming freshman year take part in athletic camps led by coaches from Medina Valley Athletics and Creek View Athletics. From cheer and soccer to football, basketball, volleyball, track, and more, these June and July camps provide young athletes with opportunities to build their skills, stay active, and connect with their future teammates and coaches in a fun and supportive environment.

# MVISD Leaders Collaborate During DALT to Plan for Year Ahead



Even with students out for the summer, leaders across Medina Valley ISD are hard at work during DALT (District Administrative Leadership Team), collaborating on plans to ensure a strong and successful school year.

# Medina Valley FFA Students Shine with Scholarships and State Recognition



Medina Valley FFA graduates Connor Prukop, Felicity Agee, and Alanya Frank earn prestigious Texas FFA scholarships through the Texas FFA Association, after completing interviews at Tarleton State University. Connor Prukop and Felicity Agee were each awarded \$20,000 scholarships sponsored by the Houston Livestock Show, while Alanya Frank received a \$10,000 scholarship sponsored by the Richard Wallrath Foundation. Felicity Agee also showcased exceptional talent in the FFA state Extemporaneous Speaking Contest, advancing to the finals and placing 7th in the state. All three students will continue their academic journeys at Texas A&M University.

## MVISD Welcomes New Team Members at New Hire Onboarding



Medina Valley ISD proudly welcomed its newest educators and staff during this morning's New Hire Onboarding, where team members learned about the district's mission and began building connections with colleagues. We continue to offer onboarding sessions every week throughout the summer!

# DISTRICT ENROLLMENT

<u>Campus</u>	<b>5/23/25</b>	<b>5/28/26</b>	
Castroville Elementary	<b>599</b>	<b>670</b>	<b>+71</b>
LaCoste Elementary	<b>626</b>	<b>773</b>	<b>+147</b>
Ladera Elementary	<b>853</b>	<b>966</b>	<b>+113</b>
Luckey Ranch Elementary	<b>938</b>	<b>896</b>	<b>-42</b>
Potranco Elementary	<b>899</b>	<b>924</b>	<b>+25</b>
Silos Elementary	<b>1,037</b>	<b>987</b>	<b>-50</b>
Medina Valley Middle School	<b>1,157</b>	<b>1,205</b>	<b>+48</b>
Loma Alta Middle School	<b>1,086</b>	<b>1,277</b>	<b>+191</b>
Medina Valley High School	<b>2,629</b>	<b>2,829</b>	<b>+200</b>
<b>DISTRICT</b>	<b>9,824</b>	<b>10,527</b>	<b>+703</b>



## **(LOCAL) Policy Comparisons**

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes **moved text**.
- Revision bars appear in the right margin to show sections with changes.

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**Note:** While the annotation software competently identifies simple changes, large or complicated changes — as in an extensive rewrite — may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes make formatting changes appear tracked, even though the text remains the same.

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For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

### **Contact us:**

School Districts and Education Service Centers, call 800-580-7529 or email [policy.service@tasb.org](mailto:policy.service@tasb.org).

Community Colleges, call 800-580-1488 or email [colleges@tasb.org](mailto:colleges@tasb.org).

**Reasons**

The Board's decision not to renew the Superintendent's contract shall not be based on the Superintendent's exercise of Constitutional rights or based unlawfully on race, color, religion, sex, gender, national origin, age, disability, or any other basis prohibited by law. Reasons for the nonrenewal of the Superintendent's contract shall be:

1. Deficiencies pointed out in evaluations, supplemental memoranda, or other communications.
2. Failure to fulfill duties or responsibilities.
3. Incompetency or inefficiency in the performance of duties.
4. Insubordination or failure to comply with Board directives.
5. Failure to comply with Board policies or administrative regulations.
6. Failure of the District to make measurable progress toward the goals stated in the District improvement plan. [See BQ]
7. Conducting personal business during school hours when it results in neglect of duties.
8. Drunkenness or excessive use of alcoholic beverages; or possession, use, or being under the influence of alcohol or alcoholic beverages while on District property, while working in the scope of the employee's duties, or while attending any school- or District-sponsored activity.
9. The illegal possession, use, manufacture, or distribution of a controlled substance, a drug, a dangerous drug, hallucinogens, or other substances regulated by state statutes.
10. Failure to meet the District's standards of professional conduct.
11. Failure to report to the Board any arrest, indictment, conviction, no contest or guilty plea, or other adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL). [See DH]
12. Conviction of or deferred adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL); or conviction of a lesser included offense pursuant to a plea when the original charged offense is a felony. [See DH]
13. Failure to comply with reasonable District requirements regarding advanced coursework or professional improvement and growth.

14. Disability, not otherwise protected by law, that prevents the Superintendent from performing the essential functions of the job, [with or without reasonable accommodation](#).
15. Any activity, school-connected or otherwise, that, because of publicity given it or knowledge of it among students, faculty, or the community, impairs or diminishes the Superintendent's effectiveness in the District.
16. Any breach by the Superintendent of an employment contract or any reason specified in the Superintendent's employment contract.
17. Failure to maintain an effective working relationship, or maintain good rapport, with parents, the community, staff, or the Board.
18. Behavior that presents a danger of physical harm to a student or other individuals.
19. Assault on a person on District property or at a school-related function, or on an employee, student, or student's parent regardless of time or place.
20. Use of profanity in the course of performing any duties of employment, whether on or off District premises, in the presence of students, staff, or members of the public, if reasonably characterized as unprofessional.
21. Falsification of records or other documents related to the District's activities.
22. Falsification or omission of required information on an employment application.
23. Misrepresentation of facts to the Board or other District officials in the conduct of District business.
24. Failure to fulfill or maintain requirements for Superintendent certification, unless granted a waiver by the commissioner of education.
25. Any attempt to encourage or coerce a child to withhold information from the child's parent or from other District personnel.
26. Any reason that makes the employment relationship void or voidable, such as a violation of federal, state, or local law.
27. [Engaging in or assigning to another individual, whether intentionally or knowingly, an instruction, guidance, activities, or programming prohibited by law. \[See EMB\]](#)

28. Engaging in or assigning to another individual, whether intentionally or knowingly, diversity, equity, and inclusion duties prohibited by law.

~~27-29.~~ Any reason constituting good cause for terminating the contract during its term.

**Notice of Proposed  
Nonrenewal**

If the Board determines that the Superintendent's contract should be considered for nonrenewal, the Board shall deliver to the Superintendent written notice of the proposed nonrenewal in accordance with law.

**Request for Hearing**

If the Superintendent desires a hearing after receiving notice of the proposed nonrenewal, the Superintendent shall notify the Board in writing not later than the 15th day after receiving the notice. When the Board receives a timely request for a hearing on proposed nonrenewal, the hearing shall be held not later than the 15th day after receipt of the request, unless the parties mutually agree to a delay. The Superintendent shall be given notice of the hearing date as soon as it is set.

**Hearing Procedure**

Unless the Superintendent requests that the hearing be open, the hearing shall be conducted in closed meeting with only the members of the Board, the Superintendent, their chosen representatives, and such witnesses as may be called in attendance. Witnesses may be excluded from the hearing until called to present evidence. The Superintendent and the Board may each be represented by a person designated in writing to act for them. Notice, at least five days in advance of the hearing, shall be given by each party intending to be represented, including the name of the representative. Failure to give such notice may result in postponement of the hearing.

The conduct of the hearing shall be under the presiding officer's control and shall generally follow the steps listed below:

1. After consultation with the parties, the presiding officer shall impose reasonable time limits for presentation of evidence and closing arguments.
2. The hearing shall begin with the Board's presentation, supported by such proof as it desires to offer.
3. The Superintendent may cross-examine any witnesses for the Board.
4. The Superintendent may then present such testimonial or documentary proofs, as desired, to offer in rebuttal or in general support of the contention that the contract be renewed.

5. The Board may cross-examine any witnesses for the Superintendent and offer rebuttal to the testimony of the Superintendent's witnesses.

6. Closing arguments may be made by each party.

A record of the hearing shall be made so that a certified transcript can be prepared, if required.

**Board Decision**

The Board may consider only such evidence as is presented at the hearing. After all the evidence has been presented, if the Board determines that the reasons given in support of the recommendation to not renew the Superintendent's contract are lawful, supported by the evidence, and not arbitrary or capricious, it shall so notify the Superintendent by a written notice not later than the 15th day after the date on which the hearing is concluded. This notice shall also include the Board's decision on renewal, which decision shall be final.

**No Hearing**

If the Superintendent fails to request a hearing, the Board shall take the appropriate action and notify the Superintendent in writing of that action not later than the 30th day after the date the notice of proposed nonrenewal was sent.

All Trustees, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved in the District's financial transactions shall act with integrity and diligence in duties involving the District's fiscal resources.

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**Note:** See the following policies and/or administrative regulations regarding conflicts of interest, ethics, and financial oversight:

- Code of ethics:
    - for Board members — BBF
    - for employees — ~~DH~~DHA
  - Financial conflicts of interest:
    - for public officials — BBFA
    - for all employees — DBD
    - for vendors — CHE
  - Compliance with state and federal grant and award requirements: CB, CBB
  - Financial conflicts and gifts and gratuities regarding federal funds: CB, CBB
  - Systems for monitoring the District's investment program: CDA
  - Budget planning and evaluation: CE
  - Compliance with accounting regulations: CFC
  - Activity fund management: CFD
  - Criminal history record information for employees: DBAA, DC
  - Disciplinary action for fraud by employees: DCD, DCE, and DF series
- 

**Fraud and Financial Impropriety**

The District prohibits fraud and financial impropriety, as defined below, in the actions of its Trustees, employees, vendors, contractors, agents, consultants, volunteers, and others seeking or maintaining a business relationship with the District.

Definition

Fraud and financial impropriety shall include but not be limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the District.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.

FISCAL MANAGEMENT GOALS AND OBJECTIVES  
FINANCIAL ETHICS

CAA  
(LOCAL)

3. Misappropriation of funds, securities, supplies, or other District assets, including employee time.
4. Impropriety in the handling of money or reporting of District financial transactions.
5. Profiteering as a result of insider knowledge of District information or activities.
6. Unauthorized disclosure of confidential or proprietary information to outside parties.
7. Unauthorized disclosure of investment activities engaged in or contemplated by the District.
8. Accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the District, except as otherwise permitted by law or District policy. [See CB, DBD]
9. Inappropriately destroying, removing, or using records, furniture, fixtures, or equipment.
10. Failure to provide financial records required by federal, state, or local entities.
11. Failure to disclose conflicts of interest as required by law or District policy.
12. Any other dishonest act regarding the finances of the District.
13. Failure to comply with requirements imposed by law, the awarding agency, or a pass-through entity for state and federal awards.

**Financial Controls and Oversight**

Each employee who supervises or prepares District financial reports or transactions shall set an example of honest and ethical behavior and shall actively monitor his or her area of responsibility for fraud and financial impropriety.

**Fraud Prevention**

The Superintendent shall maintain a system of internal controls to deter and monitor for fraud or financial impropriety in the District.

Reports

Any person who suspects fraud or financial impropriety in the District shall report the suspicions immediately to a person with authority to investigate the suspicions, including any supervisor, the Superintendent, the Board President, or local law enforcement.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure may be necessary to complete a full investigation or to comply with

FISCAL MANAGEMENT GOALS AND OBJECTIVES  
FINANCIAL ETHICS

CAA  
(LOCAL)

	<p>law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.</p>
<p><i>Protection from Retaliation</i></p>	<p>Neither the Board nor any District employee shall unlawfully retaliate against a person who in good faith reports perceived fraud or financial impropriety. [See DG]</p>
<p><b>Fraud Investigations</b></p>	<p>In coordination with legal counsel and other internal or external departments or agencies, as appropriate, the Superintendent, Board President, or a designee shall promptly investigate reports of potential fraud or financial impropriety.</p>
<p>Response</p>	<p>If an investigation substantiates a report of fraud or financial impropriety, the Superintendent shall promptly inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration.</p> <p>If an employee is found to have committed fraud or financial impropriety, the Superintendent shall take or recommend appropriate disciplinary action, which may include termination of employment. If a contractor or vendor is found to have committed fraud or financial impropriety, the District shall take appropriate action, which may include cancellation of the District's relationship with the contractor or vendor.</p> <p>When circumstances warrant, the Board, Superintendent, or a designee may refer matters to appropriate law enforcement or regulatory authorities. In cases involving monetary loss to the District, the District may seek to recover lost or misappropriated funds.</p> <p>The final disposition of the matter and any decision to file a criminal complaint or to refer the matter to the appropriate law enforcement or regulatory agency for independent investigation shall be made in consultation with legal counsel.</p>
<p>Federal Awards Disclosure</p>	<p>In connection with federal awards, the District shall promptly disclose in writing whenever the District has credible evidence of the commission of a violation of federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations found in federal law, including the Civil False Claims Act. This provision applies to any activities or subawards of a federal award. [See CBB]</p>
<p><b>Analysis of Fraud</b></p>	<p>After any investigation substantiates a report of fraud or financial impropriety, the Superintendent shall analyze conditions or factors that may have contributed to the fraudulent or improper activity. The Superintendent shall ensure that appropriate administrative procedures are developed and implemented to prevent future misconduct. These measures shall be presented to the Board for review.</p>

**Personnel Duties** The Superintendent shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.

**Posting Vacancies** The Superintendent ~~or designee~~ shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.

**Applications** All applicants shall complete the application form supplied by the District. Information on applications shall be confirmed before a contract is offered for a contractual position and before hiring or as soon as possible thereafter for a noncontractual position.

[For information related to the evaluation of criminal history records, see DBAA.]

**Employment of Contractual Personnel** The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel.

The Board retains final authority for employment of contractual personnel in positions classified as principal and above. The Board delegates to the Superintendent final authority to employ contractual personnel in positions below the level of principal. The Superintendent shall inform the Board of any persons hired under this authority.

[See DCA, DCB, DCC, and DCE as appropriate]

**Employment of Noncontractual Personnel** **Note:** For employment of a bus driver related to a Board member or the Superintendent, see DBE(LEGAL).

The Board delegates to the Superintendent final authority to employ and dismiss noncontractual employees on an at-will basis.  
[See DCD]

**Employment Assistance Prohibited** No District employee shall assist another employee of the District or of any school district in obtaining a new job if the employee knows, or has probable cause to believe, that the other employee engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition. [See CJ for prohibitions relating to contractors and agents and ~~DH~~(EXHIBITDHA(LEGAL) for the Educators' Code of Ethics.]

Each District employee shall perform his or her duties in accordance with state and federal law, District policy, and ethical standards. The District holds all employees accountable to the Educators' Code of Ethics. [See ~~DH~~(~~EXHIBIT~~DHA(~~LEGAL~~)]

Each District employee shall recognize and respect the rights of students, parents, other employees, and members of the community and shall work cooperatively with others to serve the best interests of the District.

An employee wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA]

**Violations of Standards of Conduct**

Each employee shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to his or her status as a District employee. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD, DCE, and DF series]

**Weapons Prohibited**

The District prohibits the use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

Exceptions

No violation of this policy occurs when:

1. Use or possession of a firearm by a specific employee is authorized by Board action [see the CKE series];
2. A District employee who holds a handgun license in accordance with state law stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun or other firearm is not in plain view; or
3. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

**Electronic Communication**

Use with Students

A certified employee, licensed employee, or any other employee designated in writing by the Superintendent or a campus principal may use electronic communication, as this term is defined by law, with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

Unless authorized above, all other employees are prohibited from using electronic communication directly with students who are currently enrolled in the District. The employee handbook or other administrative regulations shall further detail:

1. Exceptions for family and social relationships;
2. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
3. Hours of the day during which electronic communication is discouraged or prohibited; and
4. Other matters deemed appropriate by the Superintendent.

In accordance with ethical standards applicable to all District employees [see ~~DH(EXHIBIT~~DHA(LEGAL)], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

Personal Use	All employees shall be held to the same professional standards in their public use of electronic communication as for any other public conduct. If an employee's use of electronic communication violates state or federal law or District policy, or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment.
Reporting Improper Communication	In accordance with administrative regulations, an employee shall notify his or her supervisor when a student engages in improper electronic communication with the employee.
Disclosing Personal Information	An employee shall not be required to disclose his or her personal email address or personal phone number to a student.

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

**Prohibited Classroom Instruction or Activities**

An employee is prohibited from intentionally or knowingly engaging in or assigning to another individual instruction, guidance, activities, or programming prohibited by law [see EMB].

**Prohibited Diversity, Equity, and Inclusion Duties**

An employee shall be subject to disciplinary action, including termination of employment, if the employee, intentionally or knowingly:

- Engages in diversity, equity, and inclusion (DEI) duties.
- Assigns to another individual DEI duties.

[See BT(LEGAL)]

**Social Transitioning**

An employee shall be prohibited from assisting a District student with social transitioning, as the term is defined in law. This prohibition includes providing any information to a District student about social transitioning or guidelines intended to assist a District student with social transitioning.

**Safety Requirements**

Each employee shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.

**Harassment or Abuse**

An employee shall not engage in prohibited harassment, including sexual harassment, of:

1. Other employees. [See DIA]
2. Students. [See FFH; see FFG regarding child abuse and neglect.]

While acting in the course of employment, an employee shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.

An employee shall report child abuse or neglect as required by law. [See FFG]

**Relationships with Students**

An employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is always prohibited, even if consensual.

As required by law, the District shall notify the parent of a student with whom a District employee or person acting as a service provider for the District is alleged to have engaged in certain misconduct.

[See FFF for parent notification requirements and DHB and DHC for reporting requirements.]

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

**Tobacco and  
Nicotine Products  
and E-Cigarettes**

An employee is prohibited from possessing or using any type of tobacco product, e-cigarette, or any other electronic vaporizing device while on school property, in a District vehicle, or while attending an off-campus school-related activity. An employee is also prohibited from possessing or using any type of nicotine product, including nicotine pouches, regardless of whether the product contains tobacco, while on District property, in a District vehicle, or while attending an off-campus school-related activity.

An employee's supervisor is authorized to approve an exception to this policy for a smoking cessation product.

**Alcohol and Drugs /  
Notice of Drug-Free  
Workplace**

As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Arrests, Indictments, Convictions, and Other Adjudications, below.

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered "under the influence" of a controlled substance.

Exceptions

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee's job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee's personal use; or

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee's child or other individual for whom the employee is a legal guardian.

Sanctions

An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

1. Referral to drug and alcohol counseling or rehabilitation programs;
2. Referral to employee assistance programs;
3. Termination from employment with the District; and
4. Referral to appropriate law enforcement officials for prosecution.

Notice

Employees shall receive a copy of this policy.

**Arrests, Indictments, Convictions, and Other Adjudications**

An employee shall notify his or her principal or immediate supervisor within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for any felony, any offense involving moral turpitude, and any of the other offenses as indicated below:

1. Crimes involving school property or funds;
2. Crimes involving attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator;
3. Crimes that occur wholly or in part on school property or at a school-sponsored activity; or
4. Crimes involving moral turpitude, which include:
  - Dishonesty; fraud; deceit; theft; misrepresentation;
  - Deliberate violence;
  - Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
  - Felony possession or conspiracy to possess, or any misdemeanor or felony transfer, sale, distribution, or conspiracy to transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
  - Felony driving while intoxicated (DWI); or
  - Acts constituting abuse or neglect under the Texas Family Code.

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

**Dress and Grooming** An employee's dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.

PERSONNEL POSITIONS

DP  
(LOCAL)

**Principal  
Qualifications**

In addition to the minimal certification requirement, a principal shall have at least:

1. Working knowledge of curriculum and instruction;
2. The ability to evaluate instructional program and teaching effectiveness;
3. The ability to manage budgets and personnel and to coordinate campus functions;
4. The ability to explain policy, procedures, and data;
5. Strong communications, public relations, and interpersonal skills;
6. Prior experience in instructional leadership roles; and
7. Other qualifications deemed necessary by the Board and included in the job description.

**School Counselors**

In accordance with law, a school counselor shall spend 80 percent of the counselor's work time on duties that are components of a comprehensive school counseling program (CSCP). [See FFEA]

If the Board approves a determination by the administration that due to District or campus staffing needs or other reasons a school counselor is prevented from spending 80 percent of the counselor's work time on duties that are components of a CSCP, the Board shall direct the Superintendent to develop a revised job description for the school counselor that addresses the percentage of the school counselor's time that shall be spent on duties related to the components of a CSCP and the duties the school counselor is expected to perform in the remaining work time. The Superintendent shall report to the Board regarding adjustments to a school counselor's duties under this provision.

**Qualifications**

In addition to the minimal education and certification requirements established in the job description, a principal shall have at least:

1. Working knowledge of curriculum and instruction;
2. The ability to evaluate instructional program and teaching effectiveness;
3. The ability to manage budgets and personnel and to coordinate campus functions;
4. The ability to implement policy and procedures;
5. The ability to interpret data;
6. Strong communications, public relations, and interpersonal skills;
7. Prior experience in instructional leadership roles; and
8. Other qualifications deemed necessary by the Board and included in the job description.

**School Counselors**

In accordance with law, a school counselor shall spend 80 percent of the counselor's work time on duties that are components of a comprehensive school counseling program (CSCP). [See FFEA]

If the Board approves a determination by the administration that due to District or campus staffing needs or other reasons a school counselor is prevented from spending 80 percent of the counselor's work time on duties that are components of a CSCP, the Board shall direct the Superintendent to develop a revised job description for the school counselor that addresses the percentage of the school counselor's time that shall be spent on duties related to the components of a CSCP and the duties the school counselor is expected to perform in the remaining work time. The Superintendent shall report to the Board regarding adjustments to a school counselor's duties under this provision.

**Referral**

Students may be referred for the gifted and talented program at any time by teachers, school counselors, parents, or other interested persons.

Screening and  
Identification  
Process

The District shall provide assessment opportunities to complete the screening and identification process for referred students at least once per school year.

The District shall schedule a gifted and talented program awareness session for parents that provides an overview of the identification procedures and services for the program prior to beginning the screening and identification process.

Parental Consent

The District shall obtain written parental consent before any special testing or individual assessment is conducted as part of the screening and identification process. All student information collected during the screening and identification process shall be an educational record, subject to the protections set out in policies at FL.

**Selection**

Identification  
Criteria

The Board-approved program for the gifted and talented shall establish criteria to identify gifted and talented students. The criteria shall be specific to the state definition of gifted and talented and shall ensure the fair assessment of students with special needs, such as the culturally different, the economically disadvantaged, and students with disabilities.

*Assessments*

Data collected through both objective and subjective assessments shall be measured against the criteria approved by the Board to determine individual eligibility for the program. Assessment tools may include, but are not limited to, the following: achievement tests, intelligence tests, creativity tests, behavioral checklists completed by teachers and parents, student/parent conferences, and available student work products.

*Selection Matrix  
or Threshold  
System*

If the selection process relies on a matrix or threshold system, the use of a scoring value based on race, ethnicity, sex, socioeconomic status, or disability shall be prohibited.

Placement  
Committee

A placement committee shall evaluate each referred student according to the established criteria and shall identify those students for whom placement in the gifted and talented program is the most appropriate educational setting. The committee shall be composed of at least three professional educators who have received training in the nature and needs and identification of gifted students, as required by law.

**Notification**

The District shall provide written notification to parents of students who qualify for services through the District's gifted and talented program. Participation in any program or services provided for

gifted students shall be voluntary, and the District shall obtain written permission from the parents before placing a student in a gifted and talented program.

**Reassessment**

If the District reassesses students in the gifted and talented program, the reassessment shall be based on a student's performance in response to services and shall occur no more than once in elementary grades, once in middle school grades, and once in high school grades.

**Transfer Students**

Interdistrict

When a student identified as gifted by a previous school district enrolls in the District, the placement committee shall review the student's records and conduct assessment procedures when necessary to determine if placement in the District's program for gifted and talented students is appropriate.

[See FDD(LEGAL) for information regarding transfer students and the Interstate Compact on Educational Opportunities for Military Children]

Intradistrict

A student who transfers from one campus in the District to the same grade level at another District campus shall continue to receive services in the District's gifted and talented program.

**Furloughs**

The District may place on a furlough any student who is unable to maintain satisfactory performance or whose educational needs are not being met within the structure of the gifted and talented program. A furlough may be initiated by the District, the parent, or the student.

In accordance with the Board-approved program, a furlough shall be granted for specified reasons and for a specified period of time. At the end of a furlough, the student may reenter the gifted and talented program, be placed on another furlough, or be exited from the program.

**Exit Provisions**

The District shall monitor student performance in response to gifted and talented program services. If at any time the placement committee or a parent determines the program is not meeting the student's educational needs, the committee shall meet with the parent and student before finalizing an exit decision.

**Appeals**

A parent, student, or educator may appeal any final decision of the placement committee regarding services in the gifted and talented program. Appeals shall be made first to the placement committee. Any subsequent appeals shall be made in accordance with FNG(LOCAL) beginning at Level Two.

**Program Evaluation**

The District shall annually evaluate the effectiveness of the District's gifted and talented program, and the results of the evaluation

SPECIAL PROGRAMS  
GIFTED AND TALENTED STUDENTS

EHBB  
(LOCAL)

shall be used to modify and update the District and campus improvement plans. The District shall include parents in the evaluation process and shall share the information with Board members, administrators, teachers, school counselors, students in the gifted and talented program, and the community.

**Funding**

The Superintendent shall develop administrative procedures to ensure that 100 percent of the state funds allocated for the gifted and talented program are spent providing for and enhancing the District's program and that a method accounting for expenditures related to the gifted and talented program is established and aligns with the Texas Education Agency's financial compliance guidance.

**Community Awareness**

The District shall ensure that information about the District's gifted and talented program is available to parents and community members and that they have an opportunity to develop an understanding of and support for the program.

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**Note:** See policies DHB and DHC for information on other required reports regarding alleged misconduct against a student.

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The District shall notify a parent of a student with whom a District employee or a person acting as a service provider for the District is alleged to have engaged in misconduct, informing the parent:

1. As soon as feasible that the alleged misconduct may have occurred;
2. Whether the individual was terminated following an investigation of the alleged misconduct or resigned before completion of the investigation; and
3. Whether a report was submitted to the Texas Education Agency or State Board for Educator Certification concerning the alleged misconduct.

For purposes of this policy, misconduct is defined as an individual's **alleged:**

1. **Alleged** abuse or commission of an otherwise unlawful act with a student ~~or involvement in~~;
2. **Involvement in or soliciting** a romantic relationship, or soliciting or engaging in sexual contact, **with a student**;
3. **Engaging in inappropriate communications with a student**; or
- ~~4.~~ **Failing to maintain appropriate boundaries** with a student.

#### **Notice of Suspected Criminal Offense**

Except as provided by state law regarding child abuse investigations, the District shall notify a parent not later than one business day after the date an employee first suspects that a criminal offense has been committed against the parent's child.

[See also FFG for reporting requirements related to child abuse and FFH for parental notification requirements regarding prohibited conduct as defined by that policy.]

# SHAC- Annual Report

Medina Valley ISD  
June 2026

\*Presented by: Steven Conard and Sarah Fulks

# SY 25-26 Meeting Dates & Topics Covered

- 9/25/25
  - Health Services, Blood Drive dates for current SY, and Wellness Plan
    - House Bill (HB) 549, HB 1586, Senate Bill 12
    - Sub Committee information and interest - Wellness Plan
- 12/4/25
  - Overview of Student Health Advisory Committees roles and responsibilities.
  - San Antonio Council on Alcohol & Drug Awareness - Melissa Scott, BBA, ACPS
  - Medina County Health Unit - Trish Mechler, MPH, BSN, RN
    - Provided flyers about upcoming seminar on how to spot hazards specific to our area and how to take some basic actions to take care of ourselves, our family, and our friends.
  - Wellness Plan & Sub Committee Updates

# SY 25-26 Meeting Dates & Topics Covered

- 2/19/26
  - Threats are No Joke, Public Awareness Campaign - Steven Conard
  - Attendance - Travis Hacker
  - Wellness Sub-Committee presentation
    - Wellness Plan recommendations
- 5/26/26
  - Safety Updates - Steven Conard
  - Counseling Services and Resources for students - Amanda Monteiro
  - Curriculum Updates and Considerations - Amy Millis
  - 2025-2030 Dietary Guidelines - how these DGA's may change our NSLP meal patterns
  - Wellness Plan -
    - Vote to modify guidelines for "Food and Beverages Provided - Elementary School Guidelines" - foods and beverages provided must be caffeine free

# Medina Valley ISD School Health Advisory Council (SHAC)

## SHAC Members 2025-2026

### Community Members:

Maria Garza

JoAnn Gonzalez

Scott Hesch

Patricia Mechler

Melissa Scott - SHAC Co-Chair

# Medina Valley ISD School Health Advisory Council (SHAC)

## SHAC Members 2025-2026

### Additional Core Membership- District Employees:

Steven Conard - Director of Health and Safety

Tiffany Eckenrod - Director of Child Nutrition

Sarah Fulks - (SHAC Chair), Health Services Team Lead

Amy Millis - Director of Curriculum and Instruction

Amanda Monteiro - Director of Student Support Services



## ***Agenda Item Memorandum***

**To:** MVISD Board of Trustees

**Date:** Regular Monthly Board Meeting

**Agenda item:** Consider approval of Consent Agenda Items

### **Background Information and Administrative Consideration**

Consent agenda items are presented to the Board as a single bundled action, requiring only one motion for approval. These typically include budgeted purchases over \$50,000, annual contracts, and routine matters that require Board authorization. All consent items are thoroughly vetted by the administration and reviewed during Board Committee Meetings, and/or Board Updates.

### **Supporting Documents**

Each item has attached supporting documents.

### **Recommendation**

Administration recommends that the Board approves the Consent Agenda as presented.

# Medina Valley Independent School District

## Official Board Meeting Minutes

### Regular Board Meeting

Tuesday, May 26, 2026, 6:00 PM

Medina Valley ISD Central Office Board Room

A **Regular Board Meeting** of the Board of Trustees was held Tuesday, May 26, 2026, beginning at 6:00 PM at the Medina Valley ISD Central Office Board Room.

#### I. **First Order of Business**

##### A Call Meeting to Order

Nathan Fillinger, Board President, called the Medina Valley ISD Regular Board Meeting to order at 6:00 pm on May 26, 2026.

##### B Establish a Quorum

A quorum of the Board Members were present Matt Castiglione, Joe Biediger, Ben Juarez, Suzanne Lee, Blane Nash and Nathan Fillinger.

##### C Pledge of Allegiance to the Flag followed by a Moment of Silence

Everyone joined in the Pledge of Allegiance to the American Flag and the Texas Flag, followed by a moment of silence.

#### II. **Student/Staff Recognition**

##### A Medina Valley High School

- BPA
- TAFE
- Track Pole Vault
- Feature Writing

##### B Loma Alta Middle School

- National Abacus Bee, Kyron Tennison, 8th grade

##### C Retiring Superintendent Dr. Scott Caloss

#### III. **Public Comment**

1. Anna Whorton, Topic: SB401 Home School Students participation in UIL activities

#### IV. **Announcements/Communications/Presentations**

##### A Board Committee Reports

- Finance Committee presented by Blane Nash, Committee Chair
- Construction Committee presented by Joe Biediger, Committee Chair

# Medina Valley Independent School District

## Official Board Meeting Minutes

### Regular Board Meeting

Tuesday, May 26, 2026, 6:00 PM

Medina Valley ISD Central Office Board Room

- B Construction Briefing presented by Mr. Barajas
  - Creek View High School
  - Medina Valley High School Ag/JROTC Building
  - Medina Valley ISD Middle School #3
  - Elementary #7
  
- C Financial Briefing presented by Ms. Garcia
  - General Fund Financial Statement
  - Child Nutrition Financial Statement
  - Debt Service Fund Financial Statement
  - Bond 2023 Capital Projects Report
  - Bond 2024 Capital Projects Report
  
- D Superintendent Briefing presented by Dr. Caloss
  - Student Achievements
  - Staff Achievements
  - District Enrollment Numbers

#### V. Discussion and Possible Action Items

- A Consider Approval of Consent Agenda Items presented by Dr. Caloss
  - Minutes for Regular Board Meeting on April 27, 2026 and Special Board Meetings on May 6th and May 13th
  - Board Policy Revision - EIC(Local)

Matt Castiglione made a Motion, seconded by Ben Juarez, to approve the Consent Agenda Items as presented. All of the Board Members voted for and the Motion passed.

- B Consider Approval of New Middle School Attendance Zones that will begin the 2027-2028 School Year

Blane Nash made a Motion, seconded by Joe Biediger, to approve the new Middle School Attendance Zones that will begin in the 2027-2028 School Year as presented. All of the Board Members voted for and the Motion passed.

- C Consider Approval of Educational Specifications for Elementary Schools

Joe Biediger made a Motion, seconded by Matt Castiglione, to approve the Educational Specifications for Elementary Schools as presented. All of the Board Members voted for and the Motion passed.

# Medina Valley Independent School District

## Official Board Meeting Minutes

### Regular Board Meeting

Tuesday, May 26, 2026, 6:00 PM

Medina Valley ISD Central Office Board Room

- D Consider Approval of Texas Tile Company for the Medina Valley High School Floor Renovations of the cafeteria, the foyer and the hallway between the gyms in the amount of \$75,526.00 as presented

Joe Biediger made a Motion, seconded by Blane Nash, to approve Texas Tile Company for the Medina Valley High School Floor Renovations of the cafeteria, the foyer and the hallway between the gyms in the amount of \$75,526.00 as presented. All of the Board Members voted for and the Motion passed.

- E Consider Approval of Award for RFCSP 26-003 for Multi-Campus Kitchen Freezer and Cooler Refrigeration Upgrades Project to WR Griggs in the amount of \$325,000.00 and Authorize the Superintendent to negotiate the terms of the Contract

Matt Castiglione made a Motion, seconded by Ben Juarez, to approve the Award for RFCSP 26-003 for Multi-Campus Kitchen Freezer and Cooler Refrigeration Upgrades Project to WR Griggs in the amount of \$325,000.00 and Authorize the Superintendent to negotiate the terms of the Contract as presented. All of the Board Members voted for and the Motion passed.

- F. Consider Approval of Capital Improvement Fund Expenditures to Purchase Additional Portable Building Material, Furniture, Fixtures, and Equipment in an amount not to exceed 214,100.00 as presented

Blane Nash made a Motion, seconded by Joe Biediger, to approve the Capital Improvement Fund Expenditures to Purchase Additional Portable Building Material, Furniture, Fixtures, and Equipment in an amount not to exceed 214,100.00 as presented. All of the Board Members voted for and the Motion passed.

- G. Consider Approval of a Budget Amendment

Ben Castiglione made a Motion, seconded by Matt Castiglione, to approve the Budget Amendment as presented. All of the Board Members voted for and the Motion passed.

- H. Consider Approval of Revision to Intradistrict Student Transfers, FDB Regulation

Matt Castiglione made a Motion, seconded by Joe Biediger, to approve the revision to FDB Regulation as presented. All of the Board Members voted for and the Motion passed.

**Medina Valley Independent School District**

Official Board Meeting Minutes

Regular Board Meeting

Tuesday, May 26, 2026, 6:00 PM

Medina Valley ISD Central Office Board Room

**VI Closed Session**

Nathan Fillinger, Board President announced at 7:11 pm that the Board of Trustees would convene in closed session as authorized by Section 551.071, 551.074, 551.076, 551.089, and 551.072 of the Texas Open Meetings Act to discuss agenda items VI, A-D.

- A. Consultation with Attorney (TX Govt. Code Section 551.071)
- B. Personnel Matters: Resignations, Retirements, Leaves of Absence, Reassignments, New Employment, New Personnel Position, Duties/Responsibilities of Employees (TX Govt. Code Section 551.074)
- C. Considering the deployment, specific occasions for, or implementation of, security personnel or devices (TX Govt. Code Section 551.076 and 551.089)
- D. Deliberation Regarding Real Property (TX Govt. Code Section 551.072)

**VII Continued Discussion and Possible Action Items**

- A. Consideration of future meeting dates

The next Regular Meeting is scheduled for Tuesday, June 22, 2026.

**VIII Adjournment**

Matt Castiglione made a Motion, seconded by Ben Juarez, to adjourn the Regular Board Meeting at 8:07 pm on May 26, 2026. All of the Board Members voted for and the Motion passed.

\_\_\_\_\_  
Nathan Fillinger, Board President

\_\_\_\_\_  
Joe Biediger, Board Secretary

Board Approved \_\_\_\_\_



## ***Agenda Item Memorandum***

**To:** MVISD Board of Trustees

**Date:** June 22, 2026

**Agenda item:** Consider approval of Memorandum of Understanding with the Bexar County Juvenile Board

### **Background Information**

Chapter 37 of the Texas Education Code requires counties with a population greater than 125,000 to develop a Juvenile Justice Alternative Education Program (JJAEP), subject to the approval of the Texas Juvenile Probation Commission. The Bexar County Juvenile Board, in cooperation with the school districts in Bexar County, will provide a Juvenile Justice Alternative Education Program as specified in Chapter 37 of the Texas Education Code; either through the direct provisions of services or a contractual agreement with an education provider.

### **Administrative Consideration**

Chapter 37 of the Texas Education Code requires counties with a population greater than 125,000 to develop a Juvenile Justice Alternative Education Program (JJAEP) for expelled students pending adjudication and/or under court supervision. The MOU establishes roles and responsibilities relating to the Bexar County Juvenile Justice Alternative Education Program (JJAEP). This MOU is required by the Texas Education Code (TEC), and follows the requirements set out in Grant P of the Texas Juvenile Justice Department funding contract with the Juvenile Board.

### **Supporting Documents**

- MOU between Bexar County Juvenile Board and Medina Valley ISD
- BCJJAEP school calendar

### **Recommendation**

It is recommended that the Board of Trustees approve the Memorandum of Understanding with the Bexar County Juvenile Board Juvenile Justice Alternative Education Program (JJAEP).



**2026-2027 MEMORANDUM OF UNDERSTANDING**

**BEXAR COUNTY JUVENILE BOARD  
AND  
INDEPENDENT SCHOOL DISTRICT**

**I. PARTIES**

This Memorandum of Understanding (MOU) is entered into by and between the Bexar County Juvenile Board (Juvenile Board), a political subdivision of the State of Texas, and the Independent School District (School District), a political subdivision of the State of Texas, agreeing to and executing this MOU. It establishes roles and responsibilities relating to the Bexar County Juvenile Justice Alternative Education Program (JJAEP). This MOU is required by the Texas Education Code (TEC), and is in compliance with the requirements set out in Grant P of the Texas Juvenile Justice Department funding contract with the Juvenile Board. All referenced attachments are incorporated into the MOU as if fully set forth herein.

**II. STUDENT ELIGIBILITY**

Students will be assigned to the Bexar County JJAEP at the Bexar County Juvenile Justice Academy (JJA) only as set forth by the provisions of this MOU.

- A. Factors Considered Prior to Expulsion. Pursuant to the TEC, the School District’s Student Code of Conduct must specify that consideration will be given, as a factor in each decision concerning placement in JJA, regardless of whether the expulsion is discretionary or mandatory, to:
  - 1. Self-defense;
  - 2. Intent or lack of intent at the time the student engaged in the conduct;
  - 3. A student’s disciplinary history;
  - 4. A disability that substantially impairs the student’s capacity to appreciate the wrongfulness of the student’s conduct;
  - 5. A student’s status in the conservatorship of the Department of Family and Protective Services; or
  - 6. A student’s status as a student who is homeless.
  
- B. Discretionary Expulsions. Students may be assigned to the JJA when they have been expelled from the School District for committing one of the offenses deemed to be a discretionary expulsion or placement by the TEC.
  
- C. Mandatory Expulsion. Students shall be assigned to the JJA when they have been expelled from the School District for committing one of the offenses deemed to require a mandatory expulsion under the TEC.

- D. Prerequisites. For a student to remain designated as a Mandatory Expulsion, all of the following requirements must be met:
1. Offense Report. The School District must have an offense report prepared by a law enforcement agency for the alleged incident upon which the expulsion is based.
  2. Filing the Offense Report. The offense or investigative report must be filed by the School District with the JJA, the Juvenile Probation Department and the District Attorney's Office. Until the offense report is filed, the student will not be designated a Mandatory Expulsion, and the Juvenile Board may bill the School District for that student at the Discretionary Expulsion rate.
- E. Additional Information. If the law enforcement agency report or complaint does not describe conduct that rises to the level of a Mandatory Expulsion offense, the JJA Administrator may require the School District to provide additional information to support the designation of Mandatory Expulsion.
- F. Reclassification. In the event a student fails to qualify as a Mandatory Expulsion, that student will be classified as a Discretionary Expulsion, and the School District will be billed for the student at the Discretionary Expulsion rate from the date of enrollment. The JJA will advise the Bexar County Auditor's Office of the student's correct status so that the status is accurately reflected in the School District's bill.
- G. Waiver. If a student fails to meet Texas Juvenile Justice Department (TJJJ) eligibility requirements for funding as a Mandatory Expulsion, the School District may request a waiver. A written waiver request must be directed to the JJA Administrator. The waiver request must:
1. State the reason the student was expelled from the home campus;
  2. State the reason the student does not meet the TJJJ funding eligibility requirements;
  3. Be filed with the JJA Administrator on the form set forth in **Attachment A**; and
  4. Be filed within ten (10) business days of the date the School District is made aware of the ineligibility as a Mandatory Expulsion. The JJA Administrator may deny untimely waiver requests.
- H. Eligibility Determination. The JJA Administrator will forward the School District's written request to TJJJ and advise the School District if the waiver request is granted or denied by TJJJ. The Juvenile Board will bill the School District for that student at the Discretionary Expulsion rate until notified by TJJJ that the student is deemed eligible to receive TJJJ funding under the Mandatory Expulsion category.
- I. Court-ordered Placements. Students may be placed in the JJA by a Court when they have been adjudicated for delinquent conduct or conduct indicating a need for supervision. The School District will not be responsible for payment for these students unless they have been expelled by the School District and do not meet criteria for a Mandatory Expulsion; however, the School District is responsible for providing special education services, as articulated in the students' Individualized Education Programs (IEPs)/ Individualized Accommodation Plan (IAPs) and/or Behavior Intervention Plan (BIPs) when such services are not provided by the JJA.

- J. Registered Sex Offenders. Students who are publicly registered sex offenders and residents of Bexar County may be placed by the school district in the JJA as provided in the TEC and in accordance with the conditions set out in Section III.B.4 of this MOU. Only students who are Bexar County residents may be placed in the JJA under this provision.
- K. Maximum Capacity Rules. Based on student instructional capacity and safety and security issues, the Juvenile Board has set a maximum student enrollment of 250 students at the JJA (Maximum Capacity). If student enrollment reaches 200, the following rules will apply:
1. JJA Administrator will notify the School District of current enrollment, allocation of spaces, and number of out-of-county students. The School District will be allocated a total number of non-Mandatory Expulsion spaces for Bexar County residents (to include all categories of Discretionary Expulsions and placements) commensurate with that district's percent of Bexar County's total student population in grades 5 – 12. These population figures will be extracted from the prior year's Public Education Information Management Systems (PEIMS) enrollment (snapshot) figures.
  2. When the School District has reached its allocated number of spaces, it must withdraw a student in order to enroll a new student if the district would otherwise exceed the assigned number of discretionary spaces.
  3. The School District may negotiate directly with other districts for unused spaces. The maximum enrollment may be re-defined from time to time as deemed appropriate by the JJA. Notification of these space arrangements between districts will be communicated in writing to the JJA Administrator prior to the assignment of the student. Cancellation or modification of these agreed spaces will be the responsibility of the participating school districts; however the maximum total space assignments cannot be exceeded.
- L. Maximum Capacity Procedure. Once Maximum Capacity is reached, the following procedures will apply:
1. All students at the JJA who are out-of-county residents shall be returned to the sending school district.
  2. The JJA Administrator will determine at the end of each month, based on projected withdrawals and enrollments, whether to continue the excess Maximum Capacity procedure.
  3. The Self-Contained Classroom Capacity and Staffing Procedure set forth in **Attachment C**.
- M. Out-of-County Students. This MOU applies only to students who are Bexar County residents, except as provided in this section. An expelled student who resides in a county other than Bexar, or who resides in Bexar County but attends a school in a district outside Bexar County, may attend the JJA only under the following conditions:
1. Eligibility for placement at the JJA is subject to the Maximum Capacity procedures described above.

2. The School District shall pay the applicable Discretionary Expulsion rate in accordance with section VII.B or VII.C of this MOU, unless the student is a Mandatory Expulsion and eligible for TJJD funding.
  3. In order for a Mandatory Expulsion student to be eligible for TJJD funding,
    - a. The respective School District and the Juvenile Board for the county where the student resides must have signed this MOU, and a copy of the MOU must have been provided to TJJD; and
    - b. JJA must obtain written approval from TJJD for funding of the particular student, using the Out-of-County Form, TJJD-JJAEP-005.
  4. TJJD funding is only available for 90 actual attendance days for out-of-county students attending the JJA. After 90 days, the School District is responsible for payment at the applicable Discretionary Expulsion rate in accordance with section VII.B or VII.C.
  5. In order to manage JJA student population within the Maximum Capacity, JJA will prioritize admission to students who are Bexar County residents. No provision of this MOU creates an entitlement for any out-of-county student to attend JJA.
  6. This MOU complies with TJJD's JJAEP Grant guidelines regarding students from counties other than Bexar.
- N. Adult Students. A student who is 17 years or older (Adult Student) is not eligible for juvenile probation services unless the student was on juvenile probation at the time of enrollment. In the event an Adult Student does not meet the JJA program behavior expectations as determined by the JJA Administrator, the student shall be returned to the School District for disposition.

### **III. STUDENT PLACEMENT**

- A. Intake. Upon expulsion or decision on placement, the School District must contact the JJA for a time and date for an intake interview. The School District must also inform the JJA of the reason for expulsion or placement, term (i.e., number of days) and whether the student has been identified as requiring special education services and/or native language instruction. The time, date and place of the intake at the JJA shall be included in the notice of expulsion sent to the student as well as in the notice of expulsion form provided to the JJA Administrator and the Bexar County Juvenile Probation Department. If the student is a juvenile, the School District shall notify parents in writing that their child will be referred to the Bexar County Juvenile Probation Department and be assigned a probation officer.
- B. Term of Assignment to the JJA. The expulsion or placement order by the School District shall specify the number of days or term of the expulsion or placement. For the purpose of this MOU, 180 enrolled instructional days is a year (Year) and the following term rules shall apply:
  1. Mandatory Expulsions. A student's original term of expulsion for a mandatory offense may not exceed one calendar year. A student's total assignment to the JJA for a Mandatory Expulsion may not exceed a Year. An exception may be granted for the expulsion of a student who brings a firearm to school. A student expelled from the student's regular campus for a period of one calendar year in accordance with federal law may be assigned to the JJA for a calendar year.

2. Discretionary Expulsions and Placements. In no event will a student be assigned to the JJA for more than one Year for a Discretionary Expulsion, or for a placement of student due to a Title 5 felony offense, involvement in sexual assault, or registration as a sex offender. The one Year maximum term of assignment is cumulative, whether or not it is continuous and whether or not imposed by different school districts. For example, a student may be expelled to the JJA for a Title 5 felony offense for a maximum of one year, regardless of which subsection of TEC may be employed for expulsion or, in the event of change in school districts, which school district initiates the expulsion. Also, the maximum cumulative term of placement at the JJA of a student who is a registered sex offender is one Year total, regardless of which school districts may have assigned the student to the JJA.
3. Title 5 Felony Offenses. A student who is assigned to the JJA due to a Title 5 felony offense shall be returned to the sending School District upon the first of these events to occur:
  - a. The charges are dismissed or reduced to a misdemeanor offense;
  - b. The student is acquitted;
  - c. The student completes the term of placement;
  - d. The student is assigned to another program;
  - e. The student's assignment to the JJA reaches 180 enrolled instructional days; or
  - f. The student graduates from high school.
4. Registered Sex Offenders. Initial placement of a registered sex offender to the JJA is to be for at least 90 enrolled instructional days (Semester) for an offender on probation, and may be up to one Semester for an offender not on probation. Placement must be reviewed at the end of the first Semester of placement. A registered sex offender placed at the JJA whose residence is outside Bexar County will be immediately returned to the sending district. If it is determined by the committee convened by the School District that a registered sex offender assigned to the JJA should remain in alternative placement, then when that student's term at the JJA reaches one Year, that student will be returned to the School District.
5. Student Releases. The JJA staff may recommend expulsion term extensions for students who do not satisfactorily complete the JJA program. The final determination to extend a student's expulsion term is that of the home School District. A student's assignment to the JJA shall terminate at the earliest of one of the following dates:
  - a. Successful completion of the expulsion term;
  - b. One of the seven "Exit Reasons" described in Texas Juvenile Justice Department regulations:
    - 1) Completed program / returned to home school while on probation.
    - 2) Completed program/ term of probation expired.
    - 3) Completed program/ term of placement expired.
    - 4) GED completion.
    - 5) Graduated.
    - 6) Left program incomplete.
    - 7) Other – left program for non-delinquency reason such as moved, death, or medical reason.
  - c. For a student placed at the JJA for a Title 5 felony offense, any event described above in paragraph III.B.3; or
  - d. The student's assignment to the JJA reaches 180 enrolled instructional days.

#### **IV. SPECIAL EDUCATION**

- A. Students with Disabilities. For students who commit an offense and have been identified by the School District as having a disability the following procedures apply:
1. The student may be expelled from the School District only after a duly constituted Admission, Review and Dismissal (ARD)/Section 504 Manifestation Determination Review (“MDR”) meeting. The requirement to have a MDR does not apply only if the student:
    - a. Has been identified by the School District as having a disability under Section 504;
    - b. Was referred the BCJJA for an offense that pertains to the use or possession of illegal drugs or alcohol; and
    - c. The student is currently engaging in the illegal use of drugs or in the use of alcohol.
  2. A student that is eligible for services from the district’s special education department or under Section 504 may be expelled only if the ARD/Section 504 committee determines that the alleged offense is not a direct and substantial manifestation of the student's disability or a failure to deliver the program of services and supports in accordance with applicable state and federal laws that led to the conduct for which the student is being expelled
  3. School District must invite the administrator of the JJA or the administrator's designee to an ARD committee meeting convened to discuss the expulsion of a special education student. School District must provide written notice of the meeting at least five (5) school days before the meeting or a shorter timeframe agreed to by the student's parents. A copy of the student's current IEP must be provided to the JJA representative with the notice.
  4. If the JJA Administrator or designee is unable to attend the ARD/Section 504 committee meeting, the JJA representative must be given the opportunity to participate in the meeting through alternative means including conference telephone calls. The JJA representative may participate in the meeting to the extent that the meeting relates to the student’s placement in the JJA and implementation of the IEP/IAP and/or BIP in the JJA.
  5. Students with disabilities assigned to the JJA will be provided educational services as determined by the ARD/Section 504 committee, and articulated in the IEP/IAP and/or BIP, such that the student receives a free and appropriate public education as defined by federal and state laws, and as further provided herein. The IEP/IAP and/or BIP must delineate the projected date for the beginning of services, the kind of qualified personnel who will provide direct and/or related services, the anticipated frequency, location and duration of services, and accommodations or modifications for the term of the student's tenure at the JJA.
  6. Ultimately, the School District is responsible to ensure that appropriate programs and services, as articulated in a student’s IEP/IAP and/or BIP, are provided at the JJA continuously and without disruption. The Juvenile Board is not responsible for the provision of special education services. All related services articulated in students’ IEP/IAPs must be provided by the School District with the exception of counseling. Related services include speech therapy, occupational therapy, physical therapy, special transportation, in-home/parent training, and sign language interpreters. The JJA will have special education services and

personnel as a portion of the normal operation of the JJA. The JJA will provide a copy of each special education student's schedule within five (5) school days of a School District's request.

7. If after a special education student is placed at the JJA the JJA Administrator provides written notice to the school district of specific concerns that the student's educational or behavioral needs cannot be met in the JJA, an ARD committee meeting must be convened to reconsider placement of the student in the JJA. School District must invite the JJA administrator or the administrator's designee to the meeting and must provide written notice of the meeting at least five (5) school days before the meeting or a shorter timeframe agreed to by the student's parents. If the JJA representative is unable to attend the ARD committee meeting, the representative must be given the opportunity to participate in the meeting through alternative means, including conference telephone calls. The JJA representative may participate in the meeting to the extent that the meeting relates to the student's continued placement in the JJA.
  8. In the event a JJA representative is unable to attend the ARD/Section 504 committee meeting, the school district will provide the list of services and accommodations to a JJA representative to determine if services can be provided by JJA.
- B. Students with Suspected Disabilities. If a student assigned to the JJA is suspected of having a disability under the Individuals with Disabilities Education and Improvement Act (IDEIA) criteria, the following procedures apply:
1. The School District's Child Find procedure will be initiated to resolve whether an assessment to determine eligibility is necessary.
  2. The JJA staff will assist with the completion of the necessary referral documents. Any student determined to qualify for services and protection under IDEIA or Section 504, shall be afforded all lawfully required services and protections by the School District to the extent that the JJA cannot provide the service and the School District is notified of the need to provide the service.
- C. English as a Second Language (ESL)/Bilingual Students. If a student has been identified as a second language learner, whether general or special education, the following procedures apply:
1. School District must obtain appropriate documentation from the Language Proficiency Assessment Committee (LPAC) relative to the following:
    - a. The student's dominant oral and written language;
    - b. The student's level of oral and written language proficiency; and
    - c. Type, level, frequency and duration of instruction and/or support services.
  2. The School District may provide, upon availability, training to JJA personnel to facilitate accommodations necessary for English Language Learners.
  3. The JJA will provide direct instruction by a certified Bilingual/ESL teacher.
- D. Change of Residence. Students receiving special education or Section 504 services prior to their expulsion and who change residence to another school district served by the JJA will continue to be the responsibility of the sending School District until the student has completed the JJA assignment and/or enrolled in the new School District.

- E. Accountability. Accountability for students placed at the JJA shall remain with the student's school district of residence. The eligibility folder will stay with the expelling School District and a working folder will be sent to the JJA prior to the intake appointment.
- F. Addressing Concerns. After placement of a student in the JJA, if the JJA has concerns that the student's educational or behavioral needs cannot be met in the JJA program, the JJA shall provide written notice of the specific concerns to the School District. The School District will conduct an ARD/Section 504 committee meeting to reconsider the placement of the student into the JJA and to avoid disruption of services and/or an improper placement. The School District is responsible for providing notice to the JJA and to the parent of the ARD/Section 504 committee meeting in compliance with federal and state law and advising them of the specified time and location of the ARD/Section 504 committee meeting. Whenever possible, the ARD/Section 504 committee meetings for students enrolled at the JJA should be held at the JJA site and scheduled at a time that enables the home campus representative to be present. If the home campus representative is unable to attend the ARD/Section 504 committee meeting in person, alternate means of communication shall be made available so that the home campus representative may participate in the meeting.
- G. Notices. The notices required in this Article IV must be provided in the native language of the parent or mode of communication used by the parent, in compliance with federal law. The term 'native language' when used with reference to an individual of limited English proficiency, means the language used by the individual, or in the case of the child, the language normally used by the parents of the child.

## V. RECORDS

- A. 24 Hours. The School District shall report any expulsion notice within 24 hours (not to include weekends or school holidays) after the expulsion hearing to:
  - 1. The JJA Administrator; and
  - 2. The Bexar County Juvenile Probation Department (or the respective juvenile probation department in which the student resides if other than Bexar County).
- B. Expulsion Notice and Order. The School District shall record the expulsion on the form set forth in **Attachment B**, marking the box for the specified offense, describing the offense with sufficient detail to properly assess that it is an expellable offense, and submitting the form to the JJA. The School District shall also provide the JJA with a copy of the Expulsion order.
- C. Referral. The School District must refer all Mandatory Expulsions to the District Attorney's Office and the Bexar County Juvenile Probation Department. In addition, the School District shall, on a timely basis, provide to the Juvenile Probation office or the Juvenile section of the District Attorney's office as appropriate, all other referral information required by the Texas Family Code. The School District shall provide the JJA the necessary verification of submission of referrals to all necessary agencies.
- D. Police Reports. In a Mandatory Expulsion, the School District must also provide JJA with a copy of the police report. The School District shall provide the Juvenile Board with the necessary verification of submission of the police report(s) to all necessary agencies.

- E. Title 5 Felony Offenses. In a Discretionary Expulsion of a student for a Title 5 felony offense under TEC, the School District must provide police reports, court orders, or juvenile probation department documents sufficient to establish eligibility for assignment to the JJA under that provision.
- F. Students Involved in Sexual Assault. In placing a student pursuant to the statute providing for transfer of students involved in sexual assault, the School District must provide documents sufficient to establish eligibility for assignment to the JJA under that provision.
- G. Registered Sex Offenders. In placing a student identified as a registered sex offender under TEC Chapter 37 Subchapter I, the School District must provide documents sufficient to establish eligibility for assignment to the JJA under that provision.
- H. Student Records. The School District must forward copies of the following records to the JJA for each student:
  - 1. Special education records, to include:
    - a. The most recent ARD/IEP/IAP/BIP manifestation determination review;
    - b. The most recent comprehensive individual assessment that documents eligibility for special education services and the list of modifications and/or complementary aids conducive to advancement towards annual and short-term goals and objectives; and
    - c. Recommendations for the current year's assessment.
  - 2. State standardized test information;
  - 3. The student's academic achievement records (e.g. report card);
  - 4. The student's Home Language Survey and all Language Proficiency Assessment Committee documentation;
  - 5. The student's immunization records; and
  - 6. Information regarding the student's National School Lunch Program status.
- I. Time Due. A student's records must be provided to the JJA by the School District on or before the date of the intake interview.
- J. Enrollment Notification. A student's enrollment record form/notification to include the student's date of enrollment at JJA must be sent to the home School District by JJA within 24 hours (not to include weekends or school holidays) of the student's enrollment date.
- K. Change of Residence. JJA will inform both School Districts, as appropriate, of a student's change of residency based on a review of appropriate proof of residency documents, and will provide the new School District with said proof of residency documents within 48 hours (not to include weekends or school holidays) of informing of change of residence. The student shall continue to be enrolled with the expelling School District if either the expelling or new School District wishes

to continue the term of expulsion. Each School District and JJA will continue to be responsible for compliance with the current provisions of this MOU.

- L. Grades. The JJA will submit to the School District the grades for all students' academic work and/or completion of courses while enrolled at the JJA. The School District will make the final determination as to a student's promotion or retention, award of credits, and graduation.

## **VI. ADMINISTRATION OF STATE-MANDATED ASSESSMENTS**

- A. Responsibilities. All state-required standardized tests will be administered to students enrolled at the JJA. The following responsibilities are assigned for administration of the tests:
  - 1. Test Coordinator. JJA will have a trained and sworn Testing Coordinator who will serve as the point of contact with the School Districts for the administration of state-required standardized tests to students enrolled at the JJA. Each year, the JJA will provide all School Districts with the Testing Coordinator's name and contact information.
  - 2. List of Students. JJA staff will provide the School District with a list of all students from that district enrolled at the JJA at least ten (10) school days prior to the date of administration of state-required standardized tests.
  - 3. Student Testing Materials. The School District is responsible for securing, coding and delivering all testing materials to the JJA Administrator or designee a minimum of three (3) school days before the day of standardized test administration. The School District may also provide additional student testing materials to cover students that enroll after the list of students was provided to the School District. The School District will provide to the JJA access, limited to students enrolled at the JJA, to administer, as necessary, online testing.
  - 4. Accommodations. The School District will assist the JJA staff to ensure implementation of accommodations articulated in the IEP/IAPs and/or BIPs for standardized testing, as appropriate, for students receiving special education services and speakers of languages other than English. If the accommodations exceed what the JJA can reasonably implement, the School District remains responsible for ensuring that the student has access to the necessary accommodations by whatever means the School District deems most appropriate.
  - 5. Retrieving Completed Testing Materials. The JJA is responsible for making necessary arrangements to retrieve all completed student testing materials attributed to the School District's students enrolled at the JJA.
  - 6. Obtaining and Submitting Testing Materials. The School District is responsible for obtaining the completed student testing materials from the JJA, and is also responsible for submitting all completed student testing materials to the appropriate TEA contracted agent.
  - 7. Student Success Initiatives. The JJA will assist School District in meeting student success initiatives mandated by state law. This assistance does not include the hiring of additional staff.

## **VII. FUNDING AND BILLING**

- A. Mandatory Expulsions. Funding for Mandatory Expulsions will be provided by the Texas Juvenile Justice Department for those students who meet the prescribed TJJD eligibility requirements. School District will pay for a student at the Discretionary Expulsion rate listed in Section VII.B. herein until the offense report is filed with the JJA, the Bexar County Juvenile Probation Department and the appropriate District Attorney's Office.
- B. Discretionary Expulsions. For students who are Discretionary Expulsions pursuant to TEC, the School District shall pay the rate of \$135.85 per student per day of attendance at the JJA. A student is considered to be in "attendance at the JJA" for the purposes of this Agreement if they are receiving tele-education services. This rate may be modified by the Juvenile Board during the term of this MOU.
- C. Title 5 Felony Discretionary Expulsions. For students who are Title 5 felony Discretionary Expulsions pursuant to TEC, School District shall pay in the same manner as for other Discretionary Expulsions, except that the rate for this category of expulsion is based on the actual operational cost as determined by the Juvenile Board based upon its most recent annual audit, and will not exceed the rate set out in paragraph VII.B above.
- D. Registered Sex Offenders. For students who are placed at the JJA as registered sex offenders under TEC Chapter 37, School District shall pay at the same rate as for Discretionary Expulsions, which is \$135.85 per student per day of attendance.
- E. Disallowed Mandatory Expulsions. For a student who was expelled for a Mandatory Expulsion offense but who, because of the terms of the TJJD funding contract and as outlined in this MOU, was disallowed Mandatory Expulsion status, the School District shall pay the Discretionary Expulsion rate of \$135.85 per student per day of attendance from the date of enrollment.
- F. Continuing Responsibility. In the event a student changes residence to another school district served by JJA after being expelled, and prior to completing the expulsion term, the student shall remain the financial responsibility of the expelling School District for the JJA daily attendance rate.
- G. Date of Invoice. The Juvenile Probation Fiscal Office will issue an invoice within thirty (30) business days after the end of each month. The invoice will provide the name of each student and the number of days the student attended.
- H. Payment. The School District shall make payment to the Juvenile Board through the Bexar County Auditor. Payment for the full amount hereunder shall be made payable to Bexar County and payment made at the Bexar County Auditor's Office at 101 W. Nueva, Suite 800, San Antonio, TX 78205-3445 within thirty (30) days after the invoice is received by the member School District. The Juvenile Probation Fiscal Office shall send the invoice to the address listed on the signature page of this MOU.

## **VIII. TRANSPORTATION**

- A. School District's Responsibility. Transportation of students to and from the JJA shall be the sole responsibility of the School District. The School District is responsible for either transporting the students or informing parents of their responsibility to transport their children to and from the JJA. The School District shall provide all necessary security at the student pick up/drop off location(s).

- B. Change of Residence. In the event a student expelled by a School District changes residence to another school district served by JJA after being expelled and prior to completing the expulsion term, the new school district is responsible for either transporting the students or informing parents of their responsibility to transport their children to and from the JJA.

#### **IX. TRANSITION**

- A. Transition File. Approaching completion of his/her term at the JJA, JJA staff will send the School District a transition file that includes:
1. The student's grades converted to numeric scores; when requested by the School District, course completions will be reported;
  2. A behavior summary, recommendations and comments that suggest placement options that the JJA staff deems appropriate for the student returning to his/her home campus;
  3. Attendance information; and
  4. Other recommendations and comments.

#### **X. ADVISORY BOARD**

- A. Authority. The Juvenile Board has authorized an Advisory Board to provide a forum for representatives of the Juvenile Board, the school districts and the organizations supporting the JJA to meet and discuss issues related to the operation of the JJA.
- B. Procedure. Each School District shall designate a representative to serve on the Advisory Board. The Advisory Board shall include representatives of at least five (5) school districts, as elected by representatives of the school districts, at a meeting called by the Administrator for the Juvenile Board. The School District hereby agrees to participate in the election of said Advisory Board and, if elected to serve, will do so.

#### **XI. PARTIAL INVALIDITY**

If any provision, section, subsection, paragraph, sentence, clause or phrase of this MOU, or the application of same to any person or set of circumstances, is for any reason held by a court of competent jurisdiction to be invalid, void, or unenforceable, or rendered as such by a change to applicable state and/or federal law, the remaining provisions shall continue in full force and effect.

#### **XII. TERM**

This Agreement supersedes all prior MOU agreements between these parties and shall be in effect from August 1, 2026 through, and including, July 31, 2027. This Agreement shall renew automatically each year on August 1<sup>st</sup>, unless notice of a party's intent not to renew is sent to the other party prior to July 1<sup>st</sup> of that year.

The Bexar County Juvenile Board and the School District may modify this Agreement under terms as specified in a written addendum to be signed by both parties. In response to COVID-19, JJA may issue an Addendum modifying the provisions set forth in this MOU. JJA will provide School District with a copy of the addendum. The terms and conditions of the updated Addendum will supersede the provisions of any previous Addendum.

### **XIII. INTEGRATION**

This MOU, together with the instruments heretofore incorporated by reference and the attachments hereto, contains the entire agreement between the parties with respect to the subject matter hereof. No other agreement, statement, or promise made by or to any employee, officer, official, or agent of any party that is not contained herein shall be of any force or effect. Any modifications to the terms hereof must be in writing and signed by the parties.

**AGREED AND FULLY EXECUTED ON THE LATEST DATE RECORDED BELOW.**

**INDEPENDENT SCHOOL DISTRICT**

School District: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

*The Juvenile Probation Fiscal Office shall send invoices to the following address:*

Name: \_\_\_\_\_

Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

*If required by School District:*

\_\_\_\_\_ **COUNTY JUVENILE BOARD**

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Printed Name: \_\_\_\_\_

Title: Juvenile Board Chair

**BEXAR COUNTY JUVENILE BOARD**

By: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
JUDGE CATHERINE TORRES-STAHN  
Juvenile Board Chair

**ATTACHMENT A**



**BEXAR COUNTY JUVENILE JUSTICE ACADEMY  
 STUDENT FUNDING WAIVER REQUEST**

**Police Report Requirement**

The Texas Juvenile Justice Department (TJJD) reserves the right to provide funding for students remanded to juvenile justice alternative education programs who do not meet the basic requirements found in TJJD’s State Financial Assistance Contract. This form serves as your request of waiver to the police report requirement and should be faxed to the JJA Administrator at (210) 335-8549. Your request will be forwarded to TJJD and you will be notified of TJJD’s response once it is received by the JJA Administrator’s office.

<b>SCHOOL DISTRICT:</b>	<b>SCHOOL OFFICIAL:</b>	
<b>PHONE:</b>	<b>FAX:</b>	<b>DATE:</b>
<b>STUDENT:</b>	<b>DOB:</b>	
<b>Describe offense in some detail:</b>		
<b>Reason for request of waiver:</b>		

**FOR TJJD STAFF ONLY**

The request for waiver received in this office on _____ is ____ Granted ____ Denied.		
If denied, please specify reason: _____		
_____	_____	_____
Signature	Position	Date

**ATTACHMENT B**



**BEXAR COUNTY JUVENILE JUSTICE ACADEMY  
 REFERRAL OF CHILD AFTER EXPULSION**

To: Juan Vega, JJAEP Clerk 1402 N. Hackberry San Antonio, TX 78208	Phone: 210-335-8524 Fax: 210-335-8549 E-mail: jvega@bexar.org
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Pursuant to Texas Family Code §52.041 and Texas Education Code (TEC) §37.010, the following report is being made to the Juvenile Court regarding the expulsion of the student named below.

**School District:** \_\_\_\_\_ **School Official/Hearing Officer:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **Date of Hearing:** \_\_\_\_\_

<b>Student:</b>	<b>Age:</b>	<b>Grade:</b>	<b>DOB:</b>	<b>SNN:</b>
<b>Special Programs:</b>	<b>Yes _ No_ Specify:</b>		<b>TSDS#</b>	
<b>Campus Address:</b>				
<b>Parent's Name:</b>				
<b>Parent's Address:</b>				
<b>County of residence (if other than Bexar):</b>				
<b>Telephone #s</b>	<b>Work: (210 )</b>	<b>Home: (210)</b>	<b>Cell: (210)</b>	
<b>Date Expelled:</b>	<b>Number of Instructional Days Expelled:</b>		<b>Proposed Return Date:</b>	
<b>Describe offense in some detail:</b>				
<b>Parent is aware and understands that child may be assigned a probation officer (PO) by the probation department: Yes _ No _ If not, why not?</b>				
<b>National School Lunch Program:    Free    Reduced    None    (Circle appropriate Program)</b>				
<b>Date Intake requested:</b>	<b>Intake Scheduled on</b>		<b>at</b>	<b>AM/PM</b>

Please check offense for which student is being referred:  
**2024/25 and 2025/26 School Years**

Offense Code	Offense Description	Offense Type
37.007A12A	Unlawful Weapon: Handgun [Penal Code (PC) 46.02(a)] [Education Code (EC) 37.007 (a)(1)]	Mandatory
37.007A12B	Unlawful Weapon: Location-Restricted Knife [PC 46.02(a-4)] [EC 37.007 (a)(1)] (For students who are under the age of 18.)	Mandatory
37.007A15A	Prohibited Weapon: Explosive Weapon [PC 46.05(a)(1)] [EC 37.007(a)(1)]	Mandatory
37.007A15B	Prohibited Weapon: Machine Gun [PC 46.05(a)(1)(A)] [EC 37.007(a)(1)]	Mandatory
37.007A15C	Prohibited Weapon: Short-Barrel Firearm [PC 46.05(a)(1)(B)] [EC 37.007(a)(1)]	Mandatory
37.007A15D	Prohibited Weapon: Firearm Silencer [PC 46.05(a)(1)(C)] [EC 37.007(a)(1)]	Mandatory
37.007A15F	Prohibited Weapon: Armor-Piercing Ammunition [PC 46.05(a)(2)] [EC 37.007 (a)(1)]	Mandatory
37.007A15G	Prohibited Weapon: Chemical Dispensing Device [PC 46.05(a)(3)] [EC37.007(a)(1)]	Mandatory
37.007A15H	Prohibited Weapon: Zip Gun [PC 46.05(a)(4)] [EC 37.007(a)(1)]	Mandatory
37.007A15I	Prohibited Weapon: Tire Deflation Device [PC 46.05(a)(5)] [EC 37.007(a)(1)]	Mandatory
37.007A15J	Prohibited Weapon: Improvised Explosive Device [PC 46.05(a)(6)] [EC37.007(a)(1)]	Mandatory
37.007A2A1	Aggravated Assault [PC 22.02] [EC 37.007(a)(2)(A)]	Mandatory
37.007A2A2	Aggravated Sexual Assault [PC 22.021] [EC 37.007(a)(2)(A)]	Mandatory
37.007A2A3	Sexual Assault [PC 22.011] [EC 37.007(a)(2)(A)]	Mandatory
37.007A2B	Arson [PC 28.02] [EC 37.007(a)(2)(B)]	Mandatory
37.007A2C1	Murder [PC 19.02] [EC 37.007(a)(2)(C)]	Mandatory
37.007A2C2	Capital Murder [PC 19.03] [EC 37.007(a)(2)(C)]	Mandatory
37.007A2C3	Attempted Murder or Capital Murder [PC 15.01] [EC 37.007(a)(2)(C)]	Mandatory
37.007A2D	Indecency with A Child [PC 21.11] [EC 37.007(a)(2)(D)]	Mandatory
37.007A2E	Aggravated Kidnapping [PC 20.04] [EC 37.007(a)(2)(E)]	Mandatory
37.007A2F	Aggravated Robbery [PC 29.03] [EC 37.007(a)(2)(F)]	Mandatory
37.007A2G	Manslaughter [PC 19.04] [EC 37.007(a)(2)(G)]	Mandatory
37.007A2H	Criminally Negligent Homicide [PC 19.05] [EC 37.007(a)(2)(H)]	Mandatory
37.007A2I	Continuous Sexual Abuse of Young Child or Disabled Individual [PC 21.02] [EC 37.007(a)(2)(I)]	Mandatory
37.007A3	<i>Felony Drug, excluding marijuana and THC [EC 37.007(a)(3)(C)] [EC 37.006(a)(2)(C)]</i>	Mandatory
37.007D	Retaliation [EC 37.007(d)]	Mandatory
37.007E	Federal Firearm [EC 37.007(e)]	Mandatory
37.007B1D	False Alarm or Report [PC 42.06] [EC 37.007(b)(1)]	Discretionary

<b>Offense Code</b>	<b>Offense Description</b>	<b>Offense Type</b>
37.007B1E	Terroristic Threat [PC 22.07] [EC 37.007(b)(1)]	Discretionary
37.007B2A	<i>Felony marijuana or THC [HSC 481] [EC 37.007(b)(2)(A)(i); 37.006(a)(2)(C-1)</i>	Discretionary
37.007B2A1	Misdemeanor Marijuana [HSC 481] [EC 37.007(b)(2)(A)(i)]	Discretionary
37.007B2A1B	Misdemeanor Controlled Substance [HSC 481] [EC 37.007(b)(2)(A)(i)] [EC 37.006(a)(2)(C)]	Discretionary
37.007B2A2	Misdemeanor Dangerous Drug [HSC 481] [EC 37.007(b)(2)(A)(ii)]	Discretionary
37.007B2A3	Alcohol [HSC 481] [EC 37.007(b)(2)(A)(iii)] [EC 37.006(a)(2)(D)]	Discretionary
37.007B2B	Glue or Aerosol Paint [HSC 485.031-485.034] [EC 37.007(b)(2)(B)]	Discretionary
37.007B2CA	Assault on a Volunteer [PC 22.01(a)(1)] [EC 37.007(b)(2)(C)]	Discretionary
37.007B2CB	Assault on an Employee [PC 22.01(a)(1)] [EC 37.007(b)(2)(C)]	Discretionary
37.007B2D	Deadly Conduct [PC 22.05] [EC 37.007(b)(2)(D)]	Discretionary
37.007B3A	Non-School Student on Student Aggravated Assault, Sexual Assault, or Aggravated Sexual Assault [EC 37.007(b)(4)]	Discretionary
37.007B3B	Non-School Student on Student Murder, Capital Murder, or Attempted Murder/Capital Murder [PC 19.02 or 19.03] [EC 37.007(b)(4)]	Discretionary
37.007B3C	Non-School Student on Student Aggravated Robbery [EC 37.007(b)(4)]	Discretionary
37.007B4	On or within 300 Ft Rule – Mandatory Offense or Possession of Firearm [EC 37.007(b)(3)]	Discretionary
37.007B5	Breach of Computer Security School Network [PC 33.02] [EC 37.007(b)(5)]	Discretionary
37.007C	Serious Misbehavior [EC 37.007(c)]	Discretionary
37.007D(D)	Retaliation [EC 37.007(d)]	Discretionary
37.007F	Felony Criminal Mischief [PC 28.03] [EC 37.007(f)]	Discretionary
37.309	Registered Sex Offender [EC 37.309]	Other
PROBCO1	Probation Placement	Other
PROBCO2	Court Order	Other
37.0081B	Title 5 Felony Murder [PC 19.02] [EC 37.0081(a)]	Discretionary
37.0081C	Title 5 Felony Capital Murder [PC 19.03] [EC 37.0081(a)]	Discretionary
37.0081D	Title 5 Felony Manslaughter [PC 19.04] [EC 37.0081(a)]	Discretionary
37.0081E	Title 5 Felony Criminal Negligent Homicide [PC 19.05] [EC 37.0081(a)]	Discretionary
37.0081F	Title 5 Felony Unlawful Restraint [PC 20.02] [EC 37.0081(a)]	Discretionary
37.0081G	Title 5 Felony Kidnapping [PC 20.03] [EC 37.0081(a)]	Discretionary
37.0081H	Title 5 Felony Aggravated Kidnapping [PC 20.04] [EC 37.0081(a)]	Discretionary
37.0081I	Title 5 Felony Smuggling of Persons [PC 20.05] [EC 37.0081(a)]	Discretionary

<b>Offense Code</b>	<b>Offense Description</b>	<b>Offense Type</b>
37.0081I2	<i>Title 5 Felony Continuous Smuggling of Persons [PC 20.06] [EC 37.0081(a)(1)(A)(i)]</i>	Discretionary
37.0081J	Title 5 Felony Trafficking of Persons [PC 20A.02] [EC 37.0081(a)]	Discretionary
37.0081J2	<i>Title 5 Felony Continuous Trafficking of Persons [PC 20A.03] [EC 37.0081(a)(1)(A)(i)]</i>	Discretionary
37.0081K	Title 5 Felony Indecency with a Child [PC 21.11] [EC 37.0081(a)]	Discretionary
37.0081K2	<i>Title 5 Felony Continuous Sexual Abuse of Young Child or Disabled Individual for 17+ kids [PC 21.02] [EC (a)(1)(A)(i)]</i>	Discretionary
37.0081K3	<i>Title 5 Felony Bestiality [PC 21.09] [EC(a)(1)(A)(i)]</i>	Discretionary
37.0081L	Title 5 Felony Invasive Visual Recording [PC 21.15] [EC 37.0081(a)]	Discretionary
37.0081L2	<i>Title 5 Felony Unlawful Disclosure or Promotion of Intimate Visual Material [PC 21.16] [EC 37.0081(a)(1)(A)(i)]</i>	Discretionary
37.0081L3	<i>Title 5 Felony Voyeurism [PC 21.17] [EC 37.0081(a)(1)(A)(i)]</i>	Discretionary
37.0081L4	<i>Title 5 Felony Sexual Coercion [PC 21.18] [EC 37.0081(a)(1)(A)(i)]</i>	Discretionary
37.0081M	Title 5 Felony Assault [PC 22.01] [EC 37.0081(a)]	Discretionary
37.0081N	Title 5 Felony Sexual Assault [PC 22.011] [EC 37.0081(a)]	Discretionary
37.0081P	Title 5 Felony Aggravated Assault [PC 22.02] [EC 37.0081(a)]	Discretionary
37.0081Q	Title 5 Felony Aggravated Sexual Assault [PC 22.021] [EC 37.0081(a)]	Discretionary
37.0081R	Title 5 Felony Injury to a Child, Elderly Individual, or Disabled Individual [PC 22.04] [EC 37.0081(a)]	Discretionary
37.0081S	Title 5 Felony Abandoning or Endangering Child [PC 22.041] [EC 37.0081(a)]	Discretionary
37.0081T	Title 5 Felony Deadly Conduct [PC 22.05] [EC 37.0081(a)]	Discretionary
37.0081U	Title 5 Felony Terrorist Threat [PC 22.07] [EC 37.0081(a)]	Discretionary
37.0081V	Title 5 Felony Aiding Suicide [PC 22.08] [EC 37.0081(a)]	Discretionary
37.0081W	Title 5 Felony Tampering with Consumer Product [PC 22.09] [EC 37.0081(a)]	Discretionary
37.0081X	Title 5 Felony Harassment by Persons in Certain Correctional Facilities; Harassment of Public Servant [PC 22.11] [EC 37.0081(a)]	Discretionary
37.0081Y	Aggravated Robbery [PC 29.03] (EC 37.0081(a))	Discretionary
DOI	Offense Identified in District of Innovation (DOI) Plans Provided by Sending School District	Discretionary
37.0052	Placement or Expulsion of Student Who Has Engaged in Certain Bullying Behavior [EC 37.0052]	Discretionary

**ATTACHMENT C**



**BEXAR COUNTY JUVENILE JUSTICE ACADEMY  
SELF-CONTAINED CLASSROOM CAPACITY AND STAFFING PROCEDURE**

- A. Purpose and Rationale. These provisions are established to:
1. Maintain a safe and secure learning environment for students and staff;
  2. Ensure students with the highest instructional and behavioral needs receive appropriate educational services and supervision; and
  3. Uphold the instructional quality, safety standards, and operational expectations of the Bexar County Juvenile Justice Academy (JJA).
- B. Maximum Capacity. If the school district elects to send a teacher for the self-contained classroom operated within the JJA, they shall have a maximum enrollment capacity of five (5) students at any given time.
- C. Staffing Requirements. For any self-contained classroom serving more than three (3) students, the referring school district shall provide:
1. One (1) certified school district teacher, and
  2. One (1) school district-provided paraprofessional, to ensure appropriate supervision, instructional support, and compliance with student safety standards.
- D. Future Mandatory Expulsion Placements. In the event a school district is required to place a student at JJA due to a mandatory expellable offense (including, but not limited to, firearm-related offenses), and the self-contained classroom is operating at its maximum capacity, the parties acknowledge that it may be necessary to reconsider or adjust the placement of a currently assigned self-contained student in order to remain in compliance with the capacity and staffing requirements set forth in this Agreement.

# 2026-2027 BEXAR COUNTY JUVENILE JUSTICE ACADEMY CALENDAR



**Stephanie Gonzales**  
Program Director  
School Numbers (210) 332-2543/(210)268-4720



Board Approved:

AUGUST (14)						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
3-11 - Staff Development/Training 12 - 1st Day of School/1st Grading Period Starts						

SEPTEMBER (21)						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
7 - Staff/Student Holiday						

OCTOBER (21)						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
8 - End of 1st Grading Period 9 - Early Release 12 - Student Holiday/Staff Dev 13 - 2nd Grading Period Starts						

NOVEMBER (16)						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
20 - Early Release 23-27 - Staff/Student Holiday						

School Day

8:30 am-4:00pm  
(450 minutes)

177 Student Days

187 Teacher Days

**Staff Development: 10 Days**

Aug 3-11, Oct 12,  
Jan 5, May 28

**Staff/Student Holidays**

Sept 7      Oct 1  
Nov 23-27    Dec 21-Jan 5  
Feb 15      Mar 9-16  
Mar 26-29    May 27-28

**Early Release**

8:30am-1:00pm (1,620 minutes)  
Oct 09  
Nov 20  
Dec 18  
Feb 12  
Mar 05  
May 27

**Bad Weather Make-Up**

Feb 15  
May 28

DECEMBER (14)						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
1-11 - State Testing 17 - End of 2nd Grading Period 21-31 - Staff/Student Holiday						

JANUARY (17)						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
1-5 - Student Holiday 5 - Staff Development 6 - 3rd Grading Period Starts 18 - Staff/Student Holiday						

FEBRUARY (19)						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						
12 - Early Release 15 - Staff/Student Holiday and Bad Weather Make-up						

MARCH (15)						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
5 - End of 3rd Grading Period and Early Release 8-12 - Staff/Student Holiday 15 - 4th Grading Period Starts 26-29 - Staff/Student Holiday						

APRIL (21)						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
5-30 - State Testing 24 - Student/Staff Holiday						

MAY (19)						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
27 - End of 4th Grading Period and Last Day of School 27 - Early Release 28 - Bad Weather make-up and Staff Development						

JUNE						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JULY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
4 - Independence Day						

Staff and Student Holiday
 Bad Weather Make-Up
[ Begin Nine Weeks  
] End Nine Weeks
 Staff Development Days
 Early Release

First Day of School: August 12, 2026    Last Day of School: May 27, 2027    First Semester: 86 Days    Second Semester: 91 Days  
 171 days @ 450 min = 76,950 minutes  
 6 days @ 270 min = 1,620 minutes  
**Total Minutes = 78,570 minutes**



## ***Agenda Item Memorandum***

**To:** MVISD Board of Trustees

**Date:** June 22, 2026

**Agenda Item: Consideration of appointment of five community members to the School Health Advisory Council (SHAC)**

### **Background Information:**

Board Policy BDF (Legal): Board Internal Organization: Citizen Advisory Committees - Composition of SHAC - The Board shall appoint at least five members to the SHAC. One of those members shall serve as chair or co-chair of the SHAC. The majority of members must be persons who are parents of students enrolled in the district and who are not employed by the district. The board may also appoint one or more persons from groups or a representative from a group, ie: Classroom teachers, district students, health care professionals.

### **Administrative Consideration:**

There are five SHAC members that are not employees of the school district that have provided intent to remain members of the SHAC for the upcoming school year.

**Patricia Mechler** - Medina County Health Unit, parent of MVISD student

**JoAnn Gonzalez**- parent of MVISD student(s)

**Scott Hesch** – parent of MVISD student(s); volunteers at MVISD

**Melissa Scott** - San Antonio Council on Alcohol & Drug Awareness (SACADA), Youth Prevention Director, parent of MVISD student(s); served as Co-Chair for last 2 years

**Maria Garza** - parent of MVISD student(s)

There are five SHAC members that are employees of the school district that have provided intent to remain members of the SHAC for the upcoming school year.

**Steven Conard** - Director of Health and Safety

**Tiffany Eckenrod** - Director of Child Nutrition

**Sarah Fulks** - Health Services Team Lead

**Amy Millis** - Director of Curriculum and Instruction

**Amanda Monteiro**- Director of Student Support Services

### **Financial Consideration:**

No financial considerations

### **Supporting Document(s):**

SHAC Annual Report - Community Members for SY 25-26

### **Recommendation:**

It is recommended that the Board of Trustees approve the appointment of the five members named above to continue serving as SHAC members in SY 26-27.



## *Agenda Item Memorandum*

**To:** MVIDS Board of Trustees

**Date:** June 22, 2026

**Agenda item:** Consider Approval of Resolution to Declare a Good Cause Exception for House Bill 3 - Armed Security Officer Requirement

### **Background Information**

In 2023, the Texas Legislature added Texas Education Code section 37.0814. This law requires each school board to determine the appropriate number of armed security officers for each district campus and, absent a good cause exception, ensure at least one armed security officer (specifically a peace officer) is present during regular school hours at each campus. A school board can claim a good cause exception to this requirement due to lack of funding or qualified personnel. If the board claims a good cause exception the board must provide an alternative standard that may include reliance on a school marshal or an employee or contracted individual. Each district must create and maintain documentation of its compliance with this section.

The District's geographic location limits access to a large metropolitan labor market, thereby reducing the availability of qualified candidates. The district has determined that the school district is unable to ensure that at least one armed security officer, as defined by law, is present during regular school hours at each district campus.

### **The District's Alternative Standard**

The District's current security overview utilizes a hybrid program of MVIDS Police Officers (Peace Officers) and TCOLE certified Marshals.

### **Recommendation**

Administration recommends approval of the Resolution to Declare a Good Cause Exception for House Bill #3 – Armed Security Officer Requirement.



**Resolution to Declare a Good Cause Exception  
for House Bill 3 - Armed Security Officer Requirement**

WHEREAS, Section 37.0814 of the Texas Education Code requires the board of trustees of each school district shall determine the appropriate number of armed security officers for each district campus;

WHEREAS, Section 37.0814(a) of the Texas Education Code requires the board to ensure that at least one-armed security officer is present during regular school hours at each district campus;

WHEREAS, Section 37.0814(b) of the Texas Education Code requires that at least one-armed security officer at each campus be a commissioned peace officer, namely a school district peace officer; a school resource officer; or a commissioned peace officer employed as security personnel under Section 37.081 of the Texas Education Code;

WHEREAS, Section 37.0814(c) of the Texas Education Code provides that if the board of trustees of a school district is unable to comply with this section, the board may claim a good cause exception if the district's noncompliance is due to the availability of funding or qualified personnel;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Medina Valley Independent School District hereby determines that the School District is unable to ensure that at least one-armed security officer, as defined by law, is present during regular school hours at each district campus;

BE IT FURTHER RESOLVED that the Board of Trustees determines that the District's noncompliance is due to lack of available qualified personnel. The District's geographic location limits access to a large metropolitan labor market and reduces the availability of qualified candidates.

FINALLY, BE IT RESOLVED that the Board of Trustees, having claimed a good cause exception, will develop and document an alternative standard with which the district is able to comply, in accordance with Sections 37.0814(d) and (e) of the Texas Education Code..

Adopted this 22<sup>nd</sup> day of June, 2026 by the Medina Valley ISD's Board of Trustees.

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Nathan Fillinger, MVISD Board President

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Joe Biediger, MVISD Board Secretary



## ***Agenda Item Memorandum***

**To:** MVIDS Board of Trustees

**Date:** 6-22-2026

**Agenda item:** Consider approval of purchases of networking equipment and backup batteries from CDWG for Middle School 3

**Background Information:** The District solicited bids through the E-Rate procurement process for networking equipment and battery backups for Middle School #3. Bids were evaluated on cost and the ability of the goods to meet the district's needs. The District awarded this contract to CDWG in January 2026.

**Administrative Consideration:** The district will be purchasing this equipment regardless of e-rate funding status as the equipment is necessary for the opening of the campus.

**Supporting Documents:** Contracts and quotes

**Recommendation:** Approve the purchase of networking equipment and backup batteries from CDWG, not to exceed \$400,000 as presented.



January 26, 2026

CDW Government, LLC  
Attn: Justin Schwier  
230 N. Milwaukee Ave.  
Vernon Hills, IL 60061

Re: NOTICE OF INTENT TO AWARD CONTRACT  
Medina Valley Independent School District BEN 141465  
E-RATE Category Two – Network Equipment & Related Components (FY2026-27)

Dear Mr. Schwier,

Medina Valley Independent School District has completed its evaluation of the proposals submitted in response to the FCC Form 470 application 260005751 for the services listed under E-Rate Category 2 Internal Connections for Network Equipment and hereby provides notification of its intent to award the services to CDW Government, LLC at the district's board meeting scheduled on January 26, 2026.

This letter will confirm our intent to purchase Network Equipment and related components up the amount of \$295,092.29 annually from your company during the next E-RATE funding year (07/01/2026 to 09/30/2029). The contract expiration for non-recurring services shall be automatically extended to align with SLD authorized extensions due to late funding and changes in products and/or services approved on or after March 1st. This agreement may be extended annually and voluntarily by mutual written ratification up to 2 voluntary renewals with the contract expiring on 09/30/2031. The Applicant must issue a written notice to proceed to the Provider prior to commencement of service, delivery, or installation. The Applicant is under no obligation to pay if the Provider commences work without the Applicant's written notice to proceed.

Purchase of Network Equipment and related components are contingent upon E-Rate fund availability and can begin July 1, 2026, or upon the execution of a district's purchase order, whichever is later.

The procurement of these products and services will be dependent upon the award of associated E-RATE funding and a purchase order for the applicant's portion will be issued upon receipt of an approved Funding Commitment Decision Letter (FCDL).



Even after award of contract(s) and/or E-RATE funding approval is obtained, the district may or may not proceed with the project, in whole or in part. Execution of the project, in whole or in part, is solely at the discretion of the district.

To accept these terms and conditions, please sign below and return by email to the Medina Valley Independent School District to Scott Laleman, Director of Technology, email: [scott.laleman@mvisd.org](mailto:scott.laleman@mvisd.org). We will be unable to complete our E-Rate application process without full execution of this document by both parties.

Medina Valley Independent School District

Printed Name: Nathan Fillinger  
Title: School Board President

CDW Government, LLC

Printed Name: Anup Sreedharan  
Title: Sr. Manager, Program Sales  
Date: 2/6/2026



## E-RATE PURCHASE AGREEMENT

Attachment "A"

Medina Valley Independent School District

Part Number or Equivalent	Description or Equivalent	Service Duration (Months)	Qty	Eligible	In-Eligible	Eligible	In-Eligible
				Unit Cost	Unit Cost	Extended Equipment Cost	Extended Equipment Cost
C9500-48Y4C-EDU	Catalyst 9500 48-port x 1/10/25G and 4-port 40/100G , EDU		1	10,956.19	0.00	10,956.19	0
C9500-DNA-A-3Y	Cisco Catalyst 9500 DNA Advantage 3 Year License	36	1	5,295.78	0.00	5,295.78	0
C9K-PWR-650WAC-R/2	650W AC Config 4 Power Supply front to back cooling		1	1,018.91	0.00	1,018.91	0
SFP10GSRSSST	10GBASE-SR SFP Module, Enterprise-Class		42	30.00	0.00	1,260.00	0
SFP10GLRSST	10GBASE-LR SFP Module, Enterprise-Class		1	260.00	0.00	260.00	0
C9300-48UXM-EDU	Catalyst 9300 48-port(12 mGig&36 2.5Gbps), K12		7	5,946.48	0.00	41,625.36	0
C9300-DNA-E-48-3Y	C9300 DNA Essentials, 48-port - 3 Year Term License	36	7	490.19	0.00	3,431.33	0
PWR-C1-1100WAC-P/2	1100W AC 80+ platinum Config 1 Secondary Power Supply		7	859.84	0.00	6,018.88	0
STACK-T1-50CM	50CM Type 1 Stacking Cable		7	45.25	0.00	316.75	0
CAB-SPWR-30CM	Catalyst Stack Power Cable 30 CM		7	42.99	0.00	300.93	0
C9300-NM-8X	Catalyst 9300 8 x 10GE Network Module		7	1,154.00	0.00	8,078.00	0
C9300-48U-EDU	Catalyst 9300 48-port UPOE, K12		14	5,008.45	0.00	70,118.30	0
C9300-DNA-E-48-3Y	C9300 DNA Essentials, 48-port - 3 Year Term License	36	14	490.19	0.00	6,862.66	0
PWR-C1-1100WAC-P/2	1100W AC 80+ platinum Config 1 Secondary Power Supply		14	859.84	0.00	12,037.76	0
STACK-T1-50CM	50CM Type 1 Stacking Cable		14	45.25	0.00	633.50	0
CAB-SPWR-30CM	Catalyst Stack Power Cable 30 CM		14	42.99	0.00	601.86	0
C9300-NM-8X	Catalyst 9300 8 x 10GE Network Module		14	1,154.00	0.00	16,156.00	0
C9130AXI-B-EDU	Cisco Catalyst 9130AX Series - EDU		80	1,022.76	0.00	81,820.80	0
EDU-DNA-E-3Y	Wireless Cisco DNA On-Prem Essential,3Y Term, EDU Lic	36	80	98.48	0.00	7,878.40	0
C9124AXI-B-EDU	Cisco Catalyst 9124AX Series - EDU		5	1,038.60	0.00	5,193.00	0
EDU-DNA-E-3Y	Wireless Cisco DNA On-Prem Essential,3Y Term, EDU Lic	36	5	98.48	0.00	492.40	0
STACK-T1-1M=	1M Type 1 Stacking Cable		14	114.94	0.00	1,609.16	0
CAB-SPWR-150CM=	Catalyst Stack Power Cable 150 CM Spare		14	102.38	0.00	1,433.32	0
SMT2200C	APC Smart-UPS 2200VA LCD 120V with SmartConnect		6	1,053.00	0.00	6,318.00	0
SUA5000RMT5U	APC Smart-UPS 5000VA 208V Rackmount/Tower		1	4,600.00	0.00	4,600.00	0
SRT5KRMTF	APC Smart-UPS 5kVA 2U RM Step-Down Transformer		1	775.00	0.00	775.00	0
CDW-SERVICES	Full Turnkey Installation & Configuration		1	40,000.00	0.00	40,000.00	0
<b>TOTAL EQUIPMENT COST</b>						295,092.29	0
<b>TOTAL TAX COST (0%)</b>						0	0
<b>TOTAL PROFESSIONAL SERVICES COST</b>						40,000.00	0
<b>TOTAL SHIPPING COST</b>						0	0



**Form 470#  
260005751**

**Medina Valley Indep. Sch. Dist.**

**CDW Government LLC  
230 N. Milwaukee Ave.  
Vernon Hills, IL 60061**

**Deadline: January 08, 2026  
Funding Year 2025-2026  
Digital Copy**

January 08, 2026

Medina Valley Indep. Sch. Dist.  
8449 FM 471 S  
Castroville, TX, 78009

**RE: CDW Government's Response to Medina Valley Indep. Sch. Dist.'s, 470# 260005751**

Dear Scott Laleman,

Medina Valley Indep. Sch. Dist. is seeking to identify a reliable and experienced IT partner capable of managing your E-Rate initiative. Our response demonstrates CDW Government's unique ability to contribute to the overall success of this initiative.

CDW Government LLC (CDW•G) is a global systems integrator, impacting 75 million students across 34 countries. With over 30 years of experience, we are a trusted partner to more than 15,000 school districts nationwide. Benefits of partnering with us include:

- **History of Success:** CDW•G is the leading Value Added Reseller E-Rate provider, participating in the program since 1998. To date we have managed more than 20,816 E-Rate projects for schools and libraries nationwide.
- **Strong Partnerships:** We maintain strong relationships with more than 1,000 vendor partners (OEMs), including leading networking OEMs well-versed in Internal Connections, to provide you with the best products, services, and support.
- **E-Rate Expertise:** Our dedicated in-house technical experts and E-Rate specialists ensure contract compliance, expert handling of the program's specialized invoicing processes, and ongoing consultation.
- **Personalized Support:** Your highly trained and experienced account team includes **Mike Smith**, who serves as your primary point of contact, and is responsible for coordinating all your needs.

We thank you for the opportunity to participate in the 470-response process. Please contact your Executive Account Manager, **Mike Smith**, at **(866) 691-7123** or **miksmit@cdwg.com** with any questions.

Sincerely,

*Justin Schwier*

Justin Schwier  
Manager, Proposals  
CDW Government LLC

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# Bid Documents and Forms

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# REQUEST FOR PROPOSAL

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**ERATE FUNDING YEAR 2026-26**

**FCC FORM 470 #260005751 (MEDI 2026-C2)  
CATEGORY 2 NETWORK EQUIPMENT**

**APPLICANT**

Medina Valley Independent School District (BEN: 141465)  
8449 Fm 471 S, Castroville, TX 78009

**Submit Questions no later than: Friday, December 5, 2025**

Questions must be submitted online no later than 2:00 pm Central Time on the due date listed above.

**DUE DATE: Thursday, January 8, 2026**

Proposals must be submitted online no later than 2:00 pm Central Time on the due date listed above.

**All questions and proposals must be submitted via Bonfire/Euna.**

**Proposals received after the proposal deadline, spam, and/or automated responses via email will not be considered valid proposal responses and will be disqualified from consideration.**

<https://kelloggllc.bonfirehub.com/portal>

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- Site List
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- Evaluation Criteria
- Required Forms
- Attachment A – Pricing
- Attachment B – Certification, Experience & References
- Attachment C – Vendor Forms

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## Pricing Requirements

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Excel Pricing **Required**

PDF Pricing Allowed (excel optional)

**Offerors are required to identify:**

**Clearly list the cost of products and services to include the following:**

1. Description of Services
2. Monthly (recurring) charges
3. One Time (non-recurring) charges
4. % Eligibility. If the product is fully eligible, show 100%. If not eligible, 0% eligible for E-Rate discount. This is NOT the applicant's E-Rate discount %.
5. Quantity
6. Unit of Measure (Each, Feet)
7. Bandwidth level, if applicable
8. Contract Term
9. Make, Model and part number, if applicable
10. Installation and Configuration
11. Shipping and Handling
12. Travel and Per Diem
13. Estimate of Surcharges and Fees
14. 25% Estimated Tariff for Manufacturer's Networking Equipment Manufactured Abroad

**ATTENTION CATEGORY TWO BIDDERS: Pricing details in a spreadsheet format will be required for awarded category two products and services. Item 21.**

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## PROPOSAL SPECIFICATIONS

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### **\*\* PROPOSALS REQUESTED FOR MANUFACTURER AS LISTED OR EQUIVALENT \*\***

Applicant is seeking proposals for the items listed below and estimated quantities shown. The Applicant will work with the awarded offeror to specify items per site within the Applicant's E-Rate category two budget for E-Rate FY2026. The Applicant reserves the right to purchase some, all, or none of the products and services awarded under this contract for E-Rate FY2026 and subsequent E-Rate funding years covered by the agreement.

Any proposal submitted in response to this request must be compliant with the FCC's Order (FCC 19-121) prohibiting the sale, provision, maintenance, modification, or other support of equipment or services provided or manufactured by Huawei, ZTE, or any other covered company posing a national security threat to the integrity of communications networks or the communications supply chain. See <https://www.fcc.gov/supplychain/coveredlist> By submitting a response, vendors are certifying compliance with FCC 19-121.

- Offerors are requested to include all necessary installation and configuration (if applicable), cabling, licenses, connectors, components, shipping and handling, taxes and any other applicable fees.
- The applicant is requesting basic maintenance for new equipment including manufacturer maintenance support services (MSS) and bundled warranty only for equipment listed on this request.
- The applicant will consider proposals for managed internal broadband services (MIBS) for any remote management components necessary for a fully operational solution.
- Licensing may often be considered to include Basic Maintenance of Internal Connections (BMIC) or Managed Internal Broadband Service (MIBS) components. Licenses that include services such as software upgrades and patches, (including bug fixes and security patches), and online and telephone-based technical assistance and tools that are typically standard fixed priced offerings or manufacturer maintenance support services (MSS) are sometimes classified as Managed Internal Broadband (MIBS) or Basic Maintenance of Internal Connections (BMIC) by USAC. MIBS and BMIC have been included in the 470 for new equipment requests for this purpose.
- Partial/incomplete proposals will not be considered.

**SPECIAL NOTE:** The requestor expects that any respondent to this solicitation familiarizes themselves with the impact of current and potential tariff(s) imposed upon a particular manufacturer's products. Any such tariffs must be appropriately accounted for in the respondent's fee proposal. Presume a 25% tariff will be imposed on any manufacturer's networking equipment manufactured abroad and may be applicable at the time of purchase throughout the term of any agreement resulting from this solicitation (including any mutually agreed upon extensions). INCLUDE THIS 25% TARIFF AS A SEPARATE LINE ITEM WHEN COMPLETING THE PRICING ATTACHMENT AS PRESENTED. The requestor also expects that the presumed tariff should be LESS than 25% or not ultimately be imposed upon the manufacturer's product, the cost saving will be passed along to them and, in turn, the FCC's E-Rate program as well. It should also be presumed by respondents that should any tariff imposed upon a particular manufacturer's product be higher than 25% at the time of purchase, the requestor will appropriately compensate the service provider for the full cost incurred at the time of purchase without regard to E-Rate eligible invoicing.

# LIST OF REQUESTED EQUIPMENT

## Internal Connections Equipment (IC)

**Medina Valley Independent School District** is seeking proposals for category 2 equipment as detailed below. This project is focused on the New Middle School (#3). When applicable, please provide pricing for licenses for 1 year, 3 years and 5 years. The district will choose one license term and not all three. Installation and configuration costs must be provided separately from the equipment cost and will be selected at the District discretion.

**Basic Maintenance of Internal Connections (BMIC) and MIBS for new equipment** – Licenses that include services such as software upgrades and patches, (including bug fixes and security patches), and online and telephone-based technical assistance and tools that are typically standard fixed priced offerings or manufacturer maintenance support services (MSS) are sometimes classified as Managed Internal Broadband (MIBS) or Basic Maintenance of Internal Connections (BMIC) by USAC. MIBS and BMIC have been included in the 470 for new equipment requests for this purpose.

Type	Part Number	Make	Description/Line Notes	Quantity
Switch	C9500-48Y4C-EDU	Cisco or Equivalent	Cisco Catalyst 9500 Switch	1
Switch	C9K-PWR-650WACL-R/2	Cisco or Equivalent	Secondary power supply	1
Module	SFP-10G-SR=	Cisco or Equivalent	Multimode SFP	42
Module		Cisco or Equivalent	Single mode SFP	1
Switch	C9300-48UXM-EDU	Cisco or Equivalent	Cisco Catalyst 9300 Multi-gig Switch	7
Switch	C9300-48U-EDU	Cisco or Equivalent	Cisco Catalyst 9300 UPoE Switch	14
Module	C9300-NM-8X	Cisco or Equivalent	Cisco Catalyst 9300 series network expansion module	21
Switch	PWR-C1-1100WAC-P2	Cisco or Equivalent	Secondary power supply	21
Cabling	STACK-T1-50CM	Cisco or Equivalent	Stackwise stacking cables	21
Cabling	CAB-SPWR-30CM	Cisco or Equivalent	Stackpower cables	21
Access Points	C9130AXI-B	Cisco or Equivalent	Cisco Catalyst 9130AXI WAP	80
UPS	SUA5000RMT5U	APC or Equivalent	APC Smart UPS 4000 Watts/5000VA input 208V	1
UPS	SRT5KRMTF	APC or Equivalent	APC Step down transformer	1
UPS	APC SMT2200C	APC or Equivalent		6
Access Points		Cisco or Equivalent	Cisco Catalyst 9124 AXI WAP	5
Cabling	STACK-T!-1M	Cisco or Equivalent	Stackwise stacking cables	14
Cabling	CAB-SPWR-150CM	Cisco or Equivalent	Stackpower cables	14

## RECIPIENTS OF SERVICE

Entity Name	BEN	Address	City	State	ZIP
Castroville Elementary Sch	90291	1000 Madrid St	Castroville	TX	78009
Higher Learning Center	17021454	153 Cr 483	Lacoste	TX	78039
Lacoste Elementary	90338	16069 Uvalde St	La Coste	TX	78039
Ladera Elementary School	17025523	14750 W Groesenbacher	San Antonio	TX	78245
Loma Alta Middle School	17011899	266 County Road 381	San Antonio	TX	78253
Luckey Ranch Elementary	17011900	12045 Luckey River	San Antonio	TX	78252
Medina Valley High School	90293	8395 Fm 471 S	Castroville	TX	78009
Medina Valley ISD Administration	17023565	8449 Fm 471 S	Castroville	TX	78009
Medina Valley Middle School	211247	8365 Fm 471 South	Castroville	TX	78009
Potranco Elementary	16026130	190 Cr 381 S	San Antonio	TX	78253
Silos Elementary	17035302	6909 Silos View	San Antonio	TX	78252
New High School	17035303	308 County Road 381	San Antonio	TX	78253
Medina Valley ISD Daep	HS Annex	284 Cr 373	Rio Medina	TX	78066
New Middle School (#3)	17050147	12082 Flacon River	San Antonio	TX	78252

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# PROPOSAL REQUIREMENTS (C2)

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1. **E-Rate Compliance.** Service providers (offerors) must comply with E-Rate program rules as set forth by the Federal Communications Commission (FCC) and administered by the Universal Service Administrative Company (USAC).

**Disqualification – FCC Form 498 ID Status.** If the offeror is under FCC red light status or does not have an FCC Form 498 ID (service provider identification number), the offeror may be disqualified by the applicant school or library. If at any time during the contract period the service provider is red lighted, debarred, or otherwise no longer eligible to participate in the E-Rate program, the applicant reserves the right to terminate the contract.

2. **Kellogg & Sovereign® Consulting (K&S) authorized.**

The applicant has engaged the services of K&S to assist with the E-Rate filings for the applicant. The applicant has authorized K&S to act on its behalf regarding this procurement. K&S may request information directly from Proposer(s) as well as conduct the competitive bidding process on the e-procurement site, <https://kelloggllc.bonfirehub.com>.

3. **Equivalent products and services.** Proposals are requested for the specified manufacturer, part, model number OR EQUIVALENT.

4. **Mandatory Offerors' Conference or Walk Through.**

APPLIES TO THIS RFP

DOES NOT APPLY FOR THIS RFP

**Disqualification – Mandatory Offerors' Conference.** If the offeror does not attend a mandatory offerors' conference, walk through, or other mandatory meeting listed in the Offerors' Conference section, the offeror may be disqualified by the applicant school or library.

5. **Questions.** Questions must be submitted prior to the end of the question period. Questions must be submitted online: <https://kelloggllc.bonfirehub.com/portal> no later than the date and time listed above or the proposals will be disqualified.
6. **Proposal Acceptance.** The applicant school or library reserves the right to accept some, all or none of the items included in the proposal. Notification of proposal acceptance or proposal rejection will be provided at the discretion of the applicant school or library.
7. **Modification or Withdrawal of Proposal:** Vendors are advised to consult the Bonfire Vendor Help Center to obtain the most current guidance for submission, revision, and withdrawal of proposals. <https://vendorsupport.gobonfire.com/hc/en-us>
8. **Clarifying Questions –** The applicant may choose to ask clarifying questions or request additional information from the offerors. All communications within the proposal and evaluation stage will be within the bidding portal.
9. **Late Proposals.** Responses submitted after the due date and time noted in this RFP shall not be considered and will be disqualified. Responses must be submitted through the bidding portal. Proposal submitted through fax or email will not be accepted.
10. **Financial Responsibility.** Offeror shall pay all costs related to the preparation and submission of its Proposal.

11. **All Costs.** Pricing proposed by the offeror must include all costs associated with the requested products/services to the applicant but not limited to taxes, shipping, etc. Offerors must provide unit pricing for each item. Incomplete/partial proposals will not be considered. Price increases will not be allowed during the term quoted. Prices may be lowered based on market conditions.
12. **Cost Allocation.** Offerors must clearly separate E-Rate eligible costs from ineligible costs.
13. **Contracts.** Offerors for services other than tariff or month-to-month arrangements, must include a contract or legally binding agreement in response to this RFP with signature block for both service provider and applicant. The agreement should be provided in form only and will not be completed and executed until after proposals are awarded by applicant and negotiations completed as applicable. *Quotes are not considered a legally binding agreement.*
14. **Contract Terms.** Offerors must clearly define contract terms for all pricing submitted. The applicant school or library may consider multi-year contracts featuring voluntary renewals. Pricing remains firm for the period of April 1, 2026, through September 30, 2029. The district reserves the right to extend the intent to purchase for an additional annual term through September 30, 2031. The applicant will reserve the right to extend or abbreviate the contract period if such extension or abbreviation is necessary to make the Contract term coincide with an E- Rate “program year” or an extended service end date for an E-Rate program year pursuant to a “service delivery deadline extension,” as those terms are defined by the Federal Communications Commission (FCC) and/or the Universal Service Administrative Company (USAC).  
  
The applicant will reserve the right to extend or abbreviate the contract period if such extension or abbreviation is necessary to make the Contract term coincide with an E- Rate “program year”. The contract expiration for non-recurring services and software/license purchases that may be classified as recurring by USAC shall be automatically extended to align with SLD authorized extensions due to late funding and changes in products and/or services approved on or after March 1st or upon certification of a FCC Form 500 Service Delivery Deadline Extension Request as those terms are defined by the Federal Communications Commission (FCC) and/or the Universal Service Administrative Company (USAC).
15. **Description of Proposal.** Offerors will provide a description of their proposal for all services and solutions. Description will include an overview of the proposal, any deviations from the requested architecture, design or requirements, assumptions made, and any other details that may be useful or necessary for proper evaluation of the proposal.
16. **Authorized Signatures** – Proposals must be signed by an individual or officer of the firm authorized to legally bind Vendor when submitting the proposal. Unsigned proposals will not be accepted.
17. **Addenda** – In the event revisions to this document become necessary, addendum will be provided by upload to the relevant Form 470 and the bidding portal.
18. **Required Notice to Proceed and Funding Availability.** The applicant will follow the purchasing policies of their governing board and requirements and procedures of the FCC’s E-Rate program as administered by USAC to be eligible for all available funding. The implementation of any associated contracts resulting from this competitive proposal process will be dependent on the applicant’s issuance of a written Notice to Proceed. E-Rate funding notification alone will not signify Notice to Proceed. The applicant will have the right to allow the contract to expire without implementation if appropriate funding does not become available.
19. **Proposals for Category Two products and services.**
  - Proposals for equipment should clearly list the location where the equipment will be installed if that has been specified in the proposal.

- Proposals should meet industry standards and comply with applicable local, state and federal codes and regulations. For example, network wiring/cabling should meet or exceed EIA/TIA standards and national Electrical code standards.
- Equipment should be properly configured, installed and tested.
- Include all items necessary for equipment to be fully operational including necessary cabling, connectors, components, installation, configuration, travel, per diem, and any other applicable fees.
- All installed equipment and cabling should be labeled.
- In addition to standard labeling (i.e. patch panels labeled with cable number), equipment should be labeled with E-Rate information as follows:

Funding Request Number (FRN)  
 Form 471 Application Number  
 Purchase Order Number  
 Installation Date

- Proposals for ON-SITE maintenance services must include the quantity, make, and model number of all E-Rate eligible equipment to be maintained.
- Proposals for managed internal broadband services must specify whether or not the equipment is owned by the applicant or the provider
- Offerors must include a statement of work (SOW)
- Proposals for new equipment should include standard manufacturer’s warranty (up to three years)
- Proposals for firewall appliances or firewall services must clearly cost allocate the ineligible portion.
- The value of any free products and/or services must be deducted from the cost of the proposal.
- Proposals should include installation and configuration unless otherwise noted
- Proposals should clearly describe all costs including installation, configuration, shipping and handling charges on a per site basis unless otherwise noted.

**20. Site and Service Substitution (Contract Modification).**

The applicant hereby provides notice to all interested vendors that site and/or service substitutions may be necessary during the term of the contract. Any agreement signed as a result of this RFP should contemplate the possibility of the applicant changing products or services within the guidelines set forth by the FCC. All vendors are also hereby provided notice that the applicant may add new locations to its network during the life of the contract, and existing sites may move or close. The contract(s) entered into as a result of this RFP should allow for said site/service substitutions. Vendors are to describe their process for amending the contract to accommodate site/service substitutions during the contract term.

**21. Category Two Budget Requirements.**

During the E-Rate application process and prior to issuance of E-Rate funding, the applicant may need to make changes to the quantities and items selected in order to stay within their category two budgets. The applicant may contact the awarded offeror to adjust quantities in order to meet the Category 2 budget.

The selected service provider is expected to respond timely with revised proposals and contracts for the applicant to ensure that the selected products and services are at or below the applicant’s budget cap. The selected service provider will need to provide all information necessary regarding reduction in quantities and associated installation, configuration, shipping and handling charges.

**22. Documentation and Audit Compliance.**

- Service provider shall provide all warranty and product documentation related to products or services sold to the applicant.

- Service provider shall retain all documentation related to the purchase and payment, including Forms 474 and receipt of payment from USAC, for all products and services provided to the applicant. Related documentation must be retained for a period of TEN years from the last date of service.
- If the applicant is audited by the Administrator of the program, the service provider shall fully cooperate with the applicant to provide any documentation related to the provision of discounted products and services as requested.
- The service provider and/or applicant is solely responsible for verifying the accuracy of information submitted to Kellogg & Sovereign® Consulting (K&S). K&S disclaims and makes no warranty, express or implied, nor assumes any legal liability or responsibility for the validity, accuracy, correctness, or completeness of any information that is provided by the service provider or applicant to K&S.
- By submitting proposals for K&S client schools & libraries, the service provider agrees and understands that K&S will forward the information to USAC, and the service provider is responsible for verifying the accuracy of information submitted to K&S.
- Kellogg & Sovereign® Consulting shall not be liable for any direct, indirect, incidental, consequential or exemplary damages, including but not limited to, damages for loss of profits, data or other intangible losses (even if K&S has been advised of the possibility of such damages), resulting from the service provider's non-response or incomplete response and/or the service provider's inaccurate, invalid, incorrect, or incomplete provision of information.

### **23. Service Provider Responsibilities**

- The agreement herein is contingent upon the approval of funding from the Universal Service Fund's Schools and Library Program.
- The applicant requires that Service Providers make themselves thoroughly familiar with any rules or regulations regarding the E-Rate program. <https://www.fcc.gov/consumers/guides/universal-service-program-schools-and-libraries-e-rate>
- Service Providers are required to be in full compliance with all current requirements and future requirements issued by the SLD throughout the contractual period of any contract entered into as a result of this RFP.
- Service Providers are responsible for proving a valid Service Provider Identification Number (SPIN) at the time the RFP is submitted. <https://www.usac.org/e-rate/service-providers/step-1-obtain-a-spin/>
- Service Providers are responsible for providing a valid Federal Communications Commissions (FCC) Registration Number at the time the RFP is submitted. [https://apps.fcc.gov/cores/html/Register\\_New\\_FRN.htm](https://apps.fcc.gov/cores/html/Register_New_FRN.htm)  
<https://apps.fcc.gov/cores/userLogin.do>
- Service Providers are responsible for providing evidence of FCC Green Light Status at the time the proposal is submitted. Any potential offeror found to be in Red Light Status must provide an explanation of the steps it is undertaking to be removed to Red Light Status and the expected timeframe for resolution. A Service Provider's sustained Red Light Status may be grounds for contract termination as it could prohibit the Service Provider from providing E-Rate discounts in a timely manner which would cause harm to the Applicant. <https://www.fcc.gov/general/red-light-frequently-asked-questions>

- Products and services must be delivered before billing can commence. At no time shall the Service Provider invoice before July 1, 2026.
- Prices must be held firm for the duration of the associated E-Rate Funding Year(s) or until all work associated with the project is complete (including any contracts and USAC approved extensions)
- The default method of invoicing for all Funding Requests (FRN) created as a result of this RFP will be the Form 474 Service Provider invoice (SPI) unless the applicant explicitly requests Form 472 Billed Entity Applicant Reimbursement method.
  - The Service Provider agrees to bill and receive a portion of the payment for the provisions of goods and services described herein directly from USAC via the Form 474 Service Provider invoice (SPI). The maximum percentage the applicant will be liable for is the pre-discount amount minus the funded amount as shown on the FCC Funding Commitment Decision Letter (FCDL) and any identified ineligible costs. Upon the successful receipt or posting of a Funding Commitment Decision letter from the SLD and submission, certification and USAC approval of Form 486, the applicant shall pay only the discounted amount beginning with the billing cycle immediately following said approval.
  - All Service Provider invoicing to USAC must be completed within 120 days from the last day of service. Should the Service Provider fail to invoice USAC in a timely manner, the Applicant will only be responsible for paying its non-discounted share. Service Providers shall retain all documentation related to the purchase, payment, delivery and/or installation, including Forms 474 and receipt of payment from USAC, for all products and services provided to the applicant. Related documentation must be retained for a period of 10 years from the last date of service.
- Within one (1) week of award, the awarded Service Provider will provide the Applicant with a bill of materials suitable for the Form 471 item 21 attachment. Approval for any deviation from the item 21 attachment must be obtained from the Applicant. Subsequent schedules of values and invoices for each site must match Item 21 attachment or subsequent service substitutions. [https://www.usac.org/wp-content/uploads/e-rate/documents/Forms/471i\\_fy05.pdf](https://www.usac.org/wp-content/uploads/e-rate/documents/Forms/471i_fy05.pdf)
- In the event of questions during an E-Rate pre-commitment review, post commitment review and/or audit inquiry, the awarded Service Provider is expected to reply within three (3) days to questions associated with its proposal.
- No change in the products and/or services specified in this document orders will be allowed without prior written approval from the Applicant and a USAC service substitution approval with the exception of a Global Service Substitution.
- The Service Provider acknowledges that all pricing and technology infrastructure information in its proposal shall be considered as public and non-confidential pursuant to 47 CFR §54.504 (2) (i) (ii)
- The Service Provider acknowledges that its offer is considered to be the lowest corresponding price pursuant to §54.511 (b). Should it not be the lowest corresponding price, the Service Provider must disclose the conditions leading to the applicant being charged in excess of lowest corresponding price.

- This offer is in full compliance with USAC’s Free Services Advisory. There are no free services that would predict an artificial discount and preclude the applicant from paying its proportionate non- discounted share of costs. The Service Provider agrees to provide substantiating documentation to support this assertion should the applicant, USAC, or the FCC request it. <https://www.usac.org/e-rate/applicant-process/competitive-bidding/free-services-advisory/>
- 
- The awarded Service Provider is required to send copies of all forms and invoices to the Applicant prior to invoicing USAC for pre-approval. Failure to comply with this requirement may result in the Applicant placing the vendor on an “Invoice Check” with the USAC. <https://www.usac.org/e-rate/service-providers/step-5-invoicing/>
- The contract must provide cancellation of services without financial penalties if a school is closed. Applicant may cancel services to a school without penalties after a 30-day notice to Service Provider.
- Goods and services provided shall be clearly designated as “E-Rate Eligible”. Non-eligible goods and services shall be clearly called out as 100% non-eligible or shall be “cost allocated” to show the percentage of eligible costs per SLD guidelines.
- **Within one (1) week of award, the awarded Service Provider must provide the Applicant a bill of materials using the most currently available “Bulk Upload Template” located at <https://www.usac.org/e-rate/applicant-process/applying-for-discounts/fcc-form-471-filing/>. Subsequent schedules of values and invoices for must match the Bulk Upload Template or subsequent service substitutions.**

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# VENDOR REGISTRATION

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The **Vendor Registration** can be found at <https://kelloggllc.bonfirehub.com/login>

Bonfire Vendor Help Center: <https://vendorsupport.gobonfire.com/hc/en-us>

## Registration steps:

Enter your organization name, email and password to create your account.

Once an account is created you will need to provide:

- Contact information
- SPIN – Form 498 ID. <https://slweb.usac.org/Spin/Search>
- FCCRN – FCC registration number. <https://apps.fcc.gov/cores/userLogin.do>
- OUSF-Certified Service Provider for Oklahoma (CCN) – indicate Yes/No/Pending (*Enter “No” if you are not submitting proposals on Oklahoma RFPs*)

## COMMODITY CODES:

**K&S will be using the following UNSPSC Codes (classifications) for RHC or E-Rate eligible services. Note that when you are entering UNSPSC Codes, Bonfire leaves off the zeroes. For example, 83112200 is 831122. Additionally, the higher-level code is used in some cases instead of listing all the individual codes. For example, 4322 is the commodity code used instead of the code specifically for routers, antennas or network switches.**

### INTERNET ACCESS

81112101-Internet Service Providers (ISP – all modes of Internet delivery)

### TELECOMMUNICATIONS SERVICES

831122-Enhanced Telecommunication Services (non-fiber broadband data connections including T1, DS3, SMDS, DSL and cable modem)

831123-Fiber Telecommunication Services (Lit Fiber broadband data connections)

83112301-Dark Fiber (dark fiber broadband data connections)

26121616-Telecommunications Cable (self-provisioned broadband networks)

### NETWORK EQUIPMENT, MAINTENANCE, MANAGED SERVICES:

2612-Electrical wire & cable & harness (network cabling)

39121011-Uninterruptible Power Supplies (UPS equipment)

4322-Network Equipment (network switches, routers, antennas)

43222607-Cache Engine Equipment or Service (Caching equipment or caching service)

43223108-Wireless access network equipment and components (access points, controllers)

43222501-Firewall Network Security (Firewall appliance or firewall service)

4323-Operating Software (operating software)

43231512-License Software (software license required for operation of eligible equipment)

43223306-Network System cabinet or enclosure

43223308-Network system equipment rack

811118-Computer Services (Erate Managed Internal Broadband Services, RHC network monitoring)

81111803-Local Area Network LAN maintenance or support

# EVALUATION CRITERIA

**Applicants will select the most cost-effective proposals with price of the E-Rate eligible products and services being the primary factor (most heavily weighted).**

<b>Factor</b>	<b>Possible Points</b>	<b>Description</b>
Price-E-Rate eligible items	30	Price of E-Rate eligible products & services (primary factor)
Price-Other Costs	5	Other costs (items not eligible for E-Rate discount)
Reputation	15	The value of the identifiable characteristics of the vendor that affect the overall value of the service or product. This may include an evaluation of responses from other customers who have engaged the vendor in the past, data from an entity such as the BBB, and/or other such factors. The reputation of the vendor indicates the likelihood that the scorer trusts the vendor to provide a partnering relationship with the applicant and to stand by the service or product. Reputation may be influenced by the scorer's personal knowledge of the vendor or his/her perceived understanding of the vendor and its services and products.
Quality of Service	15	Quality of Service is evaluated based on the perceived value of the service or product. This criterion is based solely on data provided within the response or information obtained by direct inquiry to the vendor regarding their response. Quality of service includes but is not limited to: proposed service level agreements, perceived quality of the materials or services included within the proposal, perceived quality of the response in general especially as it pertains to providing a complete response, and perceived reliability of the service or product.
Meet Applicant Needs	10	The Meet Applicant Needs criterion evaluates the perceived ability of the proposed service or good to meet the requirements of the RFP. Only those requirements as specified within the RFP may be evaluated for this criterion.
Past Relationships	10	Value of the scorer's past involvement with the vendor. Past relationship is similar to Reputation but is not influenced by information from any other source other than that of the scorer.
Underutilized Business	5	Depending upon the nature of the service or good, the Underutilized Business criteria may be required locally or to meet compliance with state or federal guidelines. The Underutilized Business criteria is an evaluation of the vendor's status as a HUB, minority owned, or local business.
Long Term Cost	10	Long Term Cost evaluates the cost to the customer to do business with the vendor, given the provided response. The long term cost should be an evaluation of the full term contract cost (as opposed to the purchase price) of the service or good, including: depreciation, replacement requirements, loss of opportunity to procure other services or goods as a result of doing business with the vendor, and any costs which the customer would incur as a result of doing business with the vendor, such as service transition costs, public relations costs, etc.

**In order for applicants to properly evaluate your proposal, please provide details specific to the evaluation criteria areas along with your proposal.**

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## REQUIRED FORMS

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### BID REQUIREMENTS:

1. FCC Form 498 ID (Service Provider Identification Number)
2. FCC registration Number (FCC RN)
3. Service Providers must comply with local, state, and federal requirements including agreement to fully cooperate with audit and ten-year document retention requirements.
4. Proposal submitted online <https://kelloggllc.bonfirehub.com/portal> in compliance with instructions
5. Supporting detail and documentation may be submitted online.
6. Contracts or legally binding agreement for all products and services must be submitted with the proposal. (Exception for tariffed or month to month service.) *Agreements will be completed AFTER proposal award and final negotiations are completed. Quotations are not acceptable.*
7. Must attend mandatory offerors' conferences IF applicable to this RFP
8. Must complete Attachment A - Pricing
9. Must complete Attachment B – Certifications, Experience and References
10. Must complete Attachment C – Vendor Forms
- 11. Proposals submitted after the proposal close date/time or outside of the bidding portal will be rejected/disqualified.**

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# ATTACHMENT A

## Pricing Authorizations

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Name of Company: CDW Government LLC

Name of Applicant: Justin Schwier

Form 470# 260005751

Pricing submitted by: Mike Smith

TOTAL AMOUNT PROPOSED \$ 335,092.29

**Signature acknowledges review of the e-bidding program for the issuance of any related addenda and further acknowledges the signatory is authorized to provide this pricing:**

Signature: *Justin Schwier*

Title: Manager, Proposals

Date: 1/6/2026

**Combine this completed cover page with your proposal along with Attachments , B and C (if required) as one .pdf file, then upload to Bonfire.**

## ATTACHMENT B

### Certifications, Experience & References

Name of Company: CDW Government LLC

Address of principal location: 230 N. Milwaukee Ave, Vernon Hills, IL 60061

Phone: (866) 691-7123 Fax: (312) 705-7616

FCC Form 498 ID (SPIN)<sup>1</sup>: 143005588

FCC Registration Number<sup>2</sup>: 0012123287

Responsible contact personnel:

Name	Phone	Email
Mike Smith	(866) 691-7123	miksmit@cdwg.com

How many years has your company been in business in its current capacity? 25+

How many years has your organization been in business under its present name? 15+

Under what other or former names has your company operated? \_\_\_\_\_

"CDW Government, Inc." (May 28, 1998 to December 31, 2009)

During the last five (5) years, has the Vendor been barred, suspended or otherwise prohibited from participating in the Federal Communication Commission E-Rate (Schools & Libraries) or Rural Health Care Programs?

Yes: \_\_\_\_\_ No:

Does the Vendor's FCC Registration Number have RED light status? Yes: \_\_\_\_\_ No:

Attach a printout of your FCC Registration Number red or green light status from the FCC's Red Light Display System (RLDS)<sup>3</sup>

During the last five (5) years, has the Vendor been a party to a lawsuit involving any existing or prior contracts as it relates to services performed or not performed?

Yes: \_\_\_\_\_ No:

<sup>1</sup><https://slweb.usac.org/Spin/Search>

<sup>2</sup><https://apps.fcc.gov/coresWeb/publicHome.do>

<sup>3</sup> iproposal

If the Vendor responds yes to any of the prior three questions, please provide information concerning the investigation/lawsuit/government action as an attachment to this form.

If the Vendor responded yes to the last question, please provide information pertaining to any monetary damages or exchange of property or services and the state in which the lawsuit was filed.

**Experience:**

Vendor shall provide a list of three (3) projects of similar type, size and complexity. State project (customer) name, description of work, dollar value, public entity, yes or no, and date using the format below. Projects listed must have been performed within the last five (5) years. Please include additional information with proposal if available.

<b>Project Name</b>	<b>Description of Work</b>	<b>Dollar Value</b>	<b>Public Entity Yes or No</b>	<b>Date</b>
Northside ISD	Technology Hardware, Software, & Services	\$2.1m	Yes	School Year 2025
San Antonio ISD	Technology Hardware, Software, & Services	\$1.8m	Yes	School Year 2025
Southwest ISD	Technology Hardware, Software, & Services	\$1.2m	Yes	School Year 2025

**References:**

Proposal shall provide three (3) references from company owners or management personnel from projects listed above. There must be at least one (1) reference for each project listed.

<b>REFERENCE #1</b>	
<b>Company Name</b>	Northside ISD
<b>Project Name</b>	School Year 2025
<b>Contact Person Name</b>	Adam Jackson
<b>Title</b>	Director of Technology Acquisitions & Project Management
<b>Email</b>	adam.jackson@nisd.net
<b>Phone</b>	210.397.7813
<b>REFERENCE #2</b>	
<b>Company Name</b>	San Antonio ISD
<b>Project Name</b>	School Year 2025
<b>Contact Person Name</b>	Stephen Haskin

<b>Title</b>	Director of Technology Acquisitions & Project Management
<b>Email</b>	shaskin1@saisd.net
<b>Phone</b>	210.244.2900
<b>REFERENCE #3</b>	
<b>Company Name</b>	Southwest ISD
<b>Project Name</b>	School Year 2025
<b>Contact Person Name</b>	Jeff Powell
<b>Title</b>	Director of Technology
<b>Email</b>	jpowell@swisd.net
<b>Phone</b>	210.622.4703

**Certifications:**

Employees' certifications pertaining to work are to be included in submittal.

**AUTHORIZED BY:**

*Justin Schwier*

1/6/2026

Signature

Date

Justin Schwier

Manager, Proposals

Printed Name

Title

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## ATTACHMENT C

### VENDOR FORMS

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1. **Conflict of Interest Questionnaire.** <https://www.ethics.state.tx.us/filinginfo/1295/>  
Complete and include the signed Conflict of Interest Questionnaire with your bid response.
2. **Form W-9.** Download the current revision from the IRS web site: <https://www.irs.gov/forms-pubs/about-form-w-9>. Complete and include signed Form W-9 with your bid response.

# CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

## FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

### OFFICE USE ONLY

Date Received

**1 Name of vendor who has a business relationship with local governmental entity.**

CDW Government LLC

**2  Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

**3 Name of local government officer about whom the information in this section is being disclosed.**

None - N/A

\_\_\_\_\_  
Name of Officer

This section (item 3 including subparts A, B, C, & D) must be completed for each officer with whom the vendor has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the vendor?

N/A  Yes  No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

N/A  Yes  No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more?

N/A  Yes  No

D. Describe each employment or business and family relationship with the local government officer named in this section.

None exists

\*By signing this proposal, CDW•G certifies that there are no known parties of interest or conflicts of interest, however, as a publicly-traded company, CDW•G is unable to confirm the identity of all shareholders, and any potential relationships they may have with Medina Valley ISD.

**4**

*Justin Schwier* \*  
Justin Schwier, Manager, Proposals  
Signature of vendor doing business with the governmental entity

1/5/2026

\_\_\_\_\_  
Date

131



75 Tri-State International  
Lincolnshire, IL 60069

CDW.com

January 01, 2025

To CDW Government LLC Customers:

CDW Government LLC is your supplier/vendor. CDW Government LLC's FEIN is 36-4230110. This is the number displayed on our invoices.

CDW Government LLC is treated as a disregarded entity for federal income tax purposes. The Internal Revenue Service requires the W-9 to be completed by an entity that is not a disregarded entity for federal tax purposes. For CDW Government LLC, that entity is the parent corporation, CDW LLC, FEIN 36-3310735. Consequently, CDW Government LLC's W-9 lists CDW LLC as the "Name (as shown on the income tax return)" and the "Business name" as CDW Government LLC.

The address on our W-9, (230 N. Milwaukee Ave. Vernon Hills, IL 60061), is our mailing address registered with the IRS. CDW Government LLC requests your payments to be mailed to another address, (75 Remittance Dr, Suite 1515, Chicago, IL 60675). This is merely for payment processing and is not a CDW Government LLC physical location.

We apologize for any confusion our organizational structure may cause you; however, we have completed the W-9 as required by the Internal Revenue Service.

Please feel free to contact us at [taxteam@cdw.com](mailto:taxteam@cdw.com) should you have any questions or require additional documentation.

Thank you,

CDW Tax Department

# Request for Taxpayer Identification Number and Certification

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

<b>Print or type.</b>	<b>See Specific Instructions on page 3.</b>	<p><b>1</b> Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)</p> <p><b>CDW LLC</b></p> <p><b>2</b> Business name/disregarded entity name, if different from above.</p> <p><b>CDW Government LLC, CDW Government</b></p> <p><b>3a</b> Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor    <input type="checkbox"/> C corporation    <input type="checkbox"/> S corporation    <input type="checkbox"/> Partnership    <input type="checkbox"/> Trust/estate</p> <p><input checked="" type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership)..... <b>C</b></p> <p><b>Note:</b> Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) _____</p> <p><b>3b</b> If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . <input type="checkbox"/></p> <p><b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) <b>5</b></p> <p>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) <b>N/A</b></p> <p><i>(Applies to accounts maintained outside the United States.)</i></p>
		<p><b>5</b> Address (number, street, and apt. or suite no.). See instructions.</p> <p><b>200 N MILWAUKEE AVE</b></p> <p><b>6</b> City, state, and ZIP code</p> <p><b>VERNON HILLS, IL 60061</b></p> <p><b>7</b> List account number(s) here (optional)</p>
		<p>Requester's name and address (optional)</p>

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>									
-					-				
<b>or</b>									
<b>Employer identification number</b>									
3	6	-	3	3	1	0	7	3	5

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person <i>Lenore Vidal</i>	Date <b>01/01/2025</b>
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**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**What's New**

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

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**REQUEST FOR PROPOSAL - ADDENDUM 1**  
**Question & Answer**

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Applicant	Medina Valley Independent School District
BEN	140465
Form 470 #	260005751
470 Description	MEDI 2026-C2
Addendum #	1
Date Posted	12/08/2025
e-Bidding Link	<a href="https://kelloggllc.bonfirehub.com/portal">https://kelloggllc.bonfirehub.com/portal</a>

**Questions and Answers**

**Question:**

For the 7 multi-gig switches, what devices and how many will be connected into these M-gig ports?

**Answer:** We will be connecting access points, a video server, and possibly other local servers. The number of devices connected will vary depending on the location of the switch (IDF/MDF, how many rooms are supported by that IDF/MDF). Generally, we place one mgig switch in each IDF/MDF unless more are warranted.

# Pricing Offer and E-Rate Purchase Agreement

Upon award, to facilitate contract execution with our countersignature, please sign the enclosed E-Rate agreement and send to [miksmit@cdwg.com](mailto:miksmit@cdwg.com) and [470award@cdwg.com](mailto:470award@cdwg.com).

This E-Rate Customer Purchase Agreement (this “Agreement”) is entered into the date the contract is signed, and effective on April 1, 2026 (“Effective Date”) and is made by and between CDW Government LLC an Illinois limited liability corporation with an office at 230 N. Milwaukee Ave., Vernon Hills, Illinois 60061 (“Seller”), and Medina Valley Indep. Sch. Dist. a non-profit school or library eligible for Universal Service funding, as defined below.

<b>E-Rate Contract Number</b>	155730	<b>Spin #</b>	143005588
<b>E-Rate Funding Year</b>	2026	<b>FCC Registration #</b>	0012123287
<b>Customer</b>	Medina Valley Indep. Sch. Dist. 8449 FM 471 S Castroville, TX, 78009	<b>Seller</b>	CDW Government LLC 230 N. Milwaukee Avenue Vernon Hills, IL 60061
<b>Effective Date</b>	April 1, 2026	<b>Quoted Items (see Exhibit I)</b>	<b>470# 260005751</b>

### 1. TERMS AND CONDITIONS

All orders submitted to Seller by Customer for Products under this Agreement are subject to the terms and conditions on Seller’s website at <https://www.cdwg.com/content/cdwg/en/terms-conditions/sales-and-service-projects.html> (the “Sales and Service Projects”), unless otherwise stated herein.

### 2. NON-ASSIGNABILITY AGREEMENT

Customer shall not assign or otherwise transfer its rights or delegate its obligations under this Agreement without Seller’s advance written consent. Any attempted assignment, transfer or delegation without such consent shall be void.

The term of this Agreement shall commence on April 1, 2026 (“Effective Date”) and be valid through the later of the Funding Year 2026 or 9/30/2027.

- i. Seller may terminate this Agreement at any time for any reason upon thirty (30) days prior written notice to the Customer.
- ii. Customer may terminate this Agreement or withdraw an order upon written notice to Seller if: (a) funds are not appropriated to Customer under this program, or (b) Customer’s School Board rejects this Agreement (“Termination Notice”). In the event that Customer terminates this Agreement due to non-appropriation of funds, or termination for convenience, then Seller may immediately cease performance. However, the Customer shall remain liable for any Products that have shipped or services, already provided, or have been subscribed or purchased prior to Seller’s receipt of the Termination Notice. Customer shall also be responsible for any of Seller’s out-of-pocket costs arising as a result of any such termination.
- iii. In the event Customer receives an extension of funding from SLP, Customer will notify Seller in writing and the parties may agree to execute an amendment to extend this Agreement.

### 3. GOVERNING LAW

This Agreement will be governed by the laws of TX, without regard to conflicts of law rules. Any litigation will be brought exclusively in a federal or state court located in the state or commonwealth where Customer’s location identified above, and the parties consent to the jurisdiction of the federal and state courts located therein, submit to the jurisdiction thereof. The parties further consent to the exercise of personal jurisdiction.

### 4. PURCHASE AUTHORIZATIONS

**A. E-Rate Status**

- i. Customer represents and warrants that it qualifies as eligible under the SLP to receive E-Rate funding.
- ii. CUSTOMER FURTHER ACKNOWLEDGES AND AGREES THAT THIS AGREEMENT, WHEN EXECUTED, CONSTITUTES A CONTRACT AS REQUIRED BY FCC.

**B. E-Rate Purchases**

- i. Customer represents and warrants that all purchases made under this Agreement shall be for its own use and that it is eligible to receive E-Rate funding as specified by USAC.
- ii. IN ACCORDANCE WITH FCC REQUIREMENTS, THE CUSTOMER SHALL SUBMIT A COMPLETED AND SIGNED FCC FORM 486 TO USAC The Form 486 shall be approved by USAC prior to order placement with Seller. See Payment Terms for details.

**5. ORDERING AND ASSISTANCE****A. Ordering**

Purchase orders shall be submitted through electronic means (email, electronic data interchange (EDI), etc.) directly to Customer's dedicated account manager. Alternatively, if a copy must be sent via mail, common courier, etc., please reach out to your account manager for the appropriate mailing address.

**B. Other Requirements**

- i. All purchase orders shall include 1) a contact name; 2) phone number; 3) purchase order number; 4) CDW Part Number and OEM Part Number; 5) Product description; 6) original and discounted Product price 7) percentage Customer owes and percentage SLP owes (if applicable) 8) ship to location; 9) bill to location; 10) BEAR or SPI Order; and 11) FCC Form 471 and Funding Request Number (FRN) number for each part number. SEPARATE PURCHASE ORDERS SHALL BE SUBMITTED FOR PRODUCTS THAT ARE NOT ELIGIBLE FOR E-RATE FUNDING. ALL ORDERS SHALL BE SUBJECT TO ACCEPTANCE BY SELLER.
- ii. If the Customer is unable to commit the full purchase order amount, any balance remaining that was not funded or approved for payment by USAC will be the responsibility of the Customer. The Customer must add the following language to its purchase order:  
  
"The total cost of this purchase order is \$\_\_\_\_\_. The E-Rate portion is \$\_\_\_\_\_, and is committed by USAC. If there is any reduction or denial of payment with the E-Rate portion, Medina Valley Indep. Sch. Dist. accepts full responsibility for the cost of this purchase, \$\_\_\_\_\_."
- iii. Should Customer choose to add Product or make substitutions to the Products originally sought, following USAC's funding decision, Customer agrees it will be responsible for the amounts owed for the added or substituted Products in excess of its committed funding from USAC.
- iv. Customer must complete installation of Products ordered pursuant to this Agreement within thirty (30) days of delivery. In the event Customer, or a third party hired by Customer to complete the installation, fails to install the Products within the timeframe provided herein, the Parties acknowledge and agree that Customer will begin to accrue interest on the amounts owed for such Products in an amount of one and one-half percent (1.5%) per month, or the maximum rate permitted by applicable law.

**C. Assistance with Order**

- i. Customer may call 1-800-328-4239 to get assistance on any purchase order. Any terms or conditions stated in or on the Customer's purchase order which are inconsistent with or in addition to the terms and conditions in this Agreement or the Product Sales Terms and Conditions shall not be valid, are considered null and void and shall not be applicable to or binding on Seller.

- ii. FOR PRODUCTS WHICH ARE DISCONTINUED AFTER A CUSTOMER ORDER HAS BEEN ACCEPTED BY SELLER BUT BEFORE THE PRODUCT HAS SHIPPED, SELLER WILL MAKE REASONABLE EFFORTS TO OFFER A COMPARABLE OR BETTER PRODUCT AT THE SAME OR LESSER PRICE, IF AVAILABLE, UPON SLP'S APPROVAL OF THE PRODUCT SUBSTITUTION. ANY INCREASE IN PRICE THAT CANNOT BE ABSORBED BY THE SELLER WILL BE THE RESPONSIBILITY OF Medina Valley Indep. Sch. Dist..

## 6. PRICE AND PAYMENT TERMS

- i. Payment terms are subject to continuing credit approval by Seller. Seller may change credit or payment terms at any time when, in Seller's opinion, Customer's financial condition, previous payment record, or the nature of Customer's relationship with Seller so warrants.
- ii. Seller may discontinue performance under this Agreement (i) if Customer fails to pay any sum when due under this Agreement or any other agreement with Seller until payment is received or (ii) if Customer is in violation of applicable laws and regulations.

### A. Price

The Price shall be as set forth on the Customer's quote from Seller and which is in the form attached hereto as Exhibit I, and as amended from time to time. All prices are exclusive of federal, state, local, or other taxes, which shall be the responsibility of the Customer.

### Payment Terms

- i. All payments, regardless of method, shall be submitted to "Accounts Receivable," please contact your account manager for payment method options.
- ii. CUSTOMER MAY EITHER WAIT TO PLACE AN ORDER PRIOR TO OR AFTER RECEIPT OF ITS FCDL. IN THE EVENT THAT CUSTOMER PLACES AN ORDER PRIOR TO RECEIPT OF THE FCDL, CUSTOMER SHALL BE RESPONSIBLE FOR PAYMENT OF THE ENTIRE PURCHASE PRICE WITHOUT REGARD TO SLP FUNDING.
- iii. Customer must choose one of the following payment methods. However, Customers that choose to order Products prior to receiving their FCDL must follow the BEAR payment method.



#### Form 474 Service Provider Invoice (SPI) Method

Seller will invoice the Customer for the Product price, as set forth on the Product quote, net of the FCDL amount. Customer shall be responsible for making payment within thirty (30) days from date of invoice. There must be an approved FCC Form 486 prior to placing the SPI order.



#### Form 472 Billed Entity Applicant Reimbursement (BEAR) Method

Seller will invoice Customer, upon Product shipment, for the total purchase price without regard to any SLP funding applied to that purchase price for the Products. Customer shall pay the invoiced amount within thirty (30) days from the date of invoice.

- iv. Seller accepts BEAR orders beginning April 1 before the beginning of the Funding Year. Seller accepts SPI orders beginning July 1 of the Funding Year when Customer has received its FCDL and completed the FCC Form 486, Seller DOES NOT accept SPI orders before July 1 of the Funding Year, or prior to the Form 486 approval by USAC.

## 7. NOTICES

All notices and other communications required or permitted under this Agreement shall be served in person or sent by U.S. mail, Federal Express, or equivalent carrier to the party's address listed above

## 8. GENERAL

If any term or provision herein is determined to be illegal or unenforceable, the validity or enforceability of the remainder of the terms or provisions herein will remain in full force and effect.

**9. ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement between Seller and Customer and supersedes and replaces any and all previous and contemporaneous communications, representations or agreements between the parties, whether oral or written, regarding transactions hereunder. No provision of this Agreement may be waived or modified except by an amendment signed by an authorized representative of each party.

**10. DOCUMENT RETENTION**

All documents related to this Agreement will be kept on file by both parties for a period of ten (10) years after the project completion in accordance with the rules of the SLP.

**11. DEFINITIONS**

As used in the Agreement, the following terms shall have the meanings set forth below:

- A. "Universal Service Administrative Co." or "USAC" – The not-for-profit organization designated by the U.S. Federal Communications Commission ("FCC") to administer and ensure compliance with the Universal Services Fund.
- B. "SLP" - The Schools and Libraries Program of the Universal Service Fund, which includes the E-Rate Program and that is administered by USAC under the direction of the FCC.
- C. "E-Rate" – The education rate funding program that is a part of SLP that provides discounts to keep students and library patrons connected to broadband and voice services and which is one of the programs that form the Universal Service Program.
- D. "Funding Commitment Decision Letter" or "FCDL" – A letter that a Customer receives from USAC which indicates the applicable discount amount for a specific funding year.
- E. "Products" – E-Rate eligible products or services that include computer related hardware but are not limited to caching servers, routers, switches, wireless access points, installation, and warranty maintenance and other items which are eligible for E-Rate discounts in accordance with the rules issued by USAC.
- F. "Funding Year" – The specific calendar period, as defined by the SLP, during which the Customer is approved for funding or discounts on Products. FY 2026 is in reference to the program year.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

**CDW Government LLC**

**Medina Valley Indep. Sch. Dist.**

\_\_\_\_\_  
*(Authorized Signature)*

\_\_\_\_\_  
*(Authorized Signature)*

\_\_\_\_\_  
*Printed Name*

\_\_\_\_\_  
*Printed Name*

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**\*\* Upon award, to facilitate contract execution with our countersignature, please sign the enclosed E-Rate agreement and send to [miksmit@cdwg.com](mailto:miksmit@cdwg.com) and [470award@cdwg.com](mailto:470award@cdwg.com)**

## Exhibit I – Pricing Offer

**Please note:** USAC and the FCC makes the final determination on the eligibility of products. Final eligibility of any component (and the E-Rate service category in which discounts should be requested) will be determined by technical configuration (use), installation location, user population served, cost-effectiveness, and other E-Rate regulatory requirements.

Part Number or Equivalent	Description or Equivalent	Service Duration (Months)	Qty	Eligible	In-Eligible	Eligible	In-Eligible
				Unit Cost	Unit Cost	Extended Equipment Cost	Extended Equipment Cost
<b>C9500-48Y4C-EDU</b>	Catalyst 9500 48-port x 1/10/25G and 4-port 40/100G , EDU		1	10,956.19	0.00	10,956.19	0
C9500-DNA-A-3Y	Cisco Catalyst 9500 DNA Advantage 3 Year License	36	1	5,295.78	0.00	5,295.78	0
C9K-PWR-650WAC-R/2	650W AC Config 4 Power Supply front to back cooling		1	1,018.91	0.00	1,018.91	0
<b>SFP10GSRSSST</b>	10GBASE-SR SFP Module, Enterprise-Class		42	30.00	0.00	1,260.00	0
<b>SFP10GLRSST</b>	10GBASE-LR SFP Module, Enterprise-Class		1	260.00	0.00	260.00	0
<b>C9300-48UXM-EDU</b>	Catalyst 9300 48-port(12 mGig&36 2.5Gbps), K12		7	5,946.48	0.00	41,625.36	0
C9300-DNA-E-48-3Y	C9300 DNA Essentials, 48-port - 3 Year Term License	36	7	490.19	0.00	3,431.33	0
PWR-C1-1100WAC-P/2	1100W AC 80+ platinum Config 1 Secondary Power Supply		7	859.84	0.00	6,018.88	0
STACK-T1-50CM	50CM Type 1 Stacking Cable		7	45.25	0.00	316.75	0
CAB-SPWR-30CM	Catalyst Stack Power Cable 30 CM		7	42.99	0.00	300.93	0
C9300-NM-8X	Catalyst 9300 8 x 10GE Network Module		7	1,154.00	0.00	8,078.00	0
<b>C9300-48U-EDU</b>	Catalyst 9300 48-port UPOE, K12		14	5,008.45	0.00	70,118.30	0
C9300-DNA-E-48-3Y	C9300 DNA Essentials, 48-port - 3 Year Term License	36	14	490.19	0.00	6,862.66	0
PWR-C1-1100WAC-P/2	1100W AC 80+ platinum Config 1 Secondary Power Supply		14	859.84	0.00	12,037.76	0
STACK-T1-50CM	50CM Type 1 Stacking Cable		14	45.25	0.00	633.50	0
CAB-SPWR-30CM	Catalyst Stack Power Cable 30 CM		14	42.99	0.00	601.86	0
C9300-NM-8X	Catalyst 9300 8 x 10GE Network Module		14	1,154.00	0.00	16,156.00	0
<b>C9130AXI-B-EDU</b>	Cisco Catalyst 9130AX Series - EDU		80	1,022.76	0.00	81,820.80	0
EDU-DNA-E-3Y	Wireless Cisco DNA On-Prem Essential,3Y Term, EDU Lic	36	80	98.48	0.00	7,878.40	0
<b>C9124AXI-B-EDU</b>	Cisco Catalyst 9124AX Series - EDU		5	1,038.60	0.00	5,193.00	0
EDU-DNA-E-3Y	Wireless Cisco DNA On-Prem Essential,3Y Term, EDU Lic	36	5	98.48	0.00	492.40	0
STACK-T1-1M=	1M Type 1 Stacking Cable		14	114.94	0.00	1,609.16	0
CAB-SPWR-150CM=	Catalyst Stack Power Cable 150 CM Spare		14	102.38	0.00	1,433.32	0
SMT2200C	APC Smart-UPS 2200VA LCD 120V with SmartConnect		6	1,053.00	0.00	6,318.00	0
SUA5000RMT5U	APC Smart-UPS 5000VA 208V Rackmount/Tower		1	4,600.00	0.00	4,600.00	0
SRT5KRMTF	APC Smart-UPS 5kVA 2U RM Step-Down Transformer		1	775.00	0.00	775.00	0
CDW-SERVICES	Full Turnkey Installation & Configuration		1	40,000.00	0.00	40,000.00	0
<b>TOTAL EQUIPMENT COST</b>						295,092.29	0
<b>TOTAL TAX COST (0%)</b>						0	0
<b>TOTAL PROFESSIONAL SERVICES COST</b>						40,000.00	0
<b>TOTAL SHIPPING COST</b>						0	0

**Attachment "A"**

Medina Valley Independent School District

Part Number or Equivalent	Description or Equivalent	Service Duration (Months)	Qty	Unit Cost	Unit Cost	Extended Equipment Cost	Extended Equipment Cost
<b>TOTAL BASE BID AMOUNT</b>						335,092.29	0

# CDW Government Overview

**Quick Facts**

**Vernon Hills, IL**  
U.S. Headquarters

**\$21B**  
2024 Annual Net Sales

**15,100**  
Coworkers

**250,000+**  
Customers

**205**  
Fortune 500 Ranking

**#5**  
CRN's Solution Provider 500 List

CDW Government LLC (CDW•G) is the wholly owned subsidiary of CDW LLC, a leading multi-brand technology solutions provider to corporate and public sector customers in the U.S., U.K., and Canada.

Founded in 1984, CDW currently employs 15,100 coworkers worldwide. Our broad array of offerings ranges from discrete hardware and software products to integrated IT solutions. Our sales and service delivery teams are organized by segment and geographic regions. We have an expansive network of offices near major cities and a large team of customer-facing coworkers - including field sellers, technology specialists, and advanced delivery engineers - across the country.

CDW’s sustainable growth and continued financial stability – growing from \$4 billion net sales in 2001, to \$21 billion in 2024 - serve to assure Medina Valley Indep. Sch. Dist. that we are here to stay and can support you through the life of this contract and beyond.

**We are a trusted partner to more than 15,000 school districts.**

## K-12 Education Expertise

For more than 30 years, CDW Government has helped schools leverage technology to achieve great educational outcomes. With more than **200 government and education contracts**, we are one of the nation’s largest direct-response providers of multi-brand technology products and services. We closely monitor emerging technologies to stay at the forefront of innovation and proactively expand our offerings and certifications to support your evolving needs.

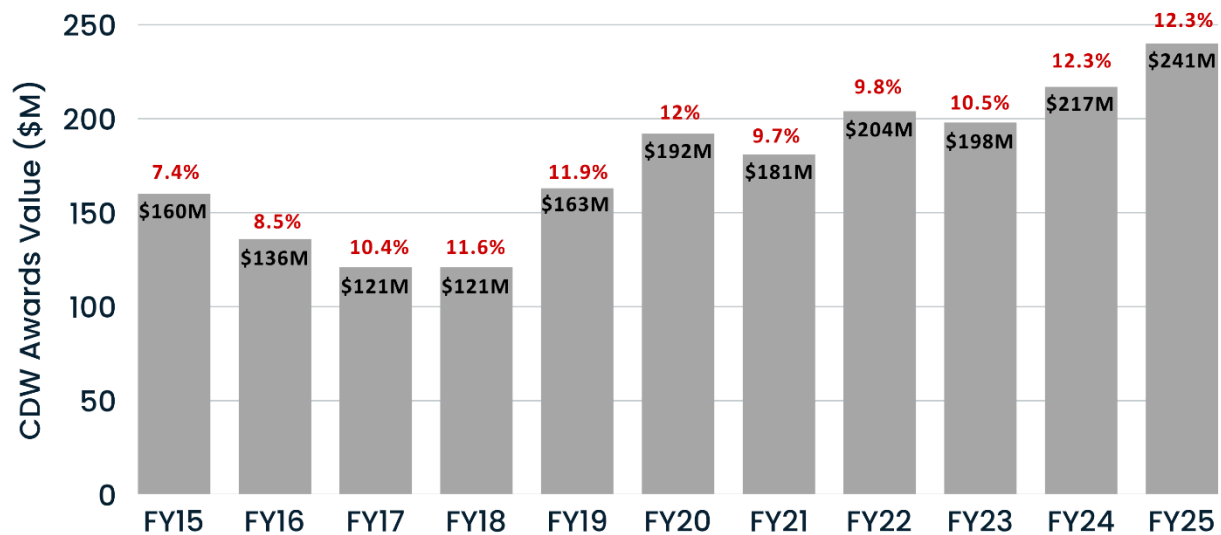
Products and Partnerships	Total E-Rate Solutions
<p>More than <b>100,000 products</b> from more than <b>1,000 vendors</b> including leading networking OEMs such as: APC, Cisco, Cradlepoint, Extreme Networks, Fortinet, HPE, Aruba, Juniper, Kajeet, Leibert, Palo Alto, Ruckus, Starlink, and more.</p>	<ul style="list-style-type: none"> <li>▪ <b>Category One</b> <ul style="list-style-type: none"> <li>▪ C1 Network Equipment</li> <li>▪ Wireless Hot Spots and Bus WiFi</li> </ul> </li> <li>▪ <b>Category Two</b> <ul style="list-style-type: none"> <li>▪ Internal Connections</li> <li>▪ Basic Maintenance of Internal Connections</li> <li>▪ Managed Internal Broadband Services</li> </ul> </li> <li>▪ <b>Pilot Program:</b> Cybersecurity</li> </ul>

## A Powerful E-Rate Partner

We have nearly 30 years of experience delivering successful outcomes for E-Rate funded projects. CDW Government has been participating in the E-Rate program since 1998. We are the largest Category 2 provider nationwide, delivering two-times the amount of Category 2 E-Rate projects than our next closest competitor. Since the E-Rate Modernization in 2015, we have been awarded **over 20,816 E-Rate projects totalling over \$1.9B** in equipment delivered to eligible entities throughout the United States.



## CDW E-RATE AWARDS % = CDW's Market Share of E-Rate Awards



## Proven Management Approach

Due to our streamlined and best-practice system of checks and balances, **we have never lost funding for a school**, as substantiated by numerous audits and PIA reviews. Our dedicated internal K-12 and E-Rate resources help ensure accurate invoicing and contract compliance, as well as provide knowledgeable resources and guidance as you navigate your E-Rate journey.

- **E-Rate Program Management Team** offers knowledge, assistance, and advisement, as well as ensures contract compliance.
- **E-Rate Funding Team** ensures expert handling of both BEAR and SPI E-Rate invoicing by accounts receivable specialists.
- **K-12 Education Strategists** focus on helping you implement solutions attuned to your needs, with realistic budget constraints in mind.

## Support Resources for Medina Valley Indep. Sch. Dist.

When you work with CDW•G, you grow your IT team. Your **dedicated account management resources** work to become trusted members of your team, tailoring a piece of equipment or an entire network to deliver effective and sustainable results.

Account Management Resources	
<p><b>Mike Smith</b> Executive Account Manager (866) 691-7123 miksmi@cdwg.com</p>	<p><b>Sia Pettaras</b> Sales Manager (866) 443-0263 siapett@cdwg.com</p>

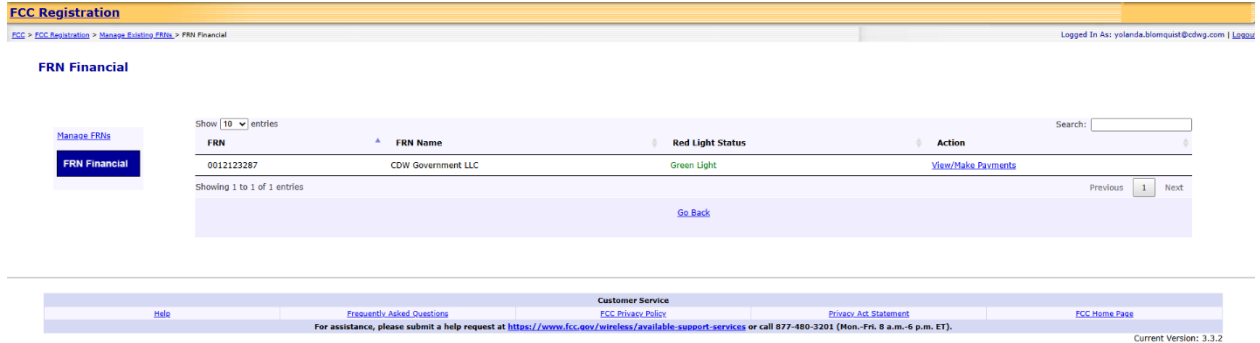
Our **E-Rate Program Management** team offers eligible entities their knowledge, assistance, and advisement on E-Rate matters, including program compliance. The team prepares contract deliverable reports and makes modifications, as necessary, including price reductions, additions, discontinued products, replacements, and version changes. They ensure that price and supply agreements are in place from award through completion and that the E-Rate bidding, ordering, invoicing, and funding are all seamless and easy for you to complete.

Our **Funding Solutions** team can help E-Rate applicants understand compliance with rules and regulations. They advise on the appropriate engagement after Form 470 filings and work with our operations teams to ensure E-Rate ordering, invoicing, and delivery are compliant. Our E-Rate Team assists applicants with PIA reviews, preparation of Bulk Upload Attachments, and product eligibility reviews as part of the Form 471 process.

Primary E-Rate Resources	
<p><b>Mandi Maricque</b> Manager, Program Management – K12 224.315.2047 <a href="mailto:amanda.maricque@cdwg.com">amanda.maricque@cdwg.com</a></p>	
<p>Countersignature / Post Award Inbox: <a href="mailto:470Award@cdwg.com">470Award@cdwg.com</a></p>	
Additional E-Rate Resources	
<p><b>Dave LeNard</b> Business Development Manager, E-Rate</p>	<p><b>Amy Passow</b> Senior Manager, Education Funding Solutions</p>
<p><b>Deb Orts</b> Contract Analyst</p>	<p><b>Kim Lowry</b> Account Receivable E-Rate Invoicing Consultant</p>

# FCC FRN E-Rate Display System Status

The below screen shot is from July 22<sup>nd</sup>, 2025. CDW•G remains in **Green Light Status**.



Upon request, CDW•G can provide an updated screenshot.

- Spin #143005588
- FCC Registration #0012123287

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## Helpful Hints for Preparing Form 471

Things to consider when preparing your funding request (Form 471):

- Enter only one manufacturer part number per line item (do not bundle part numbers)
- All software should be requested under IC, Software
- Even when bundled with warranty support from manufacturer for purchase, as long as warranty cannot be purchased on its own
- If you live in a state that has applicable taxes, such as AR, NC, CA, AZ, WA, make sure to include those taxes on your FCC Form 471.
- If warranty can be purchased separately, then it should be separated for funding request, and warranty funding requested under Basic Maintenance
- Warranty only part numbers should be requested under Basic Maintenance
- List months of service, should only be for coverage July 1 – June 30 (Funding Year)
- List hardware supported part number
- List site where hardware sits
- CDW•G can complete Bulk Submission Forms if chosen as the service provider for your funding request. Please email [E-Rate@cdw.com](mailto:E-Rate@cdw.com) for assistance.

Additionally, **please note** - upon award, to facilitate contract execution with our countersignature, please sign the enclosed E-Rate agreement and send to [miksmit@cdwg.com](mailto:miksmit@cdwg.com) and [470award@cdwg.com](mailto:470award@cdwg.com). Please see **E-Rate Order Process** information on the following page for further details.

# E-Rate Order Process

## Ordering

Purchase orders shall be submitted through electronic means (email, EDI, etc.) directly to Customer's dedicated account manager. Alternatively, if a copy must be sent via mail, common courier, etc., please reach out to your account manager for the appropriate mailing address.

## Required Information

All orders must include:

- Contact name, Phone number
- Purchase order number
- Part number, Product description
- Pre-discount and discounted product price
- Percentage Customer owes and percentage SLD owes (SPI – Form 474 Method)
- Ship to location, Bill to location
- FCC Form 471 Number (also known as Application Number)
- FRN for each part number
- Billing method (BEAR – Form 472 or SPI – Form 474)
- "Net 30 Terms"

**SEPARATE PURCHASE ORDERS SHOULD BE SUBMITTED FOR PRODUCTS THAT ARE NOT ELIGIBLE FOR E-RATE FUNDING. ALL ORDERS ARE SUBJECT TO ACCEPTANCE BY SELLER. PO TOTAL SHOULD REFLECT FULL PURCHASE PRICE OF ORDER.**

## Assistance With Order

Customer may call 1-800-328-4239 for assistance on any purchase order. Any terms or conditions stated in or on the Customer's purchase order which are not consistent with or in addition to the terms and conditions in this Agreement or the Product Sales Terms and Conditions shall be null and void and shall not be applicable hereto or binding on Seller.

**IN THE CASE OF CHANGES TO PRODUCTS AFTER A CUSTOMER ORDER HAS BEEN ACCEPTED BUT BEFORE THE PRODUCT HAS SHIPPED, SELLER WILL MAKE REASONABLE EFFORTS TO MAKE AVAILABLE TO THE CUSTOMER A COMPARABLE OR BETTER PRODUCT AT THE SAME OR LESSER PRICE WHEN OR IF AVAILABLE, UPON APPROVAL FROM SLD ON PRODUCT SUBSTITUTION.**

## Price

Price shall be as stated in the quotation attached hereto as Exhibit I by CDW-G account manager. Prices are exclusive of federal, state, local, or other taxes, which shall be the responsibility of the Customer. Any taxes will be listed separately on the invoice.

## Payment Terms (Customer must choose one)

- a. **Form 474 Service Provider Invoice (SPI) Method:** Seller will invoice Customer for their portion of the Products upon shipment of Product and Customer shall

pay the invoiced amount (non-discounted amount owed by Customer) within thirty (30) days from date of invoice

- b. **Form 472 BEAR Method:** Seller will invoice Customer for pre-discount amount of the Products upon shipment of Product and Customer shall pay the invoiced amount (full amount owed by Customer) within thirty (30) days from the date of invoice.

### **Payment Method**

In adherence to Federal E-Rate compliance regulations, CDW-G's quoted price is all-inclusive of any and all discounts, if applicable. No further discounts will be applied during time of invoice. All payments for both methods shall be submitted to the address presented below WHERE APPLICABLE:

ACH PAYMENT INFORMATION:	CHECK PAYMENT INFORMATION:
E-mail Remittance To: <a href="mailto:gachremittance@cdw.com">gachremittance@cdw.com</a>	CDW Government
THE NORTHERN TRUST	75 Remittance Drive Suite 1515
50 SOUTH LASALLE STREET	Chicago, IL 60675-1515
CHICAGO, IL 60675	
ROUTING NO.: 071000152	
ACCOUNT NAME: CDW GOVERNMENT	
ACCOUNT NO.: 91057	

1. Payment terms are subject to continuing credit approval by Seller. Seller may change credit or payment terms at any time when, in Seller's opinion, Customer's financial condition, previous payment record, or the nature of Customer's relationship with Seller so warrants.
2. Seller may discontinue performance under this Agreement (i) if Customer fails to pay any sum when due under this Agreement or any other agreement with Seller until payment is received or (ii) if Customer is in violation of applicable regulations.

**NOTWITHSTANDING ANYTHING TO THE CONTRARY, CUSTOMER IS RESPONSIBLE FOR PAYMENT OF 100% THE PRICE OF PRODUCTS IN THE CASE WHERE CUSTOMER PLACES ORDER FOR PRODUCTS SLD DISALLOWS CUSTOMER'S REQUEST FOR DISCOUNT AND REFUSES PAYMENT TO SELLER OF THE DISCOUNT AMOUNT FOR PRODUCTS. IF SLD DISALLOWS CUSTOMER'S REQUEST FOR DISCOUNT CUSTOMER IS IN NO WAY REQUIRED TO PLACE ORDER FOR PRODUCTS.**

# Appendix

# Implementation Plan

## Tasks for First Two Weeks (Sample Version)

Upon award, your Account Management Team will remain in constant contact with key employee(s) at each location to implement the contract and ensure total satisfaction. CDW•G will make this process as seamless as possible and will follow the work plan that has been developed. In addition, if requested, CDW•G will facilitate any necessary meetings via teleconference, videoconference, or in person, pending appointment, at your location or ours, to ensure that the process meets your expectations.

While there can be challenges to implementing a project of any scale, CDW•G tries to minimize potential problems upfront. We will need Medina Valley Indep. Sch. Dist. to provide the following in a timely manner in order to facilitate the implementation process:

- Updated contact information for all key personnel
- Information regarding product forecasts
- Standardized product list
- List of authorized users and restrictions
- Imaging specifications
- Specific reporting requirements
- Permission for CDW•G to be listed on manufacturer agreements.

During the implementation process, any problems or concerns should be directed to your account manager for immediate resolution. The following implementation plan demonstrates how CDWG will work with you to successfully implement this project.

Task	Week 1	Week 2
<b>Account Management Set Up</b>		
<ul style="list-style-type: none"> <li>• Introduce key customer contacts to CDW•G Account Team</li> <li>• Introductory letter/phone contact/ site visit</li> </ul>	X	
<ul style="list-style-type: none"> <li>• Gather/confirm general customer information</li> <li>• Contacts: phone, email, fax</li> <li>• <b>Medina Valley Indep. Sch. Dist.</b>'s locations and addresses</li> </ul>	X	
<ul style="list-style-type: none"> <li>• Outline customer's procedures and requirements, i.e.                             <ul style="list-style-type: none"> <li>○ Frequency of contact/schedule</li> <li>○ Turnaround expectations (quotes)</li> <li>○ Reporting</li> </ul> </li> </ul>	X	

• Conduct walkthrough or webinar: Account Center		X
<b>CDW•G Capabilities and Support</b>		
• Make contact with Account Specialists, as needed		X
• Review technical support options	X	
• Review customer service processes (i.e., returns)	X	
<b>Customer Financial Arrangements</b>		
• Complete forms for credit approval	X	
• Complete financing application		X
<b>Product Specific Needs and Services</b>		
• Arrange conference call(s) with manufacturer(s)	X	
• Develop product forecasts	X	
• Process and test image(s)		X
• Customize asset tag/schedule asset tagging		X
• Input customer installation/configuration specifications		X
<b>Procurement and Management Systems</b>		
• Standardize products through your Account Center		X
• Create bundles		X
• Set up purchase authorizations and controls		X
• Establish account linking		X
• Set up software license tracking system		X
• Implement asset tracking system		X
• Investigate or link with e-procurement programs and third parties		X
• Utilize EDI for invoicing and/or ordering functions		X
<b>Pricing</b>		
• Have CDW•G listed on all manufacturer contracts		X
• Enter pricing information into contract management system		X
<b>Optional Systems/Services</b>		
• Finalize staging agreement		X
• Finalize minority/disabled small business partnership		X
• Arrange for onsite services		X
• Select appropriate training programs		X
• Set up Employee Purchase Program		X

## K-12 Funding and Other Resources

We know your need for vendor support does not stop at deployment completion. Maintaining technology program innovativeness and alignment with your education goals is a continuous and daunting task. In fact, in a year, your program will look very different. You need a vendor that does more than meet your RFP's technology requirements; you need a vendor partner that shares a passion for education and continued development. Our teams, and our partners, are dedicated to supporting the full scope of Medina Valley Indep. Sch. Dist.'s technology and all your program goals. Following are highlights of the value-adds we offer our education customers.

### Get Ed Funding Overview

CDW•G sponsors [GetEdFunding.com](https://www.getedfunding.com), a free grant-finding resource, providing access to billions of dollars' worth of educational funding opportunities. Through sponsoring this resource, CDW•G's mission is to help educators and institutions discover the funds they need to supplement tight budgets to achieve your goals and take learning to the next level.

Monitored daily, [GetEdFunding.com](https://www.getedfunding.com) can reduce the energy your teachers are spending to search for programs and money. You can finetune your search based on key concepts and 21<sup>st</sup> century skills and themes. Once you are registered on the site, you can save the grants of greatest interest to return to later. The funding opportunities listed are already available and applicable to standard learning paths. For example, there are more than 60 STEM specific programs currently available for application. Please reach out to your account manager for more information.





Thank you for choosing CDW. We have received your quote.

# QUOTE CONFIRMATION

### Pricing and Availability Notice

Due to ongoing supply chain challenges, some hardware manufacturers cannot guarantee product availability or pricing until the product is shipped. While we make every effort to honor quoted pricing, if a hardware manufacturer increases its price to CDW after a quote is issued or order is accepted, we may need to update your quoted price to reflect that change irrespective of any timeframes or validity periods set forth in the quote, including up to the date of shipment. In the event of a price adjustment, we will notify you prior to shipment. Any price adjustment would only occur if the hardware manufacturer increases its pricing to CDW.

**SCOTT LALEMAN,**

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

**Convert Quote to Order**

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PXCL561	6/8/2026	FY26	4249440	<b>\$293,572.29</b>

### QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">Cisco Catalyst 9500 - switch - 48 ports - managed - rack-mountable</a> Mfg. Part#: C9500-48Y4C-EDU UNSPSC: 43222612 Contract: Standard Pricing	1	5198236	\$10,956.19	\$10,956.19
<a href="#">Cisco Network and Digital Network Architecture Advantage - Term License (3</a> Mfg. Part#: C9500-DNA-A-3Y UNSPSC: 43233204 Electronic distribution - NO MEDIA Contract: Standard Pricing	1	4712847	\$5,295.78	\$5,295.78
<a href="#">Cisco - power supply - redundant - 650 watt</a> Mfg. Part#: C9K-PWR-650WAC-R/2 UNSPSC: 39121004 Contract: Standard Pricing	1	5071935	\$1,018.91	\$1,018.91
<a href="#">Cisco Catalyst 9300 - switch - 48 ports - managed - rack-mountable</a> Mfg. Part#: C9300-48UXM-EDU UNSPSC: 43222612 Contract: Standard Pricing	7	4926379	\$5,946.48	\$41,625.36
<a href="#">Cisco Digital Network Architecture Essentials - Term License (3 years) - 48</a>	7	4728329	\$490.19	\$3,431.33

**QUOTE DETAILS (CONT.)**

Mfg. Part#: C9300-DNA-E-48-3Y  
 UNSPSC: 43233204  
 Electronic distribution - NO MEDIA  
 Contract: Standard Pricing

[Cisco Config 1 Secondary Power Supply - power supply - hot-plug redundant](#) 7 5237724 \$859.84 \$6,018.88

Mfg. Part#: PWR-C1-1100WAC-P/2  
 UNSPSC: 39121004  
 Contract: Standard Pricing

[Cisco StackWise 480 - stacking cable](#) 7 4752735 \$45.25 \$316.75

Mfg. Part#: STACK-T1-50CM  
 UNSPSC: 26121609  
 Contract: Standard Pricing

[Cisco StackPower - power cable - 11.8 in](#) 7 4752739 \$42.99 \$300.93

Mfg. Part#: CAB-SPWR-30CM  
 UNSPSC: 26121636  
 Contract: Standard Pricing

[Cisco Catalyst 9300 Series Network Module - Expansion Module](#) 7 4727526 \$1,154.00 \$8,078.00

Mfg. Part#: C9300-NM-8X  
 UNSPSC: 43201404  
 Contract: Standard Pricing

[Cisco Catalyst 9300 - switch - 48 ports - managed - rack-mountable](#) 14 4938009 \$5,008.45 \$70,118.30

Mfg. Part#: C9300-48U-EDU  
 UNSPSC: 43222612  
 Contract: Standard Pricing

[Cisco Digital Network Architecture Essentials - Term License \(3 years\) - 48](#) 14 4728329 \$490.19 \$6,862.66

Mfg. Part#: C9300-DNA-E-48-3Y  
 UNSPSC: 43233204  
 Electronic distribution - NO MEDIA  
 Contract: Standard Pricing

[Cisco Config 1 Secondary Power Supply - power supply - hot-plug redundant](#) 14 5237724 \$859.84 \$12,037.76

Mfg. Part#: PWR-C1-1100WAC-P/2  
 UNSPSC: 39121004  
 Contract: Standard Pricing

[Cisco StackWise 480 - stacking cable](#) 14 4752735 \$45.25 \$633.50

Mfg. Part#: STACK-T1-50CM  
 UNSPSC: 26121609  
 Contract: Standard Pricing

[Cisco StackPower - power cable - 11.8 in](#) 14 4752739 \$42.99 \$601.86

Mfg. Part#: CAB-SPWR-30CM  
 UNSPSC: 26121636  
 Contract: Standard Pricing

[Cisco Catalyst 9300 Series Network Module - Expansion Module](#) 14 4727526 \$1,154.00 \$16,156.00 **157**

**QUOTE DETAILS (CONT.)**

Mfg. Part#: C9300-NM-8X

UNSPSC: 43201404

Contract: Standard Pricing

[Cisco Catalyst 9130AXI - wireless access point - Bluetooth, Wi-Fi 6](#)

80

5865009

\$1,022.76

\$81,820.80

Mfg. Part#: C9130AXI-B-EDU

Contract: Standard Pricing

[Cisco Digital Network Architecture Essentials - Term License \(3 years\) - 1](#)

80

5453329

\$98.48

\$7,878.40

Mfg. Part#: EDU-DNA-E-3Y

UNSPSC: 43233204

Electronic distribution - NO MEDIA

Contract: Standard Pricing

[Cisco Catalyst 9124AXI - wireless access point - Bluetooth, Wi-Fi 6](#)

5

6625511

\$1,038.60

\$5,193.00

Mfg. Part#: C9124AXI-B-EDU

Contract: Standard Pricing

[Cisco Digital Network Architecture Essentials - Term License \(3 years\) - 1](#)

5

5453329

\$98.48

\$492.40

Mfg. Part#: EDU-DNA-E-3Y

UNSPSC: 43233204

Electronic distribution - NO MEDIA

Contract: Standard Pricing

[Cisco StackWise 480 - stacking cable](#)

14

2944936

\$114.94

\$1,609.16

Mfg. Part#: STACK-T1-1M=

UNSPSC: 26121604

Contract: Standard Pricing

[Cisco StackPower - power cable - 5 ft](#)

14

2105582

\$102.38

\$1,433.32

Mfg. Part#: CAB-SPWR-150CM=

UNSPSC: 26121636

Contract: Standard Pricing

[APC Smart-UPS, Line Interactive, 2200VA, Tower, 120V, 8x NEMA 5-15R+2x NEMA](#)

6

4894877

\$1,053.00

\$6,318.00

Mfg. Part#: SMT2200C

UNSPSC: 26111701

Contract: Standard Pricing

[APC Smart-UPS 5000VA 208V Rackmount Tower](#)

1

1322185

\$4,600.00

\$4,600.00

Mfg. Part#: SUA5000RMT5U

UNSPSC: 26111701

Contract: Standard Pricing

[APC Smart-UPS Step-Down Transformer, 5kVA, rackmount, 2U, 12x NEMA 5-20R ou](#)

1

3829221

\$775.00

\$775.00

Mfg. Part#: SRT5KRMTF

UNSPSC: 39121006

Contract: Standard Pricing

<b>SUBTOTAL</b>	\$293,572.29
<b>SHIPPING</b>	\$0.00
<b>SALES TAX</b>	\$0.00
<b>GRAND TOTAL</b>	<b>\$293,572.29</b>

PURCHASER BILLING INFO	DELIVER TO
<b>Billing Address:</b> MEDINA VALLEY ISD 8449 FM 471 S CASTROVILLE, TX 78009-5313 <b>Phone:</b> (830) 931-2243 <b>Payment Terms:</b> ERATE QUOTES ONLY	<b>Shipping Address:</b> MVISD CENTRAL ADMIN 8752 FM 471 S LA COSTE, TX 78039-1904 <b>Shipping Method:</b>
	<b>Please remit payments to:</b>  CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



### Sales Contact Info

**Mike Smith** | (866) 691-7123 | [mike.smith@cdw.com](mailto:mike.smith@cdw.com)

### Need Help?



My Account



Support



Call 800.800.4239

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#)

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at

<http://www.cdw.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

Cisco

BY PLACING AN ORDER FOR ABOVE PRODUCTS, Customer acknowledges and agrees: (1) that it is receiving the Cisco Products and Services directly from Cisco Systems, Inc. ("Cisco") and hereby agrees to the Cisco's terms and conditions ("Cisco Terms"), which can be found at Cisco's Customer Contract Experience site at the following URL: <https://www.cisco.com/site/us/en/about/legal/contract-experience/index.html>, which includes Cisco's General Terms at the following URL:

[https://www.cisco.com/c/dam/en\\_us/about/doing\\_business/legal/Cisco\\_General\\_Terms.pdf](https://www.cisco.com/c/dam/en_us/about/doing_business/legal/Cisco_General_Terms.pdf), and the Offer Descriptions at the following URL:

<https://www.cisco.com/c/en/us/about/legal/cloud-and-software/software-terms.html#offer-descriptions-product>, and (2) that Cisco or its affiliates and not Seller will be responsible for the performance of the Cisco Products and Services.

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## ***Agenda Item Memorandum***

**To:** MVISD Board of Trustees

**Date:** June 22, 2026

**Agenda item:** Consider approval of Purchase over \$50,000 for Ford Transit Van for Kitchen Technician

### **Background Information:**

The CN Kitchen Technician is a new position and we were able to fill the position on March 30, 2026. The employee that filled the position transferred from the facilities department to our department and at this time he is still using one of their vehicles but is only working on our equipment. This vehicle will be dedicated to that role and outfitted with the necessary equipment and inventory. This vehicle is required to enable the kitchen maintenance technician to travel between kitchens, transport tools and repair materials, perform preventive maintenance, and respond promptly to service and emergency repair requests.

### **Administrative Consideration:**

- Child Nutrition hired the Kitchen Technician Mar 30, 2026
- This is a new vehicle for this position - not a replacement vehicle

### **Funding Source:**

- 2025-2026 Budgeted expense, 240.E.35.6631.19.881.0.99.0.00

### **Supporting Documents:**

- Quote from Cavender Ford
- TDA Approval for Capital Expense Request

### **Recommendation:**

It is recommended that the Board of Trustees approve the purchase over \$50,000 for the Ford Transit with the Contractor Package installation for the Child Nutrition Department with:

- Cavender in the amount of \$51475 as presented

SALES ORDER

**Cavender Grande Ford**

3600 N IH-35  
San Antonio, TX 78219  
PHONE: (210) 860-7537

PURCHASER'S NAME **Medina Valley ISD** DEAL NO. DATE **5/6/2026**

ADDRESS **8449 FM 471 S.** INVOICE No  
CITY **Castroville** STATE **TX** ZIP **78009** PHONE **Quote**

PLEASE ENTER MY ORDER FOR THE FOLLOWING MOTOR VEHICLE:  
YEAR **2026** MAKE **Transit** MODEL **T150** COLOR **White** W.B. **130** I.D. NO. **Factory Order Est Del 120 Days**

** The Dealer's Inventory Tax charge is intended to reimburse the dealer for ad valorem taxes on its motor vehicle inventory. The charge, which is paid by the dealer to the county tax assessor-collector, is not a tax imposed on a consumer by the government, and is not required to be charged by the dealer to the consumer.	LIST PRICE:	\$	
	SALE PRICE	\$	<b>46,575.00</b>
	ADDITIONAL EQUIPMENT	\$	<b>4,900.00</b>
	SUB TOTAL	\$	<b>51,475.00</b>
	FEDERAL EXCISE TAX	\$	<b>0.00</b>
	**DEALER'S INVENTORY TAX	\$	<b>0.00</b>
	LESS TRADE-IN ALLOWANCE	\$	<b>0.00</b>
0	YEAR	MAKE	LIC. NO
0			
	I.D. NO.		

	NET DIFFERENCE	\$	<b>51,475.00</b>
<b>Tiffany Eckenrod</b>	STATE & LOCAL TAXES	\$	<b>0.00</b>
	LICENSE & BRIDGE FEES	\$	<b>0.00</b>
	TITLE FEE	\$	<b>0.00</b>
	STATE INSPECTION	\$	<b>0.00</b>
	EXTENDED SERVICE PLAN	\$	<b>0.00</b>
	MISC CHARGES	\$	<b>0.00</b>
NEW/USED VEHICLE MILES <b>7</b>	DOCUMENTARY FEE	\$	<b>0.00</b>

IF SALE IS OF A USED VEHICLE, IT IS SOLD (BOUGHT) AS IS.  
DRAFT \$

A DOCUMENTARY FEE IS NOT AN OFFICIAL FEE. A DOCUMENTARY FEE IS NOT REQUIRED BY LAW BUT MAY BE CHARGED TO BUYERS FOR HANDLING DOCUMENTS AND PERFORMING SERVICES RELATING TO THE CLOSING OF A SALE. A DOCUMENTARY FEE MAY NOT EXCEED \$300 OR A REASONABLE AMOUNT AGREED TO BY THE PARTIES FOR A HEAVY COMMERCIAL VEHICLE CONTRACT. THIS NOTICE IS REQUIRED BY LAW.

	SUB TOTAL	\$	<b>51,475.00</b>
LIEN TO:	OWING TO:	\$	<b>0.00</b>
	ON TRADE		
	<b>Amount Due</b>		<b>51,475.00</b>
	CASH DEPOSIT REC. #	\$	<b>0.00</b>
	REBATES	\$	<b>0.00</b>
Unpaid Balance - Amount Financed	BALANCE DUE	\$	<b>51,475.00</b>

PURCHASER AGREES THAT THIS ORDER INCLUDES ALL OF THE TERMS AND CONDITIONS ON BOTH THE FACE AND REVERSE SIDE HEREOF, THAT THIS ORDER CANCELS AND SUPERSEDES ANY PRIOR AGREEMENT AND AS OF THE DATE HEREOF COMPRISES THE COMPLETE AND EXCLUSIVE STATEMENT OF THE TERMS OF THE AGREEMENT RELATING TO THE SUBJECT BINDING UNTIL ACCEPTED BY THE GENERAL MANAGER OR SALES MANAGER PURCHASER BY HIS EXECUTION OF THIS ORDER ACKNOWLEDGES THAT HE HAS READ ITS TERMS AND CONDITIONS AND HAS RECEIVED A TRUE COPY OF THIS ORDER

IF SALE IS OF A USED VEHICLE, IT IS SOLD (BOUGHT) AS IS. THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY THE GENERAL MANAGER OR SALES MANAGER

COMPANY NAME **Medina Valley ISD** ACCEPTED & APPROVED  
PURCHASER'S SIGNATURE SALESMAN **Shoffstall** 161  
F&L

Engine fuel type - gas ✓  
 drive - rear wheel drive ✓  
 single rear wheel ✓  
 Add-on: General Contractor Trade Package ✓  
 front solar tinted glass: tinted driver side and passenger side windows ✓  
 Fleet vehicle - white body paint ✓  
 Wheels: 16" ✓  
 sliding passenger-side door ✓  
 power adjusting side mirrors ✓  
 dark interior seat material ✓  
 power lock ✓  
 please include warranty and maintenance coverage with quote

*Bulkhead  
 ordered with van  
 already installed*

STD Warranty  
 Page 17

This will hopefully be going to the May board meeting, but may be pushed until the June board meeting. Please place an expiration date on the quote.  
 Our Board dates are May 26 and June 22.

*Extended warranty  
 Available*

Thank you for your time and we look forward to hearing from you.

Thank You, Tiffany

*Quote good  
 90 Day>*



**Tiffany Eckenrod, MS, RD, SNS**

**Director of Child Nutrition**

Medina Valley Independent School District

8449 FM 471 S, Castroville, TX 78009

[tiffany.eckenrod@mvisd.org](mailto:tiffany.eckenrod@mvisd.org)

(830) 521-6080 | [www.mvisd.com](http://www.mvisd.com)

**Notice of Confidentiality:**

This electronic communication may contain confidential student record information intended solely for school business by the individual to whom it is addressed. Any disclosure (verbal or in print), copying, distribution, or use of this information by an unauthorized person is prohibited and may violate MVISD Board Policy FL (LEGAL) and the Family Education Rights To Privacy Act (FERPA). Should you receive this electronic communication in error, please notify the sender immediately. Thereafter, please delete.

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On Tue, May 5, 2026 at 12:12 PM Rocky Shoffstall <[rshoffstall@cavendergrandeford.com](mailto:rshoffstall@cavendergrandeford.com)> wrote:  
Tiffany, does this need to be on Cooperative?

**Rocky Shoffstall**

Commercial Fleet Manager

Cavender Grande Ford

3600 N IH-35, San Antonio, TX 78219

Hours: Mon - Fri 0800 - 1700

Phone: 210-860-7537

[Click Here](#) For Current Inventory

[Click Here](#) To Schedule Mobile Service

[Click Here](#) To Learn About Ford Pro

[Click Here](#) To Start Your Ford Fleet Account Enrollment

[Click Here](#) To Apply For Commercial Credit

*Cavender*  
GRANDE



**From:** Tiffany Eckenrod <[tiffany.eckenrod@mvisd.org](mailto:tiffany.eckenrod@mvisd.org)>

**Sent:** Tuesday, May 5, 2026 11:48 AM

**To:** Hortencia Medrano <[hortencia.medrano@mvisd.org](mailto:hortencia.medrano@mvisd.org)>

**Subject:** Request for Quote - Medina Valley ISD - cargo vehicle

Good Morning,

We are reaching out with a request for one vehicle quote.

We will be purchasing 1 cargo van.

I am requesting a quote to be received by Tuesday May 19, 26 @ noon CST.

Please include turn-around time to receive the vehicle on the quote.

We will handle the title process after purchase of the vehicle. If you have any questions, please reach out to me. When responding with a quote, please respond to both Hortencia and myself.

2025 or 2026 Ford Transit Cargo Van - alternates accepted that meet specifications.

Cargo Van

130" Wheelbase ✓

low roof - no extension ✓

seating capacity - 2 person (2 seats) ✓

3.5L V6 Engine ✓

transmission - automatic ✓

**San Pedro Retail Store**  
 9515 San Pedro  
 San Antonio, TX 78216  
 210-525-0241

**Austin Retail Store**  
 8409 S. First St.  
 Austin, TX 78748  
 512-394-5797

**San Antonio Fleet Center**  
 1150 Arion Parkway  
 San Antonio, TX 78216  
 210-541-0000



*Driven To Be The Best!*

# Estimate

Bill To
Cavender Grande Ford 4358 Lockhill Selma Rd Suite 200 San Antonio, TX 78249

Date	5/5/2026
Estimate #	098003
Rep	KNA

VIN #	Ordered By	P.O. No.	Terms
	Rocky		Net 10th

Vehicle Description	Transit 130
---------------------	-------------

Qty	Item	Description	Cost	Total
1	Holman-40030	divider kit 6" tall, set of 6	69.00	69.00
1	HOLMAN-40060	Holman 3 J hook hanger	20.00	20.00
1	Holman-40080	steel 3 drawer cabinet	332.00	332.00
1	HOLMAN-40070	Holman steel 2 door cabinet	279.00	279.00
1	HOLMAN-40010	42"W SHELF DOOR KIT	185.00	185.00
3	HOLMAN-48424	Holman steel shelf unit 42Wx60Hx14D with backs	989.00	2,967.00
2	HOLMAN-40342	Large Parts Bins (40x11) In Steel Shelf Cabinet - 2 Bins	199.00	398.00
1	Installation Labor	Installation labor charge	570.00	570.00
2	TINT-ONEHP	Solarguard HP window tint with limited lifetime warranty	40.00	80.00

<b>Subtotal</b>	\$4,900.00
<b>Sales Tax (8.25%)</b>	\$0.00
<b>Total</b>	\$4,900.00

**Pricing Good For 30 Days  
 From Estimate Date**

Phone #	Fax #	E-mail	Web Site
800-676-0241	210-342-2519	sales@pickupgear.com	www.pickupgear.com

---

2026 Transit-150 Cargo RWD Low Roof Van 130" WB Base (E1Y)

Price Level: 650

---



**Client Proposal**

Prepared by:

ROCKY SHOFFSTALL

Office: 210-860-7537

Email: [rshoffstall@cavendergrandeford.com](mailto:rshoffstall@cavendergrandeford.com)

Date: 05/06/2026





Prepared by: ROCKY SHOFFSTALL  
05/06/2026

Cavender Grande Ford | 3600 N IH 35 San Antonio Texas | 78219

2026 Transit-150 Cargo RWD Low Roof Van 130" WB Base (E1Y)

Price Level: 650

Re: Vehicle Proposal 05/06/2026

To Whom It May Concern,

Thank you very much for your interest in acquiring a vehicle from our dealership. We concur that your interest is well deserved. We hope that an outstanding product lineup and our dedication to customer service will enhance your ownership experience should you decide to buy a vehicle from us.

Attached, please find additional information that I hope will assist you in making a more informed decision. Please feel free to contact me at any time as I would truly appreciate the opportunity to be of service to you.

Sincerely,

**ROCKY SHOFFSTALL**

Fleet Sales

210-860-7537

rshoffstall@cavendergrandeford.com



Prepared by: ROCKY SHOFFSTALL  
05/06/2026

Cavender Grande Ford | 3600 N IH 35 San Antonio Texas | 78219

2026 Transit-150 Cargo RWD Low Roof Van 130" WB Base (E1Y)

Price Level: 650

As Configured Vehicle

Code	Description	MSRP
<b>Base Vehicle</b>		
E1Y	Base Vehicle Price (E1Y)	\$48,400.00
<b>Packages</b>		
101A	<b>Order Code 101A</b> <i>Includes:</i> - Engine: 3.5L PFDi V6 Flex-Fuel <i>Includes port injection.</i> - Transmission: 10-Spd Automatic w/OD & SelectShift <i>Includes auxiliary transmission oil cooler.</i> - 3.73 Axle Ratio - GVWR: 8,800 lbs - Tires: 235/65R16C 121/119 R as BSW - Wheels: 16" Silver Steel w/Black Hubcap - Vinyl Front Bucket Seats <i>Includes driver and front-passenger manual reclining bucket seats with adjustable headrest and inboard armrest.</i> - Radio: AM/FM Stereo - SYNC 4 <i>Includes 12" center display, Bluetooth, dual USB ports, enhanced voice recognition, electronic climate control and connectivity package which includes information on demand panel, wireless Apple CarPlay and Android Auto compatibility, cloud connected, 911 Assist, digital owner's manual and conversational voice command recognition.</i> - Ford Connectivity Package (1-Year Included) <i>Includes unlimited Wi-Fi hotspot, connected navigation, audio and video streaming, voice assistant and entertainment. Note: Ford Connectivity Package included for one-year from warranty start date. Requires activation via Ford app with credit card authorization; customer may cancel at any time. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations. If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan.</i>	N/C
<b>Emissions</b>		
425	50-State Emissions System	STD
<b>Powertrain</b>		
998	Engine: 3.5L PFDi V6 Flex-Fuel <i>Includes port injection.</i>	Included
44U	Transmission: 10-Spd Automatic w/OD & SelectShift <i>Includes auxiliary transmission oil cooler.</i>	Included
X73	3.73 Axle Ratio	Included
STDGV	GVWR: 8,800 lbs	Included
<b>Wheels &amp; Tires</b>		

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05/06/2026

Cavender Grande Ford | 3600 N IH 35 San Antonio Texas | 78219

2026 Transit-150 Cargo RWD Low Roof Van 130" WB Base (E1Y)

Price Level: 650

As Configured Vehicle (cont'd)

Code	Description	MSRP
STDTR	Tires: 235/65R16C 121/119 R as BSW	Included
STDWL	Wheels: 16" Silver Steel w/Black Hubcap	Included
51A	Spare Tire & Wheel Delete	N/C
<b>Seats &amp; Seat Trim</b>		
V	Vinyl Front Bucket Seats <i>Includes driver and front-passenger manual reclining bucket seats with adjustable headrest and inboard armrest.</i>	Included
21P	Dark Palazzo Gray Vinyl Bucket Seats w/Armrests <i>Includes 2-way manual driver seat and 2-way manual passenger seat.</i>	\$45.00
<b>Other Options</b>		
PAINT	Monotone Paint Application	STD
130WB	130" Wheelbase	STD
STDRD	Radio: AM/FM Stereo <i>Includes: - SYNC 4 Includes 12" center display, Bluetooth, dual USB ports, enhanced voice recognition, electronic climate control and connectivity package which includes information on demand panel, wireless Apple CarPlay and Android Auto compatibility, cloud connected, 911 Assist, digital owner's manual and conversational voice command recognition. - Ford Connectivity Package (1-Year Included) Includes unlimited Wi-Fi hotspot, connected navigation, audio and video streaming, voice assistant and entertainment. Note: Ford Connectivity Package included for one-year from warranty start date. Requires activation via Ford app with credit card authorization; customer may cancel at any time. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations. If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan.</i>	Included
15F	Full Rear Compartment Lighting <i>Includes cargo area LED lights at C-pillar and D-pillar and rear compartment LED switch.</i>	\$75.00
17P	6 Cargo Tie-Down Hooks	\$25.00
47U	Window Only Bulkhead <i>Bulkhead is located behind the driver and passenger seats and separates them from the cargo area.  Includes: - Passenger-Side B-Pillar Assist Handle</i>	\$1,210.00

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Price Level: 650

### As Configured Vehicle (cont'd)

Code	Description	MSRP
16E	Front & Rear Vinyl Floor Covering <i>Includes wheel well liners.</i>	Included
96D	Load Area Protection Package <i>Includes full-height 4mm thick polypropylene cargo area panels.</i>  <i>Includes:</i> <i>- Front &amp; Rear Vinyl Floor Covering</i> <i>Includes wheel well liners.</i>	\$395.00
<b>Fleet Options</b>		
WARANT	Fleet Customer Powertrain Limited Warranty  Requires valid FIN code.  <i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i>	N/C
<b>Exterior Color</b>		
YZ_01	Oxford White	N/C
<b>Interior Color</b>		
VK_01	Dark Palazzo Gray w/Vinyl Front Bucket Seats	N/C
<b>SUBTOTAL</b>		<b>\$50,150.00</b>
Destination Charge		\$2,395.00
<b>TOTAL</b>		<b>\$52,545.00</b>

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## 2026 Transit-150 Cargo RWD Low Roof Van 130" WB Base (E1Y)

Price Level: 650

### Selected Equip & Specs

#### Dimensions

• Conventional Capacity: 5,200 lbs. • GCWR: 10,800 lbs. • Front brake diameter: 12.1" • Rear brake diameter: 12.1" • Vehicle body length: 219.9" • Vehicle body width: 81.3" • Vehicle body height: 82.2" • Side door opening height: 49.6" • Side door opening width: 51.2" • Rear door opening height: 49.5" • Rear door opening width: 61.7" • Wheelbase: 130.0" • Vehicle turning radius: 21.5' • Rear door opening angle: 180.0 • Front track: 68.2" • Rear track: 68.6" • Front bumper to front axle: 40.3" • Interior rear cargo volume: 246.7 cu.ft. • Max interior rear cargo volume: 246.7 cu.ft. • Headroom first-row: 40.8" • Leg room first-row: 41.3" • Shoulder room first-row: 67.9" • Hip room first-row: 60.7"

#### Powertrain

• Spark ignition system • 3.5L V-6 port/direct injection, DOHC, variable valve control, engine with 275HP • Engine cylinders: V-6 • Horsepower: 275 HP@6250 RPM • Torque: 260 lb.-ft.@4000 RPM • Radiator • 10-speed automatic • Rear-wheel drive • Recommended fuel: regular unleaded • Alternate fuel Type: E85 • Capless fuel filler • All-speed ABS and driveline traction control

#### Fuel Economy and Emissions

• Gasoline secondary fuel type • LEV3-LEV160 emissions • E85 additional fuel types

#### Suspension and Handling

• Standard ride suspension • Gas-pressurized front shock absorbers • Heavy-duty rear shock absorbers

#### Driveability

• 4-wheel disc brakes • Front ventilated disc brakes • 4-wheel antilock (ABS) brakes • Four channel ABS brakes • Electronic parking brake • Post Collision Braking automatic post-collision braking system • Automatic brake hold • Brake assist system • Hill start assist • Independent front suspension • Strut front suspension • Front anti-roll bar • Front coil springs • Rigid axle rear suspension • Leaf spring rear suspension • Electric power-assist steering system • Rack-pinion steering • 2-wheel steering system

#### Body Exterior

• 3 doors • Monotone paint • Black bodyside cladding • Black wheel well trim • Black side window trim • Black door handles • Black windshield trim • Black front bumper • Black rear bumper • Rear tow hook • Black grille • Convex spotter in driver and passenger side door mirrors • Standard style side mirrors • Black door mirrors • Sliding right rear passenger door • Split swing-out rear cargo door • LT235/65RR16 AS BSW front and rear tires • 16 x 6.5-inch front and rear argent steel wheels

#### Convenience

• Voice Assistant - Ford Connectivity Package (1-year included) built-in virtual assistant • Power door locks with 2 stage unlocking • Keyfob activated door locks • All-in-one remote fob and ignition key • Auto-locking doors • Proximity key with push button start • Power tailgate/rear door lock • Cruise Control w/Adjustable Speed Limiting Device (ASLD) cruise control with steering wheel mounted controls • Power first-row windows • Partial floor console • **Cargo area partition** • **Supplemental cargo area lighting** • Driver foot rest • Front beverage holders • Locking glove box • Driver and passenger door bins • Instrument panel bin • Over the air updates • PRND in IP

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2026 Transit-150 Cargo RWD Low Roof Van 130" WB Base (E1Y)

Price Level: 650

## Selected Equip & Specs (cont'd)

### Comfort

• Manual climate control • SYNC 4 with Enhanced Voice Recognition voice-activated climate control • Cloth headliner material • Front headliner coverage \* **Full vinyl floor covering** \* **Full floor coverage** • Urethane steering wheel • Manual tilting steering wheel • Manual telescopic steering wheel

### Seats and Trim

• Seating capacity: 2 • Bucket front seats • Driver seat with 4-way directional controls • Front passenger seat with 4-way directional controls • Height adjustable front seat head restraints • Manual front seat head restraint control • Driver seat armrest \* **Front passenger seat armrest** • Manual reclining driver seat • Manual driver seat fore/aft control • Manual reclining passenger seat • Manual passenger seat fore/aft control • Vinyl front seat upholstery

### Entertainment Features

• 1 total number of 1st row displays • 12 inch primary display • Primary touchscreen display • AM/FM stereo radio • AM/FM • In-vehicle audio • AM radio • FM radio • Seek scan • Auxilliary input jack • SYNC 4 external memory control • Standard grade speakers • Speakers number: 4 • Steering wheel mounted audio controls • SYNC 4 with Enhanced Voice Recognition voice activated audio controls • Bluetooth wireless audio streaming • Fixed audio antenna

### Lighting, Visibility and Instrumentation

• Metal-look instrument panel insert • Analog instrumentation display • Trip odometer • Digital clock • Telematics Essentials driver information center • Tachometer • Engine/electric motor temperature gauge • Engine hour meter • Gauge cluster display size (inches): 8.00 • Light tinted windows • Laminated side window glass • Front windshield solar coating • Reflector headlights • Halogen headlights • Ford Co-Pilot360 - Autolamp auto on/off headlight control • Multiple enclosed headlights • Delay-off headlights • Auto High Beam auto high-beam headlights • Variable intermittent front windshield wipers • Illuminated entry • Front reading lights • Variable instrument panel light • High mounted center stop light • Fade interior courtesy lights

### Technology and Telematics

• Connected Navigation integrated navigation system with voice activation • Real-time traffic • Real-time weather • 911 Assist emergency SOS system via mobile device • Bluetooth handsfree wireless device connectivity • Apple CarPlay/Android Auto smart device wireless mirroring • FordPass App mobile app access • Ford Connect 5G mobile hotspot internet access • 2 USB ports

### Safety and Security

• Driver front impact airbag • Seat mounted side impact driver airbag • Safety Canopy System curtain first-row overhead airbags • Cancellable front passenger air bag • Seat mounted side impact front passenger airbag • Airbag occupancy sensor • 6 airbags • Front height adjustable seatbelts • Front seatbelt pretensioners • 2 seatbelt pre-tensioners • SecurILock immobilizer • Remote panic alarm • Lane-Keeping System • PCA with AEB and Intersection Assist forward collision mitigation with left turn assist • Pre-Collision Assist with Pedestrian Detection • Driver Alert • Rear mounted camera • Ford Co-Pilot360 w/Side Wind Stabilization electronic stability control system with anti-rollover • Front and rear parking sensors • Tire mobility kit

### Dimensions

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Price Level: 650

**Selected Equip & Specs (cont'd)**

*General Weights*

Curb weight . . . . . 4,985 lbs.  
GVWR . . . . . 8,800 lbs.

Rear curb weight . . . . . 2,062 lbs.  
Payload . . . . . 3,685 lbs.

*Trailer Weights*

Conventional capacity . . . . . 5,200 lbs.

GCWR . . . . . 10,800 lbs.

*Front Weights*

Front curb weight . . . . . 2,923 lbs.

GAWR front . . . . . 4,130 lbs.

*Rear Weights*

GAWR rear . . . . . 5,070 lbs.

*Off Road*

Loading floor height . . . . . 28.9 "

*Exterior Measurements*

Vehicle body length . . . . . 219.9"  
Vehicle body height . . . . . 82.2"  
Rear door opening width . . . . . 61.7"  
Wheelbase . . . . . 130.0"  
Rear brake diameter . . . . . 12.1"  
Side door opening width . . . . . 51.2"  
Rear track . . . . . 68.6"  
Front bumper to front axle . . . . . 40.3"

Vehicle body width . . . . . 81.3"  
Rear door opening height . . . . . 49.5"  
Rear door opening angle . . . . . 180.0  
Front brake diameter . . . . . 12.1"  
Side door opening height . . . . . 49.6"  
Front track . . . . . 68.2"  
Vehicle turning radius . . . . . 21.5'

*Interior Measurements*

Interior rear cargo volume . . . . . 246.7 cu.ft.  
Interior cargo area height . . . . . 56.9 "  
Interior cargo area min width . . . . . 54.8 "

Max interior rear cargo volume . . . . . 246.7 cu.ft.  
Interior cargo length . . . . . 126.0 "  
Interior cargo area max width . . . . . 70.2 "

*Headroom*

Headroom first-row . . . . . 40.8"

*Legroom*

Leg room first-row . . . . . 41.3"

*Shoulder Room*

Shoulder room first-row . . . . . 67.9"

*Hip Room*

Hip room first-row . . . . . 60.7"

**Powertrain**

*Engine*

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Price Level: 650

**Selected Equip & Specs (cont'd)**

Engine 3.5L V-6 port/direct injection, DOHC, variable valve control, engine with 275HP

Engine cylinders V-6  
Ignition Spark ignition system

Engine block material Aluminum engine block

**Engine Specs**

Displacement 3.5L  
Bore 3.64"  
Compression ratio 11.8

**Engine Power**

Horsepower 275 HP@6250 RPM

**Alternator**

Alternator amps 250A

**Battery**

Battery amps 70Ah  
Battery run down protection Battery run down protection

**Engine Extras**

Radiator Radiator

**Transmission**

Transmission 10-speed automatic

Overdrive transmission Overdrive transmission  
First gear ratio 4.689  
Third gear ratio 2.146  
Fifth gear ratio 1.52  
Reverse gear ratio 4.866  
Eighth gear ratio 0.854  
Tenth gear ratio 0.636

Transmission oil cooler Transmission oil cooler

**Drive Type**

Drive type Rear-wheel drive

**Drivetrain**

Axle ratio 3.73

**Exhaust**

Tailpipe Stainless steel single exhaust

Valves per cylinder 4

Engine location Front mounted engine

Engine mounting direction Longitudinal mounted engine

Cylinder head material Aluminum cylinder head

cc 213.4 cu.in.

Stroke 3.41"

Torque 260 lb.-ft.@4000 RPM

Alternator type Regular duty alternator

Battery type Lead acid battery

Transmission electronic control Transmission electronic control

Lock-up transmission Lock-up transmission

Second gear ratio 2.985

Fourth gear ratio 1.769

Sixth gear ratio 1.275

Seventh gear ratio 1

Ninth gear ratio 0.689

Sequential shift control SelectShift Sequential shift control

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Price Level: 650

### Selected Equip & Specs (cont'd)

#### Fuel

Fuel type . . . . . regular unleaded

Alternate fuel type . . . . . E85

#### Fuel Tank

Capless fuel filler . . . . . Capless fuel filler

Fuel tank capacity . . . . . 25.10 gal.

#### Drive Feature

Traction control . . . . . All-speed ABS and driveline traction control

### Fuel Economy and Emissions

#### Fuel Economy

Secondary fuel type . . . . . Gasoline secondary fuel type

#### Emissions

Emissions . . . . . LEV3-LEV160 emissions

Emissions tiers . . . . . Tier 3 Bin 160 emissions

#### Fuel Economy (Alternate 1)

Additional fuel types . . . . . E85 additional fuel types

### Suspension and Handling

#### Suspension

Suspension . . . . . Standard ride suspension

Front shock absorbers . . . . . Gas-pressurized front shock absorbers

Rear shock absorbers . . . . . Heavy-duty rear shock absorbers

### Driveability

#### Brakes

Brake type . . . . . 4-wheel disc brakes

Ventilated brakes . . . . . Front ventilated disc brakes

ABS brakes . . . . . Four channel ABS brakes

Electronic parking brake . . . . . Electronic parking brake

ABS brakes . . . . . 4-wheel antilock (ABS) brakes

Post collision braking system . . . . . Post Collision Braking automatic post-collision braking system

#### Brake Assistance

Hill start assist . . . . . Hill start assist

Brake assist system . . . . . Brake assist system

#### Front Suspension

Front anti-roll . . . . . Front anti-roll bar

Suspension ride type front . . . . . Independent front suspension

Suspension type front . . . . . Strut front suspension

#### Front Spring

Regular front springs . . . . . Regular front springs

Springs front . . . . . Front coil springs

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**Selected Equip & Specs (cont'd)**

*Rear Spring*

Springs rear                      Rear leaf springs

Rear springs                      Regular grade rear springs

*Rear Suspension*

Suspension type rear      Leaf spring rear suspension

Suspension ride type rear      Rigid axle rear suspension

*Steering*

Steering                      Electric power-assist steering system

Steering type                      Rack-pinion steering

Steering type number of wheels      2-wheel steering system

**Exterior**

*Front Wheels*

Front wheels diameter                      16"

Front wheels width                      6.5"

*Rear Wheels*

Rear wheels diameter                      16"

Rear wheels width                      6.5"

*Front And Rear Wheels*

Appearance                      argent

Material                      steel

*Front Tires*

Aspect                      65

Diameter                      16"

Sidewalls                      BSW

Speed                      R

Tread                      AS

Type                      LT

Width                      235mm

Front wheel - RPM                      720

*Rear Tires*

Aspect                      65

Diameter                      16"

Sidewalls                      BSW

Speed                      R

Tread                      AS

Type                      LT

Width                      235mm

Rear wheel - RPM                      720

**Body Exterior**

*Exterior Features*

Number of doors                      3 doors

License plate front bracket Front license plate bracket

*Body*

Body panels      Fully galvanized steel body panels with side impact beams

*Mirrors*

Convex spotter                      Convex spotter in driver and passenger side door mirrors

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Price Level: 650

Selected Equip & Specs (cont'd)

Tires

Front tires LT load rating C

Rear tires LT load rating C

Wheels

Wheel covers Wheel hub covers

Convenience

Technology

Built-in virtual assistant Voice Assistant - Ford Connectivity Package (1-year included) built-in virtual assistant

Door Locks

Door locks Power door locks with 2 stage unlocking

Fob engine controls Proximity key with push button start

Keyfob door locks Keyfob activated door locks Auto door locks Auto-locking doors

All-in-one key All-in-one remote fob and ignition key Tailgate control Power tailgate/rear door lock

Cruise Control

Cruise control Cruise Control w/Adjustable Speed Limiting Device (ASLD) cruise control with steering wheel mounted controls

Exterior Mirrors

Door mirrors Power door mirrors

Folding door mirrors Manual folding door mirrors

Front Side Windows

First-row windows Power first-row windows

Floor Console

Floor console Partial floor console

Floor console storage Floor console storage

Power Outlets

12V power outlets 3 12V power outlets

Cargo Features

\* Cargo tie downs Cargo area tie downs

Cargo light Cargo area light

Cargo Trim

\* Cargo floor type Vinyl/rubber cargo area floor

\* Trunk lid trim Plastic trunk lid trim

Pedals

Driver foot rest Driver foot rest

Storage

Door bins front Driver and passenger door bins

Beverage holders Front beverage holders

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Price Level: 650

### Selected Equip & Specs (cont'd)

Glove box Locking glove box

#### Windows Feature

One-touch down window Driver one-touch down window

#### Miscellaneous

PRND in IP PRND in IP

### Comfort

#### Climate Control

Climate control Manual climate control

#### Headliner

Headliner material Cloth headliner material

#### Floor Trim

\* Floor covering Full vinyl floor covering

#### Steering Wheel

Steering wheel material Urethane steering wheel

Steering wheel tilt Manual tilting steering wheel

### Seats and Trim

#### Seat Capacity

Seating capacity 2

#### Front Seats

Driver seat direction Driver seat with 4-way directional controls

Passenger seat direction Front passenger seat with 4-way directional controls

Reclining passenger seat Manual reclining passenger seat

Front head restraints Height adjustable front seat head restraints

Armrests front driver Driver seat armrest

Reclining driver seat Manual reclining driver seat

#### Front Seat Trim

Instrument panel storage Instrument panel bin

Over the air updates Over the air updates

Voice activated climate control SYNC 4 with Enhanced Voice Recognition voice-activated climate control

Headliner coverage Front headliner coverage

\* Floor coverage Full floor coverage

Steering wheel telescopic Manual telescopic steering wheel

Driver seat fore/aft control Manual driver seat fore/aft control

Split front seats Bucket front seats

Passenger seat fore/aft control Manual passenger seat fore/aft control

Front head restraint control Manual front seat head restraint control

\* Armrests front passenger Front passenger seat armrest

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## 2026 Transit-150 Cargo RWD Low Roof Van 130" WB Base (E1Y)

Price Level: 650

### Selected Equip & Specs (cont'd)

Front seat upholstery Vinyl front seat upholstery

Front seatback upholstery Vinyl front seatback upholstery

#### Gearshifter Material

Gearshifter material Urethane gear shifter material

### Entertainment Features

#### Displays

Primary touchscreen display Primary touchscreen display

Primary display size 12 inch primary display

Number of first-row displays 1 total number of 1st row displays

#### Radio Features

Aux input jack Auxiliary input jack  
Seek scan Seek scan

External memory SYNC 4 external memory control

#### Speakers

Speakers Standard grade speakers

Speakers number 4

#### Audio Features

Steering mounted audio control Steering wheel mounted audio controls

Wireless streaming Bluetooth wireless audio streaming

Voice activated audio SYNC 4 with Enhanced Voice Recognition voice activated audio controls

### Lighting, Visibility and Instrumentation

#### Instrument Panel Trim

Panel insert Metal-look instrument panel insert

#### Instrumentation

Trip odometer Trip odometer

Instrumentation display Analog instrumentation display

#### Instrumentation Displays

Driver information center Telematics Essentials driver information center

Clock Digital clock

#### Instrumentation Gauges

Tachometer Tachometer

Gauge cluster display size (Inches) 8.00

Engine/electric motor temperature gauge Engine/electric motor temperature gauge  
Engine hour meter Engine hour meter

#### Instrumentation Warnings

Engine temperature warning Engine temperature warning

Low fuel warning Low fuel warning

Oil pressure warning Oil pressure warning

Low brake fluid warning Low brake fluid warning

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**2026 Transit-150 Cargo RWD Low Roof Van 130" WB Base (E1Y)**

Price Level: 650

**Selected Equip & Specs (cont'd)**

Battery charge warning      Battery charge warning  
Key in vehicle warning      Key in vehicle warning  
Trunk warning      Rear cargo ajar warning  
Low tire pressure warning      Low tire pressure warning

**Glass**

Tinted windows      Light tinted windows

**Headlights**

Headlights      Halogen headlights  
Auto headlights      Ford Co-Pilot360 - Autolamp auto  
on/off headlight control  
Delay off headlights      Delay-off headlights

**Front Windshield**

Wipers      Variable intermittent front windshield wipers

**Windshield Wipers**

Rain detecting wipers      Rain detecting wipers

**Interior Lighting**

Illuminated entry      Illuminated entry  
Front reading lights      Front reading lights

**Lights**

Interior courtesy lights      Fade interior courtesy lights

**Technology and Telematics**

**Navigation**

Integrated navigation      Connected Navigation  
integrated navigation system with voice activation

**Connectivity**

Handsfree      Bluetooth handsfree wireless device  
connectivity  
Real time traffic      Real-time traffic  
Emergency SOS 911 Assist emergency SOS system  
via mobile device

**Internet Access**

Internet access      Ford Connect 5G mobile hotspot  
internet access

**USB Ports**

USB ports      2 USB ports

Headlights on reminder      Headlights on reminder  
Door ajar warning      Door ajar warning  
Service interval warning      Service interval indicator

Laminated window      Laminated side window glass

Headlight type      Reflector headlights  
Multiple headlights      Multiple enclosed headlights

Auto high-beam headlights      Auto High Beam auto  
high-beam headlights

Variable panel light      Variable instrument panel light

High mount stop light      High mounted center stop light

Smart device integration      Apple CarPlay/Android Auto  
smart device wireless mirroring  
Real time weather      Real-time weather

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing 179 may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: ROCKY SHOFFSTALL  
05/06/2026

Cavender Grande Ford | 3600 N IH 35 San Antonio Texas | 78219

2026 Transit-150 Cargo RWD Low Roof Van 130" WB Base (E1Y)

Price Level: 650

**Selected Equip & Specs (cont'd)**

**Safety and Security**

*Airbags*

Front impact airbag driver Driver front impact airbag  
Front impact airbag passenger Cancellable front  
passenger air bag  
Front side impact airbag passenger Seat mounted  
side impact front passenger airbag  
Overhead airbags Safety Canopy System curtain first-  
row overhead airbags

Number of airbags 6 airbags  
Front side impact airbag driver Seat mounted side  
impact driver airbag  
Occupancy sensor Airbag occupancy sensor

*Seatbelts*

Height adjustable seatbelts Front height adjustable  
seatbelts  
Seatbelt pretensioners number 2 seatbelt pre-  
tensioners

Seatbelt pretensioners Front seatbelt pretensioners

*Security System*

Immobilizer SecuriLock immobilizer

Remote panic alarm Remote panic alarm

*Active Driving Assistance*

Lane departure Lane-Keeping System

Forward collision warning PCA with AEB and  
Intersection Assist forward collision mitigation with  
left turn assist

Pedestrian detection Pre-Collision Assist with  
Pedestrian Detection

Driver attention monitor Driver Alert

*Cameras*

Rear camera Rear mounted camera

*Traction Control*

Electronic stability control Ford Co-Pilot360 w/Side  
Wind Stabilization electronic stability control system  
with anti-rollover

*Parking Sensors*

Parking sensors Front and rear parking sensors

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. 180



Prepared by: ROCKY SHOFFSTALL  
05/06/2026

Cavender Grande Ford | 3600 N IH 35 San Antonio Texas | 78219

**2026 Transit-150 Cargo RWD Low Roof Van 130" WB Base (E1Y)**

Price Level: 650

**Warranty**

**Standard Warranty**

*Basic Warranty*

Basic warranty ..... 36 months/36,000 miles

*Powertrain Warranty*

Powertrain warranty ..... 60 months/60,000 miles

*Corrosion Perforation*

Corrosion perforation warranty ..... 60 months/unlimited

*Roadside Assistance Warranty*

Roadside warranty ..... 60 months/60,000 miles

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: ROCKY SHOFFSTALL  
05/06/2026

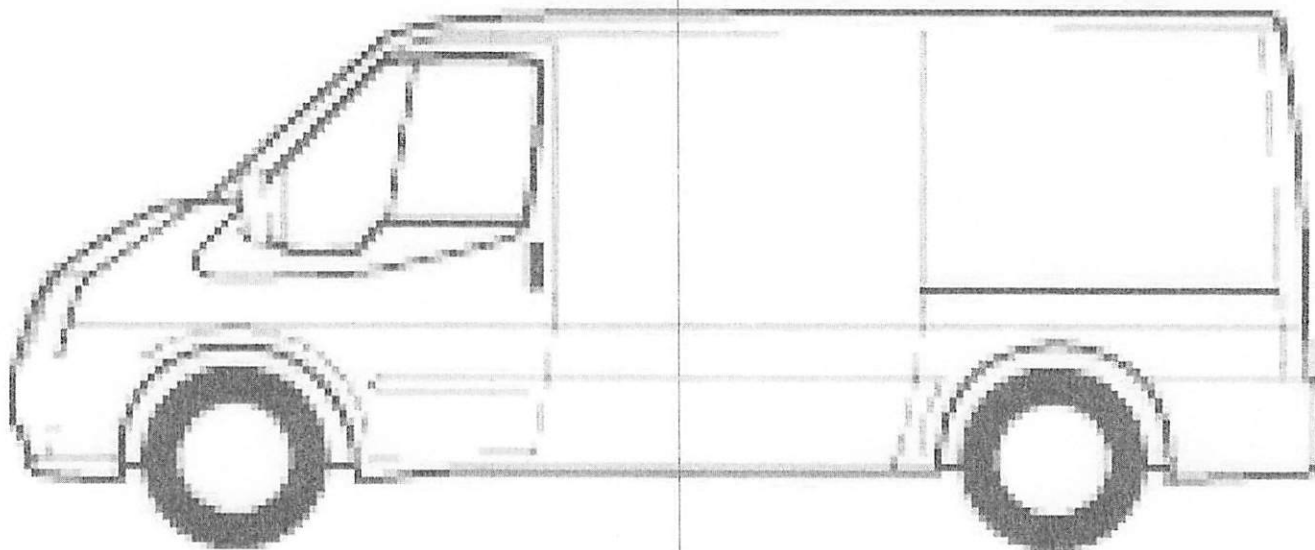
Cavender Grande Ford | 3600 N IH 35 San Antonio Texas | 78219

2026 Transit-150 Cargo RWD Low Roof Van 130" WB Base (E1Y)

Price Level: 650

## Vehicle Dimension and Performance Summary

Performance predictions in this report represent an estimate of vehicle performance based on standard operating conditions. Variations in customer equipment, load configuration, ambient conditions, and/or operator driving techniques can cause significant variations in vehicle performance. These values are not representative of results that may be shown in actual dynamometer tests. This report should therefore be used as a guide for comparative vehicle performance.



Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. 182



Prepared by: ROCKY SHOFFSTALL  
05/06/2026

Cavender Grande Ford | 3600 N IH 35 San Antonio Texas | 78219

2026 Transit-150 Cargo RWD Low Roof Van 130" WB Base (E1Y)

Price Level: 650

## Vehicle Dimension and Performance Summary (cont'd)

### Light Duty

GVWR ..... 8,800 lbs

GVW ..... **Totals**

1 Payload - (Added Equipment) ..... 0 lbs

Occupants Weight ..... 300 lbs

Curb Weight (as configured) ..... 4,985 lbs

**TOTAL** ..... **5,285 lbs**

Payload ..... 3,685 lbs

Useable Payload ..... 3,385 lbs

Maximum payload capabilities are for properly equipped vehicles with required equipment and vary based on vehicle configuration, accessories, and option content.

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. 183



## ***Agenda Item Memorandum***

**To:** MVIDS Board of Trustees

**Date:** June 22, 2026

**Agenda item:** Consider approval of Creek View High School FF&E Purchases

### **Background Information**

The opening of Creek View High School requires multiple purchases to be made in the coming months. Single purchases over \$50,000 are brought to the Board for consideration and possible approval as required by Board Policy.

### **Administrative Consideration**

The District issued requests for quotes as needed for the goods and services in accordance with prescribed requirements specifically of Texas Education Code Section 44.031 Purchasing Contracts, including purchasing through cooperative contracts. The items and vendors being presented for board consideration and approval are:

<b>Vendor</b>	<b>Goods</b>	<b>Contact</b>	<b>Amount</b>
Stadium Creations	Band Trailer Outfit	BuyBoard #712-23	\$76,100.00
BNS Sports, LLC.	Track Equipment	BuyBoard #766-25	\$58,126.56

### **Funding Source:**

Bond 2023

### **Recommendation:**

Administration is recommending that the Board of Trustees approve the purchase of various furniture, fixtures, and equipment for Creek View High School. The purchases will be made from the identified vendors through various purchasing cooperative contracts.

Stadium Creations LLC  
 19249 Cabango Dr  
 Porter, TX 77365  
 (832) 687-4360



Joshua Conner  
 Creek View High School  
 308 Co Rd 381  
 San Antonio, TX 78253

Estimate Number 3974  
 Estimate Date 05/15/2026  
 Reference See terms below

Description	Rate	Qty	Line Total
Trailer - Paint and Body Sandblast Prep, Prime and Paint Front, Rear Doors, Belly Boxes, Frame Rails, Landing Gear, Side Door Lacks and Rods, Inside Door Frames, Rear Bumper – Refresh Interior Paint (White), New Paint Color to Compliment Wrap	\$18,000.00	1	\$18,000.00
Trailer Wrap Design, Prep & Installation	\$13,000.00	1	\$13,000.00
Trailer: Bi-Folding Rear Ramp Battery operated folding ramp. Approx 16ft long when unfolded. Roof mounted 200 watt solar panel recharging system to Lithium battery.	\$13,500.00	1	\$13,500.00
Trailer - Static 2nd Floor Approx. 28' of Flooring, set 41" - 45" above the trailer 1st floor. Door spanners allowing all exterior doors to remain 100% functional. Door Spanner Safety Rails	\$6,500.00	1	\$6,500.00
ADD-ON: Rubber Coin 2nd Floor 28ft of flooring, trimmed in aluminum around all edges	\$2,500.00	1	\$2,500.00
Trailer - Nose Staircase Door opening 52" wide, staircase width 48", Hinge into trailer. Includes removeable handrail.	\$2,000.00	1	\$2,000.00
Trailer - 2nd Floor Nose Staircase Inside Staircase Nose to 2nd Floor, includes handrail along the forward edge of the 2nd floor	\$1,200.00	1	\$1,200.00
Trailer - 2nd Floor Tail Staircase Inside stairs to 2nd floor from back of trailer. Stands up vertical and locks in place for extra storage space.	\$1,800.00	1	\$1,800.00
Trailer - Lighting Package 200 Watt Solar Panel, 200Ah Lithium Battery, Custom Battery Box and Distribution, LED flood lights for exterior lighting, LED Interior Lighting, Custom Light Switch Panel, Shore Power	\$4,700.00	1	\$4,700.00

Trailer - Percussion Shelving Permanent carpeted shelves built on 6-degree slope designed to hold battery instruments with cases. Shelving will be built to customers individual needs, 5 Snares, 2 Tenors, 5 Basses. Additional storage available upon request.	\$3,000.00	1	\$3,000.00
Trailer - Built in Instrument Shelving (Foldable) 1 Section of 3 - 6' long shelves that fold down for use and fold up to utilize the full space	\$1,500.00	3	\$4,500.00
Trailer - Belly Box Drawer One 8' x 4' drawer installed in Trailer Belly Box	\$1,200.00	2	\$2,400.00
Transfer to and from Stadium Creations facility Pick up and return / round trip	\$3,000.00	1	\$3,000.00
		Subtotal	76,100.00
		Tax	0.00
		<b>Estimate Total (USD)</b>	<b>\$76,100.00</b>

**Notes**

Thank you!

**Terms**

Trailer Terms:

\*75% Deposit upon issuance of PO/Approval. Trailer availability from the manufacture TBD at time of PO issuance (Roughly 12 week once ordered)

\*25% 15 days prior to delivery date.

Used trailers are sold "as-is." New trailers come with the manufacturer's warranty. Information available upon request.



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 Dallas, TX 75284-1393  
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Quote	
Cart #:	14824477
Purchase Order #:	Trk1-26
Cart Name:	CV-TRK-Equip1-26
Quote Date:	12/15/2025
Quote Valid-to:	07/31/2026
Payment Terms:	NT30
Ship Via:	
Ordered By:	Brant Bourquin

Contact Your Rep

Les Goad Email:lgoad@bsnsports.com | Phone:830-743-1945

**Sold to**  
 17139795  
 CREEK VIEW HIGH SCHOOL  
 308 COUNTY ROAD 381  
 SAN ANTONIO TX 78253  
 USA

**Ship To**  
 17355509  
 MVIDS Warehouse  
 Brant Bourquin  
 8752 FM 471 S  
 LA COSTE TX 78039-1904  
 USA

**Payer**  
 1113344  
 MEDINA VALLEY ISD  
 8449 FM 471 S  
 CASTROVILLE TX 78009  
 USA

Item Description	Qty	Unit Price	Total
<b>CHALLENGER DISCUS 1.6K</b> Item # - 1101386	6 EA	\$ 52.00	\$ 312.00
<b>CHALLENGER DISCUS 1K</b> Item # - 1101393	6 EA	\$ 48.00	\$ 288.00
<b>RUBBER DISC W/COLOR CTR 1.6K</b> Item # - 1101447	3 EA	\$ 16.00	\$ 48.00
<b>RUBBER DISC W/COLOR CTR 1K</b> Item # - 1101454	3 EA	\$ 14.00	\$ 42.00
<b>ULTRAK L20 8-Lane Timer</b> Item # - 1151794	1 EA	\$ 757.00	\$ 757.00
<b>100 LAP MEMORY STOPWATCH</b> Item # - 1188271	8 EA	\$ 48.00	\$ 384.00
<b>ALUMINUM MAINTENANCE RAKE - 36"</b> Item # - 1196245	4 EA	\$ 80.00	\$ 320.00
<b>MULTI PURPOSE EQUIPMENT WAGON</b> Item # - 1291766	2 EA	\$ 368.00	\$ 736.00
<b>Economy Measuring Wheel</b> Item # - 1378131	2 EA	\$ 170.00	\$ 340.00
<b>White-DURA STRIPE FIELD PAINT</b> Item # - 1460342	1 CS	\$ 85.00	\$ 85.00
<b>Striping machine with 10" Wheels</b> Item # - 1460691	1 EA	\$ 245.00	\$ 245.00
<b>STARTING BLOCK CART</b> Item # - 20010511	3 EA	\$ 413.00	\$ 1,239.00
<b>PENNANT STREAMERS 100'</b> Item # - 1260XXXX	4 EA	\$ 21.00	\$ 84.00
<b>BATON-ALUMINUM BK</b> Item # - 1034899	10 EA	\$ 5.00	\$ 50.00
<b>PIC-A-HYT EXTENDOR</b> Item # - AFEXTEND	1 PR	\$ 84.00	\$ 84.00
<b>ECONOMY RUBBER CROSSBAR</b> Item # - AFR050BM	2 EA	\$ 34.00	\$ 68.00
<b>IRON SHOT 12LB</b> Item # - ARSHOT12	6 EA	\$ 39.00	\$ 234.00
<b>IRON SHOT 4K</b> Item # - ARSHOT4K	6 EA	\$ 35.00	\$ 210.00
<b>SHOT &amp; DISCUS BAG</b> Item # - ASDCXXXX	6 EA	\$ 17.00	\$ 102.00
<b>SHOT &amp; DISCUS BAG</b> Item # - ASDCXXXX	6 EA	\$ 17.00	\$ 102.00
<b>MEASURING TAPE 200'</b> Item # - MSTAP200	8 EA	\$ 39.00	\$ 312.00
<b>Cross-Over Zone Track Protector 7.5'X30'</b> Item # - 1248326	2 EA	\$ 650.00	\$ 1,300.00
<b>Three Place Award Stand w/ Graphics</b> Item # - 1459231	1 EA	\$ 937.00	\$ 937.00



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 Dallas, TX 75284-1393  
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Quote	
Cart #:	14824477
Purchase Order #:	Trk1-26
Cart Name:	CV-TRK-Equip1-26
Quote Date:	12/15/2025
Quote Valid-to:	07/31/2026
Payment Terms:	NT30
Ship Via:	
Ordered By:	Brant Bourquin

Item Description	Qty	Unit Price	Total
<b>LAP COUNTER W/ STAND &amp; BELL</b> Item # - AFLCBXXX	1 EA	\$ 550.00	\$ 550.00
<b>Black-S2 Starting Block</b> Item # - GA412C - 30	30 EA	\$ 180.00	\$ 5,400.00
<b>AAI STRATUM VAULTING BOARD</b> Item # - 1052138	1 EA	\$ 1,886.00	\$ 1,886.00
<b>Flight Hurdle Cart</b> Item # - GA4630	12 EA	\$ 349.00	\$ 4,188.00
<b>XBAR PUTTER UPPER</b> Item # - GA710390	1 EA	\$ 36.00	\$ 36.00
<b>OFFICIALS FLAGS RED/WH</b> Item # - GA730270	8 EA	\$ 23.00	\$ 184.00
<b>Essentials Pole Bag</b> Item # - GA800801	3 EA	\$ 145.00	\$ 435.00
<b>3-WAY TRACK SPIKE WRENCH</b> Item # - GA845	2 EA	\$ 7.00	\$ 14.00
<b>T-HANDLE TRACK SPIKE WRENCH</b> Item # - GA846	1 EA	\$ 17.00	\$ 17.00
<b>COMPETITOR NUMBERS 001-100</b> Item # - GA900	1 EA	\$ 30.00	\$ 30.00
<b>ESSENTIALS IMPLEMENT SCALE</b> Item # - GA93010	1 EA	\$ 160.00	\$ 160.00
<b>SHOT/DISCUS MARKERS 1 DOZ.</b> Item # - GA932W12	1 SET	\$ 43.00	\$ 43.00
<b>SCHOLASTIC DISTANCE MARKERS SET OF 13</b> Item # - GA941	1 SET	\$ 720.00	\$ 720.00
<b>TIMERS AND JUDGES STAND</b> Item # - GA995	1 EA	\$ 1,530.00	\$ 1,530.00
<b>Lt. Blue-Advantage L-Shaped Hurdle</b> Item # - GAAADVA - 100	100 EA	\$ 270.00	\$ 27,000.00

Subtotal:	\$50,472.00
Other:	\$0.00
Freight:	\$7,654.56
Sales Tax:	\$0.00
Order Total:	\$58,126.56
Payment/Credit Applied:	\$0.00
<b>Order Total:</b>	<b>\$58,126.56</b>



## ***Agenda Item Memorandum***

**To:** MVISD Board of Trustees

**Date:** June 22, 2026

**Agenda item:** Consider approval of Agricultural and Jr. ROTC Building FF&E Purchases

### **Background Information**

The purchase of the Portable Welders for the new MVHS AG/JROTC Building is over \$50,000.00. Single purchases over \$50,000 are brought to the Board for consideration and possible approval as required by Board Policy.

### **Administrative Consideration**

The District issued requests for quotes as needed for the goods and services in accordance with prescribed requirements specifically of Texas Education Code Section 44.031 Purchasing Contracts, including purchasing through cooperative contracts. The items and vendors being presented for board consideration and approval are:

<b>Vendor</b>	<b>Goods</b>	<b>Contact</b>	<b>Amount</b>
ATC	Welder	TIPS #250802	\$54,661.00

### **Funding Source:**

Bond 2023

### **Recommendation:**

Administration is recommending that the Board of Trustees approve the purchase of the portable welders, from ATC for the MVHS AG/JROTC Building. The purchases will be made from the identified vendors through various purchasing cooperative contracts.



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**Quote**

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44800 Helm St.

Plymouth, MI 48170

800-348-8447 | www.atctrain.com

Presented to: Yvette Huffman  
Medina Valley ISD  
8449 FM 471 S.  
Castroville, Texas 78009  
yvette.huffman@mvisd.org  
830-931-2243 X8456

4/14/2026  
Mark De La Cruz  
(210) 393-0237  
mdelacruz@atctrain.com

Terms	Project	Delivery	FOB Point
Net 30	Welding-Medina Valley ISD	est 60 Days ARO	

v.6/1/2025

Item#	Qty	Description	Part#	Unit Price	Extended
1	12	Miller Multimatic Multimatic® 235 Multiprocess Welder w/ EZ-Latch™ Running Gear- 240V <b>INCLUDES:</b>	951846	\$4,493.00	\$53,916.00

Power source with 7 ft. (2.1 m) power cord  
15 ft. (4.5 m) 250-amp MDX™-250 MIG gun w/Bernard® AccuLock™ MDX  
consumables for .030/.035 in. (0.8/0.9 mm) wire  
10 ft. (3 m) cable w/electrode holder & 50 mm Dinse-style connector  
10 ft. (3 m) work cable w/clamp & 50 mm Dinse-style connector  
Flow gauge regulator and gas hose for argon or AR/CO2 mix  
Extra contact tips  
.030/.035 in. (0.8/0.9 mm) reversible drive rolls  
EZ-Latch™ single-cylinder running gear  
Chain to secure gas cylinder  
Material Thickness Gauge

4 Year Warranty  
Unbox and set up Included.

<b>Sub-Total</b>	<b>\$53,916.00</b>
<b>Shipping</b>	<b>\$745.00</b>
<b>Grand Total</b>	<b>\$54,661.00</b>

Note: A 3% processing fee will be added for orders paid by credit card



## ***Agenda Item Memorandum***

**To:** MVIDS Board of Trustees

**Date:** June 22, 2026

**Agenda item:** Consider Approval of Substantial Completion for the Medina Valley High School #2 (Creek View High School) Project.

### **Background Information**

Bartlett Cocke General Contractors, LLC was awarded the contract by MVIDS Board to provide construction services on the new Medina Valley High School #2 (Creek View High School) Project.

### **Administrative Consideration**

The original GMP project scope including, main building, baseball and softball fields, practice fields, and parking lots are now substantially complete. OCR has issued a certificate of substantial completion certified on June 1, 2026. The remaining scope for Change Order #1 for the athletic stadium improvements project will be brought at a later date.

### **Funding Source:**

NA

### **Recommendation:**

It is recommended that the Board of Trustees approve the certificate of substantial completion between District and Bartlett Cocke General Contractors, LLC.



## ***Agenda Item Memorandum***

**To:** MVIDS Board of Trustees

**Date:** June 22, 2026

**Agenda item:** Consider approval of a Budget Amendment

### **Background Information**

The 2025-2026 budget has been approved by the Board of Trustees according to Texas Property Tax Code, section 26.09 (e). Amendments to that budget must also be Board approved.

### **Administrative Consideration**

This budget amendment reallocates funding from Function 41 to Function 99 to fulfill financial obligations associated with the Tax Appraisal Districts. Additionally, it authorizes a \$63,000 increase to both the revenue and expenditure budgets to account for dual credit stipends received via check from Alamo Colleges. Finally, this amendment provides an additional allocation to the Transportation budget to address increased operational deficits caused by rising fuel prices.

### **Supporting Documents**

- Budget Amendment Worksheet

### **Recommendation**

The administration recommends the budget amendment be approved as presented.

# Medina Valley Independent School District

## BUDGET AMENDMENT REQUEST FORM

Board Meeting Presentation Date: June 22, 2026  
Fund Name & Number: General Fund - 199  
Person Requesting Budget Amendment: Jennifer Garcia

### PURPOSE OF AMENDMENT:

Reallocation of Funds from Original Budget

\$ 0 Total Amount of Increase

Function Distribution	41	\$	(8,500)
	99	\$	8,500

Increase of Revenue and Expense Funds from Original Budget

\$ 63,000 Total Amount of Increase

Function Distribution	11	\$	63,000
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Increase in Funds from Original Budget

\$ 100,000 Total Amount of Increase

Function Distribution	34	\$	100,000
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### EXPLANATION FOR AMENDMENT:

Function 41 Reallocation of Administration budget for tax appraisal fees.

Function 99: Tax Appraisal Fees

Function 11: Alamo College Dual Credit Stipends

Function 34: Transportation Fuel Costs

## 2025-2026 MVIDS Board Committees

Reorganized on May 13, 2026

### **Committees:**

#### **Finance Committee**

- Blane Nash
- Nathan Fillinger
- Matt Castiglione

#### **Construction Committee**

- Joe Biediger
- Ben Juarez
- Suzanne Lee

#### **Curriculum Committee**

- Suzanne Lee
- Joe Biediger
- Matt Castiglione

#### **Safety and Security Committee**

- Ben Juarez
- Nathan Fillinger
- Blane Nash

*Note: Reorganize committees at the May Special Board Meeting after the new trustees are sworn in.*