

Regular Meeting
Monday, April 13, 2026 6:30 PM
HPC Secondary- Polk BOE Room (Jan-June)
260 S Pine
Polk, NE 68654-0029

1. Call Meeting to Order

- 1.1. Public Meeting Announcement

- 1.2. Open Meetings Act Recognition

- 1.3. Board Member Attendance, Roll Call

- 1.4. Consent Agenda

- 1.4.1. Consider Minutes of Previous Meeting(s) and Their Approval (Appendix A)

Regular Meeting

The Regular monthly meeting of the High Plains Community Schools Board of Education was held on Monday, March 9, 2026 at HPC Secondary- Polk BOE Room (Jan-June), 260 S Pine, Polk, NE 68654-0029. The meeting was called to order at 6:30 PM.

Call Meeting to Order
Public Meeting Announcement

Open Meetings Act Recognition

Board Member Attendance, Roll Call

Presentation was given by Facility Advocates Byron Copeland and Greg Barnes on the Clarks School Building Heating and Air possibilities and Facility Study

Consent Agenda: A motion to approve the consent agenda as presented for past minutes, bills, and financial statements Passed with a motion by Nathan Spurling and a second by Dorinda Brown.
Yea 6 Nay 0

Consider Minutes of Previous Meeting(s) and Their Approval

Consider Current Bills and Their Approval

Consider Financial Statements and Treasurer's Report

HPC Student Council: Student Council is hosting Candy Grams for students to send to their friends in honor of St. Patrick's Day

Community Input

Discussion/Action Items

Elementary Principal Report: The NSCAS Summative and NWEA MAP assessment window begins early next month. HPC hosted Hampton teachers for a full day of instructional rounds on February 25th. On March 25th we will have our Rule 10 Assurance visit. We will be welcoming our newest Storms to the HPC family on March 23rd with PK and Kindergarten roundup being hosted that evening. Following round up, our Title I program will be hosting Family Fun Night at the elementary.

Junior High & High School Principal Report: State Assessment Season March 31st we encourage all students to be in attendance and schedule appointments at a different time. Parent-teacher conferences tomorrow, March 10th from 2 - 8 pm. Scholarship Information can be found on the school's web page. State Assessment ACT on March 31.

AD Report: CRC SPEECH MEET Placed 4th over all. FFA District CDE Contest was held February 27th Ayden Hans advanced as a finalist in his proficiency area of Ag Mech Design and Fabrication. Rylee Hofmann advanced as a finalist in her State Star in Agricultural Production area. State FFA Wednesday, April 25th Garyt Lesiak was selected to sing at the event. CRC HONOR BAND/CHOIR Jerry Carlson and Jayden Engler were selected to play in the CRC Honor Band

Superintendent Report: Discussion about 1099s, Rule 10 Audit, March 16th P.D., Discussion was held on Core and Non-Core curriculum guides, looking to hire a paraprofessional for Special Ed Room, Legislative update, and building and grounds update.

A motion to approve the resignation of Mr. Seth Wert effective May 22nd, 2026 Passed with a motion by Nathan Spurling and a second by Chad Hoffman.
Yea 6 Nay 0

A motion to approve the resignation of Mrs. Kierra O'Brien at the conclusion of the 2025-2026 school year Passed with a motion by Chad Hoffman and a second by Megan Pike.
Yea 6 Nay 0

A motion to approve the resignation of Mrs. Tana Pankoke at the conclusion of the 2025-2026 school year Passed with a motion by Megan Pike and a second by Dorinda Brown.
Yea 6 Nay 0

A motion to approve a certificated contract for Ms. Kia Brown for Agriculture and FFA for the 2026-27 school year Passed with a motion by Megan Pike and a second by Chad Hoffman.
Yea 6 Nay 0

A motion to approve a bid from Apple Education in the amount of \$21,360.00 for students & staff computers and iPads Passed with a motion by Nathan Spurling and a second by Dorinda Brown.
Yea 6 Nay 0

A motion to authorize Facility Advocates moving forward with a mechanical engineer to not exceed \$122,200.00 Passed with a motion by Isaac Samuelson and a second by Dorinda Brown.
Yea 6 Nay 0

A motion to approve classified staff wages (total package) 3-5% for the 2026-27 school year at HPC Passed with a motion by Nathan Spurling and a second by Megan Pike.
Yea 6 Nay 0

A motion to adjourn the meeting at 8:14 and set the next regular meeting for April 13 at 6:30 PM Passed with a motion by Megan Pike and a second by Nathan Spurling.
Yea 6 Nay 0

Submitted by Chad Hoffman

HPC Board Secretary

1.4.2. Consider Current Bills and Their Approval (Appendix B)

04/09/2026 12:21 PM

Unposted; Batch Description April 2026 GF Billing; Fund Number 01

User ID: ST

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 01	Fund Number 01	General Fund	
CENTRAL CITY MALL	00271768-333	Parent Teacher Conference	85.12
Total CENTRAL CITY MALL			85.12
AMAZON CAPITAL SERVICES	1W4V-HQKQ-LPMV	Missing January Bill	3,830.33
Total AMAZON CAPITAL SERVICES			3,830.33
APPLE INC.	20260402	New Computers	19,389.00
Total APPLE INC.			19,389.00
ATS, LLC	3850	April Billing	8,984.00
Total ATS, LLC			8,984.00
AURORA NEWS REGISTER	98333, 98604	March Billing	101.76
Total AURORA NEWS REGISTER			101.76
BLACK HILLS ENERGY	20260402	March Billing	1,113.55
Total BLACK HILLS ENERGY			1,113.55
BLACK HILLS ENERGY	20260402	March Billing	1,873.40
Total BLACK HILLS ENERGY			1,873.40
BLACK HILLS ENERGY	20260402	March Billing	1,766.90
Total BLACK HILLS ENERGY			1,766.90
BLACK HILLS ENERGY	20260402	March Billing	2,398.98
Total BLACK HILLS ENERGY			2,398.98
CARLSTROM ELECTRIC, LLC	3239	Broken Water Line Clarks	562.72
Total CARLSTROM ELECTRIC, LLC			562.72
CASH-WA DISTRUBUTING	15040163	Coffee Stirers	10.55
Total CASH-WA DISTRUBUTING			10.55
CEDAR VALLEY LUMBER CLARKS LLC dba CLARKS LUMBER	90944, 91085	March Billing	57.96
Total CEDAR VALLEY LUMBER CLARKS LLC dba CLARKS LUMBER			57.96
CENTRAL NE REFRIGERATION INC.	4198	Stove in MS Kitchen	1,149.45
Total CENTRAL NE REFRIGERATION INC.			1,149.45
CENTRAL VALLEY AG COOPERATIVE	2595909	March Billing	2,487.82
Total CENTRAL VALLEY AG COOPERATIVE			2,487.82
CENTURY HOUSE CHIROPRACTIC P.C.	11081894	DOT exam Dorinda Brown	94.00
Total CENTURY HOUSE CHIROPRACTIC P.C.			94.00
COMPUTER HARDWARE INC	G26577	Computer Repair	496.00
Total COMPUTER HARDWARE INC			496.00
CULLIGAN OF GRAND ISLAND	20260317	February Deliveries	77.00
CULLIGAN OF GRAND ISLAND	20260408	February & March Billing	270.00
Total CULLIGAN OF GRAND ISLAND			347.00

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Unposted; Batch Description April 2026 GF Billing; Fund Number 01

User ID: ST

Vendor Name	Invoice Number	Description	Amount
CULLIGAN of YORK	20260408	March Billing	70.00
Total CULLIGAN of YORK			<u>70.00</u>
DIODE TECHNOLOGIES INC.	20260402	March Billing	1,211.38
Total DIODE TECHNOLOGIES INC.			<u>1,211.38</u>
EAKES OFFICE SOLUTIONS INC.	20260406	March Billing	1,609.11
Total EAKES OFFICE SOLUTIONS INC.			<u>1,609.11</u>
ECOLAB INC.	3496899 & 3496816	March Billing	213.59
Total ECOLAB INC.			<u>213.59</u>
ECONOMY HOMETOWN MARKET INC	20260317	Groceries	307.85
Total ECONOMY HOMETOWN MARKET INC			<u>307.85</u>
EDGERTON EXPLORIT CENTER, THE	SR23896	Field Trip	384.00
Total EDGERTON EXPLORIT CENTER, THE			<u>384.00</u>
ESU #7	20260406	Feb 2-27 SPED Billing	23,331.71
Total ESU #7			<u>23,331.71</u>
ESU 7 NETWORK SUPPORT	20260406	Tickets & Lanman	8,637.50
ESU 7 NETWORK SUPPORT	INV04062026	April Billing	6,174.86
Total ESU 7 NETWORK SUPPORT			<u>14,812.36</u>
ESU7	20260406	Feb 2-27 Regular Ed	2,633.27
Total ESU7			<u>2,633.27</u>
FACILITY ADVOCATES	191	Heating & Air at Clarks	3,361.75
Total FACILITY ADVOCATES			<u>3,361.75</u>
FLATLAND MOBILE SERVICES	15266	Jan/Feb Billing	1,419.57
Total FLATLAND MOBILE SERVICES			<u>1,419.57</u>
GO PHYSICAL THERAPY LLC	20260406	March Billing	7,682.92
Total GO PHYSICAL THERAPY LLC			<u>7,682.92</u>
HAMILTON TELECOMMUNICATIONS	11151808	March Billing	180.10
Total HAMILTON TELECOMMUNICATIONS			<u>180.10</u>
HIRERIGHT, LLC	P1313526	Background Screenings	84.45
Total HIRERIGHT, LLC			<u>84.45</u>
HOMETOWN LEASING	20260325	Feb and April Payments	2,571.53
Total HOMETOWN LEASING			<u>2,571.53</u>
HOT LUNCH FUND	20260325	Kindergarten Round-up	114.78
Total HOT LUNCH FUND			<u>114.78</u>
ISLAND SUPPLY WELDING CO	366366	Compress Gas N.O.S.	122.21
Total ISLAND SUPPLY WELDING CO			<u>122.21</u>

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User ID: ST

Vendor Name	Invoice Number	Description	Amount
J W PEPPER & SON INC	368377309	Music - Amanl	11.75
Total J W PEPPER & SON INC			11.75
JENSEN LUMBER COMPANY	20260408	Lumber Purchase - FFA	207.02
Total JENSEN LUMBER COMPANY			207.02
KSAP, INC dba KWIK STOP CONVENIENCE STORES	20260406	March Billing	1,111.75
Total KSAP, INC dba KWIK STOP CONVENIENCE STORES			1,111.75
KSB SCHOOL LAW	21102	March Billing	1,106.00
Total KSB SCHOOL LAW			1,106.00
MCILNAY & CO INC.	3369, 3380	Vacuum Breakers	323.88
Total MCILNAY & CO INC.			323.88
MENARDS	378	FFA Charge	255.73
Total MENARDS			255.73
MIDWEST RESTAURANT SUPPLY	INV17020	Repair Dishwasher Polk	791.00
Total MIDWEST RESTAURANT SUPPLY			791.00
NORTHEAST NEBRASKA TELEPHONE COMPANY	11038953	March Billing	430.93
Total NORTHEAST NEBRASKA TELEPHONE COMPANY			430.93
ONE SOURCE	2022202260	Background Checks	82.00
Total ONE SOURCE			82.00
POLK CO HEALTH DEPT	20260317	February Billing	3,380.65
Total POLK CO HEALTH DEPT			3,380.65
POLK COUNTY RPPD	20260402	March Billing	3,205.79
Total POLK COUNTY RPPD			3,205.79
POLK LIGHT & WATER DEPT	20260406	March Billing	4,422.37
Total POLK LIGHT & WATER DEPT			4,422.37
RALLY AUTO PARTS	393503	Lamp	576.83
Total RALLY AUTO PARTS			576.83
RASMUSSEN MECHANICAL SERVICES INC.	SRV130452		5,652.52
Total RASMUSSEN MECHANICAL SERVICES INC.			5,652.52
RONCO PLUMBING	20260317	Backflow Testing	181.54
Total RONCO PLUMBING			181.54
SAM'S CLUB/SYNCHRONY BANK	20260406	March Billing	495.47
Total SAM'S CLUB/SYNCHRONY BANK			495.47
SAPP BROTHERS PETROLEUM	IN4985541	Propane	4,322.55
Total SAPP BROTHERS PETROLEUM			4,322.55

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Unposted; Batch Description April 2026 GF Billing; Fund Number 01

User ID: ST

Vendor Name	Invoice Number	Description	Amount
SFJ INC dba CARL'S SKRAP	257859, 257535	March Payments	428.00
Total SFJ INC dba CARL'S SKRAP			428.00
STROMSBURG SOFT WATER	4616	March Billing	122.50
Total STROMSBURG SOFT WATER			122.50
TONNIGES CHEVROLET, INC	20260317	February Charges	945.83
Total TONNIGES CHEVROLET, INC			945.83
TRUCK CENTER COMPANIES	20260317	Bus 22 Rear Emergency Door	2,786.86
Total TRUCK CENTER COMPANIES			2,786.86
U.S. BANK	20260406	March Billing	3,035.68
Total U.S. BANK			3,035.68
UNIVERSITY OF NEBRASKA STATE MUSEUM	20260408	Field Trip to Morrill Hall and Capital	85.00
Total UNIVERSITY OF NEBRASKA STATE MUSEUM			85.00
VYE BROADBAND	20260317	March Billing	513.00
Total VYE BROADBAND			513.00
WAGNER DECORATING INC.	44848	3 4x6 American Flags	107.97
Total WAGNER DECORATING INC.			107.97
WINDSTREAM	20260317	March Billing	176.97
Total WINDSTREAM			176.97
YANDA'S MUSIC & PRO AUDIO	20260317	February Billing	353.48
Total YANDA'S MUSIC & PRO AUDIO			353.48
Z3 RANCH MERCANTILE	168	Custodial Room Spray	97.45
Total Z3 RANCH MERCANTILE			97.45
Fund Number 01			140,069.64
Checking Account ID 01			140,069.64

High Plains Community Schools Payroll & Bills 2025-26

Month	Apr 2026			
	PAYROLL			
COMPANY	AMOUNT		COMPANY	AMOUNT
Cornestone Bank	\$179,831.41		Ameritas	\$497.90
BCBS	\$57,129.74		Emp. Benefit Fund	\$0.00
Cross County	\$2,080.53		125 Plan	\$1,019.99
Madison Nat. Life	\$368.35		General Fund	\$627.75
Union Bank & Trust	\$1,244.68		HSA Wood	\$128.15
EFTPS	\$48,291.85		Madison Nat. Life	\$157.06
NE. Dept. of Revenue	\$6,505.39		Mutual of Omaha	\$1,087.90
NPERS	\$36,996.95		Misc.	\$1,311.00
Total	\$332,448.90		Transamerica	\$328.33
			Total	\$5,158.08
PAYROLL TOTAL	\$337,606.98			
General Fund Bills	\$108,736.28			
Building Fund	\$444,240.00			
Total Transfer	\$890,583.26			

1.4.3. Consider Financial Statements and Treasurer's Report (Appendix C)

1.4.3.1. Activity Account Statements

Check Reconciliation Report

Batch Description: Elem Activities March 2026 Check Rec
Checking Account: 55 Activities K-6

Processing Month: 03/2026

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>	
	Statement Balance	03/31/2026	9,338.01	
<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
9,338.01	0.00	9,338.01	9,338.01	0.00

Cleared Automatic Payment Total:
Cleared Checks Total: 165.03
Cleared Direct Deposit Total:
Cleared Void Total:
Cleared Cash Receipt Total:
Cleared Manual Journal Entries Total:
Cleared Sales Journal Total:

Fund: 55 Activities Fund K-6

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
55 1720	BOOKSTORE SALES	0.00	0.00	1,381.29	0.00	(1,381.29)
55 1790	Activity Income	0.00	0.00	894.65	0.00	(894.65)
Subtotal: LOCAL RECIEPTS		0.00	0.00	2,275.94	0.00	(2,275.94)
Fund Total:		0.00	0.00	2,275.94	0.00	(2,275.94)

Revenue Summary Report
Processing Month: 03/2026

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	0.00	2,275.94	0.00	(2,275.94)

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 05	Fund Number 05	Activity Fund 7-12	
CASH-WA DISTRIBUTING	D15063272	Junior Class Concession Supplies	198.10
Total CASH-WA DISTRIBUTING			198.10
CASH	TRACK CONC/ADM	TRACK ADM/CONC	2,000.00
Total CASH			2,000.00
CENTRAL CITY PUBLIC SCHOOLS	JH TRACK ENT FEE	JUNIOR HIGH TRACK ENT FEE CENTRAL CITY	100.00
Total CENTRAL CITY PUBLIC SCHOOLS			100.00
CENTURA HIGH SCHOOL	GOLF ENTRY FEE	CENTURA GOF ENTRY FEE	100.00
Total CENTURA HIGH SCHOOL			100.00
CONSTRUCTION RENTAL KEARNEY	CURTAINS FOR PROM	RENTAL OF CURTAINS FOR PROM	413.00
Total CONSTRUCTION RENTAL KEARNEY			413.00
DAVID CITY PUBLIC SCHOOLS	JH QUIZ BOWL ENTRY	JUNIOR HIGH QUIZ BOWL ENTRY FEE	100.00
Total DAVID CITY PUBLIC SCHOOLS			100.00
GARRETT, SHELLI	PROM PHOTO SHOOT FEE	PROM PHOTO SHOOT FEE	50.00
Total GARRETT, SHELLI			50.00
HPC GENERAL FUND	BOOK KEEPER CARD	FFA/STUCO SUPPLIES	378.22
HPC GENERAL FUND	FFA/JR CLASS/TRACK	FFA/JUNIOR CLASS FOR PROM/TRACK SUPPLIES	756.95
HPC GENERAL FUND	FRESH/SOPH/MISC/J R	FRESH/SOPH/NHS/JR CLASS	2,177.94
HPC GENERAL FUND	JASON BROWN CARD	FFA SUPPLIES AT BOMGAARS	32.58
Total HPC GENERAL FUND			3,345.69
JENSEN LUMBER COMPANY	FFA LUMBER	LUMBER FOR TCF PROJECTS ETC	204.30
Total JENSEN LUMBER COMPANY			204.30
LAWRENCE-NELSON PUBLIC SCHOOLS	TRACK ENT FEE	HIGH SCHOOL TRACK ENT FEE LAW/NELSON INV	175.00
Total LAWRENCE-NELSON PUBLIC SCHOOLS			175.00
MENARDS	21235	FFA SUPPLIES	255.73
Total MENARDS			255.73
MILLER TROPHY	JH INV PLAQUES	JUNIOR HIGH INVITE TRACK PLAQUES	90.00
Total MILLER TROPHY			90.00
NAEA District 7	FLOWERS FOR CDE EVEN	FLOWERS FOR CDE EVENT	48.00
Total NAEA District 7			48.00
NE FFA Association	STATE OFFICER VISIT	STATE OFFICER VISIT	75.00
Total NE FFA Association			75.00
Palmer Public Schools	TRACK ENT FEE	HIGH SCHOOL TRACK ENT FEE PALMER INV	175.00

Vendor Name	Invoice Number	Description	Amount
Total Palmer Public Schools			175.00
PETTY CASH FUND	JOSTENS REFUND	JOSTENS REFUND	1,001.00
PETTY CASH FUND	STATE QUALIFIER MON	STATE SPEECH/STATE FFA/STATE WREST	2,214.00
Total PETTY CASH FUND			3,215.00
PREMIER SPORTS OFFICIALS ASSOCIATION	BBALL SIGNER FEE	BASKETBALL SIGNER FEE-PSOA	150.00
Total PREMIER SPORTS OFFICIALS ASSOCIATION			150.00
PULTE PROP LLC	JUNIOR CLASS PROM	JUNIOR CLASS PROM DJ EQUIPMENT	500.00
Total PULTE PROP LLC			500.00
Sandy Creek Public Schools	GOLF INV ENT FEE	SANDY CREEK GOLF INVITE ENTRY FEE	60.00
Total Sandy Creek Public Schools			60.00
SRC Public Schools	JH TRACK ENT FEE	JUNIOR HIGH TRACK ENTRY FEE SRC	150.00
SRC Public Schools	TRACK ENT FEE	HIGH SCHOOL TRACK ENTRY FEE SRC INVITE	150.00
Total SRC Public Schools			300.00
Sutton Public Schools	GOLF ENTRY FEE	SUTTON INVITE GOLF ENTRY FEE	125.00
Total Sutton Public Schools			125.00
WALSWORTH PUBLISHING CO INC.	SECOND YEARBOOK DEP	SECOND YEARBOOK DEPOSIT	3,453.98
Total WALSWORTH PUBLISHING CO INC.			3,453.98
WAYNE HIGH SCHOOL	DISTRICT SPEECH	DISTRICT SPEECH	293.77
Total WAYNE HIGH SCHOOL			293.77
WILD ROOTS GREENHOUSE & MARKET LLC	FFA SUPPLIES	FFA SUPPLIES	1,495.20
WILD ROOTS GREENHOUSE & MARKET LLC	FLOWERS FOR GREENHOU	FLOWERS FOR GREENHOUSE	2,181.83
WILD ROOTS GREENHOUSE & MARKET LLC	MUMS/SOIL	MUMS AND SOIL	552.62
Total WILD ROOTS GREENHOUSE & MARKET LLC			4,229.65
Fund Number 05			19,657.22
Checking Account ID 05			19,657.22

Check Reconciliation Report - Summary
Activities Account

<u>Processing Month</u>	<u>Checking Account ID</u>	<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
03/2026	05	210,676.58	(5,536.10)	205,140.48	205,140.48	0.00
03/2026	05	210,676.58	(5,536.10)	205,140.48	205,140.48	0.00
Total:		421,353.16	(11,072.20)	410,280.96	410,280.96	0.00

Fund: 05 Activity Fund 7-12

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
05 1510 0775	INTEREST ON INVESTMENTS	0.00	511.88	3,272.67	0.00	(3,272.67)
05 1710 0200	ACTIVITIES RECEIPTS CONCESSIONS	0.00	0.00	562.25	0.00	(562.25)
05 1710 0775	ACTIVITIES RECEIPTS	0.00	0.00	41,483.75	0.00	(41,483.75)
05 1750 0200	Revenue for Activities	0.00	0.00	18,936.43	0.00	(18,936.43)
05 1750 0400	REVENUE STUCO	0.00	644.75	899.75	0.00	(899.75)
05 1750 0575	Revenue for Speech	0.00	0.00	173.06	0.00	(173.06)
05 1790 0102	9-12 FOOTBALL FUNDRAISING	0.00	0.00	183.00	0.00	(183.00)
05 1790 0104	9-12 VOLLEYBALL FUNDRAISING	0.00	0.00	430.00	0.00	(430.00)
05 1790 0105	9-12 SOFTBALL FUNDRAISING	0.00	0.00	78.00	0.00	(78.00)
05 1790 0116	HS QUIZ BOWL FUNDRAISING	0.00	0.00	255.00	0.00	(255.00)
05 1790 0160	9-12 CHEER FUNDRAISING	0.00	0.00	1,913.00	0.00	(1,913.00)
05 1790 0165	FUNDRAISING CLASS OF 2029	0.00	1,275.00	4,443.00	0.00	(4,443.00)
05 1790 0171	FUNDRAISING CLASS OF 2027	0.00	0.00	1,670.00	0.00	(1,670.00)
05 1790 0172	CLASS OF 2028 FUNDRAISING	0.00	530.00	1,855.00	0.00	(1,855.00)
05 1790 0200	CONCESSIONS FUNDRAISING	0.00	0.00	4,670.30	0.00	(4,670.30)
05 1790 0250	ONE ACT FUNDRAISING	0.00	0.00	3,260.00	0.00	(3,260.00)
05 1790 0300	FFA FUNDRAISING	0.00	0.00	13,207.94	0.00	(13,207.94)
05 1790 0400	7-12 STUDENT COUNCIL FUNDRAISING	0.00	0.00	259.00	0.00	(259.00)
05 1790 0550	NHS FUNDRAISING	0.00	0.00	195.00	0.00	(195.00)
05 1790 0575	SPEECH FUNDRAISING	0.00	1,111.00	2,196.76	0.00	(2,196.76)
05 1790 0625	WEIGHT ROOM	0.00	20.00	670.00	0.00	(670.00)
05 1790 0675	FUNDRAISING YEARBOOK ADS/SALES	0.00	0.00	1,970.00	0.00	(1,970.00)
05 1790 0775	ACT INCOME FROM OTHER SCHOOLS MISC	0.00	898.53	31,556.10	0.00	(31,556.10)
05 1920 0775	CONTRIBUTIONS & DONATIONS	0.00	0.00	12,250.00	0.00	(12,250.00)
05 1990 0775	MISCELLANEOUS LOCAL REVENUE	0.00	0.00	20.00	0.00	(20.00)
Subtotal: LOCAL RECIEPTS		0.00	4,991.16	146,410.01	0.00	(146,410.01)
Fund Total:		0.00	4,991.16	146,410.01	0.00	(146,410.01)

Revenue Summary Report
Processing Month: 03/2026

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	4,991.16	146,410.01	0.00	(146,410.01)

Activity Fund Balance Report - Summary - Exclude Encumbrances
03/2026 - 04/2026
Activities Account

Fund: 05 Activity Fund 7-12

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704	FUND BALANCE	1,272.93	0.00	0.00	0.00	1,272.93
05 704 0101	FUND BALANCE 7-8 FOOTBALL	50.00	0.00	0.00	0.00	50.00
05 704 0102	FUND BALANCE 9-12 FOOTBALL	1,307.63	0.00	0.00	0.00	1,307.63
05 704 0103	FUND BALANCE 7-8 VOLLEYBALL	395.48	0.00	0.00	0.00	395.48
05 704 0104	FUND BALANCE 9-12 VOLLEYBALL	2,433.88	0.00	0.00	0.00	2,433.88
05 704 0105	FUND BALANCE 9-12 SOFTBALL	1,913.37	0.00	0.00	0.00	1,913.37
05 704 0106	FUND BALANCE 7-8 GIRLS BASKETBALL	50.00	0.00	0.00	0.00	50.00
05 704 0107	FUND BALANCE 7-8 BOYS BASKETBALL	50.00	0.00	0.00	0.00	50.00
05 704 0108	FUND BALANCE 9-12 GIRLS BASKETBALL	2,942.26	0.00	0.00	0.00	2,942.26
05 704 0109	FUND BALANCE 9-12 BOYS BASKETBALL	3,032.20	0.00	0.00	0.00	3,032.20
05 704 0110	FUND BALANCE 7-8 WRESTLING	220.00	0.00	0.00	0.00	220.00
05 704 0111	FUND BALANCE 9-12 WRESTLING	2,000.00	0.00	0.00	0.00	2,000.00
05 704 0112	FUND BALANCE 7-8 TRACK	894.60	0.00	0.00	0.00	894.60
05 704 0113	FUND BALANCE 9-12 TRACK	3,936.97	3,401.55	0.00	0.00	535.42
05 704 0114	FUND BALANCE 9-12 GOLF	1,888.46	0.00	0.00	0.00	1,888.46
05 704 0115	FUND BALANCE JH QUIZ BOWL	(278.00)	0.00	0.00	0.00	(278.00)
05 704 0116	FUND BALANCE HS QUIZ BOWL	255.00	0.00	0.00	0.00	255.00
05 704 0150	FUND BALANCE CHEER	2,736.23	183.01	0.00	0.00	2,553.22
05 704 0165	FUND BALANCE CLASS OF 2029	3,424.16	375.00	1,275.00	0.00	4,324.16
05 704 0170	FUND BALANCE CLASS OF 2026	3,611.96	1,221.40	0.00	0.00	2,390.56
05 704 0171	FUND BALANCE CLASS OF 2027	3,842.75	2,705.05	0.00	0.00	1,137.70
05 704 0172	FUND BALANCE CLASS OF 2028	394.00	375.00	530.00	0.00	549.00
05 704 0200	FUND BALANCE CONCESSIONS	17,799.42	1,536.31	0.00	0.00	16,263.11
05 704 0250	FUND BALANCE ONE ACT	3,216.36	0.00	0.00	0.00	3,216.36
05 704 0300	FUND BALANCE FFA	30,679.96	5,732.82	0.00	0.00	24,947.14
05 704 0325	FUND BALANCE HALL OF FAME	1,024.45	0.00	0.00	0.00	1,024.45
05 704 0350	FUND BALANCE 7-12 PRINCIPAL	1,436.15	0.00	0.00	0.00	1,436.15
05 704 0400	FUND BALANCE STUDENT COUNCIL	2,056.27	554.70	644.75	0.00	2,146.32
05 704 0525	FUND BALANCE MUSIC DEPT	13,040.18	0.00	0.00	0.00	13,040.18
05 704 0550	FUND BALANCE NHS	1,250.00	589.47	0.00	0.00	660.53
05 704 0575	FUND BALANCE SPEECH	2,335.02	111.57	1,111.00	0.00	3,334.45
05 704 0600	FUND BALANCE CELEBRATION COMMITTEE	4,249.40	0.00	0.00	0.00	4,249.40
05 704 0625	FUND BALANCE WEIGHT ROOM	5,461.35	0.00	20.00	0.00	5,481.35
05 704 0650	FUND BALANCE WELLNESS	1,441.56	0.00	0.00	0.00	1,441.56
05 704 0675	FUND BALANCE YEARBOOK	17,661.48	3,453.98	0.00	0.00	14,207.50
05 704 0725	FUND BALANCE TRAINING ROOM	198.63	0.00	0.00	0.00	198.63
05 704 0775	FUND BALANCE MISC	86,059.98	23,652.12	1,410.41	0.00	63,918.27

Activity Fund Balance Report - Summary - Exclude Encumbrances
03/2026 - 04/2026
Activities Account

Fund: 05 Activity Fund 7-12

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
Fund Total: 05		224,284.08	43,791.98	4,991.16	0.00	185,483.26

1.4.3.2. Building Fund Account Statements

High Plains Community School
04/10/2026 07:43 AM

Board Report - Board
Unposted; Batch Description April 2026 BF Invoices-0001

Page: 1
User ID: ST

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 08	Fund Number 08	Building Fund	
CORNERSTONE BANK	20260317	Loan Payment	444,240.00
Total CORNERSTONE BANK			<u>444,240.00</u>
Fund Number 08			<u>444,240.00</u>
Checking Account ID 08			<u>444,240.00</u>

Regular; Processing Month 03/2026; Accounts to Include Accounts with
Activity; Fund Number 08

Fund: 08 Building Fund						
<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
08 1100	TAXES	0.00	5,455.39	241,857.71	0.00	(241,857.71)
08 1115	CARLINE TAXES	0.00	0.00	134.38	0.00	(134.38)
08 1120	PUBLIC POWER DIST SALES TAX	0.00	0.00	1,325.46	0.00	(1,325.46)
08 1125	MOTOR VEHICLE TAXES	0.00	0.00	76.09	0.00	(76.09)
08 1510	INTEREST ON INVESTMENTS	0.00	7,206.83	47,976.95	0.00	(47,976.95)
Subtotal: LOCAL RECIEPTS		0.00	12,662.22	291,170.59	0.00	(291,170.59)
08 3130	HOMESTEAD EXEMPTION	0.00	987.31	999.79	0.00	(999.79)
08 3131	PROPERTY TAX CREDIT	0.00	52,116.36	141,697.58	0.00	(141,697.58)
08 3180	PRO-RATE MOTOR VEHICLE	0.00	0.00	426.26	0.00	(426.26)
Subtotal: STATE RECEIPTS		0.00	53,103.67	143,123.63	0.00	(143,123.63)
Fund Total:		0.00	65,765.89	434,294.22	0.00	(434,294.22)

Revenue Summary Report
Processing Month: 03/2026

Regular; Processing Month 03/2026; Accounts to Include Accounts with
Activity; Fund Number 08

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	65,765.89	434,294.22	0.00	(434,294.22)

Batch Description: March 2026 BF Rec
Checking Account: 08

Building Fund

Processing Month: 03/2026

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	03/31/2026	3,209,835.69
<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Cash Account Balance</u>	<u>Difference</u>
3,209,835.69	0.00	3,209,835.69	0.00

Cleared Automatic Payment Total:
Cleared Checks Total:
Cleared Direct Deposit Total:
Cleared Void Total:
Cleared Cash Receipt Total: 65,765.89
Cleared Manual Journal Entries Total:
Cleared Sales Journal Total:

1.4.3.3. Depreciation Fund Account Statements

Revenue Summary Report
 Processing Month: 03/2026

Regular; Processing Month 03/2026; Accounts to Include Accounts with
 Activity; Fund Number 02

Fund: 02 Depreciation Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
02 1510	INTEREST ON INVESTMENTS	0.00	1,192.30	8,397.75	0.00	(8,397.75)
	Subtotal: LOCAL RECIEPTS	0.00	1,192.30	8,397.75	0.00	(8,397.75)
02 5200	TRANSFERS	0.00	0.00	250,000.00	0.00	(250,000.00)
	Subtotal: NON-REVENUE RECEIPTS	0.00	0.00	250,000.00	0.00	(250,000.00)
	Fund Total:	0.00	1,192.30	258,397.75	0.00	(258,397.75)

Revenue Summary Report
Processing Month: 03/2026

Regular; Processing Month 03/2026; Accounts to Include Accounts with
Activity; Fund Number 02

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	1,192.30	258,397.75	0.00	(258,397.75)

Batch Description: March 2026 Dep Rec
Checking Account: 02

Depreciation Fund

Processing Month: 03/2026

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>	
	Statement Balance	03/31/2026	524,257.83	
<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
524,257.83	0.00	524,257.83	524,257.83	0.00

Cleared Automatic Payment Total:

Cleared Checks Total:

Cleared Direct Deposit Total:

Cleared Void Total:

Cleared Cash Receipt Total: 1,192.30

Cleared Manual Journal Entries Total:

Cleared Sales Journal Total:

1.4.3.4. General Fund Account Statements

Batch Description: March 2026 GF Rec
Checking Account: 01

General 136

Processing Month: 03/2026

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	03/31/2026	313,402.32

Outstanding Automatic Payments

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
113234	UNION BANK AND TRUST COMPANY	01/15/2026	1,244.68
113238	UNION BANK AND TRUST COMPANY	02/13/2026	1,244.68
113242	UNION BANK AND TRUST COMPANY	03/13/2026	1,244.68
	Total:		<u>3,734.04</u>

Outstanding Deposits and Manual Journal Entries

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	correction	09/30/2025	0.01
	Total:		<u>0.01</u>

<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
313,402.32	(3,734.03)	309,668.29	312,956.92	(3,288.63)

Cleared Automatic Payment Total: 128,059.62
 Cleared Checks Total: 353,952.98
 Cleared Direct Deposit Total: (179,657.80)
 Cleared Void Total:
 Cleared Cash Receipt Total: 500,879.13
 Cleared Manual Journal Entries Total:
 Cleared Sales Journal Total:

Batch Description: March 2026 GF 03 1
Checking Account: 03

Premier 151

Processing Month: 03/2026

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	03/31/2026	2,894,767.53

Outstanding Deposits and Manual Journal Entries

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Reversal: Adjust Posted Entry	11/28/2025	(325.24)
	11/28/2025 Receipts	11/28/2025	337.00
	Reversal: Adjust Posted Entry	11/28/2025	(11.76)
	Merchant income correction	01/31/2024	(11.19)
	01/30/2024 Receipts	01/30/2024	(11.19)
	01/31/2024 Receipts	01/31/2024	24.00
	correction	08/31/2025	0.37
	Total:		<u>1.99</u>

<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
2,894,767.53	1.99	2,894,769.52	2,894,769.52	0.00

Cleared Automatic Payment Total:
 Cleared Checks Total:
 Cleared Direct Deposit Total:
 Cleared Void Total:
 Cleared Cash Receipt Total: 95,346.72
 Cleared Manual Journal Entries Total:
 Cleared Sales Journal Total:

Regular; Processing Month 03/2026; Accounts to Include Accounts with
Activity; Fund Number 01

Fund: 01 General Fund

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
01 1100	LOCAL DISTRICT TAXES	4,953,000.00	42,128.39	1,638,688.25	33.08	3,314,311.75
01 1115	CARLINE/AIRLINE TAXES	5,000.00	0.00	6,275.18	125.50	(1,275.18)
01 1120	Public Power District Sales Tax	11,000.00	0.00	10,366.93	94.24	633.07
01 1125	MOTOR VEHICLE TAXES	200,000.00	22,549.12	148,601.83	74.30	51,398.17
01 1510	INTEREST ON LOCAL REVENUE	28,000.00	6,874.15	44,891.54	160.33	(16,891.54)
01 1740	FEES	0.00	(30.00)	(589.91)	0.00	589.91
01 1910	RENTAL OF SCHOOL FACILITIES	0.00	0.00	9,324.19	0.00	(9,324.19)
01 1911	LOCAL LICENSE FEES	800.00	0.00	1,330.00	166.25	(530.00)
01 1925	CATEGORICAL GRANTS FROM CORPORATIONS & O	290.00	0.00	0.00	0.00	290.00
01 1980	REFUND PRIOR YEAR EXPENSES	0.00	0.00	627.75	0.00	(627.75)
01 1990	OTHER LOCAL RECEIPTS	15,500.00	0.00	0.00	0.00	15,500.00
Subtotal: LOCAL RECIEPTS		5,213,590.00	71,521.66	1,859,515.76	35.67	3,354,074.24
01 2110	COUNTY FINES & LICENSE FEE	15,000.00	1,518.54	9,723.73	64.82	5,276.27
01 2210	ED SERVICE UNIT RECEIPTS	0.00	0.00	1,160.00	0.00	(1,160.00)
Subtotal: COUNTY AND ESU RECEIPTS		15,000.00	1,518.54	10,883.73	72.56	4,116.27
01 3110	STATE AID	343,742.00	89,206.33	458,489.30	133.38	(114,747.30)
01 3120	SPECIAL EDUCATION	150,000.00	0.00	242.35	0.16	149,757.65
01 3125	SPECIAL ED-TRANS	5,000.00	0.00	0.00	0.00	5,000.00
01 3130	HOMESTEAD EXEMPTION	0.00	7,701.10	7,798.45	0.00	(7,798.45)
01 3131	RELIEF TO PROPERTY TAXPAYE	310,000.00	406,507.86	1,105,241.59	356.53	(795,241.59)
01 3180	PRO-RATE MOTOR VEHICLE	9,000.00	0.00	2,348.13	26.09	6,651.87
01 3400	STATE APPORTIONMENT	35,000.00	0.00	50,720.98	144.92	(15,720.98)
01 3512	QUALITY ED GRANT	2,000.00	0.00	0.00	0.00	2,000.00
01 3535	HIGH ABILITY LEARNERS	2,500.00	0.00	0.00	0.00	2,500.00
Subtotal: STATE RECEIPTS		857,242.00	503,415.29	1,624,840.80	189.54	(767,598.80)
01 4212	Title II	0.00	0.00	64.64	0.00	(64.64)
01 4310	REAP	0.00	0.00	19,347.00	0.00	(19,347.00)
01 4505	TITLE I	27,000.00	0.00	35,774.00	132.50	(8,774.00)
01 4524	OTHER FEDERAL NON-CATEGORICAL REC	89,000.00	0.00	11,568.51	13.00	77,431.49
01 4708	MEDICAID IN PUBLIC SCHOOLS	4,400.00	0.00	339.75	7.72	4,060.25
01 4709	MEDICAID ADMIN ACTIVITIES	14,000.00	0.00	0.00	0.00	14,000.00
Subtotal: FEDERAL RECEIPTS		134,400.00	0.00	67,093.90	49.92	67,306.10
01 5200	TRANSFERS	0.00	0.00	2,300,110.10	0.00	(2,300,110.10)
01 5690	OTHER NON-REVENUE RECEIPTS	0.00	0.00	0.01	0.00	(0.01)
Subtotal: NON-REVENUE RECEIPTS		0.00	0.00	2,300,110.11	0.00	(2,300,110.11)
01 9000	NON-PROGRAM RECEIPTS	0.00	10.52	(519,276.90)	0.00	519,276.90
Subtotal: NON-PROGRAM RECEIPTS		0.00	10.52	(519,276.90)	0.00	519,276.90
Fund Total:		6,220,232.00	576,466.01	5,343,167.40	85.90	877,064.60

Revenue Summary Report

Processing Month: 03/2026

User ID: ST

Regular; Processing Month 03/2026; Accounts to Include Accounts with
Activity; Fund Number 01

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	6,220,232.00	576,466.01	5,343,167.40	85.90	877,064.60

Regular; Processing Month 03/2026; Accounts to Include Accounts with
 Activity; Fund Number 56

Fund: 56 Petty Cash Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
56 1510	INTEREST ON INVESTMENTS	0.00	2.82	92,021.20	0.00	(92,021.20)
	Subtotal: LOCAL RECIEPTS	0.00	2.82	92,021.20	0.00	(92,021.20)
56 5200	LONG TERM LOANS	0.00	0.00	5,000.00	0.00	(5,000.00)
	Subtotal: NON-REVENUE RECEIPTS	0.00	0.00	5,000.00	0.00	(5,000.00)
	Fund Total:	0.00	2.82	97,021.20	0.00	(97,021.20)

Revenue Summary Report
Processing Month: 03/2026

Regular; Processing Month 03/2026; Accounts to Include Accounts with
Activity; Fund Number 56

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	2.82	97,021.20	0.00	(97,021.20)

Batch Description: **March 2026 Petty Cash Rec**
Checking Account: **56**

Petty Cash fund

Processing Month: **03/2026**

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	03/31/2026	5,954.79

Outstanding Checks

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
2499	BRE HELGOTH	03/19/2026	150.00
	Total:		<u>150.00</u>

<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
5,954.79	(150.00)	5,804.79	5,804.79	0.00

Cleared Automatic Payment Total:

Cleared Checks Total: 1,476.00

Cleared Direct Deposit Total:

Cleared Void Total:

Cleared Cash Receipt Total: 2.82

Cleared Manual Journal Entries Total:

Cleared Sales Journal Total:

Regular; Processing Month 03/2026; Accounts to Include Accounts with
Activity; Fund Number 57

Fund: 57 125 Plan

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
57 1510	INTEREST ON INVESTMENTS	0.00	31.75	184.69	0.00	(184.69)
	Subtotal: LOCAL RECIEPTS	0.00	31.75	184.69	0.00	(184.69)
57 5301	INSURANCE ADJUSTMENTS	0.00	0.00	(4,953.95)	0.00	4,953.95
	Subtotal: NON-REVENUE RECEIPTS	0.00	0.00	(4,953.95)	0.00	4,953.95
57 9000	NON-PROGRAM RECEIPTS	0.00	1,019.99	4,959.12	0.00	(4,959.12)
	Subtotal: NON-PROGRAM RECEIPTS	0.00	1,019.99	4,959.12	0.00	(4,959.12)
	Fund Total:	0.00	1,051.74	189.86	0.00	(189.86)

Revenue Summary Report
Processing Month: 03/2026

Regular; Processing Month 03/2026; Accounts to Include Accounts with
Activity; Fund Number 57

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	1,051.74	189.86	0.00	(189.86)

Batch Description: March 2026 125 Plan Rec
Checking Account: 57

125 Plan

Processing Month: 03/2026

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	03/31/2026	14,241.68

Outstanding Checks

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
2	UNION BANK AND TRUST COMPANY	03/09/2026	150.00
		Total:	<u>150.00</u>

Outstanding Deposits and Manual Journal Entries

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	01/21/2026 Receipts	01/21/2026	(50.00)
		Total:	<u>(50.00)</u>

<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
14,241.68	(200.00)	14,041.68	14,041.68	0.00

Cleared Automatic Payment Total: 50.00
 Cleared Checks Total:
 Cleared Direct Deposit Total:
 Cleared Void Total:
 Cleared Cash Receipt Total: 1,051.74
 Cleared Manual Journal Entries Total:
 Cleared Sales Journal Total:

Regular; Processing Month 03/2026; Accounts to Include Accounts with Activity; Fund Number 59

Fund: 59 Payroll Account						
<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
59 1510	INTEREST ON INVESTMENTS	0.00	85.48	609.91	0.00	(609.91)
	Subtotal: LOCAL RECIEPTS	0.00	85.48	609.91	0.00	(609.91)
59 5200	LONG TERM LOANS	0.00	0.00	265.06	0.00	(265.06)
	Subtotal: NON-REVENUE RECEIPTS	0.00	0.00	265.06	0.00	(265.06)
59 9000	NON-PROGRAM RECEIPTS	0.00	0.00	4,469.06	0.00	(4,469.06)
	Subtotal: NON-PROGRAM RECEIPTS	0.00	0.00	4,469.06	0.00	(4,469.06)
	Fund Total:	0.00	85.48	5,344.03	0.00	(5,344.03)

Revenue Summary Report
Processing Month: 03/2026

Regular; Processing Month 03/2026; Accounts to Include Accounts with
Activity; Fund Number 59

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	85.48	5,344.03	0.00	(5,344.03)

Batch Description: March 2026 Payroll Rec
Checking Account: 59

Processing Month: 03/2026
Payroll Account

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>	
	Statement Balance	03/31/2026	20,743.77	
<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
20,743.77	0.00	20,743.77	20,743.77	0.00

Cleared Automatic Payment Total:

Cleared Checks Total:

Cleared Direct Deposit Total:

Cleared Void Total:

Cleared Cash Receipt Total: 85.48

Cleared Manual Journal Entries Total:

Cleared Sales Journal Total:

2025-26	<u>General Fund Expenditures:</u>				
Month	<u>Bills/Expenses</u>	<u>Payroll</u>	<u>Monthly Total</u>	<u>YTD Expend.</u>	<u>% Spent</u>
Sept.	\$52,267.05	\$356,498.06	\$408,765.11	\$408,765.11	5.79%
Oct.	\$168,664.78	\$343,130.73	\$511,795.51	\$920,560.62	13.03%
Nov.	\$167,998.01	\$343,810.53	\$511,808.54	\$1,432,369.16	20.27%
Dec.	\$131,084.10	\$325,105.30	\$456,189.40	\$1,888,558.56	27.65%
Jan.	\$143,507.48	\$322,405.29	\$465,912.77	\$2,354,471.33	33.33%
Feb.	\$113,810.41	\$341,188.82	\$454,999.23	\$2,809,470.56	39.77%
March	\$108,736.28	\$336,551.96	\$445,288.24	\$3,254,758.80	47.65%
April	\$140,069.64	\$337,606.98	\$477,676.62	\$3,732,435.42	66.66%
May					
June					
July					
Aug					
Aug/EOY					
	<u>YTD Expend</u>	<u>YTD Revenue</u>		<u>Cash Balance</u>	
Activities					
Elem Act					
Empl Ben					
Depreciation					
Building					
Nutrition					
	General Fund Budget	\$7,065,000.00	2025-26 Operating Budget	100% (Through the Budget)	58%
		\$6,830,500.00	2024-25 Operating Budget		
			Average Monthly Bills =		\$466,554.43

Month	<u>General Fund Historical Data:</u>				<u>General Fund Revenue:</u>			YTD Revenue
	24-25	23-24	22-23 Year	21-22 Year	Levy	Non-levy	Total	
Sept.	\$471,289.83	\$414,432.34/6.07%	\$441,867.41/6.56%	\$463,029.89/7.61%				
Oct.	\$954,388.03	\$508,037.98/12.99%	\$438,434.02/13.06%	\$422,955.85/14.56%	\$891,028.64	\$102,471.94	\$993,500.58	\$993,500.58
Nov.	\$1,448,889.07	\$517,627.51/21.08%	\$490,025.44/20.33%	\$403,089.56/21.18%	\$226,470.63	\$69,773.26	\$296,243.89	\$1,289,744.47
Dec.	\$1,941,399.63	\$442,216.57/27.56%	\$468,988.49/27.29%	\$468,150.60/28.88%	\$52,391.45	\$73,446.11	\$125,837.56	\$1,415,582.03
Jan.	\$2,409,626.44	\$445,603.40/34.08%	\$491,946.58/34.59%	\$433,141.60/35.99%	\$3,352.07	\$125,442.37	\$128,794.44	\$1,544,376.47
Feb.	\$2,890,381.34	\$482,087.06/41.14%	\$487,239.30/41.82%	\$402,010.59/42.60%	\$755,058.20	\$236,574.59	\$991,632.79	\$2,536,009.26
March	\$3,348,921.92	\$478,433.84/48.14%	\$437,740.48/48.31%	\$432,103.96/49.70%	\$312,035.10	\$367,190.80	\$679,225.90	\$3,215,235.16
April	\$3,845,754.88	\$423,006.30/54.34%	\$441,485.17/54.86%	\$427,862.67/56.73%	\$77,290.73	\$243,139.53	\$320,430.26	\$3,535,665.42
May	\$4,335,686.13	\$511,223.58/61.82%	\$525,106.08/62.65%	\$408,161.54/63.44%	\$138,883.90	\$169,176.83	\$308,060.73	\$3,843,726.15
June	\$4,778,077.98	\$425,260.94/68.05%	\$451,933.36/69.36%	\$457,619.26/70.96%	\$1,119,561.61	\$405,704.92	\$1,525,266.53	\$5,368,992.68
July	\$5,164,373.86	\$599,231.31/76.82%	\$511,075.20/76.94%	\$387,639.35/77.33%	\$311,043.41	\$173,402.46	\$484,445.88	\$5,877,230.26
Aug	\$5,594,462.07	\$431,266.69/83.13%	\$383,924.16/82.65%	\$497,491.53/85.50%	\$12,392.33	\$33,108.20	\$45,500.53	\$5,922,730.79
Aug/EOY	\$5,631,933.54	\$298,503.85/87.50%	\$453,148.28/89.36%	\$289,771.10/90.27%				

Prior Years:	Balances:	Balances:	Balances:			
Fund Name:	24-25 Year	23-24 Year	22-23 Year			
Building	\$2,421,662.54	\$2,126,001.00	\$1,696,574.93			
Depreciation	\$471,374.65	\$473,167.00	\$274,343.87			
Building	\$2,602,707.55	\$2,342,301.09	\$1,750,560.81			
Depreciation	\$464,811.44	\$425,614.02	\$274,399.11			
Building	\$2,665,322.57	\$2,140,472.34	\$1,745,100.83			
Depreciation	\$464,910.41	\$425,707.31	\$274,455.49			
Building	\$2,677,761.46	\$2,154,600.52	\$1,738,498.33			
Depreciation	\$465,002.76	\$425,794.78	\$274,511.88			
Building	\$2,679,886.80	\$2,155,772.64	\$1,925,013.78			
Depreciation	\$465,104.68	\$426,029.38	\$240,574.95			
Building	\$2,759,067.28	\$2,337,122.10	\$2,064,614.20			
Depreciation	\$453,965.17	\$384,713.64	\$240,621.09			
Building	\$2,999,762.57	\$2,451,242.21	\$1,665,574.86			
Depreciation	\$436,470.31	\$384,793.51	\$222,821.09			
Building	\$2,521,862.58	\$2,061,028.82	\$1,769,350.83			
Depreciation	\$436,562.99	\$384,869.94	\$222,914.43			
Building	\$2,531,822.13	\$2,097,984.45	\$2,003,585.24			
Depreciation	\$374,377.40	\$384,954.30	\$203,175.47			
Building	\$2,829,167.75	\$2,403,650.81	\$2,126,191.80			
Depreciation	\$374,454.33	\$385,036.04	\$193,152.25			
Building	\$2,832,278.13	\$2,480,675.93	\$2,133,518.31			
Depreciation	\$374,533.84	\$377,532.93	\$182,948.53			
Building	\$2,842,958.83	\$2,449,366.28	\$2,128,411.06			
Depreciation	\$375,437.24	\$373,854.28	\$182,948.53			

1.4.3.5. Nutrition Account Statements

Check Reconciliation Report

Batch Description: Hot Lunch March 2026 Check Reck
Checking Account: 06 LUNCH ACCT

Processing Month: 03/2026

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	03/31/2026	25,801.78

Outstanding Checks

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
2923	SAM'S CLUB/SYNCHRONY BANK	03/04/2026	396.08
		Total:	<u>396.08</u>

<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
25,801.78	(396.08)	25,405.70	25,405.70	0.00

Cleared Automatic Payment Total:
Cleared Checks Total: 23,920.37
Cleared Direct Deposit Total:
Cleared Void Total:
Cleared Cash Receipt Total: 15,597.11
Cleared Manual Journal Entries Total:
Cleared Sales Journal Total:

Fund: 06 Lunch Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
06 1510	INTEREST ON INVESTMENTS	0.00	65.59	709.21	0.00	(709.21)
06 1611	DAILY SALES-SCHOOL LUNCH PROGRAM	0.00	8,161.45	61,186.41	0.00	(61,186.41)
06 1630	Revenue Special Functions	0.00	40.00	113.20	0.00	(113.20)
06 1920	CONTRIBUTIONS & DONATIONS	0.00	0.00	300.00	0.00	(300.00)
Subtotal: LOCAL RECIEPTS		0.00	8,267.04	62,308.82	0.00	(62,308.82)
06 3150	STATE REIMBURSEMENT(OF NUTRITION PROG)	0.00	0.00	10,684.26	0.00	(10,684.26)
06 3200	GRANTS	0.00	0.00	483.85	0.00	(483.85)
Subtotal: STATE RECEIPTS		0.00	0.00	11,168.11	0.00	(11,168.11)
06 4210	FEDERAL NUTRITION PROGRAM	0.00	7,330.07	35,750.18	0.00	(35,750.18)
Subtotal: FEDERAL RECEIPTS		0.00	7,330.07	35,750.18	0.00	(35,750.18)
06 5200	TRANSFER FROM GENERAL FUND	0.00	0.00	45,000.00	0.00	(45,000.00)
Subtotal: NON-REVENUE RECEIPTS		0.00	0.00	45,000.00	0.00	(45,000.00)
Fund Total:		0.00	15,597.11	154,227.11	0.00	(154,227.11)

Revenue Summary Report

Processing Month: 03/2026

User ID: SE

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	15,597.11	154,227.11	0.00	(154,227.11)

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 06	Fund Number 06	Lunch Fund	
CASH-WA DISTRIBUTING	14988594	Polk Food	876.25
CASH-WA DISTRIBUTING	14996272	Polk Food	433.19
CASH-WA DISTRIBUTING	15013782	Polk Food	669.11
CASH-WA DISTRIBUTING	15021418	Polk Food	483.88
CASH-WA DISTRIBUTING	S14992063	Polk Food	25.60
Total CASH-WA DISTRIBUTING			<u>2,488.03</u>
CASH-WA DISTRIBUTING	14988595	Non Food Polk	77.25
CASH-WA DISTRIBUTING	14995684	Non Food Polk	43.62
CASH-WA DISTRIBUTING	15021419	Non Food Polk	55.65
Total CASH-WA DISTRIBUTING			<u>176.52</u>
CASH-WA DISTRIBUTING	1499167	Clark Non Food	126.60
CASH-WA DISTRIBUTING	14999560	Clark Non Food	58.45
CASH-WA DISTRIBUTING	15017221	Clark Non Food	56.50
CASH-WA DISTRIBUTING	15024834	Clark Non Food	39.55
Total CASH-WA DISTRIBUTING			<u>281.10</u>
CASH-WA DISTRUBUTING	14991634	Clarks Food	685.03
CASH-WA DISTRUBUTING	14999571	Clarks Food	486.33
CASH-WA DISTRUBUTING	15017219	Clarks Food	407.94
CASH-WA DISTRUBUTING	15024833	Clarks Food	365.74
Total CASH-WA DISTRUBUTING			<u>1,945.04</u>
HILAND DAIRY FOODS	Feb. Bill	Milk Both sites	1,547.36
Total HILAND DAIRY FOODS			<u>1,547.36</u>
HPC GENERAL FUND	Feb Payroll	February Kitchen Wages	13,394.05
Total HPC GENERAL FUND			<u>13,394.05</u>
LICHTI'S INC	03202617956	Range, delivery, removal, install	2,699.95
Total LICHTI'S INC			<u>2,699.95</u>
SAM'S CLUB/SYNCHRONY BANK	Kitchen Food	Kitchen Food	396.08
Total SAM'S CLUB/SYNCHRONY BANK			<u>396.08</u>
US FOODS-GRAND ISLAND	4975513	Food both sites	1,388.32
Total US FOODS-GRAND ISLAND			<u>1,388.32</u>
Fund Number 06			<u>24,316.45</u>
Checking Account ID 06			<u>24,316.45</u>

1.5. HPC Student Council

1.6. Community Input

2. Discussion/Action Items

2.1. Administrator Reports

2.2. Elementary Principal Report

**High Plains Community Board of Education Meeting
Mrs. Helgoth's Elementary Report**

Date: 4/13/26



1. Preschool and Kindergarten Round Up

- a. Kindergarten and Preschool Roundup was held on March 23rd. PreSchool was at 5:30pm and Kindergarten at 6:00pm. We once again had good attendance so we feel the evening opportunity to attend was beneficial.
- b. Mrs. Asche and Mrs. Shenk introduced themselves and shared a typical day in preschool and kindergarten with parents.
- c. Nurse Cheryl shared all of the preschool and kindergarten health requirements to attend school and also district parameters for sending and/or keeping students home when they are ill.
- d. I shared school day and transportation information, forms of communication for parents, and provided a tour of the facility
- e. We also continued our tradition of “signing day” for our incoming Kindergarten students as they officially became part of the HPC Class of 2039.

2. Academic Success

- a. NSCAS testing for grades 3-6th is taking place now. All 3-6th grade students take NSCAS ELA (English Language Arts) and NSCAS Math. These are the state standardized tests. The 5th grade also takes NSCAS Science as that is a checkpoint year for state standards in Science.
- b. Fast Bridge and MAP testing have begun for K-3rd grade students. These are the end of year benchmark assessments to show student growth from initial and winter benchmark assessments.
- c. Today, elementary staff participated in instructional rounds at Hampton. Hampton teachers traveled to visit our classrooms in February, and in turn, we visited there today to view classrooms and teaching. These visits allow staff to observe other classrooms and discuss as a team some of the teaching practices from other classrooms.

3. Student Health and Wellness

- a. On April 22nd, we will be hosting a K-8th grade dental screening for students free of charge through the Four Corners Health department.
- b. The hygienist will complete screenings and will have the opportunity to provide sealants and other dental services free of charge to support students' oral health. If needed, referrals for further care may also be completed.
- c. In April of last year, 32 students participated in these dental screenings. Sixteen of the 32 students were revisits from the previous year. During these screenings, 28 fluoride varnish applications were provided and 41 sealants were given to fourteen students. The total services provided at no cost to the school or parents was \$3,010. A huge thank you to Cheryl Erickson and the Four Corners Health Department for organizing and providing these services for our families.

4. School Culture

- a. We hosted Family Fun night on March 23rd. There were a variety of active games in the gym, lunchroom, and hallways for students and families to participate in. We also ended the evening with pizza and drinks for families. This family engagement event was hosted by our Title I program which supports students schoolwide in both reading and math. I greatly appreciate all of the staff who helped organize the event and who came to help during the evening. Mrs. Swanson did a great job of planning the event!
- b. We enjoyed March Madness at the elementary by watching the Husker basketball team on the big screen during lunchtime. We also had a Husker mini pep rally on the day of the sweet 16 game to enjoy our Big Red spirit together. Students had fun playing a mini basketball game on mini hoops made by the 5th and 6th grade Enrichment classes.
- c. Elementary students will travel on a variety of field trips this spring to take their learning experience outside the classroom. Preschool students will be visiting the Columbus Children's Museum. Kindergarten and first grade students will visit the Lincoln Zoo. Second and third grade students will travel to Memorial Stadium in Lincoln. Fourth grade students already traveled to the Capitol and Morrill Hall in Lincoln. Fifth and sixth grade students spent a day of science learning at the Edgerton Center in Aurora.
- d. We also celebrated School Librarian Appreciation day on April 4th. Mrs. Hatfield provides many great learning opportunities through both literature and technology and we are thankful for all that she does for students!

- e. The elementary was the location of our Spring Recognition Rally for our junior high and high school students on April 1st. We celebrated post-season awards for our winter athletics, the speech team's success at state speech, FFA's state recognitions, CRC honor band, along with all of our spring athletic teams.
- f. We celebrated our Paraprofessional Appreciation Day on April 1st. We appreciate all of the ways that Megan Buller, Sierra Konwinski, Shelby Osantowski, Megan Samuelson, and Olivia Brummet support our elementary team and students each day. We want to thank them for being a tremendous part of our team! Following our recognition rally we had an elementary cheer session for our paraprofessionals as well!



Students at Kindergarten Round Up "signed" with the HPC Class of 2039



Part of Family Fun Night is sharing about our Title I Program



Students and families enjoyed a variety of games at Family Fun Night!



We enjoyed cheering on the Husker basketball teams together!



Tunnel Walk of Champions at our Spring Recognition Rally!

2.3. Junior High & High School Principal Report

- Connecting the Dots - Our 9th graders participated in a 4-H event on April 1st designed around career explorations and receiving information about potential careers. Students were allowed to choose specific fields that provided networking skills, resume building, interviewing, personality inventories, post-secondary education, etc.
- State Testing - The majority of the assessments have wrapped up at the secondary site. These tests are long and extraneous, but preliminary results are looking good as we continue to examine ways to enhance education in the classroom. We will have some grade levels that will need to incorporate district-level testing, but this is tied directly to our school improvement goal in math.
- Transition Day - As we begin finishing the year strong, we are holding a day for 6th graders to come up to the secondary level. Students will be given a tour, walk through what a typical day looks like, and eat lunch with the middle school students. This will occur on Wednesday, May 6th.
- Making the Grade - Aurora News Register will have a piece in the paper as a spotlight edition to recognize students in the area. It included a biography of themselves and their accomplishments while at HPC. We were proud to have Peyton Hofmann, Rylee Hofmann, Brodey Spurling, and Dakota Gress as our representatives.
- Scholarships - This a great time where scholarships are being awarded with ongoing opportunities to apply for more. I look forward to seeing our graduation pamphlet where all of the individuals scholarships are provided for our community to see. Lots of praise for Mrs. Grigsby and her dedication and service to our student population.
- Prom - Saturday was our prom event. I would like to give a huge shout out and thank you to our Junior Class and their sponsors. There was a lot of organization and preparation behind the scenes to put an event like this together. The kids always have fun and had a great time.
- Graduation - I can't believe that we are already to this point, but the school year is quickly coming to an end. Mrs. Grigsby has been working extremely hard for this event, and we are almost ready for the event. The ceremony will be held on Saturday, May 9th at 1 pm. Seniors have been eagerly waiting to know their last day of the school year. There have been a lot of conversations trying to get students, staff, and parents prepared for the event. We would love for our community to come and support this year's class. Practice will be determined at a later date and will be communicated to those participating in the event.
- Storm's Award - The event will be held on April 30th this year. This will be a great opportunity for our community to see all of the success we have had in all of our extracurricular activities. We are thankful for the time and effort that our students, staff, coaches, and sponsors have provided to our school.

2.4. AD Report

ACTIVITIES DIRECTOR'S REPORT

April, 2026.

Spring Recognition Assembly – April 1

On April 1, we held our first Spring Recognition Assembly in Clarks. We recognized student achievements in the following areas:

Honor Band

- Jerry C. – Clarinet (Freshman)
- Jayden E. – Tuba (Freshman)

Activities Recognized

- Junior High Track
- High School Track
- High School Golf

CRC Basketball Honors

Boys All-Conference

- 1st Team: Brodey Spurling
- Honorable Mention: Chase Owens

Girls All-Conference

- 1st Team: Peyton Hofmann
- 2nd Team: Gahvi Lesiak

CRC All-Star Basketball Team

- Brodey Spurling (Alternate: Chase Owens)
- Peyton Hofmann (Alternate: Gahvi Lesiak)

Winter Academic All-State

(Minimum cumulative GPA of 3.7; Sophomore and above)

- Girls Wrestling: Dakota, Bailey
- Girls Basketball: Peyton Hofmann
- Boys Basketball: Brodey Spurling
- Speech: Peyton Hofmann, Rylee Hofmann

State FFA Results

- **Senior Public Speaking:** Peyton Hofmann – Gold Medal
- **Cooperative Speaking:** Rylee Hofmann – Silver Medal
- **Discovery Speaking:** Stockton Helgoth – Bronze Medal
- **People in Agriculture Poster:** Izzy Helgoth – Silver Rating

Team Results:

- **Natural Resources:** Levi Russell (Red Ribbon), Chase Owens, Kyler Hans, Aaron Brown
- **Agronomy:** Peyton Hofmann (Red Ribbon), Gahvi Lesiak, Carter Urkoski, Kinley Spurling
- **Farm & Agribusiness Management:** Brodey Spurling (Red Ribbon), Carson Swedenburg, Carter Urkoski, Carl Engler
- **Livestock Judging:** Peyton Hofmann (Blue Ribbon), Rylee Hofmann, Gahvi Lesiak, Kinley Spurling
- **Agriscience:** Bowdy Glasser (Blue Ribbon), Jerry Carlson (Red Ribbon), Elle Warnick, Jayden Engler

Special Recognition:

- Proficiency Finalist: Ayden Hans – 2nd Place
- Star Farmer Finalist: Rylee Hofmann

State Speech Results

- OID Champions: Garyt Lesiak, Peyton Hofmann, Madi Zerr, Rylee Hofmann
- Duet Champions: Peyton Hofmann, Madi Zerr
- POI: Madi Zerr – 3rd Place
- Entertainment: Peyton Hofmann – 3rd Place
- Poetry: Jayden Engler – 10th Place
- Team Sweepstakes: 4th Place

Johnny Carson School of Theatre and Film – Individual Sweepstakes Recognition:

- Madi Zerr
- Peyton Hofmann

The assembly concluded with a **Tunnel Walk of Champions** to celebrate all honorees.

State College Multi-Activity Student Awards

- HPC had 30 students recognized for participating in three or more activities during the school year.

Activity Updates

High School Track

- Next meet: Wednesday, April 15 (We Host in Osceola)
- The meet will again utilize Black Squirrel timing, allowing for live results access.
- The postponed Fullerton meet has been rescheduled for Monday, April 20.
- Due to a scheduling conflict with the Spring Music Contest, a coach will transport participating students to ensure they return in time for the concert.

High School Golf

- Four participants this season
- Three competitions completed
- Next competition: Monday, April 13 at St. Paul

Junior High Track

- Next meet: April 9 (We Host in Osceola)
- Black Squirrel timing will be used

Junior High Quiz Bowl

- Took two teams and competed Saturday, April 11 at David City with two teams
-

Facilities Update

- The gym floor in Clarks and the small gym in Polk are scheduled for refinishing beginning July 23.
-

I was asked to share the revenue/expenses from our wrestling tournament that we host in Columbus....

WRESTLING TOURNAMENT

Home of the Storm | High School Wrestling Meet Financial Report

Category	Description	Amount (\$)	Notes
REVENUE			
Gate Admissions		\$20,876.00	3 Day Total
Team Entry Fees		\$20,295.00	Boys and Girls
Strobel Manufacturing		\$1,000.00	
First State Bank of Hordville		\$500.00	
Bank of the Valley		\$500.00	
Reilient Rehab		\$500.00	
Sap Brothers		\$500.00	
R & S Track Maintance		\$500.00	
Columbus Chambers	Grant for \$7,500.00		Waiting on it.
Hamburgers	300 Patties		Cargil - Donated
Grill and Propane	Size of Osceola's		Cargil - Donated
Donuts - Breakfast			Strobels - Donated aprox (\$180)
Hy-Vee	Water / Breakfast Bars		Donated - (\$100 Goods)
Manstedt Wrestling LLC	Truck and Trailer		Donated - Hall Mats
Clarks Bikes &. Trikes	Truck and Trailer		Donated - Hall Mats
Shelby Rising City	Mats		Donated
Columbus Lakeview	Mats		Donated
Columbus High School	Mats		Donated
NE Army NG	Mats		Donated
Sleep Inn	Donated Rooms (15)		Aprox. \$1,500.00
	Total Revenue	\$44,671.00	
EXPENDITURES			
Officials		\$10,500.00	
Trainers		\$2,100.00	
Hospitality		\$3,713.41	
Awards		\$1,039.16	
Rent		\$9,000.00	next year \$10,500.00
Equipment Rental		\$2,100.00	
(Manstedt Wrestling)			
Workers		\$2,340.00	
Miskos		\$527.50	Mat Tape
Ice/Drink Container		\$189.98	
Gas (to transport the mats)		\$171.60	
	Total Expenditures	-\$31,681.65	
			With \$7,500.00 Grant

	Net Profit / Loss	\$12,989.35	\$20,489.35
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2.5. Superintendent Report

High Plains Community School Superintendent Board of Education Report

April 13th Superintendent Report

HPC Schools-Mr. Brown

The mission of the High Plains Community Schools is to encourage, empower, and educate students.

1. April 13th is our next professional development day. The focus will once again be on getting curriculum guides for core areas aligning to state standards, with curriculum maps to the current curriculum at HPC. Program guides for non-core areas will be developed with curriculum maps.

2. Board members for graduation to hand out diplomas.

3. Building & Grounds Update from walk-through on April 10th. Projects that were identified.

Clarks-PE Wall on equipment room to get fixed, Football field fence posts, Kitchen Door rusted out, trees at the football field, paint the snack shack, HVAC/Mini Splits
Polk- Electrical/Breakers on Stage, Flooring in west building, Gym Floor

4. Mrs. Eastman has been involved with interviews and screening applicants for hiring positions. She was out a day on March 9th and spent a day at school seeing staff and students.

5. Mrs. Helgoth was selected into the Nebraska Schoolmasters Club. We attended a meeting and induction on March 18th.

6. Legislative Update: The following are bills of note affecting education and schools since last month. The last day of the session is Friday, April 17th. Overall, the last 7-10 days, there has been more good news than expected.

LB 937: This bill deals with special education. It has multiple amendments. On April 7th they discussed doing the Christmas Tree adoption of all the amendments to pass it. This created quite a stir. They promised no Christmas Tree bills this year. This bill allows parents and guardians to veto or modify all IEP amendments or recommendations.

LB 1050-Third Grade Reading: All third graders must read at grade level at the end of third grade, with no parent exceptions. This bill failed to move forward on April 8th. Senator Hughes (our senator) was big in helping get this to fail. She asked for studies on reading screeners to be done. She is someone who is all for our school and especially our kids.

LB 1219-Hard Cap Bill, this would allow all political subdivisions to have 2% real growth limitation starting Jan. 1 2027. This bill was not on April 2nd or 3rd's agenda and will not move forward. This is a big relief.

Board Meeting Guidance on the Agenda for April 13th, (Polk, 6:30)

- 1.0 Open the meeting
- 1.1 Pubic Meeting Announcement
- 1.2 Open Meetings Act Recognition- Posted on the wall
- 1.3 Board Member Attendance
- 1.4 Consent Agenda- Take action on the following
 - 1.4.1 Appendix: Previous Minutes, February 9th, 2026
 - 1.4.2 Appendix B- January 2026 Bills
 - 1.4.3 Appendix C- Financial statements for the Activity Fund, Building Fund, Depreciation Fund, General Fund, & Nutrition Fund.
- 1.5 HPC Student Council-Mrs. Grigsby
- 1.6 Community Input

II. Discussion Items

- 2.1 Admin. Reports
- 2.2 Mrs. Helgoth-Elementary
- 2.3 Mr. Fisher-JH/HS
- 2.4 Mr. Wood-AD Report
- 2.5 Mr. Brown-Supt. Report

III. Discussion/Action Items

- 2.6 Discussion and review Safety & Security Self Assessment from NDE.
- 2.7 Discussion and review on the Rule 10 Audit that took place on March 25th. The Admin. Team will go over the findings, recommendations, and accommodations that were found from the audit.
- 2.8 Please approve the certificated contract of Mrs. J. Sears.
- 2.9 Please approve the certificated contract of Mrs. B. Rosemann.
- 2.10 Please approve the resignation of Mrs. S. Grigsby.
- 2.11 Please approve the resignation of Mr. A. Brandenburg.
- 2.12 Please approve the resignation of Mrs. R. Kraeger.
- 2.13 Please approve the 2026-27 calendar amendment. I moved spring break back one week. This allows families to have five days off with the in-service day off the following Monday. It matches what we did this year.
- 2.14 Please approve the review of the 5,000 series section of the HPC Board of Education Policies.

2.15 Please approve the General Fund Transfer to the Nutrition Fund for \$25,000.00.

2.16 Please approve a bid for one of the gym floor demo bids. CL Construction is \$27, 215.00 and Pietzmeir is \$41,735.00. CL Construction seems interested in the job. They came out and looked it all over and will start right after graduation.

2.17 Please approve the bid from KCAV for two smart panels/boards and installation for \$7,245.50. This site is like Apple Education, it is an educational site that sells to schools.

2.18 Please approve the carpet flooring bids from Midwest flooring for two Classrooms. (Mrs. Klingsporns & Mrs.Ackersons/Spanish)

2.19 Please approve the electrical panel and breaker replacement for Polk from Carlstrom Electric for \$4,107.37.

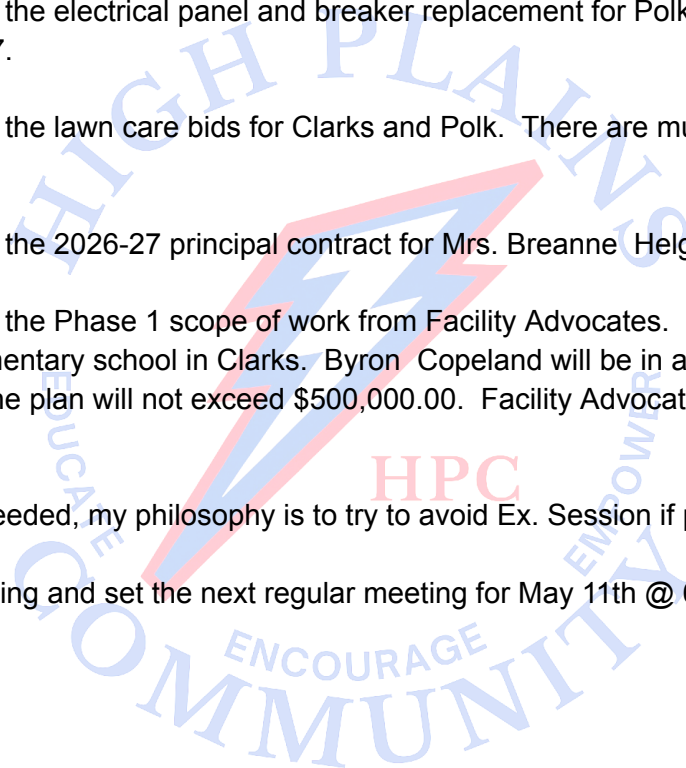
2.20 Please approve the lawn care bids for Clarks and Polk. There are multiple bids to look at on Sparq.

2.21 Please approve the 2026-27 principal contract for Mrs. Breanne Helgoth.

2.22 Please approve the Phase 1 scope of work from Facility Advocates. This is for HVAC upgrades at the elementary school in Clarks. Byron Copeland will be in attendance to discuss the summer plan. The plan will not exceed \$500,000.00. Facility Advocates will send a contract to sign.

3.0 Ex. Session (If needed, my philosophy is to try to avoid Ex. Session if possible).

4.0 Adjourn the meeting and set the next regular meeting for May 11th @ 6:30 in Polk.



2.6. Review the HPC School Safety & Security Self Assessment from NDE

Safety Team Duties Policy 3041 Review Year 2025-2026 High Plains Report

1. Membership on and Chair of Team - Kristi Lindburg/Brittany Kilingsporn are the chairs of the Elementary/Secondary Safety Teams and work with Bre Helgoth (elementary principal)/Micah Fisher (Secondary Principal) as well as the rest of the elementary/secondary safety teams.

2. Meetings of the Safety Team - We have met as a district for safety concerns. We have put a lot of work in on maintaining our Emergency Operations Plan over the last year. We have met to make protocols for many different situations and response of events. Safety Team members have been in contact with local fire and law enforcement throughout the school year.

3. School Self-Assessment - We have included the rubric of our self-assessment

4. All-Hazard School Safety Plan - Part of Emergency Operations Plan

5. Standard Response Protocol (SRP) - We continue to utilize training and drills so that staff and students are comfortable with these protocols. We review these protocols numerous times throughout the year with staff and students.

6. Consultation With Building Principals - Safety Team is in constant communication with the building principal

7. Consultation with the Threat Assessment Team - Safety team has been in contact with the threat assessment team. Some members are on both teams.

8. Review of Training - We continue to utilize drills and training to help make staff and students comfortable. Our psychological first aid, threat assessment and safety teams have attended numerous training sessions throughout the school year.

9. Communication with School Community and Stakeholders - We are going to be trying to include SRP protocols into our newsletters next year to help communicate with parents and community members.

10. Communication with the Board of Education - We have provided the board with our Emergency Operations Plan which was approved last year. We also give an annual report to the board.



Safety & Security Standards

Self-Assessment

This self-assessment is designed to assist schools in determining safety and the level of security in their building **consistent with best practices**. It allows for reflection and consideration of school safety standards components and encourages schools to determine their progress toward implementation of strategies for creating safe and secure schools.

The value of this tool is in the discussion it creates rather than any score it produces. These discussions should be on-going as part of the school's continuous improvement process rather than one and done. The intent is for school safety teams and building staff to have intentional and genuine conversation about the planning and preparation process concerning safety and security and training which supports and reinforces it.

This document contains the safety and security standards that have been adopted by the Nebraska State Board of Education. The standards are based on best practice and are meant to be a guide for school districts to identify the minimum standards for school safety and security. They were created by a collaborative group of educators, law enforcement, and emergency responder/planners from across Nebraska.

The safety and security standards address four classifications;

Prevention: Aimed at preventing incidents

Preparedness: Targeted at limiting incident casualties, destruction, and chaos

Response: Intended planning to respond to an incident

Recovery: Designed actions to return the climate and environment to pre-incident conditions

Each standard, under one of the four classifications, supports the respective category of prevention, preparedness, response, or recovery. Most standards have indicators that further delineate the standard. Some indicators may appear the same, but what differentiates the meaning is the category wherein it is identified.

Directions: Circle the appropriate implementation level on each indicator based on the evidence that can be produced if requested. **The evidence does not have to be gathered in advance, but should be available if requested by the assessor.** Check-marks should be placed by all evidence the school has which supports the implementation level selected.

Glossary of Terms

Community Partners	Police, Fire, Emergency Management Services
Employee	All persons working in the school building including staff on long-term educational contracts.
Safety Audit	Required by Rule 10, a safety audit conducted by an external person to measure prevention and preparedness for an environmental event or act of nature.
School System	A school district or school building.
Security Assessment	Required by NRS 79-2, 144(3), a security assessment conducted by the State Security Director or his/her designee(s) to measure prevention and preparedness for a human caused/related incident.
Shall	Standards required by law or rule.
Should	Standards not required by law or rule, but highly recommended.
Stakeholders	Employees, parents, students, community, business, media

PREVENTION

Standard 1: The school system shall coordinate efforts for prevention through collaboration with local, state and regional stakeholders.

1.1.a	The school system shall prepare and communicate with local authorities (e.g., fire, police, rescue, emergency management, mayor’s office, etc.) for a wide variety of real-world scenarios.	
1	The school system has not communicated with local authorities.	
2	The school system communicates with local authorities, meeting annually.	
3	The school system communicates with local authorities meeting annually and has guidelines and policies in place that are reviewed and practiced by all employees and students on a regular (e.g., monthly, quarterly) basis.	3
4	The school system communicates and collaborates regularly (e.g., monthly, quarterly) with local authorities planning, training and exercising real world scenarios.	
	Possible Evidence	
	<ul style="list-style-type: none"> o Documented communication with local authorities o Documented scenarios, calendars, agendas, minutes, sign-in sheets o After action reports, training rosters/agendas o Documentation that the all-hazards plan has been made an annex to the municipality’s Local All-Hazards Plan. 	

1.1.b	The school system shall have guidelines and policies for event and incident management.	
1	The school system has no evidence of guidelines or policies.	
2	The school system has guidelines and policies in place and shared with all employees and students.	
3	The school system has guidelines and policies in place that are reviewed and practiced by all employees and students on a regular (e.g., monthly, quarterly) basis.	
4	The school system has guidelines and policies in place that are reviewed and practiced by all employees, students, and relevant stakeholders on a regular (e.g., monthly, quarterly) basis.	3
Possible Evidence		
	<ul style="list-style-type: none"> o Documented guidelines and policies o Documented communication with relevant stakeholders o Documented reviews and/or exercises with attendance roster o Evidence the school has created a reference kit available for first responders which includes several copies of floor plans, master keys to interior and exterior doors, and any other items deemed necessary by community emergency partners. o Training roster and curricula documenting staff training in emergency procedures. 	

1.1.c	The school system should follow standard practice policies using protocols recommended by the iloveyouguys.org Standard Response Protocol (SRP) (i.e., lock down, lock out, evacuate, and shelter).	
1	The school system has not adopted the SRP.	
2	The school system has a limited number of system employees and students who are knowledgeable of the SRP.	
3	The school system SRP is known and practiced by all system employees and students.	
4	The school system SRP is known and practiced by all system employees and students and also involves community partners when practicing.	3
Possible Evidence		
	<ul style="list-style-type: none"> o Documented policies o Documented training content and participants o Documented exercises using SRP including attendance roster o SRP handouts and communications to families and students o Prominently posted SRP protocol o School staff can recite SRP protocol if asked 	

1.1.d	The school system shall maintain compliance with fire and life safety codes.	
1	The school system is not in compliance with fire and life safety codes nor has a process/plan to meet compliance.	
2	The school system meets all current fire and life safety codes or is in the process/plan of meeting compliance.	
3	The school system meets all current fire and life safety codes	
4	The school system exceeds all current fire and life safety codes.	4
Possible Evidence		
	<ul style="list-style-type: none"> o Evidence of an identified plan o Fire Marshall reports o Compliance reports 	

1.1.e	The school system shall have visible signage to identify interior/exterior spaces for emergency responders.	
1	The school system has no visible signage for emergency responders.	4
2	The school system has visible signage for emergency responders.	
3	The school system has standardized and visible interior/exterior signage for emergency responders.	
4	The school system has standardized, visible signage to include labeling interior and exterior doors and on exterior classroom windows for emergency responders.	
	Possible Evidence	
	<ul style="list-style-type: none"> o Visible numbering / labeling of doors o High visibility numbering (size and color) o Documented walk-through of facility by local response agency verifying appropriateness of signage for responders o Policy regarding signage on interior and exterior doors 	

Standard 2: The school system shall designate safety and security teams who are responsible for compliance with local, state and federal mandates through a written all-hazards (internal and external) plan.

1.2.a	The school system should have teams responsible for safety and security. The teams will respond and manage any incident that occurs.	
1	The school system has no teams responsible for safety and security.	3
2	The school system has designated a team responsible for safety and security at either the system wide and/or facility level.	
3	The school system has designated teams responsible for safety and security at both the system wide and facility level.	
4	The school system has designated teams responsible for safety and security system wide and at the individual facility level and regular (e.g., monthly, quarterly) including representatives from student and parent populations.	
	Possible Evidence	
	<ul style="list-style-type: none"> o Small systems may meet Level 4 with one team (possibly) o Team roster; team meeting agendas o Evidence that parents are included in safety team planning processes o Roster includes law enforcement officer, local first responder, teachers, administrator, mental health professional, custodian, parent or guardian of a student and any others deemed necessary e.g. school nurse, local emergency management, IT manager, and school transportation coordinator. 	

	<ul style="list-style-type: none"> o Roster includes student representatives on the school safety planning team 	
1.2.b	The safety teams meet to review safety standards/protocols and update documents.	
1	The safety team has not met in the last year.	
2	The safety team meets at least annually.	
3	The safety team meets regularly (e.g., monthly/quarterly)	
4	The safety team meets regularly (e.g., monthly/quarterly) with full team participation.	
	Possible Evidence	
	<ul style="list-style-type: none"> o Documentation is kept on file according to records retention requirements. (Agendas, team minutes, etc.) o Team meeting schedule o Team member attendance records o Team meeting notes 	4

Standard 3: The school system should assess school climate/culture and implement processes and practices to create a positive and safe environment conducive to learning.

1.3.a	The school system should assess positive relationships between students and employees and between students and students.	
1	The school system has no purposeful strategies or processes in place to assess positive relationships.	
2	The school system has purposeful strategies and processes in place to assess positive relationships.	
3	The school system has purposeful strategies and processes in place to assess observable, positive relationships.	
4	The school system has purposeful strategies and processes in place to assess observable, positive relationships, with processes regularly (e.g., monthly/quarterly) evaluated based on assessment data and modified as needed.	
	Possible Evidence	
	<ul style="list-style-type: none"> o Surveys and data o Lesson plans for and results from student activities o Observation protocols that define observable positive relationships that are to be assessed 	3

	<ul style="list-style-type: none"> o Protocols in place to gather, aggregate and review data related to positive relationships 	
1.3.b	The school system should implement processes and practices to create a respectful, positive, and safe environment conducive to learning.	
1	The school system has no documented processes or practices to create a positive and safe environment conducive to learning.	
2	The school system has implemented a documented school-wide behavior process to create a positive and safe environment conducive to learning.	
3	The school system has implemented a documented school-wide behavior process supported by a data collection system to create a positive and safe environment conducive to learning.	3
4	The school system has implemented a documented school-wide behavior process using a data collection system to guide decision making fostering a positive and safe environment conducive to learning.	
	Possible Evidence	
	<ul style="list-style-type: none"> o Behavior expectations are posted school-wide o Policies exist that promote social, emotional, ethical and civic development of students. o Language used with students is positive vs. negative o School Improvement Plan o Code of conduct is reviewed and updated annually o Procedures used to make decisions about student behavior are well-known to students and staff as evidenced by random questioning o Alternatives to suspensions and expulsions are built into disciplinary policy o Documentation that students are actively involved in promoting a positive school climate o Evidence that data is collected related to behavior o Documentation of data aggregation for use in identifying trends o Meeting notes or similar documentation to support use of data in decision making related to school wide behavior expectations o There is a process in place to collect and review discipline referral data o Notes from decision making processes documenting alteration of processes based on data 	

Standard 4: The school system shall have processes in place to assist and address identified individuals who exhibit signs of risky, harmful, or violent behaviors and/or pose a threat of committing criminal activity.

1.4.a	The school system shall have a student assistance process to provide problem-solving and intervention strategies.	
1	The school system has no student assistance process.	
2	The school system has a student assistance process where problem solving can occur and intervention strategies are recommended and implemented.	
3	The school system has a student assistance process where problem solving occurs and recommended intervention strategies are implemented with district and building level teams collaborating with and using community resources.	3
	Possible Evidence	
	<ul style="list-style-type: none"> o Possible examples (but not limited to) may include the 1184 team; SAT team; problem-solving team; PBIS team; 504 plans o Documentation of team processes o Documentation of team members o Documentation of meeting minutes o Evidence of collaboration with community resources (communications; joint training; lists of commonly used resources) o Protocols for problem solving and student assistance o Evidence that parents are involved in policy / protocol decisions o There is a process in place to identify and serve the needs of students most at risk for engaging in disruptive and disorderly behavior o Documentation that behavior processes focus on root causes of problems and problem solving strategies o There are staff members trained to identify and work with potentially dangerous students o There is a formal student assistance program in place o There are standard definitions and procedures to identify school crime included in the student code of conduct or handbook 	
1.4.b	The school system should have behavioral threat assessment plans and protocols consistent with best practices.	
1	The school system does not have a behavioral threat assessment plan or protocol.	
2	The school system has a plan for behavioral threat assessments and implements protocol when necessary.	3
3	The school system has a plan for behavioral threat assessments and conducts threat assessment protocols using trained staff.	
4	The school system has a plan for behavioral threat assessments and conducts	

	threat assessment protocols using trained staff and has regular training with school staff on what and how to report suspicion or concern.	
	Possible Evidence	
	<ul style="list-style-type: none"> o Documentation of threat assessment and management protocols o A plan is in place to coordinate team work with local law enforcement o Policies include information on how team records are maintained and kept secure and apart from the student's educational record o There is an identified threat assessment and management policy in place o Documentation of training in behavioral threat assessment and management for team members 	
	<ul style="list-style-type: none"> o Documentation of training for all staff the school community on reporting potential warning signs of someone who might pose a threat o Protocols are in place for when and how to secure outside consultation from a qualified threat assessor o An anonymous reporting system is in place o A reporting system is in place that is not anonymous o There is a policy in place on how, where and what to report related to potential threats from students, staff, families or other community members o A process to assist staff to recognize students exhibiting behaviors indicating involvement in gangs, extremism, radicalization, human sex trafficking victims and student recruiters 	
1.4.c	The school system should identify and coordinate with mental health resources in the community to assist with behavioral health crises.	
1	The school system has no mental health resources neither identified nor coordinated.	
2	The school system has identified mental health resources and uses on an occasional basis.	
3	The school system has identified mental health resources and collaborative meetings are held between representatives of these resources and school personnel.	4
4	The school system has identified mental health resources that come into schools on a regular basis.	
	Possible Evidence	
	<ul style="list-style-type: none"> o Documentation of communication to parents regarding students' mental health needs o Participation in collaborative meetings as evidenced by meeting notes and agendas (1184) o Documentation of a mental health presence in schools o Documentation of referral procedures for mental health concerns o Schedules for mental health availability in schools o Policies and protocols in place to keep parents involved in mental health decisions 	

1.4.d	The school system shall have at least one hour of suicide prevention training for employees annually.	
1	The school system does not participate in NDE approved suicide prevention training for employees annually.	
2	The school system participates in the NDE approved suicide prevention training for employees annually.	
3	The school system participates in the NDE approved suicide prevention training for employees annually including certified and non-certified staff.	
4	The school system participates in the NDE approved suicide prevention training for employees annually including certified and non-certified staff and provides additional suicide prevention training with supplemental curricula.	3
	Possible Evidence	
	<ul style="list-style-type: none"> o Attendance record of participation o Completion certificates o Supplemental suicide prevention curricula 	
1.4.e	The school system shall have a bullying policy that includes human, cultural, technological, and societal issues with prevention instruction for employees and students including digital citizenship or cyberbullying.	
1	The school system has an inadequate or no bullying policy for prevention and instructional opportunities.	
2	The school system has a bullying policy and conducts on-going bullying/cyberbullying prevention and digital citizenship instruction for both employees and students and monitors bullying/cyberbullying incidents.	
3	The school system has a bullying policy and conducts on-going bullying/cyberbullying prevention and digital citizenship instruction for both employees and students and has a system created to report bullying/cyberbullying incidents.	3
4	The school system has a bullying policy and conducts on-going bullying/cyberbullying prevention and digital citizenship instruction for all employees and students and has systems created to report bullying/cyberbullying incidents to identify and respond to students who need additional prevention support.	
	Possible Evidence	
	<ul style="list-style-type: none"> o Evidence-based bullying prevention program in place o Anti-bullying policies include monitoring protocols o System for reporting is active o Policies/protocols for reporting are in place 	

	<ul style="list-style-type: none"> o Training or awareness protocols are carried out so staff, students and families know how, where and when to make reports o Documentation of incidents o Incident data is aggregated and used for decision making o Curriculum that advocates and practices safe, legal, and responsible use of information and technology o Instruction is provided which exhibits a positive attitude toward using technology that supports collaboration, learning, and productivity o Documentation that students are educated about the policy 	
1.4.f	The school system shall have a policy regarding student dating violence.	
1	The school system has not developed nor adopted a specific policy to address incidents of dating violence involving students at school.	
2	The school system developed and adopted a specific policy to address incidents of dating violence involving students at school.	
3	The school system provides on-going instruction to employees and students regarding the student dating violence policy.	
4	The school system provides on-going instruction to employees and students regarding dating violence using evidence-based instruction.	
	Possible Evidence	
	<ul style="list-style-type: none"> o School Policy o Documentation of evidence-based curriculum in use o Protocols are in place for responding to incidents of dating violence on and off school property o Students and staff receive training on dating violence as evidenced by training agendas, announcements, participation rosters or lesson plans o Students and staff receive training on sexual harassment/gender respect as evidenced by training agendas, announcements, participation rosters or lesson plans 	4

Standard 5: The school system shall complete a hazard analysis of all school system properties to identify potential hazards.

1.5.a	The school system shall have a protocol for an annual inventory of all chemicals (e.g., classrooms, custodial, buildings, grounds), proper storage, and disposal of unused or outdated chemicals.	
1	The school system has no protocol for inventory, storage, and disposal of unused or outdated chemicals.	
2	The school system has an inventory, storage and disposal protocol.	

3	The school system has implemented an inventory, storage, and disposal protocol.	
Possible Evidence		
	<ul style="list-style-type: none"> o All chemicals are stored in appropriate containers that are labeled with the name, formula and health hazards associated with the chemical o Storage area doors are marked "hazardous materials" or "authorized personnel only" o Chemical storage area has an operable and adequate ventilation system o A policy / protocol is in place supporting the an annual chemical inventory, proper storage and disposal of chemicals o Corrosive materials cabinet is designed to store corrosives is locked and labeled o Flammable materials cabinet is designed to store flammables and is locked and labeled o Safety data sheets "SDS" are available for each material o If mercury is present, it is locked, labeled, coded for compatibility, and kept in appropriate containers 	3
1.5.b	The school system shall maintain health immunization records for all students.	
1	The school system does not maintain immunization records.	
2	The school system maintains immunization records for all students.	
3	The school system maintains immunization records for all students and uses the data for health and safety of students.	4
4	The school system maintains immunization records for all students and uses the data for scheduled assessment for student health and safety needs.	
Possible Evidence		
	<ul style="list-style-type: none"> o Determination of staffing needs based on the assessments o Specific health related student sweep to identify emerging health needs o Policy/protocol in place related to maintaining health immunization records o Policy/protocol includes information on how data is aggregated and used to assess student health/safety 	

Standard 6: The school system shall maintain a safe environment.
 LB 79-2, 144-145

1.6.a	The school system should collaborate with appropriate local agencies to identify and address safety and security issues.	
1	The school system does not communicate nor collaborate with local agencies.	
2	The school system communicates and collaborates about safety and security	

	protocols with local agencies.	
3	The school system communicates and collaborates about safety and security protocols with local agencies on a regular (e.g., monthly, quarterly) basis.	
4	The school system communicates, collaborates, and implements safety and security protocols with local agencies on a regular (e.g., monthly, quarterly) basis.	
	Possible Evidence	
	<ul style="list-style-type: none"> o Documentation from meetings with local agencies such as law enforcement, fire, public health, emergency management, emergency medical services, Mayor's office and Superintendent. o School participation in community trainings related to safety/security o Partnering in continuity of operations o Policy or protocol for maintaining links with local agencies to address safety/security o Evidence of implementing safety and security after action reports from safety /security exercises; recommendations from local agencies that were implemented in schools 	4
1.6.b	The school system shall conduct system-wide safety and security self-assessments.	
1	The school system does not conduct system-wide safety nor security self-assessments.	
2	The school system conducts system-wide safety and security self-assessments for each building by the safety committee.	
3	The school system conducts system-wide safety and security self-assessments for each building involving staff representatives.	3
4	The school system conducts system-wide safety and security self-assessments for each building involving all staff members.	
	Possible Evidence	
	<ul style="list-style-type: none"> o Data from the self-assessments o Walk-through reports by local safety/security personnel o Roster of self-assessment participants o Documentation that self-assessment include checks for the following: <ul style="list-style-type: none"> • Safety and security policies are adhered to • Building exterior is inspected for safety/security issues (locked doors, signage, unregistered vehicles are detected, buses/school vehicles are secured, adequate lighting, windows and entrances visible) • Visitor access control procedures are adhered to • Key control and ID systems are in place and adhered to • Building interior is inspected for safety / security issues (locked doors, signage, locker use) 	

	<ul style="list-style-type: none"> Monitoring and surveillance systems are in place and procedures are followed Technology solutions are backed up and procedures adhered to Specialty areas are inspected for safety/security issues (labs, shops, storage, maintenance areas, locker rooms, stadiums, gyms, natatoriums) Plans are in place and posted as directed (Lock out, lock down, evacuate, and shelter, routes, stairwells, standard response protocol, first aid) 	
1.6.c	The school system shall conduct annual safety audits using external consultants.	
1	The school system does not conduct safety audits.	
2	The school system conducts safety audits annually.	
3	The school system conducts annual safety audits utilizing the standardized audit protocol.	
4	The school system conducts annual safety audits utilizing the standardized audit protocol administered by an NDE certified auditor.	4
	Possible Evidence	
	<ul style="list-style-type: none"> Documented audits with auditor's name 	
1.6.d	The school system should have active supervision throughout all school buildings/campus.	
1	The school system has limited or no active supervision at the school buildings/campus.	
2	The school system has active supervision throughout the school buildings/campus.	
3	The school system has a written plan for active supervision that is implemented in all common areas throughout the school buildings/campus.	
4	The school system has a written plan for active supervision that is implemented and supported by staff training in all common areas throughout the school buildings/campus.	3
	Possible Evidence	
	<ul style="list-style-type: none"> Documentation of the written plans Documentation of the training content and participation (training roster) Policy defining active supervision and its implementation Protocols for implementing active supervision in common areas 	

Standard 7: The school system should have policies and protocols regarding security and visitor management in alignment with Readiness and Emergency Management for Schools Technical Assistance Center (REMS-TA Center).

1.7.a	The school system should develop, train, and follow security and visitor protocols in alignment with Readiness and Emergency Management for Schools Technical Assistance Center (REMS-TA).	
1	The school system has inadequate or no visitor management protocols or training.	
2	The school system has developed, trained, and follows visitor management protocols in alignment with Readiness and Emergency Management for Schools Technical Assistance Center (REMS-TA).	
3	The school system has developed, trained, and follows visitor management protocols, and is followed by all employees and students in alignment with Readiness and Emergency Management for Schools Technical Assistance Center (REMS-TA).	
4	The school system has developed, trained, and follows visitor management protocols that is followed by all district or contract employees, volunteers, students, substitute teachers, and student teachers in alignment with Readiness and Emergency Management for Schools Technical Assistance Center (REMS-TA).	
Possible Evidence		
<ul style="list-style-type: none"> o Employees and visitors IDs with dates are issued in accordance with a policy o Visitor badge with date and destination o Documentation of check-ins/outs at office o Written procedures for authorized visitors o Written procedures for unauthorized visitors o Written procedures to guide access to the building by staff/visitors before and after school o Documentation that background checks are conducted as per policy o Documentation that sex offender checks are conducted as per policy o Visitor policy/procedure includes information about how/when a parent who is a registered sex offender may visit their child during school hours o Policies/protocols are in place to receive deliveries/delivery personnel (including system for inspecting and approving items) o Documentation of training for personnel and students related to visitor management 		4
1.7.b	The school system should develop and implement security and visitor policies and protocols for specialized areas (e.g., pools, gyms, prekindergarten, playgrounds, fences, vehicles/buses, vehicle facilities, bus barns, science labs, sporting venues, cafeterias, kitchens, classrooms with exterior doors, portables, etc.).	

1	The school system does not have security nor visitor policies nor protocols for specialized areas.	
2	The school system has developed and implemented security and visitor policies and protocols for specialized areas.	
3	The school system has developed, trained, and follows visitor management protocols, and is followed by all employees and students in alignment with Readiness and Emergency Management for Schools (REMS) for specialized areas.	
4	The school system has developed, trained, and follows visitor management protocols that is followed by all district or contract employees, volunteers, students, substitute teachers, and student teachers in alignment with Readiness and Emergency Management for Schools (REMS) for specialized areas.	
Possible Evidence		
	<ul style="list-style-type: none"> o Policy addressing classroom instruction with doors locked or unlocked o Policy addressing classroom instruction in portables or other separate buildings with doors locked or unlocked o Evidence of physical security measures that are delineated in policy (e.g., Evidence of electronic security systems; of security cameras and GPS on school buses; remote and isolated hallways are monitored by security cameras; electronic security alarm systems are connected to law enforcement/fire or to central reporting where appropriate agencies will be contacted; alarm system is in compliance with the Americans with Disabilities Act (ADA) requirements including provisions for hearing and/or visual impairments; at least 30 days CCTV digital media and also CCTV monitored in real-time) o Policy directly addressing visitors and visitor management 	2

PREPAREDNESS

Standard 1: The school system shall establish a safety and security plan consistent with incident command procedures.

2.1.a	The school system shall have a structure to identify a primary school leader to serve as a liaison between emergency personnel and the school system in the event of an incident.	
1	The school system does not have a structure to identify a primary school leader to serve as a liaison between emergency personnel and the school system in the event of an incident.	
2	The school system has a structure to identify a primary school leader to serve as a liaison between emergency personnel and the school system in the event of an incident.	
3	The school system has a structure to identify a primary school leader to serve as a liaison between emergency personnel and the school system in the event of an incident and has informed emergency personnel of the structure protocol.	3
4	The school system has a structure to identify a primary school leader to serve as a liaison between emergency personnel and the school system in the event of an incident, has informed emergency personnel of the structure protocol, and has practiced various incident scenarios (i.e., exercises, drills).	
Possible Evidence		
<ul style="list-style-type: none"> o Documentation of identification of person(s) responsible as liaison (organization chart) o Documentation of process 		
2.1.b	The school system shall have a structure to identify a primary school leader to be responsible for students at the time when incident command procedures are needed.	
1	The school system does not have a structure to identify a primary school leader to be responsible for students at the time when incident command procedures are needed	
2	The school system has a structure to identify a primary school leader to be responsible for students at the time when incident command procedures are needed	3
3	The school system has a structure to identify a primary school leader to be responsible for students at the time when incident command procedures are needed and have informed emergency personnel of the structure protocol.	
4	The school system has a structure to identify a primary school leader to be	

	responsible for students at the time when incident command procedures are needed, has informed emergency personnel of the structure protocol, and has exercised various incident scenarios i.e. table top exercises, drill, or practice.	
	Possible Evidence	
	<ul style="list-style-type: none"> o Documentation of identification of person responsible as liaison (organization chart) o Documentation of process 	

Standard 2: The school system's safety and security plan should integrate the needs of students, employees, and persons with and without disabilities.

2.2.a	The school system should conduct emergency drills.	
1	The school system does not conduct emergency drills as required by state statute.	
2	The school system conducts emergency drills as required by state statute.	
3	The school system conducts emergency drills that meet or exceed the number of drills required by state statute and at differing times throughout the day.	4
4	The school system conducts emergency drills that meet or exceed the number of drills required by state statute with varying scenario conditions.	
	Possible Evidence	
	<ul style="list-style-type: none"> o Documentation of varying scenario conditions (e.g. simulating a blocked exit for "fire", time of drill, etc.) o Documented plans for scenario conditions o Required documentation by state law 	

Standard 3: The school system's safety and security plan should include procedures for communicating with all internal and external stakeholders.

2.3.a	The school system has identified methods of communication to reach all internal and external stakeholders.	
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1	The school system has not identified methods of communication to reach all internal and external stakeholders.	
2	The school system has methods of communication to reach all internal and external stakeholders.	
3	The school system has methods of communication to reach all internal and external stakeholders with the capability of using multiple languages.	
4	The school system has methods of communication to reach all internal and external stakeholders with the capability of using multiple languages and regularly (e.g., monthly/quarterly) assesses them for functionality.	3
Possible Evidence		
<ul style="list-style-type: none"> o Documentation of methods (intercoms, social media, etc.) o Documentation of multiple language use o Documentation of functionality checks o Documentation of dissemination plan to inform stakeholders of methods of communication 		

Standard 4: The school system's safety and security plan should include the development and implementation of multi-hazard practices in compliance with local, state, and federal regulations.

2.4.a	<p>The school system shall have planned protocols for required drills, including, but not limited to fire, tornado, and bus evacuation drills.</p> <ul style="list-style-type: none"> • Fire drills (evacuation): One fire drill conducted monthly with one additional drill being conducted during the first 30 days of school. • Tornado drills (shelter): One drill during the first two weeks of school and the second drill during the month of March. • Bus evacuation drills: Two drills during the school year involving all students and appropriate staff. Recommended that one drill occur during the first month of school. 	
1	The school system conducts less than required drills.	
2	The school system conducts the required drills.	
3	The school system exceeds the minimum number of required drills and includes, parents, students, and community partners in drills.	2
4	The school system exceeds the minimum number of required drills, and includes	

	parents, students, and community partners in drills.	
	Possible Evidence	
	<ul style="list-style-type: none"> ○ Documentation of required drills ○ Documentation of community partner communication ○ After action reports ○ Participation rosters 	
2.4.b	The school system should have planned protocols for non-required drills, including but not limited to lockdown, lockout, evacuation, shelter, and the reunification process.	
1	The school system does not participate in any non-required drills.	
2	The school system conducts non-required drills.	
3	The school system conducts non-required drills for multiple threats and hazards and includes parents, students, and community partners in drills.	2
4	The school system conducts non-required drills for multiple threats and hazards, and includes parents, students, and community partners in drills.	
	Possible Evidence	
	<ul style="list-style-type: none"> ○ Documentation of drills that relate to community threats and hazards (e.g., rail system, chemical plant, prisons) ○ After action reports ○ Participation rosters 	
2.4.c	The school system should conduct a performance review of the drills/practice.	
1	The school system does not conduct a performance review of the drills.	
2	The school system conducts a performance review of the drills.	
3	The school system conducts a performance review of the drills and modifies them as needed.	3
4	The school system conducts a performance review of the drills and has assistance on a rotating basis from local law enforcement, fire marshal, emergency medical services, emergency management, or other local public safety officials to assess and provide feedback on drills and crisis response.	
	Possible Evidence	
	<ul style="list-style-type: none"> ○ Documentation of performance review ○ Documentation of modifications ○ Documentation of communication with community partners ○ Documenting of after-action review and report (NIMS) ○ Documentation of feedback provided by partners 	

Standard 5: The school system shall ensure all facilities meet state and local code requirements.

2.5	The school system shall ensure all facilities meet state and local code requirements.	
1	The school system facilities do not meet state and local code requirements.	3
2	The school system facilities meet the state and local code requirements.	
3	The school system facilities exceed the state and local code requirements.	
4	The school system facilities exceed state and local code requirements and have introduced innovative practices that can serve as a model for other systems and research.	
	Possible Evidence	
	<ul style="list-style-type: none"> o Inspection documents o Internal policies / procedures supporting code requirements o Written descriptions of innovative practices 	

Standard 6: The school system shall develop and implement multi-hazard training in compliance with local, state, and federal regulations.

2.6.a	The school system shall provide training for specified employees in required areas to comply with local, state, and federal regulations.	See Footnote of Citation at end of document
1	The school system provides limited or no training in required areas to comply with local, state, and federal regulations.	3
2	The school system provides training for specified employees in required areas to comply with local, state, and federal regulations.	
3	The school system exceeds required training for specified employees in compliance with local, state, and federal regulations.	
4	The school system exceeds required training for specified employees in compliance with local, state, and federal regulations and has innovative practice(s) that can serve as a model for other systems.	
	Possible Evidence	

	<ul style="list-style-type: none"> o Documentation of required training, dates, participant rosters (Blood-borne pathogens, dating violence, suicide awareness, concussion awareness, seclusion and restraint, CPR and First Aid for Pre-K, Sexual harassment, and bullying prevention) o Internal policies / procedures supporting training requirements o Written descriptions of innovative practices 	
2.6.b	The school system should provide training for appropriate employees in non-required areas.	
1	The school system provides limited or no training in non-required areas.	
2	The school system provides training for appropriate employees in non-required areas.	3
3	The school system provides multiple training opportunities for appropriate employees in non-required areas.	
4	The school system exceeds training opportunities and has innovative practice(s) that can serve as a model for other systems.	
	Possible Evidence	
	<ul style="list-style-type: none"> o Documentation of training , dates, participant rosters: (digital citizenship, event and crowd management, crisis response, sex offender identification and management, CPR and first aid for K-12, threat assessment, active shooter response, membership identification and/or student recruiters in groups such as gangs, extremism, radicalization, human sex trafficking, etc.) o Internal policies / procedures supporting training offerings o Written descriptions of innovative practices 	
2.6.c	The school system should create a positive climate that encourages respect and responsibility in regards to at least the following topics; dating violence, bullying/cyberbullying, digital citizenship, and sexual harassment.	
1	The school system does not have a curriculum nor processes in place to develop a positive climate of respect and responsibility in regards to dating violence, bullying/cyberbullying, digital citizenship, and sexual harassment.	
2	The school system adopts a schoolwide curriculum and processes in place to develop a positive climate of respect and responsibility in regards to at least the following topics; dating violence, bullying/cyberbullying, digital citizenship, and sexual harassment.	4
3	The school system adopts and implements a schoolwide curriculum and processes that teach respect and responsibility to staff and students in regards to at least the following topics; dating violence, bullying/cyberbullying, digital citizenship, and sexual harassment.	
4	The school system adopts, implements, and trains employees in a schoolwide curriculum and processes to teach respect and responsibility for employees and	

	students in regards to at least the following topics; dating violence, bullying/cyberbullying, digital citizenship, and sexual harassment.	
	Possible Evidence	
	<ul style="list-style-type: none"> o Documentation of curriculum use o Protocols supporting curriculum use and implementation 	

RESPONSE

3.1	The school system should have a plan to coordinate actions taken to resolve an incident.	
1	The school system has no plan for coordination among employees and/or available resources to resolve an incident.	
2	The school system has a plan that coordinates actions to resolve an incident.	
3	The school system has a Standard Response Protocol (SRP) plan that uses pre-coordinated actions and external resources to resolve an incident and engages in an after-action debriefing to assess and modify incident response plans if needed.	4
4	The school system has a Standard Response Protocol (SRP) plan that uses pre-coordinated actions and external resources to resolve an incident and engages in an after-action debriefing to assess and modify incident response plans if needed. The written after-action report is shared with stakeholders.	
Possible Evidence		
<ul style="list-style-type: none"> o Documentation of debrief actions taken o Plan and policy modifications are documented o After action reports and their distribution lists are documented 		
3.2	The school system should have a plan to identify and document crisis communication procedures with the following stakeholder groups: emergency responders, employees, students, parents/guardians, media, and others as needed.	
1	The school system has no plan for communication efforts established to inform stakeholder groups.	
2	The school system has a plan for communication to stakeholder groups identified and documented.	
3	The school system has a plan to adhere to communication strategies created for specific incident response.	4
4	The school system has a plan to adhere to communication strategies created for specific incident response including a debriefing exercise to determine necessary modifications.	
Possible Evidence		
<ul style="list-style-type: none"> o Documentation of debrief actions taken o Plan and policy modifications are documented o After action reports and their distribution lists are documented 		

3.3	The school system should plan to assess and respond to each incident.	
1	The school system has an inadequate or no plan to assess and respond to incidents that includes communication with stakeholder groups e.g., parents, response agencies, local officials.	
2	The school system has a plan to assess and respond to incidents that includes groups identified and documented strategies for communication to stakeholders e.g., parents, response agencies, local officials.	
3	The school system has a plan to assess and respond to incidents that includes documented communication strategies created for communication to stakeholders e.g., parents, response agencies, local officials) that are specific to incident response (fire, weather, intruder, etc.	
4	The school system has a plan to assess and respond to incidents that includes documented communication strategies created for communication to stakeholders e.g., parents, response agencies, local officials that are specific to incident response - including a debriefing exercise to determine necessary modifications.	4
	Possible Evidence	
	<ul style="list-style-type: none"> o Documentation of debrief actions taken o Plan and policy modifications are documented o After action reports and their distribution lists are documented o Documentation of stakeholder lists o Documentation of communication strategies specific to stakeholder groups o Documentation of how communication strategies are modified for stakeholder groups for specific incident responses. 	
3.4	The school system should establish response guidance that empowers employees to initiate protective actions according to the Standard Response Protocols (SRP) used by law enforcement.	
1	The school system has no SRP guidance provided to employees.	
2	The school system employees receive SRP guidance to initiate protective actions.	
3	The school system has SRP guidance and training to provide a knowledge base to empower staff to initiate protective actions.	4
4	The school system staff actively engage in the initiation and implementation of protective actions according to SRP in exercises/drills and documented real world scenarios	
	Possible Evidence	
	<ul style="list-style-type: none"> o Response behaviors observed during drills o Documentation of debriefing actions taken 	

3.5	The school system should establish Standard Response Protocol (SRP) procedures to monitor school safety and security protocols for before- and after-school activities, including other facility users.	
1	The school system has no procedures in place to monitor school safety and security protocols for before- and after-school activities.	
2	The school system has procedures in place to monitor school safety and security protocols for before- and after-school activities.	
3	The school system has SRP procedures in place that are practiced to monitor school safety and security protocols for before- and after-school activities.	3
4	The school system has SRP procedures in place that are coordinated with community resources and are practiced to monitor school safety and security protocols for before- and after-school activities.	
Possible Evidence		
<ul style="list-style-type: none"> o Documented procedures o Documentation of the practices o Documented communication with community resources 		
3.6	The school system should designate multiple evacuation assembly locations for each building.	
1	The school system has no assembly locations identified.	
2	The school system has identified multiple adjacent assembly locations.	
3	The school system has identified multiple adjacent assembly and alternative off-site locations.	3
4	The school system has identified multiple adjacent assembly locations and alternative off-site locations identified with transportation plans.	
Possible Evidence		
<ul style="list-style-type: none"> o Documented arrangements with adjacent and off-site locations (memorandums of understanding or similar agreements in place if needed) o Maps exist that show transportation routes o Documented communication with first responders o Posting or education documents with evacuation assembly points identified that are available to school personnel o Documentation of parental notice of assembly sites and procedures 		

3.7	The school system should establish Standard Response Protocol (SRP) procedures for assisting individuals with functional (special) needs (students and staff).	
1	The school system has no established procedures in place to assist individuals with functional (special) needs.	
2	The school system has limited procedures in place to assist individuals with functional (special) needs.	
3	The school system has SRP procedures in place in multiple locations, varying situations, and practices them during drills to assist individuals with functional (special) needs.	3
4	The school system has SRP procedures in place in varying situations and multiple locations to assist individuals with functional (special) needs. These procedures are practiced in coordination with community resources/agencies.	
Possible Evidence		
<ul style="list-style-type: none"> o Documented procedures o Documentation of the practices o Documented communication with community resources o Documentation of how functional (special) needs are met in emergency response and how that is communicated to staff 		
3.8	The school system should establish Standard Response Protocol (SRP) procedures to monitor school safety and security protocols for off-campus school sponsored events.	
1	The school system has no procedures in place to monitor school safety and security protocols for off-campus school sponsored events.	
2	The school system has procedures in place to monitor school safety and security protocols for off-campus school sponsored events.	2
3	The school system has SRP procedures in place and practiced to monitor school safety and security protocols for off-campus school sponsored events.	
4	The school system has SRP procedures in place and practiced to monitor school safety and security protocols for off-campus school sponsored events with coordination of community resources.	
Possible Evidence		
<ul style="list-style-type: none"> o Documented procedures o Documentation of the practices o Documented communication with community resources 		

3.9	The school system has a plan for public communication to gather, verify, coordinate, and disseminate information during an incident.	
1	The school system has no internal or external communication plan.	
2	The school system has an internal and external communication plan in place that designates a spokesperson.	
3	The school system has an internal and external communication plan in place that designates a spokesperson and alternate spokespersons.	3
4	The school system has an internal and external communication plan and process in place that designates a spokesperson and alternative spokespersons. The school system has participated in a scenario-based practice or real world scenario testing plan for public communication during an incident.	
	Possible Evidence	
	<ul style="list-style-type: none"> o Documentation of designated spokesperson(s) o Policy and procedures in place to support development of an incident specific communication plan during an incident (Policy includes coordination with incident management, local response entities, local officials; specific communication strategies to ensure staff, parents and families receive priority information, children receive age appropriate information and the general public receives factual information) o Documented training (agenda/roster) for designated spokespersons on the communication plan, risk communication strategies, joint information center participation and other best practices. o Documented performance reviews are performed following communication exercises or real world scenarios 	
3.10	The school system should recognize and employ an incident command procedure.	
1	The school system has no incident command procedure in place.	
2	The school system has an incident command procedure in place.	
3	The school system has an incident command procedure in place and has worked with emergency personnel to develop common language and procedures.	3
4	The school system has an incident command procedure in place, has worked with emergency personnel to develop common language and procedures, and has practiced in conjunction with community partners.	
	Possible Evidence	
	<ul style="list-style-type: none"> o Documented policy/procedures supporting incident command procedures o Documentation of training for personnel expected to participate in incident command o Documented communication with community partners regarding incident command policy 	

	<ul style="list-style-type: none"> o After action reports for exercises/drills/real world scenarios when incident command was implemented o 	
3.11	The school system should have a plan to manage the scene following an incident or potential crime.	
1	The school system has no plan in place for managing the scene following an incident or potential crime.	
2	The school system has a plan in place for managing the scene following an incident or potential crime.	2
3	The school system has a plan in place for managing the scene following an incident/potential crime implemented or practiced in conjunction with stakeholders and community partners	
	Possible Evidence	
	<ul style="list-style-type: none"> o Documented policy/procedures supporting scene management o After action reports for exercises/drills/real world scenarios when scene management was implemented 	
3.12	The school system should regularly (e.g., monthly/quarterly) monitor, document, reassess, and adjust its plan as necessary.	
1	The school system does not monitor, document, reassess and adjust its plan.	
2	The school system monitors, documents, reassesses and adjusts its plan as necessary.	
3	The school system regularly (e.g., monthly/quarterly) monitors, documents, reassesses its plan adjusting language, procedures and/or responses as necessary.	3
4	The school system regularly (e.g., monthly/quarterly) monitors, documents, reassesses its plan adjusting language, procedures and/or responses as necessary and actively involves parents, students, and community partners in this process.	
	Possible Evidence	
	<ul style="list-style-type: none"> o Policy/procedure supporting plan monitoring and modification. o Documented procedure and policy modifications o List of stakeholders/partners/staff involved in monitoring/modification process 	

RECOVERY

4.1	The school system should create and implement policies supporting contingency and communication plans to address academic, physical, and operational recovery for continuity of school operations after an incident.	
1	The school system has inadequate or no policy supporting contingency and communication plans to address recovery efforts following an incident.	
2	The school system has a policy supporting contingency and communication plans to address recovery efforts following an incident.	
3	The school system has a policy supporting contingency and communication plans to address recovery efforts following an incident that include procedures supporting academic, physical, operational and psychological/emotional aspects of recovery.	3
4	The school system has a policy supporting contingency and communication plans to address recovery efforts following an incident that include procedures supporting academic, physical, operational and psychological/emotional aspects of recovery and practices them regularly (e.g., monthly/quarterly).	
	Possible Evidence	
	<ul style="list-style-type: none"> ○ Documented policies and plans that support recovery procedures of an incident ○ Documented communication plan with a specific recovery focus for parents, staff, stakeholders and community partners ○ After action reports for exercises/drills/real world scenarios when recovery protocols were implemented 	
4.2	The school system should create and implement policies supporting contingency and communication plans to address the psychological and emotional health needs of students and staff after an incident.	
1	The school system no policy supporting contingency and communication plans to address psychological and emotional health needs of students and employees after an incident.	2
2	The school system has a policy supporting contingency and communication plans to address psychological and emotional health needs of students and employees after an incident.	
	Possible Evidence	
	<ul style="list-style-type: none"> ○ Documented policies and plans to address psychological and emotional health needs in an incident ○ After action reports for exercises/drills/real world scenarios when plans or protocols were implemented to address psychological and emotional health of students and staff after an incident ○ Documented communication plan for parents, staff, stakeholders and community partners with a specific focus on addressing psychological and emotional health of 	

	students and staff	
4.3	The school system should create and implement policies supporting contingency and communication plans to address resource requests and management of the incident, considering academic, physical, operational, psychological, and emotional recovery areas.	
1	The school system has no policy supporting contingency and communication plans to address resource requests and management related to an incident.	
2	The school system has a policy supporting contingency and communication plans to address resource requests and management related to an incident.	
3	The school system has a policy supporting contingency and communication plans to address resource requests and management related to an incident that include procedures supporting academic, physical, operational and psychological/emotional aspects of the incident.	3
4	The school system has a policy supporting contingency and communication plans to address resource requests and management related to an incident that include procedures supporting academic, physical, operational and psychological/emotional aspects of the incident and practices them regularly (e.g., monthly/quarterly).	
	Possible Evidence	
	<ul style="list-style-type: none"> o Documented policies and plans that support resource requests and incident management protocols o Documented communication plan to support resource requests and incident management protocols o After action reports for exercises/drills/real world scenarios when resource requests and incident management protocols were implemented 	
4.4	The school system should establish mutual aid agreements to address the academic, physical, operational, psychological, and emotional recovery areas.	
1	The school system has no established mutual aid agreements.	
2	The school system has established mutual aid agreements where possible.	3
3	The school system has established mutual aid agreements to address the academic, physical, operational, psychological, and emotional recovery areas.	
	Possible Evidence	
	<ul style="list-style-type: none"> o Documentation of mutual aid agreements 	

Footnote 1 (Citation 2.6.a):

Nebraska Department of Education Title 92 Nebraska Administrative Code, Chapter 10, Rule 10 Accreditation of Schools, 011.01b, c, d, e, f, g (Seclusion and Restraints, Bullying, Dating Violence); 79-2,137 (Bullying); 79-2,138 to 79-2,142 (Dating Violence); 79-2,146 (Suicide Awareness, 2015-2016); Criminal Code Sec. 28-318 (Sexual Harassment); Nebraska Department of Education Title 92 Nebraska Administrative Code, Chapter 11, Rule 11 Accreditation of Schools, 004.11g (Pre-K CPR and First Aid)

2.7. Review and Discuss the Rule 10 Audit

2.8. Review, discuss, and take all necessary action on a certificated contract for Mrs. J. Sears.

2.9. Review, discuss, and take all necessary action on a certificated contract for Mrs. B. Rosemann.

2.10. Review, discuss, and take all necessary action on the resignation of Mrs. S. Grigsby.

March 14, 2026

HPC School Board,

After much thought and reflection, I have decided to resign from my position as School Counselor at High Plains Community Schools at the end of this school year/my extra contract days. This was not an easy decision, and it came with very heavy thought and many sleepless nights.

I want to be clear that this decision is not because I dislike my position or the work I have been able to do here. Being a school counselor at High Plains has been an incredibly meaningful experience, and I have truly loved working with the students, staff, and families in this community. However, the past two years have also been personally challenging for me. As a single mom, there have been seasons that have been difficult to navigate, and I have recently been given the opportunity to have more support and love for my family in Hastings. Right now, I feel that I need to pursue that opportunity for the well-being of my family.

The past two years at High Plains have been meaningful in ways that are hard to fully capture in a letter. I have had the privilege of working with incredible students, dedicated staff, and supportive families. In that time, I have built relationships that I know will last far beyond my time here, and for that I am incredibly grateful.

Here is the truth about High Plains. The past two years have not always been easy. As a district and community, we have been through a lot. At times it has been draining, hard, sad, and exhausting. But through it all, one thing has remained steady and strong—Jason Brown. His love and passion for the students and staff at High Plains is undeniable. He holds high expectations because he believes deeply in this school and the people in it. He cares deeply, and he leads firmly.

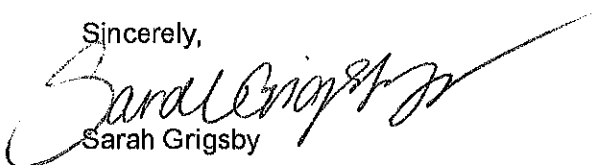
Day in and day out, he shows up for this district. The long days, the constant hard decisions, and the difficult conversations are not always visible to everyone. While people may not always see eye to eye, I have had the opportunity to see firsthand how tirelessly he works to ensure he is doing what is best for High Plains.

The truth about High Plains is just this: it is a great place. It is filled with great staff and incredible students and wonderful administrators. I truly feel blessed to be able to say that I was part of this district. During my time here, I have met some of my closest friends, formed lifelong relationships with families and students, and found purpose in the work I was able to do each day. I was supported fully by administrators.

I hope everyone knows how much I truly enjoyed my role as the school counselor and how deeply I care about the students and this community. High Plains will always hold a special place in my heart.

Thank you for the opportunity to serve this district and to be part of something so meaningful.

Sincerely,



Sarah Grigsby

2.11. Review, discuss, and take all necessary action on the resignation of Mr. A. Brandenburg

Alexander Brandenburg

402-606-6860

alexbrandenburg6@gmail.com

March 30, 2026

High Plains Community Schools

Dear HPC Administrators and School Board,

I wanted to write and say that I am extremely grateful for your faith in me as a music teacher for High Plains Community Schools. Your support has been unwavering and it has been a pleasure to say that I have spent my first year as an educator within this wonderful community.

I am writing this letter to formally notify you of my resignation from my position as the K-12 Music Teacher at High Plains. My last day of employment will be on May 22nd, 2026. I am resigning my position due to family developments and a need to be closer to home. I hope that my time, while short, has had a lasting impact on the community, staff, and students of the district. I hope that I have allowed for students to start to feel connected to music again.

Considering my resignation, please note that I will continue to strive for greatness through the end of our time together, and hope to be able to pass on my concise curriculum to whomever has the pleasure and opportunity to take over my position. I am more than willing to help facilitate the transition, and plan to create a folder containing all of my knowledge of the position to help as well.

As you continue your pursuit of a new music teacher, here are a few things I hope to bring to your attention as things to consider when assisting them. Particularly at the Polk location, there is much administrative support, but the support for the music program from others is certainly a troubling area. I am unsure how this can be accomplished, but minimal time in the location does not allow for much relationship building within the Polk location. There were a handful of teachers that labeled my position (based on student recollection), as “useless, unnecessary, and given too much for how bad it is”. While I did not take these comments personally, it definitely has had an impact on the students who wish to pursue music in the future. I have had students leave due to this, and if you hope to bring HPC to a higher level of music, this is something that needs to be addressed.

I would reiterate my gratitude for the administration of HPC Schools and am extremely grateful for the time we had together. Thank you for your understanding and support, and I look forward to watching the program continue to develop with the next teacher.

Sincerely,

Alexander Brandenburg

A handwritten signature in cursive script that reads "Alex Brandenburg".

2.12. Review, discuss, and take all necessary action on the resignation of Mrs. R. Kraeger.

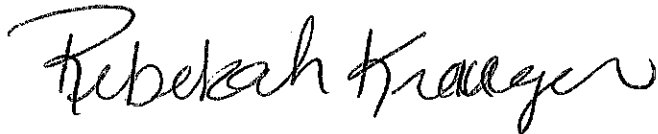
March 20, 2026

High Plains Public Schools Board of Education
High Plains Public Schools
260 S. Pine Street
Polk, NE 68654

Dear Members of the Board of Education:

I hereby resign my employment as a teacher effective at the conclusion of the 2025-2026 contract year. I appreciate the opportunity to serve the students and the HPC school district.

Sincerely,

A handwritten signature in black ink that reads "Rebekah Kraeger". The signature is written in a cursive style with a large initial 'R' and a long, sweeping underline.

Rebekah Kraeger

2.13. Review, discuss, and take any necessary action on 2026-27 calendar amendment.



HIGH PLAINS COMMUNITY SCHOOLS 2026-2027 DISTRICT CALENDAR

August, 2026						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
			Stu	13	Tchr	16

August, 2026	
7	New Teacher PD
10 & 11	Teacher PD
12	Teacher Workday
13	Students First Day 1:30 Dismissal

September, 2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
			Stu	20	Tchr	21

September, 2026	
7	Labor Day, No School
14	Teacher PD, No Students

October, 2026						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
			Stu	20	Tchr	21
1st Q	45	elem	Stu	1st Q	49	Tchr
1st Q	45	JH/HS	Stu			

October, 2026	
13	PK-12 PT Conferences 2:00-8:00 pm (all students dismiss @ 1:30)
16	End of 1st Quarter (45 Days)
19	No School, PT Comp Day
20	Teacher PD-No School
21	Start of the 2nd Quarter

November, 2026						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
			Stu	17	Tchr	18

November, 2026	
11	Veteran's Day
18	HPC Hosting One-Act/PD No PK-12 Students
25-27	Thanksgiving Break, No School

December, 2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
			Stu	14	Tchr	14
1st sem	84	elem	Stu	1st sem	90	Tchr
1st sem	84	JH/HS	Stu			
2nd Q	39	Stu		2nd Q	41	Tchr

December, 2026	
18	PK-12 Students Dismiss @ 1:30 End of 2nd Quarter/1st Semester
23-27	Moratorium (all facilities closed to public)
21-31	Holiday Break, No School

January, 2027						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31			Stu	19	Tchr	20

January, 2027	
1	Holiday Break, No School New Year's Day
4	Teacher PD, No Students
5	PK-12 Students Resume

February, 2027						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						
			JH/HS	Stu	19	Tchr
						20

February, 2027	
11	PK-12 PT Conferences 2:00-8:00 pm (all students dismiss @ 1:30)
15	Teacher PD, No Students President's Day

March, 2027						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
			STU	17	TCH	18
3rd Q	45	Elem	Stu	3rd Q	47	Tchr
3rd Q	45	JH/HS	Stu			

March, 2027	
9	End of 3rd Quarter (45 Days)
10-12	Spring Break, No School
15	Teacher PD, No Students
16	Start of 4th Quarter
26-29	Easter Break

April, 2027						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
			Stu	21	Tchr	22

April, 2027	
12	Teacher PD, No Students

May, 2027						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
			Stu	13	Tchr	15
4th Q	44	Stu		4th Q	48	Tchr
2nd Sem	89	Elem	Stu			
2nd Sem	89	JH/HS	Stu		2nd Sem	95
			Stu			
Year	173	Elem	Stu	Year	185	Tchr
Year	173	JH/HS	Stu			

May, 2027	
8	Graduation
19	Students Last Day, 1:30 Dismissal End of 4th Quarter/End of 2nd Semester
20	Students Last Day, 1:30 Dismissal End of 4th Quarter/End of 2nd
21	Teacher Work Day/Last Day

	New Teacher PD		Early Dismissal 1:30
	Staff PD/No Students		No School/Breaks
	Teacher Workday/No Students		NSAA Moratorium
	End of Quarters/Semesters		Graduation

**March 29th & May 20th is designated as a potential student makeup day for snow days, if necessary.

1st Semester = 84 Student Days & 90 Teacher Days
 2nd Semester = 89 Student Days & 95 Teacher Days
 Total 173 Student Days & 185 Teacher Days

2.14. Review, discuss, and take all necessary action to review the 5000 section of the HPC School Board Policies.

5001 Compulsory Attendance and Excessive Absenteeism

Required Attendance

Every person residing in the school district who has legal or actual charge or control of any child who is of mandatory attendance age shall cause that child to attend a public or private school regularly unless the child has graduated from high school or has been allowed to disenroll pursuant to this policy.

Mandatory Attendance Age

All children who are or will turn six years old before January 1 of the current school year are of mandatory attendance age. Children who have not turned eighteen years of age are of mandatory attendance age.

Exceptions

This policy does not apply when attendance is made impossible or impracticable by severe weather conditions or by the mental or physical illness of the student or a child whom the student is parenting.

A child who will not reach age 7 before January 1 of the current school year may be excused from mandatory attendance if the child's parent or guardian completes an affidavit affirming that alternative educational arrangements have been made for the child. A copy of the required affidavit is attached to this policy.

Discontinuing Enrollment – 5 Year Old Students

The person seeking to discontinue the enrollment of a student who will not reach six years of age prior to January 1 of the current school year shall submit a signed, written request to the superintendent using the form which is attached to this policy. The school district may request written verification or documentation that the person signing the form has legal or actual charge or control of the student. The school district shall discontinue the enrollment of any student who satisfies these requirements. Any student whose enrollment is discontinued under this subsection shall not be eligible to reenroll in this school district until the beginning of the following school year unless otherwise required by law.

Discontinuing Enrollment – 16 and 17 Year Old Students

Only children who are at least 16 years of age may be disenrolled from the district. The person seeking to discontinue the child's enrollment shall submit a signed, written request and submit it to the superintendent using the form which is attached to this policy. The district will follow the procedures outlined on the attached form in considering requests to disenroll.

Only children disenrolling to attend a exempt school may be exempt from this policy. The person with legal or actual charge or control of the child must provide the superintendent with a copy of the signed request submitted to the State Department of Education for attending exempt schools. The superintendent may confirm the validity of the submission with the State Department of Education.

Attendance Officer

Each building principal is designated as an attendance officer for the district. Each building principal, at his or her discretion, may delegate these responsibilities to any other qualified individual. The attendance officer is responsible for enforcing the provisions of state law relating to compulsory attendance. This responsibility includes but is not limited to filing a report with the county attorney of the county in which a student resides. Compensation for the duties of attendance officer is included in the salary for the superintendent or designee.

Excused Absences

The following absences will be considered excused if they are confirmed by communication to the school from the student's parent/guardian:

1. Physical or mental illness of the student (a physician's verification is required after four (4) consecutive days of absence for illness)
2. Severe weather
3. Medical appointments for the student
4. Death or serious illness of the student's family member

5. Attending a funeral, wedding or graduation
6. Appearance at court or for other legal matters
7. Observance of religious holidays of the student's own faith
8. College planning visits
9. Personal or family vacations

Excessive Absenteeism

When a student receives **five (5) absences** or the hourly equivalent in any semester, the Attendance Officer will place a phone call or a letter will be mailed to the parent/guardian as a reminder of the absence status. A conference with the attendance appeals committee may be requested. A second notification to the parent/guardian will be made after the **tenth (10) absence**. A third notification to the parent/guardian will be made after the **fifteenth (15) absence**. In High School, notice of a loss of credits and appeals procedure will be sent on the eighth (8) absence.

When a student is absent more than twenty days (20) per year or the hourly equivalent, the Attendance Officer **may** file a report with the county attorney of the county in which the student resides.

Tardiness

Elementary School:

The morning tardy "bell" is at 8:20. Excessive tardiness will be dealt with on a case-by-case basis and parents will be notified and may need to meet with the school administration. A tardy may be excused at the discretion of the principal.

Junior High/High School:

The morning tardy bell is at 8:10. Students arriving within 15 minutes past the start of 1st period (8:11-8:25) are tardy. Students arriving after 8:25 are counted absent from the period.

Students are tardy between periods if not in the classroom by the tardy bell.

Each semester, students can have up to 2 tardies without disciplinary action. Students getting their third tardy will serve a detention.

Excessive tardies will lead to further discipline actions. A tardy may be excused at the discretion of the principal.

Adopted on: 6/12/17

Revised on: 8/3/23, 7/8/24, 6/11/25

Reviewed on: 8/8/22, 5/13/26

5002 Admission of Students

Students shall be admitted to the school district who are required by law to be enrolled or are permitted to enroll by law or board policy.

Students who have been placed in a foster home within the school district are not residents of the district and will not be permitted to enroll unless the district has received a written determination from the Nebraska Department of Health and Human Services that it is in the best interests of the student not to attend his or her district of residence.

Prior to enrolling any student who is a ward of the state of Nebraska or a ward of any court, the district will ask to review a completed copy of the "Education Court Report Form" promulgated by the Nebraska Supreme Court's Commission on Children and Families in the Courts – Education Sub-Committee. If there is no such completed form, district staff will offer assistance to the appropriate responsible individual in securing the information necessary to complete the form as part of the district's enrollment process.

Except in adult education classes or when otherwise required by law, no student who is of 21 years of age or older, or who has earned a high school diploma or its equivalent will be allowed to be enrolled in or continue to attend school in the district.

Students who seek to enroll in the district must comply with each board policy, state statute and regulation that applies to their situation. Grade level placement will be determined in accordance with district policy.

Adopted on: 7/8/19

Revised on: 7/14/25

Reviewed on: 10/10/23, 4/13/26

5003 Admission of Part-Time Students

A student may be permitted to enroll on a part-time basis pursuant to this policy and applicable curricular practices when enrollment is appropriate for reasons that include but are not limited to the following: the student attends another education institution on a primary basis; is enrolled for a limited number of credit hours needed to graduate; has a modified schedule because of a disability or as part of an individualized education plan; or is a student who attends a private, denominational, or parochial school or a school that elects not to meet accreditation or approval requirements (referred to herein as an exempt school student or an exempt school, respectively).

Eligibility and Application for Enrollment. A student may be eligible for part-time enrollment if the student:

1. is of appropriate age to attend school;
2. is a resident of this school district or a resident of another school district attending a private, denominational, parochial, or exempt school. For residents of another school district, the student is only eligible to part-time enroll if
 - a. this school district is the closest to the student's residence that offers the extracurricular sport or activity they desire to participate in, and their resident school district does not offer that sport or activity, or
 - b. the school building the student would attend if accepted for part-time enrollment is closer than the school building the student attends or would attend at the resident district;
3. has not graduated from high school; and
4. has not received a graduate equivalency diploma.

The parent or guardian must meet all of the district's admission requirements and file an application for enrollment on forms provided by the school district by March 15th prior to the year of enrollment. For second semester high school courses, the application must be filed by October 1. For students who move into the district mid-semester, the application must be filed within 20 days of moving into the district. The administration shall review the application, determine whether to approve or deny it, notify the parent or guardian, and schedule enrollment at an educationally appropriate time in the building or attendance center of the administration's choice. Enrollment does not carry over from one school year to the next, and the parent or guardian must apply for enrollment each school year.

Limitations Based on Resources. The part-time enrollment of students is subject to limitations for grades, classes, courses, and programs based on the limited resources available to the school district. Full-time students shall be given priority for enrollment in grades, classes, courses, and programs.

Placement of Students. Students accepted for part-time enrollment shall be placed in courses for which they have adequate preparation and which are determined to be educationally appropriate based on criteria that include, but are not limited to the student's age, achievement test scores, academic record, evaluation by school personnel and any other standards used by the district for the placement of students.

Grades and Academic Honors. Students accepted for part-time enrollment shall receive grades, report cards, and transcripts, but shall not be eligible to graduate, receive a diploma or qualify for class ranking unless they meet all district requirements including earning a sufficient number of credit hours and semesters of attendance.

Applicability of School Rules. Students accepted for part-time enrollment are subject to all rules and standards of the board of education and administration as set forth in policy, handbooks or other communications, as well as the rules and directives of the building administration and staff. They must remain on the school campus during scheduled classes but must leave the school campus when not engaged in a course, course-related activity, or an extracurricular activity or sport, unless the building principal approves their presence. Students who violate school policies, rules, or directives shall be subject to disciplinary procedures up to and including suspension and expulsion.

Extracurricular Sports and Activities. Students who are enrolled in a private, denominational, or parochial school may not participate in extracurricular sports and activities sponsored by the school district if they participate in extracurricular sports and activities at any other public, private, denominational, or parochial school. Any such students who desire to participate in extracurricular sports and activities regulated by an athletics or activities association in which this school district is a member must be enrolled in 5 credit hours in this school district to participate. Students seeking to participate in extracurricular sports and activities not regulated by such an entity may participate without enrolling in any classes at the school district but must still fill out the application form. Students seeking to participate in extracurricular sports and activities not regulated by such an entity may only participate if they enroll in at least 5 credit hours on a part-time basis.

Exempt school students may only participate in extracurricular sports and activities if they are enrolled in at least 20 credit hours per semester and enrolled in the number of credit hours at this school district set out below. Exempt school students are not eligible to participate in extracurricular sports and activities sponsored by the school district if they participate in any sport or activity sponsored by any other public, private, denominational, or parochial school. Any such students who desire to participate in extracurricular sports and activities regulated by an athletics or activities association in which this school district is a member must be enrolled in 5 credit hours in this school district to participate. Students seeking to participate in extracurricular sports and activities not regulated by such an entity may participate without enrolling in any classes at the school district but must still fill out the application form. Students seeking to participate in extracurricular sports and activities not regulated by such an entity may only participate if they enroll in at least 5 credit hours on a part-time basis.

All students permitted to participate in extracurricular sports and activities under this policy must also meet all other eligibility requirements set by the board, administration, and coach/sponsor prior to participating and for continued participation in the sport or activity. This includes but is not limited to rules for completing courses; up/down lists for deficient grades and/or incompletes; and all eligibility and other requirements of the Nebraska School Activities Association and any other governing bodies for the activity or sport.

Transportation. Part-time school students are not entitled to transportation or reimbursement for transportation to and from the school for class attendance purposes, unless required by law. Eligible part-time students are entitled to transportation to and from practices and extracurricular events to the same extent as the school district's full-time students, but part-time students must arrange their own transportation and arrive timely to the designated pick-up point for such transportation.

Option Enrollment. Students may not enroll on a part-time basis pursuant to the school's option enrollment program.

Adopted on: 6/12/17

Revised on: 6/12/23, 7/14/25

Reviewed on: 4/13/26

5004 Option Enrollment

The board of education supports the concept embodied in the Enrollment Option Program that parents and legal guardians have the primary responsibility for ensuring that their children receive the best education possible. Accordingly, the school district will participate in the option enrollment program and receive option students as provided herein.

1. Definitions

- a. Option Student Defined.** Option student means a nonresident student who has chosen to attend the school district under the provisions of the option enrollment program.
- b. Resident School District Defined.** Resident school district means the school district in which a student resides or in which the student is admitted as a resident of the school district pursuant to state law.
- c. Option School District Defined.** Option school district means the school district that a student chooses to attend other than his or her resident school district.
- d. Elementary School Defined.** Elementary school means grades K - 6.
- e. Middle School Defined.** Middle school means grades 7th - 8th.
- f. High School Defined.** High school means grades 9th through 12.

2. Persons Entitled to Apply for Option Enrollment of Students. Only parents and legal guardians may apply for option enrollment of students. Applications filed by foster parents and adults acting *in loco parentis* are not authorized and will be automatically denied.

3. Duties, Entitlements and Rights of Option Students. Except as otherwise provided herein, once an option student's option enrollment application has been accepted he/she shall be treated as a resident student of the school district.

4. Standards for Acceptance or Rejection of Option Students.

- a. Special Education Capacity.** Capacity for special education services will be determined on a case-by-case basis. If an application for option enrollment received by the school district indicates that the student has an individualized education program under the federal Individuals with Disabilities Education Act, 20 U.S.C. 1400 et seq., or has been identified as a student with a disability as defined in section 79-1118.01, the application will be evaluated by the director of special education services or the director's designee who must determine if the school district and the appropriate class, grade level, or school building has the capacity to provide the applicant the appropriate services and accommodations. The Federal Educational Rights and Privacy Rights Act (FERPA) (20 U.S.C. § 1232g) permits the release of education records when a student seeks or intends to enroll in a different school district.
- b. Numeric Capacity.** The board of education may set the numeric capacity of programs, classes, grade levels, or school buildings by operation of this policy or through freestanding action by the board. Numeric Capacity will be determined based upon available staff, facilities, projected enrollment of resident students, and projected number of students with which the option school district will contract based on existing contractual arrangements. Individuals seeking information about the numeric capacity set by the board may contact the superintendent for a copy of that resolution.
- c. Programmatic Capacity.** In addition to the numeric capacity standards referred to above, the board may, by resolution, prior to October 15 of each school year, declare a program, a class, or a school unavailable for the next school year to option students due to lack of capacity. Individuals seeking information about the programs that have been declared to be unavailable due to lack of capacity may contact the superintendent for a copy of the board's resolution.
- d. Other Standards for Acceptance or Rejection of Option Enrollment Applications.** In addition to the numeric and programmatic capacity standards outlined above, the school district shall not accept an option student when acceptance of the student:

- i. Would increase the operating costs of the school district, such as by requiring the hiring of new staff or contracting with outside entities to provide services to the student;
 - ii. Would require the procurement of new equipment, technology, or furnishings;
 - iii. Would cause or require the rearrangement of caseloads for staff and contracted professionals;
 - iv. Is reasonably deemed by appropriate school staff to pose a potential risk to the health or safety of students or staff;
 - v. May pose a risk of adversely affecting the quality of educational services being provided to resident students, as determined by appropriate school staff.
 - e. **Prohibited Standards.** The school district shall not base the decision to accept or reject an option student on the student's previous academic achievement, athletic or other extracurricular ability, disabling condition(s), proficiency in the English language, or previous disciplinary proceedings.
 - f. **Order of Acceptance.** If there are more option student applicants for any program, class, grade level or school building than can be accepted into such program, class, grade level or school building, applicants shall be accepted in the following order:
 - i. students with brothers or sisters attending the school district, either as resident students or as option students, shall be granted first priority;
 - ii. thereafter, option students shall be accepted into such program, class, grade level or school building in the order in which written applications were received by the school district.
 - g. **Maximum Capacity Report.** The school district will annually establish, publish, and report the capacity for each school building under the district's control pursuant to procedures, criteria, and deadlines established by the Nebraska Department of Education.
- 5. False or Misleading Option Applications.** If, prior to the student's attendance as an option student, the school district discovers that a previously accepted option application contained false or substantively misleading information, the option application will be rejected.

- 6. Academic Credits and Graduation.** The school district shall accept credits toward graduation that were awarded by another school district, and shall award a diploma to an option student if the student meets the graduation requirements of the school district.
- 7. Information Regarding Schools, Programs, Policies and Procedures.** The school district, its officers and employees, shall make information about the school district and its schools, programs, policies and procedures available to all interested people.
- 8. Procedure for Students Optioning Into or Out of the School District.**
 - a.** The parent or legal guardian of any student desiring to option into or out of the school district shall submit a proper and timely application to the board of education and the other affected school district for enrollment during the following and subsequent school years. Any application requiring the approval of the school district shall be deemed submitted when the application is actually received in the school district's business office.
 - b.** On or before April 1st, the school district shall notify the parent or legal guardian of any student who has submitted an application to option into the school district and the resident school district, in writing, whether the application is accepted or rejected. If an application is rejected, the reason for such rejection shall be stated in the notification. This written notice shall be sent via certified mail to the address listed on the option application.
- 9. Late Applications and Requests for Release**
 - a.** The board of education may refuse a request of a student seeking to option out of the school district when the option application is submitted after March 15th under the following conditions:
 - i.** When the district has already entered into contracts with teaching staff for the following school year;
 - ii.** When the district has already contracted for the performance of specific services for the student;
 - iii.** When the release of the student would have a negative financial impact or loss of revenue for the district.

- b.** The board of education will approve late applications to option into the district under the following conditions:
 - i. When the resident district has released the student, or if the student is an option student at the time of such application and applying to become an option student at a subsequent option school district, a release approval from the option school district the student is attending at the time of such application;
 - ii. When the student's late enrollment into the district meets the standards for acceptance or rejection of option students contained elsewhere in this policy;

OR

- b.** The board of education will deny all applications to option into the district that are received by the district after March 15 of the school year prior to the student's requested enrollment.
- c.** The superintendent will notify parents or guardians who have submitted properly completed option applications after March 15th no later than 60 days following submission of the application of the board's acceptance or rejection of the application.

10. Students Who Do Not Need a Release from the Resident District

- a.** A student does not need to be released from his/her resident district or the option school district the student is attending at the time of application under the following circumstances:
 - i. When the student has relocated to a different resident school district after February 1
 - ii. When a student's option school district merges with another district effective after February 1
- b.** The school district shall accept or reject an application from a student under this paragraph using the criteria set forth in this policy and will accept or reject the application within forty-five days.

11. Cancellation of Option.

Students who option either into or out of the school district shall:

- a. Attend the option school district until graduation or relocation/re-option in a different resident school district unless the student chooses to return to the resident school district, in which case the student's parent or legal guardian shall timely submit a cancellation form to the school board or board of education of the option school district and the resident school district for approval for the following year.
- b. Attend an option school district for not less than one school year unless the student relocates to a different resident school district, completes requirements for graduation prior to the end the school year, transfers to a parochial or private school, or upon mutual agreement of the resident and option school districts cancels the enrollment option and returns to the resident school district.

12. Authority of Superintendent.

The board of education authorizes the superintendent of schools to make decisions on its behalf pursuant to and to apply the criteria articulated by this policy in determining whether to grant or deny option enrollment applications.

Adopted on: 4/10/17
 Revised on: 6/12/23, 7/8/24
 Reviewed on: 5/8/23, 9/13/23, 4/13/26

5005 Transportation

The school district will provide free transportation, partially provide free transportation, or pay an allowance for transportation in lieu of free transportation on each day school is in session to the students who reside in the district and qualify for transportation according to the district's transportation plan. The families of students who will not be provided transportation pursuant to the district's plan or who must drive students to a pick-up point will be reimbursed according to statute if they qualify for such reimbursement. Parents seeking mileage reimbursement must submit requests to the district on forms which may be obtained from the office of the Superintendent of Schools.

When a student who has been attending the district is placed into foster care, school district staff will collaborate with state and local child welfare agencies to determine whether transportation is required under state law when it is in the child's best interest that their school of origin be maintained. The district will only provide transportation to students placed in foster care when the responsible child welfare agency agrees to reimburse the school district for the cost of transportation or when transportation is otherwise required by law. The board designates the Superintendent of Schools as the initial point of contact for child welfare agency representatives to discuss transportation issues related to children in foster care.

Students who are homeless will be provided with transportation pursuant to Board Policy 5014.

The district will provide transportation to tuition students in accordance with the contract provisions, if any, for services from the contracting districts.

The use of buses for class parties, field trips, and similar purposes shall require the prior approval of the superintendent or appropriate principal.

Option Transportation. The board of education provides transportation to option students only if (a) the option student lives on an existing bus route or (b) the option student makes arrangements to be picked up and dropped off at preexisting stops along an existing bus route. The district does not provide mileage reimbursement for option-enrolled students unless otherwise required by law.

Adopted on: 4/10/17
Revised on: 7/8/24
Reviewed on: 4/13/26

5006 Foreign Exchange Students

The school district may accept a foreign exchange student on a non-tuition basis if the student is sponsored by an organized exchange program that is acceptable to the board of education, approved for enrollment, and resides with a host family that lives within district boundaries.

A foreign student is not entitled to tuition-free schooling in the school district merely because he or she resides with a family within the district. The host family and/or sponsoring exchange program must file an application with the administration to enroll the student. In reviewing the application, the administration will consider the following factors:

- whether the student possesses a sufficient command of the English language;
- whether an appropriate program is available;
- whether the student meets the general admission requirements for the school; and
- such other factors as are relevant to the admission of the student.

Foreign exchange students who are accepted and enrolled will be subject to all policies and regulations governing the conduct and behavior of resident students.

Adopted on: 4/10/17

Revised on: _____

Reviewed on: 4/13/26

5007
Enrollment of Expelled Students

The administration shall not enroll any student during the term of any known expulsion of the student from any public school in any state unless the board of education has approved the enrollment by a vote of a majority of the members of the board. The district shall not enroll any student during the known term of any expulsion of the student from a private school for an offense for which expulsion is authorized for a public school student unless the board has approved the enrollment by a vote of a majority of the members of the board. This policy does not require the board to take a vote on the enrollment application of any such student.

Adopted on: 4/10/17

Revised on: _____

Reviewed on: 4/13/26

5008 Pregnant or Parenting Students

The District will not discriminate in its education program or activity against any student based on the student's current, potential, or past pregnancy. Students who are pregnant or parenting are encouraged to continue participating in the district's educational and extracurricular programs.

I. Accommodations Regarding Attendance and Participation

A. Generally

Students who anticipate deviations from their regular school experience or accrue absences due to pregnancy or parenting should notify their building principal as early as possible to discuss their educational programming. The building principal will work with the student to develop a plan to assist the student in participating in district curriculum and extra-curricular activities. Such a plan may include:

1. If the student cannot regularly attend classes, the provision of online courses;
2. The arrangement of meeting times with teachers;
3. If the student has not identified appropriate childcare, the identification of child care providers that meet statutory requirements for quality and care; and
4. All other curricular adjustments, modifications, and means of supplementing classroom attendance deemed appropriate by the school administrators including, but not limited to, modification of attendance policies.

B. Students with Disabilities

For students with disabilities who have an IEP or Section 504 plan, the administrators, student's parents or guardians, and student if appropriate will collaborate with the student's educational team to coordinate accommodations consistent with state and federal law. As permitted by law, students may be entitled to accommodations as a result of pregnancy.

C. Title IX

When a student, or a person with a legal right to act on a student's behalf, informs a District employee of the student's pregnancy or related conditions, the District will inform the student of the Title IX Coordinator's contact information. The employee will also inform the student that the Title IX Coordinator can coordinate actions to prevent sex discrimination and ensure the student's equal access to the District's education program or activity.

The District will make reasonable accommodations to the District's policies, practices, and procedures as necessary to prevent sex discrimination and ensure equal access to the District's education program or activity. The District will coordinate reasonable modifications based on the student's individualized need. The District will consult with the student when determining what reasonable modifications may be appropriate, and the student has the discretion to accept or decline the reasonable modifications offered by the District.

The District will allow the student to voluntarily access any separate and comparable portion of the District's education program or activity. The District will allow the student to voluntarily take a leave of absence from the District's education program or activity to cover, at a minimum, the period of time deemed medically necessary by the student's licensed healthcare provider. Upon the student's return, the student will be reinstated to the student's academic status, and as practicable, to the extracurricular status that the student held when the voluntary leave began.

II. Accommodations Regarding Lactation and Breastfeeding

A. Accommodations

1. In order to accommodate lactating and breastfeeding students, the district will provide reasonable opportunities to express breast milk or breastfeed in a place, other than a bathroom, which is shielded from view and free from intrusion from district students, employees, and the public.
2. Students who wish or need to express breast milk on a regular schedule will work with school administrators to create a schedule which

- accommodates the student's needs while facilitating education to the maximum extent possible.
3. The district will provide a location for students to store expressed breast milk in or near the location designated for students to express milk to create the least amount of disruption to the student's participation in class or activities.

B. Educational Process

In order to prevent interference with the educational process, no student shall express breast milk within school classrooms or buses. Nothing in this policy limits the authority of the administration to impose consequences consistent with the Student Discipline Act and other state and federal law.

Adopted on: 7/9/18

Revised on: 7/8/24

Reviewed on: 4/13/26

5009
Adult Education

The board authorizes the administration to design and implement adult education as appropriate to the needs of the community and the programs of the district. The specific courses offered and expenditures necessitated by the adult education program will be approved by the board on an ad hoc basis.

Adopted on: 4/10/17

Revised on: _____

Reviewed on: 4/13/26

5011
Physical Examination and Visual Evaluation of Students

I. Physical Examination

The following students shall provide evidence of a physical examination by a qualified health care provider:

- all incoming students in the beginner grade;
- students in seventh grade; and
- all out-of-state transfer students.

Evidence of a physical examination must be dated no more than six months prior to entrance

II. Visual Evaluation for Students

The following students shall provide evidence of a vision evaluation by a qualified vision health care provider:

- all incoming students in the beginner grade and
- all out-of-state transfer students

The health care provider must test the student for amblyopia, strabismus and internal and external eye health, with testing sufficient to determine visual acuity. Evidence of a visual evaluation must be dated no more than six months prior to entrance.

Parents or guardians who wish to receive information regarding free or reduced-cost visual evaluations may contact Kids Connection at (877)-NEB-KIDS or the Nebraska Optometric Association at (800) 766-4466.

III. Objection to Examination

Any parent(s) or guardian(s) who object to a physical and/or vision examination and evaluation must submit a signed and dated refusal form to the school.

Adopted on: 4/10/17

Revised on: _____

Reviewed on: 4/13/26

5012 Testing and Assessment Program

I. Basic Testing and Assessment Program

The school district will use a basic testing and assessment program to evaluate the outcome of the educational program and to provide information needed in working with individuals. The program will be supplemented by such individual and supplementary tests as the needs of the educational program and the district indicate. The superintendent and designees will coordinate the program from Kindergarten through twelfth grade to provide continuity. Teachers are prohibited from engaging in any behavior that adversely affects the validity of test scores as a measure of student achievement. Teachers should consult with relevant board policies and district protocols assessment administration and security.

II. Accountability Reporting

At the board of education's regular July meeting, or as soon after as a report can be completed, the superintendent of schools shall provide an annual written report as required by NDE Rule 10. The report shall be presented to the board and made available to the public. The report must contain the elements required by Rule 10, including but not limited to: student academic performance as reported to NDE (demographics, achievement, educational input characteristics, as defined in section 005.02 of Rule 10); school system demographics; school improvement goals and progress; and financial information about the school district. Building level results will be reported only to appropriate staff for review, goal setting, and intervention as needed.

This report shall not include any individual test scores or assessment, but individual student test scores or assessment results will be reported to the student's parents or legal guardian(s). If the school has fewer than ten students in the grades being reported, or if reporting would allow for the identification of students because they all had comparable scores, no public reports of student performance are provided for those grades.

A comprehensive evaluation of the district shall be conducted at least once every five years using instruments and guides approved by NDE.

Adopted on: 4/10/17

Revised on: 3/14/17,

Reviewed on: 4/13/26

5014 Homeless Students

1. General Policy. The District will provide tuition free education for homeless children and youth who are in the district and accord them the educational rights and legal protections provided by state and federal law. Homeless children and youth shall not be stigmatized or segregated on the basis of their status as homeless and shall have access to the same services offered to other students. It is the intent of this policy to remove barriers to the enrollment and retention of homeless children and youth in the District.

2. Homeless Liaison. The District's homeless liaison is **HPC Guidance Counselor**. Students in homeless situations who require assistance should contact the liaison at **402-765-3331** (phone number) or in person at **245 S. Pine Polk, NE 69654** (address). The liaison's responsibilities include:

- a. Ensuring homeless children and youth are identified through coordination with the Nebraska Department of Education, community groups, and other school personnel;
- b. Receiving training regarding state and federal law governing homeless children and youth;
- c. Ensuring homeless children and youth and their families are referred to appropriate health care, housing, and other relevant service providers and programs available in the community;
- d. Assisting other District personnel to work with homeless children and youth and their families on regular attendance, participation in programs and activities of the District, and completing academic work to meet academic standards of the District;
- e. Assisting homeless children and youth and working with other District employees to prepare for and improve college readiness, including assistance with applications, selection, financial aid, and status verification for purposes of the Free Application for Federal Student Aid; and
- f. Carrying out other aspects of this policy.

3. Definitions

- a. "Homeless children and youth" means individuals who lack a fixed, regular, and adequate nighttime residence and includes:
 - i. Children and youths who are sharing the housing of other persons due to loss of housing, economic hardship,

or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;

- ii. Children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
- iii. Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
- iv. Migratory children who qualify as homeless for the purposes of this subtitle because the children are living in circumstances described in clauses (i) through (iii).

b. The term "homeless" or "homeless individual" does not include any individual imprisoned or otherwise detained by an act of Congress or by state law.

c. "Child" and "youth" refers to persons who, if they were children of residents of the District, would be entitled to a free education.

d. The term "unaccompanied youth" shall mean a homeless child or youth not in the physical custody of a parent or guardian.

e. "School of origin" means the school that the child or youth attended when permanently housed, or the school in which the child or youth was last enrolled.

4. **School Stability and Enrollment.** Generally, the District presumes that keeping a homeless child or youth in their school of origin is in the child's best interest unless it is contrary to a request of the child's parent, guardian, or in the case of an unaccompanied youth, the youth. The District will also consider factors including, but not limited to: the impact of mobility on achievement, education, health, and safety of the child.

5. **Strategies to Address Enrollment Delays.** In order to address enrollment delays resulting from homelessness, the school district shall immediately enroll homeless students even if they are unable to produce records normally required for enrollment such as immunization and medical records, residency documents, birth certificates, school records, or other documentation, or guardianship documents. The school district shall

immediately contact the school last attended by the student to obtain academic and other records. The school district's homeless liaison shall assist in obtaining necessary immunizations, or immunization or medical records.

6. Transportation. Transportation shall be provided to homeless students to the extent required by law and comparable to that provided to students who are not homeless. At the request of the parent or guardian (or in the case of an unaccompanied youth, the liaison), transportation shall be provided to and from the school of origin as follows:

- a. If the homeless child or youth continues to live in the area served by the school district, the child's or youth's transportation to and from the school of origin shall be provided or arranged by the school district.
- b. If the homeless child's or youth's living arrangements in the area served by the school district terminate and the child or youth, though continuing his or her education in the school district, begins living in an area served by another school district, the school district and the new school district in which the homeless child or youth is living shall negotiate to agree upon a method to apportion the responsibility and costs for providing the child with transportation to and from the school district. If the districts are unable to agree, the responsibility and cost for transportation shall be shared equally.

7. Records. The District will maintain and respond to requests for enrollment records for homeless children or youth consistent with its record policies and state and federal record laws. Any information about a homeless child's or youth's living situation shall be treated as a confidential education record and shall not be deemed directory information.

8. Dispute Process. If a dispute arises over school selection or enrollment in a school:

- a. The child or youth shall be admitted immediately to the school in which enrollment is sought, pending resolution of the dispute;
- b. The child, youth, parent, or guardian shall be referred to the district's homeless liaison who shall carry out the dispute resolution process within (30) thirty calendar days after

receiving notice of the dispute;

- c. The parent or guardian of the child or youth or, in the case of an unaccompanied youth, the youth, shall be provided with a written explanation of the school's decision regarding school selection or enrollment, including the rights of the parent, guardian, or unaccompanied youth to appeal the decision within (30) thirty calendar days of the time such complaint or dispute is brought.
- d. In the case of an unaccompanied youth, the homeless liaison shall ensure that the youth is immediately enrolled in the school in which enrollment is sought pending resolution of the dispute.

9. Appeal Process

- a. **Nebraska Department of Education.** If the Complainant is not satisfied with the written decision of the District after the dispute resolution process, the Complainant may appeal the decision of the District to the Commissioner of the Nebraska Department of Education within (30) thirty calendar days of receipt of the decision from the District, pursuant to Nebraska Department of Education Rule 19.
- b. **State Board of Education.** If the Complainant is not satisfied with the decision of the Commissioner, the Complainant may file a Petition with the State Board of Education within (30) thirty calendar days of the receipt of the decision of the Commissioner pursuant to Nebraska Department of Education Rule 19.

Adopted on: 5/8/17

Reviewed on: _____

Revised on: 4/13/26

5015
Protection of Pupil Rights

The Board of Education respects the rights of parents and their children, and has adopted this policy in consultation with parents to comply with the federal Protection of Pupil Rights Amendment (PPRA).

1. Surveys

- a. Surveys Created by a Third Party
 - i. This section applies to every survey:
 - (1) that is created by a person or entity other than a district staff member or student;
 - (2) regardless of whether the student answering the questions can be identified; and
 - (3) regardless of the subject matter of the questions
 - ii. Parents have the right to inspect any survey created by a third party before that survey is distributed to their student.
- b. Surveys Requesting Particular Sensitive Information
 - i. Sensitive information shall include:
 - (1) Political affiliations or beliefs of the student or the student's parent(s);
 - (2) Mental or psychological problems of the student or the student's family;
 - (3) Sexual behavior or attitudes;
 - (4) Illegal, anti-social, self-incriminating, or demeaning behavior;
 - (5) Critical appraisals of other individuals with whom respondents have close family relationships;
 - (6) Legally recognized privileged or analogous relationships, such as those of lawyers; physicians, and ministers;
 - (7) Religious practices, affiliations, or beliefs of the student or student's parent(s); or
 - (8) Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program), without prior written consent of the parent or eligible student.
 - ii. No student shall be required to submit to a survey, analysis, or evaluation that requests sensitive information.
 - iii. If a survey requesting sensitive information is funded, in whole or in part, by a program administered by the U.S. Department of Education, the school district must obtain the

- written consent of a student's parent(s) before the student participates in the survey.
- iv. School officials and staff members shall not request, nor disclose, the identity of any student who completes any survey (created by any person or entity, including the district) containing any sensitive information.
 - v. Parents have the right to inspect any survey which requests sensitive information before that survey is distributed to their student.
- c. Survey Inspection Requests
- i. School officials shall inform parents of their right to inspect surveys requesting sensitive information before the surveys are distributed to any student.
 - ii. All survey inspection requests must be in writing to the building principal and delivered to the building principal prior to the date on which the survey is scheduled to be administered to the students.
 - iii. The principal shall respond to survey inspection requests without delay.
- d. The district will also comply with any survey requirements found in the district's policy on Parent Involvement in Education Practices.

2. Invasive Physical Examinations

- a. The term "invasive physical examination" means:
- i. any medical examination that involves the exposure of private body parts; or
 - ii. any act during such examination that includes incision, insertion, or injection into the body; and
 - iii. does not include a hearing, vision, or scoliosis screening.
- b. Parents may refuse to allow their student to participate in any non-emergency, invasive physical examination or screening that is:
- i. required as a condition of attendance;
 - ii. administered by the school and scheduled by the school in advance; and
 - iii. not necessary to protect the immediate health and safety of the student, or of other students.
- c. This policy does not apply to any physical examination or screening that:
- i. is permitted or required by an applicable state law, including physical examinations or screenings that are permitted without parental notification;

- ii. is administered to a student in accordance with the Individuals with Disabilities Education Act (20 U.S.C. §1400 *et seq.*)
- iii. is otherwise authorized by Board policy.

3. Collection of Personal Information from Students for Marketing

- a. The term "personal information" means individually identifiable information including:
 - i. student's and parent(s)' first and last name;
 - ii. home or other physical address;
 - iii. telephone number; and/or
 - iv. social security number.
- b. No school official or staff member shall administer or distribute to students a survey or other instrument for the purpose of collecting personal information for marketing or for selling that information.
- c. This policy does not apply to the collection, disclosure or use of personal information for the exclusive purpose of providing educational services to students, such as the following:
 - i. post-secondary education recruitment;
 - ii. military recruitment;
 - iii. tests and assessments to provide cognitive, evaluative, diagnostic or achievement information about students; and/or
 - iv. student recognition programs.

4. Inspection of Instructional Material

- a. Definition
 - i. The term "instructional materials" means instructional content that is provided to a student regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet).
 - ii. The term does not include academic tests or academic assessments.
- b. Parents may inspect, upon their request, any instructional material used as part of their child's education curriculum.
- c. Curriculum inspection requests must be made to the building principal in writing.
- d. Building principals shall respond to inspection requests within a reasonable amount of time.

5. Notification of Rights and Procedures

- a. The superintendent shall notify parents of:
 - i. this policy and its availability upon request from the office of the district;
 - ii. how to opt their child out of participation in activities as provided for in this policy;
 - iii. the approximate dates during the school year when a survey requesting personal information is scheduled or expected to be scheduled; and
 - iv. how to request access to any survey or other material described in this policy.
- b. This notification shall be given to parents as least annually, at the beginning of the school year and within a reasonable period after any substantive change in this policy.

Adopted on: 7/10/17
Revised on: 6/11/25
Reviewed on: 4/13/26

5016 Student Records

The school district shall manage student records and reports as is necessary for effective administration and in compliance with law. In general "student records" shall not include transitory communications such as email, text messages, handwritten communication between school and home, and the like, and these items will not generally be maintained by the district. "Student records" also shall not include any records created and maintained by the district's law enforcement unit for a law enforcement purpose.

For purposes of the district's compliance with state and federal law, and subject to the limitations in the paragraph above, the district "maintains" student records which are printed and kept in the student's physical file or which school district staff have intentionally saved within the official school district digital student information system that specifically identifies the student for whom those records are maintained. The school district may also use learning management systems, which deliver and manage instructional content. The school district maintains student records within its student information system but not in its learning management system. The official school district student information system is **INFINITE CAMPUS**.

For purposes of the district's compliance with state and federal law, and subject to the limitations in the paragraph above, the district "maintains" as "student records" all records, files, and documents which are located in any format and within any storage unit of the district, whether in hard copy, digital, or otherwise.

Each building principal will assign responsibilities for the preparation and maintenance of records and will ensure compliance with the applicable federal and state laws, regulations, and record retention schedules regarding their storage and use in the building. No "student record" or record required to be retained by the Nebraska Secretary of State's Record Retention Schedules applicable to the district will be destroyed unless it is first saved in a retrievable, digital format. This includes only records required to be kept by the applicable Retention Schedules and "student records" as defined by state and federal law, and this policy does not prohibit the district from following its record expungement procedures for all other records.

All disciplinary material shall be removed and destroyed upon the pupil's graduation or after the pupil's continuous absence from the school for a period of three years, and after authorization is given by the State Records Board pursuant to state law. Upon request, the school district will disclose education

records without consent to officials of another school district in which a student seeks or intends to enroll.

Outside agencies such as physicians, probation officers, psychologists, child guidance clinics, and other agencies concerned with child welfare who are working directly with a child may have access to information pertaining to that child with written parental consent or upon issuance of a valid court order.

The school district shall share student data, records, and information with school districts, educational service units, learning communities, and the State Department of Education to the fullest extent practicable unless otherwise prohibited by law. This includes sharing information with the Department of Education necessary to comply with the requirement of state law that all third-year high school students take a college entrance exam. Any redisclosure of information related to the administration of this exam shall be governed by the agreement between the Nebraska Department of Education and the third-party testing company.

Each year, the school district will notify parents and guardians of their rights under this policy and the Family Educational Rights and Privacy Act.

Adopted on: 4/10/17

Revised on: 7/13/20, 6/11/25

Reviewed on: 4/13/26

5017 Routine Directory Information

The school district shall disclose the following as routine directory information pertaining to any past, present or future student who is, has been, or will be regularly enrolled in the district.

- Name and grade
- Name of parent and/or guardian
- Address
- Telephone number, including the student's cell phone number
- Email address
- Date and place of birth
- Dates of attendance
- The image or likeness of students in pictures, videotape, film or other medium
- Major field of study
- Participation in activities and sports
- Degrees and awards received
- Social media usernames or handles
- Weight and height of members of athletic teams
- Most recent previous school attended
- Certain class work which may be published onto the Internet
- Classroom assignment and/or home room teacher
- Student ID number, user ID, or other unique personal identifier used by the student for purposes of accessing or communicating in electronic systems, but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a personal identification number (PIN), password, or other factor known or possessed only the authorized user.

Directory information does not include a student's social security number.

Upon request, the district will provide military recruiters and institutions of higher education with the names, addresses, and telephone numbers of high school students unless a student's parents have notified the district in writing that they do not want this information disclosed without their prior written consent. Military recruiters will be granted the same access to a student in a high school grade as is provided to postsecondary educational institutions or to prospective employers of such students.

Within 30 days prior to or following the commencement of each school year and, for a new student who enrolls after the commencement of a school year, within 30 days following such enrollment, the district will notify parents and guardians each year of their rights under this policy and the Family Educational Rights and Privacy Act. Parents will be given an opportunity to prevent the release of this directory information by filing a written objection with the district.

When a student reaches 18 years of age, the permission or consent required of and the rights accorded to the parents or guardians of such student under this policy shall only be required of and accorded to such student. Within 30 days prior to or following the commencement of each school year and, for a new student who enrolls after the commencement of a school year, within 30 days following such enrollment, each school district shall notify each student who is at least 18 years of age or who will reach 18 years of age during such school year of (1) the option to make a written request to the school district that routine directory information for such student not be released in response to a request made by a military recruiter without such student's written consent and (2) that any such request made previously by a parent or guardian for such student expires upon the student reaching 18 years of age.

Adopted on: 7/10/17
Revised on: 7/8/19
Reviewed on: 4/13/26

5018 Parent Involvement in Education Practices

For purposes of this policy, “parent” includes a parent, guardian, or educational decisionmaker (a person designated or ordered by a court to make educational decisions on behalf of a student).

The school district recognizes the importance of parental involvement in the education of their children. To the extent practicable, the school district will make a reasonable effort to make any learning materials, including original materials, available for inspection by a parent upon request.

The school district will take the following steps to ensure that the rights of parents to participate in the education of their children are preserved.

1. Parents will be provided access to textbooks, tests, activities information; digital materials; websites or applications used for learning; training materials for teachers, administrators, and staff; procedures for the review and approval of training materials, learning materials, and activities; and other curriculum materials (“curricular materials”) as follows:
 - a. A parental request to review specific curricular materials (written, visual, or audio) should be made to the principal of the building where the curricular materials are used.
 - b. The building principal will assess the request and determine the allowable volume and time frame of the review to prevent disruption to the efficient operations of the district.
 - c. The purpose of this provision is to allow reasonable access to the extent practicable. Individuals who make requests (a) for the purpose of adding staff burden; (b) at an unreasonable frequency or volume; or (c) for purposes inconsistent with the efficient operations of the district may be denied access to materials.
 - d. A parental request to review specific standardized and criterion-referenced tests used in the district should be made in writing to the building principal. Copies of the most recent tests used in the district will be available for parent review. Parents wishing to review statewide assessments will be provided with sample questions and a copy of a practice test, but will not be provided with copies of the actual assessment due to testing security. In the case of other secure tests such as the ACT, parents must contact the publisher to obtain copies of the test.

2. Parents will be permitted, within district procedures, to attend and observe courses, assemblies, counseling sessions, and other instructional activities.
 - a. Parents are invited to make appointments with the building principal to visit classes, assemblies, and other instructional activities. The principal shall give permission after determining that parental observation would not disrupt the activity. Observations that last more than 60 minutes or occur on consecutive days are typically disruptive and will not be permitted absent unusual circumstances, in the sole discretion of the building principal.
 - b. Parents may contact the building principal to request permission to attend counseling sessions in which their child is involved.
3. Parents may request that their children be excused from testing (except as provided below), classroom instruction, learning materials, activities, guest speaker events, and other school experiences ("school events") that parents find objectionable.
 - a. Parents must submit this request in writing to the building principal for consideration.
 - b. Building principals may excuse a student from any school events at the parent's written request if, in the principal's professional judgment, excusal from the activity would not result in diminution of the student's educational experience.
 - c. When the building principal determines it appropriate, alternative experiences may be provided for the student by the school.
4. Parents will be informed through the student handbook and district policies of the manner that the district will provide access to records of students.
5. Parents will be informed of the standardized and criterion-referenced district testing program. Parents may request additional information from the building principal.

6. Parents will be informed of the circumstances under which they may opt-out of state and federal assessments.

a. In accordance with federal law, at the beginning of the school year, the District shall provide notice of the right to request a copy of this policy to parents of students attending schools receiving Title I funds. The District will provide a copy of this policy to a requesting parent in a timely manner.

b. State Assessments

State and federal law simultaneously require students to take state assessments, with few exceptions, but also permit parents to request to opt their students out of these assessments. Approval of opt out requests is contrary to the mandatory testing laws, so the District cannot "approve" the request. Parents who do not present their child for testing will result in the child receiving the lowest score possible on the assessment.

c. National Assessment of Educational Progress

As a condition of receiving federal funds, the District participates in the National Assessment of Educational Progress (NAEP). To help ensure that the District has a representative sample of students taking the NAEP, which will allow the District to assess the quality and effectiveness of its programming on a national level, the District strongly encourages all eligible students to participate. However, student participation in NAEP is voluntary.

The District shall provide parents of eligible students with reasonable notice prior to the exam being administered. Parents wishing to opt their students out of the NAEP assessment must notify the district in writing at least three days prior to the exam date to ensure that the District can coordinate supervision and alternative activities for students who have opted out.

7. Parents will be notified of their right to remove their children from surveys prior to district participation in surveys.

a. The principal must approve all surveys intended to gather information from students before they are administered to students.

- b. Students' participation in surveys is voluntary. Parents may restrict their child from participating in any survey.
 - c. If the school administers (1) a survey requesting that students provide sexual information, mental health information, medical information, information on health-risk behaviors, religious information, information of political affiliation, or any other information that the school board deems to be sensitive in nature or (2) a non-anonymous survey requesting students provide information relating to drug, vape, alcohol, or tobacco use, the school district shall, at least fifteen days prior to the administration of the survey, notify parents, guardians, and educational decisionmakers of students that are to receive such survey. The notice will be made through the school's electronic notification system or by physical mail to the address on file for the student. The notice will describe the nature and types of questions included in the survey, the purposes and age-appropriateness of the survey, how information collected by the survey will be used, who will have access to such information, the steps that will be taken to protect student privacy, and whether and how any findings or results of such survey will be disclosed.
 - d. Parents have the right to: (1) request that a copy of the survey be sent through the school's electronic notification system or physical mail to the address on file for the student, (2) review the survey in person at the school, and (3) exempt their child from participating in the survey.
 - e. Unless required by federal or state law or regulation, school personnel administering any survey shall not disclose personally identifiable information of a child.
 - f. No survey requesting sexual information of a student shall be administered to any student in kindergarten through grade six.
 - g. The district will also comply with any survey requirements found in the district's policy on Protection of Pupil Rights.
8. The district will make this policy accessible by a prominently displayed link on its public website. Any amended policy will be made accessible within a reasonable time of its amendment.

Adopted on: 7/10/17

Revised on: 7/8/24, 6/11/25

Reviewed on: 7/11/22, 7/10/23, 4/18/26

5019
Communicating with Parents

Parents shall be kept informed of student progress, grades, and attendance through report cards, progress reports, and parent/teacher conferences. The school district will notify parents if their students are failing or close to failing, either through communication from the school or through parental access to the district's student information system. The school district will endeavor to notify parents of failing students prior to entry of the failing grade on the student's report card. Parents will also be notified of their student's possible failure to meet graduation requirements. Other pertinent information will be communicated to parents by mail, electronic communication, telephone calls, by personal contact or other appropriate method. Official transcripts of student progress, grades, and attendance will be sent to other school systems upon the student's transfer when the district receives a written request signed by the student's parent or guardian or upon being notified that the student has enrolled in another school. By providing the school district with their telephone number(s), parents agree to receive notifications from the school district's automatic notification system.

Adopted on: 4/10/17

Revised on: _____

Reviewed on: 4/13/26

5020
Rights of Custodial and Non-Custodial Parents

The school district will honor the parental rights of natural and adoptive parents unless those rights have been altered by a court.

The term “custodial parent” refers to a biological or adoptive parent to whom a court has given primary physical and legal custody of a child, and a person such as a caseworker or foster parent to whom a court has given legal custody of a child.

The district will not restrict the access of custodial and non-custodial parents to their students and their students’ records, unless the district has been provided a copy of a court order that unambiguously prohibits access to the records or child by either parent. If the district is provided such a court order, school officials will follow the directives set forth in the order.

The district will provide the custodial parent with routine information about his or her child, including notification of conferences. The district will not provide the non-custodial parent with such information on a routine basis, but will provide it upon the non-custodial parent’s request unless it has been denied by the courts.

A non-custodial parent who wishes to attend conferences regarding his or her child will be provided information about conference times so both parents may attend a single conference. The district is not required to schedule separate conferences if both parents have been previously informed of scheduled conference times.

If either or both parents’ behavior is disruptive, staff members may terminate a conference and reschedule it with appropriate modifications or expectations.

Adopted on: 4/10/17

Revised on: _____

Reviewed on: 4/13/26

5022
**Investigations, Arrests, and Other Student Contact by Law
Enforcement and Health and Human Services**

The school district and its administrators and staff desire to maintain a positive working relationship with law enforcement officers and other representatives of governmental bodies in the discharge of their duties. However, this desire must be balanced against other equally important factors such as a student's legal rights, ensuring that a student's time spent in school is for education, and acknowledging that the school stands *in loco parentis* to the students.

"Law enforcement officer" means police officers, county sheriffs, state patrolmen, Health and Human Service workers, Child Protective Services workers, Office of Juvenile Services workers, probation officers, U.S. Immigration and Customs Enforcement (ICE) agents, Federal Bureau of Investigations agents, or any other government investigatory workers.

"Parent" means the biological or adoptive mother or father, guardian, responsible relative, or any other person who has claimed legal or actual charge or control of the student pursuant to Nebraska law or Title 92 Nebraska Administrative Code Chapter 19.

Law enforcement officers are encouraged whenever possible to talk to a student away from the school before or after school hours so as to cause as little disruption as possible to the student's education.

Law enforcement officers may be called to the school at the request of school administration, or they may initiate contact with the school for their own purposes. Contact between the school and law enforcement officers on matters involving students shall be made through the office of the superintendent or building principal and the law enforcement officer. All reasonable attempts should be made to avoid embarrassing the student before his or her teachers and peers, and to avoid disrupting the student's and school's education program. Any questioning by law enforcement officers that is permitted should be conducted in a private room or area where confidentiality can be maintained. This should be an area removed from observation by or contact with other pupils and school personnel.

School staff shall promptly notify the superintendent when a student is questioned, arrested, or removed from school grounds by law enforcement officers.

School Related Criminal Activity

This section applies to alleged or suspected criminal activity that occurs on school grounds; in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee; or at a school-sponsored activity or athletic event.

Law enforcement officers will be allowed to contact and question students at school regarding school related criminal activity as provided below.

The building principal must be notified before a student may be questioned in school or taken from a classroom by law enforcement. The building principal should request identification of the officers, their affiliation with the identified law enforcement agency, and whether their purpose is to interview, interrogate, or take custody of the student.

The building principal will make reasonable attempts to contact a student's parent for their consent and/or presence before the student is interviewed. In the event that a parent cannot be contacted after reasonable attempts, the student will be questioned only if the law enforcement officer identifies emergency circumstances requiring immediate questioning. A building principal or designee shall be present for such questioning solely to further school purposes or avoid duplication of the investigative process. The student will be brought to a private room and the contact will be made out of sight of others as much as practicable.

If the student is suspected of criminal activity, it is the responsibility of the law enforcement officer to advise a student of his or her rights against self-incrimination.

The building principal shall document steps taken to notify parents, summarize the law enforcement activities, identify the actions taken by the District on behalf of the student, and any further contacts with law enforcement officer.

Non-School Related Criminal Activity

Page 2 of 4

Law enforcement officials may not question students at school unless parental consent is obtained or the law enforcement authorities have a warrant or court order.

Taking a Student into Custody

Law enforcement officers seeking custody of a student must contact the superintendent or building principal. The principal will request the arresting law enforcement officer to provide a copy of the arrest warrant, written parental consent, court order, or other document giving authority to take the student into legal custody. If there is no document presented, the principal should obtain the officer's name, badge number identifying the law enforcement agency, date, time, the reason for the arrest, and the place to which the student is reportedly being taken. Whenever practicable, the arrest or release of the student should be conducted in a location and in a manner that minimizes observation by others.

When a law enforcement officer removes a student from the school, the building principal will take immediate steps to notify the parent about the student's removal and the place to which the minor is reportedly being taken, except when a minor has been taken into custody as a victim of suspected child abuse.

Child Abuse and Neglect

When law enforcement officers seek to investigate reports of alleged child neglect or abuse regarding a student, the building principal shall obtain a proper identification from the authorities or officials. If a student interview is conducted on school grounds, the building principal or designee and such other school personnel as appropriate shall observe the interview.

If the law enforcement officer decides to remove the student from school, school officials shall provide the law enforcement authorities with the address and telephone number of the student's parent or guardian. The principal or other school official shall, as a condition of releasing the student to the law enforcement officer, require the officer to sign a statement certifying that the child is being removed from school premises because he or she is believed to be the victim of child abuse and that the officer understands and will comply with the legal requirements of NEB. REV. STAT. § 79-294.

Student Records

Page 3 of 4

Student records will be shared with law enforcement officers only as allowed by state and federal law.

Adopted on: 7/8/19

Revised on: _____

Reviewed on: 4/13/26

5023 Student Illness

Students who suffer from a significant illness which has an actual or expected duration of six months or more may be eligible for accommodations and supports under Section 504 of the Rehabilitation Act or under the Individuals with Disabilities in Education Act. The school will provide accommodations to students who are returning to school after a prolonged absence due to illness, including pediatric cancer, through a 504 plan or an IEP, as appropriate. The student's plan will include informal or formal accommodations, modifications of curriculum and monitoring by medical or academic staff as determined by the student's IEP team or 504 committee. Parents and staff will engage in ongoing communication about the needs of a student who is facing these circumstances.

Students who become ill at school will be sent to the building office where the school nurse or other school employee will determine the appropriate response. When a child is too ill to remain at school, a school employee will contact the child's parent(s) and make arrangements for the child to be picked up or sent home. If an illness or injury requires immediate medical attention, school officials shall attempt to contact the child's parent(s) regarding treatment for the child. If the parents cannot be contacted, school officials may have the child treated by an available physician. Students who show symptoms of a contagious disease may be sent home, and the district may require a physician's statement before allowing such students to return to school.

Parents must complete an emergency information card for each child enrolled in the district. The card should list the family physician's name, where parents or a responsible adult can be located, and any necessary emergency instructions.

Adopted on: 4/10/17

Revised on: _____

Reviewed on: 4/13/26

5024 Medication of Students

Whenever possible, parents should arrange medication schedules to eliminate the need for giving medication during school hours. When it is necessary for school personnel to administer medication to students, the school district will comply with the Nebraska Medication Aide Act, the requirements of Title 92, Nebraska Administrative Code, Chapter 59, (promulgated by the Nebraska Department of Education and entitled *Methods of Competency Assessment of School Staff Who Administer Medication*), and all state and federal regulations. Parents and guardians who wish to have their child receive medication from school personnel must comply with the following procedures:

1. Prescription medication

- a. Parents/guardians must provide a physician's written authorization for the administration of the medication.
- b. Parents/guardians must provide their own written permission for the administration of the medication.
- c. The medication must be brought to school in the prescription container and must be properly labeled with the student's name, the physician's name, and directions for administering the medication.

2. Non-prescription medication

- a. Parents/guardians must provide written permission for the administration of the medication
- b. The medication must be brought to the school in the manufacturer's container.
- c. The container must be labeled with the child's name and with directions for provision or administration of the medication

The district reserves the right to review and decline requests to administer or provide medications that are not consistent with standard pharmacological references, are prescribed in doses that exceed those recommended in standard pharmacological references, or that could be taken in a manner that would eliminate the need for giving them during school

hours. The district may request parental authorization to consult with the student's physician regarding any medication prescribed by such physician.

Adopted on: 4/10/17

Revised on: _____

Reviewed on: 4/13/26

5025
Student Insurance

The school district is not an insurer of student safety, and parents are encouraged to secure insurance covering their students' healthcare needs, including catastrophic coverage for injuries which may be sustained while participating in athletics or other extracurricular activities. The school district may disseminate information about insurance plans available for purchase by parents for their students from third party vendors.

Adopted on: 4/10/17

Revised on: _____

Reviewed on: 4/13/26

5027
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Adopted on: 4/10/17

Revised on: _____

Reviewed on: 4/13/26

5026
[Intentionally Left Blank]

Adopted on: 4/10/17

Revised on: _____

Reviewed on: 4/13/26

5028
Initiations and Hazing

Initiations and hazing by members of classes, clubs, athletic teams, or any other organization affiliated with the district are prohibited except as otherwise permitted by this policy. Any student engaging in hazing or non-approved initiations is subject to discipline as permitted by policy and law.

Initiations are defined as any ritualistic expectations, requirements, or activities placed upon new members of a school organization for the purpose of admission into the organization, even if those activities do not rise to the level of "hazing" as defined below. Initiations are prohibited except by permission of the superintendent.

Hazing is defined as any activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership in any school organization. Hazing activities include, but are not limited to, whipping, beating, branding, an act of sexual penetration, an exposure of the genitals of the body done with the intent to affront or alarm any person, a lewd fondling or caressing of the body of another person, forced and prolonged calisthenics, prolonged exposure to the elements, forced consumption of any food, liquor, beverage, drug, or harmful substance not generally intended for human consumption, prolonged sleep deprivation, or any brutal treatment or the performance of any unlawful act that endangers the physical or mental health or safety of any person.

Adopted on: 4/10/17

Revised on: _____

Reviewed on: 4/13/26

5030
Dating Violence

Dating violence, as that term is defined by Nebraska law, will not be tolerated by the school district. Students who engage in dating violence on school grounds, in a school vehicle or at a school activity or that otherwise violates the Nebraska Student Discipline Act will receive consequences consistent with the Act and the district's student discipline policies.

The school district shall provide dating violence training to staff deemed appropriate by the administration and in accordance with Nebraska law.

A copy of this policy shall be included in the student handbook.

Adopted on: 4/10/17

Revised on: _____

Reviewed on: 4/13/26

5031 Student Appearance

General Regulations. The District prohibits student attire or appearance that:

- Causes or is likely to cause a material and substantial disruption to the District's programs and activities.
- Promotes, depicts, or refers to violence, drugs, alcohol, vulgarity, obscenity, illegal activity, hate speech, bullying speech, or harassing speech.
- Includes words, gestures, or images that contain or imply sexual content or innuendo.
- Otherwise undermines the District's mission to inculcate the habits, manners, and values fundamental to civility, community, and the educational environment.

The District reserves the right to request immediate attire changes from students. The District will require students to adhere to uniform standards and/or wear district approved or issued uniforms in order to participate in activities.

Altering a student's appearance or removing or altering a student's attire without consent from their parent/guardian/caregiver is not allowed. Additionally, students' hair should not be permanently or temporarily altered by school personnel.

Cultural and Religious Attire. Students are allowed to wear religious attire, adornments, and other attire associated with race, national origin or religion, or tribal regalia. Additionally, students are permitted to wear natural and protective hairstyles including but are not limited to braids, locks, twists, tight coils or curls, cornrows, Bantu knots, afros, weaves, wigs, or head wraps.

Any person who is a member of an indigenous tribe of the United States or another country may wear tribal regalia in any public or private location where the person is otherwise authorized to be on school grounds or at any school function.

Health and Safety Considerations. Students may be required to wear protective clothing or equipment or otherwise modify their attire or secure their hair to ensure the safety of themselves and others. In such cases, a good faith effort to reasonably accommodate students will be made to ensure safety without compromising religious beliefs,

grooming practices, or requiring students to permanently alter their appearance. The least restrictive means appropriate to address the identified health or safety concern shall be used.

Health and Safety Accommodation Process. If a health and safety standard accommodation is necessary, the District will:

1. Engage in a good-faith effort to reasonably accommodate the student and
2. Notify the student's parent or guardian of such an attempt to accommodate the student's appearance or any attire, tribal regalia, hairstyles, adornment, or other characteristic associated with race, national origin, or religion
3. Attempt to obtain consent from a student's parent or guardian prior to altering a student's appearance or removing or altering a student's attire, tribal regalia, hairstyle, adornment, or other characteristic associated with race, national origin, or religion.

Recordkeeping. The District will record efforts made to accommodate a student's appearance, attire, hairstyle, adornment, or other characteristics associated with race, religion, sex, disability, or national origin. Each record must include: the student's name; federally identified demographic characteristics; date of the occurrence; the health and safety standard relating to the accommodation; the nature of the accommodation requested; staff involved; communication with parents/guardians/caregivers, and; the outcome of the effort.

Enforcement. Violations of this policy shall be addressed in a manner consistent with the board's policies regarding student discipline.

Adopted on: 4/10/17

Revised on: 6/11/25

Reviewed on: 4/13/26

5032
Closed Campus

The school campus is a closed campus. All students shall remain on the school campus during the hours that school is in session unless released by the building principal or building principal's designee. The building principal or designee will release a student only upon confirming that the student has permission from a parent or an authorized adult. Nothing in this policy shall prevent the school from sending a student home when the student is ill.

Adopted on: 4/10/17

Revised on: _____

Reviewed on: 4/13/26

5033
Student Driving and Parking

Students who drive to school are required to park their vehicles and leave them unoccupied until it is time to drive home. The speed limit on school property is **15** miles per hour. Students may not drive or have access to their vehicles during the school day without the express permission of their building principal or the superintendent of schools.

Students are to park appropriately and in the assigned areas on school property. Student parking shall not be permitted in bus loading zones. When the buses are loading or unloading, all vehicles must stop and wait for the loading or unloading process to be completed.

By driving a vehicle to school and parking on school grounds, students consent to having that vehicle searched by school officials if school officials have reasonable suspicion that such a search will reveal a violation of school rules.

Adopted on: 4/10/17

Revised on: _____

Reviewed on: 4/13/26

5034
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Adopted on: 5/8/17
Revised on: 6/11/25
Reviewed on: 4/13/26

5035 Student Discipline

Administrative and teaching personnel may take actions regarding student behavior, other than those specifically provided in this policy and the Student Discipline Act, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but need not be limited to, counseling of students, parent conferences, referral to restorative justice practices or services, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. Disciplinary consequences may also include in-school suspension, Saturday School, and any other consequence authorized by law. District administrators may develop building-specific protocols for the imposition of student discipline.

Any disciplinary action taken by staff must be consistent with the requirements of other applicable laws, including but not limited to the IDEA, Section 504, and Title IX.

In this policy, references to "Principal" shall include building principals, the principal's designee, or other appropriate school district administrators.

Any statement, notice, recommendation, determination, or similar action specified in this policy shall be effectively given at the time written evidence thereof is delivered personally to or upon receipt of certified or registered mail or upon actual knowledge by a student or his or her parent or guardian.

Any student who is suspended or expelled from school pursuant to this policy may not participate in any school activity during the duration of that exclusion including adjacent school holidays and weekends. The student activity eligibility of a student who is mandatorily reassigned shall be determined on a case-by-case basis by the principal of the building to which the student is reassigned.

Pre-Kindergarten through Second Grade Students

Notwithstanding any other provision of this policy, an elementary school shall not suspend a student in pre-kindergarten through second grade unless the student brings a deadly weapon as defined in section 28-109 on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school

employee or his or her designee, or at a school-sponsored activity or athletic event. As an alternative to suspension, the school district may take any action authorized by law, including those provided in section 79-258.

Makeup Work for Suspended Students

Any student who is suspended must be given an opportunity to complete any classwork and homework missed during the period of suspension, including, but not limited to, examinations ("makeup work"). Any makeup work must be completed and turned in within 2 school days after completion of the suspension. This makeup guideline shall be provided to the student and a parent or guardian at the time of suspension. Suspended students may not be required to attend the school's alternative program for expelled students in order to complete classwork or homework.

Short-Term Suspension

The Principal may exclude students from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:

1. Conduct constituting grounds for expulsion as hereinafter set forth; or,
2. Other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff of the school, that occur on or off school grounds, if such conduct interferes with school purposes or there is a connection between such conduct and school.

The following process applies to short-term suspension:

1. The Principal shall make a reasonable investigation of the facts and circumstances. Short-term suspension shall be imposed only after a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
2. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what he or she is accused of having done, be given an explanation of the evidence the authorities have, and be given an opportunity to explain the student's version of the facts.
3. Within 24 hours or such additional time as is reasonably necessary, not to exceed an additional 48 hours, following the suspension, the Principal will send a written statement to the student, and the student's parent or guardian, describing the student's conduct, misconduct or violation of the rule or standard and the reasons for the action taken. An

opportunity will be given to the student, and the student's parent or guardian, to have a conference with the Principal ordering the short-term suspension before or at the time the student returns to school and shall document such effort in writing. The Principal shall determine who, in addition to the parent or guardian, is to attend the conference.

4. Students who are short-term suspended must be given the opportunity to complete classwork and homework missed during the period of suspension, including but not limited to examinations, as provided herein.

Emergency Exclusion

Students may be emergency excluded from school pursuant to the board's separate policy on emergency exclusion or state law.

Weapons and/or Firearms

Weapons. No student may possess, handle, or transmit any weapon while on school grounds, in a school vehicle, or at any school activity or event off school grounds except as permitted by this policy. **Definition of Weapon.** The term "weapon" means any object, device, instrument, material, or substance which is capable of causing injury in the manner it is used or intended to be used.

Firearms. No student may bring, possess, handle or transmit a firearm on school grounds, in a school owned vehicle, or at a school activity or event off school grounds, except as permitted by this policy. **Definition of Firearm.** The term "firearm, as defined in 18 U.S.C. 921, means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, any firearm muffler or firearm silencer, or any destructive device (excluding an antique firearm).

Exceptions Regarding Firearms and Weapons. The only exceptions for a student to bring or possess a weapon, including a firearm, are as follows:

1. The issuance of firearms to or possession of firearms by members of the Reserve Officers Training Corps when training or
2. Firearms which may lawfully be possessed by the person receiving instruction under the immediate supervision of an adult instructor who may lawfully possess firearms.

Consequences - Firearm. Any student who brings a firearm, as that term is defined in 18 United States Code 921, to school will be expelled from school

for one calendar year. The superintendent of schools and the board of education shall have the authority to modify the expulsion requirement on a case-by-case basis.

Consequences – Weapon. State law and this policy provide that any student who violates this policy by knowingly bringing, possessing, handling or transmitting a weapon, other than a firearm, on school grounds, in a school owned vehicle, or at a school activity or event off school grounds may be suspended on a long-term basis, mandatorily reassigned, or expelled for the remainder of the school year in which the expulsion takes effect (if the misconduct occurs during the first semester) or the remainder of the second semester, summer school, and the first semester of the following school year (if the misconduct occurs during the second semester).

Confiscation of Firearms and Weapons. Administrative and teaching personnel are statutorily authorized, without a warrant, to confiscate any firearm or weapon possessed in violation of this policy. Any firearm that is confiscated by school personnel shall be delivered to a peace officer as soon as practicable. Such firearms are subject to being destroyed by law enforcement authorities.

Report to Law Enforcement Authorities. All school personnel are required to report any violation of this policy to a principal or the superintendent of schools. Pursuant to state and federal law, school personnel are required to report to law enforcement authorities when a student brings a firearm to school.

Long-Term Suspension

Students may be excluded by the Principal from school or any school function for a period of more than five school days but less than twenty school days (long-term suspension) for any conduct constituting grounds for expulsion as hereinafter set forth. The process for long-term suspension is set forth below.

Expulsion

1. **Meaning of Expulsion.** Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the

following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period.

2. **Summer Review.** Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year. The review will be conducted by the hearing officer who conducted the initial expulsion hearing, or a hearing officer appointed by the Superintendent in the event no hearing was previously held or the initial hearing officer is no longer available or willing to serve, after the hearing officer has given notice of the review to the student and the student's parent or guardian. This review shall be limited to newly discovered evidence or evidence of changes in the student's circumstances occurring since the original hearing. This review may lead to a recommendation by the hearing officer that the student be readmitted for the upcoming school year. If the school board or board of education or a committee of such board took the final action to expel the student, the student may be readmitted only by action of the board. Otherwise the student may be readmitted by action of the Superintendent.
3. **Suspension of Enforcement of an Expulsion:** Enforcement of an expulsion action may be suspended (i.e., "stayed") for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect, and as a condition of such suspended action, the student may be assigned to a school, class, or program/plan and to such other consequences which the school district deems appropriate.
4. **Alternative School or Pre-expulsion Procedures.** The school shall either provide an alternative school, class or educational program for expelled students, or shall follow the pre-expulsion procedures outlined in NEB. REV. STAT. 79-266.
5. **Conclusion of Expulsion.** At the conclusion of an expulsion, the school district will reinstate the student and accept nonduplicative, grade-appropriate credits earned by the student during the term of expulsion from any Nebraska accredited institution or institution accredited by one of the six regional accrediting bodies in the United States.

Grounds for Long-Term Suspension, Expulsion or Mandatory Reassignment:

The following conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, subject to the procedural provisions of the Student Discipline Act, NEB. REV. STAT. § 79-254 through 79-296, when

such activity occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event:

1. Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes. The board has determined that the use of synthetic media such as deepfakes may constitute "similar conduct";
2. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, or repeated damage or theft involving property;
3. Causing or attempting to cause personal injury to a school employee, to a school volunteer, or to any student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision;
4. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student;
5. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon (*see also board policy on weapons and firearms*);
6. Engaging in the unlawful possession, selling, dispensing, or use of a controlled substance or an imitation controlled substance, as defined in section 28-401, a substance represented to be a controlled substance, or alcoholic liquor as defined in section 53-103.02 or being under the influence of a controlled substance or alcoholic liquor (*note: the term "under the influence" for school purposes has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant*);
7. Public indecency as defined in section 28-806, except that this prohibition shall apply only to students at least twelve years of age but less than nineteen years of age;
8. Engaging in bullying as defined in section 79-2,137 and in these policies;
9. Sexually assaulting or attempting to sexually assault any person if a complaint has been filed by a prosecutor in a court of competent jurisdiction alleging that the student has sexually assaulted or attempted to sexually assault any person, including sexual assaults or attempted sexual assaults which occur off school grounds not at a school function, activity, or event. For purposes of this subdivision, sexual assault means sexual assault in the first degree as defined in section 28-319, sexual assault in the second degree as defined in section 28-

- 320, sexual assault of a child in the second or third degree as defined in section 28-320.01, or sexual assault of a child in the first degree as defined in section 28-319.01, as such sections now provide or may hereafter from time to time be amended;
10. Engaging in any other activity forbidden by the laws of the State of Nebraska which activity constitutes a danger to other students or interferes with school purposes; or
 11. A repeated violation of any of the following rules if such violations constitute a substantial interference with school purposes:
 - a. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, national origin, or religion;
 - b. Dressing or grooming in a manner which violates the school district's dress code and/or is dangerous to the student's health and safety, a danger to the health and safety of others, or which is disruptive, distracting or indecent to the extent that it interferes with the learning and educational process;
 - c. Violating school bus rules as set by the school district or district staff;
 - d. Possessing, using, selling, or dispensing tobacco, drug paraphernalia, an electronic nicotine delivery system, or a tobacco imitation substance or packaging, regardless of form, including cigars, cigarettes, chewing tobacco, and any other form of tobacco, tobacco derivative product or imitation or electronic cigarettes, vapor pens, etc.;
 - e. Possessing, using, selling, or dispensing any drug paraphernalia or imitation of a controlled substance regardless of whether the actual substance possessed is a controlled substance by Nebraska law;
 - f. Possession of pornography, including creation, possession, dissemination, accessing, sale, or any other use of synthetic media, such as deepfakes;
 - g. Sexting or the possession of sexting images (a combination of sex and texting - the act of sending sexually explicit messages or photos electronically), including creation, possession, dissemination, accessing, sale, or any other use of synthetic media, such as deepfakes;
 - h. Engaging in hazing, defined as any activity expected of someone joining a group, team, or activity that humiliates, degrades or risks emotional and/or physical harm, regardless of the person's willingness to participate. Hazing activities are generally

considered to be: physically abusive, hazardous, and/or sexually violating and include but are not limited to the following: personal servitude; sleep deprivation and restrictions on personal hygiene; yelling, swearing and insulting new members/newcomers; being forced to wear embarrassing or humiliating attire in public; consumption of vile substances or smearing of such on one's skin; branding; physical beatings; binge drinking and drinking games; sexual simulation and sexual assault;

- i. Bullying which shall include cyberbullying, defined as the use of the internet, including but not limited to social networking sites such as Facebook, cell phones or other devices to send, post or text message images and material intended to hurt or embarrass another person. This may include, but is not limited to; continuing to send e-mail to someone who has said they want no further contact with the sender; sending or posting threats, sexual remarks or pejorative labels (i.e., hate speech); ganging up on victims by making them the subject of ridicule in forums, and posting false statements as fact intended to humiliate the victim; disclosure of personal data, such as the victim's real name, address, or school at websites or forums; posing as the identity of the victim for the purpose of publishing material in their name that defames or ridicules them; sending threatening and harassing text, instant messages or emails to the victims; and posting or sending rumors or gossip to instigate others to dislike and gang up on the target;
- j. Violations of the district's acceptable computer use policy;
- k. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a simulated or "look-a-like" weapon;
- l. Using any object to simulate possession of a weapon;
- m. Knowingly making a false statement or knowingly submitting false information during the Title IX grievance process or any other school investigation or making a materially false statement in bad faith in the course of a Title IX grievance proceeding or any other school investigation;
- n. Violation of the school's audio and video recording policy; and
- o. Any other violation of any board policy, handbook provision, or rule or regulation established by a school district staff member pursuant to authority delegated by the board.

Due Process Afforded to Students Facing Long-term Suspension or Expulsion

The following procedures shall be followed regarding any long-term suspension, expulsion, or mandatory reassignment:

1. The decision to recommend discipline shall be made within two school days after learning of the alleged student misconduct. On the date of the decision to discipline, the Principal shall file with the Superintendent a written charge and a summary of the evidence supporting such charge.
2. The Principal shall serve the student and the student's parents or guardian with a written notice by registered or certified mail or personal service within two school days of the date of the decision to recommend long-term suspension or expulsion. The notice shall include the following:
 - a. The rule or standard of conduct allegedly violated and the acts of the student alleged to constitute a cause for long-term suspension, expulsion, or mandatory reassignment, including a summary of the evidence to be presented against the student;
 - b. The penalty, if any, which the principal has recommended in the charge and any other penalty to which the student may be subject;
 - c. A statement that, before long-term suspension, expulsion, or mandatory reassignment can be invoked, the student has a right to a hearing, upon request, and that if the student is suspended pending the outcome of the hearing, the student may complete classwork and homework, including, but not limited to, examinations, missed during the period of suspension pursuant to district guidelines which shall not require the student to attend the school district's alternative programs for expelled students in order to complete classwork or;
 - d. A description of the hearing procedures provided by the act, along with procedures for appealing any decision rendered at the hearing;
 - e. A statement that the principal, legal counsel for the school, the student, the student's parent, or the student's representative or guardian has the right (i) to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct and (ii) to know the identity of the witnesses to appear at the hearing and the substance of their testimony; and
 - f. A form on which the student, the student's parent, or the student's guardian may request a hearing, to be signed by such parties and delivered to the principal or superintendent in person or by registered or certified mail to the address provided on the form.

3. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect, if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers.
4. Nothing in this policy shall preclude the student, student's parents, guardian or representative from discussing and settling the matter with appropriate school personnel prior to the time the long-term suspension, expulsion, or mandatory reassignment takes effect.
5. If a hearing is requested within five days after receipt of the notice, the Superintendent shall recommend appointment of a hearing examiner within two school days after receipt of the hearing request. The student or the student's parent or guardian may request designation of a hearing examiner other than the hearing examiner recommended by the superintendent if notice of the request is given to the superintendent within two school days after receipt of the superintendent's recommended appointment. Upon receiving such request, the superintendent must provide one alternative hearing examiner who is not an employee of the school district or otherwise currently under contract with the school district and whose impartiality may not otherwise be reasonably questioned. The student or the student's parent or guardian must, within five school days, select a hearing examiner to conduct the hearing who was recommended or provided as an alternative hearing examiner, and shall notify the superintendent in writing of the selection. The superintendent must appoint the selected hearing examiner upon receipt of such notice.
6. The hearing examiner must, within two school days after being appointed, give written notice to the principal, the student, and the student's parent or guardian of the time and place for the hearing.
7. The hearing shall be held within a period of five school days after appointment of the hearing examiner, but such time may be changed by the hearing examiner for good cause with consent of the parties. No hearing shall be held upon less than two school days' actual notice to the principal, the student, and the student's parent or guardian, except with the consent of all the parties.
8. The principal or legal counsel for the school, the student, and the student's parent, guardian, or representative have the right to receive a copy of all records and written statements referred to in the Student Discipline Act as well as the statement of any witness in the possession

- of the school board or board of education no later than forty-eight hours prior to the hearing.
9. If a hearing is requested more than five school days following the receipt of the written notice, but not more than thirty calendar days after receipt, the Superintendent shall appoint a hearing examiner. The hearing will be held according to the requirements of section 79-269. The student shall be entitled to a hearing but the consequence imposed may continue in effect pending final determination.
 10. If a request for hearing is not received within thirty calendar days following the mailing or delivery of the written notice, the student shall not be entitled to a hearing.

In the event a hearing is requested, the hearing, hearing procedures, the student's rights and any appeals or judicial review permitted by law shall be governed by the applicable provisions of the Nebraska Student Discipline Act (NEB. REV. STAT. § 79-254 to 79-294).

Reporting Requirement to Law Enforcement

Violations of this section will result in a report to law enforcement if:

1. The violation includes possession of a firearm;
2. The violation results in child abuse;
3. It is a violation of the Nebraska Criminal Code that the administration believes cannot be adequately addressed solely by discipline from the school district;
4. It is a violation of the Nebraska Criminal Code that endangers the health and welfare of staff or students;
5. It is a violation of the Nebraska Criminal Code that interferes with school purposes;
6. The report is required or requested by law enforcement or the county attorney.

Adopted on: 5/18/17

Revised on: 7/13/20, 6/12/20, 7/8/24

Reviewed on: 8/8/22, 4/13/26

**5036
Lockers**

Lockers are the property of the school district and students are permitted to use them without charge. The assignment of a locker is on a temporary basis and may be revoked at any time. School officials may inspect student lockers without any particularized suspicion or reasonable cause.

Adopted on: 5/8/17

Revised on: _____

Reviewed on: 4/13/26

5037
Student Internet and Computer Access

Students are expected to use computers and the Internet as an educational resource. The following procedures and guidelines govern the use of computers and the Internet at school.

I. Student Expectations in the Use of the Internet

A. Acceptable Use

1. Students may use the Internet to conduct research assigned by teachers.
2. Students may use the Internet to conduct research for classroom projects.
3. Students may use the Internet to gain access to information about current events.
4. Students may use the Internet to conduct research for school-related activities.
5. Students may use the Internet for appropriate educational purposes.

B. Unacceptable Use

1. Students shall not use school computers to gain access to material that is obscene, pornographic, harmful to minors, or otherwise inappropriate for educational uses.
2. Students shall not engage in any illegal or inappropriate activities on school computers, including the downloading and copying of copyrighted material.
3. Students shall not use e-mail, chat rooms, instant messaging, or other forms of direct electronic communications on school computers for any unauthorized or unlawful purpose or in violation of any school policy or directive.
4. Students shall not use school computers to participate in on-line auctions, on-line gaming or mp3/mp4 sharing systems.
5. Students shall not disclose personal information, such as their names, school, addresses, or telephone numbers outside the school network.

6. Students shall not use school computers for commercial advertising or political advocacy of any kind without the express written permission of the system administrator.
7. Students shall not publish web pages that purport to represent the school district or the work of students at the school district without the express written permission of the system administrator.
8. Students shall not erase, rename or make unusable anyone else's computer files, programs or disks.
9. Students shall not share their passwords with fellow students, school volunteers or any other individuals, and shall not use, or try to discover, another user's password.
10. Students shall not copy, change or transfer any software or documentation provided by the school district, teachers or another student without permission from the system administrator.
11. Students shall not write, produce, generate, copy, propagate or attempt to introduce any computer code designed to self-replicate, damage, or otherwise hinder the performance of any computer's memory, file system, or software. Such software is often called, but is not limited to, a bug, virus, worm, or Trojan Horse.
12. Students shall not configure or troubleshoot computers, networks, printers or other associated equipment, except as directed by a teacher or the system administrator.
13. Students shall not take home technology equipment (hardware or software) without permission of the system administrator.
14. Students shall not forge electronic mail messages or web pages.

II. Enforcement

A. Methods of Enforcement

1. The district monitors all Internet communications, Internet usage and patterns of Internet usage. Students have no right of privacy to any Internet communications or other electronic files. The computer system is owned by the school district. As with any school property, any electronic files on the system are subject to search and inspection at

any time.

2. The school district uses a technology protection measure that blocks access to some Internet sites that are not in accordance with the policy of the school district. Standard use of the Internet utilizes a proxy server-based filter that screens for non-curriculum related pages.
3. Due to the nature of filtering technology, the filter may at times filter pages that are appropriate for student research. The system administrator may override the technology protection measure for the student to access a site with legitimate educational value that is wrongly blocked.
4. The school district staff will monitor students' use of the Internet through direct supervision and by monitoring Internet use history to ensure enforcement of the policy.

B. Consequences for Violation of this Policy

1. Access to the school's computer system and to the Internet is a privilege, not a right. Any violation of school policy and rules may result in:
 - a. Loss of computer privileges;
 - b. Short-term suspension;
 - c. Long-term suspension or expulsion in accordance with the Nebraska Student Discipline Act; and
 - d. Other discipline as school administration and the school board deem appropriate.
2. Students who use school computer systems without permission and for non-school purposes may be guilty of a criminal violation and will be prosecuted.

III. Children's Online Privacy Protection Act (COPPA)

- A. The school will not allow companies to collect personal information from children under 13 for commercial purposes. The school will make reasonable efforts to disable advertising in educational computer applications.
- B. This policy allows the school to act as an agent for parents in the collection of information within the school context. The school's use of student information is solely for education purposes.

Adopted on: 7/9/18

Revised on: _____

Reviewed on: 4/13/26

5038
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Adopted on: 4/10/17

Revised on: _____

Reviewed on: 4/13/26

5039
Fundraising Activities

All fundraising activities shall require authorization by an administrator.

Adopted on: 5/8/17

Revised on: _____

Reviewed on: 4/13/26

5040
Work Permits

The building principal or other authorized school official shall be responsible for the issuance of work permits for children in accordance with state law.

Adopted on: 5/8/17

Revised on: _____

Reviewed on: 4/13/17

5041
Student Government

Students are encouraged to formulate and participate in elective and representative student government activities. The organization, operation and scope of the student government shall be administered by the superintendent or designee.

Adopted on: 5/8/17

Revised on: _____

Reviewed on: 4/13/26

5013
[Intentionally Left Blank]

Adopted on: 4/10/17

Revised on: _____

Reviewed on: 4/13/26

5021
[Intentionally Left Blank]

Adopted on: 4/10/17

Revised on: _____

Reviewed on: 4/13/26

5029
[Intentionally Left Blank]

Adopted on: 4/10/17

Revised on: _____

Reviewed on: 4/13/26

5010 Immunizations

1. General Rule

- a. Each student wishing to enroll in the school district must be immunized as required by state law and the rules and regulations promulgated by the Nebraska Department of Health and Human Services in effect at the time of the student's enrollment.
- b. The district is not responsible for the cost of such immunizations.
- c. Any student who does not comply with this policy shall not be permitted to continue attending school.
- d. The building principal shall be responsible for maintaining immunization records for the students enrolled in his/her building and shall share that information with the school's threat assessment and crisis teams as appropriate.

2. Exceptions

- a. Provisional Enrollment

Students who meet the statutory requirements for provisional enrollment may be allowed to attend school for sixty days without the necessary immunizations.

- b. Immunization shall not be required if the student's parent or guardian submits one of the following to the superintendent of schools:
 - i. A statement signed by a medical professional stating that the required immunization would be injurious to the health and well-being of the student or any member of the student's household; or
 - ii. An affidavit signed by the student or a legally authorized representative of the student, stating that the immunization conflicts with the student's sincerely held religious beliefs.

- c. Students who are excepted from the immunization requirement may be excluded from school in the event of an outbreak of any contagious disease in the school population.

Adopted on:4/10/17

Revised on: _____

Reviewed on: 4/13/26

5042 Bulletin Boards

Bulletin boards and other electronic publishing spaces of the district may be provided for the use of students and student organizations for purposes of notifications related to student activities and student groups. The following general limitations apply to all posting or publishing:

1. All postings must be approved by the appropriate building principal or designee. Students may not post any material containing any statement or expression that is libelous, obscene, or vulgar; that would violate board of education policies, including the student code of conduct; or that is otherwise inappropriate for the school environment.
2. All postings must identify the student or the student organization posting or publishing the notice.
3. Published material may be removed after a reasonable time.

Adopted on: 5/18/17

Revised on: _____

Reviewed on: 4/13/26

5043
School-Sponsored Publications

School-sponsored student publications and electronic media productions are part of the school district's instructional program. The board of education supports the development of student communication skills through school-sponsored newspapers, annuals, magazines, and electronic media including computer, video and digital productions.

Student publications and productions must conform to all good scholastic and professional journalistic standards. The board delegates to the superintendent of schools the right to prohibit dissemination of any school-sponsored publication or media production that does not conform to these standards, or which the superintendent or designee deems inappropriate for the school environment.

Adopted on: 5/8/17

Revised on: _____

Reviewed on: 4/13/26

5044
Safe Pupil Transportation Plan
and
Pupil Transportation Vehicle Driver Satisfactory Driving Criteria

It is the goal of the school district to provide safe, comfortable and reliable transportation for bus-riding school children.

1. Emergency Procedures

a) Mechanical breakdown

In the event of a mechanical breakdown, the driver will:

- 1)** Stop the vehicle in a safe location
- 2)** Keep passengers in the vehicle, if it is safe to do so
- 3)** Take steps to warn motorists, by activating hazard lights and placing emergency triangles
- 4)** Radio or call for assistance

b) Injuries/Medical Emergencies

If a student is seriously injured or suffers from a medical emergency, the driver will stop the vehicle at the first safe opportunity. The driver will provide emergency medical assistance in accordance with the driver's first aid training. The driver will notify the school district of the emergency using the radio or other communication equipment. The district will then summon emergency medical services by immediately calling 911 and notify administrative personnel.

c) Severe Weather

1) Tornadoes.

If the driver determines that there is likelihood that a tornado will hit the vehicle, and there is not an escape route available or time to drive to a safe location, the driver will evacuate the vehicle, taking only the first aid kit. The driver will take the students to the basement of a nearby building or to the nearest depression or ditch upwind (toward the storm) of the vehicle far enough away from the vehicle so that it will not roll over on the students. The driver should instruct students to cover their heads with their arms. If the students are wearing coats or jackets, they can be used to provide additional protection for their heads and bodies. If there is no time to evacuate the students after stopping

the vehicle, the driver should have the students remain in their seats and assume a protective position with their heads below window level.

2) Winter Weather

If the school district or driver determines that a trip is too dangerous to drive due to winter weather conditions, the district will cancel the trip.

Parents should ensure that students are appropriately dressed for winter conditions.

3) Floods or Standing Water

It is generally appropriate to drive through a small or regular amount of water that has accumulated from a normal or typical rainfall. However, drivers should not drive through water on the road if: the water is moving or has a current; there is dangerous debris in the water; the driver cannot determine the depth of the water or there is a known dip in the road which would create a deeper section of water; or if there is any other water condition that the driver determines is unsafe to drive through.

d) Weapons, Hazardous Materials and Dangerous Contraband

If a driver discovers that a passenger may have a weapon, hazardous materials or other dangerous contraband on the vehicle, he or she should remain calm and call for assistance. The driver should not inform passengers of the presence of the weapon or other contraband.

e) Unattended Items on or Near Pupil Transportation Vehicle

The driver shall check for unattended items on or near the vehicle as part of the exterior and interior pre-trip inspections. If circumstances make an item suspicious (because it is out of context, makes a noise, has visible wires, placement was witnessed, was hidden, has unidentified powders or putty-like substances, etc.), the driver shall not inspect, move, or otherwise touch the item. School staff will evacuate the area, then immediately report the item to the staff member's direct supervisor, a principal, or the superintendent. If the unattended item is not suspicious (it has the characteristics of lost or misplaced property or of discarded trash, etc.), the driver may

examine the item more closely. This may include looking inside the item, attempting to identify the owner, reviewing security camera footage, or talking to those nearby, and then taking appropriate action.

f) Terroristic Threat

If a driver receives a terroristic threat that he or she deems credible, he or she will notify the school district of the threat using the radio or other communication equipment. After consulting with school officials, the driver will determine whether the threat requires evacuation of the bus. The school will promptly notify the authorities of the threat.

For purposes of this policy, a terroristic threat is a threat to commit any crime of violence or to burn or damage property with the purpose of terrorizing another or of causing the evacuation of the bus or in reckless disregard of causing such terror or inconvenience

g) Emergency Incident Reports

Drivers will provide written documentation of any of the emergency events specified in this policy by completing the incident form attached hereto. This documentation must be submitted to the school administration within 24 hours of the event.

2. Drop-off

Drivers will drop students off at a location pre-determined through communication between the school district and parents/guardians. In the event the drop-off location is uncertain or appears to be unsafe, the driver will communicate with school staff in the building to seek additional guidance.

In no event will a driver drop a student off in a location which in the reasonable judgment of the driver appears to be unsafe. Drivers who believe the drop-off location to be unsafe shall release students directly into the custody of a parent/guardian or shall return students to their school building.

3. Evacuation of Students With Disabilities

The transportation supervisor, in consultation with bus drivers and members of the administrative team, shall develop a written emergency evacuation plan for each bus route. The plan shall include an assessment of each student's ability to evacuate himself or herself as well as his or her ability to assist others.

Disabled students should practice their evacuation skills as required of their non-disabled peers if possible during evacuation drills. Students or other individuals who will be assisting disabled students evacuate during emergencies should practice this skill during evacuation drills. Drivers or students who will be assisting with the evacuation process should be familiar with any equipment on the bus that would aid in the actual evacuation.

4. Student Behavior on School Vehicles

Riding school vehicles is a privilege, not a right. Students must comply with the following rules and all school conduct rules and directives while riding in school vehicles. In addition, students must also comply with the student code of conduct while riding in school vehicles.

a) Rules of Conduct on School Vehicles:

- 1)** Students must obey the driver promptly.
- 2)** Students must wait in a safe place for the bus to arrive, clear of traffic and away from where the vehicle stops.
- 3)** Students are prohibited from fighting, engaging in bullying, harassment or horseplay.
- 4)** Students must enter the bus without crowding or disturbing others and go directly to their assigned seats.
- 5)** Students must remain seated and keep aisles and exits clear while the vehicle is moving.
- 6)** Students are prohibited from throwing or passing objects on, from, or into vehicles.
- 7)** Students may not use profane language, obscene gestures, tobacco, alcohol, drugs or any other controlled substance on the vehicles.
- 8)** Students may not carry weapons, look-a-like weapons, hazardous materials, nuisance items or animals onto the vehicle.
- 9)** Students may carry on conversations in ordinary tones, but may not be loud or boisterous and should avoid talking to the driver while the vehicle is in motion. Students must be absolutely quiet when the vehicle approaches a railroad crossing and any time the driver calls for quiet.

- 10)** Students may not open windows without permission from the driver. Students may not dangle any item (e.g. legs, arms, backpacks) out of the windows.
- 11)** Student must secure any item or items that could break or produce injury if tossed about the inside of the vehicle if the vehicle were involved in an accident
- 12)** Student must respect the rights and safety of others at all times.
- 13)** Students must help keep the vehicle clean, sanitary and orderly. Students must remove all personal items and trash upon exiting.
- 14)** Students may not leave or board the vehicle at locations other than the assigned stops at home or school unless approved prior to departure by the superintendent or designee.
- 15)** Video cameras may be placed on buses, at random, to monitor student behavior on the bus.

b) Consequences

Drivers must promptly report all student misconduct to the administration. These reports may be oral or written. Students who violate the Rules for Conduct will be referred to their building principal for discipline. Disciplinary consequences may include:

- 1)** Note home to parents
- 2)** Suspension of bus riding privileges
- 3)** Exclusion from extracurricular activities
- 4)** In-school suspension
- 5)** Short term or long term suspension from school
- 6)** Expulsion

These consequences are not progressive, and school officials have discretion to impose any listed punishment they deem appropriate, in accordance with state and federal law and board policy.

c) Records

Records of vehicle misconduct will be forwarded to the appropriate building principal and will be maintained in the same manner as other student discipline records. Reports

of serious misconduct may be forwarded to law enforcement.

5. Functional Capacity of the Driver

The superintendent or designee shall confirm a pupil transportation driver's functional capacity and ability to conduct the daily tasks and emergency evacuations required of such a driver by:

- Observing the driver complete the required daily tasks and emergency evacuations;
- Observing, questioning, and/or directing the driver to perform tasks in a manner that measures the basic visual, cognitive, and physical abilities to complete the required daily tasks and emergency evacuation; or
- Directing the driver to complete a functional capacity evaluation or assessment conducted by a qualified professional.

The superintendent or designee will remove the driver from duties as a pupil transportation driver if he or she determines that a pupil transportation driver is not functionally capable or able to conduct the daily tasks and emergency evacuations required of such a driver.

6. Satisfactory Driving Criteria.

The superintendent or designee shall annually review every pupil transportation vehicle driver's Nebraska Department of Motor Vehicles driving record before such a driver operates a pupil transportation vehicle.

Individuals who have been convicted of any of the following or who meet any of the following conditions will not be allowed to serve as a pupil vehicle transportation driver:

- If the citation or conviction occurred at any time:
 - Motor vehicle homicide; or
 - Driving under the influence – 3rd or subsequent offense.
- If the citation or conviction occurred within the last 10 years:
 - Driving under the influence of drugs or alcohol;
 - Refusal to submit to a chemical test;
 - Failure to render aid in accident the driver was involved in;

- Speeding 15 miles per hour or more above the posted speed limit;
- Reckless driving (willful or otherwise);
- Careless driving;
- Negligent driving;
- Leaving the scene of an accident; or
- Failure to yield to a pedestrian with bodily injury to the pedestrian.
- If the driver has accumulated 5 points or more under an operator's license point system within the last 4 years.

The superintendent designee has the discretion to prohibit school personnel from driving a school vehicle for a citation or arrest for the above offenses or any other offense or reason. The superintendent or designee will make the final determination about the ability of an individual to serve as a pupil vehicle transportation driver.

Pupil vehicle transportation drivers must inform the superintendent or designee of any citation or conviction related to their driving within 24 hours of its occurrence or at the beginning of the next school day, whichever is earlier.

7. Emergency Evacuation Drill Procedures for Students Who Ride in Small Vehicles.

For purposes of this policy, "small vehicle" shall have the same meaning as in Rule 91 from the Nebraska Department of Education.

In a small vehicle accident or emergency situation, the driver must use his other best judgment to decide what action shall be taken. The primary responsibility is pupil safety. In an emergency it may be necessary that the vehicle be evacuated.

Students who are transported in a Small Vehicle shall be instructed in safe riding practices and participate in emergency evacuation drills at least twice during each school year. These drills shall be conducted in an appropriate location.

Drills shall be conducted to address each of the following reasons that an emergency evacuation may be required:

- The vehicle is on fire, in danger of catching fire, or is close to an existing fire or highly combustible material. Passengers shall be evacuated at least 100 feet or more upwind from the vehicle.
- The vehicle is stopped at an unsafe location and unable to move. The driver shall use his or her judgment regarding the need to evacuate and the distance of the evacuation.
- The vehicle's final stopping position: is in the path of any train or adjacent to railroad tracks; could change and increase danger; or is such that there is danger of collision. The driver shall evacuate the vehicle and use his or her judgment regarding the distance of the evacuation.

The safety of students is of utmost importance and must be given first consideration. Absent extenuating circumstance, the driver will place the transmission in park, activate the hazard warning lights, set the emergency brake, turn the ignition off, and remove the ignition key prior to evacuation.

If possible, students should exit the vehicle on the side away from any roadway.

During an evacuation, students should generally be led to a safe place at least 100 feet off the road in the direction of oncoming traffic. If there is a risk from spilled hazardous materials, lead the students upwind of the vehicle at least 300 feet.

After evacuation, the driver should address any injured students and call 911, law enforcement, or other authorities or service providers as the situation dictates. The driver shall then promptly inform the school district about the emergency situation.

Drivers shall not leave the scene until appropriate transportation arrangements have been made for all students and he/she has been instructed by a member of the administrative team that he/she may leave.

The school may select, train, and prepare students to assist in evacuation in the event that the driver is incapacitated or otherwise unable to direct the evacuation. Such training can include, but need not be limited to, turning off ignition switches; setting emergency brakes; summoning help; using

windows for evacuation in emergencies; setting flags and reflectors or reflective triangles; directing the evacuation; and training with evacuation equipment.

Evacuation of Students with Disabilities

Drivers should assess each student's ability to evacuate himself or herself from a Small Vehicle as well as his or her ability to assist others. Disabled students should practice their evacuation skills as required of their non-disabled peers if possible during evacuation drills. Students or other individuals who will be assisting disabled students evacuate during emergencies should practice this skill during evacuation drills. Drivers or students who will be assisting with the evacuation process should be familiar with any specialized equipment in the vehicle and used by disabled students that would aid in the actual evacuation.

Emergency Equipment. Emergency equipment may include first aid kits, fire extinguishers, reflectors, flags, vehicle hazard lights, and other similar equipment. Drivers and students (as appropriate) should be made familiar with the purpose and use of this equipment during drills.

Adopted on: 8/12/19

Revised on: _____

Reviewed on: 4/13/26

5045 Student Fees

The school district shall provide free instruction in accordance with the Nebraska State Constitution and the Nebraska statutes. The district also provides activities, programs, and services that extend beyond the minimum level of constitutionally required free instruction. Under the Public Elementary and Secondary Student Fee Authorization Act, the district is permitted to charge students fees for these activities or to require students to provide specialized equipment and attire for certain purposes. This policy is subject to further interpretation or guidance by administrative or board regulations. Students are encouraged to contact their building administration, their teachers or their coaches, and sponsors for further specifics.

A. Definitions.

- 1.** "Students" means students, their parents, guardians or other legal representatives.
- 2.** "Extracurricular activities" means student activities or organizations that (1) are supervised or administered by the district; (2) do not count toward graduation or advancement between grades; and (3) are not otherwise required by the district.
- 3.** "Post-secondary education costs" means tuition and other fees associated with obtaining credit from a post-secondary educational institution.

B. Listing of Fees Charged by this District.

1. Guidelines for Clothing Required for Specified Courses and Activities.

Students are responsible for complying with the district's grooming and attire guidelines and for furnishing all clothing required for any special programs, courses or activities in which they participate. The teacher, coach, or sponsor of the activity will provide students with written guidelines that detail any special clothing requirements and explain why the special clothing is required for the specific program, course or activity.

2. Safety Equipment and Attire.

The district will provide students with all safety equipment and attire that is required by law. Building administrators will assure that (a) such equipment is available in the appropriate classes and areas of the school buildings, (b) teachers are directed to instruct students in the use of such devices, and (c) students use the devices as required. Students are responsible for using the devices safely and as instructed.

3. Personal or Consumable Items.

The district does not provide students with personal or consumable items for participation in courses and activities including, but not limited to, pencils, paper, pens, erasers and notebooks. Students who wish to supply their own personal or consumable items may do so, as long as those items comply with the requirements of the district. The district will provide students with facilities, equipment, materials and supplies, including books. Students are responsible for the careful and appropriate use of such property. Students will be charged for damage to school property caused by the student and will be held responsible for the reasonable replacement cost of any school property that they lose.

4. Materials Required for Course Projects.

The district will provide students with the materials necessary to complete all basic curricular projects. In courses where students choose to produce a project that requires materials beyond the basic materials provided by the district, the students will furnish the materials, purchase the materials from the school, or purchase the materials from an outside vendor with an order form provided by the school.

5. Technological Devices

The district will provide students with the technological devices necessary to complete all basic curricular projects. To the extent that a student is not required by the district's curriculum to utilize a device off district property, the district may charge students a convenience fee to take the device off district property. The maximum dollar amount of this convenience fee charged by the district will be \$0.00.

As with all school property, students may be charged for damage to such devices. To protect against such potential losses, students and parents may,

but are not required, to purchase insurance coverage for the devices. The maximum dollar amount of this insurance coverage facilitated by the district will be \$500. The district may also charge a damage deposit which will be returned or may be rolled to cover the damage deposit for the next year if it is not needed to cover the costs of any damage to the device. The maximum dollar amount of this damage deposit will be \$35.

Additionally, the district may allow students to purchase technological devices by arranging for the students to purchase these devices through a single, or series of, payments.

6. Extracurricular Activities.

The district may charge students a fee to participate in extracurricular activities to cover the district's reasonable costs in offering such activities. The district may require students to furnish specialized equipment and clothing that is required for participation in extracurricular activities, or may charge a reasonable fee for the use of district-owned equipment or attire. Attached to this policy is a list of the fees charged for particular activities. The coach or sponsor will provide students with additional written guidelines detailing the fees charged, the equipment and/or clothing required, or the usage fee charged. The guidelines will explain the reasons that fees, equipment and/or clothing are required for the activity.

The following list details the maximum dollar amount of all extracurricular activities fees and the specifications for any equipment or attire required for participation in extracurricular activities:

- Student Activity Card: \$0
 - Covers admission to all extracurricular events
- Student Participation Fee: \$0
 - Required of all students who participate in athletics and/or other extracurricular activities
- Future Business Leaders of America: \$0
- DECA: \$0
- National Honor Society: \$30
- Cheerleading, Drill Team, Flag Corps: \$0
 - Students must purchase uniforms and shoes selected by the sponsor and/or student group.
- Football: \$ 0
 - Students must provide their own football shoes, undergarments, and mouthguards

- Golf: \$0
 - Students must provide their own golf shoes, undergarments, and clubs
- Softball and Baseball: \$0
 - Students must provide their own shoes, gloves, and undergarments
- Track, Volleyball, and Wrestling: \$0
 - Students must provide their own shoes and undergarments
- Future Farmers of America: \$30
 - Students must purchase their own jackets and pay dues
- Rifle and Trap Teams: \$0
 - Students must provide their own weapons and ammunition
- Science Club: \$0
- FCCLA: \$0
- Spanish Club: \$0

7. Post-Secondary Education Costs.

Some students enroll in postsecondary courses while still enrolled in the district's high school. As a general rule, students must pay all costs associated with such post-secondary courses. However, for a course in which students receive high school credit or a course being taken as part of an approved accelerated or differentiated curriculum program, the district shall offer the course without charge for tuition, transportation, books, or other fees. Students who chose to apply for post-secondary education credit for these courses must pay tuition and all other fees associated with obtaining credits from a post-secondary educational institution.

8. Transportation Costs.

The district will charge students reasonable fees for transportation services provided by the district to the extent permitted by federal and state statutes and regulations.

The maximum dollar amount of the transportation fee charged by this district shall be \$.70 per mile.

9. Copies of Student Files or Records.

The district will charge a fee for making copies of a student's files or records for the parents or guardians of such student. The Superintendent or the Superintendent's designee shall establish a schedule of student record

fees. Parents of students have the right to inspect and review the students' files or records without the payment of a fee, and the district shall not charge a fee to search for or retrieve any student's files or records.

The district will charge a fee of \$.10 per page for reproduction of student records.

10. Participation in Before-and-After-School or Pre-Kindergarten Services.

The district will charge reasonable fees for participation in before-and-after school or pre-kindergarten services offered by the district pursuant to statute.

The maximum dollar amount charged by the district for these services shall be \$3.50hr.

11. Participation in Summer School or Night School.

The district will charge reasonable fees for participation in summer school or night school and may charge reasonable fees for correspondence courses.

The maximum dollar amount charged by the district for summer and night school shall be \$0.

12. Charges for Food Consumed by Students.

The district will charge for items that students purchase from the district's breakfast and lunch programs. The fees charged for these items will be set according to applicable federal and state statutes and regulations. The district will charge students for the cost of food, beverages, and the like that students purchase from a school store, vending machine, booster club or from similar sources. Students may be required to bring money or food for field trip lunches and similar activities.

The maximum dollar amount charged by the district for the breakfast and lunch programs is as follows:

- Breakfast Program – Grades K-6
 - Regular Price \$2.55
 - Reduced Price \$.30
- Breakfast Program – Grades 7-12

- Regular Price \$2.55
- Reduced Price \$.30
- Lunch Program – Grades K-6
 - Regular Price \$3.65
 - Reduced Price \$.40
- Lunch Program – Grades 7-12
 - Regular Price \$3.75
 - Reduced Price \$.40
- Milk Break- Grades K-6
 - Regular/Reduced \$.75
 - Pre-School \$.49

13. Charges for Musical Extracurricular Activities.

Students who qualify for fee waivers under this policy will be provided, at no charge, the use of a musical instrument in optional music courses that are not extracurricular activities. The following list details the maximum dollar amount of all musical extracurricular activities fees and the equipment or attire required for participation in musical extracurricular activities:

- Band:
 - Students must provide their own instruments and marching band shoes, which must be white, rubber-soled sneakers
- Swing Choir:
 - Students must purchase outfits and shoes selected by the sponsor and/or student group.

14. Contributions for Junior and Senior Class Extracurricular Activities.

Students are eligible to participate in a number of unique extracurricular activities during their last two years in high school, including prom, various senior recognitions, and graduation. In order to fund these extracurricular activities, the school district will ask each student to make a contribution to their class’s fund. This contribution is completely voluntary. Students who chose not to contribute to the class fund are still eligible to participate in the extra activities. The suggested donation to the class fund will be \$30.

C. Waiver Policy.

Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without

charge for (1) participation in extracurricular activities, (2) materials for course projects, and (3) the use of a musical instrument in optional music courses that are not extracurricular activities. Actual participation in the free or reduced-price lunch program is not required to qualify for the waivers provided in this section. The district is not obligated to provide any particular type or quality of equipment or other material to eligible students. Students who wish to be considered for waiver of a particular fee must submit a completed fee waiver application to their building principal.

D. Distribution of Policy.

This policy will be published in the Student Handbook or its equivalent that will be provided to students at no cost.

E. Voluntary Contributions to Defray Costs.

The district will, when appropriate, request donations of money, materials, equipment or attire from parents, guardians and other members of the community to defray the costs of providing certain services and activities to students. These requests are not requirements and staff members of the district are directed to clearly communicate that fact to students, parents and patrons.

F. Fund-Raising Activities

Students may be permitted or required to engage in fund-raising activities to support various curricular and extracurricular activities in which they participate. Students who decline to participate in fund-raising activities are not eligible under this policy for waiver of the costs or fees which the fund-raising activity was meant to defray.

G. Student Fee Fund.

The school board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund that will not be funded by tax revenue, and that will serve a depository for all monies collected from students for (1) participation in extracurricular activities, (2) post-secondary education costs, and (3) summer school or night school courses. Monies in the Student Fee Fund shall be expended only for the purposes for which they were collected from students.

Adopted on: 5/8/17

Revised on: 7/12/21, 7/11/22, 8/11/23, 7/8/24, 7/14/25

Reviewed on: 7/12/21, 4/13/26

5046
Secret Organizations

Secret organizations are prohibited. School officials shall not allow any person or representative of any such organization to enter upon school grounds or school buildings for the purpose of rushing or soliciting students to participate in any secret fraternity, society or association.

Adopted on: 5/8/17

Revised on: _____

Reviewed on: 4/13/26

5047
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Adopted on: 5/8/17

Revised on: _____

Reviewed on: 4/13/26

5048
Emergency Response to Life Threatening Asthma or
Systemic Allergic Reactions (ANAPHYLAXIS)

School employees will comply with the requirements of "Protocol: Emergency Response to Life Threatening Asthma or Systemic Allergic Reactions (Anaphylaxis)". The district shall procure and maintain the equipment and medication necessary to implement the protocol.

The superintendent shall obtain the required signature(s) of one or more physicians licensed to practice medicine in Nebraska on the form entitled "Protocol: Emergency Response to Life Threatening Asthma or Systemic Allergic Reactions (Anaphylaxis)" ("Protocol"). The superintendent shall publish this policy and Protocol in each employee handbook.

The superintendent shall arrange to have a qualified medical person train employees, and for training updates as necessary.

Adopted on: 5/8/17

Revised on: _____

Reviewed on: 4/13/26

5050
Reporting Related to Exempt (Home) Schools

Students in Nebraska may choose to be educated at an exempt (home) school that meets the requirements of statute and the Nebraska Department of Education.

Pursuant to state law, the school district's administration will inform the appropriate agency of the names of all students who are school age and known not to be in attendance at a public, private, parochial or denominational school that has met the requirements for legal operation prescribed in statute and the rules of the Nebraska Department of Education.

Adopted on: 5/8/17

Revised on: _____

Reviewed on: 4/13/26

5051
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Adopted on: 5/8/17

Revised on: _____

Reviewed on: 4/13/26

5052 School Wellness

The school district is committed to providing a school environment that enhances learning and the development of lifelong wellness. The goals outlined in this policy were determined and selected after reviewing and considering evidence-based strategies.*

1. Goals for Nutrition Promotion and Education

- a. The district will promote healthy food and beverage choices for all students, as well as encourage participation in school meal programs by such methods as implementing evidence-based healthy food promotion techniques through the school meal programs and promoting foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards.
- b. The health curriculum will include information on good nutrition and healthy living habits.
- c. Teachers will incorporate information on nutrition and wellness into the classroom curriculum as appropriate.
- d. The district will collaborate with public and private entities to promote student wellness.
- e. Water will be made available to students throughout the school day.

2. Goals for Physical Activity

- a. The school district's curriculums shall include instruction on physical activity and habits for healthy living.
- b. Students will be encouraged to engage in physical activities throughout the school day and will be provided with opportunities to do so.
- c. The district encourages parents and guardians to support their children's participation in physical activity, to be physically active role models, and to include physical activity in family events.

3. Goals for Other School-Based Activities Designed to Promote Student Wellness

- a. The district will participate in state and federal child nutrition programs as appropriate.
- b. The district will provide professional development, support, and resources for staff about student wellness.
- c. Students will be provided sufficient time in which to eat school-provided meals.
- d. The district's lunchrooms will be attractive and well-lighted.
- e. The district will allow other health-related entities to use school facilities for activities such as health clinics and screenings so long as the activities meet the district's requirements and criteria for the use of facilities.
- f. The district may partner with other individuals or entities in the community to support the implementation of this policy.
- g. The district will strive to provide physical activity breaks for all students, recess for elementary students, and before and after school activities, as well as encourage students to use active transport (walking, biking, etc.)
- h. The district will use evidence-based strategies to develop, structure, and support student wellness.

4. Standards and Nutrition Guidelines for All Foods and Beverages Sold to Students on the School Campus and During the School Day

- a. The district will ensure that student access to foods and beverages meet federal, state and local laws and guidelines including, but not limited to:
 - i. USDA National School Lunch and School Breakfast nutrition standards
 - ii. USDA Smart Snacks in School nutrition standards.

- b. The district will offer students a variety of age-appropriate, healthy food and beverage selections with plenty of fruits, vegetables, and whole grains aimed at meeting the nutrition needs of students within their calorie requirements in order to promote student health and reduce childhood obesity.

5. Standards for All Foods and Beverages Provided, But Not Sold to Students During the School Day

The district may provide a list of healthy party ideas or food and beverage alternatives to parents, teachers, and students for classroom parties, rewards and incentives, or classroom snacks. The district discourages the use of food and beverages as a reward or incentive for performance or behavior.

6. Food and Beverage Marketing

Marketing and advertising is only allowed on school grounds or at school activities for foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards, except as follows:

- a. This requirement does not apply to marketing that occurs at events outside of school hours such as after school sporting or any other events, including school fundraising events.
- b. The district will not immediately replace menu boards, coolers, tray liners, beverage cups, and other food service equipment with depictions of noncompliant products or logos to comply with the new USDA Smart Snacks in Schools nutrition requirements. All previously purchased products will be used, and all existing contracts honored.
- c. All equipment that currently displays noncompliant marketing materials will not be removed or replaced (e.g., a score board with a Coca-Cola logo). However, as the district reviews and considers new contracts, and as scoreboards or other such durable equipment are replaced or updated over time, any products that are marketed and advertised will meet or exceed the USDA Smart Snacks in School nutrition standards

7. Public Participation

Parents, students, representatives of the school food authority, teachers, school health professionals, board members, school administrators, and members of the general public shall be allowed to provide their input to the school district during the wellness policy adoption and review process.

8. Competitive Foods (Includes Food and Beverages Sold in Vending Machines, School Stores, and Fundraisers)

- a. Definitions. "Competitive food" means all food and beverages other than meals reimbursed under programs authorized by the Richard B. Russell National School Lunch Act and the Child Nutrition Act of 1966 available for sale to students on the school campus during the school day. For the purpose of competitive food standards implementation, "school day" means the period from the midnight before to 30 minutes after the end of the official school day.
- b. Applicability. Except as otherwise allowed by the Nebraska Department of Education (NDE) or applicable law, all competitive food sold during the school day must meet the USDA Smart Snacks Standards and the nutrition standards found in 7 CFR § 210.11. The competitive food restrictions do not apply to food sold during non-school day hours, weekends, and off-campus fundraising events such as concessions during after-school sporting events, school plays or concerts; or to bulk food items that are sold for consumption at home. (Ex: frozen pizzas, cookie dough tubs, etc.)
- c. Fundraiser Exemptions. A special exemption is allowed for the sale of food and/or beverages that do not meet the competitive food standards as required in this section for the purpose of conducting an infrequent school-sponsored fundraiser. The specially exempted fundraisers must not take place more than the frequency specified by NDE during such periods that schools are in session. No specially exempted fundraiser foods or beverages may be sold in competition with school meals in the food service area during the meal service.
- d. Other Exemptions. The only other nutrition exemptions from the competitive food requirements are those found in 7 CFR § 210.11.
- e. Other Limitations. No competitive food can be sold to children anywhere on school premises beginning one half hour before breakfast and/or lunch service until one half

hour after meal service unless all proceeds earned during these time periods go to the school nutrition program.

9. Triennial Assessment

The school board shall assess and review this policy at least every three years to determine:

- a. Compliance with this policy;
- b. How this policy compares to NDE model wellness policies;
- c. Progress made in attaining the goals of this policy.

The school board will update or modify this policy as appropriate.

10. Public Notice

In addition to identifying the topic on its meeting agenda as required by the Open Meetings Act, the school district will provide notice of this policy at least annually to the public and other stakeholders identified in this policy by one or more of the following methods: on its webpage, in its newsletter, in the student and employee handbooks, newspaper advertisements, direct mailings, electronic mail, and public postings.

In addition to identifying the topic on its meeting agenda as required by the Open Meetings Act, the school district will provide notice of the Triennial Assessment and progress reports towards meeting the goals in this policy using one or more of those same methods.

11. Recordkeeping

The District will retain records to document compliance with the requirements of the wellness policy at its central office.

12. Operational Responsibility

The superintendent is responsible for coordinating the implementation of this policy and for monitoring the district's progress in meeting the goals established by this policy. The superintendent will periodically report to the board on the district's progress in implementing this policy.

* These strategies include, but are not necessarily limited to, those cited in the Alliance for a Healthier Generation's Model Wellness Policy (Updated June 2020 to Reflect the USDA Final Rule) [found at https://api.healthiergeneration.org/resource/2](https://api.healthiergeneration.org/resource/2).

Adopted on: 5/8/17

Revised on: 6/12/23, 7/8/24

Reviewed on: 6/13/22, 3/13/23, 4/13/26

5053

Self-Management of Diabetes or Asthma/Anaphylaxis

Upon receiving the written request of a student's parent or guardian and the written medical authorization described in the applicable provisions below, , the school district will work with the parent or guardian in consultation with appropriate medical professionals to develop a medical management plan for a student with diabetes, asthma, or anaphylaxis (referred to herein as "medical condition").

A student with diabetes must obtain written authorization to self-manage from the student's physician. The plan for a student with diabetes will (a) identify the health care services the student may receive at school, (b) evaluate the student's understanding of and ability to self-manage his or her medical condition, (c) permit regular monitoring of the student's self-management by an appropriately credentialed health care professional, and (d) be signed by the student's parent or guardian and the physician responsible for the student's medical condition.

A student with asthma or anaphylaxis must obtain written authorization to self-manage from the student's physician or from the health care professional who prescribed the medication for treatment of the student's condition. The plan for a student with asthma or anaphylaxis will (a) identify the health care services the student may receive at school, (b) evaluate the student's understanding of and ability to self-manage his or her medical condition, (c) permit regular monitoring of the student's self-management by an appropriately credentialed health care professional, (d) include the name, purpose, and dosage of the prescription asthma or anaphylaxis medication prescribed for such student, (e) include procedures for storage and access to backup supplies of such prescription asthma or anaphylaxis medication, and (f) be signed by the student's parent or guardian and the physician or other health care professional responsible for the student's medical condition.

The plan will permit the students to self-manage his or her medical condition in any part of the school or on school grounds during any school-related activity, or in a private location. The parent or guardian of a student for whom such a medical management plan has been developed shall sign a statement acknowledging that (a) the school and its employees and agents are not liable for any injury or death arising from a student's self-management of his or her medical condition and (b) the parent or guardian will indemnify and hold harmless the school district and its employees and agents against any claim arising from a student's self-management of his or her medical condition. The student's parent or guardian will be personally responsible for any and all costs associated with any injury to school personnel or another student resulting

from the a student's misuse of necessary medical supplies.

The district may prohibit a student who is self-managing his or her diabetic condition from possessing medical supplies for self-management and may establish other necessary and appropriate restrictions or conditions when the district determines that the student has endangered himself, herself, or others through misuse or threatened misuse of such medical supplies. The district will promptly notify the parent or guardian of any such prohibition, restriction, or condition.

The district may impose disciplinary consequences on a student with asthma or anaphylaxis who uses his or her prescription asthma or anaphylaxis medication other than prescribed. These disciplinary consequences shall not include limitations on the student's access to necessary medication. The district will promptly notify the parent or guardian of any disciplinary action imposed.

Adopted on: 5/8/17

Revised on: _____

Reviewed on: 4/13/26

5054 Student Bullying

Definition of Bullying. Nebraska statute defines bullying as “an ongoing pattern of physical, verbal or electronic abuse.” The Centers for Disease Control and Prevention defines bullying as “any unwanted aggressive behavior(s) by another youth or group of youths who are not siblings or current dating partners that involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated.” The school district’s administrators will consider these definitions when determining whether any specific situation constitutes bullying. These definitions include both in-person and cyberbullying behaviors.

Bullying Prohibited. Students are prohibited from engaging in any form of bullying behavior.

Reporting Bullying. Students who experience or observe bullying behavior must immediately report what happened to a teacher or administrator. **Students can use the district’s anonymous platform Safe2Help and direct form that can be turned in to make this report.** Students may always confer with their parents or guardians about bullying they experience or witness, but the students must also ultimately report the situation to a teacher or administrator.

Bullying Investigations. School district staff will investigate allegations of bullying using the same practices and procedures that the district observes for student disciplinary matters. In no circumstance will school district staff be deliberately indifferent to allegations of bullying.

Disciplinary Consequences. The disciplinary consequences for bullying behavior will depend on the frequency, duration, severity and effect of the behavior.

A student who engages in bullying behavior on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or his or her designee, or at school-sponsored activities or school-sponsored athletic events may be subject to disciplinary consequences including but not limited to long-term suspension, expulsion, or mandatory reassignment.

Without limiting the foregoing, a student who engages in bullying behavior that materially and substantially interferes with or disrupts the

educational environment, the district's day-to-day operations, or the education process, regardless of where the student is at the time of engaging in the bullying behavior, may be subject to discipline to the extent permitted by law.

Bullying Based on Protected Class Status. Bullying based on protected class status is unique and may require additional investigation. The appropriate district staff member or coordinator will promptly investigate bullying complaints that violate the district's antidiscrimination policies.

Support for Students Who Have Experienced Bullying. Regardless of where the bullying occurred, the district will consider whether victims of bullying are suffering an adverse educational impact and, if appropriate, will refer those students to the district's student assistance team.

Bullying Prevention and Education. Students and parents are encouraged to inform teachers or administrators orally or in writing about bullying behavior or suspected bullying behavior. School employees are required to inform the administrator of all such reports. The appropriate administrator shall promptly investigate all such reports. Each building shall engage in activities which educate students about bullying, bullying prevention and digital citizenship.

Policy Review. The school district shall review this policy annually.

Adopted on: 5/8/17

Revised on: 7/13/20

Reviewed on: 6/13/22, 5/8/23, 6/10/24, 7/8/24, 7/14/25, 4/13/26

5055
Enrollment in Kindergarten

A child must reach the age of five on or before July 31st of the calendar year to be enrolled in kindergarten. The school district will enroll a child who will reach the age of five between August 1st and October 15th of the year of enrollment if the parent or guardian requests such enrollment and provides an affidavit stating:

- (a) the child attended kindergarten in another jurisdiction in the current school year; or
- (b) the family anticipates relocating to another jurisdiction that would allow admission within the current year; or
- (c) the child has demonstrated through recognized assessment procedures approved by the board that he or she is capable of performing the work of kindergarten.

The recognized assessment procedure(s) approved by the board are the

- **The Developmental Indicators for the Assessment of Learning-Fourth Edition (DIAL-4)**
- **Ages and Stages SE Parent Interview/Questionnaire** •
- **Ages and Stages SE Non-Parent Questionnaire**

The board delegates to the elementary principal responsibility for determining whether the conditions of this policy have been met. **In order to enroll in kindergarten early, students must achieve a score of at least:**

The Developmental Indicators for the Assessment of Learning-Fourth Edition (DIAL-4)

- Qualifying score: Total Score 56 and above

Ages and Stages SE Parent Interview/Questionnaire •

- Qualifying score: Ages and Stages SE, Score of 70 or below

Ages and Stages SE Non-Parent Questionnaire

- Qualifying score: Ages and Stages, Score of 70 or below

Adopted on: 5/8/17

Revised on: _____

Reviewed on: 4/13/26

5055
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A child must reach the age of five on or before July 31st of the calendar year to be enrolled in kindergarten. The school district will enroll a child who will reach the age of five between August 1st and October 15th of the year of enrollment if the parent or guardian requests such enrollment and provides an affidavit stating:

- (a) the child attended kindergarten in another jurisdiction in the current school year; or
- (b) the family anticipates relocating to another jurisdiction that would allow admission within the current year; or
- (c) the child has demonstrated through recognized assessment procedures approved by the board that he or she is capable of performing the work of kindergarten.

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Ages and Stages SE Parent Interview/Questionnaire

- Qualifying score: Ages and Stages SE, Score of 70 or below

Ages and Stages SE Non-Parent Questionnaire

- Qualifying score: Ages and Stages, Score of 70 or below

Adopted on: 5/8/17

Revised on: _____

Reviewed on: 4/13/26

5056
Free Expression by Students

The board of education recognizes that students do not shed their constitutional rights at the schoolhouse gate. However, the board of education is responsible for balancing those rights against its responsibility to provide a program of education for students in this district. The board is authorized to preserve order so that the system may function properly.

Students may not engage in any expressive conduct that causes a material and substantial disruption to the educational program; that is lewd, obscene, profane, defamatory, threatening or contains "fighting words;" that advocates the use of substances that are illegal to minors; that incites violence or constitutes a "true threat;" or that urges the violation of law or school rules. Violators will be disciplined in accordance with law and board policy.

Adopted on: 5/8/17

Revised on: _____

Reviewed on: 4/13/26

5057
District Title I Parent and Family Engagement Policy

The school district will jointly develop with parents a School-Parent-Student Compact that outlines how the parents, school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards.

The written District Parent and Family Engagement Policy will be jointly developed and distributed to parents and family members of participating children and the local community in an understandable format and to the extent practicable, in a language the parents can understand. An annual evaluation of the content and effectiveness of the Parent and Family Engagement Policy will be used to design evidence-based strategies for more effective parental involvement, to revise the Parent and Family Engagement Policy and to remove barriers to participation.

The school district recognizes the unique needs of students who are being served in its Title I program, and the importance of parent and family engagement in the Title I program. Parent and family engagement in the Title I Program shall include, but is not limited to:

1. An annual meeting to which all parents of participating children will be invited to inform parents of their school's participation under this part, to explain the requirements of this part, and the right of the parents to be involved. Invitations may take the form of notes sent with students or announcements in the school newsletter. Additional meetings may be scheduled, based upon need and interest for such meetings.
2. An explanation of the details for the child's and parents' participation, including but not limited to: curriculum objectives, the forms of academic assessment used to measure student progress and the achievement levels of the challenging State academic standards, type and extent of participation, parental input in educational decisions, coordination and integration with other Federal, State, and district programs, and evaluations of progress.
3. Opportunities for participation in parent involvement activities such as training to help parents work with their children to

improve achievement. A goal of parent activities is to provide parents with opportunities to participate in decisions relating to the education of their students, where appropriate.

4. The district will, to the extent practicable, provide parents of limited English proficiency, parents with disabilities, parents with limited literacy, are economically disadvantaged, are of a racial or minority background or parents of migratory children with opportunities for involvement in the Title I Program. Communication to parents about student progress and the district's other Title I Program communications will be provided in the language used in the home to the extent practicable. Responses to parent concerns will be provided in a timely manner.
5. Opportunities for parent-teacher conferences, in addition to those regularly scheduled by the school district, if requested by the parents or as deemed necessary by school district staff.
6. The district will coordinate and integrate parental involvement programs and activities with other programs in the community. These may include cooperation with other community programs such as Head Start and preschools and other community services such as the public library.
7. Educate teachers, specialized instructional support personnel, principals, and other school leaders, with the assistance of parents in the value and utility of contributions of parents, how to reach out to, communicate with and work with parents as equal partners.

This policy shall be reviewed annually at the annual meeting where concerned parties can have a conversation about possible changes to the Parent and Family Engagement Policy.

Adopted on: 5/8/17

Revised on: 10/10/21, 7/8/24

Reviewed on: 7/11/22, 7/10/23, 7/14/25, 4/13/26

5058
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Adopted on: 5/8/17

Revised on: _____

Reviewed on: 4/13/26

5059
Emergency Medical Treatment

If a child becomes ill or is injured while at school or while being supervised by a member of the school district's staff, the staff member shall take reasonable steps to render assistance and, when appropriate, summon medical assistance. Staff will notify a student's parent or guardian when a student needs medical attention.

The school district is not qualified under law to comply with directives to physicians limiting medical treatment and will not accept such directives. School district staff members will not honor "do not resuscitate/do not intubate" (DNR/DNI) orders, requests for transport to particular medical facilities, and any similar requests. Parents/Guardians must arrange for all such requests with rescue squad and medical providers directly.

Adopted on: 5/8/17

Revised on: _____

Reviewed on: 4/13/26

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5061
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Adopted on: 5/8/17

Revised on: _____

Reviewed on: 4/13/26

5062 Lice and Nits

Upon discovering the presence of live lice or louse eggs, the school will notify the student's parent(s) or guardian(s). The student will be isolated from contact with other students and their belongings, and a parent or guardian must pick the child up from school immediately.

By Nebraska DHHS regulation, students are not permitted to return to school until the student is treated such that no live lice or louse eggs can be detected. The parent(s) or guardian(s) will be required to treat the student and accompany the student to school to be examined. The student cannot ride the school bus until the district has cleared the student to return to school.

Adopted on: 7/9/18

Revised on: 6/12/23

Reviewed on: 4/13/26

5063
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Adopted on: 5/8/17

Revised on: _____

Reviewed on: 4/13/26

5064
Supplement, Not Supplant

The district will use Title I, Title II, Title IV, and any other funds subject to Supplement, Not Supplant requirements as required by law. The district will use said funds to Supplement, Not Supplant, state and local funds that would, in the absence of such funds, be spent on Title programs. The district will ensure that Title funds will not be used to provide services which otherwise take the place of public education services that are to be provided to all students.

The district maintains records of the professional development provided at the district level that is funded with Title funds. The Superintendent will ensure that professional development is aligned with the needs of the district's Title programs. Title professional development will not duplicate that which the district provides for non-Title purposes which, in the absence of Title funds, would be provided to all staff.

Adopted on: 5/8/17

Revised on: 6/12/23

Reviewed on: 4/13/26

5065 Bed Bugs

Students found to have bed bugs will be removed from the classroom and inspected by the school nurse. Any bugs found should be removed and collected for identification. If an active bed bug is discovered, the student's parent(s) or guardian(s) will be notified, and prompt, proper treatment will be required. Any other students residing in the same household or otherwise at risk of infection should be inspected as soon as possible after the initial diagnosis.

The student will be excluded from school on the day of the diagnosis and will continue to be excluded from school until the parent(s) or guardian(s) have confirmed that successful treatment has occurred.

If bed bugs are found in a classroom or elsewhere in the building, the school will notify parent(s) and guardian(s) of all students so that the students' clothing and other belongings may be inspected before bringing them into the home. The school will not be closed due to a bed bug presence. If pest management is necessary, it will be provided to affected areas of the school.

Adopted on: 5/8/17

Revised on: _____

Reviewed on: 4/13/26

5066 Early Graduation

General Policy. Students most effectively obtain the skills and experience necessary to graduate from high school by completing grades 9 through 12 over the course of 4 years. Unless otherwise permitted by Board policy or other applicable law, students must finish all 4 grade levels in order to graduate.

Requirements for Application. In unique circumstances, the Board may waive the four-year attendance requirement for high school graduation, provided that the student has met the requirements of this policy.

Students must make an application to the high school principal before they may seek permission to graduate early from the Board. The principal may consult with appropriate instructional and guidance staff members in making the determination. The student's application must include:

1. Proof that the student will meet all academic requirements necessary to graduate on or before the proposed graduation date;
2. A transcript showing that the student has no grade lower than "C" in any required course at the time of application;
3. A detailed essay that (a) addresses the reasons for seeking early graduation and (b) articulates the student's post-graduation plans, including goals and objectives justifying the need to graduate early; and
4. A letter from a parent/guardian supporting the application.

The student may submit any additional materials which support the student's efforts to graduate early. Such materials may include, but are not required to include: letters of support from staff and community members; proof of admission in a postsecondary program; and/or any other materials which the student believes to support the student's application.

Consideration by the Board of Education. The principal will make a written recommendation to the Board based on the submitted application from the student. The Board will consider but is not bound by the principal's recommendation. Along with the application, the Board may consult with members of the administration, staff, or anyone else the Board deems appropriate. The Board will grant a student's application only if it determines that the student is best served by permitting the student to graduate early.

Participation in District Activities. Early graduates will be considered graduates of the district at the time the Board confers such status upon them. Therefore, early graduates will no longer be considered members of the student body and will forfeit those rights and privileges accorded such students.

Adopted on: 5/8/17

Revised on: _____

Reviewed on: 4/13/26

5067

Student Assistance Team or Comparable Problem Solving Team

Pursuant to the Rules of the Nebraska Department of Education, the school district uses a general education student assistance team ("SAT") or a comparable problem solving team ("Team"). The SAT or Team will use and document problem-solving and intervention strategies to assist teachers in the provision of general education and to meet the needs of students who may be struggling in the general curriculum or who are struggling to comply with the student code of conduct or to meet acceptable behavioral and social norms.

If the SAT or Team feels that all viable alternatives have been explored, a referral for multidisciplinary evaluation shall be completed. The referral shall comply with the requirements of the Rules of the Nebraska Department of Education.

All teaching staff must:

- 1) Support the SAT or Team process by appropriately referring students who may benefit from the SAT or Team process; and
- 2) Faithfully and consistently implementing the intervention strategies recommended by the SAT or Team.

The failure to support the SAT or Team process is a serious matter and may constitute just cause for terminating or canceling a teacher's employment.

Adopted on: 5/8/17

Revised on: 10/12/20

Reviewed on: 4/13/26

5002.1

Admission of Students Who Reside Out of the State of Nebraska

Students who reside in a state other than Nebraska must submit an application to enroll in the district at least three weeks prior to the beginning of the semester in which they wish to begin attending the district. Out of state students may not enroll mid-semester.

The administration will review each application and is authorized to admit out-of-state students whose academic history, disciplinary records, prior school community involvement and other relevant factors indicate that they will be successful in this school district. Those who have verified disabilities pursuant to the Individuals with Disabilities in Education Act or section 504 of the Rehabilitation Act will not be excluded from admission based solely on their disability. The administration may reject an out-of-state student when acceptance of the student:

- Would increase the operating costs of the school district, such as by requiring the hiring of new staff or contracting with outside entities to provide services to the student;
- Would require the procurement of new equipment, technology, or furnishings;
- Would cause or require the rearrangement of caseloads for staff and contracted professionals;
- Is reasonably deemed by appropriate school staff to pose a potential risk to the health or safety of students or staff;
- May pose a risk of adversely affecting the quality of educational services being provided to resident students, as determined by appropriate school staff.

The administration's approval or disapproval of an out-of-state student's application is final.

Out-of-state students who are admitted pursuant to this policy must meet the requirements of board policy 5002 and must comply with each board policy, state statute and regulation that applies to their situation. Once admitted, they will be subject to the same disciplinary rules and procedures as resident students. Students must reapply for admission prior to each semester. Re-admission may be denied for students who are not academically and/or

behaviorally successful. Once admitted, out-of-state students' grade level placement will be determined in accordance with district policy.

Out-of-state students are not entitled to transportation or reimbursement for transportation.

Out-of-state students will be charged tuition of \$____ per semester by the district. Payment in full is due to the central office of the district on or before the first day of classes each semester. The tuition fee may be changed by the board of education prior to any semester with or without notice to the out-of-state student's family or resident school district.

Adopted on: 4/10/17

Revised on: _____

Reviewed on: 4/13/26

5002.2
[Intentionally Left Blank]

Adopted on: 4/10/17

Revised on: _____

Reviewed on: 4/13/26

2.15. Review, discuss, and take all necessary action on a General Fund Transfer to the Nutrition Fund.

2.16. Review, discuss, and take all necessary action on gym floor demo bids.



Supporting families through diversified construction solutions.

Polk School Gym Floor Demolition Demolition Proposal

03 March 2026



Polk School Gym Floor Demolition

CL Construction LLC is pleased to submit the following proposal for your consideration:

Scope of Work: Sheet Pile Shoring Installation

- **Gym Floor Demolition: \$27,215.00**
 - Reclamation rights to any materials removed and hauled away.
 - Assumes daytime hours.
 - Includes hauling away demolition debris into our provided dumpsters.
 - Recycling concrete and metal only, all other materials will be disposed of in a landfill.
 - Includes Two Mobilization and Demobilization of:
 - Equipment
 - Dumpsters
 - Includes demolition of wood gym floor.
 - Assumes using equipment for demolition/removals.
 - If equipment is not allowed add \$18,574.00.
 - Approx. 7,426SF
 - Includes removal of two layers of T&G wood flooring and one layer of 2" x 4" floaters.
 - Excludes removal of thin set and grout.
 - We can provide a proposal for any additional removals/floor prep upon completion of wood floor demolition.
 - Excludes standby time due to Weather, other trades, and access delays.

Due to the volatility of diesel fuel prices, a fuel surcharge may be applied to hauling, trucking, and equipment operations associated with this project. Pricing in this proposal is based on a baseline diesel fuel cost of \$3.50 per gallon. If the average diesel fuel price exceeds this baseline, a fuel surcharge will be applied to applicable services. The surcharge will be calculated based on the percentage increase in fuel costs at the time of service and will be adjusted periodically in accordance with current market conditions.

Any facility subject to the NESHAP regulations, ACM inspections & notifications must be completed. A copy of these documents to be provided to CL Construction, LLC. prior to any demolition.

Exclusions not specifically listed above:

MEP Draining & Disconnects, Saw Cutting & MEP Penetrations, Scanning or GPR, Secondary Ceilings & Flooring, Above Ceiling Cleanup, Surface Preparation, Firestopping, Temporary Protection, Temporary walls, FFE Removal/Disposal, Covering Openings, Handling Hazardous and Contaminated Waste & Materials, Layout, Shoring, Lintel Installation, Unspecified Credentials, Permits, Inspections, and Bonds.

CL Construction, LLC to Supply:

- A. Safety Equipment
- B. Hand tools
- C. Labor
- D. Equipment
- E. Sheet Piles

Total Proposal Price:

\$27,215.00

This proposal price includes the above materials, freight, equipment rental, workers compensation, general liability and vehicle insurance, mileage, and travel expenses. All work will be performed in a safe manner.

The above proposal price will be honored for 30 days, at which time CL Construction LLC. reserves the right to review as required. Please do not hesitate to call with any questions, or for any additional clarifications.

We look forward to doing business with you on this project and in the future.

Thank you,

Dalton Rouse
Demolition Estimator/Project Manager

Acceptance of Proposal

The above prices and specifications are satisfactory and are hereby accepted. You are authorized to do work as specified. This proposal may be void if not accepted in 30 days.

Acceptance Signature

Peitzmeier Demolition and Concrete Cutting, Inc.

6950 N 94th Plaza, Omaha, NE 68122 • Email: marcus.rand@peitzdemo.com
Cell Phone: 402.949.0123 • Office Phone: 402.346.9297 Office Fax: 402.345.1079

Company: High Plains Community School ATTN: Jason Brown	Job Title: Removal of Gymnasium Wood Floor
Phone number: 402.765.2271	Addendums: 0
Email: jasonbrown@hpcstorm.org	Bid Date: 1.27.2026

We Propose the Following:

1. Interior demolition including the removal of 7400 SF of wood gymnasium flooring:
 - a. Assumes normal business hours and all work being completed in a single mobilization.
 - b. Includes hauling away demolition debris into our provided dumpsters.
 - i. Reclamation rights to any materials removed and hauled away.
 - c. Excludes MEP disconnects, salvage and protection of existing.

Base Bid: \$41,735.00

Exclusions: MEP Draining & Disconnects, Unspecified Saw Cutting & MEP Penetrations, Secondary Ceilings & Flooring, Above Ceiling Cleanup, Floor Grinding, Adhesive Removals, Surface Preparation, Firestopping, Salvaging & Relocating, Temporary Protection, Covering Openings, Hazardous Material Survey, Handling Hazardous and Contaminated Waste & Materials, Removal of FF&E, Permits, Inspections, Bonds

This proposal is valid for Forty-Five (45) days from the above bid date.

Proposal completed by:

Marcus Rand

2.17. Review, discuss, and take all necessary action on smart boards.

MATERIALS & SERVICES

OTHER ITEMS

Boxlight	1541350	CLEVERTOUCH PRO SERIES 65"	2.00	\$1,749.00	\$3,498.00
Track Technology	DT-TV-12	Diversitrack TV for LED/LCD screens, VESA Compliant, 180 lb. capacity, 12 ft - Includes #DT-PWR	2.00	\$699.00	\$1,398.00
KCAV	SHIP-HANDLING	Shipping & Handling of all above items	1.00	\$446.24	\$446.24
OTHER ITEMS TOTAL:					\$5,342.24
TOTAL PURCHASED EQUIPMENT					\$5,342.24

INSTALLATION SERVICES

DESCRIPTION	TOTAL PRICE
Installation of IFP and Diversitrak (qty 1-10)	
Installation - IE Travel Fee	
Project Management	
TOTAL INSTALLATION SERVICES	
	\$1,903.26

SERVICE COVERAGE

PART NUMBER	MANUFACTURER	PART DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
WARRANTY	KCAV	Workmanship Warranty (90 days)	1.00	\$0.00	\$0.00
TOTAL SERVICE COVERAGE					\$0.00

Subtotal:	\$7,245.50
Tax:	\$0.00
TOTAL:	\$7,245.50

PROPOSAL SUMMARY

BILL TO: High Plains Community Schools 206 S. Pine Street Polk, NE 68654	SHIP TO: High Plains Community Schools 206 S. Pine Street Polk, NE 68654
------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------

Subtotal:	\$7,245.50
Tax:	\$0.00
TOTAL:	\$7,245.50

This proposal shall become binding on the parties hereto when signed by the Customer and accepted by the Company.

_____ By initialing here, the Customer confirms that they have read, understood and agree to the Company's Terms and Conditions.

_____ By initialing here, the Customer confirms they have read the included Scope of Work and agree that it meets their needs. Should the Customer's needs change, the Company will provide a Contract Change Order to adjust the contract based on changes to the Scope of Work, which could include changes to Equipment, Labor and/or other charges.

CUSTOMER: High Plains Community Schools

Kansas City Audio-Visual, Inc.

SIGNATURE: _____
 NAME: _____
 TITLE: _____
 DATE: _____

SIGNATURE: _____
 NAME: _____
 TITLE: _____
 DATE: _____

2.18. Review, discuss, and take all necessary action on flooring bids



**MIDWEST FLOOR
COVERING**
COMMERCIAL FLOORING CONTRACTORS

PROPOSAL

DATE	<u>March 13, 2026</u>	CUSTOMER	<u>High Plains School</u>
JOB NAME	<u>Classrooms 7 & 8</u>	CONTACT	<u>Jason Brown</u>
LOCATION	<u>260 South Pine St.</u>	PHONE	<u>308-440-8271</u>
	<u>Polk, NE</u>	TAX INFO	<u>None Included</u>

We hereby submit our estimate for:

Carpet - Mohawk - Side Stripe GT419 - 24x24 - Color: 965 West Point - 1/4 Turn

Resilient Base - Burke - 4" cove - Color: 660 Rocky

See attached plan for areas of work included.

WE PROPOSE hereby to furnish material and labor -- complete in accordance with the plans, drawings and specifications for said building for the sum of:

\$8,893.00

Eight Thousand Eight Hundred Ninety Three Dollars

NOTE: This proposal may be withdrawn by us if not accepted within 10 days from letting date.

The following notes are part of this bid proposal & will be incorporated into the contract documents:

All material as specified or per our notes and all work is guaranteed to be completed in a workmanlike manner according to industry standards for a period of one year from date of installation.

Any alteration or deviation from specifications involving extra cost will be executed only upon written orders and will become extra charges beyond this estimate. All agreements contingent upon strikes, accidents, or delays are beyond our control. Owner to carry fire, tornado, and other necessary insurance. All installation to be by non-union, independent contract labor.

Lights, HVAC, dumpsters, power, elevator, hoisting and dust control by others. All products carry their own independent, standard manufacturer warranties commencing on date of purchase.

OTHER SPECIAL NOTATIONS:

Demo of existing floor coverings, base and disposal by others.

No cutback (black) adhesive testing, sealing or removal included.

Includes adhesive removal and minor floor prep only, any floor corrections or leveling by time and material.

Work to be completed in one phase during normal working hours.

All furniture and equipment moving, vacuuming, protection and final clean up by others.

Material payment required prior to ordering materials.

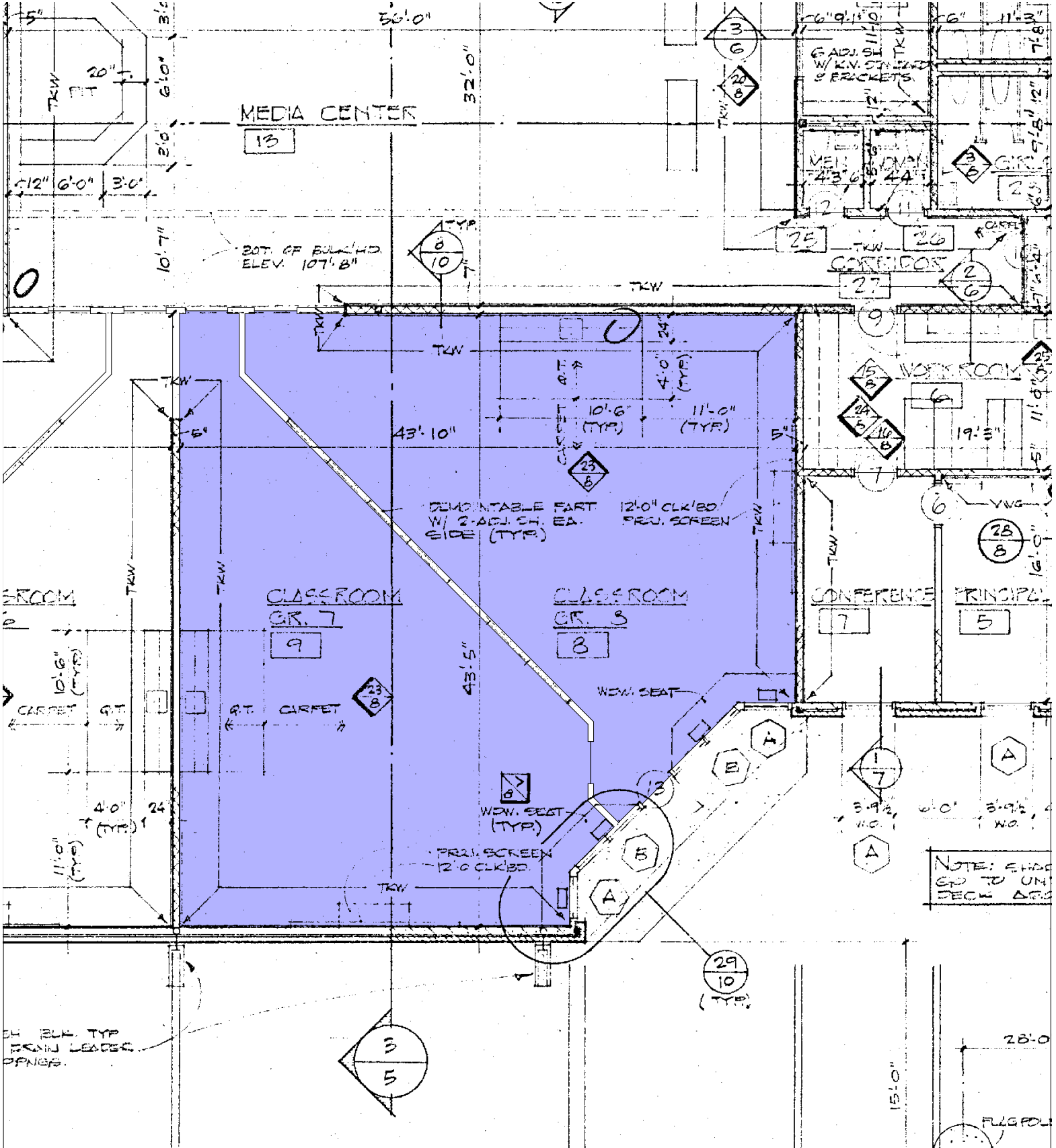
THANK YOU Steve McGinnis

3725 Touzalin Avenue
Lincoln, NE 68507
402/466-5626

Accepted by: _____
Print Name: _____
Date: _____

Summary Report

Carpet - Mohawk - Side Stripe GT419 - 24x24 - Color: 965 West Point - 1/4 Turn





**MIDWEST FLOOR
COVERING**
COMMERCIAL FLOORING CONTRACTORS

PROPOSAL

DATE	<u>March 13, 2026</u>	CUSTOMER	<u>High Plains School</u>
JOB NAME	<u>Classrooms 3 & 4</u>	CONTACT	<u>Jason Brown</u>
LOCATION	<u>260 South Pine St.</u>	PHONE	<u>308-440-8271</u>
	<u>Polk, NE</u>	TAX INFO	<u>None Included</u>

We hereby submit our estimate for:

Carpet - Mohawk - Side Stripe GT419 - 24x24 - Color: 965 West Point - 1/4 Turn

Resilient Base - Burke - 4" cove - Color: 660 Rocky

See attached plan for areas of work included.

WE PROPOSE hereby to furnish material and labor -- complete in accordance with the plans, drawings and specifications for said building for the sum of:

\$8,475.00

Eight Thousand Four Hundred Seventy Five Dollars

NOTE: This proposal may be withdrawn by us if not accepted within 10 days from letting date.

The following notes are part of this bid proposal & will be incorporated into the contract documents:

All material as specified or per our notes and all work is guaranteed to be completed in a workmanlike manner according to industry standards for a period of one year from date of installation.

Any alteration or deviation from specifications involving extra cost will be executed only upon written orders and will become extra charges beyond this estimate. All agreements contingent upon strikes, accidents, or delays are beyond our control. Owner to carry fire, tornado, and other necessary insurance. All installation to be by non-union, independent contract labor.

Lights, HVAC, dumpsters, power, elevator, hoisting and dust control by others. All products carry their own independent, standard manufacturer warranties commencing on date of purchase.

OTHER SPECIAL NOTATIONS:

Demo of existing floor coverings, base and disposal by others.

No cutback (black) adhesive testing, sealing or removal included.

Includes adhesive removal and minor floor prep only, any floor corrections or leveling by time and material.

Work to be completed in one phase during normal working hours.

All furniture and equipment moving, vacuuming, protection and final clean up by others.

Material payment required prior to ordering materials.

THANK YOU Steve McGinnis

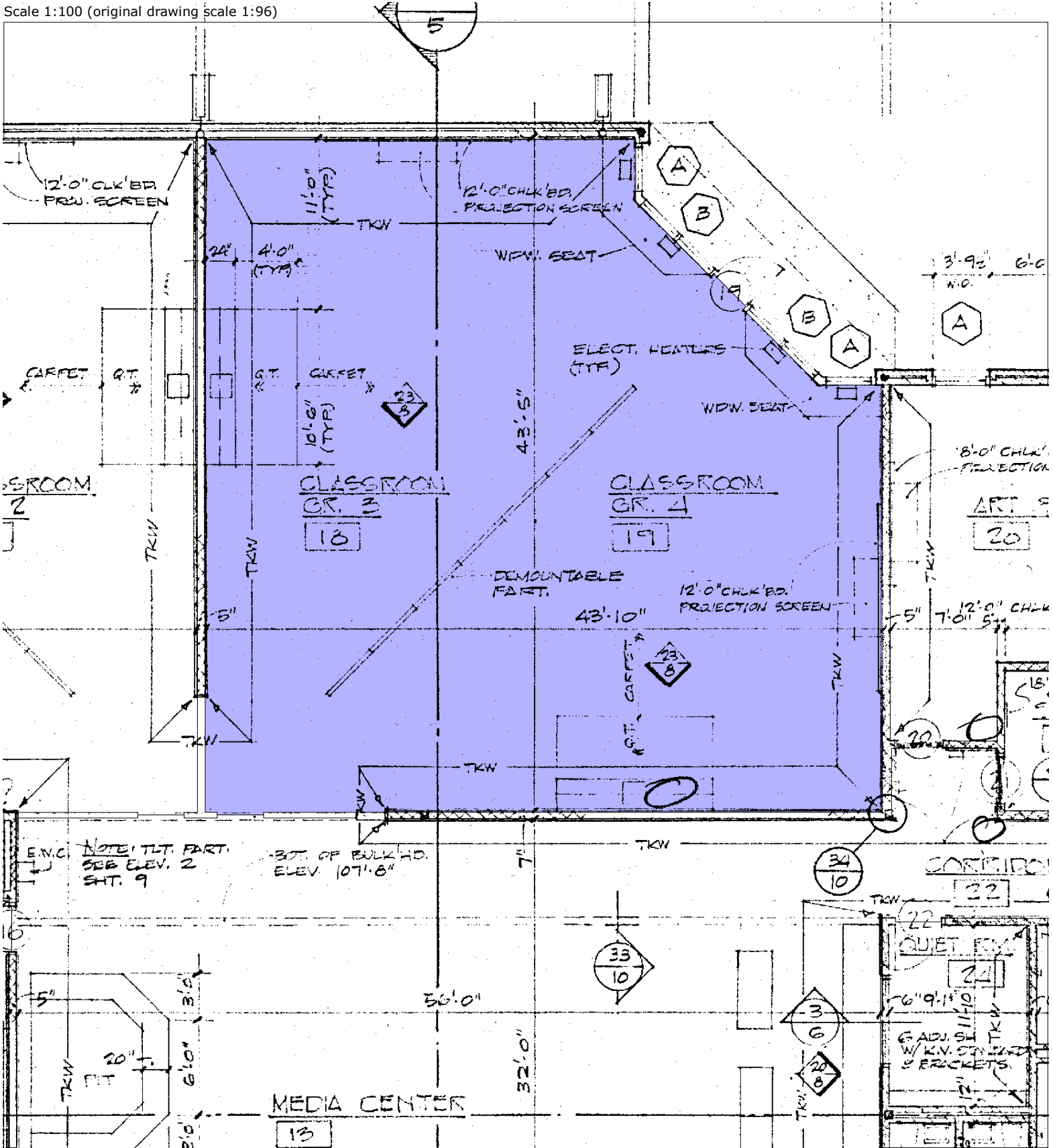
3725 Touzalin Avenue
Lincoln, NE 68507
402/466-5626

Accepted by: _____
Print Name: _____
Date: _____

Summary Report

Carpet - Mohawk - Side Stripe GT419 - 24x24 - Color: 965 West Point - 1/4 Turn

Scale 1:100 (original drawing scale 1:96)



2.19. Review, discuss, and take all necessary action for electrical panel and breaker replacement at Polk

Carlstrom Electric LLC

12566 C Road
Polk, NE 68654
402-366-4649

High Plains Community Estimate

Replace breakbox on high school stage

Square D 200A 208V 3PH panel & breakers	\$ 1,897.37
Materials	\$ 250.00
Labor	\$ 1,960.00
Total	\$ 4,107.37

2.20. Review, discuss, and take all necessary action on lawn care bids.

Manstedt K-Lawn

Complete Lawn Care Services

Norm Manstedt

Licensed Pesticide Applicator

Manstedt K Lawn L.L.C.

Norm Manstedt
Box 162, 506 North George
Clarks NE 68628

Customer Service: 308-548-8449
Licensed NE Pesticide Applicator

Date: Feb 13, 2026

To: High Plains Community Schools
Polk, Nebraska 68654

Re: High Plains Community Middle School
Lawn Fertilizer, Aeration / Over Seeding & Weed Control Proposal

Attention: Superintendent Jason Brown

Manstedt K-Lawn will provide the following Lawn Care service for the High Plains Community Middle School and Football Field in Clarks for the **2026 Lawn Care** season
(*Note: The lawn care SF price is the same as 2025*)

Item One: Football Field

We will continue to follow the recommendations of the University of Nebraska Turf Management and apply **five [5]** applications of fertilizer, K-Iron, insecticide and herbicides treatments to the football field this year. The applications will take place as follows:

- Mid to late April
- Early June
- Late July
- Early September
- After last scheduled football game or early November

Application Products:

- Fertilizer 18-2-2-3cl w/40% slow-release nitrogen – **all five [5]** applications.
- Pre-emergence Herbicide - ***1st & 2nd*** applications
- Post-emergence Herbicide – ***1st, 2nd, 3rd & 4th*** Applications
- Insecticide applications – ***2nd*** application
- K-Iron applied on **all five (5)** applications

Football Field Square footage: 75,000 SF

2026 Rate: \$ 11.00 per 1000 square feet = **\$ 825.00**

Five (5) Application Total: \$ 4,125.00

101 E Millard Street
Clarks, NE 68628

(M) 308.549.8449
nmanstedt@clarks.net

Item Two: Practice Field & Remaining School Grounds

We continue to recommend a **three** application program, for the remaining school grounds. Those applications will coincide with the **spring, summer and fall** applications to the football field

The following products will be applied per stated application:

- Fertilizer 18-2-2-3cl w/40% slow-release nitrogen – all applications. This will increase disease resistance to turf grass and improve the uptake of all nutrients and herbicides.
- Pre-emergence Herbicide - **1st & 2nd** applications
- Post-emergence Herbicide – all **three [3]** applications
- Insecticide applications – **2nd** application only
- K-Iron will be applied on all **three [3]** applications

Practice Field & Remaining School Grounds: 123,900 SF

- **2026 Rate: \$ 11.00** per 1000 square feet = **\$1,362.90**
- **Three (3) Application Total: \$ 4,088.70**

Item Three: Additional Insecticide (before the 3rd application)

1. **Grub Control: DYLOX 6.2**
 - a. Football Field: 75,000 SF
 - b. **Application Rate: 1 pound per 500 SF**
 - c. **Cost: \$3.75 per pound** (includes material, labor and equipment)
 - d. **Two (2)** applications are typically needed for adequate control each season

Item Four: Lawn Aeration (\$9.00 /1,000) & Over Seeding (50% Bluegrass / 50% Fescue)

1. **Football Field: (Includes in front of concession area & ball field)**
 - a. **Aeration: 75,000 SFT x \$ 9.00 / 1,000 = \$ 675.00**
 - b. **Grass Seed: 150 lbs x \$ 4.05 = \$607.50 (Rate: 2 lbs. / 1000 SF)**
 - c. **Total Aeration & Over Seeding \$ 1,282.50**
2. **Practice Field: (Includes parking area behind bleachers)**
 - a. **Aeration: 88,000 SFT x \$ 9.00 / 1,000 = \$ 792.00**
 - b. **Grass Seed: 176 lbs x \$ 4.05 = \$712.80 (Rate: 2 lbs / 1000 SF)**
 - c. **Total Aeration & Over Seeding = \$1,504.80**
3. **Remaining School Grounds**
 - a. **Aeration: 35,900 SF x \$9.00 / 1000 = \$ 323.10**
 - b. **Grass Seed: 71.9 LB x \$4.05 = \$ 290.79**
 - c. **Total Aeration & Over Seeding = \$ 613.89**

Note:

1. I would strongly encourage that we Aerate & Over-seed the practice field and remaining grounds each year (spring or fall)
2. The football field needs to be aerated and over seeded each fall after the last game, to maintain a strong turf that will aid in preventing water grass infestation

Item Five: Weed Control (Invoiced Separately)

1. Application of Sterilant Herbicide to all Driveways, Playgrounds, Ball Fields & Parking Lots
 - a. Labor & Equipment Rate: **\$ 85.00 / MHR**
 - 1.) Herbicide Sterilant Rate: **\$ 195.25 / gallon**
 - 2.) Non-Sterilant Spot Spray Weed Control Rate: **\$ 125.35 /gallon** (where necessary)

Respectfully Submitted February 13, 2026

Norm Manstedt, Owner / Operator
Manstedt K-Lawn L.L.C.
Cellular: 308-548-8449
Email: nmanstedt@clarks.net or coachmanstedt64@gmail.com
Nebraska Certified Pesticide Applicator

Redman's Turf Service

470 S Pine St PO BOX 21
Polk, NE 68654 US
(402) 366-1017
redmansturf@gmail.com



Estimate

ADDRESS

HPC School
345 S Pine
Polk, NE 68654

ESTIMATE

1375

DATE

01/31/2026

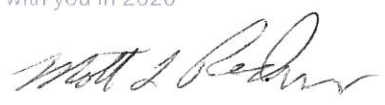
DATE	ACTIVITY	QTY	RATE	AMOUNT
	App 1 (>41K) Fertilizer, crab grass, broadleaf weed control. INSIDE TRACK POLK #14	1	727.73	727.73
	Tractor Broadleaf Weed Spray Fall broadleaf weed spray. INSIDE TRACK POLK #14	1	375.60	375.60
	App 2 (>41K) Fertilizer, crab grass & broadleaf weed control. INSIDE TRACK POLK #14	1	727.73	727.73
	Tractor Broadleaf Weed Spray Fall broadleaf weed spray. OUTSIDE TRACK POLK #9	1	327.00	327.00
	Tractor Broadleaf Weed Spray Spring broadleaf weed spray. OUTSIDE TRACK POLK #9	1	327.00	327.00
	Standon Sprayer Broadleaf Spring Weed Broadleaf. GRASS EAST OF HIGH SCHOOL.#10	1	105.00	105.00
	Standon Sprayer broadleaf Fall weed Broadleaf. GRASS EAST OF HIGH SCHOOL.#10	1	105.00	105.00
	Tractor Broadleaf Weed Spray Spring Broadleaf All grass area GRADE SCHOOL POLK.#11	1	718.20	718.20
	Tractor Broadleaf Weed Spray Fall Broadleaf All Grass area GRADE SCHOOL POLK #11	1	718.20	718.20
	App 1 (1-25K)	1	78.23	78.23

Wind Temp

Fertilizer, crab grass, broadleaf weed control. #12			
App 2 (1-25K) Fertilizer, crab grass broadleaf weed control.#12	1	78.23	78.23
App 3 (1-25K) Fertilizer, broadleaf weed control. #12	1	78.23	78.23
App Grub only (1-25K) Insect control. #12	1	78.23	78.23
App 5 (1-25K) Fall Fertilizer, Broadleaf weed control. #12	1	78.23	78.23
Bare ground #1 south,east,north of high school	1	280.00	280.00
Bare ground #8 Running track and long jump pit practice field	1	441.00	441.00
Bare ground #7 parking area west of high school	1	373.80	373.80
Bare ground #2north and west of grade school	1	165.20	165.20

SUBTOTAL	5,782.61
TAX	0.00
TOTAL	\$5,782.61

Dear HPC School,
 Thank you for your support and past business.
 Please review the estimate for 2026 and feel free to contact me with any questions. This estimate reflects exactly what was done in 2025. There are always things that can be done to improve. The practice field has not been aerated for several years. The front lawns at the grade and High School could use this also. The recent dry years have taken a terrible toll on the grass grounds in the grade school block, and the grass area outside the practice field. Interseedinfg some or all of that would be a great improvement. I have had some trouble at the practice fields with foxtail and windmill grass coming in in late summer so may want to take a different aproach. I would be happy do discuss Ideas with you.
 I look forewrd to working with you in 2026
 Have a great Day
 Matt Redman
 Redman's Turf Services



Accepted By

Accepted Date

HEINS LAWN, LANDSCAPE & IRRIGATION

1765 Fairgrounds Rd.
 Central City, NE 68826
 Phone 308-946-3719

3/26/2026

High Plains
 Practice Football field
 Clarks, NE

Estimated Sq.Ft. 62722

CHEMICAL APPLICATION STEPS

- Step 1 Fertilizer/Broad Leaf Control/Crabgrass Pre Emergence
- Step 2 Fertilizer/Crabgrass Pre Emergence
- Step 3 Fertilizer/Insecticide/Sales Tax/Weed Control
- Step 4 Fertilizer /Weed-Crabgrass Control
- Step 5 Fertilizer/Broad Leaf Control
- WEED CONTROL ONLY

√	Pay as Go
	632.24
	576.42
	846.75
	530.63
	550.07
	457.87

IF YOU TAKE OUR 4 STEP PROGRAM (STEPS 1,2,3,5)
 IF YOU TAKE OUR 5 STEP PROGRAM (STEPS 1,2,3,4,5)

TOTAL	√	Pay Before 3/31/2026	Pay Before
\$2,605.48		\$2,501.26	
\$3,136.11		\$2,979.30	

NOTE; FOR BEST CONTROL OF CRABGRASS & INSECTS YOU WILL NEED 4 OR 5 STEPS

- AERATION
- MOWING
- FUNGICIDE CONTROL

√	
	718.17
	163.08
	581.43

ACCEPTANCE OF PROPOSAL: THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK SPECIFIED.

Signature _____

Date _____

PLEASE SEND ONE COPY TO US AND RETAIN SECOND COPY FOR YOUR RECORDS

OTHER SERVICES AVAILABLE:

- Tree Injection
- Landscape Maintenance
- Sprinkler Maintenance
- Lawn Edging
- Overseeding

HEINS LAWN, LANDSCAPE & IRRIGATION

1765 Fairgrounds Rd.
 Central City, NE 68826
 Phone 308-946-3719

3/26/2026

High Plains
 Football field
 Clarks, NE

Estimated Sq.Ft. 76385

CHEMICAL APPLICATION STEPS

- Step 1 Fertilizer/Broad Leaf Control/Crabgrass Pre Emergence
- Step 2 Fertilizer/Crabgrass Pre Emergence
- Step 3 Fertilizer/Insecticide/Sales Tax/Weed Control
- Step 4 Fertilizer /Weed-Crabgrass Control
- Step 5 Fertilizer/Broad Leaf Control
- WEED CONTROL ONLY

√	Pay as Go
	769.96
	701.98
	1,031.20
	646.22
	669.90
	557.61

IF YOU TAKE OUR 4 STEP PROGRAM (STEPS 1,2,3,5)
 IF YOU TAKE OUR 5 STEP PROGRAM (STEPS 1,2,3,4,5)

	√	Pay Before	Pay Before
TOTAL		3/31/2026	
\$3,173.04		\$3,046.12	
\$3,819.26		\$3,628.30	

NOTE; FOR BEST CONTROL OF CRABGRASS & INSECTS YOU WILL NEED 4 OR 5 STEPS

- AERATION
- MOWING
- FUNGICIDE CONTROL

√	
	874.61
	198.60
	708.09

ACCEPTANCE OF PROPOSAL: THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE
 HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK SPECIFIED.

Signature _____

Date _____

PLEASE SEND ONE COPY TO US AND RETAIN SECOND COPY FOR YOUR RECORDS

OTHER SERVICES AVAILABLE:

- Tree Injection
- Landscape Maintenance
- Sprinkler Maintenance
- Lawn Edging
- Overseeding

HEINS LAWN, LANDSCAPE & IRRIGATION

1765 Fairgrounds Rd.
 Central City, NE 68826
 Phone 308-946-3719

3/26/2026

High Plains
 Clarks School area
 Clarks, NE

Estimated Sq.Ft. 34613

CHEMICAL APPLICATION STEPS

- Step 1 Fertilizer/Broad Leaf Control/Crabgrass Pre Emergence
- Step 2 Fertilizer/Crabgrass Pre Emergence
- Step 3 Fertilizer/Insecticide/Sales Tax/Weed Control
- Step 4 Fertilizer /Weed-Crabgrass Control
- Step 5 Fertilizer/Broad Leaf Control
- WEED CONTROL ONLY

√	Pay as Go
	348.90
	318.09
	467.28
	292.83
	303.56
	252.67

IF YOU TAKE OUR 4 STEP PROGRAM (STEPS 1,2,3,5)
 IF YOU TAKE OUR 5 STEP PROGRAM (STEPS 1,2,3,4,5)

	Pay Before	Pay Before
TOTAL	√ 3/31/2026	
\$1,437.83	\$1,380.32	
\$1,730.66	\$1,644.13	

NOTE; FOR BEST CONTROL OF CRABGRASS & INSECTS YOU WILL NEED 4 OR 5 STEPS

- AERATION
- MOWING
- FUNGICIDE CONTROL

√	
	396.32
	89.99
	320.86

ACCEPTANCE OF PROPOSAL: THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE
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Signature _____

Date _____

PLEASE SEND ONE COPY TO US AND RETAIN SECOND COPY FOR YOUR RECORDS

OTHER SERVICES AVAILABLE:

- Tree Injection
- Landscape Maintenance
- Sprinkler Maintenance
- Lawn Edging
- Overseeding

HEINS LAWN, LANDSCAPE & IRRIGATION

1765 Fairgrounds Rd.
 Central City, NE 68826
 Phone 308-946-3719

3/26/2026

High Plains
 Play ground
 Polk Ne

Estimated Sq.Ft. 27452

CHEMICAL APPLICATION STEPS

- Step 1 Fertilizer/Broad Leaf Control/Crabgrass Pre Emergence
- Step 2 Fertilizer/Crabgrass Pre Emergence
- Step 3 Fertilizer/Insecticide/Sales Tax/Weed Control
- Step 4 Fertilizer /Weed-Crabgrass Control
- Step 5 Fertilizer/Broad Leaf Control
- WEED CONTROL ONLY

√	Pay as Go
	276.72
	252.28
	370.60
	232.24
	240.75
	200.40

IF YOU TAKE OUR 4 STEP PROGRAM (STEPS 1,2,3,5)
 IF YOU TAKE OUR 5 STEP PROGRAM (STEPS 1,2,3,4,5)

TOTAL	√	Pay Before 3/31/2026	Pay Before
\$1,140.35		\$1,094.74	
\$1,372.59		\$1,303.96	

NOTE; FOR BEST CONTROL OF CRABGRASS & INSECTS YOU WILL NEED 4 OR 5 STEPS

- AERATION
- MOWING
- FUNGICIDE CONTROL

√	
	314.33
	71.38
	254.48

ACCEPTANCE OF PROPOSAL: THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK SPECIFIED.

Signature _____ Date _____

PLEASE SEND ONE COPY TO US AND RETAIN SECOND COPY FOR YOUR RECORDS

- OTHER SERVICES AVAILABLE:
- Tree Injection
 - Landscape Maintenance
 - Sprinkler Maintenance
 - Lawn Edging
 - Overseeding

HEINS LAWN, LANDSCAPE & IRRIGATION

1765 Fairgrounds Rd.
 Central City, NE 68826
 Phone 308-946-3719

3/26/2026

High Plains
 School grounds sprinklered
 Polk Ne

Estimated Sq.Ft. 9202

CHEMICAL APPLICATION STEPS

- Step 1 Fertilizer/Broad Leaf Control/Crabgrass Pre Emergence
- Step 2 Fertilizer/Crabgrass Pre Emergence
- Step 3 Fertilizer/Insecticide/Sales Tax/Weed Control
- Step 4 Fertilizer /Weed-Crabgrass Control
- Step 5 Fertilizer/Broad Leaf Control
- WEED CONTROL ONLY

√	Pay as Go
	92.76
	84.57
	124.23
	77.85
	80.70
	67.17

IF YOU TAKE OUR 4 STEP PROGRAM (STEPS 1,2,3,5)
 IF YOU TAKE OUR 5 STEP PROGRAM (STEPS 1,2,3,4,5)

	√	Pay Before	Pay Before
TOTAL		3/31/2026	
\$382.26		\$366.97	
\$460.11		\$437.10	

NOTE; FOR BEST CONTROL OF CRABGRASS & INSECTS YOU WILL NEED 4 OR 5 STEPS

- AERATION
- MOWING
- FUNGICIDE CONTROL

√	
	105.36
	45.00
	85.30

ACCEPTANCE OF PROPOSAL: THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK SPECIFIED.

Signature _____

Date _____

PLEASE SEND ONE COPY TO US AND RETAIN SECOND COPY FOR YOUR RECORDS

- OTHER SERVICES AVAILABLE:
- Tree Injection
 - Landscape Maintenance
 - Sprinkler Maintenance
 - Lawn Edging
 - Overseeding

HEINS LAWN, LANDSCAPE & IRRIGATION

1765 Fairgrounds Rd.
 Central City, NE 68826
 Phone 308-946-3719

3/26/2026

High Plains Football field Polk Ne

Estimated Sq.Ft. 75000

CHEMICAL APPLICATION STEPS

- Step 1 Fertilizer/Broad Leaf Control/Crabgrass Pre Emergence
- Step 2 Fertilizer/Crabgrass Pre Emergence
- Step 3 Fertilizer/Insecticide/Sales Tax/Weed Control
- Step 4 Fertilizer /Weed-Crabgrass Control
- Step 5 Fertilizer/Broad Leaf Control
- WEED CONTROL ONLY

√	Pay as Go
	756.00
	689.25
	1,012.50
	634.50
	657.75
	547.50

IF YOU TAKE OUR 4 STEP PROGRAM (STEPS 1,2,3,5)
 IF YOU TAKE OUR 5 STEP PROGRAM (STEPS 1,2,3,4,5)

	√	Pay Before	Pay Before
TOTAL	√	3/31/2026	
		\$2,990.88	
		\$3,562.50	

NOTE; FOR BEST CONTROL OF CRABGRASS & INSECTS YOU WILL NEED 4 OR 5 STEPS

- AERATION
- MOWING
- FUNGICIDE CONTROL

√	
	858.75
	195.00
	695.25

ACCEPTANCE OF PROPOSAL: THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK SPECIFIED.

Signature _____

Date _____

PLEASE SEND ONE COPY TO US AND RETAIN SECOND COPY FOR YOUR RECORDS

OTHER SERVICES AVAILABLE:

- Tree Injection
- Landscape Maintenance
- Sprinkler Maintenance
- Lawn Edging
- Overseeding

HEINS LAWN, LANDSCAPE & IRRIGATION

1765 Fairgrounds Rd.
 Central City, NE 68826
 Phone 308-946-3719

3/26/2026

High Plains Lot across the street Polk Ne

Estimated Sq.Ft. 127281

CHEMICAL APPLICATION STEPS

- Step 1 Fertilizer/Broad Leaf Control/Crabgrass Pre Emergence
- Step 2 Fertilizer/Crabgrass Pre Emergence
- Step 3 Fertilizer/Insecticide/Sales Tax/Weed Control
- Step 4 Fertilizer /Weed-Crabgrass Control
- Step 5 Fertilizer/Broad Leaf Control
- WEED CONTROL ONLY

√	Pay as Go
	1,282.99
	1,169.71
	1,718.29
	1,076.80
	1,116.25
	929.15

IF YOU TAKE OUR 4 STEP PROGRAM (STEPS 1,2,3,5)
 IF YOU TAKE OUR 5 STEP PROGRAM (STEPS 1,2,3,4,5)

	Pay Before	Pay Before
TOTAL	√ 3/31/2026	
\$5,287.24	\$5,075.75	
\$6,364.04	\$6,045.84	

NOTE; FOR BEST CONTROL OF CRABGRASS & INSECTS YOU WILL NEED 4 OR 5 STEPS

- AERATION
- MOWING
- FUNGICIDE CONTROL

√	
	1,457.37
	330.93
	1,179.89

ACCEPTANCE OF PROPOSAL: THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK SPECIFIED.

Signature _____

Date _____

PLEASE SEND ONE COPY TO US AND RETAIN SECOND COPY FOR YOUR RECORDS

OTHER SERVICES AVAILABLE:

- Tree Injection
- Landscape Maintenance
- Sprinkler Maintenance
- Lawn Edging
- Overseeding

Practice Football field in Clarks	Step 1	\$632.24
	Step 2	\$576.42
	Step 5	\$550.07
		\$1,758.73
Football field In Clarks	Step 1	\$769.96
	Step 2	\$701.98
	Step 5	\$669.90
		\$2,141.84
Clarks Around School in Clarks	Step 1	\$348.90
	Step 2	\$318.09
	Step 5	\$303.56
		\$970.55
School Grounds Play Ground	Step 1	\$276.72
	Step 2	\$252.28
	Step 5	\$240.75
		\$769.75
School Grounds Around school Polk	Step 1	\$92.76
	Step 2	\$84.57
	Step 5	\$80.70
		\$258.03
Football area In Polk	Step 1	\$756.00
	Step 2	\$689.25
	Step 5	\$657.75
		\$2,103.00
Polk Lot across the street	step 5	\$1,116.25
Total		\$9,118.15
Discount		\$1,094.18
Total for 2026		\$8,023.97

2.21. Review, discuss, and take all necessary action on Principal Helgoth's 2026-27 contract.

2.22. Review, discuss, and take all necessary action on the Phase I scope of work for HVAC updates and a guaranteed maximum price with Facility Advocates.



To: Jason Brown High Plains School District
From: Facility Advocates
Re: Clarks Elementary School HVAC renovation
Date: April 13, 2026

Facility Advocates is proposing the following for Phase 1 of the project. We would like to order the equipment for the entire project now, we have some equipment with long lead times, plus equipment that we are proposing for installation this summer. The chiller for the school has a 30 to 34 week lead time, the air handling unit (AHU) for south classrooms is 24 to 26 week lead time, the pumps and boilers lead time is 12 to 16 weeks, blower coil units for the cafeteria are 18 to 20 weeks, Rooftop units (RTU's) for the gym lead times are 24 to 30 weeks. Phase one we are proposing replacing the existing volume boxes with variable air volume boxes with reheat coils, we will install the coil accessories and run hot water piping supply and return lines to the boiler room for connection next summer, we will run hot water and chilled water lines to the north section of the building to be terminated to equipment next summer. The GMP not to exceed for Phase one as mentioned above is \$500,000.

Phase 2 of the project will be to remove existing boiler and fuel oil tank install new propane tank, install new boilers, pumps, install new chiller and chilled water pumps, terminate hot and chilled water piping to all equipment throughout the building. Install air handling unit (AHU), cafeteria blower coil units and fan coil units in north addition. The building automation system will be installed for the entire building. New ceilings and LED lighting in classrooms, hallways and office. Installing the gym RTU's and related ductwork.

Thank You for your consideration,
Byron Copeland

3. Executive Session
4. Motion to Adjourn
5. ***CLOSED SESSION: If, during the course of the meeting, discussion of any item on the agenda should be held in closed meeting, the board will conduct a closed meeting in accordance with the Nebraska Open Meetings Act**
6. ***SEQUENCE OF AGENDA: The sequence of agenda topics is subject to change at the discretion of the board.**