

Regular Meeting

Thursday, January 16, 2025 5:00 PM

Board Room of the Beaumont ISD Administration Building, 3395 Harrison Ave,
Beaumont, TX 77706-5009

- I. Notice of Public Meeting & Notice of Proposed Contract for Legal Services Incorporated and attached marked Exhibit A

- I.A. INTRODUCTION

- I.A.1. ROLL CALL

- I.A.1.a. CLOSED SESSION
(CLOSED TO PUBLIC) - BOARD
WILL CONVENE IN CLOSED SESSION
UNDER CHAPTER 551 OF THE TEXAS
GOVERNMENT CODE, SECTIONS
551.071, 551.072, 551.073,
551.074, 551.076, 551.083,
551.084 AND/OR 551.087, TO
DELIBERATE ON THE FOLLOWING:

- I.A.1.a.1. LEGAL

- I.A.1.a.1.1. Pending or contemplated litigation matters and status report

- I.A.1.a.1.1.1. Multi District Litigation 3047 or JCCP 5255

- I.A.1.a.1.2. Matters on which the school district legal counsel's duties to the school district under the Texas Disciplinary Rules of Professional Conduct or the State Bar of Texas Clearly conflicts with the Texas Open Meetings Act

- I.A.1.a.1.2.1. Partnership Update

- I.A.1.a.2. PERSONNEL

- I.A.1.a.2.1. Deliberation regarding the appointment, employment, evaluation, reassignment, duties, proposed terminations, terminations and suspensions, proposed nonrenewals, renewals, and resignation/retirements, discipline, and/or dismissal of a public officer or employee, including the superintendent, and/or hear complaints and grievances against public officers or employees

I.A.1.a.2.1.1. Superintendent Summative
Evaluation

I.A.1.a.2.1.2. Superintendent's Contract

I.A.1.a.3. REAL ESTATE

I.A.1.a.3.1. Deliberation
regarding the purchase, exchange,
lease or value of real property

I.A.1.a.4. ECONOMIC
DEVELOPMENT

I.A.1.a.4.1. Deliberation
regarding an offer of a financial or
other incentive to a business
prospect related to economic
development negotiations

II. REGULAR OPEN BOARD MEETING

II.A. INTRODUCTION OF REGULAR MEETING

II.A.1. United States and Texas Flags
Pledges of Allegiance

II.A.2. Recognitions

II.B. STUDENT OUTCOMES

II.B.1. Superintendent's Report

II.B.2. Cabinet Report

II.B.2.a. Yondr Update



Board Exhibit Cover Sheet

Meeting Date: January 16, 2025

Agenda Item/Exhibit Number: **II.B.2.**

Agenda Item Title: Report - Yondr Update

Cabinet Level Presenter(s): Randall Maxwell

Additional Presenter(s): Anetra Cheatham

Executive Summary: N/A

Recommendation: N/A

Budget Impact* (if applicable): N/A

Funding Source (if applicable): N/A

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements):

Policy Reference (if applicable, list policy/regulation):

Legal Review (if necessary, list attorney and firm):



Cabinet Level Presenter's Signature

January 16, 2025

Date

*CFO Signature (required if there is a budget impact) _____
Date

General Counsel's Signature _____
Date

II.C. PUBLIC COMMENTS

II.D. INFORMATION ITEMS

II.D.1. Update on Personnel
Activities

II.D.2. Report for Tax Collections



Board Exhibit Cover Sheet

Meeting Date: January 16, 2025

Agenda Item/Exhibit Number: **II.D.2.**

Agenda Item Title: Report – Tax Collections

Cabinet Level Presenter(s): Cheryl Hernandez

Additional Presenter(s):

Executive Summary: N/A

Recommendation: N/A

Budget Impact* (if applicable): N/A

Funding Source (if applicable): N/A

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements):

Policy Reference (if applicable, list policy/regulation):

Legal Review (if necessary, list attorney and firm):



Cabinet Level Presenter's Signature



Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

Date

Tax Collection Report
December 31, 2024

	Taxes Collected			
	12/31/24		12/31/23	
	M & O	I & S	M & O	I & S
Current	26,450,348.11	5,505,709.66	20,114,997.40	6,924,568.68
Delinquent	104,009.16	33,137.94	212,313.42	58,286.23
Penalties & Interest	53,333.75	15,094.07	105,490.62	28,525.78
Totals	26,607,691.02	5,553,941.67	20,432,801.44	7,011,380.69

	Current Taxes			
	Tax Levy	Collections for 12/31/2024	YTD Current Collections	Collected Percentage
	132,688,121	31,956,057.77	34,758,497.87	26.20%

Two Year Comparison	
Current Year as of 12/31/2024	Prior Year as of 12/31/2023
26.20%	26.01%

AGENDA:
January 16, 2025

II.D.3. Report for General Fund
Revenue and Expenditures



Board Exhibit Cover Sheet

Meeting Date: January 16, 2025

Agenda Item/Exhibit Number: **II.D.3.**

Agenda Item Title: Report – General Fund Summary

Cabinet Level Presenter(s): Cheryl Hernandez

Additional Presenter(s):

Executive Summary: N/A

Recommendation: N/A

Budget Impact* (if applicable): N/A

Funding Source (if applicable): N/A

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements):

Policy Reference (if applicable, list policy/regulation):

Legal Review (if necessary, list attorney and firm):

Cheryl Hernandez
Cabinet Level Presenter's Signature

1/10/2025
Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

Date

BEAUMONT INDEPENDENT SCHOOL DISTRICT
GENERAL FUND
General Fund Summary
December 31, 2024

	Amended Budget	Month To Date	Year to Date Transactions	Outstanding Encumbrances	Balances
REVENUES					
Property Tax Collection (including delinquencies)	100,653,028	26,607,691	29,898,392	-	70,754,636
Sources of Misc Income (Foreign Trade Zone, Athletics...)	17,644,559	415,199	4,601,713	-	13,042,846
State Program Revenues	61,368,150	1,044,386	31,417,009	-	29,951,141
Federal Program Revenues	6,779,502	1,256	710,219	-	6,069,283
Other Financing Sources	130,000	241	130,953	-	(953)
Total Revenues	186,575,239	28,068,774	66,758,287	-	119,816,952
EXPENDITURES					
11 Classroom	93,845,498	6,715,935	42,796,022	242,926	50,806,550
12 Library	1,070,702	108,013	544,929	8,598	517,175
13 Staff Development	579,058	7,374	153,134	42,092	383,832
21 Asst Sups, Directors, Supervisors, Curriculum Coordinators	4,554,707	262,004	1,922,266	97,031	2,535,410
23 Principal, Asst. Principals, Office Clerical	9,704,907	634,233	4,640,176	23,234	5,041,497
31 Counselors	7,890,501	536,193	3,649,805	24,574	4,216,122
32 Social Workers	282,745	15,133	91,978	-	190,767
33 Nurses	2,118,516	148,928	976,692	51,574	1,090,250
34 Transportation	6,289,595	708,663	3,176,128	583,413	2,530,054
36 Extracurricular	5,666,772	293,828	2,547,825	350,387	2,768,561
41 Administration	7,179,737	543,789	3,552,324	209,511	3,417,902
51 Maintenance and Utilites	29,367,581	7,655,034	15,705,961	1,864,471	11,797,149
52 Police and Monitoring Services	4,970,460	323,448	3,049,596	314,518	1,606,346
53 Data Processing Personnel	3,921,358	249,723	2,003,246	127,311	1,790,801
61 Parent involmnet Liaisons, Day Car Workers	759,883	52,591	210,263	1,517	548,103
71 Debt Service	1,114,965	-	1,114,964	-	1
93 Fiscal Agent - Shared Service for Deaf Program	401,950	-	380,944	-	21,006
95 Juvenile Justice Alternative Ed Program	161,860	-	161,860	-	-
99 Other Intergovernmental Charges	9,764,866	324,922	4,108,012	-	5,656,854
Total Expenditures	189,645,661	18,579,811	90,786,124	3,941,157	94,918,379
Net increase (decrease)	(3,070,422)				

II.D.4. Report for Campus Activities
Funds and Donations



Board Exhibit Cover Sheet

Meeting Date: January 16, 2025

Agenda Item/Exhibit Number: **II.D.4.**

Agenda Item Title: Report – Campus Activity Funds and Donations

Cabinet Level Presenter(s): Cheryl Hernandez

Additional Presenter(s):

Executive Summary: N/A

Recommendation: N/A

Budget Impact* (if applicable): N/A

Funding Source (if applicable): N/A

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements):

Policy Reference (if applicable, list policy/regulation):

Legal Review (if necessary, list attorney and firm):

Cheryl Hernandez
Cabinet Level Presenter's Signature

1/7/2025
Date

*CFO Signature (required if there is a budget impact) Date

General Counsel's Signature Date

**CAMPUS ACTIVITY FUND
EXPLANATION OF AMENDMENTS
DECEMBER 2024**

West Brook High School	\$ 68,945.00
Explanation:	Car Registrations, AP Exams, Library Fines, ID Fines, Program Ads, Chromebook Fees, Cell Phone Fines
Beaumont United High School	\$ 17,965.00
Explanation:	ID Fines, Chromebook Fees, AP Exams, Car Registrations, Cell Phone Fines, Library Fines, Commissions/Vending Machines, Smart ID Fees
Smith Middle School	\$ -
Explanation:	
Marshall Middle School	\$ 5,429.00
Explanation:	Library Fines, Chromebook Fees, Yearbooks, Cell Phone Fines, ID Fines, Smart ID Fees
Odom Academy	\$ 5,976.00
Explanation:	Chromebook Fees, Cell Phone Fines, Library Fines, ID Fines
Vincent Middle School	\$ 2,785.00
Explanation:	Cell Phone Fines, Chromebook Fees
Amelia Elementary	\$ 1,633.00
Explanation:	Donation, Library Fines, Chromebook Fees, Smart ID Fees
Caldwood Elementary	\$ 2,254.00
Explanation:	Chromebook Fees, Smart ID Fees
Curtis Elementary	\$ 5,397.00
Explanation:	Chromebook Fees, Donation, Library Fines
Fletcher Elementary	\$ 20,585.00
Explanation:	Fundraiser Proceeds, Commissions/Vending Machines
Guess Elementary	\$ 4,199.00
Explanation:	Commissions/Vending Machines, Chromebook Fees, Donation, Library Fines, Cell Phone Fines
Regina Howell Elementary	\$ 25,634.00
Explanation:	Chromebook Fees, Library Fines, Commission/Vending Machines, Smart ID Fees, Fundraiser Proceeds
Homer Drive Elementary	\$ 9,231.00
Explanation:	Cell Phone Fines, Fundraiser Proceeds, Commissions/Vending Machines
Pietzsch Elementary	\$ 741.00
Explanation:	Cell Phones Fines, Library Fines, ID Fines
Dishman Elementary	\$ 2,320.00
Explanation:	Chromebook Fees, Commissions/Vending Machines, Fundraising Proceeds
Blanchette Elementary	\$ 1,344.00
Explanation:	Chromebook Fees, Library Fines, Commission/Vending Machines, Smart ID Fees
Martin Elementary	\$ 1,080.00
Explanation:	Library Fines, Dormant Account Transfer

**CAMPUS ACTIVITY FUND
EXPLANATION OF AMENDMENTS, CONTINUED
DECEMBER 2024**

Phalen Leadership Academy (Jones-Clark ES)	\$ 315.00
Explanation: Commissions/Vending Machines, Chromebook Fees	
Charlton-Pollard Elementary	\$ 8,624.00
Explanation: Donation, Cheer Club Fees, Library Fines, Smart ID Fees, Chromebook Fees, Fundraising Proceeds	
Fehl Price Classical Academy	\$ -
Explanation:	
Bingman Pre-K Center	\$ -
Explanation:	
Pathways Learning Center	\$ 100.00
Explanation: Chromebook Fees	
Career and Technical Center	\$ 10,958.00
Explanation: CTE Program Proceeds, Donation, Cell Phones	
Brown Center	\$ 1,055.00
Explanation: Chromebook Fees, Cell Phone Fines	
Transportation Dept	\$ 234.00
Explanation: Commissions/Vending Machines	
Maintenance Dept	\$ 41.00
Explanation: Commissions/Vending Machines	
Administration Building	\$ 263.00
Explanation: Commissions/Vending Machines	
Admin. Annex Building	\$ 48.00
Explanation: Commissions/Vending Machines	
Police Dept.	\$ -
Explanation:	
Early College H.S.	\$ 4,199.00
Explanation: Chromebook Fees, Yearbooks, ID Fines, Lost Textbook Fine, Library Fines. Commissions/Vending Machines	
School for the Deaf (Deaf Ed.)	\$ -
Explanation:	
Fine Arts Department	\$ -
Explanation:	

**CAMPUS ACTIVITY FUNDS
BUDGET CHANGE REPORT - DECEMBER 2024**

		<u>Original Budget</u>	<u>Change</u>	<u>Amended Budget</u>
<u>Revenues</u>				
Local Revenue - Other Sources	461.00.5749.00	315,000	201,355	516,355
<u>Expenditures</u>				
	<u>School Leadership</u>			
West Brook High School	461.XX.6499.00.008.00.000	93,887	68,945	162,832
Beaumont United High School	461.XX.6499.00.014.00.000	27,052	17,965	45,017
Smith Middle School	461.XX.6499.00.042.00.000	4,268	-	4,268
Marshall Middle School	461.XX.6499.00.046.00.000	9,536	5,429	14,965
Odom Academy	461.XX.6499.00.047.00.000	7,275	5,976	13,251
Vincent Middle School	461.XX.6499.00.048.00.000	6,674	2,785	9,459
Amelia Elementary	461.XX.6499.00.101.00.000	2,291	1,633	3,924
Caldwood Elementary	461.XX.6499.00.104.00.000	5,029	2,254	7,283
Curtis Elementary	461.XX.6499.00.105.00.000	58,344	5,397	63,741
Fletcher Elementary	461.XX.6499.00.110.00.000	15,968	20,585	36,553
Guess Elementary	461.XX.6499.00.112.00.000	3,899	4,199	8,098
Regina Howell Elementary	461.XX.6499.00.118.00.000	15,488	25,634	41,122
Homer Drive Elementary	461.XX.6499.00.123.00.000	1,397	9,231	10,628
Pietzsch Elementary	461.XX.6499.00.125.00.000	1,832	741	2,573
Dishman Elementary	461.XX.6499.00.126.00.000	579	2,320	2,899
Blanchette Elementary	461.XX.6499.00.127.00.000	4,523	1,344	5,867
Martin Elementary	461.XX.6499.00.128.00.000	1,144	1,080	2,224
Phalen Leadership Academy (Jones-Clark)	461.XX.6499.00.129.00.000	12,442	315	12,757
Charlton-Pollard Elementary	461.XX.6499.00.130.00.000	7,463	8,624	16,087
Fehl Price Classical Academy	461.XX.6499.00.131.00.000	1,742	-	1,742
Bingman Pre-K Center	461.XX.6499.00.132.00.000	3,603	-	3,603
Pathways Learning Center	461.XX.6499.00.006.00.000	-	100	100
Career and Technical Center	461.XX.6499.00.009.00.000	21,065	10,958	32,023
Brown Center	461.XX.6499.00.012.00.000	185	1,055	1,240
Transportation Dept	461.XX.6499.00.920.00.000	491	234	725
Maintenance Dept	461.XX.6499.00.819.00.000	655	41	696
SSA Deaf Program	461.XX.6499.00.838.00.000	51	-	51
Administration Building	461.XX.6499.00.842.00.000	2,915	263	3,178
Admin. Annex Building	461.XX.6499.00.843.00.000	214	48	262
Police Dept.	461.XX.6499.00.850.00.000	307	-	307
Early College H.S.	461.XX.6499.00.013.00.000	4,661	4,199	8,860
Fine Arts Department	461.XX.6499.00.849.00.000	20	-	20
	Total Expenditures	315,000	201,355	516,355
BUDGET CHANGE				
	Total Revenues	315,000	201,355	516,355
	Total Expenditures	(315,000)	(201,355)	(516,355)
	Adjusted Surplus	-	-	-

DONATION REPORT - DECEMBER 2024
MONETARY DONATIONS

<u>Donor Name/Organization</u>	<u>Recipient</u>	<u>Account Number</u>	<u>Amount Given</u>
St. James United Methodist Church	Charlton Pollard Elementary School	461.00.5749.00.130.00.C47	\$ 700
Reading for Education	Caldwood Elementary School	461.00.5749.00.104.00.C47	47
Doggett Automotive Group	Curtis Elementary School	865.00.2190.00.105.00.S13	200
Doggett Automotive Group	Dishman Elementary School	865.00.2190.00.126.00.S13	200
Total Monetary Donations			\$ 1,147

DONATION REPORT - DECEMBER 2024
RECORD OF DONATED ITEMS

<u>Donor Name/Organization</u>	<u>SAF Club/Department</u>	<u>Description of Items</u>	<u>Estimated Value</u>
<i>No activity this month</i>			

II.D.5. Quarterly Investment Report



Board Exhibit Cover Sheet

Meeting Date: January 16, 2025

Agenda Item/Exhibit Number: **II.D.5.**

Agenda Item Title: Report – Quarterly Investment Report

Cabinet Level Presenter(s): Cheryl Hernandez

Additional Presenter(s):

Executive Summary: Section 2256.023 of the Public Funds Investment Act requires the investment officer to prepare and submit to the governing body of the entity, not less than quarterly, a written report of investment transactions for all funds covered by the Act for the preceding quarter.

Recommendation: N/A

Budget Impact* (if applicable): N/A

Funding Source (if applicable): N/A

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements):

Policy Reference (if applicable, list policy/regulation):

Legal Review (if necessary, list attorney and firm):

Cheryl Hernandez
Cabinet Level Presenter's Signature

1/7/2025
Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

Date

**QUARTERLY INVESTMENT REPORT
FOR THE QUARTER ENDED NOVEMBER 30, 2024**

Investment Program

The legal requirements and local authority for investment of District funds are detailed in Board Policy CDA (Legal) and CDA (Local) as adopted by the Board of Managers. The investments utilized by Beaumont ISD for the Quarter Ended November 30, 2024 included TexPool and Lone Star and Investment Pools.

Investment Position at November 30, 2024

<u>Investment</u>	<u>Book Value</u>	<u>Market Value</u>
Lone Star Investment Pool	\$ 57,872,783.93	\$ 57,872,783.93
TexPool	4,570,087.09	4,570,087.09
Total	<u>\$ 62,442,871.02</u>	<u>\$ 62,442,871.02</u>

Investment Activity

A summary of activity is listed below:

**Schedule of Transactions by Fund Group
Investments in Lone Star Investment Pool
Quarter Ended November 30, 2024**

<u>Investment</u>	<u>Carrying Amount 09/01/2024</u>	<u>Additions 09/01/2024 - 11/30/2024</u>	<u>Deductions 09/01/2024 - 11/30/2024</u>	<u>Carrying Amount 11/30/2024</u>
General Fund - Corporate Overnight Plus Fund	\$ 46,679,495.65	45,957,500.63	52,348,926.24	\$ 40,288,070.04
General Fund - Corporate Overnight Fund	2,288,367.89	23,317.38	1,100,000.00	1,211,685.27
General Fund - Government Overnight Fund	5,768,036.39	866,780.85	2,300,000.00	4,334,817.24
Total General Fund	<u>\$ 54,735,899.93</u>	<u>\$ 46,847,598.86</u>	<u>\$ 55,748,926.24</u>	<u>\$ 45,834,572.55</u>
Debt Service - Corporate Overnight Plus Fund	\$ 8,937,850.10	113,924.46	-	\$ 9,051,774.56
Debt Service - Corporate Overnight Fund	660,825.18	8,399.49	-	669,224.67
Debt Service - Government Overnight Fund	2,079,078.67	238,133.48	-	2,317,212.15
Total Debt Service Fund	<u>\$ 11,677,753.95</u>	<u>\$ 360,457.43</u>	<u>-</u>	<u>\$ 12,038,211.38</u>
Total Lone Star Investments	<u>\$ 66,413,653.88</u>	<u>\$ 47,208,056.29</u>	<u>\$ 55,748,926.24</u>	<u>\$ 57,872,783.93</u>

**Schedule of Transactions by Fund Group
Investments in TexPool
Quarter Ended November 30, 2024**

<u>Type</u>	<u>Carrying Amount 09/01/2024</u>	<u>Additions 09/01/2024 - 11/30/2024</u>	<u>Deductions 09/01/2024 - 11/30/2024</u>	<u>Carrying Amount 11/30/2024</u>
General Fund	\$ 4,353,315.22	\$ 53,786.15	\$ -	\$ 4,407,101.37
Debt Service Fund	160,996.56	1,989.16	-	162,985.72
Total Investments	<u>\$ 4,514,311.78</u>	<u>\$ 55,775.31</u>	<u>\$ -</u>	<u>\$ 4,570,087.09</u>


Cheryl Hernandez, CFO


Stacey Fitch, Comptroller

II.D.6. Report for Construction
Delivery Method



Board Exhibit Cover Sheet

Meeting Date: January 16, 2025

Agenda Item/Exhibit Number: **II.D.6.**

Agenda Item Title: Report - Construction Delivery Method

Cabinet Level Presenter(s): Cheryl Hernandez

Additional Presenter(s):

Executive Summary: Pursuant to Board Policy CV(LOCAL), the Superintendent shall report the construction contracting method to be used for construction contracts. The construction contracting (delivery) methods on the attached list reflect the projects and methods that provide the best value to the District.

Recommendation:

Budget Impact* (if applicable):

Funding Source (if applicable):

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements):
CV(LEGAL); CV(LOCAL)

Policy Reference (if applicable, list policy/regulation): CV(LEGAL); CV(LOCAL)

Legal Review (if necessary, list attorney and firm): N/A

Cheryl Hernandez
Cabinet Level Presenter's Signature

1/8/2025
Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

Date

Construction Delivery Method

Project Name	Procurement Method
Roof Replacement at Early College HS	Competitive Sealed Proposal
Air Handler & Packaged Unit Replacements at West Brook HS	Competitive Sealed Proposal

II.D.7. Districtwide Intruder
Detection & Audit Report Findings

II.D.8. Report for Facilities
Subcommittee

II.E. CONSENT AGENDA

II.E.1. Minutes of December 17,
2024, Regular Board Meeting

II.E.2. Approve Personnel
Recommendations including Chapter
21 Hiring and Director Employees

II.E.3. Approve Recommended Vendors
for Prepared Food and Catering
Services (RFP 25.06)



Board Exhibit Cover Sheet

Meeting Date: January 16, 2025

Agenda Item/Exhibit Number: **II.E.3.**

Agenda Item Title: Approve Recommended Vendors for Prepared Food & Catering Services (RFP 25.06)

Cabinet Level Presenter(s): Cheryl Hernandez

Additional Presenter(s):

Executive Summary: A Request for Proposals was issued for Prepared Food & Catering Services. The intention of the RFP is to contract with multiple restaurant vendors to provide food and catering services for business meetings, workshops, trainings for staff, athletic events, and all other special events. The district intends to award many vendors for a 5-year contract term. This is the first of three rounds of recommended vendors.

Recommendation: Award the recommended vendors on the attached Proposal Evaluation Tabulation.

Budget Impact* (if applicable):

Funding Source (if applicable):

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements): TEC. CH 44

Policy Reference (if applicable, list policy/regulation): CH (Legal & Local)

Legal Review (if necessary, list attorney and firm): N/A

Cheryl Hernandez
Cabinet Level Presenter's Signature

1/8/2025
Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

Date

REQUEST FOR PROPOSAL EVALUATION TABULATION (1 OF 3)
BEAUMONT INDEPENDENT SCHOOL DISTRICT
RFP 25.06 – PREPARED FOOD AND CATERING SERVICES

PROPOSAL EVALUATION TABULATION
PROPOSAL OPENING DECEMBER 18, 2024 @ 2:00 P.M.

<u>OFFEROR'S COMPANY NAME</u>	<u>RESPONSIVE</u>	<u>TOTAL POINTS SCORED</u>
Cajun Ventures (recommended)	Y	99.2
Jason's Deli (recommended)	Y	95.6
Rockin A Café (recommended)	Y	95.2
Raising Cane's (recommended)	Y	93.6
Cicis Pizza (recommended)	Y	90.4
Crave Moore	Y	40

Round 2 of recommended vendors will be presented at the February Board Meeting.
 Round 3 of recommended vendors will be presented at the March Board Meeting.

Evaluator:
 Kristin Gentry – Purchasing Director

<u>Evaluation Criteria</u>	<u>Possible Points</u>
Price Proposal	35 points
Reputation of Vendor and Goods/Services	20 points
Quality of Vendor's Goods/Services	20 points
Extent to which goods/services meet BISD needs	20 points
Prior Relationship w/BISD	5 points

II.E.4. Approve Recommended Vendors
for Vehicle Repairs and
Maintenance Services (RFP 25.04)



Board Exhibit Cover Sheet

Meeting Date: January 16, 2025

Agenda Item/Exhibit Number: **II.E.4.**

Agenda Item Title: Approve Recommended Vendors for Vehicle Repairs and Maintenance Services (RFP 25.04)

Cabinet Level Presenter(s): Cheryl Hernandez

Additional Presenter(s):

Executive Summary: A Request for Proposals was issued for Vehicle Repairs and Maintenance Services. The intention of the RFP is to contract with multiple auto repair vendors to provide maintenance and repair services to district vehicles. The term of this contract award will be for one (1) year, with (4) possible, one-year renewal options. This is the first of two rounds of recommended vendors.

Recommendation: Award the recommended vendors on the attached Proposal Evaluation Tabulation.

Budget Impact* (if applicable):

Funding Source (if applicable):

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements): TEC. CH 44

Policy Reference (if applicable, list policy/regulation): CH (Legal & Local)

Legal Review (if necessary, list attorney and firm): N/A

Cheryl Hernandez
Cabinet Level Presenter's Signature

1/8/2025
Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

Date

REQUEST FOR PROPOSAL EVALUATION TABULATION (1 OF 2)
 BEAUMONT INDEPENDENT SCHOOL DISTRICT
 RFP 25.04 – VEHICLE REPAIR & MAINTENANCE SERVICES

PROPOSAL EVALUATION TABULATION
PROPOSAL OPENING DECEMBER 5, 2024 & JANUARY 7, 2025

<u>OFFEROR'S COMPANY NAME</u>	<u>RESPONSIVE</u>	<u>TOTAL POINTS SCORED</u>
Eastex Automotive (recommended)	Y	96.4
Baker Automotive (recommended)	Y	83.9
Yates Auto & Truck Repair (recommended)	Y	85.51
Trailer Hitch Depot (recommended)	Y	86.40

Round 2 of recommended vendors (if any) will be presented at the February Board Meeting.

Evaluator:
 Kristin Gentry – Purchasing Director

<u>Evaluation Criteria</u>	<u>Possible Points</u>
Price Proposal	35 points
Reputation of Vendor and Goods/Services	20 points
Quality of Vendor's Goods/Services	20 points
Extent to which goods/services meet BISD needs	20 points
Prior Relationship w/BISD	5 points

II.E.5. Approve Targeted
Improvement Plans



Board Exhibit Cover Sheet

Meeting Date: January 16, 2025

Agenda Item/Exhibit Number: **II.E.5.**

Agenda Item Title: Approval of Targeted Improvement Plans

Cabinet Level Presenter(s): Charisma Popillion, Ed.D., Senior Director of Innovation/DCSI

Additional Presenter(s):

Executive Summary: The 2024-2025 School Improvement Matrix released by the Texas Education Agency requires campuses identified for Comprehensive Support and Improvement, Targeted Support and Improvement, Additional Targeted Support, and ESF Focus Grant recipients to engage in interventions that include the development of a Targeted Improvement Plan. Targeted Improvement Plans must be aligned to the Effective Schools Framework and approved by the Board. This exhibit includes the Targeted Improvement Plans for the following campuses:

- Homer Drive Elementary School
- Marshall Middle School
- Blanchette Elementary School
- Amelia Elementary School
- Beaumont United High School
- Paul Brown Learning Center
- Pietzsch MacArthur K-8
- Vincent Middle School
- Martin Elementary School

Recommendation: The Office of Innovation recommends that the Board approve the Targeted Improvement Plans presented for campus implementation of school improvement interventions for the 2024-25 school year.

Budget Impact* (if applicable): Not Applicable

Funding Source (if applicable): Not Applicable

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements):

Policy Reference (if applicable, list policy/regulation):

Legal Review (if necessary, list attorney and firm):



Cabinet Level Presenter's Signature

January 16, 2025

Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

Date



2024 - 2025 Targeted Improvement Plans

January 16, 2025

Charisma S. Popillion, Ed.D.

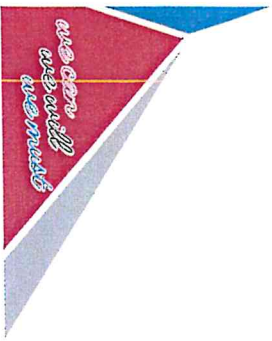
Senior Director of Innovation

District Coordinator of School Improvement

*we can all
we will
we must*

A Targeted Improvement Plan (TIP) outlines the plan of action for School Improvement campuses who have received a federal identification of Comprehensive Support & Improvement and/or are ESF Focused Support Grant recipients in adherence with grant guidelines.

All TIPs must, by statute, have a public hearing for feedback and be board approved before they are submitted by February 28, 2025.



Purpose



Targeted Improvement Plans are composed of ESF Diagnostic results with an aligned high-leverage strategies that plan for capacity building.

The plans allow campuses to be strategic in ensuring that we will improve student outcomes with our targeted school improvement efforts through careful strategy selection in addition to planning for aligned resources and support.



TEA School Improvement Identifications

Comprehensive Support and Improvement (CSI)

Identification

The Texas Education Agency (TEA) annually identifies Title I campuses for CSI based on their Closing the Gaps and overall scaled scores. The TEA also sets a minimum number of campuses to identify each year to meet ESSA requirements.

Exit criteria

A school can exit CSI status if it increases its letter grade in the Closing the Gaps domain by the end of the second year.

Targeted Support and Improvement (TSI)

A school is designated for TSI if it has at least one student group that consistently underperforms. TSI is an annual designation.

Additional Targeted Support (ATS)

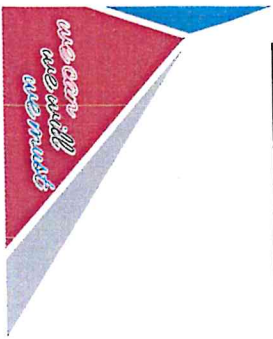
A school is designated for ATS if it meets the TSI criteria and its Closing the Gaps score for at least one underperforming student group is lower than the lowest performing 5% of schools.

ESF Focus Grant

Receiving ESF Grant Funding for School Improvement Initiatives

2024 Identification of School Improvement Interventions

Comprehensive Support and Improvement (CSI)	Comprehensive Support and Improvement (CSI) and ESF Focus Grant	ESF Focus Grant	Additional Targeted Support (ATS)	Targeted Support and Improvement (TSI)
Homer Drive (TIP)	Pietzsch - MacArthur (TIP)	Blanchette* (TIP)	Martin (LIP)	Amelia (LIP)
Paul Brown (TIP)	Marshall (TIP)	Vincent (TIP)		Blanchette*
		Beaumont United (TIP)		Fehl - Price (LIP)



ESF Diagnostic Process



The ESF Diagnostic Process serves as an effective tool to support schools in clearly identifying strengths and areas of growth to ensure that they are putting effort into the highest leverage actions, narrowing their focus to improve student outcomes.

ESF Diagnostic Visits 2023-2024

- Blanchette Elementary School
- Marshall Middle School
- Vincent Middle School

2024-2025 *New Version*

Homer Drive Elementary School

ESF
Diagnostic
Visits are
conducted on
a three - year
cycle.



Campus Targeted Improvement Plans (TIPs) available for review





Homer Drive Elementary Targeted Improvement Plan

Review and reflect on your most recent ESF Diagnostic Report *NEW 2024 Version. (10/21/24)*

What was revealed as strengths?

The 2024-2025 ESF Diagnostic identified the following areas as strengths:

- Placing the strongest teachers with the highest-needs students
- Creating the right conditions for student learning
- Use of high-quality instructional materials (HQIM)
- Use of data to analyze and monitor student performance

Areas for growth?

The 2024-2025 ESF Diagnostic identified the following areas as opportunities for growth:

- Implementation of research based instructional strategies
- Use of data to effectively analyze and monitor teacher progress

What Essential Action(s) will your campus be prioritizing? (1-2)

- EA 2.1: Recruit, select, assign, induct, and retain a full staff of highly qualified educators
Targeted Guiding Question 1
- EA 3.1: Explicit school-wide behavioral expectations and culture routines
Targeted Guiding Question 2
- EA 4.1: Daily use of high-quality instructional materials
Targeted Guiding Question 3 & 4 & 6
- EA 5.1: Professional development for effective classroom instruction
Targeted Guiding Question 4
- EA 5.2: Build teacher capacity through observation and feedback cycles
Targeted Guiding Question 5
- EA 5.3: Data-driven instruction
Targeted Guiding Question 6

Select your School Improvement Strategy.

- Implementation of OER through Strong Foundations Implementation (SFI)
- Implementation of OER or other SBOE approved High Quality Instructional Materials
- Instructional Leadership Development through TIL or other Instructional Leadership Pathway Providers
- Engage in a School Action through the School Action Fund (SAF)
- Engage in a Texas Partnership (1882)
- Other*: __Relay Consultants; Instruction Partners
Consultants_____

Give a 1-2 sentence description of your strategy for school improvement.

Homer Drive's strategy for school improvement will focus on the following:

- Providing professional development for teachers in the effective delivery of classroom instruction
 - Provide explicit training and support for teachers in the use of High Quality Instructional Materials(HQIM)
 - Weekly planning meetings (WPMs) to develop
 - Teacher internalization of the lesson
 - Teacher identification of and preparation for areas students may struggle in to preplan teacher response (Productive Struggle)
 - Build teacher content knowledge
- Building teacher capacity through observation and feedback cycles
 - Utilize an observation tool to track teacher progress in the following Key Focus Areas:
 - HQIM Implementation
 - Student Ownership
 - Student Skill Development
 - Use of high-quality, grade appropriate, complex texts
 - Building student knowledge and vocabulary through text usage
 - Oral and written questions and tasks to build students' comprehension
 - Meet with individual teachers to discuss progress and identify supports/next steps
 - Review observation tool data trends with individual teachers
 - Schedule support (Peer Observation, Co-Teaching, Modeling, HQIM Implementation)

***If *Other* is listed:**

Name at least one evidence-based intervention that is incorporated into this strategy.

The following Evidenced-Based Interventions (EBI) will be incorporated:

- Use of HQIM
- Professional development, training, and feedback for teachers
- Support from Relay, Instruction Partners, and the Office of Innovation to refine intervention endeavors

Stakeholder Engagement

- Goal's Night
- Coffee with the Principal
- Campus Education Improvement Committee Meetings
- Campus Staff Meetings

What resources (time, funding, talent) will be needed to implement your school improvement strategy based on your ESF Diagnostic findings? How are you planning to address these needs?

Training Resources:

- Reading and Math Coaches
- District Content Supervisors
- RELAY Consultants
- Instruction Partners Consultants
- Region 5 School Improvement Coordinators
- Extended and/or Saturday PLCs
- Additional time for teacher training (Substitute Teachers when needed)

Identify all curriculum programs that will be utilized during the 2025-2026 school year, indicating the name of the curriculum program(s) or if the curriculum is district or teacher-created.	
2025-2026 RLA Curriculum	Bluebonnet Learning K - 5 Reading Language Arts
2025-2026 Math Curriculum	Bluebonnet Learning Math Grades K - 5 Delta Math Intervention K - 5 ST Math K - 5

PUBLIC HEARING DATE	January 14, 2025
BOARD APPROVAL DATE	<i>Pending Approval - January 16, 2025</i>



Pietzsch - MacArthur PreK - 8 Center Targeted Improvement Plan

Review and reflect on your most recent ESF Diagnostic Report. (2/2/23)

What was revealed as strengths? Areas for growth?

Strengths:

- Campus instructional leaders have clear, written roles and responsibilities. Campus staff is clear about these roles and knows who to contact for specific needs.
- The campus leadership team meets weekly to address campus needs, student progress, and formative data. Agendas are used in these meetings, minutes are shared, and next steps are documented. Campus instructional leaders facilitate data meetings with teachers across the campus.
- Administrators and teachers demonstrate high expectations for students; especially with regard to behavior and attendance. Social/ Emotional Learning lessons take place daily in English/Language Arts/Reading (ELAR) classrooms. Administrators and teachers use asset-based language focused on student success for all staff-to-staff and staff-to-student interactions. Teachers reported that they stay at Pietzsch MacArthur School for the students; they expressed a passion for working with at-risk students. Teachers and administrators shared that students want to be at school and feel safe and engaged while there. Attendance rates are just over 90% daily. (These statements are reflective of the ESF Diagnostic conducted in February of 2023.)
- Teacher placements are strategic and collaborative; based on assessment data, student needs, classroom management, T-Tess data, teacher strengths, and discussions with teachers.
- The campus instructional calendar includes dedicated times for instructional planning, assessments, and assessment analysis. Professional Learning Communities on campus consistently use District curriculum, planning materials, and instructional delivery resources. These resources include materials/programs for English language learners, students with disabilities, and students with other special needs. (Since the ESF Diagnostic, intervention plans have been refined and are scheduled daily to meet the needs of all students.)

Areas for Growth:

- There are many systems across the district and on campus in place to support the growth of effective campus leaders; however, scheduled time for building the capacity of campus instructional leaders is not evident. adult facilitation was also noted as a targeted need for campus instructional leaders. (Since the ESF Diagnostic, campus leadership has developed a culture of accountability. All leaders' schedules are updated weekly and shared in a Google Drive to facilitate collaboration amongst the team. Leaders also take part in professional development and training with designated consultants.)
- The next steps are documented after campus leadership team meetings; however, there is no formal technique to follow up on these action items. (Since the ESF Diagnostic, the campus leader consistently follows up with the team with action steps, along with a newsletter outlining expectations, look-fors; and next steps for the entire staff.)
- Effectively addressing gaps in student learning is a concern for the campus. There is limited evidence that the campus schedule routinely allows for time to address the gaps in student learning. Teachers have limited skills in addressing these gaps during daily or weekly classroom instruction. There is a STAAR Blitz scheduled; but few teachers are using instructional strategies and materials, as part of their regular classroom instruction, to promote differentiated instruction and scaffolded support for students with gaps in learning. (Since the

ESF Diagnostic, the team has focused on weekly planning meetings, specifically centering around lesson internalization, DDI meetings, and building capacity in instructional strategies to meet the needs of all students. We also have empowered our instructional specialists to model and provide in-the-moment feedback to teachers. We are leveraging components of Opportunity Culture.)

- During PLC meetings, teachers analyze student data and identify trends in student misconceptions. Instructional leaders have just begun to train and guide teachers as they select and leverage instructional activities that provide the most impact on student growth and address gaps in learning.
- There is a shortage of highly qualified teaching applicants and substitutes across the district.

What Essential Action(s) will your campus be prioritizing? (1-2) - Elementary

- EA 2.1: Recruit, select, assign, induct, and retain a full staff of highly qualified educators *Targeted Guiding Question 1*
- EA 3.1: Explicit school-wide behavioral expectations and culture routines *Targeted Guiding Question 2*
- EA 4.1: Daily use of high-quality instructional materials *Targeted Guiding Question 3 & 4 & 6*
- EA 5.1: Professional development for effective classroom instruction *Targeted Guiding Question 4*
- EA 5.2: Build teacher capacity through observation and feedback cycles *Targeted Guiding Question 5v*
- EA 5.3: Data-driven instruction *Targeted Guiding Question 6*

What Essential Action(s) will your campus be prioritizing? (1-2) - Secondary

- EA 2.1: Recruit, select, assign, induct, and retain a full staff of highly qualified educators *Targeted Guiding Question 1*
- EA 3.1: Explicit school-wide behavioral expectations and culture routines *Targeted Guiding Question 2*
- EA 4.1: Daily use of high-quality instructional materials *Targeted Guiding Question 3 & 4 & 6*
- EA 5.1: Professional development for effective classroom instruction *Targeted Guiding Question 4*
- EA 5.2: Build teacher capacity through observation and feedback cycles *Targeted Guiding Question 5v*
- EA 5.3: Data-driven instruction *Targeted Guiding Question 6*

Select your School Improvement Strategy.

- Implementation of OER through Strong Foundations Implementation (SFI)
- Implementation of OER or other SBOE approved High-Quality Instructional Materials
- Instructional Leadership Development through TIL or other Instructional Leadership Pathway Providers
- Engage in a School Action through the School Action Fund (SAF)
- Engage in a Texas Partnership (1882)
- Other*: _____ Relay, Instruction Partners, Opportunity Culture _____

Give a 1-2 sentence description of your strategy for school improvement.

Implementation of the Opportunity Culture model. Highly qualified instructional coaches are placed in grade levels/subjects that have a shortage of teachers. These instructional coaches are then delivering

instruction in that grade/subject. This will allow students to get instruction from a certified teacher instead of a non-certified teacher. (on both the elementary and secondary campuses)

Daily use of high-quality instruction materials

Coaching and feedback guidance and assistance with RELAY and Instruction Partners.

***If *Other* is listed:
Name at least one evidence-based intervention that is incorporated into this strategy.**

We are seeking to improve teacher capacity through walk-through feedback and increasing the use of data to inform instruction through the refinement of Weekly Planning Meetings. We work with our Relay and Instruction Partners to improve the quality of weekly planning meetings and classroom instruction. We refine intervention support and materials with the support of our partners, as well as the Office of Innovation.

Stakeholder Engagement

- Running Start
- Goal's Night
- Winter Wonderland - STAAR Night
- Spring STAAR Night
- Muffins with the Principal
- Campus Education Improvement Committee Meetings
- Campus Staff Meetings
- Social Media
- Vision Board Night

What resources (time, funding, talent) will be needed to implement your school improvement strategy based on your ESF Diagnostic findings? How are you planning to address these needs?

Staff shortage is an area of need that we are working on strengthening. Opportunity Culture is assisting by filling vacancies with highly qualified teachers. TEAMS Frontline, a district tool, is a hiring system that allows applicants to apply for vacancies.

Identify all curriculum programs that will be utilized during the 2025-2026 school year, indicating the name of the curriculum program(s) or if the curriculum is district or teacher-created.

2025-2026 RLA Curriculum	Bluebonnet Learning K - 5 Reading Language Arts Study Sync 6 - 8
2025-2026 Math Curriculum	Bluebonnet Learning Math Grades K - 5 Delta Math Intervention K - 5 ST Math K - 5 Bluebonnet Learning Math Grades 6 - 8

PUBLIC HEARING DATE	December 10, 2024
BOARD APPROVAL DATE	<i>Pending Approval - January 16, 2025</i>



Marshall Middle School Targeted Improvement Plan

Review and reflect on your most recent ESF Diagnostic Report. (11/14/23)

What was revealed as strengths? Areas for growth?

Strengths:

- There is a leadership team established and functioning that understands roles and responsibilities, including core leadership tasks and teachers assigned for observation and supervision.
- Proactive behavior interventions have been established and are implemented through CHAMPS.
- Administrators and staff members share a common understanding of the mission, vision, and values in practice and can explain how they are present in the daily life of the school.
- Teacher placements are strategic based on student need and teacher strengths.
- Feedback from observations is provided to teachers in a timely manner through the SchoolMint Grow Whetstone software program, as well as face-to-face debrief conversations.

Areas for Growth:

- Based on the results of the Lever 4 Academic Review, RLA assignments submitted lacked opportunities for students to use the text and some of the assignments included texts that were not high-quality and grade appropriate. Not all math assignments submitted were fully aligned to grade level standards and the majority lacked alignment to the emphasis of the task with the identified grade level standard, as well as critical thinking.
- Training for content-specific Research-Based Best Practices (RBIS) has not been provided to teachers.
- There is no evidence that Campus instructional leaders determine the frequency of observations based on teacher needs and student results on formative assessments, rather perform observations based on a schedule.
- While PLC protocols are in place and occur weekly, there is no evidence that PLCs include time to regularly analyze student work to assess curriculum rigor, determine the impact of instruction, and make decisions to improve instruction.

What Essential Action(s) will your campus be prioritizing? (1-2)

- EA 2.1: Recruit, select, assign, induct, and retain a full staff of highly qualified educators
Targeted Guiding Question 1
- EA 3.1: Explicit school-wide behavioral expectations and culture routines
Targeted Guiding Question 2
- EA 4.1: Daily use of high-quality instructional materials
Targeted Guiding Question 3 & 4 & 6
- EA 5.1: Professional development for effective classroom instruction
Targeted Guiding Question 4
- EA 5.2: Build teacher capacity through observation and feedback cycles
Targeted Guiding Question 5v
- EA 5.3: Data-driven instruction
Targeted Guiding Question 6

Select your School Improvement Strategy.

- Implementation of OER through Strong Foundations Implementation (SFI)
- Implementation of OER or other SBOE approved High Quality Instructional Materials
- Instructional Leadership Development through TIL or other Instructional Leadership Pathway Providers
- Engage in a School Action through the School Action Fund (SAF)
- Engage in a Texas Partnership (1882)
- Other*: _____ Relay _____

Give a 1-2 sentence description of your strategy for school improvement.

Our strategy is to both improve teacher capacity through walk-through feedback and increase the use of data to inform instruction through the work of Weekly Planning Meetings. We work with our Relay partner to improve the quality of weekly planning meetings.

***If Other is listed:**

Name at least one evidence-based intervention that is incorporated into this strategy.

We will use the Relay protocols to enhance our meetings. We will use Read 180 for small group instruction.

Stakeholder Engagement

- Goal's Night
- Coffee with the Principal
- Campus Education Improvement Committee Meetings
- Campus Staff Meetings

What resources (time, funding, talent) will be needed to implement your school improvement strategy based on your ESF Diagnostic findings? How are you planning to address these needs?

Continued funding for teacher training and coach training in the Relay protocols will be needed. We will also need continued funding for our RLA team with the read 180 program. We will make budget requests for staff needs as well as structure the time needed for meetings during the day.

Identify all curriculum programs that will be utilized during the 2025-2026 school year, indicating the name of the curriculum program(s) or if the curriculum is district or teacher-created.

2025-2026 RLA Curriculum	Study Sync READ 180
2025-2026 Math Curriculum	Bluebonnet Learning Math Grades 6 - 8 IXL

PUBLIC HEARING DATE	January 15, 2025
BOARD APPROVAL DATE	<i>Pending Approval January 16, 2025</i>



Paul Brown Learning Center Targeted Improvement Plan

Review and reflect on your most recent ESF Diagnostic Report. (4/18/23)

What was revealed as strengths? Areas for growth?

Strengths:

- The campus leaders have clear and comprehensive job responsibilities including core leadership tasks and teachers assigned for observation. The principal has scheduled time for observation/feedback of classroom instruction and weekly PLC meetings.
- The district and campus have multiple recruitment strategies and the campus has developed questions and utilizes an interview team of educators.
- High-quality instructional materials/software programs are provided. A review of lesson plans and classroom observations provide evidence that teachers consistently utilize and engage students with high-quality materials and content that is both relevant and responsive to students' backgrounds.
- The schedule has a dedicated weekly time for all content areas to meet. Multiple data sources and tracking systems are provided to guide accelerated instruction and instructional decisions.

Areas of Growth:

- Although the mission and vision are captured in writing, they are not articulated by the teachers, and students and parents are not engaged in the process.
- Paul Brown is a hybrid accelerated learning center requiring modifications to the curriculum and the instructional calendar. Although curriculum modifications, lesson alignment, and formative assessments are goals of the campus, the principal, DCSI, and teachers identify this action as a work in-progress.
- Focus groups and classroom observations provided limited evidence of a common framework for classroom management resulting in inconsistent practices, expectations, and use of CHAMPS protocols.
- While teachers are required to submit weekly lesson plans, there is limited evidence of review and corrective feedback.
- The campus leader shared data-driven instruction is a TIP focus area and a work-in progress; they are focused on building capacity with the timely interpretation and use of student data moving beyond Tier 1 instruction in order to provide specific and individualized interventions to academic and STAAR at-risk students.

What Essential Action(s) will your campus be prioritizing? (1-2)

- EA 2.1: Recruit, select, assign, induct, and retain a full staff of highly qualified educators
Targeted Guiding Question 1
- EA 3.1: Explicit school-wide behavioral expectations and culture routines
Targeted Guiding Question 2
- EA 4.1: Daily use of high-quality instructional materials
Targeted Guiding Question 3 & 4 & 6
- EA 5.1: Professional development for effective classroom instruction
Targeted Guiding Question 4
- EA 5.2: Build teacher capacity through observation and feedback cycles
Targeted Guiding Question 5v
- EA 5.3: Data-driven instruction
Targeted Guiding Question 6

Select your School Improvement Strategy.

- Implementation of OER through Strong Foundations Implementation (SFI)
- Implementation of OER or other SBOE approved High Quality Instructional Materials
- Instructional Leadership Development through TIL or other Instructional Leadership Pathway Providers
- Engage in a School Action through the School Action Fund (SAF)
- Engage in a Texas Partnership (1882)
- Other*:** ___ Additional opportunities for students to participate in partnerships with local institutions; offer computer -based accelerated programming to assist in progress toward completion of coursework and recovery credit; Optional flexible school day

Give a 1-2 sentence description of your strategy for school improvement.

As a result of our deficiencies in Domain III, we are focusing on getting more students to "Meets" and "Masters". Consequently, we have chosen to increase the amount of opportunity we are afforded to intervene with students by creating additional minutes outside of the scheduled classes to provide support to students in each discipline.

***If *Other* is listed:**

Name at least one evidence-based intervention that is incorporated into this strategy.

We are using Multi-Tiered Systems of Support to Identify students at their level of performance and using the data to drive the support provided in our daily intervention periods. This information is taken from Branching Minds, which is a district platform for inputting and compiling data on students.

Stakeholder Engagement

- Student Orientation with parents
- GOALS Night
- Coffee With the Principal
- NACHO Average Parents
- Staff Meeting

What resources (time, funding, talent) will be needed to implement your school improvement strategy based on your ESF Diagnostic findings? How are you planning to address these needs?

- Principal, Counselor and Assistant Principal establish the intervention periods and what teachers will guide the intervention periods
- Principal will engage teachers in weekly PLCs plan support for students including DDI Sessions periodically
- Principal will engage weekly planning meetings to ensure effective instruction is being planned to support all students
- District level curriculum specialists and other personnel will provide support through walkthroughs and dissemination of resources for each content area that supports the implementation of high- quality instruction.

Identify all curriculum programs that will be utilized during the 2025-2026 school year, indicating the name of the curriculum program(s) or if the curriculum is district or teacher-created.

2025-2026

District Approved Houghton Mifflin & Harcourt (HMH)

RLA Curriculum	Sirius Intervention Materials
2025-2026 Math Curriculum	District Approved Big Ideas Lowman's Intervention Materials

PUBLIC HEARING DATE	November 20, 2024
BOARD APPROVAL DATE	<i>Pending Approval January 16, 2025</i>



Blanchette Elementary School Targeted Improvement Plan

Review and reflect on your most recent ESF Diagnostic Report. (11/9/23)

What was revealed as strengths?

- The campus leadership team is an organized, functional team, consisting of the principal, assistant principal, instructional coaches, and counselor, with transparent, comprehensive, written responsibilities and tasks that include assigned teachers for supervision, PLC meetings, and key data meetings.
- BISD and the campus have detailed recruitment strategies including job fairs at local universities and partnerships for international teachers. Further, marketing materials are developed and utilized that present the school as an attractive place to teach.
- BISD and the campus have clear written behavior and classroom management expectations in place. Administrators provide teachers with PD and ongoing support so that they can implement best practices and support students.
- The campus has a tiered observation/feedback weekly schedule for all teachers and weekly protected time for grade-level PLC meetings.
- Blanchette Elementary's classrooms are inclusive, offering multiple paths for student success. The campus offers multiple interventions for struggling students.

Areas for growth?

Blanchette Elementary School demonstrates a number of strengths and areas of opportunity for the instructional leadership team to leverage to guide the Targeted Improvement Plan and practices in the current school year. Through our analysis of artifacts, alongside meeting with campus leaders, teachers, and students, we have identified two areas for Blanchette Elementary to analyze more deeply and to guide school improvement.

- 1. 4.1: High-Quality Instructional Materials
- 2. 5.1: Effective Instruction
- 4.1 High-Quality Instructional Materials

The Lever 4 Academic Review determined that there was not sufficient evidence to support RLA and Math as in place, RLA 47% and Math 33%, which affects the validity of all other key practices. Additionally, this is a TIP focus area on the 2023-2024 Targeted Improvement Plan, and campus leaders report that additional time is needed to provide targeted PD and support to ensure high-quality instructional materials are effectively implemented at all grade levels with fidelity.

5.1: Effective Instruction

Essential Action 5.1 is a Targeted Improvement Plan (TIP) identified focus area and the submitted artifacts noted and focus group articulated strengthening effective instruction is a priority and an identified growth area. While there is clear evidence the campus leaders provide job-embedded training and support aimed at improving the consistent implementation of content specific best practices, the administrator focus group and classroom observations confirmed additional time and focus are needed.

What Essential Action(s) will your campus be prioritizing? (1-2)

- EA 2.1: Recruit, select, assign, induct, and retain a full staff of highly qualified educators
Targeted Guiding Question 1
- EA 3.1: Explicit school-wide behavioral expectations and culture routines
Targeted Guiding Question 2

- EA 4.1: Daily use of high-quality instructional materials *Targeted Guiding Question 3 & 4 & 5*
- EA 5.1: Professional development for effective classroom instruction *Targeted Guiding Question 4*
- EA 5.2: Build teacher capacity through observation and feedback cycles *Targeted Guiding Question 5v*
- EA 5.3: Data-driven instruction *Targeted Guiding Question 6*

Select your School Improvement Strategy.

- Implementation of OER through Strong Foundations Implementation (SFI)
- Implementation of OER or other SBOE approved High Quality Instructional Materials
- Instructional Leadership Development through TIL or other Instructional Leadership Pathway Providers
- Engage in a School Action through the School Action Fund (SAF)
- Engage in a Texas Partnership (1882)
- Other*: Relay Consultant Support _____

Give a 1-2 sentence description of your strategy for school improvement.

Our strategy for School Improvement is to implement observation/feedback cycles for RLA instruction to increase teacher effectiveness. We will focus on phonics instruction and small group instruction in order to support and develop our lowest performing students.

We also are building teacher capacity in lesson internalization during weekly planning meetings, along with support from Relay Consultants.

***If Other is listed:**

Name at least one evidence-based intervention that is incorporated into this strategy.

One evidence-based intervention is phonics instruction provided 4 days a week for 45 minutes each day to 3rd - 5th grade students struggling with early literacy skills.

Stakeholder Engagement

- Goal's Night
- Literacy Night
- Coffee with the Principal
- Campus Education Improvement Committee Meetings
- Campus Staff Meetings

What resources (time, funding, talent) will be needed to implement your school improvement strategy based on your ESF Diagnostic findings? How are you planning to address these needs?

Funds for technical assistance and implementation of the curriculum
 RELAY Coaching Support for Instructional Coaches
 Extended PLC time for Weekly Planning and Data Driven Meetings
 Content Supervisors assistance with facilitating/supporting Weekly Planning and Data Driven Meetings

Identify all curriculum programs that will be utilized during the 2025-2026 school year, indicating the name of the curriculum program(s) or if the curriculum is district or teacher-created.

2025-2026 RLA Curriculum	Saxon Phonics K - 2 Houghton Mifflin HMH 3 - 5 Phonics for Reading 3 - 5 Amplify Boost K - 5
2025-2026 Math Curriculum	Bluebonnet Math K - 5 Delta Math Intervention K - 5 St Math K - 5 Xtra Math Fact Fluency K - 5

PUBLIC HEARING DATE	December 11, 2024
BOARD APPROVAL DATE	<i>Pending Approval - January 16, 2025</i>



Vincent Middle School Targeted Improvement Plan

Review and reflect on your most recent ESF Diagnostic Report. (11/9/23)

What was revealed as strengths? Areas for growth?

Strengths:

- There is strong evidence that campus instructional leaders have clear roles and responsibilities, and that leadership tasks are scheduled on weekly calendars. Additionally, there is evidence that leaders use consistent, written protocols and processes to lead meetings and meet weekly to focus on student progress and formative data. (EA 1.1)
- Stakeholders are engaged in creating and continually refining the campus' mission, vision, values, and goals. Campus mission, vision, values, and goals reflect strategies and activities grounded in research for all components of campus and instructional leadership. (EA 1.2)
- There is evidence that the campus implements ongoing and proactive recruitment strategies that include many sources for high-quality candidates and that grade-level and content-area teams have strong, supported teacher leaders. (EA 2.1)
- Campus instructional leaders review disaggregated data to monitor the progress of all students, provide evidence-based feedback to teachers, and inform instructional responses. Campus leaders provide teachers with protected time for in-depth conversations about formative student data and possible adjustments to instructional delivery. (EA 5.3)
- *EA 3.1 : Explicitly school-wide behavioral expectations and culture routines; EA 5.3: Data-driven instruction*

Areas for growth:

- There is strong evidence that campus instructional leaders provide clear expectations, training and support so that teachers implement best practices for establishing and maintaining a productive classroom learning environment throughout the school. However, there is a lack of evidence that staff implement clear school-wide procedures and provide opportunities for practice that ensure safe and efficient student transitions and gatherings or that campus leaders establish and ensure all staff and students understand a system of incentives and consequences and consistently implement the system with fidelity. (EA 3.1)
- The academic review revealed that there is a lack of evidence that teachers have access to and use high-quality instructional materials that fully cover state standards, are aligned to research-based instructional strategies, and meet the needs of all students, including special populations. (EA 4.1)
- While, there is evidence that campus instructional leaders provide training and support so that teachers consistently implement research based best practices for delivering rigorous instruction in any content, there is a lack of evidence that campus instructional leaders provide training and support to teachers on consistently implementing strategies for inclusion and support for students who are members of special populations groups or of a campus calendar that indicates dedicated time for training and ongoing job embedded professional development on content specific teaching practices. (EA 5.1)
- While there is evidence that campus instructional leaders use established tools and processes to conduct observations, capture trends, and track progress over time, there is a lack of evidence that observation debrief conversations feature follow-up on prior goals or action steps, clear models, and opportunities to practice. (EA 5.2)
- *EA 5.1: Professional development for effective classroom instruction; EA 5.2: Build teacher capacity through observation and feedback cycles*

What Essential Action(s) will your campus be prioritizing? (1-2)

- EA 2.1: Recruit, select, assign, induct, and retain a full staff of highly qualified educators *Targeted Guiding Question 1*
- EA 3.1: Explicit school-wide behavioral expectations and culture routines *Targeted Guiding Question 2*
- EA 4.1: Daily use of high-quality instructional materials *Targeted Guiding Question 3 & 4 & 5*
- EA 5.1: Professional development for effective classroom instruction *Targeted Guiding Question 4*
- EA 5.2: Build teacher capacity through observation and feedback cycles *Targeted Guiding Question 5v*
- EA 5.3: Data-driven instruction *Targeted Guiding Question 6*

Select your School Improvement Strategy.

- Implementation of OER through Strong Foundations Implementation (SFI)
- Implementation of OER or other SBOE approved High Quality Instructional Materials
- Instructional Leadership Development through TIL or other Instructional Leadership Pathway Providers
- Engage in a School Action through the School Action Fund (SAF)
- Engage in a Texas Partnership (1882)
- Other*: _____ Relay _____

Give a 1-2 sentence description of your strategy for school improvement.

ALL learners are given the opportunity to achieve academic success on grade level content through intentional rigorous, standards-aligned instruction with consistent data collection to monitor progress and interventions by using district approved HQIM. Campus Leadership has the ability to coach instructional team's preparation and facilitation of key meetings AND observation/feedback, through collaboration with RELAY coaching and implementation.

***If Other is listed:**

Name at least one evidence-based intervention that is incorporated into this strategy.

ESSA Tiers of Evidence: What You Need To Know

School Improvement Cycle: 1) Identify the student needs; 2) Select relevant evidence based on intervention; 3) Plan for the implementation; 4) Implement the intervention; 5) Examine and reflect on the intervention process, goals and outcomes.

Stakeholder Engagement

- Goal's Night
- Coffee with the Principal
- Campus Education Improvement Committee Meetings
- Campus Staff Meetings
- Vincent Middle School "School Parent Compact 2024-2025"
- Teachers/Administrators/Parents Action Plan

What resources (time, funding, talent) will be needed to implement your school improvement strategy based on your ESF Diagnostic findings? How are you planning to address these needs?

ESF Funding is used for after school tutorials 4:30 - 6:00 pm/ Extended Planning and Training for Data

Driven & Weekly Planning Meetings (PLC's)/Leadership Coaching RELAY & Carnegie(Math)
 CEIC Meetings/Faculty & Staff Meetings/PTA meetings/Campus & Community Surveys (Capturing Kids
 Hearts)
 Campus Content Professional Development Surveys/

How are you planning to address these needs?

Leadership planning from campus data/Research-Based instructional strategies/Track progress and
 align observation feedback according to campus instructional needs/Articulate Action steps that are
 clear to impact student achievement

**Identify all curriculum programs that will be utilized during the 2025-2026 school year, indicating
 the name of the curriculum program(s) or if the curriculum is district or teacher-created.**

2025-2026 RLA Curriculum	Study Sync & READ 180
2025-2026 Math Curriculum	Bluebonnet Learning Math Grades 6 - 8 & IXL

PUBLIC HEARING DATE	12-11-2024
BOARD APPROVAL DATE	<i>Pending Approval - January 16, 2025</i>



Beaumont United High School Targeted Improvement Plan

Review and reflect on your most recent ESF Diagnostic Report. (1/19/2023)

What was revealed as strengths? Areas for growth?

Strengths:

- A campus with a cohesive environment is a first step toward students, parents and community supporting all campus initiatives. The instructional leadership team is collaborating to engage staff, students, parents and community in all school improvement efforts.
- Campus wide systems have been implemented to address student attendance and maximize instructional time. As the campus re-captures time for instruction, instructional leaders are focused on improving classroom instruction and engaging all learners.
- Campus instructional leadership is a strength. Campus instructional leaders have clearly defined roles and responsibilities. All campus staff is aware of the duties and roles for the instructional leaders. The campus instructional leaders meet on a weekly basis to focus on student progress, classroom instruction and formative data.
- All campus staff expressed a commitment and dedication to their work with students. They expressed high expectations for all students, and positive interactions were observed across the campus. Parents and community are welcomed to the campus, and staff is focused on positive engagement with parents and community.
- A Behavior Intervention Team was established this year to set standards for student behavior inside and outside the classroom. Students were well behaved and established routines were observed in classrooms, transition times, and common gathering times (arrival, lunch, and dismissal).

Areas for Growth:

- There is a shortage of highly qualified teachers in the Beaumont area. The District and campus are thinking outside the box to recruit and retain highly qualified teachers. Campus leaders engage in multiple recruitment activities throughout the year.
- Engaging parents and students regarding the importance of student attendance in class for every period and course and high academic expectations is a goal.
- Planning for instruction with content area teams, instructional leaders utilizing and modeling best practice during teacher or staff meetings, and creating teach/assess and reteach/reassess processes are all areas of need. Strategies for engaging all students in classroom instruction and learning activities are also an area for growth. (Since the ESF Diagnostic, professional development with the support of consultants and district -level team members has been provided to build capacity in the area of data - driven instruction, along with feedback and coaching.)
- Teachers have begun the process of looking at student data and identifying misconceptions and gaps in learning. This is a critical area for growth because students come to Beaumont United High School with gaps in learning

What Essential Action(s) will your campus be prioritizing? (1-2)

- EA 2.1: Recruit, select, assign, induct, and retain a full staff of highly qualified educators
Targeted Guiding Question 1
- EA 3.1: Explicit school-wide behavioral expectations and culture routines
Targeted Guiding Question 2

- EA 4.1: Daily use of high-quality instructional materials *Targeted Guiding Question 3 & 4 & 5*
- EA 5.1: Professional development for effective classroom instruction *Targeted Guiding Question 4*
- EA 5.2: Build teacher capacity through observation and feedback cycles *Targeted Guiding Question 5*
- EA 5.3: Data-driven instruction *Targeted Guiding Question 6*

Select your School Improvement Strategy.

- Implementation of OER through Strong Foundations Implementation (SFI)
- Implementation of OER or other SBOE approved High Quality Instructional Materials
- Instructional Leadership Development through TIL or other Instructional Leadership Pathway Providers
- Engage in a School Action through the School Action Fund (SAF)
- Engage in a Texas Partnership (1882)
- Other*: _____ Relay and Opportunity Culture

Give a 1-2 sentence description of your strategy for school improvement.

Beaumont United is in partnership with Public Impact and has adopted Opportunity Culture's coaching model. Beaumont United is also focused on coaching teachers and staff on the protocols of Weekly Planning Meetings.

***If Other is listed:**

Name at least one evidence-based intervention that is incorporated into this strategy.

Beaumont United is working on teaching and coaching capacity through a weekly partnership with an outside consultant. The focus is the coaching and feedback model.

Stakeholder Engagement

- Campus Education Improvement Committee Meetings
- Campus Staff Meetings
- District and campus surveys
- Curriculum and Parent Meetings
- Goals Night
- Playbook Partnership - Dr. Eric Thomas

What resources (time, funding, talent) will be needed to implement your school improvement strategy based on your ESF Diagnostic findings? How are you planning to address these needs?

Beaumont United will focus on implementing the Relay protocols to improve tier 1 instruction. The campus will provide ongoing training, professional development and partnerships to align these practices aligned and in place.

Identify all curriculum programs that will be utilized during the 2025-2026 school year, indicating the name of the curriculum program(s) or if the curriculum is district or teacher-created.

**2025-2026
RLA Curriculum**

Houghton Mifflin & Harcourt (HMH)
Lowman's Intervention Materials

2025-2026 Math Curriculum	Big Ideas Lowman's Intervention Materials
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Public Hearing Date	<i>August 27, 2024</i>
BOARD APPROVAL DATE	<i>Pending Approval - January 16, 2025</i>



Amelia Elementary School Targeted Improvement Plan

Review and reflect on your most recent ESF Diagnostic Report. (2/23/23)

What was revealed as strengths? Areas for growth?

Strengths:

- There is evidence in pre-work of a weekly calendar that reflects time for observation and feedback of classroom instruction and PLCs, and key data meetings. (EA 1.1)
- There is an emphasis on a common understanding of the mission, vision, and values and evidence of their presence in the daily life of the school. (EA 3.1)
- One area of campus strength is that formative assessments are administered to determine if students learned what was taught. Assessments are at the appropriate level of rigor and aligned to TEKS and instructional materials. Time for reteach is built into the scope and sequence. (EA 4.1)
- Teachers build strong relationships with students through a variety of means, including establishing high expectations for all students, using encouraging and affirming tone and language. (EA 5.1)
- Structures are in place to analyze data after each benchmark and adjust instruction to increase student mastery. (EA 5.3)

Areas for growth?

- There is a lack of evidence that the selection and assignment of teacher leaders is based on a demonstrated track record of student achievement and adult leadership skills. Additionally, there is a lack of targeted training which includes adult facilitation and team dynamics. (EA 2.1) (This statement is reflective of the status of the campus in February of 2023. We have since then improved our recruitment, selection and assignment efforts.)
- Teachers and campus leaders indicate dedicated time for professional development on instructional materials. However, there was a lack of evidence that clear protocols are in place to ensure all students are doing the cognitive lift in the learning, and teachers engage students using techniques that encourage "productive struggle" such as: use of wait time, encouraging discourse, and requiring evidence to support claims. (EA 5.1)
- While there is strong evidence that protocols are in place to unpack the standard, identify the gap and plan the reteach there was a lack of evidence of unpacking a student exemplar or synthesizing knowledge and skills to create success criteria. Additionally, there was a lack of evidence of practicing the reteach or follow through. (EA 5.3)
- There was a lack of evidence in classrooms or hallways of visible student progress-tracking artifacts that are updated regularly. (EA 5.3) (This statement is reflective of the status of the campus in February of 2023. We have since then improved our focus on developing visible student data-tracking artifacts.)

What Essential Action(s) will your campus be prioritizing? (1-2)

- EA 2.1: Recruit, select, assign, induct, and retain a full staff of highly qualified educators
Targeted Guiding Question 1
- EA 3.1: Explicit school-wide behavioral expectations and culture routines *Targeted Guiding Question 2*
- EA 4.1: Daily use of high-quality instructional materials *Targeted Guiding Questions 3 & 4 & 5*
- EA 5.1: Professional development for effective classroom instruction *Targeted Guiding*

Question 4

EA 5.2: Build teacher capacity through observation and feedback cycles *Targeted Guiding*

Question 5v

EA 5.3: Data-driven instruction *Targeted Guiding Question 6*

Select your School Improvement Strategy.

- Implementation of OER through Strong Foundations Implementation (SFI)
- Implementation of OER or other SBOE approved High-Quality Instructional Materials
- Instructional Leadership Development through TIL or other Instructional Leadership Pathway Providers
- Engage in a School Action through the School Action Fund (SAF)
- Engage in a Texas Partnership (1882)
- Other***: ___Strong Tier I Instruction; Intervention with Amplify Boost and IXL for RLA; ST Math and IXL for Math; Building capacity with Lesson Internalization_____

Give a 1-2 sentence description of your strategy for school improvement.

Due to our shortcomings in Domain III, we are prioritizing efforts to help more students achieve the "Meets" and "Masters" performance levels. To address this, we have decided to create additional opportunities for intervention by allocating extra time outside of scheduled classes to support students in each content area. We are focusing on our special populations, specifically our ESL student population. We have pull - outs, as well as pushing the Summit K - 12 Program.

***If *Other* is listed:**

Name at least one evidence-based intervention that is incorporated into this strategy.

We use Multi-Tiered Systems of Support (MTSS) to identify students' performance levels and use that data to plan the help they receive during daily intervention. The information is gathered and organized through Branching Minds.

Stakeholder Engagement

The following actions are taken to inform and engage our stakeholders in the process of improving our school community and our student performance data:

- Meet The Teacher
- Goals Night
- OJ with Mr. O (Meet The Principal)
- McTeacher's Night
- Veteran's Day Program
- Winter Program
- VATRE Informational Drives
- Re-zoning Community Meetings
- Language Proficiency Assessment Committee Meetings
- Parent-Teacher Association Meetings
- STAAR Parent Night
- District STEM Night

What resources (time, funding, talent) will be needed to implement your school improvement strategy based on your ESF Diagnostic findings? How are you planning to address these needs?

The leadership team will organize the intervention blocks and assign teachers to lead them.

The instructional coaches work with teachers during weekly PLC meetings to plan student support, including periodic DDI sessions.

The Principal and leadership team participates in weekly planning meetings to ensure effective instruction is designed to meet the needs of all students.

District curriculum specialists and other staff provide support through classroom walkthroughs and by sharing resources for each subject area to help implement high-quality instruction.

Identify all curriculum programs that will be utilized during the 2025-2026 school year, indicating the name of the curriculum program(s) or if the curriculum is district or teacher-created.

2025-2026 RLA Curriculum	Houghton Mifflin & Harcourt (HMH) Amplify Boost IXL Reading
2025-2026 Math Curriculum	Bluebonnet Learning Math Grades K - 5 Delta Math Intervention K - 5 ST Math K - 5 IXL Math

PUBLIC HEARING DATE	January 14, 2025
BOARD APPROVAL DATE	<i>Pending Approval - January 16, 2025</i>



Martin Elementary School Targeted Improvement Plan

Review and reflect on your most recent ESF Diagnostic Report. (2/21/2020)

What was revealed as strengths? Areas for growth?

Strengths:

- The campus leaders have articulated roles and responsibilities.
- The campus has aligned practices and policies, which is demonstrated in consistent student expectations across classrooms and grade levels.
- There is visible student data present in all classrooms and in the hallways.
- Teachers support each other in the growth and success of students.

Areas for growth:

- The curriculum resources can be overwhelming for teachers new to planning lessons. (Since the ESF Diagnostic, teachers have become acclimated to the HQIMs implemented on campus; however, we are focusing on the fidelity of implementation.)
- Not all lesson plans captured an assessment to determine mastery of the objective. (Currently, assessments are aligned to lessons, and exit tickets are developed for each lesson.)
- During classroom observations, there was a lack of small group instruction occurring for intervention blocks. (Currently, we are still refining the intentionality of small - group instruction, along with a logistical plan for implementation.)
- Teachers are not utilizing data to plan and execute lessons or targeting students for differentiation. (Currently, a data - driven culture has been developed on campus; however, we are focusing on teacher - specific support and guidance to use data to drive instruction.)
- The leadership team is not consistent with a system of monitoring and giving quality feedback (Since the ESF Diagnostic, the current leadership team has taken accountability to improve the system of monitoring and giving quality feedback. A culture amongst the team emphasizing the importance of conducting walk -throughs and providing in - the - moment feedback and support has been developed.)

What Essential Action(s) will your campus be prioritizing? (1-2)

- EA 2.1: Recruit, select, assign, induct, and retain a full staff of highly qualified educators
Targeted Guiding Question 1
- EA 3.1: Explicit school-wide behavioral expectations and culture routines
Targeted Guiding Question 2
- EA 4.1: Daily use of high-quality instructional materials
Targeted Guiding Question 3 & 4 & 6
- EA 5.1: Professional development for effective classroom instruction
Targeted Guiding Question 4
- EA 5.2: Build teacher capacity through observation and feedback cycles
Targeted Guiding Question 5v
- EA 5.3: Data-driven instruction
Targeted Guiding Question 6

Select your School Improvement Strategy.

- Implementation of OER through Strong Foundations Implementation (SFI)

- Implementation of OER or other SBOE approved High Quality Instructional Materials
- Instructional Leadership Development through TIL or other Instructional Leadership Pathway Providers
- Engage in a School Action through the School Action Fund (SAF)
- Engage in a Texas Partnership (1882)
- Other*: _____ Relay and Instructional Partners _____

Give a 1-2 sentence description of your strategy for school improvement.

Ensure the use of HQIM teachers participate in WPM with the content area coaches to review and reflect on their instructional practices and curriculum delivery. The campus admin team conducts classroom observations and gives teachers feedback on their curriculum instruction.

***If Other is listed:**

Name at least one evidence-based intervention that is incorporated into this strategy.

Through the support from Relay and Instruction Partners, there is a coaching cycle involving campus coaches, the campus leader and the consultants. The coaches are observed and provided refinements, building their capacity to support the campus instructional staff.

Stakeholder Engagement

- Goal's Night
- Meet the Teacher
- State of the Campus
- Pancakes with the Principal
- Campus Education Improvement Committee Meetings
- Campus Staff Meetings
- Literacy BINGO Night

What resources (time, funding, talent) will be needed to implement your school improvement strategy based on your ESF Diagnostic findings? How are you planning to address these needs?

- Reading, Math, and Instructional Coaches
- District Amplify Coordinator and Innovation Specialist assistance with facilitating/supporting Weekly Planning and Data Driven Meetings
- RELAY Coaching Support for Instructional Coaches
- Instruction Partners Consultants
- Region 5 School Improvement Coordinators
- Extended PLC time for Weekly Planning and Data- Driven Meeting

Identify all curriculum programs that will be utilized during the 2025-2026 school year, indicating the name of the curriculum program(s) or if the curriculum is district or teacher-created.

2025-2026 RLA Curriculum	Bluebonnet Learning K - 5 Reading Language Arts
2025-2026 Math Curriculum	Bluebonnet Learning Math Grades K - 5 Delta Math Intervention K - 5 ST Math K - 5 Zearn

PUBLIC HEARING DATE	December 10, 2024
BOARD APPROVAL DATE	<i>Pending Approval - January 16, 2025</i>



Thank You

*we can
we will
we must*

II.F. ACTION ITEMS

II.F.1. Action, if any, on items
discussed in closed session.

II.F.2. Approve Budget Amendments



Board Exhibit Cover Sheet

Meeting Date: January 16, 2025

Agenda Item/Exhibit Number: **II.F.2.**

Agenda Item Title: Approve Budget Amendments

Cabinet Level Presenter(s): Cheryl Hernandez

Additional Presenter(s):

Executive Summary:

Recommendation: Approve budget amendments GF-7 and CP-2 and accept amendment SR-22.

Budget Impact* (if applicable):

Funding Source (if applicable):

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements):

Policy Reference (if applicable, list policy/regulation):

Legal Review (if necessary, list attorney and firm):

Cheryl Hernandez
Cabinet Level Presenter's Signature

1/8/2025
Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

Date

Explanations of January Budget Amendments

General Fund GF-7

- Increase insurance recovery a total of \$1,500,859 for:
 - Awning Damages @ Odom - \$178,788
 - Vandalism @ Paul Brown - \$213,885
 - HVAC Chiller Damages - \$122,984
 - Hail Damages @ ECHS & Smith MS - \$985,202
- Increase Maintenance budget \$386,000 for building improvements at new Early College High School location.
- Increase Operating Transfers Out \$1,500,859.
- Transfer \$5,000 from instructional general supplies to school leadership employee travel for Principal & Assistant Principal to attend two upcoming conferences – Paul Brown (012).

Capital Projects – CP-2

- Increase Operating Transfers In \$1,500,859.
- Increase Maintenance & Operations Misc. Contracted Services \$178,788.
- Increase Capital Outlay Construction Improvements \$1,322,071.

SR-22

- Fund 289 Reallocate funding for purchase of calming corner materials & SEL initiative with counseling department.

2024-25 BUDGET AMENDMENT NUMBER GF-7

	<u>Current Budget</u>	<u>Change</u>	<u>Amended Budget</u>
<u>Revenues</u>			
199.00.5745.00.000.00.000	165,140	1,500,859	1,665,999
Total Revenues		1,500,859	
<u>Expenditures</u>			
199.51.6299.80.819.99.000	638,217	386,000	1,024,217
199.99.8911.00.000.00.000	8,223,865	1,500,859	9,724,724
199.11.6399.02.012.26.000	25,133	(5,000)	20,133
199.23.6411.02.012.26.000	2,094	5,000	7,094
Total Expenditures		1,886,859	
Net Change in the General Fund Budget		<u>(386,000)</u>	
<hr/> <hr/>			
Total Revenues/Other Sources	186,575,239	1,500,859	188,076,098
Total Expenditures	<u>189,645,661</u>	<u>1,886,859</u>	<u>191,532,520</u>
2024-2025 Adjusted	(3,070,422)	(386,000)	(3,456,422)

2024-25 BUDGET AMENDMENT NUMBER CP-2

	<u>Current Budget</u>	<u>Change</u>	<u>Amended Budget</u>
<u>Revenues</u>			
650.00.7915.00.000.000.000	8,223,865	1,500,859	9,724,724
Total Revenues		1,500,859	
<u>Expenditures</u>			
650.51.6299.00.819.99.000	3,028,521	178,788	3,207,309
650.81.6629.00.819.99.000	-	1,322,071	1,322,071
Total Expenditures		1,500,859	
Net Change in Capital Projects Budget		<u>-</u>	

2024-2025 BUDGET CHANGE

Total Revenues/Other Sources	16,701,353	1,500,859	18,202,212
Total Expenditures	<u>16,701,353</u>	<u>1,500,859</u>	<u>18,202,212</u>
2024-2025 Adjusted	-	-	-

2024-25 BUDGET AMENDMENT NUMBER SR-22

	<u>Current Budget</u>	<u>Change</u>	<u>Amended Budget</u>
<u>Expenditures</u>			
<u>Instruction</u>			
289.11.6299.00.856.30.000	177,639	(16,000)	161,639
<u>Guidance & Counseling Svs</u>			
289.31.6399.00.856.11.000	-	16,000	
 Net Change		<u><u> </u></u>	
<hr/> <hr/>			
Total Revenues/Other Sources	618,963	-	618,963
Total Expenditures	<u>618,963</u>	<u> </u>	<u>618,963</u>
 2024-2025 Adjusted	-	-	-

II.F.3. Approve Purchases of \$50K or
More



Board Exhibit Cover Sheet

Meeting Date: January 16, 2025

Agenda Item/Exhibit Number: **II.F.3.**

Agenda Item Title: Approve Purchases over \$50,000.

Cabinet Level Presenter(s): Cheryl Hernandez

Additional Presenter(s): Allen Devault

Executive Summary: The attached list reflects the purchases over \$50,000.

Recommendation: Approve purchases in the amounts shown on the attached list.

Budget Impact* (if applicable): General Fund: \$566,937.40

Funding Source (if applicable): General Fund

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements): N/A

Policy Reference (if applicable, list policy/regulation): CH (LEGAL); CH (LOCAL)

Legal Review (if necessary, list attorney and firm): N/A

Cheryl Hernandez
Cabinet Level Presenter's Signature

1/8/2025
Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

Date

General Fund

Lake Country Chevrolet	Maintenance	Purchase of three Chevrolet Equinoxes.	TIPS 210907	\$85,695.75
Lake Country Chevrolet	Maintenance	Purchase of Chevrolet Box Truck with Lift Gate.	TIPS 210907	\$95,241.65
Construction Managers of SETX	Maintenance	Renovations to King Middle School	TIPS 23010402	\$386,000.00
Total				\$566,937.40



PRODUCT PRICING SUMMARY
 210907 TIPS USA TRANSPORTATION VEHICLES
 VENDOR- 5426 LAKE COUNTRY CHEVROLET, 2152 N. WHEELER STREET JASPER, TX 75951

End User: BEAUMONT ISD Prepared by: RICK BROWN
 Contact: STEVE TATUM Phone: 409.659.1555
 Email: sbhubert@dd6.org Email: RBROWN.SILSBEEFLEET@GMAIL
 Product Description: CHEVROLET EQUINOX Date: November 11, 2024

A. Bid Item: IXP26 A. Base Price: \$ 26,771.00

B. Factory Options

Code	Description	Bid Price	Code	Description	Bid Price
	2025 CHEVROLET EQUINOX LT	\$ -		EXTERIOR - WHITE	
	4 CYL ENGINE W/ AUTOMATIC	\$ -		INTERIOR - MED ASH	
	POWER WINDOWS / LOCKS	\$ -			
	REAR VIEW CAMERA	\$ -			
	AM / FM / BLUETOOTH	\$ -			
	CHEVROLET SAFETY ASSIST	\$ -			

Total of B. Published Options: \$ -

Published Option Discount (5%) \$ (19.75)

C. Unpublished Options [not to exceed 25%] \$= 0.9 %

Description	Bid Price	Options	Bid Price
ALL WEATHER MATS W/ CARGO MAT	\$ 249.00		

Total of C. Unpublished Options: \$ 249.00

D. Floor Plan Interest (for in-stock and/or equipped vehicles): \$ -

E. Lot Insurance (for in-stock and/or equipped vehicles): \$ -

F. Contract Price Adjustment: 2025 MT ADJUSTMENT \$ 1,565.00

G. Additional Delivery Charge: _____

H. Subtotal: \$ 28,565.25

I. Quantity Ordered 3 x H = \$ 85,695.75

J. Trade in: _____ \$ -

K. Total Purchase Price \$ 85,695.75



QUOTE ANALYSIS FORM

Form version 7.2023

INSTRUCTIONS FOR COMPLETION:

- 1) Vendor quotes must be provided by Vendor, in writing, and not expired.
- 2) Vendors must be awarded via District RFP/CSP or Interlocal Agreement (Purchasing co-op) TEC 44.031
- 3) Selection/Award must be based on "best value" for the use of District funds TEC 44.031

Quote Analysis Summary			
Please provide a short summary below for each quotation obtained and include why it was selected or denied.			
Vendor Name:	Caldwell Country Chev.	Quote Total:	\$99,940.00
Summary:	3-2025 Chevrolet Equinox LT		
Vendor Name:	Sam Pack's 5 Star Chev.	Quote Total:	\$94,649.17
Summary:	3- 2025 Chevrolet Equinox LT		
Vendor Name:	Lake Country Chevrolet	Quote Total:	\$85,695.75
Summary:	3- 2025 Chevrolet Equinox LT		

Funding /Account #: 199.51.6631.80.819.99.000

Vendor Selected: Lake Country Chevrolet

Selection Justification: Best value for district

Name of Department/Campus Administrator: Steve Tatum

Signature:

NOTE: THE COMPLETED & SIGNED TABULATION FORM AND COPIES OF ALL QUOTES MUST BE ATTACHED TO THE REQUISITION.



PRODUCT PRICING SUMMARY
TIPS USA 210907 TRANSPORTATION VEHICLES
VENDOR- 5426 LAKE COUNTRY CHEVROLET, 2152 N. WHEELER STREET JASPER, TX 75951

End User: BEAUMONT ISD Prepared by: RICK BROWN
 Contact: _____ Phone: 409.659.1555
 Email: _____ Email: RBROWN.SILSBEEFLEET@GMAIL
 Product Description: CHEVROLET LCF Date: October 25, 2024

A. Bid Item: CT31003 A. Base Price: \$ 65,025.00

B. Factory Options

Code	Description	Bid Price	Code	Description	Bid Price
	2026 CHEVROLET LCF			EXTERIOR - WHITE	\$ -
	5500 / 200" WHEELBASE / 176" CA			INTERIOR - GRAY CLOTH	\$ -
	6.6L DIESEL ENGINE	\$ 7,102.00			
	POWER WINDOWS / LOCKS	\$ -			
ATG	KEYLESS ENTRY	\$ 345.00			
G86	LIMITED SLIP REAR	\$ 995.00			
UVC	REAR VISION CAMERA	\$ 1,585.00			

Total of B. Published Options: \$ 10,027.00

Published Option Discount (5%) \$ (501.35)

C.

Description	Bid Price	Options	Bid Price
SMYRNA 24' BOX UPFIT Q-Q-080712	\$ 29,155.00		

Total of C. Unpublished Options: \$ 29,155.00

- D. Floor Plan Interest (for in-stock and/or equipped vehicles): \$ -
- E. Lot Insurance (for in-stock and/or equipped vehicles): \$ -
- F. Contract Price Adjustment: FLEET DISCOUNT \$ (8,464.00)
- G. Additional Delivery Charge: _____ miles \$ -
- H. Subtotal: \$ 95,241.65
- I. Quantity Ordered 1 x H = \$ 95,241.65
- J. Trade in: _____ \$ -
- K. TIPS Administrative Fee (INCLUDED) \$ -
- L. Total Purchase Price Including TIPS Fee \$ 95,241.65



QUOTE ANALYSIS FORM

Form version 7.2023

INSTRUCTIONS FOR COMPLETION:

- 1) Vendor quotes must be provided by Vendor, in writing, and not expired.
- 2) Vendors must be awarded via District RFP/CSP or Interlocal Agreement (Purchasing co-op) TEC 44.031
- 3) Selection/Award must be based on "best value" for the use of District funds TEC 44.031

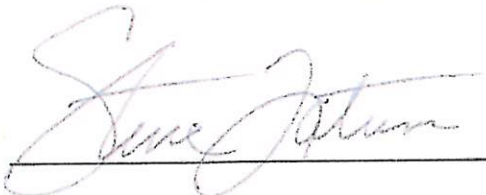
Quote Analysis Summary				
Please provide a short summary below for each quotation obtained and include why it was selected or denied.				
Vendor Name:	Lake Country Chevrolet	Quote Total:	\$95,241.65	
Summary:	2026 Chevy LCF 5500 with 24 foot cargo box and lift gate			
Vendor Name:	Rush Truck Center	Quote Total:	\$101,835.05	
Summary:	2024 Isuzu NRR with 24 foot cargo box and lift gate			
Vendor Name:	Smart's Truck	Quote Total:	no quote	
Summary:	20xx with 24 foot cargo box and lift gate. No response from after multiple contacts			

Funding /Account #: 199.51.6631.80.819.99.000

Vendor Selected: Lake Country Chevrolet

Selection Justification: Best value for District

Name of Department/Campus Administrator: Steve Tatum

Signature: 

NOTE: THE COMPLETED & SIGNED TABULATION FORM AND COPIES OF ALL QUOTES MUST BE ATTACHED TO THE REQUISITION.



Construction Managers of Southeast Texas, LLC

5520 GORMAN ROAD – BEAUMONT, TEXAS 77640 – PHONE (409) 736 – 9010 – FAX (409) 736 – 9020

January 6, 2025,
Beaumont ISD King Middle School
1400 Avenue A
Beaumont, TX 77701

TIPS Reference #: 23010402

Please find below the cost associated with King Middle School:

- **General Conditions**
 - Insurance
 - Payment And Performance Bond
- **Misc. Painting**
 - Provide and Install Paint for Cafeteria, Home Ec. Room, Sewing Room, Admin Office Areas, Theatre Room, CMU Hallway Walls
- **New Gym**
 - Demo Existing Wall Pads and Install 2'x6' Vinyl Coated Foam Wall Pad
 - Banner Removal
 - Provide and Install Paint for CMU Wall
- **Old Gym**
 - Demo Existing Wall Pads and Install 2'x6' Vinyl Coated Foam Wall Pad
 - Provide and Install Paint for CMU Wall
- **Band Hall**
 - Provide and Install Paint for CMU Wall
 - Fix Drywall (Wall) Damage
- **Auditorium**
 - Temporarily Remove Seating and Install Epoxy Flooring Painting In Auditorium
 - Demo and Refurbish Areas Damaged by Termites
- **Exterior Handrail Painting**
 - Prep and Paint Handrails
- **Exterior Window and Louvre Painting**
 - Provide and Install Paint on 5x5 4 Pane Windows (72 pcs)
 - Provide and Install Paint on 5x5 Louvres (8 pcs)
 - Provide and Install Paint on 12x12 Windows (1 pc)
 - Provide and Install Paint on 8x8 Windows (1 pc)
 - Provide and Install Paint on 170"x10' Windows (4 pcs)
 - Provide and Install Paint on 8x10 Windows (2 pcs)
 - Provide and Install Paint on 12x10 Windows (1 pc)
 - Provide and Install Paint on 6x6 Windows (2 pcs)
 - Provide and Install Paint on 2x2 Windows (4 pcs)
 - Provide and Install Paint on Round Windows (6 pcs)



Construction Managers of Southeast Texas, LLC

- Provide and Install Paint on 3x6 Windows (5 pcs)
- **Hollow Metal Doors and Frames**
 - Provide and Install Paint on Double Doors (32 pcs)
 - Provide and Install Paint on Single Doors (195 pcs)
- **6th Grade Pod Painting/ Locker Removal**
 - Provide and Install Paint on CMU Walls
 - Provide Labor to Demolish Lockers
 - Provide and Install Paint on Double Doors and Frames
 - Provide and Install Paint on Single Doors and Frames
- **7th Grade Pod Painting/ Locker Removal**
 - Provide and Install Paint on CMU Walls
 - Provide Labor to Demolish Lockers
 - Provide and Install Paint on Double Doors and Frames
 - Provide and Install Paint on Single Doors and Frames
- **8th Grade Pod Painting/ Locker Removal**
 - Provide and Install Paint on CMU Walls
 - Provide Labor to Demolish Lockers
 - Provide and Install Paint on Double Doors and Frames
 - Provide and Install Paint on Single Doors and Frames
- **Home Ec. Room Flooring**
 - Provide Labor to Demolish Flooring
 - Prep, Furnish and Install Karndean LVT Opus WP313 Ignea
 - Furnish and Install Poppe Rubber 700 Base with Toe Black Brown #193
- **Sewing Room Flooring**
 - Provide Labor to Demolish Flooring
 - Prep, Furnish and Install Karndean LVT Opus WP313 Ignea
 - Furnish and Install Poppe Rubber 700 Base with Toe Black Brown #193
- **Admin Break Room Flooring**
 - Provide Labor to Demolish Flooring
 - Prep, Furnish and Install Karndean LVT Opus WP313 Ignea
 - Furnish and Install Poppe Rubber 700 Base with Toe Black Brown #193
- **Upstairs CPU Lab Left Side Flooring**
 - Provide Labor to Demolish Flooring
 - Prep, Furnish and Install Karndean LVT Opus WP313 Ignea
 - Furnish and Install Poppe Rubber 700 Base with Toe Black Brown #193
- **Upstairs CPU Lab Right Side Flooring**
 - Provide Labor to Demolish Flooring
 - Prep, Furnish and Install Karndean LVT Opus WP313 Ignea
 - Furnish and Install Poppe Rubber 700 Base with Toe Black Brown #193



Construction Managers of Southeast Texas, LLC

- **Choral Room Including Solo Booth Flooring**
 - Provide Labor to Demolish Flooring
 - Prep, Furnish and Install Karndean LVT Opus WP313 Ignea
 - Furnish and Install Poppe Rubber 700 Base with Toe Black Brown #193

- **Parking Lot Re-Striping**
 - Restripe The Front and Back Parking Lot
 - Repaint The Fire Lane and Stenciling, The Handicap Parking, The Cross Walks and Directional Arrows
 - Pressure Wash the Parking Lines and Painted Items Prior To Painting

- **Administration/ Counseling Offices' Cabinetry**
 - Prep and Re-Paint Existing Cabinetry in Admin Office Area, Home Ec Room Upstairs, and Counselor's Office Area

- **Restroom Partitions**
 - Provide Labor to Demolish Stalls and Partitions
 - Install Toilet Partitions Floor Mounted, Overhead Braced HDPE (Solid Plastic)
 - 46 Stalls And 14 Screens

Cost For Scope Identified Above:

\$386,000.00

If you have any questions, please feel free to give me a call.

Bruce Reyes Jr.
Project Manager



QUOTE ANALYSIS FORM

Form version 7.2023

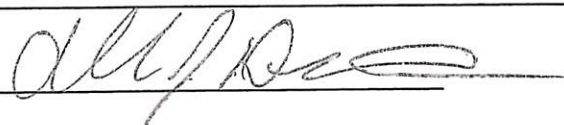
INSTRUCTIONS FOR COMPLETION:

- 1) Vendor quotes must be provided by Vendor, in writing, and not expired.
- 2) Vendors must be awarded via District RFP/CSP or Interlocal Agreement (Purchasing co-op) TEC 44.031
- 3) Selection/Award must be based on "best value" for the use of District funds TEC 44.031

Quote Analysis Summary			
Please provide a short summary below for each quotation obtained and include why it was selected or denied.			
Vendor Name:	Construction Managers	Quote Total:	\$386,000
Summary:	Scope is complete with the lowest price.		
Vendor Name:	Carter and Co.	Quote Total:	\$641,322
Summary:	Cost is too high.		
Vendor Name:	Preferred Facilities	Quote Total:	\$536,593.93
Summary:	Cost is too high.		
Vendor Name:		Quote Total:	
Summary:			

Funding /Account #: 199.51.0299.80.819.99.000
 Vendor Selected: Construction Managers of Southeast Texas
 Selection Justification: Lowest price for scope of work.

Name of Department/Campus Administrator: Allen DeVault

Signature: 

NOTE: THE COMPLETED & SIGNED TABULATION FORM AND COPIES OF ALL QUOTES MUST BE ATTACHED TO THE REQUISITION.

II.F.4. Approve Recommended Vendors
for the HVAC Replacement Project
(CSP 25.08)



Board Exhibit Cover Sheet

Meeting Date: January 16, 2025

Agenda Item/Exhibit Number: **II.F.4.**

Agenda Item Title: Approve Contract Award for HVAC Replacement Project (CSP 25.08)

Cabinet Level Presenter(s): Cheryl Hernandez

Additional Presenter(s): Randall Maxwell, Allen Devault

Executive Summary: A Request for Competitive Sealed Proposals was issued for HVAC Replacements at King Middle School. One response was received.

Recommendation: Approve Preferred Facilities Group – USA for the HVAC Replacement Project

Budget Impact* (if applicable): \$1,638,000

Funding Source (if applicable): Capital Projects

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements): TEC. CH 44

Policy Reference (if applicable, list policy/regulation): CH (Legal & Local); CV (Legal & Local)

Legal Review (if necessary, list attorney and firm):

Cheryl Hernandez
Cabinet Level Presenter's Signature

1/8/2025
Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

Date

REQUEST FOR COMPETITIVE SEALED PROPOSALS
BEAUMONT INDEPENDENT SCHOOL DISTRICT
CSP 25.08 – HVAC REPLACEMENT PROJECT

EXHIBIT A PROPOSAL FORM

IDENTIFICATION OF OFFEROR AND ACCEPTANCE OF TERMS

IMPORTANT: A proposal, to be valid, must be manually signed in ink by an authorized person in the space provided. By such signature, Offeror agrees to strictly abide by the terms, conditions, and specifications set out in the Request for Competitive Sealed Proposals.


PROPOSAL FORM

1.1 TO: Beaumont Independent School District
Attn: Purchasing Department
3395 Harrison Ave
Beaumont, TX 77706

1.2 SUBMITTED BY:
Preferred Facilities Group - USA

Address: P O Box 20658, Beaumont TX 77720

Phone No.: 409.842.8293 Email: pfg@pfg-usa.com Date: 1/8/25

Signature: 

1.3 BASE PROPOSAL:

A. \$ 1,538,000.00 (Amount in figures)

B. Owner's Contingency: \$100,000.00

TOTAL PROPOSAL (Sum of A & B): \$ 1,638,000.00

1.5 ADDENDA: Undersigned acknowledges receipt of Addenda:

Nos. & Dates) #1 - 1/6/25

1.6 REVIEW OF CONTRACT DOCUMENTS

The Proposer certifies that it has reviewed the AIA A101—2017 , Exhibit A to AIA A101, and AIA A201—2017, attached as Exhibit B.

Yes No

II.F.5. Approve an Election Order
and Notice for the May 3, 2025,
Trustee Election



Board Exhibit Cover Sheet

Meeting Date: January 16, 2025

Agenda Item/Exhibit Number: **II.F.5.**

Agenda Item Title: Approve Election Order and Notice for May 3, 2025 Trustee Election

Cabinet Level Presenter(s): Dr. Shannon Allen

Additional Presenter(s): Sierra Fisher

Executive Summary: Board consideration and adoption of proposed Trustee Election Order to order the May 3, 2025 election and address various election administration matters. There will be four trustee positions on the ballot as follows:
Single Member District 1 (4-year term)
Single Member District 2 (4-year term)
Single Member District 3 (4-year term)
Single Member District 5 (4-year term)

Recommendation: Approve the Election Order for the May 3, 2025 Trustee Election


Budget Impact* (if applicable):

Funding Source (if applicable):

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements): N/A Policy

Reference (if applicable, list policy/regulation): BBB (Legal) and (Local)

Legal Review (if necessary, list attorney and firm): Sierra Fisher, KBS Law



Cabinet Level Presenter's Signature

1/8/2024

Date

*CFO Signature (required if there is a budget impact)

Date

General Counsel's Signature

Date

**ORDER OF TRUSTEE ELECTION FOR
BEAUMONT INDEPENDENT SCHOOL DISTRICT**

WHEREAS, the Beaumont Independent School District, (BISD) Board of Trustees desires to order a trustee election on the uniform election date in May 2025 (the Election), under a joint election and services agreement with the City of Beaumont (the City), Jefferson County (the County), and other local governments in Jefferson County in accordance with Texas Education code Section 11.0581; and

WHEREAS, the Board of Trustees has the authority pursuant to Chapter 271, of the Texas Election Code to enter into joint election agreements with other political subdivisions in all or part of the District's territory who are also holding elections on the same date; It is therefore,

ORDERED by the Board of Trustees of the Beaumont Independent School District that:

Section 1. Trustee Election. An election be held on **Saturday, May 3, 2025**, during the hours prescribed by law (**7:00 a.m. to 7:00 p.m.**), within the Beaumont Independent School District, for the purpose of electing trustees in the following three (3) positions:

Single-member District 1 (4-year term)
Single-member District 2 (4-year term)
Single-member District 3 (4-year term)
Single-member District 5 (4-year term)

Section 2: Candidate Applications for Place on the Ballot. Applications for a place on the ballot shall be filed after **8:00 a.m., January 15, 2025, and on or before 5:00 p.m., February 14, 2025.**

Section 3: Voting Precincts, Polling Places, Election Judges, Alternates, Clerks and Other Election Officials. The boundaries and territory of the respective existing Jefferson County precincts, wholly or partially within the territorial boundaries of BISD, are hereby designated as the voting precincts of BISD for the Election. The precinct numbers for BISD's election precincts shall be the corresponding Jefferson County election precinct number of each precinct, if any.

The Board hereby approves the appointment of persons designated by Ms. Roxanne Acosta Hellberg, the Jefferson County Clerk, to serve as election workers, to serve on the Early Voting Ballot Board, and to serve at the Central Counting Station. Such proposed presiding judges and alternate judges shall meet the eligibility requirements of Chapter 32, Subchapter C of the Texas Election Code. The rates of pay for such persons shall be determined by Jefferson County as shown in the Election Services Contract between BISD and the County.

Section 4. Ballots. The ballots shall be suitable for use with an electronic voting system, and for the purposes of early voting by personal appearance and by mail, and shall otherwise conform to the requirements of the Texas Election Code as to permit the elections to vote for the candidate(s) of their choice.

Section 5. Early Voting. The Board appoints Ms. Roxanne Acosta Hellberg, the Jefferson County Clerk, as the Joint Early Voting Clerk.

Early Voting by Personal Appearance: Early voting by personal appearance will be conducted at the early voting locations at the times noted below:

Locations:

Beaumont Courthouse-Main location, 1085 Pearl St., Beaumont, Texas
Rogers Park Recreation Center, 6540 Gladys, Beaumont, Texas
Theodore Johns Library, 4255 Fannett Rd., Beaumont, Texas
John Paul Davis Community Center, 3580 E Lucas, Beaumont, Texas

Tuesday, April 22, 2025—Friday April 25, 2025	8:00 a.m. – 5:00 p.m.
Saturday, April 26, 2025	7:00 a.m. – 7:00 p.m.
Sunday, April 27, 2025	12:00 p.m. – 5:00 p.m.
Monday, April 28, 2025—Tuesday, April 29, 2025	7:00 a.m. – 7:00 p.m.

Early Voting by Mail: Ballot applications shall be addressed to: Ms. Roxanne Acosta Hellberg, Early Voting Clerk, Jefferson County, P.O. Box 1151 Beaumont, Texas 77704.

Wednesday, March 19, 2025, FCPA/Overseas Ballot-By-Mail Deadlines: The early voting clerk must mail a ballot to military or overseas applicants on or before the later of: (1) Wednesday, March 19; or (2) the 7th calendar day after the early voting clerk receives the application.

All Other Ballot-By-Mail Deadlines: The early voting clerk must mail a ballot not later than the 7th calendar day after the later of the date the early voting clerk accepts the application for ballot by mail, or the date the ballot becomes available.

The application must be received by April 22, 2025 (postmarking alone is NOT sufficient).

For the use of those voters entitled by law to vote early by mail, the early voting clerk shall provide each voter with a ballot with instructions to mark the ballot indicating his or her vote(s) on the same ballots utilized for early voting by personal appearance at the Election.

Section 6. Delivery of Voted Ballots, Counting, Tabulation, Canvassing of Returns, and Declaring Results. The voted ballots shall be delivered, counted, and tabulated in accordance with the Texas Election Code. Ms. Roxanne Acosta Hellberg, Jefferson County Clerk, will make and deliver respective written returns of the Election. The Board will canvass the returns and declare the results of the Election.

Section 7. Appointment of Custodian of Records. To the extent not otherwise provided for in any joint election agreement or election services contract, the Board appoints Ms. Georgia Antoine, BISD Coordinator of Board Affairs, as the Custodian of Records (the “Custodian”) to perform the duties related to the conduct and maintenance of records of the Election as required under the Texas Election Code during the period beginning the 50th day before Election Day and ending not earlier than the 40th day after Election Day. In particular, the Custodian shall accept and maintain records regarding campaign expenditures that may be filed with BISD.

Section 8. Approval of the Appointment of Agent for BISD. The Board has appointed Ms. Georgia Antoine, BISD Coordinator of Board Affairs, as the Board’s agent (the “Agent”) to perform the duties of secretary related to the conduct and maintenance of records of the Election as required under the Texas Election Code during the period beginning the 50th day before Election Day and ending not earlier than the 40th day after Election Day. The Agent will maintain in her office the documents, records and other items relating to the election and will be the Agent designated to receive documents on behalf of BISD that are required by the Texas Election Code. The Agent will post notice of the location and hours of her office as required by the Texas Election Code.

Section 9. Notice of Election Publication and Posting.

Publication of Notice of Election: Notice of the Election shall be published one time in the English and Spanish languages, in a newspaper published within BISD’s territory at least ten (10) days before and no more than thirty (30) days before the Election and as otherwise may be required by the Texas Election Code.

Posting of Notice of Election: Notice of the Election shall also be posted in the English and Spanish languages on the bulletin board used by the Board to post notices of the Board’s meetings, and on the BISD’s website, no later than the twenty-first (21st) day before the Election.

Section 10. Authority of the Superintendent. The Superintendent shall have the authority to take, or cause to be taken, all actions reasonable and necessary to ensure that the Election is fairly held and returns properly counted and tabulated for canvass by the Board, which actions are hereby ratified and confirmed.

Section 11. Preamble Incorporation. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Order for all purposes and are adopted as a part of the judgment and findings of the Board.

Section 12. Inconsistent Provisions. All orders and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Order are hereby repealed to the extent of such conflict, and the provisions of this Order shall be and remain controlling as to the matters ordered herein.

Section 13. Governing Law. This Order shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 14. Severability. If any provision of this Order or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Order and the application of such provision to other persons and circumstances shall nevertheless be valid, and the Board hereby declares that this Order would have been enacted without such invalid provision.

Section 15. Notice of Meeting. The Board officially finds, determines, recites and declares that written notice of the date, hour, place and subject of the meeting at which this Order is adopted was posted on a bulletin board located at a place convenient to the public at the BISD's administrative offices for at least seventy-two (72) hours preceding the scheduled time of the meeting; that a telephonic or telegraphic notice of such meeting was given to all news media who have consented to pay any and all expenses incurred by BISD in connection with providing such notice, both as required by the Open Meetings Law, Chapter 551, Texas Government Code, as amended; and that such meeting was open to the public as required by law at all times during which this Order and the subject matter thereof was discussed, considered and formally acted upon.

Section 16. Authorization to Execute. The President of the Board is authorized to execute, and the Secretary of the Board is authorized to attest this Order on behalf of the Board; and the President of the Board is authorized to do all other things legal and necessary in connection with the holding and consummation of the Election.

Section 17. Effective Date. This Order is effective immediately upon approval.

CERTIFICATE FOR ORDER

I certify that the foregoing order of election was presented to the Board of Trustees of the Beaumont Independent School District during a properly posted and duly called board meeting on January 16, 2025. A quorum of the Board of Trustees was present and it was duly moved and seconded that this Order be adopted. This Order was adopted according to the following record vote:

<u>Board Member Name</u>	<u>Yes</u>	<u>No</u>	Abstain	Absent
Matilda Hickman	_____	_____	_____	_____
Stacey L. Lewis, Jr.	_____	_____	_____	_____
Denise Wallace-Spooner	_____	_____	_____	_____
Joe A. Evans, Jr.	_____	_____	_____	_____
Robert C. Dunn, Sr.	_____	_____	_____	_____
Woodrow Reece, II	_____	_____	_____	_____
Thomas P. Sigeo, Sr.	_____	_____	_____	_____
VOTE TOTALS	_____	_____	_____	_____

Certified this ____ day of January 2025.

BEAUMONT INDEPENDENT SCHOOL DISTRICT

Matilda Hickman, Board President

ATTEST:

Denise Wallace-Spooner, Board Secretary

**NOTICE OF ELECTION
BEAUMONT INDEPENDENT SCHOOL DISTRICT**

Date and Time: May 3, 2025, from 7:00 a.m. to 7:00p.m.

Four (4) Trustee Positions:

One from Trustee District 1, which includes voting precincts: 17, 22, 26, 27, 66, 72, 78, 86;
One from Trustee District 2, which includes voting precincts: 1, 2, 3, 8, 22, 23, 63, 77, 87;
One from Trustee District 3, which includes voting precincts: 7, 10, 11, 12, 13, 14, 15, 16,
20, 21, 67, 68, 74, 75, 89, (limited to Census Block GeoID: 482450113043021), and 103;
and
One from Trustee District 5, which includes voting precincts: 4, 62, 65, 68, 73, 88, 94, 99,
100.

A write-in ballot cannot be counted unless the candidate has filed a declaration of write-in candidacy with Ms. Georgia Antoine in accordance with the Texas Election Code.

Election by Plurality: There will be no run-off election for any Trustee District Qualified candidate receiving the greatest number of votes in each Trustee District shall be elected.

Poling Places:

1. Amelia Elementary School, 565 S. Major Drive, Beaumont, Texas.
2. BISD Administration Building, 3395 Harrison Avenue, Beaumont, Texas.
3. Dishman Elementary, 3475 Champions Drive, Beaumont, Texas.
4. Career Center, 2330 North Street, Beaumont, Texas.
5. Rogers Park Community Center, 6540 Gladys Avenue, Beaumont, Texas.
6. Roy Guess Elementary, 8055 Voth Road, Beaumont, Texas.
7. Alice Keith Park Recreation Center, 4075 Highland Ave Beaumont, Texas.
8. Charlton-Pollard Elementary, 825 Jackson Street, Beaumont, Texas.
9. Jefferson County Courthouse, 1085 Pearl Street, Beaumont, Texas.
10. MLK Middle School, 1400 Avenue A, Beaumont, Texas.
11. John Paul Davis Community Center, 3580 E. Lucas Drive, Beaumont, Texas.
12. Sterling Pruitt Center, 2930 Gulf Street, Beaumont, Texas.
13. Theodore Johns Library, 4255 Fannett Road, Beaumont, Texas.

Early Voting: Early voting by personal appearance shall be conducted at:

1. Beaumont Courthouse-Main location, 1085 Pearl St., Beaumont, Texas
2. Rogers Park Recreation Center, 6540 Gladys, Beaumont, Texas
3. Theodore Johns Library, 4255 Fannett Rd., Beaumont, Texas
4. John Paul Davis Community Center, 3580 E Lucas, Beaumont, Texas

Early voting by personal appearance at said places shall begin as follows:

Tuesday, April 22, 2025—Friday April 25, 2025	8:00 a.m. – 5:00 p.m.
Saturday, April 26, 2025	7:00 a.m. – 7:00 p.m.
Sunday, April 27, 2025	12:00 p.m. – 5:00 p.m.
Monday, April 28, 2025—Tuesday, April 29, 2025	7:00 a.m. – 7:00 p.m.

The Office of the Jefferson County Clerk, 1085 Pearl Street, Beaumont, Texas 77701, shall be the voting place for all early voting by mail. Early voting ballot application forms may be obtained from the office of the Jefferson County Clerk, 1085 Pearl Street, Beaumont, Texas 77701. Early voting by mail shall be conducted during the same period as early voting by personal appearance, except that envelopes containing mailed ballots must arrive at the address on the carrier envelope before the polls are required to close on Election Day, unless otherwise determined to be timely pursuant to Article 86.007, Texas Election Code.

Presiding Officer: Ms. Georgia Antoine - Presiding Judge, Central Counting Station.

Joint Election: The school district trustee election will be conducted jointly with that of Jefferson County Clerk's Office, **the City of Beaumont and the Port of Beaumont located in Jefferson County.**

Appropriate Notice was adopted by the Board of Trustees, Beaumont Independent School District, at its meeting of January 16, 2025.

Dr. Shannon Allen Superintendent of Schools
Beaumont Independent School District

II.F.6. Approve Joint Election
Services Agreement regarding
Beaumont ISD Trustee Election



Board Exhibit Cover Sheet

Meeting Date: January 16, 2025

Agenda Item/Exhibit Number: **II.F.6.**

Agenda Item Title: Approve Joint Election Services Agreement with Jefferson County regarding Beaumont ISD Trustee Election

Cabinet Level Presenter(s): Shannon Allen

Additional Presenter(s): Sierra Fisher

Executive Summary: The Joint Election Services Agreement with Jefferson County defines the terms for the County to conduct the Beaumont ISD trustee election.

Approve agreement as presented.

Recommendation: Cost and fees are included on Pages 9 & 10.

Budget Impact* (if applicable):

Funding Source (if applicable):

Compliance with Purchasing Guidelines (list applicable guidelines, including grant requirements): N/A

Policy Reference (if applicable, list policy/regulation):

Legal Review (if necessary, list attorney and firm): Sierra Fisher



Cabinet Level Presenter's Signature

1/8/2025

Date

*CFO Signature (required if there is a budget impact)

General Counsel's Signature

Date



JOINT ELECTION AGREEMENT AND
ELECTION SERVICES CONTRACT
BETWEEN JEFFERSON COUNTY, TEXAS
AND
BEAUMONT ISD

This agreement made and entered into, by and between **Jefferson County, Texas** (“County”), acting hereinafter by and under the authority granted to her by sections 31.091 & 31.092 of the Texas Election Code, the **County Election Officer, Roxanne Acosta-Hellberg, County Clerk for Jefferson County, Texas**, (hereinafter referred to as “County Election Officer”), and **Beaumont ISD**, (hereinafter referred to as “Political Subdivision”), acting herein by and through its governing body regardless of the name assigned to such governing body (hereinafter collectively referred to as “Parties”).

WHEREAS, Political Subdivision is required to conduct an election on **May 3, 2025**; and the parties desire that the County Election Officer conduct the election for the Political Subdivision and, possibly, other political subdivisions located, in whole or in part, in Jefferson County, Texas. If other political subdivisions enter into a contract with the County for the purpose that the County Election Officer will run the election for the other political subdivisions, or expressly joins in this contract, Political Subdivision intends to reimburse Jefferson County, Texas the cost of running such election as determined by the County Election Officer, or share the cost of running the election with other political subdivisions based on the following terms and conditions.

THIS JOINT ELECTION AGREEMENT AND ELECTION SERVICES CONTRACT is made this ____ day of _____, **2025**, by and between the Political Subdivision, and the County, pursuant to Texas Election Code Section 31.092. The parties agree to enter into a Joint Election Agreement and an election services contract with each other in accordance with Chapter 271 of the Texas Election Code and this Agreement. This Agreement is entered into in consideration of the mutual covenants and promises hereinafter set out:

- 1. RECITALS.** Political Subdivision is a political entity situated wholly or partially within Jefferson County, Texas. Political Subdivision and County Election Officer have determined that it is in the public interest of Jefferson County voters that the following contract be made and entered into for the purpose of having County Election Officer furnish to Political Subdivision certain election services and equipment needed by Political Subdivision in connection with the holding of its **May 3, 2025** Election. The County’s voting equipment is to be used in this Election. The rental rate for the use of this election equipment has been approved by the Commissioners Court for Jefferson County, Texas.
- 2. DUTIES AND SERVICES OF COUNTY ELECTION OFFICER.** County Election

Officer shall be responsible for performing the following duties and shall furnish the following services and equipment:

- (a) Notify and coordinate presiding election judges, alternate judges, and all other election officials required to administer this Election. The County will make emergency appointments of election officials if necessary. Compensate all election workers for time worked at the approved hourly rate by Commissioners Court.
- (b) Arrange for poll worker training through a third party or conduct necessary training. Notify all early voting and election day officials of the date, time and place thereof.
- (c) Arrange for the use of early voting polling locations and election day polling locations. If emergency replacement polling locations are needed, County Election Officer shall make necessary alternate arrangements to locate another public place (or if unavailable, a private building), and shall notify Political Subdivision as soon as possible. (See the early voting and election day polling location sheets attached).
- (d) Procure election kits and supplies and distribute to the precinct judges and early voting deputies. Obtain from the Tax -Assessor /Voter Registrar lists of registered voters to be used in conducting the election in conformity with the boundaries of Political Subdivision and the election precincts established for the election. The Election Day list of registered voters shall be arranged in alphabetical order.
- (e) Prepare and test all electronic voting equipment; format ballot styles; secure audio; oversee all equipment and voter registration database programming; and assure compliance with equipment security requirements. Arrange for transport of equipment to and from polling locations.
- (f) Serve as Early Voting Clerk for this Joint Election; and also process, print, mail, and tabulate ballots for any eligible voter, who applies for a ballot by mail including all eligible FPCA applicants. Supervise the conduct of early voting in person and appoint sufficient personnel to serve as deputy early voting clerks. Provide lists of early voters as provided by law if requested by Political Subdivision.
- (g) Publish legal notice of the date, time and place of the public logic and accuracy test. Prepare test materials and conduct internal election testing, public logic and accuracy test, and tests of tabulation equipment.
- (h) Arrange for the early ballot board, signature verification committee, tabulation personnel, and all equipment and supplies needed at central counting station. Tabulate early voting, election night, paper mail ballots and provisional ballots. Tabulate unofficial returns and assist in preparing the tabulation for the official canvass. Provide Political Subdivision its voter history report following the election if requested.
- (i) Serve as Custodian of Records for election records in County Election Officer's custody and provide for the retention of said election records as provided by law.

(j) Provide information services for voters and election officers.

(k) Maintain accurate records of all expenses incurred in connection with the responsibilities under this Agreement and provide Political Subdivision a final invoice after the conduct of the election. Provide any detailed backup to such invoice, if requested, reflecting the charges or components of the costs set forth on the invoice submitted to Political Subdivision.

(l) The Contracting Office is responsible for collecting the compensations sheets for the election judges, clerks, and early voting ballot board. The County Election Officer will also pay the aforementioned for their services and time in accordance with their rate of pay policy.

(m) County Election Officer shall conduct a manual count as prescribed by Section 127.201 of the Texas Election Code, unless waived by the Secretary of State. A written report shall be submitted to the Secretary of State as required by Section 127.201(e) of the aforementioned Election Code. If requested, County Election Officer shall provide a written report to Political Subdivision in a timely manner.

(n) The County Election Officer shall place the funds paid by Political Subdivision hereunder in a "contract fund" as prescribed by Section 31.100 of the Texas Election Code.

3. DUTIES AND SERVICES OF POLITICAL SUBDIVISION. Political Subdivision shall be responsible for performing the following duties:

(a) Prepare all election orders, resolutions, notices, and other pertinent documents for adoption and execution by the appropriate Political Subdivision officer or body. Take all actions necessary for calling the Election for the Political Subdivision, which are required by the Texas Election Code and/or the Political Subdivision's governing body, charter, ordinances, or other applicable laws. Execute an Election Services Contract with the County for the purpose of election administration. Serve as Custodian of Records for all election records in its possession as provided by law.

(b) Political Subdivision shall be responsible for the legal sufficiency of any order calling their election. Political Subdivision shall be responsible for all substantive and procedural legal issues governing the conduct of their election. Political Subdivision understands and agrees that County Election Officer provides no legal advice to Political Subdivision.

(c) Political Subdivision shall adopt the early voting and election day vote center polling locations used by the County. Political Subdivision shall adopt all early voting dates, and hours recommended by the County Election Officer in accordance with the Texas Election Code. Political Subdivision shall adopt the Election Day Vote Center polling locations for each county voting precinct that is within its jurisdictional boundaries. Political Subdivision shall confirm the accuracy of its jurisdictional boundaries and precincts.

(d) Prepare, post and publish all required election notices for Political Subdivision except for the Public Test Notice that County Election Officer shall publish. In addition, if this election's

polling locations are different than Political Subdivision's previous election, Political Subdivision shall post notice at the entrance to any previous polling places in its jurisdiction stating that the location has changed and provide the polling location and address for those voters for this election, pursuant to Texas Election Code Section 43.062, unless County has posted the notice of the change for their election. Educate the voters in the Political Subdivision on early voting and election day times, dates and polling locations.

(e) Political Subdivision shall confirm with Tax-Assessor/Voter Registrar its boundaries, county voting precincts and street details within those boundaries. Political Subdivision will validate all boundaries are defined properly within Jefferson County voter registration database, maps and street lists with block ranges and odd/even/both indicators before the coding and programming of the ballot begins. If changes are necessary after programming has begun, the Political Subdivision responsible will incur the cost of re-programming for all entities involved. Political Subdivision must proof and approve all programming work done for the jurisdiction according to the Election Day Calendar published by the Secretary of State of Texas for the **May 3, 2025** General Election, known as the SOS Election Day Calendar for **May 3, 2025**.

(f) Deliver to County Election Officer, according to the above-mentioned Election Day Calendar, ballot language with Spanish translations, candidate names or measures, the order in which they are to be printed on the ballot with the exact form and spelling. Provide pronunciation for difficult names or words to use on the audio recording. Timely review and sign off on ballot proofs.

(g) Any requests for early voting ballots to be voted by mail received by Political Subdivision must be hand delivered or faxed to County Election Officer on the day of receipt. If the application is faxed, the original application must be mailed to County Election Officer. County Election Officer will process applications, mail appropriate ballots, and tabulate.

(h) If requested, assist County Election Officer in recruiting bilingual poll workers. Provide documentation on Political Subdivision's efforts to recruit bilingual poll workers if requested by the U. S. Department of Justice.

(i) Pay prorated additional costs incurred by County Election Officer if a recount for said election is required, the election is contested in any manner, or a runoff is required.

(j) Canvass the returns and declare the election results for Political Subdivision. Political Subdivision is responsible for filing any precinct reports required by the Secretary of State.

(k) The deposit will be waived for this Election Agreement for all Political Subdivisions. All costs will be assessed and a detailed bill will be rendered within a reasonable time after the canvassing of the election or the receipt of all invoices needed to validate the billing. Any discrepancies in billing should be addressed immediately.

(l) Political Subdivision agrees to enter into a Joint Election Agreement with any other political subdivision in Jefferson County which enters into an Election Services Contract with the County and which holds an election on **May 3, 2025**.

4. COST OF SERVICES. Political Subdivision shall share some expenses for the above services, supplies and equipment. Additional elections may lower costs for each entity, and election cancellations may raise costs for each entity. It is understood that other political entities may wish to participate in the use of the County's electronic voting equipment and polling locations, and it is agreed that County Election Officer may enter into other contracts with entities for those purposes on terms and conditions generally similar to those set forth in this Agreement. Only the actual expenses directly attributable to this Agreement and any shared expenses may be charged to Political Subdivision, plus a 10% administrative fee.

(a) Costs for early voting and election day may include: equipment delivery, supplies, mail ballots, payroll, equipment leasing, and any additional costs, will be shared proportionally between all political subdivisions which enter into a joint election agreement with County according to the number of voting precincts within each political subdivision. (See the Estimated Election Cost Sheet attached).

5. GENERAL CONDITIONS.

(a) The parties agree that the timing is critical on all duties in this Agreement. Lack of adherence to any deadline in the Election Day Calendar without prior agreement of County Election Officer may result in cancellation of County Election Officer's duties and obligations to conduct Political Subdivision's election under this Agreement or, at the discretion of County Election Officer, a late penalty surcharge in an amount not to exceed 10% of the final election cost but not less than \$75.00, in accordance with section 31.100(d) of the Texas Elections Code. Adherence to the Secretary of State of Texas' Election Day Calendar is critical because of the County's obligation to complete all programming and testing; to process, print and mail military and overseas ballots by state/federal deadlines; the County's duty to conduct federal, state, county elections; and/or other contracted elections.

(b) In accordance with Section 31.098 of the Texas Election Code, County Election Officer is authorized to contract with third persons for election services and supplies and is authorized to hire necessary temporary personnel to perform contracted duties. Part-time personnel will be compensated at the hourly rate set by the County.

(c) Political Subdivision acknowledges that electronic voting equipment is highly technical and it is conceivable that, despite the best effort of the parties and technical assistance, it might fail during the election. County Election Officer will do whatever is possible to remedy the situation, but Political Subdivision agrees that should such equipment fail, it will not make any claim for damages of any kind.

(d) Any qualified voter in the Joint Election may vote early by personal appearance at any of the joint early voting locations or at any Vote Center/Polling Location on election day.

(e) The County Election Officer may contract with numerous political subdivisions for the Joint Election, and the parties agree that all ballot styles will be programmed into one voting system. Each voter will receive one ballot which contains all races and issues in the Joint Election for which the voter is eligible at the address and in the precinct in which the voter is currently

registered. One joint voter sign in process consisting of a common list of registered voters and common signature rosters shall be used in precincts in which the county polling locations are used.

(f) The County Election Officer shall file copies of this Agreement with the Auditor and Treasurer of Jefferson County not later than the 10th day from receipt of the fully executed contract by County Election Officer.

(g) The County is self-insured for personal liability issues. Should Political Subdivision desire insurance for injuries during this election or other liabilities, entity shall make such arrangements separate from this Agreement.

(h) In the event that the performance by County Election Officer of any of its obligations hereunder shall be interrupted or delayed by any occurrence not occasioned by its own conduct, whether such occurrence be an act of God or the result of war, riot, civil commotion, sovereign conduct, or the act or condition of any persons not a party thereof, then it shall be excused from such performance for such period of time as is reasonably necessary after such occurrence to remedy the effects thereof.

(i) The parties to this Agreement agree that Political Subdivision may cancel this Agreement in the event that it has no need to conduct an election by 60th day before election day. If Political Subdivision's election is cancelled after deadline, a \$200 contract preparation and processing fee will be due in addition to any costs incurred by County Election Officer on behalf of Political Subdivision prior to said cancellation.

(j) The Political Subdivision has the option of extending the terms of this Agreement through its runoff election, if applicable. Political Subdivision may reduce the number of the adopted early voting locations and/or election day voting locations in which precincts are not involved in a runoff election. In the event of a runoff that Political Subdivision wants County Election Officer to conduct, Political Subdivision, with input from the County Election Officer, agrees to coordinate the date with other entities participating in this Joint Election. If Political Subdivision elects to have County Election Officer conduct a runoff election, the cost will be determined by the number of entities participating and the actual costs plus administrative fees. Political Subdivision will be responsible for all orders, notices, and publications required for their runoff except the publication of the public logic and accuracy test which County Election Officer will publish.

6. DISPUTE RESOLUTION PROCEDURE

The parties agree to use dispute resolution process provided for in Chapter 2260 of the Texas Government Code to attempt to resolve all disputes arising under this Agreement. Either party must give written notice to the other party of a claim for breach of this Agreement not later than the 180th day after the date of the event, giving rise to the claim. By their execution of their Agreement, the parties acknowledge and knowingly and voluntarily agree that neither the execution of this Agreement, nor the conduct, act or inaction by any person in the execution, administration or performance of this Agreement constitutes or is intended to constitute a waiver of the party's immunity from suit with respect to claims of third parties.

7. ENTIRE AGREEMENT/AMENDMENT

This Agreement constitutes the entire agreement between **Beaumont ISD** and Jefferson County, Texas. This Agreement may be amended only in writing and signed by the parties.

8. NOTICES

Except as otherwise provided in this section, all notices, consents, approvals, demands, request, or other communications provided for or permitted to be given under any of the provisions of this Agreement shall be in writing and shall be deemed to have duly given or served when delivered by hand delivery or when deposited in the U.S. mail by registered or certified mail, return receipt requested, postage prepaid, and addressed as set forth below or to such other person or address as may be given in writing by either party to the other in accordance with this section:

BEAUMONT ISD: Dr. Shannon Allen
Superintendent
Beaumont ISD
3395 Harrison
Beaumont, TX 77706

JEFFERSON COUNTY: Roxanne Acosta-Hellberg, County Clerk
P. O. Box 1151
Beaumont, TX 77704

IN WITNESS WHEREOF, each of the parties agree to the terms of this Agreement and has caused this Agreement to be executed on the _____ day of _____, 2025.

BEAUMONT ISD:

By: _____
Name: Dr. Shannon Allen
Beaumont ISD

Attest: _____

IN WITNESS WHEREOF, each of the parties agrees to the terms of this Agreement and has caused this Agreement to be executed on the _____ day of _____, 2025.

JEFFERSON COUNTY:

By: _____
Name: Roxanne Acosta-Hellberg
Title: County Election Officer for Jefferson County, Texas.

Received and filed:
Jefferson County

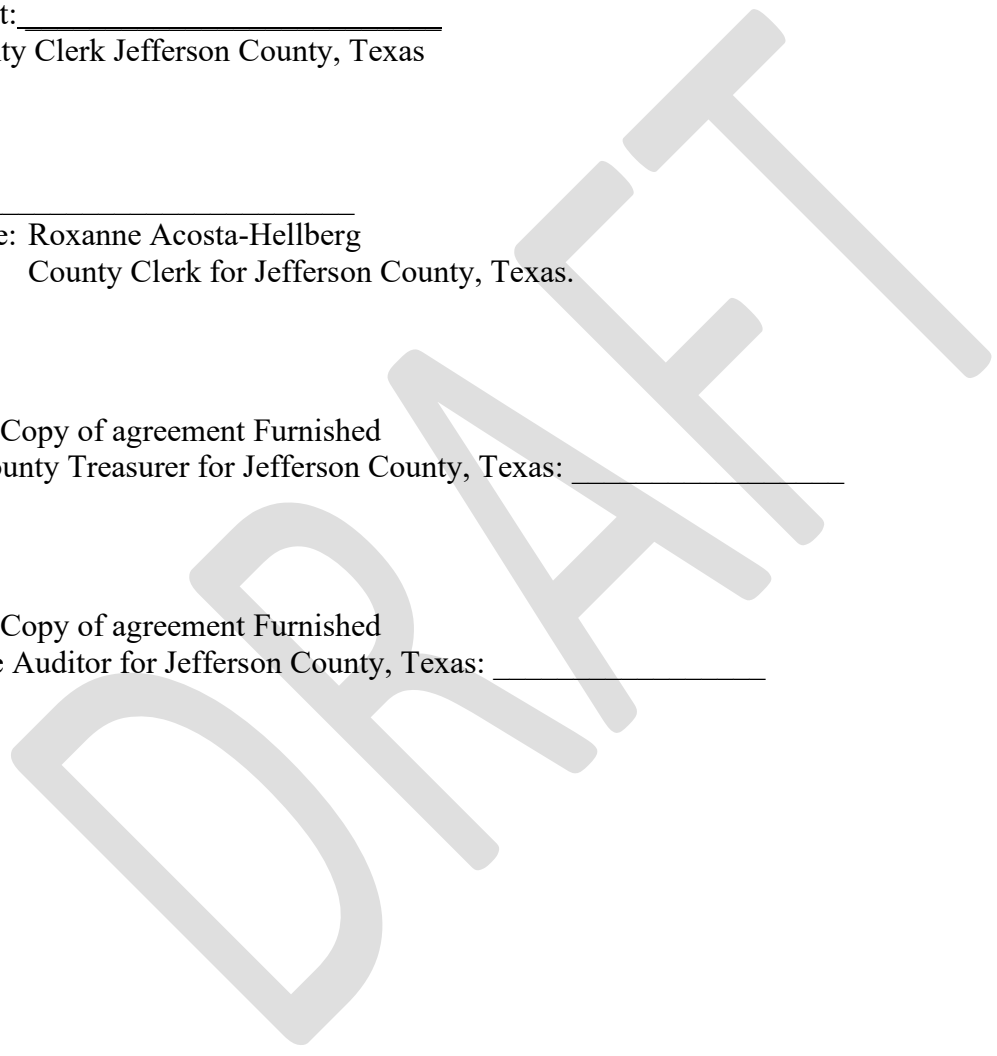
By: _____
Hon. Jeff Branick
Title: County Judge for Jefferson County, Texas.

Attest: _____
County Clerk Jefferson County, Texas

By: _____
Name: Roxanne Acosta-Hellberg
Title: County Clerk for Jefferson County, Texas.

Date Copy of agreement Furnished
to County Treasurer for Jefferson County, Texas: _____

Date Copy of agreement Furnished
to the Auditor for Jefferson County, Texas: _____



Wages, training and other expenses for Election Day personnel TBD

#12 Security and Maintenance Personnel for EV and ED

Overtime wages for Sheriff Deputies and Maintenance personnel TBD

#13 & #14 Early Voting & Election Day Equipment Usage Fees

DS200 Scanner/Tabulator with Cart	\$450.00
Quad Cart with 4 ExpressVote Machines	\$850.00
ExpressVote wit Curbside Cart	\$215.00
ES&S Pollbook + Printer	\$100.00
DS450 – 2 in the Central Counting Station (CCS)	\$1,030.00

#15 - 10% Administrative Fee (TEC Section 31.100)

10% Administrative Fee allowed by statute. TBD

*Proportionate costs will be calculated based on the number of voting precincts in the Political Subdivision divided by the total number of voting precincts participating in this election.

**Political Subdivision located in 1 to 5 precincts, in whole or in part, shall not be charged over \$10,000.00 for a joint election with county/state races.

***Political Subdivision requiring run-off elections will be billed 100% of the cost of the election.

****For those elections where the County is not a participant, costs shall be allocated based on the number of precincts, in whole or in part, encompassed by the Political Subdivision.

II.F.7. Consider Adoption of
Resolution approving Contingent Fee
Legal Services Contract, including
Findings Needed for Submission of
Contingent Fee Legal Services
Agreement and Request for Expedited
Review by the Texas Attorney
General

II.F.8. Consider approval of contingent fee
legal services agreement with Thompson &
Horton LLP, Eiland & Bonnen, PC, and
O'Hanlon, Demerath, & Castillo, PC.

III. ADJOURNMENT