



Mission Consolidated Independent School District

- 1201 Bryce Drive, Mission, Texas 78572
- Telephone: (956) 323 5505 Fax: (956) 323 5634
- Website: www.mcisd.net

Notice and Agenda

The Board of Trustees of the Mission Consolidated Independent School District will hold a **Special Meeting on Wednesday, February 5, 2025, Concluding the 6:30 PM Board of Trustees Workshop** in the **Administration Office Eagles Staff Development Room , 1201 Bryce Dr., Mission, TX 78572**. At this meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the Board.

A G E N D A

I. Call Meeting to Order and Establish Quorum

II. Pledge of Allegiance and Moment of Silence

1. U. S. Flag and Texas Flag

III. Public Comment(s) on Specific Agenda Item(s)

IV. Discussion and Possible Action

1. Consideration and Approval of Change Orders #1, #2, and #3 for Delay Days for the Mission CISD Resurfacing of the Tracks and Field Events for the Tom Landry Stadium Project – Javier Hinojosa Engineering 3

2. Consideration and Approval of Substantial Completion for the Mission CISD Resurfacing of the Tracks and Field Events for the Tom Landry Stadium Project – Javier Hinojosa Engineering 15

V. Executive Session

1. Private Consultation with Board Attorney (Texas Gov't Code §551.071)

a. Governance

(1) Board Operating Procedures

2. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or to Hear a Complaint or Charge Against an Officer or Employee (Texas Gov't Code §551.074)

a. Discussion Regarding Superintendent's Recommendation for Director for Guidance and Counseling

VI. Open Session: Action on Items Discussed in Closed Session

1. Possible Action, if Necessary, on Items Discussed in Executive Session

2. Discussion and Possible Action Regarding Superintendent's Recommendation(s) for:

a. Director for Guidance and Counseling

VII. Important Dates to Remember

1. Monday, February 10, 2025, Weather Day

**2. Wednesday, February 12, 2025, Regular Board of Trustees Meeting at 6:30
p.m. Location: Mission CISD Annex
VIII. Adjournment**

In accordance with the Texas Open Meetings Act, the Board may enter into a closed meeting to deliberate any item that is listed above that fits within an exception listed in Subchapter D. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

This Notice was posted by 4:00 p.m., on January 31, 2025.



**Dr. Cris Valdez, Superintendent of Schools
Mission Consolidated Independent School District**

SUBJECT: Consideration and Approval of Change Orders #1, #2, and #3 for Delay Days for the Mission CISD Resurfacing of the Tracks and Field Events for the Tom Landry Stadium Project – Javier Hinojosa Engineering

PRESENTER: Rick Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

The initial installation of synthetic turf and resurfacing of existing tracks at Tom Landry Stadium and VMHS Stadium was approved by the Board of Trustees on Wednesday, March 19, 2014. At the meeting, the Board approved the best and final offer (BAFO) with Hellas Construction at a construction cost of \$2,712,000.00. Notice to Proceed (NTP) was issued on April 11, 2014, and the projects were substantially completed in early August and the final completion was in early September 2014. Javier Hinojosa Civil Engineering was the design professional for this project.

As per initial planning and design meetings with firms, the synthetic field turf longevity is from eight to ten years due to the extreme heat conditions in our area. At the Regular Board of Trustees meeting held on June 08, 2022, the Board approved the replacement of synthetic turf at both stadiums.

At the Regular Board Meeting held on February 15, 2023, the Board approved the Final Completion and Final Payment. The final cost was approximately \$1,550,000.00 for turf only and no work was done on the track and field events area.

The track and field events surfaces have reached their life expectancy of 10 years. It's recommended to resurface the track to help ensure the safety of the athletes.

Administration will use Competitive Sealed Proposals (CSPs) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

At the Special Board of Trustees meeting held on October 02, 2024, the Board approved the Project, Proposed Budget, and Procurement Method, and Utilize the On-call Professional Services for the Resurfacing of the Tracks and Field Events for the Tom Landry and Veterans Memorial High School (VMHS) Stadium Projects.

Administration requests to use our on-call civil engineer Mr. Javier Hinojosa as the design professional for this project. Mr. Hinojosa was the initial design firm for the turfs and tracks and subsequent replacement of the turf.

The Board can also direct Administration to advertise for Request for Qualifications (RFQ's) for professional design services and Administration will schedule presentations to the Board for selection should they not want to utilize the on-call method for this project.

The Board of Trustees must take the necessary action in accordance with Texas Education Code 44.035 which consisted of the selection/designation of an architect and/or engineer to prepare construction documents for this project. The engineer and/or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes) as applicable.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect based on demonstrated competence and qualifications as provided by Section 2254.004, Government Code. The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

3
Upon continuous communication with Coach Lee, MCISD Athletic Director, Tom Landry Stadium is

scheduled to be the host for this coming year's district track and field championships. Both tracks were done at the same time and the Administration recommends once again resurfacing them equally possibly obtaining better pricing.

Time is of the extreme essence to begin the process should it be approved as per the Athletics department. If approved to move forward the need for special called Board of Trustees meetings will be required. During construction there may be some inconveniences to other sports and events that utilize the construction area such as soccer, however, Coach Lee will coordinate that matter with the campus Athletic Directors and campus Administration. The goal is for the projects to begin in December and be completed by the end of January 2025. The weather may play a factor in the project timelines thus plans will need to be in place for delays.

At the Special Board of Trustees meeting held on Wednesday, October 02, 2024, Administration presented and the Board approved the agenda item Consideration and Approval of the Project, Proposed Budget, Procurement Method, and Utilize the On-Call Professional Services for the Resurfacing of the Tracks and Field Events for the Tom Landry and Veterans Memorial High School (VMHS) Stadium Projects. Our on-call professional for this project is Mr. Javier Hinojosa Civil Engineering who also initially designed both stadium tracks and synthetic turfs. Administration will use competitive sealed proposals (CSP's) as the procurement default method for this project.

On Monday, October 07, 2024, the initial design meeting was held with Coach Lee (by phone), Coach Longoria, Coach Gilpin, Mr. Joel Garcia, Mr. Adrian Hernandez, Mr. Leandro Ochoa, Mr. Javier Hinojosa, and Mr. Rick Rivera. The campus Principals were not able to attend. At the meeting, it was discussed the importance of receiving all the recommendations from the coaching staff for the project to meet the tight timeline. The goal is for the Tom Landry Stadium track project to begin in December and be substantially completed by mid-January 2025. It was suggested and agreed by the coaches that the VMHS track will not begin construction until April of 2025 so as to not interfere with late fall or early spring sports competition.

On Tuesday, October 22, 2024, an on-site design meeting was held at each field with the entire project team to review and discuss any additional and possible recommendations. At MHS there was a recommendation of removing and relocating some chain-link fencing, however, this minimal work will be done through our maintenance department and not through the project scope of work. The Team continues to work diligently on the design and specifications and continues to schedule project meetings.

At the Special Board of Trustees meeting held on October 31, 2024, the Board approved Consideration and Approval of Construction Documents for the Resurfacing of the Tracks and Field Events for the Tom Landry and Veterans Memorial High School (VMHS) Stadium Projects. This will be the approval of both schematic and final designs. If approved the design team and the Purchasing department will begin work on the advertisement/procurement front-end specifications bid package.

Schematic Design:

Rough sketches that develop a feasible conceptual design of the project.

Construction Documents:

Communicating the design intent through further refinement of the written and graphic representation of all building materials, components, and equipment that can be quantified and useful to contractors.

Advertisements were posted from November 06, 2024, through November 13, 2024. Advertisements were posted on Bonfire, The Monitor, and at the Association of General Contractors Office (AGC). The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. A pre-proposal meeting was held on November 14, 2024, with two (2) firms attending. A walkthrough⁴ of Tom Landry Stadium was conducted after the meeting

with the two firms. The firms felt no need to visit the VMHS track site.

The submission of CSP's was opened publicly on November 21, 2024, at 10:00 a.m. with only Hellas Construction submitting a proposal package. The Administration ranking team reviewed and pre-ranked the CSP's. The ranking team consisted of Mr. Adrian Hernandez, Mr. Ricardo Rivera, Coach Tom Lee Mr. Daniel Carmona, and Ms. Anabel Garza who served as the facilitators.

Hellas Const. Proposal:			
Tom Landry Stadium	\$439,350.00	Incl. Contingency \$30,000.00	30 days
VMHS	<u>\$389,140.00</u>	Incl. Contingency \$30,000.00	30 days
Total:	\$888,490.00		

At the Special Board meeting held on November 21, 2024, the Board approved Consideration and Approval to Enter Into Negotiations in the Order of Ranking for the Resurfacing of the Tracks and Field Events for the Tom Landry Stadium and Veterans Memorial High School Stadium Projects.

Negotiations were held with Hellas Construction on Friday, November 22, 2024. The firm has presented its Best and Final Offer (BAFO) to be presented at the meeting.

The Board of Trustees has the option to accept the BAFO, to decline the offer(s), to reject all offer(s), and to re-advertise the project using the same specifications.

If approved, Administration will work with our legal counsel to write and execute the contract so that the firm can begin as soon as possible.

At the Special Board of Trustees meeting held on December 04, 2024, the Board approved the Best and Final Offer (BAFO) and entered into a Contract for the Mission CISD Resurfacing of the Tracks and Field Events for the Tom Landry and Veterans Memorial High School (VMHS) Stadium Projects. Notice to Proceed for Tom Landry Stadium was December 19, 2024, with 30 construction days. Substantial Completion is January 17, 2025.

A separate Notice to Proceed for VMHS Stadium will be issued in April 2025 with 30 construction days.

Original Proposal:	\$888,490.00
BAFO:	<u>\$876,530.00</u>
	<\$ 11,960.00>

ADMINISTRATIVE CONSIDERATIONS

Javier Hinojosa Engineering and Hellas Construction are requesting change order # 1 for six (6) delay days, change order #2 for three (3) delay days, and change order #3 for three (3) delay days due to the weather.

Thus, they present Change Orders #1, #2, and #3 for a total of twelve (12) delay days for the Mission CISD Resurfacing of the Tracks and Field Events for the Tom Landry Stadium. If approved, the new substantial completion date is January 29, 2025.

FUNDING SOURCE

General Funds

Estimated Construction Project Cost:	\$837,278.00
Project Contingency 15%:	\$ 83,727.80
Soft costs incl. engineering, testing, misc. 12%:	<u>\$100,473.36</u>
Estimated Total Construction Cost:	\$1,021,928.36

RECOMMENDATION

Administration presents Approval of Change Orders #1, #2 and # 3 for Delay Days for the Mission CISD Resurfacing of the Tracks and Field Events for the Tom Landry Stadium Project – Javier Hinojosa Engineering

EXHIBIT

Change Order #1, #2, and #3

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

Coach Thomas Lee, Director for Athletics

Adrian Hernandez, Director for Maintenance/Facilities/Construction/Energy Management

CHANGE ORDER NO. 1

Project: Mission C.I.S.D. Resurfacing of Tracks and Field Events for the Tom Landry Stadium and Veterans Memorial High School
 (CSP # 514-25-0)

DATE OF ISSUANCE January 15, 2025 EFFECTIVE DATE _____

OWNER: Mission Consolidated Independent School District
 CONTRACTOR: Hellas Construction, Inc.
 PROJECT: Mission C.I.S.D. Resurfacing of Tracks and Field Events for the Tom Landry Stadium and Veterans Memorial High School
 CONSULTING ENGINEER: JAVIER HINOJOSA ENGINEERING

You are directed to make the following changes in the Contract Documents:

Description:

- 1) Time Extension for the resurfacing of the Tom Landry Stadium Track and Field Events due to weather conditions.

CHANGE IN CONTRACT PRICE:
Original Contract Price \$876,530.00
Net (Increase/Decrease) from previous Change Orders \$0.00
Contract Price prior to this Change Order: \$876,530.00
Net (Increase/Decrease) of this Change Order: \$0.00
Contract Price with all approved Change Orders: \$876,530.00

CHANGE IN CONTRACT TIME:
Original Contract Times for: Tom Landry Stadium Substantial Completion: <u>30 Calendar Days</u> (January 17, 2025)
Net change from previous Change Orders <u>0</u> Calendar Days
Contract Times prior to this Change Order: Substantial Completion: <u>30 Calendar Days</u>
Net Increase this Change Order: <u>6</u> Calendar Days
Contract Times with all approved Change Orders: Substantial Completion: <u>36 Calendar Days</u> (January 23, 2025)

RECOMMENDED:

By: 
Javier Hinojosa Engineering
 (Engineer)

Date: January 15, 2025

APPROVED:

By: _____
Mission C.I.S.D.
 (Owner)

Date: _____

ACCEPTED:

By: 
Hellas Construction, Inc.
 (Contractor)

Date: January 15, 2025



A TENCATE COMPANY 

January 14, 2025.

Mission CISD – Tom Landry Stadium

Request for Extension of Project Deadline

Good morning,

I am writing to respectfully request a six-day extension for the completion of the athletics track project, originally due this Friday, January 17. Unfortunately, adverse weather conditions have caused delays, particularly on January 7, 8, 9, 10, 14, and 15, which were not suitable for productive work.

As you know, the nature of our work and materials requires temperatures above 50°F and dry conditions to ensure safety and effectiveness. Due to the unfavorable weather, we were unable to proceed as planned. Despite this, we have maintained a fully operational workforce, materials, and equipment, and remain committed to delivering high-quality results.

I have attached a weather report for your reference to support this request. We appreciate your understanding and cooperation and are confident that, with this extension, we will be able to complete the project to the highest standards.

Thank you for your attention to this matter. I look forward to your response and remain available for any further information or clarification.

Respectfully,

APPROVED:

Marco Duran-Rendon

Marco Duran-Rendon
Project Manager - Track Department

Authorized Signature

12000 West Parmer Lane

Austin, Texas 78613

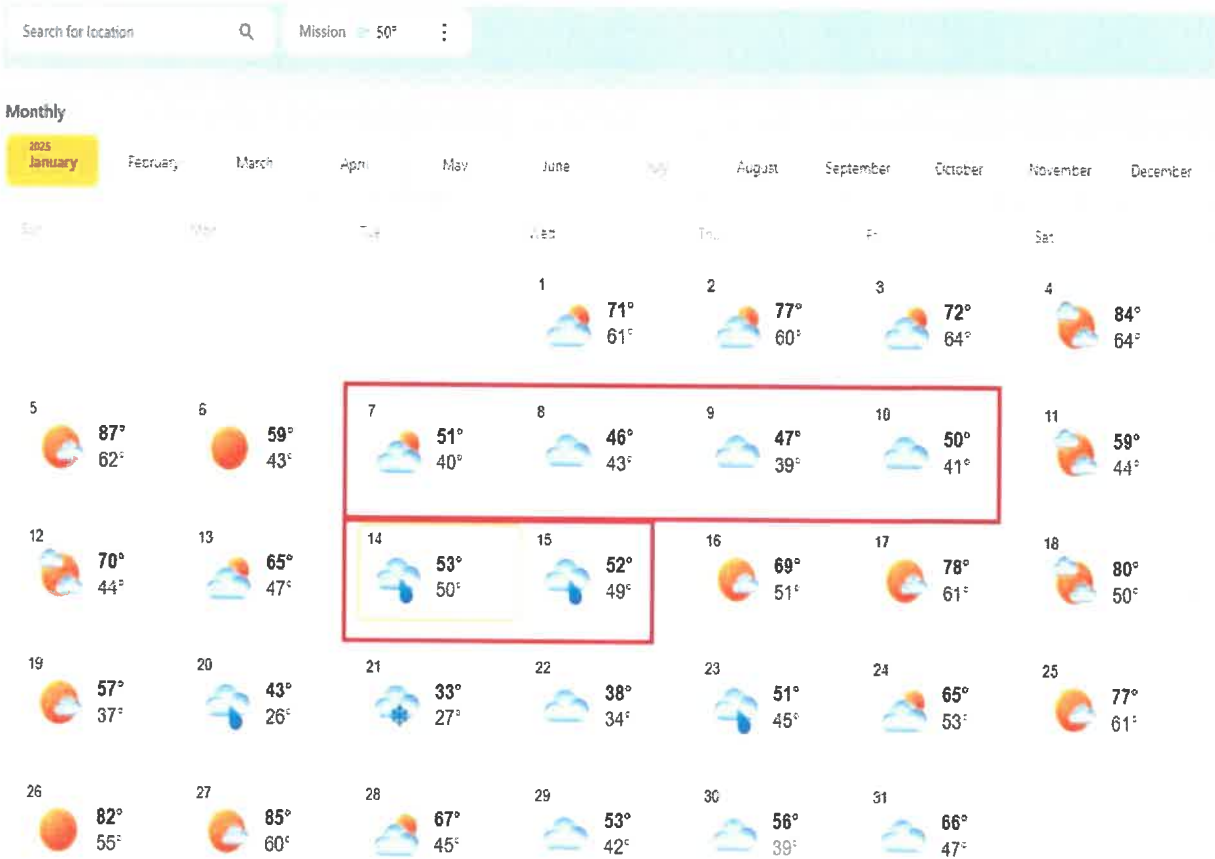
Phone (512) 250-2910

Fax (512) 250-1960

info@hellasconstruction.com



Exhibit A: Weather Report



CHANGE ORDER NO. 2

Project: Mission C.I.S.D. Resurfacing of Tracks and Field Events for the Tom Landry Stadium and Veterans Memorial High School
(CSP # 514-25-0)

DATE OF ISSUANCE January 23, 2025 EFFECTIVE DATE _____

OWNER: Mission Consolidated Independent School District
 CONTRACTOR: Hellas Construction, Inc.
 PROJECT: Mission C.I.S.D. Resurfacing of Tracks and Field Events for the Tom Landry Stadium and Veterans Memorial High School
 CONSULTING ENGINEER: JAVIER HINOJOSA ENGINEERING

You are directed to make the following changes in the Contract Documents:

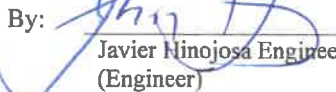
Description:

- 1) Time Extension for the resurfacing of the Tom Landry Stadium Track and Field Events due to weather conditions.

CHANGE IN CONTRACT PRICE:
Original Contract Price \$876,530.00
Net (Increase/Decrease) from previous Change Orders \$0.00
Contract Price prior to this Change Order: \$876,530.00
Net (Increase/Decrease) of this Change Order: \$0.00
Contract Price with all approved Change Orders: \$876,530.00

CHANGE IN CONTRACT TIME:
Original Contract Times for: Tom Landry Stadium Substantial Completion: <u>30 Calendar Days</u> (January 17, 2025)
Net change from previous Change Orders <u>6</u> Calendar Days
Contract Times prior to this Change Order: Substantial Completion: <u>36 Calendar Days</u>
Net Increase this Change Order: <u>3</u> Calendar Days
Contract Times with all approved Change Orders: Substantial Completion: <u>39 Calendar Days</u> (January 26, 2025)

RECOMMENDED:

By: 
 Javier Ninojosa Engineering
 (Engineer)

APPROVED:

By: _____
 Mission C.I.S.D.
 (Owner)

ACCEPTED:

By: 
 Hellas Construction, Inc.
 (Contractor)

Date: January 23, 2025

Date: _____

Date: January 23, 2025



A TENCATE COMPANY 

January 23, 2025.

Mission CISD – Tom Landry Stadium

Request for Extension of Project Deadline

Good afternoon,

Respectfully, I am writing to request an extension of the agreed-upon deadline for the project delivery. Initially, 6 days were approved due to adverse weather conditions, including rain, low temperatures and overcast days. However, within these 6 days, work could not be carried out on 3 of them, nor was it possible to apply the materials due to the low temperatures and rain caused by the winter storm in the area.

I have attached a weather report for your reference to support this request. We appreciate your understanding and cooperation and are confident that, with this extension, we will be able to complete the project to the highest standards.

Thank you for your attention to this matter. I look forward to your response and remain available for any further information or clarification.

Respectfully,

APPROVED:

Marco Duran-Rendon

Marco Duran-Rendon
Project Manager - Track Department

Authorized Signature

12000 West Parmer Lane

Austin, Texas 78613

Phone (512) 250-2910

Fax (512) 250-1960

info@hellasconstruction.com



WWW.HELLASCONSTRUCTION.COM



Exhibit A: Weather Report

January

Start Week On **Sunday** Monday

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 +70° Night +63°	2 +72° Night +63°	3 +72° Night +66°	4 +79° Night +64°
5 +82° Night +72°	6 +54° Night +66°	7 +52° Night +45°	8 +46° Night +45°	9 +45° Night +43°	10 +48° Night +41°	11 +55° Night +46°
12 +63° Night +48°	13 +61° Night +55°	14 +54° Night +54°	15 +55° Night +54°	16 +64° Night +55°	17 +68° Night +54°	18 +77° Night +64°
19 +52° Night +59°	20 +43° Night +41°	21 +37° Night +39°	22 +46° Night +32°	23 +55° Night +45°	24 +57° Night +46°	25 +68° Night +48°
26 +77° Night +64°	27 +72° Night +66°	28 +75° Night +66°	29 +77° Night +68°	30 +73° Night +63°	31 +66° Night +63°	

12000 West Parmer Lane

Phone (512) 250-2910

Austin, Texas 78613

Fax (512) 250-1960

info@hellasconstruction.com

CHANGE ORDER NO. 3

Project: Mission C.I.S.D. Resurfacing of Tracks and Field Events for the Tom Landry Stadium and Veterans Memorial High School
(CSP # 514-25-0)

DATE OF ISSUANCE January 27, 2025 EFFECTIVE DATE _____

OWNER: Mission Consolidated Independent School District
 CONTRACTOR: Hellas Construction, Inc.
 PROJECT: Mission C.I.S.D. Resurfacing of Tracks and Field Events for the Tom Landry Stadium and Veterans Memorial High School
 CONSULTING ENGINEER: JAVIER HINOJOSA ENGINEERING

You are directed to make the following changes in the Contract Documents:

Description:

- 1) Time Extension for the resurfacing of the Tom Landry Stadium Track and Field Events due to weather conditions.

CHANGE IN CONTRACT PRICE:
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Contract Price with all approved Change Orders: \$876,530.00

CHANGE IN CONTRACT TIME:
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Net change from previous Change Orders <u>3</u> Calendar Days
Contract Times prior to this Change Order: Substantial Completion: <u>39 Calendar Days</u>
Net Increase this Change Order: <u>3</u> Calendar Days
Contract Times with all approved Change Orders: Substantial Completion: <u>42 Calendar Days</u> (January 29, 2025)

RECOMMENDED:

By: 
Javier Hinojosa Engineering
 (Engineer)

Date: January 27, 2025

APPROVED:

By: _____
Mission C.I.S.D.
 (Owner)

Date: _____

ACCEPTED:

By: 
Hellas Construction, Inc.
 (Contractor)

Date: January 27, 2025



January 27, 2025.

Mission CISD – Tom Landry Stadium

Request for Extension of Project Deadline

I respectfully reach out to request once again a 3-day extension. Although the entire track and field events has been installed, we are currently working to finalize the striping, which began on Saturday 01/25 and was scheduled to be completed by 01/26. However, due to the rain that day and the continued rainfall today 01/27, we have been unable to finish the task.

Please note that we not only need the track to be dry but also require favorable wind conditions. Therefore, we will wait until tomorrow when the track is dry to resume and complete the work as soon as possible, weather permitting.

Thank you for your understanding and consideration.

Respectfully,

APPROVED:

Marco Duran-Rendon

Marco Duran-Rendon
Project Manager - Track Department

Authorized Signature

12000 West Parmer Lane

Phone (512) 250-2910

Austin, Texas 78613

Fax (512) 250-1960

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WWW.HELLASCONSTRUCTION.COM

SUBJECT: Consideration and Approval of Substantial Completion for the Mission CISD Resurfacing of the Tracks and Field Events for the Tom Landry Stadium Project – Javier Hinojosa Engineering

PRESENTER: Rick Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

The initial installation of synthetic turf and resurfacing of existing tracks at Tom Landry Stadium and VMHS Stadium were approved by the Board of Trustees on Wednesday, March 19, 2014. At the meeting, the Board approved the best and final offer (BAFO) with Hellas Construction at a construction cost of \$2,712,000.00. Notice to Proceed (NTP) was issued on April 11, 2014, and the projects were substantially completed in early August and the final completion was in early September 2014. Javier Hinojosa Civil Engineering was the design professional for this project.

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Administration will use Competitive Sealed Proposals (CSPs) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

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Administration requests to use our on-call civil engineer Mr. Javier Hinojosa as the design professional for this project. Mr. Hinojosa was the initial design firm for the turfs and tracks and subsequent replacement of the turf.

The Board can also direct Administration to advertise for Request for Qualifications (RFQ's) for professional design services and Administration will schedule presentations to the Board for selection should they not want to utilize the on-call method for this project.

The Board of Trustees must take the necessary action in accordance with Texas Education Code 44.035 which consisted of the selection/designation of an architect and/or engineer to prepare construction documents for this project. The engineer and/or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statues) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statues) as applicable.

the engineer or architect based on demonstrated competence and qualifications as provided by Section 2254.004, Government Code. The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

Upon continuous communication with Coach Lee, MCISD Athletic Director, Tom Landry Stadium is scheduled to be the host for this coming year's district track and field championships. Both tracks were done at the same time and the Administration recommends once again resurfacing them equally possibly obtaining better pricing.

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The Board of Trustees has the option to accept the BAFO, to decline the offer(s), to reject all offer(s) and re-advertise the project using the same specifications.

If approved, Administration will work with our legal counsel to write and execute the contract so that the firm can begin as soon as possible.

At the Special Board of Trustees meeting held on December 04, 2024, the Board approved the Best and Final Offer (BAFO) and entered into a Contract for the Mission CISD Resurfacing of the Tracks and Field Events for the Tom Landry and Veterans Memorial High School (VMHS) Stadium Projects. Notice to Proceed for Tom Landry Stadium was December 19, 2024, with 30 construction days. Substantial Completion is January 17, 2025.

A separate Notice to Proceed for VMHS Stadium will be issued in April 2025 with 30 construction days.

Original Proposal:	\$888,490.00
BAFO:	<u>\$876,530.00</u>
	<\$ 11,960.00>

Pending: Approval of Change Orders #1, #2 and #3 (twelve) Delay Days for the Mission CISD Resurfacing of the Tracks and Field Events for the Tom Landry Stadium Project.

ADMINISTRATIVE CONSIDERATIONS

As per the project site review with Administration, Javier Hinojosa Engineering, and Hellas Construction the Mission CISD Resurfacing of the Tracks and Field Events for the Tom Landry Stadium has been reviewed, inspected, and to be determined to be substantially completed as per the contract documents and specifications as of January 26, 2025. Thus, they are to present Approval of Substantial Completion for the Mission CISD Resurfacing of the Tracks and Field Events for the Tom Landry Stadium Project.

Note: Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use

Note: Coaching Staff are asking for some additional work to be done at the field events area, however, this will be requested and if approved be completed during the VMHS project in April/March.

FUNDING SOURCE

General Funds

Estimated Construction Project Cost:	\$837,278.00
Project Contingency 15%:	\$ 83,727.80
Soft costs incl. engineering, testing, misc. 12%:	<u>\$100,473.36</u>
Estimated Total Construction Cost:	\$1,021,928.36

RECOMMENDATION

Administration presents Approval of Substantial Completion for the Mission CISD Resurfacing of the Tracks and Field Events for the Tom Landry Stadium Project.

EXHIBIT

Substantial Completion Form for Tom Landry Stadium – (to be presented at the meeting)

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

Coach Thomas Lee, Director for Athletics

Adrian Hernandez, Director for Maintenance/Facilities/Construction/Energy Management