



Mission Consolidated Independent School District

- 1201 Bryce Drive, Mission, Texas 78572
- Telephone: (956) 323 5505 Fax: (956) 323 5634
- Website: www.mcisd.net

Notice and Agenda

The Board of Trustees of the Mission Consolidated Independent School District will hold a **Regular Meeting on Wednesday, August 9, 2023, at 6:30 PM** in the **Mission CISD Annex, 925 E. Business HWY. 83, Mission, Tx 78572**. At this meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the Board.

A G E N D A

I. Call Meeting to Order and Establish Quorum

II. Pledge of Allegiance and Moment of Silence

- 1. U. S. Flag and Texas Flag -**

III. Comments from the Public

IV. Public Comment(s) on Specific Agenda Item(s)

V. Superintendent's Update and Recognitions

The Superintendent may provide information to update the Board of Trustees on the following subjects: Student Extracurricular and Co-Curricular Achievement; District Awards and Recognitions; Recent and Upcoming Professional Staff and Leadership Development; Progress Reports on Student and Staff Initiatives Previously Approved by the Board of Trustees; and Communications Received from Other Governmental Entities Not Requiring Action by the Board of Trustees. This will be for informational purposes only. Board consideration of any subject included in the Superintendent's Report will not take place until the subject is placed on the agenda of a future board meeting for consideration and possible action. The Board's consideration of any subject at the present meeting will be limited to those subjects appearing elsewhere on the meeting agenda.

VI. Presentation(s) to the Board of Trustees

- | | |
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| 1. Self-Funded Health Insurance | 5 |
| 2. Internal Audit Quarterly Report | 19 |
| 3. Finance Update | |

VII. Discussion and Possible Action


- | | |
|--|-----------|
| 1. Consideration and Approval of Change Order #2 Forty-nine (49) Delay Day for the Culinary Arts for Mission High School – PBK Architects | 32 |
| 2. Consideration and Approval of Substantial Completion for the Culinary Arts for Mission High School - PBK Architects | 37 |
| 3. 2023-2024 Texas Teacher Evaluation and Support System (T-TESS) Appraisal Timeline and District Evaluation Calendar | 40 |

4. 2023-2024 Texas Teacher Evaluation and Support System (T-TESS) Appraiser List	46
5. Consider an Order Authorizing the Defeasance and Redemption of a Portion of the District's Outstanding Unlimited Tax Bonds and Approving an Escrow Agreement and all Other Instruments and Procedures Related Thereto	51
6. Consideration and Action in Authorizing the Mission Consolidated Independent School District to Order and Call for a Tax Ratification Election to be Held During the 2023 General Elections and Following that Calendar; Setting Certain Parameters for the Election; and Enacting Other Provisions Relating Thereto	53
7. Discussion and Consideration of Board Approval of a Delegate and Alternate to the 2023 Texas Association of School Boards (TASB) Delegate Assembly	
VIII. Recommendation(s)	
1. Approval of the Selection for:	
a. Education Diagnostician	
IX. Items to Consider: The Board will consider and may act on the following items under a CONSENT AGENDA. Any Trustee may request the removal of an item from the CONSENT AGENDA for individual consideration and action.	
1. Approval of Final Completion, Less Betterment Fund Allowance, Less Liquidated Damages, and Final Payment for the FARMERS Parking Lot Area – J. Hinojosa Engineering	55
2. Approval of Change Order #5 Additional Twenty-nine (29) Delay Days for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses - Chanin Engineering	59
3. Approval of Substantial Completion for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses - Chanin Engineering	66
4. Approval of Substantial Completion for the Aquatics Center Boiler – DBR Engineering	70
5. The use of Innovative Courses eligible for State Elective Credit	83
6. Award Purchase of College Readiness and Success Program	85
7. Pre-Approval of Out-of-State Trips for Special Invitation, Recognition, or National Competition for Curriculum and Instruction	87
8. Approval of First Reading of Board Policy Changes, Including TASB-Policy Update 121, Affecting Local Policies:	89
a. CFB(LOCAL): ACCOUNTING - INVENTORIES	
b. CKE(LOCAL): SAFETY PROGRAM/RISK MANAGEMENT - SECURITY PERSONNEL	
c. CRF(LOCAL): INSURANCE AND ANNUITIES MANAGEMENT - UNEMPLOYMENT INSURANCE	
d. CVA(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE BIDDING	
e. CVB(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE SEALED PROPOSALS	
f. DEA(LOCAL): COMPENSATION AND BENEFITS - COMPENSATION PLAN	
g. FD(LOCAL): ADMISSIONS	
h. FFI(LOCAL): STUDENT WELFARE - FREEDOM FROM BULLYING	
9. 2023 – 2024 Internal Audit Charter	107
10. Renewal for Property and Casualty Insurance with Property Casualty Alliance of Texas (PCAT) for the 2023-2024 School Year	112
11. Renewal with Workers' Compensation Solutions	115

12. Renewal of Unemployment Compensation Program with Texas Association of School Boards (TASB) for the 2023-2024 School Year	120
13. Creation of the Following Position:	
a. Medical-Wellness Social Worker	
14. Memorandum of Understanding between Mission CISD and Excellence in Leadership Academy	127
15. Interlocal Agreement with Region One Education Service Center	134
16. Interlocal Agreement with South Texas College for Tuition	135
17. Resolution Stating Annual Review of Investment Policy and Investment Strategies CDA (LOCAL)	156
18. Bids, Proposals and Purchases of \$50,000 and Over	
a. PreK-12 Digital Learning Software	159
b. Reading Intervention 6th - 8th Program	163
19. Donations	167
20. Approval of Minutes	
a. June 7, 2023, Special Board of Trustees Meeting	176
b. June 21, 2023, Regular Board of Trustees Meeting	180
X. Executive Session	
1. Private Consultation with Board Attorney (Texas Gov't Code §551.071)	
2. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or to Hear a Complaint or Charge Against an Officer or Employee (Texas Gov't Code §551.074)	
XI. Action, if Necessary, on Matters Discussed in Executive Session	
XII. Board of Trustees Information Items	
1. Annual Internal Audit Plan for 2023 – 2024	200
2. Financial Reports:	
a. General Fund and Debt Service	205
b. Tax Levy Adjustments	208
c. Cash Disbursement	237
XIII. Important Dates to Remember	
XIV. Wednesday, September 6, 2023, Board of Trustees Workshop at 6:30 p.m.	
XV. Wednesday, September 13, 2023, Regular Board of Trustees Meeting at 6:30 p.m.	
XVI. Adjournment	

In accordance with the Texas Open Meetings Act, the Board may enter into a closed meeting to deliberate any item that is listed above that fits within an exception listed in Subchapter D. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

This Notice was posted by 6:00 p.m., on August 3, 2023.



 Dr. Carol G. Perez, Superintendent of Schools
 Mission Consolidated Independent School District

SUBJECT: Financial Report for the Month of June 2023 - Self-Funded Health Insurance Fund

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

Mission CISD offers a self-funded group health insurance plan to its employees administered by Blue Cross Blue Shield of Texas. District employees have the option to elect health insurance coverages from three plans (High Deductible, Base, and High Plan).

As a self-funded group health insurance plan, Mission CISD assumes the financial risk for providing health care benefits to its employees and their dependents. In practical terms, Mission CISD pays for each out of pocket claim as they are incurred instead of paying a fixed premium to an insurance carrier. Mission CISD has set up the Health Insurance Fund to account for premiums funded by the District and its employees and to pay incurred claims and administrative costs.

ADMINISTRATIVE CONSIDERATIONS

Actual revenues for June 2023 totaled \$1,359,854 and actual expenditures totaled \$1,275,664. The excess revenues over expenditures was \$84,190. The total net position as of June totaled (\$831,734).

The Self-Funded Group Health Insurance Financial Report is also attached. There were no large claims for June 2023.

FUNDING SOURCE AND AMOUNT

Not applicable

RECOMMENDATION

Information item only

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Sylvia Cruz, Director for Payroll, Employee Benefits & Risk Management

Self- Funded Group Health Plan





Self Funded Health Insurance Fund Statement of Revenues, Expenditures and Changes in Net Position for 12 months ending June 2023

Operating Revenues	Actual	%
<i>Premiums:</i>		
Medical - Employee	\$ 2,958,414.62	17.22%
Medical - Employer	\$ 13,280,976.37	77.31%
Administrative Fees-Refunds	\$ -	0.00%
Claim Credits		0.00%
Pharmacy Credits/Rebates		0.00%
Stop Loss Insurance	\$ 939,058.70	5.47%
Cobra		0.00%
Non - Operating Revenues		
Interest Revenue	\$ 217.31	0.00%
Total Revenues	\$ 17,178,667.00	100%
Operating Expenses		
<i>Claims:</i>		
Medical	\$ 12,500,249.30	69.41%
Pharmacy - RX	\$ 4,396,567.33	24.41%
<i>Administrative Fees:</i>		
Medical	\$ 28,119.61	0.16%
Aggregate Stop Loss	\$ 58,324.95	0.32%
Specific Stop Loss	\$ 949,656.45	5.27%
Independent External Review Fees	\$ 1,400.00	0.01%
Vendor Fees	\$ -	0.00%
PCORI Fees	\$ 8,900.10	0.05%
Consulting Fees	\$ 54,250.00	0.30%
Non-Operating Expenses		
Other Expenses	\$ 12,932.77	0.07%
Total Expenses	\$ 18,010,400.51	100.00%
Operating Income (Loss)		
	\$ (831,733.51)	
Income (Loss) Before Contributions & Transfers		
	\$ (831,733.51)	
Contributions & Transfers		
Transfers In	\$ -	
Change in Net Position		
	\$ (831,733.51)	
Total Net Position - Beginning Audited		
	\$ -	
Total Net Position - Ending Unaudited		
	\$ (831,733.51)	



Self Funded Health Insurance Fund Net Position through June 2023

Medical, Pharmacy, and Admin Cost

- Actual revenues through June 2023 totaled \$17,178,667 and actual expenditures totaled \$18,010,401.
- The excess revenues over expenditures was **\$(831,734)**

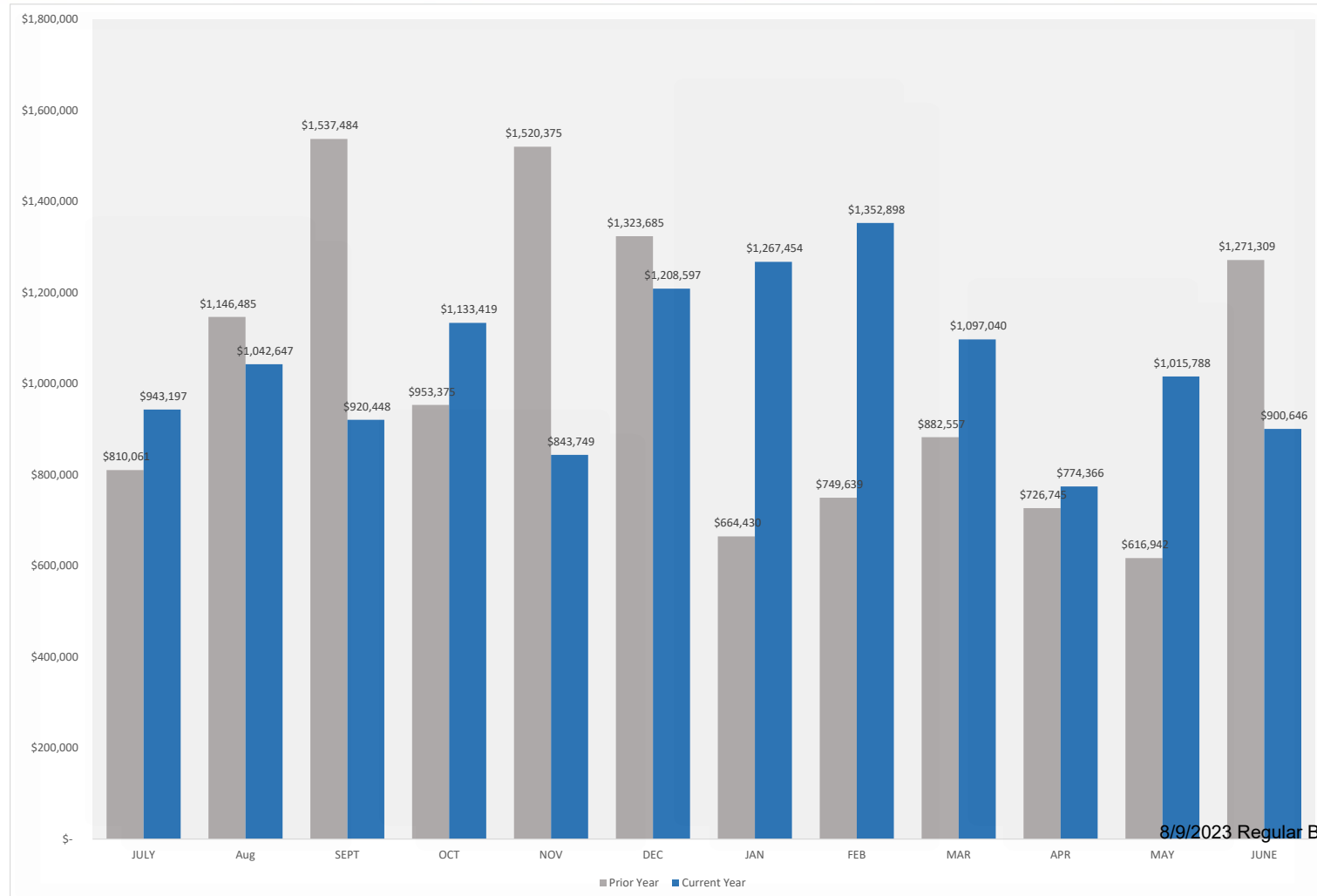
Paid Claims

- Medical Claims: \$12,500,249
 - 69.41%
- Pharmacy Claims: \$4,396,567
 - 24.41%

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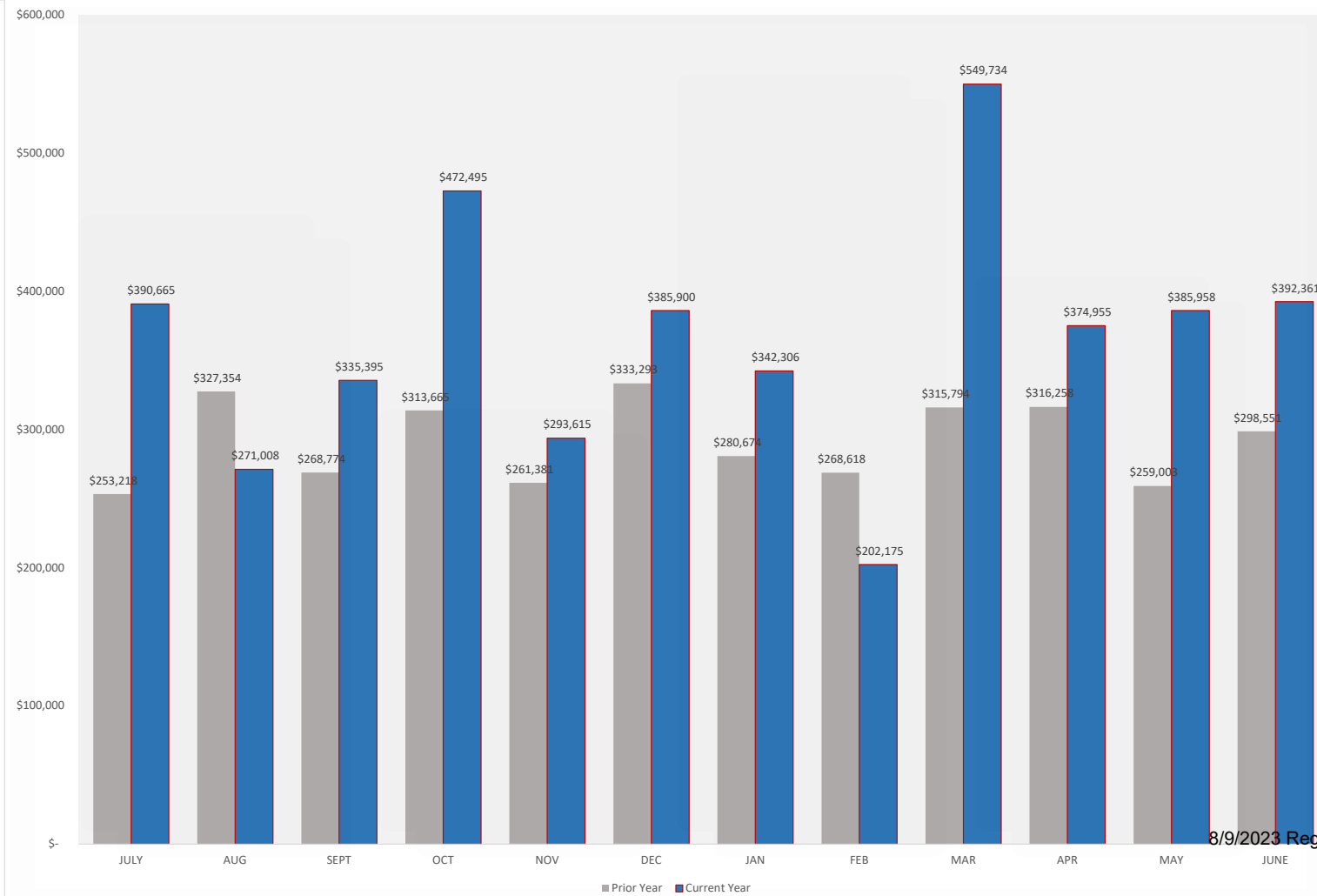
Medical Claims Expenditure Overview 12 Month Trend – June 2023





Pharmacy Claims Expenditure Overview

12 Month Trend – June 2023





Net Position Overview 12 month Trend – June 2023





Self Funded Health Insurance Fund

Digging a little Deeper

- Increase in utilization.
- Large Claims:
 - 3 large claimants have met the \$250,000 Specific Deductible
- Stop Loss Reimbursements:
 - Claimant 1 – \$199,400.34
 - Claimant 2-- \$267,595.86
 - Claimant 3-- \$381,814.49
 - Total Reimbursements \$848,810.69

Solutions

- Plan design changes were approved in the July 19, 2023 Special Board Meeting
 - Expected Savings of \$1,259,064 (October 1, 2023 – June 30, 2024) 12
- Employer Contribution was increased by 20.11% (July 1, 2023 – June 30, 2024)
Total Cost \$2,676,732.48
- Employee Contribution was increased by 10% (Effective 10-1-2023)
- Diabetic Management Program – Miracle Medical
- International Pharmacy RX
- Medical – Wellness Social Worker



Self Funded Health Insurance Fund

Solutions

- Preferred providers to promote prevention and wellness
 - PCW
 - Mission Doctor's Group
- Preferred Pharmacies
- Annual Mammograms through Mission Hospital
- Men's Wellness Event
 - Urologist
- Vaccine Clinics
- Wellness Rooms at Campuses
- American Heart Association
 - Blood Pressure Checks
- Zumba and Step & Tone Classes
 - Tuesdays and Thursdays (Zumba)
 - Mondays & Wednesdays (Step & Tone)
- TruFit- Promotional Offer
- Annual Wellness Checkups for Maintenance Department
 - June 14, 2023
- Spring into Wellness 5K
 - April 15, 2023
- CNP Lunch Meals
 - \$2.50 for employees
- Wellness Wednesdays Newsletters
- Safety and Health Presentations
 - DHR, Mission Hospital, PCW

International Mail-Order Service

A voluntary program offering members global access to specialty, infused and high-cost maintenance medications on the market.

MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT



Mission CSD

Your current specialty drug spend is \$2,679,928.32 from the 33 medications able to be sourced.

The savings on those medications will be \$1,001,993.32 annually. This amount of saving is guaranteed based on the 33 medications that are being filled for the next 12-months.

This is a 37.4% reduction in specialty drug spending. In addition to the corporate savings the members will save \$100,984.28 in copays and deductibles.

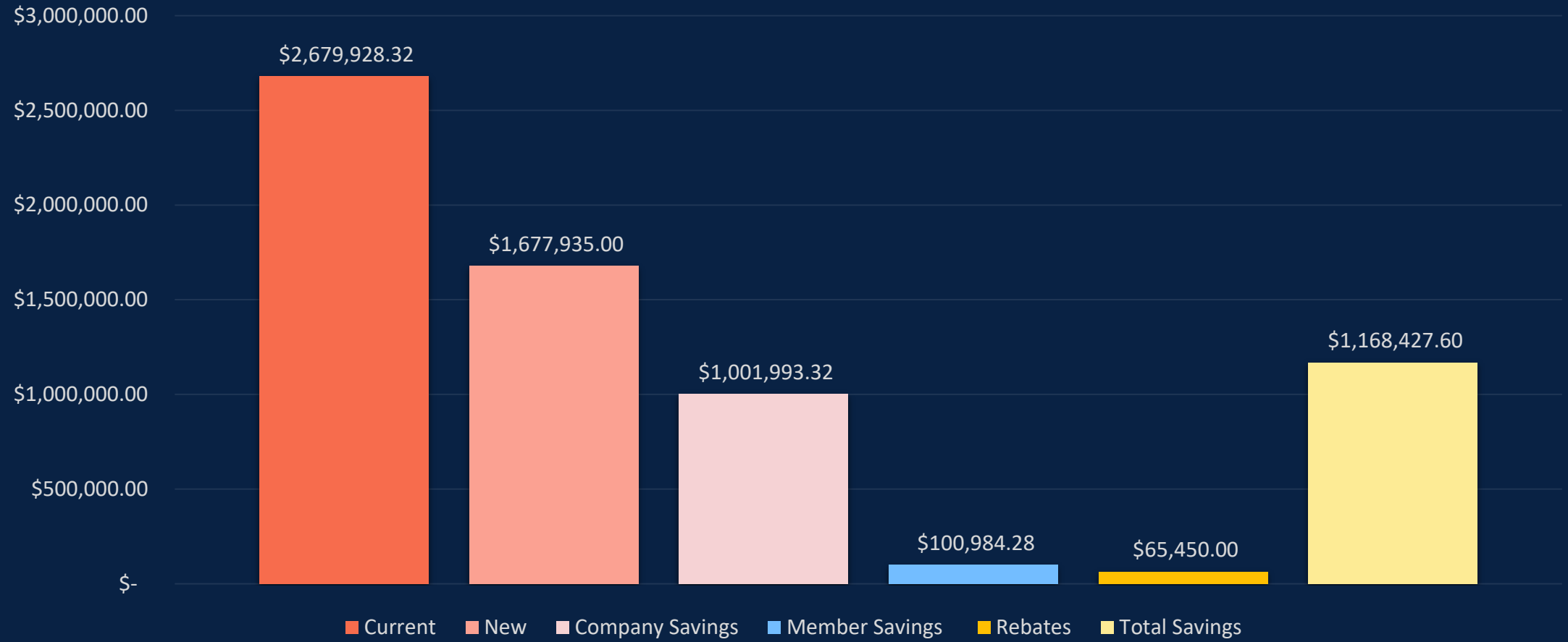
International Rx will also provide a rebate amount of \$65,450.00 back to its members. The total savings will be \$1,168,427.60 to the company and its members.

Pharmacy Spend	
Current	\$2,679,928.32
New	\$1,677,935.00
Company Savings	\$1,001,993.32
Member Savings	\$100,984.28
Rebates	\$65,450.00
Total Savings	\$1,168,427.60

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Mission CISD



How it Works

1 An enrollment email is sent to you from your employer

2 Contact our Customer Experience team to enroll and learn the process step by step

6 Your rebate check will be mailed directly to you and we'll reach out when it's time to reorder

International Rx provides a customer service model that creates an in-person feel in a virtual world.

3 Once we receive your prescription, your order is placed

5 Once you receive your package, we'll contact you to verify delivery and coordinate your rebate check

4 When your order has shipped, we'll send you the tracking number





Self Funded Health Insurance Fund



SUBJECT: Internal Audit Quarterly Report

PRESENTER: Rebecca Magee, CPA, Internal Auditor

BACKGROUND INFORMATION

Internal Auditing is an independent appraisal activity established within the District to examine and evaluate its activities. The objective of internal auditing is to assist the Board of Trustees, Superintendent, and management of the District in the effective discharge of their responsibilities by furnishing them with analysis, recommendations, and information concerning the activities reviewed. Types of internal audits that may be conducted include 1) financial, 2) compliance, 3) efficiency, economy, effectiveness, and 4) special reviews.

ADMINISTRATIVE CONSIDERATIONS

This report summarizes the internal audit activities for the period beginning April 1, 2023 and ending June 30, 2023. The Internal Audit department conducts independent and objective reviews of the District's operations and procedures and reports findings and recommendations to management, the Superintendent, and the Board of Trustees. Financial information on Activity Funds is included in the report and power point presentation.

FUNDING SOURCE:

Not Applicable

RECOMMENDATION:

Not Applicable. Informational report only.

CONTACT PERSON (S)

Carol G. Perez, Ed.D., Superintendent of Schools
Joel Garcia, CPM, Assistant Superintendent for Finance
Rebecca Magee, CPA, Internal Auditor

August 2, 2023

Mission CISD Board of Trustees
Carol G. Perez, Ed.D., Superintendent of Schools

Re: Internal Audit Quarterly Report

This report summarizes the internal audit activities from April 1, 2023 through June 30, 2023.

Internal Auditing is an independent appraisal activity established within the District to examine and evaluate its activities. The objective of internal auditing is to assist the Board of Trustees, Superintendent, and management of the District in the effective discharge of their responsibilities by furnishing them with analysis, recommendations, and information concerning the activities reviewed. Types of internal audits that may be conducted include 1) financial, 2) compliance, 3) efficiency, economy, effectiveness, and 4) special reviews.

ACTIVITY FUNDS

Activity funds, which include both campus and student activity funds, are considered an area of high risk because the majority of the revenues are received in the form of actual cash, the number of individuals (employees and students) handling collections and the perception of the community. During the period covered by this report, I reviewed fundraiser applications, fundraiser reports, the monthly income statement reports, and assisted Finance Department in preparing many of the journal entries related to Activity Funds. There was a total of 65 fundraiser applications approved this quarter, for a grand total of 576 for the year.

Additionally, I provided individual training on activity procedures to a new activity clerk from a junior high school. I also met with Finance Department staff to provide some guidance on processing cash receipt documentation submitted by the campuses.

Activity Funds Income Statement

The Finance Department prepares a monthly income statement report for all campus and student activity funds. This report reflects columns for the beginning balance, receipts, encumbrances,

expenditures and the ending balance. Each campus receives a report for the activity of their campus. I assist each month in generating and creating the reports that Finance Department needs for preparation of the monthly income statement. As of the date of this report, the income statement report for the year ending June 30, 2023 had not yet been prepared pending the year-end closing. However, based on the general ledger as of the due date of this report, preliminary amounts include a beginning balance at July 1, 2022 of \$930,551, year-to-date receipts of \$1,690,853, disbursements of \$1,566,537 and an ending balance of \$1,054,867 excluding encumbrances. After the fiscal year is finalized and closed out, any encumbrances (outstanding purchase orders) will be closed out, expensed as liabilities or re-encumbered in the next year. Attached is a summary report of the preliminary balances of campus and student activity funds.

Activity funds should typically be spent in the year earned or collected. The bank account used for these funds is an interest-bearing account that is pooled with other District funds. In past years, excess balances were sometimes invested in certificates of deposit, however, currently there are no investments. The net interest earnings for the activity funds through June 30, 2023 was \$18,095. Interest earned on campus and student activity fund balances has been distributed to the campuses based on their ending balances.

Internal Audits of Activity Funds

Internal audits are performed on evidence selected on a test basis to determine compliance with District policies and procedures. An audit will not necessarily disclose all instances of non-compliance. A report format that uses a scoring system is used for the Activity Fund internal audits. The internal audit consists of testing in five main categories with a maximum of 100 points allocated to each category. The five categories include: *Basic Records, Fundraisers, Receipts, Disbursements, and Sales Tax and Other Issues*. The campus principal is required to submit a written corrective action plan that addresses any audit findings.

I conducted internal audits of the Activity Funds of eight campuses during this quarter and issued separate reports. Below is a summary of my findings for each campus.

Midkiff Elementary

This campus received the maximum score in all five categories. There were no reported findings based on the items tested.

Cantu Elementary

This campus received the maximum score in all five categories. There were no reported findings based on the items tested.

O'Grady Elementary

The campus received less than the maximum score in two categories. The first finding under the category of *Fundraisers* was that there were a two fundraiser reports submitted late. Fundraiser

Reports are required to be submitted within 30 days of the close of the fundraiser. Under the category of *Receipts*, the first finding was that monies from afterschool sales were not receipted and deposited weekly. The other finding was that there were a few receipts/deposits not submitted to Finance Department for posting to the general ledger on a timely basis.

Bryan Elementary

The campus received less than the maximum score in two categories. The first finding under the category of *Fundraisers* was that a fundraiser was held prior to submitting a fundraiser application for approval. The second finding was that there were several fundraiser reports submitted late. The findings under the category of *Disbursements* included that a purchase order for a fundraiser was not obtained in advance and that the invoice was found to be past due at the time of the audit.

Salinas Elementary

This campus received the maximum score in all five categories. There were no reported findings based on the items tested.

K. White Jr. High School

This campus received the maximum score in all five categories. There were no reported findings based on the items tested.

Mission High School

This campus received the maximum score in all five categories. There were no reported findings based on the items tested.

Mission Jr. High School

The campus received less than the maximum score in three categories. The finding under the category of *Fundraisers* was that there were several fundraiser reports submitted late. Under the category of *Receipts*, the finding was that there were several receipts/deposits not submitted to Finance Department for posting to the general ledger on a timely basis. The finding under the category of *Disbursements* was that there were two purchase orders found that were not obtained in advance of the purchase.

ANNUAL FINANCIAL STATEMENT AUDIT

In May, a planning meeting was held for the District's annual financial statement audit. I updated the list of requested items for the audit with due dates and staff assignments and provided it to the staff along with an audit calendar that I also prepared.

In June, the district's external auditors, Carr, Riggs, & Ingram, LLC, began interim work on the annual financial statement audit. Interim work consisted of evaluating internal controls and IT general controls, performing walkthrough testing of various accounting processes, testing of

Activity Funds, and fraud interviews. I assisted in updating some of the internal control narratives and obtaining requested information.

YEAR-END INVENTORY TESTING

The District maintains inventory in the following four different departments: Central Warehouse, Child Nutrition Program, Maintenance Department, and Transportation Department. In June, I accompanied the external auditors to each of these locations. Test counts of the inventory on hand were conducted and the counts agreed with the physical inventory. Based on the final inventory reports, the District will have a total of \$2,235,198 reflected as inventory on their annual financial statements as of June 30, 2023.

MISCELLANEOUS

During the quarter, I attended a virtual meeting of the DEIC and a couple of Tech Tuesday training sessions. I also attended the Finance Division quarterly meeting and the Finance Division administrators monthly meeting.

In April, I attended a half day workshop at Region One on GASB 96 *Subscription Based Information Technology Agreements* (SBITA's) and in June, I attended a two-day webcast of the *Texas School District Accounting and Auditing Conference* sponsored by the Texas Society of Certified Public Accountants. Some of the topics presented included: TEA updates; the FIRST rating; GASB 96 SBITA's and other upcoming GASB pronouncements; federal program compliance for: CNP, Title I, IDEA B, and ESSER; and fraud cases.


If you have any questions or need additional information regarding this report, please don't hesitate to call me at (956) 323-5511.

Respectfully submitted,

Rebecca Magee, CPA
Internal Auditor

**SUMMARY REPORT OF
CAMPUS & STUDENT ACTIVITY FUNDS**

	Beginning Balance <u>7/1/2022</u>	+ Receipts	- Expenditures	= Preliminary Ending Balance <u>6/30/2023</u>
Mission High School	\$ 187,300.74	\$306,786.04	\$ 256,174.39	\$ 237,912.39
Veterans Memorial High School	172,488.60	433,442.84	465,837.10	140,094.34
Mission Collegiate High School	35,185.77	56,973.02	54,617.43	37,541.36
Options Academy	486.14	13.39	-	499.53
Roosevelt Alternative	3,658.94	3,462.53	3,257.16	3,864.31
Mission Jr. High School	42,015.19	107,273.37	112,401.01	36,887.55
K. White Jr. High School	45,158.14	88,850.40	82,068.52	51,940.02
Alton Memorial Jr. High School	51,588.47	76,221.95	70,401.69	57,408.73
R. Cantu Jr. High School	40,168.29	86,711.20	84,695.42	42,184.07
Alton Elementary	12,172.56	10,448.51	8,198.17	14,422.90
Bryan Elementary	22,933.54	51,197.70	48,731.78	25,399.46
Cantu Elementary	21,535.80	19,659.47	13,928.46	27,266.81
Castro Elementary	15,532.05	22,096.95	15,407.75	22,221.25
Cavazos Elementary	12,958.70	43,484.95	54,785.64	1,658.01
Escobar Rios Elementary	12,011.93	13,978.08	13,739.60	12,250.41
Leal Elementary	44,078.20	39,372.59	26,729.20	56,721.59
Marcell Elementary	37,369.62	37,865.43	28,957.86	46,277.19
Midkiff Elementary	36,523.59	47,047.94	45,082.75	38,488.78
Mims Elementary	42,544.71	60,469.65	38,603.83	64,410.53
O'Grady Elementary	11,687.01	71,331.38	48,054.15	34,964.24
Pearson Elementary	9,902.14	18,454.99	28,899.85	(542.72)
Salinas Elementary	28,185.11	32,187.89	23,841.72	36,531.28
Waitz Elementary	10,059.14	27,264.15	16,925.25	20,398.04
Departments	35,006.24	36,258.47	25,197.75	46,066.96
Totals	\$ 930,550.62	\$ 1,690,852.89	\$ 1,566,536.48	\$ 1,054,867.03
High Schools	\$ 394,975.11	\$ 797,201.90	\$ 776,628.92	\$ 415,548.09
Jr High Schools	178,930.09	359,056.92	349,566.64	188,420.37
Alternative / Options	4,145.08	3,475.92	3,257.16	4,363.84
Elementary Schools	317,494.10	494,859.68	411,886.01	400,467.77
Departments / Interest	35,006.24	36,258.47	25,197.75	46,066.96
Totals	\$ 930,550.62	\$ 1,690,852.89	\$ 1,566,536.48	\$ 1,054,867.03



Internal Audit Quarterly Report

Campus and Student Activity Funds
7/1/2022 - 6/30/2023

Rebecca Magee, CPA
Internal Auditor



ELEMENTARY

Elementary Balances*

Campus Name	Receipts	Disbursements	Balance as of 6/30/2023
Alton	\$ 10,448	\$ 8,198	\$ 14,423
Bryan	51,198	48,732	25,400
Cantu	19,659	13,928	27,267
Castro	22,097	15,408	22,221
Cavazos	43,485	54,786	1,658
Escobar Rios	13,978	13,739	12,250
Leal	39,373	26,729	56,722
Marcell	37,865	28,958	46,277



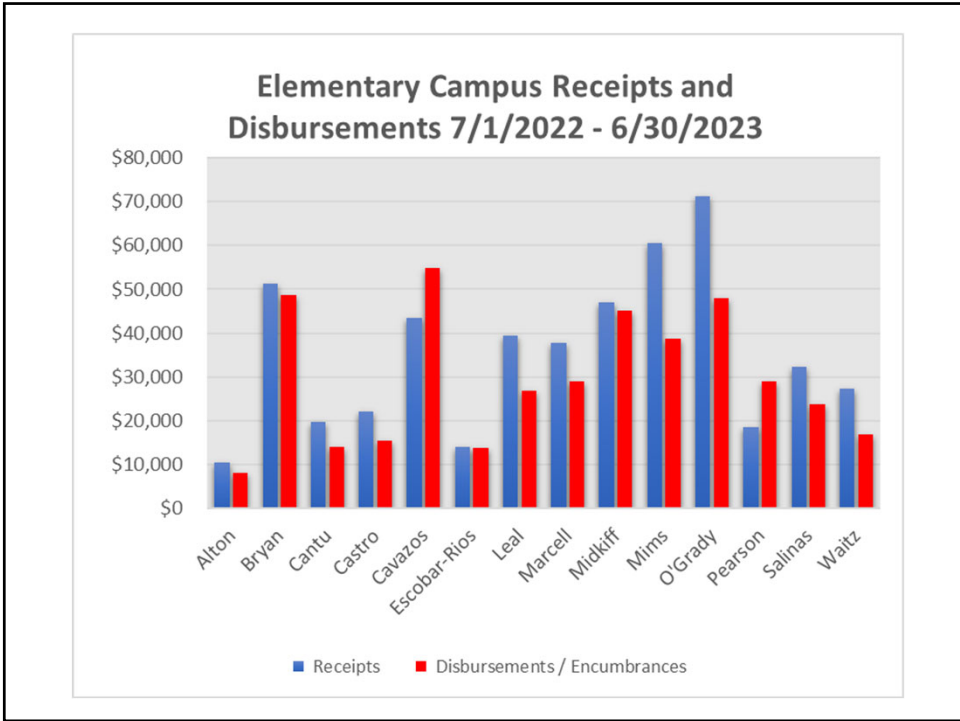
*preliminary, pending year-end closing

Elementary Balances*

Campus Name	Receipts	Disbursements	Balance as of 6/30/2023
Midkiff	\$ 47,048	\$ 45,083	\$ 38,489
Mims	60,470	38,604	64,411
O'Grady	71,332	48,054	34,964
Pearson	18,455	28,900	(543)
Salinas	32,188	23,842	36,531
Waitz	27,264	16,925	20,398
Totals	\$ 494,860	\$ 411,886	\$ 400,468



*preliminary, pending year-end closing



High School Balances*

Campus Name	Receipts	Disbursements	Balance as of 6/30/2023
Mission HS	\$ 306,786	\$ 256,174	\$ 237,913
Veterans Memorial HS	433,443	465,837	140,094
Mission Collegiate HS	56,973	54,618	37,541
Totals	\$ 797,202	\$ 776,629	\$ 415,548



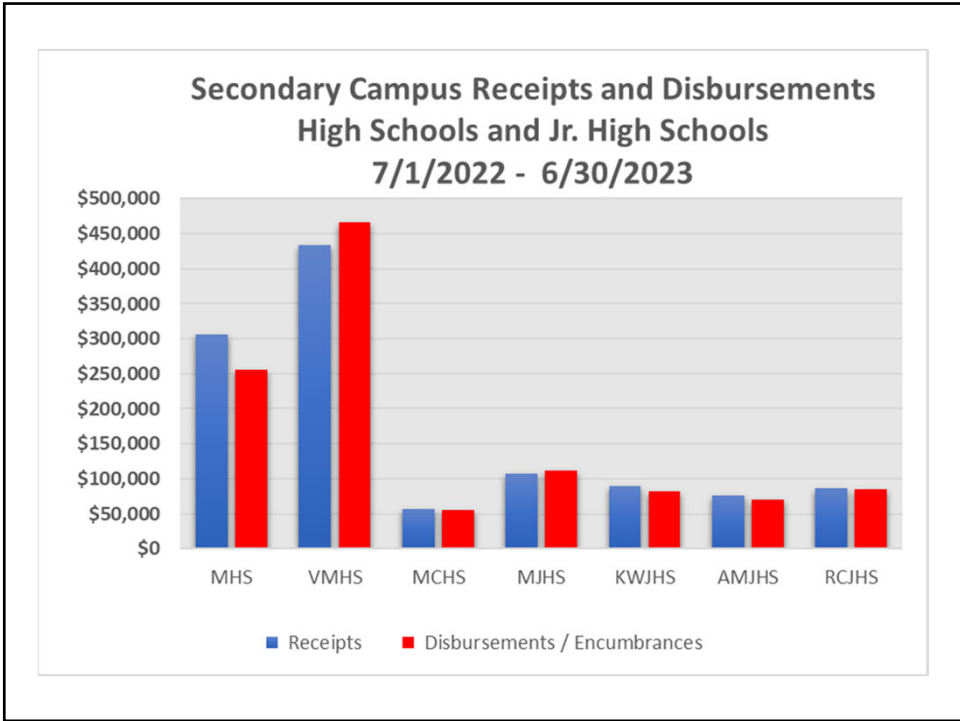
*preliminary, pending year-end closing

Jr. High School Balances*

Campus Name	Receipts	Disbursements	Balance as of 6/30/2023
Mission Jr. High	\$ 107,273	\$ 112,401	\$ 36,887
K. White Jr. High	88,851	82,069	51,940
Alton Memorial Jr. High	76,222	70,402	57,409
R. Cantu Jr. High	86,711	84,695	42,184
Totals	\$ 359,057	\$ 349,567	\$ 188,420




*preliminary, pending year-end closing



Secondary Campus Summary*

	Receipts	Disbursements	Balance as of 6/30/2023
High Schools	\$ 797,202	\$ 776,629	\$ 415,548
Jr. High Schools	359,057	349,567	188,420
Alternative and Options	3,476	3,257	4,364
Totals	\$ 1,159,735	\$ 1,129,453	\$ 608,332



*preliminary, pending year-end closing



Prior Year Comparison of Activity Funds

	FY 2023*	FY 2022	% change
Beginning Balance July 1st	\$ 930,551	\$ 922,667	0.9%
Plus: Receipts	1,690,853	1,202,402	40.6%
Less: Disbursements	(1,566,537)	(1,194,518)	31.1%
Ending Balance June 30th	\$ 1,054,867	\$ 930,551	13.4%



Summary of Activity Fund Ending Balances as of 6/30/2023*

Secondary Campuses	Elementary Campuses	Departments/ Interest	Total
\$ 608,332	\$ 400,468	\$ 46,067	\$ 1,054,867
58%	38%	4%	100%



*preliminary, pending year-end closing

Questions?

14

SUBJECT: Consideration and Approval of Change Order #2 Forty-nine (49) Delay Day for the Culinary Arts for Mission High School – PBK Architects

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

The CTE program and Mission High School are establishing a culinary arts lab at MHS similar to one currently at VMHS. Due to the size of the project, the fire code requirements for fire suppression systems due to cooking equipment, millwork, and electrical and plumbing requirements design/engineering professional services will be required.

Administration will use competitive sealed proposals (CSP’s) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

At the Regular Board of Trustees meeting held on August 11, 2021, the Board approved the project, proposed the budget, and utilized the on-call professional services for the Culinary Arts Laboratory at Mission High School Project – PBK Architects. PBK Architects estimated project cost is \$250,000.00.

At the Regular Board of Trustees meeting held on February 09, 2022, the Board approved Schematic Design for the Culinary Arts Laboratory at Mission High School Project.

Schematic Design:

Rough sketches that develop a feasible conceptual design of the project.

Construction Documents:

Communicating the design intent through further refinement of the written and graphic representation of all building materials, components, and equipment that can be quantified and useful to contractors.

At the Regular Board meeting held on April 13, 2022, the Board approved the Final Design for the Culinary Arts Laboratory at Mission High School Project. Designs were reviewed and approved by staff.

Advertisements in the local newspapers were posted on May 11, 2022, and May 23, 2022. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. The proposal opening was on June 9, 2022, and we received two (2) proposals. The Administration Ranking Team reviewed and ranked on June 21, 2022.

At the Regular Board of Trustees meeting held on Wednesday, August 10, 2022, the Board approved the Consideration and Approval of Rankings and Enter Into Negotiations in the Order of Ranking for the Culinary Arts for Mission High School – Caston Construction.

<u>Firm</u>	<u>Proposal</u>	<u>Ranking Pts.</u>
Caston Construction	\$284,617.50	94.5
G&G Contractors	\$482,550.00	79.6

A virtual project negotiations meeting was held on August 18, 2022, with Mr. Adan Rivera, Mr. Adrian Hernandez from MCISD, and Mr. Robert Castaneda Jr. from Caston Construction. During the negotiations, Caston Construction presented as their Best and Final Offer (BAFO) \$305,238.53 an increase of their original proposal of \$284,617.50

an increase of \$20,621.03 with 178 days of construction time from the notice to proceed (NTP).

At the Regular Board meeting held on September 07, 2022, the Board approved Caston Construction Best and Final Offer (BAFO) of \$305,238.53 with 178 days of construction time. Notice to proceed (NTP) December 19, 2022, with substantial completion June 15, 2023.

At the Regular Board meeting held on March 08, 2023, the Board approved Consideration and Approval of Allowance Expenditure Authorization (AEA) #1 for Replacing Kitchen Fixtures for the Culinary Arts Laboratory at Mission High School.

PBK Architects was unable to attend to present this allowance expenditure due to another commitment, however, they along with a representative from Caston Construction are scheduled to present at the Board meeting. Mr. Sergio Pena, CTE Director was present at the Board Work Shop and did answer questions on this AEA..

Contingency Balance:	\$25,000.00
AEA#1 Kitchen Fixtures:	<u>\$ 7,245.00</u>
Contingency Balance:	\$17,755.00

At the Regular Board meeting held on June 21, 2023, the Board approved Consideration and Approval of the Allowance Expenditure Authorization (AEA) #02 to Connect New Guardian Systems for the Culinary Arts Laboratory at MHS.

Castcon Construction did request ten (10) additional days but, was not approved by PBK Architects.

Contingency Balance:	\$17,755.00
AEA#2 Fire Alarm:	<u>\$ 8,982.50</u>
Contingency Balance:	\$ 8,772.50

ADMINISTRATIVE CONSIDERATIONS

PBK Architects and Castcon Construction are requesting additional Forty-nine (49) days due to the manufacturer's delay for the electrical equipment for the Culinary Arts Laboratory at Mission High School. Thus, they present Consideration and Approval of Change Order #2 Forty-nine (49) Delay Day for the Culinary Arts for Mission High School. If approved the new substantial completion date will be August 28, 2023.

FUNDING SOURCE

Local Fund

Est. Project Budget:	\$250,000.00
Project Contingency 20%:	\$ 50,000.00
Est. Professional Services 12%:	<u>\$ 30,000.00</u>
Est. Total Project Cost:	\$330,000.00

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, August 02, 2023.

Administration is presenting Consideration and Approval of Change Order #2 Forty-nine (49) Delay Day for the Culinary Arts for Mission High School – PBK Architects

EXHIBIT:

Change Order #02

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Coordinator for Project & Energy Management



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Culinary Arts Laboratory at Mission High School
1802 Cleo Dawson,
Mission, TX, 78572

CONTRACT INFORMATION:
Contract For: General Construction

Date: November 14, 2022

CHANGE ORDER INFORMATION:
Change Order Number: 002

Date: July 14, 2023

OWNER: *(Name and address)*
Mission Consolidated Independent School District
1201 Bryce Dr.
Mission, TX 78572

ARCHITECT: *(Name and address)*
PBK Architects, Inc.
6316 N. 10th Street, Bldg A, Ste 1
McAllen, TX 78504

CONTRACTOR: *(Name and address)*
Castcon Construction Co., LLC
1821 N. Glasscock Rd.
Mission, TX 78572

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Change Proposal Request 002 description: Extension of contract time increased by forty-nine (49) calendar days due to long lead times in electrical equipment. If approved, new substantial completion date for the mentioned project will be August 28, 2023. Attached "ABB Manufacturer Lead Time Letter"

The original Contract Sum was	\$	305,238.53
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	305,238.53
The Contract Sum will be unchanged by this Change Order in the amount of	\$	0.00
The new Contract Sum including this Change Order will be	\$	305,238.53

The Contract Time will be increased by forty-nine (49) days.
The new date of Substantial Completion will be August 28, 2023

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

PBK Architects, Inc

Castcon Construction Co., LLC

Mission Consolidated Independent School District

ARCHITECT *(Firm name)*

CONTRACTOR *(Firm name)*

OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

David I. Iglesias,
Associate Principal

Robert Castaneda, Jr.
President

Dr. Carol G. Perez, Superintendent of Schools

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

7/19/2023

7/19/2023

DATE

DATE

DATE

DATE



July 13, 2023

Re: Lighting Control Panel - Production Schedule Impacts

Dear MPWR Team,

ABB continues to work through the unprecedented supply chain challenges impacting industries globally, and we would like to inform you of schedule impacts for your project. Please know ABB is committed to fulfilling customer orders and we regularly adjust manufacturing output to help optimize supply chain conditions. We have recently reset our backlog for a level load at a proven line rate. Although this is not welcome news as an additional push in schedule, we expect this to be a final adjustment that can be reliable for planning purposes as we are executing to this rate today.

This has impacted the interior for the LC Panel, for the Mission Culinary Project, PO# S011589976. Our current production schedule has it slotted for shipment on 8/13/2023.

We are working to mitigate and address these matters as quickly as possible by adding internal capacity and expanding external material and component suppliers. We have initiated processes to become more vertically integrated in our fabrication. ABB customer service representatives and project managers are working closely with the factory and sales teams to evaluate ways to meet customer requirements.

As a reminder, all shipment dates are estimates only and do not guarantee a delivery date. The factory is working diligently to mitigate any schedule impacts.

Any updates to delivery for your order will be communicated through the normal channels. Should you have any specific questions, please don't hesitate to contact your account manager.

Thank you for your continued partnership and understanding.

Sincerely yours,

David Wright

David Wright
District Sales Manager, Houston TX
Email: david.wright@us.abb.com

Ben Buley

Ben Buley
Global Product Group Manager
Email: ben.buley@us.abb.com

SUBJECT: Consideration and Approval of Substantial Completion for the Culinary Arts for Mission High School – PBK Architects

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

The CTE program and Mission High School are establishing a culinary arts lab at MHS similar to one currently at VMHS. Due to the size of the project, the fire code requirements for fire suppression systems due to cooking equipment, millwork, and electrical and plumbing requirements design/engineering professional services will be required.

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AEA#1 Kitchen Fixtures:	<u>\$ 7,245.00</u>
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Castcon Construction did request ten (10) additional days but, was not approved by PBK Architects.

Contingency Balance:	\$17,755.00
AEA#2 Fire Alarm:	<u>\$ 8,982.50</u>
Contingency Balance:	\$ 8,772.50

Pending:

Change Order #2 Forty-nine (49) Delay Day for the Culinary Arts for Mission High School. If approved the new substantial completion date will be August 28, 2023.

ADMINISTRATIVE CONSIDERATIONS

As per the project site review with Administration, PBK Architects, and Castcon Construction the Culinary Arts Laboratory at Mission High School will be reviewed, inspected, and will be determined to be substantially completed as per contract documents and specifications. Thus, they will present Consideration and Approval of Substantial Completion for the Culinary Arts Laboratory at Mission High School.

Note: Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use

FUNDING SOURCE

Local Fund

Est. Project Budget:	\$250,000.00
Project Contingency 20%:	\$ 50,000.00
Est. Professional Services 12%:	<u>\$ 30,000.00</u>
Est. Total Project Cost:	\$330,000.00

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, August 02, 2023.

Administration is presenting Consideration and Approval of Substantial Completion for the Culinary Arts for Mission High School – PBK Architects

EXHIBIT:

Substantial Completion (draft – to be presented at the meeting)

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Coordinator for Project & Energy Management

SUBJECT: Approval of the 2023-2024 Texas Teacher Evaluation and Support System (T-TESS) Appraisal Timeline and District Evaluation Calendar

PRESENTER: Lorena Garcia, Deputy Superintendent for Support Services

BACKGROUND INFORMATION

Board Policy DNA(LEGAL) states that the District shall establish a calendar for appraisal. Board Policy Manual Update 105 identified a new appraisal system for teachers known as the Texas Teacher Evaluation and Support System (T-TESS). The appraisal period for each teacher must include all of the days of a teacher's contract. The calendar shall:

1. Exclude observations in the two weeks after the day of completion of the T-TESS orientation in the school years when an orientation is required; and
2. Indicate a period for end-of-year conferences that ends no later than 15 working days before the last day of instruction for students.

Observations during the appraisal period must be conducted during the required days of instruction for students during one school year.

ADMINISTRATIVE CONSIDERATIONS

In order to meet the guidelines listed above, the attached proposed calendar has been developed by the Office of Human Resources.

RECOMMENDATION:

To approve the attached T-TESS Appraisal Timeline and District Evaluation Calendar for the 2023-2024 school year

FUNDING SOURCE:

N/A

CONTACT PERSON(S)

Lorena Garcia, Deputy Superintendent for Support Services

Elisa Pacheco, Director for Human Resources

Mission Consolidated Independent School District
Office of Human Resources
Employee Appraisal Timeline
2023-2024

	<u>Evaluation / Appraisal Activities</u>	<u>Person(s) Responsible</u>	<u>Deadline</u>
1.	T-TESS Orientation for first-year Teachers using the T-TESS	Human Resources Dept.	August 01, 2023
2.	Conduct Principals' BOY conference for TPESS	Exec. Directors for C&I	September 22, 2023
3.	Disseminate Evaluations to Central Office Supervisors and Campus Principals	Human Resources	January 12, 2024
4.	Conduct Principals' MOY Conference for TPESS	Exec. Directors for C&I	January 26, 2024
5.	Submit evaluations and documentation for Teacher nonrenewals/terminations to the Office of Human Resources	Principals	January 26, 2024
6.	Submit evaluations for Central Office administrators, Principals (letter of Recommendation), High School Athletic Coordinators, and Office of Human Resources	Central Office	February 23, 2024
7.	Proposed contract renewals/ nonrenewals for principals, And Central Office administrators	Superintendent	March 06, 2024
8.	Notify contracted personnel of proposed nonrenewals/terminations	Human Resources	March 22, 2024
9.	Complete all evaluations for paraprofessionals, secretaries, clerks and auxiliary personnel and submit to the Office of Human Resources	Principals, Supervisors, Administrators	April 26, 2024

10.	Proposed contract renewals/ nonrenewal/terminations for Teachers, Paraprofessionals, Auxiliary and campus non-teaching professionals recommended to the Board	Superintendent	April 10, 2024
11.	Submit all appraisals for teachers and the evaluation instruments for all non-teaching professionals and Administrators to the Office of Human Resources (ensure Summative Conference have been Conducted)	Principals	May 10, 2024
12.	Initiate notification and electronic availability of Letters of Reasonable Assurance to paraprofessionals, administrators' secretaries, clerks, and applicable auxiliary personnel	Principals, Supervisors, Administrators	May 3, 2024
13.	Final date for electronic letters of Reasonable Assurance to be signed	Principals, Supervisors, Administrators	May 10, 2024
**TPESS – Identify and Collect Artifacts And Evidence		Principals & Exec.Directors	Ongoing
**TPESS- EOY Conference and Goal Setting		Principals& Exec.Directors	June 20, 2024

For any paraprofessional or auxiliary personnel not being recommended for re-employment, due process must be followed and documentation must be submitted to the Office of Human Resources with prior notice.

Revised 08/01/22

**Mission Consolidated Independent School District
Office of Human Resources
T-TESS Appraisal Calendar
2023-2024**

	<u>T-TESS Appraisal Activities</u>	<u>Person(s) Responsible</u>	<u>Deadline</u>
1.	Conduct T-TESS Orientation for all teachers	Principals	September 1, 2023
2.	Conduct Goal-Setting and Professional Development (GSPD) Conference for all new teachers. Returning teachers review the goal(s) established at the EOY conference to determine if changes are needed	Principals	August 21, 2023, thru September 22, 2023
3.	Submit Goal-Setting and Professional Development (GSPD) Plan to the appraiser (revised plan, if needed for returning teachers)	Teachers/Principals	September 25, 2023
4.	Conduct T-TESS Orientation and GSPD Conference for late hires	Principals	On-Going as hired (Within 5 days of start date)
5.	Submit GSPD Plan to the appraiser for late hires	Teachers/Principals	Within six weeks from the day of orientation
6.	Beginning of T-TESS Observation window	Principals	September 26, 2023
7.	On-Going review of GSPD Plan On-Going walkthroughs to support and develop teacher practices On-Going review of teacher and student data On-Going collection of evidence to support Domain IV	Teachers/Principals	September 26, 2023 thru April 26, 2024
8.	End of T-TESS Observation window	Principals	March 28, 2024
9.	Begin End of Year Conferences for Domains I, II, & III, teacher presents evidence related to Domain IV	Teachers/Principals	April 29, 2024

- | | | | |
|-----|---|---------------------|--------------|
| 10. | Final day to complete End of Year Conferences for Domains I, II, III, and for teachers to present evidence related to Domain IV | Principals | May 3, 2024 |
| 11. | Final date to complete End of Year Annual Report for each teacher to include Domains I, II, III, & IV. | Teachers/Principals | May 3, 2024 |
| 12. | Submit End of Year T-TESS Appraisals for all teachers to the HR Office | Principals | May 10, 2024 |

13. **OBSERVATION DATE LIMITATIONS**

Formal Observations cannot be conducted on the following days as per local procedures and regulations.

- Last day before a holiday:

November 17, 2023
December 20, 2023
February 9, 2024
March 8, 2024
March 28, 2024

- Day after a holiday:

November 27, 2023
January 8, 2024
February 13, 2024
March 18, 2024
April 2, 2024

- Days scheduled for end-of-semester examinations (as scheduled by district)
- Days scheduled for state-mandated assessments (as scheduled)
- DNA legal states that All EOY conferences and summative conferences must be completed 15 days prior to the last day of instruction.

Board Proposed 08/09/23

SUBJECT: Approval of 2023-2024 Texas Teacher Evaluation and Support System (T-TESS) Appraisers

PRESENTER: Lorena Garcia, Deputy Superintendent for Support Services

BACKGROUND INFORMATION

Board Policy DNA(LOCAL) and Board Policy DNA(LEGAL) stipulate that a list of qualified appraisers who may appraise a teacher shall be approved by the Board of Trustees. In order to be a qualified appraiser, one must meet the following requirements:

- Must hold a Supervisor, Mid-Management, or Principal Certificate;
- Must have completed the Texas Teacher Evaluation and Support System (T-TESS) Appraiser Training;
- Must have passed the T-TESS certification examination; and
- Must have received an Instructional Leadership Training (ILT), Instructional Leadership Development (ILD), or Advanced Educational Leadership (AEL) Certificate

ADMINISTRATIVE CONSIDERATIONS

Attached is an initial list of appraisers that is being recommended by the Superintendent to the Board of Trustees for approval. These administrators meet the qualifications to be T-TESS appraisers for the 2022-2023 school year. These appraisers may also be called upon to serve as the second appraiser of a teacher upon request. Policy authorizes the Superintendent to appoint the second appraiser.

FUNDING SOURCE:

N/A

RECOMMENDATION:

To approve the list of T-TESS Appraisers for the 2023-2024

school year

CONTACT PERSON (S)

Lorena Garcia, Deputy Superintendent for Support
Services

Elisa Pacheco, Director for Human Resources

MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

TO: Board of Trustees
 FROM: Dr. Carol Perez, Superintendent
 DATE: August 9, 2023
 RE: 2023-2024 Texas Teacher Evaluation and Support System (T-TESS) Appraisers

I am recommending that the following T-TESS Appraisers be approved for the 2023-2024 school year:

LAST NAME	FIRST NAME	CAMPUS/DEPT	POSITION
Canales-Garcia	Selene	Alton Elementary	Principal
Cruz	Vanessa	Alton Elementary	Assistant Principal
Torres	Angel	Alton Memorial Jr. High School	Principal
Tarantola	Amy	Alton Memorial Jr. High School	Assistant Principal
Villarreal	Manuel	Alton Memorial Jr. High School	Assistant Principal
Villalobos	Dora	Bryan Elementary	Principal
Lazos	Nelda	Bryan Elementary	Assistant Principal
Alvarez	Enrique	Cantu Elementary	Principal
Garza	Luisanna	Cantu Elementary	Assistant Principal
Escalona	Araceli	Castro Elementary	Principal
De Leon	Norma Jean	Castro Elementary	Assistant Principal
Flores	Nelly	Cavazos Elementary	Principal
Mendoza	Sonia	Cavazos Elementary	Assistant Principal
Flores	Edilberto	Central Office	Exec. Director for PK-12th Education
Wilson	Cynthia	Central Office	Exec. Director for PK-12th Education
Whitinger	Diane	Central Office	Director to Testing & Evaluation
Treviño	Jesse	Central Office	Director for Guidance & Counseling
Hill	John	Central Office	Director for Curriculum
Martinez	Angelina	Central Office	Director for Bilingual/ESL
Roberts	Sharon	Central Office	Deputy Supt to Curriculum & Instruction
Garza	Noe	Central Office	Coordinator for Teacher Incentive Allotment
King	Christopher	Central Office	Coordinator for Special Ed
Lerma	Sarah	Central Office	Coordinator for Special Ed
Miller Morales	Erika	Central Office	Coordinator for
Coronado	Sergio	Central Office	Bilingual Specialist
Ramirez Cano	Bianca	Escobar-Rios Elementary	Principal
Castañeda	Gina	Escobar-Rios Elementary	Assistant Principal
Betancourt	Brenda	Kenneth White Jr. High School	Principal
Peña	Rolando	Kenneth White Jr. High School	Assistant Principal
Rangel	Roel	Kenneth White Jr. High School	Assistant Principal
Peña	Trinidad	Leal Elementary	Principal
Bazan	Alicia	Leal Elementary	Assistant Principal
Zamora	Efrain	Marcell Elementary	Principal
Flores	Velma	Marcell Elementary	Assistant Principal
Garza	Myra	Midkiff Elementary	Principal
Hernandez	Anel	Midkiff Elementary	Assistant Principal
Lucio	Esteban	Mims Elementary	Principal
Saenz	Liset	Mims Elementary	Assistant Principal
Flores	Ana Lisa	Mission Collegiate High School	Principal
Gonzalez	Cynthia	Mission Collegiate High School	Dean of Instruction
Mejia	Jose	Mission High School	Principal
Garcia	Melissa	Mission High School	Dean of Instruction
Longoria	Nora	Mission High School	CTE Administrator

Cantu	Jesus	Mission High School	Assistant Principal
Cantu	Maritza	Mission High School	Assistant Principal
Moreno	Annabel	Mission High School	Assistant Principal
Perez	Angel	Mission High School	Assistant Principal
Dominguez	Jessica	Mission Jr. High School	Principal
Ayala	Christie	Mission Jr. High School	Assistant Principal
Hinojosa	Belinda	Mission Jr. High School	Assistant Principal
Garcia	Angelina	O'Grady Elementary	Principal
Salinas	Cynthia	O'Grady Elementary	Assistant Principal
Davis	Melissa	Pearson Elementary	Principal
Buentello	Veronica	Pearson Elementary	Assistant Principal
Ramirez	Adan	Rafael Cantu Jr. High School	Principal
Garza	Azucena	Rafael Cantu Jr. High School	Assistant Principal
Wilkins	James	Rafael Cantu Jr. High School	Assistant Principal
Lopez	Blanca	Roosevelt Alternative School	Administrator
Rodriguez	Sandra	Salinas Elementary	Principal
Ortiz	Michael	Salinas Elementary	Assistant Principal
Garza	Fidel	Veterans Memorial High School	Principal
Flores	Laura	Veterans Memorial High School	Dean of Instruction
Luna	Raul	Veterans Memorial High School	Assistant Principal
Martinez	Annette	Veterans Memorial High School	Assistant Principal
Rodriguez	Alejandro	Veterans Memorial High School	Assistant Principal
Reyna-Garza	Jessica	Waitz Elementary	Principal
Garcia	Graciela	Waitz Elementary	Assistant Principal

2023-2024 T-TESS Appraisers

ELEMENTARY CAMPUSES/CENTRAL OFFICE		
Alton Elementary		
Canales-Garcia	Selena	Principal
Cruz	Vanessa	Assistant Principal
Bryan Elementary		
Villalobos	Dora	Principal
Lazos	Nelda	Assistant Principal
Cantu Elementary		
Alvarez	Enrique	Principal
Garza	Luisanna	Assistant Principal
Castro Elementary		
Escalona	Araceli	Principal
De Leon	Norma Jean	Assistant Principal
Cavazos Elementary		
Flores	Nelly	Principal
Mendoza	Sonia	Assistant Principal
Escobar/Rios Elementary		
Ramirez Cano	Bianca	Principal
Castañeda	Gina	Assistant Principal
Leal Elementary		
Peña	Trinidad	Principal
Bazan	Alicia	Assistant Principal
Marcell Elementary		
Zamora	Efrain	Principal
Flores	Velma	Assistant Principal
Midkiff Elementary		
Garza	Myra	Principal
Hernandez	Anel	Assistant Principal
Mims Elementary		
Lucio	Esteban	Principal
Saenz	Liset	Assistant Principal
O'Grady Elementary		
Garcia	Angelina	Principal
Salinas	Cynthia	Assistant Principal
Pearson Elementary		
Davis	Melissa	Principal
Buentello	Velma	Assistant Principal
Salinas Elementary		
Rodriguez	Sandra	Principal
Ortiz	Michael	Assistant Principal
Waitz Elementary		
Reyna-Garza	Jessica	Principal
Garcia	Graciela	Assistant Principal
Central Office		
Roberts	Sharon	Deputy Supdt. for C&I
Wilson	Cynthia	Exec. Director for PK-12th Grade Ed.
Flores	Edilberto	Exec. Director for PK-12th Grade Ed.
Treviño	Jesse	Director for Student Svcs Guidance & Counseling

SECONDARY CAMPUSES/RAS/OPTIONS/CENTRAL OFFICE		
Alton Memorial Jr. High School		
Torres	Angel	Principal
Tarantola	Amy	Assistant Principal
Villarreal	Manuel	Assistant Principal
Mission Jr. High School		
Dominguez	Jessica	Principal
Garza	Azucena	Assistant Principal
Hinojosa	Belinda	Assistant Principal
Kenneth White Jr. High School		
Betancourt	Brenda	Principal
Peña	Rolando	Assistant Principal
Rangel	Roel	Assistant Principal
Rafael Cantu Jr. High School		
Ramirez	Adan	Principal
Garza	Azucena	Assistant Principal
Wilkins	James	Assistant Principal
Mission High School		
Mejia	Jose	Principal
Cantu	Jesus	Assistant Principal
Cantu	Maritza	Assistant Principal
Garcia	Melissa	Dean of Instruction
Longoria	Nora	CTE Administrator
Moreno	Annable	Assistant Principal
Perez	Angel	Assistant Principal
Veterans Memorial High School		
Garza	Fidel	Principal
Flores	Laura	Dean of Instruction
Luna	Raul	Assistant Principal
Martinez	Annette	Assistant Principal
Rodriguez	Alejandro	Assistant Principal
Mission Collegiate High School		
Flores	Ana	Principal
Gonzalez	Cynthia	Dean of Instruction
Options Academy/Roosevelt Alternative School		
Lopez	Blanca	Administrator
Central Office		
Hill	John	Director for Curriculum
King	Christopher	Coordinator for Special Education
Lerma	Sarah	Coordinator for Special Education

SUBJECT: Consider an Order Authorizing the Defeasance and Redemption of a Portion of the District's Outstanding Unlimited Tax Bonds and Approving an Escrow Agreement and all Other Instruments and Procedures Related Thereto

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

Mission CISD has vigilantly monitored state legislation and remained attuned to evolving financial dynamics. Amidst these changing conditions, a favorable opportunity has emerged. The forthcoming agenda item centers on deliberating an order to authorize the defeasance and redemption of a segment of the district's existing Unlimited Tax Bonds. This strategic maneuver entails the creation of an escrow account earmarked for forthcoming bond payments, facilitating the targeted redemption of select bonds. The primary objective is to alleviate Mission CISD's long-term debt obligations while optimizing its financial assets.

ADMINISTRATIVE CONSIDERATIONS

Financial Implications: The proposed action carries noteworthy fiscal implications. By leveraging prevailing market conditions, Mission CISD can realize substantial interest savings and enhanced debt service efficiency. Rigorous financial scrutiny supports the projected savings potential over the bonds' remaining tenure. This measure follows Mission CISD's commitment to prudent financial management.

Legal Compliance and Diligence: A comprehensive legal assessment, overseen by our bond counsel, verifies adherence to all regulatory mandates and legal prerequisites tied to the proposed action. Rigorous due diligence underscores Mission CISD's readiness to proceed within pertinent laws and regulations.

FUNDING SOURCE and AMOUNT

N/A

RECOMMENDATION

Administration recommends approval for the Order Authorizing the Defeasance and Redemption of a Portion of the District's Outstanding Unlimited Tax Bonds and Approving an Escrow Agreement and all Other Instruments and Procedures Related Thereto

CONTACT PERSON (S)

Lorena Garcia, Deputy Superintendent for Support Services
Joel Garcia, Assistant Superintendent for Finance

SUBJECT: Consideration and Action in Authorizing the Mission Consolidated Independent School District to Order and Call for a Tax Ratification Election to be Held During the 2023 General Elections and Following that Calendar; Setting Certain Parameters for the Election; and Enacting Other Provisions Relating Thereto

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

Mission Consolidated Independent School District (Mission CISD) has demonstrated a steadfast commitment to fiscal efficiency, evident in its remarkable tax rate reduction by 0.2372 cents over the past six years. The 2022 Hidalgo County School District Tax Rate data attests to Mission CISD's standing as one of the County's lowest school tax rates. This agenda item proposes a penny swap strategy, which, if approved, will facilitate the transfer of pennies from the Interest & Sinking Fund to the Maintenance & Operations Fund. This strategic move can amplify state funding without altering the existing tax rate.

ADMINISTRATIVE CONSIDERATIONS

1. **Proven Fiscal Responsibility:** Mission CISD's track record of reducing the tax rate by 0.2372 cents over six years underscores its dedication to financial prudence. This heritage of responsible management aligns with the proposed penny swap initiative and its potential benefits.
2. **Strategic Penny Swap:** The proposed penny swap entails strategically reassigning funds from the Interest & Sinking Fund to the Maintenance & Operations Fund. This innovative maneuver could unlock additional state funding without altering the current tax rate, bolstering the district's financial resources.
3. **Tax Rate Stability:** The penny swap maintains the existing tax rate, ensuring stability for taxpayers. This approach safeguards the community's financial interests while optimizing the district's fiscal position.
4. **Legal and Regulatory Compliance:** Mission CISD's penny swap proposal meets all legal and regulatory requirements. The administrative team has meticulously assessed and planned the procedural framework to ensure smooth implementation.

FUNDING SOURCE and AMOUNT

N/A

RECOMMENDATION

Administration recommends approval for Action in Authorizing the Mission Consolidated Independent School District to Order and Call for a Tax Ratification Election to be Held During the 2023 General Elections and Following that Calendar; Setting Certain Parameters for the Election; and Enacting Other Provisions Relating Thereto

CONTACT PERSON (S)

Lorena Garcia, Deputy Superintendent for Support Services
Joel Garcia, Assistant Superintendent for Finance

SUBJECT: Approval of Final Completion, Less Betterment Fund Allowance, Less Liquidated Damages, and Final Payment for the FARMERS Parking Lot Area – J. Hinojosa Engineering

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

The Mission CISD CTE program is establishing a citrus horticulture laboratory program at the 18 acres of citrus grove, immediate plans are to demo an area of groves to bring in portable building classrooms. Utilities to include streets, water, fire protection, drainage, electrical and sewer need to be engineered.

Our on-call civil engineer will be the prime engineer for this project.

Administration will use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

Administration used the on-call professional services agreement for the project assessment. Javier Hinojosa Civil Engineering's estimated project cost is \$536,101.00.

If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes), as applicable.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

Due to the estimated cost being over the \$500,000.00 threshold for on-call services Administration requests Discussion and Possible Action on the Selection for Professional Services for the FARMERS Project. The Board may direct Administration to advertise for Request for Qualifications (RFQ's) or select an architect/engineer used in the past or present based on demonstrated competence and qualifications. Administration recommends civil engineering services.

At the Regular Board of Trustees meeting held on August 11, 2021, the Board approved the Project and Proposed Budget for the FARMERS Project and used competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects⁵⁵

Administration also requested approval to advertise for Request for Qualification (RFQ) for Professional Design Services for the FARMERS Project

The ranking of Request for Qualifications responses must be on the basis of demonstrated competence, qualifications, capability to perform, the past performance of the firm and members of the firm, and other appropriate factors submitted by the firm in response to the request for qualifications, except that cost-related or price-related evaluation factors are not permitted as provided by Section 2254.004, Government Code.

Advertisements in the local newspapers were posted on August 12, 2021, and August 19, 2021. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. After the review Administration will then recommend those firms to be reviewed and ranked in order of selection. The recommendations will then be presented for review and possible approval to the Board of Trustees and if approved Administration will then enter into negotiations in the order of selection. Administrative review and rankings were conducted on Tuesday, August 31, 2021, by Ms. Daisy Cuevas – Purchasing Specialist, Ms. Dora Garcia – Purchasing Coordinator, Mr. Adrian Hernandez – Project & Energy Coordinator, Ms. Lorena Garcia – Deputy Superintendent for Support Services, and Mr. Ricardo Rivera – Assistant Superintendent for Operations.

At the Regular Board of Trustees meeting held on September 08, 2021, the Board selected Javier Hinojosa Engineering for the FARMERS Project.

At the Regular Board of Trustees meeting held on October 20, 2021, the Board approved and entered into a contract for professional design services with Javier Hinojosa Structural Engineer in the amount of \$56,000.00 – Fixed Fee.

Student portable buildings and restroom facilities have been moved to the FARMERS location. A required retainage pond project has been completed. MCISD is currently waiting for AEP to connect electrical power at the location. MCISD is working with the City of Mission to make final sewer connections.

At the Board Workshop Meeting held on January 18, 2023, the Board was informed of the Best and Final Offer (BAFO) for the Farmers Parking Lot - Job Order Contracting (JOC) Various Projects: 15 regular 1 Handicap = 16 total

<u>Project Vendor</u>	<u>Name</u>	<u>Cost</u>
FARMERS Parking Lot	8/A Builders LLC	\$64,242.15

FARMERS Phase II consists of land clearing at the west end of the property for the future establishment of a new transportation hub. Currently, Mr. Javier Hinojosa Civil Engineering is providing professional services for the clearing.

The Head Start Program that was located in the City of Alton has closed. The program worked from a multi-room wood facility with classrooms, restrooms, storage rooms, and offices. The Head Start program has donated this building to Mission CISD. The plan is to have this building moved to the FARMERS west property and be used as the new

transportation offices, facilities and staff conference rooms. For transportation purposes the building will need to be split into at least five (5) sections, moved and be constructed back together.

At the Board Workshop Meeting held on April 12, 2023, the Board was informed of Job Order Contracting (JOC) for various projects:

- a. Land Clearing at the FARMERS Location
- b. Moving of Alton Head Start Portables to FARMERS Location

At the Regular Board of Trustees meeting held on May 10, 2023, the Board approved the Consideration and Approval of Change Order #01 for Weather Days for the FARMERS Parking Lot Area. If approved the new Substantial Completion date will be May 27, 2023.

At the Regular Board of Trustees meeting held on June 21, 2023, the Board approved the revised schematic design for the Transportation Hub at FARMERS and consideration and approval of the substantial completion for the FARMERS Parking Lot Area – J. Hinojosa Engineering

Note: Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. If approved the contractor has thirty (30) from this date for any minor corrections

ADMINISTRATIVE CONSIDERATIONS

Javier Hinojosa Civil Engineering and 8/A Builders, LLC are presenting approval of Final Completion, Less Betterment Fund Allowance, Less Liquidated Damages, and Final Payment for the FARMERS Parking Lot Area. The project was completed on time with all punch list items completed. This project has no liquidated damages and had no contingency allowance in the project contract.

FUNDING SOURCE

Local Fund

Project Construction Cost: \$64,242.15

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, August 02, 2023.

Administration is presenting Approval of Final Completion, Less Betterment Fund Allowance, Less Liquidated Damages, and Final Payment for the FARMERS Parking Lot Area – J. Hinojosa Engineering

EXHIBIT:

Final Completion Letter

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Coordinator for Project & Energy Management

Martin Castaneda, Director for Maintenance

Adan Rivera, Assistant Coordinator for Maintenance

JAVIER HINOJOSA ENGINEERING/Consulting Engineers

416 E. Dove Avenue • McAllen, Texas 78504

Tel: (956) 668-1588

javier@javierhinojosaeng.com

TBPELS FIRM NO. F-1295

June 22, 2023

Mr. Rick Rivera, Assistant Superintendent for Operations
Mission C.I.S.D.
1201 Bryce Drive
Mission, Texas 78572

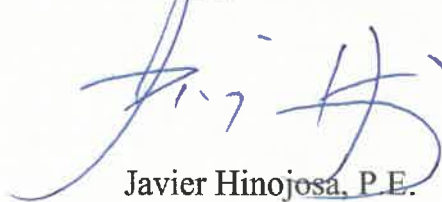
Re: Mission CISD Farmers Project Parking Lot Area & Entrance

Dear Mr. Rivera,

This letter will act as the Final Approval Certificate for the construction completed on the Mission CISD Farmers Project Parking Lot Area & Entrance as completed by 8/A Builders, LLC. The date of substantial approval was May 27, 2023 and this will act as the date for the one year warranty for the project. If you have any questions or require further information, please feel free to contact me at your convenience.

Sincerely,

JAVIER HINOJOSA ENGINEERING



Javier Hinojosa, P.E.

SUBJECT: Approval of Change Order #5 Additional Twenty-nine (29) Delay Days for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses - Chanin Engineering

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

The Child Nutrition Program (CNP) is in needs to add three stand-alone walk-in freezers at Bryan Elementary, Marcell Elementary, and Salinas Elementary near the campus cafeteria area. The three walk-in freezers are required to be placed/installed on concrete slabs and electrical work is required for the connection.

An on-call structural engineer will be the prime engineer and may require an electrical, mechanical, and plumbing engineer (MEP) as a consultant. Professional services are needed to oversee the project due to design weight and electrical connection requirements.

Administration will use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects. However, at the November 10, 2021, Board of Trustees meeting, the Board approved Job Order Contracting (JOC) and this method may be used for this smaller project.

Administration used the on-call professional services agreement for the project assessment. Chanin Structural Engineering's estimated project cost is \$90,000.00.

At the Regular Board of Trustees, Meeting held on August 11, 2021, the Board approved of Utilizing the On-call Professional Services for the Child Nutrition Program Walk-in Freezer at Bryan, Salinas & Marcell Elementary Project – Chanin Structural Engineering.

At the Regular Board of Trustees Meeting held on December 15, 2021, the Board approved Schematic Design for the Child Nutrition Program Walk-in Freezers for Bryan, Marcell, and Salinas Elementary Project – Chanin Engineering.

At the Regular Board of Trustees Meeting held on January 19, 2022, the Board approved Final Design for the Child Nutrition Program Walk-in Freezers for Bryan, Marcell, and Salinas Elementary Project – Chanin Engineering. Designs have been reviewed and approved by staff.

At the Regular Board of Trustees Meeting held on June 08, 2022, the Board approved a change of procurement method for the various projects to utilize JOC.

At the Board Workshop of September 07, 2022, the Board was informed of the Best and Final Offer (BAFO) for the Job Ordering Contracting on Various Projects. 56 days for completion.

<u>Project</u>	<u>Vendor Name</u>	<u>Cost</u>
CNP Freezer Installation at Elem.	8/A Builders, LLC	\$100,485.00

Notice to Proceed (NTP) was issued on October 19, 2022

Substantial Completion is due on December 14, 2022

Final Completion due on January 14, 2023

At the Regular Board of Trustees Meeting held on November 30, 2022, the Board approved Change Order #1 for forty-nine (49) additional delay days for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses. If approved the new substantial completion date will be February 01, 2023.

At the Regular Board of Trustees Meeting held on January 25, 2023, the Board approved Change Order #2 for eighty-nine (89) additional delay days for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses. The new substantial completion date will be May 01, 2023.

At the Regular Board of Trustees meeting held on March 08, 2023, Allowance Expenditure Authorization (AEA) #1 for Additional Concrete for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses agenda Item was pulled due to the contractor and design team not being able to negotiate a mutual price/cost.

At the Regular Board of Trustees meeting held on April 19, 2023, the Board approved Allowance Expenditure Authorization (AEA) #1 and Change Order #03 for Additional Concrete Slab for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses. 8/A Builders is requesting Additional Twenty-one (21) Delay Days. The new substantial completion date is May 22, 2023.

Contingency Balance:	\$5,000.00
AEA #1 Concrete slab:	<u>\$9,649.36</u>
Contingency Balance:	(\$4,649.36)

Change Order #3 Concrete slab: \$4,649.36 + 21 days

The Total amount for this request is \$9,649.36. We are using the available contingency allowance and then submitting a change order #03 for the remaining balance and additional days.

At the Regular Board meeting held on June 21, 2023, the Board approved the following Change Order #04 for Thirty-five (35) Delay Days for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses. If approved the new substantial completion date will be June 26, 2023.

ADMINISTRATIVE CONSIDERATIONS – PLEASE SEE NOTE BELOW

Chanin Engineering and 8/A Builders are requesting additional Twenty-nine (29) days due to the manufacturer's delay of the electrical panel at Bryan Elementary School. The delay for the electrical panel is only for Bryan Elementary and not for Salinas or Marcell Elementary. These two are currently going through "start-up" processes. Thus, they will present Approval of Change Order #05 for Additional Twenty-nine (29) Delay Days for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses. If approved the new substantial completion date will be July 24, 2023.

FUNDING SOURCE

Federal Funds/Local Funds

Est. Project Budget:	\$90,000.00
Project Contingency 20%:	\$18,000.00
Est. Professional Services 12%:	<u>\$10,800.00</u>
Est. Total Project Cost:	\$118,800.00

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, August 02, 2023.

Administration presents Approval of Change Order #05 for Additional Twenty-nine (29) Delay Days for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses.

EXHIBIT:

Change Order #5

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Coordinator for Project & Energy Management

CONSTRUCTION CHANGE ORDER

PROJECT: Bryan, Marcell, and Salinas New Stand Alone Freezers	CHANGE ORDER NUMBER: <u>5</u>	OWNER ■
	DATE: <u>7/19/23</u>	
	ENGINEER'S PROJECT NO.: <u>21-184</u>	ENGINEER ■
		CONTRACTOR ■
TO CONTRACTOR:	CONTRACT DATED: <u>9/21/22</u>	FIELD □
8/A Builders, LLC	CONTRACT FOR: <u>8A-004</u>	PROJECT MANAGER ■
7706 W. Exp. 83, Mission, TX 78572	SUBSTANTIAL COMPLETION <u>6/26/23</u>	

You are hereby directed to make the following change(s) in this Contract:
(Describe briefly any proposed changes or list any attached information in the alternative)

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum is as follows:


A. Request for extension of time in construction.

(29) additional calendar days will be added to the contract for the manufacturer's delay of the Electrical Panel for Bryan Elementary School

Total amount to be deducted from contingency	\$ -
Owner's Contingency Allowance	\$ 5,000.00
Remaining Contingency Amount	\$ -
The original Contract Sum was	\$ 100,485.00
The net change by previously authorized Change Orders	\$ 4,649.36
The Contract Sum prior to this Change Order was	\$ - 105,134.36
The Contract Sum will be increased by this Change Order in the amount of	\$ -
The new Contract Sum including this Change Order, will be	\$ 105,134.36
The Contract Time will be changed by an additional	29 Days
New substantial completion date	July 24, 2023

When signed by the Owner and Engineer and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Order (CCO), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contractor Time set forth in this CCO.

Chanin Engineering, LLC
 ENGINEER (Firm name)
 400 Nolana Ste H2, McAllen, TX 78504
 Address

 BY (Signature)
 Miguel Chanin, PE-Principal in Charge
 Typed name
 07/20/2023
 DATE

8/A Builders, LLC
 CONTRACTOR (Firm name)
 7706 W. Exp. 83, Mission, TX 78572
 Address

 BY (Signature)
 Arnoldo Ochoa, President
 Typed name
 07/20/2023
 DATE

Mission CISD
 OWNER (Firm name)
 1201 Bryce Drive, Mission, TX 78542
 Address

 BY (Signature)

 Typed name

 DATE



AIA Document G701® – 2017

Change Order

PROJECT: <i>(Name and address)</i> Mission CISD - Bryan, Marcell and Salinas Elementary Schools New Stand Alone Freezers	CONTRACT INFORMATION: Contract For: New Stand Alone Freezers Date: 09/21/2022	CHANGE ORDER INFORMATION: Change Order Number: 005 Date: 07/19/2023
OWNER: <i>(Name and address)</i> Mission Consolidated Independent School District 1201 Bryce Dr. Mission, TX 78572	ARCHITECT: <i>(Name and address)</i> Chanin Engineering, LLC Miguel Chanin P.E. 400 Nolana, Suite H2 McAllen, TX 78504	CONTRACTOR: <i>(Name and address)</i> 8/A Builders, LLC 7706 W. Expressway 83 Mission, TX 78572

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

- I. Proposed Adjustment to Contract:
 - A. Request for Extension of Time in Construction.

(29) Twenty-Nine

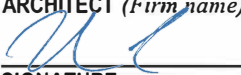

Calendar Days are to be added to the contract for the manufacturer's delay of the Electrical Panel for Bryan Elementary School.

The original Contract Sum was	\$ 100,485.00
The net change by previously authorized Change Orders	\$ 4,649.36
The Contract Sum prior to this Change Order was	\$ 105,134.36
The Contract Sum will be increased by this Change Order in the amount of	\$ 0.00
The new Contract Sum including this Change Order will be	\$ 105,134.36

The Contract Time will be increased by twenty-nine (29) days.
The new date of Substantial Completion will be 07/24/2023

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<p>Chanin Engineering, LLC ARCHITECT <i>(Firm name)</i>  SIGNATURE Miguel Chanin, PE - Principal-in-Charge PRINTED NAME AND TITLE 07/20/2023 DATE</p>	<p>8/A Builders, LLC CONTRACTOR <i>(Firm name)</i>  SIGNATURE Arnold Ochoa, President PRINTED NAME AND TITLE 07/19/2023 DATE</p>	<p>_____ OWNER <i>(Firm name)</i> _____ SIGNATURE _____ PRINTED NAME AND TITLE _____ DATE</p>
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July 20, 2023

8/A Builders

7706 W. Expressway 83 Mission TX 78572

Dear Mr. Ochoa,

Bryan Elementary. Freezer Project:

We had a shipment schedule of 6/30. Got notified by sales rep. that plant responded, and gave the below response. Unfortunately, that will push the ESD out from 7/7. They expect for the one piece to come in on 7/5 so it will probably be next week before it ships out of Juarez. PDD33G0250TFAN ETA 7/5. Fortunately, Panel # P21A400BT54CH01 on this PO has been shipped on 07/03 via SEFL Standard ship. Tracking# 4392749. We received it on the at the shop on 7/10. Started the installation on the 7/17 and just finished on 7/19.

Jaime Rangel
Owner

(956)5802957



Jaimeselectric38@yahoo.com



Jaimeselectic.com



3009 N. Moorefield Rd Mission TX 78574





Order History Report

Purchase Order Number: 144-030187
 Eaton Order Number: SCP1310364
 Customer Name: ELLIOTT ELECTRIC SPLY MCALLEN TX
 Report Run Date: 06/15/2023

Item	Order Qty	Open Qty	Closed Qty	Status	Catalog Number	Product Description	Designation	Eaton Order Date	Original Commit Date	Current Promise Date	Actual Ship Date	Invoice Number	Carrier Type	Carrier Method	Tracking Number	Ship From Plant	Ship To Address	Item Status	PO Line #	TSP #	ERP Part #	Eaton Sales	Job Name	Contact Name	Store Number	Alternate Ship Address	PO Date	Invoice Date
001	1		1	Shipped	DG324NGK	200A/3P GD FSBL Sfty Sw W/NEUT 240V N1	200A FDSS	2022-11-28	2022-11-29	2022-11-30	2022-11-29	60930832	FEDEX EXPRESS PARCEL	STANDARD SHIP	617932285007	DUNCAN, SC	1701 NORTH JACKSON MCALLEN US TX 78501	Shipped	001	P1QZ1026X 2K2	DG324NGK	DOMONIQUE E TATE	CISD FREEZERS (ALEX OCHOA)	JULIO PALACIOS			2022-11-28	2022-11-29
002B	1		1	Shipped	EZB2090R	EZ box 20"w x 90"h, unpainted galvanized	PK-1	2022-11-28	2022-11-29	2023-01-13	2023-01-12	61208205	SW014626./ SEFL EL P	STANDARD SHIP	8682724	EL PASO, TX	1701 NORTH JACKSON MCALLEN US TX 78501	Shipped	002B	P1QZ1026X 2K2	EZB2090R	DOMONIQUE E TATE	CISD FREEZERS (ALEX OCHOA)	JULIO PALACIOS			2022-11-28	2023-01-13
002I	1	1		Open	P21A400BT54CH01	POW-R-LINE1X	PK-1	2022-11-28	2023-04-10	2023-06-30						EL PASO, TX	1701 NORTH JACKSON MCALLEN US TX 78501	Open	002I	P1QZ1026X 2K2	SCP131036 4-002I	DOMONIQUE E TATE	CISD FREEZERS (ALEX OCHOA)	JULIO PALACIOS			2022-11-28	
002T	1		1	Shipped	EZT2090S	TRIM	PK-1	2022-11-28	2022-11-29	2023-03-21	2023-02-16	61431996	FTROCA4/F EDEX GROUND	STANDARD SHIP	626419903113	EL PASO, TX	1701 NORTH JACKSON MCALLEN US TX 78501	Shipped	002T	P1QZ1026X 2K2	EZT2090S	DOMONIQUE E TATE	CISD FREEZERS (ALEX OCHOA)	JULIO PALACIOS			2022-11-28	2023-02-16
003B	1		1	Shipped	EZB2060R	EZ box 20"w x 60"h, unpainted galvanized	PK-2	2022-11-28	2022-11-29	2023-01-13	2023-01-12	61208205	SW014626./ SEFL EL P	STANDARD SHIP	8682724	EL PASO, TX	1701 NORTH JACKSON MCALLEN US TX 78501	Shipped	003B	P1QZ1026X 2K2	EZB2060R	DOMONIQUE E TATE	CISD FREEZERS (ALEX OCHOA)	JULIO PALACIOS			2022-11-28	2023-01-13
003I	1		1	Shipped	P21A400LT42CH01	POW-R-LINE1X	PK-2	2022-11-28	2023-04-10	2023-04-26	2023-03-28	61712968	FTROCA5/F EDEX GROUND	STANDARD SHIP	637758936416	EL PASO, TX	1701 NORTH JACKSON MCALLEN US TX 78501	Shipped	003I	P1QZ1026X 2K2	SCP131036 4-003I	DOMONIQUE E TATE	CISD FREEZERS (ALEX OCHOA)	JULIO PALACIOS			2022-11-28	2023-03-28
003T	1		1	Shipped	EZT2060S	TRIM	PK-2	2022-11-28	2022-11-29	2023-03-21	2023-02-15	61423482	FTROCA3/F EDEX GROUND	STANDARD SHIP	626419897618	EL PASO, TX	1701 NORTH JACKSON MCALLEN US TX 78501	Shipped	003T	P1QZ1026X 2K2	EZT2060S	DOMONIQUE E TATE	CISD FREEZERS (ALEX OCHOA)	JULIO PALACIOS			2022-11-28	2023-02-15

SUBJECT: Approval of Substantial Completion for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses - Chanin Engineering

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

The Child Nutrition Program (CNP) is in needs to add three stand-alone walk-in freezers at Bryan Elementary, Marcell Elementary, and Salinas Elementary near the campus cafeteria area. The three walk-in freezers are required to be placed/installed on concrete slabs and electrical work is required for the connection.

An on-call structural engineer will be the prime engineer and may require an electrical, mechanical, and plumbing engineer (MEP) as a consultant. Professional services are needed to oversee the project due to design weight and electrical connection requirements.

Administration will use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects. However, at the November 10, 2021, Board of Trustees meeting, the Board approved Job Order Contracting (JOC) and this method may be used for this smaller project.

Administration used the on-call professional services agreement for the project assessment. Chanin Structural Engineering's estimated project cost is \$90,000.00.

At the Regular Board of Trustees, Meeting held on August 11, 2021, the Board approved of Utilizing the On-call Professional Services for the Child Nutrition Program Walk-in Freezer at Bryan, Salinas & Marcell Elementary Project – Chanin Structural Engineering.

At the Regular Board of Trustees Meeting held on December 15, 2021, the Board approved Schematic Design for the Child Nutrition Program Walk-in Freezers for Bryan, Marcell, and Salinas Elementary Project – Chanin Engineering.

At the Regular Board of Trustees Meeting held on January 19, 2022, the Board approved Final Design for the Child Nutrition Program Walk-in Freezers for Bryan, Marcell, and Salinas Elementary Project – Chanin Engineering. Designs have been reviewed and approved by staff.

At the Regular Board of Trustees Meeting held on June 08, 2022, the Board approved a change of procurement method for the various projects to utilize JOC.

At the Board Workshop of September 07, 2022, the Board was informed of the Best and Final Offer (BAFO) for the Job Ordering Contracting on Various Projects. 56 days for completion.

<u>Project</u>	<u>Vendor Name</u>	<u>Cost</u>
CNP Freezer Installation at Elem.	8/A Builders, LLC	\$100,485.00

Notice to Proceed (NTP) was issued on October 19, 2022

Substantial Completion is due on December 14, 2022

Final Completion due on January 14, 2023

At the Regular Board of Trustees Meeting held on November 30, 2022, the Board approved Change Order #1 for forty-nine (49) additional delay days for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses. If approved the new substantial completion date will be February 01, 2023.

At the Regular Board of Trustees Meeting held on January 25, 2023, the Board approved Change Order #2 for eighty-nine (89) additional delay days for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses. The new substantial completion date will be May 01, 2023.

At the Regular Board of Trustees meeting held on March 08, 2023, Allowance Expenditure Authorization (AEA) #1 for Additional Concrete for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses agenda Item was pulled due to the contractor and design team not being able to negotiate a mutual price/cost.

At the Regular Board of Trustees meeting held on April 19, 2023, the Board approved Allowance Expenditure Authorization (AEA) #1 and Change Order #03 for Additional Concrete Slab for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses. 8/A Builders is requesting Additional Twenty-one (21) Delay Days. The new substantial completion date is May 22, 2023.

Contingency Balance:	\$5,000.00
AEA #1 Concrete slab:	<u>\$9,649.36</u>
Contingency Balance:	(\$4,649.36)

Change Order #3 Concrete slab: \$4,649.36 + 21 days

The Total amount for this request is \$9,649.36. We are using the available contingency allowance and then submitting a change order #03 for the remaining balance and additional days.

At the Regular Board meeting held on June 21, 2023, the Board approved the following Change Order #04 for Thirty-five (35) Delay Days for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses. If approved the new substantial completion date will be June 26, 2023.

Pending

Approval of Change Order #5 Additional Twenty-nine (29) Delay Days for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses. If approved the new substantial completion date will be July 24, 2023.

ADMINISTRATIVE CONSIDERATIONS – PLEASE SEE NOTE BELOW

As per the project site review with Administration, Chanin Engineering, and 8/A Builders the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses will be reviewed, inspected, and will be determined to be substantially completed as per contract documents and specifications. Thus, they will present approval of substantial completion for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses.

Note: Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use.

FUNDING SOURCE

Federal Funds/Local Funds

Est. Project Budget:	\$90,000.00
Project Contingency 20%:	\$18,000.00
Est. Professional Services 12%:	<u>\$10,800.00</u>
Est. Total Project Cost:	\$118,800.00

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, August 02, 2023.

Administration presents Approval of Substantial Completions for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses - Chanin Engineering

EXHIBIT:

Substantial Completion Form

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Coordinator for Project & Energy Management



CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner: Mission CISD
Contractor: 8/A Builders, LLC
Engineer: Chanin Engineering, LLC
Project: Bryan, Marcell, and Salinas New Stand-Alone Freezers
Owner's Contract No.: 8A-004
Contractor's Project No.: 41-22
Engineer's Project No.: 21-184
Contract Name:

This final Certificate of Substantial Completion applies to:

- All Work
The following specified portions of the Work:

July 24, 2023

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows: [Note: Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor; see Paragraph 15.03.D of the General Conditions.]

Amendments to Owner's responsibilities:
[X] None
[] As follows:

Amendments to Contractor's responsibilities:
[X] None
[] As follows:

The following documents are attached to and made a part of this Certificate: Punchlist Report

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.

EXECUTED BY ENGINEER: RECEIVED: RECEIVED:
By: Miguel Chanin / President By: Arnoldo Ochoa, President By: Contractor (Authorized Signature)
Date: 07/24/2023 Date: 07/25/2023 Date:

SUBJECT: Approval of Substantial Completion for the Aquatics Center Boiler – DBR Engineering

PRESENTER: Rick Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

On April 29, 1986, the Mission CISD and the City of Mission entered into a 50-year lease agreement to share in the use and maintenance of the North Side Swimming Pool. This pool is located on the corner of Nicholson Avenue and West 15th Street and MCISD property on the southwest property corner of Mission High School.

On December 14, 1988, an amendment to the lease agreement under section 7 was prepared which stated that the City of Mission, as Lessee, shall pay for the following utilities furnished to the facilities for the term of this lease: water, electricity, and telephone service. MCISD, as Lessor, shall pay for and determine the usage for the following utilities for the term of this lease: gas.

On or about March 27, 1989, a revision to the lease agreement was prepared, “Joint Venture Agreement Swimming Pools”. This revision included Governance, Scope of Joint Venture, Operating Personnel, Revenue, and Expenses.

On April 26, 2004, an amendment to the lease agreement was prepared which deleted section 10 of the original lease agreement. The new provision added stipulated that equipment for the operation of the pools purchased, alterations, repairs, and improvements under \$2,000.00 shall be debited to the Swimming Pool Enterprise Fund and any expenses as such over \$2,000.00 shall be divided evenly between the Lessor and Lessee, provided that the Mission City Commission and the MCISD Board of Trustees provide prior written approval.

On April 16, 2008, at the Regular Board of Trustees meeting, the Board approved an Interlocal Agreement between the City of Mission and MCISD for Swimming Facility Operations. The facilities subject to this agreement are the two swimming facilities located at 115 S. Mayberry Road and the North Side Swimming Pool. The purpose of this agreement is to provide for the joint operation of the Facilities, partly through the use of an existing Aquatics Fund. The parties have determined that this agreement will result in improved services being provided more economically and efficiently to their respective constituents. The parties agree to items such as the City’s Duties, MCISD’s Duties, Aquatics Fund, and Miscellaneous Responsibilities. This agreement supersedes, takes precedent over, and replaces any other joint venture or inter-local agreement between the parties related to the funding and operation of the Facilities.

For quite some time the pool has had numerous maintenance issues and the swimming lanes are not regulation distance lanes for our students to either practice or compete in. The pool has heating, drain, and filtration maintenance issues which will require major renovation construction repairs.

In March of 2014, MCISD and the City of Mission agreed to enter into a Memorandum of Understanding (MOU) to conduct a feasibility study on the present condition of the pool and on what is needed to correct these issues. Along with that, consideration is to be given to possibly enclosing the pool and making the needed adjustments to make this into a pool with the proper lanes and equipment for competition, such as the addition of bulkheads, starting blocks, etc... The feasibility study expense will be

shared in equal parts with the District and the City. However, the City will continue to retain all the fiduciary responsibilities as they currently do.

At the Regular Board of Trustees meeting of March 19, 2014, the Board approved the MOU, it addressed how and who will be responsible for the hiring of the firm to conduct the feasibility study. Currently, the City is drafting its own MOU and will combine it with ours and will present it at the next City Council meeting for their consideration and approval. The feasibility study will be the first part of a three-phase process. The feasibility study is to be conducted by C.T. Brannon Corporation Aquatic Consultant at a fee of \$12,850.00 of which both entities will share in the cost equally. MOUs will be required for all three phases of the study listed below.

Phase I – Feasibility Study

Phase II – Construction

Phase III – Maintenance

At the Facilities Committee Meeting held on Wednesday, June 04, 2014, the feasibility report completed by the C.T. Brannon Corporation, Aquatic Consultant, was presented by Administration. The report consisted of an executive summary, general information, design information, compliance with state standards, Americans with Disabilities Act, pool enclosure, recommended project summary, projected costs, operating costs, revenues, and a time for design and construction.

On or about December 10, 2014, my office received from the City of Mission the complete agreement that the City had received from C.T. Brannon, which is the same firm that conducted the feasibility study for the North Side Pool. Based on this document the City Council was drafting the inter-local agreement.

On December 17, 2014, I corresponded with Ms. Aida Lerma, the City of Mission Deputy City Manager advising her that I had reviewed the agreement and exhibits and questioned why on Exhibit "B" under the section of "Specific Exclusions", most notably items #2 and #6, why the entire complex was not being engineered and designed to comply with all ADA requirements and recommendations listed in C.T. Brannon's feasibility report. I advised her that MCISD and our legal counsel would address this issue and that possibly we would not be able to use this facility if not in complete ADA compliance.

On Friday, December 19, 2014, Ms. Aida Lerma, Mr. Martin Garza, Mission City Manager and I met to discuss the currently proposed scope of work, the exhibits, ADA compliance issues, the feasibility report, and the MOU. Notes of the meeting are below:

- the City of Mission currently has approved funding for only those items listed in the report and wishes to begin the improvements as soon as possible
- the approximate budget for all fees and construction is \$750,000.00 with MCISD to pay half
- the Professional Services fee for C.T. Brannon Corp. is \$48,850.00
- the final professional services agreement between the owner and the engineer will need to state that if there is any litigation all potential hearings will be held in our county (Hidalgo County)
- We discussed exhibit "B" under Scope of Services the installation of a floating bulkhead necessitating the lengthening of the swimming pool. As discussed, the current pool is a 50-meter pool, and under current UIL swim meet rules the swimmers

compete in 25-yard racing, not 25 meters so extending the pool is not needed to split the pool into two 25-yard competition pools, however, the depth at one end will need to be adjusted

- under Specific Exclusions under items #2 and #6 it notes that **not** all ADA modifications are included and if so they would be additional services
- As discussed MCISD may require that ALL ADA modifications must be included in this project; the City of Mission only has the approved budget to work with and it may not include enough for all the ADA modifications. If all ADA compliance modifications are required by MCISD we would solely bear the expense of those
- a meeting with Mr. Brannon, the City of Mission, and MCISD will be needed to finalize the agreement and scope of work

On January 07, 2015, a local agreement drafted by our legal counsel was sent to Mr. Garza and Ms. Lerma. Ms. Lerma, in response, stated that at this time we just needed an agreement where the City and the District agree to share the expenses equally to engage the professional services of C.T. Brannon for the “blueprint” of the North Side pool and that this needs to be the next step before signing off on the MCISD sent inter-local agreement which addressed the estimated cost of construction for the pool. She also stated that we needed to engage C.T. Brannon for the design and scope of work which has a cost of \$48,850.00 and that the agreement initially sent by the City was to establish this partnership.

On Wednesday, January 21, 2015, at the Regular Board of Trustees meeting, Administration recommended discussion and possible direction on entering into an inter-local agreement with the City of Mission to procure the professional services of C.T. Brannon for the design, engineering, and scope of work at the North Side Swimming Pool as per the MOU, Scope of Work and Exhibits initially submitted by the City.

As per the feasibility report of May 15, 2014, numerous ADA compliance issues are required to be addressed to meet current laws and standards which are **not** being addressed currently.

The currently proposed scope of work entails lengthening the 50-meter pool and installing a bulkhead to be able to make two (2) 25-meter pools to be able to have two 25-meter races run concurrently. This is **not** needed due to UIL swimming meet races swim 25-yard lanes and not 25-meter lanes, thus the current 50-meter pool can accommodate the bulkhead which splits the pool into the needed 25-yard UIL-required competition lanes. (See an exhibit of the University of Texas pool) The depth at one end of the pool will need to be addressed to meet safety requirements and starting blocks will need to be installed to have two competition pool areas. The natatorium, and pool enclosure, are not being considered at this time due to cost.

After the Board of Trustees discussion, the Board directed Administration to continue working with the City of Mission and advise them that all ADA compliance issues will need to be addressed if we were to enter into an MOU for the renovation of the North Side swimming pool.

On Wednesday, February 11, 2015, at the Regular Board of Trustees meeting, the MOU agenda item was again presented along with the approval of the project/budget, procurement process, and the selection of an engineer. Due to not having an established project estimate and the scope of work still being uncertain, these items were “pulled” from discussion and meetings were to continue.

On April 21, 2015, a newly revised feasibility report was presented by C.T. Brannon Corp. with recommended renovations and options, however, items concerning swim coach preferences still needed to be addressed, specifically, the bulkheads were in question.

On June 09, 2015, MCISD received the latest report from Brannon dated May 29, 2015, that included the majority of items requested including addressing all ADA modifications, building renovations, and coach's requirements, this is listed as an option "E". The type of bulkhead to be used is still in question with the swim coaches from both MHS and VMHS.

If we are to proceed with this project an MOU is required to supersede all other previous agreements and MCISD will now take back full ownership and responsibility for the Mission North Side Swimming Pool. This new agreement will require the MCISD Board of Trustees' discussion and consideration and similarly with the Mission City Commission. Points of interest to include and are not limited to:

- MCISD to be responsible for the process of procuring all necessary services for the project
- The City of Mission agrees to jointly share the costs in correcting all ADA compliance issues within a monetary limitation to be determined
- Consideration of reviewing and possibly dissolving the current lease agreement with the City of Mission concerning the North Side swimming pool complex with MCISD taking over full maintenance
- Consideration to be given should the City want to lease the pool complex during the summer months

Initially, the City of Mission was proposing a memorandum of understanding (MOU) for partial renovations to the North Side Swimming Pool and the hiring of C.T. Brannon Corp. as the aquatic engineer to design and oversee this project. The initial proposed budget by the City was for \$750,000.00 and MCISD was to share in half this cost plus half the expense of Brannon's fee. This proposal did not include all required renovations for the pool to be in current ADA compliance thus discussions are continuing for the needed renovations. A preliminary cost estimate for possible descriptions of work at the pool has been done, these cost estimates were taken from Brannon's latest feasibility study and are subject to the scope of work additions, deletions, and modifications. Study cost estimates were used for the preliminary budget and may be subject to change depending on the final scope of work, final engineering and design, and contractor proposals should we proceed with the project. The preliminary cost estimate is approximately \$1,288,932.00 which includes estimated construction costs, soft costs, engineering fees, and a contingency allowance.

Before soliciting bids or proposals for this project, Texas Education Code 44.031(a) requires the board of a school district, considering a construction project to take the following action.

1. The board must consider the method of delivery that provides the best value for this project. The administration recommends competitive sealed proposals as the method of delivery due to the nature of the project.
 2. Selection criteria for the project must also be considered.
- Attached is a copy of the recommended selection criteria used for previous District large-scale projects.

3. The Board must designate the selection committee to evaluate and rank the proposals.

(This was reviewed and approved by the Purchasing Department)

If the MOU is approved along with the project and estimated proposed budget, we will move forward to recommend consideration and approval of the procurement method.

If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes), as applicable.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect based on demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

At the Regular Board of Trustees Meeting held on Wednesday, September 09, 2015, the Board approved, a new MOU with the City of Mission to supersede all previous agreements. The Board also approved the project and estimated the proposed budget and the procurement method and moved forward to recommend consideration and approval of the aquatic engineering services of C.T. Brannon Corporation. The Estimated cost is \$1,288,932.00 with the estimated City of Mission commitment would be \$405,000.00 and MCISD commitment would be \$883,932.00.

At the Regular Board of Trustees Meeting held on Wednesday, September 14, 2016, the Board approved the following, before the previous MOU was superseded this project was already in discussion and a preliminary schematic design phase with the City of Mission. Numerous meetings had already been held with City Officials, MCISD Administration, and Swim Coaches from both High Schools. With the new MOU MCISD became responsible for the project with the City contributing to the renovations. MCISD Administration, the Athletic Director, and Swim Coaches have continued design meetings, thus, Consideration and Approval of the Final Design for the Northside Swimming Pool Project.

Note: Advertisements in the local newspapers and at the Association of General Contractors Office (AGC) were posted on September 18, 2016, and September 25, 2016, for the new design. A pre-proposal meeting was held on Tuesday, September 27, 2016, at 10:00 A.M. at Central Office. Proposals were to be publicly opened on Tuesday, October 04, 2016, at 4:00 P.M. at Central Office. No proposals were submitted.

Since there were no initial proposals submitted re-advertisements in the local newspapers and at the Association of General Contractors Office (AGC) were posted on October 16, 2016, and October 23, 2016, for the design. A pre-proposal meeting was held on Tuesday, October 25, 2016, at 11:00 A.M. at Central Office. Proposals were publicly opened on Tuesday, November 01, 2016, at 4:00 P.M. at Central Office. Only one proposal was submitted by H2O Construction Services Inc. from Harlingen, Texas. Pre-ranking of the proposal was conducted by Mr. Roosevelt Rios and Mr. Albert Rodriguez on November 01, 2016.

At the Facilities Committee meeting held on Wednesday, November 02, 2016, the Committee reviewed the firm's pre-ranking and the lone proposal.

H2O Const. Proposal Base Bid:	\$1,855,200.00
Alternates (6):	<u>\$ 85,000.00</u>
Total Proposal:	\$1,940,200.00
Base Bid:	\$1,855,200.00
Const. Budget:	<u>\$ 917,250.00</u>
Over Budget:	\$ 937,950.00
Base Bid w/Alts.:	\$1,940,200.00
Const. Budget:	<u>\$ 917,250.00</u>
Over Budget:	\$1,022,950.00

At the Regular Board of Trustees meeting held on Wednesday, November 09, 2016, the Board rejected all proposals and re-directed the Administration to re-design and re-advertise the project to try to meet the approved budget.

Since there was a change of design submitted re-advertisements in the local newspapers and at the Association of General Contractors Office (AGC) were posted on April 16, 2017, and April 23, 2017, for the design. A pre-proposal meeting was held on Thursday, April 20, 2017, at 10:00 A.M. at Central Office. Proposals will be publicly opened on Tuesday, May 02, 2017, at 4:00 P.M. at Central Office. Pre-ranking of proposals was conducted by Mr. Roosevelt Rios, Mr. Adrian Hernandez, and Albert Rodriguez on May 02, 2017.

Pre-ranking of proposals by the Administration is merely a district process to pre-check if all requested documents and information in the Request for Proposals (RFP) were submitted before the Evaluation and Selection Committee's formal evaluation. The pre-ranking of proposals is strictly unofficial. The Request for Proposal (RFP) package includes document CSP – 00350 Evaluation and Selection Criteria for Competitive Sealed Proposals which defines this portion of the procurement process. The District Evaluation and Selection Committee is comprised of three (3) Board of Trustees Facilities Committee Members and one (1) appointed Administration Staff. The Evaluation and Selection Committee will evaluate, rank, and publish all proposals. The Evaluation and Selection criteria have been approved by the Mission C. I. S. D.'s Board. Once the M. C. I. S. D. Board of Trustees approves the ranking, the District Evaluation and Selection Committee will then proceed to negotiate a contract with the highest-ranking Proposer.

Note: Currently the MCISD swim team and the athletic department has an MOU with the City of Mission to utilize both the Mayberry and Bannworth Park swimming facilities and this will continue while the Northside Pool is out of commission.

Re-advertisement for proposals will be only for the work to be done on the pool itself and all other required pool equipment. All other construction work done on the

dressing and shower rooms and other buildings will be completed by MCISD Maintenance department staff.

At the Special Facilities/Environment Committee meeting held on Wednesday, May 10, 2017, three proposals were submitted for this project and were ranked by the Facilities Committee as per MCISD guidelines and procedures.

At the Regular Board of Trustees meeting held on Wednesday, May 10, 2017, the Board considered the rankings and approved entering into negotiations with the top-ranked firms in the order selected. Base proposals with alternates listed are below:

Company	Base Proposal	Days	Points
Poolart:	\$1,605,958.00	180	(275.70)
Alt. #1 Modify rim/increase depth:	\$ 49,071.00		
Alt. #2 Dig lower/increase depth:	\$ 39,092.00		
Alt. #3 Delete wall tile/plaster for epoxy:	\$ 133,760.00		
Alt. #4 Delete bulkheads install wall:	(\$ 33,422.00)	deduct	
Alt. #5 Install timing system:	\$ 55,307.00		
Alt. #6 Place roof on equip. room:	<u>\$ 14,807.00</u>		
TOTAL:	\$1,864,573.00		
 Paddock Southwest:	 \$1,747,960.00	 180	 (252.42)
Alt. #1 Modify rim/increase depth:	\$ 14,700.00		
Alt. #2 Dig lower/increase depth:	\$ 41,500.00		
Alt. #3 Delete wall tile/plaster for epoxy:	\$ 225,000.00		
Alt. #4 Delete bulkheads install wall:	(\$ 177,500.00)	deduct	
Alt. #5 Install timing system:	\$ 35,000.00		
Alt. #6 Place roof on equip. room:	<u>\$ 13,720.00</u>		
TOTAL:	\$1,900,380.00		
 Gold Medal Pools:	 \$2,471,864.94	 180	 (223.72)
Alt. #1 Modify rim/increase depth:	\$ 76,500.00		
Alt. #2 Dig lower/increase depth:	\$ 68,478.33		
Alt. #3 Delete wall tile/plaster for epoxy:	\$ 365,662.66		
Alt. #4 Delete bulkheads install wall:	(\$ 74,616.67)	deduct	
Alt. #5 Install timing system:	\$ 47,438.56		
Alt. #6 Place roof on equip. room:	<u>\$ 44,971.67</u>		
TOTAL:	\$3,000,299.49		

Note: All alternates are additional requests from MCISD Coaches

Initial project negotiations were held on Tuesday, May 16, 2017, with Mr. Sean Roy, Pool Art, Mr. Albert Rodriguez, and Mr. Adrian Hernandez. Pool Art has submitted their Best and Final Offer (BAFO) for the base proposal along with alternates. At the Facilities Committee meeting held on Wednesday, June 7, 2017, this agenda item was presented and discussed along with Coach Ibarra, Athletic Director, and Mr. David Colunga, MHS Swim Coach who requested that only alternate #1 be accepted. A timing system would be purchased directly by the Athletic Department.

Company	Original Base Proposal	Days
Poolart:	\$1,605,958.00	180 Days
Alt. #1 Modify rim/increase depth:	\$ 49,071.00	
Alt. #2 Dig lower/increase depth: 76	\$ 39,092.00	

Alt. #3 Delete wall tile/plaster for epoxy:	\$ 133,760.00	
Alt. #4 Delete bulkheads install wall:	\$ (33,422.00)	deduct
Alt. #5 Install timing system:	\$ 55,307.00	
Alt. #6 Place roof on equip. room:	<u>\$ 14,807.00</u>	
TOTAL:	\$1,864,573.00	

Poolart BAFO:	\$1,592,043.00	180 Days
Alt. #1 Modify rim/increase depth:	\$ 49,071.00	
Alt. #2 Dig lower/increase depth:	\$ 39,092.00	
Alt. #3 Delete wall tile/plaster for epoxy:	\$ 126,961.00	
Alt. #4 Delete bulkheads install wall:	(\$ 33,422.00)	deduct
Alt. #5 Install timing system:	\$ 44,206.00	
Alt. #6 Place roof on equip. room:	<u>\$ 14,807.00</u>	
TOTAL:	\$1,827,088.00	

Construction Cost: \$1,641,114.00

At the Regular Board of Trustees meeting held on Wednesday, June 21, 2017, the Board approved the following, the best and final offer (BAFO) from Poolart for \$1,641,114.00. Notice to Proceed (NTP) was issued on August 07, 2017, with a substantial completion date of February 02, 2018.

Poolart BAFO:	\$1,592,043.00	180 Days
Alt. #1 Modify rim/increase depth:	<u>\$ 49,071.00</u>	
Total Construction Cost:	\$1,641,114.00	

At the Regular Board of Trustees meeting held on Wednesday, October 11, 2017, the Board approved the following, Consideration and Approval of CO #01 to "Credit" for the 25 Yard/Meter Lane Line for the North Side Swimming Pool Project.

Original Contracted	
25-yard lane line 9 @ \$403.68:	\$3,633.12
25-meter lane line 9 @ \$419.92:	<u>\$3,779.28</u>
Net change (Credit)	\$ 146.16

At the Regular Board of Trustees meeting held on Wednesday, January 24, 2018, the Board approved the following items:

Consideration and Approval of Change Order #02 to Change the Plumbing Support System at the Equipment Room for the North Side Swimming Pool Project.

Contingency Balance:	\$50,000.00
Change Order #02:	<u>\$ 1,686.68</u>
Balance:	\$48,313.32

Consideration and Approval of Change Order #03 for Nine (9) Additional Delay Days for the North Side Swimming Pool Project. The new substantial completion date of February 11, 2018.

Consideration and Approval of Change Order #04 for New Pool Deck Drain Removal for the North Side Swimming Pool Project

Contingency Balance:	\$48,313.32
Change Order #04:	<u>\$ 4,459.53</u>
Balance:	\$43,853.79

Consideration and Approval of Change Order #05 to Install Jack Stands and Concrete Repair for the North Side Swimming Pool Project

Contingency Balance:	\$43,853.79
Change Order #5:	<u>\$ 3,394.84</u>
Balance:	\$40,458.95

As per Poolart and C.T. Brannon Corp., the North Side Swimming Pool Project was completed by the substantial completion date of Sunday, February 11, 2018. The project was substantially complete as per the contractual timeline and no liquated damages are pending for substantial. The completion date is set for March 13, 2018.

At the Regular Board of Trustees, Meeting held on March 21, 2018, the Board approved Consideration and Approval of Substantial/Final Completion, Less Betterment Fund Allowance, and Final Payment, Less Liquidated Damages for the North Side Swimming Pool Project. The project is anticipated to reach “final” completion by the due date and no liquidated damages will be pending. The allowance to “Credit” back is:

Credit for signage allowance:	\$ 5,000.00
Credit for remaining Owner’s Contingency:	<u>\$40,458.95</u>
Total Credit back:	\$45,458.95

Preliminary Total Construction Cost Estimate: Incl. soft costs

C.T. Brannon Aquatics Engineering Fee: \$65,000.00

Estimated Construction Cost:	\$917,250.00
Estimated Soft Costs:	\$371,682.00
Estimated Total Costs:	\$1,288,932.00

Est. City of Mission Commitment: \$405,000.00

Est. MCISD Commitment: \$883,932.00 .

This past year the boiler began experiencing mechanical issues and it became difficult to maintain appropriate water temperatures. The boiler at the pool was assessed by our on-call engineer and determined to be able to continue providing sufficient heating of water at the pool. The installation of a 2nd boiler will assist in supplementing the original boiler to keep appropriate water temperatures. MCISD utilized the on-call MEP services with DBR Engineering for this project design and oversight.

At the Regular Board of Trustees meeting, held on May 11, 2022, the Board approved the project and proposed budget for the Mission Aquatic Center Boiler – DBR Engineering.

The Administration will use competitive sealed proposals (CSP’s) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

At the Regular Board of Trustees meeting held on June 08, 2022, the Board approved the Schematic/Final Design for the Mission Aquatic Center Boiler Project – DBR Engineering.

Schematic Design:

Rough sketches that develop a feasible conceptual design of the project.

Construction Documents:

Administrations Rankings and Enter Into Negotiations in the Order of Ranking for the Mission Aquatic Center Boiler Project – DBR Engineering

Advertisements in the local newspapers were posted on July 15, 2022, and July 22, 2022. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. The proposal opening was July 27, 2022. The Administration Ranking Team reviewed the proposals and ranked them on July 28, 2022.

At the Regular Board of Trustees Meeting held on Wednesday, August 10, 2022, the Board approved of Rankings and Enter Into Negotiations in the Order of Ranking for the Mission Aquatic Center boiler Project – Texas Chillers Systems.

<u>Firms</u>	<u>Proposal</u>	<u>Ranking Pts.</u>	<u>Days</u>
SLR Building Contractors	\$159,000.00	76	90
Texas Chillers Systems	\$128,523.00	91	140

A virtual project negotiations meeting was held on August 16, 2022, with Mr. Adan Rivera, Ms. Lorena Garcia, Mr. Adrian Hernandez from MCISD, and Mr. Noe Salinas from Texas Chillers Systems. During the negotiations, Texas Chillers Systems presented as their Best and Final Offer (BAFO) \$128,523.00 with no decrease in their initial proposal with 140 days of construction time from the notice to proceed (NTP)

The Board of Trustees has the option to accept this BAFO, the initial base proposal, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise the project using the same specifications and design or direct the engineer to re-design the project.

If approved, Administration will work with our legal counsel to write and execute the contract so that the contractor can begin as soon as possible.

At the Regular Board of Trustees meeting held on September 21, 2022, the Board approved Texas Chillers Systems Best and Final Offer (BAFO) of \$128,523.00 with 140 days of construction time. Notice to Proceed (NTP) was October 17, 2022, with a substantial completion date of March 6, 2023.

At the Regular Board of Trustees meeting held on March 01, 2023, the Board approved Allowance Expenditure Authorization (AEA) #1 and Change Order #1 to Replace Gas Line and Gas Regulator for the Aquatic Center Boiler. This will cause a delay and they are requesting thirty (30) additional days. If approved the new Substantial Completion will be April 04, 2023.

Contingency Allowance:	\$9,000.00
AEA #1	<u>\$9,000.00</u>
Contingency Balance:	\$0.00
	79
Change Order #1	\$5,728.00 + 30 days

The total amount for this request is \$14,728.00. We are using the available contingency allowance and then submitting a change order #1 for the remaining balance.

At the Regular Board of Trustees meeting held on April 19, 2023, the Board approved the Consideration and Approval of Change Order #02 for delay days for the Aquatic Center Boiler. If approved the new substantial completion date will be May 20, 2023.

Note: This boiler is the additional boiler being installed for redundancy purposes, the current boiler continues to be in operation and the water is warm and at an acceptable temperature for student use and competition.

At the Regular Board of Trustees meeting held on June 21, 2023, the Board approved the Consideration and Approval of Change Order #03 for forty-five (45) additional delay days for the Aquatic Center Boiler. If approved the new substantial completion date will be July 04, 2023.

ADMINISTRATIVE CONSIDERATIONS

As per the project site review with Administration, DBR Engineering, and Texas Chillers Systems, the Aquatic Center Boiler will be reviewed, inspected, and will be determined to be substantially completed as per contract documents and specifications. Thus, they will present Approval of Substantial Completion for the Aquatics Center Boiler – DBR Engineering

Note: Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use

FUNDING SOURCE AND AMOUNT

General Funds

Preliminary Total Construction Cost Estimate: Incl. soft costs

DBR Engineering Fee:	\$7,540.00
Estimated Construction Cost:	\$90,000.00
Estimated Soft Costs:	\$4,000.00
Estimated Contingency 10%:	<u>\$9,000.00</u>
Estimated Total Costs:	\$110,540.00

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, August 02, 2023.

Administration presents Approval of Substantial Completion for the Aquatics Center Boiler – DBR Engineering

EXHIBIT

Substantial Completion

CONTACT PERSONS

Rick Rivera, Assistant Superintendent for Operations

Martin Castaneda, Director of Maintenance

Adrian Hernandez, Coordinator for Project & Energy Management

Adan Rivera, Assist. Coordinator for Maintenance

Certificate of Substantial Completion

PROJECT: <i>(name and address)</i> Mission CISD - Mission HS Aquatic Center - Boiler Addition	CONTRACT INFORMATION: Contract For: General Construction Date: 10/17/2022	CERTIFICATE INFORMATION: Certificate Number: 001 Date: 7/17/2023
OWNER: <i>(name and address)</i> Mission Consolidated Independent School District 1201 Bryce Dr. Mission, Texas 78572	ARCHITECT: <i>(name and address)</i> DBR Engineering Consultants, Inc. 200 S. 10th Street, Suite 901 McAllen, Texas 78501	CONTRACTOR: <i>(name and address)</i> Texas Chiller Systems, LLC 5405 Agnes Corpus Christi, Texas 78405

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)

MHS Aquatic Center Boiler Addition.

DBR Engineering
Consultants, Inc.



Hugo H. Avila, Principal

June 28, 2023

ARCHITECT *(Firm Name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:
(Identify the list of Work to be completed or corrected.)

No items pending.

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within () days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$0

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Texas Chiller Systems,
LLC



7-28-23

CONTRACTOR *(Firm Name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

Mission CISD

OWNER *(Firm Name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

SUBJECT: Approval of the use of Innovative Courses eligible for State Elective Credit

PRESENTER: Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction

BACKGROUND INFORMATION

Annually, the Texas Education Agency updates the TEA “List of Approved Innovative Courses”, which allows districts to offer state-approved innovative courses to enable students to master knowledge, skills, and competencies not included in the essential knowledge and skills of the required curriculum. Use of these courses must be approved by the local board of trustees. Administration is requesting approval to offer the attached innovative courses for the 2023-2024 school year.

ADMINISTRATIVE CONSIDERATIONS

Approval of the use of Innovative Courses eligible for State Elective Credit

FUNDING SOURCE/AND AMOUNT

N/A

RECOMMENDATION

Approval of the use of Innovative Courses eligible for State Elective Credit

CONTACT PERSON(S)

Dr. Sharon Roberts, Deputy Superintendent for Curriculum & Instruction
Cynthia Wilson, Executive Director for VMHS Vertical Team
Edilberto Flores, Executive Director for MHS Vertical Team
John Roger Hill, Curriculum Director
Gerardo Gonzalez, Director for Career & Technical Education

MCISD - INNOVATIVE COURSES

2023-2024

COURSE

PEIMS ID

CREDITS

ELECTIVES

Texas Pre-Freshmen Engineering Program I (TXPRENG I)	N1303752	1.0
Texas Pre-Freshmen Engineering Program II (TXPRENG II)	N1303753	1.0
Texas Pre-Freshmen Engineering Program III (TXPRENG III)	N1303754	1.0
Texas Pre-Freshmen Engineering Program IV (TXPRENG IV)	N1303752	1.0
Leadworthy The Course (Formerly Teen Leadership)	N1290012	0.5-1.0
College Transition	N1290050	0.5-1.0
Advancement via Individual Determination I (AVID I)	N1290001	1.0
Advancement via Individual Determination II (AVID II)	N1290002	1.0
Advancement via Individual Determination III (AVID III)	N1290030	1.0
Advancement via Individual Determination IV (AVID IV)	N1290033	1.0
Logic I	N1290100	0.5
Making Connections I	N1290332	0.5
Making Connections II	N1290333	0.5
Making Connections III	N1290334	0.5
Making Connections IV	N1290335	0.5
Methodology for Academic and Personal Success (MAPS)	N1130021	1.0
Team Sport Officiating	N1160012	0.5-1.0

Retiring August 31, 2023
 Retiring August 31, 2023
 Retiring August 31, 2023
 Retiring August 31, 2023

CAREER AND TECHNOLOGY EDUCATION

Engineering Design and Development (PLTW)	N1303749	1.0
Introduction to Engineering Design (PLTW)	N1303742	1.0
Aerospace Engineering (PLTW)	N1303745	1.0
Engineering Applications of Computer Science Principles	N1303772	1.0
Blueprint Reading for Manufacturing Applications	N1303684	1.0
Video Game Programming	N1300994	1.0
Occupational Safety & Environmental Technology I	N1303680	1.0
Marketing	N1303424	1.0
Disaster Response	N1303011	1.0
Viticulture	N1300265	1.0
Agricultural Leadership, Research, and Communications	N1300266	1.0
General Employability Skills	N1270153	1.0
Nail Care, Enhancements and Spa Services	N1302531	2.0
Esthetics (Cosmetology Facialist Specialist)	N1302533	2.0
Barbering I	N1302534	3.0
Barbering II	N1302535	3.0

Retiring August 31, 2023
 Retiring August 31, 2023
 Retiring August 31, 2023

MATH

Strategic Learning for High School Math (STLNHSM)	N1110030	0.5-1.0
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SOCIAL STUDIES

Advanced Placement - Seminar	N1130026	1.0
Advanced Placement - Research	N1100014	1.0

SUBJECT: Approval of the Award Purchase of College Readiness and Success

Program **PRESENTER:** Dr. Sharon Roberts, Deputy Superintendent for Curriculum and

Instruction

BACKGROUND INFORMATION

As part of the district’s College Readiness Program, Mission CISD has been administering the PSAT 8/9 to all 8th graders, the PSAT/NMSQT to all 10th and 11th graders, and the SAT during the school day to 11th graders, rather than on only designated Saturdays.

Participating in SAT School Day provides the opportunity for all students to take a college entrance exam, while assisting with SAT participation for designation distinctions in English language arts and math.

PSAT 8/9 for 1100 8 th Graders:	\$13,090.00
PSAT/NMSQT for 1,300 10 th Graders:	\$19,890.00
PSAT/NMSQT for 1,250 11 th Graders:	\$19,125.00
SAT School Day test for 1,250 11 th Graders:	<u>\$48,750.00</u>
College Board Adjustment	-\$25,642.80
	\$75,212.20

ADMINISTRATIVE CONSIDERATIONS

College Board’s College Readiness and Success Program will be purchased as a Sole Source Purchase. As per Texas Educational Code 44.031(j) a Sole Source Purchase would be exempt from complying with TEC 44.031(a) requiring an approved purchasing method for contracts valued at \$50,000 or more.

FUNDING SOURCE/AND AMOUNT

State Funds	\$75,212.20
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RECOMMENDATION

Approval of College Board’s College Readiness and Success Program

CONTACT PERSON(S)

- Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction
- Cynthia Wilson, Executive Director for VMHS Vertical Team
- Edilberto Flores, Executive Director for MHS Vertical Team
- Anabel Garza, Purchasing Coordinator
- Ana Lisa Flores, Mission Collegiate High School Principal
- Jose Mejia, Mission High School Principal
- Fidel Garza, Veterans Memorial High School Principal
- John Roger Hill, Curriculum Director

How Many Tests Are You Ordering?

Enter the largest number of tests you might need, then view estimated costs. [Find more information about estimated costs and adjusted pricing here.](https://satsuite.collegeboard.org/digital/educators/in-school-testing/pricing)
 (.https://satsuite.collegeboard.org/digital/educators/in-school-testing/pricing).

PLEASE NOTE: To save your progress, you must finish all steps related to ordering, including choosing test dates and confirming billing details.

TESTS	SCHOOL ORDER	DISTRICT/STATE ORDER	DISTRICT ESTIMATED COST
SAT School Day			
FALL (paper testing)	0	<input type="text" value="0"/>	—
SPRING	0	<input type="text" value="1250"/>	\$48,750.00
PSAT/NMSQT (Fall only)			
FALL - 11th grade	0	<input type="text" value="1250"/>	\$19,125.00
FALL - All other grades		<input type="text" value="1300"/>	\$19,890.00
PSAT 10 (Spring only)			
SPRING	0	<input type="text" value="0"/>	—
PSAT 8/9			
FALL	0	<input type="text" value="1100"/>	\$13,090.00
SPRING	0	<input type="text" value="0"/>	—

Totals	
ESTIMATED SUBTOTAL	\$100,855.00
ADJUSTMENTS	-\$25,642.80
ESTIMATED TOTAL	\$75,212.20

Cancel and Exit Complete Order

SUBJECT: Approval of Out-of-State Trips for Special Invitation, Recognition, or National Competition for Mission CISD Students

PRESENTER: Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction

BACKGROUND INFORMATION

Many Mission CISD students have the opportunity to travel out-of-state due to advancement from local to state to out-of-state competitions such as Career and Technical Education (CTE) and Destination Imagination. In addition, Gear Up selects students to travel out-of-state for college visits. All out-of-state travel for students requires board approval. In many instances, advancement to state and national competition occurs very quickly with a limited amount of time to make travel arrangements and pay registration fees.

District-wide, students in Destination Imagination compete and advance to Globals, which is out-of-state. Mission High School, Veterans Memorial High School and Mission Collegiate High School have CTE students competing in the following clubs/organizations:

- DECA (Distributive Education Careers of America)
- BPA (Business Professionals of America)
- HOSA (Health Occupation Students of America)
- FBLA (Future Business Leaders of America)
- Skills USA (VICA)
- FFA (Ag Science Organization)
- TAFE (Texas Association of Future Educators)
- Robotics (STEM; FRC and FTC)

These clubs/organizations will receive special invitations, be recognized or compete in regional/state/national competition during the months of September 2023 through June 2024.

Since many of the national competitions are out-of-state, Transforming Teaching and Learning is requesting pre-approval by the board for these travels so needed registration fees and travel arrangements may be made in a timely manner for qualifying students from our various clubs/organizations. Some clubs/organizations require payment as much as a month in advance which will place our students at-risk of not competing should the deadline arrive before we can secure board approval.

Securing pre-travel board approval will ensure that we can make the necessary travel arrangements for students that will receive special invitation, recognition or be advancing to national competition and submit needed registration/hotel payments by the determined deadlines.

As per Mission CISD FMG (LOCAL) policy: With prior approval of the Board as recommended by the principal and the superintendent, students may be permitted to take school-sponsored out-of-state trips.

ADMINISTRATIVE CONSIDERATIONS

These trips will provide students with academic experiences, personal growth and leadership opportunities that will be of utmost value for them in the future.

FUNDING SOURCE:

Department State and Federal Funds

RECOMMENDATION:

Pre-Approval of Out-of-State Trips for Special Invitation, Recognition, or National Competition for Mission CISD Students

CONTACT PERSON (S)

Dr. Sharon Roberts, Deputy Superintendent for Curriculum & Instruction
Edilberto Flores, Executive Director for MHS K-12 Feeder Schools
Cynthia Wilson, Executive Director for VMHS K-12 Feeder Schools
Gerardo Gonzalez, Director for Career & Technical Education
John Roger Hill, Curriculum Director
Principals

SUBJECT: Approval of First Reading of Board Policy Changes, Including
TASB-Policy Update 121, Affecting Local Policies:
CFB(LOCAL): ACCOUNTING – INVENTORIES
CKE(LOCAL): SAFETY PROGRAM/RISK MANAGEMENT -
SECURITY PERSONNEL
MANAGEMENT – MAINTENANCE
CRF(LOCAL): INSURANCE AND ANNUITIES MANAGEMENT -
UNEMPLOYMENT INSURANCE
CVA(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE
BIDDING
CVB(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE
SEALED PROPOSALS
DEA(LOCAL): COMPENSATION AND BENEFITS -
COMPENSATION PLAN
FD(LOCAL): ADMISSIONS
FFI(LOCAL): STUDENT WELFARE - FREEDOM FROM
BULLYING

PRESENTER: Lorena Garcia, Deputy Superintendent for Support Services

BACKGROUND INFORMATION

As a part of our TASB Policy Service, the District gets localized policy updates throughout the year that are generally based upon changes in law, case rulings, or TEA rulings.

Update 121 includes revisions to legal policies based on legislative and regulatory changes. Changes to local policies offered for consideration address the following topics:

- Fixed assets
- Competitive bidding
- Competitive sealed proposals
- Compensation plans
- Admissions
- Bullying
- Security Personnel

The (LOCAL) policies included for consideration here, have been reviewed by administration and the district's legal counsel.

ADMINISTRATIVE CONSIDERATIONS

Items included for presentation reflect appropriate changes to drafts sent by TASB based upon input from legal counsel and administration. Administrative practice has been to provide the policy review as a part of the Board Workshop with a request that the agenda item is approved for inclusion on the consent agenda for the regular board meeting. This is being presented for a First

Reading approval during the August Board of Trustees workshop meeting. The Second Reading and Adoption would be planned for meetings held on September 13, 2023.

Administration and legal counsel have no objection to the modification of the policy except that we recommend against the modifications proposed for "Premium Pay During Disasters." TASB has recommended a modification that would make premium disaster pay available beyond the limitations imposed by your current policies.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

Approval of First Reading of Board Policy Changes, Including TASB-Policy Update 121, Affecting Local Policies:

- CFB(LOCAL): ACCOUNTING – INVENTORIES
- CKE(LOCAL): SAFETY PROGRAM/RISK MANAGEMENT - SECURITY PERSONNEL
- CRF(LOCAL): INSURANCE AND ANNUITIES MANAGEMENT - UNEMPLOYMENT INSURANCE
- CVA(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE BIDDING
- CVB(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE SEALED PROPOSALS
- DEA(LOCAL): COMPENSATION AND BENEFITS - COMPENSATION PLAN
- FD(LOCAL): ADMISSIONS
- FFI(LOCAL): STUDENT WELFARE - FREEDOM FROM BULLYING

CONTACT PERSON (S)

Lorena Garcia, Deputy Superintendent for Support Services
Dimitra Trejo, Director of Public Relations and Marketing
David Hansen, Legal Counsel



(LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue, bold font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes moved text.
- Revision bars appear in the right margin to show sections with changes.

Note: While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes make formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact:	School Districts and Education Service Centers	Community Colleges
	policy.service@tasb.org	colleges@tasb.org
	800.580.7529	800.580.1488

**Capitalization
Threshold**

The capitalization threshold for purposes of classifying individual capital assets shall be ~~\$5,000~~\$5,000.

The Superintendent shall determine the capitalization threshold for a group of assets, the individual cost of which does not exceed the capitalization threshold above but for which the cost in the aggregate is significant.

**School Resource
Officers**

To implement the District's comprehensive safety programs, the District has entered into an agreement with a local law enforcement agency for school resource officers. School resource officers shall provide services consistent with the terms of the agreement, the comprehensive safety programs, and Board policy.

A school resource officer shall perform duties as described in the agreement and as included in the District improvement plan and the Student Code of Conduct. ~~A school resource officer~~

Training

All school resource officers shall receive at least the minimum amount of education and training required by law.

[See CKEC(LEGAL)]

Security Officers

To implement the District's comprehensive safety programs, the District may also employ school security officers. Security officers shall provide services consistent with the comprehensive safety programs and as assigned by the Superintendent to protect school property and provide for the safety and welfare of students, employees, parents, visitors, and others who are present on District premises or at District events.

Authority

School resource officers and security officers shall have authority over all territory within District boundaries, as well as all real and personal property outside the boundaries of the District that is owned, leased, or rented by the District, or is otherwise under the District's control. Subject to limitations in the law, school resource officers and security officers shall have the authority to:

1. Protect the safety and welfare of any person on property of the District and protect the property of the District;
2. Coordinate and cooperate with commissioned officers of all other law enforcement agencies, as necessary, in the enforcement of this policy;
3. Enforce District policies, rules, and regulations on District property, in school zones, at bus stops, or at District functions;
4. Investigate violations of District policy, rules, and regulations as requested by the Superintendent and participate in hearings concerning alleged violations; and
5. Carry out all other duties as directed by the Superintendent.

School resource officers and security officers shall not be assigned routine discipline or District administrative tasks.

For purposes of this policy, routine discipline and District administrative tasks are defined as tasks that do not relate to the protection of property or persons or to the maintenance of public order.

~~Training~~

~~All school resource officers shall receive at least the minimum amount of education and training required by law.~~

~~[See CKEC]~~

Mission CISD
108908

INSURANCE AND ANNUITIES MANAGEMENT
UNEMPLOYMENT INSURANCE

CRF
(LOCAL)

**Reasonable
Assurance**

The District shall issue letters of reasonable assurance, as appropriate, to employees in positions requiring less than 12 months of service whose services are anticipated to be needed at the beginning of the following school year. [See DCD and DCE]

Specifications

The Superintendent ~~or designee~~ shall ensure that detailed specifications are prepared for any construction project for which competitive bids are sought.

Bid Process

All bids shall be submitted in sealed envelopes, plainly marked with the name of the bid and the time of the bid opening. Bids shall be opened at the time specified. All interested parties shall be invited to attend the bid opening. Any bid may be withdrawn prior to the scheduled time for opening. Bids received after the specified time shall not be considered.

Safety Record

If the District considers the safety record of bidders in determining to whom to award a contract, the safety record shall be defined as a bidder's OSHA (Occupational Safety and Health Administration) inspection logs for the last three years, a loss analysis from the bidder's insurance carrier, and a loss history covering all lines of insurance coverage carried by the bidder.

Specifications

The Superintendent ~~or designee~~ shall prepare a request for proposals for any construction project for which competitive sealed proposals are sought.

Process

All proposals shall be submitted in sealed envelopes, plainly marked with the name of the proposal and the time of the deadline for submission. Proposals shall be opened at the time specified. All offerors shall be invited to attend the proposal opening. Changes in the content of a proposal, and in prices, may be negotiated after proposals are opened.

Withdrawal and
Late Proposals

Any proposal may be withdrawn prior to the scheduled time for opening. Proposals received after the specified time shall not be considered.

Proposal
Acceptance

The District may reject any and all proposals.

Safety Record

If the safety record of offerors is considered in selecting a proposal, the record shall be defined as an offeror's OSHA (Occupational Safety and Health Administration) inspection logs for the last three years, a loss analysis from the offeror's insurance carrier, and a loss history covering all lines of insurance coverage carried by the offeror.

COMPENSATION AND BENEFITS
COMPENSATION PLAN

DEA
(LOCAL)

The Superintendent shall recommend an annual compensation plan for all District employees. The compensation plan may include wage and salary structures, stipends, benefits, and incentives. [See also DEAA]- The recommended plan shall support District goals for hiring and retaining highly qualified employees. The Board shall review and approve the compensation plan to be used by the District. The Board shall also determine the total compensation package for the Superintendent. [See BJ series]

Pay Administration

The Superintendent shall implement the compensation plan and establish procedures for plan administration consistent with the budget. The ~~Superintendent or designee shall classify~~ classification of each job title within the compensation plan shall be based on the qualifications, duties, and market value of the position.

Annualized Salary

The District shall pay all salaried employees over 12 months in equal monthly or ~~bimonthly~~ semi-monthly installments, regardless of the number of months employed during the school year. Salaried employees hired during the school year shall be paid in accordance with administrative regulations.

Pay Increases

The Superintendent shall recommend to the Board an amount for employee pay increases as part of the annual budget. ~~The Superintendent or designee shall determine~~ Any pay adjustments for individual employees, shall be determined within the approved budget following established procedures.

~~Mid-Year~~ Midyear
Pay Increases

Contract
Employees

A contract employee's pay may be increased after performance on the contract has begun only if authorized by the compensation plan of the District or there is a change in the employee's job assignment or duties during the term of the contract that warrants additional compensation. Any such changes in pay that do not conform with the compensation plan shall require Board approval. [See DEA(LEGAL) for provisions on pay increases and public hearing requirements].]

Noncontract
Employees

The Superintendent may grant a pay increase to a noncontract employee after duties have begun because of a change in the employee's job assignment or to address pay equity. The Superintendent shall report any such pay increases to the Board at the next regular meeting.

Pay During Closing

During an emergency closure, all employees shall continue to be paid for their regular duty schedule unless otherwise provided by Board action. Following an emergency closure, the Board shall adopt a resolution or take other Board action establishing the purpose and parameters for such payments. [See EB for the authority to close schools].]

COMPENSATION AND BENEFITS
COMPENSATION PLAN

DEA
(LOCAL)

Premium Pay
During Disasters

Nonexempt employees who are required to work ~~during to mitigate the reason for~~ an emergency closing ~~for a disaster, as declared by a federal, state, or local official or the Board,~~ shall be paid at the rate of one and one-half times their regular rate of pay for all hours worked up to 40 hours per week. ~~All other nonexempt employees who are required to work during an emergency closing shall be paid their regular rate of pay.~~

Overtime for time worked over 40 hours in a week shall be calculated and paid according to law. [See DEAB] The Superintendent ~~or designee~~ shall approve payments and ensure that accurate time records are kept of actual hours worked during emergency closings.

Persons Age 21 and Over

The District shall admit into its public schools any person who is at least age 21 and under age 26 and who meets residency requirements for the purpose of completing the requirements for a high school diploma.

Registration Forms

The student's parent, legal guardian, or other person having lawful control shall annually complete registration forms. A student who has reached age 18 shall be permitted to complete these forms.

Proof of Residency

~~At the time of initial registration and on an annual basis thereafter~~In accordance with administrative regulations, the parent, guardian, or other person having lawful control of the student under order of a court shall present proof of residency ~~in accordance with administrative regulations developed by the Superintendent.~~ The District may investigate stated residency as necessary.

Minor Living Apart

Person Standing in Parental Relation

A minor student residing in the District but whose parent, guardian, or other person having lawful control under a court order does not reside in the District shall present a power of attorney or an authorization agreement as provided in Chapter 34 of the Family Code assigning responsibility for the student in all school-related matters to an adult resident of the District.

Misconduct

A minor student living apart who has engaged in misconduct that results in any of the consequences found in Education Code 25.001(d) shall not be permitted to attend a District school.

Exceptions

Based on an individual student's circumstance, the Superintendent shall have authority to grant exceptions to the requirement for a power of attorney or authorization agreement and to the exclusion for misconduct.

Extracurricular Activities

The Superintendent shall determine whether a minor student living apart is present in the District for the primary purpose of participating in extracurricular activities.

Transfer Students

A student who is under an expulsion order from another school district and who seeks admission to a District school shall be properly enrolled; however, in all instances the District shall honor the expulsion order of the previous district, and the student shall be expelled by the District until such expulsion period has ended.

Nonresident Student in Grandparent's After-School Care

The parent and grandparent of a nonresident student requesting admission under Education Code 25.001(b)(9) shall provide to the Superintendent the required information on the grandparent's residency and complete a form provided by the District describing the extent of after-school care to be provided by the grandparent.

The Superintendent shall have authority to approve or deny such admissions requests in accordance with criteria approved by the Board.

“Accredited” Defined

For the purposes of this policy, “accredited” shall be defined as accreditation by TEA, an equivalent agency from another state, or an accrediting association recognized by the commissioner of education.

Grade-Level Placement

Accredited Schools

The parent, guardian, or other person having lawful control of a student enrolling in a District school from an accredited public, private, or parochial school shall provide evidence of the prior schooling outside the District. The student shall be placed initially at the grade level reached elsewhere, pending observation by the classroom teacher, guidance personnel, and the principal. On the basis of these observations and results of tests that may be administered by appropriate District personnel, the principal shall determine the final grade placement.

Nonaccredited Schools

A student enrolling in a District school from a nonaccredited public, private, or parochial school, including a homeschool, shall be placed initially at the discretion of the principal, pending observation by classroom teachers, guidance personnel, and the principal. Criteria for placement may include:

1. Scores on achievement tests, which may be administered by appropriate District personnel.
2. Recommendation of the sending school.
3. Prior academic record.
4. Chronological age and social and emotional development of the student.
5. Other criteria deemed appropriate by the principal.

Transfer of Credit

Accredited Texas Public Schools

Credit toward state graduation requirements earned in an accredited public school district in Texas shall be transferable and recognized by the District.

Other Accredited or Nonaccredited Schools

Before recognizing credit in a course earned in an accredited non-public school, an accredited school outside of Texas, or a nonaccredited school, appropriate personnel shall evaluate a student’s records and transcript. The District may require the student to demonstrate mastery of the content or use alternative methods to verify course content for the award of credit.

Transition Assistance

In accordance with law, when a student who is identified as homeless or in substitute care enrolls in the District, the District shall assess the student’s available records and other relevant information

to ~~determine transfer of~~ensure credit, including proportionate credit, is awarded appropriately for all subjects and courses taken prior to enrollment.

[See EI]

Withdrawal

A parent or guardian wishing to withdraw a minor student shall present a signed statement that includes the reason for the withdrawal. A student who is 18 or older may submit a withdrawal statement without a parent's or guardian's signature.

[For District withdrawal of students no longer in attendance, see FEA(LOCAL).]

Note: This policy addresses bullying of District students. For purposes of this policy, the term bullying includes cyber-bullying.

For provisions regarding discrimination and harassment involving District students, see FFH. Note that FFI shall be used in conjunction with FFH for certain prohibited conduct. For reporting requirements related to child abuse and neglect, see FFG.

Bullying Prohibited

The District prohibits bullying, including cyberbullying, as defined by state law. Retaliation against anyone involved in the complaint process is a violation of District policy and is prohibited.

Minimum Standards

In accordance with law, the Superintendent shall develop administrative procedures to ensure that minimum standards for bullying prevention are implemented.

Retaliation

The District prohibits retaliation by a student or District employee against any person who, in good faith, makes a report of bullying, serves as a witness, or otherwise participates in an investigation under this policy.

False Claim

A student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a District investigation regarding bullying under this policy is subject to appropriate discipline.

Timely Reporting

Reports of bullying shall be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to promptly report may impair the District's ability to investigate.

Reporting Procedures

Student Report

To obtain intervention and assistance, any student who believes that he or she has experienced bullying or believes that another student has experienced bullying should immediately report the alleged acts to a teacher, school counselor, principal, or other District professional employee. The Superintendent shall develop procedures allowing a student to anonymously report an alleged incident of bullying.

Employee Report

Any District employee who suspects or receives notice that a student or group of students has or may have experienced bullying shall promptly notify the principal or designee.

Report Format

A report may be made orally or in writing. If a report is made orally, the principal or designee shall prepare a written report from the oral information.

Periodic Monitoring

The Superintendent shall periodically monitor the reported counts of bullying incidents, and that declines in the count may represent

not only improvements in the campus culture because bullying declines but also declines in the campus culture because of a decline in openness to report incidents.

Notice of Report

When an allegation of bullying is reported, the principal or designee shall notify a parent of the alleged victim on or before the third business day after the incident is reported. The principal or designee shall also notify a parent of the student alleged to have engaged in the conduct within a reasonable amount of time after the incident is reported.

Investigation of Report

The principal or designee shall determine whether the allegations, if proven, would constitute prohibited conduct under FFH(LOCAL), Freedom from Discrimination, Harassment, and Retaliation. If so, the matter shall be referred to the appropriate District official, as set out in FFH(LOCAL), for processing in accordance with that policy. If not, the principal or designee shall conduct an investigation based on the allegations of bullying. If appropriate, the principal shall promptly take interim action calculated to prevent bullying during the course of the investigation.

If the District official determines that the alleged conduct, if proven, would not be a violation of this policy or of policy FFH, the District official shall so notify the complainant/reporter in writing and dismiss the complaint.

Concluding the Investigation

Absent extenuating circumstances, the investigation should be completed within ten District business days from the date of the report; however, the investigator shall take additional time if necessary to complete a thorough investigation.

The investigator shall prepare a written report of the investigation. The report shall include a determination of whether bullying occurred. If the alleged victim is facing possible disciplinary action based on a physical interaction or altercation with the alleged perpetrator, the report shall include a determination whether the victim used reasonable self-defense. A copy of the report will be filed with the Superintendent or other appropriate administrator. The principal shall also communicate a summary of the report and its conclusions to the complainant.

Notice to Parents

If an incident of bullying is confirmed, the principal or designee shall promptly notify the parents of both the victim and the perpetrator.

District Action

Bullying

In no circumstance shall the District be required to inform the complainant of the specific disciplinary or corrective action taken.

If the results of an investigation indicate that bullying occurred, the District shall promptly respond by taking appropriate disciplinary

action in accordance with the Student Code of Conduct and may take corrective action reasonably calculated to address the conduct. The District may notify law enforcement in certain circumstances.

*Students with
Disabilities*

Before a student with disabilities is disciplined for engaging in bullying, the District shall comply with state and federal requirements related to discipline of students with disabilities.

<i>Counseling</i>	If the results of the investigation indicate bullying occurred, the principal or designee shall inform the victim, the perpetrator, and any witnesses of District counseling options available to them.
<i>Transfers</i>	If the results of the investigation indicate bullying occurred, policy FDB will apply to any transfer request.
Improper Conduct	If the investigation reveals improper conduct that was not “bullying,” the District may nonetheless take appropriate disciplinary action consistent with the Student Code of Conduct or other corrective action to address the conduct.
Confidentiality	To the extent possible, the District shall endeavor to protect the privacy of the complainant, persons against whom the complaint is brought, and witnesses. However, limited disclosures may be necessary in order to conduct a thorough investigation.
Appeal	A student who is dissatisfied with the outcome of the investigation may appeal through FNG(LOCAL), beginning at the appropriate level.
Records Retention	The District shall retain records of the complaint and investigation in accordance with CPC(LOCAL).
Access to Policy and Procedures	Information regarding this policy and any related procedures shall be included annually in the employee and student handbooks. The policy and procedures shall be posted on the District’s website; a copy may also be obtained at each campus and the District’s administrative offices.

SUBJECT: Approval of the 2023-2024 Internal Audit Charter
PRESENTER: Rebecca Magee, CPA, Internal Auditor

BACKGROUND INFORMATION

Internal Auditing is an independent appraisal activity established within the district to examine and evaluate its activities. The objectives of internal auditing are to assist the Board, Superintendent, and management of the district in the effective discharge of their responsibilities by furnishing them with analysis, recommendations, and information concerning the activities reviewed.

Internal auditing is a management control which functions by examining and evaluating the adequacy and effectiveness of other internal controls.

ADMINISTRATIVE CONSIDERATIONS

The internal audit charter is a document that sets forth the requirements and expectations from the Board of Trustees of the internal audit department. The internal audit charter includes information such as the roles and responsibilities of the internal audit function and describes the types of internal audits. It authorizes full and complete unrestricted access to records, physical properties and personnel relevant to a review. The charter also describes the process of reporting the internal audit results to the appropriate administrators and the Board of Trustees.

RECOMMENDATION

We are recommending approval of the Internal Audit Charter for Mission CISD as presented.

FUNDING SOURCE

Not applicable

CONTACT PERSON(S)

Carol G. Perez, Ed.D., Superintendent of Schools
Rebecca Magee, CPA, Internal Auditor

Mission Consolidated Independent School District

Internal Audit Charter

2023-2024

INTRODUCTION

Internal Auditing is an independent appraisal activity established within the district to examine and evaluate its activities. The objectives of internal auditing are to assist the Board, Superintendent, and management of the district in the effective discharge of their responsibilities by furnishing them with analysis, recommendations, and information concerning the activities reviewed.

Internal auditing is a management control which functions by examining and evaluating the adequacy and effectiveness of other internal controls.

ROLE OF THE INTERNAL AUDIT DEPARTMENT

The internal audit department is established by the Board of Trustees, and its responsibilities are defined by the Board of Trustees. Responsibilities include, but are not limited to, the following:

- Establishing policies for the auditing activity and directing its technical and administrative functions.
- Developing an annual audit plan for anticipated audit coverage for the year.
- Examining the effectiveness of all levels of management in their stewardship of district resources and their compliance with policies and procedures.
- Evaluating the economy and efficiency with which resources are employed, identify opportunities to improve operating performance, and recommend solutions to problems where appropriate.
- Recommending improvement of management controls designed to safeguard district resources, and ensure compliance with government laws and regulations.
- Authorizing the publication of reports on the results of audit examinations, including recommendations for improvement.
- Performing and reporting on special reviews as requested by the Superintendent, the Board of Trustees, or other agencies such as Texas Education Agency, external auditors, or the school attorney.

The Internal Auditor will report administratively to the Superintendent of Schools and functionally to the Board of Trustees. Administrative issues include personnel leaves such as sick leave, vacation, and other type of leave. Functional issues include the carrying out of specific internal audit duties as requested by the Board of Trustees or Superintendent.

TYPES OF INTERNAL AUDITS

Financial - to determine whether financial operations are conducted properly and whether financial reports are fairly stated.

Compliance - to determine whether operations have been carried out in compliance with applicable laws, regulations, and established policies.

Efficiency, Economy, Effectiveness – to determine whether allocated resources are managed and used in an economical, effective and efficient manner.

Special Review – Special review is a miscellaneous category and can include reviews such as advisory reviews, random records review, and fraud audits. Fraud audits are performed where there is primary evidence of fraud or at least a strong possibility that fraudulent activity has occurred.

AUTHORIZATION AND RESPONSIBILITIES

Authorization is granted for full and complete unrestricted access to any of the district's records, physical properties, and personnel relevant to a review. Documents and information given to internal auditors during a periodic review will be handled in the same prudent manner as by those employees normally accountable for them.

Internal auditors have no direct responsibility or any authority over any of the activities or operations that they review. They should not prepare records or engage in activities which would normally be reviewed by internal auditors.

DEFINITION OF AUDIT SCOPE

The scope of internal auditing encompasses the examination and evaluation of the adequacy and effectiveness of the organization's system of internal control and the quality of performance in carrying out assigned responsibilities.

- Reviewing the reliability and integrity of financial and operating information and the means used to identify, measure, classify, and report such information
- Reviewing the systems established to ensure compliance with those policies, plans, procedures, laws, and regulations which could have a significant impact on operations and reports and whether the organization is in compliance.
- Reviewing and appraising the economy and efficiency with which resources are employed.
- Reviewing operations or programs to ascertain whether results are consistent with established objectives and goals and whether the operations or programs are being carried out as planned.

PROFESSIONAL STANDARDS

The operating practices and procedures of the internal audit department will be in accordance with the Standards for the Professional Practice of Internal Auditing, established by the Institute of Internal Auditors. These five general standards are as follows:

1. **Independence** - Internal auditors should be independent of the activities they audit and be objective in performing audit assignments.

2. **Professional Proficiency** - Internal audits should be performed with proficiency and due professional care.
3. **Scope of Work** - The scope of internal audit should encompass the examination and evaluation of the adequacy and effectiveness of the organization's system of internal control and the quality of performance in carrying out assigned responsibilities.
4. **Performance of Audit Work** - Audit work should include planning the audit, examining and evaluating information, communicating results, and following up.
5. **Management of the Internal Audit Department** - the Internal Auditor should properly manage the internal auditing department and supervising assistants, if applicable.

REPORTING ACCOUNTABILITIES

A written report will be prepared and issued by the Internal Auditor following the conclusion of each audit and will be distributed to the appropriate principal or department manager. The principal or department manager will be provided an opportunity to respond to the report, and that response will indicate what actions were, or will be, taken in regard to the specific findings and recommendations in the internal audit report. A timetable for the anticipated completion of these actions will be included.

A written report will be submitted to the Superintendent and Board of Trustees on a quarterly basis on the progress of the audit plan and results of internal audits.

Submitted by:

 Rebecca Magee, CPA
 Internal Auditor

 Date

Approved by:


 Carol G. Perez, Ed.D.
 Superintendent of Schools

 Date

 Roy Vela, President
 Board of Trustees

 Date

SUBJECT: Renewal for Property and Casualty Insurance with Property Casualty Alliance of Texas (PCAT) for the 2023-2024 School Year

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

On August 26, 2013, MCISD entered into an Interlocal Agreement with the Property Casualty Alliance of Texas (PCAT) pursuant to the Interlocal Cooperation Act, Chapter 791, Title 7, of the Texas Government Code. The goal of the agreement is for MCISD and PCAT to collectively and cooperatively provide a plan to efficiently and effectively administer the District’s property/casualty program.

MCISD’s property and casualty insurance coverage renews September 1, 2023. Currently, MCISD’s property and casualty insurance includes coverage for property, equipment breakdown, cyber suite, general liability, educator’s legal liability, crime, auto liability, and auto physical damage.

PCAT has submitted the 2023-2024 school year renewal for Mission C.I.S.D. The renewal came at \$2,184,251. Premium increased by \$723,412 or 49.91% from the prior year (\$1,449,390). The 49.91% increase is attributed to inflation, social inflation, natural disasters, and capacity constraints. Insurance companies are incurring more claims and expenses on an overall basis. The increase in claims and the cost of claims drive the need for increased pricing across the board for insurance providers.

This renewal marks the 3rd year of a 3-year Local Interlocal Addendum to be executed by the District.

ADMINISTRATIVE CONSIDERATIONS

Administration recommends approval of renewal for Property and Casualty Insurance with Property Casualty Alliance of Texas (PCAT) for the 2023-2024 School Year.

FUNDING SOURCE:

Local Maintenance **\$2,184,251**

RECOMMENDATION:

Approval of Renewal for Property and Casualty Insurance with Property Casualty Alliance of Texas (PCAT) for the 2023-2024 School Year

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Sylvia Cruz, Director of Payroll, Employee Benefits, & Risk Management
Anabel Garza, Coordinator for Purchasing

Mission CISD

1. PCAT and **Mission CISD** (Member) agree that Member will be a PCAT Member for the 2021-2022 through the 2023-2024 Participation Period. The rates in effect for each Participation Period will be applied to any changes in exposure during each Participation Period, and these rates will be the basis for determining the Contributions due PCAT for each period. Member agrees to an annual rate adjustment, up or down, beginning 9/1/2022 that will reflect the actual percentage change in total PCAT funding rates, defined as the change in rates to fund for reinsurance and pool retained losses. A certified document of these changes will be provided by PCAT to the Member. Wind and hail deductible may or may not change based strictly on reinsurance requirements.
2. This Interlocal Addendum along with the most recently signed Interlocal Agreement shall represent the entire agreement and may not be amended or altered without the written consent of both parties.
3. If Member terminates this Addendum prior to 8/31/2024, a short-term cancellation penalty of twenty percent (20%) of Annualized Contributions for the 2021-2022 Participation Period will be due from Member and payable to PCAT within 30 days after notice of termination is received.
4. **Member Opt-Out Clause:** If future reinsurance terms or catastrophic losses cause an unanticipated change in PCAT’s funding model that result in a Member rate increase of more than 10%, then the Member will have the option to reject the renewal and be released from this Addendum with zero penalty cost.

This Addendum must be signed by Member prior to September 1, 2021.

The undersigned agrees to this Addendum.

Carol Perez
 Carol Perez (Aug 30, 2021 17:05 CDT)

Mission CISD Authorized Signature
 Carol G. Perez, Ed. D., Superintendent of Schools
 Printed Name
08/30/2021
 Date

Mission CISD Reviewed by:

 Sylvia Cruz, Director of Payroll, Employee Benefits & Risk Management Date

 Joel Garcia, Assistant Superintendent of Finance Date

Non-Appropriations Clause: This Addendum is subject to the appropriation of funds by Member in its budget adopted for any fiscal year for the specific purpose of making payments pursuant to this Addendum for that fiscal year. The obligation of Member pursuant to this Addendum in any fiscal year for which this Addendum is in effect shall constitute a current expense of Member for that fiscal year only, and shall not constitute an indebtedness of Member of any monies other than those lawfully appropriated in any fiscal year. In the event of non-appropriation of funds in any fiscal year to make payments pursuant to this Addendum, this Addendum may be terminated.

Mission CISD


2023-2024 Premium Summary

2022-2023
9/1/22 to 9/1/23

2023-2024
9/1/23 to 9/1/24

Total Insured Values:	\$496,796,729	\$534,392,984
Loss Limit:	\$250,000,000	\$50,000,000
AOP Deductible	\$15,000	\$25,000
Wind/Hail Deductible	\$100,000	3% per occurrence, per location, minimum \$500,000
Named Storm Deductible	2% per occurrence, per location, minimum \$100,000	3% per occurrence, per location, minimum \$500,000
Flood Deductible	\$100,000 Per Occurrence Except Maximum NFIP per Building, whether purchased or not, for Locations in Zones Prefixed with A or V or Within Zone B, X500 Or Shaded X; Plus \$100,000 per Occ. The following deductible also applies as respects 1802 Cleo Dawson, Mission, TX 78572 and 810 W. Griffin Parkway, Mission, TX 78572: Maximum available NFIP per Building, whether purchased or not, Plus \$500,000 per occurrence	\$100,000 Per Occurrence Except Maximum NFIP per Building, whether purchased or not, for Locations in Zones Prefixed with A or V or Within Zone B, X500 Or Shaded X; Plus \$100,000 per Occ. The following deductible also applies as respects 1802 Cleo Dawson, Mission, TX 78572 and 810 W. Griffin Parkway, Mission, TX 78572: Maximum available NFIP per Building, whether purchased or not, Plus \$500,000 per occurrence
Property - All Other Perils Wind/Hail Flood	\$1,091,706	\$1,743,647
Crime	\$9,246	\$9,246
PCAT Casualty	\$348,438	\$431,358
Total	\$1,449,390	\$2,184,251

SUBJECT: Renewal with Workers' Compensation Solutions

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

On September 1, 2004 Mission CISD entered into an Interlocal Agreement, pursuant to Chapter 791 of the Texas Government Code, with Workers' Compensation Solutions (WCS) to provide workers compensation benefits to its employees. The idea behind the WCS program is to allow various participants to band together in order to share the risks of providing Workers Compensation Insurance. WCS provides member districts with a modified self-insurance workers' compensation program that allows schools to proactively manage long term costs associated with providing care and recovery for employees with on-the-job injuries. WCS helps achieve the lowest long-term cost for schools by providing comprehensive loss prevention program to eliminate physical and policy exposures, while providing expert claims analysis and stop-loss limits to manage claims expenses. WCS is composed of 43 Texas school districts. The duration of the Agreement will continue in existence for 30 years expiring August 31, 2031. MCISD can terminate the Agreement by giving a 30-day written notice to the Program.

ADMINISTRATIVE CONSIDERATIONS

On July 25, 2023, Workers' Compensation Solutions submitted a renewal proposal for the 2023-24, 2024-25 and 2025-26 program years. The agreement indicates that the normal premium would renew at a fixed cost rate of \$284,000 for the next three years from \$270,708 and a premium maximum loss fund rate for the next three years of \$513,000 from \$489,255.

This renewal is a 3-year agreement.

FUNDING SOURCE

Local Maintenance and Special Revenue Funds
Fixed Cost: \$284,000 (*Fixed for Three Years*)
Maximum Loss Fund: \$513,000 (*Fixed for Three Years*)

RECOMMENDATION

Award Contract Renewal with Workers' Compensation Solutions Approval

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent of Finance
Sylvia Cruz, Director of Payroll, Employee Benefits and Risk Management
Anabel Garza, Coordinator for Purchasing



CARLISLE INSURANCE

— SINCE 1925 —

TAKE PRIDE



2023 Workers' Compensation Client Proposal

Mission CISD

Chase Carlisle
Carlisle Insurance Agency
500 N. Water Street, Suite 900
Corpus Christi, TX 78401-0234
361.884.2775
carlisleins.com



ACRISURE® PARTNER

Renewal Proposal Summary

Mission CISD

Current Rate Guarantee: 3 Years (2023-2026) *
Effective Date: 9.1.2023

Current Payrolls

7380 – Bus Drivers	\$ 3,058,842.88
8810 – Clerical	\$ 8,380,218.29
8868 – Professional	\$ 103,179,067.72
9101 – Other	\$ 11,780,337.03
Total	\$ 126,398,465.92

Member Benefits

A+ Rated Specific Excess Insurance	Medical Bill Reviews
Texas-Based Claims Administrator	Bi-Lingual Claims Adjusters
On-Site Loss Prevention Services	Personal Protective Equipment
Safety Incentives	Wellness Program

Coverage Provider	Funding Summary	New 3 Year*
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Fixed Benefits Cost	\$ 284,000.00
Claims Deposit (10% of MLF)	\$ 51,300.00
9.1.2023 Initial Contribution	\$ 335,300.00

Maximum Loss Fund (MLF) \$ 513,000.00

* Subject to acceptance of the attached 3 year Addendum

* Should Mission CISD open a new instructional campus or facility, the Fixed Cost and Maximum Loss Fund are subject to change.



3 Year Interlocal Addendum

Minimum/Maximum Fixed Cost: \$284,000
Minimum/Maximum Loss Fund: \$513,000

1. The Workers' Compensation Solutions Program (WCS) hereby agrees to provide Mission CISD the Fixed Cost and Maximum Loss Fund for 2023-24, 2024-25, and 2025-26.
2. Fixed Cost of \$284,000 and Maximum Loss Fund of \$513,000 are not subject to payroll audit, but audited payroll for the period of 9/1 - 8/31 must be reported annually by October 1st. Should Mission CISD open a new instructional campus or facility, the Fixed Cost and Maximum Loss Fund are subject to change due to the underwriting of new and additional exposure.
3. If the District provides notice of cancellation prior to the end of this three-year agreement, a short-term cancellation contribution of 20% of Fixed Cost for each year will be charged and payable within 30 days after notice is received.
4. The initial contribution payment is due by the effective date of this coverage, September 1, 2023, and will include the Fixed Cost of \$284,000, plus \$51,300 of the District's estimated Maximum Loss Fund for 2023-24.
5. The District agrees to abide by the WCS Definitions and Guidelines as approved by the WCS Board of Directors.
6. This Addendum is subject to annual appropriations by the District. This Addendum may be terminated by the District on any successive renewal date by giving written notice no later than sixty (60) days prior to the renewal date. If the District terminates for any reason prior to the end of this Addendum, a short-term cancellation contribution as stated in #2 will apply.
7. This Addendum and the Original Interlocal Agreement, signed on June 6, 2005, shall represent the entire agreement and may not be amended or altered without the written consent of both parties.

IN WITNESS WHEREOF, the undersigned agrees to the Addendum to the Interlocal Agreement.
EXECUTED, _____, 2023 and effective as of September 1, 2023.

Mission CISD

By: _____

Title: _____

WORKERS' COMPENSATION SOLUTIONS

By: _____
Chairperson, Workers' Compensation Solutions

Date: _____



Mission

WCS | Workers' Compensation Solutions provides Member districts with a modified self-insurance workers' compensation program that allows schools to proactively manage long-term costs associated with providing care and recovery for employees with on-the-job injuries. WCS helps achieve the lowest long-term cost for schools by providing comprehensive loss prevention programs to eliminate physical and policy exposures, while providing expert claims analysis and stop-loss limits to manage claims expenses.

Governance

WCS is a non-profit, Member owned-and-governed program. WCS Members elect a Board of Directors from their peer districts to ensure the program is continuously aligned with the needs of its Members.

Loss Prevention

The best kinds of claims are the ones that never happen. Years of school accident analysis has enabled WCS to strategically invest in Member loss prevention training and materials designed specifically to improve safety by reducing risks in the school environment.


Claims Analysis

Getting injured employees back to work in a healthy and expeditious manner is the goal of all schools. WCS medical professionals conduct evaluations to help ensure an appropriate and effective use of medical and therapeutic treatment to best bring the employee back into the workplace.

Partnership

Effective workers' compensation management requires a long-term strategy. WCS provides multi-year agreements to provide rate stability. WCS also works directly with each school to develop specific loss prevention, claims analysis, and fund retention plans to ensure a healthy workforce, safe environments, and proper program fiscal management, year after year.

SUBJECT: Renewal of Unemployment Compensation Program with Texas Association of School Boards (TASB) for the 2023-2024 School Year

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

On August 26, 2003, Mission CISD entered into an Interlocal Participation Agreement with the Texas Association of School Boards (TASB) to administer its Unemployment Compensation Program. The Unemployment Insurance Program, commonly referred to as UI, provides workers, who lose their jobs through no fault of their own, with weekly unemployment insurance payments. The UI program is 100% funded by employers who pay taxes on wages paid to employees.

ADMINISTRATIVE CONSIDERATIONS

On July 18, 2023 TASB submitted its unemployment compensation renewal for the 2023-2024 school year. The renewal came at an annual contribution amount of \$126,630. Contribution remained the same as the previous year.

FUNDING SOURCE AND AMOUNT

All funds \$126,630

RECOMMENDATION

Approval of Renewal of Unemployment Compensation Program with Texas Association of School Boards (TASB) for the 2023-2024 School Year.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Sylvia Cruz, Director of Payroll, Employee Benefits and Risk Management
Anabel Garza, Coordinator for Purchasing



July 26, 2023

Joel Garcia

Mission CISD

Dear Joel Garcia,

The TASB Risk Management Fund is pleased to provide the following proposal for renewing your coverage for the coming year. The proposal reflects the Fund's on-going commitment to the risk sharing partnership among its more than 1,000 members.

The Fund is the oldest and largest governmental risk pool serving public schools and other educational entities in Texas. The Fund is governed by a 19-member board of school trustees, superintendents, and administrators from member districts. The Board ensures the Fund remains financially strong and responsive to member needs.

Fund programs and coverages continue to support the risks shared by Fund members but also reflect the challenging environments that Fund members face today. Highlights of this year's program changes include:

- Significant cost pressures for **Property coverage** continue due to severe and unpredictable weather, increases in the value of covered buildings, and inflationary pressures increasing the cost of claims. The Fund's Board again authorized the use of up to \$12 million of Members' Equity, or fund balance, to mitigate the impact of higher costs to members.
- Members of the **Privacy & Information Security** program continue to improve cyber risk management practices, so the **cyber limit is doubled to \$500,000**, up from \$250,000, this year. To support the increased limit for all Fund members, contributions will increase slightly. To ensure there are no barriers to promptly reporting cyber events, the Fund's coverage program has no deductible for members.
- **Workers' Compensation and Unemployment Compensation rates will remain steady** for most members. Changes in contributions will reflect significant changes in payroll, staffing, or loss histories for some members.
- With claims returning to or exceeding pre-pandemic levels, **Auto and School Liability rates will increase** due to increased claims expenses related to higher costs for legal services and auto repair parts and labor.

The coverage proposal on the following pages includes terms and contribution amounts for the programs in which your organization participates. A summary of coverage changes and updates to the Fund's Coverage Agreements is included in this proposal. Coverage Agreements can also be accessed on the Fund's website.

Please review all terms, provisions, and features of this renewal proposal. When ready, you may accept your renewal proposal by signing the Contribution & Coverage Summary (CCS) and returning it by email to me or to TASBRMF@tasbrmf.org. You may also complete the electronic acceptance using the link in the renewal email sent to the designated Program Contact.

Please note, if you take no action, coverage will automatically renew under the terms of this renewal proposal. If you wish to terminate coverage, the Fund must receive written notice of termination at least 30 days prior to your renewal date. If you are unsure of your plans to renew or have questions about this renewal proposal or any aspect of your Fund membership, please contact Adrian Pena or any member of TASB's Underwriting or Marketing teams at 800.482.7276.

Thank you for your membership in the TASB Risk Management Fund and your partnership with all Fund members. The Fund is proud to be your partner in managing risks and serving the students in your community.

Sincerely,
Adrian Pena
Senior Risk Management Consultant
Division of Underwriting & Marketing
Texas Association of Schools Boards, Inc.

TASB Risk Management Fund
12007 Research Blvd., Austin, Texas 78759-2439
P.O. Box 301, Austin, Texas 78767-0301
Toll-Free: 800.482.7276 | Austin area: 1 (512) 505-2809

CC:



Mission CISD

Contribution & Coverage Summary (CCS) Participation Period: 10/1/2023 through 9/30/2024

The following is a summary of coverages, limits, deductibles, and contribution amounts. More information about coverage, limits, deductibles, terms, and conditions are found on the following pages and are part of this CCS. Please review all pages of this CCS document and associated Fund Coverage Agreements.

This is not a declarations page. The Fund is not insurance but a self-insured risk pool through which members agree to share risk and actively participate in their contractual obligations as a member of the Fund.

Coverage	Limit	Deductible	Contribution
Unemployment Compensation	Statutory	No Deductible	\$126,630
Total Contribution			\$126,630

THIS IS NOT AN INVOICE. The TASB Risk Management Fund will issue an invoice when coverage is accepted by the Member. Total Contribution is an estimate and is subject to exposure audit.

Mission CISD

Unemployment Compensation Participation Period: 10/1/2023 through 9/30/2024 Total Contribution: \$126,630

The following is a description of Unemployment Compensation (UC) coverage.

Unemployment Compensation Coverage	Contribution
UC – Pool	\$126,630

Unemployment Compensation Provisions

Agreement: This Agreement provides coverage for statutory unemployment compensation benefits and assistance with general unemployment compensation matters such as administrative hearings and filings with the Texas Workforce Commission (TWC). Coverage does not extend to litigation involving unemployment claims or other employment related matters.

As part of this Agreement, the Fund assumes responsibility for the Fund Member’s quarterly claim payments payable to TWC during the Participation Period. All benefit credits and reimbursements, including but not limited to federal CARES Act credits, received during or attributable to any period of the Fund Member’s participation in the Fund’s UC program for which the Fund paid benefits, are owed to the Fund. The Fund Member must be a reimbursing employer pursuant to the Texas Unemployment Compensation Act (TUCA) and must execute a Power of Attorney permitting the Fund to represent the Fund Member in its relations with TWC.

The Fund Member agrees to comply with the provisions of the TUCA, to respond timely to TWC requests and reporting requirements, and to comply with TWC rules and procedures. The Fund Member also agrees to implement loss prevention and cost containment recommendations from the Fund related to unemployment compensation benefits. The Fund Member agrees to submit wage reports through electronic reporting to the Fund or TWC according to Fund and TWC requirements. Any fines or penalties imposed for the Fund Member’s failure to comply with the TUCA will be the sole responsibility of the Fund Member. If the Fund advances payment of any fine or penalty, the Fund Member agrees to reimburse the Fund for all such costs. Upon termination of this coverage, the Fund Member agrees to assume responsibility for claim payments and reports due to the TWC.

Contribution: The contribution shown on this Contribution and Coverage Summary (CCS) is developed by the Fund and is based on the Fund’s overall expected unemployment compensation claims costs for the Participation Period and each individual Fund Member’s claims experience. The contribution is not adjustable during the coverage period due to changes in the Fund Member’s wages. However, the contribution may be adjusted by the Fund if payments due to TWC for the Fund Member’s unemployment compensation benefit payments for this Participation Period exceed 300% of the Fund Member’s annual UC contribution. The additional contribution adjustment will be based solely on the Fund Member’s own claims.

Assistance: The Fund’s services include assistance to the Fund Member with TWC hearings. Fund Member’s request for assistance constitutes authorization for the Fund to appoint an attorney to provide representation to the Fund Member before the TWC and for such attorney and other Fund representatives to have privileged communications with the Fund Member regarding claims subject to TWC administrative proceedings. The Fund’s assistance of the Fund Member under this provision does not extend to litigation involving unemployment claims or other employment-related matters.



Program Coordinators

The Fund Member is required to designate a Program Coordinator (Coordinator) with express authority to represent and bind the Fund Member in all program matters. Below are the current Coordinators associated with the Fund Member. If a Coordinator's name and e-mail address are not listed or the Coordinator identified needs to be updated, please provide updated information to the Fund as soon as possible or include updates on this document.

Current Program Coordinators

Program	Name	Title	E-mail
TASB RMF- Unemployment Compensation	Joel Garcia	Assistant Superintendent for Finance	joel.garcia@mcisd.org

Program Coordinator Updates

Program	Name	Title	E-mail

If accepting this proposal electronically, you may scan and email this page to tasbrmf@tasbrmf.org to provide Program Coordinator updates.



Contribution & Coverage Summary General Provisions

Coverage: This CCS and the Fund’s corresponding Coverage Agreements for this Participation Period outline the coverage terms and limits.

Claims Reporting: The Fund Member will provide to the Fund timely notice of all claims as required in the Interlocal Participation Agreement, the applicable Fund Coverage Agreement, and this CCS. The lack of timely notice may result in a loss of coverage.

Definitions: Any terms not defined in this CCS will use the definition for that term from the corresponding Fund Coverage Agreement.

Payment: The Fund Member agrees to pay contributions based on a plan developed by the Fund. All contributions are payable upon receipt of an invoice from the Fund. The Fund will determine the contribution for each program and how each contribution is applied.

Termination: In addition to any CCS-specific provisions, the Interlocal Participation Agreement outlines the termination-related provisions that govern this CCS. These provisions include that this CCS may be terminated by either party, with termination effective at the end of the Participation Period, by giving written notice to the other party no later than 30 days before the end of the Participation Period. If the Fund Member ceases to be an Active or Associate member of the Texas Association of School Boards, Inc., this CCS will terminate at the end of the Participation Period, and the Fund will not offer a renewal CCS. If neither party terminates this CCS, any renewal CCS offered by the Fund becomes effective based on the terms of the renewal CCS and will bind the Fund Member.

Fund Member Authorization:

I approve this Contribution and Coverage Summary (CCS) and certify that this information is correct. I affirm that I am duly authorized to approve this CCS and that I have read and agree to this CCS and the Interlocal Participation Agreement.

Authorized Signature

Date

Printed Name

Title

SUBJECT: Memorandum of Understanding between Mission CISD and Excellence in Leadership Academy

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

Mission Consolidated Independent School District (Mission CISD) recognizes the importance of ensuring the safety and well-being of its students, staff, and faculty in all circumstances, including emergencies. In alignment with this commitment, Mission CISD seeks to partner with the Excellence in Leadership Academy to designate Leal Elementary and Excellence in Leadership Academy as reunification sites and provide bus transportation to the reunification sites in case of a mandatory school evacuation.

The safety and security of students are of paramount concern, and this collaboration aims to strengthen emergency preparedness protocols within the district. By designating Leal Elementary and Excellence in Leadership Academy as reunification sites and providing transportation, Mission CISD aims to streamline and facilitate reunification, ensuring a swift and organized response in case of a mandatory school evacuation event.

ADMINISTRATIVE CONSIDERATIONS

Mission CISD will work closely with the Excellence in Leadership Academy to establish a formal partnership agreement outlining both parties' roles, responsibilities, and expectations. This agreement will address key aspects, such as using Leal Elementary or Excellence in Leadership Academy as reunification sites, the availability of facilities and resources, and coordinating transportation services.

By partnering with the Excellence in Leadership Academy to designate Leal Elementary or Excellence in Leadership Academy as reunification sites and providing transportation services, Mission CISD aims to bolster its commitment to student safety and emergency preparedness. This proactive approach will enhance the district's ability to respond swiftly and effectively in a mandatory school evacuation event, reassuring parents, guardians, and the wider community that their children's well-being is the district's utmost priority.

MOU has been reviewed by legal counsel.

FUNDING SOURCE and AMOUNT

N/A

RECOMMENDATION

Administration will bring a recommendation to approve the Memorandum of Understanding between Mission CISD and Excellence in Leadership Academy at the regular Board of Trustees meeting.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Martin Castaneda, Director for Maintenance / Safety & Security



EXCELLENCE IN LEADERSHIP ACADEMY

915 West Interstate Highway 2

Mission, Texas 78572

(956) 424-9504

info@elacharterschool.com

July 25, 2023

To: Dr. Carol G. Perez, MCISD Superintendent of Schools

From: Irma Castillo

Re: M.O.U. Proposal

Dr. Perez,

On behalf of the entire Excellence in Leadership Academy Family, we wish you the best school year yet! As we continue to prioritize safety, while simultaneously plan for the 2023-2024 school year, we respectfully request a Memorandum of Understanding between Mission CISD and Excellence in Leadership Academy regarding Leal Elementary as a reunification site and bus transportation to the reunification site, in case of a mandatory school evacuation event.

Attached please find the proposed MOU for your consideration. Thank you for your leadership of RGV students. Please let me know if you have any questions and how to best proceed.

Respectfully,

Irma Castillo

Irma Castillo, Ed.D.

Excellence in Leadership Academy

Superintendent

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“Agreement”) is entered into between the **Excellence in Leadership Academy** (“ELA”), acting by and through its Board of Directors, and **Mission Consolidated Independent School District** (“MCISD”), acting by and through its Board of Trustees, together referred to as “Parties.”

RECITALS

WHEREAS, the Parties desire to enter into this Memorandum of Understanding to serve as a reunification site in the event of a school incident or other emergency which requires each to perform an off-site evacuation, in addition to MCISD bus transportation to reunification site; and

WHEREAS, this Agreement is specifically between ELA located at 915 W. Expressway 83, Mission, Texas 78572 and MCISD campus, Leal Elementary School located at 318 S. Los Ebanos Road, Mission, Texas 78572.

WHEREAS, the Parties find that entering into such an Agreement serves a public purpose and enhances the safety of the students who live in the District and attend schools at the ELA and Leal Elementary School.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the sufficiency of which are acknowledged, and subject to the terms and conditions hereinafter set forth, the Parties agree as follows:

TERMS AND AGREEMENT

I. Purpose

The Parties recognize their respective duties to help prepare, safeguard, and protect citizens and property from the effects of disasters or other emergencies through effective planning, preparation, response, and recovery activities.

In order to prepare effectively for campus emergencies, the Parties agree to allow the ELA emergency access and bus transportation to the Facility, at no cost to the ELA and MCISD is allowed emergency access to the ELA Facility at no cost to MCISD.

II. Principles of Cooperation

So that communications resources of the MCISD and the ELA may be coordinated and utilized to the fullest advantage during disasters, emergencies, and public-service related situations, and to the extent permitted or required by law and regulation, the MCISD and the ELA have agreed that each Party will:

1. Encourage ongoing communication with the other Party to allow for effective cooperation.
2. Work with each other in developing emergency plans.
3. Work with each other in times of disaster or emergency to meet the needs of both Parties.
4. Work within each Party's own lines of authority and respect the lines of authority of the other Party. Supervision and control of personnel, equipment, and resources and personnel accountability remain the responsibility of the designated supervisory personnel of each Party.
5. Strive to distribute copies of and publicize this Agreement through channels to its own members, and to other organizations, both public and private, which may have an active interest in disaster relief.
6. Acknowledge that each Party intends that transportation, food, housing, and any expenses incurred by either Party shall be the responsibility of the Party that incurs the expense.
7. Acknowledge that each Party intends to make best efforts toward accommodations and necessities during an event requiring implementation of this Agreement (*i.e.*, an emergency) but agree that such may not be the priority during such circumstances and cannot be assured.
8. Be responsible and exercise reasonable care for supervising the activities of its students and staff while they are housed in the Facility.
9. Be responsible for the replacement, restoration or repair of any damage to the Facility caused by the other Party's students or staff while they are utilizing the Facility.
10. In paying for the performance of governmental functions or services, each Party must make those payments from current revenues available to the paying Party.

III. Implementation

This Agreement becomes effective as of the date on which the last Party signs this Agreement (the "Effective Date"). The initial term of this agreement is one (1) year.

This memorandum may be amended by mutual written agreement of both Parties, and it is understood by both Parties that this Memorandum of Understanding may be terminated at any time by written notification from either Party to the other (but not during an emergency or incident requiring off-site evacuation to the Facility).

Six months prior to the expiration of the initial one (1) year term, unless earlier terminated as provided herein, the parties shall meet to review the progress and success of the Memorandum

of Understanding and determine whether it shall be extended for an additional one (1) year. In no event shall any single extension of this Memorandum of Understanding be for a term exceeding three (3) years.

IV. Miscellaneous

1. **Powers** - This Memorandum of Understanding does not create a partnership or a joint venture, and neither Party has the authority to bind the other.
2. **Limitation of Liability** - The Parties understand and agree that neither party shall have a cause of action against the other under this Agreement. The Parties' sole remedy for breach of any provision of this Agreement is termination.
3. **Responsibilities of Parties** - Each Party covenants and agrees, to the extent permitted by law, that each Party shall be solely responsible for any act, omission, or failure to act by said Party or its respective employees or agents, during the course of an evacuation and use of the Facility pursuant to this Agreement.
4. **Entire Agreement** - This Agreement is the entire agreement between the Parties as to the subject matter hereof and supersedes any prior understanding or written or oral agreement relative to the subject matter hereof. This Agreement may be amended only by written instrument duly approved and executed by both Parties in accordance with the formalities of this Agreement.
5. **No Waiver of Immunity** - Neither Party waives or relinquishes any immunity or defense on behalf of itself, its trustees, officers, employees, or agents because of the execution of this Agreement and the performance of the covenants and agreements contained herein.
6. **Choice of Law & Venue** - This Agreement shall be governed by Texas law and mandatory and exclusive venue of any dispute between the Parties to this Agreement shall be in Hidalgo County, Texas.
7. **Counterparts** - This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which together shall be deemed to be one and the same instrument.

IN WITNESS WHEREOF, this Agreement has been executed on behalf of MCISD and on behalf of the ELA by authorized representatives of each Party.

EXECUTED this 25 day of July, 2023.

EXCELLENCE In LEADERSHIP ACADEMY

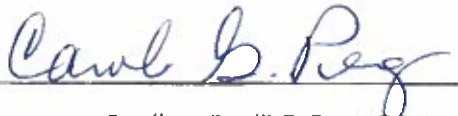
By:  _____

Printed Name: Dr. Irma Castillo

Title: Superintendent

EXECUTED this ____ day of _____, 2023.

MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

By:  _____

Printed Name: Carolina "Carol" G. Perez, Ed. D.

Title: Superintendent of Schools

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SUBJECT: Consideration and Approval of Region One Education Service Center Interlocal Agreement

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

The District has long-standing participation with Region One Education Service Center services. The District participates in the Purchasing Cooperative specifically for the Library Services and Media Cooperative, the PEIMS Cooperative, and Child Nutrition Program – South Texas Cooperative. Computer Software Programs purchased through Region One include Eduphoria Premium Suite Edition, Learning Resources Integration Workshops, and OnData Suite. The District is also a member of the Distance Learning Consortium.

The District also receives special service projects for the school year through a Local Assessment Fee in the following areas: Leadership Support such as the Regional Advisory Council of Superintendents; Superintendent’s Leadership Academy; Instructional Leadership capacity building, guidance, technical assistance and training among others through Region One Curriculum Advisory Council, Finance Advisory Council, and Purchasing Advisory Council among others. Other service projects include Operations Support such as Human Resources meetings, PEIMS reviews, and data desegregation reports. In the Technical Support area, the District receives consulting services, staff development, and other region-wide special projects.

ADMINISTRATIVE CONSIDERATIONS

The parties are authorized by the Interlocal Cooperation Act, Texas Government Code Chapter 791 to enter into cooperative agreements with other local government entities of the State of Texas for the purpose of fulfilling and implementing their respective public and governmental purposes, needs, objectives, and programs.

FUNDING SOURCE and AMOUNT

General Fund and Federal Funds estimated at \$200,000


RECOMMENDATION

Approval of Region One Education Service Center Inter-local Agreement

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance

SUBJECT: Consideration and Approval of Interlocal Agreement with South Texas College for Tuition 2023 - 2024

PRESENTER: Joel Garcia, CPM, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

The District offers college opportunities to our High School Students for dual credit programs which include Early College High School and the Academies Program as required by the Texas Higher Education Coordinating Board. The major initiative of these programs is to promote a college-going district and college graduation culture. The District also offers Career and Technology Education certification courses. The District recognizes South Texas College as its Higher Education partner.

In accordance with Texas Administrative Code Title:19 Chapter 4, Subchapter D, Rule 4.84 Section (a), for any dual credit partnership between a secondary school and a public college, an agreement must be approved by the governing boards or designated authorities (e.g., principal and chief academic officer) of both the public school district or private secondary school and the public college prior to the offering of such course. The partnership between Mission CISD and South Texas College has been in existence since the early 2000s.

ADMINISTRATIVE CONSIDERATIONS

The parties are authorized by the Interlocal Cooperation Act, Texas Government Code Chapter 791 to enter into cooperative agreements with other local government entities of the State of Texas for the purpose of fulfilling and implementing their respective public and governmental purposes, needs, objectives, and programs. According to this Code, an Interlocal contract must be authorized by the governing body.

FUNDING SOURCE AND AMOUNT:

General Fund using various State Fund Foundation Program Budgets: Special Education, College Career and Military Ready and Career Technology Education estimated at \$650,000

RECOMMENDATION:

Approval of Interlocal Agreement with South Texas College for Tuition.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Sharon A. Roberts, Ed. D., Deputy Superintendent for Curriculum & Instruction
Anabel Garza, Purchasing Coordinator



Office of the President

3201 W. Pecan Blvd.
McAllen, TX 78501
Ph: (956) 872-8366

P.O. Box 9701, McAllen, TX 78502-9701
southtexascollege.edu

June 1, 2023

Dr. Carolina Perez
Superintendent
Mission CISD
1201 Bryce Drive
Mission, TX 78572

Dear Dr. Perez,

The South Texas College Dual Credit Program has made a lasting, positive impact on high school students in Hidalgo and Starr Counties since its inception in 1997. Our Dual Credit Program offers students unique and incredible opportunities for access to higher education and workforce training. These students then successfully transition into a postsecondary education setting or entrance into the competitive workforce sector.

Over the years, the success of the program has been a collaborative effort of partnership and commitment to student success by South Texas College and your district. Through the identification of critical needs and opportunities, the program continues to meet the academic rigor and standards of excellence required, and has served as a tool for developing college readiness and provided students with a clear pathway to college. Through our partnership, we continue to strengthen the framework of the program to better lead students to the successful completion of their academic goals.

Enclosed is an electronic copy of the 2023-2024 Dual Credit Programs Interlocal Agreement between South Texas College and Mission CISD. This Interlocal Agreement is the contract that encompasses all dual credit programs, including Designated High Schools and the Academies Program as required by the Texas Higher Education Coordinating Board (THECB).

Please print and sign two copies of the agreement. Upon execution of the agreement, you may contact Nicole Garcia, Administrative Assistant for Dual Credit Programs at (956) 872-3520 or via email at ngarcia4@southtexascollege.edu. She will coordinate pick up of the interlocal agreement.

I thank you for your continued support of our partnership and dedication to the success of the program.

Respectfully,

Dr. Ricardo J. Solis
President



SOUTH TEXAS
COLLEGE

Interlocal Agreement South Texas College Dual Credit Programs

SOUTH TEXAS COLLEGE (herein called the “College”) and MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT (herein called the “School District”) enter into the following Interlocal Agreement (IA), and for the terms of which WITNESS THE FOLLOWING:

TERM

This IA shall be in effect from August 22, 2023 to August 22, 2024, and posted during this term on the College’s and School District’s respective internet websites.

OVERVIEW

The College is committed to serving the students and communities of South Texas through collaborative work with school districts in the College’s service area. A major initiative promoting a college-going and college graduation culture is the **South Texas College Dual Credit Programs**, which complies with the rules set forth by the State of Texas (TAC Title:19 Chapter 4, Subchapter D, Rule § 4.84) for dual credit partnerships between secondary schools and Texas public colleges to offer dual credit to qualified students; therefore,

1) IA PURPOSE

The purpose of this IA is to outline the roles and responsibilities of the College and the School District that participate in the Dual Credit Programs. This IA is the agreement that encompasses all programs and initiatives under the Dual Credit Programs as required by the Texas Higher Education Coordinating Board (THECB). An additional IA is required by the Texas Education Agency for Early College High Schools, and P-TECH schools.

2) RECOGNITION OF HIGHER EDUCATION PARTNER

The School District, when reporting and publicizing high school *students’ completion* of dual credit **courses, degrees, or certificates**, will recognize South Texas College. Furthermore, when the School District advertises and/or publicizes, including but not limited to, designations, awards received, tuition saved, and articles written in social media, television commercials and print ads for dual credit, the School District will recognize South Texas College as their Higher Education partner. The following statement must be included in all the School District’s publications and/or advertisements in regards to the Dual Credit Programs:

“[ISD name] saves families hundreds of thousands of dollars in tuition and fees by collaborating with South Texas College, our Higher Education partner, to offer college credit hours and college certificates and degrees.”

In addition, the School District shall adhere to the format and style of all advertising, marketing, reporting, and publicity materials, which includes billboards, print ads, and television commercials, as set forth in the College’s ***Branding, Marketing, and Advertising Guidelines for South Texas College Dual Credit Programs*** at www.southtexascollege.edu/go/dual-credit-marketing (see Exhibit B for Sample Recognition). Failure to follow this provision will result in a non-compliance notification as stated in Section 11 of this document.

3) **ACADEMIC POLICIES & PROCEDURES**

Academic policies and procedures applicable to regular college courses and students will also apply to dual credit courses and dual credit students. A degree plan with a defined sequence of courses will be available through DegreeWorks for all dual credit students.

The School District acknowledges that the College is in the process of replacing its existing Board Policies. As the existing Policies are retired and replaced, the College shall notify the School District and provide a copy of the replacement policy. If necessary, the College and the School District will modify this IA to incorporate the new policies.

a) Eligible Courses

Academic courses offered by the College for dual credit are developed based on the guidelines published in the Academic Course Guide Manual. Workforce courses are developed based on the guidelines published in the Workforce Education Course Manual. The College does not offer kinesiology, guided studies, competency-based or developmental courses for dual credit.

b) Faculty Qualification, Selection, Supervision, and Evaluation

The College has established an approval process for selecting and/or approving qualified School District faculty (those approved will herein be called “Dual Credit Faculty”) to teach dual credit course(s). Each approved Dual Credit Faculty will be supervised by the College’s respective department chair or designee and be evaluated and monitored to ensure the quality of instruction and compliance with the College’s policies and procedures in accordance with the standards established by the State of Texas and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). For a comprehensive view of the Faculty Credentials and Qualification, Selection, Supervision, and Evaluation process, refer to the ***Dual Credit Programs Instructional and Quality Standards Manual - Academic Affairs Division***.

- i. The School District will collaborate with the College to ensure that the School District instructor applying to teach in the Dual Credit Programs meets the credential requirements as stated in the College’s ***Board Policy #4151 Academic and Professional Credentials for Faculty***, which includes the criteria used by the College to determine teaching eligibility.
- ii. The College will ensure that College Faculty requested to teach dual credit courses at the School District sites have met acceptable national criminal background checks.
- iii. School District faculty approved as Dual Credit Faculty must be cleared by the College’s Office of Human Resources to teach any dual credit courses.
- iv. Dual Credit Faculty will submit all required reporting documents such as rosters, learning outcome results, syllabi/section outlines, and grades by the deadlines set by the College.
- v. New Dual Credit Faculty approved for the upcoming academic year must satisfactorily complete the LMS Fundamentals and Academic Continuity Certifications offered through the College’s Distance Learning Department, prior to teaching dual credit courses.
- vi. College and Dual Credit Faculty teaching dual credit courses are required to check their class rosters during the first week of classes by accessing Starfish through JagNet to make sure that all students attending the class are enrolled in the dual credit course and are required to refer any students not on the roster to the appropriate School District counselor and the Dual Credit Enrollment Services Department. Any student not listed on the roster by the 12th day of class (Census Day) will not be enrolled in the dual credit course.

- vii. New Dual Credit Faculty approved for the upcoming academic year must satisfactorily complete the *DELTA Online Academy* course offered through the College's Office of Professional and Organizational Development during the first semester teaching dual credit courses. Dual Credit Faculty not completing this Academy will not be allowed to continue teaching the following academic year. This Academy focuses on relevant College policies, and procedures, resources, faculty responsibilities, and maintaining a college environment in the classroom. The *DELTA Online Academy* course includes required training on Title IX and related Texas laws, and covers topics including but not limited to mandatory reporting duties, sexual harassment under federal and state law, and prevention techniques.
- viii. The School District will allow release time from School District duties for all Dual Credit Faculty to attend required College departmental meetings, discipline and course-specific College professional development training, and the two Dual Credit professional development days organized by the College held on the Saturday before each full semester begins. The department chairs will provide the meeting schedule to the Dual Credit Faculty before the beginning of the semester so that the Dual Credit Faculty can coordinate their teaching responsibilities at the high school to attend the required department meetings.
- ix. The School District will allow release time from School District duties for all high school librarians to attend no more than two required library summits organized by the College and held on weekdays during the school year.
- x. College Faculty and Dual Credit Faculty teaching college-level courses are expected to communicate with students who need academic assistance and direct them to the appropriate College or School District support services. The College provides students access to college resources and support services at no cost.
- xi. The School District will forward any concerns regarding Dual Credit Faculty or College Faculty teaching the college-level course to the College Department Chair for investigation. To address and resolve the concerns, a meeting shall take place between the College Department Chair (and/or designee) and the School District Principal (and/or other designated high school administrator) to discuss the issues and reach a decision that is mutually agreeable.
- xii. The Dual Credit Faculty or College Faculty assigned to teach a dual credit course is charged with the duties and responsibilities as the instructor of record. In cases where the course is a Distance Learning course taught at the partner school, as stated in [Board Policy #3115 Distance Education](#), the instructor of record, not an assistant, is the one responsible for the delivery of instruction and evaluation of student progress. Online students shall be informed that they are able to access the online course at any time, not only during a designated time at the high school.
- xiii. Texas House Bill 3979 and Senate Bill 3 (87th Legislature), **which relate to civic instruction and instruction policies in public schools in the state**, do not apply to community colleges or to dual credit students, as long as the curriculum being taught is the College's curriculum. This is the case even if the College curriculum is taught by a high school teacher in their capacity as a Dual Credit Faculty member.
- xiv. This IA recognizes the unique and sometimes challenging position of Dual Credit Faculty. Nevertheless, although Dual Credit Faculty are full-time employees of the School District

where they teach College courses(s), Dual Credit Faculty shall follow all applicable College policies during dual credit instructional time. Accordingly, Dual Credit Faculty are expected to fulfill their responsibilities as Dual Credit Faculty while also complying with the expectations and policies of their School District and Principal.

- xv. Expectations of Dual Credit Faculty when teaching a college-level Course for the College:
- College-Level Course Work: The rigor of college-level coursework often requires additional time outside of class for students to meet course learning objectives and outcomes. Dual Credit Faculty should not decrease the amount of out-of-class work assigned to students enrolled in Dual Credit course(s).
 - Issuing of College Grade: Dual Credit Faculty should not inflate the college letter grade, which might differ from the high school numeric grade.
 - Contact Hours Pertaining to Dual Credit Students: Just as Dual Credit Faculty are expected to meet the required number of contact hours per semester, students enrolled in dual credit courses are required to maintain regular and punctual attendance in classes and laboratories. In accordance with the College [Board Policy #3335 Student Attendance](#), the student is responsible for communicating with faculty members concerning any absence. The student may be required to present evidence to support an absence, and make-up work for class absences will be permitted only as specified by the faculty in the course syllabus.
 - Dual Credit Faculty shall treat students equally and should not use unreasonable measures to help a particular student who, in the estimation of the Dual Credit Faculty member, is failing the course due to the student's classroom performance, lack of participation and/or excessive student absences.

c) Location, Facilities, Teaching Environment, and College Courses

The location of dual credit courses will be held at approved instructional sites in accordance with SACSCOC standards.

i. Facilities

The School District will work with the College to ensure that the School District's facilities meet the expectations and criteria required for college classes and are appropriate for college-level instruction by the first day of class including the following:

- School District will ensure that College Faculty and dual credit students have appropriate access to all available instructional facilities, resources, and essential technology;
- School District will permit access to the College's electronic learning resources and school library spaces when the course is taught at the School District; and
- School District offering science or Career and Technical courses will meet all applicable laboratory safety standards and obtain and install all material/equipment required to meet such standards prior to first class day. School District shall ensure proper maintenance of all lab material/equipment that is used for the College courses offered by the School District in a manner which complies with the College's program requirement.

ii. Teaching Environment

The School District will ensure that the classroom environment is conducive to college-level learning by:

- Designating a classroom for the dual credit classes;
- Displaying the signs provided by the College outside of the classroom that indicate "College Course is in Session";

- Assuring no interruptions take place in the College dual credit class while in session, such as removing dual credit students in order to participate in high school activities and making announcements except for official business or emergencies. Interruptions for official announcements must be minimized; and
 - Enforcing the faculty members' student attendance requirements as stated in the course syllabus and as supported by [Board Policy #3335 Student Attendance](#). This policy provides guidelines related to student attendance and authorizes faculty to drop a student, prior to the withdrawal deadline, when in the opinion of the faculty, the student would have difficulty in successfully completing the course.
- iii. College Courses
Faculty teaching dual credit courses must use the College's approved Learning Management System. The College maintains security measures to protect faculty and students while learning in an online environment. More detailed information can be accessed on the Dual Credit Programs webpage at the following link:
<https://www.southtexascollege.edu/dual/index.html>.
- iv. Course Delivery
The School District will ensure that all dual credit courses taught by Dual Credit Faculty are conducted through face-to-face instruction. Only in circumstances, when a State of Emergency is activated, may a Dual Credit Faculty be approved to conduct online instruction to adhere to the College's Instructional Contingency Plan, using the College's Learning Management System.
- d) Course Curriculum, Instruction, and Grading
School Districts that participate in the Dual Credit Programs at the College will comply with procedures and guidelines as published in the ***Dual Credit Programs Principal Agreement*** and the ***Dual Credit Programs Instructional and Quality Standards Manual***, including the following:
- i. Academic Instructional Calendar
Dual credit classes will follow the College Academic Calendar. Exceptions may be arranged through collaboration between the College and the School District. When the requested exception involves the Final Exam Schedule for full semester classes, the College Department Chair and Division Dean will be involved in any decision. The College requires that the Division Dean approve any exception. Notification of conflicts between mandatory State testing and final exams must be made well in advance of final exams. College courses and exams should take reasonable priority over School District activities.
- ii. Monitoring Instruction
The School District will work with the College so College personnel will have the opportunity to monitor the quality of instruction in compliance with the College course syllabus and the standards established by the State of Texas, SACSCOC, and the School District.
- iii. Books and Supplemental Materials
The School District will provide textbooks for each registered student, equipment, and supplemental materials required for the cohort (S sections) classes. The College will consider the use of free open educational resources or low-cost educational resources in courses offered under the program for the School District. College-approved textbooks purchased by the School District as required for a college course are allowed to be used for

four (4) years. Chairs may request a change of textbooks earlier than four (4) years, if the textbooks are for technology-based courses or with reasonable justification. Required textbooks and materials shall be available to each registered student on the first class day. Exceptions must be discussed with the Dean of Dual Credit Programs and the Department Chair.

iv. Transportation

The School District will provide transportation to dual credit students in accordance with State law and School District rules and procedures. Students enrolled in dual credit courses at the College may be transported by the School District.

v. Grading Procedures

All Dual Credit Faculty will follow the College Grading System as stated in the College's [Board Policy #3310 Grading System: Credit Programs](#), as well as the grading criteria in the department approved syllabus.

vi. Submission of College Grade

The primary responsibility for assigning College grades in a dual credit course belongs to the faculty member. Therefore, and in the absence of compelling evidence of discrimination, differential treatment, or procedural irregularities, the judgment of the faculty member responsible for the course must remain determinant. College and School District officials will not unreasonably interfere with the faculty member's authority to assigning College grades. The final course grade submitted for the College will be a letter grade. A numeric grade based on a standard 100-point scale will be provided by STC Faculty, upon the School District's request. Such request must be submitted by the School District to the STC Faculty by the Friday before the beginning of the College's final exams week. The final course grade recorded for the College will be a letter grade and for the high school a numeric grade that may differ from the College letter grade.

vii. Grade Appeal

The School District will direct students to follow the College's Grade Appeal process. An electronic copy of these documents may be accessed on the Academic Affairs Department webpage at the following link:

https://academicaffairs.southtexascollege.edu/grade_appeals/

viii. Reporting Required Critical Student Performance Information

The College has developed guidelines for sharing critical student performance information when needed for high school reporting.

STC Faculty

- Will only provide the School District with final course numeric grades, based on a standard 100-point scale upon the School District's request. Such requests must be submitted by the School District to the STC Faculty by the Friday before the end of the beginning of the College's finals exams week.
- Will not be required to submit a midterm course grade.
- Will provide the following Starfish Early Alert Surveys:
 - Fall 2023 and Spring 2024: First Week Attendance Verification, and two Progress Surveys (Weeks 5-6 & Weeks 11-12)
 - Summer 2024: First Week Attendance Verification, and one Progress Survey (Week 3)

Dual Credit Faculty

- Will comply with the guidelines relating to indicate reporting requirements and responsibilities of the Dual Credit Faculty regarding parental inquiries, progress reports, and disciplinary matters which are found in the ***Dual Credit Programs Instructional and Quality Standards Manual***.

e) Dual Credit Policies

This IA is subject to the following policies:

- i. **Board Policy #3230 Dual Credit Programs with Partnering School Districts**
 - Lists general provisions that partnering School District must comply with; and
 - States that tuition and fees for dual credit students sponsored by partnering School District will be charged as approved by the College's Board of Trustees.
- ii. **Board Policy #3322 Dual Credit Student Eligibility Requirements**
 - Outlines the dual credit student eligibility requirements;
 - Stipulates limitations on what courses and how many hours may be taken;
 - Mandates student compliance with Financial Aid Satisfactory Academic Progress (SAP); and
 - Levies the independent student tuition and fees for students enrolled in (non-S) section(s) with approval by the College.
- iii. **Board Policy #3320 Academic Progress Standards**
 - States expectation that students meet academic standards for coursework at the College;
 - Defines levels of academic status GPA criteria; and
 - Explains student academic progress standards including probation, suspension, and readmission.
- iv. **Board Policy #3322 Student Financial Aid - Satisfactory Academic Progress (SAP)**
 - Cites Federal regulations that require the College to monitor Satisfactory Academic Progress (SAP) for all students, including dual credit students, in order to determine financial aid eligibility; and
 - Cites regulations that require the evaluation of quantitative (67% course completion rate and maintaining at least a 2.0 cumulative GPA) standards, as well as completion of a degree or certificate within 150% of normal time frame.

4) **STUDENT ENROLLMENT & SUPPORT SERVICES**

a) Student Eligibility

The College requires the School District to follow all College enrollment procedures and guidelines for dual credit students. All procedures and guidelines are outlined in the College's ***Dual Credit Programs Enrollment and Support Services Manual***. An electronic copy of this document may be accessed on the Dual Credit Programs webpage at the following link:
<https://www.southtexascollege.edu/dual/index.html>.

All students must meet dual credit admissions and eligibility requirements as outlined by the THECB laws and regulations, the Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule § 4.85, and as stated in the College's ***Board Policy #3200 Student Admissions***. The School District will work with the College to make certain that all dual credit students are enrolled by the first day of class to help ensure student success and to will comply with the College Dual Credit Programs Admission and Registration Timeline. An electronic copy of this document

may be accessed on the Dual Credit Programs webpage at the following link:
<https://www.southtexascollege.edu/dual/index.html>.

High school students are eligible to participate in the Dual Credit Programs upon meeting the Texas Success Initiative (TSI) Assessment minimum passing score requirements established by the THECB and the College dual credit course pre-requisites as published in the College's ***Dual Credit Programs Enrollment and Support Services Manual***.

Dual credit students must comply with the College's Academic Progress Standards as outlined in [Board Policy #3320](#) and [Board Policy #3322](#). Federal Financial Aid SAP requirements measure all students' GPA and progression regardless of whether or not they receive aid, and these requirements are applicable to dual credit students who are still in high school.

b) *Collaboration and Outreach Efforts*

The College provides informational sessions for students and parents regarding dual credit opportunities, benefits, costs, and resources. Sessions are available throughout the academic year upon request by the School District. The College disseminates the most current dual credit information regarding enrollment, resources, and requirements for the program on the College's dual credit website.

c) *Course Load*

As stated in the College's [Board Policy #3232](#) ***Dual Credit Student Eligibility Requirement***, dual credit students may not enroll in college-level courses until the Spring semester of their 9th grade, are then limited to no more than two (2) dual credit courses for that semester from an approved list of recommended courses. All 10th grade students will be limited to two (2) dual credit courses per Fall and Spring semester. All 11th and 12th grade students should not exceed four (4) dual credit courses per Fall and Spring semesters. Summer session enrollment is limited to two (2) dual credit courses for Summer Term I/III and two (2) dual credit courses for Summer Term II.

Dual credit students shall be limited to courses within their declared major and corresponding degree plan. Students who declare a major leading to Career Technical Education (CTE) certificate or Associate degree, may also enroll in academic dual credit courses, limited to English 1301, Mathematics/Natural Science Electives, Humanities Electives, Social and Behavioral Electives, and other Associate of Applied Science (AAS) Electives needed to complete their Certificate and/or AAS degree, while not exceeding the limitation on dual credit courses per semester described below. Students may attempt a maximum of 68 credit hours, with the exception of students pursuing the Associate of Science in Engineering. The Dual Credit Programs is subject to all applicable College policies and procedures.

Non-S Section Enrollment

Students who want to enroll in regular (non-S) section(s) must submit a request and be approved by the Dean of Dual Credit Programs and School District Partnerships. Students can only be enrolled in courses within their declared major. Any student approved to enroll in a regular (non-S) section(s) will not be assessed the independent student tuition and fee rates based on the Board Approved Tuition & Fee Schedule. Dual credit students who do not receive approval to enroll in a regular (non-S) section(s), may still enroll, but will be assessed the independent student tuition and fee based on the Board Approved Tuition & Fee Schedule.

Non-S section requests for 10 or more students in the same course type during the same semester will require an "S" section to be requested by the School District. Criteria are available on the Dual Credit Programs website, which includes the eligibility of enrollment of only 11th and 12th graders.

d) Student Composition of Class

As outlined in the Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule 4.85, the School District may not enroll both dual credit and non-dual credit students in the same section unless the development of a high school credit-only class is not financially viable for the high school and only under one of the following conditions:

- i. If the course is required for completion under State Board of Education High School graduation requirements, and the School District is otherwise unable to offer such a course.
- ii. If the high school credit-only students are College Board Advanced Placement or International Baccalaureate students.
- iii. If the course is a career and technology/college workforce education course and the high school credit-only students are eligible to earn articulated college credits.

Dual Credit Sections

Dual credit sections assigned to an STC Faculty and/or Dual Credit Faculty must have a minimum of ten (10) students enrolled in Academic sections and seven (7) in Career Technical Education sections. Dual credit sections with fewer than the minimum enrollment will be canceled by the advertised semester deadline. Dual Credit Programs will work with the School District to determine options to combine dual credit courses with partnering school districts approval, if available.

e) Advising

The College and the School District offer college advising services for dual credit students, in addition to a College Advising Training Program for High School District Counselors held by the College.

The College offers advising services for dual credit students regarding transferability and applicability to baccalaureate degree plans of all college credits offered and earned.

In active collaboration with the College, the School District shall take whatever actions deemed reasonably necessary by the College to fully comply with the advising mandates delineated in TX SB 25 (2019) and TX SB 1324 (2019), which collectively address measures public institutions of higher education must take to facilitate successful transfer, academic progress, and timely graduation through, among other things, the filing of degree plans at certain milestones and the publication of course sequences. The College and the School District shall also take necessary actions to ensure compliance with any and all advising requirements of TX SB 1277 (2021), including but not limited to designating at least one employee from either institution to provide academic advising to any student who enrolls in a dual credit course before beginning the course.

f) Pathways Alignment

The College provides a comprehensive guide to the alignment of High School endorsements, dual credit courses, post-secondary pathways, credentials at the institution, and industry certifications.

g) Counseling and Student Accommodations

The College and the School District will adhere to Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990 (ADA), and the ADA Amendments Act of 2008.

The School District will be responsible for implementing policies and procedures to enable students to identify disability needs and to provide academic accommodations for dual credit students. If the class is taught at the high school by a Dual Credit Faculty, the School District's high school will be responsible to provide the academic accommodations. If the class is taught by STC Faculty at the high school, the College Counselor will coordinate academic accommodations with the high school's Special Education Counselor. Students are not eligible to receive and/or otherwise utilize Individual Education Plans (IEP's) in Dual Credit courses. All procedures and guidelines are outlined in the College ***Dual Credit Programs Enrollment and Support Services Manual***. An electronic copy of this document may be accessed on the Dual Credit Programs webpage at the following link: <https://www.southtexascollege.edu/dual/index.html>.

h) *Student Complaints*

The College's Grievance and/or Complaint procedures for handling student complaints regarding college courses are applicable to all students, including those enrolled in dual credit courses. Dual credit students who would like to submit reports or complaints shall adhere to [***Board Policy #3313, Student Grievance or Complaint***](#) and follow the process and procedures as detailed in the College's [***Student Handbook***](#) and/or the [***Employee Handbook***](#), depending on whether the report or complaint relates to another College student or College employee. Generally, students should report complaints relating to a Dual Credit course to the College. If the student chooses to report to the School District, the School District shall promptly report the matter to the College. The College shall be responsible for implementing the College's Grievance and/or Complaint procedures only if the College has jurisdiction to do so, including, but not limited to, jurisdiction over the educational program or activity, the complainant, and respondent.

Student reports and complaints alleging sex-based discrimination, harassment, domestic violence, dating violence, stalking, or other sexual misconduct in a Dual Credit course will be handled in accordance with the policy and procedures outlined in [***Board Policy #4216 Sex Discrimination, Sexual Harassment, Domestic Violence, Dating Violence, Stalking and Retaliation Prohibited***](#). A student may report a grievance or complaint at the following link: <https://www.southtexascollege.edu/report/index.html>.

i) *Student Conduct*

All students, including dual credit students, are subject to discipline and appropriate sanctions, ranging from verbal or written warning to suspension and expulsion from the College and all related programming, under the College's Student Handbook and Code of Student Conduct. The Code of Student Conduct is an articulation of the College's commitment to maintaining an environment that recognizes and supports the rights of its students, while providing a guide for defining behaviors the College considers inappropriate. Procedures, including a list of violations, potential sanctions, and a list of individual rights for each student, are listed in the College's Student Handbook, Chapter 2, Code of Student Conduct. Dual credit students who receive a sanction of suspension or expulsion from the College must be removed from the college course and placed in a high school credit course or a traditional high school setting by the School District and, in accordance with Texas State law, shall have a transcript notation of suspension or expulsion placed on their official record. On request by the student, the College may remove the notation from the official transcript. Further, the College reserves the right to refer cases to the Behavioral Intervention Team for review and threat assessment. An electronic copy of this Student Handbook and Code of Conduct may be accessed on following link: https://www.southtexascollege.edu/pdf/student_code_of_conduct.pdf

j) *Transcription of Credit*

The College and the School District will enter and record into their respective transcripts all credits earned for dual credit courses for both college credit and high school credit upon the student

completion of the requirements each course.

k) Commencement Ceremonies

To become eligible to participate in the College Commencement Ceremonies held in May, December, or at such time determined by the Board of Trustees, dual credit students must be enrolled in all final coursework for their declared program and all coursework must be completed at the end of the semester of graduation. Dual Credit students who are eligible to participate cannot defer participation to a later Commencement Ceremony date, except when a State of Emergency is activated. The College Registrar is the Graduation Determination Official and has the final authority to determine dual credit eligibility for graduation and ceremony participation. Dual credit students must meet all graduation requirements as outlined in College Policy to be eligible for graduation and participation in the Commencement Ceremonies.

5) **FINANCIAL SUPPORT SERVICES**

a) Faculty Stipend

School District instructors approved by the College to be Dual Credit Faculty and approved to teach college level courses will be paid a stipend by the College per class, per semester, as outlined in the College *Dual Credit Programs Instructional and Quality Standards Manual*.

b) Tuition & Fees

The School District will be charged tuition and fees as outlined in *Exhibit A: Board Approved Dual Credit Students Sponsored by Partnering School Districts Tuition and Fees FY 2023-2024*. The College's Board of Trustees reserves the right to adjust tuition and fees as deemed necessary during the year.

c) Invoicing

The College will invoice the School District that sponsors the student for the applicable charges, in accordance with the *Board Approved Dual Credit Students Sponsored by Partnering School Districts Tuition and Fees FY 2023-2024*, as approved by the College Board of Trustees (see Exhibit A).

d) Faculty Charges

When the College provides the faculty for a dual credit course, including courses given via distance learning, the School District is responsible for the mileage and faculty cost as stipulated in the Dual Credit Course Agreement (DCCA). If the School District cancels a dual credit course with an assigned College Faculty after August 7, 2023 (Fall 2023 semester), January 8, 2024 (Spring 2024 semester), May 20, 2024 (Summer I semester), and June 26, 2024 (Summer II). Should a School District cancel dual credit course(s) with an assigned College Faculty after the advertised deadline, a Late Dual Credit Section Cancellation Fee will be assessed.

This agreement is outlined in the *Dual Credit Programs Instructional and Quality Standards Manual*. An electronic copy of this document may be accessed on the Dual Credit Programs webpage at the following link: <https://www.southtexascollege.edu/dual/index.html>.

6) **DATA SHARING**

FERPA allows protected student data to be exchanged between the College and School District for students that are dually enrolled without requiring the consent of either the parents or the student under § 99.34. If the student is under 18, the parents still retain the right under FERPA to inspect and review any education records maintained by the School District, including records that the College disclosed. The College and the School District are expected to meet FERPA requirements to maintain the privacy

of student data.

The School District agrees to provide directory information for all 11th and 12th grade students enrolled in the district for recruitment purposes. The School District will provide an electronic secure file to the Director of College Connections and Admissions for Traditional students by the end of September. The file will include student names, school emails, home phone numbers, and home addresses.

The College will provide data reports to the School District via standard reports as per identified timelines. These reports have been developed in an effort to provide the required data in a timely manner to our partners with a signed IA.

The School District shall provide a primary and secondary contact, at the District and at each high school, to receive data via a secure process from the College. These contacts will be responsible for distributing data securely within their assigned area and within FERPA guidelines. Any data received from the College shall not be shared outside the District without prior authorization from the College.

The School District may request data outside of the scheduled report distribution schedule provided:

- An IA has been executed and is active between the School District and the College
- The data request is submitted, at minimum, three (3) business days prior to the requested delivery date

PLEASE NOTE: Requests are **NOT** guaranteed to be delivered by the requested delivery date and may be delayed depending on the data team's existing request volume. Requests will be prioritized depending on identified need.

The School District may submit an e-mail request for reports to: dcdatarequest@southtexascollege.edu.

7) **HUMAN RESOURCES DEPARTMENT, DATA PRIVACY & SHARING AGREEMENT**

The School District will collaborate with the College to ensure that all School District faculty applying to teach in the Dual Credit Programs meet the credential requirements as stated in the College's [Board Policy #4151 Academic and Professional Credentials for Faculty](#), and submit all required documents for the approval/hiring process to the Human Resources Department as well as agree to full information sharing in the event of an investigation of a personnel matter regarding Dual Credit Faculty.

Any non-academic incidents or complaints against Dual Credit Faculty teaching a college course is required to be reported to the College's Office of Human Resources to the attention of the Director and/or Employee Relations Officers for investigation.

8) **TITLE IX OF THE EDUCATION AMENDMENTS 1972**

The School District will comply with Title IX of the Education Amendments 1972 (20 U.S.C. § 1681 et seq.) and its implementing regulations as stated in the College's [Board Policy #4216 Sex Discrimination, Sexual Harassment, Domestic Violence, Dating Violence, Stalking and Retaliation Prohibited](#) and the School District Title IX policy in resolving incidents and complaints. An electronic copy of the College's Board Policy may be accessed on following link: <https://admin.southtexascollege.edu/president/policies/pdf/4000/4216.pdf>.

Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et. seq.), and its implementing regulations, 34 C.F.R. Part 107 (Title IX) state: "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance."

Title IX resources, policies, and procedures, including the names and contact information of the

Title IX Coordinator and the Title IX Deputy Coordinators for the College are located at the following link: <https://www.southtexascollege.edu/about/notices/title-ix.html>.

Together with the execution of this IA, the School District will, by completing Exhibit C hereto, designate a specific School District official **who is trained to investigate and address matters relating to Title IX and civil rights issues, including but not limited to Title VI and Title VII of the Civil Rights Act**, to serve as the authorized liaison with the South Texas College Office of Human Resources and/or the Title IX Coordinator.

Pursuant to the following protocol, the School District official and the College representative(s) will work in a collaboratively and timely manner in connection with any to share any and all information necessary in the event of an claims or investigation arising under Section 8 of this IA. of a personnel matter (see Exhibit C).

Title IX Protocol

- a) The College and the School District acknowledge that jurisdiction over incidents falling within Title IX can be difficult to determine with respect to Dual Credit Programs, and sometimes jurisdiction is shared by both parties. This protocol is agreed to by the College and the School District to establish clarity and coordination with a set of consistent guidelines for each to follow. The general principle is one of establishing a nexus, and determining which party has the strongest nexus to the alleged misconduct, or whether a nexus reasonably exists with respect to the jurisdiction of both parties, in which case jurisdiction exists for both and in most cases will result in collaborative investigations and separate resolutions in accordance with the policies of each party. In all collaborative processes, the parties agree to share investigation-related information with each other to the extent permitted by law.
- b) In any complaint where the law permits, the College and the School District agree to share information about the outcome of the complaint with the other party to the extent the outcome impacts the other party or its students/employees.
- c) In any circumstance where the parties agree to do so, or where the respondent dual credit student or employee is arguably under the jurisdiction of both parties (regardless of who controls the venue), investigations can be conducted jointly with (at least) one representative from each party. The results of the investigation (one joint investigation report encompassing the policies of both parties) will be made available to both parties, with appropriate redactions as necessary. The parties may then each use the results of the investigation to pursue their own independent resolutions of the complaint. Where investigation procedures of the parties differ substantially, it may be impossible for a collaborative investigation to comply with both, in which case separate investigations should be conducted.
- d) Where one party controls the venue of the alleged misconduct and the respondent is a student or employee of that same party, that party shall normally have primary jurisdiction over the complaint.
- e) Where a party controls the venue in which the complainant is its student/employee and the respondent is the student or employee of another party, the complainant will have the right to file a complaint within the other party's grievance process. The party in which the complainant is enrolled is responsible for providing supportive measures to the complainant.
- f) Where a party provides only instruction/credit for a course, and is not otherwise involved in any way in an act of misconduct, that party shall have no responsibility under this protocol except as

policy otherwise requires (e.g., mandated reporting responsibilities)g) Where a party controls only the venue of a course, and is not otherwise involved in any way in an act of misconduct, that party will review any needed remedial measures related to the safety of the venue and implement them accordingly.

g) Control:

- i. A party who controls the venue and the instruction, provides an employee for instruction, and provides credit for the course controls that course.
- ii. A party who provides instruction in the venue of the other party does not control that venue.

h) Each party's employees are expected/encouraged to participate as witnesses in any resolution process, as necessary.

i) Student:

- i. A student enrolled in a dual-credit/early college course is a student of both parties, regardless of which party has the primary relationship with the student.
- ii. Any party's policies and procedures will explicitly be made applicable to its students, including those who are dual-enrolled/participating in early college.

j) Imposing consequences on a respondent by two parties is appropriate when the student is enrolled within the educational program of both parties, though the parties can agree that only one party will enforce its policies and procedures in a given situation. In such situations, the parties may agree that the party with the primary relationship to the student will take the lead and/or enforce its policies and procedures, or that the party in whose program the incident took place will normally have primary jurisdiction.

k) Each course should clearly designate which party's educational program the course is part of, and/or whether more than one party is the sponsor/provider of a course.

9) NON-DISCRIMINATION

The College prohibits discrimination, including harassment and sexual misconduct, against any employee, applicant for employment, student, or applicant for admission on the basis of any protected class or any other basis prohibited by law. Protected classes at the College include race, color, national origin, religion, age, sex, sexual orientation, gender, gender identity, physical or mental disability, genetic information, veteran status, or any other basis prohibited by law.

Discrimination is defined as prohibited conduct directed at an employee or student on the basis of race, color, national origin, religion, age, sex, including pregnancy and parental status, sexual orientation, gender, gender identity, physical or mental disability, genetic information, veteran status, or any other basis prohibited by law, that adversely affects the employee's employment or that adversely affects the student.

For more information, please visit [Board Policy #4216 Sex Discrimination, Sexual Harassment, Domestic Violence, Dating Violence, Stalking and Retaliation Prohibited](#).

10) INTERLOCAL AGREEMENT (IA)

This IA may be amended by mutual written agreement of both parties.

The College and the School District reserve the right to terminate this IA by notice from either party in accordance with this IA or by operation of law. The College or the School District may terminate the IA no fewer than ninety (90) days prior to the end of the semester during which notice was given. To be effective, notice must be submitted in writing, signed by the College President or the School District Superintendent and personally delivered to the other party to this IA.

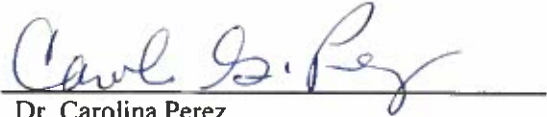
11) NOTIFICATION OF NON—COMPLIANCE AND TERMINATION OF AGREEMENT

If a party fails to comply with any provision of this IA, the other party may issue a Notification of Non-Compliance (Notice). The Notice shall be in writing and shall describe in detail the nature of the alleged non-compliance. The Notice will be provided to the College President or to the School District Superintendent for review and action. Failure to correct any condition of non-compliance within ten (10) business days following receipt of the Notice may, at the option of the party which sent the Notice, result in termination of this IA at the end of the semester during which the Notice was sent. Any provision in this IA which requires performance by either party after the termination of this IA including, without limitation, confidentiality obligations, limitations of liability, and exclusions of damages, and any other provision or partial provision that by its nature would reasonably extend beyond the termination of this IA, shall be and remain enforceable after such termination of this IA for any reason whatsoever.

EXECUTED IN TWO (2) Original counterparts on this _____ day of _____, 20____.



Dr. Ricardo J. Solis
President
South Texas College



Dr. Carolina Perez
Superintendent
Mission CISD

Rose Benavidez
Chair, Board of Trustees
South Texas College



President, Board of Trustees
Mission CISD

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EXHIBIT A
DUAL CREDIT STUDENTS
SPONSORED BY PARTNERING SCHOOL DISTRICTS
Tuition and Fees
FOR FY 2023-2024

	Board Approved FY 2021-2022	Board Approved FY 2022-2023	Board Approved FY 2023-2024
DUAL CREDIT TUITION:			
Per credit hour tuition for in-district dual credit students sponsored by partnering school districts	0.00	0.00	0.00
DIFFERENTIAL TUITION PER CREDIT HOUR FOR COURSES OFFERED ON A SOUTH TEXAS COLLEGE CAMPUS OR FACULTY:			
Associate Degree Nursing	0.00	0.00	0.00
Emergency Medical Technology	0.00	0.00	0.00
Occupational Therapy Assistant	0.00	0.00	0.00
Patient Care Assistant	0.00	0.00	0.00
Pharmacy Tech	0.00	0.00	0.00
Physical Therapist Assistant	0.00	0.00	0.00
Radiologic Technology/Sonography	0.00	0.00	0.00
Respiratory Therapy	0.00	0.00	0.00
Vocational Nursing	0.00	0.00	0.00
COURSE FEES:			
Electronic Distance Learning/VCT Course Fee per credit hour (Summer 2020 Sessions - Fee waived) (Fall 2020 Session - Fee waived)	10.00	10.00	0.00
Hybrid Course Fee per credit hour	0.00	0.00	0.00
NAH and Other Course Fees: <i>Liability Insurance/Exams/Booklets/Badges/Special Program ID/Certificates/Pinning Ceremony/Other Activities</i>	Recovery of costs and processing fees	Recovery of costs and processing fees	Recovery of costs and processing fees
INCIDENTAL FEES:			
Fee per credit hour for dual credit students attempting a course three or more times	125.00	125.00	125.00
Dual Credit Late Processing Fee per course per student after Census Day	200.00	200.00	200.00
DUAL CREDIT ACADEMIES:			
Dual Credit Academies Participation Fee - Fall and Spring, per Student per Semester (Charged to School District)	600.00	600.00	600.00
Dual Credit Academies Participation Fee - Summer, per Student per Credit Hour (Charged to School District)	50.00	50.00	50.00

Board Approved_DualCreditTuitionandFees FY 2023-2024_March 28, 2023

Exhibit B Sample Recognition

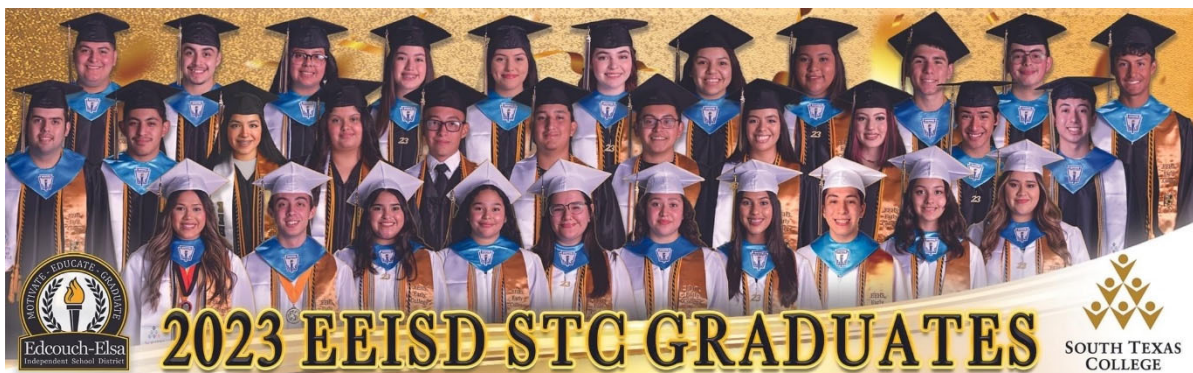
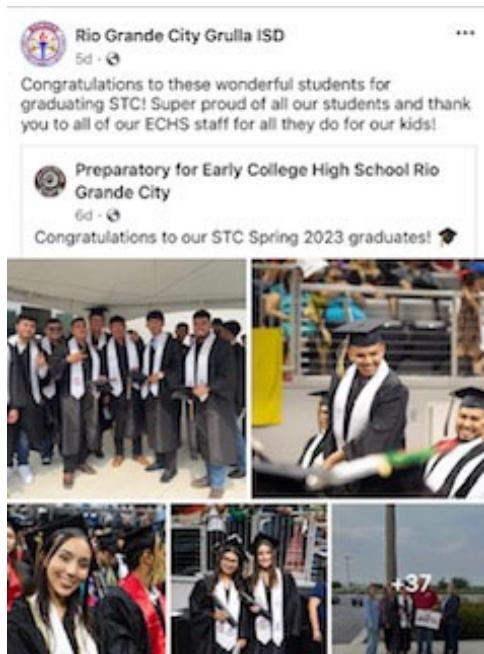
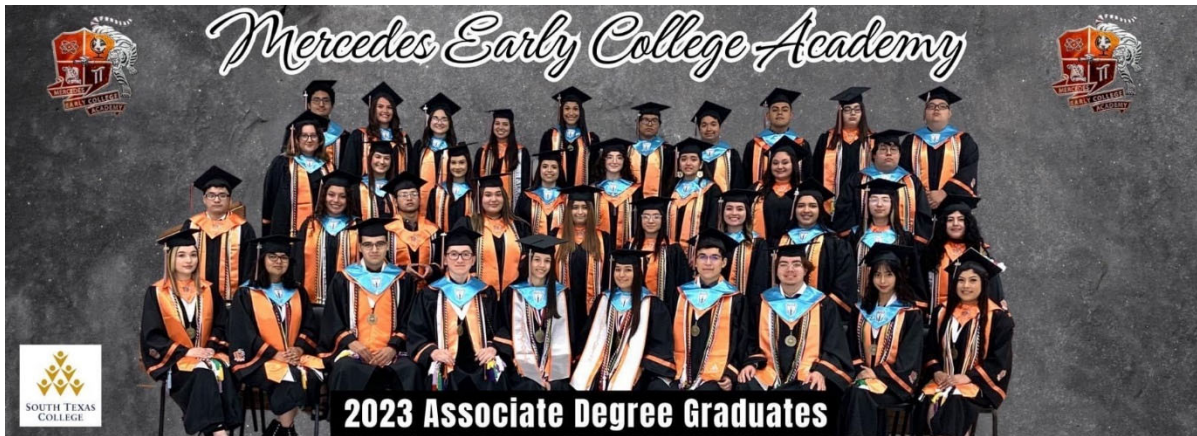


EXHIBIT C

School District Title IX Investigator/Coordinator

As stated in Section 8, the School District hereby ~~designate~~ the Liaison listed below who, the School District certifies, is trained to investigate and address matters relating to Title IX and alleged civil rights violations, including but not limited to claims arising under Title VI and Title VII of the Civil Rights Act, to serve as the authorized liaison to the South Texas College Office of Human Resources and the Title IX Coordinator for the College.

The School District Liaison contact information is as follows:

School District Name: _____

High School Name: _____

Liaison's Name: _____

Position Title: _____

Contact Phone Number: _____

Email: _____


This form must be completed in its entirety and submitted to:

Interim Title IX Coordinator
Todd C. Nelson, J.D.
Contract and Regulatory Resources Officer
3201 West Pecan Blvd., N150
956-872-4664
TitleIX@southtexascollege.edu

For any questions, please contact:

Alicia Herrera
Interim Director of Human Resources
2501 West Pecan Blvd.
McAllen, TX 78501
956-872-3815
HR_Administrators@southtexascollege.edu

SUBJECT: Resolution Stating Annual Review of Investment Policy and Investment Strategies CDA (LOCAL)

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

In accordance with the Public Funds Investment Act, Texas Government Code 2256, the Board of Trustees is required to:

1. Annually review the District’s Investment Policy and Investment Strategies for each of the funds or group of funds under the Board’s control.
2. Approve the independent sources for Investment Officer training
3. Approve the list of qualified brokers/dealers
4. Approve the Investment Officers

A written instrument shall be adopted stating that the Board has reviewed and approved:

1. The Investment Policy and Investment Strategies
2. The list of independent sources for Investment Officer training
3. The list of qualified brokers/dealers
4. The list of Investment Officers

ADMINISTRATIVE CONSIDERATIONS

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District’s written investment policy and generally accepted accounting procedures.

None of the District’s investment officers own any financial interest in the entities offering to engage in investment transactions with the District.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

Approval of Amended Resolution Stating Annual Review of Investment Policy and Investment Strategies CDA (LOCAL)

CONTACT PERSON (S)

Lorena Garcia, Deputy Superintendent for Support Services
Joel Garcia, Assistant Superintendent for Finance Services
Dora Garcia, Director for Budget and Finance

**RESOLUTION STATING ANNUAL REVIEW OF INVESTMENT POLICY
AND INVESTMENT STRATEGIES AND DESIGNATION OF INVESTMENT
OFFICERS FOR MISSION CISD**

WHEREAS, Mission CISD has been legally created and operates pursuant to the general laws of the State of Texas applicable to Independent School Districts; and

WHEREAS, the Board of Trustees has convened on this date at a meeting open to the public and wishes to review the Investment Policy and strategies for the District, in the form attached hereto, pursuant to Chapter 2256, The Texas Government Code, as amended from time to time; Now, therefore,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF Mission CISD THAT:

Section 1: The Investment Policy, in the form attached hereto, and the investment strategies contained in such policy is hereby reviewed and approved at its annual review.

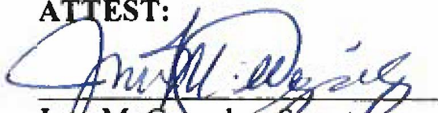
Section 2: The provisions of this Resolution shall be effective as of the date reviewed and shall remain in effect until modified by action of the Board of Trustees.

Section 3: The attached list of qualified brokers/dealers and the list of sources for investment training are hereby reviewed and approved at its annual review.

Section 4: That Joel Garcia, Assistant Superintendent for Finance, Dora Garcia, Director for Finance, and Sylvia Esquivel, Accountant of the District are hereby named as Investment Officers of the District to be responsible for the investment of its funds consistent with the Investment Policy.

PASSED AND APPROVED this 2nd day of August 2023.

ATTEST:



Juan M. Gonzalez, Secretary
MCISD Board of Trustees



Roy Vela, President
MCISD Board of Trustees

List of investment brokers/dealers and investment consultants with whom the District may work with in investing District funds.

1. Hilltop Securities Inc.
Mary Ann Dunda, Managing Director, TexSTAR Administrator
1201 Elm Street, Suite 3500,
Dallas, TX 75270
2. TASB First Public Lone Star Investment Pool
Edward M. Contreras, Assistant Vice-President
7620 Guadalupe
Austin, Texas 78752
3. PTA Texas Class Investment Pool
Danny King, Account Representative
813 West 11th, Suite B
Austin, Texas 78701
4. BBVA USA/PNC Bank
3900 North Tenth Street
McAllen, Texas 78501
5. PFM Asset Management LLC
Nathan Smith, Senior Managing Consultant
111 Congress Avenue, Suite 2150
Austin, Texas 78701
6. Lone Star National Bank
520 E. Nolana
McAllen, Texas 78704
7. Meeder Public Funds, Inc., DBA/ Patterson & Associates
Linda Patterson, President, Patterson & Associates
901 S. Mopac, Suite 195
Austin, TX 78701

The individuals listed above have been provided with a copy of MCISD's investment policies (legal and local). All investments will be made in accordance with MCISD's board policy regarding investment of public funds. Investments will be purchased from those providing the best package, adhering to Board Policy on investments.

Sources of investment training:

1. Texas Association of School Business Officials
2. PFM Asset Management LLC
3. Public Trust Advisors (PTA)
4. Hilltop Securities Inc.
5. First Public
6. Patterson & Associates

SUBJECT: Renewal Contract for PreK-12 Digital Learning Software #211-24-1

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

This contract intends to provide a method to procure PreK-12 Digital Learning Software to meet the District’s needs.

ADMINISTRATIVE CONSIDERATIONS

On June 22, 2022, the Board of Trustees awarded Bid No. 211-23-1, for PreK-12 Digital Learning Software for one year, with the option to renew for two additional one-year terms. This will be year two.

The Purchasing Department reviewed last year’s purchases.

The review process reached the following conclusions:

- (1) The District would benefit from renewing this contract.
- (2) All equipment, supplies, and services are purchased on an as-needed basis.

FUNDING SOURCE AND AMOUNT

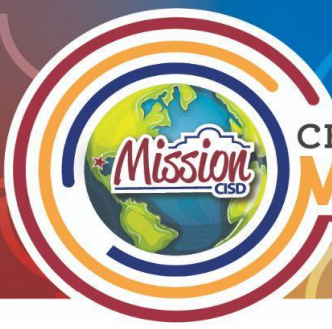
Federal Funds	\$130,575
Estimated Expenditure	

RECOMMENDATION

Administration recommends renewing with Nearpod Inc.

CONTACT PERSON(S)

Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction
Joel Garcia, Assistant Superintendent for Finance
Anabel Garza, Coordinator for Purchasing



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FY2024 Term Contract:	PreK-12 Digital Learning Software #211-24-1
Awarded To:	1. <u>Nearpod Inc</u>
Term:	One Year/One year option to renew
Term Period :	September 2023 – July 2024

Mission Consolidated Independent School District
 Tabulation Form
 PreK-12 Digital Learning Software 211-24-1

VENDOR NAME:		Learning Explorer Inc			Liminex Inc dba Goguardian, and acting on behalf of itself and its Affiliates, including Pear Deck, and Snapwiz dba Edulastic			Nearpod Inc		
		Contact Name: Erin Alberts			Contact Name: Kimberly Spencer			Contact Name: Natali Barski-Meyman		
		Phone # 617-470-0640			Phone # 888-310-0410			Phone # 305-677-5030		
		Email ealberts@learningexplorer.com			Email rfp@goguardian.com			Email vendorforms@nearpod.com		
Qty	Detailed Desc	Note	Quoted Price	Sub-total	Note	Quoted Price	Sub-total	Note	Quoted Price	Sub-total
Year 1										
15000	Digital Interactive Software for all Campuses		\$ 5.75	\$ 86,250.00	Pear Deck Subscription	\$ 3.40	\$ 51,000.00	Nearpod premium plus; floccabulary plus; nearpod EL, college & career exploration	\$ 7.78	\$ 116,700.00
15000	Optional Resource License for all campuses				Edulastic Enterprise Student Licenses	\$ 2.40	\$ 36,000.00	Digital citizenship; SEL; 21 century pkg; historical perspectives & literacy; nearpod math	\$ 8.71	\$ 130,650.00
3	Professional Development (days)	free	\$ -	\$ -	Individual Schools can purchase customized training and on-going PD	\$ 4,000.00	\$ 12,000.00	Up to 6 hours of onsite training	\$ 2,500.00	\$ 7,500.00
1	One-time implementation fee	waived	\$ 2,495.00	\$ -				Total Cost Mission CISD wants to purchase is Software and PD		\$ 124,200.00
Total Year 1		25%		\$ 64,687.50			\$ 99,000.00			\$ 254,850.00
Year 2										
15000	Digital Interactive Software for all Campuses		5.75	\$ 86,250.00	Pear Deck Subscription	\$ 3.40	\$ 51,000.00	Nearpod premium plus; floccabulary plus; nearpod EL, college & career exploration	8.17	\$ 122,550.00
15000	Optional Resource License for all campuses				Edulastic Enterprise Student Licenses	\$ 2.40	\$ 36,000.00	Digital citizenship; SEL; 21 century pkg; historical perspectives & literacy; nearpod math	9.14	\$ 137,100.00
3	Professional Development (days)	free		\$ -	Individual Schools can purchase customized training and on-going PD	\$ 4,000.00	\$ 12,000.00	Up to 6 hours of onsite training	2,675.00	\$ 8,025.00
Total Year 2		25%		\$ 64,687.50			\$ 99,000.00			\$ 130,575.00
Year 3										
15000	Digital Interactive Software for all Campuses		\$ 5.75	\$ 86,250.00	Pear Deck Subscription	\$ 3.40	\$ 51,000.00	Nearpod premium plus; floccabulary plus; nearpod EL, college & career exploration	\$ 8.58	\$ 128,700.00
15000	Optional Resource License for all campuses				Edulastic Enterprise Student Licenses	\$ 2.40	\$ 36,000.00	Digital citizenship; SEL; 21 century pkg; historical perspectives & literacy; nearpod math	\$ 9.60	\$ 144,000.00
3	Professional Development (days)	free		\$ -	Individual Schools can purchase customized training and on-going PD	\$ 4,000.00	\$ 12,000.00	Up to 6 hours of onsite training	\$ 2,862.25	\$ 8,586.75
Total Year 3		25%		\$ 64,687.50			\$ 99,000.00			\$ 137,286.75

Note:	Achieve3000: Is a platform refer to as Actively Learn which is 3rd-8th grade
	EREFLECT Inc did not submit Mission CISD packet; Is a platform for keyboarding
	Pearson Virtual Schools: Cost too high and they are online courses
	Sirius Education Solutions: Is a platform for 3rd-8th grade and EOC
	Stride Learning: Cost too high and they are online courses

Mission Consolidated Independent School District
 Evaluation Matrix
 PreK-12 Digital Learning Software 211-24-1

Bid Evaluation Matrix		Learning Explorer Inc	Liminex Inc dba GoGuardian, and acting on behalf of itself and its Affiliates, including Pear Deck, and Sanpwiz dba Edulastic	Nearpod Inc
Criteria	Weight	\$ 64,687.50	\$ 99,000.00	\$ 254,850.00
Price of service/product (20 points)				
Base Proposal	20	20	13	10
Meet district's needs (78 points)				
Engaging for all students	6	3.25	3.71	5.92
Interactive lessons for all content areas and elective courses	6	3	3.29	5.54
Ready-made adaptable interactive lessons for all content areas including CTE and special populations that correlate to the TEKS.	6	2.42	1.64	5.08
Provide access to a content library for all users	6	3.17	2	5.54
Informal/formal assessments i.e. open-ended questions, polls, quizzes, drawing, fill in the blank as well as note-taking capabilities	6	3.75	3.43	5.77
Assessment methods utilizing STAAR Redesign formatted questions such as hot text, drag and drop, text entry, constructed response, match table grid, multiple choice, multiselect, inline choice (drop down), etc.	6	4.08	3.86	4.38
Provide immediate online reporting at the student, classroom, and campus levels.	6	2.67	3.93	5.54
Provide personalization features that include interactive resources such as: simulation activities, virtual field trips, videos, audio recording, 3D models	6	2.41	2.64	5.54
Allows the import of teacher-created content/lessons such as Microsoft Powerpoint and Google Slide presentations	6	3.75	4.5	5.23
Supports single sign-on (SSO) through Clever	6	3.83	3.79	6
Integration with Google Classroom	6	4.25	4.64	5.92
Preferred: Interactive videos from a variety of sources that may be included in the lessons	6	3	2.36	5.38
Preferred: Vocabulary development activities	6	2.25	2.14	5.31
Past relationship with vendor (2 points)	2	0	1	2
Total	100	62	56	83

Committee Members:
 Marissa Saenz
 Laquanta Bivens-Hernandez
 Faustino Cedillo
 Vanessa Ojeda
 Judy Rodriguez
 James Shults
 Diamond Tijerina
 Yvonne Ayala
 Natalie Gomez
 Shaila Silva
 Brenda Betancourt
 Araceli Escalona

Notes:
 Mission CISD had demo presentations on 6/15/2022 from the top 3 vendors according to our scope of work on the RFP. Evaluation is based on all the items requested Digital Interactive Software for all campuses, Optional Resource, and Professional Development. At the end of the evaluation, Mission CISD committee members have determined to opt-out of the optional resource.

SUBJECT: Award Contract for Reading Intervention 6th-8th Program #210-24-2

PRESENTER: Joel Garcia, Assistant Superintendent for Finance



BACKGROUND INFORMATION

This contract intends to provide a method to procure the Reading Intervention 6th-8th Program for secondary campuses to meet the District's needs.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received: 3
2. Number of responses planning to award: 1

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated \$162,458

RECOMMENDATION

Administration recommends awarding the contract to McGraw Hill (Achieve3000).

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anabel Garza, Coordinator for Purchasing



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OUR MISSION*

FY2024 Term Contract:	Reading Intervention 6 th -8 th Program #210-24-2
Awarded To:	1. <u>McGraw Hill (Achieve3000)</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	August 2023 – June 2024

Mission Consolidated Independent School District
 Tabulation Form
 Reading Intervention 6th-8th Program 210-24-2

VENDOR NAME:		McGraw Hill (Achieve3000)			MindPlay Education LLC			Peoples Education Inc dba Mastery Education		
		Contact Name: Joe Cribari			Contact Name: Shanice Duncan			Contact Name: Barbara Dexter		
		Phone #: 800-338-3987			Phone #: 800-221-7911			Phone #: 800-822-1080 x208		
		Email: seg_rfp@mheducation.com			Email: shanice@mindplay.com			Email: bdexter@mastereducation.com		
Qty	Detailed Desc	Note	Quoted Price	Sub-total	Note	Quoted Price	Sub-total	Note	Quoted Price	Sub-total
Year 1										
4	Professional Development (PD)		\$ 2,910.60	\$ 11,642.40						
7	Setup fee - per school for deployment and ongoing support, rostering, integrations, and customer support		\$ 290.00	\$ 2,030.00						
350	Literacy with Boost for Intervention. English Language learning and Spanish Literacy		\$ 50.88	\$ 17,808.00						
3300	Literacy with Boost for Intervention. English Language learning and Spanish Literacy		\$ 39.69	\$ 130,977.00						
7	Training (consultants, equipment, travel, materials, salaries), site/campus student licenses, the LightSail Library, & Product Support					\$ 15,000.00	\$ 105,000.00			
2910	Reach: Foundations-Reading Grades								\$ 9.95	\$ 28,954.50
116	Reach: Foundations-Reading TE Grades								\$ -	\$ -
2910	Insight: Foundations-Reading								\$ 2.00	\$ 5,820.00
2910	MyQuest: Reading								\$ 10.95	\$ 31,864.50
1300	Reach: EOC English I								\$ 9.00	\$ 11,700.00
1120	Reach: EOC English II								\$ 9.00	\$ 10,080.00
1300	EOC: English I								\$ 7.50	\$ 9,750.00
1120	EOC: English II								\$ 7.50	\$ 8,400.00
1	Functionality Training Webinar								\$ 999.00	\$ 999.00
Total Year 1				\$ 162,457.40		\$ 105,000.00				\$ 107,568.00
Year 2										
4	Professional Development (PD)		\$ 2,910.60	\$ 11,642.40						
7	Setup fee - per school for deployment and ongoing support, rostering, integrations, and customer support		\$ 290.00	\$ 2,030.00						
350	Literacy with Boost for Intervention. English Language learning and Spanish Literacy		\$ 50.88	\$ 17,808.00						
3300	Literacy with Boost for Intervention. English Language learning and Spanish Literacy		\$ 39.69	\$ 130,977.00						
7	Training (consultants, equipment, travel, materials, salaries), site/campus student licenses, the LightSail Library, & Product Support					\$ 13,500.00	\$ 94,500.00			
Total Year 2				\$ 162,457.40		\$ 94,500.00				
Year 3										
4	Professional Development (PD)		\$ 2,910.60	\$ 11,642.40						
7	Setup fee - per school for deployment and ongoing support, rostering, integrations, and customer support		\$ 290.00	\$ 2,030.00						
350	Literacy with Boost for Intervention. English Language learning and Spanish Literacy		\$ 50.88	\$ 17,808.00						
3300	Literacy with Boost for Intervention. English Language learning and Spanish Literacy		\$ 39.69	\$ 130,977.00						
7	Training (consultants, equipment, travel, materials, salaries), site/campus student licenses, the LightSail Library, & Product Support					\$ 12,750.00	\$ 89,250.00			
Total Year 3				\$ 162,457.40		\$ 89,250.00				

Mission Consolidated Independent School District
 Evaluation Matrix
 Reading Intervention 6th-8th Program 210-24-2

Bid Evaluation Matrix		Vendors		
		McGraw Hill (Achieve3000)	MindPlay Education LLC	Peoples Education Inc dva Mastery Education
Criteria	Weight	\$ 162,457.40	\$ 105,000.00	\$ 107,568.00
Price of service/product (40 points)				
Base Proposal	40	25.9	40.0	39.0
Meet district's needs (56 points)				
Program is aligned to TEKS for each respective grade level	6	4.8	3.8	3.0
Program components are available in English and Spanish for 6th-8th	6	5.3	3.3	3.2
Screeners available for BOY, MOY, EOY	6	4.3	3.7	2.3
Assessments measure critical areas of reading development	6	5.2	3.5	2.8
Program provides prescriptive web-based/interactive reading lessons	6	5.2	3.7	2.7
Program provides targeted grammar and writing skill development and provides practice opportunities	6	4.0	2.8	2.5
Program provides opportunities to practice writing constructed responses (short and extended)	5	4.8	2.3	2.0
Writing assessments mirror STAAR redesign writing modes (informational, argumentative, correspondence (secondary))	5	4.2	2.7	2.0
Compatibility with Clever	5	4.0	4.0	3.8
Usage and growth reports available at various levels (teacher, campus, district)	5	4.7	3.3	3.0
Past relationship with vendor (4 points)	4	3.8	2.3	3.3
Total	100	76.2	75.4	69.6

166

Committee Members:


- Sonia Rodriguez
- Albert Iaguirre
- Cecilia Villarreal-Rodriguez
- Jessica Dominguez
- Yvette Nevarez
- Diamond Tijerina
- John Roger Hill

Notes:

The scoring was conducted after the completion of the three demos and a discussion regarding the pros and cons from each of the vendors. Each member was given a Google Form link and the system took all the responses from the committee members and produced an average score. The averages from the responses were added to the points derived from the proposal costs, producing the final scores.

The committee was then informed of the scores and the results.

SUBJECT: Donations

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

In accordance with Board Policy CDC (Legal), all bequest of property for the benefit of the public schools shall, when not otherwise directed by the grantor, vest the property in the Board. Funds or other property donated, or the income therefrom, may be expended:

1. For any purpose designated by the donor that is in keeping with the lawful purposes of the schools that are to benefit from the donation; or
2. For any legal purpose if the donor designated no specific purpose.

The district receives donations from various sources throughout the school year. The majority of donations are given to the student activity funds to be used for student travel and awards. Some donations are in cash and some are non-cash, such as equipment, food, and services.

ADMINISTRATION CONSIDERATION

For the period reported, total donations were \$22,589. The largest cash donation received was \$10,000. and the largest non-cash donation received was \$405. These donations benefit our students and staff.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION:

Approval of donations.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Director for Budget and Finance
Alyssa Gonzales, Accountant

MISSION CISD
CASH and INKIND/NONCASH DONATION FORM

Public Relations
CAMPUS NAME

6/8/2023
Date

Education Foundation of Mission CISD
NAME OF DONOR

1201 Bryce Dr
Address

Mission, TX 78572
City, State, Zip

Telephone Number

\$10,000
DONATION AMOUNT

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Check	Cash	Inkind/Noncash donation

61-00-5744-00-734-00-000 2238
Revenue Account Number Check #

172

Description of Noncash donation-(Include an estimated value).

List below any restrictions for this donation: (Attach letter from donor if one is provided)
For Back to school bash school supplies

Craig B. Wiley
PRINCIPAL'S SIGNATURE

6/8/2023
Date

Instructions:

**MISSION CISD
CASH and INKIND/NONCASH DONATION FORM**

Public Relations
CAMPUS NAME

6/8/2023
Date

Greater Mission Chamber of Commerce
NAME OF DONOR

202 W. Tom Landry ST.
Address

Mission, TX 78572
City, State, Zip

Telephone Number

\$5,000.00
DONATION AMOUNT

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Check	Cash	Inkind/Noncash donation

1-00-5744-000-734-00 0-00
Revenue Account Number

7837
Check #

173

Description of Noncash donation-(Include an estimated value).

List below any restrictions for this donation: (Attach letter from donor if one is provided)
Back to school Bash school supplies

Craig B. Volney
PRINCIPAL'S SIGNATURE

6/8/2023
Date

Instructions:

**MISSION CISD
CASH and INKIND/NONCASH DONATION FORM**

Mission CISD
CAMPUS NAME

7/24/2023
Date

Walmart- 3 mile line-Palmhurst
NAME OF DONOR

215 e. Mile 3 Rd.
Address

Palmhurst, Texas 78573
City, State, Zip

(956) 519-8453
Telephone Number

\$74.00
DONATION AMOUNT

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Check	Cash	Inkind/Noncash donation

Revenue Account Number

Check #

175

Description of Noncash donation-(Include an estimated value).

Donation of 100 reusable bags for our students to use for the day of our Back To School Bash.

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

24-Jul-23
Date

Instructions:



Mission Consolidated Independent School District

- 1201 Bryce Drive • Mission, Texas 78572
- Telephone (956) 323-5505 • Fax (956) 323-5634
- Website: www.mcisd.net

Board of Trustees Minutes

The Board of Trustees of the Mission Consolidated Independent School District held a **Special Meeting** on **Wednesday, June 7, 2023, scheduled to begin at 8:00 PM** in the **Mission CISD Annex, 925 E. Business HWY. 83, Mission, Tx 78572.**

I. Call Meeting to Order and Establish Quorum

President Veronica “Betty” R. Mendoza called the meeting to order at 10:58 p.m. The meeting was properly posted; a quorum was present. Board Members present besides Veronica “Betty” R. Mendoza were Juan M. Gonzalez, Roy Vela, Iris Iglesias, Minnie Rodgers, Petra Ramirez, Jerry Zamora, and Superintendent, Dr. Carol G. Perez.

II. Pledge of Allegiance and Moment of Silence

1. U. S. Flag and Texas Flag

Mrs. Veronica “Betty” R. Mendoza led in the Pledge of Allegiance and she also asked for a Moment of Silence.

III. Public Comment(s) on Specific Agenda Item(s)

None

IV. Discussion and Possible Action

1. Set Date for Public Meeting to Discuss 2023-2024 Budget and Proposed Tax Rate and Approval of Proposed Tax Rate 2023

Mr. Joel Garcia, Assistant Superintendent for Finance stated the first item is the Approval to Set Date for a Public Meeting to Discuss **the 2023-2024 Budget and Proposed Tax Rate and Approval of Proposed Tax Rate 2023**. The Education Code Section 44.004 requires a meeting notice for a public hearing on the budget and proposed tax rate for school districts. Prior to the notice being published, the Board must decide on the public meeting dates, and vote on a proposed tax rate that will be published in the notice of public hearing. House Bill 3 was passed by the 86th Legislature and signed into law on June 11, 2019, by Governor Greg Abbott. House Bill 3 requires school districts to reduce the maintenance and operations tax rate in accordance with the Education Code and Tax Code. The comptroller's guidelines for Truth-in-Taxation require school districts to publish one notice the Notice of Public Meeting to Discuss Budget and Proposed Tax Rate in a local newspaper. All meeting notices follow a prescribed format provided by the Comptroller and must appear in the newspaper no later than 10 days or earlier than 30 days before the date of the public meeting. The District is required to submit property value information to the Texas Education Agency in August 2023 once Hidalgo County Certified Values are available. These values will determine the District's Maximum Compressed Rate and TEA will provide this rate to Mission CISD. **The Administration** will prepare a budget based on current estimates of District property values and the District's Maximum Compressed Rate. The Administration recommends approval to Set a Date for Public Meeting to Discuss the 2023–2024 Budget and Proposed Tax Rate on June 21, 2023.

A motion was made by Mr. Juan Gonzalez for approval. Motion second by Mr. Roy Vela. The motion passed unanimously.
Vote 7-0

2. Resolution for Compensation for Emergency Closure - May 1, 2023

Mr. Joel Garcia stated the next item is Resolution for Compensation for Emergency Closure on May 1, 2023. Many residents of the Mission CISD area were affected by the vicious storm that rolled through the area late Friday, April 28, 2023, evening leaving them without power and with wind/hail damage to their properties. Immediately, Mission CISD began working to help clean up debris and ensure the safety of its campuses. On April 30, 2023, District Staff were notified of the cancellation of school for Monday, May 1, 2023, due to the ongoing storm recovery efforts. Only essential personnel would be reporting to work on Monday. For campuses, that meant that only the school administrators and custodians would be reporting to work onsite. All other employees would remain home for the day, and return to normal hours on Tuesday, May 2, 2023. On Monday afternoon, May 1, 2023, Hidalgo County Judge Richard F. Cortez issued a declaration of disaster for Hidalgo County. In light of the school cancellations and the Hidalgo County disaster declaration, Mission CISD is submitting a Resolution for Compensation for Emergency Closure for May 1, 2023, to the Board of Trustees for approval. The Resolution authorizes payment to the affected employees who otherwise would not have been compensated due to the emergency closure the usual rate of pay calculated in the manner pay is regularly calculated for days of vacation for the employee's current assignment and Authorizes the administration to credit the leave account of any employee absent on that day if that employee's account was charged a day of leave for that day. The Administration recommends the approval of the Resolution for Compensation for Emergency Closure for May 1, 2023.

Mr. Joel Garcia read the resolution:

WHEREAS, the Superintendent of Schools is Authorized by Board Policy EB(LOCAL) to order an emergency closure of schools,

WHEREAS, Board policy DEA(LOCAL) states that the Board of Trustees may authorize payment of wages and benefits for a day of closure ordered under Board Policy EB(LOCAL),

WHEREAS, Hidalgo County Judge Richard F. Cortez issued a disaster declaration on Monday, May 1, 2023, after a weekend of dangerous storms damaged property and critical infrastructure in Hidalgo County.

WHEREAS, the resulting damage to essential infrastructure impaired the ability of Mission CISD to safely open school facilities at Mission CISD on May 1 of 2023.

WHEREAS, the Superintendent of Schools exercised her authority to order an emergency closure of schools on May 1 of 2023,

WHEREAS, the Board of Trustees finds that it is an educational interest of the school district to take actions to assist in ensuring the safety of its employees in the wake of a natural disaster and to ensure that before employees and students return to the classroom that all systems affecting life safety are in working order, and

WHEREAS, the conditions on May 1 2023 have impacted the continuity of electrical service to district campuses to varying degrees thereby impacting all campus systems at each affected campus to include, indoor air quality, communications, and all other systems that require continuity of electrical service,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT THAT THE BOARD OF TRUSTEES:

Authorizes payment to the affected employees who otherwise would not have been compensated due to the emergency closure the usual rate of pay calculated in the manner pay is regularly calculated for days of vacation for the employee's current assignment and Authorizes the administration to credit the leave account of any employee absent on that day if that employee's account was charged a day of leave for that day.

PASSED AND APPROVED by the Board of Trustees of the Mission Consolidated Independent School District at this meeting held on June 7, 2023.

The recommendation again is, the Administration recommends the approval of the Resolution for Compensation for Emergency Closure for May 1, 2023.

A motion was made by Ms. Minnie Rodgers for approval. Motion second by Mrs. Iris Iglesias. The motion passed unanimously.
Vote 7-0

V. Recommendation(s)

1. Approval of the Selection for:

- a. Director for Career and Technology

Dr. Carol G. Perez stated for Recommendations it was the Approval of the Selection for Director for Career and Technology CTE Director the administration is asking to pull that item because we have not finished with the process and we will continue to interview. Is that correct Dr. Roberts?

Dr. Sharon Roberts, Deputy Superintendent for Curriculum & Instruction responded yes, ma'am we are still interviewing, we will be bringing forward someone on June 21st.

Dr. Carol G. Perez responded therefore we don't have a need for an executive session.

Mr. Jerry Zamora. Board Member responded so is the position open right now?

Dr. Carol G. Perez responded yes, when do you foresee finishing the interviews.

Dr. Sharon Roberts responded we are hoping to make a recommendation to the Superintendent next week and then bring it to the next board meeting.

Dr. Carol G. Perez responded, ok so the position is going to be closing very shortly.

Mr. Jerry Zamora, responded when?

Dr. Sharon Roberts responded It might be this Friday or Monday.

Dr. Carol G. Perez responded more than likely Friday to be ready, you want to set the task as soon as possible to set the interviews so it would be Friday.

Dr. Sharon Roberts responded ok.

VI. Executive Session

1. Private Consultation with Board Attorney if necessary (Texas Gov't Code §551.071)

2. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or to Hear a Complaint or Charge Against an Officer or Employee (Texas Gov't Code §551.074)

VII. Action, if necessary, on Matters Discussed in Executive Session

VIII. Adjournment

Motion made by Mr. Juan Gonzalez that the meeting is adjourned. Motion seconded by Mrs. Iris Iglesias. Motion passed. Vote 7-0.

President, Mendoza adjourned the meeting at 11:06 p.m.

Roy Vela, President
Mission CISD Board of Trustees

ATTEST:

Juan Gonzalez, Secretary
Mission CISD Board of Trustees



Mission Consolidated Independent School District
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Board of Trustees Minutes

The Board of Trustees of the Mission Consolidated Independent School District held a **Regular Meeting** on **Wednesday, June 21, 2023, at 6:30 PM** in the **Mission CISD Annex, 925 E. Business HWY. 83, Mission, Tx 78572.**

I. Call Meeting to Order and Establish Quorum

President Veronica R. Mendoza called the meeting to order at 7:17 p.m. The meeting was properly posted; a quorum was present. Board Members present besides Veronica R. Mendoza were Petra B. Ramirez, Iris Iglesias, Juan M. Gonzalez, Roy Vela, Jerry Zamora, and Dr. Carol G. Perez, Superintendent of Schools. Minnie Rodgers joined remotely.

II. Pledge of Allegiance and Moment of Silence

- 1. U. S. Flag and Texas Flag –**
- 2. Mission Vision Statement -**

Mrs. Veronica R. Mendoza led in the Pledge of Allegiance and she also asked for a Moment of Silence.

III. Comments from the Public

None

IV. Public Comment(s) on a Specific Agenda Item(s)

Dolores Reyna addressed the Board on Finance
Natividad Sosa addressed the Board on Safety and Finance
David Garza addressed the Board on the Demolition of Roosevelt Auditorium
Maria Ester Salinas addressed the Board on the Roosevelt Auditorium
Irma Flores Lopez addressed the Board on the Roosevelt Auditorium
Hector Gonzalez addressed the Board on the New Propose Police Department

V. Superintendent's Updates and Recognitions

Dr. Carol G. Perez, the Superintendent, informed the Board of the following: She stated for the Superintendent's Update, we have a few updates as you are aware we still do have Summer School. We have students that were able to take home their campus-grown veggies at the end of the year this is from our Elementary Farmers Program and our Farmers Program is an acronym for Farming, Agriculturalists, Researchers, Machinist, Engineers, Researchers, and Suppliers. We purchased the orchard growth for the Transportation Department, so we took advantage of that and we started providing innovative courses in agriculture and especially because of the citrus industry that our hometown was built in, so pretty soon, we were offering some innovative courses for secondary and then it also expanded to Elementary. Here we have our kids, just learning hands-on.

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In our Fine Arts Department, a lot is going on this Summer. We had Mission High School Drill Team, they soared high, and Mission Veterans Drill Team sparkles at halftime entertainment dance camp from June 16-18 at Veterans Memorial High School. These groups are ready for the coming football season as well. The girls were exhausted after camp and they did a great job. Mission Veterans High School Cheer Squad is also attending a summer camp at the University of Texas in Austin on June 19-22.

We've had our teachers working on Curriculum Writing the last few weeks for the 2023-2024 school year. We've had a Fine Arts Curriculum Writers CTE, Secondary Writing and Physical Education, and all content areas, and they will be finishing their writing of the curriculum tomorrow. Yesterday they had a little get-together luncheon. Also, here we have our Reading and Language Curriculum Writers and they're working with Elementary Curriculum. One of the things with the new assessment it's about integration and interdisciplinary curriculum.

We've been working on this and we have great news here, we're looking at a Safety Grant, and this is what is providing the funding for security fencing that is being required by the Texas School Safety Center. Therefore, we've been working and by the time we get the funding, that means that the application went in not three months ago, but many times six months ago to a year, therefore we're very excited that this is additional funding that we have received \$654,000.00 that will be utilized for fencing and the budget is \$512,266.00 for fencing and window film will be \$142,347.00 for a total of \$654,613.00. Mr. Rivera, I know that you all have already started working on that. Can you give us an update?

Mr. Ricardo Rivera, Assistant Superintendent for Operations responded yes ma'am on the fencing we have prioritized what campuses need the fencing and we are going to begin with Mission High School and then Mission Jr. High and we'll see how far the \$512,000.00 goes there. We are prioritizing those campuses, and we did go visit every single campus in the district. On the window film, we're working with the Texas School Safety Center on the requirements and this is for safety security window film on those windows that are adjacent to the entry doors. Currently, Mr. Castaneda and Mr. Cardoza are working on what campuses are the priorities depending on neighborhood and safety for those campuses.

Mr. Roy Vela, Vice President responded did you all speak with the Principals?

Dr. Carol G. Perez responded absolutely on the School Safety Center, as you all are aware they have been doing the safety audits at our campuses and I would say, 99.9% of our campuses already meet the existing requirements, but we don't want to just do the minimum requirements, because it is not required to have fencing in the front. It is not required to have different fencing of different sizes and so forth. However, we know that for some secondary schools, the requirement may be a six-foot fence but we know we need an eight-foot fence with possibly barbed wire. We want to go above than just meeting the minimum standards. "I know Mr. Castaneda is around, Mr. Castaneda regarding fencing I know that we've had the school safety audits, and based on that I am venturing to say that based on what I've seen 99.9% of our schools meet the fencing requirements. There might have been a few that the storms damaged. Can you talk about that?"

Mr. Martin Castaneda, Director for Safety & Security and Maintenance/Facilities/Construction stated at the beginning of the school year this past year, the School Safety Center (inaudible) and one of the biggest compliments that we received from the auditors is that our fencing (inaudible) as compared to other districts (inaudible) there was three (inaudible) aftermath of the storms after we did some audits visits they noted that we were in the path of that storm and they realize that we were in the process (inaudible) we will continue ((inaudible)).

Dr. Carol G. Perez responded then this money is to reinforce what we already have.

Mr. Castaneda responded that is correct.

Dr. Carol G. Perez responded to go above the minimum requirements.

Mr. Castaneda responded absolutely, yes ma'am

Mr. Jerry Zamora Board Member responded Mr. Rivera quick question you said Mission Jr. High?

Mr. Ricardo Rivera responded Mission High School is first and Mission Jr. High.

Dr. Carol G. Perez responded and the reason for that is because remember that these schools have separate buildings there for, you know, there's nooks and crannies that we got to make sure they're reinforced versus let's say, Kenneth White Jr. High which is one enclosed building.

Mr. Jerry Zamora responded isn't Mission Jr. High already enclosed?

Dr. Carol G. Perez responded yes it is already enclosed, however because of its configuration of it, we must reinforce it a little bit more and in some areas, we want to not only do the six-foot fence, but more than likely, especially if it's like a cranny or a nuke, where there isn't a lot of disability, possibly put the eight-footer with that barbed wire to make sure that we have that added shield of protection, because of the so many buildings.

Mr. Jerry Zamora responded being that it already has one, maybe we should look at some of these other ones not just to reinforce but to add and then we can always come back later.

Dr. Carol G. Perez responded the issue right now with these two campuses is that they do need reinforcement because of their safety issues, we really can't speak publicly but we can still speak in executive session. "Mr. Hansen because it is a safety issue in terms of fencing?"

Mr. David Hansen, Legal Counsel responded yes, only with the appropriate items to support it.

Dr. Carol G. Perez responded okay, and we can bring that back to the Board so that I can give you the specifics on that, and then the other campuses like we mentioned, then it's looking at what we can have and to go above the minimum. Also, the Executive Leadership Team and I have been attending some professional development on grant writing this has been virtually the last couple of days and the nice thing about this is that, you know, we do get interruptions, therefore, we have 30 days to go back and review and view the training again, they do give us the binders and all of that, that we can download so that we will continue to work on additional grants. As a matter of fact, right now, we also have the Fine Arts Department and Mrs. Risica and Dr. Roberts working on a Fine Arts Grant. We look at the possibility of accessing the grant how much work we are putting in and how much return for our investment of time so far, we've been pretty successful and we will continue to do that.

Mr. Juan Gonzalez, Board Member responded great job.

Mr. Jerry Zamora responded Mrs. President can we put that on the agenda for next time so we can talk about it?

Dr. Carol G. Perez responded yes and we will get with Mr. Hansen on the agenda title, okay and that is all I have for the Superintendent's Updates.

VI. Presentation(s) to the Board of Trustees

1. Self-Funded Health Insurance

Mrs. Sylvia Cruz Director for Payroll, Employee Benefits & Risk Management presented an update on the Self-Funded Health Insurance Fund Statement of Revenues, Expenditures, and Changes in Net Position for 11 months ending May 2023, Medical Claims Expenditures Overview 12 Month Trend-March 2023, Pharmacy Claims Expenditure Overview 12 Month-Trend-May 2023, and Net Position Overview 12-month Trend-May 2023. Ms. Valeria Ybarra, Consultant Acrisure LLC dba Carlisle Insurance presented Claims Cost, Additional Cost/Fixed Cost, Funding Recommendation, Employee & Employer Contribution Review, Budget Considerations, Additional Cost Containment Strategies in Review, Benchmarking, Plan Design Changes, Current Commission Schedule and her recommendation to increase employer contribution by 25%, increase employee contribution by 25%, and Implement Plan design changes submitted in the RFP for additional savings, estimated at one million.

2. Employee Benefits Group Self-Insured Health Insurance RFP

Ms. Valeria Ybarra presented on the Employee Benefits Group Self-Insured Health RFP Structure Administrative Services, Stop Loss Insurance, Pharmacy Benefit Manager, COBRA Services, 19 Proposals Received, and the Recommendations on the Administrative Services, Stop Loss Insurance. Pharmacy Benefit Manager, COBRA Services, Chronic Condition Management. The total Proposals were 19, Recommendations Summary A detailed analysis was conducted by evaluating Mission CISD's claims history. Through the analysis and RFP process, the projected fixed cost savings is \$635,753 annually. Due to claim volume, the aggregate attachment point is expected to increase by 14% the actual expenses are based on employee enrollment and claim volume.

3. Employer Paid and Voluntary Ancillary Insurance RFP

Ms. Valeria Ybarra presented on the Employer Paid and Voluntary Ancillary Insurance RFP Goals and Measurement, the 59 Proposals Received and the Recommendations for Group Voluntary Vision, Group Voluntary Dental, Employer Paid Basic Life and Accidental Death & Dismemberment (AD&D), Group Voluntary Ute and AD&D, Group Voluntary Disability Income Insurance, Voluntary Accident, cancer, Critical Illness & Hospital Indemnity, Voluntary Whole life, Medical and Dependent care Flexible Spending Account Administration, and Other Lines of Coverage Received.

4. Proclamation in Support of Hidalgo County's Prosperity Task Force

Mr. Joel Garcia. Assistant Superintendent for Finance stated the presentation is the Proclamation in Support of Hidalgo County's Prosperity Task Force and for that, we have Mr. Mario Reyna that will provide a short Presentation. Mr. Reyna presented and stated the Prosperity Task Force is an idea that started way back in 2020, Judge Cortez (inaudible) of the county said "We need to do something" so what's happening, is that when you look at the numbers, you realize that we are the poorest county in the nation and if you look at any other numbers, you will see that we are not doing extremely well, so we looked at the numbers and there are 120,000 people that work with Hidalgo County, (inaudible) those 120,000 that work are poverty wages and other than 120,000 that work for poverty wages 6%, have a bachelor's degree 51% have a high school education. So, what we did, you know, we care about people in Hidalgo County honestly and we have about 14 groups involved in this and these are all individuals, that we know. For example, we have a (inaudible) security group, transportation group, medical services group, finance, mentoring, counseling, workforce education, economic development, higher education, CEO developing group recently and then we have a policy council it's some of the Mayor's, Commissioners in Hidalgo County. So, what's happening is that we have lines that are growing faster for welfare and for taxpayers. All these groups are trying to address the situation that is happening here in Hidalgo. Economic Development is not at its best (inaudible) you know we could find better Industries and better businesses to commit to this area to pay better wages. "What is a better wage?" (inaudible) are all over the place a typical standard would be a family of four \$30,000.00 that would be a typical way of looking at some of those things but there's all over the place so we're trying to come up with ideas and with what the judge has done, I think he has higher some folks that are going to help us look at the numbers a little bit better. He's bringing individuals that's going to be able to sell if you will and market our County a little bit better. There's no reason why we should be where we are and you know I grew up here once you get beyond the certain neighborhoods (inaudible) in your school system you have 15,000 high school graduates every year and in Hidalgo County 15,000 and we have close to 50,000 students that graduate with a certificate (inaudible) and I'm counting STC, UTRGV, A&M and all the other schools. What's happening is that we have all this, well I think fairly well-educated individuals well there's a huge migration of people that leave our County something like 46% that leaves our area because they cannot find a job. I guarantee you that one of you, each one of, you know, someone that has left the Valley because they could not find a job, my daughter's not here, my brother's daughters not here. So, we know that this is happening. The Prosperity Task Force is here to recognize that we have a situation and we need to work together to make it better, to bring better industry (inaudible) so people can stay here and earn wages that will provide a better life. We thank you for allowing us to be here and for recognizing that we do have an issue in Hidalgo County and hopefully together, we can bring better industries and better businesses to our community.

VII. Discussion and Possible Action

1. Approval of the Proclamation in Support of Hidalgo County's Prosperity Task Force

Mr. Joel Garcia stated the first Agenda Item is the Approval of the Proclamation in Support of the Hidalgo County Prosperity Task Force. Mr. Reyna already provided some background information on that. Mr. Joel Garcia read the proclamation.

WHEREAS Hidalgo County is the 8th most populous county in Texas with some estimates showing a population of 1 million people; and

WHEREAS Hidalgo County demographics show that as much as 92 percent of the population is of Hispanic origin and analysts say that Hidalgo County is a microcosm of what Texas will look like overall in the future; and

WHEREAS Hidalgo County has a disproportionate number of people living at or below the federal poverty level, with some estimates showing that as many as 40 percent living in poverty locally, meaning that as many as 400,000 residents may be financially struggling; and

WHEREAS The contributors to poverty are multifaceted and complicated with the effects of poverty extending to issues of health, food insecurity, educational attainment, and even crime; and

WHEREAS Another contributor to poverty is the disproportionate numbers of residents who are underemployed in Hidalgo County, including one in four people who either have attended some college or have college degrees earning wages at or below poverty level; and

WHEREAS Hidalgo County and its municipalities are committed to providing essential services to its residents but recognize that the most effective way to combat this challenge is to help people escape poverty with proper job training and effective financial literacy; and

WHEREAS The Hidalgo County Prosperity Task Force, composed of more than 160 community leaders and policymakers, has been formed with the mission of providing help to those who need it while identifying candidates for job training with the aim of developing human capital, enhancing existing business and attracting new business.

Now, therefore, be it resolved that the Mission CISD hereby acknowledges the challenges of poverty locally and endorses the efforts of the Hidalgo County Prosperity Task Force

The Administration recommends the Approval of the Proclamation in Support of Hidalgo County's Prosperity Task Force.

A motion was made by Mr. Roy Vela for approval. Motion second by Mr. Jerry Zamora. The motion passed unanimously. Vote 7-0

2. Bids, Proposals, and Purchases of \$50,000 and Over

a. Employee Benefits Group Self-Insured Health Insurance RFP

Mr. Joel Garcia stated the first Item which is the Employee Benefits Group Self-Insured Health Insurance RFP that's the award of contract for Employee Benefits Group Self-Insured Health Insurance. The District's Insurance Consultant Valeria Ybarra will make the analysis and recommendation today.

Ms. Valeria Ybarra stated the Administration recommends Blue Cross Blue Shield for Administrative Services, Pharmacy Benefit Manager, and for Stop Loss Insurance we recommend Liberty Insurance through SA Benefits and Chronic Condition thru Miracle Medical and the Agent of Record will be Jeff Everitt.

A motion was made by Mrs. Iris Iglesias for approval. Motion second by Mr. Jerry Zamora. The motion passed unanimously. Vote 7-0

b. Employer Paid and Voluntary Ancillary Insurance RFP

Mr. Joel Garcia stated the next Item is the award of contract for Employer Paid and Voluntary Ancillary Insurance, Ms. Ybarra presented the analysis and the recommendation.

Ms. Valeria Ybarra stated for Group Voluntary Vision: Davis Vision, Group Dental: Met Life, Employer Paid Basic Life & AD&D: The Standard, Group Voluntary Life and AD&D: The Standard, Group Voluntary Disability Income: The Hartford, Voluntary Accident: The Standard, Voluntary Cancer: Colonial Life, Voluntary Cancer: Colonial Life, Voluntary Critical Illness: The Standard, Voluntary Hospital Indemnity: The Standard, Medical and Dependent Care Flexible Spending Account Administration: Creative Benefit Administrators, Other Voluntary: Emergency Transportation-MASA, Pet Insurance-MetLife, Legal-Met Life, Theft/Credit Monitoring-Experian those with the Agent of Record that are applicable and Jeff Everitt.

A motion was made by Mr. Jerry Zamora for approval. Motion second by Mrs. Iris Iglesias. The motion passed unanimously. Vote 6-0, 1 abstained by Board President, Mrs. Veronica "Betty" R. Mendoza

c. Discussion and Approval of the Early Childhood Learning Academy Professional Development

Mr. Joel Garcia stated the next Item is the Award of Contract for Early Childhood Learning Academy Professional Development. This contract intends to provide a method to procure Early Childhood Learning Academy Professional Development to meet the District's needs. The District solicited Requests for Proposals in compliance with TEC SEC 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000.00 or greater. We received four responses and the number of responses planning to award is one. We will utilize federal funding the estimated cost is \$698,145.00. The Administration recommends awarding the contract to Kids U US Inc. dba Fueling Brains.

A motion was made by Mts. Petra Ramirez for approval. Motion second by Mrs. Iris Iglesias. The motion passed unanimously. Vote 7-0

3. Approval of the 2023-2024 Compensation Plan

Ms. Lorena Garcia, Deputy Superintendent for Support Services, stated today we are bringing you the Compensation Plan, and as Mr. Garcia mentioned this is a collaborative effort of many departments, campuses, Dr. Perez, Board of Trustees, the Executive Leadership Team and the different departments within the two divisions Curriculum & Instruction and Support Services. Two weeks ago, we did bring you the stipends and proposed changes and all of those are in here as well. Today we are bringing you the Compensation Plan. What is proposed and what the District is proposing in terms of a general pay increase is a 3.5% general pay increase for auxiliary, clerical, technical, instructional paraprofessional staff, and a 3% for administrative professionals, and a 3% for teaching staff which translates to \$1,850.00 for the 3% general pay increase. In addition to that, we are recommending the \$1,000.00 retention stipend that was planned thru the ESSER process and addition to that there are recommendations for changes, actually improvements in every single one of the pay scales, there are adjustments that are being recommended because of market value, recommendations by the Texas Association of School Boards. In the book that you have been given, I am going to start off with the first page and that is the teacher scale. So, we are proposing that the Board of Trustees approve the starting teacher pay for 0 years of experience at \$57,150.00 we feel that's going to put us on a very good competitive path as we have been before. The next page is the pay scale based on the years of experience for teachers and as you can see, it's the \$1,850.00 across the board or the various years. The \$1,850.00 is for any current employee that continues on with us until next school year, they will qualify for that rate. The scale that you're seeing in front of you would be for new hires. So, if somebody comes in, that just got into the teaching profession, they have 0 years of experience, they would expect to start at \$57,150.00. In the course of this last month or two, we have been hiring Teaching Professionals that will come and work for us next school year. Their salary was quoted based on the current book. However, we told them, when the board approves anyone, they will be paid at the new rate. In our Compensation Plan, we do have a very generous creditable years of experience policy that was approved by the Board last year, we used to have up to 20 years, of credit experience, and the Board approved to move that to 25. So, let's say I'm a teacher, that's coming, you know, from another District I'm very experienced. I have 26 years of experience. So, I'm coming to work at Mission CISD I would start off at the 25 credits which in this case 25 years plus starting salary would be \$70,270.00 so, now this is important because we do have some

retiree hire teachers so that would be something that they would start. So, if you are retired out there and you want to work for Mission CISD we do have several Special Education vacancies left and a couple of bilingual in elementary as well, and science in secondary. We would love to have you and be part of our team. If you are retired, you would expect to earn \$70,270.00 as your base pay. In addition to that, we do provide some general stipends depending on the different areas that you are part of plus the retention stipend. The pay scales are the next following pages starting on page 5, in blue, you're going to see some of the updates that were being recommended by TASB based on the market value. They point out and did benchmarking very much as Ms. Valeria

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did with the insurance products they compared with our competitors and the industry depending on the type of job that it is and they made certain recommendations. Coordination for Early Childhood Special Programs is being repurposed from Literacy Coach as Early Childhood continues to be more and more important for education. They are recommending that be a Coordinator in pay grade 4, now that is a repurposing of an existing condition. For Counselor that's a minor change, Counselor, Alternative Campus we added First Offense Program because that's a relatively new program we are just changing the title to match that. Licensed Specialist in School Psychology Intern, we do have a grant with the UTRGV and federally funded that allows us to have an LSSP Intern, so we added that position to the scale. TASB is recommending that the Coordinator for PEIMS be (inaudible) and moved from pay grade 5 to pay grade 6 and the new title will be Manager, PEIMS/Student Services so this is a collaborative as we progress within the safety and well-being of our students, that has evolved due to the pandemic and also a lot of the safety hazards that we face today. The counseling piece is critical and has grown tremendously in the past we didn't have Social Workers we didn't have LSSP it is very important, as you can see, the Director for Student Services is also recommended a portion of that will be going to the Manager for PEIMS and that's the reason for the change in pay so that the Director for Student Services & Guidance Counseling can focus on the counseling component because it's important for accountability, it's important for the well-being of the children also for their mental health and it also helps the families, you know, social workers not only help the students but also helps the families so it's a very important area that they are focusing on. The Administrator for the Alternative Campus is being recommended that we be equal to the level of Elementary Services in terms of pay so that has been moved. In pay grade 8 there were some positions that are being recommended to be moved into pay grade 8 from pay grade 7 the Director for Child Nutrition Program, Director for Health Services, Director for Maintenance & Security, and the Director for Public Relations/Print Shop, and so these positions, there was some compression in the pay scale and pay grade 8 and 9. Pay grades 10 and 11 were (inaudible) if you recall, let's start at the top, the Executive Directors were on the same pay scales as the High School Principals and they supervise principals, although there's a gap in between their salaries on paper, you don't see it. So, those two groups were split to correctly identify the distinction between Supervisors and Subordinates so that also created a triple effect with pay grade 9 in that. The Principal for a Collegiate High School was on the same pay grade as the Junior High Principal and that distinction was created by placing them on a pay grade 9 and then, of course, we have your departments that are (inaudible) for example Director for Budget & Finance, according to TASB we have that area underpaid so it was recommended to move to a pay grade 7 as well as the Director for Career and Technical Education this is a very important especially for accountability purposes, Director for Curriculum, and the Director for Human Resources those are the changes in this area. And then at the bottom, you do see how the pay grade 1 used to be \$247.50 starting pay will now be \$253.99, so that is someone coming in to pay grade 1 with 0 years of experience. Our staff will be getting a 3% of the midpoint in the Administrative Professional Scale. What that means is, look at the midpoint column, just multiply 3% by that and that is the yellow column. It's already been worked out by our HR Department our wonderful ladies that do all the heavy lifting in this process. As you can see, the race is going to be calculated out of the new midpoint. If I was an employee and my midpoint was not increasing, I would not be happy because that would mean that my race would be a little bit smaller than what it could be, and believe it or not that has happened before not under this Administration by no means am I trying to insult anyone but it is due to budget crunches, or whatever the case may be at some points that was something that was implemented. Our staff are getting the benefit of a higher race because of the midpoints changed and that is in every single pay grade. The Teacher's Scale improved the Administrative Professionals, Clerical, Technical, and Instructional. The Clerical, Auxiliary, and Instructional are kind of tied together because you can't really change one without changing the other two, because let's say we were to say, well, we just want to give a 3.5% to the auxiliary without being that in some cases they might learn more than our Secretaries or Teacher Aides. Once those scales are set, you kind of have to treat them the same, so that's what was done and that's why the 3.5% was for those groups and really those are the groups that their salaries are lower, especially in the beginning pay grades, you see that a lot of our neighbors increase, for example, Custodians, Bus Aides and so forth, and so that kind of put us a little bit behind in that area, by doing a 3.5% for those groups we will be able to make some heavyweight because we were at like 99% of the market, which is not bad, but we want to be over. When I say 99%, I mean with our very close neighbors, not entire Region One, because, in terms of entire Region One, we were pretty high up there because if you include all the 20-something districts in the Region we're going to come out a lot higher, but when you go to the close competition, the people that we fight for employees, you know, that gets a little bit more competitive. The changes recommended in the Clerical/Technical Support are just to edit the Secretary for the Principal Alternative Campus used to be called Principal at some point the secretary, so we change that to Administrator just to fix that.

Mr. Roy Vela, Board Member Vice President asked "Ms. Garcia on the changes that are made here is this part of the TASB Audit?"

Ms. Lorena Garcia responded yes, Sir we started working with them in January, we sent them all our data files, compensation plan, and everybody's salary that was there at that point and they reviewed that and sent back the information and said, these are the recommendations.

Dr. Carol G. Perez responded we don't touch it and I'm going to give you an example. I did 14-second interviews for tonight and there was an individual that said, well, you know, I'm going to need to negotiate salary and my response was, you will need to contact HR and as a matter of fact, I'll have them contact you because we have a very competitive plan already because TASB looks at it every single year and they do adjustments to positions that need to be adjusted to meet the median of the market value and therefore. The individual was contacted by HR, and, I said, not only that also look at the benefits that we provide with our health insurance, the \$10.00 copay with the doctor, 50% for lunch, savings, and all of these things, and every single individual accepted if they were to be recommended. They were pretty happy.

Mr. Jerry Zamora, Board Member responded they are getting 3.5% and then we are going to take it in the Insurance right now.

Mrs. Veronica "Betty" R. Mendoza, President asked "Ms. Garcia on the Options Academy I know we no longer have that we don't have a Secretary, so what happened to that secretary?"

Ms. Lorena Garcia responded she is actually an Attendance Clerk.

Dr. Carol G. Perez responded we have a Secretary and an Attendance Clerk.

Ms. Lorena Garcia responded and the pay is equal and moving forward if for that position they were to retire or leave then we could close it.

Dr. Carol G. Perez responded well, I am sorry but not necessarily because one of the things that we always have to consider is the load of paperwork students coming in and out and now that we've added the First Offense Program we would have to do an assessment.

Mrs. Veronica "Betty" R. Mendoza responded but for now, they're both there.

Ms. Lorena Garcia responded yes ma'am

Dr. Carol G. Perez responded yes, absolutely, especially because of the high need of following up on attendance.

Ms. Lorena Garcia responded and then the other area that was underpaid in comparison to the market was the Videographer/Editor and that jumped one pay grade to pay grade 9. In the Teacher Aide the Instructional Paras there were some clarifications, we did not have in the book Instructional Aids, Special Ed Self-Contained, Early Childhood specifically for Early Childhood, so that title was added to match with the others. On Auxiliary, there are no changes in the actual pay grade for the individual titles, but I am going to tell you the area where there are the most adjustments in terms of targeted adjustments because the 3.5% raise is not enough to get them up there a lot of the ones in the early pay grades will get an extra adjustment.

Mr. Roy Vela asked for the Bus Drivers.

Ms. Lorena Garcia responded for the Bus Drivers we are recommending increasing the hourly rate to \$18.00 an hour from \$17.00 to \$18.00 and that's on the following page 10. In the next slide 11, these are substitute pay, and we did a survey, and you have that in the back of your booklet of the neighboring school districts, and we found out that we're pretty competitive. A lot of the district, what they did is they went in (inaudible) and they raised their Substitute pay for a little short while because they were using ESSER money and then when the ESSER money starting running out, they went back down which was the topic of controversy within some of these districts, we're still up there. For Level I is \$100.00 a day, now if you're there for the long term, which is over 10 days, it would be \$110.00 and your ESSER Learning Loss Tutors would be at a \$110.00 as well for Level One and this is substitute without a degree. Level II Substitutes with a Bachelor's Degree are at \$125.00 and for long-term and ESSER Learning Loss Tutors is \$135.00. Level III Bachelor's Degree and a valid Teaching License. This will be for RN/LVN it's \$185.00 and if it's a Long-

Term Substitute or ESSER Learning Loss Tutors it's \$200.00 a day and then, of course, we also at some point we do have to hire administrators because an Administrator or Principal may go on FMLA and we need to bring in a substitute for that. They would be at the Minimum Administrative Pay Grade of the Position for which they are subbing. The Substitute Bus Drivers went up to \$18.00 an hour to match the beginning salary for bus drivers. The rest of the next page does not have any changes and then, of course, you know, it goes on to the stipends which we covered at the last meeting. Does anybody have any questions on that or any of the other items? Ok, all right then, thank you so much.

Dr. Carol G. Perez stated we need approval for the 2023-2024 Compensation Plan.

A motion was made by Mrs. Petra Ramirez for approval. Motion second by Mr. Roy Vela. The motion passed unanimously. Vote 7-0

4. Approval of the Mission Consolidated Independent School District Budget for the Fiscal Year beginning July 1, 2023, and ending June 30, 2024

Mr. Joel Garcia stated next is item four Approval of the Mission Consolidated Independent School District Budget for the Fiscal Year beginning July 1, 2023, and ending June 30, 2024. Sections 44.002 through 44.006 of the Texas Education Code establish the legal basis for budget development in school districts. The District's budget must be prepared by June 19th. This date is set by the State Board of Education. The Board President must call a public hearing of the Board of Trustees, giving ten days' public notice in a newspaper, for the adoption of the District's budget. The District published the notice on June 9, 2023, in the Progress Times. We presented that Hearing earlier today. The budget must be prepared and approved at least at the fund and function levels to comply with the State's legal level of control mandates. The budget was developed using an Average Daily Attendance of 12,686 students. Budgets for the General Fund and Debt Service Fund must be adopted by the Board. All other budgets are presented for information purposes only and are not subject to Board approval. The funding source is State Compensatory Education Accelerated Instruction funds budgeted for \$300,000.00 General Fund Budget was \$174,375,613.00 Debt Service Fund Budget was \$8,481,047.00 The Administration recommends the Approval of the Mission Consolidated Independent School District Budget for the Fiscal Year beginning July 1, 2023, and ending June 30, 2024, as follows: Approval of the State Compensatory Education Accelerated Instruction funds in the amount of \$300,000.00, Approval of the General Fund Budget of \$174,375,613.00, and Debt Service Budget of \$8,481,047.00 for a total budget of \$182,856,660.00.

A motion was made by Mr. Roy Vela for approval. Motion second by Mr. Juan Gonzalez. Motion passed unanimously. Vote 7-0

5. Consideration and Approval of the Final Completion, Less Betterment Fund Allowance, Less Liquidate Damages, and Final Payment for the Jose "Joe" Correa Jr. Agricultural Science Lab Project – PBK Architects

Mr. Ricardo Rivera, Assistant Superintendent for Operations stated the first Agenda Item I have is Consideration and Approval of the Final Completion, Less Betterment Fund Allowance, Less Liquidate Damages, and Final Payment for the Jose "Joe" Correa Jr. Agricultural Science Lab Project. This Agenda Item was presented at the Board of Trustees Workshop on Wednesday, June 7, 2023. The Administration presents Consideration and Approval of the Final Completion, Less Betterment Fund Allowance, Less Liquidate Damages, and Final Payment for the Jose "Joe" Correa Jr. Agricultural Science Lab Project.

A motion was made by Mr. Juan Gonzalez for approval. Motion second by Mr. Jerry Zamora. Motion passed unanimously. Vote 6-0, 1 abstained by Mrs. Iris Iglesias

6. Consideration and Approval of the Allowance Expenditure Authorization (AEA) #02 to Connect New Guardian Systems for the Culinary Arts Laboratory at Mission High School - PBK Architects

Mr. Ricardo Rivera stated Consideration and Approval of the Allowance Expenditure Authorization (AEA) #02 to Connect New Guardian Systems for the Culinary Arts Laboratory at Mission High School. This Agenda Item was presented at the Board of Trustees Workshop on Wednesday, June 7, 2023 this is for the amount of \$8,982.50 which will be taken from the Contingency Balance. The administration is presenting Consideration and Approval of the Allowance Expenditure Authorization (AEA) #02 to Connect New Guardian Systems for the Culinary Arts Laboratory at Mission High School.

A motion was made by Mr. Roy Vela for approval. Motion second by Mr. Jerry Zamora. Motion passed unanimously. Vote 6-0, 1 abstained by Mrs. Iris Iglesias

7. Discussion and Approval of the Optional Flexible School Day Program

Dr. Sharon Roberts, Deputy Superintendent for Curriculum & Instruction stated this evening we have the Optional Flexible School Day Program. The Optional Flexible School Day Program is an alternate method of attendance accounting, allowing flexible hours and days of attendance for students who have dropped out of school or are at risk of dropping out of school. A student attending an OFSDP under the TEC, §29.0822, may be counted in average daily attendance for purposes of funding under the TEC, Chapters 46, 48, and 49, only for the actual number of contact hours the student receives, not to exceed 720 hours or 43,200 minutes per 12-month period. Students enrolled in the traditional program for part of the year and the Optional Flexible School Day Program program for part of the year may not earn more than one ADA. The district has been using the OFSDP program since 2011 for high school students and since 2021 for kinder through 12th grade. From the 2nd-6th grading period, the district was able to recover 503,327 days of attendance. The Administration is recommending using the Optional Flexible School Day Program for all eligible at-risk students in kinder through 12th grades who as a result of attendance requirements under the TEC, §25.092, will be denied credit for one or more classes in which the student has been enrolled.

A motion was made by Mrs. Petra Ramirez for approval. Motion second by Mr. Juan Gonzalez. Motion passed unanimously. Vote 7-0

8. Approval of the 2022-2023 Final Amended Budget

Mr. Joel Garcia stated the next item is the Functional Budget Amendment this is the final amendment for the year. In accordance with TEA budget and accounting procedures guidelines, the District's official budget includes the General Fund and Debt Service. All requests for budget amendments have been reviewed and are justified for the programmatic or policy changes and adjustments of original estimates. There is no increase or decrease to the total General Fund budget. The budget amendment ensures sufficient funds are in the functions to cover the anticipated expenditures through the end of the fiscal year and the implementation of (inaudible) 96 Subscription Based Information Technology Arrangements. The Administration recommends approving the Final Functional Budget Amendments.

A motion was made by Mr. Roy Vela for approval. Motion second by Mrs. Petra Ramirez. Motion passed unanimously. Vote 7-0

9. Discussion and Possible Action of the Establishment of a District Police Department

Ms. Lorena Garcia stated the next item is the Discussion and Possible Action of the Establishment of the District Police Department and you've seen quite a bit of presentation on this topic, I will ask Mr. Castaneda to join me in case you have any questions. We went back and make some revisions to the budget, we took your feedback. What you see is what was presented last time which are the current SRO Expenditures totaling almost 1.7 million dollars. This is the budget, there were some changes made to that. This is the data that was presented two weeks ago which provided the breakdown of the SROS that are district employees at an amount of almost 1.7 million dollars. We did recently add an SRO in each of the elementary campuses in August for \$838,000.00 in December 2022 we also were fortunate enough to be part of the Cops Hiring Grant through the city of Alton where they receive \$249,689.00 annually in SRO services. These savings are applied to the current budget and to the expenditures for this next year's current budget. SRO is School Resource Officer which is really a License Police Officer just like we see at the City Offices. It's the exact same person. This person is dedicated to being on-site at a campus there. They're basically being brought in thru a Contract a Memorandum of Understanding with the City Police Department to support our campuses on-site.

Mrs. Veronica "Betty" R. Mendoza asked "And how many do we have?"

Ms. Lorena Garcia responded we have 26. We have 15 for Mission PD, 2 for Palmhurst PD, and 6 for Alton PD. A total of 26 and we are not proposing changing that funding certainly not decreasing it, we want to maintain the same level of safety if not in the future actually continue to expand as needs arrive. The next slide talks about Proposed Expenditures. It was proposed that a Chief of Police should be hired if a police department would be the way that the Board is recommending. The Chief of Police would be a 226-day calendar employee and those are the salary ranges based on the 2023-2024 scales. In addition to that, the

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Chief would have a Sergeant, and then start off with 4 Police Officers. By doing this, it would allow the District to be recognized as a Police Department and allow us to apply for Federal Hiring Grants, currently, we can only apply for Equipment Grants we cannot apply for Grants that pay for payroll in the Safety and Security Department that is reserved for Law Enforcement Agencies.

Dr. Carol G. Perez responded what we have with Alton?

Ms. Lorena Garcia responded correct, and we would start small because obviously, it's a lot to spend on. The very tiny font is an itemized list of some of the things that would be needed for example, Vehicles would be needed, we would also be needing some uniforms, equipment, supplies, materials, you have to set up offices furniture, find a location within the district, set up the new staff, Professional Services Training, Contracting Services, for example, copiers, gasoline for the vehicles and so forth, firearms, and get equipment to equip the patrol unit cars, there is also a TCOLE Application that has to be submitted and Mr. Castaneda can elaborate on that, that is a process that does take some time. For example, if the Board were to tell us today start tomorrow we could not be ready by August with a Police Department because of the time that it takes to process that. In addition to that we would have to purchase a lot of the equipment. Second of all our budget does not begin until July 1. We would not be able to access the funds until July and then we would have to do a budget amendment because it's not in the budget. Based on that information, we did a multi-year plan. The first year 2022-2023 which is the 1.7 million for the current School Resource Officers Police Officers (inaudible) that we are currently hiring we're not paying in addition to that any other salaries or equipment, because they come with their own equipment. Now, that doesn't mean we are not paying for that cost because that's embedded in the 1.7 million, so we are getting (inaudible) back in the total price of the MOU for those types of things. For 2023-2024, what we would have to do is we would have to start planning 2023-2024. We would have to purchase the equipment, the vehicles, and so forth none of the Staff yet, unless you wanted to start mid-year of course we can always do that as well, but ideally, you would want to start at the beginning of the school year because of the current MOU, we're already committed for the 2023-2024 as a one-year contract. So, of course, we will either have to amend that contract in order to start a time frame, other than the beginning of the school year, but to make it (inaudible) what we are showing on that chart is preparing 2023-2024, which would be at a cost of approximately 2.7 million dollars. That's an approximation based on the things that were identified in the earlier slide. There's \$894,000.00 for police equipment, and then there's a recurring cost of supplies, so every year, you would have to buy supplies and there is an adjusted for inflation the 4% adjustment for every year and then additional recurring cost, because we have to put the copier again, you have to pay for gasoline every single year and expenses like that. The 2023-2024 estimated cost would be 2.7 million, 2024-2025 will be a little bit less because, you know, some of those capital assets would have already been purchased and that's at (inaudible) 2.023 million and then you see how the salary for the staff that's hired is increasing, as we're moving expenditure from the SRO, the school resource side on to the district police side so you're swapping and we are also taking into account that our local police office partners will also want to be increasing their costs as well. There's inflation on that side too and then there's inflation on our side because every year we give raises, so we added a 4% in that calculation. 2025-2026 again, we move a little bit more officers to on staff that's 1.7, and then continuing on into 2026-2027. That's just an example if that's something that the district wanted to pursue the key thing to remember from that is that we would need at least a year to six months to plan and apply for the TCLOE License and to be able to purchase everything, all of their equipment, the vehicles, and all of those things as well.

Mrs. Veronica "Betty" R. Mendoza asked, "So those 26 SROS, what happens to them if we were to have a permit?"

Ms. Lorena Garcia responded two things can happen one they would be returning back to their Police Department when they were no longer needed, and the Police Department would either put them back into the rotation, as their employees, or they could apply for the Police Officer job if we had our own Police Department, so one of two things.

Mrs. Veronica "Betty" R. Mendoza responded but you're saying 4 Police Officers.

Ms. Lorena Garcia responded I am sorry the Sergeants, those would be people that would be hired and they will stay on they will continue.

Mrs. Veronica "Betty" R. Mendoza responded but we will continue with the 26 officers because we would need them?

Mrs. Petra Ramirez responded you would have to add to the budget.

Ms. Lorena Garcia responded that is a sure thing we would not go down in numbers. It's more likely that we would increase the number of Police Officers because we have been doing that in the past couple of years we've had to add extra Officers, so I don't see us going below 26.

Mrs. Veronica "Betty" R. Mendoza responded so we could have a Police Department and have MOUS with these?

Ms. Lorena Garcia, responded Yes, as a matter of fact, that's what the third column shows. 2024-2025 there is \$345,000.00 dollars' worth of District Staff Employee Police Officers and then there's 1.5 million through the city government SRO contracts.

Mrs. Veronica "Betty" R. Mendoza responded do we struggle to recruit these SRO at the time or the staffing?

Ms. Lorena Garcia responded we don't hire them, the ones that hire them are city departments. We don't struggle we haven't had an issue.

Dr. Carol G. Perez responded we hear they like it because it is very safe being on our campuses.

Mr. Juan Gonzalez, Board Member asked "So who if we would have it would handle the Academy and the Training?"

Mrs. Petra Ramirez, Board Member responded those are extras that we would have to pay for.

Mr. Martin Castaneda, Director for Safety & Security and Maintenance/Facilities/Construction responded any potential applicants for the position of Police Officer would already be trained through a Police Academy there are various Police Academies here in the Rio Grande Valley. It could be Officers relocating from another part of the State and so once they go through the Academy that carries throughout their career.

Mr. Juan Gonzalez responded does Mission PD have openings right now for Police Officers?

Mr. Martin Castaneda responded I don't know.

Mr. Jerry Zamora responded yes, they do.

Mr. Juan Gonzalez responded so we would be competing with the City and Municipalities

Mr. Martin Castaneda responded pretty much.

Mrs. Petra Ramirez responded but what we need to look at right now is that and besides we didn't budget for it. It's not budgeted for right now and if it's two million dollars where are we going to get one, two we have more than enough officers with the MOU for right now. I'm not saying that, you know, we cannot have it at one particular time because you know it looks like you build it, but at this particular time we have everything that we need and we've had it for the last 14, 15 years. So why are we going to add two million dollars just to start a PD with four people? You know and another Chief what are we going to do with who handles the safety right now?

Mrs. Veronica "Betty" R. Mendoza responded that would be Mr. Castaneda, "Aren't you the one that handles all this?"

Mrs. Petra Ramirez responded exactly, so if he was to become the Chief, you know, but not somebody else, but then we need another supervisor. Okay? And then we need all these cars and these cars, let me tell you, I know for a fact because I was asking around too, and I heard the gentleman that talked Mr. Gonzales to saying that, I mean, \$40,000.00 cars are not going to cut it,

you know, they have to be equipped and the technology. We don't have the money for that right now either, so your cars are going to be your little (inaudible).

Mr. Juan Gonzalez responded we have them at \$25,000.00?

Ms. Lorena Garcia responded at the bottom is where we listed the technology so it's the car plus.

Mrs. Petra Ramirez responded cars are not going to be \$25,000.00, please.

Mr. Jerry Zamora responded yes there is alto of cars.

Mrs. Petra Ramirez responded and all of the equipment that you need over here, you know, and like I said, and besides, it wasn't even budgeted for this year.

Ms. Lorena Garcia responded so I guess the question that we have in front of us because this is a discussion and possible action that the Board can take is one, any say no we're not going to do this at all. Number two would be to say we would start in 2023-2024 which would then have to trigger where is the money coming from.

Mrs. Petra Ramirez responded exactly, you don't know.

Ms. Lorena Garcia responded we will have to process that Amendment at this point in time the only place that the money can come from is the Fund Balance and one of the things we talked about during the budget sessions, was to be wary of the ESSER Funding, so in previous, the open Forum Presentations the Speakers they brought "well there is all this money in Fund Balance", they talked about. But one of the things that they probably missed is last time's presentation where we talked about how we will not be having ESSER in the subsequent years, so we may have to dip, into those fund balances for some of the costs in future years. That's kind of why we hang on to it as long as we can. That's one thing to consider.

Dr. Carol G. Perez responded what we have before us is, we do need feedback from this Board. We are asking the Board for guidance in the Establishment of a District Police Department we need feedback back from the Board.

Mr. Juan Gonzalez responded I propose

Mrs. Veronica "Betty" R. Mendoza responded can we get feedback from Mr. Castaneda? "How do you see it Mr. Castaneda since you are the man in charge right now, of Safety and Security?"

Mr. Martin Castaneda responded as you all have said we do have a really good working relationship with our local Police Departments with the contracts that we have with Mission, Alton and Palmhurst, and the Precinct 3 Constables. We've been operating very well (inaudible).

Mrs. Petra Ramirez responded I don't see it as a need right now.

Mrs. Veronica "Betty" R. Mendoza responded I know Mr. Garcia the last time that you present it, you mentioned the budget. Can we afford this Police Department at this point right now?

Mr. Joel Garcia responded I think the important thing is to look at the slide that's in front of you right now, and like Ms. Garcia mentioned we're right now spending almost 1.7 million dollars for the SROS to have a police officer at every campus. One of the things I recommended last time was there's no way we can do the same number of SROS and then add four new positions and equipment that's already going to be like too much, but I know one of the things I said, is we need to look at this (inaudible) long term over the course of several years, because if you look at the proposal that's here, you'll see that for next year, it's an increase 1 million dollars because we're paying 1.7 right now and then if the district decided to proceed with the Police

Department, next year, the cost will be 2.7 so it's going up 1 million dollars, that would be the investment that the District will need to determine, the Board will have to make "ok are we ready to make that investment of about 1 million dollar next year and still wait" because there's no salaries for 2023-2024 in the way it's presented here and wait to have a Police Department in 2024-2025 if you do that, then you'll see that for 2024-2025 were already shifting the costs of SRO expenditures over to an internal Police Department and you'll see that and we looked at the data at that point we're just reducing something like four SROS. In 2025-2026 is when we make the big jump because remember we had a partnership with the City of Alton PD, "that was for how many years?" three years, right, so it's going to expire in 2025-2026, so trying to be strategic you say, okay, we can we do that 2025-2026, we can move over those Police Officers potentially in house and if you look at what we're paying right now, the average salary per SRO compared to what we would pay midpoint or Police Officer. There's a savings there.

Dr. Carol G. Perez responded also it depends on their years of experience, when you're with committees just like principles, you want to hire the best.

Mr. Joel Garcia responded yes, I mean we're just presenting data, that's all we're doing and we're trying to present it long term, these are just estimates.

Mr. Roy Vela, Board Member Vice President, responded I think we also have to take into consideration as a Board what we have to take into consideration, not only that is the fact that we still have a safe budget that we don't know what's going to happen. What they were supposed to approve, was pay raises for teachers and that didn't happen.

Dr. Carol G. Perez responded and they have billions

Mr. Roy Vela responded and then safety, they were going to include something on safety and that didn't happen yet we provided that on the forefront, so we need to be very careful.

Mr. Joel Garcia responded based on what we are seeing with the budget 2023-2024 and then what we are expecting remember there's no answer to ESSER funds we have to cinched the belt and do these kinds of things to be more efficient with what we're doing. That's a big consideration, because again these costs long term they may seem the same but you still have that initial costs that you're going to have and then potentially meet an increase if you do hire someone with more experience, these are things that need to be sustainable you can't get into Fund Balance because that not sustainable.

Mr. Jerry Zamora responded although I do agree with you Mr. Vela, David Hansen "is there any way that I can pull this and then talk about it in executive session and ask you some legal questions?"

Mr. David Hansen responded I can always answer a legal question, yes if you have a legal question I can answer that.

Dr. Carol G. Perez responded I also have a question the 894 is what was presented on the first slide that's equipment times ten eventually, we have 32 individuals. Where's the rest of the equipment?

Mr. Jerry Zamora responded Well, you're not even looking at hiring that many first of all, so (inaudible) times 10.

Dr. Carol G. Perez responded no, no I am talking about in subsequent years. "You didn't add it, it's not added right?" You are buying for 10 on certain things what about when you get more Police Officers?

Mr. Joel Garcia responded You're absolutely correct.

Dr. Carol G. Perez responded because I know that last week, "Mr. Zamora you asked, should it be only 4 or 10.

Mr. Jerry Zamora responded it should be 4, not 10.

Dr. Carol G. Perez responded, "Okay, so for the first year, Well, but okay, but now I'm confused, because if we're getting ready to implement for the following year, how many Police Officers, should we be buying?"

Mr. Joel Garcia responded for 2023-2024 like this coming year, we wouldn't have essentially hired the staff.

Dr. Carol G. Perez responded but you have to order by the end of June for the following year, so for 2024-2025 how many in District are we going to hire?

Mr. Joel Garcia responded 4 for 2024-2025

Dr. Carol G. Garcia responded only 4, ok

Mr. Jerry Zamora responded but the estimate is for 10.

Mrs. Petra Ramirez responded how many times do we have to work on this?

Ms. Lorena Garcia responded we can go back and clarify Dr. Perez.

Dr. Carol G. Perez responded no, no I am (inaudible) just trying to get the numbers.

Mrs. Petra Ramirez responded I think we already had enough we had it 4 times. Let's just vote on it.

Mr. Juan Gonzalez responded can I make a proposal?

Mrs. Veronica "Betty" R. Mendoza responded Well, he wants to take it to executive, he has legal questions to ask, Mr. Hansen said he could do that. I know we want our parents, our staff, and our students, most importantly to feel safe and I know that I looked up some information and I did my research and I found out that here in the State of Texas, we have 309 District Police Departments, so I feel that we do need one soon. I don't know about today just because of the numbers that Mr. Garcia and Ms. Garcia are giving us. That's something to think about but our priorities are our students, our staff, and all our employees. All of our employees are to feel safe when they go to school. I think that's one of the reasons why Mr. Zamora has brought it to the table. Now, I don't know if we could bring it back next year and maybe discuss it then if we do get monies. Right now, what we will do is just take it into executive and allow Mr. Zamora to ask legal questions.

VIII. Recommendation(s)

1. Approval of the Selection for:

- a. Director for Public Relations**
- b. Director for Child Nutrition Program**
- c. Director for Career and Technology**
- d. Science Coordinator**
- e. Elementary Principal at Mims Elementary**
- f. Administrator for Roosevelt-DAEP School**
- g. Assistant Principal at Mission High School**
- h. Assistant Principal at Veterans Memorial High School**
- i. Special Education School Psychologist**
- j. Special Education School Psychologist Intern (Grant Funded Position)**
- k. Special Education Speech Language Pathologist (2)**
- l. Special Education Educational Diagnostician (3)**

m. Special Education Behavior Specialist

Dr. Carol G. Perez stated we have recommendations that we will be taking into executive session, we have about 13.

2. Approval of New Employment Position

a. Teacher Incentive Allotment Grant Coordinator

Dr. Carol G. Perez stated we have Approval of New Employment Position, and that is the Teacher Incentive Allotment Grant Coordinator, and that is being paid out of the grant to promote the allotment. We need an approval for the Teacher Incentive Allotment Grant Coordinator.

A motion was made by Mrs. Petra Ramirez for approval. Motion second by Mr. Juan Gonzalez. Motion passed unanimously. Vote 7-0

IX. Items to Consider: The Board will consider and may act on the following items under a CONSENT AGENDA. Any Trustee may request the removal of an item from the CONSENT AGENDA for individual consideration and action.

Dr. Perez stated on the Consent Agenda Items for Approval we have Agenda Items #1 through #18a. Dr. Perez asked do we have any items that need to be moved for discussion.

Mrs. Iris Iglesias responded I would like to pull out Item 10p.

Motion made by Mr. Jerry Zamora for approval to Accept the Consent Agenda Items #1 through #18a except Item 10p. Motion second by Mr. Juan Gonzalez. Motion passed unanimously. Vote 7-0

- 1. Approval of Adding Additional School Bus Route for Mims Elementary School**
- 2. Approval of the Revised Schematic Design for the Transportation Hub at FARMERS - Javier Hinojosa Civil Engineering**
- 3. Approval of the Substantial Completion of the FARMERS Parking Lot Area –Javier Hinojosa Engineering**
- 4. Approval of the Change Order #04 for Delay Days for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses - Chanin Engineering**
- 5. Approval of the Change Order #03 for Delay Days for the Aquatics Center Boiler –DBR Engineering**
- 6. Approval of the Best and Final Offer (BAFO) for the Indoor Air Quality Projects for Bryan Elementary and Alton Memorial Jr. High School– DBR Engineering**
- 7. Approval of the Final Completion, Less Betterment Fund Allowance, Less Liquidated Damages, and Final Payment for the Child Nutrition Program (CNP) Freezer Replacement Project – DBR Engineering**
- 8. Approval of the Low Attendance Day Waiver**
- 9. Second Reading and Adoption of Changes to Board Policy DNA(LOCAL)-Performance Appraisal Evaluation of Teachers**
- 10. Bids, Proposals, and Purchases of \$50,000 and Over**
 - a. Contract for Armored Car Services**
 - b. Approval of 403 (b) Plan Administration Services and 457 Deferred Compensation Plan and Administration Services RFP**
 - c. Contract for K9 Detection Inspections**
 - d. Contract for Security Alarm Inspections and Repairs**
 - e. Contract for Fire Alarm Inspections and Repairs**

- f. Contract for Vehicle Repair Equipment and Supplies**
- g. Contract for Grounds Maintenance Equipment, Supplies, and Repairs**
- h. Contract for Pest Control Services**
- i. Contract for Office Supplies**
- j. Contract for Fine Paper and Print Shop Supplies**
- k. Contract for Instructional Technology Software**
- l. Contract for Comprehensive Online TEKS-Based High School Credit Accrual/Recovery Program**
- m. Contract for Parental Involvement Program**
- n. Contract for TELPAS Online Practice Software**
- o. Contract for Cosmetology Instructional Supplies**
- p. Contract for Award Jackets**

Mr. Joel Garcia stated this contract intends to provide a method to procure Award Jackets to meet the District's needs. The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater. A summary of the response review and evaluation process is as follows: The number of responses received was 4 and the number of responses planning to award was 1. Funding sources are the respective campus and departmental budgets. The estimated expenditures are \$50,000.00. The Administration recommends awarding the contract to Monk Holdings, LLC dba SSR Jackets.

A motion was made by Mrs. Petra Ramirez for approval. Motion second by Mr. Jerry Zamora. Motion passed unanimously. Vote 6-0, 1 abstained by Mrs. Iris Iglesias

- q. Contract for Phonics Instructional Program**
- r. Contract for Bank Depository Services**
- s. Contract for Telemedicine and Nurse Practitioner Supervision Services**
- t. Contract for Reading Intervention**
- u. Contract for Math Intervention**

- 11. Renewal of Interlocal Cooperation Agreement with Hidalgo County Tax Assessment and Collection for Tax Year 2023**
- 12. Approval of the Memorandum of Understanding with Hidalgo County Head Start Programs**
- 13. Memorandum of Understanding with the Hidalgo County Juvenile Justice Alternative Education Program for Discretionary Expulsions for the 2023 -2024 School Year**
- 14. Amendment to Interlocal Cooperation Agreement with McAllen ISD for Regional Day School Program**
- 15. Approval of the General Fund Committed Fund Balance**
- 16. Approval of the Donations**
- 17. Approval of Naming the Basketball Court at the Mission High School V.F. Neuhaus Gym**
- 18. Approval of Minutes**
 - a. May 10, 2023, Regular Board of Trustees Meeting**

X. Executive Session

Dr. Carol G. Perez stated we do need to go into Executive Session because we do need to provide a report to the School Board regarding the Intruder Detection Audits for three of our Schools.

President Mendoza called the Board into Executive Session at 10:19 p.m. and back into Open Session at 11:10 p.m.

- 1. Private Consultation with Board Attorney (Texas Gov't Code §551.071)**

- 2. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or to Hear a Complaint or Charge Against an Officer or Employee (Texas Gov't Code §551.074)**
- 3. Report Regarding an Intruder Detection Audit. (Texas Government Code §551.089 - To deliberate the deployment or specific occasion for implementation of security personnel or devices; or a security audit)**

XI. Action, if Necessary, on Matters Discussed in Executive Session

Item VII. Discussion and Possible Action

9. Discussion and Possible Action of the Establishment of a District Police Department

Item 9 was tabled by President, Mrs. Veronica “Betty” R. Mendoza.

Item VIII. Recommendation(s)

- 1. Recommendation and Approval for the Selection for:**
 - a. Director for Public Relations**

Dr. Perez stated the Administration recommends that the Board of Trustees recommend Dimitra Trejo for the position of Director for Public Relations. Motion made by Mr. Juan Gonzalez to approve. Motion second by Mr. Jerry Zamora. Motion passed unanimously. Vote 6-0

b. Director for Child Nutrition Program

Dr. Perez stated the Administration recommends that the Board of Trustees recommend Alexandra Molina for the position of Director for Child Nutrition Program. Motion made by Mr. Juan Gonzalez to approve. Motion second by Mrs. Iris Iglesias. Motion passed unanimously. Vote 6-0

c. Director for Career and Technology

Dr. Perez stated the Administration recommends that the Board of Trustees recommend Gerardo Gonzalez for the position of Director for Career and Technology. Motion made by Mr. Roy Vela to approve. Motion second by Mr. Juan Gonzalez. Motion passed unanimously. Vote 6-0

d. Science Coordinator

Dr. Perez stated the Administration recommends that the Board of Trustees recommend Vanessa Salinas for the position of Science Coordinator. Motion made by Mr. Roy Vela to approve. Motion second by Mrs. Iris Iglesias. Motion passed unanimously. Vote 6-0

e. Elementary Principal at Mims Elementary

Dr. Perez stated the Administration recommends that the Board of Trustees recommend Esteban Lucio for the position of Elementary Principal at Mims Elementary. Motion made by Mrs. Iris Iglesias to approve. Motion second by Mr. Roy Vela. Motion passed unanimously. Vote 6-0

Mission CISD Board of Trustees Minutes
June 21, 2023
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f. Administrator for Roosevelt-DAEP School

Dr. Perez stated the Administration recommends that the Board of Trustees recommend Blanca Lopez for the position of Administrator for Roosevelt-DAEP School. Motion made by Mr. Roy Vela to approve. Motion second by Mrs. Iris Iglesias. Motion passed unanimously. Vote 6-0

g. Assistant Principal at Mission High School

Dr. Perez stated the Administration recommends that the Board of Trustees recommend Angel G. Perez for the position of Assistant Principal at Mission High School. Motion made by Mr. Juan Gonzalez to approve. Motion second by Mr. Roy Vela. Motion passed unanimously. Vote 6-0

h. Assistant Principal at Veterans Memorial High School

Dr. Perez stated the Administration recommends that the Board of Trustees recommend Raul Luna for the position of Assistant Principal at Veterans Memorial High School. Motion made by Mr. Roy Vela to approve. Motion second by Mrs. Iris Iglesias. Motion passed unanimously. Vote 6-0

i. Special Education School Psychologist

Dr. Perez stated for the Special Education School Psychologist we do not have a recommendation at this point.

j. Special Education School Psychologist Intern (Grant Funded Position)

Dr. Perez stated the Administration recommends that the Board of Trustees recommend Karen C. Silva for the position of Special Education School Psychologist Intern (Grant Funded Position). Motion made by Mrs. Iris Iglesias to approve. Motion second by Mr. Roy Vela. Motion passed unanimously. Vote 6-0

k. Special Education Speech Language Pathologist

Dr. Perez stated the Administration recommends that the Board of Trustees recommend Joselyne Martinez for the position of Special Education Speech Language Pathologist. Motion made by Ms. Minnie Rodgers to approve. Motion second by Mrs. Petra Ramirez. Motion passed unanimously. Vote 6-0

l. Special Education Educational Diagnostician (3)

Dr. Perez stated we have three individuals the Administration recommends that the Board of Trustees recommend Alma Sanchez, Brittany Camacho, and Irasema Alejandro for the position of Special Education Educational Diagnostician. Motion made by Mr. Juan Gonzalez to approve. Motion second by Mr. Jerry Zamora. Motion passed unanimously. Vote 6-0

m. Special Education Behavior Specialist

Dr. Perez stated the Administration recommends that the Board of Trustees recommend Graciela Vela for the

position of Special Education Behavior Specialist. Motion made by Mr. Roy Vela to approve. Motion second by Mrs. Iris Iglesias. Motion passed unanimously. Vote 6-0

XII. Board of Trustees Information Items

- 1. Personnel Employments, Resignations, Transfers, and Compensation Change**
- 2. Financial Reports for:**
 - a. General Fund and Debt Service**
 - b. Tax Levy Adjustments**
 - d. Cash Disbursements**

XIII. Important Dates to Remember

- 1. No Scheduled Meetings for the Month of July 2023**

XIV. Adjournment

Motion made by Mr. Juan Gonzalez that the meeting is adjourned. Motion seconded by Mr. Roy Vela. Motion passed unanimously. Vote 6-0

President Mendoza adjourned the meeting at 11:15 p.m.

Roy Vela, President
Mission CISD Board of Trustees

ATTEST:

Juan Gonzalez, Secretary
Mission CISD Board of Trustees

**Mission CISD Board of Trustees Minutes
June 21, 2023
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SUBJECT: Annual Internal Audit Plan for 2023-2024

PRESENTER: Rebecca Magee, CPA, Internal Auditor

BACKGROUND INFORMATION

The Internal Audit department conducts independent and objective reviews of the District's operations and procedures and reports findings and recommendations to management, the Superintendent, and the Board of Trustees. An Annual Internal Audit Plan is developed to provide a schedule of audit activities for the year prioritized based on potential risk and liability to the District.

ADMINISTRATIVE CONSIDERATIONS

Informational report.

FUNDING SOURCE

Not Applicable

RECOMMENDATION:

Not Applicable

CONTACT PERSON(S)

Carol G. Perez, Ed.D., Superintendent of Schools
Rebecca Magee, CPA, Internal Auditor

Rebecca Magee, CPA
Internal Auditor
Mission Consolidated Independent School District
1201 Bryce Drive - Mission, Texas 78572-4399
Office (956) 323-5511 - Fax (956) 323-8255
E mail: bmagee@mcisd.org - www.mcisd.net



Students First • Innovation • Collaborative Ownership • Diversity • Continuous Learning

To: Board of Trustees

From: Rebecca Magee, CPA - Internal Auditor

Date: August 3, 2023

Re: 2023-2024 Annual Internal Audit Plan

The development of the annual internal audit plan is an integral part of the internal audit function of the District. The objective of the audit plan is to provide a schedule of audit activities for the year to help minimize internal and external distractions. The audit plan has been developed with the awareness of the limitations of resources in personnel and dollars, and therefore, audits are prioritized based on potential risk and liability to the District.

Campus and Student Activity Funds

Over \$1.5 million in receipts and disbursements flowed through the District's Activity Funds this past fiscal year and that amount will likely increase this year. The potential risk in the area of Activity Funds is greater than other areas because the majority of the revenues are received in the form of actual cash, the number of individuals (employees and students) handling collections, and the perception of the community. Other risk factors include the elimination of the elementary activity clerk positions at most campuses a few years ago, employee turnover in the Finance Department, and the utilization of bank courier service that began last year. However, there are some factors that minimize the potential risk. The District uses centralized accounting versus non-centralized, therefore, one bank account is used and all expenditures are processed through the Business Office. Also, the District has a detailed Activity Funds Manual which provides well-defined responsibilities and procedures. The manual is updated every year and training sessions are provided for principals, secretaries, activity clerks and secondary campus sponsors at least annually.

During the year, I will review all Fundraising Applications and Fundraiser Reports as they are submitted. Each month I will review the monthly income statement reports prepared by the Finance Department. I will also continue to assist with generating the reports necessary to prepare the monthly income statement reports. Additionally, throughout the year I will review interdepartmental charges and journal entries related to Activity Funds. If needed, I may also provide assistance with preparing some of the journal entries.

Depending on the volume of activity, internal audits may be performed for the activity funds of the following campuses: Mission Collegiate High School, Veterans Memorial High School, Alton Memorial Jr. High School, R. Cantu Jr. High School, Alton Elementary, Castro Elementary, Cavazos Elementary, Marcell Elementary, Escobar/Rios Elementary, Leal Elementary, Mims Elementary, Pearson Elementary, and Waitz Elementary. Unscheduled safe audits or cash counts may be performed at other campuses not listed.

I will also assist in the continued evaluation of Student Activity Funds to determine proper accounting and financial reporting under GASB Statement No. 84, *Fiduciary Activities*. This governmental accounting standard establishes criteria for identifying fiduciary activities. Student Activity Fund accounts not meeting the criteria may need to be reported as special revenue funds.

External Audit / Annual Comprehensive Financial Report

Each school district in the State of Texas is required to have an annual financial statement audit and submit the audited financial statements to TEA within 150 days after the fiscal year-end. I will assist in the audit process by reviewing schedules prepared by the finance department as well as preparing some of the schedules and end-of-year adjustments. I will also assist in obtaining requested information as well as requesting it from the various departments for the auditors as needed. I will also prepare the notes to the financial statements and assist in preparing some of the financial statements for review by the external auditors. I will also assist in the review of the Data Collection Form, which reports federal expenditures, and the PEIMS reports, which include the audited financial data.

The District will also submit their annual financial report to the Government Finance Officers Association (GFOA) for consideration for the Certificate of Achievement for Excellence in Financial Reporting Program. Additional items required by this award program include: a transmittal letter, combining statements by fund type that include individual funds, and numerous statistical schedules that include historical information. I will assist with updating the statistical schedules and complete the checklist to ensure that the report meets all other the requirements.

SAS 99 – Fraud Hotline

Statement of Auditing Standards No. 99, Consideration of Fraud in a Financial Statement Audit applies to all entities that are audited by an independent auditor. The purpose of this standard is to prompt entities to take proactive steps to diminish the risk of fraud. SAS 99 recommends that entities have an anonymous reporting process for employees to report suspected or actual fraud. The District has established a 24 hours a day, 7 days a week telephone hotline administered by an outside company. Time spent evaluating and providing assistance as requested in investigating the reports received through the hotline will vary depending on the number of reports.

Other

In addition to year-end inventory testing in conjunction with the external audit, my audit plan also includes testing of the Warehouse, Child Nutrition Program, Transportation and Maintenance

Department inventories during the year. Other internal audits or reviews included in my plan are: athletic receipts (varsity football), the afterschool child care programs, Fixed Assets and Payroll/Purchasing/Finance Departments as time allows.

Attached is a schedule of the internal audits, activities and tasks that are planned to be completed during the school year. This schedule is also subject to change as needed to accommodate special reviews or investigations.

Cc: Carol G. Perez, Ed.D., Superintendent of Schools

2023-2024 Annual Audit Plan

Internal Audit / Activity / Task	Time Frame
Campus & Student Activity Funds – review of fundraiser applications, fundraiser reports, income statement reports, and related journal entries	Throughout the year
Training Sessions on Activity Funds for Principals, Activity Clerks, Campus Secretaries, Secondary Campus Sponsors, and Coaches	August 2023
External Audit / Annual Comprehensive Financial Report – review audit schedules, prepare financial statement notes and schedules	August thru November 2023, June / July 2024 (next year’s audit)
Student Activity Funds – GASB 84 evaluation	November / December 2023
Athletic Receipts Internal Audit – Football	January / February 2024
Training on Activity Funds for Clerks/Secretaries	February 2024
After School Child Care Program Internal Audits	January / February 2024
Department Inventory Testing	February / March 2024
Payroll/Purchasing/Finance Reviews	March / April 2024
Fixed Asset Testing	March / April 2024
Activity Fund Internal Audits	March through June 2024
Year-end Inventory Testing – Maintenance, Transportation, Warehouse, and Child Nutrition	June 2024
Update Activity Funds Manual, Guidelines for Parent Organizations & training presentations	July 2024
SAS 99 – Fraud Hotline	As needed
Board Reports	Quarterly
Special Reviews / Investigations	As needed

SUBJECT: Financial Report for May 2023

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

As per Board Policy CFA (LEGAL), The Board shall prepare an annual financial statement that shows the following for each fund subject to its authority during the fiscal year:

1. The total receipts of the fund, itemized by the source of revenue, including taxes, assessments, service charges, grants of state money, gifts, or other general sources from which funds are derived.
2. The total disbursements of the fund, itemized by the nature of the expenditure.
3. The balance in the fund at the close of the fiscal year.

Monthly financial reports are prepared throughout the year by Administration for information purposes only.

ADMINISTRATIVE CONSIDERATIONS

The General Fund Financial reports compare the budgeted revenues and expenditures.

Actual revenues through May 2023 totaled \$151,707,377. and actual expenditures totaled \$144,707,022. The excess total revenues and other uses over expenditures is \$7,000,355.

These numbers do not include outstanding encumbrances for payroll and supplies. Budget by function is sufficient to meet expenditures.

The Debt Fund financial report is also attached.

FUNDING SOURCE AND AMOUNT

Not applicable.

RECOMMENDATION

Information item only.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Director for Budget and Finance

Mission Consolidated Independent School District


General Fund

May 31, 2023

		Budget	Actual	Difference	%
Revenues					
5700	Local and Intermediate Sources	\$ 30,930,739	\$30,907,141	\$ 23,598	99.92%
5800	State Program Revenues	116,614,157	100,471,608	\$ 16,142,549	86.16%
5900	Federal Program Revenues	20,359,965	20,309,016	\$ 50,949	99.75%
	Total Revenues	\$ 167,904,861	\$ 151,687,765	\$ 16,217,096	
Expenditures					
11	Instruction	\$ 76,576,903	\$60,643,221	\$ 15,933,682	79.19%
12	Instrucional Resources & Media Services	2,524,334	1,893,890	630,444	75.03%
13	Curriculum and Personnel Development	2,328,406	1,764,238	564,168	75.77%
21	Instructional Administration	2,668,037	2,329,644	338,393	87.32%
23	School Administration	9,926,726	8,266,432	1,660,294	83.27%
31	Guidance and Counseling Services	6,047,732	4,921,315	1,126,417	81.37%
32	Attendance and Social Work Services	346,420	366,719	(20,299)	105.86%
33	Health Services	1,817,994	1,396,909	421,085	76.84%
34	Pupil Transportation	6,276,958	5,477,947	799,011	87.27%
35	Food Services	15,511,045	13,863,567	1,647,478	89.38%
36	Co-Curricular Activities	8,644,947	6,942,408	1,702,539	80.31%
41	General Administration	6,725,857	5,631,998	1,093,859	83.74%
51	Plant Maintenance and Operations	25,567,006	20,225,954	5,341,052	79.11%
52	Security and Monitoring	6,731,104	4,134,827	2,596,277	61.43%
53	Data Processing Services	3,384,290	2,576,205	808,085	76.12%
61	Community Services	281,178	267,288	13,890	95.06%
71	Debt Service	1,537,210	1,088,136	449,074	70.79%
81	Facilities Acquisition and Construction	13,575,620	2,680,423	10,895,197	19.74%
95	Juvenile Justice Alt. Education	-	-	-	#DIV/0!
99	Other Intergovernmental Charges	298,185	235,901	62,285	79.11%
	Total Expenditures	\$ 190,769,952	\$144,707,022	\$ 46,062,930	
1100	Excess (Deficiency)	\$ (22,865,091)	\$6,980,743	\$ (29,845,834)	
Non-Operating Revenue					
7915	Operating Transfers In	19,559,082	\$ 19,612	19,539,470	0.10%
	Total Non-Operating Revenue	\$ 19,559,082	\$ 19,612	\$ 19,539,470	
Non-Operating Expenses					
8911	Other Uses	\$ (19,559,082)	\$ -	\$ (19,559,082)	0.00%
	Total Non-Operating Expenses	\$ (19,559,082)	\$ -	\$ (19,559,082)	
1200	Excess (Deficiency)	\$ (22,865,091)	\$ 7,000,355	\$ (29,865,446)	
0100	Fund Balance - Beginning Audited	\$ 107,685,067	\$ 107,685,067	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 84,819,976	\$ 114,685,422	\$ (29,865,446)	

Mission Consolidated Independent School District
Debt Service Fund
May 2023

		Budget	Actual	Difference	%
Revenues					
5700	Local and Intermediate Sources	\$ 4,815,916	\$ 4,851,536	\$ (35,620)	100.74%
5800	State Program Revenues	3,661,581	3,108,375	553,206	84.89%
	Total Revenues	\$ 8,477,497	\$ 7,959,911	\$ 517,586	
Expenditures					
7100	Debt Services	\$ 8,477,497	\$ 8,461,292	\$ 16,205	99.81%
	Total Expenditures	\$ 8,477,497	\$ 8,461,292	\$ 16,205	
1100	Excess (Deficiency)	\$ -	\$ (501,381)	\$ 501,381	
Non-Operating Revenue					
7900	Operating Transfers In	\$0	\$0	\$0	0.00%
Non-Operating Expenses					
8900	Operating Transfers Out	\$ -	\$ -	\$ -	0.00%
1200	Excess (Deficiency)	\$ -	\$ (501,381)	\$ 501,381	
0100	Fund Balance - Beginning Audited	\$ 4,463,810	\$ 4,463,810	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 4,463,810	\$ 3,962,429	\$ 501,381	

SUBJECT: Tax Levy Adjustments for the Month of May 2023
PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

The Hidalgo County Assessor & Collector has been collecting the District's taxes since December 1999. Both current and delinquent taxes are collected by Hidalgo County on our behalf.

ADMINISTRATIVE CONSIDERATIONS

Tax roll adjustments due to corrections, rollbacks, homesteads, dropped years, etc., resulted in a net decrease of \$51,664. Adjustments are reviewed and posted to the general ledger on a monthly basis. These modifications are included as part of the monthly tax report.

Collections totaled \$456,376. The monthly fee for this service is \$6,584.

Attached is the May 2023 Tax Collection Report.

FUNDING SOURCE AND AMOUNT

Local Maintenance Levy Modification -\$43,986.
Debt Service Levy Modification -\$7,678.
Rollbacks \$0

RECOMMENDATION:

Information item only; no recommendation is required.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Director for Budget and Finance
Fabiola Barberena, Accountant

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
MISSION C.I.S.D. TAXES COLLECTED FOR:
MAY 2023

COMPARATIVE RATE OF COLLECTIONS

MISSION C.I.S.D. SMS - 48	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2022/2023	COLLECTED 2021/2022
2022 TAX ROLL	31,332,080.80	29,280,106.40	-	(24,408.09)	2,027,566.31	93.52%	94.14%
2021 & PRIOR YRS ROLLBACK	4,331,743.31 30,298.57	1,199,562.41 101,103.27	(26,461.75) -	(181,467.32) 104,570.32	2,924,251.83 33,765.62	29.09% 74.96%	33.40% 32.73%
TOTALS	35,694,122.68	30,580,772.08	(26,461.75)	(101,305.09)	4,985,583.76		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF MAY 2023

	MISSION C.I.S.D.	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	276,446.25	(30,680.28) CURRENT
CURRENT YEAR-P&I	33,973.42	
PRIOR YEARS-BASE TAX	55,138.66	(20,983.85) PRIOR
PRIOR YEARS-P&I	33,999.48	
ROLLBACK	41,656.65	- ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	15,161.42	- PURGED
TOTAL COLLECTIONS	456,375.88	(51,664.13)
LESS TRANSFERRED	229,838.90	
LESS IN TRANSIT	219,940.19	
LESS DUE TO HCAD COMM FEES	12.79	
LESS DUE TO CO TREASURER	6,584.00	
BALANCE	(0.00)	

*****AFFIDAVIT*****

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE MISSION C.I.S.D., DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF MAY IS CORRECT.

Pablo (Paul) Villarreal Jr.

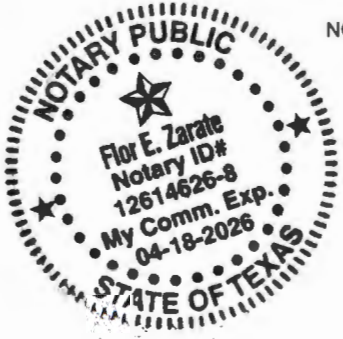
ASSESSOR-COLLECTOR OF TAXES FOR MISSION C.I.S.D., TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 12TH DAY OF JUNE 2023 A.D.

Flor E. Zarate

NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
TAX COLLECTION REPORT
FOR THE MONTH OF MAY 2023**

<u>AD VALOREM - MISSION CISD</u>	<u>2022-2023</u>	<u>2021-2022</u>	<u>DIFFERENCE</u>
<u>2022 CURRENT</u>			
ORIGINAL LEVY	31,332,080.80	28,363,668.26	2,968,412.54
MODIFICATIONS	(24,408.09)	612,434.61	(636,842.70)
CURRENT LEVY	31,307,672.71	28,976,102.87	2,331,569.84
CURRENT COLLECTIONS THIS MONTH	276,446.25	306,729.17	(30,282.92)
CURRENT COLLECTIONS TO DATE	29,280,106.40	27,277,641.71	2,002,464.69
OUTSTANDING TO DATE	2,027,566.31	1,698,461.16	329,105.15
PERCENT COLLECTED/ORIGINAL	93.45%	96.17%	-2.72%
PERCENT COLLECTED/MODIFIED	93.52%	94.14%	-0.62%
TOTAL COLLECTIONS FISCAL YEAR	29,280,106.40	27,277,641.71	
<u>DELINQUENT</u>			
ORIGINAL LEVY	4,331,743.31	4,597,051.27	(265,307.96)
MODIFICATIONS	(207,929.07)	(160,762.34)	(47,166.73)
DELINQUENT LEVY	4,123,814.24	4,436,288.93	(312,474.69)
DELINQUENT COLLECTIONS THIS MONTH	55,138.66	142,809.30	(87,670.64)
DELINQUENT COLLECTIONS TO DATE	1,199,562.41	1,481,757.56	(282,195.15)
OUTSTANDING TO DATE	2,924,251.83	2,954,531.37	(30,279.54)
PERCENT COLLECTED/ORIGINAL	27.69%	32.23%	-4.54%
PERCENT COLLECTED/MODIFIED	29.09%	33.40%	-4.31%
TOTAL COLLECTIONS FISCAL YEAR	1,199,562.41	1,481,757.56	
<u>ROLLBACK</u>			
ORIGINAL LEVY	30,298.57	8,099.31	22,199.26
MODIFICATIONS	104,570.32	36,939.44	67,630.88
ROLLBACK LEVY	134,868.89	45,038.75	89,830.14
ROLLBACK COLLECTIONS THIS MONTH	41,656.65	2,746.11	38,910.54
ROLLBACK COLLECTIONS TO DATE	101,103.27	14,740.18	86,363.09
OUTSTANDING TO DATE	33,765.62	30,298.57	3,467.05
PERCENT COLLECTED/ORIGINAL	333.69%	181.99%	151.70%
PERCENT COLLECTED/MODIFIED	74.96%	32.73%	42.23%
TOTAL COLLECTIONS FISCAL YEAR	101,103.27	14,740.18	

PABLO (PAUL) VILLARREAL, JR. ASSR/COLL
MISSION CISD
TAX COLLECTION FOR: MAY 2023

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REPORT DATE	CURR BASE	CURR P&I	CURR RB	CURR RB P/I	DEL BASE	DEL P&I	DEL RB	RB P&I	ATTY FEES	RB ATTY FEES	TOTAL	TOTAL M/O TRANSF.	TOTAL I/S TRANSF.	DIFF.	DATE TRANSF.
2-May	14,642.54	1,620.74			2,606.21	877.78			599.87		20,347.14			-	
3-May	11,479.85	1,309.73			7,662.55	6,423.40			969.87		27,845.40			27,845.40	
4-May	11,904.54	1,133.73			1,180.94	843.63			295.50		15,358.34	48,273.67	8,693.21	(41,608.54)	12-May
5-May	6,739.40	837.97			3,153.21	825.93			855.77		12,412.28			12,412.28	
8-May	5,966.69	702.31			9,259.70	6,634.03			2,155.99		24,718.72	32,310.80	4,820.20	(12,412.28)	15-May
9-May	6,823.12	861.62			3,921.74	1,017.15			687.35		13,310.98	11,438.94	1,872.04	-	16-May
10-May	3,021.28	288.05			537.93	166.53			295.67		4,309.46	3,703.89	605.57	-	17-May
11-May	5,945.15	738.26			1,578.06	2,613.47			438.80		11,313.74	9,186.69	2,127.05	-	18-May
11-May			8,191.23	-			17,175.82	-			25,367.05	21,666.01	3,701.04	-	18-May
12-May	10,609.20	1,347.54			2,294.63	819.74			450.40		15,521.51	13,260.33	2,261.18	-	19-May
13-May	(22,761.50)	(272.37)			(17,136.78)	(320.38)			(143.16)		(40,634.19)			(40,634.19)	
15-May	6,474.44	1,037.11			790.53	255.08			167.04		8,724.20			8,724.20	
16-May	7,471.73	917.02			4,586.54	1,295.16			886.50		15,156.95			15,156.95	
17-May	14,221.58	1,595.43			6,339.16	1,437.63			474.25		24,068.05	6,413.31	901.70	16,753.04	24-May
18-May	6,840.29	693.56			7,079.18	3,462.30			1,609.08		19,684.41	17,072.08	2,612.33	-	25-May
19-May	9,680.75	1,207.43			804.07	254.51			158.80		12,105.56	10,291.36	1,814.20	-	26-May
22-May	9,249.28	1,028.29			1,195.68	555.07			317.16		12,345.48	10,534.83	1,810.65	-	30-May
23-May	9,456.17	788.84			3,187.42	798.94			236.45		14,467.82	12,360.03	2,107.79	-	31-May
24-May	20,752.65	2,488.36			5,752.79	1,820.66			678.14		31,492.60	26,889.67	4,602.93	-	1-Jun
25-May	13,156.99	1,654.22			2,257.33	730.84			426.85		18,226.23	15,540.26	2,685.97	-	2-Jun
25-May			5,243.70	-			11,045.90	-			16,289.60	13,913.13	2,376.47	-	2-Jun
26-May	4,620.29	478.06			1,671.27	504.36			326.34		7,600.32	6,511.33	1,088.99	-	5-Jun
30-May	41,158.18	4,826.93			1,352.28	712.74			871.07		48,921.20	41,620.59	7,300.61	-	7-Jun
31-May	78,993.63	8,690.59			5,064.22	2,270.91			2,403.68		97,423.03	82,992.71	14,417.53	12.79	12-Jun
											-			-	
											-			-	
											-			-	
											-			-	
											-			-	
											-			-	
TOTAL	276,446.25	33,973.42	13,434.93	0.00	55,138.66	33,999.48	28,221.72	0.00	15,161.42	0.00	456,375.88	383,979.63	65,799.46	6,596.79	

TOTAL COLLECTED	456,375.88
LESS REFFUNDS	0.00
LESS RENDITION PENALTY	12.79
LESS COMMISSION	6,584.00
BALANCE	449,779.09
LESS M&O TRANSFERRED	196,511.94
LESS I&S TRANSFERRED	33,326.96
LESS M&O TRANSFERS IN TRANSIT	187,467.69
LESS I&S TRANSFERS IN TRANSIT	32,472.50
BALANCE PENDING	0.00

**HIDALGO COUNTY TAX OFFICE
MISSION CISD**

MODIFICATIONS FOR THE MONTH OF MAY 2023

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2022	1.113	0.9429	84.72%	(30,680.28)	(25,991.41)	0.1701	15.28%	(4,688.87)
2021	1.1332	0.9719	85.77%	(14,421.42)	(12,368.67)	0.1613	14.23%	(2,052.75)
2020	1.19930	1.02800	85.72%	(6,433.47)	(5,514.56)	0.1713	14.28%	(918.91)
2019	1.23955	1.06835	86.19%	(61.97)	(53.41)	0.1712	13.81%	(8.56)
2018	1.3398	1.1700	87.33%	(66.99)	(58.50)	0.1698	12.67%	(8.49)
2017	1.3502	1.1700	86.65%	-	0.00	0.1802	13.35%	0.00
2016	1.3582	1.1700	86.14%	-	0.00	0.1882	13.86%	0.00
2015	1.3672	1.1700	85.58%	-	0.00	0.1972	14.42%	0.00
2014	1.3300	1.1700	87.97%	-	0.00	0.1600	12.03%	0.00
2013	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2012	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2011	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2010	1.3000	1.0400	80.00%	-	0.00	0.2600	20.00%	0.00
2009	1.2800	1.0400	81.25%	-	0.00	0.2400	18.75%	0.00
2008	1.2400	1.0400	83.87%	-	0.00	0.2000	16.13%	0.00
2007	1.1800	1.0400	88.14%	-	0.00	0.1400	11.86%	0.00
2006	1.4574	1.3374	91.77%	-	0.00	0.1200	8.23%	0.00
2005	1.5632	1.4632	93.60%	-	0.00	0.1000	6.40%	0.00
2004	1.5691	1.4632	93.25%	-	0.00	0.1059	6.75%	0.00
2003	1.5841	1.4632	92.37%	-	0.00	0.1209	7.63%	0.00
2002	1.5841	1.4500	91.53%	-	0.00	0.1341	8.47%	0.00
2001	1.5341	1.4394	93.83%	-	0.00	0.0947	6.17%	0.00
TOTAL				(51,664.13)	(43,986.55)			(7,677.58)
					M&O			I&S
				CURRENT	(30,680.28)	(25,991.41)		(4,688.87)
				DELINQUENT	(20,983.85)	(17,995.14)		(2,988.71)
				TOTAL	(51,664.13)	(43,986.55)		(7,677.58)

ROLLBACK MODIFICATIONS FOR THE MONTH OF MAY 2023

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2022	1.113	0.9429	84.72%	-	0.00	0.1701	15.28%	0.00
2021	1.1332	0.9719	85.77%	-	0.00	0.1613	14.23%	0.00
2020	1.1993	1.0280	85.72%	-	0.00	0.1713	14.28%	0.00
2019	1.2396	1.0684	86.19%	-	0.00	0.1712	13.81%	0.00
2018	1.3398	1.1700	87.33%	-	0.00	0.1698	12.67%	0.00
2017	1.3502	1.1700	86.65%	-	0.00	0.1802	13.35%	0.00
TOTAL				0.00	0.00			0.00
					M&O			I&S
				CURRENT	-	-		-
				DELINQUENT	-	-		-
				TOTAL	-	-		-

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2022	M & O	.942900	234,196.95	.00	28,781.25	.00	262,978.20	2,940.47	.00	.00	265,918.67
	I & S	.170100	42,249.30	.00	5,192.17	.00	47,441.47	.00	.00	.00	47,441.47
	TOTAL	1.113000	276,446.25	.00	33,973.42	.00	310,419.67	2,940.47	.00	.00	313,360.14
2021	M & O	.971900	19,218.70	.00	7,331.46	.00	26,550.16	5,771.55	.00	.00	32,321.71
	I & S	.161300	3,189.73	.00	1,216.66	.00	4,406.39	.00	.00	.00	4,406.39
	TOTAL	1.133200	22,408.43	.00	8,548.12	.00	30,956.55	5,771.55	.00	.00	36,728.10
2020	M & O	1.028000	3,602.94	.00	3,101.93	.00	6,704.87	1,760.97	.00	.00	8,465.84
	I & S	.171300	600.40	.00	516.86	.00	1,117.26	.00	.00	.00	1,117.26
	TOTAL	1.199300	4,203.34	.00	3,618.79	.00	7,822.13	1,760.97	.00	.00	9,583.10
2019	M & O	1.068350	8,076.34	.00	2,831.92	.00	10,908.26	1,071.90	.00	.00	11,980.16
	I & S	.171200	1,294.22	.00	453.81	.00	1,748.03	.00	.00	.00	1,748.03
	TOTAL	1.239550	9,370.56	.00	3,285.73	.00	12,656.29	1,071.90	.00	.00	13,728.19
2018	M & O	1.170000	3,696.68	.00	1,735.61	.00	5,432.29	608.37	.00	.00	6,040.66
	I & S	.169800	536.50	.00	251.89	.00	788.39	.00	.00	.00	788.39
	TOTAL	1.339800	4,233.18	.00	1,987.50	.00	6,220.68	608.37	.00	.00	6,829.05
2017	M & O	1.170000	1,883.98	.00	1,265.63	.00	3,149.61	473.45	.00	.00	3,623.06
	I & S	.180200	290.15	.00	194.96	.00	485.11	.00	.00	.00	485.11
	TOTAL	1.350200	2,174.13	.00	1,460.59	.00	3,634.72	473.45	.00	.00	4,108.17
2016	M & O	1.170000	2,098.65	.00	1,757.64	.00	3,856.29	637.47	.00	.00	4,493.76
	I & S	.188200	337.59	.00	282.75	.00	620.34	.00	.00	.00	620.34
	TOTAL	1.358200	2,436.24	.00	2,040.39	.00	4,476.63	637.47	.00	.00	5,114.10
2015	M & O	1.170000	1,598.00	.00	950.31	.00	2,548.31	167.55	.00	.00	2,715.86
	I & S	.197200	269.34	.00	160.19	.00	429.53	.00	.00	.00	429.53
	TOTAL	1.367200	1,867.34	.00	1,110.50	.00	2,977.84	167.55	.00	.00	3,145.39
2014	M & O	1.170000	641.93	.00	566.91	.00	1,208.84	144.42	.00	.00	1,353.26
	I & S	.160000	87.79	.00	77.52	.00	165.31	.00	.00	.00	165.31
	TOTAL	1.330000	729.72	.00	644.43	.00	1,374.15	144.42	.00	.00	1,518.57
2013	M & O	1.170000	1,137.12	.00	1,020.16	.00	2,157.28	178.68	.00	.00	2,335.96
	I & S	.130000	126.34	.00	113.35	.00	239.69	.00	.00	.00	239.69
	TOTAL	1.300000	1,263.46	.00	1,133.51	.00	2,396.97	178.68	.00	.00	2,575.65
2012	M & O	1.170000	629.54	.00	671.88	.00	1,301.42	133.11	.00	.00	1,434.53
	I & S	.130000	69.95	.00	74.66	.00	144.61	.00	.00	.00	144.61
	TOTAL	1.300000	699.49	.00	746.54	.00	1,446.03	133.11	.00	.00	1,579.14
2011	M & O	1.170000	302.75	.00	300.90	.00	603.65	42.88	.00	.00	646.53
	I & S	.130000	33.64	.00	33.43	.00	67.07	.00	.00	.00	67.07
	TOTAL	1.300000	336.39	.00	334.33	.00	670.72	42.88	.00	.00	713.60

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06/06/2023 08:29:24 4292949
 TC298-D SELECTION: SYSTEM
 RECEIPT DATE: ALL
 LOCATION: LOCATION NAME NOT FOUND

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 05/01/2023 THRU 05/31/2023
 JURISDICTION: 0048 MISSION CISD

PAGE: 89
 EXCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2010	M & O	1.040000	294.87	.00	329.35	.00	624.22	54.66	.00	.00	678.88
	I & S	.260000	73.72	.00	82.34	.00	156.06	.00	.00	.00	156.06
	TOTAL	1.300000	368.59	.00	411.69	.00	780.28	54.66	.00	.00	834.94
2009	M & O	1.040000	277.98	.00	316.04	.00	594.02	40.17	.00	.00	634.19
	I & S	.240000	64.15	.00	72.93	.00	137.08	.00	.00	.00	137.08
	TOTAL	1.280000	342.13	.00	388.97	.00	731.10	40.17	.00	.00	771.27
2008	M & O	1.040000	80.29	.00	146.93	.00	227.22	40.64	.00	.00	267.86
	I & S	.200000	15.44	.00	28.26	.00	43.70	.00	.00	.00	43.70
	TOTAL	1.240000	95.73	.00	175.19	.00	270.92	40.64	.00	.00	311.56
2007	M & O	1.040000	370.15	.00	475.09	.00	845.24	53.71	.00	.00	898.95
	I & S	.140000	49.83	.00	63.95	.00	113.78	.00	.00	.00	113.78
	TOTAL	1.180000	419.98	.00	539.04	.00	959.02	53.71	.00	.00	1,012.73
2006	M & O	1.337400	378.59	.00	519.84	.00	898.43	46.98	.00	.00	945.41
	I & S	.120000	33.97	.00	46.64	.00	80.61	.00	.00	.00	80.61
	TOTAL	1.457400	412.56	.00	566.48	.00	979.04	46.98	.00	.00	1,026.02
2005	M & O	1.463200	420.14	.00	658.78	.00	1,078.92	112.95	.00	.00	1,191.87
	I & S	.100000	28.71	.00	45.02	.00	73.73	.00	.00	.00	73.73
	TOTAL	1.563200	448.85	.00	703.80	.00	1,152.65	112.95	.00	.00	1,265.60
2004	M & O	1.463200	675.60	.00	1,004.72	.00	1,680.32	142.25	.00	.00	1,822.57
	I & S	.105900	48.89	.00	72.71	.00	121.60	.00	.00	.00	121.60
	TOTAL	1.569100	724.49	.00	1,077.43	.00	1,801.92	142.25	.00	.00	1,944.17
2003	M & O	1.463200	623.14	.00	1,028.94	.00	1,652.08	155.46	.00	.00	1,807.54
	I & S	.120900	51.49	.00	85.03	.00	136.52	.00	.00	.00	136.52
	TOTAL	1.584100	674.63	.00	1,113.97	.00	1,788.60	155.46	.00	.00	1,944.06
2002	M & O	1.450000	737.43	.00	1,386.73	.00	2,124.16	231.95	.00	.00	2,356.11
	I & S	.134100	68.20	.00	128.25	.00	196.45	.00	.00	.00	196.45
	TOTAL	1.584100	805.63	.00	1,514.98	.00	2,320.61	231.95	.00	.00	2,552.56
2001	M & O	1.439400	324.63	.00	594.66	.00	919.29	84.21	.00	.00	1,003.50
	I & S	.094700	21.36	.00	39.12	.00	60.48	.00	.00	.00	60.48
	TOTAL	1.534100	345.99	.00	633.78	.00	979.77	84.21	.00	.00	1,063.98
2000	M & O	1.400000	250.15	.00	485.51	.00	735.66	70.31	.00	.00	805.97
	I & S	.134100	23.96	.00	46.50	.00	70.46	.00	.00	.00	70.46
	TOTAL	1.534100	274.11	.00	532.01	.00	806.12	70.31	.00	.00	876.43
1999	M & O	1.420800	61.94	.00	127.65	.00	189.59	18.01	.00	.00	207.60
	I & S	.084200	3.67	.00	7.57	.00	11.24	.00	.00	.00	11.24
	TOTAL	1.505000	65.61	.00	135.22	.00	200.83	18.01	.00	.00	218.84

06/06/2023 08:29:24 4292949
 TC298-D SELECTION: SYSTEM
 RECEIPT DATE: ALL
 LOCATION: LOCATION NAME NOT FOUND

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 05/01/2023 THRU 05/31/2023
 JURISDICTION: 0048 MISSION CISD

PAGE: 90
 EXCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
1992	M & O	.250000	116.60	.00	338.24	.00	454.84	89.66	.00	.00	544.50
	I & S	.230000	107.28	.00	311.19	.00	418.47	.00	.00	.00	418.47
	TOTAL	.480000	223.88	.00	649.43	.00	873.31	89.66	.00	.00	962.97
1991	M & O	.230000	102.64	.00	310.05	.00	412.69	89.64	.00	.00	502.33
	I & S	.250000	111.56	.00	337.01	.00	448.57	.00	.00	.00	448.57
	TOTAL	.480000	214.20	.00	647.06	.00	861.26	89.64	.00	.00	950.90
ALL	M & O		281,797.73	.00	58,038.13	.00	339,835.86	15,161.42	.00	.00	354,997.28
ALL	I & S		,49,787.18	.00	9,934.77	.00	59,721.95	.00	.00	.00	59,721.95
ALL	TOTAL		331,584.91	.00	67,972.90	.00	399,557.81	15,161.42	.00	.00	414,719.23
DLQ	M & O		47,600.78	.00	29,256.88	.00	76,857.66	12,220.95	.00	.00	89,078.61
DLQ	I & S		,7,537.88	.00	4,742.60	.00	12,280.48	.00	.00	.00	12,280.48
DLQ	TOTAL		55,138.66	.00	33,999.48	.00	89,138.14	12,220.95	.00	.00	101,359.09
CURR	M & O		234,196.95	.00	28,781.25	.00	262,978.20	2,940.47	.00	.00	265,918.67
CURR	I & S		42,249.30	.00	5,192.17	.00	47,441.47	.00	.00	.00	47,441.47
CURR	TOTAL		276,446.25	.00	33,973.42	.00	310,419.67	2,940.47	.00	.00	313,360.14

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TAX COLLECTION SYSTEM
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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2022	M & O	.942900	11,381.66	.00	.00	.00	11,381.66	.00	.00	.00	11,381.66
	I & S	.170100	2,053.27	.00	.00	.00	2,053.27	.00	.00	.00	2,053.27
	TOTAL	1.113000	13,434.93	.00	.00	.00	13,434.93	.00	.00	.00	13,434.93
2021	M & O	.971900	11,764.31	.00	.00	.00	11,764.31	.00	.00	.00	11,764.31
	I & S	.161300	1,952.45	.00	.00	.00	1,952.45	.00	.00	.00	1,952.45
	TOTAL	1.133200	13,716.76	.00	.00	.00	13,716.76	.00	.00	.00	13,716.76
2020	M & O	1.028000	12,433.17	.00	.00	.00	12,433.17	.00	.00	.00	12,433.17
	I & S	.171300	2,071.79	.00	.00	.00	2,071.79	.00	.00	.00	2,071.79
	TOTAL	1.199300	14,504.96	.00	.00	.00	14,504.96	.00	.00	.00	14,504.96
ALL	M & O		35,579.14	.00	.00	.00	35,579.14	.00	.00	.00	35,579.14
ALL	I & S		6,077.51	.00	.00	.00	6,077.51	.00	.00	.00	6,077.51
ALL	TOTAL		41,656.65	.00	.00	.00	41,656.65	.00	.00	.00	41,656.65
DLQ	M & O		24,197.48	.00	.00	.00	24,197.48	.00	.00	.00	24,197.48
DLQ	I & S		4,024.24	.00	.00	.00	4,024.24	.00	.00	.00	4,024.24
DLQ	TOTAL		28,221.72	.00	.00	.00	28,221.72	.00	.00	.00	28,221.72
CURR	M & O		11,381.66	.00	.00	.00	11,381.66	.00	.00	.00	11,381.66
CURR	I & S		2,053.27	.00	.00	.00	2,053.27	.00	.00	.00	2,053.27
CURR	TOTAL		13,434.93	.00	.00	.00	13,434.93	.00	.00	.00	13,434.93

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TAX COLLECTION SYSTEM
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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2022	M & O	.942900	245,578.61	.00	28,781.25	.00	274,359.86	2,940.47	.00	.00	277,300.33
	I & S	.170100	44,302.57	.00	5,192.17	.00	49,494.74	.00	.00	.00	49,494.74
	TOTAL	1.113000	289,881.18	.00	33,973.42	.00	323,854.60	2,940.47	.00	.00	326,795.07
2021	M & O	.971900	30,983.01	.00	7,331.46	.00	38,314.47	5,771.55	.00	.00	44,086.02
	I & S	.161300	5,142.18	.00	1,216.66	.00	6,358.84	.00	.00	.00	6,358.84
	TOTAL	1.133200	36,125.19	.00	8,548.12	.00	44,673.31	5,771.55	.00	.00	50,444.86
2020	M & O	1.028000	16,036.11	.00	3,101.93	.00	19,138.04	1,760.97	.00	.00	20,899.01
	I & S	.171300	2,672.19	.00	516.86	.00	3,189.05	.00	.00	.00	3,189.05
	TOTAL	1.199300	18,708.30	.00	3,618.79	.00	22,327.09	1,760.97	.00	.00	24,088.06
2019	M & O	1.068350	8,076.34	.00	2,831.92	.00	10,908.26	1,071.90	.00	.00	11,980.16
	I & S	.171200	1,294.22	.00	453.81	.00	1,748.03	.00	.00	.00	1,748.03
	TOTAL	1.239550	9,370.56	.00	3,285.73	.00	12,656.29	1,071.90	.00	.00	13,728.19
2018	M & O	1.170000	3,696.68	.00	1,735.61	.00	5,432.29	608.37	.00	.00	6,040.66
	I & S	.169800	536.50	.00	251.89	.00	788.39	.00	.00	.00	788.39
	TOTAL	1.339800	4,233.18	.00	1,987.50	.00	6,220.68	608.37	.00	.00	6,829.05
2017	M & O	1.170000	1,883.98	.00	1,265.63	.00	3,149.61	473.45	.00	.00	3,623.06
	I & S	.180200	290.15	.00	194.96	.00	485.11	.00	.00	.00	485.11
	TOTAL	1.350200	2,174.13	.00	1,460.59	.00	3,634.72	473.45	.00	.00	4,108.17
2016	M & O	1.170000	2,098.65	.00	1,757.64	.00	3,856.29	637.47	.00	.00	4,493.76
	I & S	.188200	337.59	.00	282.75	.00	620.34	.00	.00	.00	620.34
	TOTAL	1.358200	2,436.24	.00	2,040.39	.00	4,476.63	637.47	.00	.00	5,114.10
2015	M & O	1.170000	1,598.00	.00	950.31	.00	2,548.31	167.55	.00	.00	2,715.86
	I & S	.197200	269.34	.00	160.19	.00	429.53	.00	.00	.00	429.53
	TOTAL	1.367200	1,867.34	.00	1,110.50	.00	2,977.84	167.55	.00	.00	3,145.39
2014	M & O	1.170000	641.93	.00	566.91	.00	1,208.84	144.42	.00	.00	1,353.26
	I & S	.160000	87.79	.00	77.52	.00	165.31	.00	.00	.00	165.31
	TOTAL	1.330000	729.72	.00	644.43	.00	1,374.15	144.42	.00	.00	1,518.57
2013	M & O	1.170000	1,137.12	.00	1,020.16	.00	2,157.28	178.68	.00	.00	2,335.96
	I & S	.130000	126.34	.00	113.35	.00	239.69	.00	.00	.00	239.69
	TOTAL	1.300000	1,263.46	.00	1,133.51	.00	2,396.97	178.68	.00	.00	2,575.65
2012	M & O	1.170000	629.54	.00	671.88	.00	1,301.42	133.11	.00	.00	1,434.53
	I & S	.130000	69.95	.00	74.66	.00	144.61	.00	.00	.00	144.61
	TOTAL	1.300000	699.49	.00	746.54	.00	1,446.03	133.11	.00	.00	1,579.14
2011	M & O	1.170000	302.75	.00	300.90	.00	603.65	42.88	.00	.00	646.53
	I & S	.130000	33.64	.00	33.43	.00	67.07	.00	.00	.00	67.07
	TOTAL	1.300000	336.39	.00	334.33	.00	670.72	42.88	.00	.00	713.60

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TAX COLLECTION SYSTEM
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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2010	M & O	1.040000	294.87	.00	329.35	.00	624.22	54.66	.00	.00	678.88
	I & S	.260000	73.72	.00	82.34	.00	156.06	.00	.00	.00	156.06
	TOTAL	1.300000	368.59	.00	411.69	.00	780.28	54.66	.00	.00	834.94
2009	M & O	1.040000	277.98	.00	316.04	.00	594.02	40.17	.00	.00	634.19
	I & S	.240000	64.15	.00	72.93	.00	137.08	.00	.00	.00	137.08
	TOTAL	1.280000	342.13	.00	388.97	.00	731.10	40.17	.00	.00	771.27
2008	M & O	1.040000	80.29	.00	146.93	.00	227.22	40.64	.00	.00	267.86
	I & S	.200000	15.44	.00	28.26	.00	43.70	.00	.00	.00	43.70
	TOTAL	1.240000	95.73	.00	175.19	.00	270.92	40.64	.00	.00	311.56
2007	M & O	1.040000	370.15	.00	475.09	.00	845.24	53.71	.00	.00	898.95
	I & S	.140000	49.83	.00	63.95	.00	113.78	.00	.00	.00	113.78
	TOTAL	1.180000	419.98	.00	539.04	.00	959.02	53.71	.00	.00	1,012.73
2006	M & O	1.337400	378.59	.00	519.84	.00	898.43	46.98	.00	.00	945.41
	I & S	.120000	33.97	.00	46.64	.00	80.61	.00	.00	.00	80.61
	TOTAL	1.457400	412.56	.00	566.48	.00	979.04	46.98	.00	.00	1,026.02
2005	M & O	1.463200	420.14	.00	658.78	.00	1,078.92	112.95	.00	.00	1,191.87
	I & S	.100000	28.71	.00	45.02	.00	73.73	.00	.00	.00	73.73
	TOTAL	1.563200	448.85	.00	703.80	.00	1,152.65	112.95	.00	.00	1,265.60
2004	M & O	1.463200	675.60	.00	1,004.72	.00	1,680.32	142.25	.00	.00	1,822.57
	I & S	.105900	48.89	.00	72.71	.00	121.60	.00	.00	.00	121.60
	TOTAL	1.569100	724.49	.00	1,077.43	.00	1,801.92	142.25	.00	.00	1,944.17
2003	M & O	1.463200	623.14	.00	1,028.94	.00	1,652.08	155.46	.00	.00	1,807.54
	I & S	.120900	51.49	.00	85.03	.00	136.52	.00	.00	.00	136.52
	TOTAL	1.584100	674.63	.00	1,113.97	.00	1,788.60	155.46	.00	.00	1,944.06
2002	M & O	1.450000	737.43	.00	1,386.73	.00	2,124.16	231.95	.00	.00	2,356.11
	I & S	.134100	68.20	.00	128.25	.00	196.45	.00	.00	.00	196.45
	TOTAL	1.584100	805.63	.00	1,514.98	.00	2,320.61	231.95	.00	.00	2,552.56
2001	M & O	1.439400	324.63	.00	594.66	.00	919.29	84.21	.00	.00	1,003.50
	I & S	.094700	21.36	.00	39.12	.00	60.48	.00	.00	.00	60.48
	TOTAL	1.534100	345.99	.00	633.78	.00	979.77	84.21	.00	.00	1,063.98
2000	M & O	1.400000	250.15	.00	485.51	.00	735.66	70.31	.00	.00	805.97
	I & S	.134100	23.96	.00	46.50	.00	70.46	.00	.00	.00	70.46
	TOTAL	1.534100	274.11	.00	532.01	.00	806.12	70.31	.00	.00	876.43
1999	M & O	1.420800	61.94	.00	127.65	.00	189.59	18.01	.00	.00	207.60
	I & S	.084200	3.67	.00	7.57	.00	11.24	.00	.00	.00	11.24
	TOTAL	1.505000	65.61	.00	135.22	.00	200.83	18.01	.00	.00	218.84

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
1992	M & O	.250000	116.60	.00	338.24	.00	454.84	89.66	.00	.00	544.50
	I & S	.230000	107.28	.00	311.19	.00	418.47	.00	.00	.00	418.47
	TOTAL	.480000	223.88	.00	649.43	.00	873.31	89.66	.00	.00	962.97
1991	M & O	.230000	102.64	.00	310.05	.00	412.69	89.64	.00	.00	502.33
	I & S	.250000	111.56	.00	337.01	.00	448.57	.00	.00	.00	448.57
	TOTAL	.480000	214.20	.00	647.06	.00	861.26	89.64	.00	.00	950.90
ALL	M & O		317,376.87	.00	58,038.13	.00	375,415.00	15,161.42	.00	.00	390,576.42
ALL	I & S		55,864.69	.00	9,934.77	.00	65,799.46	.00	.00	.00	65,799.46
ALL	TOTAL		373,241.56	.00	67,972.90	.00	441,214.46	15,161.42	.00	.00	456,375.88
DLQ	M & O		71,798.26	.00	29,256.88	.00	101,055.14	12,220.95	.00	.00	113,276.09
DLQ	I & S		11,562.12	.00	4,742.60	.00	16,304.72	.00	.00	.00	16,304.72
DLQ	TOTAL		83,360.38	.00	33,999.48	.00	117,359.86	12,220.95	.00	.00	129,580.81
CURR	M & O		245,578.61	.00	28,781.25	.00	274,359.86	2,940.47	.00	.00	277,300.33
CURR	I & S		44,302.57	.00	5,192.17	.00	49,494.74	.00	.00	.00	49,494.74
CURR	TOTAL		289,881.18	.00	33,973.42	.00	323,854.60	2,940.47	.00	.00	326,795.07

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TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 05/01/2023 TO 05/31/2023

FISCAL START: 07/01/2022 END: 06/30/2023 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,869,114,178	1,372,837	2,870,487,015	01.113000	31,307,672.71	23,781

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2022	31,332,080.80	30,680.28-	24,408.09-	276,446.25	29,280,106.40	2,027,566.31	93.52	0.00
2021	1,488,893.45	14,421.42-	122,106.20-	22,408.43	733,879.93	632,907.32	53.69	0.00
2020	556,262.58	6,433.47-	53,121.45-	4,203.34	170,351.83	332,789.30	33.86	0.00
2019	368,583.48	61.97-	1,777.24-	9,370.56	124,158.77	242,647.47	33.85	0.00
2018	250,722.27	66.99-	4,462.43-	4,233.18	57,623.86	188,635.98	23.40	0.00
2017	197,106.98	.00	17,637.44-	2,174.13	33,966.17	145,503.37	18.93	0.00
2016	157,749.31	.00	2,459.53-	2,436.24	21,548.50	133,741.28	13.88	0.00
2015	132,716.63	.00	374.15-	1,867.34	14,114.07	118,228.41	10.66	0.00
2014	116,629.45	.00	196.07-	729.72	8,590.14	107,843.24	7.38	0.00
2013	102,397.49	.00	114.13-	1,263.46	8,489.56	93,793.80	8.30	0.00
2012	98,527.46	.00	121.55-	699.49	4,641.01	93,764.90	4.72	0.00
2011	91,176.06	.00	126.57-	336.39	3,482.52	87,566.97	3.82	0.00
2010	84,961.54	.00	0.00	368.59	2,470.40	82,491.14	2.91	0.00
2009	88,676.21	.00	0.00	342.13	2,860.07	85,816.14	3.23	0.00
2008	86,440.93	.00	0.00	95.73	2,264.92	84,176.01	2.62	0.00
2007	72,286.80	.00	0.00	419.98	1,734.36	70,552.44	2.40	0.00
2006	71,093.88	.00	0.00	412.56	2,039.20	69,054.68	2.87	0.00
2005	65,685.76	.00	0.00	448.85	2,275.92	63,409.84	3.46	0.00
2004	59,922.84	.00	0.00	724.49	1,513.79	58,409.05	2.53	0.00
2003	41,945.93	.00	0.00	674.63	988.27	40,957.66	2.36	0.00
2002	41,419.81	.00	0.00	805.63	889.50	40,530.31	2.15	0.00
2001	158,544.45	.00	5,432.31-	1,123.79	1,679.62	151,432.52	1.10	0.00
****	35,663,824.11	51,664.13-	232,337.16-	331,584.91	30,479,668.81	4,951,818.14		0.00
CURR	31,332,080.80	30,680.28-	24,408.09-	276,446.25	29,280,106.40	2,027,566.31		0.00
DEIQ	4,331,743.31	20,983.85-	207,929.07-	55,138.66	1,199,562.41	2,924,251.83		0.00

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 05/01/2023 TO 05/31/2023

FISCAL START: 07/01/2022 END: 06/30/2023 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
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CURRENT YEAR	0	0	0 0	01.113000	26,216.53	4
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL

2022	0.00	.00	26,216.53	13,434.93	13,434.93	12,781.60	51.25	0.00
2021	0.00	.00	31,691.56	13,716.76	23,935.72	7,755.84	75.53	0.00
2020	9,010.29	.00	34,516.33	14,504.96	35,316.49	8,210.13	81.14	0.00
2019	10,966.81	.00	12,145.90	0.00	21,454.53	1,658.18	92.83	0.00
2018	8,598.90	.00	0.00	0.00	6,961.60	1,637.30	80.96	0.00
2017	1,722.57	.00	0.00	0.00	0.00	1,722.57		0.00
****	30,298.57	.00	104,570.32	41,656.65	101,103.27	33,765.62		0.00
CURR	0.00	.00	26,216.53	13,434.93	13,434.93	12,781.60		0.00
DELQ	30,298.57	.00	78,353.79	28,221.72	87,668.34	20,984.02		0.00

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 05/01/2023 TO 05/31/2023

FISCAL START: 07/01/2022 END: 06/30/2023 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
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CURRENT YEAR	2,869,114,178	1,372,837	2,870,487,015	01.113000	31,333,889.24	23,785
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
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2022	31,332,080.80	30,680.28-	1,808.44	289,881.18	29,293,541.33	2,040,347.91	93.49	0.00
2021	1,488,893.45	14,421.42-	90,414.64-	36,125.19	757,815.65	640,663.16	54.19	0.00
2020	565,272.87	6,433.47-	18,605.12-	18,708.30	205,668.32	340,999.43	37.62	0.00
2019	379,550.29	61.97-	10,368.66	9,370.56	145,613.30	244,305.65	37.34	0.00
2018	259,321.17	66.99-	4,462.43-	4,233.18	64,585.46	190,273.28	25.34	0.00
2017	198,829.55	.00	17,637.44-	2,174.13	33,966.17	147,225.94	18.75	0.00
2016	157,749.31	.00	2,459.53-	2,436.24	21,548.50	133,741.28	13.88	0.00
2015	132,716.63	.00	374.15-	1,867.34	14,114.07	118,228.41	10.66	0.00
2014	116,629.45	.00	196.07-	729.72	8,590.14	107,843.24	7.38	0.00
2013	102,397.49	.00	114.13-	1,263.46	8,489.56	93,793.80	8.30	0.00
2012	98,527.46	.00	121.55-	699.49	4,641.01	93,764.90	4.72	0.00
2011	91,176.06	.00	126.57-	336.39	3,482.52	87,566.97	3.82	0.00
2010	84,961.54	.00	0.00	368.59	2,470.40	82,491.14	2.91	0.00
2009	88,676.21	.00	0.00	342.13	2,860.07	85,816.14	3.23	0.00
2008	86,440.93	.00	0.00	95.73	2,264.92	84,176.01	2.62	0.00
2007	72,286.80	.00	0.00	419.98	1,734.36	70,552.44	2.40	0.00
2006	71,093.88	.00	0.00	412.56	2,039.20	69,054.68	2.87	0.00
2005	65,685.76	.00	0.00	448.85	2,275.92	63,409.84	3.46	0.00
2004	59,922.84	.00	0.00	724.49	1,513.79	58,409.05	2.53	0.00
2003	41,945.93	.00	0.00	674.63	988.27	40,957.66	2.36	0.00
2002	41,419.81	.00	0.00	805.63	889.50	40,530.31	2.15	0.00
2001	158,544.45	.00	5,432.31-	1,123.79	1,679.62	151,432.52	1.10	0.00
****	35,694,122.68	51,664.13-	127,766.84-	373,241.56	30,580,772.08	4,985,583.76		0.00
CURR	31,332,080.80	30,680.28-	1,808.44	289,881.18	29,293,541.33	2,040,347.91		0.00
DELQ	4,362,041.88	20,983.85-	129,575.28-	83,360.38	1,287,230.75	2,945,235.85		0.00

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 05/01/2023 TO 05/31/2023

JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
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CURRENT YEAR	2,869,114,178	1,372,837	2,870,487,015	1.113000	31,307,672.71	23,781
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLI. %	YTD UNCOLL
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2022	31,332,080.80	30,680.28-	24,408.09-	276,446.25	29,280,106.40	2,027,566.31	93.52	0.00
	ADJUSTMENT REFUNDS	24,770.93-	124,508.40-					
2021	1,488,893.45	14,421.42-	122,106.20-	22,408.43	733,879.93	632,907.32	53.69	0.00
	ADJUSTMENT REFUNDS	10,901.46-	113,277.66-					
2020	556,262.58	6,433.47-	53,121.45-	4,203.34	170,351.83	332,789.30	33.86	0.00
	ADJUSTMENT REFUNDS	6,296.30-	51,971.91-					
2019	368,583.48	61.97-	1,777.24-	9,370.56	124,158.77	242,647.47	33.85	0.00
	ADJUSTMENT REFUNDS	61.97-	1,385.02-					
2018	250,722.27	66.99-	4,462.43-	4,233.18	57,623.86	188,635.98	23.40	0.00
	ADJUSTMENT REFUNDS	66.99-	4,499.34-					
2017	197,106.98	.00	17,637.44-	2,174.13	33,966.17	145,503.37	18.93	0.00
2016	157,749.31	.00	2,459.53-	2,436.24	21,548.50	133,741.28	13.88	0.00
2015	132,716.63	.00	374.15-	1,867.34	14,114.07	118,228.41	10.66	0.00
2014	116,629.45	.00	196.07-	729.72	8,590.14	107,843.24	7.38	0.00
2013	102,397.49	.00	114.13-	1,263.46	8,489.56	93,793.80	8.30	0.00
2012	98,527.46	.00	121.55-	699.49	4,641.01	93,764.90	4.72	0.00
2011	91,176.06	.00	126.57-	336.39	3,482.52	87,566.97	3.82	0.00
2010	84,961.54	.00	0.00	368.59	2,470.40	82,491.14	2.91	0.00
2009	88,676.21	.00	0.00	342.13	2,860.07	85,816.14	3.23	0.00
2008	86,440.93	.00	0.00	95.73	2,264.92	84,176.01	2.62	0.00
2007	72,286.80	.00	0.00	419.98	1,734.36	70,552.44	2.40	0.00
2006	71,093.88	.00	0.00	412.56	2,039.20	69,054.68	2.87	0.00
2005	65,685.76	.00	0.00	448.85	2,275.92	63,409.84	3.46	0.00
2004	59,922.84	.00	0.00	724.49	1,513.79	58,409.05	2.53	0.00
2003	41,945.93	.00	0.00	674.63	988.27	40,957.66	2.36	0.00
2002	41,419.81	.00	0.00	805.63	889.50	40,530.31	2.15	0.00
2001	158,544.45	.00	5,432.31-	1,123.79	1,679.62	151,432.52	1.10	0.00
****	35,663,824.11	51,664.13-	232,337.16-	331,584.91	30,479,668.81	4,951,818.14		0.00
	ADJUSTMENT REFUNDS	42,097.65-	295,642.33-					

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TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 05/01/2023 TO 05/31/2023

JURISDICTION: 0048 MISSION CUSD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
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CURRENT YEAR	0	0	0	1.113000	26,216.53	4
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL

2022	0.00	26,216.53	26,216.53	13,434.93	13,434.93	12,781.60	51.25	0.00
ADJUSTMENT REFUNDS		24,770.93-	124,508.40-					
2021	0.00	29,455.34	31,691.56	21,699.50	23,935.72	7,755.84	75.53	0.00
ADJUSTMENT REFUNDS		10,901.46-	113,277.66-					
2020	9,010.29	32,795.47	34,516.33	24,585.34	35,316.49	8,210.13	81.14	0.00
ADJUSTMENT REFUNDS		6,296.30-	51,971.91-					
2019	10,966.81	10,370.10	12,145.90	10,370.10	21,454.53	1,658.18	92.83	0.00
ADJUSTMENT REFUNDS		61.97-	1,385.02-					
2018	8,598.90	.00	0.00	0.00	6,961.60	1,637.30	80.96	0.00
ADJUSTMENT REFUNDS		66.99-	4,499.34-					
2017	1,722.57	.00	0.00	0.00	0.00	1,722.57		0.00
****	30,298.57	98,837.44	104,570.32	70,089.87	101,103.27	33,765.62		0.00
ADJUSTMENT REFUNDS		42,097.65-	295,642.33-					

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 05/01/2023 TO 05/31/2023

JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
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CURRENT YEAR	2,869,114,178	1,372,837	2,870,487,015	1.113000	31,333,889.24	23,785
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
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2022	31,332,080.80	30,680.28-	1,808.44	289,881.18	29,293,541.33	2,040,347.91	93.49	0.00
	ADJUSTMENT REFUNDS	24,770.93-	124,508.40-					
2021	1,488,893.45	14,421.42-	90,414.64-	36,125.19	757,815.65	640,663.16	54.19	0.00
	ADJUSTMENT REFUNDS	10,901.46-	113,277.66-					
2020	565,272.87	6,433.47-	18,605.12-	18,708.30	205,668.32	340,999.43	37.62	0.00
	ADJUSTMENT REFUNDS	6,296.30-	51,971.91-					
2019	379,550.29	61.97-	10,368.66	9,370.56	145,613.30	244,305.65	37.34	0.00
	ADJUSTMENT REFUNDS	61.97-	1,385.02-					
2018	259,321.17	66.99-	4,462.43-	4,233.18	64,585.46	190,273.28	25.34	0.00
	ADJUSTMENT REFUNDS	66.99-	4,499.34-					
2017	198,829.55	.00	17,637.44-	2,174.13	33,966.17	147,225.94	18.75	0.00
2016	157,749.31	.00	2,459.53-	2,436.24	21,548.50	133,741.28	13.88	0.00
2015	132,716.63	.00	374.15-	1,867.34	14,114.07	118,228.41	10.66	0.00
2014	116,629.45	.00	196.07-	729.72	8,590.14	107,843.24	7.38	0.00
2013	102,397.49	.00	114.13-	1,263.46	8,489.56	93,793.80	8.30	0.00
2012	98,527.46	.00	121.55-	699.49	4,641.01	93,764.90	4.72	0.00
2011	91,176.06	.00	126.57-	336.39	3,482.52	87,566.97	3.82	0.00
2010	84,961.54	.00	0.00	368.59	2,470.40	82,491.14	2.91	0.00
2009	88,676.21	.00	0.00	342.13	2,860.07	85,816.14	3.23	0.00
2008	86,440.93	.00	0.00	95.73	2,264.92	84,176.01	2.62	0.00
2007	72,286.80	.00	0.00	419.98	1,734.36	70,552.44	2.40	0.00
2006	71,093.88	.00	0.00	412.56	2,039.20	69,054.68	2.87	0.00
2005	65,685.76	.00	0.00	448.85	2,275.92	63,409.84	3.46	0.00
2004	59,922.84	.00	0.00	724.49	1,513.79	58,409.05	2.53	0.00
2003	41,945.93	.00	0.00	674.63	988.27	40,957.66	2.36	0.00
2002	41,419.81	.00	0.00	805.63	889.50	40,530.31	2.15	0.00
2001	158,544.45	.00	5,432.31-	1,123.79	1,679.62	151,432.52	1.10	0.00
****	35,694,122.68	51,664.13-	127,766.84-	373,241.56	30,580,772.08	4,985,583.76		0.00
	ADJUSTMENT REFUNDS	42,097.65-	295,642.33-					

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2022	M & O	.942900	24,805,221.83	.00	178,121.61	.00	24,983,343.44	4,873.52	.00	.00	24,988,216.96
	I & S	.170100	4,474,884.57	.00	32,133.28	.00	4,507,017.85	.00	.00	.00	4,507,017.85
	TOTAL	1.113000	29,280,106.40	.00	210,254.89	.00	29,490,361.29	4,873.52	.00	.00	29,495,234.81
2021	M & O	.971900	629,418.40	.00	142,921.13	.00	772,339.53	135,186.72	.00	.00	907,526.25
	I & S	.161300	104,461.53	.00	23,719.67	.00	128,181.20	.00	.00	.00	128,181.20
	TOTAL	1.133200	733,879.93	.00	166,640.80	.00	900,520.73	135,186.72	.00	.00	1,035,707.45
2020	M & O	1.028000	146,020.05	.00	60,739.88	.00	206,759.93	41,138.38	.00	.00	247,898.31
	I & S	.171300	24,331.78	.00	10,121.16	.00	34,452.94	.00	.00	.00	34,452.94
	TOTAL	1.199300	170,351.83	.00	70,861.04	.00	241,212.87	41,138.38	.00	.00	282,351.25
2019	M & O	1.068350	107,010.57	.00	46,542.20	.00	153,552.77	24,674.17	.00	.00	178,226.94
	I & S	.171200	17,148.20	.00	7,458.25	.00	24,606.45	.00	.00	.00	24,606.45
	TOTAL	1.239550	124,158.77	.00	54,000.45	.00	178,159.22	24,674.17	.00	.00	202,833.39
2018	M & O	1.170000	50,320.79	.00	28,755.68	.00	79,076.47	12,978.17	.00	.00	92,054.64
	I & S	.169800	7,303.07	.00	4,173.23	.00	11,476.30	.00	.00	.00	11,476.30
	TOTAL	1.339800	57,623.86	.00	32,928.91	.00	90,552.77	12,978.17	.00	.00	103,530.94
2017	M & O	1.170000	29,432.94	.00	19,011.19	.00	48,444.13	7,679.09	.00	.00	56,123.22
	I & S	.180200	4,533.23	.00	2,928.05	.00	7,461.28	.00	.00	.00	7,461.28
	TOTAL	1.350200	33,966.17	.00	21,939.24	.00	55,905.41	7,679.09	.00	.00	63,584.50
2016	M & O	1.170000	18,562.69	.00	13,561.42	.00	32,124.11	4,847.26	.00	.00	36,971.37
	I & S	.188200	2,985.81	.00	2,181.38	.00	5,167.19	.00	.00	.00	5,167.19
	TOTAL	1.358200	21,548.50	.00	15,742.80	.00	37,291.30	4,847.26	.00	.00	42,138.56
2015	M & O	1.170000	12,078.30	.00	9,393.26	.00	21,471.56	3,012.22	.00	.00	24,483.78
	I & S	.197200	2,035.77	.00	1,583.27	.00	3,619.04	.00	.00	.00	3,619.04
	TOTAL	1.367200	14,114.07	.00	10,976.53	.00	25,090.60	3,012.22	.00	.00	28,102.82
2014	M & O	1.170000	7,556.72	.00	6,774.71	.00	14,331.43	1,981.45	.00	.00	16,312.88
	I & S	.160000	1,033.42	.00	926.45	.00	1,959.87	.00	.00	.00	1,959.87
	TOTAL	1.330000	8,590.14	.00	7,701.16	.00	16,291.30	1,981.45	.00	.00	18,272.75
2013	M & O	1.170000	7,640.59	.00	6,637.59	.00	14,278.18	1,482.44	.00	.00	15,760.62
	I & S	.130000	848.97	.00	737.59	.00	1,586.56	.00	.00	.00	1,586.56
	TOTAL	1.300000	8,489.56	.00	7,375.18	.00	15,864.74	1,482.44	.00	.00	17,347.18
2012	M & O	1.170000	4,176.93	.00	4,662.07	.00	8,839.00	1,134.82	.00	.00	9,973.82
	I & S	.130000	464.08	.00	518.00	.00	982.08	.00	.00	.00	982.08
	TOTAL	1.300000	4,641.01	.00	5,180.07	.00	9,821.08	1,134.82	.00	.00	10,955.90
2011	M & O	1.170000	3,134.28	.00	3,518.00	.00	6,652.28	836.55	.00	.00	7,488.83
	I & S	.130000	348.24	.00	390.89	.00	739.13	.00	.00	.00	739.13
	TOTAL	1.300000	3,482.52	.00	3,908.89	.00	7,391.41	836.55	.00	.00	8,227.96

06/06/2023 09:24:22 4292957
 TC298-D SELECTION: SYSTEM
 RECEIPT DATE: ALL
 LOCATION: LOCATION NAME NOT FOUND

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 07/01/2022 THRU 05/31/2023
 JURISDICTION: 0048 MISSION CISD

PAGE: 105
 EXCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2010	M & O	1.040000	1,976.31	.00	2,227.92	.00	4,204.23	534.05	.00	.00	4,738.28
	I & S	.260000	494.09	.00	556.99	.00	1,051.08	.00	.00	.00	1,051.08
	TOTAL	1.300000	2,470.40	.00	2,784.91	.00	5,255.31	534.05	.00	.00	5,789.36
2009	M & O	1.040000	2,323.81	.00	2,935.58	.00	5,259.39	692.35	.00	.00	5,951.74
	I & S	.240000	536.26	.00	677.43	.00	1,213.69	.00	.00	.00	1,213.69
	TOTAL	1.280000	2,860.07	.00	3,613.01	.00	6,473.08	692.35	.00	.00	7,165.43
2008	M & O	1.040000	1,899.61	.00	2,720.78	.00	4,620.39	554.44	.00	.00	5,174.83
	I & S	.200000	365.31	.00	523.24	.00	888.55	.00	.00	.00	888.55
	TOTAL	1.240000	2,264.92	.00	3,244.02	.00	5,508.94	554.44	.00	.00	6,063.38
2007	M & O	1.040000	1,528.58	.00	2,274.73	.00	3,803.31	467.73	.00	.00	4,271.04
	I & S	.140000	205.78	.00	306.21	.00	511.99	.00	.00	.00	511.99
	TOTAL	1.180000	1,734.36	.00	2,580.94	.00	4,315.30	467.73	.00	.00	4,783.03
2006	M & O	1.337400	1,871.30	.00	3,156.74	.00	5,028.04	486.54	.00	.00	5,514.58
	I & S	.120000	167.90	.00	283.23	.00	451.13	.00	.00	.00	451.13
	TOTAL	1.457400	2,039.20	.00	3,439.97	.00	5,479.17	486.54	.00	.00	5,965.71
2005	M & O	1.463200	2,130.33	.00	4,208.55	.00	6,338.88	935.60	.00	.00	7,274.48
	I & S	.100000	145.59	.00	287.62	.00	433.21	.00	.00	.00	433.21
	TOTAL	1.563200	2,275.92	.00	4,496.17	.00	6,772.09	935.60	.00	.00	7,707.69
2004	M & O	1.463200	1,411.62	.00	2,396.68	.00	3,808.30	426.18	.00	.00	4,234.48
	I & S	.105900	102.17	.00	173.46	.00	275.63	.00	.00	.00	275.63
	TOTAL	1.569100	1,513.79	.00	2,570.14	.00	4,083.93	426.18	.00	.00	4,510.11
2003	M & O	1.463200	912.84	.00	1,623.80	.00	2,536.64	285.69	.00	.00	2,822.33
	I & S	.120900	75.43	.00	134.17	.00	209.60	.00	.00	.00	209.60
	TOTAL	1.584100	988.27	.00	1,757.97	.00	2,746.24	285.69	.00	.00	3,031.93
2002	M & O	1.450000	814.20	.00	1,576.04	.00	2,390.24	275.55	.00	.00	2,665.79
	I & S	.134100	75.30	.00	145.75	.00	221.05	.00	.00	.00	221.05
	TOTAL	1.584100	889.50	.00	1,721.79	.00	2,611.29	275.55	.00	.00	2,886.84
2001	M & O	1.439400	555.48	.00	1,107.27	.00	1,662.75	186.01	.00	.00	1,848.76
	I & S	.094700	36.55	.00	72.85	.00	109.40	.00	.00	.00	109.40
	TOTAL	1.534100	592.03	.00	1,180.12	.00	1,772.15	186.01	.00	.00	1,958.16
2000	M & O	1.400000	344.78	.00	723.96	.00	1,068.74	121.46	.00	.00	1,190.20
	I & S	.134100	33.03	.00	69.34	.00	102.37	.00	.00	.00	102.37
	TOTAL	1.534100	377.81	.00	793.30	.00	1,171.11	121.46	.00	.00	1,292.57
1999	M & O	1.420800	88.22	.00	201.77	.00	289.99	33.96	.00	.00	323.95
	I & S	.084200	5.23	.00	11.96	.00	17.19	.00	.00	.00	17.19
	TOTAL	1.505000	93.45	.00	213.73	.00	307.18	33.96	.00	.00	341.14

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TAX COLLECTION SYSTEM
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 EXCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
1998	M & O	1.231000	112.46	.00	279.17	.00	391.63	59.06	.00	.00	450.69
	I & S	.274000	25.04	.00	62.14	.00	87.18	.00	.00	.00	87.18
	TOTAL	1.505000	137.50	.00	341.31	.00	478.81	59.06	.00	.00	537.87
1996	M & O	1.248600	16.68	.00	43.63	.00	60.31	8.45	.00	.00	68.76
	I & S	.206400	2.76	.00	7.21	.00	9.97	.00	.00	.00	9.97
	TOTAL	1.455000	19.44	.00	50.84	.00	70.28	8.45	.00	.00	78.73
1995	M & O	1.184200	18.09	.00	49.49	.00	67.58	9.65	.00	.00	77.23
	I & S	.210800	3.22	.00	8.81	.00	12.03	.00	.00	.00	12.03
	TOTAL	1.395000	21.31	.00	58.30	.00	79.61	9.65	.00	.00	89.26
1992	M & O	.250000	116.60	.00	338.24	.00	454.84	89.66	.00	.00	544.50
	I & S	.230000	107.28	.00	311.19	.00	418.47	.00	.00	.00	418.47
	TOTAL	.480000	223.88	.00	649.43	.00	873.31	89.66	.00	.00	962.97
1991	M & O	.230000	102.64	.00	310.05	.00	412.69	89.64	.00	.00	502.33
	I & S	.250000	111.56	.00	337.01	.00	448.57	.00	.00	.00	448.57
	TOTAL	.480000	214.20	.00	647.06	.00	861.26	89.64	.00	.00	950.90
ALL	M & O		25,836,797.64	.00	546,813.14	.00	26,383,610.78	245,080.81	.00	.00	26,628,691.59
ALL	I & S		4,642,871.17	.00	90,839.83	.00	4,733,711.00	.00	.00	.00	4,733,711.00
ALL	TOTAL		30,479,668.81	.00	637,652.97	.00	31,117,321.78	245,080.81	.00	.00	31,362,402.59
DLQ	M & O		1,031,575.81	.00	368,691.53	.00	1,400,267.34	240,207.29	.00	.00	1,640,474.63
DLQ	I & S		167,986.60	.00	58,706.55	.00	226,693.15	.00	.00	.00	226,693.15
DLQ	TOTAL		1,199,562.41	.00	427,398.08	.00	1,626,960.49	240,207.29	.00	.00	1,867,167.78
CURR	M & O		24,805,221.83	.00	178,121.61	.00	24,983,343.44	4,873.52	.00	.00	24,988,216.96
CURR	I & S		4,474,884.57	.00	32,133.28	.00	4,507,017.85	.00	.00	.00	4,507,017.85
CURR	TOTAL		29,280,106.40	.00	210,254.89	.00	29,490,361.29	4,873.52	.00	.00	29,495,234.81

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TAX COLLECTION SYSTEM
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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2022	M & O	.942900	11,381.66	.00	.00	.00	11,381.66	.00	.00	.00	11,381.66
	I & S	.170100	2,053.27	.00	.00	.00	2,053.27	.00	.00	.00	2,053.27
	TOTAL	1.113000	13,434.93	.00	.00	.00	13,434.93	.00	.00	.00	13,434.93
2021	M & O	.971900	20,528.70	.00	.00	.00	20,528.70	.00	.00	.00	20,528.70
	I & S	.161300	3,407.02	.00	.00	.00	3,407.02	.00	.00	.00	3,407.02
	TOTAL	1.133200	23,935.72	.00	.00	.00	23,935.72	.00	.00	.00	23,935.72
2020	M & O	1.028000	30,272.12	.00	.00	.00	30,272.12	.00	.00	.00	30,272.12
	I & S	.171300	5,044.37	.00	.00	.00	5,044.37	.00	.00	.00	5,044.37
	TOTAL	1.199300	35,316.49	.00	.00	.00	35,316.49	.00	.00	.00	35,316.49
2019	M & O	1.068350	18,491.35	.00	.00	.00	18,491.35	.00	.00	.00	18,491.35
	I & S	.171200	2,963.18	.00	.00	.00	2,963.18	.00	.00	.00	2,963.18
	TOTAL	1.239550	21,454.53	.00	.00	.00	21,454.53	.00	.00	.00	21,454.53
2018	M & O	1.170000	6,079.32	.00	.00	.00	6,079.32	.00	.00	.00	6,079.32
	I & S	.169800	882.28	.00	.00	.00	882.28	.00	.00	.00	882.28
	TOTAL	1.339800	6,961.60	.00	.00	.00	6,961.60	.00	.00	.00	6,961.60
ALL	M & O		86,753.15	.00	.00	.00	86,753.15	.00	.00	.00	86,753.15
ALL	I & S		14,350.12	.00	.00	.00	14,350.12	.00	.00	.00	14,350.12
ALL	TOTAL		101,103.27	.00	.00	.00	101,103.27	.00	.00	.00	101,103.27
DLQ	M & O		75,371.49	.00	.00	.00	75,371.49	.00	.00	.00	75,371.49
DLQ	I & S		12,296.85	.00	.00	.00	12,296.85	.00	.00	.00	12,296.85
DLQ	TOTAL		87,668.34	.00	.00	.00	87,668.34	.00	.00	.00	87,668.34
CURR	M & O		11,381.66	.00	.00	.00	11,381.66	.00	.00	.00	11,381.66
CURR	I & S		2,053.27	.00	.00	.00	2,053.27	.00	.00	.00	2,053.27
CURR	TOTAL		13,434.93	.00	.00	.00	13,434.93	.00	.00	.00	13,434.93

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TAX COLLECTION SYSTEM
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 INCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2022	M & O	.942900	24,816,603.49	.00	178,121.61	.00	24,994,725.10	4,873.52	.00	.00	24,999,598.62
	I & S	.170100	4,476,937.84	.00	32,133.28	.00	4,509,071.12	.00	.00	.00	4,509,071.12
	TOTAL	1.113000	29,293,541.33	.00	210,254.89	.00	29,503,796.22	4,873.52	.00	.00	29,508,669.74
2021	M & O	.971900	649,947.10	.00	142,921.13	.00	792,868.23	135,186.72	.00	.00	928,054.95
	I & S	.161300	107,868.55	.00	23,719.67	.00	131,588.22	.00	.00	.00	131,588.22
	TOTAL	1.133200	757,815.65	.00	166,640.80	.00	924,456.45	135,186.72	.00	.00	1,059,643.17
2020	M & O	1.028000	176,292.17	.00	60,739.88	.00	237,032.05	41,138.38	.00	.00	278,170.43
	I & S	.171300	29,376.15	.00	10,121.16	.00	39,497.31	.00	.00	.00	39,497.31
	TOTAL	1.199300	205,668.32	.00	70,861.04	.00	276,529.36	41,138.38	.00	.00	317,667.74
2019	M & O	1.068350	125,501.92	.00	46,542.20	.00	172,044.12	24,674.17	.00	.00	196,718.29
	I & S	.171200	20,111.38	.00	7,458.25	.00	27,569.63	.00	.00	.00	27,569.63
	TOTAL	1.239550	145,613.30	.00	54,000.45	.00	199,613.75	24,674.17	.00	.00	224,287.92
2018	M & O	1.170000	56,400.11	.00	28,755.68	.00	85,155.79	12,978.17	.00	.00	98,133.96
	I & S	.169800	8,185.35	.00	4,173.23	.00	12,358.58	.00	.00	.00	12,358.58
	TOTAL	1.339800	64,585.46	.00	32,928.91	.00	97,514.37	12,978.17	.00	.00	110,492.54
2017	M & O	1.170000	29,432.94	.00	19,011.19	.00	48,444.13	7,679.09	.00	.00	56,123.22
	I & S	.180200	4,533.23	.00	2,928.05	.00	7,461.28	.00	.00	.00	7,461.28
	TOTAL	1.350200	33,966.17	.00	21,939.24	.00	55,905.41	7,679.09	.00	.00	63,584.50
2016	M & O	1.170000	18,562.69	.00	13,561.42	.00	32,124.11	4,847.26	.00	.00	36,971.37
	I & S	.188200	2,985.81	.00	2,181.38	.00	5,167.19	.00	.00	.00	5,167.19
	TOTAL	1.358200	21,548.50	.00	15,742.80	.00	37,291.30	4,847.26	.00	.00	42,138.56
2015	M & O	1.170000	12,078.30	.00	9,393.26	.00	21,471.56	3,012.22	.00	.00	24,483.78
	I & S	.197200	2,035.77	.00	1,583.27	.00	3,619.04	.00	.00	.00	3,619.04
	TOTAL	1.367200	14,114.07	.00	10,976.53	.00	25,090.60	3,012.22	.00	.00	28,102.82
2014	M & O	1.170000	7,556.72	.00	6,774.71	.00	14,331.43	1,981.45	.00	.00	16,312.88
	I & S	.160000	1,033.42	.00	926.45	.00	1,959.87	.00	.00	.00	1,959.87
	TOTAL	1.330000	8,590.14	.00	7,701.16	.00	16,291.30	1,981.45	.00	.00	18,272.75
2013	M & O	1.170000	7,640.59	.00	6,637.59	.00	14,278.18	1,482.44	.00	.00	15,760.62
	I & S	.130000	848.97	.00	737.59	.00	1,586.56	.00	.00	.00	1,586.56
	TOTAL	1.300000	8,489.56	.00	7,375.18	.00	15,864.74	1,482.44	.00	.00	17,347.18
2012	M & O	1.170000	4,176.93	.00	4,662.07	.00	8,839.00	1,134.82	.00	.00	9,973.82
	I & S	.130000	464.08	.00	518.00	.00	982.08	.00	.00	.00	982.08
	TOTAL	1.300000	4,641.01	.00	5,180.07	.00	9,821.08	1,134.82	.00	.00	10,955.90
2011	M & O	1.170000	3,134.28	.00	3,518.00	.00	6,652.28	836.55	.00	.00	7,488.83
	I & S	.130000	348.24	.00	390.89	.00	739.13	.00	.00	.00	739.13
	TOTAL	1.300000	3,482.52	.00	3,908.89	.00	7,391.41	836.55	.00	.00	8,227.96

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TAX COLLECTION SYSTEM
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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2010	M & O	1.040000	1,976.31	.00	2,227.92	.00	4,204.23	534.05	.00	.00	4,738.28
	I & S	.260000	494.09	.00	556.99	.00	1,051.08	.00	.00	.00	1,051.08
	TOTAL	1.300000	2,470.40	.00	2,784.91	.00	5,255.31	534.05	.00	.00	5,789.36
2009	M & O	1.040000	2,323.81	.00	2,935.58	.00	5,259.39	692.35	.00	.00	5,951.74
	I & S	.240000	536.26	.00	677.43	.00	1,213.69	.00	.00	.00	1,213.69
	TOTAL	1.280000	2,860.07	.00	3,613.01	.00	6,473.08	692.35	.00	.00	7,165.43
2008	M & O	1.040000	1,899.61	.00	2,720.78	.00	4,620.39	554.44	.00	.00	5,174.83
	I & S	.200000	365.31	.00	523.24	.00	888.55	.00	.00	.00	888.55
	TOTAL	1.240000	2,264.92	.00	3,244.02	.00	5,508.94	554.44	.00	.00	6,063.38
2007	M & O	1.040000	1,528.58	.00	2,274.73	.00	3,803.31	467.73	.00	.00	4,271.04
	I & S	.140000	205.78	.00	306.21	.00	511.99	.00	.00	.00	511.99
	TOTAL	1.180000	1,734.36	.00	2,580.94	.00	4,315.30	467.73	.00	.00	4,783.03
2006	M & O	1.337400	1,871.30	.00	3,156.74	.00	5,028.04	486.54	.00	.00	5,514.58
	I & S	.120000	167.90	.00	283.23	.00	451.13	.00	.00	.00	451.13
	TOTAL	1.457400	2,039.20	.00	3,439.97	.00	5,479.17	486.54	.00	.00	5,965.71
2005	M & O	1.463200	2,130.33	.00	4,208.55	.00	6,338.88	935.60	.00	.00	7,274.48
	I & S	.100000	145.59	.00	287.62	.00	433.21	.00	.00	.00	433.21
	TOTAL	1.563200	2,275.92	.00	4,496.17	.00	6,772.09	935.60	.00	.00	7,707.69
2004	M & O	1.463200	1,411.62	.00	2,396.68	.00	3,808.30	426.18	.00	.00	4,234.48
	I & S	.105900	102.17	.00	173.46	.00	275.63	.00	.00	.00	275.63
	TOTAL	1.569100	1,513.79	.00	2,570.14	.00	4,083.93	426.18	.00	.00	4,510.11
2003	M & O	1.463200	912.84	.00	1,623.80	.00	2,536.64	285.69	.00	.00	2,822.33
	I & S	.120900	75.43	.00	134.17	.00	209.60	.00	.00	.00	209.60
	TOTAL	1.584100	988.27	.00	1,757.97	.00	2,746.24	285.69	.00	.00	3,031.93
2002	M & O	1.450000	814.20	.00	1,576.04	.00	2,390.24	275.55	.00	.00	2,665.79
	I & S	.134100	75.30	.00	145.75	.00	221.05	.00	.00	.00	221.05
	TOTAL	1.584100	889.50	.00	1,721.79	.00	2,611.29	275.55	.00	.00	2,886.84
2001	M & O	1.439400	555.48	.00	1,107.27	.00	1,662.75	186.01	.00	.00	1,848.76
	I & S	.094700	36.55	.00	72.85	.00	109.40	.00	.00	.00	109.40
	TOTAL	1.534100	592.03	.00	1,180.12	.00	1,772.15	186.01	.00	.00	1,958.16
2000	M & O	1.400000	344.78	.00	723.96	.00	1,068.74	121.46	.00	.00	1,190.20
	I & S	.134100	33.03	.00	69.34	.00	102.37	.00	.00	.00	102.37
	TOTAL	1.534100	377.81	.00	793.30	.00	1,171.11	121.46	.00	.00	1,292.57
1999	M & O	1.420800	88.22	.00	201.77	.00	289.99	33.96	.00	.00	323.95
	I & S	.084200	5.23	.00	11.96	.00	17.19	.00	.00	.00	17.19
	TOTAL	1.505000	93.45	.00	213.73	.00	307.18	33.96	.00	.00	341.14

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TAX COLLECTION SYSTEM
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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
1998	M & O	1.231000	112.46	.00	279.17	.00	391.63	59.06	.00	.00	450.69
	I & S	.274000	25.04	.00	62.14	.00	87.18	.00	.00	.00	87.18
	TOTAL	1.505000	137.50	.00	341.31	.00	478.81	59.06	.00	.00	537.87
1996	M & O	1.248600	16.68	.00	43.63	.00	60.31	8.45	.00	.00	68.76
	I & S	.206400	2.76	.00	7.21	.00	9.97	.00	.00	.00	9.97
	TOTAL	1.455000	19.44	.00	50.84	.00	70.28	8.45	.00	.00	78.73
1995	M & O	1.184200	18.09	.00	49.49	.00	67.58	9.65	.00	.00	77.23
	I & S	.210800	3.22	.00	8.81	.00	12.03	.00	.00	.00	12.03
	TOTAL	1.395000	21.31	.00	58.30	.00	79.61	9.65	.00	.00	89.26
1992	M & O	.250000	116.60	.00	338.24	.00	454.84	89.66	.00	.00	544.50
	I & S	.230000	107.28	.00	311.19	.00	418.47	.00	.00	.00	418.47
	TOTAL	.480000	223.88	.00	649.43	.00	873.31	89.66	.00	.00	962.97
1991	M & O	.230000	102.64	.00	310.05	.00	412.69	89.64	.00	.00	502.33
	I & S	.250000	111.56	.00	337.01	.00	448.57	.00	.00	.00	448.57
	TOTAL	.480000	214.20	.00	647.06	.00	861.26	89.64	.00	.00	950.90
ALL	M & O		25,923,550.79	.00	546,813.14	.00	26,470,363.93	245,080.81	.00	.00	26,715,444.74
ALL	I & S		4,657,221.29	.00	90,839.83	.00	4,748,061.12	.00	.00	.00	4,748,061.12
ALL	TOTAL		30,580,772.08	.00	637,652.97	.00	31,218,425.05	245,080.81	.00	.00	31,463,505.86
DLQ	M & O		1,106,947.30	.00	368,691.53	.00	1,475,638.83	240,207.29	.00	.00	1,715,846.12
DLQ	I & S		180,283.45	.00	58,706.55	.00	238,990.00	.00	.00	.00	238,990.00
DLQ	TOTAL		1,287,230.75	.00	427,398.08	.00	1,714,628.83	240,207.29	.00	.00	1,954,836.12
CURR	M & O		24,816,603.49	.00	178,121.61	.00	24,994,725.10	4,873.52	.00	.00	24,999,598.62
CURR	I & S		4,476,937.84	.00	32,133.28	.00	4,509,071.12	.00	.00	.00	4,509,071.12
CURR	TOTAL		29,293,541.33	.00	210,254.89	.00	29,503,796.22	4,873.52	.00	.00	29,508,669.74

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 07/01/2022 TO 05/31/2023

FISCAL START: 07/01/2022 END: 06/30/2023 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,869,114,178	1,372,837	2,870,487,015	01.113000	31,307,672.71	23,781

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2022	31,332,080.80	24,408.09-	24,408.09-	29,280,106.40	29,280,106.40	2,027,566.31	93.52	0.00
2021	1,488,893.45	122,106.20-	122,106.20-	733,879.93	733,879.93	632,907.32	53.69	0.00
2020	556,262.58	53,121.45-	53,121.45-	170,351.83	170,351.83	332,789.30	33.86	0.00
2019	368,583.48	1,777.24-	1,777.24-	124,158.77	124,158.77	242,647.47	33.85	0.00
2018	250,722.27	4,462.43-	4,462.43-	57,623.86	57,623.86	188,635.98	23.40	0.00
2017	197,106.98	17,637.44-	17,637.44-	33,966.17	33,966.17	145,503.37	18.93	0.00
2016	157,749.31	2,459.53-	2,459.53-	21,548.50	21,548.50	133,741.28	13.88	0.00
2015	132,716.63	374.15-	374.15-	14,114.07	14,114.07	118,228.41	10.66	0.00
2014	116,629.45	196.07-	196.07-	8,590.14	8,590.14	107,843.24	7.38	0.00
2013	102,397.49	114.13-	114.13-	8,489.56	8,489.56	93,793.80	8.30	0.00
2012	98,527.46	121.55-	121.55-	4,641.01	4,641.01	93,764.90	4.72	0.00
2011	91,176.06	126.57-	126.57-	3,482.52	3,482.52	87,566.97	3.82	0.00
2010	84,961.54	.00	0.00	2,470.40	2,470.40	82,491.14	2.91	0.00
2009	88,676.21	.00	0.00	2,860.07	2,860.07	85,816.14	3.23	0.00
2008	86,440.93	.00	0.00	2,264.92	2,264.92	84,176.01	2.62	0.00
2007	72,286.80	.00	0.00	1,734.36	1,734.36	70,552.44	2.40	0.00
2006	71,093.88	.00	0.00	2,039.20	2,039.20	69,054.68	2.87	0.00
2005	65,685.76	.00	0.00	2,275.92	2,275.92	63,409.84	3.46	0.00
2004	59,922.84	.00	0.00	1,513.79	1,513.79	58,409.05	2.53	0.00
2003	41,945.93	.00	0.00	988.27	988.27	40,957.66	2.36	0.00
2002	41,419.81	.00	0.00	889.50	889.50	40,530.31	2.15	0.00
2001	158,544.45	5,432.31-	5,432.31-	1,679.62	1,679.62	151,432.52	1.10	0.00
****	35,663,824.11	232,337.16-	232,337.16-	30,479,668.81	30,479,668.81	4,951,818.14		0.00
CURR	31,332,080.80	24,408.09-	24,408.09-	29,280,106.40	29,280,106.40	2,027,566.31		0.00
DELO	4,331,743.31	207,929.07-	207,929.07-	1,199,562.41	1,199,562.41	2,924,251.83		0.00

TAX COLLECTION SYSTEM
 TAX COLLECTOR MONTHLY REPORT
 FROM 07/01/2022 TO 05/31/2023

FISCAL START: 07/01/2022 END: 06/30/2023 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	0	0	0 0	01.113000	26,216.53	4

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2022	0.00	26,216.53	26,216.53	13,434.93	13,434.93	12,781.60	51.25	0.00
2021	0.00	31,691.56	31,691.56	23,935.72	23,935.72	7,755.84	75.53	0.00
2020	9,010.29	34,516.33	34,516.33	35,316.49	35,316.49	8,210.13	81.14	0.00
2019	10,966.81	12,145.90	12,145.90	21,454.53	21,454.53	1,658.18	92.83	0.00
2018	8,598.90	.00	0.00	6,961.60	6,961.60	1,637.30	80.96	0.00
2017	1,722.57	.00	0.00	0.00	0.00	1,722.57		0.00
****	30,298.57	104,570.32	104,570.32	101,103.27	101,103.27	33,765.62		0.00
CURR	0.00	26,216.53	26,216.53	13,434.93	13,434.93	12,781.60		0.00
DEIQ	30,298.57	78,353.79	78,353.79	87,668.34	87,668.34	20,984.02		0.00

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 07/01/2022 TO 05/31/2023

FISCAL START: 07/01/2022 END: 06/30/2023 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,869,114,178	1,372,837	2,870,487,015	01.113000	31,333,889.24	23,785

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2022	31,332,080.80	1,808.44	1,808.44	29,293,541.33	29,293,541.33	2,040,347.91	93.49	0.00
2021	1,488,893.45	90,414.64-	90,414.64-	757,815.65	757,815.65	640,663.16	54.19	0.00
2020	565,272.87	18,605.12-	18,605.12-	205,668.32	205,668.32	340,999.43	37.62	0.00
2019	379,550.29	10,368.66	10,368.66	145,613.30	145,613.30	244,305.65	37.34	0.00
2018	259,321.17	4,462.43-	4,462.43-	64,585.46	64,585.46	190,273.28	25.34	0.00
2017	198,829.55	17,637.44-	17,637.44-	33,966.17	33,966.17	147,225.94	18.75	0.00
2016	157,749.31	2,459.53-	2,459.53-	21,548.50	21,548.50	133,741.28	13.88	0.00
2015	132,716.63	374.15-	374.15-	14,114.07	14,114.07	118,228.41	10.66	0.00
2014	116,629.45	196.07-	196.07-	8,590.14	8,590.14	107,843.24	7.38	0.00
2013	102,397.49	114.13-	114.13-	8,489.56	8,489.56	93,793.80	8.30	0.00
2012	98,527.46	121.55-	121.55-	4,641.01	4,641.01	93,764.90	4.72	0.00
2011	91,176.06	126.57-	126.57-	3,482.52	3,482.52	87,566.97	3.82	0.00
2010	84,961.54	.00	0.00	2,470.40	2,470.40	82,491.14	2.91	0.00
2009	88,676.21	.00	0.00	2,860.07	2,860.07	85,816.14	3.23	0.00
2008	86,440.93	.00	0.00	2,264.92	2,264.92	84,176.01	2.62	0.00
2007	72,286.80	.00	0.00	1,734.36	1,734.36	70,552.44	2.40	0.00
2006	71,093.88	.00	0.00	2,039.20	2,039.20	69,054.68	2.87	0.00
2005	65,685.76	.00	0.00	2,275.92	2,275.92	63,409.84	3.46	0.00
2004	59,922.84	.00	0.00	1,513.79	1,513.79	58,409.05	2.53	0.00
2003	41,945.93	.00	0.00	988.27	988.27	40,957.66	2.36	0.00
2002	41,419.81	.00	0.00	889.50	889.50	40,530.31	2.15	0.00
2001	158,544.45	5,432.31-	5,432.31-	1,679.62	1,679.62	151,432.52	1.10	0.00
****	35,694,122.68	127,766.84-	127,766.84-	30,580,772.08	30,580,772.08	4,985,583.76		0.00
CURR	31,332,080.80	1,808.44	1,808.44	29,293,541.33	29,293,541.33	2,040,347.91		0.00
DELQ	4,362,041.88	129,575.28-	129,575.28-	1,287,230.75	1,287,230.75	2,945,235.85		0.00

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 JURISDICTION SUMMARY

FROM: 05/01/2023 THRU 05/31/2023

UPDATE MODE

JURISDICTION: ALL

ACCOUNT	YEAR	DEPOSIT	LEVY COLLECTED	RENDITION PENALTY	P & I COLLECTED	RENDITION P & I	RENDITION DISCOUNT	APPRAISAL COMMISSION	DISBURSEMENT AMOUNT
CURR FOR 0042 EDCOUCH-ELSA ISD			432.65	39.33	56.25	5.11	0.00	2.22	486.68
BY COUNTY 108			432.65	39.33	56.25	5.11	0.00	2.22	486.68
DELQ FOR 0042 EDCOUCH-ELSA ISD			0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR 0042 EDCOUCH-ELSA ISD			432.65	39.33	56.25	5.11	0.00	2.22	486.68
BY COUNTY 108			432.65	39.33	56.25	5.11	0.00	2.22	486.68
CURR FOR 0043 PHARR,SAN JUAN,ALAMO ISD			6,768.19	726.27	835.85	95.26	0.00	41.08	7,562.96
BY COUNTY 108			6,768.19	726.27	835.85	95.26	0.00	41.08	7,562.96
DELQ FOR 0043 PHARR,SAN JUAN,ALAMO ISD			2,280.62	457.04	824.54	196.53	0.00	32.67	3,072.49
BY COUNTY 108			2,280.62	457.04	824.54	196.53	0.00	32.67	3,072.49
TOTAL FOR 0043 PHARR,SAN JUAN,ALAMO ISD			9,048.81	1,183.31	1,660.39	291.79	0.00	73.75	10,635.45
BY COUNTY 108			9,048.81	1,183.31	1,660.39	291.79	0.00	73.75	10,635.45
CURR FOR 0045 MONTE ALTO ISD			437.58	39.78	56.89	5.17	0.00	2.25	492.22
BY COUNTY 108			437.58	39.78	56.89	5.17	0.00	2.25	492.22
DELQ FOR 0045 MONTE ALTO ISD			0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR 0045 MONTE ALTO ISD			437.58	39.78	56.89	5.17	0.00	2.25	492.22
BY COUNTY 108			437.58	39.78	56.89	5.17	0.00	2.25	492.22
CURR FOR 0046 MERCEDES ISD			134.05	12.19	17.43	1.59	0.00	0.69	150.79
BY COUNTY 108			134.05	12.19	17.43	1.59	0.00	0.69	150.79
DELQ FOR 0046 MERCEDES ISD			0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR 0046 MERCEDES ISD			134.05	12.19	17.43	1.59	0.00	0.69	150.79
BY COUNTY 108			134.05	12.19	17.43	1.59	0.00	0.69	150.79
CURR FOR 0047 MCALLEN ISD			36,048.08	3,348.37	4,666.79	433.51	0.00	189.05	40,525.82
BY COUNTY 108			36,048.08	3,348.37	4,666.79	433.51	0.00	189.05	40,525.82
DELQ FOR 0047 MCALLEN ISD			5,065.10	687.72	1,997.95	279.33	0.00	48.35	7,014.70
BY COUNTY 108			5,065.10	687.72	1,997.95	279.33	0.00	48.35	7,014.70
TOTAL FOR 0047 MCALLEN ISD			41,113.18	4,036.09	6,664.74	712.84	0.00	237.40	47,540.52
BY COUNTY 108			41,113.18	4,036.09	6,664.74	712.84	0.00	237.40	47,540.52
CURR FOR 0048 MISSION CISD			1,304.35	144.60	161.38	18.07	0.00	8.14	1,457.59
BY COUNTY 108			1,304.35	144.60	161.38	18.07	0.00	8.14	1,457.59
DELQ FOR 0048 MISSION CISD			417.66	62.37	197.69	30.58	0.00	4.65	610.70
BY COUNTY 108			417.66	62.37	197.69	30.58	0.00	4.65	610.70
TOTAL FOR 0048 MISSION CISD			1,722.01	206.97	359.07	48.65	0.00	12.79	2,068.29
BY COUNTY 108			1,722.01	206.97	359.07	48.65	0.00	12.79	2,068.29
CURR FOR 0049 LA JOYA ISD			7,622.33	2,128.35	988.95	276.50	0.00	120.22	8,491.06
BY COUNTY 108			7,622.33	2,128.35	988.95	276.50	0.00	120.22	8,491.06
DELQ FOR 0049 LA JOYA ISD			1,667.15	986.55	344.83	123.20	0.00	55.48	1,956.50
BY COUNTY 108			1,667.15	986.55	344.83	123.20	0.00	55.48	1,956.50
TOTAL FOR 0049 LA JOYA ISD			9,289.48	3,114.90	1,333.78	399.70	0.00	175.70	10,447.56
BY COUNTY 108			9,289.48	3,114.90	1,333.78	399.70	0.00	175.70	10,447.56

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SUBJECT: Disbursements for the Month of May 2023

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION:

The District’s disbursements list all of the checks and other payments made during the reporting month. The check registers, wire transfers, and automated clearing house (ACH) transactions are available for inspection at the office of the Assistant Superintendent for Finance.

Monthly disbursement reports are prepared throughout the year by administration for information purposes only.

ADMINISTRATIVE CONSIDERATIONS:

The District’s total disbursements for the Month of May totaled \$16,082,412 as follows:

Disbursement Type	Amount
Accounts Payable Vendor Checks	\$ 3,012,499.
District Purchasing Cards	\$ 775,622.
ACH	\$ 2,657,938.
Wire Transfers	\$ 208,930.
Payroll	\$ 9,427,423.
TOTAL	\$ 16,082,412.

FUNDING SOURCE AND AMOUNT:

N/A

RECOMMENDATION:

Information item only; no recommendation required.

CONTACT PERSON (S):

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Director for Budget and Finance
Alyssa Gonzales, Accountant