



# Agenda of Regular Meeting

## Thursday, March 9, 2023

### The Board of Trustees

### Richardson ISD

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A Regular Meeting of the Board of Trustees of Richardson ISD will be held Thursday, March 9, 2023, beginning at 6:00 PM in the Administration Building, 400 S. Greenville Ave, Richardson, TX 75081.

Prior to or during consideration of agenda subjects, the board will hear public comments from any member of the public who has complied with District procedures for signing up to speak. The notice for this meeting was posted on March 6, 2023.

Public Comments: Persons wishing to address the Board must complete an online Public Comment form by signing up at <https://web.risd.org/board/public-comments/> beginning when the meeting agenda is posted through 12:00PM on the day of the meeting. RISD will not accept submissions after 12:00PM on the posted meeting date. Persons who do not have access to a computer to complete the Public Comment form online may contact the Board Office during normal business hours at 469-593-0403 (español 469-593-0312) for assistance. Persons wishing to speak must complete the online registration form in full and be present at the meeting to make his/her own comments during the designated time for Public Comment to be eligible to speak. Any registered speaker who is absent from the meeting at the time for Public Comment forfeits the opportunity to address the Board at that meeting.

Disruptions: Disruptive behavior will not be tolerated during a meeting. After providing at least one warning to a disruptive visitor, the presiding officer may request assistance from law enforcement officials to remove from the meeting any person who continues to disrupt the meeting by utterances or actions. A visitor who exhibits disruptive behavior in a subsequent meeting may be issued a trespass warrant. It is a criminal offense for a person, with intent to prevent or disrupt a lawful meeting, to substantially obstruct or interfere with the ordinary conduct of a meeting by physical action or verbal utterance.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

- I. **CALL TO ORDER**
    - A. Pledge of Allegiance / Moment of Silence
    - B. Announcements / Communications  
Recognition of Schools, Students and Staff
  - II. **PUBLIC COMMENT SECTION**  
Comments from visitors who submitted the form requesting to address Board Members.
- 5

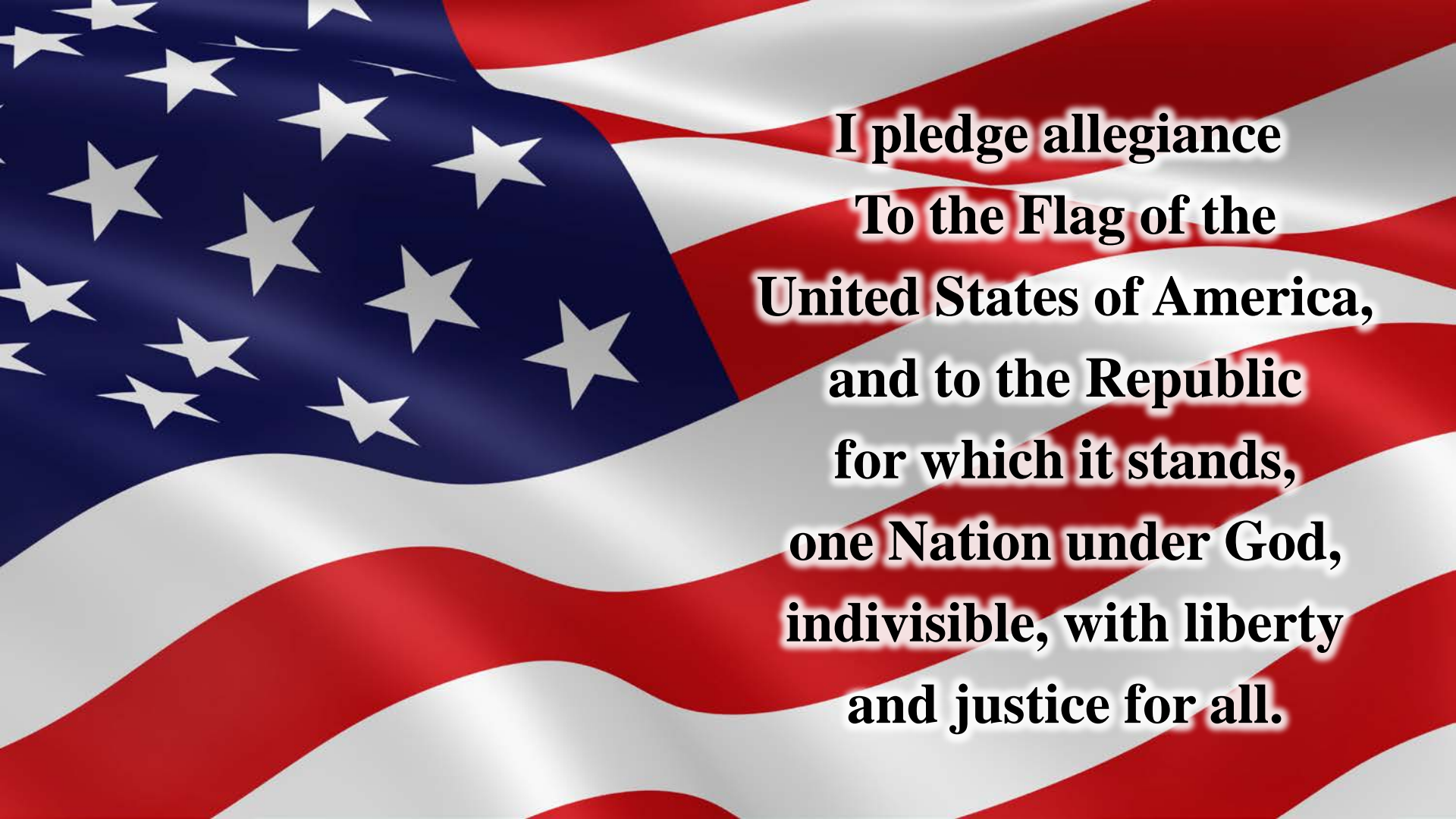
A.	Agenda Related Topic	
B.	Non-Agenda Related Topic	
III.	<b>CONSENT / CONFIRMATION AGENDA ITEMS</b>	
	Submitted for Action and/or Information	
A.	Minutes of February 16, 2023 Board Meetings	11
	Action Item	
B.	Human Resources Report	18
	Action/Information Item	
C.	Recommended Specified Best Value/Low Bids, Contracts and Cumulative Purchases	23
	Action/Information Item	
	<b>Part A: New Bids - For Approval</b>	
	Miscellaneous Consultant Services	
	Districtwide Access Control Upgrade - Phase I	
	Truck and Bus- Equipment, Parts, and Service (Supplemental)	
	Fire Extinguishing Equipment, Service & Inspections (Supplemental)	
	Partial Reroof of Richardson HS and MST 2023	
	Multi-Campus Flooring Replacement Project- Summer	
	Security Cameras, Related Items, and Service	
	Air Purifiers for Athletic Areas	
	<b>Part B: Bid Renewals - For Approval</b>	
	None	
	<b>Part C: Contract Information (Greater than \$100,000) - For Approval</b>	
	ESS South Central - Substitute Staff Placement (Equalis Contract #R10-1105C)	
	W. Douglas Distributing - 2022-2023 fuel increase for buses (TCCPP 2022-63)	
	Dallas County - Election Services Contract	
	The Reeds PRC- Overall management of the internship program, through December 31, 2023	
	<b>Part D: Interlocal Agreements, Memorandums of Understanding, and Other - For Approval</b>	
	<b>Interlocal Agreements:</b>	
	None	
	<b>Memorandums of Understanding:</b>	
	None	
	<b>Other:</b>	
	None	
	<b>Part E: Contracts, Contract Modifications &amp; Change Orders: Less than \$100,000 (Information Only)</b>	
	K12 Insight - SY23-24 Let's Talk Subscription (Omnia Partners #R220301)	
	The Stepping Stones Group LLC on behalf of Kelsee Gannaway - Fulfill all teacher responsibilities for the position assigned to, including: supporting students' academic and behavioral needs in a special education self-contained classroom setting, preparing instructional materials, and participating in campus team meetings and staff development through May 26, 2023.	
	The Stepping Stones Group LLC on behalf of Rachel Guenther - Fulfill all teacher responsibilities for the position assigned to, including: supporting students' academic and behavioral needs in a special education self-contained classroom setting, preparing instructional materials, and participating in campus team meetings and staff development through May 26, 2023.	
	Engle Support Services - Consulting services for Instructional Operating Guide, through December 31, 2023	
	<b>Part F: Cumulative Purchases - Information Only</b>	
	<b>Cumulative Purchases from Qualified Vendors:</b>	
	ALLIED STATES - Region 19	
	BUY BOARD - Texas Association of School Boards	

CCGPF - Collin County Governmental Purchasing Forum  
 CPGPC - Choice Partners  
 CTPA - Central Texas Purchasing Alliance  
 DIR - State of Texas Department of Information Resources  
 EPCNT - Education Purchasing Cooperative of North Texas  
 ESC - Educational Service Center  
 NCPA - National Cooperative Purchasing Alliance  
 SOURCEWELL - Sourcewell (previously NJPA)  
 OMNIA Partners - TCPN/IPA/US Communities  
 TIPS - The Interlocal Purchasing System  
 TPASS - Texas Procurement and Support Services  
 EQUALIS

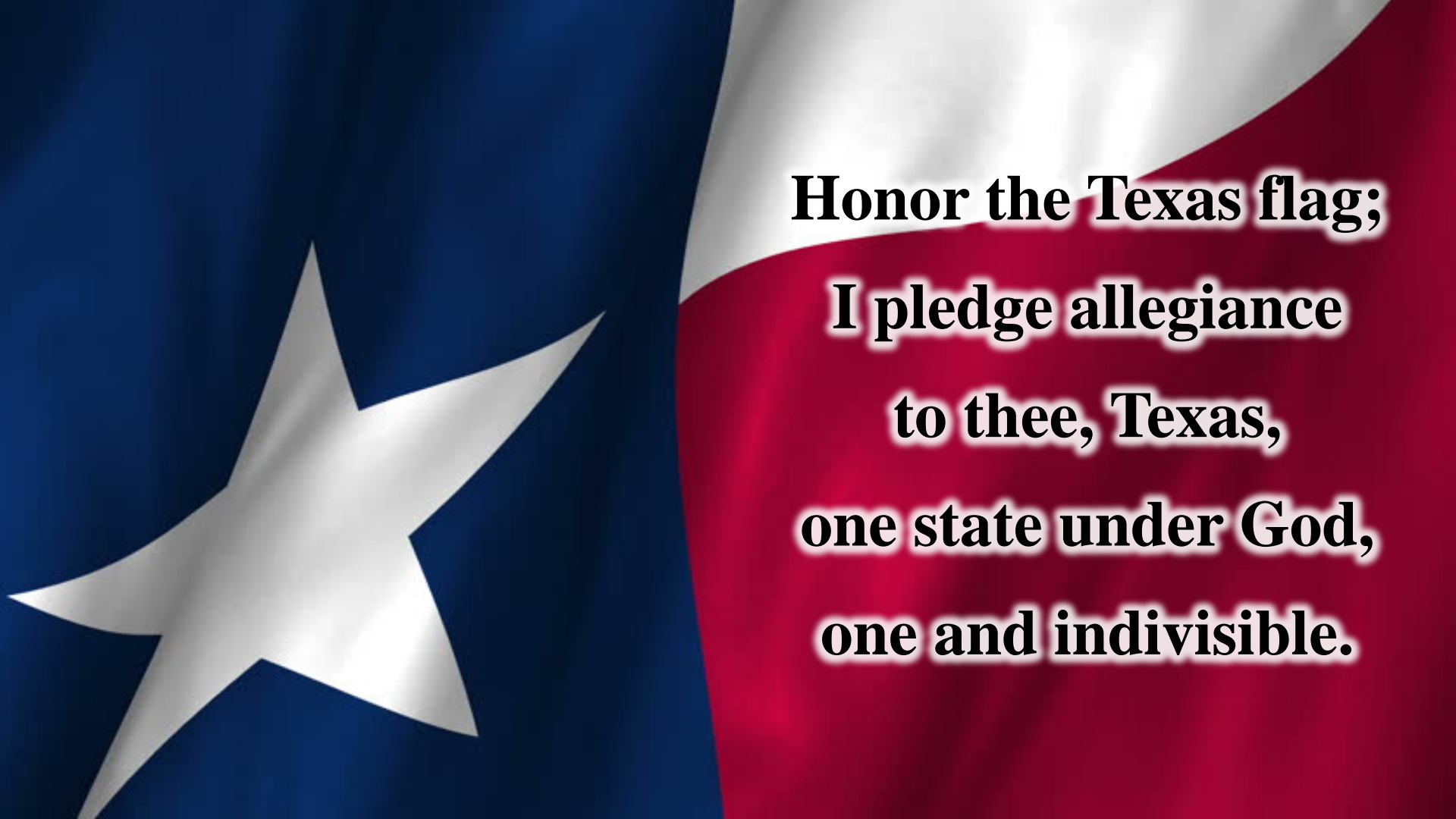
D.	Schedule of Upcoming Bids	29
	Information Item	
E.	Bond Expenditure Report (2016 & 2021)	31
	Information Item	
F.	Budget Status Report	35
	Action Item	
G.	Monthly Financial Statements	42
	Information Item	
IV.	<b>ACTION / INFORMATION ITEMS</b>	
A.	Consider Gifts	52
	Action Item	
B.	Naming of RISD Employee Daycares	54
	Action Item	
C.	Consider Memorandum of Understanding with Credit Union of Texas and Berkner High School	56
	Action Item	
D.	Middle of Year - MAP Scores Report	79
	Information Item	
E.	Human Resources Update	101
	Information Item	
F.	2023-2024 Budget Discussion	123
	Information Item	
G.	Discussion of Legislative Issues	
	Information Item	
H.	Intruder Detection Audit	182
	Information Item	
I.	Discussion of Student / District Activities	
	Information Item	
J.	Discussion of Upcoming Events	
	Information Item	
K.	Discussion of Recently Attended or Upcoming Conferences and Meetings	
	Information Item	
L.	Proposal of Future Agenda Items	
	Information Item	

- V. **ENTER CLOSED MEETING in accordance with the Texas Open Meetings Act, Texas Government Code, including but not limited to Section 551.071 - Consultation with Attorney; Section 551.074 - Personnel Matters and 551.076 - Security Devices or Security Audit.**
- VI. **RECONVENE**  
Open Meeting to vote on matters considered in Closed Meeting, if applicable.
- VII. **ADJOURNMENT**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

The background of the image is a waving American flag. The stars and stripes are clearly visible, with the blue field of stars on the left and the red and white stripes on the right. The flag appears to be moving, creating a sense of dynamic energy.

**I pledge allegiance  
To the Flag of the  
United States of America,  
and to the Republic  
for which it stands,  
one Nation under God,  
indivisible, with liberty  
and justice for all.**

The background of the image is the Texas state flag, featuring a blue field with a white five-pointed star on the left, and a white and red field on the right. The text is overlaid on the right side of the flag.

**Honor the Texas flag;  
I pledge allegiance  
to thee, Texas,  
one state under God,  
one and indivisible.**



# BOARD OF TRUSTEES RICHARDSON INDEPENDENT SCHOOL DISTRICT

## Procedures for Public Comments During Board Meetings

The Board of Trustees of the Richardson Independent School District welcomes members of the public to its meetings. The purpose of meetings is to allow trustees to conduct the business of the District. Although Board meetings are held in public, they are not public meetings and the public does not have a right to participate except as provided by the Board. The Board offers a limited open forum at meetings through its Public Comment Sections to provide opportunities for members of the public to convey information to the Board.

The Board adopted the following procedures concerning public comments to facilitate the efficient operation of meetings:

### Public Comment Section

- The Board of Trustees will include a Public Comment Section on the posted Agenda for each meeting. The Board holds regular monthly business meetings each month of the year, excluding July. Business meetings typically are scheduled for the first Thursday of the month. The Board schedules work sessions to address topics of study or as other needs arise. The Board reserves the third Thursday of each month for work sessions, but they also may be scheduled at any other time when a need arises. The Board reserves the right to schedule or reschedule meetings as necessary to meet the operational needs of the District. A written Agenda is posted for each Board meeting at least 72 hours before the meeting is scheduled. If an Emergency Meeting is authorized, an agenda will be posted at least one hour before the meeting is scheduled.

The Public Comment Section for agenda-related topics ordinarily will be placed on the Agenda just prior to the first business item on the Agenda. Where appropriate for efficient meeting management, the section for comments related to non-agenda topics may be placed on the Agenda after other action and information items. A speaker who attempts to address a non-agenda related topic during any period reserved for agenda-related topics is engaging in disruptive behavior. The speaker must stop his or her comments when directed.

- When necessary for effective meeting management, to accommodate large numbers of individuals wishing to address the Board at a meeting, or when otherwise advisable to accommodate specific circumstances, the Board delegates to the presiding officer the authority to make adjustments to these public comment procedures. Such adjustments may include, without limitation, adjusting when public comment will occur during a meeting, reordering agenda items, deferring public comment on non-agenda items, continuing an agenda item to a later meeting, temporarily revising public comment procedures as necessary if a meeting is conducted via videoconference, providing expanded opportunity for public comment, or establishing an overall time limit for public comments and adjusting the time allotted to each speaker.

### Speaker Topics

- Regular Business Meetings. Speakers may comment on specific Agenda items, as well as matters not on the posted Agenda (i.e. non-agenda items), during the Public Comment Section at regular business meetings.
- Work Sessions or Other Called Meetings. Speakers may comment only on specific agenda items during the Public Comment Section at work sessions and other called meetings.
- Public Hearings. When RISD gives notice of a public hearing, speakers may complete a separate online public comment form for the public hearing. Speakers may only comment on the specific topic noticed for the public hearing. All other rules noted herein apply to comments during a public hearing.

### Public Comment Form

- Persons wishing to address the Board must complete an online Public Comment form by signing up at the designated registration form link on the District's website beginning when the meeting agenda is posted through 12:00 p.m. on the day of the meeting. RISD will not accept submissions after 12:00pm on the posted meeting date. Persons wishing to speak must complete the designated registration form in full and be present at the meeting to make his/her own comments during the designated time for Public Comment to be eligible to speak. Any registered speaker who is absent from the meeting at the time for Public Comment forfeits the opportunity to address the Board at that meeting.
- In addition to identifying information, each speaker must indicate the specific Agenda item about which he or she wishes to comment and/or identify the non-Agenda topic of the comments.
- If RISD gives notice of a public hearing, it will provide a separate designated registration form link on the District's website for the public hearing that persons who wish to speak must complete. Individuals will be able to register beginning when the meeting agenda for

the public hearing is posted through 12:00 p.m. on the day of the meeting. RISD will not accept comment cards after 12:00pm on the posted meeting date.

- Persons who do not have access to a computer to complete the Public Comment form online may contact the Board Office at 469-593-0403 for assistance. The online form is required to be completed by no later than 12:00 pm on the day of the posted meeting.

### Written Materials

- A speaker who wishes to provide written materials to the Board of Trustees must bring at least nine (9) copies of the materials to the Board meeting. A copy of the materials will be provided to the trustees before the speaker is called. The speaker may not distribute materials when he or she is called to speak.

### Time

- Each speaker is limited to a total of three\* minutes and a speaker may not use time of another speaker to extend his or her comment period. Note: A speaker who addresses the Board through a translator will have six\* minutes to present comments to ensure that non-English speakers receive the same opportunity to address the Board.
- Staff will set a three\*-minute digital timer for each speaker. The speaker shall end his or her comments when the timer expires. Any speaker who fails to stop speaking and yield the podium at the end of his or her allotted time is considered out of order and may be escorted from the podium and/or asked to leave the meeting.  
**(\*Unless the comment period has been limited as provided herein.)**

### Single comment

- A speaker may complete one online Public Comment form for each meeting. A speaker who comments during a public hearing is not ineligible to speak during the regular public comment period.

### Protocol for Speakers

- The Board Secretary will call the name of each speaker who has submitted a public comment card and state the topic(s) on which the individual has registered to speak.
- Each speaker should approach the podium when his or her name is called. An adjustable microphone is affixed to the podium in the Auditorium. The speaker should clearly state his or her name and the school or school(s) the speaker's children attend or have attended before beginning to comment.
- The Board will not engage in dialogue with a speaker. Specific factual information or reference to an existing policy may be furnished in response to inquiries or statements. The Board cannot deliberate or make a decision on any subject that is not on the Agenda.
- The public comment period is not the appropriate forum for presentation of formal complaints. RISD maintains a formal grievance policy to address complaints. The Board will only consider formal complaints that remain unresolved after they have been addressed through proper administrative channels and when they have been placed on the Agenda. Attacks of a personal nature against Board members, RISD staff, students, or other citizens by name or unique title will not be allowed or tolerated. Speakers who wish to make a complaint regarding an employee should comply with the appropriate complaint policy. (DGBA – Employee Complaints; FNG – Student/Parent Complaints; GF – Public Complaints). Complaint policies are available on the RISD website.
- Remarks or other conduct that disrupt the meeting are considered out of order and will not be allowed. Visitors and staff must listen quietly and respectfully during the public comment section whether they agree or disagree with a speaker's message. It is not appropriate for staff or visitors to clap, cheer, boo, display banners, or otherwise engage in disruptive conduct. Persons who disrupt the meeting will be cautioned to observe meeting rules. Persons who persist in disrupting the meeting may be removed from the meeting.

### Consent for Online Publication

RISD may audio and video record its meetings. A person who chooses to speak during the Public Comment Section is consenting to the online audio/video publication of his or her comments.

### Reasonable Accommodation and Translation

Persons desiring to make a public comment who need reasonable accommodations of a disability or who require a language translator should contact the Board office at 469-593-0403 in advance of the meeting to request assistance.

Approved: September 15, 2022



# JUNTA DIRECTIVA DISTRITO ESCOLAR INDEPENDIENTE DE RICHARDSON

## Procedimientos para los comentarios del público durante las reuniones de la Junta Directiva

La Junta Directiva del Distrito Escolar Independiente de Richardson da la bienvenida a los miembros del público a sus reuniones. El propósito de las reuniones es permitir a los miembros de la Junta conducir los negocios del Distrito. Aunque las reuniones de la Junta Directiva se celebran en público, no son reuniones públicas y el público no tiene derecho a participar, salvo lo dispuesto por la Junta. La Junta ofrece un foro abierto limitado en las reuniones a través de su Sección de Comentarios Públicos para proporcionar oportunidades a los miembros del público para transmitir información a la Junta.

La Junta Directiva adoptó los siguientes procedimientos relativos a los comentarios del público para facilitar el funcionamiento eficiente de las reuniones:

### Sección de comentarios del público

- La Junta Directiva incluirá una sección de comentarios del público en el orden del día de cada reunión. La Junta celebra reuniones mensuales de trabajo todos los meses del año, excepto julio. Las reuniones de trabajo suelen celebrarse el primer jueves de cada mes. La Junta Directiva programa sesiones de trabajo para tratar temas de estudio o cuando surgen otras necesidades. La Junta se reserva el tercer jueves de cada mes para las sesiones de trabajo, pero también pueden programarse en cualquier otro momento cuando surja una necesidad. La Junta se reserva el derecho de programar o reprogramar las reuniones según sea necesario para satisfacer las necesidades operativas del Distrito. Se publica una agenda por escrito para cada reunión de la Junta Directiva al menos 72 horas antes de su realización. Si se autoriza una reunión de emergencia, se publicará una agenda al menos una hora antes de la fecha de la reunión.

La sección de comentarios del público para los temas relacionados con la agenda se incluirá normalmente en la agenda justo antes del primer punto de la misma. Cuando sea conveniente para una gestión eficaz de la reunión, la sección de comentarios relacionados con temas no incluidos en la agenda podrá incluirse después de otros puntos de acción e información. Un orador que intente abordar un tema no relacionado con la agenda durante cualquier período reservado para los temas relacionados con la agenda está incurriendo en un comportamiento perturbador. El orador deberá interrumpir sus comentarios cuando se le indique.

- Cuando sea necesario para la gestión eficaz de la reunión, para dar cabida a un gran número de personas que deseen dirigirse a la Junta en una reunión, o cuando sea aconsejable para adaptarse a circunstancias específicas, la Junta delega en el presidente la autoridad para hacer ajustes a estos procedimientos de comentarios del público. Dichos ajustes pueden incluir, sin limitación, la adaptación del momento en que se producirán los comentarios del público durante una reunión, la reordenación de los puntos del orden del día, el aplazamiento de los comentarios del público sobre los puntos no incluidos en el orden del día, la continuación de un punto del orden del día para una reunión posterior, la revisión temporal de los procedimientos de comentarios del público según sea necesario si una reunión se lleva a cabo a través de videoconferencia, la ampliación de las oportunidades para los comentarios del público, o el establecimiento de un límite de tiempo general para los comentarios del público y el ajuste del tiempo asignado a cada orador.

### Temas de los oradores

- Reuniones ordinarias de trabajo. Los oradores podrán hacer comentarios sobre puntos específicos de la agenda, así como sobre asuntos que no figuren en la agenda (es decir, puntos no incluidos en la agenda), durante la sección de comentarios del público en las reuniones ordinarias de trabajo.
- Sesiones de trabajo u otras reuniones convocadas. Los oradores sólo pueden comentar puntos específicos de la agenda durante la sección de comentarios del público en las sesiones de trabajo y otras reuniones convocadas.
- Audiencias públicas. Cuando RISD notifica una audiencia pública, los oradores pueden completar un formulario de comentarios públicos en línea separado para la audiencia pública. Los oradores sólo pueden hacer comentarios sobre el tema específico anunciado para la audiencia pública. Todas las demás normas indicadas aquí se aplican a los comentarios durante una audiencia pública.

### Formulario de comentarios públicos

- Las personas que deseen dirigirse a la Junta deben llenar un formulario de comentarios públicos en línea inscribiéndose en el enlace del formulario de registro designado en la página web del Distrito a partir del momento en que se publique la agenda de la reunión y hasta las 12:00 p.m. del día de la reunión. RISD no aceptará presentaciones después de las 12:00 p.m. de la fecha de la reunión publicada. Las personas que deseen hacer uso de la palabra deben completar el formulario de registro designado en su totalidad y estar presentes en la reunión para hacer sus propios comentarios durante el tiempo designado para los Comentarios Públicos para tener derecho a hablar. Cualquier orador registrado que se ausente de la reunión a la hora de los Comentarios Públicos perderá la oportunidad de dirigirse a la Junta en esa reunión.
- Además de la información de identificación, cada orador debe indicar el punto específico del orden del día sobre el que desea

comentar y/o identificar el tema no incluido en el orden del día de los comentarios.

- Si RISD avisa de la celebración de una audiencia pública, proporcionará un enlace a un formulario de registro designado por separado en el sitio web del Distrito para la audiencia pública que las personas que deseen intervenir deberán rellenar. Las personas podrán inscribirse a partir del momento en que se publique el orden del día de la audiencia pública hasta las 12:00 horas del día de la reunión. El RISD no aceptará tarjetas de comentarios después de las 12:00 p.m. de la fecha de la reunión anunciada.
- Las personas que no tengan acceso a una computadora para completar el formulario de comentarios públicos en línea pueden comunicarse con la Oficina de la Junta al 469-593-0403 para obtener ayuda. El formulario en línea debe completarse antes de las 12:00 p.m. del día de la reunión publicada.

### Materiales escritos

Un orador que desee proporcionar materiales escritos a la Junta Directiva debe traer al menos nueve (9) copias de los materiales a la reunión de la Junta. Se proporcionará una copia de los materiales a los miembros de la Junta antes de que el orador sea convocado. El orador no podrá distribuir materiales cuando sea llamado a hablar.

### Tiempo

- Cada orador está limitado a un total de tres\* minutos y un orador no puede utilizar el tiempo de otro orador para extender su período de comentarios. Nota: Un orador que se dirija a la Junta a través de un traductor dispondrá de seis\* minutos para presentar sus comentarios a fin de garantizar que las personas que no hablan inglés tengan la misma oportunidad de dirigirse a la Junta.

- El personal pondrá un reloj digital de tres\* minutos para cada orador. El orador terminará sus comentarios cuando el tiempo expire. Cualquier orador que no deje de hablar y ceda el podio al final de su tiempo asignado se considerará fuera de lugar y podrá ser escoltado del podio y/o se le pedirá que abandone la reunión.

(\*A menos que el período de comentarios se haya limitado según lo dispuesto en el presente documento).

### Un solo comentario

Un orador puede completar un formulario de comentarios públicos en línea para cada reunión. Un orador que comente durante una audiencia pública no podrá intervenir durante el periodo de comentarios públicos regular.

### Protocolo para los oradores

- La secretaria de la Junta llamará por su nombre a cada orador que haya presentado una tarjeta de comentarios públicos e indicará el tema o temas sobre los que se ha inscrito para hablar.
- Cada orador deberá acercarse al podio cuando se diga su nombre. En el podio del Auditorio hay un micrófono ajustable. El orador debe decir claramente su nombre y la escuela o escuelas a las que asisten o han asistido sus hijos/as antes de comenzar a comentar.
- La Junta no entablará un diálogo con el orador. En respuesta a las preguntas o declaraciones, se puede proporcionar información específica sobre los hechos o hacer referencia a una política existente. La Junta no puede deliberar ni tomar una decisión sobre ningún tema que no figure en la agenda.
- El período de comentarios públicos no es el foro apropiado para la presentación de quejas formales. El RISD mantiene una política de quejas formales para atenderlas. La Junta sólo considerará las quejas formales que queden sin resolver después de que se hayan abordado a través de los canales administrativos adecuados y cuando se hayan incluido en el orden del día. No se permitirán ni tolerarán los ataques de carácter personal contra los miembros de la Junta, el personal de RISD, los estudiantes u otros ciudadanos por su nombre o título. Los oradores que deseen presentar una queja sobre un empleado deberán cumplir con la política de quejas correspondiente. (DGBA - Quejas de empleados; FNG - Quejas de estudiantes/padres; GF - Quejas del público). Las políticas de quejas están disponibles en la página web de RISD.
- Los comentarios u otras conductas que perturben la reunión se consideran fuera de lugar y no se permitirán. Los visitantes y el personal deben escuchar en silencio y con respeto durante la sección de comentarios del público, tanto si están de acuerdo como si no lo están con el mensaje del orador. No es apropiado que el personal o los visitantes aplaudan, chiflen, abucheen, muestren pancartas o adopten cualquier otra conducta perturbadora. Las personas que perturben la reunión serán amonestadas para que respeten las normas de la misma. Las personas que persistan en perturbar la reunión podrán ser expulsadas de la misma.

### Consentimiento para la publicación en línea

RISD puede grabar sus reuniones en audio y vídeo. Una persona que elija hablar durante la Sección de Comentarios Públicos está consintiendo la publicación en línea de sus comentarios en audio y vídeo.

### Acomodación razonable e interpretación

Las personas que deseen hacer un comentario público y que necesiten adaptaciones razonables de una discapacidad o que requieran un traductor de idiomas deben ponerse en contacto con la oficina de la Junta al 469-593-0403 antes de la reunión para solicitar asistencia.

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** March 9, 2023

**Department:** Board of Trustees Office

**Submitted by:** Tabitha Branum, Superintendent

## **ACTION ITEM**

**TOPIC:** Minutes of February 16, 2023 Board Meetings

### **BACKGROUND INFORMATION**

Minutes recorded on above date(s).

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends that the Board of Trustees approve the minutes of the 2023 meeting(s) listed above.

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Board of Trustees**  
**February 16, 2023**

The Board of Trustees of the Richardson Independent School District met in a Called Meeting at 4:01 p.m., at 400 S. Greenville Avenue, Richardson, Texas, with the following present: Ms. Regina Harris, President; Mrs. Debbie Rentería, Vice President, Mr. Chris Poteet, Secretary; Mr. Eric Eager, and Mrs. Vanessa Pacheco, as well as Mrs. Tabitha Branum, Superintendent, Dr. Matthew Gibbins, Assistant Superintendent of Administrative Services; and Ms. Leticia McGowan, General Counsel.	Present
Ms. Rachel McGowan and Mrs. Megan Timme	Absent
At 4:02 pm, Ms. Harris opened the DGBA(Local) Level III Grievance Hearing: Jeff Bivins. The hearing was held in open meeting. Mr. Bivins made his presentation to the board followed by Dr. Gibbins’ response on behalf of the district. Board members asked clarifying questions and at 4:59 pm, Ms. Harris announced that the Board would convene into closed session in order to deliberate in accordance with Section 551.071 of the Texas Open Meetings Act.	DGBA (Local) Level III Grievance Hearing – Bivins
At 6:18 pm, the Board returned to open session having taken no action in closed session. A motion was made by Chris Poteet and seconded by Vanessa Pacheco for the board to deny Mr. Bivins’ grievance. The motion passed 5 – 0.	No. 8864 Bivins Grievance
Regina Harris, Chris Poteet, Debbie Rentería, Vanessa Pacheco, Eric Eager None	Yeas Nays
Ms. Harris stated that the action taken serves as a grievance notice of the Board’s decision and the grievance is concluded.	Bivins Grievance Concluded
Ms. Harris adjourned the meeting at 6:20 pm on February 16, 2023	Adjourned

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Regina Harris, President

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Chris Poteet, Secretary

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Board of Trustees**  
**February 16, 2023**

The Board of Trustees of the Richardson Independent School District met in a Regular Meeting at 6:30 P.M., in the Administration Building, 400 South Greenville Avenue, Richardson, Texas with the following present: Ms. Regina Harris, President; Mrs. Debbie Renteria, Vice President, Mr. Chris Poteet, Secretary; Mr. Eric Eager, Mrs. Vanessa Pacheco and Ms. Megan Timme, as well as Mrs. Tabitha Branum, Superintendent; Mr. Mike Jasso, Chief of Staff; Dr. Kristin Byno, Assistant Superintendent of Teaching and Learning; Mrs. Sandra Hayes, Assistant Superintendent of Operations; Mr. David Pate, Assistant Superintendent of Finances and Support Services; Ms. Melissa Heller, Assistant Superintendent of Strategy and Engagement; Mr. Henry Hall, Assistant Superintendent of Technology; Dr. Matthew Gibbins, Assistant Superintendent of Administrative Services; and Dr. Christopher Goodson, Assistant Superintendent of Human Resources..

Present

Ms. Rachel McGowan

Absent

Ms. Harris welcomed Student Council members from Yale Elementary to lead the pledges of allegiance.

Pledges of Allegiance

Dr. Melissa Heller presented the recognitions listed below.

Recognitions

The Board recognized the following:

Special Recognitions & Appreciations:

- Black History Month
- Career & Technical Education Month

Staff Recognitions

- RISD Campus Teachers of the Year: Brian Harper – BHS, Shane Smith – Apollo Jr. High, Ernie Huben – Liberty Jr. High, Tiaa Lee – Audelia Creek, Deborah Romick – Big Springs, Pam Copeland – Dartmouth, Victoria Pulley-McKinney – Forestridge, Catherine McCrea – Jess Harben, Medely Galdamez – Mark Twain, Nika Albright - O. Henry, Meagan Stanaland – Richardson Terrace, Mackenzie Duke – Richland, Veronica Thomas – Springridge, Victoria Davis – Yale, Christina Jacob – LHHS, Shawntel Coy – FMJH, Katie Palser – LHJH, Devan Ruiz – Aikin, Phyllis Walker – Forest Lane Academy, Denise Clow – Lake Highlands Elem., Abby Pennell – Merriman Park, Jordyn Baker – Moss Haven, Christy Burr – Northlake, Angela Dawson – Skyview, Monica Densmore Hill – Stults Rd., Jennifer Johnson – Thurgood Marshall, Diane Royer – Wallace, Irene Casburn – White Rock, Andrea Vallejo – RHS, Angela Sledge – RWJH, Nathan Hinojosa – WWJH, Haley Crabtree – Arapaho Classical Magnet, Denisse Alvarado – Carolyn Bukhair, Rebecca Richardson – Dobie Pre-K, DeMetra Jordan – Dover, Jasmine Kranz – HPPM, Kara Knoth – MST, Vanessa Perez – Northwood Hills, Bea Abel – Richardson Heights, Rebecca Bartlett - RISD Academy, Hayden Foster – Spring Creek, Kim Farias – Spring Valley, Preston Dozier – PHS, Beth Wimberly – PHJH, Kim Street – RNJH, Jennifer Sullivan – Bowie, Lindsey Kautzsch – Brentfield, Madison Taylor – Canyon Creek, Adam Sorensen – Greenwood Hills, Magali Readmon – Mohawk, Sonia Leonard – Northrich, Kris Wasserman – Prairie Creek, Mary Altman – Prestonwood, Fannie Albert – Christa McAuliffe, Debra Gilliland – Memorial Park Academy
- Counselor Appreciation Week and Counselors of the Year
  - Kathryn Sanders, Arapaho Classical Magnet
  - Melanie Theissen, Lake Highlands High School

Student Recognitions

- TMEA All-State Honors
  - BHS Band – Nash Pearson
  - LHHS Band - Charles Hayden Johnson
  - LHHS Choir - Seth Michael Eastman, Laura Elizabeth Jordan, Audrey Grace Pottkotter, Katherine Anne Pottkotter
  - RHS Band - Cassandra Aidee Casas, Juan Jose Fajardo, Nathan James Lamoreaux, Andrew Patrick Menifee
  - RHS Choir - Liliana Grace Bannister
- Academic All-State Football
  - BHS - Laween Ahmed, Sean Ballard, Justice Ugochukwu
  - LHHS - Jalen Cayton, Wil Chronister, Archer Davies, Zach Glover, Brandon Gonzalez, Sam Hutton, Colin Keaton, Carter King, Carson Klein, Cung Lian, Ian Moudy, Mark Quintana, Wesley Scott, Lukas Shaw, Jack Shreiner, Duncan Vaupel
  - PHS - Christian Baker, Easton Brown, Matthew Buehrig, Blake Follett, John Gesin, Benjamin Hobart, Chasee Palencia, Hayden Pasley, Caden Varner,

Jennifer Disderio Bacilio – Football Athletic Trainer, Franco Fernandez – Football Athletic Trainer

- RHS - Praise Lucas

RISD Believes Student Award

- Evelyn (Evie) Young - 3rd Grade - Dartmouth Elementary
- Bennett Stagner - 6th Grade - Mohawk Elementary
- Addison Howell - 8th Grade - Apollo Junior High

Ms. Harris opened the Public Hearing on the 2021-2022 RISD Annual Performance Report. Tabitha Branum asked Jacob Cortez, Executive Director of Assessment and Accountability, to present the annual report describing the educational performance of the District and of each campus. Mr. Cortez presented the required information for the APR Hearing. The public had the opportunity to comment during the hearing, however there were no persons that requested to comment.

No. 8865  
APR Hearing

A motion was made by Chris Poteet and seconded by Eric Eager to approve the resolution whereas, each local educational agency (LEA) shall publish an annual report describing the educational performance of the district and of each campus in the district; and whereas, the annual report must also include the performance rating for the district and campuses as provided under Section 39.306 of the Texas Education Code; and whereas, the Board of Trustees shall hold a hearing for public discussion of the report; and whereas, after the hearing, the report shall be widely disseminated within the district; and whereas, the Board of Trustees' goals clearly articulate high academic expectations and opportunities for student engagement, delivery of a profound curriculum designed to extend the learning of all students, high performing, student-focused teachers, and effective District operations with information about these goals included in this report; therefore be it resolved that the Board of Trustees of the Richardson Independent School District approves the 2021-2022 Richardson Independent School District Annual Performance Report.

Ms. Harris announced that the hearing was closed.

The motion passed 6-0.

Regina Harris, Eric Eager, Chris Poteet, Debbie Renteria, Vanessa Pacheco, Megan Timme  
None

Yeas  
Nays

The following persons addressed the board during the public comment section:

- Randy Blankenship – Board Policy CH
- Krista Harper – Safety Concerns for Cheer Athletes
- Kemi Adepoju – School Bullying and Abuse

Public  
Comments

A motion was made by Megan Timme and seconded by Debbie Renteria to approve the consent agenda as follows:

No. 8866  
Consent  
Agenda

- Minutes of the January 12 and January 26, 2023 Meetings
- Human Resources Report
- Additional T-TESS Appraisers for 2022-2023
- Recommended Specified Bids, Contracts, and Cumulative Purchases:

**Part A: New Bids - For Approval**

Miscellaneous Consultant Services

Investment Management Services

**Part B: Bid Renewals - For Approval**

None

**Part C: Contract Information (Greater than \$100,000) - For Approval**

Interior Resources Group - Furniture For The Phase 2A Base Bid JJPHS Project (Omnia Partners R191306, 209001896, TIPS 200301 and 210305, E&I Coop E100239)

Window Film Depot - Protective Film (School Safety Mandate)(TIPS # 220101)

Region 10 - TEA requires local implementation districts to pay \$10,000 per Texas Reading Academy cohort leader be paid to the regional service center

**Part D: Interlocal Agreements, Memorandums of Understanding, and Other - For Approval**

**Interlocal Agreements:**

None

**Memorandums of Understanding:**

None

**Other:**

Stephen F. Austin State University - Affiliation Agreement

College of William & Mary - Practicum and Internship Experiences

**Part E: Contracts, Contract Modifications & Change Orders: Less than \$100,000 (Information Only)**

None

**Part F: Cumulative Purchases - Information Only**

**Cumulative Purchases from Qualified Vendors:**

Buy Board - Texas Association of School Boards

CCGPF - Collin County Governmental Purchasing Forum

CPGPC - Choice Partners

CTPA - Central Texas Purchasing Alliance

DIR - State of Texas Department of Information Resources

EPCNT - Education Purchasing Cooperative of North Texas

NCPA - National Cooperative Purchasing Alliance

SOURCEWELL - Sourcewell (previously NJPA)

OMNIA Partners - TCPN/IPA/US Communities

TIPS - The Interlocal Purchasing System

TPASS - Texas Procurement and Support Services

EQUALIS

- Schedule of Upcoming Bids
- Bond Expenditure Reports (2016 & 2021)
- Budget Status Report: 2022-2023 Annual Budget
- Quarterly Investment Report
- Adoption of Community and Governmental Relations Board Policy – GBAA(LOCAL)
- Adoption of Business and Support Services Board Policies – CFD(LOCAL), CH(LOCAL), CHE(LOCAL)
- Adoption of Students Board Policy – FD(LOCAL)

The motion passed 6 - 0.

Mr. Pate presented the following gifts of \$5000 or more:

No. 8867

- LHE PTA donated UV shades for the gym and library valued at \$19,605 to Lake Highlands Elementary.
- Mason & Sophie Gilmore donated Phonak Sky Marvel hearing aids valued at \$6327 to Special Student Services.

Gifts

A motion was made by Chris Poteet and seconded by Eric Eager to approve the resolution whereas, the Board of Trustees has considered the gifts of \$5,000 or more as listed above; and whereas, ensuring timely and accurate financial record keeping supports the Board's Strategic Objectives and Strategies; therefore be it resolved, that the Board of Trustees of the Richardson Independent School District accepts the gifts of \$5,000 or more as presented and approves amending the District's overall budget to reflect receipt of the monetary gifts.

The motion passed 6 – 0.

Regina Harris, Eric Eager, Chris Poteet, Debbie Renteria, Vanessa Pacheco, Megan Timme  
None

Yeas  
Nays

Mrs. Branum provided the following information regarding the inclement weather make up days: Due to bad weather, Richardson ISD closed all programs and services January 31st through February 3rd. The decision to close the district is a difficult decision is made in collaboration with local agencies including the City of Richardson, Dallas and Garland. We recognize the importance of instructional time, and the following changes will be made in the 22-23 calendar as a result of the unexpected closure:

Inclement  
Weather  
Make-up Days

- January 31st - No make-up will be needed due to banked minutes.
- February 1st - No make-up will be needed due to banked minutes.
- February 2nd - February 15 and April 6th will be full instructional days (no early release).
- February 3rd - The designated snow day, Monday, April 10th, will now be a school day.

If the district is closed for any additional days for any reason, make-up day information will be determined and shared at that time. It is important to note the Texas Education Agency only provides waivers after a district uses any banked instructional minutes and both bad weather days.

A motion was made by Megan Timme and seconded by Vanessa Pacheco to approve the resolution whereas, whereas, the Board is authorized by Texas Education Code section 45.105 to expend funds of the Richardson Independent School District for purposes necessary in the conduct of the public schools as determined by the Board; whereas, the Board acknowledges that during an emergency closing, most District employees are instructed not to report for work; whereas, the Board finds that a need exists to address wage payments for employees who were instructed to not report for work; whereas, the Board determines that employees who are instructed not to report to work may suffer a loss of pay if the District is closed; and

No. 8868  
Staff  
Compensation  
Resolution –  
Inclement  
Weather Days

whereas, the Board concludes that continuing wage payments to all regular employees—contractual and noncontractual, salaried and non-salaried—who suffer a loss in pay due to an emergency closing serves the public purposes of maintaining morale, reducing turnover, and ensuring continuity of District staffing when schools reopen; now therefore be it resolved that the Board of Trustees of Richardson Independent School District authorizes continued wage payments to all regular employees—contractual and noncontractual, salaried and non-salaried—who are instructed not to report to work during an emergency closing for the closure that occurred from January 31, 2023 to February 2, 2023. Now therefore be it resolved that the Board of Trustees of Richardson Independent School District authorizes continued wage payments to all hourly 261-day employees who are instructed not to report to work during an emergency closing for the closure that occurred from January 31, 2023 to February 3, 2023.

The authority granted by this resolution to continue wage payments to idled employees as noted in the resolution is effective for the closure that occurred from January 31, 2023 to February 3, 2023.

The motion passed 6 – 0.

Regina Harris, Eric Eager, Chris Poteet, Debbie Renteria, Vanessa Pacheco, Megan Timme  
None

Yeas  
Nays

A motion was made by Debbie Renteria and seconded by Megan Timme to approve the resolution whereas, RISD followed EHAA Legal and Local policy during the review of curriculum materials; and whereas, TEC 28.004 provides the legal requirements for the review, adoption, and implementation of human sexuality instruction in a school district; and instruction relating to the prevention of Child Abuse, Family Violence, Dating Violence, and Sex Trafficking. Whereas, the local school health advisory council (SHAC) has been provided authority under TEC 28.004 for reviewing and recommending curriculum materials for the district’s human sexuality instruction; and instruction relating to the prevention of Child Abuse, Family Violence, Dating Violence, and Sex trafficking; and whereas, the SHAC held at least two public meetings in accordance with TEC 28.004 in which curriculum materials were reviewed and discussed and to ensure community input was considered before the recommendation of the curriculum materials was submitted to the Board, and whereas, all requirements of TEC 28.004 regarding the selection of the recommended instructional materials for human sexuality instruction lessons and instruction relating to the prevention of Child Abuse, Family Violence, Dating Violence, and Sex trafficking have been followed by the district; and whereas, the curriculum materials are based on advice from the SHAC, are suitable for the subject and grade level, and have been reviewed by academic experts in the subject and grade level; and whereas, the district believes that the teaching of human sexuality instruction and instruction relating to the prevention of Child Abuse, Family Violence, Dating Violence, and Sex Trafficking supports our vision for inclusive learning and is aligned with district values of educational equity and a culture of respect; now therefore be it resolved that the Board of Trustees of the Richardson Independent School District approves the adoption of the curriculum recommendations from the SHAC by a record vote at the public meeting for the purpose of implementing curriculum materials for the district’s human sexuality instruction and instruction relating to the prevention of Child Abuse, Family Violence, Dating Violence, and Sex trafficking.  
The motion passed 6 – 0.

No. 8869  
SHAC  
Recommendation

Regina Harris, Eric Eager, Chris Poteet, Debbie Renteria, Vanessa Pacheco, Megan Timme  
None

Yeas  
Nays

A motion was made by Chris Poteet and seconded by Vanessa Pacheco to approve the resolution whereas, the term of office for Board of Trustee members aligned with Single Member Districts 3, and At- Large Place 6, will expire this year; and whereas, the Board of Trustees must call regular elections no later than 78 days before the election will be held; and whereas, holding the trustee elections with the countywide general election and contracting with Dallas County Elections Department to conduct the election is consistent with applicable law and will allow the District to realize cost savings and other efficiencies which support the Board's strategic parameter to practice responsible stewardship; therefore be it resolved that the Board of Trustees of the Richardson Independent School District approves the Board of Trustees Election Order and Notice as presented, and as may be amended as to voting center locations by recommendation of the Dallas County Elections Department, and further authorizes the Superintendent or her designee to contract with the Dallas County Elections Department to conduct the general election as approved in the Election Order and Notice.  
The motion passed 6 – 0.

No. 8870  
May 2023  
Board Election

Regina Harris, Eric Eager, Chris Poteet, Debbie Renteria, Vanessa Pacheco, Megan Timme  
None

Yeas  
Nays

<p>Davis Demographics presented information to the Board regarding the ten-year resident student forecasts for the school year 2022-23 to school year 2032-33 including the following:</p> <ul style="list-style-type: none"> <li>• Updated data set for District</li> <li>• Researched active, proposed, and future residential development projects</li> <li>• Analyzed current and future demographic dynamics of the district and attendance areas</li> <li>• Developed population forecasts by grade and attendance area for the next 10 years (i.e. 2022/23 through 2032/33)</li> </ul>	<p>Demography Report</p>
<p>Key Items in Districtwide Analysis:</p> <ul style="list-style-type: none"> <li>• Overall, the student population for RISD is projected to decrease by more than 4,000 resident students over the next five years reflecting a declining rate of 12%.</li> <li>• The PK-6 resident student population is forecasted to decrease 11% over the next 5 years.</li> <li>• As larger class sizes matriculate through, grades 7-8 will be expected to decrease approximately 14% over the next 5 years.</li> <li>• The district high school population is also expected to decrease by 11% by SY 2026 as larger class sizes graduate.</li> </ul>	
<p>Katy Phinney, Coordinating Director of Early Childhood Services and Rachel Harris, Director of Child Learning Academies presented an update to the Board on the following:</p> <ul style="list-style-type: none"> <li>• High quality Pre-K is a proven intervention to achieve educational equity</li> <li>• RISD Pre-K Programs and a brief history of Pre-K in RISD</li> <li>• Progress Monitoring Celebrations</li> <li>• Continued Focus</li> <li>• Child Learning Academies – Reasons and Benefits, Locations, Work in Progress</li> </ul>	<p>Pre-K and Daycare Update</p>
<p>David Pate provided a Fiscal Year 2022-2023 Update to the Board including:</p> <ul style="list-style-type: none"> <li>• Challenges (Financial constraints and personnel)</li> <li>• Budget Review and Expenditures Comparison</li> <li>• General Fund Multi-Year Forecast</li> <li>• Budget Objective - Multi-faceted strategy to address the current budget challenges faced by RISD. This will include strategies to address efficiencies, increase enrollment and advocate for legislative changes.</li> <li>• 2023-2024 Budget Process</li> <li>• Enrollment and Capacity</li> <li>• Peer District Comparison</li> <li>• Impact of Basic Allotment Changes</li> <li>• Items to be covering in the next meeting</li> </ul>	<p>2023-2024 Budget Discussion</p>
<p>Sandra Hayes provided the Board an update on the Intruder Report Audit Report at Northlake Elementary, Carolyn Bukhair Elementary, Jess Harben Elementary, Forest Lane Academy, and Dartmouth Elementary. All schools received no findings.</p>	<p>Intruder Detection Audit Report</p>
<p>Trustees shared reflections on district related events that they participated in over the last month.</p>	<p>District Activities</p>
<p>At 10:26 P.M., Ms. Harris announced that the Board would enter into closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, including but not limited to Section 551.071 – Consultation with Attorney and 551.074 – Personnel Matters.</p>	<p>Closed Session</p>
<p>At 11:42 P.M., the Board reconvened into open session having taken no action while in closed session.</p>	<p>Open Session</p>
<p>Ms. Harris adjourned the meeting at 11:42 P.M. on February 16, 2023.</p>	<p>Adjourned</p>
<p>Approved as submitted on March 9, 2023.</p>	

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Chris Poteet, Secretary

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Regina Harris, President

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:**           **March 9, 2023**

**Submitted by:** Christopher B. Goodson, Ed.D.  
Assistant Superintendent, Human Resources

**ACTION ITEM**

**TOPIC: Human Resources Report**

**BACKGROUND INFORMATION**

Listed on the following pages is the Human Resources Report. Part A of this report includes the appointments of professional personnel. The Assistant Superintendent of Human Resources has reviewed this report and recommends that the Board employ the individuals listed to work in the Richardson Schools during the 2022-2023 school year under the salary schedule adopted by the Board, subject to assignment and reassignment as determined by the Superintendent.

Also submitted for your information in Part B of the Human Resources Report, are appointments of paraprofessionals and classified employees, and separations of professional, paraprofessional, and classified personnel.

**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends that the Board of Trustees approve Part A of the Human Resources Report, dated March 9, 2023.

**RESOLUTION**

**WHEREAS**, the Board of Trustees has approved the appropriate budgets and staffing allocations for the Richardson Independent School District and the following recommendations fall within those guidelines; and

**WHEREAS**, the appointment of highly qualified, student-focused staff supports the Board's vision, values, goals, and mission;

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Richardson Independent School District approves Part A of the Human Resources Report for March 9, 2023.

**PART A: PROPOSED PERSONNEL ACTIONS SUBMITTED FOR BOARD OF TRUSTEES' APPROVAL**

**APPOINTMENTS OF PROFESSIONAL PERSONNEL:**

**ELEMENTARY**

LAST NAME	FIRST NAME	ASSIGNMENT	START DATE	ORGANIZATION
HERBERT	ROBYN	MATH INTERVENTIONIST	02/21/2023	PRE K 12 INTERVENTION
PARKER	IXCHEL	TEACHER	02/08/2023	WALLACE ELEMENTARY
SPRATLEY	BENJAMIN	TEACHER	02/13/2023	HAMILTON PARK PACESETTER
YARBROUGH	OLIVIA	TEACHER	02/22/2023	NORTHLAKE ELEMENTARY

**SECONDARY**

LAST NAME	FIRST NAME	ASSIGNMENT	START DATE	ORGANIZATION
COOPER	DERRICK	TEACHER	02/22/2023	APOLLO JUNIOR HIGH
RUSSELL	MEGAN	TEACHER	01/04/2023	FOREST MEADOW JUNIOR HIGH

**CENTRAL PROFESSIONAL**

LAST NAME	FIRST NAME	ASSIGNMENT	START DATE	ORGANIZATION
NONE				

**APPOINTMENTS CONTINUED ADMINISTRATIVE PROFESSIONAL**

LAST NAME	FIRST NAME	ASSIGNMENT	START DATE	ORGANIZATION
NONE				

**PART B: Personnel Actions Submitted for Board of Trustees' Information**

**SEPARATIONS of Personnel:**

<b>PROFESSIONAL/ CLASSIFIED/PARA- PROFESSIONAL</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>ASSIGNMENT/ SUBJECT/GRADE</b>	<b>LOCATION</b>	<b>LOCAL YEARS EXPERIENCE</b>	<b>DATE EFFECTIVE</b>
CLASSIFIED	ABDULHAMID	ZINET	CHILD NUTRITIONIST	PARKHILL JUNIOR HIGH	3	02/10/2023
PROFESSIONAL ELEMENTARY	ABOSEDE	ESTATE OF OLOGUNDE	TEACHER	RISD ACADEMY	12	01/26/2023
PROFESSIONAL ELEMENTARY	ANDRADE	NIKITA	TEACHER	CANYON CREEK ELEMENTARY	6	02/09/2023
CLASSIFIED	BOUFELJA	ASMAA	CHILD NUTRITIONIST	NORTHWOOD HILLS ELEMENTARY	0	02/10/2023
CLASSIFIED	BUTLER	MICHAEL	CHILD NUTRITIONIST	BERKNER HIGH SCHOOL	30	02/06/2023
PROFESSIONAL ELEMENTARY	CURTIS	CHARMAINE	PRINCIPAL	THURGOOD MARSHALL ELEM	10	02/10/2023
CLASSIFIED	DARDEN	DOMYNIQUE	CHILD NUTRITION MGR	THURGOOD MARSHALL ELEM	2	01/20/2023
PROFESSIONAL SECONDARY	ETRI	CHRISTINA	TEACHER	BERKNER HIGH SCHOOL	6	02/02/2023
PROFESSIONAL ELEMENTARY	FUSELIER	DINA	TEACHER	CAROLYN G BUKHAIR ELEM	18	02/17/2023
PARAPROFESSIONAL	GATTUS	REBECCA	ADMIN SPECIALIST III	PAYROLL & BENEFITS	2	02/23/2023
PARAPROFESSIONAL	GONZAGA	BIANCA	SPECIAL EDUCATION AIDE	DOBIE PRE KINDERGARTEN SCH	4	02/14/2023
PROFESSIONAL ADMINISTRATION	GONZALEZ-GERTH	MICHELLE	BEHAVIOR SPECIALIST	STUDENT SERVICES	5	02/27/2023
PROFESSIONAL ELEMENTARY	GUNNELS	ANNABELLE	TEACHER	AIKIN ELEMENTARY	6	02/20/2023
PROFESSIONAL SECONDARY	HARDIN	AIMEE	TEACHER	BERKNER HIGH SCHOOL	0	02/17/2023
PROFESSIONAL SECONDARY	HARRIS	JOSHUA	TEACHER	JJ PEARCE HIGH SCHOOL	7	02/20/2023
CLASSIFIED	HUNT	FLORENCE	CHILD NUTRITIONIST	LAKE HIGHLANDS HIGH SCHOOL	10	01/31/2023
PROFESSIONAL SECONDARY	KIES	AILEEN	TEACHER	C MCAULIFFE LEARNING CTR	1	01/27/2023
PROFESSIONAL ELEMENTARY	KOUDELKA	ALINE	TEACHER	MATH/SCIENCE/TECH MAGNET	5	02/27/2023
PROFESSIONAL SECONDARY	LLOYD	MELODY	TEACHER	BERKNER HIGH SCHOOL	4	02/10/2023
CLASSIFIED	LOZANO ROSALES	CITLALY	CUSTODIAL I	AIKIN ELEMENTARY	0	02/16/2023
CLASSIFIED	MACK	ROMON	CHILD NUTRITIONIST	BERKNER HIGH SCHOOL	0	01/30/2023
CLASSIFIED	MALONE	RACHAEL	BUS MONITOR	TRANSPORTATION	2	01/30/2023
PROFESSIONAL ELEMENTARY	MARTIN	AMY	TEACHER	DOVER ELEMENTARY	6	02/20/2023
CLASSIFIED	MEKONNEN	ELIZABETH	BUS MONITOR	TRANSPORTATION	1	02/21/2023
CLASSIFIED	MURRAY	ERIC	BUS MONITOR	TRANSPORTATION	1	02/14/2023
CLASSIFIED	NGUYEN	PHUOC	CUSTODIAL I	RICHLAND ELEMENTARY	7	01/27/2023
PROFESSIONAL SECONDARY	NICKLEBERRY	TRACI	COUNSELOR	BERKNER HIGH SCHOOL	20	02/02/2023
CLASSIFIED	PARKER	CATHERINE	CHILD NUTRITIONIST	MOSS HAVEN ELEMENTARY	2	02/10/2023

**PART B: Personnel Actions Submitted for Board of Trustees' Information Continued**

**CONTINUED SEPARATIONS of Personnel:**

<b>PROFESSIONAL/ CLASSIFIED/PARA- PROFESSIONAL</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>ASSIGNMENT/ SUBJECT/GRADE</b>	<b>LOCATION</b>	<b>LOCAL YEARS EXPERIENCE</b>	<b>DATE EFFECTIVE</b>
CLASSIFIED	RODRIGUEZ	LEONARDO	BUS DRIVER	TRANSPORTATION	0	02/06/2023
PROFESSIONAL ADMINISTRATION	SMITH	KENDRA	COORDINATOR	STUDENT SERVICES	11	02/16/2023
PARAPROFESSIONAL	SOTO NORIEGA	ANA	EXEC ASSISTANT I	EQUITY DIVERSITY INCLUSION	0	02/13/2023
CLASSIFIED	THAMMAVONG	DORKEOKHAM	CUSTODIAL I	JJ PEARCE HIGH SCHOOL	7	02/08/2023
PROFESSIONAL SECONDARY	THOMAS	MARCUS	TEACHER	APOLLO JUNIOR HIGH	6	02/10/2023

**PART B: PERSONNEL ACTIONS SUBMITTED FOR BOARD OF TRUSTEES' INFORMATION**

<b>PARAPROFESSIONAL</b>		<b>HIRE DATE</b>	<b>POSITION</b>	<b>LOCATION</b>
ABUWARDA	EMAN	02/17/2023	AIDE I	HAMILTON PARK PACESETTER
AL GBURI	RUSUL	01/31/2023	PARENT EDUCATION SPECIALIST	STUDENT SERVICES
AVILA	CINDY	02/13/2023	EXEC ASSISTANT I	BILINGUAL SERVICES
CASTRO	ESTHER	02/20/2023	CLERK	BRENTFIELD ELEMENTARY
COSTABELLA	MICHELLE	02/16/2023	EXEC ASSISTANT III	CHILD NUTRITION
GAHATRAJ SUNAR	RANJANI	02/16/2023	AIDE I	AIKIN ELEMENTARY
NAVA	NAOMI	02/07/2023	AIDE I	STULTS ROAD ELEMENTARY
PEDRAZA CRUZ	VALERIA	02/14/2023	EXEC ASSISTANT I	STUDENT SERVICES
SIERRA	EMILY	02/24/2023	TECHNICAL ASSISTANT	CANYON CREEK ELEMENTARY
WALLACE	LEILANI	02/15/2023	SECRETARY II	LAKE HIGHLANDS HIGH SCHOOL
<b>CLASSIFIED</b>		<b>HIRE DATE</b>	<b>POSITION</b>	<b>LOCATION</b>
CARDENAS LEON	MARIA	02/14/2023	CHILD NUTRITIONIST	LAKE HIGHLANDS HIGH SCHOOL
CASTILLO	JOSE	02/09/2023	GROUPS II	GROUPS
CRUZ RAMIREZ	TERESA	02/21/2023	CHILD NUTRITIONIST	BOWIE ELEMENTARY
GAITHER	KEYERREI	02/14/2023	BUS MONITOR	TRANSPORTATION
JAMUS	MARGRET	02/07/2023	CHILD NUTRITIONIST	PARKHILL JUNIOR HIGH
JONES	ELTA	02/15/2023	BUS MONITOR	TRANSPORTATION
MOSLEY	SCHRONDA	02/13/2023	BUS MONITOR	TRANSPORTATION
SENKOW	DANNY	02/15/2023	BUS DRIVER	TRANSPORTATION

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** March 9, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance & Support Services

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**INFORMATION AND ACTION ITEM**

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**TOPIC:** Specified Best Value/Low Bids, Contracts, and Cumulative Purchases

**BACKGROUND INFORMATION:**

Bids for the items listed in Part A on the attached sheets were advertised and received for opening in the RISD Purchasing Department. The bid(s) listed under Part A are recommended for acceptance as the lowest responsive bid(s) or other qualifying bid that meets specifications and provides the best value to the District. If the lowest responsive bid does not fall within the budgeted amount for the item, supportive justification and information has been requested and may be made available.

Bids listed in Part B reflect vendors recommended for renewal of an existing bid that was originally approved as providing the best value/lowest responsive bid for the district.

Part C sets out purchases, contracts, contract modifications, and any contract change orders recommended for approval. The amount of items listed in Part C exceeds \$100,000. Purchases and contract(s) for the goods and services reflected under Part C have been reviewed and negotiated, where appropriate. Each contract is within the budgeted amount for the item, category, or service. As indicated, certain purchases and contracts have been renegotiated, modified, or otherwise changed. Any such changes recommended are within budgeted amounts.

Part D reflects Interlocal Agreements or other Memorandums of Understanding that address agreements and understandings between other local governmental entities or certain nonprofit organizations. These items are recommended for the Board's approval.

Part E is provided for the Board's information. The items reflected in this section involve contract amounts of less than \$100,000. Board policy CH (Local) delegates purchasing authority to the Superintendent for expenditure of budgeted amounts for goods and services under \$100,000.

Part F is provided for the Board's information. This section provides information about cumulative purchases from state-approved vendors under contracts or buying

cooperative agreements that the Board already has approved. All such purchases have been made through established District procedures to ensure that the purchase provided the best buy at the lowest available price.

### **SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends that the Board approve the items recommended under Parts A, B, C, and D. The items in Parts E and F are provided for the Board's information.

### **PROPOSED RESOLUTION**

**Whereas**, in compliance with state purchasing and procurement requirements and other applicable law, the RISD Purchasing Department, in collaboration with the end-user departments, has solicited, received, opened, and considered responsive bids for contracts to procure various goods and services required for District operations and has made recommendations for the acceptance and approval of bids and contracts that provide the best value to the District; and

**WHEREAS**, the district has collaborated with other local government entities to develop Interlocal Agreements and Memoranda of Understanding to obtain goods or share services; and

**WHEREAS**, the District has made cumulative purchases from previously qualified vendors in accordance with applicable procedures for services and has entered into contracts for goods and services within the Superintendent's delegated purchasing authority; and

**WHEREAS**, effective management of the District's purchasing and acquisition processes supports the Board's strategic objectives and strategies; now

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District accepts, and/or approves the recommended bids, contracts, and Interlocal Agreements and Memoranda of Understanding set out in Parts A, B, C, and D on the attached pages.

**Board Agenda March 9, 2023**

**PART A - New Bids -- For Approval**

<b>Bid Number</b>	<b>Description</b>	<b>Recommended Vendor</b>	<b>Amount</b>	<b>Budgeted Amount</b>	<b>Number of Responses</b>	<b>Number Of No Bid Responses</b>	<b>Bids Sought</b>
22-184	Miscellaneous Consultant Services	Apex Teletherapy Designing Genius Solutions LLC Hannah K. St. Romain Carol M. Rice Abigail Griffith Ashlee Elizabeth Bashore			6		
22-222	Districtwide Access Control Upgrade - Phase I	Cloud Ingenuity LLC	\$ 1,207,280.26		5		156
23-240	Truck and Bus - Equipment, Parts and Service (Supplemental)	Breentag Lubricants Cummins Inc DCI Auto Glass LLC JM&R Body Works LLC Neopart Transit LLC	Compliance	n/a	5		79
23-237	Fire Extinguishing Equipment, Service & Inspections (Supplemental)	Crisp-LaDew Fire Protection Co. Kimbrough Life Safety LLC Cintas Summit Fire & Security Richardson Fire Equipment Texas Fire Alarm, LLC	Compliance	n/a	6		66
23-238	Partial Reroof of Richardson HS and MST 2023	Texas Roof Management Inc. (MST) KPost Company (RHS)	\$ 4,399,180.00 \$ 6,550,300.00		3		56
23-232	Multi-Campus Flooring Replacement Project - Summer 2023	One Source Floors	\$ 3,005,187.96		4		51
23-245	Security Cameras, Related Items, and Service	Facility Solutions Group, Inc. SAS Security Alarm Service Co. Network Cabling Services, Inc.	Compliance		8		128
23-234	Air Purifiers for Athletic Areas	Smarter HEPA	\$ 77,120.00	\$ 250,000.00	26		82

**PART B - Bid Renewals -- For Approval**

Bid Number	Description	Recommended Vendor	Amount	Budgeted Amount	Number of Responses	Number Of No Bid Responses	Bids Sought
	None						

**PART C - Purchase and Contract Information (Greater than \$100,000) -- For Approval**

Purchases, Contracts, Contract Modifications & Change Orders: Greater than \$100,000	Amount
<b>ESS South Central</b> - Substitute Staff Placement (Equalis Contract #R10-1105C)	\$ 1,000,000.00
<b>W. Douglas Distributing</b> - 2022-2023 fuel increase for buses (TCCPP 2022-63)	\$ 250,000.00
<b>Dallas County</b> - Election Services Contract	\$ 203,167.57
<b>The Reeds PRC</b> - Overall management of the internship program, through December 31, 2023.	\$ 151,500.00

**PART D - Interlocals, MOU's, and Other -- For Approval**

**Interlocals**

None

**Memorandum of Understanding**

None

**Other**

None

<b>PART E - Contracts, Contract Modifications &amp; Change Orders: Less than \$100,000 (Information Only)</b>	<b>Amount</b>
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<b>K12 Insight</b> - SY23-24 Let's Talk Subscription (Omnia Partners # R220301)	\$	99,500.00
<b>The Stepping Stones Group LLC on behalf of Kelsee Gannaway</b> - Fulfill all teacher responsibilities for the position assigned to, including: supporting students' academic and behavioral needs in a special education self-contained classroom setting, preparing instructional materials, and participating in campus team meetings and staff development through May 26, 2023.	\$	56,000.00
<b>The Stepping Stones Group LLC on behalf of Rachel Guenther</b> - Fulfill all teacher responsibilities for the position assigned to, including: supporting students' academic and behavioral needs in a special education self-contained classroom setting, preparing instructional materials, and participating in campus team meetings and staff development through May 26, 2023.	\$	56,000.00
<b>Engle Support Services</b> - Consulting services for Instructional Operating Guide, through December 31, 2023.	\$	11,550.00

<b>PART F - Cumulative Purchases -- Information Only</b>	
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<b>Cumulative Purchases from Qualified Vendors:</b>		<b>Amount</b>
ALLIED STATES - Region 19	\$	27,324.63
BUY BOARD - Texas Association of School Boards	\$	139,779.12
CCGPF - Collin County Governmental Purchasing Forum	\$	1,188.80
CPGPC - Choice Partners	\$	467.18
CTPA - Central Texas Purchasing Alliance	\$	2,094.33
DIR - State of Texas Department of Information Resources	\$	45,262.75
EPCNT - Education Purchasing Cooperative of North Texas	\$	62,470.81
ESC - Educational Service Center	\$	15,000.00
NCPA - National Cooperative Purchasing Alliance	\$	8,328.20
SOURCEWELL - Sourcewell (previously NJPA)	\$	73,429.67
OMNIA Partners - TCPN/IPA/US Communities	\$	252,491.00
TIPS - The Interlocal Purchasing System	\$	26,867.08
TPASS - Texas Procurement and Support Services	\$	800.00
EQUALIS	\$	9,153.21
<b>TOTAL:</b>	<b>\$</b>	<b>664,656.78</b>

**BOARD AGENDA - March 9, 2023**  
**RECOMMENDED SPECIFIED BID COMMENTS**

<b>Bid #</b>	<b>Description</b>	<b>Comments</b>
22-184	Miscellaneous Consultant Services	This RFP (unsealed) establishes a roster of vendors to be used for consulting contracts. Vendors will be added as responses are submitted to the district and approved for district use. Contracts will be reported as needed per the BOT reporting guidelines. The term for this roster of vendors ends 8/31/2027.
22-222	Districtwide Access Control Upgrade Phase I	- This RFP (Request for Proposal) establishes a vendor to provide equipment and installation of Phase I Access Controls. Vendor was selected that provided the best value to the district. Amount includes a percentage of contingency.
23-240	Truck and Bus - Equipment, Parts and Service (Supplemental)	This RFP (Request for Proposal) establishes additional vendors who will provide truck and bus parts and services. The term of this supplemental bid ends June 30, 2026.
23-237	Fire Extinguishing Equipment, Service & Inspections (Supplemental)	This RFP (Request for Proposal) establishes a roster of vendors who will provide service & inspections of various fire extinguishing equipment. The term of this supplemental bid ends December 2024.
23-238	Partial Reroof of Richardson HS and MST 2023	This RFP (Request for Proposal) was facilitated to provide roofing upgrades at two district buildings. The best value was to award a separate vendor for each building to facilitate the work.
23-232	Multi-Campus Flooring Replacement Project - Summer 2023	This RFP (Request for Proposal) was facilitated to establish a single vendor to provide flooring replacements at several district locations.
23-245	Security Cameras, Related Items, and Service	This RFP (Request for Proposal) establishes a roster of vendors who will provide as-needed security cameras, service, and repair. This will be a three year agreement with two one year renewal options.
23-234	Air Purifiers for Athletic Areas	This RFP (Request for Proposal) establishes a vendor to provide air purifiers for athletic areas.

**Bid Renewals:**

<b>Bid #</b>	<b>Description</b>	<b>Comments</b>
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None

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:**                   **March 9, 2023**

**Submitted by:**   David Pate, Assistant Superintendent of Finance & Support Services

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**INFORMATION ITEM**

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**TOPIC:**                   **Upcoming Bids**

**BACKGROUND INFORMATION**

Attached is a schedule of anticipated bids for the next 12 months.

**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents this schedule for the Board's information.

## RISD Purchasing Department- Upcoming Bids

### **BOT Meeting**

#### **April**

Annual Audit Services  
Minor Roofing Repairs and Replacements  
Depository Services  
Electrical Equipment Supplies and Services  
Moving Supplies and Service  
Signage  
Disposable Supplies  
Kitchen Equipment Parts and Supplies

#### **May**

Athletic Equipment and Supplies  
Child Nutrition Smallwares  
Custodial Supplies for Child Nutrition  
Coolers and Freezers Phase 2 for Child Nutrition

#### **June**

Paper, Specialty, and Envelopes  
Library Book and Media  
Fundraising  
Special Education Supplies and Equipment  
Beverage and Snack Machines

#### **August**

Data Infrastructure Cabling

#### **September**

#### **October**

#### **November**

#### **December**

Property Insurance

#### **January**

#### **February**

#### **March**

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** March 09, 2023

**Submitted by:** David Pate, Assistance Superintendent of Finance and Support Services

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## **INFORMATION ITEM**

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**TOPIC:** Bond Expenditure Reports

### **BACKGROUND INFORMATION**

The Bond Program Management Department prepares a report of the 2016 bond authorization expenditures each month. These reports are presented as part of a process to ensure community understanding and provide a degree of oversight of financial decisions regarding these monies.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents these reports for the Board's information.

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Bond Expenditures By Project Through February 13, 2023**  
**Bond Series 2016**

	Original Budget	Amended Budget	Spent and Committed	% Spent To Date	Balance	Estimate To Complete	Available or (Shortage)	Amounts Issued 2016 Bond	Changes from Prior Report 23-Jan-23			
									Spent and Committed	Estimate to Complete	Available or (Shortage)	
<b>Instruction &amp; Technology</b>												
Athletics	9,205,140	8,656,850	7,975,230	92.1%	681,620	681,620	-	9,205,140	35,570	(35,570)	-	
Career & Technical Education	16,332,244	16,544,746	16,326,410	98.7%	218,336	218,336	-	16,332,244	-	0	-	
Fine Arts	7,405,580	6,869,930	6,867,405	100.0%	2,525	2,525	-	7,405,580	-	0	-	
Health Services	266,780	358,445	358,445	100.0%	-	-	-	266,780	-	-	-	
Innovative Instructional Space/Library Media	19,188,412	16,534,298	16,238,121	98.2%	296,177	296,177	-	19,188,412	-	-	-	
Instructional Technology	59,216,049	63,704,945	59,020,044	92.6%	4,684,900	4,684,900	-	59,216,049	98	(98)	-	
Junior Reserve Officer Training Corp (JROTC)	623,500	660,610	565,923	85.7%	94,687	94,687	-	623,500	268	(268)	-	
Language Arts	1,914,445	1,916,255	1,878,280	98.0%	37,974	37,974	-	1,914,445	-	(0)	-	
Languages Other Than English	1,185,800	1,196,600	1,188,737	99.3%	7,863	7,863	-	1,185,800	-	-	-	
Mathematics	1,151,550	1,151,550	1,151,369	100.0%	181	181	-	1,151,550	-	-	-	
Multipurpose Activity Centers	59,981,665	50,749,416	49,860,243	98.2%	889,173	889,173	-	59,981,665	-	-	-	
PACE After School Program	216,000	223,204	216,000	96.8%	7,204	7,204	-	216,000	2,895	(2,895)	-	
Physical Education & Health	489,400	462,878	448,362	96.9%	14,516	14,516	-	489,400	-	(0)	-	
Science	2,656,702	2,689,598	2,689,598	100.0%	(0)	(0)	-	2,656,702	-	-	-	
Social Studies	311,523	340,900	311,708	91.4%	29,192	29,192	-	311,523	-	-	-	
Special Education	1,438,000	6,799,302	5,023,284	73.9%	1,776,017	1,776,017	-	1,438,000	-	-	-	
Student Assistance Programs	55,875	55,875	55,262	98.9%	613	613	-	55,875	-	(0)	-	
Student Performance and Evaluation	410,000	437,026	369,015	84.4%	68,011	68,011	-	410,000	-	-	-	
Visual Arts	547,697	469,294	465,795	99.3%	3,499	3,499	-	547,697	-	-	-	
	<u>182,596,362</u>	<u>179,821,718</u>	<u>171,009,232</u>	<u>95.1%</u>	<u>8,812,487</u>	<u>8,812,487</u>	<u>-</u>	<u>182,596,362</u>	<u>38,830</u>	<u>(38,830)</u>	<u>-</u>	
<b>Infrastructure and Support</b>												
Enterprise Technology	35,565,000	32,819,152	26,809,035	81.7%	6,010,117	6,010,117	-	35,565,000	-	-	-	
Facilities	97,507,693	84,774,079	84,321,714	99.5%	452,365	452,365	-	97,507,693	(375)	375	-	
Furniture, Office Equipment, Copiers	7,534,426	10,189,436	9,203,786	90.3%	985,650	985,650	-	7,534,426	(1,476)	1,476	-	
Maintenance & Operations	3,294,834	3,294,834	3,294,269	100.0%	565	565	-	3,294,834	(197)	197	-	
Program and Project Management	1,282,044	1,329,012	1,236,926	93.1%	92,085	92,085	-	1,282,044	499	(499)	-	
Transportation	3,349,835	1,136,957	1,092,929	96.1%	44,028	44,028	-	3,349,835	-	-	-	
	<u>148,533,832</u>	<u>133,543,469</u>	<u>125,958,660</u>	<u>94%</u>	<u>7,584,810</u>	<u>7,584,810</u>	<u>-</u>	<u>148,533,832</u>	<u>(1,549)</u>	<u>1,549</u>	<u>-</u>	
<b>Construction</b>												
Construction	107,271,359	132,140,643	132,140,643	100.0%	(0)	(0)	-	107,271,359	-	-	-	
	<u>107,271,359</u>	<u>132,140,643</u>	<u>132,140,643</u>	<u>100.0%</u>	<u>(0)</u>	<u>(0)</u>	<u>-</u>	<u>107,271,359</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>TOTAL 2016 BOND</b>	<u>438,401,553</u>	<u>445,505,830</u>	<u>429,108,535</u>	<u>96.3%</u>	<u>16,397,296</u>	<u>16,397,296</u>	<u>-</u>	<u>438,401,553</u>	<u>37,281</u>	<u>(37,281)</u>	<u>-</u>	

(1) "Estimate To Complete" includes 100% of the original project estimate for projects not yet bid and estimated cost of projects in progress.

(2) From the total bond amount, \$84M was issued on 7/21/16, \$225M was issued on 5/31/17, and \$128M was issued on 6/13/19

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** March 09, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance and Support Services

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## **INFORMATION ITEM**

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**TOPIC:** Bond Expenditure Reports

### **BACKGROUND INFORMATION**

The Bond Program Management Department prepares a report of the 2021 bond authorization expenditures each month. These reports are presented as part of a process to ensure community understanding and provide a degree of oversight of financial decisions regarding these monies.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents these reports for the Board's information.

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Bond Expenditures By Project Through February 13, 2023**  
**Bond Series 2021**

	Original Budget	Amended Budget	Spent and Committed	% Spent To Date	Balance	Estimate To Complete	Available or (Shortage)	Amounts Issued 2021 Bond	Changes from Prior Report 23-Jan-23			
									Spent and Committed	Estimate to Complete	Available or (Shortage)	
<b>Instruction &amp; Technology</b>												
Accountability Continuous Imp	2,580,000	2,580,000	1,706,676	66.2%	873,324	873,324	-	2,580,000	-	-	-	
Advance Learning Services	3,527,000	3,167,000	513,105	16.2%	2,653,895	2,653,895	-	3,527,000	-	-	-	
Athletics	10,400,440	14,525,385	8,361,915	57.6%	6,163,469	6,163,469	-	10,400,440	84,828	(84,828)	-	
Bilingual	1,100,000	1,100,000	484,025	44.0%	615,975	615,975	-	1,100,000	0	(0)	-	
Career & Technical Education	13,700,000	12,300,000	2,486,750	20.2%	9,813,250	9,813,250	-	13,700,000	58,689	(58,689)	-	
English as Second Language	3,083,130	3,083,130	1,131,462	36.7%	1,951,668	1,951,668	-	3,083,130	-	-	-	
Fine Arts Music and Theatre	7,250,000	7,925,000	4,693,126	59.2%	3,231,874	3,231,874	-	7,250,000	3,839	(3,839)	-	
Health Services	248,000	248,000	149,805	60.4%	98,195	98,195	-	248,000	-	-	-	
Innovative Instructional Space/Library Media	2,943,000	2,943,000	1,152,374	39.2%	1,790,626	1,790,626	-	2,943,000	11,849	(11,849)	-	
Instructional Technology	70,521,762	71,756,214	36,443,449	50.8%	35,312,765	35,312,765	-	70,521,762	765,690	(765,690)	-	
JROTC	336,582	336,582	28,101	8.3%	308,481	308,481	-	336,582	-	-	-	
Language Arts	5,965,050	5,965,050	647,590	10.9%	5,317,460	5,317,460	-	5,965,050	-	-	-	
Language Other Than English	431,000	431,000	241,299	56.0%	189,701	189,701	-	431,000	-	-	-	
Literacy & Intervention	6,071,311	7,037,573	3,314,315	47.1%	3,723,258	3,723,258	-	6,071,311	-	-	-	
Mathematics	3,553,500	3,553,500	3,259,395	91.7%	294,105	294,105	-	3,553,500	-	0	-	
Physical Education & Health	325,000	325,000	178,412	54.9%	146,588	146,588	-	325,000	6,362	(6,362)	-	
PreKindergarten	967,232	967,232	305,669	31.6%	661,563	661,563	-	967,232	69,716	(69,716)	-	
Prevention Programming	100,000	97,400	22,182	22.8%	75,218	75,218	-	100,000	-	-	-	
Print Services	1,710,000	1,710,000	1,525,883	89.2%	184,117	184,117	-	1,710,000	-	(0)	-	
Science	1,940,000	1,940,000	355,473	18.3%	1,584,527	1,584,527	-	1,940,000	1,638	(1,638)	-	
Social Studies	343,000	343,000	-	0.0%	343,000	343,000	-	343,000	-	-	-	
Special Student Services	1,828,068	1,828,068	652,140	35.7%	1,175,928	1,175,928	-	1,828,068	19,216	(19,216)	-	
Teaching and Learning Svcs	1,672,000	1,672,000	970,740	58.1%	701,260	701,260	-	1,672,000	-	-	-	
Visual Arts	628,024	628,024	521,089	83.0%	106,935	106,935	-	628,024	28,692	(28,692)	-	
	141,224,099	146,462,158	69,144,975	47.2%	77,317,183	77,317,183	-	141,224,099	1,050,518	(1,050,518)	-	
<b>Infrastructure and Support</b>												
Enterprise Technology	34,120,000	36,607,754	29,694,255	81.1%	6,913,499	6,913,499	-	34,120,000	40,532	(40,532)	-	
Facilities	115,134,118	129,739,542	44,878,349	34.6%	84,861,193	84,861,193	-	115,134,118	(5,402,794)	5,402,794	-	
Furniture, Office Equipment, Copiers	13,534,803	18,498,871	11,359,576	61.4%	7,139,295	7,139,295	-	13,534,803	7,340	(7,340)	-	
Maintenance & Operations	2,681,811	2,681,811	1,050,529	39.2%	1,631,282	1,631,282	-	2,681,811	16,640	(16,640)	-	
Program and Project Management	1,138,200	1,138,200	350,556	30.8%	787,644	787,644	-	1,138,200	20,082	(20,082)	-	
Safety and Security	7,471,466	7,116,496	454,982	6.4%	6,661,514	6,661,514	-	7,471,466	-	-	-	
Transportation	9,344,876	9,344,876	6,789,194	72.7%	2,555,682	2,555,682	-	9,344,876	98,193	(98,193)	-	
	183,425,274	205,127,551	94,577,441	46.1%	110,550,110	110,550,110	-	183,425,274	(5,220,008)	5,220,008	-	
<b>Construction</b>												
Construction	283,534,254	249,801,147	231,361,524	92.6%	18,439,622	18,439,622	-	283,534,254	1,923,325	(1,923,325)	-	
	283,534,254	249,801,147	231,361,524	92.6%	18,439,622	18,439,622	-	283,534,254	1,923,325	(1,923,325)	-	
<b>TOTAL 2021 BOND</b>	<b>608,183,627</b>	<b>601,390,855</b>	<b>395,083,940</b>	<b>65.7%</b>	<b>206,306,915</b>	<b>206,306,915</b>	<b>-</b>	<b>608,183,627</b>	<b>(2,246,166)</b>	<b>2,246,166</b>	<b>-</b>	

(1) "Estimate To Complete" includes 100% of the original project estimate for projects not yet bid and estimated cost of projects in progress.

(2) From the total bond amount, \$200M was issued on 07/19/21. \$200M was issued on 6/08/22

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** March 9, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance & Support Services

## **ACTION ITEM**

**TOPIC:** Budget Status Report – 2022-2023 Annual Budget

### **BACKGROUND INFORMATION**

In compliance with the Texas Education Code and also with TEA Financial Accounting and Reporting Budgeting Module, the expenditure budget for the District must be approved by the Board of Trustees. The annual budget includes Funds 199 (Operating), 240 (Child Nutrition), and 599 (Debt Service) and is adopted by function and object series as prescribed by the Budgeting Module.

Many changes in function expenditures occur within each month. To keep the Board informed of these changes, the Budget Status Report for expenditures is presented for approval on a monthly basis. Changes in function expenditures or appropriations in amounts greater than \$5,000 are not made until the Board of Trustees gives its approval.

### **SUPERINTENDENT’S RECOMMENDATION**

The Superintendent recommends that the Board of Trustees of the Richardson Independent School District approve the Budget Status Report as listed on the following pages.

### **RESOLUTION**

**WHEREAS**, the Board of Trustees adopted the budget for the fiscal year in June; and

**WHEREAS**, changes occur in expenditures during the year; and

**WHEREAS**, these changes are necessary for the successful education of the students in the district and

**WHEREAS**, ensuring timely and accurate financial record keeping supports the Board’s Strategic Objectives and Strategies;

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District approve the Budget Status Report on the following pages.

Summary of Budget - Proposed Amendments - All Official Funds  
 Summary as of Date March 9, 2023

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes <sup>1</sup>	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 131,110,967	\$ -	\$ -	\$ -	\$ 131,110,967	\$ -	\$ -	\$ -	\$ 131,110,967
<b>Revenues</b>									
Local	394,696,756	-	66,823	-	394,763,579	-	15,871	-	394,779,450
State	71,423,847	-	-	-	71,423,847	-	-	-	71,423,847
Federal	20,580,673	-	-	-	20,580,673	-	-	-	20,580,673
<b>Total Revenues</b>	<b>486,701,276</b>	<b>-</b>	<b>66,823</b>	<b>-</b>	<b>486,768,099</b>	<b>-</b>	<b>15,871</b>	<b>-</b>	<b>486,783,970</b>
<b>Expenditures</b>									
Function 11 - Instruction	238,170,732	252,063	6,241	(32,986)	238,396,050	-	3,607,024	(18,916)	241,984,158
Function 12 - Library/Media Services	5,872,244	15,798	-	-	5,888,042	-	-	-	5,888,042
Function 13 - Curriculum/Instructional Staff Development	8,713,055	87,666	-	258,414	9,059,135	-	-	5,985	9,065,120
Function 21 - Instruction Leadership	6,496,958	39,100	-	85,188	6,621,246	-	-	3,000	6,624,246
Function 23 - School Leadership	26,779,078	10,636	-	112,279	26,901,993	-	-	600	26,902,593
Function 31 - Guidance / Counseling	19,159,315	26,362	1,000	(133,315)	19,053,362	-	-	-	19,053,362
Function 32 - Social Work Services	1,367,702	313	-	35,800	1,403,815	-	-	2,000	1,405,815
Function 33 - Health Services	5,953,188	5,043	50,000	(149,950)	5,858,281	-	-	-	5,858,281
Function 34 - Student Transportation	7,701,197	50,670	57,734	(182,391)	7,627,210	-	265,871	-	7,893,081
Function 35 - Child Nutrition	23,357,687	-	-	-	23,357,687	-	-	-	23,357,687
Function 36 - Co-curricular / Extracurricular Activities	6,396,028	37,662	141,848	196,430	6,771,968	-	-	-	6,771,968
Function 41 - General Administration	11,729,010	265,083	283,389	(270,656)	12,006,826	-	124,469	(9,670)	12,121,625
Function 51 - Maintenance & Operations	33,505,459	245,616	311,197	-	34,139,976	-	950,000	-	35,089,976
Function 52 - Security Services	2,583,149	3,481	-	(11,248)	2,575,382	-	-	-	2,575,382
Function 53 - Data Processing Services	5,184,802	115,995	-	5,356	5,306,153	-	-	13,500	5,319,653
Function 61 - Community Services	2,081,997	2,208	-	9,375	2,093,580	-	-	3,501	2,097,081
Function 71 - Debt Administration	63,251,902	-	-	-	63,251,902	-	-	-	63,251,902
Function 72 - Debt Administration	36,762,817	-	-	-	36,762,817	-	-	-	36,762,817
Function 73 - Debt Administration	200,000	-	-	-	200,000	-	-	-	200,000
Function 81 - Facilities Acquisition & Construction	4,048,000	-	-	-	4,048,000	-	-	-	4,048,000
Function 91 - Intergovernmental Charges	3,680,761	-	-	-	3,680,761	-	-	-	3,680,761
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	255,704	-	-	-	255,704	-	-	-	255,704
Function 95 - Payments to JJAEP	50,000	-	-	-	50,000	-	-	-	50,000
Function 97 - Payments to Tax Increment	1,900,000	-	-	-	1,900,000	-	-	-	1,900,000
Function 99 - Other Intergovernmental Charges	1,239,453	-	-	-	1,239,453	-	-	-	1,239,453
<b>Total Expenditures</b>	<b>516,440,238</b>	<b>1,157,696</b>	<b>851,409</b>	<b>-</b>	<b>518,449,343</b>	<b>-</b>	<b>4,947,364</b>	<b>-</b>	<b>523,396,707</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	100,000	-	-	-	100,000	-	-	-	100,000
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	(1,000,000)	-	-	-	(1,000,000)	-	-	-	(1,000,000)
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>(900,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(900,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(900,000)</b>
<b>Ending Fund Balance</b>	<b>\$ 100,472,005</b>	<b>\$ (1,157,696)</b>	<b>\$ (784,586)</b>	<b>\$ -</b>	<b>\$ 98,529,723</b>	<b>\$ -</b>	<b>\$ (4,931,493)</b>	<b>\$ -</b>	<b>\$ 93,598,230</b>

Note: The beginning fund balance reflects the 2021-22 ending fund balance per the 2021-22 CAFR less nonspendable balances and restrictions, commitments and assignments in the General Fund.

**Summary of Budget - Proposed Amendments - General Operating Fund**  
Summary as of Date March 9, 2023

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 95,655,634	\$ -	\$ -	\$ -	\$ 95,655,634	\$ -	\$ -	\$ -	\$ 95,655,634
<b>Revenues</b>									
Local	287,468,535	-	66,823	-	287,535,358	-	15,871	-	287,551,229
State	71,334,964	-	-	-	71,334,964	-	-	-	71,334,964
Federal	7,580,000	-	-	-	7,580,000	-	-	-	7,580,000
<b>Total Revenues</b>	<b>366,383,499</b>	<b>-</b>	<b>66,823</b>	<b>-</b>	<b>366,450,322</b>	<b>-</b>	<b>15,871</b>	<b>-</b>	<b>366,466,193</b>
<b>Expenditures</b>									
Function 11 - Instruction	238,170,732	252,063	6,241	(32,986)	238,396,050	-	3,607,024	(18,916)	241,984,158
Function 12 - Library/Media Services	5,872,244	15,798	-	-	5,888,042	-	-	-	5,888,042
Function 13 - Curriculum/Instructional Staff Development	8,713,055	87,666	-	258,414	9,059,135	-	-	5,985	9,065,120
Function 21 - Instruction Leadership	6,496,958	39,100	-	85,188	6,621,246	-	-	3,000	6,624,246
Function 23 - School Leadership	26,779,078	10,636	-	112,279	26,901,993	-	-	600	26,902,593
Function 31 - Guidance / Counseling	19,159,315	26,362	1,000	(133,315)	19,053,362	-	-	-	19,053,362
Function 32 - Social Work Services	1,367,702	313	-	35,800	1,403,815	-	-	2,000	1,405,815
Function 33 - Health Services	5,953,188	5,043	50,000	(149,950)	5,858,281	-	-	-	5,858,281
Function 34 - Student Transportation	7,701,197	50,670	57,734	(182,391)	7,627,210	-	265,871	-	7,893,081
Function 35 - Child Nutrition	775,600	-	-	-	775,600	-	-	-	775,600
Function 36 - Co-curricular / Extracurricular Activities	6,396,028	37,662	141,848	196,430	6,771,968	-	-	-	6,771,968
Function 41 - General Administration	11,729,010	265,083	283,389	(270,656)	12,006,826	-	124,469	(9,670)	12,121,625
Function 51 - Maintenance & Operations	33,187,314	245,616	311,197	77,704	33,821,831	-	950,000	-	34,771,831
Function 52 - Security Services	2,583,149	3,481	-	(11,248)	2,575,382	-	-	-	2,575,382
Function 53 - Data Processing Services	5,184,802	115,995	-	5,356	5,306,153	-	-	13,500	5,319,653
Function 61 - Community Services	2,079,497	2,208	-	9,375	2,091,080	-	-	3,501	2,094,581
Function 71 - Debt Administration	9,245	-	-	-	9,245	-	-	-	9,245
Function 72 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 73 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 81 - Facilities Acquisition & Construction	4,048,000	-	-	-	4,048,000	-	-	-	4,048,000
Function 91 - Intergovernmental Charges	3,680,761	-	-	-	3,680,761	-	-	-	3,680,761
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	255,704	-	-	-	255,704	-	-	-	255,704
Function 95 - Payments to JJAEP	50,000	-	-	-	50,000	-	-	-	50,000
Function 97 - Payments to Tax Increment Fund	-	-	-	-	-	-	-	-	-
Function 99 - Other Intergovernmental Charges	1,239,453	-	-	-	1,239,453	-	-	-	1,239,453
<b>Total Expenditures</b>	<b>391,432,032</b>	<b>1,157,696</b>	<b>851,409</b>	<b>-</b>	<b>393,441,137</b>	<b>-</b>	<b>4,947,364</b>	<b>-</b>	<b>398,388,501</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	100,000	-	-	-	100,000	-	-	-	100,000
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	(1,000,000)	-	-	-	(1,000,000)	-	-	-	(1,000,000)
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>(900,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(900,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(900,000)</b>
<b>Ending Fund Balance</b>	<b>\$ 69,707,101</b>	<b>\$ (1,157,696)</b>	<b>\$ (784,586)</b>	<b>\$ -</b>	<b>\$ 67,764,819</b>	<b>\$ -</b>	<b>\$ (4,931,493)</b>	<b>\$ -</b>	<b>\$ 62,833,326</b>

Note: The beginning fund balance reflects the 2021-22 ending fund balance per the 2021-22 CAFR less nonspendable balances and restrictions, commitments and assignments in the General Fund.

Summary of Budget - Proposed Amendments - Child Nutrition Fund

Summary as of Date March 9, 2023

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 7,039,752				\$ 7,039,752				\$ 7,039,752
<b>Revenues</b>									
Local	5,516,158	-	-	-	5,516,158	-	-	-	5,516,158
State	88,883	-	-	-	88,883	-	-	-	88,883
Federal	13,000,673	-	-	-	13,000,673	-	-	-	13,000,673
<b>Total Revenues</b>	<b>18,605,714</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,605,714</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,605,714</b>
<b>Expenditures</b>									
Function 11 - Instruction	-	-	-	-	-	-	-	-	-
Function 12 - Library/Media Services	-	-	-	-	-	-	-	-	-
Function 13 - Curriculum/Instructional Staff Development	-	-	-	-	-	-	-	-	-
Function 21 - Instruction Leadership	-	-	-	-	-	-	-	-	-
Function 23 - School Leadership	-	-	-	-	-	-	-	-	-
Function 31 - Guidance / Counseling	-	-	-	-	-	-	-	-	-
Function 32 - Social Work Services	-	-	-	-	-	-	-	-	-
Function 33 - Health Services	-	-	-	-	-	-	-	-	-
Function 34 - Student Transportation	-	-	-	-	-	-	-	-	-
Function 35 - Child Nutrition	22,582,087	-	-	-	22,582,087	-	-	-	22,582,087
Function 36 - Co-curricular / Extracurricular Activities	-	-	-	-	-	-	-	-	-
Function 41 - General Administration	-	-	-	-	-	-	-	-	-
Function 51 - Maintenance & Operations	318,145	-	-	-	318,145	-	-	-	318,145
Function 52 - Security Services	-	-	-	-	-	-	-	-	-
Function 53 - Data Processing Services	-	-	-	-	-	-	-	-	-
Function 61 - Community Services	2,500	-	-	-	2,500	-	-	-	2,500
Function 71 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 72 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 73 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 81 - Facilities Acquisition & Construction	-	-	-	-	-	-	-	-	-
Function 91 - Intergovernmental Charges	-	-	-	-	-	-	-	-	-
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	-	-	-	-	-	-	-	-	-
Function 95 - Payments to JJAEP	-	-	-	-	-	-	-	-	-
Function 97 - Payments to Tax Increment Fund	-	-	-	-	-	-	-	-	-
Function 99 - Other Intergovernmental Charges	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>22,902,732</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>22,902,732</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>22,902,732</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	-	-	-	-	-	-	-	-	-
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	-	-	-	-	-	-	-	-	-
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Ending Fund Balance	\$ 2,742,734	\$ -	\$ -	\$ -	\$ 2,742,734	\$ -	\$ -	\$ -	\$ 2,742,734

Note: The beginning fund balance reflects the 2021-22 ending fund balance less nonspendable balances per the 2021-22 CAFR.

**Summary of Budget - Proposed Amendments - Debt Service Fund**  
 Summary as of Date March 9, 2023

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 28,415,581				\$ 28,415,581				\$ 28,415,581
<b>Revenues</b>									
Local	101,712,063	-	-	-	101,712,063	-	-	-	101,712,063
State	-	-	-	-	-	-	-	-	-
Federal	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>101,712,063</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>101,712,063</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>101,712,063</b>
<b>Expenditures</b>									
Function 11 - Instruction	-	-	-	-	-	-	-	-	-
Function 12 - Library/Media Services	-	-	-	-	-	-	-	-	-
Function 13 - Curriculum/Instructional Staff Development	-	-	-	-	-	-	-	-	-
Function 21 - Instruction Leadership	-	-	-	-	-	-	-	-	-
Function 23 - School Leadership	-	-	-	-	-	-	-	-	-
Function 31 - Guidance / Counseling	-	-	-	-	-	-	-	-	-
Function 32 - Social Work Services	-	-	-	-	-	-	-	-	-
Function 33 - Health Services	-	-	-	-	-	-	-	-	-
Function 34 - Student Transportation	-	-	-	-	-	-	-	-	-
Function 35 - Child Nutrition	-	-	-	-	-	-	-	-	-
Function 36 - Co-curricular / Extracurricular Activities	-	-	-	-	-	-	-	-	-
Function 41 - General Administration	-	-	-	-	-	-	-	-	-
Function 51 - Maintenance & Operations	-	-	-	-	-	-	-	-	-
Function 52 - Security Services	-	-	-	-	-	-	-	-	-
Function 53 - Data Processing Services	-	-	-	-	-	-	-	-	-
Function 61 - Community Services	-	-	-	-	-	-	-	-	-
Function 71 - Debt Administration	63,242,657	-	-	-	63,242,657	-	-	-	63,242,657
Function 72 - Debt Administration	36,762,817	-	-	-	36,762,817	-	-	-	36,762,817
Function 73 - Debt Administration	200,000	-	-	-	200,000	-	-	-	200,000
Function 81 - Facilities Acquisition & Construction	-	-	-	-	-	-	-	-	-
Function 91 - Intergovernmental Charges	-	-	-	-	-	-	-	-	-
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	-	-	-	-	-	-	-	-	-
Function 95 - Payments to JJAEP	-	-	-	-	-	-	-	-	-
Function 97 - Payments to Tax Increment Fund	1,900,000	-	-	-	1,900,000	-	-	-	1,900,000
Function 99 - Other Intergovernmental Charges	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>102,105,474</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>102,105,474</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>102,105,474</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	-	-	-	-	-	-	-	-	-
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	-	-	-	-	-	-	-	-	-
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Ending Fund Balance	\$ 28,022,170	\$ -	\$ -	\$ -	\$ 28,022,170	\$ -	\$ -	\$ -	\$ 28,022,170

Note: The beginning fund balance reflects the 2021-22 ending fund balance less nonspendable balances per the 2021-22 CAFR.

**BOARD MEETING**  
**March 9, 2023**

**FUND BALANCE NEUTRAL CHANGES - OPERATING FUND (199)**

<b>ACCOUNTS</b>	<b>REASON</b>	<b>AMOUNT</b>
<b>From</b> 199.11.63991.116.11.1600.000.000	Consumable Supplies Teaching	(300.00)
<b>From</b> 199.11.63991.005.11.1600.000.000	Consumable Supplies Teaching	(3,001.24)
<b>To</b> 199.11.63992.002.11.3055.000.000	Consumable Supplies Technology	1,526.00
<b>To</b> 199.11.63992.042.11.1600.000.000	Consumable Supplies Technology	1,600.00
<b>From</b> 199.11.63990.863.22.0000.863.000	Other Supplies and Materials	(3,000.00)
<b>To</b> 199.11.63992.135.11.0000.000.000	Consumable Supplies Technology	2,035.00
<b>To</b> 199.11.63999.006.28.0000.000.000	Equipment	2,000.00
<b>From</b> 199.11.62491.867.11.0000.736.000	Cont Maint and Repair Equip	(13,500.00)
<b>From</b> 199.11.63991.120.11.1600.000.000	Consumable Supplies Teaching	(245.00)
<b>From</b> 199.11.63991.004.11.1600.000.000	Consumable Supplies Teaching	(500.00)
<b>From</b> 199.11.64991.900.11.0000.900.000	Food Consumed by Students	(500.00)
<b>From</b> 199.11.63990.890.11.0000.890.000	Other Supplies and Materials	(2,500.00)
<b>From</b> 199.11.63991.143.11.1600.000.000	Consumable Supplies Teaching	(250.00)
<b>From</b> 199.11.63991.143.11.1600.000.000	Consumable Supplies Teaching	(50.00)
<b>From</b> 199.11.61120.879.11.0000.879.000	Subst for Teachers or Oth Prof	(2,000.00)
<b>To</b> 199.11.63992.111.11.2546.000.000	Consumable Supplies Technology	509.00
<b>To</b> 199.11.62990.004.11.1030.000.000	Misc Contracted Services	1,000.00
<b>From</b> 199.11.64990.045.11.0000.000.000	Other Misc Operating Cost	(1,740.00)
<b>TOTAL FUNCTION 11</b>		<b>(18,916.24)</b>
<b>From</b> 199.13.61170.890.99.0000.890.000	Xtra Pay OT Prof Personnel	(2,000.00)
<b>To</b> 199.13.64110.120.99.0000.000.000	Travel, Train, Subsistence EE	245.00
<b>To</b> 199.13.64110.900.99.0000.900.000	Travel, Train, Subsistence EE	500.00
<b>To</b> 199.13.61170.890.99.0000.890.000	Xtra Pay OT Prof Personnel	2,500.00
<b>To</b> 199.13.64110.133.99.0000.000.000	Travel, Train, Subsistence EE	3,000.00
<b>To</b> 199.13.64110.045.99.0000.000.000	Travel, Train, Subsistence EE	1,740.00
<b>TOTAL FUNCTION 13</b>		<b>5,985.00</b>
<b>To</b> 199.21.63990.863.22.0000.863.000	Other Supplies and Materials	3,000.00
<b>From</b> 199.21.63993.838.99.0000.838.000	Consumable Supplies Office	(2,000.00)
<b>To</b> 199.21.62990.890.99.0000.890.000	Misc Contracted Services	2,000.00
<b>To</b> 199.21.62990.890.99.0000.890.000	Misc Contracted Services	2,500.00
<b>From</b> 199.21.62990.890.99.0000.890.000	Misc Contracted Services	(2,500.00)
<b>TOTAL FUNCTION 21</b>		<b>3,000.00</b>
<b>To</b> 199.23.64110.116.99.0000.000.000	Travel, Train, Subsistence EE	300.00
<b>To</b> 199.23.64992.143.99.0000.000.000	Food Consumed by EE Onsite	250.00
<b>To</b> 199.23.64992.143.99.0000.000.000	Food Consumed by EE Onsite	50.00
<b>TOTAL FUNCTION 23</b>		<b>600.00</b>
<b>To</b> 199.32.64990.879.99.0000.879.000	Other Misc Operating Cost	2,000.00
<b>TOTAL FUNCTION 32</b>		<b>2,000.00</b>
<b>From</b> 199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(1,526.00)
<b>From</b> 199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(1,600.00)
<b>From</b> 199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(2,035.00)
<b>From</b> 199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(509.00)
<b>From</b> 199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(3,000.00)
<b>From</b> 199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(1,000.00)
<b>TOTAL FUNCTION 41</b>		<b>(9,670.00)</b>
<b>To</b> 199.53.62490.736.99.0000.736.000	Other Cont Maint and Repair	13,500.00
<b>TOTAL FUNCTION 53</b>		<b>13,500.00</b>
<b>To</b> 199.61.64990.005.99.0000.000.000	Other Misc Operating Cost	3,001.24
<b>To</b> 199.61.64990.004.99.0000.000.000	Other Misc Operating Cost	500.00
<b>TOTAL FUNCTION 61</b>		<b>3,501.24</b>
<b>TOTAL FUND BALANCE NEUTRAL CHANGES - OPERATING FUND (199)</b>		<b>0.00</b>

**OTHER PLAN CHANGES - OPERATING FUND (199)**

	<b>ACCOUNTS</b>	<b>REASON</b>	<b>AMOUNT</b>
To	199.11.62990.876.23.0000.876.000	Contracted teachers Special Student Services	2,544,285.00
To	199.11.62995.999.11.0000.997.000	Contracted substitute teachers	1,000,000.00
To	199.11.63991.xxx.11.1600.000.000	Annual PEIMS adjustment	62,739.00
	<b>TOTAL FUNCTION 11</b>		<b>3,607,024.00</b>
To	199.34.62490.931.99.0000.931.000	Insurance Recovery Vehicles Transportation	15,871.27
To	199.34.63111.931.99.0000.931.000	Transportation expenses	250,000.00
	<b>TOTAL FUNCTION 34</b>		<b>265,871.27</b>
To	199.41.64990.729.99.0000.729.000	Property tax	124,468.97
	<b>TOTAL FUNCTION 41</b>		<b>124,468.97</b>
To	199.51.64291.999.99.0000.734.000	Property insurance premium	950,000.00
	<b>TOTAL FUNCTION 51</b>		<b>950,000.00</b>
	<b>TOTAL OTHER PLAN CHANGES - OPERATING FUND (199)</b>		<b>4,947,364.24</b>

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** March 9, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance and  
Support Services

## **INFORMATION ITEM**

**TOPIC:** Monthly Financial Statements

### **BACKGROUND INFORMATION**

The financial statements for the General Fund, Child Nutrition Fund and Debt Service Fund are presented for review.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents these financial statements for the Board's Information



## FINANCE OFFICE

### RICHARDSON INDEPENDENT SCHOOL DISTRICT

*Where all students connect, learn, grow and succeed*

Date: March 9, 2023  
To: David Pate, CPA  
Assistant Superintendent of Finance and Support Services  
From: Kimberlyee Chappell, CPA  
Executive Director of Finance  
Subject: Summary of October 2022 Monthly Financial Statements

#### YEAR TO DATE PAYROLL COSTS EXCLUDING TRS – FUND 199

As of October 31, 2022, actual payroll costs exceeded the year to date budget for the General Fund by \$1,908,416 (2.5%). Actual payroll costs for the General Fund (excluding TRS On-behalf payments) totaled \$78,014,507, an increase of \$332,052 (0.4%) when compared to \$77,682,455 at October 31, 2021.

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

##### **General Fund (199)**

Revenues are consistent with budget expectations and/or prior year activity, except for the following sources:

- Earnings from Temporary Deposits and Investments (Object 5742) increased by \$901,368 due to a significant increase in interest rates, when compared to the previous year.
- Rent (Object 5743) increased by \$438,229 (66%) due to increased facility rental activity and rent received for the Sherman Street properties.

As of October 31, 2022, 34% of the year has passed. Expenditures are consistent with budget expectations and/or prior year activity, except for the following functions:

- Function 34 (Student Transportation) increased by \$345,941, due mainly to rising fuel cost.

##### **Child Nutrition Fund (240)**

Revenues are consistent with budget expectations and/or prior year activity, except for the following sources:

- Earnings from Temporary Deposits and Investments (Object 5742) increased by \$61,114 due to a significant increase in interest rates, when compared to the previous year.

- Food Service (Object 5751) revenue increased by \$582,861. During the 2021-2022 school year, the Child Nutrition program operated under the Seamless Summer Option, which allowed all students to receive a free breakfast and lunch. This option was not available during the current school year.
- School Breakfast Program (5921)/National School Lunch Program (5922) decreased by \$100,195 and \$491,861, respectively. The Seamless Summer Option increased the reimbursements received from meals during the 2021-2022 school year. All students were reimbursed at the free rate. Since the option was not available during the current school year, reimbursements from the Federal government decreased.

As of October 31, 2022, 34% of the year has passed. Expenditures are consistent with budget expectations and/or prior year activity.

### **Debt Service Fund (599)**

Revenues are consistent with budget expectations and/or prior year activity, except for the following source:

- Earnings from Temporary Deposits and Investments (Object 5742) increased \$136,459 due to a significant increase in interest rates, when compared to the previous year.

The District makes scheduled principal and interest payments in February and interest payments in August. The expenditures in Function 72 – Interest on Long-term Debt represent the scheduled interest payments. The expenditures in Function 73 – Bond Issuance Costs and Fees include paying agent, arbitrage rebate calculation and continuing disclosure fees.



**RICHARDSON INDEPENDENT SCHOOL DISTRICT  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET TO ACTUAL  
GENERAL FUND (199)**

**% OF YEAR COMPLETE: 34%**

<b>DESCRIPTION</b>	<b>Oct-22 Budget</b>	<b>Oct-22 Actual</b>	<b>% of Actual to Budget</b>	<b>Oct-21 Budget</b>	<b>Oct-21 Actual</b>	<b>% of Actual to Budget</b>
<b>REVENUES</b>						
5711 Taxes Current Year Levy	\$ 282,518,535	\$ 6,000,693	2%	\$ 273,644,566	\$ 7,715,698	3%
5712 Taxes Prior Years	100,000	119,251	119%	300,000	158,927	53%
5719 Penalties Interest and Other Tax Revenues	400,000	136,001	34%	70,521	167,194	237%
5739 Tuition and Fees	2,050,000	1,041,875	51%	1,852,428	978,185	53%
5742 Earnings from Temporary Deposits and Investments	150,000	940,816	627%	-	39,448	100%
5743 Rent	1,850,000	1,104,221	60%	1,900,000	665,992	35%
5744 Revenue from Foundations, Other Non-Profit Organizations Gifts and Bequests	1,848	38,796	2099%	-	569	100%
5745 Insurance Recovery	-	42,903	100%	-	281,266	100%
5749 Other Revenues from Local Sources	101,000	143,373	142%	-	164,607	100%
5752 Athletic Activities	300,000	320,826	107%	300,000	160,749	54%
5811 Per Capita Apportionment	31,861,184	3,329,584	10%	14,892,319	1,242,814	8%
5812 Foundation School Program Act Entitlements	15,473,780	45,988,949	297%	55,605,005	42,929,526	77%
5819 Other Foundation School Program Act Revenues	-	-	0%	-	347,981	100%
5831 Teacher Retirement TRS Care On-Behalf Payments	24,000,000	6,778,756	28%	21,960,000	6,466,803	29%
5929 Federal Revenues Distributed by Texas Education Agency	4,500,000	5,463	0%	4,900,000	419	0%
5931 School Health and Related Services (SHARS)	3,000,000	21	0%	3,000,000	157,378	5%
5939 Federal Revenues Distributed by State of Texas Government Agencies (Other than Texas Education Agency)	<u>80,000</u>	<u>129,855</u>	162%	<u>75,218</u>	<u>33,190</u>	44%
<b>TOTAL REVENUES</b>	<u>366,386,347</u>	<u>66,121,381</u>		<u>378,500,057</u>	<u>61,510,745</u>	

**RICHARDSON INDEPENDENT SCHOOL DISTRICT  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET TO ACTUAL  
GENERAL FUND (199)**

**% OF YEAR COMPLETE: 34%**

<b>DESCRIPTION</b>	<b>Oct-22 Budget</b>	<b>Oct-22 Actual</b>	<b>% of Actual to Budget</b>	<b>Oct-21 Budget</b>	<b>Oct-21 Actual</b>	<b>% of Actual to Budget</b>
<b>EXPENDITURES</b>						
11 Instruction	238,297,131	52,928,614	22%	235,098,557	51,302,956	22%
12 Instructional Resources and Media Services	5,888,042	1,296,743	22%	6,393,008	1,346,483	21%
13 Curriculum Development and Instructional Staff Development	9,072,009	2,671,780	29%	8,670,661	2,426,519	28%
21 Instructional Leadership	6,546,113	1,970,194	30%	6,718,515	2,021,751	30%
23 School Leadership	26,844,241	7,075,586	26%	26,624,518	7,268,517	27%
31 Guidance, Counseling and Evaluation Services	19,187,111	4,311,660	22%	19,824,824	4,257,128	21%
32 Social Work Services	1,403,815	509,277	36%	1,344,054	527,206	39%
33 Health Services	6,008,231	1,607,645	27%	5,820,111	1,550,521	27%
34 Student (Pupil) Transportation	7,697,476	3,698,611	48%	10,212,037	3,353,120	33%
35 Food Service	775,600	383,138	49%	549,072	525,054	96%
36 Cocurricular/Extracurricular Activities	6,571,913	2,168,195	33%	6,381,553	1,704,333	27%
41 General Administration	11,726,628	3,464,109	30%	11,529,673	3,607,585	31%
51 Plant Maintenance and Operations	33,766,394	10,757,788	32%	34,862,380	12,534,902	36%
52 Security and Monitoring Services	2,534,130	1,064,161	42%	2,608,773	569,631	22%
53 Data Processing Services	5,300,797	1,337,737	25%	5,602,528	1,518,806	27%
61 Community Services	2,090,980	330,689	16%	1,058,290	298,639	28%
71 Debt Service	9,245	-	0%	9,245	4,579	50%
81 Facilities, Acquisition and Construction	4,048,000	-	0%	8,927	24,695	277%
91 Contracted Instructional Services Between Public Schools	3,680,761	-	0%	1,897,827	-	0%
93 Payments to Member Districts of Shared Services Arrangements	255,704	-	0%	255,704	-	0%
95 Payments to Juvenile Justice Alternative Education Programs	50,000	2,280	5%	50,000	3,000	6%
99 Other Intergovernmental Charges	1,239,453	-	0%	1,170,562	292,641	25%
<b>TOTAL EXPENDITURES</b>	<b>392,993,773</b>	<b>95,578,208</b>		<b>386,690,818</b>	<b>95,138,067</b>	
<b>EXCESS (DEFICIENCY) REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(26,607,426)</b>	<b>(29,456,827)</b>		<b>(8,190,761)</b>	<b>(33,627,322)</b>	
<b>OTHER FINANCING SOURCES (USES)</b>						
7912 Sale of Real and Personal Property	100,000	75,010	75%	100,000	5,665,123	5665%
8911 Transfers Out	(1,000,000)	(1,000,000)	100%	(1,000,000)	(1,000,000)	100%
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(900,000)</b>	<b>(924,990)</b>		<b>(900,000)</b>	<b>4,665,123</b>	
<b>NET CHANGE IN FUND BALANCE</b>	<b>(27,507,426)</b>	<b>(30,381,817)</b>		<b>(9,090,761)</b>	<b>(28,962,199)</b>	
<b>FUND BALANCE JULY 1</b>	<b>170,696,165</b>	<b>170,696,165</b>		<b>167,492,847</b>	<b>167,492,847</b>	
<b>FUND BALANCE OCTOBER 31</b>	<b>\$ 143,188,739</b>	<b>\$ 140,314,348</b>		<b>\$ 158,402,086</b>	<b>\$ 138,530,648</b>	

**RICHARDSON INDEPENDENT SCHOOL DISTRICT  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET TO ACTUAL  
FOOD SERVICE FUND (240)**

**% OF YEAR COMPLETE: 34%**

<b>DESCRIPTION</b>	<b>Oct-22 Budget</b>	<b>Oct-22 Actual</b>	<b>% of Actual to Budget</b>	<b>Oct-21 Budget</b>	<b>Oct-21 Actual</b>	<b>% of Actual to Budget</b>
<b>REVENUES</b>						
5742 Earnings from Temporary Deposits and Investments	\$ 3,720	\$ 61,350	1649%	\$ 5,799	\$ 236	4%
5749 Revenues from Local Sources	-	23,241	100%	-	8,555	100%
5751 Food Service	5,512,438	913,293	17%	5,512,438	330,432	6%
5829 TEA/Non-Foundation Revenue	88,883	-	0%	88,883	-	0%
5921 School Breakfast Program	3,527,562	463,052	13%	3,527,562	563,248	16%
5922 National School Lunch Program	9,348,600	1,956,169	21%	9,348,600	2,448,031	26%
5923 United States Department of Agriculture Donated Commodities	-	89,471	100%	-	-	0%
5939 Federal Revenues Distributed by State of Texas Government Agencies (Other than Texas Education Agency)	<u>124,511</u>	<u>250,917</u>	202%	<u>124,511</u>	<u>544,679</u>	437%
<b>TOTAL REVENUES</b>	<u>18,605,714</u>	<u>3,757,493</u>		<u>18,607,793</u>	<u>3,895,180</u>	

**RICHARDSON INDEPENDENT SCHOOL DISTRICT  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET TO ACTUAL  
FOOD SERVICE FUND (240)**

**% OF YEAR COMPLETE: 34%**

<b>DESCRIPTION</b>	<b>Oct-22 Budget</b>	<b>Oct-22 Actual</b>	<b>% of Actual to Budget</b>	<b>Oct-21 Budget</b>	<b>Oct-21 Actual</b>	<b>% of Actual to Budget</b>
<b>EXPENDITURES</b>						
35 Food Service	22,582,087	4,158,104	18%	18,336,096	2,608,309	14%
51 Plant Maintenance and Operations	318,145	41,787	13%	269,197	57,162	21%
61 Community Services	<u>2,500</u>	<u>-</u>	0%	<u>2,500</u>	<u>-</u>	0%
<b>TOTAL EXPENDITURES</b>	<u>22,902,732</u>	<u>4,199,891</u>		<u>18,607,793</u>	<u>2,665,472</u>	
<b>EXCESS (DEFICIENCY) REVENUES OVER (UNDER) EXPENDITURES</b>	(4,297,018)	(442,398)		-	1,229,708	
<b>OTHER FINANCING SOURCES (USES)</b>						
7915 Operating Transfers In	<u>-</u>	<u>-</u>	0%	<u>-</u>	<u>-</u>	0%
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>	
<b>NET CHANGE IN FUND BALANCE</b>	(4,297,018)	(442,398)		-	1,229,708	
<b>FUND BALANCE JULY 1</b>	<u>7,191,247</u>	<u>7,191,247</u>		<u>1,386,124</u>	<u>1,386,124</u>	
<b>FUND BALANCE OCTOBER 31</b>	<u>\$ 2,894,229</u>	<u>\$ 6,748,849</u>		<u>\$ 1,386,124</u>	<u>\$ 2,615,832</u>	

**RICHARDSON INDEPENDENT SCHOOL DISTRICT  
 SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
 BUDGET TO ACTUAL  
 DEBT SERVICE FUND (599)**

**% OF YEAR COMPLETE: 34%**

<b>DESCRIPTION</b>	<b>Oct-22 Budget</b>	<b>Oct-22 Actual</b>	<b>% of Actual to Budget</b>	<b>Oct-21 Budget</b>	<b>Oct-21 Actual</b>	<b>% of Actual to Budget</b>
<b>REVENUES</b>						
5711 Taxes on Current Year Levy	\$ 101,387,063	\$ 2,017,114	2%	\$ 92,385,440	\$ 2,593,818	3%
5712 Taxes for Prior Years	100,000	38,791	39%	50,000	48,423	97%
5719 Penalties, Interest and Other Tax Revenues	200,000	37,050	19%	200,000	41,425	21%
5742 Earnings from Temporary Deposits and Investments	25,000	138,184	553%	13,250	1,726	13%
5746 Tax Increment Fund	-	-	0%	-	-	0%
5829 State Program Revenues Distributed by TEA	-	27,814	100%	438,867	-	0%
<b>TOTAL REVENUES</b>	<u>101,712,063</u>	<u>2,258,953</u>		<u>93,087,557</u>	<u>2,685,392</u>	

**RICHARDSON INDEPENDENT SCHOOL DISTRICT  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET TO ACTUAL  
DEBT SERVICE FUND (599)**

**% OF YEAR COMPLETE: 34%**

<b>DESCRIPTION</b>	<b>Oct-22 Budget</b>	<b>Oct-22 Actual</b>	<b>% of Actual to Budget</b>	<b>Oct-21 Budget</b>	<b>Oct-21 Actual</b>	<b>% of Actual to Budget</b>
<b>EXPENDITURES</b>						
71 Debt Service	63,242,657	-	0%	66,485,000	-	0%
72 Interest on Long-term Debt	36,762,817	13,553,848	37%	27,880,431	11,262,661	40%
73 Bond Issuance Costs and Fees	200,000	8,076	4%	24,540	17,045	69%
97 Payment to Tax Increment Fund	<u>1,900,000</u>	<u>-</u>	0%	<u>1,900,000</u>	<u>-</u>	0%
<b>TOTAL EXPENDITURES</b>	<u>102,105,474</u>	<u>13,561,924</u>		<u>96,289,971</u>	<u>11,279,706</u>	
<b>EXCESS (DEFICIENCY) REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(393,411)</b>	<b>(11,302,971)</b>		<b>(3,202,414)</b>	<b>(8,594,314)</b>	
<b>OTHER FINANCING SOURCES (USES)</b>						
7911 Issuance of Bonds	-	-	0%	-	-	0%
7916 Premium or Discount on Issuance of Bonds	-	-	0%	-	-	0%
8949 Other Uses	<u>-</u>	<u>-</u>	0%	<u>-</u>	<u>-</u>	0%
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>	
<b>NET CHANGE IN FUND BALANCE</b>	<b>(393,411)</b>	<b>(11,302,971)</b>		<b>(3,202,414)</b>	<b>(8,594,314)</b>	
<b>FUND BALANCE JULY 1</b>	<u>28,415,581</u>	<u>28,415,581</u>		<u>28,038,264</u>	<u>28,038,264</u>	
<b>FUND BALANCE OCTOBER 31</b>	<u>\$ 28,022,170</u>	<u>\$ 17,112,610</u>		<u>\$ 24,835,850</u>	<u>\$ 19,443,951</u>	

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** March 9, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance & Support Services

## **ACTION ITEM**

**TOPIC:** Gifts

**BACKGROUND INFORMATION:**

The following gifts to the Richardson Independent School District were received as of February 2023. The Board of Trustees formally accepts gifts to the District of \$5,000 or more as described on the following pages. Gifts or donations of less than \$5,000 and a cumulative year-to-date total are also included for your information.

The Board's acceptance of gifts shall not be construed as a testimonial or endorsement by the Board or the District of a product or business enterprise.

By acknowledging these gifts and formally accepting those of \$5,000 or more, the Board also ratifies corresponding adjustments to the applicable organizations' budgets. Gifts of equipment or supplies do not require an adjustment in an organization's budget. The Superintendent's Advisory Council has approved this adjustment. Staff will provide the Board with the necessary information to formally amend the District's overall budget at the appropriate time.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends that the Board accept the gifts of \$5,000 or more as listed on the following pages.

**RESOLUTION**

**WHEREAS**, the Board of Trustees has considered the gifts of \$5,000 or more as listed on the following pages; and

**WHEREAS**, the Board recognizes that monetary gifts to the District will require an adjustment to the overall adopted budget; and

**WHEREAS**, ensuring timely and accurate financial record keeping supports the Board's Strategic Objectives and Strategies;

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District accepts the gifts of \$5,000 or more as listed on the following pages and approves amending the District's overall budget to reflect receipt of the monetary gifts.

**\$5,000 or More**

To	From	Purpose	Cash Received	Estimated Supply/Equip Value
----	------	---------	---------------	------------------------------

**\$0.00      \$0.00**

**Total Cash & Supply/Equipment Value - Gifts Over \$5,000  
March 2023**

**\$0.00**

**Less Than \$5,000**

To	From	Purpose	Cash Received	Estimated Supply/Equip
----	------	---------	---------------	------------------------

Mohawk Elementary	MOH PTA	Supplemental instructional supplies	\$136.90	
Mohawk Elementary	Steve and Judy Key	Supplemental instructional supplies	\$500.00	
Richardson Heights Elementary	RHE PTA	Field trip	\$700.00	
Thurgood Marshal Elementary	National Charity League, Lake Highlands chapter	Library books		\$571.50

**\$1,336.90      \$571.50**

**Total Cash & Supply/Equipment Value - Gifts Under \$5,000**

**\$1,908.40**

**Grand Total of All Gifts Over & Under \$5,000  
March 2023**

**\$1,908.40**

**Prior Year Comparison**

<b>Fiscal YTD Cash &amp; Supply/Equipment Value - Gifts Over \$5,000</b>	<b>\$232,947.82</b>
<b>Fiscal YTD Cash &amp; Supply/Equipment Value - Gifts Under \$5,000</b>	<b>\$111,226.43</b>
<b>Fiscal YTD Total of All Gifts Over &amp; Under \$5,000 March 2023</b>	<b>\$344,174.25</b>
<b>Fiscal YTD Total of All Gifts Over &amp; Under \$5,000 March 2022</b>	<b>\$275,769.63</b>
<b>Increase / (decrease) compared to prior year</b>	<b>\$68,404.62</b>

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** March 9, 2023  
**Department:** Operations  
**Submitted by:** Sandra Hayes, Assistant Superintendent, Operations

**ACTION ITEM**

**TOPIC: RISD EMPLOYEE DAYCARES**

**BACKGROUND INFORMATION:**

In an effort to help retain highly qualified staff, the school district has developed an initiative to provide for employee daycare. Two sites have been selected and construction is under way. Following Board Policy CW: It shall be the responsibility of the Board to name District facilities. The Board intends that names given to school buildings and other District facilities be meaningful and appropriate for the facility. A Facility Naming Committee was convened at the direction of the Superintendent to solicit names and provide a recommendation to the Superintendent for consideration. The Facility Naming Committee had the following people participate: Sandra Hayes, Katy Phinney, Rachel Harris, Debbie Renteria, Megan Timme, Kelley Mountjoy, Ashley Gideon, Maggie Taylor. A form was developed and placed on the district website for two weeks allowing for the community to provide ideas for names. Strategy and Engagement provided information to the community around the naming process.

The recommended names for the employee daycares share the same naming convention so future daycares can follow the pattern.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends that the Board of Trustees of Richardson Independent School District approve the following names: Little Mustangs Child Learning Academy and Little Eagles Child Learning Academy for the two current developed employee daycares.

**PROPOSED RESOLUTION**

**WHEREAS**, RISD desires to provide for employee daycare as an initiative to help retain highly qualified staff; and

**WHEREAS**, RISD desires to name the former RISD Newcomer Center located at 1231 W. Belt Line Road the Little Eagles Child Learning Academy and

**WHEREAS**, RISD desires to name the second daycare, located at Canyon Creek Elementary School, 2100 Copper Ridge Dr. the Little Mustangs Child Learning Academy

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District hereby approves the names for the new Employee Daycares. The first, located at 1231 W. Belt Line Road, Little Eagles Child Learning Academy, and the second, located at 2100 Copper Ridge Dr., Little Mustangs Child Learning Academy.

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** March 9, 2023

**Submitted by:** Dr. Melissa Heller, Assistant Superintendent, Strategy & Engagement  
Dr. Carrie Saunders, Director, Community Engagement

## **ACTION ITEM**

**TOPIC:** Memorandum of Understanding with the Credit Union of Texas to open a SMART Branch location at Berkner High School

**BACKGROUND INFORMATION:**

The Strategy & Engagement Department is bringing forward an MOU to partner with the Credit Union of Texas (CUTX) to open a student-run smart branch banking location in RISD. Staff have worked to identify Berkner High School as the district location to host this program to open for the 2023-2024 school year. The MOU outlines terms, roles and responsibilities for both the district and CUTX, including the identification of campus space for the program, as well as architecture and technical costs, which will be paid by CUTX. The opportunities to be the first Dallas County district to open a SMART Branch location support and align with our goals for CTE programming, the Graduate Profile, as well as the next generation of Enterprise City. We look to providing this real world, financial literacy program to RISD.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends that the Board or Trustees adopt a Memorandum of Understanding with the CUTX to open and operate a SMART Branch location at Berkner High School to open for the 2023-2024 school year.

**PROPOSED RESOLUTION**

**WHEREAS**, the RISD Board recognizes that developing and maintaining strong partnerships with businesses and organizations to support the District's educational programs and activities supports the Board's goals and Graduate Profile and that such partnerships serve the best interests of the District, serve a public purpose, and result in continued benefits to the District.

**THEREFORE BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District approves the attached Memorandum of Understanding and further authorizes the Board President or Superintendent to execute such agreement and to take any such other actions necessary to implement the MOU with the Credit Union of Texas/CUTX.  
**PASSED** on this 9<sup>th</sup> day of March, 2023.

By: \_\_\_\_\_  
Name:  
Title: RISD Board President

ATTEST:

By: \_\_\_\_\_  
Name:  
Title: RISD Board Secretary

# Credit Union of Texas and RISD SMART Branch Partnership

March 9, 2023



**North Star: Every student,  
teacher and leader will  
meet or exceed their  
academic growth goals.**



## THE RISD GRADUATE PROFILE

To ensure academic success for all RISD students, we believe...

- In creating a safe learning environment that empowers every student in RISD to take risks, be creative, find acceptance, and grow;
- That education is an effective tool that can prepare every student in RISD for life after high school including teaching life skills;
- That every student in RISD will have the capability and desire to learn and rise to the level of expectations for individual success.

Students in RISD will develop competencies in the areas of:

### FINANCIAL LITERACY

- Comprehend financial skills and available resources (earning, spending, saving/investing, borrowing, and protecting money).
- Apply knowledge of financial skills to real life situations learned through simulations/experiences.
- Demonstrate the use of critical thinking, math skills and technology as tools to analyze financial reports/scenarios.

### CRITICAL THINKING/PROBLEM SOLVING

- Undertake risks with thoughts and ideas and learn through mistakes in a supported environment.
- Analyze problems, evaluate options and applies solutions.
- Exhibit curiosity, tenacity, resourcefulness, and innovation in and out of school.

### REAL WORLD CONNECTIONS

- Communicate and collaborate effectively.
- Advocate for self and others.
- Adapt and be flexible.

### EFFECTIVE COMMUNICATION

- Engage in multiple methods of communication including oral, written, and non-verbal, where all participants feel heard, valued, and understood.
- Understand the audience and the situation and identify the appropriate response.
- Communicate professionally using a variety of methods and technologies.

### EMOTIONAL INTELLIGENCE

- Develop a positive self-worth and increase belief in one's self and one's capacity to thrive in different situations.
- Advocate effectively for self and form resiliency in the face of adversity.
- Values others (cultural awareness, being open-minded).



## GRADUATE OUTCOMES

THROUGH CULTIVATION OF THESE COMPETENCIES, RISD GRADUATES WILL BE EQUIPPED WITH...



Problem-solving, critical thinking, and creativity skills that have been developed and applied in real world scenarios and experiences to achieve individual goals.



Meaningful and effective communication skills to address audiences appropriately in a variety of ways.



Tools to succeed in their choice of college, post-secondary training, and/or career post graduation.

- The RISD Graduate Profile aligns to the SMART Branch in every competency area:
- Financial Literacy
- Critical Thinking/Problem Solving
- Real World Connections
- Effective Communication
- Emotional Intelligence

# What is in store for RISD?



# A Unique Approach

- Robust student-run credit union program
- Provides students with real world work experience
- Developing life skills that are taught beyond the traditional classroom walls



# What makes a SMART Branch?

- **S**ervant leadership
- **M**otivation
- **A**ctive learning
- **R**easoning
- **T**echnology



# Servant Leadership

- Although traditionally considered a tool for business organizations, more teachers are leveraging servant leadership in the classroom to encourage responsible and engaged citizenship.
- Studies have shown that when students are taught servant leadership, they begin focusing on their own character leading to enhanced community feel in classrooms and beyond.



# Motivation

- Scholarships
- Pay For Grades Program
- We have FUN!
- Focus on growth
- Future career opportunities



# Active Learning

- Hands-on banking experience
- Effective communication
- Financial literacy training
- Creating a budget
- Savings plans
- Balancing a checkbook
- Understanding credit
- Loans
- Presentation skills



# Reasoning

- Effective problem solving
- Creating statistical approaches
- Organizing solutions
- Seeking and using connections
- Recognizing the scope of inference
- Reconciling approaches



# Technology

- With real world practice, students will be armed with necessary skills for their future career paths
- Salesforce
- Microsoft Office
- Symitar
- Social Media Platforms



# Student Development

- Confidence
- Leadership
- Talent pipeline
- Creativity
- Passion



# Day-to-Day Operations

- Process transactions
- Pair product solutions to student/staff needs
- Loan training with CUTX employees
- Account openings
- Marketing activities
- Community Engagement
- Manage Pay For Grades Program



# Staffing Model

- Tellers
- Member Relationship Specialists
- Marketing
- Branch Managers
- CUTX Staff



# Responsibilities

## Credit Union of Texas

- **Pay for:**
  - Build out of space and all supplies
  - all marketing supplies
  - All technology required for students
- **Fund:**
  - Scholarship programs
  - Pay for grades program
- Waive monthly service fees for faculty and students

## Richardson ISD

- **Provide space and access**



# Space & Access

- Space requirements
  - Easily accessible location for branch and Financial Literacy Center
- The SMART Branch will be located on the Northeast quadrant of Berkner High School & STEM Academy off of Yale.



# Examples of Access

- Internal website & social media
- Newsletters & email campaigns
- Events
- Marquees or message boards
- Booster clubs & student organizations
- New Hire Events & Faculty Meetings
- Student Orientation



# Timeline of Activities

## Spring/Summer of 23

- Construction begins
- Student selection and Training
- Curriculum development begins

## Fall 23-24 School Year

- CUTX opens at Berkner (August)
- Access to all RISD Events, Students, Parents, and faculty begin
- Ongoing program implementation and evaluation



# What do students think about the SMART Branch?

“I love how this program gives it’s interns a peek into the adult world and working life. **It behaves as a bridge to the next chapter in life.** It definitely forces you to **put yourself out there, solve problems rapidly and intuitively, and discover a sense of responsibility.** I usually stay to myself and rarely go out, but the SMART Branch program helped me discover a love for community I never thought I had. **If I could do another year, I totally would because by the end of each one, I am a completely new person”!**



Mishe Madzima  
Senior at Allen High School  
Marketer



# What do students think about the SMART Branch?

“What I love about working the SMART Branch is that **we get to gain skills that all of my classes could never teach us.** The SMART Branch is inside the school but stepping into it feels like a breath of fresh air from any stress or academics. **I have not just learned how to perform transactions, but I have gained speaking, time-management, and organizational skills that are essential to being a businesswoman.**

Working at the SMART Branch has **personally changed me because I understand the importance of saving money throughout my life and building credit for my future and retirement.** I feel more driven to prioritize saving money and using it wisely.

Since working at the SMART Branch, I feel like I am more goal driven than before because it is a platform for me to hear how other people my age is making goals for themselves which has been my biggest source of motivation to do better. My most notable goal, that I am still working on, is saving up for a new car”.

Cameron Hoyt  
Junior at Little Elm High School  
Teller





**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date: March 9, 2023**

**Department: Accountability**

**Submitted by: Tabitha Branum, Superintendent**

## **INFORMATION ITEM**

**TOPIC: Board Student Performance Goals Update - Middle of Year MAP Results**

### **BACKGROUND INFORMATION**

In an effort to meet the goal progress measures and the Superintendent Goals as adopted on October 13, 2022, RISD continues to implement the Measure of Academic Progress (MAP) Assessment district-wide for the 2022-2023 school year. Tonight, the administrative team will share the results of the beginning of the year MAP results for Reading and Math in grades Kindergarten through 8<sup>th</sup> grade. The team will share district, campus and teacher bright spots as well areas for continued focused improvement.



# Middle of the Year Summary

March 9, 2023

# MAP Growth

# MAP Growth



- MAP Growth was administered from January 9, 2023 to January 17, 2023
- Students in grades Kindergarten through 10 were assessed based on subject.
- Subjects assessed included Reading, Mathematics, and Science.
- 67,143 assessment events occurred during the assessment window.
- About 96% of identified students in grades K-10 were assessed in Reading, while about 97% of identified students in grades K-Algebra I were assessed in Math.



# MAP Growth: Reading (Fall 2022 to Winter 2023)

Overall, 51% of students met projected growth measures from Fall 2022 to Winter 2023.

Growth in grades K, 3, & 8 were well above the normed average growth percentage of 50% for all students.

Grade Level	Winter 2023							
	All Students % Met Growth	White % Met Growth	Afr Amer % Met Growth	Hispanic % Met Growth	Asian % Met Growth	EcoDis % Met Growth	Current ELL % Met Growth	Current SPED % Met Growth
All Grades	51%	55%	48%	48%	53%	48%	48%	45%
Kindergarten	62%	70%	54%	54%	63%	54%	55%	50%
Grade 1	45%	52%	40%	40%	43%	39%	41%	42%
Grade 2	48%	53%	40%	44%	55%	42%	47%	39%
Grade 3	53%	54%	53%	52%	52%	51%	48%	47%
Grade 4	48%	53%	45%	42%	48%	45%	45%	38%
Grade 5	52%	56%	50%	48%	56%	50%	48%	48%
Grade 6	51%	54%	50%	49%	54%	51%	49%	51%
Grade 7	47%	52%	43%	45%	51%	43%	43%	45%
Grade 8	53%	56%	52%	51%	59%	51%	51%	49%
Grade 9	49%	51%	47%	49%	51%	49%	48%	50%
Grade 10	50%	50%	49%	49%	52%	49%	47%	41%



# MAP Growth: Mathematics (Fall 2022 to Winter 2023)

Overall, 50% of students met projected growth measures from Fall 2022 to Winter 2023.

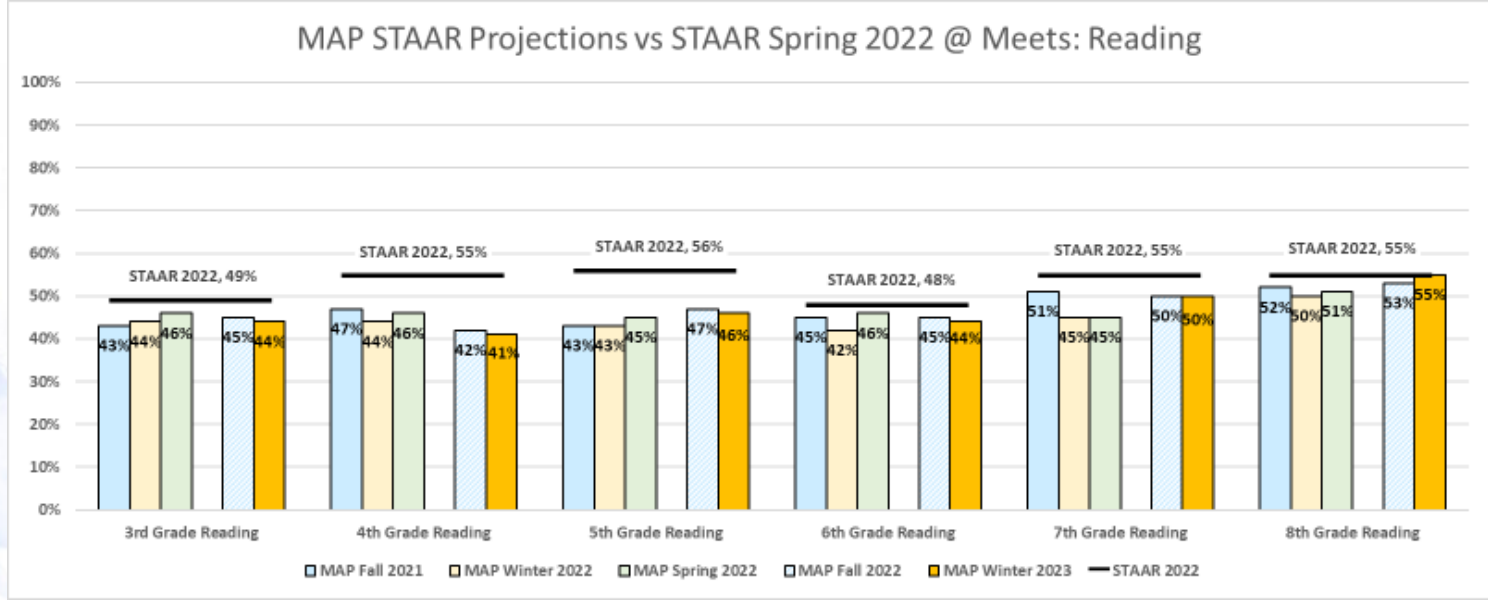
Growth in grades K, 3, & 6 were well above the normed average growth percentage of 50% for all students.

Grade Level	Winter 2023							
	All Students % Met Growth	White % Met Growth	Afr Amer % Met Growth	Hispanic % Met Growth	Asian % Met Growth	EcoDis % Met Growth	Current ELL % Met Growth	Current SPED % Met Growth
All Grades	50%	54%	47%	48%	53%	48%	49%	45%
Kindergarten	64%	72%	58%	59%	67%	59%	61%	51%
Grade 1	51%	59%	46%	47%	50%	45%	47%	49%
Grade 2	50%	50%	45%	51%	53%	50%	53%	45%
Grade 3	51%	52%	51%	52%	50%	51%	51%	46%
Grade 4	45%	48%	40%	46%	43%	44%	48%	43%
Grade 5	47%	48%	47%	46%	51%	47%	49%	46%
Grade 6	58%	62%	55%	54%	61%	55%	51%	47%
Grade 7	36%	39%	32%	34%	41%	33%	33%	37%
Grade 8	45%	49%	41%	45%	55%	44%	46%	41%



# MAP STAAR Projections: Reading

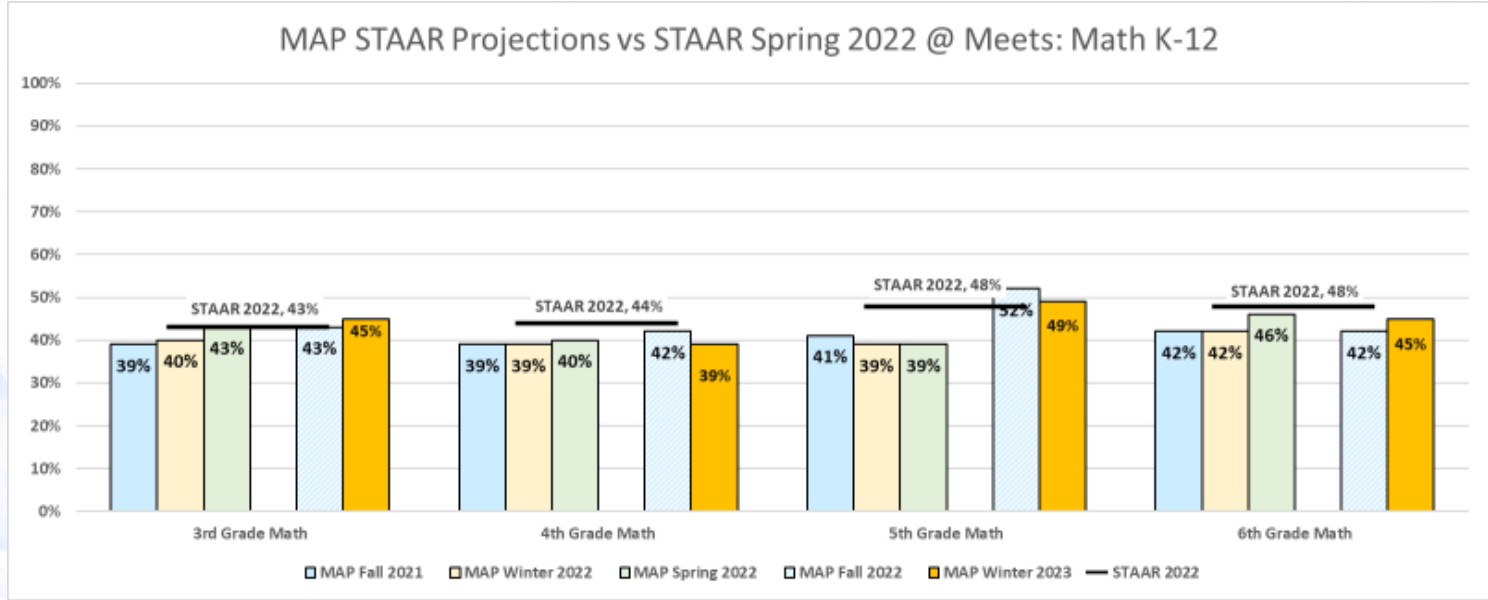
In reading, projected STAAR performance at the Meets level is at or above Winter 2022 in most grade levels.





# MAP STAAR Projections: Mathematics

In mathematics, projected STAAR performance at the Meets level is at or above STAAR 2022 performance in grades 3 and 5.



# Middle of the Year Summary-MAP



Overall, we are seeing average growth from term to term in reading and math.

## **Celebrations**

- In kindergarten, 24 elementary schools had 60% or more of students meet their fall to winter growth goal in reading and 28 elementary schools had 60% or more of students meet their fall to winter growth goal in math.
- In 3rd grade, 23 elementary schools had 50% or more of students meet their fall to winter growth goal in reading and 24 elementary schools had 50% or more of students meet their fall to winter growth goal in math.
- RWJH, RNJH, and BHS had 50% or more of students meet their fall to winter growth goal in reading.
- Increased attendance in C&I professional learning
- Increased campus requests for tailored curricular instructional support

# Middle of the Year Summary-MAP



Overall, we are seeing average growth from term to term in reading and math.

## **Next Steps**

- Updated reporting tools were made available to campuses to provide campus level data comparisons
- Used performance data and STAAR projections to make informed decisions to prepare students for the STAAR Interim Assessments currently being administered
- Provide focused professional development for 4th and 5th grade teachers pertaining to reading about writing and writing about reading
- Continue campus walkthroughs focused on priority TEKS in and high yield learning strategies in math
- Continue focused curricular training for campus administration and instructional leadership teams
- Specific priority TEK focused lessons, STAAR review and spiraled content resources through testing



**Literacy & Intervention**

**#RISDBelieves**

# Literacy & Intervention



**Shawna Ballast**

Senior Executive Director of  
PK-12 Literacy and  
Intervention



**Melissa Davis**

Literacy & Intervention  
Reading Academy Coach



**Kellison Snoddy**

Literacy & Intervention  
Literacy Specialist



**Rebecca Widener**

Literacy & Intervention  
Math Specialist



# Interventionist Journey

**2020-2021**



**12 literacy  
interventionists at  
highest need  
campuses**

**2021-2023**



**Utilized ESSER funds to provide  
32 math and 34 reading interventionists  
at all elementary campuses, including 12  
bilingual interventionists**





# Literacy

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# Literacy Scope

- ✈ Grades supported
- ✈ Student identification parameters
- ✈ Frequency of interventions
- ✈ High quality instructional materials



# Literacy Celebrations

- ✈ 555 of students receiving literacy intervention met or exceeded their projected growth
- ✈ 18 campuses had more than 50% of students receiving intervention support meet or exceed MOY reading projected growth
- ✈ Highest growth within intervention program

White Rock, Jess Harben, Brentfield, Bowie, O.Henry



# Literacy Continued Support

- ✈ Increase the amount of on grade-level text
- ✈ Include more hands on phonics manipulatives to engage learners
- ✈ Ensure TEKS alignment and collaboration with classroom teachers
- ✈ Provide continuous professional learning in the area of science of reading





# Math

**#RISDBelieves**

# Math Scope

- ✈ Grade supported
- ✈ Student identification parameters
- ✈ Frequency of interventions
- ✈ High quality instructional materials



# Math Celebrations

- ✈ 637 of students receiving math intervention met or exceeded their MAP projected growth
- ✈ 21 out of 34 campuses had 50% or more of students receiving intervention support meet or exceed MOY math projected growth
- ✈ Highest growth within intervention program

Greenwood Hills, Mark Twain, Prairie Creek, Stults Road, O. Henry, Canyon Creek, Bowie, and Mohawk



# Math Continued Support

- ✈ Collaboration with classroom teachers to streamline tier one instruction with intervention support
- ✈ Fraction Face-off for identified campuses
- ✈ Zearn for all campuses
- ✈ Continuous professional learning in the area of strong instructional strategies that focus on foundational number sense
- ✈ Emphasis on hands on math manipulatives to engage learners





# Thank you!

**#RISDBelieves**

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:**               **March 9, 2023**

**Submitted by:** Christopher B. Goodson, Ed.D.  
Assistant Superintendent, Human Resources

## **INFORMATION ITEM**

**TOPIC:** Human Resources Update

### **BACKGROUND INFORMATION**

The Human Resources Department will share an update on RISD hiring, recruiting, retention, and employee support practices. Information will also include an update on the National Board Certification program for teachers.



**Richardson ISD**  
**Human Resources Update**  
**March 9, 2023**

**#RISDBelieves**

EVERY Teacher. EVERY Day.

EVERY Leader. EVERY Day.

EVERY Child. EVERY Day.

● **Recruiting-Hiring**

● **Retention**

● **Compensation-Benefits**

● **Professional Learning-NBCT**



# District Snapshot

Demographic	All Employees	Teachers
American Indian	0.41%	0.46%
Asian	6.46%	3.53%
African American	18.54%	13.06%
Hispanic	21.05%	15.46%
Pacific Islander	0.09%	0.11%
Two or More	2.05%	1.80%
White	51.40%	65.56%
<b>Minority New Hires</b>		
	48.5%	

Years of Experience	All Employees	Teachers
0-5 Years	56.84%	61.68%
6-10 Years	17.63%	19.20%
11-15 Years	9.11%	8.22%
16-20 Years	7.75%	6.07%
21+ Years	8.67%	6.07%



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# Recruiting/Hiring

## ● Increased flexibility for hiring

- District of Innovation (DOI)
- Associate Teachers
- Retire/Rehire options

## ● Recruiting Analysis

1. UNIVERSITY OF NORTH TEXAS
2. UNIV OF TEXAS:DALLAS
3. TEXAS A&M: COLLEGE STATION
4. TEXAS TECH UNIVERSITY
5. TEXAS A&M UN: COMMERCE
6. UNIV OF ARKANSAS:FAYETTEVILLE
7. UNIV OF TEXAS:AUSTIN
8. UNIVERSITY OF OKLAHOMA
9. TEXAS WOMAN'S UNIVERSITY
10. BAYLOR UNIVERSITY



**WHERE YOU BELONG**

**RISD Career Fairs**

Saturday, March 25 • 9-11 a.m.  
Wednesday, May 31 • 3-5 p.m.

Richardson High School  
1250 W. Beltline Rd., Richardson, TX 75080

*This is*  
**US**  
RICHARDSON ISD



**REGISTER HERE**  
<https://bit.ly/3s6LWbo>

PROFESSIONAL & PARAPROFESSIONAL POSITIONS AVAILABLE



**#RISDBelieves**

# Recruiting/Hiring

## Pathways

- Dallas College
- TCLAS - A&M Commerce
  - Paid residencies (student teaching)

## Marketing

- Community Impact Newsletter
- LH Advocate (Lake Highlands & Preston Hollow editions)
- HS Sports Programs



WHERE YOU BELONG

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RICHARDSON ISD

REGISTER HERE  
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PROFESSIONAL & PARAPROFESSIONAL POSITIONS AVAILABLE



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# Retention

## Teacher Turnover Rates

Calculation	21-22	20-21	19-20	18-19
RISD	17.1%	13.8%	12.6%	14.7%
RISD-TAPR	19.5%	15.8%	17.5%	16.8%
STATE	17.7%	14.3%	16.8%	16.5%



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# Retention

## Exit Survey Data - All Positions (4-year review)

### ● Years in RISD

1. 3-5 years in RISD
2. First year
3. Second year

### ● Reason for leaving

1. Career advancement or Unhappy with job
2. Position Closer to Home
3. Regular retirement with TRS
4. Greater compensation
5. Moving out of area



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# Retention

## Exit Survey Data - Teacher (4-year review)

### ● Years in RISD

1. 3-5 years in RISD
2. First year
3. Second year

### ● Reason for leaving

1. Position Closer to Home
2. Unhappy with job
3. Career advancement
4. Moving out of area
5. Regular retirement



#RISDBelieves

# Compensation/Benefits

- Analysis of surrounding districts
- Salary Study
- Research additional benefit options
- TRS Rates



#RISDBelieves

# Next Steps

- Analyze Staffing Study Recommendations
  - Multi-year plan for implementation
- Analyze Salary Study Results
- Continue collecting feedback from employees
  - Focus groups
  - Surveys
- Benchmark possible 23-24 starting teacher salary
- 23-24 budget process



#RISDBelieves



# National Board Certification Update

March 9, 2023

**#RISDBelieves**

# What is National Board Certification?



National Board Certification is a voluntary advanced professional certification for PreK-12 educator that identifies teaching expertise through a performance-based, peer-reviewed assessment.

More than 125,000 teachers across all 50 states have achieved Board certification.

## **What are the benefits of NBCT?**

National Board Certification provides teachers an opportunity to hone their practice, demonstrate their professional knowledge and reinforce their dedication to their students and their career.

Board Certification opens doors for teachers to make an impact on student learning in their own classroom, and to influence teaching and learning improvements beyond their four walls.

The State of Texas and several districts across the state offer financial benefits for Board-certified teachers.

# 2 Year Partnership



Region 10 ESC  
*Experience the Power of 10*

**#RISDBelieves**

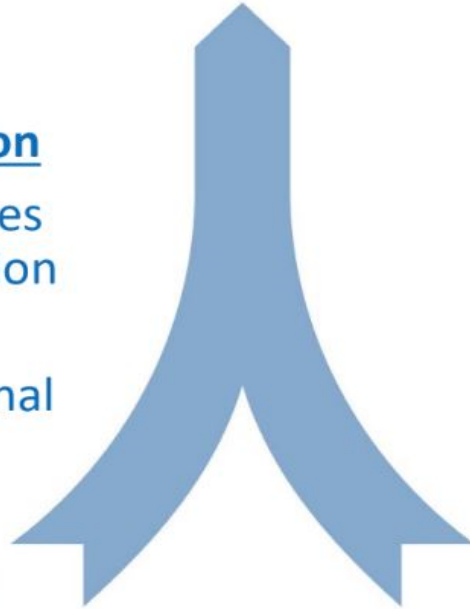
# Pathway 2-National Board



## National Board Certification

- Individual teacher achieves National Board Certification
- Districts may choose to support cohorts of National Board candidates

fairly automatic

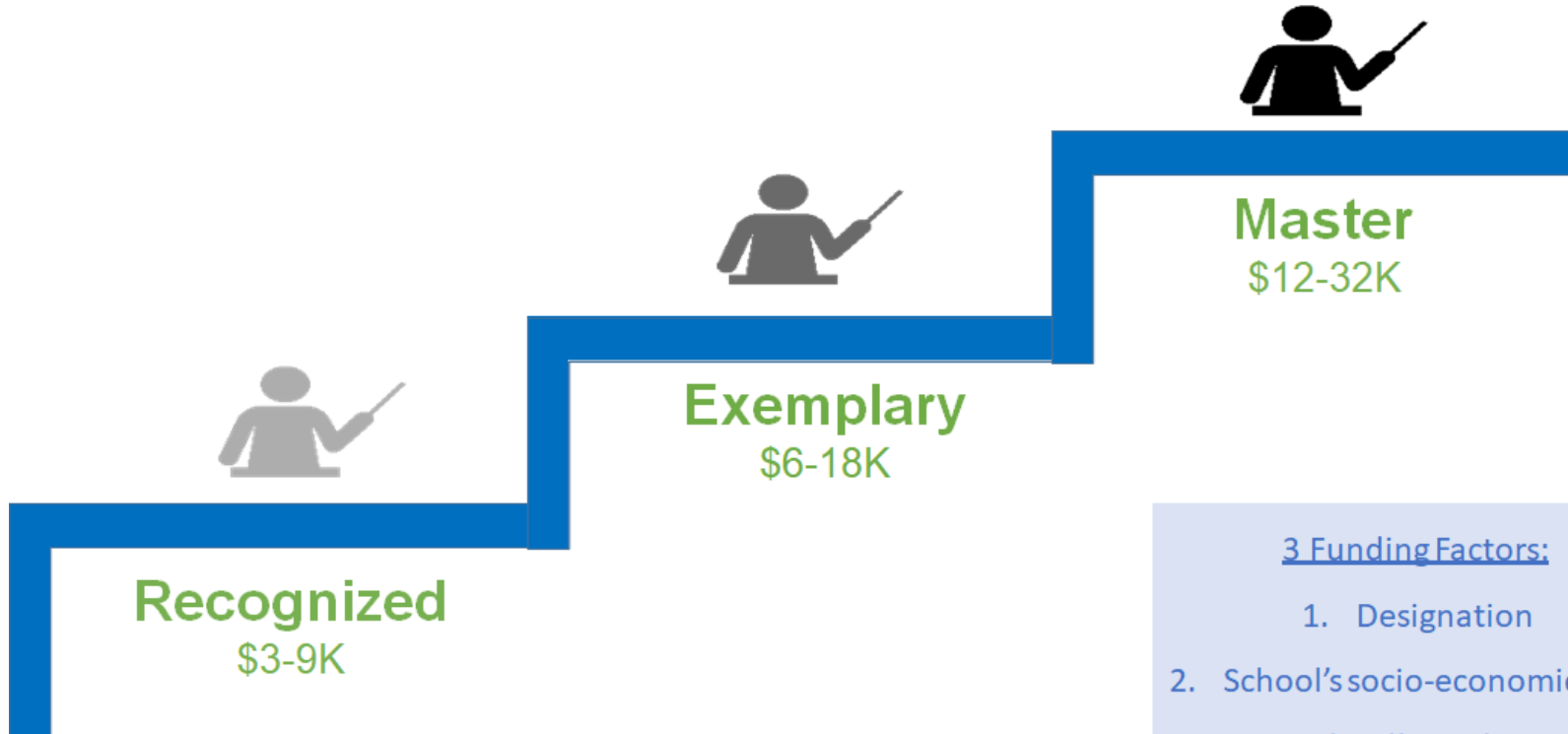


## Local Optional Teacher Designation System

- District-created system
- District system is approved
- District determines and issues teacher designations

application & approval process

# TIA Overview



- 3 Funding Factors:
1. Designation
  2. School's socio-economic need
  3. School's rural status

# NBCT Journey



#RISDBelieves

# 2021-2022 & 2022-2023



## Track 1 (has completed Component 1 & 3)

Brian Harper-BHS  
Casey Goodman-RISD Academy  
Jennifer McEvoy-CBE  
Maria Francke-Gonzales-Dover  
Shelly Kraal-NRE

Track 1 Candidates are scheduled to submit  
Components 2 & 4 before May 17, 2023

## Track 2 (has completed component 1 & 2)

Alexandra Enderica-RISD Academy  
Bobbie Wier-RHS  
Christine Liou-iTeam  
Denisse Alvarado-CBE  
Lisa Meyer-CBE  
Michelle Tannehill-RISD Academy  
Lucy Richards-Global HS in Waxahachie ISD

Track 2 Candidates are scheduled to submit  
Components 3 & 4 before May 17, 2023



RICHARDSON ISD



# National Board Track 3 Zoom Interest Meeting

**Tuesday, March 21**

**3:30-4:15 p.m.**

LEARN MORE ABOUT  
NATIONAL BOARD  
CERTIFICATION:



[www.nbpts.org](http://www.nbpts.org)

RISD EMPLOYEES,  
REGISTER IN STRIVE  
TO ATTEND:



[s.risd.org/  
NationalBoard3STRIVE](https://s.risd.org/NationalBoard3STRIVE)

HOSTED BY RISD PROFESSIONAL LEARNING:  
Gaya.Jefferson@risd.org • Morgen.Crowder@risd.org

**Thank You**

**Questions?**



**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** March 9, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance and Support Services

## **INFORMATION ITEM**

**TOPIC:** 2023-24 Budget Discussion

### **BACKGROUND INFORMATION**

The Texas Education Code and the Texas Education Agency Financial Accountability System Resource Guide requires the district to prepare and adopt a budget prior to the start of the new fiscal year.

The budget process begins each July and culminates in June with the Board of Trustees adopting the budget.

The primary purpose of the presentation is to review the current state of the District and begin the discussion of revenue and cost drivers.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents the information regarding the 2023-24 Budget Discussion for the Board's information and review.



**Every student, teacher and leader will meet or exceed their academic growth goals.**

---

# **General Fund Budget Update**

## **March 9, 2023**

*Actively pursue creative funding sources and manage current resources to support our mission.*

# Financial Challenges

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- Decreasing Enrollment
  - Reduced Funding
  - Excess Campus Capacity
  - Smaller Campuses
  - Lower Student to Staff Ratios
- Inflation
  - Lack of Legislative Relief – No change in basic allotment since 2019
- Below market in compensation
  - Difficulty Retaining Staff
  - Difficulty Recruiting Staff



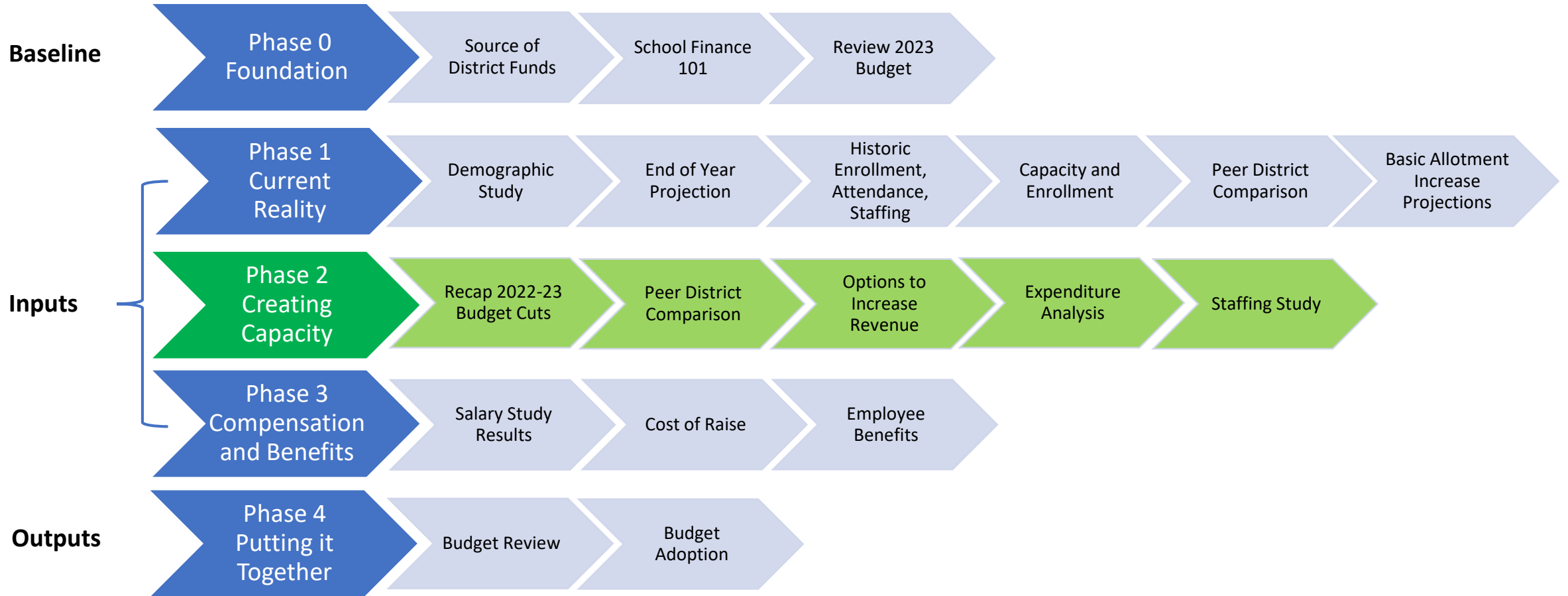
# Budget Objective

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Multi-faceted strategy to address the current budget challenges faced by RISD. This will include strategies to address efficiencies, increase enrollment and advocate for legislative changes.



# 2023-24 Budget Process



*Every student, teacher and leader will meet or exceed their academic growth goals.*



**Every student, teacher and leader will meet or exceed their academic growth goals.**

# Budget Efficiencies

# 2022-23 Budget Efficiencies

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- Eliminated central positions costing \$1,195,604
  - Executive Director of School Improvement
  - Tech Engineer/Manager III Tech 226
  - Community Engagement Coordinator
  - Warehouse III Textbooks
  - Transportation Supervisor
  - Translation Specialist
  - Program Specialist I – EDI
  - LITE Department Secretary II
  - Director Instructional Program
  - Program Specialist I
  - Technology Specialist II
  - Executive Director – Instructional Support
  - STEM Specialist
  - Director – Professional Learning



# 2023-24 Identified Budget Efficiencies\*

Description	Amount
English as a Second Language Redesign	\$2,150,000
Position Absorptions <ul style="list-style-type: none"><li>• Area Superintendent Executive Assistant</li><li>• Behavior Support Coordinator</li></ul>	\$130,000
Total	\$2,280,000

**\*Identified efficiencies to date**



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# 2023-24 Budget Considerations

# 2023-24 Budget Considerations

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Description	Effect
ESSER Funding available to supplant General Fund in 2023-24	Positive
ESSER Positions	Neutral
Property insurance inflation between 25% and 40%	Negative
Dallas Central Appraisal District cost increasing \$77,113 to \$1,239,453	Negative
Legislative uncertainty	Unknown





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# Peer District Comparisons

# Peer Districts

State-wide Peers (Most Like RISD)	North Texas (Competing with RISD)
Alvin	Allen
Denton	Carrollton-Farmers Branch
Ector County	Dallas
Humble	Frisco
Klein	Garland
Lamar Consolidated	McKinney
Lewisville	Mesquite
Mansfield	Plano
Midland	Rockwall
Pflugerville	Wylie (Collin County)
Spring Branch	

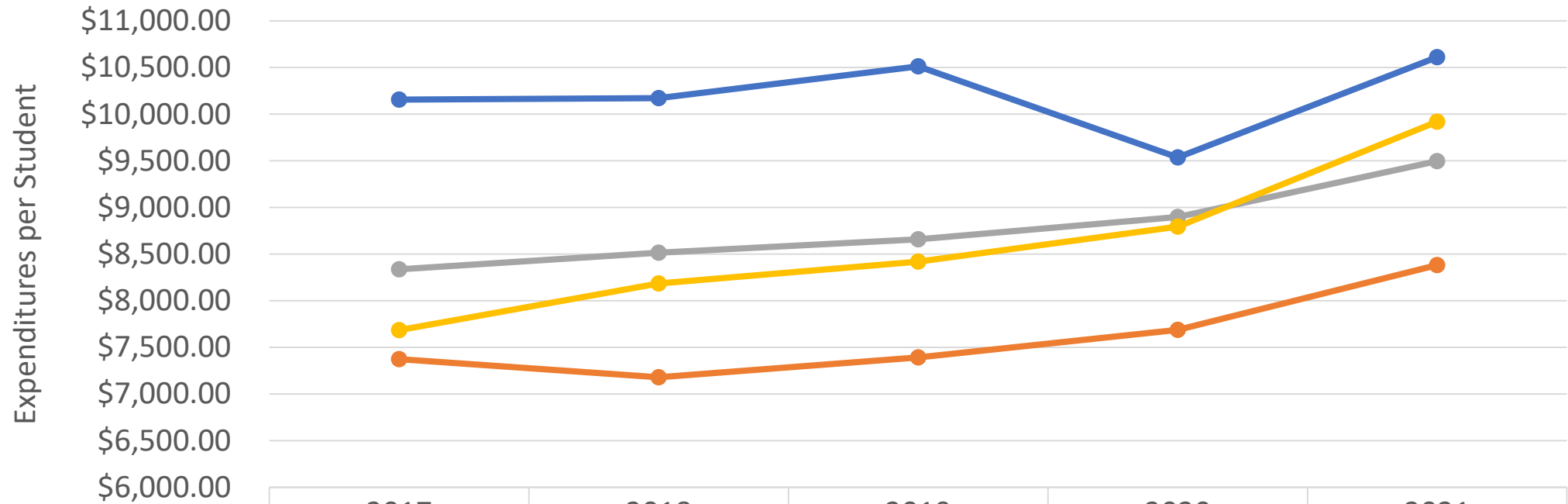




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# Expenditure Comparison

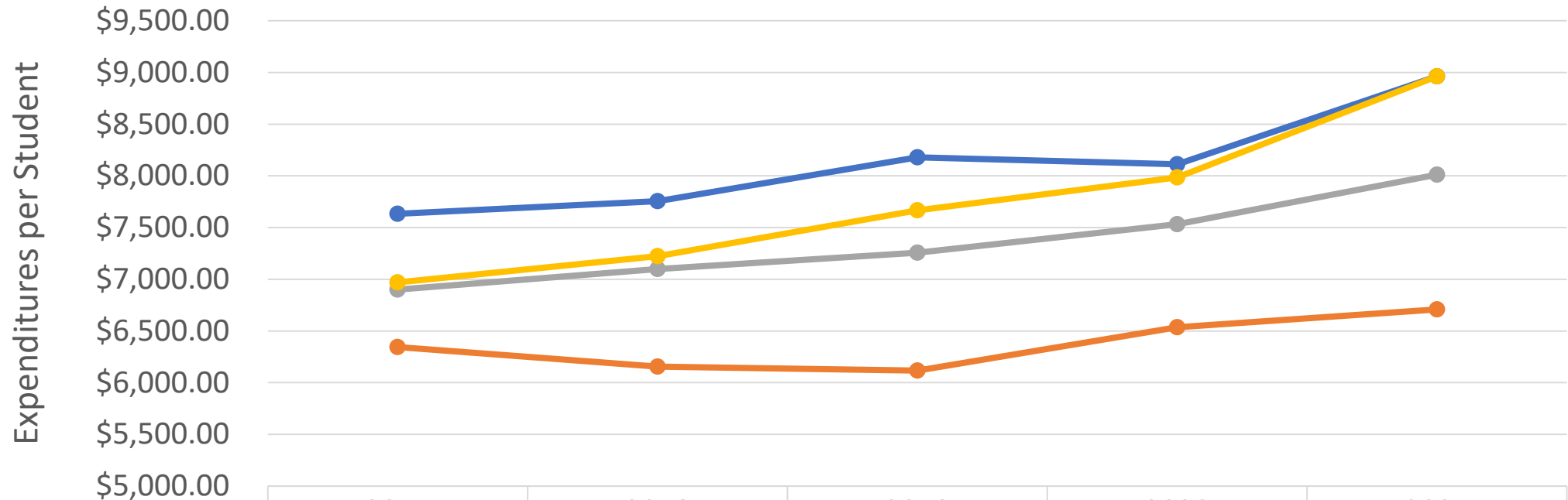
# Total General Fund Expenditures (excluding Recapture and Appraisal District Costs)



	2017	2018	2019	2020	2021
● Maximum	\$10,155.76	\$10,172.71	\$10,512.94	\$9,537.46	\$10,611.10
● Minimum	\$7,373.90	\$7,180.77	\$7,393.65	\$7,687.79	\$8,381.86
● Average	\$8,337.84	\$8,514.24	\$8,659.89	\$8,898.16	\$9,495.56
● Richardson ISD	\$7,684.23	\$8,185.26	\$8,418.05	\$8,795.55	\$9,920.86



# General Fund Payroll Expenditures

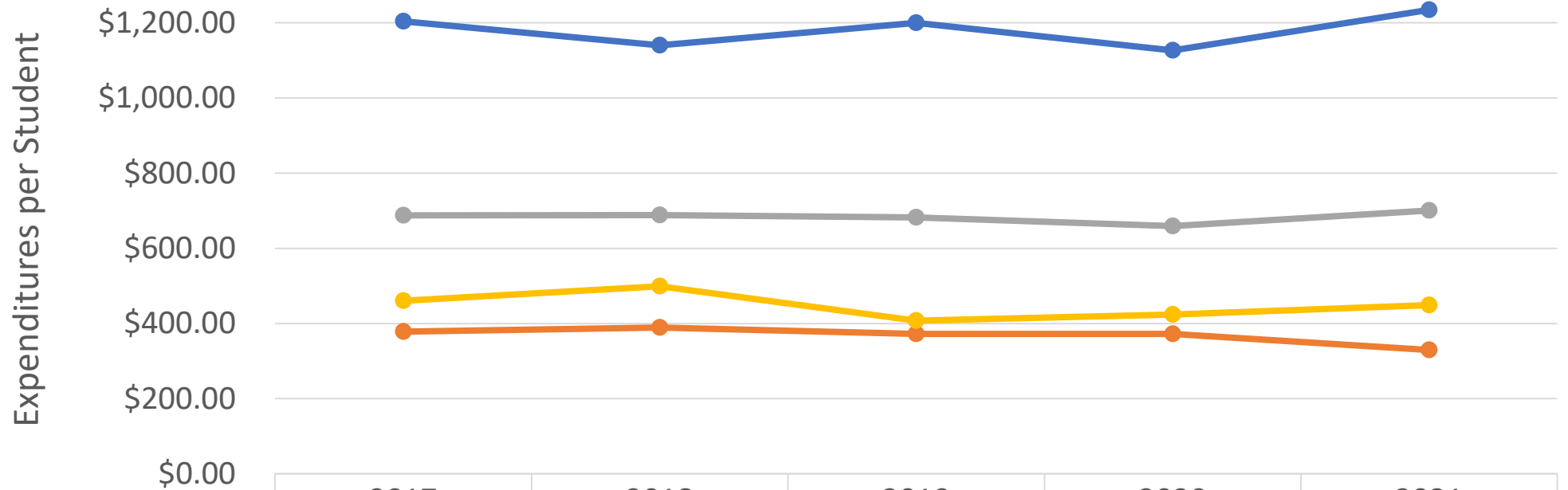


	2017	2018	2019	2020	2021
Maximum	\$7,634.16	\$7,755.95	\$8,179.05	\$8,112.21	\$8,961.96
Minimum	\$6,343.76	\$6,155.26	\$6,117.03	\$6,535.87	\$6,708.91
Average	\$6,900.33	\$7,098.08	\$7,256.31	\$7,532.31	\$8,011.67
Richardson ISD	\$6,968.67	\$7,223.86	\$7,665.69	\$7,985.04	\$8,961.96



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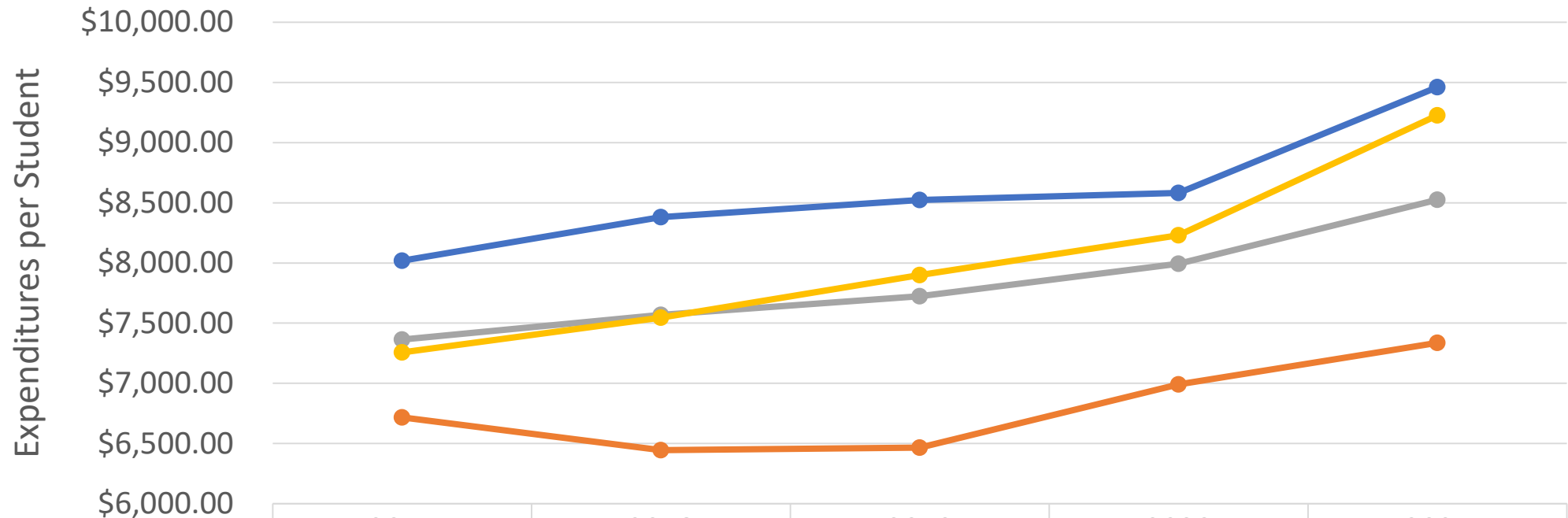
# General Fund Professional and Contracted Services Expenditures (excluding Recaptures and Appraisal District Costs)



	2017	2018	2019	2020	2021
Maximum	\$1,203.63	\$1,140.23	\$1,199.48	\$1,126.70	\$1,234.07
Minimum	\$378.37	\$389.40	\$371.87	\$372.23	\$329.68
Average	\$687.56	\$688.49	\$682.15	\$658.91	\$700.78
Richardson ISD	\$460.36	\$498.83	\$407.70	\$423.45	\$448.84



# General Fund Payroll + Contracted Services (excluding Recapture, Appraisal District, and Utilities)

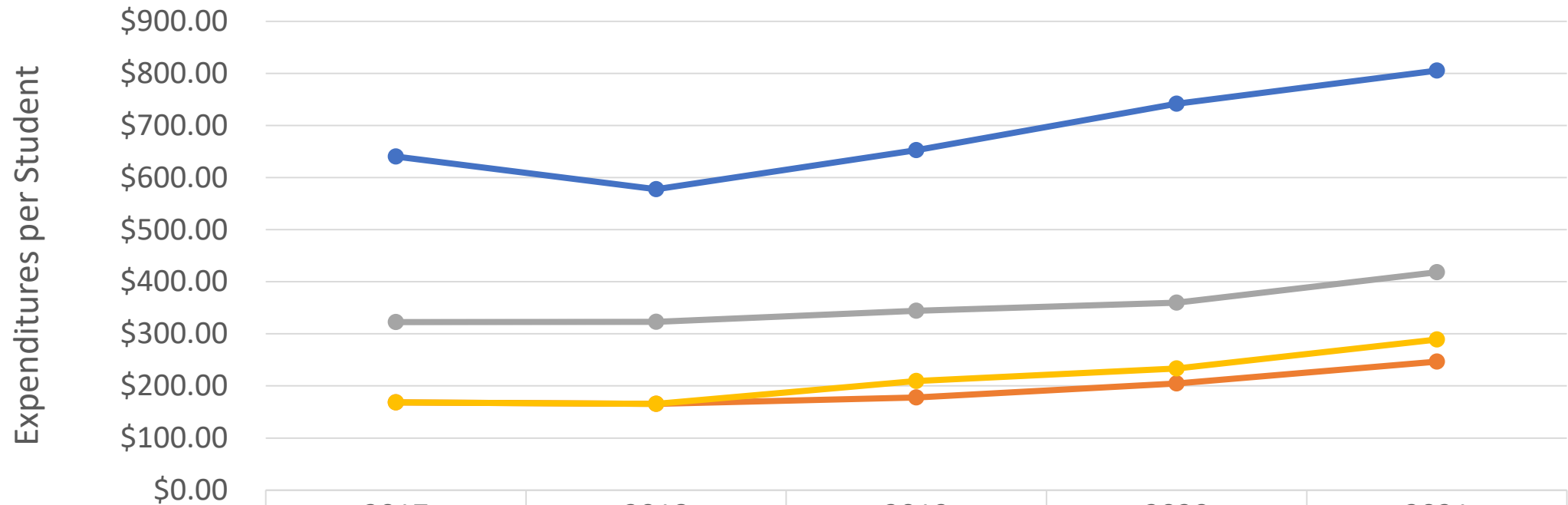


	2017	2018	2019	2020	2021
Maximum	\$8,019.55	\$8,381.57	\$8,523.17	\$8,582.11	\$9,462.44
Minimum	\$6,717.45	\$6,445.44	\$6,466.28	\$6,990.16	\$7,335.79
Average	\$7,362.60	\$7,567.75	\$7,724.26	\$7,994.67	\$8,525.80
Richardson ISD	\$7,256.84	\$7,544.78	\$7,900.31	\$8,229.44	\$9,227.26



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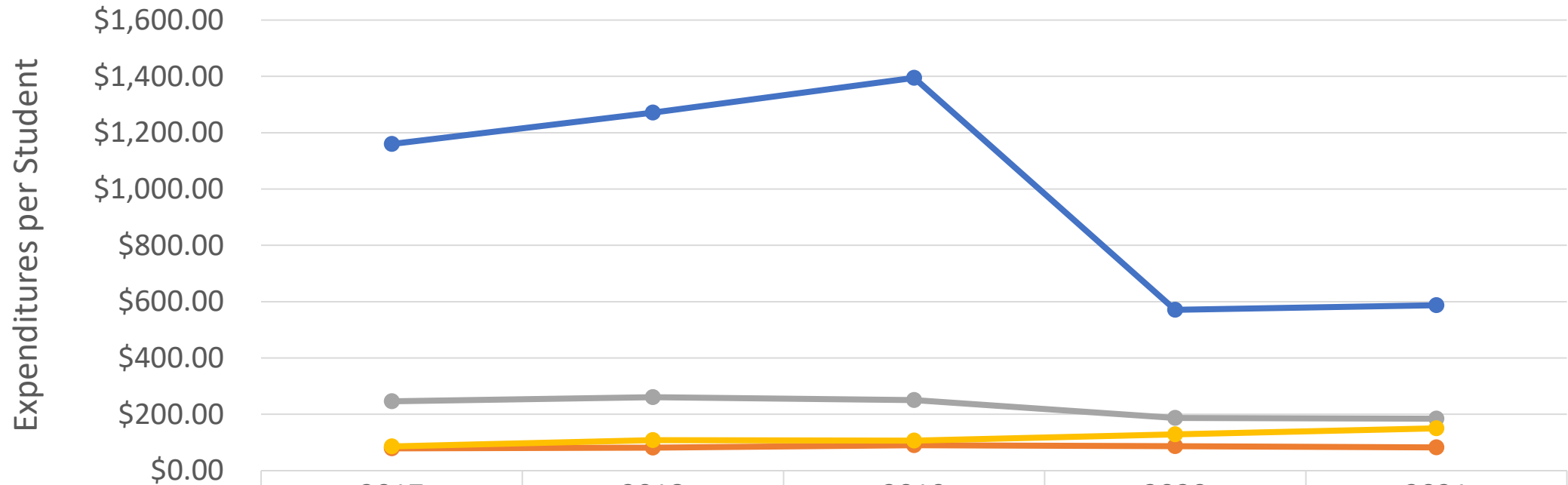
# General Fund Supplies and Materials Expenditures



	2017	2018	2019	2020	2021
Maximum	\$640.19	\$577.47	\$652.50	\$741.98	\$805.27
Minimum	\$168.42	\$165.49	\$177.58	\$204.57	\$246.59
Average	\$322.76	\$323.09	\$344.23	\$359.61	\$418.17
Richardson ISD	\$168.42	\$165.49	\$209.34	\$233.63	\$289.09



# General Fund Other Operating Expenditures



	2017	2018	2019	2020	2021
Maximum	\$1,159.67	\$1,271.05	\$1,394.68	\$570.79	\$587.16
Minimum	\$79.32	\$81.47	\$90.56	\$86.96	\$82.77
Average	\$246.41	\$260.71	\$250.66	\$187.20	\$184.26
Richardson ISD	\$85.72	\$107.89	\$106.18	\$128.49	\$150.08

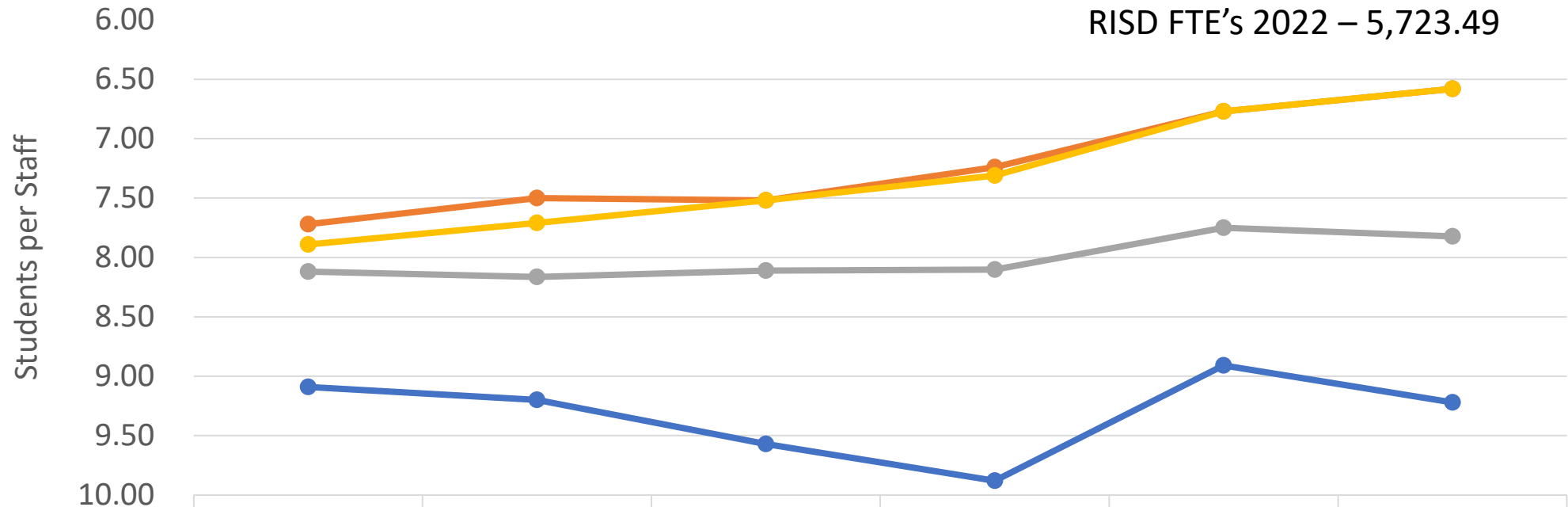




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# Staffing Comparison

# Student/Staff Ratio – all funds

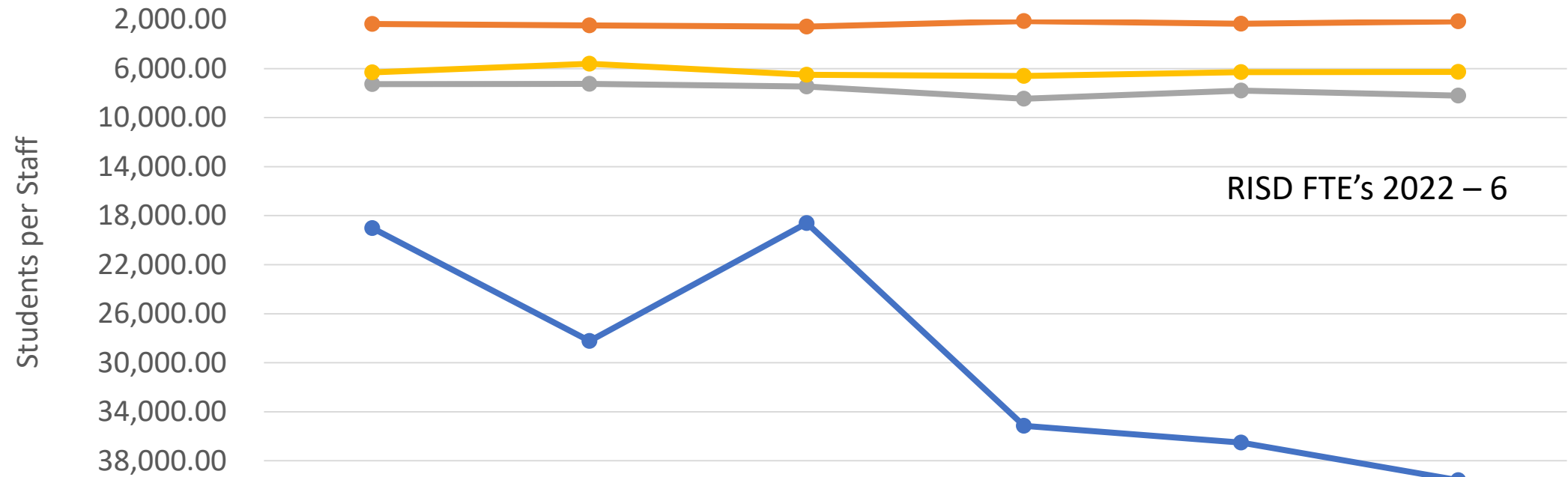


	2017	2018	2019	2020	2021	2022
● Maximum	9.09	9.20	9.57	9.88	8.91	9.22
● Minimum	7.72	7.50	7.52	7.24	6.77	6.58
● Average	8.12	8.16	8.11	8.10	7.75	7.82
● Richardson ISD	7.89	7.71	7.52	7.31	6.77	6.58



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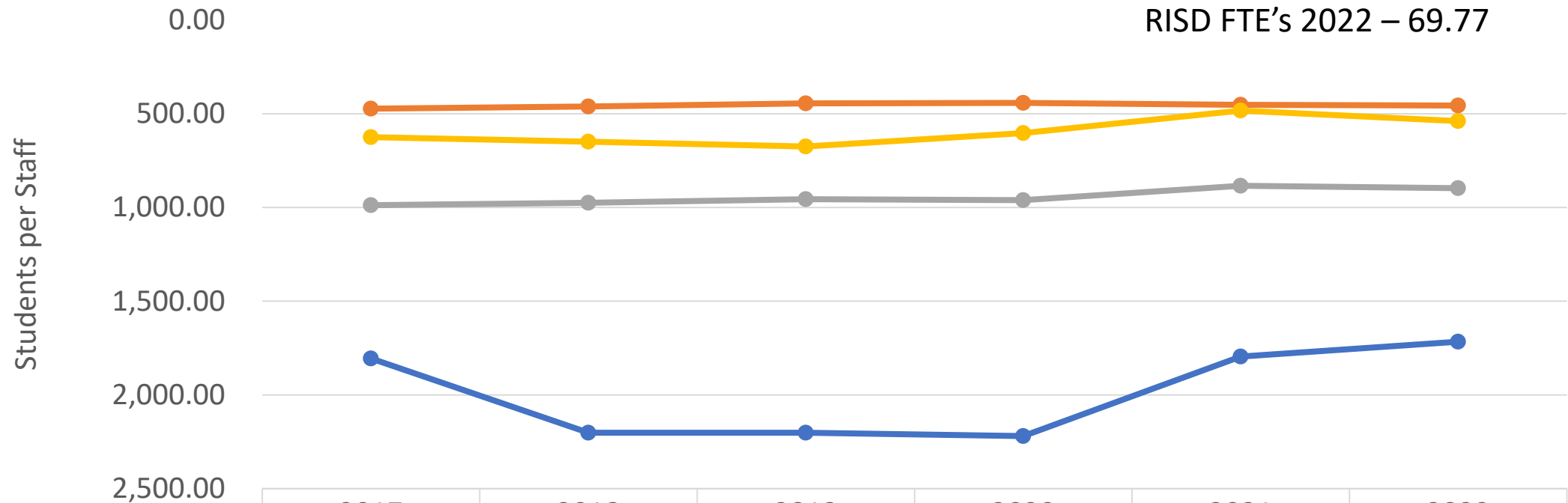
# Student/Assistant Superintendent Ratio – all funds



	2017	2018	2019	2020	2021	2022
● Maximum	19,009.67	28,235.50	18,616.00	35,156.00	36,519.00	39,579.00
● Minimum	2,352.88	2,475.50	2,573.20	2,125.88	2,339.80	2,142.66
● Average	7,268.24	7,243.18	7,460.34	8,460.58	7,802.61	8,205.33
● Richardson ISD	6,303.61	5,600.57	6,497.50	6,603.17	6,297.83	6,272.17



# Student/Speech Therapist Ratio – all funds

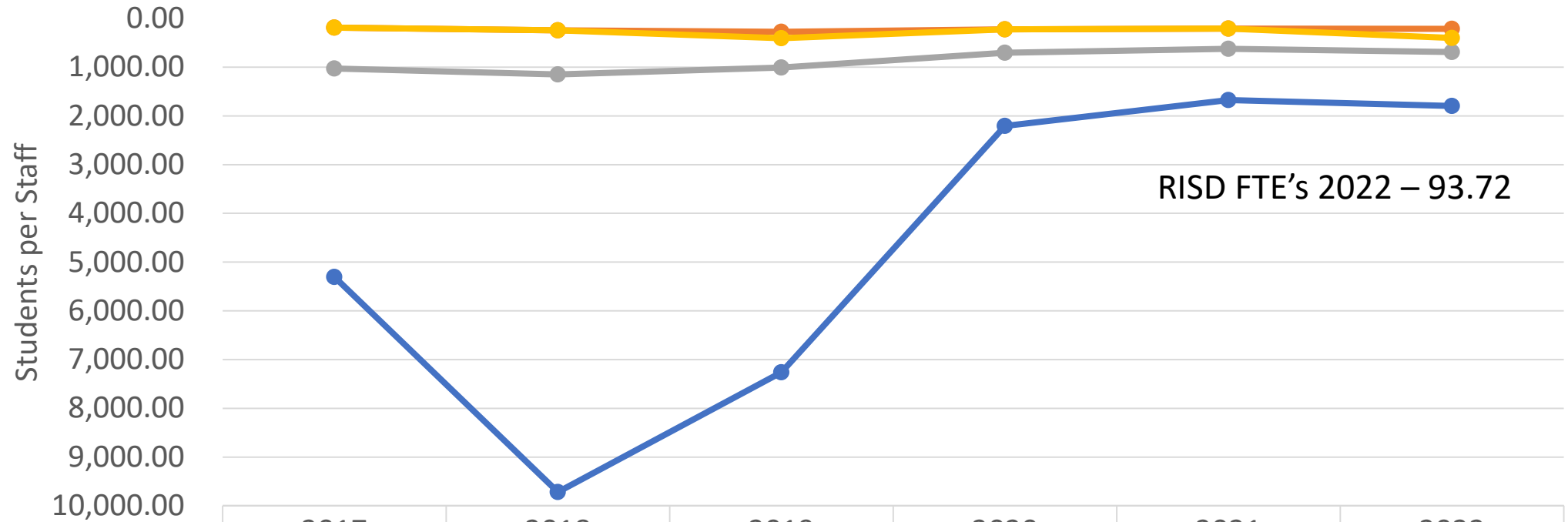


	2017	2018	2019	2020	2021	2022
Maximum	1,805.51	2,201.52	2,200.88	2,218.94	1,794.84	1,715.97
Minimum	473.08	461.82	445.16	443.16	453.33	455.96
Average	988.13	975.47	955.48	960.89	884.67	897.27
Richardson ISD	625.30	649.33	674.39	602.81	483.02	539.39



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# Student/Teacher Facilitator Ratio - all funds

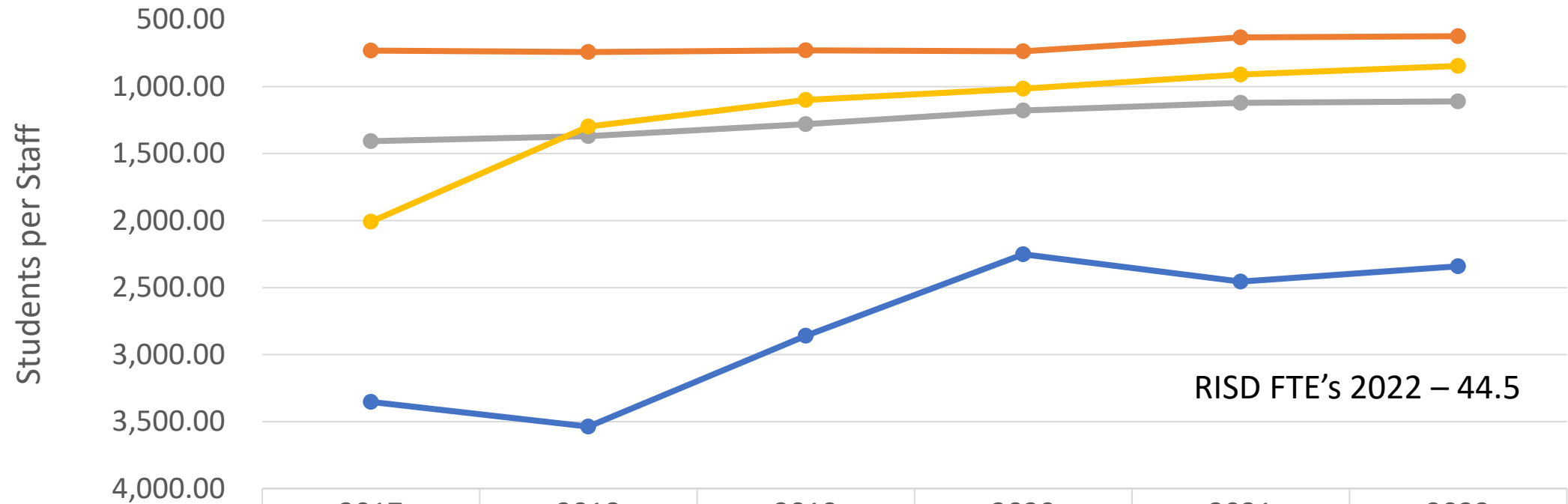


	2017	2018	2019	2020	2021	2022
● Maximum	5,306.39	9,717.33	7,261.09	2,203.90	1,672.71	1,796.84
● Minimum	187.90	245.03	275.98	222.97	211.08	215.71
● Average	1,029.06	1,149.65	1,006.33	704.68	624.17	688.16
● Richardson ISD	187.90	245.03	405.33	222.97	211.08	401.55



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# Student/Educational Diagnosticians Ratio - all funds

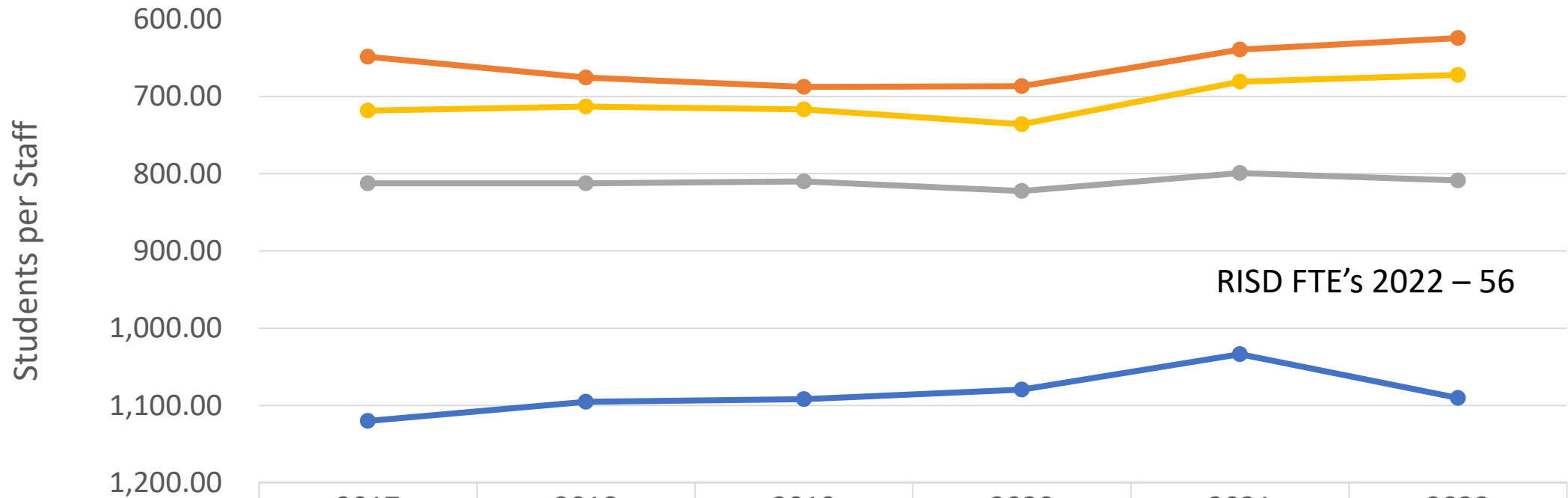


	2017	2018	2019	2020	2021	2022
● Maximum	3,352.43	3,536.48	2,859.14	2,251.85	2,455.09	2,340.42
● Minimum	730.74	742.06	729.29	736.47	632.97	624.98
● Average	1,407.89	1,369.99	1,281.23	1,177.57	1,120.40	1,110.03
● Richardson ISD	2,008.72	1,297.78	1,099.00	1,015.87	910.53	845.69



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# Student/Principal Ratio - all funds

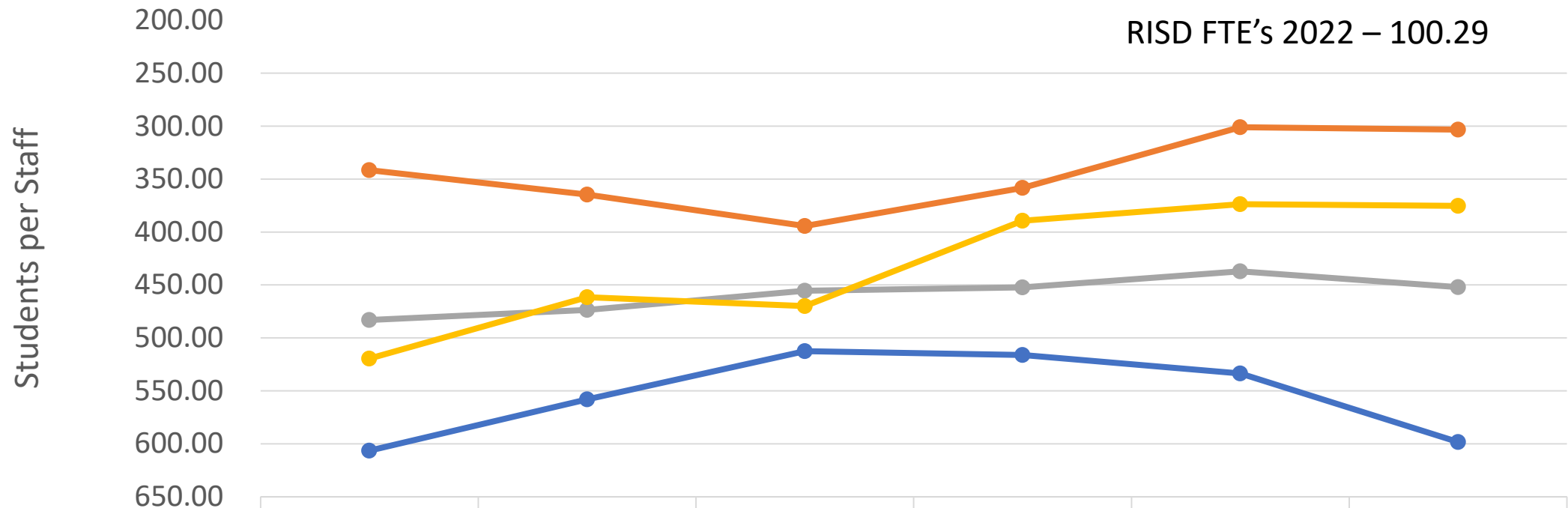


	2017	2018	2019	2020	2021	2022
● Maximum	1,120.16	1,095.43	1,091.91	1,079.42	1,033.51	1,090.40
● Minimum	648.47	675.34	687.50	686.68	639.26	624.17
● Average	812.39	812.55	810.03	822.46	799.17	808.54
● Richardson ISD	718.26	712.80	716.76	735.78	680.76	672.02



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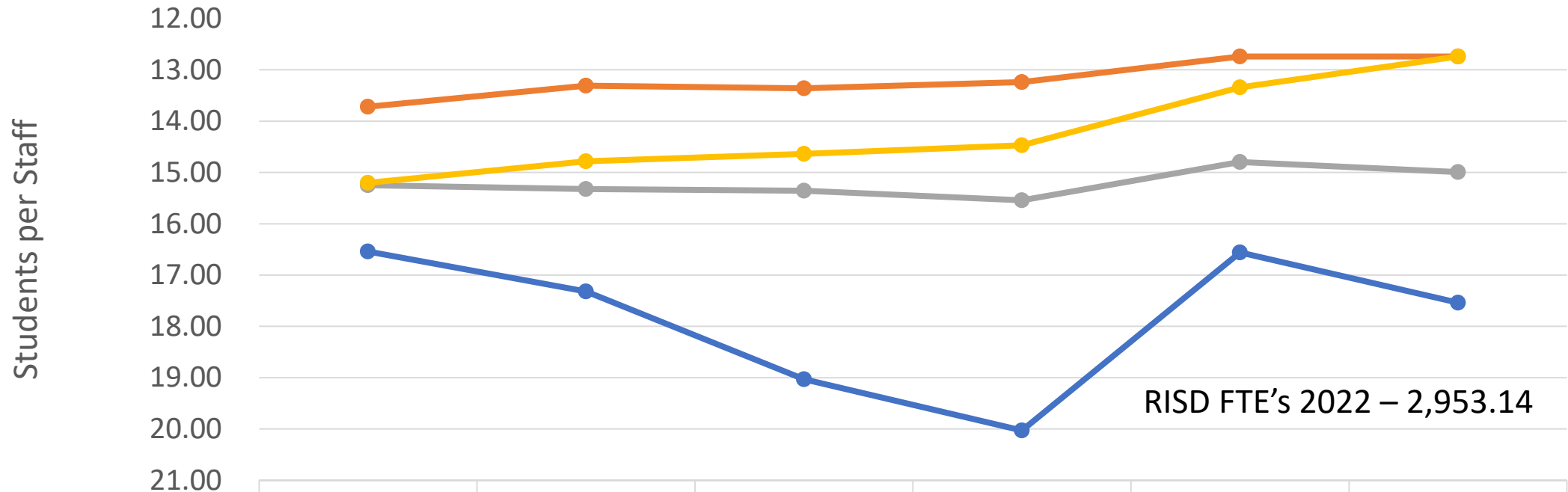
# Student/Assistant Principal Ratio - all funds



	2017	2018	2019	2020	2021	2022
● Maximum	606.54	558.07	512.54	516.19	533.67	598.27
● Minimum	341.48	364.76	394.36	358.36	301.07	303.34
● Average	483.09	473.66	455.43	452.37	437.14	451.99
● Richardson ISD	519.47	461.51	469.88	389.45	373.70	375.24



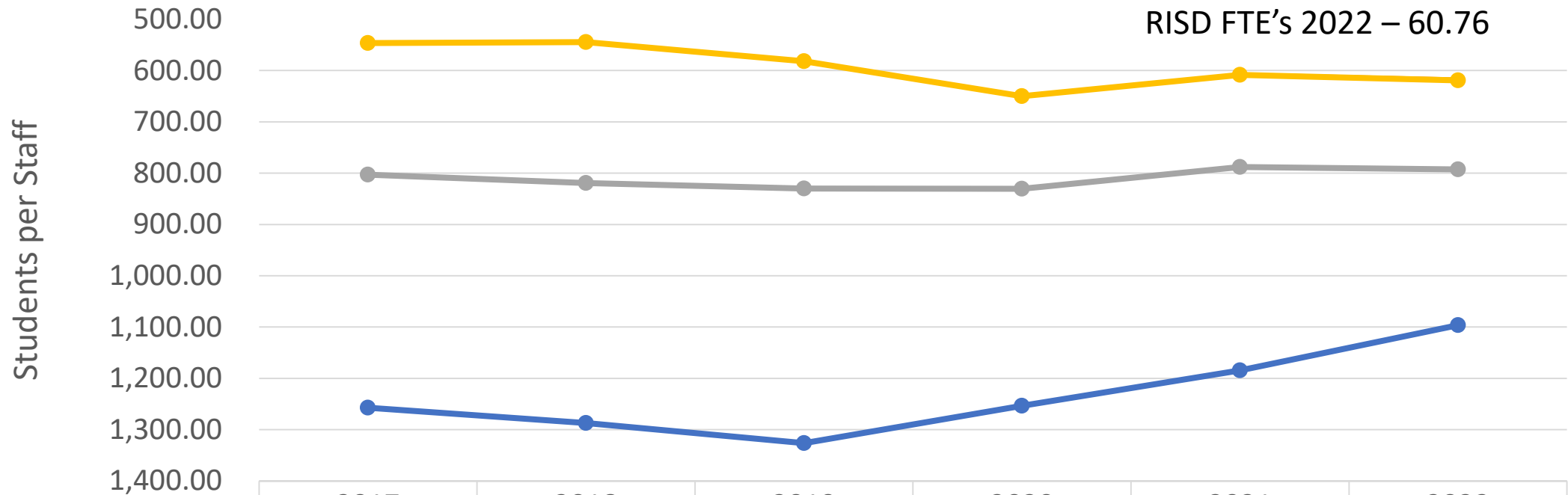
# Student/Teacher Ratio - all funds



	2017	2018	2019	2020	2021	2022
● Maximum	16.54	17.32	19.03	20.03	16.56	17.54
● Minimum	13.72	13.31	13.36	13.24	12.74	12.74
● Average	15.25	15.32	15.36	15.54	14.80	14.99
● Richardson ISD	15.20	14.78	14.64	14.47	13.34	12.74



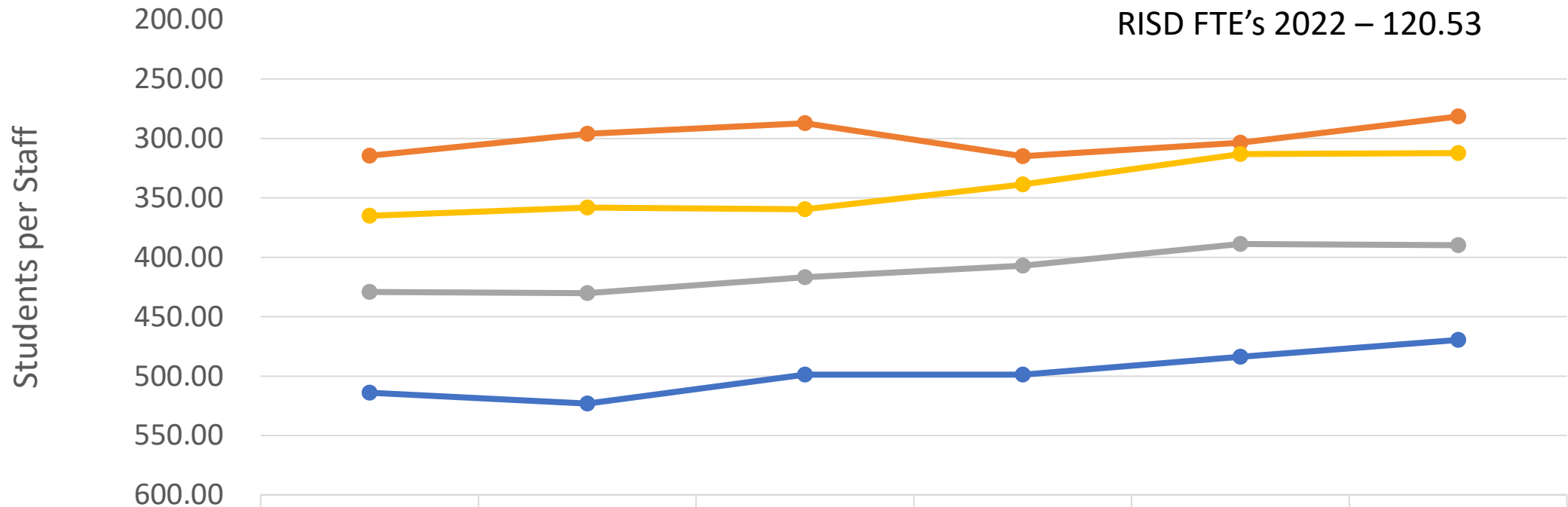
# Student/Nurse Ratio - all funds



	2017	2018	2019	2020	2021	2022
● Maximum	1,257.08	1,287.16	1,326.36	1,253.33	1,184.27	1,096.12
● Minimum	546.42	544.50	581.87	650.15	608.63	617.70
● Average	803.07	819.09	830.17	830.63	787.91	792.83
● Richardson ISD	546.42	544.50	581.87	650.15	608.63	619.38



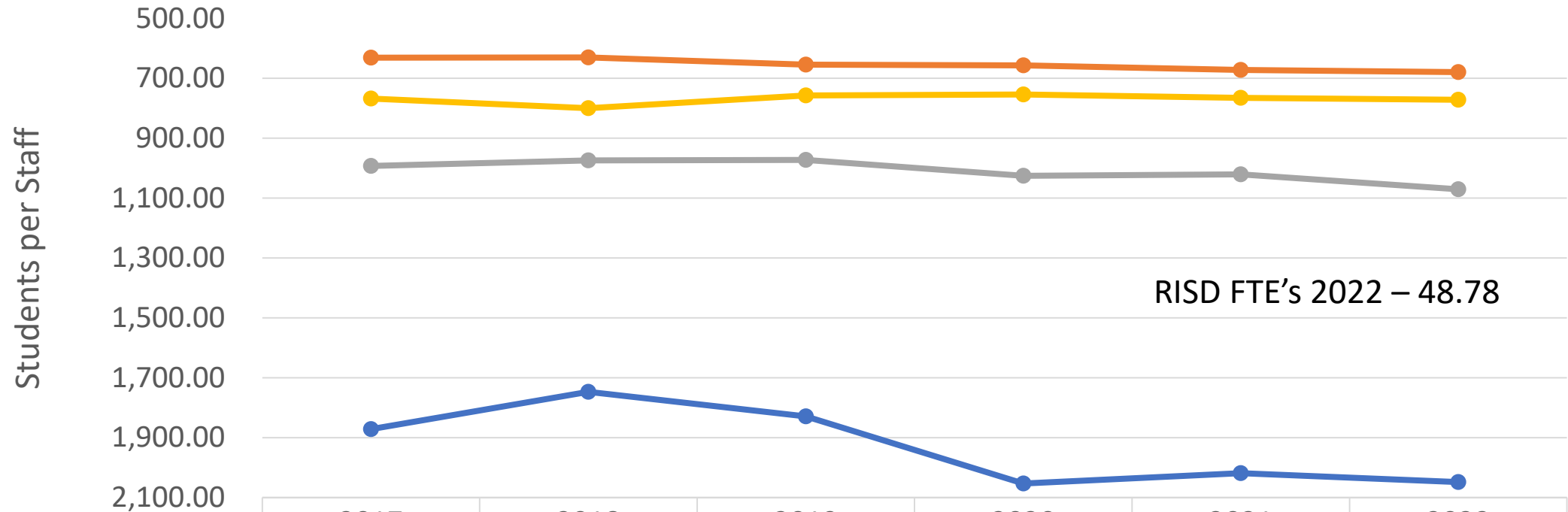
# Student/Counselor Ratio – all funds



	2017	2018	2019	2020	2021	2022
● Maximum	513.89	523.14	498.76	498.74	483.75	469.53
● Minimum	314.47	296.07	287.06	314.98	303.61	281.51
● Average	429.16	430.25	416.72	407.05	388.84	389.75
● Richardson ISD	365.03	358.20	359.50	338.58	313.19	312.24



# Student/Librarian Ratio - all funds



	2017	2018	2019	2020	2021	2022
● Maximum	1,871.50	1,746.44	1,828.78	2,052.93	2,018.26	2,047.70
● Minimum	631.00	630.75	654.49	656.69	671.84	679.63
● Average	992.93	974.07	972.24	1,025.66	1,020.49	1,070.63
● Richardson ISD	768.04	800.08	756.99	754.16	765.24	771.49





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# Options to Increase Revenue

# Options to Increase Revenue

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- Open enrollment to non-resident students
- Choice programming to encourage resident students to return
- Remove Local Optional Homestead Exemption
- Increase M&O tax rate by 3.17¢ through Voter Approval Tax Rate Election (VATRE)



# Campus Capacity vs Enrollment 22-23

	Number of Campuses	Total Capacity	2022-23 Enrollment	Excess Capacity	6 <sup>th</sup> Grade Enrollment 2022-23	Average Enrollment 2022-23	Average Campus Capacity
Elementary	40	30,210	20,856	9,354	2,682	521	755
Junior High	8	8,381	5,450	2,931		681	1,048
High School	4	13,493	10,400	3,093		2,600	3,373
Dobie Pre-K		726	397				
McAuliffe Learning Center		250	140		7		

Note: Capacity based on classrooms used as a regular classroom.

Total middle school capacity will be 12,000 once transformation complete

Elementary excess capacity increases to 12,037 after 6<sup>th</sup> grade moves to middle school.

Enrollment data from 1<sup>st</sup> PEIMS submission (not final)



# Campus Capacity vs Enrollment 22-23 - After Middle School Transformation

	Number of Campuses	Total Capacity	2022-23 Enrollment	Excess Capacity	Average Enrollment 2022-23	Average Campus Capacity
Elementary	40	30,210	18,174	12,036	455	755
Junior High	8	12,000	8,132	3,868	1,017	1,500
High School	4	13,493	10,400	3,093	2,600	3,373
Total	52	55,703	36,706	18,997		

Note: Capacity based on classrooms used as a regular classroom.



# What is Open Enrollment?

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- District offers district transfer opportunities to families outside the RISD attendance zones tuition free
- Currently available for
  - Students of RISD staff
  - Students in their senior year
- Seats are offered only when a campus is at less than 90% threshold to allow for zoned, neighborhood students to attend neighborhood school
- Campus capacity for increased enrollment
  - 2022-23 ~ 3,000 students based on Junior High and High School capacity
  - 2023-24 and beyond increasing
- Policy Change (stipulations for attendance, behavior, etc.)
- NO transportation provided



# Open Enrollment to Non-Resident Students

Refined ADA	State and Local Revenue Net of Recapture	Revenue Increase
34,389.783 (Actual FY 21-22)	\$334,188,639	
34,390.783 (Base + 1)	\$334,195,837	\$7,198
34,489.783 (Base + 100)	\$335,908,504	\$719,865
34,639.783 (Base + 250)	\$335,988,302	\$1,799,663
34,889.783 (Base + 500)	\$337,787,963	\$3,599,324
35,389.783 (Base + 1,000)	\$341,387,287	\$7,198,648

NOTE: Calculation based on FY 21-22 actual using current law. Refined Average Daily Attendance increased as indicated. No changes were made in any special population counts. To the extent students have attributes generating additional funding the revenue increase would be larger.



# Open Enrollment Implications

---

Advantages	Areas of Consideration
Increase Revenue	Culture
Maximize enrollment	Enrollment complexity
Potential to preserve campus operations	Intra-District Transfer Priorities

## Potential Timeline for Implementation:

- Review Policy FDA (Local) and implementation Guidelines at March 30 Board meeting.
  - Website Posted
  - Let's Talk Channel
- Adopt Policy FDA (Local) at April 13 Board meeting.
- Inter and Intra district Applications Open April 17 until May 19.
- Transfer approval notifications begin week of May 22nd.



# Choice Programming - Resident Students not Attending RISD

- Approximately 2,300 RISD students attending other public schools
- Survey and Focus Group
  - Why are they leaving
    - Parent working in another district
    - Programs not available in RISD
    - Other

DISTRICT/CHARTER	# of STUDENTS
HARMONY PUBLIC SCHOOLS - NORTH TEXAS - 1618	701
DALLAS ISD - 057905	425
INTERNATIONAL LEADERSHIP OF TEXAS (ILTEXAS)	345
EVOLUTION ACADEMY CHARTER SCHOOL - 057834	121
TEXANS CAN ACADEMIES - 057804	113
PIONEER TECHNOLOGY & ARTS ACADEMY - 057850	99
RICHLAND COLLEGIATE HIGH SCHOOL - 057840	88
PLANO ISD - 043910	62
WINFREE ACADEMY CHARTER SCHOOLS - 057828	55
UPLIFT EDUCATION - 057803	52



# What is the difference between Choice and Magnet?

Neighborhood	Magnet	Choice/Innovative Programming
Traditional attendance boundary school based on area of residence.	Open enrollment inside school district; can include an academic requirement to attend OR talent/skill application, lottery based enrollment system; transportation provided	<p>Model A: Open enrollment, new startup school, no attendance boundary, priority based enrollment per Board guidelines</p> <p>Model B: Open enrollment, 50/50 enrollment neighborhood/transfer; campus identified based on low neighborhood enrollment and seat capacity available</p>

February: Survey Charter Leavers

Spring: Launch Choice/Transformation Committee

August: Provide Report 1 to BOT/Community

October: Identify campus candidates and narrow choice programming

December: BOT provides direction/vote to move forward



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# Choice Programming - Resident Students not Attending RISD

Refined ADA	State and Local Revenue Net of Recapture	Revenue Increase
34,389.783 (Actual FY 21-22)	\$334,188,639	
34,390.783 (Base + 1)	\$334,195,837	\$7,198
34,489.783 (Base + 100)	\$335,908,504	\$719,865
34,639.783 (Base + 250)	\$335,988,302	\$1,799,663
34,889.783 (Base + 500)	\$337,787,963	\$3,599,324
35,389.783 (Base + 1,000)	\$341,387,287	\$7,198,648

NOTE: Calculation based on FY 21-22 actual using current law. Refined Average Daily Attendance increased as indicated. No changes were made in any special population counts. To the extent students have attributes generating additional funding the revenue increase would be larger.



# Other Considerations for Choice Programming

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- Choice Programming Director
- Facility Upgrades
- Program costs (PYP, 2-way dual language, STEM/STEAM)



# Local Option Homestead Exemption

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- RISD is one of only 3 districts in Dallas County that offer a Local Option Homestead Exemption
- No school district in Collin County offers a Local Option Homestead Exemption
- Codified in Texas Tax Code §11.13(n)
- The deadline to repeal is July 1<sup>st</sup> of the applicable tax year.
- Repeal has no impact on existing Over 65 Frozen Tax Levy.
- Removal would increase property taxes by \$597 on a home with the average market value of \$453,767



# Local Optional Homestead Exemption

---

- Based on 21-22 data the elimination of the 10% Local Optional Homestead Exemption will provide the following estimated revenue increase:

	With LOHE	Without LOHE	Change
Tax Revenue	\$275,292,096	\$282,816,188	\$7,524,092
State Revenue	\$61,123,332	\$61,511,500	\$388,168
Recapture	(\$2,294,103)	(\$2,356,148)	(\$62,045)
	\$334,121,325	\$341,971,540	\$7,850,215



# Voter Approval Tax Rate Election (VATRE)

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- RISD voters approved a Tax Ratification Election in November 2018 increasing the Maintenance & Operations (M&O) tax rate from \$1.04 to \$1.17.
- The Texas Legislature passed HB3 in 2019 and began M&O tax rate compression.

	2018-19	2019-20	2020-21	2021-22	2022-23
M&O Tax Rate	\$1.17	\$1.06835	\$1.0547	\$1.0409	\$0.9646
I&S Tax Rate	\$0.35	\$0.35	\$0.35	\$0.35	\$0.35
Total Tax Rate	\$1.52	\$1.41835	\$1.4047	1.3909	\$1.3146



# Voter Approval Tax Rate Election (VATRE)

- RISD can go to the voters only on the November General Election date in a VATRE to request the voters approve an increase in the Maintenance & Operations tax rate of \$0.0317
- Required to have an efficiency study performed by external party
- Based on 21-22 data the passage of a \$0.0317 VATRE will provide the following estimated revenue increase:

	\$1.0409	\$1.0726	Change
Tax Revenue	\$275,292,096	\$279,738,935	\$4,446,839
State Revenue	\$61,123,332	\$60,909,840	(\$213,492)
Recapture	(\$2,294,103)	(\$3,492,872)	(\$1,198,769)
	\$334,121,325	\$337,155,903	\$3,034,578





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# General Fund Expenditure Analysis

# What Are We Spending General Fund Money On?

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Account	FYE 6/30/2022 Actual	Percent
61 - Payroll Costs	\$340,586,781	89.20%
62 - Contracted Services	\$23,912,714	6.26%
63 - Supplies and Materials	\$9,796,113	2.57%
64 - Other Operating Expenses	\$6,833,184	1.79%
65 - Debt Service	\$38,379	0.01%
66 - Capital Outlay	\$655,487	0.17%
Total	\$381,822,658	100.00%



# General Fund Professional and Contracted Services

Account	FYE 6/30/2022 Actual	Required Expenditures
<b>62 – Contracted Services Total</b>	\$23,912,714	
62110 – Legal Services		\$324,425
62120 – Audit Services		\$132,950
62130 – Tax Appraisal and Collection		\$1,170,562
62220 – Student Tuition Public School		\$269,122
62240 – Student Attendance Credits		\$2,278,124
6259X – Utilities		\$8,027,137
62991 – Athletic Officials		\$205,148
Remaining Contracted Services Expenditures	\$11,505,246	



# Professional and Contracted Services

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- Areas remaining for possible reductions
  - Other Contracted Maintenance and Repair
  - Miscellaneous Contracted Services
  - Printing/Duplication



# General Fund Supplies and Materials

Account	FYE 6/30/2022 Actual	Required Expenditures
<b>63 – Supplies and Materials</b>	<b>\$9,796,113</b>	
63110 – Gasoline Other Fuel Vehicles		\$269,393
63111 – Gasoline Other Fuel Buses		\$862,159
63391 – Testing Materials PSAT, AP, SAT		\$213,213
63994 – Postage		\$107,574
Remaining Supplies and Materials Expenditures	\$8,343,774	



# Supplies and Materials

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- Areas remaining for possible reductions
  - Other Supplies and Materials
  - Consumable Supplies – Teaching
  - Consumable Supplies – Technology
  - Consumable Supplies – Office
  - Other Instructional Materials
  - Other Testing Materials



# General Fund Other Operating

Account	FYE 6/30/2022 Actual	Required Expenditures
<b>64 – Other Operating Expenditures</b>	<b>\$6,833,184</b>	
64120 – Student Travel and Training		\$466,181
6429X – Insurance		\$3,013,255
64390 – Election Cost		\$439,417
64910 – Statutorily Required Public Notices		\$95,237
64390 – Payments to Fiscal Agents of SSA		\$408,798
64991 – Food Consumed by Students		\$225,601
64995 – High School Graduation Expenses		\$288,670
64997 – Student Awards and Incentives		\$39,073
64998 – Student Clothing Not Uniforms		\$29,667
Remaining Other Operating	\$1,827,285	



*Every student, teacher and leader will meet or exceed their academic growth goals.*

# Other Operating Expenditures

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- Areas remaining for possible reductions
  - Employee Travel
  - Dues
  - Advertising
  - Other Miscellaneous Operating Cost
  - Food Consumed by Employees
  - Staff Awards and Incentives
  - Employee Clothing not Uniforms



# 23-24 Budget Planning

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- Zero Based Budget (budget approval process)
- Limit travel to one out of district trip unless approved by supervisor
- Restrict campus/district paraphernalia
- Reduce food/snack budget





**Every student, teacher and leader will meet or exceed their academic growth goals.**

# Staffing Study

## Project Activities

- **Initial planning and data collection**

Consultants conferred with district administrators to ensure a clear understanding of the concerns and objectives for the study. Staffing data and master schedules were collected, and individual interviews were conducted with district personnel at the start of the project. Data from the Public Education Information Management System (PEIMS) for the 2020–2021 school year was used to compare district staffing with peer districts.

- **Interviews**

Interviews were conducted via email or phone as needed with district administrators. Interviewees completed detailed questionnaires related to staffing issues in their area of responsibility. The interview process provided the opportunity to share any staffing concerns as well as clarification of responses to questionnaires.

- **Benchmarking data sources**

The district data was compared to the following benchmarks, or standards:

- The Texas Student Data System (TSDS) – provides aggregated PEIMS data
- Public Education Information Management System (PEIMS) data
- The Texas Academic Performance Report (TAPR) – this report provides staffing data for peer districts as well as staffing averages for specific positions state-wide
- TASB HRDataSource™ – contain annual salary survey staff FTE counts
- Recommendations by professional organizations [Association of Physical Plant Administrators (APPA), Texas Counseling Association, Texas Association of Secondary School Principals (TASSP), National Association of School Nurses, etc.]
- Common Practice in Texas (CPTx) – these standards represent staffing averages based on our own database from consulting experience in Texas schools

# Staffing Study Next Steps

- Prioritize recommendations using framework
  - Impact on department
  - Impact on campus
  - Impact on services
  - Impact on staff morale
  - Impact on community
  - Impact on budget
- Coordinate communication to respective departments/campuses
- Create multi-year phase in approach to prioritized staffing changes



# Next Meeting

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- Staffing Study Report
- Salary Study Results
- Cost of Raise
- Employee Benefits



**BOARD OF TRUSTEES Richardson  
Independent School District  
Richardson, Texas**

**Date:** March 9, 2023

**Department:** District Operations

**Submitted by:** Sandra Hayes, Assistant Superintendent of Operations

## **INFORMATION ITEM**

**TOPIC:** Safety and Security Update

### **BACKGROUND INFORMATION:**

The safety and security of students and staff is of paramount importance. Richardson ISD works with the Texas School Safety Center to make sure the district is in compliance with all safety and security initiatives. In an effort to keep schools protected in the wake of the Uvalde School Massacre a new mandate coming from our Governors Office requires districts to report any time an unannounced intruder audit is carried out in our district. Since our last report, Lake Highlands Elementary, Lake Highlands Junior High, Richland Elementary, Prairie Creek Elementary, Dobie Primary, Big Springs Elementary, Greenwood Hills Elementary, and Berkner High School all receive unannounced intruder audits and received no findings.

### **SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent presents the Safety and Security Update for the Board's information.