



Agenda of Called Meeting / Work Session

Monday, June 14, 2021

The Board of Trustees

Richardson ISD

A Called Meeting / Work Session of the Board of Trustees of Richardson ISD will be held Monday, June 14, 2021, beginning at 6:00 PM in the Administration Building, 400 S. Greenville Ave, Richardson, TX 75081.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I.	CALL TO ORDER	
II.	PUBLIC HEARING - 2021-2022 BUDGET AND PROPOSED TAX RATE	3
III.	PUBLIC COMMENT SECTION	42
	Comments from visitors who complete a card requesting to address Board Members.	
	A. Agenda Related Topic	
IV.	CANVASS ELECTION RETURNS	
	A. Board of Trustees Run-off Election	46
V.	CELEBRATE KIM CASTON'S BOARD SERVICE	
VI.	ADMINISTER OATH OF OFFICE	
	A. Chris Poteet, At-Large Place 7	
VII.	ACTION / INFORMATION ITEMS	
	A. Consider Adoption of the Final Amended Budget for 2020–2021	53
	Action Item	
	B. Consider Adoption of the 2021 - 2022 Budget	59
	Action Item	
	C. Consider Purchases over \$100,000	61
	Action Item	
	D. Consider Purchase of Real Property	63
	Action Item	
	E. Consider Updated Local Policies: BE (Local), CB (Local), and GF (Local)	65
	Action Item	
	F. Lake Highlands Middle School Construction Project Update	77
	Information Item	
	G. RISD Procurement Process Presentation	95
	Information Item	

- VIII. **ENTER CLOSED MEETING in accordance with the Texas Open Meetings Act, Texas Government Code, section 551.074 - Personnel Matters and section 551.071 - Consultation with Attorney**
 - A. Superintendent's Evaluation & Contract of Employment
- IX. **RECONVENE in Open Meeting to vote on matters considered in Closed Meeting, if applicable.**
- X. **ADJOURNMENT**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(Legal)]

**BOARD OF TRUSTEES
Richardson Independent School
District Richardson, Texas**

Date: June 14, 2021

**Submitted by: David Pate, Chief Financial Officer, Finance and
Support Services**

PUBLIC HEARING

Topic: Public Hearing 2021 – 2022 Budget / 2021 – 2022 Proposed Tax Rate

BACKGROUND INFORMATION

The Texas Education Code, Section 44.002, requires the district to prepare a proposed budget covering all estimated revenue and all proposed expenditures of the district for the coming fiscal year. Section 44.004(a) requires a public meeting of the Board of Trustees to allow public input on that budget. Any taxpayer in the district may be present and may participate in the hearing.

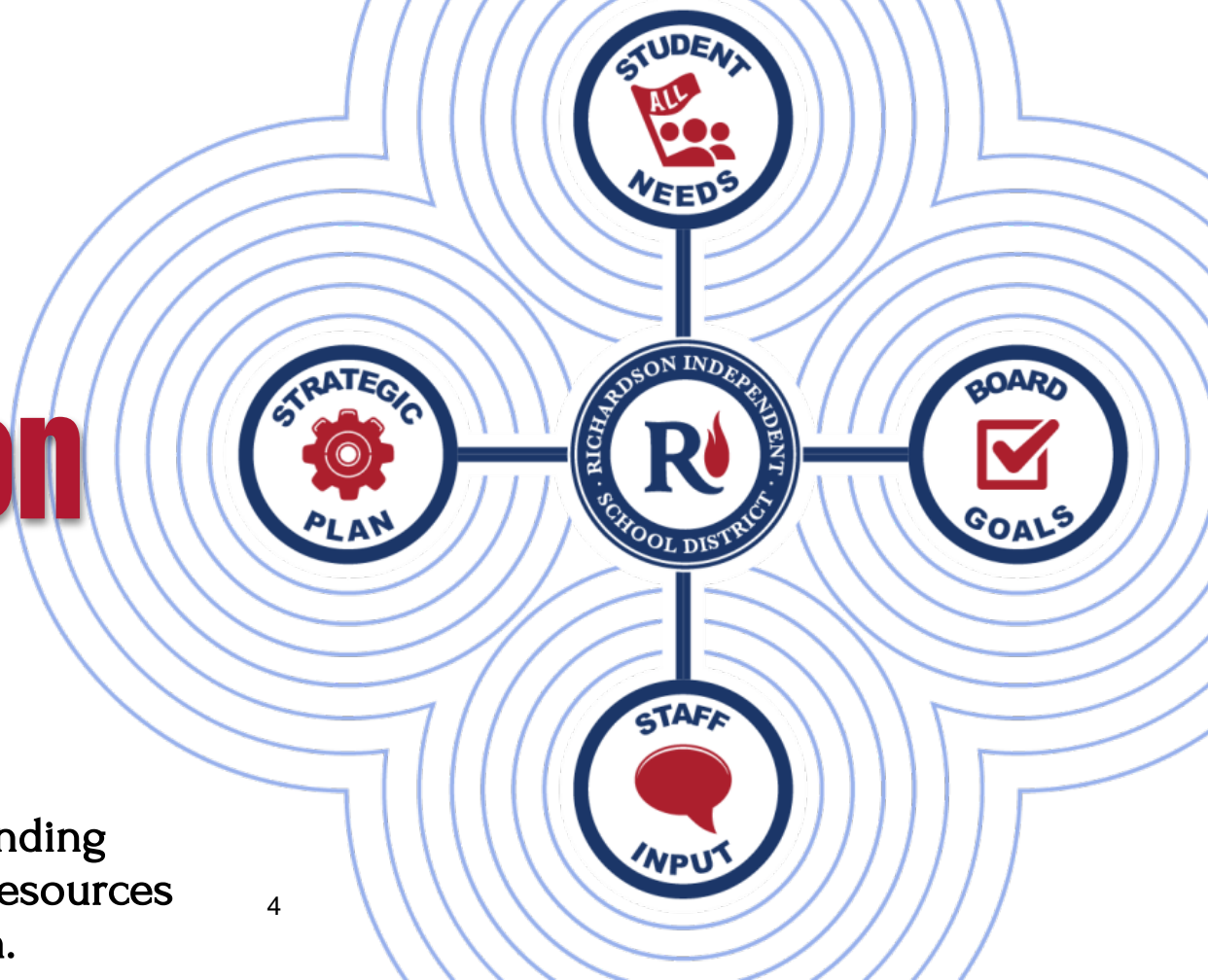
The budget must be adopted before July 1st or before any expenditure of the budgeted appropriations.

The Official Budget and Public Hearing Presentation contains additional information of the legal basis for the budget and its adoption as well as the detail of all proposed budget elements.

Budget Discussion

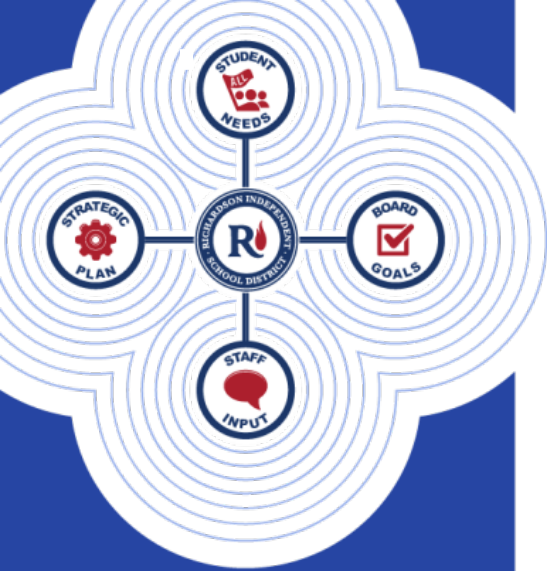
June 14, 2021

Actively pursue creative funding sources and manage current resources to support our mission.



RISD's budget is simply our District Improvement Plan written in numbers.





What are our 2021-2022 Budget Considerations?



Board Goals/Strategic Plan



Pandemic Response



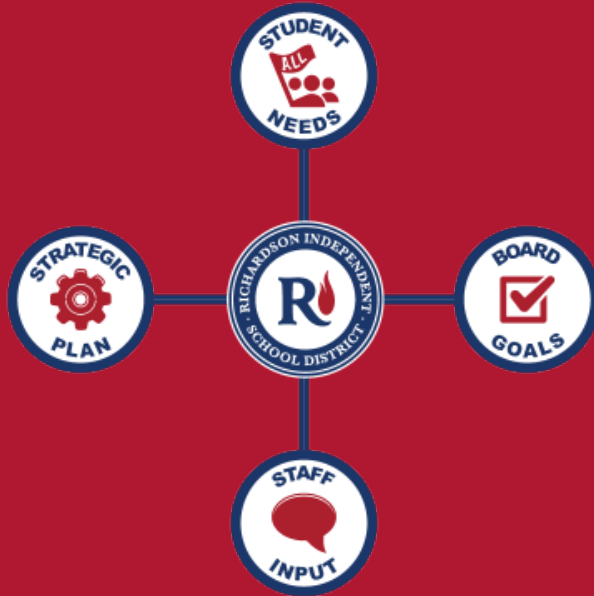
Financial Stability

6

**#1 Priority:
Student
Achievement
Gains**

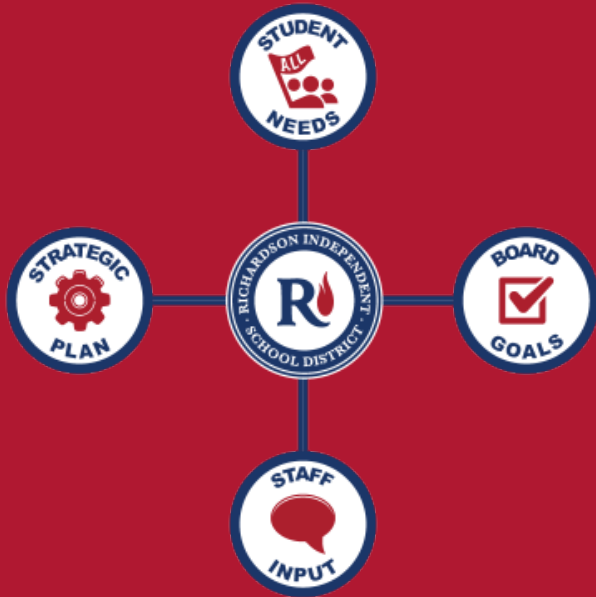
Budget Inputs





AGENDA:

- Child Nutrition
- Debt Service
- General Fund
- Official Budget
- ESSER Funding



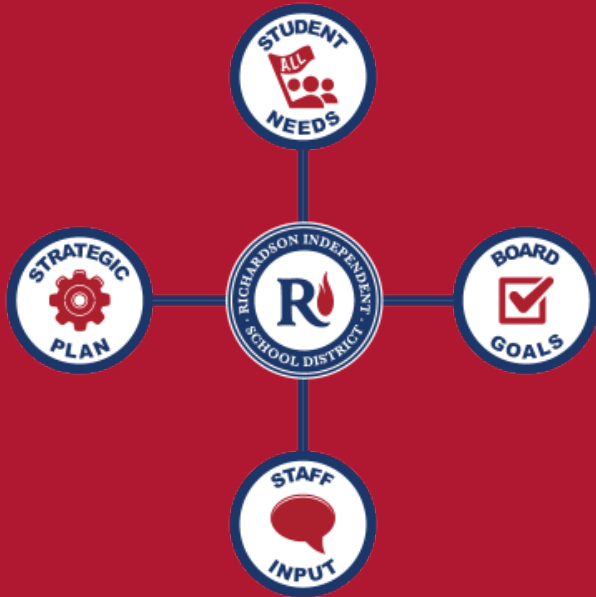
Child Nutrition Budget

Child Nutrition Fund Proposed Budget Highlights

- 2% Raise
- Change to Seamless Summer Option for entire School Year
 - No charge for a reimbursable meal
 - Charge for a la carte
 - Curbside at 10 locations (18 and under)
 - Parents still fill out local economic status form

Child Nutrition Proposed Budget

Description	Adopted FY 2020-2021	Proposed FY 2021-2022	Change
Local Revenue	\$5,171,838	\$5,518,237	\$346,399
State Revenue	\$88,883	\$88,883	\$0
Federal Revenue	\$12,778,845	\$13,000,673	\$221,828
Total Revenue	\$18,039,566	\$18,607,793	\$568,227
Child Nutrition Expenditures	\$17,759,984	\$18,336,096	\$576,112
Plant Maintenance & Operation Expenditures	\$277,082	\$269,197	(\$7,885)
Community Services	\$2,500	\$2,500	\$0
Total Expenditures	\$18,039,566	\$18,607,793	\$568,227
Change in Fund Balance	\$0	\$0	\$0



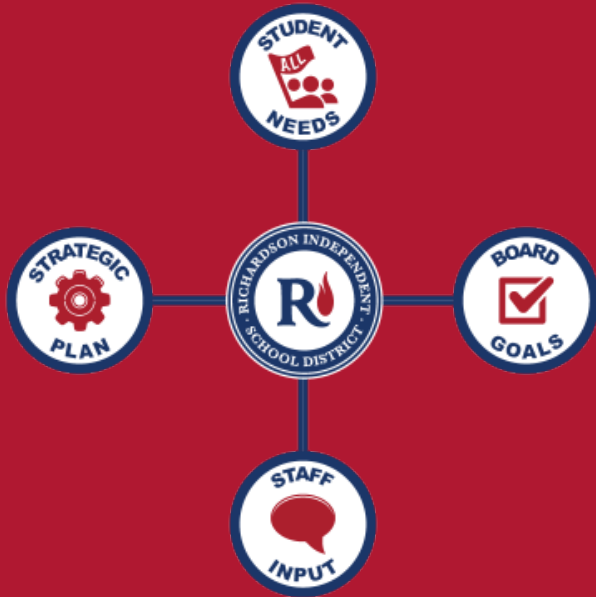
Debt Service Fund Budget

Debt Service Fund Proposed Budget Highlights

- Interest and Sinking tax rate remains at 35¢
- Includes principal and interest payments on first sale of bond election
- 1.5% property value growth

Debt Service Fund Proposed Budget

Description	Adopted FY 2020-2021	Proposed FY 2021-2022	Change
Local Revenue	\$89,338,861	\$90,071,859	\$732,998
State Revenue	\$481,708	\$486,506	\$4,798
Total Revenue	\$89,820,569	\$90,558,365	\$737,796
Debt Service Principal	\$59,915,829	\$66,485,000	\$6,569,171
Debt Service Interest	\$28,298,402	\$27,897,471	(\$400,931)
Debt Service Fees	\$200,000	\$7,500	(\$192,500)
Tax Increment Fund	\$950,000	\$1,900,000	\$950,000
Total Expenditures	\$89,364,231	\$96,289,971	\$6,925,740
Change in Fund Balance	¹⁴ \$456,338	(\$5,731,606)	(\$6,187,944)



General Fund Budget

2021-2022 Expenditure Recommendations

Resource Request	Department	Amount
HS Campus Testing Coordinator	ACI	\$20,000
Girl's Athletic Coordinator (4)	Athletics	\$77,000
HS Athletic Secretary (4)	Athletics	\$116,000
COGAT & ELL Testing Fee Increases	Bilingual	\$109,000
Two-way Dual Language Design and Launch	Bilingual	\$215,000
Program Specialist	Equity, Diversity, Inclusion	\$71,000
Custodial (15) and Maintenance (3) Staff	Facilities	\$503,000
Maintenance Cost Increases	Facilities	\$100,000

2021-2022 Expenditure Recommendations

Resource Request	Department	Amount
Recycling	Facilities	\$100,000
Ballet Folklorico	Fine Arts	\$8,800
UIL Increases	Fine Arts	\$25,000
Marching Band Resources and Supports	Fine Arts	\$100,000
Increased Resources and Supports	Intervention	\$30,000
Increased Resources and Supports	Literacy and Intervention	\$55,000
Pre-K Bilingual Paraprofessional (1)	Pre-Kindergarten	\$23,000
Pre-K Bilingual Teacher (1)	Pre-Kindergarten	\$60,000

2021-2022 Expenditure Recommendations

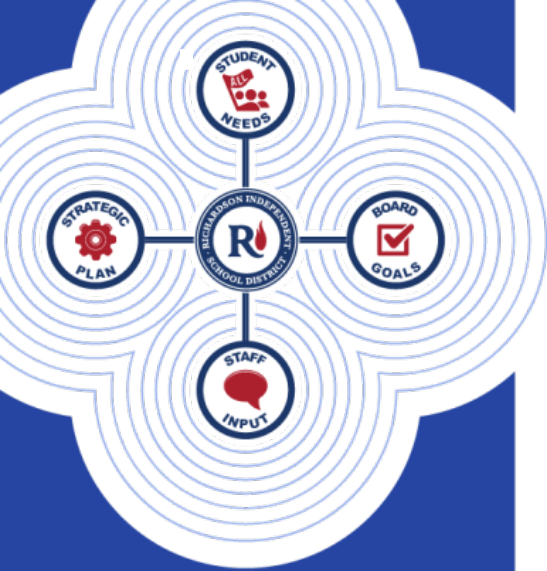
Resource Request	Department	Amount
Pre-K Executive Assistant - Tuition (1)	Pre-Kindergarten	\$30,000
Pre-K Paraprofessional (1)	Pre-Kindergarten	\$23,000
Pre-K Teacher (1)	Pre-Kindergarten	\$60,000
Print Shop Licensing Fees	Print Shop	\$50,000
Executive Assistant (1)	Safety and Security	\$33,000
Increased Support and Resources	Safety and Security	\$54,000
ECSE Paraprofessional (6)	Special Education	\$132,000
ECSE Teacher (3)	Special Education	\$180,000

2021-2022 Expenditure Recommendations

Resource Request	Department	Amount
LSSP Stipend	Special Education	\$34,500
Increased Resources	STEM	\$100,000
Increased Resources	Strategy and Engagement	\$105,000
Executive Assistant (1) - Newcomer	Student Services	\$33,000
LITE	Teaching & Learning	\$60,000
Health Science Teacher (1)	Teaching & Learning	\$60,000
Benchmark Adjustment - CAI Lab Technician		\$160,000
Benchmark Adjustment - Student Data Specialist		\$167,000

2021-2022 Expenditure Recommendations

Resource Request	Department	Amount
Benchmark Adjustment - Bus Monitors		\$94,000
Bilingual Stipend Increase		\$613,000
Elementary Assistant Principal (1)		\$71,000
Health Insurance Increases		\$113,700
Total		\$3,786,000

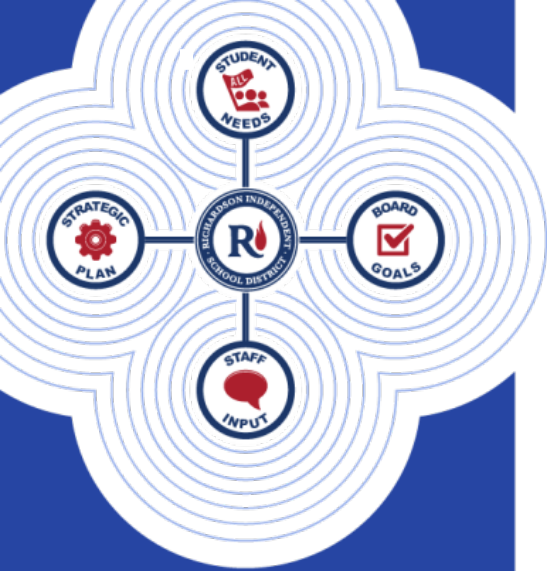


21-22 New Teacher Compensation

Considerations

- **\$55,000 Starting Salary**
- **\$1,000 New Hire Stipend (Paid in September)**

Approximate Cost - \$700,000



Pay Raise Recommendation

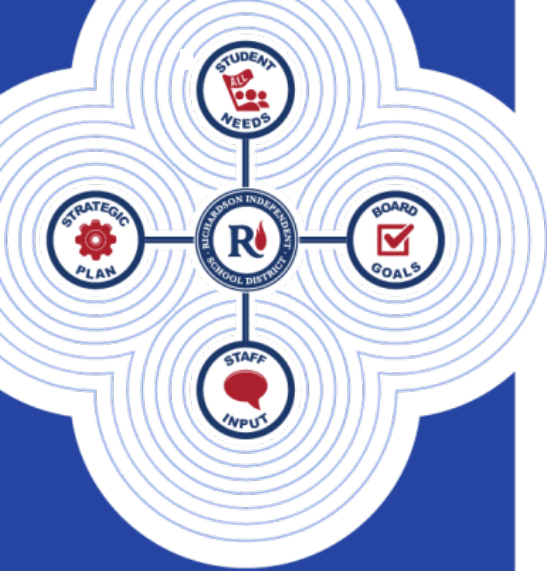
Option B – Stratified Increase (T-Type)	
Consideration	Completed Years of Service
2%	1 – 5 Years
2.25%	6 – 10 Years
2.5%	11 – 15 Years
2.75%	16 – 19 Years
3%	20 + Years
<i>* 2% Increase for all other eligible employees</i>	

Approximate Cost - \$6,508,098

See footnote on following slide.

Raise Footnote

The 21-22 budget adopted by the RISD Board of Trustees on June 14, 2021, includes pay raises ranging from 2.0% to 3.0% of the current base salary amount for full-time teachers, librarians, counselors, nurses, and staff (referred to as “T-types” by the RISD Human Resources Department). The adopted budget also includes pay raises for full-time personnel in an allocated position of 2.0% of the current base salary or wage amount. The Board of Trustees further intends that employee eligibility for any pay raise is contingent upon the employee receiving a rating of at least “meets expectations” or other equivalent rating as determined by the appraisal instrument, on his/her 2020 - 21 performance appraisal as required by Policy DEA (Local).

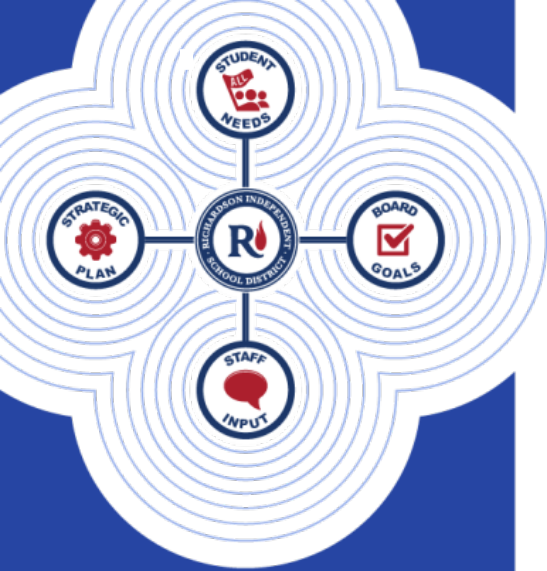


Retention Stipend Recommendation

Retention Stipend Consideration*	Approximate Cost
\$1,500 Stipend	\$8,553,923
<i>\$1,000 - \$6,303,923 increase \$2,250,000</i>	
<i>*To be paid in September</i>	

Stipend Footnote

The 2021-22 budget adopted by the RISD Board of Trustees on June 14, 2021, includes a retention stipend of no more than \$1,500 for each full-time employee in an allocated position. Each part-time employee in an allocated position will receive a retention stipend of no more than \$750. Actual amount of stipend to be determined at a later date. To be eligible to receive the approved retention stipend, an employee must have received a performance rating of at least "meets expectations", or other equivalent rating as determined by the appraisal instrument, on their 2020-2021 performance appraisal as required by Policy DEA (Local), unless otherwise prohibited by statute. In addition, to be eligible to receive the retention stipend, an individual (i) must have been an RISD employee on May 28, 2021, and on August 17, 2021, and (ii) not have submitted notice of intent to separate his/her employment to the District.



2021-2020 Total Budget Requests

Budget Request Totals (Does NOT Include Retention Stipend)

\$3,786,000 (Staff Allocation, Fee increases, Stipend Increases, etc)

\$700,000 (New Teacher Salary and New Hire Stipend)

\$6,508,098 (2%-3% Stratified Raise and 2% for ALL other staff)

\$8,553,923 (Retention Stipend) - **ONE TIME EXPENDITURE**

²⁶
Total Approximate Cost - \$19,548,021

General Fund Multi-Year Financial Statement

Fiscal Year	FY 20-21 Full Year of Hold Harmless	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Property Value Growth	5.9%	1.5%	2.5%	2.5%	2.5%
Enrollment	37,787	39,212	39,327	39,441	39,765
Current and Estimated Tax Rate	\$1.0547	\$1.0517	\$1.0383	\$1.0222	\$1.0064
Revenue Net of Recapture	\$379,769,382	\$371,166,929	\$371,239,635	\$370,775,683	\$370,866,394
ESSER Revenue		\$11,100,000	\$11,100,000	\$6,500,000	
Total Revenue	\$378,633,215	\$382,266,929	\$382,339,635	\$377,275,683	\$370,866,394
Recurring Expenditures	\$375,694,347	\$369,634,988	\$380,629,086	\$383,629,086	\$386,629,086
Budget Requests		\$10,994,098	\$3,000,000*	\$3,000,000*	\$3,000,000*
Retention Stipend		\$8,553,923	\$0	\$0	\$0
Total Expenses	\$375,694,347	\$389,183,000	\$383,629,086	\$386,629,086	\$389,629,086

*Estimated 1% cost of living raise

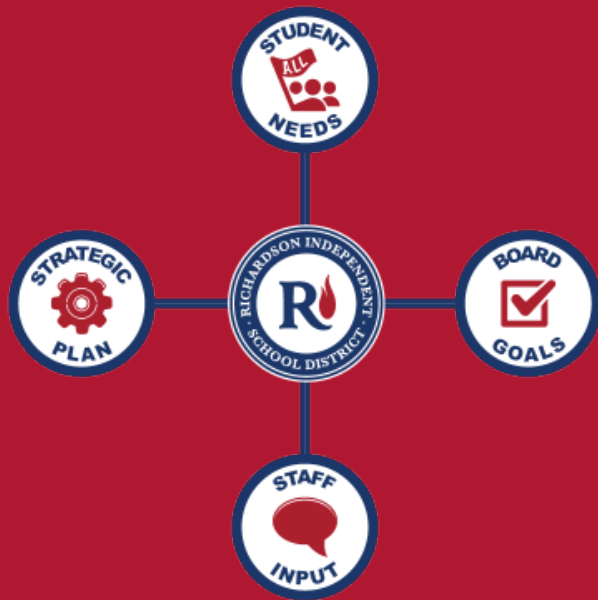
General Fund Multi-Year Financial Statement

Fiscal Year	FY 20-21 Full Year of Hold Harmless	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Total Expenses	\$375,694,347	\$389,183,009	\$383,629,086	\$386,629,086	\$389,629,086
Change in Fund Balance	\$2,938,868	(\$6,916,080)	(\$1,289,451)	(\$9,353,403)	(18,762,692)
Beginning Fund Balance	\$156,733,103	\$159,671,971	\$152,755,891	\$151,466,440	\$142,113,037
Ending Fund Balance	\$159,671,971	\$152,755,891	\$151,466,440	\$142,113,037	\$123,350,345
Unassigned Fund Balance	\$93,923,587	\$97,295,752	\$95,907,272	\$96,657,272	\$97,407,272
Unassigned Fund Balance as % of Expenditures	25%	²⁸ 25%	25%	25%	25%

*Estimated 1% cost of living raise

General Fund Proposed Budget

Description	Adopted FY 2020-2021	Proposed FY 2021-2022	Change
Local Revenue	\$269,850,510	\$273,323,525	\$3,473,015
State Revenue	\$101,854,447	\$94,845,767	(\$7,008,680)
Federal Revenue	\$7,440,000	\$7,975,218	\$535,218
Total Revenue	\$379,144,957	\$376,144,510	(\$3,000,447)
Student Related Expenditures - Functions 11-36	\$334,496,195	\$326,383,159	(\$8,113,036)
Other Expenditures - Functions 41-99	\$52,032,788	\$55,777,431	\$3,744,643
Total Expenditures	\$386,528,983	\$382,160,590	(\$4,368,393)
Net Other Sources and Uses	(\$1,000,000)	(\$900,000)	\$100,000
Change in Fund Balance	²⁹ (\$8.384,026)	(\$6,916,080)	\$1,467,946



Official Budget

OFFICIAL BUDGET
FISCAL YEAR 2021-22

	Operating Fund	Child Nutrition Fund	Debt Service Fund	Total	Total by Enrolled Student*
Estimated Revenues					
Local Revenue	273,323,525	5,518,237	90,071,859	368,913,621	9,511
State Revenue	94,845,787	88,883	486,508	95,421,158	2,460
Federal Revenue	7,875,318	13,000,873	-	20,876,191	541
Total Revenues	376,044,630	18,607,993	90,558,366	485,211,089	12,512
Appropriations					
11 - Instruction	234,487,228			234,487,228	6,046
12 - Library & Media Services	6,264,140			6,264,140	162
13 - Curriculum/Instructional Staff Development	8,424,593			8,424,593	217
21 - Instructional Administration	6,487,288			6,487,288	167
23 - School Leadership	26,802,595			26,802,595	686
31 - Guidance and Counseling ¹	19,715,211			19,715,211	508
32 - Attendance and Social Work	1,343,710			1,343,710	35
33 - Health Services	5,819,946			5,819,946	150
34 - Student Transportation	10,233,463			10,233,463	264
36 - Child Nutrition	649,072	18,336,096		18,985,168	487
36 - Co-Curricular / Extra Curricular Activities	6,455,942			6,455,942	166
41 - General Administration ²	11,506,258			11,506,258	297
51 - Plant Maintenance & Operations	32,245,695	289,197		32,534,892	838
52 - Security and Monitoring Services	2,593,396			2,593,396	67
53 - Data Processing Services	5,888,419			5,888,419	147
61 - Community Services	1,058,155	2,500		1,060,655	27
71 - Debt Service Principal	1,395		66,485,000	66,486,395	1,714
72 - Debt Service Interest			27,897,471	27,897,471	719
73 - Debt Service Fees			7,500	7,500	-
81 - Facilities Acquisition & Construction	8,927			8,927	-
91 - Contracted Instructional Services (recapture)	1,199,930			1,199,930	31
93 - Payments to Fiscal Agent, Districts of Shared Services	255,704			255,704	7
95 - Juvenile Justice Alternative Education Program	50,000			50,000	1
97 - Tax Increment Fund			1,900,000	1,900,000	49
99 - Other Intergovernmental Charges	1,170,952			1,170,952	30
Total Appropriations	382,160,590	18,607,793	90,286,971	481,055,354	12,816
Other Sources (Uses)					
Sale of Real and Personal Property	100,000			100,000	3
Transfers Out	(1,000,000)			(1,000,000)	(26)
Total Other Sources (Uses)	(900,000)	-	-	(900,000)	(23)
Change in Fund Balance	(6,916,080)	(0)	(5,731,606)	(12,647,686)	(323)

*Based on 2021-22 enrollment projection of 38,787 students.

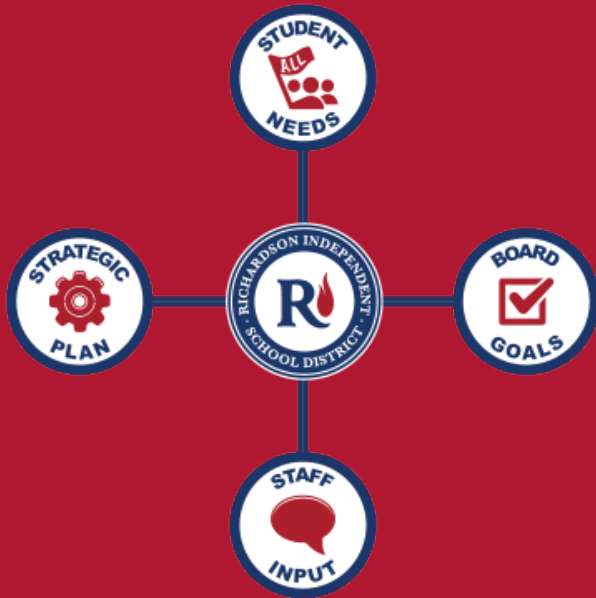
¹Includes 6491-Statutorily Required Public Notice - Required Posting \$40,000.

²Includes 6214-Statutorily Required Public Notice - Lobbying \$1,477.

The compensatory budget meets the statutory requirements in the official budget.

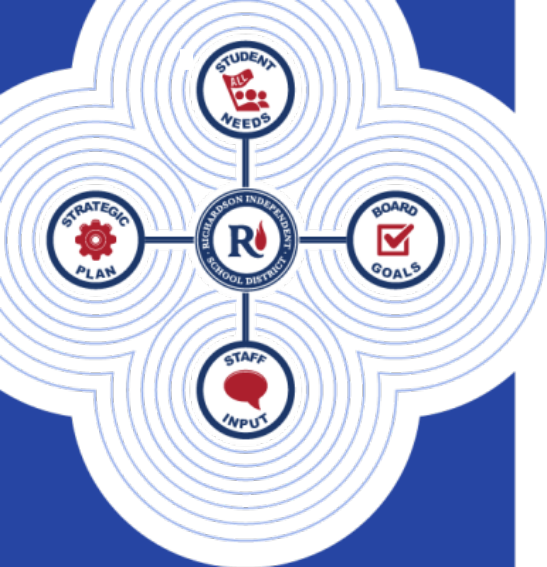
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AGENDA:

- ESSR Fund Overview
- ESSR Proposal



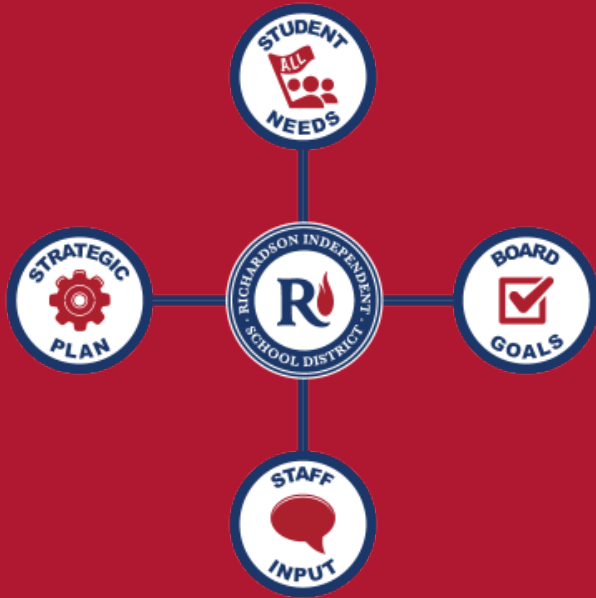
ESSER II

- RISD Allotment - \$30,980,223
State supplanting for Hold Harmless
District allocations provided on September 1st



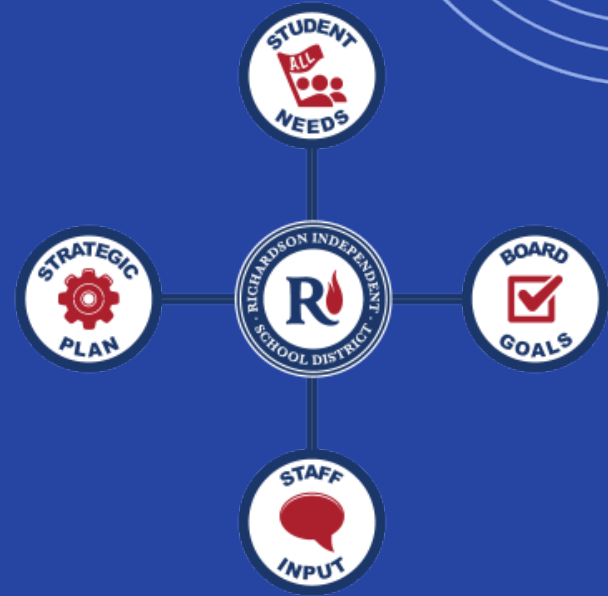
ESSER III

- RISD Allotment - \$69.5M
Initial Allocation - \$46.3M
Remaining Allocation - \$23.2M
- Allocated based on Title I funding
- Grant Expenditure Period March 13, 2020 through September 30, 2024
- Grant Application Due July
- Unrestricted Indirect Cost Rate
- **District Indirect Cost/District Supplanting:**
\$28,700,000



ESSR Proposal

We will address students' learning gaps through a comprehensive accelerated instruction plan.



ESSR Fund Proposal-Academic Acceleration

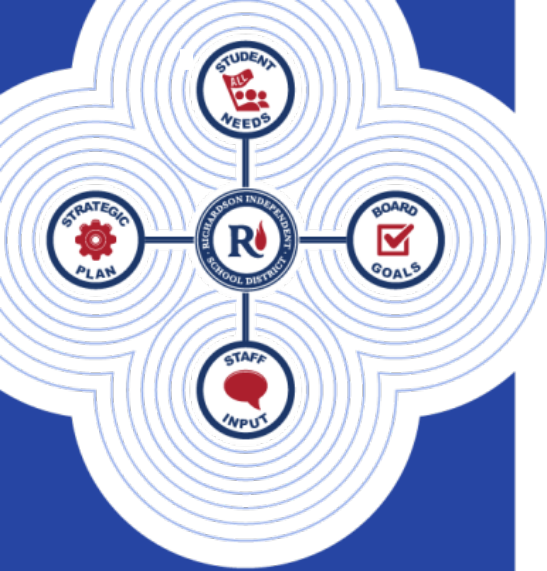
Resource Request	Amount
Math and Reading Interventionists	\$6,220,500
K and 1st Grade Support Teachers	\$5,863,000
Central Special Education Trainers	\$160,000
SOAR-Summer School (Pk-12th) and Materials	\$5,813,124
Literacy Liaison Stipends (Teacher Reading Academy and Literacy Support)	\$43,000
Expanded RISE Academies	\$2,500,000

ESSR Fund Proposal-Academic Acceleration

Resource Request	Amount (21-23)
Phonics Training/Supports/Materials	\$1,175,000
Dyslexia Support	\$515,000
Class Size (5th & 6th Grade, JH/HS Core, Credit Recovery, Edgenuity)	\$9,716,750
Literacy and Intervention Supports (Reading Academy, K-2 Math, Dyslexia Support)	\$258,000
ARD/504 Supports	\$160,000
Tier II/III Reading and Math Interventions	\$1,800,000

ESSR Fund Proposal-Student Supports

Resource Request	Amount
Crisis Intervention Counselors (JH)	\$600,000
SEL Support Pre-K	\$143,000
Summer Counseling	\$10,000
Extra Curricular Teams	\$592,000
Student Interest Camps	\$600,000
Elem Academic Bowl	\$600,000
Community in Schools Support	\$560,000
Student Recovery Support	\$50,000



We Want Your Feedback

- Initial ESSER Proposal: May, 2021
- Principal/Staff Feedback
- Final ESSER III Proposal: June 14, 2021
- Community Survey (Staff, Parents/Guardians, Community)
- Visit WWW.RISD.ORG/RISDESSER2021
- Survey Opens TODAY and will close July 12th, 2021
- ESSER III Application Submission: July 27th, 2021

Thank YOU!



Thank You

**OFFICIAL BUDGET
FISCAL YEAR 2021-22**

	<u>Operating Fund</u>	<u>Child Nutrition Fund</u>	<u>Debt Service Fund</u>	<u>Total</u>	<u>Total by Enrolled Student*</u>
Estimated Revenues					
Local Revenue	273,323,525	5,518,237	90,071,859	368,913,621	9,511
State Revenue	94,845,767	88,883	486,506	95,421,156	2,460
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Total Revenues	376,144,510	18,607,793	90,558,365	485,310,668	12,512
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36 - Co-Curricular / Extra Curricular Activities	6,455,942			6,455,942	166
41 - General Administration ^{1,2}	11,506,258			11,506,258	297
51 - Plant Maintenance & Operations	32,246,685	269,197		32,515,882	838
52 - Security and Monitoring Services	2,593,396			2,593,396	67
53 - Data Processing Services	5,686,419			5,686,419	147
61 - Community Services	1,058,155	2,500		1,060,655	27
71 - Debt Service Principal	1,395		66,485,000	66,486,395	1,714
72 - Debt Service Interest			27,897,471	27,897,471	719
73 - Debt Service Fees			7,500	7,500	-
81 - Facilities Acquisition & Construction	8,927			8,927	-
91 - Contracted Instructional Services (recapture)	1,199,930			1,199,930	31
93 - Payments to Fiscal Agent Districts of Shared Services	255,704			255,704	7
95 - Juvenile Justice Alternative Education Program	50,000			50,000	1
97 - Tax Increment Fund			1,900,000	1,900,000	49
99 - Other Intergovernmental Charges	1,170,562			1,170,562	30
Total Appropriations	382,160,590	18,607,793	96,289,971	497,058,354	12,815
Other Sources (Uses)					
Sale of Real and Personal Property	100,000			100,000	3
Transfers Out	(1,000,000)			(1,000,000)	(26)
Toal Other Sources (Uses)	(900,000)	-	-	(900,000)	(23)
Change in Fund Balance	(6,916,080)	(0)	(5,731,606)		

*Based on 2021-22 enrollment projection of 38,787 students.

¹Includes 6491-Statutorily Required Public Notice - Required Posting \$40,000.

²Includes 6214-Statutorily Required Public Notice - Lobbying \$1,477.

The compensatory budget meets the statutory requirements in the official budget.

The 21-22 budget adopted by the RISD Board of Trustees on June 14, 2021, includes pay raises ranging from 2.0% to 3.0% of the current base salary amount for full-time teachers, librarians, counselors, nurses, and staff (referred to as "T-types" by the RISD Human Resources Department). The adopted budget also includes pay raises for full-time personnel in an allocated position of 2.0% of the current base salary or wage amount. The Board of Trustees further intends that employee eligibility for any pay raise is contingent upon the employee receiving a rating of at least "meets expectations" or other equivalent rating as determined by the appraisal instrument, on his/her 2020 - 21 performance appraisal as required by Policy DEA (Local).

The 2021-22 budget adopted by the RISD Board of Trustees on June 14, 2021, includes a retention stipend of no more than \$1,500 for each full-time employee in an allocated position. Each part-time employee in an allocated position will receive a retention stipend of no more than \$750. Actual amount of stipend to be determined at a later date. To be eligible to receive the approved retention stipend, an employee must have received a performance rating of at least "meets expectations", or other equivalent rating as determined by the appraisal instrument, on their 2020-2021 performance appraisal as required by Policy DEA (Local), unless otherwise prohibited by statute. In addition, to be eligible to receive the retention stipend, an individual (i) must have been an RISD employee on May 28, 2021, and on August 17, 2021, and (ii) not have submitted notice of intent to separate his/her employment to the District.



BOARD OF TRUSTEES RICHARDSON INDEPENDENT SCHOOL DISTRICT

Procedures for Public Comments During Board Meetings

The Board of Trustees of the Richardson Independent School District welcomes members of the public to its meetings. The Board offers a Public Comment Section during its meetings to provide opportunities for members of the public to convey information to the Board.

The Board adopted the following procedures concerning public comments to facilitate the efficient operation of meetings:

· **Public Comment Section.**

- The Board of Trustees will include a Public Comment Section on the posted Agenda for each meeting. The Board holds regular monthly business meetings each month of the year, excluding July. Business meetings typically are scheduled for the first Monday of the month. The Board schedules work sessions to address topics of study or as other needs arise. The Board reserves the third Monday of each month for work sessions, but they also may be scheduled at any other time when a need arises. The Board reserves the right to schedule or reschedule meetings as necessary to meet the operational needs of the District. A written Agenda is posted for each Board meeting at least 72 hours before the meeting is scheduled. If an Emergency Meeting is authorized, an agenda will be posted at least one hour before the meeting is scheduled. .
- The Public Comment Section ordinarily will be called just prior to the first business item on the Agenda.
- When necessary for effective meeting management, to accommodate large numbers of individuals wishing to address the Board at a meeting, or when otherwise advisable to accommodate specific circumstances, the Board delegates to the presiding officer the authority to make adjustments to these public comment procedures. Such adjustments may include, without limitation, adjusting when public comment will occur during a meeting, reordering agenda items, deferring public comment on non-agenda items, continuing an agenda item to a later meeting, temporarily revising public comment procedures as necessary due to the need to hold a videoconference meeting, providing expanded opportunity for public comment, or establishing an overall time limit for public comments and adjusting the time allotted to each speaker.

· **Speaker Topics.**

- Regular Business Meetings. Speakers may comment on specific Agenda items as well as matters not on the posted Agenda during the Public Comment Section at regular business meetings.
- Work Sessions or Other Called Meetings. Speakers may comment only on specific agenda items during the Public Comment Section at work sessions and other called meetings.

· **Public Comment Cards.**

- Persons wishing to address the Board must complete a Public Comment card. Public Comment cards are located in the foyer of the Auditorium in the Administration Building

before scheduled meetings. (If the Board schedules a meeting at another location, Public Comment cards will be available in a conspicuous location at the meeting site.) A staff member typically will be present to receive Public Comment cards.

- Completed cards must be placed in the designated box no later than the posted time for the meeting to begin, usually 6:00 p.m. RISD will not accept Public Comment cards after the Board President calls the meeting to order. In addition to identifying information, each speaker must indicate the specific agenda item about which he or she wishes to comment and/or identify the non-Agenda topic of the comments.

- Written Materials. A speaker who wishes to provide written materials to the Board of Trustees must attach at least nine (9) copies of the materials to the completed Public Comment card. Staff will provide a copy of the materials to the trustees before the speaker is called. The speaker may not distribute materials when he or she is called to speak.

- Time.

- Each speaker is limited to a total of three* minutes and a speaker may not use time of another speaker to extend his or her comment period. *Note:* A speaker who addresses the Board through a translator will have six* minutes to present comments to ensure that non-English speakers receive the same opportunity to address the Board.
- Staff will set a three*-minute digital timer for each speaker. The speaker shall end his or her comments when the timer expires. Any speaker who fails to stop speaking and yield the podium at the end of his or her allotted time is considered out of order and may be escorted from the podium and/or asked to leave the meeting.
(Unless the comment period has been limited as provided herein.)

- Single comment. A speaker may complete one Public Comment Card for each meeting.

- Protocol for Speakers.

- The Board Secretary will call the name of each speaker who has submitted a public comment card and state the topic(s) on which the individual has registered to speak.
- Each speaker should approach the podium when his or her name is called. An adjustable microphone is affixed to the podium in the Auditorium. The speaker should clearly state his or her name and the school or school(s) the speaker's children attend or have attended before beginning to comment.
- The Board will not engage in dialogue with a speaker. Specific factual information or reference to an existing policy may be furnished in response to inquiries or statements. The Board cannot deliberate or make a decision on any subject that is not on the Agenda.
- The public comment period is not the appropriate forum for presentation of formal complaints. RISD maintains a formal grievance policy to address complaints. The Board will only consider complaints that remain unresolved after they have been addressed through proper administrative channels and when they have been placed on the Agenda.
- Remarks or other conduct that disrupt the meeting are considered out of order and will not be allowed.

· Consent for Online Publication. RISD may audio and video record its meetings. A person who chooses to speak during the Public Comment Section is consenting to the online audio/video publication of his or her comments.

Approved: December 7, 2020

WELCOME

The Board of Trustees of the Richardson Independent School District welcomes members of the public to its meetings. Although Board meetings are held in public, they are not public meetings. Visitors are invited to observe their elected officials conducting the business of the school district. RISD records (audio and video) its regular, open meetings. Some work sessions and other called meetings also may be recorded. The recordings of completed meetings are available on the District's website at www.risd.org.

The Board strives to conduct business in a professional and efficient manner. To ensure all attendees may observe the meetings without distraction, all attendees should observe rules of common courtesy and decorum during meetings. Attempts to disrupt or delay the meeting will not be tolerated. If after at least one warning from the presiding officer, any person continues to disrupt the meeting by words or actions, the presiding officer may request assistance from law enforcement officials to have the person removed from the meeting. To assist the Board in maintaining a safe and nondistracting meeting environment for all persons who attend its meetings, the Board requests that attendees observe the following standards:

- Remain quiet and seated during meetings and avoid audible conversations or other verbalizations or actions that interfere with trustees, RISD employees, or another attendee or disrupt the meeting.
- Do not bring in or display posters, signs, banners, noisemakers, or other items that may disrupt the meeting. (The display of small signs or banners during the recognition portion of the meeting is permissible to support a person being recognized, provided the signs or banners do not disrupt the meeting or prevent other visitors from viewing the proceedings and they are removed from the board meeting room following the recognition section.)
- Persons who wish to address the Board must follow the Public Comment procedures explained below.
- Do not cross any rope or barrier that limits public access to an area in any boardroom without approval from security personnel or an administrative staff member. Visitors should not enter the horseshoe seating area in the Auditorium.
- Members of the news media who bring recording equipment to the meeting may be asked to remain in a specific area designated by RISD Communications staff.
- Nonmedia visitors who bring equipment to record (video or audio) a meeting may sit in a seat of their choosing provided the recording equipment is small and handheld and does not obstruct the view of any other attendee or otherwise cause disruption. Visitors who bring larger equipment or other equipment such as tripods or stands that could obstruct or disrupt may be directed where to sit.

The Board may take occasional breaks or recesses during Board meetings. Those breaks provide an opportunity for trustees and staff to attend to personal needs and to prepare for the remainder of the meeting. Visitors should not monopolize the time of trustees or staff by attempting to address personal issues during a break or recess.

Procedures to Address the Board: The Board offers a Public Comment Section during its meetings to provide opportunities for members of the public to convey information to the Board. Speakers may comment on specific Agenda items as well as matters not on the Agenda at regular business meetings. Speakers may comment only on specific agenda items at work sessions. A copy of the Board-adopted procedures for Public Comment is available in the foyer of the Auditorium or outside of any other meeting room. The public comment period is not the appropriate forum for presentation of formal complaints. RISD maintains a formal grievance policy to address complaints. The Board will only consider formal complaints that remain unresolved after they have been addressed through proper administrative channels and when they have been placed on the Agenda. Specific information or reference to an existing policy may be furnished in response to inquiries or statements. However, the Board cannot deliberate or make a decision on any subject that is not on the Agenda and the Board will not engage in dialogue with the speakers.

A person who wishes to address the Board must complete a Public Comment card before the meeting to indicate he or she wishes to speak. Cards are located in the foyer of the auditorium in the Administration Building before scheduled business meetings and outside of the scheduled meeting room for work sessions. Completed cards should be placed in the designated box no later than 15 minutes before the posted time for the business meeting to begin, usually 6:00 p.m., and comment cards would be due by 5:45 p.m. Speakers' cards will not be accepted later than 15 minutes before the posted time for the meeting. The speaker state the topic of the comment and indicate whether the item relates to a specific agenda item. The speaker must attach any written materials to be provided to the Board to the Public Comment card. A speaker may not distribute materials at the time he/she is called to speak.

Unless comment times are modified due to special circumstances, each speaker is limited to a total of three minutes and a speaker may not use time of another speaker to extend his or her comment period. A speaker who speaks through a translator will have additional time. A speaker may complete one Public Comment Card for each meeting. Each speaker should clearly state his or her name, the school or schools the speaker's children attend or have attended, before beginning to comment. If RISD holds a Public Hearing, a speaker also may comment on the Public Hearing topic by completing a Public Hearing comment card.

A digital timer appears on the screen to count down a speaker's comment period. A speaker must promptly end his or her comments when the allotted time has elapsed. Any speaker who fails to stop speaking and yield the podium at the end of his or her allotted time is considered out of order and may be escorted from the podium and/or asked to leave the meeting. Remarks or other conduct that disrupt the meeting are considered out of order and will not be allowed. A person who chooses to speak during the Visitor's Section is consenting to the online publication of his/her comments.

**BOARD OF TRUSTEES
RICHARDSON INDEPENDENT SCHOOL DISTRICT
RICHARDSON, TEXAS**

Date: June 14, 2021

Submitted by: David Pate, Chief Financial Officer

ACTION ITEM

TOPIC: Canvass Returns: June 5, 2021, Board of Trustees Runoff Election

BACKGROUND INFORMATION:

On May 1, 2021, RISD participated in a joint, county-wide election for the purpose of electing trustees for three-year terms in Single Member District 1, and At-Large Place 7.

Candidate Megan Timme received the majority of the votes cast for Single Member District 1 at the May 1 Election. The candidates on the ballot for At-Large Place 7 were Nicole Foster, Amanda Clair, Blake Sawyer, Eric Stengel, Christopher J. Poteet, Gavin Haynes, and Nicholas Frank LaGrassa. No candidate received a majority of the votes for At-Large Place 7. A runoff election was thus required for At-Large Place 7. The two candidates who received the most votes were Amanda Clair and Christopher J. Poteet.

The Election Order and Notice for the May 1, 2021, election that the Board of Trustees approved on February 8, 2021, also set Saturday, June 5, 2021, as the date for a runoff election should one be required. RISD continued to contract with Dallas County Elections to conduct the runoff election. Notice of the election was posted as required by law and the Board's Order.

The runoff election for At-Large Place 7 was held on June 5, 2021, as scheduled. Christopher J. Poteet received the majority of the votes cast (approximately 56.46 %)

Sufficient time has elapsed since the runoff election for canvass and Dallas County Elections Department has certified the runoff election results. We present the runoff election returns to you for your review and acceptance along with the attached Canvassing Order for the June 5, 2021, General Trustee Runoff Election.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the Board of Trustees accept the results of the June 5, 2021, runoff election as certified by the Dallas County Elections Department and approve the attached Order Canvassing Returns and Declaring the Results of a Trustee Runoff Election Held in Richardson Independent School District on June 5, 2021.

PROPOSED RESOLUTION

WHEREAS, in accordance with the Election Order and Notice that the Board of Trustees approved on February, 8, 2021, RISD participated in a runoff election on June 5, 2021, for the purpose of electing a trustee for a three-year term in At-Large Place 7; and

WHEREAS, the Board, after canvassing the June 5 runoff returns determined that Christopher J. Poteet received the majority of the votes cast for At-Large Place 7 (approximately 56.46 %); and

THEREFORE, be it resolved that the Board of Trustees accepts the results of the June 5, 2021, runoff election as certified by the Dallas County Elections Department and approves the attached Order Canvassing Returns and Declaring the Results of a Trustee Runoff Election Held in Richardson Independent School District on June 5, 2021.

**AN ORDER CANVASSING RETURNS AND DECLARING THE RESULTS OF
A RUNOFF TRUSTEE ELECTION HELD IN RICHARDSON INDEPENDENT
SCHOOL DISTRICT ON JUNE 5, 2021**

WHEREAS, on the 8th day of February, 2021, the Board of Trustees (the “Board”) of Richardson Independent School District (the “District”) duly authorized an election (the “Election”) to be held within the District on May 1, 2021, for the purpose of electing trustees to two places whose terms of office would expire; and

WHEREAS, no candidate for At-Large Place 7 on the Board received a majority of the votes cast in the Election, thus requiring a Runoff Election for At-Large Place 7 between candidates Amanda Clair and Christopher J. Poteet; and

WHEREAS, the Board’s February 8, 2021, Election Order provided for a Runoff Election should one be necessary, and

WHEREAS, a Runoff Election for At-Large Place 7 was held on June 5, 2021, and

WHEREAS, the Board has investigated all matters pertaining to the Runoff Election, including the ordering, giving notice, appointing officers, holding and making returns of the Runoff Election; the election officers who held the Runoff Election have duly made the returns of the results thereof; and said returns have been duly delivered to the Board for official canvassing of the returns thereof; and

WHEREAS, upon the consideration of the returns of the Runoff Election, it appears that the same was held in accordance with the authorizing proceedings and was in all respects legally held after due notice had been given, and the returns duly and legally made, and other instruments, showed the following results:

At-Large Place	Candidate	# Votes Received*	% Votes Received*
7	Amanda Clair	5,333	43.54
7	Christopher J. Poteet	6,915	56.46

** As reported by Dallas County Elections Department*

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF TRUSTEES OF RICHARDSON INDEPENDENT SCHOOL DISTRICT THAT:

Section 1. All of the recitals contained in the preamble of this Order are found to be true and are adopted as findings of fact by the Board and as part of its judgment.

Section 2. It is further found and determined that the results of the Runoff Election as canvassed and tabulated in the preamble hereof reflect the expressed desires of the electors, to wit

that Christopher Poteet received a majority of the votes cast in the runoff election (approximately 56.46 %).

Section 3. In conformity with law, Christopher J. Poteet will assume office in At-Large Place 7 upon being duly qualified.

Section 4. This Order shall take effect immediately upon its passage and approval

PASSED AND APPROVED by the Board of Trustees of the Richardson Independent School District on this 14th day of June, 2021.

By: _____
Name: Karen Clardy
Title: President

ATTEST:

By: _____
Name: Regina Harris
Title: Secretary

STATISTICS

	TOTAL	EV In-Person	EV Mail	Election Day	EV-ED Provisional
Registered Voters - Total	132,615				
Ballots Cast - Total	12,797	6,500	1,126	5,164	7
Voter Turnout - Total	9.65%				

Richardson ISD Member of Board of Trustees, At Large PI 7

Vote For 1

	TOTAL	VOTE %	EV In-Person	EV Mail	Election Day	EV-ED Provisional
Amanda Clair	5,333	43.54%	2,691	508	2,132	2
Christopher J. Poteet	6,915	56.46%	3,472	592	2,846	5
Total Votes Cast	12,248	100.00%	6,163	1,100	4,978	7

**MINUTES AND CERTIFICATION FOR ORDER
CANVASSING TRUSTEE RUNOFF ELECTION RESULTS**

I, the undersigned Secretary of the Board of Trustees of Richardson Independent School District, hereby certify as follows:

1. The Board of Trustees of said District convened in Special Session on June 14, 2021, at the regular meeting place thereof, and a quorum of members of said Board of Trustees were present at said meeting. Whereupon, among other business, the following was transacted at said meeting: a written order entitled:

AN ORDER CANVASSING RETURNS AND DECLARING THE RESULTS OF
A TRUSTEE RUNOFF ELECTION HELD IN THE RICHARDSON
INDEPENDENT SCHOOL DISTRICT ON JUNE 5, 2021

was duly introduced for consideration of said Board of Trustees. It was then duly moved and seconded that said Order be passed; and, after due discussion, said motion, carrying with it the passage of said Order, prevailed and carried by the following vote:

AYES: _____

NOES: _____

ABSTENTIONS: _____

2. A true, full and correct copy of the aforesaid Order passed at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; said Order has been duly recorded in the official minutes of said Board of Trustees; the above and foregoing paragraph is a true and correct excerpt from said minutes of said meeting pertaining to the passage of said Order; the persons named in the above and foregoing paragraph, at the time of said meeting and the passage of said Order, were the duly chosen, qualified and acting members of said Board of Trustees as indicated therein; according to the records of my office, each member of the Board of Trustees was duly and sufficiently notified officially and personally in advance, of the time, place and purpose of the aforesaid meeting and that said Order would be introduced and considered for passage at said meeting; and said meeting was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by Chap. 551, Texas Government Code.

SIGNED AND SEALED _____, 2021.

Secretary, Board of Trustees
Richardson Independent School District

[DISTRICT SEAL]

**BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas**

Date: June 14, 2021

Submitted by: David Pate, CFO, Finance & Support Services

ACTION ITEM

TOPIC: Final Amended Budget – 2020-2021 Annual Budget

BACKGROUND INFORMATION

In compliance with the Texas Education Code and also with TEA Financial Accounting and Reporting Budgeting Module, the expenditure budget for the District must be approved by the Board of Trustees. The annual budget includes Funds 199 (Operating), 240 (Child Nutrition), and 599 (Debt Service) and is adopted by function and object series as prescribed by the Budgeting Module.

Many changes in function expenditures occur within each month. To keep the Board informed of these changes, the Budget Status Report for expenditures is presented for approval on a monthly basis. Changes in function expenditures or appropriations in amounts greater than \$5,000 are not made until the Board of Trustees gives its approval.

SUPERINTENDENT’S RECOMMENDATION

The Superintendent recommends that the Board of Trustees of the Richardson Independent School District approve the Budget Status Report as listed on the following pages.

RESOLUTION

WHEREAS, the Board of Trustees adopted the budget for the fiscal year in June; and

WHEREAS, changes occur in expenditures during the year; and

WHEREAS, these changes are necessary for the successful education of the students in the district and

WHEREAS, ensuring timely and accurate financial record keeping supports the Board’s Strategic Objectives and Strategies;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Richardson Independent School District approve the Budget Status Report on the following pages.

Summary of Budget - Proposed Amendments - All Official Funds

Summary as of Date June 14, 2021

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes ¹	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 116,863,591	\$ -	\$ 360,510	\$ -	\$ 117,224,101	\$ -	\$ -	\$ -	\$ 117,224,101
Revenues									
Local	364,361,209	-	721,766	-	365,082,975	-	-	-	365,082,975
State	102,425,038	-	56,238	-	102,481,276	-	-	-	102,481,276
Federal	20,218,845	-	-	-	20,218,845	-	-	-	20,218,845
Total Revenues	487,005,092	-	778,004	-	487,783,096	-	-	-	487,783,096
Expenditures									
Function 11 - Instruction	241,954,982	57,428	4,187,484	(2,797,735)	243,402,159	-	-	-	243,402,159
Function 12 - Library/Media Services	6,365,669	11,415	61,501	122,514	6,561,099	-	-	-	6,561,099
Function 13 - Curriculum/Instructional Staff Development	9,845,180	18,280	108,601	(1,151,212)	8,820,849	-	-	-	8,820,849
Function 21 - Instruction Leadership	7,149,366	27,536	61,501	(548,223)	6,690,180	-	200,000	-	6,890,180
Function 23 - School Leadership	26,520,121	9,475	325,023	100,783	26,955,402	-	-	-	26,955,402
Function 31 - Guidance / Counseling	19,629,554	69,071	286,632	617,941	20,603,198	-	-	-	20,603,198
Function 32 - Social Work Services	1,307,607	-	10,120	61,572	1,379,299	-	100,000	-	1,479,299
Function 33 - Health Services	5,747,118	5,174	58,388	48,284	5,858,964	-	-	-	5,858,964
Function 34 - Student Transportation	10,177,115	2,782,986	127,285	(150,300)	12,937,086	-	-	-	12,937,086
Function 35 - Child Nutrition	17,759,984	-	458,639	248,000	18,466,623	-	-	-	18,466,623
Function 36 - Co-curricular / Extracurricular Activities	5,999,413	90,015	18,684	47,303	6,155,415	-	-	-	6,155,415
Function 41 - General Administration	10,318,729	130,942	868,886	621,424	11,939,981	-	-	-	11,939,981
Function 51 - Maintenance & Operations	29,992,527	392,787	5,242,898	2,458,793	38,087,005	-	-	-	38,087,005
Function 52 - Security Services	2,587,744	8,945	417,905	84,090	3,098,684	-	350,000	-	3,448,684
Function 53 - Data Processing Services	5,683,608	402,312	51,919	(32,354)	6,105,485	-	-	-	6,105,485
Function 61 - Community Services	1,047,783	-	17,905	93,202	1,158,890	-	-	-	1,158,890
Function 71 - Debt Administration	59,925,074	-	-	(907,850)	59,017,224	-	-	-	59,017,224
Function 72 - Debt Administration	28,298,402	-	-	-	28,298,402	-	-	-	28,298,402
Function 73 - Debt Administration	200,000	-	3,402,089	-	3,602,089	-	-	-	3,602,089
Function 81 - Facilities Acquisition & Construction	-	-	6,228	10,000	16,228	-	-	-	16,228
Function 91 - Intergovernmental Charges	1,199,930	-	-	-	1,199,930	-	-	-	1,199,930
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	255,704	-	-	213,843	469,547	-	-	-	469,547
Function 95 - Payments to JJAEP	50,000	-	-	(47,000)	3,000	-	-	-	3,000
Function 97 - Payments to Tax Increment	950,000	-	-	900,000	1,850,000	-	-	-	1,850,000
Function 99 - Other Intergovernmental Charges	1,167,100	-	-	6,925	1,174,025	-	-	-	1,174,025
Total Expenditures	494,132,710	4,006,366	15,711,688	0	513,850,764	-	650,000	-	514,500,764
Other Plan Sources (Uses)									
7911 Refunding Bonds Issued	-	-	36,675,000	-	36,675,000	-	-	-	36,675,000
7912 Sale of Real and Personal Property	-	-	150,000	-	150,000	-	-	-	150,000
7916 Premium on Issuance of Bonds	-	-	2,862,212	-	2,862,212	-	-	-	2,862,212
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	(1,000,000)	-	(600,000)	-	(1,600,000)	-	-	-	(1,600,000)
8949 Payment to Refunded Bond Escrow Agent	-	-	(39,135,123)	-	(39,135,123)	-	-	-	(39,135,123)
Total Other Plan Sources (Uses)	(1,000,000)	-	(47,911)	-	(1,047,911)	-	-	-	(1,047,911)
Ending Fund Balance	\$ 108,735,973	\$ (4,006,366)	\$ (14,621,085)	\$ (0)	\$ 90,108,522	\$ -	\$ (650,000)	\$ -	\$ 89,458,522

Note: The beginning fund balance reflects the 2019-20 ending fund balance per the 2019-20 CAFR less nonspendable balances and restrictions, commitments and assignments in the General Fund.

¹ \$360,510 of the assigned fund balance in the General Fund has been designated for bond planning.

Summary of Budget - Proposed Amendments - General Operating Fund
 Summary as of Date June 14, 2021

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes ¹	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 87,543,530	\$ -	\$ 360,510	\$ -	\$ 87,904,040	\$ -	\$ -	\$ -	\$ 87,904,040
Revenues									
Local	269,850,510	-	-	-	269,850,510	-	-	-	269,850,510
State	101,854,447	-	-	-	101,854,447	-	-	-	101,854,447
Federal	7,440,000	-	-	-	7,440,000	-	-	-	7,440,000
Total Revenues	379,144,957	-	-	-	379,144,957	-	-	-	379,144,957
Expenditures									
Function 11 - Instruction	241,954,982	57,428	4,187,484	(2,797,735)	243,402,159	-	-	-	243,402,159
Function 12 - Library/Media Services	6,365,669	11,415	61,501	122,514	6,561,099	-	-	-	6,561,099
Function 13 - Curriculum/Instructional Staff Development	9,845,180	18,280	108,601	(1,151,212)	8,820,849	-	-	-	8,820,849
Function 21 - Instruction Leadership	7,149,366	27,536	61,501	(548,223)	6,690,180	-	200,000	-	6,890,180
Function 23 - School Leadership	26,520,121	9,475	325,023	100,783	26,955,402	-	-	-	26,955,402
Function 31 - Guidance / Counseling	19,629,554	69,071	286,632	617,941	20,603,198	-	-	-	20,603,198
Function 32 - Social Work Services	1,307,607	-	10,120	61,572	1,379,299	-	100,000	-	1,479,299
Function 33 - Health Services	5,747,118	5,174	58,388	48,284	5,858,964	-	-	-	5,858,964
Function 34 - Student Transportation	10,177,115	2,782,986	127,285	(150,300)	12,937,086	-	-	-	12,937,086
Function 35 - Child Nutrition	-	-	458,639	250,000	708,639	-	-	-	708,639
Function 36 - Co-curricular / Extracurricular Activities	5,999,413	90,015	18,684	47,303	6,155,415	-	-	-	6,155,415
Function 41 - General Administration	10,318,729	130,942	868,886	621,424	11,939,981	-	-	-	11,939,981
Function 51 - Maintenance & Operations	29,715,445	392,787	5,242,898	2,456,793	37,807,923	-	-	-	37,807,923
Function 52 - Security Services	2,587,744	8,945	417,905	84,090	3,098,684	-	350,000	-	3,448,684
Function 53 - Data Processing Services	5,683,608	402,312	51,919	(32,354)	6,105,485	-	-	-	6,105,485
Function 61 - Community Services	1,045,283	-	17,905	93,202	1,156,390	-	-	-	1,156,390
Function 71 - Debt Administration	9,245	-	-	(7,850)	1,395	-	-	-	1,395
Function 72 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 73 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 81 - Facilities Acquisition & Construction	-	-	6,228	10,000	16,228	-	-	-	16,228
Function 91 - Intergovernmental Charges	1,199,930	-	-	-	1,199,930	-	-	-	1,199,930
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	255,704	-	-	213,843	469,547	-	-	-	469,547
Function 95 - Payments to JJAEP	50,000	-	-	(47,000)	3,000	-	-	-	3,000
Function 97 - Payments to Tax Increment Fund	-	-	-	-	-	-	-	-	-
Function 99 - Other Intergovernmental Charges	1,167,100	-	-	6,925	1,174,025	-	-	-	1,174,025
Total Expenditures	386,728,913	4,006,366	12,309,599	0	403,044,878	-	650,000	\$ -	403,694,878
Other Plan Sources (Uses)									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	-	-	150,000	-	150,000	-	-	-	150,000
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	(1,000,000)	-	(600,000)	-	(1,600,000)	-	-	-	(1,600,000)
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
Total Other Plan Sources (Uses)	(1,000,000)	-	(450,000)	-	(1,450,000)	-	-	-	(1,450,000)
Ending Fund Balance	\$ 78,959,574	\$ (4,006,366)	\$ (12,399,089)	\$ (0)	\$ 62,554,119	\$ -	\$ (650,000)	\$ -	\$ 61,904,119

Note: The beginning fund balance reflects the 2019-20 ending fund balance per the 2019-20 CAFR less nonspendable balances and restrictions, commitments and assignments in the General Fund.

¹ \$360,510 of the assigned fund balance in the General Fund has been designated for bond planning.

Summary of Budget - Proposed Amendments - Child Nutrition Fund
 Summary as of Date June 14, 2021

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 3,726,985				\$ 3,726,985				\$ 3,726,985
Revenues									
Local	5,171,838	-	-	-	5,171,838	-	-	-	5,171,838
State	88,883	-	-	-	88,883	-	-	-	88,883
Federal	12,778,845	-	-	-	12,778,845	-	-	-	12,778,845
Total Revenues	18,039,566	-	-	-	18,039,566	-	-	-	18,039,566
Expenditures									
Function 11 - Instruction	-	-	-	-	-	-	-	-	-
Function 12 - Library/Media Services	-	-	-	-	-	-	-	-	-
Function 13 - Curriculum/Instructional Staff Development	-	-	-	-	-	-	-	-	-
Function 21 - Instruction Leadership	-	-	-	-	-	-	-	-	-
Function 23 - School Leadership	-	-	-	-	-	-	-	-	-
Function 31 - Guidance / Counseling	-	-	-	-	-	-	-	-	-
Function 32 - Social Work Services	-	-	-	-	-	-	-	-	-
Function 33 - Health Services	-	-	-	-	-	-	-	-	-
Function 34 - Student Transportation	-	-	-	-	-	-	-	-	-
Function 35 - Child Nutrition	17,759,984	-	-	(2,000)	17,757,984	-	-	-	17,757,984
Function 36 - Co-curricular / Extracurricular Activities	-	-	-	-	-	-	-	-	-
Function 41 - General Administration	-	-	-	-	-	-	-	-	-
Function 51 - Maintenance & Operations	277,082	-	-	2,000	279,082	-	-	-	279,082
Function 52 - Security Services	-	-	-	-	-	-	-	-	-
Function 53 - Data Processing Services	-	-	-	-	-	-	-	-	-
Function 61 - Community Services	2,500	-	-	-	2,500	-	-	-	2,500
Function 71 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 72 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 73 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 81 - Facilities Acquisition & Construction	-	-	-	-	-	-	-	-	-
Function 91 - Intergovernmental Charges	-	-	-	-	-	-	-	-	-
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	-	-	-	-	-	-	-	-	-
Function 95 - Payments to JJAEP	-	-	-	-	-	-	-	-	-
Function 97 - Payments to Tax Increment Fund	-	-	-	-	-	-	-	-	-
Function 99 - Other Intergovernmental Charges	-	-	-	-	-	-	-	-	-
Total Expenditures	18,039,566	-	-	-	18,039,566	-	-	-	18,039,566
Other Plan Sources (Uses)									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	-	-	-	-	-	-	-	-	-
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	-	-	-	-	-	-	-	-	-
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
Total Other Plan Sources (Uses)	-	-	-	-	-	-	-	-	-
Ending Fund Balance	\$ 3,726,985	\$ -	\$ -	\$ -	\$ 3,726,985	\$ -	\$ -	\$ -	\$ 3,726,985

Note: The beginning fund balance reflects the 2019-20 ending fund balance less nonspendable balances per the 2019-20 CAFR.

Summary of Budget - Proposed Amendments - Debt Service Fund
 Summary as of Date June 14, 2021

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 25,593,076				\$ 25,593,076				\$ 25,593,076
Revenues									
Local	89,338,861	-	721,766	-	90,060,627	-	-	-	90,060,627
State	481,708	-	56,238	-	537,946	-	-	-	537,946
Federal	-	-	-	-	-	-	-	-	-
Total Revenues	89,820,569	-	778,004	-	90,598,573	-	-	-	90,598,573
Expenditures									
Function 11 - Instruction	-	-	-	-	-	-	-	-	-
Function 12 - Library/Media Services	-	-	-	-	-	-	-	-	-
Function 13 - Curriculum/Instructional Staff Development	-	-	-	-	-	-	-	-	-
Function 21 - Instruction Leadership	-	-	-	-	-	-	-	-	-
Function 23 - School Leadership	-	-	-	-	-	-	-	-	-
Function 31 - Guidance / Counseling	-	-	-	-	-	-	-	-	-
Function 32 - Social Work Services	-	-	-	-	-	-	-	-	-
Function 33 - Health Services	-	-	-	-	-	-	-	-	-
Function 34 - Student Transportation	-	-	-	-	-	-	-	-	-
Function 35 - Child Nutrition	-	-	-	-	-	-	-	-	-
Function 36 - Co-curricular / Extracurricular Activities	-	-	-	-	-	-	-	-	-
Function 41 - General Administration	-	-	-	-	-	-	-	-	-
Function 51 - Maintenance & Operations	-	-	-	-	-	-	-	-	-
Function 52 - Security Services	-	-	-	-	-	-	-	-	-
Function 53 - Data Processing Services	-	-	-	-	-	-	-	-	-
Function 61 - Community Services	-	-	-	-	-	-	-	-	-
Function 71 - Debt Administration	59,915,829	-	-	(900,000)	59,015,829	-	-	-	59,015,829
Function 72 - Debt Administration	28,298,402	-	-	-	28,298,402	-	-	-	28,298,402
Function 73 - Debt Administration	200,000	-	3,402,089	-	3,602,089	-	-	-	3,602,089
Function 81 - Facilities Acquisition & Construction	-	-	-	-	-	-	-	-	-
Function 91 - Intergovernmental Charges	-	-	-	-	-	-	-	-	-
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	-	-	-	-	-	-	-	-	-
Function 95 - Payments to JJAEP	-	-	-	-	-	-	-	-	-
Function 97 - Payments to Tax Increment Fund	950,000	-	-	900,000	1,850,000	-	-	-	1,850,000
Function 99 - Other Intergovernmental Charges	-	-	-	-	-	-	-	-	-
Total Expenditures	89,364,231	-	3,402,089	-	92,766,320	-	-	-	92,766,320
Other Plan Sources (Uses)									
7911 Refunding Bonds Issued	-	-	36,675,000	-	36,675,000	-	-	-	36,675,000
7912 Sale of Real and Personal Property	-	-	-	-	-	-	-	-	-
7916 Premium on Issuance of Bonds	-	-	2,862,212	-	2,862,212	-	-	-	2,862,212
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	-	-	-	-	-	-	-	-	-
8949 Payment to Refunded Bond Escrow Agent	-	-	(39,135,123)	-	(39,135,123)	-	-	-	(39,135,123)
Total Other Plan Sources (Uses)	-	-	402,089	-	402,089	-	-	-	402,089
Ending Fund Balance	\$ 26,049,414	\$ -	\$ (2,221,996)	\$ -	\$ 23,827,418	\$ -	\$ -	\$ -	\$ 23,827,418

Note: The beginning fund balance reflects the 2019-20 ending fund balance per the 2019-20 CAFR.

BOARD MEETING
June 14, 2021

OTHER PLAN CHANGES - OPERATING FUND (199)

OTHER PLAN CHANGES - OPERATING FUND (199)		
ACCOUNTS	REASON	AMOUNT
To: 199.21.61190.999.99.0000.997.000	Final Amendment	200,000.00
TOTAL FUNCTION 21		200,000.00
To: 199.32.61190.999.99.0000.997.000	Final Amendment	100,000.00
TOTAL FUNCTION 32		100,000.00
To: 199.52.61190.999.99.0000.997.000	Final Amendment	350,000.00
TOTAL FUNCTION 52		350,000.00
TOTAL OTHER PLAN CHANGES - OPERATING FUND (199)		650,000.00

**BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas**

Date: June 14, 2021

Submitted by: David Pate, CFO, Finance & Support Services

ACTION ITEM

TOPIC: Adoption of 2021 – 2022 Budget

BACKGROUND INFORMATION

The Texas Education Code and Texas Education Agency Financial Accounting Reporting and Budgeting Module requires the district to adopt the budget for the following fiscal year before July 1st or before any expenditure of the appropriations therein.

The 2021 – 2022 budget building process began in July and continues through this evening's action. This year-round process involved the community, staff, and the Board itself.

The administration has prepared the Official Budget document to provide information on the proposed budget and to explain the budget process.

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board adopt the 2021 – 2022 budget as presented in the Official Budget Document.

RESOLUTION

WHEREAS, the Texas Education Code requires the Board to prepare and adopt a budget before July 1st; and

WHEREAS, The community has expressed its desires throughout the budget preparation process through participation in a variety of ways; and

WHEREAS, the adoption of the 2021 – 2022 Official Budget as presented supports the Board's goal of ensuring excellence in operations; and

WHEREAS, the Board of Trustees of the Richardson Independent School District finds that a public purpose is served by all expenditures contained in this budget; now

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Richardson Independent School District declares the 2021 – 2022 Official Budget as presented be adopted.

**OFFICIAL BUDGET
FISCAL YEAR 2021-22**

	<u>Operating Fund</u>	<u>Child Nutrition Fund</u>	<u>Debt Service Fund</u>	<u>Total</u>	<u>Total by Enrolled Student*</u>
Estimated Revenues					
Local Revenue	273,323,525	5,518,237	90,071,859	368,913,621	9,511
State Revenue	94,845,767	88,883	486,506	95,421,156	2,460
Federal Revenue	7,975,218	13,000,673	-	20,975,891	541
Total Revenues	376,144,510	18,607,793	90,558,365	485,310,668	12,512
Appropriations					
11 - Instruction	234,487,229			234,487,229	6,046
12 - Library & Media Services	6,264,140			6,264,140	162
13 - Curriculum/Instructional Staff Development	8,424,563			8,424,563	217
21 - Instructional Administration	6,487,288			6,487,288	167
23 - School Leadership	26,602,595			26,602,595	686
31 - Guidance and Counseling ¹	19,715,211			19,715,211	508
32 - Attendance and Social Work	1,343,710			1,343,710	35
33 - Health Services	5,819,946			5,819,946	150
34 - Student Transportation	10,233,463			10,233,463	264
35 - Child Nutrition	549,072	18,336,096		18,885,168	487
36 - Co-Curricular / Extra Curricular Activities	6,455,942			6,455,942	166
41 - General Administration ^{1,2}	11,506,258			11,506,258	297
51 - Plant Maintenance & Operations	32,246,685	269,197		32,515,882	838
52 - Security and Monitoring Services	2,593,396			2,593,396	67
53 - Data Processing Services	5,686,419			5,686,419	147
61 - Community Services	1,058,155	2,500		1,060,655	27
71 - Debt Service Principal	1,395		66,485,000	66,486,395	1,714
72 - Debt Service Interest			27,897,471	27,897,471	719
73 - Debt Service Fees			7,500	7,500	-
81 - Facilities Acquisition & Construction	8,927			8,927	-
91 - Contracted Instructional Services (recapture)	1,199,930			1,199,930	31
93 - Payments to Fiscal Agent Districts of Shared Services	255,704			255,704	7
95 - Juvenile Justice Alternative Education Program	50,000			50,000	1
97 - Tax Increment Fund			1,900,000	1,900,000	49
99 - Other Intergovernmental Charges	1,170,562			1,170,562	30
Total Appropriations	382,160,590	18,607,793	96,289,971	497,058,354	12,815
Other Sources (Uses)					
Sale of Real and Personal Property	100,000			100,000	3
Transfers Out	(1,000,000)			(1,000,000)	(26)
Total Other Sources (Uses)	(900,000)	-	-	(900,000)	(23)
Change in Fund Balance	(6,916,080)	(0)	(5,731,606)		

*Based on 2021-22 enrollment projection of 38,787 students.

¹Includes 6491-Statutorily Required Public Notice - Required Posting \$40,000.

²Includes 6214-Statutorily Required Public Notice - Lobbying \$1,477.

The compensatory budget meets the statutory requirements in the official budget.

The 21-22 budget adopted by the RISD Board of Trustees on June 14, 2021, includes pay raises ranging from 2.0% to 3.0% of the current base salary amount for full-time teachers, librarians, counselors, nurses, and staff (referred to as "T-types" by the RISD Human Resources Department). The adopted budget also includes pay raises for full-time personnel in an allocated position of 2.0% of the current base salary or wage amount. The Board of Trustees further intends that employee eligibility for any pay raise is contingent upon the employee receiving a rating of at least "meets expectations" or other equivalent rating as determined by the appraisal instrument, on his/her 2020 - 21 performance appraisal as required by Policy DEA (Local).

The 2021-22 budget adopted by the RISD Board of Trustees on June 14, 2021, includes a retention stipend of no more than \$1,500 for each full-time employee in an allocated position. Each part-time employee in an allocated position will receive a retention stipend of no more than \$750. Actual amount of stipend to be determined at a later date. To be eligible to receive the approved retention stipend, an employee must have received a performance rating of at least "meets expectations", or other equivalent rating as determined by the appraisal instrument, on their 2020-2021 performance appraisal as required by Policy DEA (Local), unless otherwise prohibited by statute. In addition, to be eligible to receive the retention stipend, an individual (i) must have been an RISD employee on May 28, 2021, and on August 17, 2021, and (ii) not have submitted notice of intent to separate his/her employment to the District.

BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas

Date: June 14, 2021

Submitted by: David Pate, CFO, Financial & Support Services

ACTION ITEM

TOPIC: Purchases over \$100,000

BACKGROUND INFORMATION:

Policy CH local, provides that any single, budgeted purchase of goods or services that costs \$100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. Purchase(s) for the goods or services reflected have been reviewed and negotiated, where appropriate. Each purchase is within the budgeted amount for the item, category, or service, and the vendors are approved either through the RISD competitor purchasing process or an inter-local agreement.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the Board of Trustees of Richardson Independent School District authorize RISD to purchase the goods or service identified below that exceed the Superintendent's \$100,000 purchasing authorization.

Child's Play Inc. - Replace playground at WRE (Buyboard 592-19)	\$585,486.00
Child's Play Inc. - Replace playground at NWHE (Buyboard 592-19)	\$341,236.00
Child's Play Inc. - Replace playground at OHE Buyboard 592-19)	\$323,025.00
Child's Play Inc. - Replace playground at CCE (Buyboard 592-19)	\$303,747.00
Child's Play Inc. - Replace playground at Yale (Buyboard 592-19)	\$271,611.00

PROPOSED RESOLUTION

WHEREAS, RISD requires the purchase of various good and services that exceed the purchasing authority of the Administrator; and

WHEREAS, RISD maintains an approved list of vendors that complies with the competitive purchasing requirement in the Texas Education Code; and

WHEREAS, Board approval is required for any single, budgeted purchase of goods or services that costs \$100,000 or more;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Richardson Independent School District hereby authorizes the District to the following goods or services:

Child's Play Inc. - Replace playground at WRE (Buyboard 592-19)	\$585,486.00
Child's Play Inc. - Replace playground at NWHE (Buyboard 592-19)	\$341,236.00
Child's Play Inc. - Replace playground at OHE Buyboard 592-19)	\$323,025.00
Child's Play Inc. - Replace playground at CCE (Buyboard 592-19)	\$303,747.00
Child's Play Inc. - Replace playground at Yale (Buyboard 592-19)	\$271,611.00

**BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas**

Date: June 14, 2021
Division: Operations
Submitted by: Sandra Hayes, Assistant Superintendent

ACTION ITEM

TOPIC: Consider Contract to Purchase Real Property Located at 616 S. Sherman Street, Richardson, Texas 75081 (Lot 2, of Replat of Lots 2 and 3, in Block A, of SHERMAN PLAZA BUISINESS PARK, an Addition to the City of Richardson, Dallas County, Texas)

BACKGROUND INFORMATION:

In connection with its ongoing strategic planning to address anticipated future facility construction needs, the District recently became aware of a building, located on approximately 1.1186 acres of land, that is available for sale on Sherman Drive to the west of the Administrative Building complex. The property address is 616 S. Sherman Street, Richardson, TX 75243-3000. The building will be suitable to meet a variety of current and future staff and programming space needs. After investigating the suitability of the property, the Administration recommends that the District pursue purchase of the property at a purchase price of Two Million Six Hundred Seventy-Five Thousand and no/100 Dollars (\$2,675,000.00).

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the Board authorize the Administration to continue to work with the Seller to finalize a contract to purchase the property located at 616 S. Sherman Drive, Richardson, TX, as set out in the Resolution below.

PROPOSED RESOLUTION

WHEREAS, in connection with the District's strategic planning efforts to ensure current and future facility space needs can be met, the Administration recently identified an available tract of land located at 616 S. Sherman Street, Richardson, Texas 75081; and

WHEREAS, the Administration inspected the property and determined it would

be suitable to consider for current and future facility space needs and has been in negotiations with the Seller to reach an agreed purchase price in the amount of \$2,675,000.00, which the Board finds to be a good value; and

WHEREAS, taking steps to ensure current and future facility space needs can be met supports the Board's Strategic Plan;

THEREFORE, BE IT RESOLVED that the Board of Trustees hereby:

- authorizes the Superintendent or her designee to continue to work with the Seller to finalize a contract for the purchase of the real property located at 616 S. Sherman Street, Richardson, Texas 75081 (Lot 2, of Replat of Lots 2 and 3, in Block A, of SHERMAN PLAZA BUSINESS PARK, an Addition to the City of Richardson, Dallas County, Texas) at a purchase price of \$2,675,000.00; and
- authorizes District staff and the Board President to take such actions and execute such documents as required to purchase of said real property.

APPROVED on the 14th day of June 2021.

RISD Board of Trustees

By: _____
Name: Karen Clardy
Title: President

ATTEST:

By: _____
Name: Regina Harris
Title: Secretary

**BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas**

Date: June 14, 2021 **First Reading:** June 7, 2021
Department: General Counsel
Submitted by: Mia M. Martin

ACTION ITEM

TOPIC: **TASB Localized Policy Manual**
 - **Review Updated Local Policies**

BACKGROUND INFORMATION:

On June 7, 2021, the Board reviewed proposed revisions to BE (Local) Board Meetings, CB (Local) State and Local Revenue Sources, and GF (Local) Public Complaints.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the Board approve the proposed revisions to policies BE (Local) Board Meetings, CB (Local) State and Local Revenue Sources, and GF (Local) Public Complaints.

PROPOSED RESOLUTION

WHEREAS, the Board of Trustees regularly reviews and updates its policies to ensure they conform to applicable law, best practices, and the Board's mission, beliefs, and strategic objectives; and

WHEREAS, the Board has reviewed the proposed revisions to the local policies as presented by staff, and finds that the proposed revisions are appropriate and necessary to ensure that the District's policies conform to applicable law, best practices, and the Board's mission, beliefs, and strategic objectives;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Richardson Independent School District adopts and approves the proposed revisions, to the following local policies:

Revise the following existing policies: BE (Local), CB (Local), and GF (Local).

BOARD MEETINGS

BE
(LOCAL)

Meeting Place and Time

The notice for a Board meeting shall reflect the date, time, and location of the meeting.

Regular Meetings

Regular meetings of the Board typically are scheduled on the first Monday of each month at 6:00 p.m. The Board office shall develop an annual calendar for regular board meetings. When determined necessary and for the convenience of Board members, the Board President may change the date, time, or location of a regular meeting with proper notice.

Special or Emergency Meetings

The Board President shall call special meetings at the Board President's discretion or on request by three members of the Board.

The Board President shall call an emergency meeting when it is determined by the Board President or three members of the Board that an emergency or urgent public necessity, as defined by law, warrants the meeting.

Agenda Preparation

In consultation with the Board President, the Superintendent shall prepare the agenda for all Board meetings. Any Board member may request that a subject be included on the agenda for a meeting in accordance with Board operating procedures. The Superintendent shall include on the preliminary agenda of the meeting all topics that have been timely submitted by a Board member in accordance with Board operating procedures.

Consent Agenda

The Superintendent, in consultation with the Board President, shall determine items, if any, that qualify to be placed on the consent agenda. A consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Notice to Members

Members of the Board shall be given notice of regular and special meetings at least 72 hours prior to the scheduled time of the meeting and at least two hours prior to the time of an emergency meeting.

Closed Meeting

Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, in accordance with law.

The Board may conduct a closed meeting when the agenda subject is one that may properly be discussed in closed meeting. [See BEC]

Order of Business

The order of business for regular Board meetings shall be as set out in the agenda accompanying the notice of the meeting. At the

meeting, the order in which posted agenda items are taken may be changed by the Board President unless a majority of the Board votes to retain the order listed on the agenda.

Rules of Order

The Board shall observe the parliamentary procedures as found in *Robert's Rules of Order, Newly Revised*, except as otherwise provided in Board procedural rules or by law. Procedural rules may be suspended at any Board meeting by majority vote of the members present.

Voting

Voting shall be by voice vote or show of hands, as directed by the Board President. Any member may abstain from voting, and a member's vote or failure to vote shall be recorded. [See BDAA(LOCAL) for the Board President's voting rights]

Minutes

Board action shall be carefully recorded by the Board Secretary or Administrative Manager, Board of Trustees. When approved, the minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the Board President and the Board Secretary.

The official minutes of the Board shall be retained on file in the office of the Superintendent and shall be available for examination in the same manner as other public information.

**Discussions and
Limitation**

Discussions shall be addressed to the Board President and then the entire membership. Discussion shall be directed solely to the business currently under deliberation, and the Board President shall halt discussion that does not apply to the business before the Board.

The Board President shall also halt discussion if the Board has agreed to a time limitation for discussion of an item, and that time limit has expired. Aside from these limitations, the Board President shall not interfere with debate so long as members wish to address themselves to an item under consideration.

Grants and Awards

The Superintendent shall be authorized to:

1. Apply, on behalf of the Board, for any and all special federal and state grants and awards as deemed appropriate for the District's operations;
2. Approve commitment of District funds for matching, cost sharing, cooperative, or jointly funded projects up to the amounts specifically allowed under the District budget approved by the Board;
3. Approve grant and award amendments as necessary; and
4. Approve grant and award plans.

Where required, by law or the granting agency, the District shall:

1. Provide public notice of federal grant applications through an information item at a Board meeting and by publishing information on the District's website; and/or
2. Make available opportunities for public input.

The District shall comply with all requirements for state and federal grants and awards imposed by law, the awarding agency, or an applicable pass-through entity.

The Superintendent shall develop and enforce financial management systems, internal control procedures, procurement procedures, and other administrative procedures as needed to provide reasonable assurance that the District is complying with requirements for state and federal grants and awards.

[See CAA, CBB]

Federal Awards

Conflict of Interest

Each employee, Board member, or agent of the District who is engaged in the selection, award, or administration of a contract supported by a federal grant or award and who has a potential conflict of interest as defined at Code of Federal Regulations, title 2, section 200.318, shall disclose to the District, in writing, any conflict that meets the disclosure threshold in Chapter 176 of the Local Government Code. [See CBB]

In addition, each employee, Board member, or agent of the District shall comply with any other conflict of interest requirements imposed by the granting agency or a pass-through entity.

For purposes of this policy, "immediate family member" shall have the same meaning as "family member" as described in Chapter 176 of the Government Code. [See BBFA]

STATE AND FEDERAL REVENUE SOURCES

CB
(LOCAL)

For purposes of this policy, "partner" shall have the same meaning as defined in Business Organizations Code Chapter 1, Subchapter A.

An employee, Board member, or agent of the District who is required to disclose a conflict in accordance with the provisions above shall not participate in the selection, award, or administration of a contract supported by a federal grant or award.

Gifts and Gratuities

Employees, Board members, and agents of the District shall not solicit any gratuities, favors, or items from a contractor or a party to a subcontract for a federal grant or award and shall not accept:

1. Any single item with a value at or above \$50; or
2. Items from a single contractor or subcontractor that have an aggregate monetary value exceeding \$100 in a 12-month period.

[See BBFA, BBFB, CBB, DBD. In the event of a violation of these requirements, see CAA and DH.]

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint Processes

Complaints by members of the public shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with GF after the relevant complaint process:

1. Complaints concerning instructional resources shall be filed in accordance with EF.
2. Complaints concerning a commissioned peace officer who is an employee of the District shall be filed in accordance with CKE.
3. Complaints by employees related to their RISD employment or by RISD students or parents related to their RISD enrollment shall be filed in accordance with DGBA (employees) or FNG (parent/students), as appropriate.

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

Guiding Principles

The Board encourages the public to discuss concerns with an appropriate administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal Resolution

Informal resolution shall be encouraged but shall not extend any deadlines in this policy or otherwise delay the processing of a complaint, except by mutual written consent.

Formal Process

An eligible individual may initiate the formal process described below by timely filing a written complaint form. Except as otherwise required by law, an individual is eligible to file a formal complaint in accordance with this policy if he/she:

- Resides within the District’s boundaries;
- Owns real property within the District;
- Pays property taxes to the District (real and/or personal property taxes);
- Has a complaint related to the District's purchasing/procurement or contract process and the individual is a current or a

former vendor or has responded to a procurement process request such as a Request for Proposal or a Request for Qualifications to become a vendor; or

- Is a non-District resident who was ejected from or denied entry to District premises under Chapter 37 of the Texas Education Code.

The District shall dismiss by written notice any complaint filed by an individual who does not meet at least one of the criteria listed above. An individual whose complaint is dismissed on the grounds that the individual is ineligible may, within three business days of the date of the dismissal, provide written documentation to the assistant superintendent for administrative services to establish that the individual is eligible to file a complaint hereunder. The assistant superintendent shall evaluate the documentation and reinstate the complaint if the individual establishes eligibility. An individual whose complaint is not reinstated may appeal the dismissal by seeking review within seven days from the date of the dismissal notice. Such appeal shall be limited to the issue of eligibility.

Even after initiating the formal complaint process, District residents and other eligible individuals are encouraged to seek informal resolution of their concerns. An individual whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or “mini-trial” at any level.

Freedom from Retaliation

Neither the Board nor any District employee shall unlawfully retaliate against any individual for bringing a concern or complaint.

General Provisions

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business (4:30 p.m.) on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business (4:30 p.m.) on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are postmarked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

Scheduling Conferences

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If the individual fails to appear

at a scheduled conference, the District may hold the conference and issue a decision in the individual's absence.

Response

At Levels One and Two, "response" shall mean a written communication to the individual from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the individual's email address of record, or sent by U.S. Mail to the individual's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Days

For purposes of this policy, "days" shall mean calendar days. In calculating timelines under this policy, the day a document is filed is "day zero," and all deadlines shall be determined by counting the following day as "day one." If a deadline falls on a school holiday or other day on which District administrative offices are closed for business, then the deadline shall be extended to the first business day following the holiday or closure.

Representative

"Representative" shall mean any person who or organization that is designated by an individual to represent the individual in the complaint process.

The individual may designate a representative through written notice to the District at any level of this process. If the individual designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.

Consolidating
Complaints

Complaints arising out of an event or a series of related events shall be addressed in one complaint. An individual shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

Complaint
Management

The Board authorizes the Superintendent or designee to take such actions as are reasonable and necessary to ensure the effective and efficient operation of the complaint process. Such actions may include, without limitation, combining similar or redundant complaints, beginning the process at Level Two or Three, offering a method of alternative dispute resolution such as a conference with a Board hearing officer, assigning staff to facilitate a grievance or appeal conference, identifying complaints as frivolous or repetitive and altering the grievance process to avoid the unnecessary use of staff resources for such complaints, recommending to the Board's presiding officer that appropriate Level Three appeals be presented

to the Board of Trustees only via written submission, or other actions the Superintendent deems appropriate under the circumstances. The Superintendent's authority hereunder is intended to provide the Superintendent or designee with the flexibility to manage and administer the public complaint process in a reasonable and practical manner to address legitimate concerns without undue exhaustion of staff resources.

Untimely Filings

All time limits shall be strictly followed unless modified by mutual written consent.

If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the individual, at any point during the complaint process. The individual may appeal the dismissal by seeking review in writing within seven days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.

Costs Incurred

Each party shall pay its own costs incurred in the course of the complaint.

Complaint and Appeal Forms

Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the individual does not have copies of these documents, they may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the individual unless the individual did not know the documents existed before the Level One conference or the hearing officer allows the introduction of the documents.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiling is within the designated time for filing.

Level One

Complaint forms must be filed:

1. Within 15 days of the date the individual first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the assistant superintendent of administrative services who will assign an appropriate hearing officer to hear the complaint.

If the complaint is not filed with the assistant superintendent of administrative services, the receiving administrator must note the date and time the complaint form was received and immediately

forward the complaint form to the assistant superintendent of administrative services.

The assistant superintendent's office or the administrator assigned to hear the complaint shall contact the grievant to schedule a conference within seven days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Following the conference, the administrator shall conduct such investigation as he or she believes is appropriate to fairly respond to the complaint and shall provide the individual a written response within seven days following the conference. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Absent extenuating circumstances, the administrator shall provide the individual a written response within seven days following the conference. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the individual did not receive the relief requested at Level One or if the time for a response has expired, he or she may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within seven days of the date of the written Level One response or, if no response was received, within seven days of the Level One response deadline. The Level Two appeal notice must be filed with the assistant superintendent of administrative services.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The individual may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the individual at Level One.
3. The written response issued at Level One and any attachments.

4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The assistant superintendent of administrative services or designee shall contact the grievant to schedule a conference within seven days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the individual may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The Superintendent or designee shall conduct such investigation or review as he or she believes appropriate to fairly respond to the appeal and shall provide the individual a written response within seven days following the conference. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

Level Three

If the individual did not receive the relief requested at Level Two or if the time for a response has expired, he or she may appeal the decision to the Board.

The appeal notice must be filed in writing with the assistant superintendent of administrative services, on a form provided by the District, within seven days of the date of the written Level Two response or, if no response was received, within seven days of the Level Two response deadline. If the appeal notice is untimely, not on the District's form, or incomplete in any material way, the Superintendent, in consultation with the Board President, may dismiss the complaint and provide written notice of the dismissal to the complainant.

The assistant superintendent of administrative services or designee shall inform the individual of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The individual may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.

2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the individual notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

At the discretion of the Board President, the Board may consider the complaint based on oral argument or on written submissions. If the complaint is considered on written submissions, the Board will not hear oral argument.

The presiding officer may set reasonable time limits and guidelines for the presentation, whether by oral argument or written submissions, and shall communicate such guidelines to the parties before the hearing or scheduled submission date for written submissions.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, if via live hearing, including the presentation by the individual or his or her representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter, at the presiding officer's discretion.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

If the Board considers the complaint on written submission, it shall make a determination based on the complaint record. The Board shall then make and communicate its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. The written submissions shall serve as the record of the Level Three appeal proceeding before the Board.

BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas

Date: June 14, 2021

Department: Operations

Submitted by: Sandra Hayes, Assistant Superintendent, Operations

INFORMATION ITEM

TOPIC: Lake Highlands Junior High School - New Construction Project

BACKGROUND INFORMATION:

The administration has prepared a presentation that provides an overview of the preliminary construction development plans for the Lake Highlands Junior High School New Construction Project.

SUPERINTENDENT’S RECOMMENDATION:

The Superintendent presents information regarding the construction development plans of the Lake Highlands Junior High School Project including but not limited to site layout, building orientation, and site constraints for the Board’s information and review.



Our Mission

The mission of Richardson Independent School District is to ensure that ALL students connect, learn, grow and succeed.

LAKE HIGHLANDS MIDDLE SCHOOL 2021

Current site 2021



Walnut Hill

Walnut Hill



South Entry



Pedestrian Plaza



Aerial



Reception



Entry | STEM



Library



Common Space



Common Space



Collaboration



Level 01



Floor Plan - Level 02



Color Key

- = Fine Arts
- = Athletics
- = Administration
- = Collaboration
- = Academics
- = Dining / Kitchen
- = Support
- = Circulation

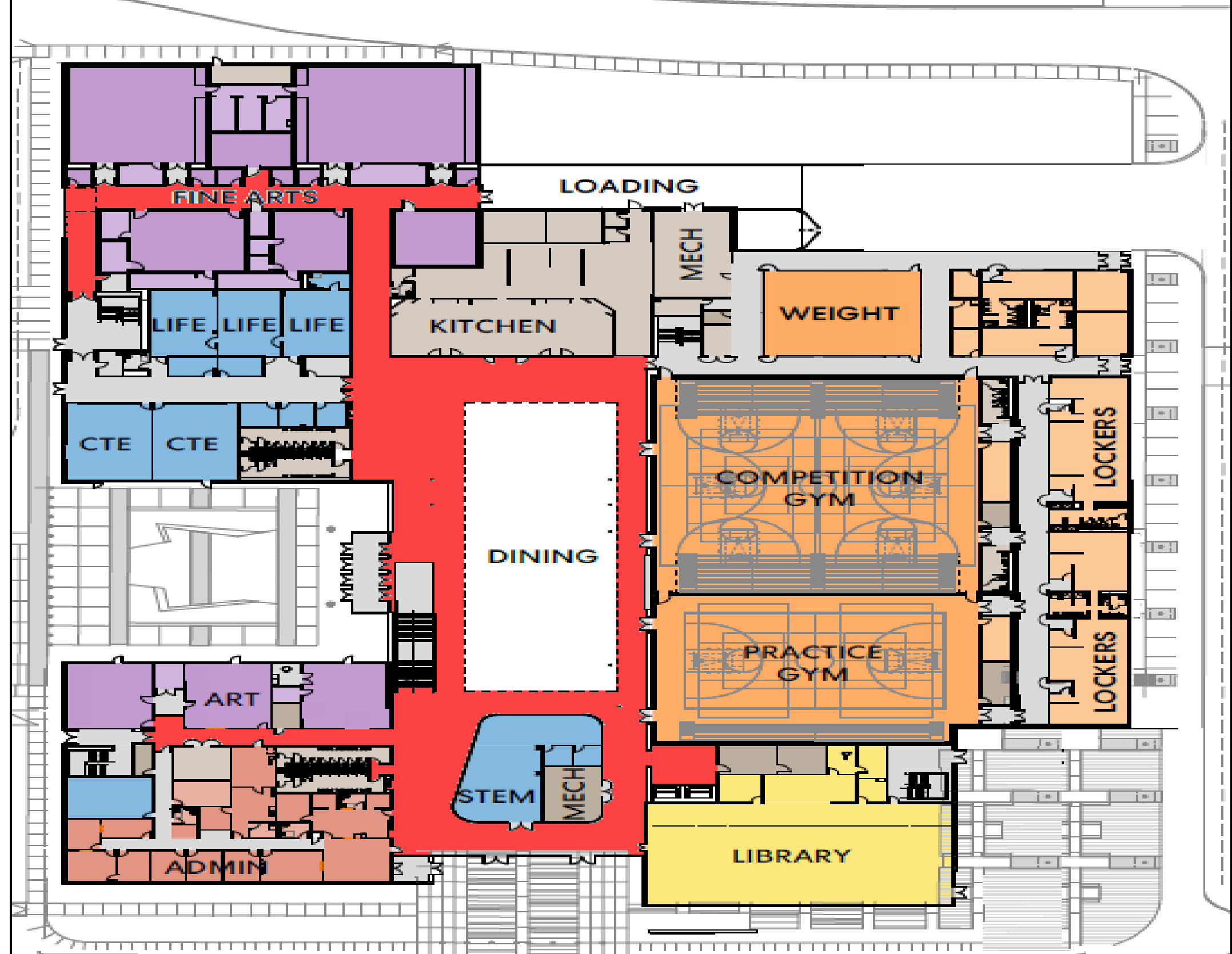


Floor Plan - Level 03

- Color Key**
- = Fine Arts
 - = Athletics
 - = Administration
 - = Collaboration
 - = Academics
 - = Dining / Kitchen
 - = Support
 - = Circulation



Level 01 - Option



Color Key

Red	Circulation
Orange	Weight Room
Yellow	Library
Blue	Life Science
Purple	Fine Arts
Grey	Mechanical
White	Dining



Closing/Questions



Our Mission

The mission of Richardson Independent School District is to ensure that ALL students connect, learn, grow and succeed.

**BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas**

Date: June 14, 2021

Submitted by: David Pate, CFO, Finance & Support Services

INFORMATION ITEM

TOPIC: Procurement Process Presentation

BACKGROUND INFORMATION

The administration has prepared a presentation that provides an overview of the Procurement Process as outlined in RISD Board Policy.

SUPERINTENDENT'S RECOMMENDATION

The Superintendent presents the information regarding the Procurement Process methods for the Board's information and review.

RISD Procurement Process



Agenda

- ▶ RISD Purchasing Department
- ▶ Procurement Methods
- ▶ Bidding Process
- ▶ Construction Manager@Risk
- ▶ Cooperative Purchases
- ▶ Federal Purchases
- ▶ Bid Opportunity Locations
- ▶ Bonfire
- ▶ Chambers of Commerce

Purchasing Department Members

- ▶ Melody Greig - Director of Purchasing (Technology)
- ▶ Christie Simpson - Purchasing Specialist (Contracts, Athletics, Fine Arts, Promotional, Services)
- ▶ James Cason - Senior Buyer (M&O, Construction, Transportation)
- ▶ Karen Cargile - Senior Buyer (Child Nutrition, Custodial, Retail)
- ▶ Patsy Farley - Buyer (Teaching Aids, Library)
- ▶ Michelle Hodges-Spivey - Admin Specialist (Catering, Staples)

Note: Processes all procurement for all funding sources.

Procurement Methods - Governed by TEC 44.031

- ▶ All school district contracts for the purchase of goods and services, except contracts for the purchase of produce or vehicle fuel, valued at \$50,000 or more in the aggregate for each 12-month period shall be made by the method, of the following methods, that provides the best value for the district:
 - (1) competitive bidding for services other than construction services;
 - (2) competitive sealed proposals for services other than construction services;
 - (3) a request for proposals, for services other than construction services;
 - (4) an interlocal contract;
 - (5) a method provided by Chapter 2269, Government Code, for construction services;
 - (6) the reverse auction procedure as defined by Section 2155.062(d), Government Code;
or
 - (7) the formation of a political subdivision corporation under Section 304.001, Local Government Code.

Bidding Process

- ▶ Need is identified
- ▶ RFP, RFB, RFQ will be drafted and reviewed by subject matter expert/s in the district
- ▶ Evaluation criteria is generated and reviewed
- ▶ Bid is advertised for at least two weeks
- ▶ Vendor submit bids into RISD's e-bid system
- ▶ After the deadline the buyer reviews for required criteria
- ▶ Bids are released to subject matter experts to review, evaluate, and score
- ▶ Final recommendations are made and presented to the Board for approval

Construction Manager@Risk- RISD's Construction Procurement Method

Government Code Sec. 2269.251(f)

- ▶ The "construction manager-at-risk method" is a delivery method by which a governmental entity contracts with an architect or engineer for design and construction phase services and contracts separately with a construction manager-at-risk to serve as the general contractor and to provide consultation during the design and construction, rehabilitation, alteration, or repair of a facility.
- ▶ A construction manager-at-risk is a sole proprietorship, partnership, corporation, or other legal entity that assumes the risk for construction, rehabilitation, alteration, or repair of a facility at the contracted price as a general contractor and provides consultation to the governmental entity regarding construction during and after the design of the facility. The contracted price may be a guaranteed maximum price.
- ▶ A governmental entity may use the construction manager-at-risk method in selecting a general contractor for the construction, rehabilitation, alteration, or repair of a facility only

Cooperative Purchases

- ▶ RISD utilizes interlocal agreements with various cooperative entities
- ▶ These agreements allow the district to expedite the procurement process by utilizing the bids of other school districts and governmental entities to legally make purchases
- ▶ Ex: Garland ISD facilitates a bid for Fine Arts Band Uniforms - RISD can piggyback on that bid and facilitate a purchase, given all appropriate forms have been filled out by the vendor and they agree to participate in our EPCNT interlocal agreement
- ▶ Can leverage usage with more participation to get lower pricing
- ▶ Quotes are required

EDGAR - Education Department General Administrative Regulations

Uniform Guidance (2 CFR § 200)

Additional Requirements

- ▶ Must adhere to RISD written procedures for federal purchases (RISD Federal Grants Manual)
- ▶ Must provide competitive quotes or be awarded through a competitive bid depending on cost
- ▶ Vendor must agree to several federal certification statements
- ▶ Additional workflow approvals

Categorized by Amount

- ▶ Micro purchase
 - ▶ <\$50,000
 - ▶ Quotes required
- ▶ Small purchase
 - ▶ >\$50,000
 - ▶ Competitive procurement process
- ▶ Non-competitive purchase
 - ▶ Sole Source
 - ▶ Special circumstances

RISD Bid Opportunities can be found:

Bonfire

<https://risd.bonfirehub.com/portal/?tab=openOpportunities>

RISD Website

<https://web.risd.org/purchasing/advertised-bids/>

Daily Commercial Record

Local small paper (Legally required)

Note: All RISD bid opportunities paid from any funding source are posted in these locations.

Bonfire (e-bid system) Dashboard

- ▶ RISD currently has 3,418 vendors registered into the e-bid system

9 Vendors Joined This Month

Vendor Lists Created FYTD

Vendors Joined FYTD

- + IMS joined - Jun 7th 2021, 6:43 AM CDT
- + OG Benefits joined - Jun 4th 2021, 11:16 AM CDT
- + Johnny's Selected Seeds joined - Jun 3rd 2021, 1:44 PM CDT
- + Year uploaded a document - Jun 3rd 2021, 10:53 AM CDT
- + Year joined - Jun 3rd 2021, 10:47 AM CDT

Vendor Records (3418)

Actions Show/Hide Search...

<input type="checkbox"/>	Vendor Name	Contact Name	Contact Email	Vendor Types	Categories	HUB Certification Document
<input type="checkbox"/>	Adams Enterprise	Jenen Adams	Jen@adamslaxservice...		Temporary Labor Services	
<input type="checkbox"/>	ADB Companies	Jennifer McCall	jmccall@adb-us.com		Data Infrastructure Cabling	
<input type="checkbox"/>	Adco Decal & Sign	Richard Brown	rdbrown@adcosign.com	HUB - Black American, HUB - ...	Promotional Products and Dis...	
<input type="checkbox"/>	ADM Group, Inc.	Jessica Bateman	Marketing@admgroupi...		Architectural Services	
<input type="checkbox"/>	Adorama Inc	Bid Department	biddept@adorama.com		Audio Visual Equipment, Calc...	
<input type="checkbox"/>	ADPRO SPORTS	Jacob Rinow	jrinow@adprosports.com		Athletic Surfaces and Equipm...	
<input type="checkbox"/>	ADVANCE MEDICAL SERVICES	KENNETH GOSSIP	PGT_KGOSSIP@YAH...			
<input type="checkbox"/>	Advanced Blending, Inc. DBA: L&A Group E...	Marguerite Burton	marguerite.b@advanc...	HUB - Woman American	Cleaning Products - Industrial,...	HUB_for_ADV.pdf
<input type="checkbox"/>	ADVANCED FILTRATION CONCEPTS, INC.	JOHN FINTLAND	info@advfiltration.com	Not HUB or Minority Owned B...	Air Filters, HVAC Equipment ...	

- ▶ Bonfire collects vendor name, contact info, HUB type, and category (commodity)

Chambers of Commerce

The following Chambers of Commerce/Organizations receive an email notifying them of published RISD bid opportunities:

African Chamber of Commerce	Arlington Black Chamber of Commerce	Dallas Black Chamber of Commerce	Collin County Black Chamber of Commerce	Greater Dallas Asian American Chamber of Commerce	Greater Dallas Hispanic Chamber of Commerce
Greater Southwest Black Chamber of Commerce	Southeast Dallas Hispanic Chamber of Commerce	Tarrant County Asian American Chamber of Commerce	US India Chamber of Commerce	US Pan Asian Chamber of Commerce	BCL of Texas
Regional Hispanic Contractors Association	North Texas Small Business Development Center	Regional Black Contractors Association	Regional Hispanic Contractors Association	Dallas/Fort Worth Minority Supplier Development Council	Women's Business Council-Southwest
National Association of Minority Contractors - Dallas/Fort Worth Chapter	Dallas Metropolitan Small Business Development Center	Dallas/Fort Worth District Office of the US Small Business Administration	Minority Business Development Agency	University of Texas at Arlington Cross Timbers Procurement Technical Assistance Center	State of Texas Historically Underutilized Business (HUB) Program
	Richardson Chamber of Commerce	Garland Chamber of Commerce	North Dallas Chamber of Commerce		