



# Agenda of Called Meeting / Work Session February 22, 2021

## The Board of Trustees Richardson ISD

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A Called Meeting / Work Session of the Board of Trustees of Richardson ISD will be held February 22, 2021, beginning at 6:00 PM in the Zoom - Remote Video Conference.

**Public Access:** Members of the public may access the meeting via the methods below: <https://us02web.zoom.us/j/89487440858> or by telephone by dialing 1-346-248-7799 and entering the following meeting identification number: 894 8744 0858

**Public Participation:** To provide public comment, please complete the public comment form at the following link: <https://bit.ly/risdpubliccomment>. Any public comment must be submitted between 3:00 p.m. and 5:00 p.m. on Monday, February 22, 2021. All public comment shall be submitted via the link provided and shall be read to the Board during the Public Comment portion of the meeting. Each public comment may not exceed three minutes. The guidelines for public comment shall apply to the extent practicable. The guidelines are available at the following link: <http://bit.ly/risdprocedures>

The subjects to be discussed or considered or upon which any formal action may be taken are listed in the agenda for this meeting. Items do not have to be taken in the same order as shown on the posted agenda. Prior to or during consideration of agenda subjects, the board will hear public comments from any member of the public who has complied with District procedures for signing up to speak. The notice for this meeting was posted on February 19, 2021.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

### I. CALL TO ORDER

### II. PUBLIC COMMENT SECTION

3

Comments from visitors who submit a comment as described in the public participation information above.

#### A. Agenda Related Topic

### III. ACTION / INFORMATION ITEMS

#### A. Superintendent's Update: Inclement Weather Event - February 15-19, 2021

6

Action / Information Item

1. Consider Resolution for Superintendent Authority Related to Inclement Weather Event - February 15-19, 2021	10
B. Bond 2021 Update	
Information Item	
C. 2021 - 2022 Calendar Update	16
<b>IV. ADJOURNMENT</b>	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]



## **BOARD OF TRUSTEES RICHARDSON INDEPENDENT SCHOOL DISTRICT**

### **Procedures for Public Comments During Board Meetings**

The Board of Trustees of the Richardson Independent School District welcomes members of the public to its meetings. The Board offers a Public Comment Section during its meetings to provide opportunities for members of the public to convey information to the Board.

The Board adopted the following procedures concerning public comments to facilitate the efficient operation of meetings:

#### **Public Comment Section.**

- The Board of Trustees will include a Public Comment Section on the posted Agenda for each meeting. The Board holds regular monthly business meetings each month of the year, excluding July. Business meetings typically are scheduled for the first Monday of the month. The Board schedules work sessions to address topics of study or as other needs arise. The Board reserves the third Monday of each month for work sessions, but they also may be scheduled at any other time when a need arises. The Board reserves the right to schedule or reschedule meetings as necessary to meet the operational needs of the District. A written Agenda is posted for each Board meeting at least 72 hours before the meeting is scheduled. If an Emergency Meeting is authorized, an agenda will be posted at least one hour before the meeting is scheduled. .
- The Public Comment Section ordinarily will be called just prior to the first business item on the Agenda.
- When necessary for effective meeting management, to accommodate large numbers of individuals wishing to address the Board at a meeting, or when otherwise advisable to accommodate specific circumstances, the Board delegates to the presiding officer the authority to make adjustments to these public comment procedures. Such adjustments may include, without limitation, adjusting when public comment will occur during a meeting, reordering agenda items, deferring public comment on nonagenda items, continuing an agenda item to a later meeting, temporarily revising public comment procedures as necessary due to the need to hold a videoconference meeting, providing expanded opportunity for public comment, or establishing an overall time limit for public comments and adjusting the time allotted to each speaker.
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- Special Considerations for Public Comments During the Pandemic. While RISD continues to offer virtual instruction for students, the Board of Trustees will offer the public the opportunity to submit public comments in writing in advance of each regular business meeting to avoid the need to attend the public meeting. An employee will read the comments during the public comment section. Written comments may be submitted to the Reception Desk at 400 South Greenville Avenue, Richardson, Texas 75081 between 3:30 and 4:30 p.m. on the day of the scheduled regular business meeting. Speakers must submit their own cards. RISD will not accept multiple cards from one speaker. RISD will not accept written comment cards after 4:30 p.m. A staff member will read the timely submitted written statements during the Public Comment section of the meeting. RISD will not read comments submitted anonymously. A link to the Public Comment Card will be included with the posted Agenda. All other requirements in these procedures apply to written comments.

- Speaker Topics.
  - Regular Business Meetings. Speakers may comment on specific Agenda items as well as matters not on the posted Agenda during the Public Comment Section at regular business meetings.
  - Work Sessions or Other Called Meetings. Speakers may comment only on specific agenda items during the Public Comment Section at work sessions and other called meetings.
  
- Public Comment Cards.
  - Persons wishing to address the Board must complete a Public Comment card. Public Comment cards are located in the foyer of the Auditorium in the Administration Building before scheduled meetings. (If the Board schedules a meeting at another location, Public Comment cards will be available in a conspicuous location at the meeting site.) A staff member typically will be present to receive Public Comment cards.
  - Completed cards must be placed in the designated box no later than the posted time for the meeting to begin, usually 6:00 p.m. RISD will not accept Public Comment cards after the Board President calls the meeting to order. In addition to identifying information, each speaker must indicate the specific agenda item about which he or she wishes to comment and/or identify the non-Agenda topic of the comments.
  
- Written Materials. A speaker who wishes to provide written materials to the Board of Trustees must attach at least nine (9) copies of the materials to the completed Public Comment card. Staff will provide a copy of the materials to the trustees before the speaker is called. The speaker may not distribute materials when he or she is called to speak.
  
- Time.
  - Each speaker is limited to a total of three\* minutes and a speaker may not use time of another speaker to extend his or her comment period. *Note:* A speaker who addresses the Board through a translator will have six\* minutes to present comments to ensure that non-English speakers receive the same opportunity to address the Board.
  - Staff will set a three\*-minute digital timer for each speaker. The speaker shall end his or her comments when the timer expires. Any speaker who fails to stop speaking and yield the podium at the end of his or her allotted time is considered out of order and may be escorted from the podium and/or asked to leave the meeting. (Unless the comment period has been limited as provided herein.)
  
- Single comment. A speaker may complete one Public Comment Card for each meeting.
  
- Protocol for Speakers.
  - The Board Secretary will call the name of each speaker who has submitted a public comment card and state the topic(s) on which the individual has registered to speak.
  - Each speaker should approach the podium when his or her name is called. An adjustable microphone is affixed to the podium in the Auditorium. The speaker should clearly state his or her name and the school or school(s) the speaker's children attend or have attended before beginning to comment.

- The Board will not engage in dialogue with a speaker. Specific factual information or reference to an existing policy may be furnished in response to inquiries or statements. The Board cannot deliberate or make a decision on any subject that is not on the Agenda.
  - The public comment period is not the appropriate forum for presentation of formal complaints. RISD maintains a formal grievance policy to address complaints. The Board will only consider complaints that remain unresolved after they have been addressed through proper administrative channels and when they have been placed on the Agenda.
  - Remarks or other conduct that disrupt the meeting are considered out of order and will not be allowed.
- Consent for Online Publication. RISD may audio and video record its meetings. A person who chooses to speak during the Public Comment Section is consenting to the online audio/video publication of his or her comments.

Approved: December 7, 2020

# Superintendent's Inclement Weather Update

RHS  
SKYVIEW  
APOLLO  
MOHAWK  
SPRINGRIDGE  
NORTHWOOD HILLS  
WESTWOOD  
AUDELIA CREEK  
RICHARDSON TERRACE  
ADMINISTRATION BUILDING  
ARAPAHO CLASSICAL  
MARK TWAIN  
MEMORIAL PARK  
BERKNER  
RICHARDSON HEIGHTS  
NORTHLAKE  
HAMILTON PARK  
FOREST MEADOW  
PEARCE  
JESS HARBEN  
DARTMOUTH  
DOVER

AIKIN  
NORTHRICH  
DOBIE  
O. HENRY  
FORESTRIDGE  
SKYVIEW PREK  
TRANSPORTATION DISPATCH  
RISD ACADEMY  
RICHARDSON WEST  
LAKE HIGHLANDS  
ADMINISTRATION MAGNET  
CLASSICAL MAGNET  
NORTH  
ADMINISTRATION ANNEX  
NEWCOMER CENTER  
RICHARDSON HEIGHTS  
ENVIRONMENTAL CENTER  
PACESSETTER MAGNET  
PRESTONWOOD  
LHHS

BOWIE  
BRENTFIELD  
RICHLAND  
WHITE ROCK  
MST MAGNET  
CANYON CREEK  
LAKE HIGHLANDS JH  
CHRISTA MCALEIFFE  
RICHARDSON OPERATIONS CENTER  
PROFESSIONAL DEVELOPMENT CENTER  
RICHARDSON ANNEX  
GREENWOOD HILLS  
STULTS ROAD  
ARZELL BALL CENTER

WALLACE  
MOSS HAVEN  
SPRING CREEK  
FOREST LANE ACADEMY  
LIBERTY  
BUKHAIR  
MERRIMAN PARK  
THURGOOD MARSHALL

*We've  
Got  
This!*



February 22, 2021



# Discussion Items

- Gratitude and Appreciation
- Facilities Update
- School Operations - RHS Virtual
- Attendance/TEA Waivers
- Human Resources Update
- Partner and Community Support

Feb 15-19, 2021





## STORM RELATED RESOURCES

**Showers:** Free Showers in the Dallas area:

<https://publicshower.directory/city/tx-dallas>

Mobile hour shower stopping in Garland on Tuesday:

<https://streetsideshowers.com/shower-locations>

**Shelters:** American Red Cross or the Salvation Army or text SHELTER and zip code to 43362 (for Spanish REFUGIO and zip code to 43362)

**Network of Community Ministries:** [www.thenetwork.org](http://www.thenetwork.org)

Network will provide temporary relocation, plumbing, auto repairs, food, and clothing

**FEMA:** [www.fema.gov](http://www.fema.gov)

- tab for Texas winter storm relief

**City of Dallas:** <https://dallascityhall.com/departments/public-affairs-outreach/Pages/winterweatherfeb21.aspx>:

- apply for disaster assistance
- warming centers
- water distribution sites (1 case of bottled water) 2/21-2/23
- bulk water pick up program
  - bring containers (up to 15 gallons) to warming station

**City of Garland:** <https://www.garlandtx.gov/CivicAlerts.aspx?AID=2077>

- water distribution site (Monday 2/22)
- emergency Home Repair
- FEMA assistance

**City of Richardson:** <https://www.disasterassistance.gov/>

Disaster assistance from FEMA (easier to navigate than the FEMA website)



## RECURSOS RELACIONADOS CON LA TORMENTA

**Duchas:** Duchas gratuitas en el área de Dallas:

<https://publicshower.directory/city/tx-dallas>

La ducha de la hora móvil se detiene en Garland el martes:

<https://streetsideshowers.com/shower-locations>

**Refugios:** Cruz Roja Americana o el Ejército de Salvación o envíe un mensaje de texto REFUGIO y código postal al 43362 (para REFUGIO en español y código postal al 43362)

**Red de Ministerios Comunitarios:** [www.thenetwork.org](http://www.thenetwork.org)

La red proporcionará reubicación temporal, plomería, reparaciones, comida y ropa

**FEMA:** [www.fema.gov](http://www.fema.gov)

pestaña para el alivio de la tormenta de invierno en Texas

**Ciudad de Dallas:** <https://dallascityhall.com/departments/public-affairs-outreach/Pages/winterweatherfeb21.aspx>:

solicitar asistencia por desastre

centros de calentamiento

sitios de distribución de agua (1 caja de agua embotellada) 2 / 21-2 / 23

programa de recogida de agua a granel

llevar contenedores (hasta 15 galones) a la estación de calentamiento

**Ciudad de Garland:** <https://www.garlandtx.gov/CivicAlerts.aspx?AID=2077>

sitio de distribución de agua (lunes 2/22)

reparación de emergencia en el hogar

Asistencia de FEMA

**Ciudad de Richardson:** <https://www.disasterassistance.gov/>

· Asistencia por desastre de FEMA (más fácil de navegar que el sitio web de FEMA)

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** February 22, 2021  
**Department:** Superintendent  
**Submitted by:** Jeannie Stone, Ed.D.

**ACTION ITEM**

**TOPIC:** Superintendent’s Delegated Authority During 2021 Winter Storm and Aftermath

**BACKGROUND INFORMATION:**

The February 2021 winter storm brought sustained record sub-freezing temperatures, snow, and freezing rain to the Dallas County area and across the state and nation that caused dire results. On February 15, 2021, County Judge Clay Jenkins issued a Disaster Declaration for Dallas County. Governor Greg Abbott issued a Disaster Declaration for all 254 Texas Counties on February 12, and on February 18, the U.S. Department of Health and Human Services declared a public health emergency for Texas. Many residents of RISD and surrounding areas where our staff live were without electricity and water, sometimes for several days. Internet outages prevented the operation of virtual classes and the conduct of regular business operations.

RISD schools and operations were closed the week of February 15 – 19 and a planned professional development day for February 15 was cancelled. Many students and staff sustained property damage due to prolonged loss of power and bursting water pipes. RISD facilities have sustained damage, as well, from leaks and flooding. Staff still are assessing the extent of the damage. Some schools may not be able to reopen immediately due to water damage. Winter is not yet behind us and spring storms may bring more inclement weather.

To continue to serve students and staff, and maintain and repair facilities during the aftermath of this unprecedented storm and what is yet to come, RISD must maintain essential operations and be able to act quickly and with flexibility. Issues arise daily that we may be unable to predict and which require immediate resolution.

**SUPERINTENDENT’S RECOMMENDATION:**

The Superintendent recommends that the Board of Trustees adopt the attached Resolution to confirm delegation of authority to the Superintendent to ensure she has

adequate flexibility and authorization to take necessary actions to continue District operations and student instruction in the aftermath of the winter storm.

### **PROPOSED RESOLUTION**

WHEREAS, the February winter storm that hit Dallas County, Texas, and the nation caused dire consequences; and

WHEREAS, the Federal Emergency Management Agency (FEMA) identified this storm as Texas Severe Winter Storm EM-3554-TX (the Winter Storm); and

WHEREAS, Governor Greg Abbott issued a Disaster Declaration for all 254 Texas Counties on February 12, 2021, due to the Winter Storm; and

WHEREAS, on February 14, 2021, the President of the United States declared an emergency in the State of Texas due to the Winter Storm; and

WHEREAS, on February 15, 2021, County Judge Clay Jenkins issued a Disaster Declaration for Dallas County due to the Winter Storm; and

WHEREAS, on February 18, 2021, the U.S. Department of Health and Human Services declared a public health emergency for Texas due to the Winter Storm; and

WHEREAS, the Superintendent closed RISD schools and operations the week of February 15 – 19 and cancelled a planned professional development day on February 15 as a result of the Winter Storm; and

WHEREAS, the Winter Storm caused widespread power outages in the area and prevented virtual instruction and limited staff's ability to work from home; and

WHEREAS, many RISD students and staff sustained property damage due to prolonged loss of power and bursting water pipes; and

WHEREAS, RISD facilities sustained damage, as well, from leaks and flooding and staff still are assessing the extent of the damage; and

WHEREAS, some schools may not be able to reopen immediately due to water damage; and

WHEREAS, the Board declares that a state of emergency exists in the Richardson Independent School District as a result of the Winter Storm; and

WHEREAS, section 45.105 of the Texas Education Code authorizes the Board of Trustees to expend RISD funds for purposes necessary in the conduct of the public schools as determined by the Board; and

WHEREAS, the Board recognizes that the February 2021 Winter Storm is an unforeseen and unavoidable emergency of urgent public necessity, that additional emergency

declarations may follow in the coming days and weeks, and that RISD currently in a state of civil emergency as a result of the Winter Storm; and

WHEREAS, the Board has a substantial public interest in protecting the health and safety of its students, staff, and community and, therefore, desires to ensure that the school district and community are prepared to the extent possible to protect the health and safety of students, staff, community, and public facilities in light of the Winter Storm; and

WHEREAS, the Board of Trustees desires RISD to continue to operate in a safe and efficient manner and to support its students, staff, and those community partners who serve our students; and

WHEREAS, the Board seeks to retain its employees, reduce turnover, maintain equitable treatment of employees, decrease unemployment claim exposure, decrease medical claims, increase morale, help employees focus on work-related matters while at work, encouraging the safety of all employees and their children and family members, and facilitate the return to duty of employees if schools or buildings are closed and believes that an additional public purpose exists in doing so; and

WHEREAS, the continued operations of essential activities and student instruction in the District in the aftermath of the Winter Storm will continue to result in numerous issues that cannot reasonably be anticipated in advance and which often require immediate resolution such as emergency and unanticipated purchases, temporary alteration or suspension of a local board policy, approval of a waiver request to the Texas Education Agency or other regulatory authority, temporary amendment to the employee compensation or leave plan that otherwise would require Board action; and

WHEREAS, taking appropriate actions to continue to serve and students and staff and preserve and repair District facilities supports all of the Board's Strategic Objectives and the Strategic Plan; and

WHEREAS, the Board finds that the public purposes described may be more efficiently and effectively fulfilled by making certain delegations, as described more fully herein, to the Superintendent to address this ever-changing emergency situation in the best interest of the health, safety, and well-being of its students, staff, community, facilities and the citizenship at-large;

BE IT THEREFORE RESOLVED, that the Board of Trustees of the Richardson Independent School District hereby:

- Finds that the statements contained in the preamble of this Resolution are true and correct and hereby adopts them as findings of fact and as a part of the operative provisions hereof; and
- Finds a substantial public purpose exists in protecting the health and safety of its students, staff, and community and therefore in ensuring that the school district and community are prepared to the fullest extent possible to protect the health and safety of students, staff, and community in light of the February 2021 Winter Storm; and

- Consents for the Superintendent to provide mutual aid assistance if, after assessment of local resources, it is able to do so, in accordance with policy GRC(Legal); and
- Delegates to the Superintendent and designee(s), in furtherance of the public purposes stated in this Resolution and not only to efficiently and effectively continue to operate RISD in response to the declarations of emergency announced by the County of Dallas, State of Texas, and the United States, but also in preparation for the potential declarations of emergencies by other local, state, and/or national officials:
  1. The general authority to make decisions and establish guidelines within the bounds of applicable law that are necessary to continue to efficiently and safely conduct critical District operations and services during this time of emergency and critical need;
  2. The authority to act in the place of the Board under Board Policy DEA(LOCAL) and thus make all decisions regarding payment of employees during an emergency closure, to implement the provisions of Board Policy DEA(LOCAL), and to make determinations regarding the purpose and parameters of any such payments;
  3. The authority to make decisions regarding the compensation of exempt and non-exempt employees during an emergency closure, including premium pay (which could include additional pay, stipend, or compensatory time) to certain employees, and to implement those decisions;
  4. The authority to alter the RISD 2020-2021 school calendar by changing and/or adding school/instructional hours and work/school days as necessitated by any emergency closure or related concerns;
  5. The authority to seek any necessary waivers from the Texas Education Agency without further action of the Board of Trustees regarding missed instructional days, emergency closures, low attendance, or any matters related to the emergency closures as part of this Resolution;
  6. The authority to declare a catastrophe and take all actions as appropriate in accordance with Texas Government Code Section 552.233 regarding temporary suspension of the Texas Public Information Act;
  7. The authority to apply for and solicit all grant and similar aid programs available from federal, state, or local sources to assist the District in its response to the declared emergency disaster;
  8. The authority to procure, negotiate, and execute contracts for goods and services that are necessary to mitigate, prevent, restore, and repair damage caused to RISD equipment, real and personal property, and facilities or to protect the safety of RISD students and staff, given that the emergency of the February 2021 Winter Storm, and the delays posed by competitive procurement of contracts necessary to restore, replace, and/or repair

equipment, personal property, and/or school facilities will prevent or substantially impair the conduct of classes or other essential school activities. In addition, the Board provides authority to approve any budgeted purchases for goods or services, under the same requirements and parameters outlined in CH (Local), except that any monetary limits are temporarily lifted. It is understood that after purchases of the type referenced above are made, a purchase order should be issued as soon as practicable, and the Board of Trustees will be notified of such purchases as soon as practical;

9. In the event other waivers or immediate action is needed, the Superintendent is authorized to take other action and to submit/apply for other waivers in accordance with guidance and instructions from the national and state authorities and/or agencies;
10. The authority to hire any contractual personnel, including classroom teachers and administrators, and thereafter inform the Board of any persons offered a contract under this authority;
11. The authority to negotiate and execute interlocal agreements that are reasonable and necessary to achieve a public purpose of the RISD as described in this Resolution, in connection with the February 2021 Winter Storm emergency, subject to ratification by the Board;
12. The authority to accept any and all gifts, donations, and emergency assistance, whether it be solicited or unsolicited, from another local government, entity, or individual;
13. The authority to adjust local policy requirements and deadlines related to complaints under policies DGBA (Local), FNG (Local), and GF (Local);
14. The authority to act outside any and all local requirements and timelines relating to employee evaluations; and
15. The authority to act outside any and all policies relating to grading, report cards, and other traditional instructional parameters;
16. The authority to sign documents on behalf of the Board after the Board takes action;

IT IS FURTHER RESOLVED THAT this resolution shall remain in effect until revoked by the Board of Trustees and the Superintendent shall report to the Board periodically actions taken pursuant to the authority granted herein.

Adopted this 22nd day of February 2021, by the Board of Trustees of the Richardson Independent School District.

By: \_\_\_\_\_  
Name: Karen Clardy  
Title: President, Board of Trustees

ATTEST:

By: \_\_\_\_\_  
Name: Regina Harris  
Title: Secretary, Board of Trustees

# Academic Calendar “Option A” for 2021-2022 School Year

Total Instruction - 174 Days

JULY				
MON	TUES	WED	THUR	FRI
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

AUG				
MON	TUES	WED	THUR	FRI
2	3	4	5	6
9	10	11	12	13
16	17	[(18	19	20
23	24	25	26	27
30	31			

SEPT				
MON	TUES	WED	THUR	FRI
		1	2	3
H 6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

OCT				
MON	TUES	WED	THUR	FRI
				1
4	5	6	7	X 8
H 11	12	13	14	15)
( 18	19	20	21	22
25	26	27	28	29

NOV				
MON	TUES	WED	THUR	FRI
1	X 2	3	4	5
8	9	10	11	12
15	16	17	18	19
Z 22	Z 23	Z 24	H 25	H 26
29	30			

DEC				
MON	TUES	WED	THUR	FRI
		1	2	3
6	7	8	9	10
13	14	15	16	17))
H 20	H 21	H 22	H 23	H 24
H 27	H 28	H 29	H 30	H 31

JAN				
MON	TUES	WED	THUR	FRI
X 3	[(4	5	6	7
10	11	12	13	14
H 17	18	19	20	21
24	25	26	27	28
31				

FEB				
MON	TUES	WED	THUR	FRI
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14	15	16	17	18
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28				

MAR				
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H 14	H 15	H 16	H 17	H 18
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28	29	30	31	

APR				
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11	12	13	14	** 15
** 18	19	20	21	22
25	26	27	28	29

MAY				
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16	17	18	19	20
23	24	25	26	27))
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JUNE				
MON	TUES	WED	THUR	FRI
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

H - Holidays - 24 [ - Semester Begins  
 • - Records Day ] - Semester Ends

Z - Student Holiday/Staff Dev. Earned Off Duty - 3  
 \*\* - Holiday/Make-Ups Days (If needed) - 2

X - Student Holiday/Staff Dev. - 5  
 Y - New Teacher Days

( - Beginning of Nine Weeks  
 ) - End of Nine Weeks

# Academic Calendar “Option B” for 2021-2022 School Year

Total Instruction - 174 Days

JULY				
MON	TUES	WED	THUR	FRI
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

AUG				
MON	TUES	WED	THUR	FRI
2	3	4	5	6
9	10	11	12	13
16	[(17	18	19	20
23	24	25	26	27
30	31			

SEPT				
MON	TUES	WED	THUR	FRI
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OCT				
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NOV				
MON	TUES	WED	THUR	FRI
H 1	X 2	3	4	5
8	9	10	11	12
15	16	17	18	19
Z 22	Z 23	Z 24	H 25	H 26
29	30			

DEC				
MON	TUES	WED	THUR	FRI
		1	2	3
6	7	8	9	10
13	14	15	16	17))
H 20	H 21	H 22	H 23	H 24
H 27	H 28	H 29	H 30	H 31

JAN				
MON	TUES	WED	THUR	FRI
X 3	[(4	5	6	7
10	11	12	13	14
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24	25	26	27	28
31				

FEB				
MON	TUES	WED	THUR	FRI
	1	2	3	4
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14	15	16	17	18
X 21	22	23	24	25
28				

MAR				
MON	TUES	WED	THUR	FRI
	1	2	3	4)
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H 14	H 15	H 16	H 17	H 18
21	22	23	24	25
28	29	30	31	

APR				
MON	TUES	WED	THUR	FRI
				1
4	5	6	7	8
11	12	13	14	** 15
** 18	19	20	21	22
25	26	27	28	29

MAY				
MON	TUES	WED	THUR	FRI
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27))
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JUNE				
MON	TUES	WED	THUR	FRI
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

H - Holidays - 24 [ - Semester Begins  
 • - Records Day ] - Semester Ends

Z - Student Holiday/Staff Dev. Earned Off Duty - 3  
 \*\* - Holiday/Make-Ups Days (If needed) - 2

X - Student Holiday/Staff Dev. - 5  
 Y - New Teacher Days

( - Beginning of Nine Weeks  
 ) - End of Nine Weeks