



Agenda of Work Session

May 14, 2020

The Board of Trustees

Richardson ISD

A Work Session of the Board of Trustees of Richardson ISD will be held May 14, 2020, beginning at 6:00 PM in the Administration Building, 400 S. Greenville Ave, Richardson, TX 75081.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. CALL TO ORDER

II. PUBLIC COMMENT SECTION

Comments from visitors who submit comments in the manner described above to address Board Members.

A. Agenda Related Topic

III. ACTION / INFORMATION ITEMS

- A. Consider Renovations at Liberty Jr. High (Library) and Apollo Jr. High (Library and Science Lab) 3
- B. Consider Renovations at Lake Highlands High School (CTE) 4
- C. Consider Revision on Policy CHF(Local) 5
- D. Consider Board Vacancy
- E. Superintendent's Update
 - 1. COVID-19 Response During Emergency Closure
 - 2. Authority Granted to the Superintendent During the Emergency Closure
- F. 2020 - 2021 Budget Discussion 6
- G. Consider Board Reorganization
- H. Discussion of Legislative Issues

I. Discussion of Student / District Activities

J. Discussion of Upcoming Events

K. Discussion of Recently Attended or Upcoming Conferences and Meetings

IV. ENTER CLOSED MEETING in accordance with the Texas Open Meetings Act, Texas Government Code, including but not limited to section 551.074 - Personnel Matters; deliberate about the appointment, employment, evaluation or duties of a public officer or employee.

A. Superintendent's Evaluation

B. Board Member Duties: Justin Bono, Jean Bono, Kim Caston, Karen Clardy, Regina Harris, Eron Linn

V. RECONVENE in Open Meeting to vote on matters considered in Closed Meeting, if applicable.

VI. CLOSED MEETING - If, during the course of the meeting, the Board of Trustees should determine that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, including but not limited to Section 551.071-Consultation with Attorney; 551.072 - Real Property; 551.074 - Personnel Matters; 551.076 - Security Devices; 551.082 - School Children/District Employees/Disciplinary Matters or Complaint; 551.0821 - Personally Identifiable Student Information; 551.084 - Investigation.

VII. RECONVENE in Open Meeting to vote on matters considered in Closed Meeting, if applicable.

VIII. ADJOURNMENT

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

**BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas**

Date: May 14, 2020
Department: Operations Division
Submitted by: Sandra Hayes, Assistant Superintendent, Operations

ACTION ITEM

TOPIC: Liberty Junior High – Library Renovation
Apollo Junior High – Library and Science Lab Renovation

BACKGROUND INFORMATION

At Liberty Junior High the existing library space is in the need of renovations to bring it up to current RISD standard. This will replace finishes in the existing library, library office, and library workroom. It will also include new furniture throughout the library.

At Apollo Junior High the existing library is in need of renovation as well as the existing science labs. This will replace finishes in the existing library, library office, and library workroom. It will also renovate existing classroom areas, create 6 new science labs and convert some of the old smaller labs back into classroom space. Additionally, it will include new furniture throughout library and science labs.

Both projects were released in one package for bid by Jackson Construction, the current Construction Manager for the project.

Total Project budget is \$3,603,281.

SUPERINTENDENT’S RECOMMENDATION

The Superintendent recommends that the Board of Trustees of Richardson Independent School District approve Guaranteed Maximum Price from Jackson Construction for the amount of \$2,599,990 for construction and \$505,847.39 for furniture.

PROPOSED RESOLUTION

WHEREAS, RISD desire to renovate the library at Apollo JH and Liberty JH and Apollo JH Science labs and has identified a construction budget of \$2,599,990 for construction and \$505,847.39 for the purchase of furniture; and

WHEREAS, The Board approved the Construction Manager-at-Risk construction delivery method for the construction of this project; and

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Richardson Independent School District approves proceeding with the Guaranteed Maximum Price from Jackson Construction for the amount of \$2,599,990 for construction and \$505,847.39 for furniture.

**BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas**

Date: May 14, 2020
Department: Operations Division
Submitted by: Sandra Hayes, Assistant Superintendent, Operations

ACTION ITEM

TOPIC: Lake Highlands High School CTE Renovations

BACKGROUND INFORMATION

The current additions and renovations at Lake Highlands High School have provided larger classroom spaces to relocate two additional CTE programs that were not identified during the initial programming. The relocated programs will be health science labs and the Apple lab.

The current renovation and additions project is under construction with Cadence McShane Construction and the current total project budget is \$61,045,279.00.

Total cost to remodel the existing area for the two CTE programs is \$376,791.00. The funding being used for this renovation is CTE Bond 2016 Funds. This will result in increasing the total project budget to \$61,422,070.00.

SUPERINTENDENT’S RECOMMENDATION

The Superintendent recommends that the Board of Trustees of Richardson Independent School District approve increasing the total Project Budget from \$61,045,279.00 to \$61,422,070.00 and Increasing Guaranteed Maximum Price for Cadence McShane Construction by \$376,791.00 from a total GMP of \$53,262,034.00 for a total new GMP of \$53,638,825.00.

PROPOSED RESOLUTION

WHEREAS, RISD desires to renovate two health science labs and an Apple lab and has identified a total construction budget of \$376,791.00 for this new renovated area; and

WHEREAS, The Board approved the Construction Manager-at-Risk construction delivery method for the construction of this project; and

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Richardson Independent School District approves proceeding with the increased Guaranteed Maximum Price from Cadence McShane Construction for the amount of \$376,791.00 for a total new GMP of \$53,638,825 and the new total project budget of \$61,422,070.00.

BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas

Date: May 14, 2020 **First Reading:** May 14, 2020
Department: General Counsel
Submitted by: Mia M. Martin

INFORMATION/ACTION ITEM

TOPICS: **Revise Local Policy: CHF (Local)**

BACKGROUND INFORMATION:

Staff regularly review local policies to ensure they conform to District needs, applicable law, and best practices. In connection with the transition of the financial operations to the Munis enterprise management system, the chief financial officer recommended revision to the policy language concerning check signing. The proposed changes to the policy identified below are presented for the Board’s review.

CHF (Local) Purchasing and Acquisition: Payment Procedures

SUPERINTENDENT’S RECOMMENDATION:

The Superintendent recommends that the Board approve the proposed revisions to policy CHF (Local).

PROPOSED RESOLUTION

WHEREAS, the Board of Trustees regularly reviews and updates its policies to ensure they conform to applicable law, best practices, and the Board's mission, beliefs, strategic objectives, and strategies; and

WHEREAS, the Board has reviewed proposed revisions to local policy CHF as presented by staff, and finds that the proposed revisions are appropriate and necessary to ensure that the District's policies conform to applicable law, best practices, and the Board's mission, beliefs, strategic objectives, and strategies;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Richardson Independent School District adopts and approves the proposed revisions to policy CHF (Local) Purchasing and Acquisition: Payment Procedures.

BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas

Date: **May 14, 2020**

Submitted by: **David Pate, CFO, Finance and Support Services**

INFORMATION ITEM

TOPIC: 2020 - 2021 Budget Discussion

INFORMATION:

The Texas Education Code and the Texas Education Agency Financial Accountability System Resource Guide requires the district to prepare and adopt a budget prior to the start of the new fiscal year.

The budget process begins each July and culminates in June with the Board of Trustees adopting the budget.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent presents the information regarding the 2020 - 2021 Budget Discussion for the Board's information and review.