Board of Regents Meeting
Thursday, February 24, 2022 2:45 PM

Hilton University of Houston Hotel, Conrad
Hilton Ballroom, Second Floor
4800 Calhoun Rd
Houston, TX 77204

Agenda

I. Board of Regents Meeting

I.A. Call to Order

Presenter: Chairman Tilman J. Fertitta

I.B. Open Forum

Presenter: Chairman Tilman J. Fertitta

I.C. Approval of Minutes:
- December 2, 2021, Board of Regents Meeting

Action: Approval
Presenter: Chairman Tilman J. Fertitta

II. Board of Regents Items

II.A. Presentation by University of Houston Faculty Senate President on "Expressing the Faculty Senate's appreciation of Provost Short's commitment to shared governance" - University of Houston

Action: Information
Presenter: Dr. Vallabh Das, President of the Faculty Senate

III. Committee Reports Listing Consent Docket Items for Board Approval

All action items considered and unanimously approved by the Endowment Management Committee, Item A; the Audit and Compliance Committee, Item B; the Academic and Student Success Committee, Item C; the Facilities, Construction and Master Planning Committee, Item D; and the Finance and Administration Committee, Item E, held on Thursday, February 24, 2022 are listed under each Committee Report as Consent Docket Agenda items requiring final Board approval unless otherwise noted. Pursuant to Board By-Law 6.9, any regent may request that an individual item be removed from the Consent Docket Agenda and be considered by the full Board.

III.A. **Endowment Management Committee Report - February 24, 2022**
Presenter: Chair Steve I. Chazen

III.A.1. Annual review and approval of the UH System Endowment Fund Statement of Investment Objectives and Policies- University of Houston System

Action: Approval

III.A.2. Annual review and approval of the UH System Investment Policy for Non-Endowed Funds - University of Houston System

Action: Approval

III.A.3. Approval is requested for a modification to the Endowment Plus Quasi Endowment - University of Houston

Action: Approval

III.A.4. Approval is requested for the FY2022 University of Houston Endowment Assessment Rate- University of Houston

Action: Approval

III.B. **Audit and Compliance Committee Report - February 24, 2022**
[No items were brought forward that would require further Board approval]
Presenter: Chair Jack B. Moore

III.C. **Academic and Student Success Committee Report - February 24, 2022**
Presenter: Chair Durga D. Agrawal

III.C.1. Approval of a Bachelor of Arts in Mexican American and Latino/a Applied Studies - University of Houston

Action: Approval

III.C.2. Approval of Hilton College Name Change - University of Houston

Action: Approval

III.C.3. Approval of Mission and Vision Statements - University of Houston-Downtown

Action: Approval

III.D. **Facilities, Construction and Master Planning Committee - February 24, 2022**

Presenter: Chair Doug H. Brooks

III.D.1. Approval is requested for the site and program for the Football Operations Building located at the University of Houston - University of Houston

Action: Approval

III.D.2. Approval is requested for the site and program of the new academic building to house the Hobby School of Public Affairs located at the University of Houston - University of Houston

Action: Approval

III.D.3. Approval is requested for the annual update to the University of Houston-Downtown Master Plan - University of Houston-Downtown

Action: Approval

III.D.4. Approval is requested for the annual update to the University of Houston-Clear Lake Master Plan - University of Houston - Clear Lake

Action: Approval

III.E. **Finance and Administration Committee Report - February 24, 2022**

Presenter: Chair John McCall, Jr.

III.E.1. Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts exceeding $1 million for the purchase of goods or services, excluding construction contracts, at the University of Houston System - University of Houston System

Action: Approval

III.E.2. Approval is requested to delegate authority to the Chancellor to negotiate and execute construction contracts exceeding $1 million for projects at the University of Houston System - University of Houston System

Action: Approval

III.E.3. Approval is requested to write-off Accounts and Notes Receivable for Fiscal Year 2021- University of Houston System

Action: Approval

III.E.4. Approval is requested to delegate authority to the Chancellor to negotiate and execute insurance policies for Fiscal Year 2022-2023 - University of Houston System

Action: Approval

III.E.5. Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts for the design and construction of the new Football Operations Building at the University of Houston - University of Houston

Action: Approval

III.E.6. Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts for the new academic building to house the Hobby School of Public Affairs at the University of Houston - University of Houston

Action: Approval

III.E.7. Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts for the design and construction of the Health and Wellness Center at the University of Houston-Victoria - University of Houston-Victoria

Action: Approval

III.E.8. Approval is requested for the University of Houston System FY2023 Holiday Schedule - University of Houston System

Action: Approval

III.E.9. Approval is requested to modify banking and investment resolutions for the University of Houston System - University of Houston System

Action: Approval

IV. **Committee Report Item(s) not Addressed in the Consent Docket but requiring Final Board Approval**

[No items were brought forward from the Committees requiring final Board approval]

Presenter: Chairman Tilman J. Fertitta

V. **Board of Regents Items (cont'd)**

V.A. Presentation on Population Health - University of Houston System

Action: Information
Presenter: Dr. Bettina Beech, UH Chief Population Health Officer

V.B. Presentation titled "Current Revenues and the State Budget" - University of Houston System

Action: Information
Presenter: Jason Smith, Vice Chancellor of Governmental Relations

V.C. Dismissal of a tenured faculty member- University of Houston System

Action: Approval
Presenter: Dr. Mark Clarke, Associate Provost for Faculty Development and Affairs

V.D. Workplace of the Future: Approval is requested for the implementation of flexible workplace initiatives - University of Houston System

Action: Approval
Presenter: Renu Khator, Chancellor, University of Houston System

V.E. Resolution in Honor of Gerry Mathisen's service to the Board of Regents - University of Houston System

Action: Approval

Presenter: Chairman Tilman J. Fertitta

VI. **Chancellor's Report: System Profile and Accomplishments**

Presenter: Chancellor Renu Khator

VII. **Executive Session**

Presenter: Chairman Tilman J. Fertitta

VII.A. 1. Consultation with System Attorney Regarding Legal Matters and/or Contemplated Litigation or Settlement Offers
TEXAS GOV'T CODE SECTION 551.071
- Pre-litigation and Litigation Status Update
- Other pending legal and contract matters, potential legal claims, updates, discussion and advice from General Counsel

2. Deliberations regarding the Purchase, Exchange, Sale or Value of Real Property
TEXAS GOV'T CODE SECTION 551.072

- Real Estate Matters

3. Deliberation Regarding a Prospective Gift
   TEXAS GOV'T CODE SECTION 551.073
   -Proposed Gift

4. Personnel Matters Relating to Appointment, Employment, Evaluation, Assignment, Duties, Discipline, or Dismissal of Officers or Employees including but not limited to the Chancellor, Presidents, Vice Chancellors, in the Division of Athletics and members of the Board of Regents
   TEXAS GOV'T CODE SECTION 551.074
   - Dismissal of a tenured faculty member

VIII. **Report and Action from Executive Session**

Presenter: Chairman Tilman J. Fertitta

IX. **Adjourn**

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Endowment Management

ITEM: Approval is requested to modify the UH System Endowment Fund Statement of Investment Objectives and Policies.

DATE PREVIOUSLY SUBMITTED: May 20, 2021

SUMMARY:

NEPC will discuss with the Committee recommended changes to UH System Endowment Fund Statement of Investment Objectives and Policies. These changes include modifications to the long term asset allocation targets, ranges, and market indices as well as stylistic changes.

SUPPORTING DOCUMENTATION: NEPC discussion materials report (redline and clean version of the UHS Endowment Fund IPS)

FISCAL NOTE: None

RECOMMENDATION/ ACTION REQUESTED: Administration recommends approval of this item.

COMPONENT: University of Houston System

Raymond S. Bartlett 2/7/2022
SENIOR VICE CHANCELLOR Raymond S. Bartlett **DATE**

Renu Khator 2/17/2022
CHANCELLOR Renu Khator **DATE**

UNIVERSITY OF HOUSTON SYSTEM ENDOWMENT FUND
STATEMENT OF INVESTMENT OBJECTIVES AND POLICIES
Approved by the Board of Regents

~~February 27, 2020~~February 24,

2022

PREFACE

The University of Houston System Board of Regents is charged with the fiduciary responsibility for preserving and augmenting the value of the endowment, thereby sustaining its ability to generate support for both current and future generations of students. As part of a commitment to long-range financial equilibrium, the Regents have adopted the broad objective of investing endowment assets so as to preserve both their real value and the long-range purchasing power of endowment income so as to keep pace with inflation and evolving university needs, while generally performing above the average of the markets in which the assets are invested. Pursuant to Board Bylaw, the Endowment Management Committee has been established as a standing committee to assist the Board in fulfilling its fiduciary responsibilities.

To achieve its investment objectives the University of Houston System retains independent investment managers each of whom plays a part in meeting the System's goals over a variety of capital market cycles. The Endowment Management Committee shall:

a) Review and recommend to the Board changes to investment policies;
b) Review and recommend to the Board the university advancement assessment rate;
c) Review and recommend to the Board asset allocation long-term targets and ranges;
d) Review and recommend to the Board external investment consultants;
e) Monitor, evaluate, hire or terminate external investment managers;
f) Establish investment manager guidelines;
g) Monitor the actual allocation of assets through additions and withdrawals of funds among managers and investment media to conform to the long-term targets insofar as practical; and
h) Oversee the results of the independent managers and report periodically to the Board and the university community.

FORWARD

This policy is intended to be ongoing until the next review is completed. Comprehensive reviews are to be completed every five years.

In addition to complying with the duty of loyalty imposed by Texas state law, each person responsible for making or retaining each and all investments and in acquiring, investing, reinvesting, exchanging, retaining, selling, supervising and managing System funds shall do so in good faith and with the care an ordinarily prudent person in a like position would exercise under similar circumstances. It is the general practice of the University of Houston System to pool endowment resources. For investment purposes however, the assets are managed in separate endowment fund accounts. The following statement sets out explicit policies for the pooled endowment but would apply to non-pooled holdings as well. The Regents seek superior investment returns through professional management without assuming imprudent risks. In managing and investing the System's endowment assets, the following factors, if relevant, must be considered:

a) general economic/capital market conditions;
b) the possible effect of inflation or deflation;
c) the expected tax consequences, if any, of investment decisions or strategies;
d) the role that each investment or course of action plays within the overall investment portfolio;
e) the expected return based on levels of liquidity and investment risk that are prudent and reasonable under present circumstances, and such circumstances may change over time;
f) the expected total return from income and the appreciation of investments;
g) other resources of the institution;
h) the needs of the institution and the fund to make distributions and to preserve capital; and
i) an asset's special relationship or special value, if any, to the charitable purposes of the institution.

Management and investment decisions about an individual asset must be made not in isolation but rather in the context of the System endowment's portfolio of investments as a whole and as part of an overall investment strategy having risk and return objectives reasonably aligned with the endowment fund's stated goals and objectives.

FINANCIAL OBJECTIVES

The primary long-term financial objective for the University endowment is to preserve and enhance the real (inflation-adjusted) purchasing power of endowment assets and income after accounting for endowment spending, inflation, and costs of portfolio management. Costs to manage and administer the endowment assets should be appropriate and reasonable in relation to the assets, the purposes of the endowment, and the skills of investment consultant(s) and investment manager(s) to whom investment management functions are delegated. Performance of the overall endowment against this objective is measured over rolling periods of five years.

INVESTMENT OBJECTIVES

In order to meet the financial objective stated above, the primary long-term investment objective of the endowment is to earn a total rate of return that exceeds the spending rate plus university advancement assessment fee, if any, plus the costs of managing the investment fund, and expressed in real (or inflation-adjusted) terms. Given the current System spending rate of 5.3% (which includes 4% payout and 1.3% university advancement assessment), the objective of this fund will be to earn a real (inflation adjusted) return of 5.3% when measured over rolling periods of at least five years. It is also understood that due to market conditions there may be five-year periods where this objective is exceeded and purchasing power is enhanced, as well as five-year periods where the objective is not met and purchasing power is diminished. The medium-term objective for the endowment is to outperform each of the capital markets in which assets are invested, measured over rolling periods of three to five years or complete market cycles, with emphasis on whichever measure is longer. In addition, the performance of the overall endowment is expected to be consistently in at least the second quartile of the university's peer group, as measured by the NACUBO ~~Commonfund~~ Study of Endowments over rolling five-year time periods, as well as comparison annually to a peer group provided by an outside advisor. Thus, the Endowment Management Committee is responsible for allocating assets to segments of the market and to managers who will provide superior performance when compared with both the median performance of other educational endowments and with capital markets generally.

Finally, the total return of the University's investment portfolio should be evaluated against the return of a composite index consisting of appropriate benchmarks weighted according to the Endowment Management Committee's asset allocation targets.

INVESTMENT MANAGERS

In accordance with Board policy, hiring of investment consultants requires approval of the Board. Hiring of investment managers requires Endowment Management Committee approval except, when on the recommendation of the committee staff and the investment consultant, the chair of the Endowment Management Committee and the chair of the Finance and Administration Committee jointly determine that time is of the essence and immediate action in lieu of a called committee meeting is necessary to hire or terminate an investment manager, the recommended change can then be made. The chair of the Endowment Management Committee will have the staff immediately report any such action taken to the members of the Endowment Management Committee and the Chairman of the Board of Regents after such action is taken.

Managers of marketable securities are expected to produce a cumulative annualized total return net of fees and commissions that exceeds an appropriate benchmark index over moving three to five-year periods, and should be above a median for active investment managers using similar investment philosophies over the same time periods. At their discretion, managers may hold cash reserves and fixed income securities up to 25% of portfolio market value with the understanding that their benchmark will not be adjusted to reflect cash holdings. Managers who wish to exceed these limits should secure prior approval from the Treasurer. The Treasurer, in turn, shall seek approval from the Senior Vice Chancellor for Administration and Finance or designee.

ENDOWMENT PAYOUT POLICY

The Regents of the University of Houston System have established an endowment payout policy which attempts to balance the long-term objective of maintaining the purchasing power of the endowment with the goal of providing a reasonable, predictable, stable, and sustainable level of income to support current needs. Payout is derived from interest, dividends and realized gains, net of portfolio management fees. The historical rate of payout has been 4 to 5 percent. Going forward, the endowment will maintain a payout rate of approximately 4% to 5%, with any change to this range to be approved by the Board. The payout rate will be based as a percentage of the fiscal year end market value average over rolling twelve quarter periods. If an endowment has been in existence less than twelve quarters, the average will be based on the number of quarters in existence.

UNIVERSITY ADVANCEMENT ASSESSMENT

The System will annually assess a reasonable fee against the earnings of specified endowment funds to offset expenses associated with gift acquisition and fundraising at the component universities. The Board shall annually review and approve the fee. The fee will be based as a percentage of the fiscal year end market value averaged over rolling twelve quarter periods. If an endowment has been in existence less than twelve quarters, the average will be based on the number of quarters in existence.

APPROPRIATION FOR EXPENDITURE

The endowment payout and the University Advancement Assessment fee constitute the appropriation for annual expenditure. In making a determination to appropriate or accumulate, the institution shall act in good faith, with the care that an ordinarily prudent person in a like position would exercise under similar circumstances, and shall consider, if relevant, the following factors:

a) the duration and preservation of the endowment fund;
b) the purposes of the institution and the endowment fund;
c) general economic conditions;
d) the possible effect of inflation or deflation;
e) the expected total return from income and the appreciation of investments;
f) other resources of the institution; and
g) the investment policy of the institution.

Generally, pursuant to the Uniform Prudent Management of Institutional Funds Act, Chapter 163, Texas Property Code, as amended, subject to the intent of a donor in a gift instrument, the Board of Regents may appropriate for expenditure or accumulate so much of the endowment as it determines is prudent for the uses, benefits, purposes, and duration for which the endowment is established. Notwithstanding the preceding sentence, the Board of Regents may not appropriate for expenditure in any year an amount greater than nine percent (9%) of the endowment, calculated on the basis of market values determined at least quarterly and averaged over a period of not less than three years immediately preceding the year in which the appropriation for expenditure was made, so long as the fair market value of the endowment fund is at least $450 million, otherwise the limit on the appropriation for expenditure in any year is 7%.

EXPENDITURE FROM UNDERWATER ENDOWMENTS

The Board, in managing and investing endowment assets, shall consider the charitable purposes of the institution and the purposes of the endowment fund. Subject to the intent of a donor expressed in an endowment gift instrument, the appropriation for expenditure from an endowment that is underwater in any year shall decrease incrementally and is eventually suspended when the market value of the endowment drops to a designated percentage of the endowment's historical dollar value. Historical dollar value (HDV) is the aggregate value of contributions made to an endowment over time without regard to increases or decreases because of investment results. The declining spending rate from endowments that are underwater, and not otherwise expressly prohibited by a donor, is as follows:

Fund Value as a Percent of HDV	Spending rate
90 – 99.9%	75% of normal spending rate
80 – 89.9%	50% of normal spending rate
<80.0%	Suspend distributions

ASSET SELECTION AND ALLOCATION

It is understood that return enhancement assets (or equities), including both public and private equities, are to be the dominant asset class in the Endowment due to the superior long-term return offered by such assets. As such, equity assets may be thought of as the drivers of long-term Endowment return.

Although the long-term return from equity assets is superior, they have three primary drawbacks that must be addressed by investing in diversifying growth and risk reduction assets. The first is that periods of prolonged economic contraction (deflation) can be catastrophic. Although such periods are rare, the results of such periods are severe enough to warrant holding a portion of the Endowment in assets ~~(primarily intermediate to long-term high quality, non callable fixed income securities)~~ , ~~which~~ that are likely to retain value or ~~to~~ appreciate in value during such periods. ~~In this context, high quality shall mean a portfolio with an average credit quality of AA or better, although active managers may choose to hold selectinvestment grade securities with lower ratings.~~ The goal of such holdings would be to provide ~~sufficient~~ liquidity to the Endowment and a measure of protection from market drawdowns. ~~to meet payout needs over a three to five- year period without having to sell a significant portion of the equities at "fire sale" prices.~~

~~Adherence to this policy will allow the Endowment to keep returned enhancement holdings intact and reap the rewards of a return to a more normal economic environment.~~

The second drawback to an overreliance on return enhancement assets is the effects of an unexpected rise in the rate of inflation. Such rises have traditionally been problematic for most types of equity assets, and given the System's stated goal of preserving purchasing power by achieving an attractive inflation adjusted return, some portion of the Endowment ~~should~~ may be invested in assets that will appreciate in value during periods of unexpected inflation.

Lastly, equity assets are subject to greater degrees of risk. Risk takes many forms and is usually thought of in terms of volatility of investment returns. Volatile investment returns translate into a level of support for the System's programs that (even with the smoothing effect of the rolling three-year average market value payout rule) is variable over time. In order to control this variability to a tolerable level, some allocation ~~is warranted~~ to diversified growth assets that produce attractive returns, but in a more absolute (or less variable) pattern, may be warranted. It is understood that such absolute return assets will ~~invariably~~ often return less than equity assets, ~~given rational markets~~but should provide some degree of volatility mitigation over the course of a market cycle.

After providing for the three broad categories noted above, the remainder of the Endowment should be invested in equity assets, broadly defined and broadly diversified. Broad diversification is required not only to further smooth the pattern of returns, but to protect the endowment from the risks associated with undue concentration in any one type of equity asset. Although other forms of diversification may be considered, it is understood that the Endowment's equity assets will be diversified by style (growth versus value), geography (domestic versus foreign), and market capitalization (large-cap versus small).

Current policy targets and ranges for the Endowment can be found in Appendix A.

ALTERNATIVE INVESTMENT RISKS

For the purposes of this section, "alternative investments" refers to investments in ~~long/short equity, absolute return,~~ P~~p~~rivate E~~e~~quity, Private Debt, and~~,~~ P~~p~~rivate R~~r~~eal Assets~~estate~~, ~~and venture capital,~~ as well as other investment types~~s~~ employing leverage, short sales, or illiquidity~~d investment vehicles~~. The investments are made in the Endowment in order to improve diversification, reduce overall volatility, and enhance return. However, the Endowment Management Committee recognizes that these investments also present additional risks beyond those posed by investments in traditional marketable securities such as stocks and bonds. Among these risks are:

1. *Liquidity Risk:* most alternative investments impose restrictions on redemptions or require multi-year locks.
   a. This risk is mitigated by imposing restrictions on the amount of the Endowment that may be allocated to alternative investments as detailed

   above. In addition, the Endowment Management Committee will review at least annually the level of portfolio liquidity across all asset classes in order to ensure that there is sufficient liquidity to meet all obligations.

2. *Non-regulation risk:* Historically, alternative managers have been exempt from registration with the SEC, which has allowed them to employ strategies (such as short sales and use of leverage) forbidden by most traditional investment managers, as well as to avoid disclosing specific details of their investment practices or portfolio holdings.
   a. With the passage of the Dodd-Frank Act of 2010, almost all alternative investment managers will be required to register with the SEC under the Investment Advisers Act of 1940. This Act will require registered managers to file documents with the SEC and for public record describing the nature of the business, fees charged, types of clients, and details on compliance policies. It will also provide to investors a greater level of detail into portfolio strategy and investment.
   b. Venture capital managers will, however, remain exempt from the Investment Advisers Act and will therefore remain unregistered with the SEC.
      i. This risk will be mitigated by performing detailed due diligence on these managers and monitoring them regularly as described below, as well as by diversifying manager risk through multiple direct and fund-of-fund investments.
3. *Transparency Risk:* alternative managers are not required to disclose portfolio holding details to the same extent that traditional marketable managers are, and are often reluctant to do so in order to preserve their perceived advantage over other investors.
   a. This risk will be mitigated somewhat by the Dodd-Frank Act and the increased transparency provided by the requirement to file Form ADV with the SEC. Beyond that, however, the Endowment Management Committee, staff, and any outside advisors shall emphasize those managers who will provide at least the following level of detail into their investment portfolios:
      i. Number of short and long positions
      ii. The use of leverage
      iii. Net market exposure
4. *Investment Strategy Risk:* alternatives often employ sophisticated and potentially riskier strategies, and may use leverage.
   a. This risk will be mitigated by intensive due diligence and monitoring of potential alternative managers described below. An emphasis will be placed on those managers who have extensive experience in employing these strategies, a demonstrated ability to consistently employ them effectively, and an established track record of superior performance.
5. *Foreign Currency Risk:* changes in exchange rates could adversely affect fair value of the Endowment Fund.
   a. The Endowment Management Committee recognizes that exposure to foreign currency acts as a hedge against a declining or collapsing dollar. In this way, such investments help to reduce risk in the portfolio. However,

the Committee will review the level of exposure to foreign currencies periodically in order to ensure that there are no unintended risks in the portfolio.

The following principles shall guide the selection of alternative investment managers:

- Diversify across managers to mitigate systematic and organizational risk, but avoidover-diversification.
- Diversify by strategy and geography to decrease correlations within the program.
- Emphasize qualitative evaluation of managers, as a manager's quantitative characteristics may change over time and in different market conditions.
- Discourage the use of significant leverage, and emphasize managers with a demonstrated skill in generating returns on assets as opposed to returns on equity.
- Avoid strategies that are trading oriented, highly complex, or quantitatively driven.

In addition, the investment manager due diligence process shall include the following functions, to be performed by some combination of outside consultants/advisors and internal staff:

- Background checks
  - Reference checks
  - News searches
  - Industry consultation
- Review of vendor relationships
  - Prime brokers
  - Auditors
  - Fund administrators
  - Legal counsel
- Operational review
  - On site visits
  - Procedural
  - Organizational

Monitoring of the overall program-level and manager-level exposures and investment results shall be administered in accordance with the following schedule by some combination of outside consultants/advisors and internal staff:

Monthly (For Long/Short Equity and Absolute Return Managers)
- Reports of performance and asset allocation.
- Proactive contact with investment managers whose performance falls outside of the expected range.

Quarterly or Semi-Annually
- Calls with investment managers.
- For long/short equity and absolute return managers, detailed performance reports and analysis providing information such as top long positions, net and gross exposures, exposure by strategy and geography, and organizational changes.

Annually
- ~~On-site~~Diligence meetings with managers and attendance at annual meetings.

The Endowment Management Committee reviews and recommends to the Board the above asset allocation long-term targets and ranges, and the actual allocation of assets will be adjusted through additions and withdrawals of funds among managers and investment media to conform to these targets insofar as practical.

REBALANCING

The Committee recognizes the importance of periodically rebalancing the Endowment's asset allocation, namely to ensure that variation in returns among assets do not create outsized deviations from target allocations that cause Endowment performance to diverge from expected policy performance. To the extent possible, and in order to control transaction costs, the Endowment will utilize naturally occurring cash movement opportunities to rebalance the Endowment portfolio. Such naturally occurring opportunities include:

- The sourcing of cash for spending needs (withdrawals)
- The infusion of cash (contributions) into the existing portfolio
- Manager changes (partial or complete subscriptions or redemptions)
- Other cash transactions (i.e., dividends, interest income, return on capital, etc.)

In recognition that market action may force portfolio allocations outside of their allowable ranges in between Endowment Management Committee meetings, authority is delegated to the Treasurer to rebalance the portfolio in order to bring it back into compliance with the Investment Policy. More generally, the Treasurer, in conjunction with the investment consultant, will closely monitor asset allocation, and will periodically rebalance the portfolio, within allowable ranges, in light of major market movements or material changes in relative asset class valuations, in an effort to control risk and enhance long-term return. Further, with the assistance of the investment consultant, the Treasurer may rebalance up to 2.0% of the Endowment Fund intra-meeting to raise cash for meeting capital calls as well as to invest any cash inflows into the Endowment based on portfolio targets. Any rebalancing must occur across previously approved managers already held within the portfolio.

Any rebalancing actions taken by the Treasurer and investment consultant shall be communicated to the Chair of the Endowment Management Committee and to the Committee by the Senior Vice Chancellor for Administration and Finance or designee in a timely manner, but in any case no later than the next Committee meeting.

The objective of this rebalancing policy is to improve the compound return of the portfolio and to ensure that it is invested in accordance with long-term asset allocation targets. It is not the intention of this policy to force the University to take any action that may endanger the safety or impair the long-term return of the portfolio simply in order to remain in compliance with allowable ranges.

A clear illustration of such a scenario might be a market correction that reduces the value of the portfolio's marketable assets to an extent that forces the private investment allocation (the valuations of which lag those of marketable securities) beyond the allowable limits prescribed above. In order to stay in compliance in such a scenario, the University may be forced to sell interests in its private investment portfolio on the secondary market at a loss, impairing the overall Endowment's ability to recover from a correction of that magnitude.

Therefore, in the event of market action that forces any allocation outside its allowable ranges, the chair of the Endowment Management Committee, in conjunction with the Board chair, with the advice of staff and investment consultant, may temporarily waive the allocation limits imposed above if it is determined that remaining in compliance may cause harm to the long-term return potential of the endowment.

INVESTMENT MANAGEMENT

The endowment of the System will be managed primarily by external investment management organizations. Investment managers have discretion to manage the assets in each portfolio to best achieve the investment objectives, within the policies and requirements set forth in this statement, the investment manager agreement with the System including the guidelines for each investment manager, and subject to the usual standards of fiduciary prudence.

Each active investment manager with whom the System has a separate account will be provided with written statements of investment objectives and guidelines as part of the investment management contract that will govern his or her portfolio. These objectives shall describe the role the investment manager is expected to play within the manager structure, the objectives and comparative benchmarks that will be used to evaluate performance, and the allowable securities that can be used to achieve these objectives. Each manager will report performance quarterly, and if applicable monthly, consistent with these objectives~~, and also indicate current annualized income and yield~~. These statements will be consistent with the Statement of Investment Objectives and Policies for the overall endowment as set forth herein. Investment managers will be provided with a copy of the Statement of Investment Objectives and Policies.

Additionally, each manager will be expected to use best efforts to realize the best execution price when trading securities, and the settlement of all transactions (except investment pool funds and mutual funds) shall be done on a delivery versus payment basis.

SECURITIES LENDING

Securities owned by the endowment but held in custody by the endowment custodian may be lent to other parties through a contract between the University of Houston System and the custodian pursuant to a written agreement approved by the Board of Regents. Managers may not enter into securities lending agreements without the consent of the Board of Regents. The System recognizes, however, that, for those investments placed in commingled vehicles, the Board cannot dictate whether or not the manager will engage in securities lending. Therefore, System and its investment consultant shall make every effort ~~either~~ to ~~avoid commingled investments, or to otherwise~~ limit investment to those managers who will not engage in securities lending. The limited partnerships of marketable and non-marketable alternative investments are excluded from this limitation.

PROXY VOTING

The University of Houston System has delegated proxy voting responsibility for separately managed accounts to its investment managers. Such separate account managers are to vote proxies in such a way as to maximize the value of related shares and in a manner consistent with the best interests of the University. It is noted in the case of commingled vehicles, voting rights on underlying company shares do not flow through to the System.

ADVISORY COMMITTEES

The Endowment Management Committee may establish advisory groups to provide general investment advice, as well as advice on special investments, to the Endowment Management Committee and the staff of the Senior Vice Chancellor for Administration and Finance.

DISCLOSURE AND CONFLICTS OF INTEREST

Investment managers, advisors, and potential managers must make full and fair disclosure of all matters that could reasonably be expected to impair their independence and objectivity or interfere with their respective duties to the System. Investment managers and advisors must, on an annual basis, ensure that such disclosures are prominently set forth, are delivered in plain language, and communicate the relevant information using the Texas State Auditor's Uniform Disclosure Form. Furthermore, investment managers, advisors, and potential managers are investing public funds and are subject to the Texas Open Records Act.

REVIEW PROCEDURES

A. Performance Measurement

The Endowment Management Committee will review quarterly the performance of the endowment and each investment manager's portfolio relative to the objectives and guidelines described herein. The investment performance review will include comparisons with unmanaged market indices. ~~and the Consumer Price Index.~~ A time-weighted return formula (that minimizes the effect of contributions and withdrawals) will be utilized for the overall endowment, although it is understood that individual managers may be evaluated using a dollar-weighted methodology, where appropriate.

B. Review and Modification of Policy

The Endowment Management Committee shall review this Policy at least once a year to determine if modifications are necessary or desirable. If substantive modifications are made, they shall be promptly communicated to responsible parties.

APPENDIX A

Current Policy Targets, Ranges, and Benchmarks

Asset Class	LT Target	Range	Benchmark
Public Equities	46%	42% to 62%	MSCI ACWI
U.S. Equity	21%	*17% to 27%*	Russell 3000
Non-U.S. Developed Markets Equity	15%	*5% to 19%*	MSCI EAFE
Emerging Markets Equity	5%	*0% to 10%*	MSCI Emerging Markets
Global Equity	5%	*0% to 10%%*	MSCI ACWI
Private Markets	31%	21 to 41%	
Private Equity[1]	22%	*17% to 27%*	C|A Global All PE (Qtr Lag)
Private Debt	3%	*0% to 6%*	C|A Global Credit (Qtr Lag)
Private Real Assets[2]	6%	*3% to 9%*	C|A Global Real Assets w/ RE (Qtr Lag)
Marketable Real Assets	3%	1% to 7%	**25% Barclays US TIPS /25% MSCI World Natural Resources /25% MSCI U.S. REIT /25% Bloomberg Commodity TR**
Diversifying Growth Assets	5%	0% to 10%	
Hedge Funds[3]	5%	0% to 10%	HFRI Fund of Funds Composite
Risk Reduction Assets	15%	5% to 20%	
Bonds and Cash	15%	*5%-20%*	Dynamic Bonds and Cash Benchmark (Bloomberg Barclays Intermediate Aggregate Index and BofA ML 91 Day Treasury Bills)

~~Asset Class~~	~~LT Target~~	~~Range~~	~~Benchmark~~
~~Return Enhancement Assets~~	~~70%~~	~~60 to 80%~~	
~~Global Equities~~	~~45%~~	~~35 to 55%~~	~~MSCI ACWI~~
~~*U.S. Equity*~~		~~20 to 35%~~	
~~*Non-U.S. Equity*~~		~~10 to 20%~~	
~~*Emerging Markets Equity*~~		~~5 to 15%~~	
~~Private Equity/Venture Capital~~[1]	~~25%~~	~~10 to 35%~~	~~Russell 3000~~
~~*Private Equity*~~		~~5 to 20%~~	

~~*Venture Capital*~~		~~*5 to 15%*~~	
~~Real Assets[2]~~	~~10%~~	~~5 to 15%~~	
~~*Marketable Real Assets*~~		~~*2 to 8%*~~	~~*25% Barclays US TIPS / 25% MSCI World Natural Resources / 25% MSCI U.S. REIT / 25% Bloomberg Commodity TR*~~
~~*Private Real Assets*~~		~~*5 to 12%*~~	~~*70% S&P Natural Resource Sector / 30% MSCI U.S. REIT*~~
~~**Diversifying Growth Assets**~~	~~**5%**~~	~~**0%to 10%**~~	
~~Hedge Funds[3]~~	~~5%~~	~~0%to 10%~~	~~HFRI Fund of Funds Composite~~
~~**Risk Reduction Assets**~~	~~15%~~	~~**5 to 20%**~~	
~~Bonds and Cash~~	~~15%~~	~~5 to 20%~~	~~Dynamic Bonds and Cash Benchmark (Bloomberg Barclays Intermediate Aggregate Index and BofA ML 91 Day Treasury Bills)~~

[1] Private Equity~~/Venture Capital~~: Managers to be considered for inclusion in this category include private equity ~~or venture capital managers~~ and other related partnership funds with similar return objectives subject to multi-year lock-ups. Unfunded commitments plus NAV of Private Equity~~/Venture Capital~~ investments should not exceed 45% of the Endowment. If this limit is reached, it will be evaluated by the Board to determine if the limit remains appropriate.

total market value as of the period measured. If this limit is reached, it will be evaluated by the Board to determine if the limit remains appropriate.

Unfunded commitments plus NAV of all Private Investments (~~Private Real Assets,~~ Private Equity, Private Debt, and Private Real Assets~~and Venture Capital~~) should not exceed 55% of the Endowment total market valueas of the period measured. If this limit is reached, it will be evaluated by the Board to determine if the limit remains appropriate.

[2] Private Real Assets: Assets included in this category may include private real estate~~, public real estate (REITs), Treasury Inflation Protected Securities (TIPS), Global Linkers (Non U.S. Inflation Linked Bonds)~~, Energy, Infrastructure, Natural Resources, and Commodities. Unfunded commitments plus NAV of Private Real Assets investments should not exceed 18% of the Endowment total market value as of the period measured. If this limit is reached, it will be evaluated by the Board to determine if the limit remains appropriate.

[3] Hedge Funds: Assets to be considered for inclusion in this category would primarily include Equity-Oriented Long-Short Hedge Funds, Defensive Arbitrage, Global Macro, and Multi-Strategy Hedge Funds. Other more liquid diversifying funds may also be included. Credit strategies may also be held in some circumstances as absolute return vehicles, and in some circumstances a particular real estate manager may be viewed to qualify as such a holding as well.

UNIVERSITY OF HOUSTON SYSTEM ENDOWMENT FUND
STATEMENT OF INVESTMENT OBJECTIVES AND POLICIES
Approved by the Board of Regents

February 24, 2022

PREFACE

The University of Houston System Board of Regents is charged with the fiduciary responsibility for preserving and augmenting the value of the endowment, thereby sustaining its ability to generate support for both current and future generations of students. As part of a commitment to long-range financial equilibrium, the Regents have adopted the broad objective of investing endowment assets so as to preserve both their real value and the long-range purchasing power of endowment income so as to keep pace with inflation and evolving university needs, while generally performing above the average of the markets in which the assets are invested. Pursuant to Board Bylaw, the Endowment Management Committee has been established as a standing committee to assist the Board in fulfilling its fiduciary responsibilities.

To achieve its investment objectives the University of Houston System retains independent investment managers each of whom plays a part in meeting the System's goals over a variety of capital market cycles. The Endowment Management Committee shall:

a) Review and recommend to the Board changes to investment policies;
b) Review and recommend to the Board the university advancement assessment rate;
c) Review and recommend to the Board asset allocation long-term targets and ranges;
d) Review and recommend to the Board external investment consultants;
e) Monitor, evaluate, hire or terminate external investment managers;
f) Establish investment manager guidelines;
g) Monitor the actual allocation of assets through additions and withdrawals of funds among managers and investment media to conform to the long-term targets insofar as practical; and
h) Oversee the results of the independent managers and report periodically to the Board and the university community.

FORWARD

This policy is intended to be ongoing until the next review is completed. Comprehensive reviews are to be completed every five years.

In addition to complying with the duty of loyalty imposed by Texas state law, each person responsible for making or retaining each and all investments and in acquiring, investing, reinvesting, exchanging, retaining, selling, supervising and managing System funds shall do so in good faith and with the care an ordinarily prudent person in a like position would exercise under similar circumstances. It is the general practice of the University of Houston System to pool endowment resources. For investment purposes however, the assets are managed in separate endowment fund accounts. The following statement sets out explicit policies for the pooled endowment but would apply to non-pooled holdings as well. The Regents seek superior investment returns through professional management without assuming imprudent risks. In managing and investing the System's endowment assets, the following factors, if relevant, must be considered:

a) general economic/capital market conditions;
b) the possible effect of inflation or deflation;
c) the expected tax consequences, if any, of investment decisions or strategies;
d) the role that each investment or course of action plays within the overall investment portfolio;
e) the expected return based on levels of liquidity and investment risk that are prudent and reasonable under present circumstances, and such circumstances may change over time;
f) the expected total return from income and the appreciation of investments;
g) other resources of the institution;
h) the needs of the institution and the fund to make distributions and to preserve capital; and
i) an asset's special relationship or special value, if any, to the charitable purposes of the institution.

Management and investment decisions about an individual asset must be made not in isolation but rather in the context of the System endowment's portfolio of investments as a whole and as part of an overall investment strategy having risk and return objectives reasonably aligned with the endowment fund's stated goals and objectives.

FINANCIAL OBJECTIVES

The primary long-term financial objective for the University endowment is to preserve and enhance the real (inflation-adjusted) purchasing power of endowment assets and income after accounting for endowment spending, inflation, and costs of portfolio management. Costs to manage and administer the endowment assets should be appropriate and reasonable in relation to the assets, the purposes of the endowment, and the skills of investment consultant(s) and investment manager(s) to whom investment management functions are delegated. Performance of the overall endowment against this objective is measured over rolling periods of five years.

INVESTMENT OBJECTIVES

In order to meet the financial objective stated above, the primary long-term investment objective of the endowment is to earn a total rate of return that exceeds the spending rate plus university advancement assessment fee, if any, plus the costs of managing the investment fund, and expressed in real (or inflation-adjusted) terms. Given the current System spending rate of 5.3% (which includes 4% payout and 1.3% university advancement assessment), the objective of this fund will be to earn a real (inflation adjusted) return of 5.3% when measured over rolling periods of at least five years. It is also understood that due to market conditions there may be five-year periods where this objective is exceeded and purchasing power is enhanced, as well as five-year periods where the objective is not met and purchasing power is diminished. The medium-term objective for the endowment is to outperform each of the capital markets in which assets are invested, measured over rolling periods of three to five years or complete market cycles, with emphasis on whichever measure is longer. In addition, the performance of the overall endowment is expected to be consistently in at least the second quartile of the university's peer group, as measured by the NACUBO Study of Endowments over rolling five-year time periods, as well as comparison annually to a peer group provided byan outside advisor. Thus, the Endowment Management Committee is responsible for allocating assets to segments of the market and to managers who will provide superior performance when compared with both the median performance of other educational endowments and with capital markets generally.

Finally, the total return of the University's investment portfolio should be evaluated against the return of a composite index consisting of appropriate benchmarks weighted according to the Endowment Management Committee's asset allocation targets.

INVESTMENT MANAGERS

In accordance with Board policy, hiring of investment consultants requires approval of the Board. Hiring of investment managers requires Endowment Management Committee approval except, when on the recommendation of the committee staff and the investment consultant, the chair of the Endowment Management Committee and the chair of the Finance and Administration Committee jointly determine that time is of the essence and immediate action in lieu of a called committee meeting is necessary to hire or terminate an investment manager, the recommended change can then be made. The chair of the Endowment Management Committee will have the staff immediately report any such action taken to the members of the Endowment Management Committee and the Chairman of the Board of Regents after such action is taken.

Managers of marketable securities are expected to produce a cumulative annualized total return net of fees and commissions that exceeds an appropriate benchmark index over moving three to five-year periods, and should be above a median for active investment managers using similar investment philosophies over the same time periods. At their discretion, managers may hold cash reserves and fixed income securities up to 25% of portfolio market value with the understanding that their benchmark will not be adjusted to reflect cash holdings. Managers who wish to exceed these limits should secure prior approval from the Treasurer. The Treasurer, in turn, shall seek approval from the Senior Vice Chancellor for Administration and Finance or designee.

ENDOWMENT PAYOUT POLICY

The Regents of the University of Houston System have established an endowment payout policy which attempts to balance the long-term objective of maintaining the purchasing power of the endowment with the goal of providing a reasonable, predictable, stable, and sustainable level of income to support current needs. Payout is derived from interest, dividends and realized gains, net of portfolio management fees. The historical rate of payout has been 4 to 5 percent. Going forward, the endowment will maintain a payout rate of approximately 4% to 5%, with any change to this range to be approved by the Board. The payout rate will be based as a percentage of the fiscal year end market value average over rolling twelve quarter periods. If an endowment has been in existence less than twelve quarters, the average will be based on the number of quarters in existence.

UNIVERSITY ADVANCEMENT ASSESSMENT

The System will annually assess a reasonable fee against the earnings of specified endowment funds to offset expenses associated with gift acquisition and fundraising at the component universities. The Board shall annually review and approve the fee. The fee will be based as a percentage of the fiscal year end market value averaged over rolling twelve quarter periods. If an endowment has been in existence less than twelve quarters, the average will be based on the number of quarters in existence.

APPROPRIATION FOR EXPENDITURE

The endowment payout and the University Advancement Assessment fee constitute the appropriation for annual expenditure. In making a determination to appropriate or accumulate, the institution shall act in good faith, with the care that an ordinarily prudent person in a like position would exercise under similar circumstances, and shall consider, if relevant, the following factors:

a) the duration and preservation of the endowment fund;
b) the purposes of the institution and the endowment fund;
c) general economic conditions;
d) the possible effect of inflation or deflation;
e) the expected total return from income and the appreciation of investments;
f) other resources of the institution; and
g) the investment policy of the institution.

Generally, pursuant to the Uniform Prudent Management of Institutional Funds Act, Chapter 163, Texas Property Code, as amended, subject to the intent of a donor in a gift instrument, the Board of Regents may appropriate for expenditure or accumulate so much of the endowment as it determines is prudent for the uses, benefits, purposes, and duration for which the endowment is established. Notwithstanding the preceding sentence, the Board of Regents may not appropriate for expenditure in any year an amount greater than nine percent (9%) of the endowment, calculated on the basis of market values determined at least quarterly and averaged over a period of not less than three years immediately preceding the year in which the appropriation for expenditure was made, so long as the fair market value of the endowment fund is at least $450 million, otherwise the limit on the appropriation for expenditure in any year is 7%.

EXPENDITURE FROM UNDERWATER ENDOWMENTS

The Board, in managing and investing endowment assets, shall consider the charitable purposes of the institution and the purposes of the endowment fund. Subject to the intent of a donor expressed in an endowment gift instrument, the appropriation for expenditure from an endowment that is underwater in any year shall decrease incrementally and is eventually suspended when the market value of the endowment drops to a designated percentage of the endowment's historical dollar value. Historical dollar value (HDV) is the aggregate value of contributions made to an endowment over time without regard to increases or decreases because of investment results. The declining spending rate from endowments that are underwater, and not otherwise expressly prohibited by a donor, is as follows:

Fund Value as a Percent of HDV	Spending rate
90 – 99.9%	75% of normal spending rate
80 – 89.9%	50% of normal spending rate
<80.0%	Suspend distributions

ASSET SELECTION AND ALLOCATION

It is understood that return enhancement assets (or equities), including both public and private equities, are to be the dominant asset class in the Endowment due to the superior long-term return offered by such assets. As such, equity assets may be thought of as the drivers of long-term Endowment return.

Although the long-term return from equity assets is superior, they have three primary drawbacks that must be addressed by investing in diversifying growth and risk reduction assets. The first is that periods of prolonged economic contraction (deflation) can be catastrophic. Although such periods are rare, the results of such periods are severe enough to warrant holding a portion of the Endowment in assets that are likely to retain value or appreciate in value during such periods. The goal of such holdings would be to provide liquidity to the Endowment and a measure of protection from market drawdowns.

The second drawback to an overreliance on return enhancement assets is the effects of an unexpected rise in the rate of inflation. Such rises have traditionally been problematic for most types of equity assets, and given the System's stated goal of preserving purchasing power by achieving an attractive inflation adjusted return, some portion of the Endowment may be invested in assets that will appreciate in value during periods of unexpected inflation.

Lastly, equity assets are subject to greater degrees of risk. Risk takes many forms and is usually thought of in terms of volatility of investment returns. Volatile investment returns translate into a level of support for the System's programs that (even with the smoothing effect of the rolling three-year average market value payout rule) is variable over time. In order to control this variability to a tolerable level, some allocation to diversified growth assets that produce attractive returns, but in a more absolute (or less variable) pattern, may be warranted. It is understood that such absolute return assets will often return lessthan equity assets, but should provide some degree of volatility mitigation over the course of a market cycle.

After providing for the three broad categories noted above, the remainder of the Endowment should be invested in equity assets, broadly defined and broadly diversified. Broad diversification is required not only to further smooth the pattern of returns, but to protect the endowment from the risks associated with undue concentration in any one type of equity asset. Although other forms of diversification may be considered, it is understood that the Endowment's equity assets will be diversified by style (growth versus value), geography (domestic versus foreign), and market capitalization (large-cap versus small).

Current policy targets and ranges for the Endowment can be found in Appendix A.

ALTERNATIVE INVESTMENT RISKS

For the purposes of this section, "alternative investments" refers to investments in Private Equity, Private Debt, and Private Real Assets, aswell as other investment types employing leverage, short sales, or illiquidity.The investments are made in the Endowment in order to improve diversification, reduce overall volatility, and enhance return. However, the Endowment Management Committee recognizes that these investments also present additional risks beyond those posed by investments in traditional marketable securities such as stocks and bonds. Among these risks are:

1. *Liquidity Risk:* most alternative investments impose restrictions on redemptions or require multi-year locks.
    a. This risk is mitigated by imposing restrictions on the amount of the Endowment that may be allocated to alternative investments as detailed

above. In addition, the Endowment Management Committee will review at least annually the level of portfolio liquidity across all asset classes in order to ensure that there is sufficient liquidity to meet all obligations.

2. *Non-regulation risk:* Historically, alternative managers have been exempt from registration with the SEC, which has allowed them to employ strategies (such as short sales and use of leverage) forbidden by most traditional investment managers, as well as to avoid disclosing specific details of their investment practices or portfolio holdings.
    a. With the passage of the Dodd-Frank Act of 2010, almost all alternative investment managers will be required to register with the SEC under the Investment Advisers Act of 1940. This Act will require registered managers to file documents with the SEC and for public record describing the nature of the business, fees charged, types of clients, and details on compliance policies. It will also provide to investors a greater level of detail into portfolio strategy and investment.
    b. Venture capital managers will, however, remain exempt from the Investment Advisers Act and will therefore remain unregistered with the SEC.
        i. This risk will be mitigated by performing detailed due diligence on these managers and monitoring them regularly as described below, as well as by diversifying manager risk through multiple direct and fund-of-fund investments.
3. *Transparency Risk:* alternative managers are not required to disclose portfolio holding details to the same extent that traditional marketable managers are, and are often reluctant to do so in order to preserve their perceived advantage over other investors.
    a. This risk will be mitigated somewhat by the Dodd-Frank Act and the increased transparency provided by the requirement to file Form ADV with the SEC. Beyond that, however, the Endowment Management Committee, staff, and any outside advisors shall emphasize those managers who will provide at least the following level of detail into their investment portfolios:
        i. Number of short and long positions
        ii. The use of leverage
        iii. Net market exposure
4. *Investment Strategy Risk:* alternatives often employ sophisticated and potentially riskier strategies, and may use leverage.
    a. This risk will be mitigated by intensive due diligence and monitoring of potential alternative managers described below. An emphasis will be placed on those managers who have extensive experience in employing these strategies, a demonstrated ability to consistently employ them effectively, and an established track record of superior performance.
5. *Foreign Currency Risk:* changes in exchange rates could adversely affect fair value of the Endowment Fund.
    a. The Endowment Management Committee recognizes that exposure to foreign currency acts as a hedge against a declining or collapsing dollar. In this way, such investments help to reduce risk in the portfolio. However,

the Committee will review the level of exposure to foreign currencies periodically in order to ensure that there are no unintended risks in the portfolio.

The following principles shall guide the selection of alternative investment managers:

- Diversify across managers to mitigate systematic and organizational risk, but avoidover-diversification.
- Diversify by strategy and geography to decrease correlations within the program.
- Emphasize qualitative evaluation of managers, as a manager's quantitative characteristics may change over time and in different market conditions.
- Discourage the use of significant leverage, and emphasize managers with a demonstrated skill in generating returns on assets as opposed to returns on equity.
- Avoid strategies that are trading oriented, highly complex, or quantitatively driven.

In addition, the investment manager due diligence process shall include the following functions, to be performed by some combination of outside consultants/advisors and internal staff:

- Background checks
  - Reference checks
  - News searches
  - Industry consultation
- Review of vendor relationships
  - Prime brokers
  - Auditors
  - Fund administrators
  - Legal counsel
- Operational review
  - On site visits
  - Procedural
  - Organizational

Monitoring of the overall program-level and manager-level exposures and investment results shall be administered in accordance with the following schedule by some combination of outside consultants/advisors and internal staff:

Monthly (For Long/Short Equity and Absolute Return Managers)
- Reports of performance and asset allocation.
- Proactive contact with investment managers whose performance falls outside of the expected range.

Quarterly or Semi-Annually
- Calls with investment managers.
- For long/short equity and absolute return managers, detailed performance reports and analysis providing information such as top long positions, net and gross exposures, exposure by strategy and geography, and organizational changes.

Annually
- Diligence meetings with managers and attendance at annual meetings.

The Endowment Management Committee reviews and recommends to the Board the above asset allocation long-term targets and ranges, and the actual allocation of assets will be adjusted through additions and withdrawals of funds among managers and investment media to conform to these targets insofar as practical.

REBALANCING

The Committee recognizes the importance of periodically rebalancing the Endowment's asset allocation, namely to ensure that variation in returns among assets do not create outsized deviations from target allocations that cause Endowment performance to diverge from expected policy performance. To the extent possible, and in order to control transaction costs, the Endowment will utilize naturally occurring cash movement opportunities to rebalance the Endowment portfolio. Such naturally occurringopportunities include:

- The sourcing of cash for spending needs (withdrawals)
- The infusion of cash (contributions) into the existing portfolio
- Manager changes (partial or complete subscriptions or redemptions)
- Other cash transactions (i.e., dividends, interest income, return on capital, etc.)

In recognition that market action may force portfolio allocations outside of their allowable ranges in between Endowment Management Committee meetings, authority is delegated to the Treasurer to rebalance the portfolio in order to bring it back into compliance with the Investment Policy. More generally, the Treasurer, in conjunction with the investment consultant, will closely monitor asset allocation, and will periodically rebalance the portfolio, within allowable ranges, in light of major market movements or material changes in relative asset class valuations, in an effort to control risk and enhance long-term return. Further, with the assistance of the investment consultant, the Treasurer may rebalance up to 2.0% of the Endowment Fund intra-meeting to raise cash for meeting capital calls as well as to invest any cash inflows into the Endowment based on portfolio targets. Any rebalancing must occur across previously approved managers already held within the portfolio.

Any rebalancing actions taken by the Treasurer and investment consultant shall be communicated to the Chair of the Endowment Management Committee and to the Committee by the Senior Vice Chancellor for Administration and Finance or designee in a timely manner, but in any case no later than the next Committee meeting.

The objective of this rebalancing policy is to improve the compound return of the portfolio and to ensure that it is invested in accordance with long-term asset allocation targets. It is not the intention of this policy to force the University to take any action that may endanger the safety or impair the long-term return of the portfolio simply in order to remain in compliance with allowable ranges.

A clear illustration of such a scenario might be a market correction that reduces the value of the portfolio's marketable assets to an extent that forces the private investment allocation (the valuations of which lag those of marketable securities) beyond the allowable limits prescribed above. In order to stay in compliance in such a scenario, the University may be forced to sell interests in its private investment portfolio on the secondary market at a loss, impairing the overall Endowment's ability to recover from a correction of that magnitude.

Therefore, in the event of market action that forces any allocation outside its allowable ranges, the chair of the Endowment Management Committee, in conjunction with the Board chair, with the advice of staff and investment consultant, may temporarily waive the allocation limits imposed above if it is determined that remaining in compliance may cause harm to the long-term return potential of the endowment.

INVESTMENT MANAGEMENT

The endowment of the System will be managed primarily by external investment management organizations. Investment managers have discretion to manage the assets in each portfolio to best achieve the investment objectives, within the policies and requirements set forth in this statement, the investment manager agreement with the System including the guidelines for each investment manager, and subject to the usual standards of fiduciary prudence.

Each active investment manager with whom the System has a separate account will be provided with written statements of investment objectives and guidelines as part of the investment management contract that will govern his or her portfolio. These objectives shall describe the role the investment manager is expected to play within the manager structure, the objectives and comparative benchmarks that will be used to evaluate performance, and the allowable securities that can be used to achieve these objectives. Each manager will report performance quarterly, and if applicable monthly, consistent withthese objectives.. These statements will be consistent with the Statement of Investment Objectives and Policies for the overallendowment as set forth herein. Investment managers will be provided with a copy of the Statement of Investment Objectives and Policies.

Additionally, each manager will be expected to use best efforts to realize the best execution price when trading securities, and the settlement of all transactions (except investment pool funds and mutual funds) shall be done on a delivery versus payment basis.

SECURITIES LENDING

Securities owned by the endowment but held in custody by the endowment custodian may be lent to other parties through a contract between the University of Houston System and the custodian pursuant to a written agreement approved by the Board of Regents. Managers may not enter into securities lending agreements without the consent of the Board of Regents. The System recognizes, however, that, for those investments placed in commingled vehicles, the Board cannot dictate whether or not the manager will engage in securities lending. Therefore, System and its investment consultant shall make every effort to limit investment to those managers who will not engage in securities lending. The limited partnerships of marketable and non-marketable alternative investments are excluded from this limitation.

PROXY VOTING

The University of Houston System has delegated proxy voting responsibility for separately managed accounts to its investment managers. Such separate account managers are to vote proxies in such a way as to maximize the value of related shares and in a manner consistent with the best interests of the University. It is noted in the case of commingled vehicles, voting rights on underlying company shares do not flow through to the System.

ADVISORY COMMITTEES

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total market value as of the period measured. If this limit is reached, it will be evaluated by the Board to determine if the limit remains appropriate.

Unfunded commitments plus NAV of all Private Investments (PrivateEquity, Private Debt, and Private Real Assets) should not exceed 55% of the Endowment total market valueas of the period measured. If this limit is reached, it will be evaluated by the Board to determine if the limit remains appropriate.

[2] Private Real Assets: Assets included in this category may include private real estate, Energy, Infrastructure, Natural Resources, and Commodities. Unfunded commitments plus NAV of Private Real Assets investments should not exceed 18% of the Endowment total market value as of the period measured. If this limit is reached,it will be evaluated by the Board to determine if the limit remains appropriate.

[3] Hedge Funds: Assets to be considered for inclusion in this category would primarily include Equity-Oriented Long-Short Hedge Funds, Defensive Arbitrage, Global Macro, and Multi-Strategy Hedge Funds. Other more liquid diversifying funds may also be included. Credit strategies may also be held in some circumstances as absolute return vehicles, and in some circumstances a particular real estate manager may be viewed to qualify as such a holding as well.

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE:	Endowment Management
ITEM:	Approval is requested to modify the UH System Investment Policy for Non-Endowed Funds.
DATE PREVIOUSLY SUBMITTED:	February 25, 2021

SUMMARY:

NEPC will discuss with the Committee recommended changes to UH System Investment Policy for Non-Endowed Funds. These changes include modifications to the allocation across cash and liquidity pools, diversification of fixed income risk, and market indices.

SUPPORTING DOCUMENTATION:	NEPC discussion materials report (redline and clean version of the UHS Non-Endowed Funds IPS)
FISCAL NOTE:	None
RECOMMENDATION/ ACTION REQUESTED:	Administration recommends approval of this item.
COMPONENT:	University of Houston System

Raymond S. Bartlett 2/7/2022
SENIOR VICE CHANCELLOR Raymond S. Bartlett **DATE**

Renu Khator 2/17/2022
CHANCELLOR Renu Khator **DATE**

UNIVERSITY OF HOUSTON SYSTEM
INVESTMENT POLICY FOR NON-ENDOWED FUNDS
Approved by the Board of Regents
~~February 27, 2020~~
February 24, 2022

I. INVESTMENT AUTHORITY AND SCOPE OF POLICY

A. General Statement

All non-endowed financial assets of the University of Houston System are to be invested in a manner that will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the System and conforming to all state statutes governing investment of such funds. This investment policy applies to all non-endowed financial assets of all funds of the UH System at the present time and any funds to be created in the future.

B. Investment Officer

The System Treasurer may invest funds that are not immediately required to pay obligations of the System. The Board shall designate by resolution one or more additional officers or employees as investment officers. The Endowment Management Committee may also hire an Investment Advisor to assist with the managing and monitoring of non-endowed assets, as well as, appoint one or more investment managers to invest the System's funds under the terms of this policy.

If an investment officer has a personal business relationship with an entity or is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the System, the investment officer must file a statement disclosing that personal business interest or relationship with the Texas Ethics Commission.

C. Quality and Capability of Investment Management

The System will provide periodic training in investments for the System Investment Officers through courses and seminars offered by professional organizations and associations in order to insure the quality, capability and currency of the System Investment Officers in making investment decisions.

II. INVESTMENT OBJECTIVES

There are several key objectives which govern the investment philosophy and management of the System's non-endowed funds:

A. Safety and Maintenance of Adequate Liquidity

Safety of principal is a primary objective in any investment transaction involving non-endowed financial assets. The System's investment portfolio must be structured in conformance with an asset/liability management plan that provides for liquidity necessary to pay obligations as they become due.

B. Diversification

The System will diversify its portfolio to eliminate the risk of loss resulting from over concentration of assets in a specific maturity, a specific issuer or a specific class of investments.

C. Yield

The System seeks to earn the maximum rate of return allowed on its investments within constraints imposed by its safety and liquidity objectives, and state and federal law governing investment of public funds.

D. Maturity

Portfolio maturities will be structured to meet the obligations of the System first and then to achieve the highest return of interest. When the System has funds that will not be needed to meet current-year obligations, maturity restraints will be imposed based upon investment strategy.

III. ASSET ALLOCATION AND IMPLEMENTATION

The non-endowed funds will be allocated into two tiers of liquidity to better reflect the actual liquidity requirements of these assets. The approved liquidity tiers and target allocation to each tier is as follows:

1. 50% allocated to a Cash Pool with an average one-year time horizon; designed to meet the annual operating needs of the system. The benchmark for this pool will be the Merrill Lynch 91-Day T-Bill Index.

2. 50% allocated to a Liquidity Pool with an average horizon of one to five years, designed to serve as a margin of safety in the unlikely event that the cash pool is insufficient to meet spending needs. The benchmark for this pool will be the ICE BofA AAA-A US Govt/Corp Index~~BofA ML 1-5 Yr Govt/Corp Index~~.

A customized Total Portfolio Benchmark will be employed to measure the overall performance of the portfolio. This benchmark will blend the returns of the two benchmarks specified above, weighted according to the target allocation for each respective tier.

Policy targets and allowable ranges for the Non-Endowed Funds are as follows:

	Target Allocation	Allowable Range
Cash Pool	50~~45~~%	30%% to 100%
Liquidity	50~~55~~%	0% to 70%

A. Guidelines for the Cash Pool

In order to meet all cash flow requirements for the System, the Cash Pool shall be continuously invested in readily available funds such as money market mutual funds, bank deposits, overnight repurchase agreements or securities with an original maturity not greater than 90 days, to ensure that appropriate liquidity is maintained to meet the University's obligations. Safety and liquidity are the primary objectives of the Cash Pool. The following investments are permitted:

a. Commercial bank accounts (FDIC insured or in institutions with a long-term rating no lower than A).

b. Money market mutual funds rated AAA and meeting diversification, quality and maturity requirements of Rule 2a-7 of the Investment Company Act of 1940, or any successor rule. Funds shall be open-ended, no-load funds.

c. Certificate of deposit issued in the U.S. by a U.S. financial institution rated with a short-term rating no lower than A-1, F-1 or P-1.

d. U.S. Treasury securities and U.S. Federal Agency securities.

e. Repurchase and reverse repurchase agreements with a term to maturity of one day, with counterparties having a short-term or counterparty rating of A-1, F-1 or P-1 provided the contract is fully secured by deliverable U.S. Treasury or federal agency obligations, having a market value at all times of at least 102 percent of the amount of the contract, with securities free and clear of any lien and held by an independent third-party custodian acting solely as agent for the University, provided such third party is not the seller under the repurchase agreement. The contract will include a perfected first security interest under the Uniform Commercial Code.

B. Guidelines for the Liquidity Pool

The Liquidity Pool represents non-endowed funds that do not need to be readily available to meet the System's operating needs. Recognizing that this pool will not be accessed on a regular basis and instead serves as a margin of safety in the unlikely event that the cash pool is insufficient to meet spending needs, safety and return are the objectives of this pool. Funds in this pool will be invested in marketable, publicly traded fixed income securities and mutual funds with an average duration of one to five years. In order to achieve the dual goal of protection of principal as well as yield, the Liquidity Pool will be invested with managers who pursue investments across government bonds and corporate credit as well as with managers who pursue absolute return oriented fixed income mandates. In order to appropriately manage risk and return, the following guidelines will be implemented.

Liquidity Pool	Target Allocation	Allowable Range
~~Short-Term Government Credit~~Short-Duration Government Credit	50%	40-100%
~~Core Fixed Income~~Short-Duration Credit	20%	0-30%
Core Fixed Income Plus	15%	0-25%
Absolute Return	15%	0-25%

C. Guidelines for Investment Managers

Hiring of investment managers requires Endowment Management Committee approval except, when on the recommendation of the committee staff and the investment consultant, the chair of the Endowment Management Committee and the chair of the Finance and Administration Committee jointly determine that time is of the essence and immediate action in lieu of a called committee meeting is necessary to hire or terminate an investment manager, the recommended change can then be made. The chair of the Endowment Management Committee will have the staff immediately report any such action taken to the members of the Endowment Management Committee and the Chairman of the Board of Regents after such action is taken.

Should the University engage an investment manager to manage a separately managed account for the System, detailed investment management guidelines will be agreed upon and should conform to the guidelines set forth in this document. Although the System cannot dictate investment policy to pooled funds or mutual funds, it is expected that pooled or mutual managers that conform to the investment guidelines found in the Guidelines for the Cash Pool and Liquidity Pool will be selected.

D. Guidelines for Rebalancing

Given the difference in expected return among these two pools, and the regular use of funds from the cash pool for operational purposes, these pools may need to be rebalanced occasionally. The Endowment Management Committee should consider rebalancing a pool when it exceeds a five percent over-or-underweight relative to its allowable ranges.

Between meetings of the Committee, should the exposure for any pool reach a level of 5% or more beyond the uppermost limit or 5% below the lower end of the specified range as measured at the end of the month, the Treasurer shall consult with the System's Investment Advisor and make a recommendation to the Senior Vice Chancellor for Administration and Finance or designee as to the appropriate rebalancing actions to take. By mutual agreement, those parties may then proceed to take what rebalancing actions they deem to be reasonable and practical. Any rebalancing actions taken shall be communicated to the entire Committee by the Senior Vice Chancellor for Administration and Finance in a timely matter but in any case, no later than the next Committee meeting.

In addition to rebalancing between the Cash and Liquidity Pools, from time to time the System Treasurer, together with the Investment Advisor, may evaluate the aggregate amount of non-endowed funds to determine if there is excess liquidity held across non endowed funds. In the event that the Treasurer determines excess liquidity exists, some portion of non-endowed funds may be invested alongside the University's endowment or Long-Term Investment Pool (LTIP). Such funds would only be invested in the LTIP if it is determined that such excess liquidity is not needed to meet the short term or intermediate term operating needs of the System. Such investment in the LTIP requires approval by the Endowment Management Committee.

IV. INVESTMENT REPORTING AND PERFORMANCE EVALUATION

Not less than quarterly, the System shall provide to the Endowment Management Committee a written report of the System's investment activity for the preceding reporting period. The report shall contain:

V. OTHER INVESTMENT GUIDELINES

A. A Standard of Care

Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investment of funds shall be governed by the following investment objectives, in order of priority: preservation and safety of principal; liquidity; and yield. In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

1. The investment of all funds, or funds under the System's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment; and
2. Whether the investment decision was consistent with the written investment policy of the System.

B. Collateral or Insurance

The System Investment Officer shall ensure that all System funds held as bank deposits are fully collateralized or insured consistent with federal and state law. Acceptable forms of insurance or collateral, as shall be stipulated in the System's Bank Depository Contract, are as follows:

1. United States FDIC insurance coverage; or
2. Obligations of the United States or its agencies and instrumentalities.

C. Safekeeping

All purchased securities shall be held in safekeeping by the System, or a System account in a third-party financial institution, or with the Federal Reserve Bank. All pledged securities as collateral by the Depository Bank shall be held in safekeeping by the System, or a System account in a third-party financial institution, or with a Federal Reserve Bank.

D. Securities Lending

Securities owned by the System and held in custody by the System's custodian may only be lent to other parties through a contract between the System and the custodian pursuant to a written agreement approved by the Board of Regents. Neither custodians nor investment managers may enter into securities lending agreements without the consent of the Board of Regents. The System recognizes, however, that, for those investments placed in mutual funds, the Board cannot dictate whether or not the fund will engage in securities lending.

Therefore, the System and its Investment Advisor shall make every effort either to avoid mutual funds that participate in securities lending, or to otherwise limit investment to those managers who will not engage in securities lending.

VI. Review and Modification of Policy

The Endowment Management Committee shall review this Policy at least once a year to determine if modifications are necessary or desirable. If substantive modifications are made, they shall be promptly communicated to responsible parties.

UNIVERSITY OF HOUSTON SYSTEM
INVESTMENT POLICY FOR NON-ENDOWED FUNDS
Approved by the Board of Regents February 24, 2022

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1. The investment of all funds, or funds under the System's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment; and
2. Whether the investment decision was consistent with the written investment policy of the System.

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1. United States FDIC insurance coverage; or
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D. Securities Lending

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VI. Review and Modification of Policy

The Endowment Management Committee shall review this Policy at least once a year to determine if modifications are necessary or desirable. If substantive modifications are made, they shall be promptly communicated to responsible parties.

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Endowment Management Committee

ITEM: Approval is requested for the FY2022 University Advancement Endowment Assessment Rate

DATE PREVIOUSLY SUBMITTED: February 25, 2021

SUMMARY:

Approval is requested to assess System endowments at a rate of 1.2% for the fiscal year ending 2022 (spendable in FY2023) to fund administrative costs and fundraising activities. This represents the annual review and approval by the Board of this assessment. The investment policy states that the Board shall annually review and approve the fee.

SUPPORTING DOCUMENTATION: None

FISCAL NOTE: Estimated $6.8 million

RECOMMENDATION/ ACTION REQUESTED: Administration recommends approval of this item

COMPONENT: University of Houston System

Raymond S. Bartlett 2/7/2022

SENIOR VICE CHANCELLOR Raymond S. Bartlett **DATE**

Renu Khator 2/17/2022

CHANCELLOR Renu Khator **DATE**

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Academic and Student Success

ITEM: Approval of Bachelor of Arts in Mexican American and Latino/a Applied Studies

DATE PREVIOUSLY SUBMITTED:

SUMMARY:

The University of Houston requests approval to establish a Bachelor of Arts in Mexican American and Latino/a Applied Studies. The proposed multidisciplinary degree program focuses on the experiences and contributions of the Latino community in the U.S. Students will explore a variety of perspectives of predominant Latino sub-groups, as well as pursue tracks in enterprise applications, quantitative methods, and public policy to better prepare them for successful incorporation into the labor market or graduate and professional schools. Over the past five years, demand for bilingual workers in the U.S. more than doubled, including low and high skilled positions, particularly in Texas. Labor demand for multicultural and bilingual employees is particularly high in industries whose business model involves a higher than average human interaction. Only the University of Texas System offers a major in Mexican American and Latina/o studies (e.g., UT-Austin, UT-Rio Grande Valley, and UT-San Antonio). Other various institutions, such as UH Downtown, offer related minors, concentrations and certificates, but not full programs. The program expects to generate revenue in its second year.

SUPPORTING DOCUMENTATION: Program Description and Financial Pro Forma

FISCAL NOTE: None

RECOMMENDATION/ ACTION REQUESTED: Administration recommends approval of this item

COMPONENT: University of Houston

Renu Khator
PRESIDENT Renu Khator — 2/14/2022 **DATE**

Paula Myrick Short
SENIOR VICE CHANCELLOR Paula Myrick Short — 2-1-2022 **DATE**

Renu Khator
CHANCELLOR Renu Khator — 2/17/2022 **DATE**

BACHELOR OF ARTS IN MEXICAN AMERICAN AND LATINO/A APPLIED STUDIES UNIVERSITY OF HOUSTON

Congruence with System Goals and University Mission
The Houston Metropolitan Area is home to the largest Hispanic/Latino community in Texas and the third largest community in the nation. The University of Houston is the second most ethnically diverse major research university and one of only five, Tier One public research Hispanic-Serving Institutions. The mission of the University of Houston is to offer nationally competitive and internationally recognized opportunities for learning, discovery, and engagement to a diverse population of students in a real-world setting. The proposed program will help advance the mission of the University by providing students a comprehensive skill set to succeed in a multicultural economy that requires not only applied tools but cultural-competent tools that will make them more likely to succeed in the labor market and society.

Program Description
The proposed degree is 120 semester credit hours focusing on the experience and contributions of Latinos and Latinas in the United States. Students will be provided with a variety of perspectives of predominant Latino sub-groups, such as Mexican Americans, Cuban Americans, Puerto Ricans as well as sub-groups from Central America, South America, and the Caribbean in relation to key elements for the formation of U.S. society, such as politics, the economy, education, and the arts. The proposed program will also offer some tracks in enterprise applications, quantitative methods, public policy, and Latino/a cultural studies to better prepare students for their successful incorporation into the labor market or graduate and professional school. Required courses concentrate on providing the student with a broader emphasis on substantive and applied tools that the labor market values, especially given the region's multicultural economic structure, and use their knowledge to a concrete application through the capstone project.

Student and Job Market Demand
A survey among Latino/Hispanic students at the University of Houston indicates that 29% of students have taken courses focused on Latino/Hispanics, while 29% have not yet done so. An overwhelming majority of students surveyed (88%) agreed that UH should offer a major in Mexican American and Latino/a Applied Studies given that UH is a Hispanic Serving Institution. With the rapidly rising number of Latino students at every level of education, it will be necessary to formulate curricula to better educate all students about the history, language, and culture of a population group that is important to the economy and success of Texas and the United States.

The proposed program provides an in-depth multi and interdisciplinary focus on the experience and contribution of Latinos in the United States. The required courses concentrate on providing students with a broader emphasis on substantive and applied tools that the labor market values, especially given the region's multicultural economic structure, and use their knowledge to a concrete application through the capstone project.

Students today and increasingly in the future will live and work in highly diverse environments. Over the past five years, demand for bilingual workers in the US more than doubled, including low and high skilled positions, particularly in Texas where the demand is higher than would be expected based on the state's share of the working-age population. Labor demand for multicultural and bilingual workers is particularly high in industries whose business model involves a higher than average human interaction. According to the Texas Workforce Commission, the Texas economy is continuing its shift toward "knowledge-based jobs" in the business and professional sector coupled with the rapid population growth in Texas, primarily driven by Hispanics, which increases the labor demand across many industries. Companies across the Houston region have increased their diversity initiatives by not only hiring underrepresented groups but emphasizing hiring of professionals that possess not only the right academic tools and credentials but are also culturally-competent professionals realizing the net benefit of having different backgrounds, different perspectives, and better outcomes.

Program Duplication
Currently, there is no duplication with other academic programs in the UH System. In Texas, the University of Texas system offers a Major in Mexican American and Latina/o studies (e.g., UT-Austin, UT-Rio Grande Valley, UT-San Antonio). Texas A&M and UT-Arlington offers a minor in Latina/o and Mexican American Studies, University of North Texas offers a certificate in Latina/o and Mexican American Studies and as a concentration for the BA/BS in Integrative Studies, while Texas Tech offers a minor in Mexican American and Latina/o studies and University of Houston Downtown offers a Latino Studies Concentration. The University of Houston is the only urban, Tier One, and Hispanic Serving Institution that does not offer a major in Mexican American and Latino/a Applied studies.

Faculty Resources
Currently, the Center for Mexican American and Latino Studies (CMALS) has two full-time faculty members, a visiting scholar, four lecturers, and affiliated Faculty who have been teaching some courses for the minor in Mexican American Studies. Given the interdisciplinary nature of the proposed program, CMALS has sought approval from Bauer, Political Science, Sociology, and Economics to list their courses as part of the proposed Major. Future faculty recruitment will be based on the College nnnual Faculty Hiring Plan.

State or National Need
By 2022 Hispanics' purchasing power in Houston will increase from $54 billion to 80 billion dollars, representing more than 25% of the region's spending. At the state level, Hispanic buying power will increase by almost 30% from $284 billion in 2017 to $367 billion in 2022. Moreover, the number of Hispanic entrepreneurs in the region outnumbers all demographic groups 2-to-1, and Hispanic-owned small businesses represent more than 42% of the small business in the region. Today, the Texas economy is a multicultural economy where more than 30% of the population speak Spanish at Home. Given Houston's geographic location and continuous diversifying economy, away from oil and gas, UH is strategically positioned to become the leader in program innovation and delivery by designing a major that aimed at graduating culturally-competent and knowledge students ready to transition to the labor market.

PRO FORMA FOR BA in MEXICAN AMERICAN AND LATINO/A APPLIED STUDIES

FY2022

	Salary	% effort	Year 0	FY2022	FY2023	FY2024	FY2025	FY2026	Five year totals
						Operating Years			
			Year 0	FY2022	FY2023	FY2024	FY2025	FY2026	
Enrollments				Fall21	Fall22	Fall23	Fall24	Fall25	Five year totals
Cohort 1				20	18	16	15		
Cohort 2					25	23	21	19	
Cohort 3						35	33	31	
Cohort 4							50	48	
Cohort 5								60	
Cohort 6									
Total				20	43	74	118	158	414
Expenses									
Faculty (9 month)	Salary	% effort	Year 0	FY2022	FY2023	FY2024	FY2025	FY2026	
Pamela Quiroz	169,466	20%		33,893	34,571	35,262	35,968	36,687	
Jeronimo Cortina	91,546	50%		45,773	46,689	47,622	48,575	49,546	
Visiting Scholar	65,000	30%		19,500	19,890	20,288	20,694	21,107	
Adjuncts	18,000	100%		18,000	18,360	18,727	19,102	19,484	
Adjuncts	6,000	100%		6,000	6,120	6,242	6,367	6,495	
Adjuncts	6,000	100%		6,000	6,120	6,242	6,367	6,495	
Adjuncts	6,000	100%		6,000	6,120	6,242	6,367	6,495	
Adjuncts	6,000	100%		6,000	6,120	6,242	6,367	6,495	
Summer Adjuncts	6,000	100%		6,000	6,120	6,242	6,367	6,495	
Summer Adjuncts	6,000	100%	-	6,000	6,120	6,242	6,367	6,495	
Subtotal	380,012	1400%	-	153,166	156,230	159,354	162,541	165,792	797,084
Faculty FTE				2.3	2.3	2.3	2.3	2.3	
Staff (12 month)									
Jessica Thiam DBA	54,474	20%		10,895	11,113	11,335	11,562	11,793	
Christine Cortez Financial Coordinator	38,002	20%		7,600	7,752	7,907	8,066	8,227	
Danielle Steber Administrative Coordinator	35,705	20%		7,141	7,284	7,429	7,578	7,730	
Sarah Cantu Communications Coordinator	43,074	20%		8,615	8,787	8,963	9,142	9,325	
Position 5				-	-	-	-	-	
Position 6				-	-	-	-	-	
Position 7			-	-	-	-	-	-	
Subtotal	171,255	80%	-	34,251	34,936	35,635	36,347	37,074	178,243
Staff FTE				0.8	0.8	0.8	0.8	0.8	
Total Salaries			-	187,417	191,166	194,989	198,889	202,867	
Benefits @ 20.5%			-	38,421	39,189	39,973	40,772	41,588	199,942
Total Personnel			-	225,838	230,355	234,962	239,661	244,454	1,175,269
Non-Personnel									
Marketing/Recruiting			5,000	5,000	5,000	5,000	5,000	5,000	
Scholarships & Tuition Assistantships					-	-	-	-	
Annual maintenance & operations					-	-	-	-	
Library and Information Technology					-	-	-	-	
Accreditation					-	-	-	-	
Facilities					-	-	-	-	
Laboratory and other equipment					-	-	-	-	
Other			-	-	-	-	-	-	
Total Non-Personnel			5,000	5,000	5,000	5,000	5,000	5,000	30,000
Allocated to university operations	10%			18,367	39,490	68,701	109,418	147,095	383,070
Total Annual Expense			$ 5,000	$ 249,205	$ 274,844	$ 308,663	$ 354,079	$ 396,549	1,588,340
Revenue									
Formula Funding Generated				-	-	64,339	64,339	183,540	312,219
Statutory Tuition Applied to Formula				-	-	(57,600)	(57,600)	(164,315)	
Subtotal: State General Revenue				-	-	6,739	6,739	19,225	
UH Tuition and Fees				205,476	441,773	761,032	1,216,527	1,624,057	4,248,865
Allocated to set aside per student				(21,804)	(46,878)	(80,756)	(129,091)	(172,335)	
Total Revenue from Enrollment				183,672	394,895	687,015	1,094,176	1,470,947	3,830,704
Philanthropy and other External Revenue				-	-	-	-	-	
Net Revenue				183,672	394,895	687,015	1,094,176	1,470,947	3,830,704
Net Annual Gain/(Loss)			**(5,000)**	**$ (65,533)**	**$ 120,051**	**$ 378,352**	**$ 740,097**	**$ 1,074,398**	2,242,365
Cumulative Gain/(Loss)			(5,000)	**$ (70,533)**	**$ 49,518**	**$ 427,870**	**$ 1,167,967**	**$ 2,242,365**	

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Academic and Student Success

ITEM: Approval of Mission and Vision Statements

DATE PREVIOUSLY SUBMITTED:

SUMMARY:

The University of Houston-Downtown requests approval to the amendments made to their Mission and Vision Statements.

SUPPORTING DOCUMENTATION: Revised Mission and Vision Statements

FISCAL NOTE: None

RECOMMENDATION/ ACTION REQUESTED: Administration recommends approval of this item

COMPONENT: University of Houston-Downtown

PRESIDENT Loren J. Blanchard **DATE** 2/7/2022

Paula Myrick Short
SENIOR VICE CHANCELLOR Paula Myrick Short **DATE** 2-1-2022

Renu Khator
CHANCELLOR Renu Khator **DATE** 2/17/2022

University of Houston-Downtown

PROPOSED MISSION & VISION STATEMENTS

FEBRUARY 24, 2022

Proposed Mission Statement

The University of Houston-Downtown is a diverse community of faculty, staff, students, and regional partners dedicated to nurturing talent, generating knowledge, and driving socioeconomic mobility for a just and sustainable future.

Proposed Vision Statement

The University of Houston-Downtown will be an inclusive university that contributes to the region's intellectual, cultural, and social growth by serving as a university of choice for Houstonians seeking to impact their communities.

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Facilities, Construction and Master Planning

ITEM: Approval is requested for the site and program for the Football Operations Building located on the University of Houston.

DATE PREVIOUSLY SUBMITTED: N/A

SUMMARY:

Approval is requested for the site and program of the new Football Operations Building located on the University of Houston campus. The building will consolidate football operations and training spaces to replace the smaller facility located within the Athletic/Alumni Building. The facility will create a top recruitment experience and provide an experiential game day destination. The building will be located adjacent to the TDECU Football Stadium and the Indoor Football Practice Facility.

SUPPORTING DOCUMENTATION: Schedule and Site Plan

FISCAL NOTE: N/A

RECOMMENDATION/ ACTION REQUESTED: Administration recommends approval of this item

COMPONENT: University of Houston

Renu Khator | 2/17/2022

PRESIDENT Renu Khator | **DATE**

Raymond S. Bartlett | 2/7/2022

SENIOR VICE CHANCELLOR Raymond S. Bartlett | **DATE**

Renu Khator | 2/17/2022

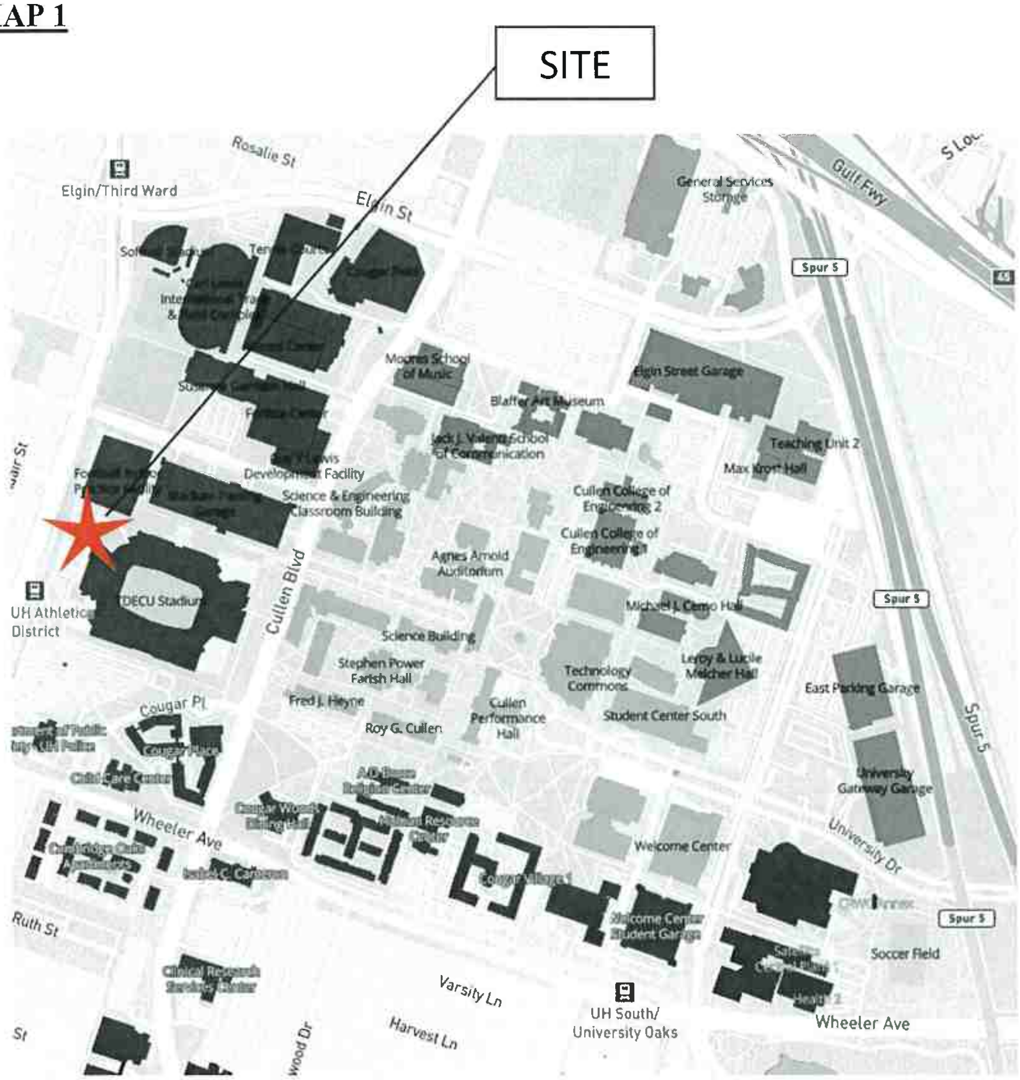
CHANCELLOR Renu Khator | **DATE**

UNIVERSITY OF HOUSTON
FOOTBALL OPERATIONS BUILDING
SUPPORTING DOCUMENTATION

PROPOSED SCHEDULE

BOR Review and Approval	February 2022
Design Completion	Summer 2023
Construction Starts	Summer 2023
Completion	Winter 2024

SITE MAP 1

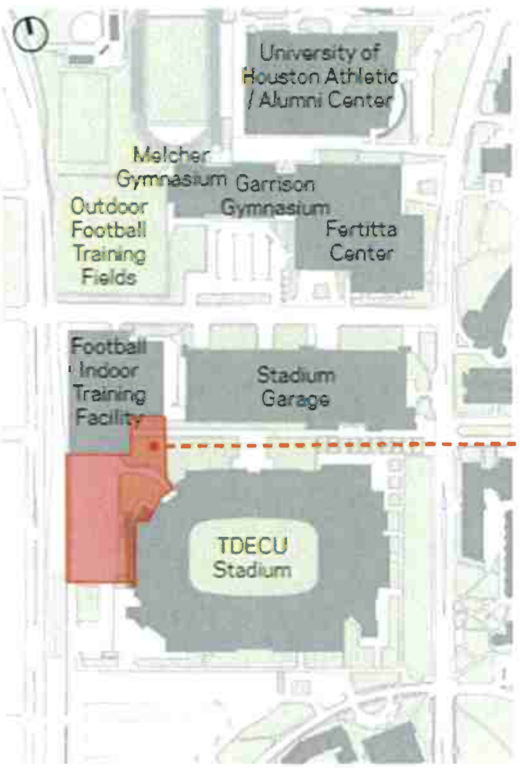


UNIVERSITY OF HOUSTON

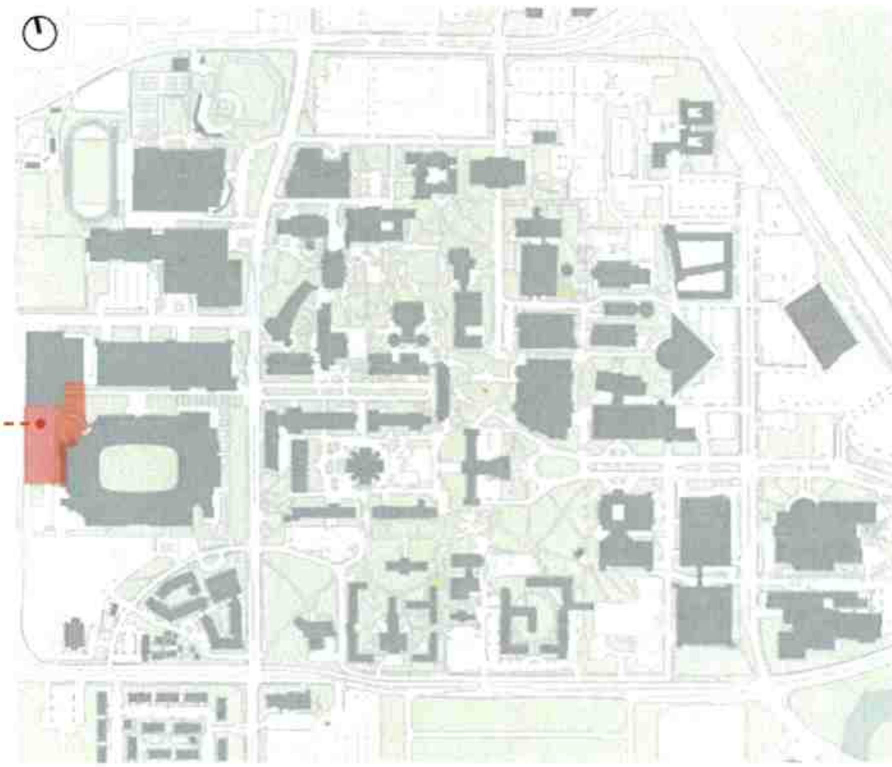
FOOTBALL OPERATIONS BUILDING

SUPPORTING DOCUMENTATION

SITE MAP 2



New Football Operations Site Map



University of Houston Site Map

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Finance and Administration

ITEM: Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts for the design and construction of the new academic building to house the Hobby School of Public Affairs at the University of Houston.

DATE PREVIOUSLY SUBMITTED: N/A

SUMMARY:

Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts for the new academic building to house the Hobby School of Public Affairs located at the University of Houston campus. The building will be approximately 60,000 GSF and will be located at the existing O'Quinn Library site. The building program may include classrooms, class labs, student centric collaboration and gathering spaces, administrative space, auditorium and other space types required to support the College. The project will include site demolition, site enhancements, and utility infrastructure.

SUPPORTING DOCUMENTATION: Budget, Project Schedule, Site Map & Contract Approvals

FISCAL NOTE: $52M Total Project Cost. $47M Funding authorized by the 86^{th} and 87^{th} Legislature and $5M from HEAF

RECOMMENDATION/ ACTION REQUESTED: Administration recommends approval of this item

COMPONENT: University of Houston

Renu Khator — 2/17/2022
PRESIDENT Renu Khator **DATE**

Raymond S. Bartlett — 2/7/2022
SENIOR VICE CHANCELLOR Raymond S. Bartlett **DATE**

Renu Khator — 2/17/2022
CHANCELLOR Renu Khator **DATE**

UNIVERSITY OF HOUSTON
ACADEMIC BUILDING FOR HOBBY SCHOOL OF PUBLIC AFFAIRS
SUPPORTING DOCUMENTATION

ORIGINAL PROJECT BUDGET

Construction Cost (including contingencies & AV)	$37,700,000
Site Demolition Construction Cost (includes all associated cost)	$5,000,000
A/E Fees	$4,250,000
Professional Service & Testing Fees	$2,999,500
Miscellaneous	$550,500
Furniture	$1,500,000
TOTAL PROJECT COST	**$52,000,000**

PROPOSED SCHEDULE

BOR Review and Approval	February 2022
Design Completion	Winter 2023
Construction Starts	Winter 2023
Completion	Winter 2025

UNIVERSITY OF HOUSTON

ACADEMIC BUILDING FOR HOBBY SCHOOL OF PUBLIC AFFAIRS

SUPPORTING DOCUMENTATION

SITE MAP

University of Houston System
Summary of Construction Contracts Greater than $1 Million
F&A Committee February 24, 2022

Component	Project	Procurement Method	Vendor	Purpose	Amount	Funding Source	HUB Goal	Comments
UH	Academic Building - Hobby School of Public Affairs	RFQ	TBD	**Construction contract.** Construction contract for the construction of the Academic Building - Hobby School of Public Affairs located at the University of Houston.	$ 42,700,000	Capital Construction Assistance, HEAF	21.10%	
UH	Academic Building - Hobby School of Public Affairs	RFQ	TBD	**Design contract.** Design contract for design services for the Academic Building - Hobby School of Public Affairs located at the University of Houston.	$ 4,250,000	Capital Construction Assistance, HEAF	23.70%	
UH	Academic Building - Hobby School of Public Affairs	ITB	TBD	**Furnishings Contract.** Purchase and installation of the furnishings for the Academic Building - Hobby School of Public Affairs located at the University of Houston.	$ 1,500,000	Capital Construction Assistance, HEAF	21.10%	

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Facilities, Construction and Master Planning

ITEM: Approval is requested of the annual update to the University of Houston-Downtown Master Plan.

DATE PREVIOUSLY SUBMITTED: December 2020

SUMMARY:

Approval is requested for the annual update to the University of Houston-Downtown Master Plan, which will be presented by President Loren Blanchard.

SUPPORTING DOCUMENTATION: PowerPoint Presentation

FISCAL NOTE:

RECOMMENDATION/ ACTION REQUESTED: Administration recommends approval of this item

COMPONENT: University of Houston-Downtown

PRESIDENT	Loren Blanchard	**DATE** 2/7/2022
SENIOR VICE CHANCELLOR	Raymond S. Bartlett	**DATE** 2/7/2022
CHANCELLOR Renu Khator	Renu Khator	**DATE** 2/17/2022

BOARD OF REGENTS
ANNUAL MASTER PLAN UPDATE
FOR
UNIVERSITY OF HOUSTON DOWNTOWN

February 24, 2022

MASTER PLAN UPDATE OVERVIEW

Current Master Plan Goals

- Develop greater 'sense of place' and true campus feel
- Create new Master Plan that aligns with University's Strategic Plan
    - Master Plan will include the recognition of major citywide projects currently under consideration
        - North Houston Highway Improvement Project (TXDoT)
        - North Canal (City of Houston, Harris County Flood Control District, TXDoT)
- Provide for academic growth and development
- Provide for research growth and development
- Strengthen campus connectivity with downtown Houston and enhance pedestrian character

Future Initiatives

- 4th Floor Addition to the Girard Street Building
- Re-purpose space in the One Main Building
- Student Center/Student Union

University of Houston
DOWNTOWN

MASTER PLAN UPDATE OVERVIEW

Building Update

- Student Wellness & Success Center – to be completed December 2022
- Address Planned/Deferred Maintenance as per Life Cycle Index
- Waterproofing, painting and repairing the exterior of the historic One Main Building

Land Purchases / Real Estate Update

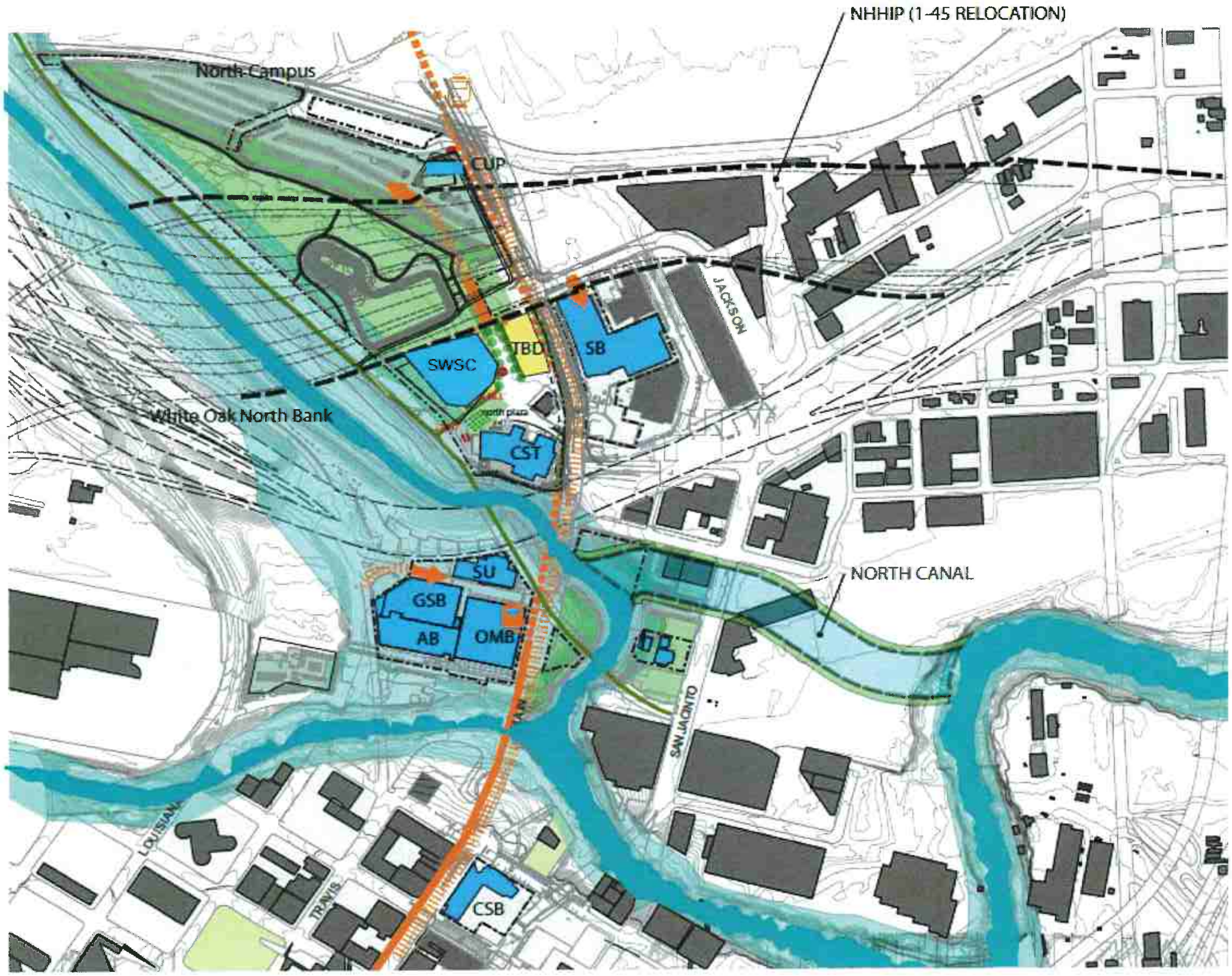
- UHD/UHS (OGC & ORES) are engaged in discussions with TXDoT regarding UHS land that will be required for the coming highway relocation project
- UHD/UHS (OGC & ORES) expects to soon be in discussions with the City of Houston and Harris County Flood Control District regarding UHS land that will be required for the coming North Canal project
- Appraisal process underway for three properties being considered by UHD

Landscape, Art or Misc. Update

- Work with community partners to integrate bayou parklands into UHD campus
- Science & Tech Building Landscaping – Multi-year effort to establish sustainable grounds comprised of native plants, prairie grasses, and wildflowers
- Develop and enhance green spaces throughout campus

University of Houston
DOWNTOWN

UHD CMP OVERVIEW (with TXDoT/North Canal)



- Hike/Bike Trail
- Green Space
- Sidewalk
- Water
- Floodway
- Existing Building - Fabric
- Existing Building - UHD
- Proposed Building 2022+
- Vehicular Path

University of Houston DOWNTOWN

MASTER PLAN UPDATE OVERVIEW

<u>Summary of Next Steps</u>

- UHD is working with Huitt-Zollars to develop a more extensive Master Plan
- Timeline: January 2022 - August 2022
- The review for the new plan for UHD will include all current buildings, adjacent UHD owned land, and the integration of the UHD campus with the surrounding Downtown and Near North Side neighborhoods
- Update with the Board of Regents to follow

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Facilities, Construction and Master Planning

ITEM: Approval is requested of the annual update to the University of Houston-Clear Lake Master Plan.

DATE PREVIOUSLY SUBMITTED: December 2020

SUMMARY:

Approval is requested for the annual update to the University of Houston-Clear Lake Master Plan, which will be presented by Interim President Dr. Richard Walker.

SUPPORTING DOCUMENTATION: PowerPoint Presentation

FISCAL NOTE:

RECOMMENDATION/ ACTION REQUESTED: Administration recommends approval of this item

COMPONENT: University of Houston-Clear Lake

R L Walker 2/7/2022
INTERIM PRESIDENT Dr. Richard Walker **DATE**

Raymond S. Bartlett 2/7/2022
SENIOR VICE CHANCELLOR Raymond S. Bartlett **DATE**

Renu Khator 2/17/2022
CHANCELLOR Renu Khator **DATE**

BOARD OF REGENTS
ANNUAL MASTER PLAN UPDATE
FOR
University of Houston – Clear Lake

February 24, 2022

MASTER PLAN UPDATE OVERVIEW

Current Master Plan Goals

Unchanged from prior years:

- Enhance campus identity and visibility
- Reinforce a coherent land use and development framework
- Employ compact development strategies
- Celebrate the natural environment

Future Initiatives

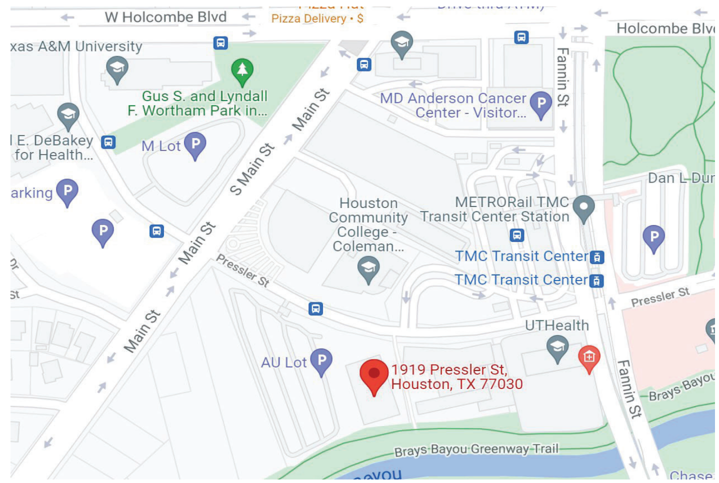
- STEM II
- Pearland Enhancements – Partnering to build out 3^{rd} floor of HSCB
- Dining Upgrade – From Cafe' to Dining Facility
- Signage & Wayfinding Master Plan – Final stages of a four year project
- Bayou Building Renovation
- Campus Center/Student Center – planning with students
- Campus-wide transportation plan, including vehicular, bicycle, public transit, shuttle and pedestrian
- Welcome Center
- Study and implement entrance and intersection improvements.

University of Houston Clear Lake

MASTER PLAN UPDATE OVERVIEW

Building Updates (added or removed)

- New Lease: Relocating TMC Healthcare Administration Program and Diplomacy Inst.



Land Purchases or Boundary Updates (added or removed)

- No Updates

Landscape, Art or Misc. Updates (added or removed)

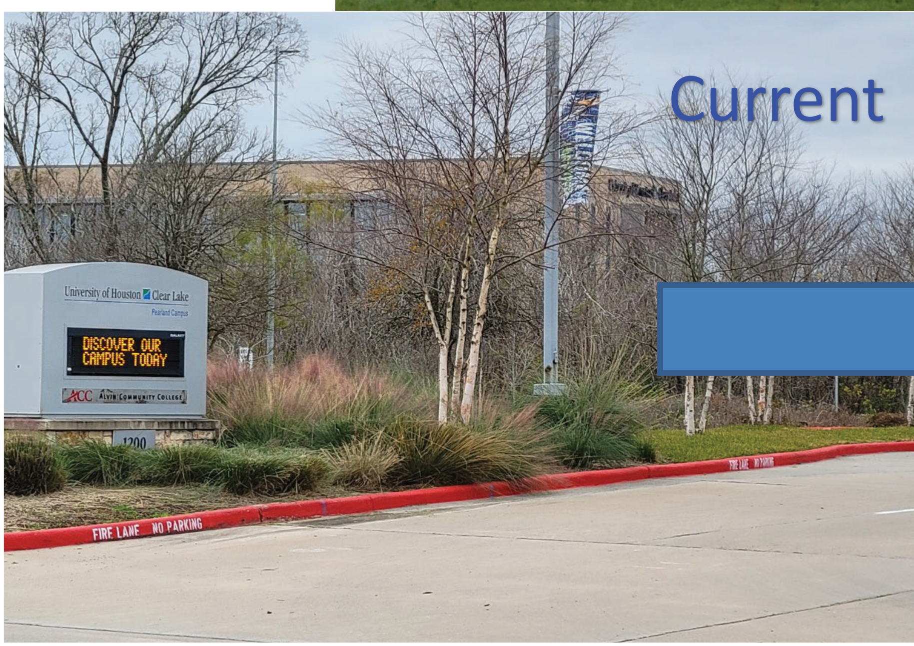
- New main entrance at Pearland
- Wayfinding Project – new Monument Signs
- Upgrades to nature trail and Coastal Savanna – grant funded
- Sports field project underway – completion Summer 2022

University of Houston Clear Lake

MASTER PLAN UPDATE OVERVIEW

UHCL Current Major Projects

- Illuminating the "Hidden Gem"
- Installing new Wayfinding Project
- Moving the Pearland main entrance



University of Houston Clear Lake

UPDATED MASTER PLAN VISUAL

UHCL Next Major Projects

- Campus Mall – new central focus for the campus
  - Currently planning projects that will lay the foundation
    - STEM II Building # 1
    - Student Center # 2

University of Houston Clear Lake

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Finance and Administration

ITEM: Approval is requested to delegate authority to the Chancellor to negotiate and execute construction contracts exceeding $1 million for projects at the University of Houston System.

DATE PREVIOUSLY SUBMITTED: N/A

SUMMARY:

Approval is requested for contracts that are expected to exceed $1 million that are associated with construction projects at the University of Houston System as listed in the supporting documentation. Board of Regents policy 55.01.01 states that the board must approve any contract, including any amendment, extension, or renewal thereto, that results in the value of the contract exceeding $1 million throughout the term of the contract.

SUPPORTING DOCUMENTATION: Summary of Construction Contracts

FISCAL NOTE: See supporting documentation for value of each contract.

RECOMMENDATION/ ACTION REQUESTED: Administration recommends approval of this item

COMPONENT: University of Houston System

Raymond S. Bartlett 2/7/2022
SENIOR VICE CHANCELLOR Raymond S. Bartlett **DATE**

Renu Khator 2/17/2022
CHANCELLOR Renu Khator **DATE**

University of Houston System
Summary of Construction Contracts Greater than $1 Million
F&A Committee February 24, 2022

Component	Project	Procurement Method	Vendor	Purpose	Amount	Funding Source	HUB Goal	Comments
UHS	Civil Engineering Continuing Services Agreements	RFQ	TBD	**Continuing Services Agreement:** Contract with up to four (4) vendors for civil engineering services for various projects. Available to all campuses.	$ 4,000,000	Multiple Sources	23.70%	Up to 4 Continuing Services Agreements (CSA) for Civil Engineering Services in an aggregate amount not to exceed $4 MIL. CSA TERM of 3 years with 2 (1) year renewal options.
UHS	Programming Continuing Services Agreement	RFQ	TBD	**Continuing Services Agreement:** Contract with up to three (3) vendors for programming services for various projects. Available to all campuses.	$ 3,000,000	Multiple Sources	23.70%	Up to 3 Continuing Services Agreements (CSA) for Programming Services in an aggregate amount not to exceed $3 MIL. CSA TERM of 3 years with 2 (1) year renewal options.
UHS	MEP Continuing Services Agreements	RFQ	TBD	**Continuing Services Agreement:** Contract with up to four (4) vendors for MEP engineering services for various projects. Available to all campuses.	$ 4,000,000	Multiple Sources	23.70%	Up to 4 Continuing Services Agreements (CSA) for MEP Engineering Services in an aggregate amount not to exceed $4 MIL. CSA TERM of 3 years with 2 (1) year renewal options.
UHS	Construction Contract Auditing Services	RFQ	TBD	**Continuing Services Agreement:** Contract with up to three (3) vendors for Construction Contract Auditing services for various projects. Available to all campuses.	$ 3,000,000	Multiple Sources	23.70%	Up to 3 Continuing Services Agreements (CSA) for Construction Auditing Services in an aggregate amount not to exceed $3 MIL. CSA TERM of 3 years with 2 (1) year renewal options.
UH	University of Houston Design Build Contract	RFQ	TBD	Design Build Contract. Contract for design build services to support lab renovations on the University of Houston campuses.	$ 5,000,000	Multiple Sources	21.10%	
UHCL	Recreation Sports Field Project	CSP	Vaughn	Construction contract. Construction contract for the construction of the recreation sports fields located at the University of Houston Clear Lake.	$ 1,200,000	Auxiliary	21.10%	
UHV	Ben Wilson Street Improvements	Contract w/ City of Victoria	Main Lane Industries	Construction contract. Construction contract for Ben Wilson St. renovation on the Univeristy of Houston - Victoria campus.	$ 9,200,000	CCAP	21.10%	$7M originally approved at 12/2016 BOR meeting.

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Finance & Administration

ITEM: Approval is requested to write off Accounts and Notes Receivable for FY2021

DATE PREVIOUSLY SUBMITTED: Fiscal Year Write-Off Submitted Annually

SUMMARY:
Approval is requested to write-off Accounts and Notes Receivable totaling $7,600,755 for Fiscal Year 2021 for the University of Houston, University of Houston-Clear Lake, University of Houston-Downtown, and University of Houston-Victoria, which is approximately 0.68% of the $1B in revenue that generated the receivables. State Universities are required by law to extend credit to students without consideration of credit history or ability to repay.

	FY 2021	% of Related Revenue	Fed Reserve CC Default Rate	NACUBO Institutional Loan Rate	DOE Student Loan Default Rate
University of Houston	$ 5,260,835	0.60%			
University of Houston - Clear Lake	459,670	0.54%			
University of Houston - Downtown	1,521,772	1.29%			
University of Houston - Victoria	358,478	0.84%			
	$7,600,755	0.68%	1.57%	3.4%	7.3%

SUPPORTING DOCUMENTATION: Schedule of Accounts and Notes Receivable Write-Offs for FY2021. Detailed schedules are on file in the UH Division of Finance Offices.

FISCAL NOTE: $7,600,755

RECOMMENDATION/ ACTION REQUESTED: Administration recommends approval of this item.

COMPONENT: University of Houston System

Raymond S. Bartlett 2/7/2022

SENIOR VICE CHANCELLOR Raymond S. Bartlett **DATE**

Renu Khator. 2/17/2022

CHANCELLOR Renu Khator **DATE**

-------------Delinquent Accounts and Notes Receivable Written Off in 2021-------------						
Proposed Write-Off:		Total Delinquent Accounts from 2019 and earlier	UH	UHCL	UHD	UHV
Federal						
	Grants & Contracts	40,144	40,144	-	-	-
Non-Federal						
	Tuition & Fees	7,491,856	5,215,355	406,930	1,511,093	358,478
	Sales & Services	68,754	5,336	52,740	10,679	-
	Grants & Contracts	-	-	-	-	-
	Court Ordered Restitution	-	-	-	-	-
Total Write Off		7,600,755	5,260,835	459,670	1,521,772	358,478
Tuition/Fee Write Off Statistics						
FY 2021						
Tuition/Fee Write Off as a Percent of Revenue		0.62%	0.60%	0.32%	0.95%	0.63%
Tuition/Fee Revenue		835,830,277	599,720,068	82,353,832	116,397,378	37,358,999
Write Off As a Percent of Related Revenue		0.68%	0.60%	0.54%	1.29%	0.84%
Tuition, Fee, Auxiliary, and Research Revenue		1,114,670,026	869,681,566	84,380,034	117,875,526	42,732,900
FY 2020						
Tuition/Fee Write Off as a Percent of Revenue		0.58%	0.60%	0.30%	0.64%	0.72%
Tuition/Fee Revenue		818,439,664	590,901,028	82,651,535	109,449,126	35,437,975
Write Off As a Percent of Related Revenue		0.63%	0.60%	0.47%	0.86%	0.88%
Tuition, Fee, Auxiliary, and Research Revenue		1,129,081,343	888,187,968	85,872,384	112,511,135	42,509,855

All UHS components, accounts and notes receivables, other than federal loan programs, are written off if more than two years past due and collection efforts remain unsuccessful. The write-off is an accounting entry to report receivables at a realistic asset value. These charges remain on student accounts, and all students are reported to the State of Texas via the TINS Warrant Hold system.

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Finance and Administration

ITEM: Approval is requested to delegate authority to the Chancellor to negotiate and execute insurance policies for Fiscal Year 2022-2023.

DATE PREVIOUSLY SUBMITTED: February 25, 2021

SUMMARY
Approval is requested to delegate authority to the Chancellor to negotiate and execute insurance policy renewals for Fiscal Year 2022-23. The State Office of Risk Management (SORM) facilitates the Property, Directors & Officers / Employment Practices / Educators Legal Liability, Builder's Risk, Fine Arts, and Automobile insurance programs. Other insurance policies to protect the University of Houston System are administered by the UH Risk Management department. UHS has staggered renewal dates, with most policies renewing March 1, 2022. The FY2021 annualized insurance expense was $7.97 million.

The FY22-23 expense is anticipated to increase primarily due to a rise in the property insurance premium, with modest premium increases on other lines of insurance due to market conditions. The property increase is due to several factors including, but not limited to: additional property exposures, property claims, and continued rate increases due in part to worldwide natural disasters.

Not all policy quotations have been received, thus the exact insurance premiums are unknown at this time. Therefore, we are seeking a Delegation of Authority to the Chancellor to negotiate insurance coverage terms and purchase insurance policies in an amount not to exceed $9.7 million for FY22-23.

SUPPORTING DOCUMENTATION: Insurance Renewal Status Report

FISCAL NOTE: Estimated annual premiums not to exceed $9.7 million.

RECOMMENDATION/ ACTION REQUESTED: Administration recommends approval of this item

COMPONENT: University of Houston System

Raymond Bartlett 2/7/2022
SENIOR VICE CHANCELLOR Raymond Bartlett **DATE**

Renu Khator 2/14/2022
CHANCELLOR Renu Khator **DATE**

University of Houston System
Insurance Renewal Status Report
FY22 – FY23

Marketing Projections

Placing the University of Houston's insurance policies has been an ongoing challenge. The majority of insurance policies expect some form of premium increase, either due to rate increases or increase in risk. Additionally, we anticipate that our property policy will suffer from another increase in premium. Property coverage increases are as a result of the market continuing to correct itself from previous soft conditions, our insurance schedule of property increasing due to new construction, as well as the insurance carriers sustaining extensive claim losses worldwide. We have also suffered from major property losses due to Hurricane Harvey as well as the 2021 winter freeze, which will be likely to impact our insurance rates.

Renewal Process

The UH Risk Management department facilitates the purchase of almost all insurance policies for the system. This process includes gathering data from multiple sources across the University community, analyzing insurance needs and market trends, and submitting pertinent information in order to obtain quotes. Most lines of insurance that Risk Management purchases are placed through a dedicated broker, Arthur J. Gallagher. There are a few lines of coverage procured through the State Office of Risk Management, as they are state sponsored programs and UH is currently legislatively required to do so. UHS has staggered renewal dates, with most policies renewing March 1, 2022.

Current and Projected Insurance Premiums

The University of Houston System's insurance program for Fiscal Year 2021 consisted of 22 policies with an aggregate annual cost of approximately $7,966,838. We are looking at an approximate 20% increase for FY22.

The projected request for Board approval will be **$9.7 Million** due to anticipated property increases, construction projects on campus, rate increases due to the insurance market conditions, as well as additional coverage to be procured to further mitigate risk.

Items for Consideration:

- The University has continuously increased property values due to new construction and renovation upgrades in existing buildings
- Insurance markets are still projecting rate increases due to worldwide natural disasters, including the February 2021 freeze in Texas
- The largest exposure to premium increase is associated with the property insurance for the System
    - The proposed premium increase for renewal on 4/30/2022 is anticipated to come in at approximately 20% over the current policy cost
- The College of Medicine will continue to have moderate insurance cost ramifications for the University's insurance program with their growth and expansion of services, such as:
    - Increase in number of students (doubling each year) as well as diversification of operations.
    - New COM clinic locations
    - Operations of the health clinic in the Health 1 building
    - New medical school building
    - Additional liability: medical professional insurance in line with increase in risk and exposure, general liability insurance for locations they rent (if not contractually written out of the contracts), and long term disability insurance purchased for their students

Premium Summary

Premium by Policy Type

Policy	Annual Expense FY20	Annual Expense FY21	Estimated Annual Expense FY22	Policy Period
Property including Equipment Breakdown& Terrorism, Buy Down	$5,636,861	$6,947,620	$8,350,000	April 30 - April 30
Directors & Officers / Employment Practices Liability	$181,092	$199,169	$220,190	Sept. 1 - Sept. 1
Medical Malpractice	$145,000	$141,984	$185,000	March 1 - March 1
Automobile		$234,563	$290,000	Sept. 1 - Sept. 1
Builder's Risk – University of Houston Master Program	$577,146.00	$149,886	$350,000	May 1 – May 1
All Others Policies and Broker Fees	$256,046	$293,616	$278,931	Varies
Total	**$6,961,180**	**$7,966,838**	**$9,674,121**	

Premium by Component University

Component	Annual Expense FY20	Annual Expense FY21	Estimated Annual Expense FY22
UH Main	$5,335,102	$5,899,261	$7,168,524
$UH Downtown	$651,618	$690,620	$841,648
UH Clear Lake	$649,524	$723,655	$870,671
UH Victoria	$229,904	$470,089	$570,773
UH System	$95,032	$183,213	$222,505
Total	**$6,961,180**	**$7,966,838**	**$9,674,121**

Insurance Policies Not Purchased by Risk Management

In addition to the insurance policies referenced above, Risk Management assists other departments and University organizations with the acquisition of specific insurance coverages.

These insurance policies do not currently fall under Risk Management's purview to purchase, and are not included in the delegation of authority for this agenda item. They are provided below for informational purposes.

Department/Policy	Premium FY20	Annual Premium FY21	Estimated Annual Premium FY22
College of Business Foundation: Commercial Crime, Primary & Excess Directors & Officers/Employment Practices	$5,400	$5,400	$5,400
Center for Student Involvement: Frontier Fiesta Special Event General Liability	$0	$0	$8,500
Cougar Investment Fund, LLC: Errors and Omissions Policy	$17,252	$17,252	$17,252
Special Event Liability – Bed Races	$776	$0	$800
Athletics: NCAA Medical Accident Stop Loss Policy & Claim Administrative Fee	$547,500	$547,500	$547,500
Total	**$590,953**	**$570,152**	**$579,452**

Informational Items

Workers' Compensation/Risk Management Services Assessment
The State Office of Risk Management assesses annual fees to each component campus for administering the university's workers' compensation self-insurance program and for providing risk management services such as the administration of enterprise-level insurance purchases for various state agencies. These expenses are not included in the delegation authority for this agenda item as participation in this program is mandated by state law and an interagency agreement has already been executed for FY21 – FY22.

Component	WC/SORM Final Assessment FY20	WC/SORM Final Assessment FY21	WC/SORM Initial Assessment FY22
UH	$1,113,022	$1,055,812	$1,151,483
UH – Downtown	$111,189	$123,902	$142,407
UH – Clear Lake	$182,175	$144,130	$154,370
UH Victoria	$57,808	$50,307	$54,066
UH System	$8,006	$6,845	$7,986
Total	**$1,472,200**	**$ 1,380,996**	**$ 1,510,312**

Student Health Insurance
The Student Health Insurance Advisory Committee negotiates the procurement of student health insurance. The coverage is optional for domestic students yet mandatory for international students. The total estimated premium for the 2022-2023 is projected to be approximately $16.4 million. The student health insurance program is not included in the delegation of authority for this agenda item as the premium costs are borne by the individual students that purchase the coverage. This item is provided for informational purposes.

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Finance and Administration

ITEM: Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts for the design and construction of the new Football Operations Building.

DATE PREVIOUSLY SUBMITTED: N/A

SUMMARY:

Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts for of the new Football Operations Building located on the University of Houston campus. The building will consolidate football operations and training spaces to replace the smaller facility located within the Athletic/Alumni Building. The facility will create a top recruitment experience and provide an experiential game day destination. The building will be located adjacent to the TDECU Football Stadium and the Indoor Football Practice Facility.

SUPPORTING DOCUMENTATION: Budget, Project Schedule, Site Map & Contract Approvals

FISCAL NOTE: $75 million financed with gifts

RECOMMENDATION/ ACTION REQUESTED: Administration recommends approval of this item

COMPONENT: University of Houston

Renu Khator
PRESIDENT Renu Khator — **DATE** 2/17/2022

Raymond S. Bartlett
SENIOR VICE CHANCELLOR Raymond S. Bartlett — **DATE** 2/7/2022

Renu Khator
CHANCELLOR Renu Khator — **DATE** 2/17/2022

UNIVERSITY OF HOUSTON
FOOTBALL OPERATIONS BUILDING
SUPPORTING DOCUMENTATION

ORIGINAL PROJECT BUDGET

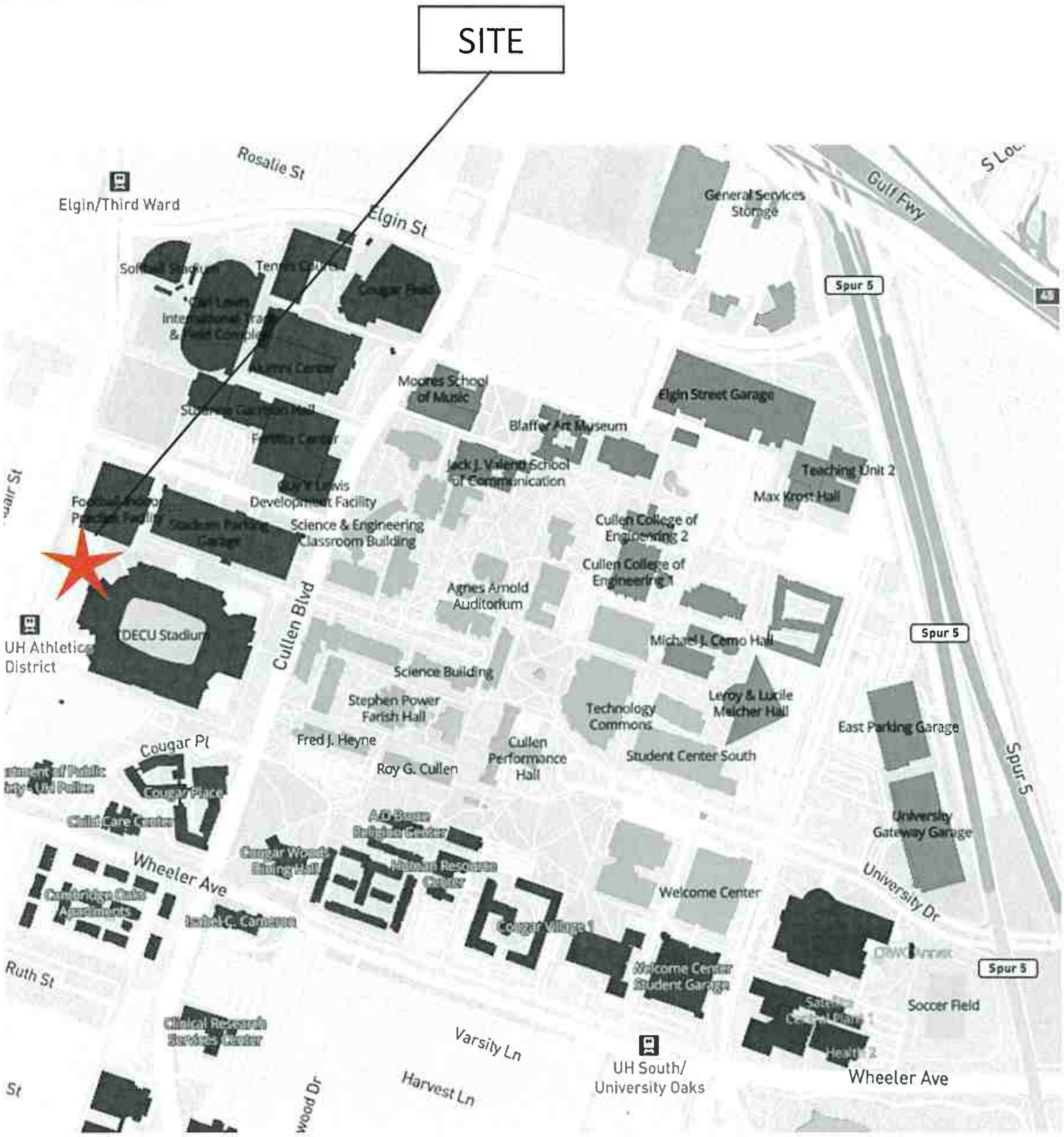
Construction Cost (including contingencies & AV)	$ 62,450,000
A/E Fees	$ 6,100,000
Professional Service & Testing Fees	$ 3,700,000
Miscellaneous	$ 750,000
Furniture	$ 2,000,000
TOTAL PROJECT COST	**$ 75,000,000**

PROPOSED SCHEDULE

BOR Review and Approval	February 2022
Design Completion	Summer 2023
Construction Starts	Summer 2023
Completion	Winter 2024

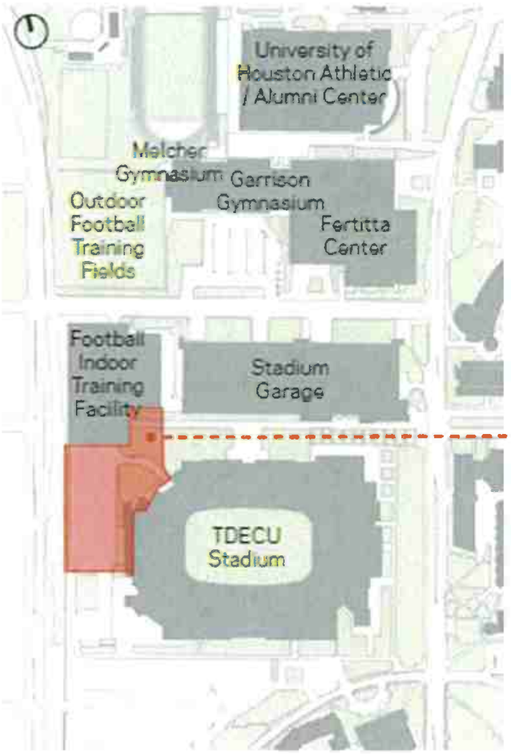
UNIVERSITY OF HOUSTON
FOOTBALL OPERATIONS BUILDING
SUPPORTING DOCUMENTATION

SITE MAP 1



UNIVERSITY OF HOUSTON
FOOTBALL OPERATIONS BUILDING
SUPPORTING DOCUMENTATION

SITE MAP 2



New Football Operations Site Map

University of Houston Site Map

University of Houston System
Summary of Construction Contracts Greater than $1 Million
F&A Committee February 24, 2022

Component	Project	Procurement Method	Vendor	Purpose	Amount	Funding Source	HUB Goal	Comments
UH	Football Operations Bldg	RFQ	TBD	**Construction contract.** Construction contract for the construction of the Football Operations Bldg. located at the University of Houston.	$ 62,450,000	Gifts	21.10%	
UH	Football Operations Bldg	RFQ	TBD	**Design contract**. Design contract for design services for the Football Operations Bldg. located at the University of Houston.	$ 6,100,000	Gifts	23.70%	
UH	Football Operations Bldg	ITB	TBD	**Furnishings Contract.** Purchase and installation of the furnishings and equipement for the Football Operations University of Houston.	$ 2,000,000	Gifts	21.10%	

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Finance and Administration

ITEM: Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts for the design and construction of the new academic building to house the Hobby School of Public Affairs at the University of Houston.

DATE PREVIOUSLY SUBMITTED: N/A

SUMMARY:

Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts for the new academic building to house the Hobby School of Public Affairs located at the University of Houston campus. The building will be approximately 60,000 GSF and will be located at the existing O'Quinn Library site. The building program may include classrooms, class labs, student centric collaboration and gathering spaces, administrative space, auditorium and other space types required to support the College. The project will include site demolition, site enhancements, and utility infrastructure.

SUPPORTING DOCUMENTATION: Budget, Project Schedule, Site Map & Contract Approvals

FISCAL NOTE: \$52M Total Project Cost. \$47M Funding authorized by the 86th and 87th Legislature and \$5M from HEAF

RECOMMENDATION/ ACTION REQUESTED: Administration recommends approval of this item

COMPONENT: University of Houston

Renu Khator — 2/17/2022
PRESIDENT Renu Khator **DATE**

Raymond S. Bartlett — 2/7/2022
SENIOR VICE CHANCELLOR Raymond S. Bartlett **DATE**

Renu Khator — 2/17/2022
CHANCELLOR Renu Khator **DATE**

UNIVERSITY OF HOUSTON

ACADEMIC BUILDING FOR HOBBY SCHOOL OF PUBLIC AFFAIRS

SUPPORTING DOCUMENTATION

ORIGINAL PROJECT BUDGET

Construction Cost (including contingencies & AV)	$37,700,000
Site Demolition Construction Cost (includes all associated cost)	$5,000,000
A/E Fees	$4,250,000
Professional Service & Testing Fees	$2,999,500
Miscellaneous	$550,500
Furniture	$1,500,000
TOTAL PROJECT COST	**$52,000,000**

PROPOSED SCHEDULE

BOR Review and Approval	February 2022
Design Completion	Winter 2023
Construction Starts	Winter 2023
Completion	Winter 2025

UNIVERSITY OF HOUSTON

ACADEMIC BUILDING FOR HOBBY SCHOOL OF PUBLIC AFFAIRS

SUPPORTING DOCUMENTATION

SITE MAP

University of Houston System
Summary of Construction Contracts Greater than $1 Million
F&A Committee February 24, 2022

Component	Project	Procurement Method	Vendor	Purpose	Amount	Funding Source	HUB Goal	Comments
UH	Academic Building - Hobby School of Public Affairs	RFQ	TBD	**Construction contract.** Construction contract for the construction of the Academic Building - Hobby School of Public Affairs located at the University of Houston.	$ 42,700,000	Capital Construction Assistance, HEAF	21.10%	
UH	Academic Building - Hobby School of Public Affairs	RFQ	TBD	**Design contract.** Design contract for design services for the Academic Building - Hobby School of Public Affairs located at the University of Houston.	$ 4,250,000	Capital Construction Assistance, HEAF	23.70%	
UH	Academic Building - Hobby School of Public Affairs	ITB	TBD	**Furnishings Contract.** Purchase and installation of the furnishings for the Academic Building - Hobby School of Public Affairs located at the University of Houston.	$ 1,500,000	Capital Construction Assistance, HEAF	21.10%	

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Finance and Administration

ITEM: Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts for the design and construction of the Health and Wellness Center at the University of Houston-Victoria.

DATE PREVIOUSLY SUBMITTED: August 2020

SUMMARY: Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts for the design and construction of the Health and Wellness Center at the University of Houston-Victoria. This building would be located at the intersection of North Ben Wilson St. and East Red River Rd. The facility will include sporting and fitness areas, along with E&G space and has the potential to include community partnership programmed spaces. At this time we are requesting approval for an increased project budget as a result of market conditions and to capture full program requirements.

SUPPORTING DOCUMENTATION: Budget, Project Schedule, Site Map & Contract Approvals

FISCAL NOTE: $25.2 million: Student Fees, State-Supported Bonds, Gifts/Donations, and Lease Revenues

RECOMMENDATION/ ACTION REQUESTED: Administration recommends approval of this item

COMPONENT: University of Houston-Victoria

Robert K Glenn
PRESIDENT Robert K. Glenn — 2/7/22 **DATE**

Raymond S. Bartlett
SENIOR VICE CHANCELLOR Raymond S. Bartlett — 2/7/2022 **DATE**

Renu Khator
CHANCELLOR Renu Khator — 2/17/2022 **DATE**

UNIVERSITY OF HOUSTON - VICTORIA
HEALTH & WELLNESS CENTER
FEBRUARY 24, 2022

PREVIOUSLY APPROVED PROJECT BUDGET

Construction Cost (w/ contingency and FF&E)	$20,000,000
A/E Fees	$2,000,000
Professional Service & Testing Fees/Admin	$620,000
Miscellaneous	$210,000
TOTAL PROJECT COST	$22,830,000

REVISED PROJECT BUDGET

Construction Cost (w/ contingency and FF&E)	$21,546,950
A/E Fees	$2,000,000
Professional Service & Testing Fees/Admin	$1,358,050
Miscellaneous	$208,000
TOTAL PROJECT COST	$25,113,000

UNIVERSITY OF HOUSTON - VICTORIA
HEALTH & WELLNESS CENTER
FEBRUARY 24, 2022

PREVIOUSLY APPROVED PROJECT SCHEDULE

BOR Review and Approval	August 2020
Design Starts	April 2021
Construction Starts	August 2022
Occupancy	December 2023

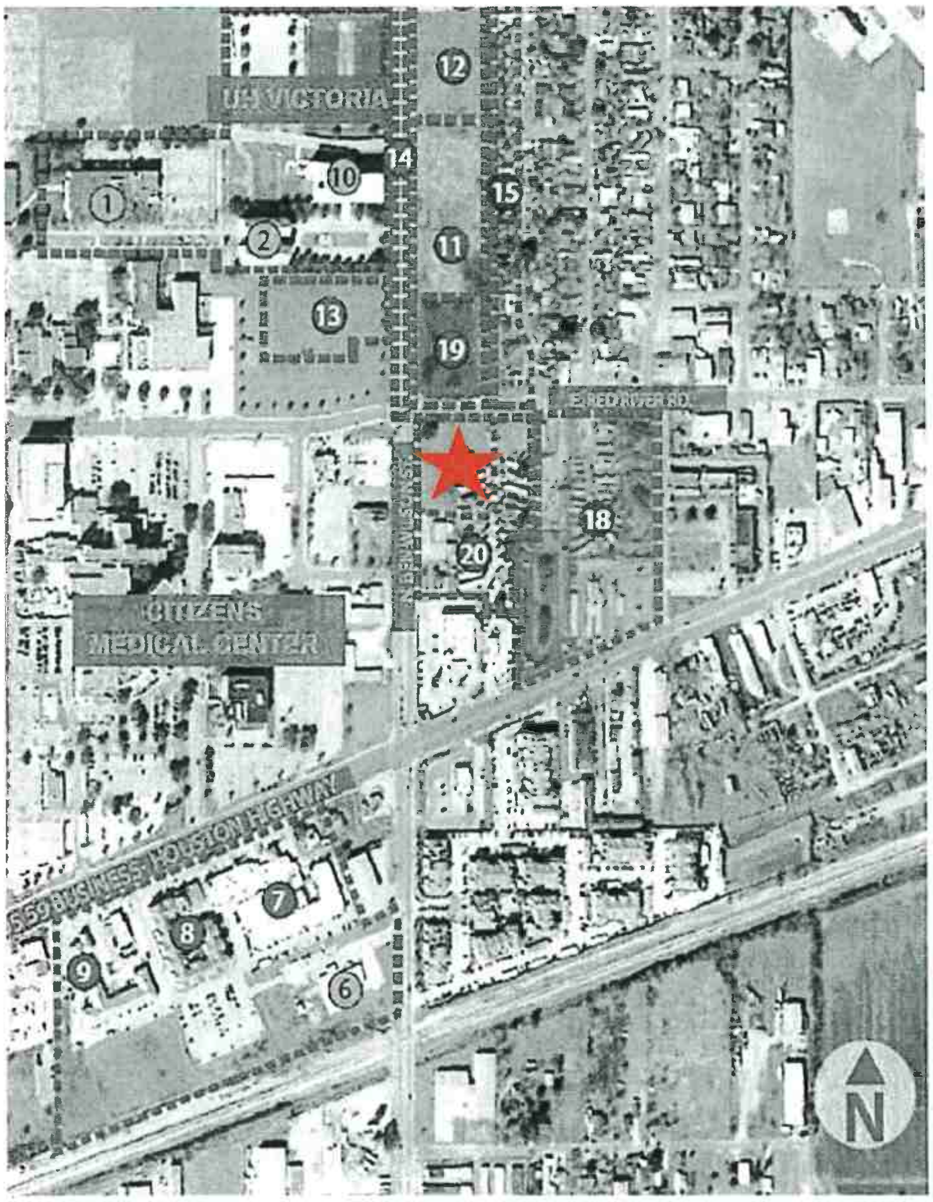
REVISED PROJECT SCHEDULE

BOR Review and Approval	February 2022
Design Starts	April 2022
Construction Starts	May 2023
Occupancy	December 2024

HEALTH & WELLNESS CENTER

AUGUST 2020

SITE PLAN



Proposed Master Plan Additions

Admin/Academic Buildings

1 West Building
2 Center Building
3 Athletics/PCI
4 Arts & Sciences/VBEC
5 VC/UHV Shared Library
6 Facilities Service Building
10 North Building

Student Housing Facilities

7 Jaguar Hall
8 Jaguar Suites
9 Jaguar Court

Project Sites

11 Student Center & Learning Commons
12 Smith Hall
13 STEM Building
14 Ben Wilson St.
16 Northwest Campus
17 Wellness Center
19 Student Housing V
20 Student Housing VI

Future Acquisitions

15 Residential Properties
18 Various Commercial Properties for Parking

University of Houston System

Summary of Construction Contracts Greater than $1 Million - UHV Health & Wellness Center

F&A Committee - February 2022

Component	Project	Procurement Method	Vendor	Purpose	Amount	Funding Source	HUB Goal	Comments
UHV	Health and Wellness Center	RFQ	SmithGroup	**Design contract.** Design of the Health & Wellness Center Building on the UHV campus.	$ 2,000,000	Student Fees, State Funds, Donations	23.70%	Previously approved for $2,000,000 on August 2020 BOR meeting.
UHV	Health and Wellness Center	CSP	TBD	**Construction contract.** Construction of the Health & Wellness Center Building on the UHV campus.	$ 21,546,950	Student Fees, State Funds, Donations	21.10%	Previously approved for $16,000,000 on August 2020 BOR meeting.

University of Houston-Victoria
Health and Wellness Center Financial Pro Forma
February 2022

	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35	FY36	FY37	Total
Student Enrollment on Campus (fall)	1,653	1,719	1,805	1,895	1,990	2,090	2,194	2,304	2,419	2,540	2,667	2,800	2,940	3,087	
Revenue															
Student Fees	491,246	515,521	541,539	568,616	597,046	626,899	658,244	691,156	725,714	761,999	800,099	840,104	882,109	926,215	9,626,505
TRB - Debt Service Reimbursement from State	390,551	390,551	390,551	390,551	390,551	390,551	390,551	390,551	390,551	390,551	390,551	390,551	390,551	390,551	5,467,713
DeTar Hospital Lease	200,000	206,000	212,180	218,545	225,102	231,855	238,810	245,975	253,354	260,955	268,783	276,847	285,152	293,707	3,417,265
Student fees collected prior to Bond Issue	245,695	245,695	245,695	245,695	245,695	245,695	245,695	245,695	245,695	245,695	-	-	-	-	2,456,948
Student Service Fees	165,000	169,950	175,049	180,300	185,709	191,280	197,019	202,929	209,017	215,288	221,746	228,399	235,251	242,308	2,819,243
Faculty/staff plan ($20 per month)	24,000	25,200	26,460	27,783	29,172	30,631	32,162	33,770	35,459	37,232	39,093	41,048	43,101	45,256	470,367
UHV family plan ($30 per month)	36,000	37,800	39,690	41,675	43,758	45,946	48,243	50,656	53,188	55,848	58,640	61,572	64,651	67,883	705,551
Alumni plan ($20 per month)	30,000	31,500	33,075	34,729	36,465	38,288	40,203	42,213	44,324	46,540	48,867	51,310	53,876	56,569	587,959
Visiting student plan ($25 per month)	9,000	9,450	9,923	10,419	10,940	11,487	12,061	12,664	13,297	13,962	14,660	15,393	16,163	16,971	176,388
Revenue from Room Rentals	5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149	6,334	6,524	6,720	6,921	7,129	7,343	85,432
Add: E&G share of expenses at 30%	125,961	163,406	184,558	204,642	208,722	212,942	217,289	221,767	226,379	231,129	236,022	241,061	246,252	251,598	2,971,728
Add: Partner share of expenses at 15%	62,981	81,703	92,279	102,321	104,361	106,471	108,645	110,883	113,189	115,564	118,011	120,531	123,126	125,799	1,485,864
Total Revenue	1,785,433	1,881,926	1,956,301	2,030,738	2,083,148	2,137,841	2,194,892	2,254,408	2,316,501	2,381,286	2,203,192	2,273,737	2,347,359	2,424,200	30,270,963
Operating Expenses:															
Payroll, includes benefits	165,000	169,950	175,049	180,300	185,709	191,280	197,019	202,929	209,017	215,288	221,746	228,399	235,251	242,308	2,819,243
Utilities	87,770	90,403	93,115	95,909	98,786	101,749	104,802	107,946	111,184	114,520	117,956	121,494	125,139	128,893	1,499,667
Custodial Contract	129,000	132,870	136,856	140,962	145,191	149,546	154,033	158,654	163,413	168,316	173,365	178,566	183,923	189,441	2,204,136
Marketing	5,000	2,000	2,000	2,000	2,000	2,060	2,122	2,185	2,251	2,319	2,388	2,460	2,534	2,610	33,928
Maintenance	25,100	25,853	26,629	27,427	28,250	29,098	29,971	30,870	31,796	32,750	33,732	34,744	35,787	36,860	428,867
Insurance	8,000	8,240	8,487	8,742	9,004	9,274	9,552	9,839	10,134	10,438	10,751	11,074	11,406	11,748	136,691
Deferred Maintenance	-	115,371	173,057	226,800	226,800	226,800	226,800	226,800	226,800	226,800	226,800	226,800	226,800	226,800	2,783,228
Total Operating Expenses	419,870	544,687	615,192	682,140	695,740	709,808	724,298	739,223	754,596	770,430	786,739	803,537	820,839	838,660	9,905,759
Net Operating Income	1,365,563	1,337,238	1,341,109	1,348,598	1,387,409	1,428,033	1,470,594	1,515,185	1,561,905	1,610,856	1,416,454	1,470,200	1,526,520	1,585,539	20,365,204
Less: Annual Debt Service	1,183,239	1,183,239	1,183,239	1,183,239	1,183,239	1,183,239	1,183,239	1,183,239	1,183,239	1,183,239	1,183,239	1,183,239	1,183,239	1,183,239	16,565,341
Net Income after Debt Service	182,324	154,000	157,871	165,360	204,170	244,795	287,355	331,946	378,666	427,618	233,215	286,961	343,282	402,301	3,799,863
Accumulated Revenue(Loss)	182,324	336,324	494,194	659,554	863,724	1,108,519	1,395,874	1,727,821	2,106,487	2,534,104	2,767,319	3,054,280	3,397,562	3,799,863	
Debt Coverage Ratio	1.15	1.13	1.13	1.14	1.17	1.21	1.24	1.28	1.32	1.36	1.20	1.24	1.29	1.34	

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Finance & Administration

ITEM: Approval is requested for the University of Houston System FY2023 Holiday Schedule.

DATE PREVIOUSLY SUBMITTED: N/A

SUMMARY:

Approval is requested for the University of Houston System FY2023 Holiday Schedule. For FY2023, general academic institutions may schedule 13 holidays per the State of Texas. The attached schedule details the University of Houston System FY2023 Holidays.

SUPPORTING DOCUMENTATION: FY2023 Holiday Schedule

FISCAL NOTE: None

RECOMMENDATION/ ACTION REQUESTED: Administration recommends approval of this item.

COMPONENT: University of Houston System

Raymond S. Bartlett 2/7/2022

SENIOR VICE CHANCELLOR Raymond S. Bartlett **DATE**

Renu Khator 2/14/2022

CHANCELLOR Renu Khator **DATE**

University of Houston System Holiday Schedule
Fiscal Year 2023 (Proposed)

Labor Day	Monday, 9/5/2022	1
Thanksgiving	Thursday & Friday, 11/24 – 11/25/2022	2
Winter Holiday	Monday, 12/26/2022 – Friday, 12/30/2022	5
Martin Luther King Day	Monday, 1/16/2023	1
Friday of Spring Break Week	Friday, 3/17/2023	1
Memorial Day	Monday, 5/29/2023	1
Emancipation Day	Monday, 6/19/2023	1
Independence Day	Tuesday, 7/4/2023	1
TOTAL:		**13**

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Finance and Administration

ITEM: Approval is requested to modify banking and investment resolutions for the University of Houston System.

DATE PREVIOUSLY SUBMITTED: December 2, 2021

SUMMARY:

Approval is requested to delete Roberta Puryear from the authorized list of authorized persons who may conduct banking transactions for the System. We are adding Louis Edwards.

SUPPORTING DOCUMENTATION: Summary of Authorized Persons by Account – final and redlined Banking Resolutions on file in the Board Office

FISCAL NOTE: None

RECOMMENDATION/ ACTION REQUESTED: Administration recommends approval of this item

COMPONENT: University of Houston System

Raymond S. Bartlett 2/7/2022

SENIOR VICE CHANCELLOR Raymond S. Bartlett **DATE**

Renu Khator 2/17/2022

CHANCELLOR Renu Khator **DATE**

University of Houston System
Authorized Staff with Bank Transaction Authority
As of January 31, 2021

UH System Component	Account Name	Primary Account Purpose	Signatory & Wire Authority	Title	Comments
University of Houston	Disbursement	Fund clearing of checks issued by the University of Houston main campus	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
	Credit Card Clearing	Receive credit card payments from merchant activity throughout UH campus	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
	Operating (1)	Primary depository account for checks, fed wire & ach transactions, etc. at UH	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
UH Clear Lake	Disbursement	Fund clearing of checks issued by UH Clear Lake	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
	Credit Card Clearing	Receive credit card payments from merchant activity at CL campus	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
	Operating (2)	Primary depository account for checks, fed wire & ach transactions, etc. at UHCL	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
UH Downtown	Disbursement	Fund clearing of checks issued by UH Downtown	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			Louis Edwards	Treasurer	New authority

University of Houston System
Authorized Staff with Bank Transaction Authority
As of January 31, 2021

UH System Component	Account Name	Primary Account Purpose	Signatory & Wire Authority	Title	Comments
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
	Credit Card Clearing	Receive credit card payments from merchant activity throughout UHD campus	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
	Operating (3)	Primary depository account for checks, fed wire & ach transactions, etc. at UHD	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
UH Victoria	Disbursement	Fund clearing of checks issued by UH Victoria	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
	Operating (4)	Primary depository account for checks, fed wire & ach transactions, etc. at UHV	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
System Administration	Operating	Primary depository account for checks, fed wire & ach transactions, etc. at System Administration	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
	Disbursement	Fund clearing of checks issued by UH System Administration	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			Louis Edwards	Treasurer	New authority
			Roberta Puryear	Treasurer	Existing authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority

University of Houston System
Authorized Staff with Bank Transaction Authority
As of January 31, 2021

UH System Component	Account Name	Primary Account Purpose	Signatory & Wire Authority	Title	Comments
	Payroll Clearing	Fund the issuance of payroll checks for all UH System components	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
	Payroll Direct Deposit	Fund the issuance of direct deposit payroll for all UH System components	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
	Master Concentration	Fund payroll accounts and act as the clearing account for all excess or deficit funds movement from/to UH System operating accounts and the sweep account	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
	Student Loan Repayment	Receipt of federal student loan repayment proceeds for UHS	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority

(1) In addition to the persons listed above, Kevin Burns and, Nancy Tran, have authority to endorse checks, drafts and/or payments to UH .
(2) In addition to the persons listed above, Mark Denney, and Krista Buckminster have authority to endorse checks, drafts and/or payments to UH Clear Lake.
(3) In addition to the persons listed above, Marty Baylor ,Theresa Meneley, and Krystal LeBlanc have authority to endorse checks, drafts and/or payments to UH Downtown .
(4) In addition to the persons listed above, Wayne Beran, Erin Goodwin, and Tim Michalski have authority to endorse checks, drafts and/or payments to UH Victoria.

University of Houston System
Authorized Staff for Banking and Investment Transactions
As of January 31, 2021

Component	Document/Resolution	Primary Purpose	Authority	Title	Comments
University of Houston System	Banking Resolutions[1,2,3]	Resolutions for the 16 bank accounts at Bank of America, These resolutions identify the staff that have signature authority to conduct various banking transactions that enable the System to conduct operations	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing Authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing Authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing Authority
			Fred Burnett	Manager, Treasury Operations	Existing Authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing Authority
University of Houston System	Investment Resolutions	Resolutions governing the purchase and sales of securities and similar investments for all Non-Endowed Funds at the University of Hous System.	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing Authority
		Resolutions governing the purchase and sale of securities and similar investments for the University of Houston Syste	Karin Livingston	Assoc. Vice Chancellor for Finance	Existing Authority
		Resolutions governing the sale, assignment, endorsement, transfer and delivery of gift securities for any component of the University of Houst System.	Louis Edwards	Treasurer	New authority
		Account Schedule	Dan Corcoran	Assistant Treasurer	Existing Authority
		Wells Fargo: debt service accounts (14), escrow accounts (3	Fred Burnett	Manager, Treasury Operations	Existing Authority
		Bayerische: bond proceeds accounts (1	Sheryl L. Smith	Manager, Cash & Bank Administration	Existing Authority
		Intermediate Investment Fund: investment accounts (4			
		Short Term Investment Fund: investment accounts (1			
University of Houston System	Tiepolo Resolution	Resolution Amending Authorized Representatives. This resolution identifies the staff that have access to TexPool to retrieve investment reports, confirm deposits and request withdrawals. The System uses TexPool to invest its bond proceeds prior to reimbursement for construction projects	Louis Edwards	Treasurer	New authority
		Account Schedule	Dan Corcoran	Assistant Treasurer	Existing Authority
		TexPool: bond and commercial paper proceeds accounts (11), bond cost of issuance accounts (			

University of Houston System
Authorized Staff with Bank Transaction Authority
As of January 31, 2021

UH System Component	Account Name	Primary Account Purpose	Signatory & Wire Authority	Title	Comments
University of Houston	Disbursement	Fund clearing of checks issued by the University of Houston main campus	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			~~Roberta Puryear~~	Treasurer	Delete authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
	Credit Card Clearing	Receive credit card payments from merchant activity throughout UH campus	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			~~Roberta Puryear~~	Treasurer	Delete authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
	Operating [1]	Primary depository account for checks, fed wire & ach transactions, etc. at UH	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			~~Roberta Puryear~~	Treasurer	Delete authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
UH Clear Lake	Disbursement	Fund clearing of checks issued by UH Clear Lake	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			~~Roberta Puryear~~	Treasurer	Delete authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
	Credit Card Clearing	Receive credit card payments from merchant activity at CL campus	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			~~Roberta Puryear~~	Treasurer	Delete authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
	Operating [2]	Primary depository account for checks, fed wire & ach transactions, etc. at UHCL	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			~~Roberta Puryear~~	Treasurer	Delete authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority

UH System Component	Account Name	Primary Account Purpose	Signatory & Wire Authority	Title	Comments
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
UH Downtown	Disbursement	Fund clearing of checks issued by UH Downtown	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			~~Roberta Puryear~~	Treasurer	Delete authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
	Credit Card Clearing	Receive credit card payments from merchant activity throughout UHD campus	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			~~Roberta Puryear~~	Treasurer	Delete authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
	Operating (3)	Primary depository account for checks, fed wire & ach transactions, etc. at UHD	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			~~Roberta Puryear~~	Treasurer	Delete authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
UH Victoria	Disbursement	Fund clearing of checks issued by UH Victoria	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			~~Roberta Puryear~~	Treasurer	Delete authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
	Operating (4)	Primary depository account for checks, fed wire & ach transactions, etc. at UHV	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			~~Roberta Puryear~~	Treasurer	Delete authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
System Administration	Operating	Primary depository account for checks, fed wire & ach transactions, etc. at System Administration	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			~~Roberta Puryear~~	Treasurer	Delete authority

UH System Component	Account Name	Primary Account Purpose	Signatory & Wire Authority	Title	Comments
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
	Disbursement	Fund clearing of checks issued by UH System Administration	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			~~Roberta Puryear~~	Treasurer	Delete authority
			Louis Edwards	Treasurer	New authority
			Roberta Puryear	Treasurer	Existing authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
	Payroll Clearing	Fund the issuance of payroll checks for all UH System components	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			~~Roberta Puryear~~	Treasurer	Delete authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
	Payroll Direct Deposit	Fund the issuance of direct deposit payroll for all UH System components	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			~~Roberta Puryear~~	Treasurer	Delete authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
	Master Concentration	Fund payroll accounts and act as the clearing account for all excess or deficit funds movement from/to UH System operating accounts and the sweep account	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			~~Roberta Puryear~~	Treasurer	Delete authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority
	Student Loan Repayment	Receipt of federal student loan repayment proceeds for UHS	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing authority
			~~Roberta Puryear~~	Treasurer	Delete authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing authority
			Fred Burnett	Manager, Treasury Operations	Existing authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing authority

University of Houston System
Authorized Staff with Bank Transaction Authority
As of January 31, 2021

UH System Component	Account Name	Primary Account Purpose	Signatory & Wire Authority	Title	Comments

(1) In addition to the persons listed above, Kevin Burns and, Nancy Tran, have authority to endorse checks, drafts and/or payments to UH .
(2) In addition to the persons listed above, Mark Denney, and Krista Buckminster have authority to endorse checks, drafts and/or payments to UH Clear Lake.
(3) In addition to the persons listed above, Marty Baylor, Theresa Meneley, and Krystal LeBlanc have authority to endorse checks, drafts and/or payments to UH Downtown .
(4) In addition to the persons listed above, Wayne Beran, Erin Goodwin, and Tim Michalski have authority to endorse checks, drafts and/or payments to UH Victoria.

University of Houston System
Authorized Staff for Banking and Investment Transactions
As of January 31, 2021

Component	Document/Resolution	Primary Purpose	Authority	Title	Comments
University of Houston System	Banking Resolutions[1,2,3]	Resolutions for the 16 bank accounts at Bank of America, These resolutions identify the staff that have signature authority to conduct various banking transactions that enable the System to conduct operations	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing Authority
			Karin Livingston	Assoc. Vice Chancellor for Finance	Existing Authority
			~~Roberta Puryear~~	~~Treasurer~~	Delete authority
			Louis Edwards	Treasurer	New authority
			Dan Corcoran	Assistant Treasurer	Existing Authority
			Fred Burnett	Manager, Treasury Operations	Existing Authority
			Sheryl L. Smith	Manager, Cash & Bank Administration	Existing Authority
University of Houston System	Investment Resolutions	Resolutions governing the purchase and sales of securities and similar investments for all Non-Endowed Funds at the University of Hous System.	Raymond Bartlett	Sr. Vice Chancellor for Admin. and Finance	Existing Authority
		Resolutions governing the purchase and sale of securities and similar investments for the University of Houston Syste	Karin Livingston	Assoc. Vice Chancellor for Finance	Existing Authority
		Resolutions governing the sale, assignment, endorsement, transfer and delivery of gift securities for any component of the University of Houst System.	~~Roberta Puryear~~	~~Treasurer~~	Delete authority
		Account Schedule	Louis Edwards	Treasurer	New authority
		Wells Fargo: debt service accounts (14), escrow accounts (3	Dan Corcoran	Assistant Treasurer	Existing Authority
		Bayerische: bond proceeds accounts (1	Fred Burnett	Manager, Treasury Operations	Existing Authority
		Intermediate Investment Fund: investment accounts (4	Sheryl L. Smith	Manager, Cash & Bank Administration	Existing Authority
		Short Term Investment Fund: investment accounts (1			
University of Houston System	TexPool Resolution	Resolution Amending Authorized Representatives. This resolution identifies the staff that have access to TexPool to retrieve investment reports, confirm deposits and request withdrawals. The System uses TexPool to invest its bond proceeds prior to reimbursement for construction projects	~~Roberta Puryear~~	~~Treasurer~~	Delete authority
		Account Schedule	Louis Edwards	Treasurer	New authority
		TexPool: bond and commercial paper proceeds accounts (11), bond cost of issuance accounts (	Dan Corcoran	Assistant Treasurer	Existing Authority

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

ITEM: Workplace of the Future: Approval is requested for the implementation of flexible workplace initiatives

DATE PREVIOUSLY SUBMITTED:

SUMMARY:

Board of Regents approval is requested for the Workplace of the Future: the implementation of flexible workplace initiatives for the University of Houston System employees within the guidelines adopted and approved by each System university.

SUPPORTING DOCUMENTATION: Presentation

FISCAL NOTE:

RECOMMENDATION/ ACTION REQUESTED: Approval

COMPONENT: University of Houston System

Renu Khator

CHANCELLOR Renu Khator

2/17/2022
DATE

Reimagining our Workplace
University of Houston System

greater work-life balance, which in turn may lead to greater employee satisfaction, fewer unscheduled absences, increased retention, enhanced individual performance and increased business productivity

What is at stake?

We need to ensure a workplace that

- serves the needs of our students;
- allows us to fulfill our mission;
- is competitive in the greater Houston market from where we draw the majority of our staff; and
- is competitive nationally and globally from where we recruit our faculty.

Why reimagine?

- Students are demanding more online instruction and more online support services
  - Before the pandemic, 67% of our students took at least one online course per semester. Today, 75% do so.
  - Before the pandemic, all student support services were offered face-to-face. Students want the convenience of both modalities.
- Our institutional capability has been greatly enhanced
  - Nearly 300 classrooms have been equipped to provide hybrid instruction.
  - All faculty, staff and students have become familiar with technological tools.
  - New platforms have been added to support services.

How we reimagined

- Comparable data from peer institutions was collected and follow up interviews were conducted to learn of their experience.
- Best practices in the region and the industry were carefully studied.
- Discussions were held with stakeholders.
- Performance during the pandemic was taken into consideration.

Reimagined Workplace: Guiding Principles

- **Mission driven:** Our mission is to ensure that students are getting a top tier learning experience and faculty are getting a top tier environment to carry out their research.
- **Unit based:** Different units have different levels of student and faculty interface.
- **Accountable:** Our goal is to enhance efficiency and effectiveness irrespective of how and where people work.

Elements of Reimagined Workplace

- Fully Offsite: Staff are able to work 100% offsite if position is classified as offsite and approved as required
- Partially Offsite: Staff are able to work some days onsite and some days offsite as approved
- Occasional Offsite: Staff are able to work offsite temporarily as approved
- Compressed Workweek: Staff are able to work different hours to make up 40 hours per week as approved
- Flexible Workday: Staff are able to work outside the normal 8-5 workday as approved

Elements of Accountability

- Flexibility is a privilege, not a right.
- Performance is a requirement, not an option, irrespective of the location or time of work selected.
- Approval is required. The approval can also be withdrawn.
- Based on student/faculty interface, each unit sets its own parameters.
- Training is required for participating staff and supervisors.
- Policy to be reviewed yearly for any adjustments.

Other Universities in Texas

- Have adopted a wide variety of remote work and flexible work policies
- **Public:**
  - University of Texas: system policy, but implementation varies by university;
  - Texas A&M University: alternate work locations and flexible work schedules
  - Texas Tech University: remote work policy—agreement required for two or more days per week remote
  - Texas State: remote work, telecommuting (has not been widely used), and flexible work schedules
  - University of North Texas: remote work and flexible schedules.
- **Private:**
  - Rice University: remote work, compressed work week, alternative work schedule, reduced hours, and partial year arrangements
  - Southern Methodist University: flexible work arrangements (modified work week, partial year, remote work, job sharing, and intermittent time off)
  - Baylor University: remote work, telework, and flexible schedules