

Mitchell Public Schools Board of Education
Meeting
Monday, December 8, 2025 7:30 PM
High School Library
1819 19th Ave
Mitchell, NE 69357

1. Call to Order

2. Roll call

3. Consent agenda

- 3.1. Excuse absent board members

- 3.2. Adopt agenda

- 3.3. Approve board minutes

3.4. Approve Expenditures

3.5. Sale/Disposal of District Property

4. From the community

5. Sharing of Excellence

6. Teacher Representative

7. Old Business

7.1. Final Read of Policy #506.11 for changes: Drug Testing Policy for Students

8. New Business

8.1. Platte Valley Bank to Present Banking/Investment Opportunities

8.2. Dana Cole to Present 2024-2025 School Audit

8.3. Discussion of Budget

8.4. School Policies for Monthly Review

8.5. Consider and/or Approve Donation to Post Prom Committee (Juniors' Parents)

9. Reports and Proposals

9.1. From the Board

9.2. From Administration

10. Dates to Remember

11. Adjourn

Mitchell Public Schools Board of Education Meeting
High School Library
Monday, November 10, 2025 7:30 P.M.

1. Call to Order at 7:30 P.M.
2. Roll Call
3. Consent Agenda

Motion to approve the consent agenda as presented, passed with a motion by Doug Keener and a second by Brad Helgerson. Brad Helgerson: Yea, Jeff Jenkins: Yea, Doug Keener: Yea, Dustan Keener: Yea, Paul Pieper: Yea (via ZOOM), Mark Spencer: Yea. Yea: 6, Nay: 0

3.1 Excuse Absent Board Member(s)

3.2 Adopt Agenda

3.3 Approve Board Minutes

3.4 Approve Expenditures

1. Payroll: \$716,276.62

2. General Fund Bills Payable: \$115,318.18

3.5 Sale/Disposal of District Property

4. From The Community

5. Sharing of Excellence

Discussion: Mrs. Kortni Zeiler, Grade School Guidance Counselor/Elementary STUCO sponsor, Allison Villagrana, Librarian/Elementary STUCO Sponsor and students: Isla Harder, Harlee Anderson and Zander Zeiler gave a report on the following: Bake Sale, Red Ribbon Week, Peanut Butter Drive, Gobble Grams and Ugly Christmas Sweaters.

6. Teacher Representative

Discussion: Mrs. Zeiler and Mrs. Villagrana reported on the school year.

7. Old Business

8. New Business

8.1 Discussion of Budget

Discussion: Dr. Urbanek reported on the 2025-2026 school year budget.

8.2 School Policies for Monthly Review

The Board reviewed the following Board Policies: #604.03- Special Education; #604.04- Multicultural Education; #604.05- Health Education; #604.06- Physical Education and #604.10- Academic Freedom.

8.3 Annual Multicultural Reports for Review

Motion to approve the Multicultural Reports as presented, passed with a motion by Doug Keener and a second by Mark Spencer. Brad Helgerson: Yea, Jeff Jenkins: Yea, Doug Keener: Yea, Dustan Keener: Yea, Paul Pieper: Abstain, Mark Spencer: Yea. Yea: 5, Nay: 0, Abstain: 1

8.4 First Read of Policy #506.11 Drug Testing Policy for Students

Discussion: The Board read and reviewed the changes to Policy #506.11- Drug Testing for Students.

9. Reports and Proposals

9.1 From the Board

Mr. Jeff Jenkins, President- Mr. Jenkins stated that he had received several thank-you's from FFA members for allowing them to attend the National FFA Convention.

Mr. Brad Helgerson, Vice President- Mr. Helgerson reported that a couple of students have graduated from VALTS.

9.2 From the Administration

The Board accepted the Administration's written reports.

11. Dates to Remember

NASB Conference- November 19th thru the 21st.

12. Adjourn

Motion to adjourn at 7:56 P.M., passed with a motion by Dustan Keener and a second by Mark Spencer. Brad Helgerson: Yea, Jeff Jenkins: Yea, Doug Keener: Yea, Dustan Keener: Yea, Paul Pieper: Abstain, Mark Spencer: Yea. Yea: 5, Nay: 0, Abstain: 1.

/s/ Jeff Jenkins
Chairperson

/s/ Katherine Urbanek
Superintendent

Check Register by Checking Account

Unposted; Batch Description December 2025 Payroll-0001; Check Number 16 Records
 Selected; Check Type Check

Checking Account ID: 1

Check Type: Check

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Amount
53533	12/19/2025				SECFIN	ASSURITY LIFE INSURANCE COMPANY	10.70
53534	12/19/2025				BCBSNE	BLUE CROSS BLUE SHIELD OF NE	70,609.31
53535	12/19/2025				EFTPS	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	119,991.92
53536	12/19/2025				HOMAIN	HORACE MANN INSURANCE COMPANY	2,446.17
53537	12/19/2025				HORACEMAN1	Horace Mann Insurance Company	1,239.94
53538	12/19/2025				HORACEMANN	Horace Mann Life Insurance Company	4,507.21
53539	12/19/2025				GUARDIAN	Madison National Life	632.50
53540	12/19/2025				MADNAT	MADISON NATIONAL LIFE	927.86
53541	12/19/2025				MGTRUST	MATRIX TRUST COMPANY (DEN)	300.00
53542	12/19/2025				MITCHELLPU	MITCHELL PUBLIC SCHOOLS DIST. 31	930.00
53543	12/19/2025				NCSPC	NEBRASKA CHILD SUPPORT PAYMENT CENTER	1,293.00
53544	12/19/2025				SITNE	NEBRASKA DEPARTMENT OF REVENUE	17,397.72
53545	12/19/2025				RET	NEBRASKA SCHOOL RETIREMENT SYS	88,363.51
53546	12/19/2025				PINNBANK	PINNACLE BANK	5,742.24
53547	12/19/2025				VSP10	Vision Service Plan	77.22
53548	12/19/2025				GUALIF	Vision Service Plan (CT)	749.68
Check Type Total:		Check			Void Total:	0.00	Total without Voids: 315,218.98
Checking Account Total:		1			Void Total:	0.00	Total without Voids: 315,218.98
Grand Total:					Void Total:	0.00	Total without Voids: 315,218.98

Summary of Account Activity	
Account Ending in	1295
Previous Balance	\$6,432.15
Payments	\$6,481.79
Other Credits	\$6.61
Purchases & Debits	\$6,031.20
Purchases	\$6,031.20
Balance Transfers	\$0.00
Cash Advances	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$5,974.95
Statement Closing Date	12/02/2025
Days in Billing Cycle	30
Credit Limit	\$12,500.00
Available Credit	\$6,160.00
Cash Limit	\$12,500.00
Available Cash	\$6,160.00

Payment Information		
New Balance	\$5,974.95	
Payment Due Date	12/27/2025	
Minimum Payment Due	\$180.00	
Late Payment Warning: If we do not receive your minimum payment by the date listed above, you may have to pay a late fee up to \$0.00.		
Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:		
If you make no additional charges using this account and each month you pay...	You will pay off the balance shown on this statement in about...	And you will end up paying an estimated total of...
Only the Minimum Payment	9 years	\$5,975.00
\$166.00	3 years	\$5,975.00 (Savings = \$0.00)
If you would like information about credit counseling services, call 1-855-325-0903		

Questions? View your account information online at www.pinnbank.com or call our Customer Service Center toll free at 1-855-325-0903 or 1-571-526-3513.

Send Billing Inquiries and Correspondence to:
P.O. Box 2087, Omaha, NE 68103-2087

Mail Payments to: P.O. Box 2711, Omaha, NE 68103-2711

REWARD SUMMARY	
Beginning Points	296,015
Points Earned	6,024
Points Redeemed	0
Points Expired	3,776
New Points Balance	298,263
Points Expiring First of Next Month	2,017

TEAR OFF THIS PAYMENT STUB AND MAIL WITH YOUR CHECK OR MONEY ORDER TO THE ADDRESS BELOW.

Pinnacle Bank
5651 S 59th St.
Lincoln NE 68516-2388



Account Ending In 1295
Payment Due Date 12/27/2025
New Balance \$5,974.95
Minimum Payment Due \$180.00

Make Check Payable To: \$

MITCHELL PUBLIC SCHOOLS
1819 19TH AVE
MITCHELL NE 69357-1112



Pinnacle Bank
P.O. Box 2711
Omaha NE 68103-2711



447996212050282300000018000000005974955

Account Summary				
Type of Balance	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charge	Promo End Date
Purchases	0.00%	\$0.00	\$0.00	
Cash Advance	0.00%	\$0.00	\$0.00	
Balance Transfer	0.00%	\$0.00	\$0.00	

Important Information

THANK YOU FOR CHOOSING PINNACLE BANK FOR YOUR CREDIT CARD NEEDS.

REWARDS SUMMARY REFLECTS POINTS ACTIVITY THROUGH THE END OF THE PREVIOUS MONTH.
ALWAYS REFER TO YOUR UCHOOSE REWARDS ONLINE ACCOUNT FOR YOUR CURRENT POINTS BALANCE.

Payments and Credits				
Post Date	Tran Date		Reference Number	\$ Amount
Payments				\$ Amount
MITCHELL PUBLIC SCHOOLS			XXXX XXXX XXXX 1295	\$6,481.79-
11/15	11/15	Payment Mail Thank You Lincoln Ne	7447996A01XGXLFL8	\$6,481.79-
Credits				\$ Amount
MITCHELL PUB SCHL 1			XXXX XXXX XXXX 4772	\$6.61-
11/22	11/22	Holiday Inn Exp Lincoln 40274500 Credit	7494300A79LAPF1E7	\$6.61-

Purchases and Debits				
Post Date	Tran Date		Reference Number	\$ Amount
MITCHELL PUBLIC SCHOOLS			XXXX XXXX XXXX 1295	Total Activity \$641.04
11/05	11/05	Sapp Bros Sidney Sidney Ne	24427339NLM8XGSNJ	\$47.00
11/08	11/08	Phillips 66 - U-Stop #12 Lincoln Ne	24034549R01DH193T	\$41.36
11/08	11/08	Kwik Stop #10 Oshkosh Ne	24941669T6T9H8Z9G	\$51.66
11/10	11/10	Nebraskagov Subscriber 800-7478177 Ne	24717059V4PYQT2DY	\$115.00
11/12	11/12	Cheersounds 321-559-8400 FI	24116419WLSYHQ3M7	\$94.00
11/14	11/14	Domino's 6155 Scottsbluff Ne	24445009ZEJQ9GXLA	\$92.27
11/18	11/18	Phillips 66 - Speedee Mar Kearney Ne	2403454A203QVLS08	\$46.44
11/21	11/21	Love's #0309 Outside Aurora Ne	2469216A531GEQA36	\$52.33
11/23	11/23	Web*Domainhost-Ipage Now-Ipage.Com Ma	2490641A7735GTXWG	\$100.98
MITCHELL PUB SCHL 1			XXXX XXXX XXXX 4772	Total Activity \$2,235.56
11/03	11/03	Walmart.Com 8009256278 800-966-6546 Ar	24445009K5SDVNOXQ	\$95.83
11/03	11/03	Walmart.Com 8009256278 800-966-6546 Ar	24445009L2X9F6BW2	\$36.07
11/11	11/11	Walmart.Com 800-925-6278 Ar	24055239VFW7KRVWB	\$181.14
11/19	11/19	Walmart.Com 800-925-6278 Ar	2405523A3G4E8HNDB	\$261.90
11/20	11/20	Wm Supercenter #867 Scottsbluff Ne	2444500A5BLP9YF18	\$176.41
11/20	11/20	Holiday Inn Exp Lincoln 4029046701 Ne	2494300A59K6KE74P	\$394.81
11/21	11/21	Fairfield Inn & Suites Fremont Ne	2469216A6325YR0NJ	\$150.26
11/21	11/21	Fairfield Inn & Suites Fremont Ne	2469216A6325YR0NT	\$150.26
11/21	11/21	Fairfield Inn & Suites Fremont Ne	2469216A6325YR0P1	\$150.26
11/22	11/22	Holiday Inn Exp Lincoln 4029046701 Ne	2494300A79LAPF163	\$388.20
11/24	11/24	Wm Supercenter #867 Scottsbluff Ne	2444500A9BLREK8W8	\$250.42
MITCHELL PUB SCHL 3			XXXX XXXX XXXX 0533	Total Activity \$192.50
11/15	11/15	Sams Club #6430 307-637-3771 Wy	2444500A0BLR7YJT2	\$75.92
11/15	11/15	Sams Club #6430 307-637-3771 Wy	2444500A0BLR7YJYR	\$28.64
11/21	11/21	Phillips 66 - C Station Lincoln Ne	2403454A4040HTQPL	\$87.94
MITCHELL PUB SCHL 2			XXXX XXXX XXXX 0657	Total Activity \$2,962.10
11/05	11/05	Nebraska Coaches Assoc Www.Ncacoach. Ne	24011349N2X4W6R2D	\$327.60
11/06	11/06	Domino's 6155 Scottsbluff Ne	24445009PEJ8AGGXH	\$82.50
11/12	11/12	Love's #0390 Outside North Platte Ne	24692169W3313HAVZ	\$26.00
11/14	11/14	Gulf Oil 92068071 North Platte Ne	24231689ZFZYAEAWD	\$33.00
11/14	11/14	Shell Oil13002461013 Greenwood Ne	24316059ZG0684J8Q	\$36.00

Transactions Continued on next page

Purchases and Debits (Continued)

Post Date	Tran Date		Reference Number	
11/14	11/14	Courtyard By Marriott Omaha Ne	24692169Z35DEQFGP	\$328.50
11/14	11/14	Courtyard By Marriott Omaha Ne	24692169Z35DEQFGZ	\$328.50
11/24	11/24	Eb *26th Annual Colora 801-413-7200 Ca	2403629A8MM286YYL	\$1,600.00
11/24	11/24	Univ Of Nebr Event Regist402-4725235 Ne	2471705A93W4FFFF3	\$200.00

2025 Total Year-To-Date

Total Fees charged in 2025	\$0.00
Total Interest charged in 2025	\$0.00

Account Number	Detail Description	Check Number	Amount
Checking Account ID 1	Fund Number 01	GENERAL FUND	
AllTeam Sportswear	9605	53549	1,030.00
01 2190 610 001 2	Schutt Shoulder Pads, LG		400.00
01 2190 610 001 2	Schutt Shoulder Pads, XL		400.00
01 2190 610 001 2	Champro Knee Pads		150.00
01 2190 610 001 2	Shipping		80.00
Total AllTeam Sportswear			1,030.00
AMAZON CAPITAL SERVICES	14G4-RJ9P-4Q7T	53550	539.94
01 1100 610 001 2	GPS Drone w/ Camera		539.94
AMAZON CAPITAL SERVICES	14T4-74NH-QC9Y	53550	22.99
01 2230 610 000 0	TECH SUPPLIES		22.99
AMAZON CAPITAL SERVICES	191T-LX3Q-Q36H	53550	379.84
01 3300 610 002 1	After School Supplies		379.84
AMAZON CAPITAL SERVICES	1HJR-RXXH-MHFW	53550	13.88
01 3300 610 002 1	After School Supplies		13.88
AMAZON CAPITAL SERVICES	1KL4-Y94T-4RQT	53550	123.00
01 2230 610 000 0	TECH SUPPLIES		123.00
AMAZON CAPITAL SERVICES	1KQD-XTFM-K6XT	53550	74.48
01 1200 610 002 1	SPED Supplies		74.48
AMAZON CAPITAL SERVICES	1WYL-DMGH-4QWN	53550	359.96
01 1100 610 001 2	GPS Drone w/ Camera		359.96
Total AMAZON CAPITAL SERVICES			1,514.09
Batterman, Jamie	111925	53551	143.59
01 1200 580 000 0	Meal Reimb.		116.85
01 1200 580 000 0	Fuel Reimb.		26.74
Total Batterman, Jamie			143.59
CENGAGE LEARNING	999101709028	53552	2,154.65
01 1100 640 001 2	DHO Health Science Textbooks		1,639.33
01 1100 610 001 2	DHO Health Science Workbooks		319.44
01 1100 610 001 2	Shipping		195.88
Total CENGAGE LEARNING			2,154.65
CONNECTING POINT	34133	53553	39.00
01 1100 610 002 1	SUPPLIES		39.00
CONNECTING POINT	34143	53553	3,125.41
01 1100 610 001 2	Copy Charges		781.35
01 1100 610 002 1	Copy Charges		2,344.06
CONNECTING POINT	34319	53553	524.00
01 1100 610 001 2	Copy Charges		262.00
01 1100 610 002 1	Copy Charges		262.00
Total CONNECTING POINT			3,688.41
Crossroads Music LLC	88950	53554	85.19
01 1100 610 001 2	2025-2026 Supplies/Repairs		85.19
Total Crossroads Music LLC			85.19
CULLIGAN OF SCOTTSBLUFF	Nov. Stmt. 25a	53555	102.00
01 2620 431 001 2	Supplies		102.00

Account Number	Detail Description	Invoice Number	Check Number	Amount
CULLIGAN OF SCOTTSBLUFF	Nov. Stmt. 25b		53555	253.00
01 2620 431 002 1	Supplies			253.00
Total	CULLIGAN OF SCOTTSBLUFF			355.00
DANA F. COLE & COMPANY		35040341	53556	16,598.76
01 2510 315 000 0	2024-25 Audit			16,598.76
Total	DANA F. COLE & COMPANY			16,598.76
DAS State Accounting- Central Finance		1501784	53557	317.87
01 2224 382 000 0	DISTANCE EDUCATION AND TELECOMMUNICATION			317.87
Total	DAS State Accounting- Central Finance			317.87
DOLLAR GENERAL- REGIONS 410526		1001407002	53558	29.90
01 1100 610 001 2	SUPPLIES			29.90
DOLLAR GENERAL- REGIONS 410526		1001408250	53558	10.00
01 1100 610 001 2	SUPPLIES			10.00
Total	DOLLAR GENERAL- REGIONS 410526			39.90
Eakes Office Solutions		9226232-0	53559	38.65
01 2410 610 002 1	Stamp- Kearns			38.65
Total	Eakes Office Solutions			38.65
EDUCATIONAL SERVICE UNIT #13		113025	53560	86,994.22
01 1200 591 002 1	PURCHASED SERVICES- ESU			237.02
01 1200 591 001 2	PURCHASED SERVICES- ESU			237.02
01 1200 591 002 1	PURCHASED SERVICES- ESU			2,317.75
01 1200 591 001 2	PURCHASED SERVICES- ESU			1,582.85
01 6408 591 002 1	PURCHASED SERVICES- ESU 0-2			1,177.47
01 6408 591 002 2	PURCHASED SERVICES- ESU 3-5			1,153.44
01 1200 591 002 1	PURCHASED SERVICES- ESU			12,831.97
01 1200 591 001 2	PURCHASED SERVICES- ESU			2,146.36
01 6408 591 002 1	PURCHASED SERVICES- ESU 0-2			736.78
01 6408 591 002 2	PURCHASED SERVICES- ESU 3-5			2,389.18
01 1200 591 002 1	PURCHASED SERVICES- ESU			4,357.48
01 1200 591 001 2	PURCHASED SERVICES- ESU			624.02
01 6408 591 002 1	PURCHASED SERVICES- ESU 0-2			439.17
01 6408 591 002 2	PURCHASED SERVICES- ESU 3-5			1,556.97
01 1200 591 002 1	PURCHASED SERVICES- ESU			6,764.43
01 1200 591 002 1	PURCHASED SERVICES- ESU			15,900.00
01 1200 591 001 2	PURCHASED SERVICES- ESU			12,200.00
01 1200 591 001 2	PURCHASED SERVICES- ESU			183.60
01 1200 591 001 2	PURCHASED SERVICES- ESU			2,300.00
01 6408 591 002 1	PURCHASED SERVICES- ESU 0-2			2,113.93
01 6408 591 002 2	PURCHASED SERVICES- ESU 3-5			2,425.78
01 2712 519 001 2	STUDENT TRANS. SVCS.			1,912.26
01 1200 591 001 2	PURCHASED SERVICES- ESU			4,921.00
01 1200 591 002 1	PURCHASED SERVICES- ESU			107.41
01 1200 591 001 2	PURCHASED SERVICES- ESU			137.70
01 1200 320 002 1	IN SERVICE			112.70
01 2224 340 000 0	OTHER PROF SERVICES			1,862.33
01 1200 890 001 2	MISCELLANEOUS EXPENSES			40.00
01 1200 890 002 1	MISCELLANEOUS EXPENSES			120.00
01 1100 591 001 2	PURCHASED SERVICES- ESU			855.36

Account Number	Invoice Number	Check Number	Amount
			Amount
01 1100 591 002 1			570.24
01 1200 591 001 2			904.00
01 1100 330 001 2			50.00
01 2190 591 001 2			863.00
01 2190 591 002 1			863.00
Total EDUCATIONAL SERVICE UNIT #13			<u>86,994.22</u>
EduMetrisis, Inc.	1077	53561	1,155.00
01 2140 643 001 2	BIMAS Licenses		1,155.00
Total EduMetrisis, Inc.			<u>1,155.00</u>
ESU Coordinating Council	PFPT000211	53562	376.38
01 2230 340 000 0	Proofpoint Renewal		376.38
Total ESU Coordinating Council			<u>376.38</u>
GOPHER	483137	53563	7,361.51
01 1100 610 002 1	See Quote QT238919 for Unbreakable Glass		7,361.51
Total GOPHER			<u>7,361.51</u>
Harco Athletic Reconditioning, Inc.	31537	53564	306.00
01 2190 610 001 2	Speedflex Chin Strap		175.00
01 2190 610 001 2	Speedflex Quick Release Hardware Kit		56.00
01 2190 610 001 2	Schutt Hardware Pack		40.00
01 2190 610 001 2	Shipping		35.00
Total Harco Athletic Reconditioning, Inc.			<u>306.00</u>
Hilton Garden Inn Omaha Downtown/Old Market	MIT11212025	53565	1,759.80
01 2320 580 000 0	NASB Motel- UrbaneK		439.95
01 2310 580 000 0	NASB Motel- Keener		439.95
01 2310 580 000 0	NASB Motel- Jenkins		439.95
01 2410 580 001 2	NASB Motel- Peters		439.95
Total Hilton Garden Inn Omaha Downtown/Old Market			<u>1,759.80</u>
Hilton Omaha	49012	53566	1,026.00
01 2310 580 000 0	NASB Motel- Helgerson/Keener		1,026.00
Total Hilton Omaha			<u>1,026.00</u>
Holiday Inn Express & Suites Lincoln I-80	13062	53568	268.00
01 2190 580 001 2	State Volleyball Motel		268.00
Total Holiday Inn Express & Suites Lincoln I-80			<u>268.00</u>
HOLIDAY INN EXPRESS HOTEL & SUITES	1761938184	53569	660.00
01 2190 580 001 2	State Girl's Golf Motel		660.00
Total HOLIDAY INN EXPRESS HOTEL & SUITES			<u>660.00</u>
HOLIDAY INN	111128	53567	249.90
01 2190 580 001 2	Motel- Newland		249.90
Total HOLIDAY INN			<u>249.90</u>
IDEAL LINEN SUPPLY INC	Nov. Stmt. 25a	53570	588.56
01 2620 610 002 1	SUPPLIES		588.56
IDEAL LINEN SUPPLY INC	Nov. Stmt. 25b	53570	756.96

Account Number	Detail Description	Invoice Number	Check Number	Amount
01 2620 610 001 2	SUPPLIES			756.96
Total	IDEAL LINEN SUPPLY INC			1,345.52
JW Pepper & Son, Inc.		367981567	53571	87.98
01 1100 610 001 2	2025-2026 Sheet Music			87.98
JW Pepper & Son, Inc.		367988644	53572	224.99
01 1100 610 001 2	2025-2026 Sheet Music			224.99
JW Pepper & Son, Inc.		367998337	53572	9.99
01 1100 610 001 2	2025-2026 Sheet Music			9.99
JW Pepper & Son, Inc.		368034509	53571	19.98
01 1100 610 001 2	2025-2026 Sheet Music			19.98
JW Pepper & Son, Inc.		368035399	53571	29.99
01 1100 610 001 2	2025-2026 Sheet Music			29.99
Total	JW Pepper & Son, Inc.			372.93
LEGACY COOPERATIVE		814100233	53573	2,283.37
01 2710 626 000 0	GAS & DIESEL FUEL			2,283.37
Total	LEGACY COOPERATIVE			2,283.37
Library Store		766613	53574	111.89
01 2220 610 002 1	SUPPLIES			111.89
Total	Library Store			111.89
Matheson Tri-Gas Inc.		52598758	53575	110.65
01 1100 610 001 2	SUPPLIES			110.65
Total	Matheson Tri-Gas Inc.			110.65
MENARDS		35125	53576	193.49
01 2610 610 002 1	SUPPLIES			193.49
MENARDS		35708	53576	68.95
01 2610 610 002 1	SUPPLIES			68.95
MENARDS		36146	53576	5.37
01 2610 610 002 1	SUPPLIES			5.37
MENARDS		36272	53576	59.64
01 2610 610 001 2	SUPPLIES			59.64
Total	MENARDS			327.45
Mike's		14173	53577	73.50
01 2410 610 001 2	2025-2026 Trophy Engraving			73.50
Total	Mike's			73.50
Mobius Communications Company		14-317-55067-41	53578	1,553.73
01 2660 610 001 2	See Attached for HS Camera Cables			1,553.73
Mobius Communications Company		14-317-55320-94	53578	1,006.31
01 2660 610 002 1	See Attached for GS Camera Cables			1,006.31
Total	Mobius Communications Company			2,560.04
NASB/NEBR ASSN OF SCH BOARDS		N-54594	53579	1,560.00
01 2310 810 000 0	NASB Conf. Reg.- Helgerson			520.00
01 2310 810 000 0	NASB Conf. Reg.- Keener			520.00
01 2310 810 000 0	NASB Conf. Reg.- Keener			520.00
NASB/NEBR ASSN OF SCH BOARDS		N-54693	53579	1,560.00
01 2410 810 001 2	NASB Conf. Reg.- Peters			520.00

Account Number	Detail Description	Invoice Number	Check Number	Amount
01 2310 810 000 0	NASB Conf. Reg.- Jenkins			520.00
01 2320 810 000 0	NASB Conf. Reg.- Urbanek			520.00
Total	NASB/NEBR ASSN OF SCH BOARDS			3,120.00
Nielsen, Wyatt and Kellie	102425	53580		420.00
01 2713 519 000 0	Mileage Reimb.			420.00
Nielsen, Wyatt and Kellie	111525	53580		56.00
01 2713 519 000 0	Mileage Reimb.			56.00
Total	Nielsen, Wyatt and Kellie			476.00
PINNACLE BANK-VISA	113025	53581		493.01
01 2190 580 001 2	WTC Lunch			39.51
01 2320 580 000 0	NASB Meal			310.00
01 2320 580 000 0	NASB Fuel			61.03
01 2320 580 000 0	NASB Fuel			42.32
01 2320 580 000 0	NASB Fuel			40.15
Total	PINNACLE BANK-VISA			493.01
PINNACLE BANK-VISA	0663	53582		181.14
01 1100 610 001 2	2025-2026 Groceries			181.14
PINNACLE BANK-VISA	0840	53582		131.90
01 1100 610 001 2	2025-2026 Groceries			131.90
PINNACLE BANK-VISA	113025	53582		4,574.22
01 2190 580 001 2	State Volleyball Fuel			47.00
01 2190 580 001 2	State Volleyball Fuel			41.36
01 2190 580 001 2	State Volleyball Fuel			51.66
01 2120 810 000 0	Justice Case Listing Subscription			115.00
01 2410 580 001 2	NASB Fuel- H. Peters			46.44
01 2410 580 001 2	NASB Fuel- H. Peters			52.33
01 2230 340 000 0	Domain Host			100.98
01 2130 610 001 2	Supplies			176.41
01 2190 580 001 2	All State Music Motel- Bunnell			388.20
01 2190 580 001 2	State Esports Motel			150.26
01 2190 580 001 2	State Esports Motel			150.26
01 2190 580 001 2	State Esports Motel			150.26
01 2190 580 001 2	All State Music Motel- Sailors			388.20
01 2320 610 000 0	Supplies			75.92
01 2710 626 000 0	State Esports Fuel			87.94
01 1200 580 000 0	Conf. Fuel- Batterman			26.00
01 1200 580 000 0	Conf. Fuel- Batterman			33.00
01 1200 580 000 0	Conf. Fuel- Batterman			36.00
01 1200 580 000 0	Conf. Motel- Batterman			328.50
01 2120 580 001 2	Conf. Motel- Braman			328.50
01 2320 810 000 0	CIS Conf. - Eberspecher			400.00
01 2320 810 000 0	CIS Conf. - Chrisman			400.00
01 2410 810 002 1	CIS Conf. - Fillingham			400.00
01 2410 810 002 1	CIS Conf. - Sisson			400.00
01 3535 810 002 1	Lego League Reg.			200.00
PINNACLE BANK-VISA	9456	53582		261.90
01 1100 610 001 2	2025-2026 Groceries			261.90
Total	PINNACLE BANK-VISA			5,149.16
Pomp's Tire- Scottsbluff	1770021324	53583		32.22
01 2730 431 000 0	Tire Repair			32.22

Account Number	Detail Description	Invoice Number	Check Number	Amount
Total	Pomp's Tire- Scottsbluff			32.22
Prestige Group Inc.	L2025-152		53584	3,500.00
01 2710 442 000 0	Bus Lease			3,500.00
Total	Prestige Group Inc.			3,500.00
QUILL CORP.	46500144		53585	153.99
01 1100 610 001 2	SUPPLIES			153.99
QUILL CORP.	46672300		53585	180.98
01 2320 610 000 0	SUPPLIES			180.98
Total	QUILL CORP.			334.97
Rapid Fire Protection	110170		53586	3,898.00
01 2620 431 000 0	Pre-K Door Controllers			3,898.00
Total	Rapid Fire Protection			3,898.00
Sterling Computers	226454		53587	8,767.20
01 2230 734 000 0	See Q-00718912 for Dell Servers			8,767.20
Total	Sterling Computers			8,767.20
Weiss, Jeff	726131		53588	165.00
01 2730 431 000 0	#67 Bus Inspection			165.00
Weiss, Jeff	726132		53588	165.00
01 2730 431 000 0	#73 Bus Inspection			165.00
Weiss, Jeff	726133		53588	165.00
01 2730 431 000 0	#18 Bus Inspection			165.00
Weiss, Jeff	726134		53588	165.00
01 2730 431 000 0	#79 Bus Inspection			165.00
Weiss, Jeff	726135		53588	165.00
01 2730 431 000 0	#65 Bus Inspection			165.00
Total	Weiss, Jeff			825.00
WPCI	0073202-IN		53589	353.30
01 2190 810 001 2	November Student Testing			353.30
WPCI	S172047		53589	204.00
01 2710 340 000 0	DOT- Klingsporn, Hazzard, Bevins			204.00
Total	WPCI			557.30
Fund Number	01			160,461.13
Checking Account ID	1			160,461.13

MANDATORY DRUG TESTING POLICY FOR STUDENTS INVOLVED IN COMPETITIVE EXTRACURRICULAR ACTIVITIES OR STUDENTS THAT HAVE VOLUNTARILY BEEN PLACED IN THE POOL AT THE REQUEST OF THEIR PARENT/GUARDIAN – Senior High School

MISSION STATEMENT

The Board of Education for Mitchell Public Schools values students' participation in extracurricular activities. Such students, as role models for other students, are a key to our goal to provide the best possible educational program for our students. To achieve our goal and to maximize the skills and talents of our students, it is important that each student understands the dangers of drug and alcohol use. This policy statement should qualify our position on student drug and alcohol use. Participation in extracurricular activities is a privilege which can be taken away for failure to comply with this policy. The purpose of this policy is as follows:

- 1) To provide for the health and safety of all students;
- 2) To undermine the effects of peer pressure by providing a legitimate reason for students to refuse use of illegal drugs and/or alcohol;
- 3) To identify students who use illegal drugs and/or alcohol; and
- 4) To encourage students who use illegal drugs and/or alcohol to participate in appropriate treatment programs.

DEFINITIONS

DPA: A national certified Drug Program Administrator, which shall use a certified laboratory in testing of samples.

Drugs: Any substance considered illegal by Nebraska Statute, i.e., Uniform Controlled Substances Act, section 28-401 et seq., or which is controlled by the Food and Drug Administration unless prescribed to the student by any licensed medical practitioner authorized to prescribe controlled substances. For purposes of this policy, drugs shall include the illegal use of alcohol.

Drug Program Coordinator: The Drug Program Coordinator shall be the Mitchell High School Principal/Activities Director or the designee.

MRO: Medical Review Officer.

School Year: From the first day classes commence in the fall, unless the activity begins prior to the first day of classes, in which event it shall include from the first day of practice through and including the last day of classes in the following spring.

Activity Programs: Any activity that meets the guidelines of a competitive extracurricular activity at Mitchell Public Schools, which shall include the following: All State Band/Choir - Band/Chorus (*Off Campus Events*) - Basketball - Cheerleading - Cross Country - ESports - Football - Golf - Honor Bands/Choirs - Jazz Band - FFA - FBLA - Marching Band (*Off Campus Events*) - One Act Play - Quiz Bowl - Track - Show Choir - Speech - Volleyball - Wrestling - (ADDs)

Participant: Any student who participates in any competitive extracurricular activity as herein before set forth shall be a participant, and his/her name shall be included in the participant pool. Any student that has voluntarily been placed in the pool at the request of their parent/guardian shall also be considered a participant. A participant shall enter the participant pool upon signing the attached consent form EXHIBIT A and returning said signed consent form to the High School Principal. A participant shall remain in the selection pool for an entire year (365 days) from the date the consent form is returned to the High School Principal. A participant may be subject to testing at any time during said 365 day period. Any student who tests positive will continue to be tested through the summer months (Page 3, Procedure, 1.d). A student will be removed from the testing pool if he/she has quit or been cut from an activity (ADD) with a written request from the student and a parent. (*Consistent with 1.3 on page 3*) Quitting the activity must occur prior to being selected for testing to be removed from the testing pool of students. A student who has been selected for testing and quit the activity prior to testing will be ineligible to participate in competitive extracurricular activities for twelve (12) months following the quit.

Sample Collection: Student participants will be selected for testing on a random basis to be established by the Drug Program Administrator. Samples will be collected as directed by the Drug Program Administrator on the same day the student is selected for testing, or if the student is absent an alternate will be selected, in sequential order, from an alternate list provided by the Drug Program Administrator. If a urine sample is required, all students providing samples will do so alone in an individual bathroom or stall with the door closed.

Drug Program Administrator: The Board will choose a nationally certified Drug Program Administrator (DPA) for the purpose of determining through random selection the student(s)/ participant(s) to be tested. This will be accomplished by the use of a "Student List" identifying the student by number only. The DPA, by use of a certified laboratory, shall also process sample results and maintain privacy with respect to test results and related matters.

Medical Review Officer “MRO”: Mitchell High School will utilize an MRO to review all laboratory-reported positive tests. The role of the MRO is critical to protecting the interest of the students. The MRO serves a critical role in determining whether the use of a substance identified by the sample analysis is from illicit use or a legitimate medical use. The MRO will demonstrate his/her knowledge by being certified by an MRO Accreditation body. The parent or the guardian will be contacted by the MRO or his/her assistant. The MRO will report results of verified positives and/or health and safety issues to the student and to the designated school representative through the DPA.

Scope of Tests: The drug screen tests for one or more illegal drugs and/or alcohol. The Drug Program Coordinator shall determine which illegal drugs shall be screened, but in no event shall that determination be made after selection of students for testing. Student samples will not be screened for the presence of any substances other than an illegal drug or alcohol or for the existence of any physical condition other than drug use.

Non-Punitive Nature of Policy: No student shall be penalized academically for testing positive for illegal drugs or alcohol. The results of drug tests pursuant to this policy will not be documented in any student’s academic records. Information regarding the results of drug tests will not be disclosed to criminal or juvenile authorities absent legal compulsion by valid and binding subpoena or other legal process, which the district shall not solicit. In the event of service of any such subpoena or legal process, the student and the student’s custodial parent or legal guardian will be notified as soon as possible by the district.

DRUG SCREENING PROCEDURES

General Policy: Practical experience and research have proven that even small quantities of narcotics, abused prescription drugs or alcohol can affect judgment and reflexes which can create unsafe conditions for students, especially those involved in sports or any activity covered in this policy. Even when not readily apparent, the effect can have serious results for students engaged in activities. Drug-using students participating in extracurricular activities are a threat to co-participants, other students, and themselves, and may make injurious errors. For these reasons, the Board has adopted a policy that all students participating in extracurricular activities must remain substance-free.

Prohibitions: All students participating in extracurricular activities are prohibited from using, possessing, distributing, manufacturing, or having controlled substances, improperly used medications, or any mind/mood altering or intoxicating substances present in their system.

Alcohol Use / Possession: All students participating in extracurricular activities are prohibited from possessing or use of alcohol. After School Hours Conduct: After-school-hours use of drugs, alcohol, or any other prohibited substances is illegal. All students participating in extracurricular activities should realize that these regulations prohibit all illicit drug use during and away from school activities.

Procedure:

1. All Current Students Participating in Extracurricular Activities or Students That Have Voluntarily Been Placed In The Pool At The Request Of Their Parent/Guardian

A. Random Testing

The Board authorizes random unannounced screening of all students participating in competitive extracurricular activities or those students that have been voluntarily placed in the pool by their parent/guardian. The list of students that make up the pool will be updated upon receipt of a signed consent form. Students who have been selected will be required to report to the designated collection site for testing.

B. Consent

Each student participant shall consent in writing to drug testing pursuant to the district's drug testing program. Written consent shall be in the form attached to this policy as EXHIBIT A. No student shall be allowed to participate in any extracurricular activity absent such consent.

C. Removal From the Random Testing List

Students who quit or are cut from an activity, prior to being selected for random testing, may request their name be dropped from the testing list. A request form must be signed by the student and his/her parents to be dropped. However, students may volunteer to remain in the pool even though he/she is not part of the activity. Students that have submitted at least 2 negative test results without any positive results may be dropped from the testing list.

D. There is an obligation to continue support for students who test positive. Drug testing during the summer will provide another reason for a student to refrain from the use of drugs or alcohol. Any student who has tested positive during a random test will continue to be tested through the summer months. The Drug Program Coordinator will contact the student to establish a location and time for the test to take place.

2. Testing Procedures

A. General Guidelines

The Board and the DPA shall rely, when practical, on the guidance of the Federal Department of Transportation, Procedures for Transportation Workplace Drug Testing Programs, 49 C.F.R. Parts 40.1 through 40.39, and on the further guidance of the Omnibus Transportation Employee Testing Act provided in 49 C.F.R. Parts 382, 391, 392 and 395.

B. Substances

Substances that students participating in extracurricular activities may be randomly tested for: alcohol, amphetamines, cannabinoids, cocaine, opiates, synthetic opiates and PCP, and other substances, such as but not limited to steroids, barbiturates, and benzodiazepines without advance notice as part of tests authorized by the Board for safety purposes. Such tests will be coordinated with the Drug Program Coordinator.

C. Testing Procedure

The Board reserves the right to utilize, breath, saliva or urinalysis testing procedures. Urine and oral fluid samples which screen positive will be confirmed by GC/MS. Positive saliva or breath alcohol tests will be confirmed by EBT (Evidential Breath Tester).

3. Collection Sites

The Drug Program Coordinator will designate a collection site(s) at Mitchell High School where individuals may provide specimens.

4. Collection Procedures

The Board and the DPA have developed and will maintain a documented procedure for collecting, shipping, and accessing all specimens. The Board and the DPA will utilize a standard Custody and Control Form for all student participants. A tamper proof sealing system, identifying numbers, labels, and sealed shipping containers will be used for specimen transportation.

Collection sites will maintain instructions and training emphasizing the responsibility of the collection site personnel to protect the integrity of the specimen and maintain as proper a collection procedure that is reasonable. All alcohol testing will be performed by a certified Breath Alcohol Technician (BAT). Where the Board has an employee collect the specimen, the Board will provide instruction and training to that employee.

5. Return of Results

The DPA will transmit by a secure method the results of all tests to the DPA's MRO. The MRO will be responsible for reviewing test results of students. Prior to making a final decision, the MRO shall give the individual an opportunity to discuss the result either face-to-face or over the telephone. The DPA shall then promptly tell the principal of the high school which student(s) tested positive.

6. Request for Retest

A split specimen will be collected for all testing methods, with the exception of alcohol testing. A positive alcohol test will be confirmed with an EBT device. Students involved in the program may, upon a non-negative test result, request that the split sample be tested (within 72 hours of being notified of the final testing result) at a second nationally certified laboratory from a list provided by the MRO. The request for the test must be submitted in writing to the MRO. Student participants are required to pay the associated costs for an additional test in advance. However, the costs will be reimbursed if the result of the split sample test is negative.

Positive Results:

Any of the following will be considered to be a positive test result: (1) a confirmed positive alcohol or drug test, (2) refusal to participate in testing when selected, including quitting the activity upon being requested to be tested; and (3) tampering with the specimen collection process. Whenever a student has a positive test, the following will occur: the custodial parent or legal guardian will be notified and a meeting will be scheduled with the Mitchell High School Principal (Drug Program Coordinator), the student, and the custodial parent or legal guardian.

First Positive Test:

- DPC meeting with parent/s and student;
- Student notified of a requirement to miss 5 days of practice for the extracurricular activity. The student will also be ineligible to publicly perform in any activity for 14 calendar days. If the end of the activity precedes the end of the 14 days the remaining days will carry over to the next activity so the student completes the required number of days;
- Written proof of alcohol/drug use assessment by a drug counselor is required. Follow through of the recommended drug assistance program sessions with the counselor is strongly encouraged. A district administered negative test must be provided before the student may return to the activity; and
- Follow-up drug testing, a minimum of once a month, will commence after the first parent meeting for the next 12 months or end upon graduation from MHS.

Second Positive Test:

- DPC meeting with parent/s and the student;
- Suspension of the privilege to participate in practice and extracurricular activities for 30 calendar days. If the end of the activity precedes the end of the 30 days, the remaining days will carry over to the next activity so that the student completes the required number of days;
- An additional five sessions of drug counseling must be completed before the student may petition to return to activities. A district-administered negative test must be provided before the student may return to the activity; and
- Follow-up drug testing for the next 12 months will begin upon notification of the second positive test, or end upon graduation from MHS.

Third Offense (within two consecutive years):

- DPC meeting with parent/s and student;
- Suspension of eligibility to participate in practice and extracurricular activities for one year from the date of the third positive test meeting, or end upon graduation from MHS. A district-administered negative test must be provided before the student may return to the activity; and
- Follow-up drug testing will continue for 12 months from the date of the meeting.

Fourth Positive Test (during high school career of a student):

- DPC meeting with the parent/s and student;
- Suspension of eligibility to participate in activities for the remainder of the student's time as a student at MHS.

Refusal to Submit to Drug Use Test:

A participating student who refuses to submit to a drug test authorized under this policy or fails or refuses to comply with any other provision of this policy, shall not be eligible to participate in any activities covered under this policy including all meetings, practices, performances and competitions for the remainder of the school year.

Appeal:

A student participating in extracurricular activities who has been determined by the principal or Drug Program Coordinator to be in violation of this policy shall have the right to appeal the decision to the Superintendent or his/her designee(s).

Such request for a review must be submitted to the Superintendent in writing within five (5) calendar days of notice of the positive test. A student requesting a review will remain eligible to participate in any extracurricular activities until the review is completed. The Superintendent or his/her designee(s) shall then determine whether the original finding was justified. No further review of the Superintendent's decision will be provided, and his/her decision shall be conclusive in all respects. Any necessary interpretation or application of this policy shall be in the sole and exclusive judgment and discretion of the Superintendent which shall be final and non-appealable.

Record Keeping and Confidentiality:

All records pertaining to participants shall be kept separate from the student records. The record keeping and results of all testing will be held in the strictest confidence. These records will be accessible only to the Drug Program Coordinator or his designee. Records pertaining to a particular student will be destroyed upon his/her graduation from MHS, or one year after his/her class graduation.

SEVERABILITY:

Should any sentence, clause, provision, or paragraph of this entire policy be deemed unlawful or unconstitutional, it is intended that, insofar as may be practicable, the remaining portions of this policy shall remain in full force and effect.

Expenditure Summary
 Regular; Processing Month 11/2025

Fund Number	Expenditure	Budget	Month to Date	Year to Date	Balance	% Used
9	Expenditure					
01	GENERAL FUND	12,453,072.00	842,934.72	2,496,609.45	9,956,462.55	23.20
02	DEPRECIATION FUND	697,162.00	0.00	44,410.00	652,752.00	7.16
03	EMPLOYEE BENEFITS FUND	117,241.00	6,575.10	28,529.88	88,711.12	24.33
05	ACTIVITY FUND	864,373.00	36,630.02	123,472.43	740,900.57	17.19
06	FOOD SERVICE	419,186.00	52,493.96	111,613.08	307,572.92	26.63
08	SPEC. BUILDING FUND	1,361,959.00	0.00	19,181.23	1,342,777.77	2.27
09	QP BUILDING	0.00	0.00	0.00	0.00	0.00
9	Expenditure	15,912,993.00	938,633.80	2,823,816.07	13,089,176.93	20.48

GF LY: 23.32%

Cash Flow Report
 Regular: Processing Month 11/2025

Fund Number	Beginning Cash	Revenues	Expenses	Payables Change	Ending Cash
01	3,743,714.16	220,843.44	(842,934.72)	0.00	3,121,622.88
02	538,482.27	1.11	0.00	0.00	538,483.38
03	26,242.11	5,743.19	(6,575.10)	0.00	25,410.20
05	462,895.00	56,487.25	(36,630.02)	0.00	481,752.23
06	128,888.16	10,327.79	(52,493.96)	0.00	86,721.99
08	1,096,260.35	4,048.11	0.00	0.00	1,100,308.46
Grand Total:	5,996,482.05	296,450.89	(938,633.80)	0.00	5,354,299.14