



MEETING OF THE BOARD OF TRUSTEES MEETING AS A COMMITTEE OF THE WHOLE

**TUESDAY, OCTOBER 14, 2025
6:00 PM**

**Alamo Colleges District
Dr. Bruce H. Leslie Boardroom
2222 N. Alamo St.
San Antonio, TX 78215**

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES OF THE ALAMO COMMUNITY COLLEGE DISTRICT WILL BE HELD AT THE PHYSICAL LOCATION REFERENCED ABOVE ON TUESDAY, OCTOBER 14, 2025. ONE OR MORE TRUSTEES MAY ATTEND REMOTELY BY VIDEOCONFERENCE PROVIDED THAT A QUORUM OF TRUSTEES ATTEND BY PHYSICAL PRESENCE AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.127. THE COMMITTEE OF THE WHOLE MEETING OF THE BOARD WILL CONVENE IN OPEN SESSION AT 6:00 PM.

This Meeting as a Committee of the Whole of the Board of Trustees, being held for the reasons listed below, is authorized in accordance with the Texas Government Code, §§ 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Chancellor. Executive Session, if required, is authorized by Chapter 551 and will be conducted prior to the conclusion of the meeting. If it is decided during the course of the meeting that discussion of any item listed on the agenda should be held in Executive Session, the Committee will convene in Executive Session in accordance with Tex. Govt. Code §§ 551.071 - 551.094. In order to vote on items discussed in Executive Session, the Board of Trustees must take action in the open portion of the meeting on items discussed in the Executive Session. The Committee will consider, discuss, and take appropriate action regarding the following items:

AGENDA

1. **CALL TO ORDER**
2. **CERTIFICATION AND POSTING OF NOTICE**
3. **ROLL CALL**
4. **PLEDGE OF ALLEGIANCE**
5. **CHAIR'S REPORT - *Clint Kingsbery***
 - 5.A. Community Outreach; Each One, Teach One; SAC Founders Day Celebration; ACD 2025 Retirement Ceremony; MOSAICO Launch Reception; ACD 80th Celebration; NISOD Luncheon; Boeing Briefing Room Ribbon Cutting
6. **CHANCELLOR'S REPORT - *Dr. Mike Flores***
 - 6.A. Student District Council
Presenter: Mia Smith
 - 6.B. Student Trustee Update

Presenter: Josiah Rodriguez

7. CITIZENS TO BE HEARD

7.A. Registration: 5:00 PM - 5:55 PM

8. AUDIT, BUDGET AND FINANCE COMMITTEE, *Gerald Lopez, Chair*

8.A. FY2025 Investment Review

Presenter: Sean Mullen

9. WORKFORCE DEVELOPMENT COMMITTEE, *Dr. Gene Sprague, Chair*

9.A. Workforce Development Committee Report

Presenter: Xavier Urrutia

10. POLICY AND LONG RANGE PLANNING COMMITTEE, *Anna U. Bustamante, Chair*

10.A. Discussion and Possible Action on Revision of Policy D.2.6 Telecommuting/Teleworking

Presenter: Ross Laughead and Linda Boyer Owens

11. CONSENT AGENDA REPORTS

11.A. Discussion and Possible Action on Monthly Contracts Report

11.B. Discussion and Possible Action on Monthly Grants and Contracts Report

11.C. Discussion and Possible Action on Approval of Construction Reports

11.D. Discussion and Possible Action on Approval of Monthly Report on Cooperative Purchases in Excess of \$200,000

11.E. Discussion and Possible Action on Approval of Investment Report Through August 31, 2025

11.F. Discussion and Possible Action on Investment Brokers

11.G. Discussion and Possible Action to Authorize the Chancellor or his Designee to Negotiate and Execute the Fiscal Year 2026/Fiscal Year 2027 City of San Antonio Interlocal Agreement and Annual Account Related to the Utility Escrow Settlement

11.H. Discussion and Possible Action on Funding Source for Northeast Lakeview College at New Braunfels

11.I. Discussion and Possible Action to Approve an Award to Extend Hydronic Piping to the New Veterans Center at Palo Alto College

11.J. Discussion and Possible Action on Delegation of Authority to Award Contract to Adapt the Northeast Lakeview College New Braunfels Facility

11.K. Discussion and Possible Action on Approval of Report of Policies Reviewed with No Substantive Changes

12. EXECUTIVE SESSION

12.A. The Committee of the Whole may go into Executive Session to deliberate on any item referenced in this agenda for open session or executive session based on the following potential exceptions under the Act.

12.B. Pursuant to §551.071, Texas Government Code, the Committee of the Whole may consult with its attorneys to seek their advice on matter(s) in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

12.C. Pursuant to § 551.071, Texas Government Code, the Committee of the Whole may consult with its attorneys about pending and threatened litigations.

12.D. Pursuant to § 551.071, Texas Government Code, the Committee of the Whole may consult with its attorneys about pending EEOC charges.

12.E. Pursuant to §551.072, Texas Government Code, the Committee of the Whole may deliberate the purchase, exchange, lease or value of real property.

12.F. Pursuant to §551.073, Texas Government Code, the Committee of the Whole may deliberate regarding a negotiated contract for prospective gift or donation.

12.G. Pursuant to §551.074, Texas Government Code, the Committee of the Whole may deliberate the appointment, employment, evaluation, reassignment, duties, performance of duties, discipline, or dismissal of a public officer or employee(s), including without limitation, the Chancellor.

12.H. Pursuant to §551.076, Texas Government Code, the Committee of the Whole may deliberate the deployment, or specific occasions for implementation, of security personnel or devices, or a security audit

12.I. Any action on these matters will be taken in Open Session.

13. RECONVENE OPEN MEETING

13.A. Discussion and Possible Action on Items Discussed in Executive Session.

14. ADJOURNMENT

POSTED AT THE
ALAMO COMMUNITY COLLEGE DISTRICT
2222 N. Alamo St.; San Antonio, TX 78215 at
POSTED AT 5:00 PM ON THIS 8TH DAY OF OCTOBER 2025

This meeting site is wheelchair accessible. The accessible entrance is located at the side entrance of Dr. Bruce H. Leslie Boardroom. Accessible parking spaces are located in front of the Alamo Colleges Center for Excellence and Student Success, located in the parking lot that faces N. Alamo Street. Auxiliary aids and services are available upon request (interpreters for the hearing impaired must be requested twenty-four hours prior to the meeting) by contacting the Board of Trustees Office at dst-board@alamo.edu.

“The following notices apply to this meeting.

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

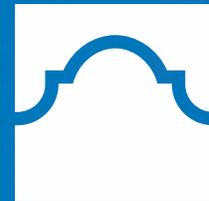
Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

Dr. Mike Flores
Chancellor

2025-2026 Student District Council

Mia Smith

Chairperson, Student District Council
President, San Antonio College Student Government Association



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DISTRICT



Malcolm Baldrige
National Quality Award

Award Recipient
2024 2018



Board Policies in Support of Charges

- F.2.3. Student Fees
 - Ensure appropriate allocation/use of student services fees
- F.2.3.1 Student Services Fee Advisory Committee (Procedure)
 - Committee includes five students and four faculty/staff members

Organizational Charges to the Chancellor

Learner Success

- Support learner success through innovation, support services, and data-informed strategies.



The Student District Council Delegates



Mia Smith
Chairperson



Destiny Garcia
Secretary



Angelica Cordero
Historian



Josiah Rodriguez
Student Trustee



Nala Knight
Student Trustee
Alternate



Ron Kelley
Primary
Delegate



Claire Lewis
Primary
Delegate



Kayla Muzquiz
Primary
Delegate



Emma Jansure
Primary
Delegate



Andrea Trevino Muniz
Primary
Delegate



Rinne Weston
Secondary
Delegate



Megan Raymond
Secondary
Delegate



Jeff Schnoor
Secondary
Delegate



Pierce Francisco
Secondary
Delegate



Erik Saldana
Secondary
Delegate



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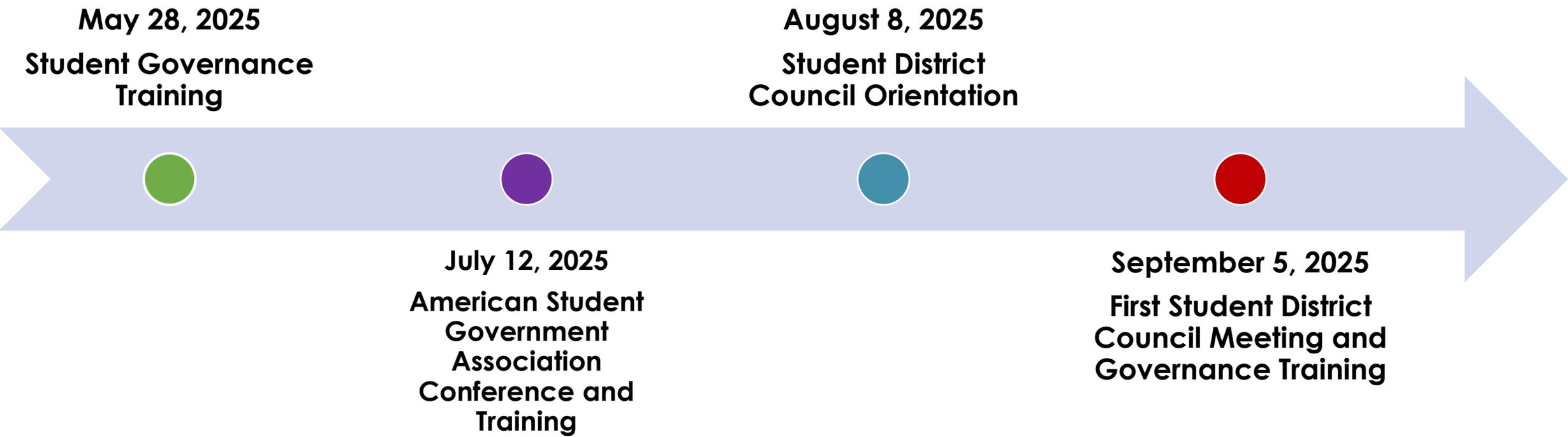
Malcolm Baldrige
National Quality Award
Award Recipient
2024-2018



Student District Council

Mission: Collaborate to identify and address student concerns, issues, and recommend solutions.

Planning and Preparation



AY26 Priority 1: Increase Communication and Awareness of Resources and Services

Increase Awareness of Resources and Services

- Collaboration
- Volunteering

Strengthen Communication with All Students

- Online Students
- SDC Social Media Presence



AY26 Priority 2: Enhance Services and Resources for After Hours Students

Collaborate
with
Advocacy

Highlight and
Communicate
What Currently
Exists

Seek Peer to
Peer Solutions



Student District Council

College Updates



NLC SGA: Participated in Nighthawks Day



NVC SGA: Attended Wildcat Camp



PAC SGA: Attended the SGA Retreat



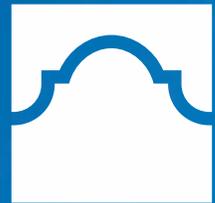
SAC SGA: Hosted Tacos with SGA



SPC SGA: Created Vision Boards to Increase Awareness of SGA



Thank you.



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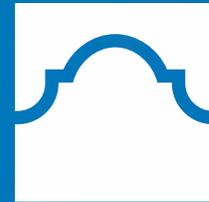


STUDENT TRUSTEE UPDATE



Josiah Rodriguez

Student Trustee 2025-2026



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Board Policies in Support of Charges

- B.11.1 Student Trustee
 - Providing students with leadership experiences and ensuring students participate in District governance,
 - Non-voting student liaison to the Board of Trustees and the Chancellor,
 - Represents students' interests at District meetings and Board Committee meetings.

Organizational Charges to the Chancellor

- Learner Success
 - Support learner success through innovation, support services, and data informed strategies.



Summer & Fall Term

- Attending a camping trip with students across the district.
- Hearing different voices from the Student District Council.
- Honoring our colleges' legacies and history.



Supporting Student Success

- Community College Day
 - February 3, 2025
- Alamo Colleges, St. Mary's University Partnership
 - Dual Credit Faculty Expansion Project
- Community College Association of Texas Trustees (CCATT)
 - Heard the Trustee's perspectives and students' voices.

And Much More!



Future Goals

- Continue communicating with Student District Council.
- Amplify what a student trustee is & hear stories across the district.
- Explore new paths and collaborate on innovative potential programs.

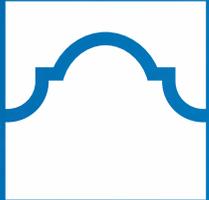


Importance of Partnerships

- Nala Knight, the Alternate Trustee.
- Sharing perspectives from the campuses we attend.
- Potential for AlamoPEAK.



Thank you.



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TO BE READ BY BOARD CHAIR BEFORE CTBH ITEM

Citizens To Be Heard Standard Statement

All individuals wishing to address the Board should have signed up to do so.

Comments relating to general matters shall be presented during the Citizens To Be Heard portion of the meeting. Comments relating to a specific item or items on the Board's agenda may be presented (a) during the Citizens To Be Heard portion of the meeting or (b) during consideration of the specific agenda item or items.

- No presentations shall exceed three (3) minutes.
- If ten (10) or more person sign up to comment on a specific item, each speaker may be limited to two (2) minutes by majority vote of the Board.
- Individuals needing a translator will have a six-minute time period.
- No individual is allowed to transfer his or her time to another individual.
- When the timer beeps, please finish your sentence so that we can allow others to have their voice heard.
- Please introduce yourself by name and state whether you represent yourself, an organization or an employer.

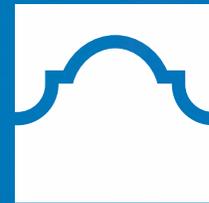
Please know that your right to speak may be withdrawn by the Board Chairman if you are discourteous, disrespectful, or are otherwise likely to impede, interfere with or otherwise obstruct this meeting.

State law limits Trustee response to public comments.

FY 2025 INVESTMENT REPORT

SEAN MULLEN, CTP, CFP®

Treasurer



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Board Policies in Support of Charges

C.1.7 Investments

An investment report will be prepared on a quarterly basis by the investment officers(s) and the investment advisor and submitted to the Board.

This policy and strategies will be reviewed not less than annually by the Associate Vice Chancellor of Finance and Fiscal Services, the Audit, Budget, and Finance Committee, and the Policy and Long-Range Planning Committee, and the Board. The Board will adopt a written statement stating that it has reviewed the policy and strategies, and the written statement so adopted will record any changes made to either the policy or strategies.

Charges to the Chancellor

Monitored Goals

Strategic Priority: Performance Excellence

Maintain and monitor continuous improvement activities grounded in the AlamoWAY and Baldrige frameworks to uphold institutional performance and model excellence nationally.



FY 2025 Investment Report

- Annual investment revenue performance review
- Board actions – all items are on the Consent Agenda
 1. Approval of Quarterly Investment Report
 2. Approval/adoption of list of broker/dealers
 3. Reaffirmation of Investment Policy – no change



FY 2025 Market Conditions

- The federal funds rate was decreased by 75 basis points (0.75%) to a target range of 4.25%-4.50%.
- The US Treasury Yield Curve steepened, with short-term rates falling and long-term rates rising.
- By the end of FY 2025, markets were pricing in a high probability of two quarter-point rate cuts (0.50%) and implied a December 2025 federal funds rate in the 3.50%–3.75% range.

The District invests based on cash flow needs, creating a laddered portfolio to spread the risk of interest rate fluctuations.



FY 2025 Notable Investment Activity

As anticipated, the District's annual operating investment income decreased by \$3.25 million from prior year.

Operating Investment Income

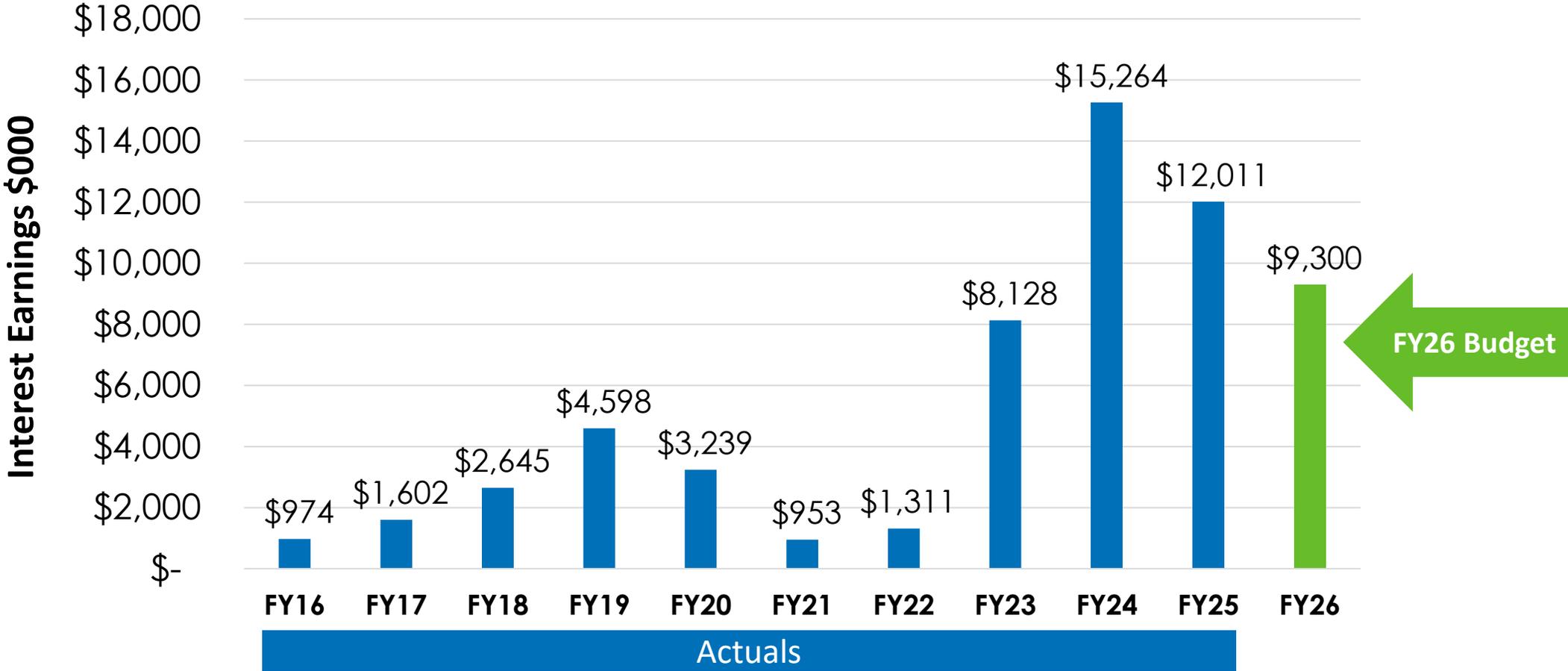
FY24: \$15.26 million

FY25: \$12.01 million

- **\$186.7 million** investment securities purchased.
- **\$223 million** received from the 1st tranche of the 2025 Capital Improvement Plan (CIP).

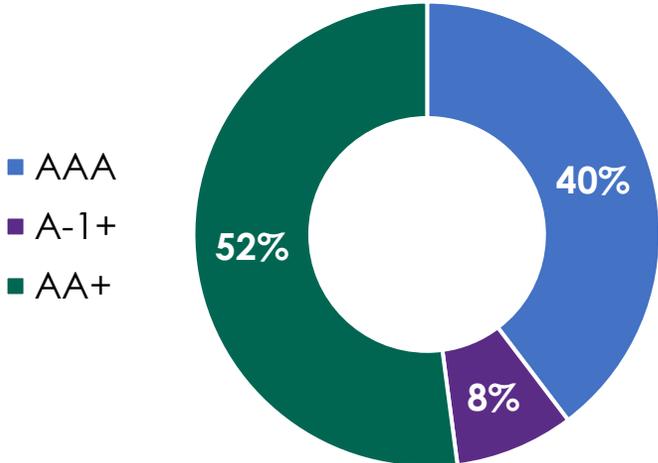


In the Last 10 Years, Investments Provided \$50.7 million for Operations

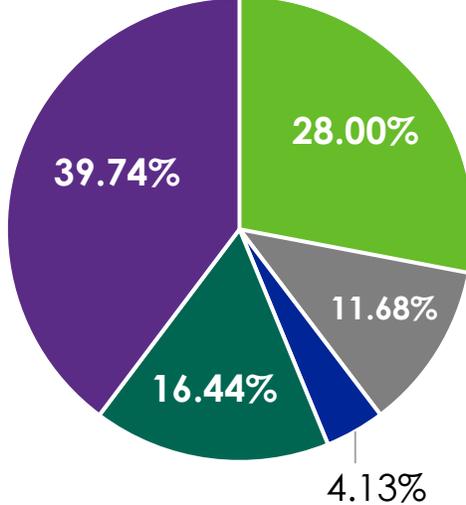


Composition of Operating Portfolio

Credit Quality



Security Type



- Local Gov't Investment Pool
- Money Market Funds
- Commercial Paper
- Gov't Agencies
- Treasuries

Weighted avg. maturity = 190 days
 86% matures in 1 year or less

October Board Action Items on the Consent Agenda Required by Public Funds Investment Act

1. Q4 Investment Report

- Quarterly/Annual Investment Report is posted on ACD website
- Additional annual disclosure required by State Auditor's Office

2. Approval/adoption of list of broker/dealers

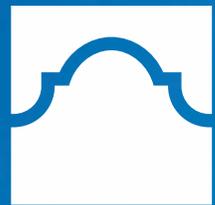
- Utilized by the District's Investment Advisor, Hilltop Securities
- Audit, Budget, & Finance consent agenda

3. Reaffirmation of Investment Policy

- No changes in PFIA, no recommended changes to Policy



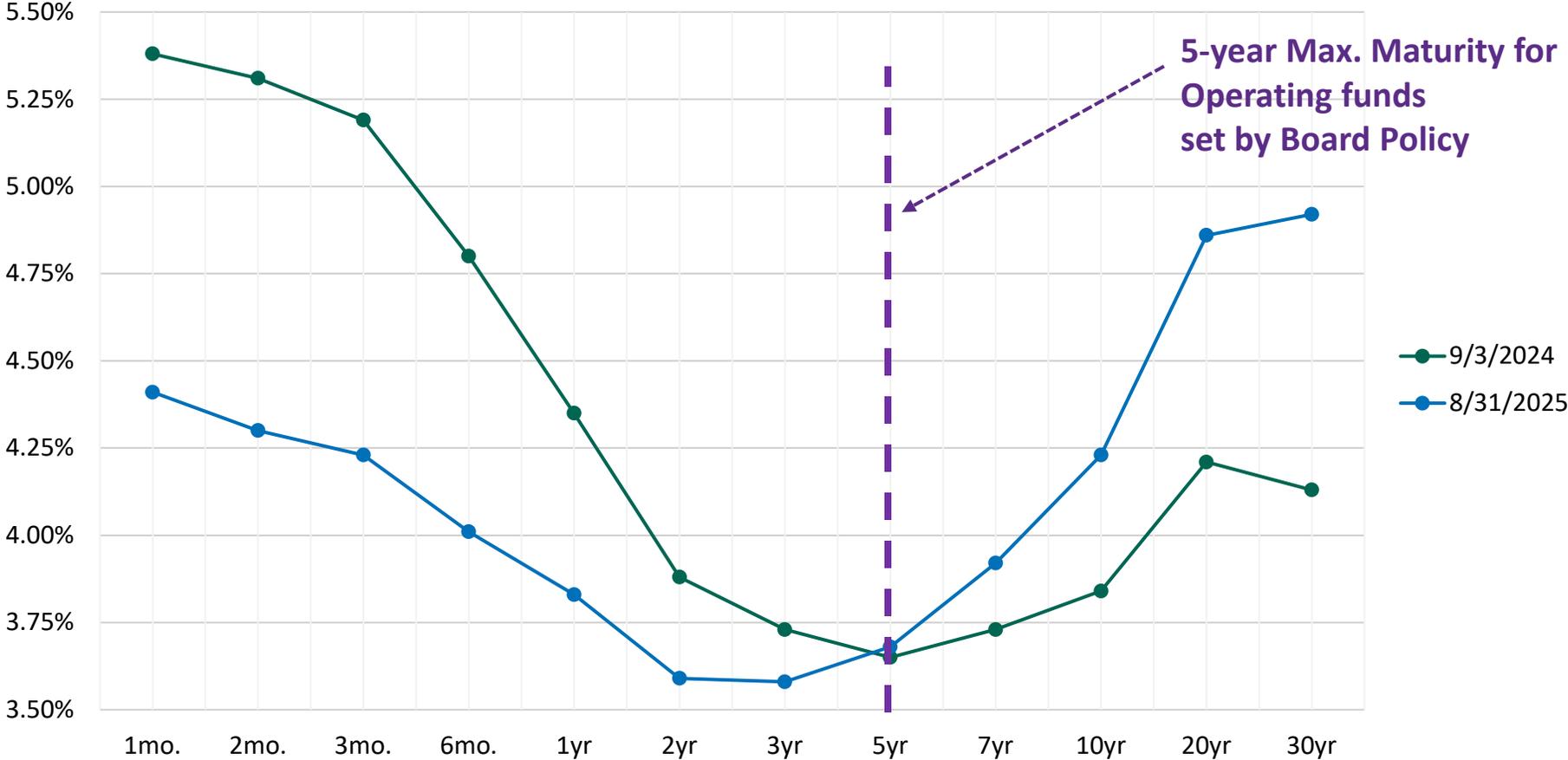
Thank you.



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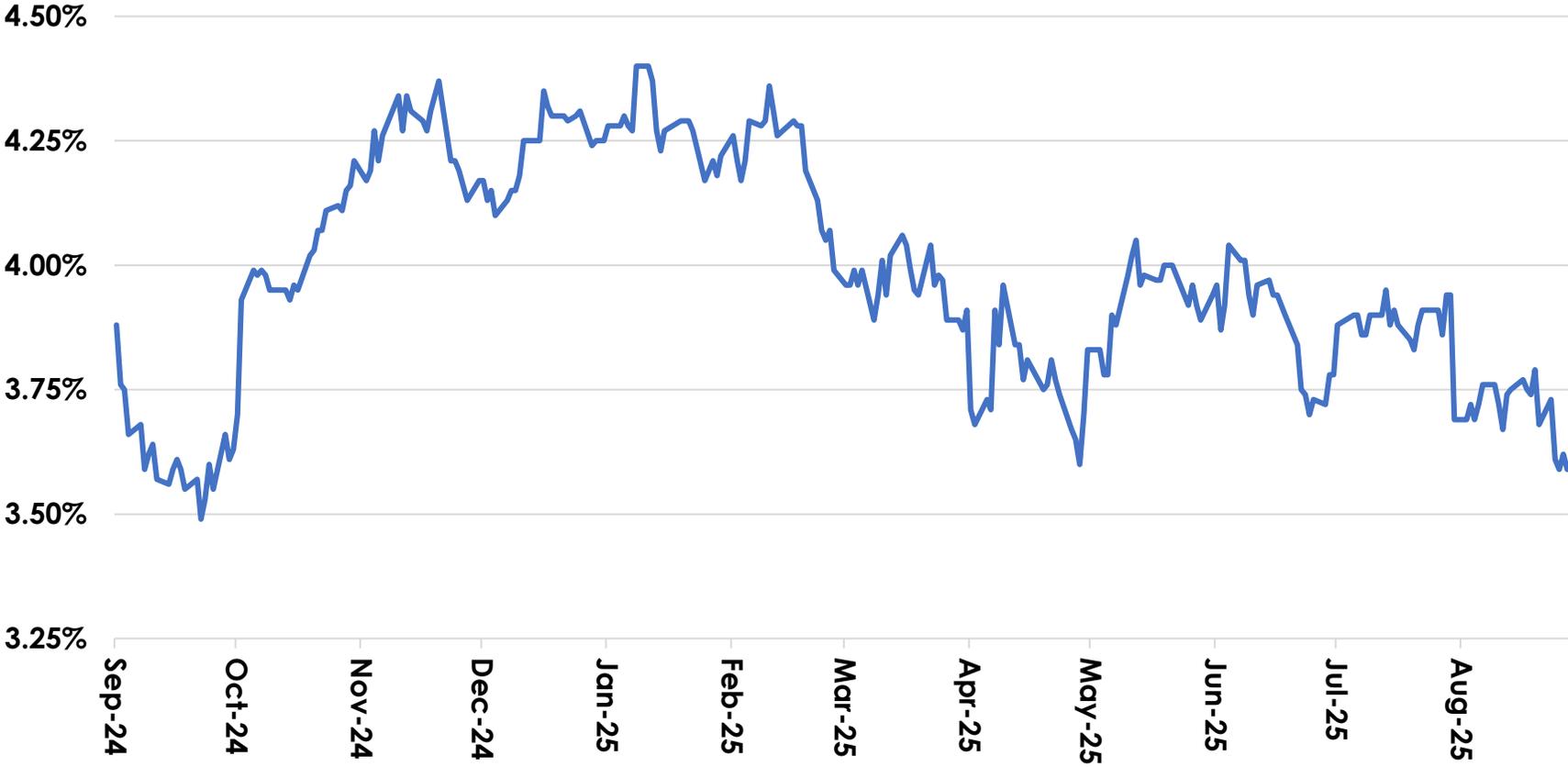


US Treasury Yield Curve Steepened



After the FOMC cut the Federal Funds rate in Sept & December '24, the front-end of the yield curve dropped, resulting in lower yields on the District's Investment Portfolio.

2 Year Treasury Chart



Source: U.S. Department of the Treasury



Arbitrage Rebate & Yield Restriction

Arbitrage is earned when tax-exempt bond proceeds are used to acquire investments that earn a yield in excess of the average yield of the bonds (the “arbitrage yield” or “bond yield”).

Unless exceptions or exemptions apply, the excess amount earned on investments over the amount that would have been earned at the bond yield (“positive arbitrage”) must be rebated to the Internal Revenue Service (IRS).

- Yield restriction – IRC Section 148(b)
- Arbitrage rebate – IRC Section 148(f)



Recommended Broker/Dealer List

Includes 6 certified Small Businesses Enterprise (SBE) firms

- Academy Securities¹
- BofA Securities²
- BOK Financial
- Brean Capital³
- Daiwa Capital Markets
- FHN Financial
- Goldman, Sachs & Co
- Great Pacific Securities¹
- JP Morgan Securities²
- KeyBanc Capital Markets
- Loop Capital Markets¹
- Mizuho Securities
- Morgan Stanley & Co²
- Multi-Bank Securities¹
- Oppenheimer & Co.
- Piper Sandler & Co²
- Raymond James
- RBC Capital Markets²
- Rice Financial¹
- Siebert Williams Shank^{1,2}
- Stifel Financial²
- StoneX
- TD Securities
- UBS Securities
- UMB Bank
- U.S. Bancorp Investments
- Wells Fargo Securities²

¹ Certified Small Business Enterprise (SBE)

² Firm has presence in Bexar County

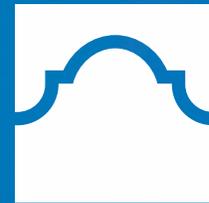
³ Newly added firm

Alamo Colleges District Workforce Report

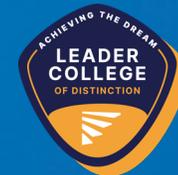
October 14, 2025

Xavier Urrutia / Dr. Sammi Morrill

Interim Vice Chancellor / Associate Vice Chancellor
Economic and Workforce Development



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Partner Updates

Francisco Martinez, President and Chief Executive Officer, Project Quest

- Successfully secured funding from Bexar County in its most recent FY26 budget
 - Securing county funding enhances our ability to serve more individuals
 - Focus remains on serving those in the Alamo Colleges service area, especially outside the city
- Project Quest and Alamo Colleges participating in Texas Higher Ed Conference - December 8th
 - Texas ACE is a state adult education funding program, now in its 14th year
 - Will highlight the unique partnership between Alamo Colleges and Project Quest at the conference
 - The partnership dates back to 1992
 - Currently by six other organizations statewide
 - Program supports adults, veterans, and non-traditional students returning to school



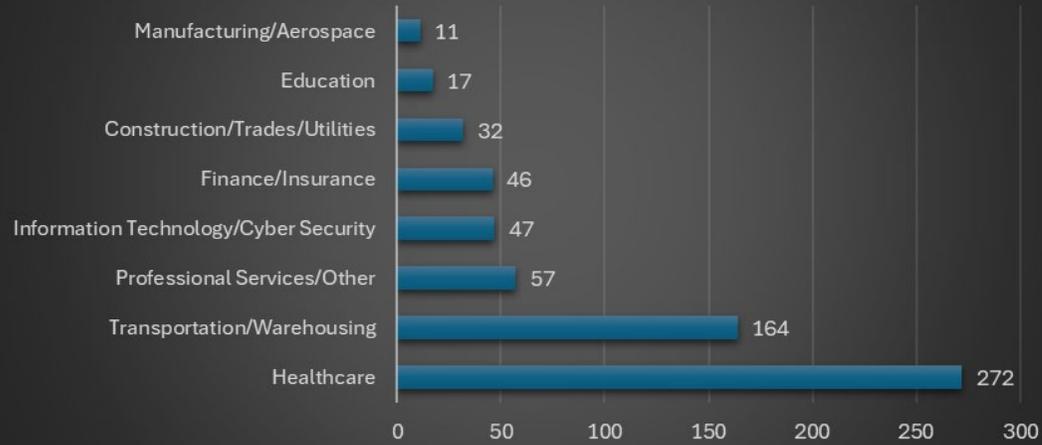
Partner Updates

Adrian Lopez, CEO, Workforce Solutions Alamo

- Unemployment Trends and Updates
 - Unemployment increased by 0.5% - from 3.9% in July to 4.4% in August, a level last seen in 2022
 - August experienced approximately 2,000 job losses but also saw 3,000 job gains - net increase of 1,000 jobs
 - Despite earlier resilience, August marked the first local job losses and an uptick in unemployment.
 - Federal Government shutdown delayed latest jobs report - prevents access to current job data and reports
 - Four consecutive national job reports have shown increasing job losses - national trend indicates a decline in employment and an increase in job losses
- Local Industry Sectors Overview
 - Tourism & Hospitality sector - soft with hotels and restaurants/bars not recovering to pre-COVID levels
 - IT sector - experiencing job losses possibly due to AI and offshoring
 - Construction and Healthcare sector - remains strong
 - Manufacturing sector - stabilizing



Total By Industry



Qualifying Jobs (\$31,200 Yr/Benefits)	608
Non-Qualifying Jobs: Make less than \$31,200 yr (26) Benefits not offered (12)	38
Overall jobs (Qualifying & Non-Qualifying)	646

Targets	Annual Target	YTD Total	% Met
% Placed in Qualifying Job w/in 6 Months	80%	60%	75%
% Placed in Qualifying Job w/in 12 Months		72%	

Average Earnings		
*Avg Annual Income at Enrollment	Avg Annual Salary in New Job	Avg Hourly Wage in New Job
\$11,588	\$44,661.00	\$21.65

*Employers Who Hired
1,360

Data as of 09/29/2025
*Collective figure across all primes

Joshua Leos

Company
Alamo Colleges District – SA
Ready to Work

Position
Enrollment Team Support
Specialist

Occupational
Code
43-4051

Program
Associate Degree of Arts in
Business Administration



“Ready to Work gave me direction when I didn’t know how to deal with losing my business due to COVID. Finishing training and being hired by the same program that improved my life was a monumental achievement for me and something I hold a lot of pride in. Now I’m able to help other people gain that chance at moving towards greater things in their lives.”

ACD Ready to Work- Standard Occupational Classification (SOC)

By Industry

Healthcare	272
Cardiovascular Technologists and Technicians (29-2031)	4
Community Health Workers (21-1094)	9
Customer Service Representatives (43-4051)	1
Dental Assistants (31-9091)	12
Dental Hygienists (29-1292)	5
Emergency Medical Technicians (29-2042)	2
Health Information Technologists and Medical Registrars (29-9021)	2
Healthcare Support Occupations (31-0000)	5
Licensed Practical and Licensed Vocational Nurses (29-2061)	20
Medical and Health Services Managers (11-9111)	4
Medical Assistants (31-9092)	76
Medical Records Specialists (29-2072)	36
Medical Secretaries and Administrative Assistants (43-6013)	23
Nursing Assistants (31-1131)	13
Pharmacy Technicians (29-2052)	8
Phlebotomists (31-9097)	10
Radiologic Technologists and Technicians (29-2034)	3
Registered Nurses (29-1141)	24
Respiratory Therapists (29-1126)	2
Surgical Technologists (29-2055)	13

Transportation/Warehousing	164
Automotive Service Technicians and Mechanics (49-3023)	6
Bus and Truck Mechanics and Diesel Engine Specialists (49-3031)	2
Heavy and Tractor-Trailer Truck Drivers (53-3032)	150
Logisticians (13-1081)	4
Operating Engineers and Other Construction Equipment Operators (47-2073)	2

Professional Services/Other	57
Bookkeeping, Accounting, and Auditing Clerks (43-3031)	2
Chefs and Head Cooks (35-1011)	1
Customer Service Representatives (43-4051)	18
Data Scientists and Business Intelligence Analysts (15-2051)	10
General and Operations Managers (11-1021)	6
Human Resources Specialists (13-1071)	2
Management Analysts (13-1111)	1
Medical Secretaries and Administrative Assistants (43-6013)	2
Paralegals and Legal Assistants (23-2011)	3
Police and Sheriff's Patrol Officers (33-3051)	5
Training and Development Specialists (13-1151)	7

Information Technology/Cyber Security	47
Computer Network Support Specialists (15-1231)	10
Computer Systems Analysts (15-1211)	1
Computer User Support Specialists (15-1232)	25
Customer Service Representatives (43-4051)	2
Data Scientists and Business Intelligence Analysts (15-2051)	1
Information Security Analysts (15-1212)	5
Network and Computer Systems Administrators (15-1244)	3

Finance/Insurance	46
Accountants and Auditors (13-2011)	2
Bookkeeping, Accounting, and Auditing Clerks (43-3031)	20
Claims Adjusters, Examiners, and Investigators (13-1031)	5
Customer Service Representatives (43-4051)	15
Financial Managers (11-3031)	1
Sales Representatives, Wholesale and Manufacturing, Technical and Scientific Products (41-3011)	2
Securities, Commodities, and Financial Services Sales Agents (41-3031)	1



ACD Ready to Work- Standard Occupational Classification (SOC)

By Industry

Construction/Trades/Utilities	32
Carpenters (47-2031)	2
Electricians (47-2111)	9
First-Line Supervisors of Construction Trades and Extraction Workers (47-1011)	1
First-Line Supervisors of Production and Operating Workers (51-1011)	1
Heating, Air Conditioning, and Refrigeration Mechanics and Installers (49-9021)	9
Industrial Engineering Technologists and Technicians (17-3026)	1
Operating Engineers and Other Construction Equipment Operators (47-2073)	5

Education	17
Elementary School Teachers, Except Special Education (25-2021)	4
Middle School Teachers, Except Special and Career/Technical Education (25-2030)	4
Secondary School Teachers, Except Special and Career/Technical Education (25-2040)	7
Special Education Teachers, Elementary School (25-2056)	1
Special Education Teachers, Middle School (25-2057)	1

Manufacturing/Aerospace	11
Aircraft Mechanics and Service Technicians (49-3011)	3
Industrial Engineering Technologists and Technicians (17-3026)	2
Industrial Machinery Mechanics (49-9041)	2
Production, Planning, and Expediting Clerks (43-5061)	4



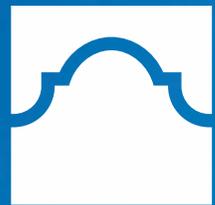
ACD - EWD Updates

Consent Agenda Item

- Inter-Local Agreement w/ City of San Antonio
 - Related to CPS Revenue Settlement Agreement Proceeds
 - Allocates Funding:
 - FY2026 \$1,198,092
 - FY2027 \$1,221,029
 - Continues funding of:
 - Alamo Academies
 - Training for City of San Antonio Employees
 - Mentor Protégé / Business Empowerment Program
 - Independent Fiscal Audit



Thank you.



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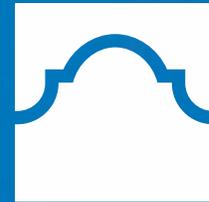
Revision of Policy D.02.06 Regarding Telecommuting/Teleworking

Linda Boyer-Owens, SPHR, SHRM-SCP

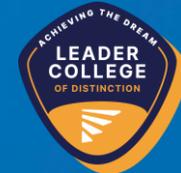
VC Talent, Organization & Policy

Ross Laughead, JD

General Counsel



ALAMO
COLLEGES
DISTRICT



Background

The requirements of new Texas Education Code Section 51.992 regarding telecommuting/telework by employees of public institutions of higher education added by SB2615 (89R) require revisions to the District's policies and procedures

The affected policy is Policy D.02.06

Proposed Revisions

- **Policy D.2.6 Telecommuting and Teleworking** was updated and approved by the Board of Trustees in August 2025, in accordance with the remote work provisions of TEC Section 51.992.
- Supporting updates to **Procedure D.2.6.1 Telecommuting** and **Procedure D.2.5.7 Flexible Work Schedule** were subsequently approved under the Chancellor's approval authority.
- New procedure D.2.6.2 **State Restrictions on Telework for Higher Education Employees** was also approved under the Chancellor's approval authority and is recommended to be added as a reference in Policy D.2.6.

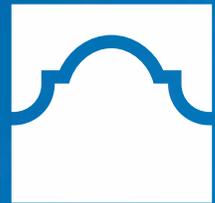


Action Requested

Approval of the proposed revisions to Policy D.02.06.



Thank you.



ALAMO
COLLEGES
DISTRICT



Discussion and Possible Action on Revision of Policy D.2.6 Telecommuting/Teleworking

Presented to the Alamo Colleges District Board of Trustees for approval on October 28, 2025.

MINUTE ORDER

“In accordance with the new provisions of new Texas Education Code §51.992, the Alamo Colleges District Board of Trustees hereby approves revision of Policy D.2.6 Telecommuting/Teleworking in the form attached.”

PURPOSE

To add reference to a new procedure **D.2.6.2 State Restrictions on Telework for Higher Education Employees** to the recently updated **Policy D.2.6 Telecommuting/Teleworking**.

BACKGROUND

In August 2025, the Board approved updates to policy **D.2.6** to comply with new Texas Education Code §51.992 requirements restricting the eligibility of employees of public higher education institutions for telecommuting/telework.

Supporting procedures **D.2.6.1 Telecommuting**, **D.2.5.7 Flexible Work Schedule** were updated and approved under the Chancellor’s approval authority to align to Policy D.2.6 and Texas Education Code §51.992. The new procedure, **D.2.6.2**, has been approved by the Chancellor to best clarify and align the policy and supporting procedures to TEC §51.992 and, for continuity, should be referenced in Policy D.2.6.

A copy of the newly approved procedure **D.2.6.2 State Restrictions on Telework for Higher Education Employees** is attached for information only.

IMPLICATIONS

Financial:	None
Strategic Plan:	III. Performance Excellence
Talent:	Build talent and engage employees with a focus on learning, collaboration, and performance

ATTACHMENTS:

- **Policy D.2.6 Telecommuting/Teleworking REDLINE**
- **NEW Procedure D.2.6.2 State Restrictions on Telework for Higher -Education Employees**

Linda Boyer-Owens, SPHR, SHRM-SCP Date
Vice Chancellor for Talent, Organization & Policy

Ross Laughead
General Counsel

Date

Dr. Mike Flores
Chancellor

Date



ALAMO
COLLEGES
DISTRICT

D.2.6 (Policy) Telecommuting/Teleworking

Responsible Department: Talent, Organization & Strategic Innovation

Board Adoption: 4-28-09

Last Board Action: 1-13-10, 8-12-25, [10/28/25](#)

Reviewed: 6-6-13, 9-27-22

Telework is only allowed pursuant to this policy and related procedures when, at the sole discretion of the College District, it will enhance productivity of the employee and the work unit.

"Telework" means a work arrangement that allows an employee of an institution of higher education to conduct on a regular basis all or some institutional business at a place other than the employee's regular or assigned temporary place of employment during all or a portion of the employee's established work hours.

Eligibility shall be based on the requirements set forth in Procedures [D.2.6.2](#), [D.2.6.1](#) and [D.2.5.7](#). Approval for telecommuting for an employee does not set a precedent for any other employee.

In accordance with Board Policy B.5.3, telecommuting opportunities for employees of the Alamo Colleges District will be in accordance with all applicable State and Federal regulations including Texas Senate Bill 2615 (89R) "SB2615", Telecommuting/Teleworking for employees of Institutions of Higher Education in Texas, codified as Texas Education Code §51.992.

Within the framework of applicable law and the productivity needs of the College District, the Chancellor shall establish a procedure establishing the eligibility, structure and restrictions on telecommuting, teleworking and any other forms of remote work by employees.

[Procedure D.2.6.2 State Restrictions on Telework for Higher Education Employees](#)

Procedure [D.2.6.1](#) Telecommuting

Procedure [D.2.5.7](#) Flexible Work Schedule

D.2.06.02 State Restrictions on Telework for Higher Education Employees

Responsible Department: Talent, Organization & Strategic Innovation

Based on Board Policy: [D.02.06](#) Telecommuting/Telework

Approved: 10/9/2025

Section 51.992 of the Texas Education Code establishes restrictions on telework for higher education employees that are applicable to the Alamo Colleges District and its employees.

State Definitions

This Education Code provides the following applicable definitions:

“Faculty member - means a person who is employed by an institution of higher education on a full-time basis as a member of the faculty or staff and whose duties include teaching, research, administration, including professional librarians, or the performance of professional services. However, the term does not include a person employed in a position which is in the institution's classified personnel system or a person employed in a similar type of position if the institution does not have a classified personnel system.”

“Telework - means a work arrangement that allows an employee of an institution of higher education to conduct on a regular basis all or some institutional business at a place other than the employee's regular or assigned temporary place of employment during all or a portion of the employee's established work hours.”

State Prohibited and Allowable Telework

Alamo Colleges may not allow telework for an employee except as provided by Section 51.992. An institution of higher education, such as Alamo Colleges, may allow telework for an employee on a temporary or permanent basis if the employee:

- (1) has a temporary illness;
- (2) has a temporary or permanent medical condition or disability requiring the institution to make a reasonable accommodation under state or federal law for the telework;
- (3) is employed in a nonteaching position and:
 - (a) has demonstrated the ability to work well with minimal supervision;
 - (b) has a deep understanding of the employee's duties and responsibilities;
 - (c) has demonstrated the ability to manage the employee's time;
 - (d) has a record of thoroughly and efficiently accomplishing the employee's duties; and

D.2.06.02 State Restrictions on Telework for Higher Education Employees

Responsible Department: Talent, Organization & Strategic Innovation

Based on Board Policy: [D.02.06](#) Telecommuting/Telework

Approved:10/9/2025

-
- (e) is employed in a position that does not require the employee's day-to-day physical presence at the institution or in-person interaction with students, administration, or other employees;
 - (4) is employed in a teaching position but is not a faculty member of the institution;
 - (5) is employed in a teaching position and is currently assigned to teach only a course or program that the institution has:
 - (a) approved for remote instruction in accordance with the institution's academic oversight or faculty governance procedures; and
 - (b) designated as:
 - (i) distance education; or
 - (ii) a dual credit course or program provided by the institution;
 - (6) is employed as a faculty member and is on a temporary research assignment located off the institution's campus; or
 - (7) is employed as a faculty member who provides telehealth services as part of the employee's assigned clinical, research, or instructional duties.

Dual Credit Instruction

Section 51.992 of the Texas Education Code does not prohibit an employee of an institution of higher education from providing instruction for a dual credit course or program:

- (1) at the campus of a school district or open-enrollment charter school; or
- (2) if required for the course or program, by telework.

Exemption from Restrictions During a Catastrophe

Under Section 51.992, an employee of an institution of higher education is exempt from the prohibition on telework under this section during the period of a catastrophe that, as determined by the institution's chief administrative officer or the officer's designee:

- (1) is an event that directly interferes with the employee's ability to work in person, such as:
 - (a) a fire, flood, earthquake, hurricane, tornado, or wind, rain, or snow storm;
 - (b) a power failure, technical breakdown, cyber-attack, transportation failure, or interruption of communication facilities;
 - (c) an epidemic; or

D.2.06.02 State Restrictions on Telework for Higher Education Employees

Responsible Department: Talent, Organization & Strategic Innovation

Based on Board Policy: [D.02.06](#) Telecommuting/Telework

Approved:10/9/2025

(d) a riot, civil disturbance, or enemy attack or another actual or threatened act of lawlessness or violence; and

(2) either:

(a) poses or may pose a danger to the employee's physical health or safety; or

(b) prevents or may prevent the employee from performing the employee's assigned duties at the institution.

After the period of a catastrophe described by Subsection (e), an institution of higher education shall make all reasonable efforts to ensure that an employee of the institution engages in telework only as provided by this section.

Application to Alamo Colleges

- **Adjunct Faculty** - the term “Faculty Member” does not include persons employed as adjunct faculty because an adjunct is not employed on a full-time basis.
- **College District** - “College District” means the Alamo Community College District, also known as the “Alamo Colleges” and “Alamo Colleges District” and includes the individual colleges and education and training centers.
- **Period of Catastrophe** - the period of a catastrophe is determined by the Chancellor or designee.
- **Full-time Faculty Telework** – the provisions of TEC 51.992 apply to a faculty member’s regular schedule of courses, overload courses and summer courses, on a semester-by-semester basis. Faculty may teach overload and summer courses remotely if all other assigned course sections in that semester are designated for remote instruction as specified in 51.992. Non-instructional work may not be performed remotely.

Discussion and Possible Action on Monthly Contracts Report

Presented to the Board Acting as Committee of the Whole on October 14, 2025, and now presented to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES on October 28, 2025.

MINUTE ORDER

“The Alamo Colleges District Board of Trustees hereby approves this report on non-grant contracts (public) made to the Alamo Colleges District for the period of September 1 through September 30, 2025.”

PURPOSE

To provide a monthly report on non-grant contracts received by the Alamo Colleges District.

BACKGROUND

Contracts – Non-grant contracts are contracts in which Alamo Colleges District receives funds to provide special or negotiated services or training to private corporations. For the period September 1 through September 30, 2025, there are a total of three contracts that total \$5,231.00 in external funding. Through existing contracts, seven courses were provided to 61 students.

OBJECTIVE/FACT

To supplement activities not funded by Institutional Funds.

IMPLICATIONS

Financial: Yes
Strategic Plan: Goal III. Performance Excellence
Human Resources: Yes

ATTACHMENTS: YTD Contract (Non-Grant) Summary Report.

Sammi Morrill, Associate Vice Chancellor
of Operations, Economic Workforce Development

Xavier Urrutia, Interim Vice
Chancellor for Economic & Workforce
Development

Dr. Mike Flores, Chancellor

ALAMO COLLEGES DISTRICT

Year-To-Date Contract (Non-Grant) Summary Report

Status: September 1, 2025 - September 30, 2025

I. Current Month Contracts District Wide:

No.	Contract Recipient (District Wide)	No. of Courses	Monthly No. Students to be Served	YTD No. Students to be Served
1	Business and Industry Solutions	7	70	70
	Total	7	70	70

II. Year-to-Date Number of Contracts in Selected Dollar Ranges:

No.	Contract Recipient	\$.01-\$9,999.99	\$10,000-\$99,999.99	\$100,000 and Higher	Total
1	Business and Industry Solutions	3	0	0	3
	Total				\$56,287.00

Source: All data provided by Business and Industry Solutions-Continuing Education Department.

ALAMO COLLEGES DISTRICT
FY2025 MONTHLY (MTD) GRANT AWARD ACTIVITY REPORT
 August 01, 2025-August 31, 2025
 "PRELIMINARY-SUBJECT TSO CHANGE AND UNAUDITED"

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
Total MTD Single Year Grants						\$0	\$0	\$0	0	0.00
Multi Year Grants										
1	211550	San Antonio College	Texas Higher Education Coordinating Board, <u>Project Title: "Nursing, Allied Health and Other Health Related Education Grant Program"</u> . Year 1 of 2.	The project will provide simulation lab training for SAC nursing students significantly increasing their opportunities to apply theoretical knowledge in a practical setting. The initiative will improve the competency and readiness of nursing graduates and promote innovation in education, recruitment and retention.	5/27/2025	\$0	\$0	\$150,000	770	1.00
2	211551	San Antonio College	The University of Texas at San Antonio, <u>Project Title: "Cyber/Electromagnetic Spectrum Virtual Institute Consortium"</u> . Year 2 of 2.	The CIVIC Program will advance and establish workforce development and training initiatives which support the domestic cybersecurity and electromagnetic spectrum (EMS) workforce. Project efforts are focused on achieving these objectives through the following focus areas: (1) K-12 Outreach programs, (2) traditional college coursework, (3) continuing education/professional development offerings.	5/24/2023	\$0	\$13,396	\$270,076	30	1.00
	2		Total SAC-MTD Multi Year Grants			\$0	\$13,396	\$420,076	800	2.00
1	213540	Palo Alto College	U.S. Department of Education, <u>Project Title: "Palo Alto College SSS Project"</u> . Year 1 of 5.	The TRIO SSS project will provide 140 participants with academic support in the form of advising, including course selection and tutoring/referrals to tutoring. Information on financial literacy; financial aid programs and support applying for graduation and transfer. Participants will be provided support for their academic and non cognitive needs to ensure that they persist, succeed and graduate and transfer to a 4 year program of study.	9/1/2025	\$0	\$19,530	\$272,364	140	3.00
	1		Total PAC-MTD Multi Year Grants			\$0	\$19,530	\$272,364.00	140	3.00
	3		Total MTD Multi-Year Grants			\$0	\$13,396	\$692,440	800	2.00
	3		GRAND TOTAL-MTD SINGLE AND MULTI-YEAR GRANTS			\$0	\$13,396	\$692,440	800	2.00

ALAMO COLLEGES DISTRICT

FY 2025 YTD Grant Award Summary Report

Includes All Single Year Grants and the Current Year of Multi-Year Grants

September 1, 2024 -August 31, 2025

"PRELIMINARY-SUBJECT T50 CHANGE AND UNAUDITED"

No.	College	No. of Grants	Match Amounts	Indirect Cost Received	YTD Funding Amount	No. of Students Served	No. of FTEs
1	District Grants	11	\$ 3,000	\$ 17,876	\$ 5,009,262	2,057	14.00
2	San Antonio College	18	\$ -	\$ 582,962	\$ 6,401,985	40,808	41.16
3	St. Philip's College	9	\$ -	\$ 43,914	\$ 13,975,323	34,667	31.00
4	Palo Alto College	14	\$ 2,399	\$ 281,411	\$ 4,608,112	12,114	33.50
5	Northwest Vista College	5	\$ -	\$ 167,978	\$ 1,205,664	1,861	17.05
6	Northeast Lakeview College	6	\$ -	\$ 8,025	\$ 1,028,936	13,093	49
GRAND TOTAL		63	\$ 5,399	\$ 1,102,166	\$ 32,229,282	104,600	185.71

ALAMO COLLEGES DISTRICT
FY 2025 Monthly & YTD Grant Award Funding Activity Report with Award Description
September 1, 2024 -August 31, 2025

"PRELIMINARY-SUBJECT T50 CHANGE AND UNAUDITED"

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	219890	District	Texas Workforce Commission, <u>Project Title: "Adult Education and Literacy".</u>	The Alamo Adult Education (AEL) program provides access and opportunity for adult learner's to participate in AEL activities and career training/Workforce preparation activities leading to a Texas Certificate High School Equivalency, English language acquisition and industry recognized certifications to include stackable certificates and micro credentials aligned to high demand, high wage careers in target occupations in the Alamo workforce area. <i>Additional Funding in the amount of \$104,951..</i>	9/1/2024	\$0	\$0	\$344,413	153	0.00
2	219896	District	U.S. Department of Education thru Texas Higher Education Coordinating Board (THECB), <u>Project Title: "THECB Formula (Perkins Basic)".</u>	The Perkins Basic Grant program supports awarded applicants in educating students who enrolling CTE courses and programs in preparation for high-skill, high-wage or high-demand occupations. The success of an awarded applicant in educating these students will be measured by its ability to meet state determined performance targets for each of three core indicators approved by the U.S. Department of Education/Office of Career, Technical and Adult Education for the Perkins Basic grant Program and its progress in reducing performance gaps for its Special Populations students.	9/1/2024	\$0	\$0	\$2,666,539	31	3.00
3	219901	District	Public Allies Inc., <u>Project Title: "Public Allies San Antonio".</u>	Purpose of this grant is to develop our ability to meet the needs of the community by increasing our opportunity to work with community-based organization. The partnership with the organizations will help develop a cohort of young social service leaders who can facilitate transformational change leading to the improvement of their communities.	9/1/2024	\$0	\$0	\$505,887	31	3.00
4	219903	District	UP Partnership, <u>Project Title: "UP Partnership, GTE Pilot Grant".</u>	The pilot-grant is to provide support to Alamo Academies efforts to provide equitable access to college and career advising in Bexar County.	1/1/2025	\$0	\$0	\$15,000	300	0.00
5	219904	District	Texas Workforce Commission, <u>Project Title: "Skills Development Fund in Partnership with Toyota Motor Manufacturing".</u>	The Texas Workforce Commission Skills Development Fund (SDF) is awarded to Alamo Colleges to upskill 56 Toyota employees. Funding will cover a portion of the Alamo Colleges Technical Institute's Mechatronic Training Program. Skills Development Fund covers \$2,000 per trainee.	4/10/2025	\$0	\$0	\$112,000	56	0.00
6	219905	District	Texas Higher Education Coordinating Board, <u>Project Title: "Opportunity High School Diploma."</u>	Program provides adult students enrolled in a career and technical education program at a community college the opportunity to earn a high school diploma through concurrent enrollment in a competency-based education program. Adult students enrolled in the OHSD program who satisfactorily complete assessments approved by the Commissioner are eligible to earn a high school diploma through their institution in which they are enrolled.	3/5/2025	\$0	\$0	\$300,000	6	0.00
7	219907	District	Texas Workforce Commission, <u>Project Title: "2025 Skills for Small Business Program".</u>	The Skills for Small Business (SSB) Program will provide training for small private business's in the local area. Each participating business partner will select training courses for its new and / or existing employees that will contribute to the enhancement of the business's operation.	12/1/2024	\$0	\$0	\$89,250	50	0.00
	7		Total Dist.- YTD Single Year Grants			\$0	\$0	\$4,033,089	627	6.00
1	211540	San Antonio College	Texas Workforce Commission, <u>Project Title: "Jobs and Education for Texans".</u>	This award provides funds to purchase equipment to support new academic programming (e.g. AAS degree and integrated workforce awards in Data Science and Artificial Intelligence (DSA).	8/31/2024	\$0	\$0	\$332,507	250	0.00

ALAMO COLLEGES DISTRICT
FY 2025 Monthly & YTD Grant Award Funding Activity Report with Award Description
September 1, 2024 -August 31, 2025

"PRELIMINARY-SUBJECT T50 CHANGE AND UNAUDITED"

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
2	211542	San Antonio College	Texas Higher Education Coordinating Board (THECB), <u>Project Title</u> : "College Readiness and Success Models".	San Antonio College proposes a strategic initiative to enhance the success of students who are not college-ready by implementing and scaling the MMA protocol and the Bridge program. The project aligns with THECB objectives to improve college readiness, increase retention and ensure equitable outcomes for all students particularly those from historically underrepresented groups.	9/15/2024	\$0	\$0	\$125,000	1,500	0.00
	2		Total SAC-YTD Single-Year Grants			\$0	\$0	\$457,507	1,750	0.00
1	212655	St. Philip's College	U.S. Department of Defense, <u>Project Title</u> : "Cyber Workforce Scholarship Program".	Program will contribute to our nations' security by developing the human capital of three cyber leader-scholars to serve in the Department of Defense as knowledgeable and highly skilled cybersecurity practitioners. These candidates will not only contribute to the social good, but they will set an example for other students at St. Philip's College as well as those beyond the confines of the college.	6/27/2024	\$0	\$7,820	\$84,085	1	3.00
2	212657	St. Philip's College	U.S. Department of Energy thru Texas Comptroller of Public Accounts, <u>Project Title</u> : "Energy Sector Training Center Reimbursable Grant Program".	Overall intent of grant program is to enhance already successful programming with new certifications that will help meet the needs of the greater San Antonio area and surrounding Bexar County communities. We are seeking to certify our HVAC program via the American Council for Construction Education and this new pathway should help facilitate this crucial step.	11/12/2024	\$0	\$0	\$599,280	280	0.00
	2		Total SPC YTD Single-Year Grants			\$0	\$7,820	\$683,365	281.00	3.00
1	213533	Palo Alto College	Texas Higher Education Coordinating Board, <u>Project Title</u> : "The Texas Reskilling and Upskilling through Education (TRUE)".	Through the Career Readiness Expansion and Skills Training initiative, students gain hands on experience and develop the critical skills needed for employment. By expanding our training programs, we aim to address this demand and equip individuals with the skills to excel in these high demand occupations.	11/21/2024	\$0	\$0	\$280,000	250	4.00
2	213535	Palo Alto College	Texas Workforce Commission, <u>Project Title</u> : "Governors Summer Merit Program".	Purpose of the Governors Summer Merit Program is to improve middle school and high school students familiarity and experience with post secondary educational opportunities leading to STEM careers while developing collaboration among workforce development programs, colleges and universities.	4/3/2025	\$0	\$0	\$83,570	120	0.00
3	213537	Palo Alto College	Texas Higher Education Coordinating Board, <u>Project Title</u> : "Student Success Acceleration Program (SSAP)".	Expand wrap around services across five colleges to increase full-time student persistence rates by 6.1%. Expand wrap around services for parenting students through Advocacy Centers to boost their persistence rates by 7.65 and Expand wrap around services for part time students to boost persistence rate by 8.3%.	11/22/2024	\$0	\$0	\$250,000	6,000	0.00
	3		Total PAC-YTD Single Year Grants			\$0	\$0	\$613,570	6,370	4.00
1	215513	Northeast Lakeview College	Texas Higher Education Coordinating Board (THECB), <u>Project Title</u> : "College Readiness and Success Models (CRSM-2024)".	The 2024 CRSM continues scaling effective strategies that promote systemic reforms, to improve student outcomes and provide professional development opportunities for faculty and staff focused on improving evidence based practices for advising, acceleration strategies and completion/transfers of under prepared students.	9/25/2024	\$0	\$0	\$125,000	150	29.00

ALAMO COLLEGES DISTRICT
FY 2025 Monthly & YTD Grant Award Funding Activity Report with Award Description
September 1, 2024 -August 31, 2025

"PRELIMINARY-SUBJECT T50 CHANGE AND UNAUDITED"

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
2	215516	Northeast Lakeview College	Texas Library Association, <u>Project Title:</u> "Summer at the Library".	The 2025 Nighthawk Summer Read Project meets the unique needs of our student population through multiple and varied library engagement opportunities. These engagement opportunities include in-person, asynchronous and remote avenues for literacy development to accommodate the diverse scheduling needs of NLC students. The Nighthawk Summer Read Project will include two programming elements: a library resource bingo and a campus-wide summer book club.	5/21/2025	\$0	\$0	\$3,000	100	0.00
	2		Total NLC-YTD Single Year Grants			\$0	\$0	\$128,000	250	29.00
	16			Total YTD Single Year Grants		\$0	\$7,820	\$5,915,531	9,278	42.00
				Multi-Year Grants						
1	219121	District	University of Texas at San Antonio, <u>Project Title:</u> "Bexar County Fostering Educational Success Pilot Program". Year 5 of 5.	To support students with foster or adoption experience. <i>Additional funding in the amount of \$72,000.</i>	9/1/2024	\$0	\$0	\$405,829	580	5.00
2	219166	District	U.S. Department of Education, <u>Project Title:</u> "Alamo Colleges District Educational Opportunity Centers Program". Year 4 of 5.	The Project will provide counseling and information on college admissions to eligible adults who want to enter or continue a program of postsecondary education. Project will also offer services to improve the financial economic literacy of participants, counsel participants on financial aid options and assist in the application process to increase the number of adults who enroll in postsecondary education institutions.	9/1/2024	\$0	\$17,876	\$241,332	850	3.00
3	219174	District	City of San Antonio, <u>Project Title:</u> "SA Ready to Work". Year 3 of 3.	The objective of the contracted services is to provide academic instruction and intensive staff support to ensure attainment of a high school equivalency (GED) credential or diploma which puts participants on a pathway to more stackable credentials that can connect them to a stable career and self-sufficiency. <i>Additional funding in the amount of \$146,850.</i>	5/5/2022	\$0	\$0	\$294,100	0	0.00
4	219195	District	U.S. Department of State thru World Learning, <u>Project Title:</u> "Increase and Diversify Education Abroad for US Students (IDEAS) Program". Year 1 of 2.	Goal is to broaden access to our students to global learning experiences by offering safe, flexible, and culturally enriching short-term study abroad opportunities that cultivate essential global competencies. Students will submerge in an international experiential learning experience by which they will develop the global skills that will render them more employable.	9/1/2024	\$3,000	\$0	\$34,912	0	0.00
	4		Total Dist.-MTD Multi Year Grants			\$3,000	\$17,876	\$976,173	1,430	8.00
1	211153	San Antonio College	U.S. Department of Education, <u>Project Title:</u> "San Antonio College (SAC)'s Project R.I.S.E. (Ready, Inspired, Successful, Engaged) SSS Program". Year 5 of 5.	The program will increase eligible students' chances of success by providing year round tutoring and prescribed tutoring plans, academic and college readiness instruction. Participants will also receive education in financial aid/financial literacy including information on market and economics and higher education financing and repayment as well as peer mentoring.	9/1/2024	\$0	\$20,168	\$272,354	120	7.00
2	211154	San Antonio College	U.S. Department of Education, <u>Project Title:</u> "San Antonio College (SAC)'s Project Veterans Achieving Learning through Opportunity and Resilience (VALOR) SSS Program". Year 5 of 5.	The program will increase eligible students' chances of success by providing year round tutoring and prescribed tutoring plans, academic and college readiness instruction. Participants will also receive education in financial aid/financial literacy including information on market and economics and higher education financing and repayment as well as peer mentoring.	9/1/2024	\$0	\$20,168	\$272,257	120	7.00

ALAMO COLLEGES DISTRICT
FY 2025 Monthly & YTD Grant Award Funding Activity Report with Award Description
September 1, 2024 -August 31, 2025

"PRELIMINARY-SUBJECT T50 CHANGE AND UNAUDITED"

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
3	211160	San Antonio College	City of San Antonio, Project Title: "Educational Access Channel". Year 2 of 2.	Goal of the grant is to support San Antonio College's operation of TVSA, the Educational Access Channel, and its purpose in providing educational programming to the citizens of San Antonio and surrounding areas. Grant is designed to provide cable/video at least 8 hours of daily educational programming, 365 days a year. Provide transmissions of educational programming to cable/video providers in a manner that can be accepted and transmitted.	10/1/2024	\$0	\$0	\$200,000	10,000	0.00
4	211164	San Antonio College	City of San Antonio, Project Title: "Public, Educational, and Governmental (PEG)". Year 2 of 3.	Goal of this grant is to support San Antonio College's Radio-TV-Film with their capacity to support the creation of content for TVSA, the Educational Access Channel. To provide opportunities for content creation by community based education partners for the citizens of San Antonio and surrounding areas; to purchase equipment that facilitates that creation and engage students, staff and faculty.	10/1/2024	\$0	\$0	\$50,000	10,000	0.00
5	211168	San Antonio College	U.S. Department of Education, Project Title: "San Antonio College's (SAC) FY21 Title III, Part F HSI STEM and Articulation Project Bolstering Undergraduate Inquiry, Learning, and Determination (BUILD)". Year 4 of 5.	The HSI STEM and Articulation Project BUILD aims to enhance SAC's support for Hispanic and under represented STEM majors, particularly in high-challenge courses like College Algebra and Calculus. The project focuses on improving graduation and transfer rates through embedded tutoring and fostering inclusive classroom environments. By adopting effective teaching methods, BUILD seeks to make STEM education more accessible and beneficial for all students.	10/1/2024	\$0	\$160,294	\$999,994	1,000	4.00
6	211169	San Antonio College	U.S. Department of Education, Project Title: "San Antonio College's 2021 Child Care Access Means Parents in School (CCAMPIS) Program". Year 4 of 4.	Goal is to increase low-income student success by providing access to high quality child care. Project Director of Student Success will provide academic support counseling for CCAMPIS parents at risk for failure. By the end of each fall, spring and summer semesters at least 90% of CCAMPIS parents will have completed all required workshops/volunteer hours.	10/1/2024	\$0	\$48,729	\$404,862	240	4.00
7	211172	San Antonio College	U.S. Department of Education, Project Title: "San Antonio College's Access and Learning for Advancement and Success (ALAS) Upward Bound Project". Year 4 of 5.	The ALAS Upward Bound Project will provide academic and supportive services to a cohort of 56 participants enrolled at Burbank High School. Will provide participants with academic instruction, tutoring and advising; information on financial aid programs, assistance in completing financial aid applications and support for apply for college enrollment.	6/1/2025	\$0	\$22,300	\$305,386	56	4.50
8	211174	San Antonio College	U.S. Department of Education, Project Title: "San Antonio College's Upward Bound Math and Science Program Project at Highlands High School". Year 2 of 5.	UBMS provides student services programs for individuals from disadvantage backgrounds, first-generation, low-income individuals, etc. UBMS provides up to four years of additional academic support through summer instruction in math, language arts, composition with the curricula that aligns with state exams.	10/1/2024	\$0	\$48,556	\$309,436	60	2.50
9	211176	San Antonio College	U.S. Department of Education, Project Title: "San Antonio College's Project Apoyo". Year 3 of 5.	This HSI project Apoyo will serve as a catalyst for long-term improvements that will address disproportionately low rates at which Hispanic and other low-income students achieve, persist, and succeed at San Antonio College. The grant will help institutions capacity to provide the guidance, engagement and academic support needed to succeed in higher education.	10/1/2024	\$0	\$0	\$588,724	2,500	3.00
10	211184	San Antonio College	U.S. Department of Education, Project Title: "San Antonio College's Upward Bound Math and Science Program project at Edison High School". Year 2 of 5.	UBMS provides student services programs for individuals from disadvantage backgrounds, first-generation, low-income individuals, etc. UBMS provides up to four years of additional academic support through summer instruction in math, language arts, composition, foreign language and lab science with the curricula that aligns with state exams and state readiness standard.	9/1/2024	\$0	\$24,753	\$309,418	56	2.50

ALAMO COLLEGES DISTRICT
FY 2025 Monthly & YTD Grant Award Funding Activity Report with Award Description
September 1, 2024 -August 31, 2025

"PRELIMINARY-SUBJECT T50 CHANGE AND UNAUDITED"

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
11	211538	San Antonio College	U.S. Department of Education, <u>Project Title: "Alamo Colleges OER (Open Educational Resources) Consortium Project"</u> . Year 2 of 2.	The Alamo Colleges OER Consortium will focus on 1. Developing OER for the top five enrolling courses to maximize student savings, 2. Increase adoption of OER within the top five enrolling interdisciplinary courses and 3. Increase Professional Development and an OER repository to support OER adoption by consortium faculty.	11/2/2023	\$0	\$188,371	\$648,235	8,800	1.00
12	211541	San Antonio College	Texas Higher Education Coordinating Board (THECB), <u>Project Title: "The Professional Nursing Shortage Reduction Program (NSRP)"</u> . Year 1 of 4.	Grantee shall carry out programs that lead to increases in nursing graduates and licensure.	8/1/2024	\$0	\$0	\$246,736	530	2.00
13	211544	San Antonio College	U.S. Department of Health and Human Services thru the University of Texas at Austin, <u>Project Title: "South Southwest Addiction Technology Transfer Center"</u> . Year 1 of 5.	To conduct the activities to promote SAMHSA guiding principles in addiction studies, recovery, and wellness within our community. Activities are subject to change based on the need of the community. Some activities include but are not limited to the following: Enrich course offerings and materials with evidence based and promising practices; Mentor and support students entering the addiction; Provide continuing education and technical assistance to existing behavioral health workforce.	9/30/2024	\$0	\$1,259	\$17,000	776	0.16
14	211546	San Antonio College	U.S. Dept. of Education, <u>Project Title: "Alamo Colleges Advocacy Consortium Project"</u> . Year 1 of 2.	Will serve 12000 students in need; increase low-income students receiving grant services by 10%; Boost annual persistence rates for grant recipients by 6%; raise degree or certificate attainment rates by 6% and reduce basic needs insecurity amount on students by 9%.	12/10/2024	\$0	\$34,968	\$900,000	4,000	1.50
15	211550	San Antonio College	Texas Higher Education Coordinating Board, <u>Project Title: "Nursing, Allied Health and Other Health Related Education Grant Program"</u> . Year 1 of 2.	The project will provide simulation lab training for SAC nursing students significantly increasing their opportunities to apply theoretical knowledge in a practical setting. The initiative will improve the competency and readiness of nursing graduates and promote innovation in education, recruitment and retention.	5/27/2025	\$0	\$0	\$150,000	770	1.00
16	211551	San Antonio College	The University of Texas at San Antonio, <u>Project Title: "Cyber/Electromagnetic Spectrum Virtual Institute Consortium"</u> . Year 2 of 2.	The CIVIC Program will advance and establish workforce development and training initiatives which support the domestic cybersecurity and electromagnetic spectrum (EMS) workforce. Project efforts are focused on achieving these objectives through the following focus areas: (1) K-12 Outreach programs, (2) traditional college coursework, (3) continuing education/professional development offerings.	5/24/2023	\$0	\$13,396	\$270,076	30	1.00
16			Total SAC.-YTD Multi-Year Grants			\$0	\$582,962	\$5,944,478	39,058	41.16
1	212088	St. Philip's College	National Aeronautics and Space Administration (NASA), thru the University of Texas at San Antonio, <u>Project Title: "Center for Advanced Measurements in Extreme Environments (CAMEE)"</u> . Year 5 of 5.	The NASA MIRO significantly increase the number of underrepresented minority STEM students who transfer to four-year institutions to complete bachelor's degrees in STEM fields. The CIMA-LSAMP program objectives include providing professional development, peer mentorship, faculty mentorship, tutoring, supplemental instruction especially in math and enriched STEM labs.	10/1/2019	\$0	\$0	\$46,861	17,299	0.00
2	212093	St. Philip's College	National Science Foundation, <u>Project Title: "SURE (Scaffolding Undergraduate Research Experience)"</u> . Year 4 of 4.	Project will build on existing St. Philip's College programs and structures and will target 3 areas: Innovation in Instruction, Internship and Reach experience and transfers. Transfers will center on guiding students to transfer to universities to complete their graduate degrees; Internships will create alliances between the college and local industry to provide paid internship opportunities; and Innovation in Instruction will incorporate STEM experiential learning and further develop faculty use of emerging experiential learning methods.	8/15/2021	\$0	\$33,906	\$312,499	0	0.00

ALAMO COLLEGES DISTRICT
FY 2025 Monthly & YTD Grant Award Funding Activity Report with Award Description
September 1, 2024 -August 31, 2025

"PRELIMINARY-SUBJECT T50 CHANGE AND UNAUDITED"

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
3	212098	St. Philip's College	U.S. Department of Education, <u>Project Title</u> : "St. Philip's College Means Parents in School Program". Year 3 of 4.	Goal of the project is to provide support for the participation of low-income parents in postsecondary education through the provision of campus based childcare services offered at the on-site nationally accredited SPC Child Development Center. Eligible SPC parent students will receive assistance with child care tuition on a sliding fee scale based on their low-income status and academic performance.	9/20/2022	\$0	\$0	\$281,389	70	2.00
4	212628	St. Philip's College	U.S. Department of Education, <u>Project Title</u> : "Historically Black Colleges and Universities Program (FUTURE Act)". Year 4 of 5.	St. Philip's College will utilize its FUTURE Act grant award to implement and operate three activities that will support and strengthen the overall institutions delivery of services to students with (1) Project Administration and Research Development, (2) Campus Renovation & Technology Improvements and (3) Student Services.	10/1/2024	\$0	\$0	\$1,518,275	0	13.00
5	212639	St. Philip's College	U.S. Department of Education, <u>Project Title</u> : "Historically Black Colleges and Universities". Year 3 of 5.	St. Philip's College (SPC) will utilize it's Title III award to strengthen and advance its mission and vision to the BEST in the NATION in Student Success and Performance Excellence. With a focus on creating a robust campus culture of Diversity, Equity, and Inclusion (DEI) and the amalgamation of its long-term master plan. (1) Project Administration and Research Development, (2) Centers of Excellence in Mathematics and Science, (3) Capital improvement, (4) Information and Communication Technology, (5) Institute for Teaching Excellence and Staff Development, (6) Student Services, (7) Good Samaritan Veterans Outreach and Transition Center and (8) Cybersecurity Innovations Center.	10/1/2024	\$0	\$0	\$10,832,969	16,990	13.00
6	212652	St. Philip's College	U.S. Department of Agriculture thru the University of Texas at San Antonio, <u>Project Title</u> : "Advancing Minoritized Students through regenerative Agriculture and Community Engages Study Abroad". Year 2 of 4.	Purpose of HSI Education Grants Program is to encourage innovative teaching or education proposals with potential to impact and become models for other institutions that serve under represented students at the regional or national level. Program promotes and strengthens the ability of HSI's to carry out higher education programs to attract, retain and graduate outstanding students capable of enhancing the nations food, agriculture and human sciences professional and scientific work.	9/15/2023	\$0	\$2,188	\$53,229	15	0.00
7	212659	St. Philip's College	Texas Higher Education Coordinating Board, <u>Project Title</u> : "The Professional Nursing Shortage Reduction Program (NSRP)". Year 1 of 3.	All funding for this project will be based on continued efforts to support minimizing challenges and improving areas that will contribute to addressing the shortage of registered nurses and/or attaining and sustaining current and additional qualified faculty through education, recruitment and retention.	7/29/2024	\$0	\$0	\$246,736	12	0.00
	7		Total SPC-YTD Multi-Year Grants			\$0	\$36,094	\$13,291,958	34,386	28.00
1	213093	Palo Alto College	U.S. Department of Education, <u>Project Title</u> : "Palo Alto College SSS Project". Year 5 of 5.	The Project will provide participants with academic support, tutoring and advising, information on financial aid assistance, university visits and transfer workshops. The project will address competitive preference priorities through the activities and services fostering affordable paths to gaining skills and increasing levels of financial and economic literacy for participants. The SSS Project's intensive support services will significantly improve their persistence, academic performance (good standing) and graduation/transfer to a 4-year college.	9/1/2024	\$0	\$19,153	\$272,364	140	2.00

ALAMO COLLEGES DISTRICT
FY 2025 Monthly & YTD Grant Award Funding Activity Report with Award Description
September 1, 2024 -August 31, 2025

"PRELIMINARY-SUBJECT T50 CHANGE AND UNAUDITED"

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
2	213094	Palo Alto College	<u>U.S. Department of Education, Project Title: "Palo Alto College DHSI: Project Listo".</u> Year 5 of 5.	Goals of project Listo (1) Academic Programs- will provide support to facilitate success of students academic goals. (2) Institutional Management-to implement improved academic support, advising, teaching and communication strategies that will increase student engagement and success. (3) Fiscal Stability-to increase revenue by enrolling and retaining students.	10/1/2024	\$0	\$0	\$447,372	500	6.00
3	213099	Palo Alto College	<u>U.S. Department of Education, Project Title: "Palo Alto College Talent Search: Southwest High School".</u> Year 4 of 5.	The TRIO Talent Search: Southwest ISD project will provide participants with academic support in tutoring and advising, information on Financial literacy and completing financial aid applications and support applying to college. Participants will be provided support for their diverse academic and non-cognitive needs to ensure that they persist, succeed and graduate from high school and enroll in college to complete post-secondary education.	9/1/2024	\$0	\$23,077	\$288,470	500	3.00
4	213102	Palo Alto College	<u>U.S. Department of Education, Project Title: "Palo Alto College Talent Search: South San Antonio and Somerset ISD".</u> Year 4 of 5.	The PAC Talent Search project will provide participants with academic tutoring and advising; information on financial aid programs; assistance in completing financial aid application and support for applying for college enrollment. Participants will be provided support for their diverse academic and non-cognitive needs to ensure that they persist, succeed and graduate from High School completing a rigorous secondary school program of study.	10/1/2024	\$0	\$23,078	\$288,470	500	3.00
5	213109	Palo Alto College	<u>U.S. Department of Education, Project Title: "Palo Alto College Upward Bound Math Science Project 2022".</u> Year 3 of 5.	Palo Alto College (PAC) Upward Bound Math and Science (UBMS) will provide participants from East Central High School with academic instruction, tutoring and advising, information on financial aid programs, assistance in completing financial aid applications, financial literacy and support for applying for college enrollment. Participants will be provided support for their diverse academic and non-cognitive needs to ensure that they persist, succeed and graduate from high school completing a rigorous secondary program and enroll in college and graduate with a college degree.	9/1/2024	\$0	\$21,584	\$309,505	60	2.00
6	213110	Palo Alto College	<u>U.S. Department of Education, Project Title: "Palo Alto College Upward Bound 2022".</u> Year 3 of 5.	Palo Alto College (PAC) Upward Bound will provide participants from Poteet, Pleasanton, Lytle, and Jourdanton High Schools with academic instruction, tutoring and advising information on financial aid programs and assistance in completing financial aid applications, financial literacy and support for apply for college enrollment. Participants will be provided support for their diverse academic and non-cognitive needs to ensure that they persist, succeed and graduate from high school completing a rigorous secondary program and enroll in college and graduate with a college degree.	9/1/2024	\$0	\$26,029	\$380,719	77	2.00
7	213525	Palo Alto College	<u>U.S. Department of Education, Project Title: "Palo Alto College DHSI: Project Advance".</u> Year 2 of 5.	Activity is to increase STEM student enrollment, Persistence and Success. Under this activity the following components must be met with specific process and outcome objectives (1) Increase Student Support (2) Grow Partnership and (3) Enrich learning.	10/1/2024	\$0	\$0	\$599,212	150	4.00
8	213532	Palo Alto College	<u>U.S. Department of Health and Human Services (DHHS), Project Title: "Palo Alto Dental Hygiene Access to Care Program: Enhancing dental hygiene education and community health in South San Antonio by integrating advanced sleep health, CBCT scans and oral cancer screening".</u> Year 1 of 2.	Project proposal is designed to address critical health disparities through the provision . specialized oral healthcare services that focus on Cone Beam Computed Tomography (CBCT) while testing for Obstructive Sleep Apnea.	9/30/2024	\$2,399	\$18,494	\$237,500	90	2.00

ALAMO COLLEGES DISTRICT
FY 2025 Monthly & YTD Grant Award Funding Activity Report with Award Description
September 1, 2024 -August 31, 2025

"PRELIMINARY-SUBJECT T50 CHANGE AND UNAUDITED"

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
9	213534	Palo Alto College	U.S. Department of Agriculture thru Texas A&M Kingsville, <u>Project Title:</u> "Manager Education and Agriculture Technical Skills (MEAT's) Workforce". Year 1 of 5.	The MEAT's Workforce project targets students who are pursuing a degree in Agriculture or any other related major, express interest in the meat and poultry industries and are committed to completed tasks that have been outlined by project personnel. Also to help address Hispanic under representation in key positions in the meat and poultry industries by increasing the number of Hispanic College students that qualify and compete for entry and mid-level positions.	2/15/2023	\$0	\$0	\$150,000	39	1.00
10	213536	Palo Alto College	U.S. Department of Education, <u>Project Title:</u> "Palo Alto College Necesidades Program". Year 1 of 2.	Through comprehensive support services, including food assistance, mental health referrals and financial assistance for housing costs, the program aims to remove barriers that hinder student success. By improving persistence, retention and completion rates, this initiative will empower students to achieve their educational and personal goals.	1/1/2025	\$0	\$130,466	\$748,566	3,548	1.50
11	213540	Palo Alto College	U.S. Department of Education, <u>Project Title:</u> "Palo Alto College SSS Project". Year 1 of 5.	The TRIO SSS project will provide 140 participants with academic support in the form of advising, including course selection and tutoring/referrals to tutoring. Information on financial literacy; financial aid programs and support applying for graduation and transfer. Participants will be provided support for their academic and non cognitive needs to ensure that they persist, succeed and graduate and transfer to a 4 year program of study.	9/1/2025	\$0	\$19,530	\$272,364	140	3.00
11 Total PAC-YTD Multi-Year Grants						\$2,399	\$281,411	\$3,994,542	5,744	29.50
1	214055	Northwest Vista College	U.S. Department of Education, <u>Project Title:</u> "Portal Leading to Undergraduate Success in Science, Technology, Engineering & Math Project (PLUS+STEM Project)". Year 4 of 5.	Project aims to narrow the STEM achievement gap among NVC's Hispanics, Low-income and other disadvantaged student groups through the implementation of enhanced research based activities and services and equitable academic and support services that will empower underrepresented students with the skills and knowledge to succeed in STEM.	10/1/2024	\$0	\$164,608	\$1,000,000	190	14.00
2	214056	Northwest Vista College	National Science Foundation thru St. Mary's University, <u>Project Title:</u> "Fostering Undergraduate Education, Retention & Transfer Environments (FUERTE)". Year 4 of 4.	The NSF Fuerte project, a partnership between Northwest Vista College and St. Mary's University aims to build a collaborative culturally responsive transfer pathways in undergraduate education at Hispanic-Serving Institutions to increase retention and graduation rates of Latinx students pursuing degrees in STEM.	1/13/2025	\$0	\$0	\$6,019.78	0	0.00
3	214058	Northwest Vista College	National Science Foundation thru the University of Texas at San Antonio, <u>Project Title:</u> "Geoscience Engagement: Growing Interest at Hispanic Serving Institution by Scaffolding Classroom Intervention to Service Learning Projects". Year 3 of 3.	Goal of the project is to broaden participation and enhance retention in the geosciences by testing the effectiveness of an integrated early intervention strategy within the undergraduate degree pipeline.	6/1/2024	\$0	\$3,370	\$24,644	275	0.55
4	214059	Northwest Vista College	Texas Higher Education Coordinating Board (THECB), <u>Project Title:</u> "2023 College Readiness and Success Models". Year 2 of 2.	Key action items for grant project are, Implement an intrusive Advising Model for FT1C students in corequisite English and/or Math courses. Implement culturally responsive curriculum and supports for English language. Increase support for new full-time and part-time faculty teaching corequisite courses through sustained professional development.	9/1/2024	\$0	\$0	\$50,000	1,200	1.00

ALAMO COLLEGES DISTRICT
FY 2025 Monthly & YTD Grant Award Funding Activity Report with Award Description
September 1, 2024 -August 31, 2025

"PRELIMINARY-SUBJECT T50 CHANGE AND UNAUDITED"

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
5	214522	Northwest Vista College	Texas Higher Education Coordinating Board (THECB), <u>Project Title: "Student Success Acceleration program (SSAP) 2.0"</u> . Year 1 of 2.	Goal is to enhance student support services to increase re-engaged student productive grade rate, redesign student case management model to increase re-engaged student academic progress and Redesign NVC Student Success webpages specific to re-engaged students and underserved student populations.	9/18/2024	\$0	\$0	\$125,000	196	1.50
	5		Total NVC-YTD Multi-Year Grants			\$0	\$167,978	\$1,205,664	1,861	17.05
1	215015	Northeast Lakeview College	U.S. Department of Agriculture thru the University of Texas at San Antonio, <u>Project Title: "#Eco-JEDI: Building a City-Wide Collaboration to Facilitate Career Readiness in FAS through Science & Counter-Storytelling"</u> . Year 3 of 4.	Project seeks to increase recruitment, graduation and career readiness by diminishing barriers and prioritizing diversity and inclusion of UP in science, technology, engineering and mathematics (STEM) through a city wide collaboration of three HSI's. The grant actively increases scientific communication by recruiting faculty to design and implement writing in their courses each year and provides students with robust opportunities and exposure to career readiness sessions and activities.	9/1/2024	\$0	\$8,025	\$56,133	600	18.00
2	215511	Northeast Lakeview College	U.S. Department of Education, <u>Project Title: "Alamo SUCCESS Data Analysis Project (Strengthening Understanding, Capacity, Competence, and Excellence in Student Success)"</u> . Year 1 of 5.	Alamo SUCCESS grant stewardship council composed of representative planning and data analysis professionals from each of the five colleges will oversee the two components of the grant. (1) improving data collection and analysis and (2) providing student services identified as needs by the new and improved capabilities for analysis.	10/1/2024	\$0	\$0	\$550,000	10,000	1.00
3	215512	Northeast Lakeview College	Texas Higher Education Coordinating Board (THECB), <u>Project Title: "Student Success Acceleration Program (SSAP)"</u> . Year 1 of 2.	The Nighthawks Student Outreach and Retention (SOAR) project5 will direct the adoption of the Pronto student engagement platform at NLC to create communities of support outside of the classroom. Project is designed to enhance communication between students, faculty and staff in theoretical studies that demonstrate that when students feel connected to their campus community they display higher grades, persistence and lower rates of depression and anxiety. <i>Additional funding in the amount of \$50,000.</i>	10/4/2024	\$0	\$0	\$200,000	68	1.00
4	215541	Northeast Lakeview College	National Science Foundation, <u>Project Title: "Strengthening STEM education through instrumentation support for physics and engineering"</u> . Year 1 of 2.	Project aims to embed NSF-Funded instructional materials and technology into six introductory courses in physics and engineering, reaching 2175 students in the two year funding period. Additionally the project will bolster the knowledge and skills of a cross institutional training team to then educate 15 STEM faculty on the basic functionality of project technology and integrating instructional technology into lessons.	2/15/2025	\$0	\$0	\$94,803	2,175	0.00
	4		Total NLC-MTD Multi Year Grants			\$0	\$8,025	\$900,936	12,843	20.00
	47		Total YTD Multi-Year Grants			\$5,399	\$1,094,346	\$26,313,751	95,322	143.71
	63		GRAND TOTAL-YTD SINGLE AND MULTI-YEAR GRANTS			\$5,399	\$1,102,166	\$32,229,282	104,600	185.71

ALAMO COLLEGES DISTRICT
FY 2025 Monthly (MTD) Restricted Contract Activity Report
 August 01, 2025 - August 31,2025

"PRELIMINARY-SUBJECT T50 CHANGE AND UNAUDITED"

Item No.	Grant Code	College	Funding Source / Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	249517	District	Institute of International Education, <u>Project Title: "IIE American Passport Project"</u> .	The IIE American Passport Project is an award for U.S. Colleges and Universities in the IIE Network which aims to support Pell-eligible students to obtain a U.S. Passport and encourage participation in study abroad. The Passport project aims to coer the financial cost of applying for and receiving a passport for 25 students.	4/11/2025	\$0	\$0	\$4,125	25	0.00
	1		Total Dist. MTD Restricted Contracts			\$0	\$0	\$4,125	25	0.00
				GRAND TOTAL-MTD RESTRICTED CONTRACTS		\$0	\$0	\$4,125	25	-

ALAMO COLLEGES DISTRICT
FY 2025 YTD Restricted Contract (Non-Grant) Summary Report

September 1, 2024 -August 31, 2025

"PRELIMINARY-SUBJECT T50 CHANGE AND UNAUDITED"

No.	Contract Recipient	No. of Contracts Executed for the Year	YTD Total Amount of Contracts	No. Students to be Served
1	District Restricted Contracts	7	\$1,392,670	1,263
2	San Antonio College	3	218,177	126
3	St. Philip's College			
4	Palo Alto College			
5	Northwest Vista College	1	10,000	0
6	Northeast Lakeview College			
	Total	11	\$1,620,847	1,389

Year-to-Date Number of Contracts in Selected Dollar Ranges:

No.	Contract Recipient	\$.01-\$9,999.99	\$10,000- \$99,999	\$100,000 and Higher	Total
1	District Restricted Contracts	1	1	6	
2	San Antonio College		2	1	
3	St. Philip's College				
4	Palo Alto College				
5	Northwest Vista College		1		
6	Northeast Lakeview College				
	Total	0	4	7	11

Discussion and Possible Action on Approval of Construction Reports

Preliminary — Subject to Change and Unaudited

Presented to the Board acting as Committee of the Whole on October 14, 2025, and now presented to the Board for approval on October 28, 2025.

MINUTE ORDER

“The Alamo Colleges Board of Trustees hereby accepts the construction reports as presented.”

PURPOSE

The following financial reports are presented to the Board of Trustees for informational and approval purposes for August 31, 2025.

BACKGROUND

1. 2017 Capital Improvement Program Overview Chart(s)
2. 2017 CIP General Obligation Bond / Maintenance Tax Note Summary and Detail Report

IMPLICATIONS

Financial: N/A

Strategic Plan: Strategic Objective III Performance Excellence

Human Resources: N/A

ATTACHMENTS: Construction Reports

Lisa L. Mazure, MSA, CPA
Associate Vice Chancellor for Finance and
Fiscal Services

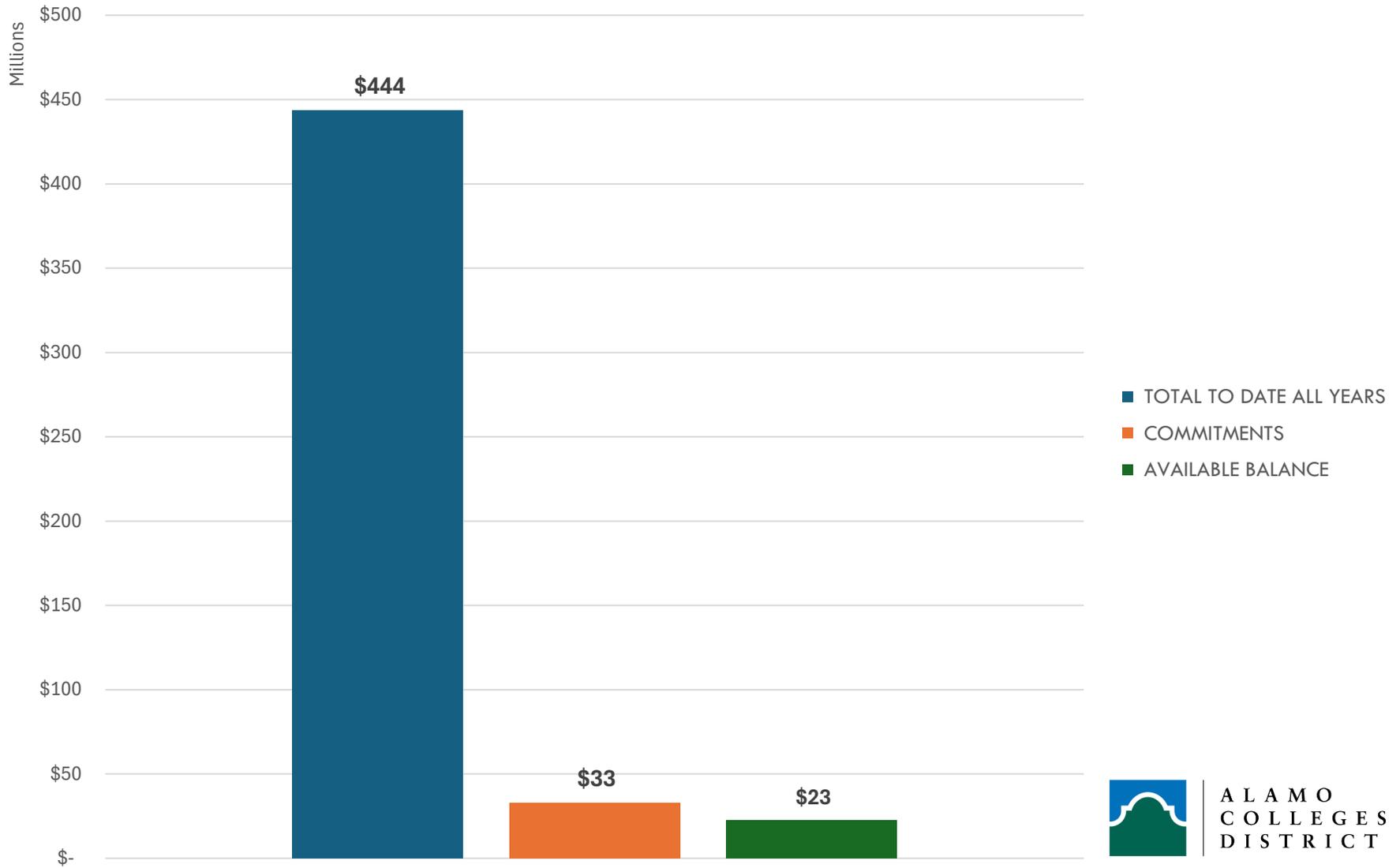
Dr. Thomas Cleary
Interim Vice Chancellor for Finance and
Administration

Dr. Mike Flores, Chancellor

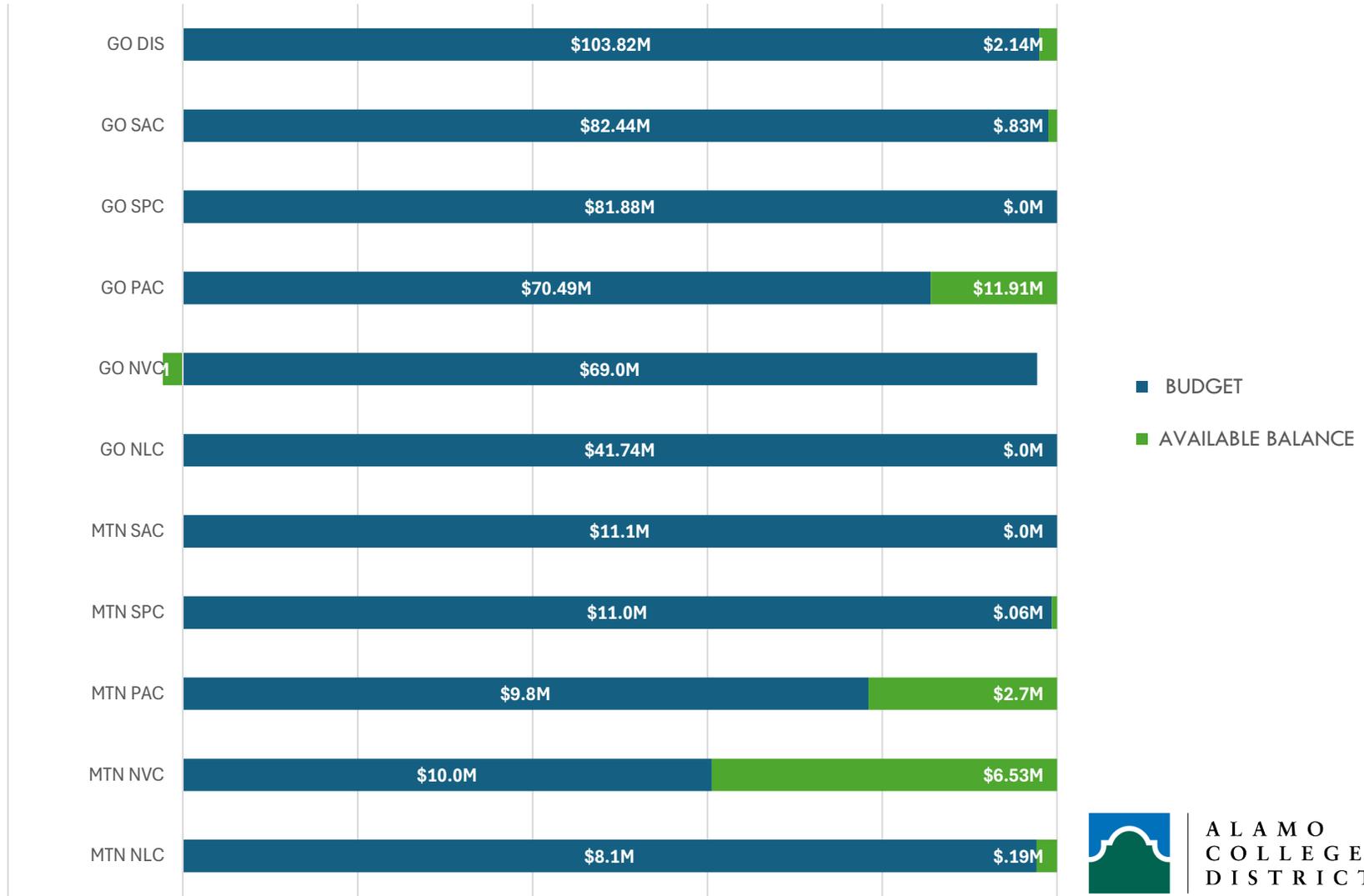


ALAMO
COLLEGES
DISTRICT

Budget vs Actuals - Overview (GO & MTN)
Inception to August 31, 2025
Preliminary — Subject to Change and Unaudited



Budget vs Available Balance Inception to August 31, 2025 Preliminary — Subject to Change and Unaudited



ALAMO COLLEGES DISTRICT
2017 - CAPITAL IMPROVEMENT PROGRAM SUMMARY
As of August 31, 2025
Preliminary — Subject to Change and Unaudited

FUNDING SOURCES	GO 2017 Limited Tax Bonds	MTN 2020 Maintenance Tax Bonds	GO 2021 Limited Tax Bonds	GO 2022 Limited Tax Bonds	TOTAL
General Obligation Bonds	\$ 173,000,000	\$ -	\$ 225,000,000	\$ 52,000,000	\$ 450,000,000
Maintenance Tax Note Bonds	\$ -	\$ 50,000,000	\$ -	\$ -	\$ 50,000,000
TOTAL FUNDING SOURCES	\$ 173,000,000	\$ 50,000,000	\$ 225,000,000	\$ 52,000,000	\$ 500,000,000

BY LOCATION	BUDGET	CURRENT YEAR TOTAL	PRIOR YEARS' TOTAL	TOTAL TO DATE ALL YEARS	COMMITMENTS	AVAILABLE BALANCE
DISTRICT & DISTRICT WIDE - 2017 G.O. BOND	\$ 103,824,421	\$ 5,564,394	\$ 77,127,251	\$ 82,691,645	\$ 18,997,086	\$ 2,135,690
SAN ANTONIO COLLEGE - 2017 G.O. BOND	\$ 82,442,288	\$ (400,991)	\$ 81,989,192	\$ 81,588,201	\$ 20,000	\$ 834,087
ST. PHILIP'S COLLEGE & SWC - 2017 G.O. BOND	\$ 81,882,071	\$ -	\$ 81,882,071	\$ 81,882,071	\$ -	\$ 0
PALO ALTO COLLEGE - 2017 G.O. BOND	\$ 70,488,054	\$ 172,731	\$ 57,744,571	\$ 57,917,302	\$ 663,392	\$ 11,907,360
NORTHWEST VISTA COLLEGE - 2017 G.O. BOND	\$ 69,000,000	\$ 446,747	\$ 57,621,609	\$ 58,068,356	\$ 12,543,243	\$ (1,611,600)
NORTHEAST LAKEVIEW COLLEGE - 2017 G.O. BOND	\$ 41,741,692	\$ 22,334	\$ 41,719,358	\$ 41,741,692	\$ -	\$ -
General Obligation Bond Totals	\$ 449,378,526	\$ 5,805,215	\$ 398,084,052	\$ 403,889,267	\$ 32,223,722	\$ 13,265,537
SAN ANTONIO COLLEGE - 2020 MTN BOND	\$ 11,100,000	\$ -	\$ 11,100,000	\$ 11,100,000	\$ -	\$ -
ST. PHILIP'S COLLEGE & SWC - 2020 MTN BOND	\$ 11,000,000	\$ -	\$ 10,937,817	\$ 10,937,817	\$ -	\$ 62,183
PALO ALTO COLLEGE - 2020 MTN BOND	\$ 9,800,000	\$ -	\$ 7,103,426	\$ 7,103,426	\$ -	\$ 2,696,574
NORTHWEST VISTA COLLEGE - 2020 MTN BOND	\$ 10,000,000	\$ 1,013,000	\$ 1,818,853	\$ 2,831,853	\$ 637,000	\$ 6,531,147
NORTHEAST LAKEVIEW COLLEGE - 2020 MTN BOND	\$ 8,100,000	\$ -	\$ 7,678,967	\$ 7,678,967	\$ 226,679	\$ 194,354
MTN Bond Totals	\$ 50,000,000	\$ 1,013,000	\$ 38,639,063	\$ 39,652,063	\$ 863,679	\$ 9,484,259
TOTAL FOR ALL 2017 CIP BONDS	\$ 499,378,526	\$ 6,818,215	\$ 436,723,115	\$ 443,541,330	\$ 33,087,400	\$ 22,749,796

ALAMO COLLEGES DISTRICT
2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT
As of August 31, 2025
Preliminary — Subject to Change and Unaudited

General Obligation Bonds							
PROJECT TITLE	Adjusted Budget	Current Month Expenses	Current Yr Expenses	Prior Yrs Expenses	Total to Date All Yrs Expenses	Commitments	Available Balance
DIS-WETC GO17 - T1	24,000,000	20,840	80,822	23,771,346	23,852,168	57,000	90,832
DIS-SETC GO17 - T1	23,000,000	-	1,217,111	19,921,729	21,138,839	38,032	1,823,128
DIS-N. 281 Property purch - GO17 - T1	5,000,000	-	-	5,000,000	5,000,000	-	-
DIS I-10 NW Ed and Train Ctr. - GO17 - T2	23,881,758	58,411	1,961,175	2,827,578	4,788,753	18,902,054	190,951
SWC- Redund Police Dpatch @ SWC - GO17 - T1	2,955,408	-	-	2,955,408	2,955,408	-	(0)
DIS MOKA Prog. MGT. - GO17	7,254	-	-	7,254	7,254	-	0
TOTAL FOR DISTRICT	\$ 78,844,420	\$ 79,251	\$ 3,259,108	\$ 54,483,315	\$ 57,742,423	\$ 18,997,086	\$ 2,104,911
DIS Instructional Tech GO17 - T1	2,556,117	-	1,399,166	1,128,944	2,528,109	-	28,007
DIS Infrastructural & ACOL GO17 T1	12,251,967	-	564,120	11,685,075	12,249,196	-	2,771
DIS Comm. & Collaboration Tools GO17 T1	3,997,214	-	-	3,997,214	3,997,214	-	-
Reporting and Analysis - T3	843,897	-	342,000	501,897	843,897	-	-
DIS Mobile Tech & Security GO17 - T3	5,330,806	-	-	5,330,805	5,330,805	-	0
TOTAL FOR DISTRICT WIDE INFO. TECH.	\$ 24,980,000	\$ -	\$ 2,305,286	\$ 22,643,936	\$ 24,949,222	\$ -	\$ 30,779
TOTAL FOR DISTRICT / DISTRICT WIDE	\$ 103,824,421	\$ 79,251	\$ 5,564,394	\$ 77,127,251	\$ 82,691,645	\$ 18,997,086	\$ 2,135,690
SAC-Parking Garage GO17 - T1	18,638,309	-	-	18,554,111	18,554,111	-	84,198
SAC-Childcare Bldg GO17 - T1	16,653,577	-	(412,623)	16,486,077	16,073,454	-	580,123
SAC Law Enforce/ 1st Responder - GO17 - T2	19,905,460	-	11,632	19,839,062	19,850,694	20,000	34,766
SAC Fletcher St Success Ren w/ Main Entry - GO17 - T2	9,689,076	-	-	9,689,076	9,689,076	-	-
SAC Physical Plant - GO17 - T3	2,471,654	-	-	2,471,654	2,471,654	-	0
SAC Chance Academic Ren - GO17 - T3	3,604	-	-	3,604	3,604	-	-
SAC MFA Ren - GO17 - T3	47,808	-	-	47,808	47,808	-	-
SAC NEW SCIENCE BLDG - GO17	15,032,801	-	-	14,897,801	14,897,801	-	135,000
TOTAL FOR SAC	\$ 82,442,288	\$ -	\$ (400,991)	\$ 81,989,192	\$ 81,588,201	\$ 20,000	\$ 834,087
SPC Culinary Arts Center Exc GO17 -T1	29,997,330	-	-	29,997,330	29,997,330	-	(0)
SPC Norris Tech Renovation GO17 - T2	14,851,838	-	-	14,851,838	14,851,838	-	-
SPC Bowden Renovation GO17 - T3	13,690,846	-	-	13,690,846	13,690,846	-	0
TOTAL FOR SPC	\$ 58,540,014	\$ -	\$ -	\$ 58,540,014	\$ 58,540,014	\$ -	\$ 0
SPC Welding and Auto Body Fac -GO17 -T2	23,342,058	-	-	23,342,058	23,342,058	-	(0)
TOTAL FOR SWC	\$ 23,342,058	\$ -	\$ -	\$ 23,342,058	\$ 23,342,058	\$ -	(0)
TOTAL FOR SPC / SWC	\$ 81,882,071	\$ -	\$ -	\$ 81,882,071	\$ 81,882,071	\$ -	\$ 0

ALAMO COLLEGES DISTRICT
2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT
As of August 31, 2025
Preliminary — Subject to Change and Unaudited

General Obligation Bonds							
PROJECT TITLE	Adjusted Budget	Current Month Expenses	Current Yr Expenses	Prior Yrs Expenses	Total to Date All Yrs Expenses	Commitments	Available Balance
PAC Manufacturing Bldg GO17 - T1	47,988,912	30,543	172,731	47,731,590	47,904,321	45,430	39,162
PAC Real Estate Purchase (under district funding) GO17 - T1	5,118,242	-	-	5,118,242	5,118,242	-	0
PAC Student Engagement & Welcome Ctr GO17 - T2	4,780	-	-	4,780	4,780	-	-
PAC Natatorium and Gym Ren GO17 - T2	13,769,259	-	-	1,283,098	1,283,098	617,962	11,868,199
PAC Physical Plant GO17 - T3	3,606,862	-	-	3,606,862	3,606,862	-	(0)
TOTAL FOR PAC	\$ 70,488,054	\$ 30,543	\$ 172,731	\$ 57,744,571	\$ 57,917,302	\$ 663,392	\$ 11,907,360
NVC Parking Garage GO17 - T1	9,701,860	-	-	9,472,467	9,472,467	-	229,393
NVC Welcome Ctr. GO17 - T1	15,770,421	-	-	15,711,143	15,711,143	-	59,278
NVC Cultural Prog Ctr Excellen GO17 - T2	11,740,947	177,308	434,547	1,165,535	1,600,083	12,543,243	(2,402,379)
NVC STEM GO17 - T3	28,987,984	-	12,200	28,554,034	28,566,234	-	421,750
NVC Physical Plant GO17 - T3	2,798,788	-	-	2,718,430	2,718,430	-	80,358
TOTAL FOR NVC	\$ 69,000,000	\$ 177,308	\$ 446,747	\$ 57,621,609	\$ 58,068,356	\$ 12,543,243	\$ (1,611,600)
NLC Tech Ctr Excellence/Science Building GO17 - T2	41,741,692	-	22,334	41,719,358	41,741,692	-	-
TOTAL FOR NLC	\$ 41,741,692	\$ -	\$ 22,334	\$ 41,719,358	\$ 41,741,692	\$ -	\$ -
TOTAL 2017 G.O. BONDS	\$ 449,378,526	\$ 287,102	\$ 5,805,215	\$ 398,084,052	\$ 403,889,267	\$ 32,223,722	\$ 13,265,537

ALAMO COLLEGES DISTRICT
2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT
As of August 31, 2025
Preliminary — Subject to Change and Unaudited

Maintenance Tax Notes							
PROJECT TITLE	Adjusted Budget	Current Month Expenses	Current Yr Expenses	Prior Yrs Expenses	Total to Date All Yrs Expenses	Commitments	Available Balance
SAC FLETCH ST SCSS MTN20	11,100,000	-	-	11,100,000	11,100,000	-	-
TOTAL FOR SAC	\$ 11,100,000	\$ -	\$ -	\$ 11,100,000	\$ 11,100,000	\$ -	\$ -
SPC THCA Culinary-MTN20	2,135,269	-	-	2,135,269	2,135,269	-	-
SPC NORRIS TECH MTN20	8,448,279	-	-	8,448,279	8,448,279	-	-
SPC WELD & AUTO MTN20	354,269	-	-	354,269	354,269	-	(0)
SPC UNALLOCATED MTN20	62,183	-	-	-	-	-	62,183
TOTAL FOR SPC / SWC	\$ 11,000,000	\$ -	\$ -	\$ 10,937,817	\$ 10,937,817	\$ -	\$ 62,183
PAC NATA & GYM IMP - MTN20	9,800,000	-	-	7,103,426	7,103,426	-	2,696,574
TOTAL FOR PAC	\$ 9,800,000	\$ -	\$ -	\$ 7,103,426	\$ 7,103,426	\$ -	\$ 2,696,574
NVC CUL PRGMS CYP REN - MTN20	8,181,147	185,000	1,013,000	-	1,013,000	637,000	6,531,147
NVC WELCOME CTR - MTN20	1,818,853	-	-	1,818,853	1,818,853	-	0
TOTAL FOR NVC	\$ 10,000,000	\$ 185,000	\$ 1,013,000	\$ 1,818,853	\$ 2,831,853	\$ 637,000	\$ 6,531,147
NLC SCI/TECH CTR of EXEL - MTN20	5,424,101	-	-	5,424,101	5,424,101	-	-
NLC VETERANS CENTER FFE - MTN20	421,033	-	-	-	-	226,679	194,354
NLC ACA BLDG I ELEV - MTN20	1,260,941	-	-	1,260,941	1,260,941	-	(0)
NLC NLIB Elev & L Ren - MTN20	143,926	-	-	143,926	143,926	-	0
NLC STU COM MOIST BAR - MTN20	850,000	-	-	850,000	850,000	-	-
TOTAL FOR NLC	\$ 8,100,000	\$ -	\$ -	\$ 7,678,967	\$ 7,678,967	\$ 226,679	\$ 194,354
TOTAL 2020 MTN BONDS	\$ 50,000,000	\$ 185,000	\$ 1,013,000	\$ 38,639,063	\$ 39,652,063	\$ 863,679	\$ 9,484,259
TOTAL 2017 CIP G.O. & MTN BONDS	\$ 499,378,526	\$ 472,102	\$ 6,818,215	\$ 436,723,115	\$ 443,541,330	\$ 33,087,400	\$ 22,749,796

Discussion and Possible Action on Approval of Monthly Report on Cooperative Purchases in Excess of \$200,000

Presented to the Board Acting as Committee of the Whole on October 14, 2025 and now presented to the Board for approval on October 28, 2025.

MINUTE ORDER

“The Alamo Colleges District Board of Trustees hereby approves the monthly Cooperative Purchase Report as presented.”

PURPOSE

The purpose of this Minute Order is to provide a monthly report of purchases exceeding \$200,000 and any fees charged by the various local, state, and national providers of Cooperative Purchasing (COOP) programs during May 2025, June 2025 and August 2025. Not all COOP programs charge fees, and some COOP's offer cash rebates paid directly to Alamo Colleges. The Purchasing and Contract Administration Department utilizes the COOP programs to gain greater access to goods and services, cost savings through leveraged buying, and reduced administration costs by issuing fewer competitive bids and proposals. The combined buying power of public institutions throughout the State of Texas and nationally translates into savings and provides an efficient, cost effective and legal means for providing goods and services to departments throughout the Alamo Colleges in an expedited fashion.

BACKGROUND

Vendor contracts awarded through approved federal, state or cooperative purchasing agreements are a statutorily approved alternative to competitively procured vendor contracts. Only the following such contract purchases require prior Board approval:

- a. Purchases valued at \$200,000 or more in any 12-month period that will result in additional gross square footage (permanent or otherwise) that will require cleaning and maintaining and have at least two utilities present.
- b. Purchases valued at \$200,000 or more in any 12-month period that in the judgment of the Chancellor or Purchasing & Contract Administration would commit the College District or one of the colleges to an entirely new technology that would be pervasive for subsequent years.

For any cooperative purchasing contract valued at \$25,000 or more, Purchasing & Contract Administration shall document any contract-related fee, including any management fee. At least annually, Purchasing & Contract Administration shall present a written report regarding any contract-related fees, including any management fees, to the Board of Trustees at a properly posted open meeting.

IMPLICATIONS

Financial: None

Strategic Plans: Goal I-Student Success; and Goal III-Performance Excellence

Employee Services: None

Attachments: Cooperative Contract Purchases over \$200,000

Jody Eastland

Jody M. Eastland, MBA, FAHRMM, CMRP
Director, Purchasing & Contract Administration

Lisa Mazure, CPA
Associate Vice Chancellor for
Finance and Fiscal Services

Dr. Thomas Cleary
Interim Vice Chancellor for Finance & Administration

Dr. Mike Flores
Chancellor



COOPERATIVE CONTRACT PURCHASES OVER \$200,000

Location	Type of Funding	Description	Purpose/Why	COOP Admin Fee	Total Cost	Vendor/ Co-Op
Palo Alto College	District-wide Preventive Maintenance Unrestricted Construction Funds	Purchase of materials and labor for the re-roof of Central Plant at the Palo Alto College.	Provide re-roofing services at the Palo Alto College Central Plant	\$0.00	\$359,896.00	Beldon Roofing TIPS 24010402
San Antonio College	SAC Capital	Flooring replacement at the Candler Gym, hallways, classrooms and offices	Replace old flooring with new flooring for students and staff	\$0.00	\$284,879.25	Twin Flooring & Finishes BuyBoard 736-24
Northwest Vista College	NVC Student Activity Fee	Purchase of new furniture for the Huisache Hall Renovation at Northwest Vista College	Provide new furniture to include: guest chairs, tables and lounge seat for students and staff	\$0.00	\$474,803.52	Alfred Williams & Company ENCORE OMNIA# 07-78, ARCADIA OMNIA #07-78, BERNHARDT #UTSSCA6724, CLARUS NCPA# 07-81, FRAMERY OPEN MARKET, GRAND RAPIDS OMNIA #07-92B, HM OMNIA # 2019001890, KNOLL OMNIA# 2019001890, KIMBALL OMNIA # R240108, LANDSCAPE FORMS OMNIA# 07-100, LOLL OMNIA # 07-103, MAGNUSON OMNIA # 07-104, SOI OMNIA # R240104

St Philip's College/Facilities	District-wide Preventive Maintenance Unrestricted Construction Funds	Purchase HVAC cleaning related services at St. Philip's College - Turbon Building	Perform HVAC system disaster decontamination due to the findings of post-construction sanitizing aimed at enhancing Indoor air quality to mitigate infection risks at Turbon Building, located at St. Philip's College	\$0.00	\$255,000.00	Cotton Commercial USA Inc BuyBoard 675-22
St Philip's College/Facilities	District-wide Preventive Maintenance Unrestricted Construction Funds	Purchase HVAC cleaning related services at St. Philip's College - CLR Building	Perform HVAC system decontamination work due to the findings of post-construction sanitizing aimed at enhancing indoor air quality to mitigate infection risks. At the CLR Building, located at St. Philip's College	\$0.00	\$541,000.00	Cotton Commercial USA Inc BuyBoard 675-22
ACCESS/Facilities	District Operating	Purchase of performance and optimization services to assist with evaluation and utility deferred maintenance	Provide Technical Support Services for ACD Energy/Utilities Savings Reinvestment Fund - Measures Identification/Implementation, Savings Quantification/Reporting, and Revolving Growth, in connection with the ACD Campuses & Facilities Life-Cycle Sustainability Program: Continued Energy & Sustainability Master Plan/Road Map Tech	\$0.00	\$250,000.00	Bee TIPS 2310020
Palo Alto College/Facilities	District Maintenance Tax Notes 23	Purchase of repair services for the exterior stucco wall at Palo Alto College Student Center.	Repair & replacement of existing exterior wall at the Palo Alto College Student Center	\$0.00	\$294,457.64	SpawGlass Contractors Inc Region 20 ESC#24027
San Antonio College/First Responder Academy	District Maintenance Tax Notes 23	Purchase of supplies and equipment for pump replacement	Provide drainage at the San Antonio College First Responders Academy	\$0.00	\$407,644.09	Sullivan Contracting HCDE 21/039MR-14

St Philip's College/Facilities	District Maintenance Tax Notes 23	Purchase for professional test, adjust and balance services.	Provide test, adjust and balance services for HVAC systems are functional as designed at St. Philip College	\$0.00	\$205,548.08	LCCx LLC TIPS 221004
Northwest Vista College/Facilities	District Maintenance Tax Notes 23	Purchase of equipment and supplies for asphalt surface for Northwest Vista College parking lot C2, C3-2 and roadway improvements.	Provide asphalt replacement and compaction by restriping of the parking lots, pavements, roadway and ADA improvements	\$0.00	\$244,551.00	Pavecon Ltd BuyBoard 700-23
San Antonio College/Facilities	District Maintenance Tax Notes 23	Purchase service to remove, consolidate and store contents for San Antonio College - McCreless Hall building	Provide storage for the McCreless Hall building contents during renovations	\$0.00	\$270,761.20	Armstrong Moving Solutions San Antonio LLC TIPS 240401
Northwest Vista College/Facilities	District Maintenance Tax Notes 23	Purchase of equipment and supplies for asphalt surface for Parking Lot B2 and roadway improvements	Provide asphalt replacement and compaction by restriping of the parking lots, pavements, roadway and ADA improvements	\$0.00	\$279,556.00	Pavecon Ltd BuyBoard 700-23
St Philip's College/Facilities	District Maintenance Tax Notes 23	Preventive maintenance cooling tower repairs for San Antonio College	Provide preventive maintenance and repair services on four cooling towers	\$0.00	\$287,543.00	Roy C Garrett BuyBoard 720-23
Northwest Vista College/Facilities	District Maintenance Tax Notes 23	Purchase of equipment and supplies for asphalt surface for Parking Lot C1-2 and roadway improvements	Provide asphalt replacement and compaction by restriping of the parking lots, pavements, roadway and ADA improvements	\$0.00	\$340,042.00	Pavecon Ltd BuyBoard 700-23



Northwest Vista College/Facilities	District Maintenance Tax Notes 23	Purchase of equipment and supplies for asphalt surface for Northwest Vista College Parking Lot A-2 and roadway improvements	Provide asphalt replacement and compaction by restriping of the parking lots, pavements, roadway and ADA improvements	\$0.00	\$421,289.00	Pavecon Ltd BuyBoard 700-23
Northwest Vista College/Facilities	District Maintenance Tax Notes 23	Purchase of equipment and supplies for asphalt surface for Northwest Vista College Parking Lot C4 C5 - 2 and roadway improvements	Provide asphalt replacement and compaction by restriping of the parking lots, pavements, roadway and ADA improvements	\$0.00	\$475,379.00	Pavecon Ltd BuyBoard 700-23
Northwest Vista College/Facilities	District Maintenance Tax Notes 23	Purchase HVAC repairs and air quality improvements for Northwest Vista College	Provide HVAC repairs and air quality improvements for systems supporting IT spaces in three buildings: Live Oak Hall, Redbud Learning Center, and Palmetto Center for the Arts	\$0.00	\$676,041.00	Noble Texas Builders LLC BuyBoard 728-24
San Antonio College/Facilities	District Maintenance Tax Notes 23	Purchase of renovation services for San Antonio College Candler Physical Education roof replacement	Provide preventative maintenance on roof replacement to preserve the building envelop preventing water intrusion, facility damage, and indoor air quality for Candler Physical Education Building	\$0.00	\$1,606,184.00	Empire Roofing Companies Inc Omnia 04-29
San Antonio College/Facilities	District Maintenance Tax Notes 23	Purchase of renovation services for San Antonio College Candler Physical Education roof replacement	Provide preventative maintenance on roof replacement to preserve the building envelop preventing water intrusion, facility damage, and indoor air quality for Candler Physical Education Building	\$0.00	\$1,606,184.00	Empire Roofing Companies Inc Omnia 04-29



Discussion and Possible Action on Approval of Investment Report Through August 31, 2025

Recommended for approval to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES on October 28, 2025.

MINUTE ORDER

“The Alamo Colleges District Board of Trustees hereby accepts the Investment Report as presented.”

PURPOSE

The following investment report is presented to the Board of Trustees for informational and approval purposes for the quarter ending August 31, 2025.

BACKGROUND

1. Quarterly Investment Report as required by the *Texas Government Code Public Funds Investment Act 2256.023* (“PFIA”) – Quarter Ending August 31, 2025.
2. A detailed listing of investments.
3. An informational dashboard view and summary of the investments held by the District as of August 31, 2025, for operations and construction assets including both required information per the PFIA and other information, such as allocation, issuers, statistics etc.
4. A summary as of August 31, 2025, of all funds held by the District in the Texas State Auditor’s Office format.
5. A summary of the current status of Investment Officer training.

IMPLICATIONS

Financial: N/A
Strategic Objective: Goal III Performance Excellence
Human Resources: N/A

ATTACHMENT

Quarterly Investment Report

Lisa L. Mazure, MSA, CPA Date
Assoc. Vice Chancellor of Finance
and Fiscal Services

Dr. Thomas Cleary Date
Interim Vice Chancellor for Finance
Administration

Dr. Mike Flores Date
Chancellor





Portfolio as of May 31, 2025		Portfolio as of August 31, 2025		Benchmark Comparison	
Beginning Book Value	614,559,300	Ending Book Value	689,194,484	Portfolio's Avg. YTM for quarter²:	4.04%
Beginning Market Value	614,441,665	Ending Market Value	689,398,647	Avg. Daily Net Yield of LGIP ³ :	4.30%
		Net Income	5,574,542	Avg. Yield 6-month Treasury Bill:	4.24%
		Change in Market Value ¹	74,956,982	Avg. Yield 1-year Treasury Bill:	4.01%
Unrealized Gain/(Loss)	(117,635)	Unrealized Gain/(Loss)	204,162	Avg. Yield 2-year Treasury Note	3.82%
		Change in Unrealized Gain/(Loss)	321,798		
		WAM ² at Ending Period Date	68 days		

Quarterly Market Summary:

After contracting in Q1 2025, the U.S. economy rebounded in Q2 with real GDP growing 3.3% annualized, largely driven by stronger consumer spending and a decline in imports. Inflation remained above the Fed's target, with core PCE inflation still elevated, though some deceleration in overall inflation was observed. The labor market has begun showing signs of softening as job growth declined and the unemployment rate held at 4.3%. At the June 17-18 FOMC meeting, policy-makers held the federal funds rate steady at 4.25%–4.50%. By late August, markets were largely expecting two quarter-point rate cuts by year-end, which implied a December 2025 federal funds rate in the 3.50%–3.75% range.

CERTIFICATION:

All transactions and holdings of the Alamo Colleges District investment portfolio are in compliance with the Public Funds Investment Act (Chapter 2256) and the District's Board approved Investment Policy and strategy.

Dr. Thomas Cleary
Interim Vice Chancellor
for Finance & Administration

Lisa L. Mazure,
MSA CPA

Digitally signed by
Lisa L. Mazure, MSA
CPA
Date: 2025.10.07
14:35:27 -05'00'

Lisa L. Mazure, MSA, CPA
Associate Vice Chancellor,
Finance & Fiscal Services

Patrick F. Vrba, Jr., CPA

Digitally signed by Patrick F. Vrba, Jr., CPA
Date: 2025.10.04 10:27:38 -05'00'

Patrick F. Vrba, Jr., CPA
Controller

Sean P. Mullen, CTP

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Sean P. Mullen, CTP
Date: 2025.10.01
08:51:45 -05'00'

Sean Mullen, CTP, CFP®
Treasurer

¹"Change in Market Value" is required data and includes all investments plus all interest and non-interest bearing bank accounts per State Auditor's Office definition and will primarily reflect the receipt and expenditure of the District's funds from quarter to quarter.

²Avg. Yield to Maturity (YTM) and Weighted Avg. Maturity (WAM) are weighted by Ending Book Value.

³Local Government Investment Pools (LGIP) are designed for funds that may be required for immediate expenditure, seeks to offer daily liquidity and to maintain a net asset value of one dollar. The District currently utilizes TexPool and TexPool Prime. For more info, visit <https://www.texpool.com>



• **Chart 1** shows the portfolio's diversification by security type. A diversified portfolio contains a variety of asset types in an attempt to limit exposure to any single asset or risk.

• **Chart 2** illustrates the portfolio's diversification by maturity and will correspond to the liquidity needs of the District throughout the year.

Chart 1

Asset Allocation by Security Type

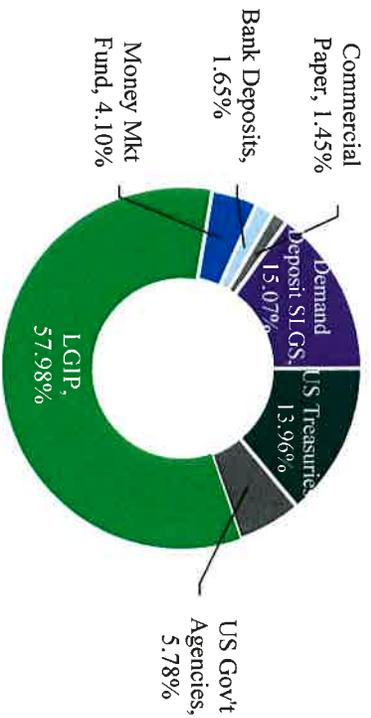
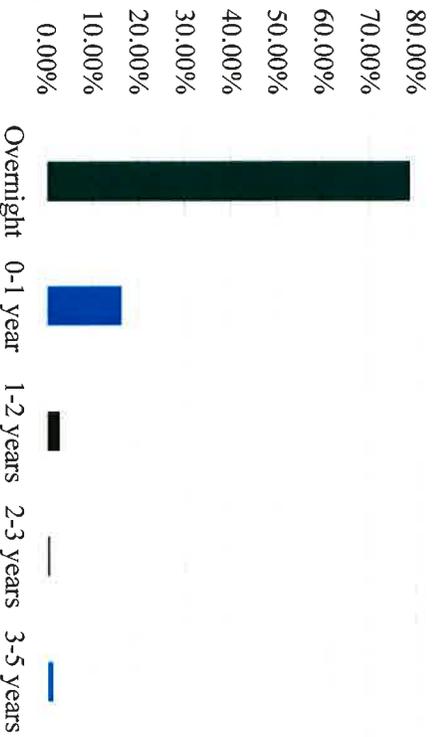


Chart 2

Maturity Distribution





• Chart 3 shows diversification by issuer and will change over time as new investments are purchased and existing investments mature. Diversification by issuer reduces the impact an issuer's default will have on the portfolio.

• Chart 4 illustrates diversification by credit quality and provides a view of the portfolio's exposure to credit/default risk.

Chart 3

Asset Allocation by Issuer

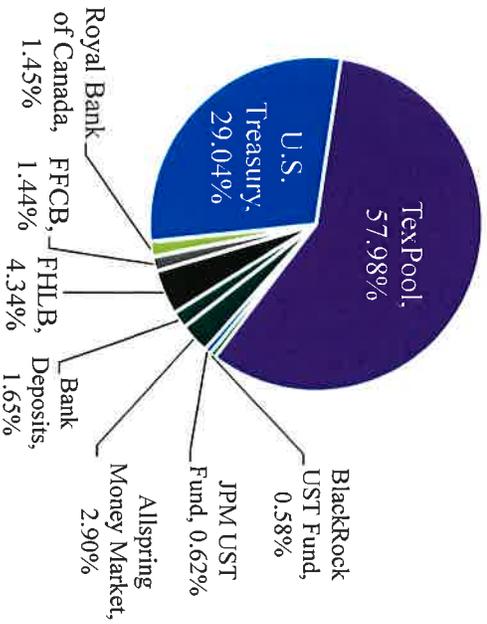
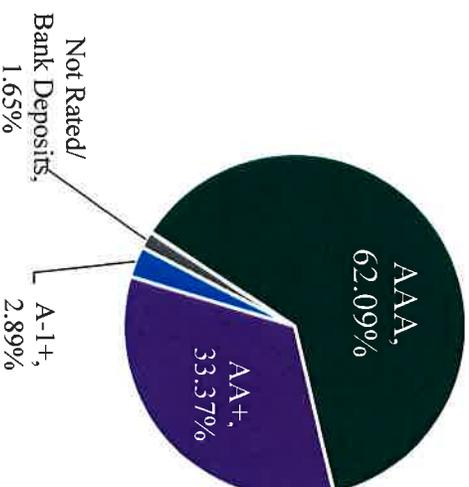


Chart 4

Asset Allocation by Credit Quality





• **Chart 5** illustrates the portfolio's composition by fund type. The District's Operating Fund will ebb and flow as revenues and expenditures occur. The District's construction funds from bond proceeds will be spent as capital improvement plans are completed.

• **Chart 6** shows the total balance of each fund as of the period end.

Chart 5

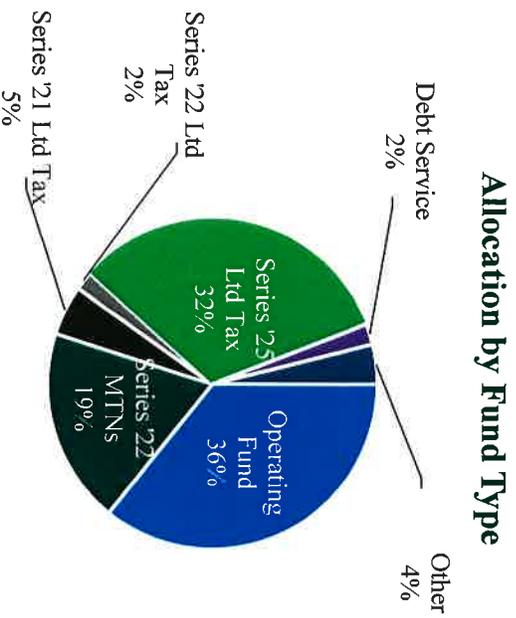
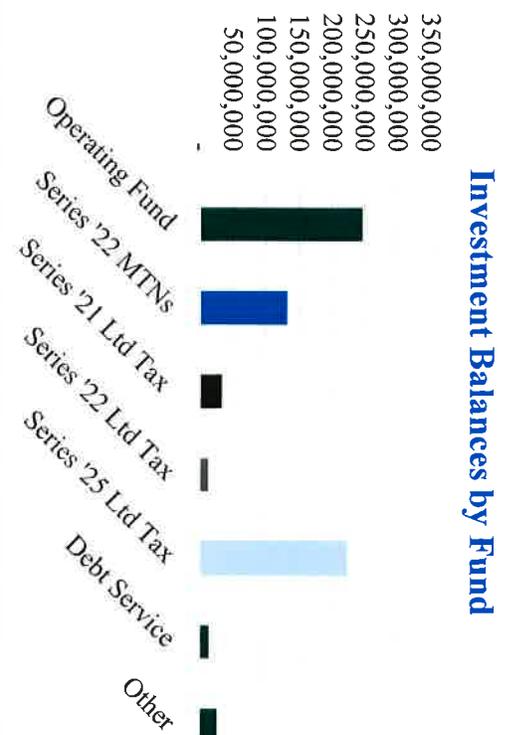


Chart 6



Settlement Date	Security Type	Security Description	CPN %	Maturity Date	Next Call	Call Type	Par Value	Book Value	Market Value	Days to Mtr	YTM %	Credit Rating
Operating Funds												
06/27/2024	AGCY	FHLB	5.125	09/12/2025	---	---	10,000,000.00	10,000,130.72	10,001,760.00	12	5.080	AA+
06/12/2024	AGCY	FRCB	4.750	03/10/2026	---	---	5,000,000.00	4,995,476.95	5,017,875.00	191	4.927	AA+
05/27/2021	AGCY	FHLB	1.250	05/27/2026	---	Expired	10,000,000.00	10,000,000.00	9,800,780.00	269	1.097	AAA
06/16/2021	AGCY	FHLB	1.050	06/16/2026	---	Expired	5,000,000.00	5,000,000.00	4,886,445.00	289	0.938	AA+
04/10/2025	AGCY	FHLB	1.020	07/14/2026	45944	Quarterly	5,000,000.00	4,878,798.22	4,875,270.00	317	3.894	AAA
01/06/2025	AGCY	FRCB	4.125	12/17/2029	---	---	5,000,000.00	4,946,668.38	5,075,325.00	1,569	4.400	AA+
		Subtotal					40,000,000.00	39,821,074.27	39,657,455.00			
01/08/2025	CP	Royal Bank of Canada	0.000	09/08/2025	---	---	10,000,000.00	9,991,697.22	9,987,900.00	8	4.397	A-1+
		Subtotal					10,000,000.00	9,991,697.22	9,987,900.00			
01/23/2025	US GOVT	U.S. Treasury Note	3.500	09/15/2025	---	---	10,000,000.00	9,997,138.47	9,994,921.90	15	4.268	AA+
04/10/2025	US GOVT	U.S. Treasury Bill	0.000	10/09/2025	---	---	10,000,000.00	9,957,587.78	9,956,833.30	39	4.158	A-1+
01/31/2025	US GOVT	U.S. Treasury Note	2.250	11/15/2025	---	---	10,000,000.00	9,959,687.67	9,957,421.90	76	4.270	AA+
02/13/2024	US GOVT	U.S. Treasury Note	1.625	02/15/2026	---	---	15,000,000.00	14,811,462.52	14,835,957.50	168	4.456	AA+
01/31/2025	US GOVT	U.S. Treasury Note	3.750	04/15/2026	---	---	5,000,000.00	4,985,573.98	4,992,382.80	227	4.227	AA+
11/25/2024	US GOVT	U.S. Treasury Note	3.625	05/15/2026	---	---	5,000,000.00	4,975,299.61	4,988,671.85	257	4.347	AA+
03/18/2025	US GOVT	U.S. Treasury Note	4.375	08/15/2026	---	---	12,000,000.00	12,032,783.29	12,053,457.44	349	4.080	AA+
02/05/2025	US GOVT	U.S. Treasury Note	4.250	03/15/2027	---	---	5,000,000.00	5,000,858.66	5,039,257.80	561	4.238	AA+
03/18/2025	US GOVT	U.S. Treasury Note	4.250	03/15/2027	---	---	10,000,000.00	10,033,189.24	10,078,515.60	561	4.025	AA+
01/06/2025	US GOVT	U.S. Treasury Note	4.500	04/15/2027	---	---	5,000,000.00	5,018,273.96	5,061,914.05	592	4.264	AA+
02/05/2025	US GOVT	U.S. Treasury Note	3.625	03/31/2028	---	---	5,000,000.00	4,921,790.58	5,004,687.50	943	4.272	AA+
01/06/2025	US GOVT	U.S. Treasury Note	1.125	08/31/2028	---	---	5,000,000.00	4,550,710.16	4,651,955.10	1096	4.355	AA+
		Subtotal					97,000,000.00	96,244,355.93	96,615,934.74			
		Subtotal Separate Operating Investments					147,000,000.00	146,057,127.42	146,261,289.74			
		TEXPOOL - General Fund					24,746,215.17	24,746,215.17	24,746,215.17	1	4.310	AAA
		TEXPOOL PRIME - General Fund					43,064,664.83	43,064,664.83	43,064,664.83	1	4.402	AAA
		BLACKROCK T-FUND					3,996,301.74	3,996,301.74	3,996,301.74	1	3.158	AAA
		AL/SPRING-GOVT MM SEL					20,000,000.00	20,000,000.00	20,000,000.00	1	4.220	AAA
		JPM Sweep					4,290,563.88	4,290,563.88	4,290,563.88	1	3.733	AAA
		Total Operating					243,097,745.62	242,154,873.04	242,359,035.36			
		TEXPOOL - Debt Service					13,938,985.73	13,938,985.73	13,938,985.73	1	4.310	AAA
		Total Debt Service					13,938,985.73	13,938,985.73	13,938,985.73			
		CIP/MTN Construction Series 2022 Ltd Tax					12,668,438.29	12,668,438.29	12,668,438.29	1	4.310	AAA
		LGIP					33,758,343.51	33,758,343.51	33,758,343.51	1	4.310	AAA
		LGIP					28,440,546.59	28,440,546.59	28,440,546.59	1	4.310	AAA
		SLGS					103,882,075.57	103,882,075.57	103,882,075.57	1	3.230	AA+
		LGIP					223,108,017.86	223,108,017.86	223,108,017.86	1	4.402	AAA
		Total CIP/MTN Construction					401,857,421.82	401,857,421.82	401,857,421.82			
		Total Operating/Debt Service/CIP Construction					658,894,153.17	657,951,280.59	658,155,442.91			



Settlement Date	Security Type	Security Description	CPN %	Maturity Date	Next Call	Call Type	Par Value	Book Value	Market Value	Days to Mtr	YTM %	Credit Rating
	LGIP	TEXPOOL - Rev Bond Construction					178,235.97	178,235.97	178,235.97	1	4.310	AAA
	LGIP	TEXPOOL - GO Bonds Construction					248,708.33	248,708.33	248,708.33	1	4.310	AAA
	LGIP	TEXPOOL - MTN 2020 Construction					13,399,277.65	13,399,277.65	13,399,277.65	1	4.310	AAA
	LGIP	TEXPOOL - Restricted Scholarship					4,122,173.65	4,122,173.65	4,122,173.65	1	4.310	AAA
	LGIP	TEXPOOL - CPFB Escrow					1,211,857.24	1,211,857.24	1,211,857.24	1	4.310	AAA
	LGIP	TEXPOOL - Pac Nat Major Repairs					736,287.57	736,287.57	736,287.57	1	4.310	AAA
		Total Investments					678,790,693.58	677,847,821.00	678,051,983.32			
		Retainage Accounts for Construction										
		INTEREST-BEARING BANK DEPOSITS (BoFA)					1,960,983.52	1,960,983.52	1,960,983.52	1	2.700	
		INTEREST-BEARING BANK DEPOSITS (JPM)					5,161,544.43	5,161,544.43	5,161,544.43	1	1.36%	
		Other Bank Deposits					4,224,135.45	4,224,135.45	4,224,135.45			
		Total Investments/Bank Deposits					690,137,356.98	689,194,484.40	689,398,646.72			

ALAMO COMMUNITY COLLEGE DISTRICT
Quarterly Investment Report (Including Deposits)
FOR PERIOD BEGINNING June 1, 2025 - August 31, 2025

August 31, 2025
Market Value

Publicly Traded Equity and Similar Investments

Common Stock (U.S. and foreign stocks held in separately managed accounts or internally managed by institution investment staff; exclude mutual or commingled funds)
Equity/Stock Mutual Funds
Balanced Mutual Funds (where target allocation is > 50% equities)
"Commodfund" Equity Commingled Funds
Other Equity Commingled Funds (if primarily invested in publicly traded equities)
Preferred Stock
Other - list by type

Total Publicly Traded Equity and Similar Investments **0**

"Other" Investments - Other than Publicly Traded Equity and Debt Investments

Real Estate (real-estate ownership & investments in real estate limited partnerships; private REITs or similar vehicles; include a portfolio of publicly traded REITs if managed as a separate asset allocation category; rather than comprising part of a broadly diversified stock portfolio)
Other Real Asset Investment (e.g. investments in infrastructure funds)
Private Equity
Hedge Funds
Commodfund
Alternative Asset Commingled Funds (Real Estate, Private Equity, Hedge Funds, Commodities, etc.)
Annuities
Commodities
Collectibles
Other - list by type

Total "Other" Investments - Other than Publicly Traded Equity & Debt Investments **0**

Publicly Traded Debt & Similar Investments > 1 year maturity

U.S. Government Securities ("Treasures")
U.S. Government Agency Securities ("Agencies")
Mortgage Pass-Throughs - "Agency"
Mortgage Pass-Throughs - "Private Label"
Asset-Backed Securities (ABS) (other than mortgage-backed securities)
Sovereign Debt (non-U.S.)
Municipal Obligations
Collateralized Mortgage Obligations (CMOs) - list below by category
Interest Only Strips (IOS)
Principal Only Strips (POS)
Inverse Floaters
Stated Final Maturity longer than 10 years
Other CMOs - "Agency"
Other CMOs - "Private Label"
Corporate Obligations (U.E. or foreign companies- list below by rating)
Highly Rated (AAA/AA or equivalent)
Other Investment Grade (A/BBB or equivalent)
High Yield Bonds (<BBB or equivalent)
Not Rated (NR)
Fixed Income/Bond Mutual Funds (longer term; registered with the SEC)
Balanced Mutual Funds (where target allocation is > 50% bonds or other debt securities)
"Commodfund" Fixed Income/Bond Commingled Funds
Other Fixed Income/Bond Commingled Funds (primarily invested in publicly traded debt securities; not registered with the SEC)
CICs (Guaranteed Investment Contracts)

Total Publicly Traded Debt & Similar Investments > 1 year **34,911,653**

Short-Term Investments & Deposits

U.S. Government Securities ("Treasures")
U.S. Government Agency Securities ("Agencies")
Banker's Acceptances
Commercial Paper - A1/P1 (or equivalent)
Other Commercial Paper - lower rated
Repurchase Agreements (Repos)
Money Market Mutual Funds (registered with the SEC)
Short-Term Mutual Funds Other than Money Market Mutual Funds (registered with the SEC)
Public Funds Investment Pool Created to Function as a Money Market Mutual Fund (not registered w/ SEC but "2a7-like")
TeePool (and TeePool Prime)
Other Public Funds Investment Pools Functioning as Money Market Mutual Funds
Other Investment Pool - Short-Term (not created to function as a money market mutual fund)
Certificates of Deposit (CD) - Nonnegotiable
Certificates of Deposit (CD) - Negotiable
Bank Deposits
Cash Held at State Treasury
Securities Lending Collateral Reinvestments (direct investments or share of pooled collateral)
Other - Municipal Securities
Other - Bank Sweep (Treasury Fund)

11,346,653

Total Short-Term Investments & Deposits **8,286,866**
654,486,991
689,998,647
TOTAL EXCLUDING BANK DEPOSITS 678,051,983

Name	Title	Most Recent PFIA Training	Officer Designation
Dr. Thomas Cleary	Interim Vice Chancellor for Finance and Administration	February 2024	Investment officer in absence of Associate Vice Chancellor
Lisa L. Mazure MSA, CPA	Assoc. Vice Chancellor, Finance and Fiscal Services (1)	June 2024	Designated investment officer by Board of Trustees
Patrick F. Vrbta, Jr., CPA	Controller	June 2024	Investment officer
Sean Mullen, CTP, CFP®	Treasurer	February 2025	Investment officer- delegated management of investment activity

Per Policy C.1.7 Investments: The Associate Vice Chancellor of Finance and Fiscal Services is designated as the investment officer of the College District by Board authority delegated through the Chancellor. In the absence of the Associate Vice Chancellor of Finance and Fiscal Services, the Vice Chancellor for Finance and Administration is deemed to be the investment officer. The investment officer shall be responsible for the investment of funds consistent with the investment policy adopted by the Board. The Associate Vice Chancellor of Finance and Fiscal Services may delegate management responsibility for daily investment transactions to the Controller or Treasurer.

*Requirement: 5 hours of training each biennium. Biennium during reporting period 9-1-23 to 8-31-25.
New Investment Officers must take training within 6 months.*

Discussion and Possible Action on Investment Brokers

Presented to the Board Acting as Committee of the Whole on October 14, 2025, and now presented to the Board for approval on October 28, 2025.

MINUTE ORDER

“The Board of Trustees hereby adopts Alamo Colleges District’s qualified list of Investment Brokers/Dealers with authorization to negotiate transactions with Alamo Colleges District as prescribed in the District’s Investment Policy, as the broker/dealers listed on HilltopSecurities Asset Management, LLC’s approved Broker/Dealer list.”

PURPOSE

Annual adoption of the Alamo Colleges District’s’ qualified broker list.

BACKGROUND

Alamo Colleges District is subject to the Public Funds Investment Act (the “Act”) of the State of Texas. Section 2256.025 of the Act stipulates the institution’s designated investment committee must annually adopt a qualified List of Investment Brokers through which the investment officer(s) may purchase or sell securities for the institution. In December 2008, Alamo Colleges began utilizing FirstSouthwest Asset Management, LLC’s (“FSAM”) investment advisory services, and subsequently Alamo Colleges adopted FSAM's complete list of broker-dealers. This provides the District with access to a much broader universe of broker-dealers, reviewed by the investment advisor, for the purchase and sale of investments to include certified SMWVBE businesses. In 2019, FSAM changed its name to HilltopSecurities Asset Management, LLC. (“HSAM”). Per Section 2256.005(k) of the Act, HSAM annually certifies that they have received and reviewed the District’s Investment Policy and implemented reasonable procedures and controls in an effort to preclude investment transactions between Alamo Colleges District and HSAM that are not authorized by the Policy.

IMPLICATIONS

Financial: Assure investment fund preservation with a reasonable rate of return

Strategic Objective: III – Performance Excellence

Human Resources: N/A

ATTACHMENT

HilltopSecurities Asset Management, LLC - List of Investment Brokers/Dealers

Lisa L. Mazure, MSA, CPA Date
Assoc. Vice Chancellor of Finance
and Fiscal Services

Dr. Thomas Cleary Date
Interim Vice Chancellor for Finance
Administration

Dr. Mike Flores Date
Chancellor



ALAMO
COLLEGES
DISTRICT

Attachment (MO 10-28-25)

**Authorized Broker/Dealer List
Provided by Hilltop Securities Asset Management, LLC**

Academy Securities¹
BofA Securities
BOK Financial
Brean Capital
Daiwa Capital Markets
FHN Financial
Goldman, Sachs & Co
Great Pacific Securities¹
JP Morgan Securities^{2,3}
KeyBanc Capital Markets
Loop Capital Markets¹
Mizuho Securities
Morgan Stanley & Co²
Multi-Bank Securities¹
Oppenheimer & Co.
Piper Sandler & Co²
Raymond James²
RBC Capital Markets²
Rice Financial¹
Siebert Williams Shank^{1,2}
Stifel Financial²
StoneX
TD Securities
UBS Securities
UMB Bank
U.S. Bancorp Investments
Wells Fargo Securities⁴

¹Certified SMWVBE Business

²Firm Included in Alamo Colleges District's Underwriter Pool

³Alamo Colleges District's Depository Bank

⁴Alamo College District's Safekeeping Agent

Discussion and Possible Action to Authorize the Chancellor or his Designee to Negotiate and Execute the Fiscal Year 2026/Fiscal Year 2027 City of San Antonio Interlocal Agreement and Annual Account Related to the Utility Escrow Settlement.

Presented to the Board Acting as Committee of the Whole on October 14, 2025, and now presented to the Board for approval on October 28, 2025.

MINUTE ORDER

“The Board of Trustees authorizes the Chancellor or his designee to negotiate and execute the Fiscal Year 2026/Fiscal Year 2027 Interlocal Agreement related to the utility escrow settlement with the City of San Antonio for the City’s purchase of educational services in the amount of \$1,198,092.00” and \$1,221,029.00 respectively.

PURPOSE

To authorize the FY 2026/FY 2027 Interlocal Agreement and annual account for the purchase of Customized Training, Employee Development, and Workforce Development programs by the City of San Antonio (“CoSA”) from the District in accordance with the provisions of the renewal of their utility escrow settlement.

BACKGROUND

In February 2001, the Board authorized the negotiation and execution of a utility escrow settlement and a related interlocal agreement with the City of San Antonio (“CoSA”). In April 2015, the CoSA City Council and Board reauthorized and entered into a new fifteen (15) year term agreement from April 1, 2016 through March 31, 2031. That agreement authorizes Alamo Colleges District to provide training and education courses for CoSA employees and programs designated by CoSA, including tuition reimbursement and/or any other lawful purpose, from funds held in escrow by Alamo Colleges District in lieu of payment of the City’s 14% share of CPS revenues from the District. The utility escrow account also includes carryover funds. The attached Agreement, which requires approval by both parties of programs to be funded from the escrow account, authorizes funds to be encumbered for FY 2026 and FY 2027, per Table 1, based upon funds in the account and projected utility consumption.

Table 1 COSA - Interlocal Agreement	FY 2026 \$ Amount	FY 2027 \$ Amount
Alamo Academies	\$ 606,039	\$ 623,620
Training for COSA Employees	\$ 426,000	\$ 426,000
Mentor-Protégé/City Business Empowerment Plan	\$ 139,053	\$ 142,409
Audit	\$ 27,000	\$ 29,000
TOTALS	\$1,198,092	\$1,221,029

IMPLICATIONS

Financial: Authorizes **\$1,198,092.00** in FY 2026 and **\$1,221,029** in FY 2027 from the CPS utility escrow account to provide instruction and related services, to include: Alamo Academies, COSA Employee Development, and Economic Development programs for FY2026 and FY2027.

Strategic Plan: Goals 1 – Student Success; Goal 3 - Performance Excellence

Human Resources: None

ATTACHMENTS: Draft FY 2026/FY 2027 Interlocal Agreement Regarding Utility Escrow Settlement Between the City of San Antonio and the Alamo Colleges District

Dr. Mike Flores, Chancellor Date

Mr. Xavier Urrutia, Interim Vice Chancellor, EWD Date

INTERLOCAL AGREEMENT BETWEEN ALAMO COLLEGES DISTRICT AND CITY

This Agreement is entered into by and between the City of San Antonio (hereinafter referred to as “CITY”), acting by and through its City Manager or her designee, pursuant to Ordinance No. 2025-_____ passed and approved on _____, 2025, and the Alamo Community College District doing business as Alamo Colleges District (hereinafter referred to as “ACD”) acting by and through the Chancellor or designee, pursuant to the minute order passed by the ACD Board of Trustees on _____, 2025, (collectively, the “Parties”) having agreed, through the Settlement Agreement, attached hereto and incorporated herein for all purposes as Exhibit I, to establish an Account to provide customized training and college hours to CITY employees and various designated CITY programs and for any other lawful purpose in furtherance of CITY’S Economic Development Strategies and Workforce Development, and agree that same shall be administered and implemented as described below. Staff is recommending the following budget and funding for the following programs and further, for those programs approved, City Council gives the staff authority to consider for extension up to twelve (12) months any unspent budget funds at August 31, 2026 for the programs listed below to August 31, 2027 after receipt and consideration of a statement of conditions necessitating the extension and, if approved by staff, subsequent written notification to ACD of the extension date and amount.

I. **DEFINITIONS**

- 1.1 The term “ACD” as used herein shall refer to the Alamo Colleges District, an assumed name of the Alamo Community College District (“ACCD”).
- 1.2 The term “Account” as used herein shall refer to that account established pursuant to the Settlement Agreement (Exhibit I) which consists of Proceeds to be used in connection with this Agreement.
- 1.3 The term “CITY” as used herein shall refer to the City of San Antonio.
- 1.4 The term “CPS” as used herein shall refer to the City of San Antonio CPS Energy, formerly known as City Public Service, or its successor in interest.
- 1.5 The term “Proceeds” as used herein shall refer to fourteen percent (14%) of the electric and natural gas charges billed by CPS Energy to the Alamo Colleges District, which may otherwise collectively be referred to as “Settlement Funds”.

II. **TERM**

- 2.1 While the Parties agree that the Term of this Agreement formerly coincided with the initial term of the Settlement Agreement (attached hereto and incorporated herein as Exhibit I), which said initial Term is agreed to be fifteen (15) years, from April 1, 2016 through March 31, 2031, the Parties acknowledge that pursuant to the Interlocal Cooperation Act, this Agreement is subject to annual review. The Parties agree that the Term of this Agreement shall now coincide with ACD’s fiscal year, and shall commence September 1, 2025 and terminate August 31, 2027, or until such time as all Proceeds plus interest and investment earnings, having accrued pursuant to the Settlement Agreement, are utilized by CITY, subject to subsequent City Council and ACD Board approval.

- 2.2 Should **ACD** decide not to renew this Agreement pursuant to the provisions of Subsection 2.1, all Proceeds, interest and investment earnings remaining unused by **CITY** shall be paid over to **CITY**, in cash, upon written notice by **CITY** to **ACD**; and Proceeds, interest and investment earnings which would otherwise have been deposited in the Account for use by **CITY** in connection with this Interlocal Agreement and the Settlement Agreement, shall be paid directly to **CITY**, on an annual basis, for the balance of the 15-year Term hereof.

III. **ACCOUNTING FOR DEPOSITS**

- 3.1 Within thirty (30) days following the end of each quarter—March 31st, June 30th, September 30th and December 31st—during the term of this Agreement, **ACD** shall provide to **CITY**, through the Workforce Development Office via workforce@sanantonio.gov, an accounting of the Account established pursuant to Subsection 3.1 of the Settlement Agreement and a copy of the TexPool Investment Pool statement, which indicates interest earned per month. **ACD shall provide to the Workforce Development Office a copy of its** CPS analysis statement monthly; including its calculation of the 14% attributable to **CITY** plus any interest and investment earnings for the quarter.

IV. **DESIGNATION OF PROGRAMS, HOURS AND TRAINING**

- 4.1 In lieu of receipt of a portion of the Proceeds which have accrued for the period from January 1, 2000 through the commencement date of this Agreement, **ACD** agrees to provide, and **CITY** agrees to accept, college hours for **CITY** employees and programs designated by **CITY**, including tuition reimbursement and/or any other lawful purpose that supports **CITY'S** Economic Development Strategies and Workforce Development.

Exclusive of those **CITY** employees applying for tuition reimbursement, no less than five (5) days prior to the commencement of **ACD'S** Spring, Summer and Fall training, respectively, **CITY** agrees to provide **ACD** with the number of **CITY** employees and designated **CITY** program participants to receive college hours, as applicable.

- 4.2 The Parties agree that **CITY** is not required to use any specific amount of college hours, training, books or materials in any given semester or year and that all Proceeds in the Account including, but not limited to, Proceeds plus interest and investment earnings shall be maintained by **ACD** in the Account until all sums are used by **CITY** in accordance with provisions of this Agreement and the Settlement Agreement (Exhibit I).
- 4.3 **CITY** agrees to request customized training for **CITY** employees and/or entities or programs designated by **CITY**, through its Director of Workforce Development Department, or his/her designee, or for any other lawful purpose in furtherance of **CITY'S** Economic Development Strategies and Workforce Development. Furthermore, **CITY** agrees to inform **ACD**, no less than five (5) days prior to the commencement of customized training, the designated number and names of the City program participants in the requested customized training, as applicable.
- 4.4 The Parties agree that, pursuant to the stated intent of the Settlement Agreement, funds from the ACCD-Utilities Escrow Settlement account may be utilized for various **CITY**-designated programs, as well as for any other lawful purpose in furtherance of **CITY'S** economic development strategies and workforce development, to include authority for **CITY'S** Executive Director of Workforce Development office, with the concurrence of the **ACD** Vice Chancellor for Economic and Workforce Development, to adjust budgetary line item allotments, up to fifty thousand dollars (\$50,000.00), as

necessary to further the purposes of this provision and Agreement and/or to increase the total budget, up to \$100,000, to account for an annual salary adjustment for personnel assigned to the previously indicated programs.

V.

ACCOUNTING FOR PROGRAMS, EDUCATION AND TRAINING

- 5.1** ACD will, at the commencement of the semester or scheduled training, as applicable, send an invoice to the CITY listing all individuals registered in those classes. Once approved by the CITY, ACD may withdraw from the Account established pursuant to Section III of the Settlement Agreement, (Education and Training Account), an amount equal to the costs of said college hours, training, books and/or materials, or for any other lawful purpose in furtherance of City's Economic Development Strategies and Workforce Development, deposit said funds in ACD's general fund, and forward to the CITY Workforce Development office a quarterly accounting of the withdrawal. If a dispute arises regarding whether the hours were taken, training was provided, certain books and materials were used, or regarding the costs used to calculate the amount to be withdrawn from the Account, that portion in dispute shall be returned to the established Account until the dispute has been resolved, in accordance with Article VII, (Audit of Records).
- 5.2** In calculating the cost of college hours, customized training, books, materials, or for any utilization in furtherance of CITY's Economic Development Strategies and Workforce Development, ACD agrees to use the rates or costs in effect at such time as the college hours are taken or the customized training is provided and the books and materials are utilized. In the event no rate or cost is established for the requested training, or for the specific books and materials, CITY and ACD shall agree, in writing, on a rate to be used in said calculation.
- Any refund of costs must be in accordance with ACD refund policies in effect at such time as the college hours are taken or the customized training is provided.
- 5.3** No later than sixty (60) days after the conclusion of each semester, ACD shall provide CITY, through the Workforce Development office, with an accounting as follows: (1) list of CITY employees and designated CITY program participants completing ACD college hours; (2) number of college hours completed; (3) cost per college hour; (4) list of books and materials utilized, if applicable; (5) cost of books and materials, if applicable; and (6) total cost.
- 5.4** No later than sixty (60) days after the conclusion of each customized training session, ACD shall provide CITY, through the Workforce Development office, with an accounting as follows: (1) name of CITY-designated Program for which training was provided; (2) description of the customized training; (3) number of hours training utilized; (4) cost per training hour or rate; (5) list of books and materials utilized, if applicable; (6) cost of books and materials, if applicable; and (7) total cost.
- 5.5** The Director of the Workforce Development Department, with the concurrence of the ACD Vice Chancellor for Economic and Workforce Development, is authorized to adjust the budget and programs for the period of September 1, 2025 through August 31, 2027 in consultation with the Economic and Workforce Development Committee.

VI.
RECORD RETENTION

6.1 ACD shall retain all records, documents and accounting records created or pertaining, directly or indirectly, to this Agreement, throughout the Term of this Agreement, and for the longer of that period which **CITY** or **ACD** is required to retain such documents, as established by the Texas State Library and Archives Commission. Upon conclusion of such period, **ACD** agrees to make copies, electronic copies will be permissible, at the **CITY's** request, of all such records, documents and accounting records for City or its designated representative, that have not been furnished previously pursuant to this Agreement or the Settlement Agreement, subject to a student's consent, as required by law and if applicable, at no additional cost to **CITY**.

VII.
AUDIT OF RECORDS

7.1 ACD shall conduct annual independent, third-party audits of all records maintained in connection with this Agreement and submit an audit report within the earlier of:

- (A) thirty (30) calendar days after receipt of the auditor's report(s); or
- (B) three (3) months after the end of Contractor's fiscal year.
- (C) three (3) months after the early termination of this Contract.

7.2. In the event a dispute arises between **CITY** and **ACD** regarding whether certain college hours were taken, training was provided, or certain books or materials were used, the costs used to calculate the amount to be withdrawn from the Account under Article V. (Accounting for Education and Training), or generally regarding the utilization and expenditure of Proceed, **ACD** shall procure an independent third-party audit, which shall commence no later than (30) days from the date of notice of said dispute. Any portion of the Proceeds in dispute shall be maintained in the established Account until the dispute has been resolved as a result of said audit.

7.3 The cost of the audit(s) and Procedures Manual required under this Article may be paid out of the Education and Training Account, established through Section III, (Education and Training Account), of the Settlement Agreement.

7.4 ACD shall maintain all records, documents and accounting records generated directly or indirectly as a result of this Agreement at its main office and shall make such records, documents and accounting records available to **CITY**, during **ACD's** regular business hours, as often as **CITY** deems necessary, for purposes of auditing, inspecting or making copies of same by **CITY** or its designated representative(s), subject to a student's consent, as required by law.

7.5 If an audit or examination determines that **ACD** has expended funds or incurred costs inconsistent with this Agreement, **ACD** shall be notified and **CITY** may, in its sole discretion, elect to either 1) deduct the disallowed amounts from subsequent Account withdrawals, or 2) require **ACD** to fully refund the disallowed amounts by depositing funds back into the escrow account within ten (10) days after receipt of written notification.

VIII.
AMENDMENT

- 8.1** No amendment, modification or alteration of the terms of this Agreement shall be binding unless the same be in writing, dated subsequent to the date hereof, duly executed by the Parties and authorized by the Parties' respective governing body.

IX.
TERMINATION

- 9.1** In the event **CITY** terminates this Agreement prior to the expiration of the initial or subsequent 15-year Term, as applicable, of the Settlement Agreement, the Parties agree to meet and confer regarding the utilization and expenditure of Proceeds.
- 9.2** In the event **ACD** terminates this Agreement prior to the expiration of the initial or subsequent 15-year Term, as applicable, of the Settlement Agreement, all Proceeds, interest and investment earnings remaining unused by **CITY** shall be remitted to **CITY**, in cash, upon written notice by **CITY** to **ACD**; and Proceeds, interest and investment earnings which would otherwise have been deposited in the Account for use by **CITY** in connection with this Agreement, shall be paid directly to **CITY**, on an annual basis, for the balance of the applicable Term.

X.
NOTICE

- 10.1** Unless specifically provided for otherwise, any notice required or permitted to be given under this Agreement shall be given in writing and sent certified mail, return receipt requested, postage prepaid to **CITY** or **ACD** at the addresses set forth below, or to any other address of which written notice of change is given:

CITY OF SAN ANTONIO
City of San Antonio
Workforce Development Office
P.O. Box 839966
San Antonio, Texas 78283-3966

City of San Antonio
Office of the City Attorney
Attn: Andrew Segovia
P.O. Box 839966
San Antonio, Texas 78283-3966
and

ALAMO COLLEGES DISTRICT
Chancellor
2222 N. Alamo St.
San Antonio, TX 78215

XI.
VENUE AND GOVERNING LAW

- 11.1** All services performed pursuant to this Agreement, and venue and jurisdiction arising under or in connection with this Agreement, shall lie exclusively in Bexar County, Texas.
- 11.2** This Agreement shall be construed under and in accordance with the constitution and the laws of the State of Texas.

XII.
ASSIGNABILITY

- 12.1** **ACD** shall not assign any interest, right or covenant in this Agreement to any other party or entity without the prior written consent of **CITY**. In the event **ACD** assigns any interest or right in this Agreement without this prior written consent, then all Proceeds, interest and investment earnings remaining unused by **CITY** shall be remitted to **CITY**, in cash, upon written notice by **CITY** to **ACD**; and Proceeds, interest and investment earnings which would otherwise have been deposited in the Account for use by **CITY** in connection with this Agreement, shall be paid directly to **CITY**, on an annual basis, for the balance of the initial or subsequent 15-year Term of the Settlement Agreement, as applicable.
- 12.2** **CITY** shall not assign any interest, right or covenant in this Agreement to any other party or entity without the prior written consent of **ACD**.

XIII.
INCORPORATION OF EXHIBITS

- 13.1** All exhibits referred to herein and attached hereto are intended to be, and hereby are, specifically made a part of this Agreement. The exhibits are as follows:

Settlement Agreement	Exhibit I
FY 2026 and 2027 Interlocal Budget	Exhibit II
CITY's Authorizing Ordinance	Exhibit III
ACD's Authorizing Minute Order	Exhibit IV

- 13.2** Should there be any conflict or inconsistency between this Agreement and Exhibit I, the terms of Exhibit I shall control. In the event of a conflict between this Agreement, Exhibit I, and Exhibit III, Exhibit III shall control.

XIV.
SEVERABILITY

- 14.1** If any clause or provision of this Agreement is held invalid, illegal or unenforceable under present or future laws then, and in that event, it is the intention of the Parties hereto that the remainder of this Agreement shall not be affected thereby and that the remainder of this Agreement shall be construed as if such invalid, illegal or unenforceable clause or provision had not been contained herein. It is also the intention of the Parties hereto that in lieu of such clause or provision in this Agreement that is invalid, illegal or unenforceable, there be added as a part of the Agreement a clause or provision as similar in terms to such invalid, illegal or unenforceable clause or provision as may be possible, legal, valid and enforceable.

XV.
CAPTIONS

15.1 The captions contained in this Agreement are for convenience of reference only, and in no way limit or enlarge the terms and/or conditions of this Agreement.

-----Signature page to follow.-----

XVI.
SIGNATURES

16.1 EXECUTED in triplicate originals, this the _____ day of _____, 2025.

CITY
City of San Antonio

ACD
Alamo Colleges District

Erik Walsh
City Manager

Dr. Mike Flores
Chancellor

Approved as to form:

Approved as to form:

Christina Ramirez
Assistant City Attorney

Attorney for the Alamo Colleges District

EXHIBIT I

H:Finance/ACCD Agrmt12-final
03/20/01

SETTLEMENT AGREEMENT

WHEREAS, in 1987, the Fourth Court of Appeals in City of San Antonio v. Alamo Community College District, rendered judgement in favor of the City of San Antonio ("CITY") requiring the Alamo Community College District ("ACCD") to pay that portion of their electric and natural gas service bills destined to be paid to the City; and

WHEREAS, in the spirit of cooperation, the parties have agreed to a release, and an expenditure of a portion of the Proceeds to establish a High Technology Center to be utilized in furtherance of CITY'S Economic Development Strategies and Workforce Development; and

WHEREAS, the parties have also agreed to the establishment of an Account and expenditure of Proceeds therein to provide customized training, classroom hours, books and materials for CITY employees, various CITY designated programs and for any other lawful purpose in furtherance of CITY'S Economic Development Strategies and Workforce Development subject to the terms established herein; and

WHEREAS, the parties have attached an Interlocal Agreement between the CITY and ACCD for the purpose of memorializing the parties intent as to the annual implementation and administration of the customized training classroom hours and materials to CITY employees, various CITY designated programs and for any other lawful purpose in furtherance of CITY'S Economic Development Strategies and Workforce Development, which is attached as Exhibit "A" and is hereby incorporated into this Agreement for all purposes; and

WHEREAS, the parties wish to memorialize their mutual assent by means of this Agreement; **NOW THEREFORE:**

The City of San Antonio (hereinafter referred to as "CITY"), acting through its City Manager, Alexander E. Briseño, pursuant to Ordinance No. 93625, passed and approved March 22, 2001, and the Alamo Community College District (hereinafter referred to as "ACCD"), acting through its Chancellor, Robert W. Ramsay, pursuant to the minute order, passed by the ACCD Board of Trustees on February 20, 2001, which the parties covenant and agree as follows:

I. DEFINITIONS

- 1.1 The term "ACCD" as used herein shall refer to the Alamo Community College District.
- 1.2 The term "Account" as used herein shall refer to that account that consists of Proceeds and is established to be used in connection with this Agreement.
- 1.3 The term "Administrative Costs" means reasonable costs directly incurred by ACCD related to this agreement. These costs include, but are not limited to, costs and expenses for administration and implementation of this Agreement.
- 1.4 The term "Building Account" as used herein shall refer to that account established to be used in connection with the establishment of a high-technology center, as further described by Section II. Building Account.
- 1.5 The term "CITY" as used herein shall refer to the City of San Antonio.

- 1.6 The term "CPS" as used herein shall refer to the City of San Antonio City Public Service, or its successor in interest.
- 1.7 The term "High Technology Center" as use herein shall refer to a facility that will be used to train CITY employees, various CITY designated programs, or for any other lawful purpose in furtherance of CITY's Economic Development Strategies and Workforce Development.
- 1.8 The term "Proceeds" as used herein shall refer to fourteen percent (14%) of the electric and natural gas charges billed by City Public Service to the Alamo Community College District, which may otherwise be referred to as "Funds"

II. BUILDING ACCOUNT

- 2.1 The parties acknowledge and agree that ACCD has maintained a portion of Proceeds in a Building Account with a Bank in the City of San Antonio, at it's sole cost and expense, through December 31, 1999, having a balance of \$2,981,571.92.
- 2.2 The parties agree that such amount having accrued in said Building Account, as mentioned above in subsection 2.1, shall be utilized by ACCD for establishing a high-technology center, which may include, but not be limited to, finish-out, improvements and purchase of equipment at Building 210 located on the premises of Kelly AFB, or other equivalent facility so long as such facility is used for the purpose of providing customized training, or college hours to CITY employees, various designated CITY programs, or for any other lawful purpose in furtherance of CITY's Economic Development Strategies or Workforce Development.
- 2.3 ACCD, no later than June 1, 2002, shall provide CITY with a budget for the establishment of the high-technology center, which may include, but not be limited to, finish-out, improvements and purchase of equipment at Building 210 or other equivalent facility as provided by subsection 2.2. ACCD shall provide an accounting to CITY, through its Director of Finance at 506 Dolorosa, San Antonio, Texas 78205, sent in accordance with Section XIII. Notice, of all monies used in connection with the establishment of the high technology center every month during the construction of said finish-out and improvements, and purchase of equipment, as applicable. The total of all CITY's contribution to said establishment of the high-technology center, which may include, but not be limited to finish-out, improvements and purchase of equipment, shall be limited to the total as established in subsection 2.1.
- 2.4 ACCD shall forward to CITY any and all plans for the finish-out and improvements of Building 210 or equivalent facility, as provided for in subsection 2.2, no later than fourteen (14) days before ACCD commences said finish-out and improvements, if applicable. CITY shall have the right to review said plans. All plans submitted to CITY for its review shall comply with all applicable Building Codes.
- 2.5 No later than the tenth (10th) day of every month during construction or finish-out, ACCD shall provide an accounting to CITY, through its Director of Finance at 506 Dolorosa, San Antonio, Texas 78205, sent in accordance with Section XIII. Notice, of the Building Account used in connection with the establishment of a high-technology center.
- 2.6 In the event that the amount established in subsection 2.1 are not expended in connection with the establishment of a high-technology center, including, but not limited to, finish-out, improvements

and purchase of equipment at Building 210, or other equivalent facility, CITY and ACCD agree to meet and confer regarding the expenditure and designation of the remaining amount.

- 2.7 In the expenditure of the Building Account, as provided for in subsection 2.2, ACCD shall comply with all applicable local, state and federal laws, rules and regulations

III. **EDUCATION AND TRAINING ACCOUNT**

- 3.1 Effective April 1, 2001, ACCD shall establish an Account pursuant to this Section, as described below. ACCD shall deposit in said Account an amount equal to approximately \$415,853.00, that amount which has accrued from January 1, 2000 through the commencement date of this Agreement.
- 3.2 Commencing April 1, 2001 and throughout the term of this Agreement, pursuant to the provisions contained herein, ACCD also agrees to deposit and maintain in said Account, fourteen percent (14%) of its monthly electric and natural gas billed by City Public Service to ACCD, otherwise referred to as Proceeds, plus interest and investment earnings, to be utilized to provide classroom hours, customized training to CITY employees and various CITY designated programs or for any other lawful purpose in furtherance of the CITY'S Economic Development Strategies and Workforce Development as established in the Interlocal Agreement (Exhibit A).
- 3.3 ACCD shall maintain the Proceeds, interest and investment earnings in the Account, which shall be separate and apart from its other accounts, including, but not limited to the Building Account described in Subsection II. Building Account, above, at a Bank in the City of San Antonio, at its sole cost and expense. The Account shall be maintained by ACCD so long as this Agreement is in effect or so long as the Proceeds plus interest and investment earnings remain unused by CITY, whichever is later. All Proceeds plus interest and investment earnings maintained in said Account shall be appropriately safeguarded and secured by FDIC and eligible security, in accordance with the Texas Public Funds Collateral Act. All Proceeds plus interest and investment earnings shall be invested by ACCD in accordance with the Texas Public Funds Investment Act, as amended.
- 3.4 The parties agree that all such amounts and Proceeds, interest and investment earnings in said Account accruing from January 1, 2000, through March 31, 2016 shall be used for the provision by ACCD to CITY of college hours, customized training, for CITY employees and various programs designated by CITY or for any other lawful purpose in furtherance of CITY's Economic Development Strategies and Workforce Development.
- 3.5 The parties agree that CITY is not required to use any specific amount of college hours, training, books, or materials in any given semester or year, and that all Funds in the Account, including but not limited to, Proceeds plus interest and investment earnings, will be maintained by ACCD in the Account until all sums are used by, CITY in accordance with Subsection 3.2 and the Interlocal Agreement (Exhibit A).

IV. **ACCOUNTING FOR DEPOSITS**

- 4.1 At the end of each quarter -- March 31st, June 30th, September 30th and December 31st -- of each and every year during the term of this Agreement, ACCD shall provide to CITY, through its Director of Finance at 506 Dolorosa, San Antonio, Texas 78205, in accordance with Section XIII. Notice, an accounting of the Account established pursuant to Subsection 3.1 of this Agreement. ACCD shall

provide a copy of the monthly bank statement pertaining to this Account; ACCD's CPS monthly analysis statement; its calculation of the 14% attributable to CITY; and interest and investment earnings for the quarter.

V.
AUDIT OF RECORDS

- 5.1 In the event a dispute arises between CITY and ACCD regarding whether certain college hours were taken, training was provided, certain books and materials were used, the costs used to calculate the amount to be withdrawn from the Account under Section III. Education and Training Account and the Interlocal Agreement, which is attached as Exhibit "A" or generally regarding the utilization and expenditure of Funds, ACCD shall procure the services of an independent, third party Certified Public Accountant to audit the Education and Training Account, created pursuant to Section III, and all records maintained in connection with this Agreement. Such audit shall commence no later than thirty (30) days from the date of notice of said dispute. Any portion of the Account in dispute shall be maintained in the established Account until the dispute has been resolved as a result of said audit.
- 5.2 In the event either party wishes to terminate this Agreement, in addition to all the requirements herein established, ACCD shall procure the services of an independent, third party Certified Public Accountant, to audit the Education and Training Account, created pursuant to Section III., and all records maintained in connection with this Agreement. Such audit shall commence no later than thirty (30) days from the date of receipt of notice of termination.
- 5.3 The cost of the audit(s) required by subsections 5.1 and 5.2 may be paid out of the Education and Training Account.
- 5.4 ACCD shall maintain said records, documents and accounting records at its main office and shall make such records, documents and accounting records available to CITY, during ACCD's regular business hours, as often as CITY deems necessary, for purposes of auditing, above and beyond that allowed or required by subsection 5.1, inspecting or making copies of same by CITY or its designated representative(s), subject to a student's consent, as required by law.

VI.
RECORD RETENTION

- 6.1 ACCD shall retain all records, documents and accounting records created or pertaining, directly or indirectly, to this Agreement, including, without limitation, records of the account established pursuant to this Agreement, throughout the term of this Agreement, and for the longer of that period which CITY or ACCD is required to retain such documents, as established by the Texas State Library and Archives Commission. Upon conclusion of such period ACCD agrees to make copies, at the CITY's request, of all such records, documents and accounting records for CITY or its designated representative, that have not been furnished previously pursuant to this Agreement or by the Interlocal Agreement, subject to a student's consent, as required by law and if applicable, at no additional cost to CITY.

VII.
ADMINISTRATIVE COSTS

- 7.1 Once the high-technology center is established pursuant to Section II. Building Account, CITY recognizes that ACCD will receive use of such Proceeds to reimburse ACCD for its Administrative

Costs to administer and implement the Interlocal Agreement payable in arrears quarterly. The parties agree and understand that under no circumstance shall Administrative Costs in the aggregate, exceed eighty thousand dollars (\$80,000.00) each year for the first three years of this Agreement. At the end the third year the parties agree that they will meet and confer regarding the use of Proceeds for ACCD's Administrative Costs to administer and implement the Interlocal Agreement for the remainder of the term of this Agreement.

VIII.
RELEASE

- 8.1 That for and in consideration of the aforementioned recitals and other good and valuable consideration the CITY agrees to release, acquit, and forever discharge ACCD. Their current and former agents, servants, employees, representatives, successors, assigns and attorneys, all and each of them from payment of all or any portion of the up to fourteen percent (14%) of the electric and natural gas charges billed by City Public Service to the Alamo Community College District that the CITY asserts is due it or has asserted it is due in the past and future in the case styled City of San Antonio v. Alamo Community College District, Cause No 83-CI-20386 in the 288th District Court of Bexar County, Texas.

IX.
ASSIGNABILITY

- 9.1 ACCD shall not assign any interest, right or covenant in this Agreement to any other party or entity without the prior written consent of CITY. In the event ACCD assigns any interest or right in this Agreement without the prior written consent, all Proceeds, interest and investment earnings remaining unused by CITY shall be remitted to CITY, in cash, upon written notice by CITY to ACCD; and Proceeds, plus interest and investment earnings, which would otherwise have been deposited in the Account for use by CITY in connection with this and the Interlocal Agreements, shall be paid directly to CITY, on an annual basis, for the balance of the 15-year term hereof.
- 9.2 CITY shall not assign any interest, right or covenant in this Agreement to any other party or entity without the prior written consent of ACCD.

X.
AMENDMENT

- 10.1 No amendment, modification, or alteration of the terms of this Agreement shall be binding unless the same be in writing, dated subsequent to the date hereof and duly executed by the parties, and approved by subsequent City Council and ACCD Board approval.

XI.
TERM

- 11.1 The term of this Agreement shall be for a period of fifteen (15) years, and shall commence April 1, 2001 and terminate March 31, 2016. The Agreement shall automatically renew every year thereafter, without notice and without further action by CITY or ACCD, unless this Agreement is terminated pursuant to any of its provisions.
- 11.2 During year twelve (12) of the initial 15-year term, the parties agree to meet and confer regarding the utilization and expenditure of Funds pursuant to this Agreement. Either party may provide notice to the other party in accordance with Section XIII, Notice, to initiate said conference.

XII.
TERMINATION

- 12.1 In the event CITY terminates this Agreement prior to the expiration of the 15-year term, the parties agree to meet and confer regarding the utilization and expenditure of Proceeds.
- 12.2 In the event ACCD terminates this Agreement prior to the expiration of the 15-year term, all Proceeds, interest and investment earnings remaining unused by CITY shall be remitted to CITY, in cash, upon written notice by CITY to ACCD; and Proceeds, interest and investment earnings which would otherwise have been deposited in the Account for use by CITY in connection with this Agreement, shall be paid directly to CITY, on an annual basis, for the balance of the 15-year term hereof.

XIII.
NOTICE

- 13.1 Unless specifically provided for otherwise, any notice required or permitted to be given under this Agreement shall be given in writing and sent certified mail, return receipt requested, postage prepaid to CITY or ACCD at the addresses set forth below, or to any other address of which written notice of change is given:

CITY OF SAN ANTONIO

City of San Antonio
Attention: Mr. Ramiro Cavazos
Director, Economic Development Department
P.O. Box 839966
City Hall, 4th Floor
San Antonio, Texas 78283-3966

City of San Antonio
City Clerk's Office
100 Military Plaza
San Antonio, Texas 78205

and

ALAMO COMMUNITY COLLEGE DISTRICT

Dr. Robert W. Ramsay
Chancellor
201 W. Sheridan, Building B
San Antonio, Texas 78204-1429

XIV.
AUTHORITY

- 14.1 The signer of this Agreement for ACCD represents and warrants that he has full legal authority to execute this Agreement on behalf of ACCD and to bind ACCD to the terms and conditions herein contained.

14.2 The signer of this Agreement for CITY represents and warrants that he has full legal authority to execute this Agreement on behalf of CITY and to bind CITY to the terms and conditions herein contained.

**XV.
CAPTIONS**

15.1 The captions contained in this Agreement are for convenience of reference only, and in no way limit or enlarge the terms and/or conditions of this Agreement.

**XVI.
ENTIRE AGREEMENT**

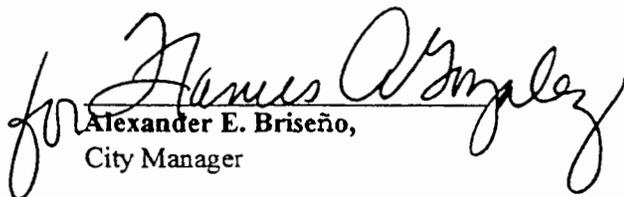
16.1 This Agreement, together with its authorizing ordinance, minute order, and Exhibit A constitute the final and entire agreement between the parties and contain all of the terms and conditions agreed upon. No other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind the parties hereto unless same be executed in accordance with Section XII, Amendment.

**XVII.
SEVERABILITY**

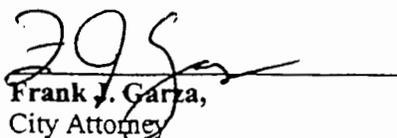
17.1 If any clause or provision of this Agreement is held invalid, illegal or unenforceable under present or future laws, then and in that event, it is the intention of the parties hereto that the remainder of this Agreement shall not be affected thereby, and that the remainder of this Agreement shall be construed as if such invalid, illegal or unenforceable clause or provision had not been contained herein. It is also the intention of the parties hereto that in lieu of such clause or provision in this Agreement that is invalid, illegal or unenforceable, there be added as a part of the Agreement, a clause or provision as similar in terms to such invalid, illegal or unenforceable clause or provision as may be possible, legal, valid and enforceable.

IN WITNESS WHEREOF, I hereby execute this document on the ___ day of _____, 2001.

CITY OF SAN ANTONIO


Alexander E. Briseño,
City Manager

Approved as to Form:

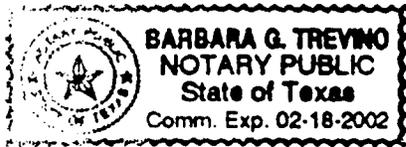

Frank J. Garza,
City Attorney

STATE OF TEXAS)
COUNTY OF BEXAR)

BEFORE ME, the undersigned authority, on this day personally appeared _____ and _____ known to me to be the persons whose names are subscribed to the foregoing instrument and acknowledged to me that each of them executed same for the purpose herein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this 2nd day of May, 2001.

Barbara G. Trevino
NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS



My Commission Expires:

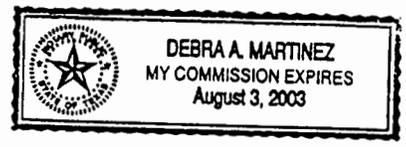
02-18-2002

STATE OF TEXAS)
COUNTY OF BEXAR)

BEFORE ME, the undersigned authority, on this day personally appeared _____ and _____ known to me to be the persons whose names subscribed to the foregoing instrument and acknowledged to me that each of them, executed same for the purpose herein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this 27 day of March, 2001.

Debra A. Martinez
NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

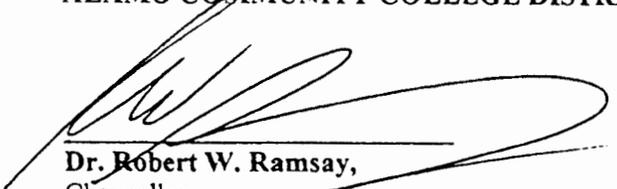


My Commission Expires:

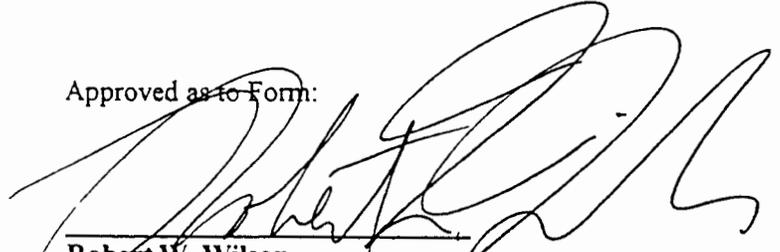
August 3, 2003

IN WITNESS WHEREOF, I hereby execute this document on the 27 day of March, 2001.

ALAMO COMMUNITY COLLEGE DISTRICT



Dr. Robert W. Ramsay,
Chancellor

Approved as to Form:


Robert W. Wilson,
Attorney for the Alamo Community College District

EXHIBIT II

ACD INTERLOCAL AGREEMENT PROPOSED BUDGET

EDUCATION & TRAINING ACCOUNT
PROPOSED BUDGET (FY 2026)

Alamo Academies	\$606,039
Training for City Employees (HR)	\$426,000
Mentor-Protégé Program (EDD)	\$139,053
Account Audit	\$27,000
TOTAL	\$1,198,092

EDUCATION & TRAINING ACCOUNT
PROPOSED BUDGET (FY 2027)

Alamo Academies	\$623,620
Training for City Employees (HR)	\$426,000
Mentor-Protégé Program (EDD)	\$142,409
Account Audit	\$29,000
TOTAL	\$1,221,029

EXHIBIT III
CITY'S AUTHORIZING ORDINANCE

EXHIBIT IV
ACD'S AUTHORIZING MINUTE ORDER

EXHIBIT V

Projected Performance Targets

Participants Served/To be Served	<i>Proposed FY26</i>	<i>Proposed FY27</i>
Mentor protégé	13	16
Alamo Academies	244	304
COSA HR	2,000	2,000

Discussion and Possible Action on Funding Source for Northeast Lakeview College at New Braunfels

Presented to the Board Acting as Committee of the Whole on October 14, 2025, and presented to the Board for approval on October 28, 2025.

MINUTE ORDER

“The Alamo Colleges Board of Trustees hereby authorizes an internal loan of up to \$1,000,000 from the revolving capital project fund as one of the funding sources for the Northeast Lakeview College at New Braunfels.”

PURPOSE

The purpose of this action is to authorize an internal loan to augment funding of the Capital Funding to renovate and ready for use the Northeast Lakeview College at New Braunfels.

BACKGROUND

On July 24, 2012, the Board of Trustees authorized the conversion of the quasi-endowment account to a revolving capital project fund, to be used as an internal financing mechanism for approved capital projects. The revolving capital project fund has been used to meet the financing needs of the following projects:

PROJECT	APPROVAL DATE	ORIGINAL AMOUNT
SAC Parking Structure	July 2012	\$ 12,025,613.61
PAC Cosmetology	July 2014	\$ 400,000
ACCESS Parking Structure	May 2017	\$ 3,000,000
SAC Micronauts	May 2021	\$ 1,020,275
PAC Multi-Gen Building	September 2023	\$ 2,700,000
NLC Veterans Center	April 2024	\$2,500,000

Available balance in the revolving capital project account as of 9/1/2025 is \$1.2 Million.

IMPLICATIONS

Financial: \$1,000,000 from revolving capital project fund

Strategic Plan: Student Success, Performance Excellence

Human Resources: N/A

ATTACHMENTS:

Dr. Veronica Garcia
President – Northeast Lakeview College

Lisa Mazure, CPA, Assoc. Vice Chancellor
for Finance & Fiscal Services

Dr. Mike Flores
Chancellor



Discussion and Possible Action to Approve an Award to Extend Hydronic Piping to the New Veterans Center at Palo Alto College

Presented to Board acting as Committee of the Whole on October 14, 2025, and presented to the Board for approval on October 28, 2025.

MINUTE ORDER

"The Board of Trustees hereby approves the award of a cooperative purchase job order contract to Columbia Contracting for the extension of hydronic piping to the new Palo Alto College Veterans Center for a price of \$675,000, plus an additional 10% owner's contingency held outside the award, subject to subsequent execution of agreements in form and terms acceptable to District counsel."

PURPOSE

To extend hydronic piping to the new Palo Alto College Veterans Center to provide chilled water and heating water for the HVAC system in this building.

BACKGROUND

Two previously qualified contractors available pursuant to cooperative purchase agreements were solicited and Columbia Contracting was selected for best value. Contract Administration utilizes the Cooperative Purchase Programs (COOP) to gain greater access to goods and services, cost savings through leveraged buying, and reduced administration costs by issuing fewer competitive bids and proposals. The combined buying power of public institutions throughout the State of Texas and nationally translates into savings and provides an efficient, cost effective and legal means for providing goods and services to departments throughout the Alamo Colleges District in an expedited fashion. Vendor contracts awarded through approved federal, state or cooperative purchasing agreements are a statutorily approved alternative to competitively procured vendor contracts.

The Job Order Contracts Method can be used to procure maintenance, repair, alteration, renovation, remediation, or minor construction of a facility if the governing body of a governmental entity approves each job, task, or purchase order that exceeds \$500,000. As such, this purchase is recommended in accordance with the Texas Government Code 2269 Contracting and Delivery Procedures for Construction Projects, Subchapter I Job Order Contracts Method.

IMPLICATIONS

Financial: \$675,000 of MTN and PM Institutional Funds

Strategic Plan: Goal II – Principle-Centered Leadership; Goal III Performance Excellence

Employee Services: None

Lisa L. Mazure, MSA, CPA.
Assoc Vice Chancellor for Finance and
Fiscal Services

Gregory L. McClure
Assoc. Vice Chancellor for Facilities Operations
and Construction Management

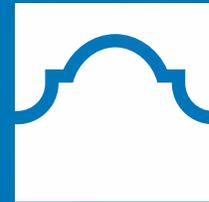
Dr. Thomas S. Cleary
Interim Vice Chancellor for Finance & Admin.

Dr. Mike Flores
Chancellor



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Discussion and Possible Action to Approve an Award to Extend Hydronic Piping to the New Veterans Center at Palo Alto College



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DISTRICT

Greg McClure

Associate Vice Chancellor, Facilities Ops & Construction Mgt

October 28, 2025



Board Policies in Support of Charges

C.1.5 Purchasing and Acquisitions

Board-Awarded Purchases Purchases over \$200,000 in any 12-month period must have the approval of the Board of Trustees. Purchasing & Contract Administration will prepare and submit a Minute Order for consideration and action by the Board of Trustees, through the office of the Vice Chancellor for Finance & Administration, with the concurrence from the Vice Chancellor or College President.

Charges to the Chancellor

- *Learner Success (Charge 2)*
- *College Access and Completion (Charge 6)*
- *Institutional Excellence and Continuous Improvement (Charge 9)*



PAC Hydronic Piping Extension to New Veterans Center

- **Scope of Work:**
 - Connect new Veteran Center to the campus hydronic piping loop for cooling and heating which was recently replaced.
- **Project information:**
 - COOP: TIPS 250504
 - Project Cost: \$675,000.00
 - Estimated Construction Start: November 2025
 - Estimated Completion: Spring 2026



PAC Veterans Center – Project Impacts

- Support:
 - Advise approximately **550 home school military-affiliated students** each semester
 - Process the certification of VA educational benefits and the Texas Hazlewood exemption for **1,100 military-affiliated students** per semester
 - Student Veterans of America—PAC Chapter
 - Liaise with and refer military-affiliated students to multiple external Bexar County veteran services organizations



PAC Hydronic Piping Extension to New Veterans Center

- Two previously qualified construction contractors were solicited and two submitted proposals. The responding contractors submitted COOP proposals and were evaluated with a best value source selection approach.
- Columbia Contracting was selected to provide services for a cost of work valued at \$675,000.00
- SBE: 60%

Description	Cost	Fund Source
Project Design	\$32,408	MTN Funds
Other Soft Costs	\$10,000	PM Funds
Construction Award	\$675,000	PM Funds
Contingency (10%)	\$67,500	PM Funds
Total Project Costs	\$784,908	MTN & PM



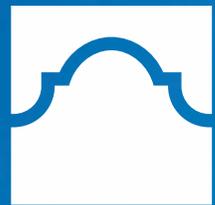
October 2025 Minute Order Action:

Discussion and Possible Action on Approval for award of

1. PAC Hydronic Piping Extension to New Veterans Center – Approve \$675,000 contract award with contractor Columbia Contracting plus additional 10% owner’s contingency held outside the contract. Award through Cooperative Purchase Program (COOP) with TIPS #250504.



Thank you.



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Discussion and Possible Action on Delegation of Authority to Award Contract to Adapt New Braunfels Facility

Presented to Board acting as Committee of the Whole on October 14, 2025, and presented to the Board for approval on October 28, 2025.

MINUTE ORDER

"The Board of Trustees hereby delegates to the Chancellor or his designee the authority to award a contract to adapt the Northeast Lakeview College New Braunfels facility, subject to the availability of eligible funding."

PURPOSE

To delegate authority to award a contract to adapt the Northeast Lakeview College (NLC) New Braunfels facility to enable prompt commencement of the project with the prospect of availability of the facility for use in the Fall 2026 semester.

BACKGROUND

The facility was purchased in January 2025. The former call center facility required work to adapt it to NLC's intended educational uses. The New Braunfels Economic Development Corporation (NBEDC) contributed \$5 million towards that effort, which included the addition of more workforce program facilities which NBEDC requested as well as added science laboratories. NLC agreed to try to complete the work in time for use in Fall 2026.

Proposals responding to solicitation RFP 2026-0080 will not be opened until October 31 and will not be sufficiently evaluated to enable award by the Board at its last 2025 meeting on November 18. Administration therefore requests this delegation to enable contract award and project commencement before the next Board meeting on January 20, 2026. October approval is requested to enable compliance with a Government Code requirement that the delegation be communicated to potential responders before the response deadline of October 31.

IMPLICATIONS

Financial: None

Strategic Plan: Goal II – Principle-Centered Leadership; Goal III Performance Excellence

Employee Services: None

Lisa L. Mazure, MSA, CPA.
Assoc Vice Chancellor for Finance and
Fiscal Services

Gregory L. McClure
Assoc. Vice Chancellor for Facilities Operations
and Construction Management

Dr. Thomas S. Cleary
Interim Vice Chancellor for Finance & Admin.

Dr. Mike Flores
Chancellor





Board Policies Reviewed with No Substantive Change
October 28, 2025

Policy No.	Policy Title	Responsible Department	Review Date
<u>Policy Section A: Basic District Foundations</u>			
A.01.03.a	College Mission Statement: Northeast Lakeview College	Office of the Chancellor	10/28/25
<u>Policy Section C: Business and Support Services</u>			
C.01.07	Investments Policy	Vice Chancellor for Finance and Administration	10/28/25
C.02.12	Emergency Management Policy	Enterprise Risk Management	10/28/25

A.01.03-a College Mission Statement Northeast Lakeview College Policy

Responsible Department: Chancellors Office

Board Adoption: 07/28/2015

Last Board Action: ~~4/23/19~~, 10/28/2025



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MISSION STATEMENT

Northeast Lakeview College ~~empowers its students for success by offering educational programs and cultural enrichment opportunities~~ inspires learners to achieve their goals by providing high-quality, innovational educational experiences. ~~The College provides quality teaching, measurable learning, and public service that contributes to the earning of associate degrees and certificates to improve its community's future~~ Through academic programs, workforce training, and lifelong learning opportunities, the College prepares students with the knowledge, skills, and credentials to thrive in a changing world and contribute meaningfully to the communities we serve.

A.01.03-a College Mission Statement Northeast Lakeview College Policy

Responsible Department: Chancellors Office

Board Adoption: 07/28/2015

Last Board Action: 10/28/2025

MISSION STATEMENT

Northeast Lakeview College inspires learners to achieve their goals by providing high-quality, innovational educational experiences. Through academic programs, workforce training, and lifelong learning opportunities, the College prepares students with the knowledge, skills, and credentials to thrive in a changing world and contribute meaningfully to the communities we serve.

C.1.7 (Policy) Investments

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 9-15-2009

Amended: 10-26-10, 10-25-11, 10-30-12, 10-22-13, 10-28-14, 10-27-15, 10-18-16, 10-23-17, 10-16-18, 10-22-19, 10-20-20, 10-27-21

Reviewed: 10-18-22, 10-24-23 [10-15-24](#) [10-28-25](#)



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General

The Board of Trustees (“Board”) as fiduciary of the funds of Alamo Community College District, may direct or delegate the purchase, sale, and investment of funds under its control in investments authorized in the Public Funds Investment Act, Chapter 2256, Texas Government Code (“PFIA”), in compliance with Board-adopted investment policies, and according to the standard of care prescribed in this written policy. This Policy is intended to satisfy the requirements of the PFIA. *[Texas Government Code Section 2256.005(a)]*

Scope

The provisions of this policy apply to the investment of College District funds and to all funds under the control of the Board, including, without limitation:

- (i) Operating Funds
- (ii) Debt Service Funds
- (iii) Debt Service Reserve Fund
- (iv) Construction Funds and Unexpended Plant Funds
- (v) Other Funds

Objectives

This investment policy emphasizes the safety of principal and liquidity, *[Texas Government Code Section 2256.005 (2)]* and addresses investment diversification, yield, maturity and the quality and capability of investment management. The Board intends that investments will be purchased to hold until maturity; no investments will be made for the specific purpose of speculation of changes in market interest rates.

The investment objectives of the College District are in order of priority:

1. Assure the safety of the College District’s funds.
2. Maintain sufficient liquidity to provide adequate and timely operating funds.
3. Ensure the investment is marketable if the need arises to liquidate the investment.

C.1.7 (Policy) Investments

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 9-15-2009

Amended: 10-26-10, 10-25-11, 10-30-12, 10-22-13, 10-28-14, 10-27-15, 10-18-16, 10-23-17, 10-16-18, 10-22-19, 10-20-20, 10-27-21

Reviewed: 10-18-22, 10-24-23 [10-15-24](#) [10-28-25](#)



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4. Minimize risk of loss resulting from concentration of assets by diversifying investments as to maturity, security type, and issuer and providing for investments in authorized pooled and mutual funds.
 5. Attain a market yield consistent with safety and liquidity considerations.
-

Management of Funds

Delegation of Authority

The Board retains ultimate responsibility as fiduciaries of the assets of the College District. The Associate Vice Chancellor of Finance and Fiscal Services is designated as the investment officer of the College District by Board authority delegated through the Chancellor. In the absence of the Associate Vice Chancellor of Finance and Fiscal Services, the Vice Chancellor for Finance and Administration is deemed to be the investment officer. The investment officer shall be responsible for the investment of funds consistent with the investment policy adopted by the Board. The Associate Vice Chancellor of Finance and Fiscal Services may delegate management responsibility for daily investment transactions to the Controller or Treasurer.

[Texas Government Code Section 2256.005(f)]

External Advisory Services

The Board may contract with advisory firm registered under the Investment Advisors Act of 1940 (15 U.S.C. Section 80-b1 et seq.) and the State of Texas to provide for the nondiscretionary investment and management of its public funds under its control. The contracted period will be for a maximum of two years, and a renewal or extension of the contract must be made by the Board by resolution. The firm must disclose any significant litigation relating to the firm's integrity or abilities. Subject to the provisions of the professional services contract, advisory firms can be terminated by the Board at any time.

[Texas Government Code Section 2256.003(b)]

Standards of Care

Standards of Care

All investments will be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of his/her own affairs, not for speculation. *[Texas Government Code Section 2256.006(a)]* In determining whether an investment officer has exercised prudence with respect to an investment decision, the

C.1.7 (Policy) Investments

Responsible Department: Vice Chancellor for Finance and Administration



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Board Adoption: 9-15-2009

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Reviewed: 10-18-22, 10-24-23 [10-15-24](#) [10-28-25](#)

determination will be made taking into consideration: (1) the investment of all funds over which the officer had responsibility, rather than a consideration as to the prudence of a single investment; and (2) whether the investment decision was consistent with this investment policy. *[Texas Government Code Section 2256.006 (b)]* A College District investment officer who has a personal business relationship with a business organization offering to engage in an investment transaction with the College District will file a statement disclosing that personal business interest. An investment officer who is related as determined by Texas Government Code Chapter 573, to an individual seeking to sell an investment to the College District will file a statement disclosing that relationship with the Board and with the Texas Ethics Commission. *[Texas Government Code Section 2256.005]*

Training

Board members and investment officers will attend at least one training session relating to the person's responsibilities conducted by the Texas Higher Education Coordinating Board within six months after taking office or assuming duties. Training shall include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio and compliance with the Public Funds Investment Act. All investment officers will attend a minimum of five hours of training at least once every state biennium from a recognized and independent source, as approved by the Board of Trustees. The list of approved training sources is listed in **Appendix 1**. *[Texas Government Code Section 2256.007]*

Internal Controls

Internal controls will be established by the investment officer to prevent the loss of public funds through collusion. There will be a division of responsibilities between the Associate Vice Chancellor of Finance and Fiscal Services, the Controller and the Treasurer for internal control purposes. The internal control procedures will address the following points:

- (i) Avoidance of collusion
- (ii) Separation of trading authority from personnel responsible for maintaining the accounting records
- (iii) Custodial safekeeping
- (iv) Written confirmation of transactions

Roles and responsibilities of the participants in the investment process of the College District are outlined in **Appendix 2**.

The investment officer will establish a process for a compliance audit at least once every two years by the College District's internal auditor or by a private auditor, the results of which are reported to the state auditor no later than January of each even-numbered year.

[Texas Government Code Section 2256.005 (n)]

C.1.7 (Policy) Investments

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 9-15-2009

Amended: 10-26-10, 10-25-11, 10-30-12, 10-22-13, 10-28-14, 10-27-15, 10-18-16, 10-23-17, 10-16-18, 10-22-19, 10-20-20, 10-27-21

Reviewed: 10-18-22, 10-24-23 [10-15-24](#) [10-28-25](#)



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Quarterly reports will be reviewed at least annually by an independent auditor reporting to the Board of Trustees. This will be done as part of the annual external audit process.

[Texas Government Code Section 2256.023 (d)]

Investment Strategies

The Board will adopt a separate written investment strategy for each type of account under its control, describing the investment objectives of each.

[Texas Government Code Section 2256.005(d)]

Operating Funds

The objective of these funds is to maintain adequate liquidity to meet cash needs. All security types listed in the “*Authorized Investments-Operating Funds*” section of this policy are considered suitable investments for the investment of Operating funds. Safety of principal and availability of adequate liquidity take priority over yield. The College District will diversify assets by security type, issuer and maturity date through separately purchased investments, through investments in approved pools or a combination of both in order to minimize overall risk and capture additional yield through maturity extension, as determined by cash flow needs.

The investment strategy for the District’s Operating funds shall be accomplished by purchasing high quality, short- to medium-term securities. It is expected that a portion of the portfolio will be invested in readily available, liquid funds such as Local Government Investment Pools, money market funds or overnight repurchase agreements. The dollar weighted average maturity for operating funds shall be two years or less. (Investment in the liquidity alternative is assumed to have maturity of one day for calculation purposes). Callable securities may be purchased in this fund group when there is a yield advantage over non-callable treasury securities of comparable duration based on both the call date and the stated final maturity date. The stated final maturity for an individual security can be up to five years from the date of purchase. It is anticipated that the portfolio will have an overall yield higher than the liquidity product utilized; this liquidity alternative will be used as a benchmark for performance.

Debt Service Funds

Investments in debt service funds are governed by the bond covenants, and investment strategies for debt service funds shall assure investment liquidity adequate to cover the debt service obligation on the required payment date. Securities are purchased to meet specific bond payment dates. All security types as authorized for Operating funds within this policy are considered suitable investments for the investment of Debt Service funds. Safety of principal shall take priority over yield. Adequate liquidity is required only to fund each debt service payment. The

C.1.7 (Policy) Investments

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 9-15-2009

Amended: 10-26-10, 10-25-11, 10-30-12, 10-22-13, 10-28-14, 10-27-15, 10-18-16, 10-23-17, 10-16-18, 10-22-19, 10-20-20, 10-27-21

Reviewed: 10-18-22, 10-24-23 [10-15-24](#) [10-28-25](#)



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College District will seek diversification by security type, and issuer in order to minimize overall risk. Securities purchased shall not have a stated final maturity date which exceeds the debt service payment date. The weighted average maturity of the Debt Service Fund will be commensurate with bond covenants.

Debt Service Reserve Funds

Investment of debt reserve funds is governed by the bond covenants. Generally, all security types authorized for Operating funds within this policy are considered suitable investments for the investment of Debt Service Reserve funds. Safety of principal shall take priority over yield. There is no need to maintain cash liquidity in a Reserve fund. The College District shall seek diversification by security type and issuer name in order to minimize overall risk.

Investment strategies for debt service reserve funds shall generate a dependable revenue stream to the appropriate debt service fund from securities with a low degree of volatility. Except as may be required by the bond minute order specific to an individual issue, securities should be of high quality, with short- to intermediate-term maturities. Stated final maturity of any individual security in the debt service reserve fund shall not exceed the final installment payment date of the debt issue. The weighted average maturity of the Debt Service Reserve Funds will be commensurate with bond covenants.

Construction Funds and Unexpended Plant Funds

Investment strategies for construction funds and unexpended plant funds must assure that anticipated cash flows are matched with adequate investment liquidity. All security types authorized for Operating funds within this policy are considered suitable investments for the investment of Construction Funds and Unexpended Plant Funds, but if the funds are proceeds from bond issuances, the covenants from the issue govern the investment activity. Safety of principal shall take priority over yield. Care shall be taken to provide adequate liquidity to fund forecasted expenditures. The College District will seek diversification by security type and issuer when purchasing individual securities, but may invest all of the proceeds of a single bond issue into a single investment if that investment type allows for cash withdrawals on demand. These portfolios should include an adequate level of investment in highly liquid securities or investment in public funds investment pools which function as a money market mutual fund to allow for flexibility to meet unanticipated project outlays. The stated final maturity dates of securities held should not exceed the estimated project completion date. The weighted average maturity of these funds will be commensurate with the timing of the construction project.

Other Funds

From time to time, funds are received that are identified for specific use. The investment objective of these funds is to maintain adequate liquidity to meet cash needs. All security types listed in the “*Authorized Investments-Operating Funds*” section of this policy are considered suitable

C.1.7 (Policy) Investments

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 9-15-2009

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Reviewed: 10-18-22, 10-24-23 [10-15-24](#) [10-28-25](#)



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investments for the investment of Operating funds. Safety of principal and availability of adequate liquidity take priority over yield.

Authorized Investments

Operating Funds

Only the following securities are authorized investments under this policy. All investments are referenced and authorized under the *Texas Government Code (PFIA) Sections 2256.009- 2256.016 and Sections 2256-019 – 2256.0201*

- (i) Obligations of the United States, including letters of credit, or its agencies and instrumentalities;
- (ii) Direct obligations of the State of Texas or its agencies and instrumentalities;
- (iii) Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities including any security type insured by the Federal Deposit Insurance Corporation (FDIC);
- (iv) Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;
- (v) Certificates of Deposit and Share Certificates issued by a depository institution that has its main office or a branch office in Texas or through a broker that has its main office or a branch office in Texas and is included on the authorized broker list. These may be purchased without limit from a domestic bank if the principal and accrued interest is insured by the FDIC, is fully secured by an FHLB Letter of Credit, or collateralized by securities as provided for in this policy (see “Collateralization”). t. Certificates of Deposit (CDs) may be placed with banking institutions which offer competitive and documented interest rates, both at or above interest rates available on government securities to similar maturity dates. Since it may not possible to obtain competitive CD offers, documentation detailing the best available alternatives at time of purchase is required;

C.1.7 (Policy) Investments

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 9-15-2009

Amended: 10-26-10, 10-25-11, 10-30-12, 10-22-13, 10-28-14, 10-27-15, 10-18-16, 10-23-17, 10-16-18, 10-22-19, 10-20-20, 10-27-21

Reviewed: 10-18-22, 10-24-23 [10-15-24](#) [10-28-25](#)



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- (vi) Collateralized Repurchase Agreements. Execution of a Master Repurchase Agreement, approved by the Legal Department, is required prior to the purchase of this investment. Investments must have a defined termination date and be secured by a combination of cash and obligations as described by Section 2256.009(a) (1) of the Texas Government Code. The securities being purchased to be pledged to the College District, held in the College District's name and deposited at the time the investment is made; and, is placed through a primary government securities dealer, as defined by the Federal Reserve or a financial institution doing business in the State of Texas; The term of any single repurchase agreement may be made coterminous with the need to expend bond proceeds, provided the purchase agreement allows for multiple draws at the College District's discretion and the maturity date does not exceed the expected final expenditure date.;
 - (vii) Bankers' Acceptances. Investment must have a 270 day or less stated maturity from date of issuance and be liquidated in full by stated maturity, be acceptable as collateral for borrowing by a federal reserve bank, and be accepted by a bank rated at least A-1 and P-1 or equivalent by a Nationally Recognized Statistical Rating Organization ("NRSRO");
 - (viii) Commercial Paper. Commercial paper must have a stated maturity of 270 days or less, and be rated at least A-1 or P-1 or equivalent, either by two NRSROs, or by a single NRSRO if it is also fully secured by an irrevocable letter of credit issued by a domestic bank. Both taxable and municipal commercial paper are authorized;
 - (ix) No-Load Money Market Mutual Fund. Fund must be regulated by the Securities and Exchange Commission (SEC"); have a dollar-weighted average stated maturity of 60 days or less; and include in its investment objectives the maintenance of a stable net asset value of \$1 for each share. Such investments may not exceed, in the aggregate, more than 15 percent of the College District's monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service, and the investment in any single mutual fund may not exceed 10 percent of the total assets of the Mutual Fund;
 - (x) No-Load Mutual Fund. Fund must be registered with the SEC; have an average weighted maturity of less than two years; be invested exclusively in obligations approved by this policy; be continuously rated as to investment quality by at least one nationally recognized investment rating firm of not less than AAA or its equivalent; and conform to the requirements set forth in Section 2256.016 of the Texas

C.1.7 (Policy) Investments

Responsible Department: Vice Chancellor for Finance and Administration



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Board Adoption: 9-15-2009

Amended: 10-26-10, 10-25-11, 10-30-12, 10-22-13, 10-28-14, 10-27-15, 10-18-16, 10-23-17, 10-16-18, 10-22-19, 10-20-20, 10-27-21

Reviewed: 10-18-22, 10-24-23 [10-15-24](#) [10-28-25](#)

Government Code relating to the eligibility of investment pools to receive and invest funds of investing entities. The investment in any single mutual fund may not exceed 10 percent of the total assets owned or controlled by the College District, including bond proceeds and reserves and other funds held for debt service;

- (xi) Public Fund Investment Pools. Public funds investment pools must be specifically authorized by the Board through resolution, and are subject to the limitations of PFI Section 2256.016;
- (xii) Interest bearing bank savings deposits issued by state and national banks or savings bank or a state or federal credit union (having their main or branch office in Texas) that are guaranteed or insured by the Federal Deposit Insurance Corporation or National Credit Union Share Insurance Fund (or their successor organizations) or secured by an FHLB Letter of Credit. Also included are collateralized interest-bearing savings deposit that have secured the uninsured portion of deposits with pledged collateral as provided for in this policy (see “Collateralization”)
- (xiii) Bank Sweep Accounts. Investments in bank sweep accounts are permitted provided they offer daily liquidity and invested in compliance with this Policy.

Debt Service/Reserve/Construction Funds

In addition to the authorized investments above, bonds proceeds may be invested in the following [Texas Government Code Section 2256.011 and 015]:

- (i) Guaranteed Investment Contracts (“GICs”) having a defined termination date corresponding to the expected final draw date on the projected construction schedule, secured by U.S. Government direct or agency obligations.
- (ii) Flexible Repurchase Agreement (“Flex Repo”) with a defined termination date of and corresponding to the expected final draw date on the projected construction schedule secured by U.S. Government direct or agency obligations at a minimum of 102% of outstanding principal balance plus accrued interest.

Other Funds

All funds authorized for Operating Funds are also authorized for Other Funds.

Financial Institutions and Broker/Dealers

All investment transactions require that competitive bids or offers be received from at least three (3) qualified broker/dealers or investment providers in accordance with Texas law. If the College

C.1.7 (Policy) Investments

Responsible Department: Vice Chancellor for Finance and Administration



**A L A M O
C O L L E G E S
D I S T R I C T**

Board Adoption: 9-15-2009

Amended: 10-26-10, 10-25-11, 10-30-12, 10-22-13, 10-28-14, 10-27-15, 10-18-16, 10-23-17, 10-16-18, 10-22-19, 10-20-20, 10-27-21

Reviewed: 10-18-22, 10-24-23 [10-15-24](#) [10-28-25](#)

District has hired an Investment Advisor, the advisor shall obtain and document competitive bids and offers on all transactions and present these to the College District as part of its standard trade documentation. (This section excludes transactions with money market mutual funds and public funds investment pools, which are deemed to be made at prevailing market rates).

The Board must adopt and annually review a list of qualified dealer/brokers authorized to engage in investment transactions with the College District. *[Texas Government Code Section 2256.025]* A written copy of this investment policy shall be presented to any business organization defined as an investment pool or investment management firm under contract to manage the College District's portfolio with discretionary authority. *[Texas Government Code Section 2256.005(k)]* A Qualified representative *[Texas Government Code Section 2256.002(10)]* of the business organization must execute a written instrument substantially to the effect that the registered principal has received and thoroughly reviewed the investment policy of the College District and acknowledged that the organization has implemented procedures and controls in an effort to preclude transactions that are not authorized by this policy. *[Texas Government Code Section 2256.005(k)]* Form C.1.7.F Texas Public Funds Investment Act Certification by Dealer may be used to satisfy this requirement.

Safekeeping and Custody

Securities will be held by a third-party custodian designated by the Board and held in the College District's name as evidence by safekeeping records of the institutions with which the securities are deposited. All transactions, except those with an investment pool or mutual fund, will be settled on a delivery versus payment method. *[Texas Government Code Section 2256.005(b)(4) (e)]*

Collateralization

The College District shall require full collateralization of funds on deposit with depository institutions, other than investments, in accordance with the Texas Government Code, Chapter 2257. In order to anticipate market changes and provide a level of security for all funds, the collateralization level shall be at least 100% percent of market value of principal and accrued interest on the deposits, less any amount insured by the FDIC. Collateral should be repriced daily. This collateral will be held by a third party and not be subject to any security interest, lien or right of set-off by the third party. Bank deposits and repurchase agreements often require collateral substitution. If the District has a contractual agreement with an independent third-party custodian, this custody agent shall permit collateral substitution provided that the total value of the new securities maintains a market value equal to or greater than the required collateral level. Collateral used to secure direct bank deposits shall be monitored no less than monthly. *[Texas Government Code Sections 2257.021, 022,023]*

Other

Monitoring Market Prices

C.1.7 (Policy) Investments

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 9-15-2009

Amended: 10-26-10, 10-25-11, 10-30-12, 10-22-13, 10-28-14, 10-27-15, 10-18-16, 10-23-17, 10-16-18, 10-22-19, 10-20-20, 10-27-21

Reviewed: 10-18-22, 10-24-23 [10-15-24](#) [10-28-25](#)



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The market value of the portfolio will be obtained monthly from the investment advisor, or the custodian bank, as appropriate. Market value of pooled or mutual funds will be obtained from published sources, such as their websites.

Credit Downgrades

Procedures shall be maintained by the investment officer to monitor rating changes in investments (reference Appendix 2 Roles and Responsibilities). *[Texas Government Code Section 2256.005(b)4(f)]*. It is not a requirement to liquidate an investment that was an authorized investment at the time of purchase *[Texas Government Code Section 2256.017]*; however, the investment must be evaluated by the investment officer to determine if it is prudent to liquidate. Investments that are downgraded to less than the required minimum credit rating should be liquidated in a prudent manner. *[Texas Government Code Section 2256.021]*

Securities Lending

A securities lending program is authorized if it meets the conditions provided by the Texas Government Code Section and is separately approved by the Board of Trustees. *[Texas Government Code Section 2256.0115]*

Reporting

An investment report will be prepared on a quarterly basis by the investment officers(s) and the investment advisor and submitted to the Board. The report must be signed by all investment officers, and electronic signatures will be acceptable. The report must state that it was generated in compliance with the Investment Policy and PFIA, be signed by the investment officers and will minimally include the following:

- (i) For separate investments: detailed investment position including type of asset, book and market value, maturity and accrued interest.
- (ii) For each pooled fund group or mutual fund: name of pooled fund, ending book and market value, and accrued interest.
- (iii) For all investments: dollar-weighted average maturity.

[Texas Government Code Section 2256.023]

Additionally, if an investment advisor is used, a report will be submitted at least quarterly by the investment advisor detailing the market value of the investments, utilizing a named, commonly accepted pricing source, and the performance of the investments. The pricing of mutual funds and pooled funds will be obtained directly from those institutions.

C.1.7 (Policy) Investments

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 9-15-2009

Amended: 10-26-10, 10-25-11, 10-30-12, 10-22-13, 10-28-14, 10-27-15, 10-18-16, 10-23-17, 10-16-18, 10-22-19, 10-20-20, 10-27-21

Reviewed: 10-18-22, 10-24-23 [10-15-24](#) [10-28-25](#)



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Policy Review

This policy and strategies will be reviewed not less than annually by the Associate Vice Chancellor of Finance and Fiscal Services, the Audit, Budget, and Finance Committee, and the Policy and Long-Range Planning Committee, and the Board. The Board will adopt a written statement stating that it has reviewed the policy and strategies, and the written statement so adopted will record any changes made to either the policy or strategies. *[Texas Government Code Section 2256.005(e)]*

A copy of this approved statement will be posted on the College District's website, provided to all investment dealers and investment managers doing business with the College District, and also shall be provided to other interested parties on request. Confirmation of receipt and review of this policy by persons employed by an organization providing investment services to the College District and who deal directly with College District accounts shall be received by the College District prior to the institution of such services. *[Texas Government Code Section 2256.005(k)]*

Sources:

Public Funds Investment Act, Texas Government Code Chapter 2256 Public Funds Collateral Act, Texas Government Code Chapter 2257

Form C.1.7.F Texas Public Funds Investment Act Certification by Dealer

Legal Reference - TACC Policy Reference Manual

CAK(LEGAL) Appropriations and Revenue Sources: Investments

Appendix 1

List of approved training sources: *[Texas Government Code Section 2256.007]*

- Texas Higher Education Coordinating Board
- Government Treasurers' Organization of Texas
- Government Finance Officers Association of Texas
- Alamo Area Council of Governments
- University of North Texas Center for Public Management
- Texas Association of Community College Business Officers
- Texas Municipal League
- The PFM Group

C.1.7 (Policy) Investments

Responsible Department: Vice Chancellor for Finance
and Administration



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- Virtual Learning Concepts
- Texas State University
- HilltopSecurities
- Association for Financial Professionals
- TexPool Academy (provided by Federated Investors)

Appendix 2 (Procedures) Roles and Responsibilities

Appendix 2 (Procedures) Roles and Responsibilities					
			<i>Investment Officers</i>		
Responsibility	Board of Trustees	External Investment Advisor	Treasurer	Vice Chancellor, Associate Vice Chancellor, Controller	General Accounting
Investment Policy	Annual review and approval	Acknowledges receipt of Investment Policy. Reviews to ensure compliance with PFIA and any legislative changes.	Prepares Policy for annual review by District Compliance and Legal and subsequent approval by Board of Trustees. Documents changes.	Review	
Compliance		Acknowledges receipt of Investment Policy. Reviews to ensure compliance with PFIA and changes. Ensures investment recommendations are approved per Policy.	Assures Investment Policy is following PFIA; manages investment activity in keeping with Investment Policy.		
Trading		Recommends trades, obtains competitive bids; executes trades based on direction from Alamo Investment Officers, prepares and forwards trade tickets. Retains duplicate copies of trade tickets and support documents.	Supplies cash flow information and investment parameters for recommendations from Advisor. Reviews trade options; authorizes trades and signs trade ticket.		
Review of Investment Activity			Prepares quarterly review of activity and other relevant information. Delivers report for Board of Trustees.		
Quarterly Investment Report (PFIA required) and other external reporting, as required	Quarterly approval PFIA compliant report.		Responsible for preparing and submitting all required reporting and posting necessary information to Alamo Colleges District's website.	Reviews and signs report	
Transactional Reporting		Prepares monthly reports of investment activity, holdings, book value adjustments, accrued income on each investment portfolio.	Reviews and compares balances and activity to internal records.		
Monitoring Ratings Changes		Provides information on changes in investment ratings and credit support. Supplies quarterly report of ratings on investment holdings.	Monitors and maintains current record of borrowers' ratings and support. Determines disposition of investments held due to ratings changes. Informs other Investment Officers with significant changes.		
Accounting			Prepares journal entries for all investment activity, interest income. Internal reconciliation of investment balances and interest income. Journal entries are supported by trade tickets and safekeeping receipts (if a purchase) and evidence of bank account activity. Prepares all footnotes and schedules in CAFR relating to investments.		Reviews and approves Journal Entries. Enters into General Ledger. Reconciles investment accounts.
Safekeeping			Enters all trades into bank safekeeping system- monitors delivery versus payment for securities purchased/sold and credit received for maturing investments and coupon payments.		
Collateral		Reviews collateral upon request.	Orders and monitors required collateral for depository funds in excess of FDIC insured amounts.		
Training	Attend training within six months of taking office.		Minimum 10 hours (is in excess of PFIA requirement) approved training each 2 years.	Minimum 5 hours approved training each 2 years.	

C.1.7 (Policy) Investments

Responsible Department: Vice Chancellor for Finance
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Reviewed: 10-18-22, 10-24-23, 10-15-24, 10-28-25

General

The Board of Trustees (“Board”) as fiduciary of the funds of Alamo Community College District, may direct or delegate the purchase, sale, and investment of funds under its control in investments authorized in the Public Funds Investment Act, Chapter 2256, Texas Government Code (“PFIA”), in compliance with Board-adopted investment policies, and according to the standard of care prescribed in this written policy. This Policy is intended to satisfy the requirements of the PFIA. *[Texas Government Code Section 2256.005(a)]*

Scope

The provisions of this policy apply to the investment of College District funds and to all funds under the control of the Board, including, without limitation:

- (i) Operating Funds
 - (ii) Debt Service Funds
 - (iii) Debt Service Reserve Fund
 - (iv) Construction Funds and Unexpended Plant Funds
 - (v) Other Funds
-

Objectives

This investment policy emphasizes the safety of principal and liquidity, *[Texas Government Code Section 2256.005 (2)]* and addresses investment diversification, yield, maturity and the quality and capability of investment management. The Board intends that investments will be purchased to hold until maturity; no investments will be made for the specific purpose of speculation of changes in market interest rates.

The investment objectives of the College District are in order of priority:

1. Assure the safety of the College District’s funds.
2. Maintain sufficient liquidity to provide adequate and timely operating funds.
3. Ensure the investment is marketable if the need arises to liquidate the investment.

C.1.7 (Policy) Investments

Responsible Department: Vice Chancellor for Finance and Administration

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4. Minimize risk of loss resulting from concentration of assets by diversifying investments as to maturity, security type, and issuer and providing for investments in authorized pooled and mutual funds.
 5. Attain a market yield consistent with safety and liquidity considerations.
-

Management of Funds

Delegation of Authority

The Board retains ultimate responsibility as fiduciaries of the assets of the College District. The Associate Vice Chancellor of Finance and Fiscal Services is designated as the investment officer of the College District by Board authority delegated through the Chancellor. In the absence of the Associate Vice Chancellor of Finance and Fiscal Services, the Vice Chancellor for Finance and Administration is deemed to be the investment officer. The investment officer shall be responsible for the investment of funds consistent with the investment policy adopted by the Board. The Associate Vice Chancellor of Finance and Fiscal Services may delegate management responsibility for daily investment transactions to the Controller or Treasurer.

[Texas Government Code Section 2256.005(f)]

External Advisory Services

The Board may contract with advisory firm registered under the Investment Advisors Act of 1940 (15 U.S.C. Section 80-b1 et seq.) and the State of Texas to provide for the nondiscretionary investment and management of its public funds under its control. The contracted period will be for a maximum of two years, and a renewal or extension of the contract must be made by the Board by resolution. The firm must disclose any significant litigation relating to the firm's integrity or abilities. Subject to the provisions of the professional services contract, advisory firms can be terminated by the Board at any time.

[Texas Government Code Section 2256.003(b)]

Standards of Care

Standards of Care

All investments will be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of his/her own affairs, not for speculation. *[Texas Government Code Section 2256.006(a)]* In determining whether an investment officer has exercised prudence with respect to an investment decision, the

C.1.7 (Policy) Investments

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Reviewed: 10-18-22, 10-24-23, 10-15-24, 10-28-25

determination will be made taking into consideration: (1) the investment of all funds over which the officer had responsibility, rather than a consideration as to the prudence of a single investment; and (2) whether the investment decision was consistent with this investment policy. *[Texas Government Code Section 2256.006 (b)]* A College District investment officer who has a personal business relationship with a business organization offering to engage in an investment transaction with the College District will file a statement disclosing that personal business interest. An investment officer who is related as determined by Texas Government Code Chapter 573, to an individual seeking to sell an investment to the College District will file a statement disclosing that relationship with the Board and with the Texas Ethics Commission. *[Texas Government Code Section 2256.005]*

Training

Board members and investment officers will attend at least one training session relating to the person's responsibilities conducted by the Texas Higher Education Coordinating Board within six months after taking office or assuming duties. Training shall include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio and compliance with the Public Funds Investment Act. All investment officers will attend a minimum of five hours of training at least once every state biennium from a recognized and independent source, as approved by the Board of Trustees. The list of approved training sources is listed in **Appendix 1**. *[Texas Government Code Section 2256.007]*

Internal Controls

Internal controls will be established by the investment officer to prevent the loss of public funds through collusion. There will be a division of responsibilities between the Associate Vice Chancellor of Finance and Fiscal Services, the Controller and the Treasurer for internal control purposes. The internal control procedures will address the following points:

- (i) Avoidance of collusion
- (ii) Separation of trading authority from personnel responsible for maintaining the accounting records
- (iii) Custodial safekeeping
- (iv) Written confirmation of transactions

Roles and responsibilities of the participants in the investment process of the College District are outlined in **Appendix 2**.

The investment officer will establish a process for a compliance audit at least once every two years by the College District's internal auditor or by a private auditor, the results of which are reported to the state auditor no later than January of each even-numbered year.

[Texas Government Code Section 2256.005 (n)]

C.1.7 (Policy) Investments

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Reviewed: 10-18-22, 10-24-23, 10-15-24, 10-28-25

Quarterly reports will be reviewed at least annually by an independent auditor reporting to the Board of Trustees. This will be done as part of the annual external audit process.

[Texas Government Code Section 2256.023 (d)]

Investment Strategies

The Board will adopt a separate written investment strategy for each type of account under its control, describing the investment objectives of each.

[Texas Government Code Section 2256.005(d)]

Operating Funds

The objective of these funds is to maintain adequate liquidity to meet cash needs. All security types listed in the “*Authorized Investments-Operating Funds*” section of this policy are considered suitable investments for the investment of Operating funds. Safety of principal and availability of adequate liquidity take priority over yield. The College District will diversify assets by security type, issuer and maturity date through separately purchased investments, through investments in approved pools or a combination of both in order to minimize overall risk and capture additional yield through maturity extension, as determined by cash flow needs.

The investment strategy for the District’s Operating funds shall be accomplished by purchasing high quality, short- to medium-term securities. It is expected that a portion of the portfolio will be invested in readily available, liquid funds such as Local Government Investment Pools, money market funds or overnight repurchase agreements. The dollar weighted average maturity for operating funds shall be two years or less. (Investment in the liquidity alternative is assumed to have maturity of one day for calculation purposes). Callable securities may be purchased in this fund group when there is a yield advantage over non-callable treasury securities of comparable duration based on both the call date and the stated final maturity date. The stated final maturity for an individual security can be up to five years from the date of purchase. It is anticipated that the portfolio will have an overall yield higher than the liquidity product utilized; this liquidity alternative will be used as a benchmark for performance.

Debt Service Funds

Investments in debt service funds are governed by the bond covenants, and investment strategies for debt service funds shall assure investment liquidity adequate to cover the debt service obligation on the required payment date. Securities are purchased to meet specific bond payment dates. All security types as authorized for Operating funds within this policy are considered suitable investments for the investment of Debt Service funds. Safety of principal shall take priority over yield. Adequate liquidity is required only to fund each debt service payment. The

C.1.7 (Policy) Investments

Responsible Department: Vice Chancellor for Finance
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10-16-18, 10-22-19, 10-20-20, 10-27-21

Reviewed: 10-18-22, 10-24-23, 10-15-24, 10-28-25

College District will seek diversification by security type, and issuer in order to minimize overall risk. Securities purchased shall not have a stated final maturity date which exceeds the debt service payment date. The weighted average maturity of the Debt Service Fund will be commensurate with bond covenants.

Debt Service Reserve Funds

Investment of debt reserve funds is governed by the bond covenants. Generally, all security types authorized for Operating funds within this policy are considered suitable investments for the investment of Debt Service Reserve funds. Safety of principal shall take priority over yield. There is no need to maintain cash liquidity in a Reserve fund. The College District shall seek diversification by security type and issuer name in order to minimize overall risk.

Investment strategies for debt service reserve funds shall generate a dependable revenue stream to the appropriate debt service fund from securities with a low degree of volatility. Except as may be required by the bond minute order specific to an individual issue, securities should be of high quality, with short- to intermediate-term maturities. Stated final maturity of any individual security in the debt service reserve fund shall not exceed the final installment payment date of the debt issue. The weighted average maturity of the Debt Service Reserve Funds will be commensurate with bond covenants.

Construction Funds and Unexpended Plant Funds

Investment strategies for construction funds and unexpended plant funds must assure that anticipated cash flows are matched with adequate investment liquidity. All security types authorized for Operating funds within this policy are considered suitable investments for the investment of Construction Funds and Unexpended Plant Funds, but if the funds are proceeds from bond issuances, the covenants from the issue govern the investment activity. Safety of principal shall take priority over yield. Care shall be taken to provide adequate liquidity to fund forecasted expenditures. The College District will seek diversification by security type and issuer when purchasing individual securities, but may invest all of the proceeds of a single bond issue into a single investment if that investment type allows for cash withdrawals on demand. These portfolios should include an adequate level of investment in highly liquid securities or investment in public funds investment pools which function as a money market mutual fund to allow for flexibility to meet unanticipated project outlays. The stated final maturity dates of securities held should not exceed the estimated project completion date. The weighted average maturity of these funds will be commensurate with the timing of the construction project.

Other Funds

From time to time, funds are received that are identified for specific use. The investment objective of these funds is to maintain adequate liquidity to meet cash needs. All security types listed in the “*Authorized Investments-Operating Funds*” section of this policy are considered suitable

C.1.7 (Policy) Investments

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Reviewed: 10-18-22, 10-24-23, 10-15-24, 10-28-25

investments for the investment of Operating funds. Safety of principal and availability of adequate liquidity take priority over yield.

Authorized Investments

Operating Funds

Only the following securities are authorized investments under this policy. All investments are referenced and authorized under the *Texas Government Code (PFI) Sections 2256.009- 2256.016 and Sections 2256-019 – 2256.0201*

- (i) Obligations of the United States, including letters of credit, or its agencies and instrumentalities;
- (ii) Direct obligations of the State of Texas or its agencies and instrumentalities;
- (iii) Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities including any security type insured by the Federal Deposit Insurance Corporation (FDIC);
- (iv) Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;
- (v) Certificates of Deposit and Share Certificates issued by a depository institution that has its main office or a branch office in Texas or through a broker that has its main office or a branch office in Texas and is included on the authorized broker list. These may be purchased without limit from a domestic bank if the principal and accrued interest is insured by the FDIC, is fully secured by an FHLB Letter of Credit, or collateralized by securities as provided for in this policy (see “Collateralization”). t. Certificates of Deposit (CDs) may be placed with banking institutions which offer competitive and documented interest rates, both at or above interest rates available on government securities to similar maturity dates. Since it may not possible to obtain competitive CD offers, documentation detailing the best available alternatives at time of purchase is required;

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Reviewed: 10-18-22, 10-24-23, 10-15-24, 10-28-25

- (vi) Collateralized Repurchase Agreements. Execution of a Master Repurchase Agreement, approved by the Legal Department, is required prior to the purchase of this investment. Investments must have a defined termination date and be secured by a combination of cash and obligations as described by Section 2256.009(a) (1) of the Texas Government Code. The securities being purchased to be pledged to the College District, held in the College District's name and deposited at the time the investment is made; and, is placed through a primary government securities dealer, as defined by the Federal Reserve or a financial institution doing business in the State of Texas; The term of any single repurchase agreement may be made coterminous with the need to expend bond proceeds, provided the purchase agreement allows for multiple draws at the College District's discretion and the maturity date does not exceed the expected final expenditure date.;
- (vii) Bankers' Acceptances. Investment must have a 270 day or less stated maturity from date of issuance and be liquidated in full by stated maturity, be acceptable as collateral for borrowing by a federal reserve bank, and be accepted by a bank rated at least A-1 and P-1 or equivalent by a Nationally Recognized Statistical Rating Organization ("NRSRO");
- (viii) Commercial Paper. Commercial paper must have a stated maturity of 270 days or less, and be rated at least A-1 or P-1 or equivalent, either by two NRSROs, or by a single NRSRO if it is also fully secured by an irrevocable letter of credit issued by a domestic bank. Both taxable and municipal commercial paper are authorized;
- (ix) No-Load Money Market Mutual Fund. Fund must be regulated by the Securities and Exchange Commission (SEC"); have a dollar-weighted average stated maturity of 60 days or less; and include in its investment objectives the maintenance of a stable net asset value of \$1 for each share. Such investments may not exceed, in the aggregate, more than 15 percent of the College District's monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service, and the investment in any single mutual fund may not exceed 10 percent of the total assets of the Mutual Fund;
- (x) No-Load Mutual Fund. Fund must be registered with the SEC; have an average weighted maturity of less than two years; be invested exclusively in obligations approved by this policy; be continuously rated as to investment quality by at least one nationally recognized investment rating firm of not less than AAA or its equivalent; and conform to the requirements set forth in Section 2256.016 of the Texas

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- Government Code relating to the eligibility of investment pools to receive and invest funds of investing entities. The investment in any single mutual fund may not exceed 10 percent of the total assets owned or controlled by the College District, including bond proceeds and reserves and other funds held for debt service;
- (xi) Public Fund Investment Pools. Public funds investment pools must be specifically authorized by the Board through resolution, and are subject to the limitations of PFIA Section 2256.016;
 - (xii) Interest bearing bank savings deposits issued by state and national banks or savings bank or a state or federal credit union (having their main or branch office in Texas) that are guaranteed or insured by the Federal Deposit Insurance Corporation or National Credit Union Share Insurance Fund (or their successor organizations) or secured by an FHLB Letter of Credit. Also included are collateralized interest-bearing savings deposit that have secured the uninsured portion of deposits with pledged collateral as provided for in this policy (see “Collateralization”)
 - (xiii) Bank Sweep Accounts. Investments in bank sweep accounts are permitted provided they offer daily liquidity and invested in compliance with this Policy.

Debt Service/Reserve/Construction Funds

In addition to the authorized investments above, bonds proceeds may be invested in the following [*Texas Government Code Section 2256.011 and 015*]:

- (i) Guaranteed Investment Contracts (“GICs”) having a defined termination date corresponding to the expected final draw date on the projected construction schedule, secured by U.S. Government direct or agency obligations.
- (ii) Flexible Repurchase Agreement (“Flex Repo”) with a defined termination date of and corresponding to the expected final draw date on the projected construction schedule secured by U.S. Government direct or agency obligations at a minimum of 102% of outstanding principal balance plus accrued interest.

Other Funds

All funds authorized for Operating Funds are also authorized for Other Funds.

Financial Institutions and Broker/Dealers

All investment transactions require that competitive bids or offers be received from at least three (3) qualified broker/dealers or investment providers in accordance with Texas law. If the College

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District has hired an Investment Advisor, the advisor shall obtain and document competitive bids and offers on all transactions and present these to the College District as part of its standard trade documentation. (This section excludes transactions with money market mutual funds and public funds investment pools, which are deemed to be made at prevailing market rates).

The Board must adopt and annually review a list of qualified dealer/brokers authorized to engage in investment transactions with the College District. *[Texas Government Code Section 2256.025]* A written copy of this investment policy shall be presented to any business organization defined as an investment pool or investment management firm under contract to manage the College District's portfolio with discretionary authority. *[Texas Government Code Section 2256.005(k)]*. A Qualified representative *[Texas Government Code Section 2256.002(10)]* of the business organization must execute a written instrument substantially to the effect that the registered principal has received and thoroughly reviewed the investment policy of the College District and acknowledged that the organization has implemented procedures and controls in an effort to preclude transactions that are not authorized by this policy. *[Texas Government Code Section 2256.005(k)]* Form C.1.7.F Texas Public Funds Investment Act Certification by Dealer may be used to satisfy this requirement.

Safekeeping and Custody

Securities will be held by a third-party custodian designated by the Board and held in the College District's name as evidence by safekeeping records of the institutions with which the securities are deposited. All transactions, except those with an investment pool or mutual fund, will be settled on a delivery versus payment method. *[Texas Government Code Section 2256.005(b)(4) (e)]*

Collateralization

The College District shall require full collateralization of funds on deposit with depository institutions, other than investments, in accordance with the Texas Government Code, Chapter 2257. In order to anticipate market changes and provide a level of security for all funds, the collateralization level shall be at least 100% percent of market value of principal and accrued interest on the deposits, less any amount insured by the FDIC. Collateral should be repriced daily. This collateral will be held by a third party and not be subject to any security interest, lien or right of set-off by the third party. Bank deposits and repurchase agreements often require collateral substitution. If the District has a contractual agreement with an independent third-party custodian, this custody agent shall permit collateral substitution provided that the total value of the new securities maintains a market value equal to or greater than the required collateral level. Collateral used to secure direct bank deposits shall be monitored no less than monthly. *[Texas Government Code Sections 2257.021, 022,023]*

Other

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- (ii) For each pooled fund group or mutual fund: name of pooled fund, ending book and market value, and accrued interest.
- (iii) For all investments: dollar-weighted average maturity.

[Texas Government Code Section 2256.023]

Additionally, if an investment advisor is used, a report will be submitted at least quarterly by the investment advisor detailing the market value of the investments, utilizing a named, commonly accepted pricing source, and the performance of the investments. The pricing of mutual funds and pooled funds will be obtained directly from those institutions.

C.1.7 (Policy) Investments

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 9-15-2009

Amended: 10-26-10, 10-25-11, 10-30-12, 10-22-13, 10-28-14, 10-27-15, 10-18-16, 10-23-17, 10-16-18, 10-22-19, 10-20-20, 10-27-21

Reviewed: 10-18-22, 10-24-23, 10-15-24, 10-28-25

Policy Review

This policy and strategies will be reviewed not less than annually by the Associate Vice Chancellor of Finance and Fiscal Services, the Audit, Budget, and Finance Committee, and the Policy and Long-Range Planning Committee, and the Board. The Board will adopt a written statement stating that it has reviewed the policy and strategies, and the written statement so adopted will record any changes made to either the policy or strategies. *[Texas Government Code Section 2256.005(e)]*

A copy of this approved statement will be posted on the College District's website, provided to all investment dealers and investment managers doing business with the College District, and also shall be provided to other interested parties on request. Confirmation of receipt and review of this policy by persons employed by an organization providing investment services to the College District and who deal directly with College District accounts shall be received by the College District prior to the institution of such services. *[Texas Government Code Section 2256.005(k)]*

Sources:

Public Funds Investment Act, Texas Government Code Chapter 2256 Public Funds Collateral Act, Texas Government Code Chapter 2257

Form C.1.7.F Texas Public Funds Investment Act Certification by Dealer

Legal Reference - TACC Policy Reference Manual

CAK(LEGAL) Appropriations and Revenue Sources: Investments

Appendix 1

List of approved training sources: *[Texas Government Code Section 2256.007]*

- Texas Higher Education Coordinating Board
- Government Treasurers' Organization of Texas
- Government Finance Officers Association of Texas
- Alamo Area Council of Governments
- University of North Texas Center for Public Management
- Texas Association of Community College Business Officers
- Texas Municipal League
- The PFM Group

C.1.7 (Policy) Investments

Responsible Department: Vice Chancellor for Finance
and Administration

Board Adoption: 9-15-2009

Amended: 10-26-10, 10-25-11, 10-30-12, 10-22-13, 10-28-14, 10-27-15, 10-18-16, 10-23-17,
10-16-18, 10-22-19, 10-20-20, 10-27-21

Reviewed: 10-18-22, 10-24-23, 10-15-24, 10-28-25

- Virtual Learning Concepts
- Texas State University
- HilltopSecurities
- Association for Financial Professionals
- TexPool Academy (provided by Federated Investors)

Appendix 2 (Procedures) Roles and Responsibilities

Appendix 2 (Procedures) Roles and Responsibilities					
			<i>Investment Officers</i>		
Responsibility	Board of Trustees	External Investment Advisor	Treasurer	Vice Chancellor, Associate Vice Chancellor, Controller	General Accounting
Investment Policy	Annual review and approval	Acknowledges receipt of Investment Policy. Reviews to ensure compliance with PFIA and any legislative changes.	Prepares Policy for annual review by District Compliance and Legal and subsequent approval by Board of Trustees. Documents changes.	Review	
Compliance		Acknowledges receipt of Investment Policy. Reviews to ensure compliance with PFIA and changes. Ensures investment recommendations are approved per Policy.	Assures Investment Policy is following PFIA; manages investment activity in keeping with Investment Policy.		
Trading		Recommends trades, obtains competitive bids; executes trades based on direction from Alamo Investment Officers, prepares and forwards trade tickets. Retains duplicate copies of trade tickets and support documents.	Supplies cash flow information and investment parameters for recommendations from Advisor. Reviews trade options; authorizes trades and signs trade ticket.		
Review of Investment Activity			Prepares quarterly review of activity and other relevant information. Delivers report for Board of Trustees.		
Quarterly Investment Report (PFIA required) and other external reporting, as required	Quarterly approval PFIA compliant report.		Responsible for preparing and submitting all required reporting and posting necessary information to Alamo Colleges District's website.	Reviews and signs report	
Transactional Reporting		Prepares monthly reports of investment activity, holdings, book value adjustments, accrued income on each investment portfolio.	Reviews and compares balances and activity to internal records.		
Monitoring Ratings Changes		Provides information on changes in investment ratings and credit support. Supplies quarterly report of ratings on investment holdings.	Monitors and maintains current record of borrowers' ratings and support. Determines disposition of investments held due to ratings changes. Informs other Investment Officers with significant changes.		
Accounting			Prepares journal entries for all investment activity, interest income. Internal reconciliation of investment balances and interest income. Journal entries are supported by trade tickets and safekeeping receipts (if a purchase) and evidence of bank account activity. Prepares all footnotes and schedules in CAFR relating to investments.		Reviews and approves Journal Entries. Enters into General Ledger. Reconciles investment accounts.
Safekeeping			Enters all trades into bank safekeeping system- monitors delivery versus payment for securities purchased/sold and credit received for maturing investments and coupon payments.		
Collateral		Reviews collateral upon request.	Orders and monitors required collateral for depository funds in excess of FDIC insured amounts.		
Training	Attend training within six months of taking office.		Minimum 10 hours (is in excess of PFIA requirement) approved training each 2 years.	Minimum 5 hours approved training each 2 years.	

C.02.12 Emergency Management Policy

Responsible Department: Enterprise Risk Management

Board Adoption: 10-28-14

Last Board Action: 10-28-14, [10-28-25](#)

Emergency Management Policy

This policy is the foundation for emergency management throughout the [College](#) District. Alamo Colleges [District](#) is devoted to protecting all of its employees, students and visitors whenever an emergency incident affects the District.

The College District shall develop and maintain an Emergency Management [Plan and](#) Program that can be implemented on short notice to ensure optimum safety for students, employees and visitors when there is a threat from any incident in the all-hazards environment, which includes natural, technological and human-caused conditions. This support extends to employees and students who are away from the District on official business, if they encounter emergency situations. Life- saving preparations and actions take precedence over any other consideration in the operations of the District.

The Alamo Colleges' Emergency Management [Plan and](#) Program addresses coordination with external response agencies for an ongoing threat, in order to preserve life, property and the environment.

Alamo Colleges is committed to creating an effective emergency management program that meets or exceeds all emergency best practices, laws and regulations.

The Emergency Management principles for the Alamo Colleges are:

1. Protection of human life is the first and most important concern at all times.
2. Emergency strategies within the Emergency Management Program plans and procedures include directives for preparedness, response, recovery and mitigation for recognized threats.
3. Emergency management is a core requirement of the National Incident Management System, including the use of the Incident Command System structure for response to immediate or ongoing threats.
4. Maintenance and promotion of accurate and consistent information regarding an emergency reduces the level of anxiety of the Alamo Colleges' stakeholders.
5. Training of emergency response and recovery teams increases our ability to protect life, property and the environment when emergencies strike.
6. Emergency management is improved by coordination with other emergency management organizations to acquire and use best practices.

C.02.12 Emergency Management Policy

Responsible Department: Enterprise Risk Management

Board Adoption: 10-28-14

Last Board Action: 10-28-14, [10-28-25](#)

To support the implementation of this policy, the Alamo Colleges' Enterprise Risk Management Department, through its Emergency Management Program, will:

- * Use the Alamo Way framework to develop and deliver measurable objectives and targets to ensure the quality and value of the Emergency Management Program;
- * Collaborate with internal and external stakeholders in supporting mitigation strategies to identify, eliminate, and/or implement controls against potential hazardous conditions that threaten the Alamo Colleges' community;
- * Develop and maintain in constantly current state, emergency management plans and procedures that meet or exceed applicable laws, standards and best practices for emergency management;
- * Actively involve employees, students and visitors when establishing operational plans for emergency incidents anywhere within the District.
- * Train, equip and test Alamo Colleges' employees to respond and recover from emergencies that are most likely to occur, based on hazard and threat analysis;
- * Provide recommendations for corrective actions to improve emergency operations;
- * Promote emergency management concepts through training and information outreach techniques and opportunities that increase awareness; and
- * Promote accountability for emergency readiness at every College campus and District Office.

[Current Alamo Colleges District Emergency Management Plan Procedure C.02.01.01 Evacuation Plans](#)

Legal Reference – TACC Policy reference Manual
CGC(LEGAL)- Safety Program – Emergency Plans and Alerts

C.02.12 Emergency Management Policy

Responsible Department: Enterprise Risk Management

Board Adoption: 10-28-14

Last Board Action: 10-28-14, 10-28-25

Emergency Management Policy

This policy is the foundation for emergency management throughout the College District. Alamo Colleges District is devoted to protecting all of its employees, students and visitors whenever an emergency incident affects the District.

The College District shall develop and maintain an Emergency Management Plan and Program that can be implemented on short notice to ensure optimum safety for students, employees and visitors when there is a threat from any incident in the all-hazards environment, which includes natural, technological and human-caused conditions. This support extends to employees and students who are away from the District on official business, if they encounter emergency situations. Life- saving preparations and actions take precedence over any other consideration in the operations of the District.

The Alamo Colleges' Emergency Management Plan and Program addresses coordination with external response agencies for an ongoing threat, in order to preserve life, property and the environment.

Alamo Colleges is committed to creating an effective emergency management program that meets or exceeds all emergency best practices, laws and regulations.

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[Current Alamo Colleges District Emergency Management Plan](#)

Legal Reference – TACC Policy reference Manual

CGC(LEGAL)- Safety Program – Emergency Plans and Alerts