



## MEETING OF THE BOARD OF TRUSTEES MEETING AS A COMMITTEE OF THE WHOLE

TUESDAY, MAY 6, 2025  
6:00 PM

Alamo Colleges District  
Dr. Bruce H. Leslie Boardroom  
2222 N. Alamo St.  
San Antonio, TX 78215

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES OF THE ALAMO COMMUNITY COLLEGE DISTRICT WILL BE HELD AT THE PHYSICAL LOCATION REFERENCED ABOVE ON TUESDAY, MAY 6, 2025. ONE OR MORE TRUSTEES MAY ATTEND REMOTELY BY VIDEOCONFERENCE PROVIDED THAT A QUORUM OF TRUSTEES ATTEND BY PHYSICAL PRESENCE AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.127. THE COMMITTEE OF THE WHOLE MEETING OF THE BOARD WILL CONVENE IN OPEN SESSION AT 6:00 PM.

This Meeting as a Committee of the Whole of the Board of Trustees, being held for the reasons listed below, is authorized in accordance with the Texas Government Code, §§ 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Chancellor. Executive Session, if required, is authorized by Chapter 551 and will be conducted prior to the conclusion of the meeting. If it is decided during the course of the meeting that discussion of any item listed on the agenda should be held in Executive Session, the Committee will convene in Executive Session in accordance with Tex. Govt. Code §§ 551.071 - 551.094. In order to vote on items discussed in Executive Session, the Board of Trustees must take action in the open portion of the meeting on items discussed in the Executive Session. The Committee will consider, discuss, and take appropriate action regarding the following items:

### AGENDA

1. **CALL TO ORDER**
2. **CERTIFICATION AND POSTING OF NOTICE**
3. **ROLL CALL**
4. **PLEDGE OF ALLEGIANCE**
5. **RECOGNITIONS**
  - 5.A. AlamoPROMISE Student of the Month, May 2025, *Paola Contreras*, Northeast Lakeview College  
**Presenter:** Dr. Veronica Garcia
  - 5.B. Alamo Colleges District Staff Member of the Month, *Ronnie Saucedo-Russell*, May 2025, *Northeast Lakeview College*  
**Presenter:** Dr. Veronica Garcia
  - 5.C. Alamo Colleges District Faculty Member of the Month, May 2025, *Marsha*

*Adrian*, Northeast Lakeview College

**Presenter:** Dr. Veronica Garcia

**6. CITIZENS TO BE HEARD**

6.A. Registration: 5:00 PM - 5:55 PM

**7. CHAIR'S REPORT - *Dr. Clint Kingsbery***

7.A. Community Outreach; ASPEN Top 10 Announcement; District-Wide Baldrige Celebrations, Special Board Meeting Student Trustees Interviews, Roberto Zarate Memorial, Fiesta Events, St. Philip's College CultureFest, Palo Alto College PACfest, Crowning Celebration Rey Feo

**8. CHANCELLOR'S REPORT - *Dr. Mike Flores***

8.A. District Council of Chairs

**Presenter:** Justin Eccles

8.B. Executive Staff Senate

**Presenter:** Nick Blakeney

8.C. ASPEN Top10 Recognition - Northwest Vista College

**9. STUDENT SUCCESS COMMITTEE, *Dr. Lorraine Pulido, Chair***

9.A. College Program Highlight: Soar Towards Success, Northeast Lakeview College

**Presenter:** Dr. Laura Davenport and Daisy Carmona

**10. AUDIT, BUDGET AND FINANCE COMMITTEE, *Gerald Lopez, Chair***

10.A. Independent Audit Planning Communications

**Presenter:** Daniel Persaud, Principal, Clifton Larson Allen LLP

**11. WORKFORCE DEVELOPMENT COMMITTEE, *Dr. Gene Sprague, Chair***

11.A. Workforce Development Committee Report

**Presenter:** Xavier Urrutia

**12. BUILDING, GROUNDS AND SITES SELECTION COMMITTEE, *Dr. Yvonne Katz, Chair***

12.A. Discussion and Possible Action to Approve Cooperative Purchase Contract Award of Construction Services for Alamo Colleges District - Maintenance Tax Note 2022-Funded Projects for St. Philip's College

**Presenter:** Greg McClure

**13. CONSENT AGENDA REPORTS**

13.A. Discussion and Possible Action on Monthly Contracts Report

13.B. Discussion and Possible Action on Monthly Grants and Contracts Report

13.C. Discussion and Possible Action on Approval of Construction Reports

13.D. Discussion and Possible Action on Approval of Financial Reports

13.E. Discussion and Possible Action on Approval of Monthly Report on Cooperative Purchases in Excess of \$200,000

13.F. Discussion and Possible Action on Approval of Investment Report Through February 28, 2025

13.G. Discussion and Possible Action on Reaffirmation of Policy C.1.10

13.H. Discussion and Possible Action on Approval of a Memorandum of Understanding with Bexar County for County Construction of a Park in the Floodplain of the District's Northwest Education and Training Center Property.

13.I. Discussion and Possible Action on Acceptance of the FY 2024-2025 Budget: Amendment No. 2

13.J. Discussion and Possible Action to Ratify Palo Alto College Drainage Improvements

13.K. Discussion and Possible Action to Approve the Execution of a Utility Service Agreement with San Antonio Water System for Service to the Northwest Training and Education Center

13.L. Discussion and Possible Action on Correction of one Northwest Vista College Faculty Promotion in Academic Rank for the 2025-2026 Academic Year

**14. EXECUTIVE SESSION**

14.A. The Committee of the Whole may go into Executive Session to deliberate on any item

referenced in this agenda for open session or executive session based on the following potential exceptions under the Act.

14.B. Pursuant to §551.071, Texas Government Code, the Committee of the Whole may consult with its attorneys to seek their advice on matter(s) in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter, including, without limitation, requirements of the Texas Funeral Service Commission.

14.C. Pursuant to § 551.071, Texas Government Code, the Committee of the Whole may consult with its attorneys about pending and threatened litigations.

14.D. Pursuant to § 551.071, Texas Government Code, the Committee of the Whole may consult with its attorneys about pending EEOC charges.

14.E. Pursuant to §551.072, Texas Government Code, the Committee of the Whole may deliberate the purchase, exchange, lease or value of real property.

14.F. Pursuant to §551.073, Texas Government Code, the Committee of the Whole may deliberate regarding a negotiated contract for prospective gift or donation.

14.G. Pursuant to §551.074, Texas Government Code, the Committee of the Whole may deliberate the appointment, employment, evaluation, reassignment, duties, performance of duties, discipline, or dismissal of a public officer or employee(s), including, the Chancellor and any vacancy in the Board of Trustees, District 5.

14.H. Pursuant to §551.076, Texas Government Code, the Committee of the Whole may deliberate the deployment, or specific occasions for implementation, of security personnel or devices, or a security audit.

14.I. Any action on these matters will be taken in Open Session.

**15. RECONVENE OPEN MEETING**

15.A. Discussion and Possible Action on Items Discussed in Executive Session.

**16. ADJOURNMENT**

POSTED AT THE  
ALAMO COMMUNITY COLLEGE DISTRICT  
2222 N. Alamo St.; San Antonio, TX 78215 at  
POSTED AT 5:30 PM ON THIS 1ST DAY OF MAY 2025

This meeting site is wheelchair accessible. The accessible entrance is located at the side entrance of Dr. Bruce H. Leslie Boardroom. Accessible parking spaces are located in front of the Alamo Colleges Center for Excellence and Student Success, located in the parking lot that faces N. Alamo Street. Auxiliary aids and services are available upon request (interpreters for the hearing impaired must be requested twenty-four hours prior to the meeting) by contacting the Board of Trustees Office at [dst-board@alamo.edu](mailto:dst-board@alamo.edu).

“The following notices apply to this meeting.

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

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Dr. Mike Flores  
Chancellor

# AlamoPROMISE Student of the Month: Paola Contreras



- Graduate: Roosevelt High School
- Attended the Texas A&M Engineering Academy at NLC
- 3.5 GPA
- Receive an Associate of Science degree in May 2025
- Accepted into Aerospace Engineering program at Texas A&M College Station
- Ultimate Goal: Work at NASA

**“The fact that AlamoPROMISE helps pay for my college tuition is a great benefit”**





**AlamoPROMISE STUDENT OF THE MONTH  
May 2025**

**Paola Contreras  
Northeast Lakeview College**

**Paola Contreras** is the May 2025 AlamoPROMISE Student of the Month. Ms. Contreras graduated from Roosevelt High School and will complete coursework in the Texas A&M Engineering Program in Spring 2025 and walk the stage at NLC Commencement on May 15.

With a 3.5 GPA, Paola graduated with Honors. During her time at NLC, she was a member of the National Society for Leadership & Success organization and the STEM Club; all while keeping up with her studies and working as a cashier at a restaurant.

As a first-generation student, Paola thought college was out of reach. She moved from Mexico with her family 11 years ago with hopes of a better future and now AlamoPROMISE is getting her closer to making that future a reality. Her next steps include beginning the Aerospace Engineering Program at Texas A&M University in the Fall, followed by obtaining her MBA, with the ultimate goal of working at NASA.

Please help me congratulate **Paola Contreras** as the **May 2025** AlamoPROMISE Student of the Month.

**ALAMO COLLEGES STAFF MEMBER OF THE MONTH**  
**May 2025**  
**Ronnie Saucedo-Russell, Academic Unit Assistant**  
**Northeast Lakeview College**



Ronnie has been involved in higher education for almost 15 years, with last 7 years at Northeast Lakeview College (NLC). At NLC, she serves as Academic Unit Assistant for the Department of Social Sciences. She oversees the day-to-day operations of the department. She enthusiastically works with her Department Chair, Dr. Hassmann, and faculty to ensure department needs are met.

Ronnie volunteers for campus committee assignments and events, striving to bring her best to the students, staff, faculty, and the NLC community.

Her favorite NLC value is “Students First” as she is dedicated to creating a supportive environment for students. Ronnie’s hobbies include reading, watching Hallmark movies, Aggie football and is well known for walking the Campus Green at NLC. Ronnie has a Bachelor’s degree from Texas A&M University-College Station. She has been married to her husband, Todd, for 12 years and they have a 9 year-old daughter, Holly.



District Wide Faculty Member of the Month:

## Marsha Adrian – NLC, Assistant Professor of Chemistry



- Dedicated instructor and mentor who actively participates in the Faculty-Student Mentoring Program
- Co-Principal Investigator of the CIMA-LSAMP grant since 2013, providing oversight and experiential learning to 72 students completing Summer Science Research Programs
- Leads and organizes student field trips to NASA, SAWS, Southwest Research Institute, Boeing, and local universities
- Recipient of Distinguished Service & NISOD Awards



**TO BE READ BY BOARD CHAIR BEFORE CTBH ITEM**

**Citizens To Be Heard Standard Statement**

All individuals wishing to address the Board should have signed up to do so.

Comments relating to general matters shall be presented during the Citizens To Be Heard portion of the meeting. Comments relating to a specific item or items on the Board's agenda may be presented (a) during the Citizens To Be Heard portion of the meeting or (b) during consideration of the specific agenda item or items.

- No presentations shall exceed three (3) minutes.
- If ten (10) or more person sign up to comment on a specific item, each speaker may be limited to two (2) minutes by majority vote of the Board.
- Individuals needing a translator will have a six-minute time period.
- No individual is allowed to transfer his or her time to another individual.
- When the timer beeps, please finish your sentence so that we can allow others to have their voice heard.
- Please introduce yourself by name and state whether you represent yourself, an organization or an employer.

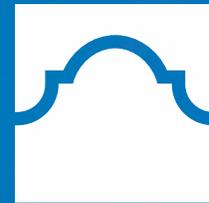
Please know that your right to speak may be withdrawn by the Board Chairman if you are discourteous, disrespectful, or are otherwise likely to impede, interfere with or otherwise obstruct this meeting.

State law limits Trustee response to public comments.

# District Council of Chairs

**Justin A. Eccles**

Co-Chair, District Council of Chairs



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## Board Policies in Support of Charges

- B.2.1 Organizational Plan – Board provides opportunity for the District Council of Chairs to gather for **shared governance**
- B.5.3.1 District Policy and Procedure Advisory Council – establishes and outlines the process for ensuring **stakeholder input** on new or revised policies or procedures

## Charges to the Chancellor

- AlamoFUTURE
- Talent and Engagement
- Institutional Excellence and Continuous Improvement



# Membership

## San Antonio College

Lisa Coronado  
Dr. Leonard Lira

## St. Philip's College

Dr. Raymond Chacon  
Don Fernandez

## Palo Alto College

Joseph Coppola  
Justin Eccles  
Sara Wilkins

## Northwest Vista College

Rachel Bower  
Dr. Eric Madrid  
Dr. Paul Martinez

## Northeast Lakeview College

Jeffry Hassman  
Thomas Mc Crary  
Allen Miller

## Non-voting members

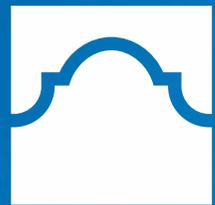
Cindy Katz (UFS President)  
Dr. Laura Boyer (VPAS Champion)



# Priorities for 2024-2025

- Expand District Council of Chairs membership to Directors who supervise instructional programs and faculty.
- Review Department Chair job description and to collaborate with the Vice Presidents of Academic Success on this effort.
- Swift hiring of faculty to meet organizational needs.

# Thank you.



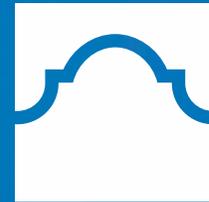
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# Executive Staff Senate

**Nicholas Blakeney**

Executive Staff Senate President



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# Board Policies in Support of Charges

## B.2.1 (Policy) Organizational Plan

- In the interest of maintaining open communication and encouraging participative decision making, the Board wishes to provide avenues for the full-time faculty and staff and the part-time faculty of the College District to be appropriately involved in the governance of the institution.

# Charges to the Chancellor

## 7 – Talent and Engagement

- Develop a Career Readiness program with professional development opportunities to cross-train employees in pursuit of career growth.
- Continue to monitor ongoing competitive compensation program for faculty, staff, and administrators.

## 9 – Institutional Excellence and Continuous Improvement

- Expand implementation and refinement of continuous improvement activities, including but not limited to the three elements of the AlamoWAY:
  - Student Success
  - Principle-Centered Leadership
  - Performance Excellence



# Executive Staff Senate Mission

- Provide advocacy for the career advancement, job welfare and working environment for all staff.
- To give voice to collective interests and concerns of the Alamo Colleges District staff employees.



# Executive Staff Senate AY 24-25 Priorities

- I. Employee Health & Wellness
- II. Employee Benefits
- III. Career Readiness



# I. Employee Health & Wellness

- Increase Health and Wellness activities at all Alamo Colleges campuses
  - Executive Staff Senate has regularly met with Elladean Moreno, Wellbeing and Engagement Program Manager, to discuss and collaborate on scheduling Health & Wellness activities.
    - 138 sessions hosted across Alamo Colleges in AY 24-25
    - 38 additional sessions scheduled
    - Calm App participation – 1,318 employees



## II. Employee Benefits

- Increase awareness of the overall compensation & benefits package
  - Executive Staff Senate has participated in the 2024-2025 Staff compensation study.
    - Worked with compensation consultants.
    - Reviewed Staff compensation survey responses.
    - Developed compensation and benefits priorities.
- Implement cross campus utilization of services and facilities.
  - Evaluating opportunities for staff to have access to utilize services and facilities across Alamo Colleges, other than their primary campus.



# III. Career Readiness

- The Career Readiness experience for employees is a hub to self-direct skill development, grow and advance in current careers, lattice into a new career, and/or develop additional leadership skills.
- Resources are provided to help leaders have conversations with employees about their career goals.
- Deliverables are easily accessible on the Career Readiness site for both employees and supervisors.



# Career Readiness Milestones

- Career Readiness Site launched in Fall 2024
  - Career Readiness Site Visits - 679
- Korn Ferry Competency Card Sorting
  - Identify skills that are essential for success in specific roles
    - Certified Advisors
    - Advisor Supervisors
    - Deans and Chairs
    - Administrative Assistants
    - Administrative Assistant Supervisors



# Career Readiness Upcoming

- Career Development Series
  - Resumes Writing & Cover Letters Workshops
  - Interview Workshops
  - Professional Branding Workshops
- Evaluation of Customized On-Demand Skills Trainings
  - Training requests made on the Career Readiness Site, created by Alamo Colleges employees, to develop job skills for specific roles.
- Evaluation of Job Shadowing and Mentorship Opportunities

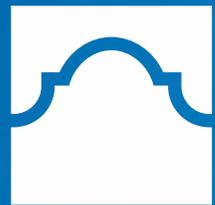




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# Thank you.



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# ASPEN PRIZE

FOR COMMUNITY  
COLLEGE EXCELLENCE

 aspen institute

## FINALIST

## 2025



ALAMO COLLEGES DISTRICT  
Northeast Lakeview College

# Soar Towards Success

Daisy Carmona MA

Laura Davenport PhD



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Malcolm Baldrige  
National Quality Award

Award Recipient  
2024-2018



# Quality Enhancement Plan (QEP)

- SACSCOC Accreditation Requirement
- All colleges in Alamo Colleges are required to design a campus-specific QEP to address a specific area of student learning or success
- NLC's QEP centers on enhancing students' critical thinking and communication skills through active learning strategies that support students' academic and career success.



# NLC's QEP: Soar Towards Success

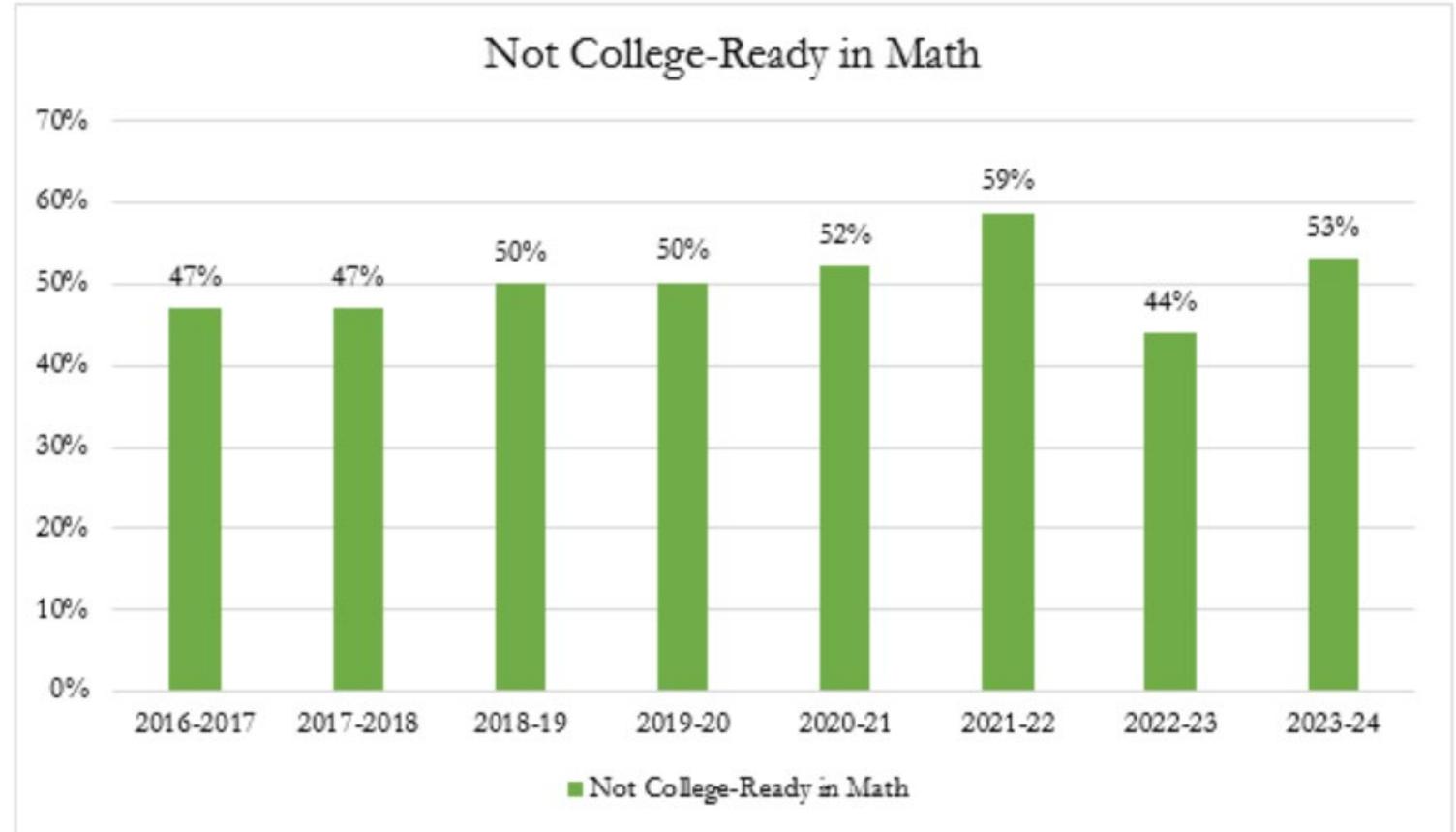
- First-year student success course that supports first-year college students who are not college ready in math.
- Designed to help these students improve math-adjacent readiness skills so they can complete their first college-level math class successfully.
- Unique to NLC



# Math College Readiness at Northeast Lakeview College

**Nearly 50% of all incoming FTIC students at NLC are not college-ready in math.**

- Data indicate that these students:
  - are less likely to complete their first college-level math course
  - have lower Productive Grade Rate (PGR) in college-level math
  - are less likely to persist or graduate

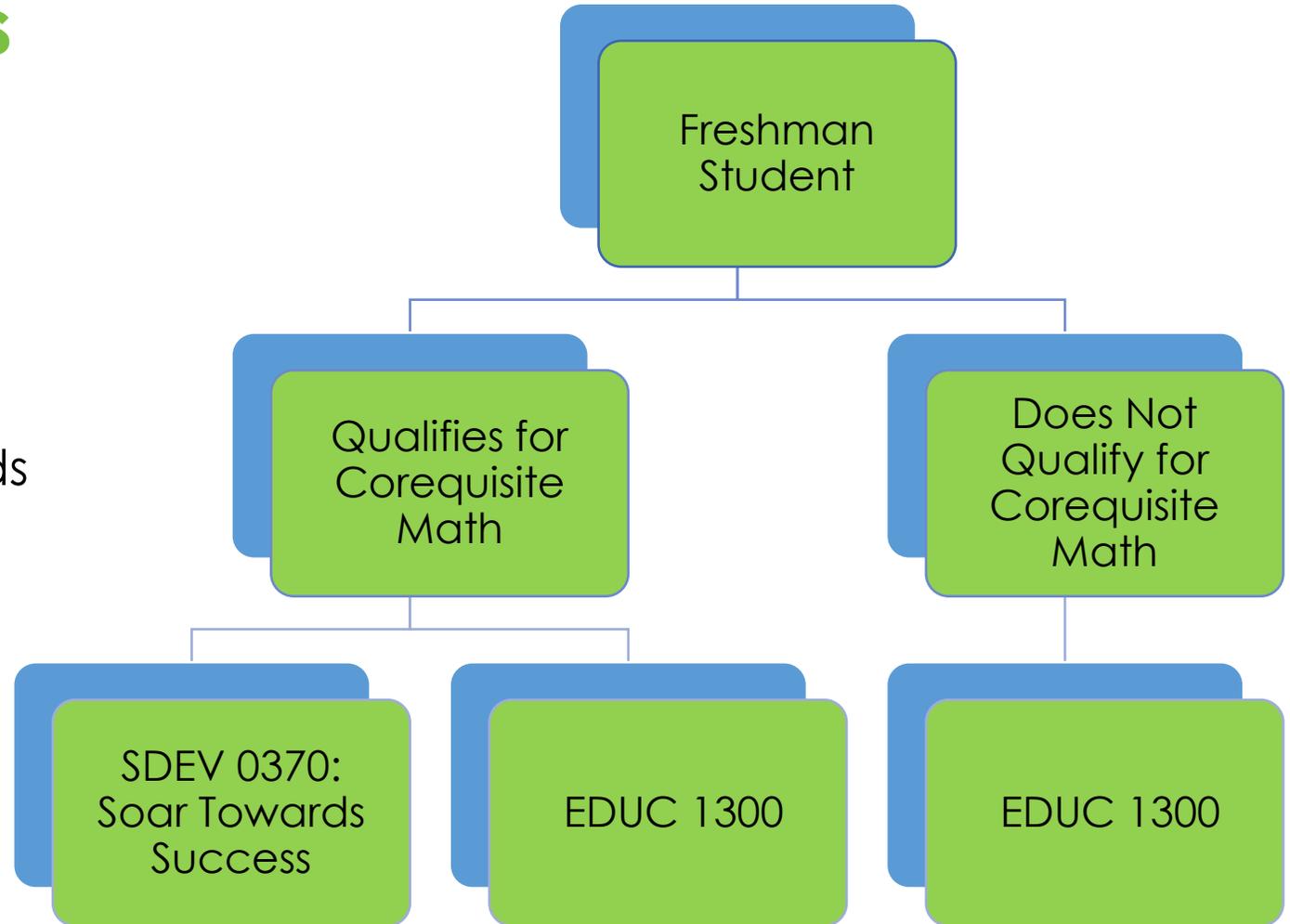


# Participating Students

Soar Towards Success fulfills the student success course requirement (EDUC 1300).

In order to take SDEV 0370: Soar Towards Success, students must meet these four criteria:

- . freshman student
- . qualify for corequisite math
- . willing to participate in QEP math sequence
- . no prior credit for EDUC 1300 or another student success course



# Course Design & Benefits

- Student Learning Outcomes (SLO) address three core skills and three core behaviors that correlate to academic success in math.
- Teaches strategies for use in all classes with an emphasis on how to use them in future math course.
- Builds confidence in academic skills in all areas, especially math.



communication



problem solving



reading comprehension



motivation



time management



self-efficacy



# What Sets Soar Towards Success Apart



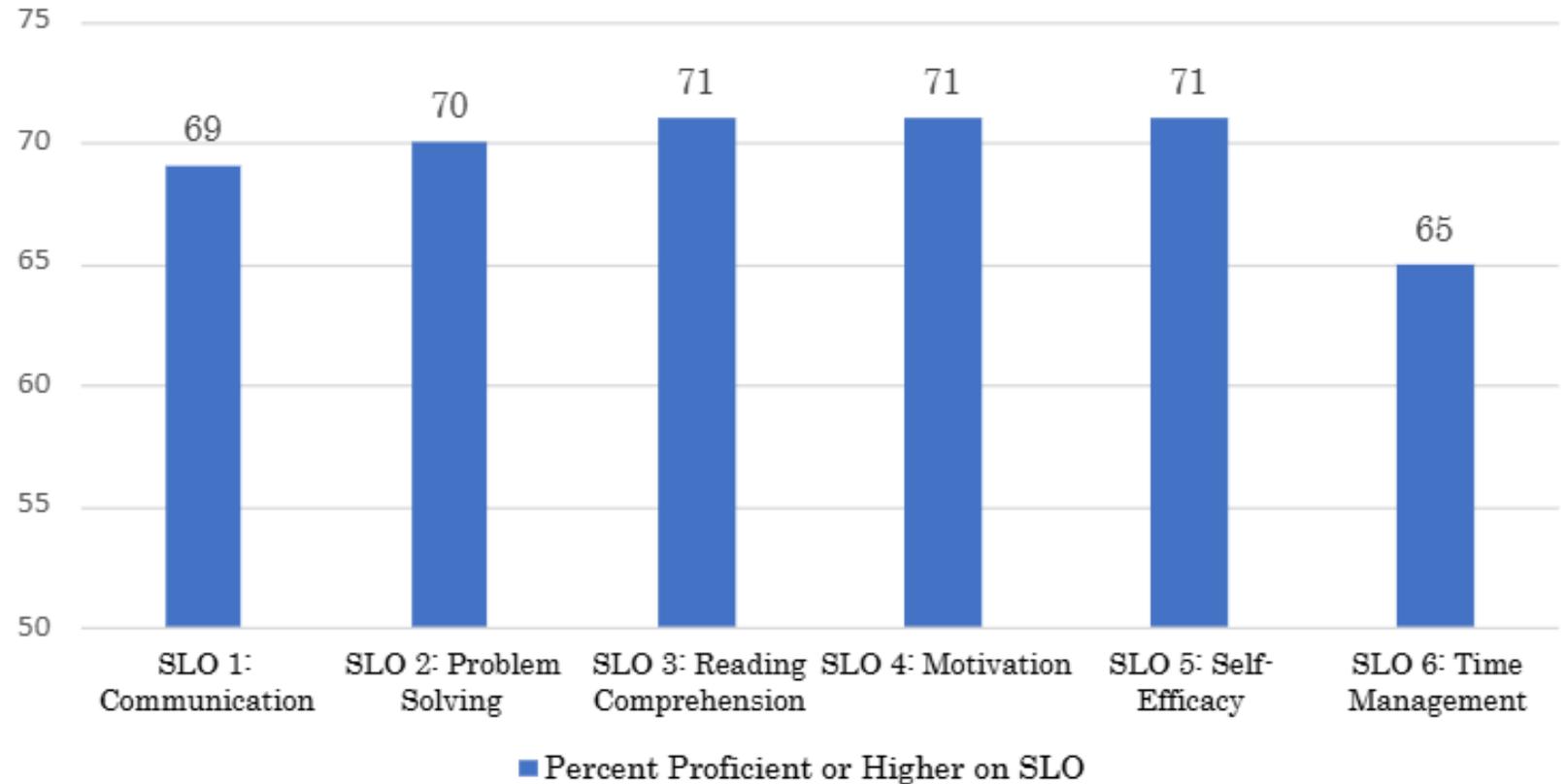
- . Component of QEP math sequence
- . Education and Math cross-disciplinary partnership

- . Family-like environment
- . Smaller classes
- . Dedicated advisor
- . Embedded tutoring
  - o Weekly sessions
  - o Basic math practice
  - o Establishes foundation for continued participation
- . Ongoing monitoring



# Soar Towards Success SLO Performance Data

Soar Towards Success Average SLO Proficiency  
2022-2024



## QEP

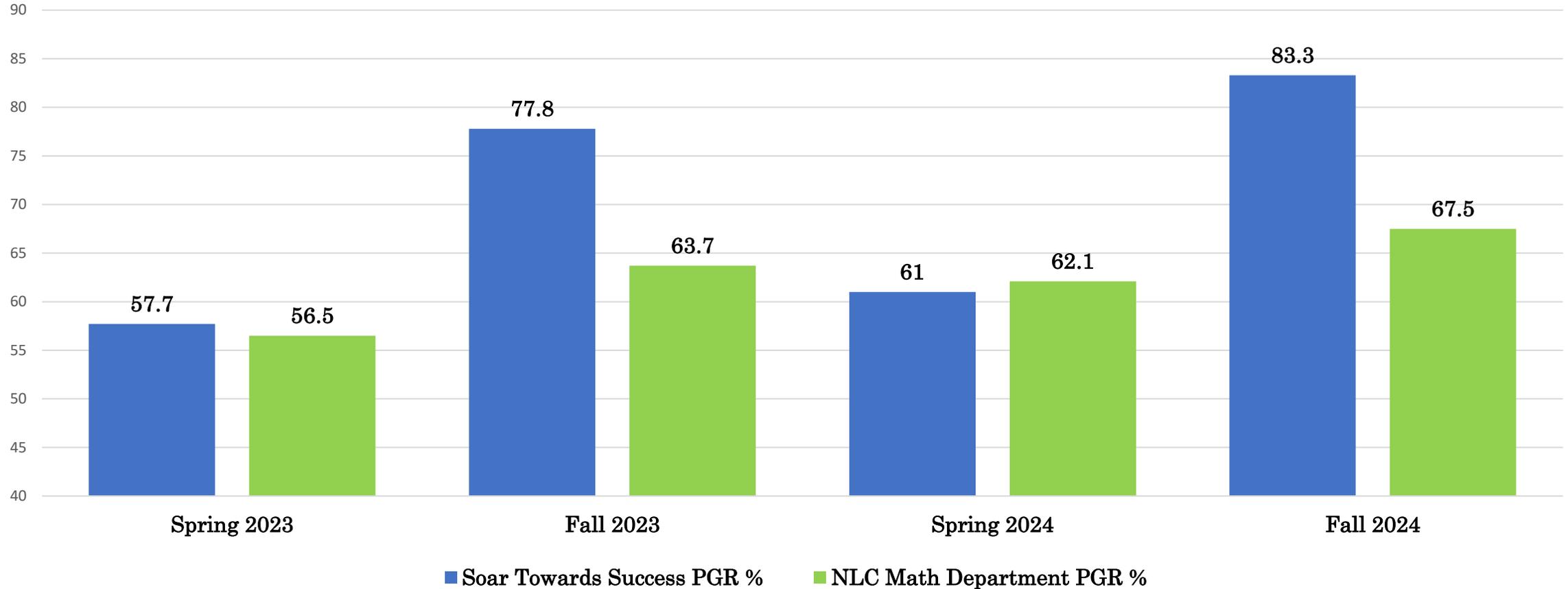
**Benchmark:** 70% or higher on each SLO

Average student performance aligns with benchmark goal



# Math PGR Performance

## Corequisite College Level Math PGR



# Student Testimonials

· "Before joining the STS program, **I struggled with anxiety around math and schoolwork.** Math always scared me, and I used to avoid math altogether, thinking that if I didn't try, I couldn't fail. But **my college experience and STS have helped me challenge those beliefs and begin to overcome that fear.**"

· "At the beginning of the course, **I saw myself as the 'ghost of a math person',** but through the course work and the tutoring, I've grown into a confident math student by reconnecting with concepts I hadn't practiced in years."

· "The most surprising part of this course was **how easily I could apply the skills and strategies to other classes.** I can already see how they'll help me in my math class next semester."

· "**The most surprising and valuable thing STS taught me is that strong time management, communication, and problem-solving skills** lead to greater motivation and self-efficacy in math. If I continue applying these, I know I'll succeed. Overall, I'm really glad I took this class."



Thank you.



ALAMO COLLEGES DISTRICT  
Northeast Lakeview College

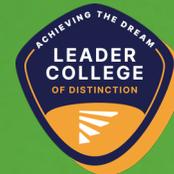


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Malcolm Baldrige  
National Quality Award

Award Recipient  
2024-2018





*We'll get you there.*

CPAs | CONSULTANTS | WEALTH ADVISORS

# Alamo Community College District

## Fiscal Year 2025 Audit Planning

# *Agenda*

- Audit scope and responsibilities
- Audit plan overview, process and timeline
- Fiscal year overview and industry insights
- Committee input



# Scope and Deliverables

## Financial statement audit



- Express an opinion in accordance with U.S. GAAP on the fair presentation of the financial statements (District Financial Audit, NLC Financial Audit and 4 College reviews)

## Single Audit



- Express an opinion on compliance over major federal programs in accordance with GAS
- Report on internal control over financial reporting and on compliance in accordance with GAS

## Communications



- End of audit governance communications
- Management letter if any suggestions/best practices identified during the audit process





# Responsibilities

## Governance

- Strategic direction
- Accountability, including financial reporting

## Management

- Internal controls
- Accounting policies
- Management decisions
- Fair presentation of financial statements
- Programs to prevent and detect fraud

## Independent auditor

- Opinion on fair presentation of financial statements
- Audit in accordance with GAAS
- Reasonable, not absolute assurance
- Understanding of internal controls
- Risk based audit approach

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## Significant or fraud risks

*(Other risks deemed significant or fraudulent in nature)*

- Revenue recognition
- Management override of controls

## Control risk

*(Internal controls fail to prevent or detect a material misstatement)*

- Review to validate proper design and perform tests are functioning as designed.

# Audit Plan Overview

## Inherent risk

*(Due to the nature of the account)*

- Cash/investments
- Restrictions on net assets
- Receivables

## Detection risk

*(Audit procedures fail to detect a material misstatement)*

- New tests annually to avoid familiarity with audit process
- Use of data analytics on large data volumes



**Audit risk** = the risk of an undetected material misstatement due to error or fraud.  
Preliminary risk assessment to reduce the audit risk to an appropriately low level.



# Audit Process

RISK-BASED APPROACH

Internal controls

Revenue recognition

Significant estimates

Information  
Technology

Net Position and  
Endowment

Federal Awards

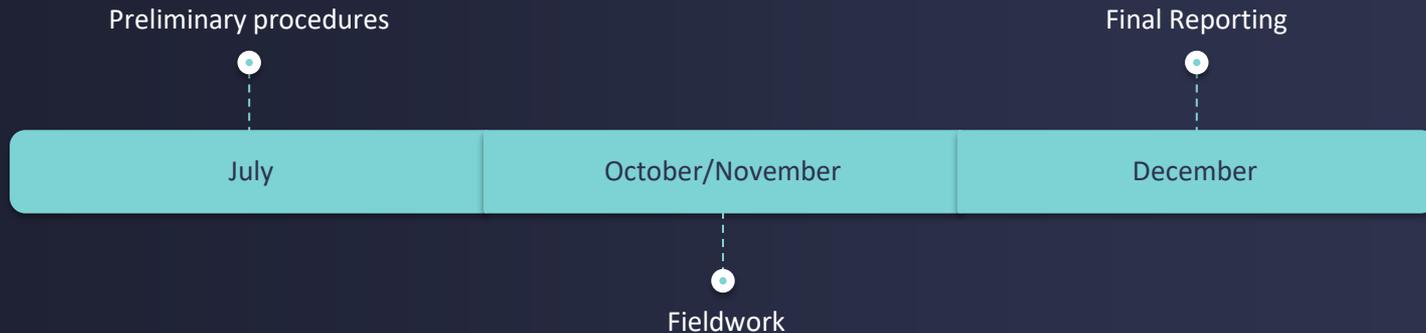
Completeness and  
valuation of liabilities

Investments Valuation



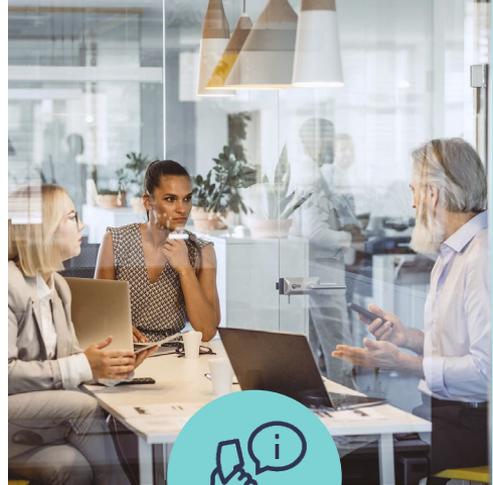
# Audit Plan Overview

Today's **audit planning** meeting starts the audit process. We use a **collaborative approach**, including seeking input from management and governance, to develop an audit plan focusing on **risk** areas and areas of **significance to organization stakeholders**.



Any items of significance arising warranting communication with governance will be promptly communicated. If you do not hear from us prior to the final audit presentation, everything went as planned and discussed here today.

# GASB 101 Compensated Absences



Effective date  
**Year Ending August  
31, 2025**



## Updated framework

- Reevaluate leave policies
- Liability must include any accumulated leave that is unused or used but unpaid
- Footnote disclosures will be enhanced



## Examples include

- Sick leave not paid at termination
- Parental leave
- Military leave and jury duty that has commenced



**CLA can help by**  
evaluating the standard related to compensated absences and assisting with or evaluating in financial statement disclosures



# GASB 102 Certain Risk Disclosures

CLA can help by assisting with or evaluating financial statement disclosure updates



Effective date  
**Year Ending August  
31, 2025**



## Increased footnote disclosures surrounding risk:

- Limitations on raising revenues
- Concentrations related to tax revenue or vendors
- Debt or mandated spending — especially unfunded mandates
- Impact of major employer leaving the community
- Collective bargaining agreements



# Political and Legislative Uncertainty



Reversal of Executive Orders



Dept. of Education Workforce Reductions



Federal Grants and Contract Freeze



Hostility Towards Higher Education



War on DEI



Funding Constraints

# Governance Input

Areas of focus?



- Individual accounts
- Transactions
- Processes
- Controls

Other concerns?



- Litigation
- Operations
- Industry trends

Fraud?



- Knowledge of fraud
- Threshold for communication



# *Insights*

Stay connected and  
prepare for what's next.



***Daniel Persaud, CPA***

*Principal*

*[Daniel.Persaud@CLAconnect.com](mailto:Daniel.Persaud@CLAconnect.com)*



CLAconnect.com



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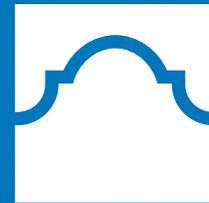
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# Alamo Colleges District Workforce Report

May 6, 2025

**Xavier Urrutia / Dr. Sammi Morrill**

Interim Vice Chancellor / Associate Vice Chancellor  
Economic and Workforce Development



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# Partner Updates

## Angelique De Oliveira, Chief Mission Services Officer, Goodwill of San Antonio

### ○ Goodwill 80th Anniversary

- Goodwill San Antonio had its 80th anniversary on Friday April 25
- A gala will be held on May 30th to recognize community leaders who have advanced workforce development

### ○ Digital Literacy Classes

- Digital literacy classes are provided at the education and training facilities of Alamo Colleges
- Classes serve as an introductory course for individuals who are not independent computer users
- Digital literacy is a critical first step for individuals to participate in ESL and GED classes
- A cohort was launched at WETC for the spring semester
- For the fall semester, classes will be conducted at WETC and SETC

### ○ Data Sharing Agreement

- Goodwill currently supports 40 to 80 participants annually in enrolling at Alamo Colleges
- Discussions have been initiated with ACD to establish a data sharing agreement
- This agreement aims to enhance collaboration and track participant outcomes more effectively
- Goodwill's goal is to maintain contact with participants post-enrollment, ensuring continued support



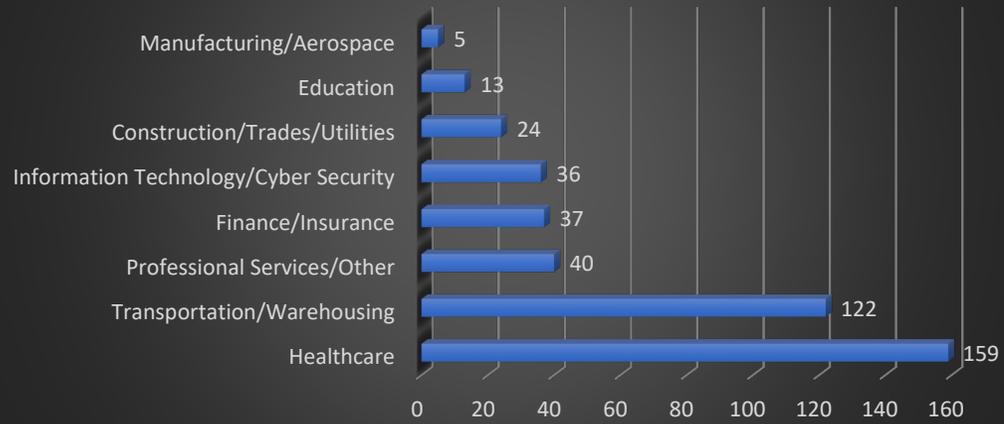
# Partner Updates

## Francisco Martinez, President and Chief Executive Officer, Project Quest

- **Adult Career Education Program (Texas ACE) - Funding Update**
  - Award announced in March 2025
  - Executed agreement allows us to serve more community college students in the adult education program
  - 70% of participants return to the Alamo College District
- **Bexar County - Funding Request**
  - Made request to the County seek further funding to support non-San Antonio residents
  - Aiming to meet the demand for training services from residents outside city boundaries
  - Request is to focus on high-demand areas such as manufacturing and trades



## Total By Industry



<b>Qualifying Jobs (\$31,200 Yr/Benefits)</b>	<b>407</b>
Non-Qualifying Jobs: Make less than \$31,200 yr (12) Benefits not offered (11)	<b>29</b>
<b>Overall jobs (Qualifying &amp; Non-Qualifying)</b>	<b>436</b>

Targets	Annual Target	YTD Total	% Met
% Placed in Qualifying Job w/in 6 Months	80%	64%	80%
% Placed in Qualifying Job w/in 12 Months		75%	

Average Earnings	
Hourly Wage	Yearly Wage
\$ <b>21.31</b>	<b>\$44,140.00</b>

Employers Who Hired
<b>239</b>

Data as of 04/24/2025

# CARLOS REYNOSA

**Company**  
USAA

**Position**  
Customer Service Insurance

**Occupational Code**  
Customer Service Representatives (43-4051)

**Program:**  
Bookkeeping/Accounting Clerk



“After earning 2 credentials, I applied for a position at USAA - right as my unemployment benefits ran out. It was a rigorous hiring process, but the Ready to Work Career Coach helped me prepare. I landed a job with a company known for its excellence and I’m hopeful that my new skills will continue to open doors within the company.”



ALAMO  
COLLEGES  
DISTRICT



# ACD Ready to Work- Standard Occupational Classification (SOC)

## By Industry

<b>Healthcare</b>	<b>159</b>
Medical Assistants (31-9092)	49
Medical Records Specialists (29-2072)	22
Medical Secretaries and Administrative Assistants (43-6013)	17
Registered Nurses (29-1141)	12
Licensed Practical and Licensed Vocational Nurses (29-2061)	12
Dental Assistants (31-9091)	9
Surgical Technologists (29-2055)	8
Nursing Assistants (31-1131)	6
Pharmacy Technicians (29-2052)	5
Phlebotomists (31-9097)	4
Cardiovascular Technologists and Technicians (29-2031)	3
Community Health Workers (21-1094)	3
Health Information Technologists and Medical Registrars (29-9021)	3
Medical and Health Services Managers (11-9111)	3
Emergency Medical Technicians (29-2042)	2
Respiratory Therapists (29-1126)	1
<b>Transportation/Warehousing</b>	<b>122</b>
Heavy and Tractor-Trailer Truck Drivers (53-3032)	106
Automotive Service Technicians and Mechanics (49-3023)	6
Logisticians (13-1081)	3
Operating Engineers and Other Construction Equipment Operators (47-2073)	3
Bus and Truck Mechanics and Diesel Engine Specialists (49-3031)	2
Tractor-Trailer Truck Drivers (53-3032)	2
<b>Construction/Trades/Utilities</b>	<b>24</b>
Electricians (47-2111)	9
Heating, Air Conditioning, and Refrigeration Mechanics and Installers (49-9021)	6
Operating Engineers and Other Construction Equipment Operators (47-2073)	3
Welders, Cutters, Solderers, and Brazers (51-4121)	3
Carpenters (47-2031)	2
Industrial Engineering Technologists and Technicians (17-3026)	1
<b>Manufacturing/Aerospace</b>	<b>5</b>
Production, Planning, and Expediting Clerks (43-5061)	3
Aircraft Mechanics and Service Technicians (49-3011)	1
Industrial Engineering Technologists and Technicians (17-3026)	1

<b>Professional Services/Other</b>	<b>40</b>
Data Scientists and Business Intelligence Analysts (15-2051)	10
Customer Service Representatives (43-4051)	9
Training and Development Specialists (13-1151)	7
General and Operations Managers (11-1021)	5
Medical Secretaries and Administrative Assistants (43-6013)	2
Police and Sheriff's Patrol Officers (33-3051)	2
Paralegals and Legal Assistants (23-2011)	2
Chefs and Head Cooks (35-1011)	1
Human Resources Specialists (13-1071)	1
Management Analysts (13-1111)	1

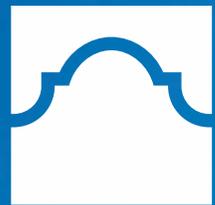
<b>Information Technology/Cyber Security</b>	<b>36</b>
Computer User Support Specialists (15-1231)	21
Computer Network Support Specialists (15-1232)	8
Information Security Analysts (15-1212)	3
Network and Computer Systems Administrators (15-1244)	3
Computer Systems Analysts (15-1211)	1

<b>Finance/Insurance</b>	<b>37</b>
Bookkeeping, Accounting, and Auditing Clerks (43-3031)	17
Customer Service Representatives (43-4051)	12
Claims Adjusters, Examiners, and Investigators (13-1031)	4
Accountants and Auditors (13-2011)	2
Sales Representatives, Wholesale and Manufacturing, Technical and Scientific Products (41-4011)	2

<b>Education</b>	<b>13</b>
Secondary School Teachers, Except Special and Career/Technical Education (25-2031)	5
Elementary School Teachers, Except Special Education (25-2021)	4
Middle School Teachers, Except Special and Career/Technical Education (25-2022)	3
Special Education Teachers, Middle School (25-2057)	1



# Thank you.



ALAMO  
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DISTRICT

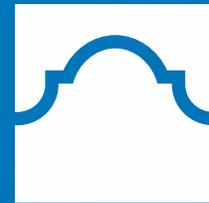


# Discussion and Possible Action to Approve Cooperative Purchase Agreement Contract Award for St. Philip's College Central Electrical Plant Repair

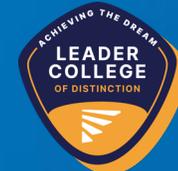
**Greg McClure**

Associate Vice Chancellor, Facilities Operations &  
Construction Management

May 2025



ALAMO  
COLLEGES  
DISTRICT



## Board Policies in Support of Charges

### *C.2.3 Facilities and Grounds Management*

Construction Management The College District shall establish standards for all College District facilities, in accordance with federal, state, and local law and regulations. No construction, with the exception of routine maintenance, shall be initiated without Board approval. All construction delivery methods shall be selected and conducted pursuant to relevant law.

TX GOV 2269.403

Requires Board approval for each Cooperative Purchase Agreement “job, task, or purchase order that exceeds \$500,000.”

## Charges to the Chancellor

- *Student Success (Charge 2)*
- *Institutional Excellence and Continuous Improvement (Charge 9)*



# SPC Central-Electrical Plant Equipment Replacement Project

## Scope of Work:

- Replace three 125 HP secondary chilled water pumps and structural pump hoist.
- Replace manual shutoff valves
- Demolish steam deaerator tank
- Relocate existing VFDs
- Provide temporary pumping system during construction to minimize chilled water system downtime.

## Project Information:

- Architect: O'Connell Roberts
- COOP: ESC Region 20
- PM 22 Project Budget: \$535,982
- Estimated Construction Start: June 2025
- Estimated Completion: January 2025



# SPC Central-Electrical Plant Equipment Replacement Project

- Funded by Preventive Maintenance (PM) Program
- Proposals were requested from multiple COOP Contractors
- 5 construction contractors were solicited, 2 submitted proposals which were evaluated with a best value source selection approach
- General Contractor SpawGlass was selected to provide services for a cost of work valued at \$961,067.00
- SMWVBE:
  - SpawGlass: No
  - 40% of pool (2 vendors) SMWVBE certified

Description	Cost	Fund Source
Project Design	\$ 98,439	PM Funds
Other Soft Costs	\$ -	
Furniture, Fixtures and Equipment	\$ -	
Construction Award Cost	\$ 961,067	PM Funds
Contingency (10%)	\$ 96,107	PM Funds
<b>Total Project Costs</b>	<b>\$1,155,613</b>	<b>PM Funds</b>



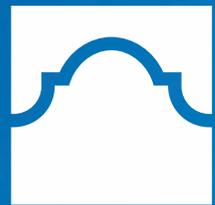
# May 2025 Minute Order Action:

Discussion and Possible Action on Approval of Cooperative Purchase Contract Award for St. Philip's College – Preventive Maintenance-Funded Project:

- St. Philip's College Central-Electrical Plant Equipment Replacement Project – Approve \$961,067 contract award with SpawGlass plus additional 10 % owner's contingency held outside the contract. Award through ESC Region 20 Cooperative Purchase Agreement



Thank you.



ALAMO  
COLLEGES  
DISTRICT



# Existing Equipment Condition



**CHILLED WATER PUMPS  
AND ACCESSORIES**



**CHILLED WATER  
PUMPS**



# Existing Equipment Condition



**DEAERATOR TANK  
AND ACCESSORIES**



**DECOMMISSIONED  
BOILER SYSTEM**



## **Discussion and Possible Action to Approve the Cooperative Purchase Contract Award of Construction Services for Alamo Colleges District - Maintenance Tax Note 2022-Funded Projects for St. Philip's College**

Presented to the Board Acting as Committee of the Whole on May 6, 2025 and to the Board for approval on May 20, 2025

### **MINUTE ORDER**

**"The Board of Trustees hereby approves the award of a cooperative purchase job order contract providing for the purchase of facility renovation services for Alamo Colleges District, subject to subsequent execution of agreements in form and terms acceptable to District Counsel, as requested by the Associate Vice Chancellor for Facilities Operations and Construction Management.**

- **ST. Philip's College – Central Electrical Plant Repair**
  - a. **Approve \$961,067 contract award with SpawGlass plus an additional 10% contingency held outside the contract**
  - b. **Award through ESC Region 20 Cooperative Purchase Agreement**

### **PURPOSE**

To award cooperative job order contracts for: St. Philip's College to extend life of the central Electrical Plant, a key utility node supporting multiple buildings on St. Philip's College. Scope includes pump replacements, valves, variable frequency drives and other electrical and mechanical components repairs. Also includes removal of old equipment and structural supports for the equipment repairs.

### **BACKGROUND**

The contracts will be awarded via the Cooperative Purchase Agreements. Contract Administration utilizes the Cooperative Purchase Programs (COOP) to gain greater access to goods and services, cost savings through leveraged buying, and reduced administration costs by issuing fewer competitive bids and proposals. The combined buying power of public institutions throughout the State of Texas and nationally translates into savings and provides an efficient, cost effective and legal means for providing goods and services to departments throughout the Alamo Colleges District in an expedited fashion. Vendor contracts awarded through approved federal, state or cooperative purchasing agreements are a statutorily approved alternative to competitively procured vendor contracts.

The Job Order Contracts Method can be used to procure maintenance, repair, alteration, renovation, remediation, or minor construction of a facility if the governing body of a governmental entity approves each job, task, or purchase order that exceeds \$500,000. As such, this purchase is recommended in accordance with the Texas Government Code 2269 Contracting and Delivery Procedures for Construction Projects, Subchapter I Job Order Contracts Method.



## IMPLICATIONS

**Financial:** MTN and PM Institutional Funds

**Strategic Plan:** Goal II – Principle-Centered Leadership; Goal III Performance Excellence

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Lisa L. Mazure, MSA, CPA.  
Assoc Vice Chancellor for Finance and  
Fiscal Services

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Gregory L. McClure  
Assoc. Vice Chancellor for Facilities Operations  
and Construction Management

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Dr. Thomas S. Cleary  
Interim Vice Chancellor for Finance & Admin.

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Dr. Mike Flores  
Chancellor

## Discussion and Possible Action on Monthly Contracts Report

Presented to the Board Acting as Committee of the Whole on May 6, 2025, and now presented to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES on May 20, 2025.

### MINUTE ORDER

**“The Alamo Colleges District Board of Trustees hereby approves this report on non-grant contracts (public) made to the Alamo Colleges District for the period of September 1, 2024, through April 30, 2025.”**

### PURPOSE

To provide a monthly report on non-grant contracts received by the Alamo Colleges District.

### BACKGROUND

Contracts – Non-grant contracts are contracts in which Alamo Colleges District receives funds to provide special or negotiated services or training to private corporations. For the period ending April 30, 2025, there are a total of 16 contracts that total \$621,825.00 in external funding. This will allow services to be provided to 3,687 individuals.

### OBJECTIVE/FACT

To supplement activities not funded by Institutional Funds.

### IMPLICATIONS

**Financial:** Yes  
**Strategic Plan:** Goal III. Performance Excellence  
**Human Resources:** Yes

**ATTACHMENTS:** YTD Contract (Non-Grant) Summary Report.



Dr. Sammi Morrill, Associate Vice Chancellor  
of Operations, Economic Workforce Development

Xavier Urrutia, Interim Vice  
Chancellor for Economic & Workforce  
Development

Dr. Mike Flores, Chancellor

**ALAMO COLLEGES DISTRICT**  
**Year-To-Date Contract (Non-Grant) Summary Report**  
 Status: September 1, 2024 - August 31, 2025

**I. Current Month Contracts District Wide:**

No.	Contract Recipient (District Wide)	No. of Courses	Monthly No. Students to be Served	YTD No. Students to be Served
1	Economic and Workforce Development	16	501	3,186
	<b>Total</b>	<b>16</b>	<b>501</b>	<b>3,186</b>

**II. Year-to-Date Number of Contracts in Selected Dollar Ranges:**

No.	Contract Recipient	\$.01-\$9,999.99	\$10,000-\$100,000	\$100,000 and Higher	Total
1	Economic and Workforce Development	12	2	2	16
	<b>Total</b>	<b>12</b>	<b>2</b>	<b>2</b>	<b>16</b>

Source: All data provided by the Economic and Workforce Development Department.



**ALAMO COLLEGES DISTRICT**  
**FY2025 MONTHLY (MTD) GRANT AWARD ACTIVITY REPORT**  
 March 01, 2025-March 31, 2025

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	219903	District	<u>UP Partnership, Project Title: "UP Partnership, GTE Pilot Grant"</u> .	The pilot-grant is to provide support to Alamo Academies efforts to provide equitable access to college and career advising in Bexar County.	1/1/2025	\$0	\$0	\$15,000	300	0.00
	1		<b>Total Dist.- MTD Single Year Grants</b>			\$0	\$0	\$15,000	300	0.00
	1		<b>Total MTD Single Year Grants</b>			\$0	\$0	\$15,000	300	0.00
			<b>Multi Year Grants</b>							
1	211176	San Antonio College	<u>U.S. Department of Education, Project Title: "San Antonio College's Project Apoyo"</u> . Year 3 of 5.	This HSI project Apoyo will serve as a catalyst for long-term improvements that will address disproportionately low rates at which Hispanic and other low-income students achieve, persist, and succeed at San Antonio College. The grant will help institutions capacity to provide the guidance, engagement and academic support needed to succeed in higher education.	10/1/2024	\$0	\$0	\$588,724	2,500	3.00
	1		<b>Total SAC-MTD Multi Year Grants</b>			\$0	\$0	\$588,724	2,500	3.00
1	215541	Northeast Lakeview College	<u>National Science Foundation, Project Title: "Strengthening STEM education through instrumentation support for physics and engineering"</u> . Year 1 of 2.	Project aims to embed NSF-Funded instructional materials and technology into six introductory courses in physics and engineering, reaching 2175 students in the two year funding period. Additionally the project will bolster the knowledge and skills of a cross institutional training team to then educate 15 STEM faculty on the basic functionality of project technology and integrating instructional technology into lessons.	2/15/2025	\$0	\$0	\$94,803	2,175	0.00
	1		<b>Total NLC-MTD Multi Year Grants</b>			\$0	\$0	\$94,803	2,175	-
	2		<b>Total MTD Multi-Year Grants</b>			\$0	\$0	\$683,527	4,675	3.00
	3		<b>GRAND TOTAL-MTD SINGLE AND MULTI-YEAR GRANTS</b>			\$0	\$0	\$698,527	4,975	3.00

# ALAMO COLLEGES DISTRICT

## FY 2025 YTD Grant Award Summary Report

Includes All Single Year Grants and the Current Year of Multi-Year Grants

September 1, 2024 -March 31, 2025

No.	College	No. of Grants	Match Amounts	Indirect Cost Received	YTD Funding Amount	No. of Students Served	No. of FTEs
1	District Grants	7	\$ 3,000	\$ 17,876	\$ 4,036,961	1,945	14.00
2	San Antonio College	12	\$ -	\$ 322,668	\$ 4,111,288	26,376	32.00
3	St. Philip's College	5	\$ -	\$ 7,820	\$ 13,315,998	17,341	31.00
4	Palo Alto College	8	\$ 2,399	\$ 131,415	\$ 2,823,612	2,017	24.00
5	Northwest Vista College	5	\$ -	\$ 167,978	\$ 1,205,664	1,861	17.05
6	Northeast Lakeview College	5	\$ -	\$ 8,025	\$ 975,936	12,993	49
<b>GRAND TOTAL</b>		<b>42</b>	<b>\$ 5,399</b>	<b>\$ 655,781</b>	<b>\$ 26,469,459</b>	<b>62,533</b>	<b>167.05</b>

**ALAMO COLLEGES DISTRICT**  
**FY 2025 Monthly & YTD Grant Award Funding Activity Report with Award Description**

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	219890	District	Texas Workforce Commission, <u>Project Title: "Adult Education and Literacy"</u> .	The Alamo Adult Education (AEL) program provides access and opportunity for adult learner's to participate in AEL activities and career training/Workforce preparation activities leading to a Texas Certificate High School Equivalency, English language acquisition and industry recognized certifications to include stackable certificates and micro credentials aligned to high demand, high wage careers in target occupations in the Alamo workforce area. <i>Additional Funding in the amount of \$239,462.</i>	9/1/2024	\$0	\$0	\$239,462	153	0.00
2	219896	District	U.S. Department of Education thru Texas Higher Education Coordinating Board (THECB), <u>Project Title: "THECB Formula (Perkins Basic)"</u> .	The Perkins Basic Grant program supports awarded applicants in educating students who enrolling CTE courses and programs in preparation for high-skill, high-wage or high-demand occupations. The success of an awarded applicant in educating these students will be measured by its ability to meet state determined performance targets for each of three core indicators approved by the U.S. Department of Education/Office of Career, Technical and Adult Education for the Perkins Basic grant Program and its progress in reducing performance gaps for its Special Populations students.	9/1/2024	\$0	\$0	\$2,666,539	31	3.00
3	219901	District	Public Allies Inc., <u>Project Title: "Public Allies San Antonio"</u> .	Purpose of this grant is to develop our ability to meet the needs of the community by increasing our opportunity to work with community-based organization. The partnership with the organizations will help develop a cohort of young social service leaders who can facilitate transformational change leading to the improvement of their communities.	9/1/2024	\$0	\$0	\$505,887	31	3.00
4	219903	District	UP Partnership, <u>Project Title: "UP Partnership, GTE Pilot Grant"</u> .	The pilot-grant is to provide support to Alamo Academies efforts to provide equitable access to college and career advising in Bexar County.	1/1/2025	\$0	\$0	\$15,000	300	0.00
	<b>4</b>		<b>Total Dist.- YTD Single Year Grants</b>			<b>\$0</b>	<b>\$0</b>	<b>\$3,426,888</b>	<b>515</b>	<b>6.00</b>
1	211540	San Antonio College	Texas Workforce Commission, <u>Project Title: "Jobs and Education for Texans"</u> .	This award provides funds to purchase equipment to support new academic programming (e.g. AAS degree and integrated workforce awards in Data Science and Artificial Intelligence (DSA).	8/31/2024	\$0	\$0	\$332,507	250	0.00
2	211542	San Antonio College	Texas Higher Education Coordinating Board (THECB), <u>Project Title: "College Readiness and Success Models"</u> .	San Antonio College proposes a strategic initiative to enhance the success of students who are not college-ready by implementing and scaling the MMA protocol and the Bridge program. The project aligns with THECB objectives to improve college readiness, increase retention and ensure equitable outcomes for all students particularly those from historically underrepresented groups.	9/15/2024	\$0	\$0	\$125,000	1,500	0.00
	<b>2</b>		<b>Total SAC-YTD Single-Year Grants</b>			<b>\$0</b>	<b>\$0</b>	<b>\$457,507</b>	<b>1,750</b>	<b>0.00</b>
1	212655	St. Philip's College	U.S. Department of Defense, <u>Project Title: "Cyber Workforce Scholarship Program"</u> .	Program will contribute to our nations' security by developing the human capital of three cyber leader-scholars to serve in the Department of Defense as knowledgeable and highly skilled cybersecurity practitioners. These candidates will not only contribute to the social good, but they will set an example for other students at St. Philip's College as well as those beyond the confines of the college.	6/27/2024	\$0	\$7,820	\$84,085	1	3.00

**ALAMO COLLEGES DISTRICT**  
**FY 2025 Monthly & YTD Grant Award Funding Activity Report with Award Description**

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
2	212657	St. Philip's College	U.S. Department of Energy thru Texas Comptroller of Public Accounts, <u>Project Title: "Energy Sector Training Center Reimbursable Grant Program"</u> .	Overall intent of grant program is to enhance already successful programming with new certifications that will help meet the needs of the greater San Antonio area and surrounding Bexar County communities. We are seeking to certify our HVAC program via the American Council for Construction Education and this new pathway should help facilitate this crucial step.	11/12/2024	\$0	\$0	\$599,280	280	0.00
<b>2</b>						<b>\$0</b>	<b>\$7,820</b>	<b>\$683,365</b>	<b>281.00</b>	<b>3.00</b>
1	215513	Northeast Lakeview College	Texas Higher Education Coordinating Board (THECB), <u>Project Title: "College Readiness and Success Models (CRSM-2024)"</u> .	The 2024 CRSM continues scaling effective strategies that promote systemic reforms, to improve student outcomes and provide professional development opportunities for faculty and staff focused on improving evidence based practices for advising, acceleration strategies and completion/transfers of under prepared students.	9/25/2024	\$0	\$0	\$125,000	150	29.00
<b>1</b>						<b>\$0</b>	<b>\$0</b>	<b>\$125,000</b>	<b>150</b>	<b>29.00</b>
<b>9</b>						<b>\$0</b>	<b>\$7,820</b>	<b>\$4,692,760</b>	<b>2,696</b>	<b>38.00</b>
<b>Multi-Year Grants</b>										
1	219121	District	University of Texas at San Antonio, <u>Project Title: "Bexar County Fostering Educational Success Pilot Program"</u> . Year 5 of 5.	To support students with foster or adoption experience.	9/1/2024	\$0	\$0	\$333,829	580	5.00
2	219166	District	U.S. Department of Education, <u>Project Title: "Alamo Colleges District Educational Opportunity Centers Program"</u> . Year 4 of 5.	The Project will provide counseling and information on college admissions to eligible adults who want to enter or continue a program of postsecondary education. Project will also offer services to improve the financial economic literacy of participants, counsel participants on financial aid options and assist in the application process to increase the number of adults who enroll in postsecondary education institutions.	9/1/2024	\$0	\$17,876	\$241,332	850	3.00
3	219195	District	U.S. Department of State thru World Learning, <u>Project Title: "Increase and Diversify Education Abroad for US Students (IDEAS) Program"</u> . Year 1 of 2.	Goal is to broaden access to our students to global learning experiences by offering safe, flexible, and culturally enriching short-term study abroad opportunities that cultivate essential global competencies. Students will submerge in an international experiential learning experience by which they will develop the global skills that will render them more employable.	9/1/2024	\$3,000	\$0	\$34,912	0	0.00
<b>3</b>						<b>\$3,000</b>	<b>\$17,876</b>	<b>\$610,073</b>	<b>1,430</b>	<b>8.00</b>
1	211153	San Antonio College	U.S. Department of Education, <u>Project Title: "San Antonio College (SAC)'s Project R.I.S.E. (Ready, Inspired, Successful, Engaged) SSS Program"</u> . Year 5 of 5.	The program will increase eligible students' chances of success by providing year round tutoring and prescribed tutoring plans, academic and college readiness instruction. Participants will also receive education in financial aid/financial literacy including information on market and economics and higher education financing and repayment as well as peer mentoring.	9/1/2024	\$0	\$20,168	\$272,354	120	7.00
2	211154	San Antonio College	U.S. Department of Education, <u>Project Title: "San Antonio College (SAC)'s Project Veterans Achieving Learning through Opportunity and Resilience (VALOR) SSS Program"</u> . Year 5 of 5.	The program will increase eligible students' chances of success by providing year round tutoring and prescribed tutoring plans, academic and college readiness instruction. Participants will also receive education in financial aid/financial literacy including information on market and economics and higher education financing and repayment as well as peer mentoring.	9/1/2024	\$0	\$20,168	\$272,257	120	7.00

**ALAMO COLLEGES DISTRICT**  
**FY 2025 Monthly & YTD Grant Award Funding Activity Report with Award Description**

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
3	211160	San Antonio College	City of San Antonio, Project Title: "Educational Access Channel". Year 2 of 2.	Goal of the grant is to support San Antonio College's operation of TVSA, the Educational Access Channel, and its purpose in providing educational programming to the citizens of San Antonio and surrounding areas. Grant is designed to provide cable/video at least 8 hours of daily educational programming, 365 days a year. Provide transmissions of educational programming to cable/video providers in a manner that can be accepted and transmitted.	10/1/2024	\$0	\$0	\$200,000	10,000	0.00
4	211164	San Antonio College	City of San Antonio, Project Title: "Public, Educational, and Governmental (PEG)". Year 2 of 3.	Goal of this grant is to support San Antonio College's Radio-TV-Film with their capacity to support the creation of content for TVSA, the Educational Access Channel. To provide opportunities for content creation by community based education partners for the citizens of San Antonio and surrounding areas; to purchase equipment that facilitates that creation and engage students, staff and faculty.	10/1/2024	\$0	\$0	\$50,000	10,000	0.00
5	211168	San Antonio College	U.S. Department of Education, Project Title: "San Antonio College's (SAC) FY21 Title III, Part F HSI STEM and Articulation Project Bolstering Undergraduate Inquiry, Learning, and Determination (BUILD)". Year 4 of 5.	The HSI STEM and Articulation Project BUILD aims to enhance SAC's support for Hispanic and under represented STEM majors, particularly in high-challenge courses like College Algebra and Calculus. The project focuses on improving graduation and transfer rates through embedded tutoring and fostering inclusive classroom environments. By adopting effective teaching methods, BUILD seeks to make STEM education more accessible and beneficial for all students.	10/1/2024	\$0	\$160,294	\$999,994	1,000	4.00
6	211169	San Antonio College	U.S. Department of Education, Project Title: "San Antonio College's 2021 Child Care Access Means Parents in School (CCAMPIS) Program". Year 4 of 4.	Goal is to increase low-income student success by providing access to high quality child care. Project Director of Student Success will provide academic support counseling for CCAMPIS parents at risk for failure. By the end of each fall, spring and summer semesters at least 90% of CCAMPIS parents will have completed all required workshops/volunteer hours.	10/1/2024	\$0	\$48,729	\$404,862	240	4.00
7	211174	San Antonio College	U.S. Department of Education, Project Title: "San Antonio College's Upward Bound Math and Science Program Project at Highlands High School". Year 2 of 5.	UBMS provides student services programs for individuals from disadvantage backgrounds, first-generation, low-income individuals, etc. UBMS provides up to four years of additional academic support through summer instruction in math, language arts, composition with the curricula that aligns with state exams.	10/1/2024	\$0	\$48,556	\$309,436	60	2.50
8	211176	San Antonio College	U.S. Department of Education, Project Title: "San Antonio College's Project Apoyo". Year 3 of 5.	This HSI project Apoyo will serve as a catalyst for long-term improvements that will address disproportionately low rates at which Hispanic and other low-income students achieve, persist, and succeed at San Antonio College. The grant will help institutions capacity to provide the guidance, engagement and academic support needed to succeed in higher education.	10/1/2024	\$0	\$0	\$588,724	2,500	3.00
9	211184	San Antonio College	U.S. Department of Education, Project Title: "San Antonio College's Upward Bound Math and Science Program project at Edison High School". Year 2 of 5.	UBMS provides student services programs for individuals from disadvantage backgrounds, first-generation, low-income individuals, etc. UBMS provides up to four years of additional academic support through summer instruction in math, language arts, composition, foreign language and lab science with the curricula that aligns with state exams and state readiness standard.	9/1/2024	\$0	\$24,753	\$309,418	56	2.50

**ALAMO COLLEGES DISTRICT**  
**FY 2025 Monthly & YTD Grant Award Funding Activity Report with Award Description**

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
10	211541	San Antonio College	Texas Higher Education Coordinating Board (THECB), <u>Project Title</u> : "The Professional Nursing Shortage Reduction Program (NSRP)". Year 1 of 4.	Grantee shall carry out programs that lead to increases in nursing graduates and licensure.	8/1/2024	\$0	\$0	\$246,736	530	2.00
	10		<b>Total SAC.-YTD Multi-Year Grants</b>			\$0	\$322,668	\$3,653,781	24,626	32.00
1	212098	St. Philip's College	U.S. Department of Education, <u>Project Title</u> : "St. Philip's College Means Parents in School Program". Year 3 of 4.	Goal of the project is to provide support for the participation of low-income parents in postsecondary education through the provision of campus based childcare services offered at the on-site nationally accredited SPC Child Development Center. Eligible SPC parent students will receive assistance with child care tuition on a sliding fee scale based on their low-income status and academic performance.	9/20/2022	\$0	\$0	\$281,389	70	2.00
2	212628	St. Philip's College	U.S. Department of Education, <u>Project Title</u> : "Historically Black Colleges and Universities Program (FUTURE Act)". Year 4 of 5.	St. Philip's College will utilize its FUTURE Act grant award to implement and operate three activities that will support and strengthen the overall institutions delivery of services to students with (1) Project Administration and Research Development, (2) Campus Renovation & Technology Improvements and (3) Student Services.	10/1/2024	\$0	\$0	\$1,518,275	0	13.00
3	212639	St. Philip's College	U.S. Department of Education, <u>Project Title</u> : "Historically Black Colleges and Universities". Year 3 of 5.	St. Philip's College (SPC) will utilize it's Title III award to strengthen and advance its mission and vision to the BEST in the NATION in Student Success and Performance Excellence. With a focus on creating a robust campus culture of Diversity, Equity, and Inclusion (DEI) and the amalgamation of its long-term master plan. (1) Project Administration and Research Development, (2) Centers of Excellence in Mathematics and Science, (3) Capital improvement, (4) Information and Communication Technology, (5) Institute for Teaching Excellence and Staff Development, (6) Student Services, (7) Good Samaritan Veterans Outreach and Transition Center and (8) Cybersecurity Innovations Center.	10/1/2024	\$0	\$0	\$10,832,969	16,990	13.00
	3		<b>Total SPC-YTD Multi-Year Grants</b>			\$0	\$0	\$12,632,633	17,060	28.00
1	213093	Palo Alto College	U.S. Department of Education, <u>Project Title</u> : "Palo Alto College SSS Project". Year 5 of 5.	The Project will provide participants with academic support, tutoring and advising, information on financial aid assistance, university visits and transfer workshops. The project will address competitive preference priorities through the activities and services fostering affordable paths to gaining skills and increasing levels of financial and economic literacy for participants. The SSS Project's intensive support services will significantly improve their persistence, academic performance (good standing) and graduation/transfer to a 4-year college.	9/1/2024	\$0	\$19,153	\$272,364	140	2.00
2	213094	Palo Alto College	U.S. Department of Education, <u>Project Title</u> : "Palo Alto College DHSI: Project Listo". Year 5 of 5.	Goals of project Listo (1) Academic Programs- will provide support to facilitate success of students academic goals. (2) Institutional Management-to implement improved academic support, advising, teaching and communication strategies that will increase student engagement and success. (3) Fiscal Stability-to increase revenue by enrolling and retaining students.	10/1/2024	\$0	\$0	\$447,372	500	6.00

**ALAMO COLLEGES DISTRICT**  
**FY 2025 Monthly & YTD Grant Award Funding Activity Report with Award Description**

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
3	213099	Palo Alto College	U.S. Department of Education, <u>Project Title</u> : "Palo Alto College Talent Search: Southwest High School". Year 4 of 5.	The TRIO Talent Search: Southwest ISD project will provide participants with academic support in tutoring and advising, information on Financial literacy and completing financial aid applications and support applying to college. Participants will be provided support for their diverse academic and non-cognitive needs to ensure that they persist, succeed and graduate from high school and enroll in college to complete post-secondary education.	9/1/2024	\$0	\$23,077	\$288,470	500	3.00
4	213102	Palo Alto College	U.S. Department of Education, <u>Project Title</u> : "Palo Alto College Talent Search: South San Antonio and Somerset ISD". Year 4 of 5.	The PAC Talent Search project will provide participants with academic tutoring and advising; information on financial aid programs; assistance in completing financial aid application and support for applying for college enrollment. Participants will be provided support for their diverse academic and non-cognitive needs to ensure that they persist, succeed and graduate from High School completing a rigorous secondary school program of study.	10/1/2024	\$0	\$23,078	\$288,470	500	3.00
5	213109	Palo Alto College	U.S. Department of Education, <u>Project Title</u> : "Palo Alto College Upward Bound Math Science Project 2022". Year 3 of 5.	Palo Alto College (PAC) Upward Bound Math and Science (UBMS) will provide participants from East Central High School with academic instruction, tutoring and advising, information on financial aid programs, assistance in completing financial aid applications, financial literacy and support for applying for college enrollment. Participants will be provided support for their diverse academic and non-cognitive needs to ensure that they persist, succeed and graduate from high school completing a rigorous secondary program and enroll in college and graduate with a college degree.	9/1/2024	\$0	\$21,584	\$309,505	60	2.00
6	213110	Palo Alto College	U.S. Department of Education, <u>Project Title</u> : "Palo Alto College Upward Bound 2022", Year 3 of 5.	Palo Alto College (PAC) Upward Bound will provide participants from Poteet, Pleasanton, Lytle, and Jourdanton High Schools with academic instruction, tutoring and advising information on financial aid programs and assistance in completing financial aid applications, financial literacy and support for apply for college enrollment. Participants will be provided support for their diverse academic and non-cognitive needs to ensure that they persist, succeed and graduate from high school completing a rigorous secondary program and enroll in college and graduate with a college degree.	9/1/2024	\$0	\$26,029	\$380,719	77	2.00
7	213525	Palo Alto College	U.S. Department of Education, <u>Project Title</u> : "Palo Alto College DHSI: Project Avance". Year 2 of 5.	Activity is to increase STEM student enrollment, Persistence and Success. Under this activity the following components must be met with specific process and outcome objectives (1) Increase Student Support (2) Grow Partnership and (3) Enrich learning.	10/1/2024	\$0	\$0	\$599,212	150	4.00
8	213532	Palo Alto College	U.S. Department of Health and Human Services (DHHS), <u>Project Title</u> : "Palo Alto Dental Hygiene Access to Care Program: Enhancing dental hygiene education and community health in South San Antonio by integrating advanced sleep health, CBCT scans and oral cancer screening". Year 1 of 2.	Project proposal is designed to address critical health disparities through the provision . specialized oral healthcare services that focus on Cone Beam Computed Tomography (CBCT) while testing for Obstructive Sleep Apnea.	9/30/2024	\$2,399	\$18,494	\$237,500	90	2.00
	<b>8</b>		<b>Total PAC-YTD Multi-Year Grants</b>			<b>\$2,399</b>	<b>\$131,415</b>	<b>\$2,823,612</b>	<b>2,017</b>	<b>24.00</b>

**ALAMO COLLEGES DISTRICT**  
**FY 2025 Monthly & YTD Grant Award Funding Activity Report with Award Description**

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	214055	Northwest Vista College	U.S. Department of Education, <u>Project Title: "Portal Leading to Undergraduate Success in Science, Technology, Engineering &amp; Math Project (PLUS+STEM Project)"</u> . Year 4 of 5.	Project aims to narrow the STEM achievement gap among NVC's Hispanics, Low-income and other disadvantaged student groups through the implementation of enhanced research based activities and services and equitable academic and support services that will empower underrepresented students with the skills and knowledge to succeed in STEM.	10/1/2024	\$0	\$164,608	\$1,000,000	190	14.00
2	214056	Northwest Vista College	National Science Foundation thru St. Mary's University, <u>Project Title: "Fostering Undergraduate Education, Retention &amp; Transfer Environments (FUERTE)"</u> . Year 4 of 4.	The NSF Fuerte project, a partnership between Northwest Vista College and St. Mary's University aims to build a collaborative culturally responsive transfer pathways in undergraduate education at Hispanic-Serving Institutions to increase retention and graduation rates of Latinx students pursuing degrees in STEM.	1/13/2025	\$0	\$0	\$6,019.78	0	0.00
3	214058	Northwest Vista College	National Science Foundation thru the University of Texas at San Antonio, <u>Project Title: "Geoscience Engagement: Growing Interest at Hispanic Serving Institution by Scaffolding Classroom Intervention to Service Learning Projects"</u> . Year 3 of 3.	Goal of the project is to broaden participation and enhance retention in the geosciences by testing the effectiveness of an integrated early intervention strategy within the undergraduate degree pipeline.	6/1/2024	\$0	\$3,370	\$24,644	275	0.55
4	214059	Northwest Vista College	Texas Higher Education Coordinating Board (THECB), <u>Project Title: "2023 College Readiness and Success Models"</u> . Year 2 of 2.	Key action items for grant project are, Implement an intrusive Advising Model for FT1C students in corequisite English and/or Math courses. Implement culturally responsive curriculum and supports for English language. Increase support for new full-time and part-time faculty teaching corequisite courses through sustained professional development.	9/1/2024	\$0	\$0	\$50,000	1,200	1.00
5	214522	Northwest Vista College	Texas Higher Education Coordinating Board (THECB), <u>Project Title: "Student Success Acceleration program (SSAP) 2.0"</u> . Year 1 of 2.	Goal is to enhance student support services to increase re-engaged student productive grade rate, redesign student case management model to increase re-engaged student academic progress and Redesign NVC Student Success webpages specific to re-engaged students and underserved student populations.	9/18/2024	\$0	\$0	\$125,000	196	1.50
	5		<b>Total NVC-YTD Multi-Year Grants</b>			\$0	\$167,978	\$1,205,664	1,861	17.05
1	215015	Northeast Lakeview College	U.S. Department of Agriculture thru the University of Texas at San Antonio, <u>Project Title: "#Eco-JEDI: Building a City-Wide Collaboration to Facilitate Career Readiness in FAS through Science &amp; Counter-Storytelling"</u> . Year 3 of 4.	Project seeks to increase recruitment, graduation and career readiness by diminishing barriers and prioritizing diversity and inclusion of UP in science, technology, engineering and mathematics (STEM) through a city wide collaboration of three HSI's. The grant actively increases scientific communication by recruiting faculty to design and implement writing in their courses each year and provides students with robust opportunities and exposure to career readiness sessions and activities.	9/1/2024	\$0	\$8,025	\$56,133	600	18.00
2	215511	Northeast Lakeview College	U.S. Department of Education, <u>Project Title: "Alamo SUCCESS Data Analysis Project (strengthening Understanding, Capacity, Competence, and Excellence in Student Success)"</u> . Year 1 of 5.	Alamo SUCCESS grant stewardship council composed of representative planning and data analysis professionals from each of the five colleges will oversee the two components of the grant. (1) improving data collection and analysis and (2) providing student services identified as needs by the new and improved capabilities for analysis.	10/1/2024	\$0	\$0	\$550,000	10,000	1.00

**ALAMO COLLEGES DISTRICT**  
**FY 2025 Monthly & YTD Grant Award Funding Activity Report with Award Description**

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
3	215512	Northeast Lakeview College	Texas Higher Education Coordinating Board (THECB), <u>Project Title</u> : "Student Success Acceleration Program (SSAP)". Year 1 of 2.	The Nighthawks Student Outreach and Retention (SOAR) project5 will direct the adoption of the Pronto student engagement platform at NLC to create communities of support outside of the classroom. Project is designed to enhance communication between students, faculty and staff in theoretical studies that demonstrate that when students feel connected to their campus community they display higher grades, persistence and lower rates of depression and anxiety.	10/4/2024	\$0	\$0	\$150,000	68	1.00
4	215541	Northeast Lakeview College	National Science Foundation, <u>Project Title</u> : "Strengthening STEM education through instrumentation support for physics and engineering". Year 1 of 2.	Project aims to embed NSF-Funded instructional materials and technology into six introductory courses in physics and engineering, reaching 2175 students in the two year funding period. Additionally the project will bolster the knowledge and skills of a cross institutional training team to then educate 15 STEM faculty on the basic functionality of project technology and integrating instructional technology into lessons.	2/15/2025	\$0	\$0	\$94,803	2,175	0.00
4			<b>Total NLC-MTD Multi Year Grants</b>			\$0	\$8,025	\$850,936	12,843	20.00
33				<b>Total YTD Multi-Year Grants</b>		\$5,399	\$647,961	\$21,776,699	59,837	129.05
42				<b>GRAND TOTAL-YTD SINGLE AND MULTI-YEAR GRANTS</b>		\$5,399	\$655,781	\$26,469,459	62,533	167.05

**ALAMO COLLEGES DISTRICT**  
**FY 2025 Monthly (MTD) Restricted Contract Activity Report**  
 March 01, 2025 - March 31, 2025

Item No.	Grant Code	College	Funding Source / Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
				<i>No Grants to Report</i>						
						\$0	\$0	\$0	0	0.00
				<b>GRAND TOTAL-MTD RESTRICTED CONTRACTS</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>	<b>-</b>

**ALAMO COLLEGES DISTRICT**  
**FY 2025 YTD Restricted Contract (Non-Grant) Summary Report**  
 September 1, 2024 -March 31, 2025

No.	Contract Recipient	No. of Contracts Executed for the Year	YTD Total Amount of Contracts	No. Students to be Served
1	District Restricted Contracts	1	\$26,765	133
2	San Antonio College	1	147,240	1
3	St. Philip's College			
4	Palo Alto College			
5	Northwest Vista College	1	10,000	0
6	Northeast Lakeview College			
	<b>Total</b>	<b>3</b>	<b>\$184,005</b>	<b>134</b>

**Year-to-Date Number of Contracts in Selected Dollar Ranges:**

No.	Contract Recipient	\$.01-\$9,999.99	\$10,000- \$99,999	\$100,000 and Higher	Total
1	District Restricted Contracts		1		
2	San Antonio College			1	
3	St. Philip's College				
4	Palo Alto College				
5	Northwest Vista College		1		
6	Northeast Lakeview College				
	<b>Total</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>3</b>

## Discussion and Possible Action on Approval of Construction Reports

Presented to the Board acting as Committee of the Whole on May 6, 2025, and now presented to the Board for approval on May 20, 2025.

### MINUTE ORDER

**“The Alamo Colleges Board of Trustees hereby accepts the construction reports as presented.”**

### PURPOSE

The following financial reports are presented to the Board of Trustees for informational and approval purposes for March 31, 2025.

### BACKGROUND

1. 2017 Capital Improvement Program Overview Chart(s)
2. 2017 CIP General Obligation Bond / Maintenance Tax Note Summary and Detail Report

### IMPLICATIONS

**Financial:** N/A

**Strategic Plan:** Strategic Objective III Performance Excellence

**Human Resources:** N/A

**ATTACHMENTS:** Construction Reports

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Lisa L. Mazure, MSA, CPA  
Associate Vice Chancellor for Finance and  
Fiscal Services

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Dr. Thomas Cleary  
Interim Vice Chancellor for Finance and  
Administration

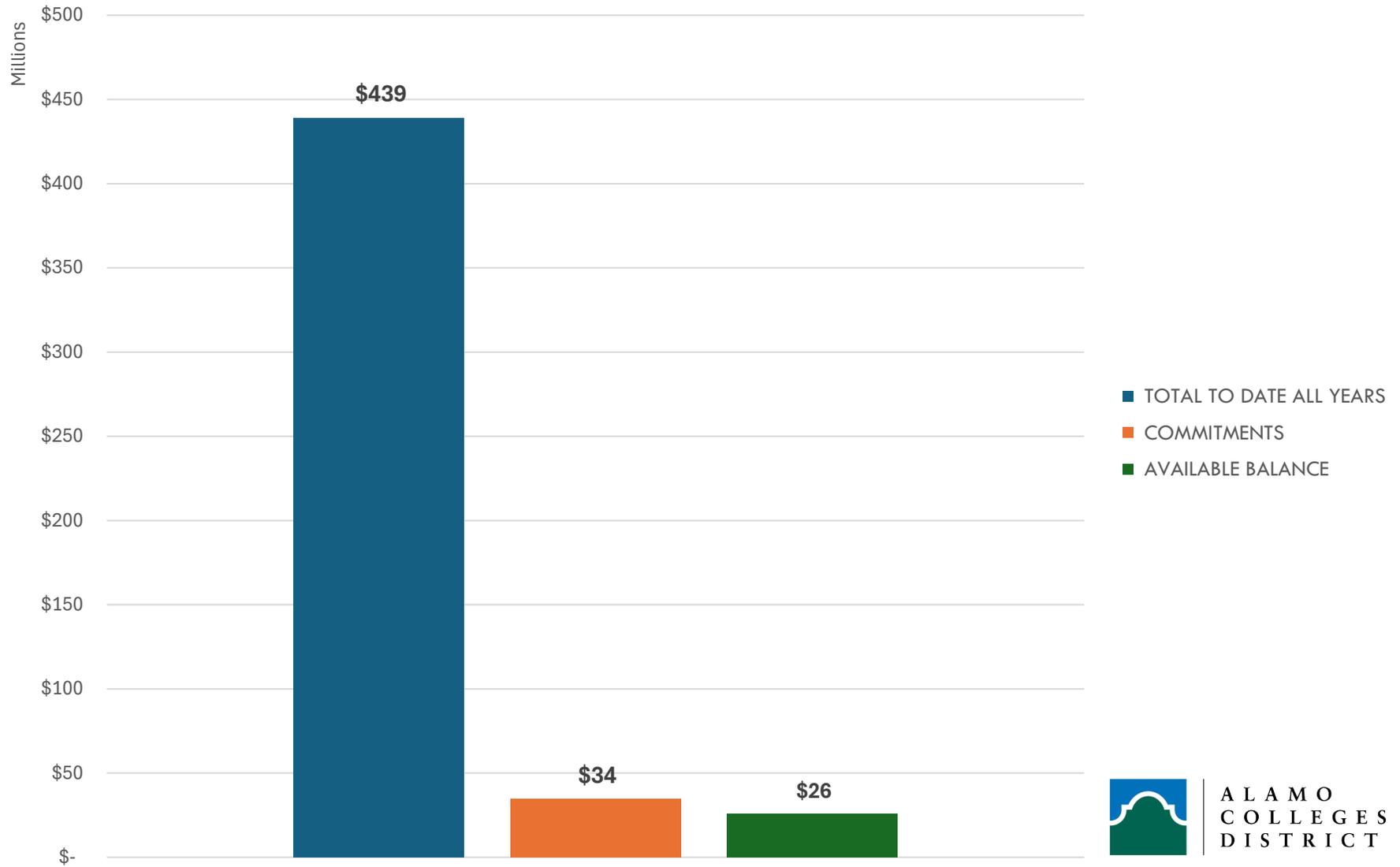
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Dr. Mike Flores, Chancellor

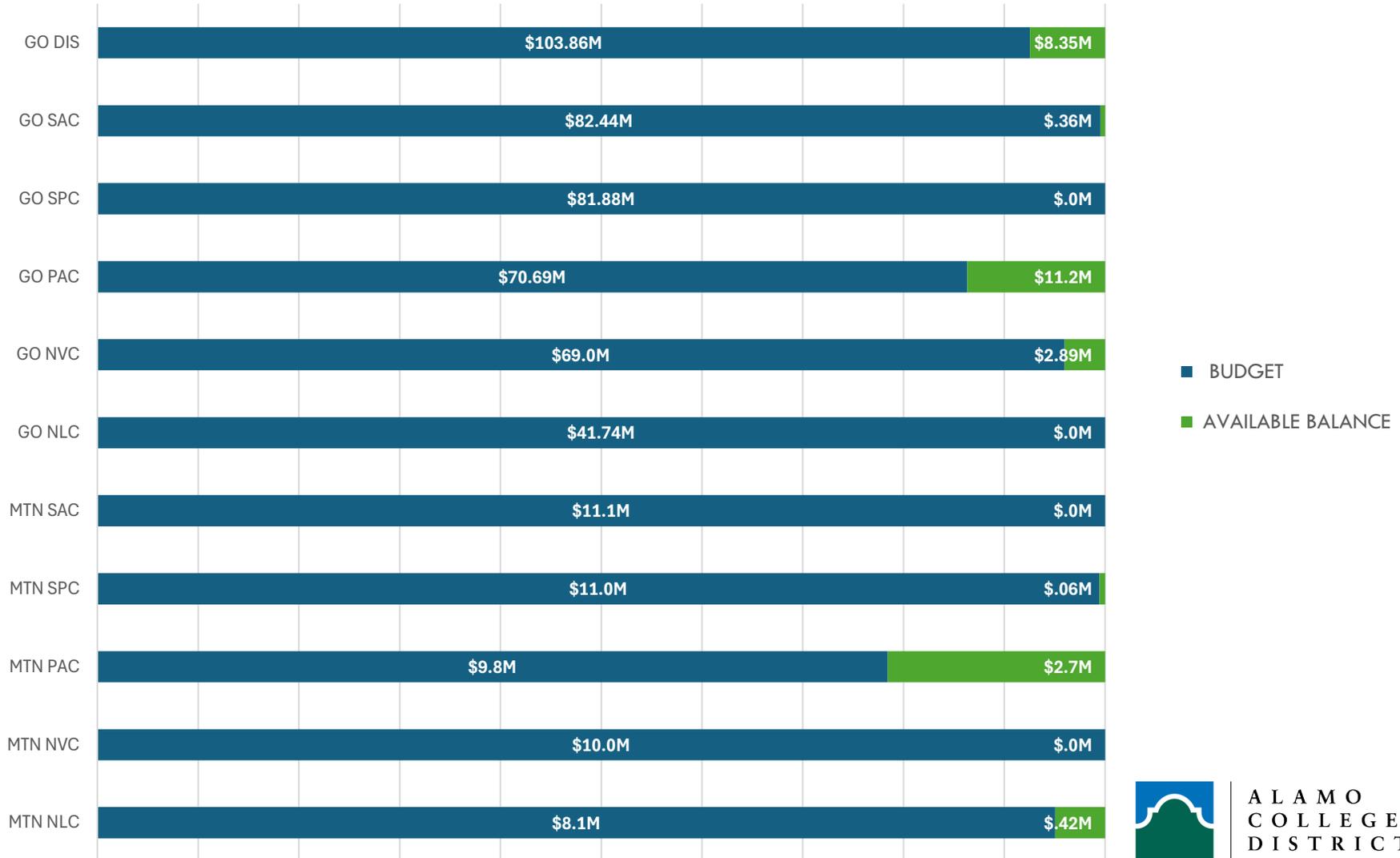


ALAMO  
COLLEGES  
DISTRICT

## Budget vs Actuals - Overview (GO & MTN) Inception to March 31, 2025



## Budget vs Available Balance Inception to March 31, 2025



**ALAMO COLLEGES DISTRICT**  
**2017 - CAPITAL IMPROVEMENT PROGRAM SUMMARY**  
**As of March 31, 2025**

FUNDING SOURCES	GO 2017 Limited Tax Bonds	MTN 2020 Maintenance Tax Bonds	GO 2021 Limited Tax Bonds	GO 2022 Limited Tax Bonds	TOTAL
General Obligation Bonds	\$ 173,000,000	\$ -	\$ 225,000,000	\$ 52,000,000	\$ 450,000,000
Maintenance Tax Note Bonds	\$ -	\$ 50,000,000	\$ -	\$ -	\$ 50,000,000
<b>TOTAL FUNDING SOURCES</b>	<b>\$ 173,000,000</b>	<b>\$ 50,000,000</b>	<b>\$ 225,000,000</b>	<b>\$ 52,000,000</b>	<b>\$ 500,000,000</b>

BY LOCATION	BUDGET	CURRENT YEAR TOTAL	PRIOR YEARS' TOTAL	TOTAL TO DATE ALL YEARS	COMMITMENTS	AVAILABLE BALANCE
DISTRICT & DISTRICT WIDE - 2017 G.O. BOND	\$ 103,861,759	\$ 2,004,667	\$ 77,127,251	\$ 79,131,918	\$ 16,376,327	\$ 8,353,514
SAN ANTONIO COLLEGE - 2017 G.O. BOND	\$ 82,442,288	\$ 632	\$ 81,989,192	\$ 81,989,824	\$ 87,822	\$ 364,642
ST. PHILIP'S COLLEGE & SWC - 2017 G.O. BOND	\$ 81,882,071	\$ -	\$ 81,882,071	\$ 81,882,071	\$ -	\$ 0
PALO ALTO COLLEGE - 2017 G.O. BOND	\$ 70,690,575	\$ 347,836	\$ 57,777,487	\$ 58,125,323	\$ 1,361,218	\$ 11,204,035
NORTHWEST VISTA COLLEGE - 2017 G.O. BOND	\$ 69,000,000	\$ 6,882	\$ 57,621,609	\$ 57,628,491	\$ 8,479,162	\$ 2,892,347
NORTHEAST LAKEVIEW COLLEGE - 2017 G.O. BOND	\$ 41,741,692	\$ 10,713	\$ 41,730,980	\$ 41,741,692	\$ -	\$ -
<b>General Obligation Bond Totals</b>	<b>\$ 449,618,385</b>	<b>\$ 2,370,730</b>	<b>\$ 398,128,589</b>	<b>\$ 400,499,319</b>	<b>\$ 26,304,529</b>	<b>\$ 22,814,537</b>
SAN ANTONIO COLLEGE - 2020 MTN BOND	\$ 11,100,000	\$ -	\$ 11,100,000	\$ 11,100,000	\$ -	\$ -
ST. PHILIP'S COLLEGE & SWC - 2020 MTN BOND	\$ 11,000,000	\$ -	\$ 10,937,817	\$ 10,937,817	\$ -	\$ 62,183
PALO ALTO COLLEGE - 2020 MTN BOND	\$ 9,800,000	\$ -	\$ 7,103,426	\$ 7,103,426	\$ -	\$ 2,696,574
NORTHWEST VISTA COLLEGE - 2020 MTN BOND	\$ 10,000,000	\$ -	\$ 1,818,853	\$ 1,818,853	\$ 8,181,147	\$ 0
NORTHEAST LAKEVIEW COLLEGE - 2020 MTN BOND	\$ 8,100,000	\$ -	\$ 7,678,967	\$ 7,678,967	\$ -	\$ 421,033
<b>MTN Bond Totals</b>	<b>\$ 50,000,000</b>	<b>\$ -</b>	<b>\$ 38,639,063</b>	<b>\$ 38,639,063</b>	<b>\$ 8,181,147</b>	<b>\$ 3,179,791</b>
<b>TOTAL FOR ALL 2017 CIP BONDS</b>	<b>\$ 499,618,386</b>	<b>\$ 2,370,730</b>	<b>\$ 436,767,652</b>	<b>\$ 439,138,382</b>	<b>\$ 34,485,676</b>	<b>\$ 25,994,328</b>

**ALAMO COLLEGES DISTRICT**  
**2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT**  
**As of March 31, 2025**

<b>General Obligation Bonds</b>							
<b>PROJECT TITLE</b>	<b>Adjusted Budget</b>	<b>Current Month Expenses</b>	<b>Current Yr Expenses</b>	<b>Prior Yrs Expenses</b>	<b>Total to Date All Yrs Expenses</b>	<b>Commitments</b>	<b>Available Balance</b>
DIS-WETC GO17 - T1	24,000,000	-	9,983	23,771,346	23,781,329	6,999	211,672
DIS-SETC GO17 - T1	23,000,000	16,829	467,767	19,921,729	20,389,495	747,616	1,862,888
DIS-N. 281 Property purch - GO17 - T1	5,000,000	-	-	5,000,000	5,000,000	-	-
DIS I-10 NW Ed and Train Ctr. - GO17 - T2	23,881,758	46,678	270,808	2,827,578	3,098,386	15,557,407	5,225,966
SWC- Redund Police Dpatch @ SWC - GO17 - T1	2,955,408	-	-	2,955,408	2,955,408	-	(0)
DIS MOKA Prog. MGT. - GO17	44,592	-	-	7,254	7,254	-	37,338
<b>TOTAL FOR DISTRICT</b>	<b>\$ 78,881,758</b>	<b>\$ 63,507</b>	<b>\$ 748,557</b>	<b>\$ 54,483,315</b>	<b>\$ 55,231,873</b>	<b>\$ 16,312,022</b>	<b>\$ 7,337,864</b>
DIS Instructional Tech GO17 - T1	2,556,117	35,007	371,272	1,128,944	1,500,215	40,252	1,015,649
DIS Infrastructural & ACOL GO17 T1	12,251,967	66,297	542,838	11,685,075	12,227,913	24,053	0
DIS Comm. & Collaboration Tools GO17 T1	3,997,214	-	-	3,997,214	3,997,214	-	-
Reporting and Analysis - T3	843,897	-	342,000	501,897	843,897	-	-
DIS Mobile Tech & Security GO17 - T3	5,330,806	-	-	5,330,805	5,330,805	-	0
<b>TOTAL FOR DISTRICT WIDE INFO. TECH.</b>	<b>\$ 24,980,000</b>	<b>\$ 101,304</b>	<b>\$ 1,256,110</b>	<b>\$ 22,643,936</b>	<b>\$ 23,900,045</b>	<b>\$ 64,305</b>	<b>\$ 1,015,650</b>
<b>TOTAL FOR DISTRICT / DISTRICT WIDE</b>	<b>\$ 103,861,759</b>	<b>\$ 164,811</b>	<b>\$ 2,004,667</b>	<b>\$ 77,127,251</b>	<b>\$ 79,131,918</b>	<b>\$ 16,376,327</b>	<b>\$ 8,353,514</b>
SAC-Parking Garage GO17 - T1	18,638,309	-	-	18,554,111	18,554,111	84,198	(0)
SAC-Childcare Bldg GO17 - T1	16,653,577	-	-	16,486,077	16,486,077	-	167,500
SAC Law Enforce/ 1st Responder - GO17 - T2	19,905,460	-	632	19,839,062	19,839,694	3,624	62,142
SAC Fletcher St Success Ren w/ Main Entry - GO17 - T2	9,689,076	-	-	9,689,076	9,689,076	-	-
SAC Physical Plant - GO17 - T3	2,471,654	-	-	2,471,654	2,471,654	-	0
SAC Chance Academic Ren - GO17 - T3	3,604	-	-	3,604	3,604	-	-
SAC MFA Ren - GO17 - T3	47,808	-	-	47,808	47,808	-	-
SAC NEW SCIENCE BLDG - GO17	15,032,801	-	-	14,897,801	14,897,801	-	135,000
<b>TOTAL FOR SAC</b>	<b>\$ 82,442,288</b>	<b>\$ -</b>	<b>\$ 632</b>	<b>\$ 81,989,192</b>	<b>\$ 81,989,824</b>	<b>\$ 87,822</b>	<b>\$ 364,642</b>
SPC Culinary Arts Center Exc GO17 -T1	29,997,330	-	-	29,997,330	29,997,330	-	(0)
SPC Norris Tech Renovation GO17 - T2	14,851,838	-	-	14,851,838	14,851,838	-	-
SPC Bowden Renovation GO17 - T3	13,690,846	-	-	13,690,845	13,690,845	-	0
<b>TOTAL FOR SPC</b>	<b>\$ 58,540,014</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 58,540,013</b>	<b>\$ 58,540,013</b>	<b>\$ -</b>	<b>\$ 0</b>
SPC Welding and Auto Body Fac -GO17 -T2	23,342,058	-	-	23,342,058	23,342,058	-	(0)
<b>TOTAL FOR SWC</b>	<b>\$ 23,342,058</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 23,342,058</b>	<b>\$ 23,342,058</b>	<b>\$ -</b>	<b>(0)</b>
<b>TOTAL FOR SPC / SWC</b>	<b>\$ 81,882,071</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 81,882,071</b>	<b>\$ 81,882,071</b>	<b>\$ -</b>	<b>\$ 0</b>

**ALAMO COLLEGES DISTRICT**  
**2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT**  
**As of March 31, 2025**

<b>General Obligation Bonds</b>							
<b>PROJECT TITLE</b>	<b>Adjusted Budget</b>	<b>Current Month Expenses</b>	<b>Current Yr Expenses</b>	<b>Prior Yrs Expenses</b>	<b>Total to Date All Yrs Expenses</b>	<b>Commitments</b>	<b>Available Balance</b>
PAC Manufacturing Bldg GO17 - T1	48,191,434	-	347,836	47,764,506	48,112,342	62,472	16,620
PAC Real Estate Purchase (under district funding) GO17 - T1	5,118,242	-	-	5,118,242	5,118,242	-	0
PAC Student Engagement & Welcome Ctr GO17 - T2	4,780	-	-	4,780	4,780	-	-
PAC Natatorium and Gym Ren GO17 - T2	13,769,259	729,788	-	1,283,098	1,283,098	1,298,746	11,187,414
PAC Physical Plant GO17 - T3	3,606,862	-	-	3,606,862	3,606,862	-	(0)
<b>TOTAL FOR PAC</b>	<b>\$ 70,690,575</b>	<b>\$ 729,788</b>	<b>\$ 347,836</b>	<b>\$ 57,777,487</b>	<b>\$ 58,125,323</b>	<b>\$ 1,361,218</b>	<b>\$ 11,204,035</b>
NVC Parking Garage GO17 - T1	9,701,860	-	-	9,472,467	9,472,467	-	229,393
NVC Welcome Ctr. GO17 - T1	15,770,421	-	-	15,711,143	15,711,143	-	59,278
NVC Cultural Prog Ctr Excellen GO17 - T2	11,613,947	(40,821)	6,882	1,165,535	1,172,418	8,479,162	1,962,368
NVC STEM GO17 - T3	29,114,984	-	-	28,554,034	28,554,034	-	560,950
NVC Physical Plant GO17 - T3	2,798,788	-	-	2,718,430	2,718,430	-	80,358
<b>TOTAL FOR NVC</b>	<b>\$ 69,000,000</b>	<b>\$ (40,821)</b>	<b>\$ 6,882</b>	<b>\$ 57,621,609</b>	<b>\$ 57,628,491</b>	<b>\$ 8,479,162</b>	<b>\$ 2,892,347</b>
NLC Tech Ctr Excellence/Science Building GO17 - T2	41,741,692	-	10,713	41,730,980	41,741,692	-	-
<b>TOTAL FOR NLC</b>	<b>\$ 41,741,692</b>	<b>\$ -</b>	<b>\$ 10,713</b>	<b>\$ 41,730,980</b>	<b>\$ 41,741,692</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL 2017 G.O. BONDS</b>	<b>\$ 449,618,385</b>	<b>\$ 853,778</b>	<b>\$ 2,370,730</b>	<b>\$ 398,128,589</b>	<b>\$ 400,499,319</b>	<b>\$ 26,304,529</b>	<b>\$ 22,814,537</b>

**ALAMO COLLEGES DISTRICT**  
**2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT**  
**As of March 31, 2025**

<b>Maintenance Tax Notes</b>							
<b>PROJECT TITLE</b>	<b>Adjusted Budget</b>	<b>Current Month Expenses</b>	<b>Current Yr Expenses</b>	<b>Prior Yrs Expenses</b>	<b>Total to Date All Yrs Expenses</b>	<b>Commitments</b>	<b>Available Balance</b>
SAC FLETCH ST SCSS MTN20	11,100,000	-	-	11,100,000	11,100,000	-	-
<b>TOTAL FOR SAC</b>	<b>\$ 11,100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,100,000</b>	<b>\$ 11,100,000</b>	<b>\$ -</b>	<b>\$ -</b>
SPC THCA Culinary-MTN20	2,135,269	-	-	2,135,269	2,135,269	-	-
SPC NORRIS TECH MTN20	8,448,279	-	-	8,448,279	8,448,279	-	-
SPC WELD & AUTO MTN20	354,269	-	-	354,269	354,269	-	(0)
SPC UNALLOCATED MTN20	62,183	-	-	-	-	-	62,183
<b>TOTAL FOR SPC / SWC</b>	<b>\$ 11,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,937,817</b>	<b>\$ 10,937,817</b>	<b>\$ -</b>	<b>\$ 62,183</b>
PAC NATA & GYM IMP - MTN20	9,800,000	8,600	-	7,103,426	7,103,426	-	2,696,574
<b>TOTAL FOR PAC</b>	<b>\$ 9,800,000</b>	<b>\$ 8,600</b>	<b>\$ -</b>	<b>\$ 7,103,426</b>	<b>\$ 7,103,426</b>	<b>\$ -</b>	<b>\$ 2,696,574</b>
NVC CUL PRGMS CYP REN - MTN20	8,181,147	-	-	-	-	8,181,147	-
NVC WELCOME CTR - MTN20	1,818,853	-	-	1,818,853	1,818,853	-	0
<b>TOTAL FOR NVC</b>	<b>\$ 10,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,818,853</b>	<b>\$ 1,818,853</b>	<b>\$ 8,181,147</b>	<b>\$ 0</b>
NLC SCI/TECH CTR of EXEL - MTN20	5,424,101	-	-	5,424,101	5,424,101	-	-
NLC VETERANS CENTER FFE - MTN20	421,033	-	-	-	-	-	421,033
NLC ACA BLDG I ELEV - MTN20	1,260,941	-	-	1,260,941	1,260,941	-	(0)
NLC NLIB Elev & L Ren - MTN20	143,926	-	-	143,926	143,926	-	0
NLC STU COM MOIST BAR - MTN20	850,000	-	-	850,000	850,000	-	-
<b>TOTAL FOR NLC</b>	<b>\$ 8,100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,678,967</b>	<b>\$ 7,678,967</b>	<b>\$ -</b>	<b>\$ 421,033</b>
<b>TOTAL 2020 MTN BONDS</b>	<b>\$ 50,000,000</b>	<b>\$ 8,600</b>	<b>\$ -</b>	<b>\$ 38,639,063</b>	<b>\$ 38,639,063</b>	<b>\$ 8,181,147</b>	<b>\$ 3,179,791</b>
<b>TOTAL 2017 CIP G.O. &amp; MTN BONDS</b>	<b>\$ 499,618,386</b>	<b>\$ 862,378</b>	<b>\$ 2,370,730</b>	<b>\$ 436,767,652</b>	<b>\$ 439,138,382</b>	<b>\$ 34,485,676</b>	<b>\$ 25,994,328</b>

## Discussion and Possible Action on Approval of Financial Reports

Presented to the Board acting as Committee of the Whole on May 6, 2025 and now presented to the Board for approval on May 20, 2025.

### MINUTE ORDER

**“The Alamo Colleges Board of Trustees hereby accepts the financial reports as presented.”**

### PURPOSE

The following financial reports are presented to the Board of Trustees for informational and approval purposes for March 31, 2025.

### BACKGROUND

1. Financial Charts
2. Comparison of Year-to-Date Actual Revenues/Expenditures

### IMPLICATIONS

**Financial:** N/A

**Strategic Plan:** Strategic Objective III Performance Excellence

**Human Resources:** N/A

**ATTACHMENTS:** Financial Reports

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Lisa L. Mazure, MSA, CPA  
Associate Vice Chancellor for Finance and  
Fiscal Services

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Dr. Thomas Cleary  
Interim Vice Chancellor for Finance and  
Administration

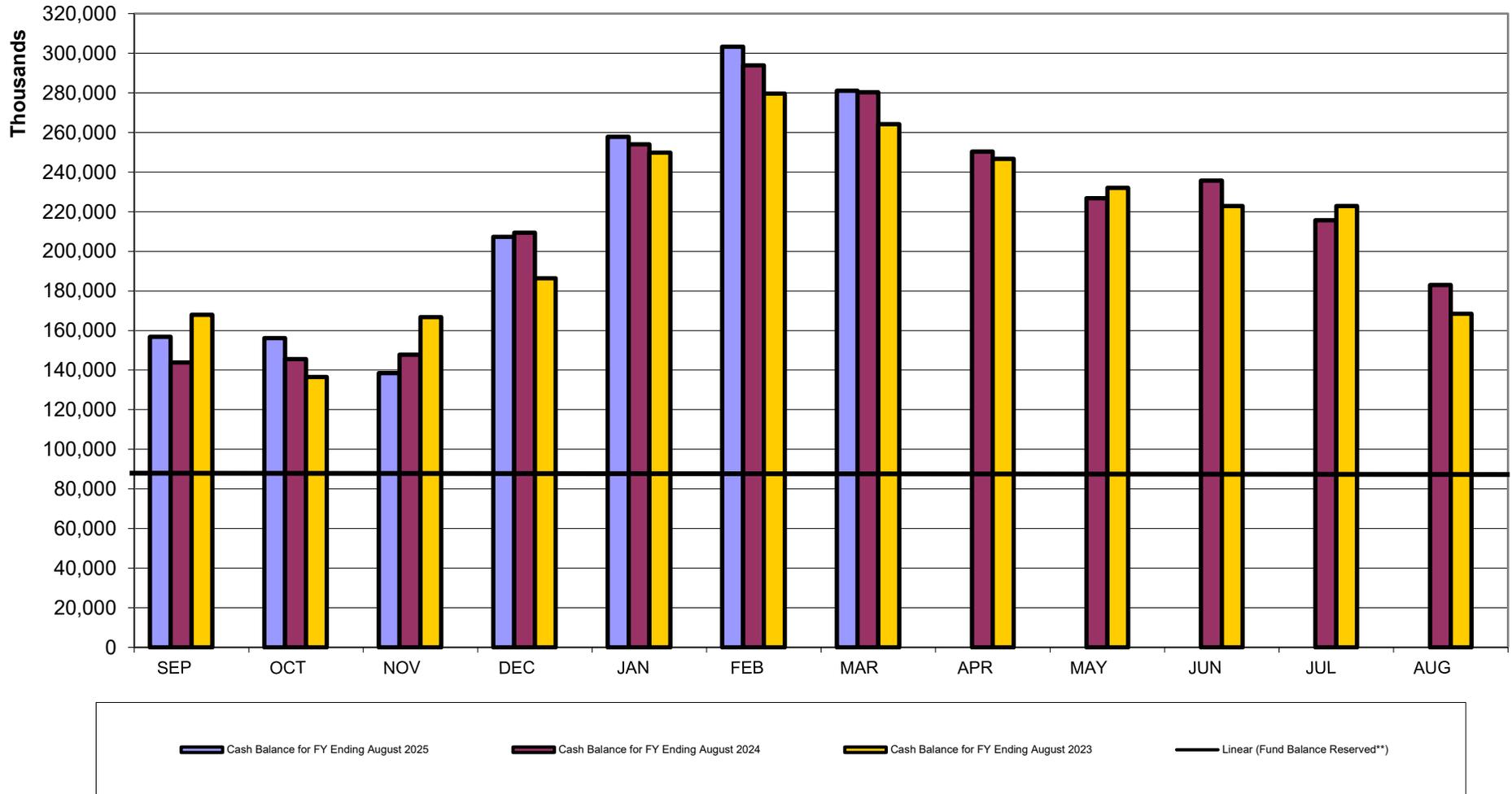
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Dr. Mike Flores, Chancellor



ALAMO  
COLLEGES  
DISTRICT

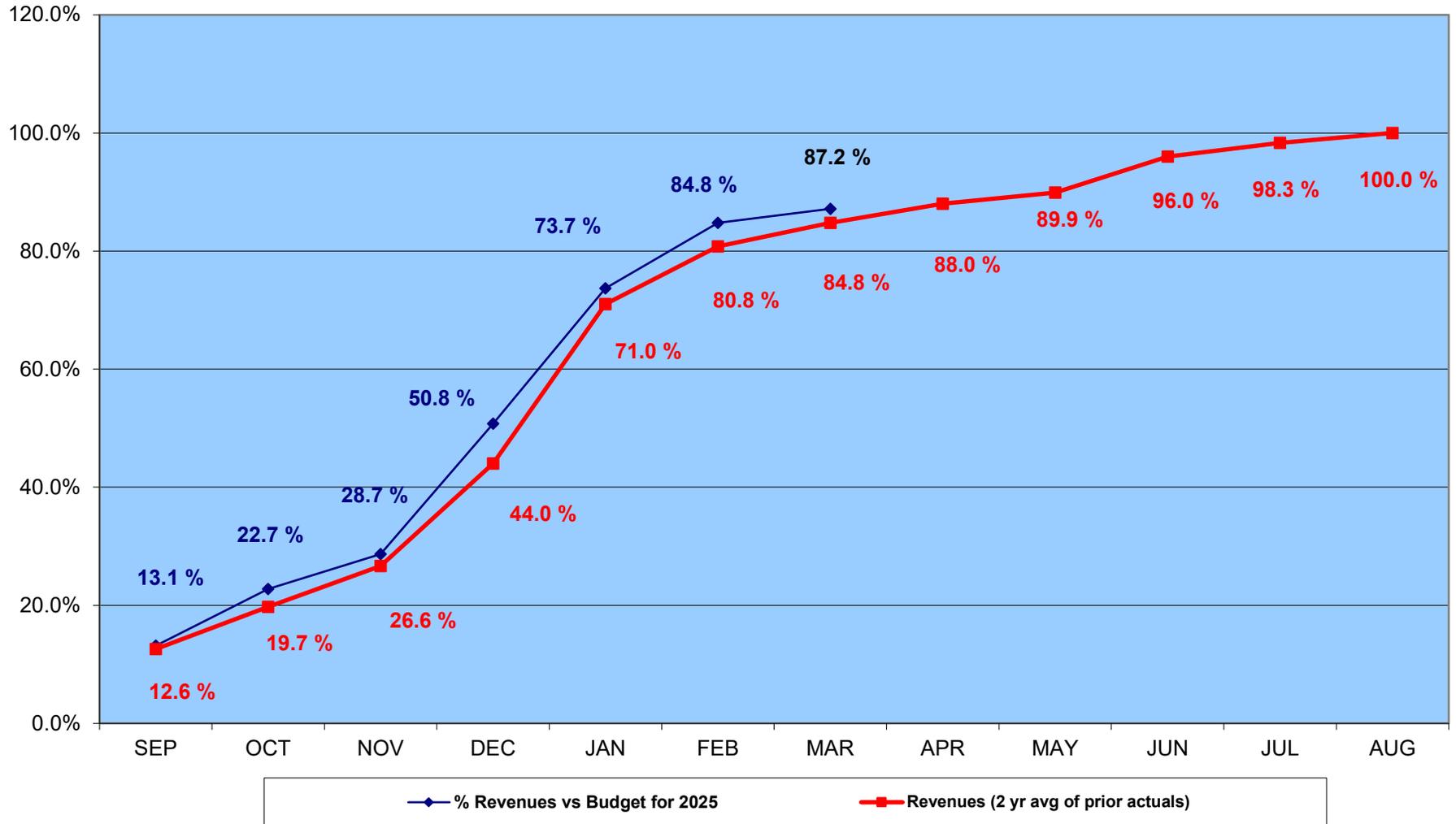
**Alamo Colleges District  
Current Operating Fund Cash Analysis**  
(For Fiscal Years Ending August 2025, 2024 and 2023)  
Through March 2025



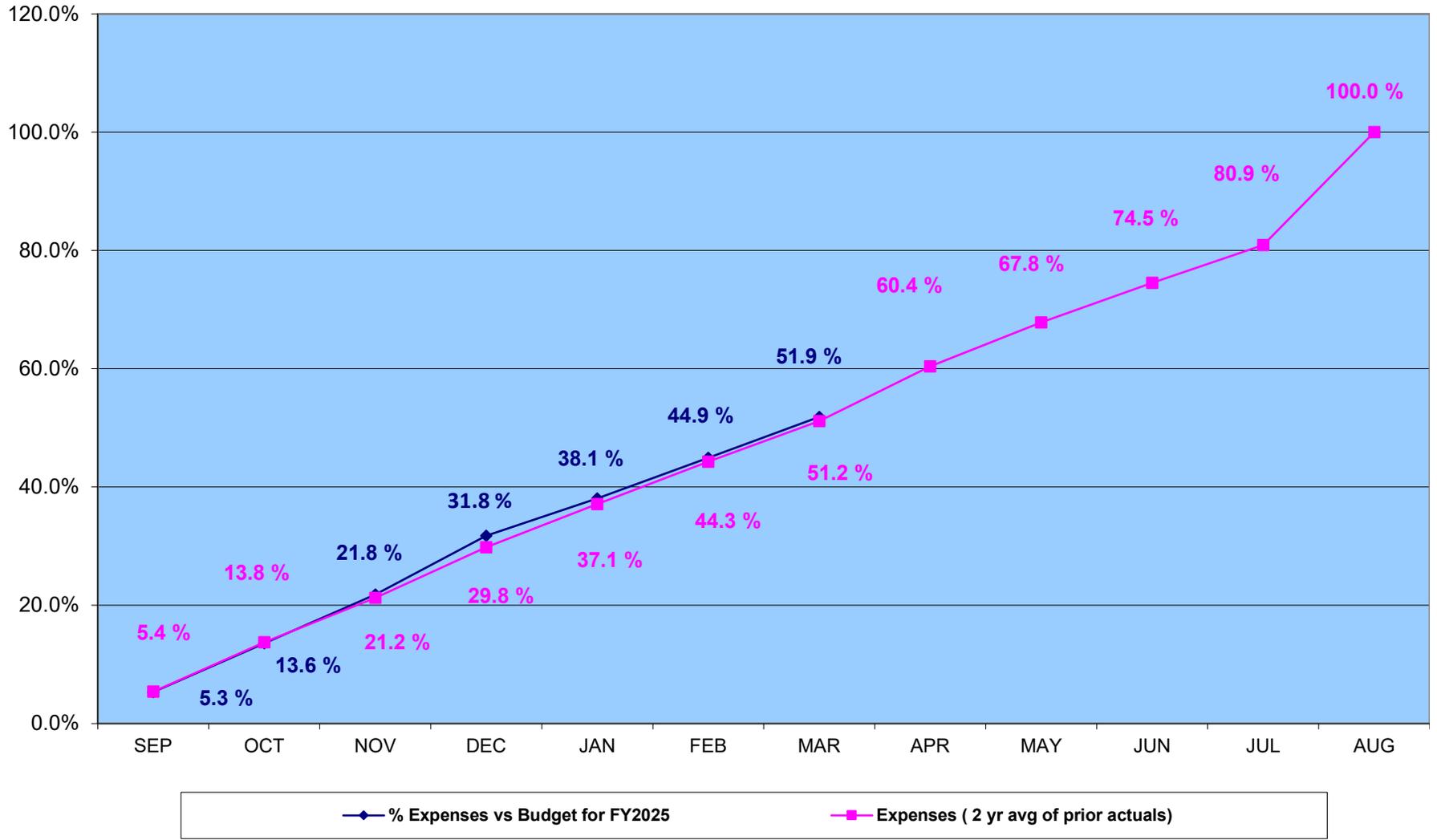
\*Includes Cash and Investments.  
Chart excludes cash balances for capital construction and debt service.  
August includes Fall Tuition collections.

\*\*Fund Balance Reserved excludes encumbrances and operating commitments.

## Alamo Colleges District Unrestricted Operating Actual Revenues as % of Adjusted Budgeted Revenues Compared to Average of Two Prior Years Actual Revenues



**Alamo Colleges District**  
**Unrestricted Operating Actual Expenses and Transfers as % of Adjusted Budgeted Expenses and Transfers**  
**Compared to Average of Two Prior Years Actual Expenses and Transfers**



ALAMO COLLEGES DISTRICT  
**FY 2024 - 2025 ALL FUNDS ACTUALS VS BUDGET REPORT**  
**MARCH 2025 YEAR-TO-DATE**

	Adjusted Budget 2024 - 2025 (A) (as of March 2025)		YTD Actual 03/31/2025		% of Budget (7th month / 58.3 % of Year)			
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted		Restricted	
					03/31/25	03/31/24	03/31/25	03/31/24
<b>REVENUES</b>								
Instruction and General	525,897,764	40,584,608	457,855,138	10,420,114	87.1%	90.1%	25.7%	48.9%
Public Service	340,500	-	742,522	-	218.1%	54.5%		
Scholarships and Fellowships	-	94,751,553	-	85,018,998			89.7%	81.6%
Auxiliary Enterprises	3,434,172	-	2,667,577	-	77.7%	76.5%		
Student Activity Fee	2,643,294	-	2,678,664	-	101.3%	98.0%		
<b>Subtotal Current Funds</b>	<b>532,315,730</b>	<b>135,336,161</b>	<b>463,943,901</b>	<b>95,439,112</b>	<b>87.2%</b>	<b>90.0%</b>	<b>70.5%</b>	<b>71.2%</b>
Capital Outlay	-	10,322,153	-	1,365,219			13.2%	21.3%
Renewals & Replacements	-	-	-	-				
Building	-	34,072,959	-	5,964,462			17.5%	63.5%
Furniture & Equipment	-	-	-	-				
Debt Services	-	102,929,829	-	94,396,242			91.7%	84.8%
<b>Subtotal Plant Funds</b>	<b>-</b>	<b>147,324,941</b>	<b>-</b>	<b>101,725,923</b>		0.0%	69.0%	74.4%
<b>TOTAL REVENUES</b>	<b>532,315,730</b>	<b>282,661,102</b>	<b>463,943,901</b>	<b>197,165,035</b>	<b>87.2%</b>	<b>90.0%</b>	<b>69.8%</b>	<b>72.8%</b>
<b>BEGINNING FUND BALANCES (B)</b>								
Instruction and General	109,419,728	2,319,247	109,419,728	2,319,247				
Public Service	-	-	-	-				
Scholarships and Fellowships	-	7,774,911	-	7,774,911				
Auxiliary Enterprises	5,612,715	-	5,612,715	-				
Student Activity Fee	2,143,338	-	2,143,338	-				
<b>Subtotal Current Funds</b>	<b>117,175,781</b>	<b>10,094,158</b>	<b>117,175,781</b>	<b>10,094,158</b>				
Capital Outlay	-	58,132,096	-	58,132,096				
Renewals & Replacements	-	-	-	-				
Building	-	332,683,179	-	332,683,179				
Furniture & Equipment	-	17,448,795	-	17,448,795				
Debt Services	-	12,699,791	-	12,699,791				
<b>Subtotal Plant Funds</b>	<b>-</b>	<b>420,963,861</b>	<b>-</b>	<b>420,963,861</b>				
<b>TOTAL BEGINNING FUND BALANCES</b>	<b>117,175,781</b>	<b>431,058,019</b>	<b>117,175,781</b>	<b>431,058,019</b>				
<b>TOTAL AVAILABLE (Revenues + Beg. Fund Balance)</b>								
Instruction and General	635,317,492	42,903,855	567,274,866	12,739,361				
Public Service	340,500	-	742,522	-				
Scholarships and Fellowships	-	102,526,464	-	92,793,909				
Auxiliary Enterprises	9,046,887	-	8,280,292	-				
Student Activity Fee	4,786,632	-	4,822,002	-				
<b>Subtotal Current Funds</b>	<b>649,491,511</b>	<b>145,430,319</b>	<b>581,119,682</b>	<b>105,533,270</b>				
Capital Outlay	-	68,454,249	-	59,497,315				
Renewals & Replacements	-	-	-	-				
Building	-	366,756,138	-	338,647,641				
Furniture & Equipment	-	17,448,795	-	17,448,795				
Debt Services	-	115,629,620	-	107,096,033				
<b>Subtotal Plant Funds</b>	<b>-</b>	<b>568,288,802</b>	<b>-</b>	<b>522,689,784</b>				
<b>TOTAL AVAILABLE</b>	<b>649,491,511</b>	<b>713,719,121</b>	<b>581,119,682</b>	<b>628,223,054</b>				

(A) Includes budget amendments #1 and #2.

(B) Beginning fund balance are audited ending FY23-24 fund balances. The fund balances include Board mandated 15% operating reserve, grants, construction, scholarships, & gifts funds.

ALAMO COLLEGES DISTRICT  
**FY 2024 - 2025 ALL FUNDS ACTUALS VS BUDGET REPORT**  
**MARCH 2025 YEAR-TO-DATE**

	Adjusted Budget 2024 - 2025 (A) (as of March 2025)		YTD Actual 03/31/2025		% of Budget (7th month / 58.3 % of Year)			
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted		Restricted	
					03/31/25	03/31/24	03/31/25	03/31/24
<b>EXPENDITURES</b>								
Instruction and Genera	539,814,379	40,584,608	272,096,054	16,111,452	50.4%	49.4%	39.7%	53.3%
Public Service	3,167,126	-	1,172,123	-	37.0%	56.3%	-	-
Scholarships and Fellowships	-	100,924,051	-	93,757,133	-	-	92.9%	82.9%
Auxiliary Enterprises	1,560,069	-	512,320	-	32.8%	22.6%	-	-
Student Activity Fee	2,998,416	-	1,603,718	-	53.5%	56.2%	-	-
<b>Subtotal Current Funds</b>	<b>547,539,990</b>	<b>141,508,659</b>	<b>275,384,215</b>	<b>109,868,585</b>	<b>50.3%</b>	<b>49.4%</b>	<b>77.6%</b>	<b>73.9%</b>
Capital Outlay	-	30,104,793	-	14,284,154	-	-	47.4%	32.0%
Renewals & Replacements	-	-	-	-	-	-	-	-
Building	-	193,696,009	-	74,722,824	-	-	38.6%	12.1%
Furniture & Equipment	-	5,068,468	-	5,853,425	-	-	-	-
Debt Services	-	111,213,416	-	52,756,873	-	-	47.4%	49.6%
<b>Subtotal Plant Funds</b>	<b>-</b>	<b>340,082,686</b>	<b>-</b>	<b>147,617,276</b>	<b>-</b>	<b>-</b>	<b>43.4%</b>	<b>28.6%</b>
<b>TOTAL EXPENDITURES</b>	<b>547,539,990</b>	<b>481,591,345</b>	<b>275,384,215</b>	<b>257,485,861</b>	<b>50.3%</b>	<b>49.4%</b>	<b>53.5%</b>	<b>41.6%</b>
<b>TRANSFERS (IN) OUT</b>								
Instruction and General	-	-	23,966,931	-	-	-	-	-
Public Service	-	-	-	-	-	-	-	-
Scholarships and Fellowships	6,625,494	(6,625,494)	-	(3,195,042)	-	-	-	-
Auxiliary Enterprises	-	-	-	-	-	-	-	-
Student Activity Fee	-	-	-	-	-	-	-	-
<b>Subtotal Current Funds</b>	<b>6,625,494</b>	<b>(6,625,494)</b>	<b>23,966,931</b>	<b>(3,195,042)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Capital Outlay	1,257,452	(1,257,452)	-	-	-	-	-	-
Renewals & Replacements	-	-	-	-	-	-	-	-
Building	51,000	(51,000)	-	(15,262,766)	-	-	-	-
Furniture & Equipment	15,331,720	(15,331,720)	-	-	-	-	-	-
Debt Services	6,400,000	(6,400,000)	-	(5,509,123)	-	-	-	-
<b>Subtotal Plant Funds</b>	<b>23,040,172</b>	<b>(23,040,172)</b>	<b>-</b>	<b>(20,771,889)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET TRANSFERS</b>	<b>29,665,666</b>	<b>(29,665,666)</b>	<b>23,966,931</b>	<b>(23,966,931)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENSE &amp; TRANSFERS</b>	<b>577,205,656</b>	<b>451,925,679</b>	<b>299,351,146</b>	<b>233,518,930</b>	<b>51.9%</b>	<b>51.3%</b>	<b>51.7%</b>	<b>37.1%</b>
<b>ENDING FUND BALANCES</b>								
Instruction and General	95,503,113	2,319,247	271,211,882	(3,372,091)	-	-	-	-
Public Service	(2,826,626)	-	(429,601)	-	-	-	-	-
Scholarships and Fellowships	(6,625,494)	8,227,907	-	2,231,818	-	-	-	-
Auxiliary Enterprises	7,486,818	-	7,767,972	-	-	-	-	-
Student Activity Fee	1,788,216	-	3,218,283	-	-	-	-	-
<b>Subtotal Current Funds</b>	<b>95,326,027</b>	<b>10,547,154</b>	<b>281,768,536</b>	<b>(1,140,273)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Capital Outlay	(1,257,452)	39,606,908	-	45,213,161	-	-	-	-
Renewals & Replacements	-	-	-	-	-	-	-	-
Building	(51,000)	173,111,129	-	279,187,583	-	-	-	-
Furniture & Equipment	(15,331,720)	27,712,047	-	11,595,370	-	-	-	-
Debt Services	(6,400,000)	10,816,204	-	59,848,283	-	-	-	-
<b>Subtotal Plant Funds</b>	<b>(23,040,172)</b>	<b>251,246,288</b>	<b>-</b>	<b>395,844,397</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL ENDING FUND BALANCES</b>	<b>72,285,855</b>	<b>261,793,442</b>	<b>281,768,536</b>	<b>394,704,124</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXP, TRF &amp; BALANCES</b>	<b>649,491,511</b>	<b>713,719,121</b>	<b>581,119,682</b>	<b>628,223,054</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

(A) Includes budget amendments #1 and #2.

ALAMO COLLEGES DISTRICT  
FOR THE SEVEN MONTH PERIOD ENDED MARCH 31, 2025

**(1) Revenue Variance:**

For the seven-month period ended March 31, 2025, operating revenue increased by 1.9%, or \$8.5 million, to \$463.9 million, compared to \$455.4 million for the same period in the prior year. This increase is primarily attributed to an increase in tax revenues of \$6.3 million, a \$7.7 million rise in tuition and fee revenues, offset by an decrease in other income of \$3.8 million, and by a reduction in state appropriations of \$1.7 million.

- a) Tax revenues for FY25 and FY24 are \$244.3 and \$238.0 million, respectively. This represents a 2.6%, or \$6.3 million, increase over last year. The budget for tax revenues for FY25 and FY24 stand at \$271.4 million and \$255.4 million. The District continues to benefit from increasing taxable values in Bexar County. The projected ad valorem taxes increase as the taxable assessed value of properties across Bexar County providing a 6.3% increase in budgeted tax revenues, with no change to the property tax rate. This increase will continue to fund critical facilities maintenance and operations, expansion of workforce programs like nursing and high demand programs.
- b) Tuition and fees for FY25 increased by 6.8%, or \$7.7 million, compared to FY24. FY25 revenues are \$120.5 million, or 95.6% of the budget, versus FY24 revenues of \$112.8 million, or 96.6% of the budget. The positive variance in regular tuition is attributed to a strong increase in headcount and semester credit hours, offset by the Board's decision to reduce Out-of-District and Non-Texas/Non-Resident tuition rates to make the cost of attendance more affordable. Headcount enrollment for Fall 2024 increased by 10.9%, or 7,849 students, to 79,680. Fall 2024 semester credit hours also showed a similar increase of 11.1%, or 55,481 hours, reaching a total of 557,511 semester credit hours (as of 10/23/2024). Headcount enrollment for Spring 2025 increased by 12.0%, or 8,179 students, to 76,260. Spring 2025 semester credit hours also showed a strong increase of 4.6%, or 22,356 hours, reaching a total of 509,709 semester credit hours (as of 02/24/2025).
- c) State appropriations for the current and prior years are \$83.9 million and \$85.6 million, respectively, representing 72.7% and 73.3% of their respective fiscal year budgets. State appropriations include state-paid benefits (group health and retirement). Budgeted appropriations for FY25 are \$114.0 million, compared to \$116.8 million in the prior year.

**(2) Expense Variance:**

- a) The total All Funds expense budget approved by the Board of Trustees for FY 2024-2025 is \$976.9 million, comprised of \$528.6 million in operating expense and \$448.3 million in restricted funds. The goal of the operating expense budget is to continue to the momentum that we have created in positioning the Alamo Colleges District for "smart growth," which makes the most effective use of every dollar of revenue to support the economic and social mobility of the members of our community and the success of our students. initiatives. The President of each of the five colleges maintains local control of their operating funds and distributes their respective allocated budget to: (a) funded employee positions, and (b) departmental operational expense accounts, based on the strategic initiatives and priorities at that location. The driving force behind the FY25 operating budget is funding the strategic priorities of the Alamo Colleges District (ACD) for our students. ACD, the largest higher education institution in South Texas and the only community college system to win the Malcolm Baldrige National Quality Award (twice), is working to fulfill Chancellor Dr. Mike Flores' moon shot vision of ending poverty in San Antonio through education. To make this bold vision a reality, the District and its five colleges - St. Philip's College, San Antonio College, Palo Alto College, Northwest Vista College and Northeast Lakeview College - are working to make access to a college education and successful completion of a degree or certificate accessible to all residents in its eight-county service area. ACD has implemented various investment strategies based on several identified community needs to provide accessible college education and opportunities for achieving student success.
- b) Operating expenses for FY25 and FY24 for the same period stand at 51.9% and 51.3% of the budget, respectively. Actual expenses for FY25 and FY24 are \$299.4 million and \$268.0 million, respectively, representing an increase of \$31.4 million

## **Discussion and Possible Action on Approval of Monthly Report on Cooperative Purchases in Excess of \$200,000**

Presented to the Board Acting as Committee of the Whole on May 6, 2025 and now presented to the Board for approval on May 20, 2025

### **MINUTE ORDER**

**“The Alamo Colleges District Board of Trustees hereby approves the monthly Cooperative Purchase Report as presented.”**

### **PURPOSE**

The purpose of this Minute Order is to provide a monthly report of purchases exceeding \$200,000 and any fees charged by the various local, state, and national providers of Cooperative Purchasing (COOP) programs during March 2025. Not all COOP programs charge fees, and some COOP's offer cash rebates paid directly to Alamo Colleges. The Purchasing and Contract Administration Department utilizes the COOP programs to gain greater access to goods and services, cost savings through leveraged buying, and reduced administration costs by issuing fewer competitive bids and proposals. The combined buying power of public institutions throughout the State of Texas and nationally translates into savings and provides an efficient, cost effective and legal means for providing goods and services to departments throughout the Alamo Colleges in an expedited fashion.

### **BACKGROUND**

Vendor contracts awarded through approved federal, state or cooperative purchasing agreements are a statutorily approved alternative to competitively procured vendor contracts. Only the following such contract purchases require prior Board approval:

- a. Purchases valued at \$200,000 or more in any 12-month period that will result in additional gross square footage (permanent or otherwise) that will require cleaning and maintaining and have at least two utilities present.
- b. Purchases valued at \$200,000 or more in any 12-month period that in the judgment of the Chancellor or Purchasing & Contract Administration would commit the College District or one of the colleges to an entirely new technology that would be pervasive for subsequent years.

For any cooperative purchasing contract valued at \$25,000 or more, Purchasing & Contract Administration shall document any contract-related fee, including any management fee. At least annually, Purchasing & Contract Administration shall present a written report regarding any contract-related fees, including any management fees, to the Board of Trustees at a properly posted open meeting.

### **IMPLICATIONS**

Financial: None

Strategic Plans: Goal I-Student Success; and Goal III-Performance Excellence

Employee Services: None

Attachments: Cooperative Contract Purchases over \$200,000

*Jody Eastland*

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Jody M. Eastland, MBA, FAHRMM, CMRP  
Director, Purchasing & Contract Administration

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Lisa Mazure, CPA  
Associate Vice Chancellor for  
Finance and Fiscal Services

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Dr. Thomas Cleary  
Interim Vice Chancellor for Finance & Administration

---

Dr. Mike Flores  
Chancellor

**COOPERATIVE CONTRACT PURCHASES OVER \$200,000**

<b>Location</b>	<b>Type of Funding</b>	<b>Description</b>	<b>Purpose/Why</b>	<b>COOP Admin Fee</b>	<b>Total Cost</b>	<b>Vendor/ Co-Op</b>
Information Technologies / DSO	Service Departments	Dice Maintenance Contract - Level 3	This relates to the support of the Alcatel-Lucent OmniPCX Enterprise (OXE) Telephone systems and installed applications for Alamo Community College.	\$0.00	\$386,965.55	Dice Communications Inc DIR-CPO-5358
Northeast Lakeview College/Facilities	District Maintenance Tax Notes 23	Purchase of door and hardware replacement throughout Chandler Building per West East Design Group LLC	Provide and install Door and Hardware replacement throughout the Chandler Building at Northeast Lakeview	\$0.00	\$315,525.00	Texas Lock & Door Closer Inc. Region 20 ESC-21027B
ACCESS / District Director IT Services Office	Service Departments	Purchase of (170) HP EliteBook 860 G11 Notebook Laptop Computers, (7) HP ZBook Firefly 16 G11 Mobile Workstation, (50) LED Monitors and Extended Warranties	Replacement of staff computers at the District Support Operations offices that have reached their end of life	\$0.00	\$250,680.00	Intech Southwest Services LLC DIR-TSO-4159

## Discussion and Possible Action on Approval of Investment Report Through February 28, 2025

Recommended for approval to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES on April 15, 2025.

### MINUTE ORDER

**“The Alamo Colleges District Board of Trustees hereby accepts the Investment Report as presented.”**

### PURPOSE

The following investment report is presented to the Board of Trustees for informational and approval purposes for the quarter ending February 28, 2025.

### BACKGROUND

1. Quarterly Investment Report as required by the *Texas Government Code Public Funds Investment Act 2256.023* (“PFIA”) – Quarter Ending February 28, 2025.
2. A detailed listing of investments.
3. An informational dashboard view and summary of the investments held by the District as of February 28, 2025 for operations and construction assets including both required information per the PFIA and other information, such as allocation, issuers, statistics etc.
4. A summary as of February 28, 2025 of all funds held by the District in the Texas State Auditor’s Office format.
5. A summary of the current status of Investment Officer training.

### IMPLICATIONS

**Financial:** N/A  
**Strategic Objective:** Goal III Performance Excellence  
**Human Resources:** N/A

### ATTACHMENT

Quarterly Investment Report

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Lisa L. Mazure, MSA, CPA      Date  
Assoc. Vice Chancellor of Finance  
and Fiscal Services

---

Dr. Thomas Cleary      Date  
Interim Vice Chancellor for Finance  
Administration

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Dr. Mike Flores      Date  
Chancellor





**ALAMO  
COLLEGES  
DISTRICT**

**Quarterly Investment Report**  
December 1, 2024 - February 28, 2025  
Portfolio Summary

Portfolio as of November 30, 2024		Portfolio as of February 28, 2025		Benchmark Comparison	
Beginning Book Value	614,372,889	Ending Book Value	755,587,585	<b>Portfolio's Avg. YTM for quarter<sup>2</sup>:</b>	<b>4.02%</b>
Beginning Market Value	613,905,530	Ending Market Value	755,507,772	Avg. Daily Net Yield of LGIP <sup>3</sup> :	4.44%
		Net Income	6,853,785	Avg. Yield 6-month Treasury Bill:	4.33%
		Change in Market Value <sup>1</sup>	141,602,242	Avg. Yield 1-year Treasury Bill:	4.24%
Unrealized Gain/(Loss)	(467,359)	Unrealized Gain/(Loss)	(79,813)	Avg. Yield 2-year Treasury Note	4.24%
		<b>Change in Unrealized Gain/(Loss)</b>	<b>387,546</b>		
		WAM <sup>2</sup> at Ending Period Date	<b>97 days</b>		

**Quarterly Market Summary:**

After implementing three interest rate cuts in the final four months of 2024, the Federal Open Market Committee (FOMC) decided to keep rates unchanged following its January 2025 meeting. This decision was influenced by the slow progress in reducing inflation to the Fed's 2% target, as well as ongoing uncertainty surrounding the President's economic policies. Meanwhile, the U.S. labor market has shown continued resilience. Jobless claims were lower than expected, keeping the unemployment rate steady at 4%. Looking ahead, the Fed has seven meetings scheduled for the remainder of 2025. Market participants are currently anticipating two additional rate cuts, with roughly a 50% chance that the next cut will occur in June.

**CERTIFICATION:**

All transactions and holdings of the Alamo Colleges District investment portfolio are in compliance with the Public Funds Investment Act (Chapter 2256) and the District's Board approved Investment Policy and strategy.

  
\_\_\_\_\_  
Dr. Thomas Cleary  
Interim Vice Chancellor  
for Finance & Administration

Lisa L. Mazure, Digitally signed by Lisa L. Mazure, MSA CPA  
Date: 2025.03.24  
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MSA CPA  
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Lisa L. Mazure, MSA, CPA  
Associate Vice Chancellor,  
Finance & Fiscal Services

Patrick F. Digitally signed by Patrick F. Vrba, Jr., CPA  
Date: 2025.03.21 12:01:07 -05'00'  
Vrba, Jr., CPA  
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Patrick F. Vrba, Jr., CPA  
Controller

Sean P. Digitally signed by Sean P. Mullen, CTP  
Date: 2025.03.17  
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Mullen, CTP  
\_\_\_\_\_  
Sean Mullen, CTP, CFP®  
Treasurer

<sup>1</sup>"Change in Market Value" is required data and includes all investments plus all interest and non-interest bearing bank accounts per State Auditor's Office definition and will primarily reflect the receipt and expenditure of the District's funds from quarter to quarter.

<sup>2</sup>Avg. Yield to Maturity (YTM) and Weighted Avg. Maturity (WAM) are weighted by Ending Book Value.

<sup>3</sup>Local Government Investment Pools (LGIP) are designed for funds that may be required for immediate expenditure, seeks to offer daily liquidity and to maintain a net asset value of one dollar. The District currently utilizes TexPool and TexPool Prime. For more info, visit <https://www.texpool.com>

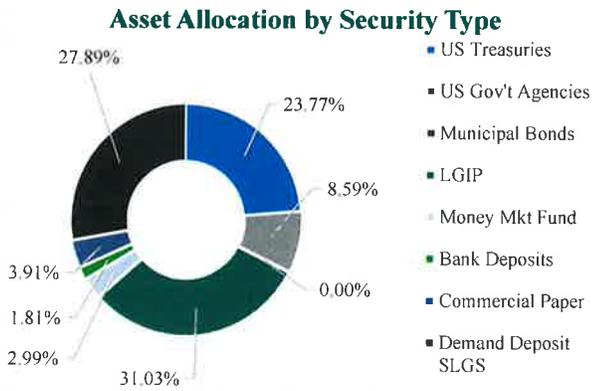
Report prepared by Finance and Fiscal Services (Treasury)  
Source: Hilltop Securities Asset Management; Investment Custody Statements



• **Chart 1** shows the portfolio's diversification by security type. A diversified portfolio contains a variety of asset types in an attempt to limit exposure to any single asset or risk.

• **Chart 2** illustrates the portfolio's diversification by maturity and will correspond to the liquidity needs of the District throughout the year.

**Chart 1**



**Chart 2**



Report prepared by Finance and Fiscal Services (Treasury)  
Source: Hilltop Securities Asset Management; Investment Custody Statements

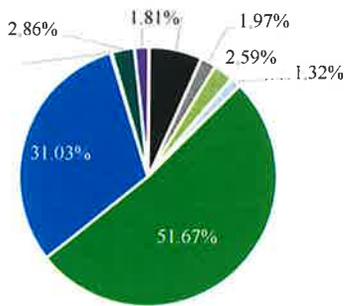


• **Chart 3** shows diversification by issuer and will change over time as new investments are purchased and existing investments mature. Diversification by issuer reduces the impact an issuer's default will have on the portfolio.

• **Chart 4** illustrates diversification by credit quality and provides a view of the portfolio's exposure to credit/default risk.

**Chart 3**

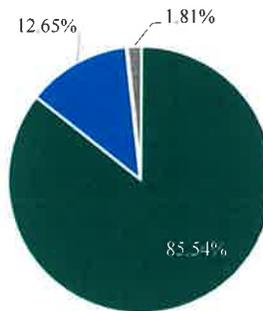
**Asset Allocation by Issuer**



- FHLB
- Royal Bank of Canada
- U.S. Treasury
- BlackRock T-Fund
- Bank Deposits
- FFCB
- Toyota Motor Credit Corp
- TexPool
- Allspring Money Market

**Chart 4**

**Asset Allocation by Credit Quality**



- AAA
- A-1+
- Not Rated (Bank Deposits)

Report prepared by Finance and Fiscal Services (Treasury)  
Source: Hilltop Securities Asset Management; Investment Custody Statements

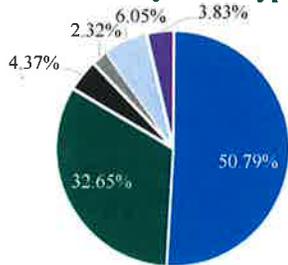


• **Chart 5** illustrates the portfolio's composition by fund type. The District's Operating Fund will ebb and flow as revenues and expenditures occur. The District's construction funds from bond proceeds will be spent as capital improvement plans are completed.

• **Chart 6** shows the total balance of each fund as of the period end.

**Chart 5**

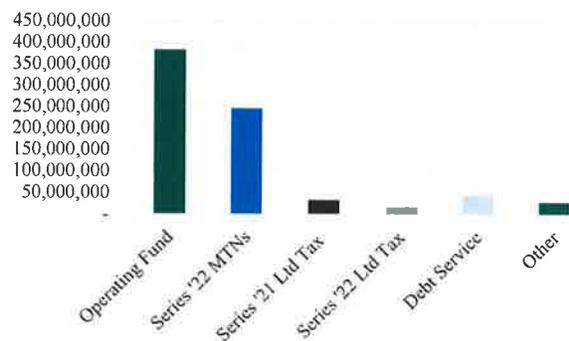
**Allocation by Fund Type**



- Operating Fund
- Series '22 MTNs
- Series '21 Ltd Tax
- Series '22 Ltd Tax
- Debt Service
- Other

**Chart 6**

**Investment Balances by Fund**



Report prepared by Finance and Fiscal Services (Treasury)  
Source: Hilltop Securities Asset Management; Investment Custody Statements



**Quarterly Investment Report**  
December 1, 2024 - February 28, 2025  
Detail of Securities as of Period End

Settlement Date	Security Type	Security Description	CPN %	Maturity Date	Next Call	Call Type	Par Value	Book Value	Market Value	Days to Mty	YTM %	Credit Rating
<b>Operating Investments</b>												
02/08/2023	AGCY	FHLB	4.250	03/14/2025	---	---	10,000,000.00	9,999,036.97	9,999,420.00	14	4.524	AAA
06/12/2024	AGCY	FHLB	5.200	04/09/2025	---	---	5,000,000.00	4,999,802.58	5,003,795.00	40	5.238	A-1+
11/25/2024	AGCY	FFCB	0.500	05/14/2025	---	---	5,000,000.00	4,960,497.06	4,962,320.00	75	4.446	AAA
03/01/2024	AGCY	FHLB	4.750	08/15/2025	---	---	10,000,000.00	9,996,443.19	10,020,070.00	168	4.822	AAA
06/27/2024	AGCY	FHLB	5.125	09/12/2025	---	---	10,000,000.00	10,002,316.17	10,044,040.00	196	5.080	AAA
06/12/2024	AGCY	FFCB	4.750	03/10/2026	---	---	5,000,000.00	4,991,265.40	5,029,725.00	375	4.927	AAA
05/27/2021	AGCY	FHLB	1.250	05/27/2026	---	Expired	10,000,000.00	10,000,000.00	9,658,430.00	453	1.097	AAA
05/16/2021	AGCY	FHLB	1.050	06/16/2026	---	Expired	5,000,000.00	5,000,000.00	4,810,315.00	473	0.938	AAA
01/06/2025	AGCY	FFCB	4.125	12/17/2029	---	---	5,000,000.00	4,940,938.95	5,000,085.00	1,753	4.400	AAA
<b>Subtotal</b>							<b>65,000,000.00</b>	<b>64,890,300.31</b>	<b>64,528,200.00</b>			
07/09/2024	CP	Toyota Motor Credit Corp	0.000	04/04/2025	---	---	10,000,000.00	9,951,927.78	9,957,200.00	35	5.291	A-1+
01/08/2025	CP	Royal Bank of Canada	0.000	08/11/2025	---	---	10,000,000.00	9,805,758.34	9,802,640.00	164	4.403	A-1+
01/08/2025	CP	Royal Bank of Canada	0.000	09/08/2025	---	---	10,000,000.00	9,773,452.78	9,769,000.00	192	4.397	A-1+
<b>Subtotal</b>							<b>30,000,000.00</b>	<b>29,531,138.89</b>	<b>29,528,840.00</b>			
03/20/2024	US GOVT	U.S. Treasury Note	1.750	03/15/2025	---	---	10,000,000.00	9,987,350.84	9,989,062.50	15	5.104	AAA
01/08/2025	US GOVT	U.S. Treasury Bill	0.000	05/08/2025	---	---	10,000,000.00	9,921,341.00	9,922,725.00	69	4.282	A-1+
03/01/2024	US GOVT	U.S. Treasury Note	2.750	05/15/2025	---	---	10,000,000.00	9,956,731.37	9,967,187.50	76	4.889	AAA
02/11/2025	US GOVT	U.S. Treasury Bill	0.000	06/12/2025	---	---	12,000,000.00	11,856,229.17	11,859,105.00	104	4.306	A-1+
02/13/2024	US GOVT	U.S. Treasury Note	3.000	07/15/2025	---	---	15,000,000.00	14,908,766.28	14,927,343.75	137	4.657	AAA
02/28/2025	US GOVT	U.S. Treasury Bill	0.000	07/31/2025	---	---	10,000,000.00	9,823,384.44	9,826,250.00	153	4.318	A-1+
01/23/2025	US GOVT	U.S. Treasury Bill	0.000	08/07/2025	---	---	10,000,000.00	9,818,775.34	9,818,141.70	160	4.249	AAA
01/23/2025	US GOVT	U.S. Treasury Note	3.500	09/15/2025	---	---	10,000,000.00	9,959,418.69	9,957,812.50	199	4.268	AAA
01/13/2025	US GOVT	U.S. Treasury Note	2.250	11/15/2025	---	---	10,000,000.00	9,860,587.05	9,862,500.00	260	4.270	AAA
02/13/2024	US GOVT	U.S. Treasury Note	1.625	02/15/2026	---	---	15,000,000.00	14,604,785.26	14,643,750.00	352	4.456	AAA
01/31/2025	US GOVT	U.S. Treasury Note	3.750	04/15/2026	---	---	5,000,000.00	4,973,958.49	4,980,468.75	411	4.227	AAA
11/25/2024	US GOVT	U.S. Treasury Note	3.625	05/15/2026	---	---	5,000,000.00	4,958,027.84	4,972,656.25	441	4.347	AAA
02/05/2025	US GOVT	U.S. Treasury Note	4.250	03/15/2027	---	---	5,000,000.00	5,001,058.43	5,024,218.75	745	4.238	AAA
01/06/2025	US GOVT	U.S. Treasury Note	4.500	04/15/2027	---	---	5,000,000.00	5,023,577.73	5,050,781.25	776	4.264	AAA
02/05/2025	US GOVT	U.S. Treasury Note	3.625	03/31/2028	---	---	5,000,000.00	4,907,422.89	4,950,000.00	1,127	4.272	AAA
01/06/2025	US GOVT	U.S. Treasury Note	1.125	08/31/2028	---	---	5,000,000.00	4,481,238.99	4,535,937.50	1,280	4.355	AAA
<b>Subtotal</b>							<b>142,000,000.00</b>	<b>140,042,653.79</b>	<b>140,287,940.45</b>			
<b>Subtotal Separate Operating Investments</b>							<b>237,000,000.00</b>	<b>234,464,092.99</b>	<b>234,344,980.45</b>			
	LGBP	TEXPOOL - General Fund					54,694,992.21	54,694,992.21	54,694,992.21	1	4.365	AAA
	LGBP	TEXPOOL, PRIME - General Fund					67,936,903.21	67,936,903.21	67,936,903.21	1	4.487	AAA
	Tay Sweep	BLACKROCK F-FUND					992,812.36	992,812.36	992,812.36	1	3.242	AAA
	MMFUND	ALSPRING:GOVT MM SEI					21,634,501.07	21,634,501.07	21,634,501.07	1	4.302	AAA
<b>Total Operating</b>							<b>382,259,208.85</b>	<b>379,723,301.84</b>	<b>379,604,189.30</b>			
<b>Debt Service Fund</b>												
01/23/2025	US GOVT	U.S. Treasury Bill	0.000	07/17/2025	---	---	5,000,000.00	4,920,142.08	4,920,761.10	139	4.312	A-1+
11/25/2024	US GOVT	U.S. Treasury Note	4.750	07/31/2025	---	---	10,000,000.00	10,012,927.61	10,017,187.50	153	4.435	AAA
02/20/2025	US GOVT	U.S. Treasury Bill	0.000	07/31/2025	---	---	15,000,000.00	14,732,948.67	14,739,375.00	153	4.357	A-1+
<b>Subtotal</b>							<b>30,000,000.00</b>	<b>29,666,018.36</b>	<b>29,677,323.60</b>			
	LGBP	TEXPOOL - Debt Service					16,051,918.47	16,051,918.47	16,051,918.47	1	4.365	AAA
<b>Total Debt Service</b>							<b>46,051,918.47</b>	<b>45,717,936.83</b>	<b>45,729,242.07</b>			

Report prepared by Finance and Fiscal Services (Treasury)  
Source: Hilltop Securities Asset Management; Investment Custody Statements



Quarterly Investment Report  
December 1, 2024 - February 28, 2025  
Detail of Securities as of Period End

Settlement Date	Security Type	Security Description	CPN %	Maturity Date	Next Call	Call Type	Par Value	Book Value	Market Value	Days to Mts	YTM %	Credit Rating
<b>CIP/MTN Construction</b>												
11/16/2023	US GOVT	U S Treasury Note	3.125	08/15/2025			10,000,000.00	9,917,317.92	9,945,312.50	168	4.962	AAA
							<b>Subtotal</b>	<b>10,000,000.00</b>	<b>9,917,317.92</b>			
		<b>Subtotal Separate CIP/MTN Construction Investments</b>					<b>10,000,000.00</b>	<b>9,917,317.92</b>	<b>9,945,312.50</b>			
	L.GIP	TEXPOOL - 2022 CIP CONSTRUCTION					7,598,515.93	7,598,515.93	7,598,515.93	1	4.365	AAA
	L.GIP	TEXPOOL - 2021 CIP CONSTRUCTION					33,033,198.18	33,033,198.18	33,033,198.18	1	4.365	AAA
	L.GIP	TEXPOOL - 2022 MTN CONSTRUCTION					35,903,117.42	35,903,117.42	35,903,117.42	1	4.365	AAA
	SLGS	Demand Deposit SLGS - 2022 MTN CONSTRUCTION					210,760,100.90	210,760,100.90	210,760,100.90	1	3.310	AAA
		<b>Total CIP/MTN Construction</b>					<b>297,294,932.43</b>	<b>297,212,250.35</b>	<b>297,240,244.93</b>			
		<b>Total Operating/Debt Service/CIP Construction</b>					<b>725,606,059.75</b>	<b>722,653,489.03</b>	<b>722,573,676.30</b>			
<b>Other</b>												
	L.GIP	TEXPOOL - Rev Bond Construction					174,407.32	174,407.32	174,407.32	1	4.365	AAA
	L.GIP	TEXPOOL - GO Bonds Construction					243,365.94	243,365.94	243,365.94	1	4.365	AAA
	L.GIP	TEXPOOL - MTN 2020 Construction					13,111,454.81	13,111,454.81	13,111,454.81	1	4.365	AAA
	L.GIP	TEXPOOL - Restricted Scholarship					4,033,627.43	4,033,627.43	4,033,627.43	1	4.365	AAA
	L.GIP	TEXPOOL - CPSB Escrow					987,109.94	987,109.94	987,109.94	1	4.365	AAA
	L.GIP	TEXPOOL - Pac Nat Major Repairs					720,471.78	720,471.78	720,471.78	1	4.365	AAA
		<b>Total Investments</b>					<b>744,876,496.97</b>	<b>741,923,926.25</b>	<b>741,844,113.52</b>			
<b>Retainage Accounts for Construction</b>												
		INTEREST-BEARING BANK DEPOSITS (HoA)					1,376,318.28	1,376,318.28	1,376,318.28	1	2.700	
		INTEREST-BEARING BANK DEPOSITS (JPM)					8,260,659.05	8,260,659.05	8,260,659.05	1	1.200	
<b>Other Bank Deposits</b>												
		BANK DEPOSITS					4,026,681.00	4,026,681.00	4,026,681.00	1		
		<b>Total Investments/Bank Deposits</b>					<b>758,540,155.30</b>	<b>755,587,584.58</b>	<b>755,507,771.85</b>			

Report prepared by Finance and Fiscal Services (Treasury)  
Source: Hilltop Securities Asset Management; Investment Custody Statements

**ALAMO COMMUNITY COLLEGE DISTRICT**  
**Quarterly Investment Report (Including Deposits)**  
**FOR PERIOD BEGINNING DECEMBER 1, 2024 - FEBRUARY 28, 2025**

**February 28, 2025**  
**Market Value**

**Investment or Deposit Type**

**Publicly Traded Equity and Similar Investments**

Common Stock (U.S. and foreign stocks held in separately managed accounts or internally managed by institution investment staff; exclude mutual or commingled funds)  
 Equity/Stock Mutual Funds  
 Balanced Mutual Funds (where target allocation is > 50% equities)  
 "Commonfund" Equity Commingled Funds  
 Other Equity Commingled Funds (if primarily invested in publicly traded equities)  
 Preferred Stock  
 Other - list by type

**Total Publicly Traded Equity and Similar Investments** 0

**"Other" Investments- Other than Publicly Traded Equity and Debt Investments**

Real Estate (include direct ownership & investments in real estate limited partnerships, private REITs, or similar vehicles; include a portfolio of publicly traded REITs if managed as a separate asset allocation category rather than comprising part of a broadly diversified stock portfolio )  
 Other Real Asset Investment (e.g. investments in infrastructure funds)  
 Private Equity  
 Hedge Funds  
 "Commonfund" Alternative Asset Commingled Funds (Real Estate, Private Equity, Hedge Funds, Commodities, etc.)  
 Annuities  
 Commodities  
 Collectibles  
 Other - list by type

**Total "Other" Investments - Other than Publicly Traded Equity & Debt Investments** 0

**Publicly Traded Debt & Similar Investments >1 year maturity**

U.S. Government Securities ("Treasury's")	29,514,063
U.S. Government Agency Securities ("Agencies")	24,498,555
Mortgage Pass-Throughs - "Agency"	
Mortgage Pass-Throughs - "Private Label"	
Asset-Backed Securities (ABS) (other than mortgage-backed securities)	
Sovereign Debt (non-U.S.)	
Municipal Obligations	
Collateralized Mortgage Obligations (CMOs) - list below by category	
Interest Only Strips (IOS)	
Principal Only Strips (POs)	
Inverse Floaters	
Stated Final Maturity longer than 10 years	
Other CMOs- "Agency"	
Other CMOs- "Private Label"	
Corporate Obligations (U.E. or foreign companies- list below by rating)	
Highly Rated (AAA/AA or equivalent)	
Other Investment Grade (A/BBB or equivalent)	
High Yield Bonds (<BBB or equivalent)	
Not Rated (NR)	
Fixed Income/Bond Mutual Funds (longer term; registered with the SEC)	
Balanced Mutual Funds (where target allocation is > 50% bonds or other debt securities)	
"Commonfund" Fixed Income/Bond Commingled Funds	
Other Fixed Income/Bond Commingled Funds (primarily invested in publicly traded debt securities; not registered with the SEC)	
GICs (Guaranteed Investment Contracts)	
<b>Total Publicly Traded Debt &amp; Similar Investments &gt;1 year</b>	<b>54,012,618</b>

**Short-Term Investments & Deposits**

U.S. Government Securities ("Treasury's")	361,156,615
U.S. Government Agency Securities ("Agencies")	40,029,645
Banker's Acceptances	
Commercial Paper - A1/P1 (or equivalent)	29,528,840
Other Commercial Paper - lower rated	
Repurchase Agreements (Repos)	
Money Market Mutual Funds (registered with the SEC)	21,634,501
Short-Term Mutual Funds Other than Money Market Mutual Funds (registered with the SEC)	
Public Funds Investment Pool Created to Function as a Money Market Mutual Fund (not registered w/ SEC but "2a7-like")	
TexPool (and TexPool Prime)	234,489,083
Other Public Funds Investment Pools Functioning as Money Market Mutual Funds	
Other Investment Pools - Short-Term (not created to function as a money market mutual fund)	
Certificates of Deposit (CD) - Nonnegotiable	
Certificates of Deposit (CD) - Negotiable	
Bank Deposits	13,663,658
Cash Held at State Treasury	
Securities Lending Collateral Reinvestments (direct investments or share of pooled collateral)	
Other- Municipal Securities	
Other - Bank Sweep (Treasury Fund)	
	<u>992,812</u>
<b>Total Short-Term Investments &amp; Deposits</b>	<b>701,495,154</b>

**TOTAL INVESTMENTS and DEPOSITS** 755,507,772

**TOTAL EXCLUDING BANK DEPOSITS** 741,844,114



PFIA Officer Training as of February 28, 2025

Name	Title	Most Recent PFIA Training	Officer Designation
Dr. Thomas Cleary	Interim Vice Chancellor for Finance and Administration	February 2024	Investment officer in absence of Associate Vice Chancellor
Lisa L. Mazure MSA, CPA	Assoc. Vice Chancellor, Finance and Fiscal Services (1)	June 2024	Designated investment officer by Board of Trustees
Patrick F. Vrba, Jr., CPA	Controller	June 2024	Investment officer
Sean Mullen, CTP, CFP®	Treasurer	February 2025	Investment officer- delegated management of investment activity

Per Policy C.1.7 Investments: The Associate Vice Chancellor of Finance and Fiscal Services is designated as the investment officer of the College District by Board authority delegated through the Chancellor. In the absence of the Associate Vice Chancellor of Finance and Fiscal Services, the Vice Chancellor for Finance and Administration is deemed to be the investment officer. The investment officer shall be responsible for the investment of funds consistent with the investment policy adopted by the Board. The Associate Vice Chancellor of Finance and Fiscal Services may delegate management responsibility for daily investment transactions to the Controller or Treasurer.

*Requirement: 5 hours of training each biennium. Biennium during reporting period 9-1-23 to 8-31-25.  
New Investment Officers must take training within 6 months.*

## Discussion and Possible Action on Reaffirmation of Policy C.1.10

Presented to the Board Acting as Committee of the Whole on May 6, 2025, and now presented to Board for approval on May 20, 2025.

### MINUTE ORDER

"The Board has reviewed the Alamo Colleges District Tax Abatements and Tax Increment Financing Policy C.1.10, and it is reaffirmed as presented in Attachment 1."

### PURPOSE

To review and reaffirm the Tax Abatement Policy as required by statute.

### BACKGROUND

The Board of Trustees of Alamo Colleges District adopted a **Tax Increment Financing Policy** in 2009. The Policy is to be reviewed and amended or affirmed every two years.

No changes are recommended to the policy.

### IMPLICATIONS

**Financial:** None

**Strategic Objective:** Goal III – Performance Excellence

**Human Resources:** None

### ATTACHMENTS

Attachment 1: Current Policy C.1.10

\_\_\_\_\_  
Lisa L. Mazure, MSA, CPA                      Date  
Associate Vice Chancellor for Finance  
and Fiscal Services

\_\_\_\_\_  
Dr. Thomas Cleary                              Date  
Interim Vice Chancellor for Finance and  
Administration

\_\_\_\_\_  
Dr. Mike Flores                                  Date  
Chancellor



**Board Policies Reviewed with No Substantive Change**  
May 20, 2025

Policy No.	Policy Title	Responsible Department	Effective Date
<b>Policy Section C: Business and Support Services</b>			
C.01.10	Tax Abatement	Vice Chancellor for Finance and Administration	5/20/25

### **Tax Abatement Agreements**

The College District has elected to become eligible to participate in tax abatement agreements as permitted by Chapter 312 of the Texas Tax Code.

### **Guidelines and Criteria for Tax Abatement Agreements**

Under the authority of the Tax Abatement Act (Section 312.001 et. seq. Texas Tax Code), the governing body of a taxing unit is eligible to enter into tax abatement agreements with property owners in an area designated a Reinvestment Zone or Enterprise Zone to exempt from taxes all or part of the increased value in the property on the condition that the owner makes specified improvements. This policy constitutes the adoption of guidelines and criteria for granting the abatements.

### **Section 1 - Definitions**

- a. "*Abatement*" means the full or partial exemption from ad valorem taxes of certain real property in a reinvestment zone or enterprise zone designated for economic development purposes.
- b. "*Reinvestment Zone*" is an area where a municipality or Bexar County has decided to influence development patterns and attract major investments that will contribute to the development of the municipality or the county through the use of tax abatement for specified real property improvements, and has taken formal action to designate a specific area as such.
- c. "*Enterprise Zone*" means an area declared by the Texas Enterprise Zone Board to be eligible for the benefits of the Texas Enterprise Zone Act.
- d. "*Modernization*" means the replacement and updating of existing facilities which increases the productive input or output, updates the technology or substantially lowers the unit cost of operation. Modernization may result from the construction, alteration, or installation of buildings.
- e. "*Base Year Value*" means the assessed value of eligible property January 1, preceding the execution of the agreement, plus the agreed upon value of eligible property improvements made after January 1.
- f. "*Manufacturing Facility*" means buildings and structures, including fixed machinery and equipment, used or to be used for the mechanical or chemical transformation of materials or substances into new products. Establishments engaged in assembling component parts of manufactured products are also considered manufacturing.
- g. "*Biomedical/Biotech Research Facility*" means buildings and structures, including fixed machinery and equipment, used or to be used primarily for research on

experimentation to improve or develop new tangible goods or materials or to improve or develop the production process thereto.

- h. "*Regional Distribution Facility*" means buildings and structures, including fixed machinery and equipment, used or to be used primarily to receive, store, service, or distribute goods or materials where a majority of the goods or services are distributed to points at least 100 miles from any part of Bexar County.
- i. "*Regional Tourist Entertainment Facility*" means buildings and structures, including fixed machinery and equipment, used or to be used in providing amusement/entertainment through the admission of the general public where the majority of users are likely to stay in the City for more than one day and will, therefore, likely utilize local restaurants and hotel/motel accommodations.
- j. "*Other Basic Industry*" means buildings and structures, including fixed machinery and equipment, not elsewhere described, used or to be used for the production of products or services which result in the creation of new permanent full-time jobs and bring new wealth into the community.

**Section 2 - Abatement Authorized**

- a. *Authorized Facilities.* A facility may be eligible for abatement if it is a Manufacturing/Assembly Facility, Regional Distribution Facility, Regional Tourist Entertainment Facility, Biomedical/Biotech Research Facility, or Other Basic Industry and is located in a Reinvestment zone.
- b. *Creation of New Values.* Abatement may only be granted for the additional value of eligible real property improvements subject to such additional limitations the College District may require. The College District shall not enter into an abatement agreement if (1) it finds that the application for Tax Abatement was filed after the commencement of construction, expansion, or modernization, or (2) it finds that the College District was not officially notified that construction, expansion, or modernization would commence on a given date.
- c. *New and Existing Facilities.* Abatement may be granted for new facilities for purposes of modernization or expansion.
- d. *Eligible Property.* Abatement may be extended to the value of buildings, structures, fixed machinery and equipment, site improvements, plus that office space and related fixed improvements necessary to the operation and administration of the facility.
- e. *Leased Facilities.* If a leased facility is granted abatement, the agreement may only be executed with the lessor. In such cases, lessor shall demonstrate binding

contracts with the lessee to guarantee job creation. Said lease shall include the tax abatement agreement.

- f. *Value and Term of Abatement.* Abatement may be granted on a case-by-case basis at the sole discretion of the Board of Trustees of the College District. Abatement, if granted, will be effective with the January 1 valuation date immediately preceding the date of the execution of the agreement. If a modernization project includes facility replacement, the maximum abated value shall be the value of the new unit(s) less the value of the old unit(s). The percent of value to be abated (which ranges from 0 percent to 100 percent) is based on the capital cost of the project improvements OR the number of new permanent jobs created and sustained in each year of the abatement period. The Board decide as an additional incentive that projects that initially create jobs that fall into the 50 to 75 percent Abatement range would be entitled to increase their percent abatement as new jobs are added. For example, a project that initially creates 60 permanent jobs is eligible for 50% tax abatement. In the second year of the abatement period, sixteen (16) additional jobs are added. The abatement could then increase to 75% and so on as jobs are created. Conversely, if jobs are reduced, the percent abatement would also be adjusted. The term of the standard abatement can be up to six years:

Schedule I:      STANDARD SIX-YEAR ABATEMENT

Percent Abatement	Capital Cost of the Project "Improvements"	OR	No. of New Permanent Jobs Created & Sustained In Each Year of Abatement
0%	\$0-\$2,200,000		0-50
50%	\$2,200,001-\$3,400,000		51-75
75%	\$3,400,001-\$4,500,000		76-100
100%	Over \$4,500,000		Over 100

Special ten (10) year tax abatement allowances are permissible for projects if the project, in addition to meeting the criteria in Schedule I, also meets one of the following criteria:

1. If the project is located in a State-approved Enterprise Zone, the term of the abatement can be up to ten (10) years.
2. If initial total project costs are greater than \$50,000,000 (Fifty Million), the term of the abatement can be up to ten years.

3. If the project is located in an area designated by the municipality or county as eligible for tax abatements longer than the standard six-year term, the abatement, when granted, will be for the duration of the agreement by the entity which designated the area as a Reinvestment Zone.
- g. *Economic Qualification.* In order to be eligible and receive tax abatement, the planned improvement:
1. must be located in an area designated by the municipality or the county as a reinvestment zone under Section 312 of the Texas Tax Code, or in an enterprise zone as designated by the State;
  2. must be reasonably expected to increase the appraised value of the improved property according to Section 2(f);
  3. must be expected to increase employment based on the number of permanent jobs created and sustained in each year of the abatement as per Section 2(f);
  4. should not be expected to solely or primarily have the effect of merely transferring existing employment from one part of the College District to another without demonstration of increased future investment (Dollars or Jobs) or unusual circumstances whereby without such a move employment is likely to be reduced; AND,
  5. must be necessary because capacity cannot be provided efficiently utilizing existing improved property when reasonable allowance is made for necessary improvements or relevant governmental actions.
- h. *Taxability.* From the execution of the abatement to the end of the agreement period taxes shall be payable as follows:
1. the base year value of existing eligible property as determined each year shall be fully taxable; AND,
  2. the additional value of new eligible property shall be taxable in the manner described in Section 2(f), Subsections 1, 2, and 3.

**Section 3 - Application**

- a. Any present or potential owner of taxable property in the College District may request tax abatement by filing an Application for Tax Abatement with the Chancellor of the College District.
- b. The application shall consist of a completed application form accompanied by: a general description of the new improvements to be undertaken; a descriptive list of the improvements for which an abatement is requested; the proposed participation of other local taxing units; the estimated amount of abatement; and,

a time schedule for undertaking and completing the proposed improvements. In the case of modernization, a statement of the assessed value of the facility, separately stated for real and personal property, shall be given for the tax year immediately preceding the application. The application form may require such financial and other information as the Chancellor deems appropriate for evaluating the financial capacity and other factors of the applicant.

- c. Should the Chancellor decide to recommend a tax abatement, a draft tax abatement agreement will be presented to the Board of Trustees for consideration and possible approval.
- d. In order to enter into a tax abatement agreement, the College District must find that the terms of the proposed agreement meet these Guidelines and criteria and that:
  - 1. there will be no substantial long-term adverse effect on the provision of the College District's tax base; AND,
  - 2. the planned use of the property will not constitute a hazard to public safety, health, or morals. As a matter of policy, the Board of Trustees explicitly states that tax abatement is not applicable to projects wherein the primary purpose of the business is serving alcoholic beverages or where nudity is involved.
- e. In addition to any other requirement of law, the public notice of a meeting at which the governing body of a municipality or other taxing unit will consider the approval of a tax abatement agreement with a property owner must contain:
  - 1. The name of the property owner and the name of the applicant for the tax abatement agreement;
  - 2. The name and location of the reinvestment zone in which the property subject to the agreement is located;
  - 3. A general description of the nature of the improvements or repairs included in the agreement; and
  - 4. The estimated cost of the improvements or repairs.

The notice of a meeting required by this section must be given in the manner required by Government Code Chapter 551, except that the notice must be provided at least 30 days before the scheduled time of the meeting.

#### **Section 4 - Agreement**

- a. After approval, the College District shall formally pass a resolution and execute an agreement with the owner of the facility which shall include:
  - 1. estimated value to be abated and the base year value;
  - 2. the commencement date and the termination date of abatement;
  - 3. the proposed use of the facility, nature of construction, time schedule, map, property description, and improvement list as provided in [C.1.10.F](#),

### **C.01.10 Tax Abatements and Tax Increment Financing Policy** Responsible

Department: Vice Chancellor for Finance and Administration Board Adoption: 8-18-09

Last Board Action: 5-16-23, **5-20-25**

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*Application for Tax Abatement;*

4. contractual obligations in the event of default, violation of terms or conditions, delinquent taxes, recapture, administration and assignment, or other provisions that may be required for uniformity or state law;
5. amount of investment and average number of jobs involved;
6. percent to be abated as provided for in Section 2.

#### **Section 5 - Recapture**

- a. In the event that the facility is completed and begins producing product or service, but subsequently discontinues producing product or service for any reason excepting fire, explosion, or other casualty or accident or natural disaster for a period of one year during the abatement period, then the agreement shall terminate and so shall the abatement of the taxes for the calendar year during which the facility no longer produces. The taxes otherwise abated for that calendar year shall be paid to the College District within sixty days from the date of termination.
- b. Should the College District determine that the company or individual is in default according to the terms and conditions of its agreement, College District shall notify the company or individual in writing at the address stated in the agreement, and if such is not cured within sixty (60) days from the date of such notice ("Cure Period"), then the agreement may be terminated.
- c. In the event that the company or individual (1) allows its ad valorem taxes owed College District to become delinquent and fails to timely and properly follow the legal procedures for their protest and/or contest; (2) violates any of the terms and conditions of the abatement agreement and fails to cure during the Cure Period; (3) is in default with any other program sponsored by any other local tax abating entity; (4) decides to relocate the company to a location outside of the designated reinvestment zone; or (5) ceases operation, the agreement then may be terminated and all taxes previously abated by virtue of the agreement will be recaptured and paid within sixty (60) days of termination.

#### **Section 6 - Administration**

- a. The Chief Appraiser of the Bexar Appraisal District shall annually determine an assessment of the real and personal property comprising the reinvestment zone. Each year, the company or individual receiving abatement shall furnish the Chief Appraiser with such information as may be necessary for the abatement. Once value has been established, the Chief Appraiser shall notify the affected jurisdictions which levy taxes of the amount of the assessment.
- b. The agreement shall stipulate the employees and/or designated representatives of

### **C.01.10 Tax Abatements and Tax Increment Financing Policy Responsible**

Department: Vice Chancellor for Finance and Administration Board Adoption: 8-18-09

Last Board Action: 5-16-23, **5-20-25**

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the College District who will have access to the reinvestment zone during the term of the abatement to inspect the facility to determine if the terms and conditions of the agreement are being met. All inspections will be made only after the giving of twenty-four (24) hours prior notice and will only be conducted in such manner as to not unreasonably interfere with the construction and/or operation of the facility.

- c. Upon completion of construction, the Chancellor or the Chancellor's designee shall annually evaluate each facility receiving abatement to ensure compliance with the agreement and report possible violations of the contract and agreement to the Board of Trustees.

#### **Section 7 - Assignment**

Tax abatement agreements may be assigned to a new owner only with College District Board of Trustees' approval.

#### **Section 8 - Sunset Provision**

These Guidelines and Criteria are effective upon the date of their adoption and will remain in force for two years, at which time all reinvestment zones and tax abatement contracts created pursuant to its provisions will be reviewed by the College District to determine whether the goals have been achieved. Based on that review, the Guidelines and Criteria will be modified, renewed, or eliminated.

#### **Tax Increment Financing**

Requests to the Board for College District participation in Tax Increment Financing projects (TIFs) shall be submitted in writing by the taxing entity requesting College District participation (the sponsoring entity). The request, including all supporting documentation, shall be included in the packet distributed to Board members prior to the next regular Board meeting. Within 15 days after receipt of such request, the College District shall designate a representative to meet with TIF representatives, but there shall be no obligation to participate in the TIF unless and until the Board consents to participation. The designee shall be the Board Member representing the district in which the TIF will be located (or that Board Member's staff designee), unless the Board designates another representative.

The College District will not normally participate in TIFs for the following reasons:

1. Education and training of students, rather than land development and redevelopment, is the College District's mission;
2. New construction programs associated with TIFs may result in an increased number of students for the colleges; however, they will not provide the increased tax base to support the increased college workload, resulting in the present taxpayers' underwriting of the cost of the additional students; and

### **C.01.10 Tax Abatements and Tax Increment Financing Policy** Responsible

Department: Vice Chancellor for Finance and Administration Board Adoption: 8-18-09

Last Board Action: 5-16-23, **5-20-25**

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3. The College District's role in economic development of the municipalities and the County is to provide a high-quality trained and educated workforce, and property tax is one of the College District's primary resources for accomplishing the College District's mission.

Should the Board decide to consider participation in a TIF, the following criteria, among others, shall be used to determine whether to participate. The proposed TIF need not meet all of the criteria, but the Board shall consider all of the criteria, among others, when determining whether or not the College District shall participate:

1. Whether the proposed TIF will be used for the primary purpose of encouraging community development or revitalization within any municipality within Bexar County.
2. Whether the written request for participation includes a project location map, showing the location of the proposed project and the proximity of the proposed project to schools, libraries, parks and health facilities and places upon the map (plat) a depiction of the TIF improvements thereon as a condition of College District participation.
3. The economic and social effect the TIF will have on the area contained within the boundaries of zone and the economic and social effect upon surrounding property, which shall include a cost benefits analysis for the College District.
4. The participation level of other taxing entities.
5. Whether the TIF agreement provides for an administrative fee to the College District as determined by the College District to cover its expenses for collecting and remitting the tax proceeds to the TIF.
6. Whether any College District capital projects may be leveraged (or furthered) by the TIF.
7. Whether there is a potential to affect future College District expansion.
8. Whether the TIF is in an area identified by the sponsoring entity as an area targeted for reinvestment.
9. Whether there are a substantial number of vacant/abandoned or substandard commercial or residential structures to be improved by the TIF.
10. Whether there exists declining property values in the vicinity of and to be addressed by the TIF.

College District participation in TIFs (other than TIF agreements in existence before the adoption of this policy) shall be at a level of not more than 50%, and for a period of not more than 15 years.

Should the Board approve College District participation in a TIF, all of the conditions upon which the Board approves the TIF shall be incorporated in a written contract with the sponsoring entity.

**C.01.10 Tax Abatements and Tax Increment Financing Policy** Responsible

Department: Vice Chancellor for Finance and Administration Board Adoption: 8-18-09

Last Board Action: 5-16-23, **5-20-25**

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**Conflicts of Interest**

Property within a reinvestment zone that is owned or leased by a Board Member is excluded from property tax abatement or tax increment financing.

Form [C.1.10.F](#) Application for Tax Abatement

*Legal Reference - TACC Policy Reference Manual*

CAI(LEGAL) - Appropriations and Revenue Sources: Ad Valorem Taxes





EXHIBIT I: FISCAL YEAR 2025 UNRESTRICTED SUMMARY REPORT

<b>\$ in Millions</b>	<b><u>Unrestricted ONLY</u></b>			
<b><u>FY24</u></b>				
Beginning Fund Balance (9/1/23)	\$107.5			
Revenue	\$518.5			
Expense	\$508.8			
<b>Ending Fund Balance (8/31/24)</b>	<b>\$117.2</b>			
<b><u>FY25</u></b>				
	<b><u>Approved</u></b>	<b><u>Amend #1</u></b>	<b><u>Amend #2</u></b>	<b><u>Adjusted</u></b>
Beginning Fund Balance (9/1/24)	<b>\$117.2</b>			<b>\$117.2</b>
Revenue (budget)	\$528.6	\$3.8	\$2.5	\$534.8
Expense (budget)	\$528.6	\$48.6	\$2.5	\$579.7
<b>Ending Fund Balance (8/31/25)</b>	<b>\$117.2</b>	<b>-\$44.9</b>	<b>\$0.0</b>	<b>\$72.3</b>

## Discussion and Possible Action to Ratify Palo Alto College Drainage Improvements

Presented to the Board Acting as Committee of the Whole on May 6, 2025, and now presented to the Board for approval on May 20, 2025

### MINUTE ORDER

**"The Board of Trustees hereby finds an emergency and for that reason and to resolve a potential claim ratifies the issuance of a change order in excess of 25% of the original purchase order value to the cooperative purchase agreement with SpawGlass Contractors Inc., for improvements to the underfloor and site drainage at Palo Alto College Building 6, Student Center for Alamo Colleges District, for an increase of \$505,200 and a revised contract amount of \$2,109,959, subject to subsequent execution of agreements in form and terms acceptable to District Counsel, as requested by the Associate Vice Chancellor for Facilities Operations and Construction Management."**

### PURPOSE

To declare an emergency and on that basis award a change order in excess of 25% of the original purchase order value to resolve unforeseen, hidden conditions creating a safety emergency.

### BACKGROUND

Excavation contemplated by the scope of work disclosed unforeseen soil conditions which required a drastic increase in the volume of earth to be removed and the addition of expensive alternate means of shoring for safety purposes. The change order provides for additional trench excavation and shoring to support unstable soils and allow contractor employees in and around the deep excavation safe working conditions in accordance with OSHA standards. Failure to issue the change order could result in a claim by the contractor.

### IMPLICATIONS

**Financial:** MTN and PM Institutional Funds

**Strategic Plan:** Goal II – Principle-Centered Leadership; Goal III Performance Excellence

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Lisa L. Mazure, MSA, CPA.  
Assoc Vice Chancellor for Finance and  
Fiscal Services

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Gregory L. McClure  
Assoc. Vice Chancellor for Facilities Operations  
and Construction Management

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Dr. Thomas S. Cleary  
Interim Vice Chancellor for Finance & Admin.

---

Dr. Mike Flores  
Chancellor



ALAMO  
COLLEGES  
DISTRICT

# Discussion and Possible Action to Approve the Execution of a Utility Service Agreement with San Antonio Water System for Service to the Northwest Training and Education Center

Presented to the Board Acting as Committee of the Whole on May 6, 2025, and now presented to the Board for approval on May 20, 2025.

## MINUTE ORDER

**"The Board of Trustees hereby approves the Execution of a Utility Service Agreement with San Antonio Water System for service to the Northwest Training and Education Center substantially as attached in form and terms acceptable to District Counsel, as requested by the Associate Vice Chancellor for Facilities Operations and Construction Management."**

## PURPOSE

To provide for potable and waste-water service to the Northwest Training and Education Center site.

## BACKGROUND

The College District has made initial investments in water infrastructure for the Northwest Training and Education Center ("NWETC") site since its acquisition in 2006, including investment pursuant to a Utility Service Agreement ("USA") with San Antonio Water System ("SAWS") executed in 2012, which provided for 200 equivalent dwelling units ("EDUs") of potable water service and 135 EDUs of waste-water service.

Administration recommends the acquisition of an additional 46 EDUs of waste-water service capacity as previewed with the Board in September 2021.

The attached 2025 USA replaces the 2012 USA, adds the additional waste-water capacity and has been authorized by the SAWS board.

It commits the College District to additional water infrastructure improvements phased with its development of the site, primarily potable water due to the investments in waste-water infrastructure made by adjoining property developer Meritage Homes in conjunction with its roadway extension and waste-water right-of-way authorized by the Board in 2021.

## IMPLICATIONS

**Financial:** Approximately \$159K initially for 46 additional EDUs plus water line extension cost TBD

**Strategic Plan:** Goal II – Principle-Centered Leadership; Goal III Performance Excellence

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Lisa L. Mazure, MSA, CPA.  
Assoc Vice Chancellor for Finance and  
Fiscal Services

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Gregory L. McClure  
Assoc. Vice Chancellor for Facilities Operations  
and Construction Management



ALAMO  
COLLEGES  
DISTRICT

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Dr. Thomas S. Cleary  
Interim Vice Chancellor for Finance & Admin.

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Dr. Mike Flores  
Chancellor



ALAMO  
COLLEGES  
DISTRICT

**UTILITY SERVICE AGREEMENT**

STATE OF TEXAS                   §  
  §  
COUNTY OF BEXAR               §

This Utility Service Agreement (“Agreement”) is entered into by and between the San Antonio Water System Board of Trustees, through Resolution Number 2024-099, acting by and through its President/Chief Executive Officer (“SAWS”) and Alamo Colleges District (“Developer”) together the Parties (“Parties”).

**Recitals**

**Whereas**, Developer has requested that SAWS provide Water and Wastewater service (the “Services”) to an approximate 145.57-acre tract of land, (the “NWETC Tract” or “Tract”), which is located inside SAWS water CCN, outside SAWS wastewater CCN, and does not require SAWS’ financial participation in the development of infrastructure through oversizing or impact fee credits, therefore, Board action is required; and

**Whereas**, the Tract is located over the Edwards Aquifer Recharge or Contributing Zone, which is located within the 5-mile Awareness Zone of Camp Bullis, such Tract being more particularly described in Attachment VI hereto, as accepted by SAWS;

**Whereas**, SAWS desires to provide the Services to the Developer pursuant to this Agreement, the SAWS Utility Service Regulations, and all applicable local, state, and federal regulations, as amended; and

**Whereas**, in order for SAWS to set-aside capacity and ultimately guarantee that capacity to the Developer’s Tract, then the Developer must comply with the terms and conditions of this Agreement, however, nothing in this Agreement requires the Developer to actually develop their Tract or construct any infrastructure that is not directly related to SAWS’ ability to provide Services to the Developer’s Tract;

**Now Therefore, The Parties Hereto Agree To The Following Terms and Conditions:**

**1.00 Interpretation of Agreement.**

1.01 The Parties acknowledge that the Services contemplated by this Agreement shall be provided in accordance with the SAWS Utility Service Regulations, Design Criteria, Schedules, Attachments and Instruments thereto, as amended (together “USR”). In the event the specific terms of this Agreement are in conflict with the USR, the specific terms of this Agreement shall apply. The above notwithstanding, for the specific conflicting terms to prevail, the conflict must be expressly noted in the Agreement. The Parties further acknowledge that this Agreement is subject to future acts of the City Council of the City of San Antonio with respect to the adoption or amendment of impact fee ordinances/resolutions.

1.02 The Parties agree that the purpose of this Agreement is the reservation of the designated water supply and /or wastewater discharge capacity for the Tract. Any rights that the Developer claims arise under Chapter 245, Texas Local Government Code, that are related to this Agreement shall comply with the Unified Development Code Article IV, Division 1, Chapter 35-410 and applicable requirements in Article VII, Division 2 *Vested Rights*. If Developer intends to rely on this USA as its application for the purposes of vested rights under Chapter 245, then please contact Development Services Department, Land Entitlement team at 210-207-1111 or 1901 S. Alamo, San Antonio, TX. 78204. In no event shall the Utility Service Regulations replace or conflict with the City's Unified Development Code, Article IV, Division 1, Chapter 35-410 and applicable requirements in Article VII, Division 2 *Vested Rights*.

## **2.00 Obligation Conditioned.**

The obligation of SAWS to provide the Services is conditioned upon present rules, regulations and statutes of the United States of America and the State of Texas and any court order that directly affects the SAWS' Regional Water Production and Distribution System and/or Regional Wastewater Transportation and Treatment System and/or the utility infrastructure directly servicing the Tract. Developer acknowledges that if the rules, regulations and statutes of the United States of America and/or the State of Texas that are in effect upon the execution date of this Agreement are repealed, revised or amended to such an extent that SAWS becomes incapable of, or prevented from, providing the Services, then no liability of any nature is to be imposed upon SAWS as a result of SAWS' compliance with such legal or regulatory mandates. SAWS agrees that it will use its best efforts to prevent the enactment of such legal or regulatory mandates.

## **3.00 Term.**

3.01 The term of this Agreement shall be seven (7) years from the Effective Date if the Developer complies with the requirements set out in G.C. 19.00 (attached) within the time period therein stated. This Agreement shall automatically expire if Developer fails to comply with the requirements of G.C. 19.00 within the time period therein provided. The term of this Agreement may be extended to fifteen (15) years from the Effective Date, if Developer complies with the requirements to extend the term set forth in G.C. 19.00 within the time period therein stated. Certain obligations of SAWS (described in Section 3.03 below) may survive the expiration of the term of this Agreement, to the extent that Developer has (i) paid all applicable impact fees for the Services at the then-current rate, and (ii) complied with all On-Site and Off-Site utility infrastructure requirements of this Agreement (described in the Special Conditions), including over-sizing requirements.

3.02 To the extent that SAWS' obligations do not survive the expiration of this Agreement, Developer understands and agrees that a new Utility Service Agreement must be entered into with SAWS to receive the Services for the development project that is the subject of this Agreement.

3.03 To the extent that Developer timely pays all applicable impact fees and complies with all On-Site and Off-Site utility infrastructure requirements prior to the expiration of this Agreement, the following obligations will survive expiration of this Agreement:

- (i) SAWS' recognition of the EDUs referenced as the subject of this agreement as Guaranteed Capacity.
- (ii) SAWS' continued recognition of impact fee credits previously earned by the Developer pursuant to Sections 15.8 and 15.9 of the USR.
- (iii) SAWS' continued provision of the Services to retail customers located in the Tract, so long as such customers pay for the services and comply with the regulations applicable to individual customers.

**4.00 Entire Agreement.**

The following documents attached hereto and incorporated herein are as fully a part of this Agreement as if herein repeated in full, together with this Agreement, comprise the Agreement in its entirety:

Attachment I:	General Conditions
Attachment II:	Special Conditions
Attachment III:	Description of Proposed Water and/or Wastewater Infrastructure
Attachment IV:	Board Summary & Recommendation and Resolution (if necessary)
Attachment V:	Developer Water and/or Wastewater Master Plan (if necessary)
Attachment VI:	Engineering Study Including Description of the Tract
Attachment VII:	Lift Station & Force Main Supplemental Agreement (if necessary)
Attachment VIII:	Water Recycling and Conservation Plan (if necessary)

Any of the above attachments that are created and submitted by the Developer as an attachment to this USA shall be limited to providing relevant engineering, planning or managing information for the purposes of setting aside or reserving water and/or wastewater service capacity as specified in the body of this USA, the General Conditions and the Special Conditions. Developer agrees that it will not attempt to rely on, and SAWS does not authorize, any of the contents of any attachments created and submitted by the Developer as a basis for claiming rights under Chapter 245 of the Texas Local Government Code, except as specifically required by Section 1.02 of this USA.

Developer understands that this Agreement, including, its General Conditions, Special Conditions and Attachments, is subject to the Texas Public Information Act; and, therefore, agrees that it will not claim that any of the information contained herein is subject to any third party exception under that Act.

**5.00 Developer's Obligations.**

The Developer acknowledges and agrees that the capacity provided by this Agreement runs with the land and shall be an appurtenance to the Tract. The Developer acknowledges that recordation of this Agreement in the Real Property Records of the County in which the Tract is located within three (3) years of the Effective Date of this Agreement is required; otherwise, this Agreement will automatically terminate. Developer shall record the Agreement and the delivery of a recorded copy to the Director within three (3) years of the Effective date of this Agreement or before any

transfer of property or EDUs as specified in G.C. 20.00, whichever is sooner, is required. The Developer shall maintain records of EDU's remaining on the Tract pursuant to the approved Developer Master Plan. Developer shall provide SAWS with such records upon SAWS written request.

**6.00 Indemnity.**

**TO THE EXTENT ALLOWED BY LAW AND TEXAS CONSTITUTION, THE DEVELOPER FURTHER AGREES TO DEFEND, INDEMNIFY AND HOLD HARMLESS SAWS AND ITS SUCCESSOR AND ASSIGNS FROM THE CLAIMS OF THIRD PARTIES ARISING OUT OF SAWS' RECOGNITION OF THE TRANSFER OF CAPACITY UNDER THIS AGREEMENT TO DEVELOPER'S SUBSEQUENT PURCHASERS, SUCCESSORS AND ASSIGNS.**

**7.00 Notices.**

Any notice, request, demand, report, certificate or other instrument which may be required or permitted to be furnished to or served upon the parties shall be deemed sufficiently given or furnished or served if in writing and deposited in the United States mail, registered or certified, return receipt requested, addressed to such party at the address set forth below:

**IF TO SAN ANTONIO WATER SYSTEM:**

**SAN ANTONIO WATER SYSTEM  
POST OFFICE BOX 2449  
SAN ANTONIO, TEXAS 78298-2449  
ATTN: TRACEY B. LEHMANN, P.E., SENIOR DIRECTOR, DEVELOPMENT ENGINEERING**

**IF TO DEVELOPER:**

**Alamo Colleges District  
2222 N. Alamo  
San Antonio, Texas 78215  
Attn: Gregory L. McClure**

**8.00 Severability.**

If for any reason any one or more paragraph of this Agreement are held legally invalid, such judgment shall not prejudice, affect impair or invalidate the remaining paragraphs of the Agreement as a whole, but shall be confined to the specific sections, clauses, or paragraphs of this contract held legally invalid.

**9.00 Effective Date.**

The Effective Date of this Agreement shall be the date signed by the authorized representative of the San Antonio Water System.

**10.00 Ownership.**

By signing this Agreement the Developer represents and warrants that it is the owner of the Tract or has the authority of the Tract owner to develop the area. Any misrepresentation of authority or ownership by Developer shall make this Agreement voidable by SAWS. If the Developer does not own the Tract, then the Developer must provide documentation from the owner of the Tract to show that Developer has the proper authority to develop the Tract.

**ACCEPTED AND AGREED TO IN ALL THINGS:**

**San Antonio Water System**

**Developer**

**Signature:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Print Name:** Robert R. Puente

**Print Name:** \_\_\_\_\_

**Title:** President/Chief Executive Officer

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**ACKNOWLEDGEMENTS**

**STATE OF TEXAS, COUNTY OF BEXAR**

**§**

**BEFORE ME**, the undersigned Notary Public, on this day personally appeared \_\_\_\_\_ known to me to be the person whose name is subscribed to the foregoing instrument and that he has executed the same as \_\_\_\_\_ for the purposes and consideration therein expressed and in the capacity therein stated.

**GIVEN UNDER MY HAND AND SEAL OF OFFICE** this \_\_\_\_ day of \_\_\_\_\_, 2025.

(seal)

\_\_\_\_\_  
**Notary Public**

**STATE OF TEXAS, COUNTY OF BEXAR**

**§**

**BEFORE ME**, the undersigned Notary Public, on this day personally appeared \_\_\_\_\_ known to me to be the person whose name is subscribed to the foregoing instrument and that he has executed the same as \_\_\_\_\_ for the purposes and consideration therein expressed and in the capacity therein stated.

**GIVEN UNDER MY HAND AND SEAL OF OFFICE** this \_\_\_\_ day of \_\_\_\_\_, 2025.

(seal)

\_\_\_\_\_  
**Notary Public**

## GENERAL CONDITIONS OF THE UTILITY SERVICE AGREEMENT

### **G.C.1.00 Definitions.**

#### **G.C.1.01 Developer.**

Owner of the tract, his subsequent purchasers, successors, and/or assigns.

#### **G.C.1.02 Director of Development Engineering.**

The Director of Development Engineering of the San Antonio Water System or his/her designated representative.

#### **G.C. 1.03 Definition of Terms.**

Unless defined in the Utility Service Agreement (the "Agreement"), the terms used in this General Conditions of the Utility Service Agreement (the "General Conditions") shall have the same definitions and meaning as those set out in Chapter 2, Definitions, of the Utility Service Regulations ("USR"). In the event a term is specifically defined in the General Conditions, and the definition is in conflict with that found in the USR, and such conflict is acknowledged in the General Conditions, the definition set out in the General Conditions shall apply.

#### **G.C.2.00 Required Submittals.**

If determined to be necessary by the Director of Development Engineering ("Director"), the Developer hereby agrees to submit the following documents prior to the execution of the Agreement: Developer Master Plan, Developer Utility Layout, Water Recycling and Conservation Plan, and Engineering Report. The Parties agree that such documents are included instruments to the Agreement. The submittal of such documents is a condition precedent to plat recordation and initiation of Services. Developer shall modify such documents as may be reasonably required by the Director. Such documents shall be updated as required by the Director and the USR.

#### **G.C.3.00 Dedication to SAWS.**

The Developer agrees to dedicate, grant, and convey to SAWS all rights, title and interest of Developer in both the Off-Site and On-Site utility infrastructure that the Developer is required to construct under the Special Conditions of the Utility Service Agreement (the "Special Conditions"), and to dedicate, grant, and convey to SAWS easements for such utility infrastructure. Upon written acceptance of Off-Site and On-Site utility infrastructure by SAWS, the infrastructure shall be owned, operated and maintained by SAWS.

#### **G.C.4.00 Design and Construction Requirements.**

The design and construction of all Off-Site and On-Site utility infrastructure shall, at a minimum, comply with the requirements established by SAWS, including the USR, the City of San Antonio, the County of Bexar, the State of Texas, and any agency thereof with jurisdiction, including but not limited to the Texas Commission on Environmental Quality and the Texas Department of Health. Off-Site and On-Site utility infrastructure shall be constructed under the inspection of SAWS. Provision of the Services to the Tract shall not commence until the Director has accepted and approved Off-Site and On-Site utility infrastructure in writing.

#### **G.C.5.00 Joint Venture Agreements.**

In the event the Developer enters into a Joint Venture Agreement covering the costs for supplying the Services to the Tract, the Developer shall send a copy of such agreement to the attention of the Director.

**G.C.6.00 Assignment.**

This Agreement may not be assigned in whole or in part; however, Developer may assign, convey or transfer EDU capacity ("EDU capacity transfer") to buyers of portions of the Tract in accordance with the terms in G.C. 20.00.

**G.C.7.00 Event of Foreclosure.**

In the event Developer's interest in the Tract described in Attachment VI are extinguished by an act of foreclosure, and the foreclosing party has supplied sufficient evidence to SAWS that they are the successor in interest to the Tract as a result of such foreclosure, and that there are no lawsuits pending concerning the Tract, SAWS shall consider the foreclosing party a successor in interest if the foreclosing party executes a utility service agreement with SAWS after the Director determines that the execution of such an agreement will not be adverse to SAWS' interest.

**G.C.8.00 Payment for Provision of Utility Service.**

In the event payment for the Services provided to a subdivision plat within the Tract is not billed by SAWS, the amount of the monthly fees for the provision of the Services will be those charged to the various customer classifications as set by City Ordinances, with the billing and collection thereof on behalf of SAWS, being the responsibility of the billing utility purveyor. To facilitate this arrangement, Developer is to insert into any utility agreement with whatever utility purveyor is to bill for utility services to a subdivision plat within the Tract, a provision requiring said purveyor to enter into a Contract with SAWS to bill and collect SAWS' monthly utility services fees and transmit said fees to SAWS. The billing utility purveyor shall advise customers that delinquent non-payment of any of SAWS' fees will result in interruption and/or termination of the Services provided by SAWS, in accordance with applicable interruption and termination policies and procedures, as amended. SAWS shall not be obligated to provide the Services to any plat within the Tract unless and until the utility purveyor has executed a contract with SAWS to provide for the billing and collection of the Services provided by SAWS.

**G.C.9.00 Enforcement of Industrial Waste Ordinance if Required by SAWS.**

The Developer shall cause to be recorded in the Deed and Plat Records of the counties in which the Tract is located, a restrictive covenant covering the entire Tract. This restrictive covenant shall run with the land in the Tract described in Attachment VI. Such covenant shall contain language expressly granting to SAWS the right, should SAWS so elect, to enforce and or otherwise pursue to the extent provided at law or in equity, the provisions of the City's Industrial Waste Ordinance No. 57214, as amended or as may be amended (codified as Chapter 34, Article V, Division 3 of the City Code). SAWS' right shall include, to the extent provided at law or in equity, the right to inspection, sampling and monitoring of the collection system to assure ordinance compliance.

Recordation of the Covenant shall be a condition precedent for SAWS' provision of the Services to any portion of said Tract.

**G.C.10.00 Oversizing.**

Developer must pay for all mains and other utility facilities needed to serve the Tract. SAWS may require the installation of oversized water mains and wastewater mains and related facilities. SAWS' requirements for oversizing, if any, are set forth in the Special Conditions. SAWS will execute a trilateral contract with Developer and a contractor for the construction of oversized facilities. Contracts for the construction of oversized facilities must be competitively bid as required by law. All oversizing shall be done in accordance with the USR.

**G.C.11.00 Off-Site /On-Site Facilities.**

Developer shall construct and install all required Off-Site and On-Site utility infrastructure in accordance with the USR and Special Conditions, at no cost to SAWS. Any specific requirements related to the facilities are set forth in the Special Conditions.

**G.C.12.00 Impact Fee Payment.**

Developer agrees that the Agreement does not constitute an assessment of impact fees. Developer agrees to pay all applicable impact fees at the time and in the amount prescribed by ordinance or resolution of the City Council of the City of San Antonio and the USR, as amended. An estimate of the impact fees for the development Tract is provided in the Special Conditions. The estimate does not constitute an assessment of impact fees, and the amount of impact fees is subject to change by the City Council of the City of San Antonio as provided by law.

**G.C.13.00 SAWS' Obligation to Supply Service.**

To the extent that Developer pays all applicable impact fees and complies with all Off-Site and On-Site utility infrastructure requirements necessary to provide Services to the Developer's Tract, Developer shall be entitled to the permanent use and benefit of the Services and is entitled to receive immediate service from any existing facilities with actual capacity to serve the development for which impact fees were paid, subject to compliance with other valid regulations. If, after collecting the impact fees, there is no actual capacity in existing facilities to provide the Services, SAWS will provide the Services within a reasonable period of time not to exceed five (5) years, as prescribed by Chapter 395 of the Local Government Code, as amended. In the event Services are required by Developer earlier than the five (5) year period, Developer and SAWS may agree that Developer may construct or finance the capital improvements or facility expansions required to provide Services, and the costs incurred or funds advanced will be credited against impact fees otherwise due from the new development or reimbursed to Developer from impact fees paid from other new developments that will use such capital improvements or facility expansions, which fees shall be collected and reimbursed to Developer at the time the other new development records it plat.

**G.C.14.00 Facility Design and Construction.**

The Developer shall design and construct all On-Site and Off-Site utility infrastructure necessary to provide Services to the Developer's Tract and described in the Special Conditions, including any oversizing, in accordance with the USR and all applicable local, state and federal requirements. Developer further recognizes that SAWS' approval in all respects as to facility right-of-way adequacy, location, size, grade and invert elevation is a condition precedent to any further obligation of SAWS. Specific design and construction requirements are set forth in the Special Conditions.

**G.C.15.00 Use of Capacity by SAWS.**

Developer understands that capacity in Off-Site and On-Site utility infrastructure necessary to provide Services to the Developer's Tract resulting from the Agreement for the Tract may be utilized by SAWS for other tracts requesting service from SAWS. SAWS shall keep accurate records of the capacity provided to the Tract under the Agreement, whether Set-Aside or Guaranteed Capacity, and in no event will Developer be denied capacity as a result of SAWS' utilization of such capacity for another tract. Set-Aside capacity shall not survive the expiration of the Agreement.

**G.C.16.00 Utility Master Plan Requirements.**

The Developer will prepare a utility master plan, which details the water and/or wastewater systems for the Tract pursuant to the USR, as amended.

**G.C.17.00 Phased Utility Master Plans.**

If the Developer's water and/or wastewater systems are to be installed in phases or units, the Developer shall submit overall utility master plans to SAWS for review and approval. The overall utility master plan(s) shall be submitted before the first construction phase is submitted for plat approval. The overall utility master plan(s) shall show the development phases or units including the sequence and a timetable for build-out. The Developer shall also provide SAWS with a digital version of the proposed recorded plat, as submitted for plat recordation in a format acceptable to SAWS, for each phase or unit of the development project.

**G.C.18.00 Conformance of Plans to Utility Master Plan.**

All water and wastewater system facilities to serve the Tract shall be designed and constructed in conformance with the approved utility master plan. Changes in the water and wastewater system design shall be resubmitted to SAWS for written approval.

**G.C.19.00 Timing Requirements for Submission of Plans.**

Developer shall have three (3) years from the Effective Date of the Agreement to complete and submit the required utility master plan and to start construction of the Off-Site and On-Site utility infrastructure necessary to provide Services to the Developer's Tract and described in the Special Conditions. Developer agrees that the Agreement for the provision of Services shall automatically expire if Developer has not submitted a utility master plan and started construction of required Off-Site and On-Site utility infrastructure within three (3) years of the Effective Date of the Agreement, and a new request for the Services must be submitted to SAWS, which SAWS will grant based on then existing policies and regulations. In the event Developer meets the above-mentioned requirements within the three (3) year period provided, the Agreement shall remain in effect for seven (7) years from the Effective Date. If Developer submits a revised Utility Master Plan in accordance with the USR prior to the expiration of the seven (7) year period, the Agreement for the provision of Services may be extended to a maximum term of fifteen (15) years from the Effective Date.

**G.C. 20.00 EDU Transfers.**

The transfer of EDU capacity outside the original boundaries of this Utility Service Agreement will not be allowed. The San Antonio Water System considers this Agreement to run with the land; however, EDU capacity transfers to subdivided tracts within the Tract of this Agreement are the responsibility of the Developer and approval of such transfers is not required by the San Antonio Water System. The Developer shall maintain an accounting of the EDU capacity that is used by the Developer and/or transferred after the effective date of this Agreement to portions of the Tract. If the Developer sells a portion of the Tract and transfers part of the EDU capacity contained in this Agreement, then that EDU capacity transfer must be included in the deed, bill of sale or instrument conveying the land and the Developer must require the buyer of the land who receives the allocated EDUs to record the instrument effectuating the transfer. Developer may file a Master Development Plan or an EDU Plan, prepared by an engineer, that shows specific EDU capacity allocations within the Tract and shall ensure that the Master Development Plan or EDU Plan is attached to this Agreement and properly recorded. SAWS will recognize the capacity allocations within the Master Development Plan or EDU Plan so long as those allocations are within the parameters of this Agreement. For properties that have areas of unplanned use, the demand will be calculated at four (4) EDUs per acre unless the engineering report specifies otherwise or there is not enough EDU capacity remaining for the Tract to allocate four (4) EDUs per acre.

In no event will the System be responsible to 3<sup>rd</sup> parties for providing water supply or wastewater discharge capacity beyond the total EDU capacity identified in this Agreement for the Tract. Developer expressly disclaims, releases and holds harmless SAWS from any liability, damages, costs or fees, and agrees, to the extent allowed by law and the Texas Constitution to indemnify SAWS for any liability, including, costs and attorney's fees, associated with any dispute related to the transfer of all or a portion of EDU capacity approved for the Tract in this Utility Services Agreement.

**G.C. 21.00 Camp Bullis Awareness Zone.**

In the event that the Tract is located within, or partially within, the Camp Bullis Awareness Zone, the Developer acknowledges that certain lighting regulations may apply within at least a 3-mile radius of Camp Bullis, commonly referred to as down-lighting or dark sky lighting, and Developer will comply with those regulations. Developer agrees to comply with any local, state or federal law, rule or regulation related to the protection of the environment or endangered species, including but not limited to, any site assessments or surveys and notice to the United States Fish & Wildlife when required by law, rule or regulation. Developer acknowledges that any required assessment, survey or notice shall be current or updated as may be required by law, rule or regulation.

**G.C. 22.00      Written Project Information.**

The project associated with this Utility Service Agreement is described in the forms submitted by the applicant including but not limited to 1) a cover sheet clearly stating "USA Request" and the project name; 2) the Engineering Report; and 3) a legal description, metes and bounds description, or Master Development Plan (MDP), subdivision plat, or similar document of the Tract.

**SPECIAL CONDITIONS OF THE UTILITY SERVICE AGREEMENT**

**WATER SERVICE**

**S.C.1.00 Tract Location and Ultimate Demand.**

NWETC, a 145.57-acre tract outside the City of San Antonio limits, is located west of the intersection at Balcones Creek and IH 10 W, as shown in Attachment VI (the "Tract"). The Tract is located over the Edwards Aquifer Recharge or Contributing Zone and is located within the 5-mile Awareness Zone of Camp Bullis. The proposed Tract is located inside SAWS' water CCN, outside SAWS' wastewater CCN and does not require SAWS' financial participation in the development of infrastructure through oversizing or impact fee credits, therefore, Board Action is required.

On October 5th, 2012 the San Antonio Water System executed a Utility Service Agreement for USA-6361 ACCD North Campus for 200 EDUs of potable water service. This Utility Service Agreement replaces and terminates USA-6361 ACCD North Campus, and thereby reduces the water supply available to USA-6361 by 200 EDUs.

The ultimate demand from the proposed development, on SAWS' water infrastructure, shall not exceed 200 equivalent dwelling units (EDUs) of water supply.

**S.C.2.00 Infrastructure Requirements.**

Water Supply to the Tract will be from Pressure Zone (PZ) 1610. The flow capacity of a 12-inch main is required to supply water to the 145.57-acre Tract, in conformance with SAWS' Utility Service Regulations (USR).

**PHASE I (1 - 35 EDUs)**

The Developer shall construct a 12-inch main from the existing 24-inch main (Job No. 07-3011) located on the Tract's southern boundary to traverse the Tract, as shown on Attachment III.

SAWS currently has a project to install a 12-inch waterline through the boundary of this Tract. Prior to construction, the Developer shall provide an easement for the future 12-inch waterline from the existing 12-inch main (Job No. 22-1233) to the proposed 12-inch water main traversing the Tract, as shown on Attachment III.

The Developer shall then connect no more than 35 services to the proposed 12-inch traversing main.

In order to obtain additional capacity beyond 35 EDUs, the Developer shall be required to construct Phase II improvements.

**PHASE II (36 – 100 EDUs)**

The Developer shall construct a 12-inch border main from the existing 24-inch main (Job No. 08-3003) on IH 10 W, along the entire frontage of the Tract bordering IH 10 W, as shown on Attachment III. The Developer shall then connect an additional 36 to 100 services to the proposed border main along IH 10 West and/or the Phase I proposed 12-inch main traversing the Tract.

In order to obtain additional capacity beyond 100 EDUs, the Developer shall be required to construct Phase III improvements.

**PHASE III (101 – 200 EDUs)**

The Developer shall construct a 12-inch main from the proposed Phase II 12-inch main on IH 10 W, to traverse the Tract and connect to the proposed Phase I 12-inch main, as shown on Attachment III.

The Developer shall then connect the remaining services to any of the proposed 12-inch mains.

**S.C. 3.00 SAWS Master Plan and Oversizing Requirements.**

N/A

**S.C.4.00 Impact Fee Credit Eligibility.**

N/A

**S.C.5.00 Engineering Study Report and/or Pro-Rata Refund Eligibility.**

The engineering study report “NWETC, Utility Service Agreement Engineering Report”, by Bain Medina Bain, Inc., dated October 2024 is included as Attachment VI.

**S.C.6.00 Developer On-Site and/or Off-Site Requirements.**

The Developer shall acquire any right-of-way or easements, and install all On-Site and Off-Site utility infrastructure required to serve the Tract in accordance with SAWS’ USR, solely at the Developer’s cost, unless otherwise stated in S.C.3.00 or S.C.4.00. Other On-Site requirements within the Tract will be determined at such time as the engineer submits an overall Utility Master Plan, and any subsequent revisions, for the Tract.

**S.C.7.00 Requirement to Install Approved Pressure Regulators and/or Booster Pumps.**

The entire Tract is below ground elevation of 1,425 feet where the static pressure will theoretically exceed 80 psi. Any service connections within the Tract, at elevations lower than this ground elevation, shall require the installation of a Pressure Reducing Valve (PRV), on the customer(s) side of the meter, rated for a maximum working pressure of no less than 300 psi, prior to a SAWS meter being installed. Installation shall be in conformance with the current Plumbing Code with Local Amendments adopted by the City of San Antonio.

**S.C.8.00 Time for Water Impact Fee Assessment and Payment.**

Water Impact Fees will be assessed at the rates in effect at the time of plat recordation or the latest date allowed by law. Impact fees will be collected at either the time of plat recordation or connection to the SAWS' water system, at the discretion of the Developer.

**S.C.9.00 Water Impact Fee Estimates Based Upon Current Charges.**

Following is an estimate of impact fees for the provision of Services contemplated under the Agreement, which are based on current impact fee rates. This estimate shall not constitute an assessment of impact fees and impact fee rates are subject to change by the San Antonio City Council.

Type of Impact Fee	EDUs	\$/EDUs	Current Total
Flow Development	200	\$1,368	\$273,600
System Development High	200	\$2,027	\$405,400
Water Supply	200	\$2,592	\$518,400
Total			\$1,197,400

**S.C.10.00 Pro-Rata Charge Requirement.**

Developer shall be required to pay a Pro-Rata Charge pursuant to the USR, as amended, prior to connection to the SAWS water system if Developer is tying into a main that is subject to a pro-rata refund.

**SPECIAL CONDITIONS OF THE UTILITY SERVICE AGREEMENT**

**WASTEWATER SERVICE**

**S.C.1.00 Tract Location and Ultimate Demand.**

NWETC, a 145.57-acre tract outside the City of San Antonio limits, is located west of the intersection at Balcones Creek and IH 10 W, as shown in Attachment VI (the “Tract”) and lies within SAWS’ Upper Collection and Treatment Area (UCTA). The Tract is located over the Edwards Aquifer Recharge or Contributing Zone and is located within the 5-mile Awareness Zone of Camp Bullis. The proposed Tract is located inside SAWS’ water CCN, outside SAWS’ wastewater CCN and does not require SAWS’ financial participation in the development of infrastructure through oversizing or impact fee credits, therefore, Board Action is required.

On October 5<sup>th</sup>, 2012 the San Antonio Water System executed a Utility Service Agreement for USA-6361 ACCD North Campus for 135 EDUs of wastewater service. This Utility Service Agreement replaces and terminates USA-6361 ACCD North Campus, and thereby reduces the wastewater supply available to USA-6361 by 135 EDUs.

The ultimate demand from the proposed development, on SAWS’ wastewater infrastructure, shall not exceed 181 equivalent dwelling units (EDUs) of wastewater discharge.

**S.C.2.00 Infrastructure Requirements.**

The Tract is situated within SAWS’ Upper Collection and Treatment Area (UCTA) and lies within the Balcones Creek-Cibolo Creek Watershed. The capacity of an 8-inch gravity main at 0.40 percent minimum slope is required to provide wastewater service to the Tract, in conformance with SAWS’ USR.

The Developer may connect a maximum of 181 EDUs of total capacity to the existing 10-inch gravity sewer main (Job No. 13-1514) on IH 10 W or the existing 15-inch gravity sewer main (Job No. 21-1727) traversing the Tract.

**S.C.3.00 SAWS Master Plan and Oversizing Requirements.**

N/A

**S.C.4.00 Impact Fee Credit Eligibility.**

N/A

**S.C.5.00 Engineering Study Report and/or Pro-Rata Refund Eligibility.**

The engineering study report “NWETC, Utility Service Agreement Engineering Report”, by Bain Medina Bain, Inc., dated October 2024 is included as Attachment VI.

**S.C.6.00 Developer On-Site and/or Off-Site Requirements.**

The Developer will also be required to acquire any right-of-way and easements, install all On-Site and Off-Site utility infrastructure, and upgrade existing lift stations necessary to serve the Tract in accordance with SAWS' USR, solely at the Developer's cost, unless stated otherwise in S.C.3.00 or S.C.4.00. Other On-Site utility infrastructure requirements within the Tract will be determined at such time as the engineer submits an overall Utility Master Plan, and any subsequent revisions, for the Tract.

**S.C.7.00 Lift Stations and Force Mains.**

Lift stations and force mains are only allowed by prior written supplemental agreement with SAWS. Applicable fees, as set out in the supplemental agreement, must be paid in full prior to service connection. Whenever a lift station is proposed, a Present Value analysis of the lift station vs. gravity solutions, shall be included in the Engineering Report/Study in conformance with the requirements of SAWS' USR.

**S.C.8.00 Time for Wastewater Impact Fee Assessment and Payment.**

Wastewater Impact Fees will be assessed at the rates in effect at the time of plat recordation or the latest date allowed by law. Wastewater Impact Fees will be collected at either the time of plat recordation or connection to the SAWS wastewater system, at the discretion of the Developer.

**S.C.9.00 Wastewater Impact Fee Estimates Based Upon Current Charges.**

Following is an estimate of impact fees for the provision of Services contemplated under the Agreement, which are based on impact fee rates in effect as of the Effective Date of the Agreement. This estimate shall not constitute an assessment of impact fees and impact fee rates are subject to change by action of the San Antonio City Council as permitted by law.

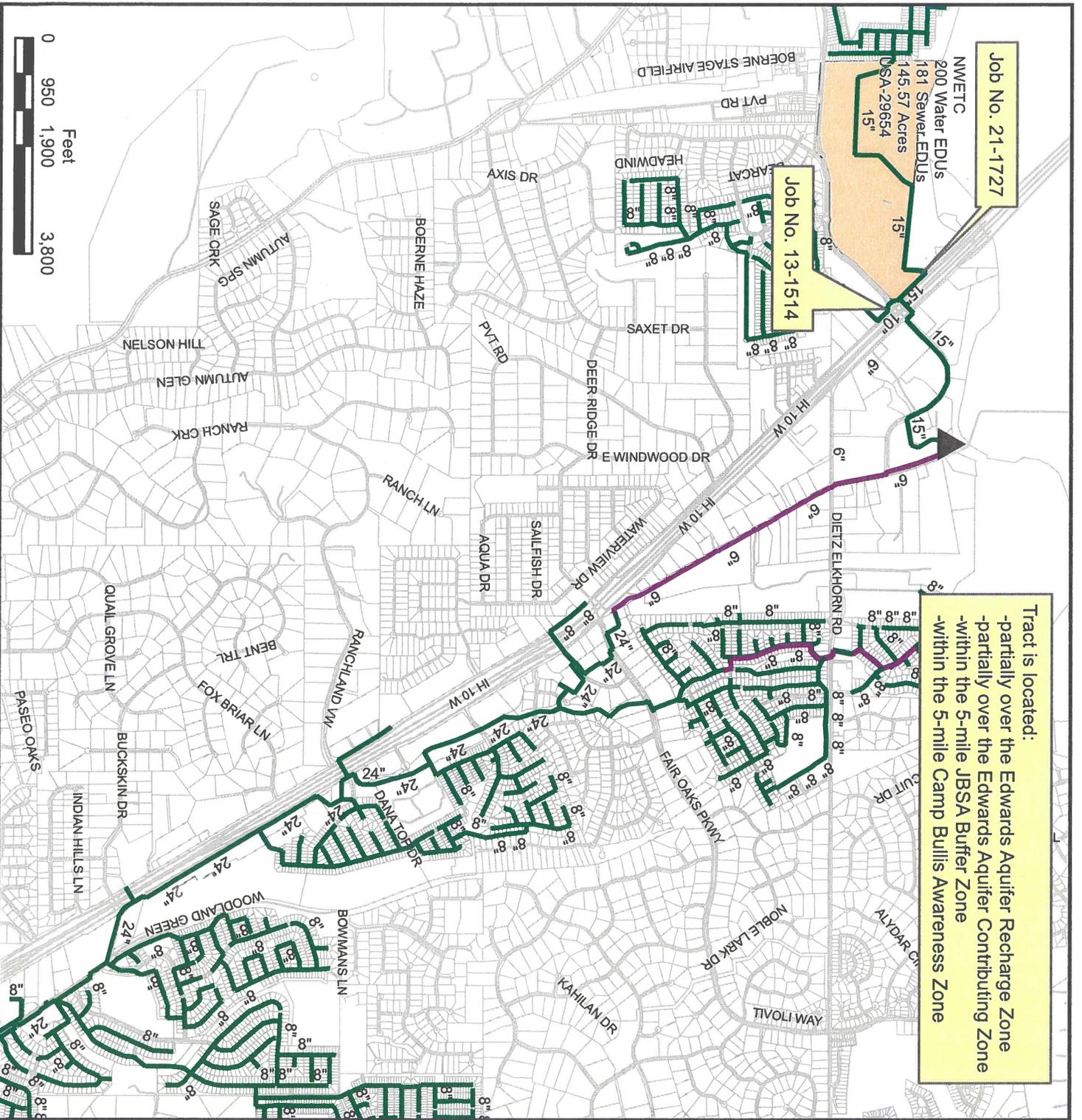
Type of Impact Fee	EDUs	\$/EDUs	Current Total
Wastewater Collection Upper	181	\$4,436	\$802,916
Wastewater Treatment Clouse/Leon Creek	181	\$1,105	\$200,005
Total			\$1,002,921

**S.C.10.00 Pro-Rata Payment Fee Requirement.**

Developer shall be required to pay a pro-rata fee pursuant to the USR, as amended, prior to connection to the wastewater system, if Developer is tapping into a main that is subject to a pro-rata refund.

Tract is located:  
 -partially over the Edwards Aquifer Recharge Zone  
 -partially over the Edwards Aquifer Contributing Zone  
 -within the 5-Mile JBSA Buffer Zone  
 -within the 5-Mile Camp Bulls Awareness Zone





**Job No. 21-1727**

**Job No. 13-1514**

Tract is located:  
 -partially over the Edwards Aquifer Recharge Zone  
 -partially over the Edwards Aquifer Contributing Zone  
 -within the 5-mile JBSA Buffer Zone  
 -within the 5-mile Camp Bullis Awareness Zone



Attachment III:  
 USA-29654  
 "NWETC" Tract  
 Proposed Sewer Infrastructure Map  
 145.57 Acres



**Legend**

- Parcels
- USA Tract
- Existing Sewer Main
- Existing Force Main
- Existing Lift Station

**Project Location**

**SANMS INTACT MAP DISCLAIMER**  
 The information may not represent that actually has been constructed. SANMS explicitly disclaims any representation of the accuracy of the information on this map. SANMS assumes no liability for any errors, omissions, or inaccuracies in the map regardless of the cause. SANMS is not responsible for any damages or injuries that may result from the use of this map. This SANMS utility map may not under any circumstances, be copied, reproduced, or published in any form or media, or transferred to another without the written permission of the San Antonio Water System (SAWS).

**RESOLUTION NO. 2024-099**

**OF THE SAN ANTONIO WATER SYSTEM BOARD OF TRUSTEES APPROVING A UTILITY SERVICE AGREEMENT TO PROVIDE WATER AND/OR WASTEWATER SERVICES TO A SPECIFIED TRACT OF LAND REQUIRING THE SAN ANTONIO WATER SYSTEM'S FINANCIAL PARTICIPATION IN THE DEVELOPMENT OF INFRASTRUCTURE THROUGH OVERSIZING AND/OR IMPACT FEE CREDITS AND/OR IS LOCATED OUTSIDE THE SAN ANTONIO WATER SYSTEM'S WATER AND/OR WASTEWATER CERTIFICATE OF CONVENIENCE AND NECESSITY (CCN), SUBJECT TO THE EXPIRATION OF SUCH AGREEMENT IF NOT EXERCISED IN THIRTY-SIX MONTHS; FINDING THE RESOLUTION TO HAVE BEEN CONSIDERED PURSUANT TO THE LAWS GOVERNING OPEN MEETINGS; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE**

**WHEREAS, the Developer Customer, specified in the table below, has requested the San Antonio Water System (the "System") to provide water and/or wastewater service(s), and has satisfied the requirements of the Board's Regulations for Developer Customer Applicant; and**

No.	Tract Name	Developer	Acres	W EDUs	WW EDUs	CoSA / CoSA ETJ / Outside	EARZ / CZ	JBSA	Board Reason	W CCN	WW CCN	Special Conditions
1	NWETC Tract	Alamo Colleges District	145.57	200	181	CoSA ETJ	EARZ & CZ	YES	CCN; IFCE	INSIDE	OUTSIDE	Previous USA
<b>Total</b>			<b>145.57</b>	<b>200</b>	<b>181</b>							

**WHEREAS, the Developer Customer's provisions to acquire water and/or wastewater services within the System's jurisdiction is generally illustrated in the attached Project Site Maps; and**

**WHEREAS, the Developer Customer is obligated to pay the prescribed fees and to comply with other applicable requirements as set forth in the Regulations for Water and/or Wastewater Service; and**

**WHEREAS, the San Antonio Water System Board of Trustees desires (i) to approve the Utility Service Agreements and to provide water and/or wastewater services to tracts of land requiring the System's financial participation in the development of infrastructure through oversizing and/or impact fee credits and/or are located outside the System's water and/or wastewater Certificate of Convenience and Necessity, and (ii) to provide that the Utility Service Agreement will be honored for a period of thirty-six months, and that if not exercised during this**

period, the Utility Service Agreement will expire; now, therefore:

**BE IT RESOLVED BY THE SAN ANTONIO WATER SYSTEM BOARD OF TRUSTEES:**

1. That the System hereby approves the Utility Service Agreement and agrees to provide water and/or wastewater services to a tract of land requiring the System's financial participation in the development of infrastructure through oversizing and/or impact fee credits and/or is located outside the System's water and/or wastewater Certificate of Convenience and Necessity as generally illustrated in the attached Project Site Maps hereto, on a Developer Customer basis as provided for in the Board's Regulations, applicable amendments to the Regulations, and any other applicable federal, state or local regulations.
2. That the Utility Service Agreement shall be honored for a period of thirty-six months, and if not exercised during this thirty-six-month period, the Utility Service Agreement will expire.
3. It is officially found, determined and declared that the meeting at which this resolution is adopted was open to the public, and that public notice of the time, place and subject matter of the public business to be conducted at such meeting, including this resolution, was given to all as required by the Texas Codes Annotated, as amended, Title 5, Chapter 551, Government Code.
4. If any part, section, paragraph, sentence, phrase or word of this resolution is for any reason held to be unconstitutional, illegal, inoperative or invalid, or if any exception to or limitation upon any general provision herein contained is held to be unconstitutional, illegal, invalid or ineffective, the remainder of this resolution shall nevertheless stand effective and valid as if it had been enacted without the portion held to be unconstitutional, illegal, invalid or ineffective.
5. This resolution becomes effective immediately upon its passage.

PASSED AND APPROVED this 7<sup>th</sup> day of May, 2024.

  
\_\_\_\_\_  
Jelynn LeBlanc Jamison, Chairwoman

ATTEST:

  
\_\_\_\_\_  
Amy Hardberger, Assistant Secretary

Attachments:  
Location Map  
Project Site Maps

## Discussion and Possible Action on Correction of one Northwest Vista College Faculty Promotion in Academic Rank for the 2025- 2026 Academic Year

Presented to the Board Acting as Committee of the Whole on May 6, 2025, and now presented to the Board for approval on May 20, 2025.

### MINUTE ORDER

"The Board of Trustees of the Alamo Colleges District, in accordance with policies for promotion in rank adopted by the Board of Trustees, hereby authorizes the granting of promotion in academic rank to the faculty members listed in Attachment A. at the rank specified for Fall 2025."

### PURPOSE

To correct one recommended promotion in rank that was incorrectly stated to the Board of Trustees for approval in April 2025.

### BACKGROUND

In the Northwest Vista College roster of promotions in rank, one faculty member's current and recommended ranks were understated. The corrected Northwest Vista list of recommended promotions is being submitted at this time with Lori Nichols' correctly stated current and recommended rank for consideration for approval by the Board of Trustees.

### IMPLICATIONS

<b>Financial:</b>	Salary increments for rank: Assistant Professor	\$1,468.80
	Associate Professor	\$2,919.24
	Professor	\$4,388.04

<b>Strategic Plan:</b>	Goal III. Performance Excellence
<b>Talent:</b>	Improve the overall employee experience to accelerate employees' level of engagement, satisfaction, and performance

<b>ATTACHMENTS:</b>	Attachment A. – Corrected Northwest Vista College Promotion in Academic Rank Recommendations for Academic Year 2025-2026
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**Linda Boyer-Owens** Digitally signed by Linda Boyer-Owens  
Date: 2025.04.28 09:16:52 -05'00'

\_\_\_\_\_  
Linda Boyer-Owens, SPHR, SHRM-SCP      Date  
Associate Vice Chancellor for Talent, Organization, and Strategic Innovation

\_\_\_\_\_  
Dr. Mike Flores      Date  
Chancellor

## ATTACHMENT A.

### Corrected Promotion in Academic Rank Recommendations for Academic Year 2025/2026

#### Northwest Vista College

<b>Name</b>	<b>Discipline</b>	<b>From</b>	<b>To</b>
Marisela Barrera	English	Instructor	Assistant Professor
Mary Reading	English	Instructor	Assistant Professor
Craig Coroneos	Humanities	Instructor	Assistant Professor
David Galindo	History	Instructor	Assistant Professor
Kort Jackson	Government	Instructor	Assistant Professor
Kevin Roark	Computer Science	Instructor	Assistant Professor
Lori Nicholas	Biology	Assistant Professor*	Associate Professor*
Noelia Santos	Digital Video and Cinema Production	Instructor	Assistant Professor
William Vanderburg	3D Animation	Instructor	Assistant Professor
Kimbely Beza	Economics	Assistant Professor	Associate Professor
Britt Posey	English	Assistant Professor	Associate Professor
Esteban Delgado	Arts	Assistant Professor	Associate Professor
Nakia Pope	Philosophy	Assistant Professor	Associate Professor
Howard Marquise	Chemistry	Associate Professor	Professor
Vicki Lynton	INRW	Associate Professor	Professor
Debra Cardona	Government	Associate Professor	Professor

\* Corrected

