



**ALAMO COMMUNITY COLLEGE DISTRICT MEETING OF THE BOARD OF TRUSTEES IN  
CONJUNCTION WITH THE MEETING OF THE  
ACCD PUBLIC FACILITY CORPORATION BOARD OF DIRECTORS**

**TUESDAY, NOVEMBER 19, 2024  
8:00 PM**

**OR UPON THE LATER ADJOURNMENT OR RECESS OF THE  
ALAMO COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES REGULAR BOARD  
MEETING**

**ALAMO COLLEGES DISTRICT  
Dr. Bruce H. Leslie Boardroom  
2222 N. Alamo St.  
San Antonio, TX 78215**

NOTICE IS HEREBY GIVEN THAT THE SPECIAL MEETING OF THE ACCD PUBLIC FACILITY CORPORATION BOARD OF DIRECTORS WILL BE HELD AT THE PHYSICAL LOCATION REFERENCED ABOVE ON TUESDAY, NOVEMBER 19, 2024. FEWER THAN A QUORUM OF DIRECTORS MAY ATTEND REMOTELY BY VIDEOCONFERENCE AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.127. THE SPECIAL MEETING OF THE ACCD PUBLIC FACILITY CORPORATION BOARD AT WHICH A QUORUM OF THE BOARD OF TRUSTEES MAY BE PRESENT WILL CONVENE IN OPEN SESSION AT 8:00 PM OR UPON THE LATER ADJOURNMENT OR RECESS OF THE ALAMO COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES MEETING.

This Alamo Community College District Public Facility Corporation Meeting of the Board of Trustees, being held for the reasons listed below, is authorized in accordance with the Texas Government Code, §§ 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Chancellor. Executive Session, if required, is authorized by Chapter 551 and will be conducted prior to the conclusion of the meeting. If it is decided during the course of the meeting that discussion of any item listed on the agenda should be held in Executive Session, the Board will convene in Executive Session in accordance with Tex. Govt. Code §§ 551.071 - 551.094. In order to vote on items discussed in Executive Session, the Board of Trustees must take action in the open portion of the meeting on items discussed in the Executive Session. The Board will consider, discuss, and take appropriate action regarding the following items:

**AGENDA**

<b>1. CALL TO ORDER</b>	
<b>2. CERTIFICATION AND POSTING</b>	
<b>3. ROLL CALL</b>	
<b>4. APPROVAL OF MINUTES</b>	
A. Discussion and Possible Action on Approval of Minutes of the ACCD Public Facility Corporation Meeting on December 19, 2023.	3 1
<b>5. PUBLIC FACILITY CORPORATION</b>	
A. Discussion and Possible Action on Election of Officers.	7

B. Discussion and Possible Action on Ratification of Actions of Officers.

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6. **NEW BUSINESS**

A. Legislative Report

7. **EXECUTIVE SESSION**

A. The Board may go into Executive Session to deliberate on any item referenced in this agenda for open session or executive session based on the following potential exceptions under the Act.

B. Pursuant to §551.071, Texas Government Code, the Board may consult with its attorney(s) to seek their advice on any matter(s) in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

C. Pursuant to §551.072, Texas Government Code, the Board may deliberate the purchase, exchange, lease or value of real property.

D. Pursuant to §551.073, Texas Government Code, the Board may deliberate regarding a negotiated contract for prospective gift or donation.

E. Pursuant to §551.074, Texas Government Code, the Board may deliberate the appointment, employment, evaluation, reassignment, duties, performance of duties, discipline, or dismissal of a public officer or employee(s).

F. Any action on these matters will be taken in Open Session.

8. **RECONVENE OPEN MEETING**

A. Discussion and Possible Action on Items Discussed in Executive Session.

9. **ADJOURNMENT**

POSTED AT THE  
ALAMO COMMUNITY COLLEGE DISTRICT  
2222 N. Alamo St.; San Antonio, TX 78215  
POSTED AT 5:00 PM ON THIS 15TH DAY OF NOVEMBER 2025

“The following notices apply to this meeting.

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.”

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.”

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Dr. Mike Flores  
Chancellor

**Discussion and Possible Action on Minutes of the ACCD Public Facility Corporation Meeting on December 19, 2023.**

Presented and recommended for approval to the ALAMO COMMUNITY COLLEGE DISTRICT PUBLIC FACILITY CORPORATION on November 19, 2024.

**MINUTE ORDER**

“The minutes of the ACCD Public Facility Corporation Board Meeting held on December 19, 2023 are hereby approved.”

**PURPOSE** To officially approve the minutes of the ACCD Public Facility Corporation Board Meeting held on December 19, 2023

**IMPLICATIONS**

**Financial:** None

**Strategic Objective:** III.

**Performance Excellence Human Resources:** None

**ATTACHMENT:** Minutes of December 2023

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Dr. Mike Flores, Chancellor





**MINUTES  
MEETING OF THE BOARD OF TRUSTEES  
MEETING AS A ACCD PUBLIC FACILITY COORPORATION  
ALAMO COLLEGES DISTRICT  
2222 N. ALAMO ST., SAN ANTONIO TX 78215  
DECEMBER 19, 2023**

**1. CALL TO ORDER**

Chair Roberto Zarate called the meeting to order at 9:06pm

**2. CERTIFICATION AND POSTING**

Chair Roberto Zarate announced that the notice of the Special Board Meeting was posted in accordance with the Texas Open Meeting Act, Texas Governemnt Code, Chapter 551.

**3. ROLL CALL**

The following directors were present:

Roberto Zarate, Chair

Clint Kingsberry, Vice-Chair (by video conference link)

Dr. Lorraine Pulido, Secretary

Presiding Administrator: Dr. Mike Flores, Chancellor

Director Roberto Zarate announced that a quorum of board members was present.

**4. APPROVAL OF MINUTES**

A. Discussion and Possible Action on Approval of Minutes of the ACCD Public Facility Corporation Meeting on September 27, 2022

On a motion by Director Kingsbery and seconded by Director Dr. Pulido the following minute order was approved:

*“The minutes of the ACCD Public Facility Corporation Board Meeting held on September 27, 2022 are hereby approved.”*

**5. PUBLIC FACILITY CORPORATION**

A. Discussion and Possible Action to Authorize Possible Future Amendment of Note Payable to ACCD

On a motion by Director Zarate, seconded by Director Dr. Pulido and by unanimous vote of the Board of Trustees, the following was approved:

WHEREAS, ACCD Public Facility Corporation, a nonprofit Texas public facility corporation organized under Chapter 303 of the Texas Government Code (“Corporation”), the sponsor of which is the Alamo Community College District, a Texas junior college district and local governmental unit (“District”), is the owner of the Lofts on Main apartments in San Antonio, Texas; and

WHEREAS, the Corporation is obligor to the District under a Promissory Note (“Note”); and

WHEREAS, the Note requires the Corporation to pay to District its gross receipts; and

WHEREAS, the Corporation has ongoing expenses of corporate maintenance, including, without limitation, audit expenses; and

WHEREAS, it would be in the interests of the parties to the Note to clarify that the Corporation’s payment obligations should be its gross receipts net of reasonable and appropriate basis expenses be it therefore

RESOLVED, that the officers are hereby authorized to negotiate, and delegated the power without further action by this Board to execute, an amendment to the Note as hereinabove described which meets the requirements of Corporation counsel.

B. Discussion and Possible Action on Election of Officers

On a motion by Director Kingsbery, seconded by Director Director Dr. Pulido and by unanimous vote of the Board of Trustees, the following was approved:

WHEREAS, ACCD Public Facility Corporation, a nonprofit Texas public facility corporation organized under Chapter 303 of the Texas Government Code (“Corporation”), the sponsor of which is the Alamo Community College District, a Texas junior college district and local governmental unit, is the owner of the Lofts on Main apartments in San Antonio, Texas; be it therefore

RESOLVED, that the following persons are elected officers of the Corporation, to serve until their successors are elected and qualified:

President: Sponsor Vice Chancellor for Finance & Administration, incumbent, Dr. Tom Cleary (interim);  
Vice President, Sponsor Associate Vice Chancellor for Finance & Fiscal, incumbent Lisa Mazure;  
Treasurer, Sponsor Controller, incumbent Patrick Vrba;  
Secretary, Sponsor Deputy Secretary, incumbent Denise Lee;  
General Counsel & Registered Agent, Sponsor General Counsel, incumbent Ross Laughead.

C. Discussion and Possible Action on Ratification of Actions of Officers

On a motion by Director Kingsberry, seconded by Director Director Dr. Pulido and by unanimous vote of the Board of Trustees, the following was approved:

WHEREAS, ACCD Public Facility Corporation, a nonprofit Texas public facility corporation organized under Chapter 303 of the Texas Government Code (“Corporation”), the sponsor of which is the Alamo Community College District, a Texas junior college

district and local governmental unit, is the owner of the Lofts on Main apartments in San Antonio, Texas; be it therefore

RESOLVED, that the actions of the officers of the Corporation and its subsidiary during the period December 3, 2019 through December 19, 2023 are hereby ratified.

6. **NEW BUSINESS**

- A. Legislative Report  
No legislative report

7. **EXECUTIVE SESSION**

**No executive session**

8. **ADJOURNMENT**

There being no further business, Chair Roberto Zarate adjourned the meeting at 9:11pm.

Submitted for Board Approval:

  
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Andria Bernal  
District Projects Coordinator

RESOLUTIONS

OF THE BOARD OF DIRECTORS OF ACCD PUBLIC FACILITY CORPORATION

OFFICERS

NOVEMBER 19, 2024

WHEREAS, ACCD Public Facility Corporation, a nonprofit Texas public facility corporation organized under Chapter 303 of the Texas Government Code (“Corporation”), the sponsor of which is the Alamo Community College District, a Texas junior college district and local governmental unit, is the owner of the Lofts on Main apartments in San Antonio, Texas; be it therefore

RESOLVED, that the following persons are elected officers of the Corporation, to serve until their successors are elected and qualified:

President: Sponsor Vice Chancellor for Finance & Administration, incumbent, Dr. Tom Cleary (interim);  
Vice President, Sponsor Associate Vice Chancellor for Finance & Fiscal, incumbent Lisa Mazure;  
Treasurer, Sponsor Controller, incumbent Patrick Vrba;  
Secretary, Sponsor Deputy Secretary, incumbent Denise Lee;  
General Counsel & Registered Agent, Sponsor General Counsel, incumbent Ross Laughead.

RESOLUTIONS

OF THE BOARD OF DIRECTORS OF ACCD PUBLIC FACILITY CORPORATION

NOVEMBER 19, 2024

RATIFICATION

WHEREAS, ACCD Public Facility Corporation, a nonprofit Texas public facility corporation organized under Chapter 303 of the Texas Government Code (“Corporation”), the sponsor of which is the Alamo Community College District, a Texas junior college district and local governmental unit, is the owner of the Lofts on Main apartments in San Antonio, Texas; be it therefore

RESOLVED, that the actions of the officers of the Corporation and its subsidiary during the period December 19, 2023 through November 19, 2024 are hereby ratified.