



## MEETING OF THE BOARD OF TRUSTEES MEETING AS A COMMITTEE OF THE WHOLE

TUESDAY, NOVEMBER 12, 2024  
6:00 PM

Alamo Colleges District  
Dr. Bruce H. Leslie Boardroom  
2222 N. Alamo St.  
San Antonio, TX 78215

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES OF THE ALAMO COMMUNITY COLLEGE DISTRICT WILL BE HELD AT THE PHYSICAL LOCATION REFERENCED ABOVE ON TUESDAY, NOVEMBER 12, 2024. ONE OR MORE TRUSTEES MAY ATTEND REMOTELY BY VIDEOCONFERENCE PROVIDED THAT A QUORUM OF TRUSTEES ATTEND BY PHYSICAL PRESENCE AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.127. THE COMMITTEE OF THE WHOLE MEETING OF THE BOARD WILL CONVENE IN OPEN SESSION AT 6:00 PM.

This Meeting as a Committee of the Whole of the Board of Trustees, being held for the reasons listed below, is authorized in accordance with the Texas Government Code, §§ 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Chancellor. Executive Session, if required, is authorized by Chapter 551 and will be conducted prior to the conclusion of the meeting. If it is decided during the course of the meeting that discussion of any item listed on the agenda should be held in Executive Session, the Committee will convene in Executive Session in accordance with Tex. Govt. Code §§ 551.071 - 551.094. In order to vote on items discussed in Executive Session, the Board of Trustees must take action in the open portion of the meeting on items discussed in the Executive Session. The Committee will consider, discuss, and take appropriate action regarding the following items:

### AGENDA

1. **CALL TO ORDER**
2. **CERTIFICATION AND POSTING OF NOTICE**
3. **ROLL CALL**
4. **PLEDGE OF ALLEGIANCE**
5. **CITIZENS TO BE HEARD**
  - 5.A. Registration: 5:00 PM - 5:55 PM
6. **CHAIR'S REPORT - *Clint Kingsbery***
  - 6.A. Community Outreach; Special Reach 8th Annual Gala Honoring Adel and George B. Hernandez, Jr., Palo Alto College Inaugural Lab Jacket Ceremony, 2024 Noche de Amistad, ACCT Leadership Congress, NAACP - San Antonio Chapter, CASA Gallery of Hope, HACU Annual Conference, 2024 NISOD Excellence Awards Luncheon, St. Philip's College Veterans Day Ceremony, Northwest Vista College Veteran's Center Opening,

Palo Alto College Veterans Day Ceremony and Center Groundbreaking, San Antonio  
College Veterans Day Ceremony

6.B. Bond Advisory Committee

**Presenter:** Lacy Hampton

7. **CHANCELLOR'S REPORT** - *Dr. Mike Flores*

7.A. Student District Council

**Presenter:** Alex Midkiff

7.B. Executive Staff Senate

**Presenter:** Nicholas Blakeney

7.C. 2024 ACD District-Wide Employee Development Day

**Presenter:** Linda Boyer-Owens

8. **STUDENT SUCCESS COMMITTEE**, *Dr. Lorraine Pulido, Chair*

8.A. Program Highlight: Caring Campus - Alamo Colleges District and Northeast Lakeview College

**Presenter:** Debi Gaitan, Kathleen Labus, and Stephanie Estrada

8.B. AlamoONLINE Update

**Presenter:** Dr. Luke Dowden

9. **AUDIT, BUDGET AND FINANCE COMMITTEE**, *Gerald Lopez, Chair*

9.A. Discussion and Possible Action on 2024 Tax Roll

**Presenter:** Sean Mullen

9.B. Discussion and Possible Action on Voting for Director of Bexar Appraisal District

**Presenter:** Sean Mullen

10. **WORKFORCE DEVELOPMENT COMMITTEE**, *Dr. Gene Sprague, Chair*

10.A. Workforce Development Committee Report

**Presenter:** Xavier Urrutia and Dr. Sammi Morrill

11. **BUILDING, GROUNDS AND SITES SELECTION COMMITTEE**, *Dr. Yvonne Katz, Chair*

11.A. Discussion and Possible Action to Approve Guaranteed Maximum Price Early Work for Alamo Colleges District - Palo Alto College (PAC) Natatorium, Wellness, Multi-Generational Center, Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with Joeris General Contractors, Ltd. (CSP 18C-005)

**Presenter:** Lacy Hampton

12. **CONSENT AGENDA**

12.A. Discussion and Possible Action on Monthly Contracts Report

12.B. Discussion and Possible Action on Monthly Grants and Contracts Report

12.C. Discussion and Possible Action on Approval of Construction Reports

12.D. Discussion and Possible Action on Approval of Financial Reports

12.E. Discussion and Possible Action on Approval of Monthly Report on Cooperative Purchases in Excess of \$200,000

12.F. Discussion and Possible Action on Board Policies Reviewed with No Substantive Change

12.G. Discussion and Possible Action to Approve Two Cooperative Purchase Awards of Construction Services for Alamo Colleges District - Maintenance Tax Note 2022-Funded Projects for Northeast Lakeview College and San Antonio College

12.H. Discussion and Possible Action on Approval of Change Order to Hydronic Distribution Piping Replacement at Alamo Colleges District - Palo Alto College

12.I. Discussion and Possible Action on Approval to Amend the Guaranteed Maximum Price (GMP) for Alamo Colleges District Northwest Vista College Maintenance Tax Note 2022 (MTN22) Funded Contract Package 1, Renovations

12.J. Discussion and Possible Action on Approval to Amend the Guaranteed Maximum Price for Alamo Colleges District - Maintenance Tax Note 2022-Funded Projects for the Watson Fine Arts Center at St. Philip's College

13. **EXECUTIVE SESSION**

13.A. The Committee of the Whole may go into Executive Session to deliberate on any item

referenced in this agenda for open session or executive session based on the following potential exceptions under the Act.

13.B. Pursuant to §551.071, Texas Government Code, the Committee of the Whole may consult with its attorneys to seek their advice on matter(s) in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

13.C. Pursuant to § 551.071, Texas Government Code, the Committee of the Whole may consult with its attorneys about pending and threatened litigations.

13.D. Pursuant to § 551.071, Texas Government Code, the Committee of the Whole may consult with its attorneys about pending EEOC charges.

13.E. Pursuant to §551.072, Texas Government Code, the Committee of the Whole may deliberate the purchase, exchange, lease or value of real property.

13.F. Pursuant to §551.073, Texas Government Code, the Committee of the Whole may deliberate regarding a negotiated contract for prospective gift or donation.

13.G. Pursuant to §551.074, Texas Government Code, the Committee of the Whole may deliberate the appointment, employment, evaluation, reassignment, duties, performance of duties, discipline, or dismissal of a public officer or employee(s), including, without limitation, the Chancellor.

13.H. Pursuant to §551.076, Texas Government Code, the Committee of the Whole may deliberate the deployment, or specific occasions for implementation, of security personnel or devices, or a security audit.

13.I. Any action on these matters will be taken in Open Session.

**14. RECONVENE OPEN MEETING**

**15. ADJOURNMENT**

POSTED AT THE  
ALAMO COMMUNITY COLLEGE DISTRICT  
2222 N. Alamo St.; San Antonio, TX 78215 at  
POSTED AT 5:00 PM ON THIS 8TH DAY OF NOVEMBER 2024

This meeting site is wheelchair accessible. The accessible entrance is located at the side entrance of Dr. Bruce H. Leslie Boardroom. Accessible parking spaces are located in front of the Alamo Colleges Center for Excellence and Student Success, located in the parking lot that faces N. Alamo Street. Auxiliary aids and services are available upon request (interpreters for the hearing impaired must be requested twenty-four hours prior to the meeting) by contacting the Board of Trustees Office at [dst-board@alamo.edu](mailto:dst-board@alamo.edu).

“The following notices apply to this meeting.

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

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Dr. Mike Flores  
Chancellor

**TO BE READ BY BOARD CHAIR BEFORE CTBH ITEM**

**Citizens To Be Heard Standard Statement**

All individuals wishing to address the Board should have signed up to do so.

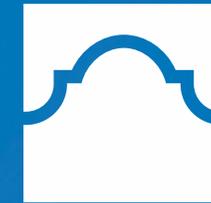
Comments relating to general matters shall be presented during the Citizens To Be Heard portion of the meeting. Comments relating to a specific item or items on the Board's agenda may be presented (a) during the Citizens To Be Heard portion of the meeting or (b) during consideration of the specific agenda item or items.

- No presentations shall exceed three (3) minutes.
- If ten (10) or more person sign up to comment on a specific item, each speaker may be limited to two (2) minutes by majority vote of the Board.
- Individuals needing a translator will have a six-minute time period.
- No individual is allowed to transfer his or her time to another individual.
- When the timer beeps, please finish your sentence so that we can allow others to have their voice heard.
- Please introduce yourself by name and state whether you represent yourself, an organization or an employer.

Please know that your right to speak may be withdrawn by the Board Chairman if you are discourteous, disrespectful, or are otherwise likely to impede, interfere with or otherwise obstruct this meeting.

State law limits Trustee response to public comments.

# Discussion and Possible Action Regarding the Citizen's Bond Advisory Committee (CBAC) for the Capital Improvement Program (CIP) and to Approve Its Charge



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**Mr. Lacy Hampton**

Interim Associate Vice Chancellor  
G.O. Bonds Capital Program (CIP)



Malcolm Baldrige  
National Quality Award

2018 Award Recipient



# Board Policies in Support of Charges

## C.2.3 Facilities and Grounds Management

- Maintenance and Operations: The College District shall ensure that its facilities are safe, comfortable, and hygienic for students, faculty, employees, and the general public. Consistent maintenance standards shall be employed throughout the College District. Periodic assessments of the condition of College District facilities shall be conducted.
- Preventive Maintenance: The College District administration shall prepare, budget, and execute an annual preventive maintenance program.

# Charges to the Chancellor

- AlamoFUTURE
- Economic and Workforce Development
- AlamoONLINE and Digital Learning



# Citizen's Bond Advisory Committee Charge

- The entire program will not exceed the \$987 million proposed funding level supported by the existing tax rate;
- Review proposed projects that meet the prioritized current and future educational and workforce development needs of the Alamo Colleges, Bexar County taxing district, and service area;
- Ensure projects are capable of meeting the anticipated growth; and,
- The projects collectively support the educational, workforce development and employer needs in response to future growth of the region.

# Citizen's Bond Advisory Committee Charge

- The scope of the process includes two areas: needs assessment and timeline. The needs assessment will review capital improvement projects to be implemented with the upcoming bond program. Projects will be identified from an approved master plan for implementation within 4-6 years.



# 2025 Bond Program Timeline

- **December 2024-**
  - 2<sup>nd</sup> or 9<sup>th</sup> Hold first CBAC meeting
  - 16<sup>th</sup> or 17<sup>th</sup> Hold second CBAC meeting
- **January 2025-**
  - 6<sup>th</sup> – Hold final CBAC meeting
  - 9<sup>th</sup> - CBAC recommendations report due to BOT
  - 14<sup>th</sup> or 21<sup>st</sup> – Presentation to BOT
- **February 2025-**
  - 4<sup>th</sup> – Special Board Meeting- Call for Election
- **April 2025-**
  - 3<sup>rd</sup> -23<sup>rd</sup> – District publishes notice of election
  - Before 11<sup>th</sup>- District posts notice of election
- **Early Voting-** April 21<sup>st</sup> -29<sup>th</sup>
- **Election Day-** May 3<sup>rd</sup>
- **August 2025-** The first tranche released
- **September 2026-** Projects start

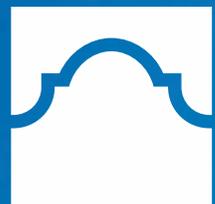


# November 12, 2024 Minute Order Actions

- Discussion and Possible Action Regarding the Citizen's Bond Advisory Committee for the Capital Improvement Program (CIP) and to Approve Its Charge



Thank you.



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# Discussion and Possible Action Regarding the Citizen’s Bond Advisory Committee (CBAC) for the Capital Improvement Program (CIP) and to Approve Its Charge

Presented to the Board Acting as Committee of the Whole on November 12, 2024, and now presented to the Board for approval on November 19, 2024.

## MINUTE ORDER

**"The Board of Trustees hereby approves the following Charge to the Citizen’s Bond Advisory Committee:**

**To review from the perspective of the entire program, not just through the lens of any particular sector of the County, the proposed Capital Improvement Program.**

**Members of the Committee, therefore, should consider the projects in their entirety to ensure that:**

- 1. The entire program will not exceed the \$987 million proposed funding level supported by the existing tax rate;**
- 2. The projects meet the prioritized current and future educational and workforce development needs of the Alamo Colleges, Bexar County taxing district, and service area;**
- 3. The projects are capable of meeting the anticipated growth for Bexar County and the service area; and,**
- 4. The projects collectively support the educational, workforce development and employer needs in response to future growth of the region.**

**The scope of the process includes two areas: needs assessment and timeline. The needs assessment will review capital improvement projects to be implemented with the upcoming bond program. Projects will be identified from an approved master plan for implementation within 4-6 years.**

**Additionally, members of the Committee will be expected to:**

- Attend CBAC-CIP meetings; a substitute will not be allowed**
- Work through the chairperson in requesting further data for decision making**
- Work together with mutual respect to encourage sharing of the Committee’s expertise and diversity of thought.”**

## PURPOSE

To establish the Charge of the Citizen’s Bond Advisory Committee.

## IMPLICATIONS

**Financial:** None  
**Strategic Plan Goals:** II and III  
**Human Resources:** None

**ATTACHMENTS:** 2017 Capital Improvement Citizen’s Bond Committee Process and Structure

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Lacy Hampton  
Interim Associate Vice Chancellor for  
G.O. Bond Construction Improvement  
Program (CIP)

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Dr. Tom Cleary  
Interim Vice Chancellor for  
Finance & Administration

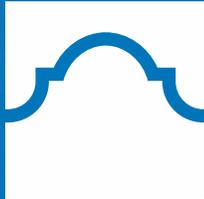
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Dr. Mike Flores  
Chancellor

# Student District Council

**Alex “AJ” Midkiff**

Chairperson, Student District Council  
Vice-President, Northeast Lakeview College Student Government Association



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## Board Policies in Support of Charges

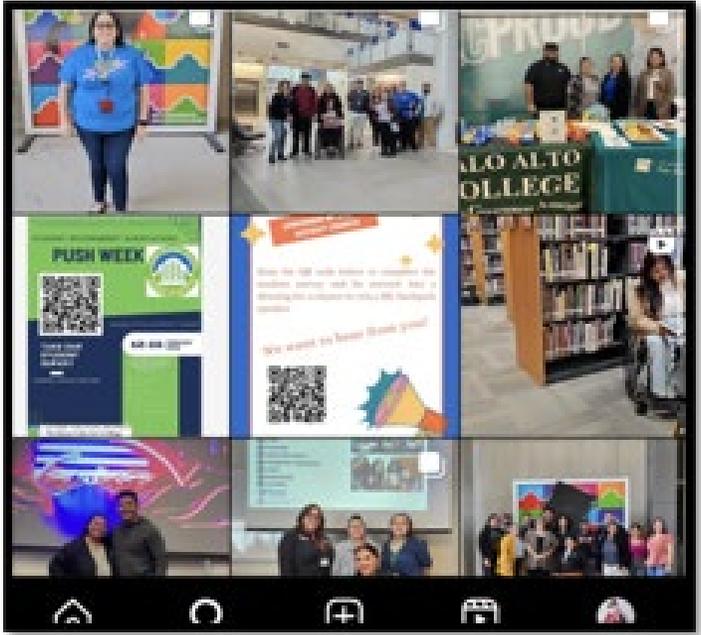
- F.6.1. Student Success
  - Focus on gaps reflected in the data and determine/employ modifications of our key strategies to improve equity outcomes.
  - The Student Experience

## Organizational Charges

- Student Success
  - Support student success.

# Student District Council

**Mission:** Collaborate to identify and address student concerns, issues, and recommend solutions.



# The Student District Council Delegates



**Alex Midkiff**  
Chairperson



**Inkar Bakhytzhanova**  
Secretary



**Bridgette Ellis**  
Historian



**Logan Martinez**  
Student Trustee



**EIRON Rosin**  
Student Trustee  
Alternate



**Nicolette Morgado**  
Primary Delegate



**Luka Yenderroz**  
Primary Delegate



**Angie Juarez**  
Primary Delegate



**Jada Valdez**  
Primary Delegate



**Alayna Morgado**  
Primary Delegate



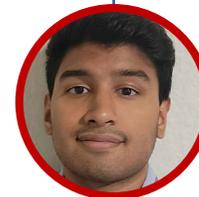
**Andrew Lopez**  
Secondary Delegate



**Holly Barron**  
Secondary Delegate



**Michael Thompson**  
Secondary Delegate



**Amith Varkey**  
Secondary Delegate



**Felicia Andrews**  
Secondary Delegate



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# Student District Council Planning and Preparation

2023-2024

2024-2025

APRIL

## Presentation to Board of Trustees

- 2023-2024 Priorities
- Survey Results
- Next Steps

MAY

## Student Governance Training

- Professionalism & Effective Communication
- Parliamentary Procedures
- State and Federal Guidelines

AUG.

## SDC Orientation

- Roles and Responsibilities
- Meeting Calendar
- Exec. Board Elections

SEPT.

## Official Meetings

- Reviewed 2023-2024 Priorities and Survey Findings
- Established 2024-2025 Priorities



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# The Student District Council Priorities

## AlamoEXPERIENCE Ambassador

Review Training with Student Orgs

Explore Current Communication  
Methods

Collaborate with College  
Departments, SDEV/EDUC, New  
Student Orientation

## Student Participation & Engagement

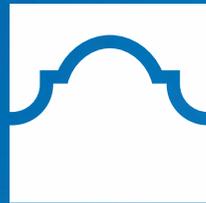
Revise Survey to Assess Student  
Engagement

Explore Barriers to Participation

Evaluate Current Engagement  
Effectiveness



Thank you.

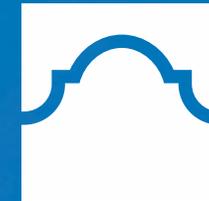


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# Executive Staff Senate

**Nicholas Blakeney**  
Executive Staff Senate President



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# Board Policies in Support of Charges

## B.2.1 (Policy) Organizational Plan

- In the interest of maintaining open communication and encouraging participative decision making, the Board wishes to provide avenues for the full-time faculty and staff and the part-time faculty of the College District to be appropriately involved in the governance of the institution.

# Charges to the Chancellor

## 7 – Talent and Engagement

- Develop a Career Readiness program with professional development opportunities to cross-train employees in pursuit of career growth.
- Continue to monitor ongoing competitive compensation program for faculty, staff, and administrators.

## 9 – Institutional Excellence and Continuous Improvement

- Expand implementation and refinement of continuous improvement activities, including but not limited to the three elements of the AlamoWAY:
  - Student Success
  - Principle-Centered Leadership
  - Performance Excellence



# Executive Staff Senate Mission

- Provide advocacy for the career advancement, job welfare and working environment for all staff.
- To give voice to collective interests and concerns of the Alamo Colleges District staff employees.

# Executive Staff Senate AY 24-25 Priorities

- I. Employee Health & Wellness
- II. Employee Benefits
- III. Career Readiness



# I. Employee Health & Wellness

- Increase Health and Wellness activities at all Alamo Colleges campuses
  - Increase awareness of health and wellness offerings
  - Ensure participation availability for all employees
- Increase Employee Engagement
- Increase Mental Health First Aid Training opportunities for all employees

## II. Employee Benefits

- Increase awareness of the overall compensation & benefits package
- Implement cross campus utilization of services and facilities
- Expansion of partnership opportunities with local businesses

## III. Career Readiness

- The Career Readiness experience for employees is a hub to self-direct skill development, grow and advance in current careers, lattice into a new career, and/or develop additional leadership skills.
- Resources are provided to help leaders have conversations with employees about their career goals.
- Deliverables are easily accessible on the Career Readiness site for both employees and supervisors.

# Career Readiness Milestones

- Career Readiness Site launched August 2024
- Competency Card Sort Process
  - Identify skills that are essential for success in specific roles
- LinkedIn Learning
  - on-demand career readiness resources are available on the Career Readiness site
- Development and expansion in partnership with Professional and Organizational Development, and the Learning Advisory Board
  - Identify additional opportunities to expand and enhance offerings



# Tapping Into Your Potential. Driving Your Career!

Welcome to the Alamo Colleges Career Readiness Hub, your go-to resource for self-directed career growth and advancement. Whether you're starting your career journey or aiming for new heights, this site empowers you every step of the way.

Benefit from personalized career goal setting, access to skill-building opportunities, networking events with peers and industry professionals, and exploration of career lattices within the organization. Our platform supports you through your entire career journey, helping you take control, chart your path, and unlock your full potential.

At Alamo Colleges, we understand the importance of supporting employees in developing their skills and careers. Successful career growth thrives in a partnership between you, your supervisor, and us.



## Getting Started

Before you decide to explore career choices, or begin a job search, it's important to take a current inventory of your skills and abilities and consider the type of work that will be most rewarding for you. This includes considering various paths and opportunities within career lattices.

Take this self-assessment to gauge where you are in your career readiness journey, including exploring career progression.

[Self-Assessment Survey](#)



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# How am I seeking to grow in my career within career lattices?



## MOVE INTO A LEADERSHIP ROLE

Are you ready to take the next step in your career and transition into a leadership role? Our Leadership and Strategic Development section offers tailored programs to help you develop the necessary skills and mindset to lead with confidence. From leadership academies to coaching and mentorship opportunities, we provide the support you need to make a successful transition.



## GAIN EXPERTISE IN CURRENT ROLE

Looking to enhance your skills and become an expert in your current role? Our Foundational Skills Development section offers a range of resources to help you build a strong foundation. From foundational courses to specialized training programs, we provide the tools you need to excel in your role and achieve mastery.



## CAREER LATTICING

Ready for a change? Whether you're looking to explore new opportunities within your current field or pivot to a completely different career, our Career Latticing and Specialization section has you covered. Explore our career latticing programs, gain new skills through continuous learning, and connect with mentors to help you navigate your career pivot successfully.



## Explore Learning Opportunities

Explore the resources below, including popular courses, training series, toolkits, and the Organizational Development training calendar at Alamo Colleges. Find upcoming courses that will fit into your busy schedule and enhance your skills.

### Dedicate Time to Your Growth



LinkedIn Learning



Academic Impressions



Leadership Development Program

## Make a Move

Discover the resources below, which offer tips, exercises, and key considerations specifically tailored for Alamo Colleges employees as you invest time and effort into advancing your career. From crafting effective cover letters to understanding job postings and excelling in interviews, we've developed resources to help you feel well-prepared every step of the way.

### WHEN READINESS MEETS OPPORTUNITY

[See all](#)



SitePages

Resource Guide: Tailoring Your Resume and Understanding Different Types



Garcia, Lisa M  
Edited Jul 24, 2024



SitePages

Navigating AlamoTALENT to Find an Internal Job Opening



Garcia, Lisa M  
Edited Jul 24, 2024



SitePages

Playlist: Resume Writing



Garcia, Lisa M  
Edited Jul 24, 2024



SitePages

Resource Guide: Tips and Tricks for Internal Job Applicants



Garcia, Lisa M  
Edited Jul 24, 2024



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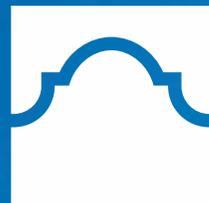
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Thank you.

Learn more at

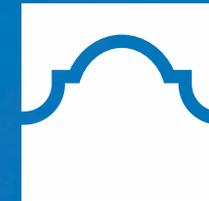
**alamo.edu**



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# Employee Development Day 2024



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**Linda Boyer-Owens**

AVC for Talent, Org & Strategic Innovation



# EDD 2024 Overview

Boeing Center at Tech Port  
October 25, 2024

Day of shared learning and connection  
For all employees



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# Featured Guests and Student Panel

Scott Heare – Keys to Human Flourishing

Dr. Lizzy Perez - A Call to Courage

Alamo Colleges Student Panel



# Keynote Speaker and Drum Cafe

Keynote Riaz Meghji – The Power of Human Connection

Drum Café – Rhythms of Unity



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# Breakout Sessions Snapshot

22 breakout sessions were held during EDD.

## Featured Breakouts:

Feel Good Friday

Line Dancing

Community Healing Circles

Healthy Heart/Healthy You

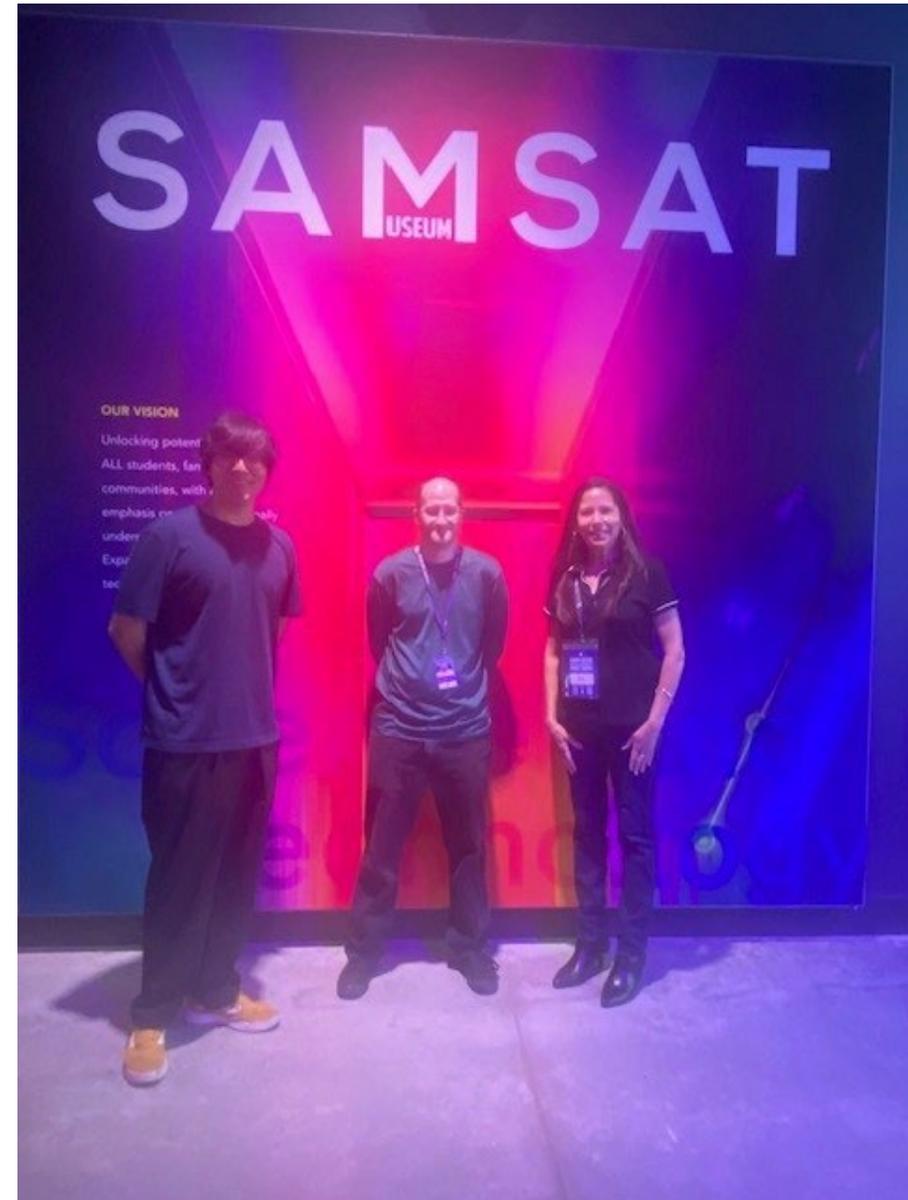
Compassion



# Alamo on the Job Interns at Tech Port

James Shugart  
Game Production Manager

Jacob Ramos  
Cyber Security Student



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# Years of Service Awards



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# Volunteers and Effort

62 total volunteers from across ACD helped make the event possible.

- Set-up
- Registration
- Programming
- Lunch Distribution
- Wayfinding
- Clean-up



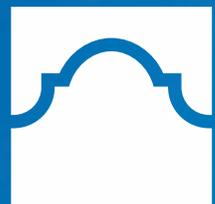
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# Partner Organizations



Thank you.



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# Program Highlight: Caring Campus – Alamo Colleges District and Northeast Lakeview College

November 12, 2024

Debi Gaitan, Interim Vice Chancellor for Student Success, Alamo Colleges

Kathleen Labus, Director of Mktg & Strategic Communications, Northeast Lakeview College

Stephanie Estrada, Certified Advisor, Northeast Lakeview College



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ALAMO COLLEGES DISTRICT  
Northeast Lakeview College

## Board Policies in Support of Charges

- F.6.1 (Policy) Student Success

## Charges to the Chancellor

2. Student Success  
Implement and utilize the Caring Campus framework to create a college environment that increases students' sense of connectedness, belonging, and completion of their educational goals.





ALAMO COLLEGES DISTRICT  
**Alamo Colleges Caring Campus**



**Partnerships:**

- ***Institute for Evidence Based Change (IEBC) – Dr. Brad Phillips***
- ***National Center for Inquiry & Improvement (NCII) – Dr. Rob Johnstone***





# Alamo Colleges Caring Campus



## Institute for Evidence-Based Change

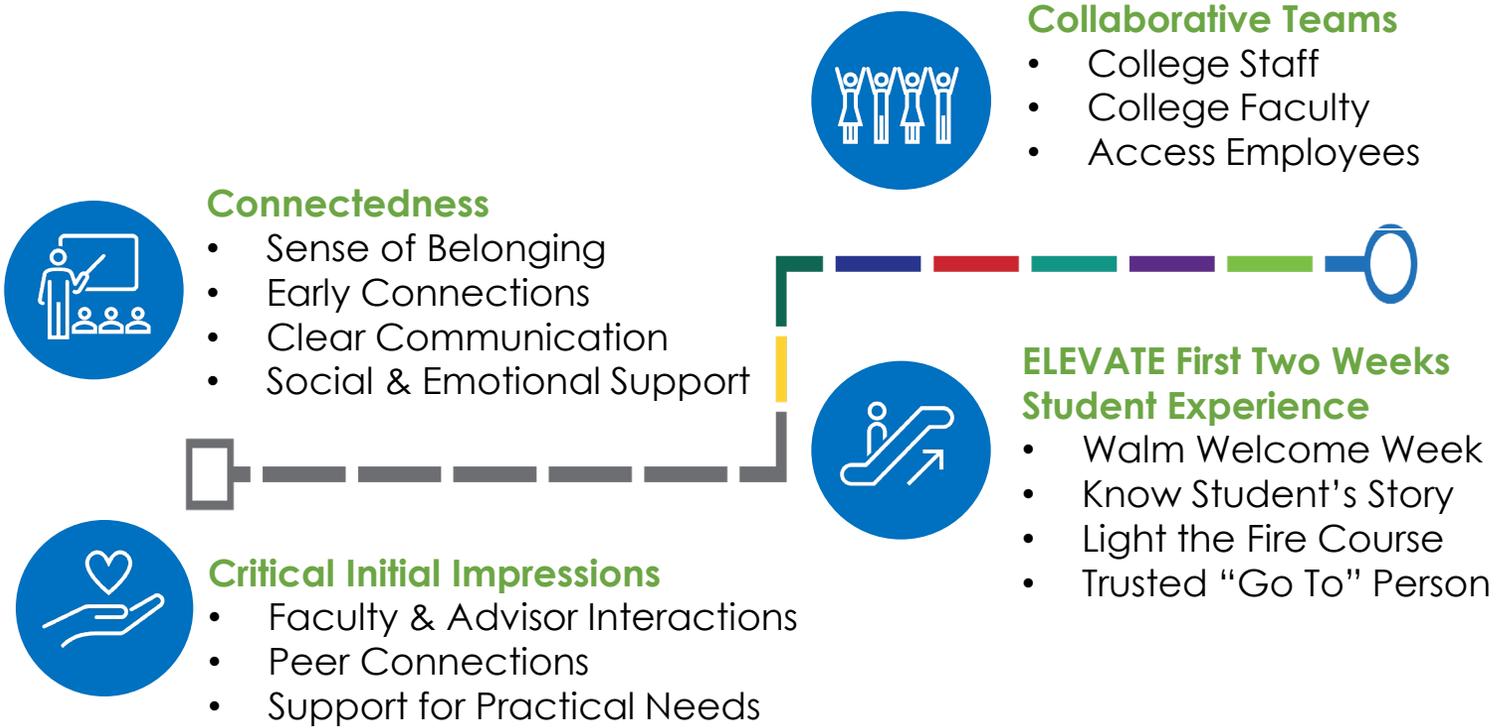
Data collected from 120 participating community colleges found that a **sense of connectedness and belonging** leads to:



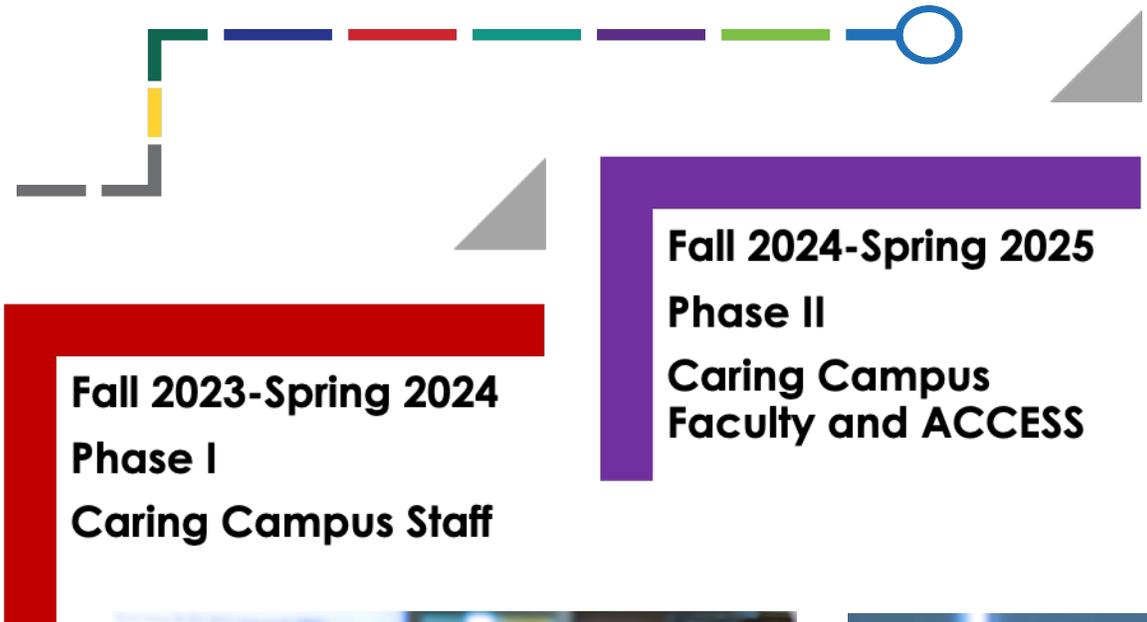
- **Increased retention**, persistence, and academic success.
- Decreased **achievement** gaps.
- **Increased employee satisfaction**.



# Caring Campus Student Retention



# Alamo Caring Campus Timeline



**Spring 2025-Fall 2025**  
Phase III  
Launch ELEVATE First  
Two Weeks: Student  
Experience

**Fall 2025**  
At-Scale: Caring  
Campus and ELEVATE  
First Two Weeks:  
Student Experience



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# ALAMO COLLEGES DISTRICT Northeast Lakeview College



Kathleen Labus  
Stephanie Estrada



# Caring Campus: What is it?

Designed to create a college environment where **students feel welcomed** from **day 1**

Fosters a sense of **connection and engagement** with the institution

Enhance **learning experience** laying the foundation for their academic and personal growth throughout the year, leading to **student success and completion**





# Commitments

**Ten-Foot Rule:** Greet anyone within 10 feet with a smile and friendly hello

**Name Badge:** Wear your name badge to enhance accessibility for students

**Warm Referral:** Personally guide students to the right colleague when needed

**Cross-Department Awareness:** Stay informed about resources to support accurate referrals



# Professional Development

Reinforcing a Culture of Care



## ENCOURAGE THE HEART AWARD

*This award is given to an individual who exemplifies the behaviors that demonstrate our culture of care. These behaviors include, but are not limited to, providing encouragement and support to others, sharing praise and appreciation, recognizing the contributions that are made by others, and celebrating the accomplishments of their teams.*

**Simone Carnegie-Diaz**



**Vanessa DeMont**



**Sylvia Davis**



**Keegan Gold**



## MODEL THE WAY AWARD

*This award is given to individuals that consistently model all of the 5 c's of Communication, Connect, Collaboration, Care and Commitment and serve as an exemplar of these behaviors for others. Inaugural recipients of this award include:*

**Emily Bobadilla**



**Laura Davenport**



**Dawn Thompson**



**Sabrina Hammel**



## VOLUNTEER SERVICE AWARD



Employee Development

Caring Campus Team



# Welcoming Students on Day 1

## Welcome Messages to Students via digital signage, texts, emails and social media



### Welcome Nighthawks!

Welcome to the Fall 2024 semester - a new chapter filled with opportunities and the promise of growth. Whether you are joining us for the first time or returning to continue your journey, I'm thrilled that you've chosen Northeast Lakeview College as your partner in higher education. As the president of NLC, it's my privilege to cultivate an environment where students are at the heart of everything we do, and where the transformative power of education is our driving force.

At Northeast Lakeview College, we are deeply committed to your success. Our campus is more than just a place to learn; it's a welcoming, responsive, and dedicated community to helping you achieve your dreams. From the moment you step into your first class to the day you walk across the stage at graduation, we're here to provide the academic resources and support services you need to excel. I encourage you to fully engage with all that NLC has to offer—get involved in **campus events**, join a **student club or organization**, and take advantage of our **academic labs and tutoring services**.

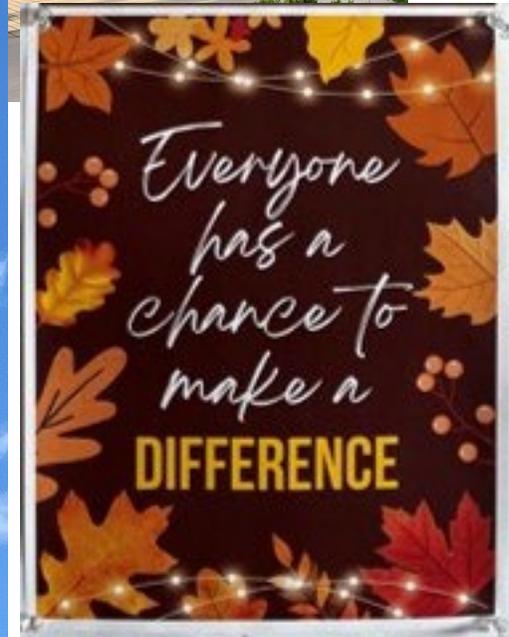
As a member of the Nighthawk family, you are never alone in your journey. We stand together, supporting one another, and striving for excellence. As we embark on this new semester together, know that the entire Nighthawks community is cheering you on.

Here's to a year of success, discovery, and the pursuit of your highest potential.

Dr. Veronica Garcia  
President, Northeast Lakeview College



# Welcome Banners

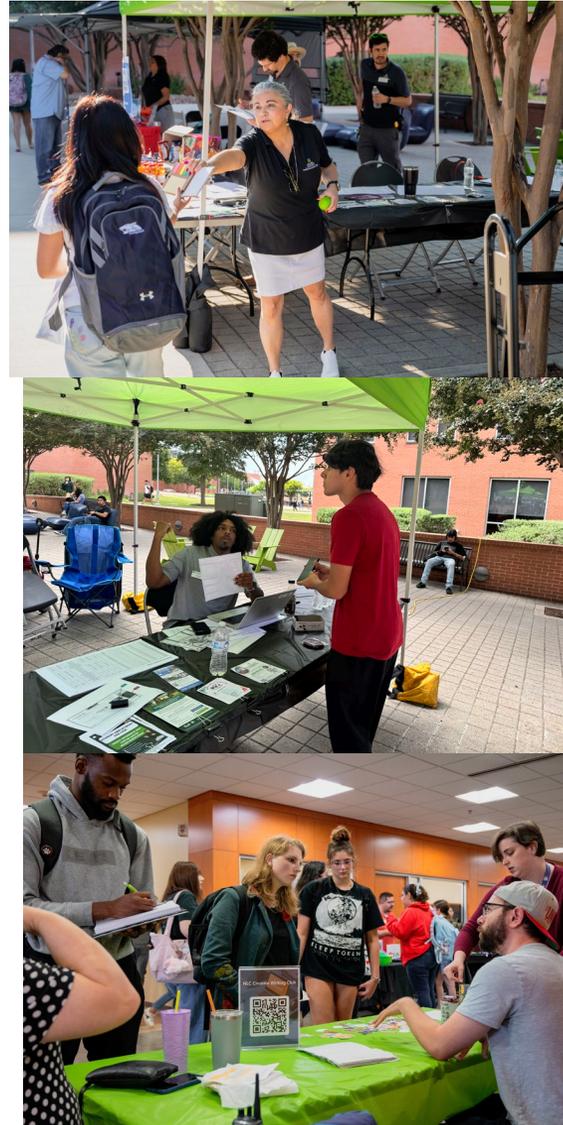


# The First Two Weeks of Class

## Welcome Week Activities\*

(Mon. – Thurs.)

- ▶ Welcome Booths
- ▶ Campus maps provided
- ▶ Warm referrals
- ▶ SWAG
- ▶ Info on how to access class schedule
- ▶ Virtual Welcome Center
- ▶ Nighthawks Day
- ▶ Paletas with the President



## Second Week\*

Opportunity Rush

- ▶ Campus resources; academic services, tutoring, etc.
- ▶ Advocacy services
- ▶ Career services
- ▶ Student clubs & organizations

\*engage both on campus and online learners

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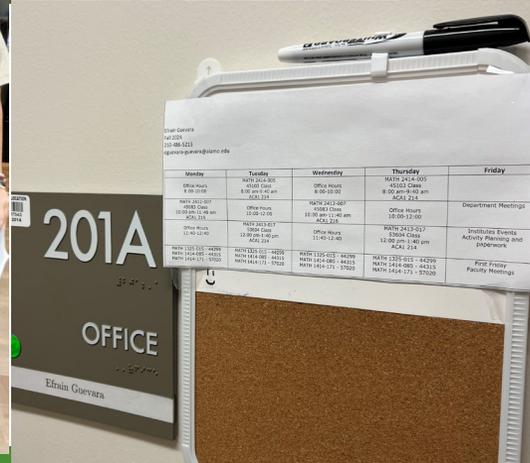
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# Beyond Two Weeks: Create a Sense of Belonging

## On Campus\*

- ▶ Inclusive environment
- ▶ Culture of caring and well being
- ▶ Semester-long activities and resources



## In the Classroom\*

- ▶ Scavenger hunt assignment to create campus familiarity
- ▶ Office hours clearly posted
- ▶ Engaged in Caring Campus Commitments

\*engage both on campus and online learners



# Making an Impact

- I was so nervous making the transition from high school to college. **NLC was so welcoming** and so **helpful** to ensure I was going to be set on the right track in school and financially. **Professors are great, very helpful and understanding.** I recommend NLC to friends!
- I think that **this institution** is great for providing **lots of student support** and events that **encourage and excite students.**

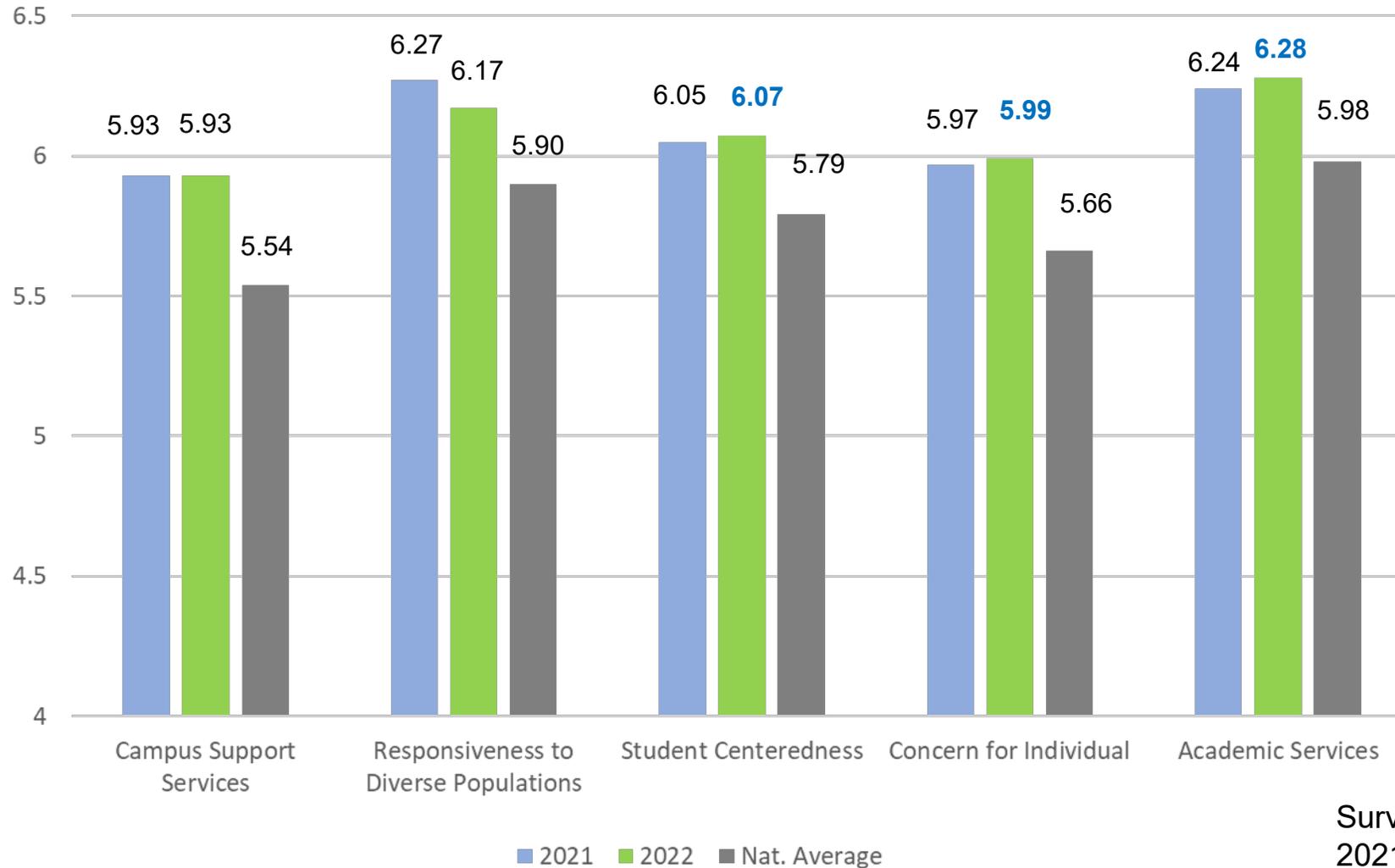


59



# Noel Levitz Results – Caring Campus Qs

## 2021 vs. 2022 Student Success Scores



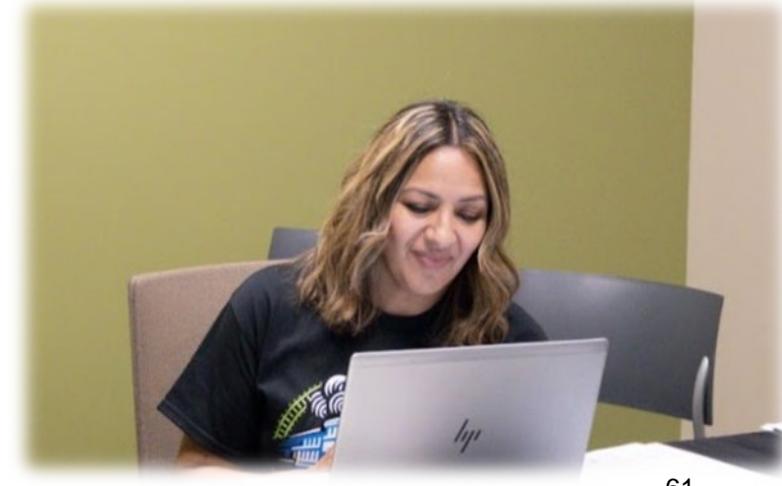
Survey administered 2018, 2021, 2022; 2024 underway



# NEXT STEPS



- Faculty beginning their year long journey to **enhance classroom engagement** through Caring Campus initiatives
- Closing out **2024 Noel Levitz survey** and will be reviewing the data



Thank you.



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# APPENDIX



# Noel Levitz Student Question Samples

- Most students feel a **sense of belonging** here.
- Faculty **care about me** as an individual.
- The **college shows concern** for students as individuals.
- People on this campus **respect and are supportive** of each other.
- The campus staff are **caring and helpful**.
- It is an **enjoyable experience** to be a student on this campus.
- Students are made to **feel welcome** on this campus.
- This institution has a good reputation within the community.
- I seldom get the "run-around" when seeking information on this campus.



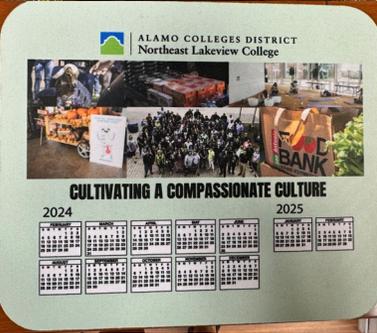
# Culture of Care Artifacts



New Employee Welcome Bag



You make the **FUTURE** happen

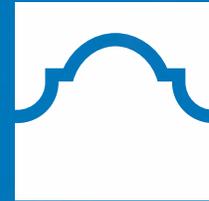


Alamo Colleges Online

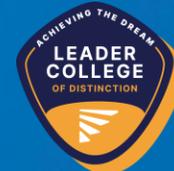
# Online Learning | Update

Office of the Vice Chancellor for Academic Success  
Dr. George Railey

Dr. Luke Dowden  
Chief Online Learning Officer



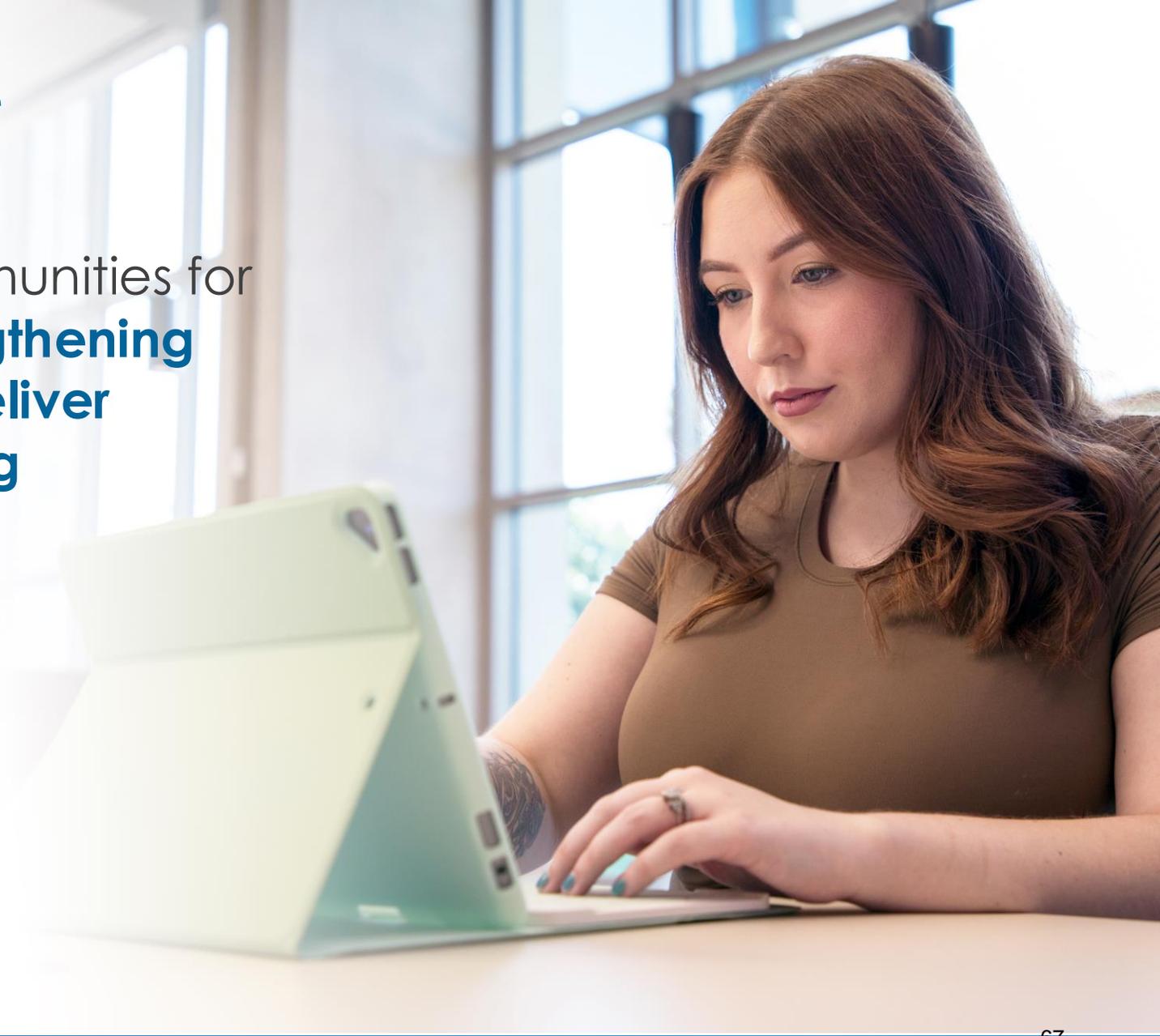
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# Alamo Colleges Online

## Mission

Empowering our diverse communities for success **by building and strengthening each College's capacity to deliver premier, quality digital learning experiences for students.**



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# Board Policy

## Aligned to Board Policy E.1.9 Online Learning

# Organizational Charges

## 5. AlamoONLINE and Digital Learning

Create a long-term organizational strategy for online learning, enhancing enrollment, retention, marketing, program design, and completion in support of five-year online student enrollment projections.



# Current State



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# Online Student Profile - Preliminary

Fall 2024

## Ethnicity

- 11.4% African-American
- 2.6% Asian
- 67.4% Hispanic
- 16.5% White

## Gender

- 64.0% Female
- 36.0% Male

Economically Disadvantaged: 45.8%

Student Parents: 27.7%

Average Credit Hours: 8.4

Average Age: 27.1

Source: Preliminary CBM0C1, Preliminary CBM0CS, Census Day Course Data



## Enrollment Status

- 30.7% Full-time
- 69.3% Part-time

## Student Type

- 72.1% Continuing
- 15.1% First-time
- 12.8% First-time Transfer

## Age

- 35.3% 18-21
- 17.4% 22-24
- 19.2% 25-30
- 10.1% 31-35
- 14.5% 36-50



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# Online Student Profile - Preliminary

## Fall 2024

### Program Mix

**70.3%** Academic Major  
**29.7%** Technical Major

### Top Enrolled Programs



Business Management



Cybersecurity



Computer Science



Criminal Justice



Digital Media



Human Resources Management

### Swirling Online Learners

**Enrolled at Two Colleges** **29.6%**  
4,874

**Enrolled at Three Colleges** **10.4%**  
1,721

**Enrolled at Four Colleges** **1.6%**  
266

**Total Swirling Learners** **41.7%**  
6,866\*



Source: Preliminary CBM0C1, Preliminary CBM0CS, Census Day Course Data



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# Amanda Resendiz

Current Student

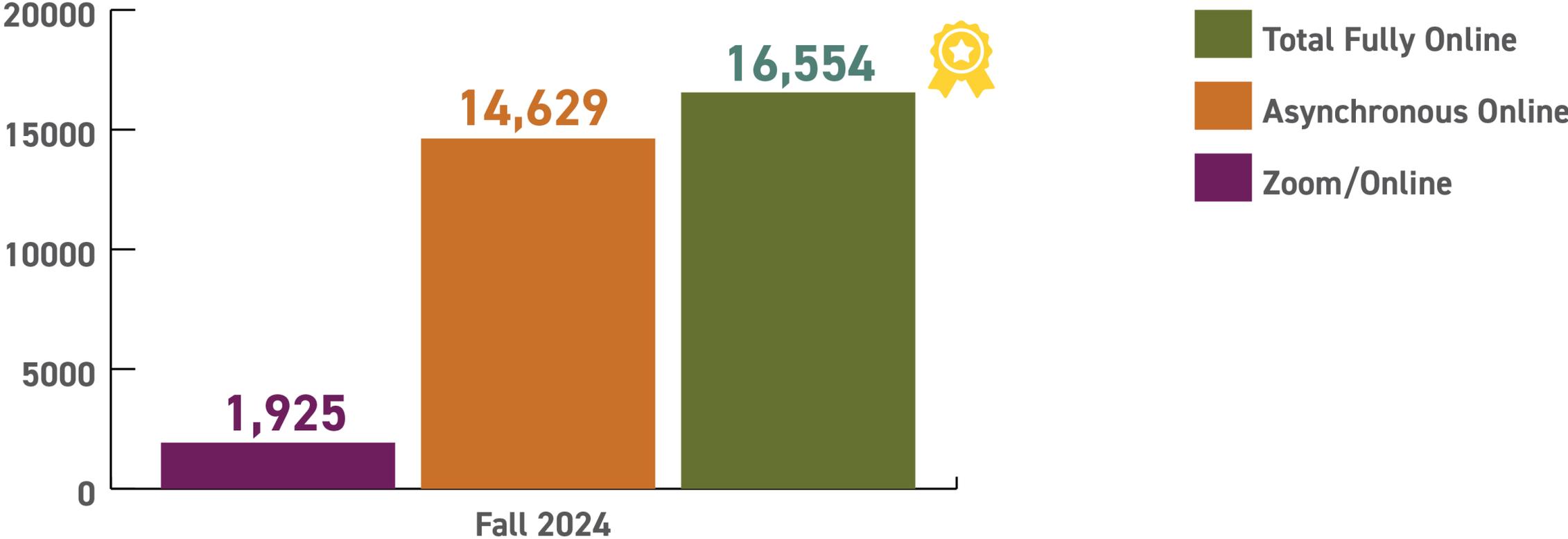


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# Enrollment Based on New Fully Online Learner Definition

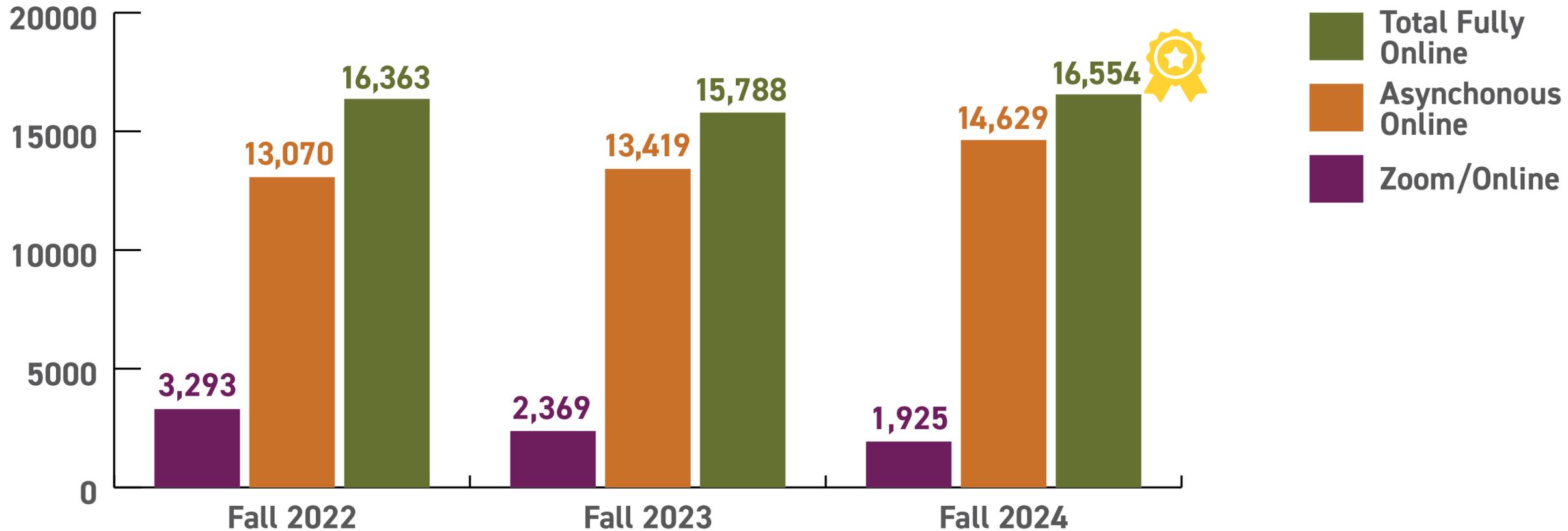
Unduplicated Headcount: *Fall 2024*



Source: Daily Registration Report 10.28.2024\_Flex 2 Census Day not including Dual Credit enrollments

# Enrollment Based on New Fully Online Learner Definition

## Unduplicated Headcount: Fall 2022 – Fall 2024



Source: Certified CBM0C1, Certified CBM0CS, Census Day Course Data and not including Dual Credit enrollments and Daily Registration Report 10.28.2024\_Flex 2 Census Day

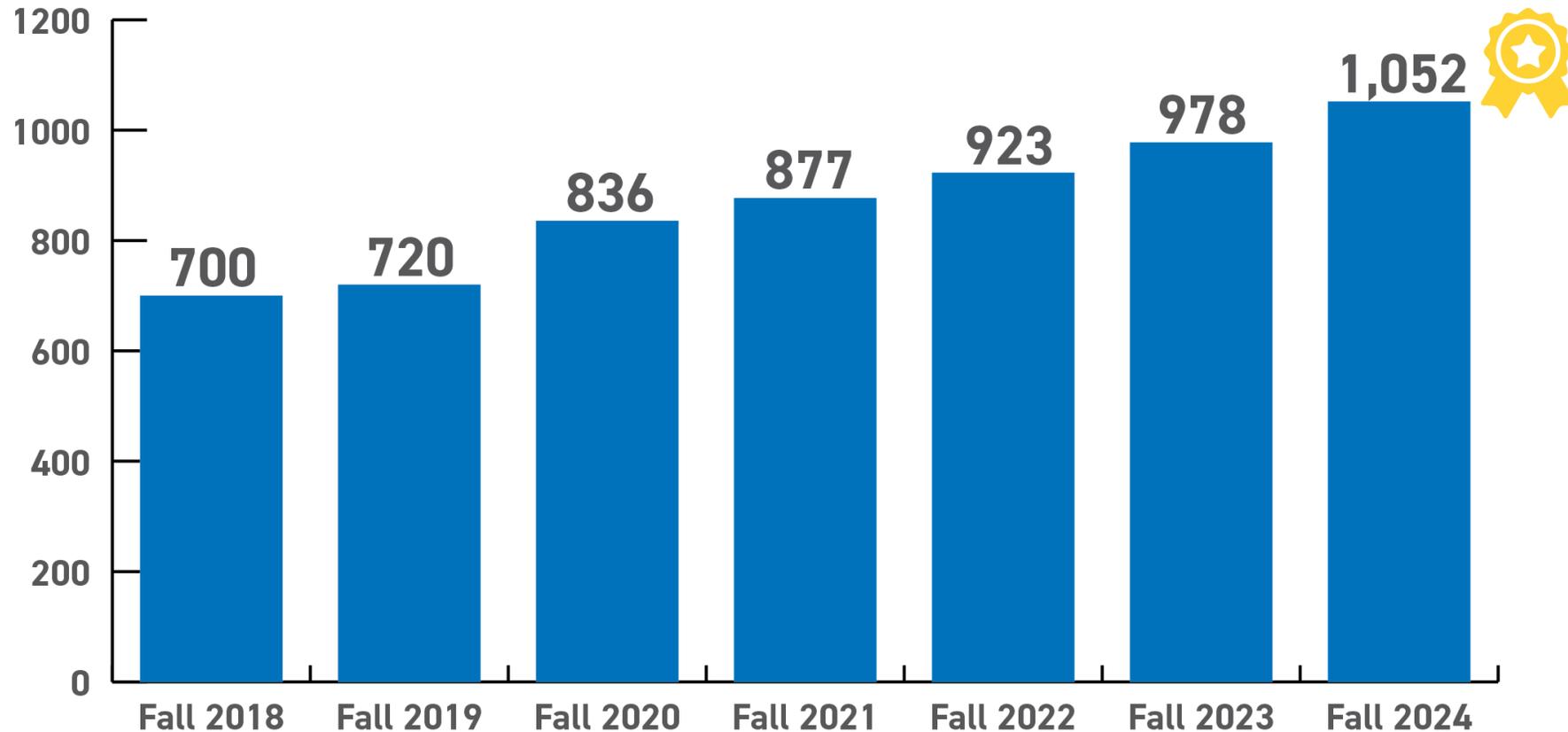


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# Distinct Asynchronous Faculty Teaching

## At Least 1 Online Course Section (IM-2) — Fall 2018–2024



**Source:** Argos STU003B | Active sections, IM2 instructors only, removed all HSP (DC/ECHS), unduplicated Instructor by Term | Date: 8/30/2024 | \*Fall 2024 data is preliminary.



# Insights



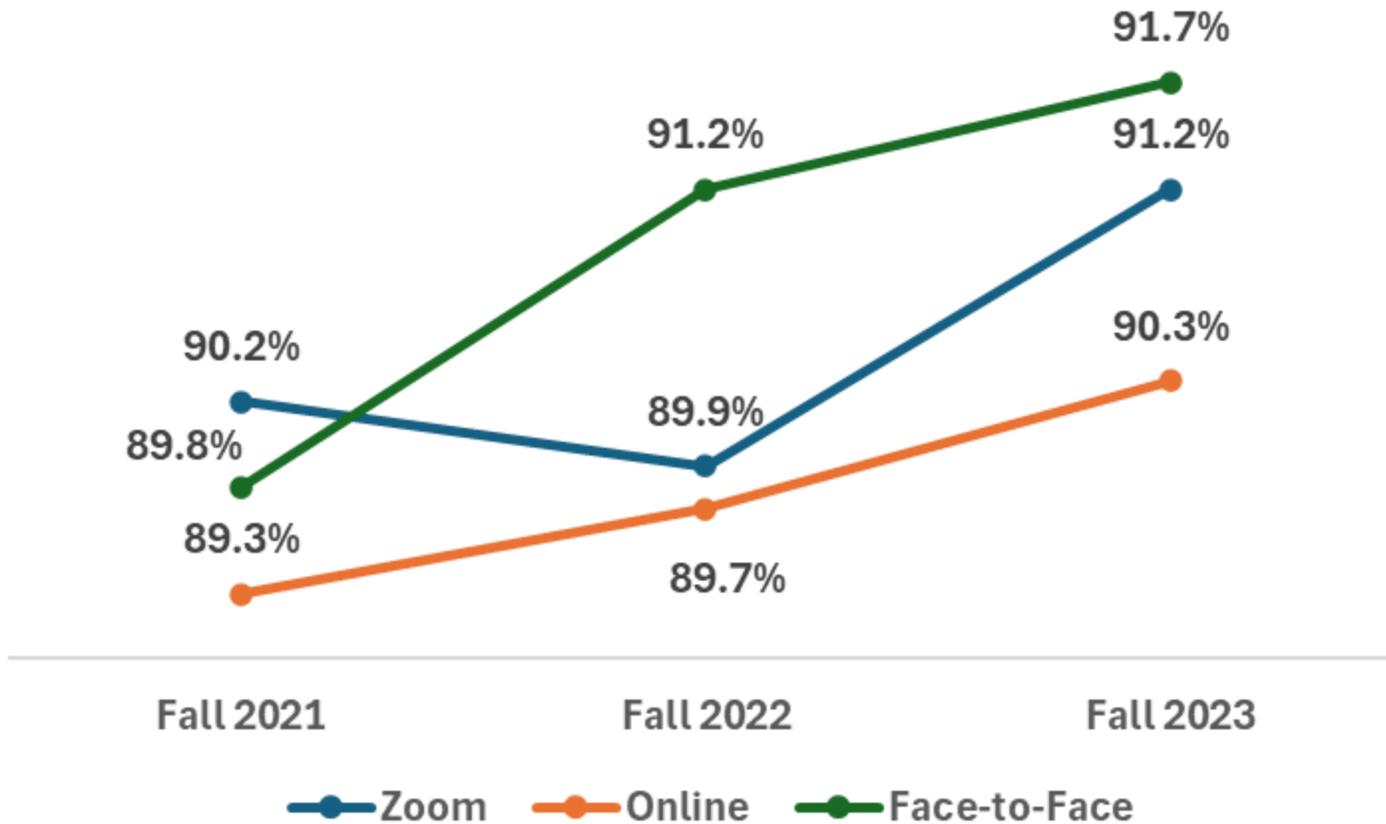
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# Course Completion Rates

Online vs. Face to Face: *Fall 2021 – Fall 2023*

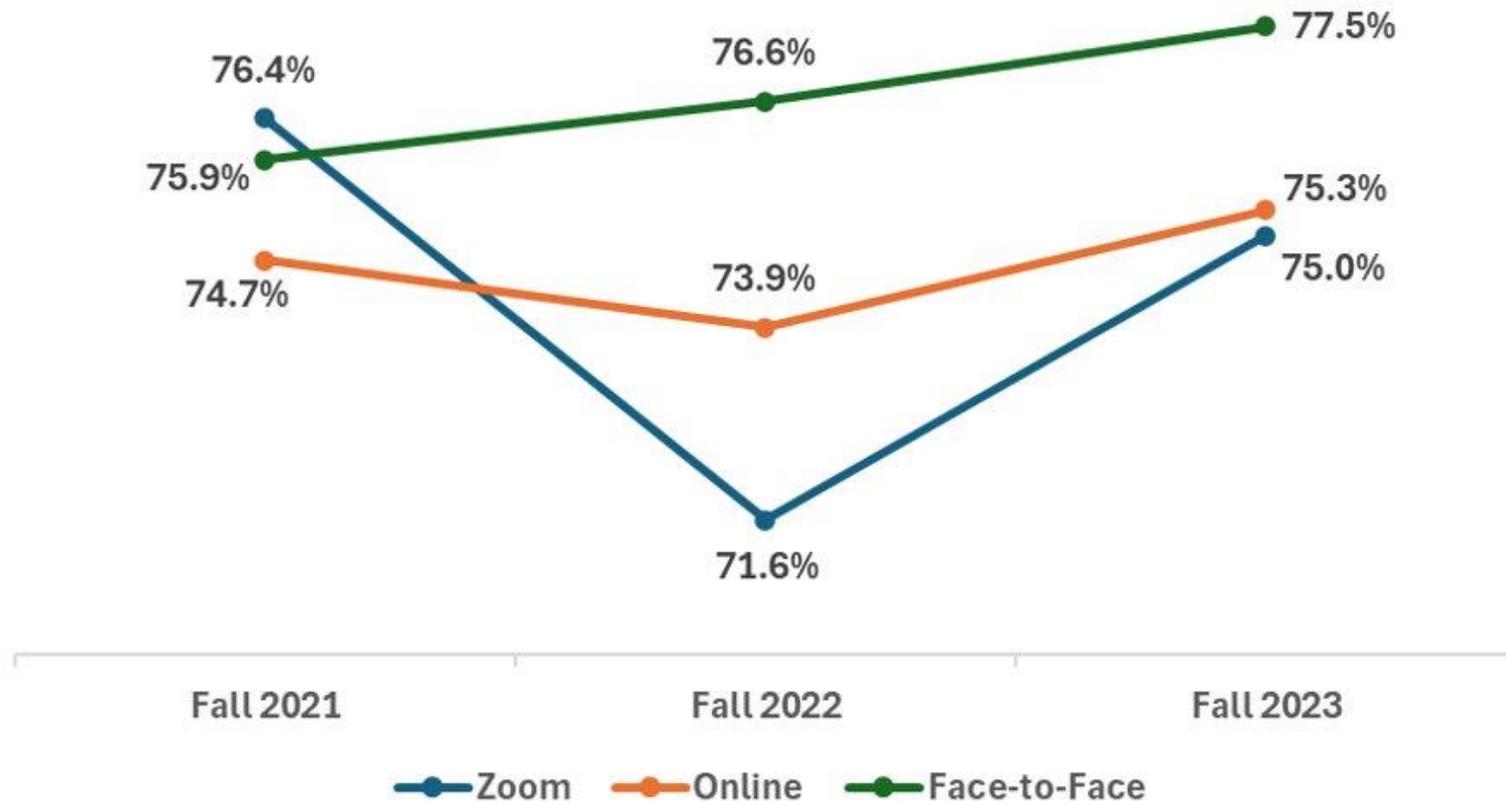


Source: XST.IRES\_SC Fall 2021 – Fall 2023. Excluded Dual Credit.



# Productive Grade Rates

Online vs. Face to Face: *Fall 2021 – Fall 2023*



Source: XST.IRES\_SC Fall 2021 – Fall 2023,. Excluded Dual Credit.



# Priority Survey of Online Learners

## 2024 Outcomes compared to 2022 Outcomes

Faculty are responsive to student needs.

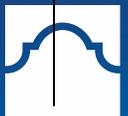
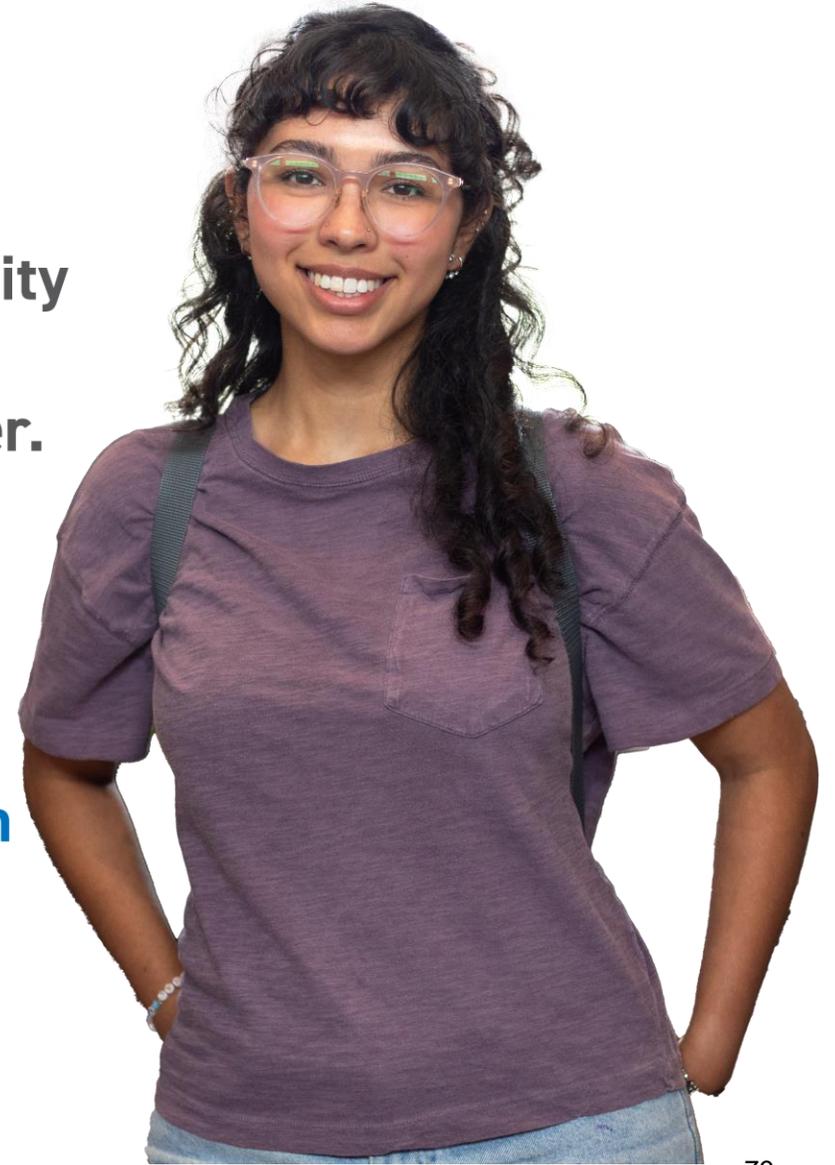
↑ 5%

Increase in satisfaction

Consistency in the quality of instruction from one online course to another.

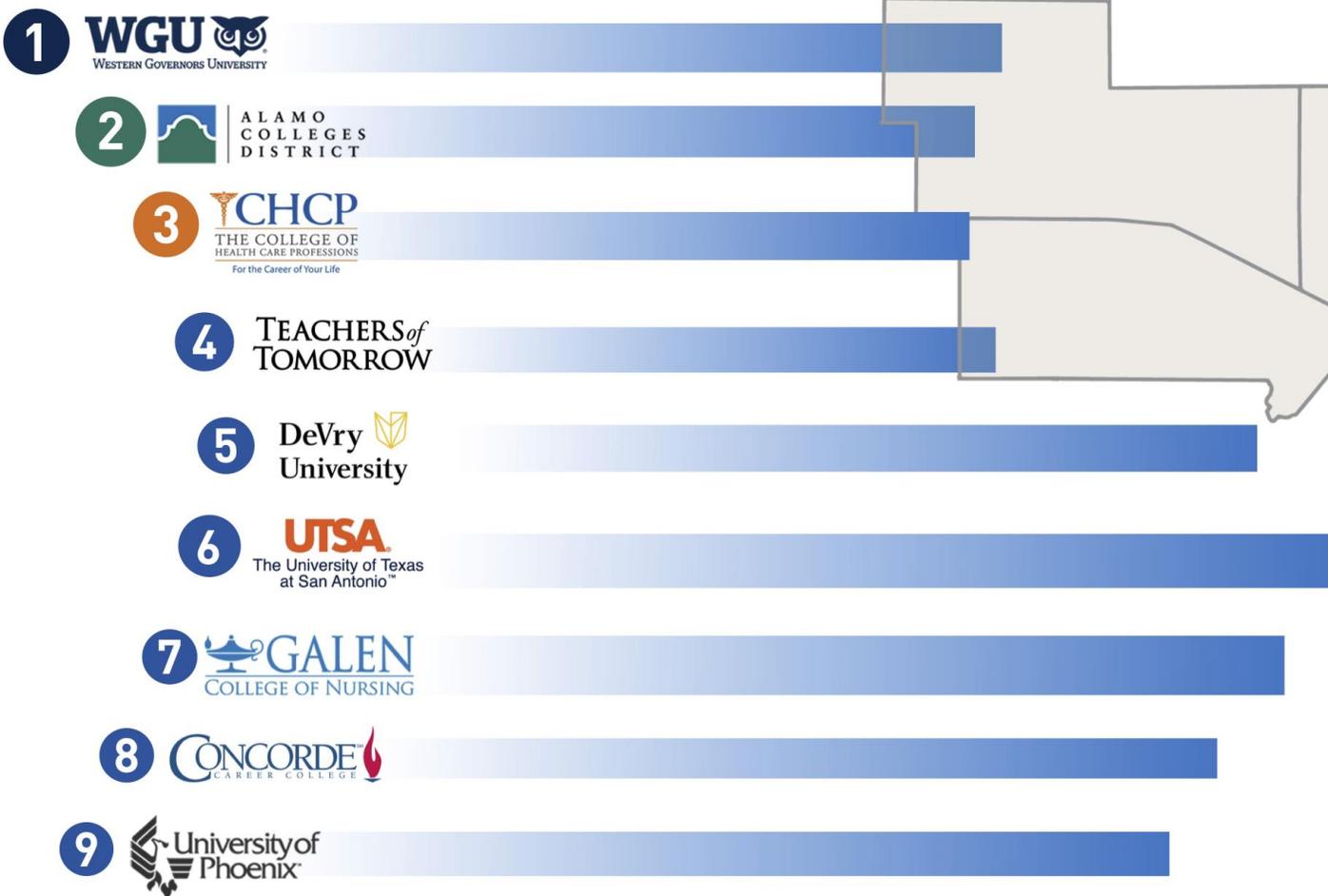
↑ 7%

Increase in satisfaction



# Competition for Online Learners

## Digital Marketing Competitors | 2024



Source: Research and insights based on Fall 2024 AlamoONLINE digital marketing paid campaign.

# Future State



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# Landscape Analysis & Design Sprint

## For Future Online Learning Strategy

1. Share landscape analysis with internal stakeholders
  - Current industry reports and trends
  - Internal data related to current online learning performance
  - Organization design and market position of over 28 comparison institutions
  - Enrollment and graduation analytics of 24 comparison institutions.
2. Convene a design team
  - Guide the operational considerations
  - Recommend enterprise-level change management solutions



# Success Coaching

## For Students Most Likely to Leave

Success coaches tailor personalized action plans to help each student stay on track, addressing their unique goals and challenges



Schedule and attend an advising appointment



Stay on track with encouragement and motivation



Get support in setting and achieving your goals



Find balance with work, life, and school



Master test prep and time management skills



# Impact



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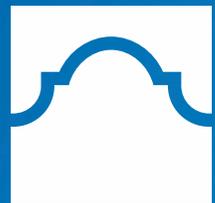
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# Ashley Johnson

## Graduate



# Thank You!



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# Appendix

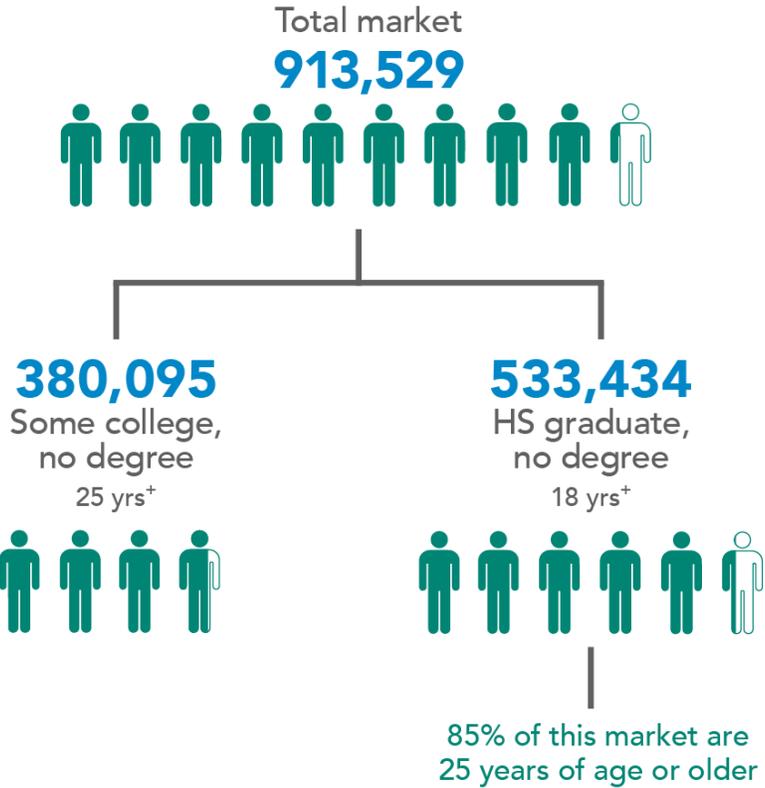


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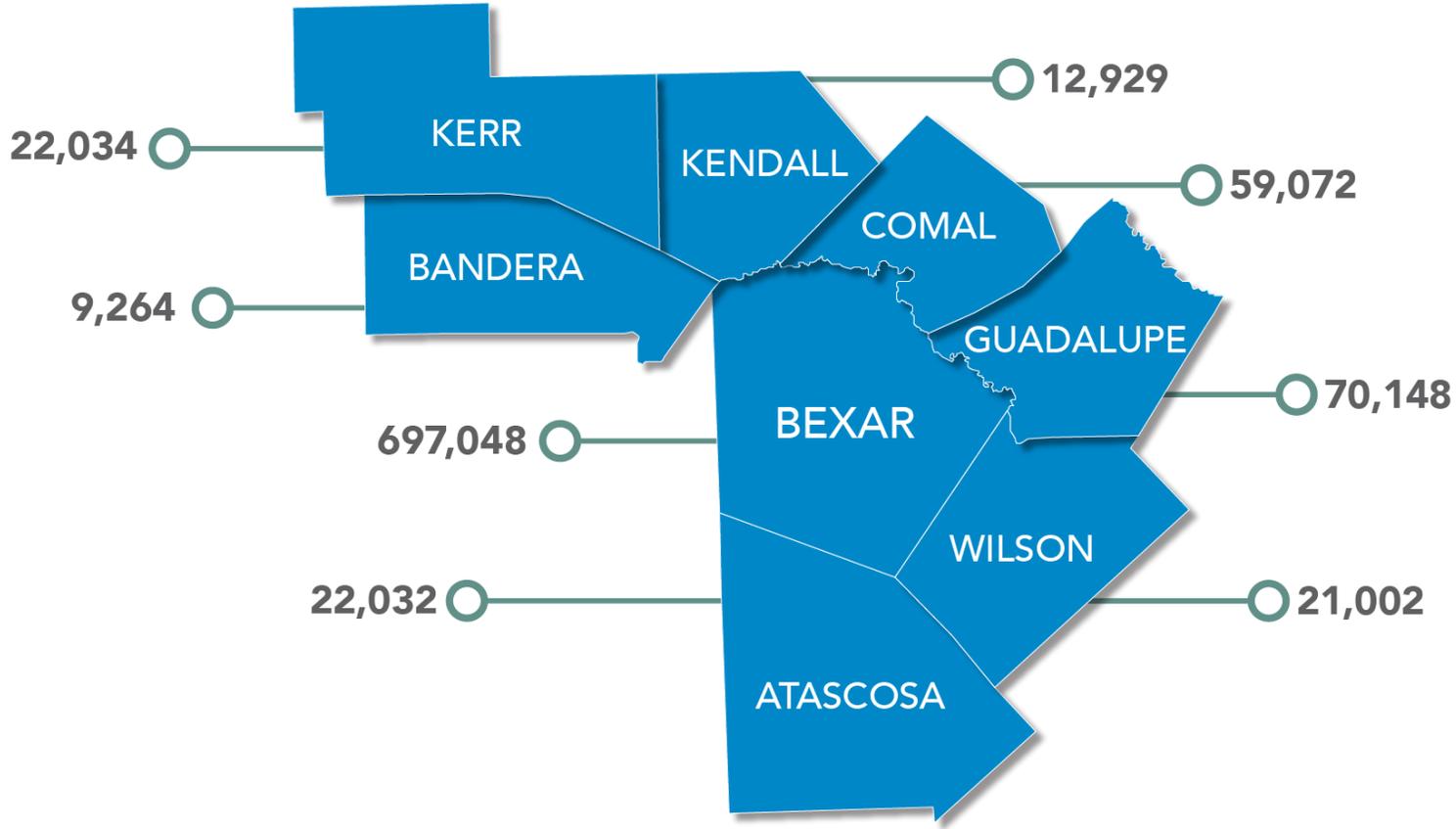
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Alamo Colleges Online

# Service Area | Potential Online Learners



Per 100,000

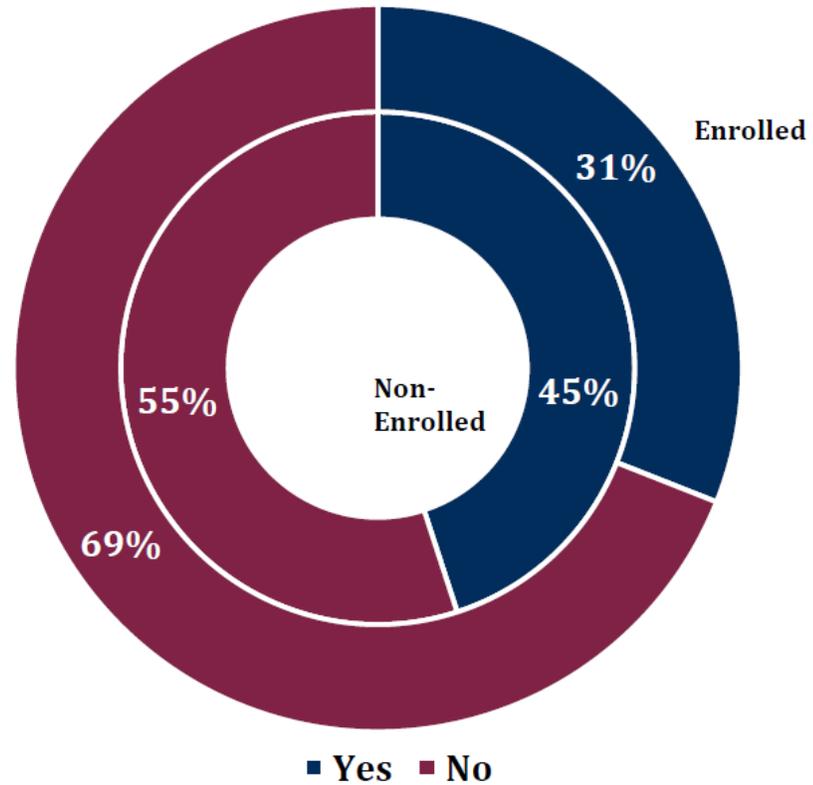


Source: U.S. Census Bureau, American Community Survey Data | 2022: 5-Year Estimates | Educational Attainment | Extracted County Data

# Our Place

## In the Online Learning Market

### Consider Other Institutions

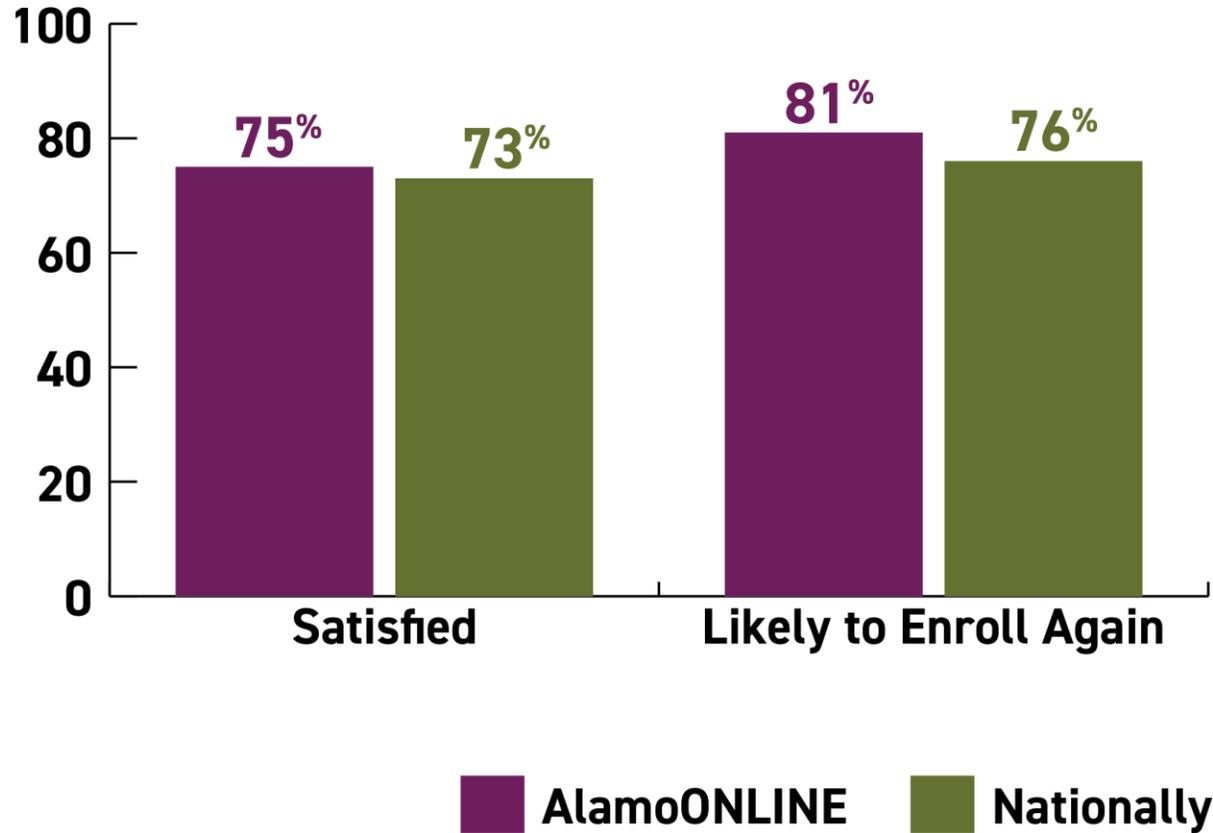


### Top Factors to Enroll

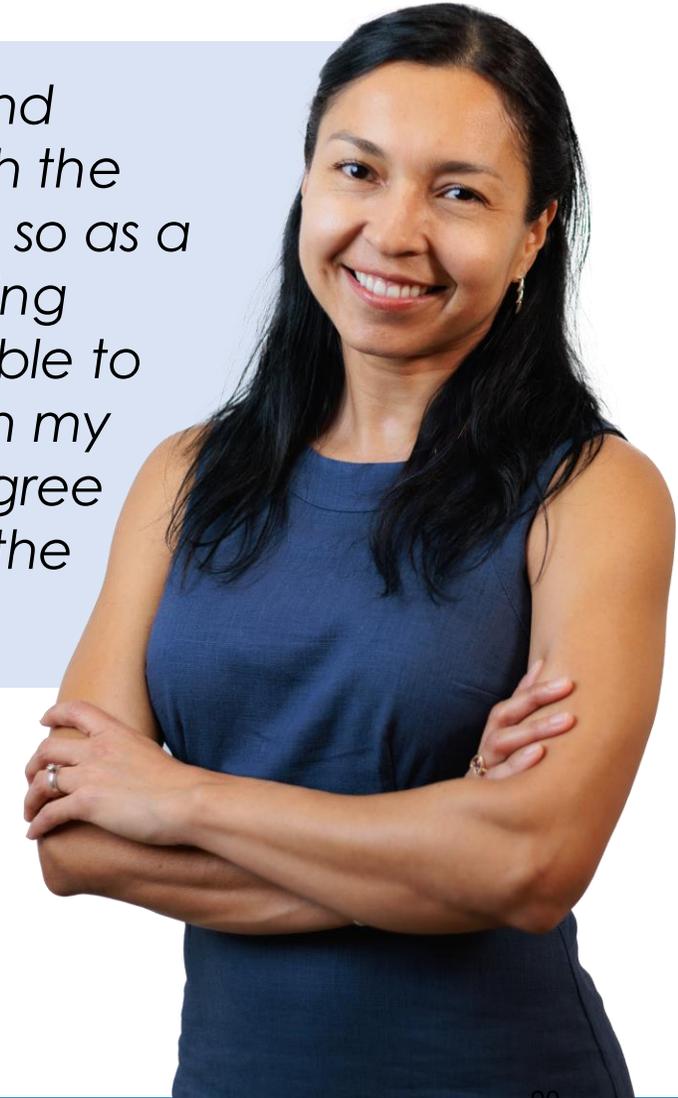
- Convenience
- Flexible pacing for program completion
- Cost
- Financial assistance available
- Ability to transfer credits



# Priority Survey for Online Learners

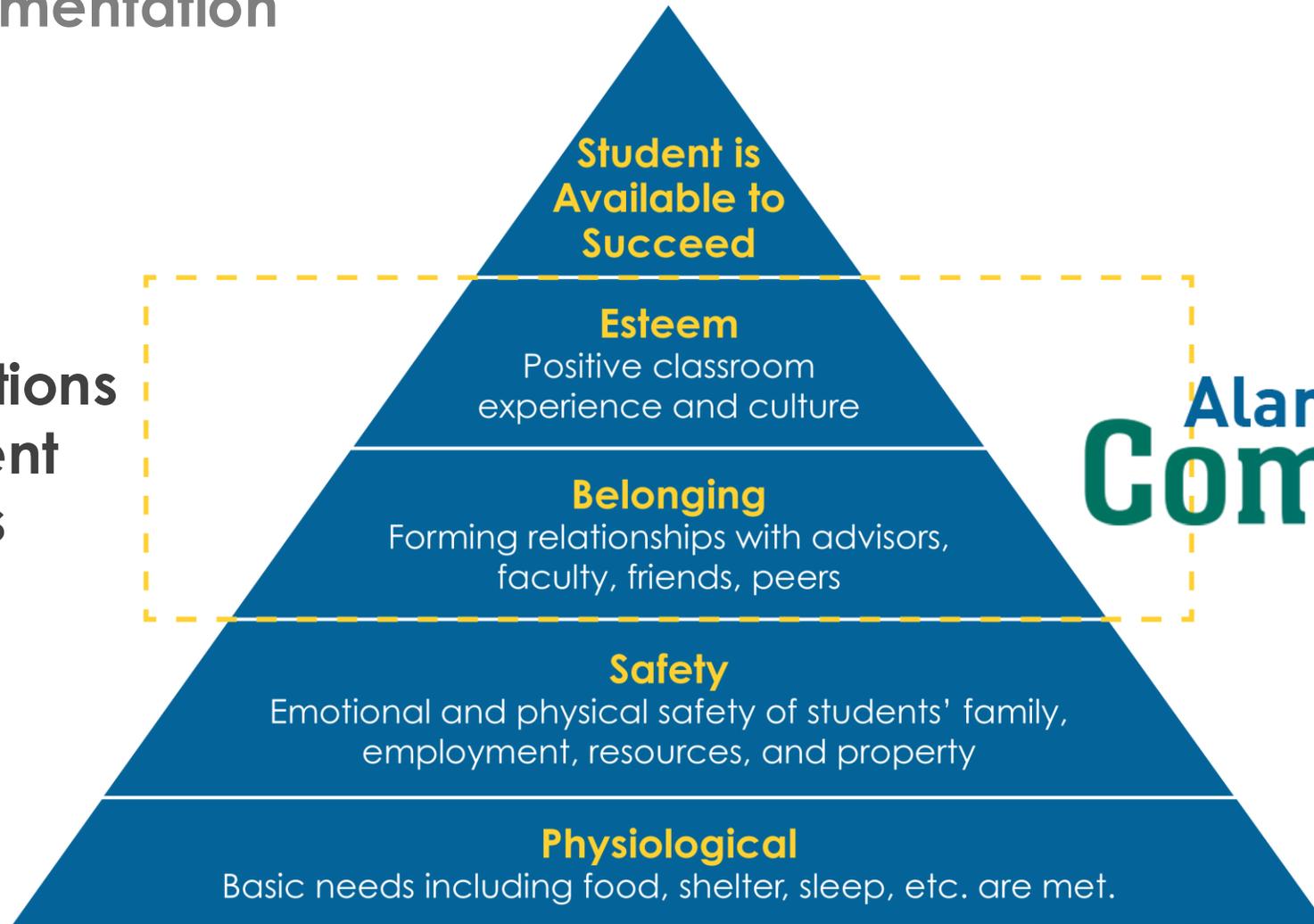


*"I feel easy and confident with the online classes so as a full-time working mom, I was able to graduate with my associate degree with more of the online class."*



# Alamo Online Communities Implementation

Foundations  
of Student  
Success



Alamo Online  
**Communities**

powered by  
InScribe



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# Quality Assurance Focus

## Fall 2023 – Present

- College Online Teaching Certifications
  - Co-delivered at 4 Colleges
- Course Reviews
  - In support of Online Teaching Certifications
  - In support of Course Certification
- Course Design for Programs
  - ACOL IDs design and build BAT program courses based on 22 Quality Matters (QM) Essential Standards
- Course Certification Pilot Cohorts
  - Rigorous Faculty & ID collaboration
  - Update, design and build a course to meet QM 85% requirement - 44 QM standards

**Elevate your online courses**  
with Instructional Design Suite of Services

Instructional Designers offer you a range of tailored services to elevate your online courses and empower you to excel in the digital learning space.



Scan to schedule your consult today or visit:  
[alamo.edu/acol/id-scheduler](https://alamo.edu/acol/id-scheduler)

### AVAILABLE COURSE DESIGN SERVICES

#### COURSE REVIEWS

Enhance course design and student engagement with our specialized course reviews.

#### COURSE DESIGN FOR PROGRAMS

Get expert instructional design support to create high-quality courses that meet the Quality Matters Standards for excellence. You have two options to choose from:

- Essential Standards Course Review
- College Course Review

#### GROUP WORKSHOPS

Collaborate with faculty in program-focused workshops, where we address course design collaboratively. Currently, workshops cover the following topics:

- Introduction to Quality Matters
- Course Design Concepts

#### ONE-ON-ONE CONSULTATIONS

Get personalized consultations with our experts to enhance your hybrid and online course designs. Currently, Instructional Designers consult with faculty on the following topics:

- Clear Objectives and Learning Outcomes
- Effective Assessment Strategies
- Ensuring Accessibility
- Aligning Course Activities with Learning Outcomes
- Improving Course Layouts
- Integrating Multimedia

There are no limits to the number of one-on-one consultations; however, they are on a first-come, first-served basis. Instructional design consultations may be scheduled in 30- to 60-minute blocks.

#### COLLEGE AND COMMUNITY COLLABORATION

We foster positive partnerships by actively collaborating with your college at events like Convocation, Professional Development Week, and other initiatives related to faculty support.



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- NORTHEAST LAKEVIEW COLLEGE
- NORTHWEST VISTA COLLEGE
- PALM ALTO COLLEGE
- ST. PHILIP'S COLLEGE
- SAN ANTONIO COLLEGE

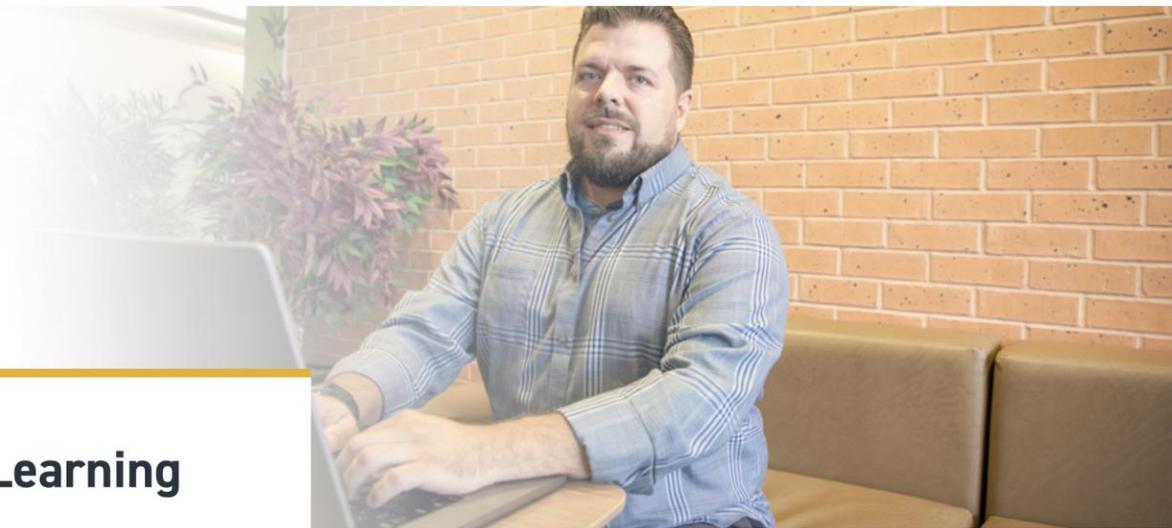
08.08.23



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# Credit for Prior Learning



## Credit for Prior Learning

Turn career experience into college credit, fast-tracking your dreams of earning a degree!

### Leverage Your Experience to Get Ahead

Credit for Prior Learning (CPL) awards college credit for skills earned outside of traditional college courses. Whether from work experience, military service, or other credentialed courses, these credits can be applied towards an Alamo College degree or certificate.

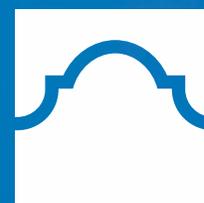


# Approval of Property Tax Roll

**Sean Mullen, CTP, CFP®**

Treasurer

Finance & Fiscal Services



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# Statutory Requirement

- *Section 26.09(e) of the State Property Tax Code*



# Background

- At the Special Board Meeting on September 10<sup>th</sup>, the Board approved the District's tax rate for FY 2025 (Tax Year 2024).
- There was **no change** in the District's tax rate which has remained stable for over a decade.
- The Board is now required to approve the 2024 Certified Tax Roll that contains the properties in which the District's tax rate will be applied.



# Purpose

- Section 26.09(e) of the State Property Tax Code requires the Board of Trustees of the Alamo Colleges District approve the tax roll prepared by the Tax Assessor Collector.
- The 2024 tax roll (attachment to the Minute Order) has been prepared by the Bexar County Tax Assessor Collector for properties as of October 1, 2024, and contains the properties on the initial roll.

***Approval requires a roll call vote.***



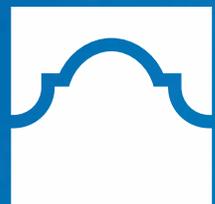
# Board Actions Requested on November 19, 2024

## Discussion and Possible Action on 2024 Tax Roll

Approval requires a roll call vote.



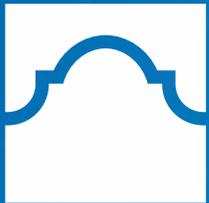
Thank you.



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# APPENDIX



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# Two Parts to the Tax Rate/Revenue

**\$0.107760 M&O**

- Facilities Maintenance and Operations (salaries, utilities, day-to-day operations, prev. mtn.)
- M&O revenues support Student Success Strategies AND State funding now makes up only 22% of funding compared to 33% in 2009

**\$0.04139 Debt**

- Covers Principal and Interest on bonds issued and secured by the property tax revenues
- Includes Capital Improvement Program (CIP Gen. Oblig. Bonds and Maint. Tax Notes)
- Allow for calling of bonds and interest savings

Alamo Colleges District's current Tax Rate of \$0.149150

**\$0.107760 M&O + \$0.04139 Debt**

*Strategy of targeting a stable tax rate since 2013 has allowed ACD to maintain 6.4M gross sq. ft. and construct CIP facilities **without increasing the tax rate***



# Tax Rate – No Change

$$\boxed{\$0.107760 \text{ M\&O}} + \boxed{\$0.04139 \text{ Debt}} = \boxed{\$0.149150 \text{ Total}}$$

- ACD's Facilities & Maintenance
- Core Operating Expenses
- AlamoPROMISE Student Scholarships

- Interest & Principal
- Pay down debt

No Change in Rate and \$9.6 Million in Relief to Taxpayers

Stable rate produces more revenue as included in approved budget due to increase in TAV



## Discussion and Possible Action on 2024 Tax Roll

Presented to the Board Acting as Committee of the Whole on November 12, 2024, and now presented to the Board for approval on November 19, 2024.

### MINUTE ORDER

“The Board of Trustees hereby approves the attached 2024 Tax Roll for the Alamo Colleges District as of October 1, 2024.”

### PURPOSE

To approve the 2024 tax roll prepared by the Bexar County Tax Office.

### BACKGROUND

Section 26.09(e) of the State Property Tax Code requires the Board of Trustees of the Alamo Colleges District to approve the tax roll prepared by the Tax Assessor Collector. The attached 2024 tax roll has been prepared by the Bexar County Tax Assessor Collector for properties as of October 1, 2024 and contains the properties on the initial roll. This requires a roll call vote.

### IMPLICATIONS

<b>Financial:</b>	N/A
<b>Strategic Objective:</b>	Goal III – Performance Excellence
<b>Human Resources:</b>	N/A
<b>ATTACHMENT:</b>	2024 Certified Tax Roll Statement as of October 1, 2024

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Lisa L. Mazure, MSA, CPA                      Date  
Assoc. Vice Chancellor of Finance  
and Fiscal Services

---

Dr. Thomas Cleary                                      Date  
Interim Vice Chancellor for Finance  
Administration

---

Dr. Mike Flores                                      Date  
Chancellor

## 2024 CERTIFIED TAX ROLL AS OF OCTOBER 1, 2024

TAX ASSESSMENT ROLLS OF ALAMO COMM COLLEGE FOR THE YEAR 2024 SHOW THE FOLLOWING SUMMARIES:

ROLL	NUMBER ACCTS	MARKET VALUE	TAXABLE VALUE	FREEZE LOSS	TOTAL LEVY
REAL PROPERTY	709,288	290,238,708,482	239,798,808,456	20,095,715.68	337,557,758.97
PERSONAL PROPERTY	45,195	19,524,803,282	18,680,176,643	.00	28,043,535.78
MOBILE HOME PROPERTY	0	0	0	.00	.00
MINERAL PROPERTY	0	0	0	.00	.00
OTHER PROPERTY	0	0	0	.00	.00
<b>TOTAL</b>	<b>754,483</b>	<b>309,763,511,764</b>	<b>258,478,985,099</b>	<b>20,095,715.68</b>	<b>365,601,294.75</b>

RATE OF TAXATION ASSESSMENT RATIO 100%  
 TOTAL TAX RATE 00.149150

ALBERT URESTI, MPA, PCAC  
 TAX ASSESSOR-COLLECTOR BEXAR COUNTY  
 BY: 

# Discussion and Possible Action on Voting for Director of Bexar Appraisal District

**SEAN MULLEN, CTP, CFP®**  
Treasurer



# Appraisal Districts – Board of Directors

## Section 6.03, Texas Property Tax Code

- Five (5) directors for the Bexar Appraisal District are elected by the taxing units, “the governing body of each taxing unit entitled to vote shall determine its vote by resolution and submit it to the Chief Appraiser before December 15.”
- Members appointed in this cycle shall draw lots at the first Bexar Appraisal District Board meeting of 2025 to determine which two shall serve a term of one year, and which three shall serve a term of three years. After that, appointed members will serve in four-year terms.
- For the 2025 election, Alamo Colleges District is entitled to 440 (8.80%) votes out of a total of 5,000 votes to be cast. The District may cast all its votes for one candidate or distribute them among candidates.

# Appraisal Districts – Board of Directors

## Role in the Property Tax System

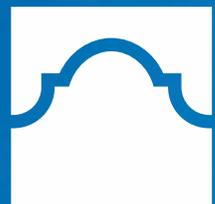
- An appraisal district board of directors hires the chief appraiser and sets the budget.
- The directors have no authority to set values or appraisal methods.
- The chief appraiser carries out the appraisal district's legal duties, hires the staff, makes the appraisals and operates the appraisal office.

# Election Ballot of Bexar Appraisal Board of Directors

## Jan. 1, 2025 through Dec. 31, 2025 Term

- Dr. Ralph Barksdale (nominated by Bexar County)
- Dr. Roger Booker (nominated by City of Schertz)
- Jon Fisher (nominated by Northeast ISD)
- Dave Gannon (nominated by Northside ISD)
- Dr. Adrian Rocha Garcia (nominated by City of San Antonio)
- Tammy Glascoe (nominated by City of Schertz)
- Leslie Sachanowicz (nominated by Alamo Community College District)

Thank you.



ALAMO  
COLLEGES  
DISTRICT



## Discussion and Possible Action on Voting for the Bexar Appraisal District Board of Directors for 2025

Presented and recommended for approval to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES on November 19, 2024.

### MINUTE ORDER

“The Board of Trustees hereby adopts the attached Resolution Voting for the Bexar Appraisal District Board of Directors for 2025.”

### PURPOSE

To vote for individuals for the Bexar Appraisal District Board of Directors for 2025.

### BACKGROUND

The Texas Tax Code Section permits each community college district Board of Trustees to vote for the appointment of members of its respective appraisal district's Board of Directors. Alamo Colleges District has been notified by the Bexar Appraisal District that it is entitled to 440 votes out of a total of 5,000 votes to be cast. The nominees are listed in the attached Bexar Appraisal District ballot.

Alamo College's District Board of Trustees may vote for one to five nominated candidates for the Bexar Appraisal District's Board of Directors. These votes need to be cast by a Board resolution and submitted to the Appraisal District prior to December 15 per Texas Tax Code Section 6.03(k). The votes will be counted, and the five candidates with the greatest number of votes will be declared elected. The results will be available by December 31.

### IMPLICATIONS

**Financial:** None

**Strategic Objective:** Goal III – Performance Excellence

**Human Resources:** None

### ATTACHMENTS

Attachment 1: ACD Resolution

Attachment 2: Bexar Appraisal District Ballot

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Lisa L. Mazure, MSA, CPA      Date  
Assoc. Vice Chancellor of Finance  
and Fiscal Services

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Dr. Thomas Cleary      Date  
Interim Vice Chancellor for Finance  
Administration

---

Dr. Mike Flores      Date  
Chancellor



**A RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE ALAMO COMMUNITY COLLEGE DISTRICT  
CASTING ITS VOTES TO ELECT PERSONS TO SERVE ON THE BEXAR  
APPRAISAL DISTRICT BOARD OF DIRECTORS FOR 2025**

WHEREAS, the District is authorized to cast its 440 votes to elect persons to serve on the Bexar Appraisal District Board of Directors; and

WHEREAS, the Board of Trustees of Alamo Community College District believes that the election of the below-listed persons to serve as members of the Board of Directors of the Bexar Appraisal District for 2025 would be in the best interests of the Alamo Community College District:

NOW THEREFORE, BE IT RESOLVED THAT the Board of Trustees of the Alamo Community College District hereby casts its votes to elect the following person(s), with the votes cast for each set forth next to their respective name(s): \_\_\_\_\_,

\_\_\_\_\_ , \_\_\_\_\_ ,

\_\_\_\_\_ , and \_\_\_\_\_

to serve as members of the Board of Directors of the Bexar Appraisal District for 2025.

ALAMO COMMUNITY COLLEGE DISTRICT

\_\_\_\_\_  
Chairperson, Board of Trustees

ATTEST: \_\_\_\_\_  
Secretary, Board of Trustees





OFFICIAL ELECTION BALLOT OF  
BEXAR APPRAISAL DISTRICT BOARD OF DIRECTORS  
JANUARY 1 THROUGH DECEMBER 31, 2025 TERM

**VOTE MUST BE MADE BY RESOLUTION.**  
**THIS BALLOT MUST BE SUBMITTED WITH A RESOLUTION FOR YOUR VOTE**  
**TO BE COUNTED.**

**TAXING UNIT NAME:** Alamo Community College District

**CANDIDATE**

**NUMBER OF VOTES**

DR. RALPH BARKSDALE  
(NOMINATED BY BEXAR COUNTY)

\_\_\_\_\_

DR. ROGER BOOKER  
(NOMINATED BY CITY OF SCHERTZ)

\_\_\_\_\_

JON FISHER  
(NOMINATED BY NORTH EAST ISD)

\_\_\_\_\_

DAVE GANNON  
(NOMINATED BY NORTHSIDE ISD)

\_\_\_\_\_

DR. ADRIANA ROCHA GARCIA  
(NOMINATED BY CITY OF SAN ANTONIO)

\_\_\_\_\_

TAMMY GLASCOE  
(NOMINATED BY CITY OF SCHERTZ)

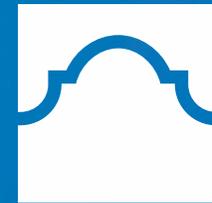
\_\_\_\_\_

LESLIE SACHANOWICZ  
(NOMINATED BY ALAMO COMMUNITY COLLEGE DISTRICT)

\_\_\_\_\_

# Alamo Colleges District Workforce Report

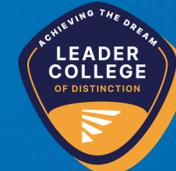
November 12, 2024



ALAMO  
COLLEGES  
DISTRICT

**Xavier Urrutia / Dr. Sammi Morrill**

Interim Vice Chancellor / Associate Vice Chancellor  
Economic and Workforce Development



# Partner Updates:



Romanita Matta-Barrera, Chief Workforce Officer, Greater: SATX

## ○ **Manufacturing Month Activities:**

- Noteworthy event at the Palo Alto campus in collaboration with Cast STEM
- The event received positive media attention from News 4 and KSAT which featured a Women in Manufacturing panel with representatives from HEB, Toyota, and Helmy Plastic
- The goal was to tie the experiences of students directly into future opportunities in advanced manufacturing

## ○ **Cybersecurity Awareness Week:**

- Partnered with Northeast ISD, showcasing their cybersecurity and innovation program
- Panel included younger professional representatives from Accenture, HEB, and a Texas A&M San Antonio cybersecurity student, providing valuable near-peer insights
- Engagement reported with around 150 students across various schools and activations

## ○ **Talent Pipeline Management Survey:**

- Survey aimed at gathering employer insights yielded projections for manufacturing/tech needs at entry, mid, and senior levels
- Insights have been used by the FAME group to establish new cohorts with Alamo Colleges

# Partner Updates:

## Francisco Martinez, President and Chief Executive Officer, Project Quest

### ○ **14-Year Study by the Economic Mobility Corporation**

- The Economic Mobility Corporation publicly released a comprehensive study initiated in 2005
- Adults over 18 interested in healthcare fields were enrolled from 2006 to 2008 at Alamo Colleges (SPC & SAC)
- Total of 410 participants were selected for the study, with half randomly selected to enter the Quest program
- Study Findings
  - Principal investigators have tracked the results of participants over nine years, now extending to 14 years
  - The results reveal significant improvements for Quest participants compared to the control group
    - Higher enrollment and completion rates of training programs and increased income levels
  - Notably, participants aged 35 and older saw income increases surpassing the control group by approximately \$128,000

### ○ **Childcare Pilot Program:**

- Ongoing discussions with "Ready to Work" to roll out a childcare pilot program
- Currently working through the details and support the potential benefits for participants



# Partner Updates:



Adrian Lopez, CEO, Workforce Solutions Alamo

## ○ **DOL Grant Announcement**

- WSA has received a \$2 million grant from the Department of Labor for pathways to infrastructure
- This will primarily be a planning grant with some implementation over a four-year period
- WSA will collaborate with various training providers during the planning efforts
- Only two communities in Texas to awarded this grant

## ○ **Proud Grant for Second Chance Populations**

- Implementing a DOL Proud Grant focusing on supporting populations transitioning from the federal prison system
- Potential collaborations with Crosspoint and Goodwill Industries are in progress to enhance efforts

## ○ **Partnership with Texas FAME**

- WSA is now the official Texas FAME HUB which supports advanced manufacturers in Bexar County and surrounding regions
- WSA aims to expand recruitment opportunities for both employers and students beyond the initial counties worked with
- Discussions are underway with Alamo Colleges regarding potentially starting shorter-term training programs

# Partner Updates:



## Angelique De Oliveira, Chief Mission Services Officer, Goodwill of San Antonio

- **Digital Literacy Training**
  - Expanded training offerings to additional Alamo Colleges sites in San Antonio
  - Basic digital literacy training programs are now available
  - Year-to-date, 450 individuals have been trained in basic digital literacy
- **Manufacturing Training Pathway**
  - New entry-level training pathway in the manufacturing production sector is set to launch in early 2025
  - Training levels include:
    - Goodwill Manufacturing Boot Camp (production roles)
    - Texas Fast (entry-level technician training)
    - Advanced technician level (offered by Alamo Colleges)
    - This structure will provide various options for individuals based on their skill levels and interests
- **Logistics Training Pathway**
  - Launched in July for individuals in the re-entry program, targeting those released from the Federal prison system
  - Three cohorts have been completed with a strong success rate in both completion and job placement

# ACD EWD UPDATES

## Sammi Morrill, Ph.D., Associate Vice Chancellor, EWD Operations

### ○ Cohort-Based Training for South Side Talent Needs:

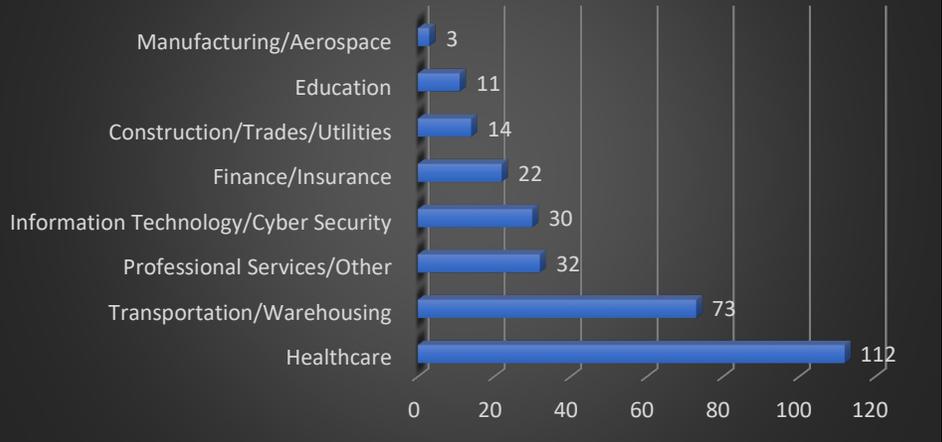
- Meeting set with Navistar International Motors and the City of San Antonio to discuss cohort-based training for talent needs on the South Side at the SETC
- Follow-up meeting will review curriculum and training pathways for short-term and long-term solutions

### ○ CPT Plus Program Launch:

- In late January, SETC will launch the Alamo Colleges Certified Production Technician Plus (CPT Plus) program
- Program includes hands-on training and provides industry-recognized certifications
- The initiative is in response to labor demand data specific to entry-level production worker needs in the Greater San Antonio area
- We are collaborating with District Marketing Communications (Marcom) to develop a marketing strategy and create awareness around the upcoming CPT Plus program



## Total By Industry



<b>Qualifying Jobs (\$31,200 Yr/Benefits)</b>	<b>274</b>
<i>Non-Qualifying Jobs: Make less than \$31,200 yr (12) benefits not offered (11)</i>	<b>23</b>
<b>Overall jobs (Qualifying &amp; Non-Qualifying)</b>	<b>297</b>

Targets	Annual Target	YTD Total	% Met
% Placed in Qualifying Job w/in 6 Months	80%	60%	75%
% Placed in Qualifying Job w/in 12 Months		76%	

Average Earnings	
Hourly Wage	Yearly Wage
<b>\$ 21.20</b>	<b>\$44,096</b>

<b>Employers Who Hired</b>
<b>180</b>

Healthcare	112
Medical Assistants (31-9092)	39
Medical Records Specialists (29-2072)	11
Medical Secretaries and Administrative Assistants (43-6013)	13
Registered Nurses (29-1141)	9
Dental Assistants (31-9091)	8
Licensed Practical and Licensed Vocational Nurses (29-2061)	7
Surgical Technologists (29-2055)	6
Medical and Health Services Managers (11-9111)	3
Pharmacy Technicians (29-2052)	4
Phlebotomists (31-9097)	2
Nursing Assistants (31-1131)	3
Health Information Technologists and Medical Registrars (29-9021)	2
Cardiovascular Technologists and Technicians (29-2031)	2
Community Health Workers (21-1094)	1
Emergency Medical Technicians (29-2042)	1
Respiratory Therapists (29-1126)	1
<b>Transportation/Warehousing</b>	<b>73</b>
Heavy and Tractor-Trailer Truck Drivers (53-3032)	56
Operating Engineers and Other Construction Equipment Operators (4	3
Bus and Truck Mechanics and Diesel Engine Specialists (49-3031)	2
Automotive Service Technicians and Mechanics (49-3023)	2
Tractor-Trailer Truck Drivers (53-3032)	1
<b>Professional Services/Other</b>	<b>32</b>
Data Scientists and Business Intelligence Analysts (15-2051)	9
Customer Service Representatives (43-4051)	8
General and Operations Managers (11-1021)	4
Medical Secretaries and Administrative Assistants (43-6013)	2
Training and Development Specialists (13-1151)	4
Police and Sheriff's Patrol Officers (33-3051)	1
Chefs and Head Cooks (35-1011)	1
Management Analysts (13-1111)	1
Paralegals and Legal Assistants (23-2011)	1
<b>Information Technology/Cyber Security</b>	<b>30</b>
Computer User Support Specialists (15-1231)	18
Computer Network Support Specialists (15-1232)	8
Information Security Analysts (15-1212)	2
Network and Computer Systems Administrators (15-1244)	2
<b>Construction/Trades/Utilities</b>	<b>14</b>
Electricians (47-2111)	6
Heating, Air Conditioning, and Refrigeration Mechanics and Installers (49-90	2
Operating Engineers and Other Construction Equipment Operators (4	2
Carpenters (47-2031)	2
Industrial Engineering Technologists and Technicians (17-3026)	1
Welders, Cutters, Solderers, and Brazers (51-4121)	1
<b>Education</b>	<b>11</b>
Secondary School Teachers, Except Special and Career/Technical Edu	5
Elementary School Teachers, Except Special Education (25-2021)	3
Middle School Teachers, Except Special and Career/Technical Educat	2
Special Education Teachers, Middle School (25-2057)	1
<b>Finance/Insurance</b>	<b>22</b>
Bookkeeping, Accounting, and Auditing Clerks (43-3031)	11
Claims Adjusters, Examiners, and Investigators (13-1031)	4
Customer Service Representatives (43-4051)	6
Sales Representatives, Wholesale and Manufacturing, Technical and Scientific Products	1
(41-4011)	
<b>Manufacturing/Aerospace</b>	<b>3</b>
Production, Planning, and Expediting Clerks (43-5061)	3

# OSCAR DE LOS SANTOS

**Company**  
Leon Springs Fire Department

**Position**  
Firefighter/EMT

**Occupational Code**  
Emergency Medical Technicians (29-2042)

**Program:**  
Emergency Medical Technician, Basic Occupational Skills Award

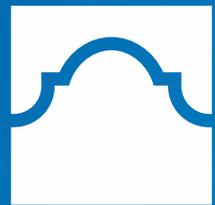


**“I was ready to take the next steps in my career and the SAC Victory Center referred me to Ready to Work. With the program’s tuition support, I enrolled in the EMT program because the field offers upward mobility and continuing education to always improve myself to better serve the community.”**

Data as of 10/30/2024



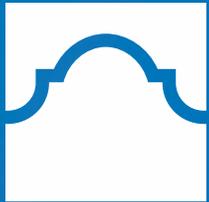
Thank you.



ALAMO  
COLLEGES  
DISTRICT



# Discussion and Possible Action to Approve Guaranteed Maximum Price Early Work for Alamo Colleges District – Palo Alto College (PAC) Natatorium, Wellness, Multi-Generational Center, Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with Joeris General Contractors, Ltd. (CSP 18C-005)



ALAMO  
COLLEGES  
DISTRICT

**Mr. Lacy Hampton**

Interim Associate Vice Chancellor  
G.O. Bonds Capital Program (CIP)



# Board Policies in Support of Charges

## C.2.3 Facilities and Grounds Management

- Maintenance and Operations: The College District shall ensure that its facilities are safe, comfortable, and hygienic for students, faculty, employees, and the general public. Consistent maintenance standards shall be employed throughout the College District. Periodic assessments of the condition of College District facilities shall be conducted.
- Preventive Maintenance: The College District administration shall prepare, budget, and execute an annual preventive maintenance program.

# Charges to the Chancellor

- General Obligation Bond
- Project Management for Capital Projects





# GROUNDBREAKING FUTURES

**\$109.1M**

**Palo Alto College  
Total Investment**



**\$66M Capital Investment**

General Obligation bond in 2017



**\$8.4M Capital Investment**

Maintenance Tax Notes in 2019



**\$23.9M Investment to extend life of aging facilities**

Maintenance Tax Notes in 2022



**\$10.8M over 3-years to sustain existing facilities,**

Preventative Maintenance Budget 2023-25



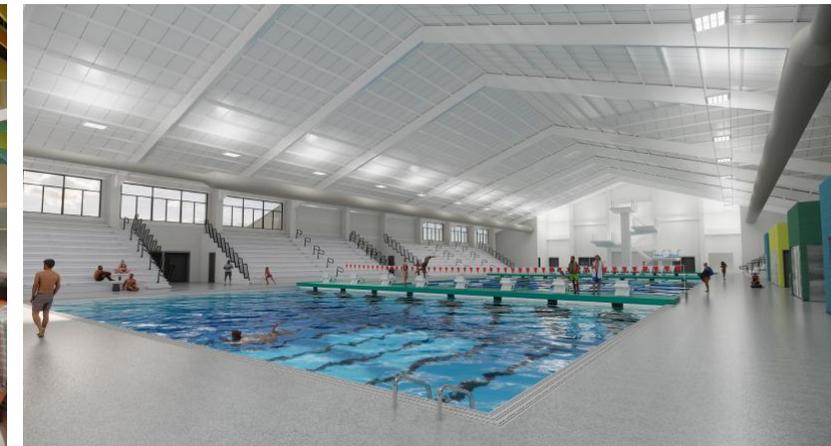
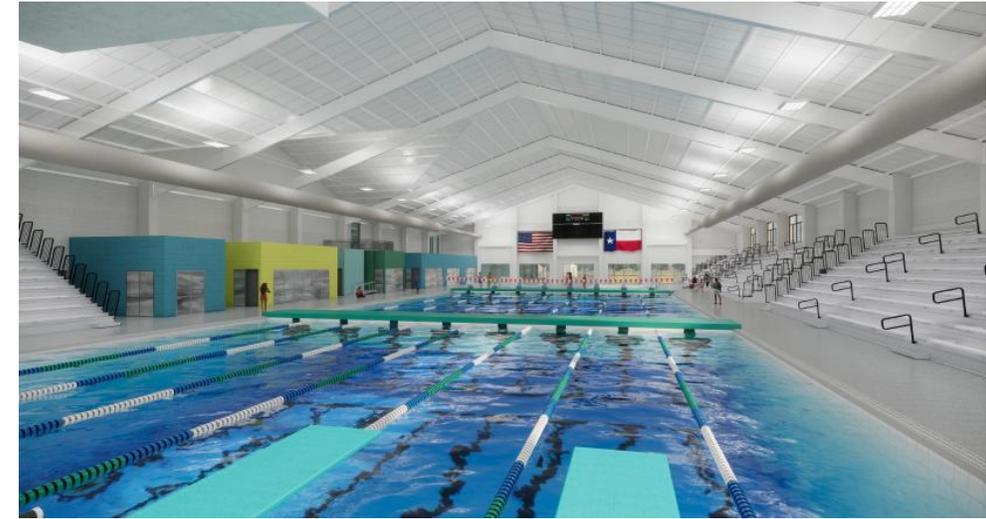
# PAC Natatorium, Wellness, Multi-Generational Center



ALAMO COLLEGES DISTRICT  
Palo Alto College

## Project Statistics:

- **Architect:** RVK Architects
- **CMAR:** Joeris General Contractors, Ltd.
- **Building Square Footage:** 93,760
- **Spaces:** Enhanced indoor aquatics, basketball/volleyball court, educational classrooms, and multipurpose space.
- **Programs:** Wellness, swimming lessons, intramural sports



ALAMO  
COLLEGES  
DISTRICT



# PAC Natatorium, Wellness, Multi-Generational Center – Project Impacts



ALAMO COLLEGES DISTRICT  
Palo Alto College

- Includes a **50-meter Olympic pool**, lecture lab, activity space, multi-generational space, community space, weight room, gymnasium and **Economic Impact of \$9.4M**
- Space will support over 358,000+ guests to include
  - Summer Camps
  - Open swim, swim lessons, and swim meets
  - Gymnasium and weight room usage
  - Partnership events with City of San Antonio and ISD's
  - Venue space for PAC Honors Ceremonies and other college and community wide events
- Offer over **80 Instructional Sections** Per Academic Year
- Kinesiology Activity Courses such as **Yoga and Kickboxing**
- **Nutrition** Courses and Several other **General Education** Courses



ALAMO  
COLLEGES  
DISTRICT



# PAC Natatorium, Wellness, Multi-Generational Center



## Early GMP Package 1

<b>Cost of Work</b>		<b>\$</b>	<b>8,881,685</b>
<b>Pre-Construction Fee</b>		<b>\$</b>	<b>175,000</b>
<i>G.O. Bonds, MTN, CoSA Bonds, Grants, Loan, Institutional Funding</i>	<b>TOTAL PROJECT COST</b>	<b>\$</b>	<b>9,056,685</b>

### Early GMP Package 1 Includes:

- Underfloor excavation for accessible crawlspace for maintenance and safety
- Site paving and utilities
- Structural steel work
- Roof replacement

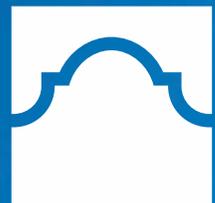


# November 12, 2024 Minute Order Actions

- Discussion and Possible Action to Approve Guaranteed Maximum Price Early Work for Alamo Colleges District – Palo Alto College (PAC) Natatorium, Wellness, Multi-Generational Center, Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with Joeris General Contractors, Ltd. (CSP 18C-005)



Thank you.



ALAMO  
COLLEGES  
DISTRICT



# Capital Improvement Program - Project Summary



## General Information

<b>Location/Campus:</b>	Palo Alto College	<b>Bond Tranche #:</b>	2+3
<b>Project Title:</b>	PAC Natatorium Wellness and Multigenerational Cente	<b>Target Completion:</b>	1/30/2027
<b>Project Type:</b>	Renovation	<b>Target Square Footage:</b>	93,760
<b>Project Manager:</b>	Ana Fasone	<b>Construction Manager:</b>	Joeris
<b>Architect/Engineer:</b>	RVK	<b>Furniture:</b>	Nelson Interiors

**Project Description:** The Palo Alto College, Natatorium, Wellness, Multi-Generational Center is a renovation of the existing 93,760 square foot facility for Alamo Colleges District. The newly renovated Natatorium, Wellness, Multi-Generational Center will support enhanced health and wellness for students and the community. The transformed Natatorium, Wellness, Multi-Generational Center will offer wellness, swimming classes, and intramural sports. The space renovations include indoor aquatics, basketball/volleyball court, educational classrooms, and multipurpose space.

Revenue Source	Projected Costs	% Overage	0%
Gen. Oblig. Bonds	\$ 13,624,819	<b>Current Estimated GMP:</b>	\$ 40,495,576
City of San Antonio	\$ 14,994,000	<b>Current Estimated FF&amp;E Budget:</b>	\$ 4,000,000
Maintenance Tax Notes	\$ 14,700,000	<b>Current Estimated Soft Costs:</b>	\$ 6,800,928
Institutional Funds	\$ 9,726,760	<b>Pre-project Scope</b>	\$ 1,749,075
<b>Total Revenue:</b>	<b>\$ 53,045,579</b>	<b>Total Projected Costs:</b>	<b>\$ 53,045,579</b>

## G.O. Bond Funded Expenditure Budget (933143)

	Original Budget	Revisions	Revised Budget	Encumbrances	Expenditures	Remaining Budget
<b>Construction Budget:</b>	\$ 28,497,933	\$ -	\$ 28,497,933	\$ 175,000		\$ 28,322,933
<b>Arch. &amp; Eng.:</b>	\$ 4,488,243	\$ -	\$ 4,488,243	\$ 2,225,439	\$ 1,192,937	\$ 1,069,867
<b>Const. Mtrls. Testing:</b>	\$ 280,200	\$ -	\$ 280,200	\$ 40,938	\$ 89,236	\$ 150,026
<b>Spclzd. Eng. Services:</b>	\$ 425,000	\$ -	\$ 425,000			\$ 425,000
<b>Bldg Permit &amp; Dev. Fees:</b>	\$ 425,000	\$ -	\$ 425,000			\$ 425,000
<b>Public Art:</b>	\$ 350,000	\$ -	\$ 350,000	\$ -	\$ -	\$ 350,000
<b>F,F&amp;E:</b>	\$ 3,046,718	\$ -	\$ 3,046,718	\$ 534	\$ 925.00	\$ 3,045,259
<b>Other</b>	\$ 832,485	\$ -	\$ 832,485	\$ -		\$ 832,485
<b>Total Bond Funded Budget:</b>	<b>\$ 38,345,579</b>	<b>\$ -</b>	<b>\$ 38,345,579</b>	<b>\$ 2,441,910</b>	<b>\$ 1,283,098</b>	<b>\$ 34,620,571</b>
<b>Variance from Bond Revenue:</b>	\$ -					

**Budget Comments:** FOAP 933143 funding includes GO Bond, PAC Institutional & preventive maintenance, CoSA 2017 & 2022 bonds, and McKenzie Scott Grant. 933143 Activity codes:  
 SAPACN – City of San Antonio Bonds for Palo Alto Nat.  
 G17PAN – GO Bond 17 for Palo Alto Nat.  
 INPACN – Palo Alto Institutional Fund for Palo Alto Nat.  
 MSGPAN – M Scott gift for Palo Alto Nat.  
 M20PAN – MTN20 Bond 17 for Palo Alto Nat.  
 RFPACN – Revolving Fund Contribution for Palo Alto Nat.

## MTN Funded Expenditure Budget (939592)

# Capital Improvement Program - Project Summary



	Original Budget	Revisions	Revised Budget	Encumbrance	Expenditures	Remaining Budget
*MTN: Construction	\$ 9,056,685	\$ -	\$ 9,056,685	\$ -	\$ -	\$ 9,056,685
*MTN: Other Construction	\$ 2,940,958	\$ -	\$ 2,940,958	\$ -	\$ -	\$ 2,940,958
*MTN: Previous expenditures	\$ 1,749,075	\$ -	\$ 1,749,075	\$ -	\$ 1,749,075	\$ -
SpecIzd Engineering:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bldg Permit & Dev Fees:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Art (1%):	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
*MTN: FFE	\$ 953,282	\$ -	\$ 953,282	\$ -	\$ -	\$ 953,282
Other Cost						
Other Cost						
Other Cost						
Other Cost						
Other Cost						
Other Cost						
Other Cost	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total One-Time Budget:</b>	<b>\$ 14,700,000</b>	<b>\$ -</b>	<b>\$ 14,700,000</b>	<b>\$ -</b>	<b>\$ 1,749,075</b>	<b>\$ 12,950,925</b>
<b>Variance from Other Revenues:</b>	<b>\$ -</b>					

**Budget Comments:**

FOAP 939592 funding includes MTN activity code:  
M22PAN - MTN22 Bond 17 for Palo Alto Nat.

**Discussion and Possible Action to Approve Guaranteed Maximum Price Early Work for Alamo Colleges District – Palo Alto College (PAC) Natatorium, Wellness, Multi-Generational Center, Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with Joeris General Contractors, Ltd. (CSP 18C-005)**

Presented to the Board Acting as Committee of the Whole on November 12, 2024, and now presented to the Board for approval on November 19, 2024.

**MINUTE ORDER**

**“The Board of Trustees hereby approves the Guaranteed Maximum Price to Construction Manager-at-Risk Joeris General Contractors, Ltd. for a roof and underfloor early construction package Phase No. 1 in the amount of \$9,056,685, which includes a \$175,000 previously approved pre-construction fee associated with the Alamo Colleges District – Palo Alto College, Natatorium, Wellness, Multi-Generational Center Capital Improvement Project (CIP), subject to subsequent execution of GMP amendment by Chancellor or delegate acceptable to District counsel”.**

**PURPOSE**

To approve the first of a two phase Guaranteed Maximum Price Construction Manager-at-Risk fee negotiated with Joeris General Contractors, Ltd. in an amount not to exceed \$9,056,685 for roofing and underfloor package to the Alamo Colleges District – Palo Alto College, Natatorium, Wellness, Multi-Generational Center Capital Improvement Project (CIP), subject to staff confirmation of scope and subsequent execution of Phase No. 1 GMP amendment.

**BACKGROUND**

In February 27, 2018, the Board approved the purchase of Construction Manager-at-Risk Services for the District for the General Obligation Bond Projects. Alamo Colleges District staff, the Construction Program Manager and the Architect have negotiated with the contractor the Phase No. 1 Guaranteed Maximum Price (GMP) of \$9,056,685 for make ready construction, underfloor mud-slab, site paving, structural steel work, roof replacement, high performance coating, underfloor excavation, and site utilities. The Construction Program Manager, Architect, and Construction Manager-at-Risk have analyzed a variety of value engineering alternatives for this project. This Phase No. 1 GMP represents the best value for Alamo Colleges District.

**MAJOR FEATURES**

The Palo Alto College, Natatorium, Wellness, Multi-Generational Center is a renovation of the existing 93,760 square foot facility for Alamo Colleges District. The newly renovated Natatorium, Wellness, Multi-Generational Center will support enhanced health and wellness for students and the community. The transformed Natatorium, Wellness, Multi-Generational Center will offer wellness, swimming classes, and intramural sports. The space renovations include indoor aquatics, basketball/volleyball court, educational classrooms, and multipurpose space.

**IMPLICATIONS**

**Financial: Phase No. 1 GMP: \$9,056,685** of Total Project Costs of **\$53,045,579**. The remaining scope will be submitted for subsequent approval in Phase No. 2 GMP.

**Strategic Objective:** Goal I – Student Success; Goal III – Performance Excellence

**SWMBE/HUB Participation:** 25%

**Employee Services:**

**ATTACHMENTS:** Natatorium, Wellness, Multi-Generational Center Project Summary Sheet

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Dr. Robert Garza, President  
Palo Alto College

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Lacy Hampton  
Interim Associate Vice Chancellor  
G.O. Bond Construction Improvement Program (CIP)

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Dr. Thomas S. Cleary  
Interim Vice Chancellor for Finance & Administration

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Dr. Mike Flores  
Chancellor

## Discussion and Possible Action on Monthly Contracts Report

Presented to the Board Acting as Committee of the Whole on November 12, 2024, and now presented to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES on November 19, 2024.

### MINUTE ORDER

**“The Alamo Colleges District Board of Trustees hereby approves this report on non-grant contracts (public) made to the Alamo Colleges District for the period of September 1, 2024, through October 31, 2024.”**

### PURPOSE

To provide a monthly report on non-grant contracts received by the Alamo Colleges District.

### BACKGROUND

Contracts – Non-grant contracts are contracts in which Alamo Colleges District receives funds to provide special or negotiated services or training to private corporations. For the period ending October 31, 2024, there are a total of 9 contracts that total \$77,832.00 in external funding. This will allow services to be provided to 857 individuals.

### OBJECTIVE/FACT

To supplement activities not funded by Institutional Funds.

### IMPLICATIONS

**Financial:** Yes  
**Strategic Plan:** Goal III. Performance Excellence  
**Human Resources:** Yes

**ATTACHMENTS:** YTD Contract (Non-Grant) Summary Report.

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Dr. Sammi Morrill, Associate Vice Chancellor  
of Operations, Economic Workforce Development

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Xavier Urrutia, Interim Vice  
Chancellor for Economic & Workforce  
Development

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Dr. Mike Flores, Chancellor

**ALAMO COLLEGES DISTRICT**  
**Year-To-Date Contract (Non-Grant) Summary Report**  
 Status: September 1, 2024 - August 31, 2025

**I. Current Month Contracts District Wide:**

No.	Contract Recipient (District Wide)	No. of Courses	Monthly No. Students to be Served	YTD No. Students to be Served
1	Economic and Workforce Development	9	415	857
	<b>Total</b>	<b>9</b>	<b>415</b>	<b>857</b>

**II. Year-to-Date Number of Contracts in Selected Dollar Ranges:**

No.	Contract Recipient	\$.01-\$9,999.99	\$10,000-\$100,000	\$100,000 and Higher	Total
1	Economic and Workforce Development	7	2	0	9
	<b>Total</b>	<b>7</b>	<b>2</b>	<b>0</b>	<b>9</b>

Source: All data provided by the Economic and Workforce Development Department.





**ALAMO COLLEGES DISTRICT**  
**FY2024 MONTHLY (MTD) GRANT AWARD ACTIVITY REPORT**  
September 01, 2024-September 30, 2024

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	219890	District	Texas Workforce Commission, Project Title: "Adult Education and Literacy".	The Alamo Adult Education (AEL) program provides access and opportunity for adult learner's to participate in AEL activities and career training/Workforce preparation activities leading to a Texas Certificate High School Equivalency, English language acquisition and industry recognized certifications to include stackable certificates and micro credentials aligned to high demand, high wage careers in target occupations in the Alamo workforce area. Additional Funding in the amount of \$239,462.	9/1/2024	\$0	\$0	\$239,462	153	0.00
	1		Total Dist.- MTD Single Year Grants			\$0	\$0	\$239,462	153	0.00
	1			<b>Total MTD Single Year Grants</b>		\$0	\$0	\$239,462	153	0.00
				<b>Multi Year Grants</b>						
1	211153	San Antonio College	U.S. Department of Education, Project Title: "San Antonio College (SAC)'s Project R.I.S.E. (Ready, Inspired, Successful, Engaged) SSS Program". Year 5 of 5.	The program will increase eligible students' chances of success by providing year round tutoring and prescribed tutoring plans, academic and college readiness instruction. Participants will also receive education in financial aid/financial literacy including information on market and economics and higher education financing and repayment as well as peer mentoring.	9/1/2024	\$0	\$20,168	\$272,354	120	7.00
2	211154	San Antonio College	U.S. Department of Education, Project Title: "San Antonio College (SAC)'s Project Veterans Achieving Learning through Opportunity and Resilience (VALOR) SSS Program". Year 5 of 5.	The program will increase eligible students' chances of success by providing year round tutoring and prescribed tutoring plans, academic and college readiness instruction. Participants will also receive education in financial aid/financial literacy including information on market and economics and higher education financing and repayment as well as peer mentoring.	9/1/2024	\$0	\$20,168	\$272,257	120	7.00
	2		Total SAC-MTD Multi Year Grants			\$0	\$40,335	\$544,611	240	14.00
1	213093	Palo Alto College	U.S. Department of Education, Project Title: "Palo Alto College SSS Project". Year 5 of 5.	The Project will provide participants with academic support, tutoring and advising, information on financial aid assistance, university visits and transfer workshops. The project will address competitive preference priorities through the activities and services fostering affordable paths to gaining skills and increasing levels of financial and economic literacy for participants. The SSS Project's intensive support services will significantly improve their persistence, academic performance (good standing) and graduation/transfer to a 4-year college.	9/1/2024	\$0	\$19,153	\$272,364	140	2.00
2	213099	Palo Alto College	U.S. Department of Education, Project Title: "Palo Alto College Talent Search: Southwest High School". Year 4 of 5.	The TRIO Talent Search: Southwest ISD project will provide participants with academic support in tutoring and advising, information on Financial literacy and completing financial aid applications and support applying to college. Participants will be provided support for their diverse academic and non-cognitive needs to ensure that they persist, succeed and graduate from high school and enroll in college to complete post-secondary education.	9/1/2024	\$0	\$23,077	\$288,470	500	3.00
	2		Total PAC-MTD Multi Year Grants			\$0	\$42,230	\$560,834	640	5.00
1	214059	Northwest Vista College	Texas Higher Education Coordinating Board (THECB), Project Title: "2023 College Readiness and Success Models. Year 2 of 2.	Key action items for grant project are, Implement an intrusive Advising Model for FT1C students in corequisite English and/or Math courses. Implement culturally responsive curriculum and supports for English language. Increase support for new full-time and part-time faculty teaching corequisite courses through sustained professional development.	9/1/2024	\$0	\$0	\$50,000	1,200	1.00
	1		Total NVC-MTD Multi Year Grants			\$0	\$0	\$50,000	1,200	1.00
	5			<b>Total MTD Multi-Year Grants</b>		\$0	\$82,565	\$1,155,445	2,080	20.00
	6			<b>GRAND TOTAL-MTD SINGLE AND MULTI-YEAR GRANTS</b>		\$0	\$82,565	\$1,394,907	2,233	20.00

## ALAMO COLLEGES DISTRICT

### FY 2024 YTD Grant Award Summary Report

Includes All Single Year Grants and the Current Year of Multi-Year Grants

September 1, 2024 -September 30, 2024

No.	College	No. of Grants	Match Amounts	Indirect Cost Received	YTD Funding Amount	No. of Students Served	No. of FTEs
1	District Grants	1	\$ -	\$ -	\$ 239,462	153	0.00
2	San Antonio College	2	\$ -	\$ 40,335	\$ 544,611	240	14.00
3	St. Philip's College	0	\$ -	\$ -	\$ -	0	0.00
4	Palo Alto College	2	\$ -	\$ 42,230	\$ 560,834	640	5.00
5	Northwest Vista College	1	\$ -	\$ -	\$ 50,000	1,200	1.00
6	Northeast Lakeview College	0	\$ -	\$ -	\$ -	0	0
<b>GRAND TOTAL</b>		<b>6</b>	<b>\$ -</b>	<b>\$ 82,565</b>	<b>\$ 1,394,907</b>	<b>2,233</b>	<b>20.00</b>

**ALAMO COLLEGES DISTRICT**  
**FY 2024 Monthly & YTD Grant Award Funding Activity Report with Award Description**  
September 1, 2024 -September 30, 2024

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	219890	District	<u>Texas Workforce Commission, Project Title: "Adult Education and Literacy".</u>	The Alamo Adult Education (AEL) program provides access and opportunity for adult learner's to participate in AEL activities and career training/Workforce preparation activities leading to a Texas Certificate High School Equivalency, English language acquisition and industry recognized certifications to include stackable certificates and micro credentials aligned to high demand, high wage careers in target occupations in the Alamo workforce area. <i>Additional Funding in the amount of \$239,462.</i>	9/1/2024	\$0	\$0	\$239,462	153	0.00
	1		<b>Total Dist.- YTD Single Year Grants</b>			\$0	\$0	\$239,462	153	0.00
	1			<b>Total YTD Single Year Grants</b>		\$0	\$0	\$239,462	153	0.00
				<b>Multi-Year Grants</b>						
1	211153	San Antonio College	<u>U.S. Department of Education, Project Title: "San Antonio College (SAC)'s Project R.I.S.E. (Ready, Inspired, Successful, Engaged) SSS Program".</u> Year 5 of 5.	The program will increase eligible students' chances of success by providing year round tutoring and prescribed tutoring plans, academic and college readiness instruction. Participants will also receive education in financial aid/financial literacy including information on market and economics and higher education financing and repayment	9/1/2024	\$0	\$20,168	\$272,354	120	7.00
2	211154	San Antonio College	<u>U.S. Department of Education, Project Title: "San Antonio College (SAC)'s Project Veterans Achieving Learning through Opportunity and Resilience (VALOR) SSS Program".</u> Year 5 of 5.	The program will increase eligible students' chances of success by providing year round tutoring and prescribed tutoring plans, academic and college readiness instruction. Participants will also receive education in financial aid/financial literacy including information on market and economics and higher education financing and repayment as well as peer mentoring.	9/1/2024	\$0	\$20,168	\$272,257	120	7.00
	2		<b>Total SAC.-YTD Multi-Year Grants</b>			\$0	\$40,335	\$544,611	240	14.00
1	213093	Palo Alto College	<u>U.S. Department of Education, Project Title: "Palo Alto College SSS Project".</u> Year 5 of 5.	The Project will provide participants with academic support, tutoring and advising, information on financial aid assistance, university visits and transfer workshops. The project will address competitive preference priorities through the activities and services fostering affordable paths to gaining skills and increasing levels of financial and economic literacy for participants. The SSS Project's intensive support services will significantly improve their persistence, academic performance (good standing) and graduation/transfer to a 4-year college.	9/1/2024	\$0	\$19,153	\$272,364	140	2.00
2	213099	Palo Alto College	<u>U.S. Department of Education, Project Title: "Palo Alto College Talent Search: Southwest High School".</u> Year 4 of 5.	The TRIO Talent Search: Southwest ISD project will provide participants with academic support in tutoring and advising, information on Financial literacy and completing financial aid applications and support applying to college. Participants will be provided support for their diverse academic and non-cognitive needs to ensure that they persist, succeed and graduate from high school and enroll in college to complete post-secondary education.	9/1/2024	\$0	\$23,077	\$288,470	500	3.00
	2		<b>Total PAC-YTD Multi-Year Grants</b>			\$0	\$42,230	\$560,834	640	5.00
1	214059	Northwest Vista College	<u>Texas Higher Education Coordinating Board (THECB), Project Title: "2023 College Readiness and Success Models.</u> Year 2 of 2.	Key action items for grant project are, Implement an intrusive Advising Model for FT1C students in corequisite English and/or Math courses. Implement culturally responsive curriculum and supports for English language. Increase support for new full-time and part-time faculty teaching corequisite courses through sustained professional development.	9/1/2024	\$0	\$0	\$50,000	1,200	1.00
	1		<b>Total NVC-YTD Multi-Year Grants</b>			\$0	\$0	\$50,000	1,200	1.00
	5			<b>Total YTD Multi-Year Grants</b>		\$0	\$82,565	\$1,155,445	2,080	20.00
	6			<b>GRAND TOTAL-YTD SINGLE AND MULTI-YEAR GRANTS</b>		\$0	\$82,565	\$1,394,907	2,233	20.00

**ALAMO COLLEGES DISTRICT**  
**FY 2024 Monthly (MTD) Restricted Contract Activity Report**  
 September 01, 2024 - September 30, 2024

Item No.	Grant Code	College	Funding Source / Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
				<i>No Foundation Grants to Report</i>						
			<b>Total PAC-MTD Restricted Contracts</b>			\$0	\$0	\$0	0	0.00
				<b>GRAND TOTAL-MTD RESTRICTED CONTRACTS</b>		\$0	\$0	\$0	-	-

**ALAMO COLLEGES DISTRICT**  
**FY 2024 YTD Restricted Contract (Non-Grant) Summary Report**  
September 1, 2024 -September 30, 2024

No.	Contract Recipient	No. of Contracts Executed for the Year	YTD Total Amount of Contracts	No. Students to be Served
1	District Restricted Contracts			
2	San Antonio College			
3	St. Philip's College			
4	Palo Alto College			
5	Northwest Vista College			
6	Northeast Lakeview College			
	<b>Total</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**Year-to-Date Number of Contracts in Selected Dollar Ranges:**

No.	Contract Recipient	\$.01-\$9,999.99	\$10,000- \$99,999	\$100,000 and Higher	Total
1	District Restricted Contracts				
2	San Antonio College				
3	St. Philip's College				
4	Palo Alto College				
5	Northwest Vista College				
6	Northeast Lakeview College				
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Discussion and Possible Action on Approval of construction Reports

Presented to the Board acting as Committee of the Whole on November 12, 2024, and now presented to the Board for approval on November 19, 2024.

### MINUTE ORDER

**“The Alamo Colleges Board of Trustees hereby accepts the construction reports as presented.”**

### PURPOSE

The following financial reports are presented to the Board of Trustees for informational and approval purposes for September 30, 2024.

### BACKGROUND

1. 2017 Capital Improvement Program Overview Chart(s)
2. 2017 CIP General Obligation Bond / Maintenance Tax Note Summary and Detail Report

### IMPLICATIONS

**Financial:** N/A

**Strategic Plan:** Strategic Objective III Performance Excellence

**Human Resources:** N/A

**ATTACHMENTS:** Construction Reports

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Lisa L. Mazure, MSA, CPA  
Associate Vice Chancellor for Finance and  
Fiscal Services

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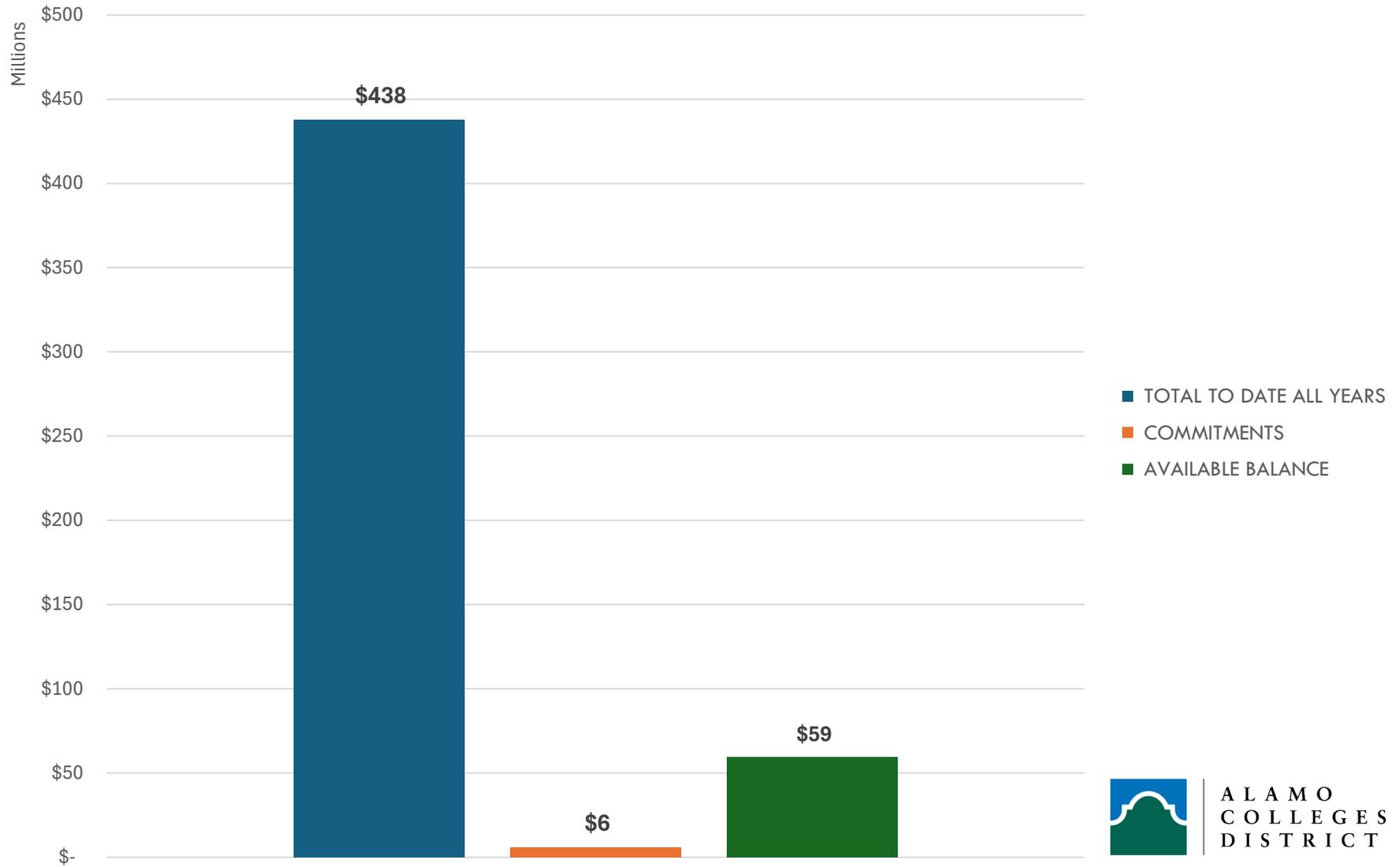
Dr. Thomas Cleary  
Interim Vice Chancellor for Finance and  
Administration

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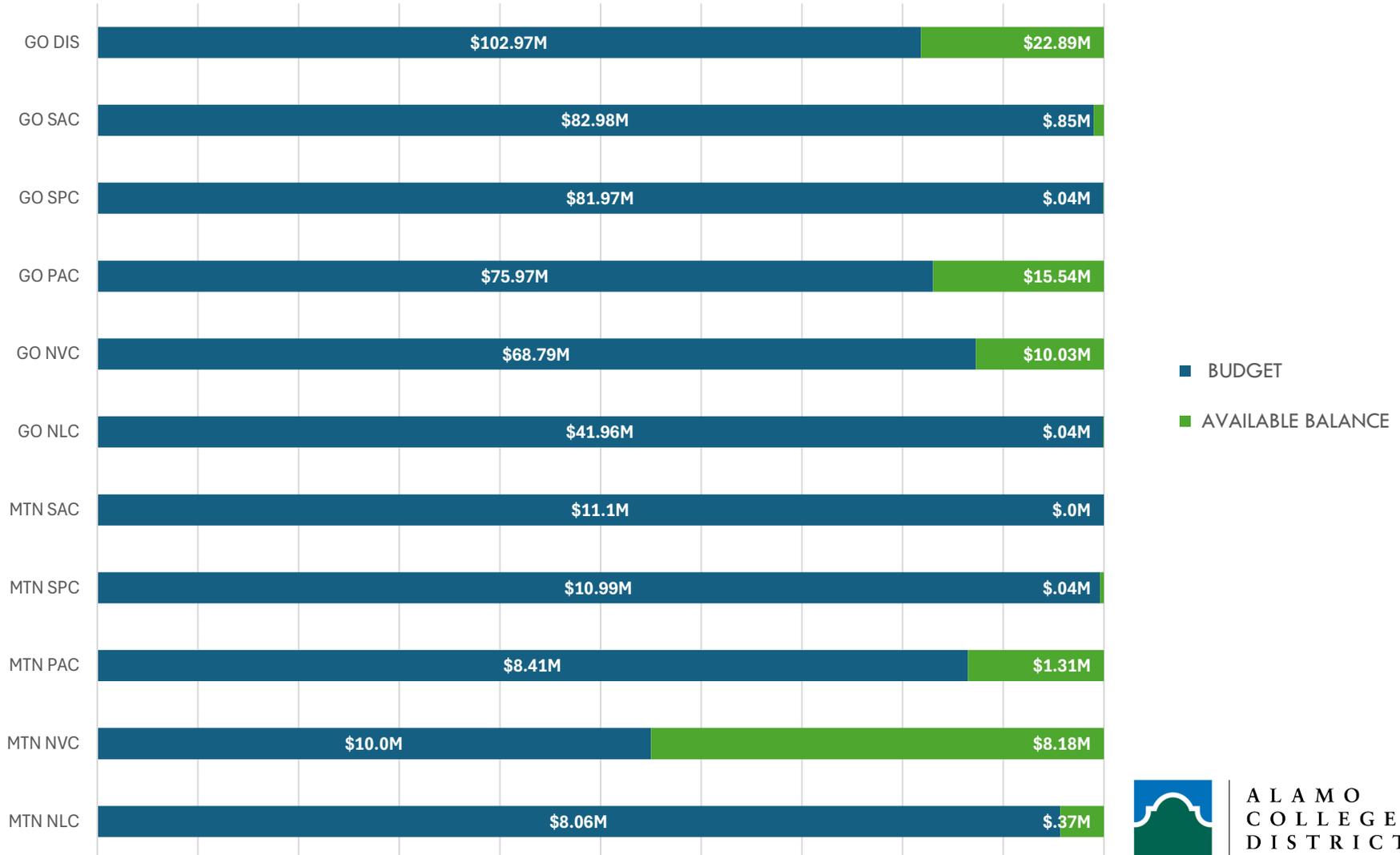
Dr. Mike Flores, Chancellor



## Budget vs Actuals - Overview (GO & MTN) Inception to September 30, 2024



## Budget vs Available Balance Inception to September 30, 2024



**ALAMO COLLEGES DISTRICT**  
**2017 - CAPITAL IMPROVEMENT PROGRAM SUMMARY**  
**As of September 30, 2024**

FUNDING SOURCES	GO 2017 Limited Tax Bonds	MTN 2020 Maintenance Tax Bonds	GO 2021 Limited Tax Bonds	GO 2022 Limited Tax Bonds	TOTAL
General Obligation Bonds	\$ 173,000,000	\$ -	\$ 225,000,000	\$ 52,000,000	\$ 450,000,000
Maintenance Tax Note Bonds	\$ -	\$ 50,000,000	\$ -	\$ -	\$ 50,000,000
<b>TOTAL FUNDING SOURCES</b>	<b>\$ 173,000,000</b>	<b>\$ 50,000,000</b>	<b>\$ 225,000,000</b>	<b>\$ 52,000,000</b>	<b>\$ 500,000,000</b>

BY LOCATION	BUDGET	CURRENT YEAR TOTAL	PRIOR YEARS' TOTAL	TOTAL TO DATE ALL YEARS	COMMITMENTS	AVAILABLE BALANCE
DISTRICT & DISTRICT WIDE - 2017 G.O. BOND	\$ 102,967,546	\$ 684,451	\$ 77,318,201	\$ 78,002,652	\$ 2,078,359	\$ 22,886,535
SAN ANTONIO COLLEGE - 2017 G.O. BOND	\$ 82,982,630	\$ (10,571)	\$ 81,989,192	\$ 81,978,621	\$ 152,756	\$ 851,253
ST. PHILIP'S COLLEGE & SWC - 2017 G.O. BOND	\$ 81,970,073	\$ -	\$ 81,881,671	\$ 81,881,671	\$ 45,710	\$ 42,691
PALO ALTO COLLEGE - 2017 G.O. BOND	\$ 75,966,160	\$ 105,365	\$ 57,757,123	\$ 57,862,488	\$ 2,563,325	\$ 15,540,347
NORTHWEST VISTA COLLEGE - 2017 G.O. BOND	\$ 68,790,182	\$ 129,894	\$ 57,565,553	\$ 57,695,446	\$ 1,064,349	\$ 10,030,387
NORTHEAST LAKEVIEW COLLEGE - 2017 G.O. BOND	\$ 41,958,546	\$ 113,083	\$ 41,730,980	\$ 41,844,063	\$ 77,217	\$ 37,266
<b>General Obligation Bond Totals</b>	<b>\$ 454,635,136</b>	<b>\$ 1,022,222</b>	<b>\$ 398,242,720</b>	<b>\$ 399,264,942</b>	<b>\$ 5,981,716</b>	<b>\$ 49,388,479</b>
SAN ANTONIO COLLEGE - 2020 MTN BOND	\$ 11,100,000	\$ -	\$ 11,100,000	\$ 11,100,000	\$ -	\$ -
ST. PHILIP'S COLLEGE & SWC - 2020 MTN BOND	\$ 10,991,512	\$ 5,139	\$ 10,937,817	\$ 10,942,956	\$ 5,950	\$ 42,605
PALO ALTO COLLEGE - 2020 MTN BOND	\$ 8,406,930	\$ -	\$ 7,094,825	\$ 7,094,825	\$ -	\$ 1,312,105
NORTHWEST VISTA COLLEGE - 2020 MTN BOND	\$ 10,000,000	\$ -	\$ 1,818,853	\$ 1,818,853	\$ -	\$ 8,181,147
NORTHEAST LAKEVIEW COLLEGE - 2020 MTN BOND	\$ 8,062,595	\$ -	\$ 7,678,967	\$ 7,678,967	\$ 16,809	\$ 366,818
<b>MTN Bond Totals</b>	<b>\$ 48,561,037</b>	<b>\$ 5,139</b>	<b>\$ 38,630,462</b>	<b>\$ 38,635,602</b>	<b>\$ 22,759</b>	<b>\$ 9,902,675</b>
<b>TOTAL FOR ALL 2017 CIP BONDS</b>	<b>\$ 503,196,173</b>	<b>\$ 1,027,361</b>	<b>\$ 436,873,182</b>	<b>\$ 437,900,544</b>	<b>\$ 6,004,475</b>	<b>\$ 59,291,154</b>

**ALAMO COLLEGES DISTRICT**  
**2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT**  
As of September 30, 2024

<b>General Obligation Bonds</b>							
<b>PROJECT TITLE</b>	<b>Adjusted Budget</b>	<b>Current Month Expenses</b>	<b>Current Yr Expenses</b>	<b>Prior Yrs Expenses</b>	<b>Total to Date All Yrs Expenses</b>	<b>Commitments</b>	<b>Available Balance</b>
DIS-WETC GO17 - T1	23,990,154	-	-	23,771,346	23,771,346	34,781	184,027
DIS-SETC GO17 - T1	22,977,392	-	-	19,921,729	19,921,729	563,257	2,492,406
DIS-N. 281 Property purch - GO17 - T1	5,000,000	-	-	5,000,000	5,000,000	-	-
DIS I-10 NW Ed and Train Ctr. - GO17 - T2	23,000,000	145,110	145,110	2,827,578	2,972,689	469,010	19,558,301
SWC- Redund Police Dpatch @ SWC - GO17 - T1	2,955,408	-	-	2,955,408	2,955,408	-	(0)
DIS MOKA Prog. MGT. - GO17	44,592	-	-	7,254	7,254	-	37,338
<b>TOTAL FOR DISTRICT</b>	<b>\$ 77,967,546</b>	<b>\$ 145,110</b>	<b>\$ 145,110</b>	<b>\$ 54,483,315</b>	<b>\$ 54,628,426</b>	<b>\$ 1,067,049</b>	<b>\$ 22,272,072</b>
DIS Instructional Tech GO17 - T1	1,500,000	-	-	1,128,944	1,128,944	304,415	66,642
DIS Infrastructural & ACOL GO17 T1	12,448,690	539,341	539,341	11,705,025	12,244,366	535,895	(331,572)
DIS Comm. & Collaboration Tools GO17 T1	4,100,000	-	-	3,997,214	3,997,214	-	102,786
Reporting and Analysis - T3	1,293,220	-	-	672,897	672,897	171,000	449,323
DIS Mobile Tech & Security GO17 - T3	5,658,090	-	-	5,330,805	5,330,805	-	327,285
<b>TOTAL FOR DISTRICT WIDE INFO. TECH.</b>	<b>\$ 25,000,000</b>	<b>\$ 539,341</b>	<b>\$ 539,341</b>	<b>\$ 22,834,886</b>	<b>\$ 23,374,227</b>	<b>\$ 1,011,310</b>	<b>\$ 614,463</b>
<b>TOTAL FOR DISTRICT / DISTRICT WIDE</b>	<b>\$ 102,967,546</b>	<b>\$ 684,451</b>	<b>\$ 684,451</b>	<b>\$ 77,318,201</b>	<b>\$ 78,002,652</b>	<b>\$ 2,078,359</b>	<b>\$ 22,886,535</b>
SAC-Parking Garage GO17 - T1	18,669,465	-	-	18,554,111	18,554,111	84,198	31,155
SAC-Childcare Bldg GO17 - T1	16,235,684	-	-	16,486,077	16,486,077	8,513	(258,906)
SAC Law Enforce/ 1st Responder - GO17 - T2	19,992,872	(10,571)	(10,571)	19,839,062	19,828,491	16,660	147,722
SAC Fletcher St Success Ren w/ Main Entry - GO17 - T2	9,798,431	-	-	9,689,076	9,689,076	24,400	84,955
SAC Physical Plant - GO17 - T3	2,477,282	-	-	2,471,654	2,471,654	5,627	1
SAC Chance Academic Ren - GO17 - T3	147,399	-	-	3,604	3,604	-	143,795
SAC MFA Ren - GO17 - T3	47,808	-	-	47,808	47,808	-	-
SAC NEW SCIENCE BLDG - GO17	15,613,689	-	-	14,897,801	14,897,801	13,358	702,530
<b>TOTAL FOR SAC</b>	<b>\$ 82,982,630</b>	<b>\$ (10,571)</b>	<b>\$ (10,571)</b>	<b>\$ 81,989,192</b>	<b>\$ 81,978,621</b>	<b>\$ 152,756</b>	<b>\$ 851,253</b>
SPC Culinary Arts Center Exc GO17 -T1	29,999,974	-	-	29,997,330	29,997,330	2,231	413
SPC Norris Tech Renovation GO17 - T2	14,882,376	-	-	14,851,838	14,851,838	11,363	19,175
SPC Bowden Renovation GO17 - T3	13,734,575	-	-	13,690,446	13,690,446	27,494	16,636
<b>TOTAL FOR SPC</b>	<b>\$ 58,616,925</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 58,539,614</b>	<b>\$ 58,539,614</b>	<b>\$ 41,087</b>	<b>\$ 36,224</b>
SPC Welding and Auto Body Fac -GO17 -T2	23,353,148	-	-	23,342,058	23,342,058	4,623	6,467
<b>TOTAL FOR SWC</b>	<b>\$ 23,353,148</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 23,342,058</b>	<b>\$ 23,342,058</b>	<b>\$ 4,623</b>	<b>\$ 6,467</b>
<b>TOTAL FOR SPC / SWC</b>	<b>\$ 81,970,073</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 81,881,671</b>	<b>\$ 81,881,671</b>	<b>\$ 45,710</b>	<b>\$ 42,691</b>

**ALAMO COLLEGES DISTRICT**  
**2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT**  
**As of September 30, 2024**

<b>General Obligation Bonds</b>							
<b>PROJECT TITLE</b>	<b>Adjusted Budget</b>	<b>Current Month Expenses</b>	<b>Current Yr Expenses</b>	<b>Prior Yrs Expenses</b>	<b>Total to Date All Yrs Expenses</b>	<b>Commitments</b>	<b>Available Balance</b>
PAC Manufacturing Bldg GO17 - T1	48,477,433	-	-	47,766,110	47,766,110	121,415	589,908
PAC Real Estate Purchase (under district funding) GO17 - T1	6,000,000	-	-	5,118,242	5,118,242	-	881,758
PAC Student Engagement & Welcome Ctr GO17 - T2	117,663	-	-	4,780	4,780	-	112,884
PAC Natatorium and Gym Ren GO17 - T2	17,784,258	105,365	105,365	1,283,098	1,388,463	2,441,910	13,953,886
PAC Physical Plant GO17 - T3	3,586,806	-	-	3,584,894	3,584,894	-	1,911
<b>TOTAL FOR PAC</b>	<b>\$ 75,966,160</b>	<b>\$ 105,365</b>	<b>\$ 105,365</b>	<b>\$ 57,757,123</b>	<b>\$ 57,862,488</b>	<b>\$ 2,563,325</b>	<b>\$ 15,540,347</b>
NVC Parking Garage GO17 - T1	9,756,145	-	-	9,472,467	9,472,467	207,120	76,558
NVC Welcome Ctr. GO17 - T1	17,873,204	-	-	15,711,143	15,711,143	55,434	2,106,627
NVC Cultural Prog Ctr Excellen GO17 - T2	4,671,863	123,894	123,894	1,109,479	1,233,373	563,558	2,874,933
NVC STEM GO17 - T3	33,690,182	6,000	6,000	28,554,034	28,560,034	157,879	4,972,269
NVC Physical Plant GO17 - T3	2,798,788	-	-	2,718,430	2,718,430	80,358	(0)
<b>TOTAL FOR NVC</b>	<b>\$ 68,790,182</b>	<b>\$ 129,894</b>	<b>\$ 129,894</b>	<b>\$ 57,565,553</b>	<b>\$ 57,695,446</b>	<b>\$ 1,064,349</b>	<b>\$ 10,030,387</b>
NLC Tech Ctr Excellence/Science Building GO17 - T2	41,958,546	113,083	113,083	41,730,980	41,844,063	77,217	37,266
<b>TOTAL FOR NLC</b>	<b>\$ 41,958,546</b>	<b>\$ 113,083</b>	<b>\$ 113,083</b>	<b>\$ 41,730,980</b>	<b>\$ 41,844,063</b>	<b>\$ 77,217</b>	<b>\$ 37,266</b>
<b>TOTAL 2017 G.O. BONDS</b>	<b>\$ 454,635,136</b>	<b>\$ 1,022,222</b>	<b>\$ 1,022,222</b>	<b>\$ 398,242,720</b>	<b>\$ 399,264,942</b>	<b>\$ 5,981,716</b>	<b>\$ 49,388,479</b>

**ALAMO COLLEGES DISTRICT**  
**2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT**  
**As of September 30, 2024**

<b>Maintenance Tax Notes</b>							
<b>PROJECT TITLE</b>	<b>Adjusted Budget</b>	<b>Current Month Expenses</b>	<b>Current Yr Expenses</b>	<b>Prior Yrs Expenses</b>	<b>Total to Date All Yrs Expenses</b>	<b>Commitments</b>	<b>Available Balance</b>
SAC FLETCH ST SCSS MTN20	11,100,000	-	-	11,100,000	11,100,000	-	-
<b>TOTAL FOR SAC</b>	<b>\$ 11,100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,100,000</b>	<b>\$ 11,100,000</b>	<b>\$ -</b>	<b>\$ -</b>
SPC THCA Culinary-MTN20	2,173,235	5,139	5,139	2,135,269	2,140,408	237	32,589
SPC NORRIS TECH MTN20	8,453,992	-	-	8,448,279	8,448,279	5,713	0
SPC WELD & AUTO MTN20	354,285	-	-	354,269	354,269	-	16
SPC UNALLOCATED MTN20	10,000	-	-	-	-	-	10,000
<b>TOTAL FOR SPC / SWC</b>	<b>\$ 10,991,512</b>	<b>\$ 5,139</b>	<b>\$ 5,139</b>	<b>\$ 10,937,817</b>	<b>\$ 10,942,956</b>	<b>\$ 5,950</b>	<b>\$ 42,605</b>
PAC NATA & GYM IMP - MTN20	8,406,930	-	-	7,094,825	7,094,825	-	1,312,105
<b>TOTAL FOR PAC</b>	<b>\$ 8,406,930</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,094,825</b>	<b>\$ 7,094,825</b>	<b>\$ -</b>	<b>\$ 1,312,105</b>
NVC CUL PRGMS CYP REN - MTN20	8,181,147	-	-	-	-	-	8,181,147
NVC WELCOME CTR - MTN20	1,818,853	-	-	1,818,853	1,818,853	-	0
<b>TOTAL FOR NVC</b>	<b>\$ 10,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,818,853</b>	<b>\$ 1,818,853</b>	<b>\$ -</b>	<b>\$ 8,181,147</b>
NLC SCI/TECH CTR of EXEL - MTN20	5,643,897	-	-	5,424,101	5,424,101	10,908	208,888
NLC UNALLOCATED - MTN20	458	-	-	-	-	-	458
NLC ACA BLDG I ELEV - MTN20	1,274,314	-	-	1,260,941	1,260,941	5,902	7,472
NLC NLIB Elev & L Ren - MTN20	143,926	-	-	143,926	143,926	-	0
NLC STU COM MOIST BAR - MTN20	1,000,000	-	-	850,000	850,000	-	150,000
<b>TOTAL FOR NLC</b>	<b>\$ 8,062,595</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,678,967</b>	<b>\$ 7,678,967</b>	<b>\$ 16,809</b>	<b>\$ 366,818</b>
<b>TOTAL 2020 MTN BONDS</b>	<b>\$ 48,561,037</b>	<b>\$ 5,139</b>	<b>\$ 5,139</b>	<b>\$ 38,630,462</b>	<b>\$ 38,635,602</b>	<b>\$ 22,759</b>	<b>\$ 9,902,675</b>
<b>TOTAL 2017 CIP G.O. &amp; MTN BONDS</b>	<b>\$ 503,196,173</b>	<b>\$ 1,027,361</b>	<b>\$ 1,027,361</b>	<b>\$ 436,873,182</b>	<b>\$ 437,900,544</b>	<b>\$ 6,004,475</b>	<b>\$ 59,291,154</b>

## Discussion and Possible Action on Approval of Financial Reports

Presented to the Board acting as Committee of the Whole on November 12, 2024 and now presented to the Board for approval on November 19, 2024.

### MINUTE ORDER

**“The Alamo Colleges Board of Trustees hereby accepts the financial reports as presented.”**

### PURPOSE

The following financial reports are presented to the Board of Trustees for informational and approval purposes for September 30, 2024.

### BACKGROUND

1. Financial Charts
2. Comparison of Year-to-Date Actual Revenues/Expenditures

### IMPLICATIONS

**Financial:** N/A

**Strategic Plan:** Strategic Objective III Performance Excellence

**Human Resources:** N/A

**ATTACHMENTS:** Financial Reports

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Lisa L. Mazure, MSA, CPA  
Associate Vice Chancellor for Finance and  
Fiscal Services

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Dr. Thomas Cleary  
Interim Vice Chancellor for Finance and  
Administration

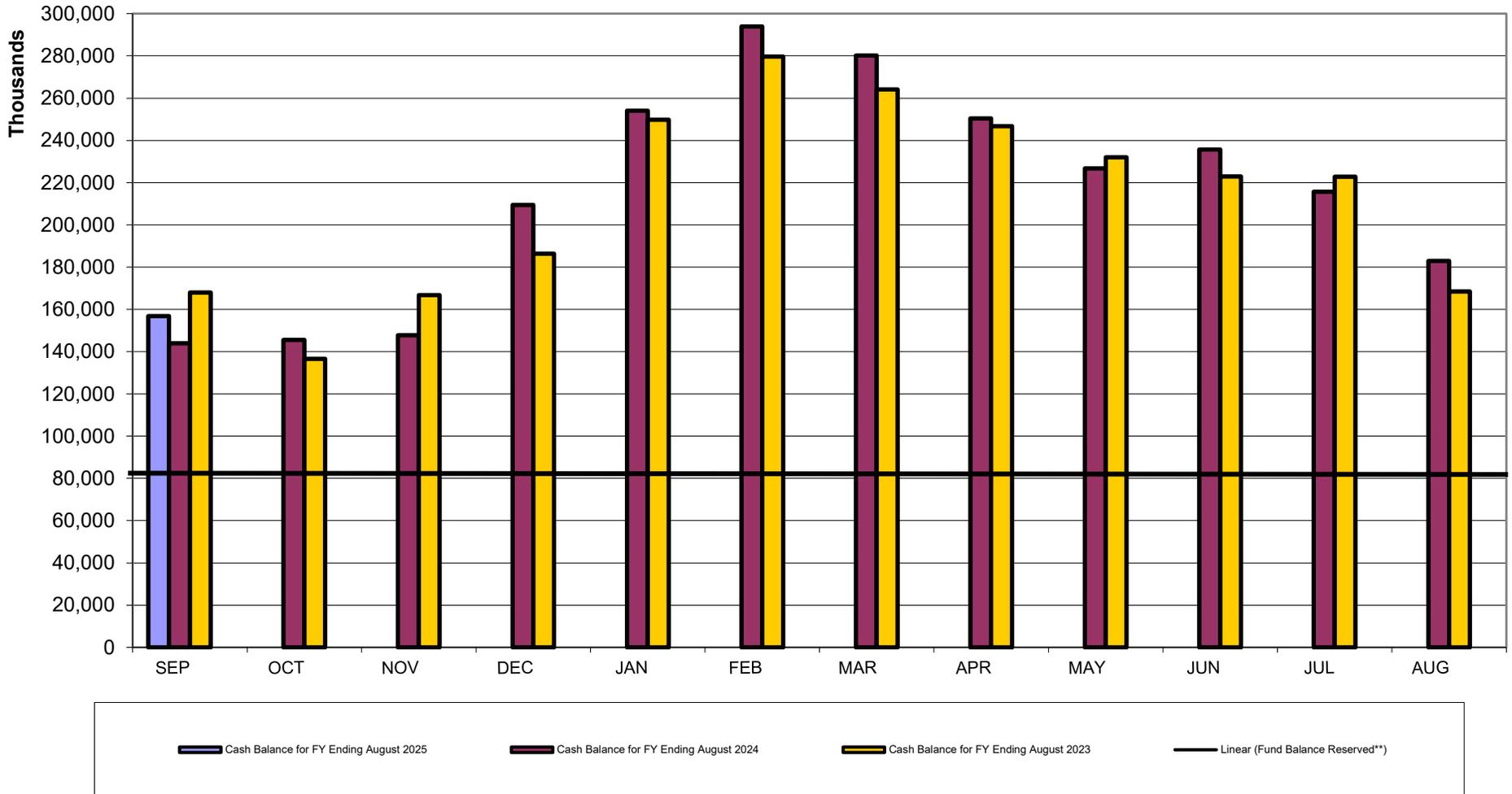
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Dr. Mike Flores, Chancellor



ALAMO  
COLLEGES  
DISTRICT

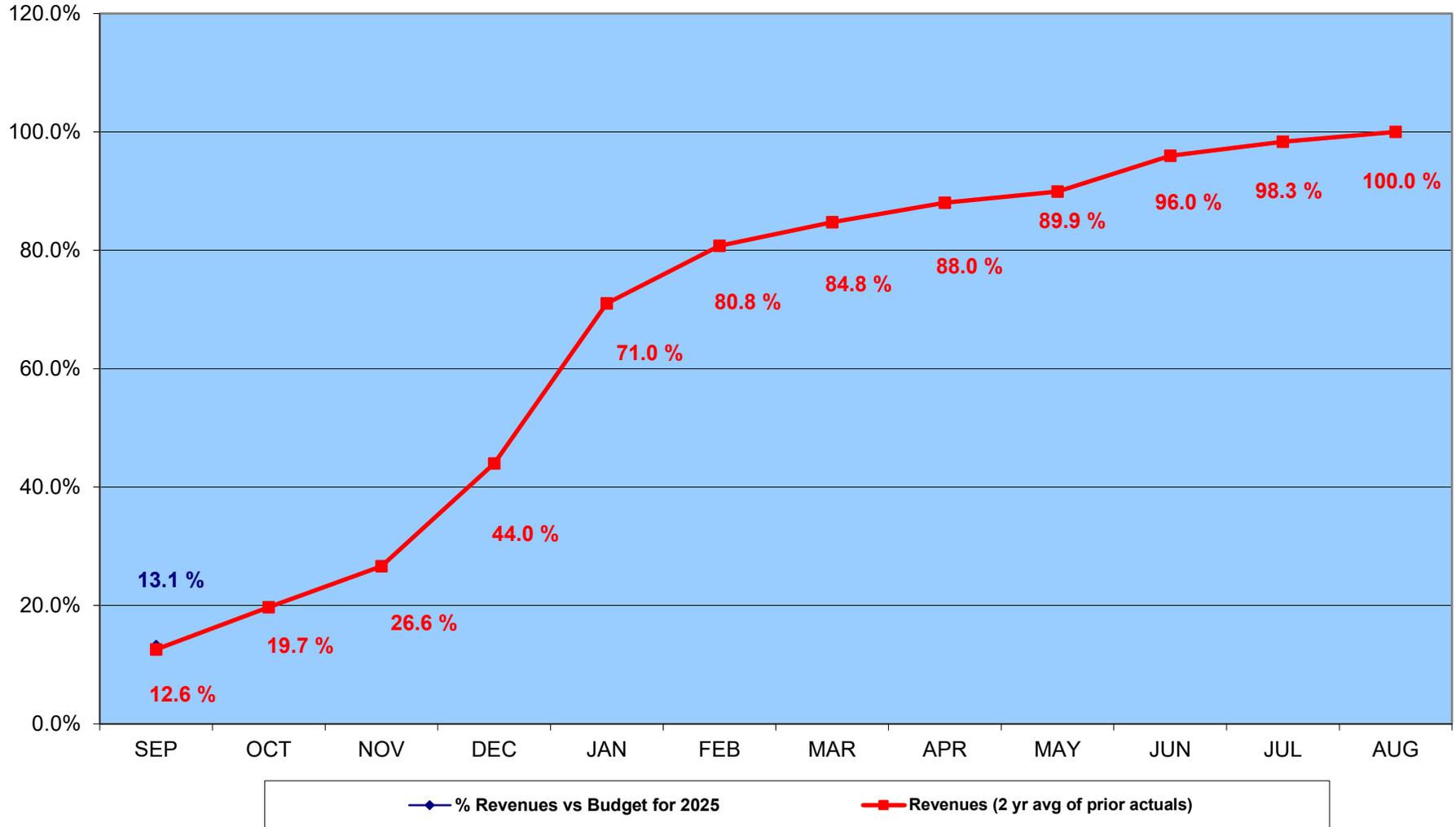
**Alamo Colleges District**  
**Current Operating Fund Cash Analysis**  
 (For Fiscal Years Ending August 2025, 2024 and 2023)  
 Through September 2024



\*Includes Cash and Investments.  
 Chart excludes cash balances for capital construction and debt service.  
 August includes Fall Tuition collections.

\*\*Fund Balance Reserved excludes encumbrances and operating commitments.

### Alamo Colleges District Unrestricted Operating Actual Revenues as % of Adjusted Budgeted Revenues Compared to Average of Two Prior Years Actual Revenues



**Alamo Colleges District**  
**Unrestricted Operating Actual Expenses and Transfers as % of Adjusted Budgeted Expenses and Transfers**  
**Compared to Average of Two Prior Years Actual Expenses and Transfers**



FY 2024 - 2025 ALL FUNDS ACTUALS VS BUDGET REPORT

SEPTEMBER 2024 YEAR-TO-DATE

	Adjusted Budget 2024 - 2025 (A) (as of September 2024)		YTD Actual 09/30/2024		% of Budget (1st month / 8.3 % of Year)			
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted		Restricted	
					09/30/24	09/30/23	09/30/24	09/30/23
<b>REVENUES</b>								
Instruction and General	521,975,199	40,584,608	66,588,775	1,061,345	12.8%	12.5%	2.6%	5.3%
Public Service	340,500	-	36,121	-	10.6%	0.8%	-	-
Scholarships and Fellowships	-	94,751,553	-	4,260,760	-	-	4.5%	5.8%
Auxiliary Enterprises	3,434,172	-	1,510,278	-	44.0%	45.3%	-	-
Student Activity Fee	2,814,345	-	1,353,980	-	48.1%	58.7%	-	-
<b>Subtotal Current Funds</b>	<b>528,564,216</b>	<b>135,336,161</b>	<b>69,489,154</b>	<b>5,322,105</b>	<b>13.1%</b>	<b>13.0%</b>	<b>3.9%</b>	<b>5.6%</b>
Capital Outlay	-	10,322,153	-	207,687	-	-	2.0%	3.4%
Renewals & Replacements	-	-	-	-	-	-	-	-
Building	-	34,072,959	-	959,549	-	-	2.8%	8.1%
Furniture & Equipment	-	-	-	-	-	-	-	-
Debt Services	-	102,929,829	-	166,329	-	-	0.2%	0.1%
<b>Subtotal Plant Funds</b>	<b>-</b>	<b>147,324,941</b>	<b>-</b>	<b>1,333,565</b>	<b>-</b>	<b>0.0%</b>	<b>0.9%</b>	<b>1.3%</b>
<b>TOTAL REVENUES</b>	<b>528,564,216</b>	<b>282,661,102</b>	<b>69,489,154</b>	<b>6,655,670</b>	<b>13.1%</b>	<b>13.0%</b>	<b>2.4%</b>	<b>3.4%</b>
<b>BEGINNING FUND BALANCES (B)</b>								
Instruction and General	109,955,079	2,182,661	109,955,079	2,182,661	-	-	-	-
Public Service	(1,180,232)	-	(1,180,232)	-	-	-	-	-
Scholarships and Fellowships	-	8,952,401	-	8,952,401	-	-	-	-
Auxiliary Enterprises	5,612,715	-	5,612,715	-	-	-	-	-
Student Activity Fee	2,387,593	-	2,387,593	-	-	-	-	-
<b>Subtotal Current Funds</b>	<b>116,775,155</b>	<b>11,135,062</b>	<b>116,775,155</b>	<b>11,135,062</b>	-	-	-	-
Capital Outlay	-	50,363,368	-	50,363,368	-	-	-	-
Renewals & Replacements	-	-	-	-	-	-	-	-
Building	-	303,094,388	-	303,094,388	-	-	-	-
Furniture & Equipment	-	20,473,776	-	20,473,776	-	-	-	-
Debt Services	-	14,883,009	-	14,883,009	-	-	-	-
<b>Subtotal Plant Funds</b>	<b>-</b>	<b>388,814,541</b>	<b>-</b>	<b>388,814,541</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL BEGINNING FUND BALANCES</b>	<b>116,775,155</b>	<b>399,949,603</b>	<b>116,775,155</b>	<b>399,949,603</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL AVAILABLE (Revenues + Beg. Fund Balance)</b>								
Instruction and General	631,930,278	42,767,269	176,543,854	3,244,006	-	-	-	-
Public Service	(839,732)	-	(1,144,111)	-	-	-	-	-
Scholarships and Fellowships	-	103,703,954	-	13,213,161	-	-	-	-
Auxiliary Enterprises	9,046,887	-	7,122,993	-	-	-	-	-
Student Activity Fee	5,201,938	-	3,741,573	-	-	-	-	-
<b>Subtotal Current Funds</b>	<b>645,339,371</b>	<b>146,471,223</b>	<b>186,264,309</b>	<b>16,457,167</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Capital Outlay	-	60,685,521	-	50,571,055	-	-	-	-
Renewals & Replacements	-	-	-	-	-	-	-	-
Building	-	337,167,347	-	304,053,937	-	-	-	-
Furniture & Equipment	-	20,473,776	-	20,473,776	-	-	-	-
Debt Services	-	117,812,838	-	15,049,338	-	-	-	-
<b>Subtotal Plant Funds</b>	<b>-</b>	<b>536,139,482</b>	<b>-</b>	<b>390,148,106</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL AVAILABLE</b>	<b>645,339,371</b>	<b>682,610,705</b>	<b>186,264,309</b>	<b>406,605,273</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

(A) Includes no budget amendments.

(B) Beginning fund balance are unaudited ending FY23-24 fund balances. The fund balances include Board mandated 15% operating reserve, grants, construction, scholarships, & gifts funds.

ALAMO COLLEGES DISTRICT  
**FY 2024 - 2025 ALL FUNDS ACTUALS VS BUDGET REPORT**  
**SEPTEMBER 2024 YEAR-TO-DATE**

	Adjusted Budget 2024 - 2025 (A) (as of September 2024)		YTD Actual 09/30/2024		% of Budget (1st month / 8.3 % of Year)			
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted		Restricted	
					09/30/24	09/30/23	09/30/24	09/30/23
<b>EXPENDITURES</b>								
Instruction and Genera	488,254,170	40,584,608	27,950,879	761,158	5.7%	5.0%	1.9%	4.3%
Public Service	2,301,722	-	78,231	-	3.4%	2.5%	-	-
Scholarships and Fellowships	-	100,924,051	-	4,144,934	-	-	4.1%	5.2%
Auxiliary Enterprises	1,533,309	-	46,952	-	3.1%	1.5%	-	-
Student Activity Fee	3,148,390	-	112,472	-	3.6%	4.5%	-	-
<b>Subtotal Current Funds</b>	<b>495,237,591</b>	<b>141,508,659</b>	<b>28,188,534</b>	<b>4,906,092</b>	<b>5.7%</b>	<b>5.0%</b>	<b>3.5%</b>	<b>4.9%</b>
Capital Outlay	-	30,104,793	-	1,277,523	-	-	4.2%	-1.1%
Renewals & Replacements	-	-	-	-	-	-	-	-
Building	-	193,696,009	-	5,500,265	-	-	2.8%	-2.5%
Furniture & Equipment	-	5,068,468	-	-	-	-	-	-
Debt Services	-	111,213,416	-	118,824	-	-	0.1%	-2.1%
<b>Subtotal Plant Funds</b>	<b>-</b>	<b>340,082,686</b>	<b>-</b>	<b>6,896,612</b>	<b>-</b>	<b>-</b>	<b>2.0%</b>	<b>-2.1%</b>
<b>TOTAL EXPENDITURES</b>	<b>495,237,591</b>	<b>481,591,345</b>	<b>28,188,534</b>	<b>11,802,704</b>	<b>5.7%</b>	<b>5.0%</b>	<b>2.5%</b>	<b>-0.1%</b>
<b>TRANSFERS (IN) OUT</b>								
Instruction and General	-	-	-	-	-	-	-	-
Public Service	-	-	-	-	-	-	-	-
Scholarships and Fellowships	6,625,494	(6,625,494)	-	-	-	-	-	-
Auxiliary Enterprises	-	-	-	-	-	-	-	-
Student Activity Fee	-	-	-	-	-	-	-	-
<b>Subtotal Current Funds</b>	<b>6,625,494</b>	<b>(6,625,494)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Capital Outlay	1,257,452	(1,257,452)	-	-	-	-	-	-
Renewals & Replacements	-	-	-	-	-	-	-	-
Building	51,000	(51,000)	-	-	-	-	-	-
Furniture & Equipment	18,992,679	(18,992,679)	-	-	-	-	-	-
Debt Services	6,400,000	(6,400,000)	-	-	-	-	-	-
<b>Subtotal Plant Funds</b>	<b>26,701,131</b>	<b>(26,701,131)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET TRANSFERS</b>	<b>33,326,625</b>	<b>(33,326,625)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENSE &amp; TRANSFERS</b>	<b>528,564,216</b>	<b>448,264,720</b>	<b>28,188,534</b>	<b>11,802,704</b>	<b>5.3%</b>	<b>4.8%</b>	<b>2.6%</b>	<b>-0.1%</b>
<b>ENDING FUND BALANCES</b>								
Instruction and General	143,676,108	2,182,661	148,592,974	2,482,848				
Public Service	(3,141,454)	-	(1,222,342)	-				
Scholarships and Fellowships	(6,625,494)	9,405,397	-	9,068,227				
Auxiliary Enterprises	7,513,578	-	7,076,041	-				
Student Activity Fee	2,053,548	-	3,629,102	-				
<b>Subtotal Current Funds</b>	<b>143,476,286</b>	<b>11,588,058</b>	<b>158,075,775</b>	<b>11,551,075</b>				
Capital Outlay	(1,257,452)	31,838,180	-	49,293,532				
Renewals & Replacements	-	-	-	-				
Building	(51,000)	143,522,338	-	298,553,672				
Furniture & Equipment	(18,992,679)	34,397,987	-	20,473,776				
Debt Services	(6,400,000)	12,999,422	-	14,930,514				
<b>Subtotal Plant Funds</b>	<b>(26,701,131)</b>	<b>222,757,927</b>	<b>-</b>	<b>383,251,494</b>				
<b>TOTAL ENDING FUND BALANCES</b>	<b>116,775,155</b>	<b>234,345,985</b>	<b>158,075,775</b>	<b>394,802,569</b>				
<b>TOTAL EXP, TRF &amp; BALANCES</b>	<b>645,339,371</b>	<b>682,610,705</b>	<b>186,264,309</b>	<b>406,605,273</b>				

(A) Includes no budget amendments.

ALAMO COLLEGES DISTRICT  
FOR THE ONE MONTH PERIOD ENDED SEPTEMBER 30, 2024

**(1) Revenue Variance:**

For the one month period ended September 30, 2024 operating revenue increased 5.9%, or \$3.9 million to \$69.5 million (prior year 2024: \$65.6 million). The increase is attributed to mainly to tuition and fee revenues increases, contributing \$3.3 million over last year. Other income also increased \$0.6 million. Our other significant revenues, tax revenues and state appropriations, have not come in sufficient amounts to include in this section.

- a) Tax revenues for FY25 stand at \$0.4 million for current and prior year. The budget for tax revenues for FY25 and FY24 stand at \$271.4 million and \$255.4 million. The District continues to benefit from increasing taxable values in Bexar County. The projected ad valorem taxes increase as the taxable assessed value of properties across Bexar County providing a 6.3% increase in budgeted tax revenues, with no change to the property tax rate. This increase will continue to fund critical facilities maintenance and operations, expansion of workforce programs like nursing and high demand programs.
- b) Tuition & fees for FY24 increased 6.0%, or \$3.3 million, from FY23 amounts. FY24 revenues stand at \$58.8 million, or 47.0% of the budget, vs. FY23 revenues of \$55.5 million, or 47.5% of the budget. The regular tuition positive variance is attributed to strong increase in headcounts and semester credit hours taken, offset by Board action to make cost of attendance more affordable by reducing Out-of-District and Non-Texas/Non-Resident tuition rates. Headcount enrollment for Fall 2024 increased 10.9% or 7,849 students to 79,680. Fall 2024 semester hours showed a similar increase of 11.1%, or 55,481, to 557,511 semester credit hours (As of 10/23/2024).
- c) State appropriations stand at \$5.7 million for both current and prior year. Both periods stand at 5.0% of the respective budgets. State appropriations include state-paid benefits (group health & retirement). Budgeted appropriations for FY25 are \$114.0 million vs. \$116.8 million for the prior year.

**(2) Expense Variance:**

- a) The total All Funds expense budget approved by the Board of Trustees for FY 2024-2025 is \$976.9 million, comprised of \$528.6 million in operating expense and \$448.3 million in restricted funds. The goal of the operating expense budget is to continue to the momentum that we have created in positioning the Alamo Colleges District for "smart growth," which makes the most effective use of every dollar of revenue to support the economic and social mobility of the members of our community and the success of our students. The President of each of the five colleges maintains local control of their operating funds and distributes their respective allocated budget to: (a) funded employee positions, and (b) departmental operational expense accounts, based on the strategic initiatives and priorities at that location. The driving force behind the FY25 operating budget is funding the strategic priorities of the Alamo Colleges District (ACD) for our students. ACD, the largest higher education institution in South Texas and the only community college system to win the Malcolm Baldrige National Quality Award (twice), is working to fulfill Chancellor Dr. Mike Flores' moon shot vision of ending poverty in San Antonio through education. To make this bold vision a reality, the District and its five colleges - St. Philip's College, San Antonio College, Palo Alto College, Northwest Vista College and Northeast Lakeview College - are working to make access to a college education and successful completion of a degree or certificate accessible to all residents in its eight-county service area. ACD has implemented various investment strategies based on several identified community needs to provide accessible college education and opportunities for achieving student success.
- b) Operating expenses for FY25 and FY24 for the same period stand at 5.3% and 4.8% of budget, respectively. actual expenses for FY25 and FY24 are \$28.2 million and \$25.1 million.

## **Discussion and Possible Action on Approval of Monthly Report on Cooperative Purchases in Excess of \$200,000**

Presented to the Board Acting as Committee of the Whole on November 12, 2024 and now presented to the Board for approval on November 19, 2024.

### **MINUTE ORDER**

**“The Alamo Colleges District Board of Trustees hereby approves the monthly Cooperative Purchase Report as presented.”**

### **PURPOSE**

The purpose of this Minute Order is to provide a monthly report of purchases exceeding \$200,000 and any fees charged by the various local, state, and national providers of Cooperative Purchasing (COOP) programs during the specified reporting period. Not all COOP programs charge fees, and some COOP's offer cash rebates paid directly to Alamo Colleges. The Purchasing and Contract Administration Department utilizes the COOP programs to gain greater access to goods and services, cost savings through leveraged buying, and reduced administration costs by issuing fewer competitive bids and proposals. The combined buying power of public institutions throughout the State of Texas and nationally translates into savings and provides an efficient, cost effective and legal means for providing goods and services to departments throughout the Alamo Colleges in an expedited fashion.

### **BACKGROUND**

Vendor contracts awarded through approved federal, state or cooperative purchasing agreements are a statutorily approved alternative to competitively procured vendor contracts. Only the following such contract purchases require prior Board approval:

- a. Purchases valued at \$200,000 or more in any 12-month period that will result in additional gross square footage (permanent or otherwise) that will require cleaning and maintaining and have at least two utilities present.
- b. Purchases valued at \$200,000 or more in any 12-month period that in the judgment of the Chancellor or Purchasing & Contract Administration would commit the College District or one of the colleges to an entirely new technology that would be pervasive for subsequent years.

For any cooperative purchasing contract valued at \$25,000 or more, Purchasing & Contract Administration shall document any contract-related fee, including any management fee. At least annually, Purchasing & Contract Administration shall present a written report regarding any contract-related fees, including any management fees, to the Board of Trustees at a properly posted open meeting.

### **IMPLICATIONS**

Financial: None

Strategic Plans: Goal I-Student Success; and Goal III-Performance Excellence

Employee Services: None

Attachments: Cooperative Contract Purchases over \$200,000

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Lisa L. Mazure, MSA, CPA, CGFM  
Associate Vice Chancellor, Finance & Fiscal Svc

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Dr. Thomas Cleary  
Interim Vice Chancellor for Finance & Administration

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Dr. Mike Flores  
Chancellor

**COOPERATIVE CONTRACT PURCHASES OVER \$200,000**

<b>Location</b>	<b>Type of Funding</b>	<b>Description</b>	<b>Purpose/Why</b>	<b>COOP Admin Fee</b>	<b>Total Cost</b>	<b>Vendor/ Co-Op</b>
ACCESS/Facilities	DIS MTN23 Projects	Northwest Vista College Palmetto Fine Arts	Install a new GACO silicone roof coating system. Replace wet roofing assembly to match existing areas identified.	\$0.00	\$418,123.71	Empire Roofing Companies Inc Omnia NCPA 04-19
ACCESS / DIS Director IT Services Office	Service Departments	Software that backs-up and stores all Alamo Colleges' enterprise data on virtual servers and four (4) hour advance-notice hardware replacement warranty	Provides annual protection for all of Alamo Colleges' enterprise data that impacts daily operations and classroom instruction delivery	\$0.00	\$558,550.32	CDW LLC d/b/a/ CDW Government DIR-TSO-3763
ACCESS / DIS Director IT Services Office	Service Departments	Annual software and hardware support and updates for all enterprise network switches and wireless access points including a designated off-site systems engineer for additional support	Provides annual protection for all of Alamo Colleges' enterprise network switches and wireless access points that impact daily operations and classroom instruction delivery	\$0.00	\$560,800.75	Intech Southwest Services LLC TIPS 230105

**Discussion and Possible Action on Approval of Report of Policies Reviewed with No Substantive Changes**

Recommended for approval to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES on November 19, 2024.

**MINUTE ORDER**

**“The Alamo Colleges District Board of Trustees hereby approves the report of Board Policies with no substantive changes as presented.”**

**PURPOSE**

The following Report of Policies Reviewed with No Substantive Changes is presented to the Board of Trustees for informational and approval purposes.

**BACKGROUND**

Policy B.5.3 regarding Board Policies requires Policies be reviewed within a five-year period. Policy owner review plan responsibilities are to determine whether the policy is still relevant, accurate and lawful. Considerations should be whether: any pertinent law has changed since the last Board action; any new technology has made the policy or any portion thereof obsolete; or any new risks or priorities now exist that need to be addressed in the policy. The District Ethics, Compliance, and Policy Office may modify the review plan or initiate outside-cycle policy review at any time to address business needs, as applicable. Non-substantive edits or clarifications may also be made.

For policies which are reviewed in compliance with this review requirement but for which no substantive changes are recommended to the Board of Trustees, a notation will be made in its section review date, for example, “Reviewed 3-23-12.” While not required in Board Policy, a consent report has been developed summarizing policies reviewed with no substantive changes.

**IMPLICATIONS**

- Financial:** N/A
- Strategic Objective:** Goal III Performance Excellence
- Human Resources:** N/A

**ATTACHMENT**

Report of Policies Reviewed with No Substantive Changes for November 2024

\_\_\_\_\_  
Dr. Daphene Carson Date.  
Director of Ethics, Compliance & Policy

\_\_\_\_\_  
Linda Boyer-Owens Date  
Associate Vice Chancellor, Talent,  
Organization & Strategic Innovation

\_\_\_\_\_  
Dr. Mike Flores Date  
Chancellor





ALAMO  
COLLEGES  
DISTRICT

## Board Policies Reviewed with No Substantive Change

November 19, 2024

Policy No.	Policy Title	Responsible Department	Review Date
<b>Policy Section F: Students</b>			
F.9.1	Protected Expression on Campus	Vice Chancellor for Student Success	xx/xx/24

## F.09.01 Protected Expression on Campus-Students' Rights and Responsibilities Policy

Responsible Department: VC Student Success

Board Adoption: 07/28/2020

~~Last Board Action~~ Revised: 11/19/2024



ALAMO  
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DISTRICT

It is the policy of the College District and State of Texas and the purpose of Section 51.9315 of the Texas Education Code to protect the expressive rights of persons guaranteed by the Constitutions of the United States ~~and this state by:~~

- (1) ~~The Board recognizes that~~ Recognizing freedom of speech and assembly as central to the mission of institutions of higher education.;
- (2) ~~Generally, Ensuring that~~ all persons may assemble peaceably on the campuses of the College District for expressive activities, including to listen to or observe the expressive activities of others.;
- (3) ~~Ensuring that~~ ~~†~~ The common outdoor areas of the College District's campuses are deemed traditional public forums; however, each campus may designate campus spaces as Limited Public Forums. ~~and~~
- (4) ~~Permitting~~ The College District shall permit any person to engage in expressive activities in the designated common outdoor areas of the College District's campuses freely as long as the person's conduct:
  - (a) is not unlawful; ~~and~~
  - (b) does not materially and substantially disrupt the functioning of an Alamo College; ~~and~~
  - (c) conforms to reasonable college procedures regulating time, manner and place.

The Chancellor or designee shall develop procedures or guidelines to carry out this policy and present to the Board of Trustees for approval as required by Section 51.9315.

### *Legal References:*

*Tex. Educ. Code § 51.9315*

*TACC Policy Reference Manual: FLA (LEGAL)-Student Expression and Use of Facilities*

## POLICY/PROCEDURE/EXHIBIT/FORM TRANSMITTAL

### **Procedures: F.9.1.1 Protected Expressions on Campus**

Responsible Department: Vice Chancellor Student Success

Board Adoption: 7.28.20

Last Reviewed: xx-xx-24

**Notes:** Policy F.9.1 has been reviewed by the District Policy and Procedure Advisory Council and SLT. The policy will be presented to the Board in November for discussion and approval with no substantive changes. Procedures F.9.1.1 Appendix A, B, and C, are attached with no substantive changes. The Last Reviewed date will change to reflect the Chancellor's signature date.

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Dr. Daphene Carson  
Director of Ethics, Compliance and Policies

---

Date

---

Linda Boyer-Owens  
Associate Vice Chancellor of Talent, Organization &  
Strategic Innovation

---

Date

---

Ross Laughead, J.D.  
General Counsel

---

Date

---

Dr. Mike Flores  
Chancellor

---

Date



ALAMO  
COLLEGES  
DISTRICT

**APPENDIX A  
SPACE RESERVATION  
FOR CONDUCTING EXPRESSIVE ACTIVITY ON CAMPUS**

~~Printed Full Name of Person(s) reserving space (first, middle, last names):~~

\_\_\_\_\_  
\_\_\_\_\_

~~Address/Cell Phone of Each Person reserving space (street address, city, zip code):~~

\_\_\_\_\_  
\_\_\_\_\_

Instructions: Complete the following steps and send the form to the appropriate college’s Student Life Office (email addresses are listed at the end).

**Contact Information:**

- Printed Full Name of Person(s) Reserving Space (First, Middle, Last):

\_\_\_\_\_  
\_\_\_\_\_

- Address/Cell Phone of Each Person Reserving Space (Street Address, City, Zip Code):

\_\_\_\_\_  
\_\_\_\_\_

~~Name/Address of Organization if registering on behalf of an Organization:~~

\_\_\_\_\_  
\_\_\_\_\_

~~Date & time of expressive activity:~~ \_\_\_\_\_

~~Subject or topic of activity:~~ \_\_\_\_\_

Type of activity: \_\_\_\_\_

- \_\_\_\_\_ Speech or rally
- \_\_\_\_\_ March with signs
- \_\_\_\_\_ Distribution of literature
- \_\_\_\_\_ Information Table
- \_\_\_\_\_ Other (describe) \_\_\_\_\_

~~Number of participants with persons reserving space:~~ \_\_\_\_\_

~~SPACE RESERVATION RECEIVED BY:~~

\_\_\_\_\_  
~~Printed Name & Signature of Director of Student Life \_\_\_\_\_ Date~~  
~~or Student Life Representative~~

~~Location reserved/assigned:~~ \_\_\_\_\_

**College Selection:**

- Check the college where the activity will be held:  
 Northeast Lakeview College (NLC)  
 Northwest Vista College (NVC)  
 Palo Alto College (PAC)  
 San Antonio College (SAC)  
 St. Philip's College (SPC)

**Student or Community Member?**

- Is the space request for a Student? (Yes/No): \_\_\_\_\_
- Is the space request for a Community Member? (Yes/No): \_\_\_\_\_
- Will the student organization be collaborating with an external organization?  
(Yes/No): \_\_\_\_\_

If yes, provide the External Organization's Name and Contact Email:

Name: \_\_\_\_\_

Email: \_\_\_\_\_

**Activity Details**

- Provide a Detailed Description of the Activity:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Date & Time of the Expressive Activity:** \_\_\_\_\_

**Subject or Topic of the Activity:**

- Type of Activity (Check all that apply):  
 Speech or Rally  
 March with Signs  
 Distribution of Literature  
 Information Table  
 Other (Describe): \_\_\_\_\_
- Number of Participants Reserving Space: \_\_\_\_\_

**Submission Information:**

- Send the completed space reservation form to the Student Life Office at the college where the activity will be held:
  - Northeast Lakeview College: nlc-student@alamo.edu
  - Northwest Vista College: nvc-activities@alamo.edu
  - Palo Alto College: pac-events@alamo.edu
  - San Antonio College: sac-studlife@alamo.edu
  - St. Philip’s College: awilliams284@alamo.edu

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**For Office Use Only**

Space Reservation Received By:

- Printed Name of Director of Student Life or Student Life Representative:

\_\_\_\_\_

- Signature of Director of Student Life or Student Life Representative:

- Date: \_\_\_\_\_

- Location Reserved/Assigned: \_\_\_\_\_



~~Date of expressive activity: \_\_\_\_\_~~

~~If you were conducting the expressive activity, who interfered with your expressive activity? \_\_\_\_\_~~

~~Name(s)~~

**Activity Information:**

Date of expressive activity: \_\_\_\_\_

Were you the one conducting the expressive activity? (Yes/No): \_\_\_\_\_

~~Describe the interference and harm caused, if any, and state the remedy desired: (attach extra pages if necessary): \_\_\_\_\_~~

~~\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_~~

**Description of Interference:**

If you conducted the expressive activity, describe the interference and any harm caused, if any (attach extra pages if necessary):

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

If you did not conduct the expressive activity, describe how it interfered with your rights and state which right was violated (attach extra pages if necessary):

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

~~If you were not conducting the expressive activity, how did the expressive activity interfere with your rights? (describe the interference, state the right violated, names of the person(s) who interfered with your rights, & remedy desired) (attach extra pages if necessary): \_\_\_\_\_~~

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**Harm and Action Taken:**

- Describe the harm caused:
  - \_\_\_\_\_
  - \_\_\_\_\_
- Was any immediate action taken to mitigate the interference? (Yes/No): \_\_\_\_
  - If yes, please describe the action taken:
    - \_\_\_\_\_
    - \_\_\_\_\_

**Identification of Interfering Party:**

- Can you provide the name of the person(s) who interfered with the expressive activity? (Yes/No): \_\_\_\_\_.
  - If yes, please provide the name(s) of the person:
    - \_\_\_\_\_

---

~~Signature of Complainant \_\_\_\_\_ Date submitted to VPSS \_\_\_\_\_~~

~~Are you attaching extra pages: \_\_\_\_ Yes \_\_\_\_ No  
Sign, date and number all extra pages attached.~~

**Signatures:**

- Signature of Complainant: \_\_\_\_\_
- Date Emailed to Vice President for Student Success: \_\_\_\_\_
- Are you attaching extra pages? (Yes/No): \_\_\_\_

**Submission Information:**

- Email the completed form to the Vice President for Student Success at the college where the activity was held.

Alamo Board Appendix B for Policy 9.1 and Procedure 9.1.1: Protected Expression on Campus –  
Students’ Rights and Responsibilities

## APPENDIX C

### **Alamo Colleges District Statement on Freedom of Expression**

*The early 2024 the Chancellor of the College District tasked a cross-college, representative, group of students, faculty staff and administrators to consider adoption of framework for expression, based on the Chicago Principles, to articulate the district-wide overarching commitment to free, robust, and uninhibited debate and deliberation among all members of the college district and individual college communities.*

*The workgroup has carefully reviewed the ACD (Alamo Colleges District) history and the unique histories of the colleges of the District, examined events at other institutions, and consulted a broad range of individuals both inside and outside the ACD community. After careful research and consideration, the workgroup recommended adoption of this statement modeled closely on the Chicago Principles which reflects the long-standing and distinctive ACD values and affirms the importance of maintaining and, indeed, celebrating those values for the future.*

ACD and the colleges, from their earliest, formative, iterations have been dedicated to the preservation and celebration of the freedom of expression as an essential element of college culture.

Because the College District and each individual college are deeply committed to free and open inquiry in all matters, it guarantees all members of the Alamo Colleges District community the broadest possible latitude to speak, write, listen, challenge, and learn. Except insofar as limitations on that freedom are necessary to the functioning of the ACD and individual colleges fully respects and supports the freedom of all members of the ACD community “to discuss any problem that presents itself.”

Of course, the ideas of different members of the ACD community will often and quite naturally conflict. But it is not the proper role of the district or any college to attempt to shield individuals from ideas and opinions they find unwelcome, disagreeable, or even deeply offensive. Although the district and each college greatly value civility, and although all members of the ACD community share in the responsibility for maintaining a climate of mutual respect, concerns about civility and mutual respect can never be used as a justification for closing off discussion of ideas, however offensive or disagreeable those ideas may be to some members of our community.

The freedom to debate and discuss the merits of competing ideas does not, of course, mean that individuals may say whatever they wish, wherever they wish. ACD may restrict expression that violates the law, that falsely defames a specific individual, that constitutes a genuine threat or harassment, that unjustifiably invades substantial privacy or confidentiality interests, or that is otherwise directly incompatible with the functioning of the district or a college. In addition, the district or a college may reasonably regulate the time, place, and manner of expression to ensure that it does not disrupt the ordinary activities of the institution. But these are narrow exceptions to the general principle of freedom of expression, and it is vitally important that these exceptions never be used in a manner that is inconsistent with ACD’s commitment to a completely free and open discussion of ideas.

In a word, ACD and each college are fundamentally committed to the principle that debate or deliberation may not be suppressed because the ideas put forth are thought by some or even by most members of the ACD or a college community to be offensive, unwise, immoral, or wrong-headed. It is for the individual members of the ACD or college community, not for ACD or a college as an institution, to make those judgments for themselves, and to act on those judgments not by seeking to suppress speech, but by openly and vigorously contesting the ideas that they oppose. Indeed, fostering the ability of

Appendix C for Policy F.09.01 and Procedure F.09.01.01: Protected Expression on Campus  
Alamo Colleges District Statement on Freedom of Expression

members of the ACD and college communities to engage in such debate and deliberation in an effective and responsible manner is an essential part of our educational mission.

As a corollary to our commitment to protect and promote free expression, members of the ACD and college communities must also act in conformity with the principle of free expression. Although members of the community are free to criticize and contest the views expressed on campus, and to criticize and contest speakers who are invited to express their views on campus, they may not obstruct or otherwise interfere with the freedom of others to express views they reject or even loathe. To this end, the ACD and each college has a solemn responsibility not only to promote a lively and fearless freedom of debate and deliberation, but also to protect that freedom when others attempt to restrict it.

In the spirit of the Chicago Principles, without a vibrant commitment to free and open inquiry, a college ceases to be a college. The ACD and each college's long-standing commitment to this principle lies at the very core of our greatness. That is our inheritance, and it is our promise to the future.

Chicago University: Report of the Committee on Freedom of Expression

Alamo Colleges District: Policy F.9.1 Protected Expression on Campus-Students' Rights and Responsibilities

## **Discussion and Possible Action to Approve Two Cooperative Purchase Awards of Construction Services for Alamo Colleges District - Maintenance Tax Note 2022-Funded Projects for Northeast Lakeview College and San Antonio College**

Presented to the Board Acting as Committee of the Whole on November 12, 2024, and now presented to the Board for approval on November 19, 2024.

### **MINUTE ORDER**

**"The Board of Trustees hereby approves the award of cooperative purchase job order contracts, subject to execution of agreements in form acceptable to District Counsel, providing for the purchase of facility renovation services for Alamo Colleges District as requested by the Associate Vice Chancellor for Facilities Operations and Construction Management.**

- 1. Northeast Lakeview College - Salado Hall (Academic I) Moisture Barrier and Site Drainage Improvements Project**
  - Approve \$3,616,352 contract award with SpawGlass plus additional 10% owner's contingency held outside the contract**
  - Award is through TIPS (Contract 24010401) Cooperative Purchase Agreement**
- 2. San Antonio College - Nursing and Allied Health Complex renovation work**
  - Approve \$4,549,539 contract award with SpawGlass plus additional 10% owner's contingency held outside the contract**
  - Award is through Region 20 Cooperative Purchase Agreement"**

### **PURPOSE**

To award cooperative job order contracts (i) to install a moisture management Improvements at Salado Hall Northeast Lakeview College and (ii) to renovate the Allied Health Complex at San Antonio College.

### **BACKGROUND**

The contract will be awarded via the TIPS (Contract 24010401) COOP (i) and Region 20 COOP (ii) Job Order Contract Purchasing. Contract Administration utilizes the Cooperative Purchase Programs (COOP) to gain greater access to goods and services, cost savings through leveraged buying, and reduced administration costs by issuing fewer competitive bids and proposals. The combined buying power of public institutions throughout the State of Texas and nationally translates into savings and provides an efficient, cost effective and legal means for providing goods and services to departments throughout the Alamo Colleges District in an expedited fashion. Vendor contracts awarded through approved federal, state or cooperative purchasing agreements are a statutorily approved alternative to competitively procured vendor contracts.

The Job Order Contracts Method can be used to procure maintenance, repair, alteration, renovation, remediation, or minor construction of a facility if the governing body of a governmental entity shall approve each job, task, or purchase order that exceeds \$500,000. As such, this purchase is recommended in accordance with the Texas Government Code 2269 Contracting and Delivery Procedures for Construction Projects, Subchapter I Job Order Contracts Method.



**IMPLICATIONS**

**Financial:** \$8,165,891 contract with \$11,545,610 Total Project cost; MTN and PM Institutional Funds

**Strategic Plan:** Goal II – Principle-Centered Leadership; Goal III Performance Excellence

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Lisa L. Mazure, MSA, CPA.  
Assoc Vice Chancellor for Finance and  
Fiscal Services

---

Gregory L. McClure  
Assoc. Vice Chancellor for Facilities Operations  
and Construction Management

---

Dr. Thomas S. Cleary  
Interim Vice Chancellor for Finance & Admin.

---

Dr. Mike Flores  
Chancellor

## Discussion and Possible Action on Approval of Change Order to Hydronic Distribution Piping Replacement at Alamo Colleges District - Palo Alto College

Presented to the Board Acting as Committee of the Whole on November 12, 2024, and now presented to the Board for approval on November 19, 2024.

### MINUTE ORDER

**"The Board of Trustees hereby approves a \$1,075,000 contract change order, on terms acceptable to District counsel, within its previously approved total authorized award providing for the Purchase of Construction Services for Hydronic Distribution Piping Replacement at Alamo Colleges District – Palo Alto College to Columbia Contracting Corporation, as requested by the Associate Vice Chancellor for Facilities Operations and Construction Management"**

### PURPOSE

This contract action funds horizontal boring under key features and sensitive areas at Palo Alto College to minimize impact to students and educational operations. It also changes the material for this portion of work from steel piping to High-Density Polyethylene piping which also has a longer lifecycle than steel. The project timeline may be accelerated by 2 months with this trenchless construction method.

### BACKGROUND

In August 2024, the Board approved the award of a contract to Colombia Contracting Corporation for a total amount not to exceed \$7.5M plus a 5% extra-contractual contingency.

This Change Order requires no increase to that \$7.5M award,

This will contribute to the Alamo Colleges District, Small, Minority, Woman, and Veteran Owned Business Enterprise (SMWVBE) program Aspirational Goals

### IMPLICATIONS

**Financial:** \$1,075,000 change order within initially approved \$7.5M total

**Funding Source:** Maintenance Tax Notes

**Strategic Plan:** Goal I – Student Success; Goal III - Performance Excellence

**Employee Services:** None

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Lisa L. Mazure, MSA, CPA  
Assoc. Vice Chancellor for Finance and Fiscal Services

Date

---

Gregory L. McClure  
Vice Chancellor for Facilities Operations & Construction Management

Date

---

Dr. Thomas Cleary  
Interim Vice Chancellor for Finance & Administration

Date

---

Dr. Mike Flores  
Chancellor

Date

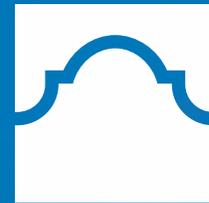


ALAMO  
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DISTRICT



# Approve Change Order for the Hydronic Distribution Piping Replacement at Alamo College District

- Palo Alto College



ALAMO  
COLLEGES  
DISTRICT

**Greg McClure**

Associate Vice Chancellor, Facilities & Construction  
Management



## Board Policies in Support of Charges

*C.2.3 Facilities and Grounds Management*  
Maintenance and Operations: *The College District shall ensure that its facilities are safe, comfortable, and hygienic for students, faculty, employees, and general public. Consistent maintenance standards shall be employed throughout the College District. Periodic assessments of the condition of College District facilities shall be conducted.*

Change Orders. *Change orders of \$200,000 and over shall be reviewed and recommended by the building committee of the Board before submission to the full Board for approval.*

## Charges to the Chancellor

*College Access and Completion (Charge 6)*  
*Institutional Excellence and Continuous Improvement (Charge 9)*



# Background

- August 20, 2024 Board Actions
  - Approved contract for Hydronic Distribution Piping Replacement at Alamo Colleges District – Palo Alto College to Columbia Contracting Corporation for the amount not to exceed \$7,500.000 (+5% contingency), which included base bid and bid alternates
  - Not all bid alternates were awarded
- Current
  - Columbia Contracting Corporation base-bid contract amount \$6,307,000
  - Change order approval for \$1,075,000 within available funding



# Proposed Change Order Scope

- Reduces impact to student access, accelerates project timeline by 2 months, and installs longer-lasting piping
- Installs 45% of new hydronic piping through horizontal drilling, under key features and eliminates open trenching in sensitive areas
- Avoids disturbing highly used pedestrian ways, handicapped accessible pathways, parking areas, and Via routes
- High Density Polyethylene (HDPE) piping has longer lifecycle than insulated steel pipe
- Proposed change order for horizontal drilling is \$1,075,000, which can be funded within the \$7.5M approved by the Board (savings from unawarded bid alternates)



# Project Scope



Overall campus hydronic loop

Blue line represents horizontal drilling path

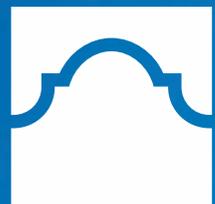
Black line represents steel piping path

# November 2024 Board Action:

Discussion and Possible Action on Approval of \$1,075,000 change order with Columbia Contracting Corp. for the Hydronics Piping Replacement Project for Palo Alto College, MTN and PM funded. No funding increase to Board approved \$7.5M



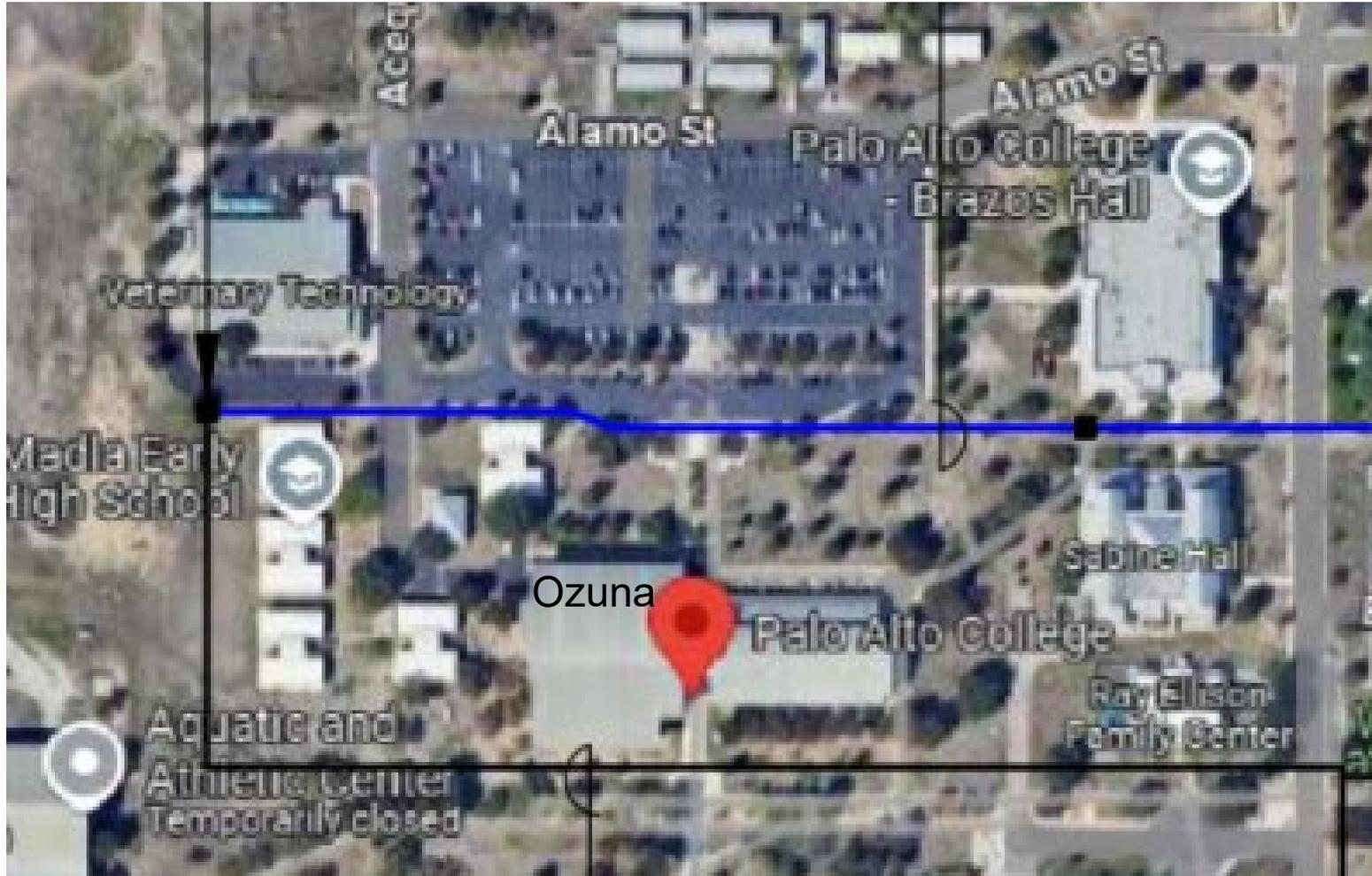
Thank you.



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DISTRICT



# Project Scope

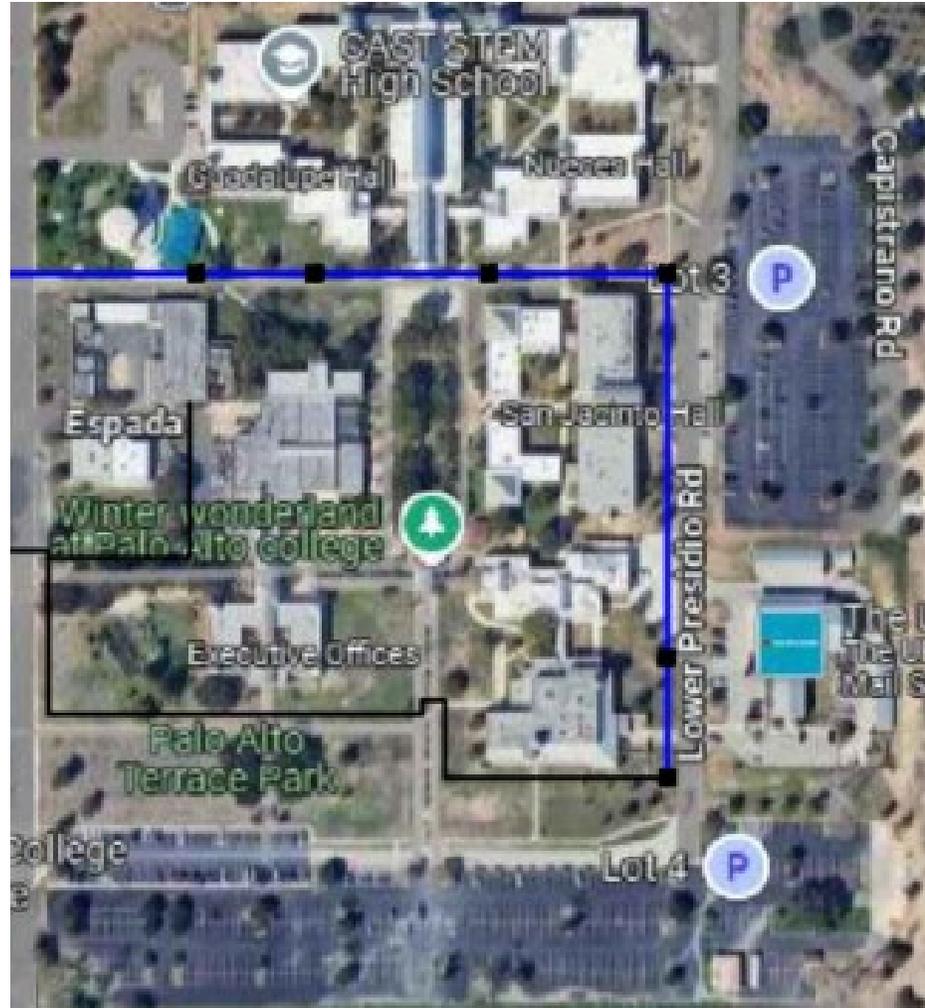


Enlarge partial view of campus hydronic loop

Horizontal drilling will eliminate trenching and reduce campus disruption to major pedestrian walkways and drives.



# Project Scope



Enlarge partial view of campus hydronic loop

Horizontal drilling will benefit campus access to San Jacinto Hall along Presido road.



## **Discussion and Possible Action on Approval to Amend the Guaranteed Maximum Price (GMP) for Alamo Colleges District Northwest Vista College Maintenance Tax Note 2022 (MTN22) Funded Contract Package 1, Renovations**

Presented to the Board Acting as Committee of the Whole on November 12, 2024, and now presented to the Board for approval on November 19, 2024.

### **MINUTE ORDER**

**"The Board of Trustees hereby amends the Guaranteed Maximum Price (GMP) with Noble Texas Builders, increasing the amount by \$600,000 from \$3,936,489 to \$4,536,489 for Northwest Vista College's Maintenance Tax Note funded Contract Package 1, subject to subsequent execution of an agreement in form acceptable to District Counsel, as requested by the Associate Vice Chancellor for Facilities Operations and Construction Management."**

### **PURPOSE**

To amend the Guaranteed Maximum Price for the contract package 1, which includes critically needed mechanical system repair and renovation work in two central plants and Pecan Hall. The amendment supports buying two replacement chillers versus repairs, which extends the lifecycle out to 20 years

### **BACKGROUND**

September 27, 2022 Board Actions

- Approved project list for Maintenance Tax Note Funding
- Approved project list for Preventive Maintenance Funding
- Approved Demolition budget for select buildings replaced by recent /ongoing new construction

April 18, 2023 Board Actions

- Approved the pool of qualified construction managers

The MTN22 Program includes 65 separately named projects, District-wide – grouped into 25 contract packages to simplify contracting activities.

January 23, 2024 Board Actions

- Approved the Guaranteed Maximum Price (GMP) with Noble Texas Builders in the amount of \$3,936,489

The scope of work in this contract package is focused on three buildings: Texas Persimmon Physical Plant (11,066 SF), Mexican Persimmon Physical Plant (27,360 SF) and Pecan Hall (29,439 SF). The scope of the work varies per building but primarily includes upgrades and improvements and/or replacement of HVAC systems including air handlers, air terminal boxes, exhaust fans, and automated HVAC controls; upgrades to LED lighting and lighting controls; and various mechanical, electrical, and plumbing system improvements to the buildings. Architecturally it consists of floor replacement including carpet and vinyl tile, ceilings, wall paint, doors and miscellaneous exterior improvement items like power washing and landscape upgrades.





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## IMPLICATIONS

### Financial:

- Maintenance Tax Note CY2022 Bond funds
- Institutional (Preventive Maintenance) FY2024 funds

**Objective:** I. Student Success and III. Performance Excellence

**Employee Services:** None

**ATTACHMENTS:** Presentation

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Lisa L. Mazure, MSA, CPA  
Associate Vice Chancellor Finance &  
Fiscal Svcs

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Gregory L. McClure  
Vice Chancellor for Facilities  
Operations & Construction Management

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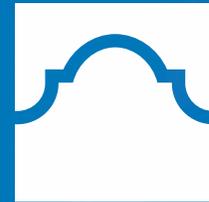
Dr. Tom Cleary  
Interim Vice Chancellor for  
Finance & Admin

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Dr. Mike Flores  
Chancellor

# Approve Guaranteed Maximum Price (GMP) Amendment

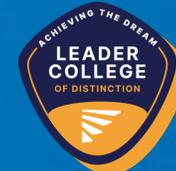
- Northwest Vista College



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DISTRICT

**Greg McClure**

Associate Vice Chancellor, Facilities & Construction  
Management



# Board Policies in Support of Charges

## *C.2.3 Facilities and Grounds Management*

*Maintenance and Operations: The College District shall ensure that its facilities are safe, comfortable, and hygienic for students, faculty, employees, and general public.*

*Consistent maintenance standards shall be employed throughout the College District. Periodic assessments of the condition of College District facilities shall be conducted.*

*Change Orders. Change orders of \$200,000 and over shall be reviewed and recommended by the building committee of the Board before submission to the full Board for approval.*

# Charges to the Chancellor

*College Access and Completion (Charge 6)*

*Institutional Excellence and Continuous Improvement (Charge 9)*



# GMP Amendment

- MTN NVC Package 1 – Major System (HVAC) work and minor interior renovation at Texas Persimmon, Mexican Persimmon & Pecan Hall
- Change Order to replace 2 chillers in lieu of refurbishing both chillers at Texas Persimmon
- Repair is about half cost of replacement & replacement extends lifecycle to 20 years
- \$1.5M Replacement cost funded with chiller repair credit, project contingency, and \$600K increase to the GMP

Cost of new chillers	\$ 1,517,656
Credit; chiller repair	\$ 708,000
<b>Additional funds; GMP increase</b>	<b>\$ 600,000</b>
Funds on hand; project contingency	\$ 209,656

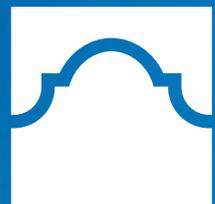


# November 2024 Board Action:

Discussion and Possible Action on Approval of GMP amendment for \$600K increase with Noble Texas Builders for MTN and PM funded NVC Contract Package 1 at Northwest Vista College for a revised GMP of \$4,536,489



Thank you.



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DISTRICT



# Background

- September 27, 2022 Board Actions
  - Approved project list for Maintenance Tax Note Funding
  - Approved project list for Preventive Maintenance Funding
  - Approved Demolition budget for select buildings replaced by recent /ongoing new construction
- January 23, 2024 Board Actions
  - Approved GMP for \$3,936,489 with Noble Texas Builders for MTN and PM funded NVC Contract Package 1 at Northwest Vista College (Texas Persimmon Physical Plant, Mexican Persimmon Physical Plant and Pecan Hall)
- Current
  - MTN funding available to replace chillers 3 & 4 at Texas Persimmon

## **Discussion and Possible Action on Approval to Amend the Guaranteed Maximum Price for Alamo Colleges District - Maintenance Tax Note 2022-Funded Projects for the Watson Fine Arts Center at St. Philip's College.**

Presented to the Board Acting as Committee of the Whole on November 12, 2024, and now presented to the Board for approval on November 19, 2024.

### **MINUTE ORDER**

**"The Board of Trustees hereby amends Guaranteed Maximum Price (GMP) and associated Construction Manager at Risk (CMAR) contract award with Flintco, LLC in the amount of \$4,680,000 for St. Philip's College's Maintenance Tax Note funded Contract Package 3, redirecting the scope of that award to completion of major system (HVAC) renovation for Watson Fine Arts Center, subject to subsequent execution of agreements in form acceptable to District Counsel, as requested by the Associate Vice Chancellor for Facilities Operations and Construction Management.**

### **PURPOSE**

To approve redirecting the scope of work of the previously approved partial GMP amount and associated CMAR contract award of the above indicated contract package, which includes critically needed mechanical systems repair and renovation work located at St. Philip's College. Fund sources are primarily Maintenance Tax Notes.

### **BACKGROUND**

The scope of the work primarily includes repair and replacement of various facility systems which are past or at the end of useful life; water distribution, natural gas service, mechanical/HVAC systems, building automation controls, electrical distribution, lighting, and fire and life safety systems. Work also includes some associated interior finish work.

On March 26, 2024, the Board approved a partial GMP for \$4,680,000 supporting HVAC work, procurement of long-lead material, and site work addressing both MTN renovations and Title III-funded new construction of a Black-Box Theater. This MO implements the separation of those two projects and redirects the approved GMP amount to the complete rather than merely initial funding of the MTN-portion of the previously approved work.

#### September 27, 2022 Board Actions

- Approved project list for Maintenance Tax Note Funding
- Approved project list for Preventive Maintenance Funding
- Approved demolition budget for select buildings replaced by recent /ongoing new construction

#### April 18, 2023 Board Actions

- Approved the pool of qualified construction managers

#### March 26, 2024 Board Action

- Approved partial GMP for \$4,680,000 supporting HVAC work, procurement of long-lead material, and site work





## IMPLICATIONS

**Financial:** Maintenance Tax Note CY2022 Bond funds and Institutional Funds

**Objective:** I. Student Success and III. Performance Excellence

**Employee Services:** None

**ATTACHMENTS:** Presentation

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Lisa L. Mazure, MSA, CPA  
Associate Vice Chancellor Finance &  
Fiscal Services

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Gregory L. McClure  
Vice Chancellor for Facilities  
Operations & Construction Management

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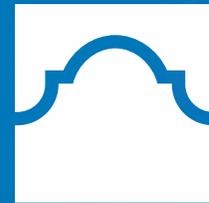
Dr. Tom Cleary  
Interim Vice Chancellor for  
Finance & Administration

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Dr. Mike Flores  
Chancellor

# Approve Guaranteed Maximum Price (GMP) Amendment

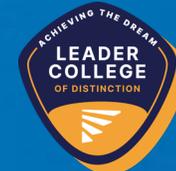
- St. Philp's College



ALAMO  
COLLEGES  
DISTRICT

**Greg McClure**

Associate Vice Chancellor, Facilities & Construction  
Management



# Board Policies in Support of Charges

## *C.2.3 Facilities and Grounds Management*

*Maintenance and Operations: The College District shall ensure that its facilities are safe, comfortable, and hygienic for students, faculty, employees, and general public.*

*Consistent maintenance standards shall be employed throughout the College District. Periodic assessments of the condition of College District facilities shall be conducted.*

*Change Orders. Change orders of \$200,000 and over shall be reviewed and recommended by the building committee of the Board before submission to the full Board for approval.*

# Charges to the Chancellor

*College Access and Completion (Charge 6)*

*Institutional Excellence and Continuous Improvement (Charge 9)*



# GMP Amendment

- March 2024, BoT Approved partial GMP for Watson Fine Arts HVAC renovation and Black Box Theater Addition primarily for the mechanical portion and long-lead items
  - **“GMP with Flintco, LLC in the amount of \$4,680,000 for St. Philip’s College’s Watson Fine Arts Center; HVAC renovation, Title III funded Black Box Theater Addition. This GMP approval supports procurement of long-lead material and site work (underground utilities and foundation)”**
- This Amendment splits the mechanical renovation scope and the black box theater addition into separate projects and finalizes the renovation GMP without cost increase
  - This amendment enables the MTN funded renovation to continue on schedule
  - The Title III funded Black Box Theater addition is being advertised in a sealed request for proposals (RFP) to have better pricing through open competition
  - The recommendation for contract award of the Black Box Theater addition will be presented to the Board when the source selection process is completed in the coming months

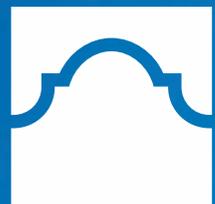


# November 2024 Board Action:

Discussion and Possible Action on Approval to finalize Guaranteed Maximum Price (GMP), to remain at **\$4,680,000** with **Flintco, LLC** for St. Philip's College's Watson Fine Arts Center; HVAC renovation,



Thank you.



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