



MEETING OF THE BOARD OF TRUSTEES MEETING AS A COMMITTEE OF THE WHOLE

TUESDAY, MAY 14, 2024
6:15 PM

OR UPON THE LATER ADJOURNMENT OR RECESS OF THE
ALAMO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES SPECIAL BOARD MEETING

ALAMO COLLEGES DISTRICT
Dr. Bruce H. Leslie Boardroom
2222 N. Alamo St.
San Antonio, TX 78215

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES OF THE ALAMO COMMUNITY COLLEGE DISTRICT WILL BE HELD AT THE PHYSICAL LOCATION REFERENCED ABOVE ON TUESDAY, MAY 14, 2024. ONE OR MORE TRUSTEES MAY ATTEND REMOTELY BY VIDEOCONFERENCE PROVIDED THAT A QUORUM OF TRUSTEES ATTEND BY PHYSICAL PRESENCE AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.127. THE COMMITTEE OF THE WHOLE MEETING OF THE BOARD WILL CONVENE IN OPEN SESSION AT 6:15 PM OR UPON THE LATER ADJOURNMENT OR RECESS OF THE ALAMO COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES SPECIAL BOARD MEETING.

This Meeting as a Committee of the Whole of the Board of Trustees, being held for the reasons listed below, is authorized in accordance with the Texas Government Code, §§ 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Chancellor. Executive Session, if required, is authorized by Chapter 551 and will be conducted prior to the conclusion of the meeting. If it is decided during the course of the meeting that discussion of any item listed on the agenda should be held in Executive Session, the Committee will convene in Executive Session in accordance with Tex. Govt. Code §§ 551.071 - 551.094. In order to vote on items discussed in Executive Session, the Board of Trustees must take action in the open portion of the meeting on items discussed in the Executive Session. The Committee will consider, discuss, and take appropriate action regarding the following items:

AGENDA

1. **CALL TO ORDER**
2. **CERTIFICATION AND POSTING OF NOTICE**
3. **ROLL CALL**
4. **PLEDGE OF ALLEGIANCE**
5. **CITIZENS TO BE HEARD**
 - 5.A. Registration: 5:00 PM - 5:55 PM
6. **CHAIR'S REPORT**

6.A. Community Outreach; Building AI Agility; Crowning Celebration Rey Feo LXXV; Fiesta Parades and Celebrations; St. Philip's College Culture Festival; Palo Alto College PACFEST; AlamoTogether Summit; Alamo Academies Commencement; Northeast Lakeview College Commencement; and San Antonio Partnership 35th Celebration.

7. **CHANCELLOR'S REPORT** - *Dr. Mike Flores*

7.A. Executive Staff Senate

Presenter: Nicholas Blakeney

7.B. Student District Council

Presenter: Desteny Espinoza

7.C. Alamo 2034 Long range forecast

7.D. FY25 Budget Development

Presenter: Shayne West and Kristi Wyatt

8. **STUDENT SUCCESS COMMITTEE**, *Anna U. Bustamante, Chair*

8.A. Northwest Vista College Four Disciplines of Execution (4DX) Report & Wildly Important Goal Presentation

Presenter: Rachael Bower

8.B. Dual Credit High School Cost Share Agreement Update

Presenter: Sara Mann

8.C. Annual ACD Performance Update

Presenter: Dr. Tom Cleary

9. **AUDIT, BUDGET AND FINANCE COMMITTEE**, *Yvonne Katz, Chair*

9.A. Independent Audit Planning Communications

Presenter: Daniel Persaud, Principal, CliftonLarsonAllen LLP

9.B. Discussion and Possible Action on the Annual Debt Management Plan for FY25

Presenter: Sean Mullen

9.C. Discussion and Possible Action for the Purchase of a Feasibility Study and Implementation of a Comprehensive Fundraising Campaign

Presenter: Barton Simpson

9.D. Discussion and Possible Action on Purchasing Equipment for St. Philip's College Cybersecurity Curriculum

Presenter: Dr. Ray Chacon

10. **WORKFORCE DEVELOPMENT COMMITTEE**, *Dr. Gene Sprague, Chair*

10.A. Workforce Development Committee Report

Presenter: Xavier Urrutia

10.B. Discussion and Possible Action on the Northeast Lakeview College AAS in Nursing

Presenter: Dr. Crystal Saulsberry

11. **BUILDING, GROUNDS AND SITES SELECTION COMMITTEE**, *Gloria Ray, Chair*

11.A. Discussion and Possible Action on the Purchase of Facilities Custodial and Ground Services

Presenter: Greg McClure

11.B. Discussion and Possible Action to Approve Four Guaranteed Maximum Prices and Associated Construction Manager at Risk Contracts for Alamo Colleges District - Maintenance Tax Note 2022 Funded Projects for San Antonio College and St Philip's College

Presenter: Greg McClure

11.C. Discussion and Possible Action on the Purchase of Construction Services for Palo Alto College Building 6, Student Commons Underfloor and Site Drainage Improvements

Presenter: Greg McClure

11.D. Discussion and Possible Action on Guaranteed Maximum Price for Alamo Colleges District - Northwest Education and Training Center Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with Thomas S. Byrne D/B/A Byrne Construction Services. (CSP 18C-005)

Presenter: Lacy Hampton

11.E. Discussion and Possible Action on the Adoption of a Revised 2017 Capital Improvement Program Project Budget for Northwest Education and Training Center (NWETC) with Impacts of Real Estate Savings

Presenter: Lacy Hampton

12. POLICY AND LONG-RANGE PLANNING COMMITTEE, *Dr. Lorraine Pulido, Chair*

12.A. Discussion and Possible Action on Debt Management C.3.1

Presenter: Dr. Daphene Carson & Lisa Mazure

13. CONSENT AGENDA REPORTS

13.A. Discussion and Possible Action on Monthly Contracts Report

13.B. Discussion and Possible Action on Monthly Grants and Contracts Report

13.C. Discussion and Possible Action on Approval of Construction Reports

13.D. Capital Improvement Program (CIP) Executive Summary

13.E. Discussion and Possible Action on Approval of Financial Reports

13.F. Discussion and Possible Action on Approval of Monthly Report on Cooperative Purchases in Excess of \$200,000

13.G. Discussion and Possible Action on Acceptance of the FY 2023- 2024 Budget: Amendment No. 3

13.H. Discussion and Possible Action for the Purchase of Banking Services

13.I. Discussion and Possible Action on Amending the Guaranteed Maximum Price (GMP) for Alamo Colleges District San Antonio College Empowerment Center (CSP 18C-005)

13.J. Discussion and Possible Action for Purchase of Construction Services to Repair Underfloor Sewer Leaks at the Learning and Leadership Development Center (LLDC) by Amending the Guaranteed Maximum Price (GMP) for Alamo Colleges District - St. Philip's College Renovation Projects Funded by the Higher Education Emergency Relief Fund's Historically Black Colleges and Universities Grant (HEERF HBCU) with Turner Construction Company (CSP 18C-005)

13.K. Discussion and Possible Action on Approval of Report of Policies Reviewed with No Substantive Changes

14. EXECUTIVE SESSION

14.A. The Committee of the Whole may go into Executive Session to deliberate on any item referenced in this agenda for open session or executive session based on the following potential exceptions under the Act.

14.B. Pursuant to §551.071, Texas Government Code, the Committee of the Whole may consult with its attorneys to seek their advice on matter(s) in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

14.C. Pursuant to § 551.071, Texas Government Code, the Committee of the Whole may consult with its attorneys about pending and threatened litigations.

14.D. Pursuant to § 551.071, Texas Government Code, the Committee of the Whole may consult with its attorneys about pending EEOC charges.

14.E. Pursuant to §551.072, Texas Government Code, the Committee of the Whole may deliberate the purchase, exchange, lease or value of real property, including without limitation, a proposed sale of right of way.

14.F. Pursuant to §551.073, Texas Government Code, the Committee of the Whole may deliberate regarding a negotiated contract for prospective gift or donation.

14.G. Pursuant to §551.074, Texas Government Code, the Committee of the Whole may deliberate the appointment, employment, evaluation, reassignment, duties, performance of duties, discipline, or dismissal of a public officer or employee(s), including, the Chancellor.

14.H. Any action on these matters will be taken in Open Session.

15. RECONVENE OPEN MEETING

16. **ADJOURNMENT**

POSTED AT THE
ALAMO COMMUNITY COLLEGE DISTRICT
2222 N. Alamo St.; San Antonio, TX 78215 at
POSTED AT 6:15 PM ON THIS 10TH DAY OF MAY 2024

This meeting site is wheelchair accessible. The accessible entrance is located at the side entrance of Dr. Bruce H. Leslie Boardroom. Accessible parking spaces are located in front of the Alamo Colleges Center for Excellence and Student Success, located in the parking lot that faces N. Alamo Street. Auxiliary aids and services are available upon request (interpreters for the hearing impaired must be requested twenty-four hours prior to the meeting) by contacting the Board of Trustees Office at dst-board@alamo.edu.

“The following notices apply to this meeting.

“Pursuant to Section 30.06, Penal Code, a person may not enter this property with a concealed handgun, whether or not that person is licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law).”

Pursuant to Section 30.07, Penal Code, a person may not enter this property with a handgun that is carried openly, whether or not that person is licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law).”

Dr. Mike Flores
Chancellor

TO BE READ BY BOARD CHAIR BEFORE CTBH ITEM

Citizens To Be Heard Standard Statement

All individuals wishing to address the Board should have signed up to do so.

Comments relating to general matters shall be presented during the Citizens To Be Heard portion of the meeting. Comments relating to a specific item or items on the Board's agenda may be presented (a) during the Citizens To Be Heard portion of the meeting or (b) during consideration of the specific agenda item or items.

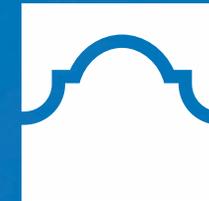
- No presentations shall exceed three (3) minutes.
- If ten (10) or more person sign up to comment on a specific item, each speaker may be limited to two (2) minutes by majority vote of the Board.
- Individuals needing a translator will have a six-minute time period.
- No individual is allowed to transfer his or her time to another individual.
- When the timer beeps, please finish your sentence so that we can allow others to have their voice heard.
- Please introduce yourself by name and state whether you represent yourself, an organization or an employer.

Please know that your right to speak may be withdrawn by the Board Chairman if you are discourteous, disrespectful, or are otherwise likely to impede, interfere with or otherwise obstruct this meeting.

State law limits Trustee response to public comments.

Executive Staff Senate

Nicholas Blakeney
Executive Staff Senate President



ALAMO
COLLEGES
DISTRICT



Board Policies in Support of Charges

B.5.3.1

- District Policy Procedure Advisory Council

B.5.3.3

- Student, Faculty and Staff Input Process of District Policies and Procedures to Strategic Leadership Team and Chancellor

Charges to the Chancellor

17. AlamoENGAGE

- Increase collaboration and teamwork through the top opportunities for improvement identified in the Great Place to Work survey results.



Executive Staff Senate Priorities

I. Career Readiness Site

II. Staff Communication Plan for Policies and Procedures Advisory Council (PPAC)

- a. The District Policy & Procedure Advisory Council (PPAC) adopted 1-25-22 outlines the process for ensuring the component of stakeholder input on new or revised Alamo College District Policies or Procedures as referenced in Board Policy B.5.3.

III. Priority for Academic Year 24-25



I. Career Readiness Site

- The Career Readiness experience for employees will be a hub for staff to self-direct their skill development, to grow and advance in their current career, lattice into a new career, and/or develop leadership skills to manage teams.
- Resources will be provided to help leaders have conversations with employees about their career goals.
- Deliverables will be easily accessible on the Career Readiness site for both employees and supervisors.

Career Readiness Milestones

- Continued working with Learning Advisory Board to identify trends in career development (stages & personas)
- Participated in Competency Card Sort Process
 - Identified skills that are essential for success in specific roles
 - Administrative Assistants & Supervisors – Top 10 competencies identified
 - Advisors & Advising Team Leads – Card Sort has been completed
 - Director of Student Success & Dean for Student Success – Scheduled
- Introduced LinkedIn Learning on-demand career readiness resources
- Career Readiness Site development with Spring/Summer 2024 launch



Tapping Into Your Potential. Driving Your Career!

Welcome to the Alamo Colleges Career Readiness Hub, your go-to resource for self-directed career growth and advancement, including career lattices. Whether you're starting your career journey or aiming for new heights, this site empowers you every step of the way.

Benefit from personalized career goal setting, access to skill-building opportunities, networking events with peers and industry professionals, and exploration of career lattices within the organization. Our platform supports you through your entire career journey, helping you take control, chart your path, and unlock your full potential.

At Alamo Colleges, we understand the importance of supporting employees in developing their skills and careers. Successful career growth thrives in a partnership between you, your supervisor, and us.



Getting Started

Before you make a decision to explore career choices, or begin a job search, it's important to take a current inventory of your skills and abilities and consider the type of work that will be most rewarding for you. This includes considering various paths and opportunities within career lattices.

Take this self-assessment to gauge where you are in your career readiness journey, including exploring career lattices.

[Self-Assessment Survey](#)



How am I seeking to grow in my career within career lattices?



MOVE INTO A LEADERSHIP ROLE

Are you ready to take the next step in your career and transition into a leadership role? Our Leadership and Strategic Development section offers tailored programs to help you develop the necessary skills and mindset to lead with confidence. From leadership academies to coaching and mentorship opportunities, we provide the support you need to make a successful transition.



GAIN EXPERTISE IN CURRENT ROLE

Looking to enhance your skills and become an expert in your current role? Our Foundational Skills Development section offers a range of resources to help you build a strong foundation. From foundational courses to specialized training programs, we provide the tools you need to excel in your role and achieve mastery.



CAREER LATTICING

Ready for a change? Whether you're looking to explore new opportunities within your current field or pivot to a completely different career, our Career Latticing and Specialization section has you covered. Explore our career latticing programs, gain new skills through continuous learning, and connect with mentors to help you navigate your career pivot successfully.



Career Readiness Resources

Explore Learning Opportunities

Explore the resources below, including popular courses, training series, toolkits, and the Organizational Development training calendar at Alamo Colleges. Find upcoming courses that will fit into your busy schedule and enhance your skills.

Dedicate Time to Your Growth



LinkedIn Learning



Academic Impressions



Foundational Skill Development



All Access Pass



Advanced and Specialized Courses



Continuous Learning Opportunities



Leadership Development Program



Grow with Google



II. PPAC Communication Plan

Executive Staff Senate participates in the review of, and engages staff stakeholder groups on, any new or revised policies and procedures by inviting staff to provide input on proposed changes.



III. Priority for Academic Year 24-25

Executive Staff Senate has received a high-level overview of the Great Places to Work survey results for Staff across Alamo Colleges District and will be looking to take a deeper dive to identify potential opportunities for improvement & focus areas for future priorities.

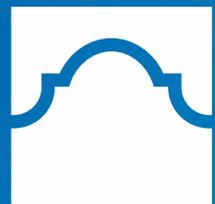


ALAMO
COLLEGES
DISTRICT



16
Great
Place
To
Work
Certified
MAR 2024 - MAR 2025
USA

Thank you.

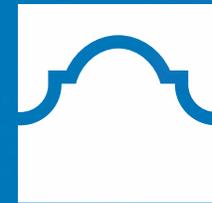


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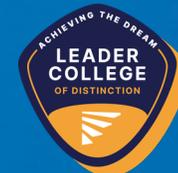


Student District Council: The Student Experience

Desteny Espinoza
Chairperson, Student District Council
President, San Antonio College Student Government Association



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COLLEGES
DISTRICT



The Student District Council Delegates



Desteny Espinoza
Chairperson



Kayla Muzquiz
Secretary



Lisa Guerrero
Historian



Brandon Aviado
Student Trustee



Arali Garcia
Student Trustee
Alternate



Nicolette Morgado
Primary Delegate



Lily Weaver
Primary Delegate



Logan Martinez
Primary Delegate



Gissel Jayasi
Primary Delegate



Alayna Morgado
Primary Delegate



Alex Midkiff
Secondary Delegate



Mark Sanchez
Secondary Delegate



Keren Morin
Secondary Delegate



Michael Valdez
Secondary Delegate



Bridgette Ellis
Secondary Delegate



Board Policies in Support of Charges

- F.6.1. Student Success
 - Focus on gaps reflected in the data and determine/employ modifications of our key strategies to improve equity outcomes.
 - The Student Experience

Organizational Charges

- Student Equity and Success
 - Support student equity and success...to address equity challenges

The Student District Council Legacy

AY23 PRORITIES

Event Awareness
Communication
Outreach



AY24 PRORITIES

AlamoEXPERIENCE
ACES User Experience
Communication

STUDENT VOICE



AY24 Priority 1: AlamoEXPERIENCE Navigation

Increase awareness of AlamoEXPERIENCE by developing online tutorials to demonstrate ease and access

Alamo Experience: Stay Engaged!



aces.alamo.edu

2 Go to the student tab

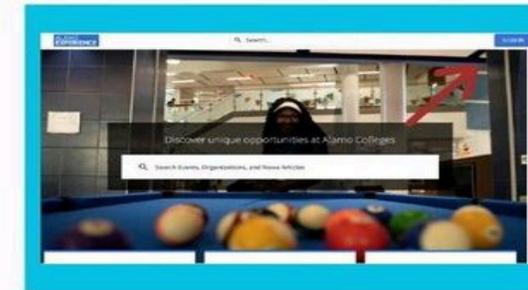
1 Log into your ACES account



3 Click on Alamo Experience



4 Sign in on the top right corner



5 Browse events on your home campus!



AY24 Priority 2: ACES User Experience

Incorporate the student perspective in the enhancements of the ACES portal for user access and visibility

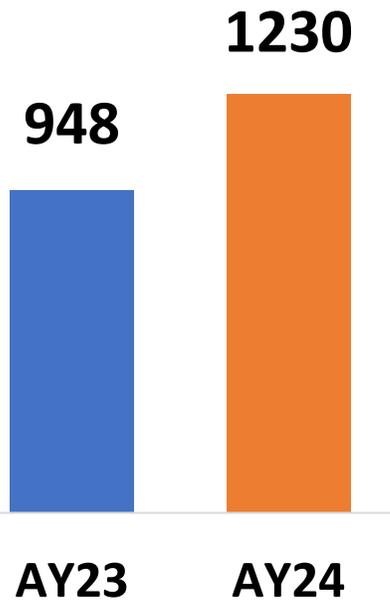


AY24 Priority 3: Student Voice

Assess the Student Experience

Survey conducted November 23, 2023, through February 29, 2024

Respondents



56%
Full-Time
Enrolled



47%
Employed

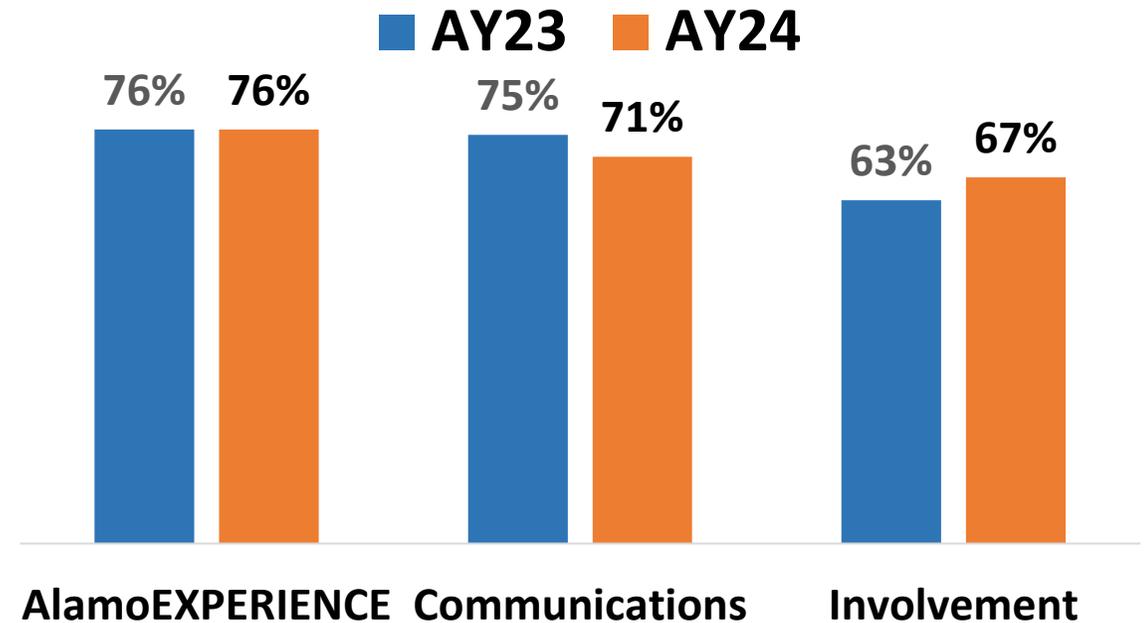


15%
Parenting
Students

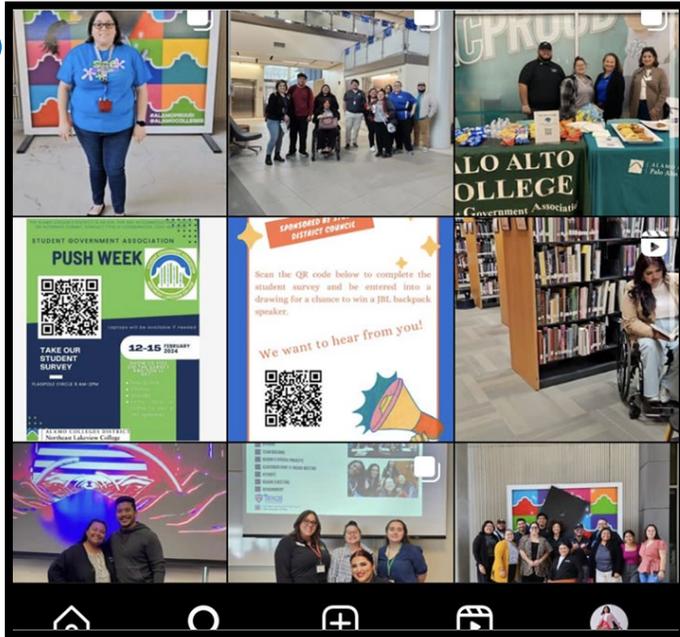
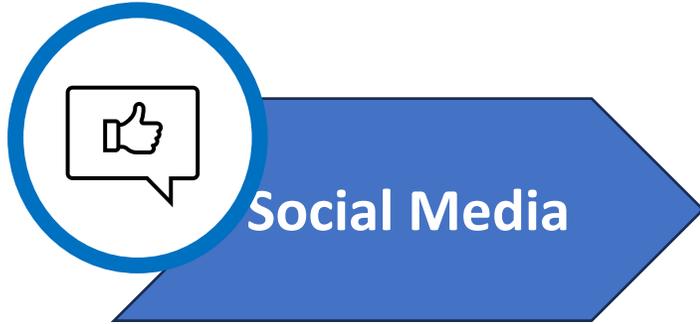


32%
Promise
Scholars

Overall Satisfaction



Annual Strategy: Increase Communication and Awareness



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Student District Council

Next Steps

Leadership Transition



Entrust the responsibility to the next SDC Delegates through training and mentorship.

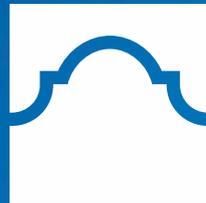
Examine Priorities



Based on survey findings, explore communication, clubs/organizations, and cross-college departmental customer service.



Thank you.



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LEARNER PROFILE

- 66% Hispanic
- 9% African-American
- 19% White
- 3% Asian
- 3% Other

- 61% Female
- 39% Male

- 26% Adults 25+

100,000 Students Served Annually

32% Full-Time

68% Part-Time

70% Rely on Financial Aid & Scholarships

29% Economically Disadvantaged

17% Academically Disadvantaged

7% Military Affiliated



NORTHEAST LAKEVIEW COLLEGE

NORTHWEST VISTA COLLEGE

PALO ALTO COLLEGE

ST. PHILIP'S COLLEGE

SAN ANTONIO COLLEGE



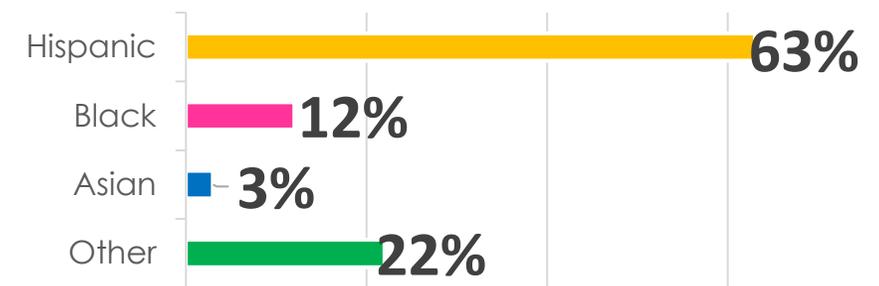
Student Survey

Respondent Profile

Gender

Female	56%
Male	39%
Non-Binary	2%
Other	3%

Ethnicity



Age

Under 18 Yrs.	19%
18-24 Yrs.	54%
25+ Yrs.	27%

Enrollment

Full-Time	64%
Part-Time	36%

Employment

Employed	47%
Unemployed	53%

Special Population

AlamoPROMISE	32%
International Students	4%
Student Parent	15%
Workforce/CE	9%

Preliminary Data



Student Survey

Student Experience

Add more activities for clubs and organizations outside of campus. More community service opportunities.

Information can be a bit spotty and "last minute". Sometimes communication and understanding can be an issue.

I believe sending out more emails announcing events ahead of time and maybe even through texts messages. If possible, it would be neat to have Student Life/Alamo Experience have their own text line for the individual colleges to [share] more information. It would be up to the students to opt in for something like that.

Student Feedback

- Expand Clubs/Organizations
- Enhance Communication
- Health and Wellness
- Cross-college Departmental Communication



Alamo 2034

Long Range Forecast



Alamo 2034

PLANNING & ALIGNMENT



FY25 Budget Update

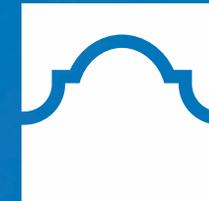
May 14, 2024 Committee of the Whole

KRISTI WYATT

Associate Vice Chancellor for Communication & Engagement

SHAYNE A. WEST

Associate Vice Chancellor for Financial Planning & Auxiliary Services



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Board Policies in Support of Charges

- A.1.3 College District Vision, Mission, Values & Goals: Student Success, Principle-Centered Leadership, Performance Excellence
- C.1.4 Annual Budget

Charges to the Chancellor

- Strategic Enrollment Management
- AlamoPROMISE
- AlamoONLINE
- Expand Workforce programming
- Competitive Talent strategies
- AlamoBOOKS+



“Partnering to end poverty through
education and training”



ALAMO COLLEGES IN THE NEWS

Alamo Colleges credits Promise program with record enrollment for spring

The community college district has seen a nearly 25% increase in students in the past decade.

By **Scott Huddleston**, Staff writer
Jan 29, 2024



Competing Against Poverty And Winning

by
Frank DiMaria



EDUCATION

Alamo Colleges aims at 'moonshot' goal of 15,000 workforce program students

by **Tracy Idell Hamilton**
February 15, 2024



SAN ANTONIO NEWS

San Antonio's Alamo Colleges set new enrollment record

The five-campus district experienced a 10% year-over-year admissions jump while other community colleges face enrollment slumps.

By **Sanford Nowlin** on Mon, Jan 29, 2024 at 11:01 am

SEND A NEWS TIP



Alamo Colleges District is committing to dramatically expanding its workforce programs by 2028. Credit: Brenda Bazán / San Antonio Report

A BIG PROBLEM WITH BOLD SOLUTION!



AlamoBOOKS+

GROUNDBREAKING
FUTURES

'Sobering,' 'disappointing': 250K San Antonio residents still live at or below the poverty line

by Iris Dimmick
February 28, 2024



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ALAMO COLLEGES DISTRICT SERVICE AREA

1 Alamo Colleges ACCESS HQ

5 Colleges

-  Northeast Lakeview College
-  Northwest Vista College
-  Palo Alto College
-  St. Philip's College
-  San Antonio College

8 Education & Training Centers

23 Early College High Schools

20 P-TECH High Schools

Largest provider of higher education and workforce training in the 7th largest city in the United States.



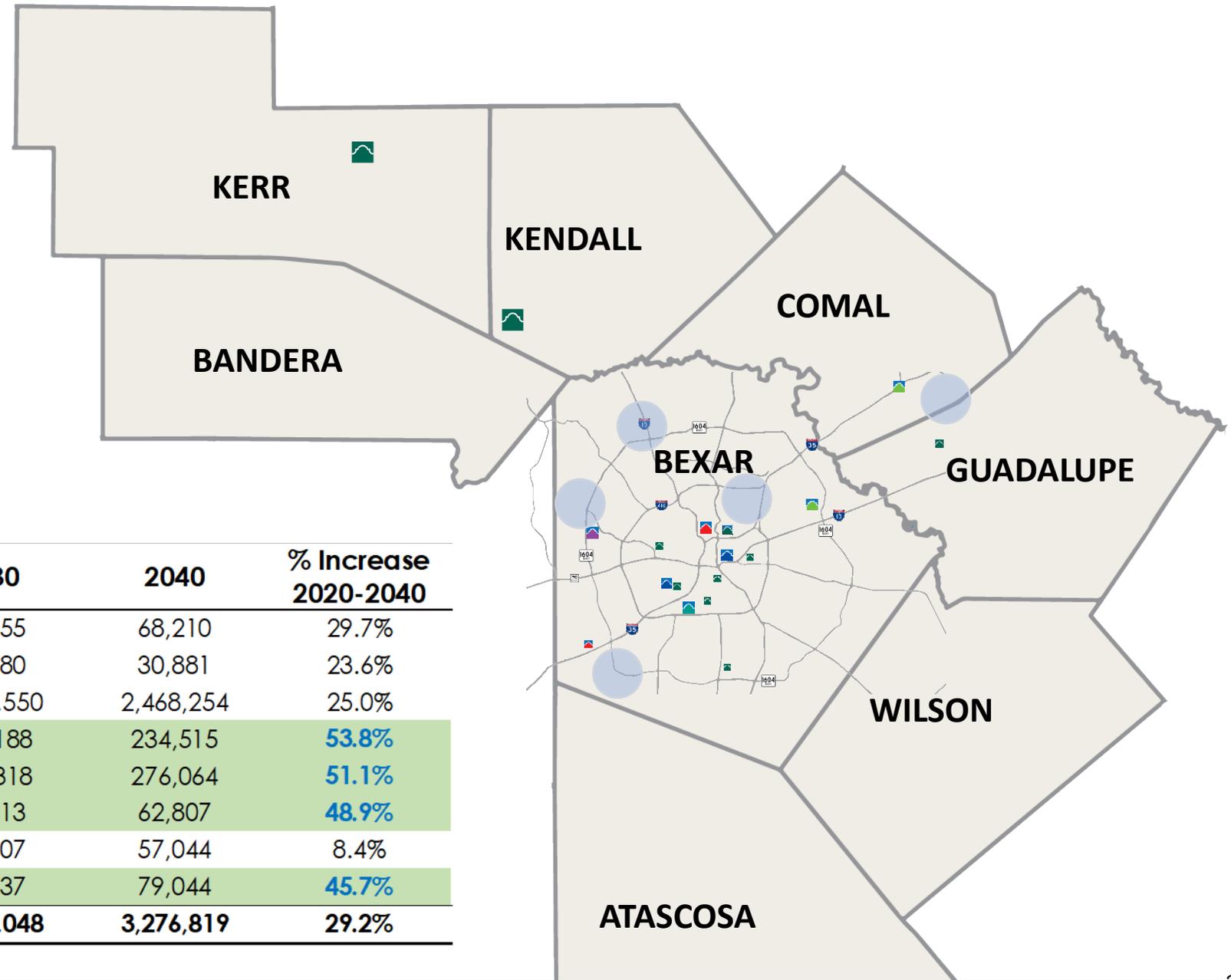
-  Military Base
-  Landmark
-  SA Airport
-  Medical Center



ALAMO COLLEGES DISTRICT



ALAMO COLLEGES DISTRICT SERVICE AREA



Population Growth	2020	2030	2040	% Increase 2020-2040
Atascosa	52,574	60,755	68,210	29.7%
Bandera	24,991	28,780	30,881	23.6%
Bexar	1,974,041	2,231,550	2,468,254	25.0%
Comal	152,499	193,188	234,515	53.8%
Guadalupe	182,693	235,318	276,064	51.1%
Kendall	42,185	52,213	62,807	48.9%
Kerr	52,644	55,407	57,044	8.4%
Wilson	54,266	66,837	79,044	45.7%
TOTAL SERVICE AREA	2,535,893	2,924,048	3,276,819	29.2%



THEN & NOW

2018

2023

60,818

72,000



Enrollment

9,060

14,210



College Freshmen

13,160

14,164



HS Dual Credit

4.4
Years

3.7
Years



Time to Degree

 16%

 56%

 8%

 8 Months ⁴⁰

Alamo 2034

PLANNING & ALIGNMENT



PLANNING FOR THE PATH AHEAD – BUDGET

✓ WHAT

Delivering on Moonshot & Positioning ACD for Growth

✓ HOW

Alamo2034 Planning and Alignment

✓ WHERE

Expanding communities with emphasis on our 8-county service area

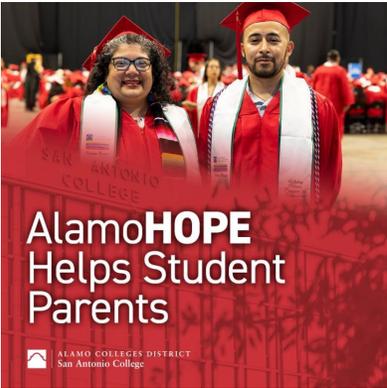
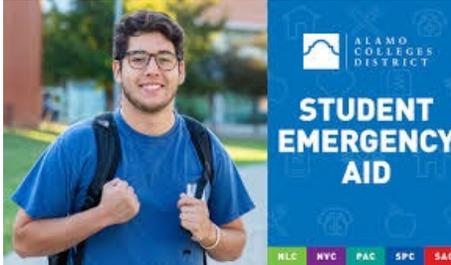
✓ WHO

Continue to Remove Barriers for Underserved Populations
Promote Access to Targeted Populations for a Vibrant Community



MOONSHOT MILESTONES – EXPANDING ACCESS

- ✓ Historically underserved communities
- ✓ Adults with some college, no college, no diploma
- ✓ Households living in poverty
- ✓ ALICE population
- ✓ Parenting Students
- ✓ Foster Youth
- ✓ Opportunity Youth
- ✓ Housing Insecure
- **New Americans/Immigrants**
- **Justice Impacted Populations**
- **Second Language Learners/ Non-English Speaking Families**



MOONSHOT MILESTONES – EXPANDING ACCESS

Living in Poverty

16%

ALICE & Living in Poverty

46%

Opportunity Youth -16-24

Not working or in school

13.2% - 34,100

Some College, No Degree

23.4% - 274,000

New Americans/Immigrants

80,000

Justice Impacted

598,829 adults



Achieving the Dream, Community Vibrancy Report
United Way Bexar County



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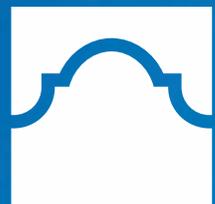


ON THE HORIZON

- Addressing Growth
 - Core Services
 - Facility Master Planning
 - Serving 8 County Region
- Budget Innovations
 - Continued Momentum on Previous Innovations
 - Enhancing AlamoPROMISE
 - Expanding Access to Underserved Populations



Thank you.

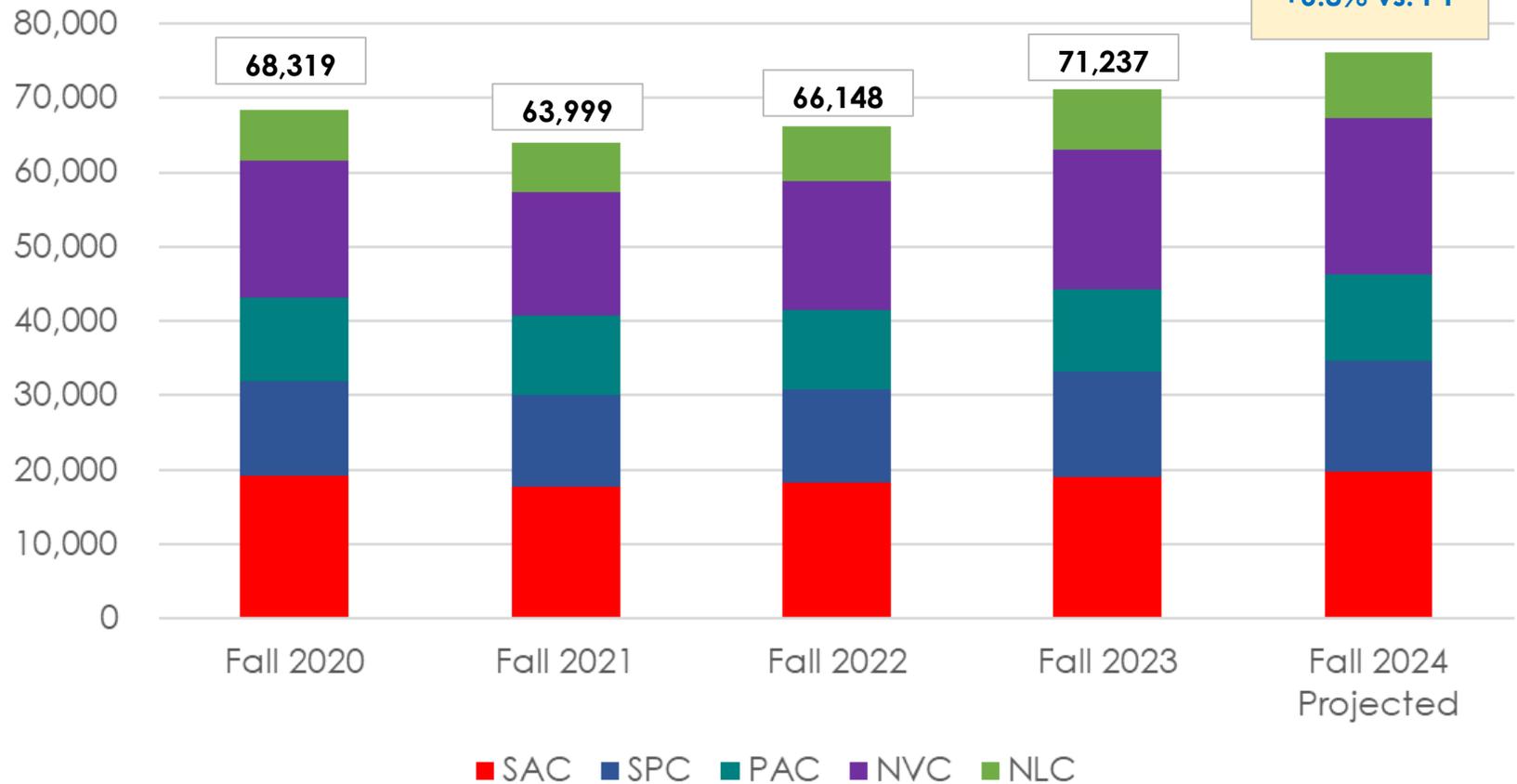


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Planning for the Path Ahead: Growth

Fall Duplicated Headcount



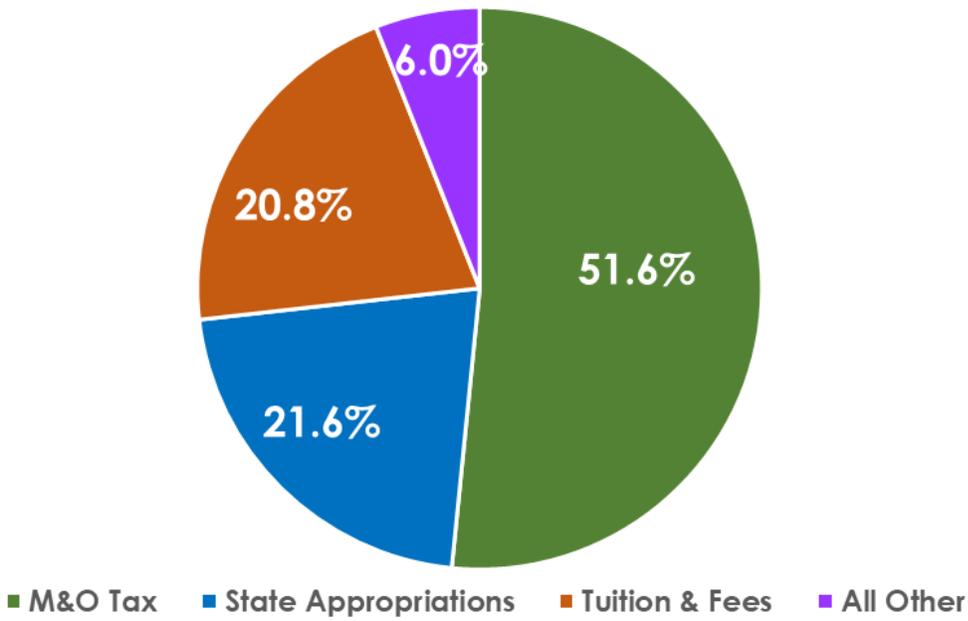
FY25 Growth projection summary:

- Headcount up 6.8%, +4,800 as compared to Fall 2023 (FY24)
- Semester Credit Hours (SCH) up 6.7%, +72,000 as compared to FY24, the key driver in Tuition Revenue



FY25 OPERATING REVENUES

FY25 First Look Revenue by Category



- **M&O Property Tax – 52%**
 - Bexar County property tax base and valuations continue to grow
 - Overall Tax Rate has remained unchanged since FY13

- **State Appropriations – 22%**
 - Year two of HB8 outcome-based funding, with an emphasis on credentials of value & completion

- **Tuition – 21%**
 - Aligned with the FY25 SCH growth projections of 6.7%

\$ in M	FY24 <i>Budget</i>	FY25 <i>Proposed</i>	\$Δ	%Δ
M&O Tax	\$255.4	\$271.4	\$16.0	6.3%
State Appropriations	\$116.8	\$113.8	-\$3.0	-2.5%
Tuition & Fees	\$102.9	\$109.4	\$6.5	6.3%
All Other	\$28.8	\$31.5	\$2.7	9.5%
TOTAL	\$503.9	\$526.1	\$22.2	4.4%

FY25 IMPACT: Sustaining Core Operations

- Faculty & Instructional Delivery, Student Services, Academic Support (i.e. Library, Tutors)
- Student Success Fund (\$2M)
- AlamoPROMISE
- AlamoBOOKS+
- College & ACCESS Support Services
- Facilities & Utilities
- Preventive Maintenance
- Fringe Benefits for Employees
- Strategic Reserve



FY25 IMPACT: Supporting Our Students & Our Talent

CONTINUED MOMENTUM

- TSI Boot Camps
- Support for High-challenge Co-requisite Math Courses
- Adult Education & Literacy
- Career Services & Completion Outcomes
- Advocacy: Counseling Services



ON THE HORIZON

- Enhancing the AlamoPROMISE endowment
- Expanding Access to underserved populations
- Talent Strategies

FY 2024-25 Budget Timeline

Jan. - March

Stakeholder discussions aligning student access & outcomes with budgetary planning.

Alamo overall and College SEM planning for student growth.

Planning for projected resources to be available in FY25

April - June

Budget development cycle – college & ACCESS departmental detailed planning, aligned to the overall ACD plan.

September

Board of Trustees to consider & approve setting the tax rate.

March & May

Presentations to the Board of Trustees including environmental scan, preliminary projections and future planning.

July

Board of Trustees budget retreat on Saturday, July 13

Request for approval of the FY25 All Funds Budget (Unrestricted & Restricted)

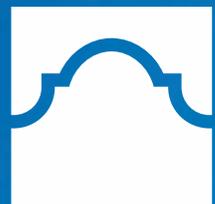


Upcoming Board Actions

- July 13 Budget Retreat – request approval for FY25 All Funds Budget (Unrestricted & Restricted Funds)
- September – vote to approve setting the tax rate



Thank you.

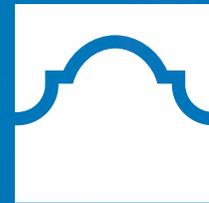


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4DX Highlights – Fine & Performing Arts and Kinesiology

Rachael M Bower
FPAK Department Chair
Associate Professor, Art



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Malcolm Baldrige
National Quality Award
2018 Award Recipient



4DX Overview

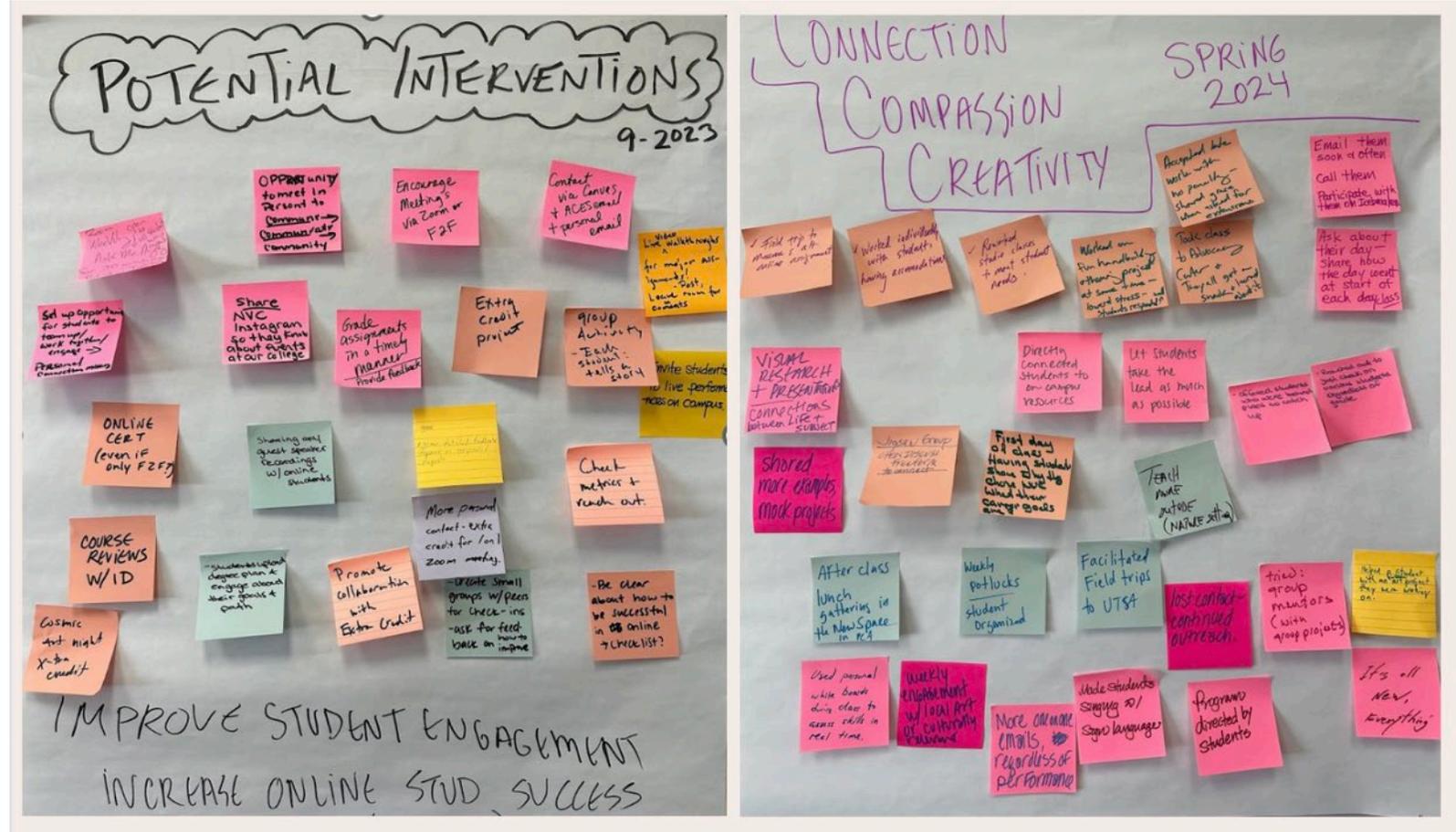
- Collaborative development
- Sustained discussion + continual adjustment
- Intentional focus on belonging and engagement to support our students

Synchronous

In-person
includes hybrid

Asynchronous

Online
includes zoom



Wildly Important Goal

WIG for FPAK, AY 23/24

- Improve success rate by 2% in online courses by end of Fall 2023.
- Projected: 82.4% asynchronous, 86.5% synchronous
- Actual: 75.4% asynchronous success rate, 87.8% synchronous success.

Lead Measure

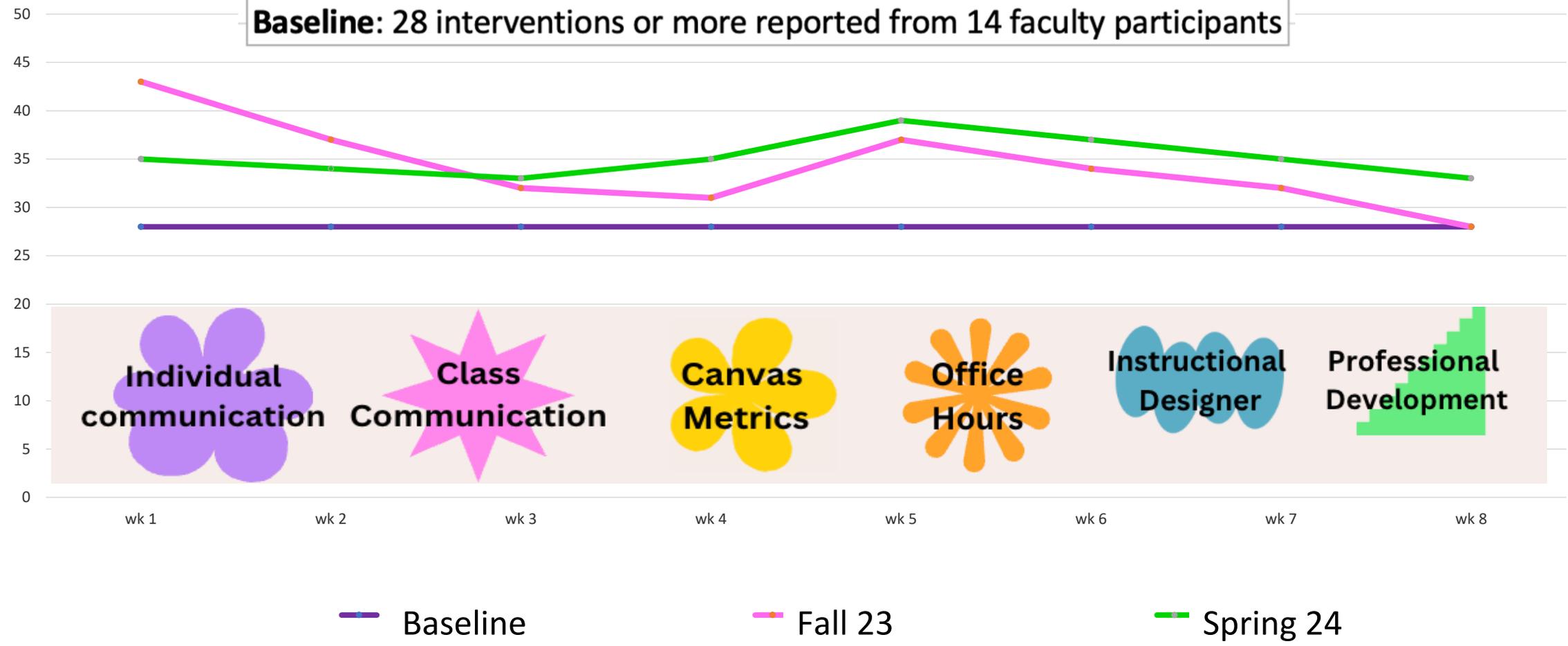
- Intentional, weekly engagement (2x week or more) to enhance belonging in FPAK online community.
- **WHY:** increased connection = improved engagement, persistence and overall success.





Lead measure: 2 x weekly interventions (or more)

Baseline: 28 interventions or more reported from 14 faculty participants





Strategies/Outreach Efforts

Wildly Important Goal = deliberate outreach and development to positively impact all students, focus on asynchronous students to narrow gap in success rate

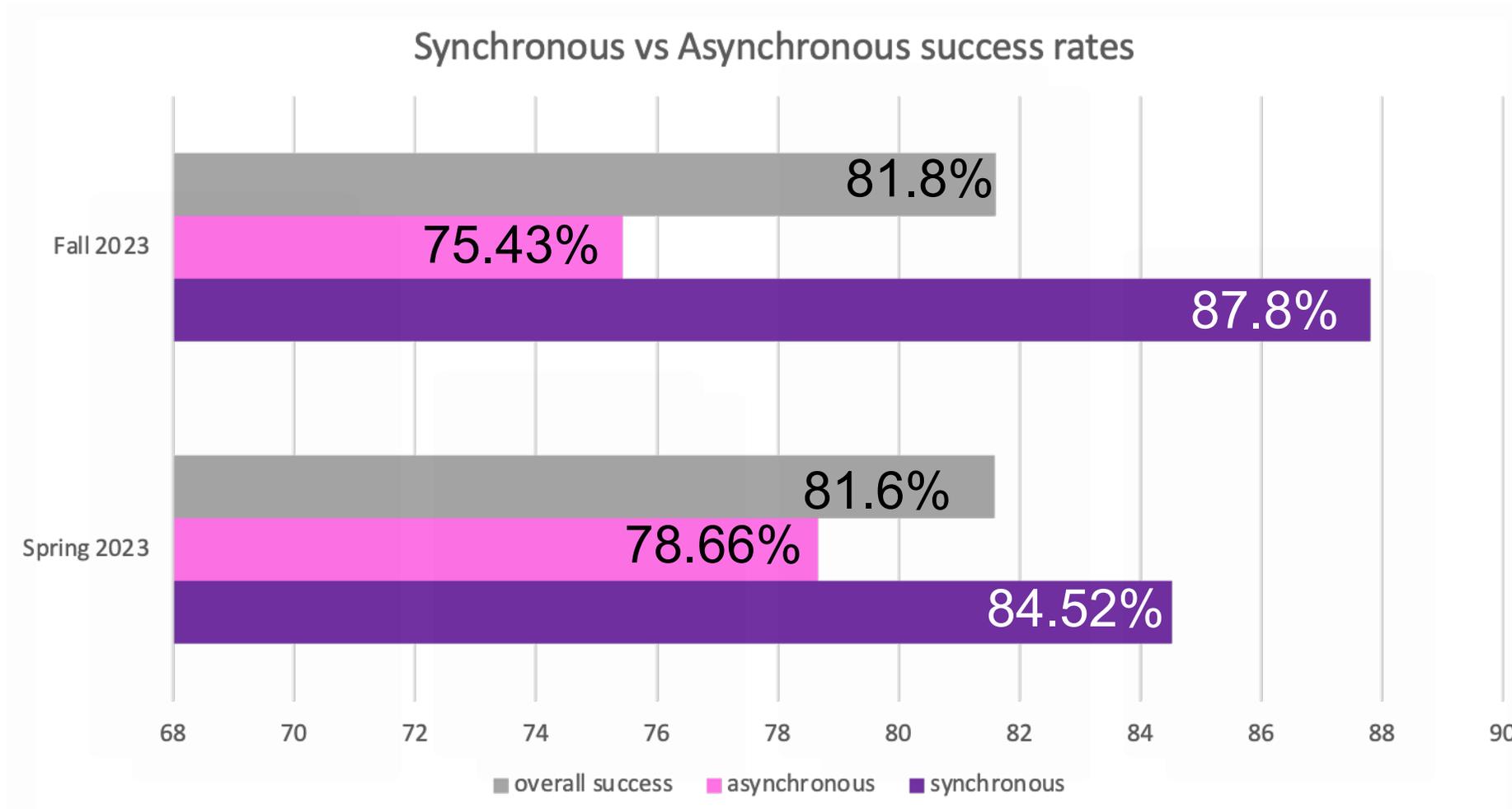
- Cultivating data-informed culture to inform outreach strategy & student support



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WIG – interventions to create belonging and improve success in FPAK



Fall 23
80 F2F sections
50 online sections

Spring 23
84 F2F sections
51 online sections



Results

- Overall success rate remains steady from Spring 23 to Fall 23 (81%)

WHAT WE LEARNED & OPPORTUNITIES

- Strategic scheduling in AY 24/25 to convert selected online courses to in-person
- Collaborative, creative discussion for student-centered support and engagement



Thank you.



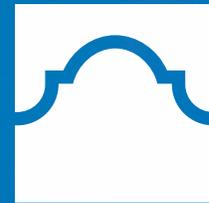
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ALAMO COLLEGES DISTRICT DUAL CREDIT COST-SHARE ADJUSTMENTS

Dr. George Railey
Vice Chancellor for Academic Success

Presented by:
Sara Mann
Chief High School Programs Officer



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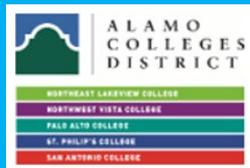


Targeted Growth Alignment



Alamo Colleges Moonshot

To eradicate poverty through education and training.



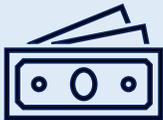
By 2030, we will increase postsecondary enrollment of Bexar County High School graduates in a degree or credential program to 70%.



House Bill 8 – Financial Aid for Swift Transfer (FAST)

The FAST program allows educationally disadvantaged students to enroll with a college in dual credit courses at no cost to the eligible student, including tuition, fees, books, supplies, and other course materials.

FAST Funding



The FAST program provides funding to participating colleges so they can offer dual credit courses to educationally disadvantaged students attending public schools at no cost to these students.

Dual Credit Outcomes Funding



New HB 8 Formula provides outcomes funding for each student who achieves 15 semester credit hours (SCHs)



UPCOMING CHANGES



Beginning in Fall 2024, we are reducing the cost of dual credit opportunities for our public and charter school partners. We will capitalize on House Bill 8 (HB 8) funds to reduce the cost for **public** and **charter** school partners to enroll students in dual credit courses.

COURSES TAUGHT BY ALAMO COLLEGES DISTRICT FACULTY

\$50/COURSE

FOR STUDENTS WHO
QUALIFY FOR FAST

\$100/COURSE

FOR STUDENTS WHO DO
NOT QUALIFY FOR FAST

\$0/COURSE

FOR THE FOLLOWING
HIGHLY TRANSFER-
APPLICABLE COURSES:
ENGL 1301, ENGL 1302,
HIST 1301, HIST 1302, and
GOVT 2305



COURSES TAUGHT BY HIGH SCHOOL TEACHERS

\$1,000 STIPEND

**PER DUAL CREDIT SECTION
WITH 15+ STUDENTS***

\$600 STIPEND

**PER DUAL CREDIT SECTION
WITH 8-14 STUDENTS***

***AS OF CENSUS DATE**



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DISTRICT**



FREE BOOKS THROUGH ALAMOBOOKS+

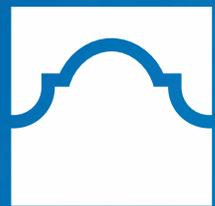
All dual credit students receive free textbook and instructional material rentals through our AlamoBOOKS+ program.

Questions?

Visit alamo.edu/booksplus for FAQs, contact information, and more.



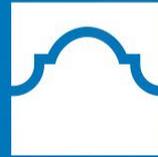
For more information, contact: Sara Mann
Chief High School Programs Officer,
Alamo Colleges District
smann33@alamo.edu



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Alamo Colleges District: Performance Update



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Malcolm Baldrige
National Quality Award

2018 Award Recipient

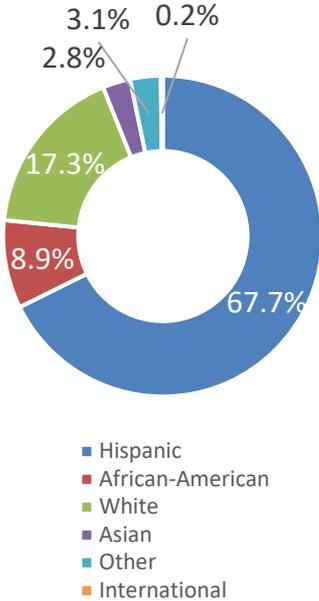


Student Profile

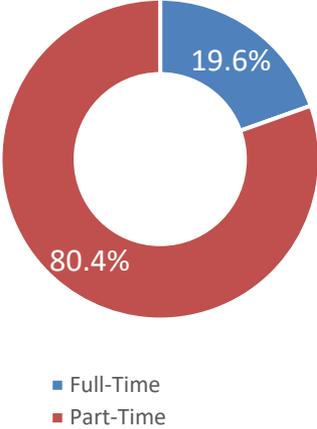
Fall 2023

- 19.6% (13,985) Full-Time, 80.4% (57,252) Part-Time
- 58.2% (41,435) Female, 41.8% (29,802) Male
- Ethnicity
- 67.7% (48,210) Hispanic
- 8.9% (6,360) African-American
- 17.3% (12,335) White
- 2.8% (1,965) Asian
- 3.1% (2,234) Other
- .2% (133) International
- 29.2% Economically Disadvantaged (Based on Fall 2021)
- 17% Parenting Students (ACD Unduplicated)

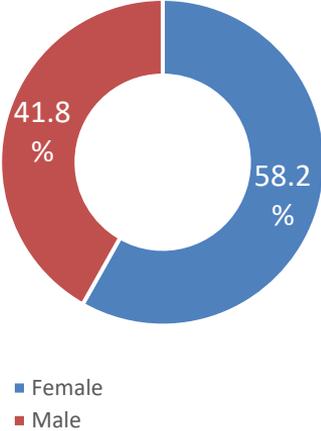
Ethnicity



Enrollment Status



Gender



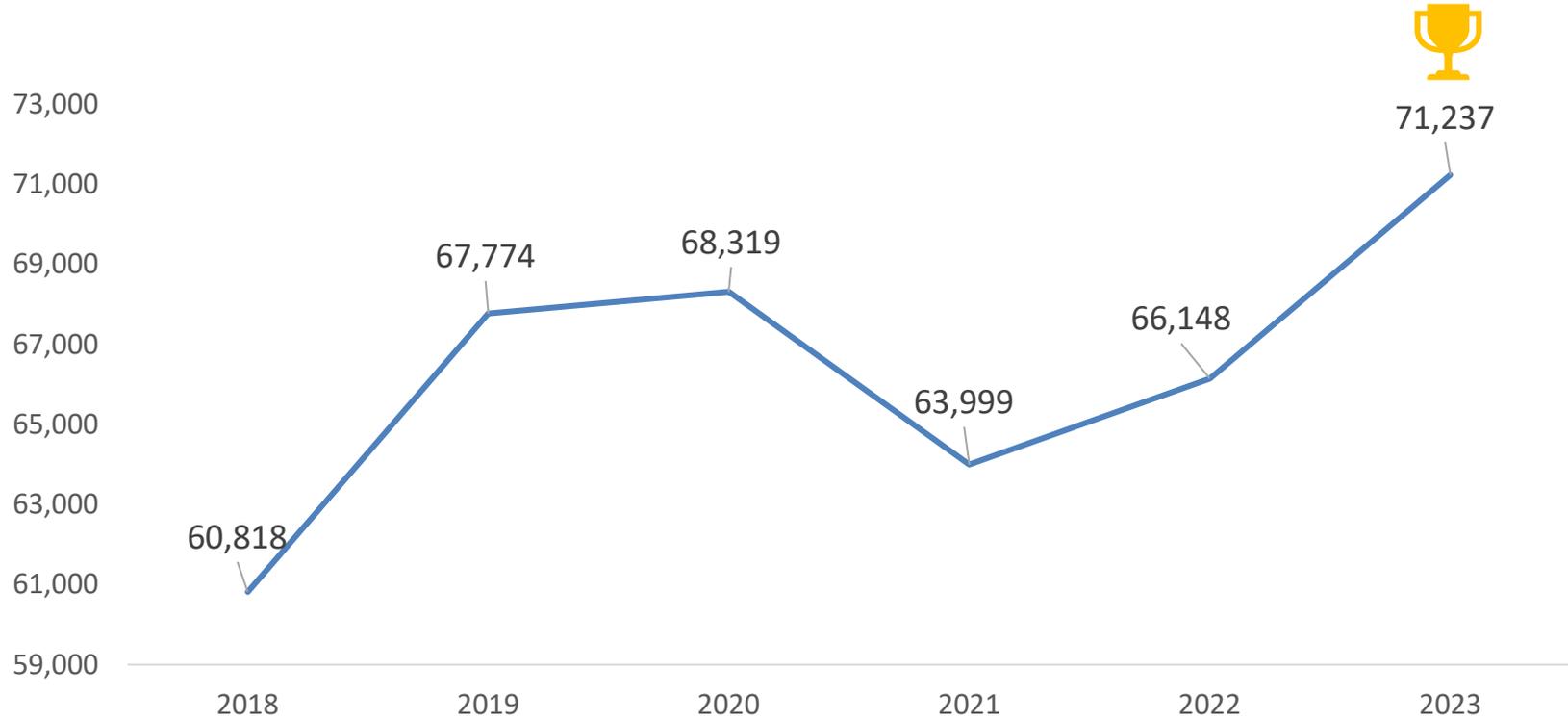


Student Performance Highlights

- Overall Headcount and Contact Hour Enrollment at an All-Time High
- Freshmen Enrollment at an All-Time High
- High School Student Enrollment at an All-Time High
- AlamoPROMISE Student Enrollment at an All-Time High
- Three-Year Graduation Rate at an All-Time High
- Graduates as a Percentage of FTE Enrollment at an All-Time High
- Technical Students Employed/Enrolled within 6 months of Graduation at an All-Time High
- Percentage of Students Recommending Alamo to a Friend or Family Member at an All-Time High



Fall Headcount Enrollment



Enrollment Trends: Fall 2018 to Fall 2023

Institution	Fall 2018	Fall 2023	% Change
Alamo	60,818	71,237	17.1%
Austin	38,362	32,994	-14.0%
Collin	32,846	36,296	10.5%
Dallas	80,999	61,536	-24.0%
El Paso	30,459	24,683	-19.0%
Houston	48,358	40,246	-16.8%
Lone Star	68,332	76,389	11.8%
San Jacinto	32,137	31,494	-2.0%
South Texas	31,640	26,021	-17.8%
Tarrant	48,252	41,472	-14.1%
Peer Group Avg	411,385	371,131	-9.8%



Enrollment by Student Type (All Parts of Term)

Student Type	Fall 2022	Fall 2023	% change
Freshmen	12,594	14,411	+14.4%
Transfer	4,183	4,825	+15.4%
Dual Credit	12,734	14,159	+11.2%
Continuing	36,637	37,842	+3.3%
Total	66,148	71,237	+7.7%

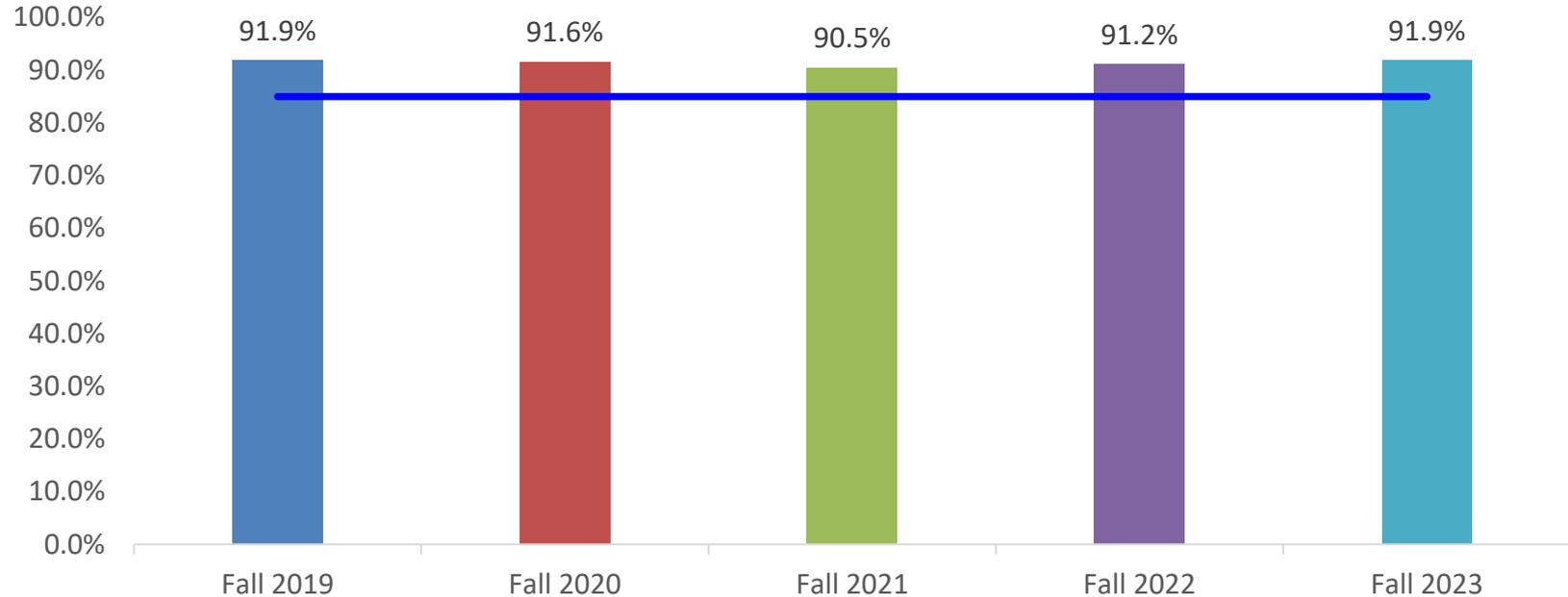


Headcount Enrollment: Fall 2022 vs Fall 2023

Institution	% Change
Alamo Colleges	+7.7%
Texas Peer Group	+3.2%
Community Colleges: Texas	+0.4%
Community Colleges: Nationally	+2.6%
Four-Year Colleges: Nationally	+1.2%



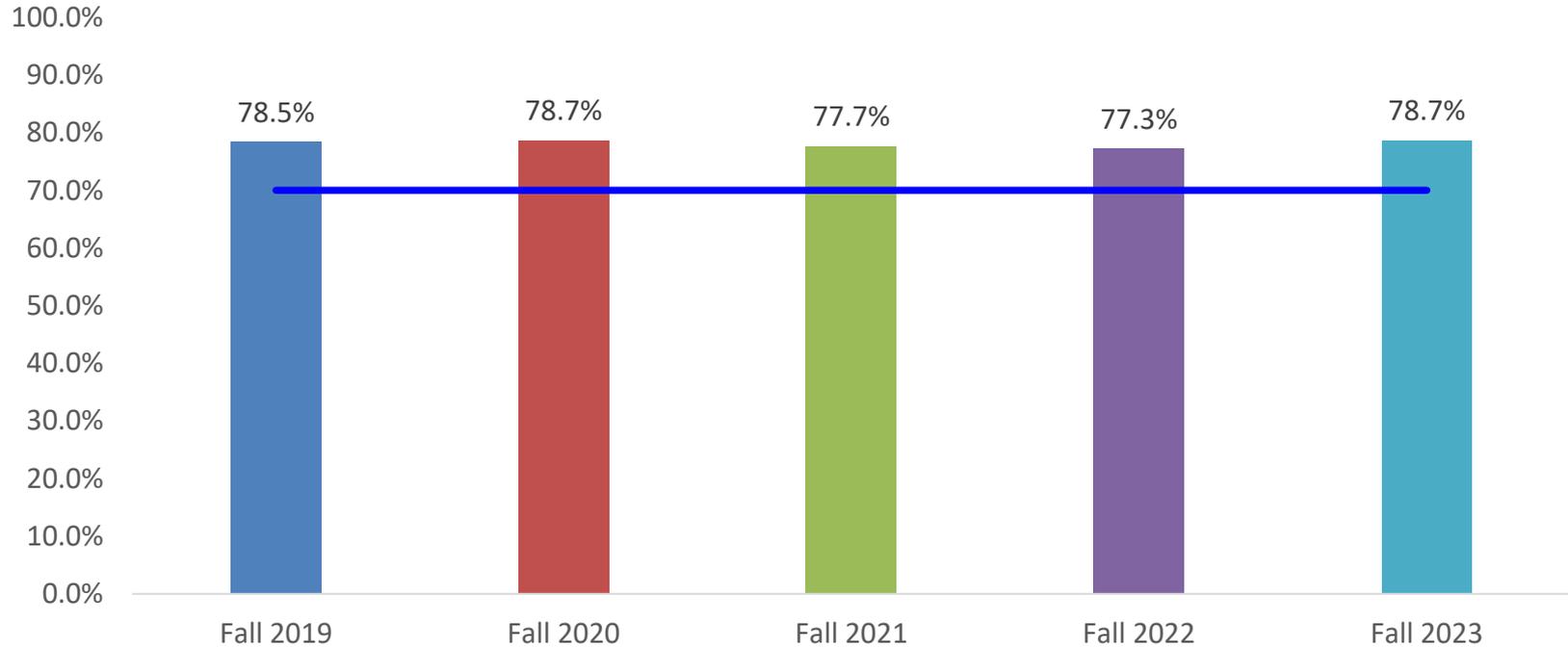
Course Completion Rates



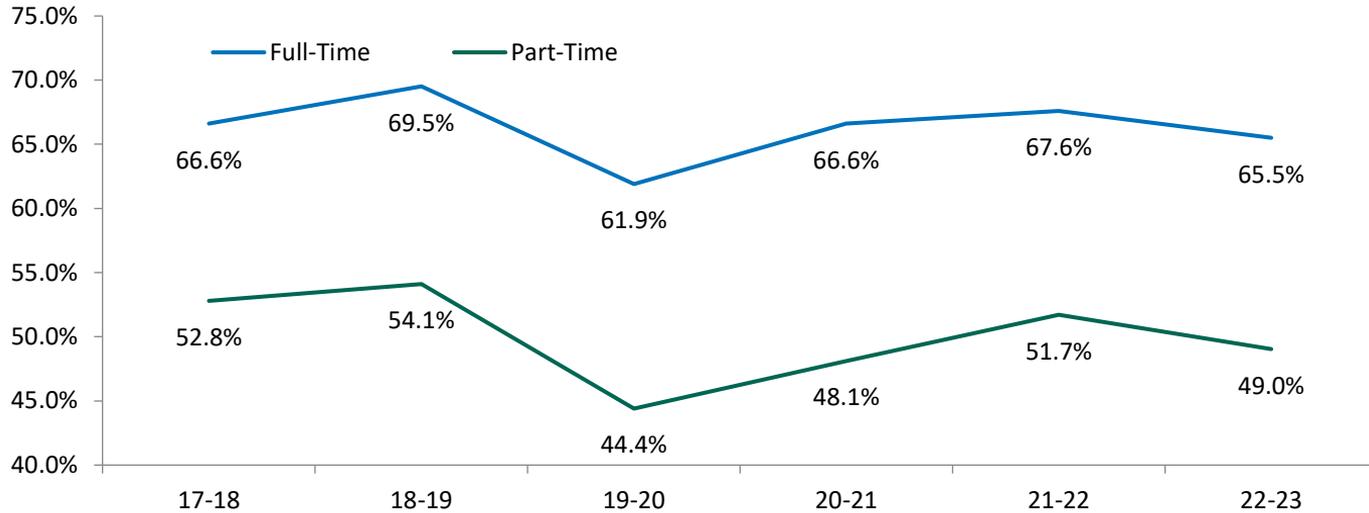
Course Completion Rates by Equity Subgroup

Demographic	Fall 2019	Fall 2020	Fall 2021	Fall 2022	Fall 2023
Asian	94.66%	94.64%	94.97%	94.38%	94.59%
Black Afr Amer	91.48%	90.77%	88.38%	89.63%	91.03%
Hispanic	91.42%	91.12%	90.05%	90.79%	91.44%
White	93.00%	92.92%	92.04%	92.84%	93.25%
Other	92.30%	93.00%	91.08%	93.90%	94.73%
Female	92.21%	92.12%	90.75%	91.39%	92.06%
Male	91.38%	90.87%	90.04%	90.96%	91.65%
Non-Vet	91.78%	91.45%	90.40%	91.13%	91.83%
Vet	92.59%	93.46%	91.25%	92.98%	93.05%
Overall	91.87%	91.63%	90.47%	91.22%	91.88%

Productive Grade Rates



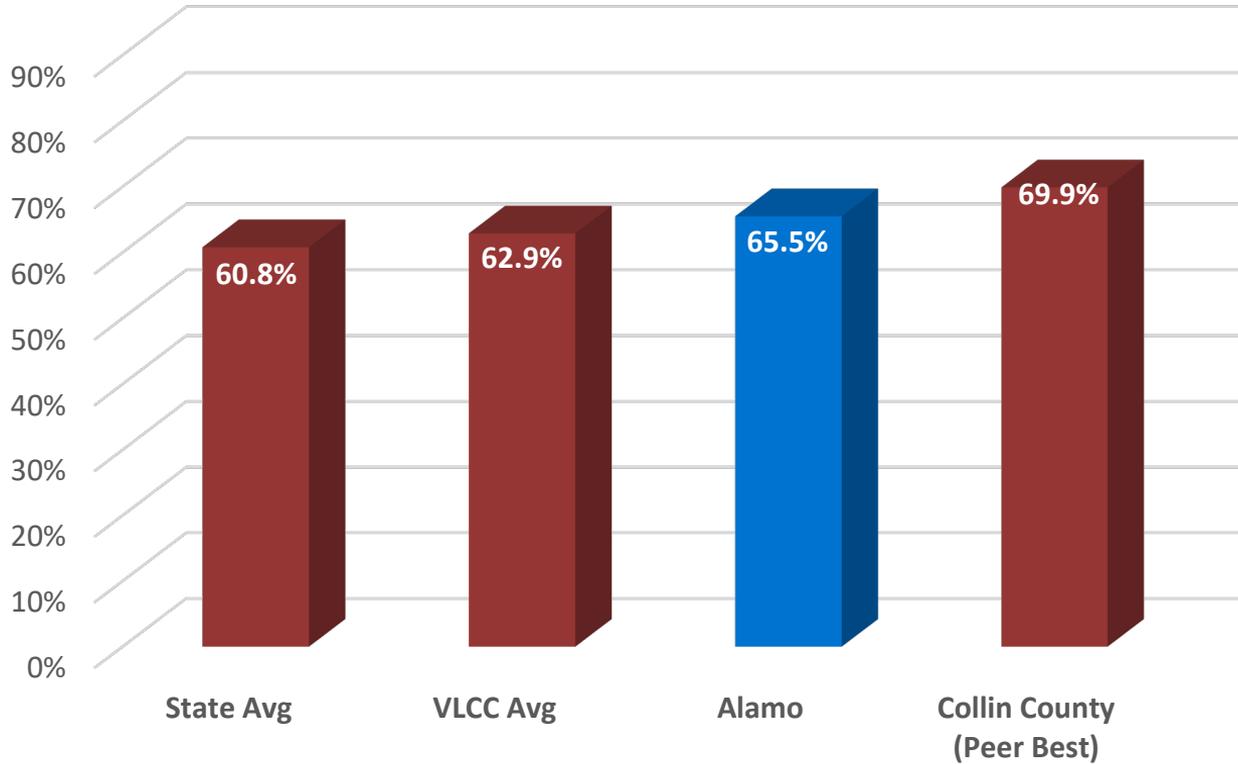
Freshmen Persistence Rates: Fall-to-Fall



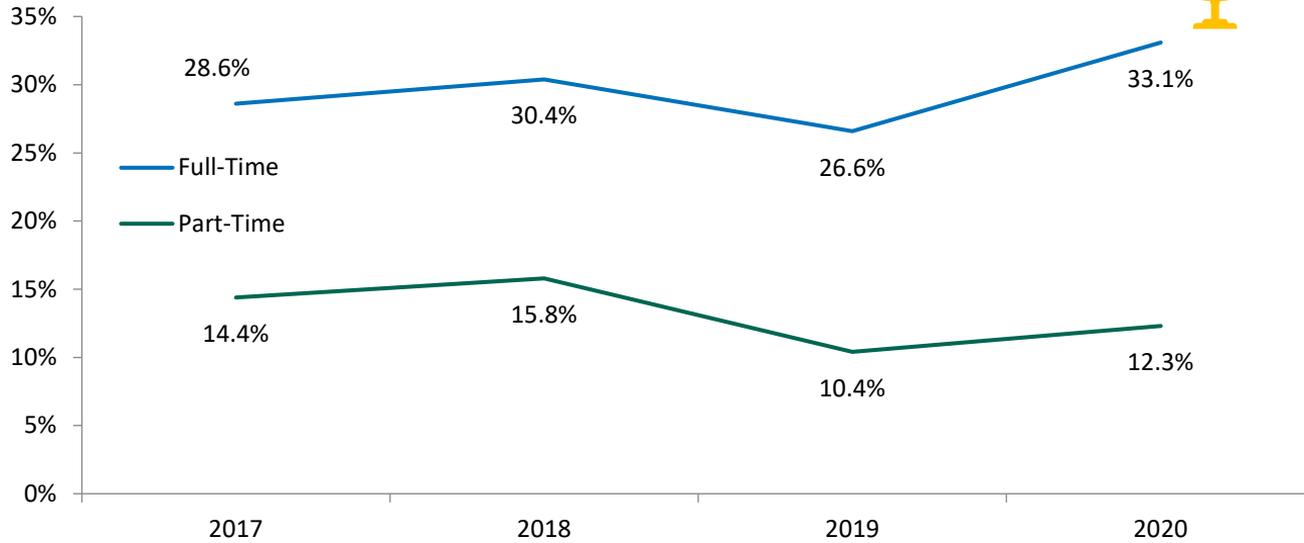
	17-18		18-19		19-20		20-21		21-22		22-23	
	FTIC	Persisted										
FT	3,734	2,486	4,215	2,930	6,207	3,842	4,751	3,166	4,608	3,113	6,080	3,981
PT	4,393	2,318	4,033	2,183	3,731	1,655	3,696	1,730	3,697	1,910	3,999	1,961



Full-Time Freshmen Comparative Persistence Rates



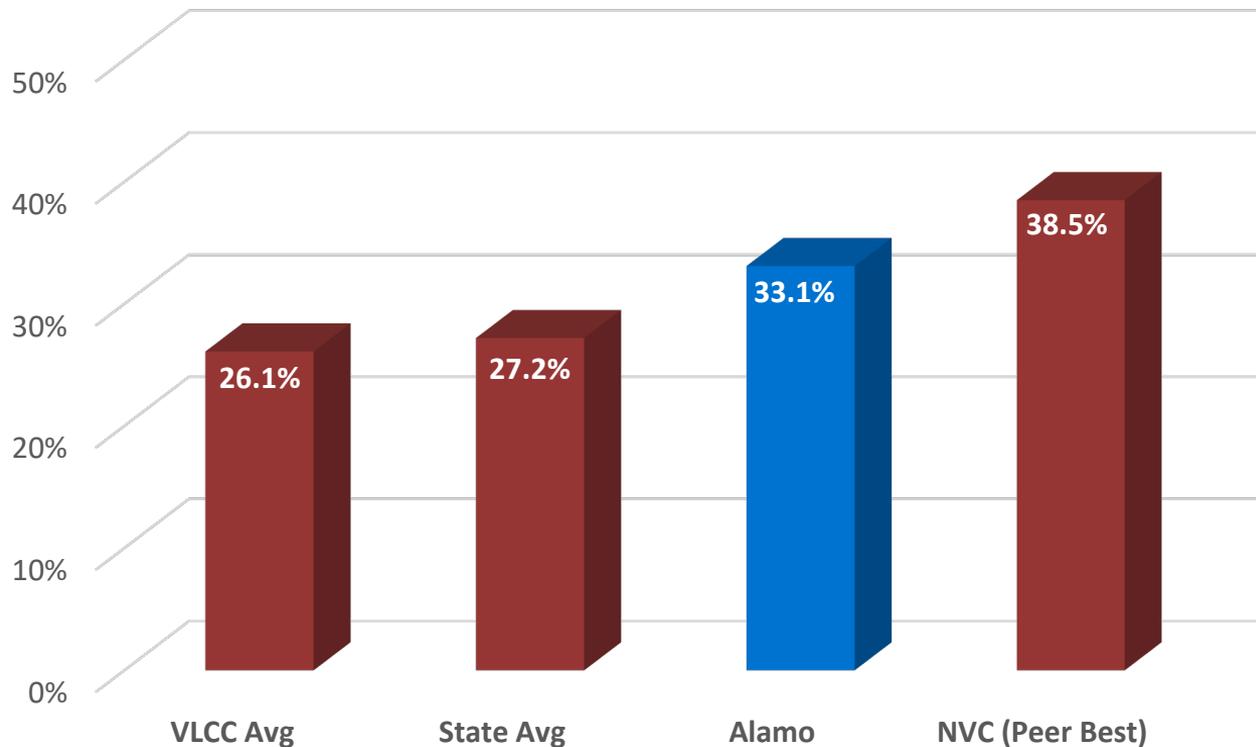
3-Year Freshmen Graduation Rates



	2017		2018		2019		2020	
	FTIC	Grads	FTIC	Grads	FTIC	Grads	FTIC	Grads
FT	3743	1073	4231	1285	6240	1658	4788	1585
PT	4427	639	4072	644	3741	390	3614	443



3-Year Freshmen Graduation Rates



Graduates as a % of Full-Time Equivalent Enrollment

Institution	Percentage				
	2018	2019	2020	2021	2022
Alamo	34.7%	38.9%	37.4%	39.1%	40.5%
Peer Group Average	28.1%	30.8%	30.8%	34.2%	34.9%
State Average	30.2%	32.6%	32.2%	36.2%	37.0%

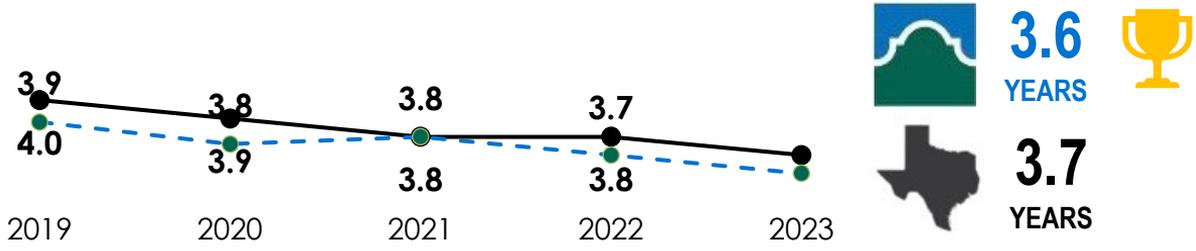


Graduates as a % of Full Time Equivalent Enrollment

Institution	Percentage
San Jacinto	49.7%
Alamo	40.5%
El Paso	38.3%
South Texas College	37.3%
Dallas	35.1%
Austin	34.6%
Tarrant	33.3%
Collin	32.3%
Lone Star College System	30.6%
Houston Community College	25.6%



Average Time to Associate Degree



Average SCH to Associate Degree

	2019	2020	2021	2022	2023
	84	81	80	79	78
	82	79.4	79	77	74
Native Students	65.8	65.8	65.1	64.8	63.5

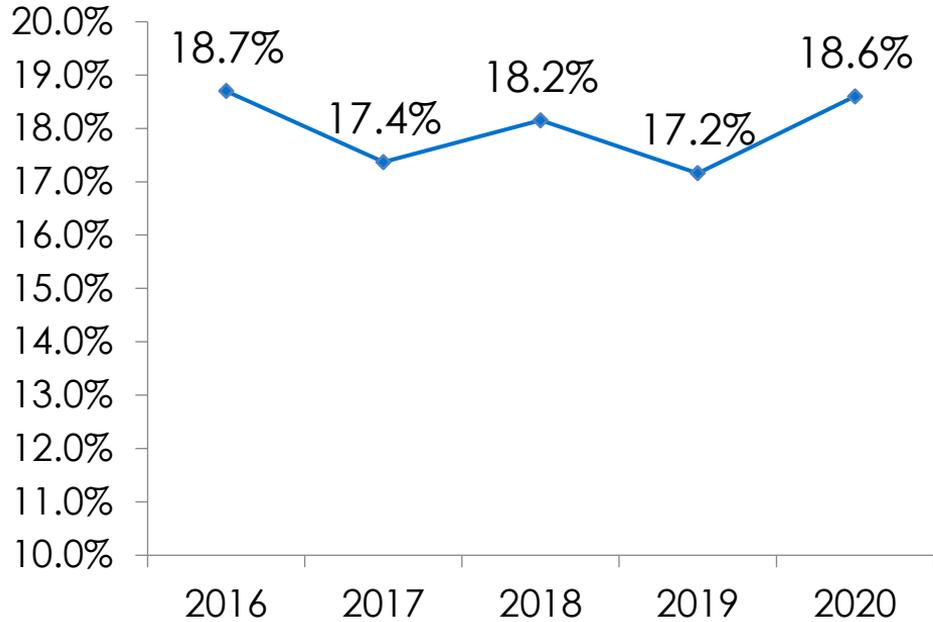
2023

63.5
Hours average SCH to Associate Degree

Alamo Colleges District Native Students



Freshmen Transfer Rates



Source: National Student Clearinghouse





Where Alamo Students Transfer (AY 23)

1. UTSA (4,900)
2. Texas A&M SA (2,007)
3. Texas State University (1,230)
4. Texas Tech University (1,070)
5. Incarnate Word (1,056)

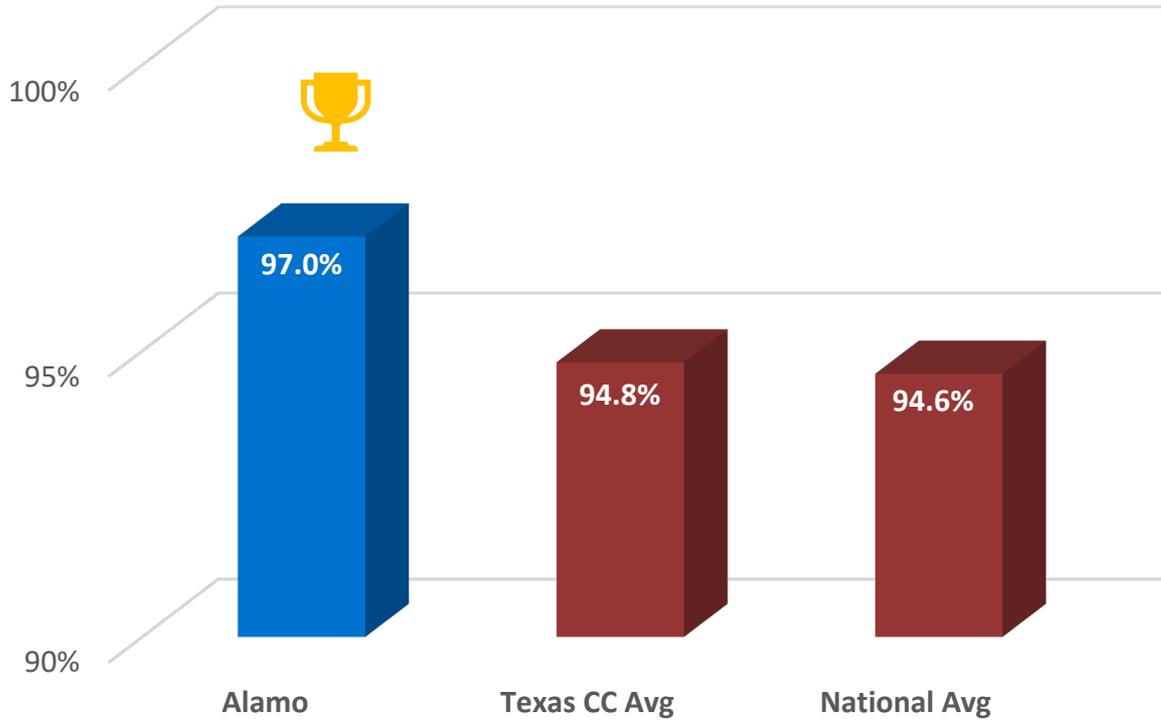


Graduation Rates of Transfer Students

Institution	Transfer Cohort				
	2018	2019	2020	2021	2022
Alamo	65.6%	67.6%	67.4%	67.6%	66.3%
Texas Per Group Average	61.4%	62.1%	62.2%	63.8%	64.5%
State Average	62.2%	63.8%	63.6%	65.1%	65.2%



Would you Recommend this College to a Friend or Family Member?



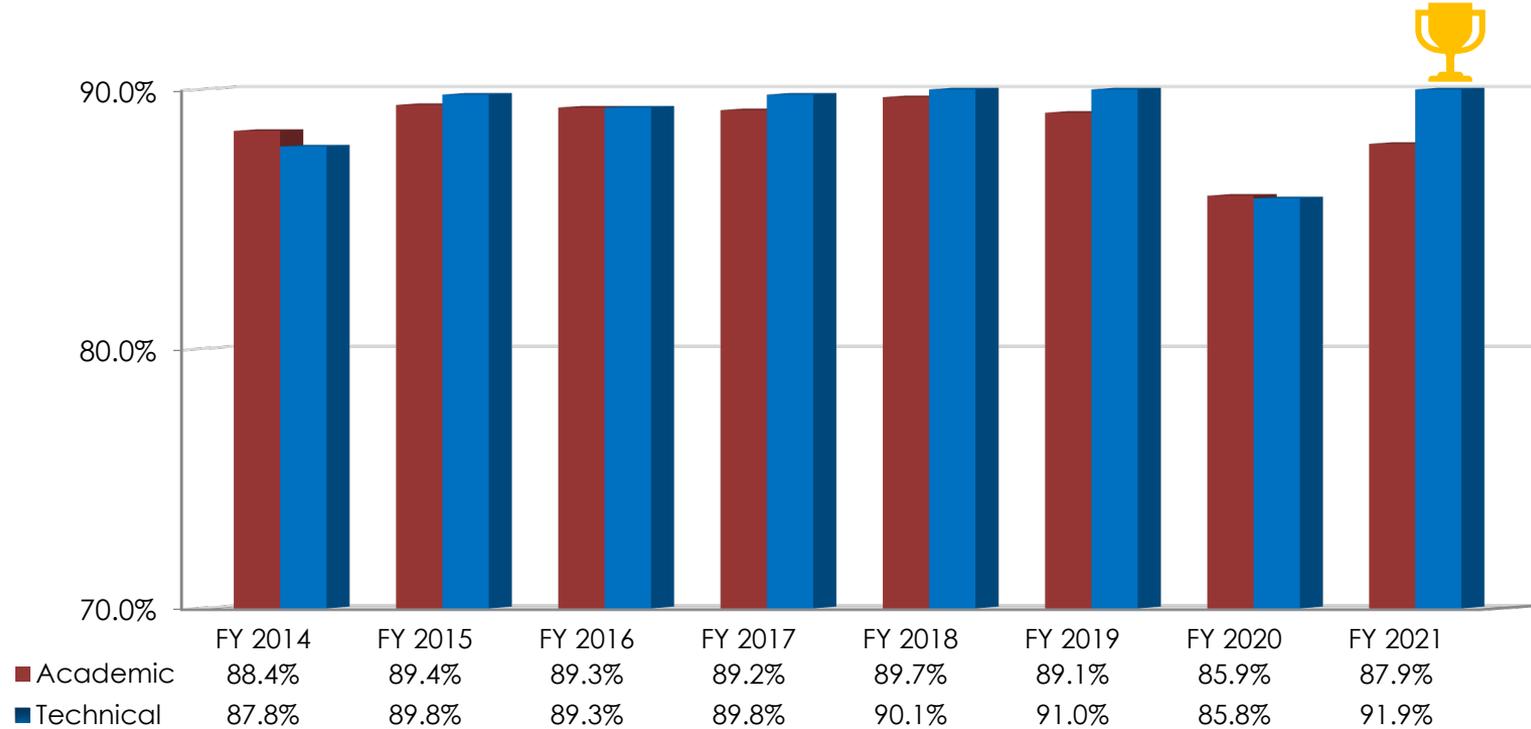
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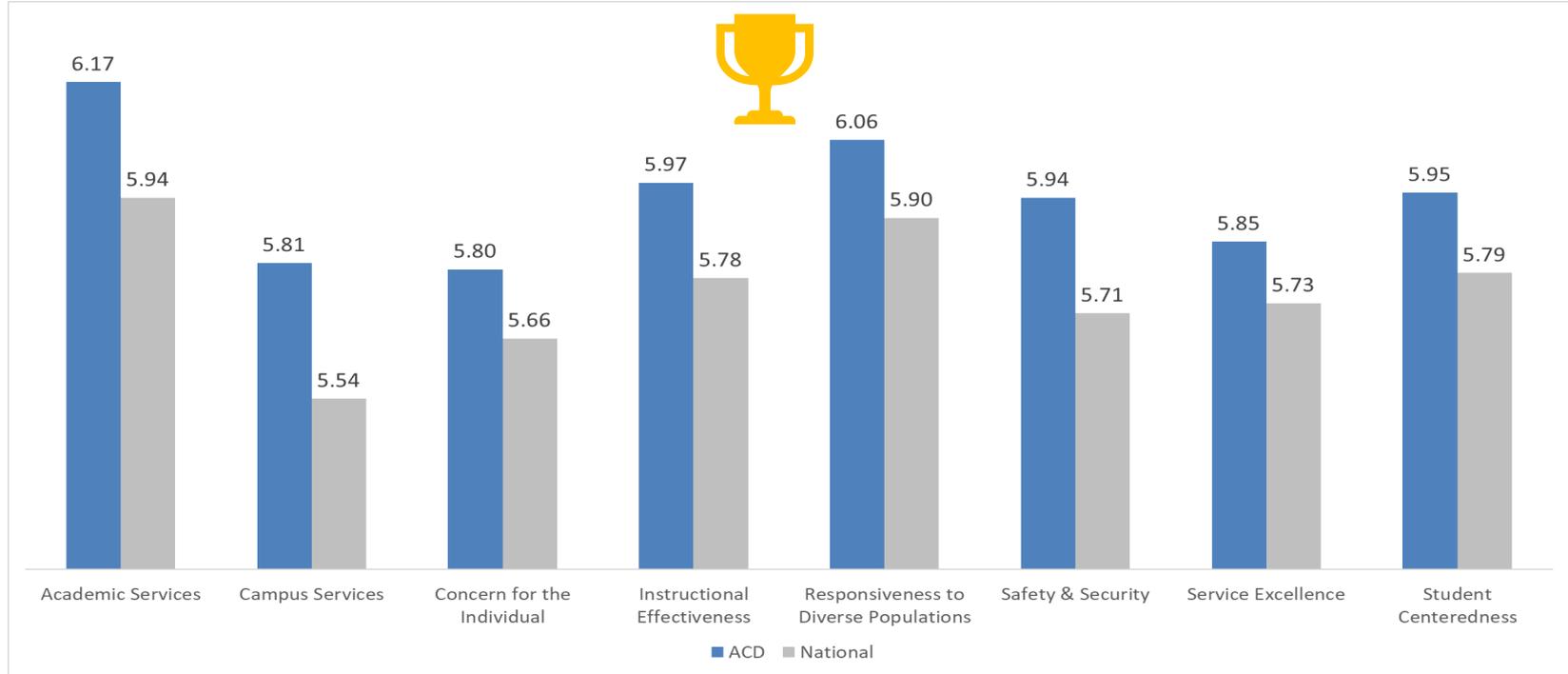
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Students Employed and/or Enrolled Within 6 Months of Graduation

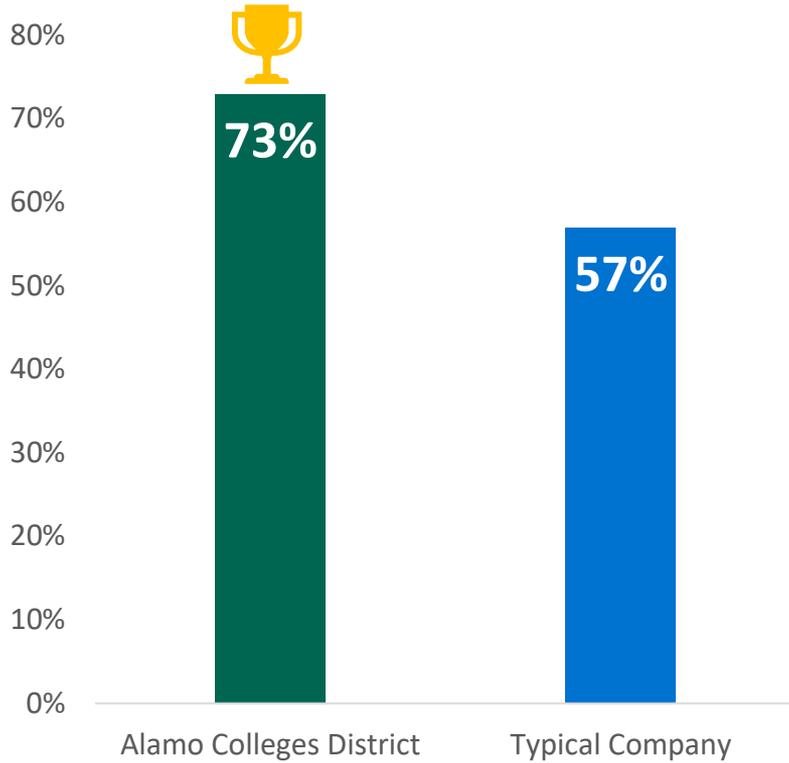


Noel Levitz Results – Spring 2022 | Student Satisfaction Scores



Great Place To Work Survey Results

"This is Great Place to Work"



Bond Rating



Moody's	AAA
S&P	AAA



Questions?



Appendices



Productive Grade Rates by Equity Subgroup

Demographic	Fall 2019	Fall 2020	Fall 2021	Fall 2022	Fall 2023
Asian	87.30%	88.55%	87.87%	86.37%	86.37%
Black Afr Amer	75.54%	74.35%	72.15%	71.82%	75.58%
Hispanic	76.94%	77.09%	76.14%	75.83%	77.21%
White	83.22%	83.78%	83.19%	83.34%	83.95%
Other	80.27%	81.42%	80.56%	84.53%	86.45%
Female	79.92%	79.96%	78.43%	77.9%	79.54%
Male	76.61%	76.79%	76.47%	76.3%	77.55%
Non-Vet	78.62%	78.64%	77.62%	77.17%	78.59%
Vet	77.87%	79.76%	77.98%	79.43%	80.94%
Overall	78.54%	78.73%	77.65%	77.27%	78.70%

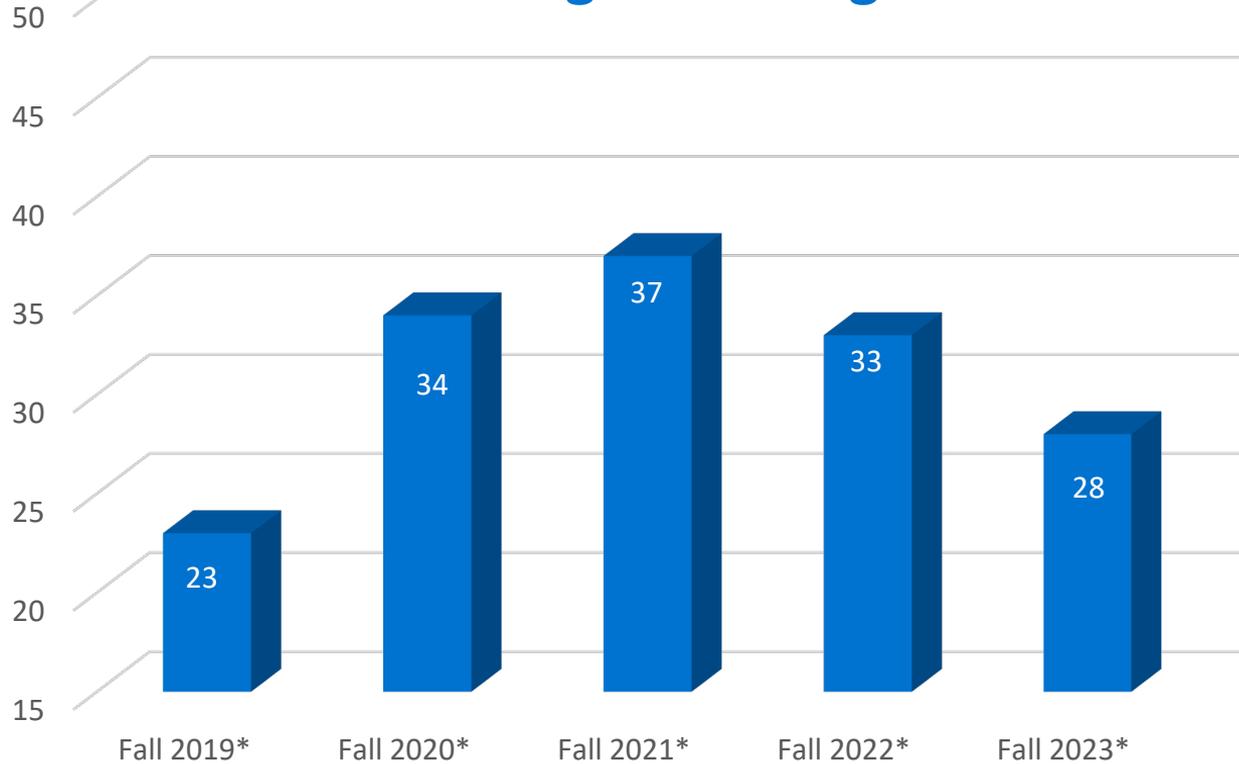
Fall to Fall Persistence Rates by Equity Subgroup

Demographic	Fall 2018 to Fall 2019			Fall 2019 to Fall 2020			Fall 2020 to Fall 2021			Fall 2021 to Fall 2022			Fall 2022 to Fall 2023*		
	FT	PT	Ttl	FT	PT	Ttl									
Male	67.9%	52.6%	60.1%	57.6%	38.2%	50.2%	64.4%	42.5%	54.5%	65.5%	51.0%	58.7%	63.1%	45.6%	56.1%
Female	71.7%	55.5%	64.0%	66.1%	49.3%	59.8%	68.8%	52.7%	62.1%	69.8%	52.2%	62.3%	67.8%	51.8%	61.4%
Vet	70.5%	54.7%	64.2%	54.7%	45.0%	52.2%	65.2%	48.1%	58.9%	61.0%	64.1%	62.2%	61.1%	46.4%	56.6%
Non-Vet	70.1%	54.1%	62.2%	62.6%	44.3%	55.7%	67.1%	48.1%	58.8%	68.2%	51.4%	60.7%	65.8%	49.0%	59.1%
Pell	68.2%	51.9%	60.6%	60.0%	42.0%	53.5%	66.0%	48.5%	59.3%	67.0%	51.7%	60.5%	65.0%	48.6%	58.5%
Non-Pell	72.6%	56.5%	64.3%	65.8%	47.3%	58.4%	67.4%	47.8%	58.4%	69.3%	51.7%	60.9%	66.7%	49.5%	59.8%
African-American	68.3%	50.8%	59.0%	63.9%	39.9%	53.5%	66.7%	44.8%	55.2%	60.5%	46.6%	53.7%	59.8%	47.3%	53.9%
Asian	80.4%	65.3%	74.0%	70.9%	50.7%	64.8%	77.0%	58.3%	71.0%	79.8%	61.3%	72.9%	70.5%	67.5%	69.4%
Hispanic	69.8%	53.5%	61.9%	61.5%	43.4%	54.7%	67.4%	47.6%	59.1%	68.5%	51.0%	60.7%	66.0%	49.1%	59.3%
White	70.7%	56.3%	63.8%	62.8%	49.4%	57.9%	63.6%	50.1%	57.7%	67.5%	56.6%	62.8%	65.8%	47.0%	58.7%
Other	67.5%	58.9%	63.0%	67.4%	48.6%	60.4%	68.5%	56.0%	61.8%	65.3%	52.5%	60.4%	69.1%	45.1%	61.0%

* Preliminary



Number of High-Challenge Courses



* Terms do not include Corequisite Lab courses



High-Challenge Courses

- ASTR 1303
- BIOL 2401, 2402
- BUSI 2305
- CHEM 1405, 1411
- COSC 1336, 1436
- ECON 2302
- ENGL 1302
- HIST 2327
- INRW 0420
- ITCC 1414
- ITSC 1305
- MATH 0320, 0410, 1314, 1324, 1325, 1332, 1342, 1414, 2412, 2413, 2414
- PHIL 2303
- SPCH 1311, 1315



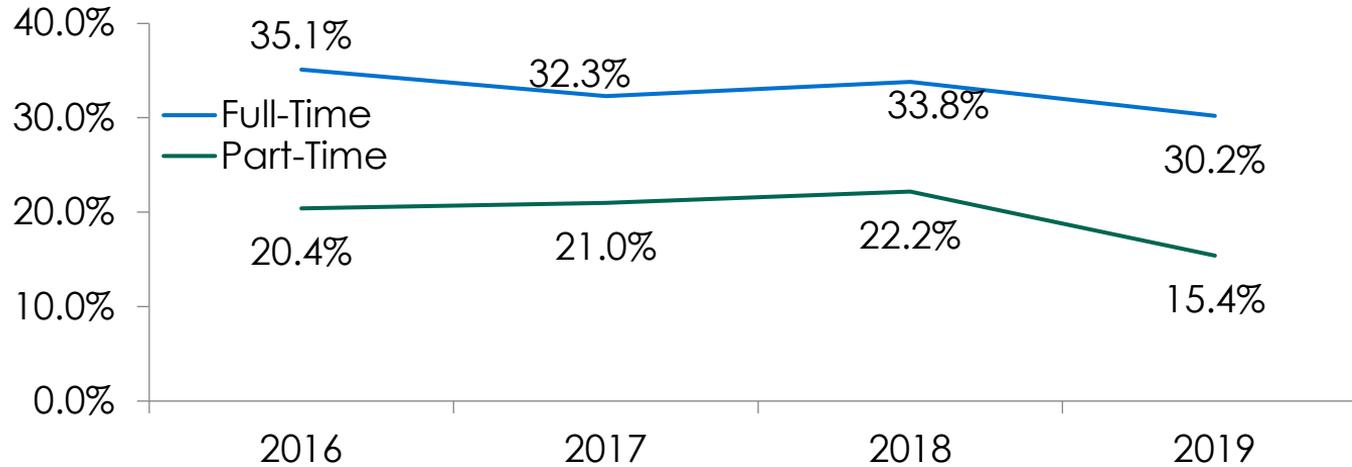
3-Year Graduation Rates by Equity Subgroup

Demographic	Fall 2016 Cohort			Fall 2017 Cohort			Fall 2018 Cohort			Fall 2019 Cohort			Fall 2020* Cohort		
	FT	PT	Total	FT	PT	Total									
Male	27.4%	11.5%	18.2%	23.6%	12.7%	17.7%	25.6%	14.3%	19.8%	23.3%	8.0%	17.5%	31.0%	10.8%	21.9%
Female	33.3%	14.6%	22.6%	32.8%	15.9%	23.7%	34.1%	17.1%	26.0%	29.4%	12.4%	23.1%	33.7%	13.4%	25.3%
Vet	36.1%	26.0%	32.0%	40.9%	27.0%	35.3%	35.8%	23.4%	30.8%	31.6%	22.6%	29.2%	34.4%	15.5%	27.2%
Non-Vet	30.3%	12.9%	20.1%	28.3%	14.2%	20.6%	30.3%	15.7%	23.1%	26.6%	10.2%	20.4%	32.6%	12.2%	23.8%
Pell	30.7%	13.9%	20.9%	26.8%	14.6%	20.2%	30.9%	16.4%	24.1%	25.2%	9.9%	19.7%	32.5%	12.4%	24.4%
Non-Pell	30.4%	12.3%	20.1%	31.1%	14.2%	22.2%	29.8%	15.2%	22.2%	28.9%	11.1%	21.9%	32.7%	12.1%	23.4%
African-American	23.3%	12.2%	16.5%	24.1%	10.9%	15.8%	29.6%	14.8%	21.8%	26.3%	7.6%	18.2%	29.2%	13.1%	20.75
Asian	42.7%	20.8%	32.5%	34.2%	15.1%	23.7%	50.0%	20.8%	37.6%	33.8%	10.1%	26.6%	43.7%	15.0%	34.4%
Hispanic	30.9%	13.0%	20.3%	28.4%	13.6%	20.3%	29.3%	15.3%	22.5%	26.1%	10.1%	20.1%	33.0%	12.3%	24.3%
White	29.9%	13.6%	21.5%	30.4%	18.8%	24.5%	33.0%	17.0%	25.3%	28.9%	12.8%	23.0%	30.6%	11.5%	22.4%
Other	34.0%	10.7%	19.7%	28.7%	20.7%	24.9%	28.6%	22.0%	25.1%	23.6%	15.0%	20.4%	32.9%	10.7%	21.3%

* Preliminary



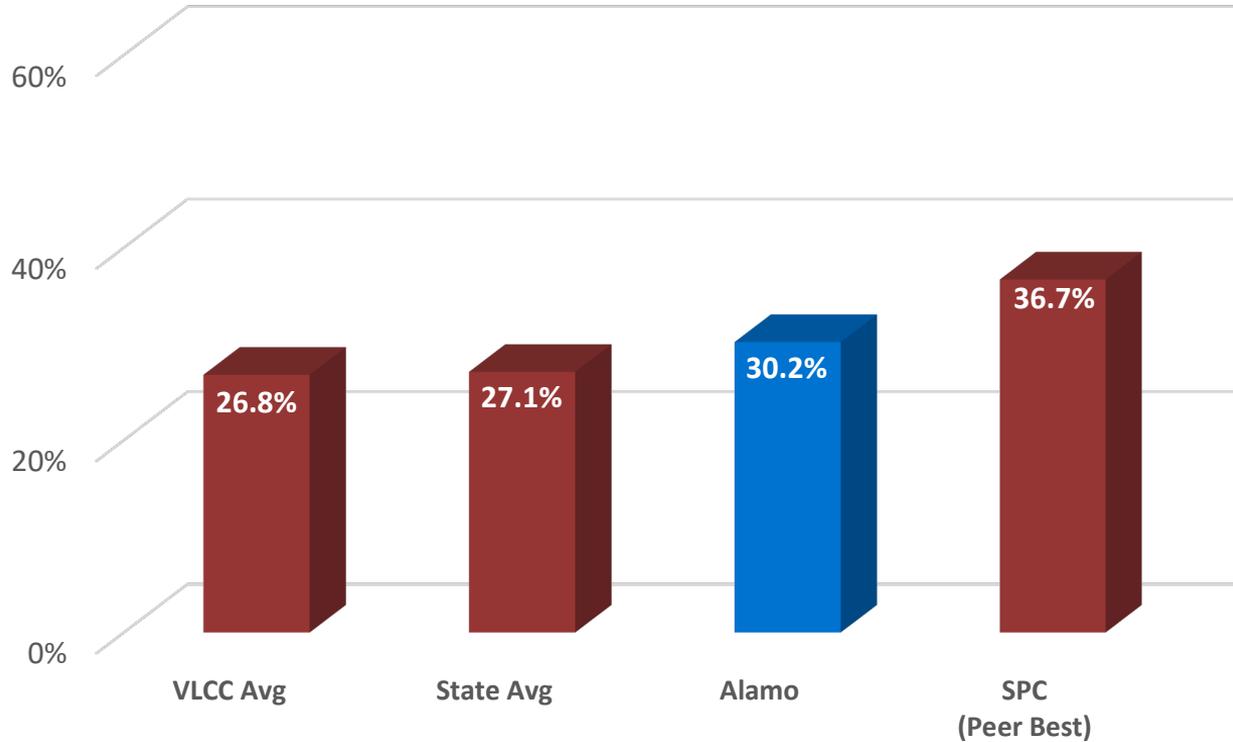
4-Year Freshmen Graduation Rates



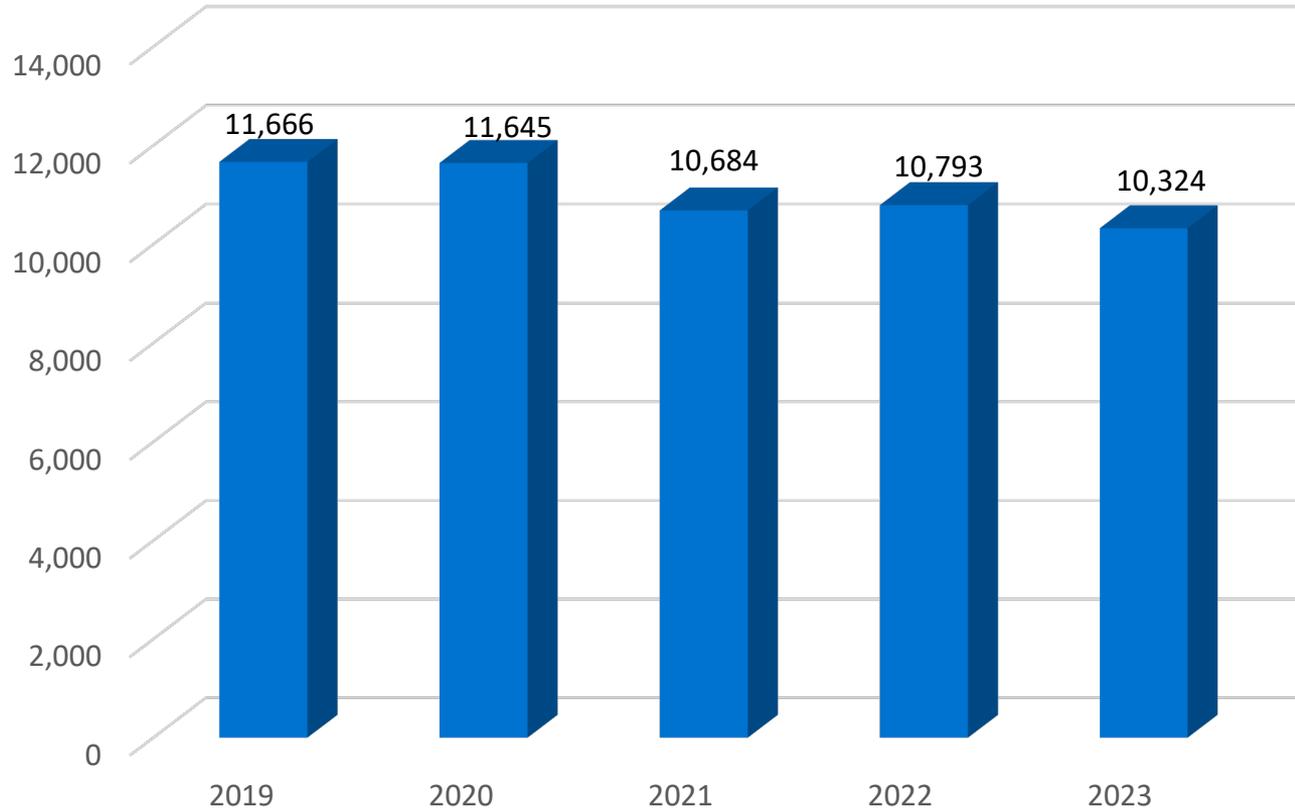
	2016		2017		2018		2019	
	FTIC	Grads	FTIC	Grads	FTIC	Grads	FTIC	Grads
FT	3,205	1,125	3,743	1,210	4,231	1,428	6,240	1,885
PT	4,395	900	4,423	928	4,072	906	3,741	577



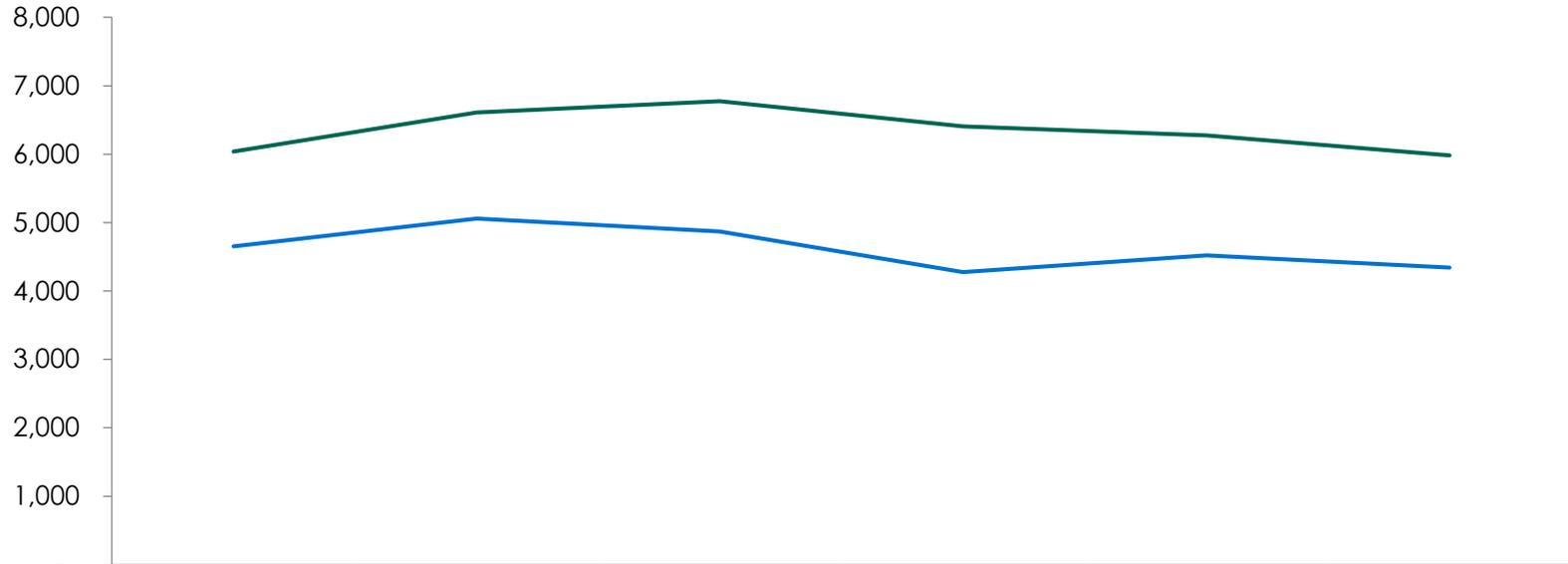
4-Year Full-Time Freshmen Graduation Rates



Degrees and Certificates Awarded

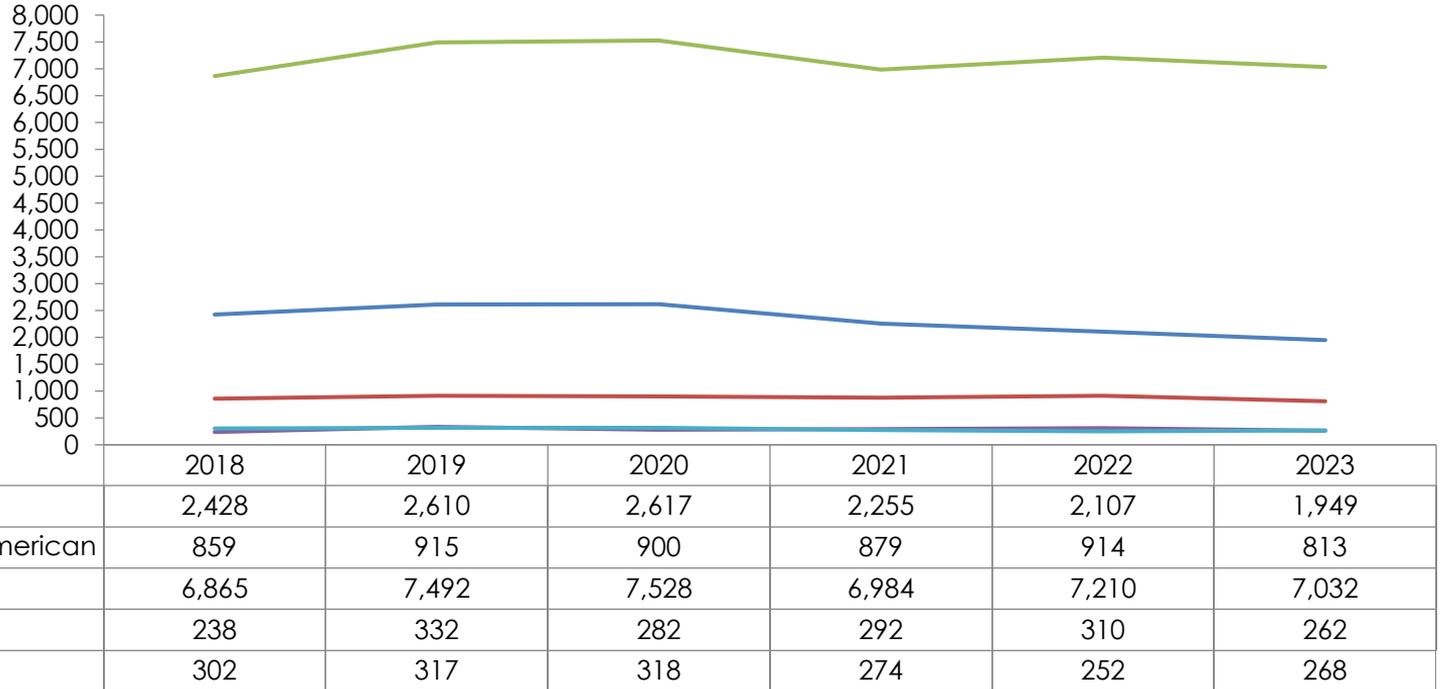


Degrees & Certificates Awarded by Gender

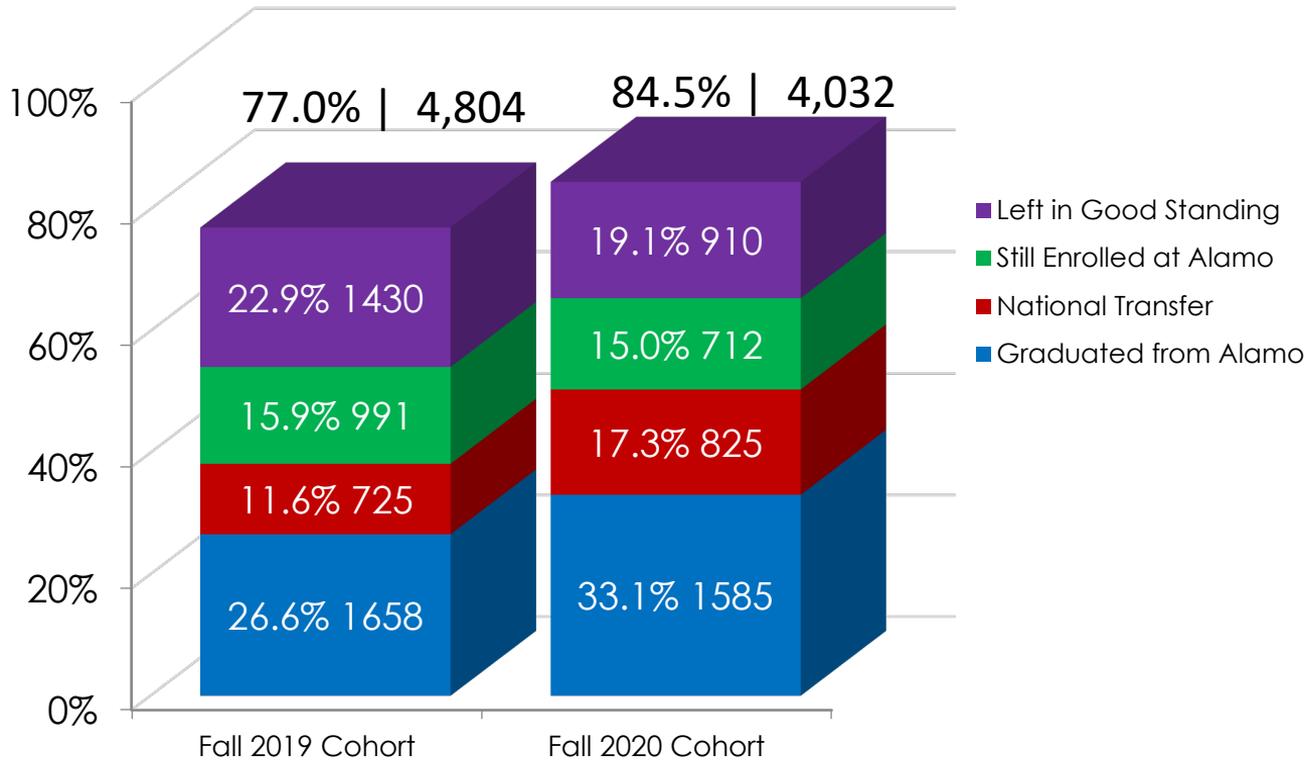


	2018	2019	2020	2021	2022	2023
Male	4,651	5,057	4,872	4,277	4,520	4,342
Female	6,041	6,609	6,773	6,407	6,273	5,982

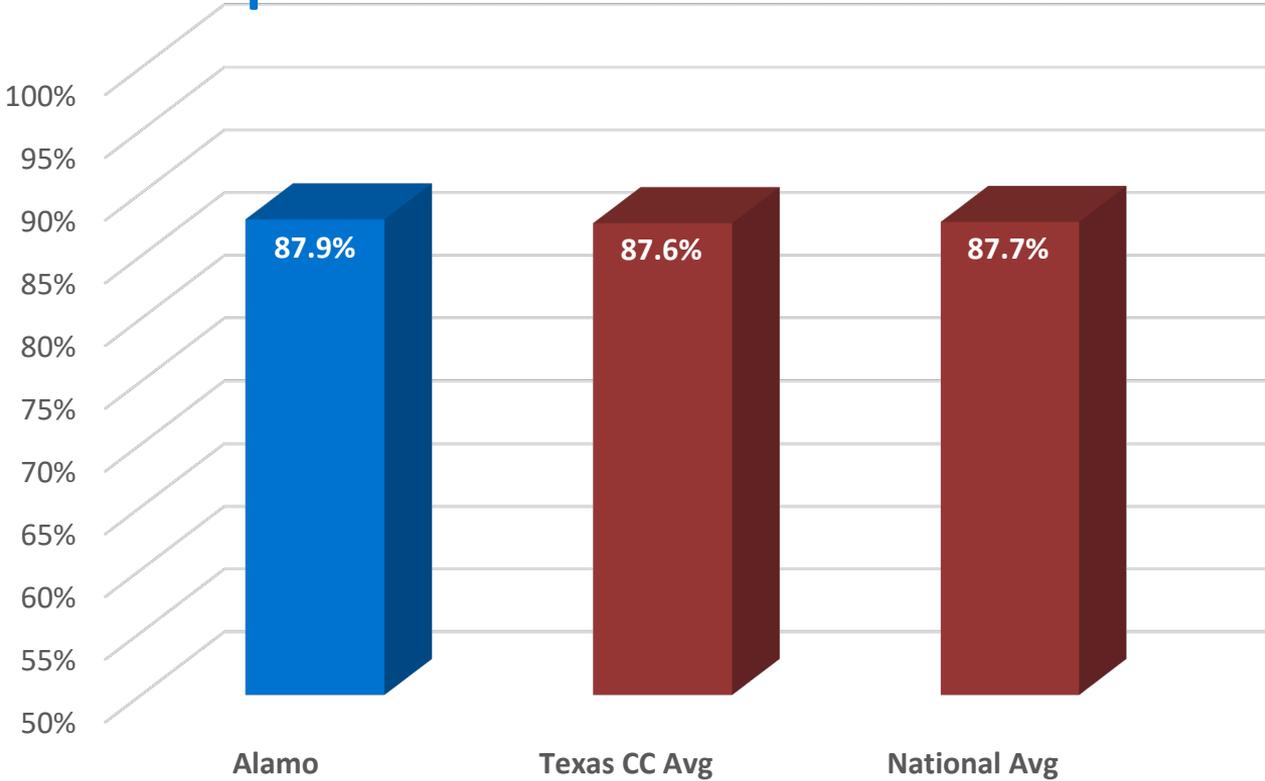
Degrees & Certificates Awarded by Ethnicity



Fall Full-Time FTIC 3-Year Tracking



Percentage of Students Rating their Entire Educational Experience as “Good or Excellent”





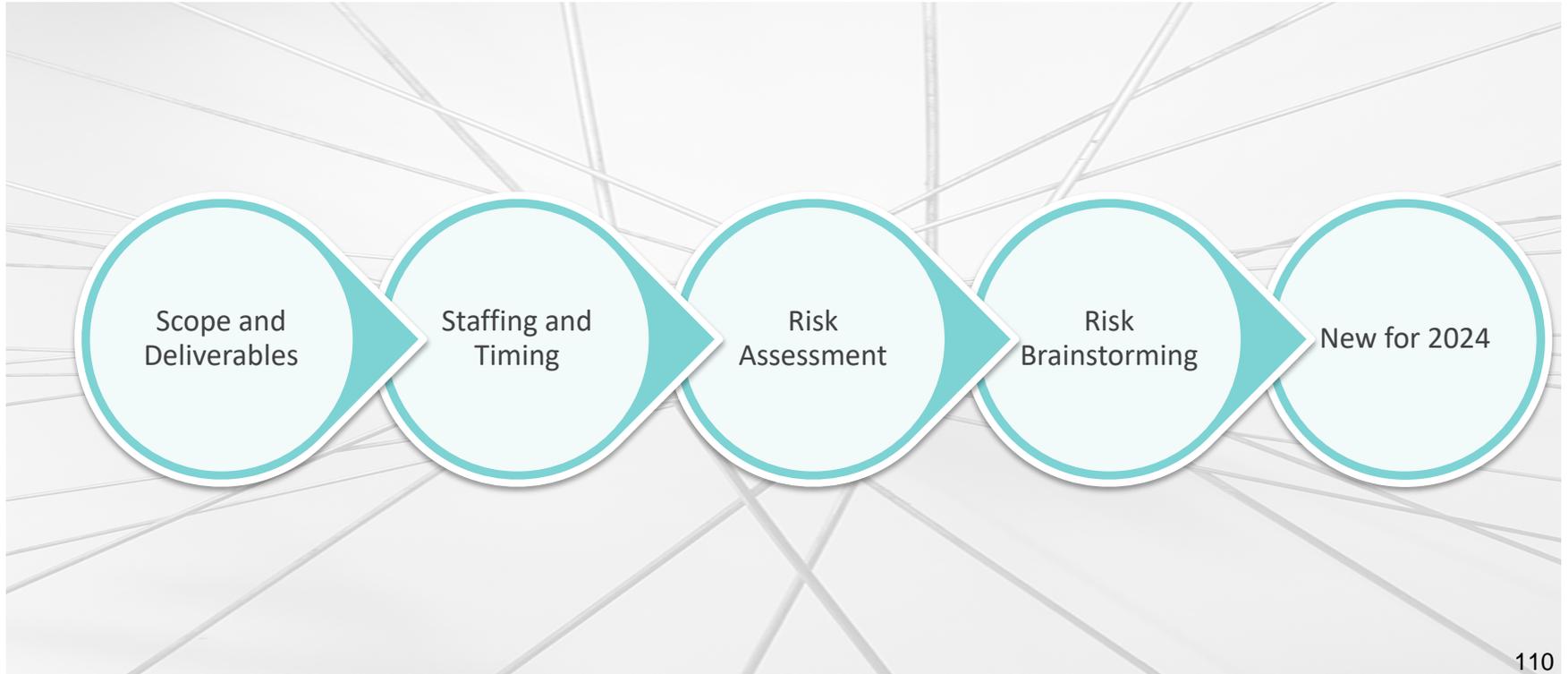
We'll get you there.

CPAs | CONSULTANTS | WEALTH ADVISORS

Alamo Community College District

2024 Audit Planning Presentation

Agenda



110



Scope of Services and Deliverables

Opinion on the financial statements for the year ending August 31, 2024 (District Financial Audit, NLC Financial Audit and 4 College reviews)

Opinion on internal controls over financial reporting and compliance in accordance with *Government Auditing Standards*

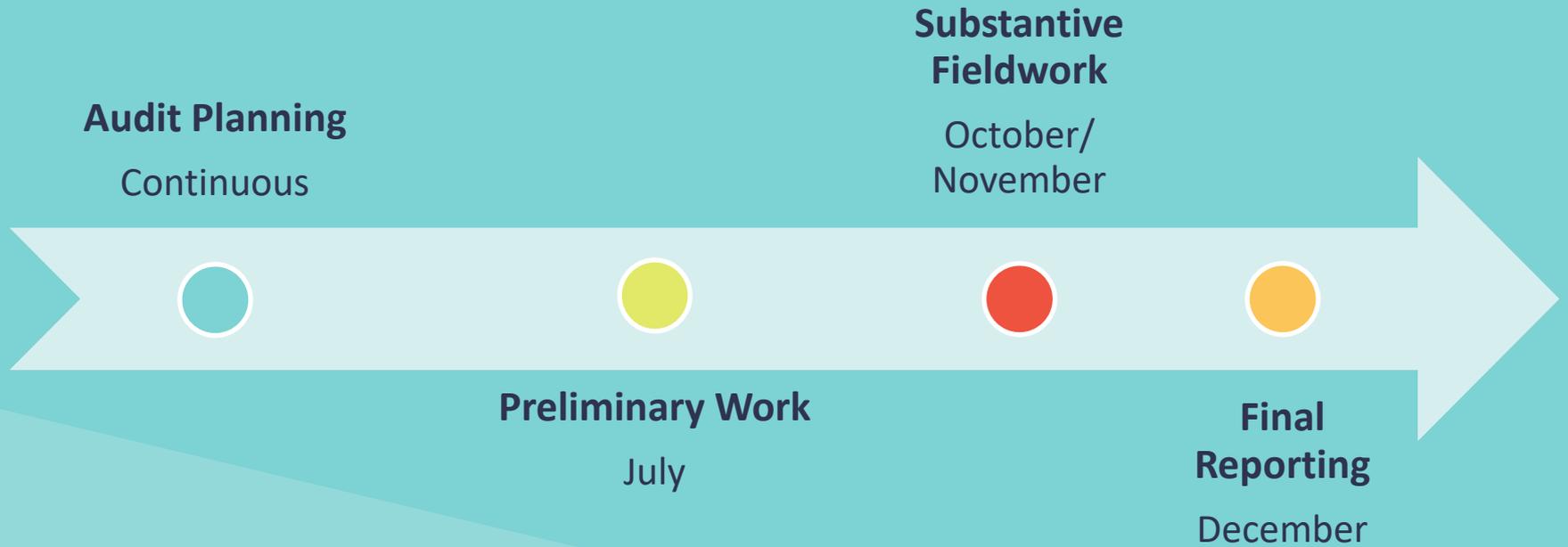
Opinion on internal control over compliance with major program requirements in accordance with *Uniform Guidance*

Governance communication letter

Management letter, if applicable



Staffing and Timing – District and NLC Financial Audits

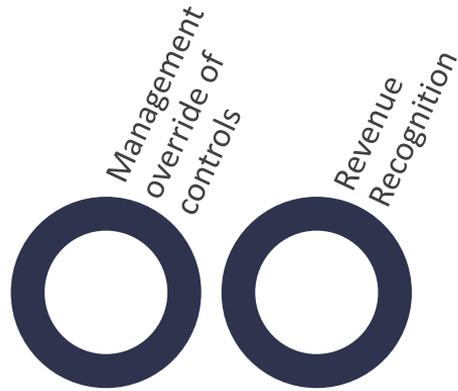


Any items of significance, warranting communication with governance, that arise throughout the audit process will be promptly communicated. If you do not hear from us prior to the final audit presentation, everything went as planned and discussed here today.

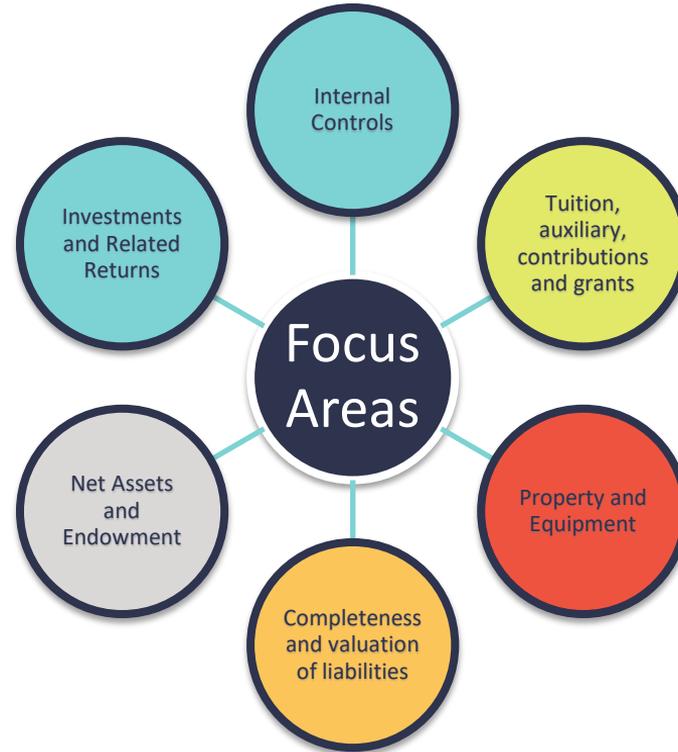


Risk Assessment

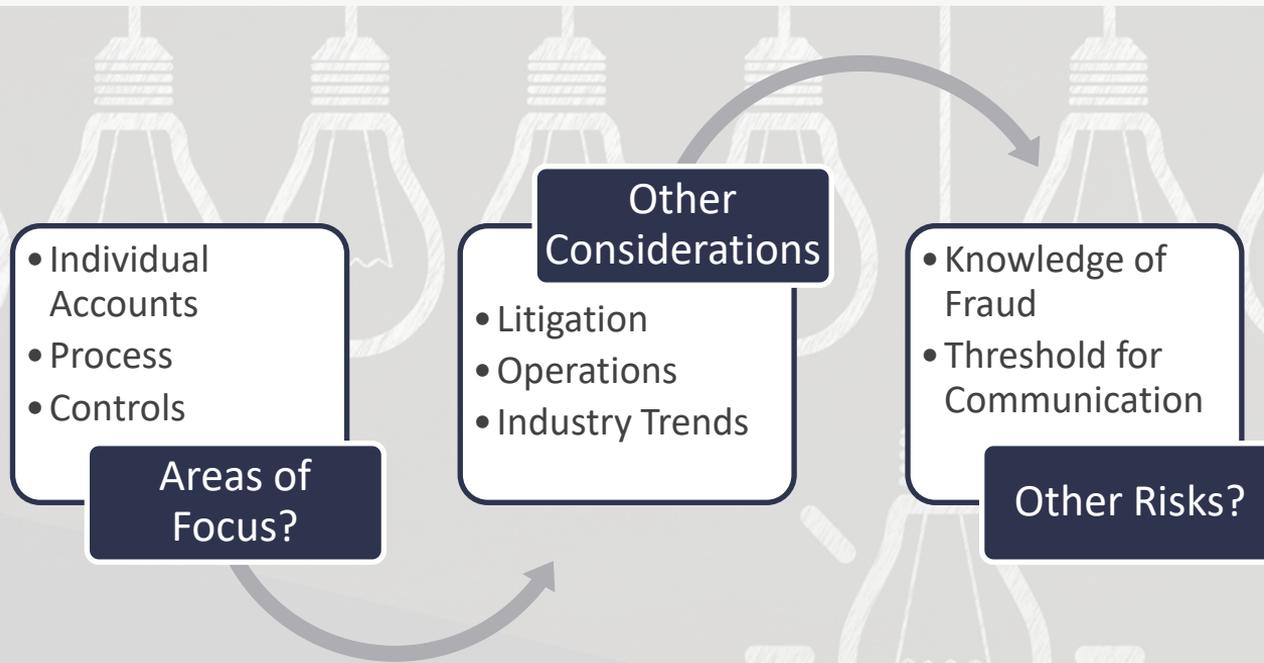
Significant Risks



Areas of Focus



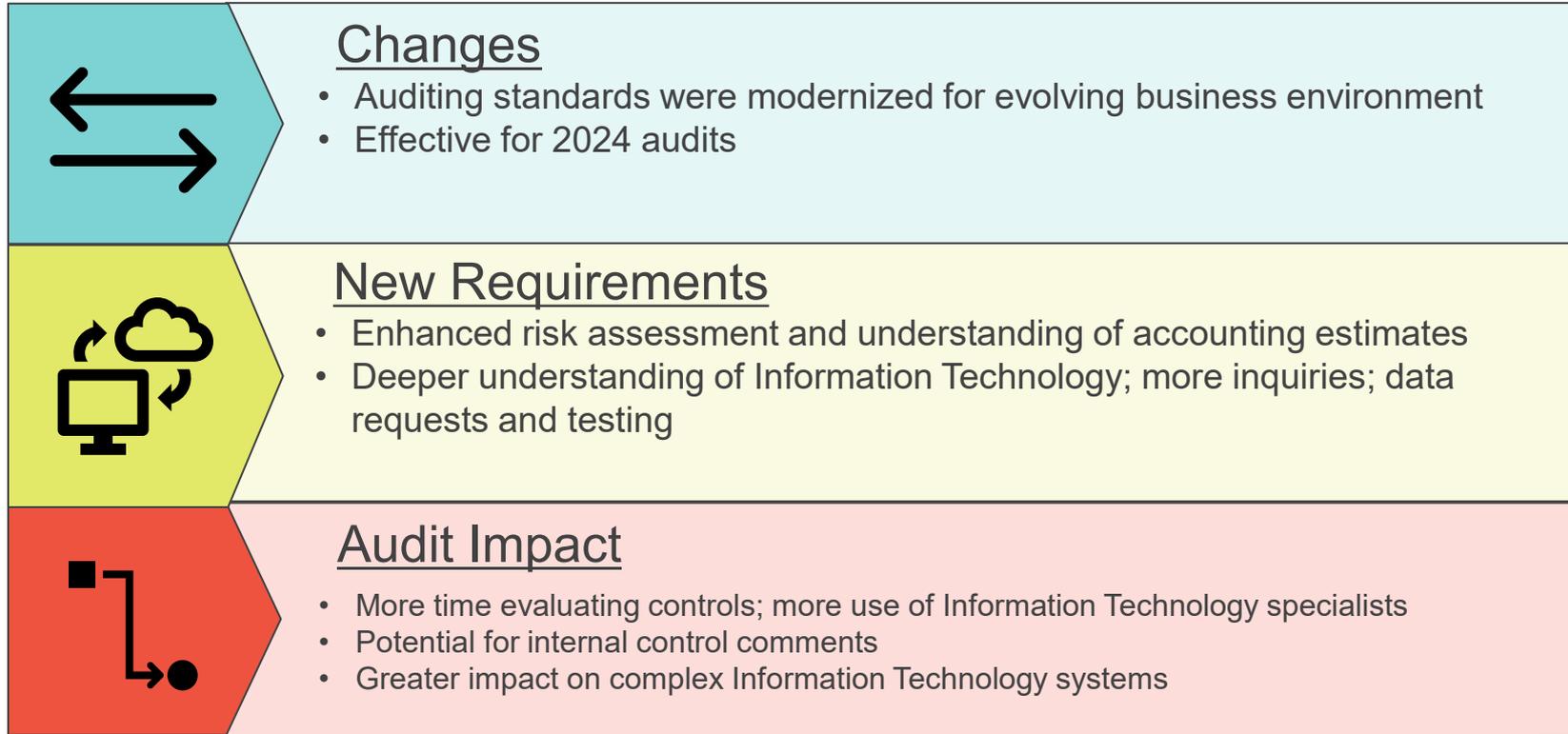
Risk Brainstorming



As independent auditors, we work **for** governance and work **with** management to accomplish the audit. Your input is valued as we develop our audit plan and approach.



New for 2024 Auditing Standards



2024 Trends in Higher Education



Higher Education Outlook (Moody's and Fitch)



Enrollment



Financial Environment



Information Technology and AI



Scrutiny of Higher Education



Daniel Persaud, CPA
Principal
Clifton.auditor@claconnect.com
612-397-3084



CLAconnect.com

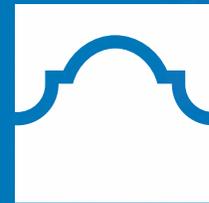


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Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.

FY 2025 Debt Management Plan

Sean Mullen, CTP, CFP®
Treasurer
Finance & Fiscal Services



ALAMO
COLLEGES
DISTRICT



Malcolm Baldrige
National Quality Award
2018 Award Recipient



Board Policies in Support of Charges

C.3.1 Debt Management

- *To ensure prudent debt management practices*

Charges to the Chancellor

Monitored Goals

- *General Obligation Bonds and Maintenance Tax Notes*



Alamo Colleges District is one of only 3 Community College Districts in Texas and 10 Nationally with AAA/Aaa ratings from both Standard & Poor's (S&P) and Moody's



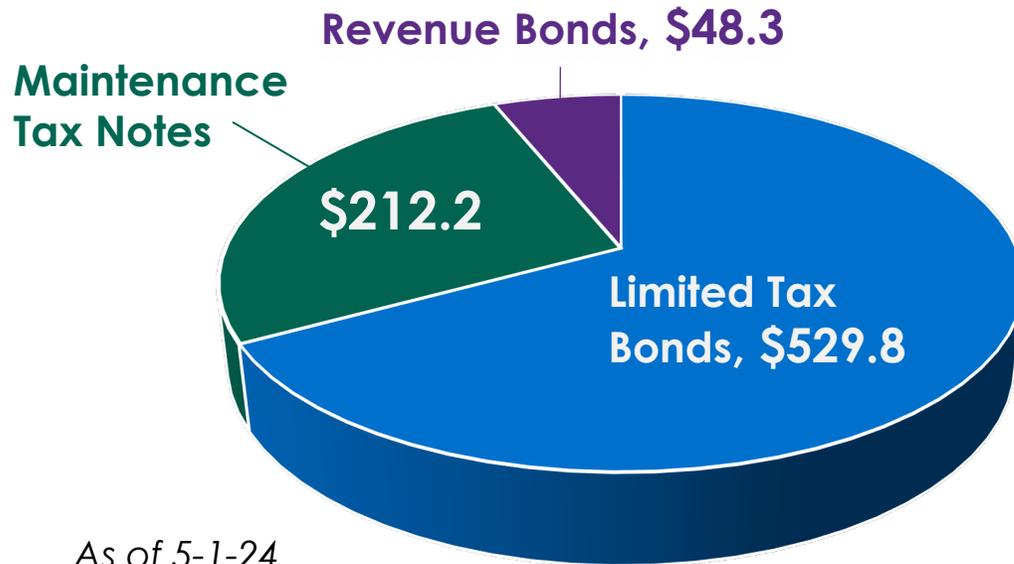
Agenda

- Overview of Alamo's Debt/Tax Rate
- Debt Management Goals & Long Range Planning
- Recommended FY 2025 Plan
- Next Steps



Debt Portfolio and Tax Rate

Total Debt: \$790.3 Million



Alamo Colleges District Tax Rate

Current Property
Tax Rate =
\$0.14915

\$0.10776 goes
to Operations
(M&O)

\$0.04139 goes
to pay Debt
(I&S)

As of 5-1-24

Detailed information presented in:
Annual Budget Book
Annual Comprehensive Financial Report



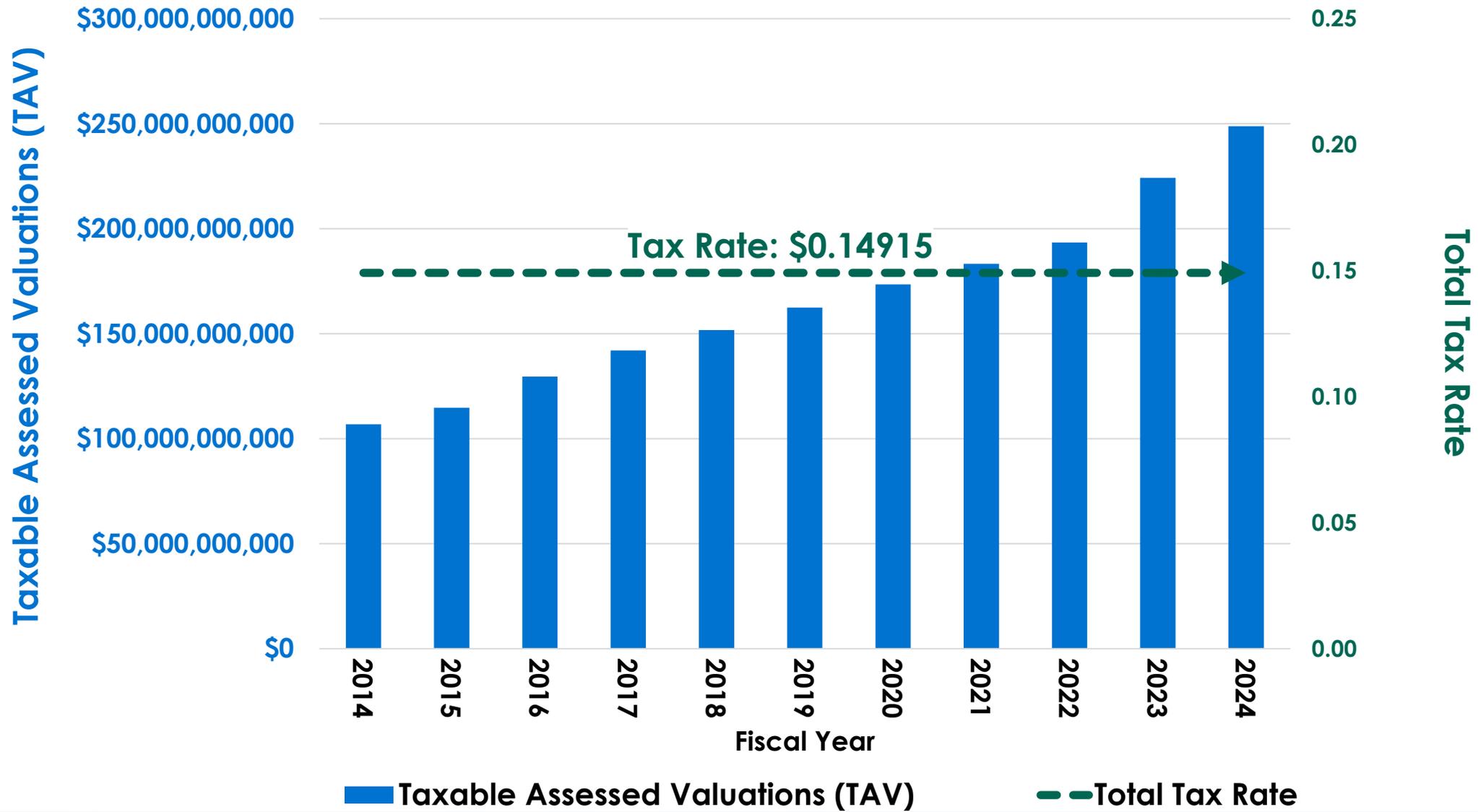
Debt Management Goals & Long Range Planning



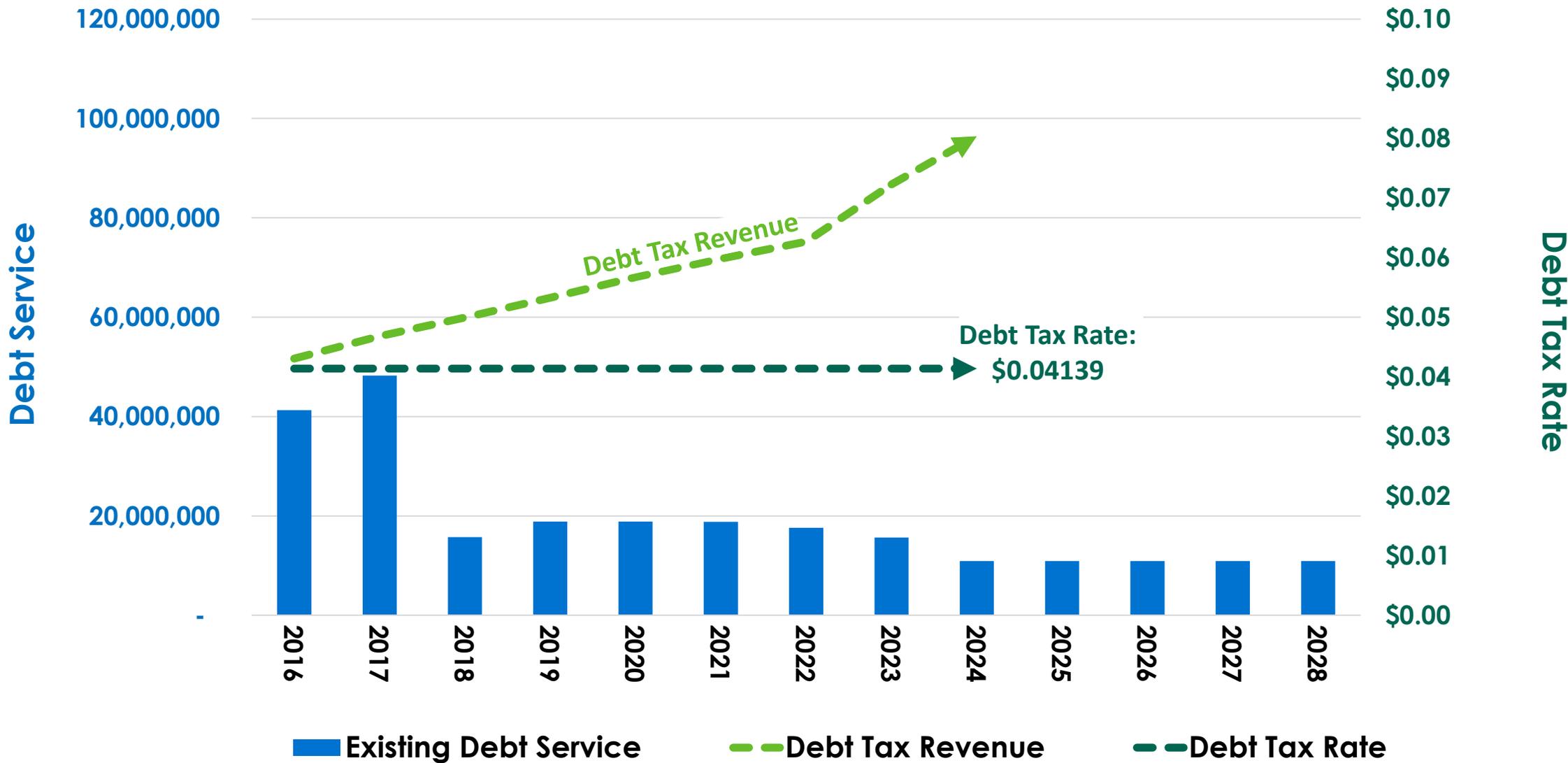
Goals

1. Manage Tax Rate through:
 - Strategic Issuances
 - Paying off debt early (Defeasance)
 - Refinancing our debt for better rates (Refunding)
2. Maintaining our AAA/Aaa bond ratings through management of amount of leveraged debt
3. Manage capacity to allow for future needed debt issuance

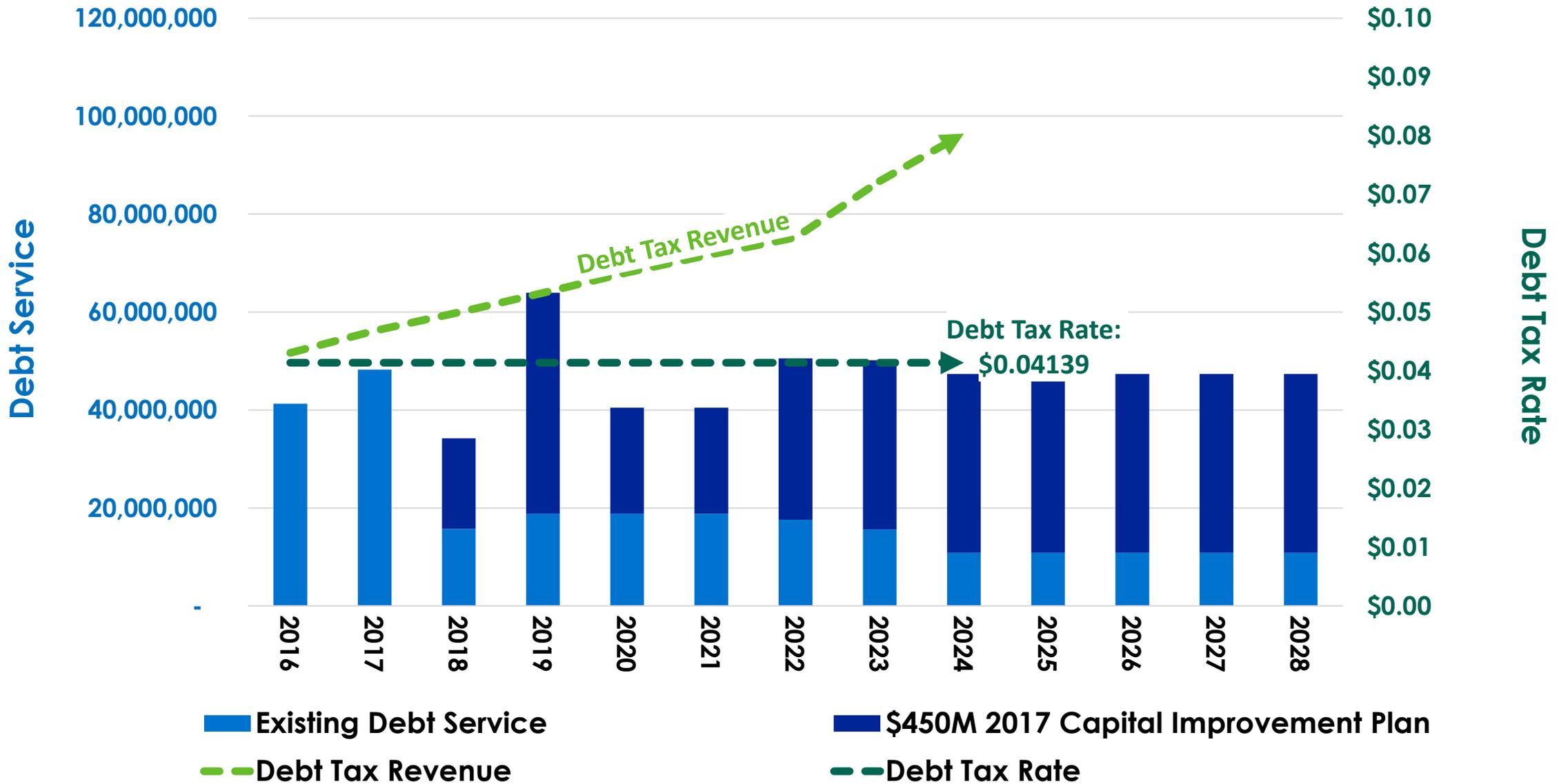
Property Value Growth: **NO CHANGE IN TAX RATE**



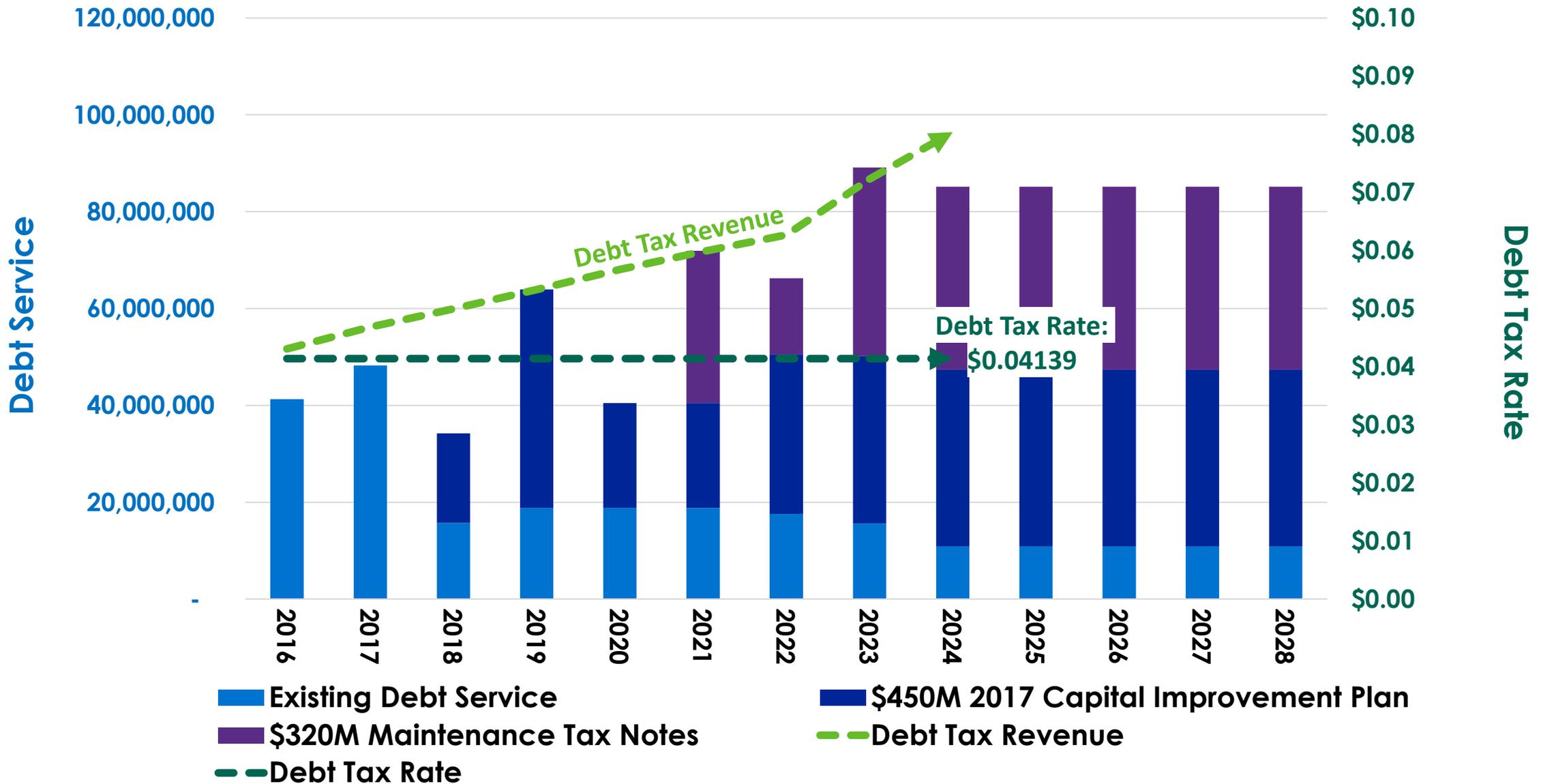
Managing Debt Capacity & Stable Tax Rate



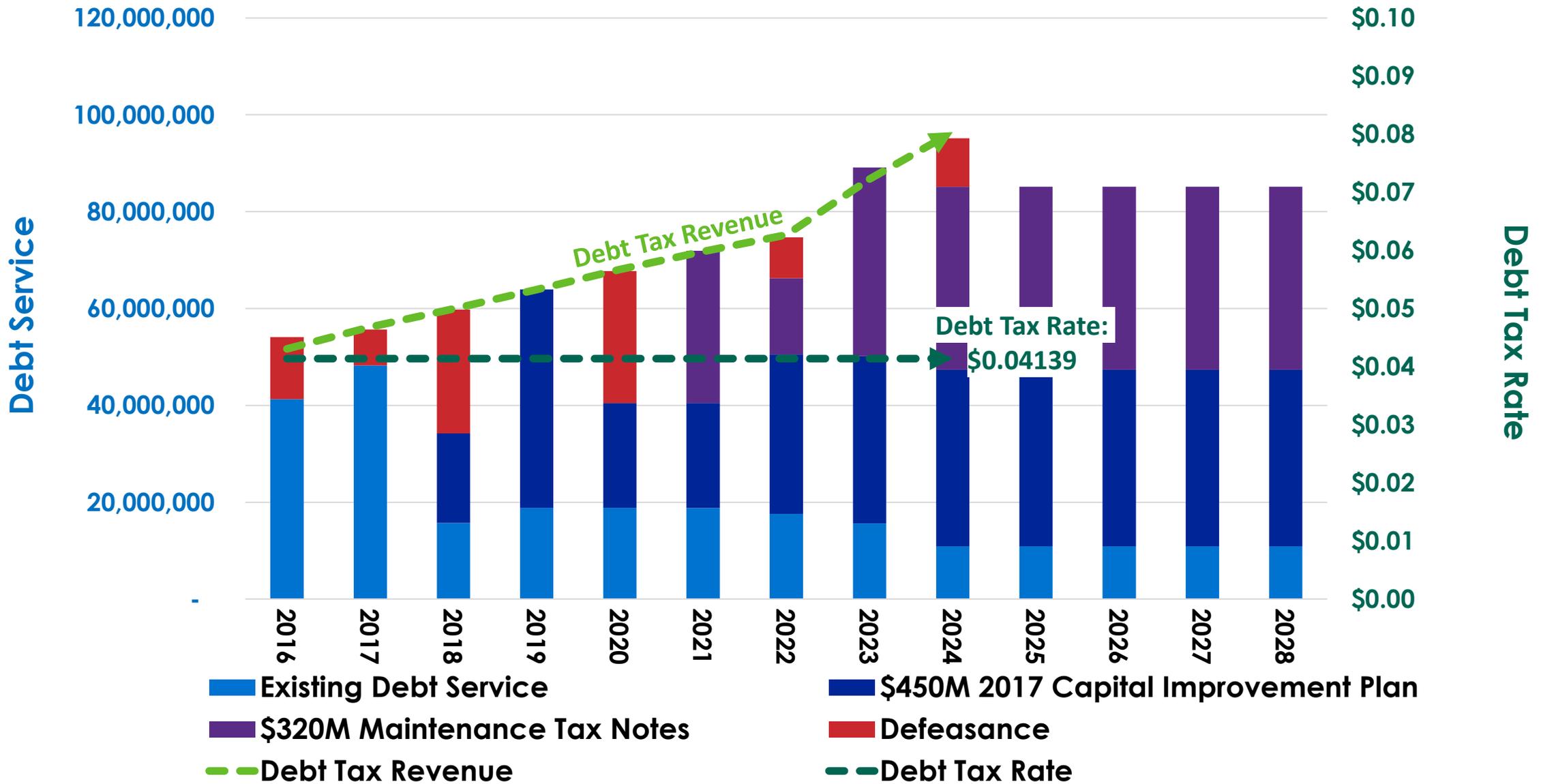
Managing Debt Capacity & Stable Tax Rate



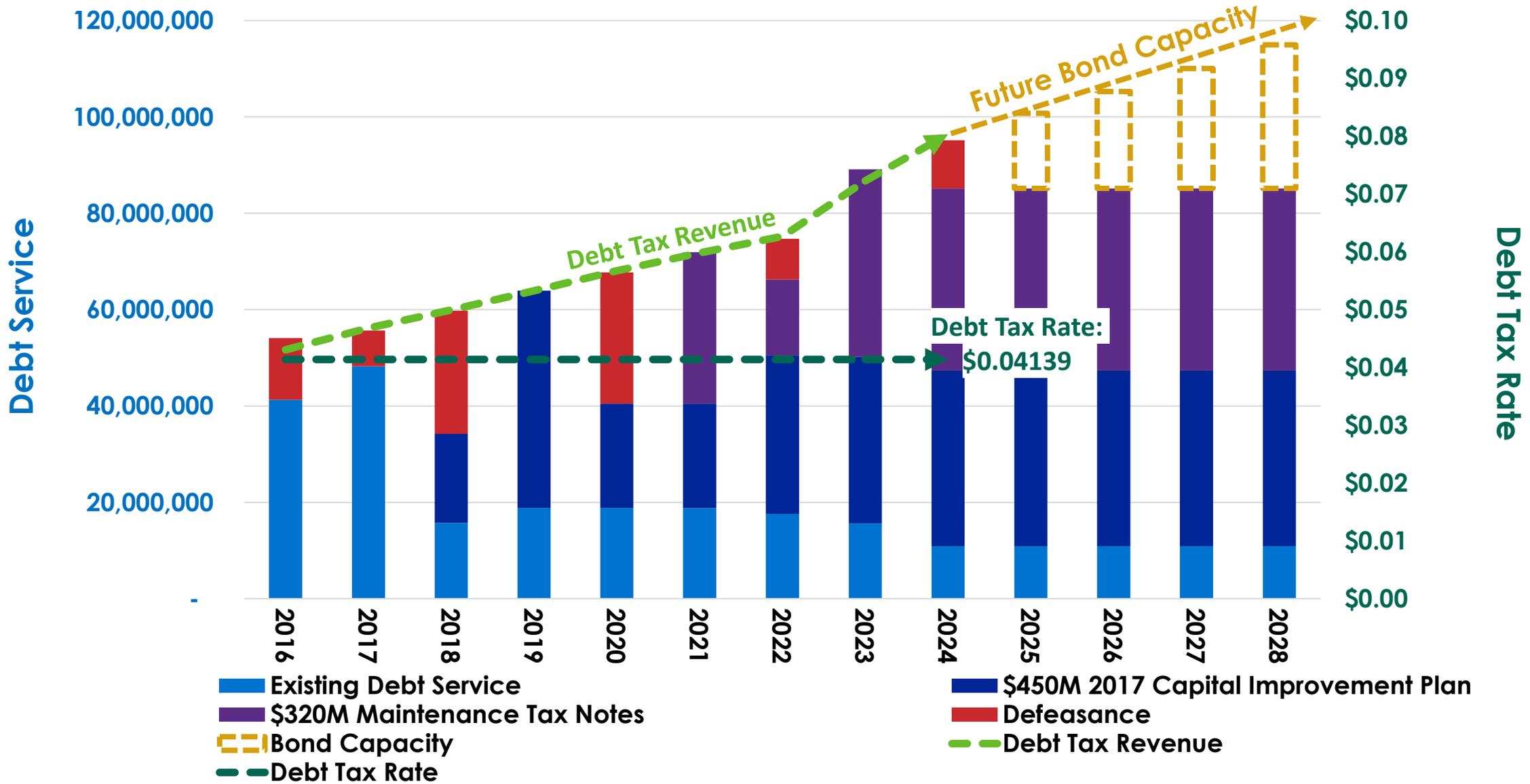
Managing Debt Capacity & Stable Tax Rate



Managing Debt Capacity & Stable Tax Rate



Managing Debt Capacity & Stable Tax Rate



FY 2025 Debt Management Plan



Recommendations FY 2025 Debt Mgmt. Plan

1. Defease up to \$20 million of the District's callable bonds

- Current estimated Net Present Value savings \$9 million on \$19.7 million defeasance
- Continue to level off future Limited Tax debt service requirements
- Mechanism to manage our tax rate and create capacity for future issuances

2. Monitor refunding opportunities for existing bonds

- \$46 million currently available for refunding + \$40 million becoming available in November 2024
- Current estimate of \$5.6 million in Net Present Value savings (~6% of par amount)

Savings estimates as of 4-08-24



Future Voter Bond Authorization

Assumptions:

- Continue current plan of defeasing bonds over next 2 years
- We expect moderate growth in Property Values
- Capacity for Bond Election in 2025
- **No increase to debt tax rate**



Next Steps – Board Action Needed

May 2024 Board Action Requested for:

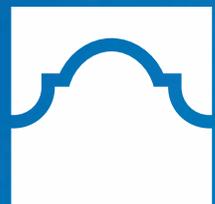
- Approval of FY 2025 Debt Management Plan
- Approval of Annual Review of Debt Mgt. Policy (no changes)

Future Board Action Needed (August 2024):

- Parameter Order for Ltd. Tax Defeasance (FY 2025) to allow for prepayment of outstanding debt



Thank you.



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DISTRICT



Debt Management Team

- Alamo Colleges District Staff
 - Lisa L Mazure, MSA, CPA
 - Ross Laughead, JD
 - Sean Mullen, CTP, CFP
- Hilltop Securities- Municipal Advisor
 - Raul Villasenor, Managing Director
 - Michelle Aragon, Director
- Norton Rose Fulbright US LLP- Bond Counsel
 - Stephanie Leibe, Partner
 - Matt Lee, Sr. Associate



Status of FY 2024 Plan (May 2023)

- Plan: **Add “Method of Sale” section to Debt Mgt. Policy**
 - ✓ Done; May 2023
- Plan: **Establish new Underwriting Pool**
 - ✓ Done; July 2023; 14 firms selected
- Plan: **Maintain stable tax rate**
 - ✓ Done; No rate change for FY 2024 (Tax Year 2023)
- Plan: **Defeasance % of Series 2012 Ltd. Tax Bonds**
 - ✓ Done; Parameter Order approved August 2023
 - ❑ Pending; Up to \$15.35M defeasance to occur by August 2024
- Plan: **Monitor current refunding opportunities**
 - On-going; No refundings were completed in FY23 as the estimated savings did not meet the District Policy’s minimum threshold.



Manage Debt to Maintain a Stable Tax Rate

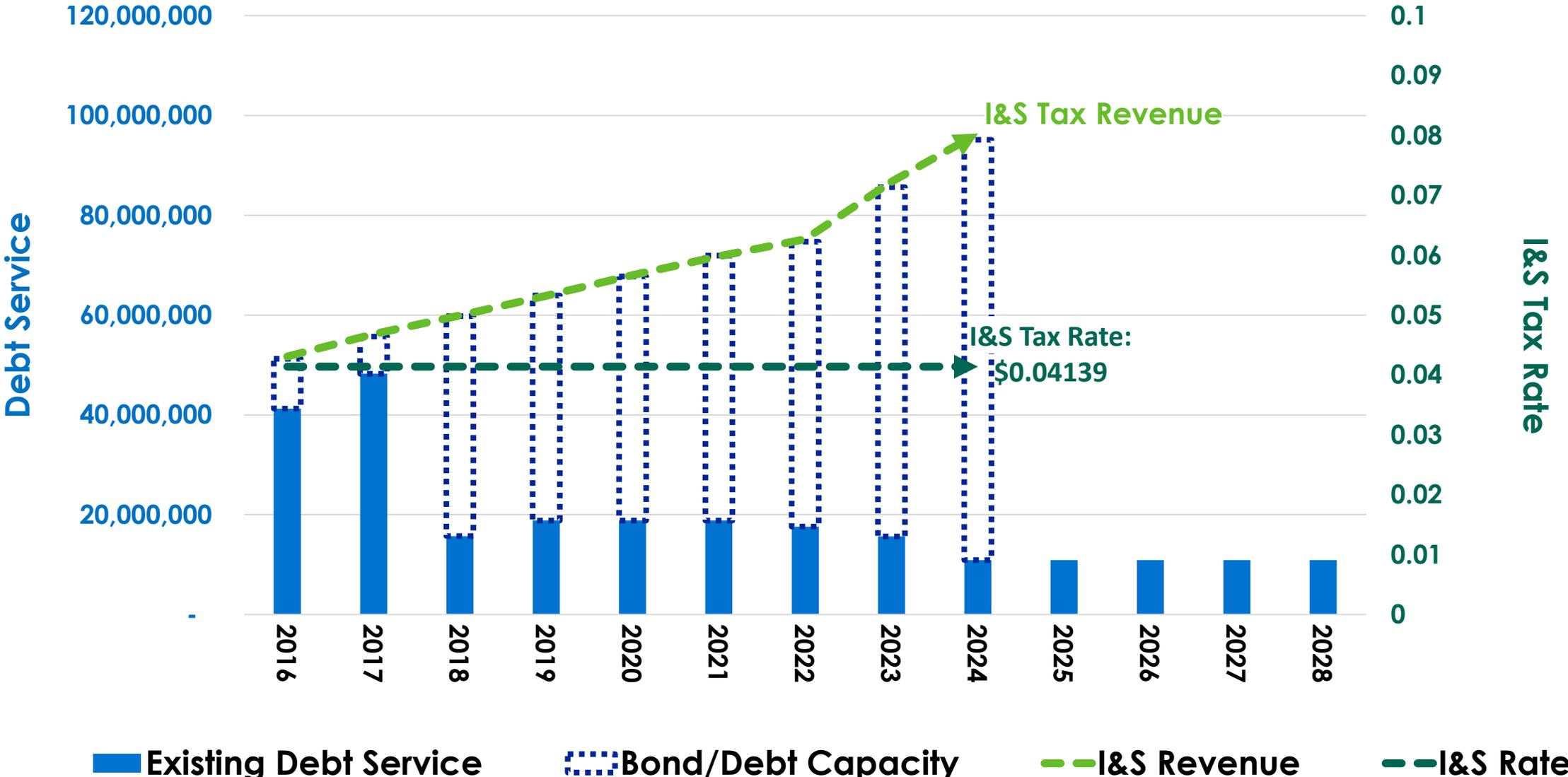
\$121.4 Million Net Present Value savings from refinancing and prepayment of bonds over past 10 years

No tax rate increase for \$450M 2017 CIP and \$320M Maintenance Tax Notes

No tax rate increase in over a decade

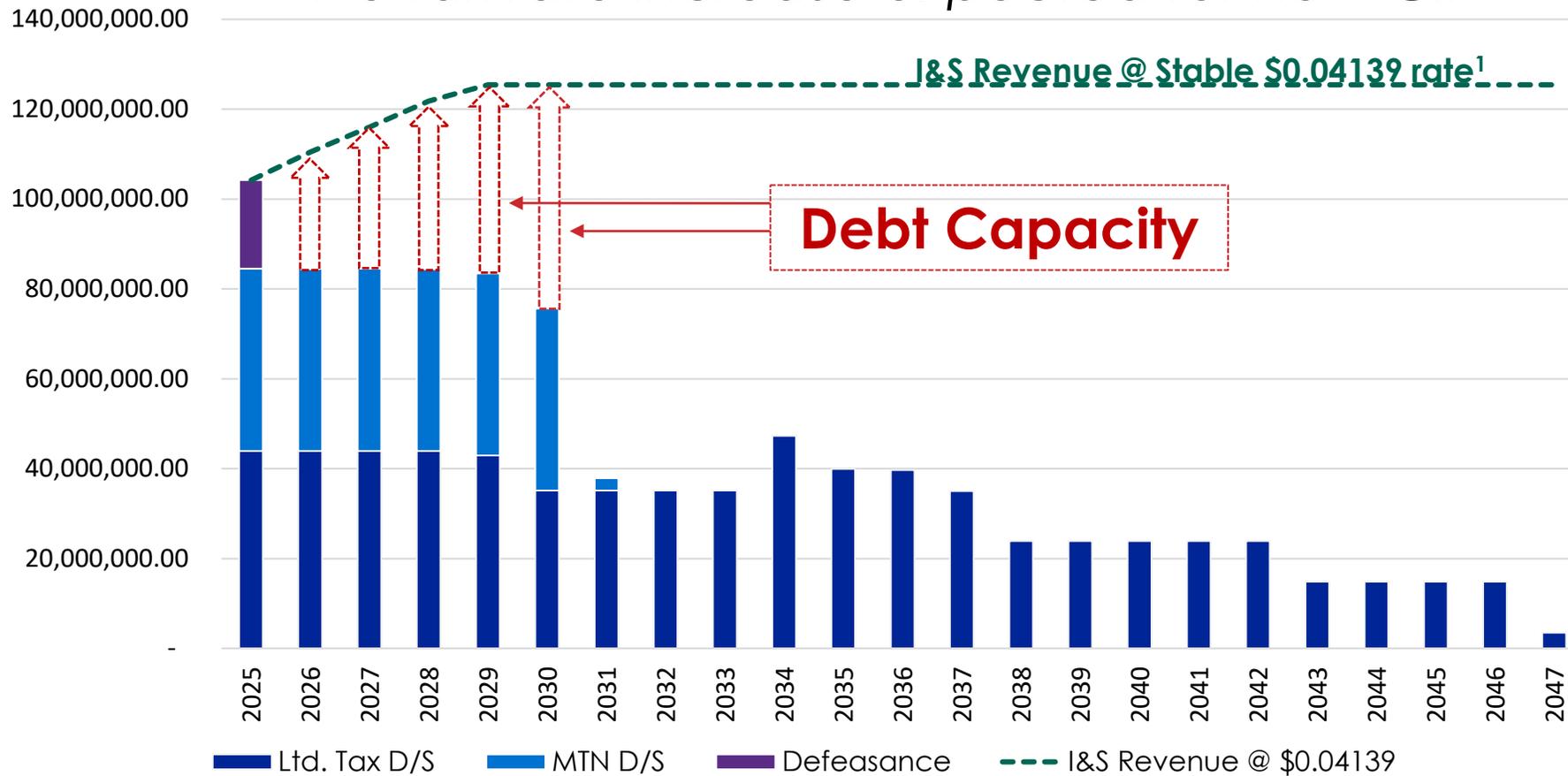


Managing Debt Capacity & Stable Tax Rate



Manage Debt to Maintain a Stable Tax Rate

No tax rate increase expected for new CIP



¹ Assumes TAV growth will be 7.5% for FY25, 6% for FY26, 5% for FY27-28, 3% for FY29, and 0% thereafter.



Maintaining Our AAA/Aaa Bond Ratings Through Management of Leveraged Debt

Numerous indicators are used by Moody's and S&P – 2 key ratios related to level of leverage and repayment ability:

- ❖ *Is the District's total debt service + pension contribution + OPEB expense lower than 20% of budget?*
 - ✓ **Yes –The District has averaged 12% over the past 4 Fiscal Years and based on future projections will average around 15%.**

- ❖ *Is the District's cash reserves at least 30% of total operating revenues?*
 - ✓ **Yes –The District's cash reserves are over 30% and future projection indicate we will remain above 30%**



Debt Management Policy C.3.1

The Board of Trustees adopted a Debt Management Policy in 2011.

- This is not a required policy, but is considered a “best practice”, and it is viewed favorably by Rating Agencies.
- The Policy is to be reviewed and approved in conjunction with the annual Debt Mgmt. Plan.
- In coordination with the Legal department and the Municipal Advisor, the Finance department makes updates as needed for clarity and/or changes to applicable federal and state laws.

This Policy (the “Policy”) establishes conditions for the use of debt and creates procedures and policies designed to manage the Alamo Community College District’s (the “College District”) obligations within available resources, minimize the debt service and issuance costs, achieve the highest credit ratings, maintain full, complete, and accurate financial disclosure and reporting, and to comply with appropriate and applicable laws of the State of Texas (the “State”) and federal law.

Recommended Policy Changes:

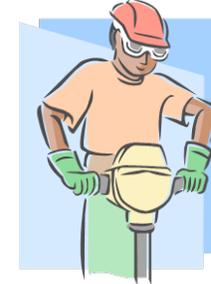
- The changes to the policy contain fixes to formatting errors. There are no substantive changes.

What are the types of bonds we issue?

Ltd Tax Bonds- Construct, furnish/equip, renovate, purchase land

Who authorizes? Voters

Current ratings: AAA/Aaa



Maintenance Tax Notes- renovate and furnish only

Who authorizes? Board of Trustees

Current ratings: AAA/Aaa



Revenue Bonds- Construct, acquire, renovate, furnish/equip, purchase land

Who authorizes? Board of Trustees

Current ratings: AAA/Aaa



Tax Supported Debt: S&P and Moody's AAA/Aaa

- **Highest AAA/Aaa rating from both S&P Global Ratings and Moody's Investors Services**

Rationale:

- *Deep and diverse economic base*
- *Strong financial position with diverse revenue stream*
- *Substantial operating flexibility in ability to raise tax rate*

ACD is one of only 3 Community College Districts in Texas and 10 Nationally with AAA/Aaa ratings from both S&P and Moody's ⁽¹⁾



How is the debt paid?

Revenue Bonds: Tuition, Investment and Auxiliary Income

Ltd Tax and Maintenance Tax: The “debt” portion of property taxes

Current Property Tax Rate = \$0.14915



\$0.10776 goes to Operations



\$0.04139 goes to pay Debt



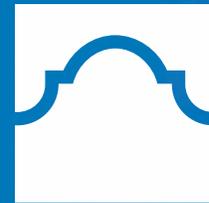
Status of 2017 Voter Authorization

Voter authorization of \$450 million May 2017

- Final tranche issued December 2022
- Additional \$320 million Maintenance Tax Notes issued for CIP projects

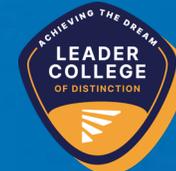


Contract for the Purchase of a Feasibility Study and Implementation of a Comprehensive Fundraising Campaign



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DISTRICT

BARTON T. SIMPSON
Executive Director
Alamo Colleges Foundation



Board Policies in Support of Charges

- C.1.3 (Policy) Appropriations and Revenue Sources
- Grants and Donations: The authority to accept and receive donations and grants from public or private sources on behalf of any college of the College District, or the College District as a whole shall be vested solely with the Board, and all bequests of property for the benefit of the College District shall vest in the Board, except to the extent that the Alamo Colleges Foundation serves as the official fund-raising and endowment arm of the College District for all donations from private sources.

Charges to the Chancellor

- College Access and Completion
- Institutional Excellence and Continuous Improvement
- Strategic Communication and Marketing



ABOUT US AND THE ROLE OF ADVANCEMENT

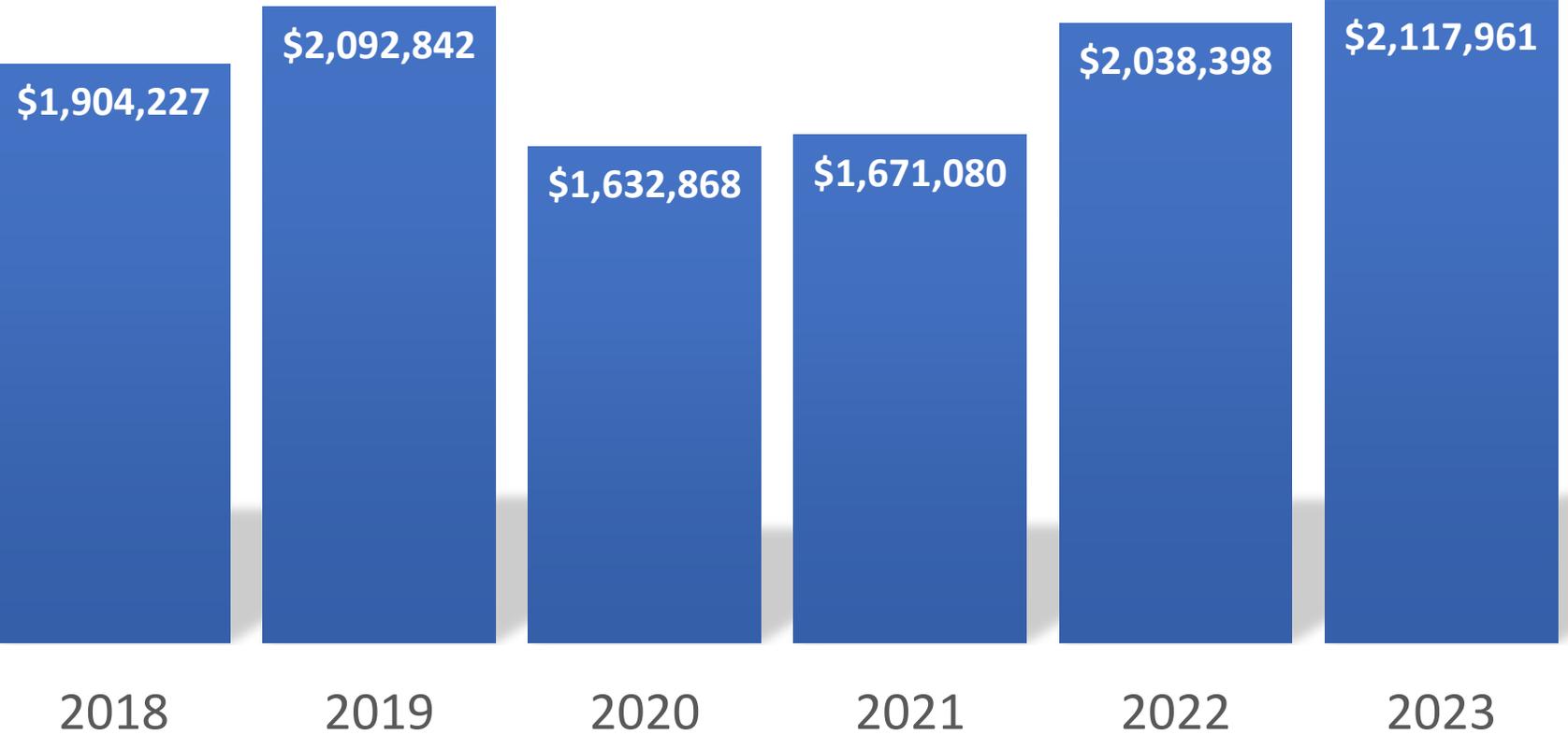
The Alamo Colleges Foundation, established in 1984, serves as the philanthropic arm of the Alamo Colleges District. Its mission is to provide financial support and resources to enhance the educational opportunities and success of students attending the Alamo Colleges, thereby empowering individuals to achieve their academic and career goals. Through scholarships, grants, and partnerships with donors and community organizations, the Foundation strives to remove financial barriers and foster student success within the Alamo Colleges District.



Some of our Initiatives:

- AlamoPROMISE
- Student Scholarships
- Event Sponsorships
- Program Support
- Alumni Giving
- Employee Giving
- Capital Campaign Support
- Endowment Growth

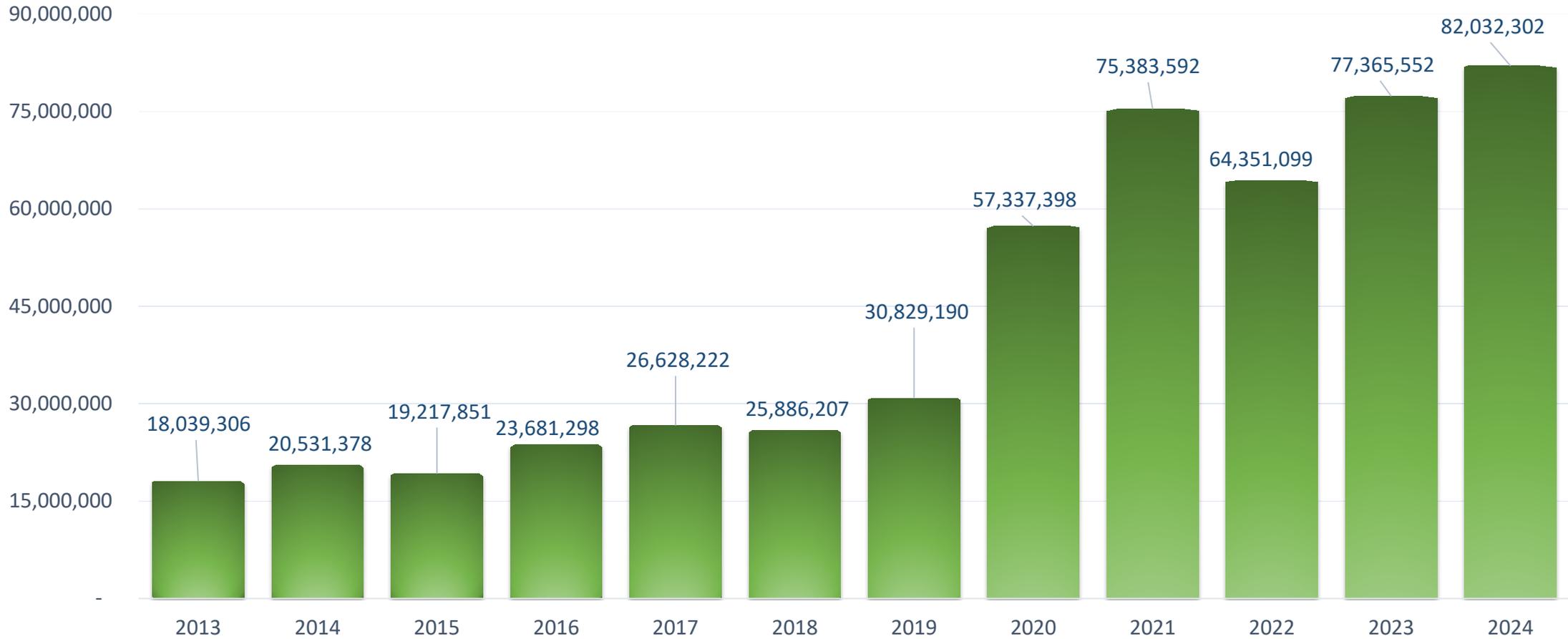
FOUNDATION SCHOLARSHIP IMPACT



Since the Inception of the Foundation, almost **\$37,000,000** in Foundation funds have been awarded in **Scholarships.**



Net Assets Trend Data 2013 – 2024*



* As of 3/31/2024

↓
\$20M
 PAC gift

↓
\$15M
 SAC gift



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Purpose

- District Institutional Advancement Office is seeking approval to award a contract for a feasibility study aimed at assessing the viability and potential success of a comprehensive fundraising campaign. The purpose of this study is to provide insights, recommendations, and strategic guidance to inform the District's decision-makers regarding the launch of a comprehensive campaign.
- Proposals were requested from multiple firms via Request for Proposal.
- Five firms submitted a complete proposal. The responding firms were evaluated with a best-value source selection approach and Convergent Nonprofit Solutions, LLC was selected.

Total Project Budget: \$474,500

Recommended Contract Action: Award a contract for Feasibility Study and Implementation of a Comprehensive Fundraising Campaign

Type of Contract Action: This minute order awards a contract to Convergent Nonprofit Solutions, LLC.

Contract Term: This contract will begin upon award and terminate upon completion of services.

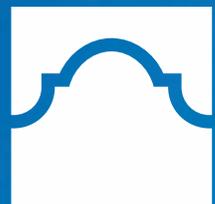
SMWVBE: N

Local: N

Funding: Institutional Funds - \$474,500



Thank you.



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DISTRICT



Appendix - Background

- A notice soliciting Request for Proposals (RFP) was advertised in the San Antonio Express News, La Prensa, and San Antonio Observer twice over a 28-day period. Additionally, Purchasing and Contract Administration sent notices to 82 potential Offerors.
- The six (6) proposals received by the RFP deadline were evaluated by representatives from the District Institutional Advancement Office considering the specifications and requirements of the CSP.
- As a result of this effort, the proposal submitted by Convergent Nonprofit, LLC is recommended for award on a best value basis.

PRICE TABULATION

PURCHASE OF A FEASIBILITY STUDY AND IMPLEMENTATION OF A COMPREHENSIVE FUNDRAISING CAMPAIGN

ITEM NO.	ITEM DESCRIPTION	Brian Lacy & Associates, LLC	Catapult Fundraising, Inc.	CCS Fundraising	Convergent Non-Profit Solutions, LLC	FORVIS, LLP	Ruotolo Associates, Inc.
1	Feasibility Study Development	\$ 45,000	\$ 48,000	\$ 90,000	\$ 39,500	\$ 100,000	No Response
2	Evaluation of Philanthropy Landscape	\$18,500	Included in Item #3	Included in Item #1	Included in Item #1	\$ 40,000	No Response
3	Needs Assessment for key programs and organizational readiness	\$ 19,200	\$ 8,750	Included in Item #1	\$ 15,000	\$ 86,000	No Response
4	Campaign Development with Strategies & Objectives	\$19,200	\$ 44,000	Included in Item #1	\$ 210,000	\$ 36,000	No Response
5	Other		\$ 288,000	\$ 546,000	\$ 210,000	\$ 13,000	No Response
	Total:	\$ 101,900	\$ 448,750	\$ 636,000	\$ 474,500	\$ 275,000	No Response
	Price Ranking	5	2	4	1	3	No Response
	Technical Ranking	5	2	4	1	3	No Response
	Overall Ranking	5	2	4	1	3	No Response

Notes:

- Normally, reasonableness of price is established through adequate competition, but may also be separately assessed through price analysis techniques. For this RFP, a total price was calculated for each proposal, and then all total prices were averaged. The proposal prices were then individually compared to the average price and ranked in accordance with the CSP Purchase Price Evaluation Criteria.
- The proposal submitted by Ruotolo was not evaluated because they did not submit pricing in the format requested in the RFP solicitation.



Discussion and Possible Action for the Purchase of a Feasibility Study and Implementation of a Comprehensive Fundraising Campaign

Presented to the Board Acting as Committee of the Whole on May 14, 2024 and now presented to the Board for approval on May 21, 2024.

MINUTE ORDER

"The Board of Trustees hereby awards a contract to Convergent Nonprofit Solutions, LLC providing for the purchase of a Feasibility Study and Implementation of a Comprehensive Fundraising Campaign for an estimated annual revenue amount of \$404,500 as requested by the Chancellor of the Alamo Colleges District.

PURPOSE

This contract action provides for the purchase of Feasibility Study and Implementation of a Comprehensive Fundraising Campaign for the Alamo Colleges Foundation. The contract scope of work includes conducting a feasibility study aimed at assessing the viability and potential success of a comprehensive fundraising campaign. The purpose of this study is to provide insights, recommendations, and strategic guidance to inform the Foundation's decision makers regarding the launch of a comprehensive campaign.

BACKGROUND

In March 2024, the formal competitive procurement process was implemented with a solicitation notice, advertising a Request for Proposals (RFP) in the San Antonio Express News, La Prensa, and San Antonio Observer twice over a twenty-eight (28) day period. Additionally, Purchasing and Contract Administration sent notices to eighty-two (82) potential Offerors. The six (6) proposals received by the RFP submission deadline were evaluated by representatives from the Alamo Colleges Foundation in accordance with the terms and conditions, outlined in the RFP. As a result of this effort, the proposal submitted by XXXXXXXXX is recommended for award on a best value basis.

IMPLICATIONS

Financial: \$474,500; 119001–891021–71151

Strategic Plan: Goal I Student Success; and Goal III Performance Excellence

Employee Services: None

Attachments: Price Tabulation

Lisa L. Mazure, MSA, CPA, CGFM
Associate Vice Chancellor, Finance & Fiscal Svc

Barton T. Simpson
Executive Director

Dr. Thomas Cleary
Interim Vice Chancellor for Finance & Administration

Dr. Mike Flores
Chancellor



ALAMO
COLLEGES
DISTRICT



PRICE TABULATION

PURCHASE OF A FEASIBILITY STUDY AND IMPLEMENTATION OF A COMPREHENSIVE FUNDRAISING CAMPAIGN

ITEM NO.	ITEM DESCRIPTION	Brian Lacy & Associates, LLC	Catapult Fundraising, Inc.	CCS Fundraising	Convergent Non-Profit Solutions, LLC	FORVIS, LLP	Ruotolo Associates, Inc.
1	Feasibility Study Development	\$ 45,000	\$ 48,000	\$ 90,000	\$ 39,500	\$ 100,000	No Response
2	Evaluation of Philanthropy Landscape	\$18,500	Included in Item #3	Included in Item #1	Included in Item #1	\$ 40,000	No Response
3	Needs Assessment for key programs and organizational readiness	\$ 19,200	\$ 8,750	Included in Item #1	\$ 15,000	\$ 86,000	No Response
4	Campaign Development with Strategies & Objectives	\$19,200	\$ 44,000	Included in Item #1	\$ 210,000	\$ 36,000	No Response
5	Other		\$ 288,000	\$ 546,000	\$ 210,000	\$ 13,000	No Response
	Total:	\$ 101,900	\$ 448,750	\$ 636,000	\$ 474,500	\$ 275,000	No Response
	Price Ranking	5	2	4	1	3	No Response
	Technical Ranking	5	2	4	1	3	No Response
	Overall Ranking	5	2	4	1	3	No Response

Notes:

- Normally, reasonableness of price is established through adequate competition, but may also be separately assessed through price analysis techniques. For this RFP, a total price was calculated for each proposal, and then all total prices were averaged. The proposal prices were then individually compared to the average price and ranked in accordance with the CSP Purchase Price Evaluation Criteria.
- The proposal submitted by Ruotolo was not evaluated because they did not submit pricing in the format requested in the RFP solicitation.



PRICE TABULATION

PURCHASE OF A FEASIBILITY STUDY AND IMPLEMENTATION OF A COMPREHENSIVE FUNDRAISING CAMPAIGN

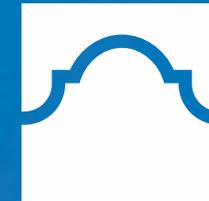
Criteria	Weighting
Purchase Price	30
Reputation of the Vendor and of the Vendor's Goods or Services: <ul style="list-style-type: none"> - Any litigation against the firm - Organizational chart - References - Lost Accounts 	20
Quality of Vendor's Goods and Services: <ul style="list-style-type: none"> - Awards or Recognition Received. - Profile outlining the history, philosophy, and target market of the firm. - List of policies and procedures followed to maintain service excellence. - Efforts the firm makes to keep staff informed of changes in the industry. 	10
Extent to Which the Goods or Services Meet the District's Needs: <ul style="list-style-type: none"> - Background and experience in providing services. - Meet requirements in the Statement of Work 	35
Total Long-Term Cost to the District to Acquire the Vendor's Goods or Services: <ul style="list-style-type: none"> - Thorough examination of the total long-term cost associated with acquiring the vendor's services 	5
Total:	100

Overview of Purchase Contract Award – Purchase Equipment to Expand The Bachelor of Applied Technology (BAT) Cybersecurity Curriculum for the Alamo Colleges District – St. Philip’s College (SPC)

Dr. Raymond Chacon
Department Chair, St. Philip’s College

Dr. Adena Loston
President, St. Philip’s College

Lisa L. Mazure MSA, CPA
Associate Vice Chancellor for Finance & Fiscal Services



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Board Policies in Support of Charges

- *C.1.5 (Policy) Purchasing and Acquisitions*
- *F.6.1 (Policy) Student Success*

Charges to the Chancellor

- *Student Equity and Success*
- *Credentials of Value*



Award a Contract - Purchase Equipment to Expand the Bachelor of Applied Technology (BAT) Cybersecurity Curriculum for the Alamo Colleges District – St. Philip’s College (SPC)

- Augment equipment in the Cybersecurity Innovation Center (CIC) to expand the Cyber Range capabilities
- Broaden the scope and depth of the curriculum
- Capability for hosting IT competitions and competing nationally with other universities in cyber warfare
- Create various academic cloud-based environments to test, train, and apply a more robust cybersecurity skill set across various large-scale networks
- Capability for all students and faculty to access remotely via *SPC Cloud on the Ground* architecture



Recommended Contract Action: Award a contract for the purchase of Equipment to Expand the Bachelor of Applied Technology (BAT) Cybersecurity Curriculum.

- The Cyber Range will continue to allow for students innovation, sharpen their skill set and apply more advanced mitigation strategies in one-of-a-kind environments.
- The unique characteristics of the Cyber Range will continue to make St. Philip's College stand out as the leader in cyber security training in San Antonio and the State of Texas.



Recommended Contract Action: Award a contract to purchase equipment to expand the Bachelor of Applied Technology (BAT) Cybersecurity Curriculum for the Alamo Colleges District – St. Philip’s

Type of Contract Action: This minute order awards a contract to RedKnight, LLC.

Contract Term: This is a one-time purchase.

SMWVBE: Y (Veteran Owned)

Local: Y (RedKnight, LLC)

Funding: \$540,697.05; HBCU HEERF grant

Thank you.



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Appendix - Background

- On April 20, 2021, the Board of Trustees approved the addition of the Cyber Range scope of work to be funded with Coronavirus Response and Relief Supplemental Appropriations Act, CRRSAA funds.
- In August 2021, the Board approved amending the Guaranteed Maximum Price by \$1,615,722 to \$12,422,223 under the contract with Construction Manager-at-Risk Skanska USA Building, Inc. for the construction cost to add a Cyber Range to the Alamo Colleges District – St. Philip’s College (SPC) Bowden Replacement Building Capital Improvement Project (CIP). At that time, the total project budget was \$16,638,120 which included estimated costs of related furniture, fixtures and equipment to be purchased directly from suppliers but installation managed by Skanska.
- In October 2021 the Board authorized the purchase of equipment and materials to outfit the Cyber Range training facility.
- In December 2023 the Board authorized the purchase of training curriculum and equipment in the amount of \$4,500,000 from RedKnight, LLC to expand the Cyber Range.
- This recommendation seeks to award a contract to RedKnight, LLC providing for the purchase of additional Cyber Security Range Training Curriculum and Equipment in the amount of \$540,697.05 on a sole source basis.



Discussion and Possible Action of Purchase Equipment to Expand the Bachelor of Applied Technology (BAT) Cybersecurity Curriculum for the Alamo Colleges District – St. Philip’s College (SPC)

Presented to the Board Acting as Committee of the Whole on May 14, 2024 and now presented to the Board for approval on May 21, 2024.

MINUTE ORDER

"The Board of Trustees hereby awards a contract to RedKnight LLC. providing for the purchase of additional Cyber Security Range Training Equipment in the amount of \$540,697.05 as requested by the Office of the President at St. Philip’s College."

PURPOSE

This contract action provides for the further expansion of the cyber security range training equipment from RedKnight LLC. that increases the training capacity of the current Cyber Range. The Cyber Security Range allows students to build actual corporate networks of various sizes and complexity that will then be actively exploited. Students in this environment will be able to test, train, and exercise cybersecurity skills across the entire gambit of the profession and not just the monitoring skills commonly employed by a help desk or a network watch center. All students and faculty from the Information Technology Network Administration and Cybersecurity Specialist programs will benefit and will use these products in remote learning and lab functionality.

BACKGROUND

On April 20, 2021, the Board of Trustees approved the addition of the Cyber Range scope of work to be funded with Coronavirus Response and Relief Supplemental Appropriations Act, CRRSAA funds.

In August 2021, the Board approved amending the Guaranteed Maximum Price by \$1,615,722 to \$12,422,223 under the contract with Construction Manager-at-Risk Skanska USA Building, Inc. for the construction cost to add a Cyber Range to the Alamo Colleges District – St. Philip’s College (SPC) Bowden Replacement Building Capital Improvement Project (CIP). At that time, the total project budget was presented of \$16,638,120 which included estimated costs of related furniture, fixtures and equipment to be purchased directly from suppliers but installation managed by Skanska.

In October 2021 the Board authorized the purchase of equipment and materials from RedKnight, LLC to outfit the Cyber Range training facility.

In December 2023 the Board authorized the purchase of training curriculum and equipment in the amount of \$4,500,000 from RedKnight, LLC to expand the Cyber Range.

This recommendation seeks to award a contract to RedKnight, LLC providing for the purchase of additional Cyber Security Range Training Curriculum and Equipment in the amount of \$540,697.05 on a sole source basis.

IMPLICATIONS

Financial: \$540,697.05

Funding Source: St. Philip's College Capital Funds

Strategic Plan: Goal I – Student Success; Goal III Performance Excellence Employee

Services: None

ATTACHMENT: DrCv2-Cyber Security Range Presentation – SPC – PP

Adena Williams Loston 5/9/2024

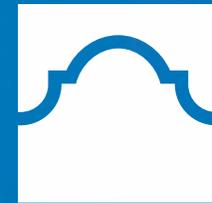
Dr. Adena Williams Loston
President, St. Philip's College

Dr. Thomas Cleary
Interim Vice Chancellor for Finance
and Administration

Dr. Mike Flores
Chancellor

Alamo Colleges District Workforce Committee Report

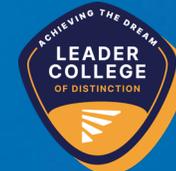
May 14, 2024



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COLLEGES
DISTRICT

Xavier Urrutia / Dr. Sammi Morrill

Interim Vice Chancellor / Associate Vice Chancellor
Economic and Workforce Development



Partner Updates:

Greater: SATX - Romanita Matta-Barrera, Chief Workforce Officer

- **High School Summer Internship Program**
 - Seeking organizations interested in hiring a high school interns
 - SAWORX responsible for payroll and administrative pieces for those organizations interested in hiring a high school intern
 - Provides experience for youth to learn about employment and the nonprofit and/or higher education sector
- **Alamo Fellows Program – College Students interested in STEM fields**
 - Impressive group of participants in the program
 - Goal is to keep talent in the San Antonio region
 - A roster of Alamo fellows and their degrees will be sent out



Partner Updates:



Goodwill of San Antonio, Angelique De Oliveira, Chief Mission Services Officer

- **Expansion of Program Offerings at the Eastside Education and Training Center**
 - Launching Logistics Boot Camp in July
- **Ready to Work**
 - We provide short-term vocational skills training through Good Careers Academy
 - 100 students have completed the program
 - 42 have been co-enrolled with SA Ready to Work
 - Currently reviewing an agreement with the ACD team to co-enroll participants

Partner Updates:

Project Quest - Francisco Martinez, CEO & President

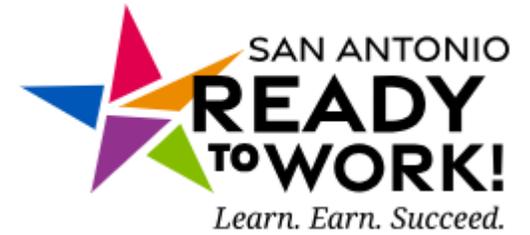
- **Program Funding from Ascend Education to serve participants outside the city**
 - The original goal was to serve at least 50 participants, but PQ is on track to double that number this fiscal year
 - The success of the program is a call to action for the program to secure more funding to serve participants outside of the city



Workforce Development Committee

Alamo Colleges – Economic and Workforce Development

Sammi Morrill, Ph.D., Associate Vice Chancellor of Operations

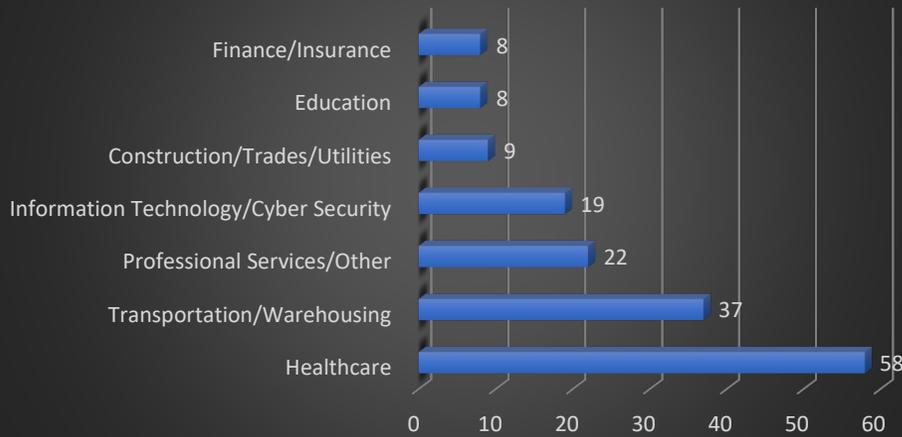


Performance Measure (as of 5/3/2024)	Year 2: July 2023 – June 2024		
	Annual Target	YTD Total	% Met
Enrollment Target Unduplicated	1,116	1,271	113%
% Placed in Quality Job w/in 12 Months	-	81%	-
% Placed in Quality Job w/in 6 Months Unique Completers Employed in Approved Job w/in 6 Months (@ least 80%)	80%	51%	64%
Job Placements – Overall Quality + Non-Quality	-	161	-
Quality Job Placement Full-Time Employment; Annual Salary @ Least \$31,200/YR; Benefits (@ Least Offered)	-	149	-
Non-Quality Job Placement	-	12	-

22 More Pending Job Placement Verification



Total By Industry



Quality Jobs (\$31,200 yr/FT/Benefits)

149

Non-Quality Jobs: Less than \$15 an hour (5)
benefits not offered (7)

12

Overall jobs (Quality & Non-Quality)

161

Average Earnings

Hourly Wage	Yearly Wage
\$ 21.59	\$44,860.23

Employers Who Hired

136

Healthcare	58
Medical Assistants (31-9092)	20
Medical Secretaries and Administrative Assistants (43-6013)	7
Medical Records Specialists (29-2072)	6
Dental Assistants (31-9091)	6
Licensed Practical and Licensed Vocational Nurses (29-2061)	4
Registered Nurses (29-1141)	3
Pharmacy Technicians (29-2052)	2
Phlebotomists (31-9097)	2
Surgical Technologists (29-2055)	3
Health Information Technologists and Medical Registrars (29-9021)	1
Medical and Health Services Managers (11-9111)	2
Nursing Assistants (31-1131)	1
Peer Support Specialist	1
Transportation/Warehousing	37
Heavy and Tractor-Trailer Truck Drivers (53-3032)	32
Operating Engineers and Other Construction Equipment Operators (47-3000)	3
Tractor-Trailer Truck Drivers (53-3032)	1
Bus and Truck Mechanics and Diesel Engine Specialists (49-3031)	1
Professional Services/Other	22
Customer Service Representatives (43-4051)	7
Data Scientists and Business Intelligence Analysts (15-2051)	7
Medical Secretaries and Administrative Assistants (43-6013)	2
Training and Development Specialists (13-1151)	2
Police and Sheriff's Patrol Officers (33-3051)	1
Chefs and Head Cooks (35-1011)	1
Management Analysts (13-1111)	1
General and Operations Managers (11-1021)	1
Information Technology/Cyber Security	19
Computer User Support Specialists (15-1231)	11
Computer Network Support Specialists (15-1232)	5
Information Security Analysts (15-1212)	2
Construction/Trades/Utilities	9
Heating, Air Conditioning, and Refrigeration Mechanics and Installers (49-902)	2
Automotive Service Technicians and Mechanics (49-3023)	1
Industrial Engineering Technologists and Technicians (17-3026)	1
Operating Engineers and Other Construction Equipment Operators (47-3000)	2
Electricians (47-2111)	3
Education	8
Secondary School Teachers, Except Special and Career/Technical Education (25-2010)	4
Elementary School Teachers, Except Special Education (25-2021)	2
Special Education Teachers, Middle School (25-2057)	1
Middle School Teachers, Except Special and Career/Technical Education (25-2060)	1
Finance/Insurance	8
Bookkeeping, Accounting, and Auditing Clerks (43-3031)	6
Claims Adjusters, Examiners, and Investigators (13-1031)	2

JESSE RODRIGUEZ

Company
Team Enoch

Position
Electrician

Occupational
Code
Electricians
(47-2111)

Program:
Electrical
Technician



“After receiving my GED, I started taking night classes through Ready to Work. My family is extremely proud of me and this is only the beginning! It’s never too late to figure out what you want to do in life.”

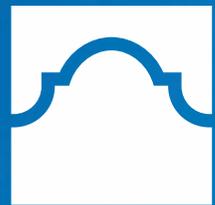


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176

Thank you.

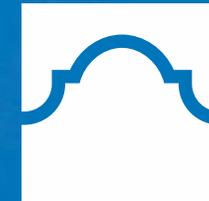


ALAMO
COLLEGES
DISTRICT



Registered Nurse Associate of Applied Science

Crystal Saulsberry DNP, MSN, RN
Executive Director of Nursing, NLC



ALAMO
COLLEGES
DISTRICT



Board Policies in Support of Charges

- E.1.4: Core Curriculum and Degrees
- E.1.6: Program and Course Offerings

Charges to the Chancellor

- Address Workforce Needs of the City/County and Service Area

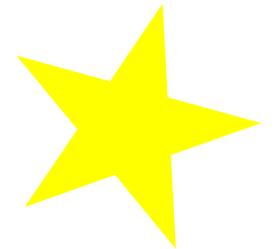


Registered Nurse careers project 18.3 % growth for the Alamo Region by 2030

Entry level high-demand careers include:

- Registered Nurses
- Licensed Practical and Vocational Nurses
- Nurse Practitioners

Projected Employment in 2030: Alamo Region – 26,337 jobs and Texas – 258,715 jobs



Entry-level positions for Registered Nurses are on the Workforce Solutions Alamo Demand Occupations list: job demand is projected to **increase by 18.3 %** in the Alamo Region between 2020 and 2030

*Texas Labor Market <https://texaslmi.com/Home/PopularDownloads>

Alamo Colleges District Nursing Programs

Registered Nurse to Bachelor of Science in Nursing (RN-BSN)

- SAC

Associate of Applied Science in Nursing (AAS)

- SAC
- SPC
- PAC

Licensed Vocational Nurse (LVN)

- SPC

LVN to RN AAS/Military to RN AAS

- SAC
- SPC

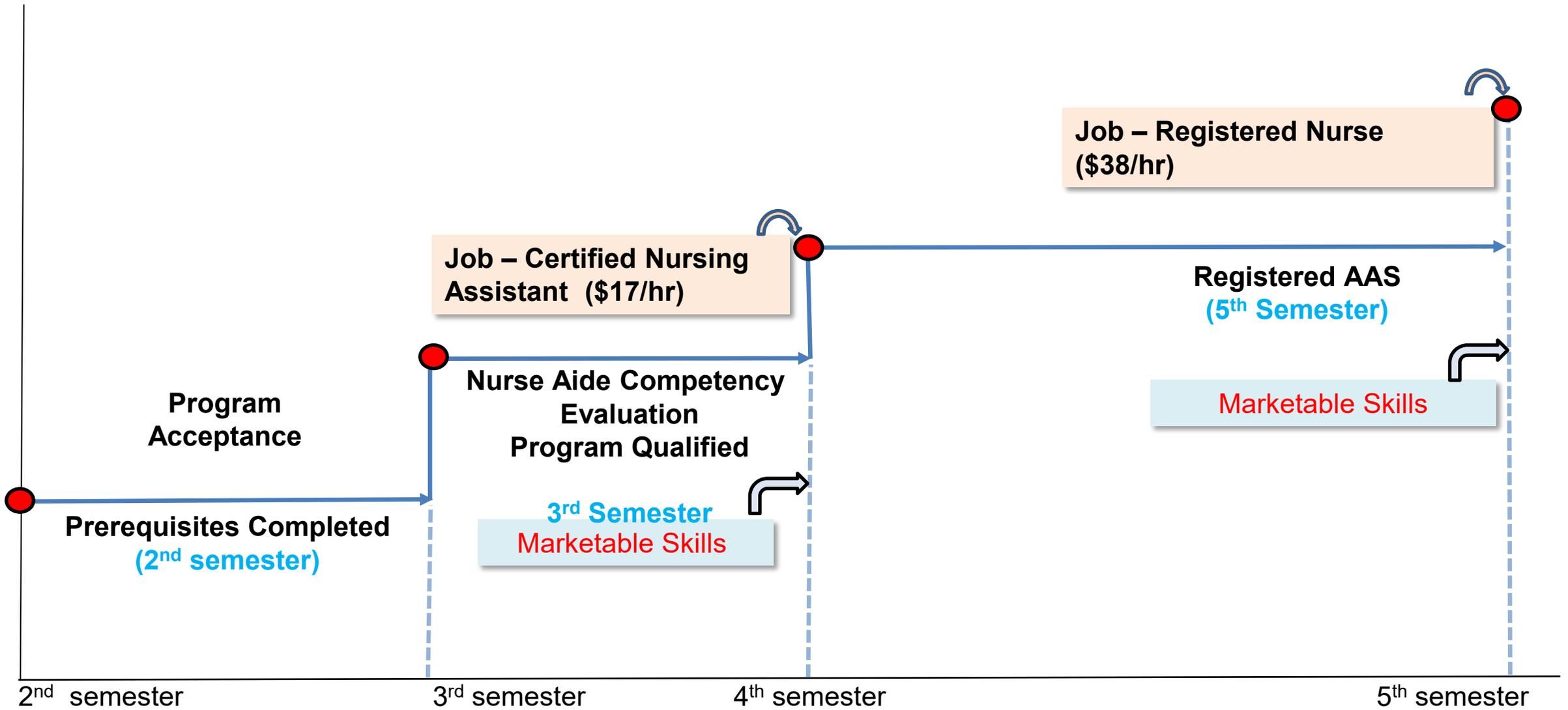


Registered Nurse, A.A.S.

- The program will be offered in a 16-week format and the full AAS will be designed for completion within 2 years
- Expect to add 30 completers to the workforce the first three academic years. Expanding to 100 completers each academic year starting year 4.
- The Associate Degree in Nursing program will be scheduled into available classrooms and lab spaces in the Paluxy building

*Texas Board of Nursing [Rule 214.4.]The number of students to be enrolled while the program is on initial approval is determined by the Board.

Registered Nurse [1 – 5 semesters]



The Nursing Program Industry Advisory Committee

- Crissy Kidd Clinical Educator, Christus Santa Rosa New Braunfels
- Glenn Dennis Chief Nursing Officer, Methodist Northeast
- Dr. Crissy Womble Assistant VP Academic Partnerships, Methodist San Antonio
- April Thompson, Director of Academic Partnerships, Methodist San Antonio
- Dr. Sonya Hardin, Dean of Nursing UTHSC San Antonio
- Lorna Thomas, Market Staff Development Educator, Baptist San Antonio
- Dr. Charles Reed VP Associate Chief Nursing Officer, University Health San Antonio



Program Development - Expenses and Revenue

- **5-Year Costs/Expenses:**
 - **Equipment ***
 - **Faculty/Adjuncts/Staff: \$2,336,836.51**
 - **Other Costs: \$99,000**
 - **Indirect Cost : \$7,560**

Total Costs/Expenses: \$2,443,396.50

*The program will use existing equipment.



Program Development - Expenses and Revenue Cont.

5-Year Revenue Generated

- Regular Tuition: \$1,246,524
- Student Outcome Funding: \$ 427,840
- Special Program Tuition: \$905,850

Total 5-Year Revenue: \$2,580,214

5 -Year Net Income/Loss

- Total Cost/Expenses: \$2,443,396.50
- Total Revenue: \$2,580,214

Net 5-Year Income: **\$136,817.50**

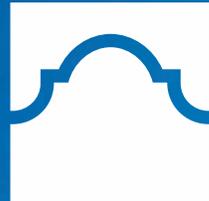


Action Requested

Approve submission to the Texas Higher Education Coordinating Board of a new workforce education program of study for an Associate of Applied Science Degree in Nursing.



Thank you.



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DISTRICT



FROM: Crystal Saulsberry Executive Director of Nursing

Subject: Business Plan – New Health Sciences Program: Associate Degree in Nursing

TO: SLT

1. **Program Name:** Associate Degree in Nursing, A.A.S.

2. **Program Purpose:** The Associate of Applied Science will prepare students with the knowledge and skills to provide entry level nursing care as defined by the Texas Nursing Practice Act and enforced by the Texas Board of Nursing. The program will address workforce needs and the existing and emerging health care demands of the community. Upon completion of the program students will be eligible to sit for the National Council Licensure Examination (NCLEX).

3. **Program Outcomes:**

1. Use clinical reasoning and knowledge based on the nursing program of study, evidenced-based practice outcomes, and research-based policies and procedures as the basis for decision-making and comprehensive, safe patient care.
2. Demonstrates skills in using patient care technologies and information systems that support safe nursing practice.
3. Promotes safety and quality improvement as an advocate and manager of nursing care.
4. Coordinate, collaborate and communicate with diverse patients, families, and the interdisciplinary health care team to plan, deliver, and evaluate care.
5. Adheres to standards of practice within legal, ethical, and regulatory frameworks of the professional nurse.
6. Demonstrates knowledge of delegation, management, and leadership skills.
7. Demonstrate behavior that reflects the values and ethics of the nursing profession.

4. **Five-Year Costs/Investment:**

- Equipment: Existing
 - Faculty: \$2,336,836.51
 - Facility Impacts: Existing
 - Other Costs: \$99,000
- Total Five-Year Expenses: \$2,435,836.50**

5. **Five-Year Revenue Generated:**

- Projected Enrollment:
 - 290 students over five years
 - Students completing the program over a five-year period: 232 students (80%)
- Projected Accumulated Credit Hours: 9,306.0
- Regular Tuition: \$1,246,524
- Student Outcome funding: \$427,840
- Special Program Tuition: \$905,850
- Total Five-Year Revenue: \$2,580,214**

6. **Job/Employer Demand:** Alamo registered nurses have a projected employment of over 26,337 by 2030, an increase of over 18.3 percent.

Occupation Title	Annual Average Employment 2020	Annual Average Employment 2030	Number Change 2020-2030	Percent Growth 2020-2030
Registered Nurses (Alamo)	22,258	26,337	4,079	18.3%
Registered Nurses (Texas)	220,984	258,715	37,731	17.1%

*Texas Labor Market <https://texaslmi.com/Home/PopularDownloads>

7. **Five-Year Projected Job Placement:** 30 per year

8. **Projected Program Milestones: (Completers of cohort of 30 enrolled)**

- Year 1 cohort: 30 new Declared Majors
- Year 2 cohort: 30 new Declared Majors
- Year 3 cohort: 30 new Declared Majors; Year 1 cohort completers – 24 (80%); 100% job placement
- Year 4 cohort: 100 new Declared Majors; Year 2 cohort completers – 24 (80%); 100% job placement
- Year 5 cohort: 100 new Declared Majors; Year 3 cohort completers – 24 (80%); 100% job placement

9. **Other Pertinent Information:**

- Proposing AAS (60 hrs.)

ALAMO COMMUNITY COLLEGES
NEW PROGRAM DEVELOPMENT
PRE-APPLICATION CHECKLIST
for Northeast Lakeview College (NLC)

Program Title: Associate Degree in Nursing, A.A.S.

CIP: 51.3801

A. Program Objectives:

The Associate of Applied Science will prepare students with the knowledge and skills to provide entry level nursing care as defined by the Texas Nursing Practice Act and enforced by the Texas Board of Nursing. The program will address workforce needs and the existing and emerging health care demands of the community. Upon completion of the program students will be eligible to sit for the National Council Licensure Examination (NCLEX).

Program Student Learning Outcomes:

1. Use clinical reasoning and knowledge based on the nursing program of study, evidenced-based practice outcomes, and research-based policies and procedures as the basis for decision-making and comprehensive, safe patient care.
2. Demonstrates skills in using patient care technologies and information systems that support safe nursing practice.
3. Promotes safety and quality improvement as an advocate and manager of nursing care.
4. Coordinate, collaborate and communicate with diverse patients, families, and the interdisciplinary health care team to plan, deliver, and evaluate care.
5. Adheres to standards of practice within legal, ethical, and regulatory frameworks of the professional nurse.
6. Demonstrates knowledge of delegation, management, and leadership skills.
7. Demonstrate behavior that reflects the values and ethics of the nursing profession.

B. Existing program information for initiating college:

San Antonio, Palo Alto, and St. Phillips College have existing Nursing Generic AAS programs.

C. Occupational Need:

1. Is the number of employment opportunities in this job growing? Yes X No ___

Supporting Evidence: Employment of registered nurses is projected to grow 6 percent from 2022 to 2032, faster than the average for all occupations. (Bureau of Labor Statistics, U.S. Department of Labor, *Occupational Outlook Handbook*, Registered Nurses, at <https://www.bls.gov/ooh/healthcare/registered-nurses.htm>.)

2. Will the need for trained personnel be sustained over the next five years? Yes X No ___

Supporting Evidence: About 193,100 openings for registered nurses are projected each year, on average, over the decade.

(Bureau of Labor Statistics, U.S. Department of Labor, *Occupational Outlook Handbook*, Registered Nurses, at <https://www.bls.gov/ooh/healthcare/registered-nurses.htm>.)

3. What information is available from local and/or state labor market sources concerning this occupational title?

Between 2022 and 2036, statewide supply of RNs is projected to not meet demand. Based on these projections, 15.6% of the projected demand for RNs in 2036 will not be met.

Nursing supply and demand projections. | Texas DSHS.
<https://www.dshs.texas.gov/texas-center-nursing-workforce-studies/nursing-supply-demand-projections>

Registered nurses have a projected employment of over 219,000 by 2030, an increase of over 17 percent.

Report on Texas growth occupations - 2023. Texas Workforce Commission.
<https://www.twc.texas.gov/sites/default/files/ogc/mtg23/commission-meeting-material-121923-item12-texas-growth-occupations-2023-twc.pdf>

- a. Is this occupational title on the Demand Occupations List? Yes X No ___
- b. Indicate the entry-level salary for this occupational title \$43.37
(Mean/Texas) \$38.89 (Mean/Alamo)
Wages - Texas LMI. (n.d.) <https://texaslmi.com/LMIbyCategory/Wages>

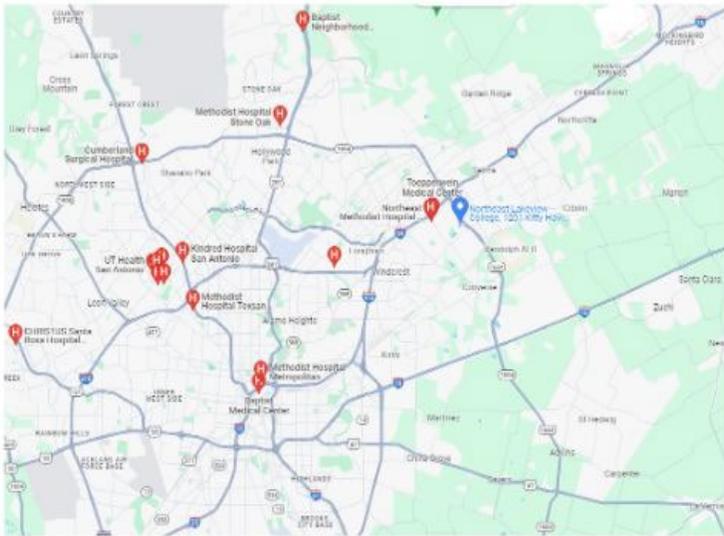


D. Assessment of Employer Support – ADVISORY BOARD COMMITTEE INPUT

1. How many companies will show preference to hiring completers of this program? 4
2. How many companies will provide employees incentive to complete this training by providing:
 - a. Higher pay? Yes, with experience
 - b. Opportunity for promotion? Yes
 - c. Tuition or other financial support? Yes

E. Assessment of Training Capacity

1. Geographic implications for program location
 - a. On a map, indicate the companies that would support and/or be served by the development of a new program for this occupational title.



2. Suitability of campus resources to support this program

a. Does the college currently have the following resources to begin this program?

- | | | |
|---------------------------|--------------|-------------|
| • Equipment | Yes <u>X</u> | No |
| • Facilities | Yes <u>X</u> | No |
| • Faculty | Yes <u>X</u> | No <u>X</u> |
| • Instructional resources | Yes | No <u>X</u> |
| • First-year budget | Yes <u>X</u> | No |

If “No” to any of the above areas, describe the resource commitment needed.

- MSN prepared nursing faculty are needed to support the program.

b. Should this program be provided by more than one college? Yes X No

F. College Commitment to Develop a New Program

Based on the above information and the attachments, the administration of this college is committed to the full development, implementation, and sustained operation of the program until the demand has been fully satisfied.

Signature _____

Date _____

Title _____



New AAS or Certificate Degree Plan Form

College: NLC
 Effective Term: Fall 2025
 Apply Texas: (assigned by CSI)

Degree Plan Title: Associate of Applied Science in Nursing
Major Code:
 (assigned by CSI)

Degree Plan Description:

The Associate Degree in Nursing (ADN) is a 2-year degree that provides students with the foundational knowledge, hands-on experience, and clinical skills to secure an entry level position as a registered nurse. Upon completion of the program students will be eligible to sit for the National Council Licensure Examination (NCLEX-RN) which must be passed to be licensed by the state.

Degree CIP: 51.3801

Dept to assign program to: Academic Affairs

**Is this an addition of an award
to an existing CIP?** No

	Lecture Hours	Lab Hours	External Hours (Practicum, Internsh)	Contact Hours	Credit Hours
Semester I (Fall)					
BIOL 2401 - Anatomy & Physiology I	3	3	0	96	4
PSYC 2301 General Psychology	3	0	0	48	3
BIOL 2402 - Anatomy & Physiology II	3	3	0	96	4
BIOL 2420 Microbiology for Nursing and Allied Health or BIOL Microbiology for Science Majors	3	4	0	96	4
Semester II (Spring)					
RMSG 1125 - Professional Nursing Concepts I	1	0	0	16	1
RMSG 1128 -Introduction to Health Care Concepts	1	0	0	16	1
RMSG 1161 Clinical: RN Health Care Concepts I	0	0	4	64	1
RMSG 1216 Professional Nursing Competencies	0	8	0	128	2
RMSG 1430 Health Care Concepts I	3	4	0	112	4
ENGL 1301 Composition I	3	0	0	48	3
Semester III (Fall)					
RMSG 1533 - Health Care Concepts II	4	4	0	128	5
RMSG 1126 - Professional Nursing Concepts II	1	0	0	16	1
RMSG 2362 Clinical: RN Health Care Concepts II	0	0	12	192	3
PSYC 2314 Lifespan Growth and Development	3	0	0	48	3
Semester IV (Spring)					
RMSG 1137 - Professional Nursing Concepts III	1	0	0	16	1
RMSG 1538 - Health Care Concepts III	4	4	0	128	5
RMSG 2363 Clinical: RN Health Care Concepts III	0	0	12	192	3
PHIL 2306 Introduction to Ethics	3	0	0	48	3
Semester V (Fall)					
RMSG 2138 - Professional Nursing Concepts IV	1	0	0	32	1
RMSG 2539 - Health Care Concepts IV	4	4	0	128	5
RMSG 2360 Clinical: RN Health Care Concepts IV	0	0	12	192	3
Total Degree Plan	41	34	40	1840	60

Total Degree Plan hours (above)

Note: Consider pre-requisites when sequencing courses

	NLC	NVC	PAC	SAC	SPC
Do other colleges offer this program?	N	Yes	Yes	Yes	Yes



Discussion and Possible Action on the Approval of Northeast Lakeview College Associate of Applied Science Degree in Nursing

Presented to the Board Acting as a Committee of the Whole on ___ and now presented to the Board for approval on __.

MINUTE ORDER

"The Alamo Colleges Board of Trustees hereby approves the submission to the Texas Higher Education Coordinating Board of a new workforce education program of study for an Associate of Applied Science Degree in Nursing for Northeast Lakeview College."

PURPOSE

The purpose of this Minute Order is to authorize the President of Northeast Lakeview College or her designee to submit to the Texas Higher Education Coordinating Boards a program of studies of 60 semester credit hours for the college to deliver the Associate of Applied Science Degree in Nursing.

BACKGROUND

A nurse is a person required to be licensed under Texas Occupations Code chapter 301 to engage in professional or vocational nursing. Nursing is the diagnosis and treatment of human responses and advocacy in the care of individuals, families, groups, communities, and populations in recognition of the connection of all humanity. Nursing integrates the art and science of caring and focuses on the protection, promotion, and optimization of health and human functioning; prevention of illness and injury; facilitation of healing; and alleviation of suffering through compassionate presence.

Registered Nurse positions have a projected growth of 18.3 % during 2020-30 within the Alamo region. The entry level wage is \$38.89 an hour. Enrollment projections are 30 students for the first three years progressing to 100 students annually beginning year four.

IMPLICATIONS

Financial: **Five Year Projection:** 5- year positive net income of \$136,817.50
Strategic Plan: Strategic Objective I: Student Success
Human Resources: Faculty, and Adjunct Faculty
Attachments: Exhibit 1, Business Plan Summary
Exhibit 2, Program Curriculum - Degree Plan
Exhibit 3, Pre-application

Dr. Veronica Garcia
President, Northeast Lakeview College

Dr. George Railey, Jr.
Vice Chancellor for Academic Success

Dr. Michael Flores
Chancellor

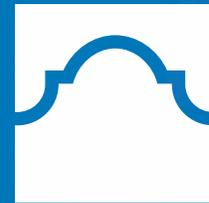


ALAMO
COLLEGES
DISTRICT

Contract for the Purchase of Facilities Custodial and Ground Services

Gregory McClure

Associate Vice Chancellor, Facilities Operations and
Construction Management



ALAMO
COLLEGES
DISTRICT



Malcolm Baldrige
National Quality Award

2018 Award Recipient



Great
Place
To
Work®

Certified
MAR 2024-MAR 2025
USA

Board Policies in Support of Charges

C.2.3 Facilities and Grounds Management

- Maintenance and Operations:
The College District shall ensure that its facilities are safe, comfortable, and hygienic for students, faculty, employees, and the general public. Consistent maintenance standards shall be employed throughout the College District.

Charges to the Chancellor

Institutional Excellence and Continuous Improvement



Purpose

- Provides for the purchase of Facilities Custodial and Ground Services.
- The services are to be performed at all Alamo Colleges District locations/campus (the five colleges, ACCESS, Central Texas Technology Center, First Responders Academy, and all off-campus satellite locations).
- The contractors will provide the labor and tools required for completing Facilities Custodial and Ground Services.



Recommended Contract Action

Type of Contract Action: Awarding contracts for the purchase of Facilities Custodial and Ground Services

Vendors

1. Custodial Services to Prichard Industries LLC for \$5,511,873
2. Grounds Services to ABM Business and Industry for \$3,951,053

Total Award Amount: \$9,522,926 (institutional funds)

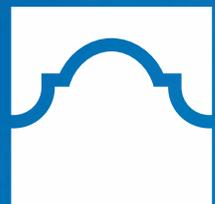
Contract Term: Through June 30, 2027 (plus three-one-year options)

Local Vendors: Both have San Antonio offices

SMWVBEs: 35% subcontract participation for Pritchard
ABM Business and Industry did not quantify in proposal



Thank you.



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DISTRICT



Background

- A notice soliciting Request for Proposals (RFQ) was advertised in the San Antonio Express News and La Prensa de San Antonio twice over a thirty-day period. Additionally Purchasing & Contract Administration sent notices to 126 potential Offerors.
- The 20 proposals received by the RFP deadline were evaluated by representatives from Facilities Operations and Construction Management Department.
- The proposals are recommended for award on a best value basis.

Discussion and Possible Action on the Purchase of Facilities Custodial and Ground Services

Presented to the Board Acting as Committee of the Whole on May 14, 2024 and now presented to the Board for approval on May 21, 2024.

MINUTE ORDER

“The Board of Trustees hereby awards the contracts to; 1) Custodial Services to Prichard Industries LLC for \$5,511,873 and 2) Grounds Services to ABM Business and Industry for \$3,951,053 to purchase of Facilities Custodial and Grounds Services in the estimated annual amount of \$9,522,926 (includes forecast event setup fees) as requested by the Associate Vice Chancellor of Facilities Operations and Construction Management.”

PURPOSE

This contract action provides for the purchase of Facilities Custodial and Ground Services. The quantities and orders will be purchased on an as needed basis and substantially based on the scope of work and the contract prices. The services are to be performed at all Alamo Colleges District locations/campuses (which include the five colleges, district offices, Central Texas Technology Center, First Responders Academy, and all off-campus satellite locations). The contractor(s) will provide the labor and tools required for completing Facilities Custodial and Ground Services.

BACKGROUND

A notice soliciting Competitive Sealed Proposals (CSP) was advertised in the San Antonio Express News, La Prensa, and San Antonio Observer twice over a thirty-day period. Additionally, Purchasing and Contract Administration sent notices to 126 potential Offerors. The twenty (20) proposals received by the CSP deadline were evaluated by representatives from Facilities Operation and Construction Management Department considering the Alamo Colleges' District specifications and requirements. As a result of this effort, the proposal submitted by is recommended for award on a best value basis.

An evaluation process to formally award multiple contracts to various Offerors was conducted to reduce the delays in repetitive bidding, expand the range of services, and to ensure services are available when needed. The amounts shown represent the Alamo Colleges District's best estimates for a one-year period, the amount paid will depend on the number of services purchased. Each contract will begin upon award and terminate June 30, 2027, and has three, one-year options to renew upon mutual consent of the Contractor and Alamo Colleges District.

IMPLICATIONS

Financial: \$9,522,926 institutional O&M funds, estimated annually

Strategic Objective: Goal I – Student Success; Goal III – Performance Excellence

Employee Services: None

ATTACHMENTS: Price Tabulation, Evaluation Criteria

Lisa L. Mazure, MSA, CPA, CGFM
Associate Vice Chancellor, Finance & Fiscal Svc



Dr. Tom Cleary
Interim Vice Chancellor for Finance & Administration

Gregory McClure
Associate Vice Chancellor, Facilities Operations and
Construction Management

Dr. Mike Flores
Chancellor



CUSTODIAL PROPOSAL TABULATION
Purchase of Facilities Custodial and Ground Services

Vendor	Tech Pnt Rank (best to worst)	Tech points	Cost Rank (low = "1")	Custodial Cost	Cost score **	Total score	Overall Rank
Pritchard Industries LLC	2	63.16	2	\$ 5,511,873	30.00	93.16	1
Caring Commerical Cleaning	6	59.78	3	\$ 5,699,672	29.01	88.80	2
ABM Business & Industry	1	58.59	11	\$ 8,607,802	19.21	77.80	3
Allied Universal Janitorial Services	11	54.55	5	\$ 7,157,355	23.10	77.65	4
Thompson Facility Services	4	56.72	9	\$ 8,146,996	20.30	77.02	5
McLemore Building Maintenance	15	49.65	4	\$ 6,513,531	25.39	75.04	6
IQS, Inc.	3	58.92	14	\$ 11,149,891	14.83	73.75	7
HHS INC.	10	56.35	1	\$ 3,877,724	17.36	73.71	8
AHI Facility Services, Inc	7	52.95	8	\$ 8,057,706	20.52	73.47	9
Amentum Commerical Operations, Inc.	9	57.24	12	\$ 10,415,669	15.88	73.12	10
HES Facilities, LLC	16	49.03	7	\$ 7,972,837	20.74	69.77	11
UBM Enterprise Inc	14	47.69	6	\$ 7,678,633	21.53	69.23	12
Ambassador Services LLC	12	47.75	10	\$ 8,492,439	19.47	67.22	13
Medina's Janitorial	8	56.95	18	\$ 16,366,748	10.10	67.05	14
Jani King	5	50.55	17	\$ 14,190,622	11.65	62.20	15
4M Building Solutions	17	43.92	16	\$ 12,209,596	13.54	57.47	16
DLP Services	13	43.24	15	\$ 12,107,652	13.66	56.90	17
Service Master Clean	18	37.62	13	\$ 10,930,227	15.13	52.75	18

CUSTODIAL PROPOSAL TABULATION
Purchase of Facilities Custodial and Ground Services

Vendor	Tech Pnt Rank (best to worst)	Tech points	Cost Rank (low = "1")	Grounds APPA 2 Cost	Cost score **	Total score	Overall Rank
ABM Buisness & Industry Grounds	1	61.85	6	\$ 3,951,053	20.53	82.38	1
McLemore Building Maintenance Grounds	6	44.39	5	\$ 2,813,559	28.83	73.22	2
4M Building Solutions Grounds	4	45.45	7	\$ 4,329,207	18.74	64.18	3
Allied Universal Grounds	8	33.89	4	\$ 2,703,855	30.00	63.89	4
Cutrite Landscaping	5	41.05	8	\$ 4,353,752	18.63	59.69	5
Amentum Commerical Operations, Inc. Grounds	7	39.55	3	\$ 1,623,303	10.03	49.58	6
Maldonado Nursery & Landscaping, Inc. Grounds	3	45.45	2	\$ 1,316,536	-1.61	43.83	7
Pritchard Industries LLC Yellowstone Landscaping Grounds	2	52.64	1	\$ 10,358	-	-	8

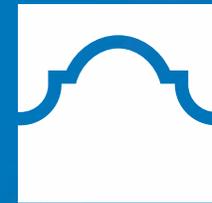


EVALUATION CRITERIA
Purchase of Facilities Custodial and Ground Services

Criteria	Maximum Points
1. Purchase Price	30
2. Experience, Qualifications and Ability to Perform	25
3. Reputation, References and Personnel structure.	25
4. Training, Safety, and Technical capabilities	10
5. SMWVBE	10
Total:	100

Discussion and Possible Action to Approve Guaranteed Maximum Prices for Construction Manager at Risk Contracts

- San Antonio College
- St Philip's College



ALAMO
COLLEGES
DISTRICT

Greg McClure

Associate Vice Chancellor, Facilities & Construction Management



Board Policies in Support of Charges

C.2.3 Facilities and Grounds Management

- Maintenance and Operations: *The College District shall ensure that its facilities are safe, comfortable, and hygienic for students, faculty, employees, and general public. Consistent maintenance standards shall be employed throughout the College District. Periodic assessments of the condition of College District facilities shall be conducted.*
- Preventive Maintenance: *The College District administration shall prepare, budget, and execute an annual preventive maintenance program.*

Charges to the Chancellor

- *Institutional Excellence and Continuous Improvement (charge 8)*





GROUNDBREAKING FUTURES



\$450M Capital Investment; General Obligation bond in 2017



\$50M Capital Investment; Maintenance Tax Notes in 2019



\$270M Investment to extend life of aging facilities; Maintenance Tax Notes in 2022



\$58.5M over 3-years to sustain existing facilities, Preventive Maintenance Budget 2022-25





GROUNDBREAKING FUTURES



Strategically
Invest in
Learning
Environment



Increase
Access to
Technology



Enhance
Student
Safety



Reduce Energy
Consumption and
Improve
Sustainability



Increase Stewardship
– Restore & Preserve
High-Value Facility
Portfolio





ALAMO COLLEGES DISTRICT
San Antonio College

GROUNDBREAKING FUTURES

\$246.8M

**San Antonio College
Total Investment**



\$83M Capital Investment

General Obligation bond in 2017



\$11.1M Capital Investment

Maintenance Tax Notes in 2019



\$148.6M Investment to extend life of aging facilities

Maintenance Tax Notes in CY2022



\$4.1M over 3-years to sustain existing facilities

Preventive Maintenance Budget FY2023-25



ALAMO
COLLEGES
DISTRICT



Project Scope

MTN SAC Contract Package 3 – Full Facility Renovation

- McAllister Fine Arts Center
- \$11,713,122 GMP/Contract amount

CMAR: Guido Construction

- Local Office: Yes, headquarters in San Antonio
- SMWVBE: 20% (anticipated participation)



Project Scope

MTN SAC Contract Package 8 – Major Systems (HVAC) Renovation

- Loftin Student Center
- Moody Learning Center
- \$7,207,064 GMP/Contract amount

CMAR: Byrne Construction Services

- Local Office: Yes, headquarters in Forth Worth, TX
- SMWVBE: 21% (anticipated participation)





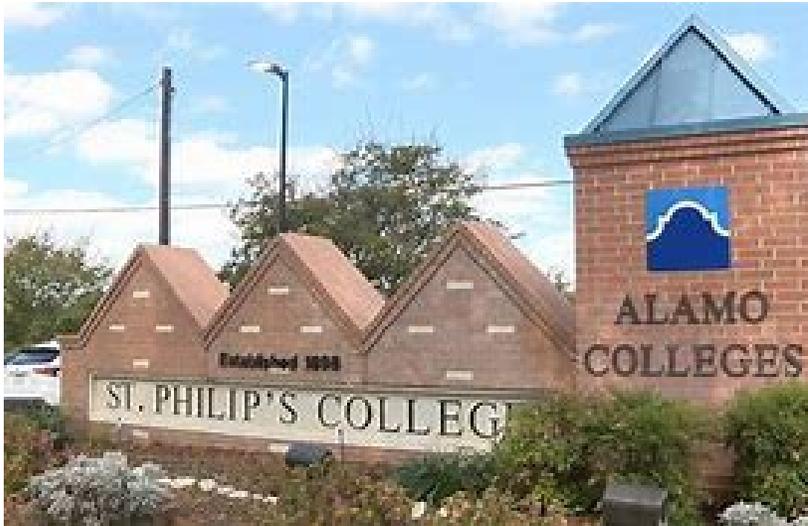
ALAMO COLLEGES DISTRICT
St. Philip's College

GROUNDBREAKING

FUTURES

\$247M

**St. Philip's College
Total Investment**



\$81.9M Capital Investment

General Obligation bond in 017



\$10.9M Capital Investment

Maintenance Tax Notes in 2019



\$46.2M Investment to extend life of aging facilities

Maintenance Tax Notes in 2022



\$8.19M over 3-years to sustain existing facilities

Preventive Maintenance Budget 2022-25



\$100 M Capital investment

Title III and HEERF Facilities Investment since 2017



ALAMO
COLLEGES
DISTRICT



Project Scope

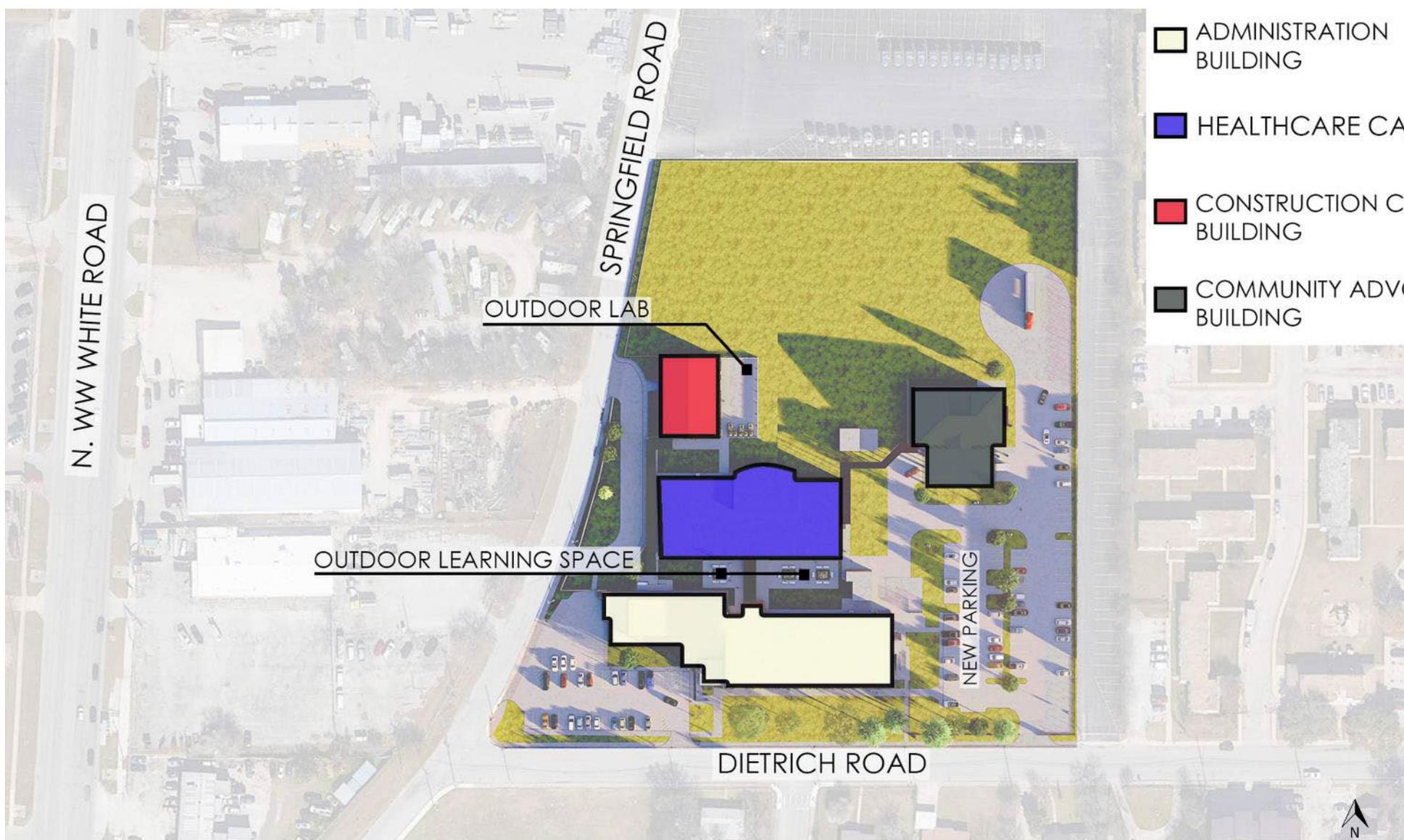
MTN SPC Contract Package 1 – EETC

- Eastside Education & Training Center
- \$17,122,832 GMP/contract amount

CMAR: Gilbane Building Company

- Local Office: Yes, headquarters in Providence, RI
- SWMVBE: 30% (anticipated participation)





OVERALL SITE PLAN



ALAMO
COLLEGES
DISTRICT



ADMINISTRATION BUILDING



PROPOSED SIDEWALK CONNECTING
NEW PARKING TO MAIN ENTRANCE



VIEW FROM DIETRICH ROAD



OUTDOOR LEARNING SPACE



VIEW TOWARDS WEST



VIEW TOWARDS EAST



ALAMO
COLLEGES
DISTRICT



HEALTHCARE CAREERS



VIEW FROM ENTRY



VIEW FROM PRACTICE BEDS



ALAMO
COLLEGES
DISTRICT



CONSTRUCTION CAREERS



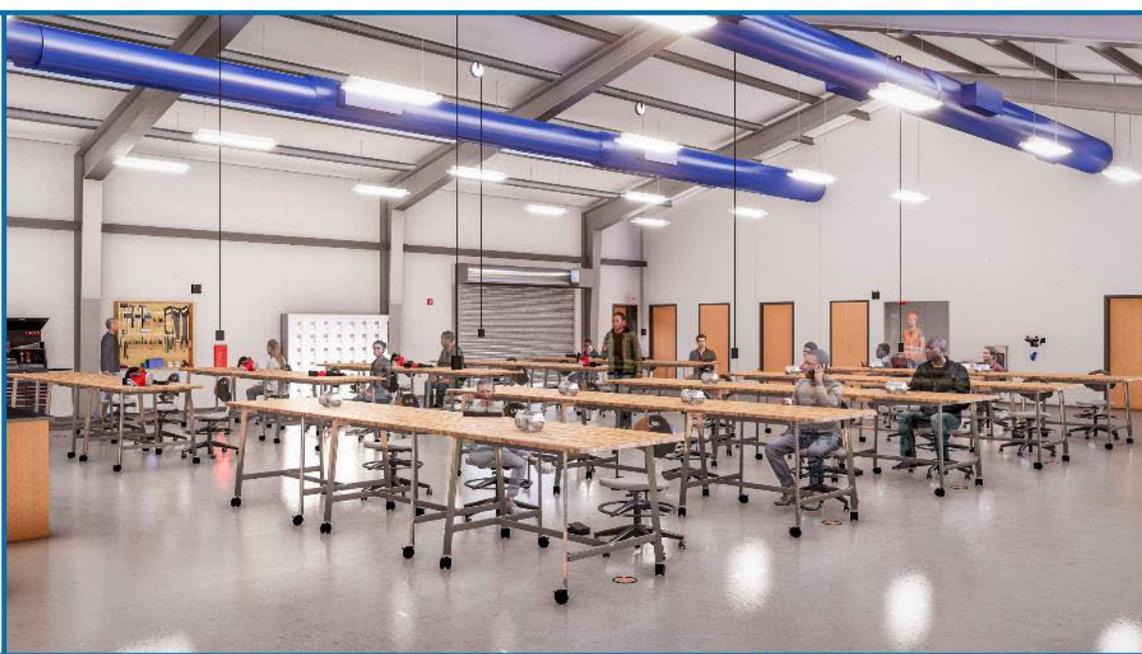
VIEW FROM HEALTHCARE CAREERS



VIEW FROM THE BUS LOOP



CONSTRUCTION CAREERS



VIEW FROM FRONT OF CONSTRUCTION LAB



VIEW FROM BACK OF CONSTRUCTION LAB



ALAMO
COLLEGES
DISTRICT



Project Scope

MTN SPC Contract Package 2 – Comprehensive Renovations

- Cntr for Health Professions, Welcome Ctr and Cntr for Learning Resources (library), Campus Security Bldg, Chiller Bldg., Cont. Ed, Maint. Shop
- \$12,534,940 GMP/Contract amount

CMAR: Turner Construction

- Local Office: Yes, headquarters in New York, NY
- SWMVB: 30% (anticipated participation)



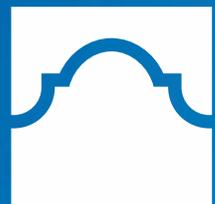
May 2024 Board Action:

Discussion and Possible Action to Approve four Guaranteed Maximum Prices and Associated Construction Manager at Risk Contracts for Alamo Colleges District – Primarily Maintenance Tax Note 2022-Funded Projects for San Antonio College

1. GMP with **Guido Construction** in the amount of **\$11,713,122** for San Antonio College's Maintenance Tax Note funded Contract Package 3; full facility renovation for McAllister Fine Arts Center
2. GMP with **Byrne Construction Services** in the amount of **\$7,207,064** for San Antonio College's Maintenance Tax Note funded Contract Package 8; Major System (HVAC) renovation for Loftin Student Center and Moody Learning Center.
3. GMP with **Gilbane Building Company** in the amount of **\$17,122,832** for St. Philip's College's Maintenance Tax Note funded Contract Package ; full facility renovation for Eastside Education & Training Center. Also approves use of institutional (preventive maintenance) funds for new construction.
4. GMP with **Turner Construction** in the amount of **\$12,534,940** St. Philip's College's Maintenance Tax Note funded Contract Package 2; Comprehensive Renovation for CHP, Welcome Ctr and CLR, Campus Security Bldg, Chiller Bldg., Cont. Ed, Maint. Shop Comp



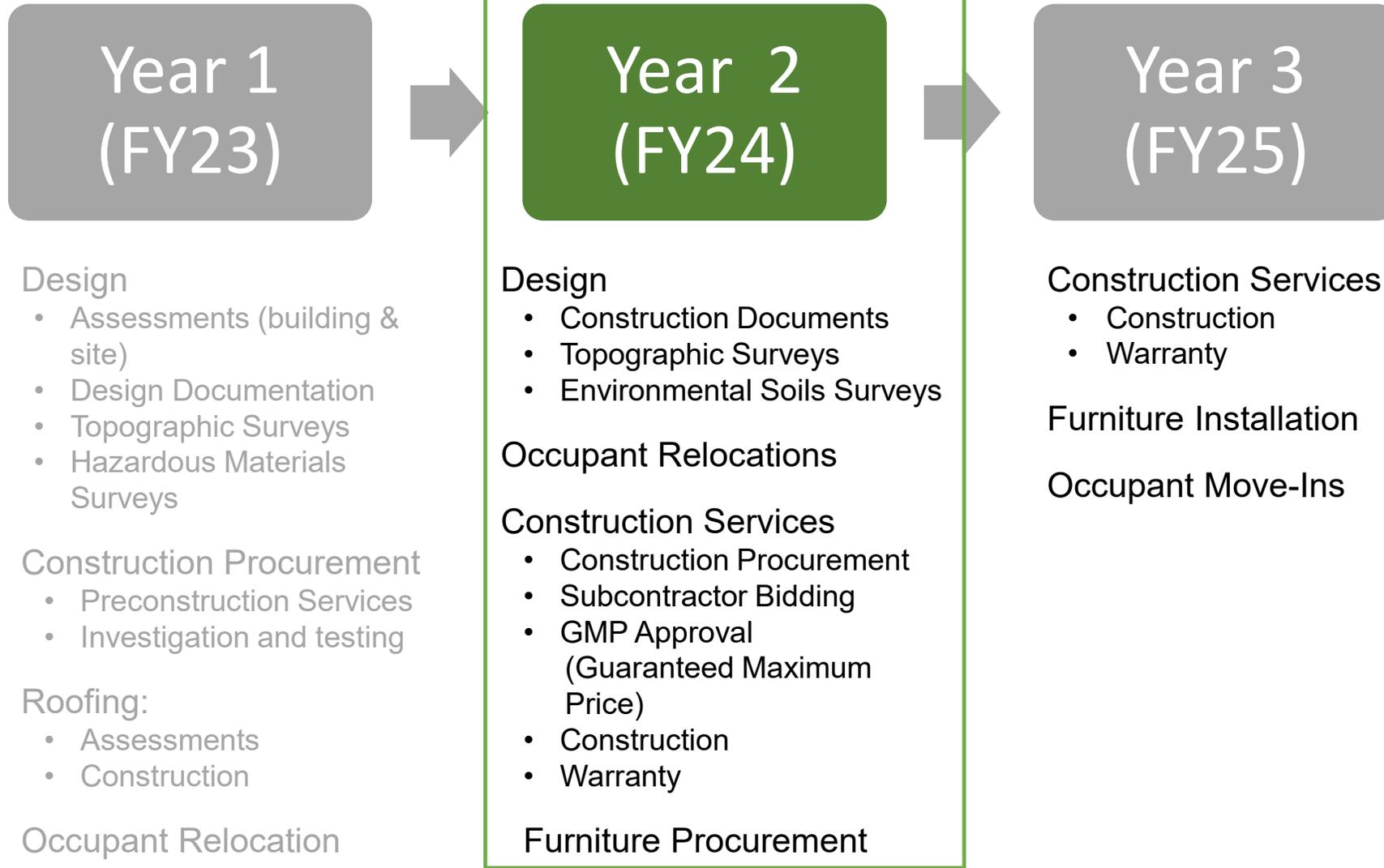
Thank you.



ALAMO
COLLEGES
DISTRICT



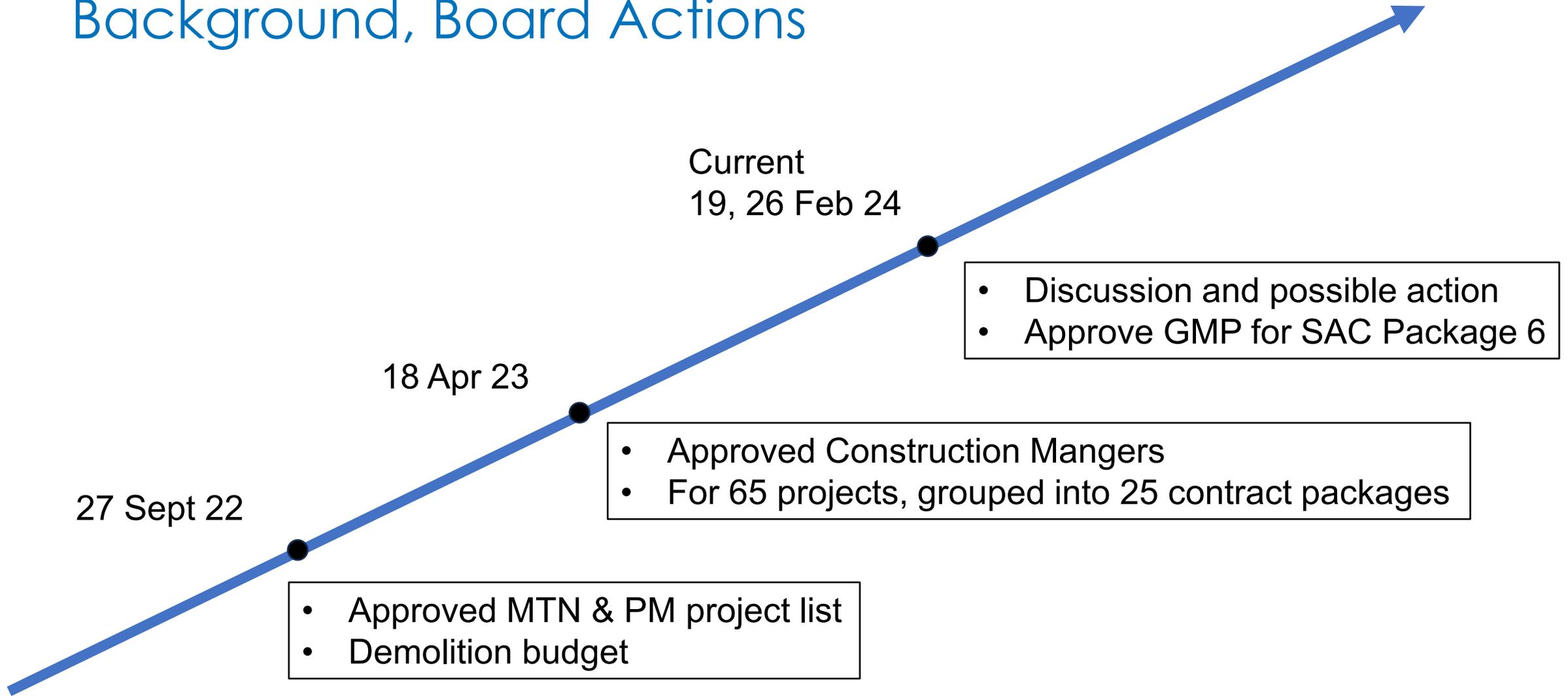
Alamo Colleges MTN Schedule Overview



Energy and Sustainability Impacts of MTN and PM Investment

- **Project Types**
 - Facility Renovation, Major System Rehabilitation (Roof and HVAC), and Preventive Maintenance Projects
- **MTN and PM Opportunities for Sustainability and Energy Reduction**
 - HVAC System, Exterior Enclosure, Roofing
 - Conform to current Energy Code, Updated HVAC Controls, Insulation, Reduce Moisture Intrusion & Outside Air
 - [Investing \\$117 M of MTN and PM Funds](#) in these System Types
- **Energy Standards**
 - ASHRAE 90.1, adopted by Texas
 - 2018 International Energy Conservation Code (IECC), adopted by the city of San Antonio
- **Alamo Colleges Standards**
 - Water-wise fixtures and irrigation systems
 - Energy-Star rated HVAC/R systems and appliances
 - LED lighting; building automation and lighting controls
 - Energy-efficient windows, doors, skylights & frames (low-E glass/UV tint/thermal control)
 - Energy-efficient roofing (increased R-value & reflective surfaces), etc.

Background, Board Actions



Background

- September 27, 2022 Board Actions
 - Approved project list for Maintenance Tax Note Funding
 - Approved project list for Preventive Maintenance Funding
 - Approved Demolition budget for select buildings replaced by recent /ongoing new construction
- April 18, 2023 Board Actions
 - Approved the pool of qualified construction managers
 - 65 separately named projects, District-wide – grouped into 25 contract packages
- Current
 - Designs for contract packages are nearing completion
 - Guaranteed Max Price Approvals projected for coming months, this package is the 4th before the Board

Outcomes of this Program (MTN funded renovations)

- Strategic Investment to **Prolong the Existence of Current Facilities** --- through MTN Funds
- Proactively **Augment Facilities** to Increase energy saving, Upgrade technology systems and Upgrade building security

Discussion and Possible Action to Approve four Guaranteed Maximum Prices and Associated Construction Manager at Risk Contracts for Alamo Colleges District - Maintenance Tax Note 2022-Funded Projects for San Antonio College, St. Philip's College.

Presented to the Board Acting as Committee of the Whole on May 14, 2024, and now presented to the Board for approval on May 21, 2024.

MINUTE ORDER

"The Board of Trustees hereby approves the following Guaranteed Maximum Prices (GMPs) and associated Construction Manager at Risk (CMAR) contract awards, subject to subsequent execution of agreements in form acceptable to District Counsel, as requested by the Associate Vice Chancellor for Facilities Operations and Construction Management.

- **GMP with Guido Construction in the amount of \$11,713,122 for San Antonio College's Maintenance Tax Note funded Contract Package 3; full facility renovation for McAllister Fine Arts Center.**
- **GMP with Byrne Construction Services in the amount of \$7,207,064 for San Antonio College's Maintenance Tax Note funded Contract Package 8; major systems (HVAC) renovation for Loftin Student Center and Moody Learning Center.**
- **GMP with Gilbane Building Company in the amount of \$17,122,832 for St. Philip's College's Maintenance Tax Note funded Contract Package 1; full facility renovation for Eastside Education & Training Center.**
- **GMP with Turner Construction in the amount of \$12,534,940 for St. Philip's College's Maintenance Tax Note funded Contract Package 2; Comprehensive Renovation for CHP, Welcome Ctr and CLR, Campus Security Bldg, Chiller Bldg., Cont. Ed, Maint. Shop Comp.**

The board also approves use of Preventive Maintenance funds allocated to the Eastside Education and Training Center for new construction items such as covered areas, the outdoor construction technology learning space, and new pavement for improved access."

PURPOSE

To approve the GMPs and associated CMAR contract awards for the four above indicated contract packages which include critically needed mechanical systems repair and renovation work located at San Antonio College and St. Philip's College. Fund sources are primarily Maintenance Tax Notes, but include Preventive Maintenance funds and Title III funds for St Philip's College Black Box Theater addition.





BACKGROUND

September 27, 2022 Board Actions

- Approved project list for Maintenance Tax Note Funding
- Approved project list for Preventive Maintenance Funding
- Approved demolition budget for select buildings replaced by recent /ongoing new construction

April 18, 2023 Board Actions

- Approved the pool of qualified construction managers

The MTN22 Program includes 65 separately named projects, District-wide – grouped into 25 contract packages to simplify contracting activities.

The scope of the work primarily includes repair and replacement of various facility systems which are past or at the end of useful life; water distribution, natural gas service, mechanical/HVAC systems, building automation controls, electrical distribution, lighting, and fire and life safety systems. Work also includes some associated interior finish work.

IMPLICATIONS

Financial: Maintenance Tax Note CY2022 Bond funds; Institutional Funds (budgeted Preventive Maintenance), and Title III Grant

Objective: I. Student Success and III. Performance Excellence

Employee Services: None

ATTACHMENTS: Presentation

Lisa L. Mazure, MSA, CPA
Associate Vice Chancellor Finance &
Fiscal Services

Gregory L. McClure
Vice Chancellor for Facilities
Operations & Construction Management

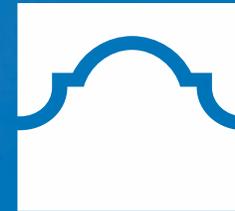


Dr. Tom Cleary
Interim Vice Chancellor for
Finance & Administration

Dr. Mike Flores
Chancellor

Discussion and possible action to approve contract award for - Building #6 Student Commons Underfloor and Drainage Improvement Project

- Palo Alto College



ALAMO
COLLEGES
DISTRICT

Mr. Greg McClure

AVC, Facilities Operations & Construction Management

May 2024



Board Policies in Support of Charges

- *C.2.3 Facilities and Grounds Management*
- *Construction Management:* The College District shall establish standards for all College District facilities, in accordance with federal, state, and local law and regulations. No construction, with the exception of routine maintenance, shall be initiated without Board approval. All construction delivery methods shall be selected and conducted pursuant to relevant law.
- *Facilities Planning:* The College District shall operate a continuing Capital Improvement Program based on College District needs, taking into account enrollment, operations, and acquisition of property. Facilities planning shall be inclusive of program needs and facilities standards in a manner consistent with the master plan.

Charges to the Chancellor

- *Student equity and Success*
- *College Access and Completion*
- *Institutional Excellence and Continuous Improvement*



PAC SITE - Building Location



Purpose

The Palo Alto College Student Center improvement project will take place under the floor and at the perimeter of the building. The work for this project includes the installation of a concrete mud slab, underground storm drains, the excavation and installation of a French drain, two sump pumps, concrete swales, general flatwork, electrical, irrigation, grading, and landscaping.

Project information:

- **Civil Engineer:** Bain Median Bain
- **COOP:** Region 20
- **Project Budget:** \$1,498,657.00
- **Estimated Construction Start:** June 2024
- **Estimated Completion:** January 2025



BUILDING #6 College Student Center



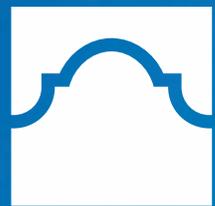
Minute Order Action

Discussion and possible action to approve contract award for Alamo Colleges District Palo Alto College - Building #6 Student Center Underfloor and Drainage Improvement Project

- Approves \$1,498,657.00 contract award with SpawGlass Contractors Inc. plus additional 5% owner's contingency held outside the contract
- Award is through Region 20 Cooperative Purchase Agreement



Thank you.



ALAMO
COLLEGES
DISTRICT



Recommended Contract Award

- **Type of Contract Action:** COOP Region 20
- **Vendor:** SpawGlass Contractors Inc.
- **Award Amount:** : \$1,498,657.00
- **Contract Term:** 7 months performance period
- **Local Vendor:** San Antonio Contractor
- **Funding:** PM23



STUDENT COMMON CENTER MAIN ENTRANCE



Project Information:

Building Information: 21,146 SF, One Story
Kitchen (2) Dining Rooms, College Store,
(20) Offices, Workout Room, and Outdoor Patios

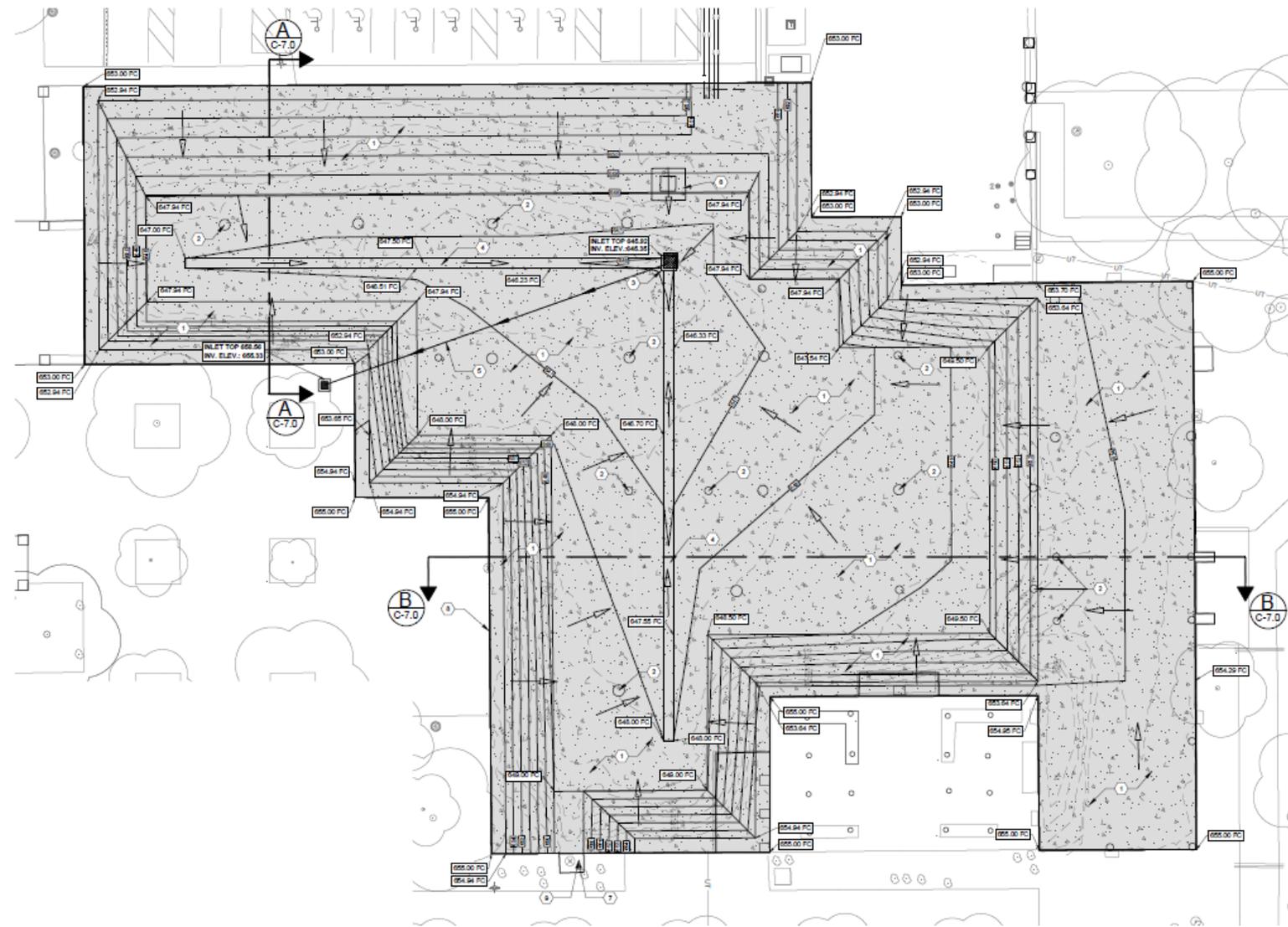
Construction Type:

- Construction Type IIB
- Primary Structure: Steel / Suspended Slab
- Envelope: Masonry / Storefront Window systems
- Mechanical System: Chilled Water
- Landscape: Planting & Irrigation
- AHJ: City of San Antonio, Texas

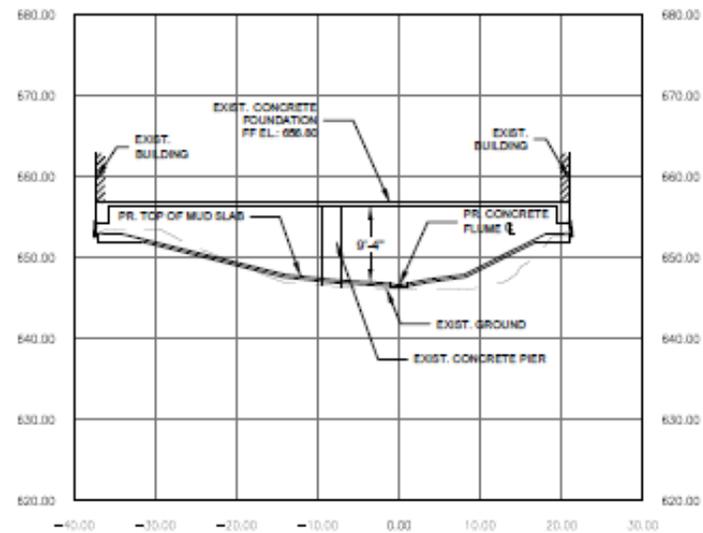


STUDENT COMMON CENTER MAIN ENTRANCE

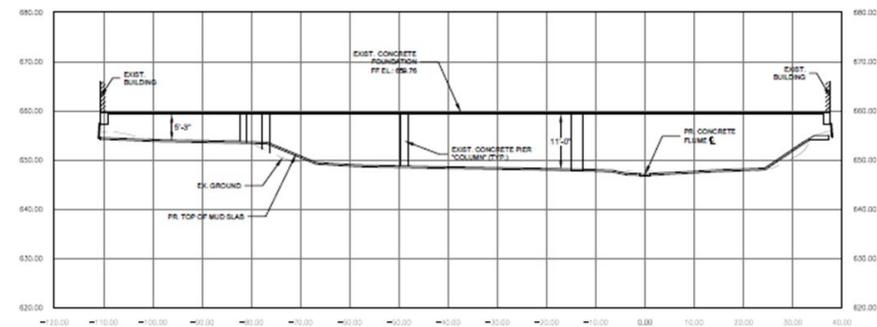




UNDERFLOOR GRADING PLAN



UNDERFLOOR SECTION - AA

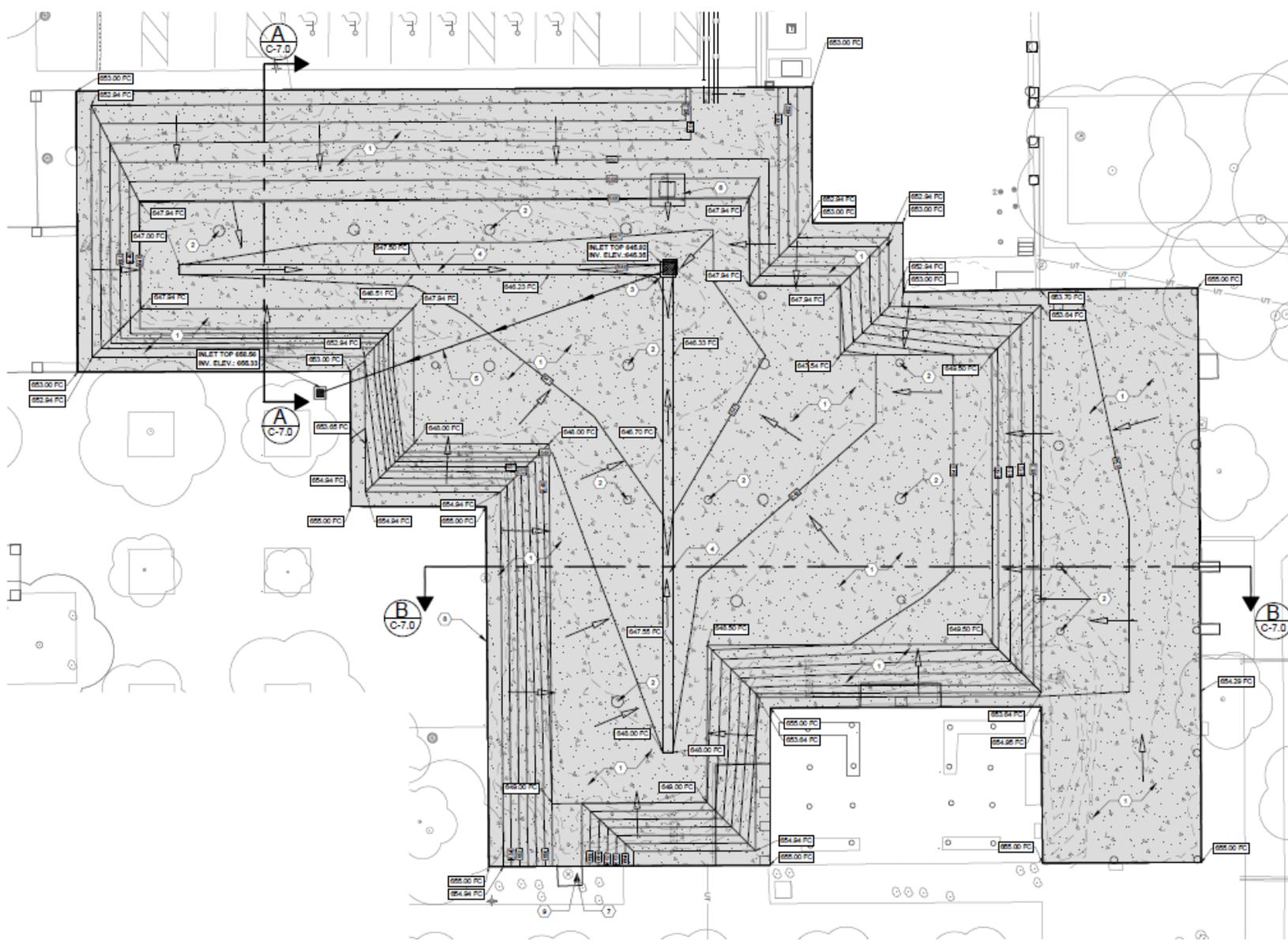


UNDERFLOOR SECTION - BB



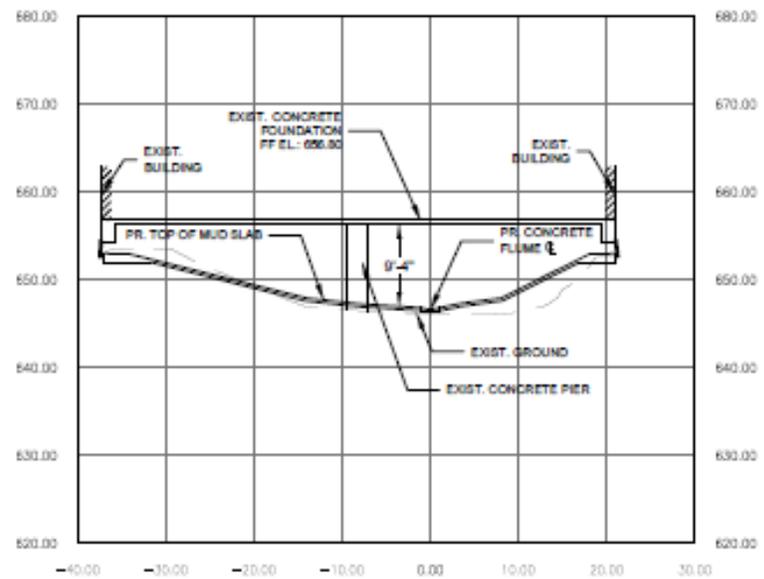
ALAMO
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DISTRICT



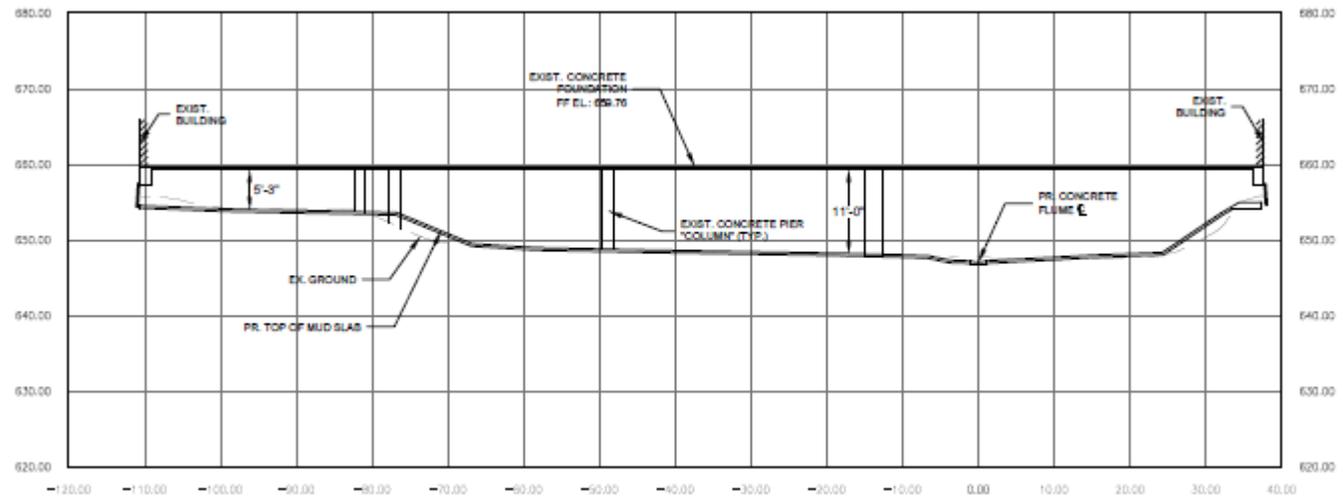


UNDERFLOOR GRADING PLAN





UNDERFLOOR SECTION - AA



UNDERFLOOR SECTION - BB





UNDERFLOOR ELECTRICAL BUS



UNDERFLOOR SUMP PUMP LOCATION



BACKGROUND

- Proposals were requested from multiple COOP Contractors.
- Seven construction contractors were solicited and two submitted proposal (Spawglass Construction Inc. And Sullivan Construction). The responding contractors submitted COOP proposals and were evaluated with a best value source selection approach and Spawglass Construction Inc. was selected.
- Original PM23 Budget: \$1,426,807.00

Description	Cost	Fund Source
Project Design	\$25,000.00	PM Funds
Other Soft Costs	\$5,000.00	PM Funds
Construction Award Cost	1,498,657.00	PM Funds
Contingency (5%)	74,933.00	PM Funds
Total Project Costs	\$1,603,590.00	PM Funds



Discussion and Possible Action on the Purchase of Construction Services for Palo Alto College Building 6, Student Commons Underfloor and Site Drainage Improvements

Presented to the Board Acting as Committee of the Whole on May 14, 2024 and now presented to the Board for approval on May 21, 2024.

MINUTE ORDER

"The Board of Trustees hereby approves award of a Job Order Contract through Region 20 cooperative purchase agreement to SpawGlass Contractors Inc. providing for the purchase of construction services for Alamo Colleges to make improvements to the underfloor and site drainage at Palo Alto College Building 6, Student Center for a cost of \$1,498,657 as requested by the Associate Vice Chancellor for Facilities Operations and Construction Management."

PURPOSE

To award a job order contract for construction services to make improvements to the underfloor and site drainage at Palo Alto College Building 6, Student Center.

BACKGROUND

The contract will be awarded via the Region 20 COOP Job Order Contract Purchasing. Contract Administration utilizes the Cooperative Purchase Programs (COOP) to gain greater access to goods and services, cost savings through leveraged buying, and reduced administration costs by issuing fewer competitive bids and proposals. The combined buying power of public institutions throughout the State of Texas and nationally translates into savings and provides an efficient, cost effective and legal means for providing goods and services to departments throughout the Alamo Colleges District in an expedited fashion. Vendor contracts awarded through approved federal, state or cooperative purchasing agreements are a statutorily approved alternative to competitively procured vendor contracts.

The Job Order Contracts Method can be used to procure maintenance, repair, alteration, renovation, remediation, or minor construction of a facility if the governing body of a governmental entity shall approve each job, task, or purchase order that exceeds \$500,000. As such, this purchase is recommended in accordance with the Texas Government Code 2269 Contracting and Delivery Procedures for Construction Projects, Subchapter I Job Order Contracts Method.

FINANCIALS \$1,498,657 contract with \$1,603,590 Total Project cost; PM23 Institutional Funds
Strategic Plan: Goal II – Principle-Centered Leadership; Goal III Performance Excellence

Lisa L. Mazure, MSA, CPA.
Assoc Vice Chancellor for Finance and
Fiscal Services

Gregory L. McClure
Assoc. Vice Chancellor for Facilities Operations
and Construction Management



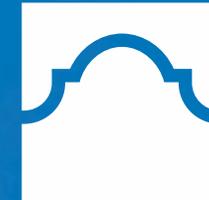
Dr. Thomas S. Cleary
Interim Vice Chancellor for Finance & Admin.

Dr. Mike Flores
Chancellor



Approval of the Guaranteed Maximum Price (GMP) for Construction Manager-at-Risk Contract

Thomas S. Byrne D/B/A Byrne Construction Services,
Northwest Education and Training Center



ALAMO
COLLEGES
DISTRICT

Mr. Lacy Hampton

Interim Associate Vice Chancellor
G.O. Bonds Capital Program (CIP)



Board Policies in Support of Charges

C.2.3 Facilities and Grounds Management

- Maintenance and Operations: The College District shall ensure that its facilities are safe, comfortable, and hygienic for students, faculty, employees, and the general public. Consistent maintenance standards shall be employed throughout the College District. Periodic assessments of the condition of College District facilities shall be conducted.
- Preventive Maintenance: The College District administration shall prepare, budget, and execute an annual preventive maintenance program.

Charges to the Chancellor

- General Obligation Bond
- Project Management for Capital Projects



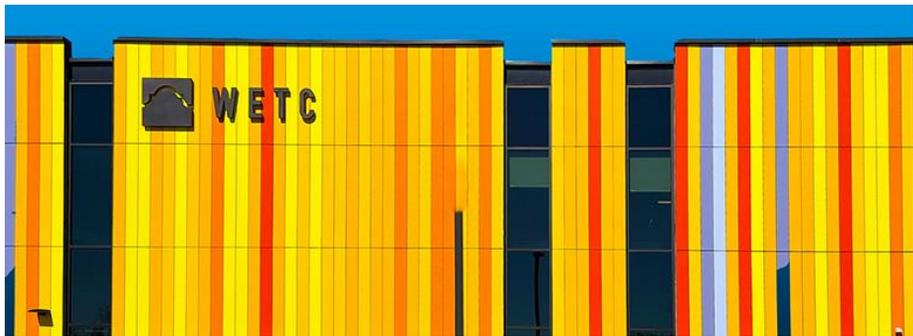


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DISTRICT

GROUNDBREAKING FUTURES

\$87.2M

Education and Training Centers
Total Investment



\$69M Capital Investment

General Obligation bond in 2017



\$18.2M Investment to extend life of aging facilities

Maintenance Tax Notes in 2022



ALAMO
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DISTRICT



Northwest Education and Training Center (NWETC)

Project Statistics:

- **Architect:** Overland Partners
- **CMAR:** Thomas S. Byrne (D/B/A Byrne Construction Services)
- **Building Square Footage:** 40,530 sf
- **Classrooms:** General Classrooms, Computer Labs, Welcome Center, Student Service Center and Outside Seating/Learning



Northwest Education and Training Center (NWETC)



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DISTRICT



Northwest Education and Training Center (NWETC)

Construction GMP (Thomas S. Byrne D/B/A Byrne Construction Services)	\$	24,895,138
FF&E	\$	1,527,700
Project Soft Cost	\$	3,963,451
A/E; Eng. Services; Bldg. Permit Fees; Public Art; & Material Testing		

G.O. Bonds, Institutional Funding, and Real Estate Savings

TOTAL PROJECT COST **\$** **30,386,289**

**Refer to appendix rebalance sheet*

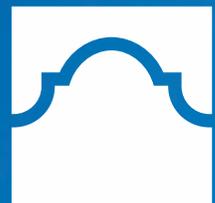


May 14, 2024 Minute Order Actions

- Discussion and Possible Action on Guaranteed Maximum Price for Alamo Colleges District – Northwest Education and Training Center Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with Thomas S. Byrne D/B/A Byrne Construction Services. (CSP 18C-005)



Thank you.



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Discussion and Possible Action on Guaranteed Maximum Price for Alamo Colleges District – Northwest Education and Training Center Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with Thomas S. Byrne D/B/A Byrne Construction Services. (CSP 18C-005)

Presented to the Board Acting as Committee of the Whole on May 14, 2024 and now presented to the Board for approval on May 21, 2024.

MINUTE ORDER

“The Board of Trustees hereby approves the Guaranteed Maximum Price Construction Manager-at-Risk fee negotiated with Thomas S. Byrne D/B/A Byrne Construction Services. in the amount of \$24,895,138 (including contingency) for the construction of the Alamo Colleges District – Northwest Education and Training Center Capital Improvement Project (CIP), subject to subsequent execution of GMP amendment acceptable to District counsel by Chancellor or delegate.

PURPOSE

To approve the Guaranteed Maximum Price Construction Manager-at-Risk fee negotiated with Thomas S. Byrne D/B/A Byrne Construction Service in an amount not to exceed \$24,895,138 for the construction of the Alamo Colleges District – Northwest Education and Training Center Capital Improvement Project (CIP) subject to staff confirmation of scope and subsequent execution of GMP amendment.

BACKGROUND

In February 27, 2018, the Board approved the purchase of Construction Manager-at-Risk Services for the District for the General Obligation Bond Projects. Alamo Colleges District staff, the Construction Program Manager and the Architect have negotiated with the contractor for a Guaranteed Maximum Price (GMP) of \$24,895,138 (including contingency) for this work. The GMP as presently drafted includes \$27,090 Pre-Construction Services, \$1,401,215 General Conditions Cost, and \$712,586 Construction Phase Fee. The Construction Program Manager, Architect, and Construction Manager-at-Risk have analyzed a variety of value engineering alternatives for this project. This draft GMP represents the best value for Alamo Colleges District.

MAJOR FEATURES

The Northwest Education and Training Center is a multi-use two (2) story new 40,530 square foot facility for Alamo Colleges District. The newly designed campus facility will house general and computer classrooms, tutoring and testing rooms, instructional spaces, faculty suites, a student welcome center & counseling, and student collaboration and lounge area. The location is north of IH-10 seated in the Boerne Independent School District.

IMPLICATIONS

Financial: GMP: **\$24,895,138** of Total Project Costs of **\$30,386,289**. (\$23M of G.O. Bonds + \$6.5M Institutional and \$882K Real Estate Savings) will fund **\$24,895,183** of construction costs and **\$5,491,151** of project soft and hard costs and FFE.

Strategic Objective: Goal I – Student Success; Goal III – Performance Excellence

SWMBE/HUB Participation: 24%

Employee Services:

ATTACHMENTS: Building and Site Plan, Project Summary Sheet

Xavier Urrutia
Interim Vice Chancellor of Economic &
Workforce Development



Dr. Thomas S. Cleary
Interim Vice Chancellor for Finance & Administration

Lacy Hampton
Interim Associate Vice Chancellor
G.O. Bond Construction Improvement Program (CIP)



Dr. Mike Flores
Chancellor

Capital Improvement Program - Project Summary



General Information

Location/Campus:	Higher Education Regional Centers	Bond Tranche #:	2
Project Title:	I-10 Northwest Education and Training Center	Orig. Target Completion:	11/12/2021
Project Type:	New Building	Rev. Target Completion:	12/4/2025
Project Manager:	Joe Martinez	Target Square Footage:	30,000 40,530
Architect/Engineer:	Overland Partners	Construction Manager:	Thomas S. Byrne D/B/A Byrne Const. Svcs.
		Furniture:	SKG Texas
Project Description:	The 2017 CIP project is part of the Alamo Colleges District Higher Education Regional Center / Campus network, designed to increase access to higher education services for high residents of growth sectors in Bexar County. The plan is to build the facility to meet higher education facility standards and to attain approval to offer accredited academic and workforce degree programs and courses.		

Revenue Source		Projected Costs	
Gen. Oblig. Bonds	\$ 23,000,000	Current Estimated GMP Costs	\$ 24,895,138
Real Estate Savings	\$ 882,000	Current Estimated Hard Costs	\$ 269,632
Institutional Funds	\$ 6,504,289	Current Estimated Soft Costs:	\$ 3,693,819
		Current Estimated FF&E Costs:	\$ 1,527,700
	\$ -		
	\$ -		
Total Revenue:	\$ 30,386,289	Total Projected Costs:	\$ 30,386,289

GO17 Bond Funded Expenditure Budget

	Original Budget	Revisions	Revised Budget	Encumbrances	Expenditures	Remaining Budget
Land Costs: Southwest Appraisal Group	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	\$ 4,000	\$ -
Pre-Construction: Sundt Construction	\$ 65,632	\$ 65,632	\$ 65,632	\$ -	\$ 65,632	\$ -
Pre-Construction: Byrne Construction	\$ 27,090	\$ 27,090	\$ 27,090	\$ 11,120	\$ 15,970	\$ -
Construction GMP: Byrne Construction	\$ 15,333,333	\$ 4,306,985	\$ 19,640,318	\$ -	\$ -	\$ 19,640,318
Arch.: Overland	\$ 1,533,333	\$ 1,148,619	\$ 2,681,952	\$ 395,027	\$ 2,286,925	\$ -
Const. Mtrls. Testing: Terracon	\$ 306,667	\$ (257,859)	\$ 48,808	\$ -	\$ 48,808	\$ -
Spclzd. Engineering Svcs: Bain Medina Bain	\$ 153,333	\$ 258,450	\$ 411,783	\$ 47,600	\$ 364,183	\$ (0)
Bldg Permit & Printing Fees: 74108	\$ 153,334	\$ (151,467)	\$ 1,867	\$ -	\$ 1,867	\$ (0)
Development Fees: 74102 Protection Dvlp.	\$ 500	\$ 500	\$ 500	\$ -	\$ 500	\$ -
Public Art:	\$ 153,333	\$ (153,333)	\$ 0	\$ -	\$ -	\$ 0
F,F&E:	\$ 5,366,667	\$ (5,248,617)	\$ 118,050	\$ 95,031	\$ -	\$ 23,019
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Bond Funded Budget:	\$ 23,000,000	\$ -	\$ 23,000,000	\$ 548,778	\$ 2,787,886	\$ 19,663,336
Variance from Bond Revenue:	\$ -					

Budget Comments: This project includes \$23M of GO17 Bonds plus \$7.386M of INSTL funds. The project scope changes include Redesign efforts to eliminate Building A and construct Buildings B & C. The required additional A&E Redesign services fee are being absorbed into the project cost.

Currently Unfunded Project Costs

	Original Budget	Revisions	Revised Budget	Encumbrance	Expenditures	Remaining Budget
Estimated GMP Overage:	\$ -	\$ 5,227,730	\$ 5,227,730	\$ -	\$ -	\$ 5,227,730
Estimated DESIGN Overage: Overland	\$ -	\$ 262,771	\$ 262,771	\$ -	\$ -	\$ 262,771

Capital Improvement Program - Project Summary



Estimated Hard Costs: Utilities	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ 200,000
Estimated Soft Costs: Bldg. Permit	\$ -	\$ 100,850	\$ 100,850	\$ -	\$ -	\$ 100,850
Estimated CMT - Terracon		\$ 143,488	\$ 143,488			\$ 143,488
Estimated Cx & Inspections - Terracon		\$ 41,800	\$ 41,800			\$ 41,800
Estimated FF&E Overage		\$ 1,409,650	\$ 1,409,650			\$ 1,409,650
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total One-Time Budget:	\$ -	\$ 7,386,289	\$ 7,386,289	\$ -	\$ -	\$ 7,386,289
Variance from Other Revenues:	\$ -					

Budget Comments:

Capital Improvement Program - Project Summary



General Information

Location/Campus:	Higher Education Regional Centers	Bond Tranche #:	2
Project Title:	I-10 Northwest Education and Training Center	Target Completion:	Orig. 11/12/2021 Rev. 12/4/2025
Project Type:	New Building	Target Square Footage:	30,000 / 40,530
Project Manager:	Joe Martinez	Construction Manager:	Thomas S. Byrne D/B/A Byrne Const. Svcs.
Architect/Engineer:	Overland Partners	Furniture:	SKG Texas
Project Description:	The 2017 CIP project is part of the Alamo Colleges District Higher Education Regional Center / Campus network, designed to increase access to higher education services for high residents of growth sectors in Bexar County. The plan is to build the facility to meet higher education facility standards and to attain approval to offer accredited academic and workforce degree programs and courses.		

Revenue Source

Revenue Source	Amount	Projected Costs	Amount
Gen. Oblig. Bonds	\$ 23,000,000	Current Estimated GMP Costs	\$ 24,895,138
Real Estate Savings	\$ 882,000	Current Estimated Hard Costs	\$ 269,632
Institutional Funds	\$ 6,504,289	Current Estimated Soft Costs:	\$ 3,693,819
		Current Estimated FF&E Costs:	\$ 1,527,700
	\$ -		
	\$ -		
Total Revenue:	\$ 30,386,289	Total Projected Costs:	\$ 30,386,289

GO17 Bond Funded Expenditure Budget

	Original Budget	Revisions	Revised Budget	Encumbrances	Expenditures	Remaining Budget
Land Costs: Southwest Appraisal Group		\$ 4,000	\$ 4,000		\$ 4,000	\$ -
Pre-Construction: Sundt Construction		\$ 65,632	\$ 65,632		\$ 65,632	\$ -
Pre-Construction: Byrne Construction		\$ 27,090	\$ 27,090	\$ 11,120	\$ 15,970	\$ -
Construction GMP: Byrne Construction	\$ 15,333,333	\$ 4,306,985	\$ 19,640,318	\$ -	\$ -	\$ 19,640,318
Arch.: Overland	\$ 1,533,333	\$ 1,148,619	\$ 2,681,952	\$ 395,027	\$ 2,286,925	\$ -
Const. Mtrls.Testing: Terracon	\$ 306,667	\$ (257,859)	\$ 48,808		\$ 48,808	\$ -
Spclzd. Engineering Svcs: Bain Medina Bain	\$ 153,333	\$ 258,450	\$ 411,783	\$ 47,600	\$ 364,183	\$ (0)
Bldg Permit & Printing Fees: 74108	\$ 153,334	\$ (151,467)	\$ 1,867		\$ 1,867	\$ (0)
Development Fees: 74102 Protection Dvlp.		\$ 500	\$ 500		\$ 500	\$ -
Public Art:	\$ 153,333	\$ (153,333)	\$ 0	\$ -	\$ -	\$ 0
F,F&E:	\$ 5,366,667	\$ (5,248,617)	\$ 118,050	\$ 95,031		\$ 23,019
		\$ -	\$ -	\$ -	\$ -	\$ -
Total Bond Funded Budget:	\$ 23,000,000	\$ -	\$ 23,000,000	\$ 548,778	\$ 2,787,886	\$ 19,663,336
Variance from Bond Revenue:	\$ -					

Budget Comments: This project includes \$23M of GO17 Bonds plus \$7.386M of INSTL funds. The project scope changes include Redesign efforts to eliminate Building A and construct Buildings B & C. The required additional A&E Redesign services fee are being absorbed into the project cost.

Currently Unfunded Project Costs

	Original Budget	Revisions	Revised Budget	Encumbrance	Expenditures	Remaining Budget
						255
Estimated GMP Overage:	\$ -	\$ 5,227,730	\$ 5,227,730	\$ -	\$ -	\$ 5,227,730
Estimated DESIGN Overage: Overland	\$ -	\$ 262,771	\$ 262,771	\$ -	\$ -	\$ 262,771

Capital Improvement Program - Project Summary



Estimated Hard Costs: Utilities	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ 200,000
Estimated Soft Costs: Bldg. Permit	\$ -	\$ 100,850	\$ 100,850	\$ -	\$ -	\$ 100,850
Estimated CMT - Terracon		\$ 143,488	\$ 143,488			\$ 143,488
Estimated Cx & Inspections - Terracon		\$ 41,800	\$ 41,800			\$ 41,800
Estimated FF&E Overage		\$ 1,409,650	\$ 1,409,650			\$ 1,409,650
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total One-Time Budget:	\$ -	\$ 7,386,289	\$ 7,386,289	\$ -	\$ -	\$ 7,386,289
Variance from Other Revenues:	\$ -					

Budget Comments:

Adoption of Revised 2017 Capital Improvement Program Project Budget – Real Estate Savings

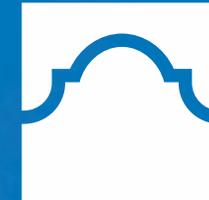
Northwest Education and Training Center (NWETC)

Mr. Lacy Hampton

Interim Associate Vice Chancellor
G.O. Bonds Capital Program (CIP)

Lisa Mazure

Associate Vice Chancellor for
Finance & Administration



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DISTRICT



Action Requested

Approval to adjust the 2017 CIP project budget for the Northwest Education and Training Center (NWETC)

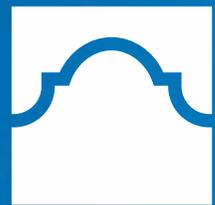
- Savings from previously approved 2017 CIP real estate purchases



May 14, 2024 Minute Order Actions

- Discussion and Possible Action on the Adoption of a Revised 2017 Capital Improvement Program Project Budget for Northwest Education and Training Center (NWETC) with Impacts of Real Estate Savings

Thank you.



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Discussion and Possible Action on the Adoption of a Revised 2017 Capital Improvement Program Project Budget for Northwest Education and Training Center (NWETC) with Impacts of Real Estate Savings

Presented to the Board Acting as Committee of the Whole on May 14, 2024 and presented to the Board for approval on May 21, 2024.

MINUTE ORDER

"The Board of Trustees hereby approves the attached revised 2017 Capital Improvement Program project budget for Northwest Education and Training Center (NWETC) with impacts of 2017 Capital Improvement Program Real Estate savings."

PURPOSE

To adjust the 2017 CIP project budget for Northwest Education and Training Center (NWETC) with impacts of savings from real estate purchases previously approved under the 2017 CIP Capital Improvement Program.

BACKGROUND

The Board directed administration to prepare a Capital Improvement Program ("CIP") project list consistent with its 2017 Debt Management Plan adopted May 17, 2016. That project list was approved on January 17, 2017 after receiving the input of Citizen's Bond Advisory Committee and was the basis for the successful Bond Election on May 6, 2017.

Revision to the CIP Project budget for Northwest Education and Training Center (NWETC) is recommended based on projected costs for projects that have not started construction and to reflect the additional funding.

IMPLICATIONS

Financial: Funding Source: General Obligation Bonds

Strategic Objective: I, II & III; Student Success, Principle-Centered Leadership and Performance Excellence

ATTACHMENTS: Revised NWETC 2017 CIP Project Budget



Dr. Thomas S. Cleary Date
Interim Vice Chancellor
for Finance & Administration

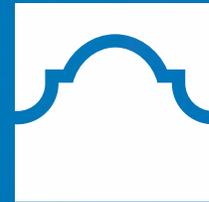
Lisa Mazure, CPA Date
Assoc. Vice Chancellor for Finance & Fiscal Svc.

Dr. Mike Flores Date
Chancellor



Policy C.3.1 – Debt Management

Lisa Mazure, AVC for Finance and Fiscal Services
Dr. Daphene Carson, Director of Ethics/Compliance/Policy



ALAMO
COLLEGES
DISTRICT



Malcolm Baldrige
National Quality Award
2018 Award Recipient



Board Policy

B.5.3 – Board Policies (Policy)

Purpose

- The Board of Trustees of Alamo Colleges District adopted a Debt Management Policy in 2011.
- Policy C.3.1 required the policy to be reviewed annually by the Board as part of the Debt Management Plan.
- The changes to the policy contain fixes to minor formatting errors. There are no substantive changes.

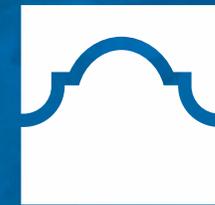


Action Requested

- To approve revised Policy C.3.1 Debt Management Policy



Thank you



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Discussion and Possible Action on Approval and Revision of Policy C.3.1

Presented to the Board Acting as Committee of the Whole on May 14, 2024 and now presented to Board for approval on May 21, 2024.

MINUTE ORDER

"The Board has reviewed the Alamo Colleges District Debt Management Policy C.3.1, and it is revised as presented in Attachment 1."

PURPOSE

Review for changes and approval.

BACKGROUND

The Board of Trustees of Alamo Colleges District adopted a Debt Management Policy in 2011. This is not a required policy, but is considered a "best practice", and it is viewed favorably by Rating Agencies. The Policy is to be reviewed and approved in conjunction with the annual Debt Management Plan.

The changes to the policy contain fixes to minor formatting errors. There are no substantive changes.

IMPLICATIONS

Financial: None

Strategic Objective: Goal III – Performance Excellence

Human Resources: None

ATTACHMENTS

Attachment 1: Current Policy C.3.1- redlined

Daphene Carson _____ May 10, 2024

Dr. Daphene Carson Date
Director Ethics/Compliance/Policy

Thomas Cleary _____ May 10, 2024

Dr. Thomas Cleary Date
Interim Vice Chancellor for Finance and
Administration

Dr. Mike Flores Date
Chancellor

Updated MO- C.3.1 Debt Management Policy

Final Audit Report

2024-05-10

Created:	2024-05-09
By:	Daphene Carson (dcarson10@alamo.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAukDq0aD11Nhn02V5DXuXUefMd2nmFqgY

"Updated MO- C.3.1 Debt Management Policy" History

-  Document created by Daphene Carson (dcarson10@alamo.edu)
2024-05-09 - 7:17:20 PM GMT- IP address: 209.184.117.212
-  Document emailed to Dr. Thomas Cleary (tcleary1@alamo.edu) for signature
2024-05-09 - 7:17:38 PM GMT
-  Email viewed by Dr. Thomas Cleary (tcleary1@alamo.edu)
2024-05-09 - 7:28:35 PM GMT- IP address: 209.184.117.130
-  Document e-signed by Dr. Thomas Cleary (tcleary1@alamo.edu)
Signature Date: 2024-05-10 - 11:07:24 AM GMT - Time Source: server- IP address: 209.184.117.130
-  Document emailed to Daphene Carson (dcarson10@alamo.edu) for signature
2024-05-10 - 11:07:25 AM GMT
-  Email viewed by Daphene Carson (dcarson10@alamo.edu)
2024-05-10 - 11:20:48 AM GMT- IP address: 136.50.2.2
-  Document e-signed by Daphene Carson (dcarson10@alamo.edu)
Signature Date: 2024-05-10 - 11:21:10 AM GMT - Time Source: server- IP address: 136.50.2.2
-  Agreement completed.
2024-05-10 - 11:21:10 AM GMT

C.3.1 (Policy) Debt Management

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 5-17-11

Last Board Action: 5-16-23

General

This Policy (the “Policy”) establishes conditions for the use of debt and creates procedures and policies designed to manage the Alamo Community College District’s (the “College District”) obligations within available resources, minimize the debt service and issuance costs, achieve the highest credit ratings, maintain full, complete, and accurate financial disclosure and reporting, and to comply with appropriate and applicable laws of the State of Texas (the “State”) and federal law.

Scope

Within the applicable laws of the State, the College District may enter into debt obligations to finance the construction or acquisition of buildings and infrastructure and other assets, to finance maintenance of existing facilities, to purchase land and personal property, to refinance or restructure existing debt. Unless recommended otherwise by the Vice Chancellor for Finance and Administration, whose recommendation must be approved by the Board of Trustees, all debt will be incurred at the College District level or through a Public Facility Corporation created by the College District. This Policy applies to all debt issued regardless of the purpose for which issued or the funding source for repayment. The Vice Chancellor for Finance and Administration is responsible for the debt management for the College District. Responsibility for the operational activity related to management of debt may be delegated to the Associate Vice Chancellor of Finance and Fiscal Services (AVC), or Treasurer.

Objectives

The objective of the Policy is to ensure prudent debt management practices that include:

- Minimize or avoid year-to-year fluctuations in the tax rate
- Minimize borrowing costs
- Structure the earliest possible maturity of the debt
- Preserve or enhance the College District’s credit ratings
- Assure complete, and accurate financial disclosure and reporting compliance
- Comply with State and federal laws

Available Borrowing Methods

General Obligation Bonds - These bonds are issued for the acquisition of land, building construction costs, and the furnishing and equipping of buildings. The College District secures these bonds through levying, assessing and collecting ad valorem taxes sufficient to pay the principal and interest when due provided that the annual bond tax rate will never exceed the State

C.3.1 (Policy) Debt Management

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 5-17-11

Last Board Action: 5-16-23

statutory limit or the limits established by the College District's qualified voters. The College District's statutory maximum tax rate is established pursuant to Section 130.122, as amended, Texas Education Code at \$1.00 per \$100 of taxable assessed value (of which a maximum of \$0.50 may be utilized for debt service purposes). However, the College District's qualified voters limited the total tax rates - maintenance and operations ("M&O") and debt service- to a combined amount not to exceed \$0.25 per \$100 of taxable assessed value at an election held on September 30, 1952. General Obligation bonds require voter authorization.

Maintenance Tax Notes - The College District may issue notes that are secured by and payable from the College District's maintenance and operations tax, but may be paid from any lawfully available funds of the College District. Repayment may be made through either ad-valorem tax revenues or non-tax revenues. These Notes will be used for furnishing and equipping existing buildings, and for making renovations and repairs to existing facilities. Maintenance Tax Notes do not require voter authorization.

Revenue Bonds - The College District may issue revenue bonds for the acquisition of land, buildings, building construction costs, and the furnishing and equipping of buildings. These bonds are payable from and are secured by pledged revenues, such as tuition and other fees, a reserve fund, or other resources. Voter approval is not required. Debt service coverage ratios or other bond provisions contained in existing revenue bond covenants must be considered when issuing new revenue debt.

Lease Revenue Bonds - Under Chapter 303 of the Texas Local Government Code, the College District is authorized to establish a Public Facility Corporation ("PFC"). This corporation has the authority to issue bonds to construct facilities for the College District without an election. The College District would lease these facilities from the PFC and the PFC would use those lease revenues to pay the debt service on the bonds issued by the PFC. These bonds are payable based upon an annual appropriation from lawfully available funds, including from M&O tax revenues. The funds may be used for construction, furnishing, and equipping the new facilities. Public notice must be given prior to entering into a contract for the use or purchase or other acquisition of the improvements, which permits a petition process to require an election.

Refunding Bonds- All or any part of the College District's outstanding bond issues may be refunded or refinanced.

Other- From time to time, other financing options may be considered, including:

Contract Revenue Bonds- Capital improvements may be financed through Contract Revenue Bonds, which requires the College District to enter into a contract with a third-party entity. These bonds are payable from either taxes, revenues, or both. Voter approval is not required.

C.3.1 (Policy) Debt Management

Responsible Department: Vice Chancellor for Finance and Administration

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Taxable Debt- Taxable debt may be used for all or part of a debt issue and to comply with limitations imposed by the Internal Revenue Code of 1986, as amended (the “Code”). Taxable debt may also be issued for refunding if the net present value as a percentage of the par amount of the refunded bonds is at least 5% and the refunded tax-exempt issue cannot be advance refunded on a tax-exempt basis per the Code.

Private Placements- Private placements are sold directly to investors. They can be short or medium term, fixed or floating rate, and the term will not exceed the useful life of the financed assets. Private placements may be used for financing specific assets or programs when it provides more advantageous terms than the capital markets, has a favorable structure, and financing is needed more quickly than what may be obtained through a public offering.

Alternative Structures

The College District will not use alternative financial management products such as interest rate swaps, derivative products, etc. in connection with any outstanding and newly issued bonds without the express authorization from the Board of Trustees.

Debt Management Plan

Annually, a Debt Management Plan (the “Plan”) will be presented to the Board of Trustees by the Vice Chancellor of Finance and Administration or the Associate Vice Chancellor of Finance and Fiscal Services. Developed in conjunction with the College District’s Municipal Advisor, this Plan will include information on the current debt outstanding; any previously approved but not settled financing activities, and borrowing capacity. It will include anticipated financings needs related to the Capital Improvement Program (“CIP”) or other funding needs.

When the CIP requires a debt issuance for which a market opportunity is realized, a Parameter Order with reference to a specific debt issuance will be submitted for approval, allowing the President- Board of Trustees, the Secretary- Board of Trustees, Chancellor, Vice Chancellor for Finance and Administration, or Associate Vice Chancellor of Finance and Fiscal Services to commit to certain financing decisions. The Parameter Order allows the execution of a pricing certificate evidencing final sale terms of a debt financing. The Parameter Order provides flexibility for the College District’s Administration to react when market conditions warrant. Parameter Orders will be limited as to size and scope to comply with State law and per direction by the Board of Trustees.

C.3.1 (Policy) Debt Management

Responsible Department: Vice Chancellor for Finance and Administration

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Conditions for New Money Debt Issuance

The timing of borrowing will be structured to meet the needs of the College District and to minimize the effect of negative arbitrage. When the investment earnings on borrowed proceeds are below the cost of borrowing, borrowed capital may have to be increased to provide sufficient funds to pay project expenses. Since this practice increases the cost and limits the productivity of borrowed capital, the College District will seek to minimize negative arbitrage where practical.

Any external borrowing will be coordinated to the extent possible so that multiple project needs can be accommodated in a single borrowing. Under a Parameter Order for a specific new money debt, the President- Board of Trustees, Secretary- Board of Trustees, Chancellor, Vice Chancellor for Finance and Administration, or Associate Vice Chancellor of Finance and Fiscal Services may proceed with a new money debt issuance if the appropriate conditions are met as set for in the Parameter Order.

Conditions for Debt Refunding

Periodic reviews of outstanding debt will be undertaken to determine refunding opportunities. Refunding will be considered based on economic benefit, or as needed to alter covenants, restructure debt, or stabilize the tax rate. Current refundings require at least a 3% net present value savings as a percentage of the par amount of the refunded bonds to be considered. Other factors should be considered, such as reinvestment rates and impact on the structure of the escrow. The 3% threshold rate may be disregarded under a refunding done solely for business reasons, such as for restructuring purposes. The term of the refunding bonds should not exceed the term of the bonds being refunded unless the debt is being restructured. Under a Parameter Order for a refunding bond, the President- Board of Trustees, Secretary- Board of Trustees, Chancellor, Vice Chancellor for Finance and Administration, or Associate Vice Chancellor of Finance and Fiscal Services may proceed with a debt refunding if the appropriate conditions are met as set forth in the Parameter Order.

Conditions for Debt Defeasance

Debt defeasance with funds on hand or excess tax collections will be undertaken only after careful consideration of the College District's cash flow. This may be considered as part of an overall plan to manage the College District's tax rate.

C.3.1 (Policy) Debt Management

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 5-17-11

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Parameters for Debt Issuance

The term of debt will typically be for 20 years or less and will not generally exceed 30 years. Debt will be issued either on a fixed or variable rate basis. The College District will normally seek to avoid the use of capitalized interest.

In general, debt should be issued with the earliest optional redemption date that is determined to be cost-effective. Typically, debt with a final maturity beyond ten years will be structured with an optional redemption in nine or ten years at par. Debt may be structured with serial or term bonds or any combination thereof.

Method of Sale

The District may sell bond/notes through either a negotiated or a competitive sale. If a negotiated sale is done, the firms in the selling syndicate will be selected from an approved underwriting pool.

Selection of Consultants

The College District will select its municipal advisor, investment banking firms, disclosure and arbitrage rebate compliance specialists through the issuance of Request For Qualifications (RFQ). It is preferable that the services for disclosure and arbitrage rebate compliance be within the scope of the municipal advisor. Bond counsel will be selected pursuant to a Request for Qualifications process as set forth in Section 1201. 027, Texas Government Code. Investment banking firms will be retained in an “underwriting pool” for a period of five years (one year plus four annual renewals) prior to a new RFQ being issued. The underwriting syndicate for each open market negotiated bond issuance will be chosen from this pool. The selection of the Senior Manager and each syndicate member will be based upon:

- Initiation and implementation of innovative financing ideas and structures in compliance with state laws
- The expertise of bankers and underwriters required for the transaction
- The underwriting capabilities as determined by excess net capital and distribution networks relative to the size of the transaction
- Performance of each syndicate member in past transactions

Each syndicate will be balanced by capitalization. The number of firms in the syndicate will be based on the size of the issue.

Compliance Reporting/Procedures

Continuing Disclosure - The College District will comply with SEC Rule 15c2-12 by filing directly or through a third-party dissemination agent with the Municipal Securities Rulemaking Board using its Electronic Municipal Market Access system annual financial statements and certain

C.3.1 (Policy) Debt Management

Responsible Department: Vice Chancellor for Finance and Administration

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required financial and operating data, and material event notices.

Arbitrage Rebate Compliance - Adequate recordkeeping will be maintained to meet arbitrage rebate compliance requirements. This includes careful tracking of investment earnings on debt proceeds and remitting any excess earnings to the federal government in a timely manner. An outside compliance specialist will be retained to calculate rebate payments and ensure that the College District maintains compliance with arbitrage rules. Post Issuance Procedures are outlined in [C.3.1.1](#) and [C.3.1.2](#).

Rating Agencies

The Associate Vice Chancellor of Finance and Fiscal Services is responsible for maintaining the primary relationship and communicating with the national rating agencies. This communications effort includes providing periodic updates on the College District's general financial condition along with coordinating meetings and presentations in conjunction with debt issuances.

The College District will request a rating from at least two major rating agencies prior to the issuance of open market transactions.

Investment of Bond Proceeds

Investment of debt proceeds will comply with the Board of Trustees approved Investment Policy, State laws, and, as appropriate, the Code.

Policy Review

This Policy will be reviewed annually by the Board of Trustees as part of the Debt Management Plan and updated as needed.

References:

Texas Education Code Section 130 (130.121130.130), Section 45.108

Chapters 1201, 1207, and 1371, Texas Government Code

Local Government Code, Chapter 303

SEC Rule 15c2-12 (as amended)

SEC Rule 15Ba1-1(d) (3) (vi).

Internal Revenue Code of 1986

C.3.1 (Policy) Debt Management

Responsible Department: Vice Chancellor for Finance and Administration

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Treasury Regulation section 1.141-12

Discussion and Possible Action on Monthly Contracts Report

Presented to the Board Acting as Committee of the Whole on May 14, 2024, and now presented to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES on May 21, 2024.

MINUTE ORDER

“The Alamo Colleges District Board of Trustees hereby approves this report on non-grant contracts (public) made to the Alamo Colleges District for the period of September 1, 2023, through April 30, 2024.”

PURPOSE

To provide a monthly report on non-grant contracts received by the Alamo Colleges District.

BACKGROUND

Contracts – Non-grant contracts are contracts in which Alamo Colleges District receives funds to provide special or negotiated services or training to private corporations. For the period ending April 30, 2024, there are a total of 19 contracts that total \$468,918.00 in external funding. This will allow services to be provided to 3,460 individuals.

OBJECTIVE/FACT

To supplement activities not funded by Institutional Funds.

IMPLICATIONS

Financial: Yes
Strategic Plan: Goal III. Performance Excellence
Human Resources: Yes

ATTACHMENTS: YTD Contract (Non-Grant) Summary Report.

Dr. Sammi Morrill, Associate Vice Chancellor
of Operations, Economic Workforce Development

Xavier Urrutia, Interim Vice
Chancellor for Economic & Workforce
Development

Dr. Mike Flores, Chancellor

ALAMO COLLEGES DISTRICT
Year-To-Date Contract (Non-Grant) Summary Report
 Status: September 1, 2023 - August 31, 2024

I. Current Month Contracts District Wide:

No.	Contract Recipient (District Wide)	No. of Courses	Monthly No. Students to be Served	YTD No. Students to be Served
1	Workforce Training Network	19	379	3,460
	Total	19	379	3,460

II. Year-to-Date Number of Contracts in Selected Dollar Ranges:

No.	Contract Recipient	\$.01-\$9,999.99	\$10,000-\$100,000	\$100,000 and Higher	Total
1	Workforce Training Network	12	6	1	19
	Total	12	6	1	19

Source: All data provided by Workforce Training Network-Continuing Education Department.

ALAMO COLLEGES DISTRICT
FY2024 MONTHLY (MTD) GRANT AWARD ACTIVITY REPORT
 March 01, 2024-March 31, 2024

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	219180	District	Texas Workforce Commission, Project Title: "Adult Education and Literacy".	The AEL Consortium will lead the Adult Learner Success. Network in planning and designing education services, support services and workforce pathways across the 12 county Workforce Solutions Alamo board area with the goal of supporting adults in achieving their academic, career and life goals. Additional funding in the amount of \$56,012.	7/1/2023	\$0	\$0	\$56,012	69	5.00
	1		Total Dist.- MTD Single Year Grants			\$0	\$0	\$56,012	69	5.00
	1			Total MTD Single Year Grants		\$0	\$0	\$56,012	69	5.00
				Multi Year Grants						
1	213101	Palo Alto College	National Science Foundation thru Arizona State University, Project Title: "ALRISE Accelerate Latinx Representation in STEM Education with Institutional Intentionality and Capacity Building for Experiential Learning". Year 3 of 3.	The ALLRISE alliance is developing a network of faculty, staff, administrators and students at 2-yr and 4-yr Hispanic Serving Institution's and emerging HSIs to accelerate Latinx representation in science, technology, engineering and math STEM education.	8/1/2021	\$0	\$11,750	\$122,026	0	1.00
2	213103	Palo Alto College	U.S. Department of Education, Project Title: "Palo Alto College-CCAMPIS 2021". Year 3 of 4.	To meet the goal of providing 20 low-income student-parents success by providing access to high quality childcare, the project will subsidize the majority of the cost of child care to ensure that PAC students realize their full potential by enrolling, persisting and completing a college degree.	10/1/2023	\$0	\$0	\$155,215	20	0.00
	2		Total PAC-MTD Multi Year Grants			\$0	\$11,750	\$277,241	20	1.00
	2			Total MTD Multi-Year Grants		\$0	\$11,750	\$277,241	20	1.00
	3			GRAND TOTAL-MTD SINGLE AND MULTI-YEAR GRANTS		\$0	\$11,750	\$333,253	89	6.00

ALAMO COLLEGES DISTRICT

FY 2024 YTD Grant Award Summary Report

Includes All Single Year Grants and the Current Year of Multi-Year Grants

September 1, 2023 -March 31, 2024

No.	College	No. of Grants	Match Amounts	Indirect Cost Received	YTD Funding Amount	No. of Students Served	No. of FTEs
1	District Grants	7	\$ 498,385	\$ 42,646	\$ 4,318,384	5,644	22.00
2	San Antonio College	11	\$ 257,048	\$ 164,523	\$ 3,475,166	12,534	27.50
3	St. Philip's College	5	\$ -	\$ 20,516	\$ 11,516,865	28,682	29.00
4	Palo Alto College	9	\$ -	\$ 122,045	\$ 2,412,532	1,797	17.00
5	Northwest Vista College	5	\$ -	\$ 87,524	\$ 1,131,163	965	4.10
6	Northeast Lakeview College	4	\$ -	\$ 17,792	\$ 352,889	830	4
GRAND TOTAL		41	\$ 755,433	\$ 455,046	\$ 23,206,999	50,452	103.60

ALAMO COLLEGES DISTRICT
FY 2024 Monthly & YTD Grant Award Funding Activity Report with Award Description
September 1, 2023 -March 31, 2024

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	219368	District	Public Allies Inc., <u>Project Title:</u> "Public Allies San Antonio".	The purpose of this grant is to develop our ability to meet the needs of the community by increasing our opportunity to work with community based organization. The partnership with the organizations will help develop a cohort of young social service leaders who can facilitate transformational change leading to the improvement of their communities.	6/16/2023	\$498,385	\$24,770	\$495,690	25	3.00
2	219882	District	U.S. Department of Education thru Texas Higher Education Coordinating Board (THECB), <u>Project Title:</u> "Career and Technical Education-Basic Grants".	The Perkins Basic Grant Program supports awarded applicants in educating students who enroll in CTE courses and programs in preparation for high-skill, high-wage, or high-demand occupations. The success of an awarded application in educating these students will be measured by its ability to meet state-determined performance targets for each of three core indicators approved by the US. Department of Education/Office of Career, Technical and Adult education.	8/21/2023	\$0	\$0	\$2,562,390	4,000	6.00
3	219884	District	Texas Workforce Commission, <u>Project Title:</u> "Skills for Small Business Program".	The Skills for Small Business (SSB) program will provide training for small private businesses in the local area. Each participating business partner will select training courses for its new and/or existing employees that will contribute to the enhancement of the business's operation.	12/1/2023	\$0	\$0	\$89,250	50	0.00
3			Total Dist.- YTD Single Year Grants			\$498,385	\$24,770	\$3,147,330	4,075	9.00
1	211185	San Antonio College	Texas Higher Education Coordinating Board, <u>Project Title:</u> "The Texas Reskilling and Upskilling through Education (TRUE)".	Goal is to provide tuition resources for students to earn micro-credentials in LVN, RN and BSN medical program pathways. As the student continues medical training the potential for earning stackable credentials aligns to curriculum courses and leads to micro-credentials badges in 10 healthcare Teamwork, Therapeutic Communication, Healthcare Professionalism, Healthcare Cultural Competence, Critical Thinking.	1/8/2024	\$0	\$0	\$500,000	100	1.00
1			Total SAC-YTD Single-Year Grants			\$0	\$0	\$500,000	100	1.00
1	212101	St. Philip's College	Texas Higher Education Coordinating Board, <u>Project Title:</u> "Nursing & Allied Health Nursing Innovation Grant Program".	Goal of project, Nursing Faculty Resources and Professional Development, Recruitment and Retention on initial licensure students, Preparation and continual support of faculty and students for Next Generation NCLEX, Classroom Renovation.	8/1/2023	\$0	\$0	\$200,000	26	0.00
1			Total SPC YTD Single-Year Grants			\$0	\$0	\$200,000	26.00	0.00
1	215021	Northeast Lakeview College	University of Southern California Race and Equity Center, <u>Project Title:</u> "Men of Color Innovation Project".	Project will fund and provide technical support to 12 community colleges nationwide that are advancing initiatives to support men of color on their campuses. Funding will support curricular innovations, a cohort based learning community and professional development for NLC faculty and staff.	5/30/2023	\$0	\$0	\$75,000	30	0.00
1			Total NLC-YTD Single Year Grants			\$0	\$0	\$75,000	30	0.00
6			Total YTD Single Year Grants			\$498,385	\$24,770	\$3,922,330	4,231	10.00
			Multi-Year Grants							
1	219121	District	University of Texas at San Antonio, <u>Project Title:</u> "Bexar County Fostering Educational Success Pilot Program". Year 4 of 4.	To support students with foster or adoption experience.	9/1/2023	\$0	\$0	\$373,710	550	5.00

ALAMO COLLEGES DISTRICT
FY 2024 Monthly & YTD Grant Award Funding Activity Report with Award Description
September 1, 2023 -March 31, 2024

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
2	219166	District	<u>U.S. Department of Education, Project Title: "Alamo Colleges District Educational Opportunity Centers Program".</u> Year 3 of 5.	The ACD EOC project will provide counseling and information on college admissions to eligible adults who want to continue a program of postsecondary education. The ACD EOC project will also offer services to improve the financial economic literacy of participants, counsel participants on financial aid options and assist in the application process to increase the number of adults who enroll in postsecondary education institutions.	8/23/2021	\$0	\$17,876	\$241,332	850	3.00
3	219180	District	<u>Texas Workforce Commission, Project Title: " Adult Education and Literacy".</u>	The AEL Consortium will lead the Adult Learner Success. Network in planning and designing education services, support services and workforce pathways across the 12 county Workforce Solutions Alamo board area with the goal of supporting adults in achieving their academic, career and life goals. <i>Additional funding in the amount of \$56,012.</i>	7/1/2023	\$0	\$0	\$56,012	69	5.00
4	219190	District	<u>City of San Antonio, Project Title: "Compassionate Skills Education Development and Implementation".</u> Year 1 of 3. <i>Inadvertently reported 2x in January 2024 Board Report (removed duplicate entry).</i>	Compassionate USA is a people centered campaign promoting compassion, community healing and well being through the county. Provide free, accessible and relevant compassion education for everyone. Create a greater understanding and practice of community well being. Create a cultural shift towards compassion that reduces suffering and increases well-being.	9/29/2023	\$0	\$0	\$500,000	100	0.00
	4		Total Dist.-YTD Multi-Year Grants			\$0	\$17,876	\$1,171,054	1,569	13.00
1	211153	San Antonio College	<u>U.S. Department of Education, Project Title: "San Antonio College (SAC) Project R.I.S.E. (Ready, Inspired, Successful, Engaged) SSS Program".</u> Year 4 of 5.	The program will increase eligible students chances of success by providing year round tutoring and prescribed tutoring plans, academic and college readiness instruction, advice and assistance with postsecondary course selection. Each participant will establish an individual education plan that includes timelines to achieve graduation.	8/11/2020	\$0	\$16,341	\$272,354	120	5.00
2	211154	San Antonio College	<u>U.S. Department of Education, Project Title: "San Antonio College (SAC)'s Project Veterans Achieving Learning through Opportunity and Resilience (VALOR) SSS Program".</u> Year 4 of 5.	This program will increase eligible students' chances of success by providing year round tutoring and prescribed tutoring plans, academic and college readiness instruction, advise and assistance with postsecondary course selection, personal counseling for financial, academic and personal matters. Program proposes to serve at least 120 low income, first generations and/or disabled veterans each year through project VALOR.	8/11/2020	\$0	\$16,335	\$272,257	120	5.00
3	211160	San Antonio College	<u>City of San Antonio, Project Title: "Educational Access Channel".</u> Year 5 of 5.	Goal of the Educational Access Channel is to provide educational programming to the citizens of San Antonio and surrounding areas. Objectives-to provide cable/video at least 8 hours of daily educational programming, 365 days a year, provide transmissions of educational programming to cable/video providers in a manner that can be accepted and transmitted and communicate with designated city staff regularly.	10/1/2023	\$0	\$0	\$200,000	10,000	0.00

ALAMO COLLEGES DISTRICT
FY 2024 Monthly & YTD Grant Award Funding Activity Report with Award Description
September 1, 2023 -March 31, 2024

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
4	211169	San Antonio College	<u>U.S. Department of Education, Project Title: "San Antonio College's 2021 Child Care Access Means Parents in School (CCAMPIS) Program"</u> . Year 3 of 4.	Goal is to increase low-income student success by providing access to high-quality child care. At least 56 children of low-income SAC students will be provided with high quality child care each fall, spring and summer semesters. Project Director of Student Success will provide academic support counseling for CCAMPIS parents at risk for failure. By the end of each Fall, Spring and Summer semesters at least 90% of CCAMPIS parents will have completed all required workshops/volunteer hours.	10/1/2023	\$257,048	\$48,730	\$404,863	60	4.00
5	211172	San Antonio College	<u>U.S. Department of Education, Project Title: "San Antonio College's Access and Learning for Advancement and Success (ALAS) Upward Bound Project"</u> . Year 2 of 5.	The ALAS UB project will provide academic and supportive services to a cohort of 56 participants enrolled at Burbank High School with significant support from the applicant and community. Need for the project, education attainment levels of adults in the target area is low, target high school drop out rates are high. Will provide activities and supportive services to promote college enrollment and graduation.	6/1/2023	\$0	\$22,300	\$305,386	56	4.50
6	211174	San Antonio College	<u>U.S. Department of Education, Project Title: "San Antonio College's Upward Bound Math and Science Program Project at Highlands High School"</u> . Year 2 of 5.	Upward Bound Math and Science provides student services programs for individuals from disadvantages backgrounds, first generation, low-income individuals etc. UBMS provides up to four years of additional academic support through summer instruction in math, language arts, composition, foreign language and lab science with the curricula that aligns with state exams and state readiness standard.	9/1/2023	\$0	\$24,755	\$309,436	60	1.00
7	211176	San Antonio College	<u>U.S. Department of Education, Project Title: "San Antonio College's Project Apoyo"</u> . Year 2 of 5.	The HSI project Apoyo will serve as a catalyst for long-term improvements that will address disproportionately low rates at which Hispanic and other low-income students achieve, persist and succeed at San Antonio College. The grant will help institutions capacity to provide the guidance, engagement and academic support Hispanic and low-income students need to succeed in higher education.	10/1/2023	\$0	\$0	\$599,355	1,500	3.00
8	211177	San Antonio College	<u>National Science Foundation, Project Title: "HSI Pilot Project: San Antonio College's Campeones de STEM"</u> . Year 2 of 4.	The Project is designed to directly enhance STEM educational experiences and retention of first year of college students in STEM fields through experiential learning opportunities that engage undergraduate students with leaders and professionals in the greater San Antonio STEM Ecosystem.	8/9/2022	\$0	\$11,308	\$102,097	12	2.00
9	211183	San Antonio College	<u>Texas Higher Education Coordinating Board, Project Title: "Nursing & Allied Health Nursing Innovation Grant Program"</u> . Year 1 of 2.	Grant will compensate the cost for hiring a Personal Counselor. Counselor will provide counseling services to nursing students by assisting and supporting students through the nursing program.	8/5/2023	\$0	\$0	\$200,000	450	1.00
10	211184	San Antonio College	<u>U.S. Department of Education, Project Title: "San Antonio College's Upward Bound Math and Science Program Project at Edison High School"</u> . Year 1 of 5.	UBMS provides student services programs for individuals from disadvantage backgrounds, first-generations, low-income individuals. UBMS provides up to four years of additional academic support through summer instruction in math, language arts, composition, foreign language and lab science with the curricula that aligns with state exams and state readiness standards.	9/1/2023	\$0	\$24,753	\$309,418	56	1.00
	10		Total SAC-YTD Multi-Year Grants			\$257,048	\$164,523	\$2,975,166	12,434	26.50

ALAMO COLLEGES DISTRICT
FY 2024 Monthly & YTD Grant Award Funding Activity Report with Award Description
September 1, 2023 -March 31, 2024

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	212093	St. Philip's College	<u>National Science Foundation, Project Title:</u> "Project Sure: Scaffolding Undergraduate Research Experiences". Year 3 of 4.	Project SURE will target three areas: Innovation in Instruction, will incorporate STEM experiential learning and further develop faculty use of emerging experiential learning methods. Internship and Research Experience, will create alliances between the college and local industry to provide paid internship opportunities, and prepare students to apply for national research experiences and federal internship opportunities. Transfers, will center on guiding students to transfer to universities to complete their undergraduate degrees.	8/15/2023	\$0	\$20,516	\$312,498	120	1.00
2	212098	St. Philip's College	<u>U.S. Department of Education, Project Title:</u> "St. Philip's College Means Parents in School Program". Year 2 of 4.	Goal of the project is to provide support for the participation of low-income parents in postsecondary education through the provision of campus-based child care services offered at the on-site national accredited SPC Child Development Center. Aim of the project is to reduce the financial burden of Program participants and afford them the opportunity to enroll in school, persist in their chosen fields of study and ultimately graduate.	7/26/2023	\$0	\$0	\$281,389	40	2.00
3	212628	St. Philip's College	<u>U.S. Department of Education, Project Title:</u> "Historically Black Colleges and Universities Program: Fostering Undergraduate Talent by Unlock Resources for Education (FUTURE Act)". Year 4 of 5.	St. Philips College (SPC) will utilize its FUTURE Act grant award to implement and operate three activities that will support and strengthen the overall institution's delivery of services to students. The funds allocated are being used to support the following three (3) legislative Allowable activities. 1. Project Administration and Research Development, 2. Campus renovation & Technology Improvements, 3. Student Services.	4/19/2023	\$0	\$0	\$1,431,220	14,248	13.00
4	212639	St. Philip's College	<u>U.S. Department of Education, Project Title:</u> "Historically Black Colleges and Universities Program". Year 2 of 5.	St. Philip's College will serve its diverse student body by enhancing and operating seven legislative allowable activities over the five year grant cycle. 1. Project Administration and Research Development, 2. Centers of Excellence in Mathematics and Science, (3) Capital Improvements, (4) Information and Community Technology, (5) Institute for Teaching Excellence and Staff Development, (6) Student Services, (7) Good Samaritan Veterans Outreach and Transition Center.	10/1/2023	\$0	\$0	\$9,291,758	14,248	13.00
4			Total SPC-YTD Multi-Year Grants			\$0	\$20,516	\$11,316,865	28,656	29.00
1	213093	Palo Alto College	<u>U.S. Department of Education, Project Title:</u> "Palo Alto College SSS Project". Year 4 of 5.	Project will provide participants with academic support, tutoring and advising, information on financial aid assistance, financial literacy, career exploration. The need for the project in the target area is apparent due to the high percentage of the low-income, first-generation and disabled participants enrolled who are eligible for student support.	9/1/2023	\$0	\$18,491	\$272,364	140	2.00
2	213094	Palo Alto College	<u>U.S. Department of Education, Project Title:</u> "Palo Alto College DHSI: Project Listo". Year 4 of 5.	The goal of the project will be 1. Academic programs, provide support to facilitate success of students academic goals. 2. Institutional Management to implement improved academic support, advising, teaching and communication strategies that will increase student engagement and success. 3. Fiscal stability to increase revenue by enrolling and retaining more students.	10/1/2023	\$0	\$0	\$430,263	500	5.00

ALAMO COLLEGES DISTRICT
FY 2024 Monthly & YTD Grant Award Funding Activity Report with Award Description
September 1, 2023 -March 31, 2024

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
3	213099	Palo Alto College	<u>U.S. Department of Education, Project Title: "Palo Alto College Talent Search: Southwest High School"</u> . Year 3 of 5.	The TRIO Talent Search: Southwest ISD project will provide participants with academic support in tutoring and advising; information on financial literacy; financial aid programs; completing financial aid applications and support applying to college.	9/1/2023	\$0	\$20,572	\$288,470	500	3.00
4	213101	Palo Alto College	<u>National Science Foundation thru Arizona State University, Project Title: "ALRISE Accelerate Latinx Representation in STEM Education with Institutional Intentionality and Capacity Building for Experiential Learning"</u> . Year 3 of 3.	The ALLRISE alliance is developing a network of faculty, staff, administrators and students at 2-yr and 4-yr Hispanic Serving Institution's and emerging HSIs to accelerate Latinx representation in science, technology, engineering and math STEM education. <i>Additional Funding in the amount of \$122,026..</i>	8/1/2021	\$0	\$0	\$162,526	0	0.00
5	213102	Palo Alto College	<u>U.S. Department of Education, Project Title: "Palo Alto College Talent Search: South San and Somerset ISD"</u> . Year 3 of 5.	The PAC Talent Search project will provide participants with academic tutoring and advisement information on financial aid programs, assistance in completing financial aid application, financial literacy and support for applying for college enrollment.	10/1/2023	\$0	\$23,078	\$288,470	500	3.00
6	213103	Palo Alto College	<u>U.S. Department of Education, Project Title: "Palo Alto College-CCAMPIS 2021"</u> . Year 3 of 4.	To meet the goal of providing 20 low-income student-parents success by providing access to high quality childcare, the project will subsidize the majority of the cost of child care to ensure that PAC students realize their full potential by enrolling, persisting and completing a college degree.	10/1/2023	\$0	\$0	\$155,215	20	0.00
7	213109	Palo Alto College	<u>U.S. Department of Education, Project Title: "Palo Alto College Upward Bound Math Science Project"</u> . Year 2 of 5.	Palo Alto College (PAC) Upward Bound Math and Science (UBMS) will provide participants from East Central High School with academic instruction, tutoring and advising, information on financial aid programs, assistance in completing financial aid applications; financial literacy and support for applying for college enrollment.	9/1/2023	\$0	\$21,584	\$309,505	60	2.00
8	213110	Palo Alto College	<u>U.S. Department of Education, Project Title: "Palo Alto College Upward Bound"</u> . Year 2 of 5.	Palo Alto College (PAC) Upward Bound will provide participants from Poteet, Pleasanton, Lytle and Jourdanton High Schools with academic instruction, tutoring and advising information on financial aid applications, financial literacy and support for college enrollment.	9/1/2023	\$0	\$38,320	\$380,719	77	2.00
9	213114	Palo Alto College	<u>Texas Higher Education Board, Project Title: "Texas Reskilling and Upskilling through Education (TRUE)"</u> .	The TRUE grant supports the Innovative methods for promoting advanced certification and training (IMPACT) project, a collaborative initiative between Northeast lakeview College and Palo Alto College. IMPACT will create, redesign and expand short-term training programs in Logistics, Advanced Manufacturing and Welding degree programs. <i>Note: The TRUE grant is shared between NLC and PAC.</i>	12/6/2023	\$0	\$0	\$125,000	0	0.00
9			Total PAC-YTD Multi-Year Grants			\$0	\$122,045	\$2,412,532	1,797	17.00
1	214055	Northwest Vista College	<u>U.S. Department of Education, Project Title: "Portal Learning to Undergraduate Success in Science, Technology, Engineering & Math Project (PLUS+STEM Project)"</u> . Year 3 of 5.	The PLUS+STEM Project aims to narrow the STEM achievement gap among NVC's Hispanics, low-income and other disadvantages student groups, through the implementation of enhanced research based activities and services and equitable academic and support services that will empower underrepresented students with the skills and knowledge to succeed in STEM.	9/17/2021	\$0	\$72,087	\$999,896	190	1.30

ALAMO COLLEGES DISTRICT
FY 2024 Monthly & YTD Grant Award Funding Activity Report with Award Description
September 1, 2023 -March 31, 2024

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs	
2	214056	Northwest Vista College	National Science Foundation thru St. Mary's University, <u>Project Title: "FUERTE Project: Fostering Undergraduate Education, Retention & Transfer Environments"</u> . Year 3 of 5.	The NSF FUERTE Project, a partnership between Northwest Vista College (NVC) and St. Mary's University aims to build a collaborative culturally responsive transfer pathways in undergraduate education at Hispanic-Servicing Institutions to increase retention and graduation rates of Latinx students pursuing degrees in STEM. Aligning courses and curriculum between the institutions; providing professional development for faculty and staff and providing a holistic supporting system that will adapt best evidence-based support practices to Latinx students.	8/2/2021	\$0	\$12,165	\$41,125	50	0.30	
3	214058	Northwest Vista College	National Science Foundation thru University of Texas at San Antonio, <u>Project Title: "GP-UP: Geoscience Engagement: Growing Interest at Hispanic Serving Institutions by Scaffolding Classroom Intervention to Service-Learning Projects"</u> . Year 3 of 5.	Goal of project is to broaden participation and enhance retention in the geosciences by testing the effectiveness of an integrated early intervention strategy within the undergraduate degree pipeline. Objective is to deploy a suite of activities in introductory science courses to establish an integrative understanding of how to attract more diverse non-majors to the discipline and employ a two-stage service learning strategy to articulate the critical elements and benefits of geoscience driven service learning projects for increasing retention.	6/1/2023	\$0	\$3,272	\$23,012	275	1.00	
4	214059	Northwest Vista College	Texas Higher Education Coordinating Board (THECB), <u>Project Title: "2023 College Readiness and Success Models"</u> . Year 1 of 4.	Key action items for the NVC CRSM-2023 grant project are: 1. Implement an intrusive Advising Model for FTIC students in corequisite English and Math courses. 2. Implement culturally-responsive curriculum and supports for English language. 3. Increase support for new full-time and part-time faculty teaching corequisite courses through sustained professional development.	8/8/2023	\$0	\$0	\$50,000	300	1.00	
5	214060	Northwest Vista College	U.S. Department of Health and Human Services thru Healthy Futures of Texas. <u>Project Title: "Talk About It Texas Project (TAIT Project)"</u> . Year 1 of 5.	The Talk About It Texas project will cultivate and leverage partnerships in San Antonio, Dallas, and the Rio Grande Valley to implement programs and establish and/or support linkages to care networks. The goal of the initiative is to improve sexual and reproductive health outcomes, promote positive youth development and advance health equity for adolescents, their families and communities through the replication of medically accurate and age-appropriate evidence based teen pregnancy prevention programs.	6/15/2023	\$0	\$0	\$17,130	150	0.50	
5											
Total NVC-YTD Multi-Year Grants							\$0	\$87,524	\$1,131,163	965	4.10
1	215015	Northeast Lakeview College	U.S. Department of Agriculture thru UTSA, <u>Project Title: "ECO-JEDI: Building a City-Wide Collaboration to Facilitate Career Readiness in FAS through Science & Counter-Storytelling"</u> . Year 2 of 4.	Project seeks to increase recruitment, graduation and career readiness by diminishing barriers and prioritizing diversity and inclusion of UP in science, technology, engineering and mathematics (STEM) through a city-wide collaboration of three HSIs. Will increase UP skills, investment and motivation in FAS individuals and communities in order to recruit students for USDA related jobs.	9/1/2023		\$17,792	\$53,133	600	1.00	
2	215020	Northeast Lakeview College	Texas Higher Education Coordinating Board (THECB), <u>Project Title: "2023 College Readiness and Success Models"</u> . Year 1 of 4.	The College Readiness and Success Models (CRSM-2023) grant supports the creation of an NLC developmental educational advisory committee to oversee the implementation of a multiple measures assessment placement protocol for high school compete students and associated faculty training. CRSM-2023 also provides direct student support in the expansion of the College's calculator loan program embedded tutorial, and academic boot camp initiatives.	7/28/2023	\$0	\$0	\$99,756	150	0.00	

ALAMO COLLEGES DISTRICT
FY 2024 Monthly & YTD Grant Award Funding Activity Report with Award Description
September 1, 2023 -March 31, 2024

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
3	215022	Northeast Lakeview College	Texas Higher Education Board, <u>Project Title: "Texas Reskilling and Upskilling through Education (TRUE)".</u>	The TRUE grant supports the Innovative methods for promoting advanced certification and training (IMPACT) project, a collaborative initiative between Northeast lakeview College and Palo Alto College. IMPACT will create, redesign and expand short-term training programs in Logistics, Advanced Manufacturing and Welding degree programs. <i>Note: The TRUE grant is shared between NLC and PAC.</i>	12/06.2023	\$0	\$0	\$125,000	50	3.00
	3		Total NLC-MTD Multi Year Grants			\$0	\$17,792	\$277,889	800	4.00
	35			Total YTD Multi-Year Grants		\$257,048	\$430,276	\$19,284,669	46,221	93.60
	41			GRAND TOTAL-YTD SINGLE AND MULTI-YEAR GRANTS		\$755,433	\$455,046	\$23,206,999	50,452	103.60

ALAMO COLLEGES DISTRICT
FY 2024 Monthly (MTD) Restricted Contract Activity Report
 March 01, 2024-March 31, 2024

Item No.	Grant Code	College	Funding Source / Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	249042	District	Alamo Colleges Foundation, <u>Project Title: "Toyota Finish Line Grant"</u> .	Funds are a way to incentivize participation in the Ready to Work program. This is to incentivize post-training and job placement reporting.	10/2/2023	0	0	\$26,765	133	0.0
	1		Total Dist.-MTD Restricted Grants			\$0	\$0	\$26,765	133	0.00
1	241018	San Antonio College	Hispanic Association of Colleges and Universities (HACU), <u>Project Title: "HACU/Grow with Google HIS Career Readiness Program"</u> . Year 2 of 2.	The Student Enrichment Center will use the requested funding to support a dedicated Grow with Google program cohort of 250 students targeting the College's first time in college student population.	10/19/2023	\$0	\$0	\$12,761	250	0.00
	1		Total SAC MTD Restricted Contracts			\$0	\$0	\$12,761	250	0.00
1	212651	St. Philip's College	P16 Plus Council of Greater Bexar County/UP Partnership. <u>Project Title: "UP Partnership Equitable Enrollment Collaborative Grant"</u> .	Goal of the grant project is to forge meaningful relationships and maintain routine contact with current partners and potential allies to explore ways to increase enrollment of Boys and Young Men of Color and Dreamer students. Through this initiative SPC may offer assistance to men of color who need tuition or instructional material support.	1/1/2022	\$0	\$0	\$6,000	250	0.0
	1		Total SPC MTD Restricted Contracts			\$0	\$0	\$6,000	250	0.00
1	243011	Palo Alto College	Hispanic Association of Colleges and Universities (HACU), <u>Project Title: "HACU/Grow with Google HIS Career Readiness Program"</u> . Year 2 of 2.	The PAC GwG program is a program designed to help students develop digital skills to help with ensuring career success. Special efforts will be made for the following student populations. Pre-enrolled students, Business, IT and Art pathway students, AlamoPromise and students enrolled in continuing education courses and pursuing GED.	10/19/2023	\$0	\$0	\$12,761	1,500	0.00
	1		Total PAC-MTD Restricted Contracts			\$0	\$0	\$12,761	1,500	0.00
1	245013	Northeast Lakeview College	Ellucian Foundation, <u>Project Title: "The Progress, Accomplishment, Thriving, Hope (PATH) Scholarship Program"</u> .	The PATH block grant provides scholarships to NLC students to address basic need insecurity. Scholarships support students experiencing economic hardships with an emphasis on mitigating barriers to enrollment.	8/11/2023	\$0	\$0	\$25,000	25	0.00
	1		Total NLC MTD Restricted Contracts			\$0	\$0	\$25,000	25	0.00
	5		GRAND TOTAL-MTD RESTRICTED CONTRACTS			\$0	\$0	\$83,286	2,158	-

ALAMO COLLEGES DISTRICT
FY 2024 YTD Restricted Contract (Non-Grant) Summary Report
September 1, 2023 -March 31, 2024

No.	Contract Recipient	No. of Contracts Executed for the Year	YTD Total Amount of Contracts	No. Students to be Served
1	District Restricted Contracts	4	\$209,195	185
2	San Antonio College	3	228,577	1,990
3	St. Philip's College	3	133,000	450
4	Palo Alto College	2	362,761	2,530
5	Northwest Vista College	1	142,630	1
6	Northeast Lakeview College	2	167,630	72
	Total	15	\$1,243,793	5,228

Year-to-Date Number of Contracts in Selected Dollar Ranges:

No.	Contract Recipient	\$.01-\$9,999.99	\$10,000- \$99,999	\$100,000 and Higher	Total
1	District Restricted Contracts		3	1	4
2	San Antonio College		2	1	3
3	St. Philip's College	1	1	1	3
4	Palo Alto College		1	1	2
5	Northwest Vista College			1	1
6	Northeast Lakeview College		1	1	2
	Total	1	8	6	15

Discussion and Possible Action on Approval of Construction Reports

Presented to the Board acting as Committee of the Whole on May 14, 2024 and now presented to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES on May 21, 2024.

MINUTE ORDER

“The Alamo Colleges District Board of Trustees hereby approves the construction reports as presented.”

PURPOSE

The following construction reports are presented to the Board of Trustees for informational and approval purposes.

BACKGROUND

1. 2017 Capital Improvement Program Overview Chart(s)
2. 2017 CIP General Obligation Bond / Maintenance Tax Note Summary and Detail Report

IMPLICATIONS

Financial: N/A

Strategic Plan: Strategic Objective III Performance Excellence

Human Resources: N/A

ATTACHMENTS: Construction Reports

Lisa Mazure, MSA, CPA
Associate Vice Chancellor for
Finance and Fiscal Services

Dr. Thomas Cleary
Interim Vice Chancellor of Finance and
Administration

Dr. Mike Flores, Chancellor

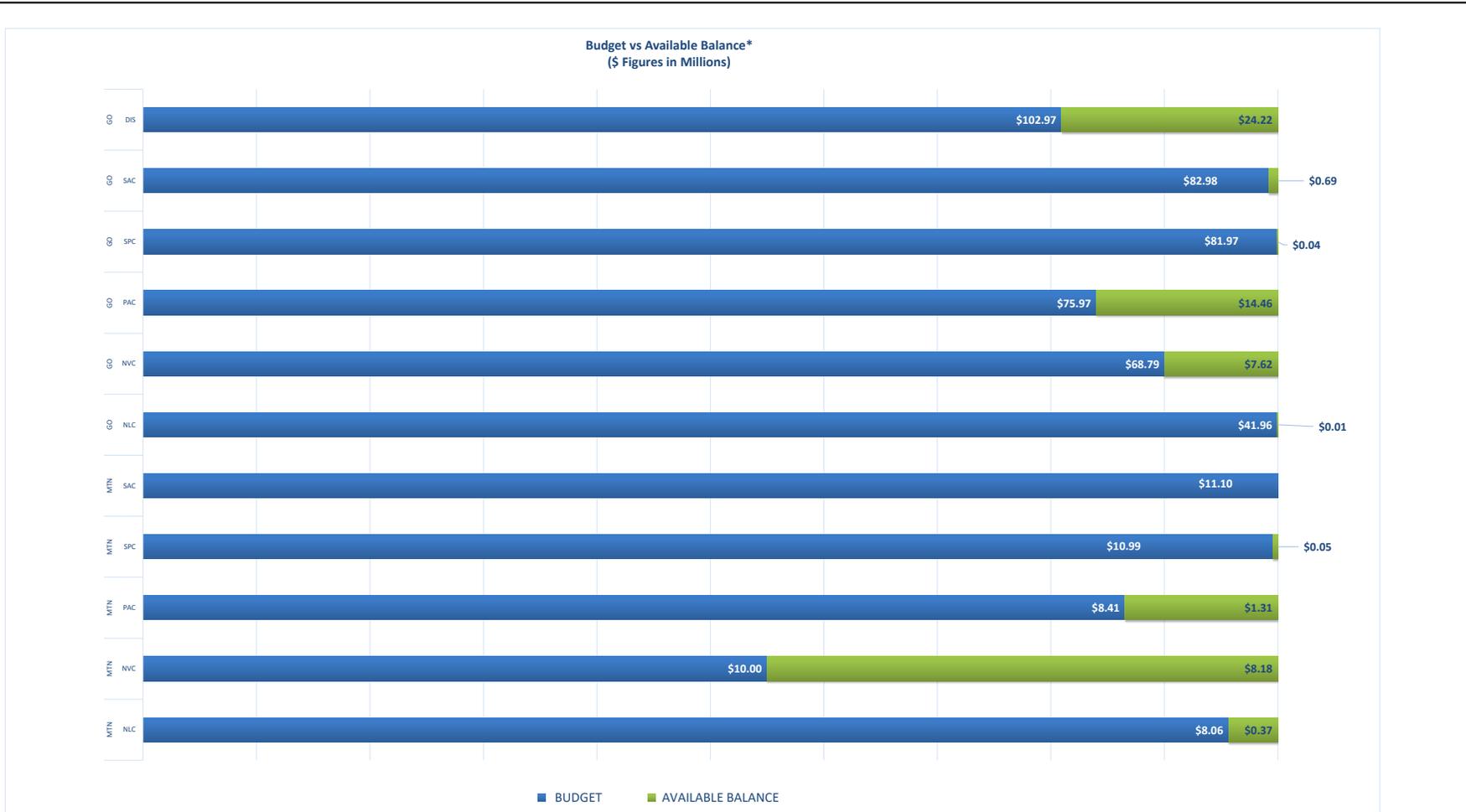


ALAMO
COLLEGES
DISTRICT

BUDGET VS ACTUAL - OVERVIEW (GO & MTN)
(\$ FIGURES IN MILLIONS)



Alamo Colleges District Capital Improvement Program - Chart Summary As of March 31, 2024



*Available balance reduced by actual amount expended as well as committed to spend.



ALAMO COLLEGES DISTRICT
2017 - CAPITAL IMPROVEMENT PROGRAM SUMMARY
As of March 31, 2024

FUNDING SOURCES	GO 2017 Tax Bonds	Limited Tax Bonds	MTN 2020 Maintenance Tax Bonds	GO 2021 Limited Tax Bonds	GO 2022 Tax Bonds	Limited Tax Bonds	TOTAL
General Obligation Bonds	\$ 173,000,000		\$ -	\$ 225,000,000	\$ 52,000,000		\$ 450,000,000
Maintenance Tax Note Bonds			\$ 50,000,000				\$ 50,000,000
TOTAL FUNDING SOURCES	\$ 173,000,000		\$ 50,000,000	\$ 225,000,000	\$ 52,000,000		\$ 500,000,000

BY LOCATION	BUDGET	CURRENT YEAR TOTAL	PRIOR YEARS' TOTAL	TOTAL TO DATE ALL YEARS	COMMITMENTS	AVAILABLE BALANCE
DISTRICT & DISTRICT WIDE - 2017 G.O. BOND	\$ 102,967,546	\$ 1,384,689	\$ 73,694,438	\$ 75,079,127	\$ 3,668,728	\$ 24,219,691
SAN ANTONIO COLLEGE - 2017 G.O. BOND	\$ 82,982,629	\$ 766,033	\$ 81,223,125	\$ 81,989,158	\$ 305,209	\$ 688,262
ST. PHILIP'S COLLEGE & SWC - 2017 G.O. BOND	\$ 81,970,072	\$ 35,631	\$ 81,846,040	\$ 81,881,671	\$ 45,712	\$ 42,689
PALO ALTO COLLEGE - 2017 G.O. BOND	\$ 75,966,160	\$ 1,203,142	\$ 56,912,658	\$ 58,115,801	\$ 3,395,086	\$ 14,455,273
NORTHWEST VISTA COLLEGE - 2017 G.O. BOND	\$ 68,790,182	\$ 410,969	\$ 57,909,060	\$ 58,320,029	\$ 2,850,499	\$ 7,619,654
NORTHEAST LAKEVIEW COLLEGE - 2017 G.O. BOND	\$ 41,958,546	\$ 101,159	\$ 41,495,850	\$ 41,597,009	\$ 347,882	\$ 13,655
General Obligation Bond Totals	\$ 454,635,135	\$ 3,901,623	\$ 393,081,171	\$ 396,982,794	\$ 10,613,117	\$ 47,039,225
SAN ANTONIO COLLEGE - 2020 MTN BOND	\$ 11,100,000	\$ -	\$ 11,100,000	\$ 11,100,000	\$ -	\$ -
ST. PHILIP'S COLLEGE & SWC - 2020 MTN BOND	\$ 10,991,512	\$ -	\$ 10,928,844	\$ 10,928,844	\$ 14,923	\$ 47,745
PALO ALTO COLLEGE - 2020 MTN BOND	\$ 8,406,930	\$ (2,242)	\$ 5,869,933	\$ 5,867,691	\$ 1,231,160	\$ 1,308,079
NORTHWEST VISTA COLLEGE - 2020 MTN BOND	\$ 10,000,000	\$ -	\$ 1,818,853	\$ 1,818,853	\$ -	\$ 8,181,147
NORTHEAST LAKEVIEW COLLEGE - 2020 MTN BOND	\$ 8,062,595	\$ 53,838	\$ 7,599,373	\$ 7,653,211	\$ 42,565	\$ 366,818
MTN Bond Totals	\$ 48,561,037	\$ 51,596	\$ 37,317,003	\$ 37,368,599	\$ 1,288,648	\$ 9,903,789
TOTAL FOR ALL 2017 CIP BONDS	\$ 503,196,172	\$ 3,953,219	\$ 430,398,174	\$ 434,351,393	\$ 11,901,765	\$ 56,943,014

2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT

As of March 31, 2024

General Obligation Bonds							
PROJECT TITLE	Adjusted Budget	Current Month Expenses	Current Yr Expenses	Prior Yrs Expenses	Total to Date All Yrs Expenses	Commitments	Available Balance
DIS-WETC GO17 - T1	23,990,154	-	8,907	23,689,715	23,698,621	84,000	207,533
DIS-SETC GO17 - T1	22,977,392	5,000	107,887	19,715,795	19,823,681	637,050	2,516,660
DIS-N. 281 Property purch - GO17 - T1	5,000,000	-	-	5,000,000	5,000,000	-	-
DIS I-10 NW Ed and Train Ctr. - GO17 - T2	23,000,000	26,000	163,249	2,624,636	2,787,886	548,778	19,663,336
SWC- Redund Police Dpatch @ SWC - GO17 - T1	2,955,408	-	-	2,955,408	2,955,408	-	0
DIS MOKA Prog. MGT. - GO17	44,592	-	-	7,254	7,254	37,338	-
TOTAL FOR DISTRICT	\$ 77,967,546	\$ 31,000	\$ 280,043	\$ 53,992,807	\$ 54,272,850	\$ 1,307,166	\$ 22,387,530
DIS Instructional Tech GO17 - T1	1,500,000	-	-	1,077,961	1,077,961	-	422,039
DIS Infrastructural & ACOL GO17 T1	12,448,690	614,961	631,249	9,263,441	9,894,690	2,014,210	539,790
DIS Comm. & Collaboration Tools GO17 T1	4,100,000	-	-	3,997,214	3,997,214	-	102,786
Reporting and Analysis - T3	1,293,220	114,000	473,397	199,500	672,897	171,000	449,323
DIS Mobile Tech & Security GO17 - T3	5,658,090	-	-	5,163,515	5,163,515	176,352	318,223
TOTAL FOR DISTRICT WIDE INFO. TECH.	\$ 25,000,000	\$ 728,961	\$ 1,104,646	\$ 19,701,631	\$ 20,806,277	\$ 2,361,562	\$ 1,832,161
TOTAL FOR DISTRICT / DISTRICT WIDE	\$ 102,967,546	\$ 759,961	\$ 1,384,689	\$ 73,694,438	\$ 75,079,127	\$ 3,668,728	\$ 24,219,691
SAC-Parking Garage GO17 - T1	18,669,465	-	-	18,554,111	18,554,111	84,198	31,155
SAC-Childcare Bldg GO17 - T1	16,235,684	157,554	553,900	15,932,177	16,486,077	8,513	(258,906)
SAC Law Enforce/ 1st Responder - GO17 - T2	19,992,872	95,598	214,755	19,624,273	19,839,028	27,897	125,948
SAC Fletcher St Success Ren w/ Main Entry - GO17 - T2	9,798,431	-	(2,622)	9,691,698	9,689,076	55,275	54,080
SAC Physical Plant - GO17 - T3	2,477,282	-	-	2,471,654	2,471,654	5,627	1
SAC Chance Academic Ren - GO17 - T3	147,399	-	-	3,604	3,604	110,341	33,454
SAC MFA Ren - GO17 - T3	47,808	-	-	47,808	47,808	-	-
SAC NEW SCIENCE BLDG - GO17	15,613,689	-	-	14,897,801	14,897,801	13,358	702,530
TOTAL FOR SAC	\$ 82,982,629	\$ 253,152	\$ 766,033	\$ 81,223,125	\$ 81,989,158	\$ 305,209	\$ 688,262
SPC Culinary Arts Center Exc GO17 -T1	29,999,974	-	-	29,997,330	29,997,330	2,231	413
SPC Norris Tech Renovation GO17 - T2	14,882,376	-	-	14,851,838	14,851,838	11,363	19,174
SPC Bowden Renovation GO17 - T3	13,734,575	-	-	13,690,446	13,690,446	27,494	16,635
TOTAL FOR SPC	\$ 58,616,924	\$ -	\$ -	\$ 58,539,614	\$ 58,539,614	\$ 41,089	\$ 36,223
SPC Welding and Auto Body Fac -GO17 -T2	23,353,148	-	35,631	23,306,427	23,342,058	4,623	6,467
TOTAL FOR SWC	\$ 23,353,148	\$ -	\$ 35,631	\$ 23,306,427	\$ 23,342,058	\$ 4,623	\$ 6,467
TOTAL FOR SPC / SWC	\$ 81,970,072	\$ -	\$ 35,631	\$ 81,846,040	\$ 81,881,671	\$ 45,712	\$ 42,690

ALAMO COLLEGES DISTRICT
2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT
As of March 31, 2024

General Obligation Bonds							
PROJECT TITLE	Adjusted Budget	Current Month Expenses	Current Yr Expenses	Prior Yrs Expenses	Total to Date All Yrs Expenses	Commitments	Available Balance
PAC Manufacturing Bldg GO17 - T1	48,477,433	21,202	802,293	46,752,183	47,554,476	489,051	433,907
PAC Real Estate Purchase (under district funding) GO17 - T1	6,000,000	-	-	5,118,242	5,118,242	-	881,758
PAC Student Engagement & Welcome Ctr GO17 - T2	117,663	-	-	-	-	72,280	45,384
PAC Natatorium and Gym Ren GO17 - T2	17,784,258	281,258	422,817	1,442,500	1,865,318	2,824,716	13,094,225
PAC Physical Plant GO17 - T3	3,586,806	-	(21,968)	3,599,733	3,577,765	9,040	0
TOTAL FOR PAC	\$ 75,966,160	\$ 302,459	\$ 1,203,142	\$ 56,912,658	\$ 58,115,801	\$ 3,395,086	\$ 14,455,273
NVC Parking Garage GO17 - T1	9,756,145	-	-	9,472,467	9,472,467	229,392	54,286
NVC Welcome Ctr. GO17 - T1	17,873,204	-	12,218	15,698,925	15,711,143	59,277	2,102,784
NVC Cultural Prog Ctr Excellen GO17 - T2	4,671,863	177,070	302,957	1,610,570	1,913,527	2,080,666	677,670
NVC STEM GO17 - T3	33,690,182	54,368	95,794	28,408,668	28,504,462	400,806	4,784,914
NVC Physical Plant GO17 - T3	2,798,788	-	-	2,718,430	2,718,430	80,358	(0)
TOTAL FOR NVC	\$ 68,790,182	\$ 231,438	\$ 410,969	\$ 57,909,060	\$ 58,320,029	\$ 2,850,499	\$ 7,619,654
NLC Tech Ctr Excellence/Science Building GO17 - T2	41,958,546	1,655	101,159	41,495,850	41,597,009	347,882	13,655
TOTAL FOR NLC	\$ 41,958,546	\$ 1,655	\$ 101,159	\$ 41,495,850	\$ 41,597,009	\$ 347,882	\$ 13,655
TOTAL 2017 G.O. BONDS	\$ 454,635,135	\$ 1,548,665	\$ 3,901,623	\$ 393,081,171	\$ 396,982,794	\$ 10,613,117	\$ 47,039,226

ALAMO COLLEGES DISTRICT
2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT
As of March 31, 2024

Maintenance Tax Notes							
PROJECT TITLE	Adjusted Budget	Current Month Expenses	Current Yr Expenses	Prior Yrs Expenses	Total to Date All Yrs Expenses	Commitments	Available Balance
SAC FLETCH ST SCSS MTN20	11,100,000	-	-	11,100,000	11,100,000	-	-
TOTAL FOR SAC	11,100,000	-	-	11,100,000	11,100,000	-	-
SPC THCA Culinary-MTN20	2,173,235	-	-	2,126,296	2,126,296	9,210	37,729
SPC NORRIS TECH MTN20	8,453,992	-	-	8,448,279	8,448,279	5,713	0
SPC UNALLOCATED MTN20	10,000	-	-	-	-	-	10,000
TOTAL FOR SPC / SWC	10,991,512	-	-	10,928,844	10,928,844	14,923	47,745
PAC NATA & GYM IMP - MTN20	8,406,930	-	(2,242)	5,869,933	5,867,691	1,231,160	1,308,079
TOTAL FOR PAC	8,406,930	-	(2,242)	5,869,933	5,867,691	1,231,160	1,308,079
NVC CUL PRGMS CYP REN - MTN20	8,181,147	-	-	-	-	-	8,181,147
NVC WELCOME CTR - MTN20	1,818,853	-	-	1,818,853	1,818,853	-	0
TOTAL FOR NVC	10,000,000	-	-	1,818,853	1,818,853	-	8,181,147
NLC SCI/TECH CTR of EXEL - MTN20	5,643,897	-	53,838	5,344,507	5,398,345	36,664	208,888
NLC UNALLOCATED - MTN20	458	-	-	-	-	-	458
NLC ACA BLDG I ELEV - MTN20	1,274,314	-	-	1,260,941	1,260,941	5,902	7,472
NLC NLIB Elev & L Ren - MTN20	143,926	-	-	143,926	143,926	-	0
NLC STU COM MOIST BAR - MTN20	1,000,000	-	-	850,000	850,000	-	150,000
TOTAL FOR NLC	8,062,595	-	53,838	7,599,373	7,653,211	42,565	366,818
TOTAL 2020 MTN BONDS	\$ 48,561,037	\$ -	\$ 51,596	\$ 37,317,003	\$ 37,368,599	\$ 1,288,648	\$ 9,903,789
TOTAL 2017 CIP G.O. & MTN BONDS	\$ 503,196,172	\$ 1,548,665	\$ 3,953,219	\$ 430,398,174	\$ 434,351,393	\$ 11,901,765	\$ 56,943,015



ALAMO COLLEGES DISTRICT CAPITAL IMPROVEMENTS PROGRAM (CIP) EXECUTIVE SUMMARY

CIP Bond Construction *Projected* Upcoming CIP Project – for Board Approval

Estimated Upcoming GMP Board Pending Approval	May	Jul	Aug	Sept
NVC Cypress Cultural Center of Excellence Renovation (Vaughn/ Overland)		X		
PAC Multigenerational Center (Natatorium/Gym) (Joeris / RVK)				X
Northwest Education and Training Center (NWETC) (Byrne / Overland)	X			
TOTAL	1	1	-	1

CIP Bond Construction Projects by The Numbers

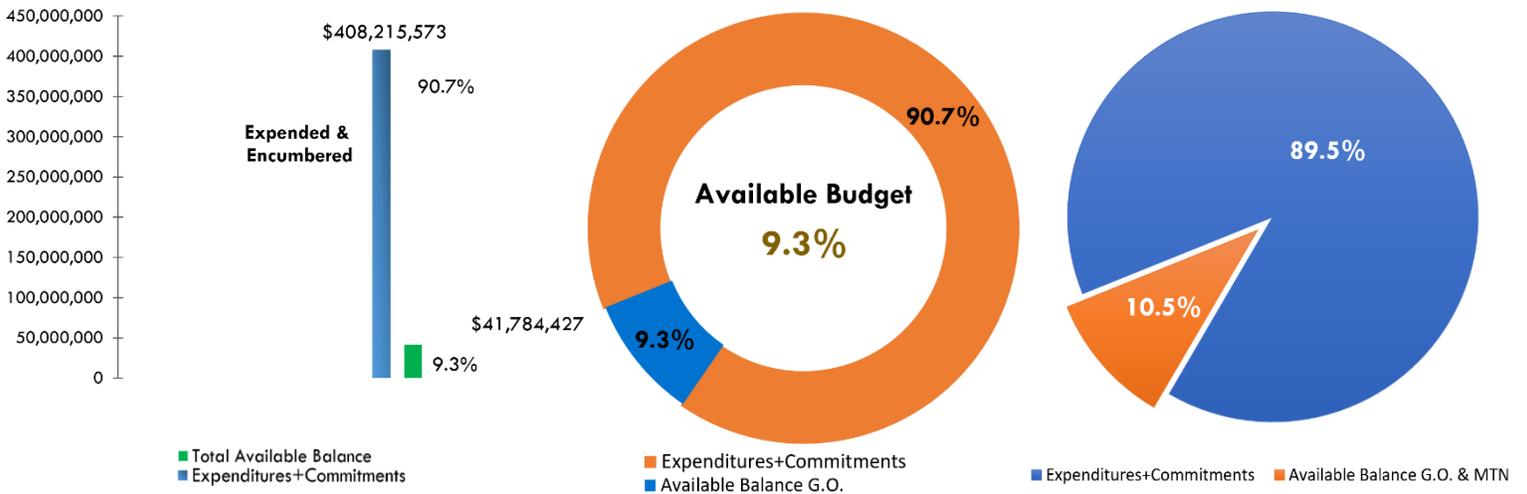
Project Status	SPC	SAC	NVC	PAC	NLC	ETCs	Total
Projects Completed	5	6	4	2	1	2	20
Projects in Construction							-
Projects with Approved GMP						1	1
Projects with Upcoming GMP Approval			1	1			2
Projects in Various Design Phases		1					1
TOTAL							24

CIP Bond Budget – As of May 2024

CIP - Available v. Expended (encumbered), G.O.

CIP General Obligation Bond - Available Budget

CIP G.O. & MTN Bond - Overall Available Budget



Issued - By Tranche		%	CIP General Obligation Bond - Available Budget	%	Overall CIP GO & MTN - Available Budget	%		
1st Tranche (GO17)	\$ 173,000,000	38.4%						
2nd Tranche (GO21)	\$ 225,000,000	50.0%						
3rd Tranche (GO22)	\$ 52,000,000	11.6%						
Total GO Bonds	\$ 450,000,000	100.0%	CIP GO Budget	\$ 450,000,000	100.0%	CIP GO+MTN Budget	\$ 499,161,314	100.0%
Expenditures+Commitments	\$ 408,215,573	90.7%	Expenditures+Commitments	408,215,573	90.7%	Expenditures+Commitments	446,880,796	89.5%
Total Available Balance	\$ 41,784,427	9.3%	Available Balance G.O.	\$ 41,784,427	9.3%	Available Balance G.O. & MTN	\$ 52,280,518	10.5%

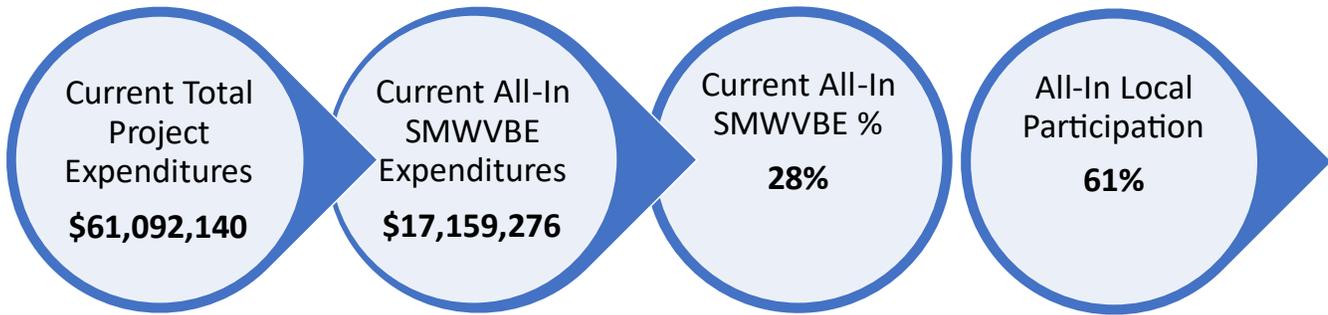
Total General Obligation & MTN funding	Total expenditures on all CIP projects to date	Remaining balance of funding
\$499,161,314	\$435,247,429	\$52,280,518

**Preliminary Bond Budget Numbers as of April 30, 2024, subject to change and unaudited*

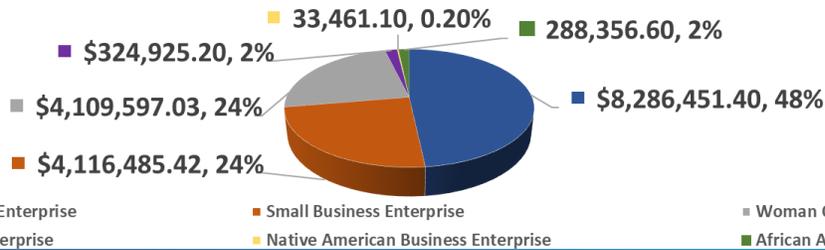


CIP Bond SMWVBE Reporting (as reported in April 2024)

San Antonio College



SAC All-In SMWVBE Breakdown



- Hispanic American Business Enterprise
- Asian American Business Enterprise

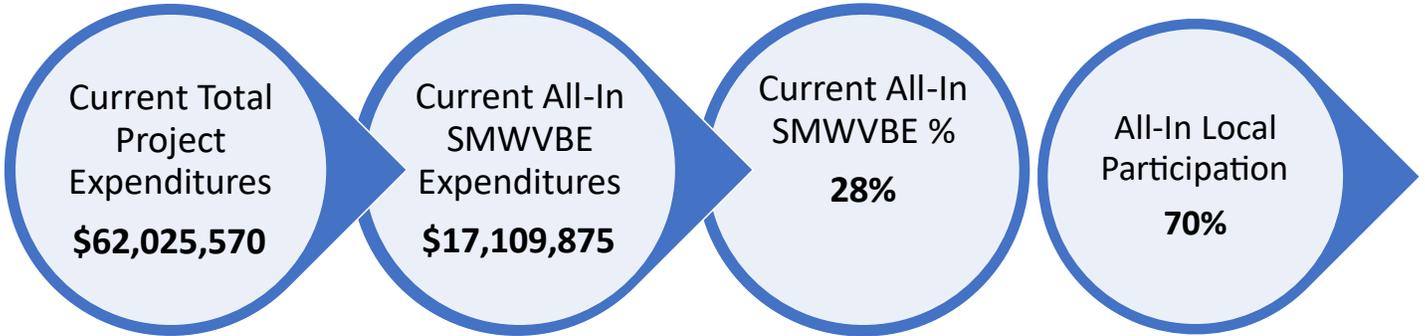
- Small Business Enterprise
- Native American Business Enterprise

- Woman Owned Business Enterprise
- African American Business Enterprise

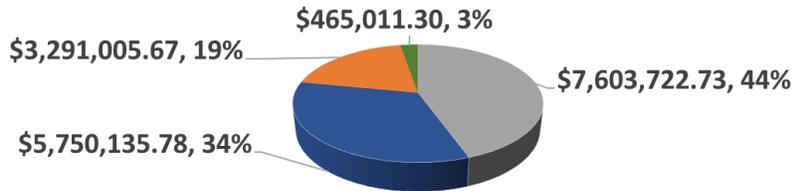




Northwest Vista College



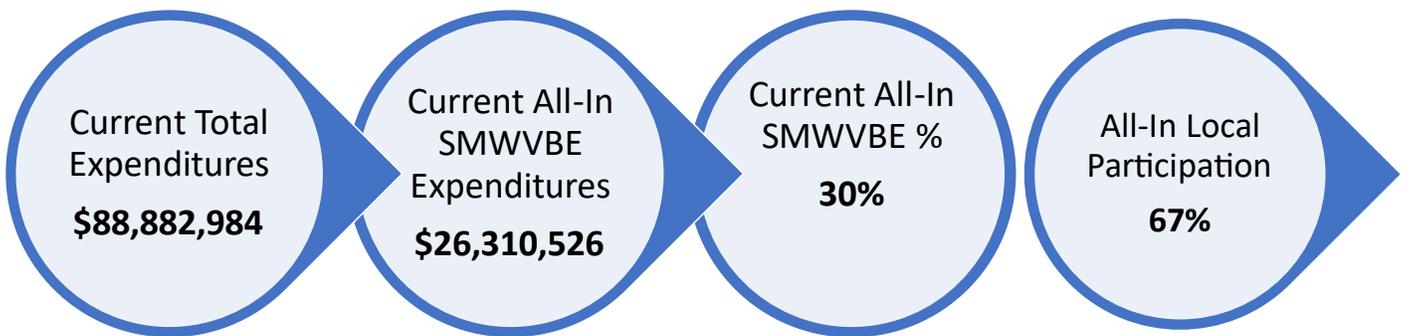
NVC All-In SMWVBE Breakdown



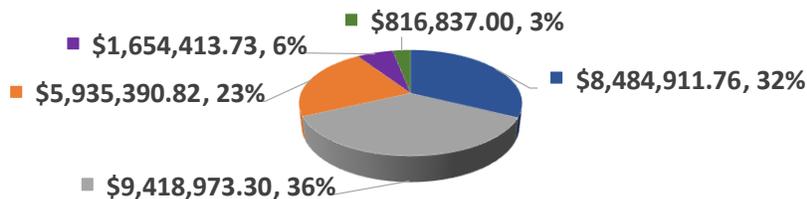
■ Woman Owned Business Enterprise
 ■ Hispanic American Business Enterprise
 ■ Small Business Enterprise
 ■ African American Business Enterprise



St. Philip's College



SPC All-In SMWVBE Breakdown

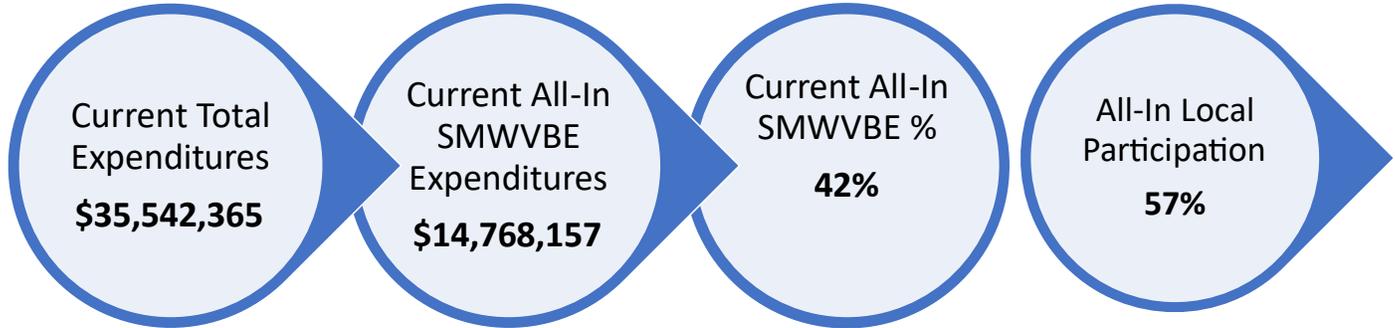


■ Hispanic American Business Enterprise
 ■ Woman Owned Business Enterprise
 ■ Small Business Enterprise
 ■ Asian American Business Enterprise
 ■ African American Business Enterprise

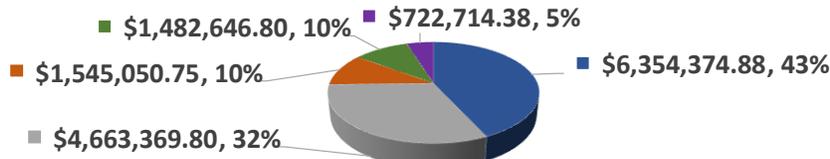




Northeast Lakeview College



NLC All-In SMWVBE Breakdown



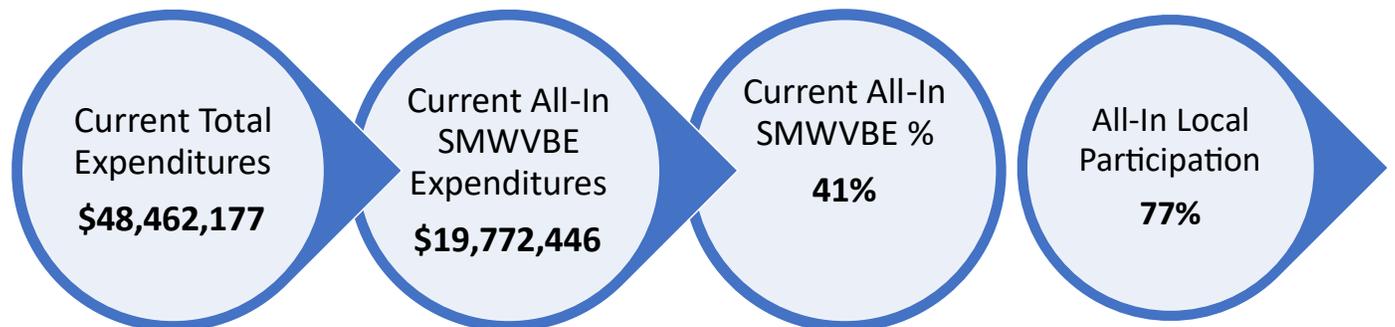
■ Hispanic American Business Enterprise
■ African American Business Enterprise

■ Woman Owned Business Enterprise
■ Asian American Business Enterprise

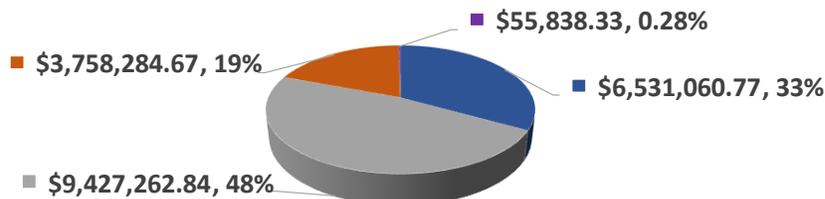
■ Small Business Enterprise



Palo Alto College



PAC All-In SMWVBE Breakdown



■ Hispanic American Business Enterprise

■ Woman Owned Business Enterprise

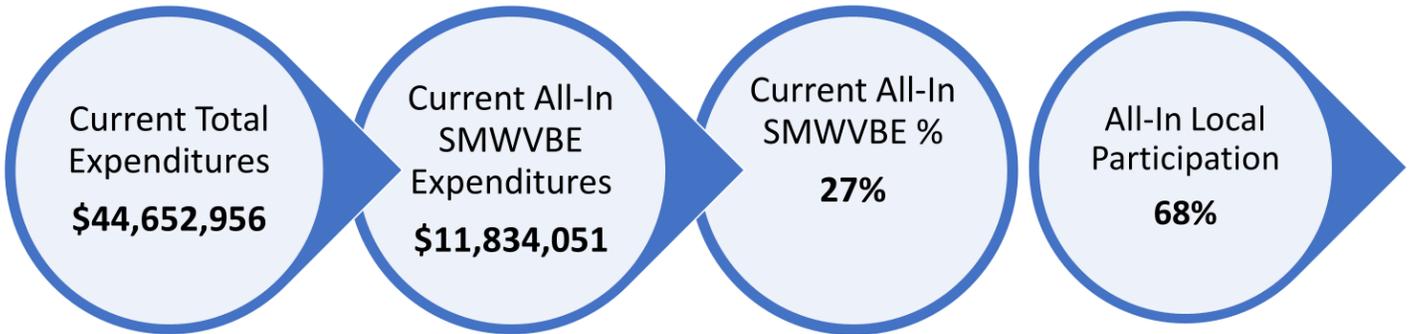
■ Small Business Enterprise

■ Asian American Business Enterprise

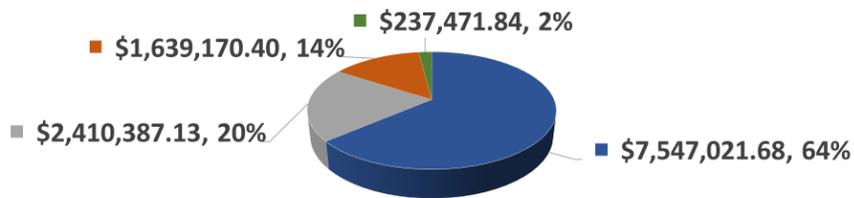




Education and Training Centers



ETC All-In SMWVBE Breakdown



■ Hispanic American Business Enterprise ■ Woman Owned Business Enterprise ■ Small Business Enterprise ■ African American Business Enterprise



Discussion and Possible Action on Approval of Financial Reports

Presented to the Board acting as Committee of the Whole on May 14, 2024 and now presented to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES for approval on May 21, 2024.

MINUTE ORDER

“The Alamo Colleges Board of Trustees hereby accepts the financial reports as presented.”

PURPOSE

The following financial reports are presented to the Board of Trustees for informational and approval purposes for March 31, 2024.

BACKGROUND

1. Financial Charts
2. Comparison of Year-to-Date Actual Revenues/Expenditures

IMPLICATIONS

Financial: N/A

Strategic Plan: Strategic Objective III Performance Excellence

Human Resources: N/A

ATTACHMENTS: Financial Reports

Lisa L. Mazure, MSA, CPA
Associate Vice Chancellor for Finance and
Fiscal Services

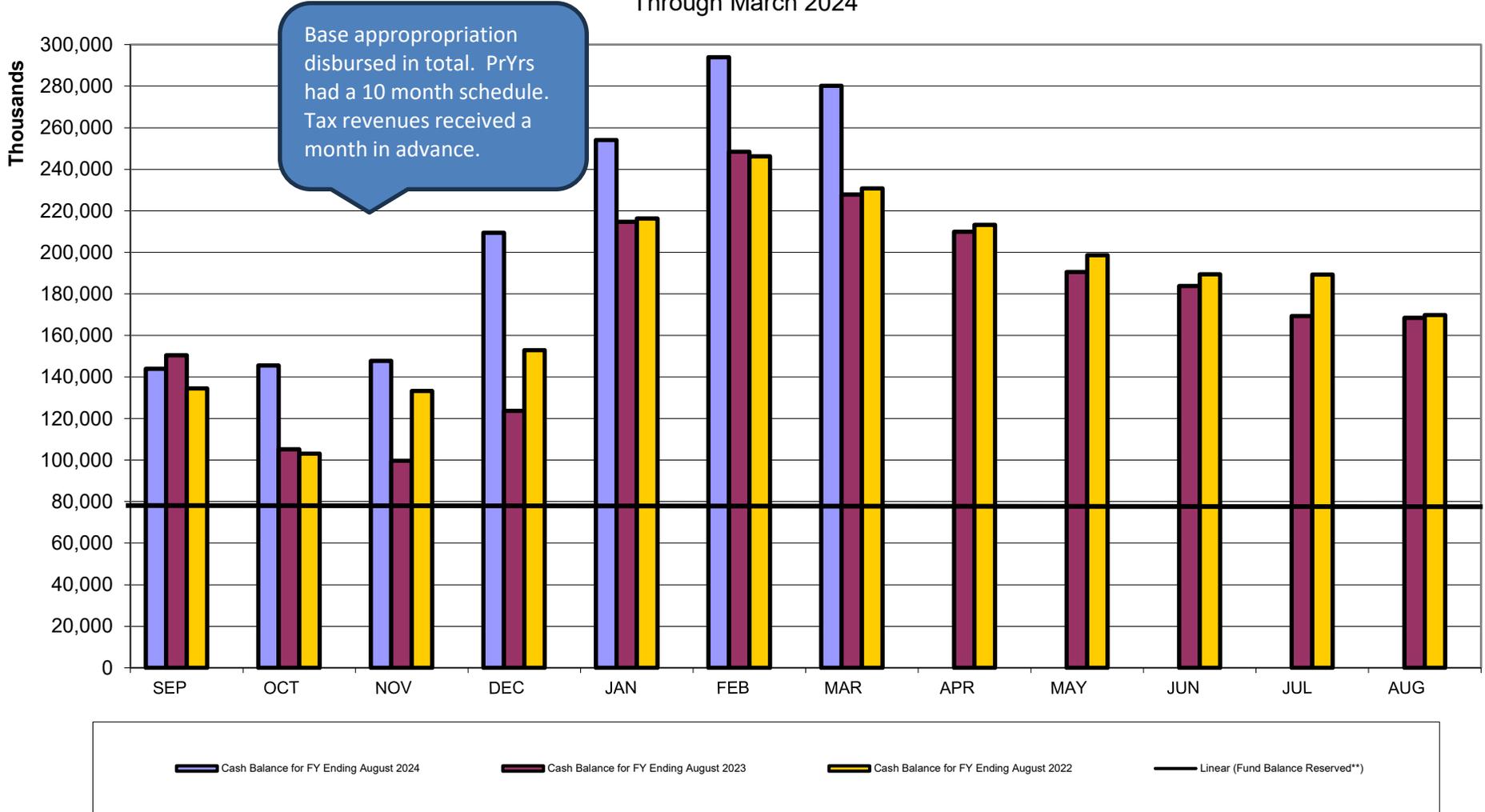
Dr. Thomas Cleary
Interim Vice Chancellor for Finance and
Administration

Dr. Mike Flores, Chancellor



ALAMO
COLLEGES
DISTRICT

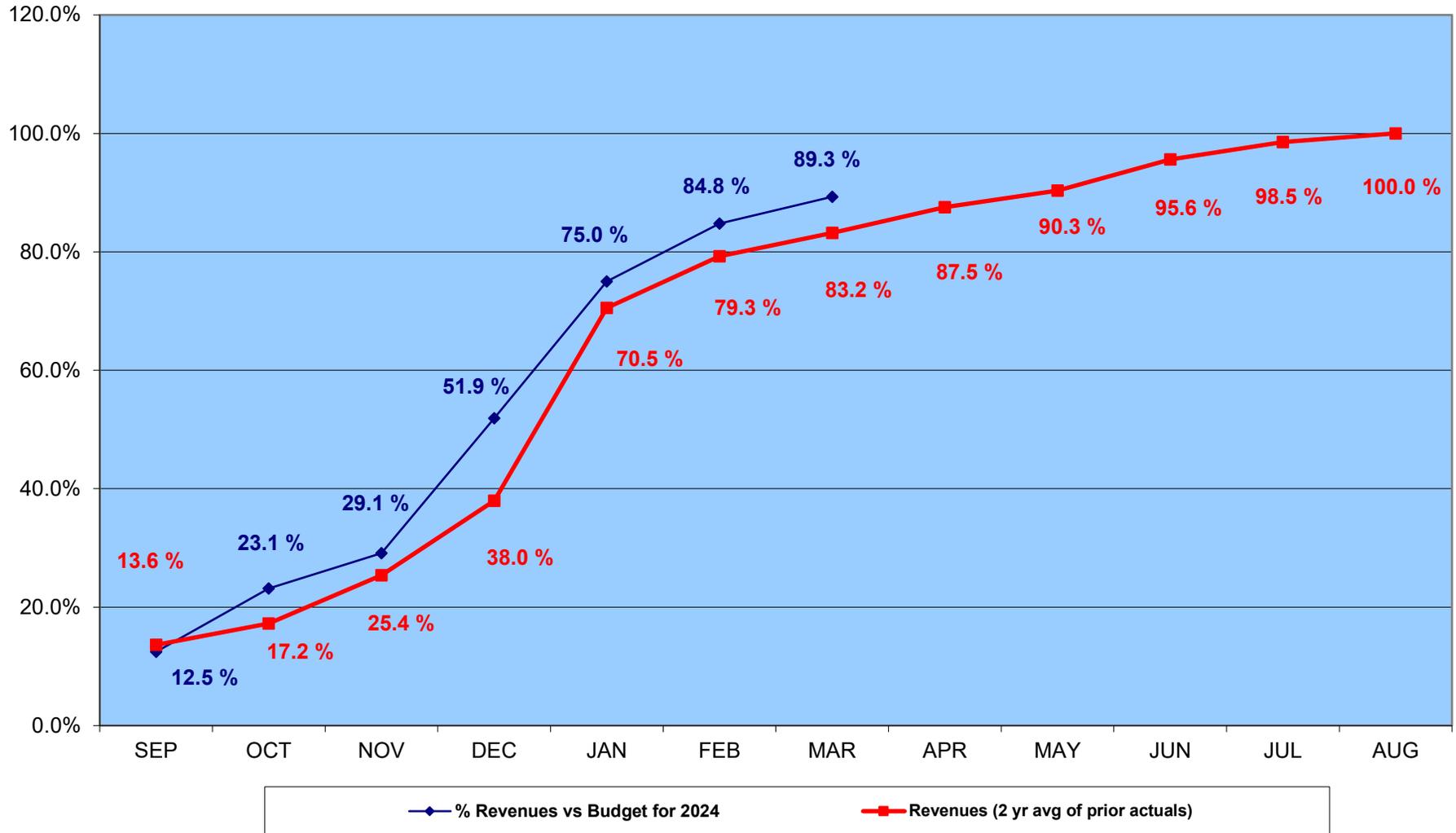
**Alamo Colleges District
Current Operating Fund Cash Analysis**
(For Fiscal Years Ending August 2024, 2023 and 2022)
Through March 2024



*Includes Cash and Investments.
 Chart excludes cash balances for capital construction and debt service.
 August includes Fall Tuition collections.

**Fund Balance Reserved excludes encumbrances and operating commitments.

Alamo Colleges District Unrestricted Operating Actual Revenues as % of Adjusted Budgeted Revenues Compared to Average of Two Prior Years Actual Revenues



Alamo Colleges District
Unrestricted Operating Actual Expenses and Transfers as % of Adjusted Budgeted Expenses and Transfers
Compared to Average of Two Prior Years Actual Expenses and Transfers



ALAMO COLLEGES DISTRICT
FY 2023 - 2024 ALL FUNDS ACTUALS VS BUDGET REPORT
MARCH 2024 YEAR-TO-DATE

	Adjusted Budget 2023 - 2024 (A) (as of March 2024)		YTD Actual 03/31/2024		% of Budget (7th month / 58.3 % of Year)			
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted		Restricted	
					03/31/24	03/31/23	03/31/24	03/31/23
REVENUES								
Instruction and General	499,273,459	40,584,608	446,288,448	19,852,891	89.4%	83.2%	48.9%	37.4%
Public Service	644,939	-	351,520	-	54.5%	28.1%	-	-
Scholarships and Fellowships	-	86,666,367	-	70,710,613	-	-	81.6%	76.7%
Auxiliary Enterprises	3,574,852	-	2,734,003	-	76.5%	50.5%	-	-
Student Activity Fee	2,508,798	-	2,459,541	-	98.0%	94.6%	-	-
Subtotal Current Funds	506,002,048	127,250,975	451,833,512	90,563,504	89.3%	82.7%	71.2%	56.4%
Capital Outlay	-	10,322,153	-	2,194,420	-	-	21.3%	100.1%
Renewals & Replacements	-	-	-	-	-	-	-	-
Building	-	15,894,132	-	10,094,861	-	-	63.5%	92.4%
Furniture & Equipment	-	4,596,071	-	-	-	-	-	-
Debt Services	-	102,152,813	-	86,597,656	-	-	84.8%	90.1%
Subtotal Plant Funds	-	132,965,169	-	98,886,937	-	0.0%	74.4%	92.2%
TOTAL REVENUES	506,002,048	260,216,144	451,833,512	189,450,441	89.3%	82.7%	72.8%	83.3%
BEGINNING FUND BALANCES (B)								
Instruction and General	101,762,558	2,182,661	101,762,558	2,182,661	-	-	-	-
Public Service	-	-	-	-	-	-	-	-
Scholarships and Fellowships	-	8,952,401	-	8,952,401	-	-	-	-
Auxiliary Enterprises	3,200,000	-	3,200,000	-	-	-	-	-
Student Activity Fee	2,498,461	-	2,498,461	-	-	-	-	-
Subtotal Current Funds	107,461,019	11,135,062	107,461,019	11,135,062	-	-	-	-
Capital Outlay	-	75,430,171	-	75,430,171	-	-	-	-
Renewals & Replacements	-	-	-	-	-	-	-	-
Building	-	321,185,558	-	321,185,558	-	-	-	-
Furniture & Equipment	-	22,337,453	-	22,337,453	-	-	-	-
Debt Services	-	14,883,008	-	14,883,008	-	-	-	-
Subtotal Plant Funds	-	433,836,190	-	433,836,190	-	-	-	-
TOTAL BEGINNING FUND BALANCES	107,461,019	444,971,252	107,461,019	444,971,252	-	-	-	-
TOTAL AVAILABLE (Revenues + Beg. Fund Balance)								
Instruction and General	601,036,017	42,767,269	548,051,006	22,035,552	-	-	-	-
Public Service	644,939	-	351,520	-	-	-	-	-
Scholarships and Fellowships	-	95,618,768	-	79,663,014	-	-	-	-
Auxiliary Enterprises	6,774,852	-	5,934,003	-	-	-	-	-
Student Activity Fee	5,007,259	-	4,958,002	-	-	-	-	-
Subtotal Current Funds	613,463,067	138,386,037	559,294,531	101,698,566	-	-	-	-
Capital Outlay	-	85,752,324	-	77,624,591	-	-	-	-
Renewals & Replacements	-	-	-	-	-	-	-	-
Building	-	337,079,690	-	331,280,419	-	-	-	-
Furniture & Equipment	-	26,933,524	-	22,337,453	-	-	-	-
Debt Services	-	117,035,821	-	101,480,664	-	-	-	-
Subtotal Plant Funds	-	566,801,359	-	532,723,127	-	-	-	-
TOTAL AVAILABLE	613,463,067	705,187,396	559,294,531	634,421,693	-	-	-	-

(A) Includes budget amendments #1 and #2.

(B) Beginning fund balance are unaudited ending FY22-23 fund balances. The fund balances include Board mandated 15% operating reserve, grants, construction, scholarships, & gifts funds.

FY 2023 - 2024 ALL FUNDS ACTUALS VS BUDGET REPORT

MARCH 2024 YEAR-TO-DATE

	Adjusted Budget 2023 - 2024 (A) (as of March 2024)		YTD Actual 03/31/2024		% of Budget (7th month / 58.3 % of Year)			
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted		Restricted	
					03/31/24	03/31/23	03/31/24	03/31/23
EXPENDITURES								
Instruction and Genera	493,779,413	40,584,608	243,118,346	21,614,980	49.2%	48.9%	53.3%	36.9%
Public Service	2,013,010	-	1,109,491	-	55.1%	221.5%		
Scholarships and Fellowships	-	92,838,865	-	77,006,896			82.9%	60.2%
Auxiliary Enterprises	1,883,503	-	426,317	-	22.6%	22.2%		
Student Activity Fee	2,865,214	-	1,610,937	-	56.2%	24.9%		
Subtotal Current Funds	500,541,140	133,423,473	246,265,091	98,621,876	49.2%	49.0%	73.9%	49.8%
Capital Outlay	-	44,112,278	-	18,480,793			41.9%	11.0%
Renewals & Replacements	-	-	-	-				
Building	-	170,130,764	-	20,598,837			12.1%	33.5%
Furniture & Equipment	-	5,983,812	-	429,314				
Debt Services	-	111,572,813	-	55,308,404			49.6%	71.9%
Subtotal Plant Funds	-	331,799,667	-	94,817,348			28.6%	30.3%
TOTAL EXPENDITURES	500,541,140	465,223,140	246,265,091	193,439,224	49.2%	49.0%	41.6%	36.4%
TRANSFERS (IN) OUT								
Instruction and General			20,478,103					
Public Service								
Scholarships and Fellowships	6,172,498	(6,172,498)		(3,026,273)				
Auxiliary Enterprises	-	-						
Student Activity Fee	-	-						
Subtotal Current Funds	6,172,498	(6,172,498)	20,478,103	(3,026,273)				
Capital Outlay	1,257,452	(1,257,452)		-				
Renewals & Replacements	-	-						
Building	51,000	(51,000)		(9,135,187)				
Furniture & Equipment	5,300,000	(5,300,000)						
Debt Services	9,420,000	(9,420,000)		(8,316,643)				
Subtotal Plant Funds	16,028,452	(16,028,452)	-	(17,451,830)				
NET TRANSFERS	22,200,950	(22,200,950)	20,478,103	(20,478,103)				
TOTAL EXPENSE & TRANSFERS	522,742,090	443,022,190	266,743,194	172,961,121	51.0%	49.3%	39.0%	35.7%
ENDING FUND BALANCES								
Instruction and General	107,256,604	2,182,661	284,454,558	420,572				
Public Service	(1,368,071)	-	(757,971)	-				
Scholarships and Fellowships	(6,172,498)	8,952,401	-	5,682,391				
Auxiliary Enterprises	4,891,349	-	5,507,686	-				
Student Activity Fee	2,142,045	-	3,347,064	-				
Subtotal Current Funds	106,749,429	11,135,062	292,551,337	6,102,963				
Capital Outlay	(1,257,452)	42,897,498	-	59,143,798				
Renewals & Replacements	-	-	-	-				
Building	(51,000)	166,999,926	-	319,816,769				
Furniture & Equipment	(5,300,000)	26,249,712	-	21,908,139				
Debt Services	(9,420,000)	14,883,009	-	54,488,903				
Subtotal Plant Funds	(16,028,452)	251,030,145	-	455,357,609				
TOTAL ENDING FUND BALANCES	90,720,977	262,165,207	292,551,337	461,460,572				
TOTAL EXP, TRF & BALANCES	613,463,067	705,187,396	559,294,531	634,421,693				

(A) Includes budget amendments #1 and #2.

ALAMO COLLEGES DISTRICT
FOR THE SEVEN MONTH PERIOD ENDED MARCH 31, 2024

(1) Revenue Variance:

For the seven month period ended March 31, 2024 operating revenue increased 24.9%, or \$90.1 million to \$451.8 million (first seven months 2023: \$361.7 million). The increase is attributed to tax revenues from expanding property valuations, resulting in an increase of \$29.7 million over last year. Base state appropriations being disbursed upfront in FY23, coupled with increased funding resulting from formula distribution changes, compared to a 10-month schedule in prior years, resulted in a \$37.9 million increase. Tuition and fee revenues also increased, delivering \$16.9 million additional funds over last year. Other income also increased \$5.6 million.

- a) Tax revenues for FY24 stand at \$238.0 million vs \$208.3 million in the prior year, an increase of \$29.7 million from the prior year. This represents 93.2% of the budgeted FY24 amount vs. 90.2% in FY23. The budget for tax revenues for FY24 and FY23 stand at \$255.4 million and \$230.9 million. The District continues to benefit from increasing taxable values in Bexar County. The projected ad valorem taxes increase as the taxable assessed value of properties across Bexar County providing a 10% increase in budgeted tax revenues, with no change to the property tax rate. This increase will continue to fund critical facilities maintenance and operations, expansion of workforce programs like nursing and high demand programs.
- b) Tuition & fees for FY24 increased 17.6%, or \$16.9 million, from FY23 amounts. FY24 revenues stand at \$112.8 million, or 96.6% of the budget, vs. FY23 revenues of \$95.9 million, or 93.2% of the budget. The regular tuition positive variance is attributed to an increase in headcounts and semester credit hours taken, in addition to tuition rate increases approved in FY24. Headcount enrollment for Spring 2024 increased 9.3% or 5,809 students to 68,432. Spring 2024 semester hours showed a similar increase of 7.9%, or 33,309, to 453,155 semester credit hours (As of 02/29/2024). Headcount enrollment for Fall 2023 increased 7.0% or 5,007 students to 71,463. Fall 2023 semester hours showed a much larger increase of 10.4%, or 51,856, to 500,839 semester credit hours (As of 10/30/2023).
- c) State appropriations increased 79.5% in FY24, or \$37.9 million, and stand at 73.3% of the budget for FY24 and 53.5% for FY23. As of this month the revenues are \$85.6 and \$47.7 million, respectively. State appropriations including state-paid benefits (group health & retirement) shows a significant increase over last year as reflected in budgeted amounts. Budgeted appropriations for FY24 are \$116.8 million vs. \$89.2 million for the prior year. And the distribution method is different too. Base state appropriations are being distributed upfront in FY24 vs a 10-month schedule in FY23 reflected in the year-to-date increase.

(2) Expense Variance:

- a) The total All Funds expense budget approved by the Board of Trustees for FY 2023-2024 is \$946.9 million, comprised of \$503.9 million in operating expense and \$443.0 million in restricted funds. The operating expense budget is developed using the Funding Model, explained in detail in the approved budget book. The President of each of the five colleges maintains local control of their operating funds and distributes their respective allocated budget to: (a) funded employee positions, and (b) departmental operational expense accounts, based on the strategic initiatives and priorities at that location. The driving force behind the FY24 operating budget is funding the strategic priorities of the Alamo Colleges District (ACD) for our students. ACD, the largest higher education institution in South Texas and the only community college system to win the Malcolm Baldrige National Quality Award, is working to fulfill Chancellor Dr. Mike Flores' moon shot vision of ending poverty in San Antonio through education. To make this bold vision a reality, the District and its five colleges - St. Philip's College, San Antonio College, Palo Alto College, Northwest Vista College and Northeast Lakeview College - are working to make access to a college education and successful completion of a degree or certificate accessible to all residents in its eight-county service area. ACD has implemented the following investment strategies based on several identified community needs to provide accessible college education and opportunities for achieving student success.
- b) Operating expenses for FY24 and FY23 for the same period stand at 51.0% and 47.5% of budget, respectively. actual expenses for FY24 and FY23 are \$266.7 million and \$223.6 million.

Discussion and Possible Action on Approval of Monthly Report on Cooperative Purchases in Excess of \$200,000

Presented to the Board Acting as Committee of the Whole on May 14, 2024 and now presented to Board for approval on May 21, 2024.

MINUTE ORDER

“The Alamo Colleges District Board of Trustees hereby approves the monthly Cooperative Purchase Report as presented.”

PURPOSE

The purpose of this Minute Order is to provide a monthly report of purchases exceeding \$200,000 and any fees charged by the various local, state, and national providers of Cooperative Purchasing (COOP) programs during the specified reporting period. Not all COOP programs charge fees, and some COOP's offer cash rebates paid directly to Alamo Colleges. The Purchasing and Contract Administration Department utilizes the COOP programs to gain greater access to goods and services, cost savings through leveraged buying, and reduced administration costs by issuing fewer competitive bids and proposals. The combined buying power of public institutions throughout the State of Texas and nationally translates into savings and provides an efficient, cost effective and legal means for providing goods and services to departments throughout the Alamo Colleges in an expedited fashion.

BACKGROUND

Vendor contracts awarded through approved federal, state or cooperative purchasing agreements are a statutorily approved alternative to competitively procured vendor contracts. Only the following such contract purchases require prior Board approval:

- a. Purchases valued at \$200,000 or more in any 12-month period that will result in additional gross square footage (permanent or otherwise) that will require cleaning and maintaining, and have at least two utilities present.
- b. Purchases valued at \$200,000 or more in any 12-month period that in the judgment of the Chancellor or Purchasing & Contract Administration would commit the College District or one of the colleges to an entirely new technology that would be pervasive for subsequent years.

For any cooperative purchasing contract valued at \$25,000 or more, Purchasing & Contract Administration shall document any contract-related fee, including any management fee. At least annually, Purchasing & Contract Administration shall present a written report regarding any contract-related fees, including any management fees, to the Board of Trustees at a properly posted open meeting.

IMPLICATIONS

Financial: None

Strategic Plans: Goal I-Student Success; and Goal III-Performance Excellence

Employee Services: None

Attachments: Cooperative Contract Purchases over \$200,000

Lisa L. Mazure, MSA, CPA, CGFM
Associate Vice Chancellor, Finance & Fiscal Svc

Dr. Thomas Cleary
Interim Vice Chancellor for Finance & Administration

Dr. Mike Flores
Chancellor



**COOPERATIVE CONTRACT PURCHASES OVER
\$200,000**

Location	Type of Funding	Description	Purpose/Why	COOP Admin	Total Cost	Vendor/ Co-Op
St. Philip's College/ Theater and Fine Arts	SPC- ED Cross - Title III Act3	Purchase of 604 Auditorium Seating for the St. Philip's College Watson Fine Arts Building	Provide new seating for students, faculty, staff and community use	\$0.00	\$298,882.49	Series USA LLC Omnia Region ESC- TX 07-117
San Antonio College/ Facilities Office	SAC Operating	Recover and Restoration Services under Loftin in crawlspace – flood	Disaster recovery service	\$0.00	\$243,812.47	Cotton Commercial BuyBoard 675-22
ACCESS / Office of Information Technologies	ACCESS Operating	Purchase of (161) HP notebooks, (177) HP conferencing monitors, (177) keyboard and mouse combo and (16) HP mobile workstations	Provide latest technology to support staff at ACCESS	\$0.00	\$313,861.50	Intech Southwest DIR-TSO-4159
San Antonio College, ACCESS, Northwest Vista College, St. Philip's College and Southwest Campus	SAC Operating, DSO Operating, NVC Operating, and SPC Operating	Purchase of Annual Elevator Maintenance	Provide Annual Preventative Maintenance on Elevators	\$0.00	\$334,311.02	Kone Incorporated Omnia Partners 2516
ACCESS / Facilities	Grant – DWD – Preventative Maintenance – UCF	Purchase of one-time Preventive Maintenance Technology replacement	Provide latest technology to support staff at ACCESS	\$0.00	\$321,591.34	Convergent Technologies LLC Omnia Partners R220702
St. Philip's College / Office of Information & Communication Technologies	Grant – Future ACT funds	Purchase of audio-visual equipment and programming for eight event center rooms at St. Philip's College – Southwest Campus	To provide updated technology and infrastructure to serve the primary academic mission of the campus (i.e. student services and the teaching and learning of students, face-to-face and virtually).	\$0.00	\$202,904.00	Howard Technology Solutions BuyBoard 661-22
ACCESS / Office of Information Technologies	DIS Infrastructure & ACOL G017	Purchase of OmniAccess Stellar networking hardware	To provide updated technology and infrastructure to serve the primary academic mission of the campus (i.e. student services and the teaching and learning of students, fact-to-face and virtually).	\$0.00	\$206,661.00	Intech Southwest Solutions LLC TIPS 230105
ACCESS / Office of Information Technologies	ACCESS Operating	Purchase of the Cornerstone Learning Suite, Performance Suite, and Recruiting Suite	To expand implementation and refinement of continuous improvement activities, including but not limited to the three elements of the AlamoWAY: Student Success, Principle-Centered Leadership, and Performance Excellence	\$0.00	\$252,175.51	Cornerstone OnDemand DIR-CPO-5036
San Antonio College / Office Technology Services	SAC Operating	Purchase of 209 Optiplex All-in-one (plus 7410) Desktop Computers	To provide updated technology and infrastructure to serve the primary academic mission of the campus (i.e. student services and the teaching and learning of students, face-to-face and virtually).	\$0.00	\$344,641.00	Dell Computer Corp DIR-TSO-3763
Northwest Vista College / Office of Information & Communications Technologies	NVC Operating	Purchase of 500 Dell Latitude 3440 Laptops and Charging Cart	To provide updated technology and infrastructure to serve the primary academic mission of the campus (i.e. student services and the teaching and learning of students, face-to-face and virtually).	\$0.00	\$932,310.00	Dell Marketing LP DIR-TSO-3763
DIR-TSO-3763	NVC Operating	Purchase of 500 Dell Latitude 3440 Laptops	To provide updated technology and infrastructure to serve the primary academic mission of the campus (i.e. student services and the teaching and learning of students, face-to-face and virtually).	\$0.00	\$434,500	Dell Marketing LP DIR-TSO-3763

ACCESS / Facilities	DIS MTN23 Projects	Installation of Genetic security network hardware (cameras, intelligent control boards, and reader locks), software, licensing, and training.	For full scale security network transition from Vanderbilt to Genetec execution for the security of students, staff, faculty and visitors.	\$0.00	\$204,055.04	Convergent Technologies LLC Omnia Partners R220702
ACCESS / Facilities	DIS MTN23 Projects	Installation of Genetic security network hardware (cameras, intelligent control boards, and reader locks), software, licensing, and training.	For full scale security network transition from Vanderbilt to Genetec execution for the security of students, staff, faculty and visitors.	\$0.00	\$1,676,865.61	Convergent Technologies LLC Omnia Partners R220702

Discussion and Possible Action for the Purchase of Banking Services

Presented to the Board Acting as Committee of the Whole on May 14, 2024 and now presented for approval on May 21, 2024.

MINUTE ORDER

"The Board of Trustees hereby awards a contract to JPMorgan Chase Bank, N.A., providing for the purchase of Banking Services in the estimated annual amount of \$61,680, as requested by the Interim Vice Chancellor for Finance and Administration."

PURPOSE

This contract action provides for the purchase of Banking Services for the Finance and Fiscal Services Treasury Office. The scope of work includes providing the materials, labor, and systems for services including: online banking, depository, disbursing, Automated Clearing House (ACH) and wire, and collateralization of deposits on an as needed basis. It is anticipated that purchase of these services will provide for optimization of Alamo Colleges District's banking costs and service needs to assist in improving operational efficiency, assisting in meeting its cash management goals, and all transaction activity of its accounts.

BACKGROUND

In March 2020, the Board of Trustees awarded a contract to Bank of America, N.A. providing for the purchase of Banking Services with an initial term ending August 2022, and options for renewal. The contract was renewed for FY23 and FY24, with the latest renewal expiring on August 31, 2024.

On November 30, 2023, a notice soliciting request for proposals was advertised in the San Antonio Express News and La Prensa twice over a 54-day period. Additionally, Purchasing and Contract Administration sent notices to over 58 potential Offerors. Five proposals were received and evaluated by representatives from the Finance and Fiscal Services Treasury and General Accounting departments, considering the RFP specifications and requirements. As a result of this effort, the proposal submitted by JPMorgan Chase Bank, N.A. is recommended for award on a best value basis. The contract will begin upon award and terminate August 31, 2027, and have two biennial options for renewal upon mutual consent of JPMorgan Chase Bank, N.A. and Alamo Colleges District.

IMPLICATIONS

Financial: Estimated \$61,680 annually

Funding Source: Institutional Funding

Strategic Objective: Goal III Performance Excellence

Human Resources: None

ATTACHMENTS

Proposal Tabulation and Evaluation Criteria

Lisa L. Mazure, MSA, CPA Date
Associate Vice Chancellor for Finance
and Fiscal Services

Dr. Thomas Cleary Date
Interim Vice Chancellor for Finance and
Administration

Dr. Mike Flores Date
Chancellor



PRICE TABULATION
Purchase of Banking Services

	Bank of America	Frost	JP Morgan	PNC	Wells Fargo
Estimated Annual Price	\$79,162.60	\$133,716.49	\$61,679.64	\$119,010.59	\$79,359.59
Price Ranking	2	5	1	4	3
Technical Ranking	1	5	3	4	2
Overall Ranking	2	5	1	4	3

Notes:

1. The evaluation and the amounts shown for the Estimated Annual Price includes the Alamo Colleges District's best estimates for a one-year period based on the proposed unit prices for the ProForma Banking fees.





EVALUATION CRITERIA
Purchase of Banking Services

Criteria	Weights Points
1. Purchase Price	30
2. Extent to Which the Goods or Services Meet the District's Needs	70



Discussion and Possible Action on Amending the Guaranteed Maximum Price (GMP) for Alamo Colleges District San Antonio College Empowerment Center (CSP 18C-005)

Consent Agenda Approval item.

MINUTE ORDER

"The Board of Trustees hereby approves the Guaranteed Maximum Price increase of \$422,499 for the Construction Manager-at-Risk J.T. Vaughn Construction, LLC for a new total \$9,556,083 for the purchase of construction services for the San Antonio College Empowerment Center subject to subsequent execution of GMP acceptable to District Counsel as requested by the Associate Vice Chancellor for Facilities Operations and Construction Management."

PURPOSE

To amend the GMP for one change order to incorporate design alternates selected by SAC leadership (funds not available at time of award).

BACKGROUND

On December 13, 2023, the Board of Trustees approved the GMP in the amount of \$9,164,384 with construction manager-at-risk J.T. Vaughn Construction, LLC. for the work package for the San Antonio College Empowerment Center funded primarily by State Appropriations from the 86th Legislative Session in FY20 and FY21 Biennium.

IMPLICATIONS

Financial: GMP Work Package increased to \$9,556,083 out of Total Project Budget increased to \$10,646,099. Funded by \$10,233,600 in State Appropriations and \$422,499 in Institutional funds.

Objective: I. Student Success and III. Performance Excellence

Employee Services: None

ATTACHMENTS: N/A

Lisa L. Mazure, MSA, CPA.
Assoc Vice Chancellor for Finance and
Fiscal Services



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McClure
Date: 2024.05.10 15:12:06 -05'00'

Gregory L. McClure
Assoc. Vice Chancellor for Facilities Operations
and Construction Management



Dr. Thomas S. Cleary
Interim Vice Chancellor for Finance & Admin.

Dr. Mike Flores
Chancellor



Discussion and Possible Action for purchase of construction services to repair underfloor sewer leaks at the Learning and Leadership Development Center (LLDC) by amending the GMP for St. Philip's College Renovation Projects primarily funded by the Higher Education Emergency Relief Fund's (HEERF) with Turner Construction Company (CSP 18C-005) and Delegating Authority to Extend the Project Schedule

Submitted for Consent Agenda.

MINUTE ORDER

"The Board of Trustees hereby approves an increase of an additional \$472,000 to the Guaranteed Maximum Price, for a revised contract price of \$69,932,595; delegates authority to negotiate and award change orders exceeding policy limits within this approved budget amount to address previously unanticipated issues and to extend the project timeline as may be appropriate, each subject to negotiation of documentation on terms acceptable to District counsel."

PURPOSE

To approve a total Guaranteed Maximum Price increase for the project, to address unforeseen, pre-existing conditions, the underfloor sewer leak at SPC's LLDC, and to delegate authority to issue future change orders within the increased total Guaranteed Maximum Price (including contingencies) and to extend the project timeline as may be appropriate.

BACKGROUND

On December 14, 2021, the Board of Trustees approved the selection of Turner Construction Company, Inc. as Construction Manager-at-Risk and the SPC Construction Renovation Project List totaling \$61 million funded by SPC HEERF HBCU grant ("Project").

On February 28, 2022, the District signed a contract with Turner Construction Company as authorized by the Board December 14, 2021, to serve as Construction Manager at Risk for the Project.

On April 19, 2022, the Board approved GMP Work Package 1 for \$20.6M and delegated authority to approve the remaining work package 2 and work package 3 to the Chancellor, within the construction project of \$61.25M previously approved by the board on December 14, 2021

On October 18, 2022, the Board approved the GMP (comprised of three GMP work packages) and change order funding to address elevator replacement for Legacy Bowden and Campus Center, LLDC moisture/drainage/structural problems, and new fiber optic cable to supply bandwidth needed to support technology. Total contract cost at that time was approved to be \$59,514,400 and a total project cost (including soft/FFE/etc.) of \$67,988,616.

On March 21, 2023, the Board approved the GMP price increase of an additional \$6,200,000 (\$5,200,000 additional work, and \$1,000,000 to replenish contingency) for a revised contract price of \$65,714,400, primarily to fund change orders to address discovered site conditions, and a corresponding total project budget, including soft costs, of \$76,489,441. The Board of Trustees also delegated authority to negotiate and award change orders exceeding the policy limit of \$200,000 within this approved budget amount to address previously unanticipated issues and to extend the project timeline as may be appropriate should an extension of the HEERF grant deadline be received, which has now occurred.

On July 15, 2023, the Board approved GMP increase of \$1M to replenish contingency to support expansion of data center server (AV and data) scope, additional HVAC work/equipment to meet Dept of Energy efficiency standards (CoSA adopted code compliance), and miscellaneous small changes to address unforeseen changes driven by CoSA permit review

IMPLICATIONS

Financial: \$472,000 Institutional Funds (Preventive Maintenance) and Maintenance Tax Notes for an amended GMP (Turner Contract) of \$69,932,595

Objective: I. Student Success and III. Performance Excellence

Employee Services: None

Lisa L. Mazure, MSA, CPA
Associate Vice Chancellor Finance & Fiscal Svcs.



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Date: 2024.05.10 15:26:08 -05'00'

Greg McClure Date
Assoc. Vice Chancellor for Facilities and
Construction Mgmt.

Dr. Adena Loston Date
President, St. Philip's College



Dr. Thomas Cleary Date
Interim Vice Chancellor for Finance & Admin.

Dr. Mike Flores Date
Chancellor

Discussion and Possible Action on Approval of Report of Policies Reviewed with No Substantive Changes

Recommended for approval to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES on May 21, 2024

MINUTE ORDER

“The Alamo Colleges District Board of Trustees hereby approves the report of Board Policies with no substantive changes as presented.”

PURPOSE

The following Report of Policies Reviewed with No Substantive Changes is presented to the Board of Trustees for informational and approval purposes.

BACKGROUND

Policy B.5.3 regarding Board Policies requires Policies be reviewed within a five-year period. Policy owner review plan responsibilities are to determine whether the policy is still relevant, accurate and lawful. Considerations should be whether: any pertinent law has changed since the last Board action; any new technology has made the policy or any portion thereof obsolete; or any new risks or priorities now exist that need to be addressed in the policy. The District Ethics, Compliance, and Policy Office may modify the review plan or initiate outside-cycle policy review at any time to address business needs, as applicable. Non-substantive edits or clarifications may also be made.

For policies which are reviewed in compliance with this review requirement but for which no substantive changes are recommended to the Board of Trustees, a notation will be made in its section review date, for example, “Reviewed 3-23-12.” While not required in Board Policy, a consent report has been developed summarizing policies reviewed with no substantive changes.

IMPLICATIONS

- Financial:** N/A
- Strategic Objective:** Goal III Performance Excellence
- Human Resources:** N/A

ATTACHMENT

Report of Policies Reviewed with No Substantive Changes for May 2024

Dr. Daphene Carson Date.
Director of Ethics, Compliance & Policy

Linda Boyer-Owens Date
Associate Vice Chancellor, Talent,
Organization & Strategic Innovation

Dr. Mike Flores Date
Chancellor





ALAMO
COLLEGES
DISTRICT

Board Policies Reviewed with No Substantive Change May 21, 2024

Policy No.	Policy Title	Responsible Department	Review Date
Policy Section F: Students			
F.2.4	Student Financial Aid	Vice Chancellor for Finance and Administration	xx/xx/24
Policy Section C: Business and Support Services			
C.1.5	Purchasing and Acquisitions	Vice Chancellor for Finance and Administration	xx/xx/24

C.1.5 (Policy) Purchasing and Acquisitions

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 8-18-09

Last Board Action: 7-28-20, 9-15-20, 10-20-20; 8-16-22, x-xx24

Best Value

The Board seeks to accept the bid or proposal that represents the best value for the College District after considering all legally permissible factors in awarding a contract. This policy applies to the purchase of personal property, improvements to realty, goods or services. For additional construction-related procedures, see [C.2.3.4](#).

Purchasing Authority Delegation

The Board delegates to the Chancellor and to Purchasing & Contract Administration the authority to determine the method of purchasing pursuant to state law (excluding only Subchapters C (Construction Manager-Agent Method) and E (Design-Build Method) of Texas Government Code Chapter 2269, and to make budgeted purchases. The Chancellor or Purchasing & Contract Administration shall serve as hearing officer for proposer complaints regarding specifications or other elements of the procurement process. The Board of Trustees delegates authority to Purchasing & Contract Administration to award purchase orders and contracts up to \$200,000 in any 12-month period, subject to full compliance with all applicable Texas state procurement laws, Board policies, Alamo College procedures and any applicable grant or other funding requirements. The threshold for compliance with the competitive procurement requirements shall be as specified by Texas state procurement laws (currently \$50,000 in any rolling 12-month period), and the approval of purchases not expected to exceed \$200,000 for any twelve-month period are delegated to the Chancellor and Purchasing & Contract Administration.

Board-Awarded Purchases

Purchases over \$200,000 in any 12-month period must have the approval of the Board of Trustees. Purchasing & Contract Administration will prepare and submit a Minute Order for consideration and action by the Board of Trustees, through the office of the Vice Chancellor for Finance & Administration, with the concurrence from the Vice Chancellor or College President.

Competitive Purchases

Except for the exceptions stated in TEXAS EDUCATION CODE Section 44.031, all Alamo Colleges contracts for the purchase of goods and services, except contracts for the purchase of produce or vehicle fuel, valued at \$50,000 or more in the aggregate for each 12-month period shall be made by the method, of the following methods, that provides the best value for the District:

- (1) competitive bidding for services other than construction services;
- (2) competitive sealed proposals for services other than construction services;
- (3) a request for proposals, for services other than construction services;
- (4) an interlocal contract;
- (5) a method provided by Chapter 2269, Government Code, for construction services;
- (6) the reverse auction procedure as defined by Section 2155.062(d), Government Code; or
- (7) the formation of a political subdivision corporation under Section 304.001, Local Government Code.

C.1.5 (Policy) Purchasing and Acquisitions

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 8-18-09

Last Board Action: 7-28-20, 9-15-20, 10-20-20; 8-16-22, x-xx24

Competitive Purchase Specifications

Purchasing & Contract Administration shall ensure that the staff prepares detailed specifications for any competitive purchase, regardless of procurement method.

Competitive Procurement Evaluation

For purchases subject to competitive procurement requirements, the documents soliciting bids or proposals must identify weighted evaluation criteria. These criteria are determined at the discretion of the Purchasing & Contract Administration Department, in consultation with the using department and/or the selection committee and shall be relevant and material to properly evaluate a bid or proposal. For the purchase of goods and services other than construction and professional services, the evaluation criteria shall include best value concepts, which allow consideration of the overall combination of quality, price and other elements that in total are optimal relative to the needs of Alamo Colleges.

When best value analysis applies, it is District policy that cost should be given as much consideration as is reasonable, balancing price against the technical difficulty or expertise required to develop a bid or proposal for the purchase of General Goods or Services (automobiles, office supplies, tools). Criteria Weighting Guidelines are provided in Table 1.1. With the prior approval of the Vice Chancellor of Finance and Administration, a lesser percentage than listed in Table 1.1 may be applied toward price. The weight afforded to price should only be reduced when there is substantial uncertainty as to the nature of the statement of work or respondents are required to demonstrate extraordinary expertise in formulating and implementing the statement of work for the purchase of Specialized Goods or Highly Complex Services (software, financial services, banking services).

After considering price, Alamo Colleges may utilize, other than for construction, any of the following evaluation criteria in the tables below.

C.1.5 (Policy) Purchasing and Acquisitions

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 8-18-09

Last Board Action: 7-28-20, 9-15-20, 10-20-20; 8-16-22, x-xx-24

TABLE 1.1: CRITERIA WEIGHTING GUIDELINES (EXCLUDING CONSTRUCTION)	Select from the suggested evaluation point ranges for the purchase of General Goods or Services	Select from the suggested evaluation point ranges for the purchase of Specialized Goods or Highly Complex Services
Purchase price.	30-80	20-50
Reputation of the vendor and of the vendor's goods or services.	0-10	0-10
Quality of vendor's goods and services.	0-20	20-30
The extent to which the goods or services meet the district's needs.	20-30	20-30
The vendor's past relationship with the district.	0-10	0-10
The impact on the ability of the district to comply with laws and rules relating to historically underutilized businesses.	(currently no laws exist)	(currently no laws exist)
Total long-term cost to the district to acquire the vendor's goods or services.	0-10	0-30
Any other relevant factor specifically listed in the request for bids or proposals, including the Small, Minority, Women, Veteran Business Enterprise (SMWVBE) Subcontracting Plan	0-20	0-30
Whether the vendor or the vendor's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state.	0-10	0-10

C.1.5 (Policy) Purchasing and Acquisitions

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 8-18-09

Last Board Action: 7-28-20, 9-15-20, 10-20-20; 8-16-22, x-xx-24

The listed criteria are the only criteria that may be considered by the College District in its decision to award a contract. The College District may apply one, some, or all of the criteria, but it may not completely ignore them.

For construction procurement, the College District will follow the procedures required by law, which presently appear at Texas Government Code Chapter 2269. The Board has authorized and delegated to the Chancellor its authority to select from amongst, the following construction methods for any particular construction project: Competitive Bidding; Competitive Sealed Proposal; Construction Manager-at-Risk; and Job Order Contracting. The Chancellor is authorized to sub-delegate the authority of law, presently set forth at Section 2269.55.

Sole Source Purchases

Without complying with requirements for Competitive Purchases in this policy, Alamo Colleges may purchase an item that is available from only one source, including:

- (1) an item for which competition is precluded because of the existence of a patent, copyright, secret process, or monopoly;
- (2) a film, manuscript, or book;
- (3) a utility service, including electricity, gas, or water; and
- (4) a captive replacement part or component for equipment.

The Sole Source purchase exceptions do not apply to mainframe data-processing equipment and peripheral attachments with a single-item purchase price in excess of \$15,000.

Professional Services

The competitive procurement requirements do not apply to a contract for professional services rendered, including services of an architect, attorney, certified public accountant, engineer, or fiscal agent. Alamo Colleges may, at its option, contract for professional services rendered by a financial consultant or a technology consultant in the manner provided by Section 2254.003, Government Code, in lieu of the methods provided. Professional services are not exclusively defined by TEXAS EDUCATION CODE Section 44.031 or TEXAS GOVERNMENT CODE Chapter 2254, and the contracting requirements of that latter section apply only to the professions therein listed, those being:

- (i) accounting;
- (ii) architecture;
- (iii) landscape architecture;
- (iv) land surveying;
- (v) medicine;
- (vi) optometry;
- (vii) professional engineering;
- (viii) real estate appraising; or
- (ix) professional nursing.

C.1.5 (Policy) Purchasing and Acquisitions

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 8-18-09

Last Board Action: 7-28-20, 9-15-20, 10-20-20; 8-16-22, x-xx-24

Receipt of Electronic Bid or Proposal Responses

Purchasing & Contract Administration shall adhere to rules to ensure security and confidentiality for receiving Bids or Proposal through electronic transmission pursuant to Texas Education Code Section 44.0313, which shall ensure that the electronic bids or proposals remain effectively unopened until the time identified within the solicitation. Purchasing and Contract Administration shall determine the circumstances under which paper responses will be accepted consistent with the requirements of applicable law.

Change Orders

If a change in plans or specifications is necessary after the performance of a contract is begun or if it is necessary to decrease or increase the quantity of work to be performed or of materials, equipment, or supplies to be furnished, Purchasing & Contract Administration may approve change orders making the changes. The total contract price may not be increased because of the changes unless additional money for increased costs is in the budget for that purpose from available money or is provided for by the authorization of the issuance of time warrants.

Purchases or contracts approved by the Board with an amount of \$200,000 - \$999,999: Purchasing & Contract Administration is delegated authority to change executed purchase orders or contracts, except that prior Board approval is required for any change order or amendment providing for an increased District financial commitment that causes the total of all increases since the original or most recent Board-approved amount to exceed \$200,000. These principles shall not apply only if authority to exceed the approved amount is expressly delegated by the Board or an exception is expressly adopted by the Board for that contract.

A contract with an original contract price of \$1 million or more may not be increased by more than 25 percent without a redetermination of whether competitive procurement must be performed. If a change order for a contract with an original contract price of less than \$1 million increases the contract amount to \$1 million or more, the total of the subsequent change orders may not increase the revised contract amount by more than 25 percent of the original contract price. Board delegation, exception or approval is not sufficient under these circumstances.

Communication with Contractors, Consultants, and Other Vendors

From the date the project is approved for publication until a contract is executed, no College District Board member or employee other than authorized Purchasing & Contract Administration personnel shall communicate with potential contractors, consultants, or other vendors (referred to collectively as potential proposers/bidders) who are interested in, or in the view of a reasonable person situated similarly to the potential proposer/bidder, might reasonably become interested in, any non-construction competitive procurement opportunity. Rules governing communication for construction-related procurement opportunities are found in

C.1.5 (Policy) Purchasing and Acquisitions

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 8-18-09

Last Board Action: 7-28-20, 9-15-20, 10-20-20; 8-16-22, x-xx-24

C.2.3.4.

Responsibility for Debts

The Board shall assume responsibility for debts incurred in the name of the College District so long as those debts are for purchases made in accordance with adopted Board Policy and current administrative procedures. Persons making unauthorized purchases may be responsible for all such debts.

Authorized Purchases

Unless state law or Board policy requires the Board to make or approve a purchase, authorized College District employees in charge of a department or college budget may requisition Purchasing & Contract Administration to purchase items included in their approved budget, in accordance with administrative procedures.

Exclusive Purchase Commitments & Contract Execution Authority

All purchase commitments shall be memorialized by the Chancellor or Purchasing & Contract Administration on a properly drawn and issued purchase order or agreement approved in accordance with administrative procedures. Purchasing & Contract Administration is delegated exclusive signature authority for all vendor transaction agreements, other than the retention and compensation of outside counsel by the Office of Legal Services as provided for in Policy [B.7.2](#). Centralizing the contract signature authority for vendor purchases and agreements will reasonably assure the reliability of reporting, effectiveness, and compliance with applicable laws and policies.

Emergency Purchases

Emergency purchases as defined by Texas Education Code 44.031(h) must be approved by the Chancellor or Purchasing & Contract Administration prior to award and processed to ensure all requirements are met. All such purchases shall be presented to the Board of Trustees for ratification.

State and Cooperative Purchases

The Board authorizes the Chancellor or Purchasing & Contract Administration to approve state and cooperative contract purchases. Purchasing & Contract Administration shall report each such purchase of \$200,000 or more to the Board on a monthly basis.

Verifying Purchases

The Purchasing & Contract Administration shall establish procedures regarding the manner of verifying the quality, quantity, and physical condition of the materials received so that approval for payment may be established.

C.1.5 (Policy) Purchasing and Acquisitions

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 8-18-09

Last Board Action: 7-28-20, 9-15-20, 10-20-20; 8-16-22, x-xx-24

Detailed Purchasing Procedures

The Purchasing & Contract Administration shall supplement this policy with detailed purchasing procedures and instructions.

Small, Minority, Women, and/or Veteran-Owned Business Enterprises Program (SMWVBE)

It is the policy of Alamo Colleges to encourage the use of Small, Minority, Women, and/or Veteran-Owned Business Enterprises as herein below defined to assist in the implementation of this policy through race, ethnicity, and gender-neutral means. The purpose of this program is to ensure that SMWVBE's are provided the maximum practicable opportunity to participate in all purchasing and contracting opportunities.

“SMWVBE” means a company with a certification designation from an authorized certification agency as a small, minority or a woman group certification, such as a Historically Underutilized Business (HUB), or Minority Business Enterprise (MBE), or Women Business Enterprise (WBE), Small Business Enterprise (SBE), and/or Veteran Business Enterprise (VBE).

The Vice Chancellor for Finance and Administration will establish the Alamo Colleges Aspirational Goal for the SMWVBE Program based on an analysis of projected annual purchases and a survey of available SMWVBEs registered with the Alamo Colleges and/or the South Central Texas Certification Agency. The primary means for achieving the Aspirational Goal will be through race- and gender-neutral principles.

The SMWVBE Aspirational Goal will be reviewed annually by the SMWVBE Program Office. Any recommendations for adjustment will be submitted to the Vice Chancellor for Finance and Administration approval. Progress towards the Aspirational Goal will be reported annually to the Board of Trustees.

In addition, Alamo Colleges considers entering into a contract for the purchase of goods, services, construction services, or professional services with an expected value of \$50,000 or more shall, before soliciting bids, proposals, offers, or other applicable expressions of interest for the contract, determine whether there will be subcontracting opportunities under the contract. If the SMWVBE Program Office determines that there is that probability, the Purchasing & Contract Administration Department will incorporate the SMWVBE Subcontracting Plan requirements and evaluation criteria into the solicitation for bid, proposal, offer, or other applicable expression of interest.

Local Suppliers

There is no statutory authorization for the Alamo Colleges District to give consideration to a vendor in a competitive procurement due to the location of its principal place of business, as there is for cities and certain other local governments. The Alamo Colleges District will utilize the existing authority to advance the objective to the extent permissible.

C.1.5 (Policy) Purchasing and Acquisitions

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 8-18-09

Last Board Action: 7-28-20, 9-15-20, 10-20-20; 8-16-22, x-xx-24

Working together, Requisitioners and Purchasing & Contract Administration will assess purchase requirements for:

Competitive Purchases (\$50,000 or more) - establish minimum qualifications for awarding to local suppliers when service requirements require a local a provider (as with some maintenance or other services) due to response time, accessibility, etc.; and

Informal (under \$50,000) and COOP Purchases - select from local suppliers considering our requirements and vendor availability.

Procedure [C.1.5.1](#) Purchasing Authority

Legal Reference - TACC Policy Reference Manual

CF(LEGAL) - Purchasing and Acquisition

CFE(LEGAL) - Purchasing and Acquisition: Vendor Relations

CFF(LEGAL) - Purchasing and Acquisition: Payment Procedures

CFG(LEGAL) - Purchasing and Acquisition: Real Property and Improvements

CFH(LEGAL) - Purchasing and Acquisition: Financing Personal Property Purchases

F.2.4 (Policy) Student Financial Aid

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 5-19-09

Last Board Action: 12-13-22

Financial Aid Programs

The objective of the Alamo Colleges financial aid programs is to ensure that each of the Alamo institution's student financial aid programs provide assistance to students, who, without such assistance, may not be able to pursue higher education. Financial assistance at each institution may include, but is not limited to, loans, scholarships, grants, and employment. No student or prospective student shall be excluded from participation in or denied the benefits of any financial aid program at the institution on the basis of race, color, national origin, religion, sex (gender), disability, veteran status, or other protected criteria.

20 U.S.C. 1681 (Title IX); 42 U.S.C. 2000d (Title VI); 29 U.S.C. 794 (Section 504); 42 U.S.C. 12132 (Americans with Disabilities Act [ADA])

Code of Conduct

Staff of the Alamo Colleges Student Financial Aid Office shall abide by the Statement of Ethical Principles and Code of Conduct for Financial Aid Professionals as approved by the National Association of Student Financial Aid Administrators, March 2014 (NASFAA).

Statement of Ethical Principles

1. Advocate for students
2. Manifest the highest level of integrity
3. Support student access and success
4. Comply with federal and state laws
5. Strive for transparency and clarity
6. Protect the privacy of financial aid applicants

Code of Conduct

1. No action will be taken by staff that is for their personal benefit or could be perceived as a conflict of interest (see Conflict of Interest below).
2. Information provided by the financial aid office is accurate, unbiased, and does not reflect preference arising from actual or potential personal gain
3. Institutional award notifications and or other institutionally provided materials will include a breakdown of individual components, clear identification of each award, standard terminology and definitions, and renewal requirements for each award.
4. All required consumer information is displayed in a prominent location on their website.
5. Financial aid professionals will disclose to their institution any involvement, interest in, or potential conflict of interest with any entity with which the institution has a business relationship.

F.2.4 (Policy) Student Financial Aid

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 5-19-09

Last Board Action: 12-13-22

Conflict of Interest

No action will be taken by financial aid staff that is for their personal benefit or could be perceived to be a conflict of interest. Student Financial Aid staff will not process the records of or award aid to any current or former family members. Instead; these tasks shall be given to another designated staff member who is at least a Director or above to avoid the appearance of a conflict of interest.

Staff in the Student Financial Aid department are prohibited from personally awarding or approving financial aid for Alamo Colleges employees. Exceptions are made solely for those in the roles of Student Financial Aid Director or District Director.

Title III Matching Waiver

Title IV regulations (Part 606 of 34 CFR, Volume 6, Chapter 1, p 6-17 of 2012-2013 SFA Handbook) allow institutions that have been designated as Title III Hispanic Serving institutions to waive the 25% matching requirement for Federal College Work Study (FCWS) and Federal Supplemental Educational Opportunity Grant (FSEOG). The Texas Higher Education Coordinating Board also allows this waiver (Subchapter M, Section 21.405(b) in their Student Services Policy Manual. If and/or when Alamo Colleges is notified of this designation annually; it shall waive the matching requirement for these program awards and place an amount of funds equal to the 25% match, based on the current allocation, into a restricted multi-year fund. These funds are to be used as a reserve for the payment of student wages when the federal allocation of FCWS funds has been exhausted as payments to students or to provide additional support to needy students.

This section will not apply:

1. In any year when the Alamo Colleges does not receive the Title III Hispanic Serving institution designation.
2. If federal Title IV regulations are changed to prohibit the waiver.

Deposits to Multi-Year Fund:

1. Will be calculated annually.
2. Will vary based on the federal allocation.

Institutional and Financial Assistance Information

The Alamo College District shall follow applicable information dissemination and counseling requirements found at 20 U.S.C. 1092 including those concerning the following areas:

1. Financial assistance programs.
2. Exit counseling for borrowers.

F.2.4 (Policy) Student Financial Aid

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 5-19-09

Last Board Action: 12-13-22

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3. Financial assistance information personnel.
 4. Athletically related student aid.
 5. Campus security policy and campus crime statistics
 6. Institutional policies and sanctions related to copyright infringement.

F.2.4 (Policy) Student Financial Aid

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 5-19-09

Last Board Action: 12-13-22

7. Man's and women's intercollegiate athletics.
20 U.S.C. 1092

Educational Lending

There shall be no conflict of interest with the responsibilities of an office, employee, or agent of the Alamo Colleges, including the provisions of Texas Association of Community Colleges described in 20 U.S.C 1094(e) regarding:

1. A ban on revenue-sharing arrangements;
2. A ban on gifts from lenders, guarantors, or servicers of educational loans;
3. A prohibition on certain interaction with borrowers;
4. A prohibition on offers of funds for private loans;
5. A ban on lender assistance with call center or financial aid office staffing;
and
6. A prohibition on advisory board compensation.

The District shall publish the code of conduct prominently on the District's Web site. The District shall also administer and enforce the code of conduct by, at a minimum, requiring that all of the District's officers, employees, and agents are informed annually of the provisions of the code of conduct.

20 U.S.C. 1094(a)(25) (e)