



MEETING OF THE BOARD OF TRUSTEES MEETING AS A COMMITTEE OF THE WHOLE

TUESDAY, MAY 9, 2023
6:10 PM

OR UPON THE LATER ADJOURNMENT OR RECESS OF THE
ALAMO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES SPECIAL BOARD MEETING

ALAMO COLLEGES DISTRICT
Multipurpose Conference Center/Board Room
2222 N. Alamo St.
San Antonio, TX 78215

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES OF THE ALAMO COMMUNITY COLLEGE DISTRICT WILL BE HELD AT THE PHYSICAL LOCATION REFERENCED ABOVE ON TUESDAY, MAY 9, 2023. FEWER THAN A QUORUM OF TRUSTEES MAY ATTEND REMOTELY BY VIDEOCONFERENCE AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.127. THE COMMITTEE OF THE WHOLE MEETING OF THE BOARD WILL CONVENE IN OPEN SESSION AT 6:10 PM OR UPON THE LATER ADJOURNMENT OR RECESS OF THE ALAMO COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES SPECIAL BOARD MEETING.

This Meeting as a Committee of the Whole of the Board of Trustees, being held for the reasons listed below, is authorized in accordance with the Texas Government Code, §§ 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Chancellor. Executive Session, if required, is authorized by Chapter 551 and will be conducted prior to the conclusion of the meeting. If it is decided during the course of the meeting that discussion of any item listed on the agenda should be held in Executive Session, the Committee will convene in Executive Session in accordance with Tex. Govt. Code §§ 551.071 - 551.094. In order to vote on items discussed in Executive Session, the Board of Trustees must take action in the open portion of the meeting on items discussed in the Executive Session. The Committee will consider, discuss, and take appropriate action regarding the following items:

AGENDA

- 1. **CALL TO ORDER**
- 2. **CERTIFICATION AND POSTING OF NOTICE**
- 3. **ROLL CALL**
- 4. **PLEDGE OF ALLEGIANCE**
- 5. **CITIZENS TO BE HEARD**
 - 5.A. Registration: 5:00 PM - 5:55 PM
- 6. **CHAIR'S REPORT - Roberto Zarate**
 - 6.A. Community Outreach; Fiesta Participation; Rio Grande Ribbon Cutting; AlamoTogether

Summit

7. **CHANCELLOR'S REPORT - Dr. Mike Flores**

7.A. District Council of Chairs

Presenter: Joseph Coppola

7.B. Executive Staff Senate

Presenter: Dr. Valarie White

8. **STUDENT SUCCESS COMMITTEE, Anna U. Bustamante, Chair**

8.A. Discussion and Possible Action on the Purchase of Student Mentoring Services

Presenter: Dr. Adelina Silva and Gary O'Bar

9. **WORKFORCE DEVELOPMENT COMMITTEE, Dr. Gene Sprague, Chair**

9.A. Workforce Development Committee Report

Presenter: Xavier Urrutia

10. **AUDIT, BUDGET AND FINANCE COMMITTEE, Dr. Yvonne Katz, Chair**

10.A. FY24 Budget: Strategic Enrollment Management (SEM) Access and Success

Presenter: Dr. Anne Monroe & Gil Becerra

10.B. Discussion and Possible Action on Acceptance of FY2022-2023 Budget: Amendment No. 4

Presenter: Shayne West

10.C. Discussion and Possible Action on the Annual Debt Management Plan for FY 2024

Presenter: Lisa Mazure

10.D. Discussion and Possible Action to Designate the Records Management Officer of the College District

Presenter: Lisa Mazure

10.E. Discussion and Possible Action on Adopting a Homestead Property Tax Exemption and Amending the Over 65/Surviving Spouse and Disabled Persons/Surviving Spouse Exemption

Presenter: Lisa Mazure

10.F. Discussion and Possible Action for the Purchase of Data Warehouse Solution Professional Implementation Services

Presenter: Dr. Tom Cleary and Gary O'Bar

10.G. Discussion and Possible Action on the Purchase of Promotional Materials and Apparel

Presenter: Gary O'Bar

10.H. **CONSENT AGENDA FISCAL SERVICES REPORTS**

10.H.1) Discussion and Possible Action on Monthly Contracts Report

10.H.2) Discussion and Possible Action on Monthly Grants and Contracts Report

10.H.3) Discussion and Possible Action on Approval of Construction Reports

10.H.4) Capital Improvement Program (CIP) Executive Summary

10.H.5) Discussion and Possible Action on Approval of Financial Reports

10.H.6) Discussion and Possible Action on Approval of Monthly Report on Cooperative Purchases in Excess of \$200,000

11. **BUILDING, GROUNDS AND SITES SELECTION COMMITTEE, Gloria Ray, Chair**

11.A. Overview of Construction Minute Order Actions

Presenter: Lacy Hampton

11.B. Discussion and Possible Action on Amending the Guaranteed Maximum Price for the Alamo Colleges District - St. Philip's College (SPC) Saint Artemisia Bowden Building, Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with Skanska USA Building, Inc. (CSP 18-005)

Presenter: Lacy Hampton

11.C. Discussion and Possible Action on Amending the Guaranteed Maximum Price for the Alamo Colleges District - Palo Alto College (PAC) Physical Plant, Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with Bartlett Cocke General

Contractors (CSP 18C-005)

Presenter: Lacy Hampton

12. POLICY AND LONG-RANGE PLANNING COMMITTEE, Dr. Lorraine Pulido, Chair

12.A. Discussion and Possible Action on Revision and Re-Adoption of Tax Abatements and Tax Increment Financing Policy C.1.10

Presenter: Dr. Daphene Carson and Lisa Mazure

13. EXECUTIVE SESSION

13.A. The Committee of the Whole may go into Executive Session to deliberate on any item referenced in this agenda for open session or executive session based on the following potential exceptions under the Act.

13.B. Pursuant to §551.071, Texas Government Code, the Committee of the Whole may consult with its attorneys to seek their advice on matter(s) in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

13.C. Pursuant to §551.072, Texas Government Code, the Board may deliberate the purchase, exchange, lease or value of real property including, without limitation, the potential acquisition of real property for site expansion and renovation.

13.D. Any action on these matters will be taken in Open Session.

13.E. RECONVENE OPEN MEETING

13.E.1) Discussion and Possible Action on Items Discussed in Executive Session.

14. ADJOURNMENT

POSTED AT THE
ALAMO COMMUNITY COLLEGE DISTRICT
2222 N. Alamo St.; San Antonio, TX 78215 at
POSTED AT 5:00 PM ON THIS 5TH DAY OF MAY 2023

This meeting site is wheelchair accessible. The accessible entrance is located at the side entrance of Multipurpose Conference Center/Board (Building D). Accessible parking spaces are located in front of Building C, located in the parking lot that faces N. Alamo Street. Auxiliary aids and services are available upon request (interpreters for the hearing impaired must be requested twenty-four hours prior to the meeting) by contacting Sandra Torres, Board Liaison, at storres304@alamo.edu.

“The following notices apply to this meeting.

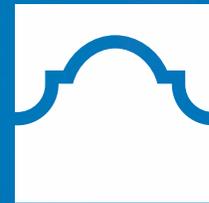
“Pursuant to Section 30.06, Penal Code, a person may not enter this property with a concealed handgun, whether or not that person is licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law).”

Pursuant to Section 30.07, Penal Code, a person may not enter this property with a handgun that is carried openly, whether or not that person is licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law).”

Dr. Mike Flores
Chancellor

District Council of Chairs (DCOC) Board Presentation

Joseph Coppola
Chair of Business Management, Computer Science &
Technology, Cosmetology Programs, and Horticulture
Sciences; Assistant Professor of Speech; Chair of DCOC



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Board Policies in Support of Charges

- B.2.1 Organizational Plan – Board provides opportunity for DCOC to gather for shared governance
- B.5.3.1 District Policy and Procedure Advisory Council – establishes the District PPAC and outlines the process for ensuring stakeholder input on new or revised policies or procedures

Charges to the Chancellor

- Competitive Employee Compensation
- AlamoENGAGE - Increase collaboration and teamwork through the top opportunities for improvement identified in the *Great Place to Work* survey results



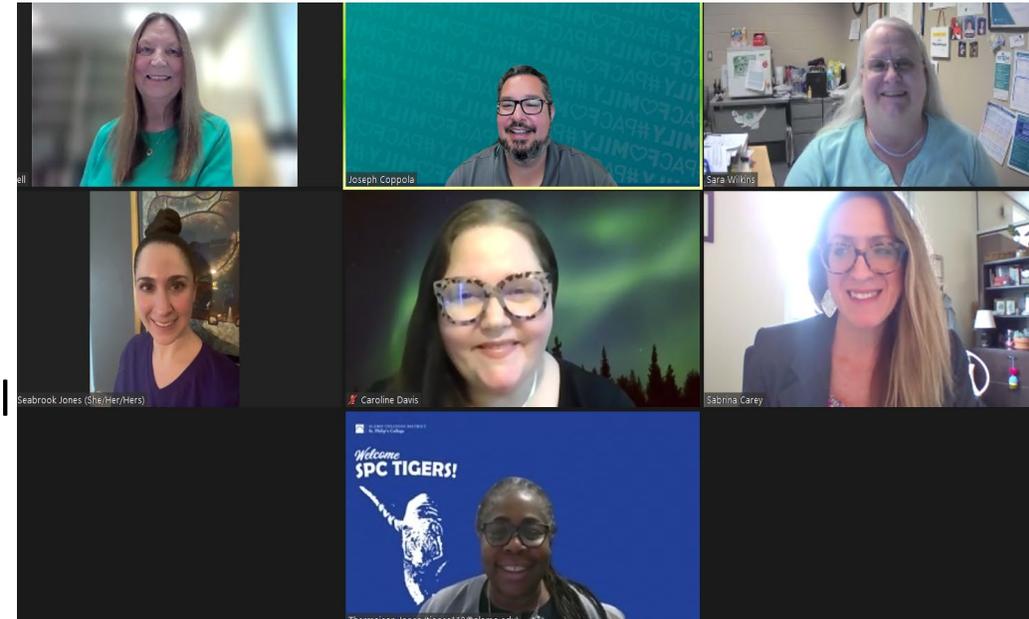
DCOC By-Laws

Purpose:

- To represent the interest of Faculty and Department Chairs
- To provide input to District administration on proposed changes to District policy and procedures
- To appoint task force / committee members as needed

DCOC Members – 2022-2023 Academic Year

- SPC – Thermajeon Jones, Assistant Chair of DCOC
- PAC – Amanda Salinas, Sara Wilkins, & Joseph Coppola
- NLC – Sharon Nittinger, Jeff Hassmann, & Allen Miller
- NVC – Rachel Bower, Sabrina Carey, & Kimberly McClurg
- SAC – Seabrook Jones, Cheryl Startzell, & Tonya Maunsell
- UFS – Caroline Davis



DCOC Priorities this Academic Year

Shared governance

- Support update to Chair job descriptions to reflect evolving role of Chair from 10.5-month to 12-month contracts
- Provide input on key initiatives such as AlamoBooks+ and year-round scheduling
- Support a competitive employee compensation model to include Faculty promotion pay to retain and attract talent

Communication

- Communicate EFC Ad Hoc Updates such as Faculty 180 evaluation to all Chairs
- Message the value of the Chair Academy under the leadership of Sara Wilkins, Jason Malcolm, and Carmen Mercedez
- Collaborate with key stakeholders

Thank you.



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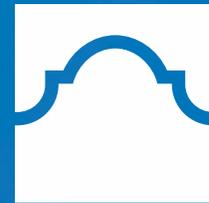
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Executive Staff Senate

Dr. Valarie White

Executive Staff Senate Chair



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Board Policies in Support of Charges

B.5.3.1

- District Policy Procedure Advisory Council

B.5.3.3

- Student, Faculty and Staff Input Process of District Policies and Procedures to Strategic Leadership Team and Chancellor

Charges to the Chancellor

17. AlamoENGAGE

- Increase collaboration and teamwork through the top opportunities for improvement identified in the Great Place to Work survey results.



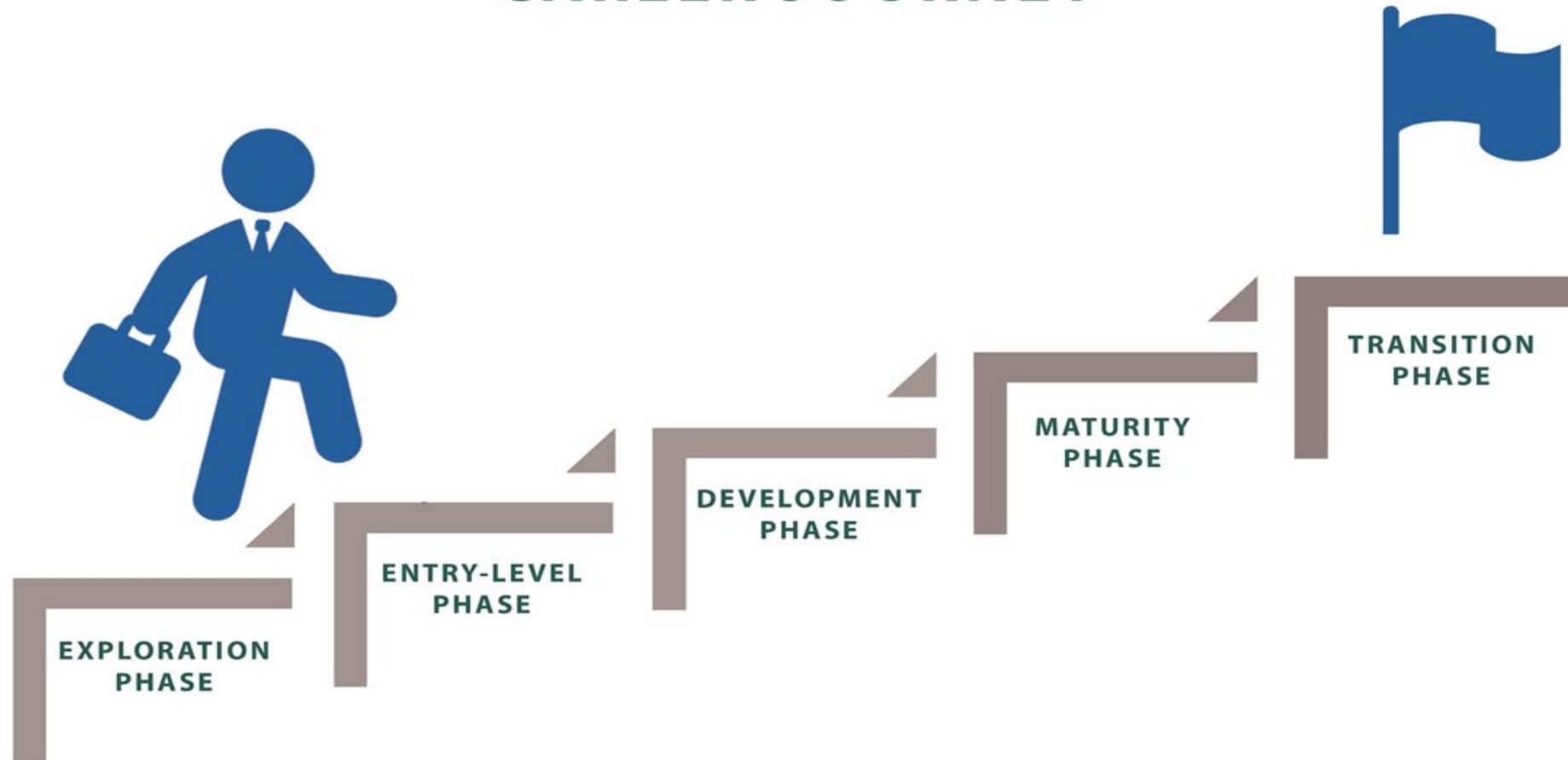
Executive Staff Senate Priorities

- I. Career Readiness Model
- II. Staff Communication Plan for Policies and Procedures Advisory Council (PPAC)
 - a. The District Policy & Procedure Advisory Council (PPAC) adopted 1-25-22 outlines the process for ensuring the component of stakeholder input on new or revised Alamo College District Policies or Procedures as referenced in Board Policy B.5.3.
- III. Understanding Equity vs. Market Pay

I. Career Readiness Module

The Career Readiness experience for employees will be a hub for them to self-direct their skill development to grow and advance in their current career, transition into a new career, and/or develop skills to manage teams.

FIVE STAGES OF A CAREER JOURNEY





- I. Person looking to gain expertise in their role
- II. Going into a new career path that differs from current job function/career pivot
- III. Moving into supervisory role



II. PPAC Communication Plan

Executive Staff Senate engages staff stakeholder group on any new or revised policies and procedures by inviting staff to provide input on proposed changes.

III. Equity versus Market Pay

Goal: Help employees understand the pay structures

- Great feedback from employees who engaged with AVC Linda Boyer Owens during the informational townhalls at each campus and the DSO.



Thank you.



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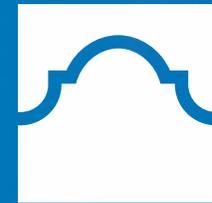
Purchase of Student Mentoring Services

Dr. Adelina Silva

Vice Chancellor for Student Success

Gary O'Bar, C.P.M.

Director, Purchasing & Contract Administration



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Board Policies in Support of Charges

F.2.1 Student Enrollment Requirements

F.6.1 Student Success

Charges to the Chancellor

Strategic Enrollment Management to facilitate Smart Growth



Award a Contract – Student Mentoring Services

Discussion and Possible Action on the Purchase of Student Mentoring Services:

- This contract action provides for the purchase of services to make college admission and success possible for low-income students through an intensive curriculum of coaching and support embedded on the Alamo Colleges District campuses. The contractor will provide the “Catalyze Program” for creating and maintaining an embedded College Possible support system for low-income students.
- The Catalyze Program works to improve student persistence and success directly on our college campuses and works to add capacity to serve students by embedding near-peer coaching model and curriculum on campuses. Using this partnership model, College Possible extends the reach of existing student support services, increases student retention rates and closes the opportunity gap for students from lower-income and first-generation backgrounds.

Recommended Contract Action: Award a contract for Student Mentoring Services

Type of Contract Action: This minute order awards a contract to College Possible

Contract Term: This Agreement shall commence upon award and shall continue for a period of two (2) years.

SMWVBE: N

Local: N

Funding: \$244,400; Holt Family Grant, and Student Success Funds

Thank you.



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Appendix - Background

- The recommended contractor, College Possible specializes in, and maintains rights to intellectual property pertaining to, its provision of these services. As such, this purchase is being made exempt from competitive bidding as sole-source professional services as per [TX ED 44.031](#).



Discussion and Possible Action on the Purchase of Student Mentoring Services

Presented to the Board Acting as Committee of the Whole on May 9, 2023 and now presented to Board for approval on May 16, 2023.

MINUTE ORDER

“The Board of Trustees hereby awards a contract to College Possible providing for the purchase of Student Mentoring Services for an amount of \$244,400 as requested by the Vice Chancellor for Student Success.”

PURPOSE

This contract action provides for the purchase of services to make college admission and success possible for low-income students through an intensive curriculum of coaching and support embedded on the Alamo Colleges District campuses. The contractor will provide the “Catalyze Program” for creating and maintaining an embedded College Possible support system for low-income students.

The Catalyze Program works to improve student persistence and success directly on our college campuses and works to add capacity to serve students by embedding near-peer coaching model and curriculum on campuses. Using this partnership model, College Possible extends the reach of existing student support services, increases student retention rates and closes the opportunity gap for students from lower-income and first-generation backgrounds.

BACKGROUND

The recommended contractor, College Possible, specializes in, and maintains rights to intellectual property pertaining to, its provision of these services. As such, this purchase is being made exempt from competitive bidding as sole-source professional services as per [TX ED 44.031](#). This Agreement shall begin upon award and shall continue for a period of two (2) years.

IMPLICATIONS

Financial: \$244,400; Holt Family Grant and Student Success Funds

Strategic Plan: Goal I – Student Success; Goal III - Performance Excellence

Employee Services: None

Attachments: Price Tabulation

Gary O’Bar, C.P.M.
Director, Purchasing & Contract Administration

Dr. Adelina Silva
Vice Chancellor, Student Success

Dr. Diane E. Snyder, CPA, Ph.D.
Vice Chancellor, Finance & Administration

Dr. Mike Flores
Chancellor



Price Tabulation
Purchase of Student Mentoring Services

Alamo Colleges District Partnership Structure			
Year	Number of Coaches	Full Partnership Fee	Discounted Partnership Fee
2023-2024	5	\$130,000	\$114,400 (12% discount)
2024-2025	5	\$130,000	\$130,000 (0% discount)

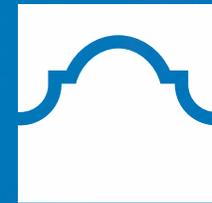
Alamo Colleges District Workforce Committee Report

May 9, 2023

Sammi Morrill, Ph.D.

Associate Vice Chancellor

Economic and Workforce Development



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Partner Updates:

Romanita Matta Barrera, Chief Workforce Officer, Greater: SATX

Industry Roundtable w/ USAA Leadership

- Goal was to address workforce needs specifically for Tech and Property and Casualty Insurance occupations
- SATX is compiling recap notes and will send survey questions to have clear follow-up steps



Highschool Internship Program

- Opening with goal of 250 intern placements / 80 already placed

Talent Development Conversations

- Harvard Business School professor, Manjari Raman, will discuss data and the “hidden workforce”
- Texas Business Leadership Council and DC-based Business Roundtable are hosting a conversation on the workforce and the role that community colleges play.



Partner Updates:

Molly Biglari, President and CEO, Project Quest

Ready to Work

- Incoming Client Analysis (approximations)
 - Referrals
 - 75% are coming from the Ready to Work – Signify system
 - 25% are from a small outreach team
 - Students eligible and enrolling
 - 75% are from a small outreach team
 - 25% are coming from the Ready to Work – Signify system
 - Findings: PQ Outreach activities more effectively yield eligible students and enrollments in the Ready to Work program rather than the signify referral system



Partner Updates:

Adrian Lopez, CEO, Workforce Solutions Alamo



TANF Initiative

- Program to provide TANF eligible individuals work experience
- \$800K / 200 participants

Ready to Work

- Reached 1,000 enrollees the last week of April

DOL Grant

- Pursuing a grant in partnership with Capital Area Workforce Board and Rural Capital Workforce Board for a regional approach to skilling-up and training with regional employers
- Application due July 7th

Unemployment Rates

- SA Metro area 3.9%
- Texas is at 4.2%
- Estimated 2,000 layoffs since January

Alamo Colleges Program Highlights

Mental Health First Aid

Alamo Colleges EWD Continuing Education

Mental Health First Aid training teaches participants how to identify, understand and respond to signs of mental illnesses and substance use disorders. The training provides the skills needed to reach out and provide initial help and support to someone who may be developing a mental health or substance use problem or experiencing a crisis.

This 8-hour course complements programs offered in Business, Education, Healthcare, and Public Service, or can be taken alone.

- Certified Medical Assistant
- Certified Pharmacy Technician
- Certified Phlebotomy Technician
- Customer Service Representative
- Human Resources Associate Professional
- Medication Aide
- Nursing Assistant/Patient Care Technician



MAY 2023 

100 Alamo Colleges campus staff

5 sessions



Instructional delivery

- In-person or Online
- CE Technical Trainers for Health & Safety, Certified Adult Mental Health First Aid USA Instructor.

Participants who successfully complete the program will receive:

- Certificate from the National Council for Behavioral Health- Mental Health First Aid
- Digital Badge issued by Alamo Colleges Continue Education



Alamo Colleges Program Highlights

An International Alliance to Empower our Diverse
Communities for Success



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TECMILENIO



COMMUNITY-ENGAGED



CAN-DO SPIRIT



COLLABORATION



DATA-INFORMED

Reflecting Alamo Colleges District Values



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Southside Education and Training Center (SETC)

Partner College: Palo Alto College



1760 Martinez Losoya Rd, San Antonio, Texas 78221

- 2-Story – Area: 48,915 s.f. (Bldg. A: 27,666 s.f., Bldg. B: 21,249 s.f.)
- Certificate of Occupancy expected date: May 15, 2023



Trustee Bustamante's Visit (April 14th)

- Sammi Morrill, Ph.D. – AVC of EWD Operations
- Donna R. Wallis, MBA, MSN, RN – Director of Nursing



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Additional EWD Program Highlights

Ready to Work and Employer Engagement Activities

Alamo - Ready to Work

- Performance Goals (as of 5/05):
 - 1,511 Applicants Interviewed
 - 571 Enrolled in Training
- Utilization of 4DX Framework
- Request to add Certified Nurse Assistant to RTW approved occupation list



Employer Engagement



SAMA – Workforce Training Seminar



WSA – Healthcare Collaborative



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Thank you.



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FY24 Budget Focus Area:

Strategic Enrollment Management (Student Access & Support)

Office of the Vice Chancellor for Student Success

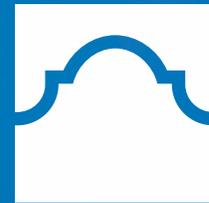
Dr. Adelina Silva

Dr. Anne Monroe

Chief of Strategic Enrollment Management

Gilbert Becerra

AVC, Advocacy, Retention and Completion



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Board Policies in Support of Charges

F.2.1 Student Enrollment Requirements

F.6.1 Student Success

F.6.5 Student Success: Equity

F.6.2 Student Responsibility for Success

F.6.3 Mandatory New Student Orientation

Charges to the Chancellor

Strategic Enrollment Management to facilitate Smart Growth

Achieve Higher Persistence, Graduation and Completion

AlamoONLINE

AlamoPROMISE

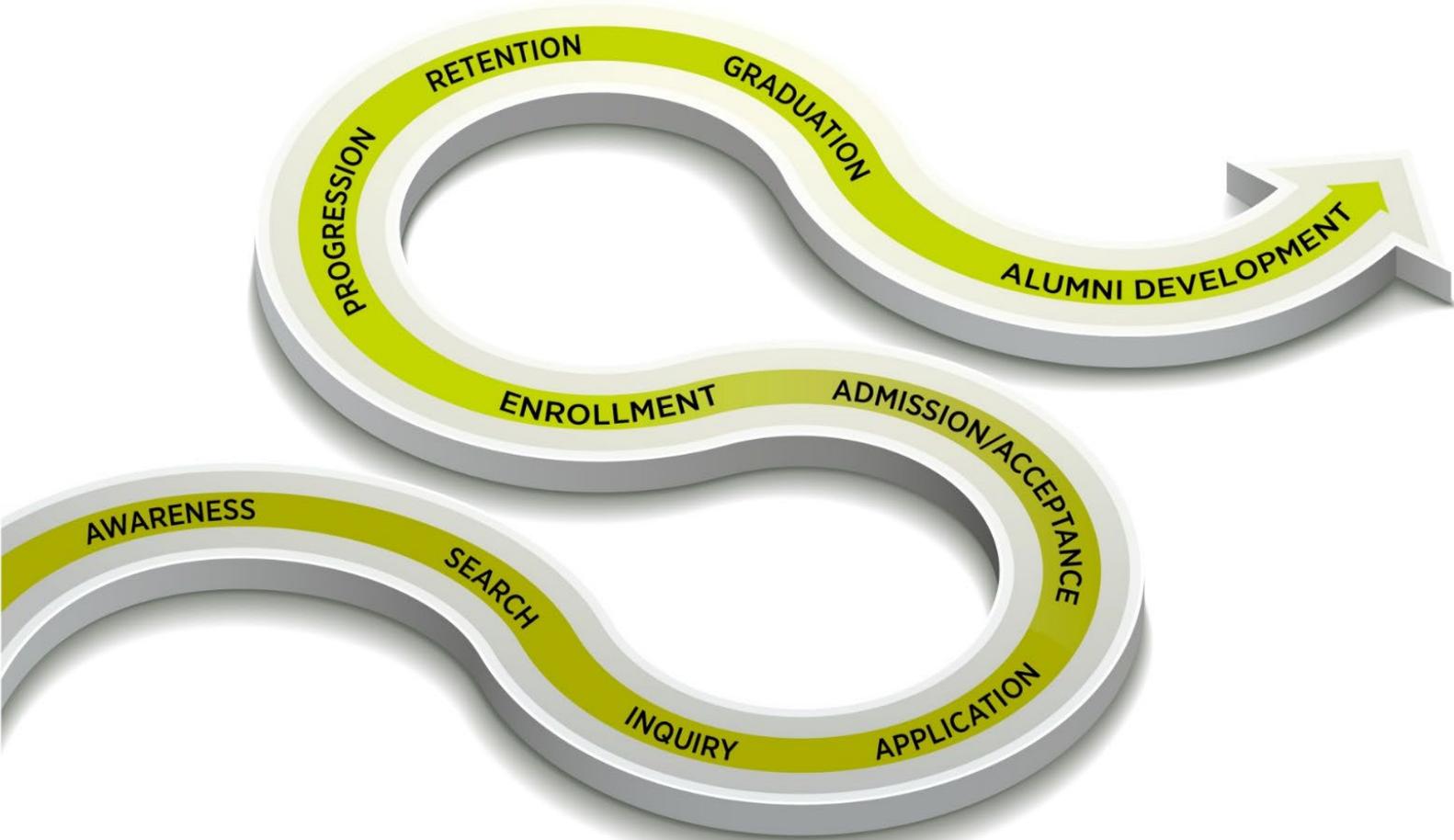
Workforce Needs of the City/County and Service Area

Strategic Communication and Marketing



Strategic Enrollment Management

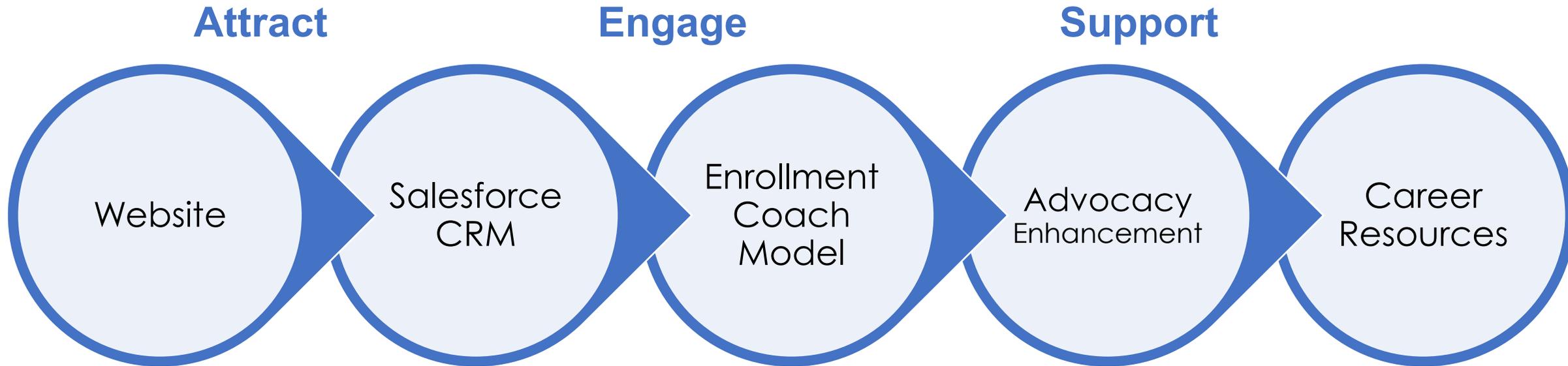
Encompasses the Entirety of the Student Learning Journey



SEM Plan Key Strategy Areas

- Student Onboarding Experience
- Salesforce Implementation
- Marketing & Communications
- Continuing Student Support

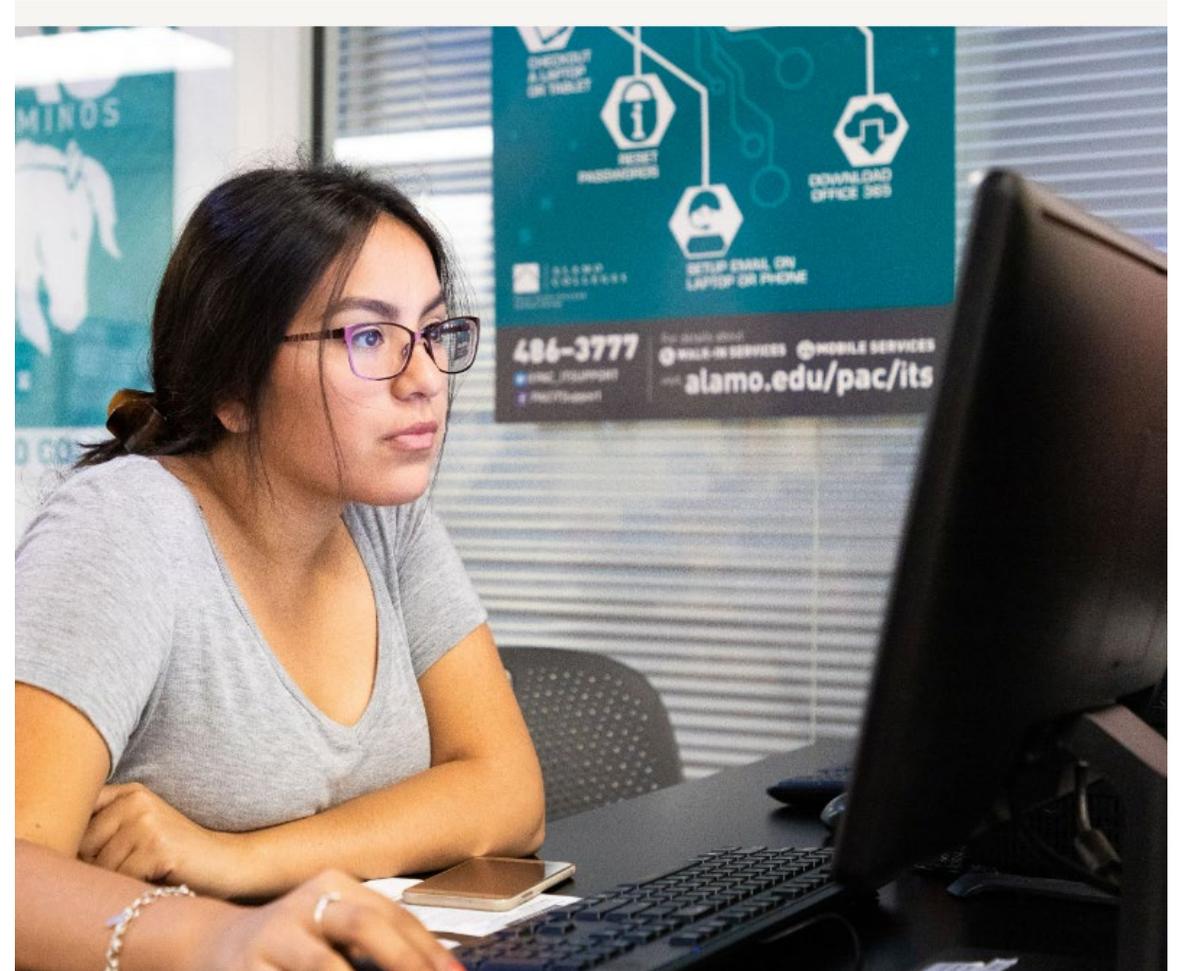
Strategic Enrollment Management Strategy



At the July budget retreat, we plan to recommend continued FY24 investments to advance the Strategic Enrollment Management Strategy

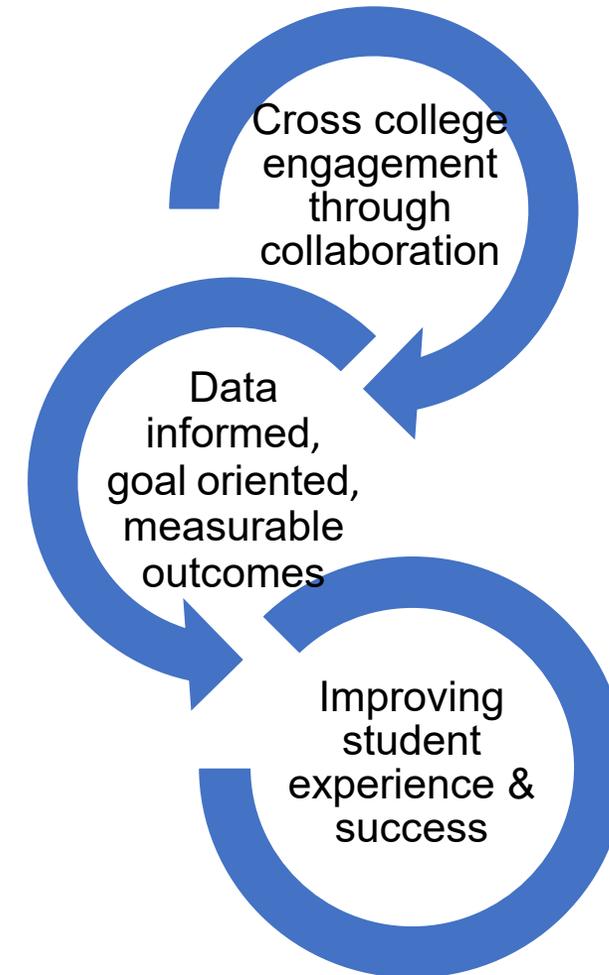
Website Enhancements

- Drive interest and leads for enrollment;
- Improve user experience & engagement with our website;
- Ease user navigation of our pages;
- Enhance student-oriented content;
- Measure analytics & KPIs.



Salesforce CRM Implementation to Scale

- Build transformational relationships;
- Create automated, personalized communications;
- Streamline the student enrollment onboarding experience;
- Enhance transparency of data;
- Offer an equitable student experience & support.



AlamoADVISE Enrollment Coach Model Enhancement



- Continue implementation of the AlamoADVISE model supporting student needs;
- Create closer connections to students from the start;
- Improve relationship-building from reduced case-load & integration of Salesforce;
- Equity minded approach for both students and colleges;
- Reduce time for students to be 'ready to register'.



Advocacy Center Enhancements to Support Equity

- Expand preventive Mental Health training & workshops;
- Additional outreach & services for parenting students;
- Strengthen outreach for Supplemental Nutrition Assistance Program (SNAP) and Affordable Connectivity Program (ACP) benefits;
- Increase capacity for robust case management services.

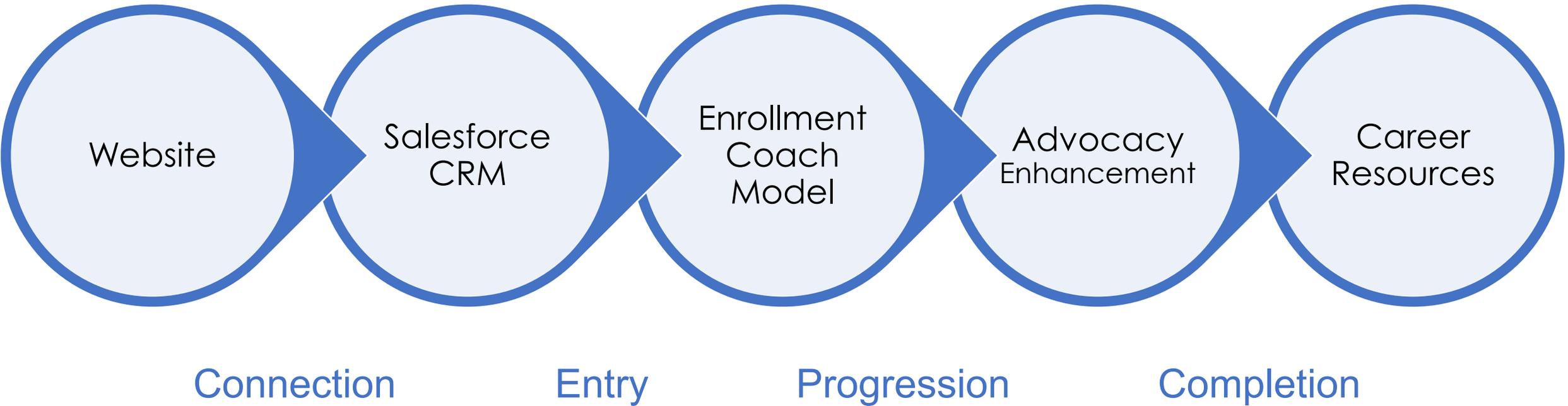


Experiential Learning – Career Resources Enhancement

- Expand access to internships and work-place based career opportunities;
- Build capacity to expand experiential learning by institute to all students;
- Increase targeted industry partnerships to high wage, high demand occupations;
- Post credential job opportunity development.

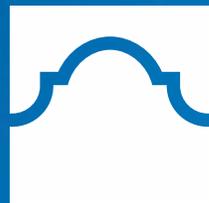


Strategic Enrollment Management Investment



At the July budget retreat, we plan to recommend continued FY24 investments to advance the Strategic Enrollment Management Strategy

Thank you.



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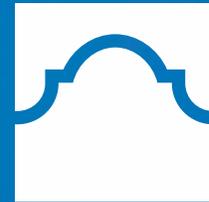
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FY 2023 Spring Budget Amendment

Presented to Committee of the
Whole on May 9, 2023

Shayne A. West

Associate Vice Chancellor Financial Planning &
Auxiliary Services



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Board Policies in Support of Charges

A.1.3 College District Vision, Mission, Values & Goals: Student Success, Principle-Centered Leadership, Performance Excellence

C.1.4 Annual Budget

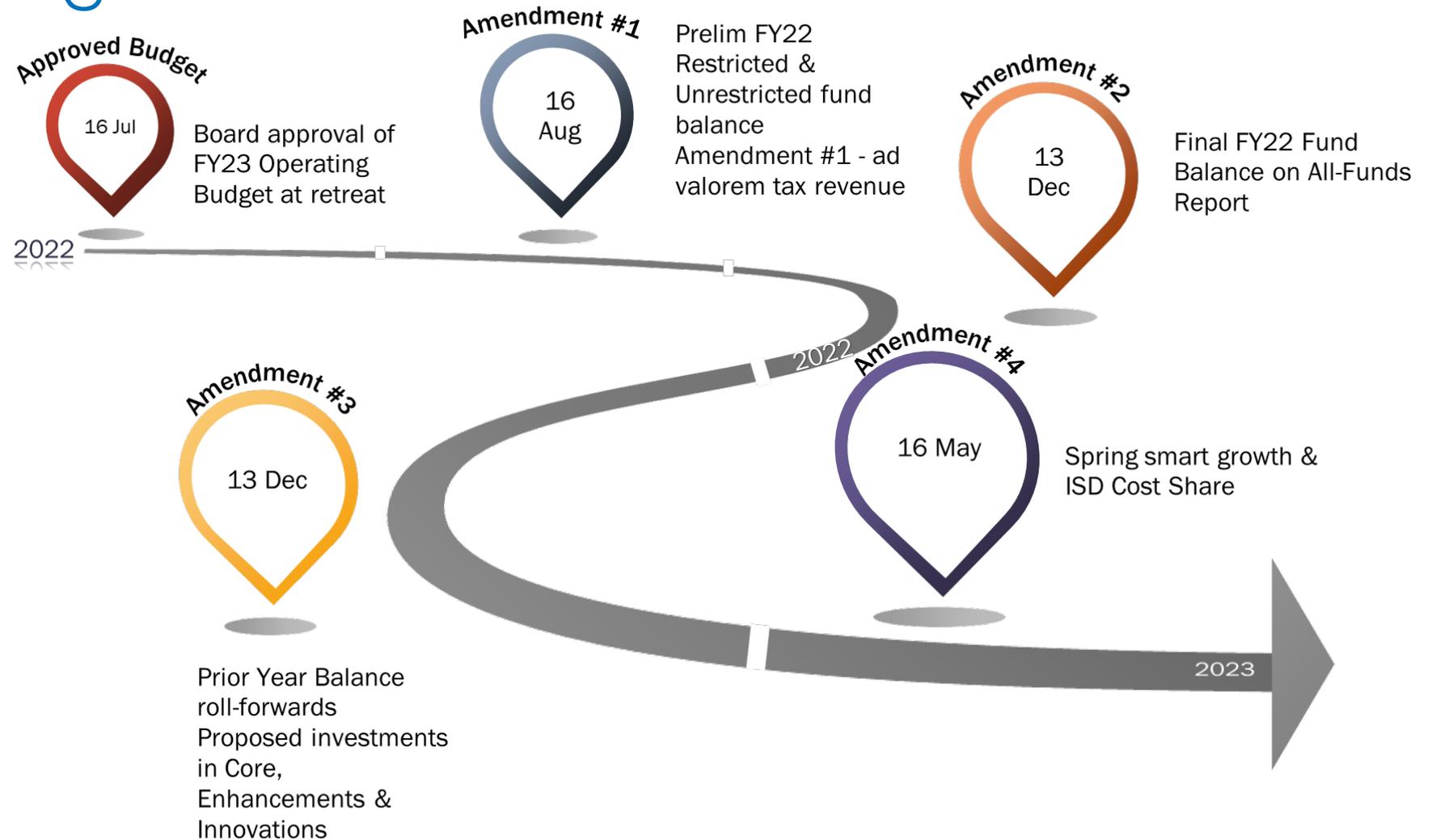
Charges to the Chancellor

Strategic Enrollment Management
AlamoPROMISE
AlamoONLINE
Expand Workforce programming
Competitive Talent strategies
AlamoBOOKS+

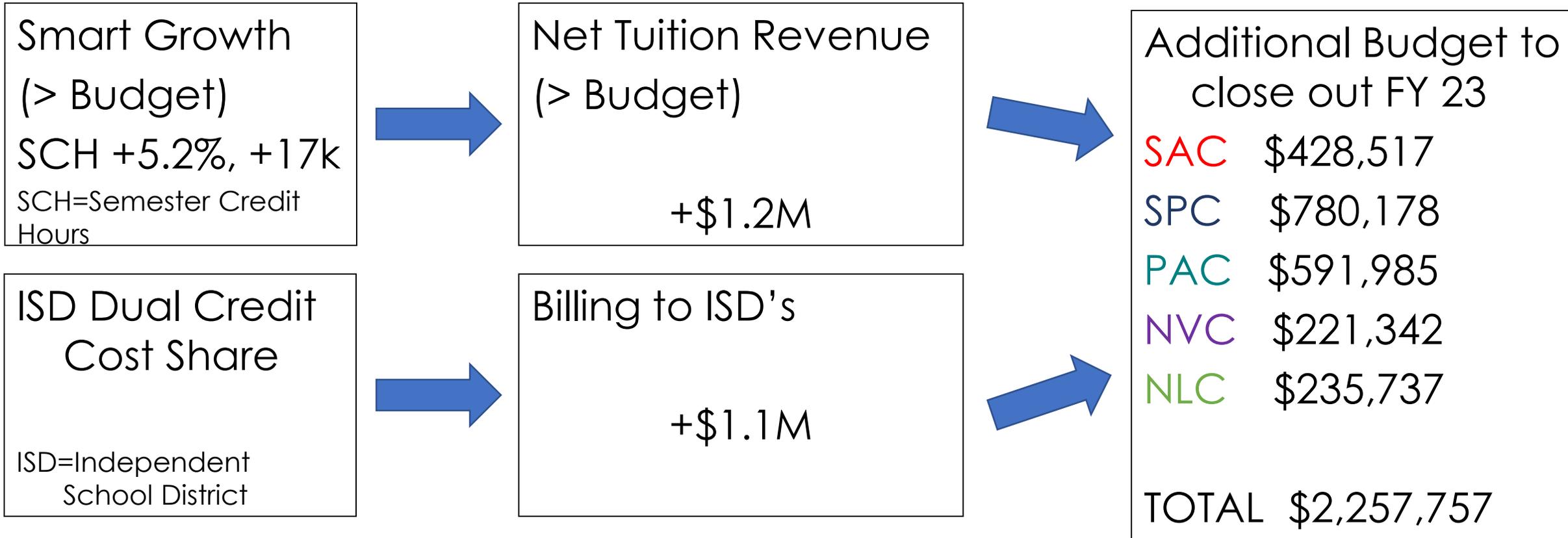


Spring '23 Budget Amendment

1. Spring Smart Growth
2. Spring ISD Cost Share



Spring '23 Budget Amendment



Board Actions Requested on May 16, 2023

Discussion and Possible Action on Acceptance of FY2022-2023 Budget: Amendment No. 4

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Appendix



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Amendment Calculation

FY23 Tuition Revenue for Budget Amendment	SAC	SPC	PAC	NVC	NLC	TOTAL
Fall '22, as amended in December	\$767,861	\$397,945	\$136,335	\$294,395	\$88,154	\$1,684,690
Fall as of 4/26/23	\$731,977	\$382,486	\$126,322	\$236,283	\$77,974	\$1,555,041
Fall 2022 true-up to final actual	-\$35,884	-\$15,459	-\$10,014	-\$58,112	-\$10,180	-\$129,649
Spring '23 as of 4/26/23	\$132,176	\$571,471	\$273,489	\$279,528	\$131,242	\$1,387,906
Sub total: Tuition <> Budget with Fall true-up	\$96,292	\$556,012	\$263,476	\$221,417	\$121,062	\$1,258,257
BOOKS+, net of HEERF committed	\$92,525	-\$36,034	-\$70,091	-\$38,475	-\$18,525	-\$70,600
NET SPRING '23 BUDGET TUITION	\$188,817	\$519,978	\$193,385	\$182,942	\$102,537	\$1,187,657
Spring 2023 ISD Cost Share	\$239,700	\$260,200	\$398,600	\$38,400	\$133,200	\$1,070,100
TOTAL SPRING '23 BUDGET AMENDMENT	\$428,517	\$780,178	\$591,985	\$221,342	\$235,737	\$2,257,757



ALAMO COLLEGES

FY 2022 - 2023 ALL FUNDS BUDGET REPORT
(Includes Budget Amendments #1-4 as of May 16, 2023)

	Approved Budget 2022 - 2023 (incl August Amendment)		Adjustments to Budget 2022 - 2023		Adjusted Budget 2022 - 2023		Total
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	
REVENUES							
Instruction and General	427,672,050	80,666,002	3,287,157	- A1	430,959,207	80,666,002	511,625,209
Public Service	1,318,721	-	-	-	1,318,721	-	1,318,721
Scholarships and Fellowships	-	75,777,242	-	-	-	75,777,242	75,777,242
Auxiliary Enterprises	4,767,695	-	-	-	4,767,695	-	4,767,695
Student Activity Fee	2,330,583	-	-	-	2,330,583	-	2,330,583
Other (Use of Fund Balance)	-	-	-	-	-	-	-
Subtotal Current Funds	436,089,049	156,443,244	3,287,157	-	439,376,206	156,443,244	595,819,450
Capital Outlay	-	55,733,137	-	-	-	55,733,137	55,733,137
Renewals & Replacements	-	-	-	-	-	-	-
Building	-	329,145,082	-	-	-	329,145,082	329,145,082
Furniture & Equipment	-	3,800,410	-	-	-	3,800,410	3,800,410
Debt Services	-	88,646,243	-	-	-	88,646,243	88,646,243
Subtotal Plant Funds	-	477,324,872	-	-	-	477,324,872	477,324,872
TOTAL REVENUES	436,089,049	633,768,116	3,287,157	-	439,376,206	633,768,116	1,073,144,322
BEGINNING FUND BALANCES							
Instruction and General	148,112,003	2,178,268	(148,973)	237,898	147,963,030	2,416,166	150,379,196
Public Service	-	-	-	-	-	-	-
Scholarships and Fellowships	-	11,181,737	-	(2,830,534)	-	8,351,203	8,351,203
Auxiliary Enterprises	3,200,000	-	-	-	3,200,000	-	3,200,000
Student Activity Fee	2,871,393	-	-	-	2,871,393	-	2,871,393
Other (Use of Fund Balance)	-	-	-	-	-	-	-
Subtotal Current Funds	154,183,396	13,360,005	(148,973)	(2,592,636)	154,034,423	10,767,369	164,801,792
Capital Outlay	-	56,747,288	-	(6,446,626)	-	50,300,662	50,300,662
Renewals & Replacements	-	-	-	-	-	-	-
Building	-	41,828,219	-	(1,273,372)	-	40,554,847	40,554,847
Furniture & Equipment	-	16,906,768	-	(204,618)	-	16,702,150	16,702,150
Debt Services	-	17,449,857	-	(176,947)	-	17,272,910	17,272,910
Subtotal Plant Funds	-	132,932,132	-	(8,101,563)	-	124,830,569	124,830,569
TOTAL BEGINNING FUND BALANCES	154,183,396	146,292,137	(148,973)	(10,694,199)	154,034,423	135,597,938	289,632,361
TOTAL AVAILABLE							
Instruction and General	575,784,053	82,844,270	3,138,184	237,898	578,922,237	83,082,168	662,004,405
Public Service	1,318,721	-	-	-	1,318,721	-	1,318,721
Scholarships and Fellowships	-	86,958,979	-	(2,830,534)	-	84,128,445	84,128,445
Auxiliary Enterprises	7,967,695	-	-	-	7,967,695	-	7,967,695
Student Activity Fee	5,201,976	-	-	-	5,201,976	-	5,201,976
Other (Use of Fund Balance)	-	-	-	-	-	-	-
Subtotal Current Funds	590,272,445	169,803,249	3,138,184	(2,592,636)	593,410,629	167,210,613	760,621,242
Capital Outlay	-	112,480,425	-	(6,446,626)	-	106,033,799	106,033,799
Renewals & Replacements	-	-	-	-	-	-	-
Building	-	370,973,301	-	(1,273,372)	-	369,699,929	369,699,929
Furniture & Equipment	-	20,707,178	-	(204,618)	-	20,502,560	20,502,560
Debt Services	-	106,096,100	-	(176,947)	-	105,919,153	105,919,153
Subtotal Plant Funds	-	610,257,004	-	(8,101,563)	-	602,155,441	602,155,441
TOTAL AVAILABLE	590,272,445	780,060,253	3,138,184	(10,694,199)	593,410,629	769,366,054	1,362,776,683

TOTAL AVAILABLE = Current Funds + Plant Funds

Note: Beg. fund balance includes Board mandated 15% (Report does not include endowment: 50, 60, loan funds: 41, 45, investment in plant fund 97, or agency funds: 31, 35; Include operating, grants, construction, scholarships, & gifts funds)

Unspent bond proceeds from prior year are included as part of beginning capital outlay fund balances.

ALAMO COLLEGES

FY 2022 - 2023 ALL FUNDS BUDGET REPORT

(Includes Budget Amendments #1-4 as of May 16, 2023)

	Approved Budget 2022 - 2023 (incl August Amendment)		Adjustments to Budget 2022 - 2023		Adjusted Budget 2022 - 2023		Total
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	
EXPENDITURES							
Instruction and General	411,790,518	80,666,002	29,114,456	-	A1,F1 440,904,974	80,666,002	521,570,976
Public Service	2,013,010	-	-	-	2,013,010	-	2,013,010
Scholarships and Fellowships	-	81,001,509	-	-	-	81,001,509	81,001,509
Auxiliary Enterprises	1,883,503	-	-	-	1,883,503	-	1,883,503
Student Activity Fee	2,330,583	-	2,608,720	-	E1 4,939,303	-	4,939,303
Other (Use of Fund Balance)	-	-	-	-	-	-	-
Subtotal Current Funds	418,017,614	161,667,511	31,723,176	-	449,740,790	161,667,511	611,408,301
Capital Outlay	-	90,335,905	-	(6,446,626)	-	83,889,279	83,889,279
Renewals & Replacements	-	-	-	-	-	-	-
Building	-	236,024,301	-	(1,273,372)	-	234,750,929	234,750,929
Furniture & Equipment	-	719,573	-	-	-	719,573	719,573
Debt Services	-	95,891,161	-	-	-	95,891,161	95,891,161
Subtotal Plant Funds	-	422,970,940	-	(7,719,998)	-	415,250,942	415,250,942
TOTAL EXPENDITURES	418,017,614	584,638,451	31,723,176	(7,719,998)	449,740,790	576,918,453	1,026,659,243
TRANSFERS (IN) OUT							
Instruction and General	-	-	-	-	-	-	-
Public Service	-	-	-	-	-	-	-
Scholarships and Fellowships	5,224,267	(5,224,267)	-	-	5,224,267	(5,224,267)	-
Auxiliary Enterprises	-	-	-	-	-	-	-
Student Activity Fee	-	-	-	-	-	-	-
Other (Use of Fund Balance)	-	-	-	-	-	-	-
Subtotal Current Funds	5,224,267	(5,224,267)	-	-	5,224,267	(5,224,267)	-
Capital Outlay	3,855,480	(3,855,480)	-	-	3,855,480	(3,855,480)	-
Renewals & Replacements	-	-	-	-	-	-	-
Building	51,000	(51,000)	-	-	51,000	(51,000)	-
Furniture & Equipment	-	-	-	-	-	-	-
Debt Services	11,569,915	(11,569,915)	-	-	11,569,915	(11,569,915)	-
Subtotal Plant Funds	15,476,395	(15,476,395)	-	-	15,476,395	(15,476,395)	-
NET TRANSFERS	20,700,662	(20,700,662)	-	-	20,700,662	(20,700,662)	-
TOTAL EXPENSE AND TRANSFERS	438,718,276	563,937,789	31,723,176	(7,719,998)	470,441,452	556,217,791	1,026,659,243
ENDING FUND BALANCES							
Instruction and General	163,993,535	2,178,268	(25,976,272)	237,898	138,017,263	2,416,166	140,433,429
Public Service	(694,289)	-	-	-	(694,289)	-	(694,289)
Scholarships and Fellowships	(5,224,267)	11,181,737	-	(2,830,534)	(5,224,267)	8,351,203	3,126,936
Auxiliary Enterprises	6,084,192	-	-	-	6,084,192	-	6,084,192
Student Activity Fee	2,871,393	-	(2,608,720)	-	262,673	-	262,673
Other (Use of Fund Balance)	-	-	-	-	-	-	-
Subtotal Current Funds	167,030,564	13,360,005	(28,584,992)	(2,592,636)	138,445,572	10,767,369	149,212,941
Capital Outlay	(3,855,480)	26,000,000	-	-	(3,855,480)	26,000,000	22,144,520
Renewals & Replacements	-	-	-	-	-	-	-
Building	(51,000)	135,000,000	-	-	(51,000)	135,000,000	134,949,000
Furniture & Equipment	-	19,987,605	-	(204,618)	-	19,782,987	19,782,987
Debt Services	(11,569,915)	21,774,854	-	(176,947)	(11,569,915)	21,597,907	10,027,992
Subtotal Plant Funds	(15,476,395)	202,762,459	-	(381,565)	(15,476,395)	202,380,894	186,904,499
TOTAL ENDING FUND BALANCES	151,554,169	216,122,464	(28,584,992)	(2,974,201)	122,969,177	213,148,263	336,117,440
TOTAL EXP, TRANSF & BAL	590,272,445	780,060,253	3,138,184	(10,694,199)	593,410,629	769,366,054	1,362,776,683

ALAMO COLLEGES
BUDGET AMENDMENT #4 - REVENUE FOOTNOTE DETAILS

UNRESTRICTED

	Amendment	Description	Campus	REVENUE
(A1)	Instruction and General			
	#4 - May 2023	Dual Credit - ISD cost share (Spring 2023)	Colleges	1,070,100
	#4 - May 2023	Spring 2023 Tuition / Smart Growth	Colleges	1,187,657
	Total			2,257,757
(B1)	Public Service			
	Total			-
(C1)	Scholarships and Fellowships			
	Total			-
(D1)	Auxiliary Enterprises			
	Total			-
(E1)	Student Activity Fee			
	Total			-
(F1)	Other Transfers			
	Total			-
	TOTAL REVENUE AMENDMENT			2,257,757

RESTRICTED

	Amendment	Description	Campus	REVENUE
	Other Transfers			
	Total			-
	TOTAL REVENUE AMENDMENT - RESTRICTED			-

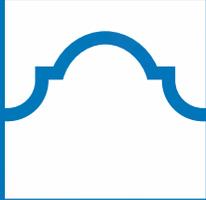
TOTAL REVENUE

2,257,757

Note: Dollar amounts are rounded

FY 2024 Debt Management Plan

Lisa Mazure, MSA, CPA
Assoc. Vice Chancellor for
Finance & Fiscal Svc.



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Board Policies in Support of Charges

Board Policies in Support of Charges

- C.3.1 (Policy) Debt Management

Charges to the Chancellor

Monitored Goal

- General Obligation Bond and Maintenance Tax Notes



*ACD is one of only 3
Community College
Districts in Texas and 11
Nationally with AAA/Aaa
ratings from both S&P and
Moody's*

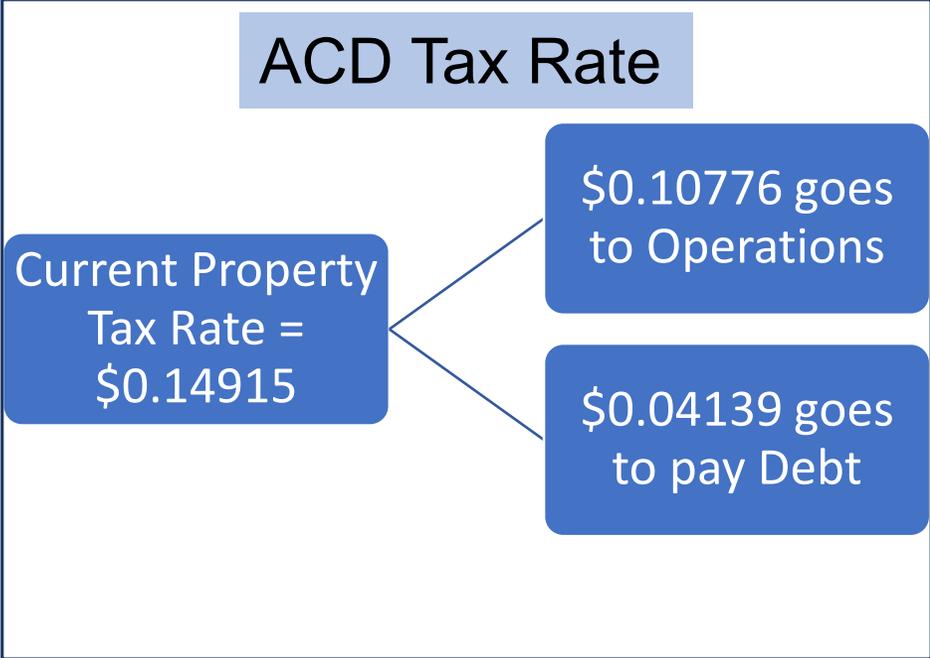
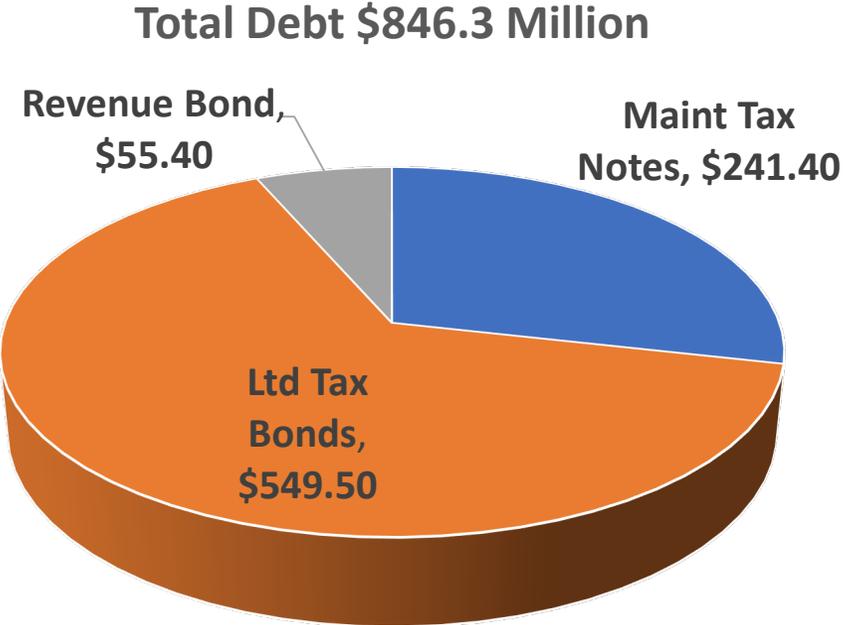


Agenda

- Overview of Alamo's Debt/Tax Rate
- Debt Management Goals and Long Range Planning
- Review FY 2023 Plan (May 2022)
- Recommended FY 2024 Plan
- Debt Management Policy
- Next Steps



Debt Portfolio and Tax Rate



Detailed information presented in:

- Annual Budget Book
- Annual Comprehensive Financial Report



Debt Management Goals and Long Range Planning



Goals

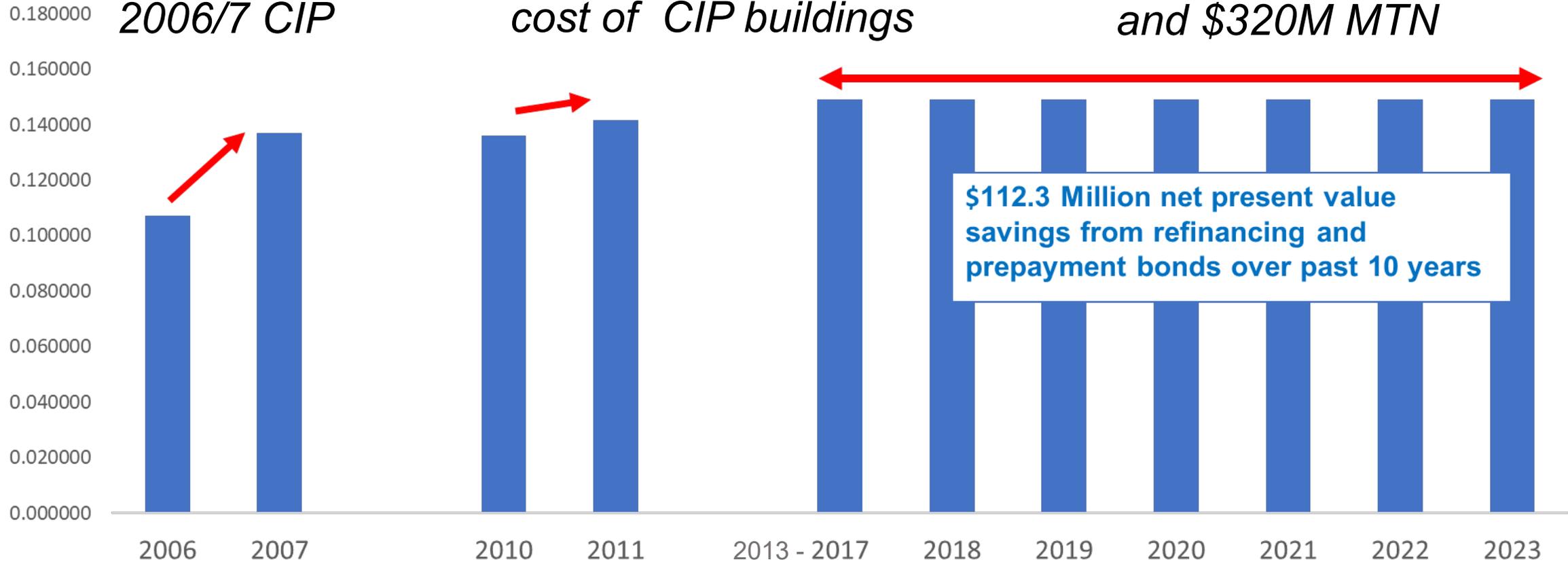
- Manage Tax Rate through:
 - Strategic issuances
 - Paying our Debt Early (Defeasance)
 - Refinancing our Debt for Better Rates (Refunding)
- Maintaining our AAA/Aaa bond ratings through management of amount of leveraged debt
- Manage capacity to allow for future needed debt issuance

Manage Debt to Maintain a Stable Tax Rate

2007: 3 cent tax hike for \$450M 2006/7 CIP

2011: Half cent M&O tax hike to cover operating cost of CIP buildings

2017-2023: No tax hike for \$450M CIP and \$320M MTN



CIP= Capital Improvement Plan MTN = Maintenance Tax Notes



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Maintaining Our AAA/Aaa Bond Ratings Through Management Of Amount Of Leveraged Debt

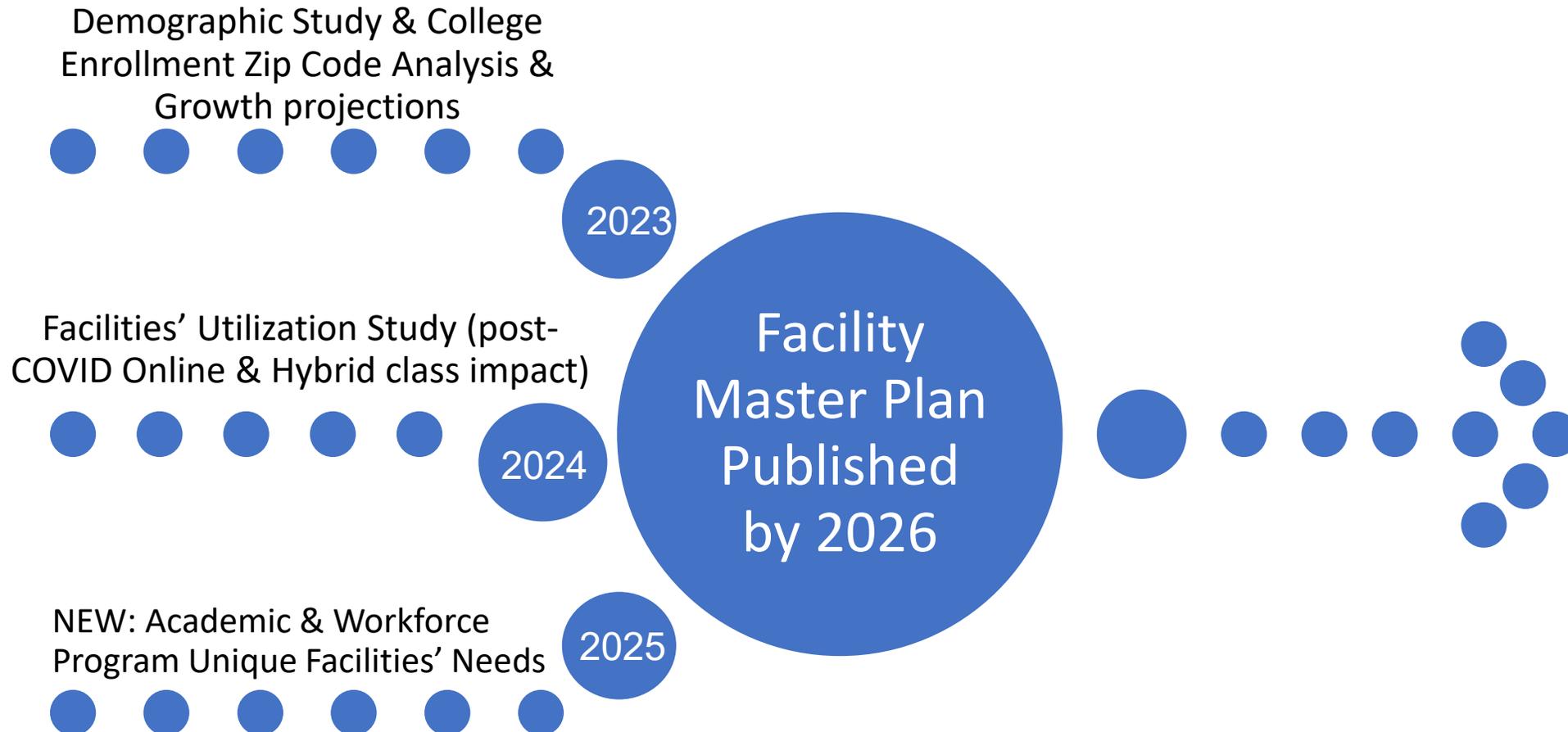
Numerous indicators are used by Moody's and S&P – 2 key ratios related to level of leverage and repayment ability:

- ❖ *Is the District's total debt service + pension contribution + OPEB expense lower than 20% of budget?*
 - ✓ **Yes – The District has averaged 12% over the past 4 Fiscal Years and based on future projections will remain between 12 and 13%**

- ❖ *Is the District's cash reserves at least 30% of total operating revenues?*
 - ✓ **Yes – The District's cash reserves are over 30% and future projection indicate we will remain above 30%**



Manage Debt Capacity While Master Planning is Underway



Future Bond Election

- Prioritized Capital Improv. Project List
- Review by Citizen's Bond Advisory Committee
- Approved Project Flyer
- Socialize w/ voters
- **Target: 11/2026 or 5/2027 Bond Election**
- 2027 Sell 1st Bond Tranche



Status of FY 2023 Plan (May 2022)

- Plan: Issue \$270 million of new Maintenance Tax Notes
 - ✓ Completed September 2022
- Plan: Issue \$52 million 3rd/final tranche CIP
 - ✓ Completed December 2022
 - ✓ All but 3 of the investors were new investors to ACD
- Plan: Monitor 2012A Revenue bonds for refunding
 - ✓ Bonds not refunded; continue to monitor
- Plan: Defeasement of Ltd Tax 2022 bonds in August 2022
 - ✓ \$8.5 million defeased for NPV savings \$5.1 million

No change to Debt tax rate \$0.04139



FY 2024 Debt Management Plan



RFQ for Investment Banking Services

- Selection of Investment Banking firms to re-establish Underwriting Pool for future financings
- RFQ responses currently under evaluation
- Recommended firms to be presented at the July Board Meeting

RFQ = Request for Qualifications

Recommendations FY 2024 Debt Mgmt. Plan

1. Defeasance up to \$35 million of the Ltd. Tax 2012 Bonds
 1. Current estimated NPV savings \$7.3 million on \$15.0 million defeasance
 2. Continue to level off future Ltd. Tax debt service requirements
 3. Mechanism to manage our tax rate and create capacity for future issuances
2. Monitor 2012A Revenue bonds for refunding
 - \$23.2 million available for refunding
 - Current estimate of \$343K in NPV savings do not meet minimum threshold per Policy

Savings estimates as of 5-2-23

Future Voter Bond Authorization

Assumptions:

- Continue current plan of paying off bonds early over next 3 to 5 years
- Moderate growth in Taxable Assessed Valuation

Have capacity for future voter bond authorization

- Timing will be determined based on the outcome of the facilities master plan



Recommended Debt Management Policy Change

- Add Method of Sale section

“The District may sell bond/notes through either a negotiated or a competitive sale. If a negotiated sale is done, the firms in the selling syndicate will be selected from an approved underwriting pool.”

A Debt Management Policy is not required, but is considered a “Best Practice” and is viewed favorably by the Rating Agencies. ACD has had a Policy in place since 2011.



Next Steps- Board Action and Approvals Requested

May:

- Minute Order: FY 2024 Debt Management Plan
- Consent Agenda: Debt Management Policy (Non-substantive change)

July:

- Minute Order: Approval of Investment Banking Underwriting Pool

August:

- Parameter Order for Ltd. Tax Defeasance

Thank you



What Are The Types Of Bonds We Issue and How Much Debt Do We Have?

Ltd Tax Bonds- Construct, furnish/equip, renovate, purchase land

Who authorizes? Voters

Current ratings: AAA/Aaa



Maintenance Tax Notes- renovate and furnish only

Who authorizes? Board of Trustees

Current ratings: AAA/Aaa



Revenue Bonds- Construct, acquire, renovate, furnish/equip, purchase land

Who authorizes? Board of Trustees

Current ratings: AA/Aa2



As of 5-1-23



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Tax Supported Debt: S&P and Moody's AAA/Aaa

- **Highest AAA/Aaa rating from both S&P Global Ratings and Moody's Investors Services**

Rationale:

- *Deep and diverse economic base*
- *Strong financial position with diverse revenue stream*
- *Substantial operating flexibility and ability to raise tax rate*

ACD is one of only 3 Community College Districts in Texas and 11 Nationally with AAA/Aaa ratings from both S&P and Moody's ⁽¹⁾



(1) Information as of 4-3-23

How is the debt paid?

Revenue Bonds: Tuition, Investment and Auxiliary Income

Ltd Tax and Maintenance Tax: The “debt” portion of property taxes

Current Property Tax Rate = \$0.14915



\$0.10776 goes to
Operations



\$0.04139 goes to
pay Debt



Status of 2017 Voter Authorization

Voter authorization of \$450 million May 2017

- Final tranche issued December 2022
- Note: In 2020, add'l \$50 million Maintenance Tax Notes issued for CIP projects



CIP = 2017 Capital Improvement Program

Debt Management Team

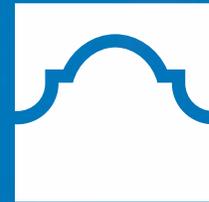
- Alamo Colleges District Staff
 - Dr. Diane Snyder, CPA
 - Lisa L Mazure, MSA, CPA
 - Ross Laughead, JD
 - Sean Mullen, CFP, Treasurer
 - Tracey Sulak Bedwell, CTP, MBA, Treasury Special Projects
- Hilltop Securities- Municipal Advisor
 - Raul Villasenor, Managing Director
 - Michelle Aragon, Director
- Norton Rose Fulbright US LLP- Bond Counsel
 - Stephanie Leibe, Partner
 - Matt Lee, Sr. Associate



Discussion and Possible Action to Designate the Records Management Officer of the College District

Lisa Mazure, MSA, CPA, CGFM

Associate Vice Chancellor for Finance & Fiscal Services



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National Quality Award

2018 Award Recipient

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Texas Local Government Code Chapter 203

- **REQUIREMENT**

- Sec. 203.025. DESIGNATION OF RECORDS MANAGEMENT OFFICER. (a) the governing body of each local government shall designate a records management officer

- **DESIGNATION**

- Marisa Saccio was hired and filled the role of Chief Records Officer on March 20, 2023.

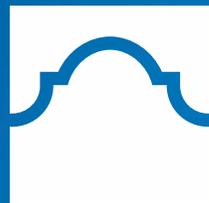


May Regular Board Meeting Action Item

- Approval of Minute Order to Designate the Records Management Officer of the College District as Marisa Saccio.



Thank you.



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COLLEGE

Discussion and Possible Action to Designate the Records Management Officer of the College District

Presented to the Board Acting as Committee of the Whole May 9, 2023 and now presented to the Board for approval on May 16, 2023.

MINUTE ORDER

“The Board of Trustees Hereby Designates Marisa Saccio as the Records Management Officer of the College District.”

PURPOSE

To comply with the requirements of Texas Local Government Code Chapter 203.

BACKGROUND

Texas Local Government Code Chapter 203 requires each local governmental unit to designate either an individual or an office as its Records Management Officer and to notify the Texas State Library and Archives Commission of the name of the designated individual, or of the holder of the designated office, as applicable. The Records Management Officer position has been filled with the hire of Marissa Saccio and the College District will notify the Texas State Library and Archives Commission of the change in designated office and of the name of the current holder of that office.

IMPLICATIONS

Financial: None

Strategic Objective: Goal III – Performance Excellence

Employee Services: None

ATTACHMENTS: None

Lisa L. Mazure, MSA, CPA
Associate Vice Chancellor of Finance and Fiscal

Dr. Diane E. Snyder, CPA, Ph.D.
Vice Chancellor for Finance & Administration

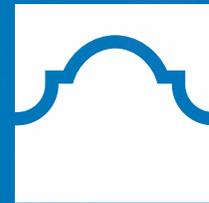
Dr. Mike Flores
Chancellor



Discussion and Possible Action on Adoption of Homestead Property Tax Exemption and increase in other Tax Exemptions

Lisa Mazure, MSA, CPA, CGFM

Associate Vice Chancellor for Finance & Fiscal Services



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Board Policies in Support of Charges

C.1.3 – Appropriations and Revenue Sources

- To provide funds, the Board shall be authorized to levy and pledge annual ad valorem taxes sufficient to pay the principal of and interest on bonds for construction and equipment, for the maintenance of the College District.

Charges to the Chancellor

AlamoWAY

Expand implementation and refinement of continuous improvement activities, including but not limited to the three elements of the Alamo Way:

- a. Student Success
- b. Principle-Centered Leadership
- c. Performance Excellence

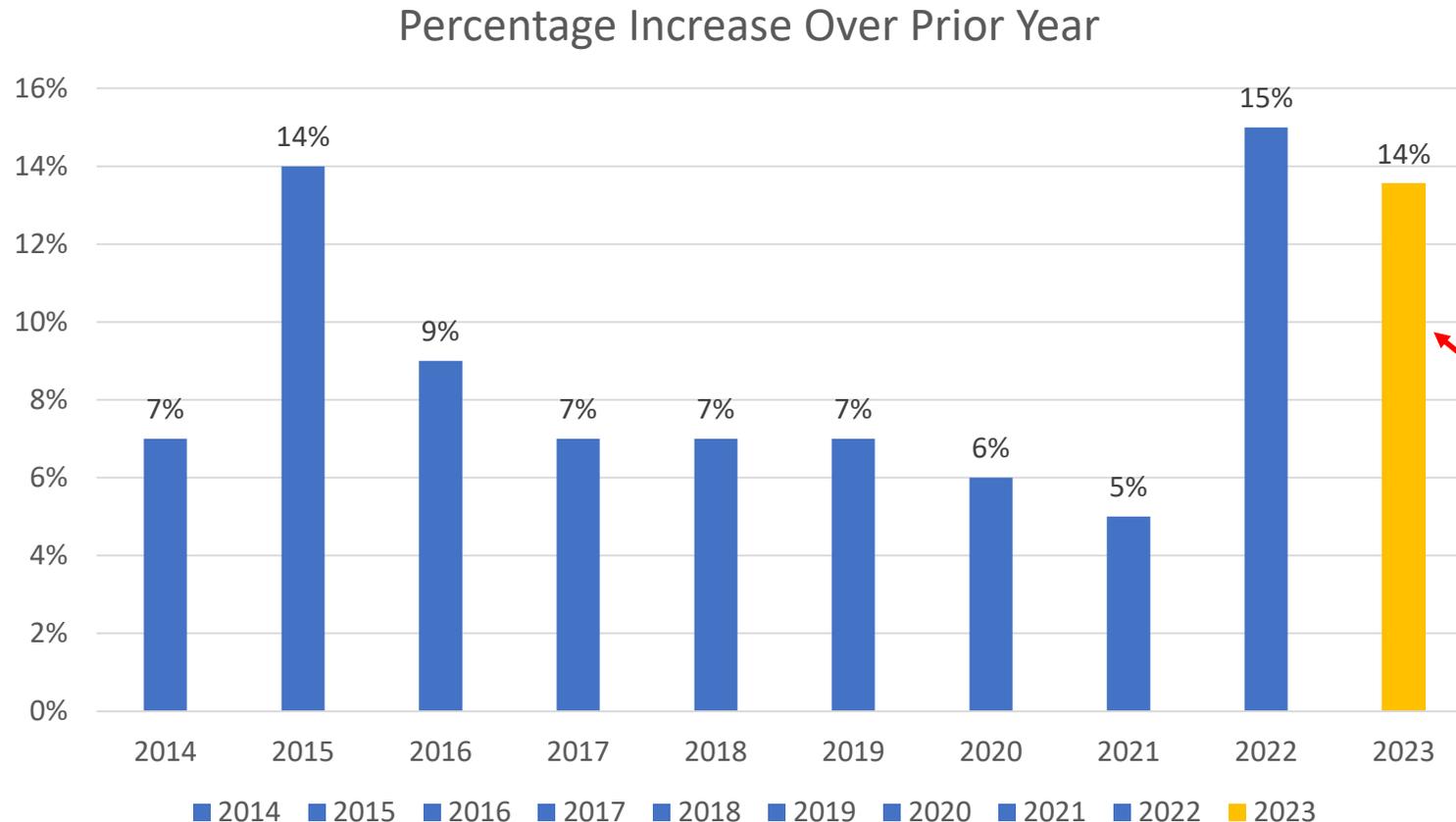


Impact on Tax Rate and Revenue

- At the August 2022 Committee of the Whole, discussion regarding ACD's offered exemptions and the ability to institute or change those exemptions was engaged in by the Board.
- At that time, any adoption or amendment of exemptions would not have been in effect for the current tax year.
- All adoptions or amendments have to be voted on by the Board by June 30 to be in effect for that tax year.

Property Tax Values

San Antonio and Bexar County continue to see increased property tax values



13.55%
Growth is based on Preliminary Values from BCAD



Current Exemptions

Alamo College District Currently offers:

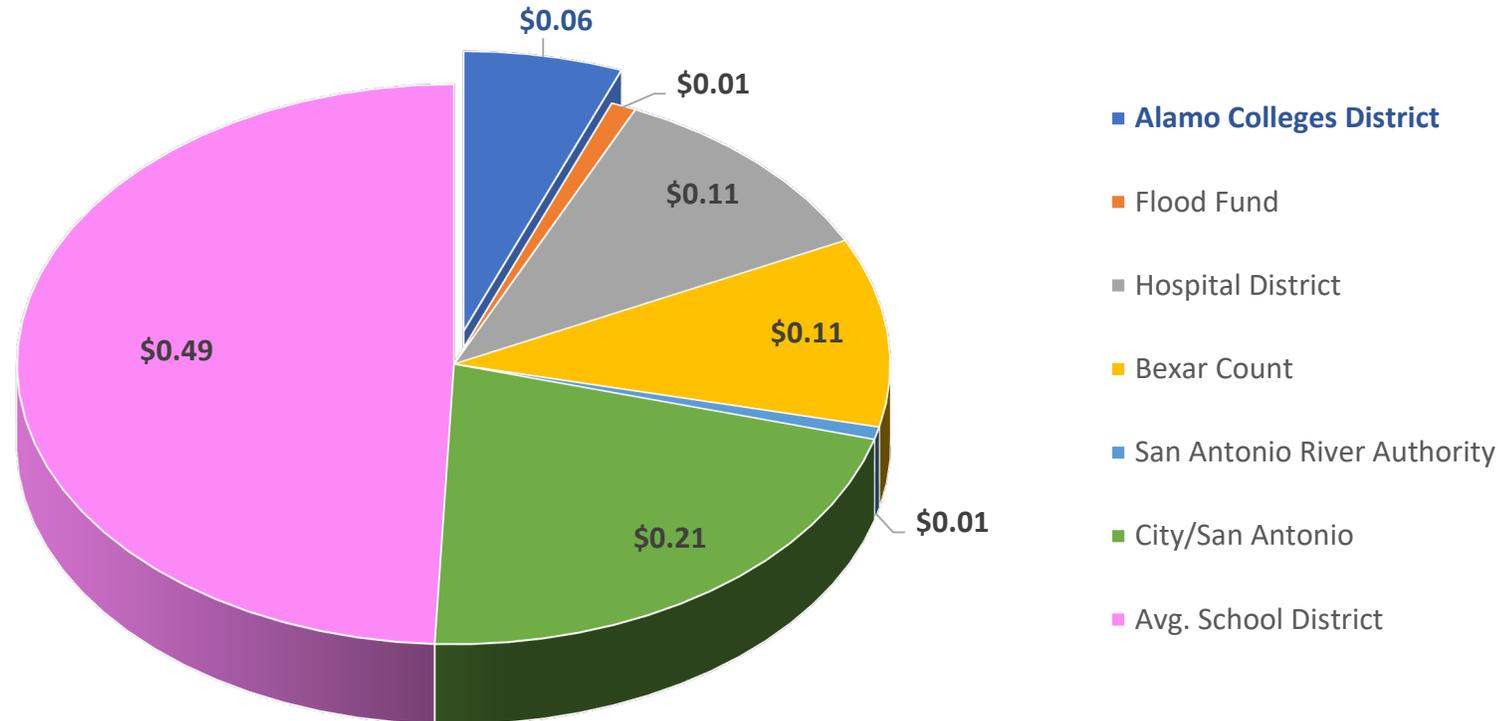
- Over 65/Surviving Spouse Exemption - \$30,000
- Disabled Persons/Surviving Spouse Exemption - \$5,000
- Homestead Exemption - \$0

ACD peer institutions offer:

- Over 65/Surviving Spouse Exemption – from \$10,000 to \$127,500
- Disabled Persons/Surviving Spouse Exemption – from \$5,000 to \$127,500
- Homestead Exemption – from 1% with a \$5,000 minimum to 20% with a \$5,000 minimum

Peer Institutions include San Jacinto, Dallas, Houston, and Lone Star

Allocation \$1 of Taxes of a “Typical” Bexar County Homeowner 2022(FY 2023)



Assume average home of \$300,140
 \$7,609 in taxes, \$448 will come to ACD

Compiled from information from Bexar Appraisal District- assumes COSA resident with composite school district, average price home



Recommendations and Revenue Impact

Exemption Type	Current Number of Taxpayers Receiving Exemption	Current Alamo Exemption	Recommended Exemption	Estimated Impact on M & O Tax Collections
Homestead	372,025*	None	1% or minimum \$5,000	\$2.0 Million
Over 65/Surviving Spouse	149,183	\$30,000	\$50,000	\$3.1 Million
Disabled persons/Surviving Spouse	9,369	\$5,000	\$50,000	\$0.5 Million
				\$5.6 Million

* Based on preliminary information from Bexar County Assessor District

- This would provide property tax relief to all Alamo Colleges District taxpayers and provide additional relief to those most in need.
- Assist in managing our tax rate and not require an election to maintain our current rate.

Recommendations and Revenue Impact

Maintenance & Operations
Property Tax Revenue

Fiscal Year 2023
M&O Revenue =
\$230.9 Million

3/21/23
Fiscal Year 2024
First Look M&O
Revenue =
\$243.2 Million

4/27/23
Fiscal Year 2024
Preliminary Totals
Estimate =
\$255.4

\$12.3 Million

\$12.2 Million

\$5.6 Million Back to
372 Thousand Bexar
County Taxpayers in
the form of
Exemptions

\$24.5
Million
Total
Increase

Property Tax Relief



Action Requested

Discussion and Possible Action on Adopting a Homestead Property Tax Exemption and Amending the Over 65/Surviving Spouse and Disabled Persons/Surviving Spouse Exemption

Exemptions Recommended:

- A homestead exemption of 1% or minimum of \$5,000
- Increase the Over 65, Disabled Persons, and Surviving Spouse exemptions to \$50,000 each

Thank you.



ALAMO
COLLEGES
DISTRICT



Malcolm Baldrige
National Quality Award
2018 Award Recipient



Discussion and Possible Action on Adopting a Homestead Property Tax Exemption and Amending the Over 65/Surviving Spouse and Disabled Persons/Surviving Spouse Exemption

Presented to the Board Acting as Committee of the Whole May 9, 2023, and now presented to the Board for approval on May 16, 2023.

MINUTE ORDER

“The Board of Trustees hereby adopts a Homestead Property Tax Exemption of 1% or a minimum of \$5,000 and increases each of the Over 65 and Surviving Spouse and Disabled Persons and Surviving Spouse Property Tax Exemptions to \$50,000.

PURPOSE

The Alamo Colleges District strives to make higher education readily affordable while making every effort to keep its tax rates as low as possible.

BACKGROUND

Alamo Colleges District has developed a stable property tax rate strategy to address the fiscal needs of the college. The tax-appraised value of properties in the District continues to increase significantly. In order to mitigate the impact of those increasing appraised values, exemptions reduce the taxable value to which the tax rate is applied to calculate property tax due. Implementing the following exemptions provides property taxpayers some relief:

Exemption Type	Current Alamo Exemption	Recommended Exemption
Homestead	None	1% or minimum \$5,000
Over 65/Surviving Spouse	\$30,000	\$50,000
Disabled Persons/ Surviving Spouse	\$5,000	\$50,000

IMPLICATIONS

Financial: Provide tax exemptions to Alamo Colleges District tax payers
Strategic Objective: Goal III Performance Excellence

Lisa L. Mazure, MSA, CPA Date
Assoc. Vice Chancellor of Finance
and Fiscal Services

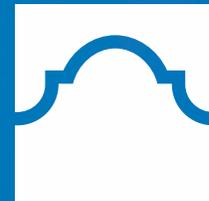
Diane E. Snyder, CPA, Ph.D. Date
Vice Chancellor for Finance and Administration

Dr. Mike Flores Date
Chancellor

Purchase of Data Warehouse Professional Implementation Services

Dr. Thomas Cleary

Vice Chancellor for Planning, Performance and Information Systems



ALAMO
COLLEGES
DISTRICT

Gary O'Bar, C.P.M.

Director, Purchasing & Contract Administration



Malcolm Baldrige
National Quality Award

2018 Award Recipient



Board Policies in Support of Charges

F.2.1 Student Enrollment Requirements

F.6.1 Student Success

Charges to the Chancellor

Strategic Enrollment Management to facilitate Smart Growth



Award a Contract - Data Warehouse Solution Professional Implementation Services

Discussion and Possible Action on the Purchase of Data Warehouse Implementation Services:

DataBrains will implement a customized data warehouse solution centered around the integration of Alamo College's knowledge management (data from Banner, Canvas, Salesforce, DegreeWorks, etc.)

Expected outcomes of the customized Data Warehouse solution include:

- . Providing a consolidated and consistent picture of enterprise data
- . Improving quality of data
- . Decreasing inconsistent reporting by reconciling different views of the same data
- . Integrating data with multiple sources
- . Providing seamless environment for data sharing
- . Merging historical data with current data

Recommended Contract Action: Award a contract for Data Warehouse Solution Professional Implementation Services

Type of Contract Action: This minute order awards a contract to DataBrains, Inc.

Contract Term: The contract will begin upon award; and the project end date is targeted for completion within twelve (12) months.

SMWVBE: N

Local: N

Funding: \$570,000; 939141-895401; DIS IT Reporting and Analysis GO17

Thank you.



ALAMO
COLLEGES
DISTRICT



Malcolm Baldrige
National Quality Award
2018 Award Recipient



Appendix - Background

- In April 2019, Alamo Colleges District entered into an Agreement with DataBrains, Inc. to purchase analytics advisory, data assessment, Tableau development services and other related support to Alamo Colleges District in the amount of \$49,970.
- In August 2021, the Board of Trustees awarded a contract to DataBrains, Inc. providing for the purchase Analytics Advisory, Data Assessment and Tableau Development Services in the estimated amount of \$364,204.
- The recommended contractor, DataBrains, Inc. specializes in, and maintains rights to intellectual property pertaining to, its provision of these services. As such, this purchase is being made exempt from competitive bidding as sole-source professional services as per [TX ED 44.031](#).



Discussion and Possible Action for the Purchase of Data Warehouse Solution Professional Implementation Services

Presented to the Board Acting as Committee of the Whole on May 9, 2023 and now presented to Board for approval on May 16, 2023.

MINUTE ORDER

"The Board of Trustees hereby awards a contract to DataBrains, Inc. providing for the purchase of Data Warehouse Solution Professional Implementation Services in the amount of \$570,000 as requested by the office of the Vice Chancellor for Planning, Performance and Information Systems."

PURPOSE

This contract action provides for the purchase of consulting and project management services, and deliverables described in the project scope. DataBrains will implement a customized data warehouse solution centered around the integration of Alamo College's knowledge management (data from Banner, Canvas, Salesforce, DegreeWorks, etc.). Expected outcomes of the customized Data Warehouse solution include:

- Providing a consolidated and consistent picture of enterprise data
- Improving quality of data
- Decreasing inconsistent reporting by reconciling different views of the same data
- Integrating data with multiple sources
- Providing seamless environment for data sharing
- Merging historical data with current data

BACKGROUND

In April 2019, Alamo Colleges District entered into an Agreement with DataBrains, Inc. to purchase analytics advisory, data assessment, Tableau development services and other related support to Alamo Colleges District in the amount of \$49,970.

In August 2021, the Board of Trustees awarded a contract to DataBrains, Inc. providing for the purchase Analytics Advisory, Data Assessment and Tableau Development Services in the estimated amount of \$364,204.

The recommended contractor, DataBrains, Inc. specializes in, and maintains rights to intellectual property pertaining to, its provision of these services. As such, this purchase is being made exempt from competitive bidding as sole-source professional services as per [TX ED 44.031](#).

IMPLICATIONS

Financial: \$570,000

Funding Source: 939141-895401; DIS IT Reporting and Analysis GO17

Strategic Plan: Goal III Performance Excellence

Employee Services: None

ATTACHMENTS: Price Tabulation

Gary O'Bar, C.P.M.
Director for Purchasing & Contract Administration

Dr. Thomas Cleary
Vice Chancellor for Planning, Performance
and Information Systems

Dr. Diane E. Snyder, CPA, Ph.D.
Vice Chancellor for Finance & Administration

Dr. Mike Flores
Chancellor





PRICE TABULATION

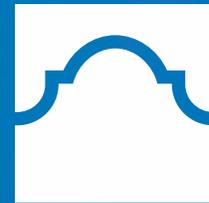
Purchase of Data Warehouse Solution Implementation Services

Milestone	Milestone Fee
<ul style="list-style-type: none"> • CLIENT’s execution of the SOW, Initial RACI chart (for Engage and Elaborate phases) signed-off, and DataBrains Initial Project Schedule that includes baseline for the Elaborate Phase and planned activities for the Construct Phase, based on confirmed ACD’s readiness to commence the project by 2/15/2023. 	USD\$114,000 20%
<ul style="list-style-type: none"> • Requirements documentation delivered that locks-in scope/reqs. for ETL, Database, Dashboards, and non-Tableau views. • Base EDW database ready (configured) to support development. 	USD\$85,500 15%
<ul style="list-style-type: none"> • ETL development completed, • EDW Database model completed, and • DataBrains readiness to execute System Test to evaluate data sourcing and loading. 	USD\$85,500 15%
<ul style="list-style-type: none"> • EDW Database model proven through DataBrains System Test. • Tableau Data Layer ready for User Acceptance testing illustrated by completion of five (5) dashboards in scope. • DataBrains readiness to support User Acceptance Test. 	USD\$114,000 20%
<ul style="list-style-type: none"> • Non-Tableau views signed-off. • Tableau Data Layer signed-off, including five (5) dashboards in scope, according to approved requirements and mutually agreed acceptance criteria. Dashboards will be ready for migration to new production environment. • DataBrains readiness to contribute to post-delivery support. 	USD\$171,000 30%

Purchase of Promotional Materials and Apparel

Gary O'Bar, C.P.M.

Director, Purchasing & Contract Administration



ALAMO
COLLEGES
DISTRICT



Malcolm Baldrige
National Quality Award

2018 Award Recipient



Board Policies in Support of Charges

C.4.1 (Policy) Communications on Behalf of District Support Operation

Charges to the Chancellor

Strategic Communications and Marketing

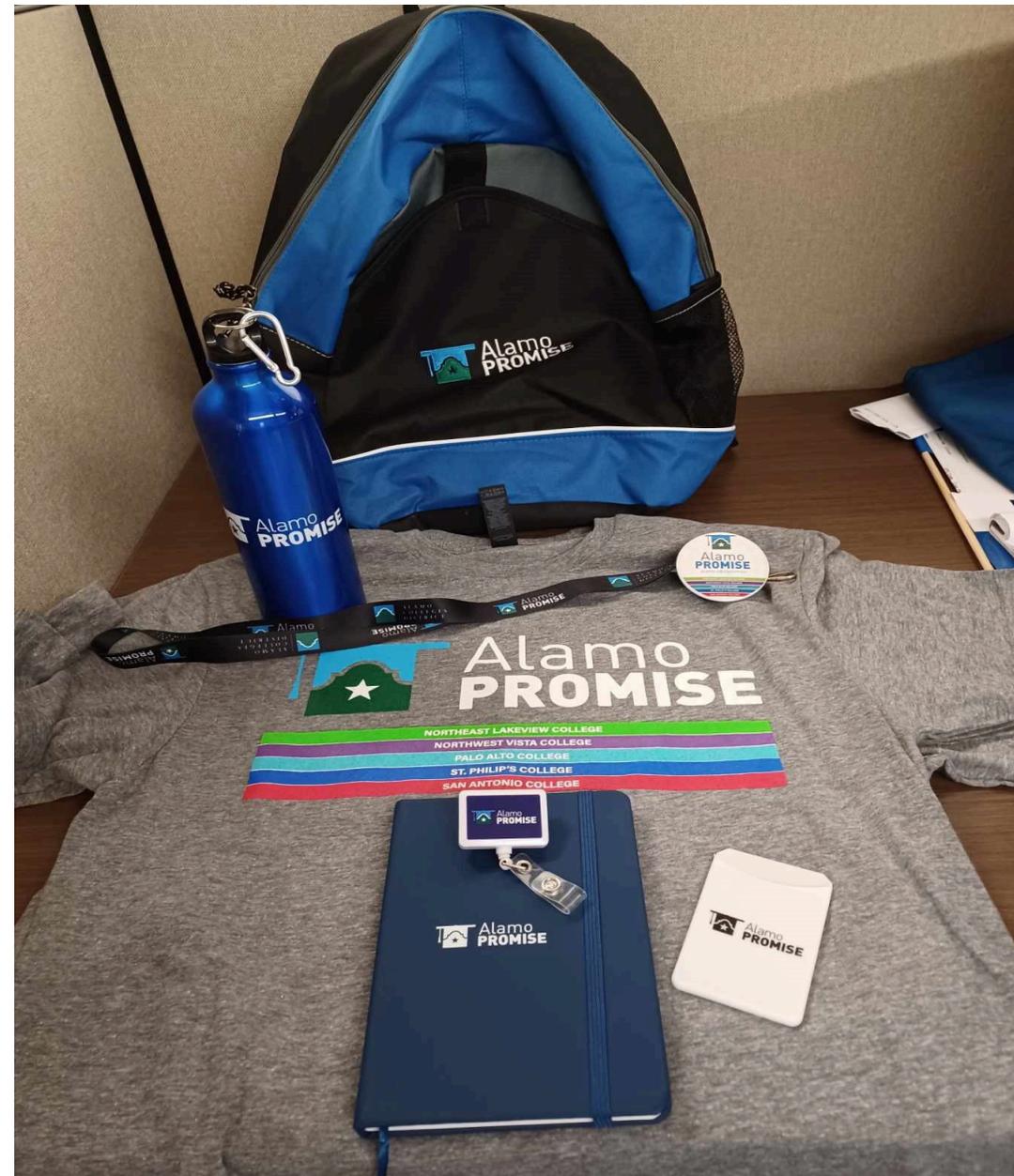
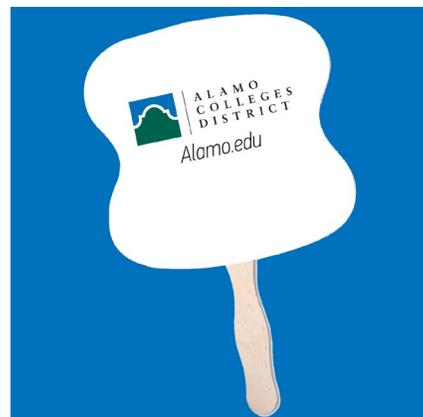
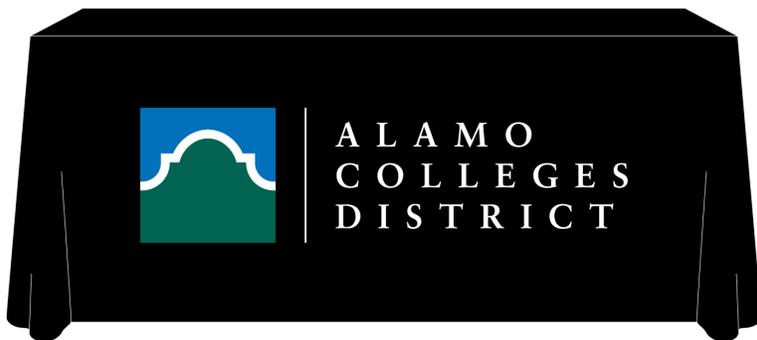
Strengthen the Alamo Colleges District brand, while promoting awareness of new and emerging Alamo Colleges District initiatives using targeted marketing and communications strategies



Award a Contract – Promotional Materials and Apparel

Discussion and Possible Action on the Purchase of Promotional Materials and Apparel on an as needed basis, and in accordance with the Alamo Colleges Brand Standards:

- Examples of the promotional materials and apparel include custom designed solutions in bags, ID supplies, apparel, technology products, writing instruments, drinkware, gifts, or awards for use in student and staff recruitment, admissions, orientation, and other on-campus or off-campus events.



ALAMO
COLLEGES
DISTRICT



Recommended Contract Action: Award a contract for Promotional Materials and Apparel

Type of Contract Action: This minute order awards a contract to Authentic Promotions.com, Amazing Awards Inc., Big Star Branding, Inc., Consolidus LLC, Printed Promotionals, Trubrading, and YNIS, Inc. DBA You Name It Specialties.

Contract Term: The contracts will begin upon award and terminate August 31, 2026 with three one-year options for renewal upon mutual consent of the contractors and the Alamo Colleges District.

SMWVBE: Big Star Branding, Inc., Printed Promotionals, and YNIS, Inc. DBA You Name It Specialties

Local: Big Star Branding, Inc., Trubrading, YNIS, Inc. DBA You Name It Specialties

Funding: Estimated \$760,000.00 annually; funding is not encumbered with this action and will be provided with each purchase.

Thank you.



ALAMO
COLLEGES
DISTRICT



Malcolm Baldrige
National Quality Award
2018 Award Recipient



Appendix - Background

- A notice soliciting Competitive Sealed Proposals (CSP) was advertised in the San Antonio Express News and La Prensa de San Antonio twice over a 30-day period. Additionally, Purchasing & Contract Administration sent notices to 64 potential Offerors.
- The seven proposals received by the CSP deadline were evaluated by representatives from the colleges and District Offices considering the CSP specifications and requirements.
- As a result of this effort, the proposals submitted by Authentic Promotions.com, Amazing Awards Inc., Big Star Branding Inc., Consolidus LLC, Printed Promotionals, Trubranding, and YNIS Inc. DBA You Name It Specialties are recommended for award on a best value basis.
- An evaluation process to formally award multiple contracts to various Offerors was conducted to reduce the delays in repetitive bidding, expand the range of services, and to ensure services are available when needed.
- The amounts shown are the Alamo College District's best estimates for a one-year period. There is no guaranteed amount of purchase commitment. The actual amount paid will be determined by the amount of goods purchased.



Appendix – Product Types

Air Fresheners
Auto Trash Can
Backpack
Backpack, Drawstring
Badge, Retractable Badge
Bag, Tall Boy Cooler Bag
Bag, Therm-o-super snack
Bandana, Triangle
Banner, Feather Banner
Beanie, Port Authority RTek Stretch Fleece Beanie
Bottle, 40oz. Beverage Bottle
Bottle, Swiggy 20oz.
Bottle, Vacuum water bottles
Calculator Notebook-Black
Can Insulator, Collapsible Foam
Cap, Knit Cap
Cap, Port Authority Double Mesh Snapback
Sandwich Bill
Cardigan, Harriton Men's Pilbloc V-neck button cardigan
Case, Eleven Electronic Manager Case
Case, Kappotto for 15" MacBook Pro Color: Navy w/Orange
Cell Phone Holder w/Stylus Pen
Chair, Folding chair w/bag, two-tone
Charger, Portable charger
Charging buddy 3-in-1
Charging Cable
Cup 10oz.
Cup, 17oz. Sustainable To-Go
Cup, CRAZY FRIO PAW BEVERAGE HOLDER - COLOR TURQUOISE
Cup, Stadium Cup 24 oz
Decal, Stock Rectangle Decal
Hand Sanitizer, 1 oz
Hat, Adventurer Hat
Headband, Port Authority RTek Stretch Fleece Headband
Headphones, Sugarbudz 2 Wireless
Highlighters, Tri highlighters
Lanyard w/Badge Holder
Lapel Pins
Lapel Pins, Diestruck Soft Enamel Lapel Pins
Mug, Travel Mug
Note Book, Large
Notebook
Pen, CORONADO MGC PEN - COLOR METALLIC LIGHT BLUE
Pen, digital full color wrap
Pen, Laketon Light up pen stylus
Sanitizer, 2oz Gel Moisture Bead Sanitizer
Shirt, Corn silk t-shirt
Shirt, Cotton Aquatic Blue Core
Shirt, Devon & Jones CrounLux Performance Men's
Shirt, Polo
Stress Ball
Stress Ball, Valentine Heart Stress Balls
Sunglasses
Sunglasses, Rubberized
Swivel Drive
Tote Bag
Tote, Eurotote
Towel, Rally Towels 1117DYE
Towels, Cooling
Tumbler, 20 Oz Stainless/Ploy Travel Tumbler
Umbrella, Golf Umbrella, 60"
Visors, SPC Visors
Wallet, Silicone Phone Wallet
Wallet, Square Deal Sticky Note Wallet
Whistle/COB Light Lanyard
Wrench, Aluminum Beverage Wrench
Wristband Drive WD

Discussion and Possible Action on the Purchase of Promotional Materials and Apparel

Presented to the Board Acting as Committee of the Whole on May 9, 2023 and now presented to Board for approval on May 16, 2023.

MINUTE ORDER

“The Board of Trustees hereby awards a contract to Authentic Promotions.com, Amazing Awards Inc., Big Star Branding, Inc., Consolidus LLC, Printed Promotionals, Trubranding, and YNIS, Inc. DBA You Name It Specialties providing for the purchase of Promotional Materials and Apparel for an estimated annual amount of \$760,000.00.”

PURPOSE

This contract action provides for the purchase of promotional materials and apparel on an as needed basis, and in accordance with the Alamo Colleges District Brand Standards. Examples of the promotional materials and apparel include custom designed solutions in bags, ID supplies, apparel, technology products, writing instruments, drinkware, gifts, or awards for use in student or staff recruitment, admissions, orientation, and other on-campus and off-campus events.

BACKGROUND

A notice soliciting Competitive Sealed Proposals (CSP) was advertised in the San Antonio Express News and La Prensa de San Antonio twice over a 30-day period. Additionally, Purchasing & Contract Administration sent notices to 64 potential Offerors. The seven proposals received by the CSP deadline were evaluated by representatives from the college and district offices considering the CSP specifications and requirements. As a result of this effort, the proposals submitted by Authentic Promotions.com, Amazing Awards Inc., Big Star Branding Inc., Consolidus LLC, Printed Promotionals, Trubranding, and YNIS Inc. DBA You Name It Specialties are recommended for award on a best value basis.

An evaluation process to formally award multiple contracts to various Offerors was conducted to reduce the delays in repetitive bidding, expand the range of services, and to ensure services are available when needed. The amounts shown are the Alamo College District’s best estimates for a one-year period. There is no guaranteed amount of purchase commitment. The actual amount paid will be determined by the amount of goods purchased.

The contracts will begin upon award and terminate August 31, 2026 with three one-year options for renewal upon mutual consent of the contractors and the Alamo Colleges District. The contracts awarded to Big Star Branding, Inc., Printed Promotionals, and YNIS, Inc. DBA You Name It Specialties will contribute to the Alamo Colleges District Small, Minority, Woman, and Veteran-Owned Business Enterprise (SMWVBE) Program Aspirational Goals.

IMPLICATIONS

Financial: Estimated \$760,000.00 annually; funding is not encumbered with this action and will be provided with each purchase.

Strategic Plan: Goal I – Student Success; Goal III - Performance Excellence

Employee Services: None

Attachments: Price Tabulation and Evaluation Criteria

Gary O’Bar, C.P.M.
Director, Purchasing & Contract Administration

Lisa Mazure, CPA
Associate Vice Chancellor for Finance & Fiscal Services

Dr. Diane E. Snyder, CPA
Vice Chancellor, Finance & Administration

Dr. Mike Flores
Chancellor



Price Tabulation
Purchase of Promotional Materials and Apparel

ITEM NO.	DESCRIPTION	Authentic Promotions.com	Amazing Awards, Inc.	Big Star Branding, Inc.	Consolidus LLC	Printed Promotionals	Trubranding	YNIS, Inc. DBA You Name It Specialties
1	Discount Off Price List	20%	19%	15%	5.41 – 100%	5%	5%	25%
	Price Ranking	3	4	5	1	6	6	2
	Technical Ranking	5	7	3	2	6	4	1
	Overall Ranking	4	7	3	1	6	5	2

Notes:

1. Product type will vary by Offeror.
2. The items will be purchased on an as needed basis and substantially on the basis of the specifications and the contract discounts.



Evaluation Criteria
Purchase of Promotional Materials and Apparel

Criteria	Maximum Points
Purchase Price	30
Quality of Vendor's Goods or Services	35
Extent to Which the Goods or Services Meets the Alamo College District's Needs	35

Discussion and Possible Action on Monthly Contracts Report

Presented to the Board Acting as Committee of the Whole on May 9, 2023, and now presented to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES on May 16, 2023.

MINUTE ORDER

“The Alamo Colleges District Board of Trustees hereby approves this report on non-grant contracts (public) made to the Alamo Colleges District for the period of April 1, 2023, through April 30, 2023.”

PURPOSE

To provide a monthly report on non-grant contracts received by the Alamo Colleges District.

BACKGROUND

Contracts – Non-grant contracts are contracts in which Alamo Colleges District receives funds to provide special or negotiated services or training to private corporations. For the period ending April 30, 2023, there are a total of 18 contracts that total \$593,030.00 in external funding. This will allow services to be provided to 3,843 individuals.

OBJECTIVE/FACT

To supplement activities not funded by Institutional Funds.

IMPLICATIONS

Financial: Yes
Strategic Plan: Goal III. Performance Excellence
Human Resources: Yes

ATTACHMENTS: YTD Contract (Non-Grant) Summary Report.

Linda Rivas, Interim Associate Vice Chancellor
of Continuing Education
Development

Xavier Urrutia, Interim Vice Chancellor
for Economic & Workforce

Dr. Mike Flores, Chancellor

ALAMO COLLEGES DISTRICT
Year-To-Date Contract (Non-Grant) Summary Report
 Status: September 1, 2022 – April 30, 2023

I. Current Month Contracts District Wide:

No.	Contract Recipient (District Wide)	No. of Courses	Monthly No. Students to be Served	YTD No. Students to be Served
1	Workforce Training Network	207	574	3,843
	Total	207	574	3.843

II. Year-to-Date Number of Contracts in Selected Dollar Ranges:

No.	Contract Recipient	\$.01-\$9,999.99	\$10,000-\$100,000	\$100,000 and Higher	Total
1	Workforce Training Network	9	7	2	18
	Total	9	7	2	18

Source: All data provided by Workforce Training Network-Continuing Education Department.

ALAMO COLLEGES DISTRICT
FY2023 MONTHLY (MTD) GRANT AWARD ACTIVITY REPORT
 March 01, 2023-March 31, 2023

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	212648	St. Philip's College	Texas Workforce Commission; Project Title: "Apprenticeship Training Program".	Purpose of the Apprenticeship Training Program is to provide classroom and technical training to apprentices in support of their on the job training in their fulltime employment. The grant award will pay a portion of the cost for job-related in person classroom instruction to Master instructors. The program combines on the job training under supervision of experienced journey works with in-person classroom instruction. <i>Additional Funding in the amount of \$34,484.</i>	9/1/2022	\$0	\$0	\$34,484	160	0.0
	1		Total SPC-MTD Single Year Grants			\$0	\$0	\$34,484	160	0.00
	1			Total MTD Single Year Grants		\$0	\$0	\$34,484	160	0.00
				Multi Year Grants						
1	213103	Palo Alto College	U.S. Department of Education, Project Title: "Palo Alto College-CCAMPIS 2021". Year 2 of 4.	To meet the goal of increasing low-income student success by providing access to high quality childcare, the project will subsidize the majority of the cost of on-and-off campus child care to ensure that PAC students realize their full potential by enrolling, persisting and completing a college degree.	9/16/2021	\$0	\$13,201	\$248,345	20	2.00
	1		Total PAC-MTD Multi Year Grants			\$0	\$13,201	\$248,345	20	2.00
	1			Total MTD Multi-Year Grants		\$0	\$13,201	\$248,345	20	2.00
	2			GRAND TOTAL-MTD SINGLE AND MULTI-YEAR GRANTS		\$0	\$13,201	\$282,829	180	2.00

ALAMO COLLEGES DISTRICT

FY 2023 YTD Grant Award Summary Report

Includes All Single Year Grants and the Current Year of Multi-Year Grants

September 1, 2022 -March 31, 2023

No.	College	No. of Grants	Match Amounts	Indirect Cost Received	YTD Funding Amount	No. of Students Served	No. of FTEs
1	District Grants	7	\$ 504,512	\$ 175,627	\$ 3,607,429	11,791	13.00
2	San Antonio College	10	\$ 257,048	\$ 180,129	\$ 2,754,509	25,839	31.00
3	St. Philip's College	8	\$ -	\$ 429,421	\$ 11,182,141	37,727	34.00
4	Palo Alto College	10	\$ -	\$ 128,927	\$ 2,554,014	1,857	19.00
5	Northwest Vista College	5	\$ -	\$ 30,919	\$ 2,115,631	3,050	5.55
6	Northeast Lakeview College	3	\$ 9,969	\$ 8,025	\$ 266,534	6,675	3
GRAND TOTAL		43	\$ 771,529	\$ 953,048	\$ 22,480,258	86,939	105.55

ALAMO COLLEGES DISTRICT
FY 2023 Monthly & YTD Grant Award Funding Activity Report with Award Description
September 1, 2022 -March 31, 2023

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	219176	District	U.S. Department of Education thru Texas Higher Education Coordinating Board (THECB); <u>Project Title: "Accelerate Student Success Planning Grant"</u> .	Alamo College District (ACD) hopes to better understand the reasons for this discrepancy, formulate plans to reduce any stigma related to Mental Health issues and plan for services and training to address any issues revealed through a needs assessment.	8/30/2022	\$0	\$0	\$50,000	0	0.0
2	219177	District	Texas Workforce Commission, <u>Project Title: "Skills for Small Business"</u> .	The Skills for Small Business (SSB) Program will provide training for small private business in the local area. Each participating business partner will select training courses for its new and/or existing employees that will contribute to the enhancement of the business operation.	11/1/2022	\$0	\$0	\$68,250	50	0.00
3	219366	District	Public Allies Inc. <u>Project Title: "Public Allies San Antonio"</u> .	The purpose of this grant is to develop our ability to meet the needs of the community by increasing our opportunity to work with community based organization. The partnership with the organizations will help develop a cohort of young social service leaders who can facilitate transformational change, leading to the improvement of their communities.		\$504,512	\$158,438	\$852,475	25	4.00
4	219879	District	U.S. Department of Education thru Texas Higher Education Coordinating Board (THECB); <u>Project Title: "Career and Technical Education-Basic Grants to States"</u> .	The Perkins Basic grant supports awarded applicants in educating students who enroll in CTE courses and programs in preparation for high-skill, high-wage, or high-demand occupations.	8/3/2022	\$0	\$0	\$2,134,795	10,616	6.0
	4		Total Dist.- YTD Single Year Grants			\$504,512	\$158,438	\$3,105,520	10,691	10.00
1	212648	St. Philip's College	Texas Workforce Commission; <u>Project Title: "Apprenticeship Training Program"</u> .	Purpose of the Apprenticeship Training Program is to provide classroom and technical training to apprentices in support of their on the job training in their fulltime employment. The grant award will pay a portion of the cost for job-related in person classroom instruction to Master instructors. The program combines on the job training under supervision of experienced journey works with in-person classroom instruction. <i>Additional funding in the amount of \$34,484.</i>	9/1/2022	\$0	\$0	\$107,212	160	0.0
	1		Total SPC YTD Single-Year Grants			\$0	\$0	\$107,212	160	0.00
1	213106	Palo Alto College	Texas Higher Coordinating Board (THECB) thru University of Texas at San Antonio; <u>Project Title: "AN OER Writing Handbook for College Composition"</u> .	The subaward is part of the UTSA OER grant from the Texas Higher Education Coordinating Board to develop an OER writing handbook for English composition courses. Dr. Melissa Elston will collaborate with UTSA to produce specific sections of the handbook. Dr. Elston will collect data and organize student focus groups and participate in same.	7/8/2022	\$0	\$0	\$3,849	10	1.00
	1		Total PAC-YTD Single Year Grants			\$0	\$0	\$3,849	10	1.00
1	215017	Northeast Lakeview College	Texas Workforce Commission; <u>Project Title: "Jobs and Education for Texans (JET) Grant"</u> .	The JET grant will allow for the purchase of equipment necessary to establish a network administration lab. The newly established lab will double the capacity of NLC campus lab facilities from one to two labs allowing for increased student enrollment and hands on learning.	8/25/2022	\$9,969	\$0	\$189,401	75	0.00
2	215018	Northeast Lakeview College	San Antonio Council on Alcohol and drug Awareness (SACADA); <u>Project Title: "Zen and Wellness Garden, Phase 1"</u>	To support the construction of a Zen and Wellness Garden on the NLC campus that will engage with nature and allow for mindfulness activities and host a series of community mental health workshops.	10/13/2022	\$0	\$0	\$24,000	6,000	0.00
	2		Total NLC-YTD Single Year Grants			\$9,969	\$0	\$213,401	6,075	0.00

ALAMO COLLEGES DISTRICT
FY 2023 Monthly & YTD Grant Award Funding Activity Report with Award Description
September 1, 2022 -March 31, 2023

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
	8			Total YTD Single Year Grants		\$514,481	\$158,438	\$3,429,982	16,926	10.00
				Multi-Year Grants						
1	219117	District	Texas Higher Education Coordinating Board (THECB); Project Title: "Nudges to the Finishing Line" . Year 6 of 6.	Alamo Colleges District is participating in research project on the impact of text messages. ACD will share data for the purpose of assigning student cohorts and for evaluating impact of interventions on credit completion and degree attainment.	11/15/2021	\$0	\$0	\$4,950	0	0.00
2	219121	District	University of Texas at San Antonio; Project Title: "Bexar County Fostering Educational Success Pilot Program" . Year 2 of 2.	The University of Texas at San Antonio, Texas A&M San Antonio, Alamo Colleges District, Bexar County Children's Court and Child Advocates San Antonio have partnered for the creation of the Fostering Educational Success for students with a history of Foster Care Pilot Project. <i>Additional funding in the amount of \$254,909.</i>	5/2/2022	\$0	\$0	\$264,909	250	0.00
3	219166	District	U.S. Department of Education; Project Title: "Alamo Colleges District Educational Opportunity Centers Program" . Year 2 of 5.	The ACD EOC project will provide counseling and information on college admissions to eligible adults who want to enter or continue a program of postsecondary education. The ACD EOC project will also offer services to improve the financial economic literacy of participants, counsel participants on financial aid options and assist in the application process to increase the number of adults who enroll in postsecondary education institutions.	8/23/2021	\$0	\$17,189	\$232,050	850	3.00
	3			Total Dist.-YTD Multi-Year Grants		\$0	\$17,189	\$501,909	1,100	3.00
1	211145	San Antonio College	U.S. Department of Education; Program Title: "Edison Upward Bound Math and Science Project" . Year 5 of 5.	Upward Bound Math & Science (UBMS) provides student services programs for individuals from disadvantage backgrounds, first-generations, low-income individuals etc. UBMS provides up to four years of additional academic support through summer instruction in math, language arts, composition, foreign language and lab science with the curricula that aligns with state exams and state readiness standard.	9/1/2018	\$0	\$23,801	\$297,517	56	1.00
2	211153	San Antonio College	U.S. Department of Education; Project Title: "San Antonio College (SAC)'s Project R.I.S.E (Ready, inspired, Successful, Engaged) SSS Program" . Year 3 of 5.	Program will increase eligible students' chances of success by providing year round tutoring and prescribed tutoring plans, academic and college readiness instruction, advice and assistance with postsecondary course selection. Each participant will establish an Individual Education Plan (IEP) that includes timelines to achieve graduation and/or transfer to a senior institution.	8/11/2020	\$0	\$16,923	\$261,879	120	7.00
3	211154	San Antonio College	U.S. Department of Education; Project Title: "San Antonio College (SAC)'s Project Veterans Achieving Learning through Opportunity and Resilience (VALOR) SSS Program" . Year 3 of 5.	Program will increase eligible students' chances of success by providing year round tutoring and prescribed tutoring plans, academic and college readiness instruction, advice and assistance with postsecondary course selection. Participants will also receive education in financial aid/financial literacy including information on market and economics and higher education financing and repayment.	8/11/2020	\$0	\$16,923	\$261,786	120	7.00
4	211158	San Antonio College	National Security Agency thru University of West Florida; Project Title: "NCAE-C-003-2020 Cyber Curriculum and Research" . Year 3 of 3.	Goal is to increase the number of transitioning military veterans, existing first responders and criminal justice and fiancé' earners who are prepared to defend our nation's security and prosperity via cyber security related positions in San Antonio, Texas and beyond.	9/3/2020	\$0	\$27,537	\$249,499	20	1.00

ALAMO COLLEGES DISTRICT
FY 2023 Monthly & YTD Grant Award Funding Activity Report with Award Description
September 1, 2022 -March 31, 2023

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
5	211169	San Antonio College	<u>U.S. Department of Education; Project Title: "San Antonio College's 2021 Child Care Access Means Parents in School (CCAMPIS) Program"</u> . Year 2 of 4.	Goal of the program is to increase low-income student success by providing access to high-quality child care. Low income SAC students will be provided with high-quality child care each fall, spring and summer semesters. Project Director will provide academic support counseling for CCAMPIS parents at risk for failure.	9/16/2021	\$257,048	\$48,729	\$404,861	56	4.00
6	211173	San Antonio College	<u>Texas Higher Education Coordinating Board (THECB); Project Title: "Nursing Shortage Reduction Program"</u> . Year 1 of 4.	Goal of project is to Hire new faculty to support the increase in enrollment; Compensation for faculty release time to assist with curriculum development and accreditation compliance; Outreach and recruitment to target a diverse student population; Travel and registration fees for accreditation and national nursing conferences.	7/13/2022	\$0	\$0	\$277,184	395	4.00
7	211174	San Antonio College	<u>U.S. Department of Education; Project Title: "San Antonio College's Upward Bound Math and Science Program Project at Highlands High School"</u> . Year 1 of 5.	Upward Bound Math & Science (UBMS) provides student services programs to individuals from disadvantage backgrounds, first generations, low-income individuals etc. UBMS provides up to four years of additional academic support through summer instruction in Math, Language Arts, Composition and lab science with the curricula that aligns with state exams and state readiness standard.	9/1/2022	\$0	\$23,803	\$297,535	60	1.00
8	211176	San Antonio College	<u>U.S. Department of Education; Project Title: "San Antonio College's Project Apoyo"</u> . Year 1 of 5.	The Apoyo project will help reverse the trend low graduation rates by significantly increasing our SAC's capacity to provide the guidance, engagement, and academic support Hispanic and Low-income students need to succeed in higher education.	9/29/2022	\$0	\$0	\$424,545	15,000	4.00
9	211177	San Antonio College	<u>National Science Foundation; Project Title: "HSI Pilot Project: San Antonio College's Campeones de STEM"</u> . Year 1 of 3.	Project is designed to directly enhance STEM educational experiences and retention of first year college students in STEM fields through experiential learning opportunities that engage undergraduate students with leaders and professionals in the greater San Antonio STEM Ecosystem.	8/9/2022	\$0	\$22,413	\$79,703	12	2.00
10	211534	San Antonio College	<u>City of San Antonio; Project Title: "COSA TV Educational Access Channel"</u> . Year 1 of 5.	The goal of the Educational Access Channel is to provide educational programming to the citizens of San Antonio and surrounding areas. Objective is to provide cable/video at least 8 hours of daily educational programming, 365 days a year, provide transmissions of educational programming to cable/video providers in a manner that can be accepted and transmitted and communicate with designated city staff regularly regarding the ongoing operation of the Educational Access Channel.	9/20/2022	\$0	\$0	\$200,000	10,000	0.00
	10		Total SAC-YTD Multi-Year Grants			\$257,048	\$180,129	\$2,754,509	25,839	31.00
1	212088	St. Philip's College	<u>National Aeronautics Space Administration thru University of Texas at San Antonio; Project Title: "NASA Center for Advanced Measurements in Extreme Environments"</u> . Year 2 of 5.	The NASA MIRO significantly increase the number of underrepresented minority STEM students who transfer to four-year institutions to complete bachelor's degrees in STEM fields. Objectives include to promote STEM literacy and to enhance and sustain the capability of institutions to perform NASA related research and education.	10/1/2019	\$0	\$0	\$46,861	12,455	0.00

ALAMO COLLEGES DISTRICT
FY 2023 Monthly & YTD Grant Award Funding Activity Report with Award Description
September 1, 2022 -March 31, 2023

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
2	212093	St. Philip's College	National Science Foundation; Project Title: "Project SURE (Scaffolding Undergraduate Research Experiences)". Year 2 of 5.	Building on existing St. Philip's College program and structures, project SURE will target three areas, Innovation in Instruction will incorporate STEM experiential learning and further develop faculty use of emerging experiential learning methods; Internship and Research experience will create alliances between the college and local industry to provide paid internship opportunities and prepare students to apply for national research experiences and federal internship opportunities and Transfers. Will center on guiding students to transfer to universities to complete their undergraduate degrees.	8/15/2021	\$0	\$127,891	\$312,499	120	1.00
3	212097	St. Philip's College	Texas Higher Education Coordinating Board (THECB); Project Title: "Nursing Shortage Reduction Program". Year 1 of 4.	Goal of the project is to Improve program persistence from the start to final semester; Increase the number of AAS degrees in Nursing award; Prepare faculty and students for Next generation NCLEX; Enhance faculty professional development.	9/1/2021	\$0	\$0	\$133,049	12	0.00
4	212098	St. Philip's College	U.S. Department of Education; Project Title: "St. Philip's College Means Parents In School Program". Year 1 of 4.	Goal of the project is to provide support for the participation of low-income parents in postsecondary education through the provision of campus based child care services offered at the on-site nationally accredited SPC Child Development Center. Eligible student-parents will receive assistance with child care tuition on a sliding fee scale. The aim of the project is to reduce the financial burden of CCAMPIS program participants and afford them the opportunity to enroll in school.	9/20/2022	\$0	\$0	\$281,389	40	2.00
5	212628	St. Philip's College	U.S. Department of Education; Project Title: "Historically Black Colleges and Universities Program (FUTURE Act)". Year 3 of 5.	St. Philip's College is using its FUTURE Act grant funds to implement and operate three activities that will support and strengthen the overall institution delivery of services to students. There will be Project Administration and Research and Development, Campus renovation & Technology Improvements and Student Services.	8/21/2020	\$0	\$0	\$1,442,137	12,455	13.00
6	212634	St. Philip's College	National Science Foundation; Project Title: "CIMA LSAMP Alliance". Year 2 of 3.	The Louis Stokes Alliances for Minority Participation (LSAMP) program assists universities and colleges in diversifying the STEM workforce through their efforts at significantly increasing the number of students successfully completing high quality degree programs in science, technology, engineering and mathematics (STEM) disciplines. Emphasis is placed on transforming STEM education through innovative recruitment and retention strategies.	10/1/2020	\$0	\$301,530	\$500,000	30	5.00
7	212639	St. Philip's College	U.S. Department of Education; Project Title: "Historically Black Colleges and Universities Program". Year 1 of 5.	Grant funds will serve to enhance Project Administration and Research Development, Centers for Excellence in Mathematics and Science, Capital Improvement Project, Information and Communication Technology, Institute for Teaching Excellence and Staff Development, Student Services and Good Samaritan Veterans Outreach and Transition Center.	3/6/2022	\$0	\$0	\$8,358,994	12,455	13.00
	7		Total SPC-YTD Multi-Year Grants			\$0	\$429,421	\$11,074,929	37,567	34.00

ALAMO COLLEGES DISTRICT
FY 2023 Monthly & YTD Grant Award Funding Activity Report with Award Description
September 1, 2022 -March 31, 2023

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	213093	Palo Alto College	<u>U.S. Department of Education; Project Title: "Palo Alto College SSS Project".</u> Year 3 of 5.	This project will provide participants with academic support, tutoring and advising, information on financial aid assistance, financial literacy, career exploration, university visits and transfer workshops. The need for the project in the target area is apparent due to the high percentage of the low-income, first generation and disabled participants enrolled who are eligible for student support.	9/1/2021	\$0	\$17,780	\$261,888	140	2.00
2	213094	Palo Alto College	<u>U.S. Department of Education; Project Title: "Palo Alto College DHSI: Project Listo".</u> Year 3 of 5.	Grant is designed to establish college wide best practices by increasing student support with the creation of a one-stop Center for career and experiential learning; Growing partnerships by strengthening industry and employer relations to increase student internship and service learning opportunities; and Enrich Learning by increasing professional development for faculty to support curriculum design.	9/30/2020	\$0	\$0	\$599,479	500	5.00
3	213099	Palo Alto College	<u>U.S. Department of Education; Project Title: "Palo Alto College Talent Search: Southwest High School".</u> Year 2 of 5.	The TRIO Talent Search Southwest ISD project will provide participants with academic support. Participants will be provided support for their diverse academic and non-cognitive needs to insure that they persist, succeed an graduate from high school and enroll in college to complete post-secondary education.	9/1/2021	\$0	\$20,572	\$277,375	500	3.00
4	213100	Palo Alto College	<u>National Science Foundation; Project Title: "HSI Pilot Project: Promoting Virtual Experiential Learning to Support Part-Time and Nontraditional Students".</u> Year 2 of 2.	Pilot project proposal will implement the follow to support increasing institutional capacity by creating career services and student support activities that are specifically aimed at part-time students. Using the STEM-ESS (STEM Evidence based and Student Serving) model. In addition the STEM industry partners also require an experienced workforce which students gain via internships, undergraduate research and experiential engagement opportunities.	7/19/2021	\$0	\$0	\$100,000	60	1.00
5	213101	Palo Alto College	<u>National Science Foundation thru Arizona State University; Project Title: "Accelerate Latinx Representation in STEM Education (ALRISE) with Institutional Intentionality and Capacity Building for Experiential Learning".</u> Year 5 of 5.	The ALRISE Alliance is developing a network of faculty, staff, administrators and students at 2 year and 4 year Hispanic Service Institutions and emerging HSIs to accelerate Latinx representation in science, technology, engineering and math (STEM) education. The ALRISE alliance provides professional development for faculty, staff and industry to serve Latinx students with intentionality through culturally-responsive undergraduate research and work-based experiential learning. <i>Additional funding in the amount of \$122,026.</i>	7/29/2021	\$0	\$11,750	\$122,026	0	1.00
6	213102	Palo Alto College	<u>U.S. Department of Education; Project Title: "Palo Alto College Talent Search: South San Antonio and Somerset ISD".</u> Year 2 of 5.	The Talent Search project will provide participants with academic tutoring and advising; information on financial aid programs; assistance in completing financial aid application and support for applying for college enrollment.	10/1/2021	\$0	\$20,572	\$277,375	500	1.00
7	213103	Palo Alto College	<u>U.S. Department of Education, Project Title: "Palo Alto College-CCAMPIS 2021".</u> Year 2 of 4.	To meet the goal of increasing low-income student success by providing access to high quality childcare, the project will subsidize the majority of the cost of on-and-off campus child care to ensure that PAC students realize their full potential by enrolling, persisting and completing college degree.	9/16/2021	\$0	\$13,201	\$248,345	20	2.00

ALAMO COLLEGES DISTRICT
FY 2023 Monthly & YTD Grant Award Funding Activity Report with Award Description
September 1, 2022 -March 31, 2023

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
8	213109	Palo Alto College	<u>U.S. Department of Education; Project Title: "Palo Alto College Upward Bound Math Science Project 2022".</u> Year 1 of 5.	Upward Bound Math and Science (UBMS) will provide participants from East Central High School with academic instruction, tutoring and advising; information on Financial aid and assistance in completing financial aid applications. Participants will be provided support for their diverse academic and non-cognitive needs to ensure that they persist, succeed and graduate from high school completing a rigorous secondary school program and enroll in college and graduate with a college degree.	9/1/2022	\$0	\$20,832	\$297,601	60	2.00
9	213110	Palo Alto College	<u>U.S. Department of Education; Project Title: "Palo Alto College Upward Bound 2022".</u> Year 1 of 5.	Palo Alto College (PAC) Upward Bound will provide participants from Poteet, Pleasanton, Lytle and Jourdanton High Schools with academic instruction, tutoring and advising, information on Financial aid programs and assistance in completing financial aid applications. Participants will be provided support for their diverse academic and non cognitive needs to ensure that they persist, succeed and graduate from High School completing a rigorous secondary school program, enroll in college and graduate with a college degree.	9/1/2022	\$0	\$24,220	\$366,076	77	2.00
	9		Total PAC-YTD Multi-Year Grants			\$0	\$128,927	\$2,550,165	1,857	19.00
1	214050	Northwest Vista College	<u>U.S. Department of Education; Project Title: "Community Math Project: Building Math Proficiency to Strengthen Teacher Education Through Collaborative Interventions".</u> Year 5 of 5.	Goals of project is to develop an academic support system that is integrated into math college course curriculum; develop a seamless pathway which supports increased transfer of education majors through model articulation agreements and develop and implement a Math community to support a pipeline of college ready students and pre-service teachers with strong math aptitudes.	9/28/2018	\$0	\$0	\$749,804	3,000	4.80
2	214051	Northwest Vista College	<u>U.S. Department of Education thru The University of Texas at San Antonio; Project Title: "Latino Teacher Academy Learning Community".</u> Year 5 of 5.	Latino TALC will provide teacher candidates support as they navigate from a learning community to a professional learning network as they embark into the teaching profession. Project will address the teaching profession in public schools by addressing the need to increase the number of Hispanic and other teachers of color within the critical teaching areas of bilingual education, English as a Second language, Mathematics and Science.	9/28/2018	\$0	\$0	\$224,812	25	2.04
3	214054	Northwest Vista College	<u>Texas Higher Educating Coordinating Board (THECB); Project Title: "2021 College Readiness and Completion Models".</u> Year 2 of 2.	Project will provide underprepared students with the academic support resources needed to successfully undertake subsequent college-level course work and continue pursuing their educational goals towards degree completion that will lead to improved career opportunities. Peer coaching will help NVC's most vulnerable students set goals, achieve course completion and attain college degrees in a much shorter time span.	8/16/2021	\$0	\$0	\$50,000	1,200	0.73
4	214055	Northwest Vista College	<u>U.S. Department of Education; Project Title: "Portal Leading to Undergraduate Success in Science, Technology, Engineering & Math Project (PLUS+STEM Project)".</u> Year 2 of 5.	The PLUS+STEM Project aims to narrow the STEM achievement gap among NVC's Hispanics, low-income and other disadvantaged student groups through the implementation of enhanced research based activities and services and equitable academic and support services that will empower underrepresented students.	9/17/2021	\$0	\$151,629	\$995,710	190	1.30

ALAMO COLLEGES DISTRICT
FY 2023 Monthly & YTD Grant Award Funding Activity Report with Award Description
September 1, 2022 -March 31, 2023

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
5	214056	Northwest Vista College	National Science Foundation through St. Mary's University; Project Title: "HSI Implementation and Evaluation Project: FUERTE: Fostering Undergraduate Education, Retention and Transfer Environments". Year 2 of 3.	Through the FUERTE Project it will aim to build a collaborative culturally responsive transfer pathways in undergraduate education at Hispanic Serving Institutions (HSIs) to increase retention and graduation rates of Latinx students pursuing degrees in STEM. This will be accomplished through initiatives that include aligning courses and curriculum between institutions; providing professional development for faculty and staff; providing a holistic supporting system that will adapt best evidence-based support practices to Latinx students.	8/2/2021	\$0	\$30,919	\$95,305	50	0.75
	5		Total NVC-YTD Multi-Year Grants			\$0	\$30,919	\$2,115,631	3,050	5.55
1	215015	Northeast Lakeview College	U.S. Department of Agriculture thru University of Texas at San Antonio; Project Title: "#Eco-JEDI: Building a City-Wide Collaboration to Facilitate Career Readiness in FAS through Science Literacy & Counter-Storytelling". Year 1 of 4.	This project seeks to increase recruitment, graduation and career readiness by diminishing barriers and prioritizing diversity and inclusion of UP in science, technology, engineering, and mathematics (STEM) through a city wide collaboration of three HSIs. To increase UP skills, investment, and motivation in FAS for individuals and communities in order to recruit students for USDA related jobs.	6/22/2022	\$0	\$32,100	\$53,133	600	3.00
	1		Total NLC-MTD Multi Year Grants			\$0	\$8,025	\$53,133	600	3.00
	35			Total YTD Multi-Year Grants		\$257,048	\$794,610	\$19,050,276	70,013	95.55
	43			GRAND TOTAL-YTD SINGLE AND MULTI-YEAR GRANTS		\$771,529	\$953,048	\$22,480,258	86,939	105.55

ALAMO COLLEGES DISTRICT
FY 2023 Monthly (MTD) Restricted Contract Activity Report
 March 01, 2023-March 31, 2023

Item No.	Grant Code	College	Funding Source / Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
				<i>No grants to report March 2023</i>						
			Total Dist.-MTD Restricted Grants			\$0	\$0	\$0	0	0.00
			GRAND TOTAL-MTD RESTRICTED CONTRACTS			\$0	\$0	\$0	0	0.00

ALAMO COLLEGES DISTRICT
FY 2023 YTD Restricted Contract (Non-Grant) Summary Report
September 1, 2022 - March 31, 2023

No.	Contract Recipient	No. of Contracts Executed for the Year	YTD Total Amount of Contracts	No. Students to be Served
1	District Restricted Contracts	5	\$1,014,111	651
2	San Antonio College	4	276,115	3,410
3	St. Philip's College			
4	Palo Alto College	1	15,000	100
5	Northwest Vista College	1	120,000	1,000
6	Northeast Lakeview College	1	6,000	50
	Total	12	\$1,431,226	5,211

Year-to-Date Number of Contracts in Selected Dollar Ranges:

No.	Contract Recipient	\$.01-\$9,999.99	\$10,000- \$99,999	\$100,000 and Higher	Total
1	District Restricted Contracts		2	3	5
2	San Antonio College		3	1	4
3	St. Philip's College				0
4	Palo Alto College		1		1
5	Northwest Vista College			1	1
6	Northeast Lakeview College	1			1
	Total	1	6	5	12

Discussion and Possible Action on Approval of Construction Reports

Presented to the Board acting as Committee of the Whole on May 9, 2023 and now presented to the Board for approval on May 16, 2023.

MINUTE ORDER

“The Alamo Colleges District Board of Trustees hereby approves the construction reports as presented.”

PURPOSE

The following construction reports are presented to the Board of Trustees for informational and approval purposes.

BACKGROUND

1. 2017 Capital Improvement Program Overview Chart(s)
2. 2017 CIP General Obligation Bond / Maintenance Tax Note Summary and Detail Report

IMPLICATIONS

Financial: N/A

Strategic Plan: Strategic Objective III Performance Excellence

Human Resources: N/A

ATTACHMENTS: Construction Reports

Lisa Mazure, MSA, CPA
Associate Vice Chancellor for
Finance and Fiscal Services

Diane E. Snyder, CPA, Ph.D.
Vice Chancellor of Finance and
Administration

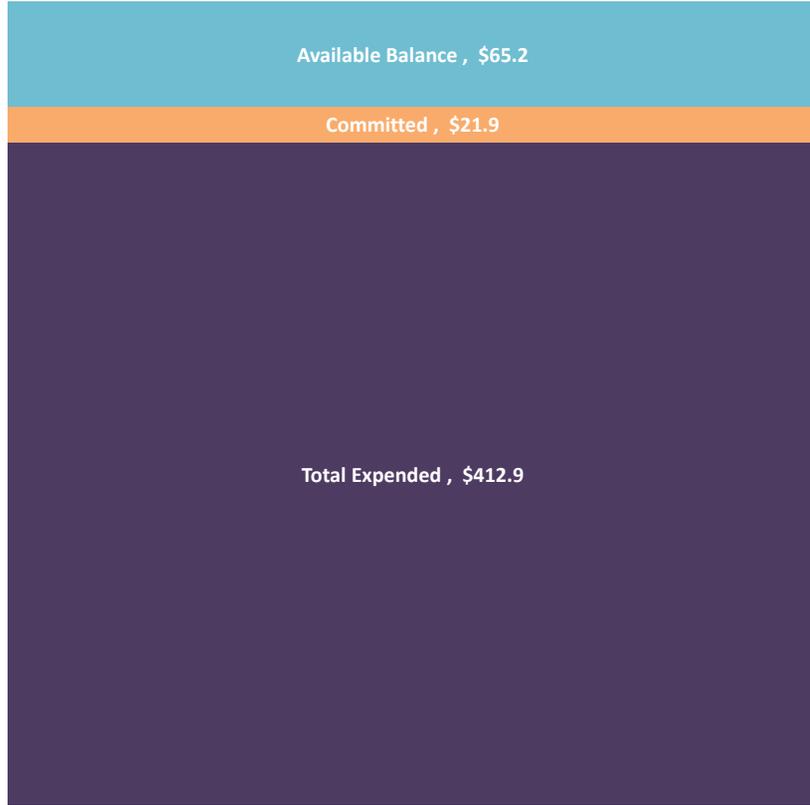
Dr. Mike Flores, Chancellor



ALAMO
COLLEGES
DISTRICT

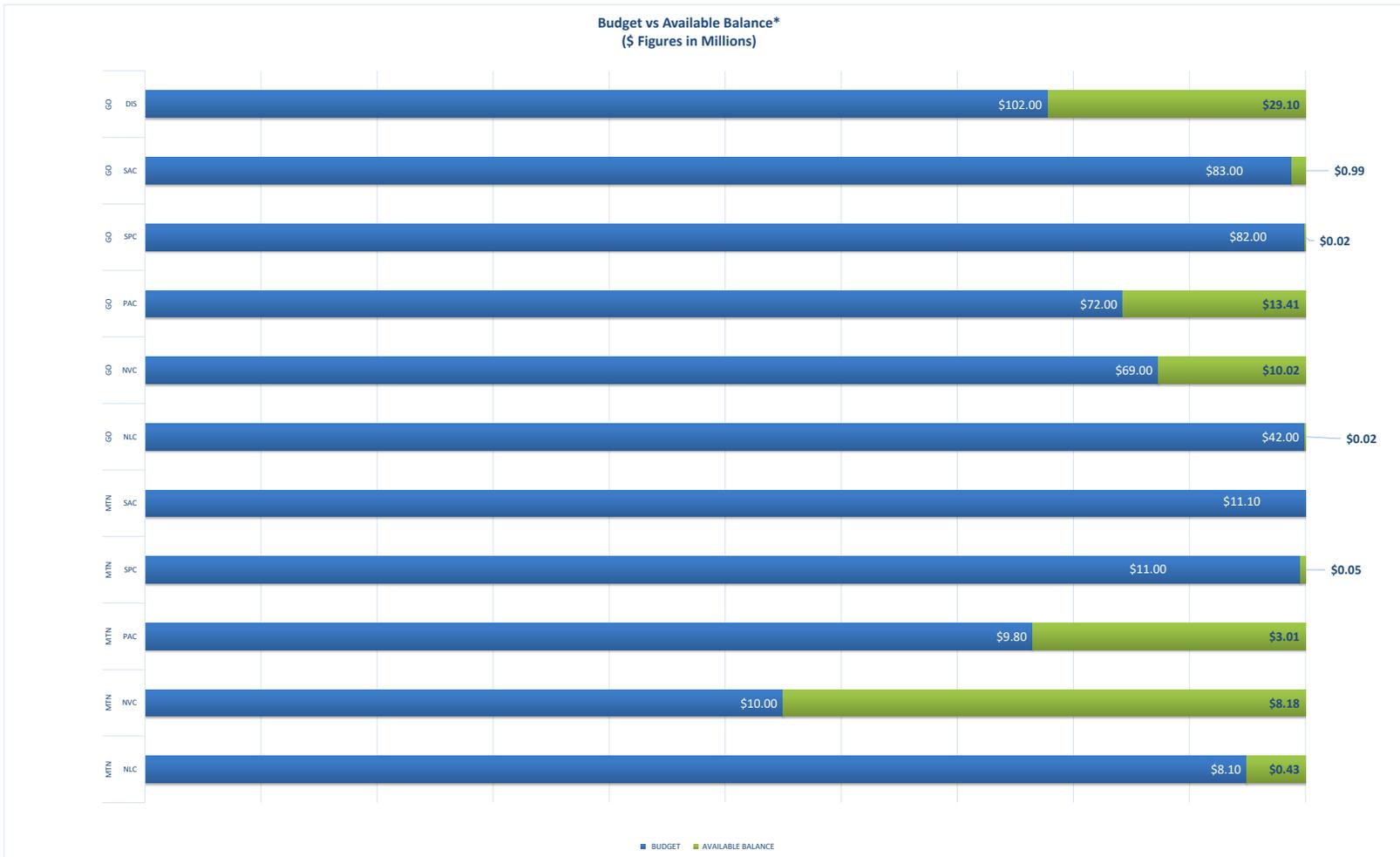
BUDGET VS ACTUAL - OVERVIEW (GO & MTN)
(\$ FIGURES IN MILLIONS)

■ Total Expended ■ Committed ■ Available Balance



**ALAMO
COLLEGES
DISTRICT**

Alamo Colleges District Capital Improvement Program - Chart Summary



*Available balance reduced by actual amount expended as well as committed to spend.



ALAMO COLLEGES DISTRICT
2017 - CAPITAL IMPROVEMENT PROGRAM SUMMARY
As of March 31, 2023

FUNDING SOURCES	GO 2017		MTN 2020	GO 2021	GO 2022	TOTAL
	Limited	Tax Bonds	Maintenance Tax Bonds	Limited Tax Bonds	Limited Tax Bonds	
General Obligation Bonds	\$	173,000,000	\$ -	\$ 225,000,000	\$ 52,000,000	\$ 450,000,000
Maintenance Tax Note Bonds	\$	-	\$ 50,000,000			\$ 50,000,000
TOTAL FUNDING SOURCES	\$	173,000,000	\$ 50,000,000	\$ 225,000,000	\$ 52,000,000	\$ 500,000,000

BY LOCATION	BUDGET	CURRENT YEAR TOTAL	PRIOR YEARS' TOTAL	TOTAL TO DATE ALL YEARS	COMMITMENTS	AVAILABLE BALANCE
DISTRICT & DISTRICT WIDE - 2017 G.O. BOND	\$ 102,000,000	\$ 7,069,436	\$ 60,447,054	\$ 67,516,490	\$ 5,384,371	\$ 29,099,139
SAN ANTONIO COLLEGE - 2017 G.O. BOND	\$ 83,000,000	\$ 6,525,125	\$ 68,384,654	\$ 74,909,778	\$ 7,096,301	\$ 993,921
ST. PHILIP'S COLLEGE & SWC - 2017 G.O. BOND	\$ 82,000,000	\$ 840,470	\$ 80,751,751	\$ 81,592,221	\$ 389,940	\$ 17,839
PALO ALTO COLLEGE - 2017 G.O. BOND	\$ 72,000,000	\$ 4,524,417	\$ 51,305,653	\$ 55,830,070	\$ 2,759,071	\$ 13,410,858
NORTHWEST VISTA COLLEGE - 2017 G.O. BOND	\$ 69,000,000	\$ (113,688)	\$ 57,902,775	\$ 57,789,087	\$ 1,192,131	\$ 10,018,781
NORTHEAST LAKEVIEW COLLEGE - 2017 G.O. BOND	\$ 42,000,000	\$ 1,448,209	\$ 38,791,265	\$ 40,239,474	\$ 1,738,930	\$ 21,596
General Obligation Bond Totals	\$ 450,000,000	\$ 20,293,969	\$ 357,583,152	\$ 377,877,121	\$ 18,560,745	\$ 53,562,135
SAN ANTONIO COLLEGE - 2020 MTN BOND	\$ 11,100,000	\$ -	\$ 11,100,000	\$ 11,100,000	\$ -	\$ -
ST. PHILIP'S COLLEGE & SWC - 2020 MTN BOND	\$ 11,000,000	\$ -	\$ 10,918,462	\$ 10,918,462	\$ 33,793	\$ 47,745
PALO ALTO COLLEGE - 2020 MTN BOND	\$ 9,800,000	\$ 4,066,691	\$ -	\$ 4,066,691	\$ 2,720,974	\$ 3,012,335
NORTHWEST VISTA COLLEGE - 2020 MTN BOND	\$ 10,000,000	\$ -	\$ 1,818,853	\$ 1,818,853	\$ -	\$ 8,181,147
NORTHEAST LAKEVIEW COLLEGE - 2020 MTN BOND	\$ 8,100,000	\$ 2,731,461	\$ 4,351,545	\$ 7,083,007	\$ 585,672	\$ 431,321
MTN Bond Totals	\$ 50,000,000	\$ 6,798,152	\$ 28,188,860	\$ 34,987,013	\$ 3,340,439	\$ 11,672,548
UNALLOCATED INTEREST INCOME	\$ (0)	\$ -	\$ -	\$ -	\$ -	\$ (0)
TOTAL FOR ALL 2017 CIP BONDS	\$ 500,000,000	\$ 27,092,121	\$ 385,772,013	\$ 412,864,134	\$ 21,901,183	\$ 65,234,683

ALAMO COLLEGES DISTRICT
2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT
As of March 31, 2023

General Obligation Bonds							
PROJECT TITLE	Adjusted Budget	Current Month Expenses	Current Yr Expenses	Prior Yrs Expenses	Total to Date All Yrs Expenses	Commitments	Available Balance
DIS-WETC GO17 - T1	23,119,771	181,226	2,799,860	19,577,770	22,377,631	722,246	19,894
DIS-SETC GO17 - T1	22,880,229	738,627	3,457,646	12,894,616	16,352,263	3,542,004	2,985,962
DIS-N. 281 Property purch - GO17 - T1	5,000,000	-	-	5,000,000	5,000,000	-	-
DIS I-10 NW Ed and Train Ctr. - GO17 - T2	23,000,000	925	2,850	2,543,947	2,546,797	509,006	19,944,197
SWC- Redund Police Dpatch @ SWC - GO17 - T1	2,955,408	-	-	2,955,408	2,955,408	-	0
DIS MOKA Prog. MGT. - GO17	44,592	-	(4,650)	11,904	7,254	37,338	-
TOTAL FOR DISTRICT	\$ 77,000,000	\$ 920,778	\$ 6,255,707	\$ 42,983,645	\$ 49,239,352	\$ 4,810,594	\$ 22,950,054
DIS Instructional Tech GO17 - T1	1,500,000	-	-	788,961	788,961	-	711,039
DIS Infrastructural & ACOL GO17 T1	11,600,000	579,004	813,729	7,681,009	8,494,738	415,395	2,689,867
DIS Comm. & Collaboration Tools GO17 T1	4,100,000	-	-	3,997,214	3,997,214	4,532	98,253
Reporting and Analysis - T3	1,700,000	-	-	-	-	-	1,700,000
DIS Mobile Tech & Security GO17 - T3	6,100,000	-	-	4,996,225	4,996,225	153,849	949,926
TOTAL FOR DISTRICT WIDE INFO. TECH.	\$ 25,000,000	\$ 579,004	\$ 813,729	\$ 17,463,409	\$ 18,277,138	\$ 573,776	\$ 6,149,085
TOTAL FOR DISTRICT / DISTRICT WIDE	\$ 102,000,000	\$ 1,499,783	\$ 7,069,436	\$ 60,447,054	\$ 67,516,490	\$ 5,384,371	\$ 29,099,139
SAC-Parking Garage GO17 - T1	18,679,527	-	(293,619)	18,847,730	18,554,111	94,261	31,155
SAC-Childcare Bldg GO17 - T1	16,235,684	525,231	177,818	15,752,543	15,930,362	11,760	293,562
SAC Law Enforce/ 1st Responder - GO17 - T2	20,000,000	913,399	4,965,107	8,821,179	13,786,286	5,906,893	306,820
SAC Fletcher St Success Ren w/ Main Entry - GO17 - T2	9,798,431	1,300	132,731	9,543,645	9,676,375	93,592	28,463
SAC Physical Plant - GO17 - T3	2,477,282	-	(41,148)	2,512,802	2,471,654	5,627	1
SAC Chance Academic Ren - GO17 - T3	147,399	-	-	3,604	3,604	110,341	33,454
SAC MFA Ren - GO17 - T3	47,808	-	-	47,808	47,808	-	-
SAC NEW SCIENCE BLDG - GO17	15,613,870	77,059	1,584,235	12,855,343	14,439,578	873,826	300,465
TOTAL FOR SAC	\$ 83,000,000	\$ 1,516,989	\$ 6,525,125	\$ 68,384,654	\$ 74,909,778	\$ 7,096,301	\$ 993,921
SPC Culinary Arts Center Exc GO17 -T1	30,000,000	-	-	29,997,330	29,997,330	2,257	413
SPC Norris Tech Renovation GO17 - T2	14,882,376	-	-	14,851,838	14,851,838	11,364	19,174
SPC Bowden Renovation GO17 - T3	13,736,454	-	5,688	13,676,053	13,681,741	54,315	397
TOTAL FOR SPC	\$ 58,618,830	\$ -	\$ 5,688	\$ 58,525,221	\$ 58,530,909	\$ 67,937	\$ 19,985
SPC Welding and Auto Body Fac -GO17 -T2	23,381,170	316,584	834,782	22,226,531	23,061,312	322,003	(2,144)
TOTAL FOR SWC	\$ 23,381,170	\$ 316,584	\$ 834,782	\$ 22,226,531	\$ 23,061,312	\$ 322,003	\$ (2,144)
TOTAL FOR SPC / SWC	\$ 82,000,000	\$ 316,584	\$ 840,470	\$ 80,751,751	\$ 81,592,221	\$ 389,940	\$ 17,840

ALAMO COLLEGES DISTRICT
2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT
As of March 31, 2023

General Obligation Bonds							
PROJECT TITLE	Adjusted Budget	Current Month Expenses	Current Yr Expenses	Prior Yrs Expenses	Total to Date All Yrs Expenses	Commitments	Available Balance
PAC Manufacturing Bldg GO17 - T1	56,865,799	45,783	4,676,852	41,002,172	45,679,024	1,943,696	9,243,079
PAC Real Estate Purchase (under district funding) GO17 - T1	6,000,000	-	-	5,118,242	5,118,242	-	881,758
PAC Student Engagement & Welcome Ctr GO17 - T2	117,663	-	5,922	37,177	43,099	74,565	-
PAC Natatorium and Gym Ren GO17 - T2	4,721,641	1,100	5,500	1,433,692	1,439,192	309,883	2,972,566
PAC Physical Plant GO17 - T3	4,294,897	-	(163,857)	3,714,371	3,550,514	430,927	313,456
TOTAL FOR PAC	\$ 72,000,000	\$ 46,883	\$ 4,524,417	\$ 51,305,653	\$ 55,830,070	\$ 2,759,071	\$ 13,410,858
NVC Parking Garage GO17 - T1	9,756,145	-	-	9,472,467	9,472,467	229,392	54,286
NVC Welcome Ctr. GO17 - T1	17,873,204	-	25,117	15,673,808	15,698,925	59,277	2,115,001
NVC Cultural Prog Ctr Excellen GO17 - T2	4,671,863	120,000	120,000	1,490,570	1,610,570	135,688	2,925,605
NVC STEM GO17 - T3	33,900,000	6,594	(258,805)	28,547,499	28,288,695	687,416	4,923,889
NVC Physical Plant GO17 - T3	2,798,788	-	-	2,718,430	2,718,430	80,358	(0)
TOTAL FOR NVC	\$ 69,000,000	\$ 126,594	\$ (113,688)	\$ 57,902,775	\$ 57,789,087	\$ 1,192,131	\$ 10,018,781
NLC Tech Ctr Excellence/Science Building GO17 - T2	42,000,000	159,505	1,448,209	38,791,265	40,239,474	1,738,930	21,596
TOTAL FOR NLC	\$ 42,000,000	\$ 159,505	\$ 1,448,209	\$ 38,791,265	\$ 40,239,474	\$ 1,738,930	\$ 21,596
TOTAL 2017 G.O. BONDS	\$ 450,000,000	\$ 3,666,338	\$ 20,293,969	\$ 357,583,152	\$ 377,877,121	\$ 18,560,745	\$ 53,562,136

ALAMO COLLEGES DISTRICT
2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT
As of March 31, 2023

Maintenance Tax Notes							
PROJECT TITLE	Adjusted Budget	Current Month Expenses	Current Yr Expenses	Prior Yrs Expenses	Total to Date All Yrs Expenses	Commitments	Available Balance
SAC FLETCH ST SCSS MTN20	11,100,000	-	-	11,100,000	11,100,000	-	-
TOTAL FOR SAC	11,100,000	-	-	11,100,000	11,100,000	-	-
SPC THCA Culinary-MTN20	2,181,723	-	-	2,126,296	2,126,296	17,698	37,729
SPC NORRIS TECH MTN20	8,453,992	-	-	8,448,279	8,448,279	5,713	0
SPC UNALLOCATED MTN20	10,000	-	-	-	-	-	10,000
TOTAL FOR SPC / SWC	11,000,000	-	-	10,918,462	10,918,462	33,793	47,745
PAC NATA & GYM IMP - MTN20	9,800,000	2,036,536	4,066,691	-	4,066,691	2,720,974	3,012,335
TOTAL FOR PAC	9,800,000	2,036,536	4,066,691	-	4,066,691	2,720,974	3,012,335
NVC CUL PRGMS CYP REN - MTN20	8,181,147	-	-	-	-	-	8,181,147
NVC WELCOME CTR - MTN20	1,818,853	-	-	1,818,853	1,818,853	-	0
TOTAL FOR NVC	10,000,000	-	-	1,818,853	1,818,853	-	8,181,147
NLC SCI/TECH CTR of EXEL - MTN20	5,680,000	857,873	2,088,783	2,739,357	4,828,141	578,468	273,391
NLC UNALLOCATED - MTN20	458	-	-	-	-	-	458
NLC ACA BLDG I ELEV - MTN20	1,274,314	-	-	1,260,941	1,260,941	5,902	7,472
NLC NLIB Elev & L Ren - MTN20	145,228	-	-	143,926	143,926	1,302	0
NLC STU COM MOIST BAR - MTN20	1,000,000	-	642,678	207,322	850,000	-	150,000
TOTAL FOR NLC	8,100,000	857,873	2,731,461	4,351,545	7,083,007	585,672	431,321
TOTAL 2020 MTN BONDS	\$ 50,000,000	\$ 2,894,409	\$ 6,798,152	\$ 28,188,860	\$ 34,987,013	\$ 3,340,439	\$ 11,672,548
TOTAL 2017 CIP G.O. & MTN BONDS	\$ 500,000,000	\$ 6,560,748	\$ 27,092,121	\$ 385,772,013	\$ 412,864,134	\$ 21,901,183	\$ 65,234,684



ALAMO COLLEGES DISTRICT CAPITAL IMPROVEMENTS PROGRAM (CIP) EXECUTIVE SUMMARY

CIP Bond Construction *Projected* Upcoming CIP Project – for Board Approval

Estimated Upcoming GMP Board Pending Approval	May	Jun	Aug	Sept
NVC Cypress Cultural Center of Excellence Renovation (SpawGlass / Overland)				X
PAC Natatorium/Gym Renovation (TBD / RVK)	<i>TBD - Rescoping</i>			
Northwest Education and Training Center (NWETC) (TBD / Overland)				X
TOTAL	0	0	0	2

CIP Bond Construction Projects by The Numbers

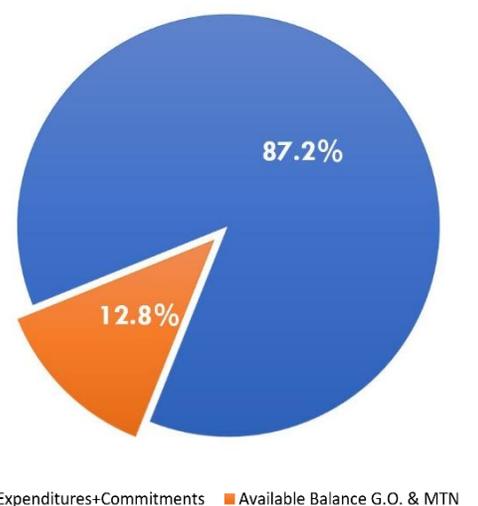
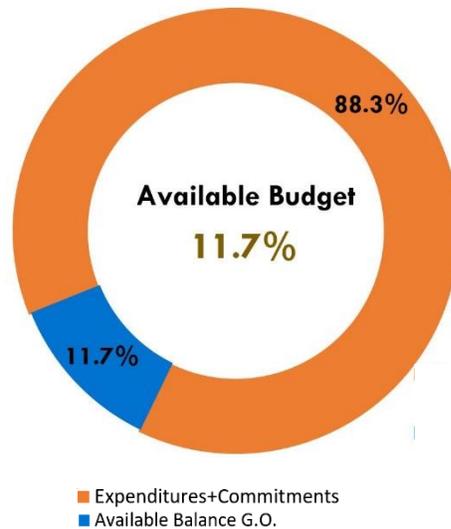
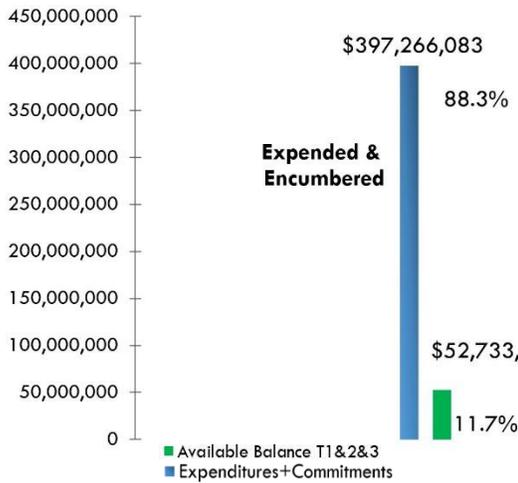
Project Status	SPC	SAC	NVC	PAC	NLC	ETCs	Total
Projects Completed	5	5	4	2	1	1	18
Projects in Construction		1				1	2
Projects with Approved GMP							-
Projects with Upcoming GMP Approval			1	1			2
Projects in Various Design Phases		1				1	2
TOTAL							24

CIP Bond Budget – As of May 2023

CIP - Available v. Expended (encumbered), G.O.

CIP General Obligation Bond - Available Budget

CIP G.O. & MTN Bond - Overall Available Budget



Issued - By Tranche		%
1st Tranche (GO17)	\$ 173,000,000	38.4%
2nd Tranche (GO21)	\$ 225,000,000	50.0%
3rd Tranche (GO22)	\$ 52,000,000	11.6%
Total GO Bonds	\$ 450,000,000	100.0%
Expenditures+Commitments	\$ 397,266,083	88.3%
Available Balance T1&2&3	\$ 52,733,917	11.7%

CIP General Obligation Bond - Available Budget		%
CIP GO Budget	\$ 450,000,000	100.0%
Expenditures+Commitments	397,266,083	88.3%
Available Balance G.O.	\$ 52,733,917	11.7%

Overall CIP GO & MTN - Available Budget		%
CIP GO+MTN Budget	\$ 500,000,000	100.0%
Expenditures+Commitments	435,787,283	87.2%
Available Balance G.O. & MTN	\$ 64,212,717	12.8%

Total General Obligation & MTN funding	Total expenditures on all CIP projects to date	Remaining balance of funding
\$500,000,000	\$416,175,220	\$64,212,717

**Preliminary Bond Budget Numbers as of April 30, 2023, subject to change and unaudited*

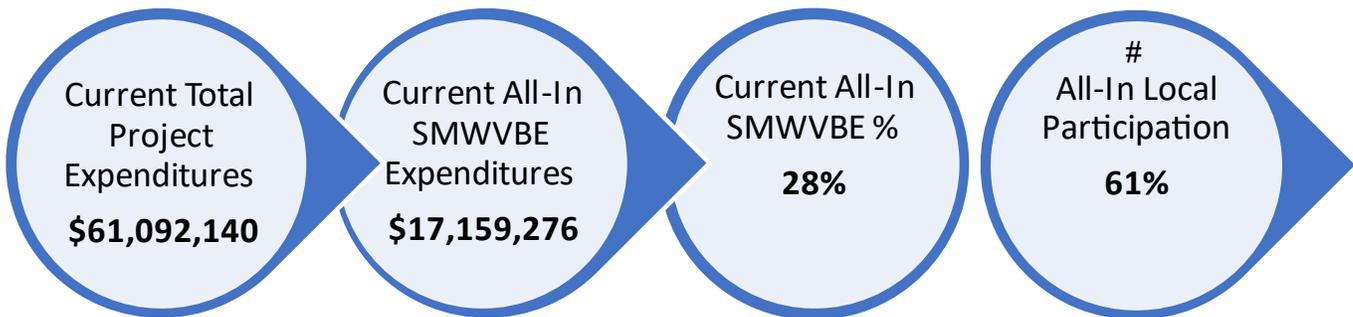
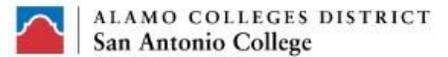


Next CBOC Meeting

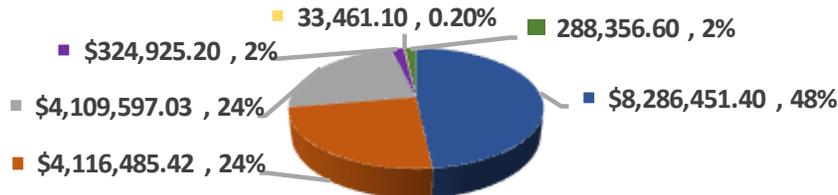
- The CBOC committee met on April 11, 2022, in person at DSO and the next meeting is being scheduled.

CIP Bond SMWVBE Reporting (as reported in April 2023)

San Antonio College



SAC All-In SMWVBE Breakdown

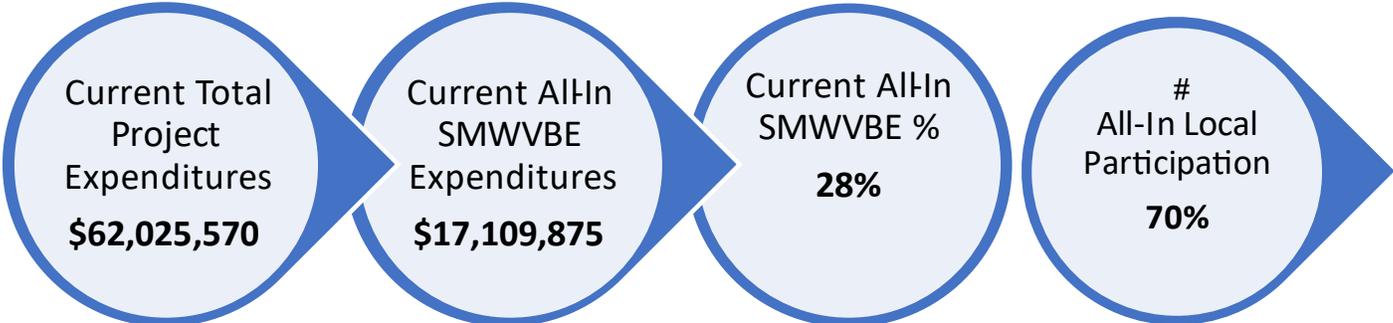


- Hispanic American Business Enterprise
- Asian American Business Enterprise
- Small Business Enterprise
- Native American Business Enterprise
- Woman Owned Business Enterprise
- African American Business Enterprise

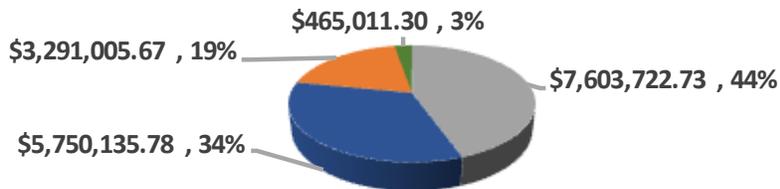




Northwest Vista College



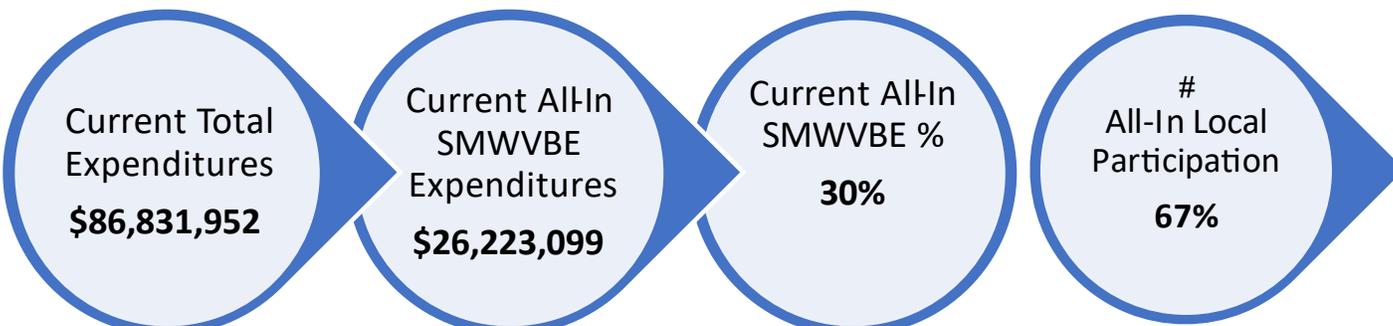
NVC All-In SMWVBE Breakdown



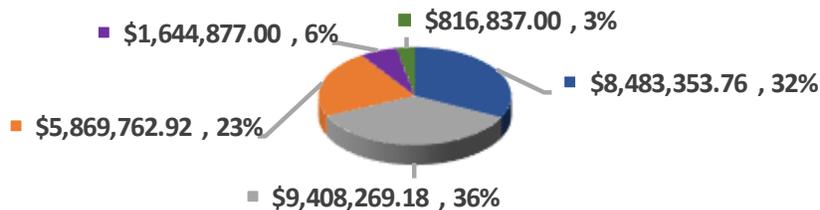
■ Woman Owned Business Enterprise
 ■ Hispanic American Business Enterprise
 ■ Small Business Enterprise
 ■ African American Business Enterprise



St. Philip's College



SPC All-In SMWVBE Breakdown

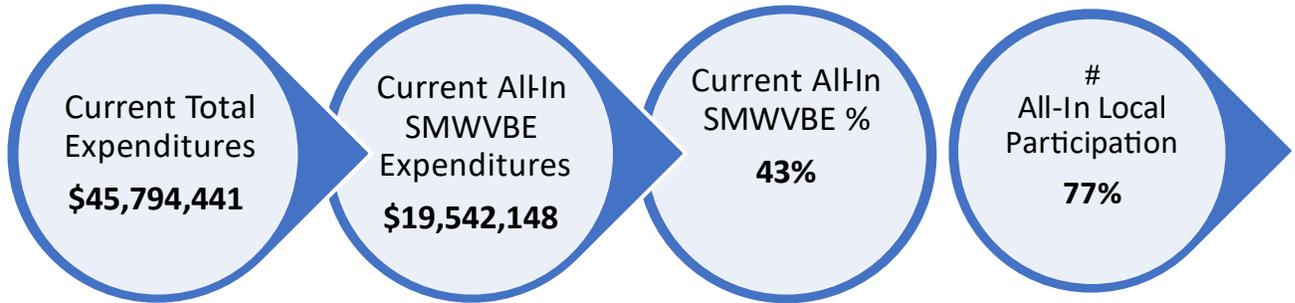


■ Hispanic American Business Enterprise
 ■ Woman Owned Business Enterprise
 ■ Small Business Enterprise
 ■ Asian American Business Enterprise
 ■ African American Business Enterprise

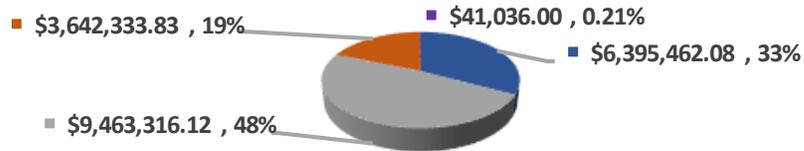




Palo Alto College



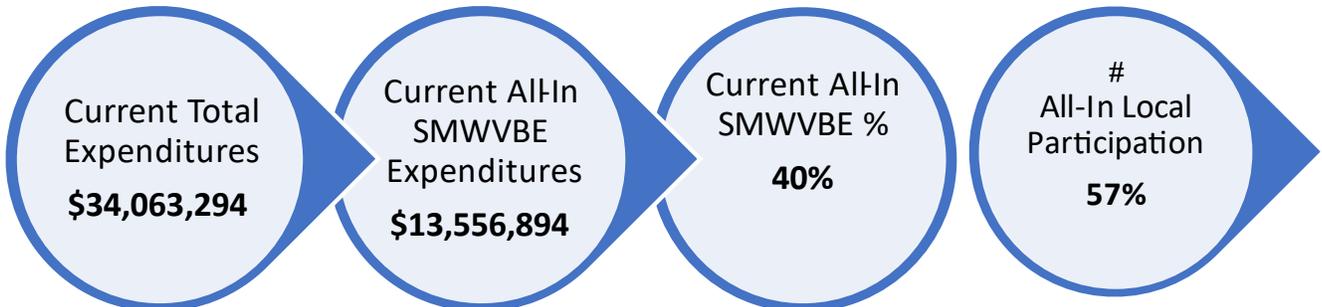
PAC All-In SMWVBE Breakdown



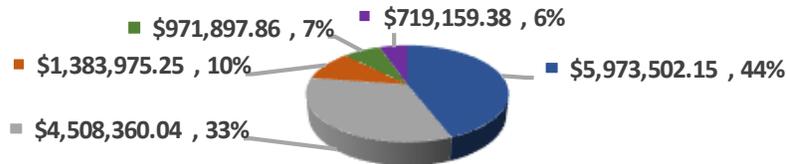
- Hispanic American Business Enterprise
- Woman Owned Business Enterprise
- Small Business Enterprise
- Asian American Business Enterprise



Northeast Lakeview College



NLC All-In SMWVBE Breakdown

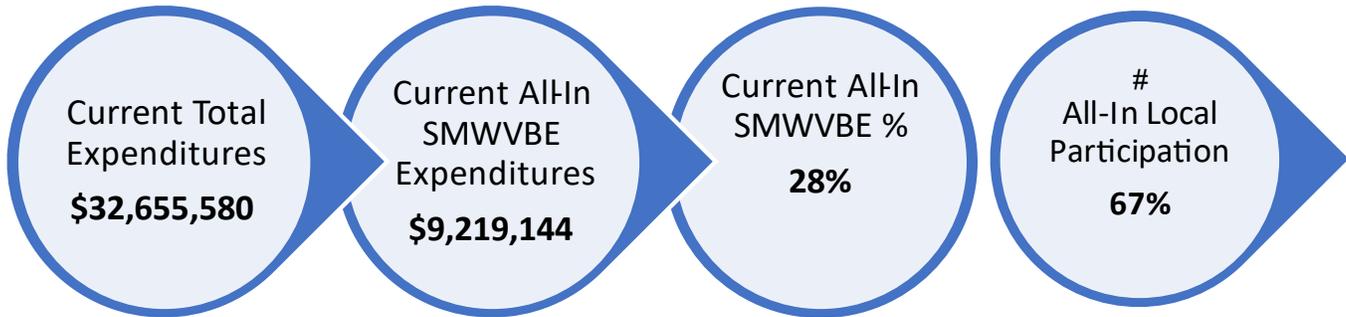


- Hispanic American Business Enterprise
- Woman Owned Business Enterprise
- Small Business Enterprise
- African American Business Enterprise
- Asian American Business Enterprise

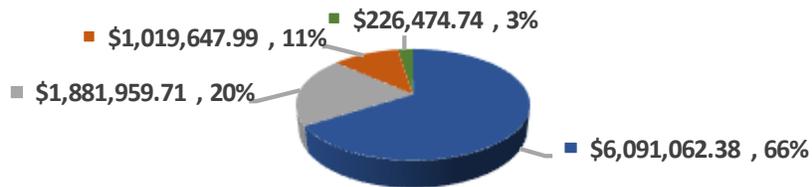




Education and Training Centers



ETC All-In MWVBE Breakdown



Hispanic American Business Enterprise

Woman Owned Business Enterprise

Small Business Enterprise

African American Business Enterprise



Discussion and Possible Action on Approval of Financial Reports

Presented to the Board acting as Committee of the Whole on May 9, 2023 and now presented to the Board for approval on May 16, 2023.

MINUTE ORDER

“The Alamo Colleges Board of Trustees hereby accepts the financial reports as presented.”

PURPOSE

The following financial reports are presented to the Board of Trustees for informational and approval purposes for March 31, 2023.

BACKGROUND

1. Financial Charts
2. Comparison of Year-to-Date Actual Revenues/Expenditures

IMPLICATIONS

Financial: N/A

Strategic Plan: Strategic Objective III Performance Excellence

Human Resources: N/A

ATTACHMENTS: Financial Reports

Lisa L. Mazure, MSA, CPA
Associate Vice Chancellor for Finance and
Fiscal Services

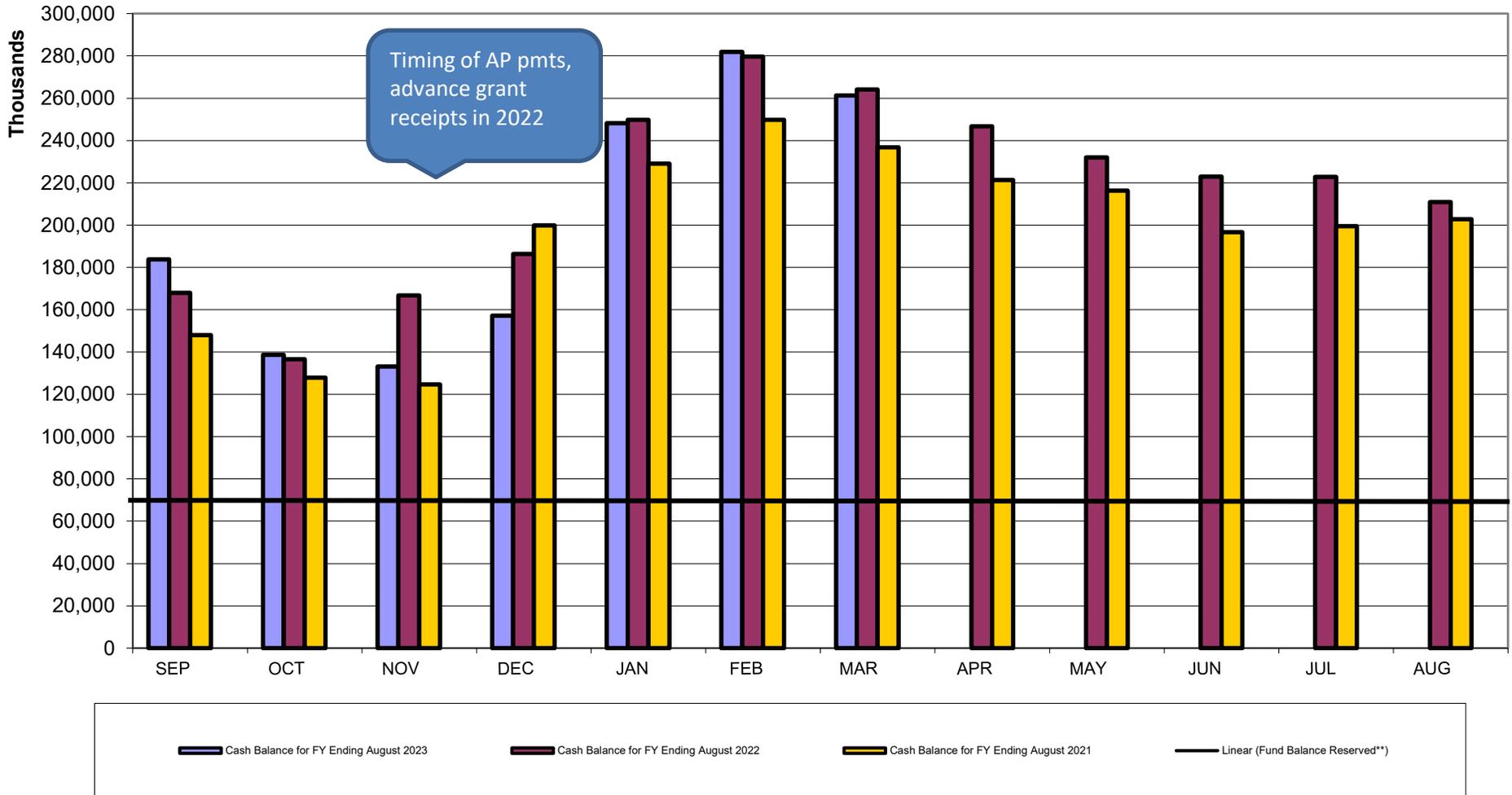
Diane E. Snyder, CPA, Ph.D.
Vice Chancellor for Finance and
Administration

Dr. Mike Flores, Chancellor



ALAMO
COLLEGES
DISTRICT

**Alamo Colleges District
Current Operating Fund Cash Analysis**
(For Fiscal Years Ending August 2023, 2022 and 2021)
Through March 2023



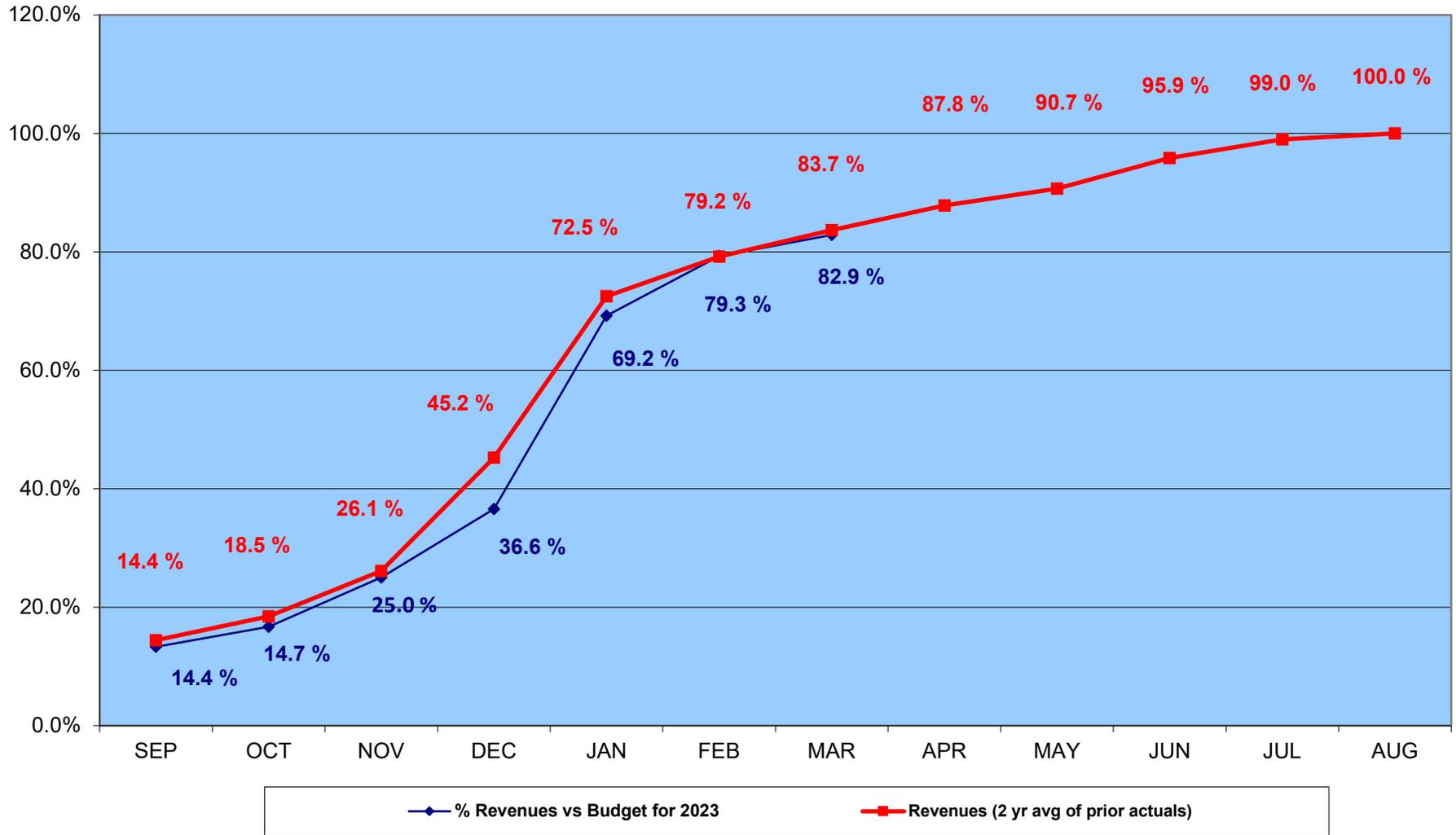
*Includes Cash and Investments.

Chart excludes cash balances for capital construction and debt service.

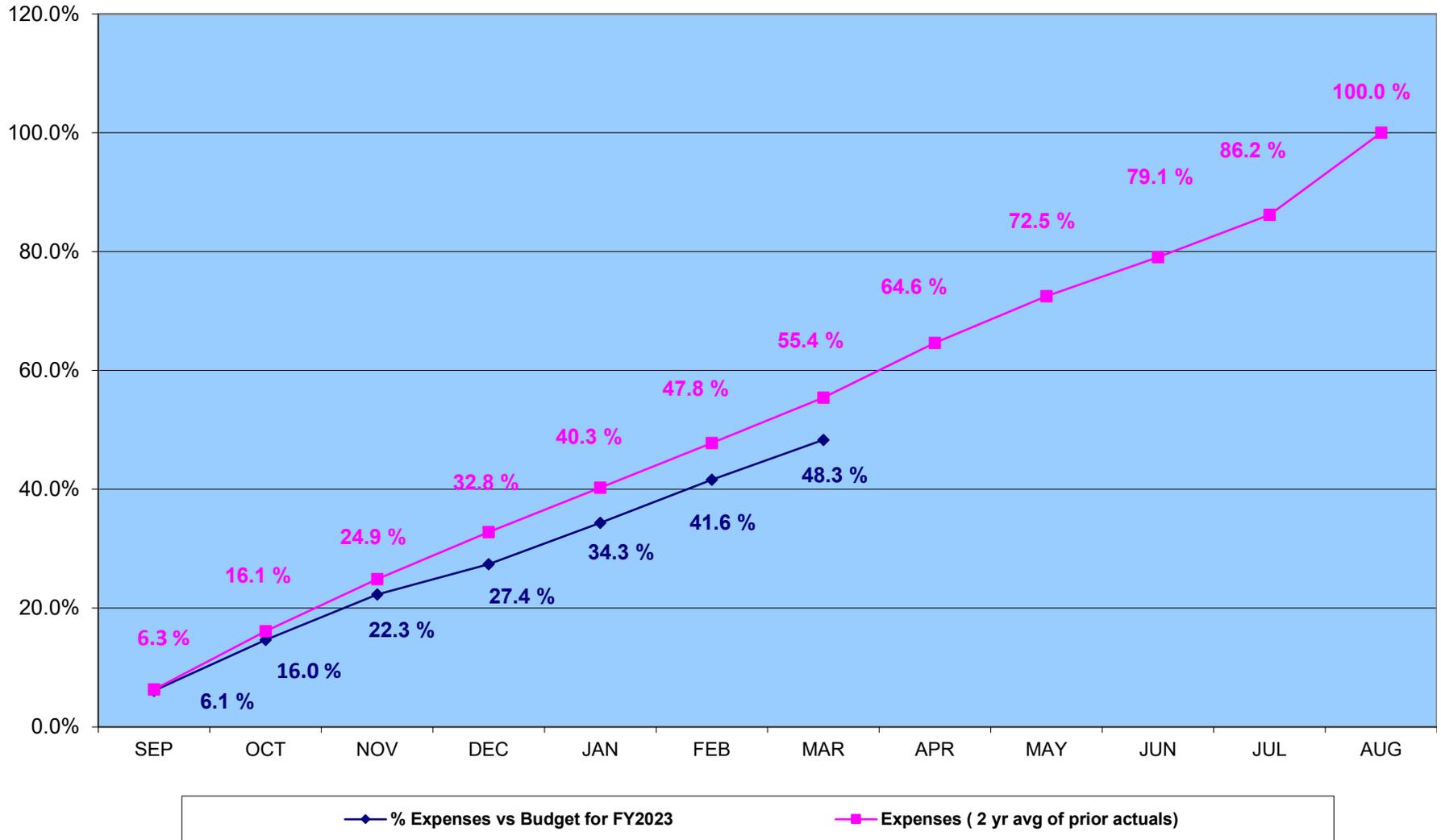
August includes Fall Tuition collections.

**Fund Balance Reserved excludes encumbrances and operating commitments.

Alamo Colleges District Unrestricted Operating Actual Revenues as % of Adjusted Budgeted Revenues Compared to Average of Two Prior Years Actual Revenues



Alamo Colleges District
Unrestricted Operating Actual Expenses and Transfers as % of Adjusted Budgeted Expenses and Transfers
Compared to Average of Two Prior Years Actual Expenses and Transfers



ALAMO COLLEGES DISTRICT
FY 2022 - 2023 ALL FUNDS ACTUALS VS BUDGET REPORT
MARCH 2023 YEAR-TO-DATE

	Adjusted Budget 2022 - 2023 (A) (as of March 2023)		YTD Actual 03/31/2023		% of Budget (7th month / 58.3 % of Year)			
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted		Restricted	
					03/31/23	03/31/22	03/31/23	03/31/22
REVENUES								
Instruction and General	428,701,450	80,666,002	357,241,577	30,171,166	83.3%	83.0%	37.4%	49.0%
Public Service	1,318,721	-	370,681	-	28.1%	48.3%	-	-
Scholarships and Fellowships	-	75,777,242	-	58,097,074	-	-	76.7%	92.9%
Auxiliary Enterprises	4,767,695	-	2,405,610	-	50.5%	46.8%	-	-
Student Activity Fee	2,330,583	-	2,205,735	-	94.6%	79.6%	-	-
Subtotal Current Funds	437,118,449	156,443,244	362,223,603	88,268,240	82.9%	82.4%	56.4%	72.7%
Capital Outlay	-	55,733,137	-	55,816,309	-	-	100.1%	7.1%
Renewals & Replacements	-	-	-	-	-	-	-	-
Building	-	329,145,082	-	304,190,830	-	-	92.4%	8.9%
Furniture & Equipment	-	3,800,410	-	-	-	-	-	-
Debt Services	-	88,646,243	-	79,851,837	-	-	90.1%	93.1%
Subtotal Plant Funds	-	477,324,872	-	439,858,976	-	0.0%	92.2%	46.4%
TOTAL REVENUES	437,118,449	633,768,116	362,223,603	528,127,216	82.9%	82.4%	83.3%	59.9%
BEGINNING FUND BALANCES (B)								
Instruction and General	147,963,030	2,416,166	147,963,030	2,416,166				
Public Service	-	-	-	-				
Scholarships and Fellowships	-	8,351,203	-	8,351,203				
Auxiliary Enterprises	3,200,000	-	3,200,000	-				
Student Activity Fee	2,871,393	-	2,871,393	-				
Subtotal Current Funds	154,034,423	10,767,369	154,034,423	10,767,369				
Capital Outlay	-	50,300,662	-	50,300,662				
Renewals & Replacements	-	-	-	-				
Building	-	40,554,847	-	40,554,847				
Furniture & Equipment	-	16,702,150	-	16,702,150				
Debt Services	-	17,272,910	-	17,272,910				
Subtotal Plant Funds	-	124,830,569	-	124,830,569				
TOTAL BEGINNING FUND BALANCES	154,034,423	135,597,938	154,034,423	135,597,938				
TOTAL AVAILABLE (Revenues + Beg. Fund Balance)								
Instruction and General	576,664,480	83,082,168	505,204,607	32,587,332				
Public Service	1,318,721	-	370,681	-				
Scholarships and Fellowships	-	84,128,445	-	66,448,277				
Auxiliary Enterprises	7,967,695	-	5,605,610	-				
Student Activity Fee	5,201,976	-	5,077,128	-				
Subtotal Current Funds	591,152,872	167,210,613	516,258,026	99,035,609				
Capital Outlay	-	106,033,799	-	106,116,971				
Renewals & Replacements	-	-	-	-				
Building	-	369,699,929	-	344,745,677				
Furniture & Equipment	-	20,502,560	-	16,702,150				
Debt Services	-	105,919,153	-	97,124,747				
Subtotal Plant Funds	-	602,155,441	-	564,689,545				
TOTAL AVAILABLE	591,152,872	769,366,054	516,258,026	663,725,154				

(A) Includes budget amendments #1, #2 and #3.

(B) Beginning fund balance are audited ending FY21-22 fund balances. The fund balances include Board mandated 15% operating reserve, grants, construction, scholarships, & gifts funds.

FY 2022 - 2023 ALL FUNDS ACTUALS VS BUDGET REPORT

MARCH 2023 YEAR-TO-DATE

	Adjusted Budget 2022 - 2023 (A) (as of March 2023)		YTD Actual 03/31/2023		% of Budget (7th month / 58.3 % of Year)			
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted		Restricted	
					03/31/23	03/31/22	03/31/23	03/31/22
EXPENDITURES								
Instruction and Genera	438,647,217	80,666,002	212,223,754	29,521,735	48.4%	46.3%	36.6%	47.8%
Public Service	2,013,010	-	780,053		38.8%	46.2%		
Scholarships and Fellowships	-	81,001,509		60,540,873			74.7%	90.9%
Auxiliary Enterprises	1,883,503	-	482,913		25.6%	25.2%		
Student Activity Fee	4,939,303	-	1,353,562		27.4%	20.5%		
Subtotal Current Funds	447,483,033	161,667,511	214,840,282	90,062,608	48.0%	45.9%	55.7%	71.7%
Capital Outlay	-	83,889,279		22,190,898			26.5%	29.7%
Renewals & Replacements	-	-						
Building	-	234,750,929		38,699,710			16.5%	8.5%
Furniture & Equipment	-	719,573		629,517				
Debt Services	-	95,891,161		61,138,077			63.8%	54.6%
Subtotal Plant Funds	-	415,250,942	-	122,658,202			29.5%	28.8%
TOTAL EXPENDITURES	447,483,033	576,918,453	214,840,282	212,720,810	48.0%	45.9%	36.9%	42.1%
TRANSFERS (IN) OUT								
Instruction and General			11,391,178					
Public Service								
Scholarships and Fellowships	5,224,267	(5,224,267)		(2,629,867)				
Auxiliary Enterprises	-	-						
Student Activity Fee	-	-						
Subtotal Current Funds	5,224,267	(5,224,267)	11,391,178	(2,629,867)				
Capital Outlay	3,855,480	(3,855,480)		-				
Renewals & Replacements	-	-						
Building	51,000	(51,000)		(628,726)				
Furniture & Equipment	-	-						
Debt Services	11,569,915	(11,569,915)		(8,132,585)				
Subtotal Plant Funds	15,476,395	(15,476,395)	-	(8,761,311)				
NET TRANSFERS	20,700,662	(20,700,662)	11,391,178	(11,391,178)				
TOTAL EXPENSE & TRANSFERS	468,183,695	556,217,791	226,231,460	201,329,632	48.3%	46.8%	36.2%	41.2%
ENDING FUND BALANCES								
Instruction and General	138,017,263	2,416,166	281,589,675	3,065,597				
Public Service	(694,289)	-	(409,372)	-				
Scholarships and Fellowships	(5,224,267)	8,351,203	-	8,537,271				
Auxiliary Enterprises	6,084,192	-	5,122,697	-				
Student Activity Fee	262,673	-	3,723,566	-				
Subtotal Current Funds	138,445,572	10,767,369	290,026,566	11,602,868				
Capital Outlay	(3,855,480)	26,000,000	-	83,926,073				
Renewals & Replacements	-	-	-	-				
Building	(51,000)	135,000,000	-	306,674,693				
Furniture & Equipment	-	19,782,987	-	16,072,633				
Debt Services	(11,569,915)	21,597,907	-	44,119,255				
Subtotal Plant Funds	(15,476,395)	202,380,894	-	450,792,654				
TOTAL ENDING FUND BALANCES	122,969,177	213,148,263	290,026,566	462,395,522				
TOTAL EXP, TRF & BALANCES	591,152,872	769,366,054	516,258,026	663,725,154				

(A) Includes budget amendments #1, #2, and #3.

ALAMO COLLEGES DISTRICT
FOR THE SEVEN MONTH PERIOD ENDED MARCH 31, 2023

(1) Revenue Variance:

For the seven month period ended March 31, 2023 operating revenue increased 8.9%, or \$29.6 million to \$362.2 million (first seven months 2022: \$332.6 million). The increase is attributed to \$26.0 million growth in tax revenues, \$6.1 million increase in tuition and fees, offset by a reductions in other revenues of \$2.5 million. The reduction in other revenues is due primarily to the winding down of federal pandemic support.

- a) Tax revenues for FY23 increased \$26.0 million, or 14.3%, and stand at \$208.3 million vs \$182.3 million in the prior year. The budget for tax revenues for FY23 and FY22 stand at \$230.9 million and \$195.0 million. The District has benefitted from increasing taxable values in Bexar County. The projected ad valorem taxes increase as the taxable assessed value of properties across Bexar County has increased by over 16%, with no change to the property tax rate. This increase will fund critical facilities maintenance and operations, as well as funding Student Success Strategies such as AlamoBOOKS+ and AlamoPROMISE.
- b) Tuition & fees for FY23 increased 6.9%, or \$6.1 million, from FY22 amounts. FY23 revenues stand at \$95.9 million, or 94.2% of the budget, vs. FY22 revenues of \$89.8 million, or 82.2% of the budget. The regular tuition positive variance is attributed to an increase in headcounts and semester credit hours taken. Spring enrollment continued the Fall semester rebound. Headcount enrollment improved to 61,417 headcount, from 58,915, a 4.2%, or 2,502 headcount increase. Semester hours showed a similar increase, going from 382,875 to 407,326 hours, reflecting a 6.4%, or 24,451 increase in hours. Aiding in the increase was also the student instructional materials fee that generated \$1.7 million in the Spring. Headcount enrollment for Fall 2022 increased 3.4% or 2,196 students to 66,461. Fall 2022 semester hours showed a much larger increase of 5.7%, or 24,256, to 452,747 semester credit hours (As of 10/24/2022).
- c) State appropriations increased 0.8% in FY23, or \$0.4 million, and stand at 53.9% and 53.7% of the budget for FY23 and for FY22, respectively. As of this month the revenues are \$48.1 and \$47.7 million, respectively. State appropriations including state-paid benefits (group health & retirement) shows a slight increase as compared to the prior year.

(2) Expense Variance:

- a) The total All Funds expense budget approved by the Board of Trustees for FY 2022-2023 is \$1,002.7 million, comprised of \$438.7 million in operating expense and \$563 million in restricted funds. The operating expense budget is developed using the Funding Model, explained in detail in the approved budget book. The President of each of the five colleges maintains local control of their operating funds and distributes their respective allocated budget to: (a) funded employee positions, and (b) departmental operational expense accounts, based on the strategic initiatives and priorities at that location. Changes to the budget include a new Flexible Work Schedules procedure, which allows eligible Alamo Colleges employees to work remotely one day per week, and a record investment of \$26.1 million that will build upon our smart talent strategies and our advising model. Our record talent investment includes market rate adjustments from 4% to 9.5% and high-wage, high-demand stipend enhancements for faculty teaching in the targeted fields of Nursing, IT, Advanced Manufacturing and Healthcare, and the future Bachelor of Applied Technology in Cybersecurity degree at St. Philip's College. This year, the Board approved investments in AlamoADVISE by lowering the advisor to student ratio from 350- to-1 to 300- to-1; enhancing advising to corequisite and workforce students, extending advising to high school students and expanding the peer advisor model across all five colleges. And we are building sustainable models to ensure students have the learning resources they need through AlamoBOOKS+, a Big Idea sparked through faculty and staff brainstorming that became part of our Alamo Colleges District strategic plan. AlamoBOOKS+ has been a game changer, saving our students \$24 million in out-of pocket costs since implementation. The Board approved enhancements to AlamoBOOKS+ to ensure the long-term stability of the program by introducing a \$5 fee per credit hour fee for students to rent books and have them in-hand on day one of class.
- b) Operating expenses for FY23 and FY22 for the same period stand at 48.3% and 46.8% of budget, respectively. Actual expenses for FY23 and FY22 are \$226.2 million and \$212.3 million.

Discussion and Possible Action on Approval of Monthly Report on Cooperative Purchases in Excess of \$200,000

Presented to the Board Acting as Committee of the Whole on May 9, 2023 and now presented to Board for approval on May 16, 2023.

MINUTE ORDER

“The Alamo Colleges District Board of Trustees hereby approves the monthly Cooperative Purchase Report as presented.”

PURPOSE

The purpose of this Minute Order is to provide a monthly report of purchases exceeding \$200,000 and any fees charged by the various local, state, and national providers of Cooperative Purchasing (COOP) programs during the specified reporting period. Not all COOP programs charge fees, and some COOP's offer cash rebates paid directly to Alamo Colleges. The Purchasing and Contract Administration Department utilizes the COOP programs to gain greater access to goods and services, cost savings through leveraged buying, and reduced administration costs by issuing fewer competitive bids and proposals. The combined buying power of public institutions throughout the State of Texas and nationally translates into savings and provides an efficient, cost effective and legal means for providing goods and services to departments throughout the Alamo Colleges in an expedited fashion.

BACKGROUND

Vendor contracts awarded through approved federal, state or cooperative purchasing agreements are a statutorily approved alternative to competitively procured vendor contracts. Only the following such contract purchases require prior Board approval:

- a. Purchases valued at \$200,000 or more in any 12-month period that will result in additional gross square footage (permanent or otherwise) that will require cleaning and maintaining, and have at least two utilities present;
- b. Purchases valued at \$200,000 or more in any 12-month period that in the judgment of the Chancellor or Purchasing & Contract Administration would commit the College District or one of the colleges to an entirely new technology that would be pervasive for subsequent years.

For any cooperative purchasing contract valued at \$25,000 or more, Purchasing & Contract Administration shall document any contract-related fee, including any management fee. At least annually, Purchasing & Contract Administration shall present a written report regarding any contract-related fees, including any management fees, to the Board of Trustees at a properly posted open meeting.

IMPLICATIONS

Financial: None

Strategic Plans: Goal I-Student Success; and Goal III-Performance Excellence

Employee Services: None

Attachments: Cooperative Contract Purchases over \$200,000

Gary O'Bar, C.P.M.
Director, Purchasing & Contract Administration

Lisa Mazure, CPA
Associate Vice Chancellor for
Finance and Fiscal Services

Dr. Diane E. Snyder, CPA
Vice Chancellor, Finance & Administration

Dr. Mike Flores
Chancellor



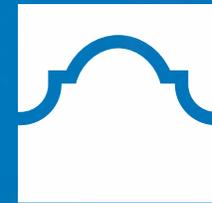
COOPERATIVE CONTRACT PURCHASES OVER \$200,000

Location	Type of Funding	Description	Purpose/Why	COOP Admin Fee	Total Cost	Vendor/ Co-Op
Northwest Vista College/Student Advocacy & Resource Center	Northwest Vista Advocacy & Resource Sherman	Purchase of bookshelves and workstations, file cabinets, lounge and love seats tables and chairs	Provide new furniture for student, faculty, and staff use.	\$0.00	\$428,282.31	SKG Multiple Contracts SMWVBE: WBE

Overview of Construction Minute Order Actions

Mr. Lacy Hampton

Interim Associate Vice Chancellor
G.O. Bonds Capital Program (CIP)



ALAMO
COLLEGES
DISTRICT



Malcolm Baldrige
National Quality Award

2018 Award Recipient



Board Policies in Support of Charges

C.2.3 Facilities and Grounds Management

- Maintenance and Operations: The College District shall ensure that its facilities are safe, comfortable, and hygienic for students, faculty, employees, and the general public. Consistent maintenance standards shall be employed throughout the College District. Periodic assessments of the condition of College District facilities shall be conducted.
- Preventive Maintenance: The College District administration shall prepare, budget, and execute an annual preventive maintenance program.

Charges to the Chancellor

- General Obligation Bond
- Project Management for Capital Projects



Construction Overview Agenda

Construction Projects by the Numbers

- Mr. Lacy Hampton, Interim Associate Vice Chancellor, G.O. Bonds Capital Improvements Program of CIP

St. Philip's College– Amending the Construction Manager at Risk (CMAR) GMP - Realization of GMP Savings

MO Approve: **Saint Artemisia Bowden Building (SAB)**

- Mr. Lacy Hampton, Interim Associate Vice Chancellor, G.O. Bond Capital Improvements Program of CIP / Dr. Adena Williams Loston, President

Palo Alto College – Amending the Construction Manager at Risk (CMAR) GMP - Realization of GMP Savings

MO Approve: **Physical Plant (PPI)**

- Mr. Lacy Hampton, Interim Associate Vice Chancellor, G.O. Bond Capital Improvements Program of CIP / Dr. Robert Garza, President



GROUNDBREAKING FUTURES

- Bexar County voters approved a **\$450M general obligation bond in 2017** and Trustees added **\$50M Maintenance Tax Notes** that has allowed ACD to renovate, add facilities and expand geographically-
Groundbreaking Futures in San Antonio.
- Building on that success with a separate funding stream: **New \$270M Aug. 2022 Maintenance Tax Notes** to fund critical past-due maintenance to **extend the life of aging facilities** and increase energy savings with technology refresh.
- Institutional Budget includes a **\$58.5M 3-year, Preventative Maintenance Budget** (funded by the Property Tax Maintenance & Operations tax rate)



2017 CIP Bond Construction Projects by the Numbers

PROJECT STATUS	SPC	SAC	NVC	PAC	NLC	ETCs	Total
Projects Completed	5	5	4	2	1	1	18
Projects In Construction		1				1	2
Projects with Board GMP Approval							-
Projects with Upcoming GMP Approval			1	1			2
Projects in Various Design Phases		1				1	2
TOTAL							24

➤ Note Projects In Construction: Of the 11 projects 8 new projects within a year and during COVID-19

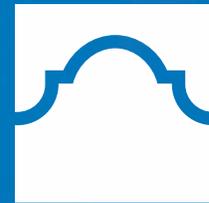


Overview of Construction Minute Order Actions

St. Philip's College GMP Amendment – Realization of Savings Saint Artemisia Bowden Building

Mr. Lacy Hampton

Interim Associate Vice Chancellor
G.O. Bonds Capital Program (CIP)



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Malcolm Baldrige
National Quality Award

2018 Award Recipient



SPC Construction GMP Savings



The project savings are a result of Saint Artemisia Bowden Building project. The savings will be used on the Welding Autobody Collision Center.



SPC Saint Artemisia Bowden Building (SAB)	COW 7/20/2022 Proposed GMP	Additional GMP Savings 10/2022	Amended GMP C.O. #2 10/2022	Proposed CO#3 Savings 5/9/2023	May 2023 Revised GMP
	\$ 12,167,870.80	\$ (26,760.37)	\$ 12,141,110.43	\$ (186,408.19)	\$11,954,702.24

GMP Change Order #02 Additional Savings (G.O. Bonds) After July 2022 Transfer to WACC	\$ 26,760.37
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GMP Change Order #03 Savings (G.O. Bonds) Transfer to WACC	\$ 83,911.78
--	--------------

GMP Change Order #03 (CRRSAA/HEERF Grants) Returning to SPC	\$ 102,496.41
---	---------------

Non GMP (CRRSAA/HEERF Grants) Returning to SPC	\$ 49,940.00
--	--------------

Total Transfer of GMP Savings to Welding and Autobody Collision Center	\$ 110,672.15
Total Return of GMP CRRSAA/HEERF Grant Savings to SPC	\$ 102,496.41
Total Return of Non GMP CRRSAA/HEERF Grant Savings to SPC	\$ 49,940.00

Welding and Autobody Collision Center	Current Project Cost	Proposed CO#3 Savings 5/9/2023	May 2023 Revised Total Project Cost
	\$ 26,284,391.00	\$ 110,672.15	\$ 26,395,063.15

*Refer to appendix rebalance sheet

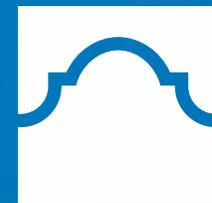


Overview of Construction Minute Order Actions

Palo Alto College GMP Amendment – Realization of Savings Physical Plant

Mr. Lacy Hampton

Interim Associate Vice Chancellor
G.O. Bonds Capital Program (CIP)



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Malcolm Baldrige
National Quality Award
2018 Award Recipient



SPC Construction GMP Savings



The project savings are a result Physical Plant project. The savings will be used on the Rio Grande Multipurpose Building.



	Original GMP 1/19/2021	Proposed CO#2 Savings 5/9/2023	May 2023 Revised GMP
PAC Physical Plant	\$ 3,843,136.00	\$ (397,669.21)	\$ 3,445,466.79
Total Transfer of Savings to Rio Grande (Multipurpose) Building			\$ 397,669.21

	Current Project Cost	Proposed CO#2 Savings 5/9/2023	May 2023 Revised Total Project Cost
Rio Grande Multipurpose Building	\$ 58,950,462.00	\$ 397,669.21	\$ 59,348,131.21

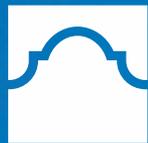
**Refer to appendix rebalance sheet*



May 9, 2023, Minute Order Actions

- Discussion and Possible Action on Amending the Guaranteed Maximum Price for the Alamo Colleges District – St. Philip’s College (SPC) Saint Artemisia Bowden Building, Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with Skanska USA Building, Inc. (CSP 18C-005)
- Discussion and Possible Action on Amending the Guaranteed Maximum Price for the Alamo Colleges District – Palo Alto College (PAC) Physical Plant, Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with Bartlett Cocke General Contractors (CSP 18C-005)

Thank you.



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Malcolm Baldrige
National Quality Award
2018 Award Recipient



Discussion and Possible Action on Amending the Guaranteed Maximum Price for the Alamo Colleges District – St. Philip’s College (SPC) Saint Artemisia Bowden Building, Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with Skanska USA Building, Inc. (CSP 18C-005)

Presented to the Board Acting as Committee of the Whole on May 9, 2023, and now presented to the Board for approval on May 16, 2023.

MINUTE ORDER

“The Board of Trustees hereby approves an amendment to decrease the Guaranteed Maximum Price by \$186,408.19, decreasing the amount to \$11,954,702.24, which was awarded to Construction Manager-at-Risk Skanska USA Building, Inc. for the construction of the Alamo Colleges District – St. Philip’s College (SPC) Saint Artemisia Bowden Building, Capital Improvement Project (CIP), subject to subsequent execution of GMP amendment acceptable to District counsel by Chancellor or delegate.

PURPOSE

To approve the amendment to decrease the Guaranteed Maximum Price, which was awarded to Construction Manager-at-Risk Skanska USA Building, Inc. for the construction of the Alamo Colleges District – St. Philip’s College (SPC) Saint Artemisia Bowden Building, Capital Improvement Project (CIP), by \$186,408.19 to \$11,954,702.24.

BACKGROUND

In February 27, 2018, the Board approved the purchase of Construction Manager-at-Risk Services for the District for the General Obligation Bond Projects. On July 20, 2022 the Board approved a GMP of \$12,167,870 (including contingency) with Construction Manager-at-Risk Skanska USA for this work. Skanska USA was able to provide additional savings from previous Change Order #02 of \$26,760.37 and current savings from Change Order #03 of \$186,408.19. The total GMP savings from Saint Artemisia Bowden Building is \$213,168.56. **\$110,672.15 of the savings, representing G.O. Bond funds, will transfer to the Welding and Autobody Collision Center GO Bond project, and the remaining \$152,436.41 of the savings, representing CRRSAA/HEERF grant funding, will be transferred back to St. Philip’s College.**

SPC project	July 2022 GMP Award	May 2023 GMP (Savings)	Revised May 2023 GMP
Saint Artemisia Bowden Building	\$12,167,870.80	\$213,168.56	\$11,954,702.24
TOTALS	\$12,167,870.80	\$213,168.56	\$11,954,702.24

IMPLICATIONS

Financial: GMP \$11,954,702.24 of Total Project Cost of \$18,033,193

Strategic Objective: Goal I – Student Success; Goal III – Performance Excellence

SWMBE/HUB Participation: 25%

Employee Services:

ATTACHMENTS: Project Summary Sheet, Draft Deductive Change Order #03

Dr. Adena Williams Loston
President, St. Philip’s College

Lacy Hampton
Interim Associate Vice Chancellor
G.O. Bond Construction Improvement Program (CIP)

Diane E. Snyder, CPA, Ph.D.
Vice Chancellor for Finance & Administration

Dr. Mike Flores
Chancellor

Capital Improvement Program - Project Summary



General Information

Location/Campus:	St. Philip's College	Bond Tranche #:	3
Project Title:	Replace Bowden and Campus Center	Orig.	7/21/2023
Project Type:	New Building	Rev.	4/1/2022
Project Manager:	Laura Anthony	Target Completion:	7/21/2023
Architect/Engineer:	Page	Target Square Footage:	20,000
Project Description:	The Bowden Replacement Building is a new ground-up 24,640 square foot, 2-story structure. It will be located at what will become the new main entry to the SPC Campus off of Martin Luther King Blvd. This building will be a modern facility providing high-tech state-of-the-art equipment and IT infrastructure. It will house 2 general classrooms, 6 Networking and Technology Computer classrooms, an Accounting Lab, 12 offices, Adjunct office space, as well as the VITA office and a reception/waiting area.		
		Construction Manager:	Skanska USA Building, Inc.
		Furniture:	Workplace Resources

Budget	Projected Costs	% Overage	#
Gen. Oblig. Bonds	\$ 10,000,000	GMP: Bowden + Cyber Range	\$ 11,954,702
G.O. Transfer from Norris	\$ 4,000,000	BOWDEN: FF&E Costs	\$ 1,272,418
G.O. Bond Transfer to WACC	\$ (355,401)	BOWDEN: Soft Costs:	\$ 1,108,467
SPC Institutional Funds	\$ 834,699	PMU03: Infrastructure Cost	\$ 1,713,818
SPC Prev. Maint Funds	\$ 1,425	CYBER RANGE: Equip. Package	\$ 1,818,749
TITLE III Grant	\$ 182,009	BOWDEN: Est. ADA, Ext. Sign,FF&E	\$ 165,039
CRRSAA Grant	\$ 3,370,461		
Total Revenue:	\$ 18,033,193	Total Projected Costs:	\$ 18,033,193

Bond Funded Expenditure Budget

	Original Budget	Revisions	Revised Budget	Encumbrances	Expenditures	Remaining Budget
(932263)						
BOWDEN Const. GMP -BOND	\$ 6,666,667	\$ 3,862,461	\$ 10,529,128	\$ 297,429	\$ 10,231,700	\$ -
PMU 03 Infra. Hard Cost Budget:	\$ -	\$ 1,626,450	\$ 1,626,450		\$ 1,626,450	\$ -
PMU 03 Infra. Soft Cost Budget:	\$ -	\$ 87,368	\$ 87,368	\$ -	\$ 87,368	\$ -
Arch. & Eng.: Page	\$ 666,667	\$ 85,977	\$ 752,644		\$ 752,247	\$ 397
Const. Mtrls. Testing: Raba K. & Terra	\$ 133,333	\$ (55,984)	\$ 77,349		\$ 77,349	\$ -
Spclzd. Eng. Services: Cx+SAWs	\$ 66,667	\$ 63,570	\$ 130,237		\$ 130,237	\$ -
Permits (Devlp., Arc, LCP Tracker):	\$ 66,667	\$ (18,467)	\$ 48,200		\$ 48,200	\$ -
Public Art: 1% of Const. (TFE)	\$ 66,667	\$ 31,945	\$ 98,612	\$ -	\$ 98,612	\$ -
F, F&E-IT: (ALE, DELL, INTECH, DICE, HD, M	\$ 2,333,332	\$ (2,038,721)	\$ 294,611		\$ 294,610	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Bond Funded Budget:	\$ 10,000,000	\$ 3,644,599	\$ 13,644,599	\$ 297,429	\$ 13,346,773	\$ 397
Variance from Bond Revenue:	\$ -					

Budget Comments:

Capital Improvement Program - Project Summary

NON- Bond Funded Expenditure Budget						
	Original Budget	Revisions	Revised Budget	Encumbrance	Expenditures	Remaining Budget
SPC INSTL (932909)	\$ 734,766	\$ (734,766)	\$ -	\$ -	\$ -	\$ -
BOWDEN FF&E - INSTL	\$ -	\$ 834,699	\$ 834,699		\$ 834,699	\$ -
SPC TITLE III GRANT -ADA,EXT SIGN,F		\$ 165,039	\$ 165,039	\$ -		\$ 165,039
SPC TITLE III GRANT - BOWDEN		\$ 16,969	\$ 16,969	\$ -	\$ 16,970	\$ (0)
SPC PREV. MAINT (112001-6010)	\$ 1,425	\$ -	\$ 1,425		\$ 1,425	\$ -
CRRSAA GRANT: (932977&912951)	\$ 1,903,354	\$ (1,903,354)	\$ -	\$ -	\$ -	\$ -
BOWDEN FF&E - Skanska JOC OFCI M	\$ -	\$ 126,139	\$ 126,139		\$ 126,139	\$ -
CYBER RANGE Const. GMP - CRRSAA	\$ -	\$ 1,425,574	\$ 1,425,574	\$ 91,774	\$ 1,333,800	\$ (0)
CYBER RANGE Hard Costs - CRRSAA	\$ -	\$ 70,733	\$ 70,733	\$ 8,691	\$ 62,042	\$ -
CYBER RANGE Soft Costs - CRRSAA	\$ -	\$ 45,900	\$ 45,900	\$ -	\$ 45,900	\$ -
CYBER RANGE FF&E - CRRSAA	\$ -	\$ 1,702,116	\$ 1,702,116		\$ 1,702,116	\$ -
Total One-Time Budget:	\$ 2,639,545	\$ 1,749,049	\$ 4,388,594	\$ 100,465	\$ 4,123,091	\$ 165,038
Variance from Other Revenues:	\$ -					

Budget Comments: In addition to the GMP for construction, the budget includes architectural and engineering services, FF&E, Permitting, and Public Art. It also includes the cost of off-site infrastructure costs to extend utilities to the building. It does not include the cost to abate and demolish the existing Bowden and Campus Center buildings.

Capital Improvement Program - Project Summary

General Information

Location/Campus:	St. Philip's College	Bond Tranche #:	2
Project Title:	Welding and Auto Body Facility	Orig. Target Completion:	7/23/2021
Project Type:	New Building	Rev. Target Completion:	8/15/2022
Project Manager:	Laura Anthony	Target Square Footage:	60,000
Architect/Engineer:	WestEast Design Group	Construction Manager:	Guido Construction Company, Inc
Project Description:	The new building will provide students and faculty with spaces that will enable them to develop high level skills and craftsmanship in the use of welding for a variety of trades and other techniques related to auto body repair. Both programs are currently offered at the St. Philip's College Southwest Campus and are currently housed in Quadrants B and D of Building 3020 (ITC).		
		Furniture:	Workplace Resources

Revenue Source	Projected Costs	% Overage	0%
Gen. Oblig. Bonds 20.0	\$ 20,000,000	Current Estimated GMP:	\$ 20,277,788
G.O. Bonds Transfer from Norris & Bowden	\$ 3,466,530	Current Estimated FF&E :	\$ 1,580,985
MTN Transfer from Norris	\$ 364,285	Current Estimated Soft Costs:	\$ 1,890,673
SPC Inst. Budget (Inc. Transfer from Bowden)	\$ 2,052,248	Current Estimated Hard Cost (Soil Disp.)	\$ 711,711
SPC HEERF Grant Budget	\$ 512,000	Current Estimated Welding Equipment	\$ 1,933,906
Total Revenue:	\$ 26,395,063	Total Projected Costs:	\$ 26,395,063

Bond Funded Expenditure Budget

912144	Original Budget	Revisions	Revised Budget	Encumbrances	Expenditures	Remaining Budget
Construction Budget: GMP	\$ 13,333,333	\$ 6,791,899	\$ 20,125,232	\$ 848,967	\$ 19,012,713	\$ 263,552
Other Hard Costs / Non GMP (Spoils)		\$ 711,711	\$ 711,711	\$ 1,066	\$ 710,645	\$ -
Arch. & Eng.: 74105	\$ 1,333,333	\$ (399,279)	\$ 934,054	\$ 1,846	\$ 905,103	\$ 27,105
Const. Mtrls. / Testing & : 71151	\$ 266,667	\$ (188,257)	\$ 78,410	\$ 8,611	\$ 69,799	\$ -
Spclzd. Eng. Services: 74108	\$ 133,333	\$ 97,118	\$ 230,451	\$ 766	\$ 229,685	\$ -
Bldg Permit & Dev. Fees: 74108	\$ 133,333	\$ (84,153)	\$ 49,180		\$ 49,180	\$ (0)
Public Art 1% of Const.:	\$ 133,333	\$ (133,333)	\$ -	\$ -	\$ -	\$ -
WELD. EQUIP.: TX ALAMO		\$ 511,003	\$ 511,003	\$ 6,298	\$ 504,705	\$ -
F,F&E:	\$ 4,666,668	\$ (3,840,179)	\$ 826,489	\$ 452,550	\$ 315,684	\$ 58,255
Total Bond Funded Budget:	\$ 20,000,000	\$ 3,466,530	\$ 23,466,530	\$ 1,320,104	\$ 21,797,514	\$ 348,912
Variance from Bond Revenue:	\$ 0.00					

Budget Comments:

Capital Improvement Program - Project Summary

One-Time Costs in (Year Completed) to open Facility:						
	Original Budget	Revisions	Revised Budget	Encumbrance	Expenditures	Remaining Budget
Arch. & Spclzd Eng. SPC OPER. INSTL. (112001)	\$ -	\$ 398,767	\$ 398,767		\$ 398,767	\$ -
Const. Budget GMP: INSTL. (912913)	\$ -	\$ 152,556	\$ 152,556		\$ 152,556	\$ -
FF&E: INSTL. (912913) - Workplace	\$ -	\$ 302,962	\$ 348,874		\$ 121,267	\$ 227,607
Spclzd. Eng. INSTL. (912913)	\$ -	\$ 1,175	\$ 1,175	\$ -	\$ 1,175	\$ -
Public Art 1%: INSTL. (912913)	\$ -	\$ 198,636	\$ 198,636	\$ -	\$ -	\$ 198,636
UNEMCUMBERED FF&E: INSTL. (912913)	\$ -	\$ 223,032	\$ 41,337	\$ -	\$ -	\$ 41,337
WELD. EQUIP. EQUIP DEPOT: INSTL. (912913)	\$ -	\$ 77,983	\$ 77,983		\$ 77,983	\$ -
WELD. EQUIP. GRAINGER: INSTL. (912913)	\$ -	\$ 832,920	\$ 832,920	\$ 17,804	\$ 815,116	\$ (0)
FF&E MTNs (932583)	\$ -	\$ 354,285	\$ 354,285	\$ 10,366	\$ 343,903	\$ 16
FF&E Unallocated SPC MTNs - 932584	\$ -	\$ 10,000	\$ 10,000			\$ 10,000
	\$ -	\$ -	\$ -			\$ -
WELD. EQUIP. GRAINGER: HEERF (932985)	\$ -	\$ 512,000	\$ 512,000		\$ 511,999	\$ 1
Total One-Time Budget:	\$ -	\$ 2,512,993	\$ 2,928,533	\$ 28,170	\$ 1,871,443	\$ 477,597
Variance from Other Revenues:	\$ 0.00					

Budget Comments:

CHANGE ORDER PROPOSAL

This change order (“Change Order”) to the Contract described herein is made and entered into between the **Alamo Community College District**, a political subdivision of the State of Texas (“Alamo Colleges District” or “Owner”) and Skanska (“Contractor” or “Construction Manager”) regarding the Saint Artemisia Bowden Building Capital Improvement Project (Project), which was agreed to as evidenced by the Guaranteed Maximum Price Amendment executed on October 14th 2022 with an original Guaranteed Maximum Price of \$12,141,110.43

This is Change Order No. 003
Date of this Changer Order is March 31, 2023

The original date for Substantial Completion was April 15, 2022, and Final Completion was May 15, 2022.

The original not-to exceed Guaranteed Maximum Price consisting of:

- | | | |
|----|--|--------------------------------|
| 1. | Stipulated amount for the Preconstruction Services Fee | <u>\$ 82,203.00</u> |
| 2. | Amount for the Construction Services including: | <u>\$ 12,031,907.43</u> |
| a. | A not-to exceed amount for the Cost of Work | <u>\$ 8,932,318.00</u> |
| b. | A not-to exceed amount for the General Conditions | <u>\$ 2,203,111.00</u> |
| c. | A not-to exceed amount Construction Phase Fee | <u>\$ 603,595.00</u> |
| d. | A lump sum amount of Construction Contingency | <u>\$ 268,855.00</u> |
| e. | A lump sum amount of Owner Contingency | <u>\$ 24,028.43</u> |
| 3. | TOTAL OF GMP LINE ITEMS 1 AND 2: | <u><u>\$ 12,141,110.43</u></u> |

This amount shall be the Guaranteed Maximum Price (GMP), which we hereby guarantee to the Owner shall not be exceeded.

The Construction Manager hereby submits to the Alamo Colleges District a request for a change in the Work, Contract Sum, Contract Time and/or Contract Documents accompanied by sufficient supporting data and information to permit the Architect to make a recommendation to Owner and to permit the Owner to make a decision. Owner reserves the right to request additional information to evaluate any request and recommends that all requests be prepared in a manner consistent with the District’s Guidelines for the Preparation of the Guaranteed Maximum Price Proposal.

All changes orders must include an updated Project Schedule, General Conditions, and Schedule of Values, as applicable.

Based on the request and the supporting documents, the contract is changed as follows:

1. Settlement of Gonzales Electric Audit Findings (\$ 54,611.50)
2. Final contract scope adjustment for SWPPP Contractor (\$ 3,800.00)
3. Reconciliation of General Conditions (\$ 85,339.26)
4. Reconciliation of Builders Risk (\$ 701.95)
5. Reconciliation of Subcontractor Default Insurance (\$ 4,302.78)
6. Reconciliation of Payment and Performance Bond (\$ 1,616.63)
7. Reconciliation of Contractor Controlled Insurance Program (\$ 16,295.24)
8. Reconciliation of Construction Manager's Fee (\$ 19,740.83)

The Contract is not changed to modify the scope of work.

The provisions of this Change Order shall (i) modify the terms of the Contract Documents, as herein specified; and (ii) shall prevail over any conflicting provisions of the Contract Documents, to the extent of such conflict, as of the date of this Change Order.

The Contract Time will not change.

The new not-to exceed Guaranteed Maximum Price consisting of:

- | | | |
|----|---|-------------------------|
| 1. | The new not-to exceed amount for Preconstruction Services Fee | <u>\$ 82,203.00</u> |
| 2. | The new not-to exceed amount for Construction Services include: | <u>\$ 11,872,499.24</u> |
| | a. The new not-to exceed amount for the Cost of Work | <u>\$ 9,175,498.36</u> |
| | b. The new not-to exceed amount for the General Conditions | <u>\$ 2,089,702.00</u> |
| | c. The new not-to exceed amount Construction Phase Fee | <u>\$ 607,298.88</u> |
| | d. The new not-to exceed amount of Construction Contingency | <u>\$ 0.00</u> |
| | e. The new not-to exceed amount of Owner Contingency | <u>\$ 0.00</u> |

Any of the unused contingencies shall accrue to the Owner

- | | | |
|----|--|--------------------------------|
| 3. | TOTAL of the NEW AMENDED GMP LINE ITEMS 1 AND 2: | <u><u>\$ 11,954,702.24</u></u> |
|----|--|--------------------------------|

This amount shall be the Guaranteed Maximum Price (GMP), which we hereby guarantee to the Owner shall not be exceeded.

By signing below, each party represents and acknowledges that they (i) have reviewed this instrument and its supporting data and (ii) are in agreement with the terms, conditions and requirements of this Change Order.

[Signature page to follow]

Accepted and Agreed to by:

Alamo Colleges District:

By: _____
Printed Name: [Dr. Diane Snyder]
Its: [Vice Chancellor, Finance & Administration]

Contractor:

By: _____
Printed Name: _____
Its: _____

District's Counsel, as to form only:

By: _____
Printed Name: _____
Its: _____

Architect:

By: _____
Printed Name: _____
Its: _____

Saint Artemisia Bowden Building Capital Improvement Project - Final Contract Reconciliation

Main Contract	CONTRACT RECONCILIATION		Notes
General Conditions	\$ 1,116,698.86	\$ -	
Builders Risk	\$ 15,793.69	\$ (416.31)	0.15% calculated on the Sum Total of the GMP.
SDI	\$ 101,842.22	\$ (3,206.78)	1.25% calculated on the sum of the Cost of Work, plus Contingencies
Payment & Performance Bond	\$ 87,124.00	\$ -	0.85% calculated on the Sum Total of the GMP
CCIP	\$ 213,073.77	\$ (11,238.23)	2.30% calculated on the sum of the Cost of Work plus, contingencies, and General Conditions (exlucding Buildres Risk, CCIP, SDI and P&P Bond).
Cost of Work	\$ 8,147,377.98	\$ (58,411.50)	Gonzales Audit Settlement (\$ 54,611.50) & Bwise Contract Reconile (\$ 3,800) Final Deductive Change
Owner Contingency	\$ -	\$ -	
Construction Contingency	\$ -	\$ -	
Allowances:	\$ -	\$ -	
Fee	\$ 534,879.75	\$ (10,638.96)	5.08% calculated on the Sum Total of the GMP
Pre-Construction Services	\$ 72,043.00	\$ -	
General Trades, Rough Carpentry, Misc. Accessories Labor - Skanska	\$ 240,295.58	\$ -	
SUBTOTAL:	\$ 10,529,128.85	\$ (83,911.78)	
PR 25: PO #C2220064			
General Conditions	\$ 503,039.74	\$ (85,339.26)	
Builders Risk	\$ 2,138.36	\$ (285.64)	0.15% calculated on the Sum Total of the GMP.
SDI	\$ 9,262.00	\$ (1,096.00)	1.25% calculated on the sum of the Cost of Work, plus Contingencies
Payment & Performance Bond	\$ 12,117.37	\$ (1,616.63)	0.85% calculated on the Sum Total of the GMP
CCIP	\$ 28,611.99	\$ (5,057.01)	2.30% calculated on the sum of the Cost of Work plus, contingencies, and General Conditions (exlucding Buildres Risk, CCIP, SDI and P&P Bond).
Cost of Work	\$ 740,959.80	\$ -	
Owner Contingency	\$ -	\$ -	
Construction Contingency	\$ -	\$ -	
Allowances:	\$ -	\$ -	
Fee	\$ 72,419.13	\$ (9,101.87)	5.08% calculated on the Sum Total of the GMP
Pre-Construction Services	\$ 10,160.00	\$ -	
General Trades, Rough Carpentry, Misc. Accessories Labor - Skanska	\$ 46,865.00	\$ -	
SUBTOTAL:	\$ 1,425,573.39	\$ (102,496.41)	
Contract Value:	\$ 11,954,702.24	\$ (186,408.19)	Final Savings to Owner



CHANGE ORDER

To: Gonzales Commercial Electric Central Texas	Date: 12/15/2022	
Address: 5235 Milwee St. Houston, TX 77092	Project: 3419033-000 - ACCD - St. Philip's College Bowden and Campus Center	
Subcontract/Purchase Order No.: 027	Budget Code Breakdown:	JDE Vendor No: 5369691
Change Order No.: 040	200.16000000.5020.001 -54,611.50	JDE Contract No 3154702

1. CHANGE IDENTIFICATION: The following changes are hereby made to the above-referenced Subcontract/Purchase Order:

Gonzales Audit Finding

Final Change Order

Final Change Order for the project. Upon execution of this Change Order all cost issues with this project have been resolved satisfactory to both parties.

CE # 191	200.16000000.5020.001	Electrical & Fire Alarm - Gonzalez Commerical Electric	\$(54,611.50)
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2. ADJUSTMENT TO SUBCONTRACT/PURCHASE ORDER AMOUNT: As consideration for the change(s) identified in Section 1, the Subcontract/Purchase Order Amount is (increased) (decreased) by:

FIFTY-FOUR THOUSAND SIX HUNDRED ELEVEN DOLLARS AND FIFTY CENTS	\$(54,611.50)
Original Subcontract/Purchase Order Amount:	\$1,307,394.00
Net of Previous Change Order No. 1 through No. 039	\$367,462.30
Subcontract/Purchase Order Amount before this Change Order:	\$1,674,856.30
The Amount of this Change Order:	\$(54,611.50)
Revised Subcontract/Purchase Order Amount:	\$1,620,244.80

IF NO ADJUSTMENT IS MADE, THE SUBCONTRACT/PURCHASE ORDER AMOUNT REMAINS UNCHANGED

3. ADJUSTMENT TO TIME FOR PERFORMANCE: In connection with the change(s) noted in Section 1, Subcontractor/Seller agrees that its time for performance under the Subcontract/Purchase Order will be adjusted as follows:

IF NO ADJUSTMENT IS MADE, THE SUBCONTRACT/SELLER'S TIME FOR PERFORMANCE REMAINS UNCHANGED

By executing this Change Order, Subcontractor/Seller attests that the Subcontract/Purchase Order adjustment provided herein is adequate and constitutes compensation in full for all costs, claims, markup, and expenses, direct or indirect, attributable to this or any other prior Change Orders. Subcontractor/Seller further attests that the Subcontract/Purchase Order Adjustment provided herein constitutes compensation in full for any delays, acceleration, or loss of efficiency encountered by Subcontractor in the performance of the Work through the date of this Change Order, and for the performance of this and any prior Change Orders by or before the date of Substantial Completion.

EXCEPT AS EXPRESSLY MODIFIED HEREIN, THE TERMS AND CONDITIONS OF THE SUBCONTRACT/PURCHASE ORDER REMAIN UNCHANGED

<p>Subcontractor/Seller: Gonzales Commercial Electric Central Texas</p> <p>DocuSigned By: <i>Mike Martin Jr.</i> February 20, 2023</p> <p>44F6D1C1289B417... (Signature) (Date) Mike Martin Jr. Project Manager (Printed Name) (Title)</p> <p><i>IF NOT SIGNED AND RETURNED WITHIN TEN (10) DAYS, THIS DOCUMENT IS SUBJECT TO CANCELLATION.</i></p>	<p>Contractor/Buyer: Skanska USA Building Inc.</p> <p>By: _____</p> <p>(Signature) (Date) Tom Hull Project Manager (Printed Name) (Title)</p>
--	--

Hull, Tom

From: Hampton, Lacy <lhampton14@alamo.edu>
Sent: Friday, February 10, 2023 1:13 PM
To: Sitzman, Keith; Hull, Tom
Cc: Vrba, Patrick F; Laughead, Ross; Debbie Townsend
Subject: Alamo Bowden - Gonzales Sub Change Order Review Rev1.xlsx

Importance: High

Keith/Tom,

Good afternoon.

After having our internal discussion, Alamo Colleges has decided to accept Gonzales offer to split the 109K in overcharges in the audit findings by Townsend.

Please let us know when you'll be able to submit the adjusted changes so we can work towards closing out this project.

Thanks in advance and please advise if there are any concerns or issues.



Mr. Lacy K. Hampton
Interim Associate Vice Chancellor
G.O. Bond Construction Improvement Program (CIP)
Alamo Colleges District
2222 N. Alamo | San Antonio, TX 78215
Cellphone: 210-800-1060
LHampton14@alamo.edu



Description	per Change Proposals			Estimated Actual				Audit Note
	Total Hrs Analysed	Weighted Average Rate	Labor Total	Revised Hours in Red	Estimated Actual - Revisions in Red	Labor Total	Difference	
Composite Crew	553	\$ 71.49	\$ 39,533	553	\$ 42.33	\$ 23,408	\$ 16,125	Calculated Rate
Composite Crew - CE 60	1,435	\$ 71.49	\$ 102,588	1435	\$ 47.41	\$ 68,033	\$ 34,555	Allowed 12% on CE 60
Composite Crew - CE 18	599	\$ 71.49	\$ 42,823	599	\$ 47.41	\$ 28,399	\$ 14,424	Allowed 12% on CE 18
Foreman	267	\$ 90.56	\$ 24,164	0	\$ -	\$ -	\$ 24,164	Included in Crew
Gen FM/Superintendent -	139	\$ 103.89	\$ 14,487	102	\$ 72.12	\$ 7,356	\$ 7,131	Allowed on CE 60 & 18
Project Manager	66	\$ 115.00	\$ 7,611	41	\$ 115.00	\$ 4,715	\$ 2,896	Allowed on CE 60 & 18
Labor Total	3,059		231,205	2,730		\$ 131,912	\$ 99,294	
Fee 10%			\$ 23,121			\$ 13,191	\$ 9,929	
Total (Labor plus Fee)			\$ 254,326			\$ 145,103	\$ 109,223	

ACCD/Gonzels Settlement for a 50/50 Split of findings. \$54,611.50

Certificate Of Completion

Envelope Id: F6FE1B6A93DD4ADCAF326AC9FB3B8E01	Status: Sent
Subject: SPC Bowden - Final Change Order - Audit Settlement.pdf	
Source Envelope:	
Document Pages: 3	Signatures: 1
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Tom Hull
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	4235 South Stream Boulevard
	Suite 200
	Charlotte, NC 28217
	tom.hull@skanska.com
	IP Address: 144.57.47.3

Record Tracking

Status: Original	Holder: Tom Hull	Location: DocuSign
2/16/2023 9:43:41 AM	tom.hull@skanska.com	

Signer Events

Mike Martin Jr.
mmartinjr@gonzalesce.com
Project Manager
Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:
Mike Martin Jr.
44F6D1C1289B417...
Signature Adoption: Pre-selected Style
Using IP Address: 108.84.75.107

Timestamp

Sent: 2/16/2023 9:48:36 AM
Viewed: 2/16/2023 9:53:52 AM
Signed: 2/20/2023 3:23:48 PM

Electronic Record and Signature Disclosure:
Accepted: 2/16/2023 9:53:52 AM
ID: 67112044-ac18-4932-98ea-834329ffc545

Tom Hull
tom.hull@skanska.com
Sr. Project Manager
Skanska USA Building Inc.
Security Level: Email, Account Authentication (None)

Sent: 2/20/2023 3:23:57 PM

Electronic Record and Signature Disclosure:
Accepted: 5/11/2022 2:31:46 PM
ID: c4f0cf49-23c5-4083-8dd2-db361196f974

In Process

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Bobby Gonzales
bobby@gonzalesce.com
V.P., Operations
Gonzales Electric
Security Level: Email, Account Authentication (None)

COPIED

Sent: 2/20/2023 3:23:52 PM
Viewed: 2/20/2023 3:57:22 PM

Electronic Record and Signature Disclosure:
Accepted: 8/17/2021 6:03:22 PM
ID: b3734dff-76b0-41e8-be97-370f661e844f

Carbon Copy Events	Status	Timestamp
<p>Chris Bensuk cbensuk@gonzalesce.com Project Manager Gonzales Commercial Electric Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 8/31/2022 6:25:09 AM ID: 2130dbad-b207-4502-9bab-f52ea58cc8e0</p>	COPIED	Sent: 2/20/2023 3:23:52 PM
<p>Justin Wallace justin.wallace@skanska.com Assistant Project Manager Skanska USA Building Inc. Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 7/8/2022 5:26:45 AM ID: 60893acd-e364-460b-9988-f38e3bcc3346</p>	COPIED	Sent: 2/20/2023 3:23:53 PM Viewed: 2/21/2023 7:04:22 AM
<p>Keith Sitzman keith.sitzman@skanska.com Vice President - Operations Manager Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 3/12/2023 6:41:09 AM ID: d49a1597-1f06-4033-ac2d-ea611a22ecfe</p>	COPIED	Sent: 2/20/2023 3:23:53 PM Viewed: 2/20/2023 3:53:00 PM
<p>Robert Gonzales robertg@gonzalesce.com President Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	COPIED	Sent: 2/20/2023 3:23:53 PM Viewed: 2/22/2023 7:49:19 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/16/2023 9:48:36 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

In Process

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Skanska USA Inc. (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Skanska USA Inc.:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: customer.service@skanska.com

To advise Skanska USA Inc. of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at customer.service@skanska.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Skanska USA Inc.

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to customer.service@skanska.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Skanska USA Inc.

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to customer.service@skanska.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Skanska USA Inc. as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Skanska USA Inc. during the course of your relationship with Skanska USA Inc..



CHANGE ORDER

To: B Wise Environmental Consulting, Inc.	Date: 03/07/2023	
Address:	Project: 3419033-000 - ACCD - St. Philip's College Bowden and Campus Center	
Subcontract/Purchase Order No.: 029	Budget Code Breakdown:	JDE Vendor No: 2318113
Change Order No.: 001	200.02370053.5020.001 -3,800.00	JDE Contract No 3161297

1. CHANGE IDENTIFICATION: The following changes are hereby made to the above-referenced Subcontract/Purchase Order:
Final Change Order

this is the Final Change Order for the project. Upon execution of this Change Order all cost issues with this project have been resolved satisfactory to both parties.

CE # 192	200.02370053.5020.001	SWPPP Narrative & Inspections - B Wise Environmental	\$(3,800.00)
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2. ADJUSTMENT TO SUBCONTRACT/PURCHASE ORDER AMOUNT: As consideration for the change(s) identified in Section 1, the Subcontract/Purchase Order Amount is (increased) (decreased) by:

THREE THOUSAND EIGHT HUNDRED DOLLARS AND ZERO CENTS	\$(3,800.00)
Original Subcontract/Purchase Order Amount:	\$5,900.00
Net of Previous Change Orders - None	\$0.00
Subcontract/Purchase Order Amount before this Change Order:	\$5,900.00
The Amount of this Change Order:	\$(3,800.00)
Revised Subcontract/Purchase Order Amount:	\$2,100.00

IF NO ADJUSTMENT IS MADE, THE SUBCONTRACT/PURCHASE ORDER AMOUNT REMAINS UNCHANGED

3. ADJUSTMENT TO TIME FOR PERFORMANCE: In connection with the change(s) noted in Section 1, Subcontractor/Seller agrees that its time for performance under the Subcontract/Purchase Order will be adjusted as follows:

IF NO ADJUSTMENT IS MADE, THE SUBCONTRACT/SELLER'S TIME FOR PERFORMANCE REMAINS UNCHANGED

By executing this Change Order, Subcontractor/Seller attests that the Subcontract/Purchase Order adjustment provided herein is adequate and constitutes compensation in full for all costs, claims, markup, and expenses, direct or indirect, attributable to this or any other prior Change Orders. Subcontractor/Seller further attests that the Subcontract/Purchase Order Adjustment provided herein constitutes compensation in full for any delays, acceleration, or loss of efficiency encountered by Subcontractor in the performance of the Work through the date of this Change Order, and for the performance of this and any prior Change Orders by or before the date of Substantial Completion.

EXCEPT AS EXPRESSLY MODIFIED HEREIN, THE TERMS AND CONDITIONS OF THE SUBCONTRACT/PURCHASE ORDER REMAIN UNCHANGED

<p>Subcontractor/Seller: B Wise Environmental Consulting, Inc. <small>DocuSigned by:</small></p> <p>By <u>Brandi Stark</u> March 8, 2023 <small>(Signature) (Date)</small></p> <p><u>Brandi Stark</u> President <small>(Printed Name) (Title)</small></p> <p><small>83E37DE23FAA437...</small></p>	<p>Contractor/Buyer: Skanska USA Building Inc. <small>DocuSigned by:</small></p> <p>By <u>Tom Hull</u> March 8, 2023 <small>(Signature) (Date)</small></p> <p><u>Tom Hull</u> Project Manager <small>(Printed Name) (Title)</small></p> <p><small>C8C7661214FB451...</small></p>
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IF NOT SIGNED AND RETURNED WITHIN TEN (10) DAYS, THIS DOCUMENT IS SUBJECT TO CANCELLATION

Certificate Of Completion

Envelope Id: 4449D9B7A9584CFB2CF2B83C46CCD6	Status: Completed
Subject: Complete with DocuSign: 029 - CO 001 - Final Change Order.pdf	
Source Envelope:	
Document Pages: 1	Signatures: 2
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Time Zone: (UTC-08:00) Pacific Time (US & Canada)	4235 South Stream Boulevard
	Suite 200
	Charlotte, NC 28217
	tom.hull@skanska.com
	IP Address: 144.57.47.0

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Brandi Stark
 bstark@bwiseenvironmental.com
 President
 Security Level: Email, Account Authentication (None)

Signature

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Tom Hull
 tom.hull@skanska.com
 Sr. Project Manager
 Skanska USA Building Inc.
 Security Level: Email, Account Authentication (None)

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Justin Wallace
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 Assistant Project Manager
 Skanska USA Building Inc.
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Lauren Bonta
Lauren.Bonta@skanska.com
Skanska USA Building Inc.
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Signing Complete	Security Checked	3/8/2023 11:17:27 AM
Completed	Security Checked	3/8/2023 11:17:28 AM

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Discussion and Possible Action on Amending the Guaranteed Maximum Price for the Alamo Colleges District – Palo Alto College (PAC) Physical Plant, Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with Bartlett Cocke General Contractors (CSP 18C-005)

Presented to the Board Acting as Committee of the Whole on May 9, 2023, and now presented to the Board for approval on May 16, 2023.

MINUTE ORDER

“The Board of Trustees hereby approves an amendment to decrease the Guaranteed Maximum Price by \$397,669.21, decreasing the amount to \$3,445,466.79 which was awarded to Construction Manager-at-Risk Bartlett Cocke General Contractors for the construction of the Alamo Colleges District – Palo Alto College (PAC) Physical Plant, Capital Improvement Project (CIP), subject to subsequent execution of GMP amendment acceptable to District counsel by Chancellor or delegate.

PURPOSE

To approve the amendment to decrease the Guaranteed Maximum Price by \$397,669.21, decreasing the amount to \$3,445,466.79, which was awarded to Construction Manager-at-Risk Bartlett Cocke General Contractors for the construction of the Alamo Colleges District – Palo Alto College (PAC) Physical Plant, Capital Improvement Project (CIP).

BACKGROUND

In February 27, 2018, the Board approved the purchase of Construction Manager-at-Risk Services for the District for the General Obligation Bond Projects. On January 19, 2021 the Board approved a GMP of \$3,843,136 (including contingency) with Construction Manager-at-Risk Bartlett Cocke General Contractors for this work. Bartlett Cocke General Contractors is able to provide \$397,669.21 of buyout savings from the project, via Change Order 2, which will be transferred to the Rio Grande Multipurpose Building.

PAC project	January 2021 GMP Award	May 2023 GMP (Savings)	Final GMP
Physical Plant	\$3,843,136	\$397,669.21	\$3,445,466.79
TOTALS	\$3,843,136	\$397,669.21	\$3,445,466.79

IMPLICATIONS

Financial: GMP \$3,445,466.79 of Total Project Cost of \$3,897,228

Strategic Objective: Goal I – Student Success; Goal III – Performance Excellence

SWMBE/HUB Participation: 40%

Employee Services:

ATTACHMENTS: Project Summary Sheet, Draft Deductive Change Order #02

Dr. Robert Garza
President, Palo Alto College

Lacy Hampton
Interim Associate Vice Chancellor
G.O. Bond Construction Improvement Program (CIP)

Diane E. Snyder, CPA, Ph.D.
Vice Chancellor for Finance & Administration

Dr. Mike Flores
Chancellor

Capital Improvement Program - Project Summary



General Information

Location/Campus:	Palo Alto College	Bond Tranche #:	3
Project Title:	Physical Plant Improvements	Target Completion:	7/21/2023
Project Type:	Improvements	Target Square Footage:	1,249
Project Manager:	Joe Martinez	Construction Manager:	Bartlett Cocke General Contractors
Architect/Engineer:	RVK	Furniture:	Nelson Interiors
Project Description:	As the campus expands and additional buildings are completed, the current physical plant capacity will not be sufficient to support the entire campus. This project includes the installation of additional chillers, cooling towers, electrical switchgear, piping, conduit, and wiring to support new buildings. Currently, the physical plant at Palo Alto College consist of the following buildings: Facilities Building, Fuel Storage, Vehicle Storage, and Facilities Ground Storage.		

Revenue Source	Projected Costs	% Overage	-12%
Gen. Oblig. Bonds	\$ 3,000,000	Current Estimated GMP:	\$ 3,445,467
G.O. Bond Transfers: NAT/GYM	\$ 500,000	Current Estimated FF&E Costs:	\$ 30,000
G.O. Bond Transfers: MultiPurpose	\$ 397,228	Current Estimated Soft Costs:	\$ 421,761
Institutional Budget 2019-2021	\$ -	Owner Provided Scope:	
Total Revenue:	\$ 3,897,228	Total Projected Costs:	\$ 3,897,228

Bond Funded Expenditure Budget

	Original Budget	Revisions	Revised Budget	Encumbrances	Expenditures	Remaining Budget
Construction Budget:	\$ 2,000,000	\$ 1,445,467	\$ 3,445,467		\$ 3,445,467	\$ -
Arch. & Eng.: RVK & BMB	\$ 200,000	\$ 103,920	\$ 303,920	\$ 13,342	\$ 290,578	\$ (0)
Const. Mtrls. Testing: Terracon & A	\$ 40,000	\$ (8,078)	\$ 31,922	\$ 1,912	\$ 24,520	\$ 5,490
Spclzd. Eng. Services: Command	\$ 20,000	\$ 7,230	\$ 27,230		\$ 25,000	\$ 2,230
Bldg Permit, Dev. Fee, LCP T	\$ 20,000	\$ (12,961)	\$ 7,039		\$ 7,039	\$ -
Public Art (1% of Construction)	\$ 20,000	\$ 18,431	\$ 38,431			\$ 38,431
F, F&E: Dice	\$ 700,000	\$ (670,000)	\$ 30,000		\$ 6,912	\$ 23,088
Soft Costs Estimates		\$ 13,219	\$ 13,219			\$ 13,219
Total Bond Funded Budget:	\$ 3,000,000	\$ 897,228	\$ 3,897,228	\$ 15,254	\$ 3,799,516	\$ 82,458
Variance from Bond Revenue:	\$ -					

Budget Comments:

One-Time Costs in (Year Completed) to open Facility:

	Original Budget	Revisions	Revised Budget	Encumbrance	Expenditures	Remaining Budget
Maintenance Tax Notes FF&E:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Costs:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total One-Time Budget:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Variance from Other Revenues:

191

Budget Comments:

CHANGE ORDER PROPOSAL

This change order (“Change Order”) to the Contract described herein is made and entered into between the **Alamo Community College District**, a political subdivision of the State of Texas (“Alamo Colleges District” or “Owner”), Bartlett Cocke General Contractors, L.L.C. (“Contractor” or “Construction Manager”) and, RVK, Inc. (“Architect”) regarding the Alamo Colleges District – Palo Alto College Physical Plant Improvements Capital Improvement Project (Project), which was agreed to as evidenced by the Guaranteed Maximum Price Amendment executed on February 23, 2021 with a Guaranteed Maximum Price of \$ 3,843,136 a Substantial Completion date of August 5, 2022 and a Final Completion date of September 4, 2022.

This is Change Order No. 002
 Date of this Changer Order is March 27, 2023

The original date for Substantial Completion was August 5, 2022 and Final Completion was September 4, 2022.

The original not-to exceed Guaranteed Maximum Price consisting of:

1.	Stipulated amount for the Preconstruction Services Fee	<u>\$ 11,436</u>
2.	Amount for the Construction Services including:	<u>\$ 3,831,700</u>
	a. A not-to exceed amount for the Cost of Work	<u>\$ 3,034,981</u>
	b. A not-to exceed amount for the General Conditions	<u>\$ 488,946</u>
	c. A not-to exceed amount Construction Phase Fee	<u>\$ 81,703</u>
	d. A lump sum amount of Construction Contingency	<u>\$ 113,035</u>
	e. A lump sum amount of Owner Contingency	<u>\$ 113,035</u>
3.	TOTAL OF GMP LINE ITEMS 1 AND 2:	<u>\$ 3,843,136</u>

This amount was the original not to exceed Guaranteed Maximum Price (GMP).

The Construction Manager hereby submits to the Alamo Colleges District a request for a change in the Work, Contract Sum, Contract Time and/or Contract Documents accompanied by sufficient supporting data and information to permit the Architect to make a recommendation to Owner and to permit the Owner to make a decision. Owner reserves the right to request additional information to evaluate any request and recommends that all requests be prepared in a manner consistent with the District’s Guidelines for the Preparation of the Guaranteed Maximum Price Proposal.

All changes orders must include an updated Project Schedule, General Conditions, and Schedule of Values, as applicable.

Based on the request and the supporting documents, the contract is changed as follows:

Reduction in overall contract value of (\$397,669.21) as savings returned to the owner. The final contract value shall be reduced to \$3,445,466.79 as detailed below. Final Pay Application is attached showing the savings and all excess funds and contingencies to be fully returned to the owner through this deductive change order to closeout and complete the project.

The changes to the Contract are based upon the following assumptions, specifications, drawings, or other conditions of the Contract:

1. _____; and
2. _____.

Notwithstanding anything to the contrary in the paragraph below or within the Architect's drawings, plans, specifications or other requirements (collectively, the Plans and Specifications"), the AIA 133-2009, as amended and the AIA 201-2007, as amended (Collectively, the "Agreements") signed by the Owner and Contractor shall control over any conflicting provisions in the Plans and Specifications. The Plans and Specifications impose requirements upon the Contractor that are in addition to the requirements in the Agreements. The Contractor shall seek written clarification from both the Owner and Architect as soon as it identifies any requirements or provisions in the Plans and Specifications that are (i) in conflict with the Agreements; (2) confusing; (3) ambiguous; or (3) unnecessarily duplicative.

The Contract is changed to modify the scope of work, which is set forth in detail in the documents attached hereto, incorporated herein or referenced herein. The Contractor must comply with these aforementioned plans, specifications, conditions and requirements as it relates to the Project and the modified scope of work. The provisions of this Change Order shall (i) modify the terms of the Contract Documents, as herein specified; and (ii) shall prevail over any conflicting provisions of the Contract Documents, to the extent of such conflict, as of the date of this Change Order.

The Contract Time will _____ by _____ days () of days and the new date for Substantial Completion is _____ and the new date for Final Completion is _____ as further reflected on the attached Project Schedule.

The new not-to exceed Guaranteed Maximum Price consisting of:

- | | | |
|----|---|------------------------|
| 1. | The new not-to exceed amount for Preconstruction Services Fee | <u>\$ 11,436.00</u> |
| 2. | The new not-to exceed amount for Construction Services include: | <u>\$ 3,434,030.79</u> |
| | a. The new not-to exceed amount for the Cost of Work | <u>\$ 2,943,988.85</u> |

- b. The new not-to exceed amount for the General Conditions \$ 408,338.94
- c. The new not-to exceed amount Construction Phase Fee \$ 81,703.00
- d. The new not-to exceed amount of Construction Contingency \$ 0.00
- e. The new not-to exceed amount of Owner Contingency \$ 0.00

Any of the unused contingencies shall accrue to the Owner

3. TOTAL of the NEW AMENDED GMP LINE ITEMS 1 AND 2: \$ 3,445,466.79

This amount shall be the new Guaranteed Maximum Price (GMP), which we hereby guarantee to the Owner shall not be exceeded.

By signing below, each party represents and acknowledges that they (i) have reviewed this instrument and its supporting data and (ii) are in agreement with the terms, conditions and requirements of this Change Order.

[Signature page to follow]

Accepted and Agreed to by:

Alamo Colleges District:

By: _____
 Printed Name: Dr. Diane Snyder
 Its: Vice Chancellor, Finance & Administration

Contractor:

By: _____
 Printed Name: _____
 Its: _____

District's Counsel, as to form only:

By: _____
 Printed Name: _____
 Its: _____

Architect:

By: _____
 Printed Name: _____
 Its: _____

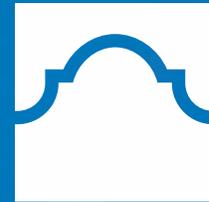
Discussion and Possible Action on Re-Adoption of Policy C.1.10 – Tax Abatements and Tax Increment Financing

Dr. Daphene Carson

Director of Ethics, Compliance & Policy

Lisa Mazure, MSA, CPA, CGFM

Associate Vice Chancellor for Finance & Fiscal Services



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DISTRICT



Malcolm Baldrige
National Quality Award

2018 Award Recipient



Board Policy

C.1.10 – Tax Abatements and Tax Increment Financing

- These Guidelines and Criteria are effective upon the date of their adoption and will remain in force for two years, at which time all reinvestment zones and tax abatement contracts created pursuant to its provisions will be reviewed by the College District to determine whether the goals have been achieved. Based on that review, the Guidelines and Criteria will be modified, renewed, or eliminated.

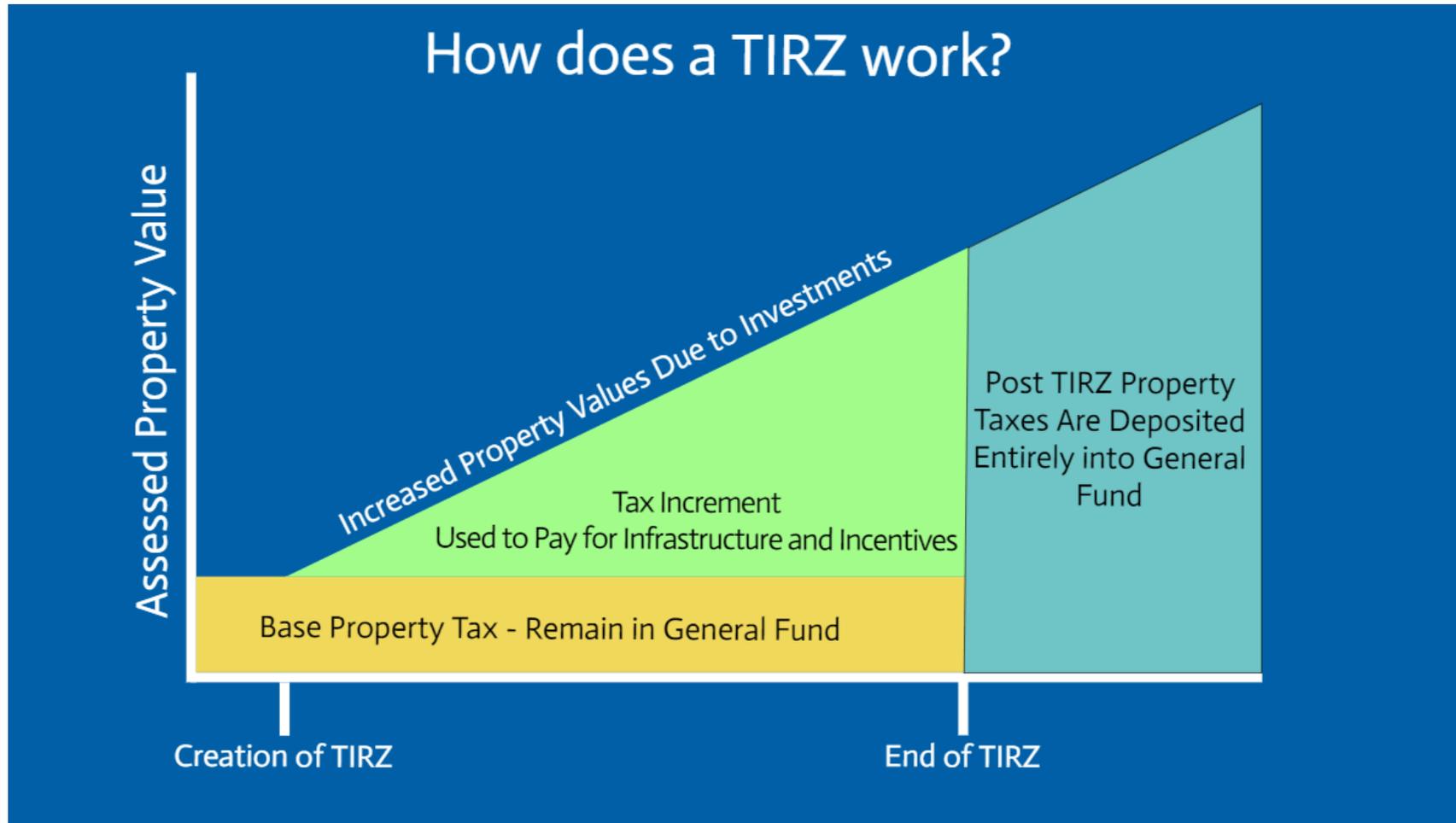


Agenda

- Background on Tax Increment Reinvestment Zones (TIRZ) and Alamo's participation
- Review the current Tax Increment Reinvestment Zones (TIRZ)
- Recommend Changes to Policy C.1.10



Tax Increment Reinvestment Zones



Background

The board first adopted the Tax Abatements and Tax Increment Financing policy August 18, 2009. The policy was last amended February 5, 2018.

Per State Statute, the Guidelines and Criteria are effective upon the date of their adoption and will remain in force for two years, at which time all reinvestment zones and tax abatement contracts created pursuant to its provisions will be reviewed by the College District to determine whether the goals have been achieved. Based on that review, the Guidelines and Criteria will be modified, renewed, or eliminated.

Review of Current TIRZs

There are currently 3 approved Tax Increment Reinvestment Zones

1. Stablewood Farms – Board Approved March 20, 2001. ACD's commitment ends September 30, 2025 with a maximum contribution of \$1,473,965. ACD has paid \$1,163,318.82 to date.
 - *172.9 acre development for single-family homes and multi-family housing units south of U.S. Highway 90 and west of Southwest Loop 410. Base value \$1,000,000 now \$64,457,798 - future tax collections upon TIRZ completion total approximately \$100,000 per year.*
2. Northeast Crossing – Board Approved April 16, 2002. ACD's commitment ends September 30, 2026 with a maximum contribution of \$3,305,261.14. ACD has paid \$2,383,097.16 to date.
 - *444 acre development for single-family homes outside Loop 410 and north of U.S. Highway 90. Base value \$1,488,700 now \$266,012,811- future tax collections upon TIRZ completion total approximately \$400,000 per year.*



Review of Current TIRZs

There are currently 3 approved Tax Increment Reinvestment Zones

1. Verano – Board Approved August 23, 2010. This TIRZ has no activity and it anticipated to not have activity, however the agreement does not end until September 30, 2037. The maximum amount of tax increment financing Alamo Colleges would have had under the agreement was \$15 million. No TIRZ has been paid.
 - *3,100 acres development for public infrastructure improvements in the southern section between SW Loop 410 and the Toyota Motor Manufacturing facility.*



Policy Changes

Recommended changes are presented in the redline attachment. Changes add:

- Clarifying language to indicate the Board's option to approve proposed abatements and increment financing, and
- Add Subpoint e. under Section 3 – Application to provide the requirements for a meeting and the associated public notice.

May Regular Board Meeting Action Item

Approval of Minute Order to Re-Adopt and revise policy C.1.10 Tax Abatements and Tax Increment Financing.



Thank you.



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of distinction

Discussion and Possible Action on Revision and Re-Adoption of Tax Abatements and Tax Increment Financing Policy C.1.10

Presented to the Board Acting as Committee of the Whole on May 9, 2023 and now presented to Board for approval on May 16, 2023.

MINUTE ORDER

"The Board has reviewed the Alamo Colleges Tax Abatements and Tax Increment Financing Policy C.1.10, and it re-adopts it as revised and presented in Attachment 1."

PURPOSE

Review for changes and re-adoption of the guidelines and criteria for tax abatements and tax increment financing.

BACKGROUND

The Board of Trustees of Alamo Colleges District adopted a Tax Abatements and Tax Increment Financing Policy in 2009. This must be reviewed and the guidelines and criteria for granting tax abatements under the Title 3, Subtitle B Section 312.002 (c) of the Texas Tax Code re-adopted every two years to empower the Board to grant tax abatements.

IMPLICATIONS

Financial: None

Strategic Objective: Goal III – Performance Excellence

Human Resources: None

ATTACHMENTS

Attachment 1: Current Policy C.1.10- redlined

Daphene Carson

May 4, 2023

Lisa Mazure

May 5, 2023

Dr. Daphene Carson
Director of Ethics, Compliance & Policy

Lisa L. Mazure, MSA, CPA
Associate Vice Chancellor for Finance
and Fiscal Services

Diane Snyder

May 5, 2023

Diane E. Snyder, CPA, Ph.D.
Vice Chancellor for Finance and Admin.

Dr. Mike Flores
Chancellor



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C.1.10 (Policy) Tax Abatements and Tax Increment Financing

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 8-18-09

~~Last Board Action: 8-18-09~~

~~Last Amendment: 5-16-232-5~~

Tax Abatement Agreements

The College District has elected to become eligible to participate in tax abatement agreements as permitted by Chapter 312 of the Texas Tax Code.

Guidelines and Criteria for Tax Abatement Agreements

Under the authority of the Tax Abatement Act (Section 312.001 et. seq. Texas Tax Code), the governing body of a taxing unit is eligible to enter into tax abatement agreements with property owners in an area designated a Reinvestment Zone or Enterprise Zone to exempt from taxes all or part of the increased value in the property on the condition that the owner makes specified improvements. ~~The governing body must~~This policy constitutes the adoption of guidelines and criteria for granting the abatements.

Section 1 - Definitions

- a. "*Abatement*" means the full or partial exemption from ad valorem taxes of certain real property in a reinvestment zone or enterprise zone designated for economic development purposes.
- b. "*Reinvestment Zone*" is an area where a municipality or Bexar County has decided to influence development patterns and attract major investments that will contribute to the development of the municipality or the county through the use of tax abatement for specified real property improvements, and has taken formal action to designate a specific area as such.
- c. "*Enterprise Zone*" means an area declared by the Texas Enterprise Zone Board to be eligible for the benefits of the Texas Enterprise Zone Act.
- d. "*Modernization*" means the replacement and updating of existing facilities which increases the productive input or output, updates the technology or substantially lowers the unit cost of operation. Modernization may result from the construction, alteration, or installation of buildings.
- e. "*Base Year Value*" means the assessed value of eligible property January 1, preceding the execution of the agreement, plus the agreed upon value of eligible property improvements made after January 1.
- f. "*Manufacturing Facility*" means buildings and structures, including fixed machinery and equipment, used or to be used for the mechanical or chemical transformation of materials or substances into new products. Establishments engaged in assembling component parts of manufactured products are also considered manufacturing.
- g. "*Biomedical/Biotech Research Facility*" means buildings and structures, including fixed machinery and equipment, used or to be used primarily for research on

C.1.10 (Policy) Tax Abatements and Tax Increment Financing

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 8-18-09

~~Last Board Action: 8-18-09~~

Last Amendment: 5-16-23~~2-5~~

experimentation to improve or develop new tangible goods or materials or to improve or develop the production process thereto.

- h. "*Regional Distribution Facility*" means buildings and structures, including fixed machinery and equipment, used or to be used primarily to receive, store, service, or distribute goods or materials where a majority of the goods or services are distributed to points at least 100 miles from any part of Bexar County.
- i. "*Regional Tourist Entertainment Facility*" means buildings and structures, including fixed machinery and equipment, used or to be used in providing amusement/entertainment through the admission of the general public where the majority of users are likely to stay in the City for more than one day and will, therefore, likely utilize local restaurants and hotel/motel accommodations.
- j. "*Other Basic Industry*" means buildings and structures, including fixed machinery and equipment, not elsewhere described, used or to be used for the production of products or services which result in the creation of new permanent full-time jobs and bring new wealth into the community.

Section 2 - Abatement Authorized

- a. *Authorized Facilities.* A facility may be eligible for abatement if it is a Manufacturing/Assembly Facility, Regional Distribution Facility, Regional Tourist Entertainment Facility, Biomedical/Biotech Research Facility, or Other Basic Industry and is located in a Reinvestment zone.
- b. *Creation of New Values.* Abatement may only be granted for the additional value of eligible real property improvements subject to such additional limitations as ~~the Alamo Community College District~~ ("the College District") may require. The College District shall not enter into an abatement agreement if (1) it finds that the application for Tax Abatement was filed after the commencement of construction, expansion, or modernization, or (2) it finds that the College District was not officially notified that construction, expansion, or modernization would commence on a given date.
- c. *New and Existing Facilities.* Abatement may be granted for new facilities for purposes of modernization or expansion.
- d. *Eligible Property.* Abatement may be extended to the value of buildings, structures, fixed machinery and equipment, site improvements, plus that office space and related fixed improvements necessary to the operation and administration of the facility.
- e. *Leased Facilities.* If a leased facility is granted abatement, the agreement may only be executed with the lessor. In such cases, lessor shall demonstrate binding

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contracts with the lessee to guarantee job creation. Said lease shall include the tax abatement agreement.

- f. *Value and Term of Abatement.* Abatement may be granted on a case-by-case basis at the sole discretion of the Board of Trustees of the College District. Abatement, if granted, will be effective with the January 1 valuation date immediately preceding the date of the execution of the agreement. If a modernization project includes facility replacement, the maximum abated value shall be the value of the new unit(s) less the value of the old unit(s). The percent of value to be abated (which ranges from 0 percent to 100 percent) is based on the capital cost of the project improvements OR the number of new permanent jobs created and sustained in each year of the abatement period. ~~As The Board decide as~~ an additional incentive ~~to create jobs, those that~~ projects that initially create jobs that fall into the 50 to 75 percent Abatement range ~~would~~will be entitled to increase their percent abatement as new jobs are added. For example, a project that initially creates 60 permanent jobs is eligible for 50% tax abatement. In the second year of the abatement period, sixteen (16) additional jobs are added. The abatement ~~will~~could then increase to 75% and so on as jobs are created. Conversely, if jobs are reduced, the percent abatement ~~will~~would also be adjusted. The term of the standard abatement can be up to six years:

Schedule I: STANDARD SIX-YEAR ABATEMENT

Percent Abatement	Capital Cost of the Project "Improvements"	OR	No. of New Permanent Jobs Created & Sustained In Each Year of Abatement
0%	\$0-\$2,200,000		0-50
50%	\$2,200,001-\$3,400,000		51-75
75%	\$3,400,001-\$4,500,000		76-100
100%	Over \$4,500,000		Over 100

Special ten (10) year tax abatement allowances are ~~applicable to~~permissible for projects if the project, in addition to meeting the criteria in Schedule I, also meets one of the following criteria:

1. If the project is located in a State-approved Enterprise Zone, the term of the abatement can be up to ten (10) years.
2. If initial total project costs are greater than \$50,000,000 (Fifty Million), the term of the abatement can be up to ten years.

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3. If the project is located in an area designated by the municipality or county as eligible for tax abatements longer than the standard six-year term, the abatement, when granted, will be for the duration of the agreement by the entity which designated the area as a Reinvestment Zone.
- g. *Economic Qualification.* In order to be eligible and receive tax abatement, the planned improvement:
1. must be located in an area designated by the municipality or the county as a reinvestment zone under Section 312 of the Texas Tax Code, or in an enterprise zone as designated by the State;
 2. must be reasonably expected to increase the appraised value of the improved property according to Section 2(f);
 3. must be expected to increase employment based on the number of permanent jobs created and sustained in each year of the abatement as per Section 2(f);
 4. should not be expected to solely or primarily have the effect of merely transferring existing employment from one part of the College District to another without demonstration of increased future investment (Dollars or Jobs) or unusual circumstances whereby without such a move employment is likely to be reduced; AND,
 5. must be necessary because capacity cannot be provided efficiently utilizing existing improved property when reasonable allowance is made for necessary improvements or relevant governmental actions.
- h. *Taxability.* From the execution of the abatement to the end of the agreement period taxes shall be payable as follows:
1. the base year value of existing eligible property as determined each year shall be fully taxable; AND,
 2. the additional value of new eligible property shall be taxable in the manner described in Section 2(f), Subsections 1, 2, and 3.

Section 3 - Application

- a. Any present or potential owner of taxable property in the College District may request tax abatement by filing an Application for Tax Abatement with the Chancellor of the College District.
- b. The application shall consist of a completed application form accompanied by: a general description of the new improvements to be undertaken; a descriptive list of the improvements for which an abatement is requested; the proposed participation of other local taxing units; the estimated amount of abatement; and,

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a time schedule for undertaking and completing the proposed improvements. In the case of modernization, a statement of the assessed value of the facility, separately stated for real and personal property, shall be given for the tax year immediately preceding the application. The application form may require such financial and other information as the Chancellor deems appropriate for evaluating the financial capacity and other factors of the applicant.

- c. ~~Should~~ Upon approval by the Chancellor ~~decide to recommend a tax abatement, - consideration of~~ a ~~draft~~ tax abatement agreement will be presented to the Board of Trustees ~~for consideration and possible approval.~~
- d. In order to enter into a tax abatement agreement, the College District must find that the terms of the proposed agreement meet these Guidelines and criteria and that:
 1. there will be no substantial long-term adverse effect on the provision of the College District's tax base; AND,
 2. the planned use of the property will not constitute a hazard to public safety, health, or morals. As a matter of policy, the Board of Trustees explicitly states that tax abatement is not applicable to projects wherein the primary purpose of the business is serving alcoholic beverages or where nudity is involved.
- e. In addition to any other requirement of law, the public notice of a meeting at which the governing body of a municipality or other taxing unit will consider the approval of a tax abatement agreement with a property owner must contain:
 1. The name of the property owner and the name of the applicant for the tax abatement agreement;
 2. The name and location of the reinvestment zone in which the property subject to the agreement is located;
 3. A general description of the nature of the improvements or repairs included in the agreement; and
 4. The estimated cost of the improvements or repairs.

The notice of a meeting required by this section must be given in the manner required by Government Code Chapter 551, except that the notice must be provided at least 30 days before the scheduled time of the meeting.

Section 4 - Agreement

- a. After approval, the College District shall formally pass a resolution and execute an agreement with the owner of the facility which shall include:
 1. estimated value to be abated and the base year value;
 2. the commencement date and the termination date of abatement;
 3. the proposed use of the facility, nature of construction, time schedule, map, property description, and improvement list as provided in C.1.10.F,

5 of

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Application for Tax Abatement;

4. contractual obligations in the event of default, violation of terms or conditions, delinquent taxes, recapture, administration and assignment, or other provisions that may be required for uniformity or state law;
5. amount of investment and average number of jobs involved;
6. percent to be abated as provided for in Section 2.

~~Such agreement shall normally be executed within 60 days after the applicant has forwarded all necessary information and documentation to the Chancellor.~~

Section 5 - Recapture

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- a. In the event that the facility is completed and begins producing product or service, but subsequently discontinues producing product or service for any reason excepting fire, explosion, or other casualty or accident or natural disaster for a period of one year during the abatement period, then the agreement shall terminate and so shall the abatement of the taxes for the calendar year during which the facility no longer produces. The taxes otherwise abated for that calendar year shall be paid to the College District within sixty days from the date of termination.
- b. Should the College District determine that the company or individual is in default according to the terms and conditions of its agreement, College District shall notify the company or individual in writing at the address stated in the agreement, and if such is not cured within sixty (60) days from the date of such notice ("Cure Period"), then the agreement may be terminated.
- c. In the event that the company or individual (1) allows its ad valorem taxes owed College District to become delinquent and fails to timely and properly follow the legal procedures for their protest and/or contest; (2) violates any of the terms and conditions of the abatement agreement and fails to cure during the Cure Period; (3) is in default with any other City sponsored program sponsored by any other local tax abating entity; (4) decides to relocate the company to a location outside of the designated reinvestment zone; or (5) ceases operation, the agreement then may be terminated and all taxes previously abated by virtue of the agreement will be recaptured and paid within sixty (60) days of termination.

Section 6 - Administration

- a. The Chief Appraiser of the Bexar Appraisal District shall annually determine an assessment of the real and personal property comprising the reinvestment zone. Each year, the company or individual receiving abatement shall furnish the Chief Appraiser with such information as may be necessary for the abatement. Once value has been established, the Chief Appraiser shall notify the affected jurisdictions which levy taxes of the amount of the assessment.
- b. The agreement shall stipulate the employees and/or designated representatives of the College District who will have access to the reinvestment zone during the term of the abatement to inspect the facility to determine if the terms and conditions of the agreement are being met. All inspections will be made only after the giving of twenty-four (24) hours prior notice and will only be conducted in such manner as to not unreasonably interfere with the construction and/or operation of the facility.
- c. Upon completion of construction, the Chancellor or the Chancellor's designee shall annually evaluate each facility receiving abatement to ensure compliance

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with the agreement and report possible violations of the contract and agreement to the Board of Trustees.

Section 7 - Assignment

Tax abatement agreements may be assigned to a new owner only with College District Board of Trustees' approval.

Section 8 - Sunset Provision

These Guidelines and Criteria are effective upon the date of their adoption and will remain in force for two years, at which time all reinvestment zones and tax abatement contracts created pursuant to its provisions will be reviewed by the College District to determine whether the goals have been achieved. Based on that review, the Guidelines and Criteria will be modified, renewed, or eliminated.

Tax Increment Financing

Requests to the Board for College District participation in Tax Increment Financing projects (TIFs) shall be submitted in writing by the taxing entity requesting College District participation (the sponsoring entity). The request, including all supporting documentation, shall be included in the packet distributed to Board members prior to the next regular Board meeting. Within 15 days after receipt of such request, the College District shall designate a representative to meet with TIF representatives, but there shall be no obligation to participate in the TIF unless and until the Board consents to participation. The designee shall be the Board Member representing the district in which the TIF will be located (or that Board Member's staff designee), unless the Board designates another representative.

The College District will not normally participate in TIFs for the following reasons:

1. Education and training of students, rather than land development and redevelopment, is the College District's mission;
2. New construction programs associated with TIFs may result in an increased number of students for the colleges; however, they will not provide the increased tax base to support the increased college workload, resulting in the present taxpayers' underwriting of the cost of the additional students; and
3. The College District's role in economic development of the municipalities and the County is to provide a high-quality trained and educated workforce, and property tax is one of the College District's primary resources for accomplishing the College District's mission.

Should the Board decide to consider participation in a TIF, the following criteria, among others, shall be used to determine whether to participate. The proposed TIF need not

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meet all of the criteria, but the Board shall consider all of the criteria, among others, when determining whether or not the College District shall participate:

1. Whether the proposed TIF will be used for the primary purpose of encouraging community development or revitalization within any municipality within Bexar County.
2. Whether the written request for participation includes a project location map, showing the location of the proposed project and the proximity of the proposed project to schools, libraries, parks and health facilities and places upon the map (plat) a depiction of the TIF improvements thereon as a condition of College District participation.
3. The economic and social effect the TIF will have on the area contained within the boundaries of zone and the economic and social effect upon surrounding property, which shall include a cost benefits analysis for the College District.
4. The participation level of other taxing entities.
5. Whether the TIF agreement provides for an administrative fee to the College District as determined by the College District to cover its expenses for collecting and remitting the tax proceeds to the TIF.
6. Whether any College District capital projects may be leveraged (or furthered) by the TIF.
7. Whether there is a potential to affect future College District expansion.
8. Whether the TIF is in an area identified by the sponsoring entity as an area targeted for reinvestment.
9. Whether there are a substantial number of vacant/abandoned or substandard commercial or residential structures to be improved by the TIF.
10. Whether there exists declining property values in the vicinity of and to be addressed by the TIF.

College District participation in TIFs (other than TIF agreements in existence before the adoption of this policy) shall be at a level of not more than 50%, and for a period of not more than 15 years.

Should the Board approve College District participation in a TIF, all of the conditions upon which the Board approves the TIF shall be incorporated in a written contract with the sponsoring entity.

Conflicts of Interest

Property within a reinvestment zone that is owned or leased by a Board Member is excluded from property tax abatement or tax increment financing.

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Form C.1.10.F Application for Tax Abatement

Legal Reference - TACC Policy Reference Manual

CAI(LEGAL) - Appropriations and Revenue Sources: Ad Valorem Taxes

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Tax Abatement Agreements

The College District has elected to become eligible to participate in tax abatement agreements as permitted by Chapter 312 of the Texas Tax Code.

Guidelines and Criteria for Tax Abatement Agreements

Under the authority of the Tax Abatement Act (Section 312.001 et. seq. Texas Tax Code), the governing body of a taxing unit is eligible to enter into tax abatement agreements with property owners in an area designated a Reinvestment Zone or Enterprise Zone to exempt from taxes all or part of the increased value in the property on the condition that the owner makes specified improvements. ~~The governing body must~~ This policy constitutes the adoption of guidelines and criteria for granting the abatements.

Section 1 - Definitions

- a. "*Abatement*" means the full or partial exemption from ad valorem taxes of certain real property in a reinvestment zone or enterprise zone designated for economic development purposes.
- b. "*Reinvestment Zone*" is an area where a municipality or Bexar County has decided to influence development patterns and attract major investments that will contribute to the development of the municipality or the county through the use of tax abatement for specified real property improvements, and has taken formal action to designate a specific area as such.
- c. "*Enterprise Zone*" means an area declared by the Texas Enterprise Zone Board to be eligible for the benefits of the Texas Enterprise Zone Act.
- d. "*Modernization*" means the replacement and updating of existing facilities which increases the productive input or output, updates the technology or substantially lowers the unit cost of operation. Modernization may result from the construction, alteration, or installation of buildings.
- e. "*Base Year Value*" means the assessed value of eligible property January 1, preceding the execution of the agreement, plus the agreed upon value of eligible property improvements made after January 1.
- f. "*Manufacturing Facility*" means buildings and structures, including fixed machinery and equipment, used or to be used for the mechanical or chemical transformation of materials or substances into new products. Establishments engaged in assembling component parts of manufactured products are also considered manufacturing.
- g. "*Biomedical/Biotech Research Facility*" means buildings and structures, including fixed machinery and equipment, used or to be used primarily for research on

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experimentation to improve or develop new tangible goods or materials or to improve or develop the production process thereto.

- h. "*Regional Distribution Facility*" means buildings and structures, including fixed machinery and equipment, used or to be used primarily to receive, store, service, or distribute goods or materials where a majority of the goods or services are distributed to points at least 100 miles from any part of Bexar County.
- i. "*Regional Tourist Entertainment Facility*" means buildings and structures, including fixed machinery and equipment, used or to be used in providing amusement/entertainment through the admission of the general public where the majority of users are likely to stay in the City for more than one day and will, therefore, likely utilize local restaurants and hotel/motel accommodations.
- j. "*Other Basic Industry*" means buildings and structures, including fixed machinery and equipment, not elsewhere described, used or to be used for the production of products or services which result in the creation of new permanent full-time jobs and bring new wealth into the community.

Section 2 - Abatement Authorized

- a. *Authorized Facilities.* A facility may be eligible for abatement if it is a Manufacturing/Assembly Facility, Regional Distribution Facility, Regional Tourist Entertainment Facility, Biomedical/Biotech Research Facility, or Other Basic Industry and is located in a Reinvestment zone.
- b. *Creation of New Values.* Abatement may only be granted for the additional value of eligible real property improvements subject to such **additional** limitations ~~as the Alamo Community College District ("the College District")~~ may require. The College District shall not enter into an abatement agreement if (1) it finds that the application for Tax Abatement was filed after the commencement of construction, expansion, or modernization, or (2) it finds that the College District was not officially notified that construction, expansion, or modernization would commence on a given date.
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contracts with the lessee to guarantee job creation. Said lease shall include the tax abatement agreement.

- f. *Value and Term of Abatement.* Abatement may be granted on a case-by-case basis at the sole discretion of the Board of Trustees of the College District. Abatement, if granted, will be effective with the January 1 valuation date immediately preceding the date of the execution of the agreement. If a modernization project includes facility replacement, the maximum abated value shall be the value of the new unit(s) less the value of the old unit(s). The percent of value to be abated (which ranges from 0 percent to 100 percent) is based on the capital cost of the project improvements OR the number of new permanent jobs created and sustained in each year of the abatement period. As The Board decide as an additional incentive ~~to create jobs, those that~~ projects that initially create jobs that fall into the 50 to 75 percent Abatement range ~~would~~will be entitled to increase their percent abatement as new jobs are added. For example, a project that initially creates 60 permanent jobs is eligible for 50% tax abatement. In the second year of the abatement period, sixteen (16) additional jobs are added. The abatement ~~will~~could then increase to 75% and so on as jobs are created. Conversely, if jobs are reduced, the percent abatement ~~will~~would also be adjusted. The term of the standard abatement can be up to six years:

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3. If the project is located in an area designated by the municipality or county as eligible for tax abatements longer than the standard six-year term, the abatement, when granted, will be for the duration of the agreement by the entity which designated the area as a Reinvestment Zone.
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 2. must be reasonably expected to increase the appraised value of the improved property according to Section 2(f);
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 4. should not be expected to solely or primarily have the effect of merely transferring existing employment from one part of the College District to another without demonstration of increased future investment (Dollars or Jobs) or unusual circumstances whereby without such a move employment is likely to be reduced; AND,
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Section 3 - Application

- a. Any present or potential owner of taxable property in the College District may request tax abatement by filing an Application for Tax Abatement with the Chancellor of the College District.
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a time schedule for undertaking and completing the proposed improvements. In the case of modernization, a statement of the assessed value of the facility, separately stated for real and personal property, shall be given for the tax year immediately preceding the application. The application form may require such financial and other information as the Chancellor deems appropriate for evaluating the financial capacity and other factors of the applicant.

- c. ~~Should~~Upon approval by the Chancellor decide to recommend a tax abatement, consideration of a draft tax abatement agreement will be presented to the Board of Trustees for consideration and possible approval.
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 1. there will be no substantial long-term adverse effect on the provision of the College District's tax base; AND,
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The notice of a meeting required by this section must be given in the manner required by Government Code Chapter 551, except that the notice must be provided at least 30 days before the scheduled time of the meeting.

Section 4 - Agreement

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~~Such agreement shall normally be executed within 60 days after the applicant has forwarded all necessary information and documentation to the Chancellor.~~

Section 5 - Recapture

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- a. In the event that the facility is completed and begins producing product or service, but subsequently discontinues producing product or service for any reason excepting fire, explosion, or other casualty or accident or natural disaster for a period of one year during the abatement period, then the agreement shall terminate and so shall the abatement of the taxes for the calendar year during which the facility no longer produces. The taxes otherwise abated for that calendar year shall be paid to the College District within sixty days from the date of termination.
- b. Should the College District determine that the company or individual is in default according to the terms and conditions of its agreement, College District shall notify the company or individual in writing at the address stated in the agreement, and if such is not cured within sixty (60) days from the date of such notice ("Cure Period"), then the agreement may be terminated.
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These Guidelines and Criteria are effective upon the date of their adoption and will remain in force for two years, at which time all reinvestment zones and tax abatement contracts created pursuant to its provisions will be reviewed by the College District to determine whether the goals have been achieved. Based on that review, the Guidelines and Criteria will be modified, renewed, or eliminated.

Tax Increment Financing

Requests to the Board for College District participation in Tax Increment Financing projects (TIFs) shall be submitted in writing by the taxing entity requesting College District participation (the sponsoring entity). The request, including all supporting documentation, shall be included in the packet distributed to Board members prior to the next regular Board meeting. Within 15 days after receipt of such request, the College District shall designate a representative to meet with TIF representatives, but there shall be no obligation to participate in the TIF unless and until the Board consents to participation. The designee shall be the Board Member representing the district in which the TIF will be located (or that Board Member's staff designee), unless the Board designates another representative.

The College District will not normally participate in TIFs for the following reasons:

1. Education and training of students, rather than land development and redevelopment, is the College District's mission;
2. New construction programs associated with TIFs may result in an increased number of students for the colleges; however, they will not provide the increased tax base to support the increased college workload, resulting in the present taxpayers' underwriting of the cost of the additional students; and
3. The College District's role in economic development of the municipalities and the County is to provide a high-quality trained and educated workforce, and property tax is one of the College District's primary resources for accomplishing the College District's mission.

Should the Board decide to consider participation in a TIF, the following criteria, among others, shall be used to determine whether to participate. The proposed TIF need not

C.1.10 (Policy) Tax Abatements and Tax Increment Financing

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meet all of the criteria, but the Board shall consider all of the criteria, among others, when determining whether or not the College District shall participate:

1. Whether the proposed TIF will be used for the primary purpose of encouraging community development or revitalization within any municipality within Bexar County.
2. Whether the written request for participation includes a project location map, showing the location of the proposed project and the proximity of the proposed project to schools, libraries, parks and health facilities and places upon the map (plat) a depiction of the TIF improvements thereon as a condition of College District participation.
3. The economic and social effect the TIF will have on the area contained within the boundaries of zone and the economic and social effect upon surrounding property, which shall include a cost benefits analysis for the College District.
4. The participation level of other taxing entities.
5. Whether the TIF agreement provides for an administrative fee to the College District as determined by the College District to cover its expenses for collecting and remitting the tax proceeds to the TIF.
6. Whether any College District capital projects may be leveraged (or furthered) by the TIF.
7. Whether there is a potential to affect future College District expansion.
8. Whether the TIF is in an area identified by the sponsoring entity as an area targeted for reinvestment.
9. Whether there are a substantial number of vacant/abandoned or substandard commercial or residential structures to be improved by the TIF.
10. Whether there exists declining property values in the vicinity of and to be addressed by the TIF.

College District participation in TIFs (other than TIF agreements in existence before the adoption of this policy) shall be at a level of not more than 50%, and for a period of not more than 15 years.

Should the Board approve College District participation in a TIF, all of the conditions upon which the Board approves the TIF shall be incorporated in a written contract with the sponsoring entity.

Conflicts of Interest

Property within a reinvestment zone that is owned or leased by a Board Member is excluded from property tax abatement or tax increment financing.

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Form [C.1.10.F](#) Application for Tax Abatement

Legal Reference - TACC Policy Reference Manual

CAI(LEGAL) - Appropriations and Revenue Sources: Ad Valorem Taxes