



# MEETING OF THE BOARD OF TRUSTEES MEETING AS A COMMITTEE OF THE WHOLE

TUESDAY, DECEMBER 6, 2022  
6:00 PM

Alamo Colleges District  
Multipurpose Conference Center/Board Room  
2222 N. Alamo St.  
San Antonio, TX 78215

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES OF THE ALAMO COMMUNITY COLLEGE DISTRICT WILL BE HELD AT THE PHYSICAL LOCATION REFERENCED ABOVE ON TUESDAY, DECEMBER 6, 2022. FEWER THAN A QUORUM OF TRUSTEES MAY ATTEND REMOTELY BY VIDEOCONFERENCE AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.127. THE COMMITTEE OF THE WHOLE MEETING OF THE BOARD WILL CONVENE IN OPEN SESSION AT 6:00 PM.

This Meeting as a Committee of the Whole of the Board of Trustees, being held for the reasons listed below, is authorized in accordance with the Texas Government Code, §§ 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Chancellor. Executive Session, if required, is authorized by Chapter 551 and will be conducted prior to the conclusion of the meeting. If it is decided during the course of the meeting that discussion of any item listed on the agenda should be held in Executive Session, the Committee will convene in Executive Session in accordance with Tex. Govt. Code §§ 551.071 - 551.094. In order to vote on items discussed in Executive Session, the Board of Trustees must take action in the open portion of the meeting on items discussed in the Executive Session. The Committee will consider, discuss, and take appropriate action regarding the following items:

## AGENDA

- 1. **CALL TO ORDER**
- 2. **CERTIFICATION AND POSTING OF NOTICE**
- 3. **ROLL CALL**
- 4. **PLEDGE OF ALLEGIANCE**
- 5. **CITIZENS TO BE HEARD**
  - 5.A. Registration: 5:00 PM - 5:55 PM
- 6. **CHAIR'S REPORT - Roberto Zarate**
  - 6.A. Community Outreach: NVC Veterans Center; Gallery of Hope, NLC Veterans Center; SAC Veterans Memorial; NISOD; ACCT Leadership Conference; Female Voices of the Tap Pilam; 32nd Annual Red Dot Recognition; PAC Ozuna 25th Anniversary; Noche de Amistad Annual Gala
  - 6.B. DSO Facility Branding/Designation Presentation  
**Presenter:** Kristy Wyatt

6.C. Discussion and Possible Action on Naming of Alamo Colleges District Property

**Presenter:** Gloria Ray

7. **STUDENT SUCCESS COMMITTEE**, *Anna U. Bustamante, Chair*

7.A. Student District Council

**Presenter:** Raivyn Rosas

7.B. Northwest Vista College Four Disciplines of Execution (4DX) Report & Wildly Important Goal Presentation

**Presenter:** Abreetta Bonner and Gary Bowling

7.C. AlamoPROMISE Overview

**Presenter:** Stephanie Vasquez

7.D. Discussion and Possible Action to Authorize the Chancellor or his Designee to Negotiate and Execute an Interlocal Agreement with the City of San Antonio Reflecting a City Contribution to the AlamoPROMISE Program.

**Presenter:** Stephanie Vasquez

7.E. Discussion and Possible Action to Expand the High Schools and Programs Targeted for Recruitment into the AlamoPROMISE Program During Fiscal Year 2023 (FY23)

**Presenter:** Stephanie Vasquez

8. **WORKFORCE DEVELOPMENT COMMITTEE**, *Dr. Gene Sprague, Chair*

8.A. Workforce Development Committee Report

**Presenter:** Xavier Urrutia

8.B. Discussion and Possible Action on the Approval of Northeast Lakeview College Associate of Applied Science Degree in Construction Management

**Presenter:** Will Fanning

8.C. Discussion and Possible Action on the Approval of Palo Alto College Associate of Applied Science Degree in Welder/Welding Technologists

**Presenter:** Patrick Lee

9. **LEGISLATIVE COMMITTEE**, *Joe Alderete, Chair*

9.A. 2023 Legislative Agenda

**Presenter:** Priscilla Camacho

9.B. Discussion and Possible Action on Adoption of the 2023 Legislative Agenda

**Presenter:** Priscilla Camacho

10. **AUDIT, BUDGET AND FINANCE COMMITTEE**, *Dr. Yvonne Katz, Chair*

10.A. Budget Amendment Overview

**Presenter:** Shayne West

10.B. Discussion and Possible Action on Acceptance of FY2022-2023 Budget: Amendment No. 2

**Presenter:** Shayne West

10.C. Discussion and Possible Action on Acceptance of FY2022-2023 Budget: Amendment No. 3

**Presenter:** Shayne West

10.D. Discussion and Possible Action on 2022 Tax Roll

**Presenter:** Lisa Mazure

10.E. Discussion and Possible Action on Increasing the Authorized Annual Spend for Contracts Providing for the Purchase of Commercial Lines of Insurance

**Presenter:** Mr. Gary O'Bar

10.F. **CONSENT AGENDA FISCAL SERVICES REPORTS**

10.F.1) Discussion and Possible Action on Monthly Contracts Report

10.F.2) Discussion and Possible Action on Monthly Grants and Contracts Report

10.F.3) Discussion and Possible Action on Approval of Construction Reports

10.F.4) Capital Improvement Program (CIP) Executive Summary

10.F.5) Discussion and Possible Action on Approval of Financial Reports

10.F.6) Discussion and Possible Action on Approval of Monthly Report on Cooperative Purchases in Excess of \$100,000

**11. BUILDING, GROUNDS AND SITES SELECTION COMMITTEE, Gloria Ray, Chair**

11.A. Discussion and Possible Action on Guaranteed Maximum Price (GMP) for Alamo Colleges District Northwest Vista College Veterans Center (CSP 18C-005)

**Presenter:** Greg McClure and Debi Gaitan

11.B. Discussion and Possible Action on Guaranteed Maximum Price (GMP) for Alamo Colleges District San Antonio College Empowerment Center (CSP 18C-005)

**Presenter:** Greg McClure and Dr. Franc Solis

11.C. Discussion and Possible Action for the Purchase of Construction Services for the Information Technology Data Center Resiliency Upgrade at San Antonio College

**Presenter:** Greg McClure and Dr. Tom Cleary

11.D. Discussion and Possible Action for the Purchase of Construction Services for Electrical System Improvements

**Presenter:** Greg McClure

11.E. Discussion and Possible Action on the Purchase of Plumbing and Pipefitting Maintenance & Repair Services

**Presenter:** Mr. Gary O'Bar

**12. POLICY AND LONG-RANGE PLANNING COMMITTEE, Dr. Lorraine Pulido, Chair**

12.A. Discussion and Possible Action on amending Policy C.1.3 Regarding Grant Applications

**Presenter:** Ross Laughead

12.B. Discussion and Possible Action on Policy F.2.4 Student Financial Aid

**Presenter:** Dr. Harold Whitis

**13. EXECUTIVE SESSION**

13.A. The Committee of the Whole may go into Executive Session to deliberate on any item referenced in this agenda for open session or executive session based on the following potential exceptions under the Act.

13.B. Pursuant to §551.071, Texas Government Code, the Committee of the Whole may consult with its attorneys to seek their advice on matter(s) in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

13.C. Pursuant to §551.074, Texas Government Code, the Committee of the Whole may deliberate the appointment, employment, evaluation, reassignment, duties, performance of duties, discipline, or dismissal of a public officer or employee(s), including, without limitation, the Chancellor.

13.D. Any action on these matters will be taken in Open Session.

**13.E. RECONVENE OPEN MEETING**

13.E.1) Discussion and Possible Action on Items Discussed in Executive Session.

**14. ADJOURNMENT**

POSTED AT THE  
ALAMO COMMUNITY COLLEGE DISTRICT  
2222 N. Alamo St.; San Antonio, TX 78215 at  
POSTED AT 5:30 PM ON THIS 2ND DAY OF DECEMBER 2022

This meeting site is wheelchair accessible. The accessible entrance is located at the side entrance of Multipurpose Conference Center/Board (Building D). Accessible parking spaces are located in front of Building C, located in the parking lot that faces N. Alamo Street. Auxiliary aids and services are

available upon request (interpreters for the hearing impaired must be requested twenty-four hours prior to the meeting) by contacting the Board of Trustees Office at [dst-board@alamo.edu](mailto:dst-board@alamo.edu).

“The following notices apply to this meeting.

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

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Dr. Mike Flores  
Chancellor

### **B.8.1 (Policy) Board Meetings**

Responsible Department: Office of the Chancellor, Legal Services

Board Adoption: 8-18-09

Last Amended: 8-20-19

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#### **Transacting Business**

Official Board action shall be taken only in a manner, and at meetings, complying with the Texas Open Meetings Act (Texas Government Code Chapter 551). The affirmative vote of a majority of all Board members shall be required to transact business (see Texas Government Code 311.013). Each action of the Board supported by the majority is binding on the whole Board (see Texas Government Code 130.082(d)).

Problems presented to the Board require the collection and presentation of data pertinent to the solution of said problems. Only when such data have been considered and the Board has had ample opportunity to discuss the problem fully, should a decision be reached.

#### **Minutes**

Board action shall be carefully recorded by the Board Liaison or designee; when approved, these minutes shall serve as the legal record of official Board actions. The transcribed minutes of all meetings shall be approved by vote of the Board and signed by the Board Liaison or designee.

#### **Certified Agenda**

A certified agenda shall be kept of each and any “executive” or other closed session of the Board or any Committee, and the Presiding Officer shall certify that same is a true and correct reflection of matters therein deliberated. Such certified agenda shall include an announcement by the Presiding Officer of the times of commencement and conclusion of such closed session. No person shall divulge to any person the certified agenda of any closed session under penalty of law (see Texas Government Code 551.146), or the substance of matters discussed in closed session, other than internally to the extent appropriate to carry out their assigned duties, other than pursuant to lawful authority.

#### **Location**

Unless otherwise provided in the agenda for a meeting, Board meetings, including meetings of the Board as a Committee of the Whole, shall be held at the Multipurpose Conference Center/Board Room of the District Services Organization building located at 2222 N. Alamo St.

#### **Date and Time**

Regular voting meetings of the Board shall normally be held on the third Tuesday of each month, excepting only June and November. Meetings of the Board as a Committee of the Whole shall precede voting meetings and shall normally be held on the second Tuesday of each month. The Board shall convene in public at 6:00 p.m. At meetings of the Board meeting as a Committee of the Whole, the Board may discuss issues and proposals on the agenda, but may not take any voting action or pass any minute orders or resolutions, but may request changes in proposed minute orders or resolutions to be brought to the Board at a regular voting meeting.

### **B.8.1 (Policy) Board Meetings**

Responsible Department: Office of the Chancellor, Legal Services

Board Adoption: 8-18-09

Last Amended: 8-20-19

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The Board may adjourn into a closed executive session conducted in accordance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, and other state law, and shall reconvene in open session to address the remaining items on the agenda.

When necessary, the Board Chairperson may change the date or time of a regular meeting, *e.g.*, to accommodate Trustee conference attendance, College District holidays or an inability to gain a quorum. Anticipated conflicts will be resolved and an annual schedule published in advance. In the case of any differently scheduled regular meeting or of any special meeting, Trustees shall be contacted by the Board Liaison to determine their availability to attend. The posted agenda for that meeting shall reflect the changed date or time.

#### **Special Meetings**

The Chairperson of the Board may call special meetings of the Board at the Chairperson's discretion and shall do so if requested by three Trustees, provided that the date selected should enable most Trustees to attend, although in cases of acute need the availability of a simple quorum on the date selected shall suffice.

#### **Notice and Agenda**

Prior to each Board meeting including meetings of the Board as a Committee of the Whole, the Chancellor, at the direction of the Chairperson or acting Chairperson of the Board, shall prepare and post an agenda at least 72 hours prior to the meeting commencement and furnish a copy of same to each Trustee for his/her guidance and information at or about the time of the posting.

The Chancellor or designee is charged to determine and submit all agenda items. However, the Chairperson or any three Trustees can place an item on the Board agenda by submitting it, in writing, to the Chancellor, at least ten working days prior to the meeting. If such inclusion is opposed by the Administration, the proposer may have the issue reviewed by the Board Chairperson for a final determination following the Chairperson's consultation with the Chancellor. If the Board Chairperson overrules the Chancellor, then the Board shall consider whether it wishes for that category of agenda item to be included in future agendas thereafter at its next regular meeting.

Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, as provided by law.

The order of business for all Board meetings, including meetings of the Board as a Committee of the Whole, shall be as set out in the posted agenda. At the meeting, the order in which agenda items are taken may be changed by the Chairperson.

#### **Meeting Procedures**

The Board shall observe the parliamentary procedures as found in *Robert's Rules of Order, Newly Revised*, except as otherwise provided in Board procedural rules or by law. Procedural rules may be suspended at any meeting by majority vote of the members present.

A trustee's motion and trustee's second shall be recorded by name along with results of the vote. A Call for Vote is required on items pertaining to the Tax Rate and the Tax Assessment Roll.

### **B.8.1 (Policy) Board Meetings**

Responsible Department: Office of the Chancellor, Legal Services

Board Adoption: 8-18-09

Last Amended: 8-20-19

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#### **Consent Agenda**

When the agenda is prepared, the Board Chairperson in consultation with the Chancellor shall determine items, if any, that qualify to be placed on the consent agenda. A consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

#### **Discussion**

Discussions shall be addressed to the Chairperson of the Board and then the entire membership. Discussion shall be directed solely to the business currently under deliberation, and the Board Chairperson shall halt discussion that does not apply to the business before the Board.

The Board Chairperson shall also halt discussion if the Board has agreed to a time limitation for discussion of an item, and that time limit has expired. Aside from these limitations, the Chairperson shall not interfere with debate so long as members wish to address themselves to an item under consideration.

#### **Public Participation**

Audience participation at a Board meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless recognized by the presiding officer.

The Board shall allot a portion of all Board and Board Committee meetings to hear persons who desire to make comments to the Board. Persons who wish to speak to the Board must sign up with the presiding officer or designee before the meeting begins and indicate the topics about which they wish to speak and whether they wish to speak when the agenda item to which their comments pertain is heard, or rather under a general public comment agenda item preceding non-ceremonial, non-honorific agenda items, during which speakers wishing to comment on a matter not reflected in any specific agenda item will be heard. The Chair shall determine the order of public comment and Board deliberation for each agenda item. The Board may react to public comments only during a specific agenda item due to requirements of law. The Chair shall not permit debate between speakers and Trustees, but may at discretion permit a single speaker a brief follow-up comment. No more than one hour shall be devoted to public comment at any single meeting, except that a majority of the Board may vote to expand or restrict this limit. The Chair may solicit a vote of a majority of the Board to further reduce time otherwise allotted to speakers to accommodate this limit.

No presentation shall exceed three (3) minutes unless the time is increased by majority vote of the Board. If ten (10) or more persons sign up to comment on a specific item, each such speaker may be limited to two (2) minutes by majority vote of the Board. The Board may use translation equipment in a manner that allows the Board to hear translated public testimony simultaneously.

### **B.8.1 (Policy) Board Meetings**

Responsible Department: Office of the Chancellor, Legal Services

Board Adoption: 8-18-09

Last Amended: 8-20-19

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If a speaker needs a translator and the College District is not providing simultaneous translation equipment, the time limit upon that speaker's comments shall be doubled in order to ensure that the non-English speaker receives the same opportunity to address the Board as English-speakers.

Only persons recognized by the Board Chairperson may speak. A person's right to address the Board may be withdrawn if the person (1) uses abusive, indecent, profane or vulgar language or gestures, or language likely to incite a breach of the peace: (2) engages in a personal, verbal attack on any person, including a Board member or employee of the College District, (3) becomes boisterous or makes unreasonable noise, or (4) engages in conduct likely to prevent, interfere with, or otherwise obstruct a lawfully called meeting,. The Board Chairperson will give such a person one warning to stop the misconduct, and if the misconduct continues, the Board Chairperson may revoke the right to speak, order the person removed, or both. If the Chairperson does not enforce these requirements, any Board member may move for enforcement, and an affirmative vote by the majority will result in enforcement.

None of the above restrictions shall prevent the Board from consulting with personnel who may have information germane to the matters under consideration.

Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the posted agenda.

The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy and procedure. If not, the person shall be referred to Procedure [B.8.1.1](#) to seek resolution. The Board Chairperson shall not allow employee or student complaints at Citizens to Be Heard without determining that the speaker has exhausted available administrative remedies.

Should student or faculty groups wish to interact with the Board regarding substantive issues already worked with the Administration, or should Trustees seek their input, the Board Chairperson, after consultation with the Chancellor, may schedule a brief special Board meeting before the commencement of a regular Board meeting, or an agenda item for a Board retreat, from time to time for that purpose.

It is a criminal offense for a person, with intent to prevent or disrupt a lawful meeting, to substantially obstruct or interfere with the ordinary conduct of a meeting by physical action or verbal utterance and thereby curtail the exercise of others' First Amendment rights. The Board shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any person continues to disrupt the meeting by his/her words or actions, the presiding officer may request assistance from law enforcement officials to have the person removed from the meeting.

A summary of the above information will be explained by the Board Chair at each Board and Board Committee meeting or otherwise made available to attendees.

### **B.8.1 (Policy) Board Meetings**

Responsible Department: Office of the Chancellor, Legal Services

Board Adoption: 8-18-09

Last Amended: 8-20-19

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#### **Guest Broadcasting/Taping/Recording**

The Board encourages the press, the media, and all interested individuals to attend Board meetings and to videotape or record all or any part of the open proceedings. To this end, the College District and its staff shall seek to facilitate all reasonable requests related to videotaping or recording activities. In accomplishing these goals, the Board does not intend to prevent or unreasonably impair camera coverage or tape recording; however, persons using a tape recorder, video camera, or other means of sonic or visual reproduction shall abide by the following rules:

1. All equipment that requires setting up must be assembled at least 15 minutes prior to the start of the meeting.
2. No strobes, flash lighting, or other bright lights that would impair the conduct of the meeting shall be used, unless approval has been obtained from the presiding officer before the meeting.
3. The Board proceedings shall not be interrupted for the purpose of accommodating any individual's camera coverage or tape recording. Any interviews during the meeting shall be conducted outside of the meeting chamber.
4. The presiding officer at the meeting may stop the sonic or visual reproduction if the individual operating the equipment or the equipment is being disruptive or in any way interfering with the orderly conduct of the Board meeting.
5. Stationary equipment that requires setting up shall not be taken down during the course of the meeting, but may be removed during a recess or after the meeting is over.
6. No tape recorder or video camera shall be allowed in a closed session, except as may be authorized by the Board.

The following additional rules shall apply to Board meetings held at College District facilities:

1. Once a meeting has started, no one shall be permitted to operate a tape recorder, video camera, or any other means of sonic or video reproduction in the center aisle of the meeting room.
2. Once the meeting has started, no tape recorder, video camera or other means of sonic or visual reproduction shall be operated from the door behind the podium.
3. No tape recorder, video camera, or other means of sonic or visual reproduction shall be operated from the podium.

*Legal Reference - TACC Policy Reference Manual*

BD(LEGAL) - Board Meetings

BDA(LEGAL) - Board Meetings: Closed Meetings

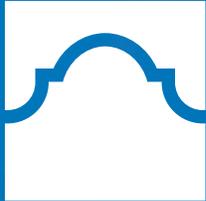
BDB(LEGAL) - Board Meetings: Public Participation

SACSCOC – Section 2 – Core Requirements, 2.2 Board Meetings

# DSO Facility Branding/Designation

Kristi Wyatt

Associate Vice Chancellor of  
Communications & Engagement



ALAMO  
COLLEGES  
DISTRICT



Malcolm Baldrige  
National Quality Award  
2018 Award Recipient



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COLLEGE  
OF DISTINCTION

# 2222 North Alamo – District Support Operations

July 2019 - District Support Operations employees moved into 2222 N. Alamo from sites across the city.

March 2020 - COVID-19 forced remote work and the “cultural creation” of the DSO building was delayed.

Fall 2022 – DSO Communications conducted focus groups and received staff and faculty input on a brand designation for 2222 N. Alamo



# Alamo Colleges Shows Off New District Headquarters in Government Hill

by **Emily Donaldson**  
July 11, 2019



CONSTRUCTION BEGINS ON  
NEW ALAMO COLLEGES  
DISTRICT SUPPORT OPERATIONS  
BUILDING



NEWS // LOCAL

## Alamo Colleges staff settles into new million headquarters

Brooke LaMantia, Staff writer

July 10, 2019 | Updated: July 11, 2019 3:27 p.m.



# ORGANIZATIONAL NAMES

## Local:

- Valero Energy Corporate Headquarters
- H-E-B - Arsenal
- Whataburger Home Office
- USAA Home Office
- Rackspace - The Castle

## Other:

- Googleplex
- Amazon Biodomes
- Nike World Headquarters
- Apple's Spaceship
- Lego HQ
- Dropbox HQ
- Bumble - The Beehive



# Focus Group and Survey Findings

# Focus Group and Survey Findings

Focus groups and feedback was solicited from DSO Staff Senate, DSO and College faculty, staff and students.

- When discussing this building's purpose and potential for future programming, participants:
  - Encouraged an infusion of college culture at the site including: **student activities, collaborative events and more.**
  - Encouraged more community activities such as **food drives, health fairs, arts and music events** all in collaboration, with colleges, the city and other organizations.

# STAKEHOLDER FEED

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- Alamo Colleges District Off Broadway
- ACD Headquarters
- ACD Support Central

# RECOMMENDATIONS

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1. Alamo Colleges District Off Broadway
2. Alamo Colleges District Success & Support Center



# Future Cultural and Designation Opportunities

- Style Guide for Designation
- Heritage Tree Dedication
- Building Plaque
- Mason's Cornerstone Ceremony
- Collaborative Events



## Actions for Discussion:

- Rebranding and designation of the building at 2222 N. Alamo to Alamo Colleges District Off Broadway or Alamo Colleges District Success & Support Center.

Thank you.



ALAMO  
COLLEGES  
DISTRICT

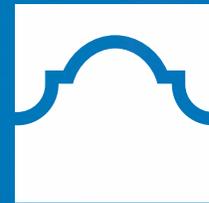


Malcolm Baldrige  
National Quality Award  
2018 Award Recipient

Achieving the Dream  
LEADER COLLEGE  
OF DISTINCTION

# Discussion and Possible Action on Naming of Alamo Colleges District Property: Board and Community Room

Gloria Ray  
Trustee



ALAMO  
COLLEGES  
DISTRICT



Malcolm Baldrige  
National Quality Award  
2018 Award Recipient





**Recommendation:  
Dr. Bruce Leslie Board and Community  
Room**

# ROOM NAMING CONSIDERATION

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## Board & Community Room

In accordance with Board Policy C.2.3, recommendation to name the board and community room to honor the service of Chancellor Emeritus, Dr. Bruce Leslie.

His eleven years of service to the Alamo Colleges District was marked by improved student outcomes and the honor of the Malcolm Baldrige National Quality Award.

# Actions for Consideration:

- Discussion and Possible Action on Naming of Alamo Colleges Property
  - Naming of Alamo Colleges Boardroom to Dr. Bruce Leslie Board and Community Room

Thank you.



ALAMO  
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DISTRICT



Malcolm Baldrige  
National Quality Award  
2018 Award Recipient

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LEADER COLLEGE  
OF DISTINCTION

## **Discussion and Possible Action on Naming of Alamo Colleges District Property**

Presented to the Board Acting as Committee of the Whole, on December 6, 2022, and now presented to the Board for approval on December 13, 2022.

### **MINUTE ORDER**

**“The Board of Trustees hereby approves the naming of the Multipurpose Room/Board Room located within the 2222 N. Alamo building to the “Dr. Bruce Leslie Board and Community Room” in honor of Dr. Bruce Leslie.”**

### **PURPOSE**

To honor the contributions and legacy of Chancellor Emeritus, Dr. Bruce Leslie.

### **BACKGROUND**

The recommended naming of this space is in accordance with Board Policy C.2.3. to provide recognition of Chancellor Emeritus, Dr. Bruce Leslie for his eleven years of service to the Alamo Colleges District marked by improved student outcomes and the honor of the Malcolm Baldrige National Quality Award. Additionally, to redesignate the space to include its designation as a community space.

### **IMPLICATIONS:**

<b>Financial:</b>	None
<b>Strategic Objective:</b>	Performance Excellence, Leadership and Student Success
<b>Employee Services:</b>	None

**ATTACHMENTS:** Presentation, Policy C.2.3. Form

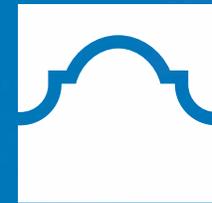
Dr. Mike Flores \_\_\_\_\_ Date  
Chancellor

# Student District Council Updates

## 2022-2023

**Raivyn Rosas**

Student District Council Chair



ALAMO  
COLLEGES  
DISTRICT

November 2, 2022



Malcolm Baldrige  
National Quality Award  
2018 Award Recipient

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OF DISTINCTION

## Board Policies in Support of Charges

- F.6.1. Student Success
  - Focus on gaps reflected in the data and determine/employ modifications of our key strategies to improve equity outcomes.
  - The Student Experience

## Charges to the Chancellor

- Support Equity-Mindedness
  - Support equitable educational outcomes for all students with a focus on limited-income students and students with children.
- Improve Collaboration and Teamwork
  - Increase at all levels in support of the student success agenda

# Student District Council

## About Us

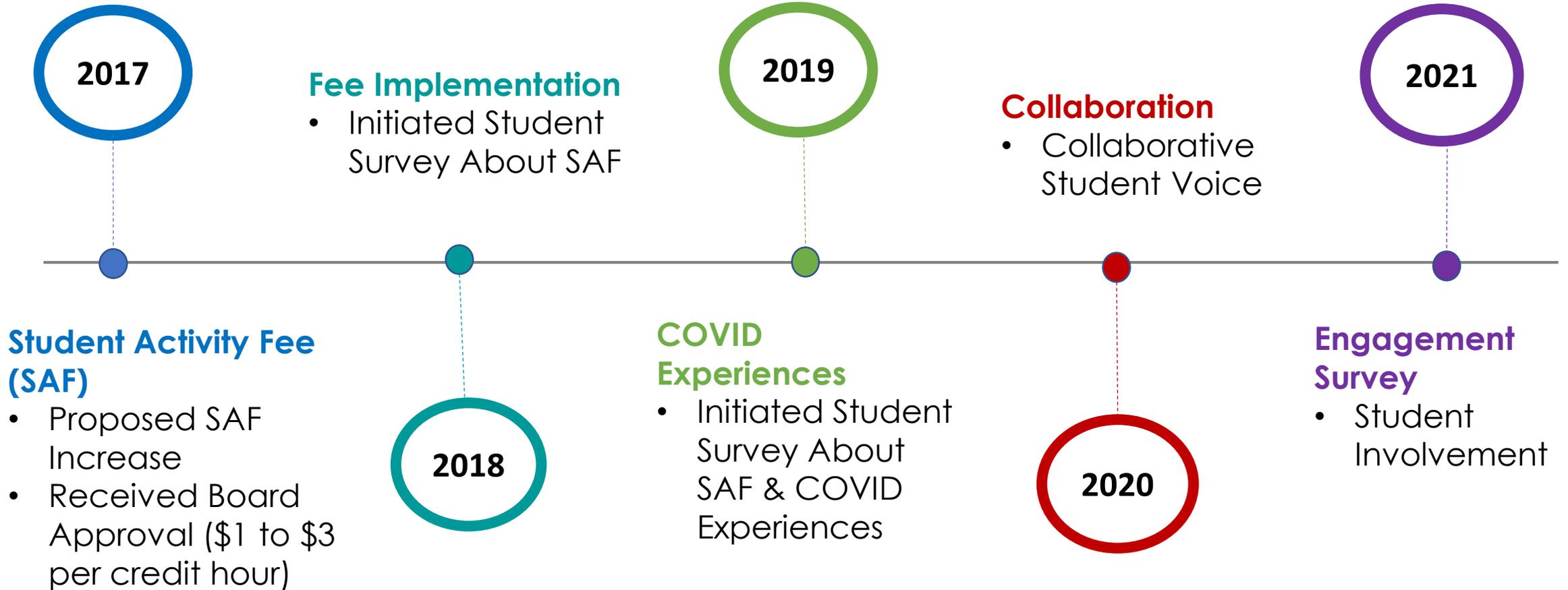
A district-wide representative council for the student governments and leadership of the five Alamo Colleges.

## Mission Statement

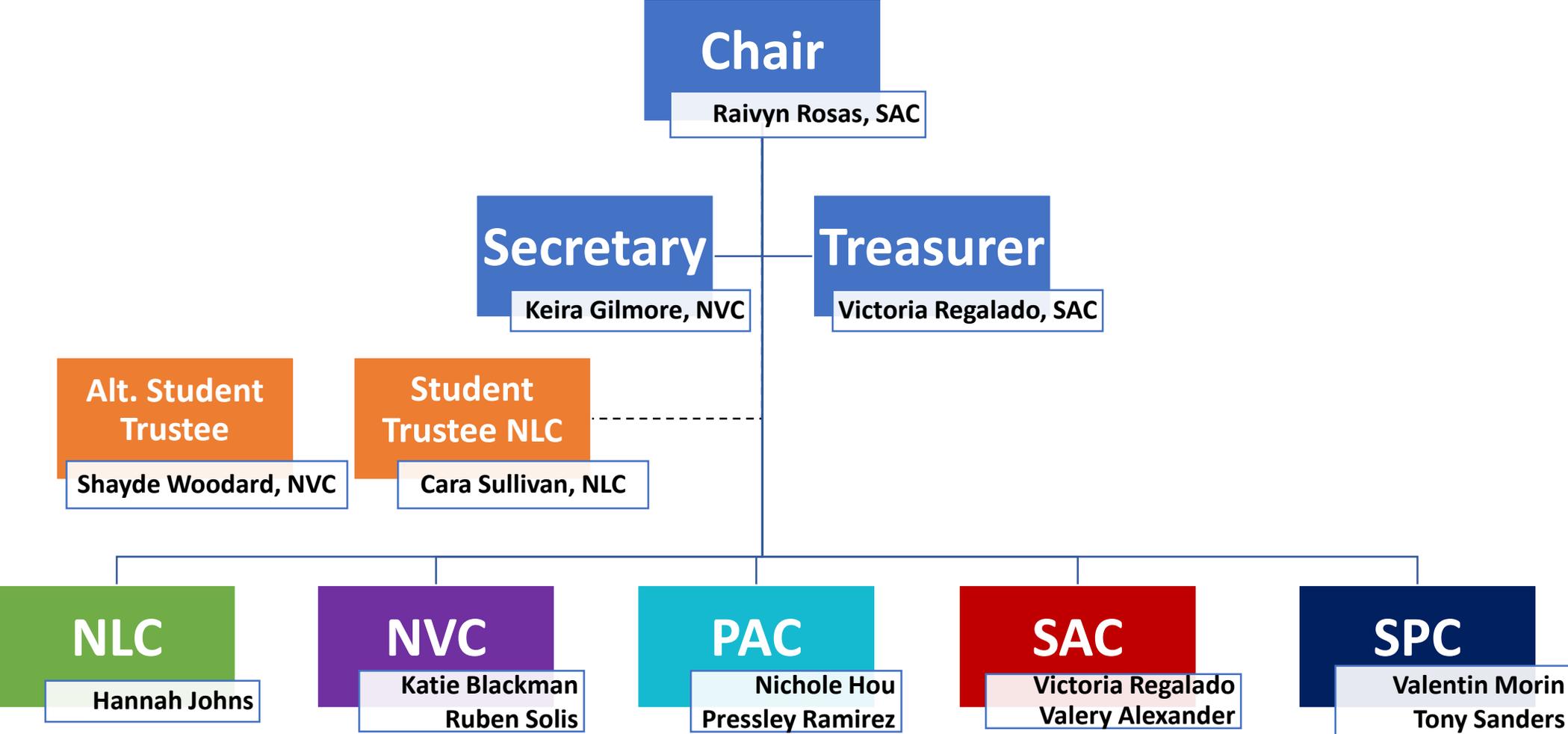
To identify and address student concerns, issues, and recommend solutions.



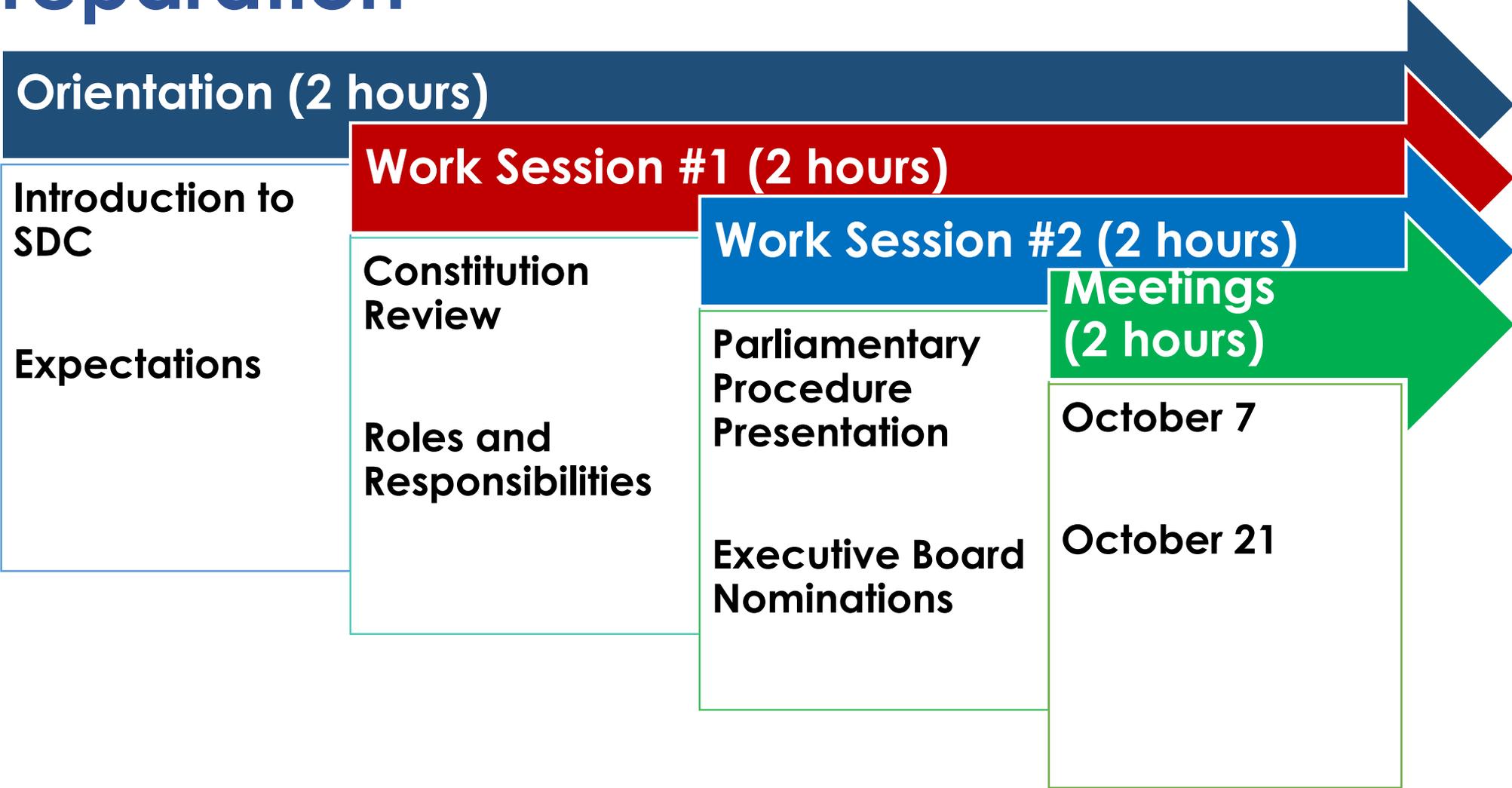
# Student District Council Accomplishments



# Student District Council Organizational Structure



# Student District Council Preparation



# Student District Council

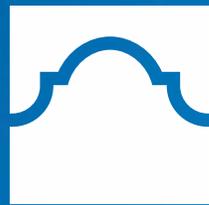
## Next Steps

Confirm 2022-2023 Goal(s)

- Disaggregate Continuing Student Data to Explore Gaps
- Awareness of Alamo Colleges Programs to Middle/High School Students
- Communication and Awareness of Resources and Services



Thank you.



ALAMO  
COLLEGES  
DISTRICT



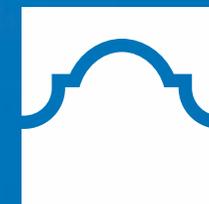
# 4DX Highlights – Registration Ready Campaign

**Gary Bowling**

Director, Student Success

**Abreetta Bonner**

Team Lead, Career Experience



ALAMO  
COLLEGES  
DISTRICT



# Wildly Important Goal

## Wildly Important Goal for Spring 22

- Increase spring outreach to students from 0 to 1100 from 7 February to 20 May.

## Lead Measure

- Increase registration ready outreach to SDEV, Students with Disabilities Office, Veterans Centers and Career/Experiential Learning students. Goal of outreaching to 75 students per week.

# Strategies/Outreach Efforts

- Outreach to students to assist with them being registration ready day one of the following term time-ticketing registration dates. The campaign culminates with a registration lab.

## Audience

- Current NVC students who are part of Veterans Center, Services for Students with Disabilities, or Career/Experiential caseloads and students enrolled in EDUC and SDEV classes.

## Tactics

- Weekly team and individual assignments such as specific sections to outreach
- Discuss any issues or significant registration barriers (transcript holds, VA certification status, etc.) at weekly huddles.
- Plan and conduct a college registration lab usually at the 0+ time-ticketing date

# WIG Historical Data by semester

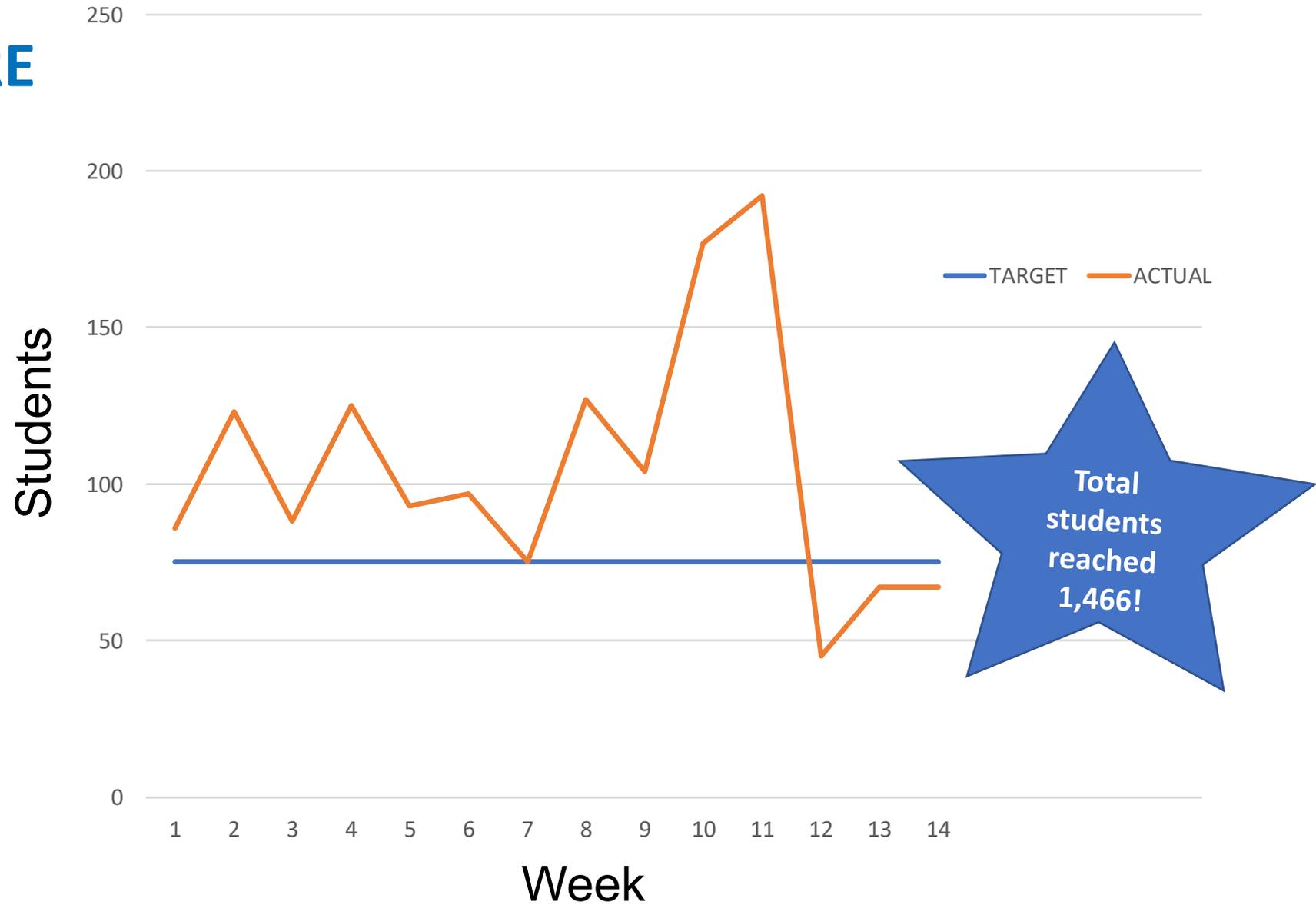
SEMESTER	TARGET	ACTUAL
Fall 2019	1200	<b>1350</b>
Fall 2020	1200	<b>1675</b>
Fall 2021	1400	<b>1710</b>
Spring 2021	500	<b>635</b>
Spring 2022	1100	<b>1466</b>
Fall 2022	1678	<b>*2250</b>

\*as of 10/27/2022



# LEAD MEASURE

## Weekly outreach numbers

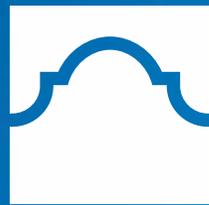


# Results

- Registration Ready Outreach to 1 466 students
- Prepared students for other registration events such as advising and enrollment services Stop, Drop, Enroll events
- Identified trends to advising and enrollment services that spurred other outreach efforts
- Fall enrollment grew by 5% from fall 21



Thank you.



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DISTRICT



Malcolm Baldrige  
National Quality Award  
2018 Award Recipient



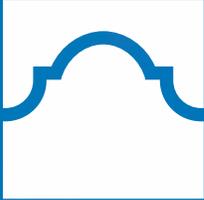
Achieving the Dream LEADER  
COLLEGE  
OF DISTINCTION

# AlamoPROMISE

Proposed Actions

December 6, 2022

**Stephanie Vasquez**  
Chief Program Officer - AlamoPROMISE



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Malcolm Baldrige  
National Quality Award  
2018 Award Recipient



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## Board Policies in Support of Charges

- **B.9.1 Educational Philosophy – The Alamo Way: Always Inspire, Always Improve**
- **F.6.5 Student Success: Equity**

## Charges to the Chancellor

### **AlamoPROMISE – Improve College Going Rates**

Successfully expand AlamoPROMISE to graduating seniors from comprehensive high schools and targeted Early College High Schools in Bexar County. Continue to pursue a collective impact strategy to implement and fund AlamoPROMISE.





# Proposed Actions



**Execution of an Interlocal Agreement with the City of San Antonio for AlamoPROMISE**



**Approval of AlamoPROMISE expansion for enrollment in Fall 2023/Spring 2024**



# Enrollment: Incoming Students

Cohort 3 Entering ACD in Fall 2022

## AlamoPROMISE Year 3: Cohort 3 Highlights

*Target*



47 Promise High Schools & Programs

*Opportunity*



13,500+ Estimated Seniors

*Goal*



3,900 Students

*Enrolled*



3,850 Enrolled Promise Scholars



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# Promise Incoming Student Profile

3,850 Cohort 3 Students, Fall 2022

**84% Hispanic**

**8% White**

**6% African American**

**1% Asian**

**1% Other**

**56% Female**

**44% Male**

**39% Part-time**

**61% Full-time**



*Top Feeder School Districts*

**21% Northside ISD**

**17% San Antonio ISD**

**16% Northeast ISD**

**11% Judson ISD**

**8% Southwest ISD**

**9% NLC**

**18% NVC**

**21% PAC**

**34% SAC**

**17% SPC**

**36% STEM Fields**



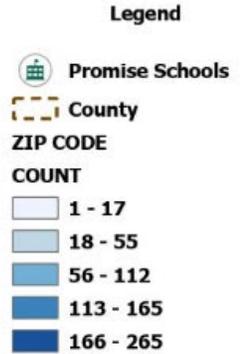
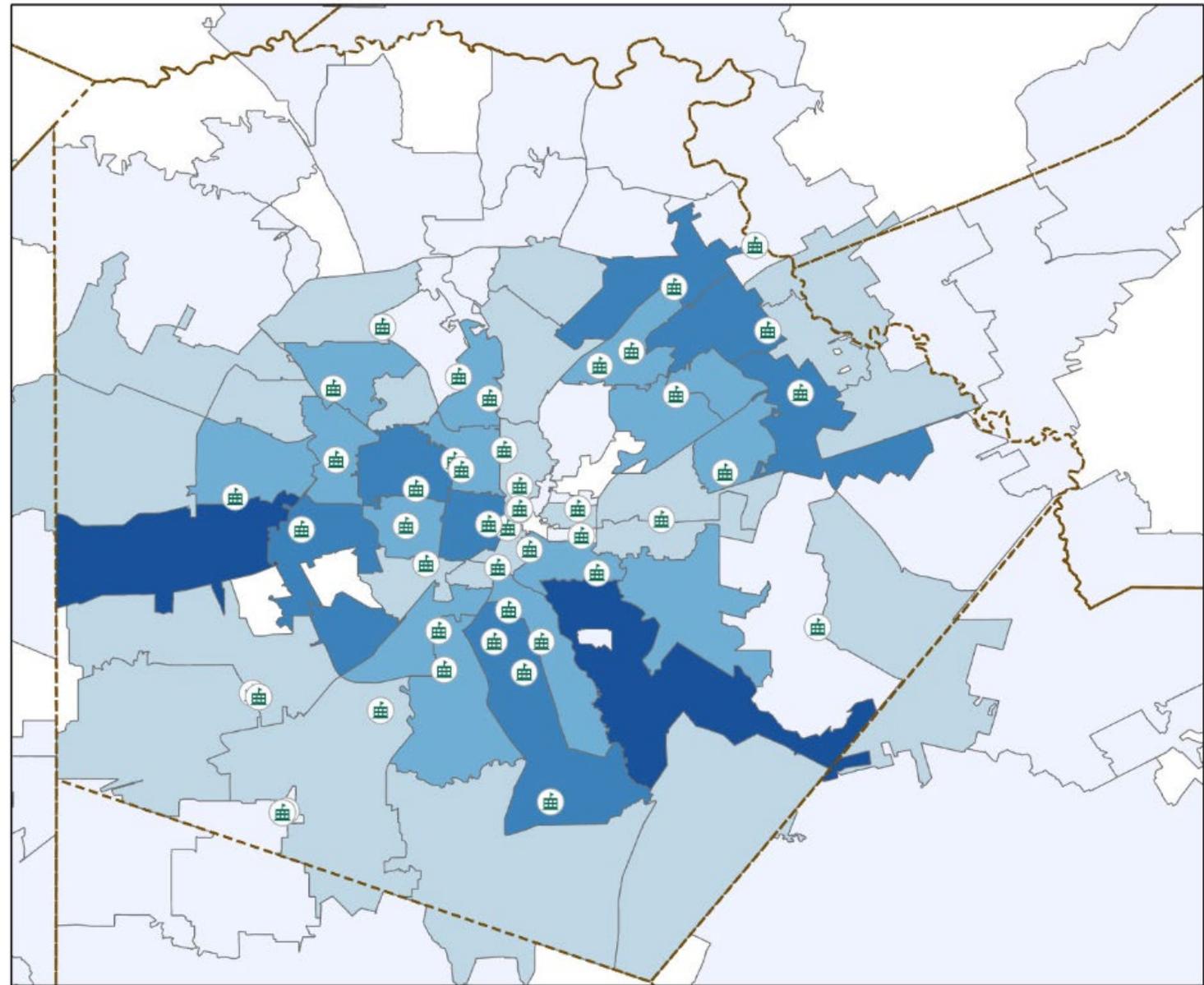
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DISTRICT





# Promise Incoming Student Profile

*Enrollment Density by Zip Code: Cohort 3, Fall 2022*



# Enrollment from Promise High Schools

Since AlamoPROMISE Launch in 2019



## ACD Enrollment of Incoming Students from Promise Schools

2019 Pre-Promise	2020 Year 1	2021 Year 2	2022 Year 3
ACD Enrollment Phase 1 HS 2384	ACD Enrollment Phase 1 HS 2793 +17%	ACD Enrollment Phase 1 HS 2437 +2%	ACD Enrollment Phase 1 HS* 2811 +18%
		ACD Enrollment Phase 2A HS 612	ACD Enrollment Phase 2A HS* 1150 +88%

Note: Percent change are from pre-promise baselines.

\*Preliminary Fall 2022 Data.



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# Proposed Interlocal Agreement



- Execution of an Interlocal Agreement with the City of San Antonio for continued collaboration on AlamoPROMISE initiative
- Year 4 funding of \$2,565,173
- Support an estimated 1,594 students enrolling in Fall 2023/Spring 2024



# Proposed AlamoPROMISE Expansion



- **August 2022 Board approved stable tax rate**
  - ❑ **Enables recurring Institutional funding for AlamoPROMISE**
    - Additional \$3.3M in Promise funding bringing overall Institutional total to \$4.8M.
  - ❑ **Allows expansion to additional high schools and programs for enrollment in Fall 2023/Spring 2024**
    - Additional 26 schools and programs bringing overall total to 73.
    - Supports additional 1,724 AlamoPROMISE Scholars bringing overall total to 9,216.



# Proposed Recruitment: Prospective Students

Cohort 4 to Enter ACD in Fall 2023

## AlamoPROMISE Year 4: Cohort 4 Highlights



*Target*



73 Promise High Schools & Programs

*Opportunity*



20,500 Estimated Seniors

*Goal*



5,556 New Promise Scholars

*Pledged*



9,600 'Saved their Seat'



# Proposed Recruitment: Year 4 Schools & Programs

*Prospective Promise Enrollment for Fall 2023/Spring 2024*



1. Academy of Creative Education
2. Advanced Learning Academy
3. Alamo Academies
4. Brackenridge HS
5. Brooks Collegiate Academy
6. Burbank HS
7. CAST STEM HS
8. CAST Tech HS
9. Chavez Excel Academy
10. Cooper Academy at Navarro
11. East Central HS
12. Edgewood Fine Arts Academy
13. Edison HS
14. Fox Technical HS
15. Frank L. Madla ECHS
16. Frank M. Tejada Academy
17. Harlandale HS
18. Harlandale STEM ECHS
19. Highlands HS
20. Holmes/NSITE HS
21. Jay/SEA HS
22. Jefferson HS
23. Judson Early College Academy
24. Judson HS
25. Kennedy HS
26. Lanier HS
27. Lee HS
28. MacArthur HS
29. Madison HS
30. Marshall HS
31. McCollum HS
32. Memorial HS
33. NXT Level Youth Opportunity Center
34. Roosevelt HS
35. Sam Houston HS
36. Somerset/ZECLA HS
37. South San Antonio HS
38. Southside HS
39. Southwest HS
40. Southwest Legacy HS
41. St. Philip's College ECHS
42. Stevens HS
43. Travis ECHS
44. Veterans Memorial HS
45. Wagner HS
46. Young Men's Leadership Academy
47. Young Women's Leadership Academy
48. Alamo Heights HS
49. Brooks Academy of Science & Engineering
50. CAST Lead HS
51. Learn4Life Edgewood
52. Cole HS
53. George Gervin Academy
54. Judson Learning Academy
55. Stacey HS
56. Imelda Davis ECHS
57. Churchill HS
58. Johnson HS
59. Reagan HS
60. International School Americas
61. Brandeis HS
62. Brennan HS
63. Clark HS
64. Harlan HS
65. Health Careers HS
66. O'Connor HS/Agriculture Academy
67. Taft HS/Communication Arts
68. Warren HS/Construction Careers Academy
69. Sotomayor HS
70. CAST Teach HS
71. Randolph HS
72. CAST Med HS
73. South San Antonio West Campus HS



# Proposed AlamoPROMISE Expansion

## Budget Projections

PROJECTED LAST-DOLLAR PROMISE SCHOLARSHIP REQUIREMENTS				
		<u>Current Schools</u>	<u>Proposed Expansion</u>	<u>Total</u>
	<i>Estimates:</i>		<u>Schools</u>	
<b>FY24</b>	Number of Students	7,492	1,724	<b>9,216</b>
	Promise Scholarship	\$ 5,089,139	\$ 2,704,398	<b>\$ 7,793,537</b>
<b>FY25</b>	Number of Students	8,056	3,007	<b>11,063</b>
	Promise Scholarship	\$ 5,472,602	\$ 4,717,499	<b>\$ 10,190,101</b>
<b>FY26</b>	Number of Students	8,220	3,978	<b>12,198</b>
	Promise Scholarship	\$ 5,584,038	\$ 6,240,938	<b>\$ 11,824,976</b>



# Proposed AlamoPROMISE Expansion

## Budget Projections

PROJECTED LAST-DOLLAR PROMISE SCHOLARSHIP SOURCES						
		<u>FY24</u>	<u>FY25</u>	<u>FY26</u>		
<b>Total Promise Scholarship Required</b>	\$	<b>7,793,537</b>	\$	<b>10,190,101</b>	\$	<b>11,824,976</b>
<i>Promise Scholarship Sources:</i>						
ACD Institutional	\$	4,800,000	\$	4,800,000	\$	4,800,000
ACD Foundation	\$	428,364	\$	713,171	\$	1,112,488
City of San Antonio	\$	2,565,173	*\$	4,676,930	*\$	5,912,488
<b>Total Promise Scholarship Available</b>	\$	<b>7,793,537</b>	\$	<b>10,190,101</b>	\$	<b>11,824,976</b>

\*Pending COSA requests



# AlamoPROMISE Scholars

*Student Testimonials*



[Video Link](#)



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# Recommendations

*Proposed Actions*



**Approval of Minute Order to execute an Interlocal Agreement for \$2,565,173 with City of San Antonio for continued collaboration on AlamoPROMISE initiative.**



**Approval of Minute Order to expand the AlamoPROMISE program and adopt list of high schools and programs targeted for recruitment during FY 2023 for enrollment in Fall 2023/Spring 2024 academic terms.**



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NORTHEAST LAKEVIEW COLLEGE

NORTHWEST VISTA COLLEGE

PALO ALTO COLLEGE

ST. PHILIP'S COLLEGE

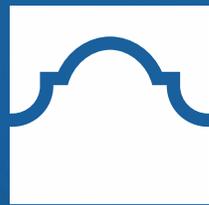
SAN ANTONIO COLLEGE



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Thank you.



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# Appendix: Proposed AlamoPROMISE Expansion

## Budget Projections

FY24 PROJECTED						
	# Students	Total Tuition		Funding		
				<i>Pell</i>	<i>TPEG</i>	<i>Promise Scholarship</i>
Current Schools	7,492	\$ 18,848,664	\$	13,005,578	\$ 753,947	\$ 5,089,139
Proposed Expansion Schools	1,724	\$ 4,337,584	\$	1,159,019	\$ 474,163	\$ 2,704,398
<b>Overall Total</b>	<b>9,216</b>	<b>\$ 23,186,248</b>	<b>\$</b>	<b>14,164,597</b>	<b>\$ 1,228,110</b>	<b>\$ 7,793,537</b>

FY25 PROJECTED						
	# Students	Total Tuition		Funding		
				<i>Pell</i>	<i>TPEG</i>	<i>Promise Scholarship</i>
Current Schools	8,056	\$ 20,268,896	\$	13,985,538	\$ 810,756	\$ 5,472,602
Proposed Expansion Schools	3,007	\$ 7,565,612	\$	2,020,853	\$ 827,263	\$ 4,717,499
<b>Overall Total</b>	<b>11,063</b>	<b>\$ 27,834,508</b>	<b>\$</b>	<b>16,006,391</b>	<b>\$ 1,638,019</b>	<b>\$ 10,190,101</b>

FY26 PROJECTED						
	# Students	Total Tuition		Funding		
				<i>Pell</i>	<i>TPEG</i>	<i>Promise Scholarship</i>
Current Schools	8,220	\$ 20,681,621	\$	14,270,318	\$ 827,265	\$ 5,584,038
Proposed Expansion Schools	3,978	\$ 10,008,648	\$	2,673,373	\$ 1,094,333	\$ 6,240,938
<b>Overall Total</b>	<b>12,198</b>	<b>\$ 30,690,269</b>	<b>\$</b>	<b>16,943,691</b>	<b>\$ 1,921,598</b>	<b>\$ 11,824,976</b>



# Appendix: Proposed AlamoPROMISE Expansion

## Budget Projections

PROPOSED PROGRAM EXPANSION: PROJECTED OVERALL FUNDING				
	<u>Number of Students</u>	<u>PELL TPEG</u>	<u>Promise Scholarship</u>	<u>Total Overall</u>
<b>FY24</b>	9,216	\$ 15,392,707	\$ 7,793,537	\$ 23,186,244
<b>FY25</b>	11,063	\$ 17,644,410	\$ 10,190,101	\$ 27,834,511
<b>FY26</b>	12,198	\$ 18,865,289	\$ 11,824,976	\$ 30,690,265



**Discussion and Possible Action to Authorize the Chancellor or his Designee to Negotiate and Execute an Interlocal Agreement with the City of San Antonio Reflecting a City Contribution to the AlamoPROMISE Program.**

Presented to the Board Acting as Committee of the Whole on December 6, 2022, and now presented to the Board for approval on December 13, 2022.

**MINUTE ORDER**

**“The Board of Trustees authorizes the Chancellor or his designee to negotiate and execute an Interlocal Agreement related to Year 4 of the AlamoPROMISE Program in the amount of \$2,565,173, substantially in the form presented and on terms agreeable to District counsel.”**

**PURPOSE**

To authorize an Interlocal Agreement between the City of San Antonio and the Alamo Colleges District for the continued collaboration on the AlamoPROMISE initiative (“Program”) to financially support students in completing college and obtaining the necessary skills to enhance economic and social mobility.

**BACKGROUND**

Launched in FY 2020, AlamoPROMISE provides no-cost tuition and fees to eligible students from participating high schools and programs.

Previously, the City of San Antonio provided last-dollar scholarships to support scholars enrolling in Fall 2022 and Spring 2023 in the amount of \$2,456,170.

This Interlocal Agreement authorizes last-dollar scholarships to support an estimated 1,594 scholars enrolling in Fall 2023 and Spring 2024 in the amount of \$2,565,173.

The Alamo Colleges District is subject to performance and outcome reports to be submitted to the City’s Workforce Development Office related to this program.

**IMPLICATIONS**

**Financial:** \$2,565,173 to be paid by the City of San Antonio to support last-dollar scholarships for AlamoPROMISE Scholars enrolling in Fall 2023/Spring 2024.

**Strategic Plan:** Goals 1 – Student Success.

**Human Resources:** Not applicable.

**Attachments:** Draft Interlocal Agreement Regarding AlamoPROMISE Program Between the City of San Antonio and the Alamo Colleges District

\_\_\_\_\_  
Dr. Mike Flores  
Chancellor

Date

\_\_\_\_\_  
Xavier Urrutia  
Interim Vice Chancellor, EWD

Date

**INTERLOCAL AGREEMENT BETWEEN ALAMO COLLEGES DISTRICT AND CITY  
FOR THE ALAMOPROMISE PROGRAM**

This Interlocal Agreement (“Agreement”) is entered into by and between the City of San Antonio (hereinafter referred to as “CITY”), acting by and through its City Manager or designee, pursuant to Ordinance No. 2022-\_\_\_\_\_ passed and approved on \_\_\_\_\_, 2022, and the Alamo Community College District, doing business as Alamo Colleges District (hereinafter referred to as “ACD”) acting by and through the Chancellor or designee, pursuant to the minute order passed by the ACD Board of Trustees on \_\_\_\_\_, 2022, (collectively, the “Parties).

**I. PURPOSE**

- 1.1 The Parties agree that the purpose of this Agreement is for the continued collaboration on the AlamoPROMISE initiative (“Program”), which began in FY2020 to financially support students in completing college and in obtaining the necessary skills to enhance economic and social mobility and to hold high-wage, high-demand jobs; to serve young adults between the ages of 16 and 24 who are disconnected from education, work, and major social institutions; and for any other lawful purpose in furtherance of CITY’S economic development and workforce development strategies; and agree that the same shall be administered and implemented as described below.

**II. TERM**

- 2.1 The Term of this Agreement shall begin upon execution by all Parties and end on the completion of all obligations of this Agreement.
- 2.2 If the funding for the entire term of this Agreement is not appropriated at the time this Agreement is entered into, CITY retains the right to terminate this Agreement at the expiration of each of the CITY’S budget periods.

**III. RESPONSIBILITIES OF ACD**

- 3.1 By execution of this Agreement, ACD hereby accepts full responsibility for the administration of the Program, inclusive of all activities described in this Agreement, and accepts administrative and fiscal responsibility for the use and documentation of expenditures of CITY funds.
- 3.2 ACD shall provide all necessary funding for Year 4 of the Program beyond the CITY’S commitment of TWO MILLION, FIVE HUNDRED SIXTY-FIVE THOUSAND, ONE HUNDRED SEVENTY-THREE DOLLARS AND ZERO CENTS (\$2,565,173.00) and shall provide evidence to CITY that all additional funds necessary for Year 4 have been secured prior to the receipt of any funding under this Agreement. In the event the scope of the Program is adjusted downward, CITY shall have the option of adjusting its commitment downward accordingly.
- 3.3. ACD agrees to provide training, coaching and other support services as needed to at least 20 participants who are enrolled in the NXT Level Youth Opportunity Program operated by the

Department of Human Services. In the event that recruitment or enrollment does not reach this level at the Center, the Parties may adjust this target downward.

- 3.4 **ACD** shall submit to the **CITY**, through the Workforce Development Office, a quarterly Report as shown in Exhibit V, due October 15, 2023, January 15, 2024, April 15, 2024, and July 15, 2024 (Final Report). This report will detail the outcomes achieved against the projected recruitment performance measures in alignment with Program cohort enrollment and in accordance with the “AlamoPROMISE Program Goals & Budget” attached hereto as Exhibit I.
- 3.5 **ACD** shall make every effort to have Board approval for year 5 contract by October 2023.
- 3.6 No later than forty-five days after the conclusion of each semester (ending December 2023 and May 2024), **ACD** shall provide **CITY**, through the Workforce Development Office, with an accounting of **CITY** funds expensed on last-dollar scholarships for AlamoPROMISE Scholars. The City of San Antonio funding provided for Year 4 will support last-dollar funding for an estimated 1,594 AlamoPROMISE Scholars.
- 3.7 **CITY** is not responsible for any budget overruns unless agreed to in writing in accordance with this Agreement.

#### **IV. FUNDING**

- 4.1 **CITY** has committed and agrees to pay **ACD** no more than TWO MILLION, FIVE HUNDRED SIXTY-FIVE THOUSAND, ONE HUNDRED SEVENTY-THREE DOLLARS AND ZERO CENTS (\$2,565,173.00) for costs associated with Year 4 of the Program, including “last dollar” tuition and fee scholarships to AlamoPROMISE Scholars. Funds shall be provided as follows:
  - a. **ACD** may invoice **CITY** in alignment with Program cohort enrollment and in accordance with the “AlamoPROMISE Cohort and Disbursement Schedule” attached hereto as Exhibit II.
  - b. **CITY** shall pay invoices within 30 days of receipt and approval by Director, provided that **ACD** has submitted proof of having secured matching funds as required by Section 3.2 and met 80% the targets outline in Exhibit II.
  - c. **ACD** shall submit invoices electronically directly to the Accounts Payable section of the Finance Department to the following e-mail address: [accounts.payable@sanantonio.gov](mailto:accounts.payable@sanantonio.gov). **ACD** shall submit a copy of the invoice to the City of San Antonio, Workforce Development Office to ensure the invoice is processed: [workforce@sanantonio.gov](mailto:workforce@sanantonio.gov).
  - d. For any sum of funds paid by **CITY** not spent in accordance with the agreed-upon Cohort Participant Targets, found in Exhibit I, or remaining at the end of the Spring semester, **CITY** reserves the right to request return of said funds, which shall be returned within ten (10) working days, or, at its discretion,

proportionately withhold such amount from future disbursement or disbursements.

- 4.2 **ACD** understands and agrees that any use of funds granted under this Article for activities not associated with AlamoPROMISE last-dollar scholarships may result in recapture of said funds at any time.
- 4.3 **ACD** acknowledges that any future **CITY** funding for the Program will be subject to City Council approval and that payment of funds under this section shall be subject to, and made solely from, an annual appropriation of the **CITY** in the budget year in which they are to be paid. In the event that **CITY** does not appropriate funds necessary to pay the grant in any budget year, as reflected in the **CITY'S** adopted budget for such year, **CITY** shall not be liable to **ACD** for such payments or expenditures unless and until such appropriate of funds is made provided.

#### **V. FISCAL MANAGEMENT**

- 5.1 **ACD** shall establish and use generally accepted accounting principles and administrative controls to preclude theft, embezzlement, improper inducement, obstruction of investigation or other criminal action, and to prevent frauds and program abuse.

#### **VI. RECORD RETENTION**

- 6.1 **ACD** shall retain all records, documents and accounting records created or pertaining, directly or indirectly, to this Agreement, throughout the Term of this Agreement, and for the longer of that period which **CITY** or **ACD** is required to retain such documents, as established by the Texas State Library and Archives Commission. Upon conclusion of such period, **ACD** agrees to make copies, electronic copies permissible, at the **CITY's** request, of all such records, documents and accounting records for **CITY** or its designated representative, that have not been furnished previously pursuant to this Agreement, as required by law and if applicable, at no additional cost to **CITY**.

#### **VII. AUDIT OF RECORDS**

- 7.1 In the event a dispute arises between **CITY** and **ACD** regarding the utilization and expenditure of funds, **ACD** shall procure the services of an independent, third party Certified Public Accountant to audit all records maintained in connection with this Agreement. Such audit shall commence no later than thirty (30) days from the date of notice of said dispute.
- 7.2 The cost of the audit(s) required by Subsection 7.1 may be paid with the funds established through Section 4.1 of the Agreement.

7.3 **ACD** shall maintain all records, documents and accounting records generated directly or indirectly as a result of this Agreement and shall make such records, documents and accounting records available to **CITY**, during **ACD**'s regular business hours, as often as **CITY** deems necessary, for purposes of auditing, inspecting or making copies of same by **CITY** or its designated representative(s), subject to a student's consent, as required by law.

### **XIII. AMENDMENT**

8.1 Any alterations, additions or deletions to the terms hereof shall be by amendment in writing executed by both City and Contractor and evidenced by passage of a subsequent City ordinance, as to City's approval; provided, however, the Director of the Managing City Department shall have the authority to execute an amendment of this Contract without the necessity of seeking any further approval by the City Council of the City of San Antonio, if permitted by all applicable local, state and federal laws.

### **IX. TERMINATION**

9.1 This Agreement may be terminated by either party for any reason, with or without cause, upon thirty (30) days written notice, in accordance with Article X Notice.

9.2 In the event that **ACD** terminates this Agreement prior to the expiration of the Term, all funds and interest earnings under this Agreement remaining unused by **ACD** shall be remitted to **CITY**, in cash, upon written notice by **CITY** to **ACD**.

### **X. NOTICE**

10.1 Unless specifically provided for otherwise, any notice required or permitted to be given under this Agreement shall be given in writing and sent certified mail, return receipt requested, postage prepaid to **CITY** or to **ACD** at the addresses set forth below, or to any other address of which written notice of change is given:

#### **CITY OF SAN ANTONIO**

Workforce Development Office  
Attn: Michael Ramsey  
P.O. Box 839966  
San Antonio, Texas 78283-3966

Office of the City Attorney  
Attn: Andrew Segovia  
P.O. Box 839966  
San Antonio, Texas 78283-3966

#### **ALAMO COLLEGES DISTRICT**

Chancellor  
Attn: Dr. Mike Flores  
2222 N. Alamo Street  
San Antonio, Texas 78215

### **XI. VENUE AND GOVERNING LAW**

11.1 The parties agree that all disputes that arise out of this Agreement are governed by the laws of the State of Texas and that venue is proper and lies exclusively in Bexar County, Texas.

## **XII. ASSIGNABILITY**

**12.1** Neither party shall transfer, pledge, or otherwise assign this Agreement, any interest in and to same, or any claim arising thereunder, without first procuring the written approval of the other party.

## **XIII. INSURANCE**

Prior to the commencement of any work under this Agreement, Alamo Colleges District will provide a certificate of insurance to the City's Workforce Development Office and City Clerk's Office, and which evidences Employee Dishonesty coverage in the amount of \$2,456,170.00, less a reasonable deductible to be agreed by the City. The City will be added as a loss payee. The original completed Certificate(s) of Insurance to the City's Workforce Development Office and City Clerk's Office, and which shall be clearly labeled "ILA for AlamoPROMISE Scholars" in the Description of Operations block of the Certificate. The original Certificate(s) shall be completed by an agent authorized to bind the named underwriter(s) and their company to the coverage, limits, and termination provisions shown thereon, containing all required information referenced or indicated thereon. The original certificate(s) or form must have the agent's original signature, including the signer's company affiliation, title and phone number, and be mailed directly from the agent to the City. The City shall have no duty to pay or perform under this Agreement until such certificate shall have been delivered to City's Workforce Development Office, and no officer or employee, other than the City's Risk Manager, shall have authority to waive this requirement.

**13.1** The City reserves the right to review the insurance requirements of this Article during the effective period of this Agreement and any extension or renewal hereof and to modify insurance coverages and their limits when deemed necessary and prudent by City's Risk Manager based upon changes in statutory law, court decisions, or circumstances surrounding this Agreement, but in no instance will City allow modification whereupon City may incur increased risk.

**13.2** The Alamo Colleges District financial integrity is of interest to the City; therefore, subject to Alamo Colleges District's right to maintain reasonable deductibles in such amounts as are approved by the City, Alamo Colleges District shall obtain and maintain in full force and effect for the duration of this Agreement, and any extension hereof, at Alamo Colleges District's sole expense, insurance coverage written on an occurrence basis, by companies authorized and admitted to do business in the State of Texas and with A.M. Best rating of no less than A- (VII).

**13.3** The City shall be entitled, upon request and without expense, to receive copies of the policies and all endorsements thereto as they apply to the limits required by the City, and may require the deletion, revision, or modification of particular policy terms, conditions, limitations or exclusions (except where policy provisions are established by law or regulation binding upon either of the parties hereto or the underwriter of any such policies). Alamo Colleges District shall be required to comply with any such requests and shall submit a copy of the replacement

certificate of insurance to City at the address provided in Section 13.4 herein within 10 days of the requested change. Alamo Colleges District shall pay any costs incurred resulting from said changes.

- 13.4** When there is a cancellation, non-renewal or material change in coverage which is not made pursuant to a request by City, Alamo Colleges District shall notify the City of such and shall give such notices not less than thirty (30) days prior to the change, if Alamo Colleges District knows of said change in advance, or ten (10) days notice after the change, if the Alamo Colleges District did not know of the change in advance. Such notice must be accompanied by a replacement Certificate of Insurance. All notices shall be given to the City at the following address:

City of San Antonio  
Workforce Development Office  
P.O. Box 839966  
San Antonio, Texas 78283-3966

- 13.5** If Alamo Colleges District fails to maintain the aforementioned insurance, the City may obtain such insurance, and deduct and retain the amount of the premiums for such insurance from any sums due under the agreement; however, procuring of said insurance by the City is an alternative to other remedies the City may have, and is not the exclusive remedy for failure of Alamo Colleges District to maintain said insurance or secure such endorsement. In addition to any other remedies the City may have upon Alamo Colleges District's failure to provide and maintain any insurance or policy endorsements to the extent and within the time herein required, the City shall have the right to order Alamo Colleges District to stop work hereunder, and/or withhold any payment(s) which become due to Alamo Colleges District hereunder until Alamo Colleges District demonstrates compliance with the requirements hereof.

- 13.6** Nothing herein contained shall be construed as limiting in any way the extent to which Alamo Colleges District may be held responsible for payments of damages to persons or property resulting from Alamo Colleges District's or its subcontractors' performance of the work covered under this Agreement.

- 13.7** It is agreed that Alamo Colleges District's insurance shall be deemed primary with respect to any insurance or self-insurance carried by the City of San Antonio for liability arising out of operations under this Agreement.

- 13.8** Alamo Colleges District subcontractors will be required to have the same insurance requirement(s) as Alamo Colleges District. Alamo Colleges District will be responsible for overseeing its subcontractors insurance requirements. Alamo Colleges District will have the option to provide insurance for all subcontractors providing services under this Agreement by adding an endorsement on their insurance policy naming such subcontractors as additional insureds on Alamo Colleges District insurance policy to the full extent needed to cover the subcontractors for the types and amounts of insurance set out in Article 13.1 above. Subcontractors shall provide Alamo Colleges District with said certificate and endorsement prior to the commencement of any work by the subcontractor. This provision may be

modified by City’s Risk Manager, without subsequent City Council approval, when deemed necessary and prudent, based upon changes in statutory law, court decisions, or circumstances surrounding this agreement. Such modification may be enacted by letter signed by City’s Risk Manager, which shall become a part of the contract for all purposes.

**XIV. INCORPORATION OF EXHIBITS**

14.1 All exhibits referred to herein and attached hereto are intended to be, and hereby are, specifically made a part of this Agreement. The exhibits are as follows:

Program Goals & Budget	Exhibit I
AlamoPROMISE Disbursement Schedule	Exhibit II
<b>CITY’S</b> Authorizing Ordinance	Exhibit III
<b>ACD’S</b> Authorizing Minute Order	Exhibit IV
Reporting Template	Exhibit V

**XV. SEVERABILITY**

15.1 If any clause or provision of this Agreement is held invalid, illegal, or unenforceable under present or future laws then, and in that event, it is the intention of the Parties hereto that the remainder of this Agreement shall not be affected thereby and that the remainder of this Agreement shall be construed as if such invalid, illegal or unenforceable clause or provision had not been contained herein. In lieu of such clause or provision in this Agreement that is invalid, illegal, or unenforceable, the Parties intend that there be added as a part of the Agreement a clause or provision as similar in terms to such invalid, illegal or unenforceable clause or provision as may be possible, legal, valid and enforceable.

**XVI. CAPTIONS**

16.1 The captions contained in this Agreement are for convenience of reference only, and in no way limit or enlarge the terms and/or conditions of this Agreement.

**XVII. NO THIRD-PARTY BENEFICIARIES**

17.1 This Agreement is not intended to create and does not create any rights in or benefits to any third party.

**XVIII. NO JOINT VENTURE**

18.1 This Agreement is not intended to and shall not create a joint enterprise between **CITY** and **ACD**. The personnel of one Party shall not be considered employees, agents, partners, joint ventures, or servants of the other Party to this Agreement. The Parties are undertaking governmental functions or services under this Agreement and the purpose hereof is solely to further the public good, rather than any pecuniary purpose. The Party undertaking work under this Agreement shall have a superior right to control the direction and management of

such work and the responsibility of day-to-day management and control of such work, except as may expressly be provided herein.

### **XIX. AUTHORIZATION**

- 19.1** This Agreement is entered into by duly authorized officials of each respective party. Each person signing this Agreement hereby confirms for the benefit of the other party to this Agreement that any requisite approvals from the governing body of such party have been obtained, and all prerequisites to the execution, delivery and performance here have been obtained by or on behalf of that party.
- 19.2** The signer of this Agreement for **ACD** further represents, warrants, assures, and guarantees that he or she has full legal authority to execute this Agreement on behalf of **ACD** and to bind **ACD** to all terms, performances and provisions herein contained.

----- *Signature page to follow* -----

**XX. SIGNATURES**

20.1 EXECUTED in triplicate originals, this the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**CITY**  
**City of San Antonio**

**ACD**  
**Alamo Colleges District**

\_\_\_\_\_  
Alejandra Lopez  
Assistant City Manager

\_\_\_\_\_  
Dr. Mike Flores  
Chancellor

Approved as to form:

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

**APPROVED**  
*By Ross Laughead at 1:56 pm, Oct 12, 2022*

\_\_\_\_\_  
Attorney for Alamo Colleges District

**EXHIBIT I  
PROGRAM GOALS & BUDGET**

**AlamoPROMISE Estimates Update  
Prepared by the Alamo Colleges District  
for the City of San Antonio  
July 11, 2022**

**1. Number of Participants**

Y1 – Y3: Executed Interlocal Agreements

<b>Y1 – Actual</b> Fall 20/Spr 21 Enrollment	<b>Y2 – Actual</b> Fall 21/Spr 22 Enrollment	<b>Y3 – Projected</b> Fall 22/Spr 23 Enrollment	<b>Y4 – Projected</b> Fall 23/Spr 24 Enrollment	<b>Y5 – Projected</b> Fall 24/Spr 25 Enrollment
Phase 1 Cohort 1 Year 1 (2,815)	Phase 1 Cohort 1 Year 2 (1,599) Phase 1 Cohort 2 Year 1 (2,547)	Phase 1 Cohort 1 Year 3 (1,379) Phase 1 Cohort 2 Year 2 (2,100) Phase 1 Cohort 3 Year 1 (3,060) Phase 2A Cohort 1 Year 1 (384) Phase 2A ECHS Cohort 1 Year 1 (290) Phase 2A AA Cohort 1 Year 1 (22)	Phase 1 Cohort 2 Year 3 (1,248) Phase 1 Cohort 3 Year 2 (2,142) Phase 1 Cohort 4 Year 1 (3,121) Phase 2A Cohort 1 Year 2 (269) Phase 2A Cohort 2 Year 1 (392) Phase 2A ECHS Cohort 2 Year 1 (296) Phase 2A AA Cohort 2 Year 1 (23)	Phase 1 Cohort 3 Year 3 (1,499) Phase 1 Cohort 4 Year 2 (2,185) Phase 1 Cohort 5 Year 1 (3,184) Phase 2A Cohort 1 Year 3 (188) Phase 2A Cohort 2 Year 2 (274) Phase 2A Cohort 3 Year 1 (400) Phase 2A ECHS Cohort 3 Year 1 (302) Phase 2A AA Cohort 3 Year 1 (24)
<b>2,815 Students</b>	<b>4,146 Students</b>	<b>7,235 Students</b>	<b>7,491 Students</b>	<b>8,056 Students</b>

**2. Funding Requirements (Last-Dollar)**

<b>Y1 – Actual</b>	<b>Y2 – Actual</b>	<b>Y3 – Projected</b>	<b>Y4 – Projected</b>	<b>Y5 – Projected</b>
Phase 1 Cohort 1 Year 1→\$1,821,514	Phase 1 Cohort 1 Year 2→\$1,209,639 Phase 1 Cohort 2 Year 1→\$1,408,627	Phase 1 Cohort 1 Year 3→\$892,542 Phase 1 Cohort 2 Year 2→\$1,370,600 Phase 1 Cohort 3 Year 1→\$1,997,160 Phase 2A Cohort 1 Year 1→\$488,474 Phase 2A ECHS Cohort 1 Year 1→\$118,244 Phase 2A AA Cohort 1 Year 1→\$45,320	Phase 1 Cohort 2 Year 3→\$690,227 Phase 1 Cohort 3 Year 2→\$1,398,012 Phase 1 Cohort 4 Year 1→\$2,037,103 Phase 2A Cohort 1 Year 2→\$341,923 Phase 2A Cohort 2 Year 1→\$495,339 Phase 2A ECHS Cohort 2 Year 1→\$120,609 Phase 2A AA Cohort 2 Year 1→\$47,133	Phase 1 Cohort 3 Year 3→\$978,608 Phase 1 Cohort 4 Year 2→\$1,425,972 Phase 1 Cohort 5 Year 1→\$2,077,845 Phase 2A Cohort 1 Year 3→\$239,532 Phase 2A Cohort 2 Year 2→\$346,737 Phase 2A Cohort 3 Year 1→\$505,448 Phase 2A ECHS Cohort 3 Year 1→\$123,021 Phase 2A AA Cohort 3 Year 1→\$49,018
<b>\$1,821,514</b>	<b>\$2,618,266</b>	<b>\$4,912,340</b>	<b>\$5,130,346</b>	<b>\$5,746,181</b>

**3. Funding Request**

<b>Y1 – Actual</b>	<b>Y2 – Actual</b>	<b>Y3 – Request</b>	<b>Y4 – Request</b>	<b>Y5 – Request</b>
City: \$154,218	City: \$1,141,593	City: \$2,456,170	City: \$2,565,173	City: \$2,873,090

**4. City Funding Secured**

The City contributed \$154,218 to Year 1, \$1,141,593 to Year 2, and \$2,456,170 to Year 3.

**5. Private Funding Raised**

The ACD Foundation has raised a total \$12,404,628 in private funding to date.

	<b>Total</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
Scholarship	\$ 5,697,358	\$ 264,125	\$ 2,474,729	\$ 1,048,556	\$ 809,948	\$ 470,000	\$ 470,000	\$ 160,000
Endowment	\$ 5,491,050	\$ 102,800	\$ 2,660,250	\$ 2,212,000	\$ 236,000	\$ 120,000	\$ 120,000	\$ 40,000
Program	\$ 1,216,220	\$ 345,000	\$ 646,220	\$ 195,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -



EXHIBIT II  
AlamoPROMISE DISBURSEMENT SCHEDULE

Fund Disbursement Schedule

Invoice Date	September 15, 2023	January 31, 2024
Invoice Amount	\$1,282,586.50	\$1,282,586.50
Outcomes Verified	ACD has met fund matching requirements for Year 4 described in Section 3.2 and ACD has met 80% of Year 3 Targets as shown in Exhibit I Program Goals & Budget	ACD has met at least 80% of Year 4 fall semester Targets as shown in Exhibit I Program Goals & Budget

EXHIBIT III  
CITY'S AUTHORIZING ORDINANCE

EXHIBIT IV  
**ACD'S AUTHORIZING MINUTE ORDER**

EXHIBIT V  
 QUARTERLY REPORTING TEMPLATE

Month, Year

	Contract Year Target	Quarterly Progress	Contract Year Final Report
Phase 1, Cohort 2, Year 3	1,248		
Phase 1, Cohort 3, Year 2	2,142		
Phase 1, Cohort 4, Year 1	3,121		
Phase 2A, Cohort 1, Year 2	269		
Phase 2A, Cohort 2, Year 1	392		
Phase 2A ECHS, Cohort 2, Year 1	296		
Phase2A AA, Cohort 2, Year 1	23		
Last-Dollar Scholarships	1,594		

**Discussion and Possible Action to Expand the High Schools and Programs Targeted for Recruitment into the AlamoPROMISE Program During Fiscal Year 2023 (FY23)**

Presented to the Board Acting as Committee of the Whole on December 6, 2022, and now presented for approval on December 13, 2022.

**MINUTE ORDER**

**“The Board of Trustees hereby approves expansion of the high schools and programs targeted for recruitment into the AlamoPROMISE Program during Fiscal Year 2023 for enrollment in the Fall 2023 / Spring 2024 academic terms to include those listed in the attachment hereto, as well as any schools and programs subsequently added or adjusted by the school districts which operate the listed schools and programs.”**

**PURPOSE**

To continue and expand recruitment for AlamoPROMISE from designated high schools and programs in Bexar County in FYE 2023 in order to improve student access to higher education and encourage satisfactory student progress toward degree program completion and graduation.

**BACKGROUND**

Launched in FY 2020, AlamoPROMISE provides no-cost tuition and fees to eligible students from participating high schools and programs. On July 13, 2019, the Board approved the initial group of high schools and programs for recruitment as part of the Phase I launch of the AlamoPROMISE Program. The Board later approved a recommended expansion of AlamoPROMISE as part of the FY 2022 Budget to include additional schools based on college-going rates and economic disparities. Subsequently, on December 12, 2021, the Board adopted an expanded list of high schools and programs targeted for recruitment.

The proposed expanded recruitment in FY23 from additional high schools and programs allows for the targeted and manageable growth of the program within the secured and projected financial “last dollar” commitments for enrollment in the Fall 2023 and Spring 2024 academic terms. The proposed expansion would target a total of 73 high schools and programs, offering the opportunity to become an AlamoPROMISE Scholar to an estimated 20,000 prospective students with an anticipated goal of enrolling 5,500 at one of the five Alamo Colleges.

**IMPLICATIONS**

**Financial:** No additional financial impact in FYE 2023. Program expansion financial impact in FY 2024 \$ 2.7M, FY2025 \$4.7M, and FY2026 \$6.2M expected to be covered by \$4.8M ACD Institutional Budget and remainder by ACD Foundation and City of San Antonio

**Strategic Plan:** Goals 1 – Student Success

**Human Resources:** Not applicable.

**Attachments:** FY 2023 List of AlamoPROMISE Schools & Programs

\_\_\_\_\_  
Dr. Mike Flores  
Chancellor  
Date

\_\_\_\_\_  
Xavier Urrutia  
Interim Vice Chancellor, EWD  
Date

## FY 2023 List of AlamoPROMISE Schools and Programs

### Current

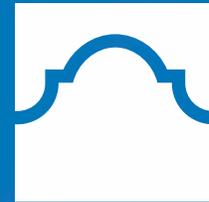
1. Academy of Creative Education
2. Advanced Learning Academy
3. Alamo Academies
4. Brackenridge HS
5. Brooks Collegiate Academy
6. Burbank HS
7. CAST STEM HS
8. CAST Tech HS
9. Chavez Excel Academy
10. Cooper Academy at Navarro
11. East Central HS
12. Edgewood Fine Arts Academy
13. Edison HS
14. Fox Technical HS
15. Frank L. Madla ECHS
16. Frank M. Tejada Academy
17. Harlandale HS
18. Harlandale STEM ECHS
19. Highlands HS
20. Holmes/NSITE HS
21. Jay/SEA HS
22. Jefferson HS
23. Judson Early College Academy
24. Judson HS
25. Kennedy HS
26. Lanier HS
27. Lee HS
28. MacArthur HS
29. Madison HS
30. Marshall HS
31. McCollum HS
32. Memorial HS
33. NXT Level Youth Opportunity Center
34. Roosevelt HS
35. Sam Houston HS
36. Somerset/ZECLA HS
37. South San Antonio HS
38. Southside HS
39. Southwest HS
40. Southwest Legacy HS
41. St. Philip's College ECHS
42. Stevens HS
43. Travis ECHS
44. Veterans Memorial HS
45. Wagner HS
46. Young Men's Leadership Academy
47. Young Women's Leadership Academy

### Expanded

48. Alamo Heights HS
49. Brooks Academy of Science & Engineering
50. CAST Lead HS
51. Learn4Life Edgewood
52. Cole HS
53. George Gervin Academy
54. Judson Learning Academy
55. Stacey HS
56. Imelda Davis ECHS
57. Churchill HS
58. Johnson HS
59. Reagan HS
60. International School Americas
61. Brandeis HS
62. Brennan HS
63. Clark HS
64. Harlan HS
65. Health Careers HS
66. O'Connor HS/Agriculture Academy
67. Taft HS/Communication Arts
68. Warren HS/Construction Careers Academy
69. Sotomayor HS
70. CAST Teach HS
71. Randolph HS
72. CAST Med HS
73. South San Antonio West Campus HS

# Alamo Colleges District Workforce Committee Report

**Xavier Urrutia**  
Interim Vice Chancellor



ALAMO  
COLLEGES  
DISTRICT

Economic and Workforce Development



Malcolm Baldrige  
National Quality Award  
2018 Award Recipient

Achieving the Dream  
LEADER COLLEGE  
OF DISTINCTION

# Partner Updates

## Workforce Solutions Alamo – Adrian Lopez, CEO

- **3.5% unemployment** - San Antonio-New Braunfels Metro area. Texas Unemployment is at 3.8%
  - **Top Occupation listed in our Region:** Registered Nurses continues to be the top occupation
  - **Top Occupation listed in WIT:** Network and Computer administrators



## Project Quest - David Zammiello, President and CEO

- **Train for Jobs**
  - 300 to 400 participants still active and being served until September 2023
- Project Quest's 30<sup>th</sup> Anniversary will be held on December 14, 2022 at the Witte Museum
  - Alamo Colleges will be inducted into the Project Quest Wall of Honor



# Partner Updates

## Goodwill of San Antonio - Angelique De Oliveira, Chief Mission Services Officer

### 2022 Year-end stats

- 1,100 people placed in employment
- 381 enrolled in career training
- 281 to have completed career training
- 252 enrolled in digital literacy training
- 95 completed digital literacy training
- **Re-Entry Program** funding thru a **DOL Grant** ends June 2023
  - Highly successful with a 98% certification rate on the construction course and 94% of graduates are gaining employment above 200% of the federal poverty level
  - Nationally ranked in the top 3 of 23 grantees
  - Goodwill will continue the program post-DOL funding
- **Opportunity Youth program with City and CISS**
  - Opened a second site in conjunction with NISD
  - **Enrolled 45 participants**
    - 15 of these participants are homeless



# Alamo Colleges Updates

## New Workforce Programs

- Palo Alto College – Welding Program
- Northeast Lakeview College – Construction Management Program

## Employer Engagement

- Economic & Workforce Development
  - Talent Solutions
  - Apprenticeship Accelerator Event



# Employer Engagement

## Talent Solutions



## Cal-Tex Protective Coatings, Inc. Schertz, TX

- Upskilling – Information Technology
  - Cybersecurity
  - IBM Full Stack Software Developing
  - SQL Basics for Data Science
- **Partnership:** AlamoOnline
- **Innovation:** Coursera; Modern Campus – e-commerce platform





## San Antonio Apprenticeship Accelerator Advanced Manufacturing, Healthcare and IT

November 18th, 2022 | 9am-11am CST

Co-hosted by:



ALAMO  
COLLEGES  
DISTRICT



### Employer Panel

- Mary Batch, Caterpillar
- Barry Burns, Methodist Healthcare System
- Quincy Harper, Accenture Federal Services
- John Turtin, Texas Vista Medical Center



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DISTRICT



# Ready to Work Update

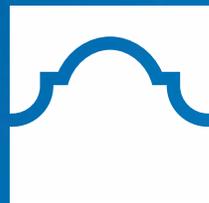
Partner	Total Applicants	Total Applicants Interviewed	Yield Rate % Applicants Interviewed	Total Applicants Enrolled in Training
ACD	2,480	655	26%	111
COSA-DHS	3	0	0%	0
PQ	2,474	879	36%	295
RE	260	120	46%	22
WSA	3,081	934	30%	243
<b>Total</b>	<b>8,298</b>	<b>2,588</b>	<b>31%</b>	<b>671</b>

## ACD – Top Ineligibility Reasons

- Person lives outside of San Antonio city limits
- Person already currently enrolled in training
- Person does not meet income requirements



Thank you.



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# Construction Management, Associate of Applied Science

**Will Fanning**

Dean for Academic Success, NLC



ALAMO  
COLLEGES  
DISTRICT



Malcolm Baldrige  
National Quality Award  
2018 Award Recipient

Achieving the Dream  
LEADER COLLEGE  
OF DISTINCTION

## Board Policies in Support of Charges

E.1.4: Core Curriculum and Degrees

E.1.6: Program and Course Offerings

## Charges to the Chancellor

9. Workforce Needs of the City/County and Service Area



# Construction Management careers project a 24% growth for the San Antonio area by 2030.

Entry level high-demand careers include:

- Construction Assistant Superintendent
- Scheduler
- Estimator

**Projected Employment in 2030: Alamo Region – 5,558 jobs and Texas – 75,571 jobs**

First-line Supervisors of Construction Trades is a Workforce Solutions Alamo Demand Occupation: job demand is projected to **increase by 24%** in the Alamo Region between 2020 and 2030 (TWC-Texas Labor Analysis)

# Construction Management AAS (Cont.)

- ★ Program will be **American Council for Construction Education (ACCE) accredited** –  
First AAS Program in San Antonio
- ★ Developing 2 + 2 **fully transferable** (all 60 credits accepted) program with UTSA
  - Expect to add 42 annual completers to the workforce each year



# Construction Management AAS (Cont.)

- The program will be offered in an 8-week (flex) format and the full AAS will be designed for completion within **16 months**

**PROGRAM COMPLETION IN 16 Months**

Fall 2023	Flex I	CNBT 2442	CNBT 1342	ENGL 1301
	Flex II	CNBT 1300	CNBT 1311	
Wintermester		Core 40		
Spring 2024	Flex I	BCIS 1305	CNBT 1210	MATH 1324
	Flex II	CNBT 1346	SRVY 1301	
Maymester		Core 50		
Summer I		BUSI 1301		
Summer II		ECON 2301		
Fall 2024	Flex I	CNBT 1344	CNBT 2335	CNBT 2266
	Flex II	CNBT 2337	GEOL 1401	
Wintermester		SPCH 1321		



# Construction Management AAS (Cont.)

- The Construction Management Program will be schedule into available classroom and computer lab space in the Paluxy Building
- Investigating dual credit high school opportunities
- Will include at least one micro-credential in critical thinking
- Actively Working with advisory committee to identify certificate options
  - We are moving from a BS to an AAS degree with industry buy-in



# The Industry Advisory Committee for the Welding AAS

Drew Addison - IBTX

Luis Berumen – Bartlett Cocke General Contractors

Marty Garza – Bartlett Cocke General Contractors

Grant Hachon - AHV

Paul Lock – Starlight Homes

Frank Painter – Frank Painter Company

Dwaynes Vadnais - Ashtonwoods

Steve Nellis - ACCE

Arturo Montoya - UTSA

Mark Appleford - UTSA

Tulio Sulbaran - UTSA

Ibuken Awolusi - UTSA

Fred Galvan – Hill International



# Program Development - Expenses and Revenue

- 5-Year Costs/Expenses:
  - Equipment \* \$200,000
  - Facilities \*\* \$0
  - Faculty \$664,688
  - Other Direct Costs \$103,658
  - Other Indirect Costs \$7,409
- **Total Costs/Expenses: \$975,755**

\* Estimated cost for basic surveying equipment.

\*\* No special labs are needed for this program



# Program Development - Expenses and Revenue

## 5-Year Revenue Generated

- Regular Tuition: \$819,126
- Reimbursable Dollars: \$272,660
- Special Program Tuition: \$0

**Total 5-Year Revenue: \$1,091,786**

## 5 -Year Net Income/Loss

- Total Cost/Expenses \$975,755
- Total Revenue: \$1,091,786

**Net 5-Year Income: \$116,031**



Thank you.



ALAMO  
COLLEGES  
DISTRICT



**FROM:** William Fanning, Dean for Academic Success: STEM

**Subject:** Business Plan – New Workforce Program: Construction Management

**TO:** SLT

**1. Program Name:** Construction Management A.A.S.

**2. Program Purpose:**

Construction managers work in all phases of the construction business, e.g., both public and private owners, small multi-family projects, industrial projects, and rural highways to major interstates. They keep the project on track and within budget by working closely with architects, engineers, owners, and the various contractors on a job. A graduate can go into estimating, field engineering, project scheduling, and other management levels – general or specialty contractor in the fields of mechanical, plumbing, and electrical.

**3. Program Outcomes:**

- Apply effective communication, both orally and in writing.
- Apply quantity takeoff skills for bidding or budgeting purposes on a construction project.
- Apply the aptitude to schedule a basic construction project.
- Apply current technology related to the construction industry.
- Apply the interpretation of construction documents (contracts, specifications, and drawings) used in managing a construction project.
- Apply basic principles of construction accounting.
- Apply basic surveying techniques used in building layout.
- Understand basic principles of ethics in the construction industry.
- Understand the fundamentals of contracts, codes, and regulations that govern a construction project.
- Understand basic construction methods and materials.
- Understand basic safety hazards on a construction site and standard prevention measures.
- Understand the basic principles of structural design.
- Understand the basic principles of mechanical, electrical, and plumbing systems.

**4. Five-Year Costs/Investment:**

- Equipment: \$200,000
- Faculty: \$664,688
- Facility Impacts: Existing
- Other Direct Costs: \$103,658
- Other Indirect Costs: \$7,409
- Total Five-Year Expenses: \$975,755

**5. Five-Year Revenue Generated:**

- Projected Enrollment:
  - 240 students over five years
  - 70 students completing the program over a five-year period
- Projected Accumulated Credit Hours: 9,110
- Reimbursable Dollars Rate: \$2.95 (Technical) & \$2.67 (Gen. Ed.)
- Regular Tuition: \$819,126
- Projected Total Reimbursable Dollars: \$272,660
- Total Five-Year Revenue: \$1,091,786

**6. Job/Employer Demand:** 150 per year

**7. Five-Year Projected Job Placement:** 29 per year

**8. Projected Program Milestones:**

- Year 1: 30 Declared Majors
- Year 2: 49 Declared Majors 14 program completers 90% job placement
- Year 3: 49 Declared Majors 14 program graduates 90% job placement
- Year 4: 71 Declared Majors 14 program completers 90% job placement
- Year 5: 85 Declared Majors 28 program completers 90% job placement

**9. Other Pertinent Information:**

- Proposing AAS (60 hrs.)

**ALAMO COMMUNITY COLLEGES  
NEW PROGRAM DEVELOPMENT  
PRE-APPLICATION CHECKLIST  
for Northeast Lakeview College (NLC)**

**Program Title: Construction Management A.A.S.**

CIP: 52.2001

**A. Program Objectives:**

Construction managers work in all phases of the construction business, e.g., public and private owners, small multi-family projects, industrial projects, and rural highways to major interstates. They keep the project on track and within budget by working closely with architects, engineers, owners, and the various contractors on a job. A graduate can go into estimating, field engineering, project scheduling, and other management levels – general or specialty contractor in the fields of mechanical, plumbing, and electrical.

Program Student Learning Outcomes:

The American Council for Construction Education (ACCE) will be the accrediting entity for the Construction Management Program at Northeast Lakeview Campus. They require 13 Student Learning Outcomes (SLO) for all Associate level degrees in Construction Management.

1. Apply effective communication, both orally and in writing.
2. Apply the skills to estimate quantities and costs for the bidding process in a construction project.
3. Apply the aptitude to schedule a basic construction project.
4. Apply current technology related to the construction process.
5. Apply the interpretation of construction documents (contracts, specifications, and drawings) used in managing a construction project.
6. Apply basic principles of construction accounting.
7. Apply basic surveying techniques used in building layout.
8. Understand basic principles of ethics in the construction industry.
9. Understand the fundamentals of contracts, codes, and regulations that govern a construction project.
10. Understand basic construction methods, materials, and equipment.
11. Understand basic safety hazards on a construction site and standard prevention measures.
12. Understand the basic principles of structural design.
13. Understand the basic principles of mechanical, electrical, and piping systems.

**B. Existing program information for initiating college:**

Saint Philip's College has an existing Construction Technology A.A.S. program.

**C. Occupational Need:**

1. Is the number of employment opportunities in this job growing? Yes  No   
*Supporting evidence: The construction industry is critical to San Antonio's economy because it provides employment for over 58,000 workers in the metro area and generates an annual payroll of more than \$2.8 billion (Virtual Builders Exchange, 2020).*
2. Will the need for trained personnel be sustained over the next five years? Yes  No   
*Supporting evidence: We are the seventh most populous city in the U.S. One of the nation's fastest-growing cities (second largest among the nation's cities). One of the top 10 U.S. cities poised for construction employment growth. (See attached Burning Glass data)*
3. What information is available from local and/or state labor market sources concerning this occupational title?

**Alamo Local Labor Market Information**

- Estimated Employment 2020: 4,486
- Projected Employment 2030: 5,558
- Change in Employment: 1,072
- Percent Change: 23.9%
- Annualized Percent Growth: 2.17
- Annual Openings: 465

**Texas Labor Market Information**

- Estimated Employment 2020: 60,937
- Projected Employment 2030: 75,571
- Change in Employment: 14,634
- Percent Change: 24.02%
- Annualized Percent Growth: 2.18
- Annual Openings: 6,325

**Source:** Texas Labor Market Information website – [texaslmi.com](http://texaslmi.com)  
*(Projections: View and generate a 10-year forecast for employment by industry and occupation for the state of Texas and each of the 28 workforce development areas.)*

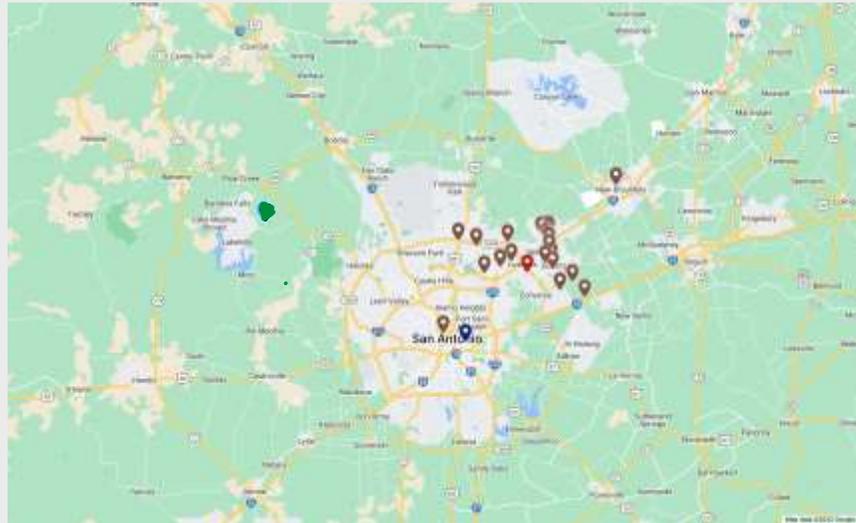
- a. Is this occupational title on the Demand Occupations List? Yes  No
- b. Indicate the entry-level salary for this occupational title (Construction Manager):
  - \$29.84 entry hourly wage
  - Manager Trainee entry-level salary is roughly \$ 46.2K - \$58.4K

**D. Assessment of Employer Support**

1. How many companies will show preference to hiring completers of this program?
2. How many companies will provide employees incentive to complete this training by providing:
  - a. Higher pay? \_\_\_\_\_
  - b. Opportunity for promotion? \_\_\_\_\_
  - c. Tuition or other financial support? \_\_\_\_\_

**E. Assessment of Training Capacity**

1. Geographic implications for program location
  - a. On a map, indicate the companies that would support and/or be served by the development of a new program for this occupational title. The *brown markers* represent construction focused companies that could be potential employers of our graduates.



- a. On the same map used in “item a” above, indicate locations of institutions with currently existing programs within a fifty-mile radius, if applicable. Please use a legend.

St. Philip’s College currently has an existing program. The *red maker* indicates the location of Northeast Lakeview College while the *dark blue maker* represents St. Philip’s College.

2. Suitability of campus resources to support this program

- a. Does the college currently have the following resources to begin this program?

- |                           |   |  |
|---------------------------|---|--|
| • Equipment               | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> |
| • Facilities              | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| • Faculty                 | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> |
| • Instructional resources | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| • First-year budget       | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |

If “No” to any of the above areas, describe the resource commitment needed.

- Survey and estimating equipment
- Qualified faculty
- Operating Expenses

- b. Should this program be provided by more than one college? Yes  No

**F. College Commitment to Develop a New Program**

Based on the above information and the attachments, the administration of this college is committed to the full development, implementation, and sustained operation of the program until the demand has been fully satisfied.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Title \_\_\_\_\_

## New AAS/Certificate/Marketable Skills Award Degree Plan Form

<b>Degree Plan Title:</b>	Construction Management	<b>College:</b>	NLC
<b>Major Code:</b>		<b>Effective Term:</b>	Fall 2023
<i>(assigned by CSI)</i>		<b>ApplyTexas:</b>	
			<i>(assigned by CSI)</i>

**Degree Plan Description:**  
Construction managers work in all phases of the construction business, e.g., public and private owners, small multi-family projects, industrial projects, and rural highways to major interstates. They keep the project on track and within budget by working closely with architects, engineers, owners, and the various contractors on a job. A graduate can go into estimating, field engineering, project scheduling, and other management levels – general or specialty contractor in the fields of mechanical, plumbing, and electrical.

	Lecture	Lab	External	Contact	Credit
<b>Semester 1</b>					
ENGL 1301 - Composition I	3	0	0	48	3
Humanities/Fine Arts Elective	3	0	0	48	3
CNBT 2442 - Construction Management I	3	2	0	80	4
CNBT 1342 - Building Codes and Inspections	3	0	0	48	3
<b>Semester 2</b>					
MATH 1324-Math for Business and Social Sciences	3	0	0	48	3
CNBT 1300 - Residential and Light Commercial	2	2	0	64	3
GEOL 1401 - Earth Sciences for Non-Science Majors	3	3	0	96	4
CNBT 1311 - Construction Materials and Methods I	3	0	0	48	3
<b>Semester 3</b>					
Language, Philosophy, and Culture (40) Core or Creative Arts (50) Core	3	0	0	48	3
BCIS 1305 - Business Computer Applications	3	0	0	48	3
<b>Semester 4</b>					
CNBT 1210 - Basic Construction Safety	2	0	0	32	2
BUSI 1301 - Business Principles	3	0	0	48	3
CNBT 1346 - Construction Estimating I	2	4	0	96	3
SRVY 1301 - Introduction to Surveying	2	4	0	96	3
<b>Semester 5</b>					
ECON 2301 - Principles of Macroeconomics OR ECON	3	0	0	48	3
CNBT 1344 - Construction Materials Testing or BUSI	2	2	0	64	3
SPCH 1321- Business and Professional Communication	3	0	0	48	3
CNBT 2337 - Construction Estimating II	2	2	0	64	3
CNBT 2335 - Computer-Aided Construction Scheduling	3	0	0	48	3
<b>Semester 6</b>					
CNBT 2266 - Practicum in Construction Management (Capstone)	2	0	16	224	2
	53	4	16	1344	60
<b>Total Degree Plan hours (above)</b>					

*Note: Consider pre-requisites when sequencing courses*

	NLC	NVC	PAC	SAC	SPC
Do other colleges offer this program?	N	N	N	N	Y

## Discussion and Possible Action on the Approval of Northeast Lakeview College Associate of Applied Science Degree in Construction Management

Presented to the Board Acting as a Committee of the Whole on 12/6/22 and now presented to the Board for approval on 12/13/22.

### MINUTE ORDER

"The Alamo Colleges Board of Trustees hereby approves the submission to the Texas Higher Education Coordinating Board of a new workforce education program of study for an Associate of Applied Science Degree in Construction Management for Northeast Lakeview College."

### PURPOSE

The purpose of this Minute Order is to authorize the President of Northeast Lakeview College or her designee to submit to the Texas Higher Education Coordinating Board a program of studies of 60 semester credit hours for the college to deliver the Associate of Applied Science Degree in Construction Management.

### BACKGROUND

Construction managers work in all phases of the construction business, e.g., both public and private owners, small multi-family projects, industrial projects, and rural highways to major interstates. They keep the project on track and within budget by working closely with architects, engineers, owners, and the various contractors on a job.

The Construction Management AAS program will be seek accreditation through the American Council for Construction Education (ACCE).

Start-up equipment was purchased thru Institutional funding; on-going equipment replacement/upgrade will be funded with Institutional funds.

Construction Management has a projected growth of 23.9% during 2020-30 in the Alamo region with 465 annual job openings in the Alamo region. The entry level wage is \$29.84 an hour. Enrollment projections are for 60 new students annually, which meets the recommended minimum of 20 per year.

### IMPLICATIONS

**Financial:** **Five Year Projection:** 5- year positive net income of \$116,031

**Strategic Plan:** Strategic Objective I: Student Success

**Human Resources:** Faculty, and Adjunct Faculty

**ATTACHMENTS:** Exhibit 1, Business Plan Summary  
Exhibit 2, Program Curriculum - Degree Plan  
Exhibit 3, Pre-application

\_\_\_\_\_  
Dr. Veronica Garcia Date  
President, Northeast Lakeview College

  
\_\_\_\_\_  
Dr. George Railey, Jr. Date 12-7-2022  
Vice Chancellor for Academic Success

\_\_\_\_\_  
Dr. Michael Flores Date  
Chancellor



**FROM:** William Fanning, Dean for Academic Success: STEM

**Subject:** Business Plan – New Workforce Program: Construction Management

**TO:** SLT

**1. Program Name:** Construction Management A.A.S.

**2. Program Purpose:**

Construction managers work in all phases of the construction business, e.g., both public and private owners, small multi-family projects, industrial projects, and rural highways to major interstates. They keep the project on track and within budget by working closely with architects, engineers, owners, and the various contractors on a job. A graduate can go into estimating, field engineering, project scheduling, and other management levels – general or specialty contractor in the fields of mechanical, plumbing, and electrical.

**3. Program Outcomes:**

- Apply effective communication, both orally and in writing.
- Apply quantity takeoff skills for bidding or budgeting purposes on a construction project.
- Apply the aptitude to schedule a basic construction project.
- Apply current technology related to the construction industry.
- Apply the interpretation of construction documents (contracts, specifications, and drawings) used in managing a construction project.
- Apply basic principles of construction accounting.
- Apply basic surveying techniques used in building layout.
- Understand basic principles of ethics in the construction industry.
- Understand the fundamentals of contracts, codes, and regulations that govern a construction project.
- Understand basic construction methods and materials.
- Understand basic safety hazards on a construction site and standard prevention measures.
- Understand the basic principles of structural design.
- Understand the basic principles of mechanical, electrical, and plumbing systems.

**4. Five-Year Costs/Investment:**

- Equipment: \$200,000
- Faculty: \$664,688
- Facility Impacts: Existing
- Other Direct Costs: \$103,658
- Other Indirect Costs: \$7,409
- Total Five-Year Expenses: \$975,755

**5. Five-Year Revenue Generated:**

- Projected Enrollment:
  - 240 students over five years
  - 70 students completing the program over a five-year period
- Projected Accumulated Credit Hours: 9,110
- Reimbursable Dollars Rate: \$2.95 (Technical) & \$2.67 (Gen. Ed.)
- Regular Tuition: \$819,126
- Projected Total Reimbursable Dollars: \$272,660
- Total Five-Year Revenue: \$1,091,786

**6. Job/Employer Demand:** 150 per year

**7. Five-Year Projected Job Placement:** 29 per year

**8. Projected Program Milestones:**

- Year 1: 30 Declared Majors
- Year 2: 49 Declared Majors 14 program completers 90% job placement
- Year 3: 49 Declared Majors 14 program graduates 90% job placement
- Year 4: 71 Declared Majors 14 program completers 90% job placement
- Year 5: 85 Declared Majors 28 program completers 90% job placement

**9. Other Pertinent Information:**

- Proposing AAS (60 hrs.)

**ALAMO COMMUNITY COLLEGES  
NEW PROGRAM DEVELOPMENT  
PRE-APPLICATION CHECKLIST  
for Northeast Lakeview College (NLC)**

**Program Title: Construction Management A.A.S.**

CIP: 52.2001

**A. Program Objectives:**

Construction managers work in all phases of the construction business, e.g., public and private owners, small multi-family projects, industrial projects, and rural highways to major interstates. They keep the project on track and within budget by working closely with architects, engineers, owners, and the various contractors on a job. A graduate can go into estimating, field engineering, project scheduling, and other management levels – general or specialty contractor in the fields of mechanical, plumbing, and electrical.

Program Student Learning Outcomes:

The American Council for Construction Education (ACCE) will be the accrediting entity for the Construction Management Program at Northeast Lakeview Campus. They require 13 Student Learning Outcomes (SLO) for all Associate level degrees in Construction Management.

1. Apply effective communication, both orally and in writing.
2. Apply the skills to estimate quantities and costs for the bidding process in a construction project.
3. Apply the aptitude to schedule a basic construction project.
4. Apply current technology related to the construction process.
5. Apply the interpretation of construction documents (contracts, specifications, and drawings) used in managing a construction project.
6. Apply basic principles of construction accounting.
7. Apply basic surveying techniques used in building layout.
8. Understand basic principles of ethics in the construction industry.
9. Understand the fundamentals of contracts, codes, and regulations that govern a construction project.
10. Understand basic construction methods, materials, and equipment.
11. Understand basic safety hazards on a construction site and standard prevention measures.
12. Understand the basic principles of structural design.
13. Understand the basic principles of mechanical, electrical, and piping systems.

**B. Existing program information for initiating college:**

Saint Philip's College has an existing Construction Technology A.A.S. program.

### C. Occupational Need:

1. Is the number of employment opportunities in this job growing? Yes  No   
*Supporting evidence: The construction industry is critical to San Antonio's economy because it provides employment for over 58,000 workers in the metro area and generates an annual payroll of more than \$2.8 billion (Virtual Builders Exchange, 2020).*
2. Will the need for trained personnel be sustained over the next five years? Yes  No   
*Supporting evidence: We are the seventh most populous city in the U.S. One of the nation's fastest-growing cities (second largest among the nation's cities). One of the top 10 U.S. cities poised for construction employment growth. (See attached Burning Glass data)*
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**Source:** Texas Labor Market Information website – [texaslmi.com](http://texaslmi.com)  
(Projections: View and generate a 10-year forecast for employment by industry and occupation for the state of Texas and each of the 28 workforce development areas.)

- a. Is this occupational title on the Demand Occupations List? Yes  No
- b. Indicate the entry-level salary for this occupational title (Construction Manager):
  - \$29.84 entry hourly wage
  - Manager Trainee entry-level salary is roughly \$ 46.2K - \$58.4K

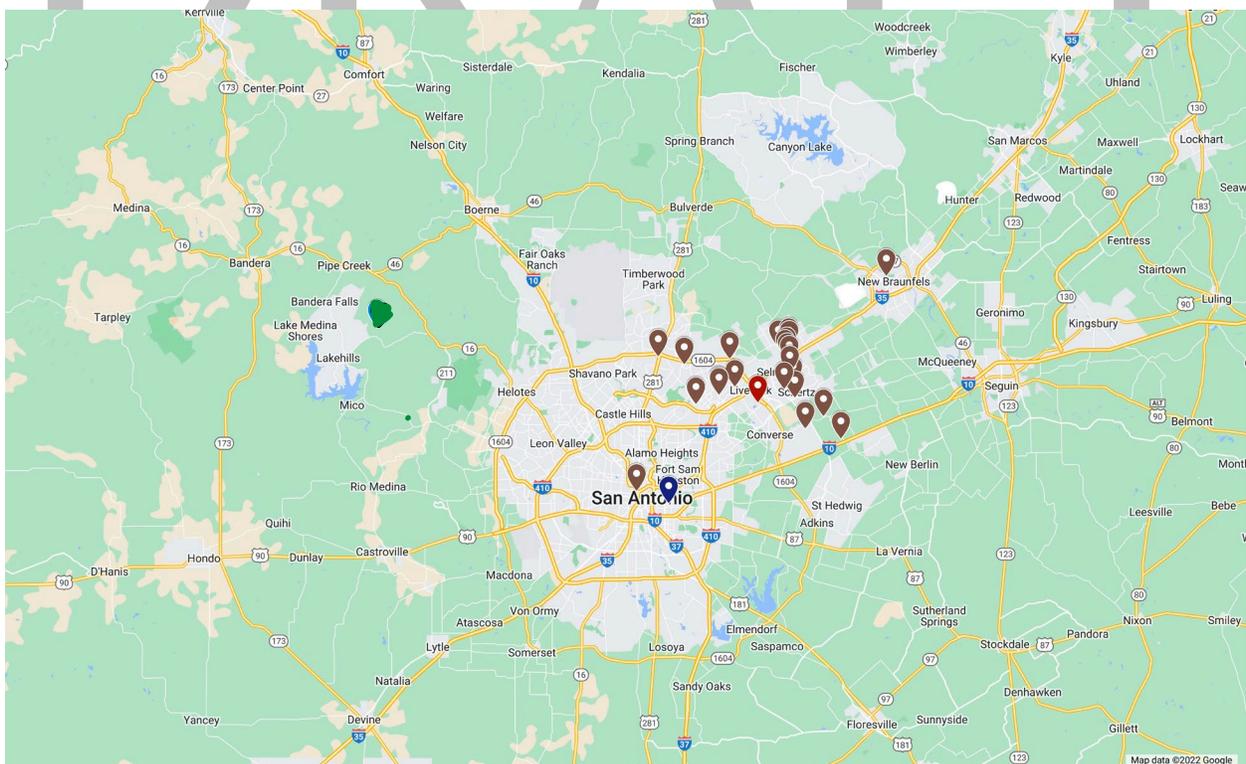
## D. Assessment of Employer Support

1. How many companies will show preference to hiring completers of this program?
2. How many companies will provide employees incentive to complete this training by providing:
  - a. Higher pay? \_\_\_\_\_
  - b. Opportunity for promotion? \_\_\_\_\_
  - c. Tuition or other financial support? \_\_\_\_\_

## E. Assessment of Training Capacity

1. Geographic implications for program location

- a. On a map, indicate the companies that would support and/or be served by the development of a new program for this occupational title. The **brown markers** represent construction focused companies that could be potential employers of our graduates.



- b. On the same map used in “item a” above, indicate locations of institutions with currently existing programs within a fifty-mile radius, if applicable. Please use a legend.

St. Philip’s College currently has an existing program. The *red maker* indicates the location of Northeast Lakeview College while the *dark blue maker* represents St. Philip’s College.

2. Suitability of campus resources to support this program

a. Does the college currently have the following resources to begin this program?

- Equipment                      Yes       No
- Facilities                        Yes       No
- Faculty                          Yes       No
- Instructional resources      Yes       No
- First-year budget            Yes       No

If “No” to any of the above areas, describe the resource commitment needed.

- Survey and estimating equipment
- Qualified faculty
- Operating Expenses

b. Should this program be provided by more than one college? Yes  No

**F. College Commitment to Develop a New Program**

Based on the above information and the attachments, the administration of this college is committed to the full development, implementation, and sustained operation of the program until the demand has been fully satisfied.

Signature \_\_\_\_\_  
Date \_\_\_\_\_

Title \_\_\_\_\_

# New AAS/Certificate/Marketable Skills Award Degree Plan Form

**Degree Plan Title:** Construction Management  
**Major Code:** \_\_\_\_\_  
*(assigned by CSI)*

**College:** NLC  
**Effective Term:** Fall 2023  
**ApplyTexas:** \_\_\_\_\_  
*(assigned by CSI)*

**Degree Plan Description:**

Construction managers work in all phases of the construction business, e.g., public and private owners, small multi-family projects, industrial projects, and rural highways to major interstates. They keep the project on track and within budget by working closely with architects, engineers, owners, and the various contractors on a job. A graduate can go into estimating, field engineering, project scheduling, and other management levels – general or specialty contractor in the fields of mechanical, plumbing, and electrical.

**Degree CIP:** 52.2001  
**Dept to assign program to:** Construction Management

**Is this an addition of an award  
to an existing CIP?** NO

	Lecture	Lab	External	Contact	Credit
<b>Semester 1</b>					
ENGL 1301 - Composition I	3	0	0	48	3
Humanities/Fine Arts Elective	3	0	0	48	3
CNBT 2442 - Construction Management I	3	2	0	80	4
CNBT 1342 - Building Codes and Inspections	3	0	0	48	3

<b>Semester 2</b>					
MATH 1324-Math for Business and Social Sciences	3	0	0	48	3
CNBT 1300 - Residential and Light Commercial Blueprint	2	2	0	64	3
GEOG 1401 - Earth Sciences for Non-Science Majors	3	3	0	96	4
CNBT 1311 - Construction Materials and Methods I	3	0	0	48	3

<b>Semester 3</b>					
Language, Philosophy, and Culture (40) Core or Creative Arts (50) Core	3	0	0	48	3
BCIS 1305 - Business Computer Applications	3	0	0	48	3

<b>Semester 4</b>					
CNBT 1210 - Basic Construction Safety	2	0	0	32	2
BUSI 1301 - Business Principles	3	0	0	48	3
CNBT 1346 - Construction Estimating I	2	4	0	96	3
SRVY 1301 - Introduction to Surveying	2	4	0	96	3

<b>Semester 5</b>					
ECON 2301 - Principles of Macroeconomics OR ECON	3	0	0	48	3
CNBT 1344 - Construction Materials Testing or BUSI 2305 -	2	2	0	64	3
SPCH 1321- Business and Professional Communication	3	0	0	48	3
CNBT 2337 - Construction Estimating II	2	2	0	64	3
CNBT 2335 - Computer-Aided Construction Scheduling	3	0	0	48	3

<b>Semester 6</b>					
CNBT 2266 - Practicum in Construction Management (Capstone)	2	0	16	224	2
	53	4	16	1344	60

**Total Degree Plan hours (above)**

*Note: Consider pre-requisites when sequencing courses*

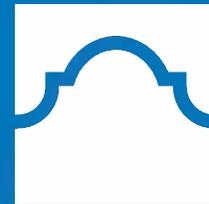
Do other colleges offer this program?

NLC	NVC	PAC	SAC	SPC
	N	N	N	Y

# Welder/Welding Technologist, Associate of Applied Science

**Patrick Lee**

Interim Vice President of Academic Success, PAC



ALAMO  
COLLEGES  
DISTRICT



Malcolm Baldrige  
National Quality Award  
2018 Award Recipient

Achieving the Dream  
LEADER COLLEGE  
OF DISTINCTION

## Board Policies in Support of Charges

E.1.4: Core Curriculum and Degrees

E.1.6: Program and Course Offerings

## Charges to the Chancellor

Address Workforce Needs of the City/County and Service Area



# Welding Careers: Pathways with a projected 23% growth for the San Antonio area by 2030.

## Ten highest-demand welding careers include:

- Construction Welders
- Manufacturing Welders
- Structural Steel Welders (Ironworkers)
- Military Welders
- Rig Welders
- Pipefitters
- Shipyard Welder
- Sheet Metal Welders
- Underwater Welders
- Industrial Maintenance Welders

**Projected Employment in 2030:** Alamo Region – 2,564 jobs and Texas - 59,531 jobs

Welding is a Workforce Solutions Alamo Demand Occupation: job demand is projected to **increase by 23%** in the Alamo Region between 2020 and 2030 (TWC-Texas Labor Analysis)

Indeed Lists 235 welding jobs **available today** in the San Antonio area; LinkedIn lists 125 welding jobs **available today** in the San Antonio metropolitan area.

# The Welding/Welder Technologist AAS and Certifications

- ❖ PAC's welding program will be certified by the American Welding Society and will add **42 annual program completers**
  
- ❖ The program will mirror and support SPC's existing welding program which averaged **50 annual completers** from 2017-18 to 2019-20. (THECB Perkins Data: Placement)
  
- ❖ The program will provide the following credential opportunities to our students:
  - AAS degree (60 credit hours)
  - Three level 1 certificates which are all stackable into the AAS degree
  - Micro-Credentials for technical and marketable skills
  - CE to Credit opportunities which lead to Industry Based Certifications

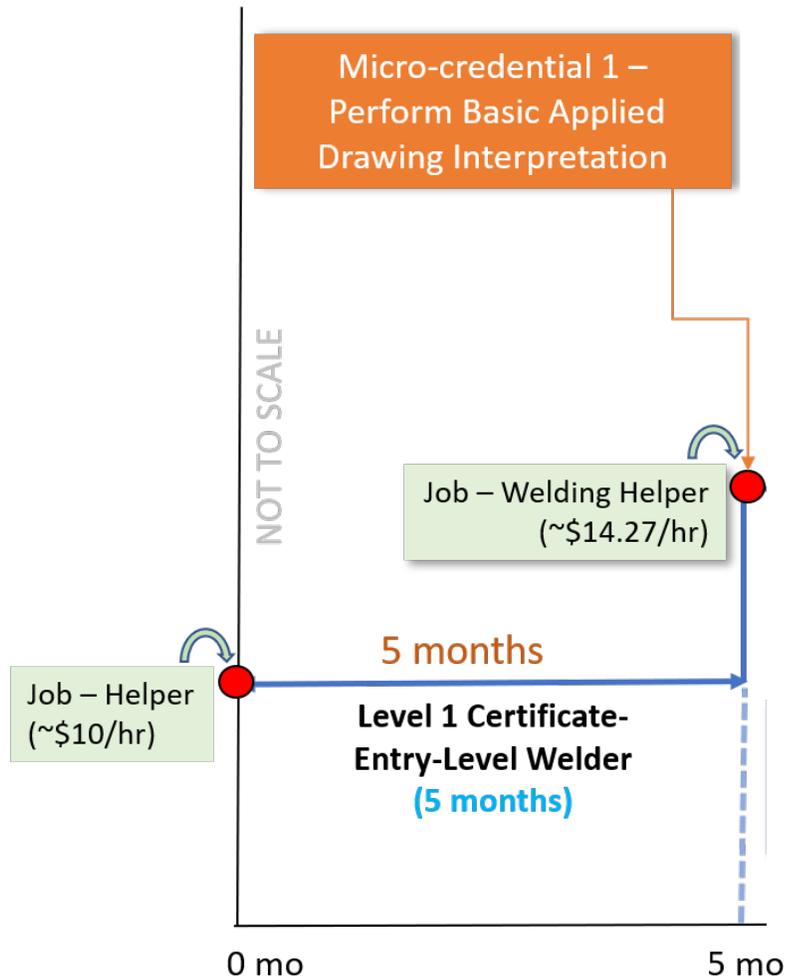


# The Welding/Welder Technologist AAS and Certifications (Cont.)

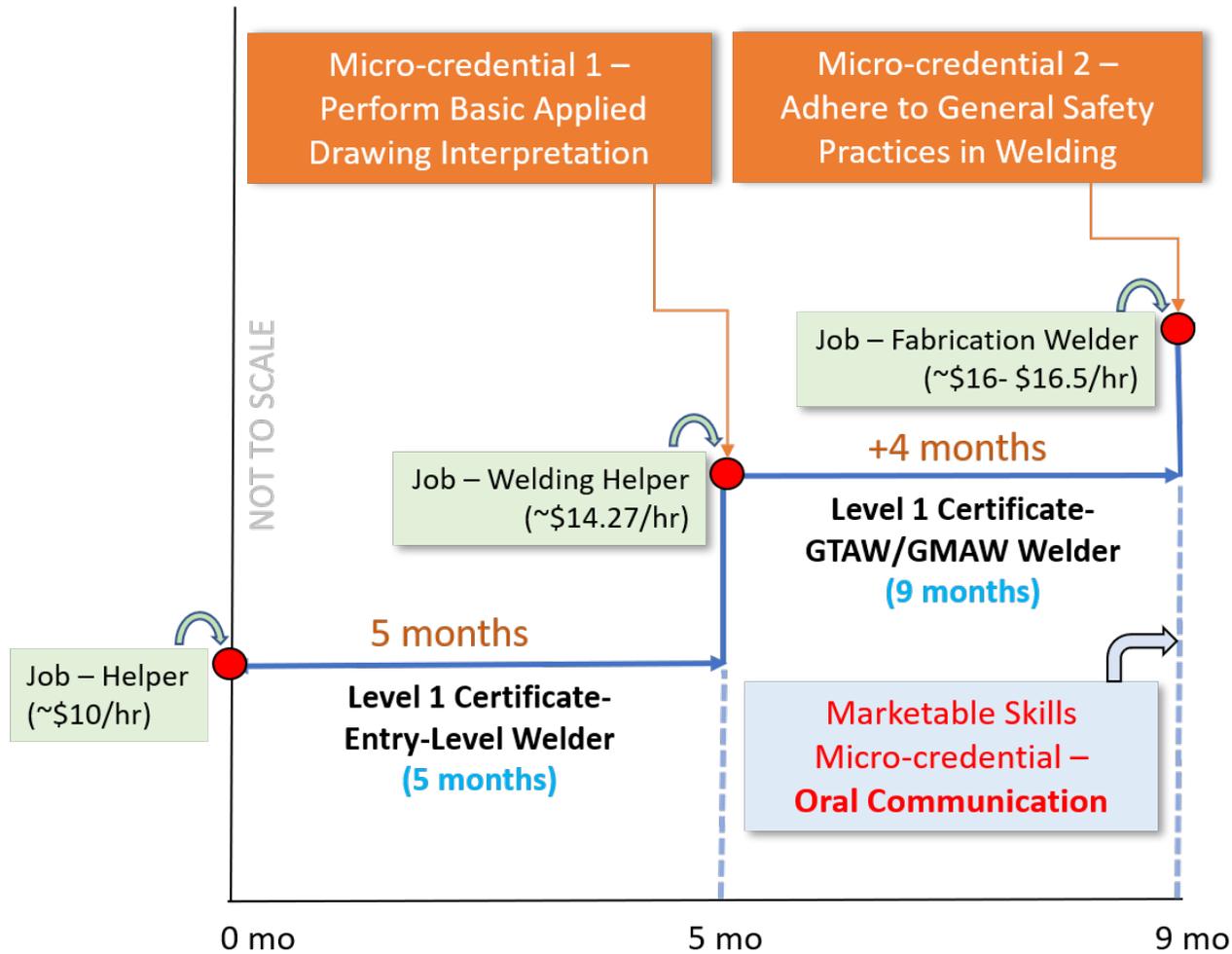
- ❖ The program will support PAC's existing Agriculture and Advanced Manufacturing degrees and certificates
- ❖ The program will be offered to dual credit high school students
- ❖ Welding sections can be offered in an 8-week (flex) format and the full AAS will be designed for completion within 16 months
- ❖ The welding program will be located in the new Rio Grande building with 26 welding bays



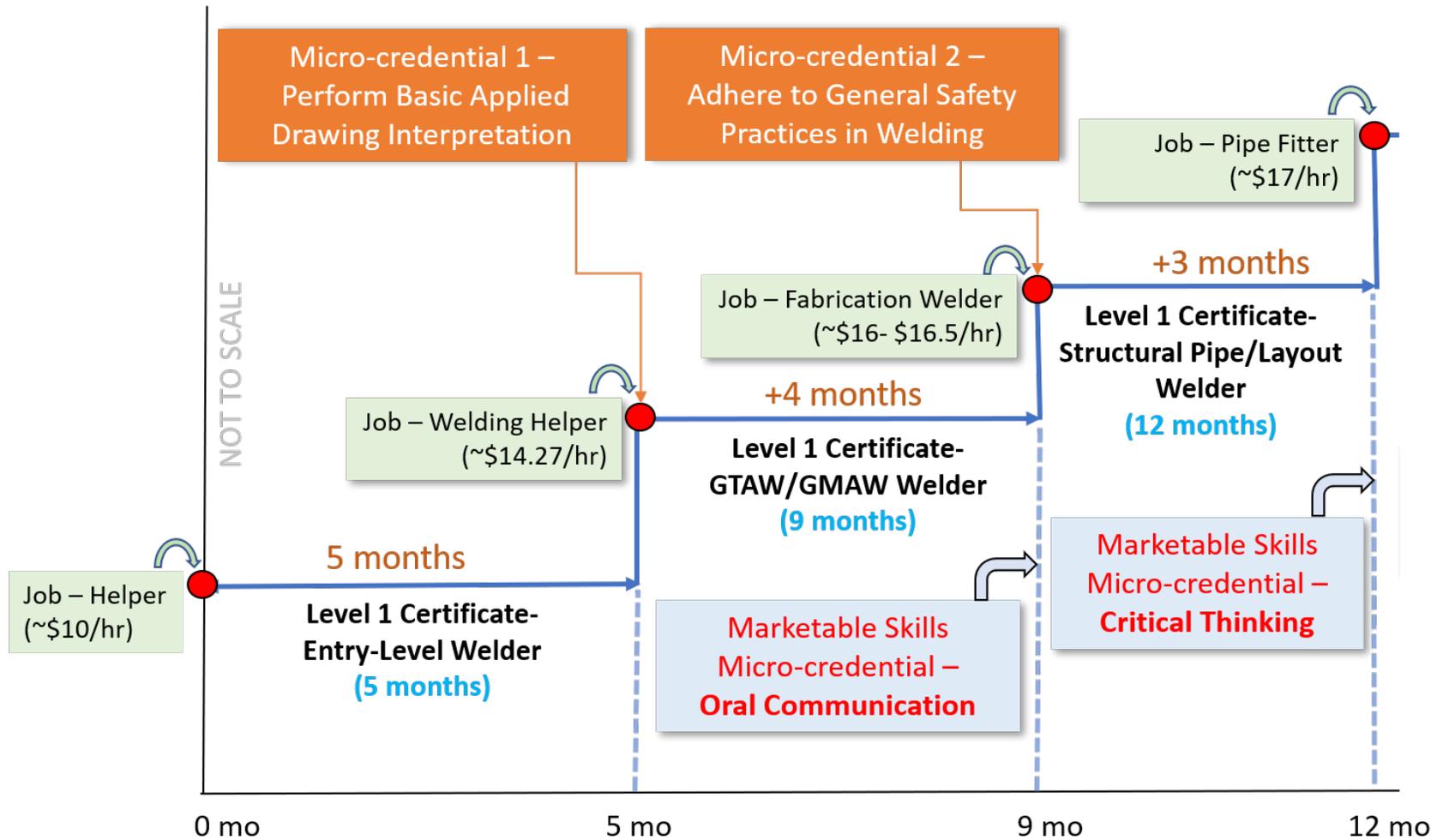
# Welding | Micro-pathway [0 – 16 months]



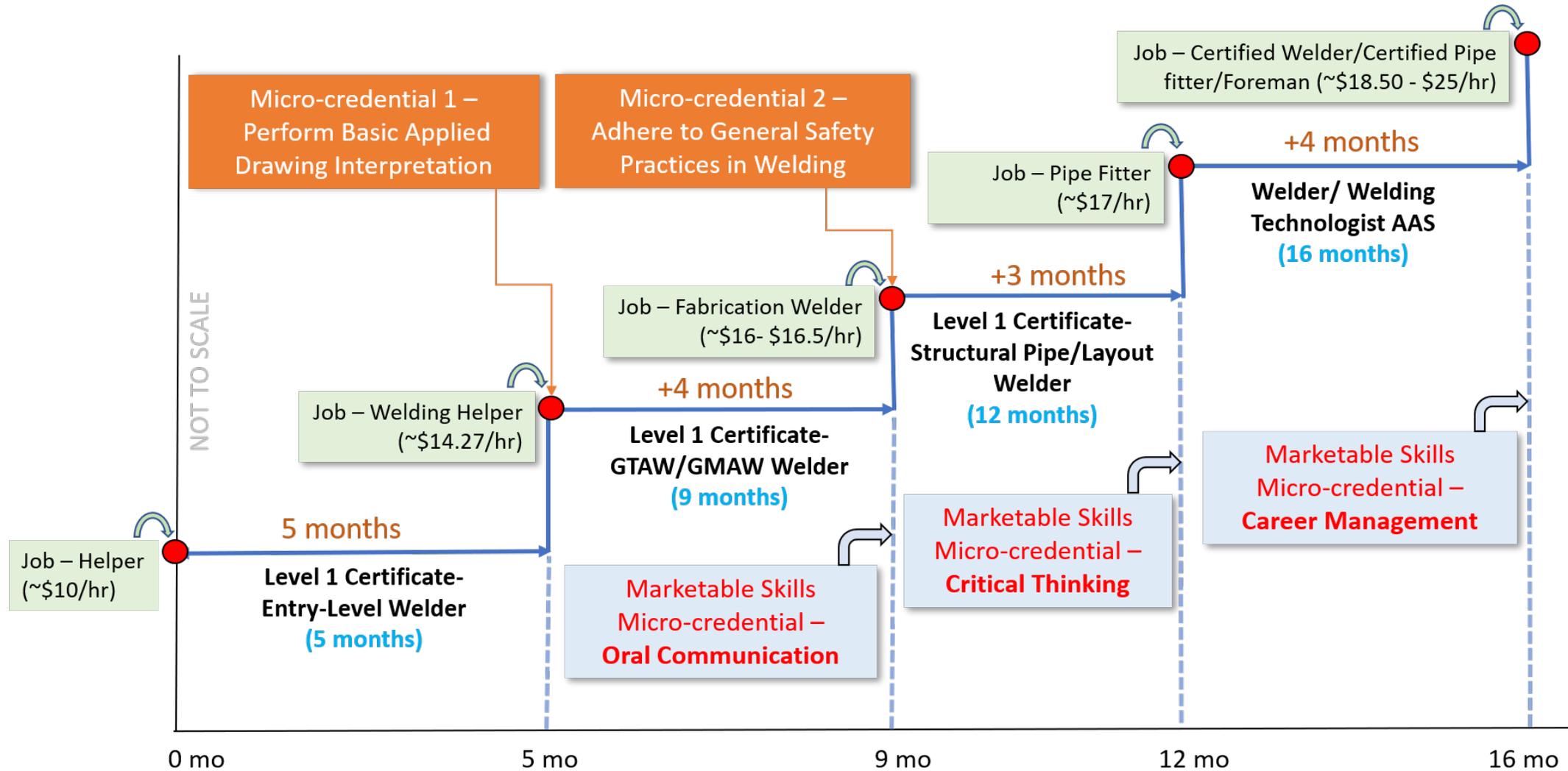
# Welding | Micro-pathway [0 – 16 months]



# Welding | Micro-pathway [0 – 16 months]



# Welding | Micro-pathway [0 – 16 months]



# The Industry Advisory Committee for the Welding AAS

Darrel Smith - San Antonio River Authority

Sheila Zepeda – Monterrey Iron & Metal

Martin Sanchez – Arvin Sango

Comelio Ontiveros – NCP Design

Steven Hoenes – Lincoln Electric

Nathan Lowe – Holt Caterpillar



# Program Development - Expenses and Revenue

- 5-Year Costs/Expenses:
  - Equipment \* \$0
  - Facilities \*\* \$0
  - Faculty \$1,324,326
  - Other Direct Costs 185,000
  - Other Indirect Costs \$13,117
- **Total Costs/Expenses: \$1,522,443**



\* The initial equipment purchase of \$871,329 was funded by the CIP; ongoing equipment replacement/upgrade will be funded with Institutional/SPT funds.

\*\* Using new Rio Grande Building



# Program Development - Expenses and Revenue

## 5-Year Revenue Generated

- Regular Tuition: \$1,021,482
- Reimbursable Dollars: \$607,076
- Special Program Tuition: \$104,100

**Total 5-Year Revenue: \$1,732,658**

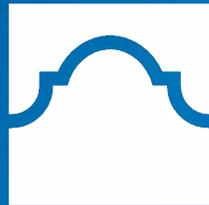
## 5 -Year Net Income/Loss

- Total Cost/Expenses \$1,522,442
- Total Revenue: \$1,732,658

**Net 5-Year Income: \$210,216**



Thank you.



ALAMO  
COLLEGES  
DISTRICT



Malcolm Baldrige  
National Quality Award  
2018 Award Recipient



Achieving the Dream LEADER  
COLLEGE  
OF DISTINCTION



**FROM:** Career and Technical Education, Palo Alto College

**Subject:** Business Plan – New Workforce Program

**TO:** SLT

**1. Program Name:** CIP: 48.0508 - Welding Technology/Welder

**2. Program Purpose:** The Welding program prepares students to work in an industry that offers opportunities in manufacturing shops, maintenance shops, steel construction sites, shipbuilding, oil field operations, and ranch related welding. Students gain extensive skills through shop activities on industrial welding equipment such as SMAW, GMAW, FCAW, GTAW, and Oxy-Fuel. The program is certified by the American Welding Society to test for the quality of welds in critical areas such as aircraft welding and manufacturing operations.

**3. Program Outcomes:**

- Demonstrate safe work habits that reflect concern and care for self, others, and the environment.
- Successfully perform welding operations using appropriate processes on various metals and in various situations.
- Interpret blueprints and verbal orders, including weld symbols to fabricate using tools of the welding trade.
- Perform quality welds and cuts to industry standards.
- Demonstrate skills that meet or exceed industry certifications, such as American Welding Society (AWS) and American Petroleum Institute (API).

**4. Five-Year Costs/Investment:**

• <b>Equipment:</b> (Equipment funded by CIP = \$871,329)	\$0 *
• <b>Faculty:</b>	\$1,324,326
• <b>Facility Impacts:</b> (Using new Rio Grande building)	\$0
• <b>Other Direct Costs:</b>	\$185,000
• <b>Other Indirect Costs:</b>	<u>\$13,117</u>
o <b>Total 5-Year Expenses:</b>	<b>\$1,522,442</b>

**5. Five-Year Revenue Generated:**

- **Projected Enrollment:**
  - o 250 students over 5 years (50 students for years 1 - 5)
  - o 168 students completing the program over 5-years (completers from years 1 – 4 cohorts)
- **Projected Contact Hours:** 344,272
- **Reimbursable Dollars Rate:** \$2.88 (Technical) & \$2.52 (Gen. Ed.) at current 22.54% funding level
- **Regular Tuition:** \$1,021,482
- **Projected Total Reimbursable Dollars:** \$607,076
  - o **Special Program Tuition:** \$104,100
  - o **Total 5-Year Revenue:** **\$1,732,658**

**5-Year Net income:** **\$210,216**

\* Start-up equipment was purchased thru CIP; on-going equipment replacement/upgrade will be funded with Institutional /SPT funds.

**6. Job/Employer Demand:** 292 per year @ \$15.51 entry-level in Alamo Region

**7. Five-Year Projected Job Placement:** Project 168 completers will be placed at 85% placement rate.

**8. Projected Program Milestones:**

- **Year 1:** 50 Declared Majors
- **Year 2:** 70 Declared Majors      42 program completers - 35 placed
- **Year 3:** 70 Declared Majors      42 program completers - 35 placed
- **Year 4:** 70 Declared Majors      42 program completers - 35 placed
- **Year 5:** 70 Declared Majors      42 program completers - 35 placed

**9. Other Pertinent Information:**

- PAC proposes to add a Welder/Welding Technologist, AAS which duplicates the SPC Welder/Welding Technologist, AAS degree.
  - Projected demand for SOC: 51-4121 Welders, Cutters, & Brazers:
    - o 292 annual openings in Alamo region
  - Current supply from Welder/Welding Technologist, AAS in Alamo region:
    - o **SPC** averaged 50 annual completers for years 2017-18 to 2019-20 with 46 of those completers placed for an annual placement rate of 92.05% .
  - Projected supply from PAC’s proposed Welder/Welding Technologist, AAS:
    - o **PAC** projects adding 42 completers annually and placing 35 of those completers for an 85.00% annual placement rate.
  - Unmet supply:
    - o 211 unmet job openings are projected in the Alamo Region after including PAC completers..
- The Welder/Welding Technologist, AAS curriculum will be certified by the American Welding Society to test for the quality of welds in critical areas such as aircraft welding and manufacturing operations.



**ALAMO COMMUNITY COLLEGES  
NEW PROGRAM DEVELOPMENT  
PRE-APPLICATION CHECKLIST  
for Palo Alto College**

Program title: Welding Technology/Welder

CIP: 48.0508

**A. Program objectives** (Refer to the THECB GIPWE)

1. Demonstrate competencies in applying knowledge of industrial safety standards for welding to both field and factory environments.
2. Construct weldments from sketches, blueprints, or written/verbal instructions and conduct standard tests, measurements, and experiments to analyze and interpret results.
3. Exhibit knowledge of the proper selection, set up, and application of welding equipment and techniques.
4. Demonstrate the ability to pass all workmanship tests using common welding processes.
5. Exhibit the entry-level knowledge and skills necessary to gain employment in the welding field.

**B. Existing program information for initiating college**

Palo Alto College does not have any other programs in this CIP Code.

List other colleges within the Alamo Colleges system that offer this program or a related program and specify the award(s) currently offered. Include levels and CIP codes for each.

St. Philip's College – Welder/Welding Technologists, AAS - CIP: 48.0508

Source: [THECB Perkins Data Resources/Inventory for 2022-23](#)

**C. Occupational Need – Alamo Region**

1. Is the number of employment opportunities in this job growing? Yes x No \_\_\_  
Supporting evidence: Number of available positions currently open: 292 per year
2. Will the need for trained personnel be sustained over the next five years? Yes x No \_\_\_  
Supporting evidence: Number of positions estimated to be created over the next ten years: 482  
Source: [SOC 51-4121 Welder, Brazer, Cutter from Texas Labor Analysis, Dem and Analysis](#)
3. What information is available from local/state labor market sources concerning this occupational title?

**Alamo Workforce Development Area Labor Market Information**

Regional Employment 2020: 2,082

Projected Regional Employment 2030: 2,564

Absolute Change 2020 - 2030: 482

Percent Change 2020 - 2030: 23.15%

Average Hourly Wage 2020: \$22.65

Average Openings per year due to Growth and Replacement: 292

**Texas Labor Market Information**

Texas Employment 2020: 48,334

Projected Texas Employment 2030: 59,531

Absolute Change 2020 - 2030: 11,197

Percent Change 2020 - 2030: 23.17%

Average Hourly Wage 2019: \$22.99

Average Openings per year due to Growth and Replacement: 6,792

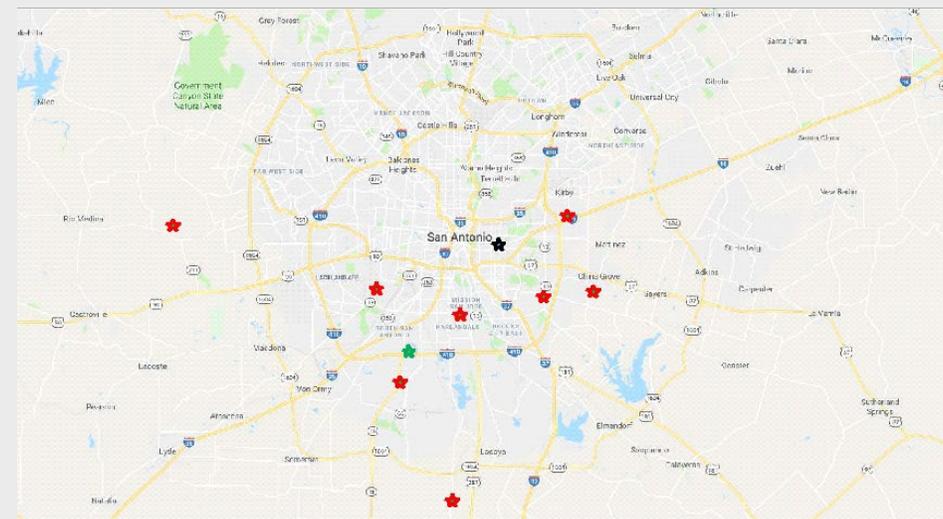
1. Is this occupational title on the Demand Occupations List? Yes X No \_\_\_  
Source: <https://www.wfsolutions.org/TargetAndDemandOccupations/2021>
2. Indicate the entry-level salary for this occupational title: \$15.51/hour \_\_\_\_ /month \_\_\_\_ /year  
Source: [SOC 51-4121 Welder, Brazer, Cutter from Texas Labor Analysis, Demand Analysis](#)

**D. Assessment of Employer Support**

1. How many companies indicate:
  - a. a need to hire employees with an AAS in Welder/Welding Technologist? 2
  - b. a shortage of qualified Welding professionals in the San Antonio area? 6
  - c. their current employees would enroll in the Welding program. 2
  - d. they will provide incentives to encourage further education in the Welding Technology field. 6
2. How many new Welding professionals are anticipated to be employed in the next 5-years. 41

**E. Assessment of Training Capacity**

1. Geographic implications for program location
  - a. On a map, indicate the companies that would support and/or be served by the development of a new program for this occupational title.
  - b. On the same map used in "item a" above, indicate locations of institutions with currently existing programs within a fifty-mile radius, if applicable. Please use a legend.



**Palo Alto College – Green Star**

Institutions teaching Welder/Welding Technologist within 50-miles - **Black Star**  
1. **St. Phillip's College – Offers AAS degree in Welder/Welding Technologist**

Companies served by PAC's Welder/Welding Technologist program – **Red Star**

1. [Zachry Group, 527 Logwood Ave. SAT 78221](#)
2. [San Antonio River Authority, 201 E. Guenther SAT 78204](#)
3. [Monterrey Iron & Metal, 2300 Frio City Road SAT 78226](#)
4. [Alamo City Custom Welding, 930 Peggy Dr. SAT 78219](#)
5. [Arvin Sango, 1 Lone Star Pass, Bldg. 6 SAT 78264](#)
6. [NCP Designs, 1975 Old Pleasanton Rd. SAT 78264](#)
7. [Lincoln Electric, 2426 Horned Lark SAT 78130](#)
8. [Holt Caterpillar, 5665 SE Loop 410 SAT 78222](#)



2. Suitability of campus resources to support this program

a. Does the college currently have the following resources to begin this program?

- |                           |   |  |   |
|---------------------------|---|--|---|
| * Facilities              | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            | <u>Will use Rio Grande lecture rooms.</u>   |
| * Equipment               | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            | <u>CIP funded required equipment; replacement/upgrade to be funded through institutional funds and Special Program Tuition.</u> |
| * Faculty                 | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> | <u>Will require qualified faculty.</u>  |
| * Instructional resources | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> | <u>Will require Instructional resources.</u>  |
| * First-year budget       | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> | <u>Will require operating expenses.</u>   |

If "No" to any of the above areas, describe the resource commitment needed.

CIP funded required equipment; replacement

b. Should this program be provided by more than one college? Yes  No

Provide a brief rationale:

- Projected demand for SOC: 48.0508 Welder/Welding Technologist:
  - **292** annual openings in Alamo region
- Current supply in Alamo region:
  - **SPC** has 50 average annual completers with 92.05% average placement rate with **46** completers employed for years 2017-18 to 2019-20.
- Projected supply from PAC's proposed Welder/Welding Technologist, AAS:
  - **PAC** projects adding 42 completers annually and placing **35** of those completers at a projected 85.00% placement rate.
- Unmet supply:
  - **211** unmet job openings are projected in the Alamo region after including PAC completers.

F. College Commitment to Develop a New Program

Based on the above information and the attachments, the administration of this college is committed to the full development, implementation, and sustained operation of the program until the demand has been fully satisfied.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Title President, Palo Alto College



**Discussion and Possible Action on the Approval of Palo Alto College Associate of Applied Science Degree in Welder/Welding Technologists**

Presented to the Board Acting as a Committee of the Whole on 12/6/22 and now presented to the Board for approval on 12/13/22.

**MINUTE ORDER**

**"The Alamo Colleges Board of Trustees hereby approves the submission to the Texas Higher Education Coordinating Board of a new workforce education program of study for an Associate of Applied Science Degree in Welder/Welding Technologists for Palo Alto College."**

**PURPOSE**

The purpose of this Minute Order is to authorize the President of Palo Alto College or his designee to submit to the Texas Higher Education Coordinating Board a program of studies of 60 semester credit hours for the college to deliver the Associate of Applied Science Degree in Welder/Welding Technologists.

**BACKGROUND**

The Associate of Applied Science in Welder/Welding Technologists is designed to provide students with the skills and framework necessary to successfully perform welding operations using appropriate processes on various metals and in various situations.

The Welder/Welding Technologists AAS program will be certified by the American Welding Society (AWS).

Start-up equipment was purchased thru CIP; on-going equipment replacement/upgrade will be funded with Institutional /SPT funds.

The Welding occupation has a projected growth of 23.15% during 2020-30 in the Alamo region with 292 annual job openings in the Alamo region. The entry level wage is \$15.51 an hour. Enrollment projections are for 50 new students annually, which meets the recommended minimum of 20 per year.

**IMPLICATIONS**

**Financial:** **Five Year Projection:** 5- year positive net income of \$210,216

**Strategic Plan:** Strategic Objective I: Student Success

**Human Resources:** Faculty, Adjunct Faculty, and Lab Tech

**ATTACHMENTS:** Exhibit 1, Business Plan Summary  
Exhibit 2, Program Curriculum - Degree Plan  
Exhibit 3, Pre-application

\_\_\_\_\_  
Dr. Robert Garza Date  
President, Palo Alto College

*George Railey, Jr.*  
\_\_\_\_\_  
Dr. George Railey, Jr. Date 12-2-2022  
Vice Chancellor for Academic Success

\_\_\_\_\_  
Dr. Michael Flores Date  
Chancellor





**FROM:** Career and Technical Education, Palo Alto College

**Subject:** Business Plan – New Workforce Program

**TO:** SLT

**1. Program Name:** CIP: 48.0508 - Welding Technology/Welder

**2. Program Purpose:** The Welding program prepares students to work in an industry that offers opportunities in manufacturing shops, maintenance shops, steel construction sites, shipbuilding, oil field operations, and ranch related welding. Students gain extensive skills through shop activities on industrial welding equipment such as SMAW, GMAW, FCAW, GTAW, and Oxy-Fuel. The program is certified by the American Welding Society to test for the quality of welds in critical areas such as aircraft welding and manufacturing operations.

**3. Program Outcomes:**

- Demonstrate safe work habits that reflect concern and care for self, others, and the environment.
- Successfully perform welding operations using appropriate processes on various metals and in various situations.
- Interpret blueprints and verbal orders, including weld symbols to fabricate using tools of the welding trade.
- Perform quality welds and cuts to industry standards.
- Demonstrate skills that meet or exceed industry certifications, such as American Welding Society (AWS) and American Petroleum Institute (API).

**4. Five-Year Costs/Investment:**

• <b>Equipment:</b> (Equipment funded by CIP = \$871,329)	\$0 *
• <b>Faculty:</b>	\$1,324,326
• <b>Facility Impacts:</b> (Using new Rio Grande building)	\$0
• <b>Other Direct Costs:</b>	\$185,000
• <b>Other Indirect Costs:</b>	<u>\$13,117</u>
○ <b>Total 5-Year Expenses:</b>	<b>\$1,522,442</b>

**5. Five-Year Revenue Generated:**

• <b>Projected Enrollment:</b>	
○ <u>250</u> students over 5 years (50 students for years 1 - 5)	
○ <u>168</u> students completing the program over 5-years (completers from years 1 – 4 cohorts)	
• <b>Projected Contact Hours:</b> <u>344,272</u>	
• <b>Reimbursable Dollars Rate:</b> <u>\$2.88</u> (Technical) & <u>\$2.52</u> (Gen. Ed.) at current <u>22.54%</u> funding level	
• <b>Regular Tuition:</b>	\$1,021,482
• <b>Projected Total Reimbursable Dollars:</b>	\$607,076
○ <b>Special Program Tuition:</b>	<u>\$104,100</u>
○ <b>Total 5-Year Revenue:</b>	<b>\$1,732,658</b>

**5-Year Net income:** **\$210,216**

\* Start-up equipment was purchased thru CIP; on-going equipment replacement/upgrade will be funded with Institutional /SPT funds.

6. **Job/Employer Demand:** 292 per year @ \$15.51 entry-level in Alamo Region

7. **Five-Year Projected Job Placement:** Project 168 completers will be placed at 85% placement rate.

8. **Projected Program Milestones:**

- **Year 1:**  
50 Declared Majors
- **Year 2:**  
70 Declared Majors      42 program completers - 35 placed
- **Year 3:**  
70 Declared Majors      42 program completers - 35 placed
- **Year 4:**  
70 Declared Majors      42 program completers - 35 placed
- **Year 5:**  
70 Declared Majors      42 program completers - 35 placed

9. **Other Pertinent Information:**

- PAC proposes to add a Welder/Welding Technologist, AAS which duplicates the SPC Welder/Welding Technologist, AAS degree.
  - Projected demand for SOC: 51-4121 Welders, Cutters, & Brazers:
    - 292 annual openings in Alamo region
  - Current supply from Welder/Welding Technologist, AAS in Alamo region:
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**ALAMO COMMUNITY COLLEGES  
NEW PROGRAM DEVELOPMENT  
PRE-APPLICATION CHECKLIST  
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Program title: Welding Technology/Welder

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A. Program objectives (Refer to the THECB GIPWE)

1. Demonstrate competencies in applying knowledge of industrial safety standards for welding to both field and factory environments.
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3. Exhibit knowledge of the proper selection, set up, and application of welding equipment and techniques.
4. Demonstrate the ability to pass all workmanship tests using common welding processes.
5. Exhibit the entry-level knowledge and skills necessary to gain employment in the welding field.

B. Existing program information for initiating college

Palo Alto College does not have any other programs in this CIP Code.

List other colleges within the Alamo Colleges system that offer this program or a related program and specify the award(s) currently offered. Include levels and CIP codes for each.

St. Philip's College – Welder/Welding Technologists, AAS - CIP: 48.0508

Source: [THECB Perkins Data Resources/Inventory for 2022-23](#)

C. Occupational Need – Alamo Region

1. Is the number of employment opportunities in this job growing? Yes x No \_\_\_  
Supporting evidence: Number of available positions currently open: 292 per year
2. Will the need for trained personnel be sustained over the next five years? Yes x No \_\_\_  
Supporting evidence: Number of positions estimated to be created over the next ten years: 482  
Source: [SOC 51-4121 Welder, Brazer, Cutter from Texas Labor Analysis, Demand Analysis](#)
3. What information is available from local/state labor market sources concerning this occupational title?

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Texas Employment 2020: 48,334

Projected Texas Employment 2030: 59,531

Absolute Change 2020 - 2030: 11,197

Percent Change 2020 - 2030: 23.17%

Average Hourly Wage 2019: \$22.99

Average Openings per year due to Growth and Replacement: 6,792

- a. Is this occupational title on the Demand Occupations List? Yes X No \_\_\_

Source: <https://www.wfsolutions.org/TargetAndDemandOccupations/2021>

- b. Indicate the entry-level salary for this occupational title: \$15.51/hour \_\_\_ /month \_\_\_ /year

Source: [SOC 51-4121 Welder, Brazer, Cutter from Texas Labor Analysis, Demand Analysis](#)

D. Assessment of Employer Support

1. How many companies indicate:

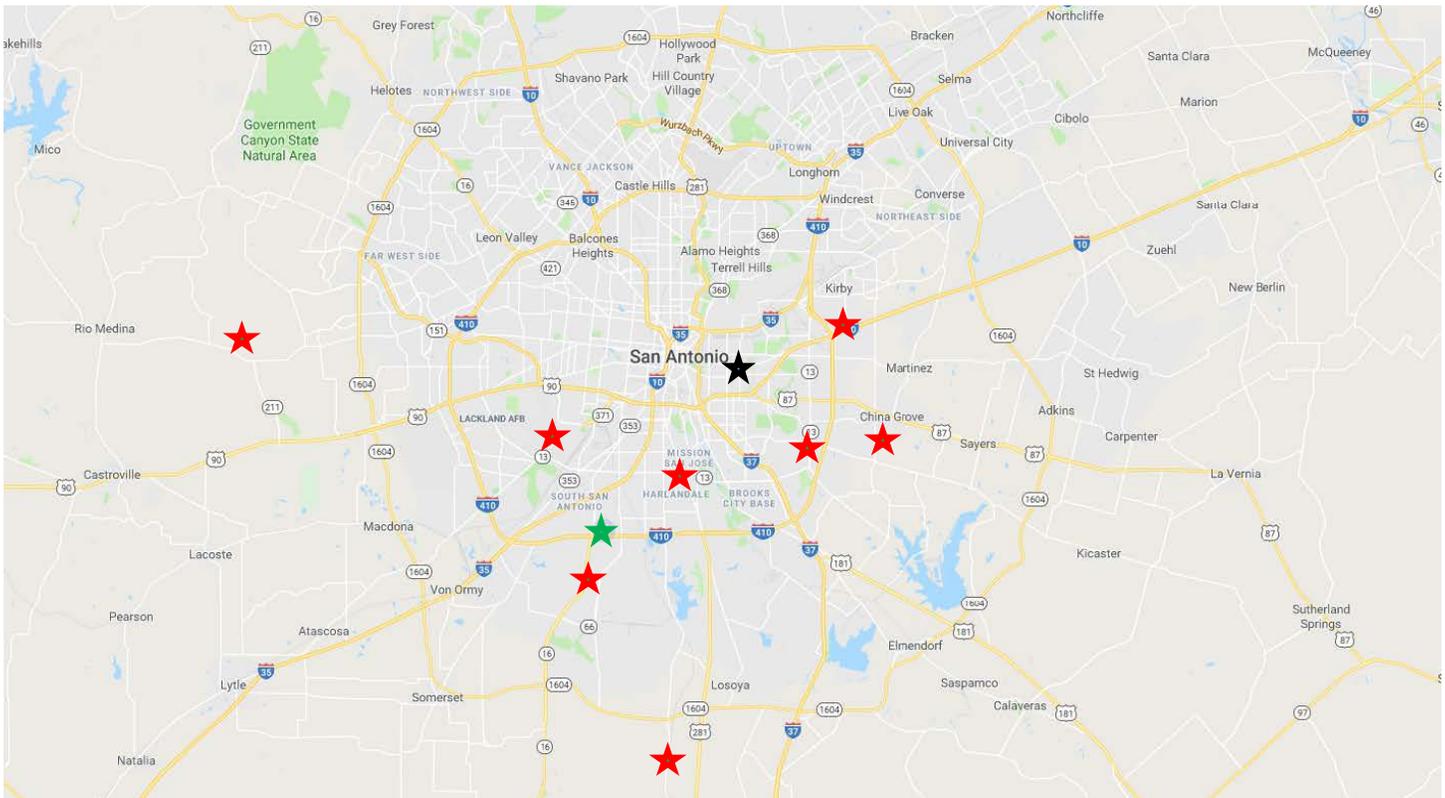
- a. a need to hire employees with an AAS in Welder/Welding Technologist? 7
- b. a shortage of qualified Welding professionals in the San Antonio area? 6
- c. their current employees would enroll in the Welding program. 7
- d. they will provide incentives to encourage further education in the Welding Technology field. 6

2. How many new Welding professionals are anticipated to be employed in the next 5-years. 41

E. Assessment of Training Capacity

1. Geographic implications for program location

- a. On a map, indicate the companies that would support and/or be served by the development of a new program for this occupational title.
- b. On the same map used in “item a” above, indicate locations of institutions with currently existing programs within a fifty-mile radius, if applicable. Please use a legend.



Palo Alto College – Green Star

Institutions teaching Welder/Welding Technologist within 50-miles - **Black Star**

- 1. St. Phillip’s College – Offers AAS degree in Welder/Welding Technologist

Companies served by PAC’s Welder/Welding Technologist program – **Red Star**

- 1. Zachry Group, 527 Logwood Ave SAT 78221
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- 7. Lincoln Electric, 2426 Horned Lark SAT 78130
- 8. Holt Caterpillar, 5665 SE Loop 410 SAT 78222

2. Suitability of campus resources to support this program

a. Does the college currently have the following resources to begin this program?

- |                           |                |               |   |
|---------------------------|----------------|---------------|---|
| * Facilities              | Yes <u>x</u>   | No <u>___</u> | <u>Will use Rio Grande lecture rooms.</u>   |
| * Equipment               | Yes <u>x</u>   | No <u>___</u> | <u>CIP funded required equipment; replacement/upgrade to be funded through institutional funds and Special Program Tuition.</u> |
| * Faculty                 | Yes <u>___</u> | No <u>x</u>   | <u>Will require qualified faculty.</u>  |
| * Instructional resources | Yes <u>___</u> | No <u>x</u>   | <u>Will require Instructional resources.</u>  |
| * First-year budget       | Yes <u>___</u> | No <u>x</u>   | <u>Will require operating expenses.</u>   |

If "No" to any of the above areas, describe the resource commitment needed.

CIP funded required equipment; replacement

b. Should this program be provided by more than one college? Yes X No \_\_\_

Provide a brief rationale:

- Projected demand for SOC: 48.0508 Welder/Welding Technologist:
  - **292** annual openings in Alamo region
- Current supply in Alamo region:
  - **SPC** has 50 average annual completers with 92.05% average placement rate with **46** completers employed for years 2017-18 to 2019-20.
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- Unmet supply:
  - **211** unmet job openings are projected in the Alamo region after including PAC completers.

F. College Commitment to Develop a New Program

Based on the above information and the attachments, the administration of this college is committed to the full development, implementation, and sustained operation of the program until the demand has been fully satisfied.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Title President, Palo Alto College

# New AAS or Certificate Degree Plan Form

**Degree Plan Title:** Welder/Welding Technology  
**Major Code:** \_\_\_\_\_  
*(assigned by CSI)*

**College:** PAC  
**Effective Term:** Fall 23  
**ApplyTexas:** \_\_\_\_\_  
*(assigned by CSI)*

**Degree Plan Description:**

The Welding program prepares students to work in an industry that offers opportunities in manufacturing shops, maintenance shops, steel construction sites, ship building, oil field operations, and ranch related welding. Students gain extensive skills through shop activities on industrial welding equipment.

**Degree CIP:** 48.0508 **Is this an addition of an award to an existing CIP?** No  
**Dept to assign program to:** \_\_\_\_\_

	Lecture Hours	Lab Hours	External Hours (Practicum, Internship)	Contact Hours	Credit Hours
<b>Semester 1 (Fall)</b>					
WLDG 1313 - Intro to Blueprint Reading for Welders (Flex I)	2	4	0	96	3
WLDG 1425 - Intro to Oxy-Fuel Welding & Cutting (Flex II)	3	3	0	96	4
WLDG 1428 - Intro to Shielded Metal Arc Welding (SMAW) ***	3	3	0	96	4
WLDG 1430 - Introduction to Gas Metal Arc Welding (GMAW)	3	3	0	96	4
	<b>11</b>	<b>13</b>	<b>0</b>	<b>384</b>	<b>15</b>
<b>Semester 2 (Spring)</b>					
WLDG 1317 - Intro to Layout and Fabrication (Flex I)	2	4	0	96	3
WLDG 1434 - Intro to Gas Tungsten Arc (GTAW) *** (Flex II)	2	6	0	128	4
WLDG 2451 - Advanced Gas Tungsten Arc Welding (GTAW)	2	6	0	128	4
WLDG 2452 - Advanced Flux Cored Arc Welding	3	3	0	96	4
	<b>9</b>	<b>19</b>	<b>0</b>	<b>448</b>	<b>15</b>
<b>Semester 3 (Summer)</b>					
WLDG 2453 - Advanced Pipe Welding	2	6	0	128	4
ARTS 1301 - Art Appreciation or select 1 course from Creative Arts	3	0	0	48	3
	<b>5</b>	<b>6</b>	<b>0</b>	<b>176</b>	<b>7</b>
<b>Semester 4 (Fall)</b>					
MATH 1332 - Contemporary Mathematics (Quantitative Reasoning)	3	0	0	48	3
ENGL 1301 - Composition I or select 1 course from Communication	3	0	0	48	3
WLDG 2443 - Advanced Shielded Metal Arc Welding (SMAW)	3	3	0	96	4
WLDG 2435 - Advanced Layout and Fabrication	3	3	0	96	4
	<b>12</b>	<b>6</b>	<b>0</b>	<b>288</b>	<b>14</b>
<b>Semester 5 (Spring)</b>					
PHYS 1305 - Introductory Physics I Lecture or select 1 course from	3	0	0	48	3
ECON 1301 - Introduction to Economics or select 1 course from	3	0	0	48	3
WLDG 2388 - Internship - Welding Technology/Welder	3	0	16	0	3
	<b>9</b>	<b>0</b>	<b>16</b>	<b>96</b>	<b>9</b>
<b>Total Degree Plan</b>	<b>46</b>	<b>44</b>	<b>16</b>	<b>1,392</b>	<b>60</b>
<b>Total Degree Plan hours (above)</b>					

*Note: Consider pre-requisites when sequencing courses*

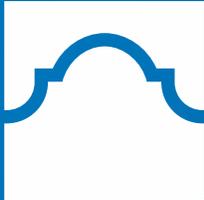
Do other colleges offer this program?

NLC	NVC	PAC	SAC	SPC
No	No	Proposed	No	Yes

# Committee of the Whole – Proposed 2023 Texas Legislative Agenda

**Priscilla Camacho**, Chief Legislative, Industry & External Relations Office

**December 6, 2022**



ALAMO  
COLLEGES  
DISTRICT



Malcolm Baldrige  
National Quality Award  
2018 Award Recipient



# Timeline for the 88<sup>th</sup> Texas Legislative Session

- Prefiling of bills started on **November 14**
- **January 10, 2023** - First Day of Session
- **March 10, 2023**- Deadline for the unrestricted filing of bills and joint resolutions other than local bills, emergency appropriations, and emergency matters submitted by the governor
- **May 29, 2023** - Last Day of Session
- Regular Legislative session can't extend beyond 140 days



# Dynamics going into the Texas Legislative Session

- **Republicans control the Texas House**
  - 86 Republicans v. 64 Democrats
  - Speaker of the House remains to be determined but current Speaker Dade Phelan (R-Beaumont) is presumed to be elected again
- **Republicans control the Texas Senate**
  - 19 Republicans v. 12 Democrats
- **Surplus Budget**
  - Estimated surplus of \$27B going into the legislative session
  - Comptroller will give the Biennial Revenue Estimate on January 9, 2023



# Strategy around proposed ACD Legislative Agenda

- Focus is on the recommendations from the Texas Commission on Community College Finance
- Frame the discussion around economic impact and the ROI brought by community colleges
- Emphasize the critical role we play in our local and the Texas economy
- Continue efforts to expand workforce programming and transfer pathways
- **TACC/CCATT/TCCTA Legislative Agenda** focuses on:
  - Texas Commission on Community College Finance Recommendations
  - Texas Education and Opportunity Grants
  - The Texas Transfer Framework

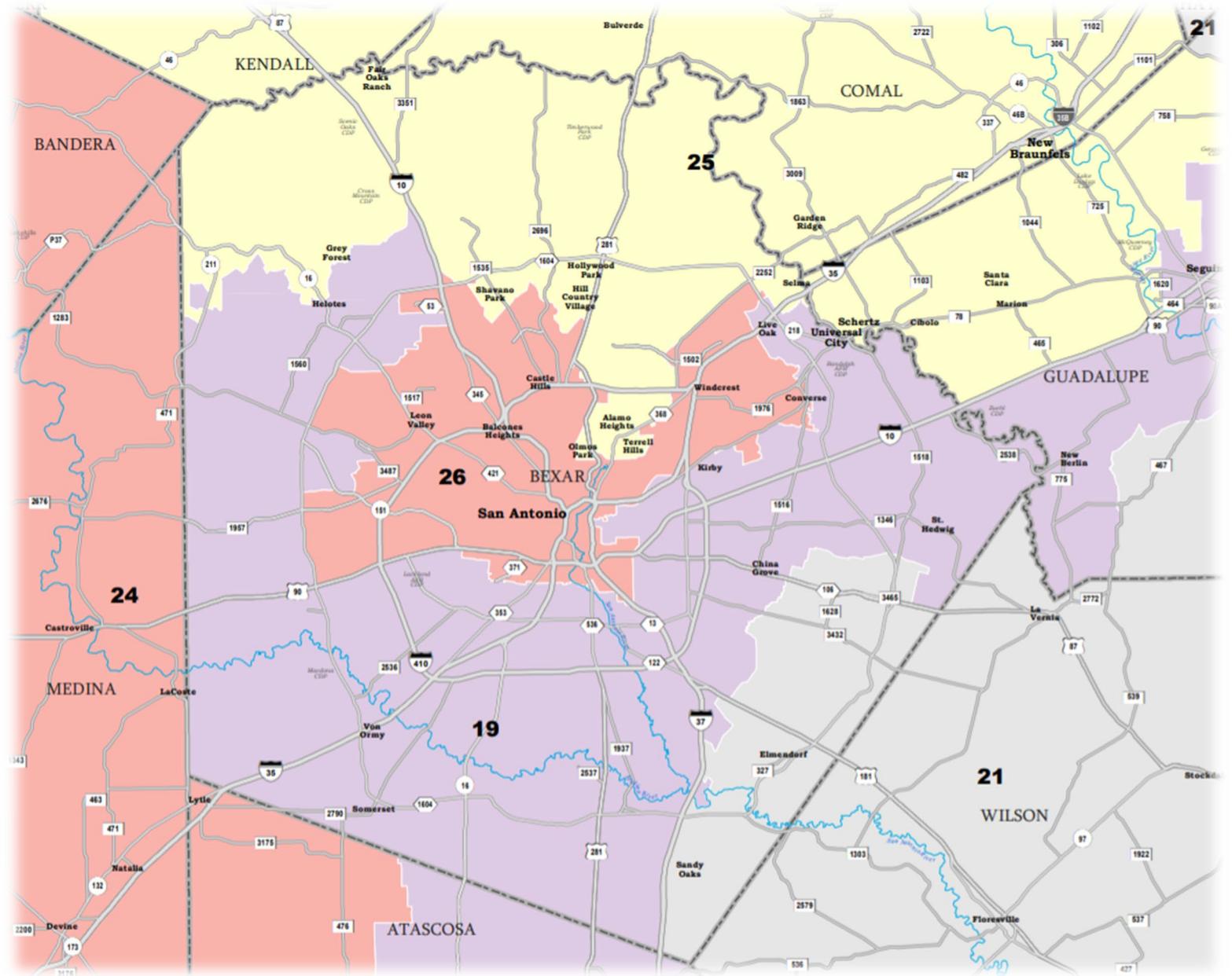




# Texas Senate Map- Bexar County Delegation

## Highlights of the new map include:

- NLC, NVC, PAC, and SPC are now in District 19
- SAC remains in District 26





# Proposed State Legislative Agenda 88<sup>th</sup> Legislative Session



# Invest in Texas' Community Colleges

- Enact legislation that establishes an effective and sustainable system of investing in community colleges that incorporates recommendations from the Texas Commission on Community College Finance allowing us to maintain our status as key developers of talent and accelerate our ability to deliver market driven programs that promote economic growth.
- Support interventions and funding for diverse student populations aligned with success measures including the non-formula support request for the Alamo Colleges District's Veterans Assistance Centers.



# Expand Texas' Workforce Programs

- Invest in existing (*Skills Development Fund and the Jobs and Education (JET) Grant*) and new funding models that will provide program and capital support for growing workforce programs.
- Improve pathways to meet regional industry needs by ensuring "credentials of value" includes degree and non-degree certificates and credentials that are stackable.





## Strengthen Access to College and Career Pathways for Students

- Enhance the college credit transfer and applicability process including adding statutory authority for THECB to ensure successful implementation and accountability within the new Texas Transfer Framework.
- Expand the Texas Education Opportunity Grant eligibility for all students attending Texas Community Colleges including those participating in baccalaureate and workforce programs.



# Provide Support for a Healthy & Safe Learning Environment

- Expand access to child care and mental health resources for on campus student support for colleges.
- Provide local flexibility to ensure colleges can adequately meet student and staff safety needs.

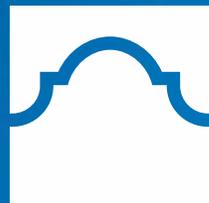


# Next Steps

- Consideration and approval from the Board of Trustees at the Regular Board Meeting on December 13, 2022 (Minute Order included in board packet)
- Provide priorities to area chambers of commerce, COSA, and Bexar County
- Print and post online our approved ACD legislative agenda and relevant marketing materials
- Meet with members of the Bexar County Delegation and relevant House and Senate Committee to discuss priorities throughout the legislative session



Thank you.



ALAMO  
COLLEGES  
DISTRICT



## Discussion and Possible Action on Adoption of the 2023 Legislative Agenda

Presented to the Board Acting as Committee of the Whole on December 6, 2022 and now presented to the Board for approval on December 13, 2022.

### MINUTE ORDER

**"The Board of Trustees hereby adopts the 2023 Legislative Agenda attached as a working document subject to revision by administration during the course of the 2023 Legislative Session in a manner generally consistent with its priorities.**

### PURPOSE

The purpose of this minute order is to adopt the 2023 Legislative Agenda and reauthorize the ad hoc Legislative Committee.

### BACKGROUND

The 2023 Legislative Agenda reflects recommendations from the administration and is consistent with the priorities of the Texas Association of Community Colleges and the Community College Association of Texas Trustees. The delegation of authority to administration to revise the Legislative Agenda is necessary and appropriate in order to respond to rapidly unfolding legislative developments during the relatively brief biennial session because the Board typically meets only monthly.

### IMPLICATIONS

**Financial:** None  
**Employee Services:** None  
**Strategic Plan:** Student Success and Performance Excellence  
**ATTACHMENTS:** 2023 Legislative Agenda

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**Priscilla D. Camacho** Date  
Chief Legislative, Industry & External  
Relations Officer

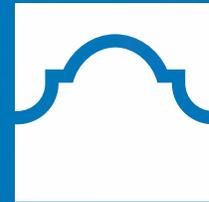
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**Dr. Mike Flores** Date  
Chancellor



# BUDGET AMENDMENT OVERVIEW

## Committee of the Whole: DECEMBER 6, 2022



ALAMO  
COLLEGES  
DISTRICT

**Shayne A. West**

AVC of Financial Planning & Auxiliary Services



Malcolm Baldrige  
National Quality Award  
2018 Award Recipient

Achieving the Dream  
LEADER COLLEGE  
OF DISTINCTION

## Board Policies in Support of Charges

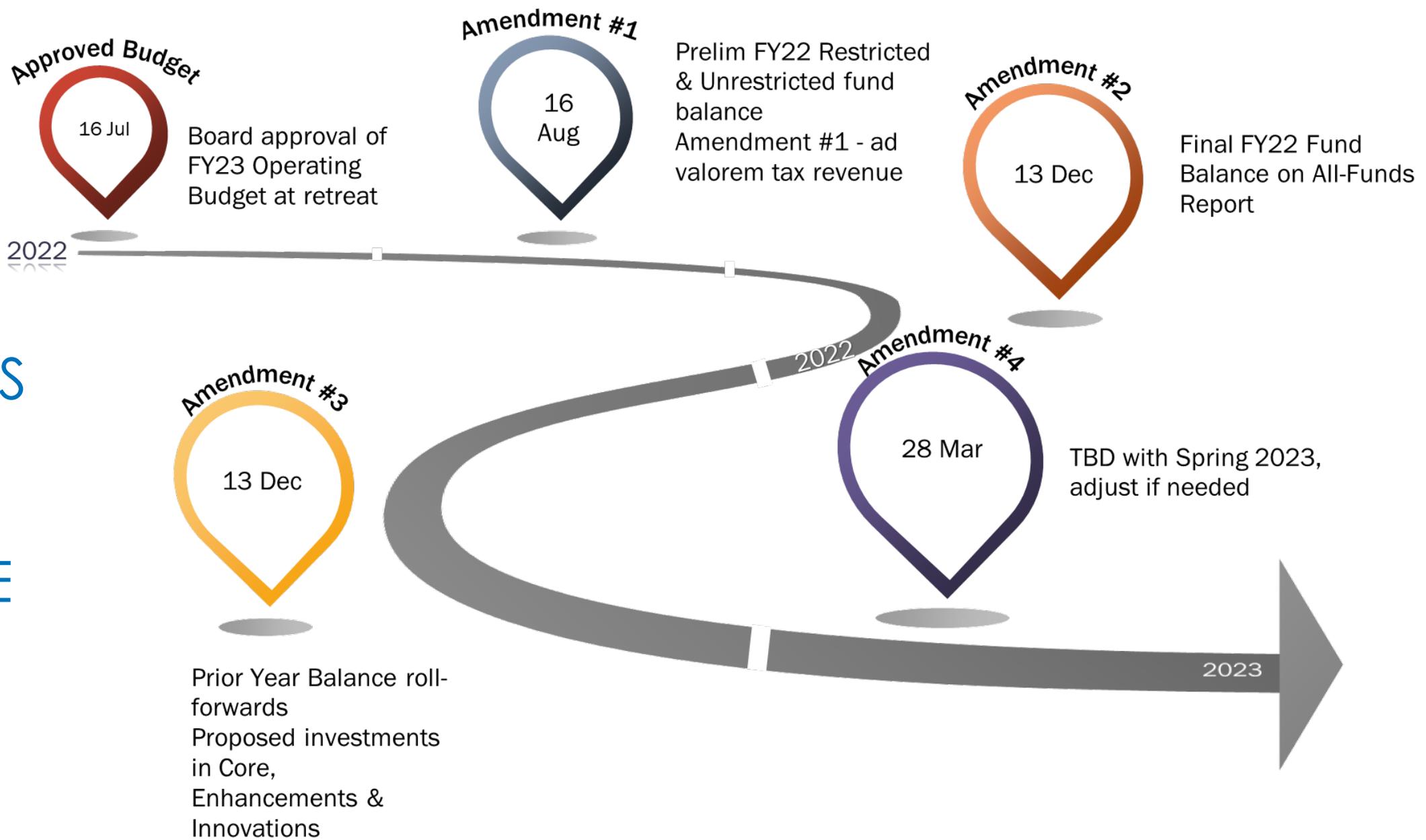
- A.1.3 College District Vision, Mission, Values & Goals: Student Success, Principle-Centered Leadership, Performance Excellence
- C.1.4 Annual Budget

## Charges to the Chancellor

- Strategic Enrollment Management
- AlamoPROMISE
- AlamoONLINE
- Expand Workforce programming
- Competitive Talent strategies
- AlamoBOOKS+



# BOARD ACTIONS - BUDGET TIMELINE



# DECEMBER BUDGET AMENDMENT OVERVIEW

- **Amendment #2 – All Funds / Final Audited Fund Balance**

- Provides the final financials for the prior year (FY22) restricted & unrestricted fund balance as of August 31, 2022

- **Amendment #3 – Prior Year & Current Year Adjustments**

Prior Year Carry-forward to Budget (FY22, as of 8/31/22)

- Balance roll-forwards, including the 50% Savings Incentive (per policy C.1.4) and multi-year balances (Student Activity Fees, Multi-year Departmental & Auxiliary, Preventive Maintenance Projects in-process)

Current Year Amendments (FY23)

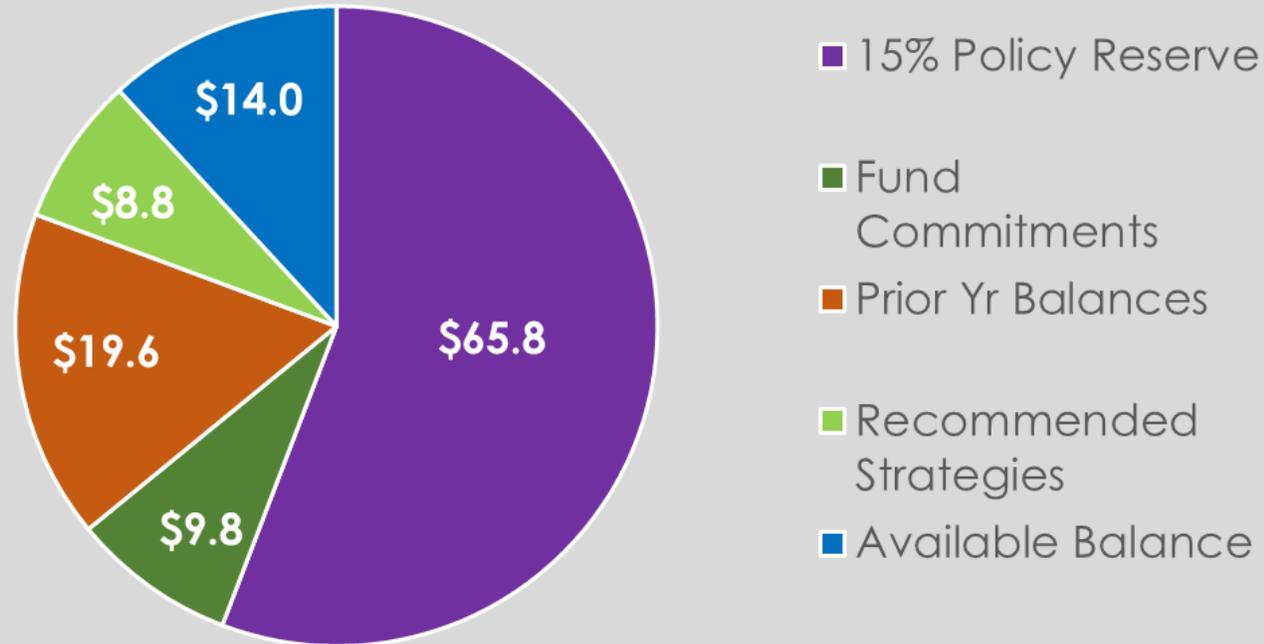
- Strategic Investments to Core, Enhancements & Innovations
- Fall 2022 (FY23) Smart Growth Revenue/Enrollment adjustments

NOTE: Budget Amendment #1 was approved in August, amending ad valorem tax revenue to align with the final tax rolls



# UNRESTRICTED FUND BALANCE

Unrestricted Fund Balance \$118 M



Taking advantage of a strong financial position:

## Fund Balance Reserves

- \$65.8M for 15% Policy
- \$9.8M in fund commitments

## Amendments into Production

- \$19.6M prior year balances
- \$8.8M recommended strategic investments in Core, Enhancements & Innovations

Available undesignated balance of \$14.0M



# Fund Balance Designations & Reserves

## Board Reserve: \$65.8M

- Policy C.1.4, 15% of the annual current unrestricted operating budget
- Equates to 1.8 months of operating expenses in reserve

## Fund Designations: \$9.8M

- Land Purchase Reserve (\$5M approved December 2021)
- Worker's Compensation Reserve
- Multi-Year Work Study Reserve



# Amendment #3: Balance Rolls & Investments

## Prior Year Balances: \$19.6M

- Policy C.1.4, 50% prior year operating budget savings incentive (Colleges & DSO)
- Student Activity Fees
- Department/Auxiliary activities/Special Program Tuition/ISD Cost Share/CE Cost Share
- DSO Welcome Center (approved December 2021)
- AlamoPROMISE expansion & reserve

## Proposed Strategic Investments: \$8.8M

### \$5.0M Innovations

- Student Emergency Aid
- Alamo on the Job
- Workforce Expansion

### \$1.0M Enhancements

- Strategic Enrollment Management

### \$2.8M Core

- Operating Budget supplemental additions (fall smart growth formula funding, OER training stipend, advising)



# \*\* NEW \*\* Innovations: Student Emergency Aid



- HEERF, which provided \$77M+ in student aid, expires in June 2023
- Partnering with the ACD Foundation Scholarships fund, seeks to permanently resource student emergency aid
- Recommend creating a new, sustainable institutional budget multi-year fund, up to a maximum of \$500,000 to supplement Foundation funds
  - Utilizing prior year Auxiliary Revenues, such as UPS Store Commissions & Vending

HEERF: Higher Education Emergency Relief Fund



ALAMO  
COLLEGES  
DISTRICT

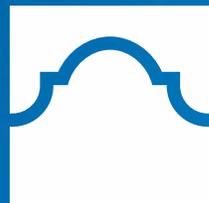


# Board Actions Requested on December 13, 2022

- **Discussion and Possible Action on Acceptance of FY2022-2023 Budget: Amendment No. 2**
- **Discussion and Possible Action on Acceptance of FY2022-2023 Budget: Amendment No. 3**



Thank you.



ALAMO  
COLLEGES  
DISTRICT



**Discussion and Possible Action on Acceptance of FY 2022-23 Budget: Amendment No. 2**

Presented to the Board Acting as Committee of the Whole on December 6, 2022 and now presented to the Board for approval on December 13, 2022.

**MINUTE ORDER**

**“The Alamo Colleges Board of Trustees hereby accepts the FY 2022-23 Budget Amendment No. 2 as presented.”**

**PURPOSE**

The following Budget Amendment Summary adjusts the beginning fund balance for the FY 2022- 23 All-Funds Budget Report which has been updated based on final August 31, 2022 ending fund balances.

**BACKGROUND**

During the FY 2022-2023 budget process, conservative projections were made in June/July as to the ending fund balance/equity at August 31, 2022. The ending fund balance becomes the beginning fund balance for the new budget year (FY 2022-2023). After the FY22 financial audit is completed, the estimated beginning fund balance for FY 2022-2023 is adjusted to reflect the actual beginning fund balance.

**IMPLICATIONS**

<b>Financial:</b>	Decrease to Unrestricted Fund Balance of \$148,973 (estimated was \$154,183,396, actual was \$154,034,423). Decrease to Restricted Fund Balance of \$10,694,199 (estimated was \$146,292,137, actual was \$135,597,938)
<b>Strategic Plan:</b>	Goal I – Student Success and Goal III - Performance Excellence
<b>Human Resources:</b>	N/A

**ATTACHMENTS:** FY 2022-23 All Funds Budget Amendment #2 Summary

\_\_\_\_\_  
Shayne A. West Date  
Assoc. Vice Chancellor of FP&A

\_\_\_\_\_  
Diane E. Snyder, CPA, Ph.D. Date  
Vice Chancellor for Finance and Administration

\_\_\_\_\_  
Dr. Mike Flores Date  
Chancellor

**FY 2022 - 2023 ALL FUNDS BUDGET REPORT**

(Includes Budget Amendments #1-2 as of December 13, 2022)

	Approved Budget 2022 - 2023 (incl August Amendment)		Adjustments to Budget 2022 - 2023		Adjusted Budget 2022 - 2023		Total
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	
<b>REVENUES</b>							
Instruction and General	427,672,050	80,666,002	-	-	427,672,050	80,666,002	508,338,052
Public Service	1,318,721	-	-	-	1,318,721	-	1,318,721
Scholarships and Fellowships	-	75,777,242	-	-	-	75,777,242	75,777,242
Auxiliary Enterprises	4,767,695	-	-	-	4,767,695	-	4,767,695
Student Activity Fee	2,330,583	-	-	-	2,330,583	-	2,330,583
Other (Use of Fund Balance)	-	-	-	-	-	-	-
Subtotal Current Funds	436,089,049	156,443,244	-	-	436,089,049	156,443,244	592,532,293
Capital Outlay	-	55,733,137	-	-	-	55,733,137	55,733,137
Renewals & Replacements	-	-	-	-	-	-	-
Building	-	329,145,082	-	-	-	329,145,082	329,145,082
Furniture & Equipment	-	3,800,410	-	-	-	3,800,410	3,800,410
Debt Services	-	88,646,243	-	-	-	88,646,243	88,646,243
Subtotal Plant Funds	-	477,324,872	-	-	-	477,324,872	477,324,872
<b>TOTAL REVENUES</b>	<b>436,089,049</b>	<b>633,768,116</b>	<b>-</b>	<b>-</b>	<b>436,089,049</b>	<b>633,768,116</b>	<b>1,069,857,165</b>
<b>BEGINNING FUND BALANCES</b>							
Instruction and General	148,112,003	2,178,268	(148,973)	237,898	147,963,030	2,416,166	150,379,196
Public Service	-	-	-	-	-	-	-
Scholarships and Fellowships	-	11,181,737	-	(2,830,534)	-	8,351,203	8,351,203
Auxiliary Enterprises	3,200,000	-	-	-	3,200,000	-	3,200,000
Student Activity Fee	2,871,393	-	-	-	2,871,393	-	2,871,393
Other (Use of Fund Balance)	-	-	-	-	-	-	-
Subtotal Current Funds	154,183,396	13,360,005	(148,973)	(2,592,636)	154,034,423	10,767,369	164,801,792
Capital Outlay	-	56,747,288	-	(6,446,626)	-	50,300,662	50,300,662
Renewals & Replacements	-	-	-	-	-	-	-
Building	-	41,828,219	-	(1,273,372)	-	40,554,847	40,554,847
Furniture & Equipment	-	16,906,768	-	(204,618)	-	16,702,150	16,702,150
Debt Services	-	17,449,857	-	(176,947)	-	17,272,910	17,272,910
Subtotal Plant Funds	-	132,932,132	-	(8,101,563)	-	124,830,569	124,830,569
<b>TOTAL BEGINNING FUND BALANCES</b>	<b>154,183,396</b>	<b>146,292,137</b>	<b>(148,973)</b>	<b>(10,694,199)</b>	<b>154,034,423</b>	<b>135,597,938</b>	<b>289,632,361</b>
<b>TOTAL AVAILABLE</b>							
Instruction and General	575,784,053	82,844,270	(148,973)	237,898	575,635,080	83,082,168	658,717,248
Public Service	1,318,721	-	-	-	1,318,721	-	1,318,721
Scholarships and Fellowships	-	86,958,979	-	(2,830,534)	-	84,128,445	84,128,445
Auxiliary Enterprises	7,967,695	-	-	-	7,967,695	-	7,967,695
Student Activity Fee	5,201,976	-	-	-	5,201,976	-	5,201,976
Other (Use of Fund Balance)	-	-	-	-	-	-	-
Subtotal Current Funds	590,272,445	169,803,249	(148,973)	(2,592,636)	590,123,472	167,210,613	757,334,085
Capital Outlay	-	112,480,425	-	(6,446,626)	-	106,033,799	106,033,799
Renewals & Replacements	-	-	-	-	-	-	-
Building	-	370,973,301	-	(1,273,372)	-	369,699,929	369,699,929
Furniture & Equipment	-	20,707,178	-	(204,618)	-	20,502,560	20,502,560
Debt Services	-	106,096,100	-	(176,947)	-	105,919,153	105,919,153
Subtotal Plant Funds	-	610,257,004	-	(8,101,563)	-	602,155,441	602,155,441
<b>TOTAL AVAILABLE</b>	<b>590,272,445</b>	<b>780,060,253</b>	<b>(148,973)</b>	<b>(10,694,199)</b>	<b>590,123,472</b>	<b>769,366,054</b>	<b>1,359,489,526</b>

TOTAL AVAILABLE = Current Funds + Plant Funds

Note: Beg. fund balance includes Board mandated 15% (Report does not include endowment: 50, 60, loan funds: 41, 45, investment in plant fund 97, or agency funds: 31, 35; Include operating,

Unspent bond proceeds from prior year are included as part of beginning capital outlay fund balances.

## FY 2022 - 2023 ALL FUNDS BUDGET REPORT

(Includes Budget Amendments #1-2 as of December 13, 2022)

	Approved Budget 2022 - 2023 (incl August Amendment)		Adjustments to Budget 2022 - 2023		Adjusted Budget 2022 - 2023		Total
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	
<b>EXPENDITURES</b>							
Instruction and General	411,790,518	80,666,002	-	-	411,790,518	80,666,002	492,456,520
Public Service	2,013,010	-	-	-	2,013,010	-	2,013,010
Scholarships and Fellowships	-	81,001,509	-	-	-	81,001,509	81,001,509
Auxiliary Enterprises	1,883,503	-	-	-	1,883,503	-	1,883,503
Student Activity Fee	2,330,583	-	-	-	2,330,583	-	2,330,583
Other (Use of Fund Balance)	-	-	-	-	-	-	-
Subtotal Current Funds	418,017,614	161,667,511	-	-	418,017,614	161,667,511	579,685,125
Capital Outlay	-	90,335,905	-	(6,446,626)	-	83,889,279	83,889,279
Renewals & Replacements	-	-	-	-	-	-	-
Building	-	236,024,301	-	(1,273,372)	-	234,750,929	234,750,929
Furniture & Equipment	-	719,573	-	-	-	719,573	719,573
Debt Services	-	95,891,161	-	-	-	95,891,161	95,891,161
Subtotal Plant Funds	-	422,970,940	-	(7,719,998)	-	415,250,942	415,250,942
<b>TOTAL EXPENDITURES</b>	<b>418,017,614</b>	<b>584,638,451</b>	<b>-</b>	<b>(7,719,998)</b>	<b>418,017,614</b>	<b>576,918,453</b>	<b>994,936,067</b>
<b>TRANSFERS (IN) OUT</b>							
Instruction and General	-	-	-	-	-	-	-
Public Service	-	-	-	-	-	-	-
Scholarships and Fellowships	5,224,267	(5,224,267)	-	-	5,224,267	(5,224,267)	-
Auxiliary Enterprises	-	-	-	-	-	-	-
Student Activity Fee	-	-	-	-	-	-	-
Other (Use of Fund Balance)	-	-	-	-	-	-	-
Subtotal Current Funds	5,224,267	(5,224,267)	-	-	5,224,267	(5,224,267)	-
Capital Outlay	3,855,480	(3,855,480)	-	-	3,855,480	(3,855,480)	-
Renewals & Replacements	-	-	-	-	-	-	-
Building	51,000	(51,000)	-	-	51,000	(51,000)	-
Furniture & Equipment	-	-	-	-	-	-	-
Debt Services	11,569,915	(11,569,915)	-	-	11,569,915	(11,569,915)	-
Subtotal Plant Funds	15,476,395	(15,476,395)	-	-	15,476,395	(15,476,395)	-
<b>NET TRANSFERS</b>	<b>20,700,662</b>	<b>(20,700,662)</b>	<b>-</b>	<b>-</b>	<b>20,700,662</b>	<b>(20,700,662)</b>	<b>-</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>438,718,276</b>	<b>563,937,789</b>	<b>-</b>	<b>(7,719,998)</b>	<b>438,718,276</b>	<b>556,217,791</b>	<b>994,936,067</b>
<b>ENDING FUND BALANCES</b>							
Instruction and General	163,993,535	2,178,268	(148,973)	237,898	163,844,562	2,416,166	166,260,728
Public Service	(694,289)	-	-	-	(694,289)	-	(694,289)
Scholarships and Fellowships	(5,224,267)	11,181,737	-	(2,830,534)	(5,224,267)	8,351,203	3,126,936
Auxiliary Enterprises	6,084,192	-	-	-	6,084,192	-	6,084,192
Student Activity Fee	2,871,393	-	-	-	2,871,393	-	2,871,393
Other (Use of Fund Balance)	-	-	-	-	-	-	-
Subtotal Current Funds	167,030,564	13,360,005	(148,973)	(2,592,636)	166,881,591	10,767,369	177,648,960
Capital Outlay	(3,855,480)	26,000,000	-	-	(3,855,480)	26,000,000	22,144,520
Renewals & Replacements	-	-	-	-	-	-	-
Building	(51,000)	135,000,000	-	-	(51,000)	135,000,000	134,949,000
Furniture & Equipment	-	19,987,605	-	(204,618)	-	19,782,987	19,782,987
Debt Services	(11,569,915)	21,774,854	-	(176,947)	(11,569,915)	21,597,907	10,027,992
Subtotal Plant Funds	(15,476,395)	202,762,459	-	(381,565)	(15,476,395)	202,380,894	186,904,499
<b>TOTAL ENDING FUND BALANCES</b>	<b>151,554,169</b>	<b>216,122,464</b>	<b>(148,973)</b>	<b>(2,974,201)</b>	<b>151,405,196</b>	<b>213,148,263</b>	<b>364,553,459</b>
<b>TOTAL EXP, TRANSF &amp; BAL</b>	<b>590,272,445</b>	<b>780,060,253</b>	<b>(148,973)</b>	<b>(10,694,199)</b>	<b>590,123,472</b>	<b>769,366,054</b>	<b>1,359,489,526</b>
TOTAL EXP, TRANSF & BAL = TOTAL EXPENDITURES + NET TRANSFERS + TOTAL ENDING BALANCES							
<b>Change in Fund Balance</b>	<b>(2,629,227)</b>	<b>69,830,327</b>	<b>-</b>	<b>7,719,998</b>	<b>(2,629,227)</b>	<b>77,550,325</b>	<b>74,921,098</b>

## Discussion and Possible Action on Acceptance of the FY 2022-2023 Budget: Amendment No. 3

Presented to the Board Acting as Committee of the Whole on December 6, 2022, and now presented to the Board for approval on December 13, 2022.

### MINUTE ORDER

**“The Alamo Colleges Board of Trustees hereby accepts the FY 2022-2023 Budget: Amendment No. 3 as presented.”**

### PURPOSE

The following Budget Amendment Summary signifies changes to the FY2022-2023 Budget which has been updated to reflect (a) rollover balances of multiyear accounts based on final August 31, 2022 account balances, the spring 2022 and fall 2022 cost-share revenue and expense for dual credit programs and our partnership with the ISD’s, and the 50% carryover of prior year operational savings per Board policy and (b) proposed key strategic investments in support of our students.

### BACKGROUND

**Rollover Balances.** During the FY 2022-2023 budget process, projections were made in June/July as to the ending carryover balances for eligible multi-year accounts at August 31, 2022. After the FY22 financial audit is completed, the balances for FY 2022-2023 are adjusted to reflect the actual carryover balance. This amendment allows for use of carryover balances for student activity fees, and other multi-year accounts.

**Dual Credit Cost Share.** As stated in our agreement with our service-area ISD’s, revenue budgets will be adjusted to reflect the billing to each ISD based on high school program enrollments, and expense budgets will be adjusted to increase funding at each college for faculty release time and other costs incurred in support of dual credit.

**Savings Incentive Program.** As defined in Board policy C.1.4, based on FY2021-2022 operating fund savings, 50% of the savings based on final audited financials will be carried forward.

**Core, Enhancement & Innovation Investments.** Funds additional student support, including Strategic Enrollment Management, Workforce expansion, Alamo On-the-Job, student emergency aid and fall 2022 smart growth-related formula funding.

### IMPLICATIONS

**Financial:** FY2022-2023 Unrestricted Budget: Increase in revenue of \$1,029,400, increase in expense of \$29,465,419

FY2022-2023 Restricted Budget: Increase in revenue of \$0, decrease in expense of \$7,719,998

**Strategic Plan:** Goal III - Performance Excellence

**Human Resources:** N/A

**ATTACHMENTS:** FY 2022-23 All Funds Budget Amendment #3 Summary

\_\_\_\_\_  
Shayne A. West Date  
Assoc. Vice Chancellor of FP&A

\_\_\_\_\_  
Diane E. Snyder, CPA, Ph.D. Date  
Vice Chancellor for Finance and Administration

\_\_\_\_\_  
Dr. Mike Flores Date  
Chancellor



ALAMO COLLEGES

**FY 2022 - 2023 ALL FUNDS BUDGET REPORT**

(Includes Budget Amendments #1-3 as of December 13, 2022)

	Approved Budget 2022 - 2023 (incl August Amendment)		Adjustments to Budget 2022 - 2023		Adjusted Budget 2022 - 2023		Total
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	
<b>REVENUES</b>							
Instruction and General	427,672,050	80,666,002	1,029,400	-	428,701,450	80,666,002	509,367,452
Public Service	1,318,721	-	-	-	1,318,721	-	1,318,721
Scholarships and Fellowships	-	75,777,242	-	-	-	75,777,242	75,777,242
Auxiliary Enterprises	4,767,695	-	-	-	4,767,695	-	4,767,695
Student Activity Fee	2,330,583	-	-	-	2,330,583	-	2,330,583
Other (Use of Fund Balance)	-	-	-	-	-	-	-
Subtotal Current Funds	436,089,049	156,443,244	1,029,400	-	437,118,449	156,443,244	593,561,693
Capital Outlay	-	55,733,137	-	-	-	55,733,137	55,733,137
Renewals & Replacements	-	-	-	-	-	-	-
Building	-	329,145,082	-	-	-	329,145,082	329,145,082
Furniture & Equipment	-	3,800,410	-	-	-	3,800,410	3,800,410
Debt Services	-	88,646,243	-	-	-	88,646,243	88,646,243
Subtotal Plant Funds	-	477,324,872	-	-	-	477,324,872	477,324,872
<b>TOTAL REVENUES</b>	<b>436,089,049</b>	<b>633,768,116</b>	<b>1,029,400</b>	<b>-</b>	<b>437,118,449</b>	<b>633,768,116</b>	<b>1,070,886,565</b>
<b>BEGINNING FUND BALANCES</b>							
Instruction and General	148,112,003	2,178,268	(148,973)	237,898	147,963,030	2,416,166	150,379,196
Public Service	-	-	-	-	-	-	-
Scholarships and Fellowships	-	11,181,737	-	(2,830,534)	-	8,351,203	8,351,203
Auxiliary Enterprises	3,200,000	-	-	-	3,200,000	-	3,200,000
Student Activity Fee	2,871,393	-	-	-	2,871,393	-	2,871,393
Other (Use of Fund Balance)	-	-	-	-	-	-	-
Subtotal Current Funds	154,183,396	13,360,005	(148,973)	(2,592,636)	154,034,423	10,767,369	164,801,792
Capital Outlay	-	56,747,288	-	(6,446,626)	-	50,300,662	50,300,662
Renewals & Replacements	-	-	-	-	-	-	-
Building	-	41,828,219	-	(1,273,372)	-	40,554,847	40,554,847
Furniture & Equipment	-	16,906,768	-	(204,618)	-	16,702,150	16,702,150
Debt Services	-	17,449,857	-	(176,947)	-	17,272,910	17,272,910
Subtotal Plant Funds	-	132,932,132	-	(8,101,563)	-	124,830,569	124,830,569
<b>TOTAL BEGINNING FUND BALANCES</b>	<b>154,183,396</b>	<b>146,292,137</b>	<b>(148,973)</b>	<b>(10,694,199)</b>	<b>154,034,423</b>	<b>135,597,938</b>	<b>289,632,361</b>
<b>TOTAL AVAILABLE</b>							
Instruction and General	575,784,053	82,844,270	880,427	237,898	576,664,480	83,082,168	659,746,648
Public Service	1,318,721	-	-	-	1,318,721	-	1,318,721
Scholarships and Fellowships	-	86,958,979	-	(2,830,534)	-	84,128,445	84,128,445
Auxiliary Enterprises	7,967,695	-	-	-	7,967,695	-	7,967,695
Student Activity Fee	5,201,976	-	-	-	5,201,976	-	5,201,976
Other (Use of Fund Balance)	-	-	-	-	-	-	-
Subtotal Current Funds	590,272,445	169,803,249	880,427	(2,592,636)	591,152,872	167,210,613	758,363,485
Capital Outlay	-	112,480,425	-	(6,446,626)	-	106,033,799	106,033,799
Renewals & Replacements	-	-	-	-	-	-	-
Building	-	370,973,301	-	(1,273,372)	-	369,699,929	369,699,929
Furniture & Equipment	-	20,707,178	-	(204,618)	-	20,502,560	20,502,560
Debt Services	-	106,096,100	-	(176,947)	-	105,919,153	105,919,153
Subtotal Plant Funds	-	610,257,004	-	(8,101,563)	-	602,155,441	602,155,441
<b>TOTAL AVAILABLE</b>	<b>590,272,445</b>	<b>780,060,253</b>	<b>880,427</b>	<b>(10,694,199)</b>	<b>591,152,872</b>	<b>769,366,054</b>	<b>1,360,518,926</b>

TOTAL AVAILABLE = Current Funds + Plant Funds

Note: Beg. fund balance includes Board mandated 15% (Report does not include endowment: 50, 60, loan funds: 41, 45, investment in plant fund 97, or agency funds: 31, 35; Include operating, grants, construction, scholarships, & gifts funds)

Unspent bond proceeds from prior year are included as part of beginning capital outlay fund balances.

ALAMO COLLEGES

**FY 2022 - 2023 ALL FUNDS BUDGET REPORT**

(Includes Budget Amendments #1-3 as of December 13, 2022)

	Approved Budget 2022 - 2023 (incl August Amendment)		Adjustments to Budget 2022 - 2023		Adjusted Budget 2022 - 2023		Total
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	
<b>EXPENDITURES</b>							
Instruction and General	411,790,518	80,666,002	26,856,699	-	A1,F1 438,647,217	80,666,002	519,313,219
Public Service	2,013,010	-	-	-	2,013,010	-	2,013,010
Scholarships and Fellowships	-	81,001,509	-	-	-	81,001,509	81,001,509
Auxiliary Enterprises	1,883,503	-	-	-	1,883,503	-	1,883,503
Student Activity Fee	2,330,583	-	2,608,720	-	E1 4,939,303	-	4,939,303
Other (Use of Fund Balance)	-	-	-	-	-	-	-
Subtotal Current Funds	418,017,614	161,667,511	29,465,419	-	447,483,033	161,667,511	609,150,544
Capital Outlay	-	90,335,905	-	(6,446,626)	-	83,889,279	83,889,279
Renewals & Replacements	-	-	-	-	-	-	-
Building	-	236,024,301	-	(1,273,372)	-	234,750,929	234,750,929
Furniture & Equipment	-	719,573	-	-	-	719,573	719,573
Debt Services	-	95,891,161	-	-	-	95,891,161	95,891,161
Subtotal Plant Funds	-	422,970,940	-	(7,719,998)	-	415,250,942	415,250,942
<b>TOTAL EXPENDITURES</b>	<b>418,017,614</b>	<b>584,638,451</b>	<b>29,465,419</b>	<b>(7,719,998)</b>	<b>447,483,033</b>	<b>576,918,453</b>	<b>1,024,401,486</b>
<b>TRANSFERS (IN) OUT</b>							
Instruction and General	-	-	-	-	-	-	-
Public Service	-	-	-	-	-	-	-
Scholarships and Fellowships	5,224,267	(5,224,267)	-	-	5,224,267	(5,224,267)	-
Auxiliary Enterprises	-	-	-	-	-	-	-
Student Activity Fee	-	-	-	-	-	-	-
Other (Use of Fund Balance)	-	-	-	-	-	-	-
Subtotal Current Funds	5,224,267	(5,224,267)	-	-	5,224,267	(5,224,267)	-
Capital Outlay	3,855,480	(3,855,480)	-	-	3,855,480	(3,855,480)	-
Renewals & Replacements	-	-	-	-	-	-	-
Building	51,000	(51,000)	-	-	51,000	(51,000)	-
Furniture & Equipment	-	-	-	-	-	-	-
Debt Services	11,569,915	(11,569,915)	-	-	11,569,915	(11,569,915)	-
Subtotal Plant Funds	15,476,395	(15,476,395)	-	-	15,476,395	(15,476,395)	-
<b>NET TRANSFERS</b>	<b>20,700,662</b>	<b>(20,700,662)</b>	<b>-</b>	<b>-</b>	<b>20,700,662</b>	<b>(20,700,662)</b>	<b>-</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>438,718,276</b>	<b>563,937,789</b>	<b>29,465,419</b>	<b>(7,719,998)</b>	<b>468,183,695</b>	<b>556,217,791</b>	<b>1,024,401,486</b>
<b>ENDING FUND BALANCES</b>							
Instruction and General	163,993,535	2,178,268	(25,976,272)	237,898	138,017,263	2,416,166	140,433,429
Public Service	(694,289)	-	-	-	(694,289)	-	(694,289)
Scholarships and Fellowships	(5,224,267)	11,181,737	-	(2,830,534)	(5,224,267)	8,351,203	3,126,936
Auxiliary Enterprises	6,084,192	-	-	-	6,084,192	-	6,084,192
Student Activity Fee	2,871,393	-	(2,608,720)	-	262,673	-	262,673
Other (Use of Fund Balance)	-	-	-	-	-	-	-
Subtotal Current Funds	167,030,564	13,360,005	(28,584,992)	(2,592,636)	138,445,572	10,767,369	149,212,941
Capital Outlay	(3,855,480)	26,000,000	-	-	(3,855,480)	26,000,000	22,144,520
Renewals & Replacements	-	-	-	-	-	-	-
Building	(51,000)	135,000,000	-	-	(51,000)	135,000,000	134,949,000
Furniture & Equipment	-	19,987,605	-	(204,618)	-	19,782,987	19,782,987
Debt Services	(11,569,915)	21,774,854	-	(176,947)	(11,569,915)	21,597,907	10,027,992
Subtotal Plant Funds	(15,476,395)	202,762,459	-	(381,565)	(15,476,395)	202,380,894	186,904,499
<b>TOTAL ENDING FUND BALANCES</b>	<b>151,554,169</b>	<b>216,122,464</b>	<b>(28,584,992)</b>	<b>(2,974,201)</b>	<b>122,969,177</b>	<b>213,148,263</b>	<b>336,117,440</b>
<b>TOTAL EXP, TRANSF &amp; BAL</b>	<b>590,272,445</b>	<b>780,060,253</b>	<b>880,427</b>	<b>(10,694,199)</b>	<b>591,152,872</b>	<b>769,366,054</b>	<b>1,360,518,926</b>

ALAMO COLLEGES  
**BUDGET AMENDMENT # 1-3 - REVENUE FOOTNOTE DETAILS**

**UNRESTRICTED**

	Amendment	Description	Campus	REVENUE
(A1)	<b>Instruction and General</b>			
	#3 - Dec 2022	Dual Credit - ISD cost share (Fall 2022)	Colleges	1,029,400
	<b>Total</b>			<b>1,029,400</b>
(B1)	<b>Public Service</b>			
	<b>Total</b>			<b>-</b>
(C1)	<b>Scholarships and Fellowships</b>			
	<b>Total</b>			<b>-</b>
(D1)	<b>Auxiliary Enterprises</b>			
	<b>Total</b>			<b>-</b>
(E1)	<b>Student Activity Fee</b>			
	<b>Total</b>			<b>-</b>
(F1)	<b>Other Transfers</b>			
	<b>Total</b>			<b>-</b>
	<b>TOTAL REVENUE AMENDMENT</b>			<b>1,029,400</b>

**RESTRICTED**

	Amendment	Description	Campus	REVENUE
	<b>Other Transfers</b>			
	<b>Total</b>			<b>-</b>
	<b>TOTAL REVENUE AMENDMENT - RESTRICTED</b>			<b>-</b>

**TOTAL REVENUE**

**1,029,400**

Note: Dollar amounts are rounded

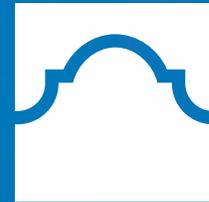




# Approval of Property Tax Roll

**Lisa Mazure, MSA, CPA, CGFM**

Associate Vice Chancellor for Finance & Fiscal Services



ALAMO  
COLLEGES  
DISTRICT



**Malcolm Baldrige**  
National Quality Award

2018 Award Recipient

Achieving the Dream | LEADER COLLEGE

# Board Policies in Support of Charges

## B.5.1 Board Responsibilities

- *Provide ways and means of financial support; approve the annual budget; review and approve expenditures, approve the tuition and fees schedule; and set the tax rate.*

# Charges to the Chancellor



# Purpose

- Section 26.09(e) of the State Property Tax Code requires the Board of Trustees of the Alamo Colleges District approve the tax roll prepared by the Tax Assessor Collector.
- The 2022 tax roll (attachment to the Minute Order) has been prepared by the Bexar County Tax Assessor Collector for properties as of October 1, 2022 and contains the properties on the initial roll.

***Approval requires a roll call vote.***



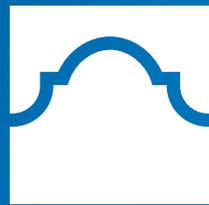
# Board Actions Requested on December 13, 2022

- **Discussion and Possible Action on 2022 Tax Roll**

Approval requires a roll call vote.



Thank you.



ALAMO  
COLLEGES  
DISTRICT



Malcolm Baldrige  
National Quality Award  
2018 Award Recipient



Achieving the Dream | LEADER  
COLLEGE

## Discussion and Possible Action on 2022 Tax Roll

Presented to the Board Acting as Committee of the Whole on December 6, 2022, and now presented to the Board for approval on December 13, 2022.

### MINUTE ORDER

**“The Board of Trustees hereby approves the attached 2022 Tax Roll for the Alamo Colleges District as of October 1, 2022.”**

### PURPOSE

To comply with the State Property Tax Code requirement that the 2022 tax roll prepared by the Bexar County Tax Office be approved by the Board of Trustees of the Alamo Colleges District.

### BACKGROUND

Section 26.09(e) of the State Property Tax Code requires the Board of Trustees of the Alamo Colleges District approve the tax roll prepared by the Tax Assessor Collector. The attached 2022 tax roll has been prepared by the Bexar County Tax Assessor Collector for properties as of October 1, 2022 and contains the properties on the initial roll. **This requires a roll call vote.**

### IMPLICATIONS

**Financial:** N/A  
**Strategic Objective:** Goal III – Performance Excellence  
**Human Resources:** N/A  
**ATTACHMENT:** 2022 Certified Tax Roll Statement as of October 1, 2022

\_\_\_\_\_  
Lisa Mazure Date  
Associate Vice Chancellor of Finance  
and Fiscal Services

\_\_\_\_\_  
Diane E. Snyder, CPA, Ph.D. Date  
Vice Chancellor for Finance  
and Administration

\_\_\_\_\_  
Dr. Mike Flores Date  
Chancellor

### 2022 CERTIFIED TAX ROLL AS OF OCTOBER 1, 2022

TAX ASSESSMENT ROLLS OF ALAMO COMM COLLEGE FOR THE YEAR 2022 SHOW THE FOLLOWING SUMMARIES:

ROLL	NUMBER ACCTS	MARKET VALUE	TAXABLE VALUE	FREEZE LOSS	TOTAL LEVY
REAL PROPERTY	656,164	243,968,596,191	202,321,159,842	17,619,777.22	284,120,921.11
PERSONAL PROPERTY	44,164	17,037,189,643	16,103,184,820	.00	24,134,657.70
MOBILE HOME PROPERTY	0	0	0	.00	.00
MINERAL PROPERTY	0	0	0	.00	.00
OTHER PROPERTY	0	0	0	.00	.00
<b>TOTAL</b>	<b>700,328</b>	<b>261,005,785,834</b>	<b>218,424,344,662</b>	<b>17,619,777.22</b>	<b>308,255,578.81</b>

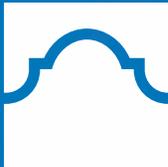
RATE OF TAXATION ASSESSMENT RATIO 100%  
TOTAL TAX RATE 00.149150

ALBERT URESTI, MPA, PCAC  
TAX ASSESSOR-COLLECTOR BEXAR COUNTY  
BY :



# Overview for Purchase Contract Award: Purchase of Commercial Lines of Insurance

Gary O'Bar, C.P.M.  
Director, Purchasing & Contract Administration



ALAMO  
COLLEGES  
DISTRICT



# Purpose

The types of insurance coverage:

- Property (Buildings and Contents)
- Boiler and Machinery
- General Liability
- Automobile Liability and Physical Damage
- Excess Workers Compensation and Employers' Liability
- Medical Professional Liability
- Student Accident and Health
- Cyber Risk, Pollution
- Trustee and Administrator Legal Liability
- Educators Legal Liability



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## Recommended Contract Action

**Type of Contract Action:** Authorize increasing the authorized spend amount for services purchased

**Vendors:** USI Southwest, Inc.; American Financial Services Inc., Db. Borden Insurance; Southwest Business Corporation, SWBC Insurance Services; and Arthur J Gallagher Risk Management Services, Inc.

**Award Amount:** Increase of \$1.7M annually for a new estimated annual amount of \$3.1M

**Contract Term:** The current contracts are scheduled to terminate August 31, 2023 and have a one-year option to renew upon mutual consent of the contractors and the Alamo Colleges District

**Local Vendors:** Y

**SMWVBES:** N

**Funding:** Funding is provided from the District Operating - District Insurance Fund



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Thank you.



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DISTRICT



## Appendix: Background

- In August 2019, contracts were awarded for an estimated \$1.4M annually providing for the purchase of Commercial Insurance Coverage as the result of a Competitive Sealed Proposal (CSP) process.
- Since purchasing the Commercial Insurance Coverage a new scope of work requirement was identified that increased the number of buildings, and an adjusted base premium for cyber security and property damage resulted in the increased authorization.
- The current contracts are scheduled to terminate August 31, 2023 and have a one-year option to renew upon mutual consent of the contractors and the Alamo Colleges District.



## Discussion and Possible Action on Increasing the Authorized Annual Spend for Contracts Providing for the Purchase of Commercial Lines of Insurance

Presented to the Board Acting as Committee of the Whole on December 6, 2022 and now presented to Board for approval on December 13, 2022.

### MINUTE ORDER

“The Board of Trustees hereby approves increasing the authorized spend amount under the contracts with USI Southwest, Inc.; American Financial Services Inc., Db. Borden Insurance; Southwest Business Corporation, SWBC Insurance Services; and Arthur J Gallagher Risk Management Services, Inc. providing for the purchase of Commercial Insurance for an increased authorization of \$1.7M for a new estimated annual amount of \$3.1M as requested by the office of the Associate Vice Chancellor for Talent, Organization, and Strategic Innovation.”

### PURPOSE

This contract action provides for the purchase of Commercial Insurance for the Alamo Colleges District. Coverage includes: Trustee and Administrator Liability Coverage, Property (Buildings and Contents, Fine Arts, Mobile Equipment and Inland Marine), Boiler and Machinery, General Liability (may include Law Enforcement Liability), Automobile Liability and Physical Damage (including Garage-keeper’s Legal Liability), Crime, Excess Workers Compensation and Employers’ Liability, Medical Professional Liability, Student Accident and Health, Cyber Risk, Pollution, Educators Legal Liability, and Umbrella Insurance. The attached Price Tabulation includes the required coverage amounts, limits, and deductibles. The scope of work includes providing the policies, certificates, booklets and claim forms, informational brochures, and any other forms necessary for proper administration of the plan(s).

### BACKGROUND

In August 2019, contracts were awarded providing for the purchase of Commercial Insurance as the result of a Competitive Sealed Proposal (CSP) process. Since purchasing the Commercial Insurance Coverage, a new scope of work requirement was identified that increased the number of buildings, and an adjusted base premium for cyber security and property damage resulted in the increased authorization. The current contracts are scheduled to terminate August 31, 2023 and have a one-year option to renew upon mutual consent of the contractors and the Alamo Colleges District.

### IMPLICATIONS

**Financial:** Increase of \$1.7M for a new estimated annual amount of \$3.1M

**Funding Source:** 119001-893902; DIS Operating-District Insurance; 111001-893902; SAC Operating-District Insurance; 112001 893902; SPC Operating-District Insurance; 113001 893902; PAC Operating-District Insurance; 114001 893902; NVC Operating District-Insurance; 115001 893902; NLC Operating District-Insurance

**Strategic Plan:** Goal I: Student Success Goal III: Performance Excellence

**Employee Services:** None

**ATTACHMENTS:** None

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Gary O’Bar, C.P.M.  
Director Purchasing & Contract Administration

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Linda Boyer-Owens, SPHR, SHRM-SCP  
Associate Vice Chancellor for Talent, Organization,  
and Strategic Innovation

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Dr. Diane E. Snyder, CPA, Ph.D.  
Vice Chancellor for Finance & Administration

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Dr. Mike Flores  
Chancellor



## Discussion and Possible Action on Monthly Contracts Report

Presented to the Board Acting as Committee of the Whole on December 6, 2022, and now presented to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES on December 13, 2022.

### MINUTE ORDER

**“The Alamo Colleges District Board of Trustees hereby approves this report on non-grant contracts (public) made to the Alamo Colleges District for the period of October 1, 2022, through October 31, 2022.”**

### PURPOSE

To provide a monthly report on non-grant contracts received by the Alamo Colleges District.

### BACKGROUND

Contracts – Non-grant contracts are contracts in which Alamo Colleges District receives funds to provide special or negotiated services or training to private corporations. For the period ending October 31, 2022, there are a total of 12 contracts that total \$188,326.00 in external funding. This will allow services to be provided to 1462 individuals.

### OBJECTIVE/FACT

To supplement activities not funded by Institutional Funds.

### IMPLICATIONS

<b>Financial:</b>	Yes
<b>Strategic Plan:</b>	Goal III. Performance Excellence
<b>Human Resources:</b>	Yes

**ATTACHMENTS:** YTD Contract (Non-Grant) Summary Report.

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Linda Rivas, Interim Associate Vice Chancellor  
of Continuing Education  
Development

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Xavier Urrutia, Interim Vice Chancellor  
for Economic & Workforce

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Dr. Mike Flores, Chancellor

**ALAMO COLLEGES DISTRICT**  
**Year-To-Date Contract (Non-Grant) Summary Report**

Status: October 1, 2022 – October 31, 2022

**I. Current Month Contracts District Wide:**

No.	Contract Recipient (District Wide)	No. of Courses	Monthly No. Students to be Served	YTD No. Students to be Served
1	Workforce Training Network	81	1,167	1,462
	<b>Total</b>	<b>81</b>	<b>1,167</b>	<b>1,462</b>

**II. Year-to-Date Number of Contracts in Selected Dollar Ranges:**

No.	Contract Recipient	\$.01-\$9,999.99	\$10,000-\$100,000	\$100,000 and Higher	Total
1	Workforce Training Network	9	2	1	12
	<b>Total</b>	<b>9</b>	<b>2</b>	<b>1</b>	<b>12</b>

Source: All data provided by Workforce Training Network-Continuing Education Department.



**ALAMO COLLEGES DISTRICT  
FY2022 MONTHLY (MTD) GRANT AWARD ACTIVITY REPORT**

September 01, 2022-October 31, 2022

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	219176	District	U.S. Department of Education thru Texas Higher Education Coordinating Board (THECB); Project Title: "Accelerate Student Success Planning Grant".	Alamo College District (ACD) hopes to better understand the reasons for this discrepancy, formulate plans to reduce any stigma related to Mental Health issues and plan for services and training to address any issues revealed through a needs assessment.	8/30/2022	\$0	\$0	\$50,000	0	0.00
2	219879	District	U.S. Department of Education thru Texas Higher Education Coordinating Board (THECB); Project Title: "Career and Technical Education-Basic Grants to States".	The Perkins Basic grant supports awarded applicants in educating students who enroll in CTE courses and programs in preparation for high-skill, high-wage, or high demand occupations.	8/3/2022	\$0	\$0	\$2,134,795	10,616	6.00
<b>2</b>			<b>Total Dist.- MTD Single Year Grants</b>			<b>\$0</b>	<b>\$0</b>	<b>\$2,184,795</b>	<b>10,616</b>	<b>6.00</b>
1	212648	St. Philip's College	Texas Workforce Commission, Project Title: "Apprenticeship Training Program".	Purpose of the Apprenticeship Training Program is to provide classroom and technical training to apprentices in support of their on the job training in their fulltime employment. The grant award will pay a portion of the cost for job-related in person classroom instruction to Master instructors. The program combines on the job training under supervision of experienced journey works with in-person classroom instruction.	9/1/2022	\$0	\$0	\$72,728	160	0.0
<b>1</b>			<b>Total SPC-MTD Single Year Grants</b>			<b>\$0</b>	<b>\$0</b>	<b>\$72,728</b>	<b>160</b>	<b>0.00</b>
<b>3</b>			<b>Total MTD Single Year Grants</b>			<b>\$0</b>	<b>\$0</b>	<b>\$2,257,523</b>	<b>10,776</b>	<b>6.00</b>
			<b>Multi Year Grants</b>							
1	219117	District	Texas Higher Education Coordinating Board (THECB); Project Title: "Nudges to the Finishing Line". Year 6 of 6.	Alamo Colleges District is participating in research project on the impact of text messages. ACD will share data for the purpose of assigning student cohorts and for evaluating impact of interventions on credit completion and degree attainment.	11/15/2021	\$0	\$0	\$4,950	0	0.00
2	219121	District	University of Texas at San Antonio; Project Title: "Bexar County Fostering Educational Success Pilot Program". Year 2 of 2.	The University of Texas at San Antonio, Texas A&M San Antonio, Alamo Colleges District, Bexar County Children's Court and Child Advocates San Antonio have partnered for the creation of the Fostering Educational Success for students with a history of Foster Care Pilot Project.	5/2/2022	\$0	\$0	\$10,000	250	0.00
<b>2</b>			<b>Total Dist-MTD Multi Year Grants</b>			<b>\$0</b>	<b>\$0</b>	<b>\$14,950</b>	<b>250</b>	<b>0.00</b>
1	211145	San Antonio College	U.S. Department of Education; Program Title: "Edison Upward Bound Math and Science Project". Year 5 of 5.	Upward Bound Math & Science (UBMS) provides student services programs for individuals from disadvantage backgrounds, first-generations, low-income individuals etc. UBMS provides up to four years of additional academic support through summer instruction in math, language arts, composition, foreign language and lab science with the curricula that aligns with state exams and state readiness standard.	9/1/2018	\$0	\$23,801	\$297,517	56	1.00
2	211153	San Antonio College	U.S. Department of Education; Project Title: "San Antonio College (SAC) Project R.I.S.E (Ready, inspired, Successful, Engaged) SSS Program". Year 3 of 5.	Program will increase eligible students' chances of success by providing year round tutoring and prescribed tutoring plans, academic and college readiness instruction, advice and assistance with postsecondary course selection. Each participant will establish an Individual Education Plan (IEP) that includes timelines to achieve graduation and/or transfer to a senior institution.	8/11/2020	\$0	\$16,923	\$261,879	120	7.00
3	211154	San Antonio College	U.S. Department of Education; Project Title: "San Antonio College (SAC)'s Project Veterans Achieving Learning through Opportunity and Resilience (VALOR) SSS Program". Year 3 of 5.	Program will increase eligible students' chances of success by providing year round tutoring and prescribed tutoring plans, academic and college readiness instruction, advice and assistance with postsecondary course selection. Participants will also receive education in financial aid/financial literacy including information on market and economics and higher education financing and repayment.	8/11/2020	\$0	\$16,923	\$261,786	120	7.00
4	211158	San Antonio College	National Security Agency thru University of West Florida; Project Title: "NCAE-C-003-2020 Cyber Curriculum and Research". Year 3 of 3.	Goal is to increase the number of transitioning military veterans, existing first responders and criminal justice and fiancé' earners who are prepared to defend our nation's security and prosperity via cyber security related positions in San Antonio, Texas and beyond.	9/3/2020	\$0	\$27,537	\$249,499	20	1.00
5	211169	San Antonio College	U.S. Department of Education; Project Title: "San Antonio College's 2021 Child Care Access Means Parents in School (CCAMPIS) Program". Year 2 of 4.	Goal of the program is to increase low-income student success by providing access to high-quality child care. Low income SAC students will be provided with high-quality child care each fall, spring and summer semesters. Project Director will provide academic support counseling for CCAMPIS parents at risk for failure.	9/16/2021	\$257,048	\$48,729	\$404,861	56	4.00

6	211173	San Antonio College	<b>Texas Higher Education Coordinating Board (THECB); Project Title:</b> "Nursing Shortage Reduction Program". Year 1 of 4.	Goal of project is to Hire new faculty to support the increase in enrollment; Compensation for faculty release time to assist with curriculum development and accreditation compliance; Outreach and recruitment to target a diverse student population; Travel and registration fees for accreditation and national nursing conferences.	7/13/2022	\$0	\$0	\$277,184	395	4.00
7	211174	San Antonio College	<b>U.S. Department of Education; Project Title:</b> "San Antonio College's Upward Bound Math and Science Program Project at Highlands High School". Year 1 of 5.	Upward Bound Math & Science (UBMS) provides student services programs to individuals from disadvantage backgrounds, first generations, low-income individuals etc. UBMS provides up to four years of additional academic support through summer instruction in Math, Language Arts, Composition and lab science with the curricula that aligns with state exams and state readiness standard.	9/1/2022	\$0	\$23,803	\$297,535	60	1.00
	7		<b>Total SAC-MTD Multi Year Grants</b>			\$257,048	\$157,716	\$2,050,261	827	25.00
1	212088	St. Philip's College	<b>National Aeronautics Space Administration thru University of Texas at San Antonio; Project Title:</b> "NASA Center for Advanced Measurements in Extreme Environments". Year 2 of 5.	The NASA MIRO significantly increase the number of underrepresented minority STEM students who transfer to four-year institutions to complete bachelor's degrees in STEM fields. Objectives include to promote STEM literacy and to enhance and sustain the capability of institutions to perform NASA related research and education.	10/1/2019	\$0	\$0	\$46,861	12,455	0.00
2	212093	St. Philip's College	<b>National Science Foundation; Project Title:</b> "Project SURE (Scaffolding Undergraduate Research Experiences)". Year 2 of 5.	Building on existing St. Philip's College program and structures, project SURE will target three areas, Innovation in Instruction will incorporate STEM experiential learning and further develop faculty use of emerging experiential learning methods; Internship and Research experience will create alliances between the college and local industry to provide paid internship opportunities and prepare students to apply for national research experiences and federal internship opportunities and Transfers. Will center on guiding students to transfer to universities to complete their undergraduate degrees.	8/15/2021	\$0	\$127,891	\$312,499	120	1.00
3	212097	St. Philip's College	<b>Texas Higher Education Coordinating Board (THECB); Project Title:</b> "Nursing Shortage Reduction Program". Year 1 of 4.	Goal of the project is to Improve program persistence from the start to final semester; Increase the number of AAS degrees in Nursing award; Prepare faculty and students for Next generation NCLEX; Enhance faculty professional development.	9/1/2021	\$0	\$0	\$133,049	12	0.00
4	212098	St. Philip's College	<b>U.S. Department of Education; Project Title:</b> "St. Philip's College Means Parents In School Program". Year 1 of 4.	Goal of the project is to provide support for the participation of low-income parents in postsecondary education through the provision of campus based child care services offered at the on-site nationally accredited SPC Child Development Center. Eligible student-parents will receive assistance with child care tuition on a sliding fee scale. The aim of the project is to reduce the financial burden of CCAMPIS program participants and afford them the opportunity to enroll in school.	9/20/2022	\$0	\$0	\$281,389	40	2.00
5	212628	St. Philip's College	<b>U.S. Department of Education; Project Title:</b> "Historically Black Colleges and Universities Program (FUTURE Act)". Year 3 of 5.	St. Philip's College is using its FUTURE Act grant funds to implement and operate three activities that will support and strengthen the overall institution delivery of services to students. There will be Project Administration and Research and Development, Campus renovation & Technology Improvements and Student Services.	8/21/2020	\$0	\$0	\$1,442,137	12,455	13.00
6	212634	St. Philip's College	<b>National Science Foundation; Project Title:</b> "CIMA LSAMP Alliance". Year 2 of 3.	The Louis Stokes Alliances for Minority Participation (LSAMP) program assists universities and colleges in diversifying the STEM workforce through their efforts at significantly increasing the number of students successfully completing high quality degree programs in science, technology, engineering and mathematics (STEM) disciplines. Emphasis is placed on transforming STEM education through innovative recruitment and retention strategies.	10/1/2020	\$0	\$301,530	\$500,000	30	5.00
7	212639	St. Philip's College	<b>U.S. Department of Education; Project Title:</b> "Historically Black Colleges and Universities Program". Year 1 of 5.	Grant funds will serve to enhance Project Administration and Research Development, Centers for Excellence in Mathematics and Science, Capital Improvement Project, Information and Communication Technology, Institute for Teaching Excellence and Staff Development, Student Services and Good Samaritan Veterans Outreach and Transition Center.	3/6/2022	\$0	\$0	\$8,358,994	12,455	13.00
	7		<b>Total SPC-MTD Multi Year Grants</b>			\$0	\$429,421	\$11,074,929	37,567	34.00
1	213093	Palo Alto College	<b>U.S. Department of Education; Project Title:</b> "Palo Alto College SSS Project". Year 3 of 5.	This project will provide participants with academic support, tutoring and advising, information on financial aid assistance, financial literacy, career exploration, university visits and transfer workshops. The need for the project in the target area is apparent due to the high percentage of the low-income, first generation and disabled participants enrolled who are eligible for student support.	9/1/2021	\$0	\$17,780	\$261,888	140	2.00

2	213099	Palo Alto College	<u>U.S. Department of Education; Project Title:</u> "Palo Alto College Talent Search: Southwest High School". Year 2 of 5.	The TRIO Talent Search Southwest ISD project will provide participants with academic support. Participants will be provided support for their diverse academic and non-cognitive needs to insure that they persist, succeed an graduate from high school and enroll in college to complete post-secondary education.	9/1/2021	\$0	\$20,572	\$277,375	500	3.00
3	213100	Palo Alto College	<u>National Science Foundation, Project Title:</u> "HSI Pilot Project: Promoting Virtual Experiential Learning to Support Part-Time and Nontraditional Students". Year 2 of 2.	Pilot project proposal will implement the follow to support increasing institutional capacity by creating career services and student support activities that are specifically aimed at part-time students. Using the STEM-ESS (STEM Evidence based and Student Serving) model. In addition the STEM industry partners also require an experienced workforce which students gain via internships, undergraduate research and experiential engagement opportunities.	7/19/2021	\$0	\$0	\$100,000	60	1.00
	3		<b>Total PAC-MTD Multi Year Grants</b>			\$0	\$38,352	\$639,263	700	6.00
1	214050	Northwest Vista College	<u>U.S. Department of Education; Project Title:</u> "Community Math Project: Building Math Proficiency to Strengthen Teacher Education Through Collaborative Interventions". Year 5 of 5.	Goals of project is to develop an academic support system that is integrated into math college course curriculum; develop a seamless pathway which supports increased transfer of education majors through model articulation agreements and develop and implement a Math community to support a pipeline of college ready students and pre-service teachers with strong math aptitudes.	9/28/2018	\$0	\$0	\$749,804	3,000	4.80
2	214054	Northwest Vista College	<u>Texas Higher Educating Coordinating Board (THECB); Project Title:</u> "2021 College Readiness and Completion Models". Year 2 of 2.	Project will provide underprepared students with the academic support resources needed to successfully undertake subsequent college-level course work and continue pursuing their educational goals towards degree completion that will lead to improved career opportunities. Peer coaching will help NVC's most vulnerable students set goals, achieve course completion and attain college degrees in a much shorter time span.	8/16/2021	\$0	\$0	\$50,000	1,200	0.73
	2		<b>Total NVC-MTD Multi Year Grants</b>			\$0	\$0	\$799,804.00	4,200	5.53
	21			<b>Total MTD Multi-Year Grants</b>		\$257,048	\$625,489	\$14,579,207	43,544	70.53
	24			<b>GRAND TOTAL-MTD SINGLE AND MULTI-YEAR GRANTS</b>		\$257,048	\$625,489	\$16,836,730	43,550	76.53

## ALAMO COLLEGES DISTRICT

### FY 2023 YTD Grant Award Summary Report

Includes All Single Year Grants and the Current Year of Multi-Year Grants

September 1, 2022 -October 31, 2022

No.	College	No. of Grants	Match Amounts	Indirect Cost Received	YTD Funding Amount	No. of Students Served	No. of FTEs
1	District Grants	4	\$ -	\$ -	\$ 2,199,745	10,866	6.00
2	San Antonio College	7	\$ 257,048	\$ 157,716	\$ 2,050,261	827	25.00
3	St. Philip's College	8	\$ -	\$ 429,421	\$ 11,147,657	37,727	34.00
4	Palo Alto College	3	\$ -	\$ 38,352	\$ 639,263	700	6.00
5	Northwest Vista College	2	\$ -	\$ -	\$ 799,804	4,200	5.53
6	Northeast Lakeview College	0	\$ -	\$ -	\$ -	0	0.00
<b>GRAND TOTAL</b>		<b>24</b>	<b>\$ 257,048</b>	<b>\$ 625,489</b>	<b>\$ 16,836,730</b>	<b>54,320</b>	<b>76.53</b>

**ALAMO COLLEGES DISTRICT**  
**FY 2023 Monthly & YTD Grant Award Funding Activity Report with Award Description**  
September 1, 2022 -October 31, 2022

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	219176	District	U.S. Department of Education thru Texas Higher Education Coordinating Board (THECB); Project Title: "Accelerate Student Success Planning Grant".	Alamo College District (ACD) hopes to better understand the reasons for this discrepancy, formulate plans to reduce any stigma related to Mental Health issues and plan for services and training to address any issues revealed through a needs assessment.	8/30/2022	\$0	\$0	\$50,000	0	0.0
2	219879	District	U.S. Department of Education thru Texas Higher Education Coordinating Board (THECB); Project Title: "Career and Technical Education-Basic Grants to States".	The Perkins Basic grant supports awarded applicants in educating students who enroll in CTE courses and programs in preparation for high-skill, high-wage, or high-demand occupations.	8/3/2022	\$0	\$0	\$2,134,795	10,616	6.0
	2		<b>Total Dist.- YTD Single Year Grants</b>			\$0	\$0	\$2,184,795	10,616	6.00
1	212648	St. Philip's College	Texas Workforce Commission, Project Title: "Apprenticeship Training Program".	Purpose of the Apprenticeship Training Program is to provide classroom and technical training to apprentices in support of their on the job training in their fulltime employment. The grant award will pay a portion of the cost for job-related in person classroom instruction to Master instructors. The program combines on the job training under supervision of experienced journey works with in-person classroom instruction.	9/1/2022	\$0	\$0	\$72,728	160	0.0
	1		<b>Total SPC YTD Single-Year Grants</b>			\$0	\$0	\$72,728	160	0.00
	3		<b>Total YTD Single Year Grants</b>			\$0	\$0	\$2,257,523	10,776	6.00
			<b>Multi-Year Grants</b>							
1	219117	District	Texas Higher Education Coordinating Board (THECB); Project Title: "Nudges to the Finishing Line". Year 6 of 6.	Alamo Colleges District is participating in research project on the impact of text messages. ACD will share data for the purpose of assigning student cohorts and for evaluating impact of interventions on credit completion and degree attainment.	11/15/2021	\$0	\$0	\$4,950	0	0.00
2	219121	District	University of Texas at San Antonio; Project Title: "Bexar County Fostering Educational Success Pilot Program". Year 2 of 2.	The University of Texas at San Antonio, Texas A&M San Antonio, Alamo Colleges District, Bexar County Children's Court and Child Advocates San Antonio have partnered for the creation of the Fostering Educational Success for students with a history of Foster Care Pilot Project.	5/2/2022	\$0	\$0	\$10,000	250	0.00
	2		<b>Total Dist.-YTD Multi-Year Grants</b>			\$0	\$0	\$14,950	250	0.00
1	211145	San Antonio College	U.S. Department of Education; Program Title: "Edison Upward Bound Math and Science Project". Year 5 of 5.	Upward Bound Math & Science (UBMS) provides student services programs for individuals from disadvantage backgrounds, first-generations, low-income individuals etc. UBMS provides up to four years of additional academic support through summer instruction in math, language arts, composition, foreign language and lab science with the curricula that aligns with state exams and state readiness standard.	9/1/2018	\$0	\$23,801	\$297,517	56	1.00
2	211153	San Antonio College	U.S. Department of Education; Project Title: "San Antonio College (SAC) Project R.I.S.E (Ready, inspired, Successful, Engaged) SSS Program". Year 3 of 5.	Program will increase eligible students' chances of success by providing year round tutoring and prescribed tutoring plans, academic and college readiness instruction, advice and assistance with postsecondary course selection. Each participant will establish an Individual Education Plan (IEP) that includes timelines to achieve graduation and/or transfer to a senior institution.	8/11/2020	\$0	\$16,923	\$261,879	120	7.00

**ALAMO COLLEGES DISTRICT**  
**FY 2023 Monthly & YTD Grant Award Funding Activity Report with Award Description**  
September 1, 2022 -October 31, 2022

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
3	211154	San Antonio College	<u>U.S. Department of Education; Project Title: "San Antonio College (Sac)'s Project Veterans Achieving Learning through Opportunity and Resilience (VALOR) SSS Program".</u> Year 3 of 5.	Program will increase eligible students' chances of success by providing year round tutoring and prescribed tutoring plans, academic and college readiness instruction, advice and assistance with postsecondary course selection. Participants will also receive education in financial aid/financial literacy including information on market and economics and higher education financing and repayment.	8/11/2020	\$0	\$16,923	\$261,786	120	7.00
4	211158	San Antonio College	<u>National Security Agency thru University of West Florida; Project Title: "NCAE-C-003-2020 Cyber Curriculum and Research".</u> Year 3 of 3.	Goal is to increase the number of transitioning military veterans, existing first responders and criminal justice and fiancé' earners who are prepared to defend our nation's security and prosperity via cyber security related positions in San Antonio, Texas and beyond.	9/3/2020	\$0	\$27,537	\$249,499	20	1.00
5	211169	San Antonio College	<u>U.S. Department of Education; Project Title: "San Antonio College's 2021 Child Care Access Means Parents in School (CCAMPIS) Program".</u> Year 2 of 4.	Goal of the program is to increase low-income student success by providing access to high-quality child care. Low income SAC students will be provided with high-quality child care each fall, spring and summer semesters. Project Director will provide academic support counseling for CCAMPIS parents at risk for failure.	9/16/2021	\$257,048	\$48,729	\$404,861	56	4.00
6	211173	San Antonio College	<u>Texas Higher Education Coordinating Board (THECB); Project Title: "Nursing Shortage Reduction Program".</u> Year 1 of 4.	Goal of project is to Hire new faculty to support the increase in enrollment; Compensation for faculty release time to assist with curriculum development and accreditation compliance; Outreach and recruitment to target a diverse student population; Travel and registration fees for accreditation and national nursing conferences.	7/13/2022	\$0	\$0	\$277,184	395	4.00
7	211174	San Antonio College	<u>U.S. Department of Education; Project Title: "San Antonio College's Upward Bound Math and Science Program Project at Highlands High School".</u> Year 1 of 5.	Upward Bound Math & Science (UBMS) provides student services programs to individuals from disadvantage backgrounds, first generations, low-income individuals etc. UBMS provides up to four years of additional academic support through summer instruction in Math, Language Arts, Composition and lab science with the curricula that aligns with state exams and state readiness standard.	9/1/2022	\$0	\$23,803	\$297,535	60	1.00
<b>7</b>			<b>Total SAC-YTD Multi-Year Grants</b>			<b>\$257,048</b>	<b>\$157,716</b>	<b>\$2,050,261</b>	<b>827</b>	<b>25.00</b>
1	212088	St. Philip's College	<u>National Aeronautics Space Administration thru University of Texas at San Antonio; Project Title: "NASA Center for Advanced Measurements in Extreme Environments".</u> Year 2 of 5.	The NASA MIRO significantly increase the number of underrepresented minority STEM students who transfer to four-year institutions to complete bachelor's degrees in STEM fields. Objectives include to promote STEM literacy and to enhance and sustain the capability of institutions to perform NASA related research and education.	10/1/2019	\$0	\$0	\$46,861	12,455	0.00
2	212093	St. Philip's College	<u>National Science Foundation, Project Title: "Project SURE (Scaffolding Undergraduate Research Experiences)".</u> Year 2 of 5.	Building on existing St. Philip's College program and structures, project SURE will target three areas, Innovation in Instruction will incorporate STEM experiential learning and further develop faculty use of emerging experiential learning methods; Internship and Research experience will create alliances between the college and local industry to provide paid internship opportunities and prepare students to apply for national research experiences and federal internship opportunities and Transfers. Will center on guiding students to transfer to universities to complete their undergraduate degrees.	8/15/2021	\$0	\$127,891	\$312,499	120	1.00

**ALAMO COLLEGES DISTRICT**  
**FY 2023 Monthly & YTD Grant Award Funding Activity Report with Award Description**  
September 1, 2022 -October 31, 2022

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
3	212097	St. Philip's College	<b>Texas Higher Education Coordinating Board (THECB); Project Title: "Nursing Shortage Reduction Program"</b> . Year 1 of 4.	Goal of the project is to Improve program persistence from the start to final semester; Increase the number of AAS degrees in Nursing award; Prepare faculty and students for Next generation NCLEX; Enhance faculty professional development.	9/1/2021	\$0	\$0	\$133,049	12	0.00
4	212098	St. Philip's College	<b>U.S. Department of Education; Project Title: "St. Philip's College Means Parents In School Program"</b> . Year 1 of 4.	Goal of the project is to provide support for the participation of low-income parents in postsecondary education through the provision of campus based child care services offered at the on-site nationally accredited SPC Child Development Center. Eligible student-parents will receive assistance with child care tuition on a sliding fee scale. The aim of the project is to reduce the financial burden of CCAMPIS program participants and afford them the opportunity to enroll in school.	9/20/2022	\$0	\$0	\$281,389	40	2.00
5	212628	St. Philip's College	<b>U.S. Department of Education; Project Title: "Historically Black Colleges and Universities Program (FUTURE Act)"</b> . Year 3 of 5.	St. Philip's College is using its FUTURE Act grant funds to implement and operate three activities that will support and strengthen the overall institution delivery of services to students. There will be Project Administration and Research and Development, Campus renovation & Technology Improvements and Student Services.	8/21/2020	\$0	\$0	\$1,442,137	12,455	13.00
6	212634	St. Philip's College	<b>National Science Foundation; Project Title: "CIMA LSAMP Alliance"</b> . Year 2 of 3.	The Louis Stokes Alliances for Minority Participation (LSAMP) program assists universities and colleges in diversifying the STEM workforce through their efforts at significantly increasing the number of students successfully completing high quality degree programs in science, technology, engineering and mathematics (STEM) disciplines. Emphasis is placed on transforming STEM education through innovative recruitment and retention strategies.	10/1/2020	\$0	\$301,530	\$500,000	30	5.00
7	212639	St. Philip's College	<b>U.S. Department of Education; Project Title: "Historically Black Colleges and Universities Program"</b> . Year 1 of 5.	Grant funds will serve to enhance Project Administration and Research Development, Centers for Excellence in Mathematics and Science, Capital Improvement Project, Information and Communication Technology, Institute for Teaching Excellence and Staff Development, Student Services and Good Samaritan Veterans Outreach and Transition Center.	3/6/2022	\$0	\$0	\$8,358,994	12,455	13.00
	<b>7</b>		<b>Total SPC-YTD Multi-Year Grants</b>			<b>\$0</b>	<b>\$429,421</b>	<b>\$11,074,929</b>	<b>37,567</b>	<b>34.00</b>
1	213093	Palo Alto College	<b>U.S. Department of Education; Project Title: "Palo Alto College SSS Project"</b> . Year 3 of 5.	This project will provide participants with academic support, tutoring and advising, information on financial aid assistance, financial literacy, career exploration, university visits and transfer workshops. The need for the project in the target area is apparent due to the high percentage of the low-income, first generation and disabled participants enrolled who are eligible for student support.	9/1/2021	\$0	\$17,780	\$261,888	140	2.00

**ALAMO COLLEGES DISTRICT**  
**FY 2023 Monthly & YTD Grant Award Funding Activity Report with Award Description**  
September 1, 2022 -October 31, 2022

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
2	213099	Palo Alto College	<u>U.S. Department of Education; Project Title: "Palo Alto College Talent Search: Southwest High School"</u> . Year 2 of 5.	The TRIO Talent Search Southwest ISD project will provide participants with academic support. Participants will be provided support for their diverse academic and non-cognitive needs to insure that they persist, succeed an graduate from high school and enroll in college to complete post-secondary education.	9/1/2021	\$0	\$20,572	\$277,375	500	3.00
3	213100	Palo Alto College	<u>National Science Foundation, Project Title: "HSI Pilot Project: Promoting Virtual Experiential Learning to Support Part-Time and Nontraditional Students"</u> . Year 2 of 2.	Pilot project proposal will implement the follow to support increasing institutional capacity by creating career services and student support activities that are specifically aimed at part-time students. Using the STEM-ESS (STEM Evidence based and Student Serving) model. In addition the STEM industry partners also require an experienced workforce which students gain via internships, undergraduate research and experiential engagement opportunities.	7/19/2021	\$0	\$0	\$100,000	60	1.00
	<b>3</b>		<b>Total PAC-YTD Multi-Year Grants</b>			<b>\$0</b>	<b>\$38,352</b>	<b>\$639,263</b>	<b>700</b>	<b>6.00</b>
1	214050	Northwest Vista College	<u>U.S. Department of Education; Project Title: "Community Math Project: Building Math Proficiency to Strengthen Teacher Education Through Collaborative Interventions"</u> . Year 5 of 5.	Goals of project is to develop an academic support system that is integrated into math college course curriculum; develop a seamless pathway which supports increased transfer of education majors through model articulation agreements and develop and implement a Math community to support a pipeline of college ready students and pre-service teachers with strong math aptitudes.	9/28/2018	\$0	\$0	\$749,804	3,000	4.80
2	214054	Northwest Vista College	<u>Texas Higher Educating Coordinating Board (THECB); Project Title: "2021 College Readiness and Completion Models"</u> . Year 2 of 2.	Project will provide underprepared students with the academic support resources needed to successfully undertake subsequent college-level course work and continue pursuing their educational goals towards degree completion that will lead to improved career opportunities. Peer coaching will help NVC's most vulnerable	8/16/2021	\$0	\$0	\$50,000	1,200	0.73
	<b>2</b>		<b>Total NVC-YTD Multi-Year Grants</b>			<b>\$0</b>	<b>\$0</b>	<b>\$799,804</b>	<b>4,200</b>	<b>5.53</b>
	<b>21</b>			<b>Total YTD Multi-Year Grants</b>		<b>\$257,048</b>	<b>\$625,489</b>	<b>\$14,579,207</b>	<b>43,544</b>	<b>70.53</b>
	<b>24</b>			<b>GRAND TOTAL-YTD SINGLE AND MULTI-YEAR GRANTS</b>		<b>\$257,048</b>	<b>\$625,489</b>	<b>\$16,836,730</b>	<b>54,320</b>	<b>76.53</b>

**ALAMO COLLEGES DISTRICT**  
**FY 2023 Monthly (MTD) Restricted Contract Activity Report**  
September 01, 2022-October 31, 2022

Item No.	Grant Code	College	Funding Source / Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	249034	District	<b>Trellis Foundation, Project Title:</b> <i>"Alamo Thrive"</i> .	Alamo Colleges District will launch a comprehensive needs analysis including faculty, staff, students and community partners of all five colleges. Develop and implement a comprehensive plan for public awareness, faculty and staff training and monitor changes in Mental Health literacy and help-seeking behavior.	7/11/2022	\$167,136	\$0	\$199,755	100	0.00
	<b>1</b>		<b>Total Dist. -MTD Restricted Grants</b>			<b>\$167,136</b>	<b>\$0</b>	<b>\$199,755</b>	<b>100</b>	<b>0.00</b>
1	241020	San Antonio College	<b>Whatabrands, LLC, Project Title:</b> <i>"SAC Advocacy Resource Room Powered by Whataburger"</i> .	Donor has pledged a \$25,000 (Gift) to ACCD for the use and benefit of SAC. The Gift may be used to address the immediate needs of one (SAC) Food pantry, such as but not limited to the purchase of equipment for storing perishable and non-perishable items as well to purchase and obtain food and non-food items that are in high-demand.	12/1/2021	\$0	\$0	\$25,000	1,200	0.00
	<b>1</b>		<b>Total SAC MTD Restricted Contracts</b>			<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>1,200</b>	<b>0.00</b>
1	245011	Northeast Lakeview College	<b>P16PLUS Council of Greater Bexar County, Project Title:</b> <i>"Storytelling: Advancing College Enrollment for Boys and Young Men of Color"</i> .	Northeast Lakeview College seeks to advance college enrollment for Boys and Young Men of Color through the power of diverse storytelling broadcast through both an audio and visual podcast. The mission is to increase engagement, retention, success and completion for Northeast Lakeview College male students. The MEN of NLC will get a better understanding and strengthen the enrollment process from their perspective.	11/1/2021	\$0	\$0	\$6,000	50	0.00
			<b>Total NLC MTD Restricted Contracts</b>			<b>\$0</b>	<b>\$0</b>	<b>\$6,000</b>	<b>50</b>	<b>0.00</b>
	<b>3</b>			<b>GRAND TOTAL-MTD RESTRICTED CONTRACTS</b>		<b>\$167,136</b>	<b>\$0</b>	<b>\$230,755</b>	<b>1,350</b>	<b>0.00</b>

**ALAMO COLLEGES DISTRICT**  
**FY 2022 YTD Restricted Contract (Non-Grant) Summary Report**  
 September 1, 2022 - October 31, 2022

No.	Contract Recipient	No. of Contracts Executed for the Year	YTD Total Amount of Contracts	No. Students to be Served
1	District Restricted Contracts	1	\$199,755	
2	San Antonio College	1	25,000	25,000
3	St. Philip's College			
4	Palo Alto College			
5	Northwest Vista College			
6	Northeast Lakeview College	1	6,000	50
	<b>Total</b>	<b>3</b>	<b>\$230,755</b>	<b>25,050</b>

**Year-to-Date Number of Contracts in Selected Dollar Ranges:**

No.	Contract Recipient	\$.01-\$9,999.99	\$10,000- \$99,999	\$100,000 and Higher	Total
1	District Restricted Contracts			1	1
2	San Antonio College		1		1
3	St. Philip's College				0
4	Palo Alto College				0
5	Northwest Vista College				0
6	Northeast Lakeview College	1			1
	<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>3</b>

## Discussion and Possible Action on Approval of Construction Reports

Presented to the Board acting as Committee of the Whole on December 6, 2022 and now presented to the Board for approval on December 13, 2022.

### MINUTE ORDER

**“The Alamo Colleges District Board of Trustees hereby approves the construction reports as presented.”**

### PURPOSE

The following construction reports are presented to the Board of Trustees for informational and approval purposes.

### BACKGROUND

1. 2017 Capital Improvement Program Overview Chart(s)
2. 2017 CIP General Obligation Bond / Maintenance Tax Note Summary and Detail Report

### IMPLICATIONS

**Financial:** N/A

**Strategic Plan:** Strategic Objective III Performance Excellence

**Human Resources:** N/A

**ATTACHMENTS:** Construction Reports

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Lisa Mazure, MSA, CPA  
Associate Vice Chancellor for  
Finance and Fiscal Services

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Diane E. Snyder, CPA, Ph.D.  
Vice Chancellor of Finance and  
Administration

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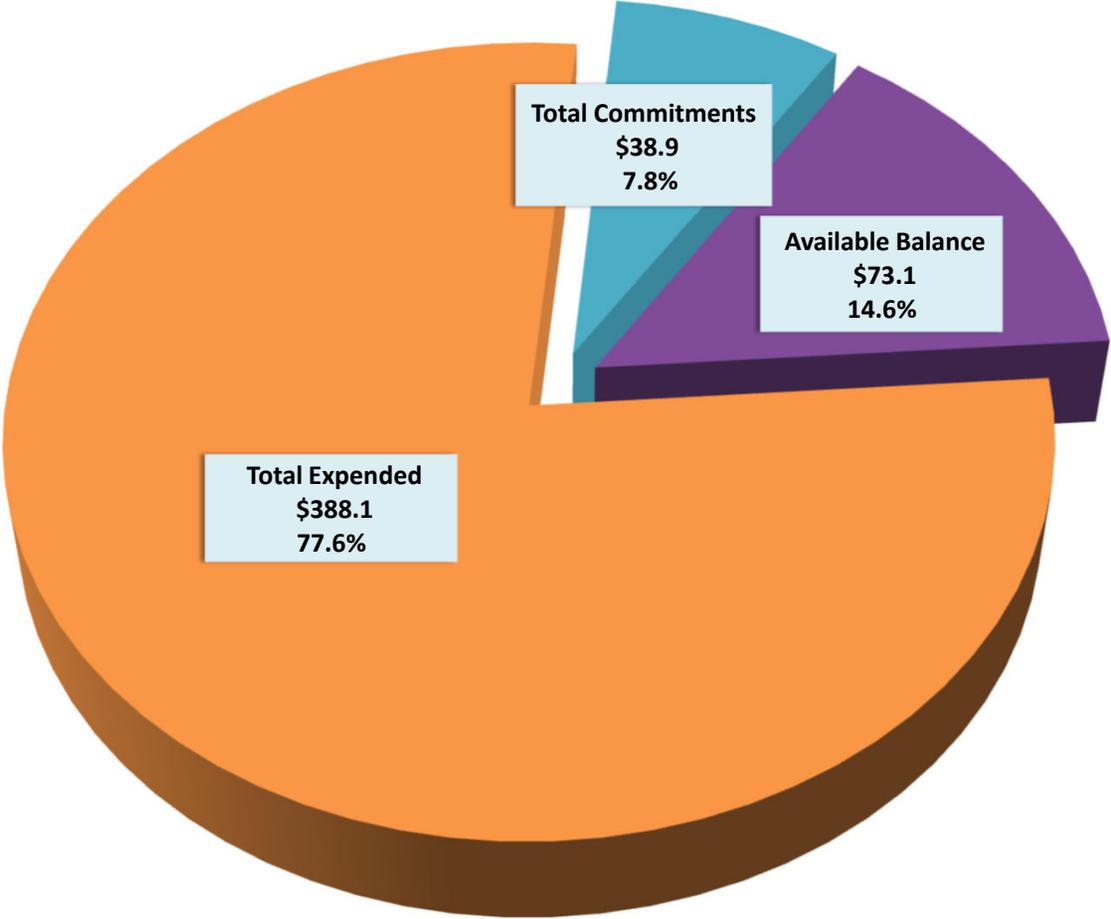
Dr. Mike Flores, Chancellor



ALAMO  
COLLEGES  
DISTRICT

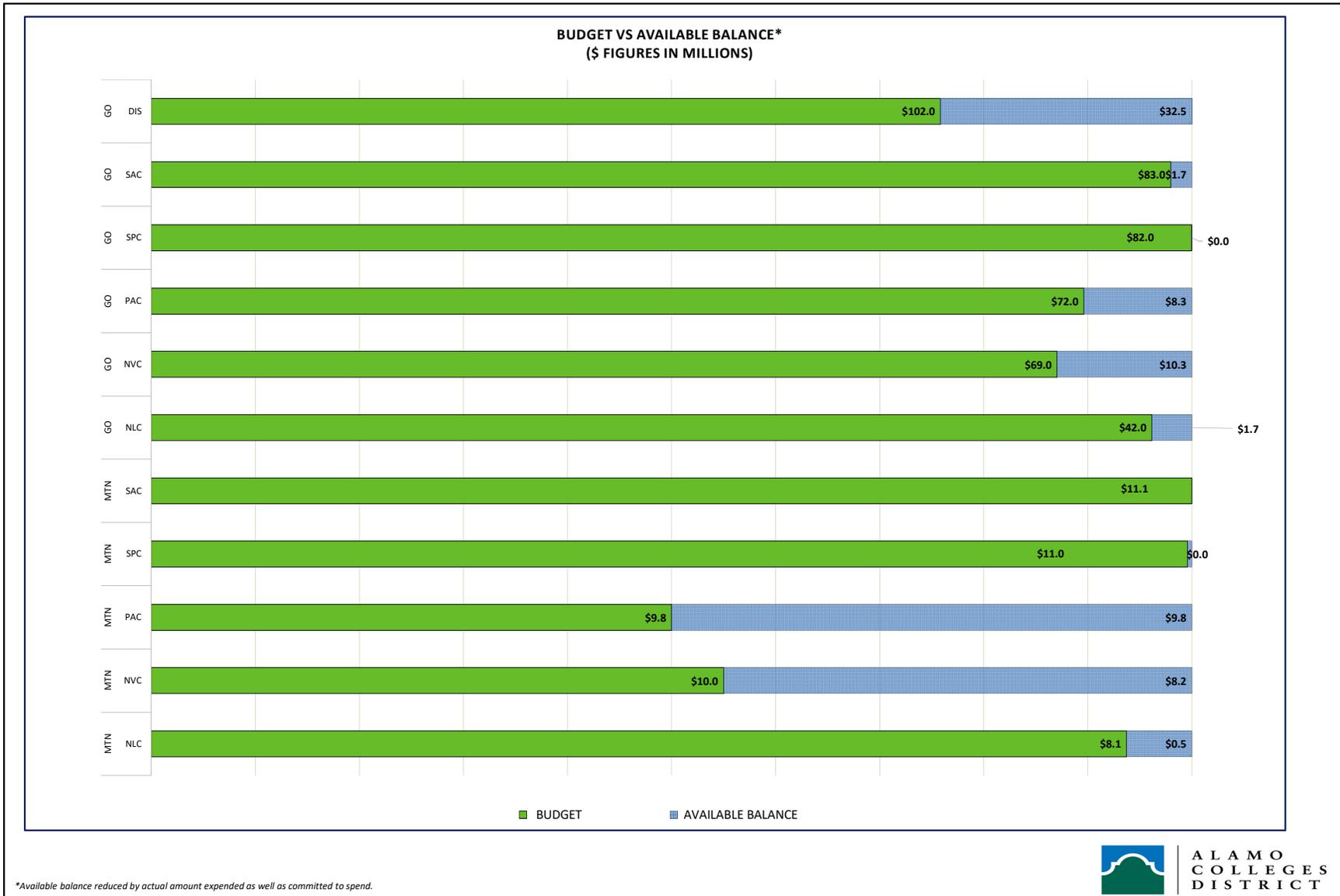
# Budget vs Actual - Overview (GO & MTN)

(\$ FIGURES IN MILLIONS)



ALAMO  
COLLEGES  
DISTRICT

## Alamo Colleges District Capital Improvement Program - Chart Summary



**ALAMO COLLEGES DISTRICT**  
**2017 - CAPITAL IMPROVEMENT PROGRAM SUMMARY**  
**As of October 31, 2022**

*Unissued*

FUNDING SOURCES	GO 2017	Limited	MTN 2020	GO 2021	GO 2022	Limited	TOTAL
	Tax Bonds	Tax Bonds	Maintenance Tax Bonds	Limited Tax Bonds	Tax Bonds	Tax Bonds	
General Obligation Bonds	\$ 173,000,000		\$ -	\$ 225,000,000	\$ 52,000,000		\$ 450,000,000
Maintenance Tax Note Bonds		\$ -	\$ 50,000,000				\$ 50,000,000
<b>TOTAL FUNDING SOURCES</b>	<b>\$ 173,000,000</b>		<b>\$ 50,000,000</b>	<b>\$ 225,000,000</b>	<b>\$ 52,000,000</b>		<b>\$ 500,000,000</b>

BY LOCATION	BUDGET	CURRENT YEAR TOTAL	PRIOR YEARS' TOTAL	TOTAL TO DATE ALL YEARS	COMMITMENTS	AVAILABLE BALANCE
DISTRICT & DISTRICT WIDE - 2017 G.O. BOND	\$ 102,000,000	\$ 1,223,403	\$ 60,447,054	\$ 61,670,457	\$ 7,847,169	\$ 32,482,373
SAN ANTONIO COLLEGE - 2017 G.O. BOND	\$ 83,000,000	\$ 148,555	\$ 68,384,654	\$ 68,533,209	\$ 12,751,303	\$ 1,715,488
ST. PHILIP'S COLLEGE & SWC - 2017 G.O. BOND	\$ 82,000,000	\$ 6,299	\$ 80,751,751	\$ 80,758,050	\$ 1,221,966	\$ 19,984
PALO ALTO COLLEGE - 2017 G.O. BOND	\$ 72,000,000	\$ 1,343,788	\$ 51,305,653	\$ 52,649,441	\$ 11,008,128	\$ 8,342,430
NORTHWEST VISTA COLLEGE - 2017 G.O. BOND	\$ 69,000,000	\$ (507,284)	\$ 57,902,775	\$ 57,395,491	\$ 1,335,693	\$ 10,268,816
NORTHEAST LAKEVIEW COLLEGE - 2017 G.O. BOND	\$ 42,000,000	\$ 40,023	\$ 38,791,265	\$ 38,831,288	\$ 1,487,534	\$ 1,681,178
<b>General Obligation Bond Totals</b>	<b>\$ 450,000,000</b>	<b>\$ 2,254,784</b>	<b>\$ 357,583,152</b>	<b>\$ 359,837,936</b>	<b>\$ 35,651,794</b>	<b>\$ 54,510,270</b>
SAN ANTONIO COLLEGE - 2020 MTN BOND	\$ 11,100,000	\$ -	\$ 11,100,000	\$ 11,100,000	\$ -	\$ -
ST. PHILIP'S COLLEGE & SWC - 2020 MTN BOND	\$ 11,000,000	\$ -	\$ 10,918,462	\$ 10,918,462	\$ 33,793	\$ 47,745
PALO ALTO COLLEGE - 2020 MTN BOND	\$ 9,800,000	\$ -	\$ -	\$ -	\$ -	\$ 9,800,000
NORTHWEST VISTA COLLEGE - 2020 MTN BOND	\$ 10,000,000	\$ -	\$ 1,818,853	\$ 1,818,853	\$ -	\$ 8,181,147
NORTHEAST LAKEVIEW COLLEGE - 2020 MTN BOND	\$ 8,100,000	\$ 29,609	\$ 4,351,545	\$ 4,381,155	\$ 3,177,594	\$ 541,252
<b>MTN Bond Totals</b>	<b>\$ 50,000,000</b>	<b>\$ 29,609</b>	<b>\$ 28,188,860</b>	<b>\$ 28,218,470</b>	<b>\$ 3,211,387</b>	<b>\$ 18,570,144</b>
UNALLOCATED INTEREST INCOME	\$ (0)	\$ -	\$ -	\$ -	\$ -	\$ (0)
<b>TOTAL FOR ALL 2017 CIP BONDS</b>	<b>\$ 500,000,000</b>	<b>\$ 2,284,393</b>	<b>\$ 385,772,013</b>	<b>\$ 388,056,406</b>	<b>\$ 38,863,180</b>	<b>\$ 73,080,414</b>

**ALAMO COLLEGES DISTRICT**  
**2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT**  
**As of October 31, 2022**

<b>General Obligation Bonds</b>							
<b>PROJECT TITLE</b>	<b>Adjusted Budget</b>	<b>Current Month Expenses</b>	<b>Current Yr Expenses</b>	<b>Prior Yrs Expenses</b>	<b>Total to Date All Yrs Expenses</b>	<b>Commitments</b>	<b>Available Balance</b>
DIS-WETC GO17 - T1	23,000,000	540,017	540,017	19,577,770	20,117,788	2,875,951	6,261
DIS-SETC GO17 - T1	23,000,000	673,708	682,145	12,894,616	13,576,761	4,051,222	5,372,017
DIS-N. 281 Property purch - GO17 - T1	5,000,000	-	-	5,000,000	5,000,000	-	-
DIS I-10 NW Ed and Train Ctr. - GO17 - T2	23,000,000	-	-	2,543,947	2,543,947	511,856	19,944,197
SWC- Redund Police Dpatch @ SWC - GO17 - T1	2,955,408	-	-	2,955,408	2,955,408	-	0
DIS MOKA Prog. MGT. - GO17	44,592	-	(5,580)	11,904	6,324	38,268	-
<b>TOTAL FOR DISTRICT</b>	<b>\$ 77,000,000</b>	<b>\$ 1,213,725</b>	<b>\$ 1,216,582</b>	<b>\$ 42,983,645</b>	<b>\$ 44,200,227</b>	<b>\$ 7,477,297</b>	<b>\$ 25,322,476</b>
DIS Instructional Tech GO17 - T1	1,500,000	-	-	788,961	788,961	-	711,039
DIS Infrastructural & ACOL GO17 T1	11,600,000	-	6,821	7,681,009	7,687,830	211,491	3,700,679
DIS Comm. & Collaboration Tools GO17 T1	4,100,000	-	-	3,997,214	3,997,214	4,532	98,253
Reporting and Analysis - T3	1,700,000	-	-	-	-	-	1,700,000
DIS Mobile Tech & Security GO17 - T3	6,100,000	-	-	4,996,225	4,996,225	153,849	949,926
<b>TOTAL FOR DISTRICT WIDE INFO. TECH.</b>	<b>\$ 25,000,000</b>	<b>\$ -</b>	<b>\$ 6,821</b>	<b>\$ 17,463,409</b>	<b>\$ 17,470,230</b>	<b>\$ 369,872</b>	<b>\$ 7,159,898</b>
<b>TOTAL FOR DISTRICT / DISTRICT WIDE</b>	<b>\$ 102,000,000</b>	<b>\$ 1,213,725</b>	<b>\$ 1,223,403</b>	<b>\$ 60,447,054</b>	<b>\$ 61,670,457</b>	<b>\$ 7,847,169</b>	<b>\$ 32,482,373</b>
SAC-Parking Garage GO17 - T1	19,053,312	-	-	18,847,730	18,847,730	84,198	121,384
SAC-Childcare Bldg GO17 - T1	15,817,202	(709,972)	(709,237)	15,752,543	15,043,306	395,475	378,421
SAC Law Enforce/ 1st Responder - GO17 - T2	20,000,000	11,447	74,530	8,821,179	8,895,709	10,346,586	757,705
SAC Fletcher St Success Ren w/ Main Entry - GO17 - T2	9,798,431	-	12,610	9,543,645	9,556,255	177,842	64,335
SAC Physical Plant - GO17 - T3	2,521,979	-	-	2,512,802	2,512,802	9,177	0
SAC Chance Academic Ren - GO17 - T3	147,399	-	-	3,604	3,604	110,341	33,454
SAC MFA Ren - GO17 - T3	47,808	-	-	47,808	47,808	-	-
SAC NEW SCIENCE BLDG - GO17	15,613,870	709,992	770,652	12,855,343	13,625,996	1,627,685	360,189
<b>TOTAL FOR SAC</b>	<b>\$ 83,000,000</b>	<b>\$ 11,467</b>	<b>\$ 148,555</b>	<b>\$ 68,384,654</b>	<b>\$ 68,533,209</b>	<b>\$ 12,751,303</b>	<b>\$ 1,715,488</b>
SPC Culinary Arts Center Exc GO17 -T1	30,000,000	-	-	29,997,330	29,997,330	2,257	413
SPC Norris Tech Renovation GO17 - T2	14,882,376	-	-	14,851,838	14,851,838	11,364	19,174
SPC Bowden Renovation GO17 - T3	13,736,454	-	-	13,676,053	13,676,053	60,003	397
<b>TOTAL FOR SPC</b>	<b>\$ 58,618,830</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 58,525,221</b>	<b>\$ 58,525,221</b>	<b>\$ 73,625</b>	<b>\$ 19,985</b>
SPC Welding and Auto Body Fac -GO17 -T2	23,381,170	203,586	6,299	22,226,531	22,232,829	1,148,341	1
<b>TOTAL FOR SWC</b>	<b>\$ 23,381,170</b>	<b>\$ 203,586</b>	<b>\$ 6,299</b>	<b>\$ 22,226,531</b>	<b>\$ 22,232,829</b>	<b>\$ 1,148,341</b>	<b>\$ 1</b>
<b>TOTAL FOR SPC / SWC</b>	<b>\$ 82,000,000</b>	<b>\$ 203,586</b>	<b>\$ 6,299</b>	<b>\$ 80,751,751</b>	<b>\$ 80,758,050</b>	<b>\$ 1,221,966</b>	<b>\$ 19,985</b>

**ALAMO COLLEGES DISTRICT**  
**2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT**  
**As of October 31, 2022**

<b>General Obligation Bonds</b>							
<b>PROJECT TITLE</b>	<b>Adjusted Budget</b>	<b>Current Month Expenses</b>	<b>Current Yr Expenses</b>	<b>Prior Yrs Expenses</b>	<b>Total to Date All Yrs Expenses</b>	<b>Commitments</b>	<b>Available Balance</b>
PAC Manufacturing Bldg GO17 - T1	56,865,799	2,922,453	1,323,712	41,002,172	42,325,884	10,110,908	4,429,007
PAC Real Estate Purchase (under district funding) GO17 - T1	6,000,000	-	-	5,118,242	5,118,242	-	881,758
PAC Student Engagement & Welcome Ctr GO17 - T2	117,663	4,780	4,780	37,177	41,956	75,707	-
PAC Natatorium and Gym Ren GO17 - T2	4,721,641	550	2,750	1,433,692	1,436,442	306,033	2,979,166
PAC Physical Plant GO17 - T3	4,294,897	69,673	12,547	3,714,371	3,726,918	515,480	52,499
<b>TOTAL FOR PAC</b>	<b>\$ 72,000,000</b>	<b>\$ 2,997,455</b>	<b>\$ 1,343,788</b>	<b>\$ 51,305,653</b>	<b>\$ 52,649,441</b>	<b>\$ 11,008,128</b>	<b>\$ 8,342,430</b>
NVC Parking Garage GO17 - T1	9,756,145	-	-	9,472,467	9,472,467	238,099	45,580
NVC Welcome Ctr. GO17 - T1	17,873,204	-	-	15,673,808	15,673,808	59,277	2,140,118
NVC Cultural Prog Ctr Excellen GO17 - T2	4,671,863	-	-	1,490,570	1,490,570	135,688	3,045,605
NVC STEM GO17 - T3	33,900,000	(505,280)	(507,284)	28,547,499	28,040,215	822,271	5,037,513
NVC Physical Plant GO17 - T3	2,798,788	-	-	2,718,430	2,718,430	80,358	(0)
<b>TOTAL FOR NVC</b>	<b>\$ 69,000,000</b>	<b>\$ (505,280)</b>	<b>\$ (507,284)</b>	<b>\$ 57,902,775</b>	<b>\$ 57,395,491</b>	<b>\$ 1,335,693</b>	<b>\$ 10,268,816</b>
NLC Tech Ctr Excellence/Science Building GO17 - T2	42,000,000	40,305	40,023	38,791,265	38,831,288	1,487,534	1,681,178
<b>TOTAL FOR NLC</b>	<b>\$ 42,000,000</b>	<b>\$ 40,305</b>	<b>\$ 40,023</b>	<b>\$ 38,791,265</b>	<b>\$ 38,831,288</b>	<b>\$ 1,487,534</b>	<b>\$ 1,681,178</b>
<b>TOTAL 2017 G.O. BONDS</b>	<b>\$ 450,000,000</b>	<b>\$ 3,961,258</b>	<b>\$ 2,254,784</b>	<b>\$ 357,583,152</b>	<b>\$ 359,837,936</b>	<b>\$ 35,651,794</b>	<b>\$ 54,510,271</b>

**ALAMO COLLEGES DISTRICT**  
**2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT**  
**As of October 31, 2022**

<b>Maintenance Tax Notes</b>							
<b>PROJECT TITLE</b>	<b>Adjusted Budget</b>	<b>Current Month Expenses</b>	<b>Current Yr Expenses</b>	<b>Prior Yrs Expenses</b>	<b>Total to Date All Yrs Expenses</b>	<b>Commitments</b>	<b>Available Balance</b>
SAC FLETCH ST SCSS MTN20	11,100,000	-	-	11,100,000	11,100,000	-	-
<b>TOTAL FOR SAC</b>	<b>11,100,000</b>	<b>-</b>	<b>-</b>	<b>11,100,000</b>	<b>11,100,000</b>	<b>-</b>	<b>-</b>
SPC THCA Culinary-MTN20	2,181,723	-	-	2,126,296	2,126,296	17,698	37,729
SPC NORRIS TECH MTN20	8,453,992	-	-	8,448,279	8,448,279	5,713	0
SPC UNALLOCATED MTN20	10,000	-	-	-	-	-	10,000
<b>TOTAL FOR SPC / SWC</b>	<b>11,000,000</b>	<b>-</b>	<b>-</b>	<b>10,918,462</b>	<b>10,918,462</b>	<b>33,793</b>	<b>47,745</b>
PAC NATA & GYM IMP - MTN20	9,800,000	-	-	-	-	-	9,800,000
<b>TOTAL FOR PAC</b>	<b>9,800,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,800,000</b>
NVC CUL PRGMS CYP REN - MTN20	8,181,147	-	-	-	-	-	8,181,147
NVC WELCOME CTR - MTN20	1,818,853	-	-	1,818,853	1,818,853	-	0
<b>TOTAL FOR NVC</b>	<b>10,000,000</b>	<b>-</b>	<b>-</b>	<b>1,818,853</b>	<b>1,818,853</b>	<b>-</b>	<b>8,181,147</b>
NLC SCI/TECH CTR of EXEL - MTN20	5,680,000	15,209	29,609	2,739,357	2,768,966	2,377,712	533,322
NLC UNALLOCATED - MTN20	458	-	-	-	-	-	458
NLC ACA BLDG I ELEV - MTN20	1,274,314	-	-	1,260,941	1,260,941	5,902	7,472
NLC NLIB Elev & L Ren - MTN20	145,228	-	-	143,926	143,926	1,302	0
NLC STU COM MOIST BAR - MTN20	1,000,000	-	-	207,322	207,322	792,678	-
<b>TOTAL FOR NLC</b>	<b>8,100,000</b>	<b>15,209</b>	<b>29,609</b>	<b>4,351,545</b>	<b>4,381,155</b>	<b>3,177,594</b>	<b>541,252</b>
<b>TOTAL 2020 MTN BONDS</b>	<b>\$ 50,000,000</b>	<b>\$ 15,209</b>	<b>\$ 29,609</b>	<b>\$ 28,188,860</b>	<b>\$ 28,218,470</b>	<b>\$ 3,211,387</b>	<b>\$ 18,570,144</b>
<b>TOTAL 2017 CIP G.O. &amp; MTN BONDS</b>	<b>\$ 500,000,000</b>	<b>\$ 3,976,468</b>	<b>\$ 2,284,393</b>	<b>\$ 385,772,013</b>	<b>\$ 388,056,406</b>	<b>\$ 38,863,180</b>	<b>\$ 73,080,415</b>



## ALAMO COLLEGES DISTRICT CAPITAL IMPROVEMENTS PROGRAM (CIP) EXECUTIVE SUMMARY

### CIP Bond Construction *Projected* Upcoming CIP Project – for Board Approval

Estimated Upcoming GMP Board Pending Approval	Dec	Jan	Feb	Mar
NVC Cypress Cultural Center of Excellence Renovation (SpawGlass / Overland)				X
PAC Natatorium/Gym Renovation (Bartlett Cocke / RVK)	<i>TBD - Rescoping</i>			
Northwest Education and Training Center (NWETC) (TBD / Overland)				X
SAC Chance Renovation (J.T. Vaughn / O'Connell Robertson)	<i>TBD - Rescoping</i>			
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>

### CIP Bond Construction Projects by The Numbers

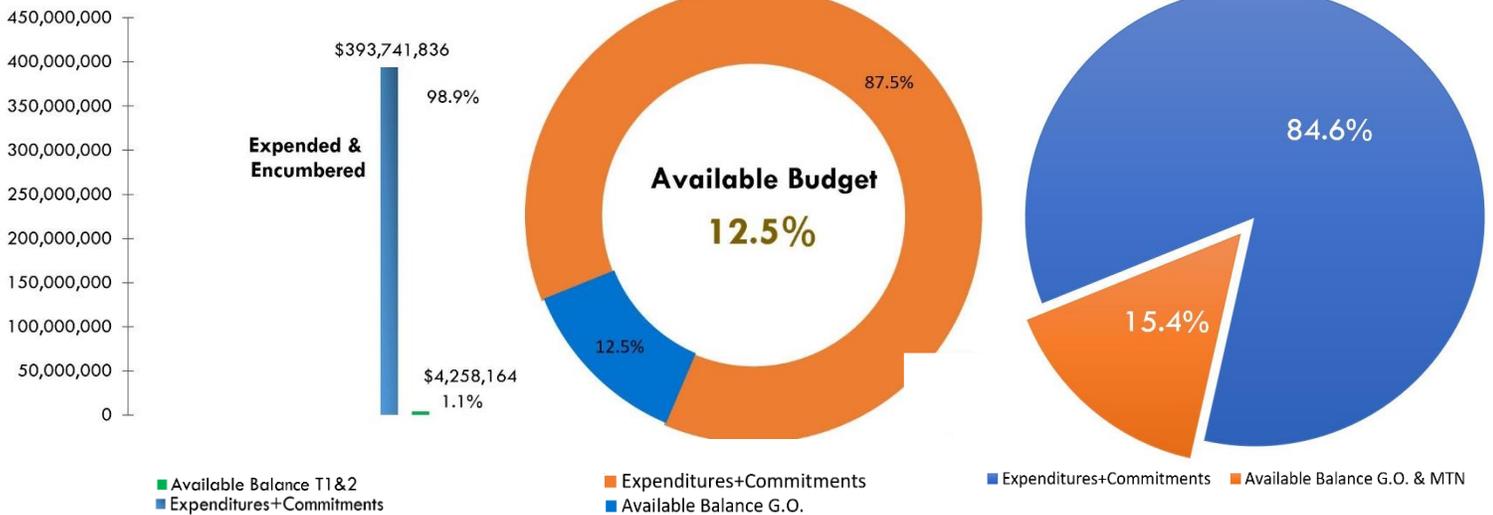
Project Status	SPC	SAC	NVC	PAC	NLC	ETCs	Total
Projects Completed	5	5	4	1	1		16
Projects in Construction		1		1		2	4
Projects with Approved GMP							-
Projects with Upcoming GMP Approval			1	1			2
Projects in Various Design Phases		1				1	2
<b>TOTAL</b>							<b>24</b>

### CIP Bond Budget – As of December 2022

CIP - Tranche 1 & 2 Spending G.O.

CIP General Obligation Bond - Available Budget

CIP G.O. & MTN Bond - Overall Available Budget



#### Tranche 1 & 2 - Spend Summary

	\$	%
1st Tranche (GO17) & 2nd Tranche (GO21)	\$ 398,000,000	100.0%
Expenditures+Commitments	\$ 393,741,836	98.9%
Available Balance T1&2	\$ 4,258,164	1.1%

#### CIP General Obligation Bond - Available Budget

	\$	%
CIP GO Budget	\$ 449,997,011	100.0%
Expenditures+Commitments	393,741,836	87.5%
Available Balance G.O.	\$ 56,255,175	12.5%

#### Overall CIP GO & MTN - Available Budget

	\$	%
CIP GO+MTN Budget	\$ 499,997,011	100.0%
Expenditures+Commitments	423,160,846	84.6%
Available Balance G.O. & MTN	\$ 76,836,164	15.4%

Total General Obligation & MTN funding	Total expenditures on all CIP projects to date	Remaining balance of funding
<b>\$500,000,000</b>	<b>\$382,373,730</b>	<b>\$80,478,362</b>

*\*Preliminary Bond Budget Numbers as of October 31, 2022, subject to change and unaudited*



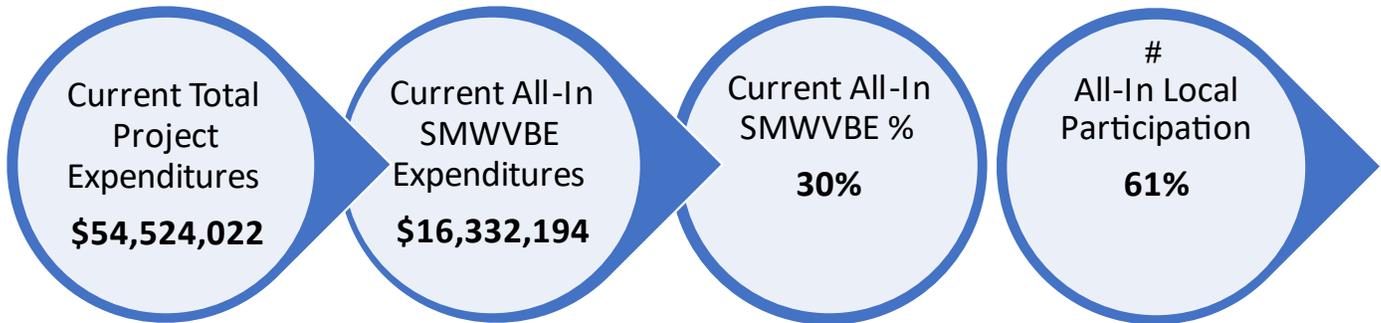
**Next CBOC Meeting**

- The CBOC committee met on April 11, 2022, in person at DSO and the next meeting is scheduled for April 2023.

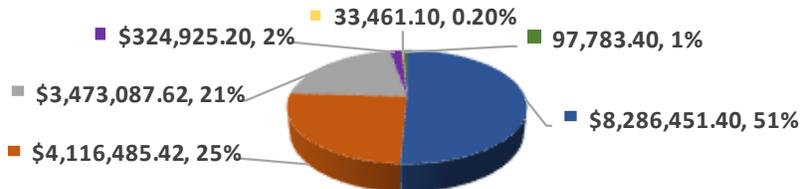
**CIP Bond SMWVBE Reporting (as reported in November 2022)**

**San Antonio College**

- Total Campus CIP Funding: \$97,964,293
- **Remaining Funding Spending Opportunities: \$43,440,270**



SAC All-In SMWVBE Breakdown



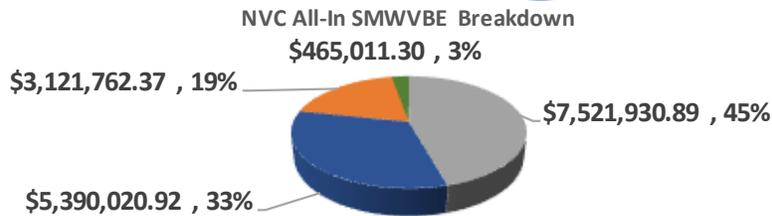
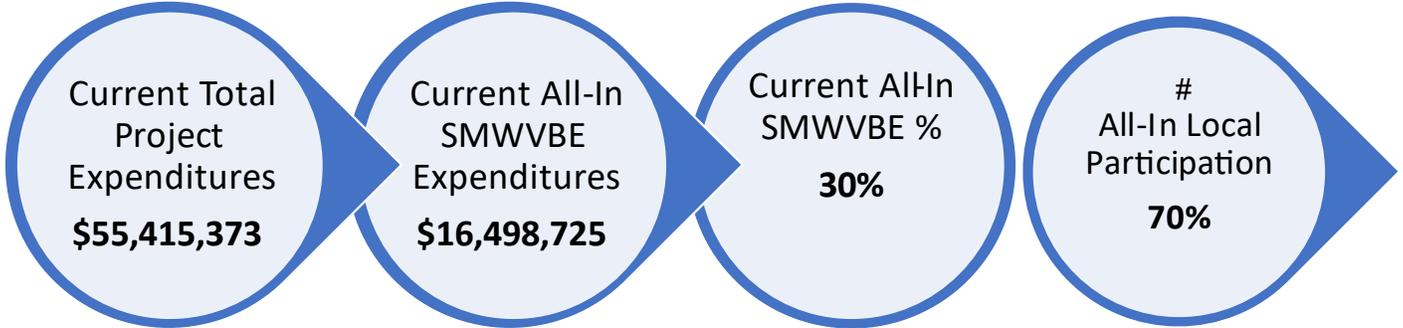
- Hispanic American Business Enterprise
- Small Business Enterprise
- Woman Owned Business Enterprise
- Asian American Business Enterprise
- Native American Business Enterprise
- African American Business Enterprise





# Northwest Vista College

- Total Campus CIP Funding: \$79,000,000
- Remaining Funding Spending Opportunities: \$23,584,626

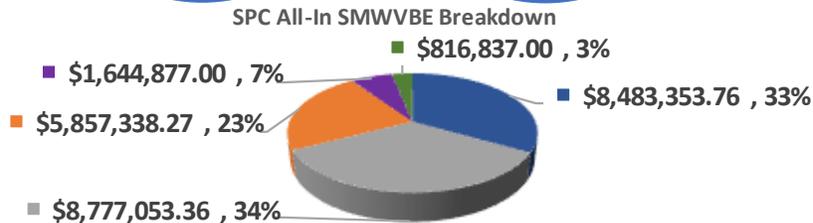
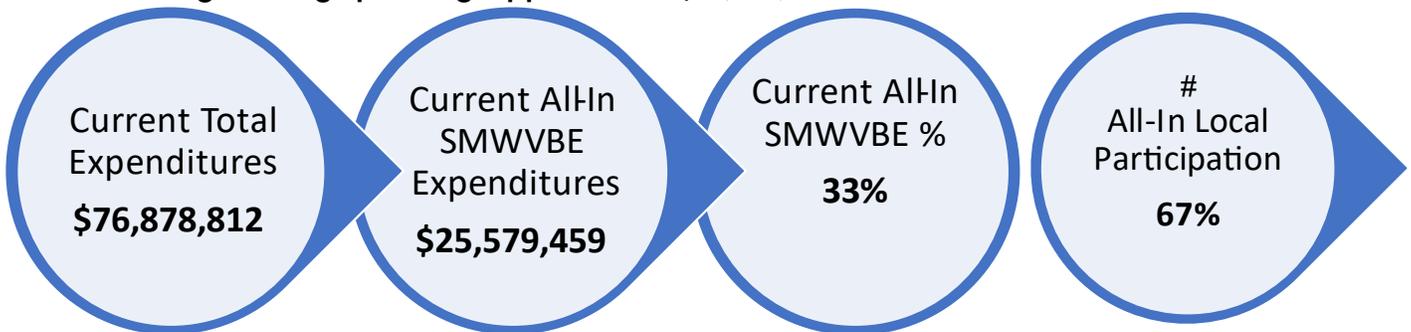


■ Woman Owned Business Enterprise 
 ■ Hispanic American Business Enterprise 
 ■ Small Business Enterprise 
 ■ African American Business Enterprise



# St. Philip's College

- Total Campus CIP Funding: \$103,600,244
- Remaining Funding Spending Opportunities: \$26,721,431



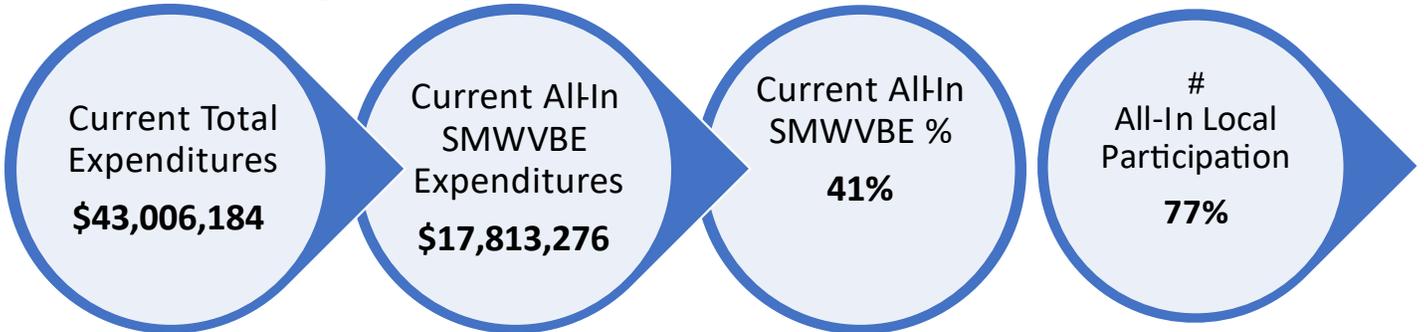
■ Hispanic American Business Enterprise 
 ■ Woman Owned Business Enterprise 
 ■ Small Business Enterprise 
 ■ Asian American Business Enterprise 
 ■ African American Business Enterprise



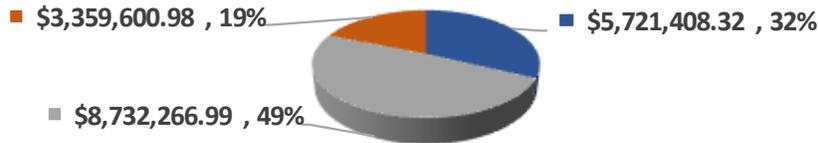


# Palo Alto College

- Total Campus CIP Funding: \$83,067,000
- Remaining Funding Spending Opportunities: \$40,060,815



PAC All-In SMWVBE Breakdown



Hispanic American Business Enterprise

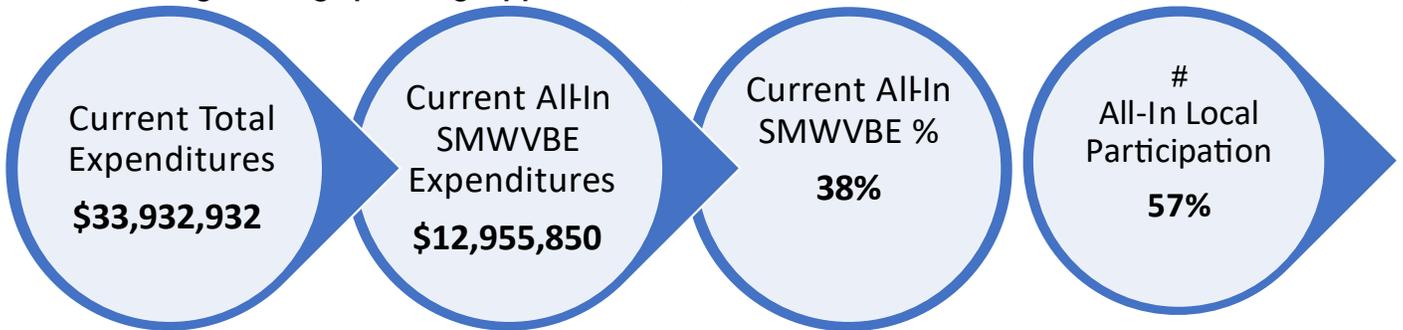
Woman Owned Business Enterprise

Small Business Enterprise

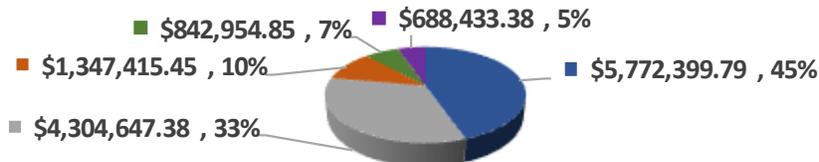


# Northeast Lakeview College

- STEM Bldg. Total Campus CIP Funding: \$47,680,000
- Remaining Funding Spending Opportunities: \$13,747,067



NLC All-In SMWVBE Breakdown



Hispanic American Business Enterprise

Woman Owned Business Enterprise

Small Business Enterprise

African American Business Enterprise

Asian American Business Enterprise

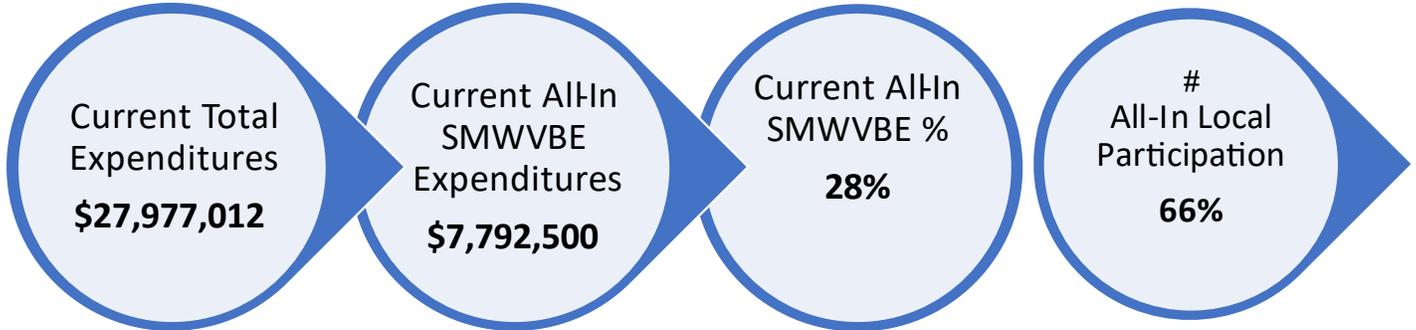




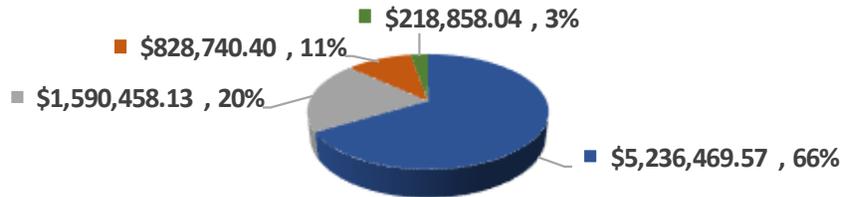
# Education and Training Centers



- Total Campus CIP Funding: \$70,300,000
- Remaining Funding Spending Opportunities: \$43,322,987



ETC All-In SMWVBE Breakdown



■ Hispanic American Business Enterprise 
 ■ Woman Owned Business Enterprise 
 ■ Small Business Enterprise 
 ■ African American Business Enterprise



## Discussion and Possible Action on Approval of Financial Reports

Presented to the Board acting as Committee of the Whole on December 6, 2022 and now presented to the Board for approval on December 13, 2022.

### MINUTE ORDER

**“The Alamo Colleges Board of Trustees hereby accepts the financial reports as presented.”**

### PURPOSE

The following financial reports are presented to the Board of Trustees for informational and approval purposes for October 31, 2022.

### BACKGROUND

1. Financial Charts
2. Comparison of Year-to-Date Actual Revenues/Expenditures

### IMPLICATIONS

**Financial:** N/A

**Strategic Plan:** Strategic Objective III Performance Excellence

**Human Resources:** N/A

**ATTACHMENTS:** Financial Reports

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Lisa L. Mazure, MSA, CPA  
Associate Vice Chancellor for Finance and  
Fiscal Services

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Diane E. Snyder, CPA, Ph.D.  
Vice Chancellor for Finance and  
Administration

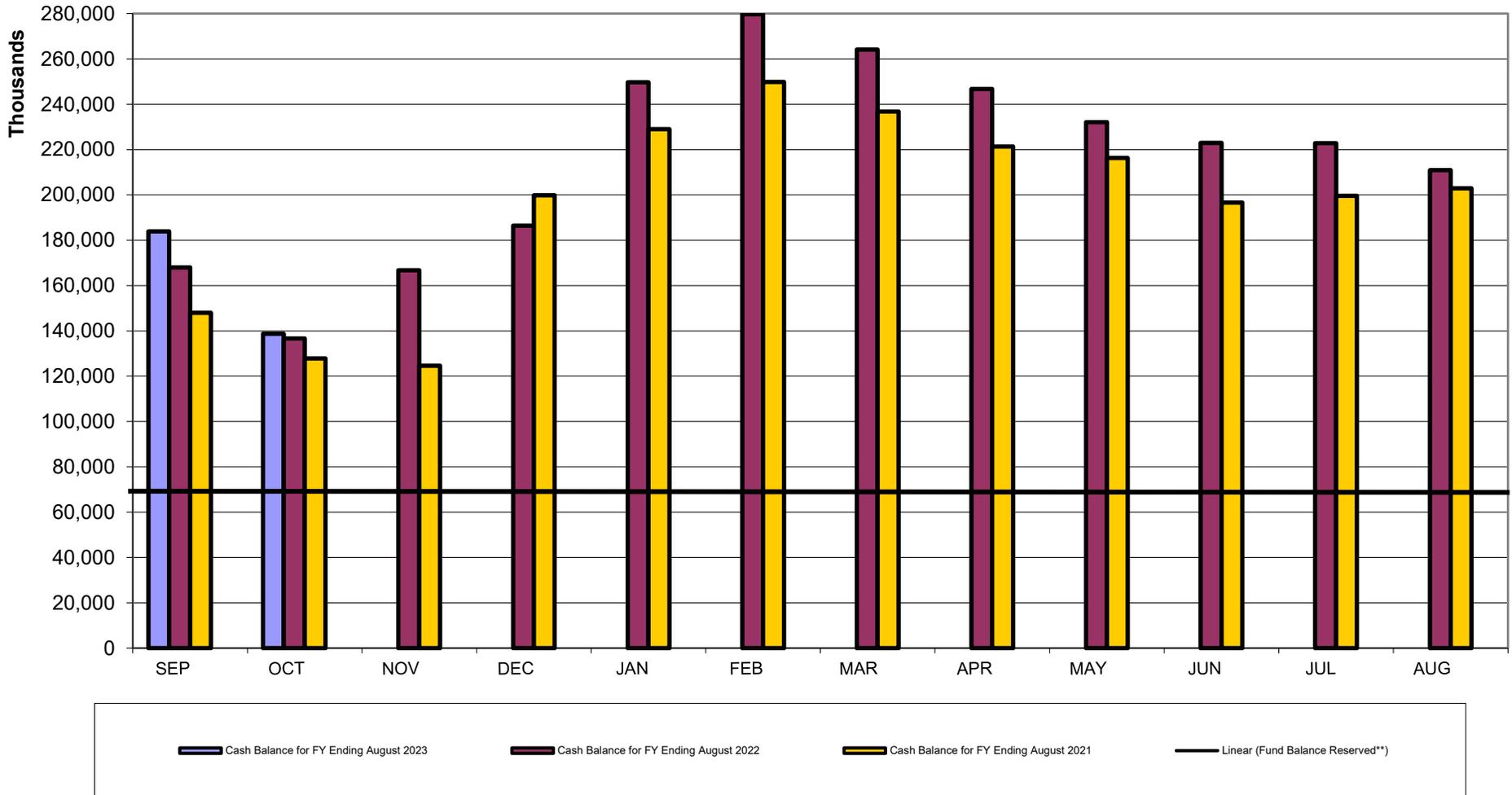
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Dr. Mike Flores, Chancellor



ALAMO  
COLLEGES  
DISTRICT

**Alamo Colleges District**  
**Current Operating Fund Cash Analysis**  
 (For Fiscal Years Ending August 2023, 2022 and 2021)  
 Through October 2022



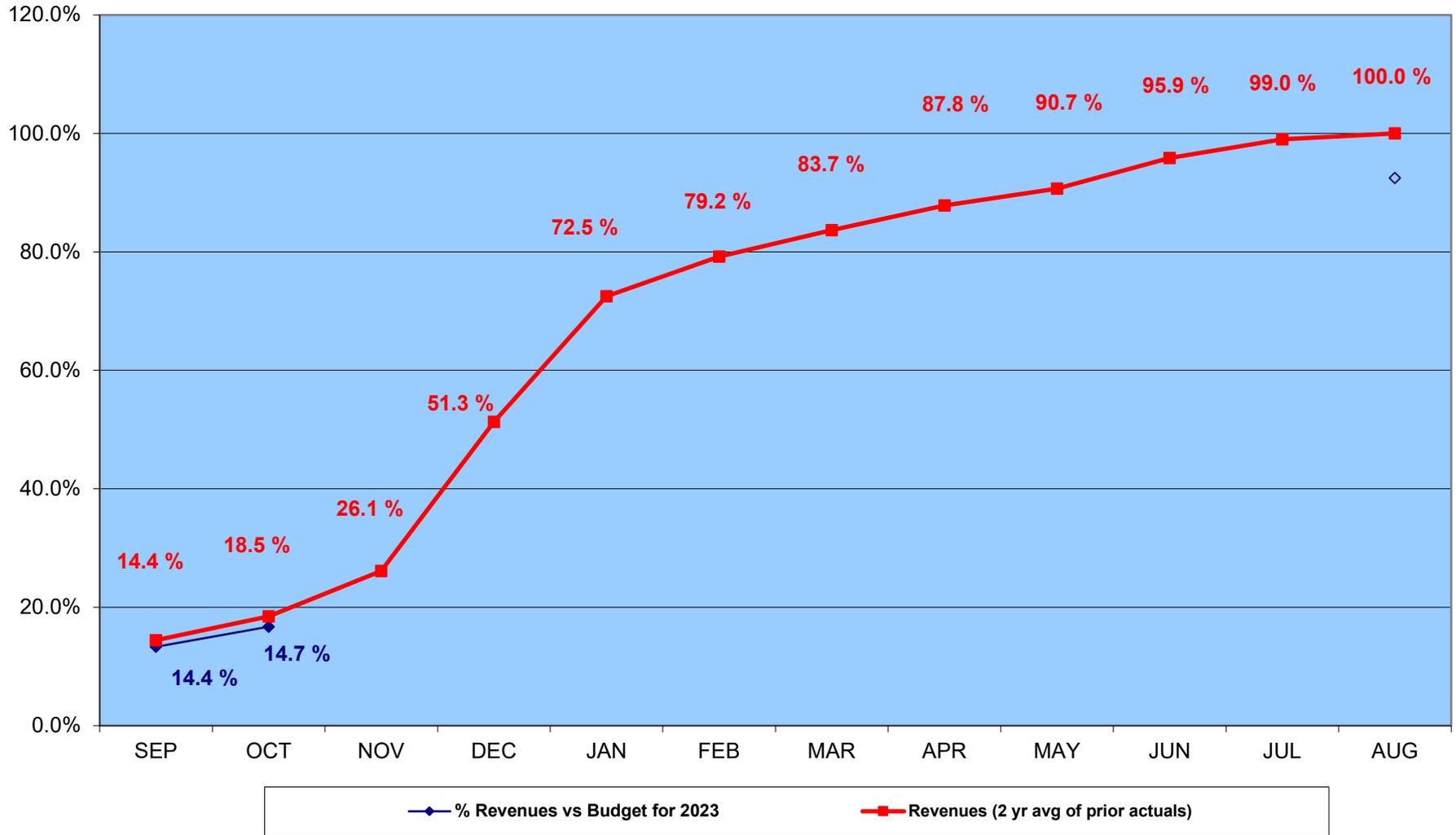
\*Includes Cash and Investments.

Chart excludes cash balances for capital construction and debt service.

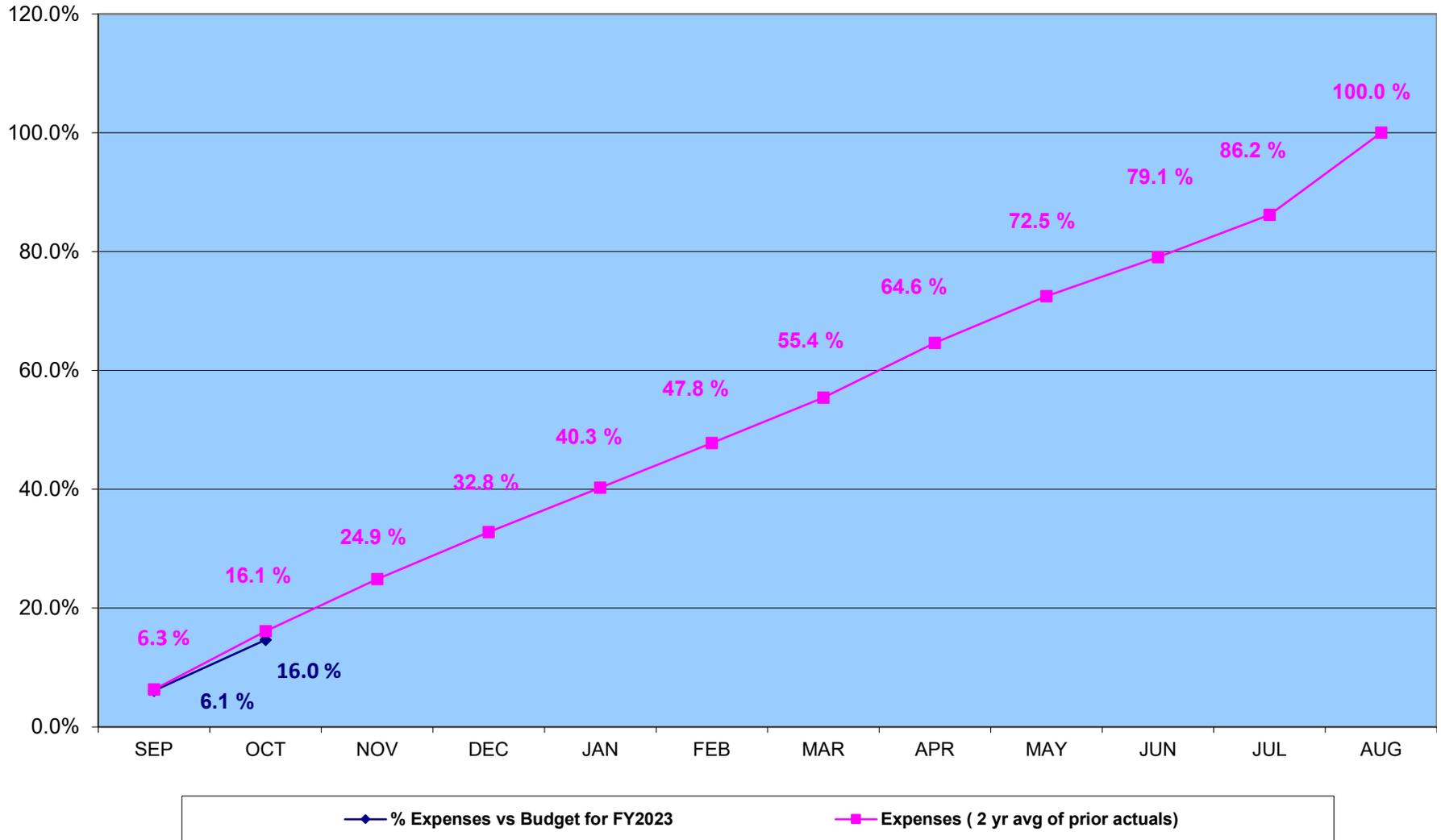
August includes Fall Tuition collections.

\*\*Fund Balance Reserved excludes encumbrances and operating commitments.

## Alamo Colleges District Unrestricted Operating Actual Revenues as % of Adjusted Budgeted Revenues Compared to Average of Two Prior Years Actual Revenues



**Alamo Colleges District**  
**Unrestricted Operating Actual Expenses and Transfers as % of Adjusted Budgeted Expenses and Transfers**  
**Compared to Average of Two Prior Years Actual Expenses and Transfers**



ALAMO COLLEGES DISTRICT  
**FY 2022 - 2023 ALL FUNDS ACTUALS VS BUDGET REPORT**  
**OCTOBER 2022 YEAR-TO-DATE**

	Adjusted Budget 2022 - 2023 (A) (as of October 2022)		YTD Actual 10/31/2022		% of Budget (2nd month / 16.7 % of Year)			
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted		Restricted	
					10/31/22	10/31/21	10/31/22	10/31/21
<b>REVENUES</b>								
Instruction and General	427,672,050	80,666,002	70,748,586	6,000,390	16.5%	17.0%	7.4%	8.3%
Public Service	1,318,721	-	101,339		7.7%	0.2%		
Scholarships and Fellowships	-	75,777,242		12,299,766			16.2%	26.6%
Auxiliary Enterprises	4,767,695	-	915,544		19.2%	21.8%		
Student Activity Fee	2,330,583	-	1,098,639		47.1%	40.0%		
<b>Subtotal Current Funds</b>	<b>436,089,049</b>	<b>156,443,244</b>	<b>72,864,108</b>	<b>18,300,156</b>	<b>16.7%</b>	<b>17.2%</b>	<b>11.7%</b>	<b>18.2%</b>
Capital Outlay	-	55,733,137		282,649			0.5%	0.1%
Renewals & Replacements	-	-						
Building	-	329,145,082		273,028,963			83.0%	0.0%
Furniture & Equipment	-	3,800,410						
Debt Services	-	88,646,243		2,518,663			2.8%	2.5%
<b>Subtotal Plant Funds</b>	<b>-</b>	<b>477,324,872</b>	<b>-</b>	<b>275,830,275</b>		<b>0.0%</b>	<b>57.8%</b>	<b>1.2%</b>
<b>TOTAL REVENUES</b>	<b>436,089,049</b>	<b>633,768,116</b>	<b>72,864,108</b>	<b>294,130,431</b>	<b>16.7%</b>	<b>17.2%</b>	<b>46.4%</b>	<b>9.9%</b>
<b>BEGINNING FUND BALANCES (B)</b>								
Instruction and General	148,112,003	2,178,268	148,112,003	2,178,268				
Public Service	-	-						
Scholarships and Fellowships	-	11,181,737		11,181,737				
Auxiliary Enterprises	3,200,000	-	3,200,000					
Student Activity Fee	2,871,393	-	2,871,393					
<b>Subtotal Current Funds</b>	<b>154,183,396</b>	<b>13,360,005</b>	<b>154,183,396</b>	<b>13,360,005</b>				
Capital Outlay	-	56,747,288		56,747,288				
Renewals & Replacements	-	-						
Building	-	41,828,219		41,828,219				
Furniture & Equipment	-	16,906,768		16,906,768				
Debt Services	-	17,449,857		17,449,857				
<b>Subtotal Plant Funds</b>	<b>-</b>	<b>132,932,132</b>	<b>-</b>	<b>132,932,132</b>				
<b>TOTAL BEGINNING FUND BALANCES</b>	<b>154,183,396</b>	<b>146,292,137</b>	<b>154,183,396</b>	<b>146,292,137</b>				
<b>TOTAL AVAILABLE (Revenues + Beg. Fund Balance)</b>								
Instruction and General	575,784,053	82,844,270	218,860,589	8,178,658				
Public Service	1,318,721	-	101,339	-				
Scholarships and Fellowships	-	86,958,979	-	23,481,503				
Auxiliary Enterprises	7,967,695	-	4,115,544	-				
Student Activity Fee	5,201,976	-	3,970,032	-				
<b>Subtotal Current Funds</b>	<b>590,272,445</b>	<b>169,803,249</b>	<b>227,047,504</b>	<b>31,660,161</b>				
Capital Outlay	-	112,480,425	-	57,029,937				
Renewals & Replacements	-	-	-	-				
Building	-	370,973,301	-	314,857,182				
Furniture & Equipment	-	20,707,178	-	16,906,768				
Debt Services	-	106,096,100	-	19,968,520				
<b>Subtotal Plant Funds</b>	<b>-</b>	<b>610,257,004</b>	<b>-</b>	<b>408,762,407</b>				
<b>TOTAL AVAILABLE</b>	<b>590,272,445</b>	<b>780,060,253</b>	<b>227,047,504</b>	<b>440,422,568</b>				

(A) Includes no budget amendments.

(B) Beginning fund balance are unaudited ending FY21-22 fund balances. The fund balances include Board mandated 15% operating reserve, grants, construction, scholarships, & gifts funds.

FY 2022 - 2023 ALL FUNDS ACTUALS VS BUDGET REPORT

OCTOBER 2022 YEAR-TO-DATE

	Adjusted Budget 2022 - 2023 (A) (as of October 2022)		YTD Actual 10/31/2022		% of Budget (2nd month / 16.7 % of Year)			
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted		Restricted	
					10/31/22	10/31/21	10/31/22	10/31/21
<b>EXPENDITURES</b>								
Instruction and Genera	411,790,518	80,666,002	55,483,913	6,181,685	13.5%	13.4%	7.7%	7.2%
Public Service	2,013,010	-	147,490		7.3%	11.5%		
Scholarships and Fellowships	-	81,001,509		11,684,235			14.4%	25.0%
Auxiliary Enterprises	1,883,503	-	181,650		9.6%	5.1%		
Student Activity Fee	2,330,583	-	357,603		15.3%	4.5%		
<b>Subtotal Current Funds</b>	<b>418,017,614</b>	<b>161,667,511</b>	<b>56,170,656</b>	<b>17,865,920</b>	<b>13.4%</b>	<b>13.2%</b>	<b>11.1%</b>	<b>17.1%</b>
Capital Outlay	-	90,335,905		2,322,411			2.6%	1.0%
Renewals & Replacements	-	-						
Building	-	236,024,301		1,652,687			0.7%	-0.9%
Furniture & Equipment	-	719,573		50,472				
Debt Services	-	95,891,161		32,507,715			33.9%	54.7%
<b>Subtotal Plant Funds</b>	<b>-</b>	<b>422,970,940</b>	<b>-</b>	<b>36,533,285</b>			<b>8.6%</b>	<b>11.9%</b>
<b>TOTAL EXPENDITURES</b>	<b>418,017,614</b>	<b>584,638,451</b>	<b>56,170,656</b>	<b>54,399,205</b>	<b>13.4%</b>	<b>13.2%</b>	<b>9.3%</b>	<b>13.5%</b>
<b>TRANSFERS (IN) OUT</b>								
Instruction and General			8,132,585					
Public Service								
Scholarships and Fellowships	5,224,267	(5,224,267)		-				
Auxiliary Enterprises	-	-						
Student Activity Fee	-	-						
<b>Subtotal Current Funds</b>	<b>5,224,267</b>	<b>(5,224,267)</b>	<b>8,132,585</b>	<b>-</b>				
Capital Outlay	3,855,480	(3,855,480)		-				
Renewals & Replacements	-	-						
Building	51,000	(51,000)		-				
Furniture & Equipment	-	-						
Debt Services	11,569,915	(11,569,915)		(8,132,585)				
<b>Subtotal Plant Funds</b>	<b>15,476,395</b>	<b>(15,476,395)</b>	<b>-</b>	<b>(8,132,585)</b>				
<b>NET TRANSFERS</b>	<b>20,700,662</b>	<b>(20,700,662)</b>	<b>8,132,585</b>	<b>(8,132,585)</b>				
<b>TOTAL EXPENSE &amp; TRANSFERS</b>	<b>438,718,276</b>	<b>563,937,789</b>	<b>64,303,241</b>	<b>46,266,620</b>	<b>14.7%</b>	<b>14.4%</b>	<b>8.2%</b>	<b>12.5%</b>
<b>ENDING FUND BALANCES</b>								
Instruction and General	163,993,535	2,178,268	155,244,091	1,996,973				
Public Service	(694,289)	-	(46,151)	-				
Scholarships and Fellowships	(5,224,267)	11,181,737	-	11,797,268				
Auxiliary Enterprises	6,084,192	-	3,933,894	-				
Student Activity Fee	2,871,393	-	3,612,429	-				
<b>Subtotal Current Funds</b>	<b>167,030,564</b>	<b>13,360,005</b>	<b>162,744,263</b>	<b>13,794,241</b>				
Capital Outlay	(3,855,480)	26,000,000	-	54,707,526				
Renewals & Replacements	-	-	-	-				
Building	(51,000)	135,000,000	-	313,204,495				
Furniture & Equipment	-	19,987,605	-	16,856,296				
Debt Services	(11,569,915)	21,774,854	-	(4,406,610)				
<b>Subtotal Plant Funds</b>	<b>(15,476,395)</b>	<b>202,762,459</b>	<b>-</b>	<b>380,361,707</b>				
<b>TOTAL ENDING FUND BALANCES</b>	<b>151,554,169</b>	<b>216,122,464</b>	<b>162,744,263</b>	<b>394,155,948</b>				
<b>TOTAL EXP, TRF &amp; BALANCES</b>	<b>590,272,445</b>	<b>780,060,253</b>	<b>227,047,504</b>	<b>440,422,568</b>				

(A) Includes no budget amendments.

ALAMO COLLEGES DISTRICT  
FOR THE TWO MONTH PERIOD ENDED OCTOBER 31, 2022

**(1) Revenue Variance:**

For the two month period ended October 31, 2022 operating revenue increased 5.0%, or \$3.5 million to \$72.9 million (first two months 2022: \$69.4 million). The increase is attributed to tuition revenues and tax revenues of \$3.7 million above last year, offset by decrease in other revenues of \$0.2 million below last year.

- a) Tax revenues for FY23 increased \$1.6 million, and stand at \$6.6 million vs \$5.0 million in the prior year. The budget for tax revenues for FY23 and FY22 stand at \$230.9 million and \$195.0 million, respectively. The District has benefitted from increasing taxable values in Bexar County. The projected ad valorem taxes increase as the taxable assessed value of properties across Bexar County has increased by over 16%, with no change to the property tax rate. This increase will fund critical facilities maintenance and operations, as well as funding Student Success Strategies such as AlamoBOOKS+ and AlamoPROMISE.
- b) Tuition & fees for FY23 increased 4.8%, or \$2.1 million, from FY22 amounts. FY23 revenues stand at \$46.1 million, or 45.7% of the budget, vs. FY22 revenues of \$44.0 million, or 40.3% of the budget. The regular tuition positive variance is attributed to an increase in headcounts and semester credit hours taken. Headcount enrollment for Fall 2022 increased 2.6% or 1,711 students to 66,472. Fall 2022 semester hours showed a much larger increase of 5.0%, or 21,502, to 453,544 semester credit hours (As of 10/14/2022).
- c) State appropriations increased 0.6% in FY23, or \$0.1 million, and stand at 20.3%, of both FY23 and FY22 budgets. As of this month the revenues are \$18.1 and \$18.0 million, respectively. State appropriations including state-paid benefits (group health & retirement) shows a slight increase as compared to the prior year.

**(2) Expense Variance:**

- a) The total All Funds expense budget approved by the Board of Trustees for FY 2022-2023 is \$1,002.7 million, comprised of \$438.7 million in operating expense and \$563 million in restricted funds. The operating expense budget is developed using the Funding Model, explained in detail in the approved budget book. The President of each of the five colleges maintains local control of their operating funds and distributes their respective allocated budget to: (a) funded employee positions, and (b) departmental operational expense accounts, based on the strategic initiatives and priorities at that location. Changes to the budget include a new Flexible Work Schedules procedure, which allows eligible Alamo Colleges employees to work remotely one day per week, and a record investment of \$26.1 million that will build upon our smart talent strategies and our advising model. Our record talent investment includes market rate adjustments from 4% to 9.5% and high-wage, high-demand stipend enhancements for faculty teaching in the targeted fields of Nursing, IT, Advanced Manufacturing and Healthcare, and the future Bachelor of Applied Technology in Cybersecurity degree at St. Philip's College. This year, the Board approved investments in AlamoADVISE by lowering the advisor to student ratio from 350- to-1 to 300- to-1; enhancing advising to corequisite and workforce students, extending advising to high school students and expanding the peer advisor model across all five colleges. And we are building sustainable models to ensure students have the learning resources they need through AlamoBOOKS+, a Big Idea sparked through faculty and staff brainstorming that became part of our Alamo Colleges District strategic plan. AlamoBOOKS+ has been a game changer, saving our students \$24 million in out-of-pocket costs since implementation. The Board approved enhancements to AlamoBOOKS+ to ensure the long-term stability of the program by introducing a \$5 fee per credit hour fee for students to rent books and have them in-hand on day one of class.
- b) Operating expenses for FY23 and FY22 for the same period stand at 14.7% and 14.4% of budget, respectively. Actual expenses for FY23 and FY22 are \$64.3 million and \$65.3 million.

## **For Discussion and Possible Action on Approval of Monthly Report on Cooperative Purchases in Excess of \$100,000**

Presented to the Board Acting as Committee of the Whole on December 6, 2022 and now presented to Board for approval on December 13, 2022.

### **MINUTE ORDER**

**“The Alamo Colleges District Board of Trustees hereby approves the monthly Cooperative Purchase Report as presented.”**

### **PURPOSE**

The purpose of this Minute Order is to provide a monthly report of purchases exceeding \$200,000 and any fees charged by the various local, state, and national providers of Cooperative Purchasing (COOP) programs during the specified reporting period. Not all COOP programs charge fees, and some COOP's offer cash rebates paid directly to Alamo Colleges. The Purchasing and Contract Administration Department utilizes the COOP programs to gain greater access to goods and services, cost savings through leveraged buying, and reduced administration costs by issuing fewer competitive bids and proposals. The combined buying power of public institutions throughout the State of Texas and nationally translates into savings and provides an efficient, cost effective and legal means for providing goods and services to departments throughout the Alamo Colleges in an expedited fashion.

### **BACKGROUND**

Vendor contracts awarded through approved federal, state or cooperative purchasing agreements are a statutorily approved alternative to competitively procured vendor contracts. Only the following such contract purchases require prior Board approval:

- a. Purchases valued at \$200,000 or more in any 12-month period that will result in additional gross square footage (permanent or otherwise) that will require cleaning and maintaining, and have at least two utilities present;
- b. Purchases valued at \$200,000 or more in any 12-month period that in the judgment of the Chancellor or Purchasing & Contract Administration would commit the College District or one of the colleges to an entirely new technology that would be pervasive for subsequent years.

For any cooperative purchasing contract valued at \$25,000 or more, Purchasing & Contract Administration shall document any contract-related fee, including any management fee. At least annually, Purchasing & Contract Administration shall present a written report regarding any contract-related fees, including any management fees, to the Board of Trustees at a properly posted open meeting.

### **IMPLICATIONS**

Financial: None

Strategic Plans: Goal I-Student Success; and Goal III-Performance Excellence

Employee Services: None

Attachments: Cooperative Contract Purchases over \$200,000

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Gary O'Bar, C.P.M.  
Director, Purchasing & Contract Administration

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Lisa Mazure, CPA  
Associate Vice Chancellor for  
Finance and Fiscal Services

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Dr. Diane E. Snyder, CPA  
Vice Chancellor, Finance & Administration

---

Dr. Mike Flores  
Chancellor



**COOPERATIVE CONTRACT PURCHASES OVER \$200,000**

<b>Location</b>	<b>Type of Funding</b>	<b>Description</b>	<b>Purpose/Why</b>	<b>COOP Admin Fee</b>	<b>Total Cost</b>	<b>Vendor/ Co-Op</b>
District Support Operations/District Director IT Services Office	Service Departments	Annual Renewal of Endpoint Detection and Response Software used Enterprise-wide	Provide computer system protection from malicious activity and potential threats	\$0.00	\$264,240.00	Solid Border Inc. DIR-CPO-4850
District Support Operations/District Director IT Services Office	Service Departments	Annual Renewal of Software Support for Network Phone System Switches used Enterprise-wide	Provide latest enhancements & security patches to the District's telephony communications software	\$0.00	\$241,793.30	ALE USA, Inc. DIR-TSO-4304
District Support Operations/District Director IT Services Office	Service Departments	Annual Renewal of Software for Enterprise Protection	Provide software maintenance and support services enterprise-wide	\$0.00	\$311,323.00	Intech Southwest Services LLC DIR-TSO 4075
District Support Operations/District Director IT Services Office	Service Departments	Remote functional and technical project support consulting	Assist with defining tasks for Banner environment and ancillary systems	\$0.00	\$262,500.00	Strata Information Group DIR-TSO 4979
District Support Operations/District Director IT Services Office	Service Departments	VMWare Enterprise License Consulting and Learning Credits Services	Enable usage of multiple application and operating system workloads on a single server	\$0.00	\$274,191.15	Dell Marketing LP DIR-TSO 3763
Palo Alto College/Information Technology Services	Palo Alto College Manufacturing Building GO	Modular and mobile advanced manufacturing and prototyping equipment	Provide state of the art lab training equipment for students of the Advanced Manufacturing Program	\$0.00	\$1,852,389.00	Advanced Technologies Consultants Region 5 ESC# 20220402
District Support Operations/DIS Banner Project Services	DIS Operating	Annual Renewal of hardware warranty & support for server hardware	Provide warranty and support for hardware that houses the Districts enterprise servers used by the Colleges and District Support Operations.	\$0.00	\$304,000.00	Sirius Computer Solutions Inc. DIR-TSO-4299

District Support Operations/District Director IT Services Office	Service Departments	Annual Renewal of Adobe Software for students, faculty & staff at all Colleges and DSO Offices	Adobe Enterprise Subscription for use of all Adobe products for employees and targeted student cohorts based on classroom instruction.	\$0.00	\$228,480.00	JourneyEd.com Inc. TCCTA
District Support Operations/District Director IT Services Office	Service Departments	Oracle Internet Application Server Enterprise Edition Software Licenses, related modules and support	Maintain Alamo College District's enterprise-wide network operating software and provide latest operating and security updates	\$0.00	\$391,300.15	Oracle America Inc DIR-TSO-4158
Palo Alto College	Palo Alto College Manufacturing Building GO17	Purchase of a Vanderbilt Industries Access system with Schlage locks, materials and labor	Provides safety and security for students and staff at Palo Alto College	\$0.00	\$465,112.20	Texas Lock & Door Region 5 ESC 20#18027
San Antonio College/Moody Learning Center	San Antonio College Adams ARP Institution 2022	Purchase of necessary facility sanitation services to restore and clean air ducts for the Moody Learning Center	Provides sanitation services for students and staff at San Antonio College	\$0.00	\$235,000.00	Cotton Commercial USA Inc Omnia #R191605
Westside Education Training Center	District Westside Education GO17	Purchase of workstations, desks, tables, chairs, lounge chairs and lateral files	New furniture for Westside Education Training Center for students and staff	\$0.00	\$613,910.90	OfficeSource Omnia #R191816, #R191803, #R191811, #R191804 SMWVBE: WBE & SBE
District Support Operations/DIS Director IT Services Office	Service Departments	Annual Renewal of Enterprise-Wide Splunk Cloud Platform with Enterprise Security	Provide security information and event management tool to detect, track and report cyber risks	\$0.00	\$327,845.00	Carahsoft Technology Corporation DIR-TSO-4288
San Antonio College/Protective Services First Responders Academy	San Antonio College Adams ARP Institution 2022	Purchase of thirty-five (35) Air-Pak X3 Pro SCBA with CGA. (fire breathing apparatus)	For student use in training for firefighter certification	\$0.00	\$480,814.67	Heat Safety Equipment HGACBuy EE08-19

# Overview of Purchase Contract Award:

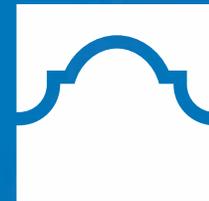
## Purchase of Construction Services for the Northwest Vista College Veterans Center

Gregory McClure

Associate Vice Chancellor, Facilities Operations &  
Construction Management

Debbie Gaitan

Interim President, Northwest Vista College



ALAMO  
COLLEGES  
DISTRICT



# Facilities Maintenance

## Board Policies in Support of Charges

### *C.2.3 Facilities and Grounds Management*

- Construction Management: The College District shall establish standards for all College District facilities, in accordance with federal, state, and local law and regulations. No construction, with the exception of routine maintenance, shall be initiated without Board approval. All construction delivery methods shall be selected and conducted pursuant to relevant law.
- Facilities Planning: The College District shall operate a continuing Capital Improvement Program based on College District needs, taking into account enrollment, operations, and acquisition of property. Facilities planning shall be inclusive of program needs and facilities standards in a manner consistent with the master plan.

## Charges to the Chancellor

- *Support Equity-Mindedness (through empowerment (charge 3))*
- *Project Management for Capital Projects (charge 12)*
- *Achieve Higher Persistence, Graduation, and Completion Rates through support of student veterans and empowerment (charge 13)*



# NVC Veteran's Center

## Project Statistics:

- **Architect:** Overland Partners
- **CMAR:** J.T. Vaughn Construction, LLC
- **GMP:** \$6,581,560
- **Total Project Budget:** \$7,529,910
- **Building Square Footage:** 5,100 gross sf (7,147 with exterior circulation & decks)
- **Classrooms and Labs:** collaborative spaces, counseling spaces, work study areas, a conference room, shared lounge spaces, and offices
- **Est. Target Construction Start:** Jan. 2023
- **Est. Target Completion:** Dec. 2023
- **Est. Academic Term Opening:** Spring '24
- **CMAR SMWVBE % Committed:** 23.5%



Funding: State Appropriated \$6M in FY20/FY21 Biennium for NVC Veteran's Center and \$1.5M NVC Inst. dollars

CMAR = Construction Manager at Risk

GMP = Guaranteed Maximum Price

SMWVBE = Small, Minority, Women, Veteran Business Enterprise

# Northwest Vista College Site Plan



# NVC Veteran's Center

Construction GMP (J.T. Vaughn Construction, LLC)	\$	<b>6,581,560</b>
Project Soft Costs	\$	<b>948,350</b>
<b>TOTAL PROJECT COST</b>	<b>\$</b>	<b>7,529,910</b>
State Appropriations	\$	<b>6,000,000</b>
NVC Institutional Budget	\$	<b>1,529,910</b>
<b>TOTAL PROJECT BUDGET</b>	<b>\$</b>	<b>7,529,910</b>

**The New Veteran's Center Guaranteed Maximum Price (GMP) is presented for approval by the Board.**

*Soft cost includes architecture, engineering, material testing, specialized engineering services, building permit/development fees, public art and furniture, fixtures and equipment (FF&E)*

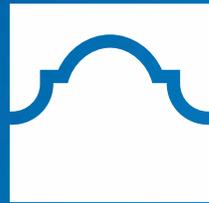


# Dec. 13, 2022 Board Meeting

- Discussion and Possible Action on Guaranteed Maximum Price (GMP) for Alamo Colleges District Northwest Vista College Veterans Center (CSP 18C-005)



# Questions



ALAMO  
COLLEGES  
DISTRICT



# Background – NVC Veteran’s Center

- In August 2017, the Board of Trustees authorized the use of the Construction Manager at Risk Construction contracting as the method offering the best value for the District for the construction of capital improvement projects.
- In October, 2017, a request for Competitive Sealed Proposals (CSP) was issued for the purchase of Construction Manager at Risk Services on an Indefinite Delivery, Indefinite Quantity (IDIQ) basis. Additionally, non-bond-funded work was solicited as Phase 2 enabling the Alamo Colleges District to increase the scope of work or square footage on these projects should funding be identified outside the CIP General Obligation (GO) Bonds.
- In February 27, 2018, the Board of Trustees awarded contracts for the CIP GO Bonds funded projects on a best value basis.
- In October 20, 2020, the Board of Trustees authorized the purchase of construction manager-at-risk services for non-bond-funded projects from among the ten construction companies awarded contracts for work on campuses and training centers pursuant to a competitive procurement which included additional, non-bond-funded work as funds might become available, and delegated the selection for individual projects to staff, capping the authorization at \$20 million per CMAR.
- Designed by Overland Partners
- Construction Mgr. at Risk: J.T. Vaughn Construction, LLC
- Project duration is projected to be 343 days
- Funding:
  - \$6.0M State Appropriations 86<sup>th</sup> Leg.
  - \$1.5M NVC Inst. Budget



# State Appropriations for Veterans' Projects

## 85<sup>th</sup> & 86<sup>th</sup> Legislature (FY2018 – FY2021)

### SAC \$10,233,600 and NVC \$6,000,000

Appropriated	85th		86th	
	FY2018	FY2019	FY2020	FY2021
SAC Empowerment Ctr - Veteran's Expansion	4,058,400	4,058,400	1,058,400	1,058,400
NVC Veterans			3,000,000	3,000,000
<b>Total Appropriated by Fiscal Year</b>	<b>4,058,400</b>	<b>4,058,400</b>	<b>4,058,400</b>	<b>4,058,400</b>



## Discussion and Possible Action on Guaranteed Maximum Price (GMP) for Alamo Colleges District Northwest Vista College Veterans Center (CSP 18C-005)

Presented to the Board Acting as Committee of the Whole on December 6, 2022 and now presented to the Board for approval on December 13, 2022.

### MINUTE ORDER

"The Board of Trustees hereby approves the Guaranteed Maximum Price negotiated with Construction Manager-at-Risk J.T. Vaughn Construction, LLC in the amount of \$6,581,560 for the purchase of construction services for the Northwest Vista College Veterans Center subject to subsequent execution of GMP acceptable to District Counsel as requested by the Associate Vice Chancellor for Facilities Operations and Construction Management."

### PURPOSE

To approve a GMP for the work package for the Northwest Vista College Veterans Center funded primarily by State Appropriations from the 86<sup>th</sup> Legislative Session in FY20 and FY21 Biennium.

### BACKGROUND

In August 2017, the Board of Trustees authorized the use of the Construction Manager at Risk Construction contracting as the method offering the best value for the District for the construction of capital improvement projects.

In October, 2017, a request for Competitive Sealed Proposals (CSP) was issued for the purchase of Construction Manager at Risk Services on an Indefinite Delivery, Indefinite Quantity (IDIQ) basis. Additionally, non-bond-funded work was solicited as Phase 2 enabling the Alamo Colleges District to increase the scope of work or square footage on these projects should funding be identified outside the CIP General Obligation (GO) Bonds.

In February 27, 2018, the Board of Trustees awarded contracts for the CIP GO Bonds funded projects on a best value basis.

In October 20, 2020, the Board of Trustees authorized the purchase of construction manager-at-risk services for non-bond-funded projects from among the ten construction companies awarded contracts for work on campuses and training centers pursuant to a competitive procurement which included additional, non-bond-funded work as funds might become available, and delegated the selection for individual projects to staff, capping the authorization at \$20 million per CMAR.

### IMPLICATIONS

**Financial:** GMP Work Package \$6,581,560 out of Total Budget \$7,529,910. Funded by \$6M State Appropriations and \$1.5M NVC Institutional Budget

**Objective:** I. Student Success and III. Performance Excellence

**Employee Services:** None

**ATTACHMENTS:** None

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Gary O'Bar, C.P.M.  
Director for Purchasing & Contract Administration

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Gregory L. McClure  
Vice Chancellor for Facilities Operations and  
Construction Management

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Dr. Diane E. Snyder, CPA, Ph.D.  
Vice Chancellor for Finance & Administration

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Dr. Mike Flores  
Chancellor



# Overview of Purchase Contract Award:

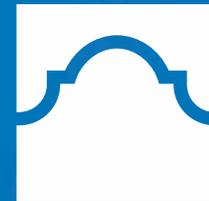
## Purchase of Construction Services for the San Antonio College Empowerment Center

Gregory McClure

Associate Vice Chancellor, Facilities Operations & Construction Management

Dr. Francisco E. Solis

Interim President, San Antonio College



ALAMO  
COLLEGES  
DISTRICT



# Facilities Maintenance

## Board Policies in Support of Charges

### *C.2.3 Facilities and Grounds Management*

- Construction Management: The College District shall establish standards for all College District facilities, in accordance with federal, state, and local law and regulations. No construction, with the exception of routine maintenance, shall be initiated without Board approval. All construction delivery methods shall be selected and conducted pursuant to relevant law.
- Facilities Planning: The College District shall operate a continuing Capital Improvement Program based on College District needs, taking into account enrollment, operations, and acquisition of property. Facilities planning shall be inclusive of program needs and facilities standards in a manner consistent with the master plan.

## Charges to the Chancellor

- *Support Equity-Mindedness (through empowerment (charge 3))*
- *Project Management for Capital Projects (charge 12)*
- *Achieve Higher Persistence, Graduation, and Completion Rates through support of student veterans and empowerment (charge 13)*



# SAC Empowerment Center

## Project Statistics:

- **Architect:** O'Connell Robertson
- **CMAR:** J.T. Vaughn Construction, LLC
- **GMP:** \$9,164,384
- **Total Project Budget:** \$10,233,600
- **Building Square Footage:** 10,350 sf
- **Classrooms and Labs:** classrooms, labs, and lounge area for the GED program, a multi-purpose room, enrollment/career workforce lab, DREAMer center, student lounge, and administrative offices.
- **Est. Target Construction Start:** Jan. 2023
- **Est. Target Completion:** Dec. 2023
- **Est. Academic Term Opening:** Spring '24
- **CMAR SMWVBE % Committed:** 23.5%



Funding: State Appropriated \$10,233,600 in 85<sup>th</sup> & 86<sup>th</sup> Legislative Sessions

CMAR = Construction Manager at Risk

GMP = Guaranteed Maximum Price

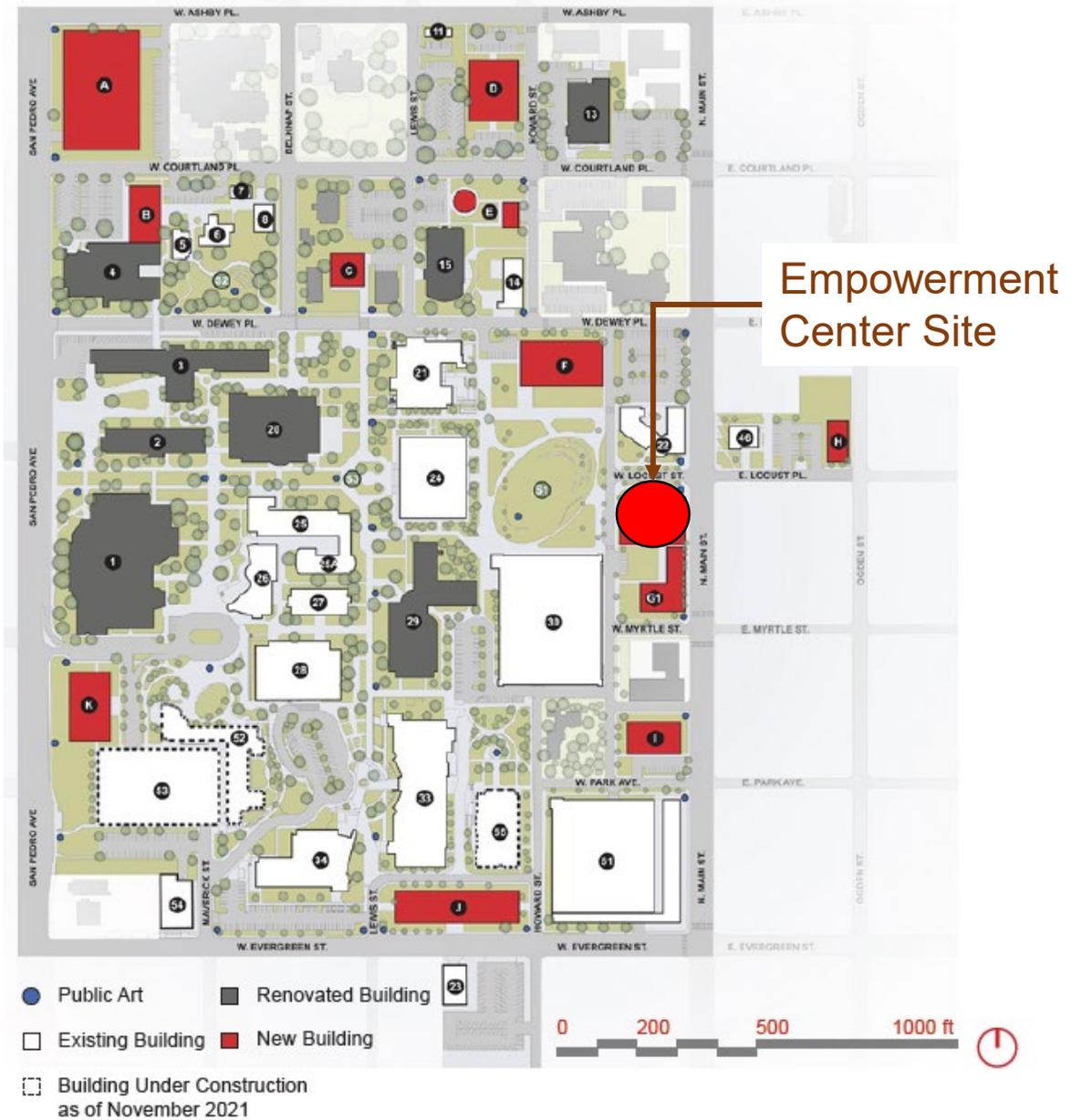
SMWVBE = Small, Minority, Women, Veteran Business Enterprise



ALAMO  
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DISTRICT



# SAC Empowerment Center Site Location



# SAC Empowerment Center reconcile sources/uses

Construction GMP (J.T. Vaughn Construction, LLC)	\$	<b>9,164,384</b>
Project Soft Costs	\$	<b>1,069,216</b>
<b>TOTAL PROJECT COST</b>	<b>\$</b>	<b>10,233,600</b>
State Appropriations	\$	<b>10,233,600</b>
<b>TOTAL PROJECT BUDGET</b>	<b>\$</b>	<b>10,233,600</b>

**The New Empowerment Center Guaranteed Maximum Price (GMP) is presented for approval by the Board.**

*Soft cost includes architecture, engineering, material testing, specialized engineering services, building permit/development fees, public art and furniture, fixtures and equipment (FF&E)*

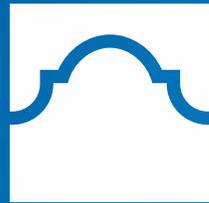


# Dec. 13, 2022 Board Meeting

- Discussion and Possible Action on Guaranteed Maximum Price (GMP) for Alamo Colleges District San Antonio College Empowerment Center (CSP 18C-005)



# Questions



ALAMO  
COLLEGES  
DISTRICT



# Background – SAC Empowerment Center

- In August 2017, the Board of Trustees authorized the use of the Construction Manager at Risk Construction contracting as the method offering the best value for the District for the construction of capital improvement projects.
- In October, 2017, a request for Competitive Sealed Proposals (CSP) was issued for the purchase of Construction Manager at Risk Services on an Indefinite Delivery, Indefinite Quantity (IDIQ) basis. Additionally, non-bond-funded work was solicited as Phase 2 enabling the Alamo Colleges District to increase the scope of work or square footage on these projects should funding be identified outside the CIP General Obligation (GO) Bonds.
- In February 27, 2018, the Board of Trustees awarded contracts for the CIP GO Bonds funded projects on a best value basis.
- In October 20, 2020, the Board of Trustees authorized the purchase of construction manager-at-risk services for non-bond-funded projects from among the ten construction companies awarded contracts for work on campuses and training centers pursuant to a competitive procurement which included additional, non-bond-funded work as funds might become available, and delegated the selection for individual projects to staff, capping the authorization at \$20 million per CMAR.
- Designed by O'Connell Robertson
- Construction Mgr. at Risk: J.T. Vaughn Construction, LLC
- Project duration is projected to be 345 days
- Funding:
  - \$10,233,600 State Appropriations 85<sup>th</sup> & 86<sup>th</sup> Leg.



# State Appropriations for Veterans' Projects

## 85<sup>th</sup> & 86<sup>th</sup> Legislature (FY2018 – FY2021)

### SAC \$10,233,600 and NVC \$6,000,000

Appropriated	85th		86th	
	FY2018	FY2019	FY2020	FY2021
SAC Empowerment Ctr - Veteran's Expansion	4,058,400	4,058,400	1,058,400	1,058,400
NVC Veterans			3,000,000	3,000,000
<b>Total Appropriated by Fiscal Year</b>	<b>4,058,400</b>	<b>4,058,400</b>	<b>4,058,400</b>	<b>4,058,400</b>



## Discussion and Possible Action on Guaranteed Maximum Price (GMP) for Alamo Colleges District San Antonio College Empowerment Center (CSP 18C-005)

Presented to the Board Acting as Committee of the Whole on December 6, 2022 and now presented to the Board for approval on December 13, 2022.

### MINUTE ORDER

"The Board of Trustees hereby approves the Guaranteed Maximum Price negotiated with Construction Manager-at-Risk J.T. Vaughn Construction, LLC in the amount of \$9,164,384 the purchase of construction services for the San Antonio College Empowerment Center subject to subsequent execution of GMP acceptable to District counsel as requested by the Associate Vice Chancellor for Facilities Operations and Construction Management."

### PURPOSE

To approve a GMP for the work package for the San Antonio College Empowerment Center funded primarily by State Appropriations from the 85<sup>th</sup> and 86<sup>th</sup> Legislative Sessions (Biennium 2018-2019 and 2020-2021).

### BACKGROUND

In August 2017, the Board of Trustees authorized the use of the Construction Manager at Risk Construction contracting as the method offering the best value for the District for the construction of capital improvement projects.

In October, 2017, a request for Competitive Sealed Proposals (CSP) was issued for the purchase of Construction Manager at Risk Services on an Indefinite Delivery, Indefinite Quantity (IDIQ) basis. Additionally, non-bond-funded work was solicited as Phase 2 enabling the Alamo Colleges District to increase the scope of work or square footage on these projects should funding be identified outside the CIP General Obligation (GO) Bonds.

In February 27, 2018, the Board of Trustees awarded contracts for the CIP GO Bonds funded projects on a best value basis.

In October 20, 2020, the Board of Trustees authorized the purchase of construction manager-at-risk services for non-bond-funded projects from among the ten construction companies awarded contracts for work on campuses and training centers pursuant to a competitive procurement which included additional, non-bond-funded work as funds might become available, and delegated the selection for individual projects to staff, capping the authorization at \$20 million per CMAR.

### IMPLICATIONS

**Financial:** GMP Work Package \$9,164,384 out of Total Budget \$10,233,600; Funded by State Appropriations

**Objective:** I. Student Success and III. Performance Excellence

**Employee Services:** None

**ATTACHMENTS:** None

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Gary O'Bar, C.P.M.  
Director for Purchasing & Contract Administration

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Gregory L. McClure  
Vice Chancellor for Facilities Operations  
and Construction Management

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Dr. Diane E. Snyder, CPA, Ph.D.  
Vice Chancellor for Finance & Administration

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Dr. Mike Flores  
Chancellor

# Overview of Purchase Contract Award:

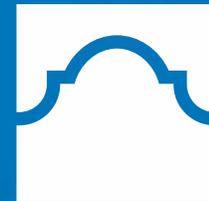
## Purchase of Construction Services for the Information Technology Data Center Resiliency Upgrade at San Antonio College

Mr. Gregory McClure

Associate Vice Chancellor, Facilities Operations &  
Construction Management

Dr. Tom Cleary

Associate Vice Chancellor, Planning, Performance, and  
Information Systems



ALAMO  
COLLEGES  
DISTRICT



# Facilities Maintenance

## Board Policies in Support of Charges

### *C.2.3 Facilities and Grounds Management*

- Construction Management: The College District shall establish standards for all College District facilities, in accordance with federal, state, and local law and regulations. No construction, with the exception of routine maintenance, shall be initiated without Board approval. All construction delivery methods shall be selected and conducted pursuant to relevant law.
- Facilities Planning: The College District shall operate a continuing Capital Improvement Program based on College District needs, taking into account enrollment, operations, and acquisition of property. Facilities planning shall be inclusive of program needs and facilities standards in a manner consistent with the master plan.

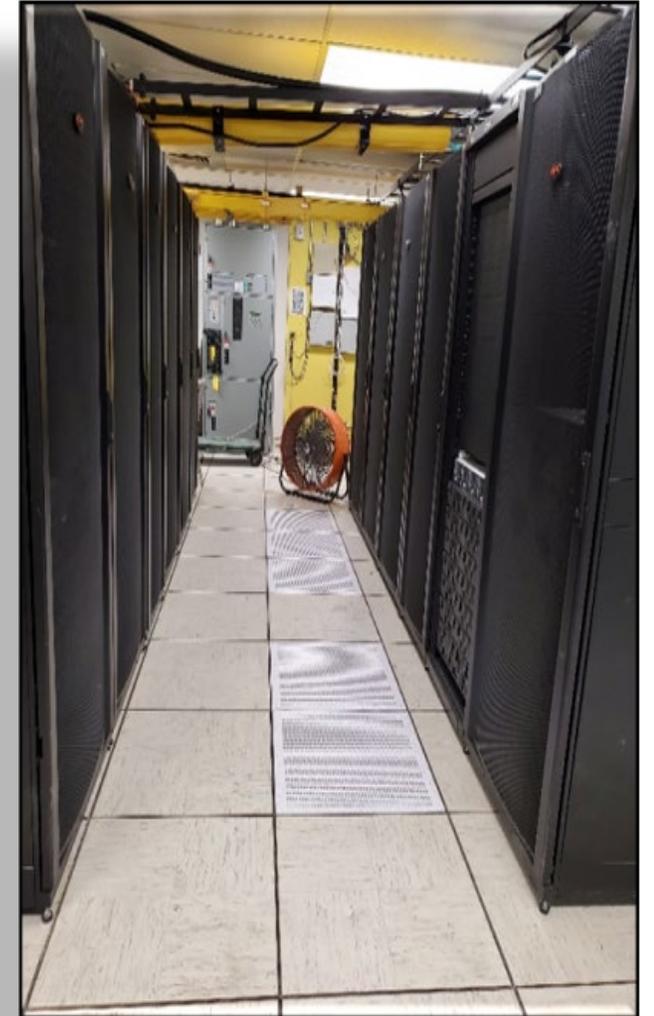
## Charges to the Chancellor

- *Project Management for Capital Projects (charge 12)*



# Purpose

- Enhance our Cybersecurity stance by replacing existing uninterruptable power supply (UPS) system to significantly increase the reliability and capacity for additional load growth.
- Provide newer lithium-ion batteries cabinet with double the life of conventional batteries.
- Update controls that monitor generator backup status, fuel tank, and automatic transfer switch to enhance temperature and humidity controls.
- Replace the HVAC units with capacity to allow at least one to go off-line (maintenance or fault) while maintaining operational cooling.



# Recommended Contract Action

**Type of Contract Action:** Awarding a contract for the purchase of Construction Services for the IT Data Center resiliency upgrade at San Antonio College

**Vendors:** J.T. Vaughn Construction, LLC

**Award Amount:** \$1,491,377

**Contract Term:** Construction complete by February 2024

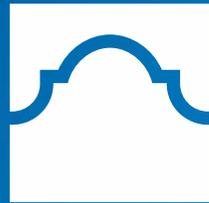
**Local Vendor:** Y

**SMWVBE:** N

**Funding:** 2017 CIP Bond Funds for Information Technology



# Questions



ALAMO  
COLLEGES  
DISTRICT



# Background

- Proposals were requested from three firms via BuyBoard, CHOICE Partners, and TCPN Cooperative Purchase Programs to optimize cost effectiveness.
- Two firms (SpawGlass and J.T. Vaughn Construction, LLC) responded. The responding firms were evaluated with a best value source selection approach and Vaughn was selected. The recommended provider submitted the lowest cost proposal.



## Discussion and Possible Action for the Purchase of Construction Services for the Information Technology Data Center Resiliency Upgrade at San Antonio College

Presented to the Board Acting as Committee of the Whole on December 6, 2022 and now presented to the Board for approval on December 13, 2022.

### MINUTE ORDER

**"The Board of Trustees hereby awards a contract to J.T. Vaughn Construction, LLC providing for the purchase of Construction Services for the Information Technology Data Center Resiliency Upgrade at San Antonio College for a cost of \$1,491,377 as requested by the office of the Vice Chancellor for Facilities Operations and Construction Management."**

### PURPOSE

The contract action provides for the purchase of construction services for the information technology data center resiliency upgrade at San Antonio College. The scope of work requires the contractor to provide the equipment, labor, and materials necessary to:

- Replace existing uninterruptable power supply (UPS) system to significantly increase the reliability, capacity for additional load growth, and power-out run times.
- Provide newer technology, lithium-ion batteries cabinet with double the life of conventional batteries.
- Update monitoring and controls that monitor generator backup status, fuel tank, and automatic transfer switch with data points viewable in the Network Operations Center to enhance data center temperature and humidity controls.
- Replace the ductless split HVAC units with computer room air conditioning units with capacity to allow at least one to go off-line (maintenance or fault) while maintaining operational cooling.

### BACKGROUND

Purchasing and Contract Administration utilizes the Cooperative Purchase Programs (COOP) to gain greater access to goods and services, cost savings through leveraged buying, and reduced administration costs by issuing fewer competitive bids and proposals. The combined buying power of public institutions throughout the State of Texas and nationally translates into savings and provides an efficient, cost effective and legal means for providing goods and services to departments throughout the Alamo Colleges District in an expedited fashion. Vendor contracts awarded through approved federal, state or cooperative purchasing agreements are a statutorily approved alternative to competitively procured vendor contracts.

The Job Order Contracts Method can be used to procure maintenance, repair, alteration, renovation, remediation, or minor construction of a facility if the governing body of a governmental entity shall approve each job, task, or purchase order that exceeds \$500,000. As such, this purchase is recommended in accordance with the Texas Government Code 2269 Contracting and Delivery Procedures for Construction Projects, Subchapter I Job Order Contracts Method.

### IMPLICATIONS

**Financial:** \$1,491,377

**Funding Source:** Funding is provided from the 2017 CIP Bond Funds for Information Technology

**Strategic Plan:** Goal I – Student Success; Goal III Performance Excellence

**Employee Services:** None

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Gary O'Bar, C.P.M.  
Director for Purchasing & Contract Administration

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Gregory L. McClure  
Vice Chancellor for Facilities Operations and  
Construction Management

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Dr. Diane E. Snyder, CPA, Ph.D.  
Vice Chancellor for Finance & Administration

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Dr. Mike Flores  
Chancellor

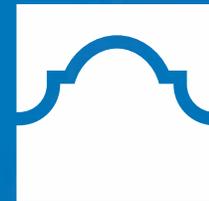


# Overview of Purchase Contract Award:

## Purchase of Construction Services for Electrical System Improvements

Mr. Gregory McClure

Associate Vice Chancellor, Facilities Operations & Construction Management



ALAMO  
COLLEGES  
DISTRICT



Malcolm Baldrige  
National Quality Award  
2018 Award Recipient

Achieving the Dream  
LEADER COLLEGE

# Facilities Maintenance

## Board Policies in Support of Charges

### *C.2.3 Facilities and Grounds Management*

- Construction Management: The College District shall establish standards for all College District facilities, in accordance with federal, state, and local law and regulations. No construction, with the exception of routine maintenance, shall be initiated without Board approval. All construction delivery methods shall be selected and conducted pursuant to relevant law.
- Facilities Planning: The College District shall operate a continuing Capital Improvement Program based on College District needs, taking into account enrollment, operations, and acquisition of property. Facilities planning shall be inclusive of program needs and facilities standards in a manner consistent with the master plan.

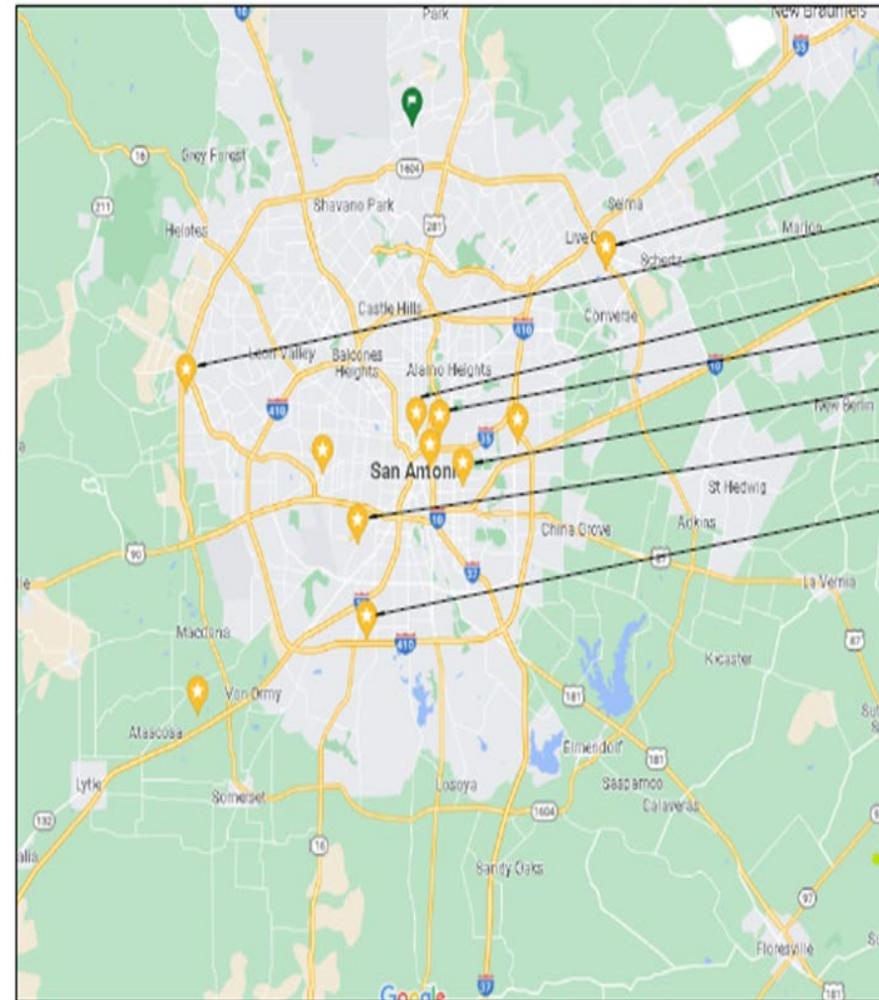
## Charges to the Chancellor

- *Project Management for Capital Projects (charge 12)*



# Purpose

- Provides for construction services to install generator connection points at HVAC Central Plants for increased resilience during winter storm power outages.
- Allows emergency power to be provided to central plant HVAC equipment during winter storm conditions in order to avoid freeze damage.
- Feeds emergency power at the electrical source allowing qualified personnel to make field decisions to modify which equipment is to be fed by emergency power.



SAN ANTONIO, TX

# Recommended Contract Action

**Type of Contract Action:** Awarding a contract for the purchase of Construction Services for Electrical System Improvements

**Vendors:** Noble Texas Builders

**Award Amount:** \$1,420,607

**Contract Term:** Construction period of performance is 175 days

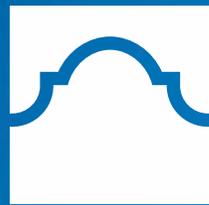
**Local Vendor:** N

**SMWVBE:** Y

**Funding:** FY22 Preventive Maintenance Funds



# Questions



ALAMO  
COLLEGES  
DISTRICT



# Background

- Proposals were requested from multiple firms via BuyBoard.
- Four firms responded. Two submitted a bid (Jamail & Smith and Noble Texas Builders). Two declined to bid (Morlandt Electric and TDIndustries). The responding firms were evaluated with a best value source selection approach and Noble Texas Builders was selected.



## Discussion and Possible Action for the Purchase of Construction Services for Electrical System Improvements

Presented to the Board Acting as Committee of the Whole on December 6, 2022 and now presented to the Board for approval on December 13, 2022.

### MINUTE ORDER

**"The Board of Trustees hereby awards a contract to Noble Texas Builders providing for the purchase Construction Services for Electrical System Improvements for a cost of \$1,420,607 as requested by the office of the Vice Chancellor for Facilities Operations and Construction Management."**

### PURPOSE

The contract action provides for the purchase of construction services for the electrical system improvements for the cold-weather electrical resiliency upgrades at central physical plants across the Alamo Colleges District. The contractor will provide construction services to install temporary generator connection points at HVAC Central Plants on multiple college campuses for an increased resilience during winter storm power outages.

The scope of work includes the equipment, labor and materials necessary to deliver:

- Electrical infrastructure to tie temporary generator connection point to main electrical distribution in HVAC central plants,
- Emergency power to be provided to central plant HVAC equipment during winter storm conditions in order to avoid freeze damage, and
- Emergency power feed at the electrical source will allow qualified personnel the ability to make field decisions to modify which equipment is to be fed by emergency power.

### BACKGROUND

Purchasing and Contract Administration utilizes the Cooperative Purchase Programs (COOP) to gain greater access to goods and services, cost savings through leveraged buying, and reduced administration costs by issuing fewer competitive bids and proposals. The combined buying power of public institutions throughout the State of Texas and nationally translates into savings and provides an efficient, cost effective and legal means for providing goods and services to departments throughout the Alamo Colleges District in an expedited fashion. Vendor contracts awarded through approved federal, state or cooperative purchasing agreements are a statutorily approved alternative to competitively procured vendor contracts.

The Job Order Contracts Method can be used to procure maintenance, repair, alteration, renovation, remediation, or minor construction of a facility if the governing body of a governmental entity shall approve each job, task, or purchase order that exceeds \$500,000. As such, this purchase is recommended in accordance with the Texas Government Code 2269 Contracting and Delivery Procedures for Construction Projects, Subchapter I Job Order Contracts Method.

### IMPLICATIONS

**Financial:** \$1,420,607

**Funding Source:** Preventive Maintenance Funds

**Strategic Plan:** Goal I – Student Success; Goal III Performance Excellence

**Employee Services:** None

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Gary O'Bar, C.P.M.  
Director for Purchasing & Contract Administration

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Gregory L. McClure  
Vice Chancellor for Facilities Operations and  
Construction Management

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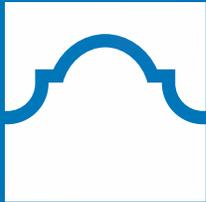
Dr. Diane E. Snyder, CPA, Ph.D.  
Vice Chancellor for Finance & Administration

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Dr. Mike Flores  
Chancellor

# Overview for Purchase Contract Award: Purchase of Plumbing and Pipefitting Maintenance & Repair Services

Gary O'Bar, C.P.M.  
Director, Purchasing & Contract Administration



ALAMO  
COLLEGES  
DISTRICT



Malcolm Baldrige  
National Quality Award  
2018 Award Recipient



# Purpose

- Provides for the purchase of plumbing & pipe fitting maintenance and repair services on an as needed basis.
- The contractors will provide the labor and materials required for installation, repair, or replacement.
- Examples include services provided for plumbing fixtures, drinking fountains, ice machines, filtration systems, toilets, urinals, sinks, drains, disposal systems, backflow preventers, strainers, faucets, steam traps, shower diverters, and sink or tub drains.



# Recommended Contract Action

**Type of Contract Action:** Awarding contracts for the Purchase of Plumbing & Pipe Fitting Maintenance & Repair Services (on an as needed basis)

**Vendors (pool of vendors):** Prodigy Piping Services LLC, 1st Aid Plumbing Services, Columbia Contracting, Inc., R.E.C. Industries Inc., SCG Mechanical DBA Way Mechanical, and A-Ram Plumbing, Inc.

**Award Amount:** estimated \$1,100,000 annually

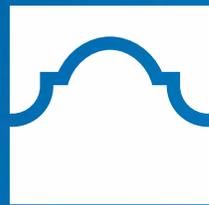
**Contract Term:** Contracts begin upon award and terminate August 31, 2025 with three, one-year options for renewal upon mutual consent of the contractor and the Alamo Colleges District

**Local Vendors:** Y

**SMWVBE:** Prodigy Piping Services LLC, and A-Ram Plumbing, Inc.

**Funding:** Funding is not encumbered with this action and will be provided as the requirements are identified.

Thank you.



ALAMO  
COLLEGES  
DISTRICT



# Appendix: Background

- A notice soliciting Competitive Sealed Proposals (CSP) was advertised in the San Antonio Express News and La Prensa de San Antonio twice over a thirty-two day period.
- Purchasing & Contract Administration sent notices to sixty-five potential Offerors.
- The six proposals received by the CSP deadline were evaluated by representatives from Facilities Operations and Construction Management.
- Award is being made on a best value basis.



## **Discussion and Possible Action on the Purchase of Plumbing and Pipefitting Maintenance & Repair Services**

Presented to the Board Acting as Committee of the Whole on December 06, 2022 and now presented to Board for approval on December 13, 2022.

### **MINUTE ORDER**

**“The Board of Trustees hereby awards a contract to Prodigy Piping Services LLC, 1st Aid Plumbing Services, R.E.C. Industries Inc., SCG Mechanical DBA Way Mechanical, and A-Ram Plumbing, Inc. for items 1-10, and to Columbia Contracting, Inc. for items 3-10 for the purchase of Plumbing and Pipefitting Maintenance & Repair Services on an as needed basis for an estimated \$1,100,000 annually as requested by the Associate Vice Chancellor for Facilities Operations and Construction Management.”**

### **PURPOSE**

This contract action provides for the purchase of Plumbing and Pipefitting Maintenance & Repair Services as requested by Facilities Operations and Construction Management. The scope of work requires the contract to provide the labor and equipment to deliver the following services:

- Install, repair, replacement and/or testing of plumbing fixtures, plumbing fittings, drinking fountains, ice machines, filtration systems, toilets, urinals, sinks, drains, disposal systems, backflow preventers, strainers, faucets, steam traps, shower diverters, tub shoes, shower bases and sink & tub drains.
- Locate and repair or replace water, sanitary and HVAC piping (PVC, CPVC, galvanic pipe, cast iron pipe, copper tubing, stainless steel piping, etc.), unclog sewer lines.
- Replace or modify a storm sewer, sanitary sewer, domestic water, deionized water, R.O water systems, utility systems, hydrants and underground HVAC lines.
- Provide underground excavation and backhoe services when required.
- Provide electric and gas water heater repair or replacement.
- Repair or replace oil lines, gas lines and powered equipment, compressed air, vacuum, acid systems, pumps, valves, control pressure vessel repairs and services, high temperature water and high-pressure piping systems (e.g. hydraulic, nitrogen, oxygen, steam heating, steam-generating systems, etc.).

The quantities and orders will be purchased on an as needed basis and substantially on the basis of the scope of work and the contract prices.

### **BACKGROUND**

A notice soliciting Competitive Sealed Proposals (CSP) was advertised in the San Antonio Express News and La Prensa de San Antonio twice over a thirty-two day period. Additionally, Purchasing & Contract Administration sent notices to sixty-five potential Offerors. The six proposals received by the CSP deadline were evaluated by representatives from Facilities Operations and Construction Management. As a result of this effort, the proposals submitted by Prodigy Piping Services LLC, 1st Aid Plumbing Services, Columbia Contracting, Inc., R.E.C. Industries Inc., SCG Mechanical DBA Way Mechanical, and A-Ram Plumbing, Inc are recommended for award on a best value basis. Contracts awarded as a result of this action will begin upon award and terminate August 31, 2025 with three one-year options for renewal upon mutual consent of the contractors and the Alamo Colleges District. The contracts awarded to Prodigy Piping Services LLC, and A-Ram Plumbing, Inc. will contribute to the Alamo Colleges Small, Minority, and Woman, and Veteran Owned Business Enterprise (SMWVBE) Program Aspirational Goals.

**IMPLICATIONS**

Financial: Estimated \$1,100,000 estimated annually. Funding is not encumbered with this action and will be provided as the requirements are identified.

Strategic Plan: Goal I – Student Success; Goal III - Performance Excellence

Employee Services: None

**Attachments:** Price Tabulation and Evaluation Criteria

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Gary O' Bar, C.P.M.  
Director, Purchasing & Contract Administration

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Gregory McClure  
Assistant Vice Chancellor for Facilities  
Operations and Construction Management

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Dr. Diane E. Snyder, CPA, Ph.D.  
Vice Chancellor, Finance & Administration

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Dr. Mike Flores  
Chancellor



Price Tabulation

Plumbing and Pipefitting Maintenance & Repair Services Price Tabulation

Item	Description	Annual Estimated Hours	Prodigy Piping Services, LLC	1st Aid Plumbing Services	Columbia Contracting, Inc.	R.E.C. Industries, Inc.	SCG Mechanical DBA Way Mechanical	A-Ram Plumbing, Inc.
			Price Per Hour	Price Per Hour	Price Per Hour	Price Per Hour	Price Per Hour	Price Per Hour
1	Licensed Master Plumber	2450	\$ 90.36	\$ 85.00	No Bid	\$ 94.50	\$ 110.00	\$ 145.00
	Estimated Annually		\$ 221,382.00	\$ 208,250.00	No Bid	\$ 231,525.00	\$ 269,500.00	\$ 355,250.00
2	Licensed Journeyman Plumber	3250	\$ 80.77	\$ 60.00	No Bid	\$ 87.50	\$ 110.00	\$ 115.00
	Estimated Annually		\$ 262,502.50	\$195,000.00	No Bid	\$ 284,375.00	\$ 357,500.00	\$ 373,750.00
Estimated Annually for items 1-2			\$483,884.50	\$403,250.00	No Bid	\$515,900.00	\$627,000.00	\$729,000.00
Technical Ranking for items 1-2			3	4	Not Ranked	2	5	1
Price Ranking for items 1-2			2	1	Not Ranked	3	4	5
Overall Ranking for items 1-2			2	1	Not Ranked	3	5	4
3	Licensed Apprentice Plumber	4900	\$ 51.82	\$ 20.00	\$ 38.00	\$ 70.00	\$ 110.00	\$ 95.00
	Estimated Annually		\$ 253,918.00	\$ 98,000.00	\$ 186,200.00	\$ 343,000.00	\$ 539,000.00	\$ 465,500.00
4	Licensed Pipe Fitter	1650	\$ 80.77	\$ 20.00	\$ 65.00	\$ 87.48	\$ 105.00	\$ 115.00
	Estimated Annually		\$ 133,270.50	\$ 33,000.00	\$ 107,250.00	\$ 144,342.00	\$ 173,250.00	\$ 189,750.00
5	Apprentice Licensed Pipe Fitter	4950	\$ 51.82	\$ 20.00	\$ 38.00	\$ 70.00	\$ 105.00	\$ 95.00
	Estimated Annually		\$ 256,509.00	\$ 99,000.00	\$ 188,100.00	\$ 346,500.00	\$ 519,750.00	\$ 470,250.00
6	Certified Welder	1600	\$ 80.77	\$ 65.00	\$ 65.00	\$ 100.00	\$ 150.00	\$ 105.00
	Estimated Annually		\$ 129,232.00	\$ 104,000.00	\$ 104,000.00	\$ 160,000.00	\$ 240,000.00	\$ 168,000.00
7	Equipment Operator	1600	\$ 48.94	\$ 50.00	\$ 33.00	\$ 87.50	\$ 110.00	\$ 109.00
	Estimated Annually		\$ 78,304.00	\$ 80,000.00	\$ 52,800.00	\$ 140,000.00	\$ 176,000.00	\$ 174,400.00



8	Helper/ Laborer	3250	\$ 31.00	\$ 15.00	\$ 33.00	\$ 63.00	\$ 110.00	\$ 90.00
Estimated Annually			\$ 100,750.00	\$ 48,750.00	\$ 107,250.00	\$ 204,750.00	\$ 357,500.00	\$ 292,500.00
9	Supervisor / Foreman	2450	\$ 88.62	\$ 65.00	\$ 78.00	\$ 94.50	\$ 110.00	\$ 129.00
Estimated Annually			\$ 217,119.00	\$ 159,250.00	\$ 191,100.00	\$ 231,525.00	\$ 269,500.00	\$ 316,050.00
10	Project Manager	1650	\$ 88.62	\$ 65.00	\$ 82.00	\$ 152.00	\$ 85.00	\$ 129.00
Estimated Annually			\$ 146,223.00	\$ 107,250.00	\$ 135,300.00	\$ 250,800.00	\$ 140,250.00	\$ 212,850.00
Estimated Annually Items 3-10			\$ 1,315,325.50	\$ 729,250.00	\$ 1,072,000.00	\$ 1,820,917.00	\$ 2,415,250.00	\$ 2,289,300.00
Technical Ranking for Items 3-10			3	5	1	4	6	2
Price Ranking for Items 3-10			3	1	2	4	6	5
Overall Ranking for Items 3-10			3	2	1	5	6	4



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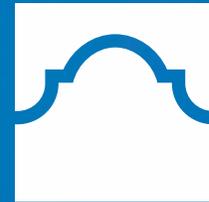
Evaluation Criteria

Plumbing and Pipefitting Maintenance & Repair Services Price Tabulation

Criteria	Maximum Points
Purchase price	30
Quality of vendor's goods or services	25
Extent to which the goods or services meets the Alamo College District's needs	20
Any other relevant factor specifically listed in the request for proposal	25
Total	100

# Overview of Proposed Amendments for Policy C.1.3 Appropriations and Revenue Sources

**Ross Laughead**  
General Counsel



ALAMO  
COLLEGES  
DISTRICT



Malcolm Baldrige  
National Quality Award  
2018 Award Recipient

Achieving the Dream  
LEADER COLLEGE  
OF DISTINCTION

# Recommendations

- The proposed amendment would require pre-submission legal approval for a narrow subset of grant applications which, if awarded, would:
  - (i) require an exception to College District policies or procedures,
  - (ii) redirect all or a substantial portion of employee time from assigned to grant-related activities, and/or
  - (iii) require establishment of institutionally funded positions or fractions of positions.

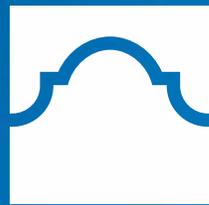


# Board Action at Regular Board Meeting

Discussion and Possible Action on Amending Policy C.1.3  
Regarding Grant Applications



Thank you.



ALAMO  
COLLEGES  
DISTRICT





### **C.1.3 (Policy) Appropriations and Revenue Sources**

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 8-18-09

Last Board Action: ~~8-18-09~~12-13-22

Reviewed: ~~12-7-16, 6-1-17~~

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#### **Financial Stability**

The Board has the legal power and duty to act as a fiduciary in the management of funds under the control of institutions subject to the Board's control and management.

The target level for the current unrestricted fund balance is 15% of the annual current unrestricted funds budget.

#### **Investments**

In compliance with the Texas Public Funds Investment Act, the Board has adopted an investment policy (see [C.1.7](#)).

#### **Donations and Grants from Private Sources**

The authority to accept and receive donations and grants from **public or** private sources on behalf of any college of the College District, or the College District as a whole shall be vested solely with the Board, and all bequests of property for the benefit of the College District shall vest in the Board, except to the extent that the Alamo Colleges Foundation serves as the official fund-raising and endowment arm of the College District for all donations ~~and grants~~ from private sources.

The Chancellor may establish procedures appropriate to manage the solicitation, acceptance and management of grants from public and private sources. Applications for grants which, if awarded, would require an exception to College District policies or procedures, such as, for example, **compensating** College District employees **in a manner that is not consistent with the College District's Employee Classification and Compensation Regulations**, redirecting all or a substantial portion of their time from assigned to grant-related activities, **and/or requiring establishment of institutionally funded positions or fractions of positions**, must be reviewed and approved by the Office of Legal Services prior to submission to the prospective grantor. When not specified by the grantor, funds or other property donated, or the income therefrom, may be expended in any manner authorized by law and College District policies ~~and procedures~~.

The Chancellor shall make recommendations to the Board regarding the acceptance of gifts and donations.

#### **Facilities Use**

The grounds and facilities of the College District shall be used for the educational goals and purposes of the College District as set forth by the Board. Such uses, as determined by the Board, the Chancellor, and the respective college President, have priority over any other use of College District facilities.

The grounds and facilities of the College District shall be made available to members of the College District community, including students and their respective registered

### **C.1.3 (Policy) Appropriations and Revenue Sources**

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 8-18-09

Last Board Action: ~~8-18-09~~12-13-22

Reviewed: ~~12-7-16, 6-1-17~~

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organizations, when such use does not conflict with normally scheduled activities, or any College District policies or procedures. The requesting student(s) or student organization shall pay all expenses incurred by their use of the facilities. Such expenses are limited to the cost of required College District custodial, security, and building staffs.

Leasing or rental of College District facilities, in support of community needs and programs, is permitted, provided that such use does not interfere with College District operations and is consistent with the College District's public purpose. The College District shall establish a schedule of rates, competitive with the current market. The setting of rates shall at all times employ processes and practices consistent with those in the realty market to ensure that the College District receives fair and accurate market value for use of its property and services.

#### **Sale of College District Real Estate**

All sales of College District real estate are subject to prior Board approval.

#### **Depository of Funds**

The depository officially designated by the Board shall be the sole depository for College District funds. All deposits shall be in accordance with the depository agreement, the College District investment policy, and state law.

#### **Ad Valorem Taxes**

To provide funds, the Board shall be authorized to levy and pledge annual ad valorem taxes sufficient to pay the principal of and interest on bonds for construction and equipment, for the maintenance of the College District.

For information on tax abatements and tax increment financing see [C.1.10](#).

### **C.1.3 (Policy) Appropriations and Revenue Sources**

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 8-18-09

Last Board Action: ~~8-18-09~~12-13-22

~~Reviewed: 12-7-16, 6-1-17~~

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Exhibit [C.1.3.Ex-B Resolution to Tax Tangible Personal Property in Transit](#)

Procedure [C.1.3.1 Donations and Grants from Private Sources](#)

Procedure [C.1.3.2 Sale of Surplus College District Real Estate](#)

Procedure [C.1.3.3 Facilities Use](#)

[C.1.3.3.Ex.A Facilities Rental Fee Exception](#)

[C.1.3.3.A.1 Schedule of Rental Rates for Facilities](#)

Procedure [C.1.3.4 Depository of Funds](#)

[Procedure C.1.3.5 Donations and Grants from Public Sources](#)

[Procedure C.1.3.6 Grant Opportunities Requiring Pre-Application Review \(pending\)](#)

[Procedure D.5.1.3 Classification and Compensation Administration Regulations](#)

#### *Legal Reference - TACC Policy Reference Manual*

CAAA(LLEGAL) State and Federal Revenue Sources: State

CAAB(LLEGAL) State and Federal Revenue Sources: Federal

CAD(LLEGAL) Appropriations and Revenue Sources: Bond Issues

CAE(LLEGAL) Appropriations and Revenue Sources: Time Warrants

CAF(LLEGAL) Appropriations and Revenue Sources: Certificates of Indebtedness

CAG(LLEGAL) Appropriations and Revenue Sources: Revenue Bonds and Obligations

CAH(LLEGAL) Appropriations and Revenue Sources: Loans and Notes

CAI(LLEGAL) Appropriations and Revenue Sources: Ad Valorem Texas

CAIB(LLEGAL) Appropriations and Revenue Sources: Appraisal District

CAK(LLEGAL) Appropriations and Revenue Sources: Investments

CAL(LLEGAL) Appropriations and Revenue Sources: Sale, Trade or Lease of  
College-Owned Property

CAM(LLEGAL) Appropriations and Revenue Sources: Grants, Funds, Donations from  
Private Sources

CAN(LLEGAL) Appropriations and Revenue Sources: Rentals and Services Charges

CB(LLEGAL) Depository of Funds

CC(LLEGAL) Annual Operating Budget

BAA(LLEGAL) Board Legal Status: Powers, Duties, Responsibilities

### **C.1.3 (Policy) Appropriations and Revenue Sources**

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 8-18-09

Last Board Action: 12-13-22

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### **C.1.3 (Policy) Appropriations and Revenue Sources**

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 8-18-09

Last Board Action: 12-13-22

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College District policies or procedures. The requesting student(s) or student organization shall pay all expenses incurred by their use of the facilities. Such expenses are limited to the cost of required College District custodial, security, and building staffs.

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For information on tax abatements and tax increment financing see [C.1.10](#).

Exhibit [C.1.3.Ex-A](#) Resolution to Continue to Tax Freeport Goods

Exhibit [C.1.3.Ex-B](#) Resolution to Tax Tangible Personal Property in Transit

Procedure [C.1.3.1](#) Donations and Grants from Private Sources

Procedure [C.1.3.2](#) Sale of Surplus College District Real Estate

Procedure [C.1.3.3](#) Facilities Use

    C.1.3.3.Ex.A Facilities Rental Fee Exception

    C.1.3.3.A.1 Schedule of Rental Rates for Facilities

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Procedure [C.1.3.5](#) Donations and Grants from Public Sources

Procedure [C.1.3.6](#) Grant Opportunities Requiring Pre-Application Review (pending)

Procedure [D.5.1.3](#) Classification and Compensation Administration Regulations

### **C.1.3 (Policy) Appropriations and Revenue Sources**

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 8-18-09

Last Board Action: 12-13-22

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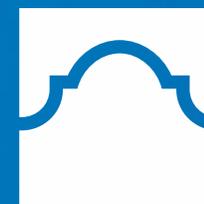
BAA(LEGAL) Board Legal Status: Powers, Duties, Responsibilities

# Student Financial Aid

## Board Policy F.2.4 Update

Dr. Harold Whitis,  
District Director Student Financial Aid

December 6, 2022



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COLLEGES  
DISTRICT



Malcolm Baldrige  
National Quality Award  
2018 Award Recipient



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# Board Policies in Support of Charges

## Student Financial Aid F.2.4

# Charges to the Chancellor

- AlamoWay – Expand implementation and refinement of continuous improvement activities, including but not limited to the three elements of the Alamo Way:
  - Student Success
  - Principle-Centered Leadership
  - Performance Excellence



# Student Financial Aid Policy F.2.4

Student Financial Aid (SFA) Policy complies with all federal, state and institutional policies and procedures and follows recommendations for policy provided by the Texas Association of Community Colleges.

Items included in the SFA Policy are:

- Code of Conduct
- Conflict of Interest Statement
- Title III Matching Waiver
- Institutional and Financial Assistance Information
- Educational Lending

# Policy F.2.4 Title III Multi-Year Fund

In July 2014, the Board:

- Waived the matching of Federal College Work Study funds as permitted for Title III Hispanic Serving institutions.
- Instead, the Board established a multi-year fund of \$750,000 to be used to pay student wages when the federal allocation was exhausted (added to Policy in July 2015; amended dollar amount in July 2018).

## **Policy Revision Recommendation:**

Update the statement on the use of the Title III Multi-year Fund to include the ability to use funds to provide additional support to needy students beyond work study.

Statement with Revision:

These funds are to be used as a reserve for the payment of student wages when the federal allocation of FCWS funds has been exhausted as payments to students **or to provide additional support to needy students.**

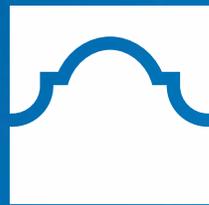


# Board Action at Regular Board Meeting

Discussion and Possible Action on Approval and Revision of Student Financial Aid Policy F.2.4.



Thank you.



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DISTRICT



Malcolm Baldrige  
National Quality Award  
2018 Award Recipient



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## **F.2.4 (Policy) Student Financial Aid**

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 5-19-09

Last Board Action: 7-28-15, 12-13-2022

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### **Financial Aid Programs**

The objective of the Alamo Colleges financial aid programs is to ensure that each of the Alamo institution's student financial aid programs provide assistance to students, who, without such assistance, may not be able to pursue higher education. Financial assistance at each institution may include, but is not limited to, loans, scholarships, grants, and employment. No student or prospective student shall be excluded from participation in or denied the benefits of any financial aid program at the institution on the basis of race, color, national origin, religion, sex (gender), disability, veteran status, or other protected criteria.

20 U.S.C. 1681 (Title IX); 42 U.S.C. 2000d (Title VI); 29 U.S.C. 794 (Section 504); 42 U.S.C. 12132 (Americans with Disabilities Act [ADA])

### **Code of Conduct**

Staff of the Alamo Colleges Student Financial Aid Office shall abide by the Statement of Ethical Principles and Code of Conduct for Financial Aid Professionals as approved by the National Association of Student Financial Aid Administrators, March 2014 (NASFAA).

#### Statement of Ethical Principles

1. Advocate for students
2. Manifest the highest level of integrity
3. Support student access and success
4. Comply with federal and state laws
5. Strive for transparency and clarity
6. Protect the privacy of financial aid applicants

#### Code of Conduct

1. No action will be taken by staff that is for their personal benefit or could be perceived as a conflict of interest
2. Information provided by the financial aid office is accurate, unbiased, and does not reflect preference arising from actual or potential personal gain
3. Institutional award notifications and or other institutionally provided materials will include a breakdown of individual components, clear identification of each award, standard terminology and definitions, and renewal requirements for each award.
4. All required consumer information is displayed in a prominent location on their website.
5. Financial aid professionals will disclose to their institution any involvement, interest in, or potential conflict of interest with any entity with which the institution has a business relationship.

## **F.2.4 (Policy) Student Financial Aid**

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 5-19-09

Last Board Action: 7-28-15, 12-13-2022

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### **Conflict of Interest**

No action will be taken by financial aid staff that is for their personal benefit or could be perceived to be a conflict of interest. Student Financial Aid staff will not process the records of or award aid to any current or former family members. Instead; these tasks shall be given to another designated staff member to avoid the appearance of a conflict of interest.

### **Title III Matching Waiver**

Title IV regulations (Part 606 of 34 CFR, Volume 6, Chapter 1, p 6-17 of 2012-2013 SFA Handbook) allow institutions that have been designated as Title III Hispanic Serving institutions to waive the 25% matching requirement for Federal College Work Study (FCWS) and Federal Supplemental Educational Opportunity Grant (FSEOG). The Texas Higher Education Coordinating Board also allows this waiver (Subchapter M, Section 21.405(b) in their Student Services Policy Manual. If and/or when Alamo Colleges is notified of this designation annually; it shall waive the matching requirement for these program awards and place an amount of funds equal to the 25% match, based on the current allocation, into a restricted multi-year fund. These funds are to be used as a reserve for the payment of student wages when the federal allocation of FCWS funds has been exhausted as payments to students or to support other financial aid initiatives if funds are available.

This section will not apply:

1. In any year when the Alamo Colleges does not receive the Title III Hispanic Serving institution designation.
2. If federal Title IV regulations are changed to prohibit the waiver.

Deposits to Multi-Year Fund:

1. Will be calculated annually.
2. Will vary based on the federal allocation.

### **Institutional and Financial Assistance Information**

The Alamo College District shall follow applicable information dissemination and counseling requirements found at 20 U.S.C. 1092 including those concerning the following areas:

1. Financial assistance programs.
2. Exit counseling for borrowers.
3. Financial assistance information personnel.
4. Athletically related student aid.

#### **F.2.4 (Policy) Student Financial Aid**

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 5-19-09

Last Board Action: 7-28-15, 12-13-2022

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5. Campus security policy and campus crime statistics
6. Institutional policies and sanctions related to copyright infringement.
7. Man's and women's intercollegiate athletics.

#### **Educational Lending**

There shall be no conflict of interest with the responsibilities of an office, employee, or agent of the Alamo Colleges, including the provisions of Texas Association of Community Colleges described in 20 U.S.C 1094(e) regarding:

1. A ban on revenue-sharing arrangements;
2. A ban on gifts from lenders, guarantors, or servicers of educational loans;
3. A prohibition on certain interaction with borrowers;
4. A prohibition on offers of funds for private loans;
5. A ban on lender assistance with call center or financial aid office staffing;  
and
6. A prohibition on advisory board compensation.

The District shall publish the code of conduct prominently on the District's Web site. The District shall also administer and enforce the code of conduct by, at a minimum, requiring that all of the District's officers, employees, and agents are informed annually of the provisions of the code of conduct.

## **F.2.4 (Policy) Student Financial Aid**

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 5-19-09

Last Board Action: ~~7-28-15~~12-13-2022

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### **Financial Aid Programs**

The objective of the Alamo Colleges financial aid programs is to ensure that each of the Alamo institution's student financial aid programs provide assistance to students, who, without such assistance, may not be able to pursue higher education. Financial assistance at each institution may include, but is not limited to, loans, scholarships, grants, and employment. No student or prospective student shall be excluded from participation in or denied the benefits of any financial aid program at the institution on the basis of race, color, national origin, religion, sex (gender), disability, veteran status, or other protected criteria.

20 U.S.C. 1681 (Title IX); 42 U.S.C. 2000d (Title VI); 29 U.S.C. 794 (Section 504); 42 U.S.C. 12132 (Americans with Disabilities Act [ADA])

### **Code of Conduct**

Staff of the Alamo Colleges Student Financial Aid Office shall abide by the Statement of Ethical Principles and Code of Conduct for Financial Aid Professionals as approved by the National Association of Student Financial Aid Administrators, March 2014 (NASFAA).

#### Statement of Ethical Principles

1. Advocate for students
2. Manifest the highest level of integrity
3. Support student access and success
4. Comply with federal and state laws
5. Strive for transparency and clarity
6. Protect the privacy of financial aid applicants

#### Code of Conduct

1. No action will be taken by staff that is for their personal benefit or could be perceived as a conflict of interest
2. Information provided by the financial aid office is accurate, unbiased, and does not reflect preference arising from actual or potential personal gain
3. Institutional award notifications and or other institutionally provided materials will include a breakdown of individual components, clear identification of each award, standard terminology and definitions, and renewal requirements for each award.
4. All required consumer information is displayed in a prominent location on their website.
5. Financial aid professionals will disclose to their institution any involvement, interest in, or potential conflict of interest with any entity with which the institution has a business relationship.

## **F.2.4 (Policy) Student Financial Aid**

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 5-19-09

Last Board Action: ~~7-28-15~~12-13-2022

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No action will be taken by financial aid staff that is for their personal benefit or could be perceived to be a conflict of interest. Student Financial Aid staff will not process the records of or award aid to any current or former family members. Instead; these tasks shall be given to another designated staff member to avoid the appearance of a conflict of interest.

### **Title III Matching Waiver**

Title IV regulations (Part 606 of 34 CFR, Volume 6, Chapter 1, p 6-17 of 2012-2013 SFA Handbook) allow institutions that have been designated as Title III Hispanic Serving institutions to waive the 25% matching requirement for Federal College Work Study (FCWS) and Federal Supplemental Educational Opportunity Grant (FSEOG). The Texas Higher Education Coordinating Board also allows this waiver (Subchapter M, Section 21.405(b) in their Student Services Policy Manual. If and/or when Alamo Colleges is notified of this designation annually; it shall waive the matching requirement for these program awards and place an amount of funds equal to the 25% match, based on the current allocation, into a restricted multi-year fund. These funds are to be used as a reserve for the payment of student wages when the federal allocation of FCWS funds has been exhausted as payments to students [or to support other financial aid initiatives if funds are available](#).

This section will not apply:

1. In any year when the Alamo Colleges does not receive the Title III Hispanic Serving institution designation.
2. If federal Title IV regulations are changed to prohibit the waiver.

Deposits to Multi-Year Fund:

1. Will be calculated annually.
2. Will vary based on the federal allocation.

### **Institutional and Financial Assistance Information**

The Alamo College District shall follow applicable information dissemination and counseling requirements found at 20 U.S.C. 1092 including those concerning the following areas:

1. Financial assistance programs.
2. Exit counseling for borrowers.
3. Financial assistance information personnel.
4. Athletically related student aid.
5. Campus security policy and campus crime statistics

## **F.2.4 (Policy) Student Financial Aid**

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 5-19-09

Last Board Action: ~~7-28-15~~12-13-2022

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6. Institutional policies and sanctions related to copyright infringement.
  7. Man's and women's intercollegiate athletics.

### **Educational Lending**

There shall be no conflict of interest with the responsibilities of an office, employee, or agent of the Alamo Colleges, including the provisions of Texas Association of Community Colleges described in 20 U.S.C 1094(e) regarding:

1. A ban on revenue-sharing arrangements;
2. A ban on gifts from lenders, guarantors, or servicers of educational loans;
3. A prohibition on certain interaction with borrowers;
4. A prohibition on offers of funds for private loans;
5. A ban on lender assistance with call center or financial aid office staffing;  
and
6. A prohibition on advisory board compensation.

The District shall publish the code of conduct prominently on the District's Web site. The District shall also administer and enforce the code of conduct by, at a minimum, requiring that all of the District's officers, employees, and agents are informed annually of the provisions of the code of conduct.