



## **SPECIAL BOARD MEETING OF THE BOARD OF TRUSTEES**

**TUESDAY, APRIL 26, 2022**

**6:00 PM**

**Alamo Community College District  
Multipurpose Conference Center/Board Room  
2222 N. Alamo St.  
San Antonio, TX 78215**

NOTICE IS HEREBY GIVEN THAT THE SPECIAL BOARD MEETING AT OF THE BOARD OF TRUSTEES OF THE ALAMO COMMUNITY COLLEGE DISTRICT WILL BE HELD AT THE PHYSICAL LOCATION REFERENCED ABOVE ON TUESDAY, APRIL 26, 2022. FEWER THAN A QUORUM OF TRUSTEES MAY ATTEND REMOTELY BY VIDEOCONFERENCE AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.127. THE SPECIAL BOARD MEETING OF THE BOARD WILL CONVENE IN OPEN SESSION AT 6:00 PM.

This Special Board Meeting of the Board of Trustees, being held for the reasons listed below, is authorized in accordance with the Texas Government Code, §§ 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Chancellor. Executive Session, if required, is authorized by Chapter 551 and will be conducted prior to the conclusion of the meeting. If it is decided during the course of the meeting that discussion of any item listed on the agenda should be held in Executive Session, the Board will convene in Executive Session in accordance with Tex. Govt. Code §§ 551.071 - 551.094. In order to vote on items discussed in Executive Session, the Board of Trustees must take action in the open portion of the meeting on items discussed in the Executive Session. The Board will consider, discuss, and take appropriate action regarding the following items:

### **AGENDA**

- 1. CALL TO ORDER**
- 2. CERTIFICATION AND POSTING OF NOTICE**
- 3. ROLL CALL**
- 4. PLEDGE OF ALLEGIANCE**
- 5. CITIZENS TO BE HEARD**
  - 5.A. Registration: 5:00 PM - 5:55 PM
- 6. RECOGNITIONS**
  - 6.A. Recognition of Outgoing Primary and Alternate Student Trustees
- 7. SPECIAL BOARD MEETING**
  - 7.A. Consideration, Discussion and Possible Action on Appointment of Student Trustee and Alternate
    - Presenter:** Aja Leija
    - 7.A.1) Brittney Carson, St. Philip's College
    - 7.A.2) Karen Villalobos, Palo Alto College
    - 7.A.3) Sandra Alvarado, San Antonio College

7.A.4) Cara Sullivan, Northeast Lakeview College

7.A.5) Shayde Woodard, Northwest Vista College

7.B. Swearing in of Student Trustee and Alternate Student Trustee

**8. EXECUTIVE SESSION**

8.A. The Board may go into Executive Session to deliberate on any item referenced in this agenda for open session or executive session based on the following potential exceptions under the Act.

8.B. Pursuant to §551.071, Texas Government Code, the Board may consult with its attorney(s) to seek their advice on any matter(s) in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

8.C. Pursuant to § 551.071, Texas Government Code, the Board may consult with its attorneys about pending and threatened litigations.

8.D. Pursuant to § 551.071, Texas Government Code, the Board may consult with its attorneys about pending EEOC charges.

8.E. Pursuant to §551.072, Texas Government Code, the Board may deliberate the purchase, exchange, lease or value of real property.

8.F. Pursuant to §551.073, Texas Government Code, the Board may deliberate regarding a negotiated contract for a prospective gift or donation.

8.G. Pursuant to §551.074, Texas Government Code, the Board may deliberate the appointment, employment, evaluation, reassignment, duties, performance of duties, discipline, or dismissal of a public officer or employee(s).

8.H. Any action on these matters will be taken in Open Session.

**9. RECONVENE OPEN MEETING**

9.A. Discussion and Possible Action on Items Discussed in Executive Session.

**10. ADJOURNMENT**

POSTED AT THE

ALAMO COMMUNITY COLLEGE DISTRICT  
2222 N. Alamo St.; San Antonio, TX 78215 at  
3:00 PM ON THIS 22nd DAY OF APRIL 2022

This meeting site is wheelchair accessible. The accessible entrance is located at the side entrance of Multipurpose Conference Center/Board (Building D). Accessible parking spaces are located in front of Building C, located in the parking lot that faces N. Alamo Street. Auxiliary aids and services are available upon request (interpreters for the hearing impaired must be requested twenty-four hours prior to the meeting) by contacting the Board of Trustees Office at [dst-board@alamo.edu](mailto:dst-board@alamo.edu).

“The following notices apply to this meeting.

Pursuant to Section [30.06](#), Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.”

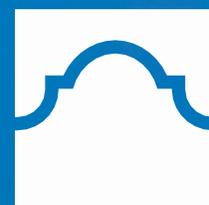
Pursuant to Section [30.07](#), Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.”

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Dr. Mike Flores  
Chancellor

# Appointment of Student Trustee and Alternate

**Aja Leija**  
Student Trustee



ALAMO  
COLLEGES  
DISTRICT



Malcolm Baldrige  
National Quality Award  
2018 Award Recipient



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# Board Policy B.11.1: Student Trustee

Approved: February 2014

Helps to fully implement the Alamo Way policy of Principle Centered Leadership by providing students with leadership experiences and to ensure students participate in District governance.

## Mission

To serve as a non-voting student liaison to the Board and Chancellor. The Student Trustee represents students' interests at District meetings and Board Committee meetings.

# Student Trustee Candidates

Brittney Carson, St. Philip's College

Kareny Villalobos, Palo Alto College

Sandra Alvarado, San Antonio College

Cara Sullivan, Northeast Lakeview College

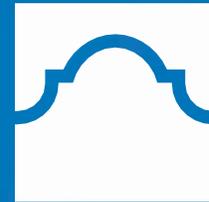
Shayde Woodard, Northwest Vista College

# Interviews

- Presentation by Student Trustee Candidates
- Trustee Questions
- Voting Process
  - Trustees Nominate Students
  - Roll Call Vote
  - *5 Votes required*
- Oath of Office
- Term of Office
  - May 2022 – April 30, 2023



THANK YOU



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# Brittney Carson

St. Philip's College



# Academic Standing

- Freshman at St.Philip's College
- Deciding between a major in Nursing or Education
- 3.8 GPA
- Will graduate from SPC in May of 2023
- Will earn a Bachelor of Science degree from Prairie View A&M University

# Community Service

- Active member in the community over the past four years
- Completed 1,000 hours of community service
- Volunteered with:
  - Haven For Hope Ministries
  - San Antonio Food Bank
  - Souper Bowl of Caring Food Drive
  - Nursing PenPals

# Demographic Makeup of the Alamo Colleges

St. Philip's College is an Historically Black College and Hispanic Serving Institution located on the East side of San Antonio. St. Philip's College was established in 1898, will celebrate its 125th anniversary next year, and is known as a Point of Pride on the Eastside.

Palo Alto College is located on the South side of San Antonio. Palo Alto College is committed to building the college-going culture in their community through a new community effort, Educate South!

Northwest Vista College is located on the far West side of San Antonio. Their vision is Learning to Be, Learning to Work, Learning to Serve, Learning to Lead. . . Together.

San Antonio College is located north of downtown in San Antonio. SAC was been named the top community college in the nation by the Aspen Institute.

Northeast Lakeview College is located on the Northeast side of San Antonio and serves 10 MetroCom communities.

# My Vision

I understand that community college is not always an easy two-year path and that the academic route has many bumps and curves, especially for the under-served and under-privileged. My goal is to help make their way, including my own, a little clearer by promoting or even enhancing current programs that will help us navigate seamlessly through the Alamo Colleges District System to ensure our success.

## Issues Students May Face:

- Homelessness
- Food Insecurity
- Not Academically Prepared
- No Family Support/Experienced Family Trauma
- No Financial Support



## STUDENT TRUSTEE CANDIDATE 2022-2023

<b>NAME:</b>	BRITTNEY CARSON	<b>INSTITUTIONAL GPA:</b>	3.7
<b>COLLEGE:</b>	ST. PHILIP'S COLLEGE	<b>ACCUMULATED CREDIT HOURS:</b>	15

Hello, my name is Brittney Carson and I am a student at St. Philip's College. I have a 3.7 GPA, and am interested in serving as the St. Philip's College Student Trustee Candidate. I am interested in this position because it is a great opportunity to broaden my horizon and perspective on life as well as expose me to like-minded students. I would enjoy the opportunity to be mentored by the Board of Trustees, Administrators, Faculty, and Staff. I am a huge advocate for peers who need someone to speak for or defend them.

Since enrolling at St. Philip's College for the Fall 2021 semester, I am now a member of Collegiate 100, and the Tiger Cheer Squad. I am a Work-Study in the Office of the Vice President of College Services, and am a Student Engagement Grant recipient. I am kind, well-mannered and always ready for a challenge. If selected for this position, I will strive to be the best Student Trustee since the inception of the program in the Alamo Colleges District.



ALAMO COLLEGES DISTRICT  
Palo Alto College



# Student District Trustee

Kareny Villalobos



ALAMO  
COLLEGES  
DISTRICT



Malcolm Baldrige  
National Quality Award  
2018 Award Recipient



# About Me

FirstGEN  
Student

4.0 GPA  
Fall 2021  
President's  
Honors



AlamoPROMISE  
Student

Anticipated  
Associate of  
Science,  
Biology May  
2025



# Leadership and Community Involvement

## Leadership

- Trio Student Support Services Member
- Work Study in ECHS/DC
- Phi Theta Kappa Member

## Community Involvement

- 20+ Community Service Hours
- Active in St. Lawrence Church
- Matachines Dancer



# Student Profile



## Student Profile

100,000 Students Served Annually

<b>62%</b> Hispanic	<b>62%</b> Underprepared Students
<b>8%</b> African-American	<b>53%</b> Economically Disadvantaged
<b>24%</b> White	<b>70%</b> Receive Financial Aid
<b>3%</b> Asian	
<b>3%</b> Other	
<b>57%</b> Female	
<b>43%</b> Male	
<b>19%</b> Full-Time	
<b>81%</b> Part-Time	

- NORTHEAST LAKEVIEW COLLEGE
- NORTHWEST VISTA COLLEGE
- PALO ALTO COLLEGE
- ST. PHILIP'S COLLEGE
- SAN ANTONIO COLLEGE



# Vision for the Future of Alamo Colleges

## Student Success

Provide awareness of Alamo Colleges district to help increase enrollment.

## Principle Centered Leadership

Student leadership opportunities.

## Performance Excellence

Advocate for Experiential Learning opportunities for student career paths.



Thank you.



ALAMO COLLEGES DISTRICT

Palo Alto College

1985 2020  
**35**  
YEARS



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DISTRICT



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National Quality Award  
2018 Award Recipient

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**STUDENT TRUSTEE CANDIDATE  
2022-2023**

<b>NAME:</b>	KARENY VILLALOBOS	<b>INSTITUTIONAL GPA:</b>	4.0
<b>COLLEGE:</b>	PALO ALTO COLLEGE	<b>ACCUMULATED CREDIT HOURS:</b>	12

My name is Kareny Villalobos, and this is my second semester attending Palo Alto College. I am the first generation in my family to attend college. I’ve always been encouraged to join community activities. I don’t hesitate to try new things because we only experience life once. I was very involved in a program name Upward Bound in which I received a certificate as a student leader. I was usually the one recruiting students in my free time and letting people know about how the program would benefit those who knew nothing about it. The program I was in not only changed my life but also those who were a part of it!

Although my educational and career goals have always been the same, I have realized how challenging and hard it will be to achieve them. My perspective is changing at every rate in my career path. I am pursuing a degree in biology because I want to pursue a veterinarian career. I anticipate graduating from Palo Alto College in the year 2025, and if everything goes according to plan transfer to Texas a and m college station. Texas a and m is my first choice because it is the closest university that offers a Veterinary program. Being close to my parents is also an important consideration. It is them who encourage me to follow my dreams.

Palo Alto College has allowed me to meet many different people of all ages and backgrounds. Being on campus every day feels refreshing. I am a work-study in the high school programs, which has allowed me to meet many teachers from other high schools and talk to graduating high school students. From my contacts with staff members at other branches, all I can say is that they are kind, understanding, and helpful. Being a work-study has expanded my knowledge of how the campus runs. Additionally, I have received an invitation to join PAC-Honors, met with the recruitment officer personally, and was encouraged to enroll for the upcoming semester. Taking advantage of the math learning center and the science learning center has helped me with my educational career.

The student trustee position is something I’m interested in because I want to have that opportunity of being more involved in my community. The group includes not only students at Palo Alto College but also staff, parents, and the community as a whole.



**STUDENT TRUSTEE CANDIDATE  
2022-2023**

<b>NAME:</b>	SANDRA ALVARADO	<b>INSTITUTIONAL GPA:</b>	2.6
<b>COLLEGE:</b>	SAN ANTONIO COLLEGE	<b>ACCUMULATED CREDIT HOURS:</b>	36

Becoming a Student Trustee is an accomplishment many of us strive to become. Being the face of the Board and the face of my fellow peers, would be such a great honor. It's important to have the person representing you, be an Advocate for positive change and to implement those changes, realistically. Someone who can relate to people, who is compassionate, who empathizes toward people, someone who actively listens. I have always been the type of person who has tried to heal the sick, put a smile on people's faces and do what I can to help others. My soft skills are my strength, but I also understand the concept of saying no. Sometimes, boundaries need to be defined and I have no issue relaying policy and procedures.

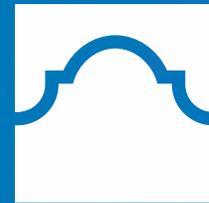
Thank you for your Consideration,

**Sandra Alvarado**

# Why Me for Student Trustee?

**Cara Sullivan**

Northeast Lakeview College Candidate for Student Trustee



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National Quality Award  
2018 Award Recipient

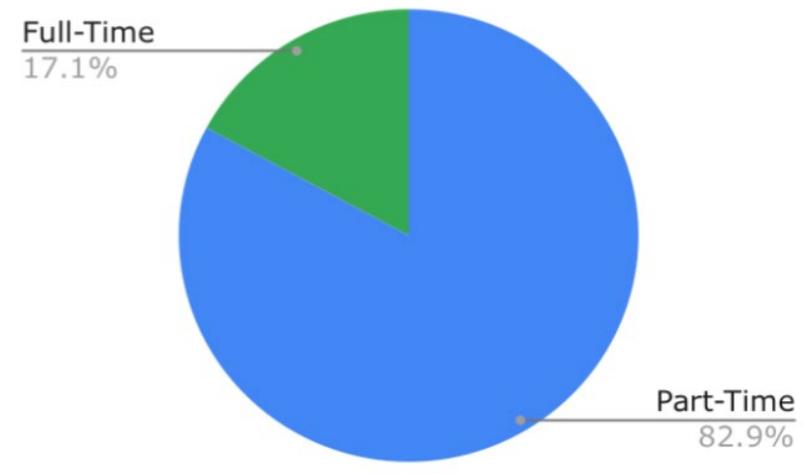
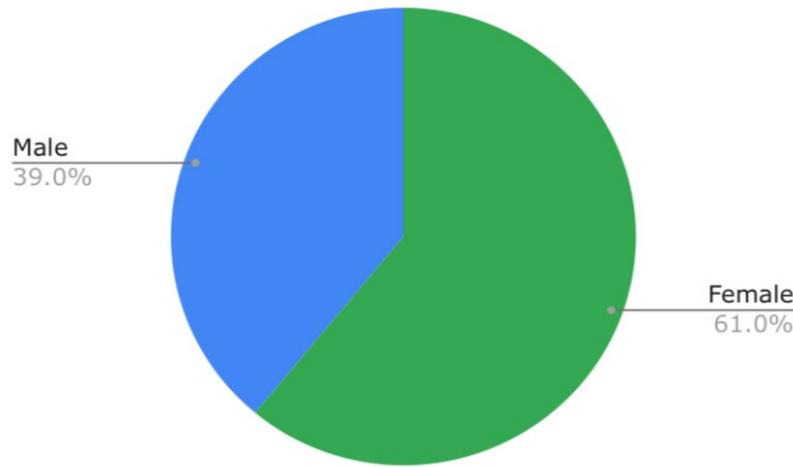
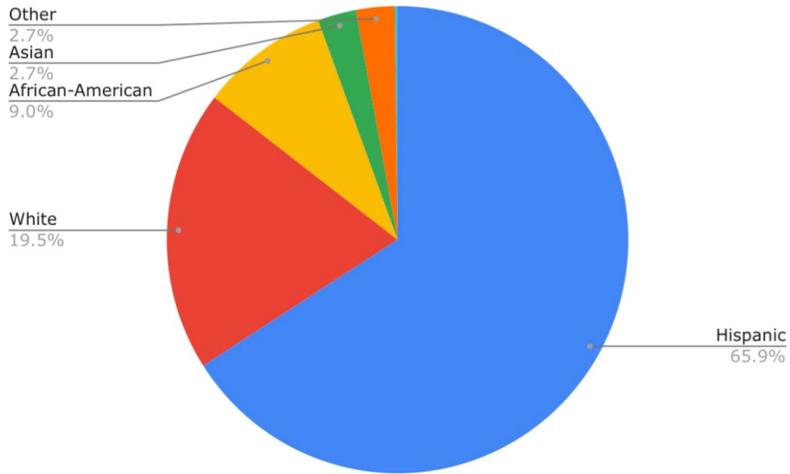
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# Hello! I am Cara Sullivan

- My Academic Standing.
  - **4.0 GPA.**
  - NLC Honors Academy.
  - High School Programs student.
- My Involvement in the Community.
  - **NLC Student Government Association president.**
  - **NLC Primary delegate to the Student District Council.**
  - Founded Emerge Student Alliance as a supportive platform for High School Programs students.
  - Women Leaders of NLC, Student Service Fee Advisory Committee, Alpha Omega, the National Society for Leadership and Success, the Campus Activities Board, the Phil Theta Kappa Honor Society, etc.
  - Engaged in Focus Groups and spoke on the Student Success Summit panel (over 400 district-wide employees attended for development day). I also initiated a Christmas and Holiday Card Collection where students would make and drop off cards for seniors. Volunteered for SAC Community Service Day.
  - Mathnasium tutor: development instead of setback mindset.
- *I am active in the Alamo Colleges District because I want to give back to the district that has provided so much for me and I truly believe that we can build on the positive movement.*



# Alamo Colleges District Student Snapshot



- Representing the students as a whole.
  - Each Alamo College has a unique background and vision.
  - Common values.
  - SDC Spring 2022 Student Survey and Noel Levitz Data Presentation.
- Enrollment Drop.

Dual Credit	13,283	14,083	12,188	-13.5%
Continuing	38,038	40,701	37,016	-9.1%

Alamo Colleges	-5.6%
Community Colleges: Texas	-11.6%
Peer Group Average: Texas	-12.7%
Community Colleges: Nationally	-14.8%



# Commonalities: From the Student Body to the District

- Students First.
  - The Alamo Colleges District actively seeks out student feedback.
  - Cultural impact.
  - SGA Classroom presentations and virtual suggestion box.
- Respect for All.
  - Diverse campuses with students from all walks of life.
  - Making sure to listen to everyone's voice.
- Community-Engaged.
  - Encourages student involvement.
- Collaboration.
  - Working together on the student, college, and district level.
  - Outreach into the larger community.
- Can-Do Spirit.
  - Positive mindset of moving forward.
  - Let's do it!
- Data Informed.
  - Learning from the past and staying current. Where is student demand at?



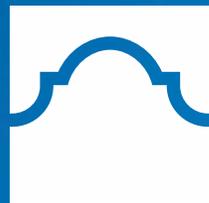
# Vision



- Connection.
  - Student Trustee is the bridge between the students, the colleges, and the district (the board and the chancellor).
- Maximizing the strengths of the Alamo Colleges District.
  - Positive force.
  - Meeting student needs where they are at now and adapting to promote student success.



Thank you.



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National Quality Award  
2018 Award Recipient



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# Appendix: Ideas for the Future

- Providing more work opportunities for ACD students under 18.
- Welcome week: Department Information.
- Student Mentorship program.
- Bullet-pointed resources list.





**STUDENT TRUSTEE CANDIDATE  
2022-2023**

<b>NAME:</b>	CARA SULLIVAN	<b>INSTITUTIONAL GPA:</b>	4.0
<b>COLLEGE:</b>	NORTHEAST LAKEVIEW COLLEGE	<b>ACCUMULATED CREDIT HOURS:</b>	16

My name is Cara Sullivan. I am an ardent advocate of enrichment through connecting and communicating with my fellow students and community. This is my second semester attending Northeast Lakeview College (NLC), and I have seen how much care the Alamo Colleges District (ACD) has for its students. I love working with people and have seized the chance to be an active promoter of institutional growth. I fit the position of student trustee because I personally know how impactful the ACD’s resources are, I have developed myself as a leader, and I am passionate about representing the Alamo Colleges community. From the beginning of my educational transition to Northeast Lakeview College as an Early Admissions and Dual Credit student (summer 2021), my experience with the programs that the Alamo Colleges offer has continued to amaze me. Of course, I expected the level of academic rigor to be a step up; furthering my education was my primary motivation for transitioning to college. However, I did not realize all I was about to discover– the wealth of academic, vocational, and extracurricular opportunities that the college staff and faculty provided!

I have received an invaluable amount of personable, scholastic, and career guidance starting with the onboarding sessions led by Pamela Gauna (High School Programs Coordinator) and continuing onward. College personnel have consistently exceeded the average standard, from my first course with Professor Lora Schafer (whose professional guidance was the catalyst for the acquisition of my first job at Mathnasium), to Mr. John Troy Jacobs and Professor Mohsen Omar (who supported my nomination as Treasurer of the Student Government Association for fall 2021, then SGA president this spring), to Dr. Cyril Morong (my Microeconomics professor who recommended me for a summer program featuring guest speakers and student debates on how to forge better individual character and a better society), to Professor Jin Ha (my Precalculus teacher who recommended me for an SI Tutoring position in the math department), and to Professor Angela Hager (who recently recommended that I apply to graduate with honors). These are among many examples of the unanticipated opportunities presented that allowed me to flourish beyond simply academic levels. ACD educators do not just teach the curricula; they go above and beyond in preparing students for the practical application of their courses. My professors and advisors embody the principle of advocacy, and I have taken note of the example they set.

The personal outreach to students in addition to the scholarly environment made me fall in love with the Alamo Colleges community, inspiring me to devote myself to being part of such a positive movement. Through my role in the NLC Student Government Association (SGA) and NLC Primary Delegate to the Student District Council (SDC), I have produced and presented powerpoints regarding the NLC SGA’s business to the student body, the student organization officers, and the SDC. I have increased visibility through tabling at school events, producing the



SGA Pamphlets, building SGA's presence on the NLC website, and collaborating to generate an improved rendition of our logo. I have created more routes for student feedback, such as the Virtual Suggestion Box and Random Acts of Kindness document.

"The Voice of Students on Campus" is the motto of the Student Government Association, and one that I hold close to my heart. Attending the #AlamoTogether student forum further educated me on the student trustee's role in representation. Being the current SGA president allows me to organize efforts toward amplifying *all* student voices, and I would embrace the chance to have a position where my energy can be directed toward serving a broader role in the Alamo Colleges community.

Likewise, I have acquired a wider understanding of the students I represent by continuing to be active in other organizations on campus. As a member of the Phi Theta Kappa Honor Society, I represented the NLC chapter at a recent cross-college community service project. I am also a member of the Women Leaders of NLC, the Campus Activities Board, and the National Society for Leadership and Success.

I founded a student-run group called the EMerge Student Alliance, a supportive platform for High School Programs (HSP) students. Not only do HSP scholars *emerge* from high school ahead on course credits, but they also *merge* seamlessly into the ACD population. EMerge's mission is connecting this sector of college students and updating them on their development opportunities.

With the flexibility of a college schedule, I was able to pursue an instructor job at Mathnasium of Schertz, which has allowed me to refine a variety of skills. Since November 2021, I tutor elementary through high school students of all backgrounds and personality types. Every instructor is in charge of his or her own table. I have practiced fostering a focused, positive atmosphere among diverse groups of students.

Plainly, representation is a core value of mine. Life is about building goodness in yourself and the world around you; that is why I am passionate about connecting the community in forwarding common goals. One component of my personal beliefs is that positive action is contagious. When one person has been lifted up to strive for excellence, they in turn will lift others up and the whole community. The student trustee position would give me the chance to collaborate with inspiring individuals, exploring solutions to local needs and envisioning a brighter future together.

I am more than grateful for the opportunities that the Alamo Colleges District has provided me. I believe my strengths suit the student trustee's role in servicing the students, the ACD, and the local community. I consider it an honor and privilege to be offered a chance to raise awareness and open up doors for others. I want to use all I have learned, am learning, and will learn to give back to the district that is giving so much knowledge to me.

# Shayde Woodard



ALAMO COLLEGES DISTRICT  
Northwest Vista College

# About Me

- Current student of Northwest Vista since Spring 2021
- Working towards an Associate Degree of Kinesiology
- Expected graduation date Summer 2023
- Plans to transfer to University of Texas San Antonio Fall 2023 and receive Bachelors in Kinesiology (Physical Education track)
- Current GPA: 3.73
- Current Credit Hours: 30



# What I Bring to the Table

“Be the change you want to see...” –Gandhi

I bring compassion: I will always listen to concerns of the students and faculty.

I bring the willingness to help: Once concerns are voiced, I will do everything in my power to solve any problems present.

I bring representation: My presence shows women, people of color, and student parents that there's no cap on what they can accomplish!

# Community and Organization Involvement

- Secretary of Student Government Association
  - Food Bank (2021)
- Secondary Delegate of Northwest Vista in Student District Council
- Member of Phi Theta Kappa
- Member of Black Student Union
- Member of National Society of Student Leadership and Success
- Participated in the 2021 Leadership Cohort



# Demographics

- 62% of our students are Hispanic
- 57% of our students are female
- 81% of our students are part-time
- 53% of our students are economically disadvantaged
- 70% of our students receive financial aid.



# Conclusion

Thank you for taking the time to view my qualifications. I hope that I can be part of the improvements the wonderful Alamo Colleges has in store.



## STUDENT TRUSTEE CANDIDATE 2022-2023

<b>NAME:</b>	SHAYDE WOODARD	<b>INSTITUTIONAL GPA:</b>	3.6
<b>COLLEGE:</b>	NORTHWEST VISTA COLLEGE	<b>ACCUMULATED CREDIT HOURS:</b>	30

Hello! My name is Shayde Woodard. My pronouns are she/her. I am writing this essay to be considered for the position of student trustee. I am currently serving on the Student Government Association and have even been nominated as Vice President for the following semester. Aware that I will need to relinquish the position to become trustee, I already have a fine gentleman in mind for the position. I also serve as a secondary delegate on the Student District Council where I meet with other fine leaders from the sister Alamo colleges to discuss student issues and concerns.

I believe I can be the right person for this position because I am willing to be the voice of the students. My hope is that, by meeting with faculty and admin I can pass the messages along to the student body, and vice versa. I have had leadership training via the Student Leadership Cohort and my induction into the National Society of Leadership and Success. I am willing and able to be the voice of the students.

I am willing to go above and beyond. I've volunteered at the food bank this past year. I have seen just what kind of blessings are possible when people come together. And I'm ready to take part in more volunteer opportunities. My wish is to better promote volunteer opportunities with other students and have them see what I have seen.

By becoming Student Trustee, I can show older students (me being 27) that coming back to school and being involved can be a beyond fulfilling experience. I have two kids and I want to show them what good things can happen when you put your best foot forward. So this is what I'm doing. I'm taking the leap and I hope you can see the best in me and nominate me to be your Student Trustee.