ALAMO COLLEGES DISTRICT

REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

TUESDAY, MAY 17, 2022
6:00 PM

Alamo Colleges District
Multipurpose Conference Center/Board Room
2222 N. Alamo St.
San Antonio, TX 78215

NOTICE IS HEREBY GIVEN THAT THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE ALAMO COMMUNITY COLLEGE DISTRICT WILL BE HELD AT THE PHYSICAL LOCATION REFERENCED ABOVE ON TUESDAY, MAY 17, 2022. FEWER THAN A QUORUM OF TRUSTEES MAY ATTEND REMOTELY BY VIDEOCONFERENCE AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.127. THE REGULAR BOARD MEETING OF THE BOARD WILL CONVENE IN OPEN SESSION AT 6:00 PM.

This Regular Board Meeting of the Board of Trustees, being held for the reasons listed below, is authorized in accordance with the Texas Government Code, §§ 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Chancellor. Executive Session, if required, is authorized by Chapter 551 and will be conducted prior to the conclusion of the meeting. If it is decided during the course of the meeting that discussion of any item listed on the agenda should be held in Executive Session, the Board will convene in Executive Session in accordance with Tex. Govt. Code §§ 551.071 - 551.094. In order to vote on items discussed in Executive Session, the Board of Trustees must take action in the open portion of the meeting on items discussed in the Executive Session. The Board will consider, discuss, and take appropriate action regarding the following items:

AGENDA

1. **CALL TO ORDER**
2. **CERTIFICATION AND POSTING**
3. **ROLL CALL**
4. **PLEDGE OF ALLEGIANCE**
5. **INVOCATION**
   Laura Quintanilla, Northwest Vista College
6. **MEMORIALS**
7. **RECOGNITIONS**
   - 7.A. Alamo Colleges District Employee of the Month: Rudy Farias, Northeast Lakeview College
     Presenter: Dr. Veronica Garcia
   - 7.B. AlamoPROMISE Student of the Month: Joel Rosales, Northwest Vista College
     Presenter: Dr. Ric Baser
   - 7.C. American Association of Community Colleges (AACC) 2022 Award of Excellence

Student Success
Presenter: Dr. Mike Flores

7.D. National Council for Marketing & Public Relations (NCMPR) Paragon Awards
- Alamo Colleges District
- Palo Alto College

Presenter: Kristi Wyatt and Jerry Arellano

7.E. Dr. Robert Vela, San Antonio College President
Presenter: Dr. Mike Flores

7.F. Dr. Ric Baser, Northwest Vista College President
Presenter: Dr. Mike Flores

7.G. Dr. Gene Sprague, Outgoing Chair
Presenter: Dr. Mike Flores

8. **NEW BUSINESS**

8.A. Discussion and Possible Action on Letter of Support for Trustee Dr. Yvonne Katz to Serve as an Association of Community College Trustees (ACCT) Board Public Policy and Advocacy Committee Member

9. **ELECTIONS**

9.A. Ceremonial Administration of Oath - Joe V. Alderete, Jr., District 1

9.B. Ceremonial Administration of Oath - Gloria Pryor Ray, District 2

9.C. Ceremonial Administration of Oath - Anna Uriegas Bustamante, District 3

10. **CITIZENS TO BE HEARD**

10.A. Registration: 5:00 PM - 5:55 PM

11. **CHANCELLOR'S REPORT**

11.A. Four Disciplines of Execution (4DX) Report & Wildly Important Goal Presentation: Natural and Physical Sciences Department, Northwest Vista College
Presenter: Cindy Magruder

11.B. Program Highlights: Adventure Science and EcoLab, Northwest Vista College
Presenter: Dr. Scott Walker

11.C. Executive Staff Senate Update
Presenter: Valarie White

11.D. Quarterly Media Report
Presenter: Kristi Wyatt

11.E. Executive Faculty Council Faculty Proposal AdHoc Committee Update

12. **AUDIT, BUDGET AND FINANCE COMMITTEE,** *Roberto Zarate, Chair*

12.A. Presentation on Weaver's FY2022 Audit Plan
Presenter: James Fitts (Audit Partner)

12.B. Smart Talent
Presenter: Linda Boyer-Owens

12.C. Discussion and Possible Action on the Purchase of Services for Healthcare & Ambulatory Programs Micro-Pathways Design
Presenter: Dr. Lucas Dowden and Gary O'Bar

12.D. Discussion and Possible Action on the Annual Debt Management Plan for FY2023
Presenter: Lisa Mazure and Tracey Bedwell

12.E. Discussion and Possible Action by the Board of Trustees for consideration and approval of a Resolution authorizing the issuance of obligations as "Alamo Community College District Maintenance Tax Note"; making provision for the payment thereof by the annual levy of the Issuer's Maintenance and Operations ad Valorem taxes; providing the terms and conditions of said obligations, and resolving other matters incident and relating to the issuance, payment, security, sale and delivery of said obligations, including the approval and distribution of an Official Statement pertaining thereto; authorizing the execution of a Paying Agent/Registrar Agreement and a Purchase Contract; complying with the requirements of the Letter of Representations previously

executed with the Depository Trust Company; delegating the authority to certain members of the Board of Trustees and District Staff to execute certain documents relating to the sale of the obligations; and providing an effective date.
Presenter: Tracey Bedwell

12.F. Discussion and Possible Action on Increasing the Authorized Spend Amount for Contracts Providing for the Purchase of Executive Recruitment Services
Presenter: Linda Boyer-Owens

12.G. Report and Possible Discussion on Current and Future Audit, Budget and Finance Considerations

13. **POLICY AND LONG-RANGE PLANNING COMMITTEE,** *Dr. Lorraine Pulido, Chair*

13.A. Discussion and Possible Action on Policy B.11.1 Student Trustee Policy
Presenter: Dr. Adelina Silva and Dr. Rodell Asher

13.B. Discussion and Possible Action on Approval and Revision of Debt Management Policy C.3.1
Presenter: Tracey Bedwell

13.C. Report and Possible Discussion on Current and Future Policy and Long-Range Planning Considerations

14. **STUDENT SUCCESS COMMITTEE**, *Clint Kingsbery, Chair*

14.A. AlamoPROMISE featured on PBS NewsHour
Presenter: Kristi Wyatt

14.B. Student Trustee Update
Presenter: Aja Leija

14.C. Report and Possible Discussion on Current and Future Student Success Considerations

15. **EXECUTIVE SESSION**

15.A. The Board may go into Executive Session to deliberate on any item referenced in this agenda for open session or executive session based on the following potential exceptions under the Act.

15.B. Pursuant to §551.071, Texas Government Code, the Board may consult with its attorney(s) to seek their advice on any matter(s) in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter, including, without limitation, legal matters pertaining to contracts for certain faculty and staff.

15.C. Pursuant to §551.071, Texas Government Code, the Board may consult with its attorneys about pending and threatened litigations, including without limitation, a civil rights settlement demand against Northwest Vista College.

15.D. Pursuant to §551.074, Texas Government Code, the Board may consult with its attorneys about pending EEOC charges.

15.E. Pursuant to §551.072, Texas Government Code, the Board may deliberate the purchase, exchange, lease or value of real property.

15.F. Pursuant to §551.073, Texas Government Code, the Board may deliberate regarding a negotiated contract for prospective gift or donation.

15.G. Pursuant to §551.074, Texas Government Code, the Board may deliberate the appointment, employment, evaluation, reassignment, duties, performance of duties, discipline, or dismissal of a public officer or employee(s), including, without limitation, the duties of the Chancellor and District Director of Internal Audit.

15.H. Any action on these matters will be taken in Open Session.

16. **RECONVENE OPEN MEETING**

16.A. Discussion and Possible Action on Items Discussed in Executive Session.

17. Discussion and Possible Action on Contracts for Certain Faculty and Staff

18. **WORKFORCE DEVELOPMENT COMMITTEE**, *Gloria Ray, Chair*

18.A. Workforce Development Committee Report

Presenter: Xavier Urrutia

18.B. Discussion and Possible Action to Authorize the Chancellor or his Designee to Execute the San Antonio Ready to Work High School Equivalency and Diploma Programs Interlocal Agreement with the City of San Antonio
Presenter: Dr. Sammi Morrill

18.C. Report and Possible Discussion on Current and Future Workforce Development Considerations

19. **LEGISLATIVE COMMITTEE**, *Joe Alderete, Jr., Chair*

19.A. Legislative Report
Presenter: Priscilla Camacho

19.B. Report and Possible Discussion on Current and Future Legislative Considerations

20. **BUILDING, GROUNDS & SITES SELECTION COMMITTEE,** *Anna U. Bustamante, Chair*

20.A. Discussion and Possible Action to Authorize Administration to Contract with the City of San Antonio for a Joint Funded Facility at Palo Alto College
Presenter: Lacy Hampton

20.B. Discussion and Possible Action on Authorizing a Facilities Lease Agreement with New Frontiers Public School, Inc. for an Early College High School at San Antonio College
Presenter: Dr. Robert Vela

20.C. Discussion and Possible Action on Amending the Guaranteed Maximum Price and Extending the Construction Time Schedule for Alamo Colleges District – San Antonio College (SAC) Fletcher Administration Center Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with J.T. Vaughn Construction, LLC (CSP 18C-005)
Presenter: Lacy Hampton

20.D. Discussion and Possible Action on an Amendment to the Facilities Support Services Agreement with McLemore Building Maintenance, Inc.
Presenter: Dr. Diane Snyder

20.E. Discussion and Possible Action on Approval of Naming of Alamo Colleges Property
Presenter: Dr. Veronica Garcia

20.F. Discussion and Possible Action on Approval of Naming of Alamo Colleges Property
Presenter: Dr. Robert Vela

20.G. Report and Possible Discussion on Current and Future Building, Grounds and Sites Selection Considerations

21. **PERSONNEL**

21.A. Discussion and Possible Action on Reappointment of Additional Full-Time Faculty for the 2022-2023 Academic Year
Presenter: Linda Boyer-Owens

21.B. Discussion and Possible Action on an Additional Promotion in Academic Rank 2022-2023 Academic Year
Presenter: Linda Boyer-Owens

21.C. Discussion and Possible Action on Appointment of Full-Time Faculty
Presenter: Linda Boyer-Owens

21.D. Discussion and Possible Action on Appointment of Administrators
Presenter: Linda Boyer-Owens

21.E. Discussion and Possible Action on Renewal of Certain Administrative Contracts Including but not Limited to Presidents and Vice Chancellors
Presenter: Linda Boyer-Owens

22. **CONSENT AGENDA**

22.A. Discussion and Possible Action on Consent Agenda Items

22.A.1) Approval of Board Meeting Minutes

22.A.1)a. Discussion and Possible Action on Approval of Minutes of the Special Board Meeting on April 12, 2022

22.A.1)b. Discussion and Possible Action on Approval of Minutes of the Meeting of the Board of Trustees - Meeting as a Committee of the Whole on April 12, 2022

22.A.1)c. Discussion and Possible Action on Approval of Minutes of the Regular Board Meeting on April 19, 2022

22.A.1)d. Discussion and Possible Action on Minutes of the Special Board Meeting on April 26, 2022

22.A.2) Internal Audit Department Monthly Activity Report

22.A.3) Discussion and Possible Action on Acceptance of Private Gifts to the Alamo Colleges Foundation and Alamo Colleges District

22.A.4) Department of Public Safety Monthly Clery Act Activity Report

22.A.5) Discussion and Possible Action on Approval of Federal College Work Study (FCWS) Report

22.B. **CONSENT AGENDA FISCAL SERVICES REPORTS**

22.B.1) Discussion and Possible Action on Monthly Contracts Report

22.B.2) Discussion and Possible Action on Monthly Grants and Contracts Report

22.B.3) Discussion and Possible Action on Approval of Construction Reports

22.B.4) Capital Improvement Program (CIP) Executive Summary

22.B.5) Discussion and Possible Action on Approval of Financial Reports

22.B.6) Discussion and Possible Action on Approval of Monthly Report on Cooperative Purchases in Excess of $100,000

23. **ELECTION OF BOARD OFFICERS**

24. **SETTING OF NEXT MEETING DATE**

24.A. Regular Meeting of the Alamo Colleges Board of Trustees is scheduled for July 26, 2022

25. **ADJOURNMENT**

POSTED AT THE
ALAMO COMMUNITY COLLEGE DISTRICT
2222 N. Alamo St.; San Antonio, TX 78215 at
POSTED AT 5:00 PM ON THIS 13TH DAY OF MAY 2022

This meeting site is wheelchair accessible. The accessible entrance is located at the side entrance of Multipurpose Conference Center/Board (Building D). Accessible parking spaces are located in front of Building C, located in the parking lost that faces N. Alamo Street. Auxiliary aids and services are available upon request (interpreters for the hearing impaired must be requested twenty-four hours prior to the meeting) by contacting the Board of Trustees Office at dst-board@alamo.edu.

“The following notices apply to this meeting.

“Pursuant to Section 30.06, Penal Code, a person may not enter this property with a concealed handgun, whether or not that person is licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law).”

Pursuant to Section 30.07, Penal Code, a person may not enter this property with a handgun that is carried openly, whether or not that person is licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law).”

Dr. Mike Flores
Chancellor

Employee Memorials

Regular Meeting of the Board of Trustees
May 17, 2022

Linda Boyer-Owens, SPHR, SHRM-SCP
Associate Vice Chancellor for Talent, Organization, and Strategic Innovation

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award 2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

Employee Memorials

Rita Elaine Castro
Chair/Associate Professor, St. Philip's College
Employed: 08/22/1994– 01/31/2019
Demise: April 13, 2022

Thank you.

ALAMO COLLEGES DISTRICT

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2018 Award Recipient

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ALAMO COLLEGES EMPLOYEE OF THE MONTH
May 2022
Rudy R. Farias
Director of Strategic Initiatives
Northeast Lakeview College

Rudy has been involved in strategic planning, project management, and community development for 25 years, with the last 3 years at Northeast Lakeview College. In his role as Director of Strategic Initiatives, Rudy works in close collaboration with President Garcia and the college's leadership team. He participates in District-wide initiatives, maintains relationships with community partners, and is always willing to lend a helping hand to our students and visitors.

Rudy is a mentor for the MEN of NLC, a member of various college committees, involved with the local chambers of commerce and Northeast Partnership communities. One note of interest is right after graduate school, Rudy was appointed city administrator for the City of Cibolo where he was involved in the formation of the Northeast Partnership. One of the Partnership's key goals was to advocate for a college campus on the northeast side which today is NLC.

It's no surprise, the core value found on Rudy's ID badge is Community Engaged. Rudy enjoys the outdoors, traveling, discovering good eats, and hanging out with family. He is married to his wife Vicki of 23 years and they have two children, Benjamin and Sarah.

Please help me in congratulating **Rudy Farias** for being selected as **May 2022** Alamo Colleges Employee of the Month by the Alamo Colleges Executive Staff Senate.

AlamoPROMISE Student of the Month: Joel Rosales

- 2021 graduate of Brackenridge High School
- Graduating Spring 2022- Associate of Arts at NVC
- Pre-major in Liberal Arts
- Transfer plans: UT Austin- Radio, Television and Film (RTF)
- GPA: 3.60
- Seeking a degree in RTF to tell the stories that have yet to be told but deserve to be heard

"The AlamoPROMISE program has impacted me in an immensely positive manner. The program has provided me with the necessary funds and resources that has allowed me to obtain my Associate's degree after only a year of graduating high school. I am eternally grateful for the AlamoPROMISE program and the selfless generosity I have been shown."

ALAMO COLLEGES DISTRICT

AlamoPROMISE STUDENT OF THE MONTH
May 2022

Student Name: Joel Rosales
College: Northwest Vista College

Joel Rosales is the May 2022 AlamoPROMISE Student of the Month.

Joel graduated from Brackenridge High School in 2021 well on his way to earning an Associate's Degree, graduating with over 40 hours of dual credit work. One year later, he is on course to graduate with his Associate of Arts degree with a focus on Liberal Arts.

Joel hopes to be accepted into the Radio, Television and Film program at UT Austin, with career aspirations of becoming a film director. Joel's goal is to create films and television series that showcase and promote cultural diversity. "I want to help others in every way that I can and tell the stories that have yet to be told but deserve to be heard."

As a Mexican American, Joel is passionate about raising awareness about the impact that Latinos have on society. He started a podcast last semester, which currently has two episodes in circulation, focusing on Latino/Hispanic artists that have changed the world.

The funding Joel received through the AlamoPROMISE program has positively impacted Joel, allowing him to attend college full time and complete the remainder of his degree in 1 year. Joel is "eternally grateful for the AlamoPROMISE program and the selfless generosity" he has been shown.

Please help me in congratulating **Joel Rosales**
as the **May 2022**
AlamoPROMISE Student of the Month

AMERICAN ASSOCIATION OF COMMUNITY COLLEGES

2022 AWARD OF EXCELLENCE STUDENT SUCCESS

ALAMO COLLEGES DISTRICT

PHOTO: ADAM AUEL

Alamo Colleges District

National Paragons Awards

Kristi Wyatt

Associate Vice Chancellor of
Communications & Engagement

Jerry Arellano

Director of Marketing & Strategic
Communications

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2018 Award Recipient

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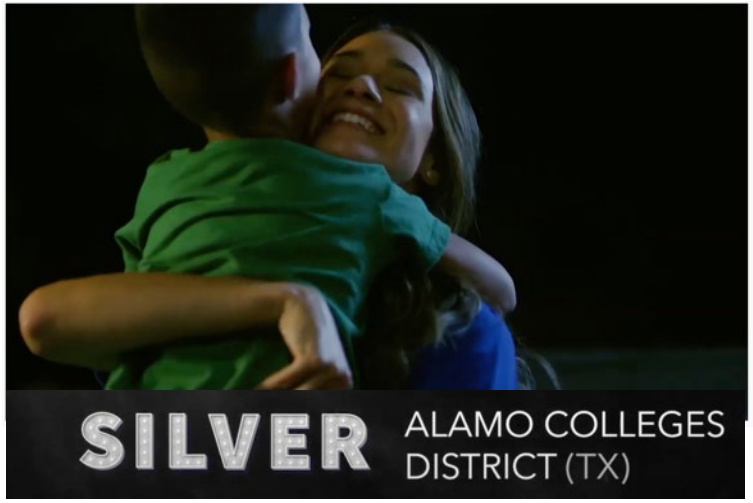
NCMPR
National Council for Marketing & Public Relations

The National Council for Marketing & Public Relations is the only organization of its kind that exclusively represents marketing and public relations professionals at community and technical colleges. As one of the fastest-growing affiliates of the American Association of Community Colleges, NCMPR has more than 1,700 members from nearly 650 colleges across the United States and Canada.

NCMPR's prestigious Paragon Awards recognize outstanding achievement in design and communication at community and technical colleges. It's the only national competition of its kind that honors excellence exclusively among marketing and PR professionals at two-year colleges

ALAMO COLLEGES DISTRICT

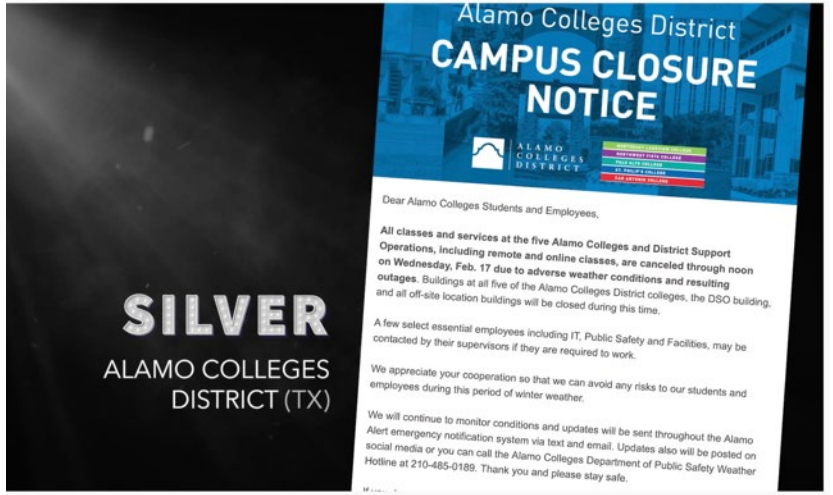


Television/Video Ad - Series

Silver – Alamo Colleges District

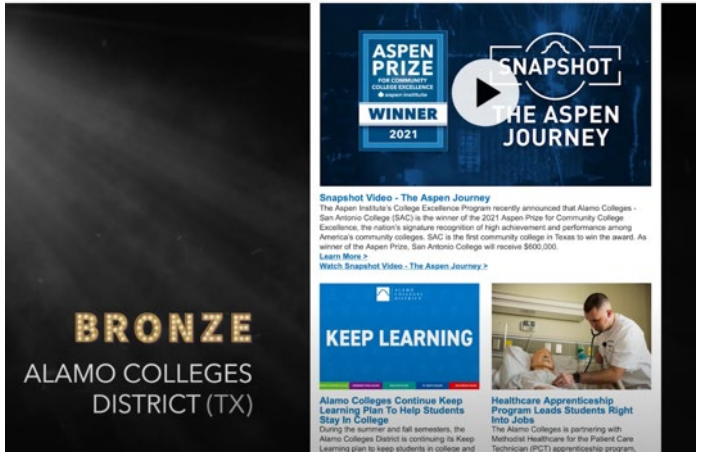
E-Card

Silver – Alamo Colleges District



Crisis Communications

Silver – Alamo Colleges District



E-Newsletter - Snapshot

Bronze – Alamo Colleges District

Wild Card – Guerrilla Marketing

Gold – Alamo Colleges District

"Wonderful example of thinking outside the box of traditional marketing. You actually go where the people are and proclaim your message! TOP NOTCH!

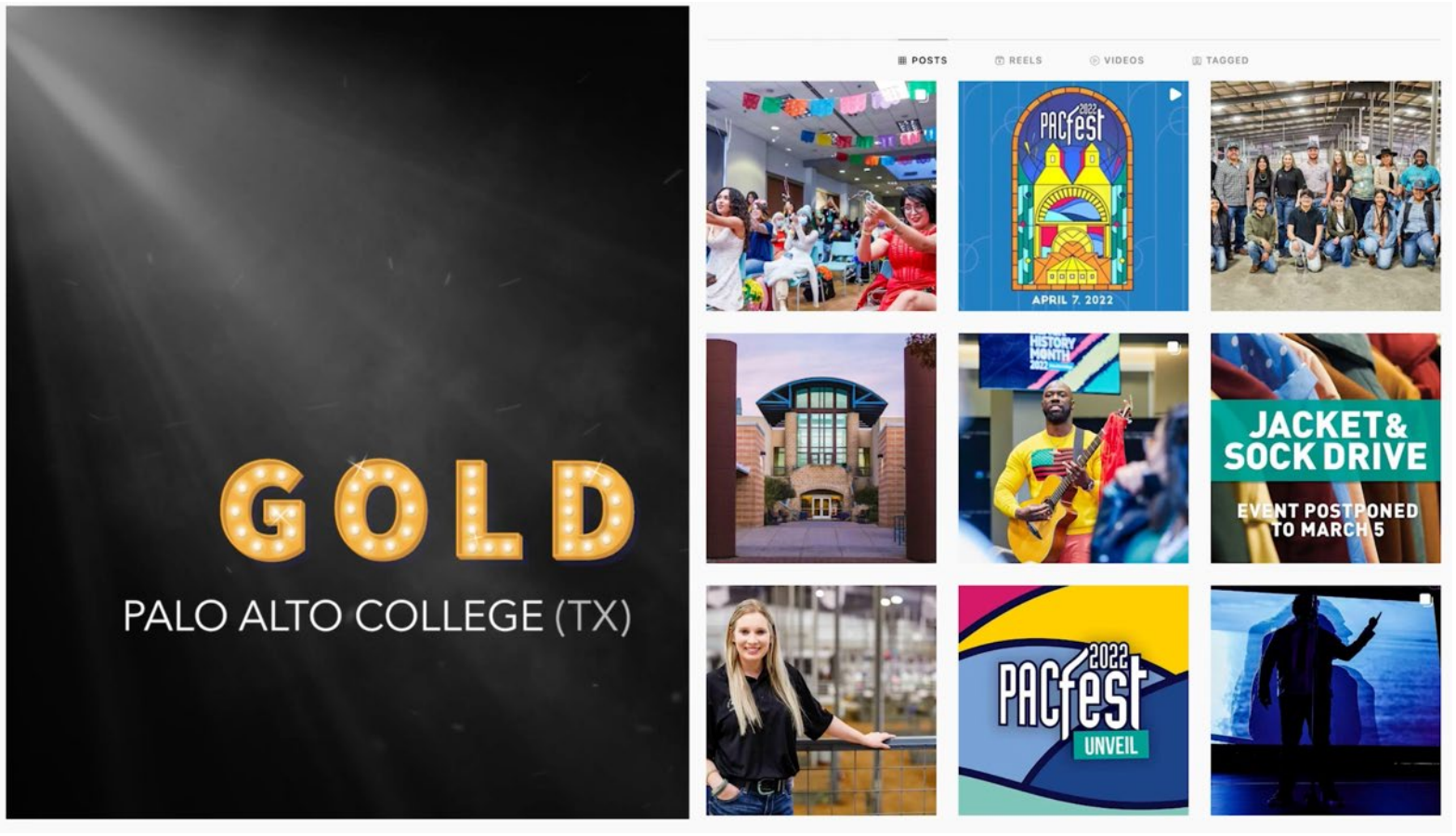
– Judge's Comments

Outdoor Billboard Advertising

Gold – Alamo Colleges District

"Great use of a billboard. Really enjoy when certain parts of the board pop out. The student looks like a real person that went to Alamo!"

– Judge's Comments



Instagram

Gold – Palo Alto College

"Relevant content that is aesthetically pleasing. Very well branded. The colors bleed into almost every image and graphic design throughout."

– Judge's Comments

Thank you.

ALAMO COLLEGES DISTRICT

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2018 Award Recipient

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DR. ROBERT VELA

SAC PRESIDENT

2014-2022

DR. RIC BASER

NVC PRESIDENT

2014-2022

DR. GENE SPRAGUE

BOARD CHAIR

JAN 2021-MAY 2022

Discussion and Possible Action on Letter of Support for Trustee Dr. Yvonne Katz to Serve as an Association of Community College Trustees (ACCT) Board Public Policy and Advocacy Committee Member

Presented to the Board for approval on May 17, 2022

"The Alamo Colleges Board of Trustees authorizes issuance of a Letter of Support for Trustee Dr. Yvonne Katz to serve as an Association of Community College Trustees (ACCT) Board Public Policy and Advocacy Committee Member.

PURPOSE

To authorize issuance of a Letter of Support for Trustee Dr. Yvonne Katz to serve as an Association of Community College Trustees (ACCT) Board Public Policy and Advocacy Committee Member.

BACKGROUND

Members of the College District Board of Trustees believe that the work of the Association of Community College Trustees makes a significant contribution to advancing the interests of community colleges and supports participation in its various functions. The Board therefore supports the Dr. Yvonne Katz membership on the ACCT Board Public Policy and Advocacy Committee.

IMPLICATIONS

Financial: None

Strategic Plan: Goal II – Supports Student Success

Human Resources: None

Dr. Gene Sprague Digitally signed by Dr. Gene Sprague Date: 2022.05.11 13:58:58 -05'00'

Dr. Gene Sprague, Chair Board of Trustees — Date

ALAMO COLLEGES DISTRICT

4DX Highlights – NVC Natural and Physical Sciences Department

Cindy Magruder
Chair of Natural and Physical Sciences

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Wildly Important Goal

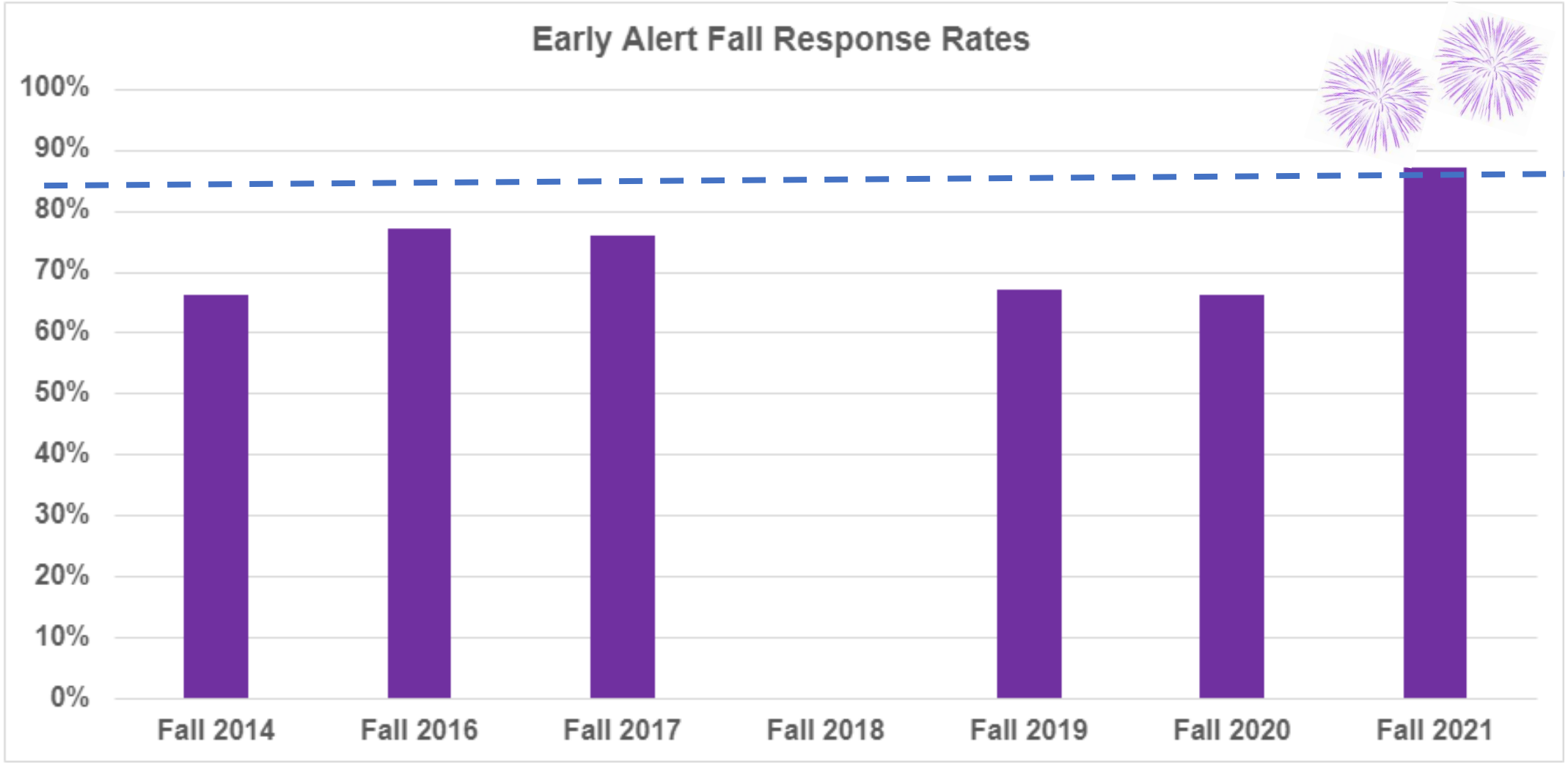
Wildly Important Goal for Fall 2021

- The effect of **early alert improvement & course development/refresher strategies** on **improving** **students' course success** by Fall 2021.

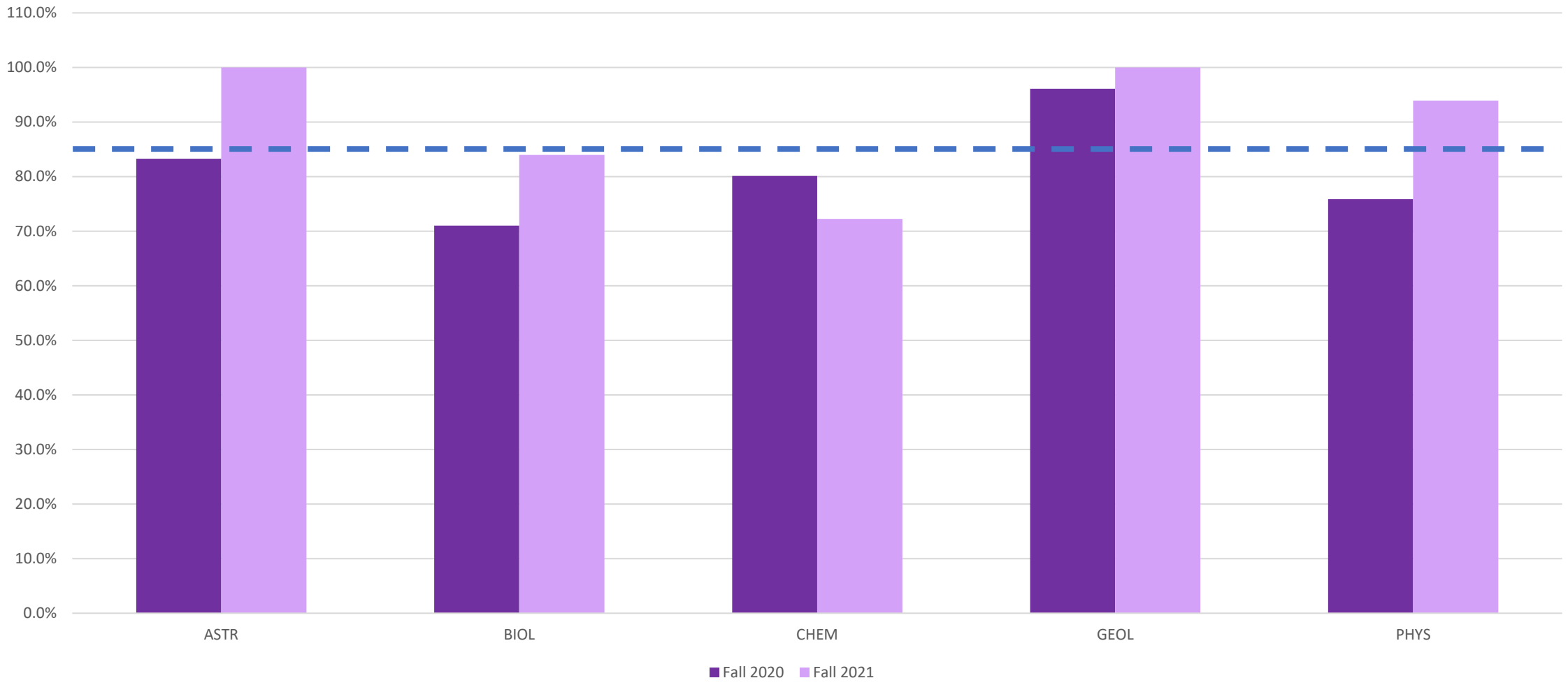
Lead Measure

- Faculty will increase early alert responses from 67% to 85% participation rate across all parts of term by the end of Fall 2021.

NVC Trend Data



WIG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ASTR
BIOL
CHEM
GEOL
PHYS
Fall 2020
Fall 2021

Strategies/Outreach Efforts

Strategies for increased participation in Early Alert

- Adding a calendar notice for the Early Alert Report
- Each discipline work with the Adjuncts to make sure they know what the Early Alert is and where to find their report to submit.

Audience

- The outreach is internal and targeted at Faculty.

Tactics

- After the 1:00 pm report from District, Contact each faculty member personally and remind them to complete the Early Alert Report.
- NPS needs to continue to work with adjunct faculty to make sure they are participating in the Early Alert Reporting.

Thank you.

ALAMO
COLLEGES
DISTRICT

NVC: “Adventure Science” and “EcoLab”

(A.K.A. Experiential Education)

Scott Walker, ScEdD
Professor & Coordinator
Geography and Environmental Sustainability
Northwest Vista College
District International Faculty Fellow

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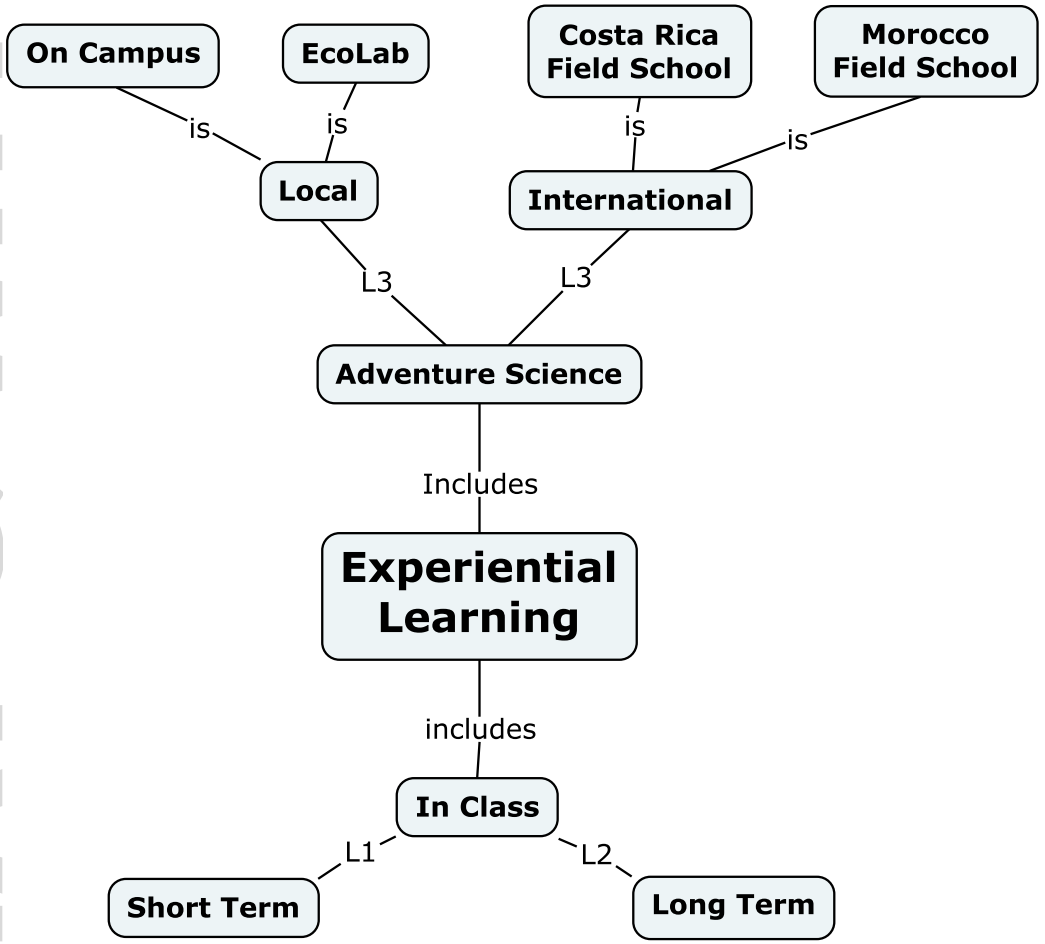
WHAT & WHY



"We don't just study geography and environmental science, we do them."

HOW

NVC Strategic Plan

- Supporting students developing **essential skills** for success
- **Expanding partnerships** to enhance learning outside the classroom
- Implementing **pathways** to align with transfer and career goals
- Intentionally developing an environment to support **equity and diversity**

District Smart Growth

- **Success** in the **workforce**

Office of International Programs

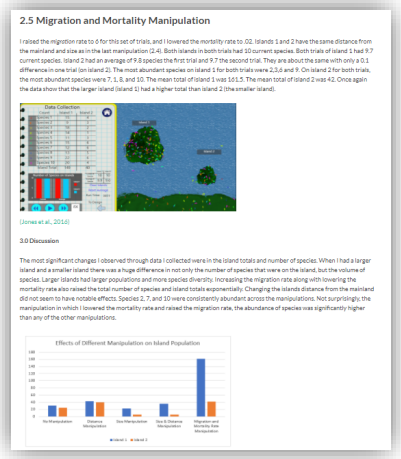
- COIL
- Internationalizing the curriculum
- Study abroad
- Global distinction ("badges")

Level 1
Course-based activity (short)

Level 2
Course-based project (long)

Level 3
Student-faculty collaborative

Level 4
External research


2.5 Migration and Mortality Manipulation

I raised the migration rate to 6 for this set of trials, and I lowered the mortality rate to .02. Islands 1 and 2 have the same distance from the mainland and size as in the last manipulation (2.4). Both islands in both trials had 10 current species. Both trials of island 1 had 9.7 current species. Island 2 had an average of 9.8 species the first trial and 9.7 the second trial. They are about the same with only a 0.1 difference in one trial (on island 2). The most abundant species on island 1 for both trials were 2,3,6 and 9. On island 2 for both trials, the most abundant species were 7, 1, 8, and 10. The mean total of island 1 was 16.1.5. The mean total of island 2 was 42. Once again the data show that the larger island (island 1) had a higher total than island 2 (the smaller island).

Data Collection

(Jones et al., 2016)

3.0 Discussion

The most significant changes I observed through data I collected were in the island totals and number of species. When I had a larger island and a smaller island there was a huge difference in not only the number of species that were on the island, but the volume of species. Larger islands had larger populations and more species diversity. Increasing the migration rate along with lowering the mortality rate also raised the total number of species and island totals exponentially. Changing the islands distance from the mainland did not seem to have notable effects. Species 2, 7, and 10 were consistently abundant across the manipulations. Not surprisingly, the manipulation in which I lowered the mortality rate and raised the migration rate, the abundance of species was significantly higher than any of the other manipulations.

Effects of Different Manipulation on Island Population

Level 2 – ENVR 1302

Level 2 - Morocco

Level 3 – NVC

Level 3 – EcoLab

Level 3 – Marcella SWAAG

Level 4 – Ian USFS/NPS

Level 4 – Ana NSF Rwanda

Level 4 – Austin Bimini

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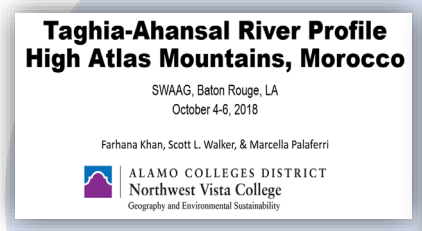
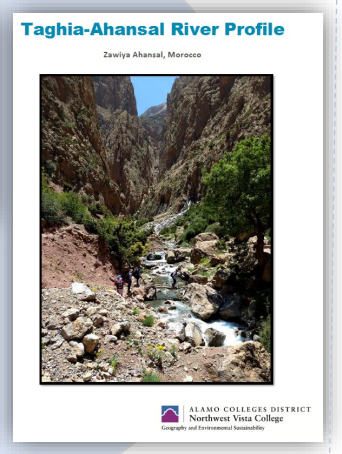
ADVENTURE SCIENCE

International

Morocco 2018





Morocco 2022

Costa Rica 2022

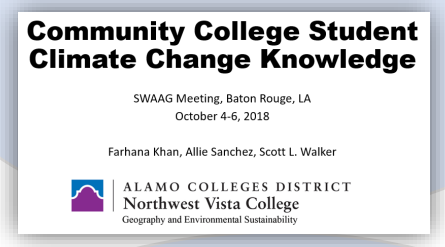
100,000 STRONG IN THE AMERICAS

Costa Rica 2023+

+ Network Exploring Wildlife Trade NEWT

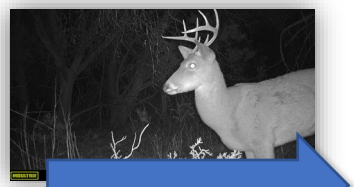
Local

Climate Survey 2018



Climate Survey 22/23

Camera Traps 2018



Ecolab 2022

TEXAS PARKS & WILDLIFE + + Innovation Award

Ecolab 2023+

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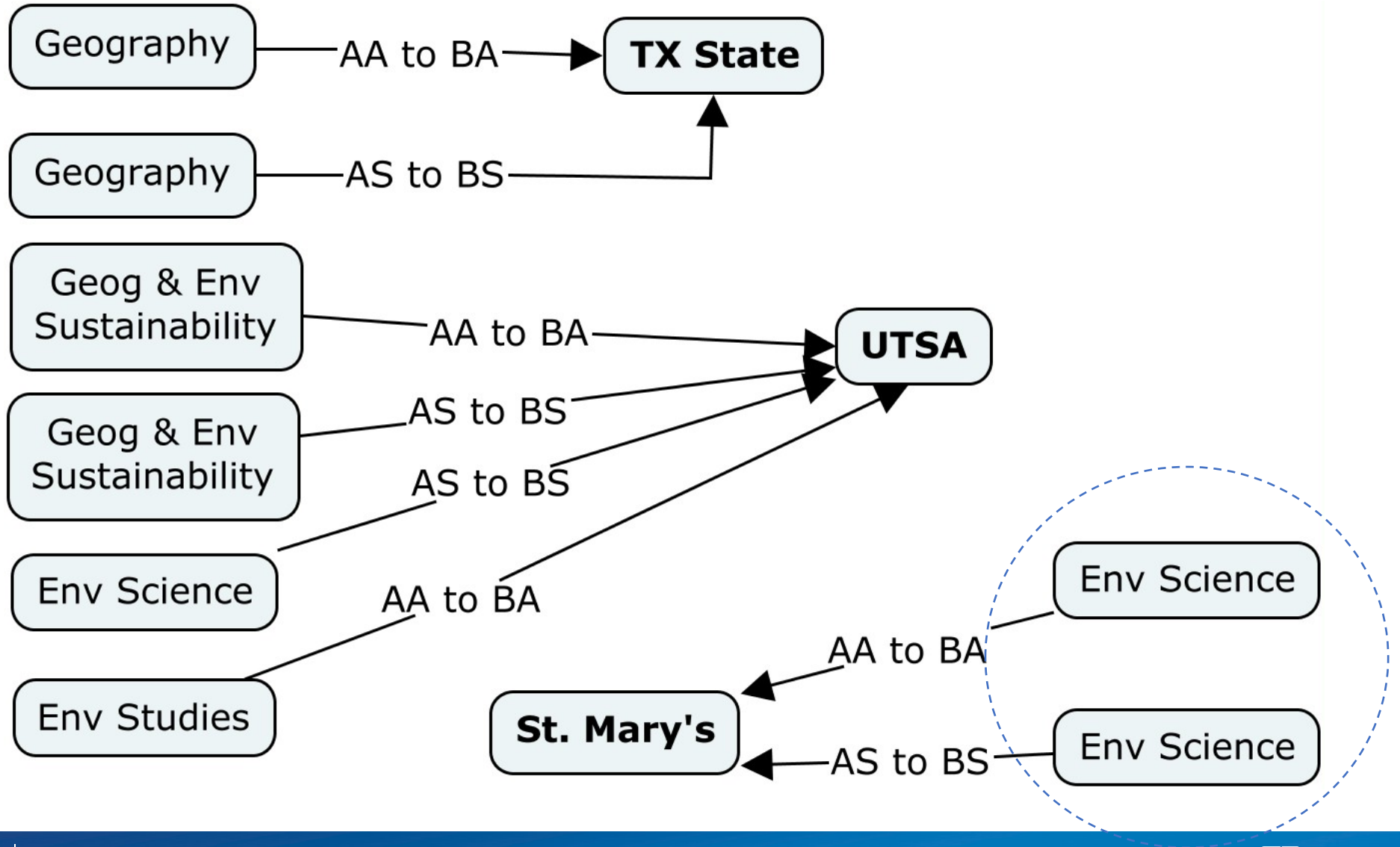
Pre-Majors



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OUTLOOK

Occupational Outlook	Growth 2020 – 2030	Median Pay
Environmental Science Tech (AA/AS)	11% (much faster than avg)	$46,850
Conservation Scientist (BA/BS)	7% (as fast as avg)	$64,010
Environmental Specialists (BA/BS)	8% (as fast as avg)	$73,230
Geographers (BA/BS)	5%	$85,430

US Dept. of Labor, 2020

Similar Program Efforts

	PAC	SAC	SPC	NVC	NLC
Local Field Study – EcoLab/On-Campus				X	
International Field Study				X	
Eco Centro (community outreach center)		X			

Thank you.

Scott Walker, ScEdD | swalker6@alamo.edu

ALAMO COLLEGES DISTRICT
Northwest Vista College
Geography and Environmental Sustainability

ALAMO COLLEGES DISTRICT

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Executive Staff Senate Report-out

ALAMO COLLEGES DISTRICT

Valarie White, Executive Staff Senate Chair
District Staff Senate President
HR Org.Dev. Learning and Talent Development Specialist

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Executive Staff Senate:

DSO
Valarie White, District Staff Senate President
Executive Staff Senate Chair

Steven Szeszko
District Staff Senate Vice President

SAC
Roxanne Barrera, President
Executive Staff Senate Treasurer

Rosalind Ong, Vice President

SPC
Deborah Gee, President
Enida Rehome, Vice President

PAC
Jennifer Flores, President
Executive Staff Senate Vice President

David Mancha, Vice President
Executive Staff Senate Parliamentarian

NLC
Rebecca Alejos, President
Peggy Chavez, Co-Vice President
Veronica Sauceda-Russell, Co-Vice President

NVC
Laura Quintanilla, President
Cynthia Rosas, Vice President

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Executive Staff Senate: Mission

Executive Staff Senate is charged with the responsibility of making sure that all staff members are equitably represented in the operation of the colleges, as well as the District. Our mission is to advocate for staff needs and concerns in a constructive, purposeful way.

Executive Staff Senate strives to create a work environment for all employees of the Alamo Colleges District that is characterized by fair treatment of staff, open communication, personal accountability, professionalism, trust and mutual respect.

Executive Staff Senate Priorities

I. Career Readiness

II. Professional Development

III. Health and Well-being

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Leadership Experiences for Accelerated Development (LEAD)

GOALS

- *Personal mastery, character development, **career goals***
- *Identify and develop future leaders*
- ***Grow/develop internal talent** for greater responsibility*

PROGRAM STRUCTURE

- *Develop High Potential Employees*
- *Assigned LEAD **Mentor***
- *Develop **ePortfolio** body of work*

BENEFITS

ACD

- Succession planning, career readiness, and continuity of services
- Reduced turnover
- Reinvest in workforce development

STAFF

- Identify career development interest
- Increase engagement
- Gain work experience

STUDENTS

- Continuity of staff supports student retention
- Engagement with vested staff

Career Readiness

Tapping Into Your Potential…Driving Your Career

WHY Career Readiness
The WHY, ACCD philosophy, connection to MVV

Opportunities Marketplace
Find a SME, Coach or Mentor, gain experience, projects and work, post work to match to talent.

Explore Career Readiness
Discover, Define, Design, Demonstrate your internal employability. Create a personal roadmap.

Networks
Birds of a Feather Groups, Connect with diverse populations, Find groups you need & need you..

Connect to Your Profile and Results
Universal profiles, connection to peers. Tag jobs you are interested in, create a plan to show results, certification and Readiness and Potential scores.

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II. Professional Development Hours

Goal: Provide staff development opportunities equitable to faculty

- Partner with Learning Advisory Council and HR Org. Dev.
- Benchmark development hours with other institutions of higher education
- Recommend annual development hours for each employee

III. Health and Well-being

Goal: Support efforts to develop a hybrid work model

Goal:

- Support efforts to education employees about mental health and well-being
- Explore options to identify how leave can be structured to include mental health

Partner with AVC of HR

Thank you.

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Media Update

January 1- April 30, 2022

Kristi Wyatt

Associate Vice Chancellor of
Communications & Engagement

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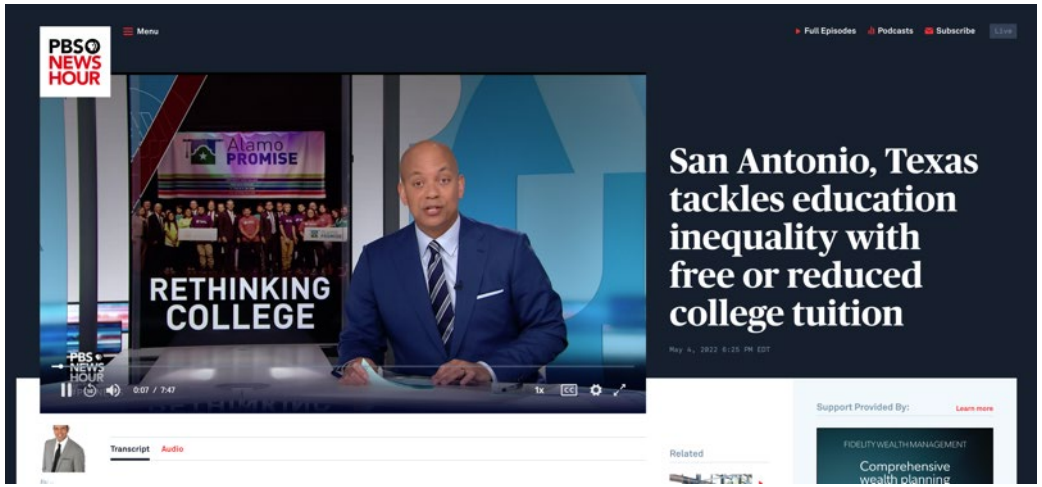
Earned & Owned Media

Earned Media Highlights

Recent high performing coverage includes prominent stories in PBS News Hour and the Washington Post.



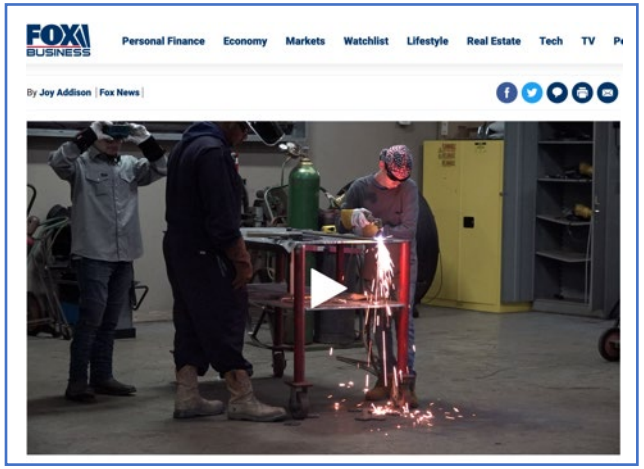
PBS

Texas community college group aims to help students beyond the classroom

By Wayne D'Orio
January 14, 2022 at 8:00 a.m. EST

The Washington Post

Earned Media Coverage

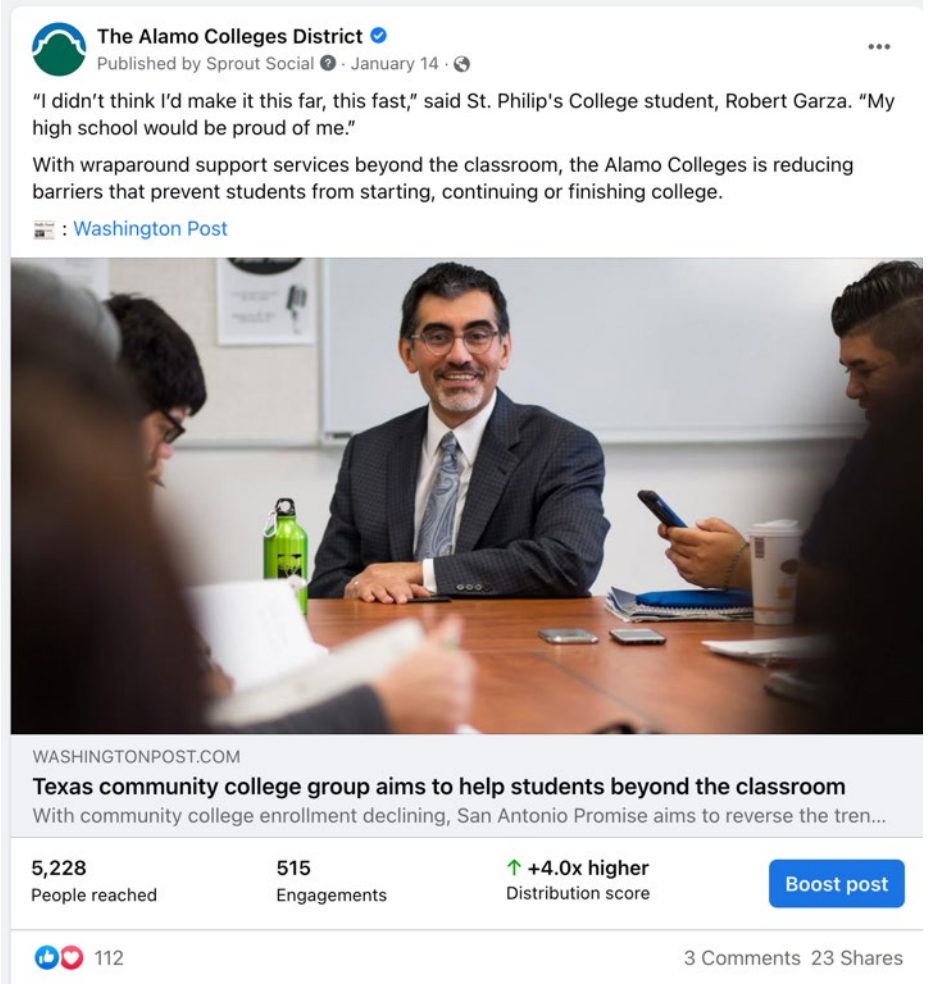


$1,021,792 Publicity Value
2,469 Earned Media Total Mentions

The Alamo Colleges continued to garner consistent media mentions across the spectrum of local media outlets

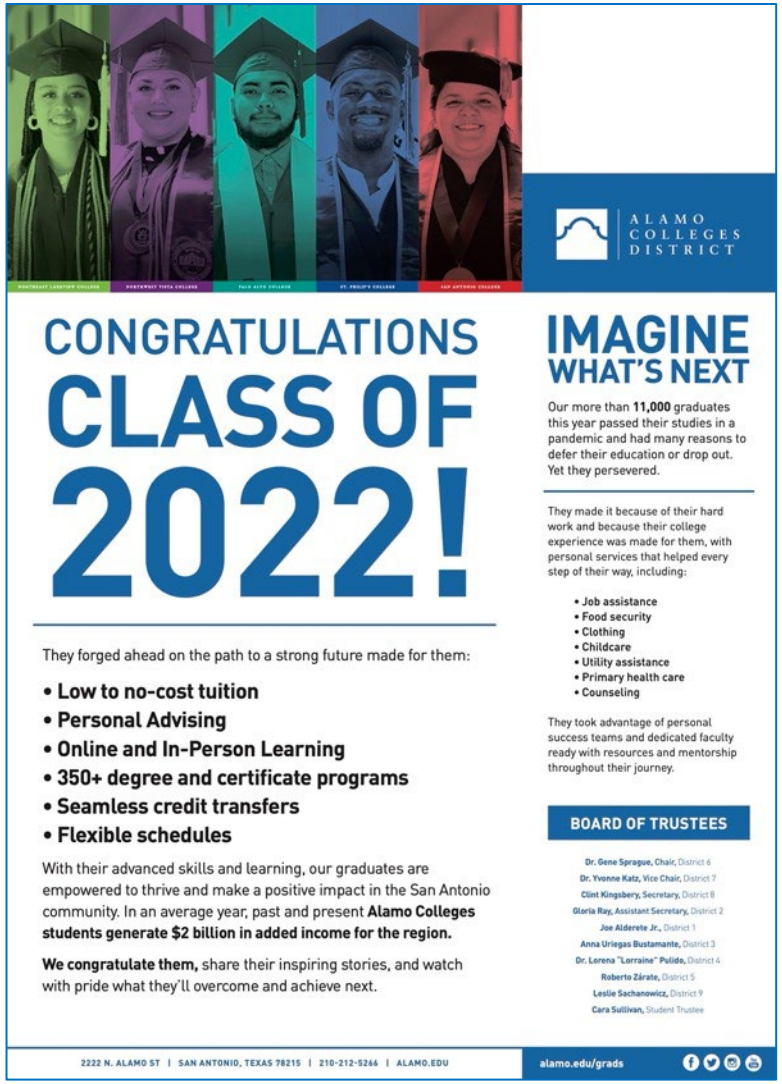
Organic Social Media Activity

Social media impressions	3,251,413
Total Engagement	42,478
Net Audience Growth	1,424 (38.4% Increase)



AACC Award Of Excellence

2022 Graduation



Paid Media

Summer/Fall 2022 Enrollment Overview

2022

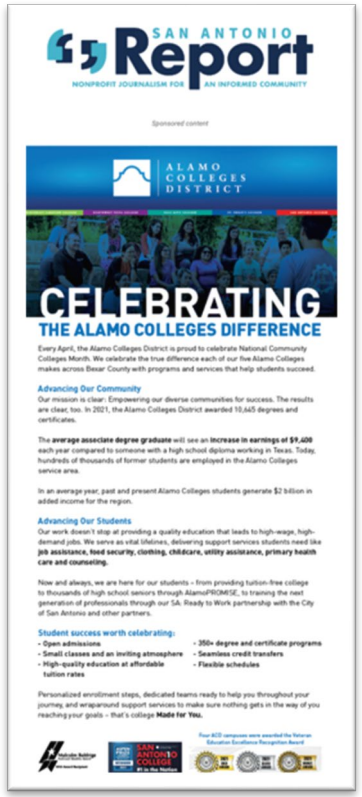
Summer/Fall Enrollment Campaign

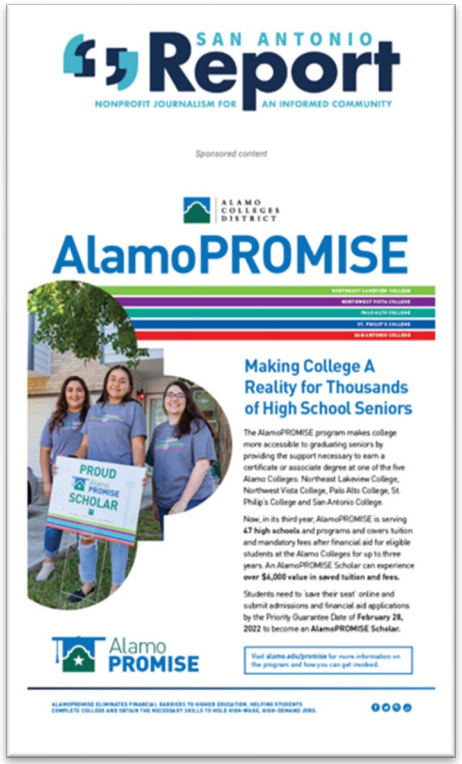
Strategic Ad Flight

Production of New TV Spot

Tactics for Summer/Fall 2022

Strategic Ad Flights





2022 Campaign

Made For You | Hecho Para Ti

Tactics

- Television (Spectrum, KWEX, KVDA and OTT)
- High Visibility Rotary Billboards
- Digital Billboards
- Social Media
- Digital Display Advertising
- Streaming Audio (Pandora, Spotify, iHeart)
- Search Engine Marketing

Audiences

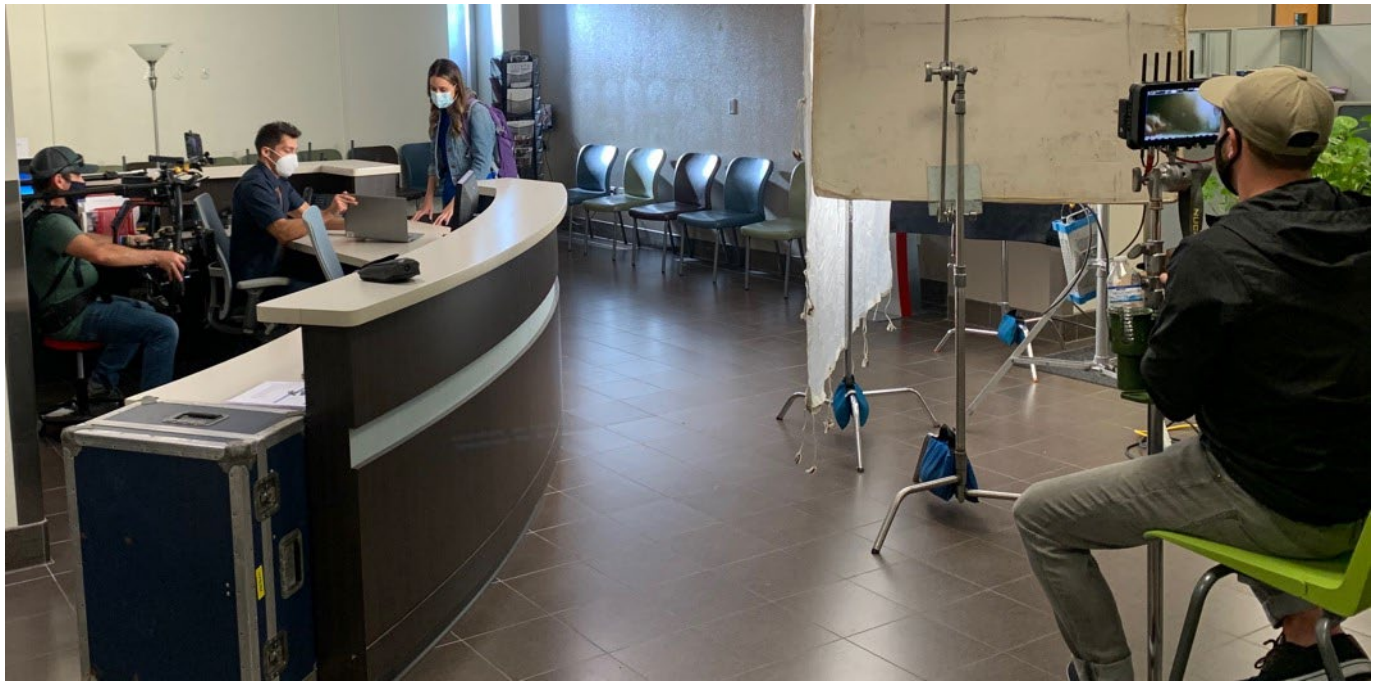
- **Primary Audience**: Prospective Students
- **Secondary Audience:** General Community and Student Influencers

Creative Examples

Production of New TV Spot

Made For You | Hecho Para Ti

A showcase for our diverse population that highlights students from all walks of life focusing on our ecosystem of support.



MADE FOR YOU!

¡HECHO PARA TI!

Targeted Retention & Take One More Campaigns

Promote taking an additional class to students already registered

Fall 2021

205,145
Impressions

763
Clicks

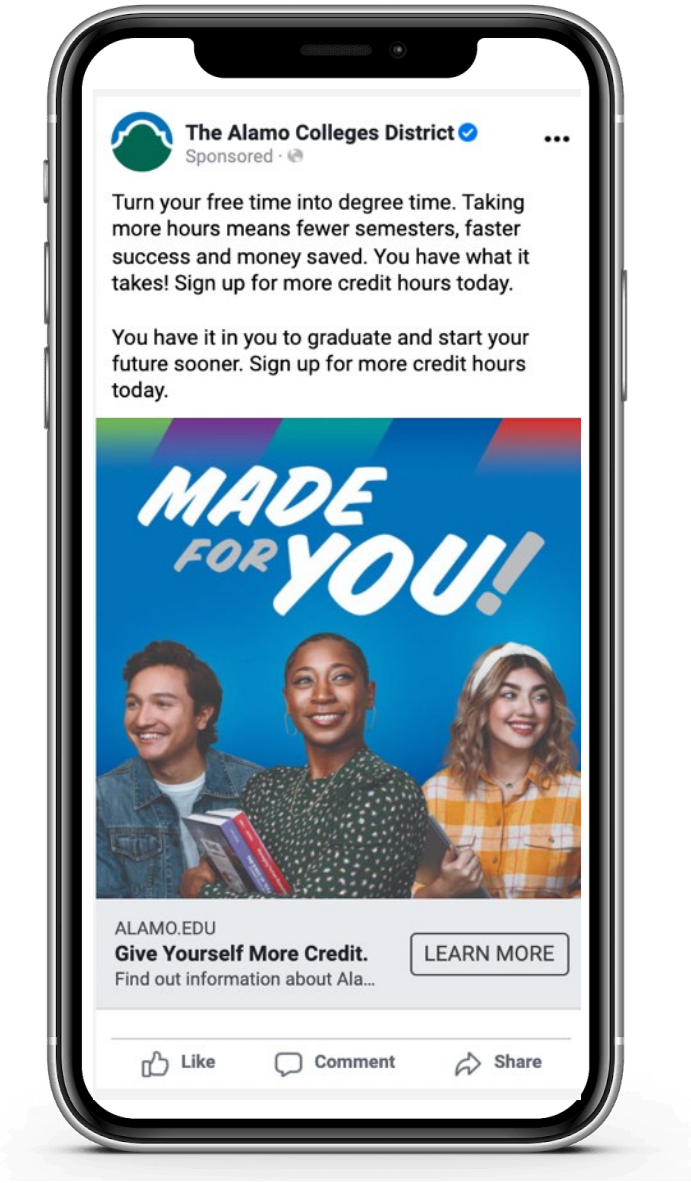
Audience

Custom Audiences:

- Current Students (Take One More)
- Previous Semester Students (Reenroll for Spring

Tactics

- Targeted Emails
- Digital Display
- Social Media



Community Connections

Increased focus on Community Engagement and Event Marketing to build brand awareness and cultivate prospects

- Sponsorships
- Organizational Participation
- Exploratory Days 2.0
- Street Team

THE TEXAS TRIBUNE

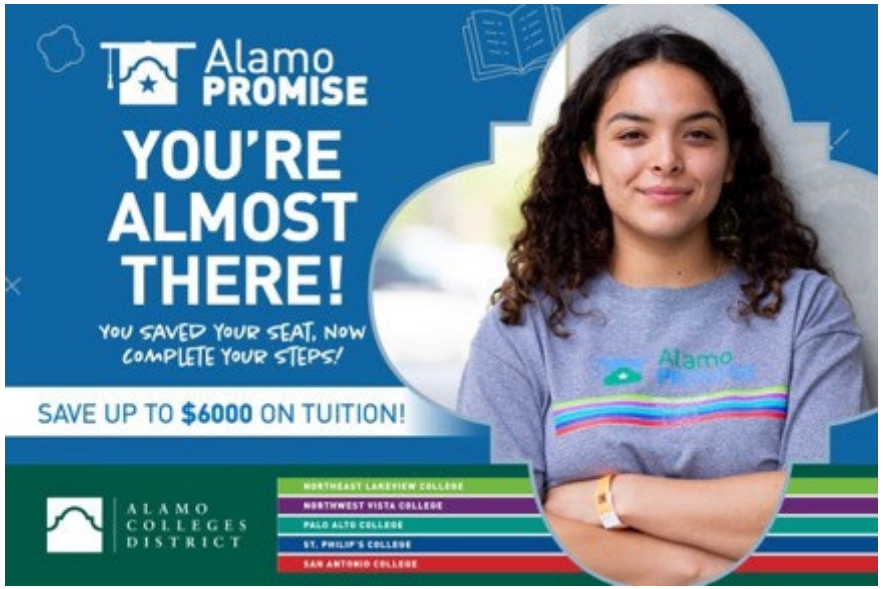
2022

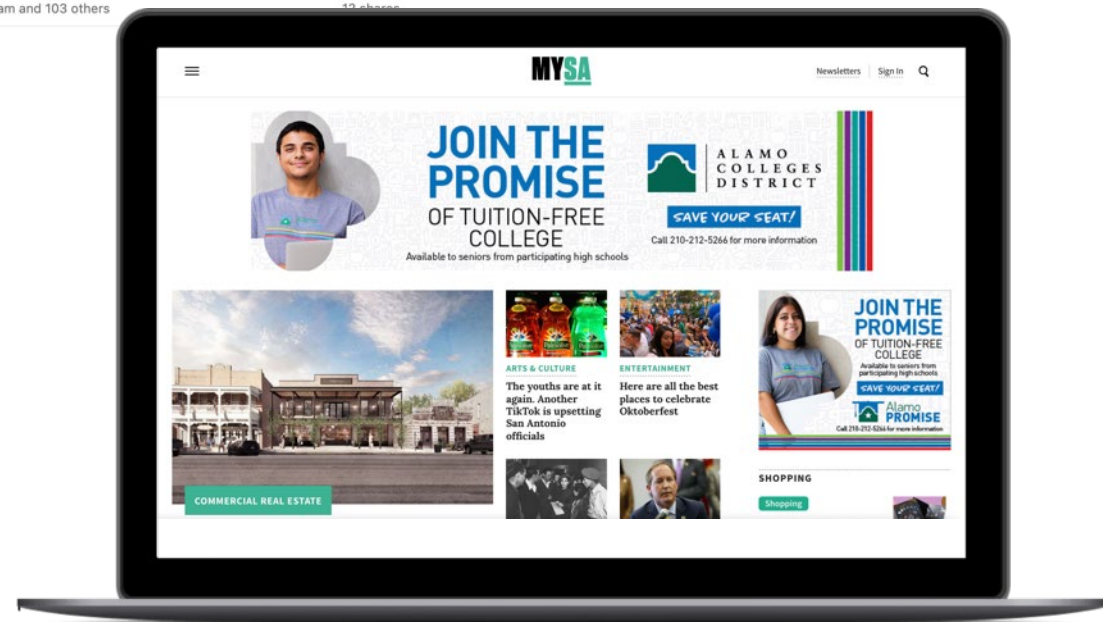
AlamoPROMISE Update

AlamoPROMISE

Year-Round Activity

- Move Promise pledges through the enrollment funnel
- Plan for Cohort 4 Campaign





What's Ahead in the Next Update?

- CIP Success Highlights
- Quarterly San Antonio Express-News Updates
- Community Brand Awareness Survey
- Website Revamp

Thank you.

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Executive Faculty Council

Review of Tenure at the Alamo Colleges District:

"New Era Tenure Proposal"

Presenters:
Dr. Aaron Prado
Judah Leggett

Presentation to the Board of Trustees –

May 17, 2022

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EFC Charge – Review of Tenure at Alamo Colleges

Tenure was suspended at the Alamo Colleges District 2011. Since that time, significant improvements have been made to Faculty Development and Faculty Performance Evaluations.

Opportunities identified in the EFC Charge:

- Tenure provides concrete benefits to the institution, protecting:
  - Quality of instruction for students
  - The ability teach with integrity
  - Academic freedom
- Tenure will benefit Alamo's commitment to Diversity, Equity, and Inclusion, ensuring new hires have the same opportunities as currently tenured faculty members
- Implementation of tenure-track would be budget-neutral

EFC Ad Hoc Committee Members

Tenured and Non-Tenured Faculty

- Dr. L Lennie Irvin – SAC
- Daniel Flores – SAC
- Dr. Amanda J Salinas – PAC
- Vicente Guillot – PAC
- Dr. Brian Stout – NVC
- Dr. Fiona McWilliam – NVC
- Albert Guerra – SPC
- Dr. Mary Kelaita – SPC
- Dr. Karla Kosub – NLC
- Dr. Anthony Lack – NLC

Co-Chairs:

- Dr. Aaron Prado – NVC Faculty Senate President
- Judah Leggett – NLC Faculty Senate President

Administrative Support:

- Dr. Julie Moore-Felux – Department Chair, NVC (Returning to faculty Fall 2021)
- Beth Tanner – VPAS, PAC
- Cynthia Katz – Executive Faculty Council Fellow
- Linda Boyer Owens – Vice Chancellor for Human Resources, DSO

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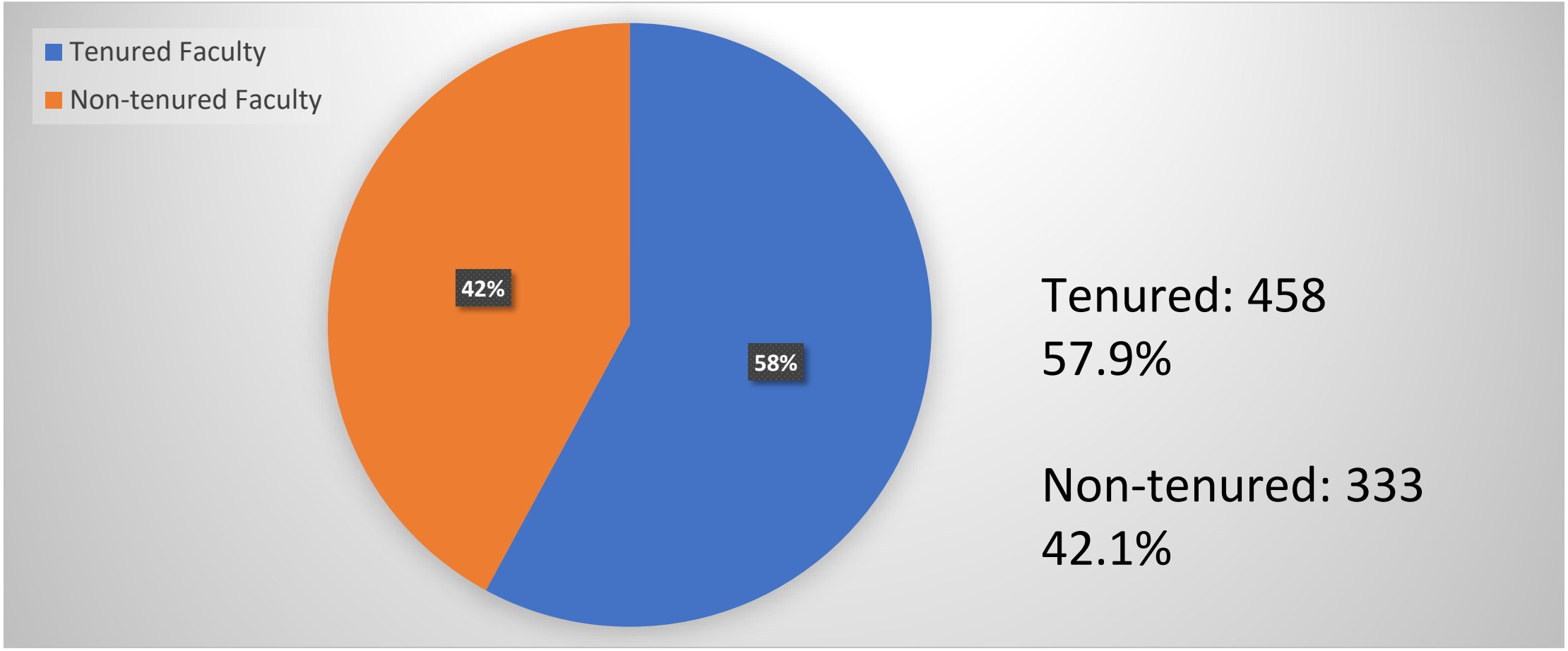
EFC Ad Hoc Committee Methodology

- Conduct literature review of what defines tenure and the current state of tenure across the nation and at peer institutions.
- Research the connection between faculty performance and student success as they relate to tenure.
- Assess recent improvements in faculty performance evaluation and faculty development at the Alamo Colleges District (ACD).
- Review ACD policies and procedures related to the tenure-track system.
- Perform a landscape analysis of tenure models at peer institutions.
- Create recommendations for reimplementation of tenure at ACD
- Survey faculty about tenure recommendations.

Faculty Status Across the Alamo Colleges District in Fall 2019



Overview: Components of the Tenure System

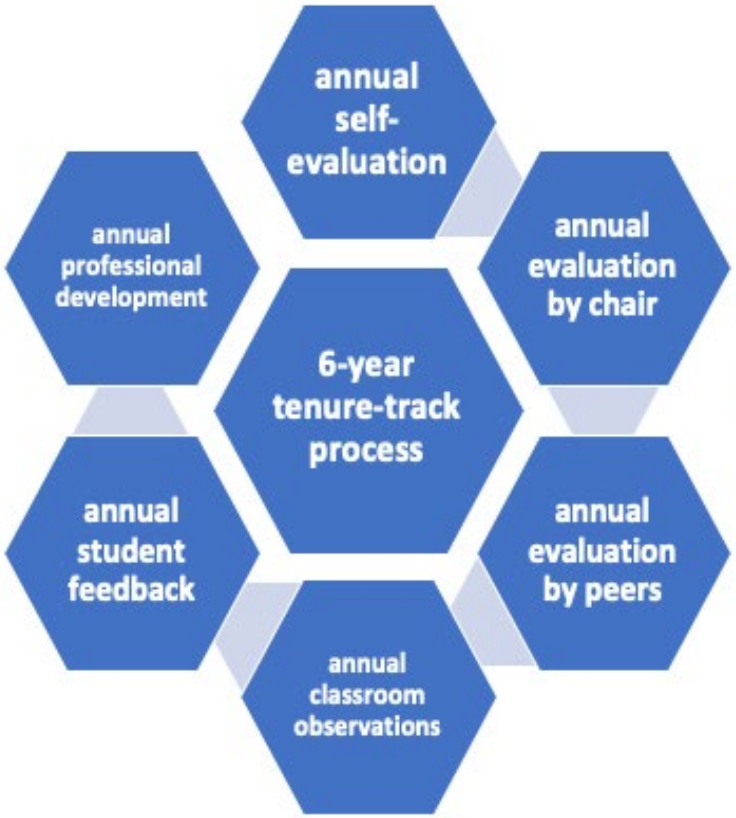
Probationary Period

Tenure Application/Decision

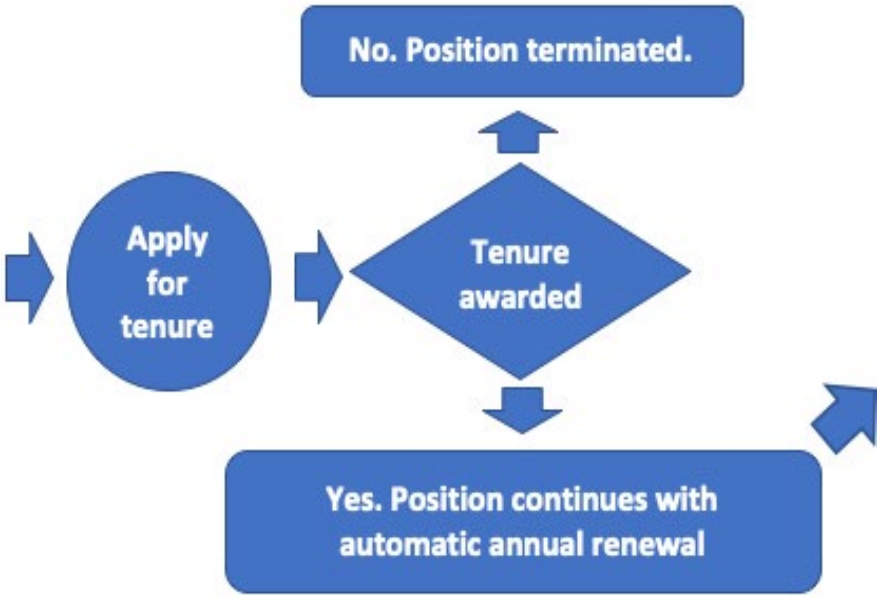
Accountability

Overview: Components of the Tenure System

Probationary Period



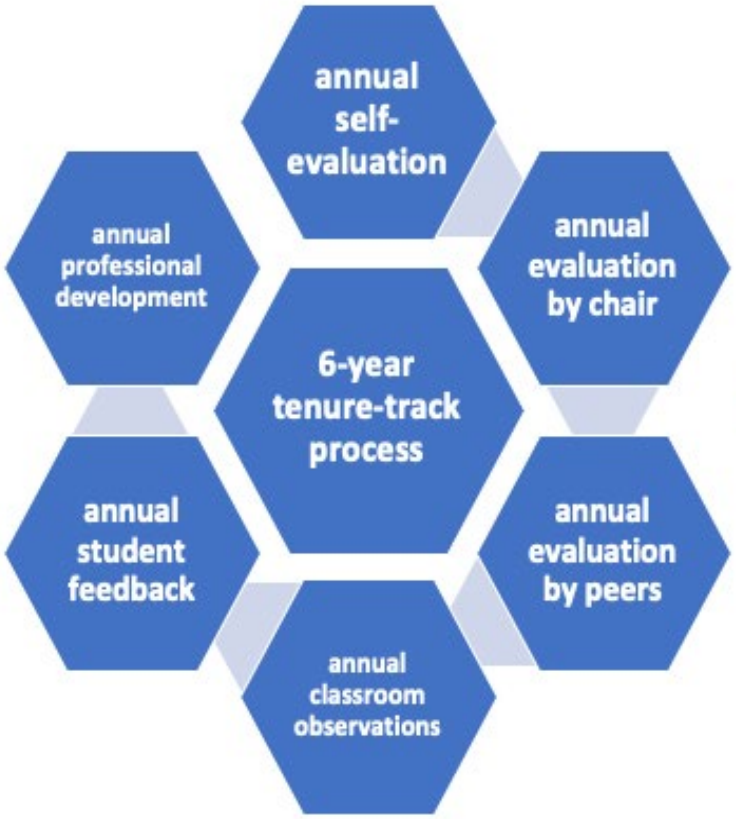
Tenure Application/Decision



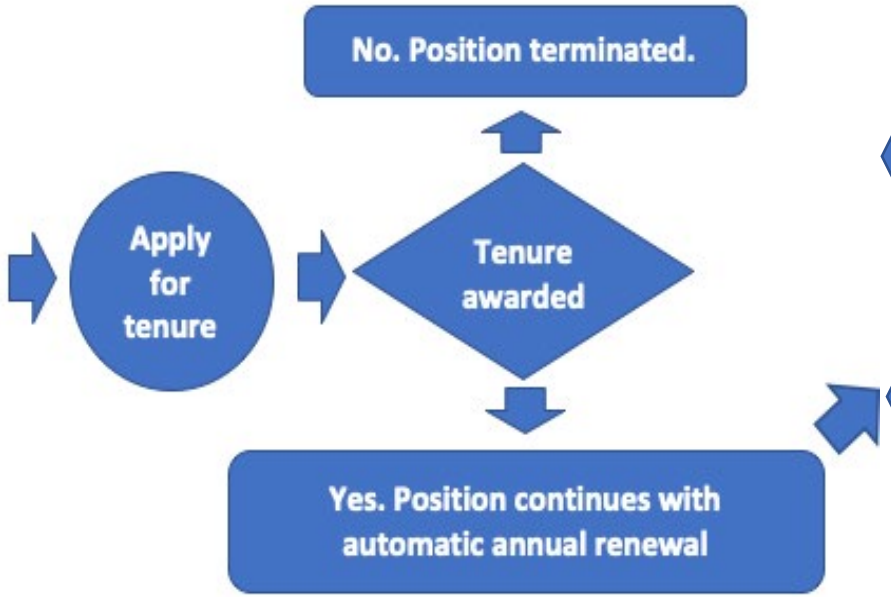
Accountability

Overview: Components of the Tenure System

Probationary Period



Tenure Application/Decision



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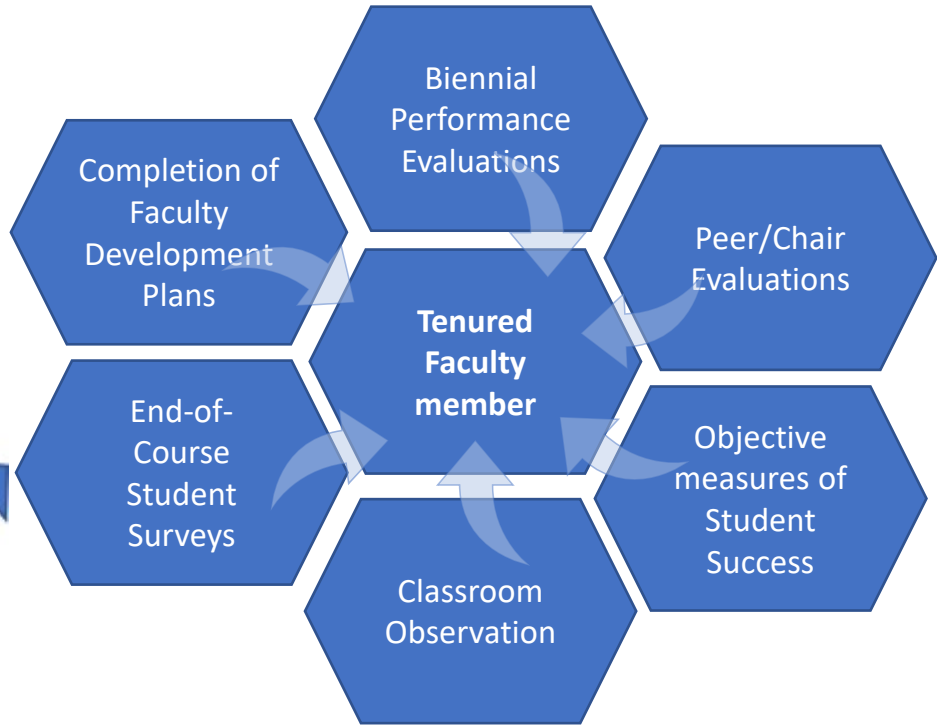

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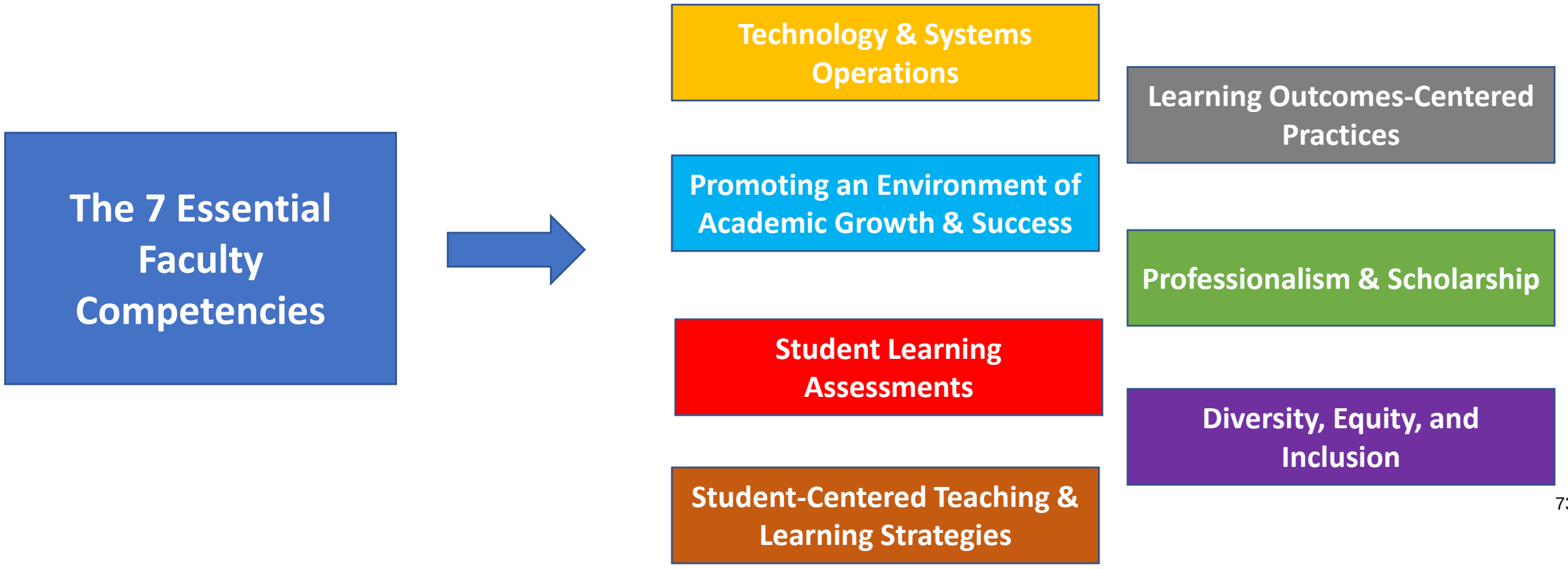
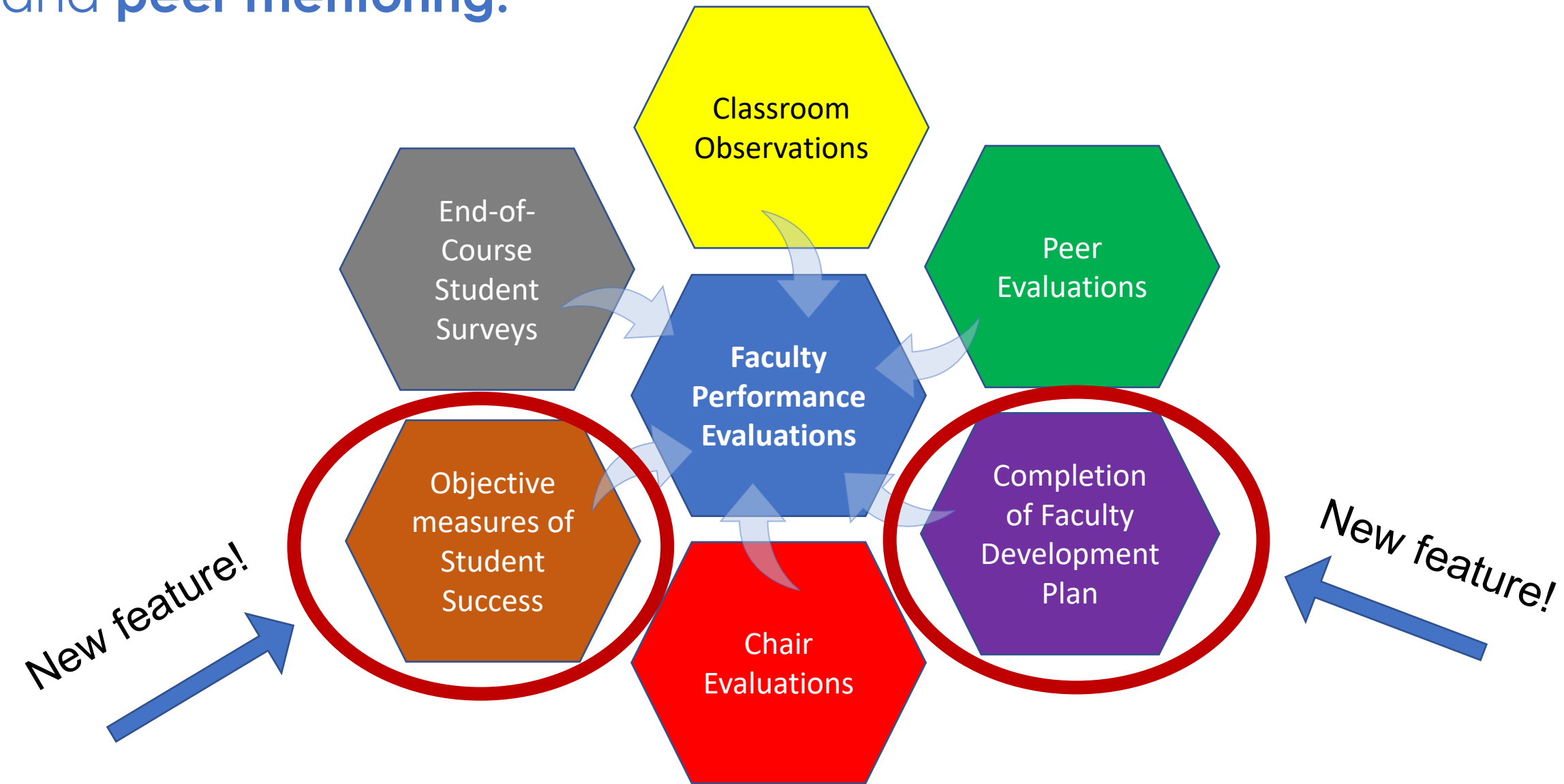
Recommendation 1:

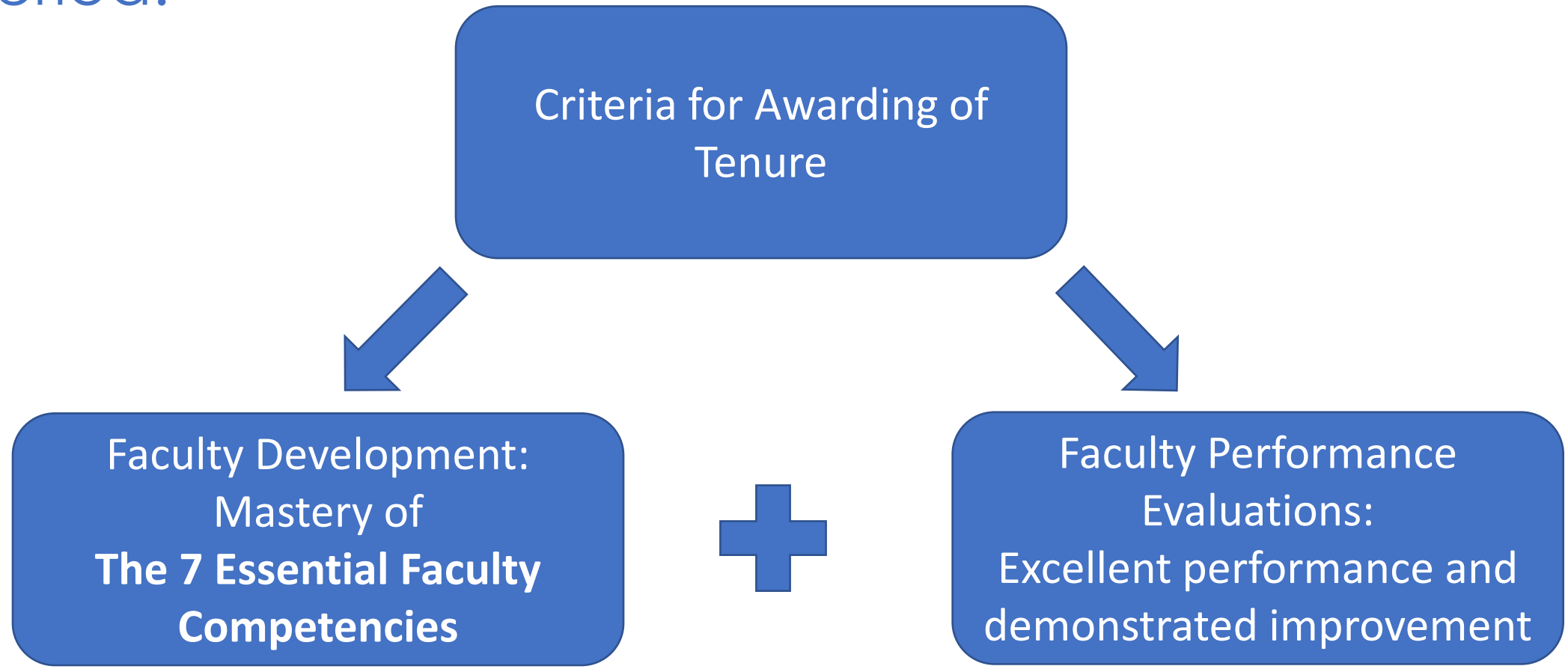
The probationary period will include a planned and guided **Faculty Development** "Pathway" for continual improvement and growth in the "**Seven Essential Faculty Competencies**." Faculty members will develop faculty development plans with their department chairperson each year.



Recommendation 1: During the probationary period, faculty members will receive **annual faculty performance evaluations** and **peer mentoring.**

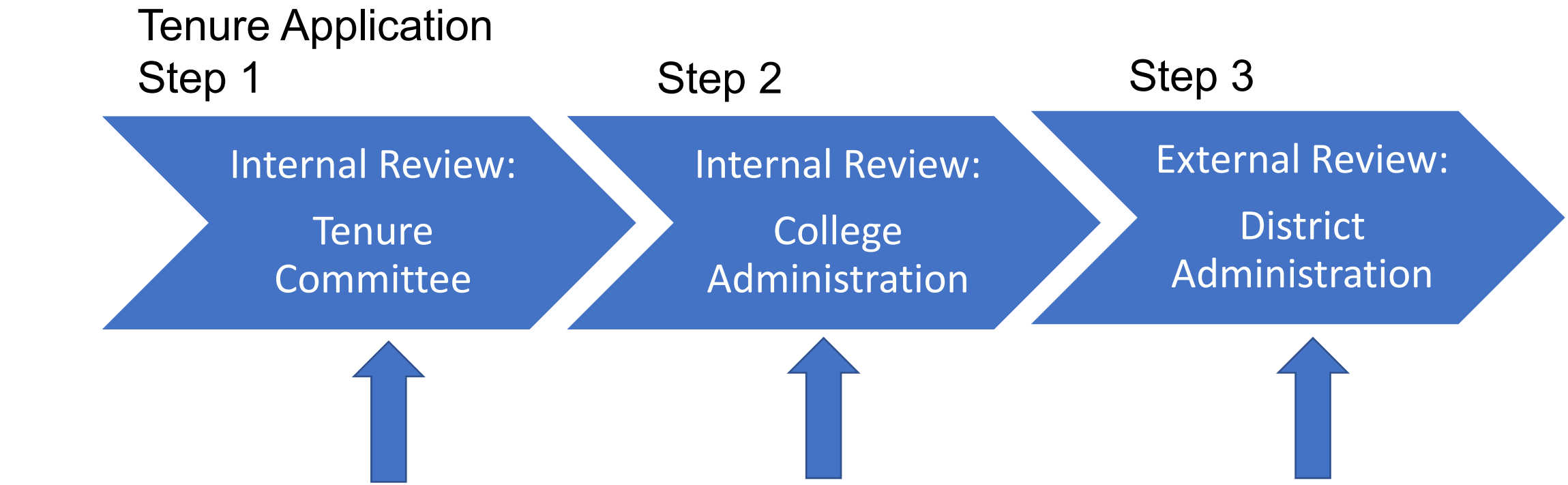


Recommendation 2: Criteria for the awarding of tenure will be based on faculty development and performance evaluations during the probationary period.



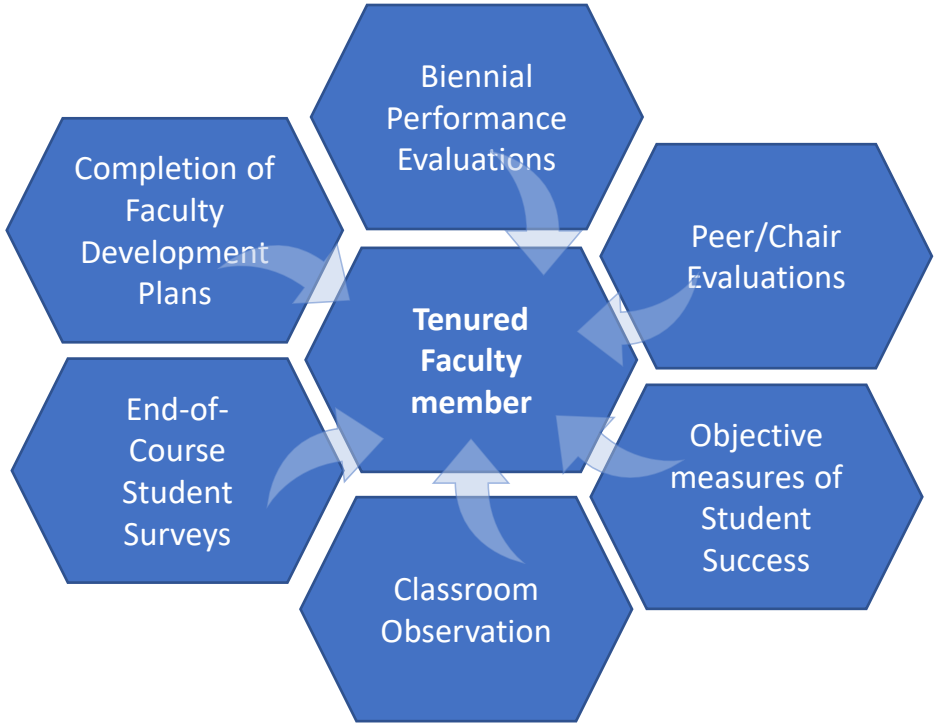
Recommendation 3: Faculty members will apply for tenure in their sixth year of employment.

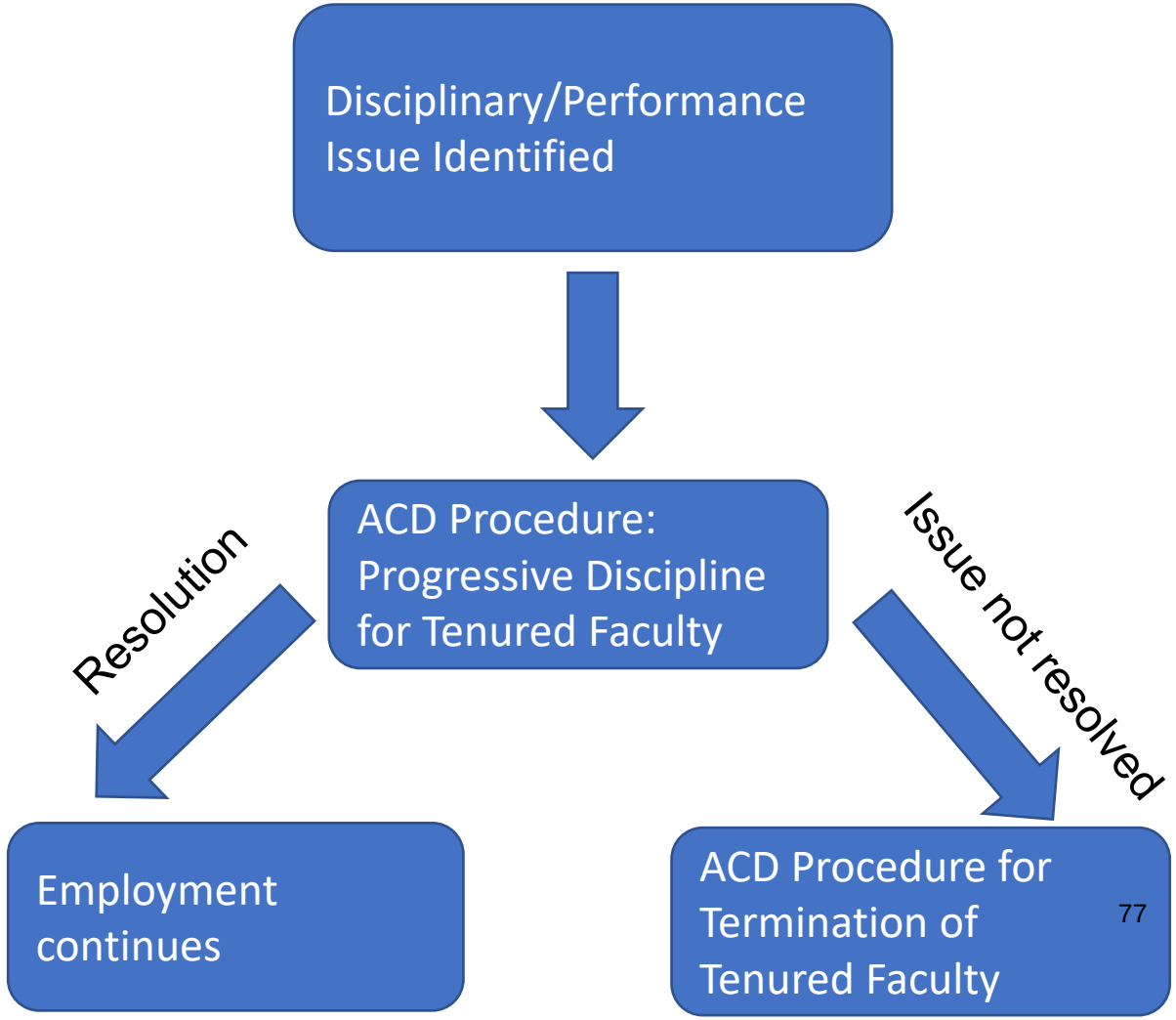
NEW: The process will include faculty outside the applicant's department and administration to reduce internal bias.



Recommendation 4: Revisit Tenure accountability procedures for continuous improvement

In addition to the cycle of accountability, disciplinary issues or performance issues are addressed whenever needed.





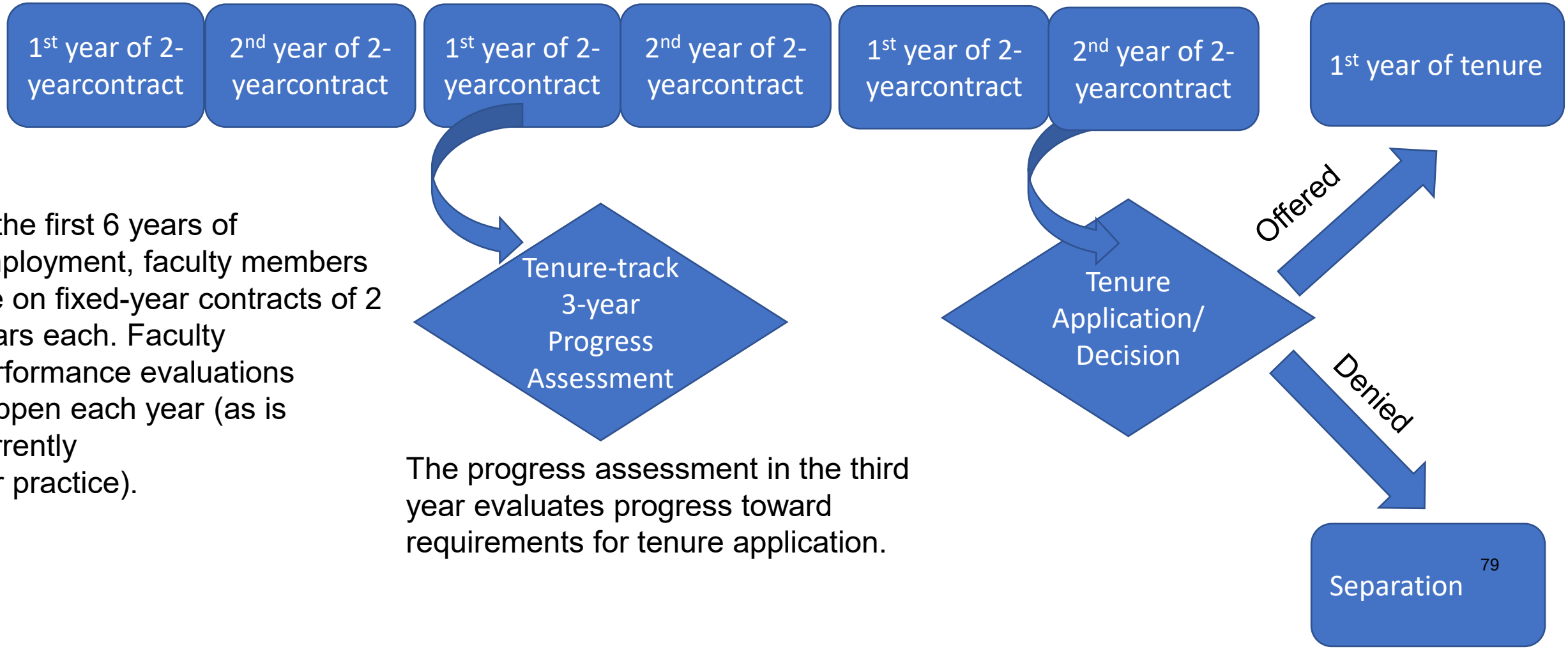
Recommendation 5

The recommended improvements to the tenure model amount to a new tenure system for the Alamo Colleges District.

The last recommendation is that this new tenure-track system should be implemented at all five Alamo Colleges.

Faculty Tenure-track: 1st 6 Years of Employment

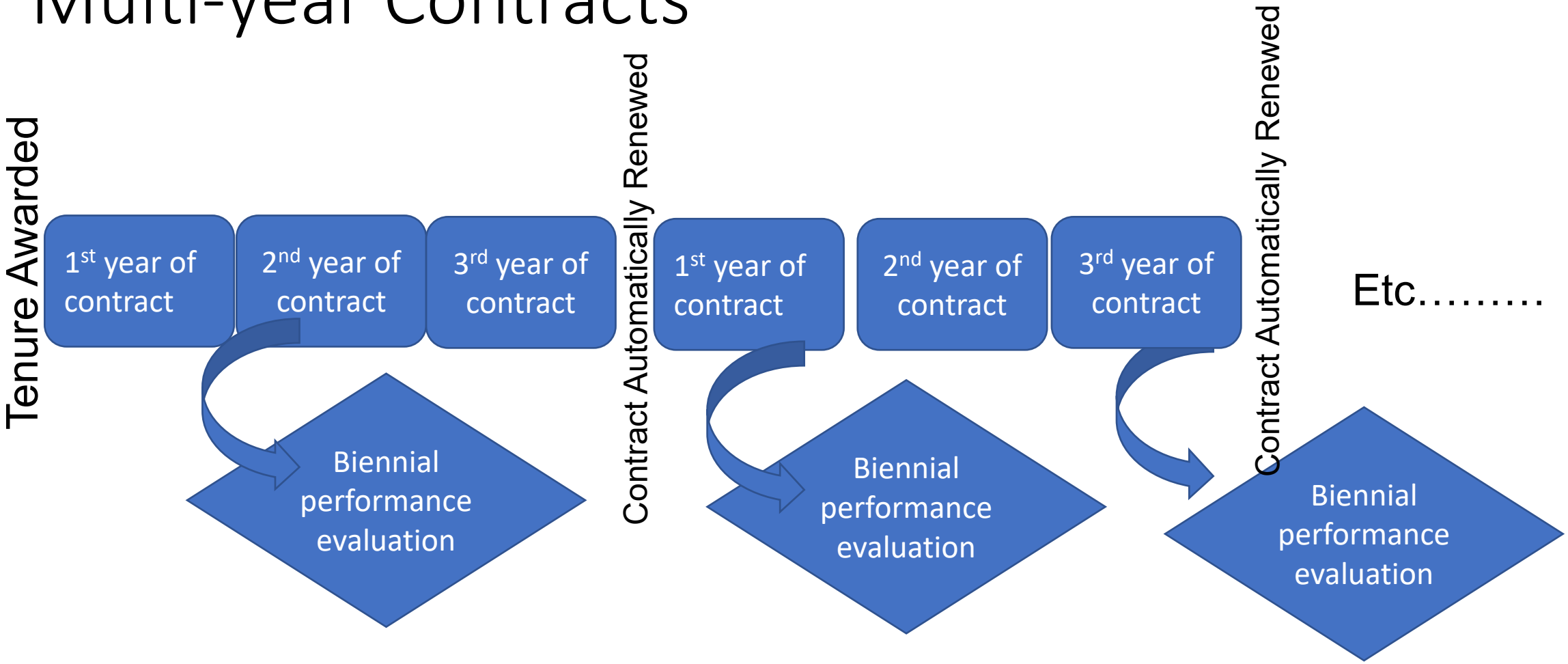
Faculty Performance Evaluations Each Year



In the first 6 years of employment, faculty members are on fixed-year contracts of 2 years each. Faculty performance evaluations happen each year (as is currently
our practice).

The progress assessment in the third year evaluates progress toward requirements for tenure application.

A new Model for Tenure with Rolling Multi-year Contracts



Where We Are Now

At a collaborative work meeting on 4/25/2022, EFC and SLT members agreed on the tenure model presented here tonight, with only two areas of disagreement:

1. What do we call it? Tenure or something else?

2. Should tenure application be mandatory for all new full-time faculty members?

Where We Are Now

At a collaborative work meeting on 4/25/2022, EFC and SLT members agreed on the tenure model presented here tonight, with only two areas of disagreement:

1. What do we call it? Tenure or something else?

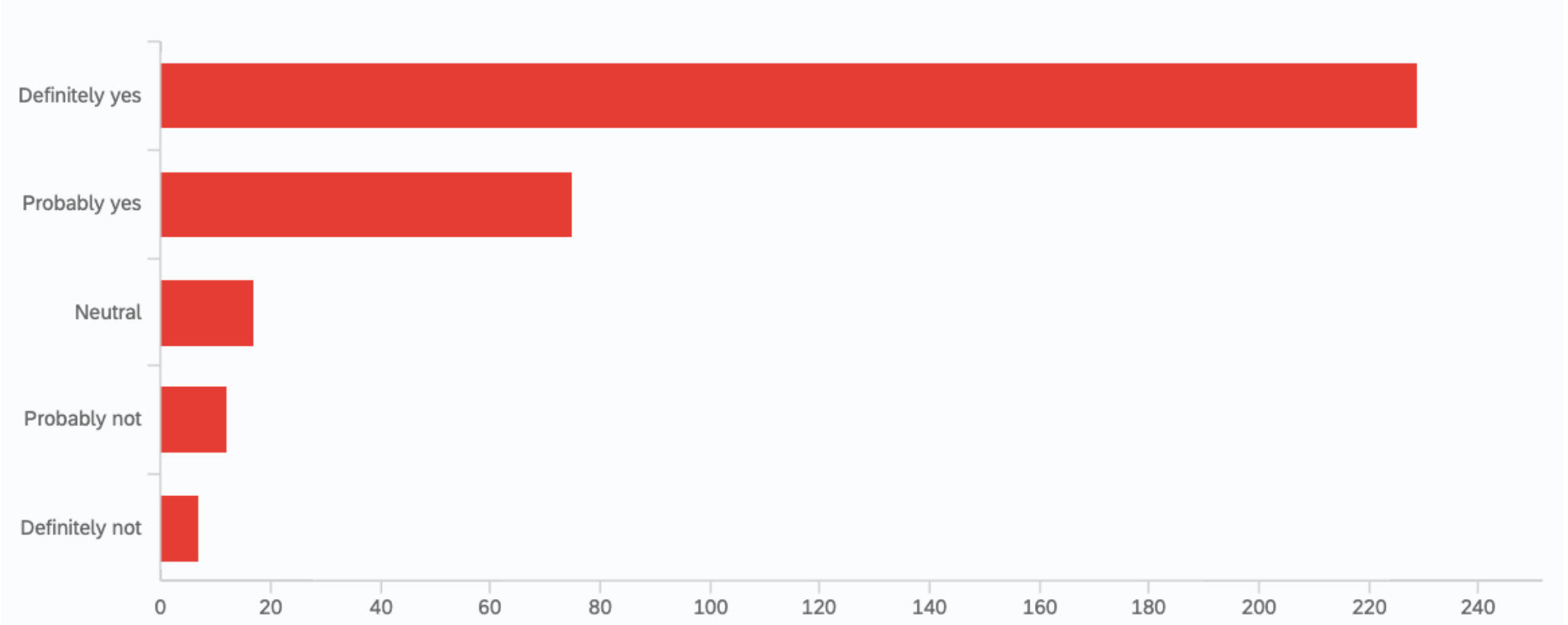
EFC recommends that we acknowledge the exemplary work of Alamo Colleges faculty members for our students by preserving the professionally recognized terminology of tenure.

2. Should tenure application be mandatory for all new full-time faculty members?

EFC recommends that this new model be mandatory for all new full-time faculty hires, but optional for faculty members hired while tenure-track was suspended.

Faculty Survey of EFC Tenure Recommendations

For the question: "Do you support these recommendations for tenure at the Alamo Colleges?" **89.4%** answered either "Definitely Yes" or "Probably Yes" out **349** responses. The survey was sent to all Alamo Colleges District faculty.



Why is Tenure of Value to the Alamo Colleges District?

1. Tenure is one of the instruments by which standards of excellence are maintained in the academic community, contributing to student success.

2. Tenure provides significant protection for academic freedom. Academic freedom is essential for maintaining social and political freedom in a democracy. Alamo Board Policy *D.3.5 Academic Freedom and Responsibilities* cites the AAUP definition of academic freedom, however, the AAUP is very clear that faculty tenure is the critical safeguard to academic freedom.

3. Tenure, applied wisely, gives dignity, recognition, and stability to worthy members of the profession.

Why is Tenure of Value to the Alamo Colleges District?

4. Tenure is a positive and important factor in recruiting and retaining talented faculty.

5. Tenure empowers faculty to participate actively in shared governance to ensure academic values are protected.

6. The body of tenured faculty gives stability and continuity to an institution and inspires confidence, pride, and recognition of the institution within the community and provides accountability to external accrediting and funding agencies.

Thank you.

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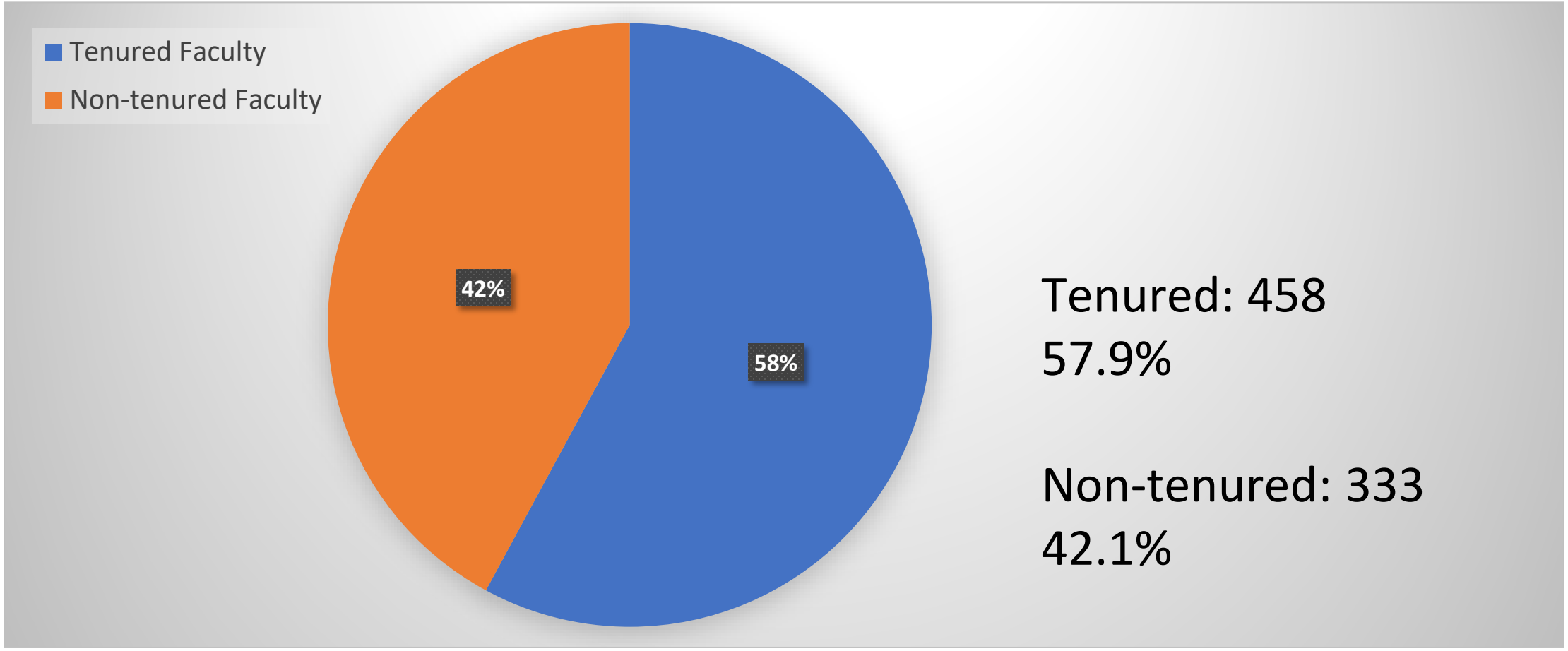
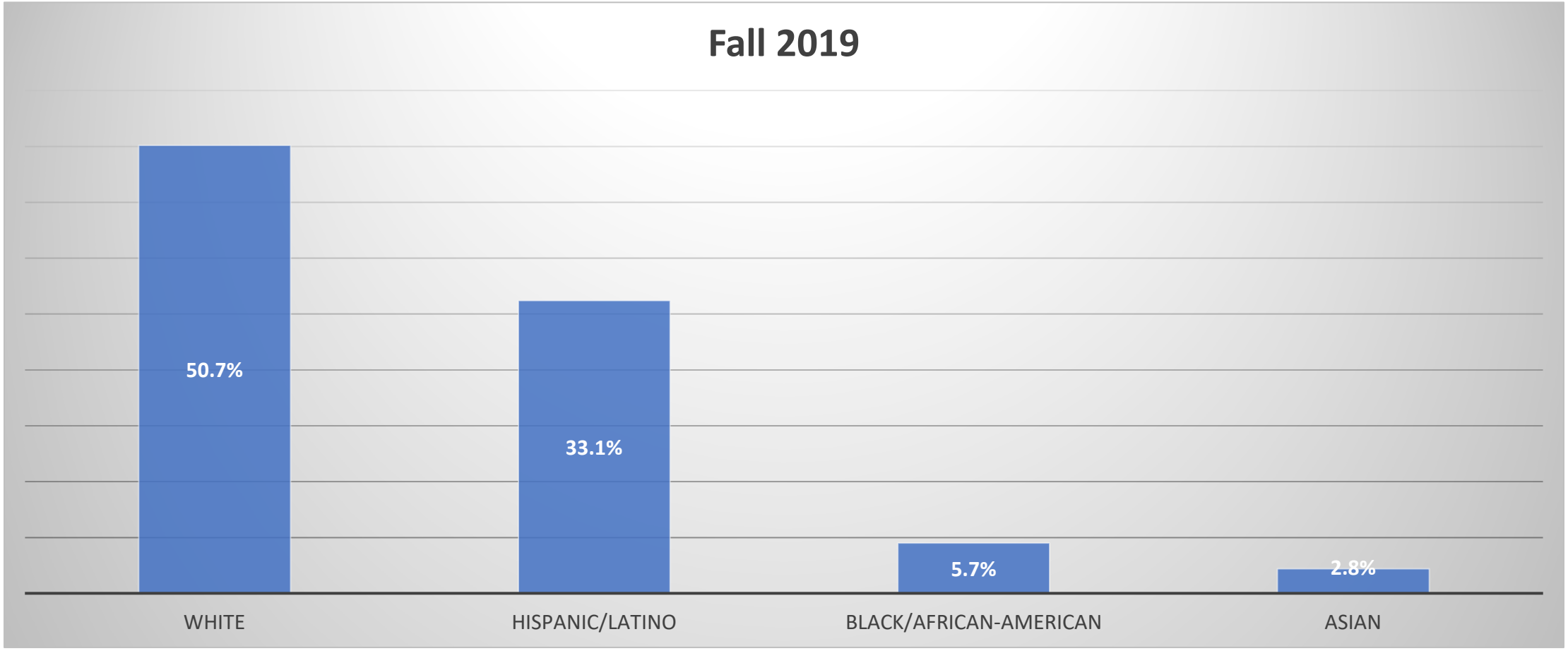
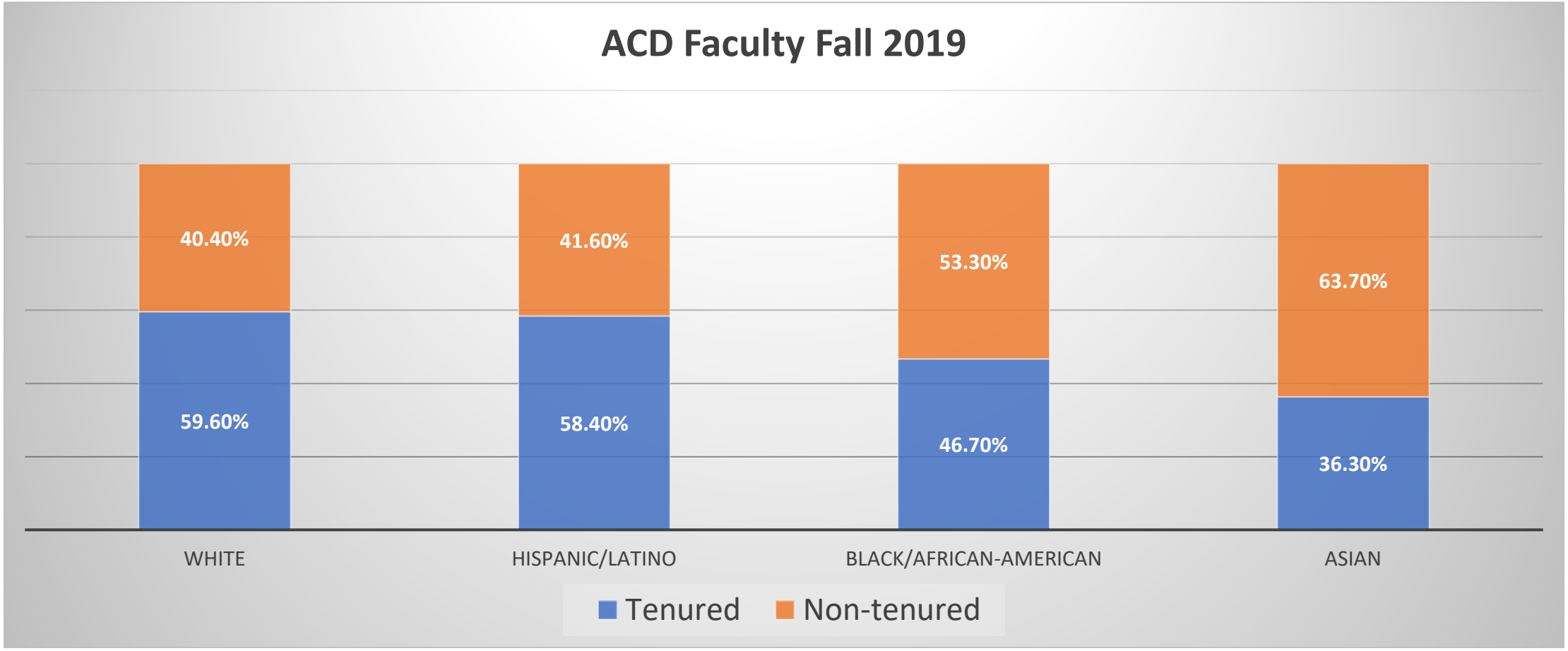
Faculty Status Across the Alamo Colleges District in Fall 2019



Ethnic and Racial Demographics of Full-time ACD Faculty



Tenured status within Racial/Ethnic Groups



Executive Faculty Council:

Review and Reimplementation of Tenure-track System at the Alamo Colleges District --

"New Era Tenure Proposal"

Prepared for: The Alamo Colleges District Strategic Leadership Team

The Alamo Colleges District Board of Trustees

Presented by: The Executive Faculty Council

Cynthia Katz, EFC Faculty Fellow

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Executive Summary

The findings and recommendations of this report will benefit the Alamo Colleges District (ACD) and its goals for student success and principle-centered leadership by enhancing faculty accountability. The improvements and enhancements recommended constitute a new, innovative tenure model that will position ACD as a national model for faculty performance excellence. The ad hoc committee makes the following recommendations:

1. The first six years of a faculty member's employee will be a probationary period. During that time, faculty members will receive annual faculty performance evaluations and faculty peer mentoring. The probationary period will also include a planned and guided "Pathway" for continual faculty improvement and growth in the "Seven Essential Faculty Competencies":
    - Promoting an Atmosphere of Academic Success and Growth
    - Diversity, Equity, and Inclusion
    - Learning Outcomes-Centered Practices
    - Professionalism and Scholarship
    - Student Learning Assessment
    - Student-Centered Teaching and Learning Strategies
    - Technology and Systems Operations

2. The criteria for ending the probationary period for faculty members will include competencies and evidence defined by the Alamo Colleges District. These criteria should include:
    - Completion of annual faculty performance evaluations with demonstrated instructional excellence and attention to improvement in the following areas:
        - Instructional Design and Delivery
        - Professional Growth
        - Service to the Institution
        - Service to the Discipline
    - Completion of faculty development pathway with successful demonstration of continual professional pursuit of improvement and excellence in the Seven Essential Faculty Competencies.
    - Demonstrated excellence in holistic measures of student success as demonstrated on annual faculty performance evaluations (this is included in the Chair Evaluation)

3. During the sixth year of the probationary period, faculty members will apply for tenure. The membership of each Tenure Review Committee will include faculty members from the tenure candidate's discipline or department and also faculty members from outside the department of the tenure candidate to reduce the possibility for internal department bias.

4. The current accountability system and procedures for faculty performance evaluations, progressive discipline, and termination of a tenured faculty member should be reviewed to make them more effective if accountability is needed.

5. The four recommendations above amount to a new tenure system for the Alamo Colleges District; the last recommendation is that this new tenure-track system should be implemented at all five Alamo Colleges. See pages 36-40 of this document for reimplementation models.

The first four recommendations above contain significant changes and improvements to the components of the tenure system – namely the probationary period, tenure review, and the post-tenure review and accountability procedures. This report will explain these changes and their rationale. By attracting, developing, and sustaining the best faculty with a new tenure model at the Alamo Colleges District, the Executive Faculty Council believes restoring tenure will be a primary means by which the Alamo Colleges District takes its next step in fulfilling its vision to be the best in the nation in student success and performance excellence.

Introduction

This report presents the work of the Executive Faculty Council Ad Hoc Committee on Tenure, and it contains this committee's recommendations for implementing a new tenure-track system at the Alamo Colleges District. In Fall 2020, the United Faculty Senates charged the Executive Faculty Council to provide recommendations regarding the Tenure System at the Alamo Colleges District. As this report will make clear, the committee believes implementing a new tenure-track system will be in the best interest of the Alamo Colleges District and its mission.

The Alamo Colleges District suspended its tenure-track system in 2011 due to concerns about faculty accountability. This decision was largely unpopular with faculty members, and faculty leadership asked when the suspension would be lifted. In a 2017 memo to faculty stakeholder groups, the Chancellor communicated that, in the service of student success, improvements to faculty performance evaluation and faculty development systems were necessary before the Chancellor and Board of Trustees would revisit and reconsider the tenure suspension (see Appendix IV).

To satisfy this requirement, extensive improvements to ACD's faculty development and faculty performance evaluations systems have been implemented since 2016: A new faculty evaluation system using an ePortfolio was introduced in 2016. The current faculty evaluation system is more rigorous, more thoroughly evidence-based, and more consistent across the colleges than our previous system. At the time of this writing, the performance evaluation system is also being reviewed by EFC to identify additional opportunities for improvement. Likewise, since 2017, the Alamo Colleges District has implemented a new and robust faculty development model built around "Seven Essential Faculty Competencies" – this faculty development model is informed by a district-wide Faculty Development Advisory Board and facilitated by dedicated Faculty Fellows at each campus.

The work has been done, and with robust faculty development and faculty performance evaluation systems in place, student success and performance excellence at the Alamo Colleges District have thrived. Now is the time to revisit the issue of tenure, as we believe that implementing this new tenure-track system will benefit the institution, its stakeholders, and the primary goal of student success.

Faculty members who possessed tenure or were on a tenure-track prior to 2011 have maintained their tenured status, however, all full-time faculty since 2011 have been hired as non-tenure-track, contract employees on annual contracts. While the suspension of tenure accelerated efforts to reform faculty development and faculty performance evaluation, key problems also emerged:

- Full-time faculty are divided into a two-tiered (tenured/contract) system with inherent inequities that negatively impact the institution and student success objectives.
- The status of non-tenured, or probationary, faculty is ambiguous because the current wording of procedure D.2.5.5 – Faculty Tenure Process implies that all non-tenured faculty are in a permanent state of probation without any option or goal of acquiring

permanent status within the five colleges.

- Many Alamo Colleges District board policies and procedures related to tenure are outdated or in an ambiguous state of suspension.
- Contract faculty members feel that they lack job security.
- There is a perceived difficulty recruiting and retaining new faculty of the highest quality, because the incentive of tenure is absent for new hires.

The EFC's charge was further prompted by the importance of tenure recognized by faculty:

- Tenure provides a process for data-informed and peer-reviewed vetting, so that colleges retain only the best faculty members. Rigorous review of faculty members directly impacts students and student success.
- Tenure supports the academic freedom of faculty members in their primary roles of teaching and oversight over curriculum as well as their important role in shared governance to maintain the academic integrity of our institutions and compliance with SACSCOC accreditation standards.
- The two-tiered system of tenured and probationary contract faculty members is not aligned with the Alamo Colleges District's goals of addressing equity, diversity, and inclusion. Current tenured faculty members – all hired prior to 2011 - are less diverse than the makeup of the totality of our faculty, leaving many from minoritized populations including women and people of color effectively in a second-class status among faculty.

The Work of the Ad Hoc Committee

In Fall 2020, the EFC accepted the charge to review and create a recommendation for the tenure system at the Alamo Colleges District. The work of this committee was defined by the EFC Work Charge (for complete work charge see Appendix I). To accomplish its work, the EFC assembled an ad hoc committee comprised of faculty and administrators from across the district (for a complete list of committee members, see page 1)

The ad hoc committee organized into four working groups to research and draft sections of the report. A Canvas course shell was used by all four groups to post and share research and drafted sections, in addition to the discussions and sharing that took place during regular meetings. The separate sections drafted by the work teams were submitted to the entire ad hoc group, and then a drafting group was charged with assembled the work of the four working groups into a single draft. This draft has been reviewed and agreed upon by the entire ad hoc group, and then presented to the entire body of Alamo Colleges District faculty via Qualtrics survey to solicit feedback and gauge faculty support for the recommendations. After faculty feedback was incorporated, the recommendations of the ad hoc committee were presented to the Executive Faculty Council and approved, with feedback for improvement, by consensus.

The ad hoc committee did extensive research and a literature review on what defines tenure. It found that the tenure system as defined by the American Association of University Professors (AAUP) is the model used by nearly every academic institution in the country. The defining features of what constitutes tenure include academic freedom and the security of continuous employment. The components of this system include a probationary period, tenure review, and accountability measures. The committee further discovered the significance tenure has for academic freedom, shared governance, student success, and equity.

A landscape analysis of three models of tenure at peer institutions was done by this committee. These institutions are each Aspen Award winners or finalists, and include: Valencia College, Walla Walla College, and El Paso Community College.

From this research, landscape analysis of peer institutions, and review of our current policies and procedures of tenure, the ad hoc committee makes the following recommendations to bring a new era of tenure to the Alamo Colleges District. First, we recommend that the first six years of faculty employment be a probationary period to include a defined pathway of faculty development along with the existing requirements of annual performance evaluation to demonstrate teaching excellence and commitment to the values and mission of the Alamo Colleges District. Second, we recommend that criteria for ending the probationary period be defined by the Alamo Colleges District, and we list those criteria in detail (see pages 32-33). Third, we recommend that all Tenure Review Committees include faculty representatives from both the discipline or department of the tenure candidate and faculty representatives from outside the candidate's department to increase objectivity and decrease the possibility for departmental bias. Fourth, we recommend that our current accountability system be reviewed to make it more efficient if accountability is needed, to include termination of a tenured faculty member. These first four recommendations constitute a new tenure-track system, and the committee's final recommendation is that the Alamo Colleges District implement this new tenure-track system, such that all new faculty hires would be on a tenure-track, and that all full-time faculty members hired since 2011 would be put on a tenure-track, culminating in a tenure application and decision.

During the course of the ad hoc committee's work, the issue of multi-year contracts for faculty members was suggested by the ad hoc committee's sponsor, and later raised by the Chancellor to the UFS. The idea of multi-year contracts was discussed by the ad hoc committee, and the members of the ad hoc committee agreed that fixed multi-year contracts do not fall under the definition of tenure (see page 11 below for tenure definition), since a key feature of tenure is the nature of continuing contracts after tenure is awarded and not contracts with a fixed term.

However, the institution of tenure is not incompatible with a model utilizing multi-year contracts that are automatically renewed each year unless there are deficiencies. As such, this report includes two models for tenure: the first is a traditional tenure model with automatic renewal of annual faculty contracts; the second is an innovation combining the automatic contract renewal feature of tenure with a multi-year contract model for faculty members; this can work only if the multi-year contracts contain a mechanism for automatic annual renewal. Additionally, since multi-year contracts can provide more job security than year-to-year or semester-to-semester

contracts, there could be a place for multi-year contracts at the Alamo Colleges District during the probationary period for tenure-track faculty or for long-serving adjunct faculty members. However, fixed multi-year contracts are not a replacement for the institution of tenure, and this committee does not recommend fixed multi-year contracts be considered instead of implementing the new tenure-track system.

The contents of this report address why tenure is valuable to the Alamo Colleges District, how tenure benefits student success, the importance of tenure in the areas of academic freedom, shared governance, equity, and due process, why tenure is important to faculty, and the role accountability plays in the tenure system. Using a detailed landscape analysis (included in Appendices) examining the tenure systems at three Aspen Award Winner/Finalist community colleges, the final section of the report offers a set of recommendations and implementation strategies to implement a new tenure-track system at the Alamo Colleges District.

Background / Overview of Tenure

This section of our report will summarize what an extensive literature review on tenure says about what tenure is and why it is important. The American Association of University Professors (AAUP) has been the organization that has defined tenure for higher education, and our own tenure system and process at the Alamo Colleges District is aligned with the AAUP's model for tenure. The intellectual and economic securities of the tenure system are the bedrock of any effort by a college or university to fulfill its obligations to students and society.

Definition of Tenure

Tenure is defined as the awarding of continuing contracts to full-time faculty. Tenured and tenure-track faculty are evaluated thoroughly, and tenure is only awarded after a probationary period by the affirmative vote of academic peers, college administration, and the District Board of Trustees. As such, tenure is defined as a professional status conferred upon faculty members who have demonstrated scholarship and teaching ability or other skills sufficient to warrant recognition of their achievement of predetermined standards of professional competence. The achievement of tenure indicates responsible professional performance and carries with it an ongoing contract of employment with the institution, which shall entitle the employee to continue in a faculty position at the College without the necessity for annual nomination or reappointment and which can be terminated only for adequate cause or financial exigency. It likewise carries with it the faculty member's ongoing responsibility to maintain their teaching excellence and professional competence through continued evaluation and professional development.

Basic Features of Tenure

As stated by the 1940 Statement of Principles on Academic Freedom and Tenure:

"Tenure is a means to certain ends; specifically: (1) freedom of teaching and research and of extramural activities, and (2) a sufficient degree of economic security to make the profession attractive to men and women of ability. Freedom and economic security, hence, tenure, are indispensable to the success of an institution in fulfilling its obligations to its students and to society" (AAUP "1940 Statement").

Reasons and Principles for the Award of Tenure.

The following are recognized as principles underlying the award of tenure:

1. Tenure is one of the instruments by which standards of excellence are maintained in the academic community.
2. Tenure provides significant protection for academic freedom. Academic freedom is essential for maintaining social and political freedom in a democracy.
3. Professors sometimes choose to discuss controversial issues. It is recognized that some

individuals could be offended in the process. Tenure protects individual faculty members and the faculty at large from capricious and arbitrary retribution which might otherwise result from such controversy.

4. Tenure, applied wisely, gives dignity, recognition, and stability to worthy members of the profession.
5. Tenure is a positive and important factor in recruiting and retaining talented faculty.
6. Tenure empowers faculty to participate actively in shared governance to ensure academic values are protected.
7. The body of tenured faculty gives stability and continuity to an institution and inspires confidence, pride, and recognition of the institution within the community and provides accountability to external accrediting and funding agencies.

(Valencia College, "Award of Tenure", 2018; AAUP "1940 Statement"; Hutchinson, 2018, p. 124; Hutchens and Fernandez, 2018; Chait, R.P., 2005; Rizvi, 2015; Bérubé, 2015; Kahlenberg, 2016)

The Vulnerability of the Institution and Non-Tenured Faculty on Annual Contracts

Both the faculty members and the academic institution are vulnerable when faculty are non-tenured and on annual contracts.

- Faculty on annual contracts work under the uncertainty that their contract will or will not be renewed, effectively being fired with no explanation and no due process.
- This uncertainty can inhibit their exercise of academic freedom and engagement with shared governance as the primary guardians of disciplinary knowledge and academic integrity.
- Such an arrangement can lead to a patronage system where faculty compromise academic standards and integrity in order to keep their job.
- This uncertainty is stressful for faculty and prevents them from committing long-term to projects or initiatives at the institution or to their community.

The academic institution is also vulnerable when its faculty are non-tenured on annual contracts.

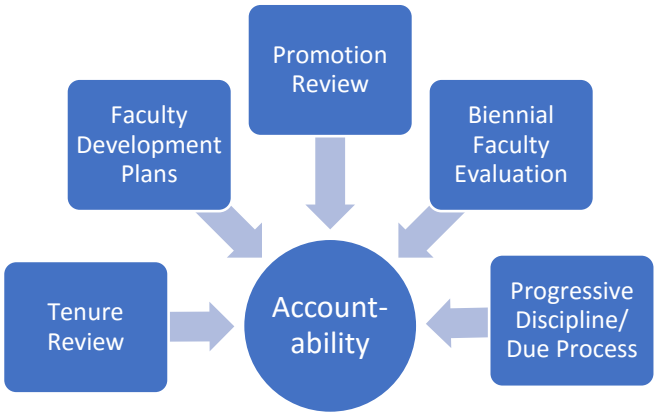
- Without a faculty secure in their ability to speak up about important academic matters, institutions can make bad decisions.
- Without offering faculty a reasonable degree of security in their employment, the institution will not be able to attract the best candidates or keep the best faculty.
- Without tenured faculty, academic institutions may not have adequate numbers of available faculty members to participate on important committees and serve as chairs and directors to fulfill the mission of the institution.

(Bernstein and Kezar 2019; Bérubé and Ruth 2015; Bérubé, 2015; Greenwald 2019; Flaherty, 2018)

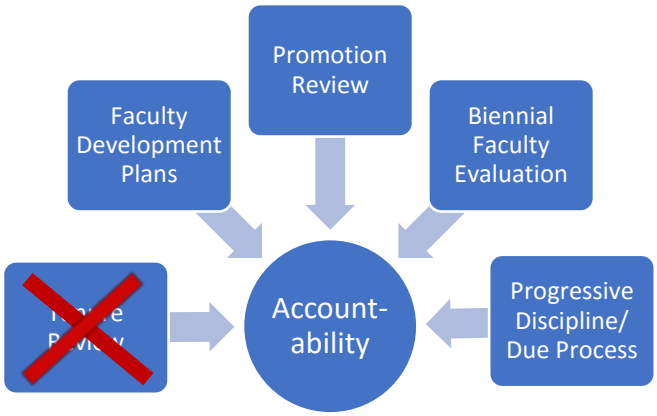
Tenure and Accountability

The tenure system is founded on a structure of accountability. Both in the selection of tenured faculty and the continuance of their employment, faculty must demonstrate professional competence and growth to secure and maintain their position. At the Alamo Colleges District, the five elements of this accountability system are:

- Tenure Review (currently suspended)
- Promotion Review
- Annual or Biennial Faculty Performance Evaluation
- Faculty Development Plans
- Due Process in Discipline and Termination



Accountability without Tenure:



Without tenure, one of the most robust systems of accountability is removed. Tenured faculty must go through all the normal systems of accountability required of non-tenured faculty, plus the added tenure review.

Tenure Review

These are the key aspects of the Tenure System:

- **Probationary Period**
  Tenure-track faculty are hired as probationary employees for a defined period of time—typically three, five, or seven years. During this time, new faculty develop their skills and demonstrate their excellence in teaching, scholarship, and value to the institution.
- **Faculty Evaluation**
  During the probationary period, faculty are annually evaluated on their teaching, scholarship, and service to the institution. Faculty have the chance to remediate deficiencies through what is identified in these evaluations.
- **Tenured Decision**
  At the end of the probationary period, the institution decides through a formal tenure review process to grant the faculty member tenure or not. This decision is made through a thorough and formal review of the faculty member's record and competence and is only granted after a lengthy demonstration of competence during the probationary period.
- **Post-Tenure Review**
  Some institutions have instituted formal reviews of faculty that go beyond the standard system of periodic review after they achieve tenure. At the Alamo Colleges District, tenured faculty members instead have biennial faculty performance evaluations.

Promotion Review

Faculty are only awarded promotion after careful review of their achievements and added credentials. The criteria for promotion at the Alamo Colleges District is based on years of service, the accumulation of graduate credit in the faculty member's discipline, and demonstration of teaching excellence and service.

Below are the qualifications for promotion at each level at the Alamo Colleges District:

1) Assistant Professor: three years minimum as an Instructor plus 12 graduate hours above the qualifying degree
2) Associate Professor: four years minimum as an Assistant Professor plus 24 graduate hours above the qualifying degree
3) Professor: five years minimum as an Associate Professor plus 36 graduate hours above the qualifying degree

For each level of promotion, a faculty member must submit a dossier demonstrating the quality of their teaching and professional activity, including:

- Student evaluation summaries
- Classroom observations
- Faculty self-evaluations

- Faculty evaluations by a Peer Review Committee
- Faculty evaluations by the Chair/Supervisor
- Official transcripts of credits earned since initial appointment or last promotion

This promotions dossier is evaluated and must be approved by a departmental Promotions Committee, the Department Chair, the Dean/Director, the responsible Vice President, the President, and the Board. Currently, the contents of the faculty portfolio (or dossier) and process of review for tenure and promotion are approximately the same.

Faculty Performance Evaluation

The primary goal of annual or biennial faculty performance evaluation is the improvement of teaching and the job performance of the faculty member. The criteria for this evaluation at the Alamo Colleges District, as listed below, closely align with the faculty job description. Faculty members must submit a portfolio containing artifacts for performance evaluation over these three areas:

I. Teaching

1. Instructional Design
2. Instructional Delivery
3. Instructional Assessment
4. Class/Course Management

II. Scholarly/Creative Work

1. Professional Development
2. Discovery/Creative Activities
3. Dissemination

III. Service

1. Service Outside the Classroom
2. Service to the Profession
3. Community Service

Faculty members involved in administrative duties must also submit material demonstrating their performance in this area as well.

Faculty performance evaluation portfolios are reviewed by department peer faculty and the Department Chair. The Department Chair and faculty member discuss the evaluation together to identify areas of strength and areas for improvement. This is a thorough, collaborative, and continuous process.

Faculty Development Plans

At the Alamo Colleges District, full-time faculty annually complete a Faculty Development Plan, a documented process that allows faculty to formalize a well-thought-out professional development plan tied to their individual goals and interests as it relates to the mission and objectives of the faculty member's department, college, and/or district. These plans are framed through the seven Essential Faculty Competencies that were established by faculty during college-wide and district-wide charrettes in the Fall 2017.

These Essential Faculty Competencies include:

1. Promoting an Atmosphere of Academic Success and Growth
2. Diversity, Equity, and Inclusion
3. Learning Outcomes-Centered Practices
4. Professionalism and Scholarship
5. Student Learning Assessment
6. Student-Centered Teaching and Learning Strategies
7. Technology and Systems Operations

The Alamo College District's current implementation of this Faculty Development Plan is not currently integrated with faculty performance evaluations and or other continuous improvement efforts, however, the recommendations of the ad hoc committee entail integrating faculty performance evaluations with faculty development plans in the probationary period of the tenure process.

Due Process, Progressive Discipline, and Termination

Tenure is not an unconditional guarantee of employment, but it does assure a tenured faculty member that he or she will not be dismissed without an explicit statement of the cause and a fair hearing to establish whether the cause is valid, pertinent, and sufficient to justify such an action.

- Tenured faculty members are subject to Progressive Discipline: "The intent of this progressive discipline is to communicate the need to modify unacceptable behavior, which is inappropriate, unproductive, disruptive, or otherwise problematic to the goals of the Alamo Colleges District" (D.9.1.2 - Progressive Discipline – Tenured Faculty). Progressive discipline has four steps and can culminate in termination, if necessary. Faculty members can be fired for single offenses of certain actions, as detailed in Alamo Board Policy D.10.2.5 - (Procedure) Termination: Tenured Faculty
- Tenured faculty members recommended for termination, after exhausting college and district administrative remedies, may request a formal hearing by a representative body made up of faculty, administration, and staff (if appropriate) to review their case. This hearing committee may affirm the termination or recommend disciplinary action based upon progressive discipline procedures. The Board of Trustees then reviews the hearing decision and either sustains or overrules it.

Tenure and Our Peer Institutions

The Alamo Colleges District utilizes a number of community colleges in the state of Texas as benchmark institutions. The following table shows where these institutions stand in regards of tenure policy and implementation. Meanwhile the second table includes a list of nationally-recognized community colleges (Aspen Award winners/finalists). This document also includes three models of tenure processes implemented at Valencia College, Walla Walla College, and El Paso Community Colleges, respectively.

Benchmark Institutions for the Alamo Colleges District

INSTITUTION	TENURE-TRACK POLICY/PROCESS
AMARILLO CC	YES (policy and process)
AUSTIN CC	NO
COLLIN CC	NO
DALLAS CCCD	NO
EL PASO CC	YES (policy and process)
HOUSTON CCD	NO
LAREDO CC	YES (policy and process)
LONE STAR CC	NO
ODESSA COLLEGE	YES (policy)
SAN JACINTO CC	NO
TARRANT CC	YES (policy)

National (Aspen Award Winners)

INSTITUTION	TENURE-TRACK POLICY/PROCESS
INDIAN RIVER CC	YES (policy)
MIAMI DADE CC	YES (policy)
SANTA FE CC (FL)	Rolling contracts
TALLAHASSEE CC	NO
VALENCIA CC	YES (policy and process)
WALLA WALLA CC	YES (policy and process)

Tenure, Student Success, and Performance Excellence

Tenure's Contribution to Student Success

Faculty performance excellence is critical to student success. Faculty excellence is achieved by participation in professional development opportunities, and by regular performance evaluations that result in continual improvement. Faculty performance evaluation and faculty development are the two pillars of the probationary period in the tenure process, and they provide the criteria by which faculty are reviewed at the time of the tenure decision.

Through faculty development during the probationary period, the tenure-track faculty member can develop the core competencies as an educator that lead to improved student success. Through faculty evaluation, the institution can gauge the tenure-track faculty member's professionalism and ability to produce strong student success results. Thus, the tenure process is an opportunity for the institution to fully understand the teaching competence and commitment to student success of each full-time, tenure-track faculty member. This process allows the institution to terminate employment if the requirements of tenure are not met. As such, tenure directly affects student success by creating a high stakes system of required faculty excellence.

Due to this interconnection among student success, professional development, and performance evaluation, the reinstatement of tenure is in alignment with the Alamo Colleges District' commitment to performance excellence. It will enhance the momentum of continuous improvement that earned the Malcolm Baldrige National Quality Award in 2018. Furthermore, the following sections regarding performance evaluation and professional development will explain how restoring tenure will bolster quality of instruction and position the Alamo Colleges District to serve as a national model of performance excellence.

Faculty Performance Evaluation and Student Success

A robust process cycle annual performance evaluation is integral to the tenure-track faculty position. This annual review and conversation with the faculty member's chair and faculty colleagues provides the guidance and support necessary to fully integrate the new faculty member with the college community. It also is a means to fully understand and commit to the mission of the institution, the needs of the division or discipline, and the responsibilities of a full-time faculty member. The performance evaluation process supports the faculty member in the development of teaching and learning strategies that are effective for student success within a variety of modalities.

Starting in 2014, the faculty performance evaluation process was dramatically revised in order to better align the areas to be evaluated with the responsibilities of a full-time faculty member as defined in the faculty job description and as required by SACSCOC. The current faculty performance evaluation system has been in place since 2016. Recognizing the need for continuous improvement, the Executive Faculty Council is now conducting a further review and

revision of the faculty evaluation process and tools, but the contents of the faculty performance evaluation will remain largely the same. The categories for faculty performance evaluations are listed below; the emphasis on teaching is clear:

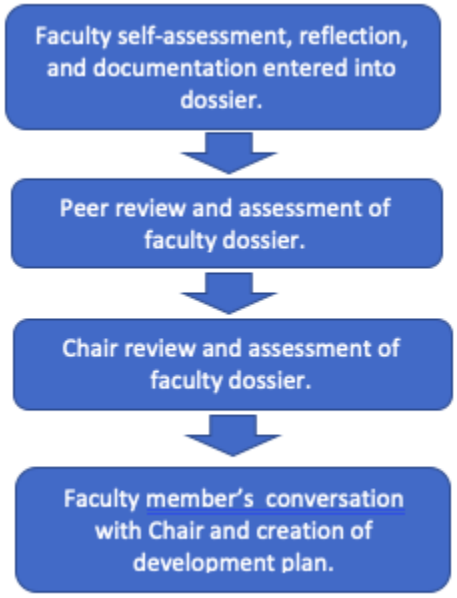
1) Teaching
    a) Instructional Design
    b) Instructional Delivery
    c) Instructional Assessment
    d) Class/Course Management
2) Scholarly/Creative Activities and Professional Development
3) Service to the Institution
4) Service to the Profession

Additionally, the faculty performance evaluation process includes:

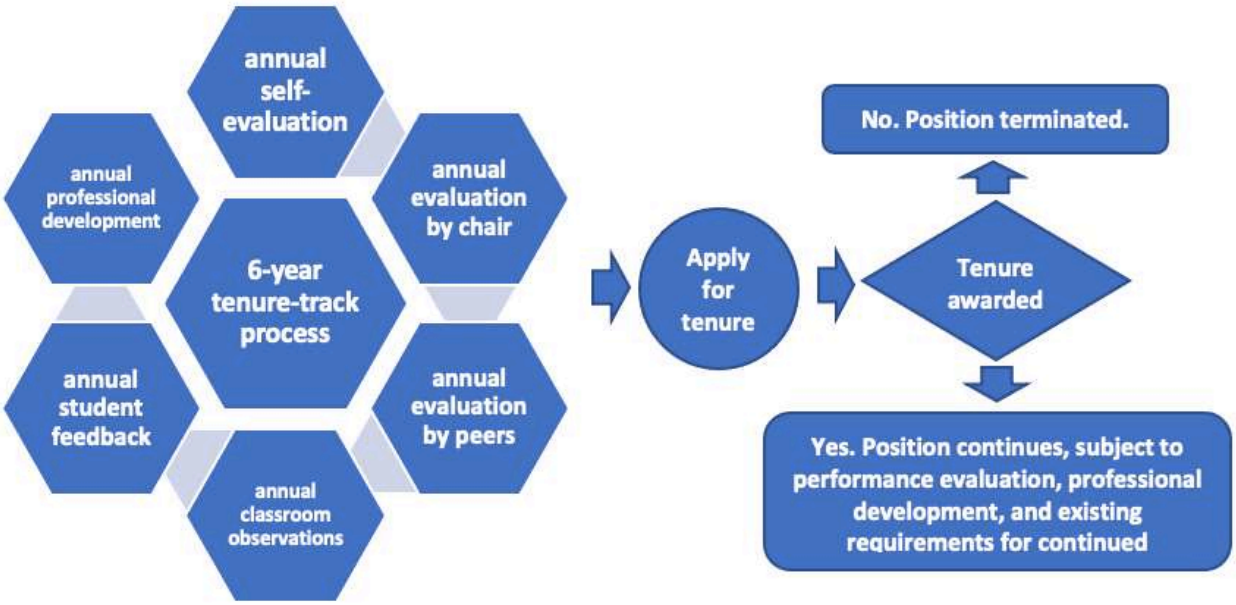
- an evaluation by faculty peers
- an evaluation by the chair
- the creation a development plan, which designs a program of professional development to be pursued during the following year.

Every full-time faculty member is evaluated annually in the above categories for the first six years of full-time employment and evaluated biennially after that. For the EFC's current review of the faculty performance evaluation system, we recommend framing annual faculty performance evaluations around progress toward the sixth-year tenure review for non-tenured faculty members, and continuing performance evaluation biennially for tenured faculty members. For non-tenured faculty members, annual faculty performance evaluations create a repeating cycle of improvement such that the key indicators of instructional design quality, instructional delivery, methods of assessment, and classroom management are tracked for improvement or lack thereof. These teaching competencies are the ingredients of faculty excellence that result in increased student success outcomes.

Outline of Faculty Evaluation Process



The process of tenure has a unique value to the institution and to the success of its students because, unlike any process in place for other employees, the probationary period for tenure-track faculty members incorporates a six-year period of review before a full commitment by the institution is made - and even after tenure is earned the processes of performance evaluation and professional development remain in place. An effective tenure model relies upon a robust faculty performance evaluation process, which is now in place and subject to ongoing review and improvement.



Faculty Development and Student Success

Like faculty performance evaluations, professional development for faculty members at the Alamo Colleges District has been greatly enhanced: The Alamo Board of Trustees charged the Chancellor with improvement in this area in 2016. As a result, a district-wide framework was established to support the creation and delivery of faculty development programs. This framework includes an 18-member Faculty Development Advisory Board, comprised of faculty and administrative representatives across the five colleges. The advisory board works with the district Faculty Development Office and five Faculty Fellows (one for each college) to offer a rich variety of development offerings that serves and enriches the diverse community of faculty across the district.

Faculty development has been calibrated to target essential faculty competencies that were established by faculty during college-wide and district-wide charrettes in Fall 2017.

The Seven Essential Faculty Competencies are:

1. Promoting an Atmosphere of Academic Success and Growth
2. Diversity, Equity, and Inclusion
3. Learning Outcomes-Centered Practices
4. Professionalism and Scholarship
5. Student Learning Assessment
6. Student-Centered Teaching and Learning Strategies
7. Technology and Systems Operations

Efforts to improve faculty development across the district earned the Alamo Colleges District a "Best Award" from the Association for Talent Development in 2020. A thorough explanation of the faculty development system and a complete list of professional development programming for faculty may be found in the Faculty Development Brochure for 2021.

Effect of Enhanced Faculty Performance Evaluation and Development on Student Success

After the massive effort at the Alamo Colleges District to enhance faculty performance evaluations and faculty development as detailed above, we have seen improvement in student success metrics in the last 5 years. These include:

- An Increase in 3-Year FTIC Graduation Rates
- An Increase in 4-Year FTIC Graduation Rates
- An Increase in 6-Year FTIC Transfer Rates
- Increase in PGR
- Decrease in High Challenge Courses
  (Tom Cleary "Performance Update" Presentation to Board of Trustees – April 13, 2021)

Investing in the professional development of our faculty and accountability via faculty performance evaluations has moved the needle in the critical student success metrics listed

above, and earned the Alamo Colleges District numerous national accolades, including the "Rising Star" Aspen Prize for Community College Excellence at Palo Alto College in 2019, and the prestigious, highly coveted Malcolm Baldridge National Quality Award which was bestowed upon the entire Alamo Colleges District as a whole, also in 2019.

Though anecdotal, we might also look to peer institutions that have implemented tenure in a way that is specifically tied to faculty development and student success. Valencia College, another winner of the Aspen Prize for Community College Excellence, successfully implemented a tenure process that merged a robust faculty development program with the tenure process (see Valencia's tenure model in the Landscape Analysis portion of this report starting on page 29). The result was increased faculty engagement and sustained demonstration and documentation of teaching excellence and student success.

"Building a Faculty Culture of Student Success," published by the Aspen Institute's College Excellence Program, states that the successful overhaul at Valencia was centered around "dual triggers": student learning and faculty tenure. According to the piece, "Valencia achieved its culture in substantial part through a process of faculty development that other institutions can replicate. At its core is the Valencia tenure process, which is built around a system that requires faculty members to use data and experiment with their own teaching in ways that will improve student learning and supports them along the way."

Like Valencia, as we continue to build on the improvements in Faculty Performance Evaluations and Faculty Development at the Alamo Colleges District, we can maximize our own gains by reimplementing tenure in order to support a faculty culture that holds Student Success paramount by investing in continual faculty improvement and accountability.

Principle-Centered Leadership: Academic Freedom, Shared Governance, and Equity-Mindedness

The Alamo Colleges District embraces the Stephen Covey philosophy of Principle-Centered Leadership (Covey, 1992) for its students, faculty, and administrators. This leadership style encourages individuals to exhibit the principles of integrity and honesty, which allows each person in the organization the opportunity to develop leadership skills and to serve as role models for each other. These principles of integrity and honesty are important to academic freedom and shared governance, both of which are essential components to the mission of our institution, to our commitment to equity, and to the continuance of our accreditation. Reinstating tenure will protect and promote both academic freedom and shared governance. Furthermore, it will align with the Board of Trustees charge to the Chancellor to support equity-mindedness. This is vital because academic freedom and shared governance are both equity issues (Bradley, 2004; Tinberg, 2009; Jafar et al. 2017).

Academic Freedom

Tenure can help to protect academic freedom by providing necessary job security for faculty. According to the AAUP, the academic tenure of faculty members protects academic freedom and ensures quality teaching provided by faculty (About the AAUP, n.d.). The AAUP recognizes that tenure not only protects the academic freedom of faculty members, it also supports student learning because faculty members are able to design curricula without feeling concerned about modifying information to avoid controversial issues (AAUP, Tenure, n.d.). For these reasons, tenure is a benefit to the community at large. Academic freedom, protected by tenure, is important to sustaining a culture of academic excellence, contributing to the growth and development of a free and literate population.

The definition of academic freedom in this context comes from the 1940 AAUP Statement of Principles on Academic Freedom and Tenure, which serves as the foundation for the ACD Board policy D.5.3 (Policy) Academic Freedom and Responsibilities:

1. Teachers are entitled to full freedom in research and in the publication of the results, subject to the adequate performance of their other academic duties; but research for pecuniary return should be based upon an understanding with the authorities of the institution.
2. Teachers are entitled to freedom in the classroom in discussing their subject, but they should be careful not to introduce into their teaching controversial matter which has no relation to their subject. Limitations of academic freedom because of religious or other aims of the institution should be clearly stated in writing at the time of the appointment.
3. College and university teachers are citizens, members of a learned profession, and officers of an educational institution. When they speak or write as citizens, they should be free from institutional censorship or discipline, but their special position in the community imposes special obligations. As scholars and educational officers, they should remember that the public may judge their profession and their institution by their utterances. Hence, they should: always be accurate, exercise appropriate restraint, show respect for the opinions of others, and make every effort to indicate that they are not speaking for the institution.

Academic freedom is essential to the mission of the academy. Scholars should have freedom to teach or communicate ideas or facts, including those that are inconvenient or unpopular. Faculty members with tenure are empowered to robustly engage in discussions germane to their subject matter without fear that controversial subjects could result in offense, complaint, or disciplinary action, including removal. According to the AAUP, "Academic freedom in its teaching aspect is fundamental for the protection of the rights of the teacher in teaching and of the student to freedom in learning" (AAUP, 1940). At its center, then, academic freedom is a student success issue. Academic freedom, protected by tenure, ultimately benefits the student who seeks a full, robust, and diverse educational experience.

Controversies over academic freedom affect large numbers of faculty, administrators and students. These cases receive significant amounts of public attention (Lukianoff, 2014; O'Neil,

2015; also, see the Foundation for Individual Freedom in Education (FIRE)). While many of these high-profile cases involve tenured faculty, research suggests that a "silent self-censorship" exists among contract faculty members, who are most vulnerable to student complaints. Contract faculty, without the job security provided by tenure, may be avoidant of issues that could be inflammatory. These faculty members "may not feel free to teach rigorously, discuss controversial topics, make heavy reading assignments, or award low grades to those who earn them" (Bradley, 2004; Monnier, 2017). In such an environment, student success suffers because the rigor of instruction and exchange of ideas are compromised. This occurs not only at the individual faculty member level but also communally within the institution. Having more tenured professors results in more stability and the security to support academic freedom for *all* members of the academic community, including non-tenured and part-time instructors. Therefore, academic freedom is crucial to student success, and academic freedom is enhanced by a tenure system.

Shared Governance

In addition to promoting academic freedom, the existence of a tenure model can also promote active faculty participation in the shared governance because faculty members with tenure are more, not less likely to meaningfully participate in shared governance.

The definition and understanding of shared governance here is from the AAUP's 1966 *Statement on Government of Colleges and Universities*:

> The faculty has primary responsibility for such fundamental areas as curriculum, subject matter and methods of instruction, research, faculty status, and those aspects of student life which relate to the educational process. On these matters the power of review or final decision lodged in the governing board or delegated by it to the president should be exercised adversely only in exceptional circumstances, and for reasons communicated to the faculty. It is desirable that the faculty should, following such communication, have opportunity for further consideration and further transmittal of its views to the president or board. Budgets, personnel limitations, the time element, and the policies of other groups, bodies, and agencies having jurisdiction over the institution may set limits to realization of faculty advice (AAUP, 1966).

The shared governance model described above ensures that the employees who know the most about instruction and student success – faculty members– are included in decisions that directly affect instruction, students, and faculty members. An important tenet of shared governance is responsibility: for administration, it is the responsibility to engage stakeholders in good faith; for faculty members, the responsibility is engagement on issues that can be controversial, such as curriculum, faculty status, instructional delivery method, and faculty assignments.

Faculty members with the job security that tenure provides are more, not less, engaged in the shared governance concerning core issues of instruction. They feel secure in offering candid input and insight without fear of retaliatory action. Research supports this conclusion: Gasman

(2010) found that tenure "promotes shared governance by preventing administrators from dismissing faculty who disagree with them." Likewise, Ruth & Bérubé (2015) concluded that an overreliance on non-tenure-track faculty "leads to the creation of fiefdoms and patronage systems."

In conclusion, academic freedom, protected by tenure, is an important element of robust shared governance. In 1994, the AAUP released a statement titled *On the Relationship of Faculty Governance to Academic Freedom*. In this statement the AAUP argued that, "sound governance practice and the exercise of academic freedom are closely connected, arguably inextricably linked." Clearly, academic freedom and shared governance currently exist at the Alamo Colleges District. This report does not seek to make the argument that ACD lacks these two vital components. This report does argue, however, that academic freedom and shared governance are enhanced by the existence of tenure (AAUP, Tenure, n.d.).

Equity-Mindedness

The Board of Trustees of the Alamo Colleges District included "Support for Equity-Mindedness" in its Charges to the Chancellor for 2019-2020. According to that Charge, equity-mindedness is defined as "a demonstrated awareness and willingness to address and resource equity issues among stakeholders- students, faculty, staff and partners/suppliers." Furthermore, District Board Policy F.6.5 Student Success: Equity states "The Alamo Colleges District is committed to systemic transformation to make quality learning a shared priority." Safeguarding academic freedom and shared governance, through tenure, is one way that the Alamo Colleges District could nurture this transformation because academic freedom and shared governance are integral to equity.

In order for faculty members to fully engage in the Alamo College District's goal of "systemic transformation," they need assurance that their academic freedom in the classroom is protected. In their research, Vélez and Curry (2020) conclude that, "without the rights of faculty to speak, research, and pursue diverse ideas, equity is not possible. Academic freedom allows faculty members to academically challenge racist ideology and structures in the context of their expertise." The full protection of academic freedom that tenure provides is necessary as faculty members pursue equity-minded pedagogy and attempt to make their curriculum more inclusive. This is important to student success, as research suggests that students who feel their identities excluded from the curriculum struggle in the classroom (Nelson-Laird, 2014).

For many non-tenured faculty members, broaching controversial topics with students or assigning classroom materials that push back against dominant narratives without the protection of tenure is a risky endeavor. Indeed, according to the AAUP, "If faculty members can lose their positions for what they say in the classroom or for what they write in an article, they are unlikely to risk addressing controversial issues" ("Tenure"). Issues related to diversity, equity, and inclusion are perceived to be controversial, yet controversial issues and difficult conversations are the centerpiece of the college classroom. Nelson-Laird (2014) concluded that women and faculty of color are include more diversity in their curriculum, and receive lower student

evaluations; therefore, they are much more likely to need this protection of academic freedom.

In 2020, the Alamo Colleges District made a commitment to "align our faculty demographics with our student demographics and to elevate awareness of equity issues with faculty" (ACD, 2020). In accordance with this commitment, the five colleges in our district are striving to apply equity-mindedness to their hiring practices, with a goal of achieving a more diverse faculty population. As we pursue this goal, this growing body of diverse faculty members, who better reflect the racial and ethnic identities of our students—will not have the same protections of tenure as our less-diverse body of faculty who currently hold tenure. In practice, many of our future full-time faculty members from minoritized groups will not have the same level of protection and support for academic freedom and shared governance that tenure provides, yet they will be performing the same job as the more homogenous cadre before them. This will leave them in a second-class status among faculty. This is not only an equity problem for the Alamo Colleges District: national research shows that, for example, women of color are overrepresented in full-time, non-tenure-track positions (Harper et al., 2001; Richeau, 2019).

In Fall of 2019, the percentage of full-time, tenured faculty members who identified as "White" was larger than the percentage of full-time non-tenured faculty members who identified as "White." That same semester, the percentages of full-time faculty members who identified as "Black or African American" and "Hispanic or Latino" was larger among full-time, non-tenured faculty members than it was among tenured faculty members. We also saw a significant increase in the population of "Asian" faculty members without tenure. Again, what this Fall 2019 demographic data suggests is that, as we apply more equity-mindedness in our hiring practices, and as we become more diverse in our full-time faculty population, these faculty members will not have the same protections of academic freedom and shared governance that tenure provides (Appendix II).

Ensuring academic freedom and shared governance, via tenure, is necessary to promoting equity, student success, and the "systemic transformation" sought by the Alamo Colleges District. In a recent AAUP publication, *Liberal Education*, Henry Reichman (2020), chair of the AAUP's Committee on Academic Freedom and Tenure, connected academic freedom to diversity, noting that without the protection of academic freedom, "diverse voices may be stifled." Pointing to the 1940 joint *Statement of Principles on Academic Freedom and Tenure,* Reichman clarified that the purpose of academic freedom is not about individual professors or institutions, but rather the "common good" which depends upon the "free search for truth." This search for truth "depends on the protection of diverse voices." Indeed, academic freedom is a crucial aspect in educating students to be fair and conscientious citizens in an increasingly diverse world of people and perspectives. Threats to academic freedom are threats to freedom, equality, justice, and progress.

Academic Freedom, Shared Governance, and Accreditation Standards

As described above, tenure promotes academic freedom and shared governance, both of which are explicit components of the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) accreditation standards. According to Standard 6.4 in the SACSCOC

Resource Manual for the Principles of Accreditation, "The institution publishes and implements appropriate policies and procedures for preserving and protecting academic freedom."

Like academic freedom, shared governance is a requirement of the SACSCOC accrediting standards. According to Section 6 in the *Handbook for Institutions Seeking Initial Accreditation*,

> Qualified, effective faculty members are essential to carrying out the mission of the institution and ensuring the quality and integrity of its academic programs. The tradition of shared governance within American higher education recognizes the importance of both faculty and administrative involvement in the approval of educational programs. Because student learning is central to the institution's mission and educational degrees, the faculty is responsible for directing the learning enterprise, including overseeing and coordinating educational programs to ensure that each contains essential curricular components, has appropriate content and pedagogy, and maintains discipline currency.

As outlined in a previous section, if tenure is not reimplemented, the percentage of faculty members with inhibited academic freedom and a suppressed stake in shared governance will continue to grow, impacting student success and adherence to SACSCOC accreditation standards at the Alamo Colleges District.

In conclusion, to reward the diligence, dedication, and excellence of our faculty members by reinstating the faculty tenure system would be a powerful demonstration of the Alamo Colleges District's commitment to principle-centered leadership. Doing so would promote academic freedom and shared governance, elements that are critical to student success, to equity, and to fostering trust between faculty and administration. Furthermore, principle-centered leadership also helps to build trust in the workplace. Reinstating tenure could foster trust between administration and the faculty, by demonstrating dedication to fulfilling Strategic Objective II of "The Alamo Way" - "Provide opportunities for Alamo Colleges District students and employees to develop as leaders and collaborators" (The Alamo Way).

Due Process for Tenured and Non-Tenured Faculty Members

Tenure promotes performance excellence by extending a degree of trust that encourages long-term commitment, rather than precarious employment and perpetual job seeking. Faculty members who have a reasonable guarantee of continued employment are more likely to invest, engage, and serve the institution and community to which they feel a sense of belonging and mutual respect – a community in which they know they are valued.

In addition to Equal Opportunity Employment and non-discrimination protections, tenure is also a safeguard that protects teachers' civil rights. It ensures good teachers cannot be fired for reasons of race, gender, age, religion, disability, or sexual orientation. It ensures that good teachers cannot be fired because of cronyism or local politics. It ensures they cannot be fired for pregnancy. Before tenure was in place at institutions of high education, educators frequently lost their jobs for arbitrary and politically motivated reasons, or for no reason at all.

However, the safeguards mentioned above do not shield tenured faculty members from dismissal. There is a commonly belief that tenured faculty members cannot be fired. This is not true. The AAUP has identified the conditions by which and process whereby tenured faculty members may be subject to progressive discipline and dismissal (Euben, 2004). "Adequate cause" can include a range of reasoning for progressive discipline and dismissal, to include poor performance of job duties as well as egregious behavior. The persistent myths that, "a tenured professor cannot be fired" and "tenure equals lifetime job security" are untrue, and unfounded, and have always been so.

At the Alamo Colleges District, the district procedures for progressive discipline of tenured faculty members (D.9.1.2) and termination of tenured faculty members (D.10.2.5) both closely adhere to the AAUP guidelines (Euben, 2004). These procedures provide a pathway with due process to either resolution or faculty termination. The due process built into these procedures ensures fairness, protects a faculty member's rights, and decreases the likelihood of protracted legal battles for the Alamo Colleges District, provided that the procedures are followed. If the identified process has been followed as defined in district procedure, tenured faculty members may be terminated immediately, or following a process of progressive discipline.

Due Process and Termination of Tenured versus Contract Faculty Members

There is a significant difference between a tenured faculty member and a contract faculty member at the Alamo Colleges District with regard to due process. Tenured faculty members possess protections that are not extended to those who are non-tenured and therefore on annual contracts that are not automatically renewed. The faculty contracts for tenured and non-tenured faculty are identical, as are the procedures for progressive discipline, suggesting that due process provisions are also identical. However, there is additional language and due process protection for tenured faculty members in Alamo Board Policy documents (See comparative Alamo Board policies in this link: Termination Policies: D.10.2 (Policy) Separation from Employment). The procedures for tenured and non-tenured faculty members in this section differ in two basic but fundamental areas: reasons for nonrenewal or termination, and subsequent processes of appeal.

In D.10.2.3 - Nonrenewal: Non-Tenured Employees the opening clause states (bolding added for emphasis):

> Contracted employment does not create any entitlement to employment beyond the current term of the current contract. Renewal of a contract is not automatic. Nothing herein shall prevent the Board from deciding, by vote or by inaction, not to offer a term contract employee further employment with the College District beyond the current term of the current contract, **for any legal reason or for no reason**.

In contrast, D.10.2.5 - Termination: Tenured Faculty states (bolding added for emphasis):

A tenured faculty member relinquishes tenure upon separation from employment. **Faculty members with tenure appointments may be terminated for the following reasons**:

1. Discontinuance of a course of study or financial exigency after at least 12 months' written notice to the faculty member. If tenure appointment is terminated because of financial exigency or discontinuance of a course of study, the released faculty member's place shall not be filled by a replacement within a period of two academic years, unless the released faculty member has been offered reappointment to a college within the College District and has declined it.
2. Progressive discipline shall be practiced when possible for offenses not requiring immediate termination. Adequate cause for the dismissal of a faculty member with tenure shall include professional incompetence, moral turpitude, gross neglect of professional responsibilities, and sexual harassment subject to termination as defined in H.1.2.
3. A tenured faculty member relinquishes tenure upon exceeding the duration of an authorized leave of absence. A tenured faculty member relinquishes tenure where he/she is not reinstated to his or her position, or to an alternate tenured position, at the conclusion of an approved leave of absence. Relinquishment of tenure results in automatic termination of employment.

In addition to the issue of "reasons" for nonrenewal or termination, the appeal process is markedly different. A non-tenured faculty member may file a grievance upon nonrenewal of a contract, and this grievance goes directly to the Chancellor. The Chancellor alone decides whether to act or, by non-action, let the nonrenewal stand.

In contrast, when a tenured faculty member is terminated and wishes to appeal the termination, a detailed process is in place that serves to both protect the institution from litigation – provided that the process is followed – and protects the due process rights of the tenured faculty member facing termination. This appeal process employs a committee pool of faculty and administrative representatives from across the colleges to hear and consider the facts related to the termination. Ultimately, the decision to uphold the termination or overturn it lies with the Alamo Colleges District Board of Trustees.

Comparing the two procedures above, it is clear that the due process rights afforded tenured faculty members who are terminated far exceeds the due process rights extended to non-tenured faculty members in the event of contract nonrenewal. Those without the institutional guarantee of due process may still pursue it in accordance with the 14th Amendment to the United States Constitution, and case law stemming from it (see Appendix III), but this will enmesh both parties in costly and time-consuming litigation. Litigation can also cause public relations problems. Granting tenure and due process within the institution decreases the likelihood that a terminated faculty member would immediately move the matter to litigation rather than appeal employment termination according to the termination process outlined in board policy.

We may conclude that although contracts are the same for tenured faculty members and non-tenured faculty members, due process rights are substantially different, based upon tenure status. Tenure does not prevent the Alamo Colleges District from terminating the employment of those who have violated the terms of their employment contract, but it does provide due process before such actions can be taken, thereby decreasing the chance of litigation.

Recommendations for a New Tenure at the Alamo Colleges District

This section will present recommendations and a model for lifting the suspension of tenure at Alamo Colleges District. These recommendations are built around the principle that the key features of the tenure system are part of any tenure model, but characteristics and implementation of these key features may vary.

Recommendation #1: The first six years of a faculty member's employee will be a probationary period. During that time, faculty members will receive annual faculty performance evaluations and faculty peer mentoring. The probationary period will also include a planned and guided "Pathway" for continual faculty improvement and growth in the "Seven Essential Faculty Competencies"

The probationary period is an important time for tenure-track faculty members to demonstrate their excellence in teaching and their commitment to the mission and culture of the college. To improve the probationary period, we recommend a model similar to Valencia College's, which includes both the opportunity for faculty members to demonstrate excellence in annual faculty performance evaluations and also the opportunity for the college to train and develop their faculty in ways that serve the college's goals and mission.

The probationary period currently described in ACD's board policy D.2.5.5 (Procedure) Faculty Tenure Process and that of El Paso CC follow a traditional approach that only uses annual performance evaluations to gauge performance excellence of probationary faculty members. The tenure-track, thus, is mostly about demonstration and lacks any learning goals or development track. We find more value in the Valencia model, which has a guided, detailed five-year track of development that involves a blend of individual learning objectives and trainings in developing the "Essential Competencies of a Valencia Educator."

For the Alamo Colleges District, elements of this development track during the probationary period should include the following:

A) Faculty development during the probationary period should support faculty members in developing ACD's Seven Essential Faculty Competencies, as well as other ACD values.
B) The probationary period should include the opportunity for peer mentoring, in which a tenured faculty member mentors a tenure-track faculty member during the probationary period. Research reveals the multiple benefits of faculty peer mentoring. These include the promotion of professional growth and career development; increased collegiality and collaboration across the institution; the fostering of a culture of caring, mutual respect, and trust; and finally, the mitigation of the damaging effects of microaggressions experienced by faculty of color (Savage et al., 2004; Ulery et al., 2004; Fountain & Newcomer, 2016; Louis et al., 2016). For both tenured faculty and tenure-track faculty peer mentoring, while encouraged, should be voluntary.

Below is an example model for year-by-year tenure-track activities at the Alamo Colleges

District during the proposed probationary period:

Tenure-track Year	Activities/Objectives for Fall Term	Activities/Objectives for Spring Term
1st year	• Orientation and Acclimation: Development Sessions ground new faculty in procedures and processes at the college and district • Peer Mentor may be requested during first year or at any time in the probationary period	• Orientation and Acclimation: Development Sessions ground new faculty in procedures and processes at the college and district • 1st year Performance Evaluation
2nd Year	• Instructional design training: could include Online Teaching certification	• Discipline specific Instructional design project • 2nd year Performance Evaluation • Instructors: If applying for promotion, prepare dossier for promotion application in the 3rd year • Faculty Development plan for 3rd year
3rd Year	• Individualized Faculty Development Plan following Seven Essential Faculty Competencies • Implementation of Instructional Design Project • Faculty hired at Instructor rank: Apply for promotion to Assistant Professor	• Individualized Faculty Development Plan • If faculty member applied for promotion, decision conferred • 3rd Year Performance Evaluation/ Tenure Progress Review • Assistant Professors: Prepare dossier for promotion application in the 4th year (if applying for promotion)
4th Year	• Address any deficiencies identified in 3rd year review (Peer mentor, if applicable) • Individualized Faculty Development Plan • Faculty hired at Assistant Professor rank: Apply for promotion to Associate Professor (if applicable)	• Individualized Faculty Development Plan • 4th Year Performance Evaluation • If faculty member applied for promotion, decision conferred
5th Year	• Individualized Faculty Development Plan • Address any deficiencies identified in 4th year performance evaluation	• Individualized Faculty Development Plan • 5th Year Performance Evaluation
6th Year	• Individualized Faculty Development Plan • Apply for Tenure; Submit Tenure Dossier • Last term of Peer Mentoring, if applicable	• Individualized Faculty Development Plan • 6th year Performance Evaluation • Tenure Decision Conferred

The above chart is only a model of what this development track might be, and if this recommendation is adopted a special task force involving faculty should be created to determine the exact contents of this development track during the probationary period.

After the probationary period:

- Faculty members will continue creating annual faculty development plans to strengthen the Seven Essential Faculty Competencies.

- Post-Tenure Review will consist of the biennial Faculty Performance Evaluations already in place among ACD tenured faculty members.

Recommendation #2: The criteria for ending the probationary period for faculty members will include competencies and evidence defined by the Alamo Colleges District.

Every tenure model includes the periodic evaluation of tenure-track faculty member while in the probationary period culminating with a decision whether to award tenure or not. Crucial to this decision is the criteria upon which faculty are evaluated. This committee recommends that the criteria for awarding tenure include criteria defined by the Alamo Colleges District, and we recommend these criteria should be:

1. Completion of annual Faculty Performance Evaluation with demonstrated instructional excellence and attention to improvement in the following areas:
    a. Instructional Design and Delivery
    b. Professional Growth
    c. Service to the Institution
    d. Service to the Discipline
2. Completion of faculty development pathway with successful demonstration of continual professional pursuit of improvement and excellence in the Seven Essential Faculty Competencies.

We recommend that criteria for tenure for Faculty Chairs should be established in consultation with the District Council of Chairs.

Recommendation #3: During the sixth year of the probationary period, faculty members will apply for tenure. The membership of each Tenure Review Committee will include faculty members from both the tenure candidate's discipline or department and faculty members from outside the department of the tenure candidate to reduce the possibility fort internal department bias.

The Alamo Colleges District currently has an internal tenure review process. In this model, the main performance evaluation is done by an internal Tenure Review Committee at the discipline or department level that reviews the tenure packet and makes recommendations to the Department Chair and administration on whether to award tenure or not. This recommendation then is reviewed and approved or not by the Dean, Vice President of Academic Success, College President, the Chancellor, and eventually the Board of Trustees. The chief characteristic of this approach is that the main tenure review is done at the discipline (or department) level. ACD's board policy D.2.5.5 (Procedure) Faculty Tenure Process currently describes the membership and formation of departmental Tenure Review Committees this way:

> By September 15 of each year, a Tenure Committee(s) shall be selected by faculty and

approved by the Dean/Vice President/President. A department Chairperson/Supervisor should not be a member of a committee. At least one member of each committee must be a tenured faculty member. The membership may (if desired) be the same as for the Promotion Committee(s).

For the Tenure Review Committee, inclusion of faculty members from a tenure candidate's own discipline or department is important and should be retained, but in order to decrease the possibility for internal bias on the part of department colleagues, we recommend that each departmental Tenure Review Committee should also include faculty membership from outside the tenure candidate's own department. Membership of each departmental Tenure Review Committee should be 5 full-time faculty members, and two members should be from the tenure candidate's own discipline or department. The other three faculty members should be from other departments. At the beginning of each academic year Department Chairs, with help from the college Academic Leadership team and in consultation with the faculty, will identify faculty members to serve in the Tenure Review Committee for each department. We recommend keeping the approval steps currently outlined in the ACD board policy: recommendations from the Tenure Review Committee go to the Department Chair, Dean, Vice President of Academic Success, College President, Chancellor, and finally the Board of Trustees.

In our landscape analysis, we found significant differences in tenure review models. Walla Walla has a single college-wide Tenure Review Committee that reviews candidates at key points in the tenure-track. Valencia has two levels of external review—the Individual Learning Plan/Portfolio Review Panel which is composed of discipline and college-wide faculty, and a Tenure Review Committee, a separate college-wide panel that evaluates all tenure-track faculty. At Valencia, recommendations from the Tenure Review Committee then go up to administration. El Paso Community College has three layers: essentially it has the internal performance evaluation of a Peer Review Committee whose recommendations are reviewed by administration. What is different for EPCC is that they also have a District Tenure Review committee that then reviews the recommendations coming from the Peer Review Committee and the administration.

Another key characteristic of these external tenure review committees is their membership. Members can include faculty, administration, and student representatives. For instance, Walla Walla's Tenure Review Committee has seven-members: four tenured faculty, two administrators, and one student. El Paso CC's Tenure Review Committee is comprised of an administrative liaison and all tenured faculty members representing both the arts and sciences and occupational education instructional areas. The final recommendation from the Tenure Committee then goes to the College President and Board of Trustees for approval.

Our recommendations are a middle ground between our current entirely internal departmental tenure review process and the Valencia model, which adds an extra external review step. After considering adding the extra step of an external tenure review committee, we asked ACD faculty for feedback. In the feedback from faculty members, we received extensive concerns that adding the extra step of the external tenure review committee would unnecessarily slow down the tenure review process and would be costly because the members of a college-wide Tenure Review Committee would require extra release time due to the workload. Also, there was a feeling that

an extra review step would be redundant if the review was done properly and thoroughly at the department level. We therefore arrived at the compromise of maintaining the departmental Tenure Review Committees but changing the membership to include faculty members from both inside and outside the candidate's department to decrease internal departmental bias.

Membership, as stated above, should be five full-time faculty members, and we agree with the current tenure ACD procedure that at least one member of the tenure review committee should be a tenured faculty member. We do not think Tenure Review Committees should include students. Also, while administrators can provide valuable insights, we do not recommend adding administrators to the voting membership of Tenure Review Committees, because administrative review will occur after the Tenure Review Committee and the Department Chair forward their recommendations to the Dean, Vice-President of Academic Success, College President and finally the Chancellor and Board of Trustees.

Recommendation #4: The current accountability system and procedures for faculty performance evaluations, progressive discipline, and termination of a tenured faculty member should be reviewed to make them more effective if accountability is needed.

We recommend that the faculty accountability procedures be examined to determine what is working well and where the process stalls in cases of poor performance or bad behavior. Further, opportunities for improving adherence to existing accountability procedures should be identified or revised, if needed.

Alamo Board policy D.10.2.5 - Procedure – Termination: Tenured Faculty provides clear reasons for termination and a process for termination and appeal. However, there are perceptions that this procedure is complex and cumbersome. Those perceptions could be alleviated by revising the procedure for clarity. For example, section 3 of the Termination Procedure begins with a one-sentence direction for assembling faculty committee hearing pools at each college, then proceeds with a two-and-a-half page description of how those pools may be assembled. To make the step-by-step process clearer and easier to follow, move the long description to another section and proceed to the next step. Additionally, an accompanying flow chart for the termination and progressive discipline procedures would greatly clarify the process and reduce ambiguity should the procedures need to be used.

Tenured faculty members can be terminated for "adequate cause": "Adequate cause for the dismissal of a faculty member with tenure shall include professional incompetence, moral turpitude, gross neglect of professional responsibilities, and sexual harassment (D.10.2.5 (Procedure) Termination: Tenured Faculty). Currently at the Alamo Colleges District, we have a Progressive Discipline policy and procedure that set clear criteria for reprimand when issues of conduct arise. However, faculty performance factors in terms of what might constitute "professional incompetence" or "gross neglect of professional responsibilities" are not clear in our policies. The result is ambiguity in terms of applying standards of professional competence and responsibility when reprimanding or terminating a tenured faculty member.

Similarly, there is currently ambiguity with regard to the connection between Faculty

Improvement Plans initiated as part of Faculty Performance Evaluations, Progressive Discipline, and termination (for tenured faculty) or non-renewal of contract (for non-tenured faculty). There are Alamo Board policies and procedures for each of these, but they do not clearly reference each other in a way that allows for an obvious transition from one to another. For example, while "Failure to Meet Performance Expectations" is a reason for progressive discipline in Board policies D.9.1.1 and D.9.1.2, there is no reference to progressive discipline in Board Policy D.7.1.2 - (Procedure) Faculty Performance Evaluation.

By evaluating our current procedures, concerns surrounding tenure and accountability can be addressed.

Recommendation #5: The four recommendations above amount to a new tenure system for the Alamo Colleges District; the last recommendation is that this new tenure-track system should be implemented at all five Alamo Colleges.

As this report has made clear, implementing a new tenure-track system is in the best interest of the Alamo Colleges District and its mission. In making this recommendation, the ad hoc committee affirms the reasons and principles supporting tenure:

1. Tenure is one of the instruments by which standards of excellence are maintained in the academic community.
2. Tenure provides significant protection for academic freedom. Academic freedom is essential for maintaining social and political freedom in a democracy.
3. Professors sometimes choose to discuss controversial issues. It is recognized that some individuals could be offended in the process. Tenure protects faculty from capricious and arbitrary retribution which might otherwise result from such controversy.
4. Tenure, applied wisely, gives dignity, recognition, and stability to worthy members of the profession.
5. Tenure is a positive and important factor in recruiting and retaining talented faculty.
6. Tenure empowers faculty to participate actively in shared governance to ensure academic values are protected.
7. The body of tenured faculty gives stability and continuity to an institution and inspires confidence, pride, and recognition of the institution within the community and provides accountability to external accrediting and funding agencies.

(Valencia College, "Award of Tenure", 2018; AAUP "1940 Statement"; Hutchinson, 2018, p. 124; Hutchens and Fernandez, 2018; Chait, R.P., 2005; Rizvi, 2015; Bérubé, 2015; Kahlenberg, 2016)

The time is right to implement a new tenure-track system, as improvements to faculty performance evaluation and faculty development systems have satisfied the requirements for the reinstatement of tenure as stated by the Chancellor in 2017 (see Appendix IV).

Recommendations for Implementation of a New Tenure-Track System at the Alamo Colleges District

Model #1: Traditional Tenure and Tenure-Track Model of Automatic Annual Renewal

For this model, annual contracts for tenured faculty members would auto-renew each year – this is how contracts work for Alamo Colleges District faculty members tenured prior to the suspension of the tenure system in 2011.

New Faculty Hires:

- New full-time faculty members will be on year-to-year contracts for the first six years of employment. During this probationary period, tenure-track faculty members will receive annual performance evaluations and pursue professional development in support of progress toward meeting the requirements and criteria for tenure. New full-time faculty members are also encouraged to request a peer mentor. Should the need arise, progressive discipline and/or termination of employment would proceed according to board policies D.9.1.1 and D.10.2.3.
- In the sixth year of the probationary period, tenure-track faculty members will apply for tenure.
- If granted tenure, faculty members will shift to automatic renewal of year-to-year contracts. Evaluation and development will continue for tenured faculty members, and, should the need arise, progressive discipline and/or termination of employment would proceed according to board policy D.9.12 and D.10.2.5.
- If a faculty member's application for tenure is denied, the faculty member may choose to appeal the decision. If the appeal is unsuccessful the faculty member's contract will not be renewed and employment with the Alamo Colleges District will terminate upon completion of the Spring semester.
- If a faculty member's application for tenure is denied and faculty member does not appeal, the faculty member's contract will not be renewed and employment with the Alamo Colleges District will terminate upon completion of the Spring semester.

Faculty Members Currently Employed-

Faculty members Who Are Currently Tenured:

- Tenured faculty members retain tenured status and continue with the evaluation and development processes already in place. Should the need arise, progressive discipline and/or termination of employment would proceed according to board policies D.9.12 and D.10.2.5.
- Tenured faculty members will be asked to do peer mentoring for contract faculty members to assist in preparing tenure materials and support professional development.

Peer mentoring will be voluntary.
- Tenured faculty members could be designated by Human Resources "CT" to indicate continuing tenure from previous era as opposed to those applying in new era.

Full-time Faculty Members Hired Since 2011:

- Non-tenured full-time faculty members will shift to tenure-track status, and all years of full-time employment as ACD faculty members will count in their progress toward the sixth year. Years of credit will be assigned based on date of hire.
- For tenure-track faculty members, year-to-year non-automatic contracts will continue until tenure is awarded. For all tenure-track faculty members, progressive discipline and/or termination of employment would proceed according to board policies D.9.1.1 and D.10.2.3.
- Tenure-track faculty members who, at the end of the 2021-2022 academic year, have completed at least five years of employment as full-time ACD faculty members will be eligible to apply for tenure in Fall 2022.
- Tenure-track faculty members may request a peer mentor to assist in preparing tenure materials and support professional development.
- Tenure-track faculty members may choose to delay their tenure application for up to six years for the purpose of preparation of materials. These faculty members will remain on year-to-year contracts.
- If granted tenure upon application, faculty members will shift to automatic renewal of yearly contracts. Evaluation and development continue for tenured faculty, and, should the need arise, progressive discipline and/or termination of employment would proceed according to board policy D.9.1.2 and D.10.2.5.
- If a faculty member's application for tenure is denied, the faculty member may choose to appeal the decision. If the appeal is unsuccessful the faculty member's contract will not be renewed and employment with the Alamo Colleges District will terminate upon completion of the Spring semester.
- If a faculty member's application for tenure is denied and faculty member does not appeal, the faculty member's contract will not be renewed and employment with the Alamo Colleges District will terminate upon completion of the Spring semester.

Faculty Chairs:

- Tenure-track faculty members who are Department Chairs are eligible to apply for tenure. But because their job description and role are different from faculty members who are not Department Chairs, the criteria and timeline may differ. Details for how and when Faculty Chairs may apply for tenure should be developed in consultation with the District Council of Chairs.

Model #2: Multi-year Contract Model for Tenured and Tenure-Track Faculty Members

In this model, multi-year contracts are of a fixed duration during the probationary period, and then shift to "evergreen" after tenure is awarded. Nominally, a multi-year evergreen contract has a duration of more than one year, however, this type of contract *automatically renews each year* unless there are performance deficiencies in need of attention or other grounds for progressive discipline. This annual auto-renewal feature allows an evergreen multi-year contract model to satisfy the tenure definition of providing for continuous employment.

For example, if a faculty member signs an evergreen 2-year contract in Fall 2022, that 2-year contract would automatically renew in Fall 2023, Fall 2024, etc. – so that the faculty member is always in the first year of the 2-year contract unless a biennial faculty performance evaluation shows deficiencies or other grounds for progressive discipline. If deficiencies are identified and/or progressive discipline initiated, the contract would not automatically renew and the faculty member would proceed to the second year of the contract while an improvement plan or progressive discipline measures are in place to address the deficiencies or progressive discipline. If the deficiencies are remedied or progressive discipline resolved, the 2-year contract would again be renewed the following year. If the deficiencies are not remedied or progressive discipline moves toward termination, the faculty member's contract would not be renewed and employment would end at the end of the academic year. While not a traditional tenure model, the feature of autorenewal allows this model to fall under the definition of tenure.

New Faculty Hires:

- For new full-time faculty members, employment during the probationary period will consist of two fixed 3-year contracts – the first initiated at the time of hire and the second executed upon satisfactory progress toward tenure criteria as demonstrated in annual faculty performance evaluations. Department Chairs will be responsible for recommending renewal of the 3-year contract during the third year of the probationary period. During the probationary period, tenure-track faculty members will receive annual performance evaluations and pursue professional development in support of progress toward meeting the requirements and criteria for tenure. Should the need arise, progressive discipline and/or termination of employment would proceed according to board policies D.9.1.1 and D.10.2.3.
- In the sixth year of the probationary period, tenure-track faculty members will apply for tenure.
- If granted tenure, faculty members will shift to "evergreen" 2-year contracts. That is, each year the 2-year contract would be automatically renewed unless a deficiency is identified by the Department Chair or progressive discipline has been initiated. Evaluation and development will continue for tenured faculty members. In the case of non-renewal of the 2-year contract, progressive discipline and/or termination of employment would proceed according to board policy D.9.12 and D.10.2.5.
- If a faculty member's application for tenure is denied, the faculty member may choose to appeal the decision. If the appeal is unsuccessful the faculty member's contract will not

be renewed and employment with the Alamo Colleges District will terminate upon completion of the Spring semester.

- If a faculty member's application for tenure is denied and faculty member does not appeal, the faculty member's contract will not be renewed and employment with the Alamo Colleges District will terminate upon completion of the Spring semester.

Faculty Members Currently Employed:

Faculty members Who Are Currently Tenured:

- Tenured faculty members retain tenured status and continue with the evaluation and development processes already in place.
- Faculty members tenured prior to the suspension of tenure will retain autorenewal of annual contracts and will not switch to evergreen multi-year contracts. Tenured faculty members could be designated by Human Resources "CT" to indicate continuing tenure from previous era as opposed to those applying in the new era.
- Should the need arise, progressive discipline and/or termination of employment would proceed according to board policies D.9.12 and D.10.2.5.
- Tenured faculty members will be asked to do peer mentoring for contract faculty members to assist in preparing tenure materials and support professional development. Peer mentoring will be voluntary.

Full-time Faculty members Hired Since 2011:

- Non-tenured full-time faculty members will shift to tenure-track status, and all years of full-time employment as ACD faculty members will count in their progress toward the sixth year. Years of credit will be assigned based on date of hire.
- For tenure-track faculty members, year-to-year non-automatic contracts will continue until tenure is awarded. For all tenure-track faculty members, progressive discipline and/or termination of employment would proceed according to board policies D.9.1.1 and D.10.2.3.
- Tenure-track faculty members who, at the end of the 2021-2022 academic year, have completed at least five years of employment as full-time ACD faculty members will be eligible to apply for tenure in Fall 2022.
- Tenure-track faculty members may request a peer mentor to assist in preparing tenure materials and support professional development.
- Tenure-track faculty members may choose to delay their tenure application for up to six years for the purpose of preparation of materials. These faculty members will remain on year-to-year contracts. **VPAS concern: Applying for tenure should not be mandatory – some faculty members who were hired with the understanding that the position was not tenure-track may wish to opt-out.**
- If granted tenure, faculty members will shift to "evergreen" 2-year contracts. That is,

each year the 2-year contract would be automatically renewed unless a deficiency is identified by the Department Chair or progressive discipline is initiated. Evaluation and development will continue for tenured faculty members. In the case of non-renewal of the 2-year contract, progressive discipline and/or termination of employment would proceed according to board policy D.9.12 and D.10.2.5.

- If a faculty member's application for tenure is denied, the faculty member may choose to appeal the decision. If the appeal is unsuccessful the faculty member's contract will not be renewed and employment with the Alamo Colleges District will terminate upon completion of the Spring semester.
- If a faculty member's application for tenure is denied and faculty member does not appeal, the faculty member's contract will not be renewed and employment with the Alamo Colleges District will terminate upon completion of the Spring semester.

Faculty Chairs:

- Tenure-track faculty members who are Department Chairs are eligible to apply for tenure. But because their job description and role are different from faculty members who are not Department Chairs, the criteria and timeline may differ. Details for how and when Faculty Chairs may apply for tenure should be developed in consultation with the District Council of Chairs.

Proposed Timeline for Implementation

Once the implementation of a new tenure-track system at the Alamo Colleges District has been approved, we recommend that the 2021-2022 be a year of preparation and that the first cohort of new era tenure candidates apply in Fall 2022. Key benchmarks and tasks to be pursued in 2021-2022 include:

- Organize a district-wide Tenure Task Force to facilitate and troubleshoot the reimplementation of tenure
- Update policies and procedures that deal with tenure (see next section)
- Establish the specific list of tenure criteria and required artifacts, including faculty development plans based on the Seven Essential Faculty Competencies
- Establish voluntary peer mentoring process for tenure-track faculty members
- Develop communications regarding resumption of tenure process, including application, forming of Tenure Review Committees and tenure review chain
- Identify first cohort of tenure applicants and establish timeline for application

Tenure in the Alamo Colleges District Policies and Procedures

It is recommended that all policies and procedures that mention tenure be reviewed – with faculty input - for accuracy as a new tenure-track system is implemented. Board Policies that mention tenure include:

D.2.2.1 Hiring Practices (Procedure) (PDF)

D.2.3.2 Faculty and Department Chair Positions (Procedure) (PDF)

D.2.5.1 Hiring Authority, Status, Assignments and Duties (Procedure) (PDF)

D.2.5.4 Full-Time Tenured and Tenure-track Faculty Relocation Between Colleges (Procedure) (PDF)

D.2.5.5 Faculty Tenure Process (Procedure) (PDF)

D.3.5 Academic Freedom and Responsibilities (Policy) (PDF)

D.5.3.1 Holidays, Leaves, and Absences (Procedure) (PDF)

D.5.4.1 Family and Medical Leave (Procedure) (PDF)

D.7.1.2 Faculty Performance Evaluations (Procedure) (PDF)

D.8.2.1 Promotion Process (Procedure) (PDF)

D.9.1.1 Progressive Discipline: Non-Tenured Employees (Procedure) (PDF)

D.9.1.2 Progressive Discipline: Tenured Faculty (Procedure) (PDF)

D.10.2.2 Termination During Contract Term: Non-Tenured Employees (Procedure) (PDF)

D.10.2.3 Nonrenewal: Non-Tenured Employees (Procedure) (PDF)

D.10.2.5 Termination: Tenured Faculty (Procedure) (PDF)

Conclusion

The institution of tenure bolsters student success by ensuring faculty accountability and faculty performance excellence. At the Alamo Colleges District, the ingredients for tenure—systems for faculty performance evaluation and faculty development—have been greatly improved over the last five years. Additionally, while the diversity of our faculty increases, faculty members hired since 2011 and new faculty hires face less job security, greater vulnerability, and fewer due process protections than our less-diverse body of tenured faculty. It is time to address the inequity of our current system and implement a new tenure-track system for faculty at the Alamo Colleges District.

While the implementation of a new tenure-track system will mean a great deal to faculty, support

student success, and reaffirm the organization's commitment to Principle-Centered Leadership and Performance Excellence, it will not cost the Alamo Colleges District anything, since granting tenure to a faculty member does not entail an increase in salary.

Finally, implementation of a new tenure-track system will help the District support its vision to be the "best in the nation in Student Success and Performance Excellence" (A.1.3 College District Vision, Mission, Values and Goals, 2021) by attracting and recruiting high-quality faculty to our colleges. Tenure is an incentive for hiring, and according to Shulman et al. (2016), recruiting and retaining well-qualified faculty aids in the success of academic support and college services provided by the institution.

Appendix I: Executive Faculty Council Work Charge

Alamo Colleges District

Executive Faculty Council

Name of Work Proposal	Review and Reimplementation of Tenure-track System at the Alamo Colleges District
Initiator Contact Date	United Faculty Senates

Background:
In 2011, the Alamo Colleges District suspended the tenure-track system. Although faculty who possessed tenure at that time maintained their tenured status, all full-time faculty hired since 2011 have been non-tenure-track, contract employees. The result has been a number of problems, including:

- Full-time faculty are divided into a two-tiered (tenured/contract) system with inherent inequities.
- The status of non-tenured, or probationary, faculty is ambiguous because the current wording of procedure (D.2.5.5) implies that all non-tenured faculty are in a permanent state of probation without any option or goal of acquiring permanent status within the five colleges.
- The District is out of compliance with a range of board policies related to tenure (See Appendix I).
- Contract faculty, who are on annual contracts, lack job security.
- Perceived difficulty recruiting and retaining new faculty of the best quality

A review of our tenure-track system is important to the Alamo Colleges District because:

- Tenure provides a process for data-informed and peer-reviewed vetting, so that colleges retain only the best faculty members, ensuring excellence in teaching and service. Rigorous review of faculty directly impacts students and student success
- Tenure supports the academic freedom of faculty in their primary roles of teaching and oversight over curriculum as well as their important role in shared governance to maintain the academic integrity of our institutions and compliance with SACSCOC accreditation standards.
- The two-tiered system of tenured and probationary faculty is not aligned with the Alamo Colleges District's goals of addressing equity, diversity, and inclusion. Current tenured faculty – all hired prior to 2011 - are less diverse than the makeup of the totality of our faculty, leaving minoritized populations including women and people of color effectively in a second-class status among faculty. (for breakdown of faculty by Racial/Ethnic group see Appendix II)

What has been done to address this issue?
Since the suspension of tenure in 2011, faculty have developed systems for continual review and improvement of:

- Faculty Evaluations
- Faculty Development
- End-of-Course-Student Surveys

1. **Charge and Work Products** The primary charge is to make a recommendation regarding the tenure-track system at Alamo College. The components of this work include:
    a. Data Deliverables
        i. Best practices regarding tenure around the country among peer institutions
        ii. Data showing how improvements to Faculty evaluation and development have contributed to improvements of student success metrics
        iii. Data reflecting how lack of tenure has impacted recruitment and retention of quality faculty at the Alamo Colleges District (HR records)
        iv. Statistical make-up of faculty by gender and race and how those numbers are different among tenured vs. non-tenure-track faculty hired after 2011. (HR records; for breakdown of faculty by Racial/Ethnic background see Appendix II)
    b. On the Merits: Making the Case for Tenure
        i. Define tenure for the Alamo Colleges District
        ii. Answer the major questions surrounding tenure by assessing the benefits and liabilities of tenure and a tenure-track system for the Alamo Colleges District, including:
            1. How does tenure benefit our ultimate goal of Student Success?
            2. Myth versus fact: What legal barriers are created by the tenure system and the process for removal of tenured faculty?
            3. How does tenure impact faculty accountability, development, and evaluation?
    c. The Path Forward
        i. Based on the data and assessments detailed above, recommend changes to policies or procedures related to tenure.
        ii. Develop outlines for any processes needed that result from the recommendations regarding tenure.

2. **Known Constraints, Criteria, or Design Principles:** See above under: On the Merits: Making the Case for Tenure

3. **Relevant Strategic Objectives:** All three Alamo Colleges District Strategic Objectives are served by this work.
    a. Student Success: Having tenure-track faculty may enhance recruitment and retention of top-quality faculty by rewarding excellence in teaching and service. Student success is the result.
    b. Principle-Centered Leadership:
        i. Tenure is a well-established method among colleges and universities of telling a faculty member with a demonstrated record of excellence: “Good work – we believe in you and want you to continue teaching and serving our students.”

ii. Studying the tenure system now would acknowledge the hard work that has gone into the transformational enhancement of faculty performance evaluation procedures and faculty development efforts since 2011.
iii. Tenure provides faculty with academic freedom and a shared governance stake in alignment with SASCOC accreditation standards and best practices in higher education across the nation.

c. Performance Excellence:
    i. Tenure creates a process for only the best faculty to remain with a college. It is a reward for sustained commitment and promotes faculty engagement and excellence in teaching and service.

4. **Sponsors of the Work**[1]
   Linda Boyer-Owens

5. Internal Stakeholders or Resources
    a. Full-time faculty from each college, including both tenured and contract faculty
    b. College administrators who supervise faculty (College President, Deans, Chairs)
    c. District legal representation

6. Preliminary List of Team Members – all voting members
    a. Two Co-chairs from United Faculty Senates
    b. Two Full-Time Faculty from each college: one tenured, one full-time contract
    c. One Vice-Chancellor of Academic Success
    d. One college Vice President of Academic Success
    e. One college Faculty Chair

7. Deadline for Work Product
   Spring/Summer 2021

1 The role of the sponsor is to support the faculty by removing barriers, securing needed resources and providing an administrative lens to the considerations.

Appendix II: Statistics of Racial/Ethnic Groups – tenured vs. non-tenured Faculty at ACD as of Fall 2019

Alamo Colleges District

NON-TENURED FACULTY (including Faculty Chairs)
All Practitioners classified as Non-Tenured Faculty on the first day of class, **Fall 2019**

Racial/Ethnic Group	Fall 2019 #	Fall 2019 % of all
American Indian or Alaska Native (Not Hispanic or Latino)		0.00%
Asian (Not Hispanic or Latino)	14	4.20%
Black or African American (Not Hispanic or Latino)	24	7.21%
Hispanic or Latino	119	35.74%
Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)		0.00%
Two or more races (Not Hispanic or Latino)	14	4.20%
White (Not Hispanic or Latino)	162	48.65%
Grand Total	**333**	**100.00%**

ADJUNCT FACULTY (Including Full-Time Temporary Faculty)
All Practitioners classified as Adjunct Faculty on the first day of class, **Fall 2019**

Racial/Ethnic Group	Fall 2019 #	Fall 2019 % of all
American Indian or Alaska Native (Not Hispanic or Latino)	8	0.72%
Asian (Not Hispanic or Latino)	44	3.98%
Black or African American (Not Hispanic or Latino)	102	9.23%
Hispanic or Latino	392	35.48%
Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)	2	0.18%
Two or more races (Not Hispanic or Latino)	23	2.08%
White (Not Hispanic or Latino)	534	48.33%
Grand Total	**1,105**	**100.00%**

CLASSIFIED FULL-TIME STAFF
All Practitioners classified as Classified Staff on the first day of class, **Fall 2019**

Racial/Ethnic Group	Fall 2019 #	Fall 2019 % of all
American Indian or Alaska Native (Not Hispanic or Latino)	4	0.54%
Asian (Not Hispanic or Latino)	9	1.22%
Black or African American (Not Hispanic or Latino)	51	6.94%
Hispanic or Latino	525	71.43%
Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)	1	0.14%
Two or more races (Not Hispanic or Latino)	9	1.22%
White (Not Hispanic or Latino)	136	18.50%
Grand Total	**735**	**100.00%**

Fall 2018 #	Fall 2018 % of all	Fall 2017 #	Fall 2017 % of all	Fall 2016 #	Fall 2016 % of all	Fall 2015 #	Fall 2015 % of all
	0.00%		0.00%		0.00%		0.00%
13	4.44%	11	4.30%	7	3.10%	3	2.04%
25	8.53%	20	7.81%	17	7.52%	8	5.44%
110	37.54%	98	38.28%	87	38.50%	57	38.78%
	0.00%		0.00%		0.00%		0.00%
14	4.78%	13	5.08%	12	5.31%	13	8.84%
131	44.71%	114	44.53%	103	45.58%	66	44.90%
293	**100.00%**	**256**	**100.00%**	**226**	**100.00%**	**147**	**100.00%**

Fall 2018 #	Fall 2018 % of all	Fall 2017 #	Fall 2017 % of all	Fall 2016 #	Fall 2016 % of all	Fall 2015 #	Fall 2015 % of all
8	0.71%	8	0.70%	8	0.72%	8	0.66%
37	3.29%	44	3.87%	43	3.87%	42	3.49%
97	8.62%	88	7.74%	86	7.75%	96	7.97%
382	33.96%	376	33.07%	364	32.79%	380	31.56%
1	0.09%	2	0.18%	1	0.09%	1	0.08%
19	1.69%	17	1.50%	14	1.26%	14	1.16%
581	51.64%	602	52.95%	594	53.51%	663	55.07%
1,125	**100.00%**	**1,137**	**100.00%**	**1,110**	**100.00%**	**1,204**	**100.00%**

Fall 2018 #	Fall 2018 % of all	Fall 2017 #	Fall 2017 % of all	Fall 2016 #	Fall 2016 % of all	Fall 2015 #	Fall 2015 % of all
2	0.27%	2	0.27%	1	0.13%	1	0.13%
7	0.94%	8	1.08%	10	1.32%	9	1.20%
50	6.74%	47	6.36%	49	6.47%	45	6.02%
534	71.97%	543	73.48%	562	74.24%	566	75.77%
1	0.13%	1	0.14%	1	0.13%	1	0.13%
9	1.21%	7	0.95%	5	0.66%	6	0.80%
139	18.73%	131	17.73%	129	17.04%	119	15.93%
742	**100.00%**	**739**	**100.00%**	**757**	**100.00%**	**747**	**100.00%**

Alamo Colleges District

TOTAL EMPLOYMENT (Employee's Primary Job; excluding work study students)
All Administrators, Faculty, and Staff Employed on the first day of class, **Fall 2019**

Racial/Ethnic Group	Fall 2019 #	Fall 2019 % of all
American Indian or Alaska Native (Not Hispanic or Latino)	22	0.47%
Asian (Not Hispanic or Latino)	121	2.56%
Black or African American (Not Hispanic or Latino)	423	8.95%
Hispanic or Latino	2,337	49.43%
Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)	6	0.13%
Two or more races (Not Hispanic or Latino)	138	2.92%
White (Not Hispanic or Latino)	1,681	35.55%
Grand Total	**4,728**	**100.00%**

ADMINISTRATORS (including non-faculty Chairs)
All Practitioners classified as Administrator on the first day of class, **Fall 2019**

Racial/Ethnic Group	Fall 2019 #	Fall 2019 % of all
American Indian or Alaska Native (Not Hispanic or Latino)		0.00%
Asian (Not Hispanic or Latino)	3	3.95%
Black or African American (Not Hispanic or Latino)	13	17.11%
Hispanic or Latino	22	28.95%
Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)		0.00%
Two or more races (Not Hispanic or Latino)	2	2.63%
White (Not Hispanic or Latino)	36	47.37%
Grand Total	**76**	**100.00%**

TENURED FACULTY (including Faculty Chairs)
All Practitioners classified as Tenured Faculty on the first day of class, **Fall 2019**

Racial/Ethnic Group	Fall 2019 #	Fall 2019 % of all
American Indian or Alaska Native (Not Hispanic or Latino)	3	0.66%
Asian (Not Hispanic or Latino)	8	1.75%
Black or African American (Not Hispanic or Latino)	21	4.59%
Hispanic or Latino	153	33.41%
Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)	1	0.22%
Two or more races (Not Hispanic or Latino)	33	7.21%
White (Not Hispanic or Latino)	239	52.18%
Grand Total	**458**	**100.00%**

Fall 2018 #	Fall 2018 % of all	Fall 2017 #	Fall 2017 % of all	Fall 2016 #	Fall 2016 % of all	Fall 2015 #	Fall 2015 % of all
20	0.42%	18	0.36%	19	0.39%	23	0.49%
107	2.27%	110	2.23%	115	2.39%	107	2.27%
406	8.60%	419	8.48%	404	8.38%	403	8.53%
2,346	49.70%	2,406	48.68%	2,351	48.77%	2,274	48.15%
4	0.08%	4	0.08%	3	0.06%	4	0.08%
127	2.69%	116	2.35%	102	2.12%	95	2.01%
1,710	36.23%	1,869	37.82%	1,827	37.90%	1,817	38.47%
4,720	**100.00%**	**4,942**	**100.00%**	**4,821**	**100.00%**	**4,723**	**100.00%**

Fall 2018 #	Fall 2018 % of all	Fall 2017 #	Fall 2017 % of all	Fall 2016 #	Fall 2016 % of all	Fall 2015 #	Fall 2015 % of all
	0.00%		0.00%		0.00%		0.00%
3	4.23%		0.00%		0.00%		0.00%
11	15.49%	10	17.24%	8	14.04%	9	16.36%
20	28.17%	19	32.76%	18	31.58%	16	29.09%
	0.00%		0.00%		0.00%		0.00%
2	2.82%	1	1.72%	1	1.75%	1	1.82%
35	49.30%	28	48.28%	30	52.63%	29	52.73%
71	**100.00%**	**58**	**100.00%**	**57**	**100.00%**	**55**	**100.00%**

Fall 2018 #	Fall 2018 % of all	Fall 2017 #	Fall 2017 % of all	Fall 2016 #	Fall 2016 % of all	Fall 2015 #	Fall 2015 % of all
3	0.62%	3	0.57%	3	0.53%	3	0.50%
9	1.85%	9	1.72%	12	2.11%	13	2.17%
25	5.13%	25	4.77%	28	4.91%	31	5.17%
165	33.88%	172	32.82%	182	31.93%	190	31.67%
1	0.21%	1	0.19%	1	0.18%	1	0.17%
33	6.78%	37	7.06%	37	6.49%	40	6.67%
251	51.54%	277	52.86%	307	53.86%	322	53.67%
487	**100.00%**	**524**	**100.00%**	**570**	**100.00%**	**600**	**100.00%**

Appendix III: Case Law - Faculty Termination and Due Process

Case Law: Example #1 – *Perry v. Sindermann*

In the absence of a state tenure statute, a teacher can still attain de facto tenure rights if the customs or circumstances of employment demonstrate that a teacher has a "legitimate claim of entitlement for job tenure." The United States Supreme Court recognized this right in the case of *Perry v. Sindermann*, which also held that where a teacher has attained de facto tenure, the teacher is entitled to due process prior to dismissal by the school district.

Summary of *Perry v Sindermann* - this was a 1972 case in a "junior college" - Supreme Court reversed a lower court decision and ruled in favor of the faculty member.
https://supreme.justia.com/cases/federal/us/408/593/

Case Law: Example #2 – *Cleveland Board of Education v. Loudermill*

The United States Supreme Court case of *Cleveland Board of Education v. Loudermill* is the leading case involving the question of what process is due under the Constitution. This case provides that a tenured teacher must be: (1) given oral or written notice of the dismissal and the charges against him or her, (2) given an explanation of the evidence obtained by the employer, and (3) given an opportunity for a fair and meaningful hearing.
https://supreme.justia.com/cases/federal/us/470/532/

Appendix IV: Bruce Leslie Memo to Super Senate – 2017

ALAMO COLLEGES DISTRICT

MEMORANDUM

TO: Cindy Katz, Faculty Senate President, SPG, Super Senate President
Dr. Brittany Chozinski, Faculty Senate President, NLC
Dr. Paul Martinez, Faculty Senate President, NVC
Matilda Staudt, Faculty Senate President, PAC
Julie Engel, Faculty Senate President, SAC

FROM: Dr. Bruce Leslie, Chancellor

RE: **Request for Milestones to Tenure**

DATE: December 8, 2017

Thank you for your memo of November 17, 2017, presented to me at our Super Senate meeting on that day. The Board's charge to establish a new evaluation system with a unified faculty development program, designed to improve student success, is still, as you know, in the implementation phase this year. The Board's charge was to implement, as your memo states, "a robust faculty evaluation system." The Board also included a system-wide faculty development component and has invested specifically over the years to support the creation of this evaluation/development model as critical to supporting faculty, individually and collectively, to improve student success.

As appropriate, the faculty have driven the creation of this evaluation/faculty development model from the beginning and much progress has been made. However, the answer to your question as to when a robust system will be in place is determined by the faculty. Thus, once the faculty and administration agree that the evaluation/faculty development model is in place, and can validate to the Board that the intended impact is being realized, then you might make your reinstatement proposal.

As you know, the Board has established Student Success as our most important strategic objective. The Board's stipulation to create a new faculty evaluation/development model to improve student success in teaching and learning was one of the most important reasons for the Board's action to eliminate tenure. You understand, therefore, that a persuasive argument for reinstating tenure must show how tenure will, in fact, further enhance student success.

c: Board of Trustees
PVC

Appendix V: Landscape Analysis: Three Models of Tenure at Aspen Award Institutions

This appendix presents three models of tenure at comparable colleges. Our research has shown a key truth about tenure pointed out by Richard Chait in *The Questions of Tenure* (2002). While the "tenure system" and its components are mostly consistent across institutions of higher education, the practices of tenure vary: "Studies indicate that identical or similar policies yield to considerably different norms and interpretations when actually implemented" (310).

The following description of these models of tenure at Aspen Award-winning institutions will highlight key practices of tenure that characterize tenure at each institution. By comparison, these models may shed light on what the new, revived tenure practices can be at the Alamo Colleges District.

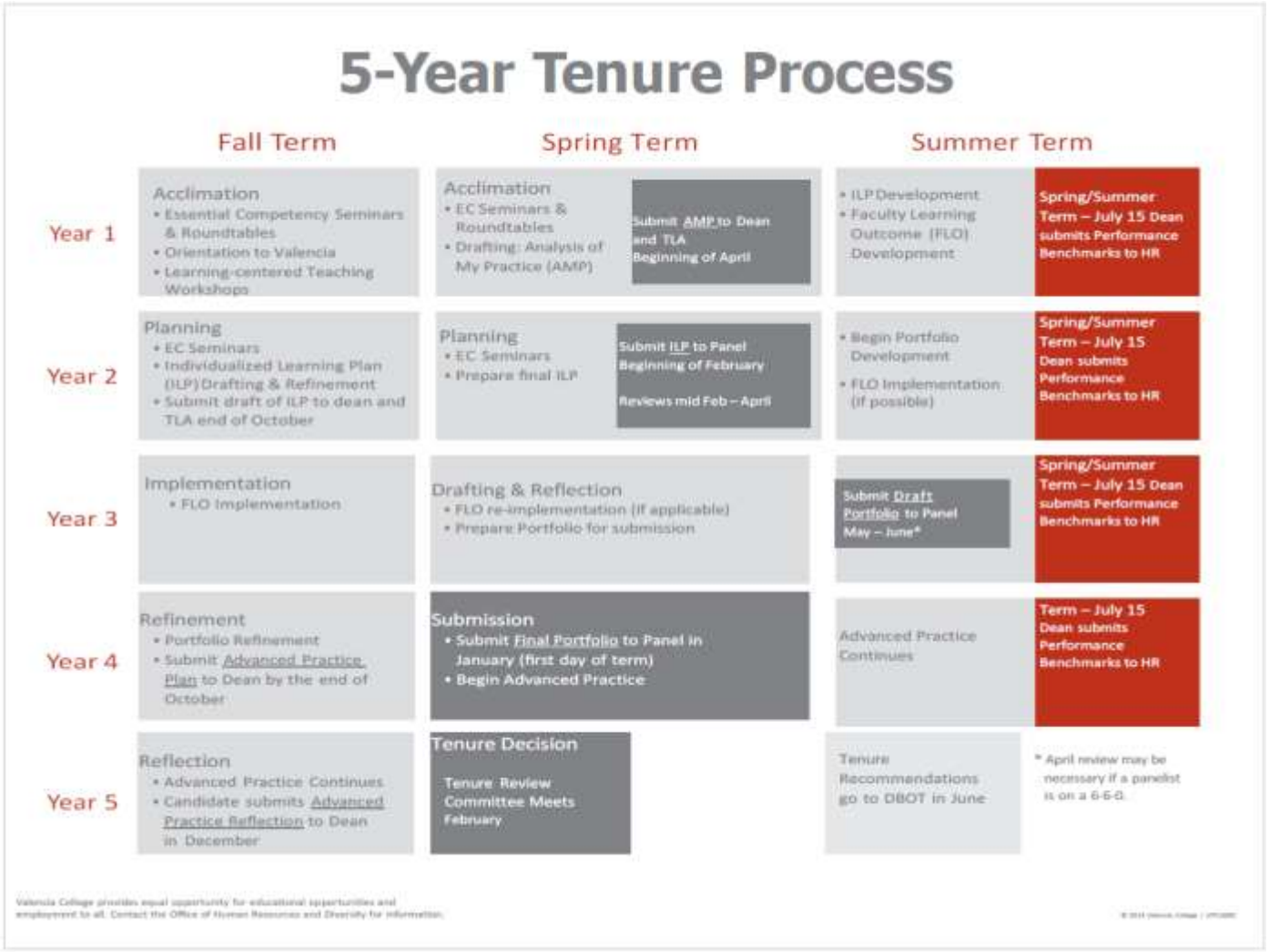
Model #1: Valencia College Tenure Model

The tenure system of the Alamo Colleges District and Valencia College (2011 Aspen Award winner) are similar, but Valencia has a very different process for enacting this tenure system. Valencia's processes are aimed at developing, insuring, and maintaining faculty performance excellence in tenured faculty. The reward for this performance excellence in faculty is tenure; not maintaining this performance excellence can result in the loss of tenure.

The Five-Year Probationary Period is Like a PhD Program in Teaching

Tenure-track faculty at Valencia engage in a well-defined, five-year developmental program where they both develop and demonstrate their worthiness for tenure. Key components of this developmental program is the creation of a Faculty Portfolio, the submission and completion of an Individualized Learning Plan (ILP), and successfully demonstrating practice of the Essential Competencies of a Valencia Educator.

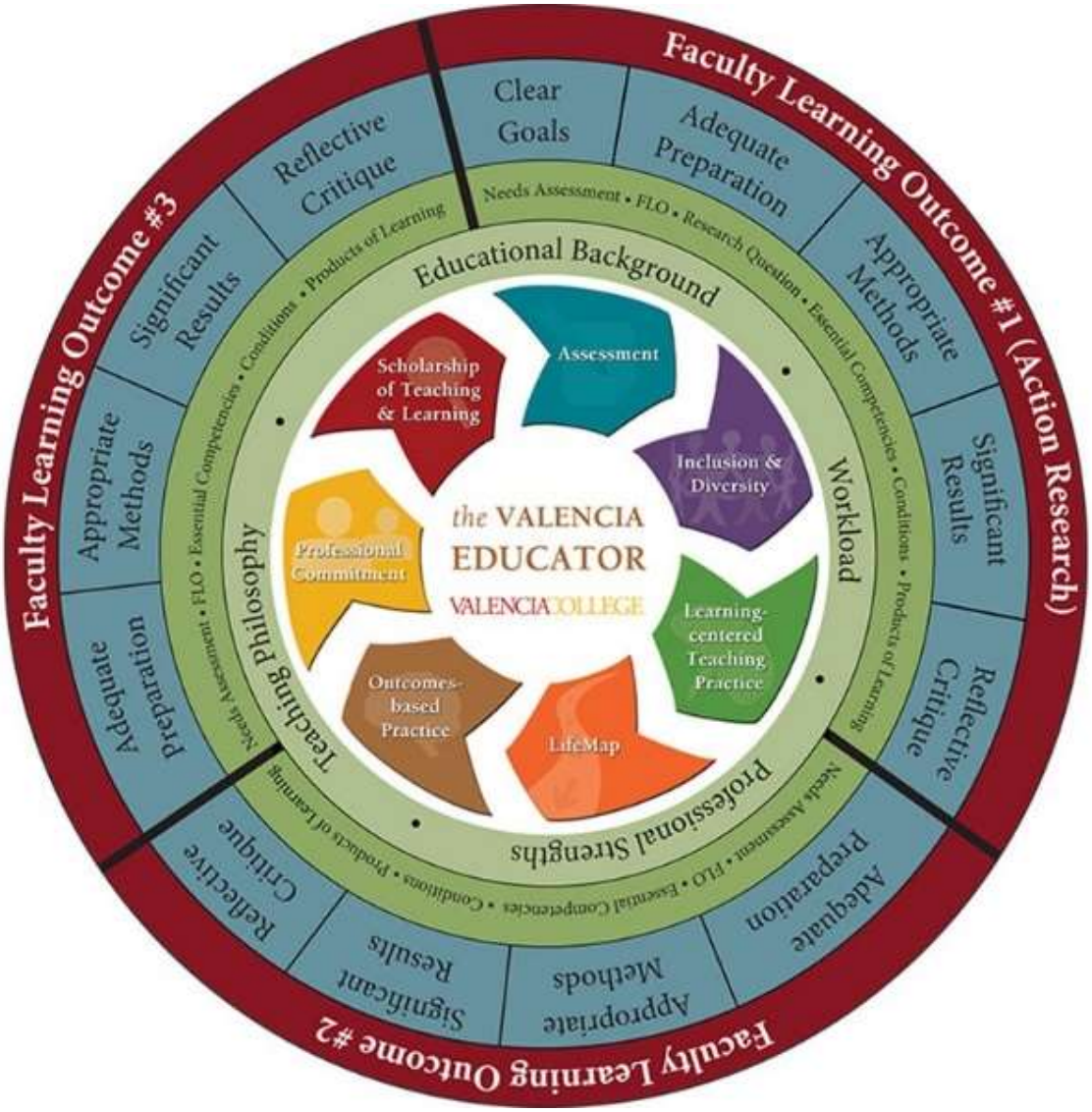
Below is an image showing the well-planned-out five-year curriculum of a tenure-track faculty member:



(Valencia College (2013), "5-Year Tenure Process")

Essential to this process is the development of the Faculty Portfolio because it is the contents of the portfolio that will demonstrate performance excellence and be evaluated in the ultimate tenure decision.

The core contents of the Faculty Portfolio involve three Faculty Learning Outcomes (FLOs) as determined by their ILP. FLOs are major goals defined by tenure candidates in collaboration with their Dean of what they need to learn at this point in the development of their practice to improve student success. The graphic below shows an image of the contents of the portfolio as well as their connection to the seven Essential Competencies of a Valencia Educator:



The Seven Competencies of a Valencia Educator

- Assessments
- Inclusion & Diversity
- Scholarship of Teaching & Learning
- Professional Commitment
- Outcomes-based Practice
- Learning-centered Teaching Strategies
- LifeMap

(Valencia College, "Portfolio Overview")

FLO #1 for all candidates is multi-semester Action Research Project where faculty engage in researching a classroom practice issue. This issue could be a persistent problem or area of concern they see in their class setting, a topic they would like to teach or present differently, or

an alternative method of assessment.

(Valencia College, "Elements of an Action Research Project")

In addition to the Action Research Project, faculty must pursue two additional Faculty Learning Objectives which they report on in their Faculty Portfolio. Each FLO is assessed following Valencia's Standards of Scholarship, which involve clear goals, adequate preparation,

appropriate methods, significant results, reflective critique, and effective presentation. Throughout their work on their ILP, tenure-track faculty members take many professional development classes offered by the college and engage in their own scholarly research and reading. Below is a list of Year 1 Professional Development offerings faculty have to choose from:

- Faculty Orientation
- LCTS2224: Interactive Lecture
- Roundtable: Launching into the TLA
- LCTS 2111: Cooperative Learning in the College Classroom
- LCTS3160: 101 Strategies for Demonstrating the Essential Competencies
- Roundtable: Learning-centered Teaching
- INDV 7311: Creating a Safe Space for Dialogue
- LCTS 2222: Case-Based Teaching
- LCTS 2226: Write to Learn
- LCTS2214: Problem-based Learning
- LCTS 2223: Asking the Right Questions
- INDV 2151: Inclusion and Diversity
- Roundtable: Inclusion and Diversity
- ASSMT 2121: Assessment as a Tool for Learning
- Roundtable: Assessment
- Roundtable: Micro-teach Prep
- Roundtable: Micro-teach
- Analysis of My Practice: Peer Review
- LFMP 2141: LifeMap

Trainings are both designed to assist faculty in understanding the Essential Faculty Competencies as well as perform required tasks in the tenure process.

The Valencia tenure-track probationary period truly is like a PhD program in teaching with the Faculty Portfolio resembling the dissertation.

Criteria for Awarding Tenure

The Faculty Portfolio must show completion of the faculty member's Individualized Learning Plan and is assessed as "accepted" or "unaccepted" by an ILP/Portfolio Review Panel appointed by the Dean. The panel contains the Dean and three other tenured faculty members, two from the candidate's discipline, and is consistent over time (like a Dissertation Committee) and provides formative feedback as the candidate progresses through their tenure-track work on their ILP. The completion of the portfolio is a four-year process, with the fifth year focused on advanced practice and the tenure recommendations, to include modifications to the portfolio if recommended by the review panel.

A Tenure Review Panel evaluates whether to grant tenure or not to the candidate in the fifth year. Key criteria upon which the tenure decision is based include the following criteria:

- Completion of the Faculty Portfolio that is deemed "acceptable" by the ILP/Portfolio Review Panel
- Successful demonstration of the Essential Competencies of a Valencia Educator as evidenced by classroom observations, evaluations from Deans, Chairs, and faculty.
- Quantifiable measured effectiveness in the performance of faculty duties
- Currency and scope of subject matter knowledge
- Student success metrics to include:
    - demonstrated or documented learning gains
    - course completion rates
    - graduation and/or certification pass rates
    - continued process in subsequent and additional courses or educational pursuits
    - job placements in the appropriate field
    - other student success factors, including student learning outcomes, as measured through unit, course, and program outcomes
    - successful term completion in good academic standing
    - maintenance or restoration of good academic standing status
    - maintenance or restoration of financial aid satisfactory academic status

Post-Tenure Review and Development at Valencia

Post-tenure faculty undergo annual faculty evaluation which includes fairly typical evaluation criteria, including criteria they were evaluated upon to get tenure. These include student success factors. The annual performance evaluation process includes a performance self-assessment prepared by the faculty member and an annual review of performance prepared by the Dean. The performance evaluation prepared by the dean addresses any performance and/or conduct issues, challenges, or concerns along with recommendations and any requirements for the resolution of such.

The annual performance evaluation, including the faculty member's performance self-assessment, performance improvement plans, Essential Competencies Improvement Plans, and any other relevant documentation of faculty conduct and/or performance concerns is shared with the faculty member, the campus president, or the vice president of student affairs, as appropriate, and is collected, reviewed, and filed by Human Resources in the employee personnel record.

Accountability at Valencia—Disciplinary Action

Addressing Conduct Issues

Challenges or concerns with respect to conduct or performance of essential job functions (excluding demonstration of mastery of the Essential Competencies of a Valencia Educator) may be addressed in a performance improvement plan in addition to the annual evaluation process. Depending on the severity or nature of the performance or conduct issues or if improvement is not timely realized, other provisions of college policy/procedure may apply, which may lead to

or result in more serious employment action, up to and including termination (which is eligible to be reviewed through the college's grievance process).

Addressing Performance Issues

Issues, challenges, or concerns with respect to performance of the Essential Competencies of a Valencia Educator may be addressed in an Essential Competencies Improvement Plan, a developmental process designed to focus the faulty member's development in the area(s) of concern. If improvement is not realized, further provisions of college policy/procedure may apply, which may lead to more serious employment action, up to and including termination (which is eligible to be reviewed through the college's grievance process).

An Essential Competencies Improvement Plan Committee supports the faculty member in developing and implementing a year-long developmental plan to address gaps in demonstration of the essential competency(ies). This committee meets with the faculty member at the beginning of the academic term and before the annual performance review to assess the faculty member's work toward completion of the plan.

At the end of the period designated for the improvement plan, the dean may:

1. Accept the implementation of the plan as completed and close the plan.
2. If sufficient progress has been made but implementation of the plan is not accepted, the faculty member may be given an extended time to continue to work in the plan.
3. If sufficient progress has not been made by the faculty member toward achieving the plan goals, and the work of the faculty member on the Essential Competencies Improvement Plan is deemed unacceptable, the dean may proceed with formal disciplinary action.

Disciplinary Action

Disciplinary Action at Valencia may include but is not limited to:

- Written reprimand
- Suspension
- Demotion
- Return to Annual Contracts (for tenured faculty)
- Termination

Return to Annual Contract Status or Non-Renewal

Tenured faculty subject to disciplinary action may lose their tenure and be returned to annual contract status with no entitlement or expectancy of employment beyond the term of the contract.

Challenges to Discipline and Termination Recommendations

All employees follow the same Employee Dispute Resolution process. Valencia has an informal dispute resolution process and a formal dispute resolution process. For disputes not resolved informally, the formal dispute resolution provides two methods to resolve the conflict:

1. Mediation—informal and facilitated discussions to find mutually agreeable solutions.
2. Grievance—a review of circumstances by a committee of trained college representatives who render a recommendation (Grievance Committees members include a non-voting

Chair, and five members: three tenured faculty and two administrators).

Based upon the grievance committee recommendation, the campus President in consultation with their Vice-President of Organizational Development and Human Resources has the authority to accept or modify the recommendation. In the case of termination of a contract for employment, the grievant may appeal the final written decision to the College President. The College President's decision in the case of appeal is the final action of the College's grievance process.

Model #2: Tenure at Walla Walla Community College

The tenure process at Walla Walla Community College (WWCC - 2013 Aspen Award winner) has the standard features of the tenure system. The probationary period is shorter at nine consecutive quarters, exclusive of summer (equals three years). Below are some of the distinctive features of how they implement their tenure system which come from their 2019-2222 contract between the Community College District and the faculty ("Contract Between", 2019).

Tenure Review Committee

WWCC establishes a single tenure review committee for the entire college. What is distinctive about their model is the membership of their tenure review committee. The seven-member committee includes four tenured faculty (two from the transfer division - Arts and Sciences - and two from the workforce education division), two administrative appointees chosen by the college President, and one student selected by the Executive Committee of the Associated Student Body.

Tenure-track faculty are evaluated within their department/college the first and second quarters of each of their three probationary years. Also, the Tenure Review Committee evaluates each tenure-track faculty member after the second quarter, sending their evaluation to the college President to makes a recommendation for reappointment or not. At the end of the probationary period, the Tenure Review Committee recommends for or against the awarding of tenure.

Criteria for Tenure Selection

Another distinct feature of their tenure model are the criteria used by the Tenure Review Committee to recommend tenure or non-tenure. They consider the following standards in determining whether the probationary appointee demonstrates the necessary professional behavior and professional competence to be granted tenure. A salient feature of the following criteria is the emphasis on relationships:

1. The probationer's instructional skills.

2. The probationer's relationship with students.

3. The probationer's relationship with the other employees.

4. The probationer's relationship with the administration.

5. The probationer's knowledge of the subject matter he/she is charged with teaching.

6. The probationer's professional development activities.

7. Any other relevant information received by the committee or which the probationary employee deems appropriate may be presented.

Professional Development Plans

Within the list of criteria for awarding tenure is another distinct feature of tenure (both for tenure-track faculty and tenured faculty): the requirement to do professional development. All faculty—probationary, tenured, and special-funding annual faculty—must develop and follow a Professional Development Plan that shows their commitment to professional improvement. The plans have a three-year compliance period in which faculty are required to complete a minimum of 60 hours of professional development.

While professional development at WWCC during the probationary period is not as thoroughly planned as it is at Valencia College, professional development during the probationary period is a crucial part of the tenure process.

Causes for Dismissal

Another feature that is interesting in the WWCC tenure model is the streamlined list of grounds considered sufficient cause for dismissal. These appear to apply to both faculty and staff. These grounds for dismissal include:

A. Aiding, abetting or participating in an unlawful act.
B. Failure in the performance of professional assignment.
C. Failure to perform an assignment as specified by contract.
D. Physical or mental inability to perform duties as required for professional faculty members.
E. Failure to act appropriately within the ethical code of professional faculty as stated in the Faculty Handbook.
F. Lay-off or reduction-in-force.

Also included is the elimination or reduction of financing or the elimination or reduction of a program.

WWCC also appears to have a more streamlined review process in the case of dismissal. They create a Dismissal Review Committee that considers cases for all employees (faculty and staff). The members include one administrator, three employees chosen by the employees acting in a body, and one full-time student. This Dismissal Review Committee holds a hearing and then makes a recommendation to the Board of Trustees.

Model #3: El Paso Community College Tenure Model

El Paso Community College (EPCC - 2015 Aspen Award finalist) has a similar tenure model to what the Alamo Colleges District had in the past. During the probationary period, faculty engage in their job duties without any additional requirement for creating a Faculty Portfolio (such as Valencia College's) or for certain professional development. The tenure candidate must demonstrate excellence and worthiness to receive tenure during his probationary period. The following information comes from their procedure 3.07.02.01 "Tenure Review and Recommendations" (El Paso Community College, 2020).

Definition of Tenure

El Paso Community College also has a clear definition of tenure:
"Tenure is assurance to a full-time faculty member who has served a full probationary period that he or she may expect to continue in his or her faculty position with the District unless adequate cause for dismissal is demonstrated" Board Policy 3.07.02, Faculty. Tenure is reserved for a probationary faculty member who has demonstrated his/her exemplary performance and service to the College. Tenure is worthy of respect and dignity and is under faculty purview"

Criteria for Tenure

The criteria for tenure include:

A. Evidence of Exemplary Job Performance
B. Evidence of Exemplary Full of Professional Responsibilities
C. Evidence of Ongoing Professional Growth
D. Evidence of Ongoing Professional Service to the Community/State/Nation

Tenure Review Committees and Process

Where El Paso Community College seems distinctive is in their model of Tenure Review Committees and the review process for granting tenure. Tenure review has three layers: the Peer Review Committee, the Administrative Supervisor, and the Tenure Review Committee.

Peer Review Committee

Each Tenure candidate at EPCC will be appointed a Peer Review Committee at the start of their second year, and it is this peer committee's job to review the tenure candidate's application materials and forward a recommendation regarding tenure to the candidate's appropriate

administrative supervisor. Peer Review Committee is a committee selected by the candidate and the candidate's administrative supervisor and is composed of at least three and no more than five tenured faculty. This peer review committee creates formal recommendations to the administrative supervisor during the candidates third and fifth years. At the third-year review, potential action plans to address deficiencies may be developed, necessitating a four-year review as well.

Administrative Assessment

As part of the annual performance evaluation of the tenure candidate, the administrative supervisor makes an overall assessment regarding the tenure candidate. This evaluation assessment may include several options, including the continuation of the candidate in a probationary status, the continuation of the candidate in a probationary status with the need for the candidate to address performance areas requiring improvement, non-renewal of the candidate, or other appropriate recommendation.

The administrative supervisor receives the third-year and fifth-year Tenure Portfolio recommendations from the Peer Review committee and develops his or her own recommendations. The administrative supervisor will forward his or her recommendation to the Tenure Committee during the candidate's fifth-year.

The Tenure Committee

The EPCC Tenure Committee consists of an administrative liaison, seven tenured instructors, one tenured librarian and one tenured counselor. The instructors will reflect a fair representation of both the arts and sciences and occupational education instructional areas.

Each member of the Tenure Committee individually reviews the tenure portfolio materials submitted by each candidate as well as the recommendations made by the Peer Review Committee and the Administrative Supervisor. Tenure Committee's recommendation for granting tenure or for recommending a sixth year will be made by a minimum two-thirds vote of the Committee's membership.

The final recommendation from the Tenure Committee then goes to the College President and Board of Trustees for approval.

Contents of Tenure Portfolio

The other interesting thing about the EPCC tenure model is the contents of the tenure portfolio. Although its contents are similar to what we have required in the past at the Alamo Colleges District, the sections on original course materials, new course development, and major revisions to established courses appear to highlight originality and innovation in faculty performance.

Comparison Chart of Models of Tenure

Roughly speaking, the tenure model has three core components:

1. The Probationary Period
2. Tenure Review and Tenure Decision
3. Accountability and Due Process for Tenure-track and Tenured Faculty

The chart below will roughly outline where the Alamo Colleges District and the three models of tenure fall in these areas. Seeing these models next to each other will help define the following recommendations:

	Alamo Colleges District	**Valencia**	**Walla Walla**	**El Paso**
Probationary Period	--6 years --annual faculty evaluation and review of progress --no particular professional development curriculum or track	--5 years --Extensive, planned faculty development track, creation of Faculty Portfolio --Annual review of progress by ILP/ Portfolio Review Panel --Faculty Portfolio due end of year 4 --5th year for advanced practice and tenure recommendations --Dean's 2nd yr. and 5th yr. performance evaluation forwarded to Tenure Review Committee	--3 years --evaluation first and second quarters of each year by Dean/Director and peer(s), sent to President --required Faculty Learning and Improvement Plan --plans last for three years with a minimum of 60 hours of Professional Development required	--5 years --annual evaluation --Peer Review committee appointed start of 2nd year --formal 3rd year Peer Review Evaluation --can be put on improvement Plan of Action during probationary period --no particular faculty development plan or curriculum
Tenure Review/ Decision	--Departmental Tenure Committee reviews tenure packet and makes recommendation to Chair, to Dean, to VP, to President and to Board --Committee and review process same as for Promotion	--Tenure Review Committee makes final recommendation --one TRC per "division" on campus --criteria the Essential Competencies of a Valencia Educator (includes student success performance indicators)	--single Tenure Review Committee for college (7 members: 4 tenured faculty, 2 administrators, and 1 student) --reviews faculty evaluation at second and fifth quarter for reappointment the next year --makes final recommendation for tenure or not	--Peer Review committee evaluates and makes recommendation --Administrative review done by Supervisor and VP of Instruction --District Tenure Committee reviews tenure portfolio and recommendations and makes final recommendation to President of college

Accountability	--Annual performance evaluation to Chair --4 step Progressive Discipline process, can lead to dismissal for cause --Faculty Improvement Plans for faculty with low student success rates, does not lead to formal discipline or potential dismissal.	--Annual performance evaluation pre- and post-tenure (includes student performance metrics) --Conduct issues addressed with in Performance Improvement Plan --Performance issues addressed by Essential Competencies Improvement Plan --ECIP Committee supports faculty in year-long development plan Insufficient progress in either type of plan may result in formal disciplinary action --Discipline can result in termination or a return to annual contracts for tenured faculty	-- Dismissal Review Committee (5 member: 1 administrator, 3 employees, 1 student)	--Annual performance evaluation during probationary period and biennial after --performance improvement Action Plans during probationary period if necessary --Dismissal or suspension of faculty for "adequate cause" (includes professional incompetence, but does not state student performance factors)

Comparison Chart of Criteria for Tenure

Two approaches exist for the criteria used to award tenure: demonstration of standard performance excellence criteria, or demonstration of standard performance excellence criteria that includes criteria tied to college-defined competencies. The table below illustrates the difference in these two types of criteria:

El Paso Community College Criteria for Tenure	**Valencia College Criteria for Tenure**
• Evidence of Exemplary Job Performance • Evidence of Exemplary Full of Professional Responsibilities • Evidence of Ongoing Professional Growth • Evidence of Ongoing Professional Service to the Community/State/Nation	• Completion of the Faculty Portfolio that is deemed "acceptable" by the ILP/Portfolio Review Panel • Successful demonstration of the Essential Competencies of a Valencia Educator as evidenced by classroom observations, evaluations from Deans, Chairs, and faculty. • Quantifiable measured effectiveness in the performance of faculty duties • Currency and scope of subject matter knowledge • Student success metrics to include: o demonstrated or documented learning gains o course completion rates o graduation and/or certification pass rates o continued process in subsequent and additional courses or educational pursuits o job placements in the appropriate field o other student success factors, including student learning outcomes, as measured through unit, course, and program outcomes
Walla Walla CC Criteria for Tenure	
• The probationer's instructional skills. • The probationer's relationship with students. • The probationer's relationship with the other employees. • The probationer's relationship with the administration. • The probationer's knowledge of the subject matter he/she is charged with teaching. • The probationer's professional development activities. • Any other relevant information received by the committee or which the probationary	

employee deems appropriate may be presented.	o successful term completion in good academic standing o maintenance or restoration of good academic standing status o maintenance or restoration of financial aid satisfactory academic status

The key college-defined criteria in the Valencia Tenure Model include competencies coming from the tenure-track development activities (specifically, the Tenure Portfolio), college-defined Competencies for faculty (The Essential Competencies of a Valencia Educator), and student performance metrics which are valued by the college.

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Survey of Instructional Faculty Tenure Practices

Big 8 Peer - Texas Community Colleges
April 29, 2022

Tenure Practice	Number of Colleges	Percent of Total
Offers Tenure	2	25.00%
Does not offer Tenure	6	75.00%
Total	**8**	**100.00%**

Multi-Year Contract	Number of Colleges	Percent of Total
Offers Multi-Year Contract	1	12.50%
Does not offer Multi-Year Contract	7	87.50%
Total	**8**	**100.00%**

College Respondents by Tenure Practice

Offers Tenure	Does Not Offer Tenure
El Paso Community College	Alamo College
Tarrant County College	Austin Community College
	Dallas County Community College
	Houston Community Colleges
	Lone Star College System
	San Jacinto College

College Respondents by Multi-Year Contract

Offers Multi-Year Contract	Does Not Offer Multi-Year Contract
Lone Star College System*	Alamo College
	Austin Community College
	Dallas County Community College
	El Paso Community College
	Houston Community Colleges
	El Paso Community College
	Tarrant County College
	San Jacinto College

*Faculty employment contracts may be for a one or two-year term.
Within the first three years of employment, full-time faculty are eligible for one-year contracts only. Upon satisfactorily completing the third full year of employment, full-time faculty are eligible for a two-year contract.

ALAMO COLLEGES DISTRICT

MEMORANDUM

To: Cindy Katz
Executive Faculty Council, Alamo Colleges District

Judah Leggett
Tenure Ad-Hoc Committee Co-Chair

Dr. Aaron Prado
Tenure Ad-Hoc Committee Co-Chair

From: ACD Strategic Leadership Team

Re: Response to New Era Faculty Proposal

Date: May 16, 2022

Thank you for submitting the report of the Executive Faculty Council ("EFC") on "Review and Reimplementation of Tenure Track System at the Alamo Colleges District-New Era Tenure Proposal" ("EFC proposal"). The report demonstrates EFC's continued dedication to representing the voice of our faculty across the Alamo Colleges District.

We appreciate the continued opportunity to have open discussion and understand our respective fundamental cares. From this ad-hoc committee, we understand that our faculty's collective fundamental care is job security and affirmation and their professional accomplishment.

SLT Recommendation

After continued conversation and as of May 13, 2022, we have aligned on several guiding elements of the model but have not reached full agreement on the model.

We are open to having discussions about co-creating a rolling multi-year faculty contract model that we believe has benefits for faculty and ACD as a whole:

1) Expansion of terms of employment beyond our current single-year contract model
2) Enhanced and aligned evaluation process leading up to contract renewal to ensure teaching excellence, accountability, and continued innovation
3) Optional involvement for faculty not wanting to pursue longer term contracts
4) Phraseology that does not confuse a new faculty model with any previous faculty model
5) Defined impact to student-focused outcomes and KPIs
6) Support for evolving core curriculum and future market demands
7) Existing tenured faculty under previous model will not be affected by any proposed
8) Defined measurable criteria to earn contracts and retain contracts

Proposal Requests

Dr. Flores met with EFC and United Faculty Senate (UFS) in monthly scheduled meetings during Spring 2021 and Summer 2021 to discuss the EFC proposal. During these meetings, Dr. Flores, College presidents, and other SLT leaders provided feedback to consider developing a multi-year contract option. On Aug. 20, 2021, the EFC proposal was officially presented to Dr. Flores and other SLT leaders during the monthly United Faculty Senate meeting.

The SLT was provided the document for review during our meeting on Aug. 23, 2021. We did not provide a formal response; rather, additional conversations were held with Dr. Flores and other leaders to indicate modifications that were needed in the proposal – including usage of a multi-year contract model with a mature evaluation process.

The EFC Ad-Hoc Committee met with SLT on Nov. 8, 2021, to present the most updated proposal. The SLT requested a proposal for multi-year contracts with transparent evaluation system between contracts (not including indefinite auto-renewal).

During each of these interactions, the request to move to multi-year contracts was offered as an opportunity to meet the ad-hoc committee's fundamental cares while also supporting students through teaching excellence, accountability, and continued innovation based on measurable impacts as part of the contract renewal process.

Multi-year contracts are more currently relevant to community college systems, which vary from traditional four-year universities because of legal requirements to offer technical and workforce training programs in addition to academic programs.

At the same time as we were engaging in these discussions, the EFC Faculty Evaluation ad-hoc committee provided their work update to the SLT. This update indicated that the faculty evaluation process continues to be misaligned across the Alamo Colleges District and is not yet at the mature and effective level anticipated after nearly a decade since the last faculty evaluation proposal was presented to the ACD Board of Trustees. After initial feedback was provided by SLT, the EFC Faculty Eval ad-hoc committee provided an updated proposal in March 2022; the SLT accepted the proposal with the request for a timeline be provided for implementation in academic year 2022-2023.

Revised Proposal

The EFC presented a modified proposal on Feb. 28, 2022, with a multi-year contract model. During this conversation, the SLT requested removing the word "tenure" from the proposal because it does not align with the traditional definition of tenure (including research, publications, grants), and it could be misconstrued as reinstatement of a previous model under which new faculty have not been hired. Additional considerations were offered including an option for current faculty to not enroll in the process.

On April 20, 2022, we received communication that EFC did not feel comfortable with those requests and would like to move forward with the original proposal without multi-year contracts. During the UFS meeting on April 22, 2022, we shared a modified version of the EFC Feb. 28 proposal for consideration, including the modifications we requested when it was presented. At that time, the UFS and EFC did not accept the proposal and remained firm on the original proposal to reinstate the previous ACD model of tenure without any modifications.

On Monday, April 29, 2022, the EFC ad-hoc committee met with Dr. Flores, College presidents, and other SLT leaders for a work session to review similarities and possible alignments between the EFC proposed and the SLT proposed model. We discussed the following elements:

- The chancellor and presidents believe the faculty contract model should be built as a rolling multi-year contract model (consistent with administrator contracts).
- The chancellor and presidents believe faculty participation would be optional for all those hired since 2011 and moving forward.
- The collective group was not able to reach accord on use of the word "tenure" as the name for this new-era model because the term does not align with the traditional definition of tenure (including research, publications, grants), and it could be misconstrued as reinstatement of a previous model under which new faculty have not been hired.

Grounded Assessments

The SLT has grounded assessments made in the EFC proposal to ensure all parties are aligned in understanding of current practices:

1. ACD board policies currently provides for academic freedom (D.3.5), shared governance/participatory leadership (B.2.1), and due process (D.10.2.2, D.10.2.3, D.10.2.5, H.1.2.1)
2. The five colleges of the ACD are in full compliance with all SACSCOC expectations and accreditation requirements
3. ACD Board and leadership has expanded inclusion of stakeholder representative groups for shared governance/participatory leadership as related to curriculum and instruction
4. ACD's shared organizational achievement has been realized with student-centric initiatives like Transfer Advising Guides, AlamoINSTITUTES, and AlamoADVISE and has received national awards for excellence without a tenure track system
    - 2015: PAC – Texas Award for Performance Excellence
    - 2016: PAC – Finalist, Malcolm Baldrige National Quality Award
    - 2016: ACD – Texas Award for Performance Excellence
    - 2018: ACD – Malcolm Baldrige National Quality Award
    - 2018: SPC – Texas Award for Performance Excellence
    - 2019: NVC, PAC, SAC, and SPC – Aspen Top 150
    - 2019: PAC – Rising Star, Aspen Prize for Community College Excellence
    - 2021: NVC, PAC, and SAC – Aspen Top 150
    - 2021: SAC - Winner, Aspen Prize for Community College Excellence
    - 2022: ACD – AACC Award of Excellence for Student Success

May 16, 2022

Mike Flores, Ph.D Date
Chancellor, Alamo Colleges District

May 16, 2022

Robert Garza, Ph.D Date
President, Palo Alto College

May 16, 2022

Veronica Garcia, Ph.D Date
President, Northeast Lakeview College

May 16, 2022

Adena Williams Loston, Ph.D Date
President, St. Philip's College

May 16, 2022

Ric Baser, Ed.D Date
President, Northwest Vista College

May 16, 2022

Robert Vela, Ed.D Date
President, San Antonio College

Alamo Colleges District

May 17, 2022

2022 Audit Planning Discussion

weaver

Assurance • Tax • Advisory

Audit Overview

- The objective of our audit is the expression of an opinion as to whether the District's financial statements are fairly stated in conformity with accounting principles generally accepted in the U.S. (GAAP) as well as reporting on internal control related to the financial statements and compliance with the laws and regulations that could have a material effect on the financial statements.

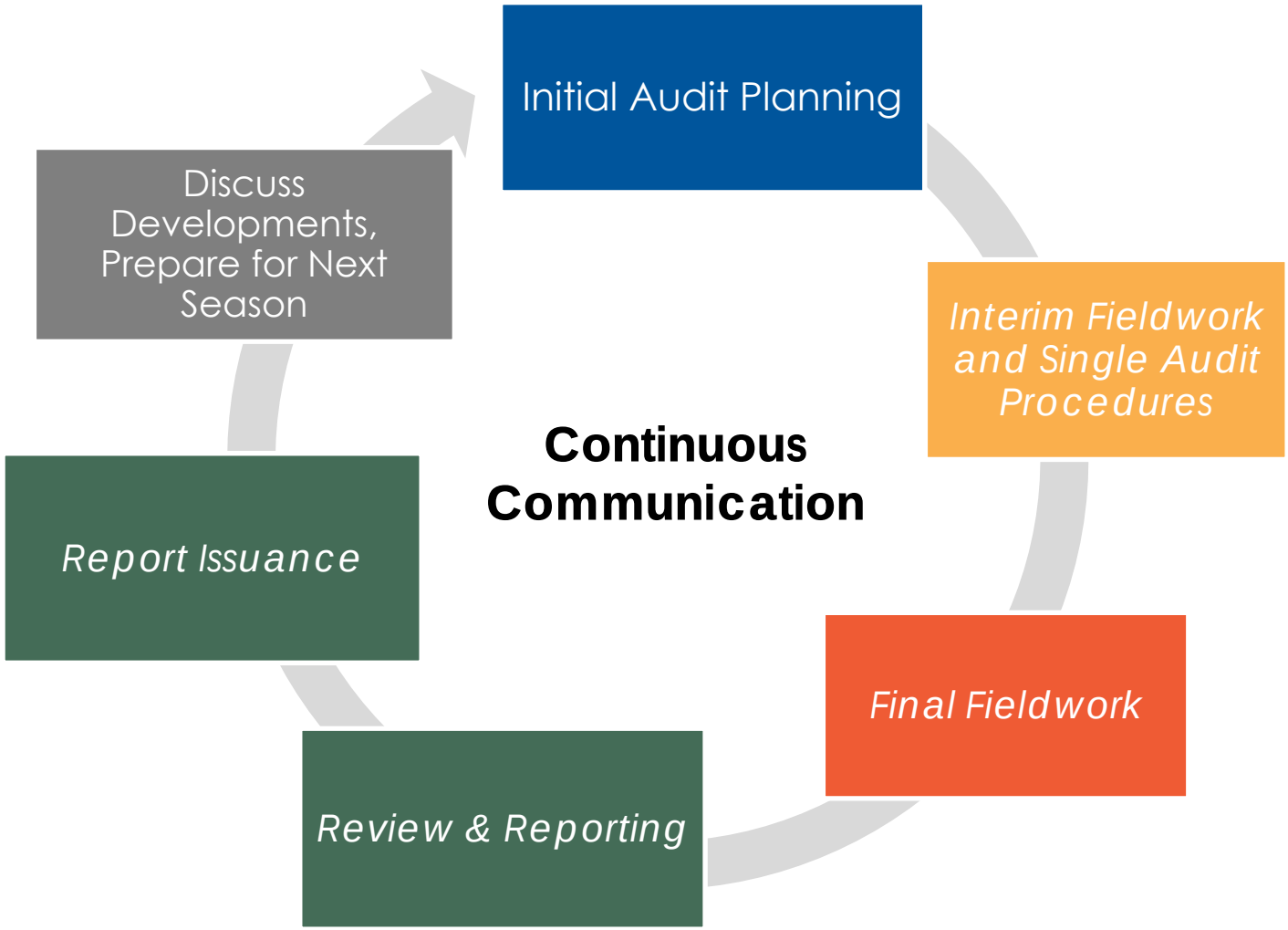
- Our audit will be performed in accordance with Generally Accepted Auditing Standards (GAAS) and Generally Accepted Government Auditing Standards (GAGAS).

Areas of Audit Emphasis

Our audit procedures emphasize testing areas with the highest risk of material misstatement, i.e. those accounts, contracts or transactions where we believe there is the greatest risk of material misstatement to the financial statements, whether due to error or fraud. We also consider the effects of current market risk factors on the District, and emphasis is also placed on those areas requiring subjective determinations by management. Accordingly, our anticipated areas of audit emphasis are as follows:

- Revenue recognition and deferred revenue
- Receivables and allowance for doubtful accounts
- Cash disbursements
- Investments
- Capital assets
- Bonds payable
- Federal and state single audit
- Complex, unusual and non-recurring transactions

The Audit Cycle



Audit Timeline

April/May/June: Initial Audit Planning

- Obtain executed audit engagement letter
- Discussions with management regarding:
  - ✓ changes, events, and transactions occurring during the fiscal year
  - ✓ scope of work to be performed
  - ✓ timetables of major milestones during the engagement

July/August: Interim Fieldwork and Single Audit Procedures

- Update our understanding of internal control over both financial reporting and compliance
  - ✓ Perform tests of the effectiveness of selected key internal controls
  - ✓ Perform walkthroughs of other key controls
  - ✓ Weaver IT Advisory personnel to discuss relevant changes to the IT environment and perform interim procedures related to IT controls
- Development of audit plan that is responsive to identified risk areas
- Perform a significant portion of the single audit testing
- Perform substantive testing on interim balances for selected financial statement areas

Audit Timeline

October/November: Final Fieldwork and Review & Reporting

- Perform audit procedures on year-end financial statement balances
- Complete single audit testing procedures
- Discuss the results of procedures performed with management
- Review draft of financial report and provide feedback to management
- Draft auditor's report and required communications

December: Report Issuance

- Issue final reports and communications
- Present results of audit to the District's board of trustees

Scope of Work

We will provide the following services for Alamo Colleges District for the fiscal year ending August 31, 2022:

- Annual financial statement audits in accordance with Generally Accepted Auditing Standards (GAAS) and Generally Accepted Government Auditing Standards (GAGAS).
  - Includes expression of opinion over financial statements
- Perform tests of compliance with certain provisions of laws, regulations, contracts and grant agreements.
- Issue the following reports and communications:
  - Independent Auditor's Report
  - Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards
  - Independent Auditor's Report on Compliance for Each Major Federal Program and Report on Internal Control Over Compliance in Accordance with the Uniform Guidance
  - Independent Auditor's Report on Compliance for Each Major State Program and Report on Internal Control Over Compliance Required by the State of Texas Single Audit Circular
  - Issue letter of required communications to those charged with governance summarizing the results of the audit
  - Issue a management letter including recommendations for improvements in controls and procedures, if necessary

Questions?

Contact Us

James Fitts
Partner, Assurance Services
Direct: (817) 882.7745
Email: james.fitts@weaver.com

Smart Growth: Talent & Organization

Talent, Organization & Strategic Innovation

Linda Boyer-Owens, SPHR, SHRM-SCP
Associate Vice Chancellor for Talent, Organization,
and Strategic Innovation

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award
2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

Smart Talent & Organization

OVERVIEW

Landscape Analysis

AlamoENGAGE Strategies

- Recruit Talent
- Whole Person & Well-being
- Develop Talent & Advance Careers
- Thriving Culture
- Performance Excellence

Smart Growth: Talent & Organization

Landscape Analysis

- Complex Talent Challenge
- Talent Retention/Turnover
- AlamoENGAGE Talent Strategy Dimensions
- Multi-year Approach

Talent Challenge

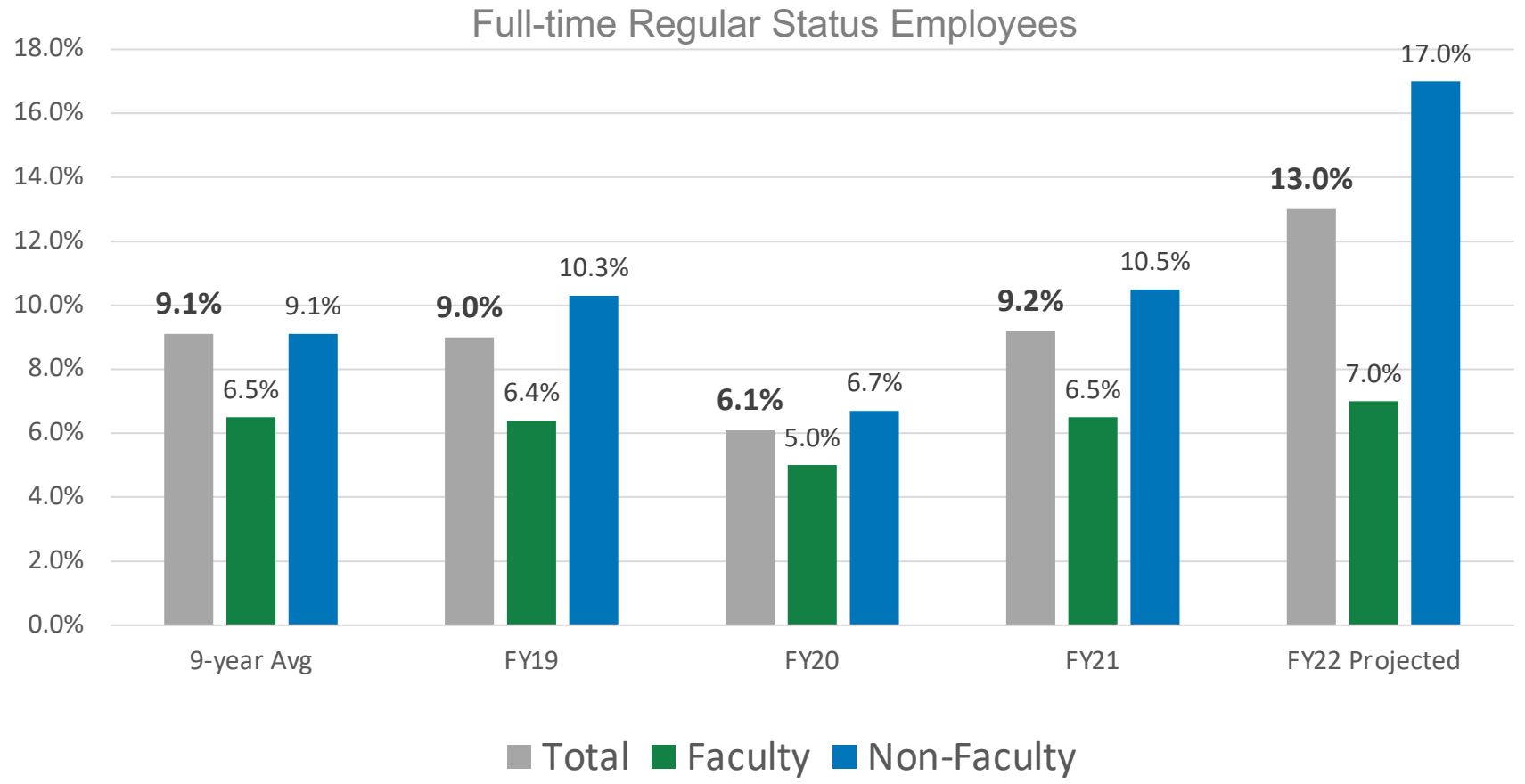
- Align staffing levels/costs with revenue

AND

- Grow High Wage/High Demand programs
- Recruit more HW/HD talent
- Compete in all markets for talent
- Compete on pay, hybrid/flex & benefits
- Enhance work/life value proposition
- Nurture mental-health, well-being & resilience

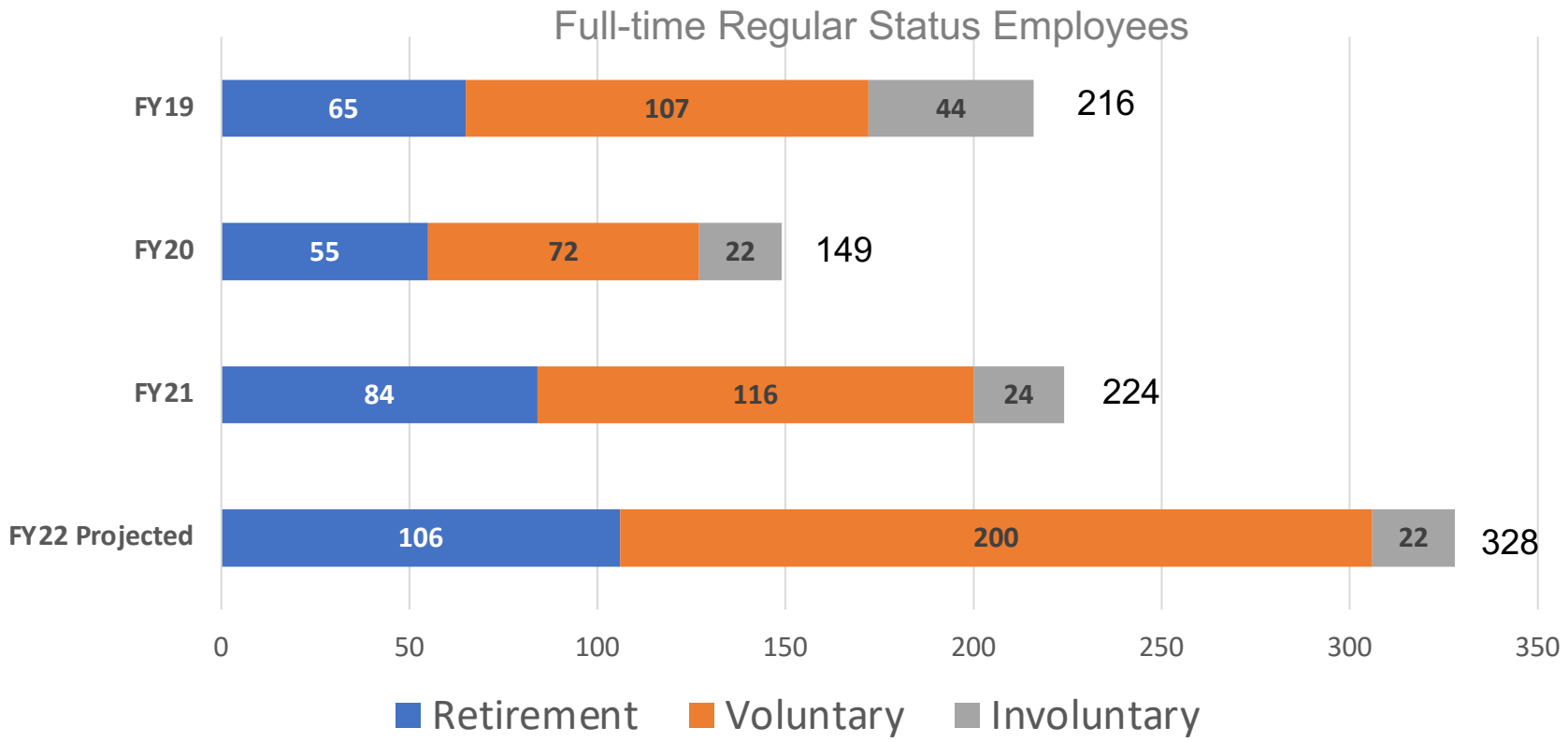
Landscape Analysis

Talent Turnover



Landscape Analysis

Types of Talent Turnover



Landscape Analysis

Comprehensive Talent Approach

Landscape Analysis

Multi-year Funding Approach

Year 1: FY23

Focus on Market-Driven Compensation Strategies

Such as:

- Faculty '3ness' Adjustment
- High-Wage/High Demand Adj.
- Non-Faculty Market Adjustment

Year 2: FY24

Focus on Targeted Talent Compensation Strategies

Such as:

- Faculty Lab-Loading
- Staff Equity Adjusting

Smart Growth: Talent & Organization

Recruit Talent

- Faculty Markets
- General/Academic Markets
- Specialty High-Wage/High-Demand Markets
- Other Specialty Market Consideration
- Living Wage Position
- Student Wages

Smart Growth

Adjunct Faculty Market

Peers	Rank	Pay Per Course	% to 3ness
Austin	1	$ 3,477	
El Paso	2	$ 2,050	
Tarrant	**3**	**$ 2,887**	**3ness Target**
Alamo Today	**4**	**$ 2,643**	**9.23%**
Dallas		$ 2,640	
Houston		$ 2,094	
Lone Star		$ 2,196	
San Jacinto		$ 2,064	
Average		**$ 2,631**	

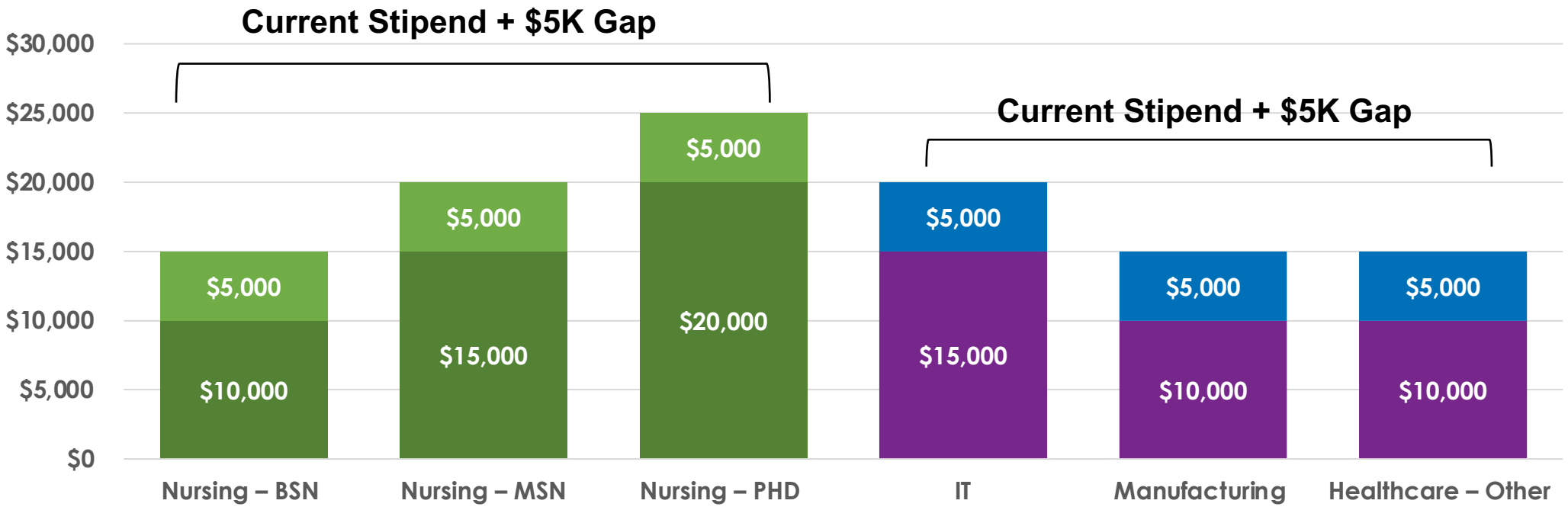
Smart Growth

Full-time Faculty Market

Peers	Rank	MA Minimum	% Below 3ness
Tarrant	1	$ 53,372	
Austin	2	$ 52,769	
Dallas	**3**	**$ 50,326**	**3ness Target**
Alamo Today	**4**	**$ 48,454**	**3.86%**
Lone Star		$ 46,525	
Houston		$ 46,150	
San Jacinto		$ 45,587	
El Paso		$ 42,478	
Average		**$ 48,208**	

Smart Growth

High-Wage/High-Demand Faculty Markets



Smart Growth

Staff and Administrator Talent Markets

Hay/Korn Ferry Final Market Recommendations	
	Recommended
FY23 Range Adjustments	3 to 4.5%
FY23 Actual Pay Adjustments	4.5%*

*** Set a minimum annual FY23 adjustment of $2,000/full-time employee**

Smart Growth

Other Specialty Market Considerations

- **Flex-staff Market: Move part-time staff rates above range minimums**
  - Bring rates up to market and ACD full-time staff
  - Increase ability to hire flex-staff for peak workload periods
- **Essential Worker Market: Apply equity calculation to Job Families**
  - IT Family
  - Facilities/Skilled-Trades Family
  - DPS Family

Smart Growth Living Wage Perspective

Minimum Rates	FY21	Today FY22
Full Time Staff	$15.00	$16.50
New Full-Time Hires	$14.60	$16.00
Part-Time Staff	12.50	$13.75
Student Workers	12.50	$13.75

	1 ADULT				2 ADULTS (1 WORKING)				2 ADULTS (BOTH WORKING)			
	0 Children	1 Child	2 Children	3 Children	0 Children	1 Child	2 Children	3 Children	0 Children	1 Child	2 Children	3 Children
Living Wage	$14.74	$29.84	$36.97	$48.30	$23.37	$28.61	$33.42	$36.37	$11.19	$16.43	$20.96	$24.56
Poverty Wage	$6.19	$8.38	$10.56	$12.74	$8.38	$10.56	$12.74	$14.92	$4.19	$5.28	$6.37	$7.46
Minimum Wage	$7.25	$7.25	$7.25	$7.25	$7.25	$7.25	$7.25	$7.25	$7.25	$7.25	$7.25	$7.25

MIT Living Wage Calculator, San Antonio – New Braunfels TX Area

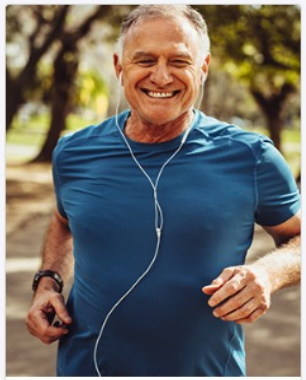
Smart Growth: Talent & Organization

Whole Person Focus

- AlamoWELL
- WELCOA Workplace Wellness Framework
- Increasing Participation
- Comprehensive Workforce Wellness Assessment

Smart Growth

The Alamo Colleges strives to create a work environment that encourages positive well-being benefits for all of our employees. We believe in focusing not just on physical health, but a balance state of 5 dimensions of wellness.


Physical

Mental/Emotional

Social

Financial

Spiritual

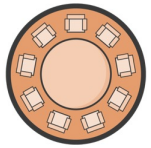
Smart Growth

WELCOA
WELLNESS COUNCIL OF AMERICA

Wellness Framework Benchmarks

National Silver Level Award

Committed and Aligned Leadership



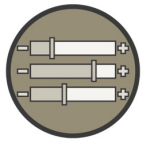
Collaboration in Support of Wellness

Crafting an Operating Plan

Cultivate Supportive Health Promoting Environments, Policies and Practices

Collecting Meaningful Data to Evolve a Wellness Strategy

Choosing Initiatives that Support the Whole Employee

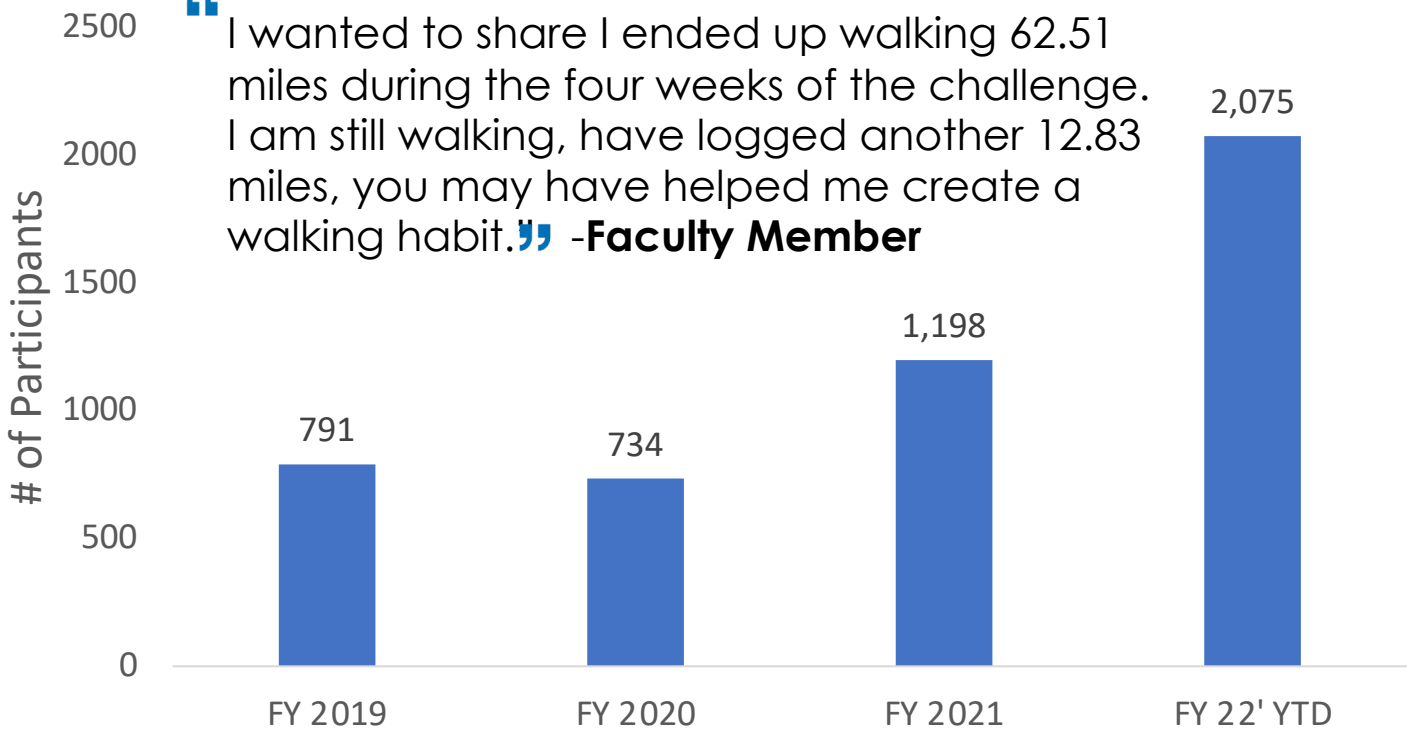


Conduct Evaluation, Communicate, Celebrate, and Iterate

Smart Growth

AlamoWELL - Well-Being Participation

"I wanted to share I ended up walking 62.51 miles during the four weeks of the challenge. I am still walking, have logged another 12.83 miles, you may have helped me create a walking habit." -**Faculty Member**



San Antonio Business Group on Health
SABGH
Workplace and Community Wellness

TOP 20 IN 2020

Smart Growth

ERS®

Culture of Wellness Assessment

BlueCross® BlueShield®

Align with WELCOA Benchmarks

- Minimize benchmark gaps
- Begin with Culture of Wellness Organizational Assessment
- Provided at no cost – Partnership with ERS and BCBS
- Assessment of all 6 locations
- 60 – 90 Day Implementation
- Onthemark™ Report, Wellscore, and 3-year implementation plan

Smart Growth: Talent & Organization

Develop Talent/Advance Careers

- Leadership Development Impact
- Performance Development Impact
- Development Assurance
- Adjunct Faculty Development

Smart Growth

Leadership Development Impact

Emerging Leader Program (ELP)

414 Active Completers

26% **PROMOTED**

Alamo Leadership Academy for Success (ALAS)

478 Active Completers

42% **PROMOTED**

Promotion rates based on survey of 736 leadership alumni

Smart Growth Performance Development Impact

TEACHING EFFECTIVENESS

96% **APPLY EFFECTIVE TEACHING STRATEGIES**

- Diversity, Equity, and Inclusion
- Instructional Technology
- Learning Outcomes Centered Practices
- Active Learning Techniques

87% **NEW FACULTY PREPARED TO TEACH**

- Creating Canvas Courses Effectively
- Developing Rubrics
- Utilizing Zoom Effectively

LEADING EFFECTIVENESS

86% **CONNECT MISSION, VISION, VALUES TO:**

- Understand Jobs to Be Done
- Align of Strategy
- Execute Strategy
- Define Team Purpose

83% **HIGH IMPACT LEADERS**

- Building Trust
- Delivering Feedback
- Influence
- Increase Credibility

ORGANIZATIONAL EFFECTIVENESS

79% **USE 4DX ON THE JOB**

- Lead & Lag Measures
- Delivering Feedback
- WIG Creation

84% **USING PROJECT MGMT TO STAY ON TRACK**

- Establish Project Mindset
- Establish Clear & Measurable Deliverables
- Complete Project Task On Time or Ahead of Schedule

Kirkpatrick Training & Development assessment results.

Smart Growth

Set Annual Development Standard

Set a minimum number of annual development hours by type, per employee:

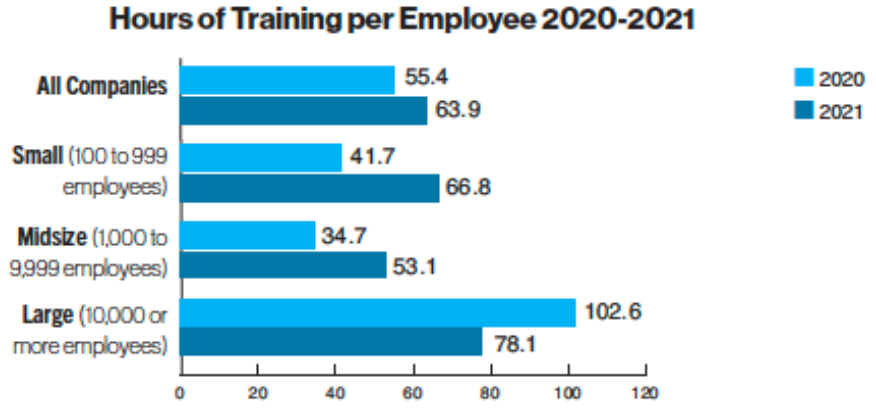
ACD FY20-21 full-time employee avg. was 49 to 59 hours

Ensure balanced development

- Job-specific development hours
- Compliance hours
- Career Developmental hours

Pro-rate for part-time & adjunct employees

Training Industry Survey Fall 2021



Smart Growth

Adjunct Faculty Development

Expand Number of Adjunct Faculty Certification Program Graduates

- Focus on HW/HD and High-Challenge Disciplines
- Support Expansion Student Success Fund

Smart Growth: Talent & Organization

Thriving Culture

- Hybrid/Flex Schedule Options
- Phased Retirement Options

Smart Growth

Hybrid/Flex Schedule Options

Finalize a hybrid work option with district-wide program parameters

- Parameters must first support the needs of students, other customers served, proper staffing and department specific operating requirements.
- Hybrid will not be suitable for every jobs, departments, time of year or individual
- Initiate trial-basis in Fall or earlier

Smart Growth

Phased Retirement Option

Provide employees a gradual transition to retirement

- Offer to full-time employees who are considering retirement

Provide ACD time to create staffing continuity

- Create a more well-planned transition of talent
- Allow for more transfer of knowledge

Smart Growth: Talent & Organization

Performance Excellence

- 12-month Faculty Contracts
- Performance Focused Incentive Plan

Smart Growth

12-month Faculty Contracts

Establish 12-month faculty contracts

- For faculty supporting programs leading to licensure
- Provide leave benefits afforded other 12-month employees

Impact

- Reduce time for students to complete/graduate
- Ensure programs are staffed year-around

Smart Growth

Performance Focused Incentive Plan

Prioritize achievement of *Unit of Performance* results

- We are competing against poverty
- Achieve district-wide targets such as enrollment/contact-hour growth

Incentivize district-wide employee collaborative

- Self-fund one-time payouts from district-wide performance revenue gains
- Flat-dollar payouts at end of cycle: annually or semester
- Reset targets & award levels each cycle

FY23 Recommendations to be finalized

- '3ness' Faculty Adjustments
- Non-faculty Adjustments
- Minimum non-faculty Adjustment
- HW/HD Adjustments
- Part-time Staff Rate Alignment to Market
- Essential Worker Alignment
- Alignment of Living Wage and Student Rates
- Unit of Performance Incentive Plan
- 12-month Faculty Contracts for Licensure Program Faculty
- Phased Retirement Plan
- Hybrid/Flex Options
- Development Hours
- Expand Adjunct Faculty Cert.
- Launch Workplace Wellness Assessment

Thank you.
ALAMO
COLLEGES
DISTRICT
Malcolm Baldrige
National Quality Award
2018 Award Recipient
Achieving the Dream
LEADER
COLLEGE
OF DISTINCTION

Overview for Purchase Contract Award - Purchase of Services for Healthcare & Ambulatory Programs Micro Pathways Design

Dr. Lucas Dowden
Chief Online Learning Officer

Gary O'Bar, C.P.M.
Director, Purchasing & Contract Administration

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award 2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

Purpose

The Board of Trustees hereby delegates authority to approve the awarding of a contract in the amount not to exceed $250,000 for the purchase of Services for District Healthcare & Ambulatory Programs Micro-Pathways Design.

- Due to timing constraints on project completion imposed by the Texas Higher Education Coordinating Board (THECB) Accelerating Grant funding the micro-pathways design and no Board meeting being scheduled in June, Administration is seeking the approval of the Board of Trustees to delegate the approval of a contract with a vendor to be selected by a Competitive Sealed Proposal (CSP) process.

- Accelerating Credentials of Purpose and Value Grant Program will support public two and four-year institutions of higher education (IHEs) and public health-related institutions (HRIs) in Texas in the development and/or expansion of the development of short-term postsecondary credentials that incorporate skills and knowledge required by high-demand careers including front-line healthcare including nursing, medical specialist and technician programs.

- This effort is funded through the Governor's Emergency Education Relief (GEER) Fund which is designed to support the rapid reskilling and upskilling of the Texas workforce through the expansion of postsecondary workforce education.

Thank you.

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award
2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

Appendix

- This contract action will provide for the services of a firm with extensive experience working with community colleges to provide design services and project management support for educational micro-pathway designs.

- The contractor will implement "Employer Engagement Guidebook for the design and delivery of micro-pathways" and to assist Project Manager to support Project Co-leads in fulfilling all funded deliverables on time and on budget as well as coordinating all reporting. Five of the nine approved project activities are connected to these services.

- A notice soliciting Competitive Sealed Proposals (CSP) will be advertised in the San Antonio Express News and La Prensa de San Antonio twice over a 12 - day period. Additionally, Purchasing & Contract Administration will send notices to 52 potential Offerors.

- Representatives from office of the Chief Online Learning Officer will evaluate the proposals received by the CSP deadline. As a result of this effort, a proposal will be submitted to the Chancellor and recommended for award on a best value basis. If the College District is unable to contract with the highest-ranked respondent on acceptable terms, it will proceed to negotiate serially with the next-highest-ranked respondent(s) until an acceptable contract is executed.

Discussion and Possible Action on the Purchase of Services for Healthcare & Ambulatory Programs Micro-Pathways Design

Presented to the Board for approval on May 17, 2022.

MINUTE ORDER
"The Board of Trustees hereby delegates authority to approve the award of a contract in an amount not to exceed $250,000 for the purchase of services for District Healthcare & Ambulatory Programs Micro-Pathways Design as requested by the Chief Online Learning Officer, subject to subsequent execution of a contract acceptable to District counsel by Chancellor or delegate."

PURPOSE
To delegate authority to award and execute a contract to the highest ranked respondent to a Competitive Sealed Proposal process due to timing constraints on project completion imposed by the Texas Higher Education Coordinating Board (THECB) Grant and no Board meeting being scheduled in June.

BACKGROUND
The THECB Accelerating Credentials of Purpose and Value Grant Program will support public two and four-year institutions of higher education and public health-related institutions in Texas in the development and/or expansion of the development of short-term postsecondary credentials that incorporate skills and knowledge required by high-demand careers, including front-line healthcare including nursing, medical specialist and technician programs.

This effort is funded through the Governor's Emergency Education Relief Fund, which is designed to support the rapid reskilling and upskilling of the Texas workforce through the expansion of postsecondary workforce education.

This contract action provides for the services of a firm with extensive experience working with community colleges to provide design services and project management support for educational micro-pathway designs. Five of the nine approved project activities are connected to these services.

The Scope of Work requires the contractor to provide services to:

- Implement an employer engagement guidebook for the design and delivery of micro-pathways.
- Engage employer partner(s) in designing and validating micro-pathways.
- Identify all non-Nursing healthcare occupations within hospitals, ambulatory care sites and medical clinics.
- Identify all required credentials and competencies.
- Design and validate micro-pathways.
- Design the training for all micro-pathways identified.
- Determine levels of occupations within a job family for non-Nursing healthcare occupations within hospitals, ambulatory care sites and medical clinics.
- Identify and highlight the high in-demand interpersonal and technical skills required for unique, hard to fill non-Nursing healthcare occupations within hospitals, ambulatory care sites and medical clinics.
- Support design of training micro-pathways for non-Nursing healthcare occupations within Hospitals and Ambulatory Care (Medical Clinic) sites.
- Provide project management support to Project Co-leads in fulfilling all funded deliverables on time and on budget as well as coordinating all reporting.

A notice soliciting Competitive Sealed Proposals (CSP) will be advertised in the San Antonio Express News and La Prensa de San Antonio twice over a 12-day period. Additionally, Purchasing & Contract Administration will send notices to 52 potential respondents. Representatives from office of the Chief Online Learning Officer will evaluate the proposals received by the CSP deadline. As a result of this effort, a proposal will be submitted to the Chancellor and recommended for award on a best value basis. If the College District is unable to

contract with the highest-ranked respondent on acceptable terms, it will proceed to negotiate serially with the next-highest-ranked respondent(s) until an acceptable contract is executed.

IMPLICATIONS
Financial: Up to $250,000 in grant funding
Funding Source: Texas Higher Education Coordinating Board (THECB) Accelerating Grant
trategic Plan: Goal I – Student Success; Goal III Performance Excellence
Employee Services: None
ATTACHMENTS: Price Tabulation

Gary O'Bar, C.P.M.
Director, Purchasing & Contract Administration

Dr. Lucas Dowden
Chief Online Learning Officer

Dr. Diane Snyder
Digitally signed by Dr. Diane Snyder
Date: 2022.05.05 11:15:11 -05'00'

Dr. Diane E. Snyder, CPA, Ph.D.
Vice Chancellor for Finance & Administration

Dr. Mike Flores
Chancellor

Discussion and Possible Action on the Annual Debt Management Plan for FY 2023

Presented to the Board Acting as Committee of the Whole on May 10, 2022 and now presented to Board for approval on May 17, 2022.

MINUTE ORDER

"The Alamo Colleges District Board of Trustees hereby approves the recommendations as presented in the FY 2023 Debt Management Plan. The Chancellor or his designee is directed to authorize the District's outside consultants to prepare any documents that may be necessary for Board approval."

PURPOSE

The purpose of this action is to obtain Board direction for the Chancellor or his designee on the Debt Management Plan for FY 2023.

BACKGROUND

A Debt Management plan is presented to the Board of Trustees annually for recommendations for the following fiscal year. Through active and responsible Debt Management, Alamo Colleges District:

* Issues debt wisely to fund facilities renovations and growth.
* Manages within existing tax rate to meet needs, as possible.
* Ensures strong Financial Statements, resulting in superior Aaa/AAA Bond ratings.

The FY 2023 recommendations are outlined in the attached presentation.

IMPLICATIONS

Financial: Continuation of Debt Management Policy objectives; approval of FY 2023 Debt Management Plan
Strategic Plan: Performance Excellence
Human Resources: None

ATTACHMENT: FY 2023 Debt Management Plan presentation

Dr. Diane Snyder

Digitally signed by Dr. Diane Snyder
Date: 2022.05.09 08:45:06 -05'00'

Lisa L. Mazure, MSA, CPA Date
Associate Vice Chancellor for Finance and Fiscal Services

Diane E. Snyder, CPA, Ph.D. Date
Vice Chancellor for Finance and Administration

Dr. Mike Flores Date
Chancellor

ALAMO COLLEGES DISTRICT

FY 2023 Debt Management Plan

Diane Snyder, Ph.D., CPA
Vice Chancellor for Finance & Admin.

Tracey Sulak Bedwell, MBA, CTP
Treasurer

ALAMO COLLEGES DISTRICT

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2018 Award Recipient

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LEADER COLLEGE

Agenda

- Overview of Alamo's Debt/Tax Rate
- Review FY 2022 Plan
- Recommended FY 2023 Plan
- Debt Management Policy
- Next Steps

What are the types of bonds we issue?

Ltd Tax Bonds- Construct, furnish/equip, renovate, purchase land

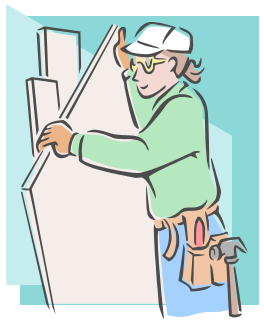
Who authorizes? Voters

Current ratings: AAA/Aaa

Maintenance Tax Notes- renovate and furnish only

Who authorizes? Board of Trustees

Current ratings: AAA/Aaa



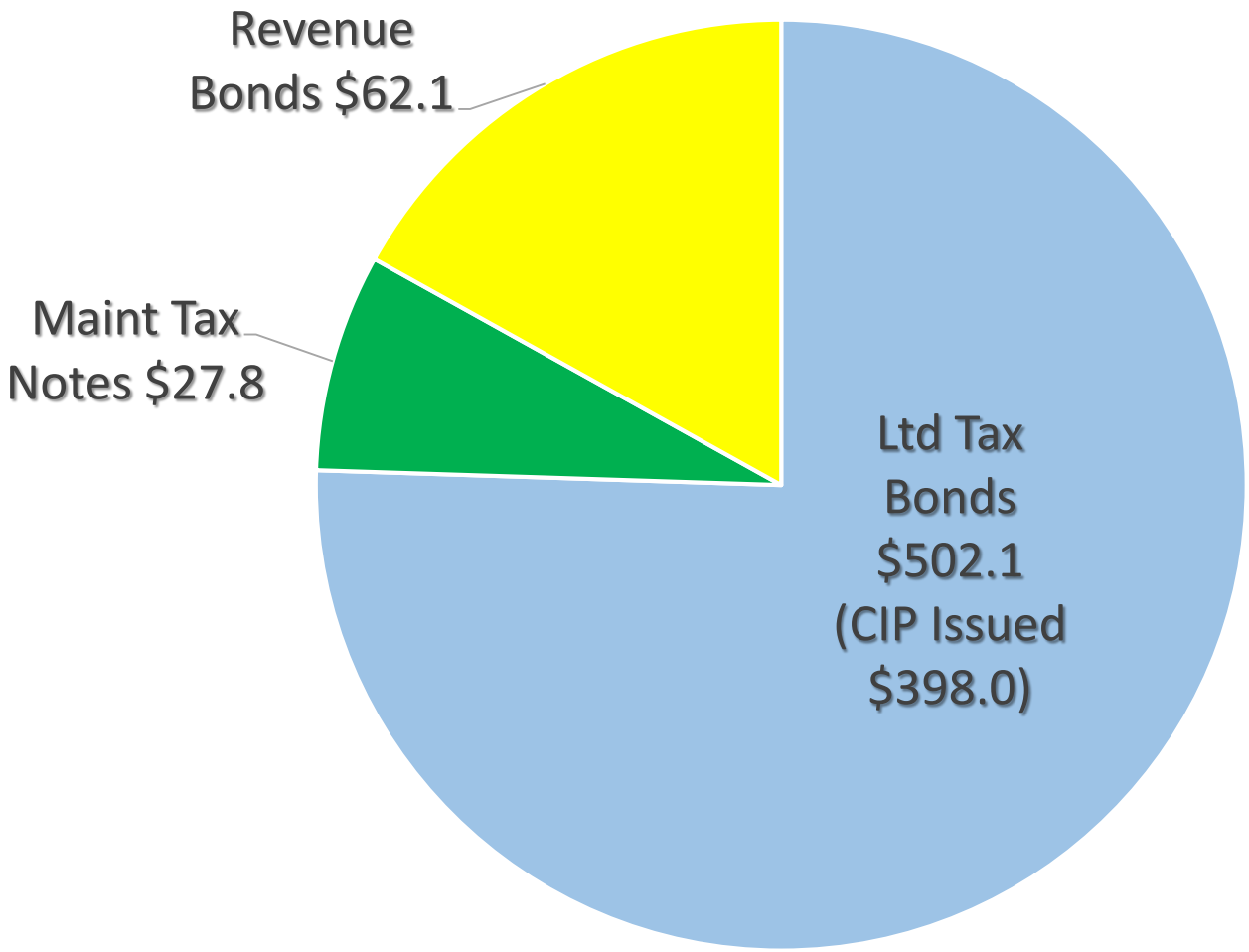
Revenue Bonds- Construct, acquire, renovate, furnish/equip, purchase land

Who authorizes? Board of Trustees

Current ratings: AA/Aa2

How Much Debt Do We Have?

At the end of FY 2022, we will have $592 million in Bonds outstanding



Tax Supported Debt: S&P and Moody's AAA

- **Highest AAA/Aaa rating from both S&P Global Ratings and Moody's Investors Services**

Rationale:

- *Deep and diverse economic base*
- *Strong financial position with diverse revenue stream*
- *Substantial operating flexibility in ability to raise tax rate*

Alamo is one of only 3 Community College Districts in Texas and 13 Nationally with AAA/Aaa ratings from both S&P and Moody's (1)

S&P Global

Moody's Investors Service

(1) Information as of 1-28-22

How is the debt paid?

Revenue Bonds: Tuition, Investment and Auxiliary Income

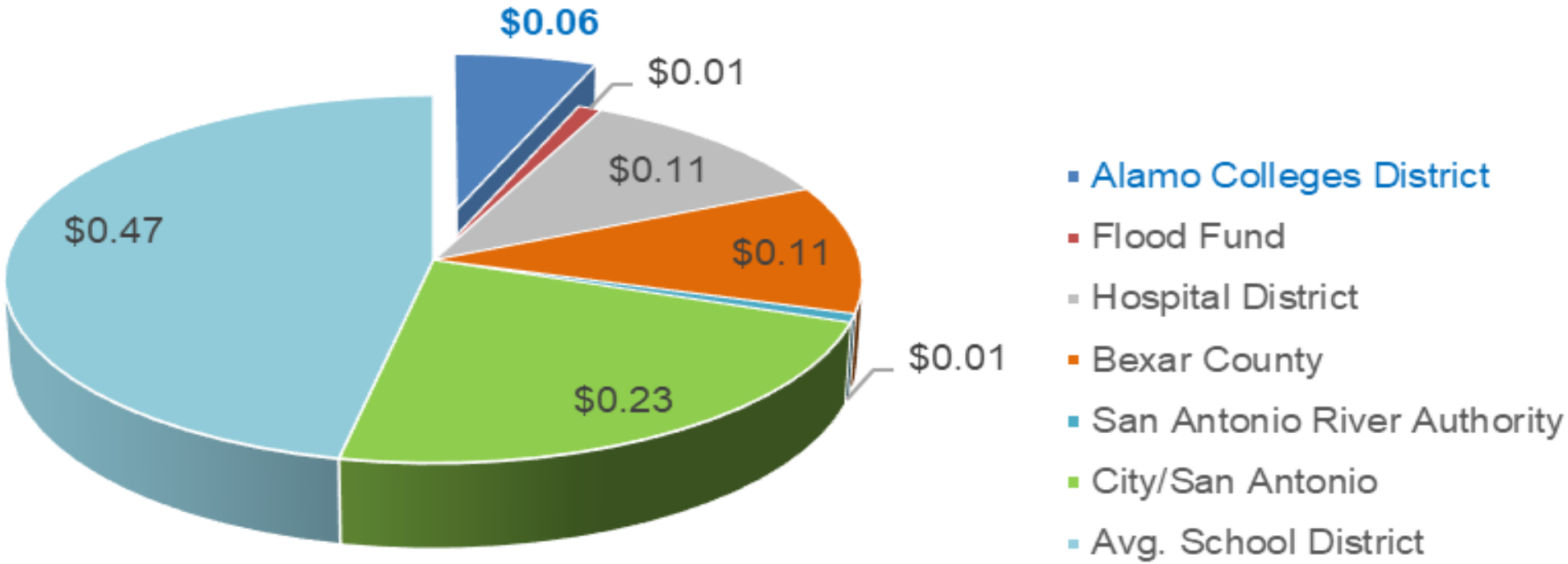
Ltd Tax and Maintenance Tax: The “debt” portion of property taxes

Current Property Tax Rate = $0.14915

$0.10776 goes to Operations

$0.04139 goes to pay Debt

Allocation $1 of Taxes of a “Typical” Bexar County Homeowner 2021



Assume 2021 avg. home of $243,000
$6,000 in taxes, $365 came to ACD

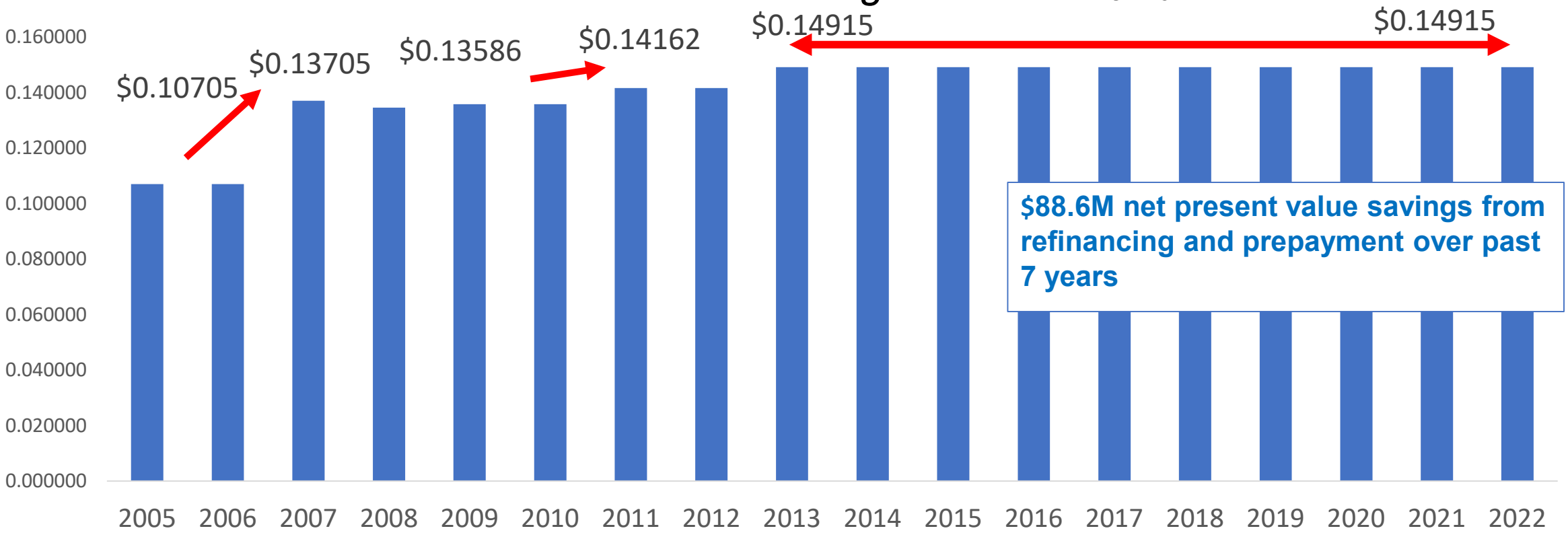
Complied from information from Bexar Appraisal District- assumes COSA resident with composite school district, average price home

Manage Debt to Maintain a Stable Tax Rate

2007: 3 cent tax hike for $450M 2006/7 CIP

2011: half cent M&O tax hike to cover operating cost of CIP buildings

2017-2022: no tax hike for $500M CIP and MTN



$88.6M net present value savings from refinancing and prepayment over past 7 years

CIP= Capital Improvement Plan MTN = Maintenance Tax Notes

Status of CIP Issuance

Voter authorization of $450 million May 2017

- Subsequent $50 million Maintenance Tax Notes issued for CIP projects

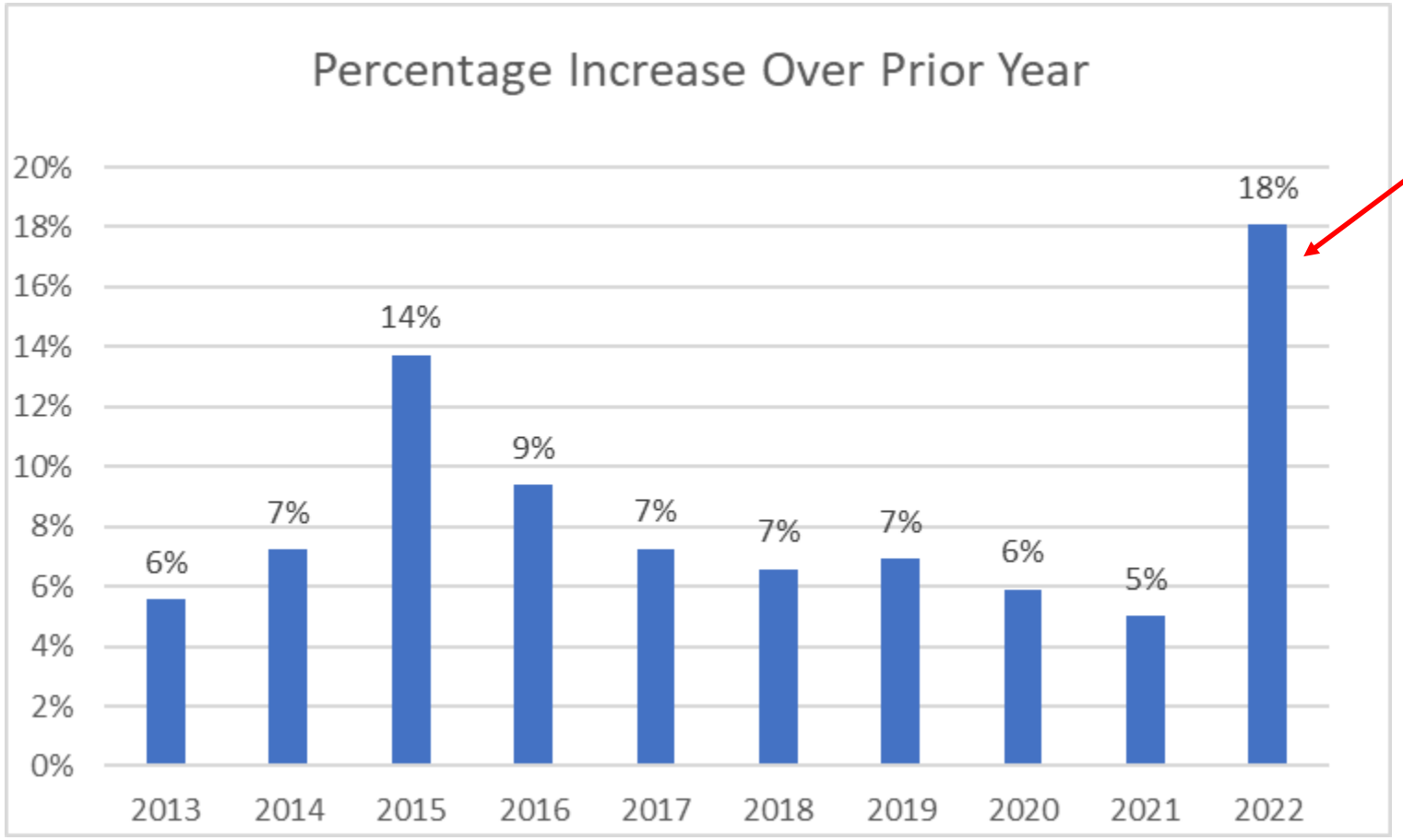
Current Year (FY 22) Status

- Planned issue $52 million 3rd tranche CIP Summer 2022
  - ✓ Due to timing of cash flow, pushed to Fall 2022
- Defease Ltd Tax 2012 bonds August 2022
  - ✓ Pending- $8 million defeasance for savings of $5.1 million

- No change to Debt tax rate $0.04139

FY23 Debt Mgmt. Plan

History of Taxable Value Growth



18% growth is based on the preliminary report from the Bexar County Appraisal District.

The exponential growth from Tax Year 2021 to 2022 will likely require a lowering of the tax rate.

FY23 Balanced Strategy to Leverage Tax Revenues for Critical Needs

Taxable Asset Valuation could grow 17 – 20%; Review @ July Budget retreat prior to setting tax rates for vote Sept. 2022

Debt Mgmt Plan	Maint. & Oper. Needs (TBD July)	Lower M&O Rate with high TAV (Sept.)
• Issue CIP $52M • New $270M MTN for old facilities' maintenance backlog • Refund 2012 Revenue bonds	• Workforce Program expansion (Nursing & High Wage/High Demand) • AlamoBooks+	• Monitor through Aug. 1st Tax Assessor report • If TAV > 10%, expect to lower M&O Rate to stay within "rollback rate" (voter approval tax rate)

Focus on Student Success and critical renovations on aging facilities

Recommendations FY 2023 – May 2022 Debt Mgmt. Plan for Board Approval

1. Issue $52 million 3rd tranche CIP November 2022
2. Monitor 2012A Revenue bonds for refunding in conjunction with CIP issue
   - $23.2M available for refunding
   - Current estimate $1.1 million savings for operations
   - Synergy with documentation, Rating Agencies, reducing fees
3. Issue $270M of Maintenance Tax Notes

Recommendation #3 for FY 2023: Issue Maintenance Tax Notes

- Aging facilities creating deferred maintenance backlog
  - More than 33% of ACD Facilities, constituting > 2M square feet, are > 25 years old; many are > 50 years old.
  - Bond Funding needed to address most of $295M of Facilities Maintenance Backlog.
- Have capacity to issue additional 8-year Maintenance Tax Notes within existing Debt tax rate
  - New issue $270 million MTNs - August 2022

Recommended Debt Policy Changes

- Technical wording changes
- Rewording for clarity

Next Steps- Approvals Needed

May:

- MO: FY 2023 Debt Management Plan
- MO: MTN bond parameter orders for Aug. 2022 sale of $270M
- MO: Minor wording changes to Debt Management Policy

July:

- Parameter Orders:
  - Issue $52 million Ltd Tax Bonds (3rd tranche)
  - Refund $23.4 Series 2012A Revenue Bonds

Thank you

ALAMO COLLEGES DISTRICT

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2018 Award Recipient

Achieving the Dream
LEADER COLLEGE

Debt Management Team

- Alamo Colleges District Staff
  - Dr. Diane Snyder, CPA
  - Lisa L Mazure, MSA, CPA
  - Ross Laughead, JD
  - Tracey Sulak Bedwell, CTP, MBA
- Hilltop Securities- Municipal Advisor
  - Raul Villasenor, Managing Director
  - Michelle Aragon, Director
- Norton Rose Fulbright US LLP- Bond Counsel
  - Stephanie Leibe, Partner
  - Matt Lee, Sr. Associate

Tax Code changes in 2019

Current terminology		New SB 2 terminology
Effective tax rate	➤	No-new-revenue tax rate
Effective maintenance and operations tax rate	➤	No-new-revenue maintenance and operations tax rate
Rollback tax rate	➤	Voter-approval tax rate

How does SB 2 modify the calculation of a county's rollback tax or voter-approval tax rate?

Currently, a county has the ability to increase its tax rate 8% above its effective tax rate without triggering a possible voter-approval (a.k.a., rollback) election. SB 2 lowers the rollback rate, re-named the voter-approval tax rate, to 3.5% (and changes the multiplier from 1.08 to 1.035 as seen in the equation below). If a county adopts a tax rate greater than the voter-approval tax rate, an automatic election will be triggered for November.

Voter-approval rate = (No-new-revenue maintenance and operations rate x 1.035) + Current debt service tax rate

Note: Community Colleges were exempted and remain at 8% threshold; each biennium, the State could lower us to 3% to 3.5%

Discussion and Possible Action by the Board of Trustees for consideration and approval of a Resolution authorizing the issuance of obligations designated as "Alamo Community College District Maintenance Tax Notes"; making provision for the payment thereof by the annual levy of the Issuer's Maintenance and Operations ad valorem taxes; providing the terms and conditions of said obligations, and resolving other matters incident and relating to the issuance, payment, security, sale and delivery of said obligations, including the approval and distribution of an Official Statement pertaining thereto; authorizing the execution of a Paying Agent/Registrar Agreement and a Purchase Contract; complying with the requirements of the Letter of Representations previously executed with the Depository Trust Company; delegating the authority to certain members of the Board of Trustees and District Staff to execute certain documents relating to the sale of the obligations; and providing an effective date.

Presented to the Board Acting as Committee of the Whole on May 10, 2022 and now presented to Board with minor edits for approval on May 17, 2022.

MINUTE ORDER

"The Alamo Colleges Board of Trustees hereby adopts the attached Resolution authorizing the issuance of obligations designated as "Alamo Community College District Maintenance Tax Notes"; making provision for the payment thereof by the annual levy of the Issuer's Maintenance and Operations ad valorem taxes; providing the terms and conditions of said obligations, and resolving other matters incident and relating to the issuance, payment, security, sale and delivery of said obligations, including the approval and distribution of an Official Statement pertaining thereto; authorizing the execution of a Paying Agent/Registrar Agreement and a Purchase Contract; complying with the requirements of the Letter of Representations previously executed with the Depository Trust Company; delegating the authority to certain members of the Board of Trustees and District Staff to execute certain documents relating to the sale of the obligations; and providing an effective date".

PURPOSE

The purpose of this action is to obtain Board authorization authorizing the issuance of Maintenance Tax Notes.

BACKGROUND

The FY 2023 Debt Management Plan is approved by the Board of Trustees in May 2022. The accepted plan includes the recommendation to issue up to $270 million in new Maintenance Tax Notes with an up to 8-year maturity for deferred maintenance on existing facilities. These Notes would be issued in the summer of 2022.

IMPLICATIONS

Financial: Issue up to $270 million Maintenance Tax Notes
Strategic Plan: Goal III Performance Excellence
Human Resources: None

ATTACHMENTS: Exhibit A: Resolution
Exhibit B: Motion Language

Dr. Diane Snyder

Digitally signed by Dr. Diane Snyder
Date: 2022.05.13 11:53:00 -05'00'

Lisa L. Mazure, MSA, CPA Date
Associate Vice Chancellor for Finance and Fiscal Services

Diane E. Snyder, CPA, Ph.D. Date
Vice Chancellor for Finance and Administration

Dr. Mike Flores Date
Chancellor

A RESOLUTION BY THE BOARD OF TRUSTEES OF THE ALAMO COMMUNITY COLLEGE DISTRICT AUTHORIZING THE ISSUANCE OF OBLIGATIONS DESIGNATED AS "ALAMO COMMUNITY COLLEGE DISTRICT MAINTENANCE TAX NOTES"; MAKING PROVISION FOR THE PAYMENT THEREOF BY THE ANNUAL LEVY OF THE ISSUER'S MAINTENANCE AND OPERATIONS AD VALOREM TAXES; PROVIDING THE TERMS AND CONDITIONS OF SAID OBLIGATIONS AND RESOLVING OTHER MATTERS INCIDENT AND RELATING TO THE ISSUANCE, PAYMENT, SECURITY, SALE, AND DELIVERY OF SAID OBLIGATIONS, INCLUDING THE APPROVAL AND DISTRIBUTION OF AN OFFICIAL STATEMENT PERTAINING THERETO; AUTHORIZING THE EXECUTION OF A PAYING AGENT/REGISTRAR AGREEMENT AND A PURCHASE CONTRACT; COMPLYING WITH THE REQUIREMENTS OF THE LETTER OF REPRESENTATIONS PREVIOUSLY EXECUTED WITH THE DEPOSITORY TRUST COMPANY; DELEGATING THE AUTHORITY TO CERTAIN MEMBERS OF THE BOARD OF TRUSTEES AND DISTRICT STAFF TO EXECUTE CERTAIN DOCUMENTS RELATING TO THE SALE OF THE OBLIGATIONS; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Alamo Community College District (the *Issuer*) was organized, created and established pursuant to Chapter 130, Texas Education Code, as amended, as a political subdivision of the State of Texas (the *State*), and the Issuer operates under the authority of the Texas Education Code, as amended;

WHEREAS, Section 45.108, Texas Education Code, as amended (the *Act*), authorizes the Board of Trustees (the *Governing Body*) of the Issuer to borrow money for the purpose of paying any lawful maintenance expenditure of the Issuer other than payment of principal of and interest on obligations and to evidence such loans with negotiable notes maturing not more than twenty years from their date;

WHEREAS, pursuant to the provisions of the Texas Education Code, as amended, and an election held in the Issuer on September 30, 1952, the Issuer has been authorized to levy annual ad valorem taxes for maintenance and all other purposes in an amount not to exceed $0.25 per $100 assessed valuation on all taxable property within the Issuer;

WHEREAS, the Governing Body desires to finance certain lawful expenditures of the Issuer through the issuance of negotiable notes (the *Obligations*) issued under the authority of the Act;

WHEREAS, the Governing Body considers it necessary, useful and appropriate to adopt this Resolution and to issue the Obligations, as permitted by the Act;

WHEREAS, a budget has been adopted by the Issuer for the school year ending August 31, 2022 and the Governing Body hereby finds and determines that, in accordance with the Act, the Obligations should be issued and sold at this time and such principal amount of Obligations will not at any time exceed 75% of the previous year's income of the Issuer;

WHEREAS, the Governing Body hereby finds and determines that the issuance of Obligations is in the best interests of the residents of the Issuer, now, therefore,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE ALAMO COMMUNITY COLLEGE DISTRICT THAT:

SECTION 1: Authorization - Designation - Principal Amount - Purpose. Obligations of the Issuer shall be and are hereby authorized to be issued in the aggregate principal amount of _____ AND NO/100 DOLLARS ($___,___,___), to be designated and bear the title of "ALAMO COMMUNITY COLLEGE DISTRICT MAINTENANCE TAX NOTES, SERIES 2022" (the *Obligations*), for the purpose of providing funds to pay the costs incurred in connection with (i) making various capital improvements and renovations to and equipping existing Issuer facilities, (ii) purchasing equipment and vehicles, and (iii) payment of professional services including attorneys, financial advisors, other professionals and fiscal agents relating to the aforementioned projects, pursuant to the authority conferred by and in conformity with the Constitution and the general laws of the State of Texas, particularly Section 45.108, as amended, Texas Education Code, Chapter 1371, as amended, Texas Government Code (*Chapter 1371*), and this resolution finally adopted by the Governing Body on May 17, 2022. The Obligations shall be dated _____, 2022 (the *Dated Date*) and interest shall accrue as provided in Section 2 hereof.

As authorized by Chapter 1371, the Chair of the Board, the Secretary of the Board, the Chancellor, Vice Chancellor for Finance and Administration, and/or the Associate Vice Chancellor for Finance and Fiscal Services (each of the foregoing, individually, an *Authorized Official*) are hereby authorized, appointed, and designated as the officials of the Issuer authorized to individually act on behalf of the Issuer in selling and delivering the Obligations authorized herein and carrying out the procedures specified in this Resolution, including approval of the aggregate principal amount of each maturity of the Obligations, the rate of interest to be borne on the principal amount of each such maturity, the redemption provisions therefor, the determination of the Dated Date, and selection of the Purchasers (defined herein). Each Authorized Official, acting for and on behalf of the Issuer, is authorized to execute the Approval Certificate attached hereto as Schedule I. The Obligations shall be issued in the principal amount not to exceed $270,000,000; the maximum maturity of the Obligations will be February 15, 2042; and the net effective per annum interest rate shall not exceed a rate greater than 6.50% calculated in a manner consistent with the provisions of Chapter 1204, as amended, Texas Government Code. The Obligations issued hereunder must be sold not later than May 17, 2023 (though the closing of such Obligations sold in accordance with this Resolution may occur after May 17, 2023 so long as such closing period is determined by an Authorized Official to be of reasonable duration). The execution of the Approval Certificate shall evidence the sale date of the Obligations by the Issuer to the Purchasers in accordance with the provisions of Chapter 1371. Upon execution of the Approval Certificate, Bond Counsel is authorized to complete this Resolution to reflect such final terms applicable to the Obligations.

Notwithstanding the foregoing, no Obligations shall be issued pursuant to the authority granted in this Resolution unless, prior to their initial delivery, such Obligations have been rated by a nationally recognized rating agency for municipal securities in one of the four highest rating categories for long term obligations, as required by Chapter 1371.

SECTION 2: Fully Registered Obligations - Authorized Denominations - Stated Maturities - Interest Rates — Dated Date. The Obligations shall be issued as fully registered obligations, without coupons, shall be issued in denominations of $5,000 or any integral multiple thereof, shall be lettered "R -" and numbered consecutively from One (1) upward and principal shall become due and payable on February 15 in each of the years and in amounts (the *Stated Maturities*) and bear interest at the rates per annum in accordance with the following schedule:

Years of Stated Maturity	Principal Amounts ($)	Interest Rates (%)

The Obligations shall bear interest on the unpaid principal amounts from the Closing Date (anticipated to occur on or before _____, 2022), or from the most recent Interest Payment Date (defined below) to which interest has been paid or duly provided for, to Stated Maturity or prior redemption, while Outstanding, until the principal amount has become due and payment thereof has been paid or duly provided for, at the rates per annum shown in the above schedule (calculated on the basis of a 360-day year of twelve 30-day months). Interest on the Obligations shall be payable on February 15 and August 15 in each year (each, an *Interest Payment Date*), commencing _____ 15, 2023 (the *Interest Payment Date*).

SECTION 3: Payment of Obligations - Paying Agent/Registrar. The principal of, premium, if any, and the interest on the Obligations, due and payable by reason of Stated Maturity, redemption, or otherwise, shall be payable in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts, and such payment of principal of, premium, if any, and interest on the Obligations shall be without exchange or collection charges to the Obligations (the *Holder* or *Holders*) appearing on the registration and transfer books maintained by the Paying Agent/Registrar of the Obligations.

The selection and appointment of _____, _____, _____ (the *Paying Agent/Registrar*), to serve as the initial Paying Agent/Registrar for the Obligations is hereby approved and confirmed, and the Issuer agrees and covenants to cause to be kept and maintained at the corporate trust office of the Paying Agent/Registrar books and records (the *Security Register*) for the registration, payment, and transfer of the Obligations, all as provided herein, in accordance with the terms and provisions of a Paying Agent/Registrar Agreement, attached, in substantially final form, as Exhibit A hereto, and such reasonable rules and regulations as the Paying Agent/Registrar and the Issuer may prescribe. The Issuer covenants to maintain and provide a Paying Agent/Registrar at all times while the Obligations are Outstanding, and any successor Paying Agent/Registrar shall be (i) a national or state banking institution or (ii) an association or a corporation organized and doing business under the laws of the United States of America or of any state, authorized under such laws to exercise trust powers. The Paying Agent/Registrar shall be subject to supervision or examination by federal or state authority and shall be authorized by law to serve as a Paying Agent/Registrar.

The Issuer reserves the right to appoint a successor Paying Agent/Registrar upon providing the previous Paying Agent/Registrar with a certified copy of a resolution or ordinance terminating such agency. Additionally, the Issuer agrees to promptly cause a written notice of this substitution to be sent to each Holder of the Obligations by United States mail, first-class postage prepaid, which notice shall also give the address of the new Paying Agent/Registrar.

Both principal of, premium, if any, and interest on the Obligations, due and payable by reason of Stated Maturity, redemption, or otherwise, shall be payable only to the registered owner of the Obligations appearing on the Security Register (the *Holder* or *Holders*) maintained on behalf of the Issuer by the Paying Agent/Registrar as hereinafter provided (i) on the Record Date (hereinafter defined) for purposes of payment of interest on the Obligations, (ii) on the date of surrender of the Obligations for purposes of receiving payment of principal thereof and redemption premium thereon, if any, upon redemption of the Obligations, or at the Obligations' Stated Maturity and (iii) on any date for any other purpose. The Issuer and the Paying Agent/Registrar, and any agent of either, shall treat the Holder as the owner of an Obligation for purposes of receiving payment and all other purposes whatsoever, and neither the Issuer nor the Paying Agent/Registrar, or any agent of either, shall be affected by notice to the contrary.

Principal of and premium, if any, on the Obligations shall be payable only upon presentation and surrender of the Obligations to the Paying Agent/Registrar at its corporate trust office. Interest on the Obligations shall be paid to the Holder whose name appears in the Security Register at the close of business on the last business day of the month next preceding an Interest Payment Date for the Obligations (the *Record Date*) and shall be paid (i) by check sent by United States mail, first-class postage prepaid, by the Paying Agent/Registrar, to the address of the Holder appearing in the Security Register or (ii) by such other method, acceptable to the Paying Agent/Registrar, requested in writing by the Holder at the Holder's risk and expense.

If the date for the payment of the principal of, premium, if any, or interest on the Obligations shall be a Saturday, a Sunday, a legal holiday, or a day on which banking institutions in the city where the Paying Agent/Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not such a day.

The payment on such date shall have the same force and effect as if made on the original date any such payment on the Obligations was due.

In the event of a non-payment of interest on a scheduled payment date, and for thirty (30) days thereafter, a new record date for such interest payment (a *Special Record Date*) will be established by the Paying Agent/Registrar, if and when funds for the payment of such interest have been received from the Issuer. Notice of the Special Record Date and of the scheduled payment date of the past due interest (the *Special Payment Date* - which shall be fifteen (15) days after the Special Record Date) shall be sent at least five (5) business days prior to the Special Record Date by United States mail, first-class postage prepaid, to the address of each Holder of an Obligation appearing on the Security Register at the close of the last business day next preceding the date of mailing of such notice.

SECTION 4: Redemption.

A. Mandatory Redemption of Term Obligations. The Obligations stated to mature on February 15, 20__, and February 15, 20__ are referred to herein as the "Term Obligations". The Term Obligations are subject to mandatory sinking fund redemption prior to their stated maturities from money required to be deposited in the Interest and Sinking Fund for such purpose and shall be redeemed in part, by lot or other customary method, at the principal amount thereof plus accrued interest to the date of redemption in the following principal amounts on February 15 in each of the years as set forth below:

Term Obligations Stated to Mature on February 15, 20__		Term Obligations Stated to Mature on February 15, 20__	
Year	Principal Amount ($)	Year	Principal Amount ($)

*Payable at Stated Maturity.

The principal amount of a Term Note required to be redeemed pursuant to the operation of such mandatory redemption provisions shall be reduced, at the option of the Issuer, by the principal amount of any Term Obligations of such Stated Maturity which, at least 50 days prior to the mandatory redemption date (1) shall have been defeased or acquired by the Issuer and delivered to the Paying Agent/Registrar for cancellation, (2) shall have been purchased and canceled by the Paying Agent/Registrar at the request of the Issuer with money in the Interest and Sinking Fund, or (3) shall have been redeemed pursuant to the optional redemption provisions set forth below and not theretofore credited against a mandatory redemption requirement.

B. Optional Redemption of Obligations. The Obligations having Stated Maturities on and after February 15, 20__ shall be subject to redemption prior to Stated Maturity, at the option of the Issuer, on February 15, 20__ or on any date thereafter, in whole or in part, in principal amounts of $5,000 or any integral multiple thereof (and if within a Stated Maturity selected at random and by lot by the Paying Agent/Registrar) at the redemption price of par plus accrued interest to the date of redemption.

C. Exercise of Redemption Option. At least forty-five (45) days prior to a date set for the redemption of the Obligations (unless a shorter notification period shall be satisfactory to the Paying Agent/Registrar), the Issuer shall notify the Paying Agent/Registrar of its decision to exercise the right to redeem the Obligations, the principal amount of each Stated Maturity to be redeemed, and the date set for the redemption thereof. The decision of the Issuer to exercise the right to redeem the Obligations shall be entered in the minutes of the governing body of the District.

D. Selection of Obligations for Redemption. If less than all Outstanding Obligations of the same Stated Maturity are to be redeemed on a redemption date, the Paying Agent/Registrar shall select at random and by lot the Obligations to be redeemed, provided that if less than the entire principal amount of a Note is to be redeemed, the Paying Agent/Registrar shall treat such Note then subject to redemption as representing the number of Obligations Outstanding which is obtained by dividing the principal amount of such Note by $5,000.

E. Notice of Redemption. Not less than thirty (30) days prior to the redemption date for the Obligations, the Paying Agent/Registrar shall cause a notice of redemption to be sent by United States Mail, first-class postage prepaid, in the name of the Issuer and at the Issuer's expense, by the Paying Agent/Registrar to each Holder of a Note to be redeemed in whole or in part at the address of the Holder appearing on the Security Register at the time such notice of redemption is mailed, and any notice of redemption so mailed shall be conclusively presumed to have been duly given irrespective of whether received by the Holder. This notice may also be published once in a financial publication, journal, or reporter of general circulation among securities dealers in the City of New York, New York (including, but not limited to, The Bond Buyer and The Wall Street Journal), or in the State of Texas (including, but not limited to, The Texas Bond Reporter).

All notices of redemption shall (i) specify the date of redemption for the Obligations, (ii) identify the Obligations to be redeemed and, in the case of a portion of the principal amount to be redeemed, the principal amount thereof to be redeemed, (iii) state the redemption price, (iv) state that the Obligations, or the portion of the principal amount thereof to be redeemed, shall become due and payable on the redemption date specified, and the interest thereon, or on the portion of the principal amount thereof to be redeemed, shall cease to accrue from and after the redemption date, and (v) specify that payment of the redemption price for the Obligations, or the principal amount thereof to be redeemed, shall be made at the corporate trust office of the Paying Agent/Registrar only upon presentation and surrender thereof by the Holder.

If a Note is subject by its terms to redemption and has been called for redemption and notice of redemption thereof has been duly given as hereinabove provided, such Note (or the principal amount thereof to be redeemed) so called for redemption shall become due and payable,

and if money sufficient for the payment of such Obligations (or of the principal amount thereof to be redeemed) at the then applicable redemption price is held for the purpose of such payment by the Paying Agent/Registrar, then on the redemption date designated in such notice, interest on the Note (or the principal amount thereof to be redeemed) called for redemption shall cease to accrue and such Obligations shall not be deemed to be Outstanding.

F. Transfer/Exchange of Obligations. Neither the Issuer nor the Paying Agent/Registrar shall be required to transfer or exchange any Obligations called for redemption, in whole or in part, during a period beginning forty five (45) days prior to the redemption date; provided, however such limitation shall not be applicable to an exchange by the Holder of the unredeemed balance of a Note which is subject to partial redemption.

SECTION 5: Execution - Registration. The Obligations shall be executed on behalf of the Issuer by the Chair, Board of Trustees, under the seal of the Issuer reproduced or impressed thereon and attested by the Secretary, Board of Trustees. The signature of any of said officers on the Obligations may be manual or facsimile. Obligations bearing the manual or facsimile signatures of individuals who were, at the time of the Dated Date, the proper officers of the Issuer shall bind the Issuer, notwithstanding that such individuals or either of them shall cease to hold such offices prior to the delivery of the Obligations to the Purchasers, all as authorized and provided in Chapter 1201, as amended, Texas Government Code.

No Obligation shall be entitled to any right or benefit under this Resolution, or be valid or obligatory for any purpose, unless there appears on such Obligation either a certificate of registration substantially in the form provided in Section 8C, executed by the Comptroller of Public Accounts of the State of Texas or his duly authorized agent by manual signature, or a certificate of registration substantially in the form provided in Section 8D, executed by the Paying Agent/Registrar by manual signature, and either such certificate upon any Obligation shall be conclusive evidence, and the only evidence, that such Obligation has been duly certified or registered and delivered.

SECTION 6: Registration - Transfer - Exchange of Obligations - Predecessor Obligations. The Paying Agent/Registrar shall obtain, record, and maintain in the Security Register the name and address of every owner of the Obligations, or, if appropriate, the nominee thereof. Any Obligation may, in accordance with its terms and the terms hereof, be transferred or exchanged for Obligations of other authorized denominations upon the Security Register by the Holder, in person or by his duly authorized agent, upon surrender of such Obligation to the Paying Agent/Registrar for cancellation, accompanied by a written instrument of transfer or request for exchange duly executed by the Holder or by his duly authorized agent, in form satisfactory to the Paying Agent/Registrar.

Upon surrender for transfer of any Obligation at the corporate trust office of the Paying Agent/Registrar, the Issuer shall execute and the Paying Agent/Registrar shall register and deliver, in the name of the designated transferee or transferees, one or more new Obligations of authorized denomination and having the same Stated Maturity and of a like interest rate and aggregate principal amount as the Obligation or Obligations surrendered for transfer.

At the option of the Holder, Obligations may be exchanged for other Obligations of authorized denominations and having the same Stated Maturity, bearing the same rate of interest and of like aggregate principal amount as the Obligations surrendered for exchange upon surrender of the Obligations to be exchanged at the corporate trust office of the Paying Agent/Registrar. Whenever any Obligations are so surrendered for exchange, the Issuer shall execute, and the Paying Agent/Registrar shall register and deliver, the Obligations to the Holder requesting the exchange.

All Obligations issued upon any transfer or exchange of Obligations shall be delivered at the corporate trust office of the Paying Agent/Registrar, or be sent by registered mail to the Holder at his request, risk, and expense, and upon the delivery thereof, the same shall be the valid and binding obligations of the Issuer, evidencing the same obligation to pay, and entitled to the same benefits under this Resolution, as the Obligations surrendered upon such transfer or exchange.

All transfers or exchanges of Obligations pursuant to this Section shall be made without expense or service charge to the Holder, except as otherwise herein provided, and except that the Paying Agent/Registrar shall require payment by the Holder requesting such transfer or exchange of any tax or other governmental charges required to be paid with respect to such transfer or exchange.

Obligations canceled by reason of an exchange or transfer pursuant to the provisions hereof are hereby defined to be Predecessor Obligations, evidencing all or a portion, as the case may be, of the same debt evidenced by the new Obligation or Obligations registered and delivered in the exchange or transfer therefor. Additionally, the term Predecessor Obligations shall include any Obligation registered and delivered pursuant to Section 16 in lieu of a mutilated, lost, destroyed, or stolen Obligation which shall be deemed to evidence the same obligation as the mutilated, lost, destroyed, or stolen Obligation.

SECTION 7: Initial Obligation. The Obligations herein authorized shall be initially issued as a fully registered Obligation in the aggregate principal amount of $___,___,___ with principal installments to become due and payable as provided in Section 2 hereof and numbered T-1 (the *Initial Obligation*), and the Initial Obligation shall be registered in the name of the Purchasers or the designee thereof. The Initial Obligation shall be the Obligations submitted to the Office of the Attorney General of the State of Texas for approval, certified and registered by the Office of the Comptroller of Public Accounts of the State of Texas and delivered to the Purchasers. Any time after the delivery of the Initial Obligation, the Paying Agent/Registrar, pursuant to written instructions from the Purchasers, or the designee thereof, shall cancel the Initial Obligation delivered hereunder and exchange therefor definitive Obligations of like kind and of authorized denominations, Stated Maturities, principal amounts and bearing applicable interest rates for transfer and delivery to the Holders named at the addresses identified therefor; all pursuant to and in accordance with such written instructions from the Purchasers, or the designee thereof, and such other information and documentation as the Paying Agent/Registrar may reasonably require.

SECTION 8: FORMS.

A. Forms Generally. The Obligations, the Registration Certificate of the Comptroller of Public Accounts of the State of Texas, the Registration Certificate of Paying Agent/Registrar, and the Form of Assignment to be printed on each of the Obligations shall be substantially in the forms set forth in this Section with such appropriate insertions, omissions, substitutions, and other variations as are permitted or required by this Resolution and may have such letters, numbers, or other marks of identification (including insurance legends in the event the Obligations, or any Stated Maturities thereof, are insured and identifying numbers and letters of the Committee on Uniform Securities Identification Procedures of the American Bankers Association) and such legends and endorsements (including any reproduction of an opinion of counsel) thereon as may, consistent herewith, be established by the Issuer or determined by the officers executing the Obligations as evidenced by their execution thereof. Any portion of the text of any Obligation may be set forth on the reverse thereof, with an appropriate reference thereto on the face of the Obligation.

The definitive Obligations shall be printed, lithographed, or engraved, produced by any combination of these methods, or produced in any other similar manner, all as determined by the officers executing the Obligations as evidenced by their execution thereof, but the Initial Obligation submitted to the Attorney General of Texas may be typewritten or photocopied or otherwise reproduced.

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B. Form of Definitive Obligation.

REGISTERED
NO. _____

REGISTERED
PRINCIPAL AMOUNT
$_____

United States of America
State of Texas
County of Bexar
ALAMO COMMUNITY COLLEGE DISTRICT
MAINTENANCE TAX NOTES, SERIES 2022

Dated Date	Interest Rate:	Stated Maturity:	CUSIP NO:
_____, 2022			

REGISTERED OWNER: _____

PRINCIPAL AMOUNT: _____ DOLLARS

The Alamo Community College District (the *Issuer*), a body corporate and a political subdivision of the State of Texas, for value received, acknowledges itself indebted to and hereby promises to pay to the order of the Registered Owner specified above, or the registered assigns thereof, on the Stated Maturity date specified above (or so much as shall not have been paid upon prior redemption), the Principal Amount specified above and to pay interest on the unpaid Principal Amount hereof from the Closing Date (anticipated to occur on _____, 2022), or from the most recent interest payment date to which interest has been paid or duly provided for until such Principal Amount has become due and payment thereof has been made or duly provided for, to the earlier of redemption or Stated Maturity, while Outstanding, at the per annum rate of interest specified above computed on the basis of a 360-day year of twelve 30-day months; such interest being payable on February 15 and August 15 of each year commencing _____, 2023.

Principal on this Obligation shall be payable to the Registered Owner hereof (the *Holder*), upon presentation and surrender at the corporate trust office of _____, _____, _____, (the *Paying Agent/Registrar*) executing the registration certificate appearing hereon or a successor thereof. Interest shall be payable to the Holder of this Obligation (or one or more Predecessor Obligations, as defined in the Resolution hereinafter referenced) whose name appears on the Security Register maintained by the Paying Agent/Registrar at the close of business on the Record Date, which is the last business day of the month next preceding each interest payment date. All payments of principal of and interest on this Obligation shall be in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts. Interest shall be paid by the Paying Agent/Registrar by check sent on the appropriate date of payment by United States mail, first-class postage prepaid, to the Holder hereof at the address appearing in the Security Register or by such other method, acceptable to the Paying Agent/Registrar, requested by the Holder hereof at the Holder's risk and expense.

This Obligation is one of the series specified in its title issued in the aggregate principal amount of $___,___,___ (herein referred to as the *Obligations*) for the purpose of paying costs incurred in connection with (i) making various capital improvements and renovations to and equipping existing Issuer facilities, (ii) purchasing equipment and vehicles, and (iii) payment of professional services including attorneys, financial advisors, other professionals and fiscal agents relating to the aforementioned projects, under and in strict conformity with the Constitution and the general laws of the State of Texas, including Section 45.108, Texas Education Code, as amended (the *Act*), Chapter 1371, as amended, Texas Government Code, and pursuant to a Resolution adopted by the Governing Body of the Issuer (herein referred to as the *Resolution*).

The Obligations are payable from available funds of the Issuer as authorized and provided in the Act, including an ad valorem tax levied, within the limitations of and pursuant to the Issuer's maintenance taxing authority, on all taxable property in the Issuer.

As specified in the Resolution, the Obligations stated to mature on February 15, 20__, and February 15, 20__ are referred to herein as the "Term Obligations". The Term Obligations are subject to mandatory sinking fund redemption prior to their stated maturities from money required to be deposited in the Interest and Sinking Fund for such purpose and shall be redeemed in part, by lot or other customary method, at the principal amount thereof plus accrued interest to the date of redemption in the following principal amounts on February 15 in each of the years as set forth below:

Term Obligations Stated to Mature on February 15, 20__		Term Obligations Stated to Mature on February 15, 20__	
Year	Principal Amount ($)	Year	Principal Amount ($)

*Payable at Stated Maturity.

The principal amount of a Term Note required to be redeemed pursuant to the operation of such mandatory redemption provisions shall be reduced, at the option of the Issuer, by the principal amount of any Term Obligations of such Stated Maturity which, at least 50 days prior to the mandatory redemption date (1) shall have been defeased or acquired by the Issuer and delivered to the Paying Agent/Registrar for cancellation, (2) shall have been purchased and canceled by the Paying Agent/Registrar at the request of the Issuer with money in the Interest and Sinking Fund, or (3) shall have been redeemed pursuant to the optional redemption provisions set forth below and not theretofore credited against a mandatory redemption requirement.

As specified in the Resolution, the Obligations stated to mature on and after February 15, 20__ shall be subject to redemption prior to Stated Maturity, at the option of the Issuer, on February

15, 20__ or on any date thereafter, in whole or in part, in principal amounts of $5,000 or any integral multiple thereof (and if within a Stated Maturity selected at random and by lot by the Paying Agent/Registrar) at the redemption price of par plus accrued interest to the date of redemption, and upon thirty (30) days prior written notice being given by the Paying Agent/Registrar and subject to the terms and provisions relating thereto contained in the Resolution. If this Note is subject to prior redemption and is of a denomination in excess of $5,000, portions of the principal sum hereof in installments of $5,000 or any integral multiple thereof may be redeemed, and, if less than all of the principal sum hereof is to be redeemed, upon the surrender of this Note to the Paying Agent/Registrar at its corporate trust office there shall be issued to the Holder hereof, without charge therefor, for the then unredeemed balance of the principal sum hereof, a new Obligation or Obligations of like Stated Maturity and interest rate in any authorized denominations provided by in the Resolution.

If this Note (or any portion of the principal sum hereof) shall have been duly called for redemption and notice of such redemption duly given, then upon such redemption date this Note (or the portion of the principal sum hereof to be redeemed) shall become due and payable, and, if money for the payment of the redemption price and the interest accrued on the principal amount to be redeemed to the date of redemption is held for the purpose of such payment by the Paying Agent/Registrar, interest shall cease to accrue and be payable thereon from and after the redemption date on the principal amount scheduled to be redeemed. If this Note is called for redemption, in whole or in part, the Issuer or the Paying Agent/Registrar shall not be required to issue, transfer, or exchange this Note, within forty-five (45) days from the date fixed for redemption; provided, however, such limitation of transfer shall not be applicable to an exchange by the Holder of the unredeemed balance of a Note that is redeemed in part.

Reference is hereby made to the Resolution, a copy of which is on file in the corporate trust office of the Paying Agent/Registrar, and to all of the provisions of which the Holder by his acceptance hereof hereby assents, for definitions of terms; the description of and the nature and extent of the tax levied for the payment of the Obligations; the terms and conditions relating to the transfer or exchange of the Obligations; the conditions upon which the Resolution may be amended or supplemented with or without the consent of the Holders; the rights, duties, and obligations of the Issuer and the Paying Agent/Registrar; the terms and provisions upon which this Obligation may be redeemed or discharged at or prior to the Stated Maturity thereof and deemed to be no longer Outstanding thereunder; and for the other terms and provisions specified in the Resolution. Capitalized terms used herein have the same meanings assigned in the Resolution.

This Obligation, subject to certain limitations contained in the Resolution, may be transferred on the Security Register upon presentation and surrender at the corporate trust office of the Paying Agent/Registrar, duly endorsed by, or accompanied by a written instrument of transfer in form satisfactory to the Paying Agent/Registrar duly executed by the Holder hereof, or his duly authorized agent, and thereupon one or more new fully registered Obligations of the same Stated Maturity, of authorized denominations, bearing the same rate of interest, and of the same aggregate principal amount will be issued to the designated transferee or transferees.

The Issuer and the Paying Agent/Registrar, and any agent of either, shall treat the Holder hereof whose name appears on the Security Register (i) on the Record Date as the owner hereof for purposes of receiving payment of interest hereon, (ii) on the date of surrender of this Obligation

as the owner hereof for purposes of receiving payment of principal hereof at its Stated Maturity, or redemption, in whole or in part, and (iii) on any other date as the owner hereof for all other purposes, and neither the Issuer nor the Paying Agent/Registrar, or any such agent of either, shall be affected by notice to the contrary. In the event of a non-payment of interest on a scheduled payment date, and for thirty (30) days thereafter, a new record date for such interest payment (a *Special Record Date*) will be established by the Paying Agent/Registrar, if and when funds for the payment of such interest have been received from the Issuer. Notice of the Special Record Date and of the scheduled payment date of the past due interest (the *Special Payment Date* - which shall be fifteen (15) days after the Special Record Date) shall be sent at least five (5) business days prior to the Special Record Date by United States mail, first-class postage prepaid, to the address of each Holder appearing on the Security Register at the close of business on the last business day of the month next preceding the date of mailing of such notice.

It is hereby certified, covenanted, and represented that all acts, conditions, and things required to be performed, exist, and be done precedent to the issuance of this Obligation in order to render the same a legal, valid, and binding obligation of the Issuer have been performed, exist, and have been done, in regular and due time, form, and manner, as required by law, and that issuance of the Obligations does not exceed any constitutional or statutory limitation; and that due provision has been made for the payment of the principal of, premium if any, and interest on the Obligations by the levy of a tax as aforestated. In case any provision in this Obligation or any application thereof shall be deemed invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provisions and applications shall not in any way be affected or impaired thereby. The Obligations are issued pursuant to the provisions of Section 45.108, as amended, Texas Education Code and pursuant to the Resolution adopted on the date hereof by the Governing Body. The terms and provisions of this Obligation and the Resolution shall be construed in accordance with and shall be governed by the laws of the State of Texas.

IN WITNESS WHEREOF, the Issuer has caused this Obligation to be duly executed under its official seal.

ALAMO COMMUNITY COLLEGE DISTRICT

By:_____
Chair, Board of Trustees

ATTEST:

_____
Secretary, Board of Trustees

(ISSUER SEAL)

C. *Form of Registration Certificate of Comptroller of Public Accounts to Appear on Initial Obligation Only.

REGISTRATION CERTIFICATE OF
COMPTROLLER OF PUBLIC ACCOUNTS

OFFICE OF THE COMPTROLLER OF	§	
PUBLIC ACCOUNTS	§	
	§	REGISTER NO. _____
THE STATE OF TEXAS	§	

I HEREBY CERTIFY that this Obligation has been examined, certified as to validity and approved by the Attorney General of the State of Texas, and duly registered by the Comptroller of Public Accounts of the State of Texas.

WITNESS my signature and seal of office this _____.

_____
Comptroller of Public Accounts
of the State of Texas

(SEAL)

*NOTE TO PRINTER: Do Not Print on Definitive Obligations.

D. Form of Certificate of Paying Agent/Registrar to Appear on Definitive Obligations Only.

REGISTRATION CERTIFICATE OF PAYING AGENT/REGISTRAR

This Obligation has been duly issued under the provisions of the within-mentioned Resolution; the Obligation or Obligations of the above entitled and designated series originally delivered having been approved by the Attorney General of the State of Texas and registered by the Comptroller of Public Accounts, as shown by the records of the Paying Agent/Registrar.

Registered this date: _____, _____, _____ as Paying Agent/Registrar

_____ By: _____
Authorized Signature

*NOTE TO PRINTER: Print on Definitive Obligations.

E. Form of Assignment.

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns, and transfers unto (Print or typewrite name, address, and zip code of transferee): _____

_____

(Social Security or other identifying number): _____

the within Obligation and all rights thereunder, and hereby irrevocably constitutes and appoints _____attorney to transfer the within Obligation on the books kept for registration thereof, with full power of substitution in the premises.

DATED: _____

_____

NOTICE: The signature on this assignment must correspond with the name of the registered owner as it appears on the face of the within Obligation in every particular.

Signature guaranteed:

_____

F. The Initial Obligation shall be in the form set forth in paragraph B of this Section, except that the form of a single fully registered Initial Obligation shall be modified as follows:

(i) immediately under the name of the Obligation(s) the headings "Interest Rate ____" and "Stated Maturity ____" shall both be completed "as shown below";

(ii) the first two paragraphs shall read as follows:

REGISTERED OWNER: _____

PRINCIPAL AMOUNT: _____

The Alamo Community College District (the *Issuer*), a body corporate and political subdivision in the County of Bexar, State of Texas, for value received, acknowledges itself indebted to and hereby promises to pay to the order of the Registered Owner named above, or the registered assigns thereof, the Principal Amount specified above on the fifteenth day of February in each of the years and in principal amounts and bearing interest at per annum rates in accordance with the following schedule:

Years of Stated Maturity	Principal Amounts ($)	Interest Rates (%)

(Information to be inserted from schedule in Section 2 hereof).

(or so much thereof as shall not have been paid upon prior redemption) and to pay interest on the unpaid Principal Amount hereof from the Closing Date (anticipated to occur on _____, 2022) or from the most recent interest payment date to which interest has been paid or duly provided for until the Principal Amount has become due and payment thereof has been made or duly provided for, to Stated Maturity or prior redemption, while Outstanding, at the per annum rates of interest specified above computed on the basis of a 360-day year of twelve 30-day months; such interest being payable on February 15 and August 15 of each year, commencing _____ 15, 2023.

Principal of this Obligation shall be payable to the Registered Owner hereof (the *Holder*), upon its presentation and surrender, to Stated Maturity or prior redemption, while Outstanding, at the corporate trust office of _____, _____, _____ (the *Paying Agent/Registrar*). Interest shall be payable to the Holder of this Obligation whose name appears on the Security Register maintained by the Paying Agent/Registrar at the close of business on the Record Date, which is the last business day of the month next preceding each interest payment date. All payments of principal of and interest on this Obligation shall be in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts. Interest shall be paid by the Paying Agent/Registrar by check sent on or prior to the appropriate date of payment by United States mail, first-class postage prepaid, to the Holder hereof at the address appearing in the Security Register or by such other method, acceptable to the Paying Agent/Registrar, requested by, and at the risk and expense of, the Holder hereof.

[END OF FORMS]

G. Insurance Legend. If bond insurance is obtained by the Issuer or the Purchasers for the Obligations, the Definitive Obligations and the Initial Obligation shall bear an appropriate legend as provided by the bond insurer to appear under the following header:

[BOND INSURANCE]

SECTION 9: Definitions. For all purposes of this Resolution (as defined below), except as otherwise expressly provided or unless the context otherwise requires: (i) the terms defined in this Section have the meanings assigned to them in this Section, and certain terms used in Sections 18 and 34 of this Resolution have the meanings assigned to them in such Sections, and all such terms include the plural as well as the singular; (ii) all references in this Resolution to designated "Sections" and other subdivisions are to the designated Sections and other subdivisions of this Resolution as originally adopted; and (iii) the words "herein", "hereof", and "hereunder" and other words of similar import refer to this Resolution as a whole and not to any particular Section or other subdivision.

(1) The term *Authorized Officials* shall mean the Chair of the Board, the Secretary of the Board, the Chancellor, Vice Chancellor for Finance and Administration, and/or the Associate Vice Chancellor for Finance and Fiscal Services.

(2) The term *Closing Date* shall mean the date of physical delivery of the Initial Obligation in exchange for the payment in full by the Purchasers.

(3) The term *Debt Service Requirements* shall mean, as of any particular date of computation, with respect to any obligations and with respect to any period, the

aggregate of the amounts to be paid or set aside by the Issuer as of such date or in such period for the payment of the principal of, premium, if any, and interest (to the extent not capitalized) on such obligations; assuming, in the case of obligations without a fixed numerical rate, that such obligations bear interest at the maximum rate permitted by the terms thereof and further assuming in the case of obligations required to be redeemed or prepaid as to principal prior to Stated Maturity, the principal amounts thereof will be redeemed prior to Stated Maturity in accordance with the mandatory redemption provisions applicable thereto.

(4) The term *Depository* shall mean an official depository bank of the Issuer.

(5) The term *Government Securities* shall mean (i) direct noncallable obligations of the United States, including obligations that are unconditionally guaranteed by, the United States of America; (ii) noncallable obligations of an agency or instrumentality of the United States, including obligations that are unconditionally guaranteed or insured by the agency or instrumentality and that, on the date the Governing Body of the issuer adopts or approves the proceedings authorizing the issuance of refunding bonds, are rated as to investment quality by a nationally recognized investment rating firm not less than AAA or its equivalent; (iii) noncallable obligations of a state or an agency or a county, municipality, or other political subdivision of a state that have been refunded and that, on the date the Governing Body of the issuer adopts or approves the proceedings authorizing the issuance of refunding bonds, are rated as to investment quality by a nationally recognized investment rating firm not less than AAA or its equivalent; or (iv) any additional securities and obligations hereafter authorized by the laws of the State of Texas as eligible for use to accomplish the discharge of obligations such as the Obligations.

(6) The term *Holder* or *Holders* shall mean the registered owner, whose name appears in the Security Register, for any Obligation.

(7) The term *Interest Payment Date* shall mean the date semiannual interest is payable on the Obligations, being February 15 and August 15 of each year, commencing _____ 15, 2023, while any of the Obligations remain Outstanding.

(8) The term *Interest and Sinking Fund* shall mean the special Fund created and established by the provisions of Section 10 of this Resolution.

(9) The term *Issuer* shall mean Alamo Community College District, and, where appropriate, the Governing Body of the Issuer.

(10) The term *Obligations* shall mean the $___,___,___ "ALAMO COMMUNITY COLLEGE DISTRICT MAINTENANCE TAX NOTES, SERIES 2022" authorized by this Resolution.

(11) The term *Outstanding* when used in this Resolution with respect to Obligations shall mean, as of the date of determination, all Obligations issued and delivered under this Resolution, except:

(a) those Obligations canceled by the Paying Agent/Registrar or delivered to the Paying Agent/Registrar for cancellation;

(b) those Obligations for which payment has been duly provided by the Issuer in accordance with the provisions of Section 20 of this Resolution; and

(c) those Obligations that have been mutilated, destroyed, lost, or stolen and replacement Obligations have been registered and delivered in lieu thereof as provided in Section 16 of this Resolution.

(12) The term *Purchasers* shall mean the initial purchasers of the Obligations named in Section 17 of this Resolution.

(13) The term *Resolution* shall mean this resolution finally adopted by the Governing Body of the Issuer on May 17, 2022.

(14) The term *Stated Maturity* shall mean the annual principal payments of the Obligations payable on February 15 of each year, as set forth in Section 2 of this Resolution.

SECTION 10: Provision for Payment of Obligations.

A. In accordance with the provisions of Texas Education Code, as amended, Section 45.108, available funds of the Issuer are hereby pledged to the payment of the Debt Service Requirements on the Obligations as the same shall become due and payable.

Each year the Obligations are outstanding, the Issuer covenants that the annual budget of the Issuer shall include as a separate line item an amount equal to the Debt Service Requirements of the Obligations due and payable in such budget year and to the extent other available funds of the Issuer are not budgeted and set aside for such purposes to pay such Debt Service Requirements, the Issuer shall levy a tax each year within the Issuer's maintenance taxing authority as authorized by Section 45.108 sufficient to pay the Obligations and such annual tax rate levied and assessed by the Issuer for the payment of the Obligations shall be identified and stated separately in the annual tax levy of the Issuer from other taxes levied for maintenance purposes and debt service.

To provide for the timely payment of the Debt Service Requirements of the Obligations, a tax shall be and is hereby levied, within the limitations of the Issuer's maintenance tax authority, on each $100 valuation of taxable property within the Issuer for the current year and each succeeding year while the Obligations are outstanding, taking into account delinquencies, cost of collection and other available funds of the Issuer which are budgeted and set aside for such purposes. The amount of taxes assessed and collected each year for the payment of the Obligations shall be deposited to the credit of the interest and sinking fund (the *Interest and Sinking Fund*) hereby established (to be entitled *Alamo Community College District 2022 Obligation Fund* which shall be maintained at the Depository) for the payment of Debt Service Requirements of the Obligations, and the amounts deposited to the credit of the Interest and Sinking Fund shall not be diverted to or utilized for any other purpose. This Governing Body hereby declares its purpose and intent to provide and levy a tax legally and fully sufficient to pay the Debt Service Requirements on the Obligations taking into account the aforesaid matters, it having been

determined that the existing and available taxing authority of the Issuer and the other available funds for such purpose is adequate to permit a legally sufficient tax in consideration of all other obligations of the Issuer.

B. Authorized Officials of the Issuer are hereby authorized and directed to cause to be transferred to the Paying Agent/Registrar for the Obligations, from funds on deposit in the Interest and Sinking Fund, amounts sufficient to fully pay and discharge promptly each installment of interest and principal of the Obligations as the same shall become payable or matures; such transfers to be made in such manner as will cause collected funds to be deposited with the Paying Agent/Registrar on or before each principal and interest payment date for the Obligations.

C. Pending the transfer of funds to the Paying Agent/Registrar, money in any fund established by this Resolution, at the option of the Issuer, may be placed in time deposits, certificates of deposit, guaranteed investment contracts, or other similar contractual agreements, as permitted by the provisions of the Public Funds Investment Act, as amended, Chapter 2256, Texas Government Code, secured (to the extent not insured by the Federal Deposit Insurance Corporation) by obligations of the type hereinafter described, or be invested, as authorized by any law, including investments held in book-entry form, in securities including, but not limited to, direct obligations of the United States of America, obligations guaranteed or insured by the United States of America, which, in the opinion of the Attorney General of the United States, are backed by its full faith and credit or represent its general obligations, or invested in indirect obligations of the United States of America, including, but not limited to, evidences of indebtedness issued, insured or guaranteed by such governmental agencies as the Federal Land Banks, Federal Intermediate Credit Banks, Banks for Cooperatives, Federal Home Loan Banks, Government National Mortgage Association, Farmers Home Administration, Federal Home Loan Mortgage Association, Small Business Administration, or Federal Housing Association; provided that all such deposits and investments shall be made in such a manner that the money required to be expended from such fund will be available at the proper time or times. All interest and income derived from deposits and investments in such fund shall be credited to, and any losses debited to, such fund. All such investments shall be sold promptly when necessary to prevent any default in connection with the Obligations.

SECTION 11: Deposits to Interest and Sinking Fund — Excess Obligation Proceeds. The Issuer hereby covenants and agrees to cause to be deposited in the Interest and Sinking Fund prior to a principal and interest payment date for the Obligations, from the annual levy of its maintenance and operations ad valorem tax or from other lawfully available funds, amounts sufficient to fully pay and discharge promptly each installment of interest and principal of the Obligations as the same accrues or matures or comes due by reason of Stated Maturity.

Accrued capitalized interest, if any, received from the Purchasers of the Obligations shall be deposited to the Interest and Sinking Fund. In addition, any surplus proceeds from the sale of the Obligations, including investment income thereon, not expended for authorized purposes shall be deposited in the Interest and Sinking Fund, and such amounts so deposited shall reduce the sums otherwise required to be deposited in the Interest and Sinking Fund from ad valorem taxes.

SECTION 12: Security of Funds. All money on deposit in the funds for which this Resolution makes provision (except any portion thereof as may be at any time properly invested

as provided herein) shall be secured in the manner and to the fullest extent required by the laws of Texas for the security of public funds, and money on deposit in such Funds shall be used only for the purposes permitted by this Resolution.

SECTION 13: Remedies in Event of Default. In addition to all the rights and remedies provided by the laws of the State of Texas, the Issuer covenants and agrees particularly that in the event the Issuer (i) defaults in the payments to be made to the Interest and Sinking Fund or (a) defaults in the observance or performance of any other of the covenants, conditions, or obligations set forth in this Resolution, the Holders of any of the Obligations shall be entitled to seek a writ of mandamus issued by a court of proper jurisdiction compelling and requiring the Governing Body of the Issuer and other officers of the Issuer to observe and perform any covenant, condition, or obligation prescribed in this Resolution.

No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver of any such default or acquiescence therein, and every such right and power may be exercised from time to time and as often as may be deemed expedient. The specific remedies herein provided shall be cumulative of all other existing remedies and the specification of such remedies shall not be deemed to be exclusive.

SECTION 14: Notices to Holders — Waiver. Wherever this Resolution provides for notice to Holders of any event, such notice shall be sufficiently given (unless otherwise herein expressly provided) if in writing and sent by United States mail, first-class postage prepaid, to the address of each Holder as it appears in the Security Register at the close of business on the business day next preceding the mailing of such notice.

In any case where notice to Holders is given by mail, neither the failure to mail such notice to any particular Holders, nor any defect in any notice so mailed, shall affect the sufficiency of such notice with respect to all other Holders. Where this Resolution provides for notice in any manner, such notice may be waived in writing by the Holder entitled to receive such notice, either before or after the event with respect to which such notice is given, and such waiver shall be the equivalent of such notice. Waivers of notice by Holders shall be filed with the Paying Agent/Registrar, but such filing shall not be a condition precedent to the validity of any action taken in reliance upon such waiver.

SECTION 15: Cancellation. All Obligations surrendered for payment, transfer, exchange, or replacement, if surrendered to the Paying Agent/Registrar, shall be promptly canceled by it and, if surrendered to the Issuer, shall be delivered to the Paying Agent/Registrar and, if not already canceled, shall be promptly canceled by the Paying Agent/Registrar. The Issuer may at any time deliver to the Paying Agent/Registrar for cancellation any Obligations previously certified or registered and delivered which the Issuer may have acquired in any manner whatsoever, and all Obligations so delivered shall be promptly canceled by the Paying Agent/Registrar. All canceled Obligations held by the Paying Agent/Registrar shall be destroyed as directed by the Issuer.

SECTION 16: Mutilated, Destroyed, Lost, and Stolen Obligations. If (1) any mutilated Obligation is surrendered to the Paying Agent/Registrar, or the Issuer and the Paying Agent/Registrar receive evidence to their satisfaction of the destruction, loss, or theft of any Obligation, and (2) there is delivered to the Issuer and the Paying Agent/Registrar such security or

indemnity as may be required to save each of them harmless, then, in the absence of notice to the Issuer or the Paying Agent/Registrar that such Obligation has been acquired by a bona fide purchaser, the Issuer shall execute and, upon its request, the Paying Agent/Registrar shall register and deliver, in exchange for or in lieu of any such mutilated, destroyed, lost, or stolen Obligation, a new Obligation of the same Stated Maturity and interest rate and of like tenor and principal amount, bearing a number not contemporaneously outstanding.

In case any such mutilated, destroyed, lost, or stolen Obligation has become or is about to become due and payable, the Issuer in its discretion may, instead of issuing a new Obligation, pay such Obligation.

Upon the issuance of any new Obligation or payment in lieu thereof, under this Section, the Issuer may require payment by the Holder of a sum sufficient to cover any tax or other governmental charge imposed in relation thereto and any other expenses (including attorney's fees and the fees and expenses of the Paying Agent/Registrar) connected therewith.

Every new Obligation issued pursuant to this Section in lieu of any mutilated, destroyed, lost, or stolen Obligation shall constitute a replacement of the prior obligation of the Issuer, whether or not the mutilated, destroyed, lost, or stolen Obligation shall be at any time enforceable by anyone, and shall be entitled to all the benefits of this Resolution equally and ratably with all other Outstanding Obligations.

The provisions of this Section are exclusive and shall preclude (to the extent lawful) all other rights and remedies with respect to the replacement and payment of mutilated, destroyed, lost, or stolen Obligations.

SECTION 17: Sale of the Obligations - Authorization of Purchase Contract - Approval of Official Statement - Use of Proceeds. The Obligations authorized by this Resolution are hereby sold by the Issuer to _____, _____, _____, as the authorized representative of a group of underwriters (the *Purchasers* and having all the rights, benefits, and obligations of a Holder) in accordance with the provisions of a Purchase Contract (the *Purchase Contract*), dated _____, 2022, attached hereto as Exhibit B and incorporated herein by reference as a part of this Resolution for all purposes. The Initial Obligation shall be registered in the name of _____. Each Authorized Official is hereby authorized and directed to execute the Purchase Contract for and on behalf of the Issuer and as the act and deed of this Governing Body, and in regard to the approval and execution of the Purchase Contract, the Governing Body hereby finds, determines and declares that the representations, warranties, and agreements of the Issuer contained in the Purchase Contract are true and correct in all material respects and shall be honored and performed by the Issuer. Delivery of the Obligations to the Purchasers shall occur as soon as practicable after the adoption of this Resolution, upon payment therefor in accordance with the terms of the Purchase Contract.

Furthermore, the Issuer hereby ratifies, confirms, and approves in all respects (i) the Issuer's prior determination that the Preliminary Official Statement was, as of its date, "deemed final" in accordance with the Rule (hereinafter defined), and (ii) the use and distribution of the Preliminary Official Statement by the Purchasers in connection with the public offering and sale of the Obligations. The final Official Statement, being a modification and amendment of the

Preliminary Official Statement to reflect the terms of sale, attached as Exhibit A to the Purchase Contract (together with such changes approved by any Authorized Official), shall be and is hereby in all respects approved and the Purchasers are hereby authorized to use and distribute the final Official Statement, dated _____, 2022, in the reoffering, sale and delivery of the Obligations to the public. The President and Secretary of the Governing Body are further authorized and directed to manually execute and deliver for and on behalf of the Issuer copies of the Official Statement in final form as may be required by the Purchasers, and such final Official Statement in the form and content manually executed by said officials shall be deemed to be approved by the Governing Body and constitute the Official Statement authorized for distribution and use by the Purchasers. The proper officials of the Issuer are hereby authorized to execute and deliver a certificate pertaining to such Official Statement as prescribed therein, dated as of the date of payment for and delivery of the Obligations.

Proceeds from the sale of the Obligations shall be applied as follows:

(1) The Issuer received a [net] reoffering premium from the sale of the Obligations of $_____ which is hereby allocated by the Issuer in the following manner: (i) $_____ to pay the Purchasers' compensation, (ii) $_____ to pay certain other costs of issuance, and (iii) $_____ shall be deposited into the expenditures fund referenced in the next paragraph.

(2) The balance of the proceeds derived from the sale of the Obligations (after paying costs of issuance) shall be deposited into the special account or accounts created for the payment of expenditures from the proceeds of the Obligations. This special account shall be established and maintained at the Depository and shall be invested in accordance with the provisions of Section 10 of this Resolution. Interest earned on the proceeds of the Obligations pending expenditure shall be accounted for, maintained, deposited, and expended as permitted by the provisions of Chapter 1201, as amended, Texas Government Code, or as required by any other applicable law. Thereafter, such amounts shall be expended in accordance with Section 11 of this Resolution.

SECTION 18: Covenants to Maintain Tax-Exempt Status.

A. Definitions. When used in this Section, the following terms have the following meanings:

Code means the Internal Revenue Code of 1986, as amended by all legislation, if any, effective on or before the Closing Date.

Computation Date has the meaning set forth in Section 1.148-1(b) of the Regulations.

Gross Proceeds means any proceeds as defined in Section 1.148-1(b) of the Regulations, and any replacement proceeds as defined in Section 1.148-1(c) of the Regulations, of the Obligations.

Investment has the meaning set forth in Section 1.148-1(b) of the Regulations.

Nonpurpose Investment means any investment property, as defined in section 148(b) of the Code, in which Gross Proceeds of the Obligations are invested and which is not acquired to carry out the governmental purposes of the Obligations.

Rebate Amount has the meaning set forth in Section 1.148-1(b) of the Regulations.

Regulations means any proposed, temporary, or final Income Tax Regulations issued pursuant to sections 103 and 141 through 150 of the Code, and 103 of the Internal Revenue Code of 1954, which are applicable to the Obligations. Any reference to any specific Regulation shall also mean, as appropriate, any proposed, temporary or final Income Tax Regulation designed to supplement, amend or replace the specific Regulation referenced.

Yield of

(1) any Investment has the meaning set forth in Section 1.148-5 of the Regulations; and

(2) the Obligations has the meaning set forth in Section 1.148-4 of the Regulations.

B. Not to Cause Interest to Become Taxable. The Issuer shall not use, permit the use of, or omit to use Gross Proceeds or any other amounts (or any property the acquisition, construction or improvement of which is to be financed directly or indirectly with Gross Proceeds) in a manner which if made or omitted, respectively, would cause the interest on any Obligations to become includable in the gross income, as defined in section 61 of the Code, of the owner thereof for federal income tax purposes. Without limiting the generality of the foregoing, unless and until the Issuer receives a written opinion of counsel nationally recognized in the field of municipal bond law to the effect that failure to comply with such covenant will not adversely affect the exemption from federal income tax of the interest on any Obligation, the Issuer shall comply with each of the specific covenants in this Section.

C. No Private Use or Private Payments. Except to the extent that it will not cause the Obligations to become "private activity bonds" within the meaning of section 141 of the Code and the Regulations and rulings thereunder, the Issuer shall at all times prior to the last Stated Maturity of Obligations:

(1) exclusively own, operate and possess all property the acquisition, construction or improvement of which is to be financed or refinanced directly or indirectly with Gross Proceeds of the Obligations, and not use or permit the use of such Gross Proceeds (including all contractual arrangements with terms different than those applicable to the general public) or any property acquired, constructed or improved with such Gross Proceeds in any activity carried on by any person or entity (including the United States or any agency, department and instrumentality thereof) other than a state or local government, unless such use is solely as a member of the general public; and

(2) not directly or indirectly impose or accept any charge or other payment by any person or entity who is treated as using Gross Proceeds of the Obligations or any property the acquisition, construction or improvement of which is to be financed or refinanced directly or indirectly with such Gross Proceeds, other than taxes of general application within the Issuer or interest earned on investments acquired with such Gross Proceeds pending application for their intended purposes.

D. No Private Loan. Except to the extent that it will not cause the Obligations to become "private activity bonds" within the meaning of section 141 of the Code and the Regulations and rulings thereunder, the Issuer shall not use Gross Proceeds of the Obligations to make or finance loans to any person or entity other than a state or local government. For purposes of the foregoing covenant, such Gross Proceeds are considered to be "loaned" to a person or entity if: (i) property acquired, constructed or improved with such Gross Proceeds is sold or leased to such person or entity in a transaction which creates a debt for federal income tax purposes; (ii) capacity in or service from such property is committed to such person or entity under a take-or-pay, output or similar contract or arrangement; or (iii) indirect benefits, or burdens and benefits of ownership, of such Gross Proceeds or any property acquired, constructed or improved with such Gross Proceeds are otherwise transferred in a transaction which is the economic equivalent of a loan.

E. Not to Invest at Higher Yield. Except to the extent that it will cause the Obligations to become "arbitrage bonds" within the meaning of section 148 of the Code and the Regulations and rulings thereunder, the Issuer shall not at any time prior to the final Stated Maturity of the Obligations directly or indirectly invest Gross Proceeds in any Investment, if as a result of such investment the Yield of any Investment acquired with Gross Proceeds, whether then held or previously disposed of, materially exceeds the Yield of the Obligations.

F. Not Federally Guaranteed. Except to the extent permitted by section 149(b) of the Code and the Regulations and rulings thereunder, the Issuer shall not take or omit to take any action which would cause the Obligations to be federally guaranteed within the meaning of section 149(b) of the Code and the Regulations and rulings thereunder.

G. Information Report. The Issuer shall timely file the information required by section 149(e) of the Code with the Secretary of the Treasury on Form 8038-G or such other form and in such place as the Secretary may prescribe.

H. Rebate of Arbitrage Profits. Except to the extent otherwise provided in section 148(f) of the Code and the Regulations and rulings thereunder:

(1) The Issuer shall account for all Gross Proceeds (including all receipts, expenditures and investments thereof) on its books of account separately and apart from all other funds (and receipts, expenditures and investments thereof) and shall retain all records of accounting for at least six years after the day on which the last Outstanding Obligation is discharged. However, to the extent permitted by law, the Issuer may commingle Gross Proceeds of the Obligations with other money of the Issuer, provided that the Issuer separately accounts for each receipt and expenditure of Gross Proceeds and the obligations acquired therewith.

(2) Not less frequently than each Computation Date, the Issuer shall calculate the Rebate Amount in accordance with rules set forth in section 148(f) of the Code and the Regulations and rulings thereunder. The Issuer shall maintain such calculations with its official transcript of proceedings relating to the issuance of the Obligations until six years after the final Computation Date.

(3) As additional consideration for the purchase of the Obligations by the Purchasers and the loan of the money represented thereby and in order to induce such purchase by measures designed to insure the excludability of the interest thereon from the gross income of the owners thereof for federal income tax purposes, the Issuer shall pay to the United States out of the Interest and Sinking Fund or its general fund, as permitted by applicable Texas statute, regulation or opinion of the Attorney General of the State of Texas, the amount that when added to the future value of previous rebate payments made for the Obligations equals (i) in the case of a Final Computation Date as defined in Section 1.148-3(e)(2) of the Regulations, one hundred percent (100%) of the Rebate Amount on such date; and (ii) in the case of any other Computation Date, ninety percent (90%) of the Rebate Amount on such date. In all cases, the rebate payments shall be made at the times, in the installments, to the place and in the manner as is or may be required by section 148(f) of the Code and the Regulations and rulings thereunder, and shall be accompanied by Form 8038-T or such other forms and information as is or may be required by section 148(f) of the Code and the Regulations and rulings thereunder.

(4) The Issuer shall exercise reasonable diligence to assure that no errors are made in the calculations and payments required by paragraphs (2) and (3), and if an error is made, to discover and promptly correct such error within a reasonable amount of time thereafter (and in all events within one hundred eighty (180) days after discovery of the error), including payment to the United States of any additional Rebate Amount owed to it, interest thereon, and any penalty imposed under Section 1.148-3(h) of the Regulations.

I. Not to Divert Arbitrage Profits. Except to the extent permitted by section 148 of the Code and the Regulations and rulings thereunder, the Issuer shall not, at any time prior to the earlier of the Stated Maturity or final payment of the Obligations, enter into any transaction that reduces the amount required to be paid to the United States pursuant to Subsection H of this Section because such transaction results in a smaller profit or a larger loss than would have resulted if the transaction had been at arm's length and had the Yield of the Obligations not been relevant to either party.

J. Obligations Not Hedge Bonds.

(1) The Issuer reasonably expects to spend at least 85% of the spendable proceeds of the Obligations within three years after such Obligations are issued.

(2) Not more than 50% of the proceeds of the Obligations will be invested in Nonpurpose Investments having a substantially guaranteed Yield for a period of 4 years or more.

K. Elections. The Issuer hereby directs and authorizes any Authorized Official, either or any combination of them, to make elections permitted or required pursuant to the provisions of the Code or the Regulations, as they deem necessary or appropriate in connection with the Obligations, in the Certificate as to Tax Exemption or similar or other appropriate certificate, form or document permitted or required pursuant to the provisions of the Code or the Regulations, as they deem necessary or appropriate in connection with the Obligations. Such elections shall be deemed to be made on the Closing Date.

SECTION 19: Control and Custody of Obligations. The Chair, Governing Body shall be and is hereby authorized to take and have charge of all necessary orders and records pending investigation by the Attorney General of the State of Texas and shall take and have charge and control of the Obligations pending their approval by the Attorney General, the registration thereof by the Comptroller of Public Accounts and the delivery of the Obligations to the Purchasers.

Furthermore, any Authorized Official, the District's legal advisor, either or all, are hereby authorized and directed to furnish and execute such documents relating to the Issuer and its financial affairs as may be necessary for the issuance of the Obligations, the approval of the Attorney General and their registration by the Comptroller of Public Accounts and, together with the Issuer's financial advisors, Bond Counsel, and the Paying Agent/Registrar, make the necessary arrangements for the delivery of the Initial Obligation to the Purchasers and the initial exchange thereof for definitive Obligations.

SECTION 20: Satisfaction of Obligation of Issuer. If the Issuer shall pay or cause to be paid, or there shall otherwise be paid to the Holders, the principal of, premium, if any, and interest on the Obligations, at the times and in the manner stipulated in this Resolution, then the pledge of taxes levied under this Resolution and all covenants, agreements, and other obligations of the Issuer to the Holders shall thereupon cease, terminate, and be discharged and satisfied.

Obligations, or any principal amounts thereof, shall be deemed to have been paid within the meaning and with the effect expressed above in this Section when (i) money sufficient to pay in full such Obligations or the principal amounts thereof at Stated Maturity, or the redemption date thereof, together with all interest due thereon, shall have been irrevocably deposited with and held in trust by the Paying Agent/Registrar, or an authorized escrow agent, and/or (ii) Government Securities shall have been irrevocably deposited in trust with the Paying Agent/Registrar, or an authorized escrow agent, which Government Securities will mature as to principal and interest in such amounts and at such times as will insure the availability, without reinvestment, of sufficient money, together with any money deposited therewith, if any, to pay when due the principal of and interest on such Obligations, or the principal amount(s) thereof, on and prior to the Stated Maturity thereof or (if notice of redemption has been duly given or waived or if irrevocable arrangements therefor acceptable to the Paying Agent/Registrar have been made) the redemption date thereof for the Obligations. In an event of a defeasance of the Obligations, the Issuer shall deliver a certificate from its financial advisor, the Paying Agent/Registrar, or another qualified third party concerning the deposit of cash and/or Government Securities to pay, when due, the principal of, redemption premium (if any), and interest due on any defeased Obligations. As and to the extent applicable, if at all, the Issuer covenants that no deposit of money or Government Securities will be made under this Section and no use made of any such deposit which would cause the

Obligations to be treated as arbitrage bonds within the meaning of section 148 of the Code (as defined in Section 18).

Any money so deposited with the Paying Agent/Registrar, and all income from Government Securities held in trust by the Paying Agent/Registrar, or an authorized escrow agent, pursuant to this Section which is not required for the payment of the Obligations, or any principal amounts thereof, or interest thereon with respect to which such money has been so deposited shall be remitted to the Issuer or deposited as directed by the Issuer. Furthermore, any money held by the Paying Agent/Registrar for the payment of the principal of and interest on the Obligations and remaining unclaimed for a period of three (3) years after the Stated Maturity or applicable redemption date of the Obligations, such money was deposited and is held in trust to pay shall, upon the request of the Issuer, be remitted to the Issuer against a written receipt therefor, subject to the unclaimed property laws of the State of Texas.

Notwithstanding any other provision of this Resolution to the contrary, it is hereby provided that any determination not to redeem defeased Obligations that is made in conjunction with the payment arrangements specified in (i) or (ii) above shall not be irrevocable, provided that: (1) in the proceedings providing for such defeasance, the Issuer expressly reserves the right to call the defeased Obligations for redemption; (2) gives notice of the reservation of that right to the owners of the defeased Obligations immediately following the defeasance; (3) directs that notice of the reservation be included in any redemption notices that it authorizes; and (4) at the time of the redemption, satisfies the conditions of (i) or (ii) above with respect to such defeased debt as though it was being defeased at the time of the exercise of the option to redeem the defeased Obligations, after taking the redemption into account in determining the sufficiency of the provisions made for the payment of the defeased Obligations.

SECTION 21: Printed Opinion. The Purchasers' obligation to accept delivery of the Obligations is subject to its being furnished a final opinion of Norton Rose Fulbright US LLP, San Antonio, Texas, as Bond Counsel, approving certain legal matters as to the Obligations, said opinion to be dated and delivered as of the date of initial delivery and payment for such Obligations. Printing of a true and correct copy of said opinion on the reverse side of each of said Obligations, with appropriate certificate pertaining thereto executed by facsimile signature of the Secretary, Governing Body of the Issuer is hereby approved and authorized.

SECTION 22: CUSIP Numbers. CUSIP numbers may be printed or typed on the definitive Obligations. It is expressly provided, however, that the presence or absence of CUSIP numbers on the definitive Obligations shall be of no significance or effect as regards the legality thereof, and neither the Issuer nor attorneys approving said Obligations as to legality are to be held responsible for CUSIP numbers incorrectly printed or typed on the definitive Obligations.

SECTION 23: Effect of Headings. The Section headings herein are for convenience only and shall not affect the construction hereof.

SECTION 24: Resolution a Contract - Amendments - Outstanding Obligations. The Issuer acknowledges that the covenants and obligations of the Issuer herein contained are a material inducement to the purchase of the Obligations. This Resolution shall constitute a contract with the Holders from time to time, shall be binding on the Issuer and its successors and assigns, and shall

not be amended or repealed by the Issuer so long as any Obligation remains Outstanding except as permitted in this Section. The Issuer may, without the consent of or notice to any Holders, from time to time and at any time, amend this Resolution in any manner not detrimental to the interests of the Holders, including the curing of any ambiguity, inconsistency, or formal defect or omission herein. In addition, the Issuer may, with the written consent of Holders holding a majority in aggregate principal amount of the Obligations then Outstanding affected thereby, amend, add to, or rescind any of the provisions of this Resolution; provided that, without the consent of all Holders of Outstanding Obligations, no such amendment, addition, or rescission shall (1) extend the time or times of payment of the principal of, premium, if any, and interest on the Obligations, reduce the principal amount thereof, the redemption price therefor, or the rate of interest thereon, or in any other way modify the terms of payment of the principal of, premium, if any, or interest on the Obligations, (2) give any preference to any Obligation over any other Obligation, or (3) reduce the aggregate principal amount of Obligations required for consent to any such amendment, addition, or rescission.

SECTION 25: Benefits of Resolution. Nothing in this Resolution, expressed or implied, is intended or shall be construed to confer upon any person other than the Issuer, Bond Counsel, Paying Agent/Registrar, and the Holders, any right, remedy, or claim, legal or equitable, under or by reason of this Resolution or any provision hereof, this Resolution and all its provisions being intended to be and being for the sole and exclusive benefit of the Issuer, Bond Counsel, the Paying Agent/Registrar, and the Holders.

SECTION 26: Inconsistent Provisions. All orders and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters ordered herein.

SECTION 27: Construction of Terms. If appropriate in the context of this Resolution, words of the singular number shall be considered to include the plural, words of the plural number shall be considered to include the singular, and words of the masculine, feminine or neuter gender shall be considered to include the other genders.

SECTION 28: Governing Law. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 29: Severability. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the Governing Body hereby declares that this Resolution would have been enacted without such invalid provision.

SECTION 30: Incorporation of Preamble Recitals. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the Governing Body.

SECTION 31: Authorization of Paying Agent/Registrar Agreement. The Governing Body of the Issuer hereby finds and determines that it is in the best interest of the Issuer to authorize the

execution of a Paying Agent/Registrar Agreement concerning the payment, exchange, registration, and transferability of the Obligations. A copy of the Paying Agent/Registrar Agreement is attached hereto, in substantially final form, as Exhibit A and is incorporated by reference to the provisions of this Resolution.

SECTION 32: Public Meeting. It is officially found, determined, and declared that the meeting at which this Resolution is finally adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, as amended, Texas Government Code.

SECTION 33: Unavailability of Authorized Publication. If, because of the temporary or permanent suspension of any newspaper, journal, or other publication, or, for any reason, publication of notice cannot be made meeting any requirements herein established, any notice required to be published by the provisions of this Resolution shall be given in such other manner and at such time or times as in the judgment of the Issuer or of the Paying Agent/Registrar shall most effectively approximate such required publication and the giving of such notice in such manner shall for all purposes of this Resolution be deemed to be in compliance with the requirements for publication thereof.

SECTION 34: No Recourse Against Issuer Officials. No recourse shall be had for the payment of principal of, premium, if any, or interest on any Obligation or for any claim based thereon or on this Resolution against any official of the Issuer or any person executing any Obligation.

SECTION 35: Continuing Disclosure Undertaking.

A. Definitions.

As used in this Section, the following terms have the meanings ascribed to such terms below:

EMMA means the MSRB's Electronic Municipal Market Access system, accessible by the general public, without charge, on the internet through the uniform resource locator (URL) http://www.emma.msrb.org.

Financial Obligation means a (a) debt obligation; (b) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (c) guarantee of a debt obligation or any such derivative instrument; provided that "financial obligation" shall not include municipal securities (as defined in the Securities Exchange Act of 1934, as amended) as to which a final official statement (as defined in the Rule) has been provided to the MSRB consistent with the Rule.

MSRB means the Municipal Securities Rulemaking Board.

Rule means SEC Rule 15c2-12, as amended from time to time.

SEC means the United States Securities and Exchange Commission.

Undertaking means the Issuer's continuing disclosure undertaking, described in Paragraphs B through F below, hereunder accepted and entered into by the Issuer for the purpose of compliance with the Rule.

B. Annual Reports.

The Issuer shall file annually with the MSRB, (1) within six months after the end of each fiscal year ending in or after 2022, financial information and operating data with respect to the Issuer of the general type included in the final Official Statement authorized by Section 17 of this Resolution, being the information described in Exhibit C hereto, and (2) if not provided as part such financial information and operating data, audited financial statements of the Issuer, when and if available. Any financial statements so to be provided shall be prepared in accordance with the accounting principles described in Exhibit C hereto, or such other accounting principles as the Issuer may be required to employ from time to time pursuant to state law or regulation, and (ii) audited, if the Issuer commissions an audit of such statements and the audit is completed within the period during which they must be provided. If the audit of such financial statements is not complete within such period, then the Issuer shall file unaudited financial statements within such period and audited financial statements for the applicable fiscal year to the MSRB, when and if the audit report on such financial statements becomes available. Under current Texas law, including, but not limited to, Chapter 44, as amended, Texas Education Code, the Issuer must keep its fiscal records in accordance with generally accepted accounting principles, must have its financial accounts and records audited by a certified or permitted public accountant and must file each audit report with the Texas Education Agency within 150 days after the close of the Issuer's fiscal year. Copies of each audit report must also be filed in the office of the Issuer and with the Secretary, Board of Trustees. The Issuer's fiscal records and audit reports are available for public inspection during the regular business hours of the Superintendent of Schools. Additionally, upon the filing of these financial statements and the annual audit, these documents are subject to the Texas Open Records Act, as amended, Texas Government Code, Chapter 552.

If the Issuer changes its fiscal year, it will file notice of such change (and of the date of the new fiscal year end) with the MSRB prior to the next date by which the Issuer otherwise would be required to provide financial information and operating data pursuant to this Section.

C. Notice of Certain Events.

The Issuer shall file notice of any of the following events with respect to the Obligations to the MSRB in a timely manner and not more than 10 business days after occurrence of the event:

(1) Principal and interest payment delinquencies;

(2) Non-payment related defaults, if material;

(3) Unscheduled draws on debt service reserves reflecting financial difficulties;

(4) Unscheduled draws on credit enhancements reflecting financial difficulties;

(5) Substitution of credit or liquidity providers, or their failure to perform;

(6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB), or other material notices or determinations with respect to the tax status of the Obligations, or other material events affecting the tax status of the Obligations;

(7) Modifications to rights of holders of the Obligations, if material;

(8) Obligation calls, if material, and tender offers;

(9) Defeasances;

(10) Release, substitution, or sale of property securing repayment of the Obligations, if material;

(11) Rating changes;

(12) Bankruptcy, insolvency, receivership, or similar event of the Issuer, which shall occur as described below;

(13) The consummation of a merger, consolidation, or acquisition involving the Issuer or the sale of all or substantially all of its assets, other than in the ordinary course of business, the entry into of a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;

(14) Appointment of a successor or additional payment agent/registrar or the change of name of a paying agent/registrar, if material;

(15) Incurrence of a Financial Obligation of the Issuer, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation of the Issuer, any of which affect security holders, if material; and

(16) Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a Financial Obligation of the Issuer, any of which reflect financial difficulties.

For these purposes, (a) any event described in the immediately preceding paragraph (12) is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent, or similar officer for the Issuer in a proceeding under the United States Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the Issuer, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement, or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the Issuer, and (b) the Issuer intends the words used in the immediately preceding paragraphs (15) and (16) and the definition of Financial Obligation in this Section to have the same meanings as when they are used in the Rule, as evidenced by SEC Release No. 34-83885, dated August 20, 2018.

The Issuer shall notify the MSRB, in a timely manner, of any failure by the Issuer to provide financial information or operating data in accordance with this Section by the time required by this Section.

D. Limitations, Disclaimers, and Amendments.

The Issuer shall be obligated to observe and perform the covenants specified in this Section for so long as, but only for so long as, the Issuer remains an "obligated person" with respect to the Obligations within the meaning of the Rule, except that the Issuer in any event will give notice of any deposit that causes the Obligations to be no longer Outstanding.

The provisions of this Section are for the sole benefit of the Holders and beneficial owners of the Obligations, and nothing in this Section, express or implied, shall give any benefit or any legal or equitable right, remedy, or claim hereunder to any other person. The Issuer undertakes to provide only the financial information, operating data, financial statements, and notices which it has expressly agreed to provide pursuant to this Section and does not hereby undertake to provide any other information that may be relevant or material to a complete presentation of the Issuer's financial results, condition, or prospects or hereby undertake to update any information provided in accordance with this Section or otherwise, except as expressly provided herein. The Issuer does not make any representation or warranty concerning such information or its usefulness to a decision to invest in or sell Obligations at any future date.

UNDER NO CIRCUMSTANCES SHALL THE ISSUER BE LIABLE TO THE HOLDER OR BENEFICIAL OWNER OF ANY OBLIGATION OR ANY OTHER PERSON, IN CONTRACT OR TORT, FOR DAMAGES RESULTING IN WHOLE OR IN PART FROM ANY BREACH BY THE ISSUER, WHETHER NEGLIGENT OR WITH OR WITHOUT FAULT ON ITS PART, OF ANY COVENANT SPECIFIED IN THIS SECTION, BUT EVERY RIGHT AND REMEDY OF ANY SUCH PERSON, IN CONTRACT OR TORT, FOR OR ON ACCOUNT OF ANY SUCH BREACH SHALL BE LIMITED TO AN ACTION FOR *MANDAMUS* OR SPECIFIC PERFORMANCE.

No default by the Issuer in observing or performing its obligations under this Section shall constitute a breach of or default under this Resolution for purposes of any other provision of this Resolution.

Nothing in this Section is intended or shall act to disclaim, waive, or otherwise limit the duties of the Issuer under federal and state securities laws.

The provisions of this Section may be amended by the Issuer from time to time to adapt to changed circumstances that arise from a change in legal requirements, a change in law, or a change in the identity, nature, status, or type of operations of the Issuer, but only if (1) the provisions of this Section, as so amended, would have permitted an underwriter to purchase or sell Obligations in the primary offering of the Obligations in compliance with the Rule, taking into account any amendments or interpretations of the Rule to the date of such amendment, as well as such changed circumstances, and (2) either (a) the Holders of a majority in aggregate principal amount (or any greater amount required by any other provision of this Resolution that authorizes such an amendment) of the Outstanding Obligations consent to such amendment or (b) a person that is

unaffiliated with the Issuer (such as nationally recognized bond counsel) determines that such amendment will not materially impair the interests of the Holders and beneficial owners of the Obligations. The Issuer may also repeal or amend the provisions of this Section if the SEC amends or repeals the applicable provisions of the Rule or any court of final jurisdiction enters judgment that such provisions of the Rule are invalid, and the Issuer also may amend the provisions of this Section in its discretion in any other manner or circumstance, but in either case only if and to the extent that the provisions of this sentence would not have prevented an underwriter from lawfully purchasing or selling Obligations in the primary offering of the Obligations, giving effect to (a) such provisions as so amended and (b) any amendments or interpretations of the Rule. If the Issuer so amends the provisions of this Section, it shall include with any amended financial information or operating data next provided in accordance with subsection B of this Section an explanation, in narrative form, of the reasons for the amendment and of the impact of any change in the type of financial information or operating data so provided. If the Issuer so amends the provisions of this Section, the Issuer shall include with any amended financial information or operating data next provided in accordance with this Section an explanation, in narrative form, of the reasons for the amendment and of the impact of any change in the type of financial information or operating data so provided.

E. Information Format – Incorporation by Reference.

The Issuer information required under this Section shall be filed with the MSRB through EMMA in such format and accompanied by such identifying information as may be specified from time to time thereby. Under the current rules of the MSRB, continuing disclosure documents submitted to EMMA must be in word-searchable portable document format (PDF) files that permit the document to be saved, viewed, printed, and retransmitted by electronic means and the series of obligations to which such continuing disclosure documents relate must be identified by CUSIP number or numbers.

Financial information and operating data to be provided pursuant to this Section may be set forth in full in one or more documents or may be included by specific reference to any document (including an official statement or other offering document) available to the public through EMMA or filed with the United States Securities and Exchange Commission.

F. General Policies and Procedures Concerning Compliance with Federal Securities Laws.

Because the issuance of the Obligations is subject to the provisions of the Rule and because the potential "underwriters" in a negotiated sale of the Obligations or the initial purchasers in a competitive sale of the Obligations may be subject to MSRB rules and regulations with respect to such sale (including certain due diligence and suitability requirements, among others), the Issuer hereby adopts the General Policies and Procedures Concerning Compliance with the Rule (the *Policies and Procedures*), attached hereto as Exhibit E, with which the Issuer shall follow to assure compliance with the Undertaking. The Issuer has developed these Policies and Procedures for the purpose of meeting its requirements of the Undertaking and, in connection therewith, has sought the guidance from its internal staff charged with administering the Issuer's financial affairs, its municipal or financial advisors, its legal counsel (including its Bond Counsel), and its independent accountants (to the extent determined to be necessary or advisable). The Policies and Procedures

can be amended at the sole discretion of the Issuer and any such amendment will not be deemed to be an amendment to the Undertaking. Each Authorized Official is hereby authorized to amend the Policies and Procedures as a result of a change in law, a future issuance of indebtedness subject to the Rule, or another purpose determined by the Authorized Official to be necessary or desirable for or with respect to future compliance with the Undertaking.

SECTION 36: Book-Entry Only System. The Obligations shall initially be registered so as to participate in a securities depository system (the *DTC System*) with the Depository Trust Company, New York, New York, or any successor entity thereto (*DTC*), as set forth herein. Each Stated Maturity of the Obligations shall be issued (following cancellation of the Initial Obligation described in Section 7) in the form of a separate single definitive Obligation. Upon issuance, the ownership of each such Obligation shall be registered in the name of Cede & Co., as the nominee of DTC, and all of the Outstanding Obligations shall be registered in the name of Cede & Co., as the nominee of DTC. The Issuer and the Paying Agent/Registrar are authorized to execute, deliver, and take the actions set forth in such letters to or agreements with DTC as shall be necessary to effectuate the DTC System, including the Letter of Representations attached hereto as Exhibit D (the *Representation Letter*).

With respect to the Obligations registered in the name of Cede & Co., as nominee of DTC, the Issuer and the Paying Agent/Registrar shall have no responsibility or obligation to any broker-dealer, bank, or other financial institution for which DTC holds the Obligations from time to time as securities depository (a *Depository Participant*) or to any person on behalf of whom such a Depository Participant holds an interest in the Obligations (an *Indirect Participant*). Without limiting the immediately preceding sentence, the Issuer and the Paying Agent/Registrar shall have no responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co., or any Depository Participant with respect to any ownership interest in the Obligations, (ii) the delivery to any Depository Participant or other person, other than a registered owner of the Obligations, as shown on the Security Register, of any notice with respect to the Obligations, including any notice of redemption, or (iii) the delivery to any Depository Participant or any Indirect Participant or any other Person, other than a Holder of an Obligation, of any amount with respect to principal of, premium, if any, or interest on the Obligations. While in the DTC System, no person other than Cede & Co., or any successor thereto, as nominee for DTC, shall receive an Obligation evidencing the obligation of the Issuer to make payments of principal, premium, if any, and interest pursuant to this Resolution. Upon delivery by DTC to the Paying Agent/Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., and subject to the provisions in this Resolution with respect to interest checks or drafts being mailed to the Holder, the word "Cede & Co." in this Resolution shall refer to such new nominee of DTC.

In the event that (a) the Issuer determines that DTC is incapable of discharging its responsibilities described herein and in the Representation Letter, (b) the Representation Letter shall be terminated for any reason, or (c) DTC or the Issuer determines that it is in the best interest of the beneficial owners of the Obligations that they be able to obtain certificated Obligations, the Issuer shall notify the Paying Agent/Registrar, DTC, and DTC Participants of the availability within a reasonable period of time through DTC of Obligation certificates, and the Obligations shall no longer be restricted to being registered in the name of Cede & Co., as nominee of DTC. At that time, the Issuer may determine that the Obligations shall be registered in the name of and

deposited with a successor depository operating a securities depository system, as may be acceptable to the Issuer, or such depository's agent or designee, and if the Issuer and the Paying Agent/Registrar do not select such alternate securities depository system then the Obligations may be registered in whatever name or names the Holders of Obligations transferring or exchanging the Obligations shall designate, in accordance with the provisions hereof.

Notwithstanding any other provision of this Resolution to the contrary, so long as any Obligation is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to principal of, premium, if any, and interest on such Obligation and all notices with respect to such Obligation shall be made and given, respectively, in the manner provided in the Representation Letter.

SECTION 37: Further Procedures. The officers and employees of the Issuer are hereby authorized, empowered and directed from time to time and at any time to do and perform all such acts and things and to execute, acknowledge and deliver in the name and under the corporate seal and on behalf of the Issuer all such instruments, whether or not herein mentioned, as may be necessary or desirable in order to carry out the terms and provisions of this Resolution, the initial sale and delivery of the Obligations, the Purchase Contract, and the Paying Agent/Registrar Agreement and the Official Statement. In addition, prior to the initial delivery of the Obligations, any Authorized Official and Bond Counsel are hereby authorized and directed to approve any technical changes or corrections to this Resolution or to any of the instruments authorized and approved by this Resolution necessary in order to (i) correct any ambiguity or mistake or properly or more completely document the transactions contemplated and approved by this Resolution and as described in the Official Statement, (ii) obtain a rating from any of the national bond rating agencies, or (iii) obtain the approval of the Obligations by the Texas Attorney General's office. In case any officer of the Issuer whose signature shall appear on any certificate shall cease to be such officer before the delivery of such certificate, such signature shall nevertheless be valid and sufficient for all purposes the same as if such officer had remained in office until such delivery.

SECTION 38: Issuer's Consent to Provide Information and Documentation to the Texas MAC. The Municipal Advisory Council of Texas (the *Texas MAC*), a non-profit membership corporation organized exclusively for non-profit purposes described in section 501(c)(6) of the Internal Revenue Code and which serves as a comprehensive financial information repository regarding municipal debt issuers in Texas, requires provision of written documentation regarding the issuance of municipal debt by the issuers thereof. In support of the purpose of the Texas MAC and in compliance with applicable law, the Issuer hereby consents to and authorizes any Authorized Official, Bond Counsel to the Issuer, and/or Financial Advisor to the Issuer to provide to the Texas MAC information and documentation requested by the Texas MAC relating to the Obligations; provided, however, that no such information and documentation shall be provided prior to the Closing Date. This consent and authorization relates only to information and documentation that is a part of the public record concerning the issuance of the Obligations.

SECTION 39: Delegation Authorization Pursuant to HB 1295. Though such parties may be identified, and the entry into a particular form of contract may be authorized herein, pursuant to the Act, and any other applicable law, the Governing Body, pursuant to the Act and other applicable law, hereby delegates to any Authorized Official the authority to independently select the counterparty to any paying agent/registrar, rating agency, bond insurer, securities depository,

or any other contract that is determined by Authorized Official, the Issuer's Financial Advisor, or the Issuer's Bond Counsel to be necessary or incidental to the issuance of the Obligations as long as each of such contracts has a value of less than the amount referenced in Section 2252.908 of the Texas Government Code, as amended (collectively, the *Ancillary Contracts*) and, as necessary, to execute the Ancillary Contracts on behalf and as the act and deed of the Issuer. The Governing Body has not participated in the selection of any of the business entities which are counterparties to the Ancillary Contracts.

SECTION 40: Severability. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the Governing Body hereby declares that this Resolution would have been enacted without such invalid provision.

SECTION 41: Effective Date. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

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PASSED AND ADOPTED on the 17th day of May, 2022.

ALAMO COMMUNITY COLLEGE DISTRICT

_____
Chair, Board of Trustees

ATTEST:

_____
Secretary, Board of Trustees

(ISSUER SEAL)

INDEX TO EXHIBITS

Schedule I - Approval Certificate
Exhibit A - Paying Agent/Registrar Agreement
Exhibit B - Purchase Contract
Exhibit C - Description of Annual Financial Information
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Exhibit E - General Policies and Procedures Concerning Compliance with Federal Securities Laws

SCHEDULE I

Approval Certificate

See Tab No. 2

EXHIBIT A

Paying Agent/Registrar Agreement

See Tab No. __

EXHIBIT B

Purchase Contract

See Tab No. __

EXHIBIT C

Description of Annual Financial Information

The following information is referred to in Section 34 of this Resolution.

Annual Financial Statements and Operating Data

The financial information and operating data with respect to the Issuer to be provided annually in accordance with such Section are as specified (and included in the Appendix or under the headings of the Official Statement referred to) below:

1. The Issuer's audited financial statements for the most recently concluded fiscal year or to the extent these audited financial statements are not available, the portions of the unaudited financial statements of the Issuer appended to the Official Statement as Appendix B, but for the most recently concluded fiscal year.

2. [The quantitative financial information and operating data similar to the type included in Tables 1 through 6 and 8 through 13 in the Official Statement.]

Accounting Principles

The accounting principles referred to in such Section are generally accepted accounting principles for governmental units as prescribed by the Government Accounting Standards Board from time to time.

EXHIBIT D

DTC Letter of Representations

See Tab No. __

EXHIBIT E

General Policies and Procedures Concerning Compliance with Federal Securities Laws

I. Capitalized terms used in this Exhibit have the meanings ascribed thereto in Section 34A of the Resolution. "Obligations" refers to the Obligations that are the subject of the Resolution to which this Exhibit is attached

II. As a capital markets participant, the District is aware of its continuing disclosure requirements and obligations existing under the Rule prior to February 27, 2019, the effective date of the most recent amendment to the Rule (the *Effective Date*), and has implemented and maintained internal policies, processes, and procedures to ensure compliance therewith. Adherence to these internal policies, processes, and procedures has enabled underwriters in non-exempt negotiated sales and initial purchasers in non-exempt competitive sales to comply with their obligations arising under various MSRB rules and regulations concerning due diligence and findings of suitability, among other matters, regarding the District's compliance with the Rule.

III. The District is aware that the Rule was amended as of the Effective Date (the *Rule Amendment*) and has accommodated this amendment by adding subparagraphs (15) and (16) to Section 34C of the Resolution, which provisions are a part of the Undertaking.

IV. The District is aware that "participating underwriters" (as such term is defined in the Rule) of the Obligations must make inquiry and reasonably believe that the District is likely to comply with the Undertaking and that the standards for determining compliance have increased over time as a result of, among others, the United States Securities and Exchange Commission's Municipalities Continuing Disclosure Cooperation Initiative and regulatory commentary relating to the effectiveness of the Rule Amendment.

V. The District now establishes the following general policies and procedures (the *Policies and Procedures*) for satisfying its obligations pursuant to the Undertaking, which policies and procedures have been developed based on the District's informal policies, procedures, and processes utilized prior to the Effective Date for compliance with the District's obligations under the Rule, the advice from and discussions with the District's internal senior staff (including staff charged with administering the District's financial affairs), its municipal or financial advisors, its legal counsel (including Bond Counsel), and its independent accountants, to the extent determined to be necessary or advisable (collectively, the *Compliance Team*):

1. the Chancellor (the *Compliance Officer*) shall be responsible for satisfying the District's obligations pursuant to the Undertaking through adherence to these Policies and Procedures;

2. the Compliance Officer shall establish reminder or "tickler" systems to identify and timely report to the MSRB, in the format thereby prescribed from time to time, the District's information of the type described in Section 34B of the Resolution;

3. the Compliance Officer shall promptly determine the occurrence of any of the events described in Section 34C of the Resolution;

4. the Compliance Officer shall work with external consultants of the District, as and to the extent necessary, to timely prepare and file with the MSRB the annual information of the District and notice of the occurrence of any of the events referenced in Clauses 2 and 3 above, respectively, the foregoing being required to satisfy the terms of the Undertaking;

5. the Compliance Officer shall establish a system for identifying and monitoring any Financial Obligations, whether now existing or hereafter entered into by the District, and (upon identification) determining if such Financial Obligation has the potential to materially impact the security or source of repayment of the Obligations;

6. upon identification of any Financial Obligation meeting the materiality standard identified in Clause 5 above, the Compliance Officer shall establish a process for identifying and monitoring any District agreement to covenants, events of default, remedies, priority rights, or other similar terms under such Financial Obligation;

7. the Compliance Officer shall establish a process for identifying the occurrence of any default, event of acceleration, termination event, modification of terms, or other similar events under the terms of any Financial Obligation, the occurrence of any of which reflect financial difficulties of the District; and

8. the Compliance Officer shall annually review these Policies and Procedures with the remainder of the Compliance Team, make any modifications on an internal document retained by the Compliance Officer and available to any "participating underwriter" (as defined in the Rule), if requested, and on the basis of this annual review (to the extent determined to be necessary or desirable), seek additional training for herself or himself, as well as other members of the District's internal staff identified by the Compliance Officer to assist with the District's satisfaction of the terms and provisions of the Undertaking.

Exhibit B- Motion:

I MOVE TO ADOPT A RESOLUTION AUTHORIZING THE ISSUANCE OF “ALAMO COMMUNITY COLLEGE DISTRICT MAINTENANCE TAX NOTES” PURSUANT TO A DELEGATED SALE

Discussion and Possible Action on Increasing the Authorized Spend Amount for Contracts Providing for the Purchase of Executive Recruitment Services

Presented to the Board Acting as Committee of the Whole on May 10, 2022 and now presented to Board for approval on May 17, 2022.

MINUTE ORDER
The Board of Trustees hereby approves increasing the authorized spend amount under the contracts with Academic Search Inc., Baker Tilly US LLP, Gold Hill Associates, Greenwood/Asher & Associates LLC, Helbling & Associates, Kaye/Bassman International Corporation, R H Perry & Associates, and The Spelman & Johnson Group providing for the Purchase of Executive Recruitment Services for an increased authorization of $267,000 for a new estimated annual amount of $534,000 as requested by the Associate Vice Chancellor for Human Resources & Organizational Development."

PURPOSE
This contract action provides for the purchase of executive recruitment services to be directed toward recruiting, screening and hiring of highly qualified applicants to fill senior level executive positions that may arise within the Alamo Colleges District during the annual contract term.

The scope of work requires the contractor to:
Provide advice on marketing and targeting strategies to advertise, recruit and attract highly qualified applicants.
Assist with developing a comprehensive profile of qualities and qualifications for comparative consideration.
Use mail, telephone, internet, and/or networking to conduct a recruitment campaign.
Edit the application to provide neutrality and no identity as to race, ethnicity or gender.
Receive, review and provide a complete application package on interested and qualified prospects.
Evaluate the applicant pool and screen up to a group of 25 well-qualified applicants.
Present applications for initial review of candidates to be interviewed.
Assist in developing appropriate questions to conduct effective interviews.
Maintain applicant confidentiality throughout the screening and hiring process.

BACKGROUND
In August 2021, the Board of Trustees awarded a contract to Academic Search Inc., Baker Tilly US LLP, Gold Hill Associates, Greenwood/Asher & Associates LLC, Helbling & Associates, Kaye/Bassman International Corporation, R H Perry & Associates, and The Spelman & Johnson Group providing for the Purchase of Executive Recruitment Services as a result of a Competitive Sealed Proposals (CSP) that included the positions of Chief of Strategic Enrollment Management and the Vice President of College Service for Northeast Lakeview College in the amount of $117,000.

Since purchasing services from the providers, a new scope work requirement has been identified requiring the increased authorization. The current contracts are scheduled to terminate August 31, 2022 and have four, one-year options to renew upon written mutual consent of the providers and the Alamo Colleges District.

IMPLICATIONS
Financial: $534,000 is the new estimated annual amount
Funding Source: 119001 - 893202 - 71151 - 5010 DIS New Hire
trategic Plan: Goal I – Student Success; Goal III Performance Excellence **Employee**
Services: None
ATTACHMENTS: Price Tabulation

Gary O'Bar, C.P.M.
Director, Purchasing & Contract Administration

Linda Boyer-Owens MA, SPHR, SHRM-SCP
Associate Vice Chancellor for Human Resources & Organizational Development

Dr. Diane Snyder
Digitally signed by Dr. Diane Snyder
Date: 2022.05.03 10:24:38 -05'00'

Dr. Diane E. Snyder, CPA, Ph.D.
Vice Chancellor for Finance & Administration

Dr. Mike Flores
Chancellor

ALAMO COLLEGES DISTRICT

PRICE TABULATION

PURCHASE OF EXECUTIVE RECRUITMENT SERVICES

ITEM NO.	DESCRIPTION	Academic Search, Inc.	Baker Tilly US, LLP	Confidential Search Solutions, LLC	Gold Hill Associates	Greenwood/ Asher & Associates, LLC	Helbling & Associates
1	Services based on annual salary of $100,000 – 200,000[1] Percentage Rate per Search	30%	12.75%	18%	37%	33.33%	30%
Estimated Total for Two Searches		$94,951	$40,354	$56,971	$117,106	$105,491	$94,951
Price Ranking		5	1	2	10	9	5
Technical Ranking		8	1	9	1	6	1
Overall Ranking		8	1	9	6	7	3

ITEM NO.	DESCRIPTION	Kaye/ Bassman International Corporation	O&H Consulting	R H Perry & Associates	The Spelman & Johnson Group
1	Services based on annual salary of $100,000 – 200,000[1] Percentage Rate per Search	22.5%	18%	33%	30%
Estimated Total for Two Searches		$71,213	$56,970	$104,446	$94,951
Price Ranking		4	2	8	5
Technical Ranking		1	10	1	7
Overall Ranking		2	10	4	5

Overview for Purchase Contract Award - Amending Contracts providing for the Purchase of Executive Recruitment Services

Linda Boyer-Owens, MA, SPHR, SHRM-SCP
Associate Vice Chancellor for Human Resources &
Organizational Development

Gary O'Bar, C.P.M.
Director, Purchasing & Contract Administration

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award 2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

Purpose

This contract action provides for the purchase of executive recruitment services to be directed toward recruiting, screening and hiring of highly qualified applicants to fill senior level executive positions that may arise within the Alamo Colleges District during the annual contract term.

Recommended Contract Amendment

Type of Contract Action: Authorize increasing the authorized spend amount for services purchased.

Vendors: Academic Search Inc., Baker Tilly US LLP, Gold Hill Associates, Greenwood/Asher & Associates LLC, Helbling & Associates, Kaye/Bassman International Corporation, R H Perry & Associates, and The Spelman & Johnson Group.

Award Amount: Increase of $267,000 to the annual amount.

Contract Term: The current contract is scheduled to terminate August 31, 2022 and has four, one-year options to renew upon written mutual consent of the providers and the Alamo Colleges District.

Local Vendor: N

SMWVBE: N

Funding: Funding is provided from the District New Hire Fund.

Thank you.

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award
2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

Appendix: Background

- In August 2021, the Board of Trustees awarded a contract to Academic Search Inc., Baker Tilly US LLP, Gold Hill Associates, Greenwood/Asher & Associates LLC, Helbling & Associates, Kaye/Bassman International Corporation, R H Perry & Associates, and The Spelman & Johnson Group providing for the Purchase of Executive Recruitment Services as a result of a Competitive Sealed Proposals (CSP) that included the positions of Chief of Strategic Enrollment Management and the Vice President of College Service for Northeast Lakeview College in the amount of $117,000.

- Since purchasing services from the providers, a new scope work requirement has been identified requiring the increased authorization.

- The current contracts are scheduled to terminate August 31, 2022 and have four, one-year options to renew upon written mutual consent of the providers and the Alamo Colleges District.

Discussion and Possible Action on Policy B.11.1 Student Trustee

Presented to the COMMITTEE OF THE WHOLE on May 10, 2022 and forwarded for recommended approval to the ALAMO COLLEGES BOARD OF TRUSTEES on May 17, 2022.

MINUTE ORDER

"The Board of Trustees hereby adopts revised Policy B.11.1 as recommended."

PURPOSE

To enable the alternate Student Trustee to receive scholarships and funding while shadowing and attending Board Meetings and other appropriate events in the absence of the Student Trustee.

BACKGROUND

Current Student Trustee Policy B.11.1 does not enable the alternate Student Trustee provide receive scholarships or funding while shadowing and attending Board Meetings and other appropriate events in the absence of the Student Trustee.

IMPLICATIONS

Financial: Funding and Scholarship

Strategic Objective: I – Student Success
II – Leadership

Human Resources: None

ATTACHMENTS: 1 - Proposed Redlined Policy B.11.1
2 – Proposed Clean Policy B.11.1

_____ _____
Dr. Adelina Silva, VCAS Date Dr. Mike Flores, Chancellor Date

B.11.1 (Policy) Student Trustee
Responsible Department: Board of Trustees, Office of the Chancellor
Board Adoption: 2-18-14
Last Board Action: 7-27-21

Purpose

In order to fully implement the Alamo Way policy of Principle Centered Leadership by providing students with leadership experiences and to ensure students participate in District governance, the Board welcomes the inclusion of a Student Trustee on the Board of Trustees. The mission of a Student Trustee is to serve as a non-voting student liaison to the Board of Trustees and Chancellor. The Student Trustee represents students' interests at District meetings and Board Committee meetings. The Board encourages each College to promote candidates who are deeply committed to the mission, vision and values of the Alamo Colleges, not an individual college, with a goal of ensuring that student interests are effectively represented. The Student Trustee is an example of the Alamo Colleges dedication to building student leaders and its ability to work alongside those leaders to further student success.

Duties and Responsibilities

The Student Trustee shall be seated and recognized as the Student Trustee member of the Board at Board meetings, excluding any non-public executive session. The student member is entitled to participate in discussion of issues and receive all materials presented to members of the Board (except for executive session materials). The Student Trustee is a non-voting member and may not move or second a measure. The responsibilities of the Student Trustee are to:

1. Take all required Trustee training and participate in Board meetings, events and conferences.
2. Study documents presented to the Board of Trustees for board committee meetings and regular board meetings, excluding any non-public executive session materials.
3. Propose any items to be placed on the Board agenda to the Chancellor.
4. Review the upcoming Board of Trustees' agenda with the Student District Council.
5. Keep members of the Student District Council informed about issues brought before the Board of Trustees and seek student input on these issues.
6. Serve on a Board Committee should the Student Trustee be appointed by the Chair.

The Student Trustee will be held to the same standards of performance and behavior/accountability of an elected Trustee in recognition of the trust and importance of the office.

Transportation allowance/reimbursement for travel necessary to attend Board meetings and to attend to other official District business as authorized by the Board shall be provided for the Student Trustee at the same rate as that established for other Trustees. The Student Trustee may, upon prior approval by the Board Chair, attend conferences pre-approved for Trustee attendance

and be reimbursed for expenses associated with the approved conferences pursuant to Board Policy.

Term and Selection Process

The student will be selected by the Board in March and serve a one-year term as a non-voting member of the Board from May 1 through April 30.

1. By February 1, each Student Government Association (SGA) will invite applications, through a broad-based information campaign directed at the student bodies of their respective colleges, based on a common criteria and form. A student candidate applicant must:

    a. Be currently enrolled in one of the Alamo Colleges and maintain enrollment in at least six credit hours during the election period and throughout the Student Trustee's term of office (Summer enrollment is optional);

    b. Be working toward an Alamo Colleges District credential and not be eligible to or actually graduate/complete until their term on the board will end;

    c. Not hold an earned post-secondary degree;

    d. Have and maintain a minimum cumulative grade point average of 2.5;

    e. Demonstrate service commitment at their college and/or in the community;

    f. Submit a personal essay concerning the Student Trustee's reasons for wishing to serve; and

    g. Commit to taking Principle-Centered Leadership training within 60 days of being seated as Student Trustee.

2. A student can apply for selection as a Student Trustee candidate at only one campus.

3. A student is not required to give up any student employment with the Alamo Colleges in order to be seated as a Student Trustee.

4. Each Student Government Association ("SGA") will, through application screening and interviews, select a candidate who meets these criteria (one per college). These student candidates will be submitted to the Board, which will interview the candidates, consult with the administration and select one primary Student Trustee and one alternate. If for any reason the SGA of an individual College is not staffed or functioning sufficiently to perform these duties, then the College President may designate another appropriate campus organization to do so.

5. The alternate Student Trustee will "shadow" the primary Student Trustee and attend Board Meetings and other appropriate events should the Student Trustee be absent, or replace the Student Trustee if she/he leaves prior to the completion of the term ~~(the alternate will not receive funding for shadowing activities)~~. At the approval of the Board Chair, the alternate Student Trustee may attend conferences pre-approved for Trustee attendance and be reimbursed for expenses associated with the approved conferences pursuant to Board Policy.

6. The Student Trustee serves at the will of the Board and may be recalled for failure to maintain qualifying requirements, nonperformance of duties, violation of the Student Code of Conduct, ethical lapse or failure to maintain satisfactory academic progress by a simple majority vote of the Board of Trustees or for any reason by a two-thirds supermajority vote of the Board.

7. A Student Trustee who is recalled may not run for a second term.

8. A student may serve only one term as Student Trustee.

9. A student may not serve as a Student Trustee during any period of service with any student media or other media outlets.

Scholarship

The primary and alternate Student Trustees, in recognition of his/her service on the Board of Trustees, shall receive a scholarship. Each year, the Chancellor and staff will determine the amount and criteria for distribution.
~~$300 scholarship at the beginning of the Fall and Spring semester of his/her service, for a total of $600 in recognition that the time spent as a Trustee may reduce earning opportunities necessary to remain in college.~~

Timeline

The timeline for year one will begin when the policy is approved by the Board; the schedule for successive years will be as follows:

February – SGA application review/interview process; student candidates to be submitted to the Board (one candidate per college) by February 28

March – Board of Trustees application review/interview process

April – Student Trustee selected by the Board at its Regular meetings or at a Special Meeting, in either case voting after Executive Session.

April – Student Trustees (Trustee and alternate) sworn in at Regular Board meeting after election

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May 1 – Student Trustee begins term (May 1 – April 30)
December – January – SGA's at each College invite applications for Student Trustee

B.11.1.1 (Procedure) Student Trustee
Responsible Department: Board of Trustee, Office of the Chancellor
Based on Board Policy: B.11.1 - Student Trustee
Approved: 10-1-15
Last Amended:

Purpose

The Board seeks Student Trustees who are deeply committed to the mission, vision and values of all of the Alamo Colleges, with a goal of ensuring that the Alamo Colleges' student interests are effectively represented. The Student Trustee is an example of the Alamo Colleges dedication to building student leaders and its ability to work alongside those leaders to further student success. *(Policy B.11.1 - Student Trustee)*

The recommended guideline below provides a framework for the Colleges' Student Government Associations to assist in the Student Trustee solicitation, interview, and ultimately selection of their respective Student Trustee candidate.

1. **INFORMATION CAMPAIGN**

    a. Utilize college PR strategies to promote applications to be submitted to SGA
    b. Advertise ***Mid Fall semester and*** no later than February 1st.
    c. Website
    d. Campus Monitors
    e. Social Media (including but not limited to, FB/Twitter; also utilize Alamo College Social Media)
    f. Print promotions
    g. SGA meetings/Word of Mouth/New Student Orientation
    h. Collaborate/Communicate with College Student Organizations

2. **INTERVIEW PROCESS** – Based on a Common Criteria and form:

    a. Each College's SGA President shall:
        i. Coordinate interviews with the applicants;
        ii. Ensure that the same SGA officers interview each candidate for consistency.
        iii. Reach out to Human Resources for interviewing tools and strategies; and
        iv. Ensure that SGA officers applying for the Student Trustee position neither participate in the interviewing process nor have access to the applications of other applicants;
    b. The interviewing SGA officers (except the SGA president) vote and select one nominee; and
    c. The SGA President notifies all applicants of the decision and submits the nominee to the Board of Trustees Office. A submission must be made by February 28th per Board policy.

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3. **STUDENT TRUSTEE/BOARD RELATIONSHIP**

   a. The Student Trustee should work well with the Board in the spirit of collaboration.
   b. The Student Trustee should endeavor to seek not only issues common among students, but also solutions proposed by the students to present to the Board.
   c. The Student Trustee should have a general knowledge of Board policies.
   d. The Student Trustee should always feel empowered to speak when appropriate.
   e. The Student Trustee should be willing to promote win-win resolutions.
   f. The ~~primary~~ Student Trustee should contact the Board Liaison if they are unable to attend any meetings and events. The Board Liaison will contact the alternate Student Trustee to determine their availability.

4. **Student Trustee/Student District Council (SDC) Relationship**

   a. The Student Trustee should serve as a conduit of communication between SDC and the Chancellor and Board per Board policy;
   b. The Student Trustee should not preside over SDC;
   c. The Student Trustee is not required to resign from an SGA officer position during the Student Trustee term.
   d. The Student Trustee will provide a report at each SDC meeting.
      i. The Student Trustee is to keep the SDC informed. If a Student Trustee fails to attend or inform SDC, the SDC may request that the Chancellor and Board Chair hold student trustee accountable to fulfill all responsibilities of the office.
   e. The Student Trustee and the SDC are resources to each other and are expected treat each other with respect.

Student Trustee

May 10, 2022

Dr. Adelina Silva
Vice Chancellor for Student Success

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award
2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

Board Policies in Support of Charges

- B.11.1 Student Trustee
  - Providing students with leadership experiences and ensuring students participate in District governance
  - Non-voting student liaison to the Board of Trustees and the Chancellor
  - Represents students' interests at District meetings and Board Committee meetings

Charges to the Chancellor

- Support Equity-Mindedness
  - Address and resource equity issues among stakeholders
- Improve Collaboration and Teamwork
  - Increase at all levels in support of the student success agenda

Student Trustees

Jacob Wong
2014-2015

Sami Adames
2015-2016

Emmanuel Nyong
2016-2017

Alicia Moreno
2017-2018

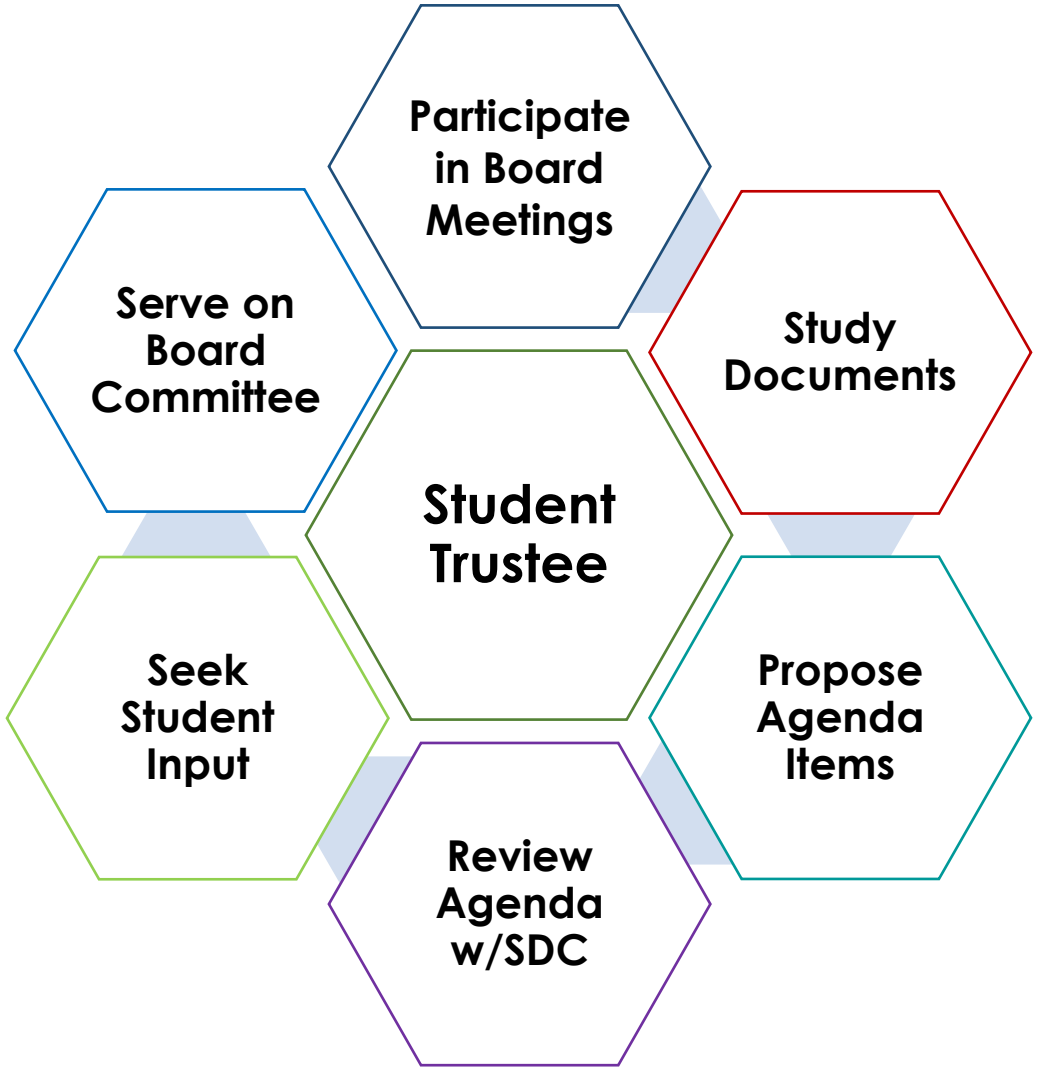
Monica Scraper
2018-2019

Alejandra Gomez
2019-2020

Darius Martin
2020-2021

Aja Leija
2021-2022

Duties and Responsibilities (Board Policy B.11.1)



Additional Commitments

- Events and Conferences
- Graduations
- Meetings with Mentors
- Press Conferences
- Student Forums
- Trainings

SCHOLARSHIP
STUDENT TRUSTEES

- Funded by Foundation
- Award Amount
  - Student Trustee Primary
    - FY15: $300 (Fall & Spring)
  - Student Trustee Alternate
    - $0

Proposal: Revise Student Trustee Policy

B.11.1 Policy

Scholarship

- The primary and alternate Student Trustees, in recognition of his/her service on the Board of Trustees, shall receive a scholarship. Each year, the Chancellor and staff will determine the amount and criteria for distribution.

ACTION

Seeking Approval of Minute Order
Student Trustee Policy

Thank you.

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award
2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

Discussion and Possible Action on Approval and Revision of Debt Management Policy C.3.1

Presented to the Board Acting as Committee of the Whole on May 10, 2022 and now presented to Board for approval on May 17, 2022.

MINUTE ORDER
"The Board has reviewed the Alamo Colleges District Debt Management Policy C.3.1, and it is revised as presented in Attachment 1."

PURPOSE
Review for changes and approval.

BACKGROUND
The Board of Trustees of Alamo Colleges District adopted a Debt Management Policy in 2011. This is not a required policy, but is considered a "best practice", and it is viewed favorably by Rating Agencies. The Policy is to be reviewed and approved in conjunction with the annual Debt Management Plan.

The changes to the policy are technical wording changes. There are no substantive changes.

IMPLICATIONS
Financial: None
Strategic Objective: Goal III – Performance Excellence
Human Resources: None

ATTACHMENTS
Attachment 1: Current Policy C.3.1- redlined

Dr. Diane Snyder Digitally signed by Dr. Diane Snyder Date: 2022.05.09 09:29:09 -05'00'

Lisa L. Mazure, MSA, CPA Date
Associate Vice Chancellor for Finance and Fiscal Services

Diane E. Snyder, CPA, Ph.D. Date
Vice Chancellor for Finance and Administration

Dr. Mike Flores Date
Chancellor

ALAMO COLLEGES DISTRICT

C.3.1 (Policy) Debt Management
Responsible Department: Vice Chancellor for Finance and Administration
Board Adoption: 5-17-11
Last Board Action: ~~5-18-2021~~5-17-22

General

This Policy (the "Policy") establishes conditions for the use of debt and creates procedures and policies designed to manage the Alamo Community College District's (the "College District") obligations within available resources, minimize the debt service and issuance costs, achieve the highest credit ratings, maintain full, complete, and accurate financial disclosure and reporting, and to comply with appropriate and applicable laws of the State of Texas (the "State") and federal law.

Scope

Within the applicable laws of the State, the College District may enter into debt obligations to finance the construction or acquisition of buildings and infrastructure and other assets, to finance maintenance of existing facilities, to purchase land and personal property, ~~or the option~~ to refinance or restructure existing debt. Unless recommended otherwise by the Vice Chancellor for Finance and Administration, whose recommendation must be approved by the Board of Trustees, all debt will be incurred at the College District level or through a P~~p~~ublic F~~f~~acility C~~c~~orporation created by the College District. This Policy applies to all debt issued regardless of the purpose for which issued or the funding source for repayment. The Vice Chancellor for Finance and Administration is responsible for the debt management for the College District. Responsibility for the operational activity related to management of debt may be delegated to the Associate Vice Chancellor of Finance and Fiscal Services (AVC), or Treasurer.

Objectives

The objective of the Policy is to ensure prudent debt management practices that include:

- Minimize or avoid year-to-year fluctuations in the tax rate
- Minimize borrowing costs
- Structure the earliest possible maturity of the debt
- Preserve or enhance the College District's credit ratings
- Assure ~~full,~~ complete, and ~~accurate financial~~accurate financial disclosure and reporting compliance
- Comply with State and federal laws

Available Borrowing Methods

General Obligation Bonds - These bonds are issued for the acquisition of land, building construction costs, and the furnishing and equipping of buildings. The College District secures these bonds through levying, assessing and collecting ad valorem taxes sufficient to pay the principal and interest when due provided that the annual bond tax rate will never exceed the State

statutory limit or the limits established by the College District's qualified voters. The College District's statutory maximum tax rate is established pursuant to Section 130.122, as amended, Texas Education Code at $1.00 per $100 of taxable assessed value (of which a maximum of $0.50 may be utilized for debt service purposes). However, the College District's qualified voters limited the total tax rates - maintenance and operations ("M&O") and debt service- to a combined amount not to exceed $0.25 per $100 of taxable assessed value at an election held on September 30, 1952. ~~These~~ General Obligation bonds require voter authorization.

Maintenance Tax Notes - The College District may issue notes that are ~~primarily~~ secured by and payable ~~by~~ from the College District's maintenance and operations tax, but may be paid from any lawfully available funds of the College District ~~to secure these notes~~. Repayment may be made through either ad-valorem tax revenues or non-tax revenues. ~~This debt~~These Notes will be used for furnishing and equipping existing buildings, and for making renovations and repairs ~~at~~ to existing facilities. ~~These notes~~ Maintenance Tax Notes do not require voter authorization.

Revenue Bonds - The College District may issue revenue bonds for the acquisition of land, buildings, building construction costs, and the furnishing and equipping of buildings. These bonds are payable from and are secured by pledged revenues, such as tuition and other fees, a reserve fund, or other resources. Voter approval is not required. Debt service coverage ratios or other bond provisions contained in existing revenue bond covenants must be considered when issuing new revenue debt.

Lease Revenue Bonds - Under Chapter 303 of the Texas Local Government Code, the College District is authorized to establish a Public Facility Corporation ("PFC"). This corporation has the authority to issue bonds to construct facilities for the College District without an election. The College District would lease these facilities from the PFC and the PFC would use those lease revenues to pay the debt service on the bonds issued by the PFC. These bonds are payable based upon an annual appropriation from lawfully available funds, including from M&O tax revenues. The funds may be used for construction, furnishing, and equipping the new facilities. Public notice must be given prior to entering into a contract for the use or purchase or other acquisition of the improvements, ~~sale~~, which permits a petition process to require an election.

Refunding Bonds- All or any part of the College District's outstanding bond issues may be refunded or refinanced.

Other- From time to time, other financing options may be considered, including:

> Contract Revenue Bonds- Capital improvements may be financed through Contract Revenue Bonds, which requires the College District to enter into a contract with a third-party entity. ~~They~~ These bonds are payable from either taxes, revenues, or both. Voter approval is not required.

Taxable Debt~~,~~ Taxable debt may be used for all or part of a debt issue and to comply with limitations imposed by the Internal Revenue Code of 1986, as amended (the "Code"). Taxable debt may also be issued for refunding if the net present value as a percentage of the par amount of the refunded bonds is at least 5% and the refunded tax-exempt issue cannot be advance refunded on a tax-exempt basis per the Code.

Private Placements- Private placements are sold directly to investors. They can be short or medium term, fixed or floating rate, and the term ~~will match~~will not exceed the useful life of the financed assets. Private placements may be used for financing specific assets or programs when it provides more advantageous terms than the capital markets, has a favorable structure, and financing is needed more quickly than what may be obtained through a public offering.

Alternative Structures

The College District will not use alternative ~~methods of~~ financial management products such as interest rate swaps, derivative products, etc. in connection with any outstanding and newly issued bonds without the express authorization from the Board of Trustees.

Debt Management Plan

Annually, a Debt Management Plan (the "Plan") will be presented to the Board of Trustees by the Vice Chancellor of Finance and Administration or the Associate Vice Chancellor of Finance and Fiscal Services. Developed in conjunction with the College District's ~~Financial~~ Municipal Advisor, this Plan will include information on the current debt outstanding; any previously approved but not settled financing activities, and borrowing capacity. It will include anticipated financings needs related to the Capital Improvement Program ("CIP") or other funding needs.
When the CIP requires a debt issuance for which a market opportunity is realized, a Parameter Order with reference to a specific debt issuance will be submitted for approval, allowing the President- Board of Trustees, the Secretary- Board of Trustees, Chancellor, Vice Chancellor for Finance and Administration, or Associate Vice Chancellor of Finance and Fiscal Services to commit to certain financing decisions. The Parameter Order allows the execution of a pricing certificate evidencing final sale terms of a debt financing. The Parameter Order provides flexibility for the College District's Administration to react when market conditions warrant. Parameter Orders will be limited as to size and scope to comply with State law and per direction by the Board of Trustees.

~~Orders will be limited as to size and scope to comply with State law and per direction by the Board of Trustees.~~

Conditions for New Money Debt Issuance

The timing of borrowing will be structured to meet the needs of the College District and to minimize the effect of negative arbitrage. When the investment earnings on borrowed proceeds are below the cost of borrowing, borrowed capital may have to be increased to provide sufficient funds to pay project expenses. Since this practice increases the cost and limits the productivity of borrowed capital, the College District will seek to minimize negative arbitrage where practical.

Any external borrowing will be coordinated to the extent possible so that multiple project needs can be accommodated in a single borrowing. Under a Parameter Order for a specific new money debt, the President- Board of Trustees, Secretary- Board of Trustees, Chancellor, Vice Chancellor for Finance and Administration, or Associate Vice Chancellor of Finance and Fiscal Services may proceed with a new money debt issuance if the appropriate conditions are met as set for in the Parameter Order.

~~Chancellor for Finance and Administration, or Associate Vice Chancellor of Finance and Fiscal Services may proceed with a new money debt issuance if the appropriate conditions are met as set forth in the Parameter Order~~.

Conditions for Debt Refunding

Periodic reviews of outstanding debt will be undertaken to determine refunding opportunities. Refunding will be considered based on economic benefit, or as needed to alter covenants, restructure debt, or stabilize the tax rate. Current refundings require at least a 3% net present value savings as a percentage of the par amount of the refunded bonds to be considered. Other factors should be considered, such as reinvestment rates and impact on the structure of the escrow. The 3% threshold rate~~s~~ may be disregarded under a refunding done solely for business reasons, such as for restructuring purposes. The term of the refunding bonds should not exceed the term of the bonds being refunded unless the debt is being restructured. Under a Parameter Order for a refunding bond, the President- Board of Trustees, Secretary- Board of Trustees, ~~Chancellor ,Vice~~Chancellor, Vice Chancellor for Finance and Administration, or Associate Vice Chancellor of Finance and Fiscal Services may proceed with a debt refunding if the appropriate conditions are met as set forth in the Parameter Order.

Conditions for Debt Defeasance

Debt defeasance with funds on hand or excess tax collections will be undertaken only after careful consideration of the College District's cash flow. This may be considered as part of an overall plan to manage the College District's tax rate.

Parameters for Debt Issuance

The term of debt will typically be for 20 years or less and will not generally exceed 30 years. Debt will be issued either on a fixed or variable rate basis. The College District will normally seek to avoid the use of capitalized interest.

In general, debt should be issued with the earliest optional redemption date that is determined to be cost-effective. Typically, debt with a final maturity beyond ten years will be structured with an optional redemption in nine or ten years at par. Debt may be structured with serial or term bonds or any combination thereof.

Selection of Consultants

The College District will select its municipal advisor, investment banking firms, disclosure and arbitrage rebate compliance specialist-s through the issuance of Request F~~f~~or Qualifications (RFQ). It is preferable that the services for disclosure and arbitrage rebate compliance be within the scope of the municipal advisor. Bond counsel will be selected pursuant to a Request for Qualifications process as set forth in Section 1201. 027, Texas Government Code. Investment banking firms will be retained in an "underwriting pool" for a period of five years (one year plus four annual renewals) prior to a new RFQ being issued. The underwriting syndicate for each open market bond issuance will be chosen from this pool. The selection of the Senior Manager and each syndicate member will be based upon:

- Initiation and implementation of innovative financing ideas and structures in compliance with state laws
- The expertise of bankers and underwriters required for the transaction
- The underwriting capabilities as determined by excess net capital and distribution networks relative to the size of the transaction
- Performance of each syndicate member in past transactions

Each syndicate will be balanced by capitalization. The number of firms in the syndicate will be based on the size of the issue.

Compliance Reporting/Procedures

Continuing Disclosure - The College District will comply with SEC Rule 15c2-12 by filing directly or through a ~~third party~~third-party dissemination agent with the Municipal Securities Rulemaking Board

~~(MSRB)~~ using its Electronic Municipal Market Access system ~~(EMMA)~~ annual financial statements and certain required financial and operating data, and material event notices.

Arbitrage Rebate Compliance - Adequate recordkeeping will be maintained to meet arbitrage rebate compliance requirements. This includes careful tracking of investment earnings on debt proceeds and remitting any excess earnings to the federal government in a timely manner. An outside compliance specialist will be retained to calculate rebate payments and ensure that the College District maintains compliance with arbitrage rules. Post I~~i~~ssuance Procedures are outlined in C.3.1.1 and C.3.1.2.

Rating Agencies

The Associate Vice Chancellor of Finance and Fiscal Services is responsible for maintaining the primary relationship and communicating with the national rating agencies. This communications effort includes providing periodic updates on the College District's general financial condition along with coordinating meetings and presentations in conjunction with debt issuances.

The College District will request a rating from at least two major rating agencies prior to the issuance of open market transactions.

Investment of Bond Proceeds

Investment of debt proceeds will comply with the Board of Trustees approved Investment Policy, State laws, and, as appropriate, the Code.

Policy Review

This Policy will be reviewed annually by the Board of Trustees as part of the Debt Management Plan and updated as needed.

References:
Texas Education Code Section 130 (130.121130.130), Section 45.108
Chapters 1201, 1207, and 1371, Texas Government Code
Local Government Code, Chapter 303
SEC Rule 15c2-12 (as amended)
SEC Rule 15Ba1-1(d) (3) (vi).
Internal Revenue Code of 1986
Treasury Regulation section 1.141-12

Discussion and Possible Action on Approval and Revision of Debt Management Policy C.3.1

Tracey Sulak Bedwell, MBA, CTP

Treasurer

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award 2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

Debt Management Policy C.3.1

The Board of Trustees adopted a Debt Management Policy in 2011.

- This is not a required policy, but is considered a “best practice”, and it is viewed favorably by Rating Agencies.
- The Policy is to be reviewed and approved in conjunction with the annual Debt Mgmt. Plan.
- In coordination with the Legal department and the Municipal Advisor, the Finance department makes updates as needed for clarity and/or changes to applicable federal and state laws.

This Policy (the “Policy”) establishes conditions for the use of debt and creates procedures and policies designed to manage the Alamo Community College District’s (the “College District”) obligations within available resources, minimize the debt service and issuance costs, achieve the highest credit ratings, maintain full, complete, and accurate financial disclosure and reporting, and to comply with appropriate and applicable laws of the State of Texas (the “State”) and federal law.

<u>Recommended Policy Changes:</u>

- The changes to the policy are technical wording changes and rewording for clarity. There are no substantive changes.

Thank you.

ALAMO
COLLEGES
DISTRICT

Student Trustee Experience

Aja Leija

2021-2022 ACD Student Trustee

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award 2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

Purpose of Student Trustee

B.11.1 Student Trustee Board Policy

- Non-Voting Student Liaison to the Board
- Represents Students' Interests at District/Board Committee Meetings
- Serves on the Student District Council Executive Board

Student Trustee Vision & Values

- Visibility
- Inclusion
- Communication
- Safety

Engagements

- A Seat @ The Table
- Press Releases
- Monthly Board Meetings
- Galas
- SDC Meetings
- Conferences
- Mentoring Meetings
- Groundbreakings

Visibility, Inclusion, and Communication

AlamoTOGETHER Student Forum

Direct Engagement with Students

- Student Leadership and Engagement
- Wrap Around Resources and Services
- Mental Health Awareness
  - 550+ Engagements
  - 4 Social Media Outlets

Association of Community College Trustees (ACCT)

- Student Trustees across the nation established the Student Trustee Advisory Committee (STAC)
- Selected as the initial Interim Chair at the ACCT conference
- Conducted three meetings and held elections for three positions

Key Take Aways

- Communication with many different groups at many different communication levels
- Teamwork makes the dream work
- Students first is key
- Strategic communication

Thank you.

ALAMO COLLEGES DISTRICT

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2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

Alamo Colleges District
Workforce Committee Report

Xavier Urrutia
Interim Vice Chancellor

Economic and Workforce Development

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award
2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

Partner Updates:

Goodwill San Antonio – David Meadows

- Completed year 1 of JP Morgan Chase funded Digital Literacy Program
  - Program reached 100% of performance metrics
    - Served 236 participants who completed at least 1 digital literacy competency
    - 94 obtained certificate of completion of program
  - Program continuation moving forward will be self-funded by Goodwill
  - Testing a remote model in Laredo
- Partnering with the City of San Antonio and Communities in Schools at the NextLevel Center
- 5-year Re-entry grant with DOL expiring - exploring how to restructure, transition, and continue services thru alternative funding

Partner Updates:

Workforce Solutions Alamo - Adrian Lopez

- From October 2021 to March 2022
  - Served 38K people at centers
  - Served 46K people virtually
  - Placements: 5,300 people placed in jobs
  - Hosted approximately 110 job fairs: 600 employers, 1200 interviews, and 400 hired
- Unemployment rate is at 3.5%
- Approximately 94K advertised jobs online in April
- Recruitment phase for Summer Earn and Learn Program for 16-24 year-olds individuals with a disabilities
- Awarded Skills Development fund to North Star National Bank to train 300 incumbent workers

Partner Updates:

Greater SATX - Paul Rodriguez

- Summer Internships: Partnered with approximately 20 local organizations to provide 90 local student internship positions
- Talent Pipeline Management (TPM) worked with consultants from AIR - hosted series of listening sessions for stakeholders
- Talent Development: Launching a talent retention program called Alamo Fellows - focus on STEM 1st generation undergraduate students
- Continuing to work with AlamoPROMISE and Online Learning on ACD Digital Badging

Project Quest - Lelani Mercado

- Celebrating 30th Anniversary on December 14th
- SA Ready to Work – soft launch underway enrolling Quest participants

Thank you.

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award
2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

Discussion and Possible Action to Authorize the Chancellor or his Designee to Execute the San Antonio Ready to Work High School Equivalency and Diploma Programs Interlocal Agreement with the City of San Antonio.

Presented to the Board Acting as Committee of the Whole on May 10, 2022, and now presented to the Board for approval on May 17, 2022.

MINUTE ORDER
"The Board of Trustees authorizes the Chancellor or his designee to execute the San Antonio Ready to Work high school equivalency and diploma programs interlocal agreement with the City of San Antonio, substantially in the form presented and as acceptable to District counsel."

PURPOSE
To authorize execution of the San Antonio Ready to Work high school equivalency and diploma programs interlocal agreement with the City of San Antonio.

BACKGROUND
The City of San Antonio, Texas ("City") issued a solicitation for providers of services for the implementation of the high school equivalency and diploma programs component of its San Antonio Ready to Work program, to which the College District responded. The City has awarded an interlocal agreement to the College District for up to $990,000 to serve 600 students for an initial one-year term and up to three potential one-month extensions at the option of the City. This contract action seeks authorization to execute the interlocal agreement and execute the programs.

IMPLICATIONS

Financial:	**Up to $990,000** to be paid by the City.
Strategic Plan:	Goals 1 – Student Success
Human Resources:	Possible additional staff
Attachments:	Draft Interlocal Agreement Between the City and College District

Dr. Mike Flores
Chancellor Date

Xavier Urrutia
Interim Vice Chancellor, EWD Date

STATE OF TEXAS	**§**	**INTERLOCAL AGREEMENT**
	§	**AGREEMENT FOR**
	§	**HIGH SCHOOL EQUIVALENCY**
COUNTY OF BEXAR	**§**	**TRAINING**

This Agreement is entered into by and between the City of San Antonio ("City"), a Texas Municipal Corporation acting by and through its City Manager or his designee, pursuant to Ordinance No. 2022-_____ passed and approved on the ___ day of _____, 2022 and Alamo Community College District, a Texas public junior college district and local governmental unit doing business as Alamo Colleges District (hereinafter referred to as "ACD"), ") acting by and through the Chancellor or designee, pursuant to the minute order passed by the ACD Board of Trustees on _____, 2022 (collectively, the "Parties"). This Agreement is made and entered into by the Parties pursuant to the authority provided under the Interlocal Cooperation Act, Texas Government Code Chapter 791.

RECITALS

WHEREAS, Chapter 791 of the Texas Government Code (the "Interlocal Cooperation Act") provides that a local government may contract or agree with another local government to perform governmental functions and services in accordance with said chapter; and

WHEREAS, the Interlocal Cooperation Act defines local government as a county, municipality, special district, junior college district, or other political subdivision of this state or another state; and

WHEREAS, the City of San Antonio is a municipal corporation and Alamo Colleges District is a political subdivision of the State making each eligible to contract under the Interlocal Cooperation Act; and

WHEREAS, on November 3, 2020, City of San Antonio voters approved the SA: Ready to Work ballot initiative, authorizing a $1/8^{th}$ cent sales and use tax for a period of four years to provide workforce development training and higher education to unemployed, underemployed, or underserved residents to obtain high-demand, well-paid careers, in accordance with Chapter 379A of the Texas Local Government Code ("the Better Jobs Act" or "Act"); and

WHEREAS, the SA: Ready to Work program (the "Program") includes the following objectives: increase access to industry-recognized certification training and college; provide wraparound services and emergency funding to ensure successful completion of training and career placement; increase collaboration within the workforce ecosystem; and promote accountability and adaptability throughout the process; and

WHEREAS, City wishes to partner with ACD to provide services necessary to implement the Program, namely high school equivalency training and support services; and

WHEREAS, the purpose of this Agreement is to establish the terms and conditions under which ACD and its subcontractors, if any, will provide the aforementioned services.

NOW THEREFORE; the Parties agree, and by the execution of this Agreement are bound, to the mutual obligations herein contained and to the performance and accomplishment of the tasks described in this Agreement.

I. DEFINITIONS

As used in this Agreement, the following terms shall have meanings as set out below:

1.1 "City" is defined in the preamble of this Agreement and includes its successors and assigns.

1.2 "ACD" is defined in the preamble of this Agreement and includes its successors.

1.3 "Director" shall mean the executive director of City's Workforce Development Office or his/her designee.

1.4 Contract Monitoring Report

1.4.1 ACD shall submit a Contract Monitoring Report monthly detailing the outcomes achieved against projected performance measures in alignment with the Scorecard.

1.4.2 If ACD has other agreements with the City of San Antonio in which services and outcomes may overlap, ACD cannot double count participants served under both Agreements unless agreed upon by the City Manager or designee.

II. TERM

2.1. Unless sooner terminated in accordance with the provisions of this Agreement, the term of this Agreement will be for a one (1) year period beginning June 1, 2022.

2.2 In accordance with Sec. 791.011. of the Local Government Code, this agreement is being funded through City's General Fund. If funding for the entire Agreement is not appropriated at the time this Agreement is entered into, City retains the right to terminate this Agreement at the expiration of each of City's budget periods, and any subsequent contract period is subject to and contingent upon such appropriation.

2.3 City shall have the right to extend this contract under the same terms and conditions beyond the original term or any renewal thereof, on a month-to-month basis, not to exceed three months. Said month to month extensions shall be in writing, signed by Director, and shall not require City Council approval, subject to and contingent upon appropriation of funding, therefore.

III. SCOPE OF SERVICES

3.1 ACD agrees to provide the services described in this Article III, entitled "Scope of Services" in exchange for the compensation described in Article IV, entitled "Compensation." The services to be provided by the ACD and its subcontractors, if any, shall be performed in a professional manner in accordance and consistent with the scopes of work, methodologies, work plans, and costs described by City and proposed by the ACD in the following documents:

A. Exhibit A – Scope of Work
B. Exhibit B – Scorecard
C. Exhibit C – Participant Service Schedule
D. Exhibit D – SBEDA requirements

3.2 City shall have authority to inspect the ACD's contribution to the Program throughout the Agreement term to ensure compliance with this Agreement and ensure proper usage of City Funds as prescribed by the Scope of Services. All work performed by the ACD and its subcontractors, if any, hereunder shall be performed to the satisfaction of the Director. The determination made by the Director shall be final, binding, and conclusive on all Parties. City shall be under no obligation to pay for any work performed by the ACD and its subcontractors, if any, which is not satisfactory to the Director. The City shall have the right to terminate this Agreement, in accordance with Article VII. Termination, in whole or in part, should the ACD's work or work of its subcontractors, if any, not be satisfactory to the Director; however, the City shall have no obligation to terminate and may withhold payment for any unsatisfactory work, should the City elect not to terminate.

3.3 In performing the services required hereunder, ACD shall:

3.3.1 Process, store, and transmit all sensitive data (particularly Sensitive PII as defined in Section 521 of the Texas Business And Commerce Code) captured in the performance of this Agreement in a secure manner and with appropriate technical and procedural controls. All file transmission shall be protected using a mutually-agreed-upon transmission method, which must be proposed to and approved by City within 15 days of execution of this Agreement. At any time, the City may request that ACD provide evidence of its technical and procedural controls in a timely fashion, including but not limited to security awareness training programs, encryption protocols, and cybersecurity policies and procedures.

3.3.2 Ensure that any organizations or agencies that ACD works with to perform the services required hereunder also adhere to and implement the technical requirements set out in this Section 3.3.

3.3.3 Extend its full cooperation in sharing data and materials produced under this Agreement with SA: Ready to Work Program partners as needed for the success of the Program.

IV. COMPENSATION TO ACD

4.1 In consideration of the ACD's performance in a satisfactory and efficient manner, as determined solely by the Director, of all services and activities set forth in this Agreement, the City agrees to pay the ACD an amount up to NINE HUNDRED AND NINETY THOUSAND DOLLARS AND NO CENTS ($990,000.00) as follows:

a. ACD may submit invoices monthly in alignment with service to participants and in accordance with the reimbursement rates outlined in the Participant Service Schedule attached hereto as **Exhibit C**, which may be updated from time to time as agreed between the Parties, and in accordance with Section 4.3 below.

b. City shall have the right to increase or to decrease scope and related payments on an annual basis, based on Agency capacity and Agency performance.

4.2 No additional fees or expenses of the ACD shall be charged by the ACD nor be payable by the City. The Parties agree that all compensable expenses of the ACD have been provided for in the total payment to the ACD as specified in section 4.1 above. Total payments to the ACD for the original contract term cannot exceed that amount set forth in Section 4.1 above, without prior approval and agreement of all Parties, evidenced in writing and approved by the San Antonio City Council by passage of an ordinance therefore.

4.3 In order to receive monthly payment, the ACD shall submit its Contract Monitoring Report and backup supporting milestones reached for each client by the 15th of each month with data for the previous month as described in section 1.4 above along with its invoice. The City shall review the ACD's Contract Monitoring Report with deliverables submitted in accordance with this Agreement, and, after approval and acceptance pursuant to Section 4.4 below, of such reports, the City shall pay invoice within 30 days of receipt and approval by the WDO staff, provided however, that in no event shall cumulative payments exceed the amount stated in Section 4.1 above. Original invoices shall be submitted electronically directly to the Accounts Payable section of the Finance Department to the following e-mail address:

accounts.payable@sanantonio.gov.

The ACD shall submit a copy of the invoice to the City of San Antonio, Workforce Development Department liaison. Please include the WDO liaison, at workforce@sanantonio.gov in the correspondence to ensure the invoice is processed. Invoice should be itemized to reflect number of individuals being billed for specific milestones at the rates assigned in the Exhibit C.

4.4 The City shall not be obligated or liable under this Agreement to any party, other than the ACD, for the payment of any monies or the provision of any goods or services.

4.5 For any sum of funds paid by City later determined to have not been spent in accordance with the terms of the Agreement, City reserves the right to request return of said funds to City, which shall be returned within ten (10) working days, or shall be proportionately held from future disbursement, as decided by City.

4.6 Costs claimed under this Contract may not be claimed under another City of San Antonio agreement, or contract or grant from another agency, organization, business entity or governmental entity.

4.7 ACD shall not use funds awarded from this Agreement as matching funds for any federal, state or local grant without the prior written approval of the Director.

V. OWNERSHIP OF DOCUMENTS AND CONFIDENTIALITY

Intellectual Property.

ACD agrees to abide by the following regarding intellectual property rights:

5.1 ACD shall pay all royalties and licensing fees.

Ownership and Licenses.

5.3 In accordance with Texas law, the ACD and its subcontractors, if any, acknowledge and agree that all local government records created or received in the transaction of official business or the creation or maintenance of which were paid for with public funds are declared to be public property and subject to the provisions of Chapter 201 of the Texas Local Government Code and Subchapter J, Chapter 441 of the Texas Government Code. Thus, no such records produced by or on the behalf of the ACD pursuant to this Contract shall be the subject of any copyright or proprietary claim by the ACD and shall be subject to the requirements of the Texas Public Information Act, Government Code, Chapter 552, Subchapter J, applicable to both parties since each is a local governmental unit of the State of Texas. .

5.4 The term "local government record" as used herein shall mean any document, paper, letter, book, map, photograph, sound or video recording, microfilm, magnetic tape, electronic medium, or other information recording medium, regardless of physical form or characteristic and regardless of whether public access to it is open or restricted under the laws of the state, created or received by local government or any of its officials or employees pursuant to law including an ordinance, or in the transaction of official business.

5.5 ACD and its subcontractors, if any, acknowledge and agree that all records, as described herein, collected, or produced in the course of the work required by this contract, are government records and will belong to ACD and its subcontractors, if any, shall be required to turn over copies to the City all such records as required pursuant to this contract. ACD and its subcontractors, if any, shall not, under any circumstances, release any records created during the course of performance of the contract to any entity without the City's written permission, unless required to do so by a Court of competent jurisdiction or the Public Information Act.

5.6 ACD and its subcontractors, if any, understand and acknowledge that as to the writings, documents, reports or information produced by ACD and its subcontractors, if any, pursuant to this agreement, City has the right to use all such writings, documents, reports, and information as City desires, without restriction. City's rights in the materials include the right to change, edit, rearrange, subtract from, add to, and combine with any other material, in whole or in part as City and its successors and assigns determine in their sole discretion except that numerical reports submitted by ACD shall not be subject to alteration. City has no obligation to use the data, or to create, produce, distribute, exploit, advertise, or promote, or include, or to exercise any rights given by this Agreement. ACD and its subcontractors, if any, have no right to review or approve edited materials before they are used by City or at any other time.

5.7 In accordance herewith, the ACD and its subcontractors, if any, agree to comply with all applicable federal, state and local laws, rules and regulations governing documents and ownership, access and retention thereof.

VI. RECORDS RETENTION

6.1 ACD and its subcontractors, if any, shall properly, accurately and completely maintain all documents, papers, and records, and other evidence pertaining to the services rendered under this Agreement ("documents"), and shall make such materials available to the City at their respective offices, at all reasonable times and as often as the City may deem necessary during the Agreement period, including any extension or renewal, and the record retention period established, for purposes of audit, inspection, examination, and making excerpts or copies of same by the City and any of its authorized representatives.

6.2 ACD and its subcontractors, if any, shall retain any and all documents produced as a result of services provided hereunder for a period of four (4) years ("retention period") from the date of termination of the Agreement. If, at the end of the retention period, there is litigation or other questions arising from, involving or concerning this documentation or the services provided, the f shall retain the records until the resolution of such litigation or other such questions. ACD and its subcontractors, if any, acknowledge and agree that the City shall have access to any and all such documents at any and all times, as deemed necessary by the City**,** during said retention period. City may, at its election, require the ACD and its subcontractors, if any, to return said documents to the City prior to or at the conclusion of said retention at the ACD's expense.

6.3 ACD and its subcontractors, if any, shall notify the City, immediately, in the event the ACD or its subcontractors, if any, receives any requests for information from a third party, which pertain to the documentation and records referenced in this Agreement.

6.4 Disclosure Requirements for Certain Government Contracts. For contracts (1) with a stated

expenditure of at least $1 million in public funds for the purchase of goods or services by the City, or (2) that result in the expenditure of at least $1 million in public funds for the purchase of goods or services by the City in a given fiscal year, the ACD and its subcontractors, if any, acknowledge that the requirements of the Texas Public Information Act, pertaining to the preservation and disclosure of Contracting Information maintained by either party or sent between a Party and a vendor or contractor apply to this contract. ACD agrees that the contract can be terminated if the ACD or its subcontractors, if any, knowingly or intentionally fails to comply with a requirement of that subchapter.

6.5 ACD warrants and certifies, and this Agreement is made in reliance thereon, and that it, has not knowingly or intentionally failed to comply with the Public Information Act in a previous contract. City hereby relies on the ACD's certification, and if found to be false, the City may terminate the Agreement for material breach.

VII. TERMINATION

7.1 For purposes of this Agreement, "termination" of this Agreement shall mean termination by expiration of the Agreement term as stated in Article II. Term, or earlier termination pursuant to any of the provisions of this Agreement.

7.2 Termination Without Cause. This Agreement may be terminated by the City upon 30 calendar days' written notice, which notice shall be provided in accordance with Article VIII. Notice.

7.3 Termination For Cause. Upon written notice, which notice shall be provided in accordance with Article VIII. Notice, the City may terminate this Agreement as of the date provided in the notice, in whole or in part, upon the occurrence of one or more of the following events, each of which shall constitute an Event for Cause under this Agreement:

7.3.1 The sale, transfer, pledge, conveyance or assignment of this Agreement without prior approval, as provided in Article XII. Assignment and Subcontracting;

7.3.2 Violation by the ACD and its subcontractors, if any, of any law, rule, or regulation to which the ACD is bound or shall be bound under the terms of this Agreement; or

7.3.3 Bankruptcy or selling substantially all of the ACD's assets.

7.4 Defaults With Opportunity for Cure. Should the ACD default in the performance of this Agreement in a manner stated in this section 7.4 below, same shall be considered an event of default. City shall deliver written notice of said default specifying such matter(s) in default. ACD shall have 15 calendar days after receipt of the written notice, in accordance with Article VIII. Notice, to cure such default. If the ACD fails to cure the default within such fifteen-day cure period, the City shall have the right, without further notice, to terminate this Agreement in whole or in part as the City deems appropriate, and to contract with another ACD to complete the work required in this Agreement. City shall also have the right to offset the cost of said new Agreement with a new contractor against the ACD's future or unpaid invoice(s), subject to the duty on the part of the City to mitigate its losses to the extent required by law and only by applying amounts for unpaid invoice(s) and disbursements not yet made under this Agreement

7.4.1 Material failure to perform or failing to comply with any covenant or provision of this Agreement; or

7.4.2 Unsatisfactory performance

7.5 Termination By Law. If any state or federal law or regulation is enacted or promulgated which prohibits the performance of any of the duties required under this Agreement, or, if any law is interpreted to prohibit such performance, this Agreement shall automatically terminate as of the effective date of such prohibition.

7.6 Regardless of how this Agreement is terminated, the ACD shall return all unearned payments to the City within 30 calendar days of such termination. Payments shall be deemed unearned if they are for work not accepted by the City under Sections 3.2 and 4.4.

7.7 Regardless of how this Agreement is terminated, the ACD shall affect an orderly transfer to the City or to such person(s) or firm(s) as the City may designate, at no additional cost to the City, all completed or partially completed documents, papers, records, charts, reports, and any other materials or information produced as a result of or pertaining to the services rendered by the ACD**,** or provided to the ACD**,** hereunder, regardless of storage medium, if so requested by the City, or shall otherwise be retained by the ACD in accordance with Article VI. Records Retention. Any record transfer shall be completed within 30 calendar days of a written request by the City and shall be completed at the ACD's sole cost and expense. Payment of compensation due or to become due to the ACD is conditioned upon delivery of all such documents, if requested.

7.8 Within 45 calendar days of the effective date of completion, or termination or expiration of this Agreement, the ACD shall submit to the City its claims, in detail, for the monies owed by the City for services performed under this Agreement through the effective date of termination. Failure by the ACD to submit its claims within said 45 calendar days shall negate any liability on the part of the City and constitute a **Waiver** by the ACD of any and all right or claims to collect moneys that the ACD may rightfully be otherwise entitled to for services performed pursuant to this Agreement.

7.9 Upon the effective date of expiration or termination of this Agreement, the ACD shall cease all operations of work being performed by the ACD or any of its subcontractors pursuant to this Agreement.

7.10 Termination not sole remedy. In no event shall the City's action of terminating this Agreement, whether for cause or otherwise, be deemed an election of the City's remedies, nor shall such termination limit, in any way, at law or at equity, the City's right to seek damages from or otherwise pursue the ACD for any default hereunder or other action.

VIII. NOTICE

8.1 Except where the terms of this Agreement expressly provide otherwise, any election, notice or communication required or permitted to be given under this Agreement shall be in writing and deemed to have been duly given if and when delivered personally (with receipt acknowledged), or 3 calendar days after depositing same in the U.S. mail, first class, with proper postage prepaid, or upon receipt if sending the same by certified mail, return receipt requested, or upon receipt when sent by a commercial courier service (such as Federal Express or DHL Worldwide Express) for expedited delivery to be confirmed in writing by such courier, at the addresses set forth below or to such other address as either Party may from time to time designate in writing.

If intended for City, to: City of San Antonio
Attn: Michael Ramsey
Workforce Development Office
100 W. Houston Street, 18th Floor
San Antonio, Texas 78205

Email: Michael.ramsey@sanantonio.gov

If intended for ACD, to:

Alamo Community College District
Economic and Workforce Development
Attn: Xavier Urrutia, Vice Chancellor
2222 N. Alamo St.
San Antonio, Texas 78215
Email: xurrutia@alamo.edu

IX. NONDISCRIMINATION

9.1 Non-Discrimination. As a party to this contract, the ACD understands and agrees to comply with the Non-Discrimination Policy of the City of San Antonio contained in Chapter 2, Article X. of the City Code and further, shall not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, veteran status, age or disability, unless exempted by state or federal law, or as otherwise established herein.

X. INSURANCE

10.1 Prior to the commencement of any work under this Agreement, the ACD shall furnish copies of all required endorsements and completed Certificate(s) of Insurance to the City's Workforce Development Office, which shall be clearly labeled "*SA: Ready to Work- Interlocal Agreement for High School Equivalency* " in the Description of Operations block of the Certificate. The Certificate(s) shall be completed by an agent and signed by a person authorized by that insurer to bind coverage on its behalf. The City will not accept a Memorandum of Insurance or Binder as proof of insurance. The certificate(s) must have the agent's signature and phone number, and be mailed, with copies of all applicable endorsements, directly from the insurer's authorized representative to the City. The City shall have no duty to pay or perform under this Agreement until such certificate and endorsements have been received and approved by the City's Workforce Development Office. No officer or employee, other than the City's Risk Manager, shall have authority to waive this requirement.

10.2 The City reserves the right to review the insurance requirements of this Article during the effective period of this Agreement and any extension or renewal hereof and to modify insurance coverages and their limits when deemed necessary and prudent by City's Risk Manager based upon changes in statutory law, court decisions, or circumstances surrounding this Agreement. In no instance will the City allow modification whereby the City may incur increased risk.

10.3 A ACD's financial integrity is of interest to the City; therefore, subject to the ACD's right to maintain reasonable deductibles in such amounts as are approved by the City, the ACD shall obtain and maintain in full force and effect for the duration of this Agreement, and any extension hereof, at the ACD's sole expense, insurance coverage written on an occurrence basis, unless otherwise indicated, by companies authorized to do business in the State of Texas and with an A.M Best's rating of no less than A- (VII), in the following types and for an amount not less than the amount listed below:

INSURANCE TYPE	***LIMITS***
1. Workers' Compensation	Statutory
2. Employers' Liability	$1,000,000/$1,000,000/$1,000,000

3. Commercial General Liability Insurance to include coverage for the following: a. Premises/Operations b. Products/Completed Operations c. Personal/Advertising Injury d. Contractual Liability e. Independent Contractors	For Bodily Injury and Property Damage $1,000,000 per occurrence; $2,000,000 general aggregate, or its equivalent in Umbrella or Excess Liability Coverage.
4. Business Automobile Liability a. Owned/leased vehicles b. Non-owned vehicles c. Hired Vehicles	Combined Single Limit for Bodily Injury and Property Damage of $1,000,000 per occurrence.
5. Professional Liability (Claims-made Coverage)	$1,000,000 per claim damages by reason of any act, malpractice, error, or omission in the professional service. Coverage to be maintained and in effect for no less than two years subsequent to the completion of the professional service.
*6. Cyber Liability	$1,000,000 per claim
$2,000,000 general aggregate, or its equivalent in Umbrella or Excess Liability Coverage.	

10.4 ACD agrees to require, by written contract, that all subcontractors providing goods or services hereunder obtain the same categories of insurance coverage required of the ACD herein and provide a certificate of insurance and endorsement that names the ACD and the City as additional insureds. Policy limits of the coverages carried by subcontractors will be determined as a business decision of the ACD. ACD shall provide the City with said certificate and endorsement prior to the commencement of any work by the ACD and shall provide the City with said certificate and endorsement prior to the commencement of any work by the subcontractor. This provision may be modified by the City's Risk Manager, without subsequent City Council approval, when deemed necessary and prudent, based upon changes in statutory law, court decisions, or circumstances surrounding this agreement. Such modification may be enacted by letter signed by the City's Risk Manager, which shall become a part of the contract for all purposes.

10.5 As they apply to the limits required by the City, the City shall be entitled, upon request and without expense, to receive copies of the policies, declaration page, and all endorsements thereto and may require the deletion, revision, or modification of particular policy terms, conditions, limitations, or exclusions (except where policy provisions are established by law or regulation binding upon either of the parties hereto or the underwriter of any such policies). ACD shall be required to comply with any such requests and shall submit a copy of the replacement certificate of insurance to the City at the address provided below within 10 days of the requested change. ACD shall pay any costs incurred resulting from said changes.

If intended for City, to:

City of San Antonio
Attn: Workforce Development Office
P.O. Box 839966
San Antonio, Texas 78283-3966

10.6 ACD agrees that with respect to the above required insurance, all insurance policies are to contain

or be endorsed to contain the following provisions:

- Name the City, its officers, officials, employees, volunteers, and elected representatives as additional insureds by endorsement, as respects operations and activities of, or on behalf of, the named insured performed under contract with the City, with the exception of the workers' compensation and professional liability policies;

- Provide for an endorsement that the "other insurance" clause shall not apply to the City of San Antonio where the City is an additional insured shown on the policy;

- Workers' compensation, employers' liability, general liability and automobile liability policies will provide a waiver of subrogation in favor of the City.

- Provide advance written notice directly to the City of any suspension, cancellation, non-renewal or material change in coverage, and not less than ten (10) calendar days advance notice for nonpayment of premium.

10.7 Within five (5) calendar days of a suspension, cancellation or non-renewal of coverage, the ACD shall provide a replacement Certificate of Insurance and applicable endorsements to City. City shall have the option to suspend the ACD's performance should there be a lapse in coverage at any time during this Agreement. Failure to provide and to maintain the required insurance shall constitute a material breach of this Agreement.

10.8 In addition to any other remedies the City may have upon the ACD's failure to provide and maintain any insurance or policy endorsements to the extent and within the time herein required, the City shall have the right to order the ACD to stop work hereunder, and/or withhold any payment(s) which become due to the ACD hereunder until the ACD demonstrates compliance with the requirements hereof.

10.9 Nothing herein contained shall be construed as limiting in any way the extent to which the ACD may be held responsible for payments of damages to persons or property resulting from the ACD's or its subcontractor's performance of the work covered under this Agreement.

10.10 It is agreed that the ACD's insurance shall be deemed primary and non-contributory with respect to any insurance or self-insurance carried by the City of San Antonio for liability arising out of operations under this Agreement.

10.11 It is understood and agreed that the insurance required is in addition to and separate from any other obligation contained in this Agreement and that no claim or action by or on behalf of the City shall be limited to insurance coverage provided.

10.12 ACD and any subcontractors are responsible for all damage to their own equipment and/or property.

XI. INDEMNIFICATION

11.1 **The parties acknowledge that it is unconstitutional for either party to indemnify without the creation of a sinking fund.**

11.2 ACD AGREES TO REQUIRE ANY SUBCONTRACTOR THAT IS PROVIDING ANY OF THE SERVICES REQUIRED UNDER THIS AGREEMENT TO INDEMNIFY, DEFEND AND HOLD HARMLESS CITY AND ITS ELECTED OFFICIALS, EMPLOYEES, REPRESENTATIVES, AND

AGENTS (INDIVIDUALLY AND COLLECTIVELY AN "INDEMINIFIED PARTY") FROM AND AGAINST ANY AND ALL COSTS, LIABILITY, CLAIMS, LIENS, DAMAGES, LOSSES, EXPENSES, FEES, INCLUDING REASONABLE ATTORNEY FEES AND DEFENSE COSTS, FINES, PENALTIES, PROCEEDINGS, ACTIONS, DEMANDS, CAUSES OF ACTION, LIABILITY AND SUITS OF ANY KIND AND NATURE, INCLUDING, BUT NOT LIMITED TO, PERSONAL INJURY OR DEATH, AND PROPERTY DAMAGE MADE UPON THE INDEMINFIED PARTY ARISING OUT OF, RESULTING FROM, OR RELATED TO THE ACTS, ERRORS OR OMISSIONS OF SERVICE PROVIDER, INCLUDING ITS EMPLOYEES, OFFICERS, AGENTS AND SUBCONTRACTORS WHILE IN THE PERFORMANCE OF THIS AGREEMENT. CITY SHALL HAVE THE RIGHT, AT ITS OPTION AND ITS OWN EXPENSE, TO PARTICIPATE IN SUCH DEFENSE WITHOUT RELIEVING SERVICE PROVIDER OF ANY OF ITS OBLIGATIONS UNDER THIS SECTION. SERVICE PROVIDER SHALL PROMPTLY ADVISE THE INDEMNIFIED PARTY IN WRITING OF ANY CLAIM OR DEMAND AGAINST SERVICE PROVIDER OR THE INDEMNIFIED PARTY WHICH RELATES TO OR ARISES OUT OF THE SERVICE PROVIDER'S ACTIVITIES UNDER THIS AGREEMENT. NOTHING IN THIS SECTION SHALL BE INTERPRETED TO CONSTITUTE A WAIVER OF ANY GOVERNMENTAL IMMUNITY AVAILABLE UNDER TEXAS LAW OR ANY AVAILABLE DEFENSES UNDER TEXAS LAW. THE PROVISIONS OF THIS ARTICLE ARE SOLELY FOR THE BENEFIT OF THE PARTIES HERETO AND NOT INTENDED TO AND DO NOT CREATE OR GRANT ANY RIGHTS, CONTRACTUALLY OR OTHERWISE, TO ANY OTHER PERSON OR ENTITY.

11.3 ACD shall make the indemnity requirement of this Article a requirement of any subcontracts where the subcontractor is providing any of the services required under this Agreement. In any such subcontract, in addition to City being an indemnitee, ACD shall also be named as an indemnitee. Prior to any work being performed by any subcontractor, ACD agrees to provide the managing Department a copy of its executed contract with the subcontractor as verification that this provision has been met.

11.4 ACD shall advise the City in writing within 3 business days of any claim or demand against the City or ACD known to ACD related to or arising out of ACD'S activities under this Agreement.

XII. ASSIGNMENT AND SUBCONTRACTING

12.1 ACD shall supply qualified personnel as may be necessary to complete the work to be performed under this Agreement. Persons retained to perform work pursuant to this Agreement shall be the employees or subcontractors of the ACD. ACD, its employees or its subcontractors shall perform all necessary work.

12.2 Any work or services subcontracted hereunder shall be subcontracted only by written contract or agreement and, unless specific waiver is granted in writing by City, shall be subject by its terms to each and every provision of this Agreement. Prior to the execution of an agreement with a subcontractor to perform specified services under this Agreement, CONTRACTOR shall submit the request, to include the name of the subcontractor, services to be provided, and number of residents serviced, to the City's Workforce Development Office Executive Director (or designee) for approval.

12.3 Any work or services approved for subcontracting hereunder shall be subcontracted only by written contract and, unless specific waiver is granted in writing by the City, shall be subject by its terms to each and every provision of this Agreement. Compliance by subcontractors with this Agreement shall be the responsibility

of the ACD. City shall in no event be obligated to any third party, including any subcontractor of the ACD**,** for performance of services or payment of fees.

12.4 Except as otherwise stated, the ACD may not sell, assign, pledge, transfer or convey any interest in this Agreement, nor delegate the performance of any duties hereunder, by transfer, by subcontracting or any other means, without the prior written consent of the Director. As a condition of such consent, if such consent is granted, the ACD shall remain liable for completion of the services outlined in this Agreement in the event of default by the successor ACD, assignee, transferee or subcontractor.

12.5 Any attempt to transfer, pledge or otherwise assign this Agreement without said written approval, shall be void ab initio and shall confer no rights upon any third person. Should the ACD assign, transfer, convey, delegate, or otherwise dispose of any part of all or any part of its right, title or interest in this Agreement, the City may, at its option, cancel this Agreement and all rights, titles and interest of the ACD shall thereupon cease and terminate, in accordance with Article VII. Termination, notwithstanding any other remedy available to the City under this Agreement. The violation of this provision by the ACD shall in no event release the ACD from any obligation under the terms of this Agreement, nor shall it relieve or release the ACD from the payment of any damages to the City, which the City sustains as a result of such violation.

XIII. INDEPENDENT ACD

13.1 ACD covenants and agrees that he or she is an independent contractor and not an officer, agent, servant or employee of the City; that the ACD shall have exclusive control of and exclusive right to control the details of the work performed hereunder and all persons performing same, and shall be responsible for the acts and omissions of its officers, agents, employees, contractors, and subcontractors; that the doctrine of respondeat superior shall not apply as between the City and ACD, its officers, agents, employees, contractors, subcontractors and ACDs, and nothing shall be construed as creating the relationship of employer-employee, principal-agent, partners or joint venturers between the City and ACD. The Parties understand and agree that the City shall not be liable for any claims which may be asserted by any third party occurring in connection with the services to be performed by the ACD under this Agreement and that the ACD has no authority to bind the City.

XIV. SMALL BUSINESS ECONOMIC DEVELOPMENT ADVOCACY (SBEDA)

14.1 SBEDA Program. The City has adopted a Small Business Economic Development Advocacy Ordinance (Ordinance No. 2016-05-19-0367 and as amended, also referred to as "SBEDA" or "the SBEDA Program"), which is posted on the City's Economic Development Department (EDD) website page and is also available in hard copy format upon request to the City. The SBEDA Ordinance Compliance Provisions contained in this section of the Agreement, and attached hereto and incorporated herein as Exhibit D, are governed by the terms of the SBEDA Ordinance, as well as by the terms of the SBEDA Ordinance Policy & Procedure Manual established by the City pursuant to this Ordinance, and any subsequent amendments to this referenced SBEDA Ordinance and SBEDA Policy & Procedure Manual that are effective as of the date of the execution of this Agreement. Unless defined in a contrary manner herein, terms used in this section of the Agreement shall be subject to the same expanded definitions and meanings as given those terms in the SBEDA Ordinance and as further interpreted in the SBEDA Policy & Procedure Manual.

XV. CONFLICT OF INTEREST

15.1 The Charter of the City of San Antonio and its Ethics Code prohibit a City officer or employee, as defined in Section 2-52 of the Ethics Code, from having a financial interest in any contract with the City or any City agency such as city owned utilities. An officer or employee has a "prohibited financial interest" in a contract

with the City or in the sale to the City of land, materials, supplies or service, if any of the following individual(s) or entities is a party to the contract or sale:

(i) a City officer or employee;

(ii) his parent, child or spouse;

(iii) a business entity in which the officer or employee, or his parent, child or spouse owns (i) 10% or more of the voting stock or shares of the business entity, or (ii) 10% or more of the fair market value of the business entity;

(iv) a business entity in which any individual or entity above listed is a (i) subcontractor on a City contract, (ii) a partner, or (iii) a parent or subsidiary business entity.

15.2 ACD warrants and certifies as follows:

(i) ACD and its officers, employees and agents are neither officers nor employees of the City.

15.3 ACD acknowledges that the City's reliance on the above warranties and certifications is reasonable.

XVI. AMENDMENTS

16.1 Except where the terms of this Agreement expressly provide otherwise, any alterations, additions, or deletions to the terms hereof, shall be effected by amendment, in writing, executed by both the City and ACD and subject to City Council approval, as evidenced by passage of an ordinance, as to City's approval, and under authority granted by formal action under ACD's governing body, as to ACD's approval. City Manager, or his/her designee shall have the authority to execute amendments of this Agreement without the necessity of seeking any further approval by the City Council of the City of San Antonio, if permitted by all applicable local, state and federal laws, and in the following circumstances:

(A) modifications to the Scope of Services and Scorecard so long as the terms of the amendment are reasonably within the parameters set forth in the original Scope of Work and Scorecard and remain for the purposes approved by voter-approved sales tax initiative for workforce training and tuition reimbursement;

(B) budget shifts of funds, so long as the total dollar amount set forth in Section 4.1 of this Agreement remains unchanged; or

(C) reductions to the Agreement amount, and any corresponding reductions to Article III Scope of Services and Article IV Compensation to ACD.

16.22 It is understood and agreed by the Parties hereto that changes in local, state and federal rules, regulations or laws applicable hereto may occur during the term of this Agreement and that any such changes shall be automatically incorporated into this Agreement without written amendment hereto, and shall become a part hereof as of the effective date of the rule, regulation or law.

XVI. SEVERABILITY

17.1 If any clause or provision of this Agreement is held invalid, illegal or unenforceable under present or future federal, state or local laws, including but not limited to the City Charter, City Code, or ordinances of the City of San Antonio, Texas, then and in that event it is the intention of the Parties that such invalidity, illegality or unenforceability shall not affect any other clause or provision hereof and that the remainder of this Agreement shall be construed as if such invalid, illegal or unenforceable clause or provision was never contained; it is also the intention of the Parties that in lieu of each clause or provision of this Agreement that is invalid, illegal, or unenforceable, there be added as a part of the Agreement a clause or provision as similar in terms to such invalid, illegal or unenforceable clause or provision as may be possible, legal, valid and enforceable.

XVIII. LICENSES/CERTIFICATIONS

18.1 ACD warrants and certifies that the ACD and any other person designated to provide services under this Agreement has the requisite training, license and/or certification to provide said services, and meets all competence standards promulgated by all other authoritative bodies, as applicable to the services provided under this Agreement.

XIX. STATE PROHIBITIONS ON CERTAIN CONTRACTS

19.1 This Article only applies to a contract that:
(1) is between a governmental entity and a company with 10 or more full-time employees; and
(2) has a value of $100,000 or more that is to be paid wholly or partly from public funds of the governmental entity.

19.2 "Company" means a for-profit organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of those entities or business associations that exists to make a profit. This term does not include a sole proprietorship.

19.3 Prohibition on Contracts with Companies Boycotting Israel.

Texas Government Code §2271.002 provides that a governmental entity may not enter into a contract with a company for goods or services, unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract.

"Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

ACD hereby verifies that it does not boycott Israel, and will not boycott Israel during the term of the contract. City hereby relies on Company's verification. If found to be false, City may terminate the contract for material breach.

19.4 Prohibition on Contracts with Companies Boycotting Certain Energy Companies

Texas Government Code §2274 provides that a governmental entity may not enter into a contract with a company for goods or services, unless the contract contains a written verification from the company that it: (1) does not boycott energy companies; and (2) will not boycott energy companies during the term of the contract.

"Boycott energy company" means, without an ordinary business purpose, refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with a company because the company: (A) engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil fuel-based energy and does not commit or pledge to meet environmental standards beyond applicable federal and state law; or (B) does business with a company described in (A).

ACD hereby verifies that it does not boycott energy companies and will not boycott energy companies during the term of the contract. City hereby relies on Company's verification. If found to be false, City may terminate the contract for material breach.

19.5 Prohibition on Contracts with Companies that Discriminate Against Firearm and Ammunition Industries.

Texas Government Code §2274 provides that a governmental entity may not enter into a contract with a company for goods or services, unless the contract contains a written verification from the company that it: (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and (2) will not discriminate during the term of the contract against a firearm entity or firearm trade association.

"Discriminate against a firearm entity or firearm trade association": (A) means, with respect to the entity or association, to: (i) refuse to engage in the trade of any goods or services with the entity or association based solely on its status as a firearm entity or firearm trade association; (ii) refrain from continuing an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association; or (iii) terminate an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association.

ACD hereby verifies that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and will not discriminate during the term of the contract against a firearm entity or firearm trade association. City hereby relies on Company's verification. If found to be false, City may terminate the contract for material breach.

XX. NONWAIVER OF PERFORMANCE

20.1 Unless otherwise specifically provided for in this Agreement, a waiver by either Party of a breach of any of the terms, conditions, covenants or guarantees of this Agreement shall not be construed or held to be a waiver of any succeeding or preceding breach of the same or any other term, condition, covenant or guarantee contained in this Agreement. Further, any failure of either Party to insist in any one or more cases upon the strict performance of any of the covenants of this Agreement, or to exercise any option contained, shall in no event be construed as a waiver or relinquishment for the future of such covenant or option. In fact, no waiver, change, modification or discharge by either Party of any provision of this Agreement shall be deemed to have been made or shall be effective unless expressed in writing and signed by the Party to be charged. In case of the City, such changes must be approved by the City Council, when required. No act or omission by a Party shall in any manner impair or prejudice any right, power, privilege, or remedy available to that Party under this Agreement or by law or in equity.

XXI. LAW APPLICABLE

21.1 **THIS AGREEMENT SHALL BE CONSTRUED UNDER AND IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS AND ALL OBLIGATIONS OF THE PARTIES CREATED HEREUNDER ARE PERFORMABLE IN BEXAR COUNTY, TEXAS.**

21.2 Any legal action or proceeding brought or maintained, directly or indirectly, as a result of this Agreement shall be heard and determined in the City of San Antonio, Bexar County, Texas.

21.3 The Parties hereto expressly agree that, in the event of litigation, each party hereby waives its right to payment of attorneys' fees.

XXII. LEGAL AUTHORITY

22.1 The signer of this Agreement for the ACD represents, warrants, assures and guarantees that he has full legal authority to execute this Agreement on behalf of the ACD and to bind the ACD to all of its terms, conditions, provisions and obligations.

XXIII. PARTIES BOUND

23.1 This Agreement shall be binding on and inure to the benefit of the Parties and their respective heirs, executors, administrators, legal representatives, and successors and assigns, except as otherwise expressly provided for.

XXIV. CAPTIONS

24.1 The captions contained in this Agreement are for convenience of reference only, and in no way limit or enlarge the terms and/or conditions of this Agreement.

XXV. INCORPORATION OF EXHIBITS

25.1 Each of the Exhibits listed below is an essential part of the Agreement, which governs the rights and duties of the Parties, and shall be interpreted in the order of priority as appears below:

1. Exhibit A – Scope of Work
2. Exhibit B – Scorecard
3. Exhibit C – Participant Service Schedule
4. Exhibit D – SBEDA Requirements

XXVI. ENTIRE AGREEMENT

26.1 This Agreement, together with its exhibits, if any, constitute the final and entire agreement between the Parties and contain all of the terms and conditions agreed upon. No other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind the Parties, unless same be in writing, dated subsequent to the effective date, and duly executed by the Parties, in accordance with Article XV. Amendments.

----------*Signatures to follow*----------

EXECUTED and **AGREED** to by the Parties to be effective upon the date of signature of the last Party to sign.

CITY OF SAN ANTONIO

_____
Erik Walsh
City Manager

_____
Date

ALAMO COMMUNITY COLLEGE DISTRICT

_____
Xavier Urrutia
Vice Chancellor Economic & Workforce Development

_____
Date

ATTEST AND SEAL:

_____
City Clerk
Date: _____

Approved as to Form:

_____
Christina A. Ramirez
Assistant City Attorney

CITY OF SAN ANTONIO
WORKFORCE DEVELOPMENT OFFICE

SCOPE OF WORK

Alamo Colleges District
High School Equivalency (HSE) Attainment

PROGRAM OBJECTIVE:
The objective of the contracted services is to provide academic instruction and intensive staff support to ensure attainment of a high school equivalency (GED) credential or diploma, which puts participants on a pathway to more stackable credentials that can connect them to a stable career and self-sufficiency.

SERVICE PLAN:
The Alamo Colleges High School Equivalency (HSE) program's mission is to inspire, advocate, and transform lives through a comprehensive system of quality educational supportive and retention services. The program integrates Case Managers, who provide mentorship, educational and career planning, academic skills development, and referrals for wrap-around support services through our network of advocacy centers and community partnerships. Services are designed to provide initial and on-going comprehensive assessments to not only determine the eligibility of the student but to also identify short and long-term goals, educational and employment background, and support services needed to address potential barriers to ensure retention and completion. The program includes college and career advisement for stackable credentials and employment services.

Alamo Colleges District (ACD) will provide the following services for eligible participants:

1. Provide intake, assessment, and potential referrals to the Ready to Work program.
    a. Inspect and verify documentation, proving eligibility:
        i. Residence with the San Antonio City limits;
        ii. Age.
    b. Conduct academic assessment of applicants.
    c. Verification documents accepted: utility bill, driver's license, birth certificate, proof of residence at a San Antonio homeless shelter, or "live with" document attested by both the program participant and property owner. Address will be used to verify residency within the "Find My City Council" website tool.
2. Provide case management.
    a. Assign a case manager to provide wraparound support and services.
    b. Maintain applicant client records.
    c. Assess education, skills, desires, and readiness of applicant to develop an individual education, training, and career plan.
    d. Maintain contact with applicant to assess pace and progress, taking into consideration participant barriers.
    e. Recommend support services

f. Assist participant in enrolling in high school equivalency

3. Provide high school equivalency training and exams.
    a. Alamo Colleges' Adult Education and Literacy – Integrated Basic Education and Skills Training Program:
        i. Ranges from 12-18 weeks with in-person and remote options
        ii. Locations:
            1. San Antonio College
            2. Palo Alto College
            3. St. Phillips College
    b. Graduation Alliance – Diploma Program
        i. On-demand, self-paced model individualized to student needs
4. Approve, monitor and distribute program funds according to the approved budget and cost per participant, to include, but not limited to:
    a. Tuition payments, according to standard operating procedures.
5. Conduct quality assurance surveys.
    a. Survey 85% of program participants to assess the quality of the program. Survey will ask whether or not the participant recommends the program to others.
    b. Provide survey results to the City semi-annually and upon request.
6. Submit reports monthly to the City of San Antonio.
    a. Participant Outcomes.
        i. The report will be submitted to the City no later than the 15th of the month and include performance data from the previous month.
        ii. The report will include aggregate and disaggregated participant data.
    b. Financial Reporting.
        i. Per participant cost – $1,650 per participant.

TARGETED POPULATION:
The target population for this contract includes San Antonio residents over the age of 18 interested in the SA: Ready to Work program or interested in obtaining a high school equivalency (GED) credential or diploma. This effort has a citywide impact and serves individuals from every single council district.

NUMBER OF PARTICIPANTS/CLIENTS SERVED:
ACD intends to enroll 600 participants within the contract year. Of those enrolled, 510 participants are expected to achieve 40 hours of instruction; 420 will make a measurable skills gain (identified by the CASAs assessment or GED exam); and 250 will pass at least two official GED subject exams. The City use the Contracting Monitoring Report to track performance measures. Contractor anticipates a total of 125 participants will obtain a GED and 25 will obtain a Diploma within the contract year.

Performance measures are identified in the Scorecard or Exhibit B of the contract.

ACD - HSE PROPOSED SCORECARD

Performance Measure	2022-2023 Cumulative Total Targets	1st Quarter Jun	2nd Quarter Sep	3rd Quarter Dec	4th Quarter Mar
1. Unique Participants Served/Enrolled on GED track	500				
2. Unique Participants Served/Enrolled on Diploma track	100				
3. Unique Participant who reached 40 hours of instruction	510				
4. Unique Participants who made a measurable skills gain (show marked improvement on the CASAS or GED exam)	420				
5. Unique Participants who passed at least two official GED subject exams	250				
6. Unique Participants that earn their GED	125				
7. Unique Participants that earn their Diploma	25				
8. Total Participants Surveyed at class completion (At least 85% of Participants)	128				
9. Unique Participants that would recommend Program to others upon Program exit (At least 85% of Participants)	108				

Exhibit C: Participant Service and Agency Payment Schedule_HSE

Agency: Alamo Colleges

	Cost Per	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Total
High School Equivalency	Per participant at 12 hours of instruction (70% of fee)	50	50	50	50	50	50	50	50	50	50	50	50	600
	$ 1,155.00	$ 57,750.00	$ 57,750.00	$ 57,750.00	$ 57,750.00	$ 57,750.00	$ 57,750.00	$ 57,750.00	$ 57,750.00	$ 57,750.00	$ 57,750.00	$ 57,750.00	$ 57,750.00	$ 693,000.00
	Per participant 40 hours (10% of fee)			45	45	45	45	50	50	55	55	60	60	510
	$ 165.00	$ -	$ -	$ 7,425.00	$ 7,425.00	$ 7,425.00	$ 7,425.00	$ 8,250.00	$ 8,250.00	$ 9,075.00	$ 9,075.00	$ 9,900.00	$ 9,900.00	$ 84,150.00
	Per participant 2 GED tests (10% of fee)			15	20	20	25	25	25	30	30	30	30	250
	$ 165.00	$ -	$ -	$ 2,475.00	$ 3,300.00	$ 3,300.00	$ 4,125.00	$ 4,125.00	$ 4,125.00	$ 4,950.00	$ 4,950.00	$ 4,950.00	$ 4,950.00	$ 41,250.00
	Per participant completion (10% of fee)			5	10	15	20	20	20	15	15	15	15	150
	$ 165.00	$ -	$ -	$ 825.00	$ 1,650.00	$ 2,475.00	$ 3,300.00	$ 3,300.00	$ 3,300.00	$ 2,475.00	$ 2,475.00	$ 2,475.00	$ 2,475.00	$ 24,750.00
Administrative Cost														
Anticipanted Agency Payment		$ 57,750.00	$ 57,750.00	$ 68,475.00	$ 70,125.00	$ 70,950.00	$ 72,600.00	$ 73,425.00	$ 73,425.00	$ 74,250.00	$ 74,250.00	$ 75,075.00	$ 75,075.00	$ 843,150.00

Total Fee Per completed HSE $ 1,650.00

SMALL BUSINESS ECONOMIC DEVELOPMENT ADVOCACY (SBEDA) PROGRAM
High School Equivalency Services
Exhibit D

A. SBEDA Program

The CITY has adopted a Small Business Economic Development Advocacy Ordinance (Ordinance No. 2016-05-19-0367 and as amended, also referred to as "SBEDA" or "the SBEDA Program"), which is posted on the City's Economic Development Department (EDD) website page and is also available in hard copy format upon request to the CITY. The SBEDA Ordinance Compliance Provisions contained in this section of the Agreement are governed by the terms of the SBEDA Ordinance, as well as by the terms of the SBEDA Ordinance Policy & Procedure Manual established by the CITY pursuant to this Ordinance, and any subsequent amendments to this referenced SBEDA Ordinance and SBEDA Policy & Procedure Manual that are effective as of the date of the execution of this Agreement. Unless defined in a contrary manner herein, terms used in this section of the Agreement shall be subject to the same expanded definitions and meanings as given those terms in the SBEDA Ordinance and as further interpreted in the SBEDA Policy & Procedure Manual.

B. SBEDA Program Compliance – Affirmative Procurement Initiatives

The CITY has applied the following contract-specific Affirmative Procurement Initiatives (API) to this contract. CONTRACTOR hereby acknowledges and agrees that the selected API requirement shall also be extended to any change order or subsequent contract modification and, absent SBO's granting of a waiver, that its full compliance with the following API terms and conditions are necessary to attain satisfactory performance under this Agreement:

Please note that failure to meet the subcontracting API requirements (when applicable) will deem the response non-responsive. To be SBEDA eligible a Prime or Subcontractor must be certified as a Small Business Enterprise (SBE) through the South Central Texas Regional Certification Agency AND must be headquartered or have a significant business presence in the San Antonio Metropolitan Statistical Area. The guidelines and steps to be certified by SCTRCA are available at: https://sctrca.org/get-certified/

M/WBE Subcontracting Program. In accordance with SBEDA Ordinance Section III. D. 6. (b), this contract is being awarded pursuant to the M/WBE Subcontracting Program. CONTRACTOR agrees to subcontract at least **five percent (5%)** of its prime contract value to certified M/WBE firms headquartered or having a Significant Business Presence within the San Antonio Metropolitan Statistical Area (SAMSA).

The **Subcontractor/Supplier Utilization Plan** which CONTRACTOR submitted to City with its response for this contract and that contains the names of the certified M/WBE Subcontractors to be used by CONTRACTOR on this contract, the respective percentages of the total prime contract dollar value to be awarded and performed by each M/WBE Subcontractor, and documentation

including a description of each M/WBE Subcontractor's scope of work and confirmation of each M/WBE Subcontractor's commitment to perform such scope of work for an agreed upon dollar amount is hereby attached and incorporated by reference into the material terms of this Agreement.

In the absence of a waiver granted by the SBO, failure of a Prime CONTRACTOR to attain this M/WBE subcontracting goal as required in the solicitation shall render its response non-Responsive. Also, in the absence of a waiver granted by the SBO, failure of a Prime CONTRACTOR to attain a subcontracting goal for M/WBE participation in the performance of its contract or otherwise comply with the provisions of this API shall be considered a material breach of contract, grounds for termination of that contract with the City and shall be subject to any penalties and sanctions available under the terms of the SBEDA Ordinance, its contract with the City or by law.

Subcontractor Diversity: The City of San Antonio strongly encourages each bidder to be as inclusive as possible, and to reach out to all segments of the M/WBE community in its efforts to exercise good faith in achieving the M/WBE subcontracting goal of 5% that has been established for this contract. While the relative availability of ready, willing, and able firms within various ethnic and gender categories will vary significantly from contract to contract based upon the particular trades that are involved, overall in the San Antonio **Professional Services** industry, as reflected in the City's Centralized Vendor Registration system for the month of June 2021, African-American owned firms represent approximately 4.98% of available subcontractors, Hispanic-American firms represent approximately 9.34%, Asian-American firms represent approximately 0.76%, Native American firms represent approximately 0.11%, and Women-owned firms represent approximately 4.44% of available **Professional Services** subcontractors.

C. Solicitation Response and Contract Requirements and Commitment

Respondent understands and agrees that the following provisions shall be requirements of this solicitation and the resulting contract, if awarded, and by submitting its Response, Respondent commits to comply with these requirements.

Waiver Request - A Respondent may request, for good cause, a full or partial waiver of a **specified subcontracting goal** included in this solicitation by submitting the *Subcontracting Goal- Waiver Request* form (available at http://www.sanantonio.gov/SBO/Forms.aspx) ***during or after the price proposal response (as determined by the City***). The Respondent's Waiver request must fully document Subcontractor unavailability despite the Respondent's good faith efforts to comply with the goal. Such documentation shall include all good faith efforts made by Respondent including, but not limited to, which Subcontractors were contacted (with phone numbers, e-mail addresses and mailing addresses, as applicable) and the method of contact. More information on the good faith effort criteria is available within the Subcontracting Goal – Waiver Request Evaluation Criteria at http://www.sanantonio.gov/SBO/Forms.aspx.

Exception Request - A Respondent may, for good cause, request an Exception to the application of the SBEDA Program if the Respondent submits the *Exception to SBEDA Program*

Requirements Request form *(available at http://www.sanantonio.gov/SBO/Forms.aspx)* with its solicitation response. The Respondent's Exception request must fully document why: (1) the value of the contract is below the $50,000 threshold for application of the SBEDA Program; or (2) no commercially-useful subcontracting opportunities exist within the contract scope of work; or (3) the type of contract is outside of the scope of the SBEDA Ordinance. **Late Exception Requests will not be considered.**

D. SBEDA Program Compliance – General Provisions

As CONTRACTOR acknowledges that the terms of the CITY's SBEDA Ordinance, as amended, together with all requirements, guidelines, and procedures set forth in the CITY's SBEDA Policy & Procedure Manual are in furtherance of the CITY's efforts at economic inclusion and, moreover, that such terms are part of CONTRACTOR's scope of work as referenced in the CITY's formal solicitation that formed the basis for contract award and subsequent execution of this Agreement, these SBEDA Ordinance requirements, guidelines and procedures are hereby incorporated by reference into this Agreement, and are considered by the Parties to this Agreement to be material terms. CONTRACTOR voluntarily agrees to fully comply with these SBEDA program terms as a condition for being awarded this contract by the CITY. Without limitation, CONTRACTOR further agrees to the following terms as part of its contract compliance responsibilities under the SBEDA Program:

1. CONTRACTOR shall cooperate fully with the Small Business Office and other CITY departments in their data collection and monitoring efforts regarding CONTRACTOR's utilization and payment of Subcontractors, S/M/WBE firms, and HUBZone firms, as applicable, for their performance of Commercially Useful Functions on this contract including, but not limited to, the timely submission of completed forms and/or documentation promulgated by SBO, through the Originating Department, pursuant to the SBEDA Policy & Procedure Manual, timely entry of data into monitoring systems, and ensuring the timely compliance of its subcontractors with this term;

2. CONTRACTOR shall cooperate fully with any CITY or SBO investigation (and shall also respond truthfully and promptly to any CITY or SBO inquiry) regarding possible non-compliance with SBEDA requirements on the part of CONTRACTOR or its subcontractors or suppliers;

3. CONTRACTOR shall permit the SBO, upon reasonable notice, to undertake inspections as necessary including, but not limited to, contract-related correspondence, records, documents, payroll records, daily logs, invoices, bills, cancelled checks, and work product, and to interview Subcontractors and workers to determine whether there has been a violation of the terms of this Agreement;

4. CONTRACTOR shall notify the SBO, in writing on the Change to Utilization Plan form, through the Originating Department, of any proposed changes to CONTRACTOR's Subcontractor / Supplier Utilization Plan for this contract, with an explanation of the necessity for such proposed changes, including documentation of Good Faith Efforts made by CONTRACTOR to replace the Subcontractor / Supplier in accordance with the applicable

Affirmative Procurement Initiative. All proposed changes to the Subcontractor / Supplier Utilization Plan including, but not limited to, proposed self-performance of work by CONTRACTOR of work previously designated for performance by Subcontractor or supplier, substitutions of new Subcontractors, terminations of previously designated Subcontractors, or reductions in the scope of work and value of work awarded to Subcontractors or suppliers, shall be subject to advanced written approval by the Originating Department and the SBO.

5. CONTRACTOR shall immediately notify the Originating Department and SBO of any transfer or assignment of its contract with the CITY, as well as any transfer or change in its ownership or business structure.

6. CONTRACTOR shall retain all records of its Subcontractor payments for this contract for a minimum of four years or as required by state law, following the conclusion of this contract or, in the event of litigation concerning this contract, for a minimum 7of four years or as required by state law following the final determination of litigation, whichever is later.

7. In instances wherein the SBO determines that a Commercially Useful Function is not actually being performed by the applicable S/M/WBE or HUBZone firms listed in a CONTRACTOR's Subcontractor / Supplier Utilization Plan, the CONTRACTOR shall not be given credit for the participation of its S/M/WBE or HUBZone Subcontractor(s) or joint venture partner(s) toward attainment of S/M/WBE or HUBZone firm utilization goals, and the CONTRACTOR and its listed S/M/WBE firms or HUBZone firms may be subject to sanctions and penalties in accordance with the SBEDA Ordinance.

8. CONTRACTOR acknowledges that the CITY will not execute a contract or issue a Notice to proceed for this project until the CONTRACTOR for this project have registered and/or maintained active status in the CITY's Centralized Vendor Registration System (CVR), and CONTRACTOR has represented to CITY which primary commodity codes each Subcontractor will be performing under for this contract. CITY recommends <u>all</u> Subcontractors to be registered in the CVR.

   For more information please see link: http://www.sanantonio.gov/SBO/Compliance

E. <u>Violations, Sanctions and Penalties</u>

In addition to the above terms, CONTRACTOR acknowledges and agrees that it is a violation of the SBEDA Ordinance and a material breach of this Agreement to:

1. Fraudulently obtain, retain, or attempt to obtain, or aid another in fraudulently obtaining, retaining, or attempting to obtain or retain Certification status as an SBE, MBE, WBE, M/WBE, HUBZone firm, Emerging M/WBE, or ESBE for purposes of benefitting from the SBEDA Ordinance;

2. Willfully falsify, conceal or cover up by a trick, scheme or device, a material fact or make any false, fictitious or fraudulent statements or representations, or make use of any false writing or

document, knowing the same to contain any false, fictitious or fraudulent statement or entry pursuant to the terms of the SBEDA Ordinance;

3. Willfully obstruct, impede or attempt to obstruct or impede any authorized official or employee who is investigating the qualifications of a business entity which has requested Certification as an S/M/WBE or HUBZone firm;

4. Fraudulently obtain, attempt to obtain or aid another person fraudulently obtaining or attempting to obtain public monies to which the person is not entitled under the terms of the SBEDA Ordinance; and

5. Make false statements to any entity that any other entity is, or is not, certified as an S/M/WBE for purposes of the SBEDA Ordinance.

Any person who violates the provisions of this section shall be subject to the provisions of Section III. E. 13. of the SBEDA Ordinance and any other penalties, sanctions and remedies available under law including, but not limited to:

1. Suspension of contract
2. Withholding of funds
3. Rescission of contract based upon a material breach of contract pertaining to S/M/WBE Program compliance
4. Refusal to accept a response or proposal
5. Disqualification of CONSULTANT or other business firm from eligibility for providing goods or services to the City for a period not to exceed two years (upon City Council approval).

F. Commercial Nondiscrimination Policy Compliance

As a condition of entering into this Agreement, the CONTRACTOR represents and warrants that it has complied with throughout the course of this solicitation and contract award process, and will continue to comply with, the CITY's Commercial Nondiscrimination Policy, as described under Section III. C. 1. of the SBEDA Ordinance. As part of such compliance, CONTRACTOR shall not discriminate on the basis of race, color, religion, ancestry or national origin, sex, age, marital status, sexual orientation or, on the basis of disability or other unlawful forms of discrimination in the solicitation, selection, hiring or commercial treatment of Subcontractors, vendors, suppliers, or commercial customers, nor shall the company retaliate against any person for reporting instances of such discrimination. The company shall provide equal opportunity for Subcontractors, vendors and suppliers to participate in all of its public sector and private sector subcontracting and supply opportunities, provided that nothing contained in this clause shall prohibit or limit otherwise lawful efforts to remedy the effects of marketplace discrimination that have occurred or are occurring in the CITY's Relevant Marketplace. The company understands and agrees that a material violation of this clause shall be considered a material breach of this Agreement and may result in termination of this Agreement, disqualification of the company from participating in CITY contracts, or other sanctions. This clause is not enforceable by or for the benefit of, and creates no obligation to, any third party. CONTRACTOR's certification of its compliance with this Commercial Nondiscrimination Policy as submitted to the CITY pursuant to the solicitation for this contract is

hereby incorporated into the material terms of this Agreement. CONTRACTOR shall incorporate this clause into each of its Subcontractor and supplier agreements entered into pursuant to CITY contracts.

G. Prompt Payment

Upon execution of this contract by CONTRACTOR, CONTRACTOR shall be required to submit to CITY accurate progress payment information with each invoice regarding each of its Subcontractors, including HUBZone Subcontractors, to ensure that the CONTRACTOR's reported subcontract participation is accurate. CONTRACTOR shall pay its Subcontractors in compliance with Chapter 2251, Texas Government Code (the "Prompt Payment Act") within ten days of receipt of payment from CITY. In the event of CONTRACTOR's noncompliance with these prompt payment provisions, no final retainage on the Prime Contract shall be released to CONTRACTOR, and no new CITY contracts shall be issued to the CONTRACTOR until the CITY's audit of previous subcontract payments is complete and payments are verified to be in accordance with the specifications of the contract.

H. Definitions

Affirmative Procurement Initiatives (API) – Refers to various S/M/WBE Program tools and Solicitation Incentives that are used to encourage greater prime and subcontract participation by S/M/WBE firms, including bonding assistance, evaluation preferences, subcontracting goals and joint venture incentives. (For full descriptions of these and other S/M/WBE Program tools, see Section III.D of Attachment A to the SBEDA Ordinance). To be eligible for the benefits of race- and gender-conscious APIs as provided in the SBEDA Ordinance, M/WBE firms must also satisfy the size standards for being a Small Business Enterprise or SBE as defined herein.

Annual Aspirational Goal – a non-mandatory annual aspirational percentage goal for overall M/WBE Prime and subcontract participation in City of San Antonio contracts is established each year for Construction, Architectural & Engineering, Professional Services, Other Services, and Goods & Supplies contract Industry Categories. This Annual Aspirational Goal is to be set (and thereafter adjusted) by the Goal Setting Committee (GSC) based upon the M/WBE availability by industry in accordance with the City's 2015 Disparity Study findings, along with relative M/WBE availability data to be collected by the City through its CVR system, and the utilization of M/WBEs. Any adjusted Annual Aspirational Goals for a given industry should not exceed the Expected Availability for award dollar weights as found in the 2015 Disparity Study. Annual Aspirational Goals are not to be routinely applied to individual contracts, but are intended to serve as a benchmark against which to measure the overall effectiveness of the S/M/WBE Program on an annual basis, and to gauge the need for future adjustments to the degree of aggressiveness of remedies being applied under the Program. Percentage Goals for S/M/WBE participation may be established by the GSC on a contract-by-contract basis based upon similar data and analysis for the particular goods and services being purchased in a given contract.

Award – the final selection of a Respondent for a specified Prime Contract or subcontract dollar amount. Contract awards are made by the City to Prime Contractors or vendors and by Prime Contractors or vendors to Subcontractor or sub-vendors, usually pursuant to a solicitation process.

(Contract awards are distinguished from contract payments, the first, only reflect the anticipated dollar amounts the second, reflect actual dollar amounts that are paid to a contractor under an awarded contract).

Best Value Contracting – a purchasing solicitation process through which the Originating Department may evaluate factors other than price. Evaluation criteria for selection may include a Respondent's previous experience and quality of product or services procured, and other factors identified in the applicable statute.

Centralized Vendor Registration System (CVR) – a mandatory electronic system of hardware and software programs by which the City recommends all prospective Respondents and Subcontractors that are ready, willing and able to sell goods or services to the City to register. All businesses awarded a City contract shall be required to register in the CVR. The CVR system assigns a unique identifier to each registrant that is then required for the purpose of submitting solicitation responses and invoices, and for receiving payments from the City. The CVR-assigned identifiers are also used by the Goal Setting Committee for measuring relative availability and tracking utilization of SBE and M/WBE firms by Industry or commodity codes, and for establishing Annual Aspirational Goals and Contract-by-Contract Subcontracting Goals.

Certification – the process by which the Small Business Office (SBO) staff determines a firm to be a bona-fide small, minority-, women-owned, or emerging small business enterprise. Emerging Small Business Enterprises (ESBEs) are automatically eligible for Certification as SBEs. Any firm may apply for multiple Certifications that cover each and every status category (e.g., SBE, ESBE, MBE, or WBE) for which it is able to satisfy eligibility standards. The SBO staff may contract these certification services to a regional Certification agency or other entity. For purposes of Certification, the City may accept any firm that is certified by local government entities and other organizations identified herein that have adopted Certification standards and procedures similar to those followed by the SBO, provided the prospective firm satisfies the eligibility requirements set forth in the Ordinance No. 2016-05-19-0367 Section III.E.6.

City – refers to the City of San Antonio, Texas.

Commercially Useful Function – an S/M/WBE firm performs a Commercially Useful Function when it is responsible for execution of the work of the contract and is carrying out its responsibilities by actually performing, staffing, managing and supervising the work involved. To perform a Commercially Useful Function, the S/M/WBE firm must also be responsible, with respect to materials and supplies used on the contract, for negotiating price, determining quantity and quality, ordering the material, and installing (where applicable) and paying for the material itself. To determine whether an S/M/WBE firm is performing a Commercially Useful Function, an evaluation must be performed of the amount of work subcontracted, normal industry practices, whether the amount the S/M/WBE firm is to be paid under the contract is commensurate with the work it is actually performing and the S/M/WBE credit claimed for its performance of the work, and other relevant factors. Specifically, an S/M/WBE firm does not perform a Commercially Useful Function if its role is limited to that of an extra participant in a transaction, contract or project through which funds are passed in order to obtain the appearance of meaningful and useful S/M/WBE participation, when in similar transactions in which S/M/WBE firms do not participate, there is no such role performed.

Control – the authority of a person or business owner to sign responses to solicitations and contracts, make price negotiation decisions, sell or liquidate the business and have the primary authority to direct the day-to-day management and operation of a business enterprise without interference from others.

Economic Inclusion – efforts to promote and maximize commercial transactions within, between and among all segments of the business population, regardless of race or gender, within the Relevant Marketplace.

Emerging SBE (ESBE) – a certified SBE corporation, partnership, sole proprietorship or other legal entity for the purpose of making a profit, which is independently owned and operated by Individuals legally residing in, or that are citizens of, the United States or its territories whose annual revenues and number of employees are no greater than 25% of the small business size standards for its industry as established by the U.S. Small Business Administration, and meets the Significant Business Presence requirements as defined herein.

Emerging M/WBE – a certified M/WBE firm whose annual revenues and number of employees are no greater than 25% of the small business size standards for its industry as established by the U.S. Small Business Administration, and meets the Significant Business Presence requirements as defined herein.

Evaluation Preference – an API that may be applied by the Goal Setting Committee to Construction, Architectural & Engineering, Professional Services, Other Services, and Goods and Supplies contracts that are to be awarded on a basis that includes factors other than lowest price, and wherein responses that are submitted to the City by S/M/WBE firms may be awarded additional Points in the evaluation process in the scoring and ranking of their proposals against those submitted by other prime Respondents.

Formal Solicitation – an invitation for bids, request for proposals, request for qualifications or other solicitation document issued by a City department for a contract that requires City Council approval, in accordance with the procurement rules adopted by the City Manager or designee through a memorandum issued by the City Manager or designee, an Administrative Directive or a procurement manual issued under the authority of the City Manager or designee, and/or pursuant to statutory requirements.

Goal Setting Committee (GSC) – a committee, or series of committees, appointed and chaired by the City Manager or designee from the Executive Team that includes, at a minimum, the EDD Director or designee, and the Director of Finance or Director of Transportation and Capital Improvements (TCI) or their designees, the Director or designee of the Originating Department (if the Originating Department is neither Finance nor TCI,) all without duplication of designees and two citizens appointed by City Council who are eligible to vote during the goal setting committee on contracts valued at $3,000,000 and above. The City Manager or designee may also appoint two ex-officio members of the Small Business Advocacy Committee to serve on any GSC purely in an advisory and non-voting capacity. The GSC establishes S/M/WBE Program Goals for the City of San Antonio (e.g., Annual Aspirational Goals, Contract-by-Contract Subcontracting Goals, and determining which M/WBE segments are eligible for Segmented Subcontracting Goals annually) based upon Industry Categories, vendor availability, project-specific characteristics, and M/WBE

utilization. The GSC also makes determinations about which Affirmative Procurement Initiatives (APIs) are to be applied to specific contracts based upon various criteria.

Good Faith Efforts – documentation of the Respondent's intent to comply with S/M/WBE Program Goals and procedures including, but not limited to, the following: (1) documentation as stated in the solicitation reflecting the Respondent's commitment to comply with SBE or M/WBE Program Goals as established by the GSC for a particular contract; or (2) documentation of efforts made toward achieving the SBE or M/WBE Program Goals (e.g., solicitations of bids/proposals/qualification statements from all qualified SBE or M/WBE firms listed in the Small Business Office's directory of certified SBE or M/WBE firms; correspondence from qualified SBE or M/WBE firms documenting their unavailability to perform SBE or M/WBE contracts; documentation of efforts to subdivide work into smaller quantities for subcontracting purposes to enhance opportunities for SBE or M/WBE firms; documentation of a Prime Contractor's posting of a bond covering the work of SBE or M/WBE Subcontractors; documentation of efforts to assist SBE or M/WBE firms with obtaining financing, bonding or insurance required by the Respondent; and documentation of consultations with trade associations and CONTRACTORs that represent the interests of SBE and/or M/WBEs in order to identify qualified and available SBE or M/WBE Subcontractors.)

HUBZone Firm − a business that has been certified by U.S. Small Business Administration for participation in the federal HUBZone Program, as established under the 1997 Small Business Reauthorization Act. To qualify as a HUBZone firm, a small business must meet the following criteria: (1) it must be owned and Controlled by U.S. citizens; (2) at least 35 percent of its employees must reside in a HUBZone; and (3) its Principal Place of Business must be located in a HUBZone within the San Antonio Metropolitan Statistical Area. [See 13 C.F.R. 126.200 (1999).]

Independently Owned and Operated – ownership of an SBE firm must be direct, independent and by Individuals only. Ownership of an M/WBE firm may be by Individuals and/or by other businesses provided the ownership interests in the M/WBE firm can satisfy the M/WBE eligibility requirements for ownership and Control as specified herein in Section III.E.6. The M/WBE firm must also be Independently Owned and Operated in the sense that it cannot be the subsidiary of another firm that does not itself (and in combination with the certified M/WBE firm) satisfy the eligibility requirements for M/WBE Certification.

Individual − an adult that is of legal majority age.

Industry Categories – procurement groupings for the City of San Antonio inclusive of Construction, Architectural & Engineering, Professional Services, Other Services, and Goods & Supplies (i.e., manufacturing, wholesale and retail distribution of commodities). This term may sometimes be referred to as "business categories."

Joint Venture Incentives – an API that provides inducements for non-SBE and non-M/WBE firms to collaborate with SBE or M/WBE partners in responses to solicitations and performing a Prime Contract to supply goods to, or to perform on behalf of, the City. Joint ventures are manifested by written agreements between two or more Independently Owned and Controlled business firms to form a third business entity solely for purposes of undertaking distinct roles and responsibilities in the completion of a given contract. Under this business arrangement, each joint

venture partner shares in the management of the joint venture and also shares in the profits or losses of the joint venture enterprise commensurately with its contribution to the venture. Incentives under this API may include Evaluation Preferences that are tied to the percentage of SBE or M/WBE participation in the joint venture, expedited issuance of building permits and extra contract option years in certain Other Services and Goods & Supplies contracts.

Minority/Women Business Enterprise (M/WBE) – firm that is certified as either a Minority Business Enterprise or as a Women Business Enterprise, and which is at least fifty-one percent (51%) owned, managed and Controlled by one or more Minority Group Members and/or women, and that is ready, willing and able to sell goods or services that are purchased by the City of San Antonio.

M/WBE Directory – a listing of M/WBEs that have been certified for participation in the City's M/WBE Program APIs.

M/WBE Subcontracting Program – an API in which Prime Contractors or vendors are required to make Good Faith Efforts to subcontract a specified percentage of the value of prime contract dollars to certified M/WBE firms. Such subcontracting goals may be set and applied by the GSC on a contract-by-contract basis to those types of contracts that provide subcontract opportunities for performing Commercially Useful Functions wherein:

(1) There have been ongoing disparities in the utilization of available M/WBE Subcontractors; or

(2) Race-Neutral efforts have failed to eliminate persistent and significant disparities in the award of prime contracts to M/WBEs in a particular Industry Category or industry segment (e.g., Construction contracts, Professional Services contracts, and Architectural and Engineering contracts), and subcontract opportunities are limited outside of City contracts.

When specified by the GSC, the M/WBE Subcontracting Program may also be required to reflect Good Faith Efforts that a Prime Contractor or vendor has taken (or commits to taking in the case of solicitations that do not include a detailed scope of work or those in which price cannot be considered a factor in evaluation), toward attainment of subcontracting goals for M/WBE firms.

M/WBE Evaluation Preference – an API that the City may apply to requests for proposals or qualifications (RFPs or RFQs) on City Construction, Architectural & Engineering, Professional Services, Other Services, and Goods & Supplies contracts that are issued pursuant to a Best Value Contracting method or other methods of procurement wherein criteria other than lowest price are factored into the selection process. M/WBEs that submit responses for these kinds of solicitations are awarded additional Points in the scoring of their responses when evaluating and ranking their responses against those submitted by non-minority firms. Where specified in contract specifications as approved by the Goal Setting Committee, the M/WBE Evaluation Preference may be limited to Emerging M/WBE firms.

Minority Business Enterprise (MBE) – any legal entity, except a joint venture, that is organized to engage in for-profit transactions, which is certified as being at least fifty-one percent (51%) owned, managed and Controlled by one or more Minority Group Members, and that is ready, willing and able to sell goods or services that are purchased by the City. To qualify as an MBE,

the enterprise shall meet the Significant Business Presence requirement as defined herein. Unless otherwise stated, the term "MBE" as used in the SBEDA Ordinance is not inclusive of women-owned business enterprises (WBEs).

Minority Group Members – African-Americans, Hispanic Americans, Asian Americans and Native Americans legally residing in, or that are citizens of, the United States or its territories, as defined below:

African-Americans: Persons with origins in any of the black racial groups of Africa.

Hispanic-Americans: Persons of Mexican, Puerto Rican, Cuban, Spanish or Central and South American origin.

Asian-Americans: Persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent or the Pacific Islands.

Native Americans: Persons having no less than $1/16^{th}$ percentage origin in any of the Native American Tribes, as recognized by the U.S. Department of the Interior, Bureau of Indian Affairs and as demonstrated by possession of personal tribal role documents.

Originating Department – the City department or authorized representative of the City which issues solicitations or for which a solicitation is issued.

Payment – dollars actually paid to Prime Contractors and/or Subcontractors and vendors for City contracted goods and/or services.

Points – the quantitative assignment of value for specific evaluation criteria in the vendor selection process used in some Construction, Architectural & Engineering, Professional Services, Other Services, and Goods & Supplies contracts (e.g., up to 20 points out of a total of 100 points assigned for S/M/WBE participation as stated in response to a Request for Proposals).

Prime Contractor – the vendor or contractor to whom a purchase order or contract is issued by the City of San Antonio for purposes of providing goods or services for the City.

Race-Conscious − any business classification or API wherein the race or gender of business owners is taken into consideration (e.g., references to M/WBE programs and APIs that are listed herein under the heading of "Race-Conscious"). To be eligible for the benefits of race- and gender-conscious APIs as provided in this Ordinance, M/WBE firms must also satisfy the size standards for being a Small Business Enterprise or SBE as defined herein.

Race-Neutral − any business classification or API wherein the race or gender of business owners is not taken into consideration (e.g., references to SBE programs and APIs that are listed herein under the heading of "Race-Neutral").

Relevant Marketplace – the geographic market area affecting the S/M/WBE Program as determined for purposes of collecting data for the 2015 Disparity Study, and for determining eligibility for participation under various programs established by the SBEDA Ordinance, is defined as the San Antonio Metropolitan Statistical Area (SAMSA), currently including the

counties of Atascosa, Bandera, Bexar, Comal, Guadalupe, Kendall, Medina and Wilson.

Respondent – a vendor submitting a bid, statement of qualifications, or proposal in response to a solicitation issued by the City.

Responsible – a firm which is capable in all respects to fully perform the contract requirements and has the integrity and reliability which will assure good faith performance of contract specifications.

Responsive – a firm's submittal (bid, response or proposal) conforms in all material respects to the solicitation (Invitation for Bid, Request for Qualifications, or Request for Proposal) and shall include compliance with S/M/WBE Program requirements.

San Antonio Metropolitan Statistical Area (SAMSA) – also known as the Relevant Marketplace, the geographic market area from which the City's 2015 Disparity Study analyzed contract utilization and availability data for disparity (currently including the counties of Atascosa, Bandera, Bexar, Comal, Guadalupe, Kendall, Medina and Wilson).

Segmented M/WBE Goals – the application of multiple goals for M/WBE participation within Annual Aspirational Goals or for M/WBE Subcontracting Goals on an individual City contract wherein an overall combined M/WBE goal is accompanied by subsets of one or more smaller goals. Such segmented goals specifically target the participation of a particular segment of business enterprises owned and Controlled by WBEs or certain Minority Group Members (e.g., African-Americans or Hispanic-Americans) based upon relative availability and significantly greater patterns of underutilization and disparity within an industry as compared to other gender and Minority Group Member categories of M/WBEs. The application of Segmented M/WBE Goals is intended to ensure that those segments of M/WBEs that have been most significantly and persistently underutilized receive a fair measure of remedial assistance.

SBE Directory – a listing of small businesses that have been certified for participation in the City's SBE Program APIs.

Significant Business Presence – to qualify for this Program, a S/M/WBE must be headquartered or have a *significant business presence* for at least one year within the Relevant Marketplace, defined as: an established place of business in one or more of the eight counties that make up the San Antonio Metropolitan Statistical Area (SAMSA), from which 20% of its full-time, part-time and contract employees are regularly based, and from which a substantial role in the S/M/WBE's performance of a Commercially Useful Function is conducted. A location utilized solely as a post office box, mail drop or telephone message center or any combination thereof, with no other substantial work function, shall not be construed to constitute a significant business presence.

Small Business Enterprise (SBE) – a corporation, partnership, sole proprietorship or other legal entity for the purpose of making a profit, which is Independently Owned and Operated by Individuals legally residing in, or that are citizens of, the United States or its territories, and which meets the U.S. Small Business Administration (SBA) size standard for a small business in its particular industry(ies) and meets the Significant Business Presence requirements as defined herein.

Small Business Office (SBO) – the office within the Economic Development Department (EDD) of the City that is primarily responsible for general oversight and administration of the SBEDA Program.

Small Minority Women Business Enterprise Program (S/M/WBE Program) – the combination of SBE Program and M/WBE Program features contained in this Ordinance.

Solicitation Incentives – additional inducements or enhancements in the solicitation process that are designed to increase the chances for the selection of S/M/WBE firms in competition with other firms. Such inducements and enhancements may include such terms as additional contract option years, increased quantities in supply contracts, and evaluation preferences, where not prohibited by law. These solicitation incentives may be applied as appropriate to solicitations, contracts, and letter agreements for Construction, Architecture and Engineering services, Professional Services, Other Services, and Goods & Supplies contracts, including change orders and amendments.

Subcontractor – any vendor or contractor that is providing goods or services to a Prime Contractor in furtherance of the Prime Contractor's performance under a contract or purchase order with the City. A copy of the binding agreement between the Prime Contractor and the Subcontractor shall be submitted prior to the City's issuance of a notice to proceed.

Suspension – the temporary stoppage of an SBE or M/WBE firm's beneficial participation in the City's S/M/WBE Program for a finite period of time due to cumulative contract payments the S/M/WBE firm received during a fiscal year that exceed a certain dollar threshold as set forth in Section III.E.7, or pursuant to the Penalties and Sanctions set forth in Section III.E.13.

Subcontractor/Supplier Utilization Plan – a binding part of this contract agreement which states the CONTRACTOR's commitment for the use of Joint Venture Partners and / or Subcontractors/Suppliers in the performance of this contract agreement, and states the name, scope of work, and dollar value of work to be performed by each of CONTRACTOR's Joint Venture partners and Subcontractors/Suppliers in the course of the performance of this contract, specifying the S/M/WBE Certification category for each Joint Venture partner and Subcontractor/Supplier, as approved by the SBO Manager. Additions, deletions or modifications of the Joint Venture partner or Subcontractor/Supplier names, scopes of work, of dollar values of work to be performed requires an amendment to this agreement to be approved by the EDD Director or designee.

Women Business Enterprises (WBEs) - any legal entity, except a joint venture, that is organized to engage in for-profit transactions, that is certified for purposes of the SBEDA Ordinance as being at least fifty-one percent (51%) owned, managed and Controlled by one or more non-minority women Individuals that are lawfully residing in, or are citizens of, the United States or its territories, that is ready, willing and able to sell goods or services that are purchased by the City and that meets the Significant Business Presence requirements as defined herein. Unless otherwise stated, the term "WBE" as used in this Ordinance is not inclusive of MBEs.

ACD - HSE PROPOSED SCORECARD

Performance Measure	2022-2023 Cumulative Total Targets	1st Quarter Jun	2nd Quarter Sep	3rd Quarter Dec	4th Quarter Mar
1. Unique Participants Served/Enrolled on GED track	500				
2. Unique Participants Served/Enrolled on Diploma track	100				
3. Unique Participant who reached 40 hours of instruction	510				
4. Unique Participants who made a measurable skills gain (show marked improvement on the CASAS or GED exam)	420				
5. Unique Participants who passed at least two official GED subject exams	250				
6. Unique Participants that earn their GED	125				
7. Unique Participants that earn their Diploma	25				
8. Total Participants Surveyed at class completion (At least 85% of Participants)	128				
9. Unique Participants that would recommend Program to others upon Program exit (At least 85% of Participants)	108				

Exhibit C: Participant Service and Agency Payment Schedule_HSE

Agency: Alamo Colleges

	Cost Per	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Total
High School Equivalency	Per participant at 12 hours of instruction (70% of fee)	50	50	50	50	50	50	50	50	50	50	50	50	**600**
	$ 1,155.00	$ 57,750.00	$ 57,750.00	$ 57,750.00	$ 57,750.00	$ 57,750.00	$ 57,750.00	$ 57,750.00	$ 57,750.00	$ 57,750.00	$ 57,750.00	$ 57,750.00	$ 57,750.00	**$ 693,000.00**
	Per participant 40 hours (10% of fee)			45	45	45	45	50	50	55	55	60	60	**510**
	$ 165.00	$ -	$ -	$ 7,425.00	$ 7,425.00	$ 7,425.00	$ 7,425.00	$ 8,250.00	$ 8,250.00	$ 9,075.00	$ 9,075.00	$ 9,900.00	$ 9,900.00	**$ 84,150.00**
	Per participant 2 GED tests (10% of fee)			15	20	20	25	25	25	30	30	30	30	**250**
	$ 165.00	$ -	$ -	$ 2,475.00	$ 3,300.00	$ 3,300.00	$ 4,125.00	$ 4,125.00	$ 4,125.00	$ 4,950.00	$ 4,950.00	$ 4,950.00	$ 4,950.00	**$ 41,250.00**
	Per participant completion (10% of fee)			5	10	15	20	20	20	15	15	15	15	**150**
	$ 165.00	$ -	$ -	$ 825.00	$ 1,650.00	$ 2,475.00	$ 3,300.00	$ 3,300.00	$ 3,300.00	$ 2,475.00	$ 2,475.00	$ 2,475.00	$ 2,475.00	**$ 24,750.00**
Administrative Cost														
Anticipanted Agency Payment		$ 57,750.00	$ 57,750.00	$ 68,475.00	$ 70,125.00	$ 70,950.00	$ 72,600.00	$ 73,425.00	$ 73,425.00	$ 74,250.00	$ 74,250.00	$ 75,075.00	$ 75,075.00	**$ 843,150.00**

Total Fee Per completed HSE $ 1,650.00

City of San Antonio Interlocal Agreement: HS Equivalency and Diploma Programs

Economic and Workforce Development

Sammi Morrill, Ph.D.
Associate Vice Chancellor of Operations
Economic and Workforce Development

ALAMO COLLEGES DISTRICT

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Achieving the Dream LEADER COLLEGE OF DISTINCTION

Regional Workforce Development

Strategic Enrollment

Discussion and Possible Action to Authorize the Chancellor or his Designee to Execute the San Antonio Ready to Work High School Equivalency and Diploma Programs Interlocal Agreement with the City of San Antonio

The Alamo Colleges District

Interlocal Agreement with the City of San Antonio

Initiative	City of San Antonio SA Ready to Work
Opportunity	High School Equivalency & Diploma Program
Goal	600
Support	City of San Antonio Funding - **$990,000** Program Period – **June 2022 – June 2023**
Multiple Partner/Service Delivery Model	✓ Outreach/Intake/Assessment ✓ Case Management & Wrap Around Services ✓ Alamo AEL & Multi-College Approach

	Performance Measure	2022-2023 Cumulative Total Targets
1.	Unique Participants Served/Enrolled on GED track	500
2.	Unique Participants Served/Enrolled on Diploma track	100
3.	Unique Participant who reached 40 hours of instruction	510
4.	Unique Participants who made a measurable skills gain (show marked improvement on the CASAS or GED exam)	420
5.	Unique Participants who passed at least two official GED subject exams	250
6.	Unique Participants that earn their GED	125
7.	Unique Participants that earn their Diploma	25
8.	Total Participants Surveyed at class completion (At least 85% of Participants)	128
9.	Unique Participants that would recommend Program to others upon Program exit (At least 85% of Participants)	108

Thank you.

ALAMO COLLEGES DISTRICT

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Legislative Report –

Regular Board Meeting

Priscilla Camacho, Chief Legislative, Industry & External Relations Officer

May 17, 2022

ALAMO COLLEGES DISTRICT

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Legislative Updates

- **Local Issues**
  - May 7, 2022 Election Results
- **State Legislature**
  - Interim Session hearings

Elections results – May 2022

2022 COSA Bond - Propositions A – F

- **Prop A – Streets, Bridges, & Sidewalk**
  - $471.557 M
  - ***Passed*** (71% For / 29% Against)
- **Prop B – Drainage & Flood Control**
  - $169.873 M
  - ***Passed*** (72% For / 28% Against)
- **Prop C – Parks & Recreation**
  - $271.915 M
  - ***Passed*** (65% For / 35% Against)
- **Prop D – Library & Cultural Facilities**
  - $58.375 M
  - ***Passed*** (65 % For / 35% Against)
- **Prop E – Public Safety Facilities**
  - $78.280 M
  - ***Passed*** (65% For / 35% Against)
- **Prop F – Affordable Housing**
  - $150 M
  - ***Passed*** (60% For / 40% Against)

State Legislative Updates

- **Interim Hearings**
  - ***House Higher Education*** Hearing (May 5, 2022)
    - Focused on status of 60x30 Texas Plan
  - ***Senate Higher Education*** Hearing (May 10, 2022)
    - Focused on Enrollment, Workforce Development, the Public University Fund and monitoring charges
    - Dr. Flores invited to testify on enrollment trends

Thank you.

ALAMO COLLEGES DISTRICT

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Discussion and Possible Action to Authorize Administration to Contract with the City of San Antonio for a Jointly Funded Facility at Palo Alto College

Lacy Hampton
Interim Assoc. Vice Chancellor
G.O. Bonds Capital Program (CIP)

Dr. Robert Garza
President, Palo Alto College

ALAMO COLLEGES DISTRICT

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Background

- PAC and the City executed a joint funding and use agreement for a natatorium on the PAC campus in 1989.
- They each included funding for renovations to the natatorium in their respective 2017 bonds. They entered into a revised funding and joint use agreement in 2020 to implement the intended renovations.
- Preparations for renovation disclosed that the natatorium could not be successfully renovated within budget and that putting additional public money into the dilapidated facility would not be a prudent use of public funds.
- The parties executed a commitment letter dated January 25, 2022 for a jointly funded and used project to support constituent services, meeting space, and other community and recreational services, conditioned upon repurposing their respective 2017 bond natatorium renovation funding. The City included $10M in new funding for this project in its successfully passed May 7, 2022 bond.

Discussion and Possible Action to Authorize Administration to Contract with the City of San Antonio for a Jointly Funded Facility at PAC

PURPOSE

To set the conditions under which Administration is authorized to contract with the City of San Antonio (COSA) for a jointly funded facility at Palo Alto College.

CONDITIONS:

(i) the project includes a swimming pool to replace the PAC natatorium;
(ii) the parties repurpose their respective 2017 bond funding initially planned to fund renovations to the PAC natatorium to the project;
(iii) the City Commits $10M from its 2022 bond for project design and construction; and
(iv) the City commits $250,000 annually towards maintenance and operation of the project.

ESTIMATED PROJECT BUDGET:

- College District: $16M
- COSA: $15.194M (from 2017 Bond $5.194M and 2022 Bond $10M)

Thank you.

ALAMO COLLEGES DISTRICT

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Discussion and Possible Action to Authorize Administration to Contract with the City of San Antonio for a Jointly Funded Facility at Palo Alto College

Presented to the Board for approval on May 17, 2022.

MINUTE ORDER
"The Board of Trustees hereby authorizes Administration to contract with the City of San Antonio for a jointly funded multiple-use facility project at Palo Alto College, provided that: (i) the project includes a swimming pool to replace the PAC natatorium; (ii) the parties repurpose their respective 2017 bond funding initially planned to fund renovations to the PAC natatorium to the project; (iii) the City Commits $10M from its 2022 bond for project design and construction; and (iv) the City commits $250,000 annually towards maintenance and operation of the project."

PURPOSE
To set the conditions under which Administration is authorized to contract with the City of San Antonio (COSA) for a jointly funded facility at Palo Alto College.

BACKGROUND
PAC and the City executed a joint funding and use agreement for a natatorium on the PAC campus in 1989. They each included funding for renovations to the natatorium in their respective 2017 bonds. They entered into a revised funding and joint use agreement in 2020 to implement the intended renovations. Preparations for renovation disclosed that the natatorium could not be successfully renovated within budget and that putting additional public money into the dilapidated facility would not be a prudent use of public funds. The parties executed a commitment letter dated January 25, 2022 for a jointly funded and used project to support constituent services, meeting space, and other community and recreational services, conditioned upon repurposing their respective 2017 bond natatorium renovation funding. The City included $10M in new funding for this project in its successfully passed 2022 bond.

IMPLICATIONS
Financial - Estimated Project Budget: College District $16M and COSA Bonds 15.194M (2017 $5.194M and 2022 $10M)
Objective: I. Student Success and III. Performance Excellence
Employee Services: None
ATTACHMENTS: Commitment Letter

Lacy Hampton Date
Interim Assoc. Vice Chancellor
G.O. Bond Capital Improv. Program (CIP)

Dr. Robert Garza Date
President, Palo Alto College

Dr. Diane Snyder
Digitally signed by Dr. Diane Snyder
Date: 2022.05.16 15:15:27 -05'00'

Dr. Diane E. Snyder, CPA Date
Vice Chancellor for Finance & Admin.

Dr. Mike Flores Date
Chancellor

CITY OF SAN ANTONIO
PUBLIC WORKS DEPARTMENT

January 25, 2022

Alamo Colleges District - Palo Alto College
Dr. Robert Garza, President
1400 W. Villaret Blvd
San Antonio, Texas 78224

Dear Dr. Garza:

Thank you for taking the time to discuss the City's proposed 2022 General Obligation (GO) Bond Program and the proposed project, District 4 Multigenerational Center at Palo Alto College ("Project"), to be delivered in coordination with the Alamo Colleges District.

The proposed 2022 GO Bond Program is the largest in the City's history at $1.2 Billion and includes five categories: Streets, Bridges & Sidewalks; Drainage & Flood Control; Parks, Recreation & Open Space; Facility Improvements; and Housing. Project recommendations from the five Community Bond Committees have been finalized and forwarded to City Council. City Council intends to call the election in February 2022 and the public vote will be held on May 7, 2022.

In order for the proposed Project to be eligible for inclusion in the 2022 GO Bond Program, the City must have a commitment from the partner receiving public funds to complete the project in furtherance of the City's commitment of a legitimate public purpose as agreed to with the City. If the project passes as part of the 2022 Bond Program, an agreement outlining the details and requirements of both parties (City and partner agency Alamo Colleges District) will be coordinated, agreed to, and presented to City Council and the Alamo Colleges District Board of Trustees for approval.

To ensure the accomplishment of the project as a legitimate public purpose, the City provides the following summary of the project and commitments from Alamo Colleges District, subject to final approval by its Board of Trustees and City Council.

- The City would provide on a reimbursement basis, new 2022 GO bond funds in amount not to exceed $10,000,000.
- Additionally, the City and Alamo Colleges District would repurpose their mutual investment in the Palo Alto College Natatorium, including, without limitation, bond

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proceeds previously authorized by their voters, to finance the multiple use Project, which would include a swimming pool among its recreational elements.

- Alamo Colleges District would provide land, parking spaces, and additional funds towards the Center, as well as access to current infrastructure and current and future amenities for a total partner contribution of $16.892 million (see table below) to support the new facility and offering constituent services, meeting space and other community and recreational services, to be open and accessible by the general public.

Item	Value
Land equivalent cost avoidance for estimated 1.5 acres	$ 320,000
Parking construction cost avoidance (180 spots)	$ 350,000
TOTAL Value of LAND/PARKING	**$ 670,000**
Item	**Value**
PAC contribution to Health & Wellness Center element of the Project	$ 16,000,000
Palomino Playground (Current Amenity)	$ 96,000
Palomino Park (Current Amenity) BBQ Pits Picnic Tables Flatwork & Sidewalk for ADA	$ 30,000
Fitness Trail (Current Amenity)	$ 96,000
TOTAL of Health and Wellness FUNDING/AMENITIES	**$ 16,222,000**
TOTAL ACD/PAC INVESTMENT	**$16,892,000**

- The Project will also have use of the current amenity soccer field jointly funded and used by Palo Alto College and the City.
- Due to the current economic climate, the partner funds will need to be raised and ready to be contributed to the project upon voter approval of the bond. A financial breakdown of the funds raised and sources equaling the partner's contribution towards the project must be provided to the City and must indicate any use of New Market Tax Credits or other types of equity investments into the project.
- City Bond funds are to be used solely to accomplish the following municipal public purpose: a new facility to support constituent services, meeting space and other community and recreational services, guaranteed to be open to and accessible by the general public at least for so long as the related City bonds remain outstanding, evidenced by an agreement, passed and approved by City Council and Alamo Colleges District Board of Trustees.
- Alamo Colleges District would be responsible for the design, construction and operations and maintenance, evidenced by an agreement, passed and approved by City Council. The City commits to providing an annual amount not to exceed $250,000 in support of operations and maintenance related to the multiple use Project. Alamo Colleges District would require an annual City commitment of $250,000 to fund annual maintenance and operations of the multiple use Project in the agreement. The City may also offer in-kind programming services in support of Alamo Colleges District program operations.
- Since Alamo Colleges District will manage design and construction, it will be responsible for complying with all federal, state and local laws and ordinances pertaining to competitive procurement, prevailing wage rates, small business participation and environmental requirements as outlined in the agreement.

- The City's ownership of an interest in the facility to assure accomplishment of public purpose makes it a permissible expenditure of bond proceeds. Therefore, as part of the future funding agreement for receipt of the bond proceeds, the City may require a long-term lease agreement with Palo Alto College for a period equal to the life of the bonds (20 years or more), or a joint facility use agreement.
- Palo Alto College will be required to formally report to the public on the project's progress, challenges, benefits to the public and financial status to the San Antonio community.

The City believes that the Project described above accomplishes the public purpose by providing a new facility to support senior and constituent services, meeting space and other community and recreational services. By signing below, you agree with the general scope of the project as a required public purpose, and agree to work with the City on the required agreement after the May 7, 2022 vote. However, should the Project not be approved as part of the 2022 GO Bond Program, or should the characteristics of the project change in such a way as to no longer accomplish a municipal public purpose or no longer satisfy all legal requirements applicable to the City and it's federally tax-exempt bonds, the City shall have no obligation to fund the project.

I look forward to receiving a counter-signed version of this letter so we can have an agreed upon approach not later than January 25, 2022. In the meantime if you have any questions, please do not hesitate to contact me.

Sincerely,

Razi Hosseini, P.E., R.P.L.S.
Director/City Engineer

Dr. Robert Garza, President
Alamo Colleges District - Palo Alto College

Homer Garcia III
Director of Parks & Recreation Department

Overview of Facilities Rental Agreement:

New Frontiers Public School, Inc. @ San Antonio College

Dr. Stella Lovato
Vice President, San Antonio College

Dr. Diane Snyder
Vice Chancellor for Finance and Administration

ALAMO COLLEGES DISTRICT

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Achieving the Dream LEADER COLLEGE OF DISTINCTION

Background – New Frontiers Public School, Inc.

New Frontiers Charter School (now renamed New Frontiers Public School, Inc.) began serving students at Palo Alto College by placing all of its high school students into Frank L. Madla Early College High School in Fall of 2014. New Frontiers is exploring building its own facility near the Palo Alto College campus, and thus, current lease expires 8/2023.

May 17, 2022 Recommended Action:

New Frontiers and San Antonio College are finalizing an ECHS Memorandum of Understanding to be approved by the Texas Education Agency for the Imelda Davis Early College High School through 08/31/2024 with two committed 2-year renewals. The parties wish to locate the ECHS on the SAC campus in available space in portable buildings. Lease payments will be priced on a cost-recovery basis.

Recommended Facilities Lease Agreement

Authorize a facilities lease agreement with New Frontier for a new ECHS at SAC for:

- Lease of portable buildings with total gross square footage of 6,800
- Rental rate to cover current costs as listed below.

Area	Cost Basis	Comments
Base Rent	$11.00/sq. ft. annually	Covers use of facilities, housekeeping, minor repair, grounds keeping, trash removal, pest control, police services and College support services (SAC).
Utilities	Billed at actual cost	Submeters will be added to buildings at Tenant cost. Landlord will invoice Tenant monthly. Tenant accepts that CPS Energy can reduce electricity consumption during periods of peak demand.
Depreciation & PM; major repair or replacement	Waive standard rate & bill repairs at actual cost	All major repairs and replacements of portables and restroom building including HVAC or other building systems will be billed to Tenant at actual cost. Tenant not responsible for infrastructure beyond connection with Leased Premises.
Building & area make-ready	*Billed at actual cost*	*Estimated to be $_____ in total amount Payable in equal monthly installments over the Initial Term and committed Renewal Terms commencing _____ 1, 2022*
Fence	Billed at actual cost	If Tenant requires Landlord to constructs additional fencing it will pay actual costs.

Thank you.

ALAMO COLLEGES DISTRICT

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Achieving the Dream LEADER COLLEGE OF DISTINCTION

Discussion and Possible Action on Authorizing a Facilities Lease Agreement with New Frontiers Public School, Inc. for an Early College High School at San Antonio College

Presented to the Board for approval on May 17, 2022.

MINUTE ORDER
"The Board of Trustees Hereby Authorizes a Facilities Lease Agreement with New Frontiers Public School, Inc. for an Early College High School at San Antonio College, substantially in the form presented on terms acceptable to District counsel."

PURPOSE
This contract action authorizes the negotiation and execution of a lease for an Early College High School (ECHS) with New Frontiers Public School, Inc. in portable buildings at San Antonio College.

BACKGROUND
New Frontiers Charter School (now renamed New Frontiers Public School, Inc.) began serving students at Palo Alto College by placing all of its high school students into Frank L. Madla Early College High School in Fall 2014 and continues that relationship today. New Frontiers is exploring building its own facility near the Palo Alto College campus.

New Frontiers and San Antonio College are finalizing an ECHS Memorandum of Understanding to be approved by the Texas Education Agency for the Imelda Davis Early College High School for initial term through 08/31/2024 with two committed 2-year renewals. The parties wish to locate the ECHS on the SAC campus in available space in portable buildings. Lease payments will be priced on a cost-recovery basis.

IMPLICATIONS
Financial: Lease payments cover related ACD costs
Strategic Plan: Goal I – Student Success;
Employee Services: None
ATTACHMENTS: Draft Facilities Lease Agreement

Dr. Diane Snyder
Digitally signed by Dr. Diane Snyder
Date: 2022.05.17 14:42:22 -05'00'

Dr. Robert Vela
President, San Antonio College

Dr. Diane E. Snyder, CPA, Ph.D.
Vice Chancellor for Finance & Administration

Dr. Mike Flores
Chancellor

ALAMO COLLEGES DISTRICT	**LEASE AGREEMENT**

This Lease Agreement ("Agreement") is entered into by and between Alamo Community College District ("Alamo Colleges District" or "Landlord"), a public junior college and political subdivision of the State of Texas, and _New Frontiers Public School, Inc._ ("Tenant").

TERMS AND DEFINITIONS

Date: May 17, 2022

Landlord: ALAMO COMMUNITY COLLEGE DISTRICT ("Alamo Colleges District")

Landlord Mailing Address: ALAMO COMMUNITY COLLEGE DISTRICT
2222 N. Alamo St., San Antonio, Texas 78215

Tenant Exact Legal Name: New Frontiers Public School, Inc.

Tenant Mailing Address: 901 E. Loop 410 #711, San Antonio, Texas 78209

Premises:

Approximate Square Feet:	6,800 square feet
Name of Building:	(Leased Premises map attached as **Exhibit B**)
College:	San Antonio College
Street Address/Suite:	1819 N. Main Ave. San Antonio, Texas 78212

Rent (monthly): The Tenant agrees to pay base rent at the rate of SIX THOUSAND, TWO HUNDRED THIRTY-THREE AND THIRTY-FOUR/100 DOLLARS ($6,233.34) per month Base Rent plus Additional Rent as detailed in **Exhibit A**, made by check payable to ALAMO COMMUNITY COLLEGE DISTRICT, payable monthly, in advance for all components save those based on actual intermittent costs, which shall be payable in arrears the month after being incurred, and forwarded as follows:

ALAMO COMMUNITY COLLEGE DISTRICT
Accounts Receivable
2222 N. Alamo St.
San Antonio, Texas 78215
AccountsReceivable@alamo.edu

Commencement Date: May 19, 2022

Termination Date: August 31, 2024

Renewal: Automatic renewal for two additional two-year terms with Base Rent adjustment to sustain Landlord cost recovery and margin. Negotiable thereafter, subject to San Antonio College facility use priorities, its satisfaction with Tenant student behavior, discipline, safety and sufficiency of academic progress, as well as continued rent adjustment to sustain Landlord cost recovery and margin

Security Deposit: None

Use: Public charter early college high school and administrative functions

Guarantors: None

"Rent" means base rent plus additional rent and any other sums of money due Landlord by Tenant.

"Landlord" means Landlord and its agents, employees, invitees, licensees, or visitors.

"Tenant" means Tenant and its agents, employees, invitees, licensees, or visitors.

"Essential Services" means heating, ventilating, air conditioning, water, and utility connections reasonably necessary for occupancy of the premises for the use stated above.

"Common Areas" means all facilities and areas of the building that are intended and designated by Landlord from time to time for the common, general, and nonexclusive use of all tenants of the building. Landlord shall have the exclusive control over and right to manage the common areas.

"Building Operating Hours" means continuously, 24 hours per day, seven days per week, , except that Landlord service availability excludes Landlord holidays and breaks.

"Parking Facility" means the parking facility or area adjoining the building.

LEASE CLAUSES AND COVENANTS

Tenant agrees to--

1. Lease the premises for the entire term beginning on the commencement date and ending on the termination date.

2. Obey all laws, ordinances, orders, and rules and regulations applicable to the use, condition, and occupancy of the premises, including the rules and regulations of the building, and parking facility, if any, adopted by Landlord, and all legal requirements of a public high school, all at its own expense, including any revisions to the leased Premises required from their current condition to achieve such compliance, including, without limitation, Texas Education Code, Chapter 37, which addresses safe schools, student discipline, and behavior management (San Antonio College will assist Tenant by providing the College Emergency Operations Plan and collaborate on a Safety Plan as required by statute(s).

3. Obtain at its own cost liability insurance to cover Tenant's use of the Facility at the following minimum levels of coverage:

WORKERS' COMPENSATION	STATUTORY
Must include coverage for alternate employers and borrowed servants Include a Waiver of Subrogation (WOS) in favor of Alamo Colleges District	
EMPLOYER'S LIABILITY	
Each Accident (bodily injury)	$500,000.00
Policy Limit (bodily injury by disease)	$500,000.00
Each Employee (bodily injury by disease)	$500,000.00
GENERAL COMMERCIAL LIABILITY	
General Aggregate	$2,000,000.00
Each Occurrence (bodily injury/property damage)	$1,000,000.00
Each Occurrence (personal injury/advertising injury)	$1,000,000.00
Each Occurrence (Damage to Premises Rented To You)	$1,000,000.00
All coverage must be primary and non-contributory	
BUSINESS AUTOMOBILE LIABILITY	
(if service vehicle operated on property owned or controlled by ACCD)	
Combined Single Limit (bodily injury/property damage) $1,000,000.00	
Must include all owned, non-owned and hired vehicle	
UMBRELLA/EXCESS LIABILITY	
Each Occurrence	$2,000,000.00
Include a WOS in favor of Alamo Colleges District	

Tenant shall, at the time of execution of this Agreement, provide Landlord with a copy of a certificate showing "Alamo Community College District" as an additional insured under the policy with an accompanying Waiver of Subrogation.

4. Pay in advance the monthly base rent to Landlord at Landlord's address.

5. Pay, as additional rent, all other sums due under this lease.

6. Allow Landlord to enter the premises to perform Landlord's obligations, inspect the premises, and show the premises to prospective purchasers or tenants.

7. Repair any damage to the premises or the parking facility, if any, caused by Tenant.

8. Submit in writing to Landlord any request for repairs, replacement, and maintenance that are the obligations of Landlord.

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9. Maintain insurance on Tenant's personal property.

10. **Release** Landlord from all liability arising under this Agreement or relating to the building or any of the Landlord's property, INCLUDING, BUT NOT LIMITED TO, LIABILITY RESULTING FROM LANDLORD'S NEGLIGENCE, WHETHER CONTRIBUTORY, SOLE, OR JOINT, arising out of or related to this Agreement, with the sole exception of direct but not consequential contractual damages resulting from breach of this Agreement.

11. **Indemnification of Alamo Colleges District and Affiliates and Release of Affiliates.** Tenant AGREES TO INDEMNIFY, DEFEND, AND HOLD HARMLESS Landlord, its Board of Trustees, officers, employees, contractors, agents and assigns ("Protected Parties") from and against, and to pay to Protected Parties on demand, the amount of, any and all costs resulting from any complaints, claims, liabilities suits, damages, judgments, penalties, fines, settlements, losses and expenses (including legal fees, expert witness fees and other legal expenses and court costs), of whatsoever kind and nature, imposed upon, incurred by, or asserted against Protected Parties in any way related to or resulting from the execution, enforcement, or performance of this Agreement, or from Tenant's use of Landlord' facilities ("Claims"). Tenant's duty to indemnify, defend, and hold harmless Protected Parties includes, but is not limited to, Claims resulting from bodily injury or death of persons, or from damage to property and the resulting loss of its use, regardless of the ownership of such property and the identity of such persons, EVEN IF SUCH INJURY, DEATH OR DAMAGE WAS CAUSED, IN WHOLE OR IN PART, BY THE NEGLIGENCE, GROSS NEGLIGENCE OR STRICT LIABILITY OF PROTECTED PARTIES. TENANT HEREBY RELEASES PROTECTED PARTIES OTHER THAN ALAMO COLLEGES DISTRICT from any and all Claims arising under this Agreement, EVEN IF CAUSED, IN WHOLE OR IN PART, BY ANY ACT OR OMISSION, INCLUDING, WITHOUT LIMITATION, THE NEGLIGENCE, GROSS NEGLIGENCE OR STRICT LIABILITY, OF ANY PROTECTED PARTY.

12. Deliver certificates of insurance to Landlord upon execution of this Agreement and thereafter when requested.

13. Vacate the premises in broom-clean condition (in the condition existing at the commencement date, normal wear and tear excepted) and return all keys to the premises on termination of this lease, removing only personal items belonging to Tenant.

14. On request, execute an estoppel certificate that states the commencement and termination dates of the lease, identifies any amendments to the lease, describes any rights to extend the lease term or purchase rights, lists defaults by Landlord, and provides any other information reasonably requested.

15. Arrange with Landlord in advance for any heating, air conditioning, or electrical needs in excess of the services provided by Landlord and pay for such additional services as reasonably billed by Landlord.

16. Prevent the presence, use, generation, release, discharge, storage, disposal or transportation of any Hazardous Materials (defined herein) on, under, in, above, to or from the Premises. For purposes of this provision, the term "Hazardous Materials" shall mean and

refer to any wastes, materials or other substances of any kind or character that are or become regulated as hazardous or toxic wastes or substances, or which require special handling or treatment, under any applicable Environmental Laws, but shall exclude any Hazardous Materials typically found in commercial construction, cleaning and medical products used and disposed of in accordance with applicable laws, rules and regulations of all governmental authorities having jurisdiction over Landlord, Tenant or the Premises.

17. Maintain Tenant student and employee behavior, discipline and safety measures reasonably satisfactory to Landlord.

Tenant agrees <u>not</u> to--

1. Use the premises for any purpose other than that stated in the basic lease terms and definitions.

2. (a) Create a nuisance, (b) interfere with any other tenants' normal business operations or Landlord's management and/or use of the building, (c) permit any waste, or (d) use the premises in any way that is extra hazardous, would increase insurance premiums, or would void insurance on the building.

3. Change Landlord's lock system.

4. Alter the premises without Landlord's permission.

5. Allow a lien to be placed on the premises.

6. Assign this lease or sublease any portion of the premises without Landlord's written consent. Any such assignment or sublease without prior written consent is void.

Landlord agrees to--

1. Lease to Tenant the premises for the entire term beginning on the commencement date and ending on the termination date.

2. Obey all laws, ordinances, orders, and rules and regulations applicable to the use, condition, and occupancy of the building and the parking facility, if any, as an institution of higher education, but not as a public high school.

3. Provide normal utility-service connections to the building.

4. Provide the following services: (a) air conditioning and heating to the premises subject to existing equipment only - repair will be at Tenant expense as additional rent ; (b) hot and cold water for lavatory and drinking purposes; (c) electric current separately submetered and payable by Tenant as Additional Rent, for normal office machines and building's standard lighting reasonable for Tenant's use; (d) lighting in common areas and fluorescent lights in building's standard light fixtures on the premises; and (e) internet access, but the cost of any

restrictions that must be imposed on internet access to High School students under applicable law shall be paid by High School to College. Electric and gas utilities shall be submetered to reflect Tenant use and Alamo Colleges shall invoice Tenant at its notice address for its costs in providing the sub-metered service, whereupon Tenant shall pay same promptly (see **Exhibit A**).

.

Landlord agrees <u>not</u> to--

1. Interfere with Tenant's possession of the premises as long as Tenant is not in default.

Landlord and Tenant agree to the following:

1. **Alterations.** Any physical additions or improvements to the premises made by Tenant will become the property of Landlord. Landlord may require that Tenant, at termination of this lease and at Tenant's expense, remove any physical additions and improvements, repair any alterations, and restore the premises to the condition existing at the commencement date, normal wear excepted. No physical additions or improvements to the premises may be made by the Tenant without the Landlord's prior written consent.

2. **Abatement.** Tenant's covenant to pay rent and Landlord's covenants are independent of each other. Except as otherwise provided, Tenant shall not be entitled to abate rent for any reason.

3. **Casualty/Total or Partial Destruction.** (a) If the premises are damaged by casualty, Tenant may terminate this lease by written notice to Landlord and the rent will be adjusted as may be fair and reasonable.

4. **Default by Tenant/Events.** Defaults by Tenant are (a) failing to pay timely rent, or (b) failing to comply within ten days after written notice with any provision of this lease.

5. **Default by Tenant/Landlord's Remedies.** Landlord's remedies for Tenant's default are to (a) enter and take possession of the premises; or (b) terminate this lease by written notice and submit the matter to arbitration for determination of damages. Landlord may enter and take possession of the premises by self-help, by picking or changing locks if necessary, and may lock out Tenant or any other person who may be occupying the premises, until the default is cured, without being liable for damages.

6. **Default/Waiver/Mitigation.** It is not a waiver of default if the non-defaulting party fails to declare immediately a default or delays in taking any action. Pursuit of any remedies set forth in this lease does not preclude pursuit of other remedies in this lease or provided by law. Landlord and Tenant have a duty to mitigate damages.

7. **Holdover.** If Tenant does not vacate the premises following termination of this lease, Tenant shall be a tenant at will and shall vacate the premises on receipt of 5 calendar days written notice from Landlord. No holding over by Tenant, whether with or without the consent of Landlord, will extend the term.

8. **Entire Agreement.** This lease, together with any attached exhibits and riders is the entire agreement of the parties, and there are no oral representations, warranties, agreements, or promises pertaining to this lease or to the expressly mentioned exhibits and riders not incorporated in writing in this lease.

9. **Amendment of Lease.** This lease may be amended only by an instrument in writing signed by Landlord and Tenant.

10. **Termination By Notice.** This Lease may be terminated effective the effective date of any termination or expiration without renewal (after any contracted teach-out period) of the Early College High School memorandum of Understanding between the parties ("MOU"). Nonrenewal or termination of the MOU by Tenant resulting in termination pursuant to this paragraph shall require Tenant to pay to Landlord [SPECIFY FRACTION] of the make-ready cost listed at **Exhibit A** hereto remaining unreimbursed by the payment of Additional Rent.

11. **Notices.** Any notices must be in writing under this Agreement and shall be delivered by United States mail, postage prepaid, certified mail, return receipt requested, addressed to Landlord and Tenant at the following addresses:

Notices to Landlord/Alamo Colleges District:
San Antonio College
Attn: President
1819 N. Main Ave.
San Antonio, Texas 78212
Tel: 210-486-0959
Email: rvela63@alamo.edu

Notices to Tenant:
New Frontiers Public School, Inc.
Attn: CEO and Superintendent
901 E. Loop 410 #711, San Antonio, Texas 78209
Tel: (210) 519-3900
Email: asegura@newfrontierscharter.org

12. **Limitation of Warranties.** There are no implied warranties of merchantability of fitness for a particular purpose, or of any other kind arising out of this lease, and there are no warranties that extend beyond those expressly stated in this lease.

13. **Relocation.** Intentionally omitted.

[Signature page follows]

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EXECUTED EFFECTIVE THE DATE FIRST WRITTEN ABOVE.

Alamo Community College District:

By: _____ _____
Signature Date
Print Name: Dr. Robert Vela_
Title: San Antonio College President

Tenant:

By: _____ _____
Signature Date
Print Name: Alfredo Segura, Jr._
Title: _CEO & Superintendent_

Exhibit A – Additional Rent
Exhibit B -- Leased Premises

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EXHIBIT A TO LEASE BETWEEN
ALAMO COLLEGES AND NEW FRONTIERS PUBLIC SCHOOL, INC.
ADDITIONAL RENT

Background

Tenant wants to lease portable building classrooms (with two classrooms per building) for use as an early college high school on the San Antonio College (SAC) campus.

- Tenant use of any SAC-owned furniture is permissive and it remains SAC property subject to SAC repurposing.
- Total square feet = *6,800*
- Tenant-owned equipment may be connected to the SAC network.
- Student Support Service Fee (presently $25 per student per term) is separately due.

Additional rent: All rent listed below except base rent, required to enable Landlord to fully recover the cost of operating the facilities.

Area	**Cost Basis**	**Comments**
Base Rent	$11.00/sq. ft. annually	Covers use of facilities, housekeeping, minor repair, grounds keeping, trash removal, pest control, police services and College support services (SAC).
Utilities	Billed at actual cost	Submeters will be added to buildings at Tenant cost. Landlord will invoice Tenant monthly. Tenant accepts that CPS Energy can reduce electricity consumption during periods of peak demand.
Depreciation & PM; major repair or replacement	Waive standard rate & bill repairs at actual cost	All major repairs and replacements of portables and restroom building including HVAC or other building systems will be billed to Tenant at actual cost. Tenant not responsible for infrastructure beyond connection with Leased Premises.
Building & area make-ready	*Billed at actual cost*	*Estimated to be $_____ in total amount* *Payable in equal monthly installments over the Initial Term and committed Renewal Terms commencing _____ 1, 2022*
Fence	Billed at actual cost	If Tenant requires Landlord to constructs additional fencing it will pay actual costs.

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EXHIBIT B TO LEASE BETWEEN
ALAMO COLLEGES AND NEW FRONTIERS PUBLIC SCHOOL, INC.
LEASED PREMISES

Title (Portables)	Overall Square Footage	Square Footage Per Room
C300	1550	775
C301		775
D401	2550	
D402 D403		
Restroom	600	
Subtotal	4,700	
Faculty Lounge (Student Cafeteria)	*2,100*	
TOTAL	*6,800*	

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Discussion and Possible Action on Amending the Guaranteed Maximum Price and Extending the Construction Time Schedule for Alamo Colleges District – San Antonio College Fletcher Administration Center Capital Improvement Project, Construction Manager-at-Risk Contract with J.T. Vaughn Construction, LLC (CSP 18C-005)

Presented to the Board Acting as Committee of the Whole on May 10, 2022, and now presented to the Board for approval on May 17, 2022.

MINUTE ORDER

"The Board of Trustees hereby approves an amendment to the contract with Construction Manager-at-Risk J.T. Vaughn Construction, LLC. ("Vaughn") for the construction of the Alamo Colleges District – San Antonio College Fletcher Administration Center Capital Improvement Project ("Project") to increase the Guaranteed Maximum Price by $609,483 to $17,604,375 and to extend the construction time schedule to a new substantial completion date of May 28, 2022, subject to subsequent execution of GMP amendment acceptable to District counsel by Chancellor or delegate."

PURPOSE

To increase the Project Guaranteed Maximum Price by $609,483 to $17,604,375 and extend the Project substantial completion date to May 28, 2022.

BACKGROUND

On February 27, 2018, the Board approved the purchase of Construction Manager-at-Risk Services for the District for the General Obligation Bond Projects and selected Vaughn among a subset of solicitation respondents as qualified for assignment to such projects. On January 21, 2020, the Board approved a Guaranteed Maximum Price ("GMP") of $18,552,118 from Vaughn for this work. On December 8, 2020, the Board approved a decrease of the GMP in the amount of $1,350,000 for a revised GMP of $17,202,118 for this work. The amendment addresses unforeseen delays and additional scope of work resulting from a scope of required abatement of asbestos-containing material which was more extensive than anticipated, and the re-routing of newly discovered underground Spectrum and AT&T IT data cables, as well as a small element of owner-requested adjustments to the Business Office design to continue a secure configuration for cash-handling functions. This work will increase the GMP to $17,604,375, still a net decrease from the original GMP of $18,552,118, and the Total project Cost to $21,140,804. The transfer of Institutional funds and GO Bonds from SAC Chance will fund the added costs.

The District's standard form of Construction Manager at Risk agreement requires Board approval for extensions of time exceeding 29 days. The former substantial completion dates was October 7, 2021 and the new substantial completion date will be May 28, 2022

SAC project	Original GMP on January 2020	Revised GMP on December 2020	Add Institutional Funds to GMP in May 2022	Transfer GO Bonds from SAC Chance to GMP in May2022	Revised GMP on May 2022
Fletcher Student Success Administration Building	$18,552,118	$17,202,118	$242,373	$367,110	$17,604,375
TOTALS	**$18,552,118**	**$17,202,118**	**$242,373**	**$367,110**	**$17,604,375**

IMPLICATIONS

Financial: GMP: $17,604,375 of Total Project Costs of **$21,140,804**
Strategic Objective: Goal I – Student Success; Goal III – Performance Excellence
SWMBE/HUB Participation: 24%
Employee Services:
ATTACHMENTS: Change Order No. 2, Project Summary Sheet (Fletcher and Chance), Construction Schedule

_____
Dr. Robert Vela
President, San Antonio College

_____
Lacy Hampton
Interim Associate Vice Chancellor
G.O. Bond Construction Improvement Program (CIP)

_____
Diane E. Snyder, CPA, Ph.D.
Vice Chancellor for Finance & Administration

_____
Dr. Mike Flores
Chancellor

EXHIBIT A - ATTACHMENT D1

CHANGE ORDER PROPOSAL

This change order ("Change Order") to the Contract described herein is made and entered into between the **Alamo Community College District**, a political subdivision of the State of Texas ("Alamo Colleges District" or "Owner"), _Vaughn Construction__ ("Contractor" or "Construction Manager") and, _O'Connell Robertson_ ("Architect") regarding the San Antonio College Fletcher Building Renovation_ Capital Improvement Project (Project), which was agreed to as evidenced by the Guaranteed Maximum Price Amendment executed on _May 16, 2020_ with a Guaranteed Maximum Price of $ 18,552,118.00_ and a Final Completion date of_November 6, 2021_.

This is Change Order No. ___02____
Date of this Changer Order is __May 10, 2022__

The original date for Final Completion was _November 6, 2021_.

The original not-to exceed Guaranteed Maximum Price consisting of:

1.	Stipulated amount for the Preconstruction Services Fee	$__109,490.00_____
2.	Amount for the Construction Services including:	$__18,442,628.00 __
	a. A not-to exceed amount for the Cost of Work	$__15,100,329.00 __
	b. A not-to exceed amount for the General Conditions	$__1,895,908.00 ___
	c. A not-to exceed amount Construction Phase Fee	$__673,156.00_____
	d. A lump sum amount of Construction Contingency	$__433,402.00_____
	e. A lump sum amount of Owner Contingency	$__339,923.00_____
3.	TOTAL OF GMP LINE ITEMS 1 AND 2:	$_18,552,118.00 ___
	This amount is the current Guaranteed Maximum Price (GMP) guaranteed to the Owner not to be exceeded.	

The Construction Manager hereby submits to the Alamo Colleges District a request for a change in the Work, Contract Sum, Contract Time and/or Contract Documents accompanied by sufficient supporting data and information to permit the Architect to make a recommendation to Owner and to permit the Owner to make a decision. Owner reserves the right to request additional information to evaluate any request and recommends that all requests be prepared in a manner consistent with the District's Guidelines for the Preparation of the Guaranteed Maximum Price Proposal.

All changes orders must include an updated Project Schedule, General Conditions, and Schedule of Values, as applicable.

Based on the request and the supporting documents, the contract is changed as follows:
(Insert a detailed description of the change and attach specific exhibits, plans or specifications with which contractor shall comply, but not subcontractor bids, responses or proposals. Also include any agreed-upon adjustments.)

The changes to the Contract are based upon the following assumptions, specifications, drawings, or other conditions of the Contract:

__This Change Order is comprised of two different items: (1) The modifications to the Business Office per the PR #29. (2) There are also additional General Conditions and Cost of Work costs due to the delays incurred from the relocation of AT&T and Spectrum fiber cables. These delays additionally resulted in the increase in contract time to a revised Substantial Completion and Final Completion date as noted below. _

The Contract is changed to modify the scope of work, which is set forth in detail in the documents attached hereto, incorporated herein or referenced herein. The Contractor must comply with these aforementioned plans, specifications, conditions and requirements as it relates to the Project and the modified scope of work. The provisions of this Change Order shall (i) modify the terms of the Contract Documents, as herein specified; and (ii) shall prevail over any conflicting provisions of the Contract Documents, to the extent of such conflict, as of the date of this Change Order.

The Contract Time will _increase_ by _Two Hundred Twenty_ (_220_) of days and the new date for Final Completion is _June 28, 2022__ as further reflected on the attached Project Schedule.

The new not-to exceed Guaranteed Maximum Price consists of:

1.	The new not-to exceed amount for Preconstruction Services Fee	$_109,490.00_____
2.	The new not-to exceed amount for Construction Services include:	$_17,494,885.00 __
	a. The new not-to exceed amount for the Cost of Work	$_13,927,434.00 __
	b. The new not-to exceed amount for the General Conditions	$_2,120,970.00 ___
	c. The new not-to exceed amount Construction Phase Fee	$_673,156.00_____
	d. The new not-to exceed amount of Construction Contingency	$_433,402.00_____
	e. The new not-to exceed amount of Owner Contingency	$_339,923.00_____

Any of the unused contingencies shall accrue to the Owner.

3. TOTAL of the NEW AMENDED GMP LINE ITEMS 1 AND 2: $_17,604,375.00_

This amount shall be the new Guaranteed Maximum Price (GMP), which we hereby guarantee to the Owner shall not be exceeded.

By signing below, each party represents and acknowledges that it (i) has reviewed this instrument and its supporting data and (ii) is in agreement with the terms, conditions and requirements of this Change Order.

Accepted and Agreed to by:

Alamo Colleges District:

By: _____

Printed Name: Dr. Diane Snyder

Its: Vice Chancellor, Finance & Administration

Contractor:

By: _____

Printed Name: _____

Its: _____

District's Counsel, as to form only:

By: _____

Printed Name: _____

Its: _____

Architect:

By: _____

Printed Name: _____

Its: _____

VAUGHN
CONSTRUCTION

1400 Universal City Blvd.
Universal City, TX 78148

Telephone:
(281) 808-9732

E-Mail Address:
mmartinez@vaughnconstruction.com

May 10, 2022

Alamo Community College District
San Antonio College
1819 N Main Ave
San Antonio, TX 78212

Attn: Tony Alfaro

RE: San Antonio College – Fletcher Administration Building Renovation
Owner Change Order #02 (Draft) for Review

Dear Mr. Alfaro,

Please review and accept the following summation of the Owner Change Order #02 items:

1. Business Office modifications per PR #29 – Pricing breakdown attached.

2. Additional costs due to delays associated with the AT&T and Spectrum IT cable relocation. (Includes line items for costs associated with Asbestos Abatement at existing NE Porch – Pricing breakdown attached.

Please feel free to call if you have any questions, comments, concerns or if you require any additional information.

Matt Martinez
Vaughn Construction

Business Office Modifications per PR #29

Alamo College District - San Antonio College
Fletcher Administration Building Renovation
Business/Bursar's Office Changes per PR #29

DIVISION - 0						
GENERAL CONDITIONS	**Quantity**	**UM**		**Unit**		**Total**
Assistant Project Manager	5	WKS	$	2,742	$	13,709
Superintendent	5	WKS	$	3,568	$	17,838
****** Breakdown of Staff Billings Provided Below (Billing Rates from Exhibit F)***						
*******Full Staff is not being charged for this change***						
Bonds and Insurance						
Payment and Performance Bonds	1	LS	$	1,523	$	1,523
GL, Umbrella, Auto, PPL Insurance	1	LS	$	914	$	914
TOTAL DIVISION 0					**$**	**33,983**
Divisions - 02 Through 33						
COST OF WORK (Subcontractor Quotes attached as back-up)						
Millwork Scope	1	LS	$	8,528	$	8,528
Glass Scope	1	LS	$	3,465	$	3,465
Framing/Drywall/General Works	1	LS	$	2,000	$	2,000
Mechanical Scope	1	LS	$	953	$	953
Electrical Scope	1	LS	$	6,180	$	6,180
A/V Scope	1	LS	$	3,221	$	3,221
Data Scope	1	LS	$	5,015	$	5,015
TOTAL DIVISION 02-33					**$**	**29,362**
Total					**$**	**63,345**
Fee on Change					**$**	**-**
Total Cost of Change					**$**	**63,345**

****** Monthly Breakdown of Staff Billing***

	2021	2022		Billable Rate per Exhibit F	Billable Months	Allowed Total Billable Amount
	December	Jan	Feb			
APM				$ 10,967		
Monthly Bill		$ 10,967	$ 2,742		1.5	$ 13,709
Supt.				$ 14,270		
Monthly Bill		$ 14,270	$ 3,568		1.5	$ 17,838
						$ 31,546

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Proposal Request

PROJECT: *(name and address)* 1733.05 SAC Fletcher Renovation & Expansion	**CONTRACT INFORMATION:** Contract For: General Construction Date:	Architect's Project Number: 1733.05 Proposal Request Number: 029 Proposal Request Date: October 22, 2021
OWNER: *(name and address)* Alamo Colleges 2222 N Alamo St San Antonio, TX 78215	**ARCHITECT:** *(name and address)* O'Connell Robertson 4040 Broadway St., Suite 300 San Antonio, Texas 78209	**CONTRACTOR:** *(name and address)* Vaughn Construction 1400 Universal City Boulevard Universal City, Texas 78148

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Ten (10) days or notify the Architect in writing of the anticipated date of submission.

(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)

Business office / transactions areas

Attachments:

30 x 42 Sheet - A3.2 - SECOND FLOOR PLAN
30 x 42 Sheet - A7.3 - DOOR AND FRAME TYPES & DOOR SCHEDULE
30 x 42 Sheet - A7.5 - WINDOW TYPES
30 x 42 Sheet - A11.1 - INTERIOR ELEVATIONS
30 x 42 Sheet - A11.7 - INTERIOR ELEVATIONS
30 x 42 Sheet - E3.2 - ELECTRICAL POWER SECOND FLOOR PLAN
30 x 42 Sheet - E4.2 - ELECTRICAL LIGHTING SECOND FLOOR PLAN
30 x 42 Sheet - M3.2 - MECHANICAL SECOND FLOOR PLAN
30 x 42 Sheet - T0.0 - TECHNOLOGY - INDEX SHEET
30 x 42 Sheet - T3.2 - ECHNOLOGY - SECOND FLOOR PLAN

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ARCHITECT:

Jason Reed, Director of CA,
Associate Principal
PRINTED NAME AND TITLE

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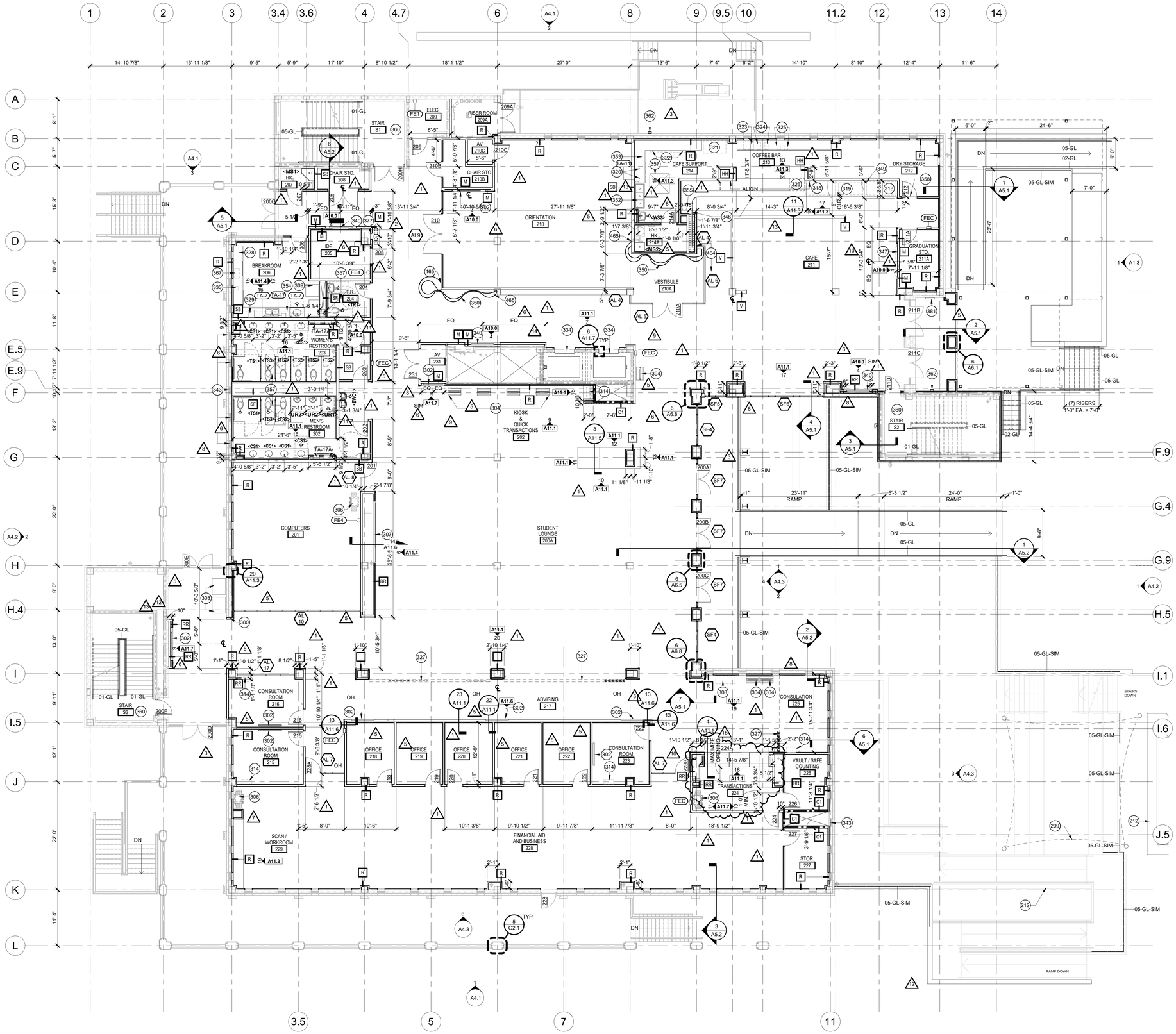

1 SECOND FLOOR PLAN

SCALE: 1/8" = 1'-0"

GENERAL FLOOR PLAN NOTES

1. GENERAL NOTES APPLY TO ALL FLOOR PLANS.
2. REFERENCE A7.1 SHEETS FOR PARTITION TYPES.
3. ALL STUD PARTITIONS SHALL BE "SA" U.N.O.
4. ALL DIMENSIONS ARE FACE OF FINISH OR CENTERLINE OF STRUCTURE U.N.O.
5. FIELD VERIFY DIMENSIONS TO ALL EXISTING CONDITIONS.
6. SEE SHEET A0.1 AND A0.2 FOR PLUMBING TYPES, SYMBOLS, AND TOILET ACCESSORIES SCHEDULE.
7. FEC = FIRE EXTINGUISHER CABINET. CABINET HARDWARE NOT TO EXCEED 48" A.F.F.
8. FE = FIRE EXTINGUISHER

ARCHITECTURAL LINETYPES

- NEW CONSTRUCTION
- EXISTING CONSTRUCTION
- DEMOLITION
- HIDDEN LINE

FIRE/SMOKE BARRIERS

- EXISTING 1 HOUR FIRE BARRIER
- 1 HOUR FIRE BARRIER
- EXISTING 2 HOUR FIRE BARRIER
- 2 HOUR FIRE BARRIER

EQUIPMENT LINETYPES

- OFCI
- OFOI / N.I.C.

KEYNOTE LEGEND

209 LINE OF CANOPY ABOVE

212 PLANTER WALL. REFER TO LANDSCAPE

302 WALL MOUNTED TV MONITOR (CFCI); AND MOUNT (CFCI)

303 VENDING MACHINES. CFCI

304 KIOSKS. CFCI

306 LARGE COPIER. OFOI

307 DIGITAL WALL, REFER TO TECHNOLOGY

308 ATM. OFOI

309 REFRIGERATOR. CFCI

314 SMALL COPIER. OFOI

318 MERCHANDISER, N.I.C.

319 BEVERAGE COOLER, N.I.C.

320 UNDERCOUNTER ICE MAKER, N.I.C.

321 REFRIGERATOR, N.I.C.

322 UNDERCOUNTER REFRIDGERTOR, N.I.C.

323 ESPRESSO MACHINE, N.I.C.

324 COFFEE BREWER, N.I.C.

325 BLENDER, N.I.C.

326 REFRIDGERATED BAKERY CABINET, N.I.C.

327 TURF DESIGN FLOW WALL PARTITION WITH 5 CHANNEL SLIDING TRACK. PATTERN F6, COLOR LIGHT BROWN

328 UNDERCOUNTER MICROWAVE. CFCI

329 COFFEE MAKER. CFCI

333 TOASTER. OFOI

334 NEW ELEVATOR

340 RECESSED WALL MOUNTED DIGITAL DIRECTORY MONITOR (CFCI) AND MOUNT (CFCI) REFER TO "TYPICAL SCREEN NICHE" ON A10.0 FOR ELEVATION AND TRIM DETAIL

343 APPLY SOLYX SX-4500 COOL GREY PRIVACY FILM TO WINDOWS

346 MANUAL SECURITY DOOR ON TRACK

347 RECESSED WALL MOUNTED DIGITAL MESSAGING MONITOR (CFCI) AND MOUNT (CFCI) REFER TO "TYPICAL SCREEN NICHE" ON A10.0 FOR ELEVATION AND TRIM DETAIL

349 WALL MOUNTED DIGITAL MESSAGING MONITOR (CFCI) AND MOUNT (CFCI) ON FURR-DOWN ABOVE MERCHANDISERS

350 ARTISITC SOLID SURFACE WALL SYSTEM REFER "CURVED WALL FIRST FLOOR" TO A11.1. CONTRACTOR TO PROVIDE SUBSTRATE AND SUBSTRUCTURE FOR WALL SYSTEM

352 FREE STANDING 3 COMPARTMENT SINK

353 COUNTER MOUNTED DIPPER WELL

354 DISHWASHER. CFCI

355 TRASH OPENING IN COUNTER

357 REMOVE TOPPING TO SLOPE FLOOR TO FLOOR DRAIN. FLOOR DRAIN SHALL BE THE LOWEST POINT IN ROOM. SLOPES CANNOT EXCEED 1:48.

358 1/2" THRESHOLD AT DOOR

360 PATCHING REQUIRED IN WALLS AND CEILINGS DUE TO DEMOLISHED MEP SYSTEMS. COORDINATE WITH MEP SHEETS.

362 KNOX BOX

367 TOASTER OVEN (COUNTER TOP). OFOI

377 STRYKER/PHYSIO-CONTROL LIFEPAK CR2 DEFIBRILLATOR, DEFIBRILLATOR CABINET AND ALARM. REFER TO MANUFACTURER'S INSTALLATION REQUIREMENTS

380 SALVAGED BRICK WITH 1" AIR CAVITY, USE 2 PC ADJUSTABLE MASONRY ANCHORS 16 O.C. WITH TAP CON SCREWS. TOOTH OUT CORNERS OF WALL. CUT BACK MASONRY TO CLOSEST COURSING DIMENSION.

381 CAST METAL PLACARD. REFER TO 3/A4.2

464 FROSTED FILM. FADE TO CLEAR

465 FRY REGLET TRIM PIECE AT TREMINATION OF SOLID SURFACE. FULL HEIGHT BLACK.

TOILET ACCESSORIES SCHEDULE

TA-7 SURFACE MOUNTED SOAP DISPENSER

TA-17 SURFACE MOUNTED AUTOMATIC PAPER TOWEL DISPENSER.

TA-17A RECESSED AUTOMATIC PAPER TOWEL DISPENSER AND WASTE RECEPTACLE

O'CONNELLROBERTSON
Austin 811 Barton Springs Road, Suite 900, Austin, Texas 78704 p: 512.478.7284 f: 512.478.7441
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REGISTERED ARCHITECT RAYMOND J. STEPHENSON 19826 STATE OF TEXAS

10/20/2021

Revisions:

NO.	DESCRIPTION	DATE
7	ASI 10	10/29/20
8	PR 5	11/4/20
9	PR 6	12/3/20
10	PR 9	1/15/21
11	ASI 13	1/26/21
12	PR 12	1/28/21
13	PR 14	2/22/21
14	ASI 17	3/3/21
15	PR 29	10/19/21

11/15/19
Project No. 1733.05
CONTRACT DOCUMENTS

SECOND FLOOR PLAN

A3.2

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DOOR AND FRAME SCHEDULE - FIRST FLOOR

MARK	DESCRIPTION	DOOR SIZE WIDTH	PANEL 1	PANEL 2	HEIGHT	THICK	MAT'L	TYPE	FRAME MAT'L	FRAME TYPE	FIRE RATING MINUTES	NOTES
101	PAIR	6' - 0"	3' - 0"	3' - 0"	7' - 0"	1 3/4"	AL	FG2AL	AL	-	-	EXISTING DOOR, EXISTING CARD READER, AND EXISTING AUTO OPERATOR TO REMAIN
101A	PAIR	6' - 0"	3' - 0"	3' - 0"	7' - 0"	1 3/4"	WD	FWD	STL	STL1	120	CARD READER
101B	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER
101C	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	60	CARD READER
101D	PAIR	6' - 0"	3' - 0"	3' - 0"	7' - 0"	1 3/4"	AL	FG2AL	AL	-	-	EXISTING DOOR AND EXISTING CARD READER TO REMAIN
101E	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	N3WD	STL	STL2	90	CARD READER
102A	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	AL	-	AL	-	-	CARD READER
102B	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FGWD	STL	STL1	-	CARD READER
102C	SINGLE BARN	4' - 0"	4' - 0"		12' - 5"	1 3/4"	-	BARN1	-	-	-	SPECIALITY BARN DOOR
103	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FGWD	STL	STL1	-	CARD READER, PROVIDE FROSTED GLASS PANEL
104A	SINGLE BARN	3' - 2"	3' - 3"		7' - 2"	1 3/4"	-	BARN1	-	-	-	SPECIALITY BARN DOOR
104B	SINGLE BARN	3' - 2"	3' - 3"		7' - 2"	1 3/4"	-	BARN1	-	-	-	SPECIALITY BARN DOOR
105	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER
105A	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER, NOISE CONTROL DOOR - STC 50
106	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER
106A	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER, NOISE CONTROL DOOR - STC 50
108	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	
109	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	
110	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	
111A	PAIR	6' - 0"	3' - 0"	3' - 0"	7' - 0"	1 3/4"	AL	FG2AL	AL	-	-	EXISTING DOOR AND EXISTING CARD READER TO REMAIN
111B	PAIR	6' - 0"	3' - 0"	3' - 0"	7' - 0"	1 3/4"	WD	FWD	STL	STL2	-	CARD READER
111C	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	AL - BLACK	-	AL - BLACK	-		CARD READER
111D	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FGWD	STL	STL1	-	CARD READER
112	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER
113	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FGWD	STL	STL1	-	CARD READER, PROVIDE FROSTED GLASS PANEL
114	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FGWD	STL	STL1	-	CARD READER, PROVIDE FROSTED GLASS PANEL
115	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER
116	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FGWD	STL	STL1	-	CARD READER, PROVIDE FROSTED GLASS PANEL
117	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FGWD	STL	STL1	-	CARD READER, PROVIDE FROSTED GLASS PANEL
118	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FGWD	STL	STL1	-	CARD READER, PROVIDE FROSTED GLASS PANEL
119	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FGWD	STL	STL1	-	CARD READER, PROVIDE FROSTED GLASS PANEL
120	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FGWD	STL	STL1	-	CARD READER, PROVIDE FROSTED GLASS PANEL
121A	PAIR	6' - 0"	3' - 0"	3' - 0"	7' - 0"	1 3/4"	AL	FG2AL	AL	-	-	EXISTING DOOR AND EXISTING CARD READER TO REMAIN
121B	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	N3WD	STL	STL2	90	CARD READER
121C	PAIR	6' - 0"	3' - 0"	3' - 0"	7' - 0"	1 3/4"	WD	FWD	STL	STL2	-	CARD READER
122A	PAIR	6' - 0"	3' - 0"	3' - 0"	7' - 0"	1 3/4"	AL	FG2AL	AL	-		CARD READER
122B	PAIR	6' - 0"	3' - 0"	3' - 0"	7' - 0"	1 3/4"	AL	FG2AL	AL	-		CARD READER
123	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER
123A	COUNTER DOOR	10' - 0"			6' - 10"	2"	STL	OVH	STL	JAMB	-	
124	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER

NOTE: DOOR 107 DELETED AS PART OF PR2 3

DOOR AND FRAME SCHEDULE - SECOND FLOOR

MARK	DESCRIPTION	DOOR SIZE WIDTH	PANEL 1	PANEL 2	HEIGHT	THICK	MAT'L	TYPE	FRAME MAT'L	FRAME TYPE	FIRE RATING MINUTES	NOTES
200A	PAIR	6' - 0"	3' - 0"	3' - 0"	7' - 0"	1 3/4"	AL	FG2AL	AL	-	-	CARD READER
200B	PAIR	6' - 0"	3' - 0"	3' - 0"	7' - 0"	1 3/4"	AL	FG2AL	AL	-	-	CARD READER, AUTO OPERATOR
200C	PAIR	6' - 0"	3' - 0"	3' - 0"	7' - 0"	1 3/4"	AL	FG2AL	AL	-	-	CARD READER
200D	PAIR	6' - 0"	3' - 0"	3' - 0"	7' - 0"	1 3/4"	AL	FG2AL	AL	-	-	EXISTING DOOR AND EXISTING CARD READER TO REMAIN
200E	PAIR	6' - 0"	3' - 0"	3' - 0"	7' - 0"	1 3/4"	AL	FG2AL	AL	-	-	EXISTING DOOR AND EXISTING CARD READER TO REMAIN
200F	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	N3WD	STL	STL2	90	CARD READER
200G	PAIR	6' - 0"	3' - 0"	3' - 0"	7' - 0"	1 3/4"	AL	FG2AL	AL	-		EXISTING DOOR AND EXISTING CARD READER TO REMAIN
200H	PAIR	6' - 0"	3' - 0"	3' - 0"	7' - 0"	1 3/4"	WD	N3WD	STL	STL2	90	CARD READER
201	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	AL - BLACK	FGAL	AL - BLACK	-	-	CARD READER
202	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	
203	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	
204	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	
205	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER
206	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	NWD	STL	STL1	-	CARD READER
207	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER
208	PAIR	6' - 0"	3' - 0"	3' - 0"	7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER
209	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER
209A	PAIR	6' - 0"	3' - 0"	3' - 0"	7' - 0"	1 3/4"	STL	FSTL	STL	STL2	-	CARD READER
210	PAIR	8' - 0"	4' - 0"	4' - 0"	9' - 2"	1 3/4"	AL - BLACK	FG2AL	AL - BLACK	-		CARD READER
210A	PAIR	6' - 0"	3' - 0"	3' - 0"	9' - 0"	1 3/4"	AL - BLACK	FG2AL	AL - BLACK	-	-	CARD READER
210B	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER
210C	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER
211A	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER
211B	PAIR	6' - 0"	3' - 0"	3' - 0"	7' - 0"	1 3/4"	AL	FG2AL	AL	-	-	EXISTING DOOR, EXISTING CARD READER, AND EXISTING AUTO OPERATOR TO REMAIN
211C	PAIR	6' - 0"	3' - 0"	3' - 0"	7' - 0"	1 3/4"	AL	FG2AL	AL	-	-	EXISTING DOOR AND EXISTING CARD READER TO REMAIN
211D	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	N3WD	STL	STL2	90	CARD READER, LOCKS TO ALWAYS BE LOCKED ON PULL SIDE - FREE EGRESS TO BE PROVIDED FROM THIRD THROUGH FIRST FLOOR.
212	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER, ADDITIONAL UNDERCUT REQUIRED AT THIS DOOR DUE TO FLOOR THICKNESS - COORDINATE IN FIELD.
214A	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER
215	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FGWD	STL	STL1	-	CARD READER
216	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FGWD	STL	STL1	-	CARD READER
218	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FGWD	STL	STL1	-	CARD READER, PROVIDE FROSTED GLASS PANEL
219	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FGWD	STL	STL1	-	CARD READER, PROVIDE FROSTED GLASS PANEL
220	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FGWD	STL	STL1	-	CARD READER, PROVIDE FROSTED GLASS PANEL
221	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FGWD	STL	STL1	-	CARD READER, PROVIDE FROSTED GLASS PANEL
222	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FGWD	STL	STL1	-	CARD READER, PROVIDE FROSTED GLASS PANEL
223	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FGWD	STL	STL1	-	CARD READER
224	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER
224A	COUNTER DOOR	13' - 2"			8' - 0"	2"	STL	OVH	STL	JAMB	-	
226	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER
227	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER
228	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	AL	FG2AL	AL	-	-	EXISTING DOOR AND EXISTING CARD READER TO REMAIN
228A	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	AL - BLACK	FG2AL	AL - BLACK	-		CARD READER, PROVIDE ONE-WAY FILM ON GLASS
228B	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	AL - BLACK	FG2AL	AL - BLACK	-		CARD READER, PROVIDE ONE-WAY FILM ON GLASS
231	PAIR	6' - 0"	3' - 0"	3' - 0"	7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER

DOOR AND FRAME SCHEDULE - THIRD FLOOR

MARK	DESCRIPTION	DOOR SIZE WIDTH	PANEL 1	PANEL 2	HEIGHT	THICK	MAT'L	TYPE	FRAME MAT'L	FRAME TYPE	FIRE RATING MINUTES	NOTES
300	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER
300A	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	N3WD	STL	STL2	90	CARD READER
300C	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	N3WD	STL	STL2	90	CARD READER
301A	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER
302	SINGLE	3' - 0"	3' - 0"		8' - 3"	1 3/4"	AL - BLACK	-	AL - BLACK	-		CARD READER
303	PAIR	6' - 0"	3' - 0"	3' - 0"	8' - 3"	1 3/4"	AL - BLACK	FGAL	AL - BLACK	-		CARD READER
305	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER
309	PAIR	6' - 0"	3' - 0"	3' - 0"	8' - 3"	1 3/4"	AL - BLACK	FGAL	AL - BLACK	-		CARD READER
309G	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER
310A	SINGLE	3' - 0"	3' - 0"		8' - 2"	1 3/4"	WD	FWD	STL	STL1	-	BLACK HARDWARE
310B	SINGLE	3' - 0"	3' - 0"		8' - 6"	1 3/4"	WD	FWD	STL	STL1	-	BLACK HARDWARE
310C	SINGLE	2' - 2"	2' - 2"		8' - 6"	1 3/4"	WD	FLWD	WD	WD1	-	HARDWARE: BED & BATH LEVER AND LOCK WITH TRIM - BLACK FINISH
310D	SINGLE	3' - 0"	3' - 0"		8' - 6"	1 3/4"	WD	FLWD	WD	WD1	-	HARDWARE: BED & BATH LEVER AND LOCK WITH TRIM - BLACK FINISH
312A	SINGLE	3' - 0"	3' - 0"		8' - 2"	1 3/4"	WD	FWD	STL	STL1	-	BLACK HARDWARE
312B	SINGLE	3' - 0"	3' - 0"		8' - 6"	1 3/4"	WD	FWD	STL	STL1	-	BLACK HARDWARE
312C	SINGLE	2' - 2"	2' - 2"		8' - 6"	1 3/4"	WD	FLWD	WD	WD1	-	HARDWARE: BED & BATH LEVER AND LOCK WITH TRIM - BLACK FINISH
312D	SINGLE	2' - 2"	2' - 2"		8' - 6"	1 3/4"	WD	FLWD	WD	WD1	-	HARDWARE: BED & BATH LEVER AND LOCK WITH TRIM - BLACK FINISH
312E	SINGLE	2' - 2"	2' - 2"		8' - 6"	1 3/4"	WD	FLWD	WD	WD1	-	HARDWARE: BED & BATH LEVER AND LOCK WITH TRIM - BLACK FINISH
312F	SINGLE	3' - 0"	3' - 0"		8' - 6"	1 3/4"	WD	FLWD	WD	WD1	-	HARDWARE: BED & BATH LEVER AND LOCK WITH TRIM - BLACK FINISH
314	SINGLE	3' - 0"	3' - 0"		8' - 3"	1 3/4"	AL - BLACK	-	AL - BLACK	-		CARD READER
314A	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FGWD	STL	STL1	-	CARD READER, PROVIDE FROSTED GLASS PANEL
314B	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FGWD	STL	STL1	-	CARD READER, PROVIDE FROSTED GLASS PANEL
314D	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER
315	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	60	CARD READER; DOOR TO BE PAINTED
316	SINGLE	3' - 0"	3' - 0"		8' - 3"	1 3/4"	AL - BLACK	-	AL - BLACK	-		CARD READER
316A	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FGWD	STL	STL1	-	CARD READER
317	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER
319A	PAIR	6' - 0"	3' - 0"	3' - 0"	9' - 0"	1 3/4"	AL - BLACK	FGAL	AL - BLACK	-		CARD READER
319B	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER. BLACK HARDWARE
320	SINGLE	3' - 0"	3' - 0"		8' - 10"	1 3/4"	AL - BLACK	FGAL	AL - BLACK	-		CARD READER
321	OPERABLE PARTITION	34' - 7"			9' - 0"			OP1		-		CARD READER
322A	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER. BLACK HARDWARE
322B	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER. BLACK HARDWARE
323	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FGWD	STL	STL1	-	CARD READER. BLACK HARDWARE
324	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER. BLACK HARDWARE
325A	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER. BLACK HARDWARE
325B	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER. BLACK HARDWARE
326A	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FGWD	STL	STL1	-	CARD READER. BLACK HARDWARE
326B	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FGWD	STL	STL1	-	CARD READER. BLACK HARDWARE
326C	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	FWD	STL	STL1	-	CARD READER
326D	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	AL - BLACK	FGAL	AL - BLACK	-		CARD READER
328A	SINGLE	3' - 0"	3' - 0"		8' - 0"	1 3/4"	AL	FGAL	AL	-		CARD READER
328B	SINGLE	3' - 0"	3' - 0"		7' - 0"	1 3/4"	WD	N3WD	STL	STL2	90	CARD READER. BLACK HARDWARE

NOTE: DOOR 316B DELETED AS PART OF PR 1 2

GENERAL DOOR NOTES

1. UNLESS NOTED OTHERWISE, ALL EXISTING ACCESS CONTROL IN REMODELED AREAS IS TO BE REMOVED AND RETURNED TO OWNER.
2. THE LOCATION OF THE VISION LIGHTS IN DOOR TYPES NARROW LITE, NARROW LITE 90 MINUTE, FULL GLASS, TWO LITES AND HALF GLASS SHALL COMPLY WITH THE TEXAS ACCESSIBILITY 2012 STANDARDS 404.2.11. THE DIMENSIONS SHOWN ARE TAKEN FROM THE FINISH FLOOR TO THE GLASS AND SHALL NOT EXCEED 42 INCHES.
3. WHERE EXIT PANIC HARDWARE IS SCHEDULED, THE BOTTOM OF THE DEVICE SHALL BE MOUNTED NO LESS THAN 34 INCHES AND NOT MORE THAN 48 INCHES ABOVE THE FINISH FLOOR. THE DEVICE SHALL NOT PROJECT MORE THAN 4 INCHES FROM THE FACE OF THE DOOR. AT DOOR TYPES NARROW LITE, NARROW LITE 90 MINUTE, FULL GLASS, TWO LITES AND HALF GLASS DOORS, LOCATE PANIC HARDWARE BELOW THE VISION LITE.
4. AT ALL FULL GLASS DOORS COORDINATE THE MOUNTING OF THE PANIC DEVICE WITH THE TYPE OF GLASS STOPS FURNISHED.

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1819 N Main Ave, San Antonio, TX 78212

REGISTERED ARCHITECT — JAMES R. STRONG — 29804 — STATE OF TEXAS

10/20/2021

Revisions:

NO.	DESCRIPTION	DATE
1	ADDENDUM 4	1/08/20
2	PR 1	5/12/20
3	ASI 8	7/31/20
4	PR 2	8/27/20
5	PR 4	10/12/20
6	PR 5	11/4/20
7	PR 9	1/15/21
8	PR 29	10/19/21

11/15/19
Project No. 1733.05
CONTRACT DOCUMENTS

DOOR AND FRAME TYPES & DOOR SCHEDULE

A7.3

10/19/2021 5:43:07 PM
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GENERAL WINDOW TYPE NOTES

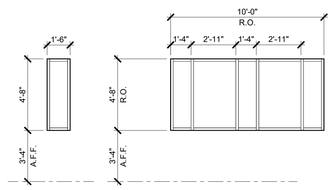
1 AT BUTT GLAZED FRAMES PROVIDE 3/8" GAP BETWEEN GLASS PANELS. SEAL GAP WITH TRANSLUCENT DOW CORNING 7937 SILICONE GLAZING SEALANT.

2 WINDOW TYPE NUMBERS SKIP.

3 PER SPECIFICATION SECTION 08 80 00 GLAZING, ARTICLE 1.07 QUALITY ASSURANCE, PART B - WHERE SAFETY GLASS IS INDICATED OR REQUIRED BY AUTHORITIES HAVING JURISDICTION, PROVIDE TYPE OF PRODUCTS INDICATED WHICH COMPLY WITH TESTING REQUIREMENTS OF CPSC 16 CFR PART 1201 FOR CATEGORY II MATERIALS. EACH PANE OF SAFETY GLAZING INSTALLED IN HAZARDOUS LOCATIONS SHALL BE INDENTIFIED IN ACCORDANCE WITH THE BUILDING CODE.

WINDOW LEGEND

SPANDREL GLASS



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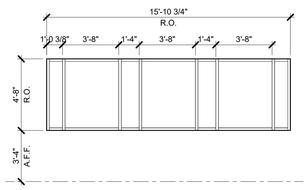
SF 2



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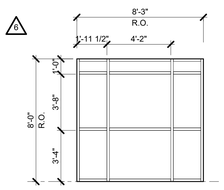

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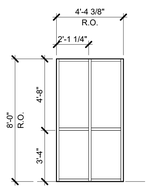

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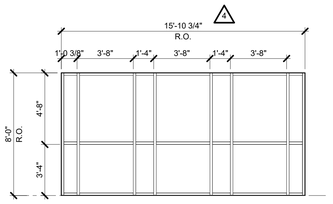

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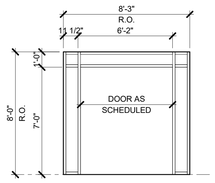

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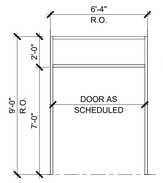

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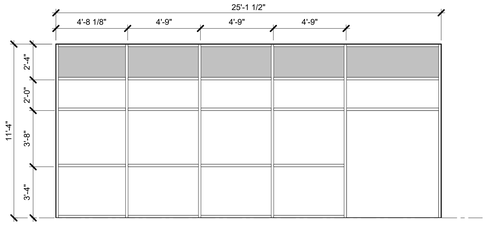

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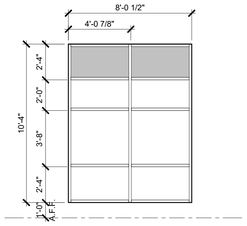

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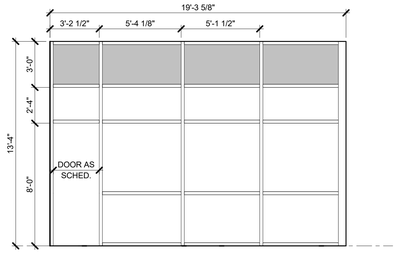

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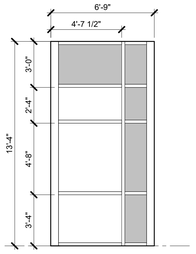

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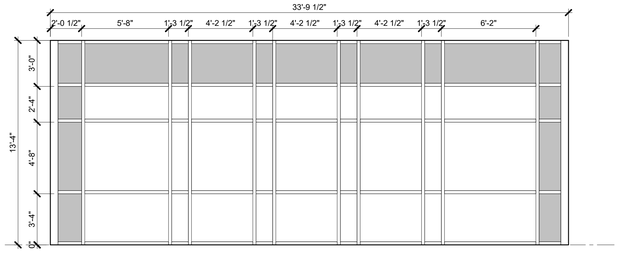

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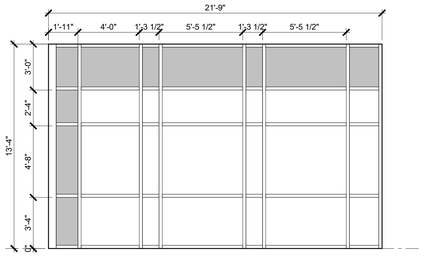

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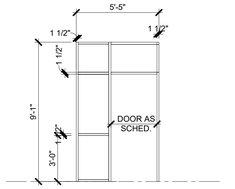

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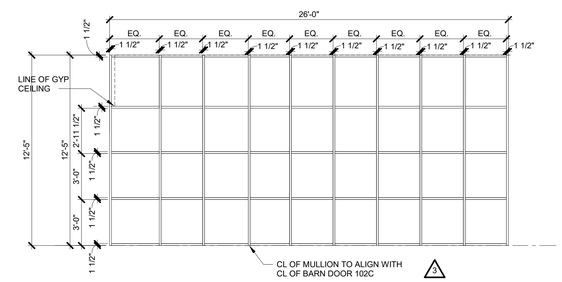

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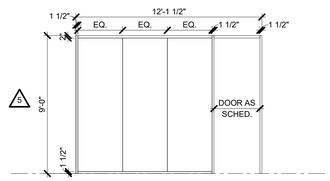
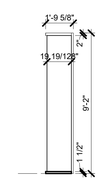


NOTE: FRAMELESS GLAZING TO BE BUTT JOINTED WITH NO VERTICAL MULLIONS

AL 3



NOTE: FRAMELESS GLAZING TO BE BUTT JOINTED WITH NO VERTICAL MULLIONS

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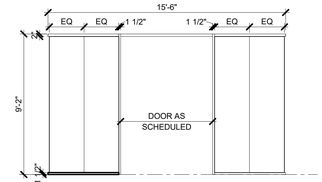

NOTE: FRAMELESS GLAZING TO BE BUTT JOINTED WITH NO VERTICAL MULLIONS

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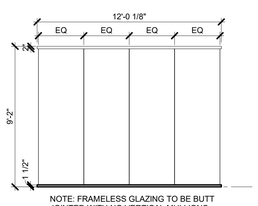

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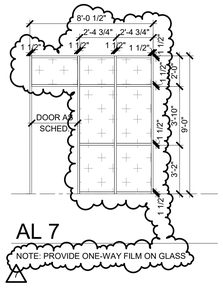
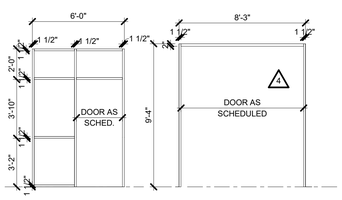
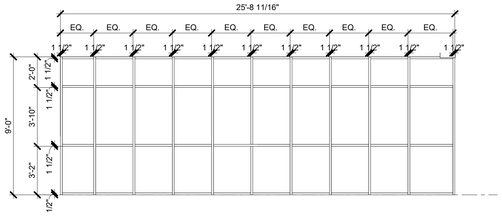


NOTE: PROVIDE ONE-WAY FILM ON GLASS

AL 7



AL 8 AL 9



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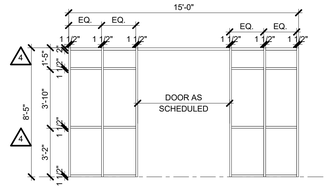

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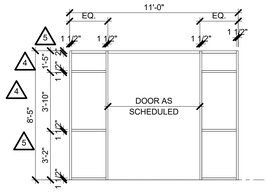

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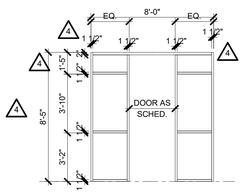

AL 13

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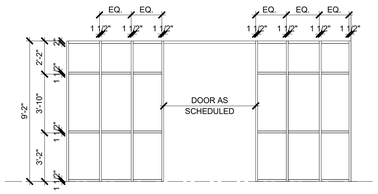
AL 14



AL 15

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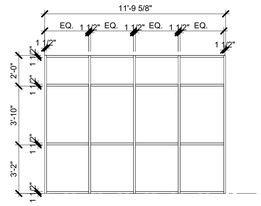

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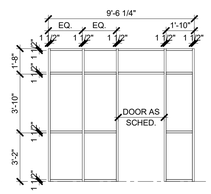

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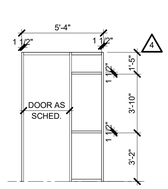

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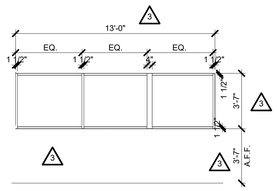

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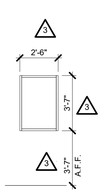

SF 12

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1819 N Main Ave, San Antonio, TX 78212

REGISTERED ARCHITECT RAYMOND J. STEPHENSON 25826 STATE OF TEXAS

10/20/2021

Revisions:

NO.	DESCRIPTION	DATE
1	ASI 1	1/21/20
2	PR 2	8/27/20
3	PR 4	10/12/20
4	PR 5	11/4/20
5	PR 9	1/15/21
6	PR 12	1/28/21
7	PR 29	10/19/21

11/15/19
Project No. 1733.05
CONTRACT DOCUMENTS

WINDOW TYPES

A7.5

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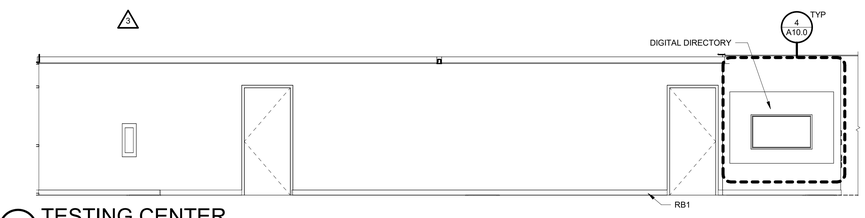

1 TESTING CENTER
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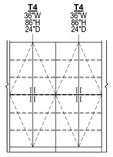

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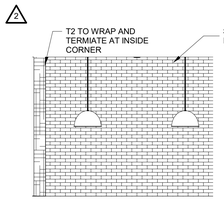

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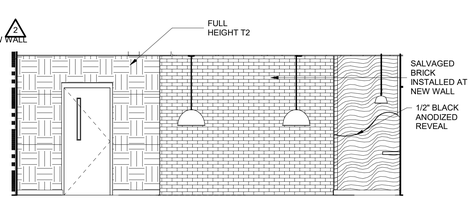

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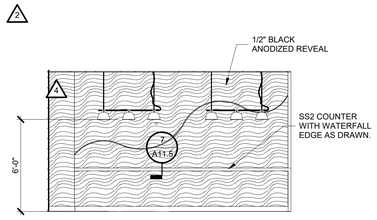

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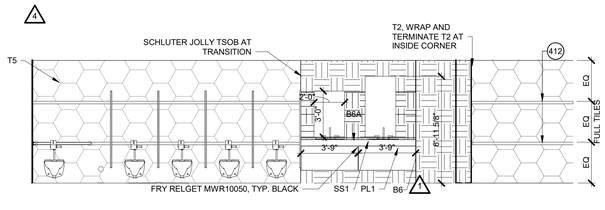

6 TYPICAL 1ST FLOOR RR WET WALL
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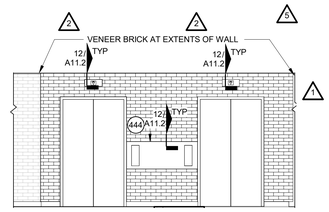
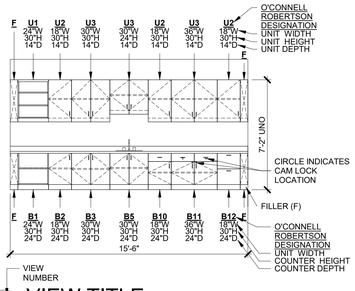


7 ELEVATOR LOBBY
SCALE: 1/4" = 1'-0"

8 TESTING ASSESSMENT AND ADVISING
SCALE: 1/4" = 1'-0"

TYPICAL CASEWORK NOMENCLATURE



VIEW TITLE
SCALE: 1/4" = 1'-0" ← VIEW SCALE

GENERAL CASEWORK NOTES

1. ALL EXPOSED AND SEMI-EXPOSED SURFACE PLASTIC LAMINATE U.N.O. REFER TO ELEVATION AND LIST OF FINISHES FOR PLAM COLOR.
2. PROVIDE 1 1/2" RADIUS AT ALL OUTSIDE CORNERS OF COUNTERS AND TRANSACTION TOPS.
3. WALL BASE ON BASE CABINET UNLESS NOTED OTHERWISE.
4. SPECIALIZED CABINET SECTIONS ONLY NOTED ON CASEWORK ELEVATIONS. OTHER CASEWORK SECTIONS SHOW TYPICAL CONSTRUCTION.
5. PROVIDE FINISHED END PANELS AND/OR END RETURNS AT OPEN CASEWORK.
6. PROVIDE PLASTIC LAMINATE TRIM AND FILLER PANELS WHERE EQUIPMENT IS LOCATED WITH THE CASEWORK UNITS.
7. PROVIDE BACKSPLASHES & SIDESPLASHES - U.N.O.
8. PROVIDE COUNTERTOP BRACE SUPPORTS AT 48" O.C. MAX @ KNEE SPACES - U.N.O.
9. PROVIDE BLIND CORNER UNITS AT BASE AND TALL CASEWORK FOR "L" AND "U" SHAPED CONFIGURATIONS. BLIND UNIT TO EXTEND 12" - 15" OF WALL.
10. FILE DRAWERS TO HAVE MINIMUM INSIDE CLEAR DIMENSIONS OF 13.5" WIDE BY 10.5" HIGH BY 20.5" DEEP.
11. PROVIDE CAM LOCKS AT ALL CABINETS
12. NOT ALL CONDITIONS ARE USED IN THIS SET.

KEYNOTE LEGEND

412 TWO ROWS OF T3. TYPICAL RESTROOM WALL PATTERN U.N.O.

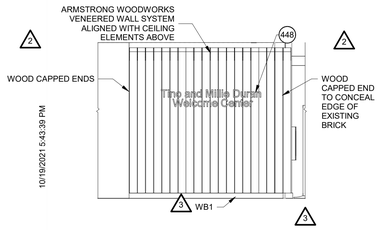
432 CUSTOM STEEL CORBEL. ENSURE CORBEL DOES NOT PROTRUDE MORE THAN 4" AT 6'-8" AFF

444 24 GAUGE SHEET MEAL POWDER COATED TO MATCH PT3 FRAME AROUND EXISTING BUTTONS AND LANTERNS. TRIM AT ALL EXPOSED BRICK.

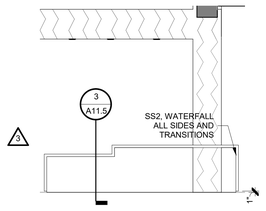
448 ALUMINUM CHANNEL LETTERS PIN MOUNTED TO WOOD FEATURE WALL. FINAL WORDING AND FONT TBD BY OWNER

469 HIDDEN BRACKET. REF MILLWORK SECTION.

487 3FORM VARIA PRIVACY PARTITIONS WITH MITERED JOINTS AND SMOOTH SURFACE. BRACKET FOR 3/8" THICK MATERIAL (PART ID: 3-15-1782-K), MOUNT USING 3M VHB TAPE



9 GREETER AND KIOSKS
SCALE: 1/4" = 1'-0"



10 GREETER DESK A
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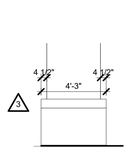

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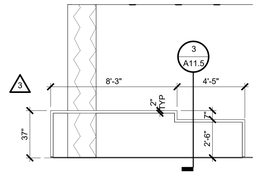

12 GREETER DESK C
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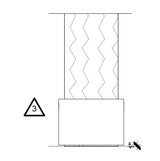

13 GREETER DESK D
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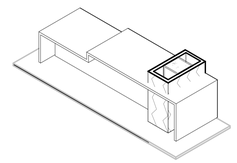
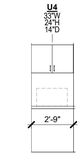


14 GREETER DESK
SCALE:



15 PRINTER STATION
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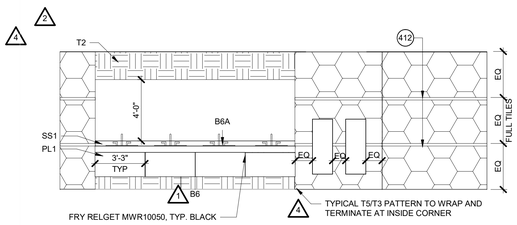
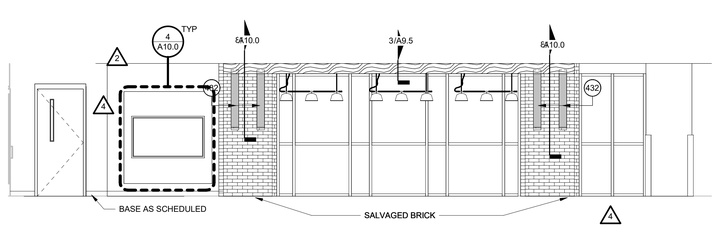
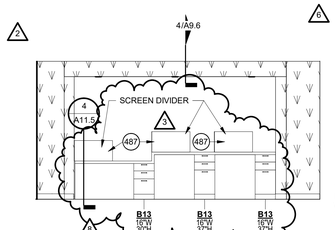


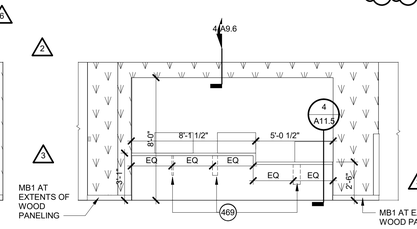
16 2ND FLOOR RESTROOM A
SCALE: 1/4" = 1'-0"



17 CAFE WINDOW WALL
SCALE: 1/4" = 1'-0"



18 TRANSACTIONS COUNTER - SOUTH
SCALE: 1/4" = 1'-0"



19 TRANSACTIONS COUNTER - NORTH
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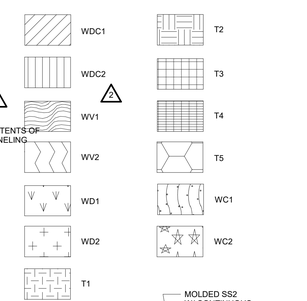
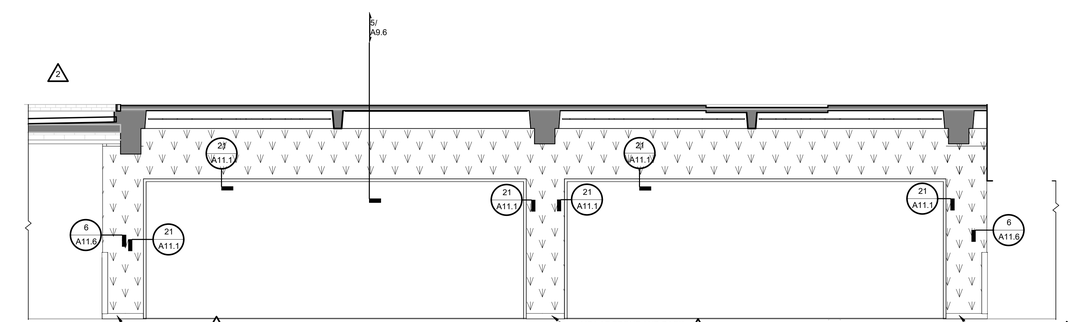
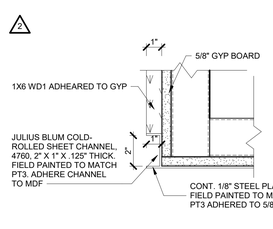
INTERIOR WALL FINISH LEGEND

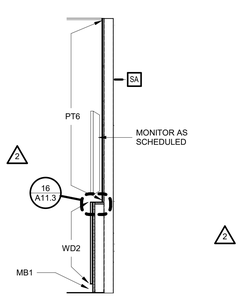




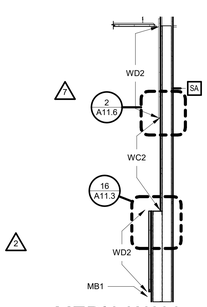
20 ADIVISNG
SCALE: 1/4" = 1'-0"



21 ADVISING COLUMN REVEAL DETAIL
SCALE: 3" = 1'-0"



22 MEDIA WALL - TV
SCALE: 1/2" = 1'-0"



23 MEDIA WALL WHITEBOARD
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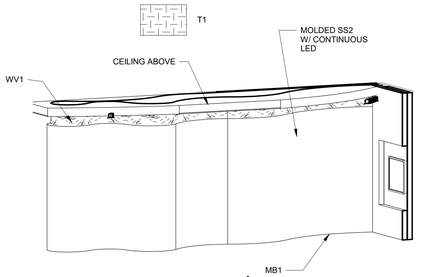

24 CURVED WALL FIRST FLOOR
SCALE: 1/16" = 1'-0"

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San Antonio 444 Brooklyn, Suite 300, San Antonio, Texas 78209 p: 210.226.4222 f: 210.226.4533

ALAMO COLLEGES
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1819 N Main Ave, San Antonio, TX 78212

REGISTERED ARCHITECT JOSEPH J. STEINMILLER 78634 STATE OF TEXAS

10/20/2021

Revisions:

NO.	DESCRIPTION	DATE
1	ADDENDUM 2	12/11/19
2	PR 2	8/27/20
3	PR 4	10/12/20
4	PR 5	11/4/20
5	PR 6	12/3/20
6	PR 9	1/15/21
7	ASI 13	1/26/21
8	PR 29	10/19/21

11/15/19
Project No. 1733.05
CONTRACT DOCUMENTS

INTERIOR ELEVATIONS

A11.1

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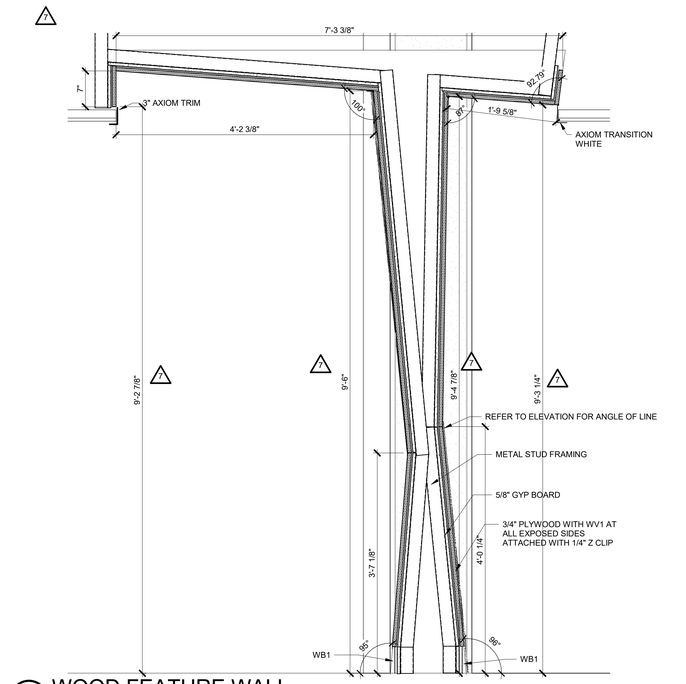
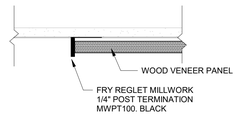
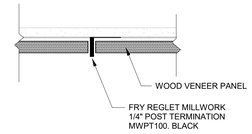


1 WOOD FEATURE WALL
SCALE: 1" = 1'-0"



2 VENEER PANEL TRIM
SCALE: 3" = 1'-0"



3 WOOD VENEER PANEL TRIM
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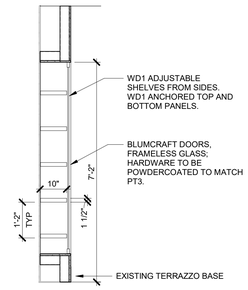

4 DISPLAY CASE
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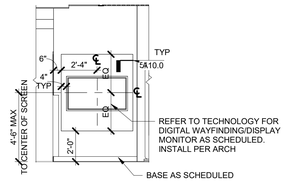
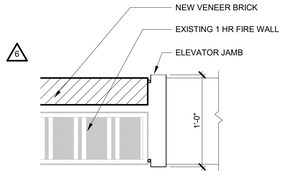
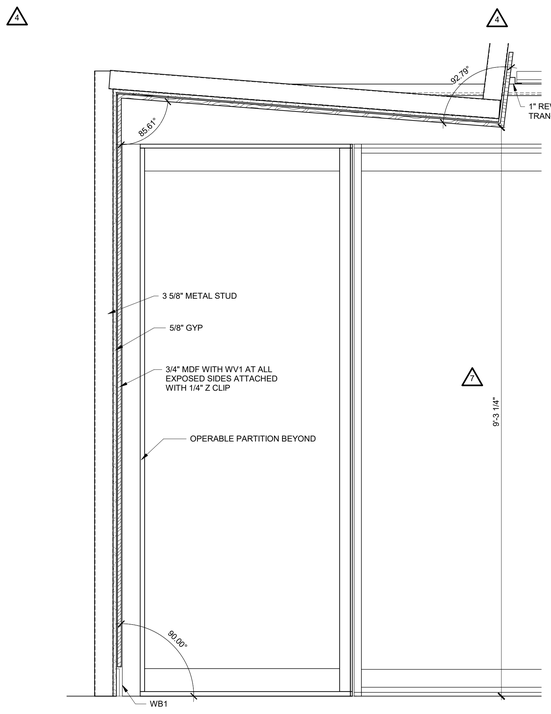


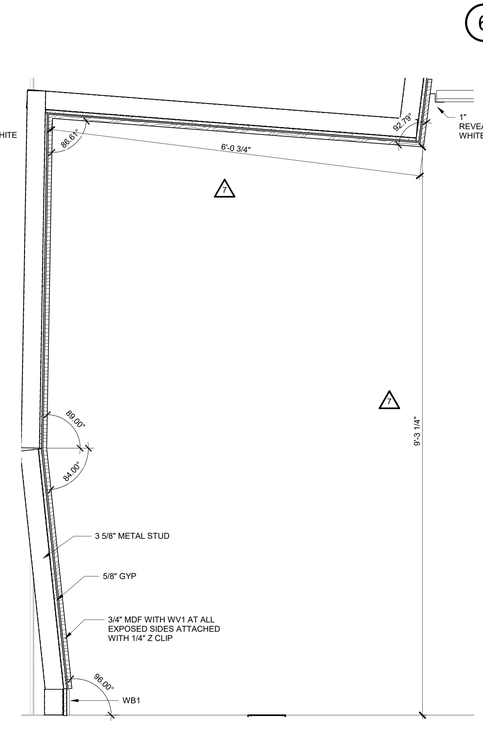
5 2ND FLOOR SCREEN
SCALE: 1/4" = 1'-0"



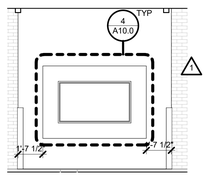
6 ELEVATOR JAMB DETAIL
SCALE: 1 1/2" = 1'-0"



7 WOOD FEATURE WALL
SCALE: 1" = 1'-0"



8 WOOD FEATURE WALL
SCALE: 1" = 1'-0"



9 MONITOR CANE DETECTION
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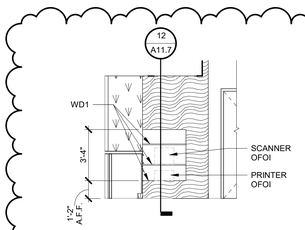

10 TRANSACTIONS - EAST
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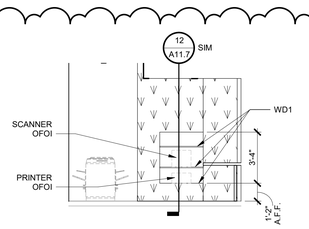

11 TRANSACTIONS - WEST
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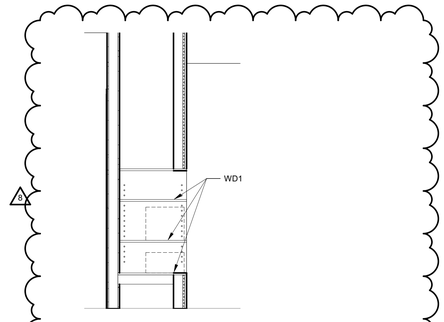
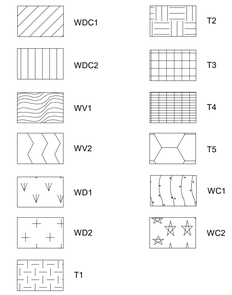


12 RECESSED SHELVES SECTION
SCALE: 1/2" = 1'-0"

INTERIOR WALL FINISH LEGEND



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ALAMO COLLEGES
SAC FLETCHER RENOVATION & EXPANSION
1819 N Main Ave, San Antonio, TX 78212

10/20/2021

Revisions:

NO.	DESCRIPTION	DATE
1	PR 4	10/12/20
2	PR 5	11/4/20
3	PR 6	12/3/20
4	PR 9	1/15/21
5	PR 14	2/22/21
6	ASI 16	3/2/21
7	ASI 018	4/22/21
8	PR 29	10/19/21

11/15/19
Project No. 1733.05
CONTRACT DOCUMENTS

INTERIOR ELEVATIONS

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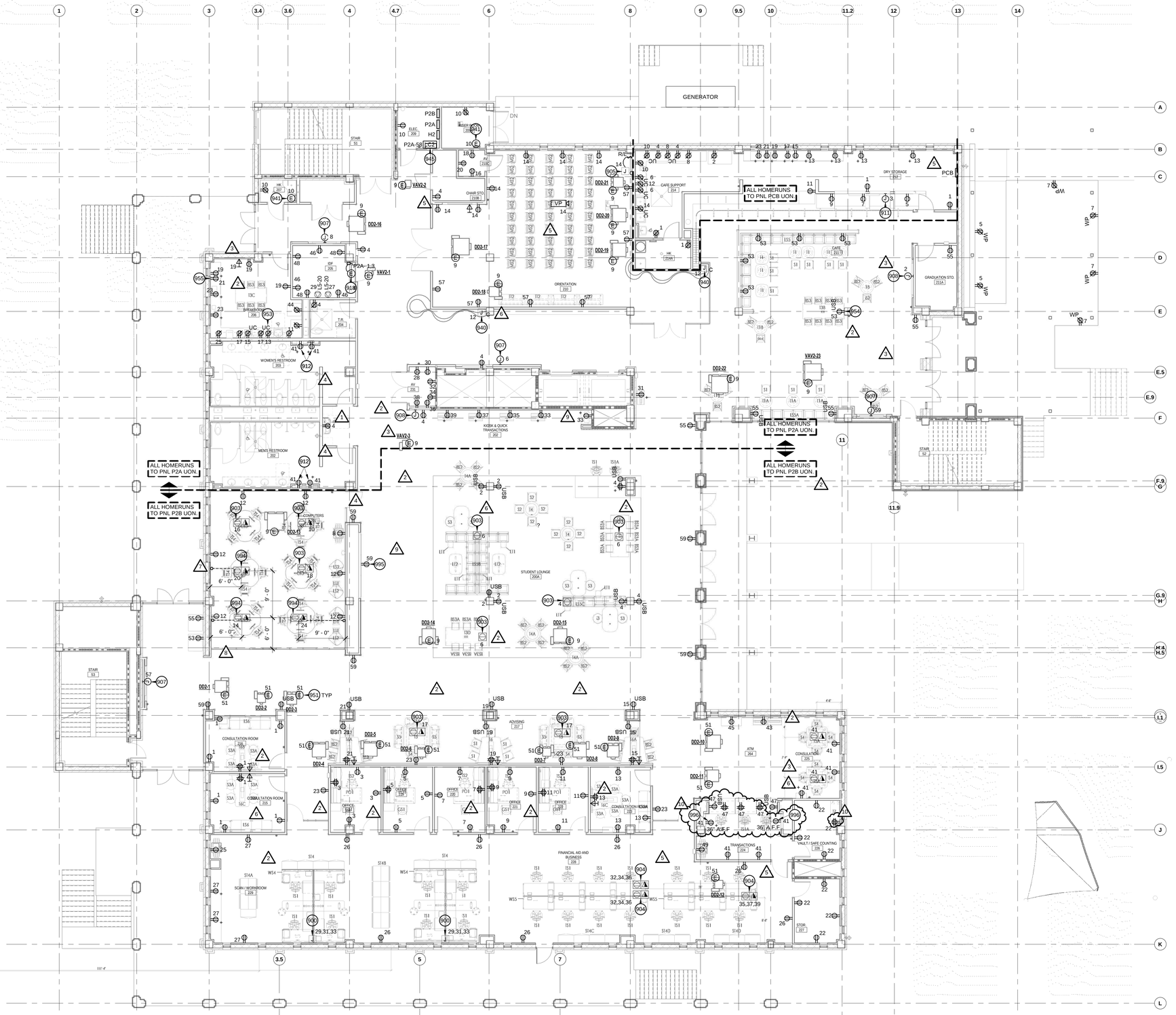

GENERAL NOTES

1. REFER TO SHEET E1.1 FOR GENERAL ELECTRICAL NOTES THAT SHALL APPLY TO ALL SHEETS IN THIS SET UNLESS NOTED OTHERWISE IN THE KEYED NOTES.
2. THIS SHEET GENERALLY DEPICTS EQUIPMENT AND DEVICES FOR FLOOR LEVEL TO APPROXIMATELY 48" AFF. SEE LIGHTING/CEILING SHEETS FOR ADDITIONAL DEVICES MOUNTED ABOVE THIS LEVEL.

KEYNOTE LEGEND

△1
- 900 FURNITURE WHIP FOR CONNECTION TO MODULAR DESKS.
- 903 WIREMOLD 8AT SERIES POKE-THROUGH WITH RECEPTACLES FOR FURNITURE
- 904 WIREMOLD 6AT SERIES POKE-THROUGH WITH FURNITURE WHIP FOR CONNECTION TO MODULAR FURNITURE.
- 905 FOR CONNECTION TO PROJECTION SCREEN.
- 907 FOR CONNECTION TO DIGITAL WAYFINDING SIGNAGE. RECEPTACLE TO BE MOUNTED 60"AFF. COORDINATE LOCATION WITH ARCHITECTURAL ELEVATIONS.
- 908 FOR CONNECTION TO DIGITAL MESSAGING RIBBON BOARD.
- 911 FOR CONNECTION TO DIGITAL MENU BOARD.
- 912 FURNISH AND INSTALL RECEPTACLE AT TOP OF PAPER TOWEL DISPENSER CAVITY. REFER TO MANUFACTURER'S INSTALLATION INSTRUCTIONS ON OPTIMAL RECEPTACLE PLACEMENT. PROVIDE GFCI BREAKER FOR PERSONNEL PROTECTION OF THESE DEVICES.
- 918 INDOOR AND OUTDOOR COMPONENTS OF MINI-SPLIT TO BE WIRED TOGETHER. REFER TO MANUFACTURER'S WIRING DIAGRAM.
- 940 INSTALL FIELD-CUTTABLE LED STRIP (JUNO #SL212-40K-80CRI WITH REMOTE DRIVER) ATOP CONTOURED WALL. REFER TO ARCHITECTURAL DETAILS FOR MORE INFORMATION.
- 941 FOR CONNECTION TO TRAP PRIMER. COORDINATE LOCATION WITH PLUMBING CONTRACTOR.
- 945 6-CHANNEL LIGHTING CONTROL PANEL FOR CONTROL OF CORRIDOR/PUBLIC SPACE LIGHTING CIRCUITS. CONNECT TO BUILDING AUTOMATION SYSTEM FOR SCHEDULE.
- 951 CONNECT NEW/RELOCATED VAV BOX TO CONTROL POWER BRANCH CIRCUIT IN NEW PANEL.
- 953 FOR CONNECTION TO UNDERCOUNTER DISHWASHER. INSTALL GFI-TRIP COMPONENT IN ACCESSIBLE UNDERCOUNTER CABINET.
- 954 COMBINATION DUPLEX RECEPTACLE AND USB TYPE A & C CHARGER (EATON #TRUSBAC20, OR APPROVED EQUAL). TYPICAL.
- △2 955 MICROWAVE TO BE INSTALLED IN CABINETRY BELOW. COORDINATE ROUGH-IN LOCATION WITH ARCHITECTURAL DETAILS ON SHEET A11.4.
- △3 994 CONNECTRAC EXPRESS KIT TO EXTEND UNDER FLOORING TO FURNITURE. SAWCUT AND TRENCH FLOOR SLAB (APPROXIMATELY 5.5" WIDE X 0.65" DEEP) FOR FLUSH INSTALLATION OF CONNECTRAC SYSTEM.
- △4 995 RECEPTACLE TO BE INSTALLED ADJACENT TO A/V DEVICES IN CHIEF BACKBOX. REFER TO SHEET T3.2 FOR LOCATION INFORMATION.
- 996 INSTALL RECEPTACLES BEHIND NEW RECESSED SHELVING FOR CONNECTION TO PRINTERS AND SCANNERS.

LEGEND

- EXISTING TO REMAIN
- NEW WORK
- PANEL BOUNDARY LINE
- CIRCUIT BOUNDARY LINE

TRUE NORTH PLAN NORTH

1 ELECTRICAL POWER SECOND FLOOR PLAN
SCALE: 1/8" = 1'-0"

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1819 N Main Ave, San Antonio, TX 78212

JEREMY L. ZORN 99218 REGISTERED PROFESSIONAL ENGINEER
10/20/2021

Engineering Firm:
O'CONNELL ROBERTSON
Firm Registration No. F-2708

Revisions:

NO.	DESCRIPTION	DATE
3	PR 04	10/12/20
4	PR 05	11/04/20
5	PR 08	12/1/20
6	PR 9	01/15/21
7	PR 015	02/10/21
8	PR 015R	04/05/21
9	PR 025	5/14/21
10	PR 029	10/19/21

11/15/19
Project No. 1733.05
CONTRACT DOCUMENTS

ELECTRICAL POWER SECOND FLOOR PLAN

E3.2

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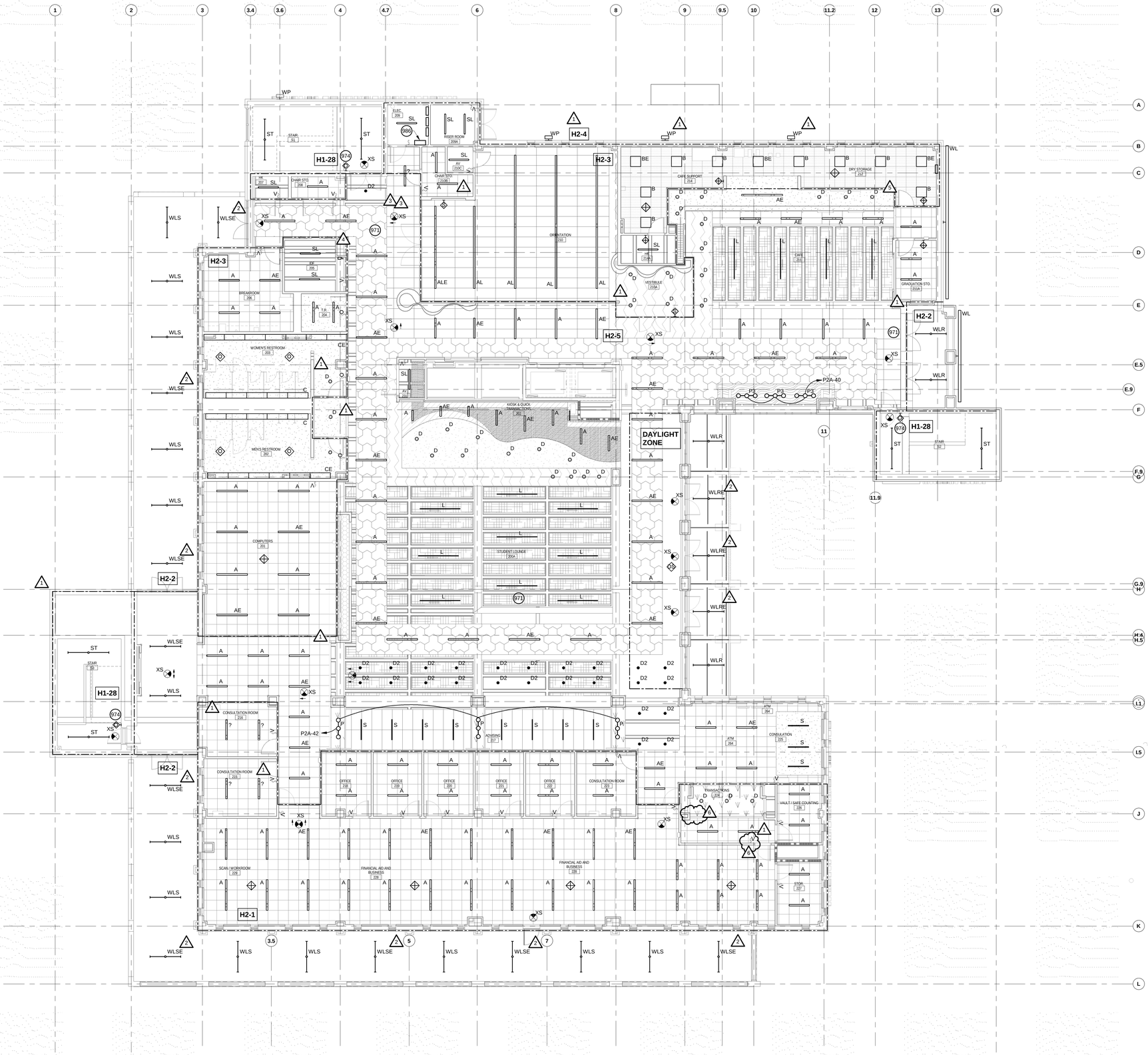

1 ELECTRICAL LIGHTING SECOND FLOOR PLAN
SCALE: 1/8" = 1'-0"

GENERAL NOTES

1. REFER TO SHEET E1.1 FOR GENERAL ELECTRICAL NOTES THAT SHALL APPLY TO ALL SHEETS IN THIS SET UNLESS NOTED OTHERWISE IN THE KEYED NOTES.

2. THIS SHEET GENERALLY DEPICTS EQUIPMENT AND DEVICES FROM APPROXIMATELY 48" AFF TO CEILING LEVEL, INCLUDING LIGHTING, SWITCHING, AND SOME CEILING MOUNTED AND WALL MOUNTED DEVICES NECESSARY FOR COORDINATION WITH CEILING MOUNTED DEVICES - e.g. FIRE ALARM VISUAL DEVICES.

KEYNOTE LEGEND

971 ALL LIGHTING IN CORRIDORS AND PUBLIC SPACES SHALL BE CONTROLLED VIA LIGHTING CONTROL RELAYS. DDC SYSTEM SHALL PROVIDE STANDARD SCHEDULE. PHOTOCELLS SHALL AUTOMATICALLY DIM DAYLIGHTING ZONES (WHEN APPLICABLE). OCCUPANCY SENSORS SHALL PROVIDE OFF-SCHEDULE OVERRIDE.

974 STAIRWELL OCCUPANCY SENSORS SHALL TURN ON ALL LIGHTS IN STAIRWELL.

986 WALL-MOUNTED INVERTER SYSTEM PANEL, MYERS LV-5-R-1-B2003-C-RT-L VST OR EQUAL. TO SERVE ALL EMERGENCY LIGHTING ON THIS FLOOR. PROVIDE 20A/1P IN 277/480V PANEL, WIRE 3#12 TO SERVE THIS PANEL.

LEGEND

- EXISTING TO REMAIN
- NEW WORK
- PANEL BOUNDARY LINE
- CIRCUIT BOUNDARY LINE

TRUE NORTH

PLAN NORTH

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1819 N Main Ave, San Antonio, TX 78212

STATE OF TEXAS
JEREMY L. ZORN
99218
REGISTERED
ARCHITECT
10/20/2021

Engineering Firm:
O'CONNELL ROBERTSON
Firm Registration No. F-2708

Revisions:

NO.	DESCRIPTION	DATE
1	ADDENDUM 2	12/11/19
2	ADDENDUM 3	01/08/20
3	PR 02	08/27/20
4	PR 08	12/1/20
5	PR 9	01/15/21
6	PR 029	10/19/21

11/15/19
Project No. 1733.05
CONTRACT DOCUMENTS

ELECTRICAL LIGHTING SECOND FLOOR PLAN

E4.2

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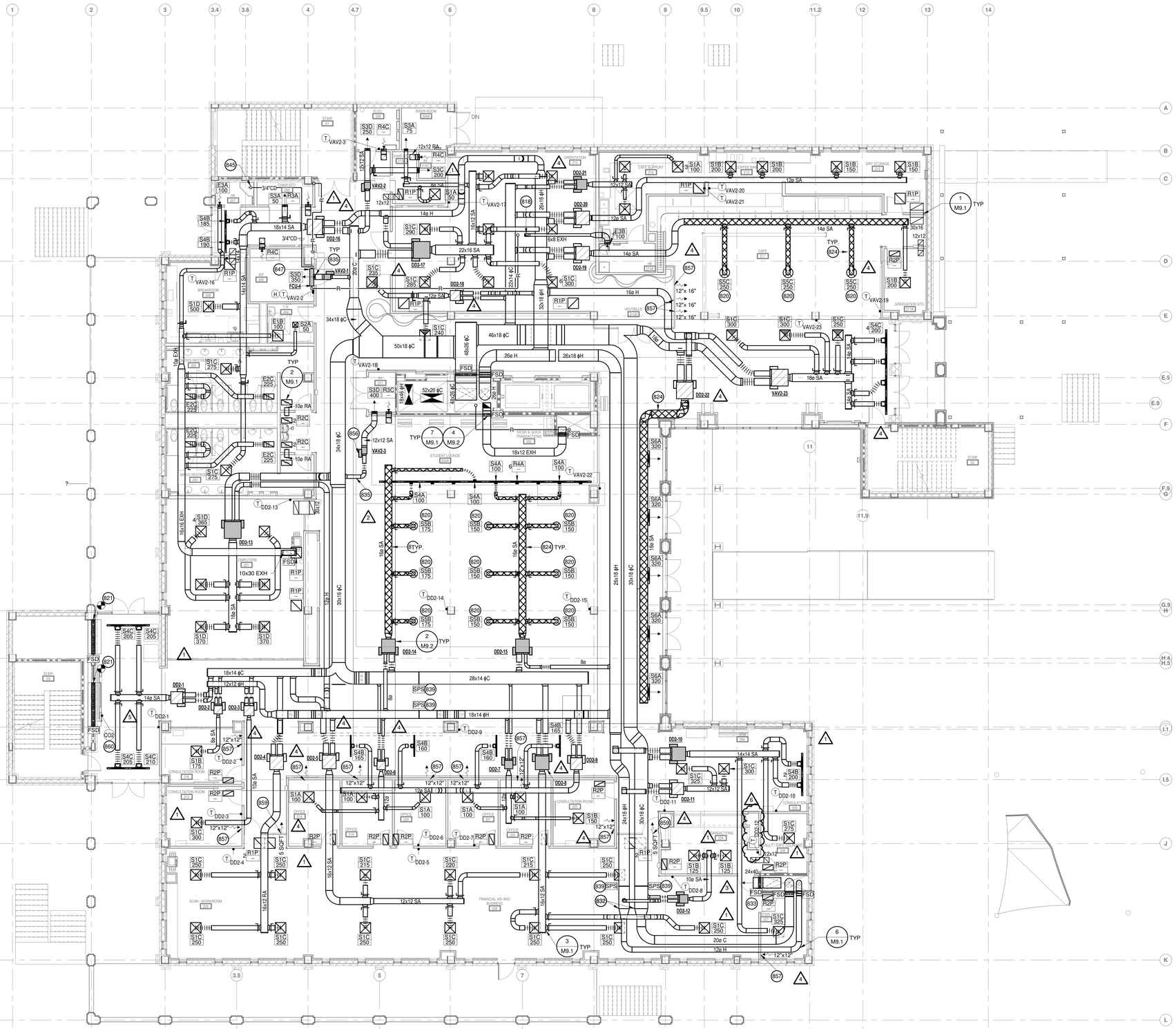

1 SECOND FLOOR DUCTWORK PLAN - AREA A
SCALE: 1/8" = 1'-0"

GENERAL NOTES

1. REFER TO SHEET M1.1 FOR GENERAL MECHANICAL NOTES THAT SHALL APPLY TO ALL SHEETS IN THIS SET UNLESS NOTED OTHERWISE IN THE KEYED NOTES.
2. PROVIDE REMOTE DAMPER ACTUATOR, AS SPECIFIED, FOR EACH VOLUME DAMPER LOCATED ABOVE AN INACCESSIBLE CEILING. REFER TO ARCHITECTURAL RCP SHEETS.
3. COORDINATE WALL SENSOR LOCATIONS WITH ARCHITECTURAL PLANS TO AVOID CASEWORK, WALL PANELS, ETC. DO NOT INSTALL SENSORS BEHIND DOOR SWINGS.
4. MOUNT ALL PLENUM RETURN TRANSFER DUCTS AS HIGH AS POSSIBLE WITH MIN. 6" CLEARANCE BETWEEN DUCT OPENINGS AND STRUCTURE ABOVE. MOUNT TO AVOID AIRFLOW OBSTRUCTIONS.
5. PROVIDE MIN. 36" CLEARANCE IN FRONT OF ALL VAV/TERMINAL UNIT BOX ELEC/CONTROLS ENCLOSURES TO MEET NFPA 70 REQUIREMENTS.

KEYNOTE LEGEND

818 EXHAUST DUCT THRU FLOOR IN TO CHASE.

820 MOUNT DIFFUSER AT 9'-0" AFF. COORDINATE WITH OTHER EXPOSED ELEMENTS IN THIS SPACE.

821 PROVIDE NEW COMBINATION FIRE/SMOKE DAMPER.

824 DUCT SHOWN WITH CROSS HATCHING IS EXPOSED AND SHALL BE DOUBLE-WALL SPIRAL DUCTWORK, AS SPECIFIED WITH A CLEAN UNPAINTED AND UNMARKED FINISH. COORDINATE WITH LIGHTS AND OTHER EXPOSED ITEMS. PROVIDE ESCUTCHEON PLATE, AS SPECIFIED, AT EXPOSED DUCTWORK PENETRATIONS THROUGH WALL OR FURR-DOWN. COORDINATE DUCT HANGERS IN THIS SPACE TO AVOID PENETRATING CEILING PANELS. DUCT SHALL BE SUPPORTED WITH A SINGLE GALVANIZED ALL THREAD ROD FROM TOP CENTER OF DUCT.

832 IF ALTERNATE BID NO.2 SCOPE OF WORK IS NOT ACCEPTED THEN TERMINATE AND CAP DUCTWORK AT THIS POINT. ALL DUCTWORK BEYOND THIS POINT SHALL NOT BE INSTALLED.

833 IF ALTERNATE BID NO.2 SCOPE OF WORK IS NOT ACCEPTED THEN DELETE TRANSFER AIR DUCT.

835 SEAL ALL NEW WALL DUCT PENETRATIONS. REF. DETAIL 3/M9.2.

839 AHU-1 DUCT STATIC PRESSURE SENSOR, SEE CONTROLS.

845 ROUTE 3/4" INSULATED COPPER CONDENSATE LINE AND DISCHARGED WITH AN OPEN BREAK OVER MOP SINK.

847 INSTALL FAN COIL UNIT ABOVE DOOR AT 7'-6" AFF BOTTOM OF UNIT.

856 PROVIDE ACCESS DOOR PANEL IN WOOD WRAPPED FURRDOWN. REF. ARCH DRAWINGS AND SPECIFICATIONS. 2

857 CUT OUT AN OPENING ABOVE THE CEILING IN THE GYPBOARD WALL ON BOTH SIDES OF STUD FRAMING PER THE SIZE INDICATED, TO ALLOW FOR A RETURN AIR PATH. CUT OUTS ARE TO BE LOCATED AS REMOTELY AS POSSIBLE FROM THE CEILING RETURN AIR GRILLE.

859 REMOVE GYPBOARD ABOVE CEILING ON BOTH SIDES OF STUD FRAMING TO CREATE A RETURN AIR OPENING EQUIVALENT TO 5 SQFT. COVER OPENING, ON THE ROOM 228 SIDE OF STUD FRAMING, WITH EXPANDED METAL AND SECURE WITH STEEL FASTENERS 6" O.C. EXPANDED METAL SHALL BE 3/4", NO. 16 STANDARD CARBON WITH 78% OPEN AREA. 4

860 LOCATE CO2 SENSOR AT TRANSFER AIR DUCT INLET AND WHERE IT CAN BE ACCESSED VIA CEILING MOUNTED ACCESS DOOR OR FROM LAY-IN CEILING TILE.

EXISTING DDTU TO REMAIN

EXISTING DDTU RELOCATED

NEW DDTU

DDTU LEGEND

DUCTWORK LEGEND

EXISTING TO REMAIN

NEW WORK

DOUBLE-WALL SPIRAL DUCTWORK

N TRUE NORTH

N PLAN NORTH

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1819 N Main Ave, San Antonio, TX 78212

PETER R. POHORELSKY 110200 LICENSED PROFESSIONAL ENGINEER
10/19/2021

Engineering Firm:
O'CONNELL ROBERTSON
Firm Registration No. F-2708

Revisions:

NO.	DESCRIPTION	DATE
1	PR 02	08/27/20
2	PR 04	10/12/20
3	PR 10	12/10/20
4	PR 023	5/05/21
5	PR 026	6/7/21
6	PR 029	10/19/21

11/15/19
Project No. 1733.05
CONTRACT DOCUMENTS

MECHANICAL SECOND FLOOR PLAN

M3.2

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AUDIO/VISUAL MULTIMEDIA LEGEND

SYMBOL	DESCRIPTION
A##▷ V##▷	WALL AV ROUGH-IN DETAIL
A## V##	CEILING AV ROUGH-IN DETAIL
A## V##	FLOOR AV ROUGH-IN DETAIL
IWB IWB	INTERACTIVE WHITE BOARD - WALL - CEILING
PJ PJ	MULTIMEDIA PROJECTOR
FP# FP#	MULTIMEDIA FLAT PANEL DISPLAY
S S#	WALL MOUNT SPEAKER, CEILING MOUNTED - # INDICATES TYPE
CP#	CONTROL PANEL
TP#	TOUCH PANEL
M#	MICROPHONE, CEILING MOUNTED - # INDICATES TYPE
VC ▷	VOLUME CONTROL
WB	WALL BOX ENCLOSURE
D1 A1	D1 = DIGITAL SINGLE SIDED CLOCK / A1 = ANALOG SINGLE SIDED CLOCK
D2 A2	D2 = DIGITAL DOUBLE SIDED CLOCK / A2 = ANALOG DOUBLE SIDED CLOCK
CB	CEILING AV ENCLOSURE
C C	PRESENTATION CAMERA - CEILING - WALL MOUNTED

PREMISE SECURITY LEGEND

SYMBOL	DESCRIPTION
CR	CARD READER
CR M	CARD READER MULLION
EC	EMERGENCY CALL STATION
RX	REQUEST TO EXIT - SURFACE
RX	REQUEST TO EXIT - INTEGRATED
DC	DOOR CONTACT / MONITOR
C C	STANDARD IP SURVEILLANCE CAMERA, (2) CAT6 CABLES
C C	180° IP SURVEILLANCE CAMERA, (2) CAT6 CABLES
C	360° IP SURVEILLANCE CAMERA, (2) CAT6 CABLES

STRUCTURED CABLING LEGEND

SYMBOL	DESCRIPTION
#	TELECOMMUNICATIONS OUTLET, # =NUMBER OF CAT6 DATA CABLE(S)/JACK(S)
#/#	TELECOMMUNICATIONS OUTLET, #/# = NUMBER OF VOICE CABLE(S)/JACK(S) AND NUMBER OF CAT6 DATA CABLE(S)/JACK(S)
#	TELECOMMUNICATIONS OUTLET, # =NUMBER OF VOICE/DATA CAT6 CABLE(S)/JACK(S), SURFACE MOUNT
#/#	TELECOMMUNICATIONS OUTLET, #/# = NUMBER OF VOICE CABLE(S)/JACK(S) AND NUMBER OF DATA CABLE(S)/JACK(S), SURFACE MOUNT
W	WALL MOUNT PHONE (1 CABLE/JACK)
W	WALL MOUNT PHONE, SURFACE MOUNT (1 CABLE/JACK)
#	FLOOR MOUNTED OUTLET, # =NUMBER OF VOICE/DATA CAT6 CABLE(S)/JACK(S) (FLOOR BOX BY E.C.)
#/#	FLOOR MOUNTED OUTLET, #/# = NUMBER OF VOICE CABLE(S)/JACK(S) AND NUMBER OF DATA CABLE(S)/JACK(S) (FLOOR BOX BY E.C.)
#	CEILING MOUNTED DATA OUTLET, # =NUMBER OF VOICE/DATA CABLE(S)/JACK(S)
AP#	CEILING MOUNTED OUTLET FOR WIRELESS ACCESS POINT #=NUMBER OF CAT6A CABLE(S)/JACK(S)
AP#▷	WALL MOUNTED OUTLET FOR WIRELESS ACCESS POINT #=NUMBER OF CAT6A CABLE(S)/JACK(S)
	CABLING SLEEVE(S)
	TYPICAL LADDER RACK
	TYPICAL CABLE TRAY, BASKET STYLE

GENERAL ANNOTATION LEGEND

SYMBOL	DESCRIPTION
MER	MAIN EQUIPMENT ROOM
TR	TELECOMMUNICATION ROOM
MDF	MAIN DISTRIBUTION FRAME
IDF	INTERMEDIATE DISTRIBUTION FRAME
ETR	EXISTING TO REMAIN
AFF	ABOVE FINISHED FLOOR
AFG	ABOVE FINISHED GRADE
AC	ABOVE COUNTER
EC	ELECTRICAL CONTRACTOR
UNO	UNLESS NOTED OTHERWISE

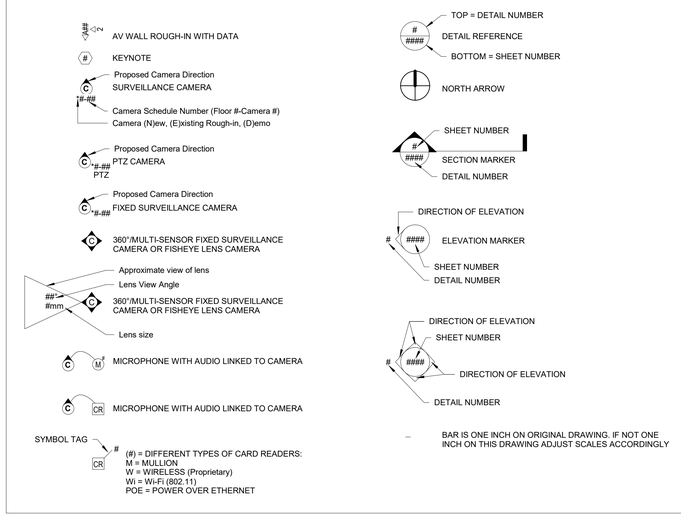
TECHNOLOGY SHEET INDEX

SHEET NUMBER	SHEET NAME	Sheet Issue Date	Current Revision Date
T0.0	TECHNOLOGY - INDEX SHEET	12/11/19	10-19-21
T1.1	TECHNOLOGY - SITE PLAN	11/15/19	12-01-20
T1.2	TECHNOLOGY - CAMPUS SITE PLAN	03/04/21	04-01-21
T1.3	TECHNOLOGY - CAMPUS PLAN PHOTOS	04/01/21	04-01-21
T3.1	TECHNOLOGY - FIRST FLOOR PLAN	12/11/19	03-25-21
T3.2	TECHNOLOGY - SECOND FLOOR PLAN	12/11/19	10-19-21
T3.3	TECHNOLOGY - THIRD FLOOR PLAN	12/11/19	06-11-21
T4.0	TECHNOLOGY - ENLARGEMENTS	11/15/19	03-25-21
T5.0	TECHNOLOGY - DETAILS	12/11/19	03-25-21
T5.1	TECHNOLOGY - DETAILS	11/15/19	
T5.2	TECHNOLOGY - DETAILS	11/15/19	08-27-20
T5.10	TECHNOLOGY - SECURITY DETAILS	11/15/19	
T5.11	TECHNOLOGY - SECURITY DETAILS	11/15/19	
T5.20	TECHNOLOGY - A/V DETAILS	11/15/19	12-01-20
T5.21	TECHNOLOGY - A/V DETAILS	11/15/19	12-01-20
T5.22	TECHNOLOGY - A/V DETAILS	11/15/19	08-27-20
T5.23	TECHNOLOGY - A/V DETAILS	11/15/19	08-27-20
T5.24	TECHNOLOGY - A/V DETAILS	11/15/19	08-27-20
T5.25	TECHNOLOGY - A/V DETAILS	11/15/19	08-27-20
T5.26	TECHNOLOGY - AV DETAILS	08/27/20	08-27-20

TECHNOLOGY - GENERAL NOTES

1. EACH KEYNOTE MAY NOT BE UTILIZED ON EVERY SHEET.
2. ALL CONDUIT MEASUREMENTS REFER TO STANDARD CONDUIT TRADE SIZES.
3. ALL CABLES SHALL BE CONCEALED.
4. EACH CONTRACTOR SHALL PROVIDE AND INSTALL ALL NECESSARY SLEEVES, WHETHER OR NOT SPECIFICALLY NOTED ON PROJECT DRAWINGS. ALL SLEEVES SHALL BE 1-1/4" UNLESS NOTED OTHERWISE ON THE DRAWINGS. CABLE FILL PERCENTAGE SHALL COMPLY WITH NEC.
5. DEVICE LOCATIONS ARE APPROXIMATE. CONTRACTOR SHALL REVIEW CONDITIONS AND COORDINATE WITH OTHER TRADES AS NECESSARY FOR EXACT PLACEMENT.

TECHNOLOGY SYMBOLS LEGEND NOT ALL SYMBOLS ARE USED



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1819 N Main Ave, San Antonio, TX 78212

TRUE NORTH CONSULTING GROUP, LLC TX DPS SECURITY CONSULTANT COMPANY LICENSE # B05227801

CSP SPECIALIST CERTIFICATE NUMBER Regis. No. 19110114 SIGNATURE

Revisions:

NO.	DESCRIPTION	DATE
5	PR 05	11-04-20
6	PR 08	12-01-20
7	PR 011	02-01-21
8	PR 016	03-04-21
9	PR 018	03-25-21
10	PR 016R	04-01-21
11	PR 025	06-11-21
12	PR 029	10-19-21

11/15/19
Project No. 1733.05
CONTRACT DOCUMENTS

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Waco, TX 76708
ph: 512.451.5445 fax: 512.451.8777
www.tncg.com

TECHNOLOGY - INDEX SHEET

T0.0

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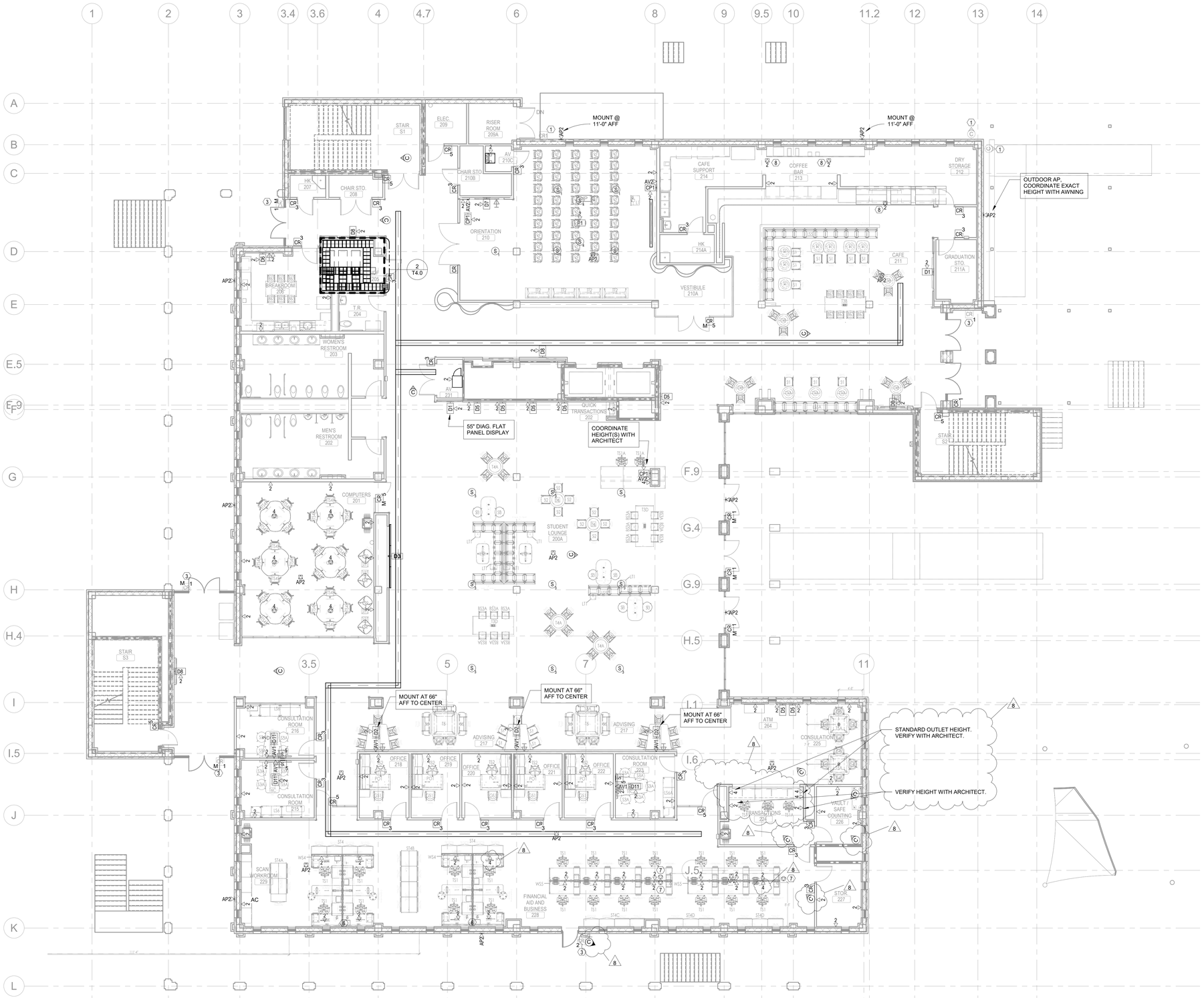

1 02 - TECHNOLOGY - SECOND FLOOR PLAN
1/8" = 1'-0"

TECHNOLOGY KEYNOTES

1. CONTRACTOR TO REMOVE, STORE, AND REINSTALL DEVICES WHERE POSSIBLE.
2. REFER TO ELECTRICAL FOR LOCATIONS OF POWER POLES.
3. EXISTING TO REMAIN.
4. DOUBLE GANG FACEPLATE.
5. SURFACE RACEWAY.
6. WALL OUTLET PASS THROUGH FOR BASEFEED FURNITURE. SCC TO PROVIDE PASS 2GANG BRUSHED GROMMETED PASS-THROUGH PLATE AND LEVITON DECORA INSERTS.
7. FLOOR OUTLET FURNITURE FEED FOR BASEFEED FURNITURE. REFER TO TECHNOLOGY DETAILS FOR FLOOR OUTLETS
8. TERMINATE TO SURFACE MOUNT BOX ABOVE ACCESSIBLE CEILING. PROVIDE 15' SERVICE LOOP.
9. FIVE (5) STI EZ-PATH RE-ENTERABLE FIRESTOP SLEEVES IN MULTI-GANG DEVICE BRACKET, EZP544W.
10. FOUR (4) 4" CONDUIT SLEEVES WITH STI FP-400. INTUMESCENT FIRESTOP PLUGS.

GENERAL NOTES:

1. SCC TO PROVIDE JACKS/FACEPLATES AND COORDINATE DATA OUTLET INSTALLATION IN FURNITURE. REFER TO KEYNOTE 6 FOR LOCATION OF WALL OUTLET PASS THROUGH AND KEYNOTE 7 FOR FLOOR OUTLET.
2. EC SHALL ROUTE ALL TECHNOLOGY CONDUITS THROUGH CRAWL SPACE TO ACCESSIBLE CEILING. PROVIDE CONDUIT ROUTING SHOP DRAWING FOR CONSULTANT REVIEW AND APPROVAL.
3. VERIFY MOUNTING HEIGHT OF ALL EXTERIOR CAMERAS UNLESS NOTED OTHERWISE. CONFIRM FINAL CAMERA VIEWS WITH ACCD SECURITY PERSONNEL.
4. ALL DATA OUTLETS IMMEDIATELY ADJACENT TO FREESTANDING KIOSK (D5) LOCATIONS SHALL BE INSTALLED JUST ABOVE BASEBOARD.
5. MOUNT ALL EXTERIOR WIRELESS ACCESS POINTS @ 9'-0" UNLESS NOTED OTHERWISE.

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CDP CERTIFICATE EXPIRES: 12/31/19
Regis. No.: 19110210
TRUE NORTH CONSULTING GROUP, LLC. TX DPS SECURITY CONSULTANT LICENSE
LICENSE # B05227003

Revisions:

NO.	DESCRIPTION	DATE
1	ADDENDUM #2	12/11/19
2	PR 01	05/12/20
3	PR 02	08-27-20
4	PR 04	10-12-20
5	PR 05	11-04-20
6	PR 08	12-01-20
7	PR 025	06-11-21
8	PR 029	10-19-21

11/15/19
Project No. 1733.05
CONTRACT DOCUMENTS

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TECHNOLOGY - SECOND FLOOR PLAN

T3.2

Additional Costs for the Project Delays associated with AT&T and Spectrum IT cable relocation

Alamo College District - San Antonio College
Fletcher Administration Building Renovation
IT Delays for Completion of Exterior Scope of Work

DIVISION - 0					
GENERAL CONDITIONS	**Quantity**	**UM**	**Unit**		**Total**
Project Manager	14	WKS	$ 3,183		$ 44,562
Assistant Project Manager	19	WKS	$ 2,742		$ 52,093
Superintendent	19	WKS	$ 3,568		$ 67,783
Assistant Superintendent - 1	12	WKS	$ 2,879		$ 34,551
QA/QC	8	WKS	$ 672		$ 5,372
****** Breakdown of Staff Billings Provided Below (Billing Rates from Exhibit F)***					
Bonds and Insurance					
Payment and Performance Bonds	1	LS	$ 5,725		$ 5,725
Builders Risk Insurance	1	LS	$ 126		$ 126
GL, Umbrella, Auto, PPL Insurance	1	LS	$ 3,435		$ 3,435
Temporary Project Utilities					
Temporary Toilets *(Monthly Rate Used from GMP)*	5	MO	$ 675		$ 3,375
Fencing *(Quote from Fence Rental Vendor)*	1	LS	$ 8,040		$ 8,040
TOTAL DIVISION 0					**$ 225,062**

Divisions - 02 Through 33					
COST OF WORK					
Demo of Existing Ductbank (Backhoe & Dumpster Rental)	1	LS	$ 9,500		$ 9,500
Asbestos Abatement	1	LS	$ 3,350		$ 3,350
Asbestos Abatement Monitoring	1	LS	$ 1,000		$ 1,000
Construction Contingency *(Additional funds included to cover PR #31, PR #32, and any other potential cost impacts from additional PR's and/or remobilization of subcontractors)*	1	LS	$ 100,000		$ 100,000
					.
TOTAL DIVISION 02-33					**$ 113,850**

**** For items noted as "LS" above, actual costs will be recognized at the close of project with savings returned to Owner.**

Total		**$ 338,912**
Fee on Change		**$ -**
Total Cost of Change		**$ 338,912**

****** Monthly Breakdown of Staff Billing***

	2021			2022				Billable Rate per Exhibit F	Allowed Total Billable Amount
	October	November	December	Jan	Feb	Mar	Apr		
PM								$ 12,732	
Monthly Bill	$ 12,732	$ 12,732	$ 12,732	$ 6,366					$ 44,562
APM								$ 10,967	
Monthly Bill	$ 10,967	$ 10,967	$ 10,967		$ 8,225	$ 10,967	$ 10,967		$ 52,093
Supt.								$ 14,270	
Monthly Bill	$ 14,270	$ 14,270	$ 14,270		$ 10,703	$ 14,270	$ 14,270		$ 67,783
Asst. Supt. 1								$ 11,517	
Monthly Bill	$ 11,517	$ 11,517	$ 11,517						$ 34,551
QAQC								$ 2,686	
Monthly Bill	$ 2,686	$ 2,686							$ 5,372
									$ 204,361

AIA® Document G709™ – 2018

Proposal Request

PROJECT: *(name and address)*
1733.05 SAC Fletcher Renovation & Expansion

CONTRACT INFORMATION:
Contract For: General Construction

Date:

Architect's Project Number: 1733.05
Proposal Request Number: 016

Proposal Request Date: March 5, 2021

OWNER: *(name and address)*
Alamo Colleges
7990 Pat Booker Rd.
Live Oak, Texas 78233

ARCHITECT: *(name and address)*
O'Connell Robertson
4040 Broadway St.,
Suite 300
San Antonio, Texas 78209

CONTRACTOR: *(name and address)*
Vaughn Construction
1400 Universal City Boulevard
Universal City, Texas 78148

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Ten (10) days or notify the Architect in writing of the anticipated date of submission.
(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)
Duct bank relocation.

Attachments:
8 1/2 x 11 Sheet - TNCG Cover Page
8 1/2 x 11 Sheet - Spec Section 27 13 23 - INTER-BUILDING OUTSIDE PLANT BACKBONE CABLING AND PATHWAYS
30 x 42 Sheet - T0.0 - TECHNOLOGY - INDEX SHEET
30 x 42 Sheet - T1.2 - TECHNOLOGY - CAMPUS SITE PLAN

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ARCHITECT:

Jason Reed, Director of CA,
Associate Principal
PRINTED NAME AND TITLE

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User Notes: (3B9ADA4D)

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March 4, 2020

Mr. Jason Reed
Associate Principal
O'Connell Robertson
4040 Broadway Suite #300
San Antonio, TX 78209

RE: Narrative of PR 16
Alamo Colleges District, SAC Fletcher Renovation & Expansion

Technology Revisions

1. Drawings
    a. T0.0
        i. Sheet index indicates new or revised sheets.
    b. T1.2
        i. New sheet
2. Specifications
        i. 271323 – New section

REGISTERED COMMUNICATIONS DISTRIBUTION DESIGNER
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OSP SPECIALIST, RTPM

EXPIRES: 12/31/21

SIGNATURE

03/04/2021

SECTION 27 13 23

INTER-BUILDING OUTSIDE PLANT BACKBONE CABLING AND PATHWAYS

PART 1 GENERAL

1.01 SCOPE

A. Refer to Section 27 00 00 for additional project information.

B. This section describes the products and execution requirements relating to outside plant inter-building backbone cabling, termination and splicing components, pathways, underground enclosures and related subsystems. Covered systems include the following:

1. Equipment room cable management system and equipment racks

2. Horizontal and backbone cable terminating equipment

3. Telecommunications grounds and related components

1.02 RELATED WORK

A. Section 27 00 00 – General Technology Requirements

B. Section 27 10 00 – Communications Cabling General Requirements

C. Section 27 11 00 – Communications Equipment Rooms

PART 2 PRODUCTS

2.01 OUTSIDE PLANT (OSP) INTER-BUILDING FIBER OPTIC CABLE

A. All cabling shall be rated for the environment it is installed.

B. For underground installation, Contractor shall use Armored Fiber Optic Cable. Cable shall incorporate a corrugated Steel Armor Tape to provide for resistance to rodent attack. Cable materials shall be all dielectric (no conductive materials). Armored Fiber Optic Cable shall be filled with a water-blocking compound.

C. All Outside Plant Segments shall have armored jacket to provide rodent protection.

D. All OSP conduits shall have either Maxcell duct or HDPE innerduct installed prior to cabling installation. General guidelines are as follows:

1. 4” Conduits shall receive 4” 3-cell Maxcell detectable innerduct or

2. Three (3) HDPE innerducts (2-1.25” & 1-1”) per 4” OSP conduit. Innerduct shall be orange, smooth wall, SDR 11 or SDR 13.5 type.

3. Refer to project drawings for more details on OSP conduit and innerduct requirements.

E. General: Loose tube fiber optic backbone cable shall be used for connectivity between buildings. Cable will be run within innerduct in underground conduit between buildings and within the building.

F. Fiber construction shall consist of both singlemode and OM4 multimode with a core/cladding size of 9.0/125 micron singlemode and 50.0/125 micron multimode in a composite cable. Contractor shall furnish and install the appropriate fan out or breakout materials as required and dictated by the application and fiber optic cable type.

G. The total number of fibers supplied in each cable run shall equal the total number of fibers shown on the contract drawings. The cable structure shall be such that the fibers are grouped for easy handling. The cable shall contain appropriate strength members to satisfy the mechanical and environmental specifications provided herein.

H. The core shall consist of filled buffer tubes surrounding a central dielectric strength member. Water-Swellable and Flame-Retardant Tape and yarns shall surround the fibers to provide further weather and mechanical protection. The Contractor shall ensure that the core construction of the cable proposed for installation is such that the environmental and mechanical requirements of the installation are met.

I. The maximum attenuation of loose tube fiber optic strands shall be:

1. 50.0/125 multimode (850 nanometers): 3.0 dB/km
   (1300 nanometers): 1.0 dB/km

2. 9.0/125 singlemode (1310 nanometers): 0.4 dB/km
   (1550 nanometers): 0.3 dB/km

J. The minimum OFL bandwidth of OM4 multimode cable shall not be less than 3000 MHz-km @ 850 nm and 500 MHz-km @ 1300 nm.

K. The minimum Laser bandwidth of OM4 multimode cable shall not be less than 4700 MHz-km @ 850 nm and 500 MHz-km @ 1300 nm.

L. All finished fibers must be color-coded by the manufacturer for identification. The fibers shall be connectorized utilizing field-installed terminations or spliced pigtails. The nominal connector loss using either termination method shall not be greater than 0.40 dB per mated pair.

M. The fiber cable shall be able to withstand a short-term tensile load of 2700 N (600 lbf.) and a long-term tensile load of 600 N (135 lbf.) with maximum elongation of less than 0.5% and no breakage of fibers.

N. The minimum static or no load (0-180 lb.) bending radius for the cable shall be no less than 10 times the outside diameter of the cable. Cables shall be able to withstand being flexed at their minimum static bending radius +/- 90 degrees for at least 20 cycles at 20-40 cycles per minute at 20 degrees C. The minimum dynamic or loaded (181-600 lb.) bending radius shall be no greater than 20 times the outside diameter of the cable.

O. The cable shall be able to withstand twisting of +/-360 degrees over a length of 2 meters for at least 10 cycles at 10 cycles per minute. The cable shall be able to withstand storage and operating temperatures of -40 to +70 degrees C. The cable shall withstand a compressive force of 600 N/cm without breakage, and there shall be no attenuation increase after the force is removed.

P. Acceptable Product:

1. Berktek

2. General

3. Hitachi

4. Or Approved equivalent

2.02 VOICE BACKBONE CABLING

A. The voice backbone cable shall link campus buildings to the campus MDF.

B. Voice backbone cable shall incorporate 24 AWG solid annealed copper conductors. The overall cable shall be shielded with corrugated copper or aluminum tape applied with an overlap. Cable shall be fully flooded with a solid core and moisture resistant.

C. Conductors shall be twisted to form pairs and fully color-coded.

D. The voice backbone cable shall be sized as detailed on the Drawings.

E. Conductors shall be identified by the insulation color of each conductor. The color code shall follow the industry standard composed of ten (10) distinctive colors to identify 25 pairs in accordance with ICEA publication S-80-576-1988. Marking of each mate of the primary conductor in a pair with the color of that primary conductor is optional.

F. The voice backbone cable shall meet or exceed the EIA/TIA Category 3 performance requirements.

G. When cables of larger than 25 pairs are required, the core shall be assembled into 25-pair subunits, each color-coded in accordance with ICEA publication S-80-576-1988. Cables with over 600 pairs shall have 25-pair binder groups combined into super units. These super units shall be wrapped with a solid color thread that follows the primary color scheme of white, red, black, yellow, and violet. Binder color code integrity shall be maintained wherever cables are spliced.

H. All cables and equipment shall be furnished, installed, wired, and tested by the Contractor.

I. Manufacturers:

1. Berktek
2. Superior Essex
3. Or approved equal

2.03 FIBER OPTIC CONNECTOR

A. The optical connector shall be LC-type.

B. The connector ferrule shall be ceramic or glass-in-ceramic. The optical fiber within the connector ferrule shall be secured with an adhesive. The attenuation per mated pair shall not exceed 0.35 dB (individual) and 0.2 dB (average). Connectors shall sustain a minimum of 200 mating cycles per EIA/TIA-455-21 without violating specifications.

C. The connector shall meet the following performance criteria:

1. Cable Retention (FOTP-6) 0.2 dB
2. Durability (FOTP-21) 0.2 dB
3. Impact (FOTP-2) 0.2 dB
4. Thermal Shock (FOTP-3) 0.2 dB
5. Humidity (FOTP-5) 0.2 dB

D. Connectors shall be Leviton field polished, 3M Hot Melt or other approved connector.

2.04 FIBER OPTIC PATCH PANELS

A. The Contractor shall provide a fiber optic patch panel at each location where a fiber optic cable terminates.

B. All terminated fibers shall be mated to duplex LC couplings mounted on enclosed patch panels. Couplers shall be mounted on a panel that, in turn, snaps into the enclosure. The proposed enclosure shall be designed to accommodate a changing variety of connector types, including SC, ST, Fixed Shroud Duplex (e.g., “FDDI Connector”), Biconic, and FC by changing panels on which connector couplings are mounted.

C. The patch panel enclosure shall be sized to accommodate the total fiber count to be installed at each location as defined in the specifications and Drawings, including those not terminated (if applicable), PLUS 50% future growth.

D. The Contractor shall provide all required connector panels and connector couplings (sleeves, bulkheads, etc.) adequate to accommodate the number of fibers to be terminated.

E. Patch panels shall be designed for easy installation, front removal, and expansion of snap-in adapter panels.

F. Patch panels shall be enclosed assemblies affording protection to the cable subassemblies and to the terminated ends. The enclosures shall incorporate a hinged or retractable front cover designed to protect the connector couplings and fiber optic jumpers.

G. The patch panel’s enclosure shall provide for strain relief of incoming cables and shall incorporate radius control mechanisms to limit bending of the fiber to the manufacturer’s recommended minimums or 1.2”, whichever is larger.

H. Access to the inside of the patch panel enclosure during installation shall be from the front and rear. Panels that require any disassembly of the cabinet to gain entry will not be accepted.

I. All patch panels shall provide protection to both the “facilities” and “user” side of the coupling. The patch panel enclosure shall be configured to require front access only when patching. The incoming cables (backbone, riser, etc.) shall not be accessible from the patching area of the panel. The enclosure shall provide a physical barrier to access of such cables.

J. Where singlemode fibers are installed, the fibers contained in these cables may be terminated either by (1) splicing of factory-terminated cable assemblies (“pigtails”) or (2) use of a “fan-out” kit. In the latter approach, individual fibers are to be secured in a protective covering (such as an Aramid reinforced tube, for example) with connectors mated to the resulting assembly. In both instances, the proposed termination hardware shall incorporate a mechanism by which cable and subassemblies are secured to prevent damage. Splicing shall be by the “fusion” method. Individual splice loss shall not exceed 0.2 dB.

K. Fiber optic patch panels shall be:

   1. Leviton 5R2UH-S06 in IDF rooms.

   2. Leviton 5R4UH-S12 in MDF or Server Rooms.

L. 50-micron LC adaptor panels shall be Leviton SDX 12-port Aqua #5F100-2QL.

M. Singlemode LC adaptor panels shall be Leviton SDX 12-port Blue #5F100-2LL.

2.05 FIBER OPTIC SPLICE CLOSURE

A. A fiber optic splice closure and associated hardware shall be used to restore the mechanical and environmental integrity of an optical fiber cable following a splicing operation. In addition, a splice closure shall provide the necessary facilities for organizing and storing optical fiber and splices.

B. The splice closure shall feature gel sealing technology for cable terminations.

C. The splice closure shall be re-usable and enable easy cables removal.

D. The fiber optic splice closure shall meet the following requirements:

1. Single-ended design.

2. Available in 288 splices size.

3. Base and dome shall be sealed with a clamp and O-ring system.

4. Six (288 splices version) round cable ports shall be available in a wrap-around block with pre-installed gel profile for cable sealing.

5. The block shall be designed as to allow multiple entrances into splice enclosure without the need to remove or replace the gel.

6. Splice trays shall be hinged for access to any splice without disturbing other trays.

7. Enable uncut or expressed fibers be stored in storage baskets.

8. No stress shall be placed on finish splices within trays.

9. Accommodate fiber bend radii 1.5 inch.

10. Accommodate bonding/grounding.

E. Provide separate splice enclosures for singlemode and multimode fiber optic cabling.

F. The fiber optic splice enclosure shall be Commscope FOSC 450 or other approved products, which meet these specifications.

2.06 VOICE BACKBONE TERMINATION FIELD

A. Wall Mounted 110 Blocks

1. At the MDF room, voice “backbone” cables shall be terminated on high-density wall mounted 110 blocks. Prior to installation, the contractor shall visit site and provide matching termination hardware.

2. The Contractor shall provide 100 pairs rack mounted 110 panels. The panel shall allow voice backbone cables to be terminated directly on the wall.

3. The panels shall incorporate the openings between rows to allow cables to be routed from behind the panel directly to the point of termination.

4. The panels shall be with cable managers and covers. Termination strips on the base shall be notched and divided into 5-pair increments.

5. The mechanical termination shall:

a. Have the ability of terminating 22-26 AWG plastic insulated, solid, and stranded copper conductors.

b. Provide a direct connection between the cable and jumper wires.

c. Have less than 0.2-dB of attenuation from 1 - 100 MHz.

d. Have less than 100 mw of DC resistance.

e. Have less than 5 mw of resistance imbalance.

f. Have minimal signal impairments at all frequencies up to 100 MHz.

6. Blocks shall identify pair position by a color designation: blue, orange, green, brown, and slate (backbone only).

7. OSP Protectors shall be solid-state type units for all cable pairs to be used for data transmission; Circa 3B1S-300 or approved equivalent.

8. Interior backbone 110 panels shall be Leviton 41AW1-50 or equal.

2.07 COPPER SPLICE CLOSURE

A. The pressurized closure system shall be a complete pressure-tight system for enclosing copper splice connections for underground applications

B. Closure system shall be equipped with the following features:

1. Pressure-tight.

2. Re-enterable.

3. Uses industry common tools for assembly and re-entry.

4. Impact and corrosion resistant plastic.

5. Suitable for straight and branch splice configurations

6. Designed for underground and manhole applications

C. Contractor shall size closure appropriately for application and provide appropriate rear entry plates.

D. Closure shall be 3M 2-Type 505 or other approved products, which meet these specifications.

2.08 COPPER SURGE SUPPRESSION

A. The copper surge suppression system shall be a complete wall-mounted system capable of protecting from surges induced on OSP copper cabling.

B. The surge system should have the following features:

1. 16 AWG Powder Coated Steel Construction

2. Equipped with an Internal 26 AWG Fuse Link

3. External Ground Connectors That Accept 6 - 14 AWG Wire

4. Standard 5 Pin Design

5. Stackable with Connection Grommets Included

6. 110 Connector That Accept 22 - 26 AWG Wire

C. Contractor shall provide enough surge suppression capacity at each location where cable terminates to support all pairs.

D. Surge Suppressor shall be Circa Telecom 1880ECA1-XX with Circa Telecom 3B1S-300 modules or other approved products, which meet these specifications.

2.09 SCHEDULE 80 PVC CONDUIT

A. 4” PVC Schedule 80 conduit shall be manufactured from a Type I, Grade I Polyvinyl Chloride (PVC) compound with a Cell Classification of 12454 per ASTM D1784.

B. The conduits shall be supported to permit adequate lineal movement to allow for expansion and contraction of conduit due to temperature change.

C. All compound components shall be listed with NSF® and meet the requirements of NSF/ANSI Standard 61-G as suitable for fiber optic infrastructure and is considered Lead Free.

D. The conduit shall be manufactured in strict compliance to ASTM D1785, consistently meeting the Quality Assurance test requirements of this standard with regard to material, workmanship, burst pressure, flattening, and extrusion quality.

E. Any conduit bells shall meet the requirements of ASTM D2672.

F. The conduit must also meet the requirements of NSF Standard 14 and shall bear the NSF mark.

G. All appropriate fittings shall be provided by the contractor to enable proper installation of the conduits per the manufacturer recommendations

H. The contractor shall provide 90º, 45º and 30º elbows. Each elbow shall feature 36” radius plain end. The elbows shall be installed per the manufacturer recommendations

I. The contractor shall use of cement for proper solvent cement joints. The Cement shall be prepared particularly for the manufacturer of the conduits, fittings and elbows

J. The conduits, fittings and elbows shall be manufactured in the USA by an ISO 9001 certified manufacturer.

2.10 HIGH-DENSITY POLYETHYLENE DUCT

A. All underground segments of cable shall be installed in HDPE duct.

B. The duct shall be High-Density Polyethylene (HDPE) and rated at SDR 11. This duct shall be manufactured to ASTM D2447, ASTM D3350 AND NEMA TC7 Specifications. The duct size and quantity shall be as detailed on project drawings.

C. The duct shall be listed per UL 651-B (Continuous length coiled HDPE conduit).

D. The duct shall meet NEC 347 and 710 requirements for installation of nonmetallic conduit direct buried or concrete encased.

E. An AWG #14 trace wire shall be installed in each duct.

F. The Duct walls shall be pre-lubricated with silicone to reduce the frictional forces applied during cable installation.

G. The duct shall contain a measured pull tape. The pull tape shall be a minimum of 1200lbs in tensile strength.

H. The duct shall be supplied with certified test reports.

I. The Duct shall be Arnco, Carlon Dura-Line or other approved products, which meet these specifications.

2.11 UNDERGROUND ENCLOSURES

A. Underground enclosures with interior dimensions of 4'Wx4'Lx4'D shall be constructed of pre-cast 6" thick concrete.

B. Underground enclosures shall be traffic-rated and meet AASHTO H-20 load rating.

C. Underground enclosures shall:

1. Be equipped with cable racks, conduit entrances and strut inserts.

2. Have a neck in the center of manhole.

3. Have a long enough neck (34" minimum height) to that manhole cover is flush with finished grade or pavement

4. Have a cover that:

a. Weighs a minimum of 200 pounds but no more than 250 pounds.

b. Can withstand vehicular traffic (Rating of H-20).

c. Is Factory cast with the label "COMMUNICATIONS". Field labeling with a welder is not acceptable.

5. Have installed a single 8 foot minimum electrode consisting of a ground rod made of solid copper or copper clad steel with a resistance to ground of less than 25 ohms.

6. Be designed for a long life over a wide range of temperature extremes.

7. Feature interlock for concrete or asphalt sidewalk retention.

8. Contain a center drain capable of completely draining manhole.

9. Have a 7/8" diameter galvanized pull iron.

D. Underground enclosures shall be Oldcastle MH-440-EL or approved equal.

2.12 HANDHOLES

A. 24"Wx36"Lx48"D underground enclosures shall be constructed of a polymer concrete material and have the same strength rating as concrete handholes of the same proportions.

B. Underground enclosures shall be rated for use at sidewalk, driveway, and parking lot areas.

C. Underground enclosures shall:

1. Be flush-mounted to the existing grade and constructed with a load rating of AASHTO H-20.

2. Be equipped with a locking keyed mechanism.

3. Be equipped with cable racks, conduit entrances, and strut inserts.

4. Be designed for a long life over a wide range of temperature extremes.

5. Feature interlock for concrete sidewalk retention.

D. The Underground enclosures shall be Hubbell PD2436BA48 with PG2436HH0042 cover. or other equivalent products, which meet these specifications.

2.13 LABELING

A. Labels must be rigid vinyl, self-laminating, be slotted for fastening with nylon ties and intended for long-term outdoor use.

1. Labels shall be XpressTags TG-2109, Panduit PST-FOBLNK or other product which meets these specifications.

PART 3 EXECUTION

3.01 INSPECTION

A. Examine areas and conditions under which the new exterior telecommunication pathways are to be installed.

B. Verify field measurement and pathway routing conditions.

C. Beginning of exterior telecommunication pathway installation indicates Contractor acceptance of existing conditions.

3.02 DIRECTIONAL BORING OPERATIONS

A. All directional boring operations are subject to the following conditions:

1. The machine operator shall follow all current OSHA regulations, including the use of grounding mats and other safety measures.

2. The machine operator shall have control over the direction of the boring tool.

3. The bore crew must have, in their possession, a copy of the permit authorizing the company to perform work, and a copy of the approved drawing and specifications for the bore work location.

4. When possible, the Contractor shall mark the proposed running line and bore head location. Mark the proposed running line every 5’ to 10’, using a longitudinal line; mark the actual location with a white paint spot at the end of each stem push. Only white paint is approved for this use.

5. The bore is not allowed to deviate more than six (6) inches from the proposed marked running line, and the ends of the bore must be at the designated depth.

6. Slurry use shall be kept at a minimum and only used for head lubrication and/or spoils return. The Contractor shall calculate anticipated slurry use and monitor slurry use during the bore operation to determine slurry loss into the surrounding soil.

7. Slurry must be contained during the bore operation and must be removed prior to backfilling, with dry dirt.

8. During pull back, the mandrels shall be not more than two inches larger than the diameter of the duct or casing.

9. Shallow bores or other unsuccessful bores shall be abandoned and filled.

10. The bore operation shall be stopped if any damage occurs to a road surface and it shall remain inactive until corrective measures are taken. The Contractor is liable for any damage done to the right-of-way or structures.

11. Auger heads are not allowed more than six inches ahead of the casing being inserted.

12. Bore stems and cutting heads may have to be left in the ground if they cannot be retrieved through the bore hole. Open excavation to retrieve the parts is not allowed.

13. When boring near creeks and streams, silt fences shall be properly installed to prevent disturbed soil from flowing into the waterways and remain in place after the bore has been completed.

14. Bores shall not be located beneath trees without specific permission in writing from the design team.

3.03 EXCAVATION AND TRENCHING REQUIREMENTS

A. Make trench sides as nearly vertical (max depth is 48") as practical except where sloping of sides is allowed.

B. Remove all rock, boulders, hard material, unstable material, and yielding and unsatisfactory materials within the limits indicated for trench excavation and dispose of off the site. Notify the Owner’s Representative immediately in writing if it becomes necessary to remove such materials beyond the trench limits. Where excavations are deeper or wider than the trench limits in order to remove unsuitable materials, they shall be refilled with approved borrowed material.

C. Existing concrete or granite curb encountered in excavation shall be temporarily supported or replaced in kind. Bituminous lip curb shall be disposed and replaced in kind.

D. Excavation operations adjacent to and below existing structures and utilities shall be done manually. Start hand excavation on each side of the indicated obstruction and continue until the obstruction is uncovered or until clearance for the new grade is assured. Support uncovered lines or other existing work affected by the contract excavation until approval for backfill is granted by the Owner’s Representative. Report damage to utility lines or subsurface construction immediately to the Consultant.

E. Use appropriate traffic control as specified in the associated permits that the Contractor is to obtain.

F. Keep excavated materials and construction equipment and materials a safe distance back from the edge of excavations to avoid overloading the sides of the trench and to prevent slides or cave-ins.

G. Grade areas around trench as necessary to prevent surface water from flowing into excavations.

H. Walkway and grassed areas left backfilled at the end of the workday shall be enclosed with snow fence until restored to grade. Roadway trenches shall not be re-opened to

traffic unless either a road plate capable of sustaining HS-20 loading is in place or temporary gravel is placed to bring the trench area to finish grade.

I. Keep excavated materials out of the gutter lies and other surface water runoff paths.

J. Sweep tracked sediment or soils off streets daily.

3.04 CUTTING PAVEMENT

A. Where trench excavation occurs in paved areas, saw cut existing pavement to obtain sound, vertical edges one foot wider than the indicated trench width on each side of the trench. When the saw cut is within two feet of an existing joint or curb, remove pavement to the existing joint or curb or as required by the Owner, etc.

B. Existing pavements and base course beyond the indicated lines for trench excavation which have been disturbed, damaged or undermined shall be restored or replaced by the Contractor to match existing pavements and base course or as requested by the Owner, etc.

3.05 BACK FILLING

A. Construct backfill in two operations (initial and final) as indicated and specified in this section. Initial backfill shall be select backfill material placed in 6-inch maximum loose lifts to one foot above conduit or duct unless otherwise specified. Bring up evenly on each side and along the full length of the conduit or duct structure. Ensure that no damage is done to the conduit or duct structure, or its protective coating or as required by the Owner, etc.

B. Place the remainder of the backfill (final backfill) in 6-inch maximum loose lifts to the bottom of the sub-grade, unless otherwise specified. Compact each loose lift before placing the next lift. Do not backfill where the material in the trench is muddy, except as authorized or as required by the Owner, etc.

C. Provide a minimum cover from final grade of 42 inches for fiber ducts unless otherwise indicated on the Drawings or as required by the Owner, etc.

D. Where settlement occurs in trenches and pits due to improper compaction, excavate to the depth necessary to rectify the problem, then backfill and compact the excavation as specified herein and restore the surface to the required elevation or as required by the Owner, etc.

E. The Contractor shall coordinate back filling with testing of utilities. Testing for the following shall be complete before final back filling: water distribution, sanitary sewer, steam compressed air, fuel oil, and refrigeration systems.

3.06 COMPACTION

A. Use hand-operated, plate-type, vibratory or other suitable hand tampers in areas not accessible to larger rollers or compactors. Avoid damaging pipes and protective pipe coatings. Compact material in accordance with local code unless otherwise specified. If necessary, alter, change, or modify selected equipment or compaction methods to meet compaction requirement and meet requirements of the Owner, etc.

3.07 PROTECTION OF EXISTING UTILITIES, STRUCTURES AND NEW WORK

A. Excavation, backfill and compaction operations shall be done in such a manner to prevent cave-ins of excavations or the undermining, damage or disturbing of existing

utilities and structures or of new work. Backfill shall be placed and compacted to prevent future settlement or damage to existing utilities and structures and new work and meet requirements of the Owner, etc.

B. Any damage due to excavation, back filling or settlement of the backfill, or injury to persons or damage to property occurring as a result of such damage shall be the responsibility of the Contractor. All costs to repair such damage, in a manner satisfactory to the Owner's Representative, shall be borne by the Contractor at no additional expense to the Owner and meet requirements of the Owner, etc.

C. Protect newly back filled areas and adjacent structures, slopes, or grades from traffic, erosion settlement, or any other damage. Repair and re-establish damaged or eroded grades and slopes and restore surface construction prior to acceptance. Protect existing storm drain inlets from water-borne soil and meet requirements of the Owner, etc.

3.08 RESTORATION

A. The Contractor is responsible for repairs to any streets, sidewalks, grass areas, etc., which must be trenched or otherwise disturbed in the process of installation. In areas owned by the City of San Antonio, the cities have final determination whether such repairs are acceptable.

B. In areas owned by Owner, the Owner has final determination whether such repairs are acceptable.

C. All sidewalks, streets, alleyways and landscaping shall be replaced to its original condition or better.

D. NOTE: All existing conditions shall be videotaped prior to construction activities to provide information of pre-existing conditions.

E. Grassed Areas

1. After completion and acceptance of all conduit, excavation, and backfilling work in a given area, the Contractor shall place turf sod to cover all disturbed areas. The sod shall have a minimum size of 2 feet by 2 feet pieces. The Contractor may choose to cut and remove turf prior to the area being disturbed. This would be used to place back over the disturbed area and meet requirements of the college, etc. The Contractor shall water all restored grass areas for a duration of 30 days as a minimum.

F. Sidewalks

1. All sidewalks shall be constructed using the same backfill and compaction procedures used for street opening.

2. Unless unusual conditions exist, sidewalk panels, which are cut into for construction, shall be replaced with full panels. New or prior construction saw cuts are not considered as panel ends. Sidewalk panels end at score lines, curbs, boulevards or property lines. If curb is part of the sidewalk panel, the curb shall also be replaced.

3. The Contractor shall take care in removing sidewalk panels. If adjacent panels are chipped, the Contractor will be required to replace them.

4. Any pedestrian ramp removed shall be replaced to the current Cities, County and ADA standards. Please note that this may involve removal and replacement of

additional curb and gutter and/or sidewalk panels that were disturbed by the fiber optic installment. The Contractor shall ensure compliance with current regulations. Newly installed pedestrian ramps that do not meet current ADA standards will need to be removed and replaced at the Contractor's expense.

G. Road Restoration

1. The Contractor shall properly replace or cause to be replaced all pavement cut into and disturbed by the Contractor in compliance with local Municipal Codes, and in the manner and following the specifications required by the Cities and County Engineers.

2. The Contractor shall comply with the Cities and County Codes and standards.

3. In the event of the Contractor's failure to do so, the Cities or County may replace such pavement or employ another contractor to do so, at the expense of the Contractor, such expense to be deducted from the final payment.

4. In addition, the Cities and County may take such civil action as provided by law, including, but not limited to, imposition of penalties or other relief as provided for herein.

3.09 WORK WITHIN BUILDINGS

A. If cable taken into a building is not in a metal conduit, it shall be terminated within fifty feet (50') of the point of entry into the structure. If the termination point (telecommunications room) is located further than 50' from the point of entry into the structure, metal ridged conduit shall be installed from the building penetration point all the way to a telecommunication room.

B. Any cable that shall be properly sealed and tested at building entrance.

C. At each building entrance, a maintenance loop of fiber 4 feet in diameter and 10 to 15 feet in length must be installed.

3.10 CUTTING AND PATCHING

A. Where it is necessary to do any cutting and patching, no cutting of beading walls, beams, etc. shall be done without the approval of the Owner's Representative. All patching, finishing, etc. shall match the surroundings. All cutting and patching shall be done by workmen skilled in the trades.

B. Holes through concrete and masonry in new and existing structures shall be cut with a diamond core drill or concrete saw. Pneumatic hammer, impact electric, hand or manual hammer type drills shall not be allowed, except where permitted as required by limited working space.

C. Holes shall be located so as not to affect structural sections such as beams.

D. Holes shall be laid out in advance. The Owner's Representative shall be advised, prior to drilling through structural sections, for determination of proper layout.

E. Floor, exterior wall, and roof seals shall be watertight. Walls and floors that are cored for installation of conduit shall be sleeved with steel tubing, grouted, and the space between the conduit and sleeve filled as specified herein.

F. Conduits shall extend four-inch minimum above finished floor.

3.11 GROUNDING

A. Use a sheath grounding unit to ground the outer shield and armor of the fiber-optic cables at the buildings entrances to a building existing ground infrastructure.

B. Clean each grounding component with 300-grit emery cloth before bonding and apply a mineral-oil-based oxide inhibitor to the bond area.

C. Install sheath grounding units for all fiber-optic cable ground locations in splice handholes/manholes. In the fiber-optic splice handhole/manhole, only one sheath grounding unit is needed between the splice enclosure and the ground rod. Sheath-grounding unit shall be used on each fiber-optic cable entering/exiting the splice enclosure. Each fiber optic cable sheath shall be connected to a test station. The sheath grounding unit shall:

1. Connect to the cable armor.

2. Be designed for below grade use and have a No. 6 AWG stranded copper lead wires.

D. The Contractor shall apply an oxide inhibitor over bonded connections to ground rods. The oxide inhibitor shall provide an airtight seal around the conductor and ground rod.

E. The Contractor shall bond the ground conductor to the ground rod by one of three methods: compression bond, exothermic welding, or irreversible compression bond.

F. The Contractor shall achieve an irreversible compression bond by:

1. Using a hydraulic press with a connector die.

2. Using a solid copper connector with a run for a 0.625-inch ground rod and a tap for the specified ground conductor.

3. Using connectors that can accommodate a conductor range from No. 6 solid copper through 500 Kcmil.

4. Using connectors that are pre-filled with an antioxidant compound and are strip sealed.

3.12 SUPPORT AND ANCHORS

A. The Contractor shall exercise judgment when supporting equipment. If support methods are questionable or not available, the Contractor shall call it to the attention of the Engineer prior to installation.

B. Fasten hanger rods, conduit clamps, and outlet and junction boxes to building structure using expansion anchors, beam clamps, spring steel clips.

C. Install hangers and supports, sleeves and fasteners in accordance with approved printed manufacturers' installation procedures, and as specified.

D. Coordinate all affected trades and all aspects of the electrical work, including installation of raceways and wiring as necessary to interface installation of supporting devices with other work.

E. Install hangers and supports, and attachments to properly support raceways, equipment and accessories from building structure.

3.13 DUCT INSTALLATION

A. The duct shall be joined at the "tie-in" locations using metal couplers designed to thread the two ends of PVC conduits together. These couplers shall provide a pull-proof connection of the duct.

B. The depth at which buried duct shall be placed will vary with local conditions. PVC duct should be buried a minimum depth of 42”.

C. When crossing unimproved roads, streets and alleys that may later be paved or hard surfaced, the cable should be placed at a depth that retains sufficient cover following permanent grading of the road. The Contractor shall coordinate with Owner the depth of each street crossing.

D. When crossing rail road tracks, PVC conduits shall be placed into 6” steel casing.

E. During construction, the end of the ducts shall be plugged to prevent water washing mud into the duct.

F. The Contractor shall seal watertight ends of all ducts at each handhole/manhole.

G. The Contractor shall seal openings around ducts that pass through handhole/manhole walls with a silicone sealer for a waterproof seal.

H. The Contractor shall proof all conduit sections prior to installation of the fiber cable to ensure conduit integrity. After proofing of the duct, measurements will be taken to verify the length of the installed conduit.

I. The Contractor shall follow manufacturer installation instructions for multiple packs of innerduct.

J. The Contractor shall begin cable installation in the middle cell of the 3-cell fabric innerduct.

K. The Contractor shall install fabric innerduct using a swivel.

L. The Contractor shall leave a pull rope in all empty conduits after installation.

M. Install a trace wire in all empty conduits consisting of one #12 steel or copper wire.

3.14 OUTDOOR FIBER SPLICE ENCLOSURE

A. This work shall consist of installing an Outdoor Fiber Splice Enclosure at the splice handholes/manholes. The locations of the splice handholes/manholes are shown on the drawings

B. Mounting the Outdoor Fiber Splice Enclosure in the splice vault requires a L-bracket to be constructed to fit the opening to the splice handhole/manhole. The objective of this L bracket is to keep the splice enclosure off the floor of the handhole/manhole.

C. Fusion type splices shall be utilized. Mechanical splices shall be prohibited.

D. Fiber optic cable splicing is allowed in locations denoted in the drawings. Additional locations shall require the approval of the Consultant.

E. The Contractor shall adhere to the fiber optic cable manufacturer’s methods, commendations, materials, and techniques for splicing.

F. All splicing equipment shall be in good working order, properly calibrated, and meet all industry standards and safety regulations.

G. The fiber optic cable preparation, splice enclosure installation, and splicing shall be accomplished in accordance with industry standards.

H. Mechanical stress and splicing locations shall be minimized by training the fiber optic cable into final position, concurrently observing the minimum bending radii of the fiber optic cable. The minimum bending radii of the fiber optic cable shall be 20 times the diameter of the cable or as per the manufacturer's requirements, whichever is greater.

I. Cleanliness and freedom from contamination shall be strictly observed with respect to splicing materials and joint construction. Upon completion of the splicing operation, all waste material shall be deposited in suitable containers, removed from the job site, and disposed of in an environmentally acceptable manner.

3.15 CABLE SLACK

A. All other handholes/manholes used for installation assistance shall contain fifty feet (50') of cable slack unless otherwise noted in the drawings. Cable slack of one hundred feet (100') shall be provided in each splice point.

B. At handholes/manholes, cable slack should be placed vertically in a hole.

C. This excess slack shall provide added cable for restorations or reconfigurations without digging up large parts of the cable system.

3.16 BURIED WARNING TAPE

A. When trenching is involved or required by certain conditions (i.e., customer or citizen request, topographical reasons or as directed by the State or City forces), the use of warning tape is required. A bright orange (preferably "ULCC" orange) warning tape with a minimum width of three inches shall be buried approximately one foot below the existing grade. As a minimum, the tape should be marked "WARNING-OPTICAL CABLE." The tape shall be placed directly above the conduit to alert any excavator of the presence of an underground facility.

3.17 BONDING AND GROUNDING

A. All metallic cable elements at splice points and building entrance must be bonded and grounded to the building metal structure.

B. Copper wire AWG #6 should be used as a minimum.

3.18 TEST STATION

A. The test station shall be installed at each splice location (splice points and at the locations of the fiber reels splice).

B. The TriGrip Anchor Flaps™ shall be extended prior to burial of the post. Soil shall be compacted during placement of marker post.

C. Hole shall be 8" in diameter and a minimum of 12" in depth.

3.19 INSTALLATION PRACTICES FOR FIBER OPTIC CABLE

A. Fiber optic cable is a high-capacity transmission medium with qualities and characteristics, which can be degraded when it is subjected to excessive pulling tension, sharp bends, and crushing forces.

B. The maximum pulling tension for armored cable is 2,700 Newtons (600 lbs.).

C. Maximum long-term crush forces for armored cable are 100N/cm (57.1 lb./in.).

D. The minimum bend radius for an armored cable during installation and following installation over the life span of the cable must be 20 times (20 x) the cable diameter.

E. The minimum diameter required for pull wheels or rollers should be double the minimum bend radius. The Contractor will be responsible to check manufacturer's specifications for the cable feed-chute, to make sure that the chute's critical dimensions and clearances are compatible with the placing cable. The chute must have a 31-inch minimum radius.

3.20 INSPECTION AND CLEANING OF EXISTING CONDUITS

A. The following provisions shall apply to Existing Conduit Systems:

1. When installing fiber optic cable in existing conduits through existing manholes, the Contractor shall visually check the cable route to ensure that there is a smooth transition between exit and entrance elevations and that the horizontal and vertical angle is not so sharp as to cause damage to the cable as it is being pulled through the existing conduit. Should the Contractor encounter sharp bends in existing conduit, the Contractor shall bring the situation to the Engineer's attention. Reinstalling existing conduit through a hand hole to provide smooth transitions is a potential solution.

B. Clean the existing conduit of any debris that could impede pulling fiber optic cable through it or that could damage the cable if the debris remained.

C. Inspection and Cleaning Existing Conduit Systems includes but shall not be limited to inspecting the cable route, notifying the Engineer of sharp bends, cleaning, and all materials and labor necessary to Inspect and Clean Existing Conduit Systems. Inspection and cleaning of existing conduit systems shall be considered incidental for which no direct compensation will be made.

3.21 CABLE TERMINATION - FIBER OPTIC

A. All fibers shall be terminated using the specified connector type. No mechanical splice is allowed.

B. All terminated fibers at the Telecommunications Closets shall be mated to couplings mounted on patch panels. Couplings shall be mounted on a panel that, in turn, snaps into the housing assembly. Any unused panel positions shall be fitted with a blank panel inhibiting access to the fiber optic cable from the front of the housing.

C. All couplings shall be fitted with a dust cap.

D. Fibers from multiple locations may share a common enclosure; however, they must be segregated on the connector panels and clearly identified. Fibers from multiple destinations may be secured in a common enclosure provided that they are clearly identified as such. Fibers from different locations shall not share a common connector panel (e.g. "insert").

E. Slack of 15 feet in each fiber cable shall be provided as to allow for future re termination in the event of connector or fiber end-face damage. Adequate slack shall be retained to allow termination at a 30" high workbench positioned adjacent to the termination enclosure(s). A minimum of 1-meter (~39") of slack shall be retained regardless of panel position relative to the potential work area.

3.22 TEST/ACCEPTANCE CRITERIA

A. Testing

1. The Contractor will be provided with cable manufacturer's test report for each reel of cable provided. These test reports will include (1) manufacturer's on-reel OTDR and attenuation test results for each optical fiber of each reel prior to shipment from the manufacture and (2) on-the-reel bandwidth performance as tested at the factory.

2. The Contractor will perform on-reel OTDR tests for each fiber strands of each provided reel prior to taking the reels from the yard. The OTDR test shall be in one direction at 1550 nm.

3. The Contractor is responsible for supplying all equipment and personnel necessary to conduct the acceptance tests.

4. Upon completion of the fiber optic cable installation, the Contractor shall conduct acceptance testing according to a schedule coordinated with the Consultant. Consultant may be in attendance to witness the test procedures. The Contractor shall offer adequate advance notice to the Consultant as to allow for such participation.

5. The Contractor shall utilize a manufacturer-recommended "OTDR Trace Analysis" and a "Power Meter Report" software program or a single software program that is a combination of "ODTR Trace Analysis" and "Power Meter Report.". The Contractor shall identify the software to the Owner as part of the Project Documentation Submittal. If the Owner does not already own a copy of the proposed software, the Contractor shall provide the Owner with a licensed copy.

B. Tests After Installation

1. Upon completion of cable installation and termination, the Fiber Optic cabling shall be tested to include:

   a. Optical Attenuation ("Insertion Loss" Method)

   b. Verification of Link Integrity (OTDR)

   c. Optical return loss (ORL)

C. Optical Attenuation Testing

1. Optical Attenuation shall be measured on all terminated optical fibers in both directions of transmission using the "Insertion Loss" method. Measurement shall be inclusive of the optical connectors and couplings installed at the system endpoints. Access jumpers shall be used at both the transmit and receive ends to ensure that an accurate measurement of connector losses is made.

2. Multi-mode fibers shall be tested in accordance with the TIA/EIA 526 14A, Method B at 850±30 nm and 1310± nm. Single mode fibers shall be tested in accordance with the TIA/EIA 526-7-1998. Method A.1. Testing shall be at 1300±20 nm and 1500±10 nm.

3. Attenuation of optical fibers shall not exceed the values calculated as follows:

   a. Attenuation (max.) = 2*C+L*F+S dB

b. Where C is the maximum allowable Mated Connector Loss 0.35 dB, L is the length of the run (in kilometers) and F is the maximum allowable fiber loss (in dB/km). S is the total splice loss □0.1 dB (# of splices * max. attenuation per splice).

4. Documentation of the insertion loss testing for each fiber run shall be provided to the Owner to include a record of:

a. Wavelength

b. Fiber type

c. Fiber and cable number

d. Measurement direction

e. Test equipment model and serial number

f. Operator

g. Test documentation must be stored in a floppy disk and printed as a hard copy with all test results labeled.

h. All testing is to be done through connectors.

i. Any fiber that fails testing must have appropriate corrective action taken to rectify the situation.

D. Optical Time Domain Reflectometer (OTDR) Testing

1. The OTDR shall comply with the latest revision for the Bellcore/Telcordia Document GR-196-CORE “Generic Requirements for OTDR-Type Equipment” and SR-4731 “OTDR Data Format.” In addition, the OTDR performance requirements shall comply with the following:

a. The event dead zone shall be less than or equal to three meters.

b. The attenuation dead zone is less than or equal to 5 meters.

c. Has a dynamic range of 25 dB or greater.

2. Each fiber shall be tested after splices are sealed in the Outdoor Fiber Splice Enclosure. Should any fiber fail ODTR or power meter test, re-splice that fiber and retest all fibers disturbed in the splice enclosure.

3. All links shall be tested bi-directionally with an OTDR that are 330 feet (100 m) or longer. (Contractor shall supply the OTDR meter – see below.) Single mode fibers shall be tested at 1310/1550-nm (nominal).

4. The Contractor shall provide a flowchart for each tested fiber cable. The flowchart shall illustrate location of launch and end of a fiber link, interconnect points, and splice points. The flowchart shall be used to distinguish a splice from a micro/macrobend.

5. Launch cables of adequate length (1000’ minimum) shall be used to allow viewing of the entire length of the cable, including the connectors at the launch and receive end.

6. OTDRs used as part of these testing specifications shall be calibrated to sheath (jacket) length, not optical length by adjusting the unit's index of refraction.

7. All OTDR traces shall maximize both the vertical and horizontal scales to the greatest extent possible and still fit the entire cable link trace on the screen with optimum resolution.

8. All OTDR tests shall be averaged for a minimum of two (2) minutes.

9. Failure of a link at any part of the testing shall result in the contractor having to repair the problem and retest the installation. Cost for any required repairs and re testing shall be borne solely by the Contractor.

10. Reflective and non-reflective events shall be marked by OTDR, and the data for each event must be retrievable.

11. In an event where two non-reflected event anomalies (“gainer” and “exaggerated loss”) are detected by OTDR in any given splice point, the bidirectional average of each splice must be calculated by the Contractor to get the actual value for each splice.

12. OTDR traces revealing a point discontinuity greater 0.1-dB (average, when tested by-directionally) in a single mode fiber at any of the tested wavelengths or any discontinuity showing a reflection at that point shall be a valid basis for rejection of that fiber by the Owner.

13. Where applicable, test each fusion splice in the forward and backward directions. Each reading (not an average) shall be recorded. All events shall be recorded.

14. OTDR traces revealing a “Ghost” shall also be a valid basis for rejection of that fiber by the Owner.

15. The installation of that cable shall be reviewed in an effort to solve any problems that may be causing the fault. If such efforts do not remove the fault, that cable and the associated terminations shall be replaced at the expense of the Contractor.

16. All fiber shall be tested for attenuation loss using an OTDR set to 2 Point loss measurement parameters. Marker points shall be placed at the beginning and end of each backscatter signature recorded by the OTDR. The manufacturer’s instructional guide can be used to determine proper placement of these markers.

17. Links that contain splice points or interconnect points shall also contain an additional "Events Display Table" to accompany the OTDR trace. This display shall show the distance to the events, distance between multiple events, each events loss in dB, and a description of the event (reflective event, non-reflective event, gains and cable end). All attenuation event loss readings shall be in the LSA (Least Square Average) mode of the OTDR. 2-Point attenuation measurements at events are not acceptable.

18. Proper pulse width selection is required to minimize attenuation dead zone effect.

19. Fiber links that are shorter than 6000 feet require pulse width to set to 10ns. That is equal to MM dead zone=23 feet (7 m), SM dead zone = 33 feet (10 m).

20. The OTDR display shall be recorded on USB Flash Media with identification and numbering, sequences to be pre-approved by the Engineer. Each trace must contain as a minimum:

    a. Cable/sheath length (not optical fiber length)

    b. 2-point dB loss, attenuation in dB/mile (dB/km)

    c. Fiber type

    d. Wavelength used

    e. Pulse width selection

    f. And fiber/cable identification

21. The stored fiber trace shall allow full manipulation of the trace when viewed with the PC emulation software. Both a hard copy printout and soft copy of each trace shall be submitted to the consultant for approval.

22. The Contractor shall provide the Owner with a licensed copy of OTDR trace viewing software one week prior to OTDR tests starts.

23. Documentation of the OTDR signature traces displaying the entire length of the cable run shall be provided to the Owner to include a record of:

    a. Wavelength

    b. Fiber type

    c. Fiber and cable number

    d. Measurement direction

    e. Test equipment model and serial number

    f. Operator

E. ORL Testing

1. All connectors at single mode fiber links shall be tested for optical return loss (ORL) using OTDR. The OTDR shall be capable to measure connector spike with respect to the backscatter signal on the OTDR. This technique shall be accomplished by software embedded in the instrument.

2. The launch cords must be kept clean and periodically repolished to ensure as perfect a surface finish as possible to match polishing on the connectors.

3. The single-mode connector’s optical return loss shall be not less than 55 dB for UPC connectors.

4. Test documentation must be stored on a USB Flash Media and printed as a hard copy with all test results labeled.

5. The Contractor shall provide the Owner with a licensed copy of OTDR trace viewing software one week prior to fiber test starts.

3.23 DOCUMENTATION

A. As-built drawings

1. The following requirements apply to all record drawings:

    a. Location coordinates for each splice point, handhole/manhole and underground cable shall be indicated on the record drawings.

    b. The record drawings shall be maintained at the Contractor's expense.

    c. All such drawings shall be provided as necessary for clarification.

    d. The record drawings shall be in 1"-30' scale.

    e. The Contractor shall indicate on the drawings the fiber optic cable location with the reference to the center of the street.

    f. The record drawings shall be returned to Consultant on completion of the work and are subject to the approval of the consultant.

2. The record drawings shall be submitted in the following formats:

    a. In one blueline set

    b. In one reproducible set

    c. In one AutoCAD 2018 set

3. As-built drawings shall be submitted to the Engineer within 40 working days subsequent to the substantial completion. The Engineer reserves the right to allow the Contractor greater than 40 working days after contract approval to make submittals.

B. Test Records

1. Test readings shall be recorded along with the annotation that these are post installation readings. Printed copies of these readings shall be provided to the Owner upon completion of the project. Records are to include date of testing, name of technician, and readings of all above-described test results.

2. The objective of fiber optic cable test documentation is to document OTDR and Power Meter test results to verify that these results meet specifications, as well as to document the link loss, fiber optic cable distance between splices and terminations, and the fusion splice losses.

3. The following provisions shall apply to fiber optic test documentation:

    a. The Contractor shall provide post installation documentation on USB Flash Media.

    b. The Contractor shall record power meter and OTDR test data, fiber count, and fiber routing of the cable and cable run.

4. Measure and record the following values for all fiber optic cables:

    a. Fiber optic cable length markings at all splice and termination locations on the fiber optic schematics.

    b. Fiber optic cable index of refraction.

    c. Attenuation of each fiber optic splice in both directions and average attenuation.

d. Event notes for each trace. These notes shall identify each splice location and shall be consistent with each fiber optic schematic vault location.

e. Attenuation of each fiber optic link, in both directions, as measured with a light source and power meter at 1550 nm wavelength for SM.

f. Manufacturer's reel (spool) test documentation that is shipped with the fiber optic cable spool.

3.24 LABELING

A. A labeling plan must be submitted to and approved by the Owner prior to installation, and the completed labeling must meet the approval of the Owner. EIA/TIA-606 standards are to be met.

B. The size, color, and contrast of all labels should be selected to ensure that the identifiers are easily read.

C. Descriptive identifiers shall include a combination of the following:

1. Identify the item that the fiber is traveling to by name.

2. Identify the fiber count and mode.

3. Identify the direction the majority of the fiber optic cable travels from a handhole/manhole.

D. Labels should be visible during the installation of and normal maintenance of the infrastructure. Labels should be resistant to the environmental conditions at the point of installation (such as moisture, heat or ultraviolet light) and should have a design life equal to or greater than that of the labeled component.

E. Each cable shall be labeled within 18 inches from the end of the splice enclosure.

F. Each cable is to be labeled within 18 inches from the end of the conduits. In addition, labels shall be affixed to conduit at every transition of a vault, hand hole, riser closet, or major pull box. Labels will be in the form of "Location one-Location two-fiber strands#". For example, cable sheath from the Campus MDF to Moody Learning Center would be labeled as "Campus MDF-Moody #104-12-strand OS2." For example, in the assist handholes/manholes, the cables shall be labeled as "From MH-#C to MH-3C."

G. The following provisions shall apply to labeling Fiber Distribution Components:

1. Label the front of the patch panels with the fiber optic cable number, direction, and fiber count.

2. Each fiber optic strand shall be labeled with a unique identifier at the LC coupler in the fiber optic patch panel. Connectors shall be labeled on the identifying sheets on the front of the fiber optic patch panel.

3. Label the front of the splice panels with the fiber optic cable number, direction, and fiber count.

4. Label splice trays/splice wheels with the cable ID and fiber numbers contained in the tray/wheel.

3.25 FIBER OPTIC SYSTEM ACCEPTANCE

A. The fiber optic outside plant system will be accepted by the Owner when:

1. All the work has been completed in accordance with the contract and specifications.

2. The system operates in conformance with manufacturer's published specifications.

3. The system has completed a successful performance period. The performance period will begin on the day following the cutover and must continue for 30 consecutive days during which time the system will operate at an average effectiveness level of 99 percent or more. If for any reason this level cannot be maintained, a new 30-day performance period will be initiated. It is not necessary that one 30-day period expire before another performance period begins.

4. The Contractor has certified in writing to Consultant when the cable is installed, operational in accordance with these specifications, and ready for use.

5. The final step in accepting buried cable installation will be a thorough inspection of the entire route from start to finish. The "as-built" drawings must be submitted to the Owner one week prior to final inspection. The drawings will be examined by Consultant's personnel and involved parties for conformance to Consultant's plans, codes, regulations, and general accuracy.

6. The construction area above ground will be inspected to ensure the following:

    a. Restoration has been accomplished.

    b. Permanent markers have been installed immediately beside the cables.

    c. Road bores, if used, are properly completed and will not collapse a portion of the road.

    d. Debris and trash have been removed from the site.

    e. Other instructions specific to the installation have been completed to the project manager's specifications.

    f. All test results should be submitted in hard copy and in usable (MS Word) electronic format and meet specifications.

7. At this time, upon Owner's written acceptance, operations control becomes the responsibility of the Owner.

END OF SECTION

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AUDIO/VISUAL MULTIMEDIA LEGEND

SYMBOL	DESCRIPTION
A## V##	WALL AV ROUGH-IN DETAIL
A## V##	CEILING AV ROUGH-IN DETAIL
A## V##	FLOOR AV ROUGH-IN DETAIL
IWB IWB	INTERACTIVE WHITE BOARD - WALL - CEILING
PJ PJ	MULTIMEDIA PROJECTOR
FP# FP#	MULTIMEDIA FLAT PANEL DISPLAY
S S#	WALL MOUNT SPEAKER, CEILING MOUNTED - # INDICATES TYPE
CP#	CONTROL PANEL
TP#	TOUCH PANEL
M#	MICROPHONE, CEILING MOUNTED - # INDICATES TYPE
VC	VOLUME CONTROL
WB	WALL BOX ENCLOSURE
D1 A1	D1 = DIGITAL SINGLE SIDED CLOCK / A1 = ANALOG SINGLE SIDED CLOCK
D2 A2	D2 = DIGITAL DOUBLE SIDED CLOCK / A2 = ANALOG DOUBLE SIDED CLOCK
CB	CEILING AV ENCLOSURE
C C	PRESENTATION CAMERA - CEILING - WALL MOUNTED

PREMISE SECURITY LEGEND

SYMBOL	DESCRIPTION
CR	CARD READER
CR M	CARD READER MULLION
EC	EMERGENCY CALL STATION
RX	REQUEST TO EXIT - SURFACE
RX	REQUEST TO EXIT - INTEGRATED
DC	DOOR CONTACT / MONITOR
C C	STANDARD IP SURVEILLANCE CAMERA, (2) CAT6 CABLES
C C	180° IP SURVEILLANCE CAMERA, (2) CAT6 CABLES
C	360° IP SURVEILLANCE CAMERA, (2) CAT6 CABLES

STRUCTURED CABLING LEGEND

SYMBOL	DESCRIPTION
#	TELECOMMUNICATIONS OUTLET, # =NUMBER OF CAT6 DATA CABLE(S)/JACK(S)
#/#	TELECOMMUNICATIONS OUTLET, #/# = NUMBER OF VOICE CABLE(S)/JACK(S) AND NUMBER OF CAT6 DATA CABLE(S)/JACK(S)
#	TELECOMMUNICATIONS OUTLET, # =NUMBER OF VOICE/DATA CAT6 CABLE(S)/JACK(S), SURFACE MOUNT
#/#	TELECOMMUNICATIONS OUTLET, #/# = NUMBER OF VOICE CABLE(S)/JACK(S) AND NUMBER OF DATA CABLE(S)/JACK(S), SURFACE MOUNT
W	WALL MOUNT PHONE (1 CABLE/JACK)
W	WALL MOUNT PHONE, SURFACE MOUNT (1 CABLE/JACK)
#	FLOOR MOUNTED OUTLET, # =NUMBER OF VOICE/DATA CAT6 CABLE(S)/JACK(S) (FLOOR BOX BY E.C.)
#/#	FLOOR MOUNTED OUTLET, #/# = NUMBER OF VOICE CABLE(S)/JACK(S) AND NUMBER OF DATA CABLE(S)/JACK(S) (FLOOR BOX BY E.C.)
#	CEILING MOUNTED DATA OUTLET, # =NUMBER OF VOICE/DATA CABLE(S)/JACK(S)
AP#	CEILING MOUNTED OUTLET FOR WIRELESS ACCESS POINT #=NUMBER OF CAT6A CABLE(S)/JACK(S)
AP#	WALL MOUNTED OUTLET FOR WIRELESS ACCESS POINT #=NUMBER OF CAT6A CABLE(S)/JACK(S)
	CABLING SLEEVE(S)
	TYPICAL LADDER RACK
	TYPICAL CABLE TRAY, BASKET STYLE

GENERAL ANNOTATION LEGEND

SYMBOL	DESCRIPTION
MER	MAIN EQUIPMENT ROOM
TR	TELECOMMUNICATION ROOM
MDF	MAIN DISTRIBUTION FRAME
IDF	INTERMEDIATE DISTRIBUTION FRAME
ETR	EXISTING TO REMAIN
AFF	ABOVE FINISHED FLOOR
AFG	ABOVE FINISHED GRADE
AC	ABOVE COUNTER
EC	ELECTRICAL CONTRACTOR
UNO	UNLESS NOTED OTHERWISE

TECHNOLOGY SHEET INDEX

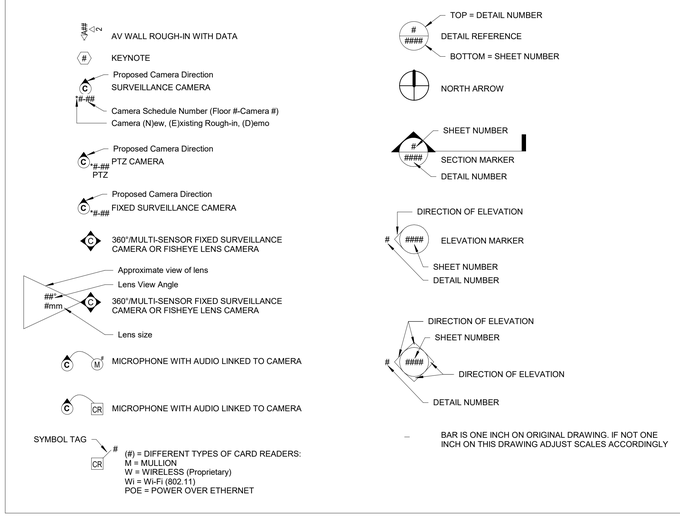
SHEET NUMBER	SHEET NAME	Sheet Issue Date	Current Revision Date
T0.0	TECHNOLOGY - INDEX SHEET	12/11/19	03-04-21
T1.1	TECHNOLOGY - SITE PLAN	11/15/19	12-01-20
T1.2	TECHNOLOGY - CAMPUS SITE PLAN	03/04/21	03-04-21
T3.1	TECHNOLOGY - FIRST FLOOR PLAN	12/11/19	02-01-21
T3.2	TECHNOLOGY - SECOND FLOOR PLAN	12/11/19	12-01-20
T3.3	TECHNOLOGY - THIRD FLOOR PLAN	12/11/19	12-01-20
T4.0	TECHNOLOGY - ENLARGEMENTS	11/15/19	11-04-20
T5.0	TECHNOLOGY - DETAILS	12/11/19	11-04-20
T5.1	TECHNOLOGY - DETAILS	11/15/19	
T5.2	TECHNOLOGY - DETAILS	11/15/19	08-27-20
T5.10	TECHNOLOGY - SECURITY DETAILS	11/15/19	
T5.11	TECHNOLOGY - SECURITY DETAILS	11/15/19	
T5.20	TECHNOLOGY - A/V DETAILS	11/15/19	12-01-20
T5.21	TECHNOLOGY - A/V DETAILS	11/15/19	12-01-20
T5.22	TECHNOLOGY - A/V DETAILS	11/15/19	08-27-20
T5.23	TECHNOLOGY - A/V DETAILS	11/15/19	08-27-20
T5.24	TECHNOLOGY - A/V DETAILS	11/15/19	08-27-20
T5.25	TECHNOLOGY - A/V DETAILS	11/15/19	08-27-20
T5.26	TECHNOLOGY - A/V DETAILS	08/27/20	08-27-20

TECHNOLOGY - GENERAL NOTES

1. EACH KEYNOTE MAY NOT BE UTILIZED ON EVERY SHEET.
2. ALL CONDUIT MEASUREMENTS REFER TO STANDARD CONDUIT TRADE SIZES.
3. ALL CABLES SHALL BE CONCEALED.
4. EACH CONTRACTOR SHALL PROVIDE AND INSTALL ALL NECESSARY SLEEVES, WHETHER OR NOT SPECIFICALLY NOTED ON PROJECT DRAWINGS. ALL SLEEVES SHALL BE 1-1/4" UNLESS NOTED OTHERWISE ON THE DRAWINGS. CABLE FILL PERCENTAGE SHALL COMPLY WITH NEC.
5. DEVICE LOCATIONS ARE APPROXIMATE. CONTRACTOR SHALL REVIEW CONDITIONS AND COORDINATE WITH OTHER TRADES AS NECESSARY FOR EXACT PLACEMENT.

TECHNOLOGY SYMBOLS LEGEND

NOT ALL SYMBOLS ARE USED



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CSP SPECIALIST CERTIFIED SPECIFIER Regis. No. 19715316 SIGNATURE

Revisions:

NO.	DESCRIPTION	DATE
1	ADDENDUM #2	12/11/19
2	PR 01	05/12/20
3	PR 02	08-27-20
4	PR 04	10-12-20
5	PR 05	11-04-20
6	PR 08	12-01-20
7	PR 011	02-01-21
8	PR 016	03-04-21

11/15/19
Project No. 1733.05
CONTRACT DOCUMENTS

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TECHNOLOGY - INDEX SHEET

T0.0

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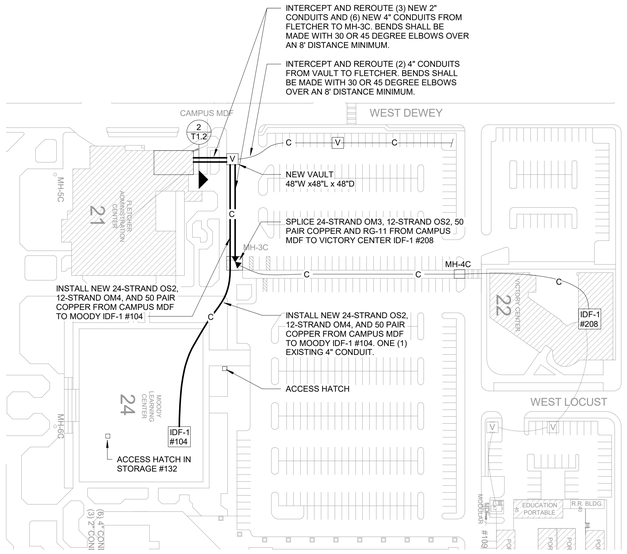
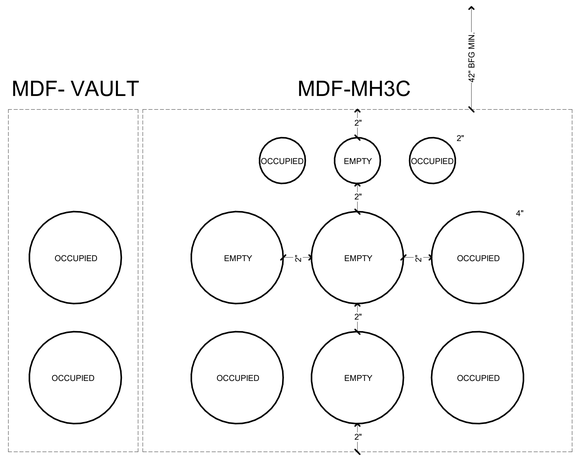


1 TECHNOLOGY - CAMPUS SITE PLAN
SCALE: 1" = 80'-0"



2 DUCT CONFIGURATION DETAIL
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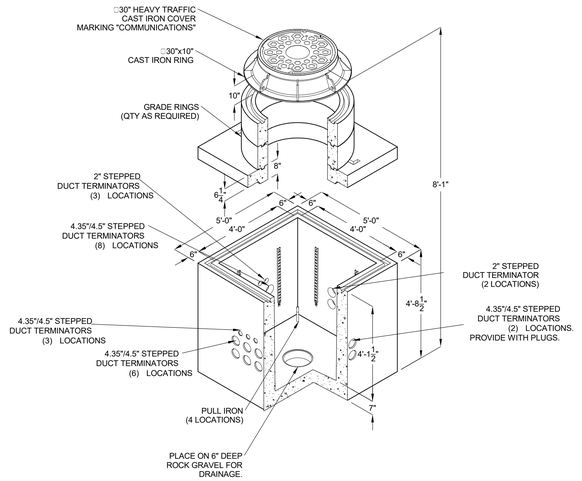

3 VAULT DETAIL
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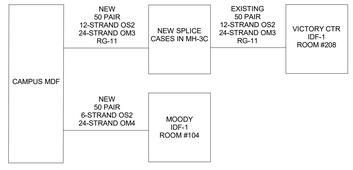

4 STRUCTURED CABLING BACKBONE DIAGRAM
SCALE: NTS

GENERL NOTES:

1. CONDUIT AND UNDERGROUND ENCLOSURE PLACEMENT ARE ESTIMATED. CONTRACTOR SHALL CREATE AND SUBMIT ALL PERMIT DRAWINGS AND COORDINATE WITH EXISTING UTILITIES FOR EXACT CONDUIT ROUTING AND MANHOLE/HANDHOLE PLACEMENT. REFER TO CIVIL DRAWINGS.

2. CONDUITS FOR COMMUNICATIONS SHALL BE SEPARATED FROM OTHER CONDUITS BY AT LEAST 18" WELL TAMPED EARTH.

3. COMMUNICATIONS DUCTS SHALL BE PLACED WITH A MINIMUM OF 42" COVER.

4. CONTRACTOR SHALL AVOID DAMAGE TO TREES OR TREE ROOTS CAUSING TREE DAMAGE.

5. CONDUIT SHALL NOT EXCEED TWO (2) 90 DEGREE BENDS IN A SINGLE RUN. A PULLBOX IS REQUIRED FOR ANY RUNS THAT WILL EXCEED TWO (2) 90 DEGREE BENDS. TWO (2) 45 DEGREE BENDS SHALL EQUAL 90 DEGREES.

6. VAULT SHALL BE OLDCASTLE OR APPROVED EQUAL. VAULT SHALL BE FLUSH MOUNTED TO GRADE. THEY SHALL BE CONSTRUCTED WITH AN AASHTO H-20 LOAD RATING. INSTALLATION OF THE VAULT SHALL BE SUCH THAT WATER DRAINAGE WILL CONTINUE AFTER INSTALLATION. THE VAULT SHALL BE PLACED ON 6-INCH DEEP ROCK/GRAVEL IN PLACE TO SOLIDFY THE BASE OF THE HANDHOLE. ALL CONDUITS ENTERING OR EXITING THE HANDHOLES SHALL BE SEALED TO PREVENT THE MOVEMENT OF WATER THROUGH THE DUCT. COVER SHALL READ "COMMUNICATIONS".

7. NEW DUCTS SHALL BE SCHEDULE 80 PVC.

8. ALL DUCTS/CONDUITS SHALL HAVE PULL STRINGS AND SHALL HAVE NYLON BUSHINGS ON THE ENDS.

9. CONTRACTOR SHALL ENSURE ALL CONDUITS ENTERING THE BUILDING ARE SEALED AS NECESSARY TO PROHIBIT WATER AND RODENT PENETRATION. SEAL EMPTY CONDUITS WITH SOLID RUBBER CONDUIT PLUGS. SEAL CONDUITS WITH CABLING WITH DUCT SEAL PUTTY, RAINBOW TECHNOLOGY OR EQUAL.

10. EC SHALL ADD MAXCELL 3-CELL DETECTABLE FABRIC INNERDUCT TO EACH NEW OR EXISTING CONDUIT BETWEEN FLETCHER AND MOODY. EACH 4" CONDUIT SHALL RECEIVE THREE (3) 3" 3-CELL MAXCELL.

11. SEQUENCING SHALL BE SUCH THAT DOWNTIME IS MINIMIZED AND CUTOVER IS SCHEDULED WITH ALAMO COLLEGES DISTRICT ITS AND SERVICE PROVIDER. INSTALL NEW VAULT WHERE CONDUITS BEND OUT OF FLETCHER. INSTALL VAULT IN SUCH A WAY THAT THERE IS NO CONFLICT WITH EXISTING CONDUITS/CABLING. REROUTE UNOCCUPIED CONDUITS FROM MH-3C TO NEW HANDHOLE. ROUTE NEW CONDUITS FROM HANDHOLE TO MDF. INSTALL NEW CABLING FOR VICTORY CENTER FROM FLETCHER TO MH-3C. CUT EXISTING CABLES TO VICTORY CENTER, PULL SLACK INTO MH-3C AND SPLICE TO NEW CABLES. INSTALL NEW CABLING TO MOODY IDF. REMOVE AND DISPOSE OF CABLING THAT IS NO LONGER IN USE. REROUTE REMAINING CONDUITS INTO THE NEW VAULT AND FROM VAULT TO MDF.

12. CONTRACTOR SHALL BREAKOUT PRICING FOR CABLING AND INNERDUCT FROM MH-3C TO MOODY IDF-1 #104 AS SEPARATE LINE ITEM.

LEGEND:

V	VAULT
MH-#C	MAINTENANCE HOLE
—C—	EXISTING COMMUNICATIONS CABLE/ PATHWAY
—C—	NEW COMMUNICATIONS CABLE/ PATHWAY
—⋈—	SPLICE POINTS

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San Antonio 404 Broadway, Suite 300, San Antonio, Texas 78209 p: 210.224.6622 f: 210.224.4453

ALAMO COLLEGES
SAC FLETCHER RENOVATION & EXPANSION
1819 N Main Ave, San Antonio, TX 78212

BICSI — TRUE NORTH CONSULTING GROUP, LLC TX DPS SECURITY CONSULTANT COMPANY LICENSE # B05227801
CSP SPECIALIST EXPIRES 12/31/20 Regis. No. 19112210 SIGNATURE

Revisions:

NO.	DESCRIPTION	DATE
1	PR 016	03-04-21

11/15/19
Project No. 1733.05
CONTRACT DOCUMENTS

TECHNOLOGY - CAMPUS SITE PLAN
T1.2

trueNORTH consulting group
3408 Hillcrest Drive
Waco, TX 76708
ph: 512.451.5445 fax: 512.451.8777
www.tncg.com

3/4/2021 4:55:17 PM
C:\Users\chad.gerulis\Documents\1733057_18_ACCD SAC FLETCHER_Chad.Gerulis.rvt

PR #31 and PR #32 Documents

AIA® Document G709™ – 2018

Proposal Request

PROJECT: *(name and address)* 1733.05 SAC Fletcher Renovation & Expansion	**CONTRACT INFORMATION:** Contract For: General Construction Date:	Architect's Project Number: 1733.05 Proposal Request Number: 031 Proposal Request Date: March 1 2022
OWNER: *(name and address)* Alamo Colleges 2222 N Alamo St San Antonio, TX 78215	**ARCHITECT:** *(name and address)* O'Connell Robertson 4040 Broadway St., Suite 300 San Antonio, Texas 78209	**CONTRACTOR:** *(name and address)* Vaughn Construction 1400 Universal City Boulevard Universal City, Texas 78148

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Ten (10) days or notify the Architect in writing of the anticipated date of submission.

(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)

Masonry Site Wall and Column Patching

Attachments:

30 x 42 Sheet - A1.3 - SITE DETAILS
30 x 42 Sheet - A3.2 - SECOND FLOOR PLAN

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ARCHITECT:

Jason Reed, Director of CA,
Associate Principal
PRINTED NAME AND TITLE

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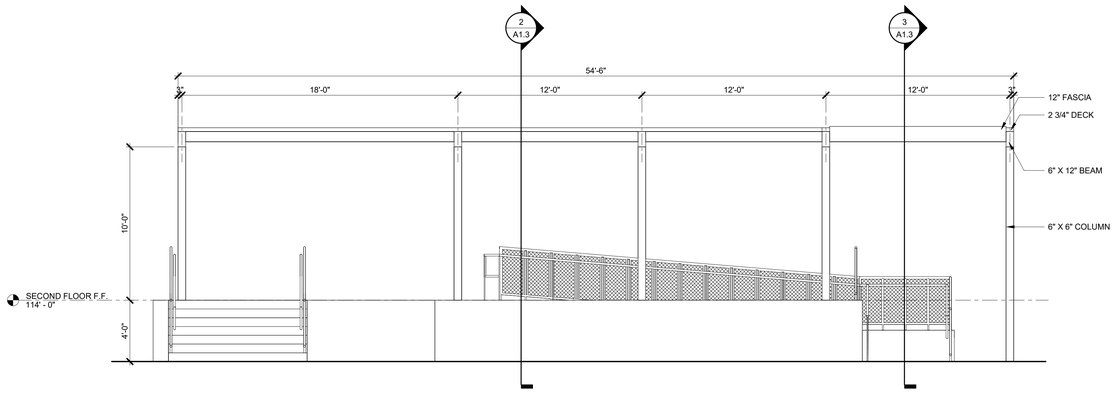
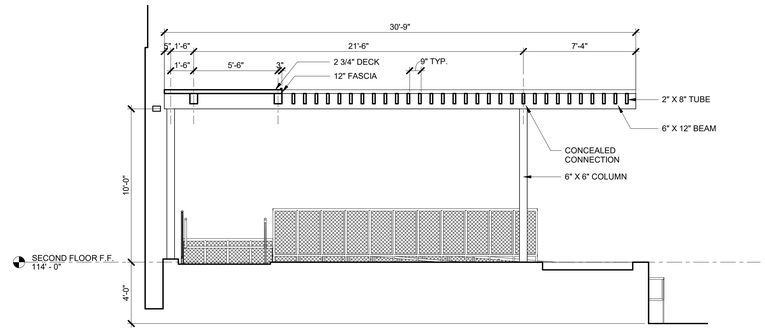


1 PRE-FABRICATED WALKWAY ELEVATION
SCALE: 1/4" = 1'-0"



2 TRELLIS SECTION
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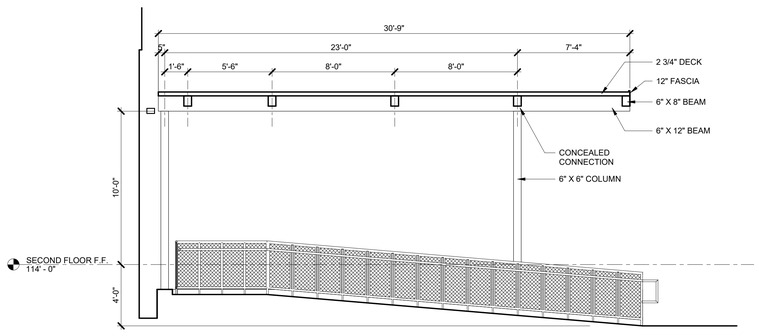

3 PRE-FABRICATED WALKWAY SECTION
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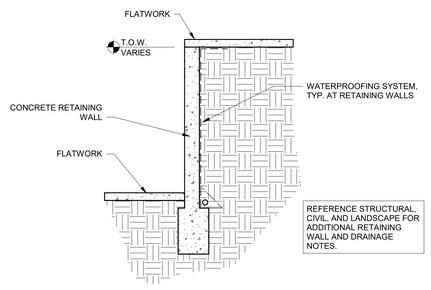
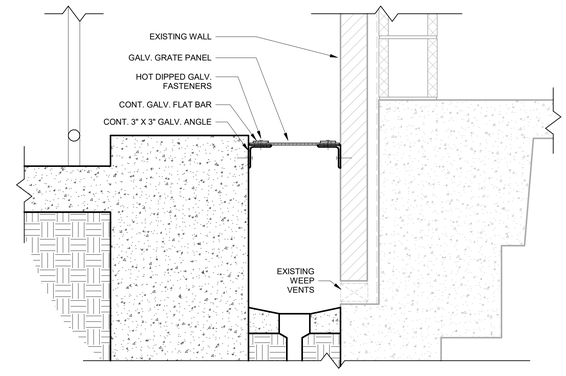


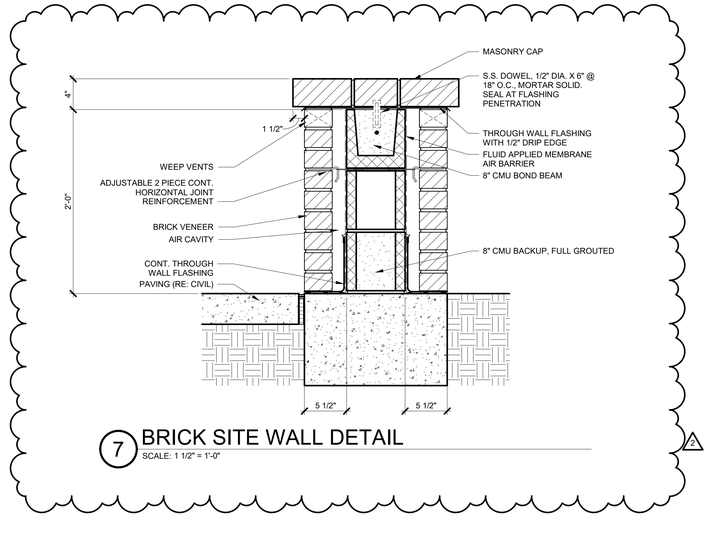
4 SITE WALL SECTION
SCALE: 1/4" = 1'-0"



5 RETAINING WALL AT RAMP GRATE COVER
SCALE: 1 1/2" = 1'-0"

MOUNT SIGN ON 4X4 OR 6X6 PRESSURE TREATED POSTS.
VERIFY WITH OWNER SIGN LOCATION ON SITE.

6 CONSTRUCTION SIGN
SCALE: 1/2" = 1'-0"



7 BRICK SITE WALL DETAIL
SCALE: 1 1/2" = 1'-0"

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San Antonio 4646 Broadway, Suite 300, San Antonio, Texas 78209 p: 210.824.4002 f: 210.824.4453

ALAMO COLLEGES
SAC FLETCHER RENOVATION & EXPANSION
1819 N Main Ave, San Antonio, TX 78212

REGISTERED ARCHITECT
CHRISTOPHER T. STEVENS
78858
STATE OF TEXAS
2/28/2022

Revisions:		
NO.	DESCRIPTION	DATE
1	ASI 15	4/8/21
2	PR 031	2/28/22

11/15/19
Project No. 1733.05
CONTRACT DOCUMENTS

SITE DETAILS

A1.3

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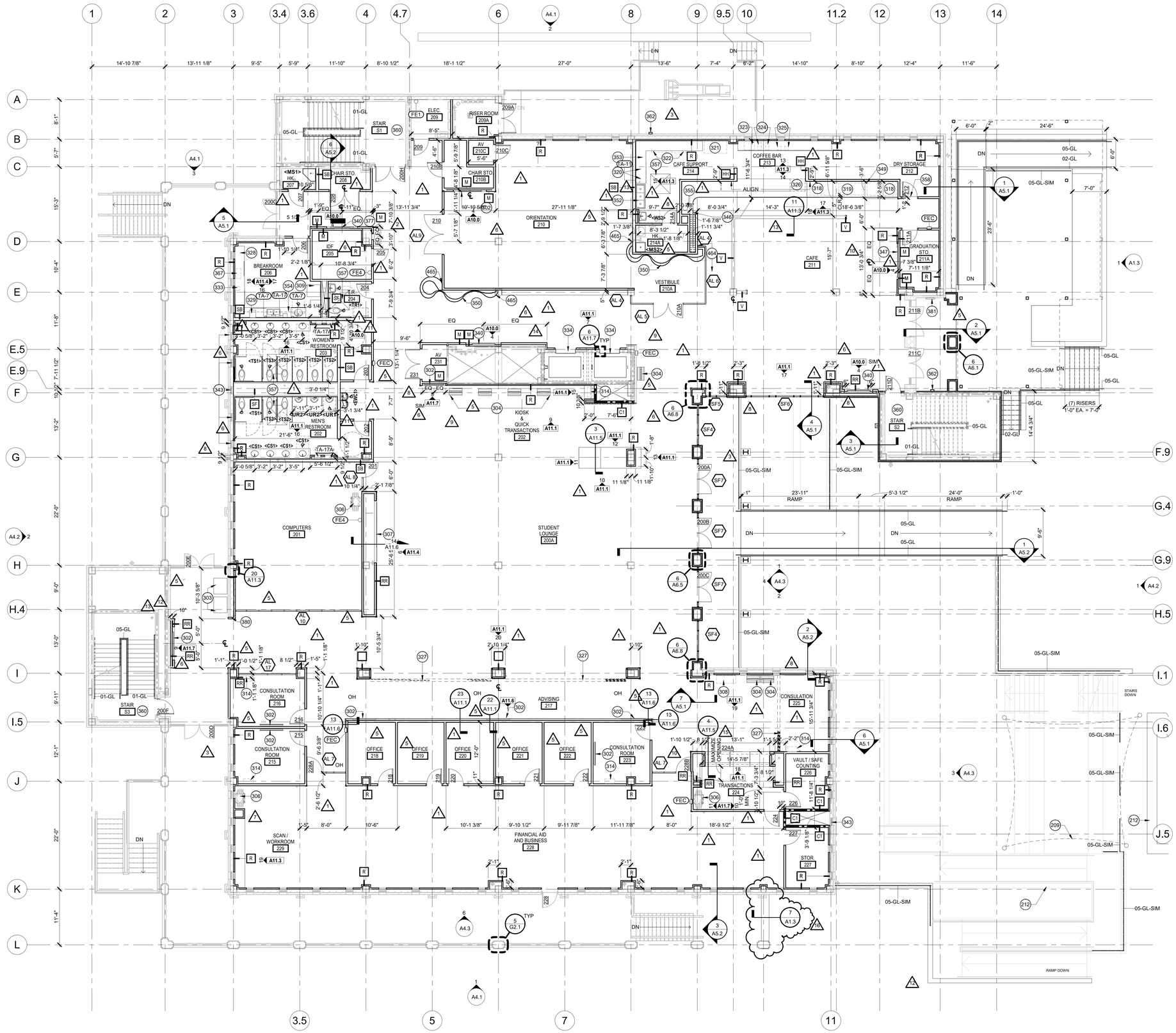

1 SECOND FLOOR PLAN
SCALE: 1/8" = 1'-0"

GENERAL FLOOR PLAN NOTES

1. GENERAL NOTES APPLY TO ALL FLOOR PLANS.
2. REFERENCE A7.1 SHEETS FOR PARTITION TYPES.
3. ALL STUD PARTITIONS SHALL BE "SA" U.N.O.
4. ALL DIMENSIONS ARE FACE OF FINISH OR CENTERLINE OF STRUCTURE U.N.O.
5. FIELD VERIFY DIMENSIONS TO ALL EXISTING CONDITIONS.
6. SEE SHEET A0.1 AND A0.2 FOR PLUMBING TYPES, SYMBOLS, AND TOILET ACCESSORIES SCHEDULE.
7. FEC = FIRE EXTINGUISHER CABINET. CABINET HARDWARE NOT TO EXCEED 48" A.F.F.
8. FE = FIRE EXTINGUISHER

ARCHITECTURAL LINETYPES

- NEW CONSTRUCTION
- EXISTING CONSTRUCTION
- DEMOLITION
- HIDDEN LINE

FIRE/SMOKE BARRIERS
- EXISTING 1 HOUR FIRE BARRIER (1FB)
- 1 HOUR FIRE BARRIER (1FB)
- EXISTING 2 HOUR FIRE BARRIER (2FB)
- 2 HOUR FIRE BARRIER (2FB)

EQUIPMENT LINETYPES

- OFCI
- OFOI / N.I.C.

KEYNOTE LEGEND

209 LINE OF CANOPY ABOVE

212 PLANTER WALL. REFER TO LANDSCAPE

302 WALL MOUNTED TV MONITOR (CFCI); AND MOUNT (CFCI)

303 VENDING MACHINES. CFCI

304 KIOSKS. CFCI

306 LARGE COPIER. OFOI

307 DIGITAL WALL, REFER TO TECHNOLOGY

308 ATM. OFOI

309 REFRIGERATOR. CFCI

314 SMALL COPIER. OFOI

318 MERCHANDISER, N.I.C.

319 BEVERAGE COOLER, N.I.C.

320 UNDERCOUNTER ICE MAKER, N.I.C.

321 REFRIGERATOR, N.I.C.

322 UNDERCOUNTER REFRIDGERTOR, N.I.C.

323 ESPRESSO MACHINE, N.I.C.

324 COFFEE BREWER, N.I.C.

325 BLENDER, N.I.C.

326 REFRIDGERATED BAKERY CABINET, N.I.C.

327 TURF DESIGN FLOW WALL PARTITION WITH 5 CHANNEL SLIDING TRACK. PATTERN F6, COLOR LIGHT BROWN

328 UNDERCOUNTER MICROWAVE. CFCI

329 COFFEE MAKER. CFCI

333 TOASTER. OFOI

334 NEW ELEVATOR

340 RECESSED WALL MOUNTED DIGITAL DIRECTORY MONITOR (CFCI) AND MOUNT (CFCI) REFER TO "TYPICAL SCREEN NICHE" ON A10.0 FOR ELEVATION AND TRIM DETAIL

343 APPLY SOLYX SX-4500 COOL GREY PRIVACY FILM TO WINDOWS

346 MANUAL SECURITY DOOR ON TRACK

347 RECESSED WALL MOUNTED DIGITAL MESSAGING MONITOR (CFCI) AND MOUNT (CFCI) REFER TO "TYPICAL SCREEN NICHE" ON A10.0 FOR ELEVATION AND TRIM DETAIL

349 WALL MOUNTED DIGITAL MESSAGING MONITOR (CFCI) AND MOUNT (CFCI) ON FURR-DOWN ABOVE MERCHANDISERS

350 ARTISITC SOLID SURFACE WALL SYSTEM REFER "CURVED WALL FIRST FLOOR" TO A11.1. CONTRACTOR TO PROVIDE SUBSTRATE AND SUBSTRUCTURE FOR WALL SYSTEM

352 FREE STANDING 3 COMPARTMENT SINK

353 COUNTER MOUNTED DIPPER WELL

354 DISHWASHER. CFCI

355 TRASH OPENING IN COUNTER

357 REMOVE TOPPING TO SLOPE FLOOR TO FLOOR DRAIN. FLOOR DRAIN SHALL BE THE LOWEST POINT IN ROOM. SLOPES CANNOT EXCEED 1:48.

358 1/2" THRESHOLD AT DOOR

360 PATCHING REQUIRED IN WALLS AND CEILINGS DUE TO DEMOLISHED MEP SYSTEMS. COORDINATE WITH MEP SHEETS.

362 KNOX BOX

367 TOASTER OVEN (COUNTER TOP). OFOI

377 STRYKER/PHYSIO-CONTROL LIFEPAK CR2 DEFIBRILLATOR, DEFIBRILLATOR CABINET AND ALARM. REFER TO MANUFACTURER'S INSTALLATION REQUIREMENTS

380 SALVAGED BRICK WITH 1" AIR CAVITY. USE 2 PC ADJUSTABLE MASONRY ANCHORS 16 O.C. WITH TAP CON SCREWS. TOOTH OUT CORNERS OF WALL. CUT BACK MASONRY TO CLOSEST COURSING DIMENSION.

381 CAST METAL PLACARD. REFER TO 3/A4.2

464 FROSTED FILM. FADE TO CLEAR

465 FRY REGLET TRIM PIECE AT TREMINATION OF SOLID SURFACE. FULL HEIGHT BLACK.

TOILET ACCESSORIES SCHEDULE

TA-7 SURFACE MOUNTED SOAP DISPENSER

TA-17 SURFACE MOUNTED AUTOMATIC PAPER TOWEL DISPENSER.

TA-17A RECESSED AUTOMATIC PAPER TOWEL DISPENSER AND WASTE RECEPTACLE

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ALAMO COLLEGES
SAC FLETCHER RENOVATION & EXPANSION
1819 N Main Ave, San Antonio, TX 78212

REGISTERED ARCHITECT RAYMOND J. STEPHENSON 19674 STATE OF TEXAS
2/28/2022

Revisions: NO.	DESCRIPTION	DATE
8	PR 5	11/4/20
9	PR 6	12/3/20
10	PR 9	1/15/21
11	ASI 13	1/26/21
12	PR 12	1/28/21
13	PR 14	2/22/21
14	ASI 17	3/3/21
15	PR 29	10/19/21
16	PR 031	2/28/22

11/15/19
Project No. 1733.05
CONTRACT DOCUMENTS

SECOND FLOOR PLAN

A3.2

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Proposal Request

PROJECT: *(name and address)* 1733.05 SAC Fletcher Renovation & Expansion	**CONTRACT INFORMATION:** Contract For: General Construction Date:	Architect's Project Number: 1733.05 Proposal Request Number: 032 Proposal Request Date: February 24, 2022
OWNER: *(name and address)* Alamo Colleges 2222 N Alamo St San Antonio, TX 78215	**ARCHITECT:** *(name and address)* O'Connell Robertson 4040 Broadway St., Suite 300 San Antonio, Texas 78209	**CONTRACTOR:** *(name and address)* Vaughn Construction 1400 Universal City Boulevard Universal City, Texas 78148

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Ten (10) days or notify the Architect in writing of the anticipated date of submission.

(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)

NE Patio

Attachments:

30 x 42 Sheet - S2.02 - SECOND FLOOR FRAMING PLAN
30 x 42 Sheet - S5.14 - SECOND FLOOR SECTIONS AND DETAILS
30 x 42 Sheet - S5.15 - SECOND FLOOR SECTIONS AND DETAILS

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ARCHITECT:

Jason Reed, Director of CA, Associate Principal
PRINTED NAME AND TITLE

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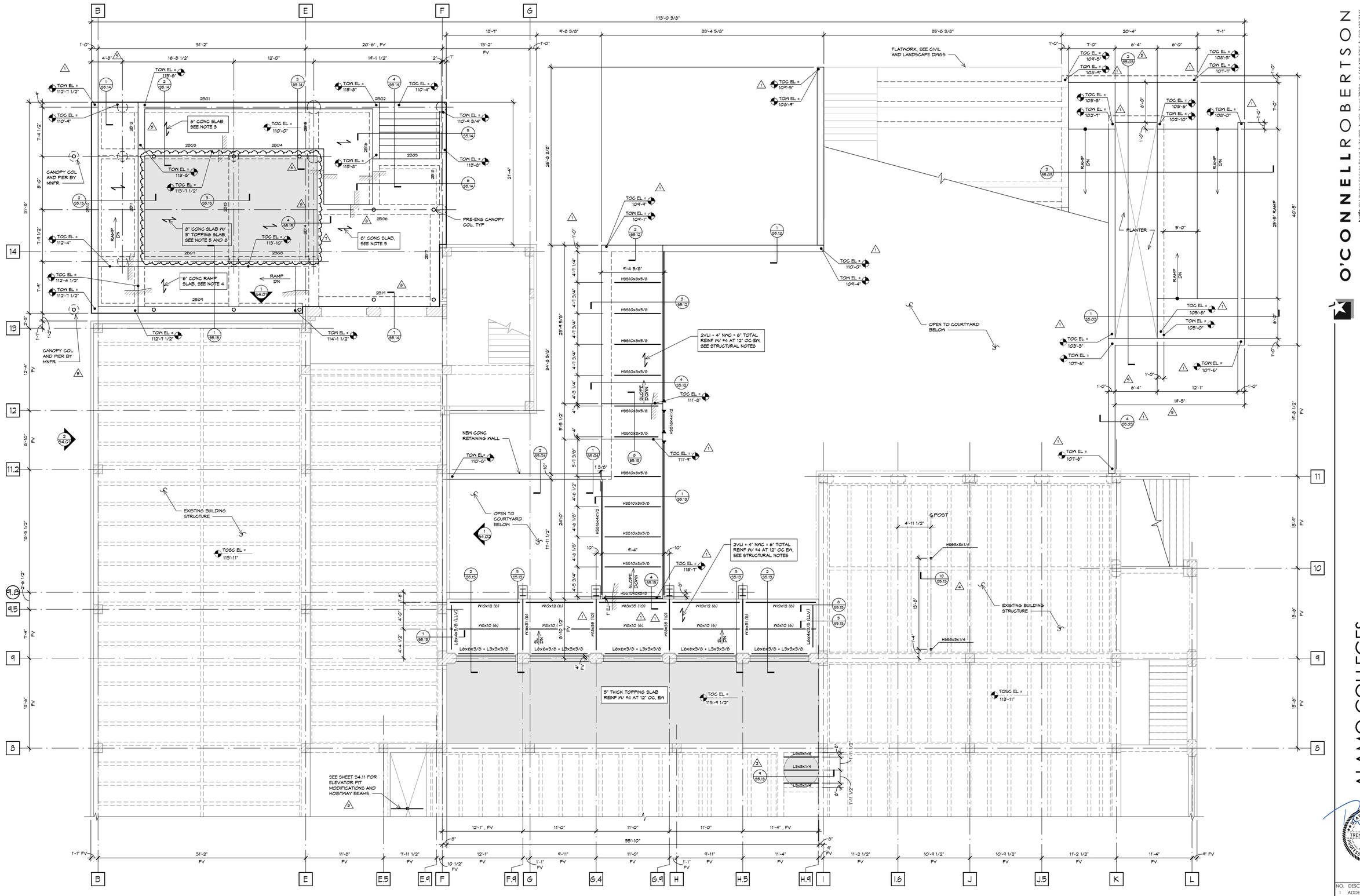

1 SECOND FLOOR FRAMING PLAN
SCALE: 3/16" = 1'-0"

north

PLAN NOTES:

1. FINISH FLOOR ELEVATION = 114'-0", UNLESS NOTED OTHERWISE. ACTUAL ELEVATION 611.25' = 100'-0".
2. TOP OF STRUCTURAL CONCRETE ELEVATION IS INDICATED THUS: TOSC EL = XXX'-XX".
3. CONCRETE SLAB THICKNESS SHALL BE 6" UNLESS NOTED OTHERWISE. REINFORCE SLAB W/ #5 AT 12" OC EACH WAY, BOTTOM.
4. CONCRETE RAMP SLAB THICKNESS SHALL BE 8" UNLESS NOTED OTHERWISE. REINFORCE SLAB W/ #4 AT 12" OC EACH WAY, BOTTOM.
5. CONCRETE RAMP SLAB THICKNESS SHALL BE 8" UNLESS NOTED OTHERWISE. REINFORCE SLAB W/ #5 AT 12" OC EACH WAY, TOP AND BOTTOM. OUTER REINFORCEMENT LAYERS SHALL BE ORIENTED AS INDICATED ON PLAN.
6. REFER TO THE ARCHITECTURAL DRAWINGS FOR EXACT LOCATIONS OF FLOOR RECESSES, DROPS AND SLOPES NOT DIMENSIONED ON PLAN.
7. EXISTING FRAMING INFORMATION IS PROVIDED FOR THE CONTRACTOR'S CONVENIENCE ONLY. IT IS BASED ON EXISTING DRAWINGS, AND MAY NOT ACCURATELY REFLECT THE ACTUAL CONDITIONS IN THE FIELD. INTELLIGENT ENGINEERING SERVICES, LLP MAKES NO GUARANTEE CONCERNING THE ACCURACY OF THE INFORMATION CONTAINED HEREIN. FIELD VERIFY ALL CONDITIONS. NOTIFY ARCHITECT AND ENGINEER OF ANY DISCREPANCIES IMMEDIATELY.
8. CONCRETE TOPPING SLAB THICKNESS SHALL BE 3". REINFORCE SLAB W/ 4x4-W2.9xW2.9 WWF. SEE ARCHITECTURAL AND LANDSCAPE DRAWINGS FOR COLOR AND TEXTURE REQUIREMENTS. (A)

INTELLIGENT ENGINEERING SERVICES
ENGINEERING COMMUNITIES FROM THE GROUND UP
10001 REUNION PLACE, SUITE 200 SAN ANTONIO, TEXAS 78216
210.349.9098 ie-services.com
IES JOB NO: 1192741 TBPE FIRM # 432

STATE OF TEXAS
TRENT C. MILLER
107917
LICENSED PROFESSIONAL ENGINEER
02/21/2022

Revisions:

NO.	DESCRIPTION	DATE
1	ADDENDUM 2	12/11/19
2	RFI 039	08/07/20
3	PR 006	12/04/20
4	PR 009	12/14/20
5	PR 012	01/29/21
6	PR 019	04/09/21
7	PR 032	02/21/22

11/15/2019
Project No. 1733.05
CONTRACT DOCUMENTS

SECOND FLOOR FRAMING PLAN

S2.02 449

2/21/2022 8:08:44 AM
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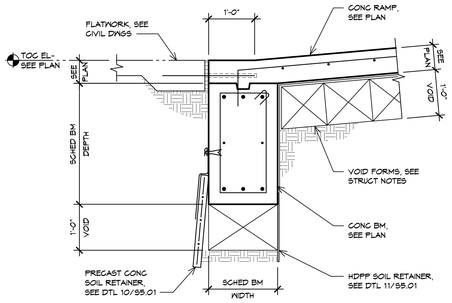

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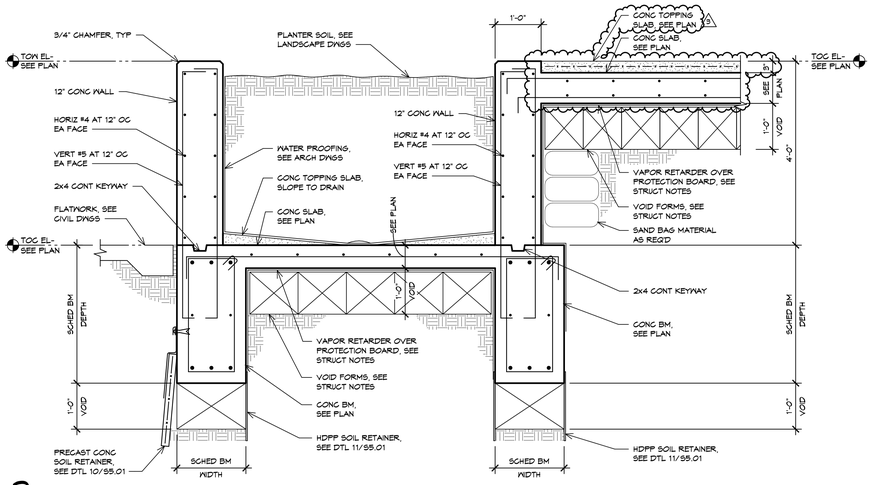

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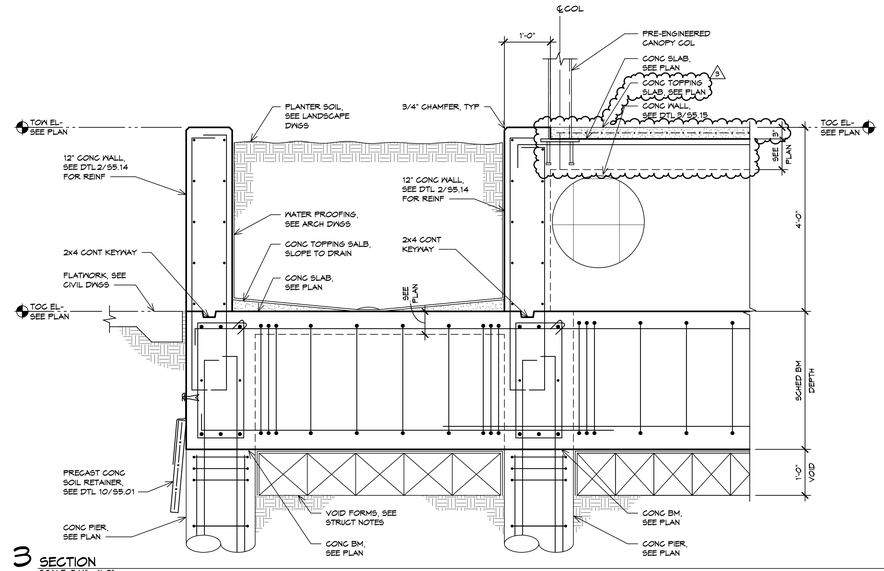

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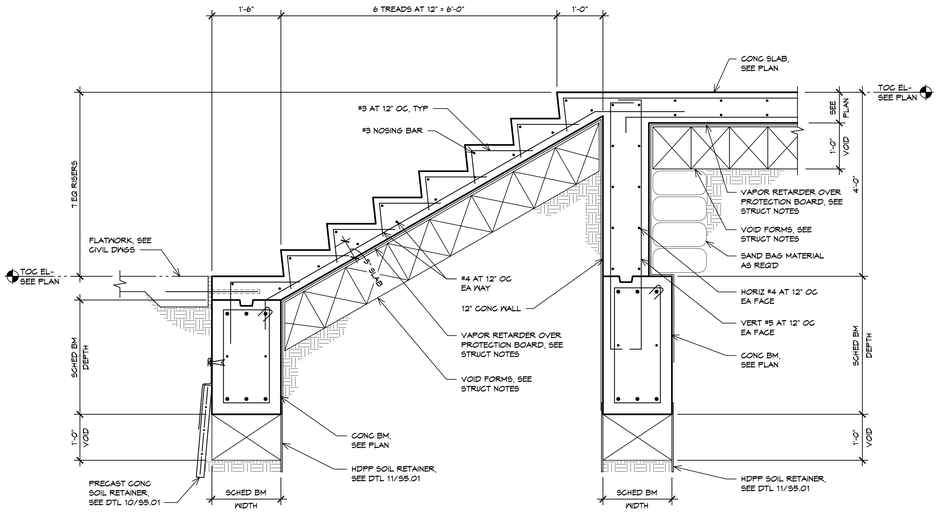

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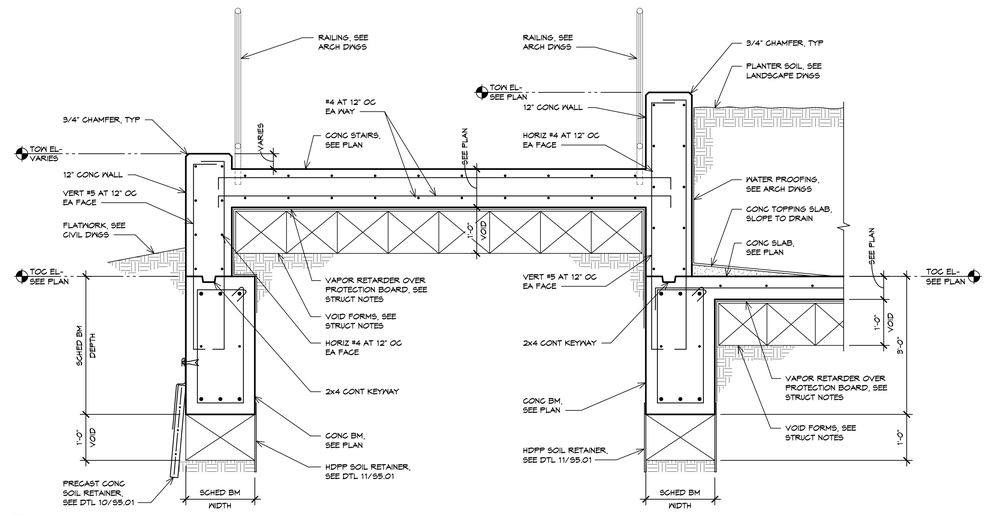

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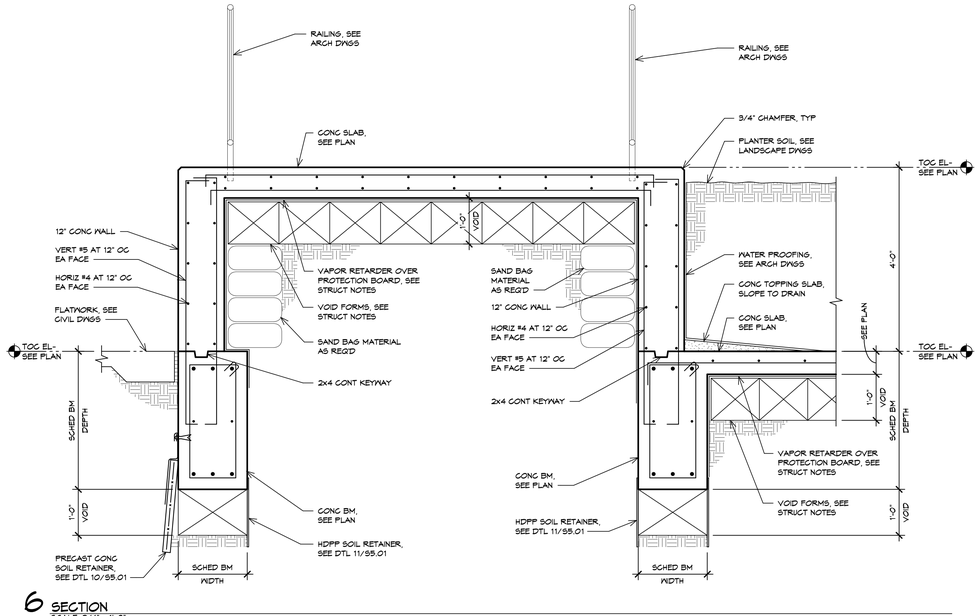
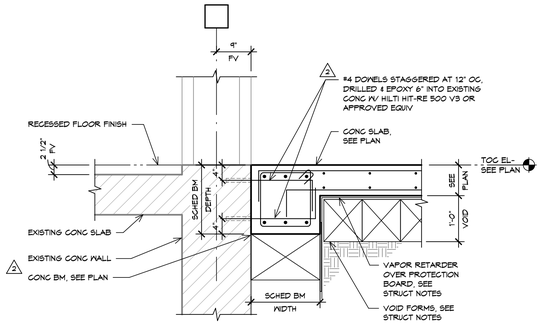


6 SECTION
SCALE: 3/4" = 1'-0"



7 SECTION
SCALE: 3/4" = 1'-0"

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STATE OF TEXAS
TRENT C. MILLER
107917
LICENSED PROFESSIONAL ENGINEER
02/21/2022

Revisions:

NO.	DESCRIPTION	DATE
1	ADDENDUM 2	12/11/19
2	PR 019	04/09/21
3	PR 032	02/21/22

11/15/2019
Project No. 1733.05
CONTRACT DOCUMENTS

SECOND FLOOR
SECTIONS AND DETAILS

S5.14 △ 450

INTELLIGENT ENGINEERING SERVICES
ENGINEERING COMMUNITIES FROM THE GROUND UP
10001 REUNION PLACE, SUITE 200 SAN ANTONIO, TEXAS 78216
210.349.9098 ie-services.com
IES JOB NO: 1192741 TBPE FIRM F-432

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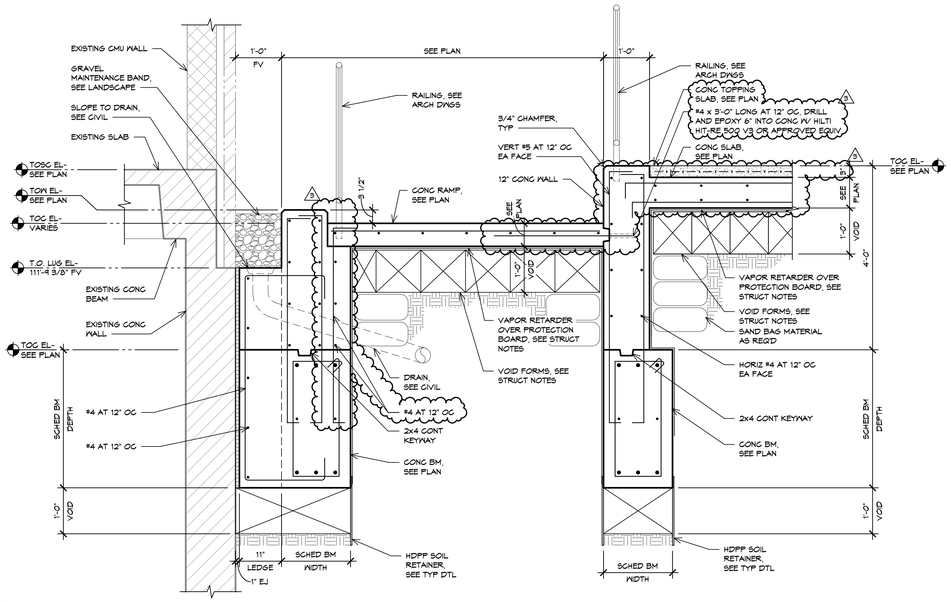

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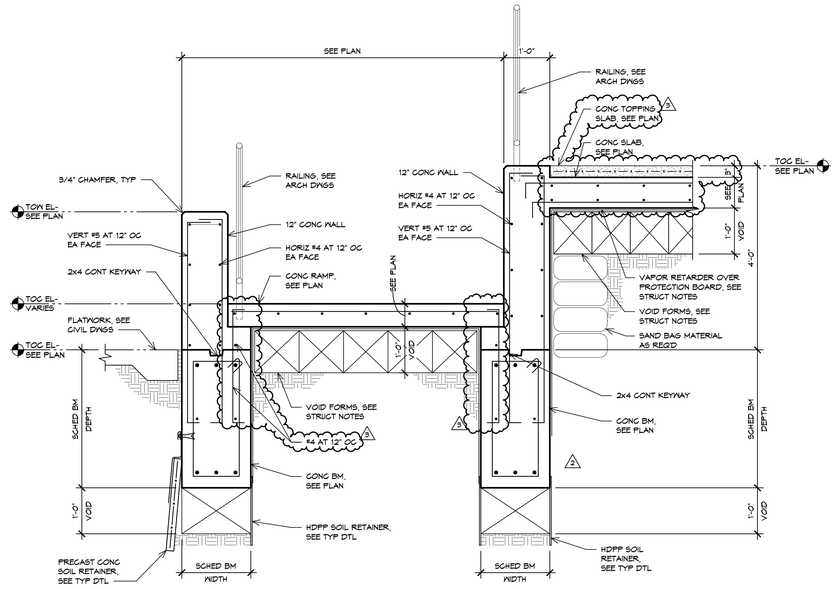

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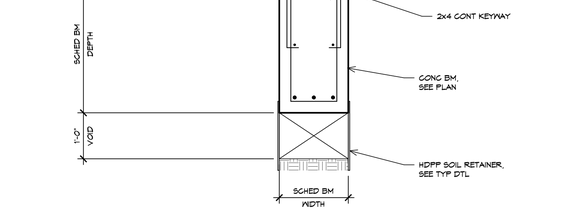

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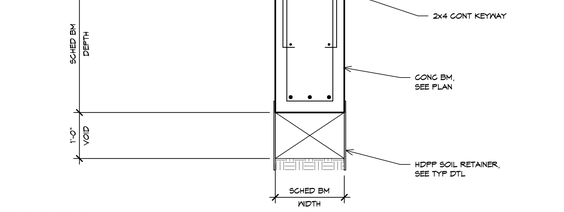

4 SECTION
SCALE: 3/4" = 1'-0"

O'CONNELLROBERTSON
Austin 811 Barton Springs Road, Suite 900, Austin, Texas 78704 p: 512.478.7284 f: 512.478.7441
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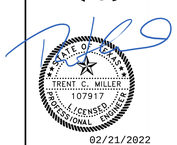
ALAMO COLLEGES
SAC FLETCHER RENOVATION & EXPANSION
1819 N Main Ave, San Antonio, TX 78212



02/21/2022

Revisions:

NO.	DESCRIPTION	DATE
1	ADDENDUM 2	12/11/19
2	PR 012	01/29/21
3	PR 032	02/21/22

INTELLIGENT ENGINEERING SERVICES
ENGINEERING COMMUNITIES FROM THE GROUND UP
10001 REUNION PLACE, SUITE 200 SAN ANTONIO, TEXAS 78216
210.349.9098 ie-services.com
IES JOB NO: 1192741 TBPE FIRM F-432

11/15/2019
Project No. 1733.05
CONTRACT DOCUMENTS

SECOND FLOOR SECTIONS AND DETAILS

S5.15 3
451

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Capital Improvement Program - Project Summary

ALAMO COLLEGES DISTRICT

General Information

Location/Campus:	San Antonio College	**Bond Tranche #:**	2
Project Title:	Fletcher Student Success Building Renovation with Ma	**Target Completion:**	5/28/2022
Project Type:	Renovation	**Square Footage:**	60,039
Project Manager:	Tony Alfaro	**Construction Manager:**	J.T. Vaughn Construction, LLC
Architect/Engineer:	O'Connell Robertson	**Furniture:**	Office Source

Project Description: This project proposes a renovation of the existing Fletcher Administration Center and the construction of a main entry. The building is centrally located on the San Antonio College campus, directly adjacent to the Moody Learning Center.

Revenue Source		Projected Costs	% Overage 0%
Gen. Oblig. Bonds	$ 20,000,000.00	**Current Estimated GMP:**	**$ 17,604,375**
G.O. Bond Trnsfr To Other Bond Projects	$ (10,838,679.00)	**Original FF&E Budget:**	**$ 866,241**
G.O. Bond Trnsfr From PPI & Garage to Fletcher	$ 270,000.00	**Current Estimated Soft Costs:**	**$ 2,670,188**
G.O. Bond Trnsfr From Chance to Fletcher	$ 367,110.00		
Maintenance Tax Notes:	$ 11,100,000.00		
INSTL Funds	$ 242,373.00		
Total Revenue:	**$ 21,140,804**	**Total Projected Costs:**	**$ 21,140,804**

Bond Funded Expenditure Budget

	Original Budget	Revisions	Revised Budget	Encumbrances	Expenditures	Remaining Budget
Construction Budget (GMP)	$ 13,333,333	$ (7,231,215)	$ 6,102,118	$ 4,213,848	$ 1,888,270	$ 4,213,848
Construction Budget (GMP C.O.#2)		$ 323,912	$ 338,912			$ 338,912
Arch. & Eng.: OCR	$ 1,333,333	$ 284,355	$ 1,617,688	$ 1,456,317	$ 1,617,688	$ -
Const. Mtrls.Testing: Raba,Bexar, Aleo, IES	$ 266,667	$ 222,473	$ 489,140	$ 62,299	$ 426,841	$ 426,841
Spclzd. Eng. Services:Walker, Charter,Data,Cx	$ 133,333	$ (53,333)	$ 80,000	$ 29,689	$ 29,689	$ 50,311
Bldg Permit & Dev. Fees:CoSA,LCPT,Grojean	$ 133,333	$ (5,045)	$ 128,288		$ 6,175	$ 128,288
Public Art 1% of Cost of work:	$ 133,334	$ 42,710	$ 176,044	$ -	$ -	$ 176,044
F,F&E:	$ 4,666,667	$ (3,800,426)	$ 866,241	$ 866,241	$ -	$ -
			$ -	$ -	$ -	$ -
Total Bond Funded Budget:	**$ 20,000,000**	**$ (10,216,569)**	**$ 9,798,431**	**$ 6,628,394**	**$ 3,968,663**	**$ 5,334,244**
Variance from Bond Revenue:	$ -					

Budget Comments: Deductive Change Order #1 in totaling $1,350,000.00 was approved in December 2020. The existing GMP is not affected however the soft cost have increased due to unanticipated expeditures. Therefore, we are transferring savings from SAC PPI and Parking Garage/San Pedro projects to this project.
To maximize utilization of MTN, SAC's portion ($11M) will be utilized fully for the Fletcher Bldg. Renovation GMP. Approximately $9.6M of the $20M G.O.Bonds budgeted for Fletcher will be reallocated to other CIP projects.

MTNs

Capital Improvement Program - Project Summary

	Original Budget	Revisions	Revised Budget	Encumbrance	Expenditures	Remaining Budget
CONSTRUCTION: (GMP w MTN Portion)	$ 11,100,000	$ -	$ 11,100,000	$ -	$ 11,100,000	$ -
CONSTRUCTION: (GMP C.O.#2) FIN/FISC Svc	$ 63,345	$ -	$ 63,345	$ 63,345	$ -	$ -
INSTITUTIONAL - 911917 UCF	$ 179,028	$ (117,023)	$ 62,005	$ -	$ -	$ 62,005
AT&T - Direct Payment	$ -	$ 38,230	$ 38,230	$ -	$ 38,229	$ 1
SPECTRUM - Direct Payment	$ -	$ 5,301	$ 5,301	$ -	$ 5,301	$ (0)
OFFICE SOURCE -Storage (B2210142)	$ -	$ 24,492	$ 24,492	$ -	$ 24,492	$ -
JAMES HENDRICK (B2110384 / D2110384)	$ -	$ 49,000	$ 49,000	$ 17,617	$ 31,383	$ -
Total One-Time Budget:	**$ 11,342,373**	**$ -**	**$ 11,342,373**	**$ 80,962**	**$ 11,199,405**	**$ 62,006**
Variance from Other Revenues:						
Budget Comments:	To maximize utilization of MTN, SAC's portion ($11.1M) will be utilized fully for the Fletcher Bldg. & used to partially fund the GMP.					

Capital Improvement Program - Project Summary

ALAMO COLLEGES DISTRICT

General Information

Location/Campus:	San Antonio College	**Bond Tranche #:**	3
Project Title:	Finance and Sci Ctr of Exc (Chance Renovation)	**Target Completion:**	6/24/2022
Project Type:	Deferred Maintenance	**Target Square Footage:**	9,000
Project Manager:	Tony Alfaro	**Construction Manager:**	J.T. Vaughn Construction, LLC
Architect/Engineer:	O'Connell Robertson	**Furniture:**	TBD
Project Description:	This project is for repairs, maintenance, and upgrades within the Chance Academic Center, including lab spaces. The building is an existing three-story building housing instructional and office spaces for various departments.		

Revenue Source		**Projected Costs**	**% Overage**	**0%**
Original G.O.Bond (Finance & Sci Ctr of Exc)	**$ 14,000,000.00**	**Current Estimated GMP:**	**$**	**33,453**
SPLIT (G.O.Bond Allocation for NEW SCI. BLDG)	$ (11,161,677.50)	**Current FF&E Budget:**	**$**	**-**
G.O. Bond Trnsfr to ECCMN	$ (2,080,397.00)	**Current Estimated Soft Costs:**	**$**	**113,945**
G.O.Bond Trnsfr to ECCMN	$ (243,417.00)	**Owner Provided Scope**	**$**	**177,044**
G.O.Bond Trnsfr to Fletcher	$ (367,110.00)	**Owner Provided Scope**	**$**	**-**
Institutional Funds	**$ 177,044.00**		**$**	**-**
Total Revenue:	**$ 324,443**	**Total Projected Costs:**	**$**	**324,443**

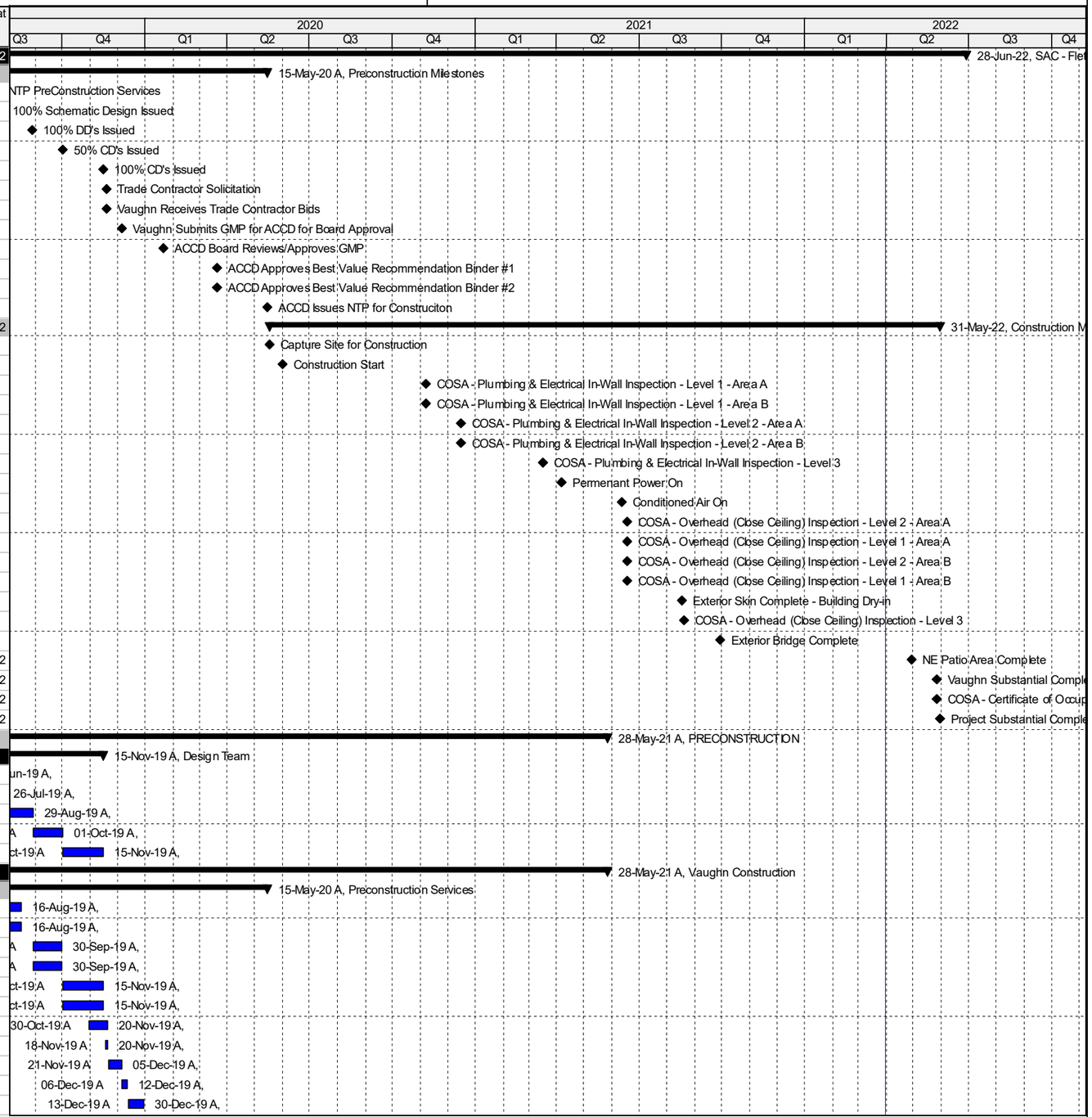
Bond Funded Expenditure Budget

	Original Budget	Revisions	Revised Budget	Encumbrances	Expenditures	Remaining Budget
Construction Budget:	$ 9,333,333	$ (9,299,880)	$ 33,453			$ 33,453
Arch. & Eng.:	$ 933,333	$ (819,388)	$ 113,945	$ 110,341	$ 3,604	$ -
Const. Mtrls.Testing:	$ 186,667	$ (186,667)	$ -			$ -
Spclzd. Eng. Services:	$ 93,333	$ (93,333)	$ -			$ -
Bldg Permit & Dev. Fees:	$ 93,333	$ (93,333)	$ -			$ -
Public Art:	$ 93,333	$ (93,333)	$ -	$ -	$ -	$ -
F,F&E:	$ 3,266,668	$ (3,266,668)	$ -	$ -	$ -	$ -
		$ -	$ -	$ -		$ -
Total Bond Funded Budget:	**$ 14,000,000**	**$ (13,852,602)**	**$ 147,398**	**$ 110,341**	**$ 3,604**	**$ 33,453**
Variance from Bond Revenue:	**$ 367,110.00**					
Budget Comments:	This SAC Chance finance senter renovation has been reduced in an effort to add 7 science labs in the SAC New Science Bldg. It is possible that this project be undertaken with another NON-CIP project at SAC Chance to save costs.					

Non-Bond Expenditure Budget

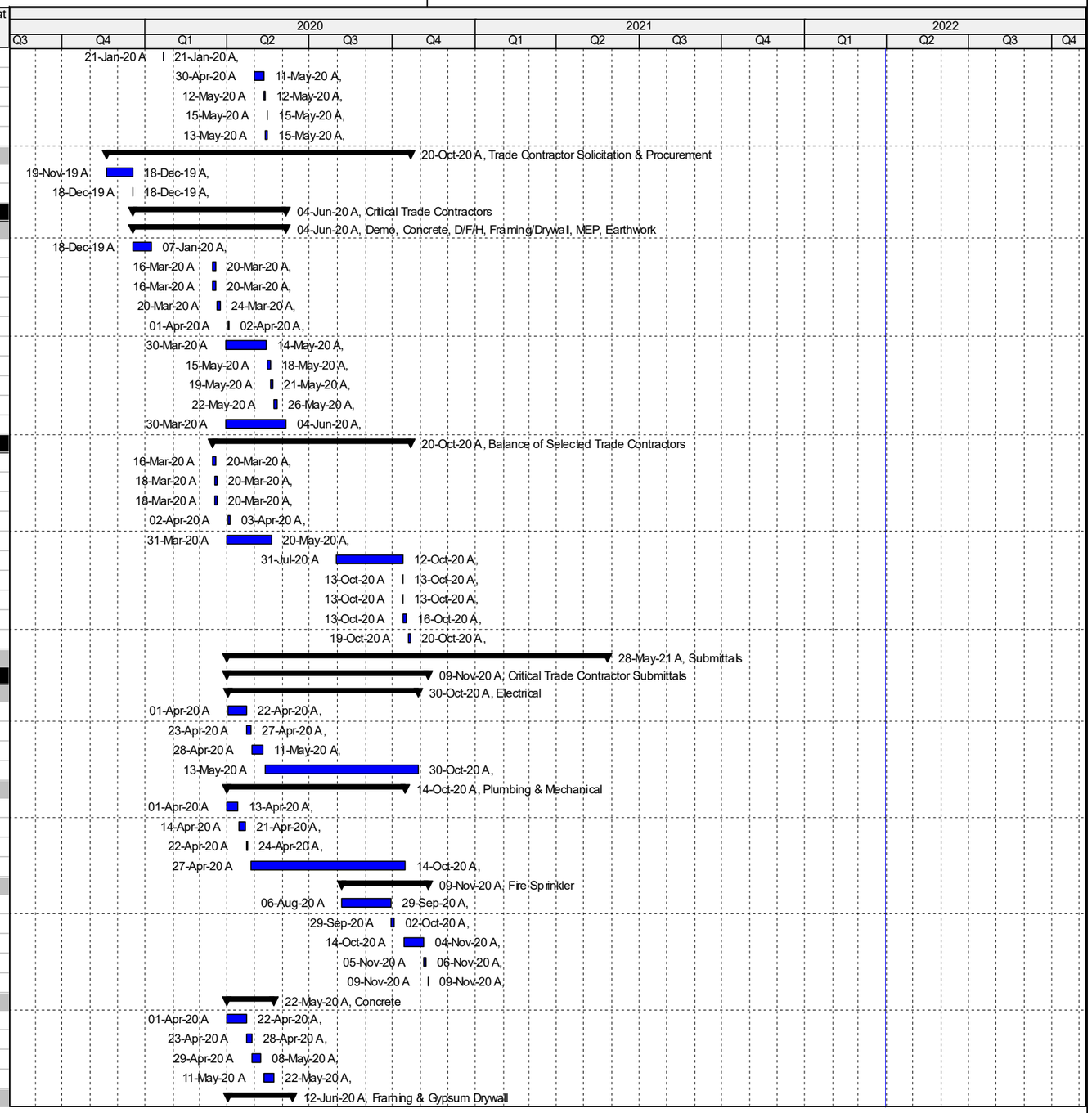
	Original Budget	Revisions	Revised Budget	Encumbrance	Expenditures	Remaining Budget
Institutional Funds	$ -	$ 177,044	$ 177,044	$ -	$ 177,044	$ -
Total One-Time Budget:	**$ -**	**$ 177,044**	**$ 177,044**	**$ -**	**$ 177,044**	**$ -**
Variance from Other Revenues:	**$ -**					
Budget Comments:	Bldg. Improvements cost provided by SAC Leadership.					

Activity ID	Activity Name	Planned Duration	Start	Finish	Total Float
SAC - Fletcher Admin Building Renovation - Project Schedule		798	06-May-19 A	28-Jun-22	-162
Preconstruction Milestones		262	06-May-19 A	15-May-20 A	
A3120	ACCD Issues NTP PreConstruction Services	0	06-May-19 A		
A1060	100% Schematic Design Issued	0		26-Jul-19 A	
A3140	100% DD's Issued	0	29-Aug-19 A		
A1110	50% CD's Issued	0		01-Oct-19 A	
A1080	100% CD's Issued	0		15-Nov-19 A	
A3270	Trade Contractor Solicitation	0	19-Nov-19 A		
A3280	Vaughn Receives Trade Contractor Bids	0	19-Nov-19 A		
A3150	Vaughn Submits GMP for ACCD for Board Approval	0		05-Dec-19 A	
A3160	ACCD Board Reviews/Approves GMP	0		21-Jan-20 A	
A1100	ACCD Approves Best Value Recommendation Binder #1	0		20-Mar-20 A	
A1120	ACCD Approves Best Value Recommendation Binder #2	0		20-Mar-20 A	
A1090	ACCD Issues NTP for Construciton	0		15-May-20 A	
Construction Milestones		515	18-May-20 A	31-May-22	-162
A1130	Capture Site for Construction	0	18-May-20 A		
A2040	Construction Start	0	01-Jun-20 A		
A8230	COSA - Plumbing & Electrical In-Wall Inspection - Level 1 - Area A	0		06-Nov-20 A	
A8240	COSA - Plumbing & Electrical In-Wall Inspection - Level 1 - Area B	0		06-Nov-20 A	
A8210	COSA - Plumbing & Electrical In-Wall Inspection - Level 2 - Area A	0		15-Dec-20 A	
A8220	COSA - Plumbing & Electrical In-Wall Inspection - Level 2 - Area B	0		15-Dec-20 A	
A8120	COSA - Plumbing & Electrical In-Wall Inspection - Level 3	0		16-Mar-21 A	
A12600	Permenant Power On	0		06-Apr-21 A	
A12630	Conditioned Air On	0		11-Jun-21 A	
A8100	COSA - Overhead (Close Ceiling) Inspection - Level 2 - Area A	0		18-Jun-21 A	
A8110	COSA - Overhead (Close Ceiling) Inspection - Level 1 - Area A	0		18-Jun-21 A	
A8190	COSA - Overhead (Close Ceiling) Inspection - Level 2 - Area B	0		18-Jun-21 A	
A8200	COSA - Overhead (Close Ceiling) Inspection - Level 1 - Area B	0		18-Jun-21 A	
A8170	Exterior Skin Complete - Building Dry-in	0		17-Aug-21 A	
A6200	COSA - Overhead (Close Ceiling) Inspection - Level 3	0		20-Aug-21 A	
A8180	Exterior Bridge Complete	0		29-Sep-21 A	
A12530	NE Patio Area Complete	0		29-Apr-22	-162
A1150	Vaughn Substantial Completion	0		27-May-22	-162
A8160	COSA - Certificate of Occupancy	0		27-May-22	-162
A1160	Project Substantial Completion	0		31-May-22	-162
PRECONSTRUCTION		503	07-May-19 A	28-May-21 A	
Design Team		136	07-May-19 A	15-Nov-19 A	
A3130	Project Program Review from ACCD	38	07-May-19 A	27-Jun-19 A	
A3080	100% Schematic Design Documents	20	28-Jun-19 A	26-Jul-19 A	
A3090	100% Design Documents	24	29-Jul-19 A	29-Aug-19 A	
A3100	50% Construction Documents	22	30-Aug-19 A	01-Oct-19 A	
A3110	100% Construction Documents	33	02-Oct-19 A	15-Nov-19 A	
Vaughn Construction		446	29-Jul-19 A	28-May-21 A	
Preconstruction Services		204	29-Jul-19 A	15-May-20 A	
A1190	100% SD Budget	15	29-Jul-19 A	16-Aug-19 A	
A2050	100% SD Constructability Review	15	29-Jul-19 A	16-Aug-19 A	
A2270	100% DD Budget	20	30-Aug-19 A	30-Sep-19 A	
A2280	100% DD Constructability Review	20	30-Aug-19 A	30-Sep-19 A	
A2290	50% CD Budget	34	01-Oct-19 A	15-Nov-19 A	
A2300	50% CD Constructability Review	34	01-Oct-19 A	15-Nov-19 A	
A2310	GMP Proposal Prep	12	30-Oct-19 A	20-Nov-19 A	
A2320	100% CD Constructability Review	3	18-Nov-19 A	20-Nov-19 A	
A1200	GMP Submitted to ACCD For Board Approval	9	21-Nov-19 A	05-Dec-19 A	
A1220	Vaughn Responds to ACCD Comments and Submits Finalized GMP	5	06-Dec-19 A	12-Dec-19 A	
A1230	ACCD Reviews Finalized GMP	10	13-Dec-19 A	30-Dec-19 A	

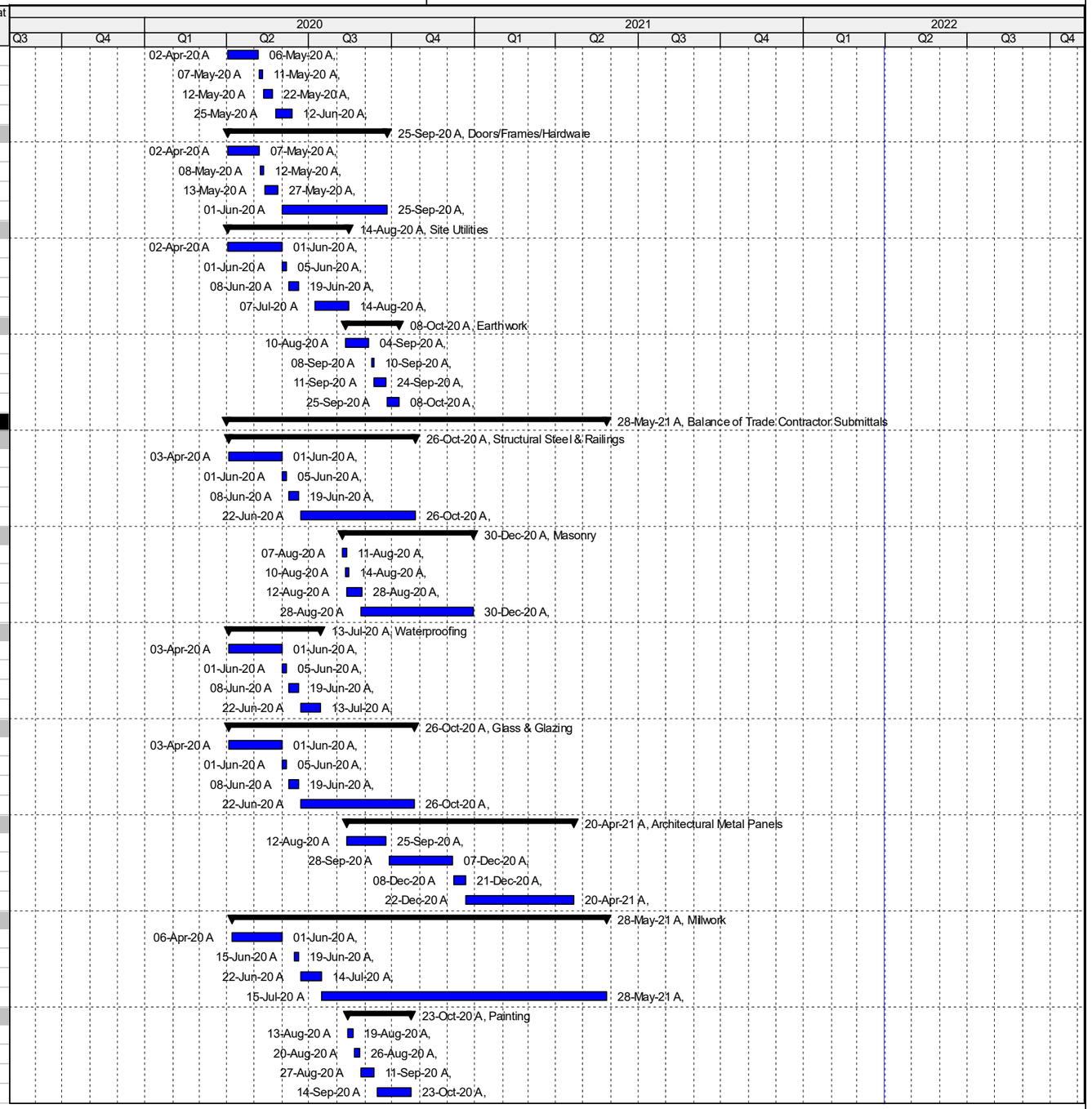


Remaining Level of Effort | Actual Work | Critical Remaining Work
Actual Level of Effort | Remaining Work | Milestone

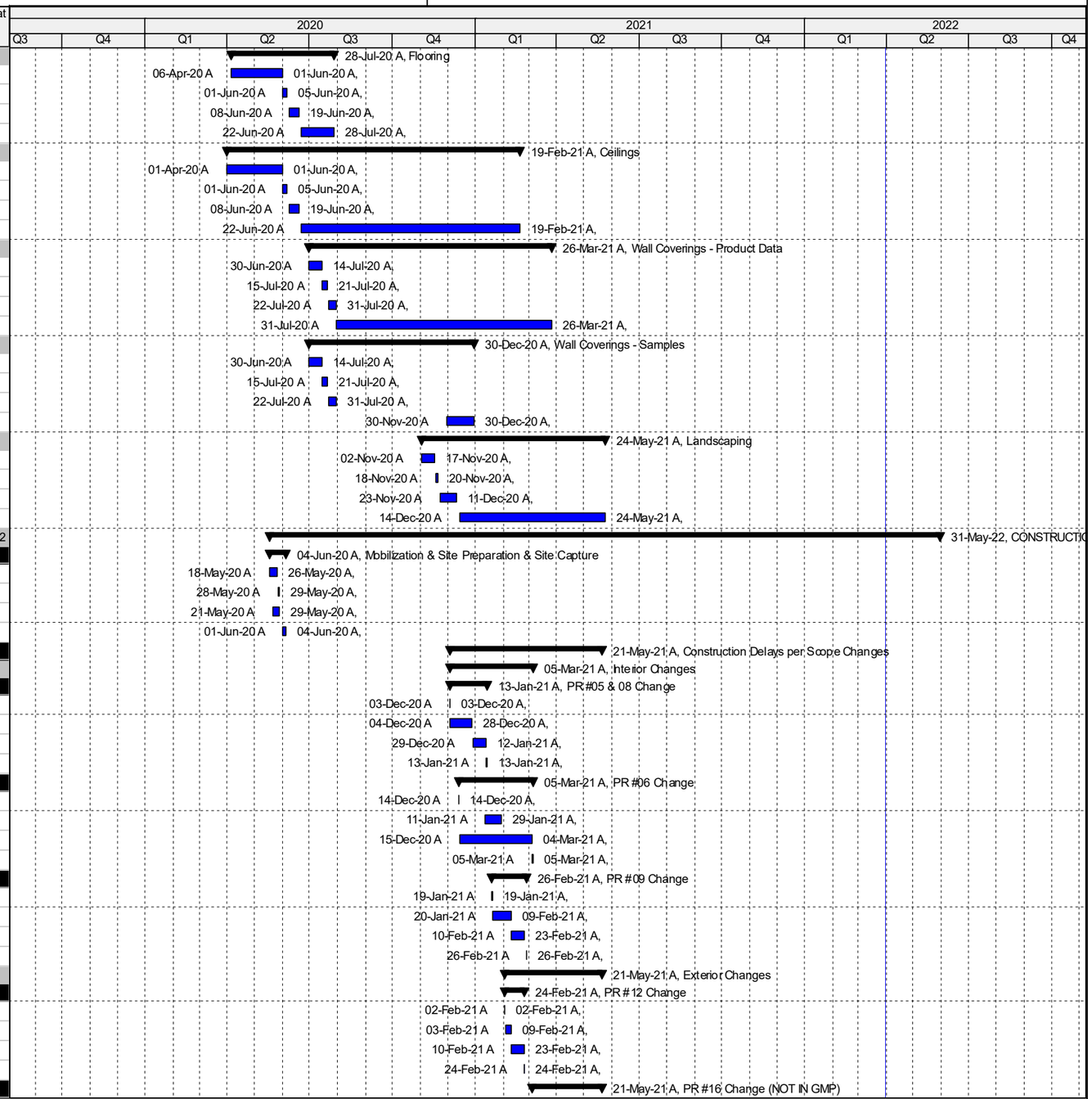
Activity ID	Activity Name	Planned Duration	Start	Finish	Total Float
A1210	ACCD Board Meeting - GMP Review/Approval	1	21-Jan-20 A	21-Jan-20 A	
A1250	ACCD Issues CMR Agreement	8	30-Apr-20 A	11-May-20 A	
A1260	Vaughn Reviews/Signs CMR Agreement	1	12-May-20 A	12-May-20 A	
A1240	ACCD Approves GMP and Issues NTP for Construction	1	15-May-20 A	15-May-20 A	
A1270	CMR Dually Exectued Contract and GMP	3	13-May-20 A	15-May-20 A	
Trade Contractor Solicitation & Procurement		233	19-Nov-19 A	20-Oct-20 A	
A3170	Trade Contractor Solicitation	20	19-Nov-19 A	18-Dec-19 A	
A3180	Vaughn Receives Trade Contractor Proposals	1	18-Dec-19 A	18-Dec-19 A	
Critical Trade Contractors		111	18-Dec-19 A	04-Jun-20 A	
Demo, Concrete, D/F/H, Framing/Drywall, MEP, Earthwork		111	18-Dec-19 A	04-Jun-20 A	
A3370	Vaughn Reviews/Evaluates Trade Contractor Proposals - Critical Contractors	12	18-Dec-19 A	07-Jan-20 A	
A3380	Vaughn Recommends Best Value Trade Contractors to ACCD - Binder #1	1	16-Mar-20 A	20-Mar-20 A	
A3410	ACCD Reviews Trade Contractor Recommendations - Critical Contractors	5	16-Mar-20 A	20-Mar-20 A	
A3420	ACCD Approves Trade Contractor Recommendations - Critical Contractors	3	20-Mar-20 A	24-Mar-20 A	
A3430	Vaughn issues LOI's to Release Submittals - Critical Contractors	2	01-Apr-20 A	02-Apr-20 A	
A8520	Vaughn Reviews Subcontracts - Critical Contractors	3	30-Mar-20 A	14-May-20 A	
A3620	Vaughn Issues Subcontracts - Critical Contractors	2	15-May-20 A	18-May-20 A	
A8530	Vaughn Executes Subcontracts - Critical Contractors	3	19-May-20 A	21-May-20 A	
A8540	Subcontractor Insurance Enrollment - Critical Contractors	2	22-May-20 A	26-May-20 A	
A8510	Vaughn Prepares Subcontracts - Critical Contractors	4	30-Mar-20 A	04-Jun-20 A	
Balance of Selected Trade Contractors		152	16-Mar-20 A	20-Oct-20 A	
A3450	Vaughn Recommends Best Value Trade Contractors to ACCD - Binder #2	1	16-Mar-20 A	20-Mar-20 A	
A3460	ACCD Reviews Trade Contractor Recommendations - Remaining Contractors	5	18-Mar-20 A	20-Mar-20 A	
A3470	ACCD Approves Trade Contractor Recommendations - Remaining Contractors	3	18-Mar-20 A	20-Mar-20 A	
A3480	Vaughn issues LOI's to Release Submittals - Remaining Contractors	2	02-Apr-20 A	03-Apr-20 A	
A3440	Vaughn Reviews/Evaluates Trade Contractor Proposals - Remaining Contractors	15	31-Mar-20 A	20-May-20 A	
A8550	Vaughn Prepares Subcontracts - Remianing Contractors	4	31-Jul-20 A	12-Oct-20 A	
A8560	Vaughn Reviews Subcontracts - Remaining Contractors	0	13-Oct-20 A	13-Oct-20 A	
A8570	Vaughn Issues Subcontracts - Remaining Contractors	0	13-Oct-20 A	13-Oct-20 A	
A8580	Vaughn Executes Subcontracts - Remaining Contractors	4	13-Oct-20 A	16-Oct-20 A	
A8590	Subcontractor Insurance Enrollment - Remaining Contractors	2	19-Oct-20 A	20-Oct-20 A	
Submittals		275	01-Apr-20 A	28-May-21 A	
Critical Trade Contractor Submittals		156	01-Apr-20 A	09-Nov-20 A	
Electrical		80	01-Apr-20 A	30-Oct-20 A	
A1950	Submittal Preparation - Electrical Submittals	15	01-Apr-20 A	22-Apr-20 A	
A1960	Vaughn Review - Electrical Submittals	5	23-Apr-20 A	27-Apr-20 A	
A1970	OCR/ACCD Review - Electrical Submittals	10	28-Apr-20 A	11-May-20 A	
A1980	Material Procurement - Electrical Submittals	50	13-May-20 A	30-Oct-20 A	
Plumbing & Mechanical		85	01-Apr-20 A	14-Oct-20 A	
A1870	Submittal Preparation - Plumbing/Mechanical Submittals	10	01-Apr-20 A	13-Apr-20 A	
A1880	Vaughn Review - Plumbing/Mechanical Submittals	5	14-Apr-20 A	21-Apr-20 A	
A1890	OCR/ACCD Review - Plumbing/Mechanical Submittals	10	22-Apr-20 A	24-Apr-20 A	
A1900	Material Procurement - Plumbing/Mechanical Submittals	35	27-Apr-20 A	14-Oct-20 A	
Fire Sprinkler		71	06-Aug-20 A	09-Nov-20 A	
A1830	Submittal Preparation - Fire Sprinkler Submittals	20	06-Aug-20 A	29-Sep-20 A	
A1840	Vaughn Review - Fire Sprinkler Submittals	3	29-Sep-20 A	02-Oct-20 A	
A12140	COSA Sprinkler Drawings Review	15	14-Oct-20 A	04-Nov-20 A	
A1850	OCR/ACCD Review - Fire Sprinkler Submittals	2	05-Nov-20 A	06-Nov-20 A	
A1860	Material Procurement - Fire Sprinkler Submittals	1	09-Nov-20 A	09-Nov-20 A	
Concrete		55	01-Apr-20 A	22-May-20 A	
A1470	Submittal Preparation - Concrete Submittals	5	01-Apr-20 A	22-Apr-20 A	
A1480	Vaughn Review - Concrete Submittals	5	23-Apr-20 A	28-Apr-20 A	
A1490	OCR/ACCD Review - Concrete Submittals	10	29-Apr-20 A	08-May-20 A	
A1500	Material Procurement - Concrete Submittals	10	11-May-20 A	22-May-20 A	
Framing & Gypsum Drywall		65	02-Apr-20 A	12-Jun-20 A	



Activity ID	Activity Name	Planned Duration	Start	Finish	Total Float
A1670	Submittal Preparation - Drywall Submittals	5	02-Apr-20 A	06-May-20 A	
A1680	Vaughn Review - Drywall Submittals	5	07-May-20 A	11-May-20 A	
A1690	OCR/ACCD Review - Drywall Submittals	10	12-May-20 A	22-May-20 A	
A1700	Material Procurement - Drywall Submittals	10	25-May-20 A	12-Jun-20 A	
Doors/Frames/Hardware		96	02-Apr-20 A	25-Sep-20 A	
A1750	Submittal Preparation - D/F/H Submittals	15	02-Apr-20 A	07-May-20 A	
A1760	Vaughn Review - D/F/H Submittals	5	08-May-20 A	12-May-20 A	
A1770	OCR/ACCD Review - D/F/H Submittals	10	13-May-20 A	27-May-20 A	
A1780	Material Procurement - D/F/H Submittals	40	01-Jun-20 A	25-Sep-20 A	
Site Utilities		75	02-Apr-20 A	14-Aug-20 A	
A1430	Submittal Preparation - Site Utilities Submittals	7	02-Apr-20 A	01-Jun-20 A	
A1440	Vaughn Review - Site Utilities Submittals	5	01-Jun-20 A	05-Jun-20 A	
A1450	OCR/ACCD Review - Site Utilities Submittals	10	08-Jun-20 A	19-Jun-20 A	
A1460	Material Procurement - Site Utilities Submittals	15	07-Jul-20 A	14-Aug-20 A	
Earthwork		43	10-Aug-20 A	08-Oct-20 A	
A1390	Submittal Preparation - Earthwork Submittals	5	10-Aug-20 A	04-Sep-20 A	
A1400	Vaughn Review - Earthwrok Submittals	3	08-Sep-20 A	10-Sep-20 A	
A1410	OCR/ACCD Review - Earthwork Submittals	10	11-Sep-20 A	24-Sep-20 A	
A1420	Material Procurement - Earthwork Submittals	10	25-Sep-20 A	08-Oct-20 A	
Balance of Trade Contractor Submittals		273	01-Apr-20 A	28-May-21 A	
Structural Steel & Railings		100	03-Apr-20 A	26-Oct-20 A	
A1550	Submittal Preparation - Structural Steel & Railings Submittals	10	03-Apr-20 A	01-Jun-20 A	
A1560	Vaughn Review - Structural Steel & Railings Submittals	5	01-Jun-20 A	05-Jun-20 A	
A1570	OCR/AE-COM Review - Structural Steel & Railings Submittals	10	08-Jun-20 A	19-Jun-20 A	
A1580	Material Procurement - Structural Steel & Railings Submittals	45	22-Jun-20 A	26-Oct-20 A	
Masonry		36	07-Aug-20 A	30-Dec-20 A	
A1520	Vaughn Review - Masonry Submittals	3	07-Aug-20 A	11-Aug-20 A	
A1510	Submittal Preparation - Masonry Submittals	5	10-Aug-20 A	14-Aug-20 A	
A1530	OCR/AE-COM Review - Masonry Submittals	10	12-Aug-20 A	28-Aug-20 A	
A1540	Material Procurement - Masonry Submittals	20	28-Aug-20 A	30-Dec-20 A	
Waterproofing		45	03-Apr-20 A	13-Jul-20 A	
A1630	Submittal Preparation - Waterproofing Submittals	7	03-Apr-20 A	01-Jun-20 A	
A1640	Vaughn Review - Waterproofing Submittals	5	01-Jun-20 A	05-Jun-20 A	
A1650	OCR/AE-COM Review - Waterproofing Submittals	10	08-Jun-20 A	19-Jun-20 A	
A1660	Material Procurement - Waterproofing Submittals	15	22-Jun-20 A	13-Jul-20 A	
Glass & Glazing		105	03-Apr-20 A	26-Oct-20 A	
A2900	Submittal Preparation - Glass & Glazing Submittals	10	03-Apr-20 A	01-Jun-20 A	
A2910	Vaughn Review - Glass & Glazing Submittals	5	01-Jun-20 A	05-Jun-20 A	
A2920	OCR/AE-COM Review - Glass & Glazing Submittals	10	08-Jun-20 A	19-Jun-20 A	
A2930	Material Procurement - Glass & Glazing Submittals	50	22-Jun-20 A	26-Oct-20 A	
Architectural Metal Panels		131	12-Aug-20 A	20-Apr-21 A	
A1590	Submittal Preparation - Metal Panels Submittals	15	12-Aug-20 A	25-Sep-20 A	
A1600	Vaughn Review - Metal Panel Submittals	5	28-Sep-20 A	07-Dec-20 A	
A1610	OCR/AE-COM Review - Metal Panel Submittals	10	08-Dec-20 A	21-Dec-20 A	
A1620	Material Procurement - Metal Panel Submittals	40	22-Dec-20 A	20-Apr-21 A	
Millwork		110	06-Apr-20 A	28-May-21 A	
A3500	Submittal Preparation - Millwork Submittals	15	06-Apr-20 A	01-Jun-20 A	
A3510	Vaughn Review - Millwork Submittals	5	15-Jun-20 A	19-Jun-20 A	
A3520	OCR/AE-COM Review - Millwork Submittals	10	22-Jun-20 A	14-Jul-20 A	
A3530	Material Procurement - Millwork Submittals	40	15-Jul-20 A	28-May-21 A	
Painting		31	13-Aug-20 A	23-Oct-20 A	
A1710	Submittal Preparation - Painting Submittals	5	13-Aug-20 A	19-Aug-20 A	
A1720	Vaughn Review - Painting Submittals	5	20-Aug-20 A	26-Aug-20 A	
A1730	OCR/AE-COM Review - Painting Submittals	10	27-Aug-20 A	11-Sep-20 A	
A1740	Material Procurement - Painting Submittals	10	14-Sep-20 A	23-Oct-20 A	

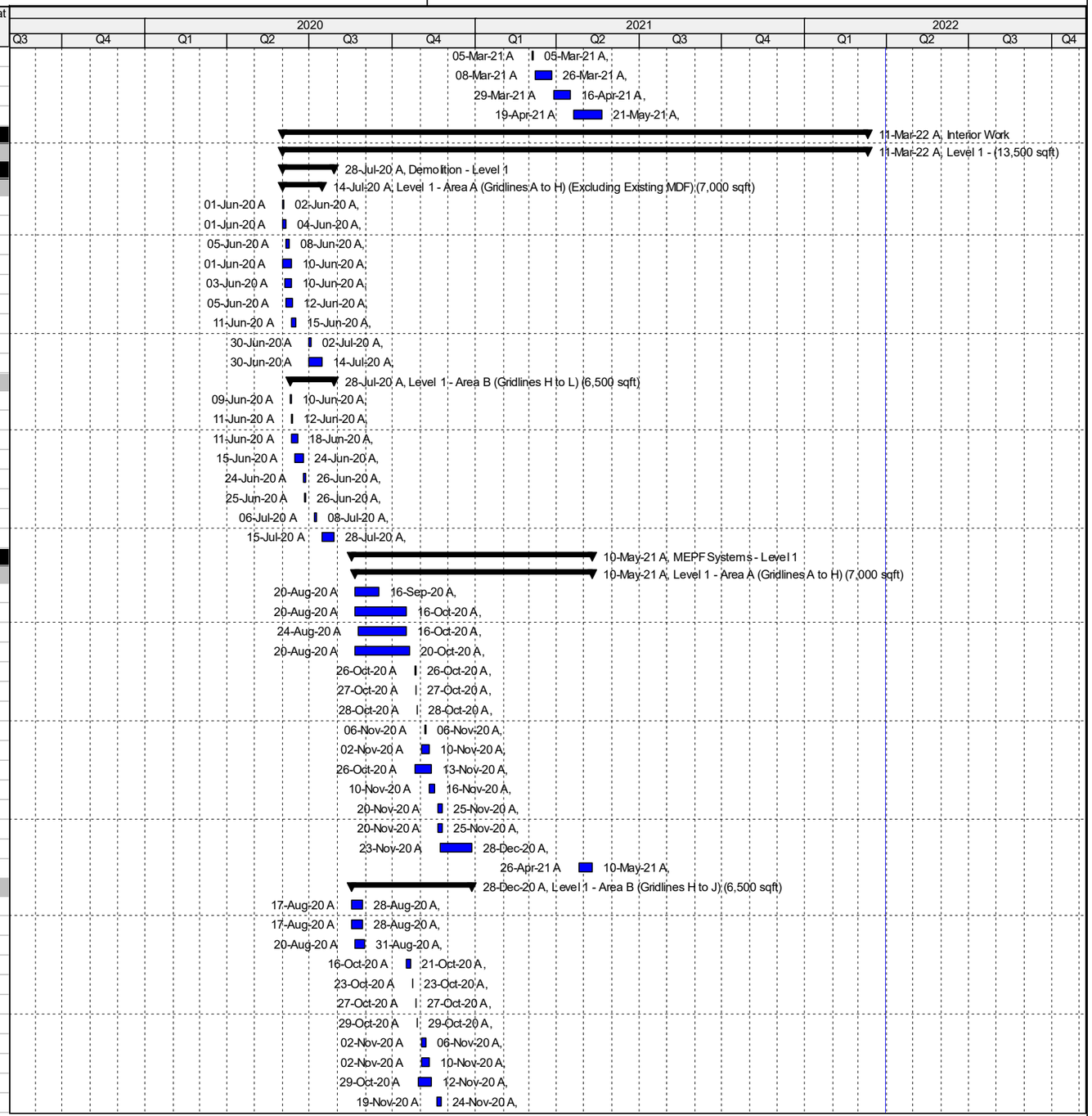


Activity ID	Activity Name	Planned Duration	Start	Finish	Total Float
Flooring		51	06-Apr-20 A	28-Jul-20 A	
A1790	Submittal Preparation - Flooring Submittals	10	06-Apr-20 A	01-Jun-20 A	
A1800	Vaughn Review - Flooring Submittals	5	01-Jun-20 A	05-Jun-20 A	
A1810	OCR/AE-COM Review - Flooring Submittals	10	08-Jun-20 A	19-Jun-20 A	
A1820	Material Procurement - Flooring Submittals	20	22-Jun-20 A	28-Jul-20 A	
Ceilings		81	01-Apr-20 A	19-Feb-21 A	
A3540	Submittal Preparation - Ceilings Submittals	15	01-Apr-20 A	01-Jun-20 A	
A3550	Vaughn Review - Ceilings Submittals	5	01-Jun-20 A	05-Jun-20 A	
A3560	OCR/AE-COM Review - Ceilings Submittals	10	08-Jun-20 A	19-Jun-20 A	
A3570	Material Procurement - Ceilings Submittals	50	22-Jun-20 A	19-Feb-21 A	
Wall Coverings - Product Data		72	30-Jun-20 A	26-Mar-21 A	
A3580	Submittal Preparation - Wall Covering Submittals	10	30-Jun-20 A	14-Jul-20 A	
A3590	Vaughn Review - Wall Covering Submittals	5	15-Jul-20 A	21-Jul-20 A	
A3600	OCR/AE-COM Review - Wall Covering Submittals	7	22-Jul-20 A	31-Jul-20 A	
A3610	Material Procurement - Wall Covering Submittals	50	31-Jul-20 A	26-Mar-21 A	
Wall Coverings - Samples		127	30-Jun-20 A	30-Dec-20 A	
A12100	Submittal Preparation - Wall Covering Submittals	10	30-Jun-20 A	14-Jul-20 A	
A12110	Vaughn Review - Wall Covering Submittals	5	15-Jul-20 A	21-Jul-20 A	
A12120	OCR/AE-COM Review - Wall Covering Submittals	7	22-Jul-20 A	31-Jul-20 A	
A12130	Material Procurement - Wall Covering Submittals	22	30-Nov-20 A	30-Dec-20 A	
Landscaping		125	02-Nov-20 A	24-May-21 A	
A1990	Submittal Preparation - Landscaping Submittals	15	02-Nov-20 A	17-Nov-20 A	
A2000	Vaughn Review - Landscaping Submittals	5	18-Nov-20 A	20-Nov-20 A	
A2010	OCR/AE-COM Review - Landscaping Submittals	10	23-Nov-20 A	11-Dec-20 A	
A2020	Material Procurement - Landscaping Submittals	97	14-Dec-20 A	24-May-21 A	
CONSTRUCTION - (35,000 sqft)		506	18-May-20 A	31-May-22	-162
Mobilization & Site Preparation & Site Capture		10	18-May-20 A	04-Jun-20 A	
A3630	Capture Site (Fencing & Construction Entrances)	6	18-May-20 A	26-May-20 A	
A3640	SWPPP BMP's	2	28-May-20 A	29-May-20 A	
A3650	Vaughn Construction Trailer Setup	7	21-May-20 A	29-May-20 A	
A3780	Prep East Elevation for Dumpster Location	4	01-Jun-20 A	04-Jun-20 A	
Construction Delays per Scope Changes		114	03-Dec-20 A	21-May-21 A	
Interior Changes		74	03-Dec-20 A	05-Mar-21 A	
PR #05 & 08 Change		74	03-Dec-20 A	13-Jan-21 A	
A12180	PR #05 & 08 - Document Issuance	1	03-Dec-20 A	03-Dec-20 A	
A12190	PR #05 & 08 - Questions/Clarifications	15	04-Dec-20 A	28-Dec-20 A	
A12200	PR #05 & 08 - Pricing	10	29-Dec-20 A	12-Jan-21 A	
A12210	PR #05 & 08 - Proceed with Work	1	13-Jan-21 A	13-Jan-21 A	
PR #06 Change		56	14-Dec-20 A	05-Mar-21 A	
A12220	PR #06 - Document Issuance	1	14-Dec-20 A	14-Dec-20 A	
A12240	PR #06 - Pricing	15	11-Jan-21 A	29-Jan-21 A	
A12230	PR #06 - Questions/Clarifications	54	15-Dec-20 A	04-Mar-21 A	
A12250	PR #06 - Proceed with Work	1	05-Mar-21 A	05-Mar-21 A	
PR #09 Change		29	19-Jan-21 A	26-Feb-21 A	
A12260	PR #09 - Document Issuance	1	19-Jan-21 A	19-Jan-21 A	
A12270	PR #09 - Questions/Clarifications	15	20-Jan-21 A	09-Feb-21 A	
A12280	PR #09 - Pricing	10	10-Feb-21 A	23-Feb-21 A	
A12290	PR #09 - Proceed with Work	1	26-Feb-21 A	26-Feb-21 A	
Exterior Changes		74	02-Feb-21 A	21-May-21 A	
PR #12 Change		17	02-Feb-21 A	24-Feb-21 A	
A12300	PR #12 - Document Issuance	1	02-Feb-21 A	02-Feb-21 A	
A12310	PR #12 - Questions/Clarifications	5	03-Feb-21 A	09-Feb-21 A	
A12320	PR #12 - Pricing	5	10-Feb-21 A	23-Feb-21 A	
A12330	PR #12 - Proceed with Work	1	24-Feb-21 A	24-Feb-21 A	
PR #16 Change (NOT IN GMP)		51	05-Mar-21 A	21-May-21 A	

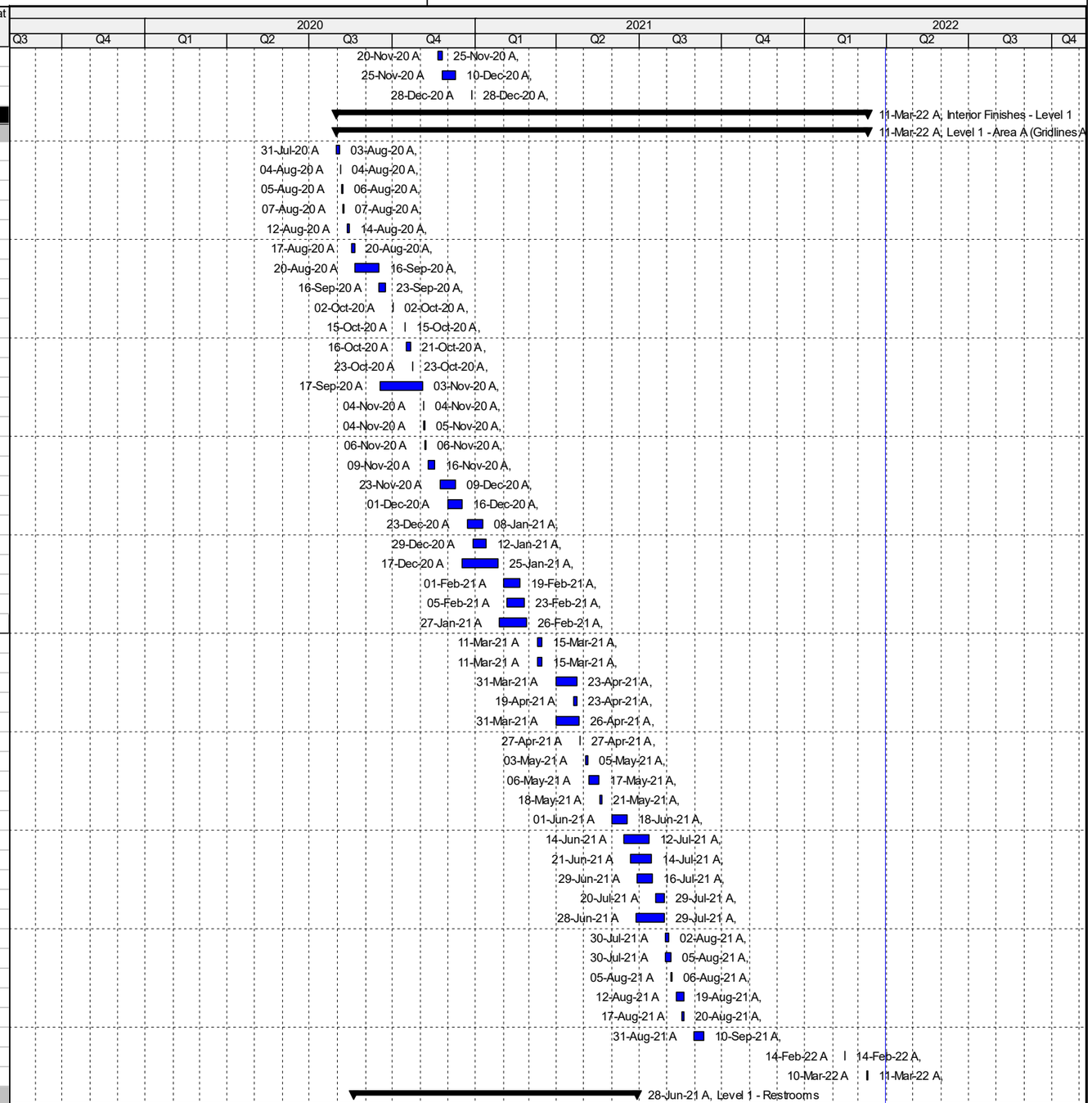


Remaining Level of Effort | Actual Work | Critical Remaining Work
Actual Level of Effort | Remaining Work | Milestone

Activity ID	Activity Name	Planned Duration	Start	Finish	Total Float
A12340	PR #16 - Document Issuance	1	05-Mar-21 A	05-Mar-21 A	
A12350	PR #16 - Questions/Clarifications	15	08-Mar-21 A	26-Mar-21 A	
A12360	PR #16 - Pricing/Change Order Submission	15	29-Mar-21 A	16-Apr-21 A	
A12370	PR #16 - Coordination w/ACD IT, Subk Issuance & Proceed with Work	20	19-Apr-21 A	21-May-21 A	
Interior Work		451	01-Jun-20 A	11-Mar-22 A	
Level 1 - (13,500 sqft)		451	01-Jun-20 A	11-Mar-22 A	
Demolition - Level 1		41	01-Jun-20 A	28-Jul-20 A	
Level 1 - Area A (Gridlines A to H) (Excluding Existing MDF) (7,000 sqft)		31	01-Jun-20 A	14-Jul-20 A	
A4110	Electrical Make Safe - Level 1 - Area A	2	01-Jun-20 A	02-Jun-20 A	
A4130	Plumbing Make Safe and Removals - Level 1 - Area A	4	01-Jun-20 A	04-Jun-20 A	
A4140	Electrical & Fire Alarm Power and Device Removal - Level 1 - Area A	2	05-Jun-20 A	08-Jun-20 A	
A4150	Ceiling and Wall Removals - Level 1 - Area A	8	01-Jun-20 A	10-Jun-20 A	
A4260	SAC Abatement - Level 1 - Area A	6	03-Jun-20 A	10-Jun-20 A	
A4120	Electrical Light Fixture Removals - Level 1 - Area A	3	05-Jun-20 A	12-Jun-20 A	
A4160	Mechanical Ductwork Removals - Level 1 - Area A	3	11-Jun-20 A	15-Jun-20 A	
A4170	Mechanical VAV Removal and Salvage - Level 1 - Area A	3	30-Jun-20 A	02-Jul-20 A	
A4180	Removal of Terrazzo Flooring - Level 1 - Area A	10	30-Jun-20 A	14-Jul-20 A	
Level 1 - Area B (Gridlines H to L) (6,500 sqft)		35	09-Jun-20 A	28-Jul-20 A	
A4200	Electrical Light Fixture Removals - Level 1 - Area B	2	09-Jun-20 A	10-Jun-20 A	
A4210	Electrical & Fire Alarm Power and Device Removal - Level 1 - Area B	2	11-Jun-20 A	12-Jun-20 A	
A4370	SAC - Abatement - Level 1 - Area B	6	11-Jun-20 A	18-Jun-20 A	
A4220	Ceiling and Wall Removals - Level 1 - Area B	8	15-Jun-20 A	24-Jun-20 A	
A4230	Mechanical Ductwork Removals - Level 1 - Area B	3	24-Jun-20 A	26-Jun-20 A	
A4190	Plumbing Removals - Level 1 - Area B	2	25-Jun-20 A	26-Jun-20 A	
A4240	Mechanical VAV Removal and Salvage - Level 1 - Area B	3	06-Jul-20 A	08-Jul-20 A	
A4250	Removal of Terrazzo Flooring - Level 1 - Area B	10	15-Jul-20 A	28-Jul-20 A	
MEPF Systems - Level 1		184	17-Aug-20 A	10-May-21 A	
Level 1 - Area A (Gridlines A to H) (7,000 sqft)		181	20-Aug-20 A	10-May-21 A	
A10340	Plumbing Overhead Rough-In - Level 1 - Area A	15	20-Aug-20 A	16-Sep-20 A	
A10270	Mechanical Overhead Rough-In - Level 1 - Area A	10	20-Aug-20 A	16-Oct-20 A	
A10280	Install Fan Powered Boxes - Level 1 - Area A	8	24-Aug-20 A	16-Oct-20 A	
A10320	Electrical Overhead Rough-In - Level 1 - Area A	13	20-Aug-20 A	20-Oct-20 A	
A10360	COSA - Plumbing Overhead Rough-In Inspection - Level 1 - Area A	1	26-Oct-20 A	26-Oct-20 A	
A10290	Mechanical Overhead Duct Testing - Level 1 - Area A	1	27-Oct-20 A	27-Oct-20 A	
A10300	COSA - Mechanical Overhead Rough-In Inspection - Level 1 - Area A	1	28-Oct-20 A	28-Oct-20 A	
A10330	COSA - Electrical Overhead Rough-In Inspection - Level 1 - Area A	1	06-Nov-20 A	06-Nov-20 A	
A10310	Mechanical Ductwork Insulation - Level 1 - Area A	7	02-Nov-20 A	10-Nov-20 A	
A10370	Plumbing Insulation - Level 1 - Area A	10	26-Oct-20 A	13-Nov-20 A	
A10250	Fire Sprinkler Overhead Rough-In - Level 1 - Area A	5	10-Nov-20 A	16-Nov-20 A	
A10380	Fire Alarm Overhead Rough-In - Level 1 - Area A	4	20-Nov-20 A	25-Nov-20 A	
A10390	TeleComm Overhead Rough-In - Level 1 - Area A	4	20-Nov-20 A	25-Nov-20 A	
A10260	Fire Sprinkler Overhead Piping Testing - Level 1 - Area A	8	23-Nov-20 A	28-Dec-20 A	
A12620	Existing Air Handler Pre-Start-up & Testing	10	26-Apr-21 A	10-May-21 A	
Level 1 - Area B (Gridlines H to J) (6,500 sqft)		91	17-Aug-20 A	28-Dec-20 A	
A10420	Mechanical Overhead Rough-In - Level 1 - Area B	10	17-Aug-20 A	28-Aug-20 A	
A10470	Electrical Overhead Rough-In - Level 1 - Area B	10	17-Aug-20 A	28-Aug-20 A	
A10490	Plumbing Overhead Rough-In - Level 1 - Area B	6	20-Aug-20 A	31-Aug-20 A	
A10430	Install Fan Powered Boxes - Level 1 - Area B	0	16-Oct-20 A	21-Oct-20 A	
A10510	COSA - Plumbing Overhead Rough-In Inspection - Level 1 - Area B	1	23-Oct-20 A	23-Oct-20 A	
A10440	Mechanical Overhead Duct Testing - Level 1 - Area B	1	27-Oct-20 A	27-Oct-20 A	
A10450	COSA - Mechanical Overhead Rough-In Inspection - Level 1 - Area B	1	29-Oct-20 A	29-Oct-20 A	
A10480	COSA - Electrical Overhead Rough-In Inspection - Level 1 - Area B	5	02-Nov-20 A	06-Nov-20 A	
A10460	Mechanical Ductwork Insulation - Level 1 - Area B	7	02-Nov-20 A	10-Nov-20 A	
A10520	Plumbing Insulation - Level 1 - Area B	4	29-Oct-20 A	12-Nov-20 A	
A10540	TeleComm Overhead Rough-In - Level 1 - Area B	4	19-Nov-20 A	24-Nov-20 A	

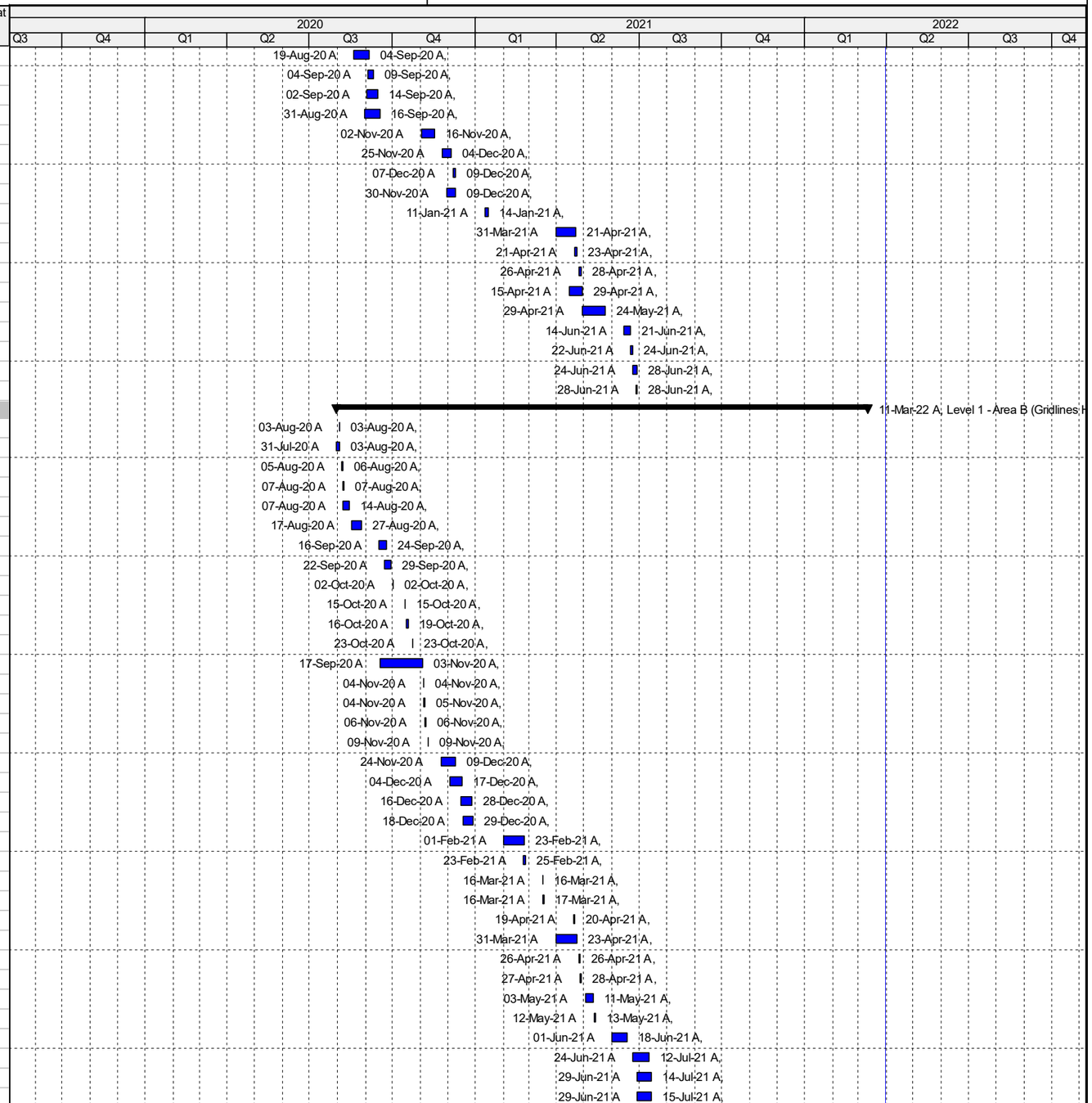


Activity ID	Activity Name	Planned Duration	Start	Finish	Total Float
A10530	Fire Alarm Overhead Rough-In - Level 1 - Area B	4	20-Nov-20 A	25-Nov-20 A	
A10400	Fire Sprinkler Overhead Rough-In - Level 1 - Area B	5	25-Nov-20 A	10-Dec-20 A	
A10410	Fire Sprinkler Overhead Piping Testing - Level 1 - Area B	1	28-Dec-20 A	28-Dec-20 A	
Interior Finishes - Level 1		408	31-Jul-20 A	11-Mar-22 A	
Level 1 - Area A (Gridlines A to H) (7,000 sqft)		408	31-Jul-20 A	11-Mar-22 A	
A10560	Prep Floor for Topping Slab - Level 1 - Area A	2	31-Jul-20 A	03-Aug-20 A	
A10550	Install Vapor Barrier for Topping Slab - Level 1 - Area A	1	04-Aug-20 A	04-Aug-20 A	
A10570	Forming and Wire Mesh Installtion for Topping Slab - Level 1 - Area A	2	05-Aug-20 A	06-Aug-20 A	
A10580	Inspect & Place Concrete Topping Slab - Level 1 - Area A	1	07-Aug-20 A	07-Aug-20 A	
A10590	Layout Walls & Top Track - Level 1 - Area A	3	12-Aug-20 A	14-Aug-20 A	
A12020	MEP Hanger Installation - Level 1 - Area A	4	17-Aug-20 A	20-Aug-20 A	
A10600	Interior Framing/Set Hollow Metal Frames - Level 1 - Area A	12	20-Aug-20 A	16-Sep-20 A	
A10860	Plumbing In-Wall Rough-In - Level 1 - Area A	8	16-Sep-20 A	23-Sep-20 A	
A10850	COSA Framing Inspection - Level 1 - Area A	0	02-Oct-20 A	02-Oct-20 A	
A10990	Vaughn Pre-Inspection - In-Wall (Plumbing) - Level 1 - Area A	1	15-Oct-20 A	15-Oct-20 A	
A11200	Vaughn Pre-Inspection - In-Wall (Plumbing) Corrections - Level 1 - Area A	5	16-Oct-20 A	21-Oct-20 A	
A10880	COSA - In-Wall Plumbing Inspection - Level 1 - Area A	1	23-Oct-20 A	23-Oct-20 A	
A10760	Electrical In-Wall Rough-In - Level 1 - Area A	15	17-Sep-20 A	03-Nov-20 A	
A10830	Vaughn Pre-Inspection - In-Wall (Electrical) - Level 1 - Area A	1	04-Nov-20 A	04-Nov-20 A	
A10840	Vaughn Pre-Inspection - In-Wall (Electrical) Corrections - Level 1 - Area A	2	04-Nov-20 A	05-Nov-20 A	
A10870	COSA - In-Wall Electrical Inspection - Level 1 - Area A	1	06-Nov-20 A	06-Nov-20 A	
A10620	One-Side Walls - Level 1 - Area A	6	09-Nov-20 A	16-Nov-20 A	
A10640	Two-Side Walls - Level 1 - Area A	8	23-Nov-20 A	09-Dec-20 A	
A10630	Tape/Float Walls - Level 1 - Area A	12	01-Dec-20 A	16-Dec-20 A	
A10890	Prime & First Coat Walls - Level 1 - Area A	6	23-Dec-20 A	08-Jan-21 A	
A10610	Frame Gyp Board Ceilings & Furr Downs - Level 1 - Area A	8	29-Dec-20 A	12-Jan-21 A	
A12030	Acoustical Felt Installation - Level 1 - Area A	4	17-Dec-20 A	25-Jan-21 A	
A10770	Acoustical Ceiling Grid Installation - Level 1- Area A	15	01-Feb-21 A	19-Feb-21 A	
A10980	Concrete Floor Polishing (Final Pass) - Level 1 Area A	13	05-Feb-21 A	23-Feb-21 A	
A10800	Framing/Grid for Specialty Ceilings - Level 1 - Area A	7	27-Jan-21 A	26-Feb-21 A	
A10900	Mechanical Trim in Ceiling Grid/Framing - Level 1 - Area A	3	11-Mar-21 A	15-Mar-21 A	
A10920	Fire Alarm Trim in Ceiling Grid/Framing - Level 1- Area A	3	11-Mar-21 A	15-Mar-21 A	
A10690	Light Fixture Installation - Level 1- Area A	18	31-Mar-21 A	23-Apr-21 A	
A10910	Fire Sprinkler Trim in Ceiling Grid/Framing - Level 1 - Area A	5	19-Apr-21 A	23-Apr-21 A	
A10930	Vaughn Pre-Inspection - Overhead (Close Ceiling) - Level 1 - Area A	22	31-Mar-21 A	26-Apr-21 A	
A10940	Vaughn Pre-Inspection - Overhead (Close Ceiling) Corrections - Level 1 - Area A	1	27-Apr-21 A	27-Apr-21 A	
A10780	Install Drywall Ceilings - Level 1 - Area A	3	03-May-21 A	05-May-21 A	
A10950	Tape/Float Drywall Ceilings - Level 1 - Area A	8	06-May-21 A	17-May-21 A	
A10960	Prime & First Coat Drywall Ceilings - Level 1 - Area A	4	18-May-21 A	21-May-21 A	
A10680	COSA Overhead (Close Ceiling) Inspection - Level 1 - Area A	14	01-Jun-21 A	18-Jun-21 A	
A10730	Interior Storefronts & Operable Partitions - Level 1- Area A	12	14-Jun-21 A	12-Jul-21 A	
A10970	Final Paint Drywall Ceilings - Level 1 - Area A	3	21-Jun-21 A	14-Jul-21 A	
A10710	Millwork, Countertops, and Custom Furnishings - Level 1 - Area A	10	29-Jun-21 A	16-Jul-21 A	
A10720	Wood Doors & Hardware Installation - Level 1 - Area A	8	20-Jul-21 A	29-Jul-21 A	
A10790	Specialty Ceiling Installation - Level 1 - Area A	10	28-Jun-21 A	29-Jul-21 A	
A10700	Drop Ceiling Tile - Level 1 - Area A	2	30-Jul-21 A	02-Aug-21 A	
A10810	Fire Alarm - Pre-Testing - Level 1 - Area A	5	30-Jul-21 A	05-Aug-21 A	
A10670	Flooring - Level 1 - Area A	2	05-Aug-21 A	06-Aug-21 A	
A10650	Final Painting - Level 1 - Area A	6	12-Aug-21 A	19-Aug-21 A	
A10660	Final MEP Trim Out - Level 1 - Area A	4	17-Aug-21 A	20-Aug-21 A	
A10820	Final Clean - 1st Clean for Vaughn Punch List - Level 1 - Area A	8	31-Aug-21 A	10-Sep-21 A	
A12040	Final Clean - 2nd Clean for MEP Final Inspections - Level 1 - Area A	1	14-Feb-22 A	14-Feb-22 A	
A12050	Final Clean - 3rd Clean for Building Final Inspection - Level 1 - Area A	2	10-Mar-22 A	11-Mar-22 A	
Level 1 - Restrooms		217	19-Aug-20 A	28-Jun-21 A	

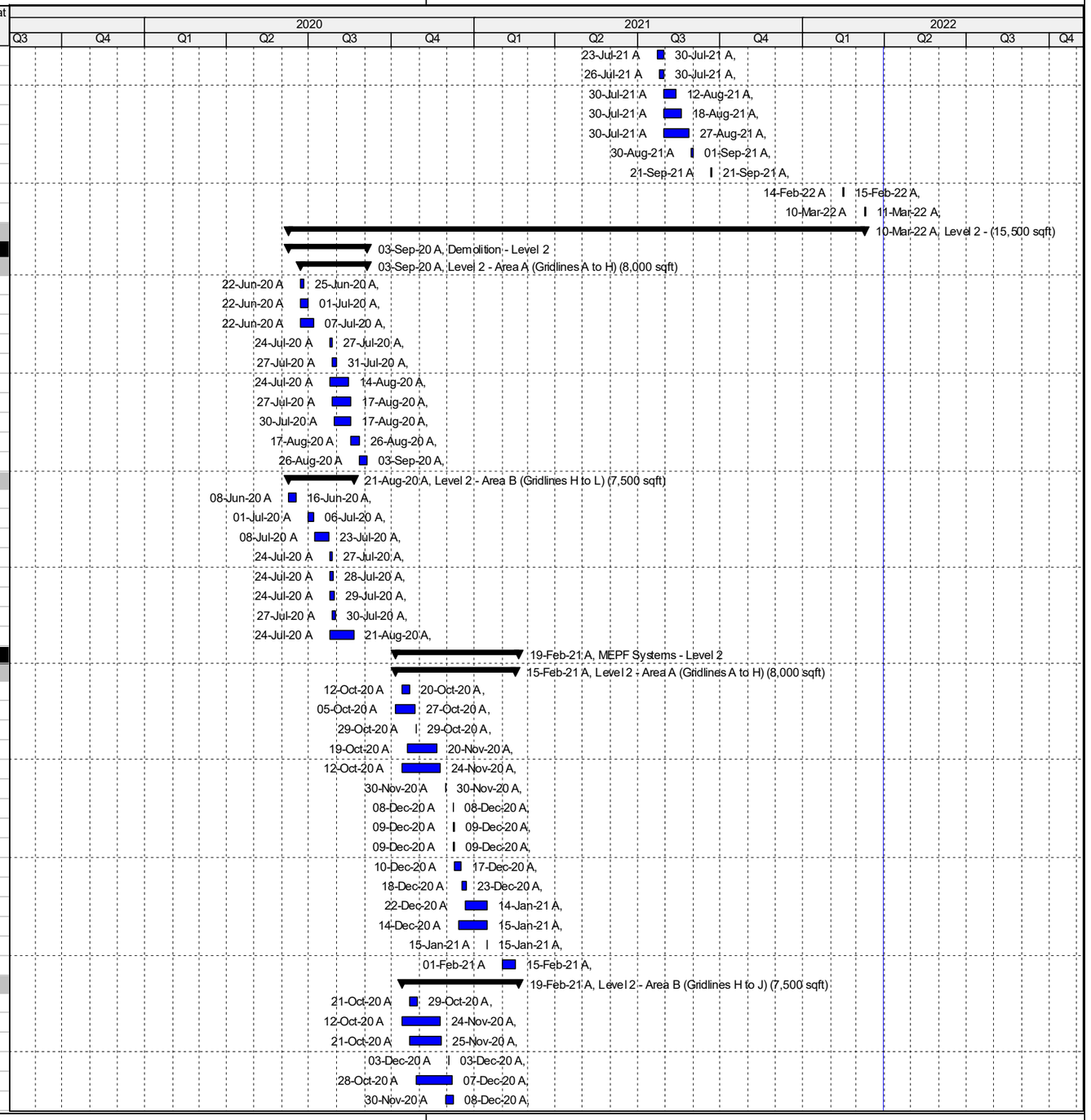


Remaining Level of Effort | Actual Work | Critical Remaining Work
Actual Level of Effort | Remaining Work | Milestone

Activity ID	Activity Name	Planned Duration	Start	Finish	Total Float
A9540	Layout Walls - Level 1 Restrooms	2	19-Aug-20 A	04-Sep-20 A	
A9550	Interior Framing/Set Hollow Metal Frame - Level 1 Restrooms	3	04-Sep-20 A	09-Sep-20 A	
A9650	Electrical In-Wall Rough-In - Level 1 Restrooms	8	02-Sep-20 A	14-Sep-20 A	
A9640	Plumbing In-Wall Rough-In - Level 1 Restrooms	12	31-Aug-20 A	16-Sep-20 A	
A9560	One-Side Walls - Level 1 Restrooms	11	02-Nov-20 A	16-Nov-20 A	
A9570	Two-Side Walls - Level 1 Restrooms	3	25-Nov-20 A	04-Dec-20 A	
A9580	Frame Gyp Board Ceilings - Level 1 Restrooms	3	07-Dec-20 A	09-Dec-20 A	
A9600	Tape/Float Walls - Level 1 Restrooms	8	30-Nov-20 A	09-Dec-20 A	
A9660	Prime & First Coat Walls - Level 1 Restrooms	4	11-Jan-21 A	14-Jan-21 A	
A9590	Install Drywall Ceilings - Level 1 Restrooms	16	31-Mar-21 A	21-Apr-21 A	
A9670	Tape/Float Drywall Ceilings - Level1 Restrooms	3	21-Apr-21 A	23-Apr-21 A	
A9680	Prime & First Coat Drywall Ceilings - Level 1 - Restrooms	3	26-Apr-21 A	28-Apr-21 A	
A9700	Ceramic Tile Floors/Walls - Level 1 Restrooms	12	15-Apr-21 A	29-Apr-21 A	
A9690	Final Paint Drywall Ceilings - Level 1 - Restrooms	2	29-Apr-21 A	24-May-21 A	
A9710	Toilet Partitions & Accessories - Level 1- Restrooms	6	14-Jun-21 A	21-Jun-21 A	
A9610	Final Paint Walls - Level 1 Restrooms	3	22-Jun-21 A	24-Jun-21 A	
A9620	Final MEP Trim-Outs - Level 1 Restrooms	3	24-Jun-21 A	28-Jun-21 A	
A9630	Door/Hardware Installation - Level 1 Restrooms	1	28-Jun-21 A	28-Jun-21 A	
Level 1 - Area B (Gridlines H to L) (6,500 sqft)		408	31-Jul-20 A	11-Mar-22 A	
A11000	Install Vapor Barrier for Topping Slab - Level 1 - Area B	1	03-Aug-20 A	03-Aug-20 A	
A11010	Prep Floor for Topping Slab - Level 1 - Area B	2	31-Jul-20 A	03-Aug-20 A	
A11020	Forming and Wire Mesh Installtion for Topping Slab - Level 1 - Area B	2	05-Aug-20 A	06-Aug-20 A	
A11030	Inspect & Place Concrete Topping Slab - Level 1- Area B	1	07-Aug-20 A	07-Aug-20 A	
A11040	Layout Walls & Top Track - Level 1 - Area B	6	07-Aug-20 A	14-Aug-20 A	
A12060	MEP Hanger Installation - Level 1 - Area B	9	17-Aug-20 A	27-Aug-20 A	
A11050	Interior Framing/Set Hollow Metal Frames - Level 1 - Area B	7	16-Sep-20 A	24-Sep-20 A	
A11310	Plumbing In-Wall Rough-In - Level 1 - Area B	7	22-Sep-20 A	29-Sep-20 A	
A11300	COSA Framing Inspection - Level 1 - Area B	0	02-Oct-20 A	02-Oct-20 A	
A11280	Vaughn Pre-Inspection - In-Wall (Plumbing) - Level 1 - Area B	1	15-Oct-20 A	15-Oct-20 A	
A11290	Vaughn Pre-Inspection - In-Wall (Plumbing) Corrections - Level 1 - Area B	2	16-Oct-20 A	19-Oct-20 A	
A11330	COSA - In-Wall Plumbing Inspection - Level 1- Area B	1	23-Oct-20 A	23-Oct-20 A	
A11210	Electrical In-Wall Rough-In - Level 1 - Area B	13	17-Sep-20 A	03-Nov-20 A	
A11240	Vaughn Pre-Inspection - In-Wall (Electrical) - Level 1 - Area B	1	04-Nov-20 A	04-Nov-20 A	
A11250	Vaughn Pre-Inspection - In-Wall (Electrical) Corrections - Level 1 - Area B	2	04-Nov-20 A	05-Nov-20 A	
A11320	COSA - In-Wall Electrical Inspection - Level 1 - Area B	1	06-Nov-20 A	06-Nov-20 A	
A11070	One-Side Walls - Level 1 - Area B	0	09-Nov-20 A	09-Nov-20 A	
A11090	Two-Side Walls - Level 1 - Area B	8	24-Nov-20 A	09-Dec-20 A	
A11080	Tape/Float Walls - Level 1 - Area B	10	04-Dec-20 A	17-Dec-20 A	
A11060	Frame Gyp Board Ceilings & Furr Downs - Level 1 - Area B	7	16-Dec-20 A	28-Dec-20 A	
A11340	Prime & First Coat Walls - Level 1 - Area B	6	18-Dec-20 A	29-Dec-20 A	
A11430	Concrete Floor Polishing - Level 1 - Area B	17	01-Feb-21 A	23-Feb-21 A	
A11220	Acoustical Ceiling Grid Installation - Level 1 - Area B	0	23-Feb-21 A	25-Feb-21 A	
A11370	Fire Alarm Trim in Ceiling Grid/Framing - Level 1 - Area B	1	16-Mar-21 A	16-Mar-21 A	
A11350	Mechanical Trim in Ceiling Grid/Framing - Level 1 - Area B	2	16-Mar-21 A	17-Mar-21 A	
A11360	Fire Sprinkler Trim in Ceiling Grid/Framing - Level 1 - Area B	2	19-Apr-21 A	20-Apr-21 A	
A11140	Light Fixture Installation - Level 1- Area B	21	31-Mar-21 A	23-Apr-21 A	
A11380	Vaughn Pre-Inspection - Overhead (Close Ceiling) - Level 1 - Area B	1	26-Apr-21 A	26-Apr-21 A	
A11390	Vaughn Pre-Inspection - Overhead (Close Ceiling) Corrections - Level 1 - Area B	2	27-Apr-21 A	28-Apr-21 A	
A11400	Tape/Float Drywall Ceilings - Level 1 - Area B	7	03-May-21 A	11-May-21 A	
A11410	Prime & First Coat Drywall Ceilings - Level 1 - Area B	2	12-May-21 A	13-May-21 A	
A11130	COSA Overhead (Close Ceiling) Inspection - Level 1 - Area B	14	01-Jun-21 A	18-Jun-21 A	
A11180	Interior Storefronts & Operable Partitions - Level 1 - Area B	12	24-Jun-21 A	12-Jul-21 A	
A11420	Final Paint Drywall Ceilings - Level 1 - Area B	3	29-Jun-21 A	14-Jul-21 A	
A11160	Millwork, Countertops, and Custom Furnishings - Level 1 - Area B	10	29-Jun-21 A	15-Jul-21 A	

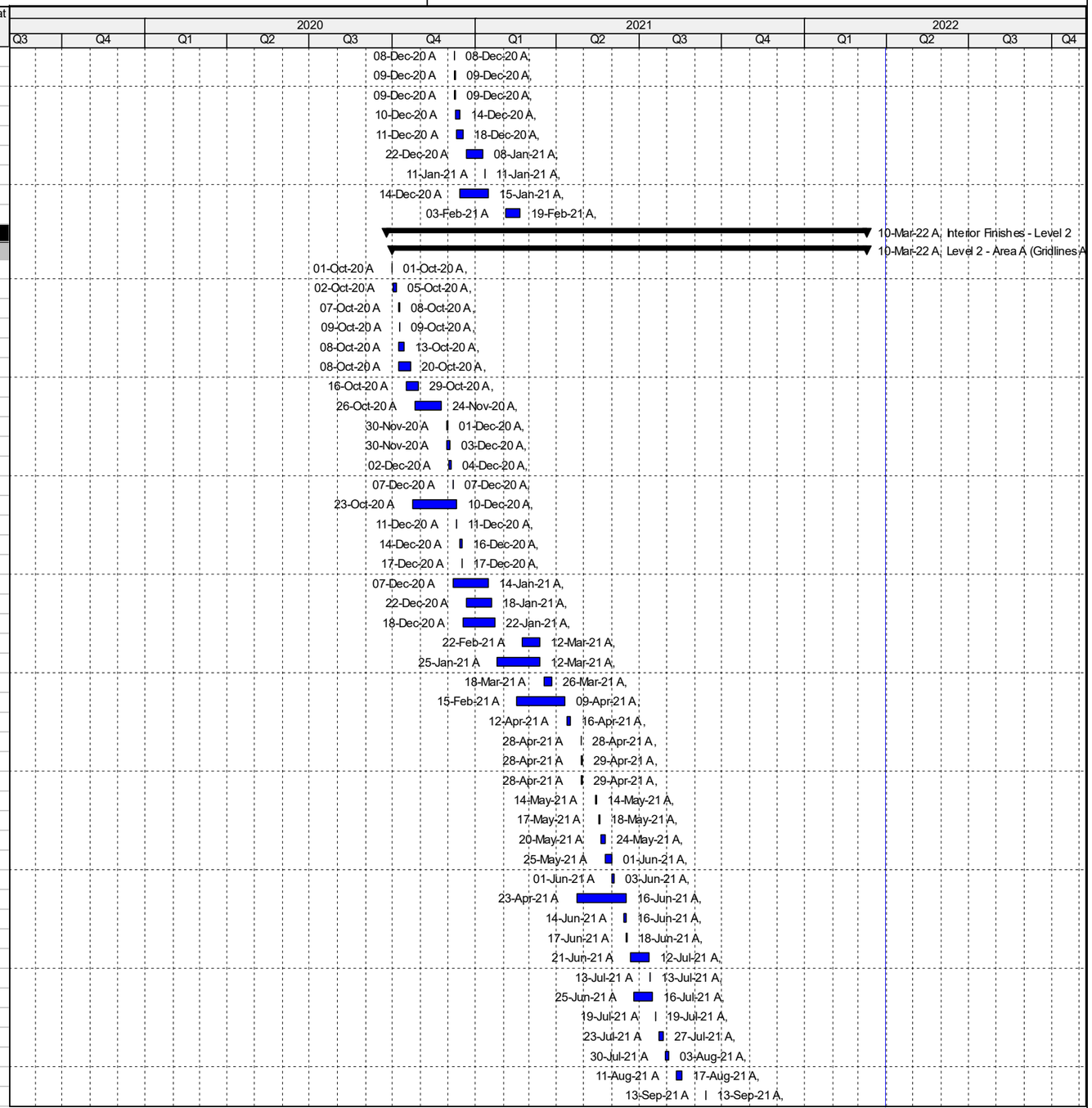


Activity ID	Activity Name	Planned Duration	Start	Finish	Total Float
A11100	Final Painting - Level 1 - Area B	6	23-Jul-21 A	30-Jul-21 A	
A11170	Wood Doors & Hardware Installation - Level 1 - Area B	5	26-Jul-21 A	30-Jul-21 A	
A11150	Drop Ceiling Tile - Level 1 - Area B	10	30-Jul-21 A	12-Aug-21 A	
A11120	Flooring - Level 1 - Area B	14	30-Jul-21 A	18-Aug-21 A	
A11260	Fire Alarm - Pre-Testing - Level 1 - Area B	21	30-Jul-21 A	27-Aug-21 A	
A11110	Final MEP Trim Out - Level 1 - Area B	3	30-Aug-21 A	01-Sep-21 A	
A11270	Final Clean - 1st Clean for Vaughn Punch List - Level 1 - Area B	1	21-Sep-21 A	21-Sep-21 A	
A12080	Final Clean - 2nd Clean for MEP Final Inspections - Level 1 - Area B & Multipurpos	2	14-Feb-22 A	15-Feb-22 A	
A12090	Final Clean - 3rd Clean for Building Final Inspection - Level 1 - Area B & Multipurpc	2	10-Mar-22 A	11-Mar-22 A	
Level 2 - (15,500 sqft)		445	08-Jun-20 A	10-Mar-22 A	
Demolition - Level 2		61	08-Jun-20 A	03-Sep-20 A	
Level 2 - Area A (Gridlines A to H) (8,000 sqft)		51	22-Jun-20 A	03-Sep-20 A	
A3940	Plumbing Make Safe and Removals - Level 2 - Area A	4	22-Jun-20 A	25-Jun-20 A	
A3930	Electrical Make Safe - Level 2 - Area A	2	22-Jun-20 A	01-Jul-20 A	
A3950	SAC - Abatement - Level 2 - Area A	12	22-Jun-20 A	07-Jul-20 A	
A3960	Electrical Light Fixture Removals - Level 2 - Area A	2	24-Jul-20 A	27-Jul-20 A	
A3970	Electrical & Fire Alarm Power and Device Removal - Level 2 - Area A	2	27-Jul-20 A	31-Jul-20 A	
A3980	Ceiling and Wall Removals - Level 2 - Area A	5	24-Jul-20 A	14-Aug-20 A	
A3990	Mechanical Ductwork Removals - Level 2 - Area A	3	27-Jul-20 A	17-Aug-20 A	
A4000	Mechanical VAV Removal and Salvage - Level 2 - Area A	3	30-Jul-20 A	17-Aug-20 A	
A4100	Removal of Terrazzo Flooring - Level 2 - Area A	8	17-Aug-20 A	26-Aug-20 A	
A4010	SAC - Additional Unforeseen Abatement - Level 2 Area A	5	26-Aug-20 A	03-Sep-20 A	
Level 2 - Area B (Gridlines H to L) (7,500 sqft)		45	08-Jun-20 A	21-Aug-20 A	
A4070	Ceiling and Wall Removals - Level 2 - Area B	7	08-Jun-20 A	16-Jun-20 A	
A4030	Plumbing Removals - Level 2 - Area B	4	01-Jul-20 A	06-Jul-20 A	
A4380	SAC Abatement - Level 2 - Area B	12	08-Jul-20 A	23-Jul-20 A	
A4050	Electrical Light Fixture Removals - Level 2 - Area B	2	24-Jul-20 A	27-Jul-20 A	
A4060	Electrical & Fire Alarm Power and Device Removal - Level 2 - Area B	3	24-Jul-20 A	28-Jul-20 A	
A4080	Mechanical Ductwork Removals - Level 2 - Area B	4	24-Jul-20 A	29-Jul-20 A	
A4090	Mechanical VAV Removal and Salvage - Level 2 - Area B	4	27-Jul-20 A	30-Jul-20 A	
A4040	Removal of Terrazzo Flooring - Level 2 - Area B	12	24-Jul-20 A	21-Aug-20 A	
MEPF Systems - Level 2		95	05-Oct-20 A	19-Feb-21 A	
Level 2 - Area A (Gridlines A to H) (8,000 sqft)		91	05-Oct-20 A	15-Feb-21 A	
A8790	Install Fan Powered Boxes - Level 2 - Area A	7	12-Oct-20 A	20-Oct-20 A	
A4550	Mechanical Overhead Rough-In - Level 2 - Area A	12	05-Oct-20 A	27-Oct-20 A	
A8770	Mechanical Overhead Duct Testing - Level 2 - Area A	1	29-Oct-20 A	29-Oct-20 A	
A4560	Electrical Overhead Rough-In - Level 2 - Area A	15	19-Oct-20 A	20-Nov-20 A	
A4590	Plumbing Overhead Rough-In - Level 2 - Area A	10	12-Oct-20 A	24-Nov-20 A	
A8780	Plumbing Overhead Testing - Level 2 - Area A	1	30-Nov-20 A	30-Nov-20 A	
A9120	COSA - Electrical Overhead Rough-In Inspection - Level 2 - Area A	1	08-Dec-20 A	08-Dec-20 A	
A9100	COSA - Mechanical Overhead Rough-In Inspection - Level 2 - Area A	1	09-Dec-20 A	09-Dec-20 A	
A9110	COSA - Plumbing Overhead Rough-In Inspection - Level 2 - Area A	1	09-Dec-20 A	09-Dec-20 A	
A8800	Plumbing Insulation - Level 2 - Area A	6	10-Dec-20 A	17-Dec-20 A	
A4570	Fire Alarm Overhead Rough-In - Level 2 - Area A	4	18-Dec-20 A	23-Dec-20 A	
A4540	Fire Sprinkler Overhead Rough-In - Level 2 - Area A	14	22-Dec-20 A	14-Jan-21 A	
A8810	Mechanical Ductwork Insulation - Level 2 - Area A	6	14-Dec-20 A	15-Jan-21 A	
A8820	Fire Sprinkler Overhead Piping Testing - Level 2 - Area A	1	15-Jan-21 A	15-Jan-21 A	
A4580	TeleComm Overhead Rough-In - Level 2 - Area A	11	01-Feb-21 A	15-Feb-21 A	
Level 2 - Area B (Gridlines H to J) (7,500 sqft)		90	12-Oct-20 A	19-Feb-21 A	
A4650	Plumbing Overhead Rough-In - Level 2 - Area B	5	21-Oct-20 A	29-Oct-20 A	
A4610	Mechanical Overhead Rough-In - Level 2 - Area B	10	12-Oct-20 A	24-Nov-20 A	
A8850	Install Fan Powered Boxes - Level 2 - Area B	4	21-Oct-20 A	25-Nov-20 A	
A8830	Mechanical Overhead Duct Testing - Level 2 - Area B	1	03-Dec-20 A	03-Dec-20 A	
A4620	Electrical Overhead Rough-In - Level 2 - Area B	13	28-Oct-20 A	07-Dec-20 A	
A8840	Plumbing Overhead Testing - Level 2 - Area B	7	30-Nov-20 A	08-Dec-20 A	



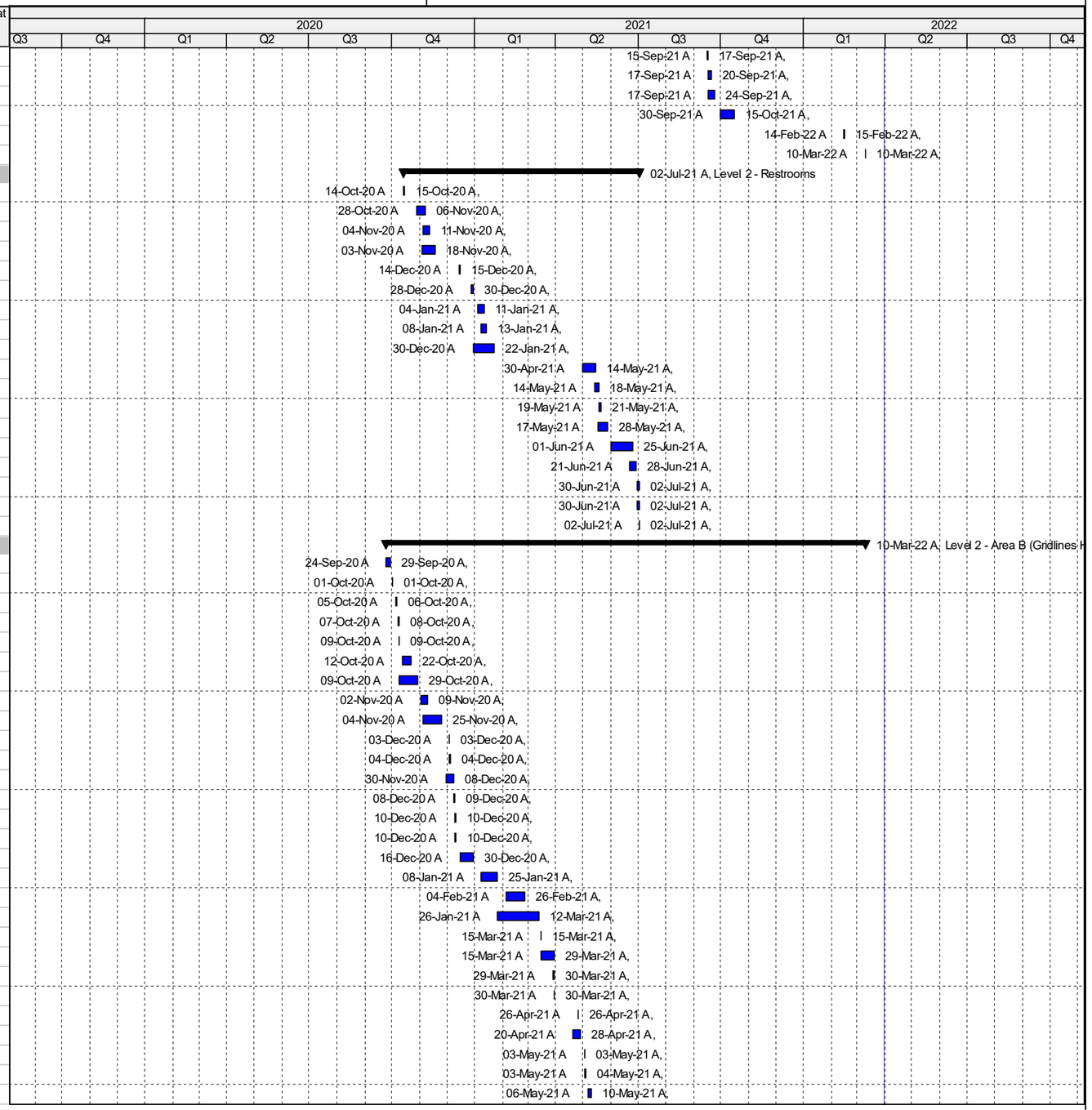
Remaining Level of Effort | Actual Work | Critical Remaining Work
Actual Level of Effort | Remaining Work | Milestone

Activity ID	Activity Name	Planned Duration	Start	Finish	Total Float
A9150	COSA - Electrical Overhead Rough-In Inspection - Level 2 - Area B	1	08-Dec-20 A	08-Dec-20 A	
A9130	COSA - Mechanical Overhead Rough-In Inspection - Level 2 - Area B	1	09-Dec-20 A	09-Dec-20 A	
A9140	COSA - Plumbing Overhead Rough-In Inspection - Level 2 - Area B	1	09-Dec-20 A	09-Dec-20 A	
A8860	Plumbing Insulation - Level 2 - Area B	3	10-Dec-20 A	14-Dec-20 A	
A4630	Fire Alarm Overhead Rough-In - Level 2 - Area B	6	11-Dec-20 A	18-Dec-20 A	
A4600	Fire Sprinkler Overhead Rough-In - Level 2 - Area B	9	22-Dec-20 A	08-Jan-21 A	
A8880	Fire Sprinkler Testing - Level 2 - Area B	1	11-Jan-21 A	11-Jan-21 A	
A8870	Mechanical Ductwork Insulation - Level 2 - Area B	4	14-Dec-20 A	15-Jan-21 A	
A4640	TeleComm Overhead Rough-In - Level 2 - Area B	13	03-Feb-21 A	19-Feb-21 A	
Interior Finishes - Level 2		369	24-Sep-20 A	10-Mar-22 A	
Level 2 - Area A (Gridlines A to H) (8,000 sqft)		363	01-Oct-20 A	10-Mar-22 A	
A4330	Prep Floor for Topping Slab - Level 2 - Area A	0	01-Oct-20 A	01-Oct-20 A	
A4340	Forming and Wire Mesh Installation for Topping Slab - Level 2 - Area A	2	02-Oct-20 A	05-Oct-20 A	
A4320	Install Vapor Barrier for Topping Slab - Level 2 - Area A	2	07-Oct-20 A	08-Oct-20 A	
A4350	Inspect & Place Concrete Topping Slab - Level 2 - Area A	1	09-Oct-20 A	09-Oct-20 A	
A5300	Layout Walls & Top Track Install - Level 2 - Area A	4	08-Oct-20 A	13-Oct-20 A	
A11940	MEP Hanger Installation - Level 2 - Area A	9	08-Oct-20 A	20-Oct-20 A	
A5310	Interior Framing/Set Hollow Metal Frames - Level 2 - Area A	10	16-Oct-20 A	29-Oct-20 A	
A8620	Plumbing In-Wall Rough-In - Level 2 - Area A	10	26-Oct-20 A	24-Nov-20 A	
A8420	Vaughn Pre-Inspection - In-Wall (Plumbing) - Level 2 - Area A	2	30-Nov-20 A	01-Dec-20 A	
A8410	COSA Framing Inspection - Level 2 - Area A	4	30-Nov-20 A	03-Dec-20 A	
A8430	Vaughn Pre-Inspection - In-Wall (Plumbing) Corrections - Level 2 - Area A	3	02-Dec-20 A	04-Dec-20 A	
A8680	COSA - In-Wall Plumbing Inspection - Level 2 - Area A	1	07-Dec-20 A	07-Dec-20 A	
A6480	Electrical In-Wall Rough-In - Level 2 - Area A	13	23-Oct-20 A	10-Dec-20 A	
A8370	Vaughn Pre-Inspection - In-Wall (Electrical) - Level 2 - Area A	1	11-Dec-20 A	11-Dec-20 A	
A8380	Vaughn Pre-Inspection - In-Wall (Electrical) Corrections - Level 2 - Area A	3	14-Dec-20 A	16-Dec-20 A	
A8670	COSA - In-Wall Electrical Inspection - Level 2 - Area A	1	17-Dec-20 A	17-Dec-20 A	
A5340	One-Side Walls - Level 2 - Area A	8	07-Dec-20 A	14-Jan-21 A	
A11930	Acoustical Felt Installation - Level 2 - Area A	12	22-Dec-20 A	18-Jan-21 A	
A5360	Two-Side Walls - Level 2 - Area A	9	18-Dec-20 A	22-Jan-21 A	
A5330	Frame Gyp Board Ceilings & Furr Downs - Level 2 - Area A	4	22-Feb-21 A	12-Mar-21 A	
A5370	Tape/Float Walls - Level 2 - Area A	10	25-Jan-21 A	12-Mar-21 A	
A6520	Framing/Grid for Specialty Ceilings - Level 2 - Area A	7	18-Mar-21 A	26-Mar-21 A	
A4360	Prime & First Coat Walls - Level 2 - Area A	8	15-Feb-21 A	09-Apr-21 A	
A6500	Acoustical Ceiling Grid Installation - Level 2 - Area A	5	12-Apr-21 A	16-Apr-21 A	
A9720	Fire Alarm Trim in Ceiling Grid/Framing - Level 2 - Area A	1	28-Apr-21 A	28-Apr-21 A	
A9740	Mechanical Trim in Ceiling Grid/Framing - Level 2 - Area A	2	28-Apr-21 A	29-Apr-21 A	
A9730	Fire Sprinkler Trim in Ceiling Grid/Framing - Level 2 - Area A	2	28-Apr-21 A	29-Apr-21 A	
A9750	Vaughn Pre-Inspection - Overhead (Close Ceiling) - Level 2 - Area A	1	14-May-21 A	14-May-21 A	
A9760	Vaughn Pre-Inspection - Overhead (Close Ceiling) Corrections - Level 2 - Area A	2	17-May-21 A	18-May-21 A	
A6540	Install Drywall Ceilings - Level 2 - Area A	3	20-May-21 A	24-May-21 A	
A9770	Tape/Float Drywall Ceilings - Level 2 - Area A	7	25-May-21 A	01-Jun-21 A	
A9780	Prime & First Coat Drywall Ceilings - Level 2 - Area A	3	01-Jun-21 A	03-Jun-21 A	
A5430	Light Fixture Installation - Level 2 - Area A	15	23-Apr-21 A	16-Jun-21 A	
A9790	Final Paint Drywall Ceilings - Level 2 - Area A	3	14-Jun-21 A	16-Jun-21 A	
A5380	COSA Overhead (Close Ceiling) Inspection - Level 2 - Area A	2	17-Jun-21 A	18-Jun-21 A	
A5490	Interior Storefronts & Operable Partitions - Level 2 - Area A	12	21-Jun-21 A	12-Jul-21 A	
A5500	Overhead Security Gate - Level 2 - Area A	0	13-Jul-21 A	13-Jul-21 A	
A6550	Specialty Ceiling Installation - Level 2 - Area A	10	25-Jun-21 A	16-Jul-21 A	
A5420	Millwork, Countertops, and Custom Furnishings - Level 2 - Area A	1	19-Jul-21 A	19-Jul-21 A	
A10230	Concrete Floor Polishing (Final Pass) - Level 2 Area A	3	23-Jul-21 A	27-Jul-21 A	
A5440	Drop Ceiling Tile - Level 2 - Area A	3	30-Jul-21 A	03-Aug-21 A	
A5460	Wood Doors & Hardware Installation - Level 2 - Area A	5	11-Aug-21 A	17-Aug-21 A	
A5450	Flooring - Level 2 - Area A	0	13-Sep-21 A	13-Sep-21 A	



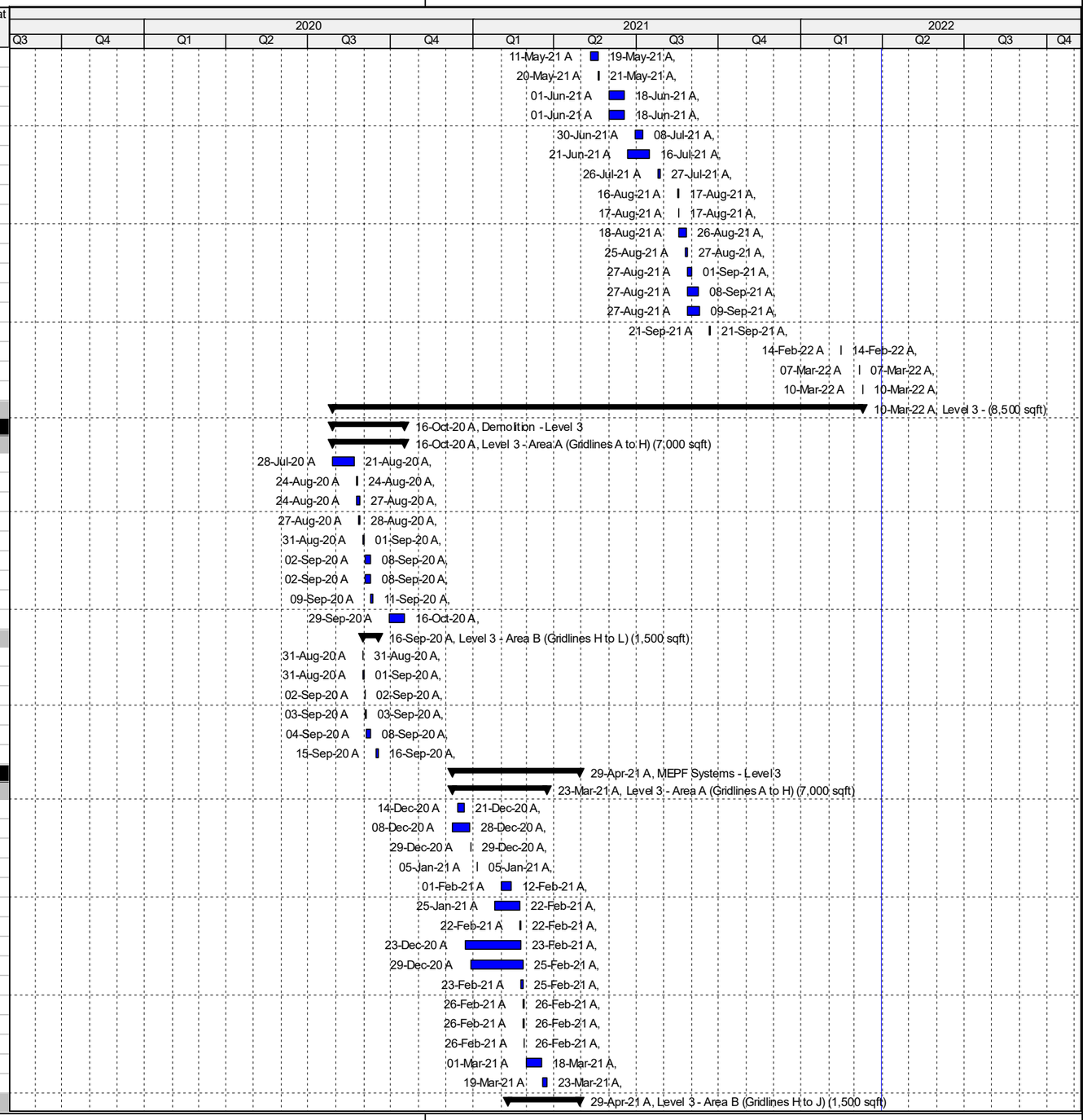
Remaining Level of Effort | Actual Work | Critical Remaining Work
Actual Level of Effort | Remaining Work | Milestone

Activity ID	Activity Name	Planned Duration	Start	Finish	Total Float
A5480	Final MEP Trim Out - Level 2 - Area A	3	15-Sep-21 A	17-Sep-21 A	
A6570	Final Clean - 1st Clean for Vaughn Punch List - Level 2 - Area A	2	17-Sep-21 A	20-Sep-21 A	
A5470	Final Painting - Level 2 - Area A	0	17-Sep-21 A	24-Sep-21 A	
A6560	Fire Alarm - Pre-Testing - Level 2 - Area A	12	30-Sep-21 A	15-Oct-21 A	
A11970	Final Clean - 2nd Clean for MEP Final Inspections - Level 2 - Area A	2	14-Feb-22 A	15-Feb-22 A	
A6580	Final Clean - 3rd Clean for Building Final Inspection - Level 2 - Area A	1	10-Mar-22 A	10-Mar-22 A	
Level 2 - Restrooms		182	14-Oct-20 A	02-Jul-21 A	
A9360	Layout Walls - Level 2 Restrooms	2	14-Oct-20 A	15-Oct-20 A	
A9370	Interior Framing/Set Hollow Metal Frame - Level 2 Restrooms	8	28-Oct-20 A	06-Nov-20 A	
A9470	Electrical In-Wall Rough-In - Level 2 Restrooms	6	04-Nov-20 A	11-Nov-20 A	
A9460	Plumbing In-Wall Rough-In - Level 2 Restrooms	12		18-Nov-20 A	
A9380	One-Side Walls - Level 2 Restrooms	2	14-Dec-20 A	15-Dec-20 A	
A9390	Two-Side Walls - Level 2 Restrooms	3	28-Dec-20 A	30-Dec-20 A	
A9420	Tape/Float Walls - Level 2 Restrooms	6	04-Jan-21 A	11-Jan-21 A	
A9480	Prime & First Coat Walls - Level 2 Restrooms	4	08-Jan-21 A	13-Jan-21 A	
A9400	Frame Gyp Board Ceilings - Level 2 Restrooms	3	30-Dec-20 A	22-Jan-21 A	
A9410	Install Drywall Ceilings - Level 2 Restrooms	11	30-Apr-21 A	14-May-21 A	
A9490	Tape/Float Drywall Ceilings - Level 2 Restrooms	3	14-May-21 A	18-May-21 A	
A9500	Prime & First Coat Drywall Ceilings - Level 2 - Restrooms	3	19-May-21 A	21-May-21 A	
A9520	Ceramic Tile Floors/Walls - Level 2 Restrooms	10	17-May-21 A	28-May-21 A	
A9510	Final Paint Drywall Ceilings - Level 2 - Restrooms	19	01-Jun-21 A	25-Jun-21 A	
A9530	Toilet Partitions & Accessories - Level 2 - Restrooms	6	21-Jun-21 A	28-Jun-21 A	
A9430	Final Paint Walls - Level 2 Restrooms	3	30-Jun-21 A	02-Jul-21 A	
A9440	Final MEP Trim-Outs - Level 2 Restrooms	3	30-Jun-21 A	02-Jul-21 A	
A9450	Door/Hardware Installation - Level 2 Restrooms	1	02-Jul-21 A	02-Jul-21 A	
Level 2 - Area B (Gridlines H to L) (7,500 sqft)		369	24-Sep-20 A	10-Mar-22 A	
A9840	Layout Walls & Top Track - Level 2 - Area B	4	24-Sep-20 A	29-Sep-20 A	
A9800	Prep Floor for Topping Slab - Level 2 - Area B	0	01-Oct-20 A	01-Oct-20 A	
A9810	Install Vapor Barrier for Topping Slab - Level 2 - Area B	2	05-Oct-20 A	06-Oct-20 A	
A9820	Forming and Wire Mesh Installtion for Topping Slab - Level 2 - Area B	2	07-Oct-20 A	08-Oct-20 A	
A9830	Inspect & Place Concrete Topping Slab - Level 2 - Area B	1	09-Oct-20 A	09-Oct-20 A	
A11950	MEP Hanger Installation - Level 2 - Area B	9	12-Oct-20 A	22-Oct-20 A	
A9860	Interior Framing/Set Hollow Metal Frames - Level 2 - Area B	15	09-Oct-20 A	29-Oct-20 A	
A9890	Plumbing In-Wall Rough-In - Level 2 - Area B	6	02-Nov-20 A	09-Nov-20 A	
A9900	Electrical In-Wall Rough-In - Level 2 - Area B	16	04-Nov-20 A	25-Nov-20 A	
A9870	COSA Framing Inspection - Level 2 - Area B	1	03-Dec-20 A	03-Dec-20 A	
A9910	Vaughn Pre-Inspection - In-Wall - Level 2 - Area B	1	04-Dec-20 A	04-Dec-20 A	
A9880	One-Side Walls - Level 2 - Area B	7	30-Nov-20 A	08-Dec-20 A	
A9920	Vaughn Pre-Inspection - In-Wall Corrections - Level 2 - Area B	2	08-Dec-20 A	09-Dec-20 A	
A9930	COSA - In-Wall Electrical Inspection - Level 2 - Area B	1	10-Dec-20 A	10-Dec-20 A	
A9940	COSA - In-Wall Plumbing Inspection - Level 2 - Area B	1	10-Dec-20 A	10-Dec-20 A	
A9950	Two-Side Walls - Level 2 - Area B	9	16-Dec-20 A	30-Dec-20 A	
A9960	Tape/Float Walls - Level 2 - Area B	12	08-Jan-21 A	25-Jan-21 A	
A9980	Frame Gyp Board Ceilings & Furr Downs - Level 2 - Area B	4	04-Feb-21 A	26-Feb-21 A	
A9970	Prime & First Coat Walls - Level 2 - Area B	10	26-Jan-21 A	12-Mar-21 A	
A9990	Acoustical Ceiling Grid Installation - Level 2 - Area B	0	15-Mar-21 A	15-Mar-21 A	
A10000	Framing/Grid for Specialty Ceilings - Level 2 - Area B	11	15-Mar-21 A	29-Mar-21 A	
A10030	Mechanical Trim in Ceiling Grid/Framing - Level 2 - Area B	2	29-Mar-21 A	30-Mar-21 A	
A10020	Fire Alarm Trim in Ceiling Grid/Framing - Level 2 - Area B	1	30-Mar-21 A	30-Mar-21 A	
A10040	Fire Sprinkler Trim in Ceiling Grid/Framing - Level 2 - Area B	1	26-Apr-21 A	26-Apr-21 A	
A10050	Light Fixture Installation - Level 2 - Area B	7	20-Apr-21 A	28-Apr-21 A	
A10060	Vaughn Pre-Inspection - Overhead (Close Ceiling) - Level 2 - Area B	1	03-May-21 A	03-May-21 A	
A10070	Vaughn Pre-Inspection - Overhead (Close Ceiling) Corrections - Level 2 - Area B	2	03-May-21 A	04-May-21 A	
A10100	Install Drywall Ceilings - Level 2 - Area B	3	06-May-21 A	10-May-21 A	



Remaining Level of Effort | Actual Work | Critical Remaining Work
Actual Level of Effort | Remaining Work | Milestone

Activity ID	Activity Name	Planned Duration	Start	Finish	Total Float
A10110	Tape/Float Drywall Ceilings - Level 2 - Area B	7	11-May-21 A	19-May-21 A	
A10130	Prime & First Coat Drywall Ceilings - Level 2 - Area B	2	20-May-21 A	21-May-21 A	
A10080	COSA Overhead (Close Ceiling) Inspection - Level 2 - Area B	14	01-Jun-21 A	18-Jun-21 A	
A10140	Final Paint Drywall Ceilings - Level 2 - Area B	14	01-Jun-21 A	18-Jun-21 A	
A10120	Specialty Ceiling Installation - Level 2 - Area B	6	30-Jun-21 A	08-Jul-21 A	
A10010	Interior Storefronts & Operable Partitions - Level 2 - Area B	19	21-Jun-21 A	16-Jul-21 A	
A10150	Millwork, Countertops, and Custom Furnishings - Level 2 - Area B	2	26-Jul-21 A	27-Jul-21 A	
A10160	Drop Ceiling Tile - Level 2 - Area B	2	16-Aug-21 A	17-Aug-21 A	
A10170	Fire Alarm - Pre-Testing - Level 2 - Area B	1	17-Aug-21 A	17-Aug-21 A	
A10240	Concrete Floor Polishing (Final Pass) - Level 2 - Area B	7	18-Aug-21 A	26-Aug-21 A	
A10210	Final MEP Trim Out - Level 2 - Area B	3	25-Aug-21 A	27-Aug-21 A	
A10180	Flooring - Level 2 - Area B	4	27-Aug-21 A	01-Sep-21 A	
A10190	Wood Doors & Hardware Installation - Level 2 - Area B	8	27-Aug-21 A	08-Sep-21 A	
A10200	Final Painting - Level 2 - Area B	9	27-Aug-21 A	09-Sep-21 A	
A10220	Final Clean - 1st Clean for Vaughn Punch List - Level 2 - Area B	1	21-Sep-21 A	21-Sep-21 A	
A11980	Final Clean - 2nd Clean for MEP Final Inspections - Level 2 - Area B	1	14-Feb-22 A	14-Feb-22 A	
A10090	Overhead Security Gate - Level 2 - Area B	0	07-Mar-22 A	07-Mar-22 A	
A11990	Final Clean - 3rd Clean for Building Final Inspection - Level 2 - Area B	1	10-Mar-22 A	10-Mar-22 A	
Level 3 - (8,500 sqft)		410	28-Jul-20 A	10-Mar-22 A	
Demolition - Level 3		50	28-Jul-20 A	16-Oct-20 A	
Level 3 - Area A (Gridlines A to H) (7,000 sqft)		50	28-Jul-20 A	16-Oct-20 A	
A3920	SAC - Abatement - Level 3	19	28-Jul-20 A	21-Aug-20 A	
A3820	Electrical Make Safe - Level 3 - Area A	1	24-Aug-20 A	24-Aug-20 A	
A3860	Plumbing Make Safe and Removals - Level 3 - Area A	4	24-Aug-20 A	27-Aug-20 A	
A3830	Electrical Light Fixture Removals - Level 3 - Area A	2	27-Aug-20 A	28-Aug-20 A	
A3850	Electrical & Fire Alarm Power and Device Removal - Level 3 - Area A	2	31-Aug-20 A	01-Sep-20 A	
A3790	Ceiling and Wall Removals - Level 3 - Area A	4	02-Sep-20 A	08-Sep-20 A	
A3800	Mechanical Ductwork Removals - Level 3 - Area A	4	02-Sep-20 A	08-Sep-20 A	
A3810	Mechanical VAV Removal and Salvage - Level 3 - Area A	3	09-Sep-20 A	11-Sep-20 A	
A8290	Removal of Selective Terrazzo Flooring (Large Conference Room) - Level 3 - Area	6	29-Sep-20 A	16-Oct-20 A	
Level 3 - Area B (Gridlines H to L) (1,500 sqft)		12	31-Aug-20 A	16-Sep-20 A	
A3870	Protect Existing Terrazzo Flooring - Level 3 - Area B	1	31-Aug-20 A	31-Aug-20 A	
A5220	Selective Ceiling Removal for MEP Overhead - Level 3 - Area B	2	31-Aug-20 A	01-Sep-20 A	
A3880	Electrical Light Fixture Removals - Level 3 - Area B	1	02-Sep-20 A	02-Sep-20 A	
A3890	Electrical & Fire Alarm Power and Device Removal - Level 3 - Area B	1	03-Sep-20 A	03-Sep-20 A	
A3900	Mechanical Ductwork Removals - Level 3 - Area B	2	04-Sep-20 A	08-Sep-20 A	
A3910	Mechanical VAV Removal and Salvage - Level 3 - Area B	2	15-Sep-20 A	16-Sep-20 A	
MEPF Systems - Level 3		102	08-Dec-20 A	29-Apr-21 A	
Level 3 - Area A (Gridlines A to H) (7,000 sqft)		73	08-Dec-20 A	23-Mar-21 A	
A4270	Mechanical Overhead Rough-In - Level 3 - Area A	6	14-Dec-20 A	21-Dec-20 A	
A8730	Install Fan Powered Boxes - Level 3 - Area A	3	08-Dec-20 A	28-Dec-20 A	
A8710	Mechanical Overhead Duct Testing - Level 3 - Area A	1	29-Dec-20 A	29-Dec-20 A	
A9070	COSA - Mechanical Overhead Rough-In Inspection - Level 3 - Area A	1	05-Jan-21 A	05-Jan-21 A	
A8750	Mechanical Ductwork Insulation - Level 3 - Area A	10	01-Feb-21 A	12-Feb-21 A	
A4290	Plumbing Overhead Rough-In - Level 3 - Area A	7	25-Jan-21 A	22-Feb-21 A	
A8720	Plumbing Overhead Testing - Level 3 - Area A	1	22-Feb-21 A	22-Feb-21 A	
A4280	Electrical Overhead Rough-In - Level 3 - Area A	8	23-Dec-20 A	23-Feb-21 A	
A4300	Fire Sprinkler Overhead Rough-In - Level 3 - Area A	8	29-Dec-20 A	25-Feb-21 A	
A8740	Plumbing Insulation - Level 3 - Area A	3	23-Feb-21 A	25-Feb-21 A	
A8760	Fire Sprinkler Overhead Piping Testing - Level 3 - Area A	8	26-Feb-21 A	26-Feb-21 A	
A9080	COSA - Plumbing Overhead Rough-In Inspection - Level 3 - Area A	1	26-Feb-21 A	26-Feb-21 A	
A9090	COSA - Electrical Overhead Rough-In Inspection - Level 3 - Area A	1	26-Feb-21 A	26-Feb-21 A	
A4310	Fire Alarm Overhead Rough-In - Level 3 - Area A	14	01-Mar-21 A	18-Mar-21 A	
A4520	TeleComm Overhead Rough-In - Level 3 - Area A	3	19-Mar-21 A	23-Mar-21 A	
Level 3 - Area B (Gridlines H to J) (1,500 sqft)		61	08-Feb-21 A	29-Apr-21 A	



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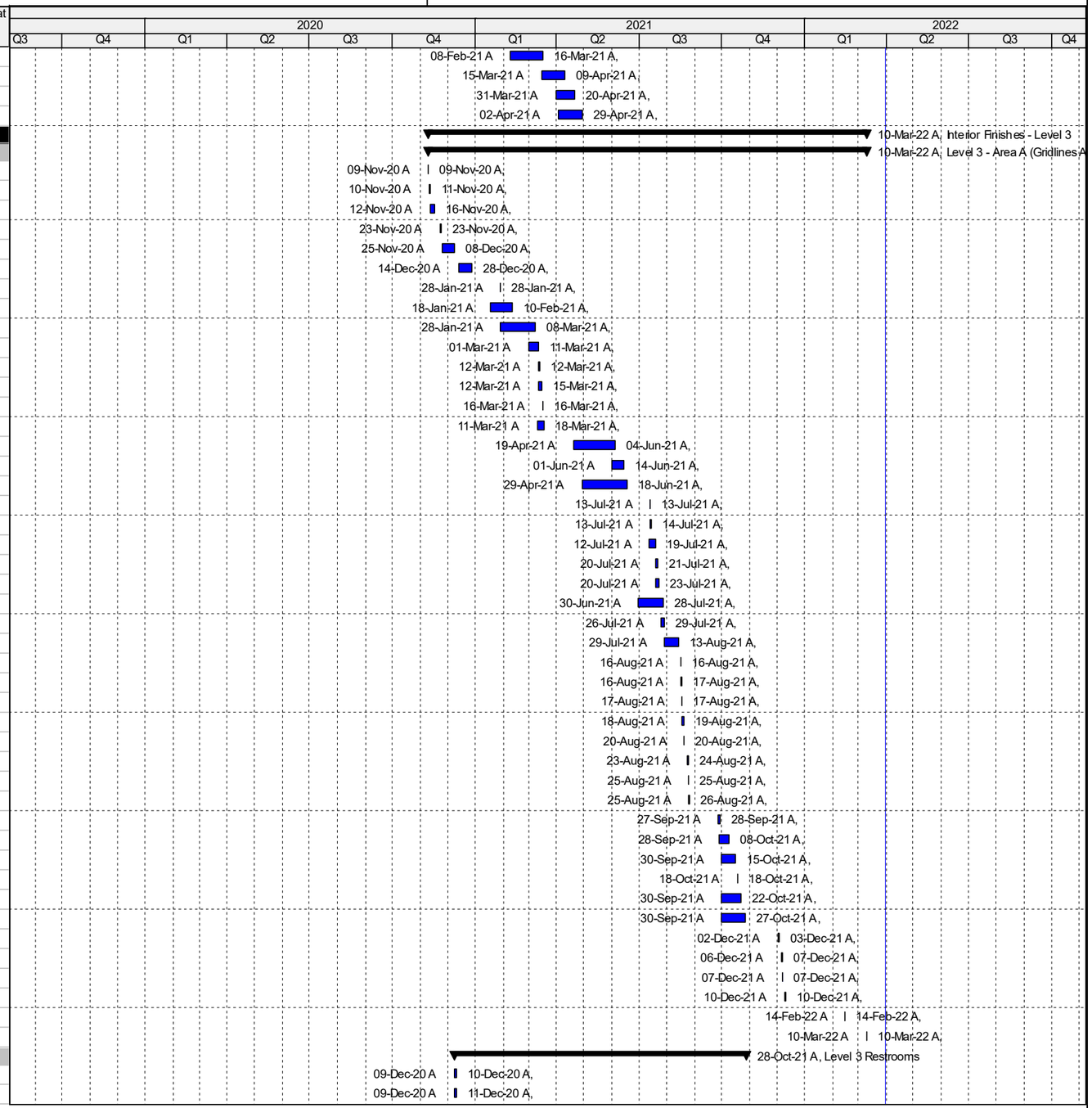
Activity ID	Activity Name	Planned Duration	Start	Finish	Total Float
A4490	Fire Sprinkler Overhead Rough-In - Level 3 - Area B	7	08-Feb-21 A	16-Mar-21 A	
A4500	Electrical Overhead Rough-In - Level 3 - Area B	15	15-Mar-21 A	09-Apr-21 A	
A4510	Fire Alarm Overhead Rough-In - Level 3 - Area B	15	31-Mar-21 A	20-Apr-21 A	
A4530	TeleComm Overhead Rough-In - Level 3 - Area B	22	02-Apr-21 A	29-Apr-21 A	
Interior Finishes - Level 3		337	09-Nov-20 A	10-Mar-22 A	
Level 3 - Area A (Gridlines A to H) (7,000 sqft)		337	09-Nov-20 A	10-Mar-22 A	
A8300	Prep Floor for Topping Slab - Level 3 - Area A	0	09-Nov-20 A	09-Nov-20 A	
A8310	Install Vapor Barrier for Topping Slab - Level 3 - Area A	2	10-Nov-20 A	11-Nov-20 A	
A8320	Forming and Wire Mesh Installtion for Topping Slab - Level 3 - Area A	3	12-Nov-20 A	16-Nov-20 A	
A8330	Inspect & Pour Concrete Topping Slab - Level 3 - Area A	1	23-Nov-20 A	23-Nov-20 A	
A2700	Layout Walls - Level 3 - Area A	4	25-Nov-20 A	08-Dec-20 A	
A2730	Interior Framing/Set Hollow Metal Frames - Level 3 - Area A	8	14-Dec-20 A	28-Dec-20 A	
A2740	COSA Framing Inspection - Level 3 - Area A	1	28-Jan-21 A	28-Jan-21 A	
A6340	Plumbing In-Wall Rough-In - Level 3 Area A	15	18-Jan-21 A	10-Feb-21 A	
A6290	Electrical In-Wall Rough-In - Level 3 - Area A	10	28-Jan-21 A	08-Mar-21 A	
A2750	One-Side Walls - Level 3 - Area A	9	01-Mar-21 A	11-Mar-21 A	
A2840	Vaughn Pre-Inspection - In-Wall - Level 3 - Area A	1	12-Mar-21 A	12-Mar-21 A	
A2870	Vaughn Pre-Inspection - In-Wall Corrections - Level 3 - Area A	2	12-Mar-21 A	15-Mar-21 A	
A8650	COSA - In-Wall Electrical Inspection - Level 3 - Area A	1	16-Mar-21 A	16-Mar-21 A	
A2780	Two-Side Walls - Level 3 - Area A	6	11-Mar-21 A	18-Mar-21 A	
A2790	Tape/Float Walls - Level 3 - Area A	6	19-Apr-21 A	04-Jun-21 A	
A2880	Prime & 1st Coat Walls - Level 3 - Area A	10	01-Jun-21 A	14-Jun-21 A	
A2760	Frame Gyp Board Ceilings & Furr Downs - Level 3 - Area A	4	29-Apr-21 A	18-Jun-21 A	
A9230	Fire Alarm Trim in Ceiling Grid/Framing - Level 3 - Area A	1	13-Jul-21 A	13-Jul-21 A	
A9220	Fire Sprinkler Trim in Ceiling Grid/Framing - Level 3 - Area A	2	13-Jul-21 A	14-Jul-21 A	
A5080	Interior Storefront & Operable Partitions - Level 3 - Area A	5	12-Jul-21 A	19-Jul-21 A	
A9240	Ceramic Tile in Presidents Restroom - Level 3 - Area A	2	20-Jul-21 A	21-Jul-21 A	
A5230	Install Drywall Ceilings - Level 3 - Area A	4	20-Jul-21 A	23-Jul-21 A	
A2800	Acoustical Ceiling Grid Installation - Level 3 - Area A	5	30-Jun-21 A	28-Jul-21 A	
A9290	Tape/Float Drywall Ceilings - Level 3 - Area A	4	26-Jul-21 A	29-Jul-21 A	
A6300	Framing/Grid for Specialty Ceiling Installation - Level 3 - Area A	4	29-Jul-21 A	13-Aug-21 A	
A6310	Mechanical Trim in Ceiling Grid/Framing - Level 3 - Area A	1	16-Aug-21 A	16-Aug-21 A	
A5050	Light Fixture Installation - Level 3 - Area A	2	16-Aug-21 A	17-Aug-21 A	
A7290	Vaughn Pre-Inspection - Overhead (Close Ceiling) - Level 3 - Area A	1	17-Aug-21 A	17-Aug-21 A	
A7300	Vaughn Pre-Inspection - Overhead (Close Ceiling) Corrections - Level 3 - Area A	2	18-Aug-21 A	19-Aug-21 A	
A5040	COSA Overhead (Close Ceiling) Inspection - Level 3 - Area A	1	20-Aug-21 A	20-Aug-21 A	
A5240	Specialty Ceiling Installation - Level 3 - Area A	2	23-Aug-21 A	24-Aug-21 A	
A5060	Drop Ceiling Tile - Level 3 - Area A	1	25-Aug-21 A	25-Aug-21 A	
A9300	Prime & First Coat Drywall Ceilings - Level 3 - Area A	2	25-Aug-21 A	26-Aug-21 A	
A2810	Flooring - Level 3 - Area A	2	27-Sep-21 A	28-Sep-21 A	
A5280	Wood Doors & Hardware Installation - Level 3 - Area A	9	28-Sep-21 A	08-Oct-21 A	
A5070	Millwork & Countertops - Level 3 - Area A	12	30-Sep-21 A	15-Oct-21 A	
A9250	Toilet Accessories in Presidents Restroom - Level 3 - Area A	1	18-Oct-21 A	18-Oct-21 A	
A8350	Specialty Wall Coverings - Level 3 - Area A	17	30-Sep-21 A	22-Oct-21 A	
A9310	Final Paint Drywall Ceilings - Level 3 - Area A	20	30-Sep-21 A	27-Oct-21 A	
A2820	Final Painting Walls - Level 3 - Area A	2	02-Dec-21 A	03-Dec-21 A	
A6320	Fire Alarm - Pre-Testing - Level 3 - Area A	2	06-Dec-21 A	07-Dec-21 A	
A9280	Final MEP Trim Out - Level 3 - Area A	1	07-Dec-21 A	07-Dec-21 A	
A6330	Final Clean - 1st Clean for Vaughn Punch List - Level 3 - Area A	1	10-Dec-21 A	10-Dec-21 A	
A12000	Final Clean - 2nd Clean for MEP Final Inspections - Level 3 - Area A	1	14-Feb-22 A	14-Feb-22 A	
A12010	Final Clean - 3rd Clean for Building Final Inspection - Level 3 - Area A	1	10-Mar-22 A	10-Mar-22 A	
Level 3 Restrooms		210	09-Dec-20 A	28-Oct-21 A	
A6360	Layout Walls - Level 3 Restrooms	2	09-Dec-20 A	10-Dec-20 A	
A6370	Interior Framing/Set Hollow Metal Frame - Level 3 Restrooms	3	09-Dec-20 A	11-Dec-20 A	



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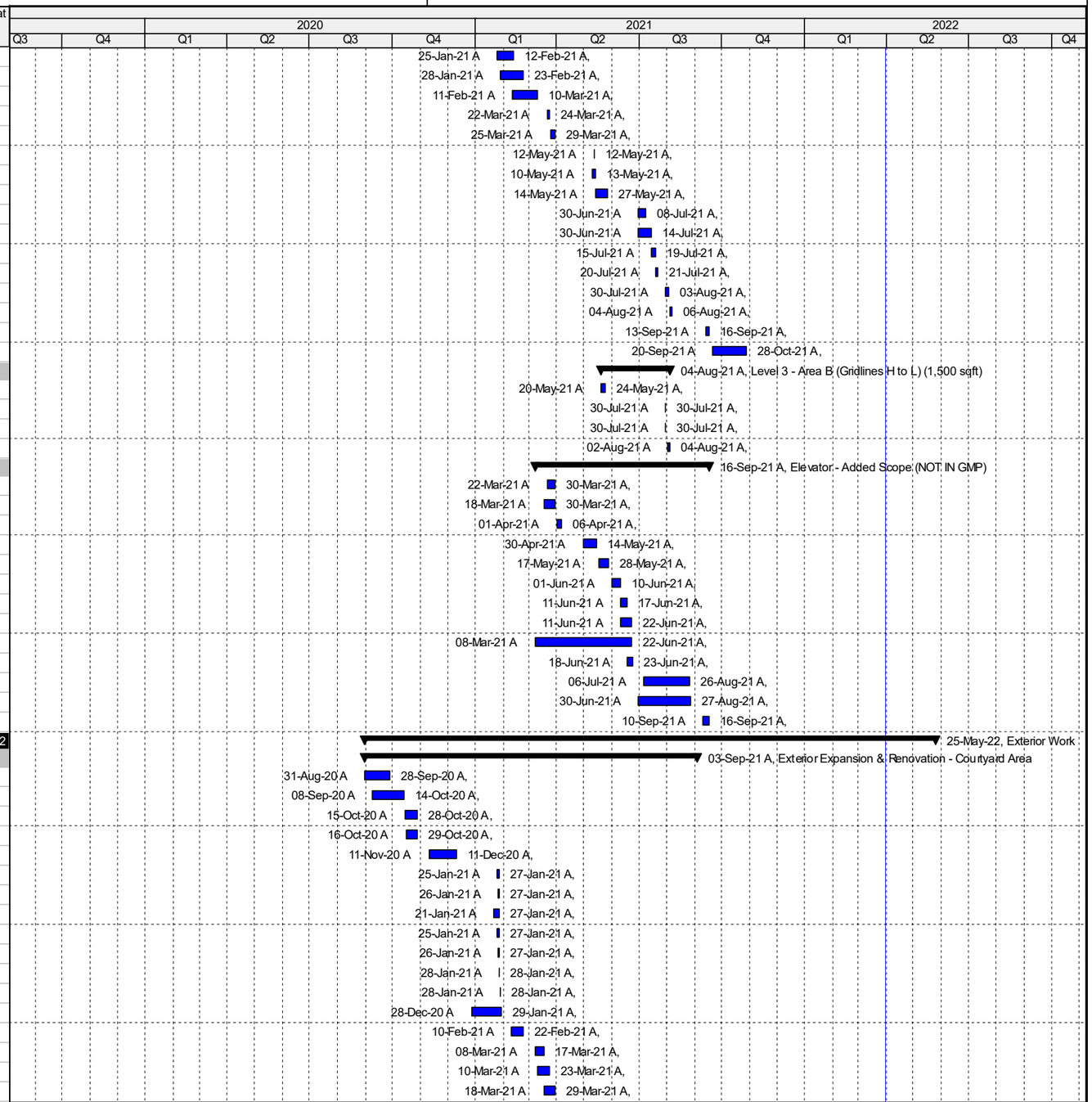
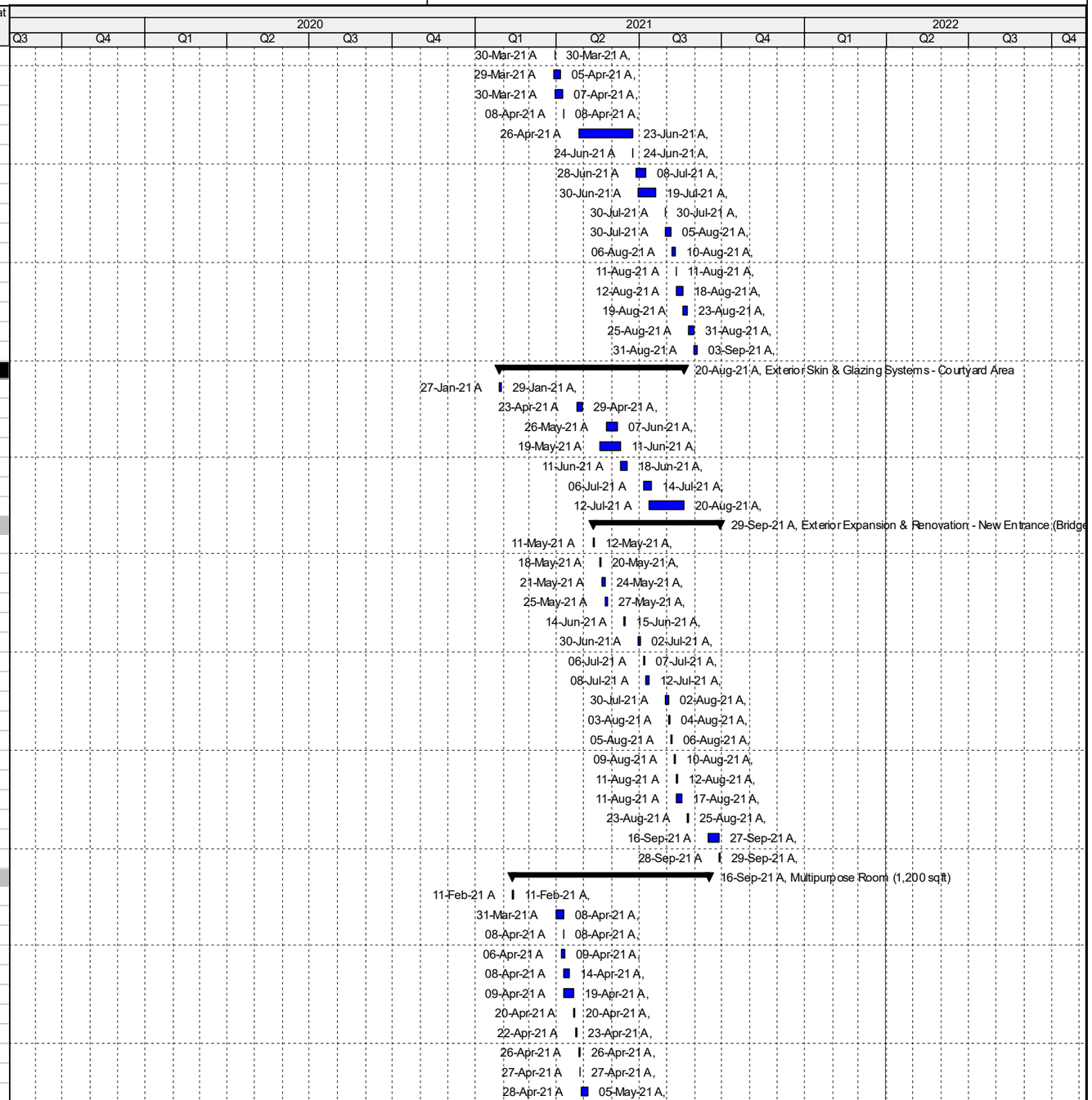
Activity ID	Activity Name	Planned Duration	Start	Finish	Total Float
A8600	Plumbing In-Wall Rough-In - Level 3 Restrooms	8	25-Jan-21 A	12-Feb-21 A	
A7330	Electrical In-Wall Rough-In - Level 3 Restrooms	6	28-Jan-21 A	23-Feb-21 A	
A6400	One-Side Walls - Level 3 Restrooms	2	11-Feb-21 A	10-Mar-21 A	
A6410	Two-Side Walls - Level 3 Restrooms	3	22-Mar-21 A	24-Mar-21 A	
A6390	Frame Gyp Board Ceilings - Level 3 Restrooms	3	25-Mar-21 A	29-Mar-21 A	
A6420	Tape/Float Walls - Level 3 Restrooms	0	12-May-21 A	12-May-21 A	
A9350	Prime & First Coat Walls - Level 3 Restrooms	4	10-May-21 A	13-May-21 A	
A9260	Ceramic Tile Floors/Walls - Level 3 Restrooms	10	14-May-21 A	27-May-21 A	
A7450	Install Drywall Ceilings - Level 3 Restrooms	6	30-Jun-21 A	08-Jul-21 A	
A9340	Tape/Float Drywall Ceilings - Level 3 Restrooms	10	30-Jun-21 A	14-Jul-21 A	
A9320	Prime & First Coat Drywall Ceilings - Level 3 - Restrooms	3	15-Jul-21 A	19-Jul-21 A	
A9330	Final Paint Drywall Ceilings - Level 3 - Restrooms	2	20-Jul-21 A	21-Jul-21 A	
A9270	Toilet Partitions & Accessories - Level 3 - Restrooms	3	30-Jul-21 A	03-Aug-21 A	
A6460	Final Paint Walls - Level 3 Restrooms	3	04-Aug-21 A	06-Aug-21 A	
A6440	Final MEP Trim-Outs - Level 3 Restrooms	4	13-Sep-21 A	16-Sep-21 A	
A6470	Door/Hardware Installation - Level 3 Restrooms	8	20-Sep-21 A	28-Oct-21 A	
Level 3 - Area B (Gridlines H to L) (1,500 sqft)		53	20-May-21 A	04-Aug-21 A	
A5250	Re-installation of Ceiling Grid & Tile - Level 3 - Area B	3	20-May-21 A	24-May-21 A	
A5290	New Light Fixture Installation - Level 3 - Area B	0	30-Jul-21 A	30-Jul-21 A	
A5260	New Door Installation - Level 3 - Area B	1	30-Jul-21 A	30-Jul-21 A	
A5270	MEP & Fire Sprinkler Trim-Out - Level 3 - Area B	3	02-Aug-21 A	04-Aug-21 A	
Elevator - Added Scope (NOT IN GMP)		136	08-Mar-21 A	16-Sep-21 A	
A12380	Demo Existing Elevator #1	10	22-Mar-21 A	30-Mar-21 A	
A12430	Demo Existing Elevator #2	10	18-Mar-21 A	30-Mar-21 A	
A12610	Electrical Power Switch over	5	01-Apr-21 A	06-Apr-21 A	
A12440	Concrete Modifications Existing Elevator Pits	11	30-Apr-21 A	14-May-21 A	
A12450	Excavation for Sump Pits	10	17-May-21 A	28-May-21 A	
A12390	Installation of Additional Steel Framing	8	01-Jun-21 A	10-Jun-21 A	
A12470	New Concrete Installation at Elevator Pits	5	11-Jun-21 A	17-Jun-21 A	
A12400	Electrical Rough-In Requirements	8	11-Jun-21 A	22-Jun-21 A	
A12590	Elevator Procurement PR #06	70	08-Mar-21 A	22-Jun-21 A	
A12410	Plumbing Sump Pump Installation	4	18-Jun-21 A	23-Jun-21 A	
A12460	New Elevator Cab Installation #2	20	06-Jul-21 A	26-Aug-21 A	
A12420	New Elevator Cab Installation #1	20	30-Jun-21 A	27-Aug-21 A	
A12580	Floor Tile Installation - Elevator Cab #1 and #2	5	10-Sep-21 A	16-Sep-21 A	
Exterior Work		440	31-Aug-20 A	25-May-22	-162
Exterior Expansion & Renovation - Courtyard Area		257	31-Aug-20 A	03-Sep-21 A	
A3720	Exterior Skin Removal - Brick Stair Tower & North Elevation - Courtyard	20	31-Aug-20 A	28-Sep-20 A	
A3840	Abatement of Existing CMU Walls behind Skin Removal	24	08-Sep-20 A	14-Oct-20 A	
A3730	Site Clearing & Grubbing - Courtyard	10	15-Oct-20 A	28-Oct-20 A	
A3740	Site Concrete Removals - Courtyard	10	16-Oct-20 A	29-Oct-20 A	
A3750	Mass Excavation - Courtyard	15	11-Nov-20 A	11-Dec-20 A	
A6850	Concrete Formwork for Flatwork - Courtyard	3	25-Jan-21 A	27-Jan-21 A	
A6860	Concrete Reinforcement for Flatwork - Courtyard	2	26-Jan-21 A	27-Jan-21 A	
A4390	Temporary Retention System - Courtyard	5	21-Jan-21 A	27-Jan-21 A	
A6930	Concrete Formwork for Planter Beds - Courtyard	3	25-Jan-21 A	27-Jan-21 A	
A6940	Concrete Reinforcement for Planter Beds - Courtyard	2	26-Jan-21 A	27-Jan-21 A	
A6870	Place & Finish Concrete Flatwork - Courtyard	1	28-Jan-21 A	28-Jan-21 A	
A6950	Place & Finish Concrete for Planter Beds - Courtyard	1	28-Jan-21 A	28-Jan-21 A	
A6820	Underground Storm Water Piping & New Storm Water Box - Courtyard	15	28-Dec-20 A	29-Jan-21 A	
A4020	Drilled Piers for Retaining Walls - Courtyard	3	10-Feb-21 A	22-Feb-21 A	
A6890	Concrete Formwork for Retaining Walls (Ramp) - Courtyard	8	08-Mar-21 A	17-Mar-21 A	
A6880	Grade Beam Excavation for Concrete Retaining Walls - Courtyard	10	10-Mar-21 A	23-Mar-21 A	
A6900	Concrete Reinforcement for Retaining Walls (Ramp) - Courtyard	8	18-Mar-21 A	29-Mar-21 A	

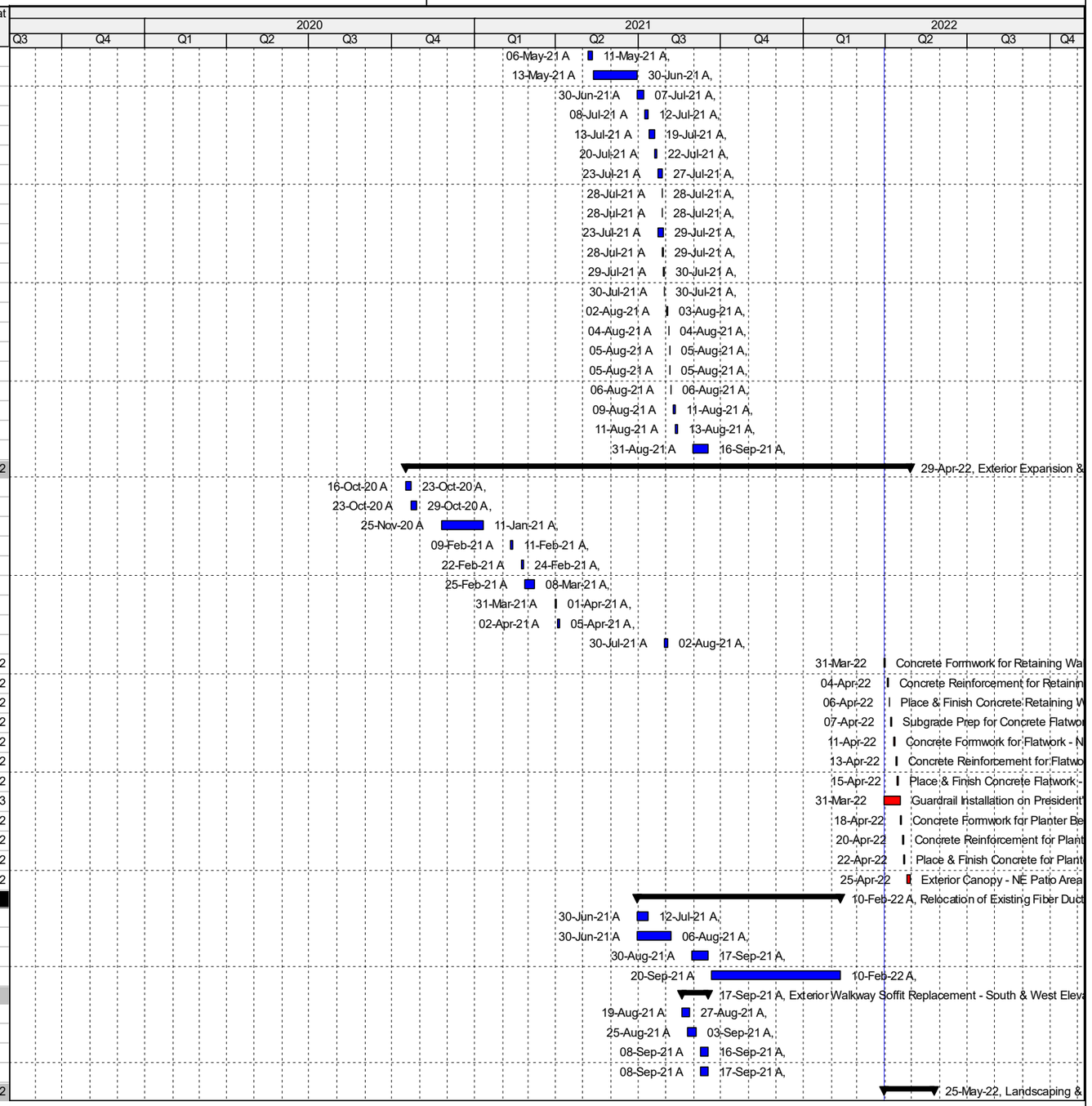


Activity ID	Activity Name	Planned Duration	Start	Finish	Total Float
A6910	Place & Finish Concrete Retaining Walls (Ramp) - Courtyard	1	30-Mar-21 A	30-Mar-21 A	
A12160	Concrete Reinforcement for Retaining Wall (18' wall) - Courtyard	4	29-Mar-21 A	05-Apr-21 A	
A12150	Concrete Formwork for Retaining Wall (18' wall) - Courtyard	6	30-Mar-21 A	07-Apr-21 A	
A12170	Place & Finish Concrete for Retaining Wall (18' wall) - Courtyard	1	08-Apr-21 A	08-Apr-21 A	
A6920	Base Fill & Compaction - Courtyard	5	26-Apr-21 A	23-Jun-21 A	
A7180	Cure Time Base Fill - Courtyard	1	24-Jun-21 A	24-Jun-21 A	
A6840	Subgrade Prep for Concrete Flatwork - Courtyard	3	28-Jun-21 A	08-Jul-21 A	
A4400	Drilled Piers Canopy Shade Structure - Courtyard	13	30-Jun-21 A	19-Jul-21 A	
A6830	Trench Drainage System Installation - Courtyard	0	30-Jul-21 A	30-Jul-21 A	
A6970	Concrete Formwork for Flatwork - Acid Etched - Courtyard	5	30-Jul-21 A	05-Aug-21 A	
A6980	Concrete Reinforcement for Flatwork - Acid Etched - Courtyard	3	06-Aug-21 A	10-Aug-21 A	
A6990	Place & Finish Concrete Flatwork - Acid Etched - Courtyard	1	11-Aug-21 A	11-Aug-21 A	
A7000	Concrete Formwork for Flatwork - Stamped Concrete - Courtyard	5	12-Aug-21 A	18-Aug-21 A	
A7010	Concrete Reinforcement for Flatwork - Stamped Concrete - Courtyard	3	19-Aug-21 A	23-Aug-21 A	
A6960	Canopy Shade Structure Install - Courtyard	5	25-Aug-21 A	31-Aug-21 A	
A7020	Place & Finish Concrete Flatwork - Stamped Concrete - Courtyard	4	31-Aug-21 A	03-Sep-21 A	
Exterior Skin & Glazing Systems - Courtyard Area		121	27-Jan-21 A	20-Aug-21 A	
A7030	Exterior Sheathing Board Installation - North Elevation - Courtyard	3	27-Jan-21 A	29-Jan-21 A	
A7060	Waterproofing/Insulation - Stair Tower - Courtyard	5	23-Apr-21 A	29-Apr-21 A	
A2850	Curtainwall Installation - North Elevation - Courtyard	5	26-May-21 A	07-Jun-21 A	
A7050	Waterproofing/Insulation - North Elevation - Courtyard	5	19-May-21 A	11-Jun-21 A	
A2890	Exterior Sheathing Board Installation - Stair Tower - Courtyard	6	11-Jun-21 A	18-Jun-21 A	
A2860	Metal Panel Installation - North Elevation - Courtyard	7	06-Jul-21 A	14-Jul-21 A	
A7040	Metal Panel Installation - Stair Tower - Courtyard	5	12-Jul-21 A	20-Aug-21 A	
Exterior Expansion & Renovation - New Entrance (Bridge & 2nd Floor Patio)		99	11-May-21 A	29-Sep-21 A	
A3760	Structural Steel Column Erection (On Existing Concrete Beams) - Courtyard	2	11-May-21 A	12-May-21 A	
A7100	Structural Steel Framing for 2nd Level Patio	3	18-May-21 A	20-May-21 A	
A7080	Metal Decking for 2nd Level Patio	2	21-May-21 A	24-May-21 A	
A7160	Metal Roof Decking - 2nd Level Patio	3	25-May-21 A	27-May-21 A	
A3050	Structural Steel Beam Installation for Bridge	2	14-Jun-21 A	15-Jun-21 A	
A7090	Structural Steel Framing for Pedestrian Bridge	3	30-Jun-21 A	02-Jul-21 A	
A7070	Metal Decking for Pedestrian Bridge	2	06-Jul-21 A	07-Jul-21 A	
A2980	Forming for Concrete Pedestrian Bridge & 2nd Level Patio	3	08-Jul-21 A	12-Jul-21 A	
A2990	Place & Finish Concrete for Pedestrian Bridge & 2nd Level Patio	2	30-Jul-21 A	02-Aug-21 A	
A7110	Metal Stud Framing - 2nd Level Patio Roof	2	03-Aug-21 A	04-Aug-21 A	
A7120	Exterior Sheathing Board Installation - 2nd Level Patio	2	05-Aug-21 A	06-Aug-21 A	
A7130	Waterproofing/Insulation - 2nd Level Patio	2	09-Aug-21 A	10-Aug-21 A	
A7140	Storefront Entrances Installation - 2nd Level Patio	2	11-Aug-21 A	12-Aug-21 A	
A7170	TPO Roofing Installation - 2nd Level Patio	5	11-Aug-21 A	17-Aug-21 A	
A7150	Metal Panel Installation - 2nd Level Patio - Columns & Soffits	3	23-Aug-21 A	25-Aug-21 A	
A7750	Guardrail Installation on 2nd Level Patio	8	16-Sep-21 A	27-Sep-21 A	
A7740	Guardrail Installation on Pedestrian Bridge	2	28-Sep-21 A	29-Sep-21 A	
Multipurpose Room (1,200 sqft)		153	11-Feb-21 A	16-Sep-21 A	
A11490	Layout Walls - Level 1 - Multipurpose Room	1	11-Feb-21 A	11-Feb-21 A	
A11510	Framing Exterior Walls (CMU & Metal Studs) - Multipurpose Room	7	31-Mar-21 A	08-Apr-21 A	
A11550	COSA Framing Inspection - Level 1 - Multipurpose Room	1	08-Apr-21 A	08-Apr-21 A	
A11520	Exterior Sheathing Board Installation - Level 1 - Multipurpose Room	4	06-Apr-21 A	09-Apr-21 A	
A11540	Plumbing In-Wall Rough-In - Level - Multipurpose Room	5	08-Apr-21 A	14-Apr-21 A	
A11530	Electrical In-Wall Rough-In - Level 1 - Multipurpose Room	7	09-Apr-21 A	19-Apr-21 A	
A11560	Vaughn Pre-Inspection - In-Wall - Level 1 - Multipurpose Room	1	20-Apr-21 A	20-Apr-21 A	
A11570	Vaughn Pre-Inspection - In-Wall Corrections - Level 1 - Multipurpose Room	2	22-Apr-21 A	23-Apr-21 A	
A11580	COSA - In-Wall Electrical Inspection - Level 1 - Multipurpose Room	1	26-Apr-21 A	26-Apr-21 A	
A11590	COSA - In-Wall Plumbing Inspection - Level 1- Multipurpose Room	1	27-Apr-21 A	27-Apr-21 A	
A11600	Waterproofing/Insulation of Exterior Walls - Level 1 - Multipurpose Room	5	28-Apr-21 A	05-May-21 A	



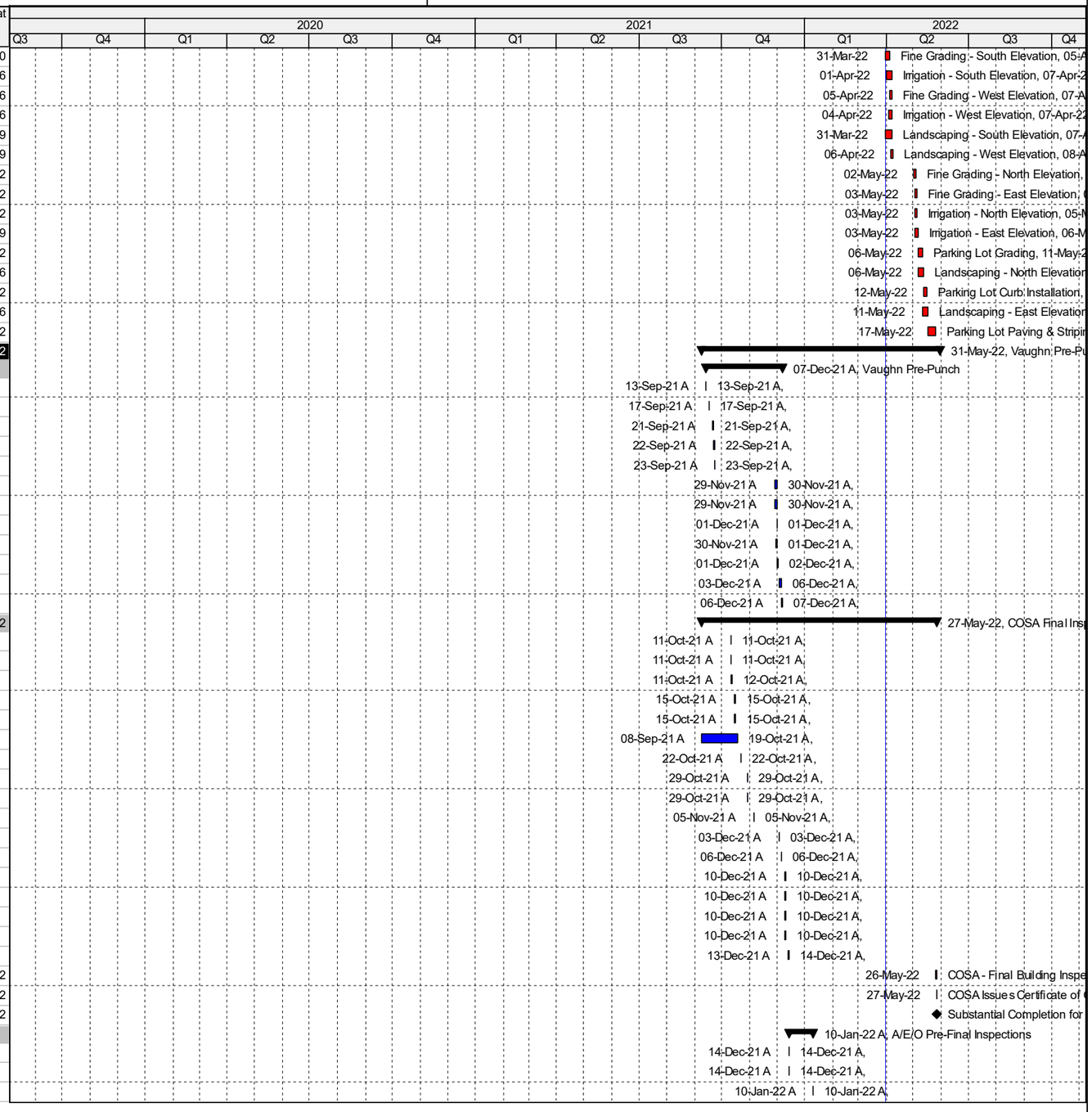
Remaining Level of Effort | Actual Work | Critical Remaining Work
Actual Level of Effort | Remaining Work | Milestone

Activity ID	Activity Name	Planned Duration	Start	Finish	Total Float
A11900	Exterior Masonry Installation @ West Wall - Level 1 - Multipurpose Room	4	06-May-21 A	11-May-21 A	
A11640	Curtainwall & Storefront Door System Installation - Level 1 - Multipurpose Room	5	13-May-21 A	30-Jun-21 A	
A11890	Interior Metal Panel Installation @ Columns - Level 1 Multipurpose Room	5	30-Jun-21 A	07-Jul-21 A	
A11630	Installation of Drywall on Walls - Level 1 - Multipurpose Room	3	08-Jul-21 A	12-Jul-21 A	
A11610	Tape/Float Walls - Level 1 - Multipurpose Room	5	13-Jul-21 A	19-Jul-21 A	
A11620	Prime & First Coat Walls - Level 1 - Multipurpose Room	3	20-Jul-21 A	22-Jul-21 A	
A11650	Acoustical Ceiling Grid Installation - Level 1 - Multipupose Room	3	23-Jul-21 A	27-Jul-21 A	
A11690	Fire Sprinkler Trim in Ceiling Grid/Framing - Level 1 - Multipurpose Room	1	28-Jul-21 A	28-Jul-21 A	
A11700	Fire Alarm Trim in Ceiling Grid/Framing - Level 1 - Multipurpose Room	1	28-Jul-21 A	28-Jul-21 A	
A11800	Millwork, Countertops, and Custom Furnishings - Level 1 - Multipurpose Room	5	23-Jul-21 A	29-Jul-21 A	
A11680	Mechanical Trim in Ceiling Grid/Framing - Level 1 - Multipurpose Room	2	28-Jul-21 A	29-Jul-21 A	
A11670	Light Fixture Installation - Level 1- Multipurpose Room	2	29-Jul-21 A	30-Jul-21 A	
A11710	Vaughn Pre-Inspection - Overhead (Close Ceiling) - Level 1 - Multipurpose Room	1	30-Jul-21 A	30-Jul-21 A	
A11720	Vaughn Pre-Inspection - Overhead (Close Ceiling) Corrections - Level 1 - Multipurpo	2	02-Aug-21 A	03-Aug-21 A	
A11740	COSA Overhead (Close Ceiling) Inspection - Level 1 - Multipurpose Room	1	04-Aug-21 A	04-Aug-21 A	
A11810	Drop Ceiling Tile - Level 1 - Multipurpose Room	1	05-Aug-21 A	05-Aug-21 A	
A11820	Fire Alarm - Pre-Testing - Level 1 - Multipurpose Room	1	05-Aug-21 A	05-Aug-21 A	
A11830	Concrete Floor Polishing (Final Pass) - Level 1 - Multipurpose Room	1	06-Aug-21 A	06-Aug-21 A	
A11860	Final Painting - Level 1 - Multipurpose Room	3	09-Aug-21 A	11-Aug-21 A	
A11870	Final MEP Trim Out - Level 1 - Multipurpose Room	3	11-Aug-21 A	13-Aug-21 A	
A11880	Final Clean - 1st Clean for Vaughn Punch List - Level 1 - Multipurpose Room	12	31-Aug-21 A	16-Sep-21 A	
Exterior Expansion & Renovation - Existing Entrance & New Patio Area		389	16-Oct-20 A	29-Apr-22	-162
A2110	Site Clearing & Grubbing - NE Patio Area	5	16-Oct-20 A	23-Oct-20 A	
A3690	Site Concrete Removals - NE Patio Area	5	23-Oct-20 A	29-Oct-20 A	
A7470	Mass Excavation - NE Patio Area	8	25-Nov-20 A	11-Jan-21 A	
A7710	Exterior Skin Removal - East Elavation & Presidents Patio -	3	09-Feb-21 A	11-Feb-21 A	
A7500	Exterior Skin Removal - North Elevation @ Presidents Office	3	22-Feb-21 A	24-Feb-21 A	
A3770	Drilled Piers for Exterior Canopy - NE Patio Area - (12 Piers)	4	25-Feb-21 A	08-Mar-21 A	
A7720	Curtainwall Installtion - North Elevation - NE Patio Area	2	31-Mar-21 A	01-Apr-21 A	
A7770	Curtainwall Installation - East Elevation @ NE Patio Area	2	02-Apr-21 A	05-Apr-21 A	
A7530	Grade Beam Excavation for Concrete Retaining Walls - NE Patio Area	2	30-Jul-21 A	02-Aug-21 A	
A7540	Concrete Formwork for Retaining Walls - NE Patio Area	2	31-Mar-22	01-Apr-22	-162
A7550	Concrete Reinforcement for Retaining Walls - NE Patio Area	2	04-Apr-22	05-Apr-22	-162
A7560	Place & Finish Concrete Retaining Walls - NE Patio Area	1	06-Apr-22	06-Apr-22	-162
A7570	Subgrade Prep for Concrete Flatwork - NE Patio Area	2	07-Apr-22	08-Apr-22	-162
A7640	Concrete Formwork for Flatwork - NE Patio Area	2	11-Apr-22	12-Apr-22	-162
A7650	Concrete Reinforcement for Flatwork - NE Patio Area	2	13-Apr-22	14-Apr-22	-162
A7660	Place & Finish Concrete Flatwork - NE Patio Area	1	15-Apr-22	15-Apr-22	-162
A7760	Guardrail Installation on President's Patio @ NE Patio Area	13	31-Mar-22	18-Apr-22	-153
A7670	Concrete Formwork for Planter Beds - NE Patio Area	2	18-Apr-22	19-Apr-22	-162
A7680	Concrete Reinforcement for Planter Beds - NE Patio Area	2	20-Apr-22	21-Apr-22	-162
A7690	Place & Finish Concrete for Planter Beds - NE Patio Area	1	22-Apr-22	22-Apr-22	-162
A7730	Exterior Canopy - NE Patio Area	5	25-Apr-22	29-Apr-22	-162
Relocation of Existing Fiber Ductbank (NOT IN GMP)		156	30-Jun-21 A	10-Feb-22 A	
A12490	Excavation and Conduit Intercept (Inside Patio Area)	8	30-Jun-21 A	12-Jul-21 A	
A12500	Excavation and Vault Installation (Parking Lot Area)	20	30-Jun-21 A	06-Aug-21 A	
A12510	Fiber Line Installation - Cable Pulling (Alamo Colleges Lines)	10	30-Aug-21 A	17-Sep-21 A	
A12520	Outside Vendor Fiber Line Installation	100	20-Sep-21 A	10-Feb-22 A	
Exterior Walkway Soffit Replacement - South & West Elevations		21	19-Aug-21 A	17-Sep-21 A	
A7830	Metal Panel Soffit Installation - Level 2 - West Elevation	7	19-Aug-21 A	27-Aug-21 A	
A7840	Metal Panel Soffit Installation - Level 2 - South Elevation	8	25-Aug-21 A	03-Sep-21 A	
A7860	Light Fixture Installation in New Soffits	7	08-Sep-21 A	16-Sep-21 A	
A7850	Metal Panel Soffit Installation - Level 1 - South Elevation	8	08-Sep-21 A	17-Sep-21 A	
Landscaping & Exterior Improvements		40	31-Mar-22	25-May-22	-162



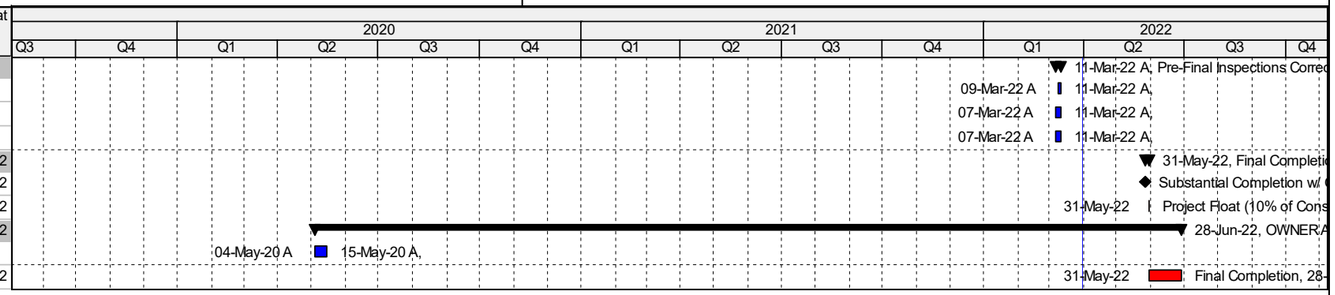
Remaining Level of Effort | Actual Work | Critical Remaining Work
Actual Level of Effort | Remaining Work | Milestone

Activity ID	Activity Name	Planned Duration	Start	Finish	Total Float
A8260	Fine Grading - South Elevation	4	31-Mar-22	05-Apr-22	-140
A3010	Irrigation - South Elevation	5	01-Apr-22	07-Apr-22	-136
A3040	Fine Grading - West Elevation	3	05-Apr-22	07-Apr-22	-136
A3190	Irrigation - West Elevation	4	04-Apr-22	07-Apr-22	-136
A3210	Landscaping - South Elevation	6	31-Mar-22	07-Apr-22	-129
A8340	Landscaping - West Elevation	3	06-Apr-22	08-Apr-22	-129
A3060	Fine Grading - North Elevation	3	02-May-22	04-May-22	-162
A8250	Fine Grading - East Elevation	3	03-May-22	05-May-22	-162
A3200	Irrigation - North Elevation	3	03-May-22	05-May-22	-162
A3070	Irrigation - East Elevation	4	03-May-22	06-May-22	-149
A12560	Parking Lot Grading	4	06-May-22	11-May-22	-162
A3020	Landscaping - North Elevation	5	06-May-22	12-May-22	-156
A12540	Parking Lot Curb Installation	3	12-May-22	16-May-22	-162
A3030	Landscaping - East Elevation	5	11-May-22	17-May-22	-156
A12550	Parking Lot Paving & Striping	7	17-May-22	25-May-22	-162
Vaughn Pre-Punch, Pre-Final / Final Inspections & Occupancy		184	08-Sep-21 A	31-May-22	-162
Vaughn Pre-Punch		60	13-Sep-21 A	07-Dec-21 A	
A7900	Vaughn Pre-Punch - Level 1 - Area A	0	13-Sep-21 A	13-Sep-21 A	
A7920	Vaughn Pre-Punch - Level 1 - Multipurpose Room	0	17-Sep-21 A	17-Sep-21 A	
A7880	Vaughn Pre-Punch - Level 2 - Area A	1	21-Sep-21 A	21-Sep-21 A	
A7890	Vaughn Pre-Punch - Level 2 - Area B	1	22-Sep-21 A	22-Sep-21 A	
A7910	Vaughn Pre-Punch - Level 1 - Area B	1	23-Sep-21 A	23-Sep-21 A	
A7960	Vaughn Pre-Punch - Correct Deficiencies - Level 1 - Area A	2	29-Nov-21 A	30-Nov-21 A	
A7970	Vaughn Pre-Punch - Correct Deficiencies - Level 1 - Area B	2	29-Nov-21 A	30-Nov-21 A	
A7870	Vaughn Pre-Punch - Level 3	1	01-Dec-21 A	01-Dec-21 A	
A7950	Vaughn Pre-Punch - Correct Deficeincies - Level 2 - Area B	2	30-Nov-21 A	01-Dec-21 A	
A7940	Vaughn Pre-Punch - Correct Deficiencies - Level 2 - Area A	2	01-Dec-21 A	02-Dec-21 A	
A7980	Vaughn Pre-Punch - Correct Deficeincies - Level 1 - Multipurpose Room	2	03-Dec-21 A	06-Dec-21 A	
A7930	Vaughn Pre-Punch - Correct Deficiencies - Level 3	2	06-Dec-21 A	07-Dec-21 A	
COSA Final Inspections / Occupancy		184	08-Sep-21 A	27-May-22	-162
AHJ - FP Pump	COSA Fire Stand Pipe Flow Test - Level 3	1	11-Oct-21 A	11-Oct-21 A	
AHJ - FP Pump2	COSA Fire Stand Pipe Flow Test Level 1	1	11-Oct-21 A	11-Oct-21 A	
AHJ - FP Pump1	COSA Fire Stand Pipe Flow Test - Level 2	2	11-Oct-21 A	12-Oct-21 A	
AHJ-Mech Final2	COSA Mechanical Final Inspection - Level 1	1	15-Oct-21 A	15-Oct-21 A	
AHJ Plumb Final	COSA Plumbing Final Inspection - Level 1	1	15-Oct-21 A	15-Oct-21 A	
A12480	State Inspection for Elevator	9	08-Sep-21 A	19-Oct-21 A	
AHJ-Elect Final2	COSA Electrical Final Inspection - Level 1	1	22-Oct-21 A	22-Oct-21 A	
AHJ-Mech Final1	COSA Mechanical Final Inspection - Level 2	1	29-Oct-21 A	29-Oct-21 A	
AHJ Plumb Final	COSA Plumbing Final Inspection - Level 2	1	29-Oct-21 A	29-Oct-21 A	
AHJ-Elect Final1	COSA Electrical Final Inspection - Level 2	1	05-Nov-21 A	05-Nov-21 A	
AHJ-Mech Final	COSA Mechanical Final Inspection - Level 3	1	03-Dec-21 A	03-Dec-21 A	
AHJ Plumb Final	COSA Plumbing Final Inspection - Level 3	1	06-Dec-21 A	06-Dec-21 A	
AHJ-FP Final Wa	COSA Fire Protection Final Walk Coverage Inspection - Level 3	1	10-Dec-21 A	10-Dec-21 A	
AHJ-Elect Final	COSA Electrical Final Inspection - Level 3	1	10-Dec-21 A	10-Dec-21 A	
AHJ-FP Final Wa	COSA Fire Protection Final Walk Coverage Inspection - Level 2	1	10-Dec-21 A	10-Dec-21 A	
AHJ-FP Final Wa	COSA Fire Protection Final Walk Coverage Inspection - Level 1	1	10-Dec-21 A	10-Dec-21 A	
AHJ-FA	COSA Fire Alarm System Testing - All Floors	2	13-Dec-21 A	14-Dec-21 A	
AHJ Building Fin	COSA - Final Building Inspection	1	26-May-22	26-May-22	-162
A8080	COSA Issues Certificate of Occupancy	1	27-May-22	27-May-22	-162
A8090	Substantial Completion for C of O (without CM float)	0		27-May-22	-162
A/E/O Pre-Final Inspections		18	14-Dec-21 A	10-Jan-22 A	
A8000	A/E Punch List - Level 2	1	14-Dec-21 A	14-Dec-21 A	
A8010	A/E Punch List - Level 1	1	14-Dec-21 A	14-Dec-21 A	
A7990	A/E Punch List - Level 3	1	10-Jan-22 A	10-Jan-22 A	



Remaining Level of Effort | Actual Work | Critical Remaining Work
Actual Level of Effort | Remaining Work | Milestone

Activity ID	Activity Name	Planned Duration	Start	Finish	Total Float
Pre-Final Inspections Corrections / Verification		5	07-Mar-22 A	11-Mar-22 A	
A8020	A/E/O Pre-Final Inspection - Correct Deficiencies - Level 3	3	09-Mar-22 A	11-Mar-22 A	
A8030	A/E/O Pre-Final Inspection - Correct Deficiencies - Level 2	5	07-Mar-22 A	11-Mar-22 A	
A8040	A/E/O Pre-Final Inspection - Correct Deficiencies - Level 1	5	07-Mar-22 A	11-Mar-22 A	
Final Completion		0	27-May-22	31-May-22	-162
A1380	Substantial Completion w/ Out Float	0		27-May-22	-162
A1910	Project Float (10% of Construction Duration)	0	31-May-22	31-May-22	-162
OWNER ACTIVITIES		527	04-May-20 A	28-Jun-22	-162
A3660	SAC Staff Vacates Building	15	04-May-20 A	15-May-20 A	
A1930	Final Completion	21	31-May-22	28-Jun-22*	-162



Remaining Level of Effort | Actual Work | Critical Remaining Work
Actual Level of Effort | Remaining Work | Milestone

Overview of Construction Minute Order Actions

May 10, 2022

Lacy Hampton
Interim Associate Vice Chancellor
G.O. Bonds Capital Program (CIP)

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award 2018 Award Recipient

Achieving the Dream LEADER COLLEGE

Construction Overview Agenda

Construction Projects by the Numbers

- Mr. Lacy Hampton, Interim Associate Vice Chancellor, G.O. Bond Capital Improvements Program of CIP (CIP)

San Antonio College– Amending the Construction Manager at Risk (CMAR) GMP and Extending the Construction Time Schedule for Owner Requested Enhancements and Unforeseen Delay

MO Approve: Fletcher Administration Center

- Dr. Robert Vela, President / Mr. Lacy Hampton, Interim Associate Vice Chancellor, G.O. Bond Capital Improvements Program of CIP (CIP)

2017 CIP Bond Construction Projects by the Numbers

PROJECT STATUS	SPC	SAC	NVC	PAC	NLC	ETCs	Total
Projects Completed	3	2	3				8
Projects In Construction	2	4	1	2	1	2	12
Projects with Board GMP Approval							-
Projects with Upcoming GMP Approval			1	1			2
Projects in Various Design Phases		1				1	2
TOTAL							**24**

- *Note Projects In Construction: Of the 11 projects 8 new projects within a year and during COVID-19*

CIP Bond Supply Chain Mitigation Strategies

- **Cost Control** - Early negotiations, locked-in Guaranteed Maximum Price (GMP) approvals
- **Full Market Awareness** - Daily communication - Owner's Rep/Project Managers, Construction Manager at Risk (CMAR), Facilities, Architectural/Engineering team communication with Owner
- **Alternative Materials or Different Design Types** – On hand inventory alternative cost saving designs
- **Forecasting Demand More Accurately** - Monthly economic reports on material costs, labor and supply chain trends (locally and nationally)
- **Enhanced Labor Pipeline** – Approved List of CMARs, retaining talent during labor shortages

Overview of Construction Minute Order Actions

San Antonio College

GMP Amendment for Amending the CMAR GMP, GMP Increase for Owner Requested Enhancements and Unforeseen Delay and Extending the Construction Manager at Risk Construction Time Schedule

Fletcher Administration Center

May 10, 2022

Dr. Robert Vela, President
San Antonio College

Lacy Hampton
Interim Associate Vice Chancellor
G.O. Bonds Capital Program (CIP)

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award 2018 Award Recipient

Achieving the Dream LEADER COLLEGE

SAC Fletcher Administration Building

ALAMO COLLEGES DISTRICT
San Antonio College

SAC Fletcher Administration Building
GMP Increase for Owner Requested Enhancements and Unforeseen Delay

SAC Fletcher GMP	Original	12/01/2020 Revision	5/10/2022 Revised Budgets
Original GMP	$ 18,552,118	$ 17,202,118	$ 17,604,375
Estimated Soft Cost	$ 2,860,000	$ 3,329,203	$ 3,536,429
Total Project Cost	$ 21,412,118	$ 20,531,321	$ 21,140,804

Funding	
Transfer G.O Bonds from Chance	$ 367,110
Institutional Funds	$ 242,373
Total Funds	$ 609,483

Owner Requested Enhancements and Unforeseen Delay

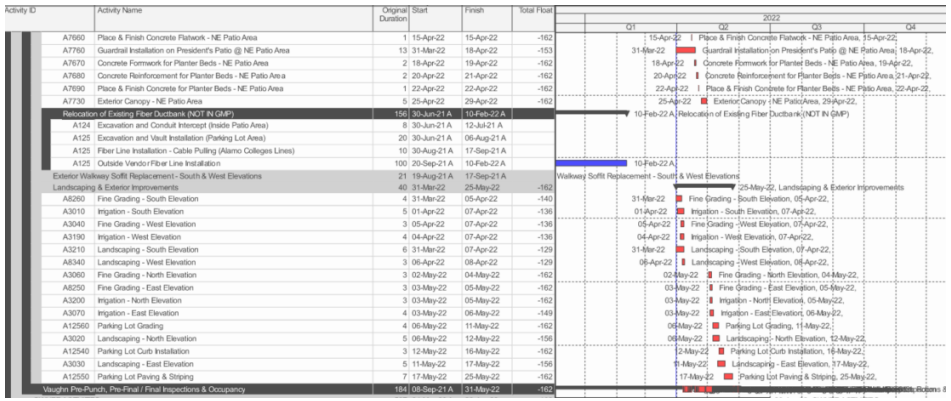
- Business Office Enhancements
- Asbestos Containing Material (ACM) Abatement and
- Spectrum and AT&T IT Data Cable Re-route

SAC Fletcher Administration Building
CMAR Construction Time Schedule Extension

ALAMO COLLEGES DISTRICT
San Antonio College

- **SAC Fletcher Building; New Sub. Completion May 28, 2022 (*Org. Sub. Completion, October 7, 2021*)**

- ✓ Time extension includes owner requested Business Office enhancements, unforeseen information technology delays.



ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award 2018 Award Recipient
Achieving the Dream LEADER COLLEGE

May 10, 2022, Minute Order Actions

- Discussion and Possible Action on Amending the Guaranteed Maximum Price and Extending the Construction Time Schedule for Alamo Colleges District – San Antonio College Fletcher Administration Center Capital Improvement Project, Construction Manager-at-Risk Contract with J.T. Vaughn Construction, LLC (CSP 18C-005)

Questions

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award
2018 Award Recipient

Achieving the Dream LEADER COLLEGE

Appendix

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award 2018 Award Recipient

Achieving the Dream LEADER COLLEGE

SAC –Rebalance Summary Sheet

San Antonio College

Wednesday, April 20, 2022

Project	2017 Orig. G.O. Bond	May 19, 2020 G.O. Bond Rebalance	10.11.2021 TPC Projections	Funding Sources: Alloc. MTN	Other Funding	Revised G.O. Bond	CURRENT PROJECTED FUNDING	Requested adjustments: 04.20.2022 (MAY) TPC Projections	Delta	Status	Timeline: GMP Approval Date	NTP Date	Dur. Mths	Completion	Academic Term Open
Physical Plant	4,500,000	2,643,429	2,521,979			2,521,979	2,521,979	2,521,979	0	UC	12/18/2018	4/23/2019	17	4/9/2021	Spring 2021
Garage (5 level) & Childcare Ctr	20,000,000	20,305,342													
Parking Garage			17,301,421		408,297	16,893,124	17,301,421	17,301,421	0	UC	12/18/2018	7/1/2019	15	4/9/2021	Spring 2021
San Pedro Traffic/Access			2,533,973			2,533,973	2,533,973	2,533,973	0	UC					
			19,835,394			19,427,097	19,835,394	19,835,394	0						
Fletcher Administration Center Renov.	20,000,000	10,312,118	20,531,321	11,100,000	242,373	9,798,431	21,140,804	21,140,804	609,483	UC	1/21/2020	3/31/2020	16	4/29/2022	Summer 2022
Childcare Center (including sitework)		14,652,417	15,443,417			15,443,417	15,443,417	15,443,417	0	UC	12/8/2020	12/15/2020	14	3/30/2022	Summer 2022
Santikos Multipurpose CTR (w/in Childcare ctr)			1,000,000		1,000,000	-	1,000,000	1,000,000	0	UC	12/8/2020	12/15/2020	14	3/30/2022	Summer 2022
SAC Preventive Maintenance (2018)			396,960				396,960	396,960	0						
SAC INTERNAL LOAN (Board Approved May 2021)			1,020,775				1,020,775	1,020,775	0						
			17,861,152				17,861,152	17,861,152	0						
Chance Building Renov. (Finance & Labs)	14,000,000	1,489,747													
Revised: Renov. Finance area only			514,509			147,399	147,399	147,399	(367,110)	Prog.	6/8/2021	1/20/2021	8	9/20/2021	Fall 2021
Renovation of existing Labs with Institutional funds															
			177,044		177,044		177,044	177,044	0	Comp.					
NEW Building: Science Labs (adds 7 labs)		13,596,947	15,613,870			15,613,870	15,613,870	15,613,870	0	GMP	4/20/2021	5/1/2021	16	9/8/2022	Spring 2023
First Responders Academy	20,000,000	20,000,000	20,000,000			20,000,000	20,000,000	20,000,000	0	DD	10/19/2021	11/19/2021	22	3/1/2023	Summer 2023
McAllister - Partial Renov.	4,500,000	-				Deferred									
Partial Renovations with Institutional funds			666,651		618,844	47,807	666,651	666,651	0	Comp.					
Sub-total G.O. Bonds	83,000,000	83,000,000	83,000,000					83,000,000	-						
SAC MTN	11,100,000	11,100,000	11,100,000					11,100,000	-						
SAC Santikos GRANT	500,000	500,000	500,000					500,000	-						
SAC Santikos GRANT MATCH	500,000	500,000	500,000					500,000	-						
SAC Institutional Capital budgets	795,888	795,888	1,192,848					1,038,261	(154,587)						
SAC INTERNAL LOAN - 5yr	-	-	1,020,775					1,417,735	396,960						
SAC Facilities Prev. Maint (portion of soft costs)	466,370	466,370	408,297					408,297	-						
TOTAL	96,362,258	96,362,258	97,721,920	11,100,000	2,446,558	83,000,000	97,964,293	97,964,293	242,373						
									DELTA	2/13/20 Cost Est.	3/26/20 Added Soft Costs		3/26/20 Potential		Current View of Costs

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award
2018 Award Recipient

Achieving the Dream LEADER COLLEGE

Discussion and Possible Action on an Amendment to the Facilities Support Services Agreement with McLemore Building Maintenance, Inc.

Presented to the Board Acting as Committee of the Whole on May 10, 2022 and now presented to Board for approval on May 17,2022.

MINUTE ORDER
"The Board of Trustees authorizes amending the Facilities Support Services Agreement with McLemore Building Maintenance, Inc. providing for a one-year extension for approximately $9.2M as requested by the Vice Chancellor for Finance and Administration."

PURPOSE
This contract action extends the Facilities Support Services Agreement for a one-year period ending August 31, 2023 under the same terms and conditions covering custodial for 5.8M square feet and grounds for 1,072 acres (Note: excludes 0.4M sf covered by ACD employees). In May 2022 in exchange for a 1-year extension to 8/2023, McLemore Building Maintenance, Inc. seeks the first and only rate increase (3%) since the contract was awarded in 2017 for use in increasing the hourly wage rate for employees providing services to the Alamo College District. A new CSP is planned in 2023 at which time we expect costs may further increase as CPI inflation has increased 17% since 2017; well below McLemore's proposed 3% for FY23.

Approval of this action enables us to remain consistent with the facilities maintenance and operations vendor support services and delay re-competing until trade and industry challenges for human resource subside, supply chain returns to pre-COVID levels and COVID event continues to decline. The services are delivered at the Alamo Colleges District facilities and properties enterprise-wide. The scope of work includes providing all management, labor, material, equipment, and related fees for the provision of building cleaning and maintenance services to include emptying recycle waste in compactors (Custodial Services), landscaping and grounds maintenance services (Grounds Services); and services in the areas of: the setup, teardown, move, relocate and rearrangement of tables, chairs, furniture, and table top equipment for special events and classrooms (Event Services); and special outdoor event preparations, setups, teardowns, and cleanup (Grounds Event Services).

The amounts shown represent the Alamo Colleges District's best estimates for a one-year period. Included in the amount is $900,000 for classroom/event set-up that are purchased on an as needed basis and the amount paid will be based on the services required and substantially based on the scope of work and the contract prices. The authorizations included in this action begin upon award and terminate August 31, 2023.

BACKGROUND
May 2017, the Board of Trustees awarded a contract to McLemore Building Maintenance, Inc. for approximately $5.9M annually for the purchase of Custodial, Grounds, Custodial Event and Grounds Event Services. A Services Agreement began upon award with extensions through August 31, 2021 with no inflationary rate adjustments over the 4-year period. Additional vendors were awarded contracts for $2M to provide Staff Augmentation Services. The Staff Augmentation Services awarded in May 2017 are not recommended for an extension at this time. The costs were related to a portion of ACD buildings and grounds, as ACD in-house employees covered some areas:

- Daily Custodial and recycling: $3,545,681.08 (56 buildings); 1,171,524 SF covered by ACD staff)
- Grounds: $1,313,109.57 (216.7 acres covered by ACD staff)
- Room set-up/events: hourly rate as needed; Board approved up to $900K annually

February 2019, the Services Agreement was amended 2/2019: Due to staff retirements (reduced 50% to 28 ACD staff), additional buildings (+957K square feet) and grounds added to Contract. In addition, cleanliness standard increased to APPA 1 for PAC Natatorium.

September 2019, the Services Agreement was amended to delete services at the Houston Street and Sheridan Street Downtown Administrative Offices, as well as deleted services at the University Center and other offices at the Pat Booker Road location. Additionally, the amendment provided for adding services for the District Administrative Support Complex on North Alamo for a net increase of $235,077.

April 2021, the Board of Trustees authorized a contract amendment to extend the services for a one-year term ending August 31, 2022 due to COVID. This extension amended the annual contract to $7.8M which included Custodial $4,900,903 covering 5,216,182 gross square feet, Grounds $1,650,496 covering 932 acres Cleaning standards advancing to APPA 1 for $348,601 covering all wet areas (childcare, gyms, locker rooms) and continued with previously approved up to $900K for classroom set-up/events hourly support.

IMPLICATIONS
Financial: Approximately $9.2M for the 12-month term. Funding will be provided from facilities operational funds.
Strategic Plan: Goal I - Student Success; Goal III - Performance Excellence
Employee Services: None
Attachments: Presentation

Gary O'Bar, C.P.M.
Director, Purchasing & Contract Administration

Gregory L. McClure
Associate Vice Chancellor, Facilities Operations & Construction Management

Dr. Diane Snyder

Digitally signed by Dr. Diane Snyder
Date: 2022.05.02 11:00:08 -05'00'

Dr. Diane E. Snyder, CPA, Ph.D.
Vice Chancellor, Finance & Administration

Dr. Mike Flores
Chancellor

Overview of 1-year Extension of Contract:

Facilities Support Services (with impact of new CIP buildings and staff retirements)

Dr. Diane E. Snyder
Vice Chancellor for Finance & Admin.

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award 2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

Propose 1-year extension to McLemore Custodial and Grounds Contract

- This contract action extends the Facilities Support Services Agreement for a one-year period ending August 31, 2023 under the same terms and conditions covering custodial for 5.8M square feet and grounds for 1,072 acres (Note: excludes 0.4M sf covered by ACD employees).

- In May 2022 in exchange for a 1-year extension to 8/2023, McLemore Building Maintenance, Inc. seeks the first and only rate increase (3%) since the contract was awarded in 2017 for use in increasing the hourly wage rate for employees providing services to the Alamo College District. A new CSP is planned in 2023 at which time we expect costs may further increase as CPI inflation has increased 17% since 2017; well below McLemore's proposed 3% for FY23.

- **Purpose:** Approval of this action enables us to remain consistent with the facilities maintenance and operations vendor support services and delay re-competing until trade and industry challenges for human resource subside, supply chain returns to Pre-COVID levels and COVID event continues to decline. A new CSP planned in 2023 at which time we expect costs may further increase (as CPI inflation has increased 17% since 2017; well below McLemore's proposed 3% for FY23).

McLemore Building Maintenance (MBM) has provided facility maintenance services for the past 48+ years. MBM has been a partner with the Alamo Colleges District (ACD) since 2018.

Scope of Contract

- The McLemore scope of work includes
  - Custodial
    - Management, labor, material, and equipment for over 5.5M gross square feet to cleanliness standard of APPA 3* (pre-COVID)
    - Providing all related fees for the provision of building cleaning and maintenance services (Custodial Services),
    - Emptying recycle waste in compactors
    - Shift to APPA 1* to all childcare, pool, gym and locker room areas and DSO.
  - Grounds
    - Landscaping and grounds maintenance services for 1000 acres
  - Custodial Event and Grounds Event Services (hourly rate on as needed basis)
    - Event and classroom setups/teardowns at all ACD locations.

APPA Level 1: Orderly Spotlessness
APPA Level 3: Casual Inattention

Basic Custodial and Grounds Services Scope of Work (SOW) - from Contract CSP 17M-004

- McLemore Building Maintenance, Inc. has the current Basic Custodial and Grounds Services Contract (CSP 17M-004 awarded May 2017, with amendments through 8/31/2022). Contract was fixed rate with no inflationary rate adjustments over the 5-year period.
  - Daily Custodial and recycling: **$3,545,681.08 (56 buildings); 1,171,524 SF covered by ACD staff**)
  - Grounds: $**1,313,109.57** (**216.7 acres covered by ACD staff**)
  - Room set-up/events: hourly rate as needed; Board approved up to $900K annually
- The goal of the Housekeeping scope of work in Contract CSP 17M-004 is to provide the basic custodial services necessary to maintain Alamo Colleges District (ACD) buildings at a select level of cleanliness (APPA Level 3).
- EXCLUDED from this CSP: "Major maintenance services typically provided on quarterly, bi-annual, annual basis for building floor and carpet maintenance, high-level window washing and power-washing of exterior surfaces are *excluded* in this CSP." (From Contract CSP 17M-004: Section C.7.) Awarded separately to pools of vendors in 2018 for special deep cleaning work.

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McLemore Building Maintenance, Inc Contract Overview: Housekeeping & Grounds

	CSP 5/2017 FY18 Base	FY19 Base+ Amend	FY23 Impact of Add'l SF & acres	FY23 3% Increase	FY23 PROPOSED Base +Amendments + 3% increase
HK &GR Base	**$4.9**			**$0.2**	**$5.3M**
Hourly as needed: classroom/event Setup	**$0.9**				**$0.9M**
Turnover of internal staff- transition to vendor (+956,877 sf and grounds at SPC, etc)		**$1.5M**			**$1.5M**
DSO Bldg., net of surplus		**$0.2M**			**$0.2M**
New COVID protocols – increased supplies			**$0.3M**		**$0.3M**
New facilities & acres from CIP/Grant/State funded projects			**$1.1M**		**$1.1M**
Total Est FY23	**$5.9**	**$1.7**	**$1.4**	**$0.2**	**$9.2**

Recommended Contract Amendment

- **Type of Contract Action:** Amendment to:
  - increase the authorized amount of services purchased to cover new CIP/Other facilities, and
  - to extend the contract for a one-year term to 8/31/2023.

- **Purpose:** Approval of this action enables us to remain consistent with the facilities maintenance and operations vendor support services and delay re-competing until trade and industry challenges for human resource subside, supply chain returns to Pre-COVID levels and COVID event continues to decline. A new CSP planned in 2023 at which time we expect costs may further increase (as CPI inflation has increased 17% since 2017; well below McLemore's proposed 3% for FY23).

- **Vendor:** McLemore Building Maintenance, Inc.

- **Award Amount:** $9.2 with impacts of new facilities (CIP/Other through FY23); covering 5.8M sf and 1,072 acres (Note: excludes 0.4M sf covered by ACD employees).

- **Contract Term:** Extend one year to August 31, 2023
- **Local Vendor**: N
- **SMWVBE**: N
- **Funding:** Facilities Budget

Thank you.

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award
2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

APPENDIX

APPA Standards in Custodial Appearance

The levels are a rating system designed to help educational facilities evaluate the cleaning quality at their facilities, as well as the appropriate staffing needed to maintain the clean. The APPA custodial service levels provide a clear framework for custodial and facilities teams to talk with their organizations about the level of clean expected, staffing levels, and more.

The following is a summary of the two APPA levels of cleanliness required by ACD:

Level 1 – Orderly Spotlessness - all wet (pool) areas, child care facilities, gyms, locker rooms and the DSO building

• Floors and base moldings shine and/or are bright and clean; colors are fresh. There is no buildup in corners or along walls.

• All vertical and horizontal surfaces have a freshly cleaned or polished appearance and have no accumulation of dust, dirt, marks, streaks, smudges, or fingerprints. Lights all work and fixtures are clean.

• Washroom and shower fixtures and tile gleam, and are odor-free. Supplies are adequate.

• Trash containers and pencil sharpeners hold only daily waste, are clean and odor-free.

Level 3 – Casual Inattention – all other areas outside of Level 1

• Floors are swept or vacuumed clean, but upon close observation there can be stains. A buildup of dirt and/or floor finish in corners and along walls can be seen.

• There are dull spots and/or matted carpet in walking lanes. There are streaks or splashes on base molding.

• All vertical and horizontal surfaces have obvious dust, dirt, marks, smudges, and fingerprints. Lamps all work and fixtures are clean.

• Trash containers and pencil sharpeners hold only daily waste, are clean and odor-free.

Feb. 2019 Amendment – within 25% Board Change Order Threshold

2/22/2019 Amendment #1	No Board Action Required: Amend Section 3 Proposed Price Schedule to add:	$1,474,718.52
Housekeeping	Add 197,435 sq ft to Palo Alto	$234,947.64
	Add Natatorium to APPA 1	$39,448.44
	Add 358,654 sq ft to San Antonio College	$374,463.72
	Add 346,203 sq ft to St Philips Colleges	$432,557.28
	Add 245 Sq ft to SWC	$15,144.48
	Add 54,340 sq ft to ETTC	$61,029.72
	Total Housekeeping Increased Scope	$1,157,591.28
	Additional Recycling	$14,915.76
Grounds	Add SAC	$21,700.08
	Add SPC	$241,644.00
	Add SWC (DPS)	$1,187.64
	Add ETTC	$22,764.00
	Total Grounds Increased Scope	$302,211.48

Sep. 2019 Amendment

Amendment #2	**No Board Action taken: Remove University Center and DSO Houston & Sheridan Location; Add New DSO Building (N Alamo)**	**$235,077.08**
Housekeeping	**Remove Downtown Admin Offices (Houston & Sheridan)**	**-207,682.00**
	Remove University Center	**-$114,390.16**
	Add New District Office Building	**$478,588.28**
Grounds	**Remove Downtown Admin Offices (Houston & Sheridan)**	**-$23,986.00**
	Remove University Center	**-$19,008.00**
	Add New District Office Building	**$121,554.96**

Discussion and Possible Action on Naming of Alamo Colleges Property

Presented to the Board Acting as Committee of the Whole, on May 10, 2022, AND FORWARDED for recommended approval to the ALAMO COLLEGES BOARD OF TRUSTEES on May 17, 2022.

MINUTE ORDER

"The Board of Trustees hereby approves the naming of the Buildings at Northeast Lakeview College."

PURPOSE

To create a common theme for the building names at Northeast Lakeview College that is symbolic of Texas waterways.

BACKGROUND

With the voter approved $450 million Alamo Community College District (ACCD) Bond Initiative in November 2005, new facilities for the future Northeast Lakeview College campus were funded. As these new facilities progressed through the planning, design, construction and receipt of the certificate of occupancy, their common building name remained. The names, which remain with these buildings today are: Library, Academic, Science, Career and Technology, Student Commons, Wellness, Arts, Performing Arts, and Physical Plant.

In celebration of Northeast Lakeview College's 15-year anniversary, a committee made up of faculty and staff was assembled to recommend a naming theme for the buildings on campus. Texas rivers and creeks, or Texas waterways, was ultimately selected because when these waterways are blocked, they create "lakeviews."

Names of waterways were selected based on regional proximity and/or unique characteristics that are reflected in the building's purpose. The final recommended name changes are:

Current Name	Proposed Name
100 Wellness Center	Llano Wellness Center
200 Science	Bosque Science Center
300 Student Commons	Brazos Student Union
400 Fine Arts	Blanco Hall – Fine Arts
500 Performing Arts Center	Lampasas Performing Arts Center
600 Library	Comal Learning Resources Center
700 Academic 1	Salado Hall - Academic
800 Career Technology	Medina CTE Center
STEM Building (Opening Fall 2022)	Paluxy Hall - STEM

IMPLICATIONS:

Financial: As part of the STEM building capital improvement project, new campus directories will be procured. The new campus directories are an opportunity for recognizing the proposed building names. Additionally, the names on each building will need to be updated.

Strategic Objective: Student Success, Principle-Centered Leadership and Performance Excellence

ATTACHMENTS: Presentation, Policy C.2.3. Form

Dr. Mike Flores Date	Dr. Veronica Garcia President Date
	5/4/22

C.2.3.3.F (Form) Recommendation for the Naming of Alamo Colleges Property
Responsible Department: District Institutional Advancement, Vice Chancellor for Finance and Administration
Based on Board Policy: C.2.3 - Facilities and Grounds Management
Approved: 8-18-09
Last Amended: 5-20-14, 7-25-19

RECOMMENDATION FOR THE NAMING OF ALAMO COLLEGES PROPERTY

In making a recommendation for the naming of any Alamo Colleges property, any person or persons making such recommendation should exercise the utmost discretion and caution so as not to create any undue expectations on the part of a person, persons, or organization for whom it is proposed to name property. A recommendation does not assure that the requested naming will occur. Accordingly, this form should be submitted in confidentiality for consideration to the college president or chancellor, as appropriate. For a recommendation based on a consideration of funds or other resources generated for the benefit of the College District, first contact the Alamo Colleges Foundation. Please answer the following questions:

1. *For what person, persons, or organization are you recommending to have Alamo Colleges property named?*

2. *What criteria, based on Policy C.2.3, are met by the honoree(s) that merit naming? Please be as specific and detailed as possible, citing the specific criteria set forth in Policy C.2.3 (use additional pages if needed).*

3. *What Alamo Colleges' property are you recommending be named for the person, persons, or organization you are recommending (include campus, if applicable, and street address)?*

Submit this form confidentially to the college president for property located at a college site, or to the chancellor for property not located at a college site. The Board of Trustees is the only entity with the authority to approve the naming of any Alamo Colleges property, and reserves the right to accept or reject naming proposals.

Submitted by:

Type or Print Name: Veronica Garcia, Ph.D.

If representing a group, indicate the group: Northeast Lakeview College

Contact telephone number: 210-486-5230 Alternate number: _____

Contact email address: vgarcia2@alamo.edu

Contact mailing address: Northeast Lakeview College, 1201 Kitty Hawk Rd. NLIB 316, Universal City, TX 78148

Veronica Garcia

Signature

5/4/2022

Date submitted

ALAMO COLLEGES DISTRICT

Northeast Lakeview College

15 years

Dr. Veronica Garcia

Refresh Building Names

April 11, 2022

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award 2018 Award Recipient

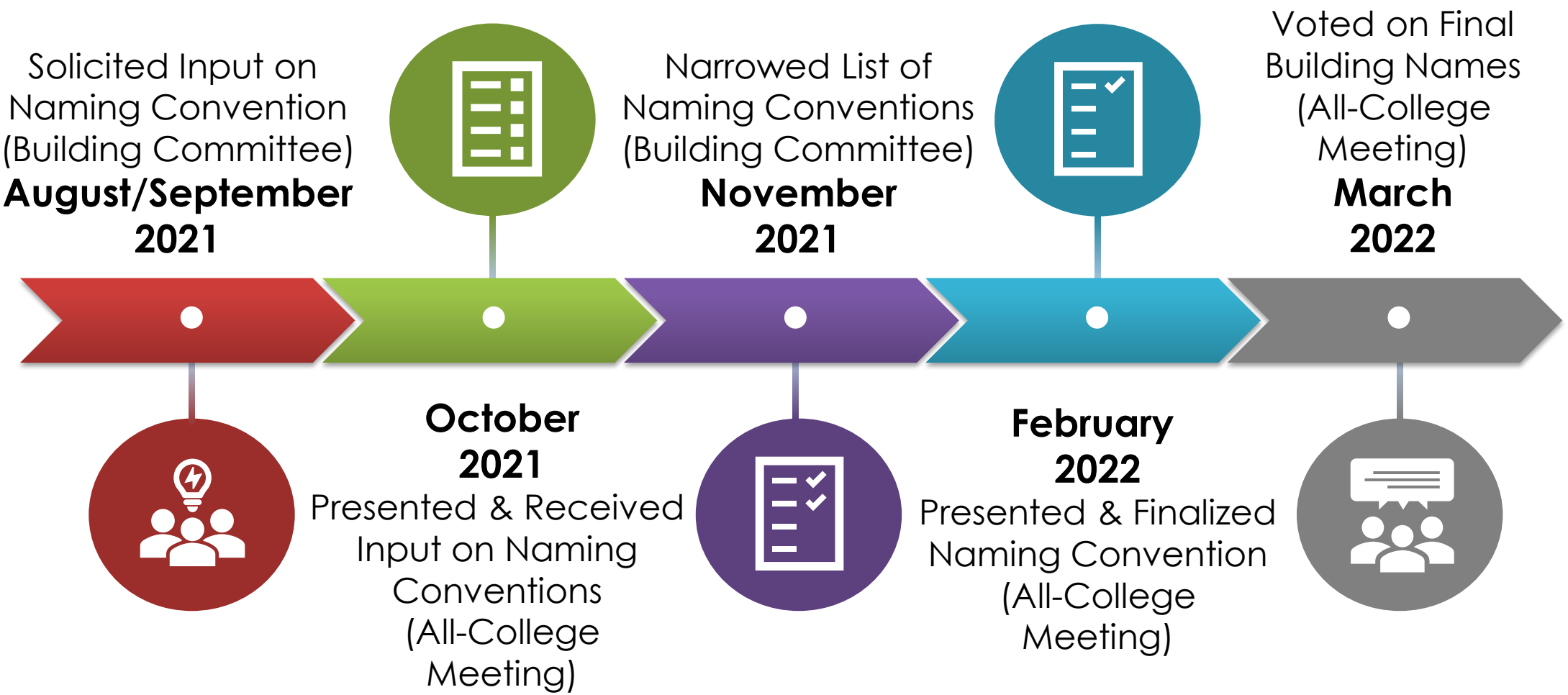
Achieving the Dream LEADER COLLEGE OF DISTINCTION

Celebrating 15 years

1. Building Naming Timeline
2. Current & Proposed Names
3. Naming Rationale

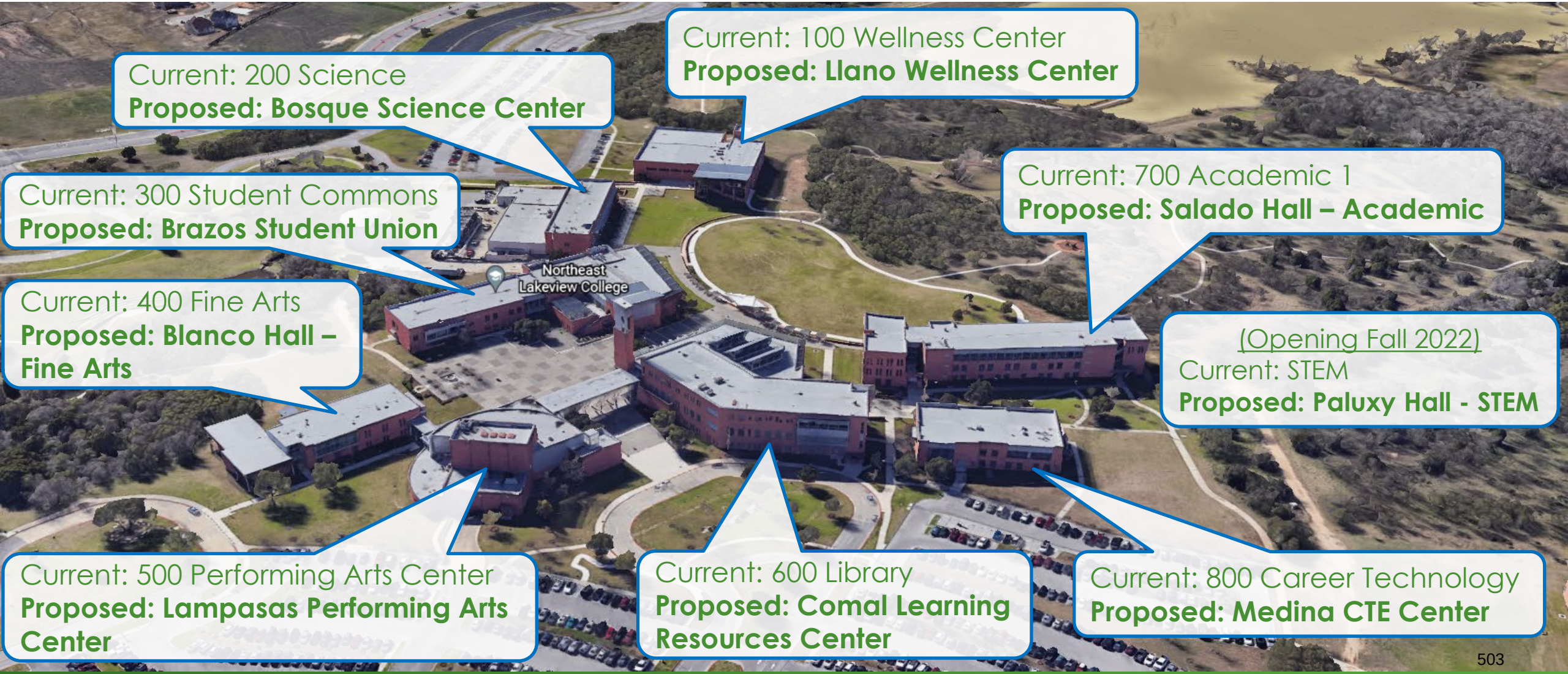
501

Building Naming Timeline



502

Naming Theme: **Texas Waterways** create **Lakeviews**



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Salado Hall - Academic

The **Salado Creek** in San Antonio is a symbol of problem-solving ingenuity. From balancing natural resources needs for wildlife and plant species, to providing flood control and aquifer recharge, as well as serving as a recreational greenbelt, the creek's historical adaptability is reminiscent of the knowledge, engagement, and learning found in the classroom.

Medina CTE Center

The **Medina River** is named after the Spanish cartographer Pedro de Medina. As a map maker and producer, Medina employed special skillsets as do students in career and technology.

Comal Learning Resources Center

The **Comal River** is the shortest river in Texas but for thousands of years has provided for agricultural and municipal needs, recreation and tourism, and critical habitat for federally endangered species. Much like the diverse services provided to our student body.

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Lampasas Performing Arts Center

The meaning of the **Lampasas River** is water lilies. Culturally, the water lily is a sacred symbol among Latin American countries and indigenous communities. In Ancient Egypt, the flower is a symbol of unity. Much like today, our Arts Center provides cultural and educational enrichment to broad communities.

Blanco Hall – Fine Arts

The **Blanco River's** banks and streambed are lined with white limestone; and it's terrain features stony clays and clay loams that support the vivid colors of oak, juniper, mesquite, grasses, and hardwoods. Additionally, Indian mounds and archeological sites line parts of the river. In a similar fashion, students use various media to express their creations.

Brazos Student Union

The **Brazos River** offers a wide range of water and shoreline activities, and is a source of power, irrigation and recreational uses. These diverse river functions are analogous to the wide-range of student services offered within this building. Additionally, the term "Brazos" is Spanish for arms, and metaphorically, students are welcomed with open arms.

505

Bosque Science Center

The **Bosque River** is named after the Spanish word for forest or "woodsy." Since the beginning of time, forest have played vital roles in supporting biodiversity, absorbing greenhouse emissions, and regulating the water cycle. By the study of these structures and behaviors, as well as others, our students are prepared for the dynamic demands of the future.

Llano Wellness Center

The **Llano River** embodies personal health and wellness through fishing, swimming, floating and paddling the river; hunting, hiking, rock collecting, and bird watching to list a few physical and personally involved activities. Likewise, the Wellness Center delivers on physical and social activities in support of one's overall wellbeing.

Paluxy Hall - STEM

Today, the **Paluxy River** is best known for numerous dinosaur prints found in its streambed. However, in the early 1930s, the river was the sight of controversy with the discover of human footprints in the same rock layer as the dinosaur footprints. Utilizing STEM practices, the controversy has largely been rebuffed but the folklore remains.

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Thank you.

ALAMO COLLEGES DISTRICT
Northeast Lakeview College

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award
2018 Award Recipient

The 10 Most Admired Universities & Colleges to Watch 2018

Achieving the Dream LEADER COLLEGE OF DISTINCTION

507

ALAMO COLLEGES DISTRICT
San Antonio College

Discussion and Possible Action on Naming of Alamo Colleges Property

Presented to the BUILDING, GROUNDS AND SITES SELECTION COMMITTEE on May 10, 2022 and forwarded for recommended approval to the ALAMO COLLEGES BOARD OF TRUSTEES on May 17, 2022.

MINUTE ORDER

"The Board of Trustees hereby approves the naming of the San Antonio College – Student Advocacy Center's food pantry located in Building 27 Room 103, currently named "The Store" to the "SAC Advocacy Center Resource Room Powered by Whataburger."

PURPOSE

To honor the charitable corporate gift of $55,000 from Whataburger to San Antonio College Advocacy Center for the improvement and enhancement of the current food pantry.

BACKGROUND

In August 2021, Whataburger leadership reached out to the SAC Advocacy Center Director, Jillian Denman, to discuss a pilot program they were launching with 8 colleges across the country. They had identified SAC as one of the colleges they wanted to offer this opportunity due to the Whataburger corporate office being in San Antonio and wanting to support their local community. They also wanted to partner due to the exceptional reputation of the SAC Student Advocacy Center and already established food pantry and the common goal of removing the stigma of food insecurity on college campuses. The pilot program provides a chartable corporate gift to enhance and co-brand the food pantry and establish a 3-year commitment of continuing support after the initial $25,000 gift.

IMPLICATIONS:

Financial:
Whataburger pledges a one-time cash gift of $25,000 for the use and benefit of SAC and in-kind branded donations equal to the value of $10,000 for the 3 years of the gift agreement. Gift shall be allocated as follows:

$10,000 Naming Rights
$15,000 Construction/Branding
$10,000 In-kind Donations (Whataburger swag/food) – Year 1
$10,000 In-kind Donations (Whataburger swag/food) – Year 2
$10,000 In-kind Donations (Whataburger swag/food) – Year 3

Strategic Objective: Student Success
Employee Services: None
ATTACHMENTS: Presentation, Policy C.2.3.3.F Form, Corporate Gift Agreement

_____		_____	May 2, 2022
Dr. Mike Flores	Date	Dr. Robert Vela	Date
Chancellor		President	

1. For what person, persons, or organization are you recommending to have Alamo Colleges property named?

Organization is: Whatabrands LLC (Whataburger)

2. What criteria, based on Policy C.2.3, are met by the honoree(s) that merit naming? Please be as specific and detailed as possible, citing the specific criteria set forth in Policy C.2.3 (use additional pages if needed).

From the Contract:

CORPORATE GIFT AGREEMENT

This Corporate Gift Agreement ("Gift Agreement") is made effective as of this 1st day of December, 2021 ("Effective Date"), by and between Whatabrands LLC, a Texas limited liability company with offices at 300 Concord Plaza, San Antonio, Texas, 78216 ("Donor") and the Board of Trustees of San Antonio College ("Board") for the use and benefit of San Antonio College ("SAC"). Donor wishes to make a charitable gift to the Board for the use and benefit of SAC. The Board and SAC desire to accept such gift, subject to the terms set forth in this Gift Agreement.

TERMS OF THE GIFT

Donor hereby pledges a one-time cash gift of $25,000 ("Gift") to the Board for the use and benefit of SAC. Donor will also provide for the benefit of SAC, in-kind branded donations equal to the value of $10,000 (the "Branded Donations") for each year of the Gift Agreement. The Gift shall be paid by Donor to SAC on or before December 31, 2021, and Gift shall be allocated as follows:

$10,000 Naming Rights
$15,000 Construction/Branding

The Gift may be used to address the immediate needs of one (1) SAC food pantry, such as but not limited to, the purchase of equipment for storing perishable and non-perishable items, as well as to purchase and obtain food and non-food items that are in high demand.

The Board and SAC wish to acknowledge the Gift by naming the SAC food pantry located on the campus of San Antonio College at 1819 N. Main Ave., San Antonio, Texas 78212 (the "Facility"), the *SAC Advocacy Resource Room Powered by Whataburger* ("Naming"). This Gift Agreement commences as of the date of opening ("Opening Date") and terminates three (3) years from such date (the "Term"). At the end of the Term, Donor shall have the opportunity to renew their commitment and extend the Term of the Naming. Donor understands that any renewal and extension of the Naming must be reviewed and approved by the Board and SAC.

3. What Alamo Colleges' property are you recommending be named for the person, persons, or organization you are recommending (include campus, if applicable, and street address)?

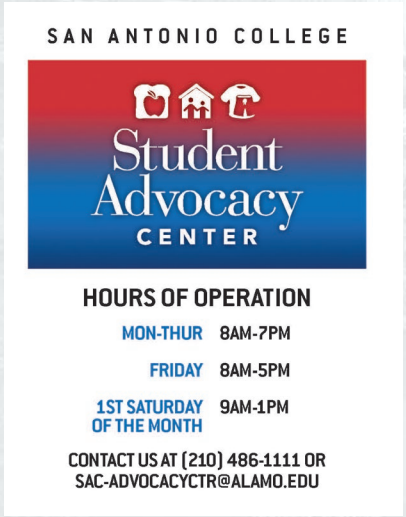
The San Antonio College – Student Advocacy Center's food pantry located in Bldg. 27 Room 103. Currently named "The Store"
Renamed to: SAC Advocacy Resource Room Powered by Whataburger

SAC – STUDENT ADVOCACY CENTER

FOOD PANTRY ROOM NAMING PROPOSAL

SAC Advocacy Center Resource Room
powered by Whataburger

STUDENT ADVOCACY CENTER



- Due to our status in the community, Whataburger reached out to SAC to be included in the Whataburger Resource Room pilot. SAC was one of 8 colleges contacted to participate.
- The partnership with Whataburger will enhance our current food pantry and the high-quality services we provide.
- Whataburger's support of these resource rooms includes a corporate gift of $55k. The funding helps with the cost of construction, fresh and fun co-branding with the school and a 3-year commitment to supply food, pantry items and other resources, such as school supplies.

MEETING BASIC NEEDS OF OUR STUDENTS FOR THEIR SUCCESS

66.3% are utility insecure

61.7% are food insecure

59.9% are housing insecure

53.5% seek resources for academic support

48.9% seek resources for mental health

42.6% seek resources for medical/health care

**Data assembled from a self-report instrument of approximately 1,300 students served by the advocacy centers between August 24, 2020 and July 13, 2021*

Pop-up Food Market	Households Served	Individuals Served	Alamo Student Served	Total Pounds of Food
FALL 2020	1,032	3,455	633	88,612
SPRING 2021	1,142	3,686	443	117,134
SUMMER 2021	306	1,006	134	44,069
FALL 2021	793	2,805	824	70,979
San Antonio Foodbank Food Rescue Program				SU 2021 3,829 FA 2021 12,800
Totals	**2,480**	**8,147**	**1,210**	**253,644**

WHATABURGER RESOURCE ROOMS

GRAMBLING STATE UNIVERSITY
TIGER RESOURCE ROOM
POWERED BY WHATABURGER

ASU WHATABURGER FEEDING Student Success

ALABAMA STATE UNIVERSITY
RESOURCE ROOM
POWERED BY WHATABURGER

Request to Name the Student Advocacy Center Food Pantry

SAC Advocacy Center Resource Room
powered by Whataburger

Help us continue to support our students with amazing food resources and partnerships.

THANK YOU

Reappointment of Additional Faculty

Regular Meeting of the Board of Trustees
May 17, 2022

Linda Boyer-Owens, SPHR, SHRM-SCP
Associate Vice Chancellor for Talent, Organization, and Strategic Innovation

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award 2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

Reappointment of Additional Faculty

- The Board reappointed full-time faculty on April 12, 2022. Two full-time San Antonio College faculty members were inadvertently omitted from the San Antonio College reappointment list and are being submitted at this time for approval by the Board of Trustees.

Thank you.

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award
2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

Discussion and Possible Action on Reappointment of Additional Full-time Faculty for the 2022-2023 Academic Year

Presented for approval to the ALAMO COLLEGES BOARD OF TRUSTEES on May 17, 2022.

MINUTE ORDER
"For the 2022-2023 academic year, the Board of Trustees hereby approves the attached recommendation for reappointment of additional San Antonio College faculty members, who have met the full-time faculty status criteria. The Board hereby authorizes the Chancellor, or his designee, to issue faculty contracts, for a period of nine (9) months, or twelve (12) months to full-time faculty and faculty chairs, within the fiscal means of the College District and to satisfy the instructional needs of the students. The Chancellor is also authorized to issue summer employment agreements required to meet the instructional needs of the students and within the fiscal means of the College District.

All salaries are subject to the availability of funds. Approval of faculty on the attached lists does not preclude cross-college assignment of faculty, if the need for such assignment provides benefit for the instructional needs of the students of the College District."

PURPOSE
In accordance with Alamo Colleges District Policy each respective College President will annually submit a list recommending approval of Full-Time Faculty. The Board reappointed full-time faculty on April 12, 2022. Two full-time San Antonio College faculty members were inadvertently omitted from the San Antonio College reappointment list and are being submitted at this time for approval by the Board of Trustees.

BACKGROUND
Annual faculty evaluations by peers, Department Chairs, and Deans are conducted and each faculty member is evaluated by the Vice President of Academic Success. This is in keeping the Alamo College's District highest standard in retention of faculty.

IMPLICATIONS

Financial:	Budgeted funds
Strategic Plan:	Goal III – Performance Excellence
Human Resources:	Build talent and engage employees with a focus on collaboration, application of knowledge and skills, and high-performance teams

ATTACHMENTS: Attachment A. Additional San Antonio College Full-time Faculty Appointments for Academic Year 2022/2023

Linda Boyer-Owens Digitally signed by Linda Boyer-Owens Date: 2022.05.12 12:45:54 -05'00'

Linda Boyer-Owens, SPHR, SHRM-SCP Date
Associate Vice Chancellor for Talent, Organization, and Strategic Innovation

Dr. Mike Flores Date
Chancellor

ATTACHMENT A.

Reappointment of Additional Faculty for Academic Year 2021-2022

San Antonio College

Court Reporting
Frances Ervin from Court Reporting

Nursing
Felter-Riojas

Additional Faculty Promotion in Rank

Regular Meeting of the Board of Trustees
May 17, 2022

ALAMO COLLEGES DISTRICT

Linda Boyer-Owens, SPHR, SHRM-SCP
Associate Vice Chancellor, Human Resources & Organizational Development

Malcolm Baldrige National Quality Award 2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

Additional Faculty Promotion in Rank

- The Board authorized promotions in rank for full-time faculty on April 12, 2022. One full-time San Antonio College faculty member was inadvertently omitted from the San Antonio College promotions list and is being submitted at this time for approval by the Board of Trustees.

Thank you.

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award
2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

Discussion and Possible Action on an Additional Promotion in Academic Rank 2022-2023 Academic Year

Presented for approval to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES on April 19, 2022.

MINUTE ORDER
"The Board of Trustees of the Alamo Colleges District, in accordance with policies for promotion in rank adopted by the Board of Trustees, hereby authorizes the granting of promotion in academic rank to the following faculty member as set forth on the attached list effective Fall 2022."

PURPOSE
The faculty member identified on the attached list is recommended for promotion in academic rank. The Board authorized promotions in rank for full-time faculty on April 12, 2022. One full-time San Antonio College faculty member was inadvertently omitted from the San Antonio College promotions list and is being submitted at this time for approval by the Board of Trustees.

BACKGROUND
The faculty member has met all requirements prescribed by Alamo Colleges District Policy D.8.2 and Procedure D.8.2.1. The faculty member has been evaluated by departmental committees, the department chairperson, and administration of the college. The faculty member is hereby recommended for promotion in rank by the President of San Antonio College.

IMPLICATIONS

Financial:	Salary increments for rank:	Assistant Professor	$1,468.80
		Associate Professor	$2,919.24
		Professor	$4,388.04
Strategic Plan:	Goal III. Performance Excellence		
Human Resources:	Build talent and engage employees with a focus on collaboration, application of knowledge and skills, and high-performance teams		
ATTACHMENTS:	Attachment A. Additional Promotion in Academic Rank Recommendations for Academic Year 2022-2023		

Linda Boyer-Owens Digitally signed by Linda Boyer-Owens Date: 2022.05.12 13:42:47 -05'00'

Linda Boyer-Owens, SPHR, SHRM-SCP Date
Associate Vice Chancellor for Talent, Organization, and Strategic Innovation

Dr. Mike Flores Date
Chancellor

ATTACHMENT A.

Additional Promotion in Academic Rank Recommendations
For Academic Year 2022/2023

San Antonio College

Name	Discipline	From	To
Daniel Flores	Nursing	Assistant Professor	Associate Professor

Appointment of Faculty

Regular Meeting of the Board of Trustees
May 17, 2022

Linda Boyer-Owens, SPHR, SHRM-SCP
Associate Vice Chancellor for Talent, Organization,
And Strategic Innovation

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award 2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

Discussion and possible Action on Appointment of Full-time Faculty

The following full-time faculty, submitted by the College Presidents for 2022-2023 academic year, are recommended to the Alamo Colleges District Board of Trustees for appointment.

Veronica Galvan
Early Childhood Studies, St. Philip's College
Effective August 2022

Misty Campbell
Health Science & Histology, St. Philip's College
Effective August 2022

Sarah Pequeno
Tourism, Hospitality & Culinary Arts
St. Philip's College
Effective August 2022

Danielle Hamilton
Automotive Technology, St. Philip's College
Effective August 2022

Stephanie Cottier
Mathematics, St. Philip's College
Effective August 2022

Darlene Price-Johnson
Mathematics, Palo Alto College
Effective August 2022

Thank you.

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award
2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

Discussion and Possible Action on Appointment of Full Time Faculty

Presented for recommended approval to the ALAMO COLLEGES BOARD OF TRUSTEES on May 17, 2022.

MINUTE ORDER
"The Board of Trustees hereby approves the appointment of Full Time Faculty submitted by the College Presidents for the 2022-2023 academic year. Further Board action will not be required for these persons to teach in the indicated disciplines."

PURPOSE
To approve the appointment of Full Time Faculty submitted by the College Presidents for the 2022-2023 Academic Year unless an earlier date is specified in Attachment A.

BACKGROUND
In serving student needs, each College maintains and selects the best and brightest faculty to provide for student success. All appointments are contingent on satisfactory completion of the employment process.

IMPLICATIONS

Financial:	Budgeted Funds
Strategic Objective:	Goal III Performance Excellence
Human Resources:	Build talent and engage employees with a focus on collaboration, application of knowledge and skills, and high performance teams
ATTACHMENTS:	Attachment A.: Appointment of Faculty

Linda Boyer-Owens Digitally signed by Linda Boyer-Owens Date: 2022.05.12 10:14:13 -05'00'

Linda Boyer-Owens, SPHR, SHRM-SCP Date
Associate Vice Chancellor for Talent, Organization, and Strategic Innovation

Dr. Mike Flores Date
Chancellor

ALAMO COLLEGES DISTRICT

ATTACHMENT A.

ALAMO COLLEGES DISTRICT

Appointment of Faculty

May 2022

Recommended	Department	College	Effective Date
Galvan, Veronica	Early Childhood Studies	St. Philip's College	August 2022
Campbell, Misty	Health Science & Histology	St. Philip's College	August 2022
Pequeno, Sarah	Tourism, Hospitality & Culinary Arts	St. Philip's College	August 2022
Hamilton, Danielle	Automotive Technology	St. Philip's College	August 2022
Cottier, Stephanie	Mathematics	St. Philip's College	August 2022
Price-Johnson, Darlene	Mathematics	Palo Alto College	August 2022

Appointment of Administrators

Regular Meeting of the Board of Trustees
May 17, 2022

Linda Boyer-Owens, SPHR, SHRM-SCP
Associate Vice Chancellor for Talent, Organization, and Strategic Innovation

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award 2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

Discussion and possible Action on Appointment of Administrators

The following individuals are recommended to the Alamo Colleges District Board of Trustees for employment as Administrators.

Gilbert Palomo
Interim Dean for Student Success
St. Philip's College/Alamo Colleges District
as recommended by the President of St. Philip's College
and the Chancellor of the Alamo Colleges District

Leonard Lira
Department Chair Public Policy & Service
San Antonio College/Alamo Colleges District
as recommended by the President of San Antonio College
and the Chancellor of the Alamo Colleges District

Tiffany Cox
VP for Student Success
San Antonio College/Alamo Colleges District
as recommended by the President of San Antonio College
and the Chancellor of the Alamo Colleges District

Delilah Marquez
Dean for Student Success
Palo Alto College/Alamo Colleges District
as recommended by the President of Palo Alto College
and the Chancellor of the Alamo Colleges District

ALAMO COLLEGES DISTRICT
Malcolm Baldrige National Quality Award 2018 Award Recipient
Achieving the Dream LEADER COLLEGE OF DISTINCTION

Thank you.

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award
2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

Discussion and Possible Action on Appointment of Administrators

Presented for recommended approval to the ALAMO COLLEGES BOARD OF TRUSTEES on May 17, 2022.

MINUTE ORDER
"The Board of Trustees hereby approves the recommendation of employment for the following administrator position:

Interim Dean for Student Success
St. Philip's College/Alamo Colleges District
as recommended by the President of St. Philip's College and
the Chancellor of the Alamo Colleges District

VP for Student Success
San Antonio College/Alamo Colleges District
as recommended by the President of San Antonio College and
the Chancellor of the Alamo Colleges District

Department Chair Public Policy & Service
San Antonio College/Alamo Colleges District
as recommended by the President of San Antonio College and
the Chancellor of the Alamo Colleges District

Dean for Student Success
Palo Alto College/Alamo Colleges District
as recommended by the President of Palo Alto College and
the Chancellor of the Alamo Colleges District

PURPOSE
To support the achievement of strategic Alamo Colleges District objectives.

BACKGROUND
This is approval of appointments to senior administrative positions. All appointments are contingent on satisfactory completion of the employment process.

IMPLICATIONS

Financial:	Budgeted Funds
Strategic Objective:	Goal III Performance Excellence
Human Resources:	Build talent and engage employees with a focus on collaboration, application of knowledge and skills, and high-performance teams

ATTACHMENTS: Attachment A. Appointment of Administrators

Linda Boyer-Owens Digitally signed by Linda Boyer-Owens
Date: 2022.05.12 10:09:53 -05'00'

Linda Boyer-Owens, SPHR, SHRM-SCP Date
Associate Vice Chancellor for Talent, Organization, and Strategic Innovation

Dr. Mike Flores Date
Chancellor

ATTACHMENT A.

ALAMO COLLEGES DISTRICT

Appointment of Administrators

May 2022

Gilbert Palomo
Interim Dean for Student Success
St. Philip's College/Alamo Colleges District
as recommended by the President of St. Philip's College
and the Chancellor of the Alamo Colleges District

Tiffany Cox
VP for Student Success
San Antonio College/Alamo Colleges District
as recommended by the President of San Antonio College
and the Chancellor of the Alamo Colleges District

Leonard Lira
Department Chair Public Policy & Service
San Antonio College/Alamo Colleges District
as recommended by the President of San Antonio College
and the Chancellor of the Alamo Colleges District

Delilah Marquez
Dean for Student Success
Palo Alto College/Alamo Colleges District
as recommended by the President of Palo Alto College
and the Chancellor of the Alamo Colleges District

Discussion and Possible Action on Renewal of Certain Administrative Contracts Including but not Limited to Presidents and Vice Chancellors

May 17, 2022

ALAMO COLLEGES DISTRICT

Linda Boyer-Owens, SPHR, SHRM-SCP
Associate Vice Chancellor for Talent, Organization & Strategic Innovation

Malcolm Baldrige National Quality Award 2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

Discussion and possible Action on Renewal of Certain Administrative Contracts Including but not Limited to Presidents and Vice Chancellors

- In accordance with the Alamo Colleges District procedures, administrators shall be hired using contracts of one-year or two-year terms.
- Contracts of president, vice chancellors and other administrators are renewed annually.
- Contract renewals are not presented for current administrators who have already submitted notice of resignation or retirement that will occur on or before August 31, 2022.
- Contract salary amounts will be developed separately to reflect any salary adjustments approved by the Board of Trustees in the FY23 budget process.

Thank you.

ALAMO COLLEGES DISTRICT

Malcolm Baldrige National Quality Award
2018 Award Recipient

Achieving the Dream LEADER COLLEGE OF DISTINCTION

Discussion and Possible Action on Renewal of Certain Administrative Contracts Including but not Limited to Presidents and Vice Chancellors

Presented for approval to the ALAMO COLLEGES BOARD OF TRUSTEES on May 17, 2022.

MINUTE ORDER
"The Board of Trustees of the Alamo Colleges, in accordance with Policy D.2.5 adopted by the Board of Trustees, hereby authorizes the Chancellor or his designee to issue employment agreements for the administrative positions listed on Attachment A to meet the operational needs of the College District and instructional needs of students."

All salaries are subject to the availability of funds. Approval of administrators on the attached lists does not preclude reassignment if the need for such assignment provides benefit for operations or the instructional needs of the students of the College District."

PURPOSE
To approve senior administrative positions for achievement of strategic Alamo Colleges objectives.

BACKGROUND
This is the annual renewal of administrator contracts. FY23 salary amounts will be developed separately. In accordance with the Alamo Colleges procedures, administrators shall be hired using contracts of one-year or two-year terms. Contract renewals are not presented for current administrators who have already elected to resign or retire by August 31, 2022.

IMPLICATIONS

Financial:	Budgeted funds
Strategic Plan:	Goal III – Performance Excellence
Human Resources:	Build talent and engage employees with a focus on collaboration, application of knowledge and skills, and high-performance teams
ATTACHMENTS:	Attachment A – Administrative Contracts for FY2023 Attachment B – FY23 Administrator Contract Form DRAFT

Linda Boyer-Owens Digitally signed by Linda Boyer-Owens
Date: 2022.05.16 09:56:42 -05'00'

Linda Boyer-Owens, SPHR, SHRM-SCP Date
Associate Vice Chancellor for Talent, Organization, and Strategic Innovation

Dr. Mike Flores Date
Chancellor

ATTACHMENT A.

ALAMO COLLEGES DISTRICT

ADMINISTRATIVE CONTRACTS
For Academic Year 2022-2023

Northeast Lakeview College

Veronica Garcia	President of the College*
Laura Sanchez	Vice President for Academic Success
Warren Hurd	Vice President for College Services
Tangila Dove	Vice President for Student Success
Tammy Perez	Dean of Academic Success
William Fanning	Dean of Academic Success
Julie Kirkland-Poirier	Dean of Student Success

Northwest Vista College

Daniel Powell	Vice President for Academic Success
Erin Sherman	Vice President for College Services
Deborah Gaitan	Vice President for Student Success
Patrick Fontenot	Dean of Academic Success
Russell Frohardt	Dean of Academic Success
Robert Ayala	Dean of Academic Success
Jennifer Comedy-Holmes	Dean of Student Success
Robin Lund	Dean of Student Success

Palo Alto College

Robert Garza	President of the College*
Gilberto Becerra	Vice President for Student Success
Katherine Doss	Vice President for College Services
Ernestina Mesa	Dean of Academic Success
Patrick Lee	Dean of Academic Success
Rachara Jefferson	Interim Dean of Academic Success/Coord. Student Success
Delilah Marquez	Dean for Student Success

San Antonio College

Robert Vela	President of the College*
Stella Lovato	Interim VP Academic Success and Vice President for College Services
Tiffany Cox	Interim Vice President for Student Success/ Dean of Student Success
Clare Iannelli	Interim Dean of Academic Success
Jonathan Lee	Interim Dean of Academic Success/Chair/Professor
Amy Pena	Interim Dean of Student Success/Director of Enrollment
Christina Horton	Interim Dean of Student Success/Director of Strategic Initiatives
Francisco Solis	Dean of Performance Excellence
Eve Rodriguez	Executive Director of Nursing, RN-BSN Program
Tonya Maunsell	Interim Executive Director of Nursing, AAS Program/Assistant Professor
Matthew Kerns	Chair

St. Philip's College

Adena Loston	President of the College*
Randall Dawson	Vice President for Academic Success
George Johnson	Interim Vice President College Services/Dean of Academic Success
Diane Hester	Interim Vice President for Student Success/Assistant Professor
Vanessa Anderson	Dean for Academic Success
Christopher Beardsall	Dean of Academic Success
Edith Orozco	Dean of Academic Success
Jessica Cooper	Dean of Academic Success
Michael Grillo	Interim Dean of Academic Success/Chair/Assistant Professor
Christina Cortez	Dean of Student Success
Gilbert Palomo	Interim Dean of Student Success/Advising Team Lead
Raquel Farias	Chair
Thermajean Jones	Chair
Diana Gavin	Chair/Interim Director of College IR

Vice Chancellor for Academic Success

George Railey	Vice Chancellor for Academic Success*
Lucas Dowden	Chief Online Learning Officer
Ruth Dalrymple	Associate Vice Chancellor Academic Partnerships and Initiatives
Samantha Gallegos	Chief High School Programs Officer

Vice Chancellor for Economic and Workforce Development

Xavier Urrutia	Interim Vice Chancellor Economic & Workforce Dev/Chief of Staff to Chancellor
Sammi Morrill	Associate Vice Chancellor Economic & Workforce Development Operations
Linda Rivas	Interim Associate Vice Chancellor of Continuing Education
Alejandra Bueno	Executive Director of International Programs

Vice Chancellor for Finance and Administration

Diane Snyder	Vice Chancellor for Finance & Administration*
Lisa Mazure	Associate Vice Chancellor Finance & Fiscal Services
Shayne West	Associate Vice Chancellor Financial Planning & Auxiliary Services
Gregory McClure	Associate Vice Chancellor of Facilities & Construction Management
Derek Fuller	Chief of Public Safety
Harold Whitis	District Director of Student Financial Aid
Patrick Vrba	Controller
Gary O'Bar	District Director of Purchasing

Vice Chancellor for Planning, Performance, Accreditation and Information Systems

Thomas Cleary	Vice Chancellor for Planning, Performance, Accreditation and Information Systems
Roger Castro	District Director of Information Technology Services
Velda Villarreal	District Director of Institutional Research and Effectiveness Services

Vice Chancellor for Student Success

Adelina Silva	Vice Chancellor for Student Success*
Patricia Parma	Associate Vice Chancellor of Student Access & Success Initiatives
Anne Monroe	Chief of Strategic Enrollment

Chancellor

George Laughead	General Counsel*
Linda Boyer-Owens	Associate Vice Chancellor for Talent, Organization, & Strategic Innovation
Kristi Wyatt	Associate Vice Chancellor Communications & Engagement
Lacy Hampton	Interim Associate Vice Chancellor G.O. Bond CIP/Vice President College Svcs SPC
Stephanie Vasquez	Chief Program Officer AlamoPROMISE
Eric Castillo	Chief Diversity, Equity & Inclusion Officer
Priscilla Camacho	Chief Legislative, Industry & External Relations Officer

* Two-year contract

ALAMO COLLEGES DISTRICT

[ADMINISTRATOR NAME] **[DATE]**
[Banner ID2]

Dear **[NAME]:**

The Board of Trustees of the Alamo Colleges District has approved your employment at **[COLLEGE] [NAME]** as **[JOB TITLE].** This agreement supplants any and all prior written agreements, offer letters, or asserted verbal commitments.

The term of this contract is from September 1, 2021, through August 31, 2023 [for Vice Chancellors, Presidents, and General Counsel] or August 31, 2022 [for all other term contract administrators] and it supersedes all previous agreements. You are subject to reassignment by the Chancellor at any time. Your employment will be subject to termination during the term only for cause, as defined in the policies and procedures of Alamo Colleges applicable to administrators (or absent same, as defined by Texas law), or due to material financial exigency.

The District will list your position as an insured officer in an insurance policy covering claims of any liability for errors or omissions by you, whether made by the District or by third parties, and will pay any applicable deductible on your behalf should a claim against you within the scope of policy coverage occur.

Subject to adjustment as described below, for FY 2021-2022, your base salary will be $**[SALARY]** annually. Subject to availability of funds and your having performed work between **[DATE]** and **[DATE]** and being employed through the date of payment in **[DATE].** You will be entitled to benefits provided to all employees by the policies of the Alamo Community College District, except that for each year of your contract, you will accrue twenty-one days of vacation leave.

This salary will be subject to all deductions authorized by you or required by state and federal law. Payment will be made per and subject to standard payroll practice and procedure (including sick/vacation leave accruals). Should this appointment be terminated for cause before the end of the term of your contract, your salary will be paid *pro-rata* through the date of termination.

As a condition of employment, you agree to perform such duties as may be required by the offices of the institution, stipulated in your position description, and including but not limited to the following specific duties to the extent reasonably applicable to your position:

1. Use collaborative leadership to achieve the Board's vision of becoming the best community college district in the nation. Full participation in the Leadership Team advanced leadership development program is required.
2. Establish a Strategic Work Plan and Smart Goals for the year with Metrics for Success that are aligned to the ACD Strategic Plan.
3. Assist the Chancellor and Board of Trustees to achieve the Board of Trustees' Charges to the Chancellor;
4. Actively advance an agenda of economic and social mobility, diversity, equity, and inclusion for

DRAFT

all students and the workforce of the Alamo Colleges;

5. Ensure your department/College budget development, management, and spending decisions support the Alamo Colleges' strategic plan Smart Growth and Talent priorities to achieve our WIG, sub-WIGs, and key priorities, giving full attention to AlamoPROMISE, Strategic Enrollment Management, student onboarding, AlamoEXPERIENCE, and AlamoONLINE;
6. Use collaborative leadership to execute the strategic plan and its component parts, including performance measures, BOTI Action Plans and tasks, throughout your respective organization and the Alamo Colleges as a whole;
7. Execute strategies established to achieve the results called for by the strategic plan, Student Success Points established by the State of Texas, and the Coordinating Board 60x30 Texas Plan;
8. Assist the organization to bring the Alamo Way to scale – Student Success, Principle-Centered Leadership, and Performance Excellence exemplified by a collaborative framework – with the execution of strategies such as 7 Habits, 4DX, PDCA, AlamoENGAGE, and a collaborative Alamo Colleges Baldrige follow-up;
9. Assist the Chancellor in the development of key strategies that include public school relations, SA Works, University Transfer Compacts, Access and Completion Compacts, Regional Education and Training Centers, and Student Advocacy/Resource Center Network;
10. Engage in innovation at the college and district level utilizing the RIP Rapid Improvement Process for proof of concept and consensus needed to take successful innovations to scale in ways that benefit students at all five colleges.
11. Participate in effective fundraising and development as a member of the Alamo Colleges Institutional Advancement team;
12. Actively assist in the implementation of the General Obligation Capital Improvement Bond projects:
13. Ensure consistent compliance with policies and procedures, including win-win process, the AlamoTALENT performance management process, and adherence to performance standards by subordinate employees at all levels; and
14. Perform other duties as assigned.

DRAFT

_____ _____

Dr. Mike Flores,Chancellor **[ADMINISTRATOR NAME]**

Date:_____ Date:_____

ALAMO COLLEGES DISTRICT

Discussion and Possible Action on Approval of the Consent Agenda Items of the Regular Board Meeting

Recommended for Approval to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES on May 17, 2022

MINUTE ORDER:

"The Consent Agenda for the Regular Board Meeting of the Alamo Community College District Board of Trustees held on May 17, 2022 is hereby approved."

PURPOSE: To approve the Consent Agenda of the Regular Board Meeting on May 17, 2022 which includes:

Agenda Items #22
A.1.) Approval of Minutes (a-d)
A.2.) Internal Audit Department Monthly Activity Report
A.3.) Private Gifts to the Alamo Colleges Foundation and Alamo Colleges District
A.4.) Public Safety Monthly Clery Act Activity Report
A.5) Discussion and Possible Action on Approval of Federal College Work Study (FCWS) Report
B.1) Fiscal Affairs Reports (1-7)

BACKGROUND: N/A

IMPLICATIONS:

Financial:	N/A
Strategic Objective:	N/A
Employee Services:	N/A

ATTACHMENT: N/A

_____
Dr. Mike Flores, Chancellor

ALAMO COLLEGES DISTRICT

Discussion and Possible Action on Minutes of the Special Board Meeting on April 12, 2022

Presented and recommended for approval to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES on May 17, 2022

MINUTE ORDER

"The minutes of the Special Board Meeting of the Board of Trustees of the Alamo Community College District held on April 12, 2022 are hereby approved."

PURPOSE

To officially approve the minutes of the Special Board Meeting on April 12, 2022

IMPLICATIONS

Financial: None

Strategic Objective III: Performance Excellence

Human Resources: None

ATTACHMENT: Minutes of Special Board Meeting on April 12, 2022

_____
Dr. Mike Flores, Chancellor

ALAMO COLLEGES DISTRICT

ALAMO COLLEGES DISTRICT

MINUTES
MEETING OF THE BOARD OF TRUSTEES
SPECIAL BOARD MEETING
ALAMO COLLEGES DISTRICT MULTIPURPOSE CONFERENCE ROOM
2222 N. ALAMO ST., SAN ANTONIO, TX 78215
APRIL 12, 2022

1. **CALL TO ORDER**
   Chair Dr. Gene Sprague called the meeting to order at 6:07 p.m.
2. **CERTIFICATION AND POSTING OF NOTICE**
   Dr. Gene Sprague announced that the notice of the Special Board Meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.
3. **ROLL CALL**
   The following trustees were present:

District 1	Joe V. Alderete, Jr.
District 2	Gloria Ray, Asst. Secretary
District 3	Anna U. Bustamante
District 4	Dr. Lorraine Pulido
District 5	Roberto Zárate
District 6	Dr. Gene Sprague, Chair
District 7	Dr. Yvonne Katz, Vice Chair
District 8	Clint Kingsbery, Secretary
District 9	Leslie Sachanowicz
Student Trustee:	Aja Leija

   The following Trustees were not present:

   Presiding Administrator: Dr. Mike Flores, Chancellor

   Chair Dr. Sprague announced that a quorum of board members was present.
4. **PLEDGE OF ALLEGIANCE**
   The pledge was recited.
5. **CITIZENS TO BE HEARD**
   There were no citizens to be heard.
6. **SPECIAL BOARD MEETING**

A. Discussion and Possible Action to Approve an Order Approving Early Voting Polling Place and Election Contracts for the Trustee General Election on May 7, 2022 for Single Member District Two

Roxella Cavazos, Associate General Counsel, reviewed Minute Order approving early voting polling places election contracts for General Election, Order approving early voting polling places contract for May 7, 2022, Early Voting Calendar, Contract for Election Services and Joint Election Agreement.

On a motion by Trustee Dr. Katz seconded by Trustee Dr. Pulido and by unanimous vote of the Board of Trustees, the following order was approved:

"The Board hereby approves the Attached Order Approving the Early Voting Polling Places and Election Contracts for the Trustee General Election on May 7, 2022 for Single Member District Two (2) and Providing for Other Matters in Connection with the Elections."

7. **EXECUTIVE SESSION** **NO EXECUTIVE SESSION**

A. The Board may go into Executive Session to deliberate on any item referenced in this agenda for open session or executive session based on the following potential exceptions under the Act.

B. Pursuant to §551.071, Texas Government. Code, the Board may consult with its attorney(s) to seek their advice on any matter(s) in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

C. Pursuant to § 551.071, Texas Government Code, the Board may consult with its attorneys about pending and threatened litigations.

D. Pursuant to § 551.071, Texas Government Code, the Board may consult with its attorneys about pending EEOC charges.

E. Pursuant to §551.072, Texas Government Code, the Board may deliberate the purchase, exchange, lease or value of real property.

F. Pursuant to §551.073, Texas Government Code, the Board may deliberate regarding a negotiated contract for a prospective gift or donation.

G. Pursuant to §551.074, Texas Government Code, the Board may deliberate the appointment, employment, evaluation, reassignment, duties, performance of duties, discipline, or dismissal of a public officer or employee(s).

H. Any action on these matters will be taken in Open Session.

8. **RECONVENE OPEN MEETING** **NO EXECUTIVE SESSION**

A. Discussion and Possible Action on Items Discussed in Executive Session.

9. **ADJOURNMENT**
There being no further business, Chair Dr. Gene Sprague adjourned the meeting at 6:13 p.m.

Submitted for Board Approval:

Denise Lee

Denise Lee, Admin. Assistant- Special Projects

Discussion and Possible Action on Minutes of the Meeting of the Board of Trustees - Meeting as a Committee of the Whole on **April 12, 2022**

Presented and recommended for approval to the ALAMO COLLEGES BOARD OF TRUSTEES **on May 17, 2022**

MINUTE ORDER

"The minutes of the Meeting of the Board of Trustees - Meeting as a Committee of the Whole held on April 12, 2022 are hereby approved."

PURPOSE

To officially approve the minutes of the Meeting of the Board of Trustees - Meeting as a Committee of the Whole held on **April 12, 2022**

BACKGROUND

IMPLICATIONS

Financial: None

Strategic Objective III: Performance Excellence

Human Resources: None

ATTACHMENTS: Minutes of April 12, 2022

_____
Dr. Mike Flores, Chancellor

ALAMO COLLEGES DISTRICT

MINUTES
MEETING OF THE BOARD OF TRUSTEES
MEETING AS A COMMITTEE OF THE WHOLE
ALAMO COLLEGES DISTRICT
2222 N ALAMO ST., SAN ANTONIO TX 78215
APRIL 12, 2022

1. **CALL TO ORDER**
   Chair Dr. Gene Sprague called the meeting to order at 6:13 p.m.

2. **CERTIFICATION AND POSTING OF NOTICE**
   Chair Dr. Gene Sprague announced that the notice of the Committee of the Whole Board Meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

3. **ROLL CALL**
   District 2: Gloria Ray, Asst. Secretary
   District 3: Anna U. Bustamante
   District 4: Dr. Lorraine Pulido
   District 6: Dr. Gene Sprague, Chair
   District 7: Dr. Yvonne Katz, Vice Chair
   District 8: Clint Kingsbery, Secretary
   Student Trustee Alternate: Aja Leija

   The following trustees were not present:
   District 1: Joe Alderete, Jr.
   District 5: Roberto Zarate
   District 9: Leslie Sachanowicz

   Presiding Administrator: Dr. Mike Flores, Chancellor

   Chair Dr. Gene Sprague announced that a quorum of board members was present.

4. **PLEDGE OF ALLEGIANCE**
   The pledge was recited.

5. **CITIZENS TO BE HEARD**
   There were no citizens to be heard.

6. **STUDENT SUCCESS COMMITTEE,** *Clint Kingsbery, Chair*

A. Four Disciplines of Execution (4DX) Report & Wildly Important Goal Presentation: Student Onboarding & Recruitment, St. Philip's College, *Andres C. Arredondo*

Andres C. Arredondo, Enrollment Team Lead, St. Philip's College, presented on 4DX – Student Onboarding and Recruitment, which included Wildly Important Goal Fall 2021, Strategies/Outreach Efforts, WIG Performance – Fall 2021, Lead Measure, and Results Moving Forward.

B. Discussion and Possible Action on Approval of Palo Alto College Associate of Applied Science Degree in Nursing

Dr. Mary-Ellen Jacobs, Director Workforce Program Development & Performance, Palo Alto College, and Patrick Lee, Dean of Academic Success, Palo Alto College, presented on

Nursing Associate of Applied Science, which included Overview: Program Demand, Overview: Program Need – San Antonio, Introduction: Nursing AAS at PAC, How Will the PAC Nursing Program Meet San Antonio's Nursing Needs?, Overview: Program Demand – PAC Students, Overview: Program Demand – Industry, Program Development - Return on Investment, and Summary: Key Features of PAC Nursing AAS.

The following minute order was forwarded to the Board of Trustees for approval on April 19, 2022.

"The Alamo Colleges Board of Trustees hereby approves the submission to the Texas Higher Education Coordinating Board of a new workforce education program of study for an Associate of Applied Science Degree in Nursing for Palo Alto College."

C. Report and Possible Discussion on Current and Future Student Success Considerations
No discussions or considerations for this agenda item.

7. **WORKFORCE DEVELOPMENT COMMITTEE**, Gloria Ray*, Chair*

A. Workforce Development Committee Report, *Xavier Urrutia*

Xavier Urrutia, Interim Vice Chancellor for Economic and Workforce Development, presented on Alamo Colleges District Workforce Committee Report, which included Partner Updates and Alamo Colleges Program Highlights.

B. Report and Possible Discussion on Current and Future Workforce Development Considerations
No discussions or considerations for this agenda item.

8. **LEGISLATIVE COMMITTEE,** *Joe Alderete, Chair*

A. Legislative Report

Priscilla Camacho, Chief Legislative, Industry & External Relations Officer, presented on Legislative Report, which included Legislative Updates, Texas Commission on Community College Finance, SA to DC 2022 Recap, and Bipartisan Infrastructure Legislation.

B. Report and Possible Discussion on Current and Future Legislative Considerations
No discussions or considerations for this agenda item.

9. **AUDIT, BUDGET AND FINANCE COMMITTEE**, *Roberto Zarate, Chair*

A. HEERF II and III Update - *Priscilla Camacho* and *Shayne West*

Priscilla Camacho, Chief Legislative, Industry & External Relations Officer, and Shayne West, Associate Vice Chancellor, Financial Planning & Auxiliary Services, presented on HEERF II and III Update, which included Federal Aid Provided to Higher Ed, Minority Serving Institutions Awards, American Rescue Plan Updates, Student Emergency Aid, Institutional Aid, and Next Steps.

B. Discussion and Possible Action on the Purchase of Machine Lab Training Equipment for Manufacturing Program Students of the St. Philip's College Southwest Campus

Dr. Adena Loston, President, St. Philip's College, Chris Beardsall, Dean for Academic Success, St. Philip's College, and Gary O' Bar, Director Purchasing & Contract Administration, presented on Overview for Purchase Contract Award – Machine Lab Training Equipment for Manufacturing Program Students, which included CNC Machinist, Purchase of Machine Lab Training Equipment, and Recommended Contract Award,

The following minute order was forwarded to the Board of Trustees for approval on April 19, 2022.

> *"The Board of Trustees hereby awards a contract to Innotek, LLC in the amount of $275,270 providing for the purchase of a Machine Lab Training Equipment for Manufacturing Program Students as requested by the president of St. Philip's College."*

C. Discussion and Possible Action on the Purchase of Flight Simulator Lab Training Equipment for Aviation Program Students of the St. Philip's College Southwest Campus

Dr. Adena Loston, President, St. Philip's College, and Chris Beardsall, Dean for Academic Success, St. Philip's College, Larry Canyon and Gary O' Bar, Director Purchasing & Contract Administration, presented on Overview for Purchase Contract Award – Purchase of Flight Simulator Lab Training Equipment for Aviation Program Students, which included Aircraft Power Plant and Airframe Mechanic, Purchase of Flight Simulator Lab Training Equipment, and Recommended Contract Award.

The following minute order was forwarded to the Board of Trustees for approval on April 19, 2022.

> *"The Board of Trustees hereby awards a contract to Volarent Aerospace, LLC in the amount of $185,030 providing for the purchase of a Flight Simulator Lab Training Equipment for Aviation Program Students as requested by the president of St. Philip's College."*

D. Internal Audit Quarterly Update, *Frank Cortez*

Frank Cortez, District Director of Internal Audit, presented on Internal Audit Quarterly Update & Required Communication, which included Internal Audit Plan for Fiscal Year 2022, Financial and Operational Impact Assessment, Title IX Compliance Audit, Status of Management Action Plans, Internal Audit (IA) Required Communications, and Organizational Independence Letter.

E. Internal Audit Required Communication of the Mission of Internal Audit and the Mandatory Elements of the Professional Practices Framework, *Frank Cortez*
Presented with Internal Audit Quarterly update.

F. Internal Audit Required Communication on the Organizational Independence of the Internal Audit Activity, *Frank Cortez*
Presented with Internal Audit Quarterly update.

G. Report and Possible Discussion on Current and Future Audit, Budget and Finance Considerations

H. **CONSENT AGENDA FISCAL SERVICES REPORTS**

1) Discussion and Possible Action on Monthly Contracts Report

The following minute order was forwarded to the Board of Trustees for approval on April 19, 2022.

> *"The Alamo Colleges District Board of Trustees hereby approves this report on non-grant contracts (public) made to the Alamo Colleges District for the period of September 1, 2020, through August 31, 2021."*

2) Discussion and Possible Action on Monthly Grants and Contracts Report

The following minute order was forwarded to the Board of Trustees for approval on April 19, 2022.

> *"The Alamo Colleges District Board of Trustees hereby approves this report on grants and contracts (public) and ratifies acceptance of the donations and grants made to the Alamo Colleges District."*

3) Discussion and Possible Action on Approval of Construction Reports

The following minute order was forwarded to the Board of Trustees for approval on April 19, 2022.

> *"The Alamo Colleges District Board of Trustees hereby approves the construction reports as presented."*

4) Capital Improvement Program (CIP) Executive Summary
The Capital Improvement Program Executive Summary was submitted for review.

5) Discussion and Possible Action on Approval of Financial Reports

The following minute order was forwarded to the Board of Trustees for approval on April 12, 2022.

> *"The Alamo Colleges Board of Trustees hereby accepts the financial reports as presented."*

6) Discussion and Possible Action on Approval of Monthly Report on Cooperative Purchases in Excess of $100,000

The following minute order was forwarded to the Board of Trustees for approval on April 19, 2022.

> *"The Alamo Colleges District Board of Trustees hereby approves the monthly Cooperative Purchase Report as presented."*

7) Discussion and Possible Action on Approval of Investment Report Through February 28, 2022

The following minute order was forwarded to the Board of Trustees for approval on April 19, 2022.

"The Alamo Colleges District Board of Trustees hereby accepts the Investment Report as presented."

10. **BUILDING, GROUNDS AND SITES SELECTION COMMITTEE**, *Anna U. Bustamante, Chair*

A. Overview: Non-CIP Construction Minute Order Actions

Greg McClure, Associate Vice Chancellor, Facilities & Construction Management, presented on Non-CIP Minute Order Actions, which included Approve Construction Manager at Risk Work as Defined and Priced in Guaranteed Maximum Price (GMP) Package 1 of the SPC HBCU HEERF Contract, Background, April 2022 Board Action, Approve Qualification of an Awarded Professional Services Vendor for Hazardous Material Consulting and Monitoring and Task Order Award for St. Philip's College HBCU HEERF-Funded Projects, Purpose, Ratification of Contract Amendment, and Non-CIP Minute Order Actions for April 19, 2022 Board Meeting.

B. Discussion and Possible Action on Guaranteed Maximum Price for Alamo Colleges District St. Philip's College Construction Projects Funded by the Higher Education Emergency Relief Fund's Historically Black Colleges and Universities Grant (HEERF HBCU) with Turner Construction Company (CSP 18C-005)

The following minute order was forwarded to the Board of Trustees for approval on April 19, 2022.

"The Board of Trustees hereby approves the Guaranteed Maximum Price negotiated with Construction Manager-at-Risk Turner Construction Company for Work Package 1, in the amount of $20,671,477 (including contingency), for St. Philip's College's HEERF HBCU Construction Renovations Projects, subject to subsequent execution of GMP amendment acceptable to District counsel by Chancellor or delegate, and delegates to the Chancellor approval authority for Work Packages 2 and 3 up to the cumulative maximum Project Budget previously approved."

C. Discussion and Possible Action on Approving the Qualifications of an Awarded Professional Services Vendor for Hazardous Material Consulting and Monitoring and Task Order Award for St. Philip's College HBCU HEERF Funded Projects

The following minute order was forwarded to the Board of Trustees for approval on April 19, 2022.

"The Board of Trustees hereby ratifies amending a contract with Raba Kistner providing for the purchase of Hazardous Material Consulting and Monitoring Services in the amount up to $200,000 as requested by the Associate Vice Chancellor for Facilities Operations and Construction Management."

D. Report and Possible Discussion on Current and Future Building, Grounds and Sites Selection Considerations

11. **POLICY AND LONG-RANGE PLANNING COMMITTEE**, *Dr. Lorraine Pulido, Chair*

A. Report and Possible Discussion on Current and Future Legislative Considerations
No discussions or considerations for this agenda item.

12. **EXECUTIVE SESSION** **NO EXECUTIVE SESSION**

A. The Committee of the Whole may go into Executive Session to deliberate on any item referenced in this agenda above or hereinbelow based on the following potential exceptions under the Act.
B. Pursuant to §551.071, Texas Government Code, the Committee of the Whole may consult with its attorneys to seek their advice on matter(s) in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.
C. Pursuant to § 551.071, Texas Government Code, the Committee of the Whole may consult with its attorneys about pending and threatened litigations.
D. Pursuant to § 551.071, Texas Government Code, the Committee of the Whole may consult with its attorneys about pending and threatened EEOC charges.
E. Pursuant to §551.072, Texas Government Code, the Committee of the Whole may deliberate the purchase, exchange, lease or value of real property, including without limitation, a possible sale of the Koehler House by San Antonio College.
F Pursuant to §551.073, Texas Government Code, the Committee of the Whole may deliberate regarding a negotiated contract for prospective gift or donation.
G. Pursuant to §551.074, Texas Government Code, the Committee of the Whole may deliberate the appointment, employment, evaluation, reassignment, duties, performance of duties, discipline, or dismissal of a public officer or employee(s), including, without limitation, the duties Chancellor.
H. Pursuant to §551.076, Texas Government Code, the Committee of the Whole may deliberate the deployment, or specific occasions for implementation, of security personnel or devices, or a security audit, including, without limitation, a safety and security internal audit of the multi-hazard emergency program.
I. Any action on these matters will be taken in Open Session.

J. **RECONVENE OPEN MEETING** **NO EXECUTIVE SESSION**

1) Discussion and Possible Action on Items Discussed in Executive Session.
No Action Taken

15. **ADJOURNMENT**
There being no further business, Chair Dr. Gene Sprague adjourned the meeting at 8:16 p.m.

Submitted for Approval:

Maricruz Zarate

Maricruz Zarate
Administrative Services Specialist

Discussion and Possible Action on Minutes of the Regular Board Meeting on April 19, 2022

Presented and recommended for approval to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES on May 17, 2022.

MINUTE ORDER

"The minutes of the Regular Board Meeting of the Board of Trustees of the Alamo Community College District held on April 19, 2022 are hereby approved."

PURPOSE

To officially approve the minutes of the Regular Board Meeting held on April 19, 2022.

IMPLICATIONS

Financial: None

Strategic Objective III: Performance Excellence

Human Resources: None

ATTACHMENT: Minutes of April 19, 2022

_____
Dr. Mike Flores, Chancellor

ALAMO COLLEGES DISTRICT

MINUTES
REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
ALAMO COLLEGES DISTRICT MULTIPURPOSE CENTER
2222 N ALAMO ST.; SAN ANTONIO, TX 78215
APRIL 19, 2022

1. **CALL TO ORDER**
   Chair Dr. Gene Sprague called the meeting to order at 6:10 p.m.

2. **CERTIFICATION AND POSTING**
   This meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

3. **ROLL CALL**
   District 2: Gloria Ray, Assistant Secretary
   District 3: Anna U. Bustamante
   District 4: Dr. Lorraine Pulido
   District 5: Roberto Zarate
   District 6: Dr. Gene Sprague, Chair
   District 7: Dr. Yvonne Katz, Vice Chair
   District 8: Clint Kingsbery, Secretary
   District 9: Leslie Sachanowicz
   Student Trustee: Aja Leija

   The following trustee was not present:
   District 1: Joe Alderete, Jr.

   Presiding Administrator: Dr. Mike Flores, Chancellor

   Chair Dr. Gene Sprague announced that a quorum of board members was present.

4. **PLEDGE OF ALLEGIANCE**
   The pledge was recited.

5. **INVOCATION**
   Joseph Liedecke, San Antonio College

6. **MEMORIALS**

NAME	YEARS OF SERVICE	CAMPUS	DEMISE DATE
Dr. William C. Davis	08/22/1983 – 08/31/2009	Professor Emeritus St. Philip's College	March 16, 2022
Elvia B. Garcia	03/07/1988 – 01/31/2020	Financial Aid Advisor, St. Philip's College	April 02, 2022

7. **RECOGNITIONS**

A. Alamo Colleges District Employee of the Month: Angela M. Cavazos, NVC

Dr. Ric Baser, Northwest Vista College President, recognized Angela M. Cavazos as Alamo Colleges District Employee of the Month. Angela M. Cavazos has served at Northwest Vista College since 2012, and the Alamo Colleges since 2006. She served as a Certified Academic Advisor until 2014 and was then promoted to her current position as an Advising Team Leader, where she works with the Academic Standards team on retention and prevention efforts for at-risk students. She is also an adjunct faculty member who teaches the Learning Frameworks and Strategies for Success courses. In addition, Angela supports the district by chairing several cross-college committees regarding retention strategies for our students. Angela has earned a Bachelor of Arts in Psychology in 2011, a Masters of Arts in Administration in 2015 from the University of the Incarnate Word and is currently working on completing a Doctorate of Education (EDD) in Organizational Leadership in Higher Education at Abilene Christian University. She participated in ALAS in 2018, won several awards including the Leaders of Leaders Award in 2018, and presented at various conferences, such as the NACADA National conference, NACADA Regional Conference, and 2-year, First year conference.

B. AlamoPROMISE Student of the Month: Doris Ortiz, San Antonio College

Dr. Robert Vela, San Antonio College President, recognized Doris Ortiz as AlamoPROMISE Student of the Month. Doris is a San Antonio native, first-generation college student who chose San Antonio College for its Human Resources Management Program. After graduation, Doris's goal is to become a human resources manager who specializes in training and development. Doris maintains a 4.0 GPA at San Antonio College. Since joining SAC, she has been impressed by the multiple resources offered to ensure student success. Doris is a member of the Student Leadership Institute (SLI), as well as other student clubs. As a STEPS Partner, she works to raise college awareness to high school seniors. She enjoys continuously learning and growing as a person. Doris is grateful to San Antonio College and to everyone who has helped her along the way.

8. **NEW BUSINESS**

A. Discussion and Possible Action on Granting of Emeritus Status in the Mathematics, Architecture, Physics and Engineering Department of San Antonio College

Dr. Robert Vela, San Antonio College President, recognized and recommended Dan Dimitriu for the status of Professor Emeritus in the Mathematics, Architecture, Physics and Engineering Department of San Antonio College. Dan Dimitriu served 26 years. He Received the Presidential Award for Excellence in Science, Mathematics, and Engineering Mentoring. Mr. Dimitriu Served as NASA's point of contact for the Alamo Colleges District and coordinated NASA's Community College Aerospace Scholars Program at SAC. He also served two terms as vice-chair of the Two-Year College Division of the American Society for Engineering Educators and retired as engineering program coordinator in 2021, a position he held since 2001. "My motto is 'To boldly teach as no one has taught before!' and after 20 years of service, I am proud to report that our engineering program was ranked in the Top 10 two-year engineering programs in the nation! I hope that it will continue to stay there for a long time."

On a motion by Trustee Dr. Katz seconded by Trustee Zarate and by unanimous vote of the Board of Trustees, the following minute order was approved:

"The Board of Trustees hereby approves, with the recognition and appreciation for 20 years of dedicated service to Alamo Colleges District – San Antonio College and with the recommendation of the faculty and administration of Alamo Colleges District – San Antonio College and the Chancellor of the College District, Dan Dimitriu, Professor Emeritus of Engineering at Alamo Colleges District – San Antonio College."

B. Discussion and Possible Action on Granting of Emeritus Status in the Business & Entrepreneurship Department of San Antonio College

Dr. Robert Vela, San Antonio College President, recognized and recommended Sylvia DeLeon for the status of Professor Emeritus in the Business & Entrepreneurship Department of San Antonio College. Ms. DeLeon served 31 years and received USDA Kiki De La Garza Fellowship to Washington D.C., U.S. Presidential Volunteer Award and LULAC Excellence in Teaching Award. Sylvia DeLeon Retired as professor and program coordinator for public administration in 2021, a position she held since 1990. "Learning to develop others as great leaders assures success for the individual and our country. San Antonio College is a great place to develop leaders through teaching and mentoring. I feel honored to have contributed to great leadership development."

On a motion by Trustee Zarate seconded by Trustee Dr. Katz and by unanimous vote of the Board of Trustees, the following minute order was approved:

"The Board of Trustees hereby approves, with the recognition and appreciation for 31 years of dedicated service to Alamo Colleges District – San Antonio College and with the recommendation of the faculty and administration of Alamo Colleges District – San Antonio College and the Chancellor of the College District, Sylvia De Leon, Professor Emeritus of Business & Entrepreneurship at Alamo Colleges District – San Antonio College."

9. CITIZENS TO BE HEARD

	Name	Agency/Organization Affiliation	Agenda Item #	Specific Item/General
1	Sara Filippone	Self	N/A	Citizens to be Heard - General
2	Ciri Gillie	Self	N/A	Citizens to be Heard - General

10. CHANCELLORS REPORT

A. Student District Council Updates, *Danielle Barrera and John Jacobs*

Danielle Barrera, Student District Council Chair and John Jacobs Director of Student Success, presented on Student District Council Updates which included Board Policies in Support of Charges, Charges to the Chancellor, Representing Student Voices, Student Involvement, Student Engagement, Student Experience, Recommendations/Call to Action, Student Life, High Impact Experiences, Student Activity Fee Budget, Re-engagement Strategies, and Next Steps.

B. Executive Faculty Council Quarterly Report, *Cindy Katz, Judah Leggett, Ruby Martinez and Kelli Wilder*

Cindy Katz, Executive Faculty Council, Judah Leggett, Chair of Faculty Student Mentoring ad hoc, Ruby Martinez and Kelli Wilder, Co-chairs of Faculty Evaluation Phase I ad hoc presented on Executive Faculty Council Quarterly Report which included Ad hoc groups, Recommendations to bring our Faculty Student Mentoring Programs to scale, Recommended definition of Faculty-Student Mentoring for the Alamo Colleges District, and Improvements: Communication & Consistency.

11. **STUDENT SUCCESS COMMITTEE**, *Clint Kingsbery, Chair*

A. Smart Growth: Student Success, *Kristi Wyatt, Stephanie Vasquez, Debi Gaitan, Gil Becerra, Jillian Denman, Lisa Black and Ruth Dalrymple*

Kristi Wyatt, Associate Vice Chancellor Communications and Engagement, Stephanie Vasquez, Chief Program Officer - AlamoPROMISE , Debi Gaitan, Vice President Student Success Northwest Vista College, Gil Becerra, Vice President Student Success, Palo Alto College, Jillian Denman, Director of Student Advocacy, San Antonio College, Lisa Black, Director of Student Advocacy, Northeast Vista College and Ruth Dalrymple, Associate Vice Chancellor for Academic Success presented on Smart Growth: Student Success which included Serving the Whole Student, Student Profile, Barriers To Education, Student Advocacy Survey, AlamoPROMISE, AlamoPROMISE Highlights To Date, AlamoPROMISE Year 1: Cohort 1 Highlights, 2019-2020 County Comparison: Change in HS Grads Who Enrolled in Texas Public or Independent Higher Ed AlamoADVISE Universal Access, Local College-going Data, AlamoPROMISE Year 2: Cohort 2 Highlights, AlamoPROMISE Enrollment by Gender & Race, AlamoPROMISE Enrollment Density By Zip Code, AlamoPROMISE Enrollment by College, AlamoPROMISE Fields of Study (Majors), AlamoPROMISE Year 3 Recruitment In Progress, Philanthropic Total Raised, AlamoADVISE, AlamoADVISE Journey...in the Beginning, AlamoADVISE Brief History, AlamoADVISE Guiding Principles, Success Based Milestones, Advisor to Student Ratio, Implement a Certified Peer Advisor Program at Scale, FY23 Recommendations, Student Advocacy, Student Profile, Student Advocacy Services, Advocacy Helpline Student Call Volume by Term, Advocacy Helpline Basic Needs Identified, San Antonio Food Bank Alamo Colleges Partnership, Wellness 360, Student Assessment of Essential Needs, Within Term Retention: AY2020 & AY2021, FTIC Full Time Fall to Fall Persistence: AY2020 & AY2021 68.03%, and FY23 Recommendations.

B. Discussion and Possible Action on Approval of Palo Alto College Associate of Applied Science Degree in Nursing

On a motion by Trustee Dr. Katz seconded by Trustee Dr. Pulido and by unanimous vote of the Board of Trustees, the following minute order was approved:

> *"The Alamo Colleges Board of Trustees hereby approves the submission to the Texas Higher Education Coordinating Board of a new workforce education program of study for an Associate of Applied Science Degree in Nursing for Palo Alto College."*

C. Report and Possible Discussion on Current and Future Student Success Considerations
No report or discussion on this agenda item.

12. **AUDIT, BUDGET AND FINANCE COMMITTEE,** *Roberto Zarate, Chair*

A. Discussion and Possible Action on the Purchase of Machine Lab Training Equipment for Manufacturing Program Students of the St. Philip's College Southwest Campus

On a motion by Trustee Zarate seconded by Trustee Dr. Katz and by unanimous vote of the Board of Trustees, the following minute order was approved:

> "*The Board of Trustees hereby awards a contract to Innotek, LLC in the amount of $275,270 providing for the purchase of a Machine Lab Training Equipment for Manufacturing Program Students as requested by the president of St. Philip's College."*

B. Discussion and Possible Action on the Purchase of Flight Simulator Lab Training Equipment for Aviation Program Students of the St. Philip's College Southwest Campus

On a motion by Trustee Zarate seconded by Trustee Dr. Katz and by unanimous vote of the Board of Trustees, the following minute order was approved:

> *"The Board of Trustees hereby awards a contract to Volarent Aerospace, LLC in the amount of $185,030 providing for the purchase of a Flight Simulator Lab Training Equipment for Aviation Program Students as requested by the president of St. Philip's College."*

C. Report and Report and Possible Discussion on Current and Future Audit, Budget and Finance Considerations
No discussion for the agenda item.

13. **BUILDING, GROUNDS & SITES SELECTION COMMITTEE,** *Anna U. Bustamante, Chair*

A. Discussion and Possible Action on Guaranteed Maximum Price for Alamo Colleges District - St. Philip's College Construction Projects Funded by the Higher Education Emergency Relief Fund's Historically Black Colleges and Universities Grant (HEERF HBCU) with Turner Construction Company (CSP 18C-005)

On a motion by Trustee Dr. Pulido seconded by Trustee Dr. Katz and by unanimous vote of the Board of Trustees, the following minute order was approved:

> *"The Board of Trustees hereby approves the Guaranteed Maximum Price negotiated with Construction Manager-at-Risk Turner Construction Company for Work Package 1, in the amount of $20,671,477 (including contingency), for St. Philip's College's HEERF HBCU Construction Renovations Projects, subject to subsequent execution of GMP amendment acceptable to District counsel by Chancellor or delegate, and delegates to the Chancellor approval authority for Work Packages 2 and 3 up to the cumulative maximum Project Budget previously approved."*

B. Discussion and Possible Action on Approving the Qualifications of an Awarded Professional Services Vendor for Hazardous Material Consulting and Monitoring and Task Order Award for St. Philip's College HBCU HEERF Funded Projects

On a motion by Trustee Bustamante seconded by Trustee Dr. Katz and by unanimous vote of the Board of Trustees, the following minute order was approved:

> *"The Board of Trustees hereby ratifies amending a contract with Raba Kistner providing for the purchase of Hazardous Material Consulting and Monitoring Services in the amount up to $200,000 as requested by the Associate Vice Chancellor for Facilities Operations and Construction Management."*

C. Report and Possible Discussion on Current and Future Building, Grounds and Sites Selection Considerations.
No discussion for this agenda item.

14. **LEGISLATIVE REPORT**, *Joe Alderete, Jr., Chair*

A. Report and Possible Discussion on Current and Future Legislative Considerations
No report or discussion for this agenda item.

15. **POLICY AND LONG-RANGE PLANNING COMMITTEE,** *Dr. Lorraine Pulido, Chair*

A. Report and Possible Discussion on Current and Future Policy and Long-Range Planning Considerations
No report or discussion for this agenda item

16. **WORKFORCE DEVELOPMENT COMMITTEE,** *Gloria Ray, Chair*

A. Report and Possible Discussion on Current and Future Workforce Development Considerations
No report or discussion for this agenda item

17. **PERSONNEL**

A. Discussion and Possible Action on Appointment of Administrators

On a motion by Trustee Dr. Sprague seconded by Trustee Dr. Katz and by unanimous vote of the Board of Trustees, the following minute order was approved:

"The Board of Trustees hereby approves the recommendation of employment for the following administrator position:

Delilah Marquez
Dean for Student Success
Palo Alto College/Alamo Colleges District
as recommended by
the President of Palo Alto College
and the Chancellor of the Alamo Colleges District

Amy Pena
Interim Dean for Student Success
San Antonio College/Alamo Colleges District
as recommended by
the President of San Antonio College
and the Chancellor of the Alamo Colleges District

Tonya Maunsell
Interim Executive Director of Nursing, A.A.S. Program
San Antonio College/Alamo Colleges District
as recommended by
the President of San Antonio College
and the Chancellor of the Alamo Colleges District

B. Discussion and Possible Action on Reappointment of Full-Time Faculty for the 2022-2023 Academic Year

On a motion by Trustee Dr. Pulido seconded by Trustee Dr. Katz and by unanimous vote of the Board of Trustees, the following minute order was approved:

> *"For the 2022-2023 academic year, the Board of Trustees hereby approves the attached recommendations of the College Presidents for reappointment of faculty members, who have met the full-time faculty status criteria. The Board hereby authorizes the Chancellor, or his designee, to issue faculty contracts, for a period of nine (9) months, or twelve (12) months to full-time faculty and faculty chairs, within the fiscal means of the College District and to satisfy the instructional needs of the students. The Chancellor is also authorized to issue summer employment agreements required to meet the instructional needs of the students and within the fiscal means of the College District."*
>
> *Attachment A*

C. Discussion and Possible Action on Promotions in Academic Rank 2022-2023 Academic Year

On a motion by Trustee Dr. Katz seconded by Trustee Zarate and by unanimous vote of the Board of Trustees, the following minute order was approved:

> *"The Board of Trustees of the Alamo Colleges District, in accordance with policies for promotion in rank adopted by the Board of Trustees, hereby authorizes the granting of promotion in academic rank to the following faculty members as set forth on the attached lists effective Fall 2022."*
>
> *Attachment A*

D. Discussion and Possible Action Regarding the Tenured Faculty Termination Appeal of Mr. Rickey Hopkins

On a motion by Trustee Dr. Katz seconded by Trustee Zarate and by unanimous vote of the Board of Trustees, the following minute order was approved:

> *"The Board of Trustees hereby sustain Mr. Hopkins Termination."*

18. **CONSENT AGENDA**

A. Discussion and Possible Acton on Consent Agenda Items

On a motion by Trustee Zarate seconded by Trustee Ray and by unanimous vote of the Board

of Trustees, the following minute order was approved:

"The Consent Agenda for the Regular Board Meeting of the Alamo Community College District Board of Trustees held on April 19, 2022 is hereby approved."

1) Approval of Board Meeting Minutes

a. Discussion and Possible Action on Approval of Minutes of the Meeting of the Board of Trustees - Meeting as a Committee of the Whole on March 8, 2022

"The minutes of the Meeting of the Board of Trustees - Meeting as the Committee of the Whole Board Meeting on March 8, 2022 are hereby approved."

b. Discussion and Possible Action on Minutes of the Regular Board Meeting on March 22, 2022

"The minutes of the Regular Board Meeting of the Board of Trustees of the Alamo Community College District held on March 22, 2022 are hereby approved."

2) Internal Audit Department Monthly Activity Report

This report provides information on Internal Audit activities, current projects' statuses, and accomplishments related to the Alamo Colleges Strategic Objectives of Student Success, Principle-Centered Leadership, and Performance Excellence as of March 28, 2022.

3) Discussion and Possible Action on Acceptance of Private Gifts to the Alamo Colleges Foundation and Alamo Colleges District

"The Board of Trustees hereby accepts this gift receipt report on the Monthly Financial Statements on private gifts made in January 2022."

4) Department of Public Safety Monthly Clery Act Activity Report

"The Alamo Colleges District Board of Trustees hereby approves the Public Safety Monthly Clery Act Activity Report as presented."

5) Discussion and Possible Action on Approval of Federal College Work Study (FCWS) Report

"The Alamo Colleges District Board of Trustees hereby approves the FCWS Report as presented."-

B. **FISCAL SERVICES REPORTS**

1) Discussion and Possible Action on Monthly Contracts Report

"The Alamo Colleges District Board of Trustees hereby approves this report on non-grant contracts (public) made to the Alamo Colleges District for the period of September 1, 2020, through August 31, 2021."

2) Discussion and Possible Action on Monthly Grants and Contracts Report

"The Alamo Colleges District Board of Trustees hereby approves this report on grants and contracts (public) and ratifies acceptance of the donations and

grants made to the Alamo Colleges District."

3) Discussion and Possible Action on Approval of Construction Reports

"The Alamo Colleges District Board of Trustees hereby approves the construction reports as presented."

4) Capital Improvement Program (CIP) Executive Summary
The CIP Executive Summary was submitted for review.

5) Discussion and Possible Action on Approval of Financial Reports

"The Alamo Colleges Board of Trustees hereby accepts the financial reports as presented."

6) Discussion and Possible Action on Approval of Monthly Report on Cooperative Purchases in Excess of $100,000

"The Alamo Colleges District Board of Trustees hereby approves the month l y Cooperative Purchase Report as presented."

19. **EXECUTIVE SESSION** **NO EXECUTIVE SESSION**
   A. The Board may go into Executive Session to deliberate on any item referenced in this agenda for open session or executive session based on the following potential exceptions under the Act.
   B. Pursuant to §551.071, Texas Government Code, the Board may consult with its attorney(s) to seek their advice on any matter(s) in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.
   C. Pursuant to §551.071, Texas Government Code, the Board may consult with its attorneys about pending and threatened litigations.
   D. Pursuant to § 551.071, Texas Government Code, the Board may consult with its attorneys about pending EEOC charges.
   E. Pursuant to §551.072, Texas Government Code, the Board may deliberate the purchase, exchange, lease or value of real property.
   F. Pursuant to §551.073, Texas Government. Code, the Board may deliberate regarding a negotiated contract for prospective gift or donation.
   G. Pursuant to §551.074, Texas Government Code, the Board may deliberate the appointment, employment, evaluation, reassignment, duties, performance of duties, discipline, or dismissal of a public officer or employee(s), including, without limitation, the duties of the Chancellor.
   H. Any action on these matters will be taken in Open Session
20. **RECONVENE OPEN MEETING** **NO EXECUTIVE SESSION**
   A. Discussion and Possible Action on Items Discussed in Executive Session
21. **SETTING OF NEXT MEETING DATE**
   The next Regular Meeting of the Alamo Colleges Board of Trustees is scheduled for May 17, 2022.
22. **ADJOURNMENT**

There being no further business, Chair Dr. Sprague adjourned the meeting at 9:58 p.m.

Submitted for Board Approval:

Denise Lee

Denise Lee, Admin. Assistant- Special Projects

Northeast Lakeview College

Accounting-Business-Management
Collins, Keith
Helinski, Matthew
Moczygemba, Joy

Art Department
Davis, Rossie
Frey, Karl
Graybill, Jasmyne
Miller, James

Biological Sciences
Cain, Erica
Erwin, Lisa
Kosub, Karla
Mc Crary, Thomas
Parrott, Jennifer
Perry, Laura
Rossi, Dania

Chemistry
Adrian, Marsha
Fletcher, Terace
Mealey, Gina

Computer Science
Zhang, Cuihua

Drama
Fritschle, Lisa

Education
Carmona, Daisy
Maldonado, Michele

English
Adams, Cheyenne
Bernard, Carol
Chapman, Michael
Davenport, Laura
Hager, Angela
Malcolm, Jason
Ports, Anetia
Riske, Jennifer
Stallins, Denise

Foreign Languages
Zecca, Silvia

Geography
Stewart, Suzanne

Geology
Fagbola, Olamide

History
Chen, Jianyue
Hassmann, Jeffry
Johnson, Maria
Leggett, Judah
Moseley, Larry

Humanities
Lack, Anthony

Information Assurance & Cyber Security
Thornsburg, Isaac

Kinesiology
Adams, Wesley
Grimsley, Megan
Lockhart, Vincent

Mathematics
Celaya, Amanda
Diaz, Cristella
Guevara, Efrain
Ha, Jin
Ibaroudene, Zakia
Makroz, Rachid
Maldonado, Jose
Miller, Allen
Rogers, Victoria
Torres Lee, Dianna
Vargas, Martha

Music
Mayer, Katherine

Network Administration
Bascon, Fabius

Northeast Lakeview College

Philosophy
Babaie, Quintin
Gillespie, Brandon
McDowell, Michael
Sadler, Mark

Political Science
Hammel, Sabrina
Holmquist, Jennifer
Omar, Mohsen
Yowell, Robert

Psychology
Etchison, Sara
Nittinger, Sharon
Young, Valerie

Social Media/Digital Media
Fazio, Zachary

Speech
Marks, Jennifer
Menchaca, Denise
Perez, Delissa

Northwest Vista College

Accounting
Fogle, Calvin
McWhorter, Robert
Mendez, Ralph

Advanced Water Treatment
Marquise, Howard

Anthropology
Aguirre, Adam
Linsenbardt, Kimberly

Biological Sciences
Anderson, Andrea
Bakdash, Nadia
Chamblin, Richard
Edrey, Yael
Egremy, Jose
Gomez, Belinda
Gonzales, Roberto
Gonzalez, Jo Ann
Gonzalez, Muraya
Guerrero, Leticia
Harrison, Christopher
Madrid, Eric
Nicholas, Lori
Pina, Sophia
Reeves, Adam
Stout, Brian

Business Administration
Giese, Edward

Chemistry
Casanova, David
Crandall, Jacob
Nair, Prakash
Prasad, Roopa
Van Dijk, Simon
Zapata, Aleksandra

Clinical Research Coordinator
McCreery, Heather

Community Health
Cornejo, Guadalupe
Martinez, Fernando

Computer Information Systems
Grillo, John
Yeater, Robert

Criminal Justice
Philbrick, Steven

Customer Services/Sales Operations
Scheri, Andrea

Dance
King, Jane
Lopez, Brittany

Developmental English
Gomez, Valerie
Lynton, Vicki

Digital Media
Escobar, Susan
Marioneaux-Maguire, Viviane

Digital Video & Cinema Production
Taylor, Thomas

Drama
Hedgepeth, Timothy
Marlowe, Mary

Economics
Beza, Kimberly
Munoz, Mike
Pandaru, Cristina
Sanchez, Rolando

Education
Bradford, Diana
O'Campo, Elsa

Northwest Vista College

Engineering
Pressly, Thomas
Zhou, Qiaoying

English
Barrera, Marisela
Bravo, Suzanne
Byars, Cluster
Carey, Sabrina
Gardin, Michael
Gonzalez, Anival
Griest-Devora, Barbara
Magaloni, Ignacio
Mc Kinney, Kristina
McWilliam, Fiona
Montalbano, Anthony
Moore-Felux, Julie
Pedraza, Venetia
Posey, Britt
Tolan, Denise
Trevino, Natalia
Vasquez, Arturo
Ward, Michael
Zepeda, Melinda

Fine Arts
Bower, Rachael
Delgado, Esteban
Jones, Timothy
Kersey, Diana
Marin, Jimena
Northway, Paul
Robbins, Jack

Foreign Languages
Damron, Maria
Greszler-Gomez, Carla

Gaming Development
Sertich, Victoria
Vanderburg, William

Geography
Walker, Scott
Yeager, Charles

Geology
Magruder, Cindy
Smyth, Dustin

Government
Angello, Dana
Cardona, Debra
Dunagan, Pamela
Guevara, Homer
Marbut, Robert
Mendoza, Joan
Mueller, Chad
Nejad, Jalal
Stokley, Jessika
Williamson, Robert

History
Acosta, Carlos
Ball, Sarah
Canestaro, Gloria
Gaitan, Jared
Galindo, David
Gonzalez-Stout, Corina
Martinez, Paul
McClurg, Kimberly
Puente, James

Humanities
Coroneos, Craig
Lewis, Neil

Information Assurance and Cybersecurity
Rynarzewski, Alan

Kinesiology
Ellis, Karla
Prok, Travis
Wiley, Kevron

Northwest Vista College

Learning Resources
Kaida, Nancy
Reeves, Linda

Mathematics
Anderson, Wesley
Babu, Christy
Bartonek, Amanda
Bishop, Eddie
Bradshaw, Kelli
Carrillo, Robert
Chagoya Verdin, Claudia
Collins Montalbano, Amy
Digiovanni, Robert
Emig, Christa
Escobar, Manuel
Gittinger, Dennis
Gonzales, Steven
Guerra, Javier
Harwin, E
Hunt, Heidi
Koch, Jerry
Lee, Brooke
Manchester, Ellen
Roy, Jaideep
Trevino, Hector
Uresti, Yvette
Ward, Gregory
Zocchi, Mary

Mexican-American Studies
Garza, Sandra

Music
Cartwright, Katharine
Lee, Minkyung
Prado, Aaron
Smith, Daniel

Personal Fitness Trainer
Dimas, Teresa

Pharmacy Technology
Lomas, Marlena

Philosophy
Gittinger, George
Hinkley, Charles
Pope, Nakia
Rosenberg, Jonathan

Physics
Alquiza, Josh Emmanuel
Bogale, Melaku
Keltner, Marc

Psychology
Cowan, Trina
Evans, Anna Marie
Fox, Jennifer
Lucas, Donald
Phillips, Catherine
Squires, Amanda
Wright, Melissa

Sociology
Abdul-Razaq, Haetham
Paige, Kara

Speech
Burton, Amy
Garza, Edgar
Jansky, Elaine
Molina, Timothy
Montemayor, Steven
Wilking, Karin
Yznaga, Lydia

Student Development
Rodriguez, Steven
Sherman, Adrianna

Palo Alto College

Accounting
Mendoza, Rebecca
Salinas, Amanda

Agriculture
Chumbley, Ty

Art
Brawley, Catherine
De Leon, Alba
Mahaffy, Karen
Walsh, Lloyd

Biological Sciences
Butcher, Jerrod
Chandler, Brad
Clark, Alison - Add
Humann, Jessica
Ibarra-Gonzales, Linda
Leal, Robert
Miranda, Robert
Perez, Ernesto - Add
Sandberg, Lance
Torres, Ismael
Wilkins, Sara

Chemistry
Joseph, Jeena
Koeck, Deborah
Muratidis, Stamatis
Robinson, Dale

Computer Information Systems
Champion, John
McDaniel, Brian
Ross, Lee

Computer Science
Corrales, Joe
Hicks, Steven
Jurkovic, Neven

Cosmetology
Hillyer, Jasmine Brock
Solano, Stephanie

Criminal Justice
Parker, Barry

Developmental English
Elston, Mary
Galat, Joshua
Garza, Antonio
Scheidt, Jennifer
Staudt, Matilda

Developmental Math
Eccles, Justin - Add
Elizalde, Monette
Garcia, Mei
Hernandez, Paul
Hons, Brian
Mumbower, Kelly
Nelms, Virginia

Distribution Logistics
Brannon, Ronnie

Drama
Castanon, Nicolas
Garza, Hector

Engineering
Mohanty, Sitakanta

English
Andermatt, Jennifer
Castillo, Rafael
Corronado, Lisa
Flores, Christina
Mains, Caroline
Ortiz, Rita
Torres, Lisa

Palo Alto College

Foreign Languages
Guillot Caro, Vicente
Velez-Cobb, Evangeline

Geography
Schuermann, Ryan

Geology
Montgomery, Elizabeth

Government
Evans, Samuel
Gieseler, Sandra
Jones, Oliver
LaPete, John
Traina, Virginia
Yusuf, Iram

Healthcare Administrator
Rodriguez, Severo

History
Beckman-Wilson, Victoria
Claudio, Vincent
Dilday, Aaron
Field, Rex
Hines, Robert
Myers, Peter

Humanities
Rodriguez, Lori

Industrial Technology

Kinesiology
Bustamante, Anna
Hernandez, Ramon
Lowe, Alexis
Molina, Suzel

Landscape and Turfgrass Mgmt.
Flores, Rose

LIS
Plevak, Linda
Sanchez, Cynthia

Mass Communications
Fuentes, Andrea

Mathematics
Arizpe, Rachelle
Ghouse, Mohamed
Ottum, Joseph
Ranjan, Bhawana
Rios, Yvette

Mid-Management
Anaya, Elsa
Rosas-Tatum, Veronica

Music
De Oliveira, Edlyn
Marmolejo, Armin

Oil and Gas Technology
Brown, Ronald

Philosophy
Hernandez, John
Hoofard, Nathan

Physics
Gururajarao, Usha

Psychology
Madrigal, Maricela
Vasquez, William
Villanueva, Antonio

Reading and Education
Deleon, Amie

Sociology
Yanez, Maria Aurora

Palo Alto College

Speech

Coppola, Joseph
Ginn, Elizabeth
Harris, James
Harris, Kenneth
Longoria, Samuel

Student Development

Lerma, Diane
Reyna, Yolanda
Rodriguez, Pablo
Zambrano, Rose

Veterinary Technology

Quance-Fitch, Fonzie
Rope, Kathryn

San Antonio College

Architecture
Bohuslav, Dwayne
Escamilla, Joaquin
Garcia, Isabel
Reisen, Nicholas

Art
Cantu, Alfonso
Dietz, Rebecca
Jennings, Lawrence
Simpson, George

Astronomy
Alaniz, Alfred
Stanley, George
Wood, David

Biological Sciences
Alba, Mercedez
Apple, Deana
Cabalu, Ryan
Del Rio, Rachel
Farrell, Diane
Grossheim, Jonathan
Hagenbuch, Karl
Lopez-Yanez, Jose
Mc Gilloway, Robyn
Pepin, Amanda
Rodriguez, Luis
Sheppard, Shelly
Staggs, Teanna

Business Administration
Blizzard, Susan
Martinez, Hector
Rosinbaum, Larry

Business Occupations
Doering, Rena
Haan, Elizabeth
Tas, Murat

Chemistry
Caraway, Jennifer
Christian, Saumil
Motley, Jeremy
Zhang, Jianxia

Child Development Operations
Coldwater, Ann
Dehoyos-O'Connor, Ana
Sinclair, Theresa

Communication Design
Knocke, Joel
Liu, Qing
Rosser, Augusta

Computer Information Systems
Acosta, David
Azuaje, Rafael
Cardenas, Andrea
Freese, Terril
Jiang, Shen
Joseph, Delia
Kolars, Stephen
Matuszek, Michael
Muschalek, Kim
Ortega, Pete
Touchette, Troy

Conf and Court Reporting
Woodard, Patricia

Counseling Services
Rodriguez, David

Creative Multimedia
Davis, Bruce
Knotts, Barbara

Credit EMS
Bailey, John
Powell, Jamie

Criminal Justice
Lechowick, Paul
Navarro, Myra
Ratliff-Villarreal, Lisa

Dental Assistants
Santiago, Carmen

San Antonio College

Developmental Math
Aviles, Albert
Chavera, David
Hunt, Walker
Nanayakkara, Dhammika
Trevino, Roland

Earth Sciences
Lambert, Dean
Ray, Christopher

Economics
Norton, Bruce

Engineering
Griffith, Henry New

English
Aguilar, Liz
Aguilar, Mariano
Argo, Sharon
Bell, Yon Hui
Bernal, Mary Anne
Coleman, Laurie
Cruz, Barbara
Davis, Caroline
Duke-Koelfgen, Donna
Elmore, Dawn
Falcon, Susan
Focht-Hansen, Jane
Hochmeister, Kimberly
Irvin, Lawrence
Lampert, Judith
Lawhn, Juanita
Martinez, Kathy
Portales, Patricia
Redmond, Jeanne
Shute, William
Tsacalis, Ernest

English As A Second Language
Jones, Sharla
Polk, Jeremy
Silva, Linda
Smith, Kerrie
Ybarra, Sylvia

Fire Technology
Campos, Abel
Davila, Martin

History
Anderson, Erik
Bueno Marianne
Duffy, Sean
Jones, Sarah Seabrook
Khan, Suraya
Lee, Jonathan
Ramos, Lisa
Serafine, Amelia
Ross, Jecoa

Humanities
Gracy, Benjamin

Human Services
Davis-Thomas, Suzanne
Miller, Katherine

Interpreter Training
Barwise, Brian
Cox, Thomas
Dobson, Darin
Flynn-Dobson, Deidra
Ramey, Chevon
Raymond, John Mark
Razuri, Julie
Theiss, Michelle

Law Enforcement
Phelt, Jessica

Library
Avila, Celita
Oliver, Eileen

Management
Agrawal, Bhagirath
Calvert, Velica
Eng, Nelda
Hunt, Charles
Yusuf, Mahmud

San Antonio College

Mathematics
Agrawal, Veena
Busald, Gerald
Corona, Carlos
Hairstone, Sam
Kennedy, Esmarie
Krueger, Conrad
Lorestani, Anahita
Martinez, Ruby
McKenna, Paula
Ortiz, Fermin
Pina, Ricardo
Shrivastava, Suren
Wackwitz, Maynell
Shadfan, Meagan

Medical Assisting
Inman, Robert
Ricondo, Joe
Startzell, Cheryl
Vegamaldonado, Luis

Mortuary Science
Mena, Mary
Moreno, Jose
Smithpeter, Catherine
Woody, Darrell

Music
Anastasio, Daniel
Fabrique, Martha
Gignac, Andrew
Sanchez, Cynthia
Sprayberry, Tom

Music Business
Rodriguez, Ruben

Nursing Ed Associate Degree
Alvarez, Gina
Baxter, Yvette
De Jesus, Cecilio
Dooley, Suzette
Dunlap, Cleveland
Diggs-Black, Gwendolyn
Flores, Daniel
Garza, Elizabeth
Hack, Gary
Horton, Mary
Maunsell, Tonya
Morin, Dion
Osborn, Patricia
Rios, Irene
Rodriguez, Eve
Sackett, Robert
Sullivan, Dorothy

Philosophy
Bryant, James Clifton
Haugen, Christopher
Herrick, Daniel
Przekupowski, David
Tune, Dustin
Visintainer, John
Whitworth, Amy

Physical Education
Barreira, Medin
Dudney, Brad
Rodriguez, Vincent Raul
Stephenson, Martha

Physics
Gurung, Tak

Political Science
Hall, Marie Juliet
Martinez, Suzanne
Rogers, John
Sanchez, Michael
Shagroni, Ahmed
Smith, Wanda-Lee
Woodward-Kaupert, Christy

Psychology
Billimek, Thomas
Borawski, Suzanna
Douglas, Karen
Mc Cloy, Stanley
Robertson-Schule, Linda
Sutherland-Hunt, Melissa
Velasquez, Enrique
Wallis, Dehlia

San Antonio College

Radio and Television and Film
Bennett, Lynn
Borrego, James
Meals, Wayne

Real Estate
Weathersby, Melissa

Social Work
Brooks,-James, Denetria

Sociology
Ogland, Curtis
Perez, Beatrix
Slonaker, Terri

Student Development
Engel, Julie
Foster, Carolyn
Laffere, Alice
Lechuga, Casey
Lucchelli, Gilbert
Menard, Lisa
Samano, Sara

Theatre and Communications
Blacklock, Justin
Click, Ashley
Cunningham, Susan
Cunnigham, Susan
Hunt, Jeffrey
Ramsey, Jolinda

Womens Center
Vera, Mary

World Languages
Farias, Thomas
Kawabe, Yuko
Martinez, Sergio
Montemayor, Marta
Julie Winkler

FULL TIME FACULTY
2022-2023
ST. PHILIP'S COLLEGE

Accounting
Luna-Chavez, Maria

Administrative Computer Technology
Chacon, Raymond

Advanced Manufacturing
Cain, Michael
Hime, David
Wilson, Donlee

Air Conditioning & Heating
Lopez, Raul

Aircraft
Canion, Larry
Castillo, Santos
Catlett, Steven
Haral, John
Heath, Harold
Lynch, Bryce
Nunnelee, Christian
Weaver, David

Auto Collision & Refinishing
Gutierrez, Alvaro
Masters, Jason
Merritt, Michael

Automotive Technology
Andreoli, Nicholas
Bacon, James
Birkenfeld, Ben
Boggs, David
Dewitt, Zachary
Eichelberger, John
Halliburton, Richard
Moore, Adam
Valague, Joseph

Biological Sciences
Aguero, Kristabel
Enriquez Vega, Abel
Haye, Teri
Kelaita, Mary
Koonhow, Stacie
Nfor, Solomon
Ramasamy, Kumaraguruparan
Ruiz-Velasco, Alejandro
Viola, Ronald
White, Kathryn
Williams, Alfred

Bio-Medical Engineering Technology
Ledesma, Isaiah
Nelson, Jemal

Business Management
Bell, Revis
Valentin, Celestino

Chemistry
Alba, Lourdes
Alertas-Jacobs, Diane
Davis, Christopher
Kendell, Shane
Panthi, Basu
Reddy, Srinivasa

Computer Maintenance w/Cisco Networking
Clark, Brenda

Computer Science
Gershman, Michael
McCall, Sam

Criminal Justice
James, John

Developmental Math
Guerra, Alberto I.

Diagnostic Medical Sonography
Arevalo, Jennifer
Senovsky, Yvette

Diesel Technology
Bazaldua, Reynaldo
Blanchard, Jon
Culbertson, Ian
Fernandez, Donald

Early Child/Child Development
Huebner, Amy

Echocardiography
Gabriel, John

FULL TIME FACULTY
2022-2023
ST. PHILIP'S COLLEGE

Economics
Kisel, David
Nanivazo, Joelle

Electrical Trades
Carrillo, David
Perez, Steve

Electronics Technology in Instrumentation
Leon, Elizabeth

English
Gibson, Stephanie
Gray, Jenny
Humberson, Laurilyn
Irving-Conaway, Kimberley
Miranda, Jamie
O'Casey, Edward
Osborne, Jennifer
Passty, Jeanette N.
Poff, Kenneth
Ramirez, Marissa

Fine Arts
Agricola Mojica, Jennifer

Foreign Languages
Galvan, Spencer
Manzo, Jude Thomas

Government
Grillo, Michael
Konkright, Kelsey
Moravits, William

Richardson, Margaret
Robles, Denise

Health Information Systems
Avila, Beatrice
Lamson, Patricia

Histologic Technician
Escobedo, Lucila
Herrera, Aaron

History
Carlisle, Kimberly
Dinsmore, Cynthia
Hamilton, Allen
Thomas, Jonathan

History and Humanities
Nawrocik, Jack

Information Technology
Alvarez, Yesenia
Jones, Robert
Lopez Jr., Rick
Mora, Caroline
Sahin, Haydar

Invasive Cardiovascular Technology
Nevarez, Patricia
Ochoa, Benjamin

Kinesiology
Gentry, Mary
Steel, Gregory

Library Services
Delgado, Anna
Wilder, Kelli

Machine Technology
Broderick, Anthony
Ruiz, Roy

Manufacturing
Flete, Rey
Garza, Diana
Ksenich, Sheryl
Ozuna, Richard

Mathematics
Aguilar, Miguel
Alshaikhli, Karrar
Fletes, Rocio
Gonzalez, Jack
Guerra, Gloria M.
Hill, Justin
Hudock, Matthew F.
Jaber, Halah
Katz, Cynthia
Lopez, Jessica
Mitchell, Renita

FULL TIME FACULTY
2022-2023
ST. PHILIP'S COLLEGE

Patterson, Shannon
Saint Hubert, Marie-Michelle
Williams, Grayling

Medical Laboratory Technician
Briscoe, Alyssa
Moya, Adam

Music
Frilling, Joshua
Gonzales, Gregory
Torres, David

Nurse Aide for Healthcare
Hobbs, Bonnie

Nursing Associates Degree
Moke, Valerie
Phillips, Adriane
Presley, Leoda

Nursing Vocational
Bailey, Annette
Bellamy, Jodi
Benson, Melissa
Christ Herrera, Michaleen
Costello, Tonya
Edwards, Anna
Furlow, Veronica
Garza, Dianna
Govan, Barbara
Ontiveros, Karen
Rios, Alejandra
Sterling, Ivette
Trinidad, Blanca
Uriegas, Esperanza
Webb, Rhonda
Yates, Monica

Occupational Therapy Assistant
Freeman, Kathryn
Gayden, Edward
Stevenson, Jacqueline

Philosophy
Hill, Andrew
Feldmeier, Marie
Langston, Charlie

Physical Therapist Assistant
Parchem, Tunetha
Quesenberry, Amy

Physics
Karunasiri, Rankiri

Plumbing
Bohmfalk, Robert

Power Generation & Alternative Energy
Overmiller, Craig

Psychology
Bass-Wright, Shirley
Johnson, Monique
Snavely, Sandra
Young, Irene

Radiography Technology
Bustos, Ismael
Dueñes, Annette
Flores, Vanessa
Keller, William
Poist, Gladys Yolanda
Wistain, Greg

Reading
Martinez, JoAnn

Respiratory Care
Baker, Christian
Bracken-Quiles, Monica
Caldwell, Elisabeth
Mitchell, Christa
Parsch, Brian

Social Work
Rolland-Adkins, Kelli

Sociology
Grayson, Chris

Speech
Cunningham, Karen
Sovine, Meagan
Williams, Tyrell D.

Student Development
Hester, Diane

FULL TIME FACULTY
2022-2023
ST. PHILIP'S COLLEGE

Surgical Technology

Arenas, Maria Hilda

Theatre

Hardy, Vincent

Tourism, Hospitality & Culinary Arts

Brown, Patrick
Costello, Patrick
De La Fuente, Cynthia
Goloby, Cressida
McNair, Corey
Salinas, Juan F.
Thornton, William D.
Uminski, David

Vision Care Technology

Gentry, Sonia
Parvez, Syed

Welding

Esquivel, Daniel
Gracia, Eugene
Hoyt, John
Shields, Adrian

Attachment A.

Promotion in Academic Rank Recommendations
For Academic Year 2022/2023

Northeast Lakeview College

Name	Discipline	From	To
Angela Hager	English	Associate Professor	Professor
Laura Perry	Biology	Associate Professor	Professor
Anthony Lack	Humanities	Assistant Professor	Associate Professor
Lisa Fritschle	Drama	Assistant Professor	Associate Professor
Daisy Carmona	Education	Instructor	Assistant Professor
Judah Leggett	History	Instructor	Assistant Professor
Victoria Rogers	Mathematics	Instructor	Assistant Professor
Isaac Thornsburg	Cyber Security	Instructor	Assistant Professor
Jennifer Holmquist	Government	Instructor	Assistant Professor
Carmen Johnson	History	Instructor	Assistant Professor

Promotion in Academic Rank Recommendations
For Academic Year 2022/2023

Northwest Vista College

Name	Discipline	From	To
Sarah Ball	History	Instructor	Assistant Professor
Guadalupe Cornejo	Community Health	Instructor	Assistant Professor
Belinda Gomez	Biology	Instructor	Assistant Professor
Kristina McKinney	English	Instructor	Assistant Professor
Christy Babu	Mathematics	Assistant Professor	Associate Professor
Yael Edrey	Biology	Assistant Professor	Associate Professor
Michael Lee Gardin	English	Assistant Professor	Associate Professor
George Gittinger	Philosophy	Assistant Professor	Associate Professor
Corina Gonzalez-Stout	History	Assistant Professor	Associate Professor
Timothy Hedgepeth	Arts	Assistant Professor	Associate Professor
Jimena Marin	Arts	Assistant Professor	Associate Professor
Fiona McWilliam	English	Assistant Professor	Associate Professor
Aaron Prado	Music	Assistant Professor	Associate Professor
Charles Yeager	Geography	Assistant Professor	Associate Professor
Mary Zocchi	Mathematics	Assistant Professor	Associate Professor
Jerry Koch	Mathematics	Associate Professor	Professor
Mike Muñoz, Jr.	Economics	Associate Professor	Professor
Paul Northway	Arts	Associate Professor	Professor
Adam Reeves	Biology	Associate Professor	Professor
Jack Robbins	Arts	Associate Professor	Professor

Promotion in Academic Rank Recommendations
For Academic Year 2022/2023

Palo Alto College

Name	Discipline	From	To
Yolanda Reyna	Student Development	Associate Professor	Professor
Mary Elston	English	Assistant Professor	Associate Professor
Aaron Dilday	History	Instructor	Assistant Professor
Antonio Villanueva	Psychology	Assistant Professor	Associate Professor
Veronica Rosas-Tatum	Business Management & Operations	Assistant Professor	Associate Professor
Ronnie Brannon	Logistics & Supply Chain Mgmt	Assistant Professor	Associate Professor
Sitakanta Mohanty	Engineering	Assistant Professor	Associate Professor

Promotion in Academic Rank Recommendations
For Academic Year 2022/2023

San Antonio College

Name	Discipline	From	To
Erik Anderson	History	Associate Professor	Professor
Cleveland Dunlap	Nursing	Instructor	Assistant Professor
Lawrence Jennings	Arts	Instructor	Assistant Professor
Beatrix Perez	Sociology	Assistant Professor	Associate Professor

Promotion in Academic Rank Recommendations
For Academic Year 2022/2023

St. Philip's College

Name	Discipline	From	To
Jennifer Agricola Mojica	Fine Arts & Kinesiology	Associate Professor	Professor
Ismael Bustos	Radiography	Assistant Professor	Associate Professor
Donald Fernandez	Transportation and Technology	Assistant Professor	Associate Professor
Veronica Furlow	Nursing	Assistant Professor	Associate Professor
Maria Luna-Chavez	Business Information Solutions	Assistant Professor	Associate Professor
Valerie Moke	Nursing	Assistant Professor	Associate Professor
Dr. Rhonda Webb	Nursing	Assistant Professor	Associate Professor
Christa Mitchell	Respiratory	Assistant Professor	Associate Professor
Dr. Syed Parvez	Vision Care	Assistant Professor	Associate Professor
Dr. Jen Osborne	Communications & Learning	Instructor	Assistant Professor
Patricia Lamson	Health Information Technology	Instructor	Assistant Professor
Brian Parsch	Respiratory	Instructor	Assistant Professor
Adam Moya	Medical Laboratory	Instructor	Assistant Professor
Michael Gershman	Business Information Solutions	Instructor	Assistant Professor

Discussion and Possible Action on Minutes of the Special Board Meeting on April 26, 2022

Presented and recommended for approval to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES on May 17, 2022

MINUTE ORDER

"The minutes of the Special Board Meeting of the Board of Trustees of the Alamo Community College District held on April 26, 2022 are hereby approved."

PURPOSE

To officially approve the minutes of the Special Board Meeting on April 26, 2022

IMPLICATIONS

Financial: None

Strategic Objective III: Performance Excellence

Human Resources: None

ATTACHMENT: Minutes of Special Board Meeting on April 26, 2022

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Dr. Mike Flores, Chancellor

ALAMO COLLEGES DISTRICT

ALAMO COLLEGES DISTRICT

MINUTES
MEETING OF THE BOARD OF TRUSTEES
SPECIAL BOARD MEETING
ALAMO COLLEGES DISTRICT – MULTIPURPOSE CONFERENCE ROOM
2222 N. ALAMO ST., SAN ANTONIO, TX 78215
APRIL 26, 2022

1. **CALL TO ORDER**
   Chair Dr. Gene Sprague called the meeting to order at 6:01 p.m.
2. **CERTIFICATION AND POSTING OF NOTICE**
   Dr. Gene Sprague announced that the notice of the Special Board Meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.
3. **ROLL CALL**
   The following trustees were present:

District 1	Joe V. Alderete, Jr.
District 2	Gloria Ray, Asst. Secretary
District 4	Dr. Lorraine Pulido
District 5	Roberto Zárate
District 6	Dr. Gene Sprague, Chair
District 7	Dr. Yvonne Katz, Vice Chair
District 8	Clint Kingsbery, Secretary
Student Trustee	Aja Leija

   The following Trustees were not present:

District 3	Anna U. Bustamante
District 9	Leslie Sachanowicz

   Presiding Administrator: Dr. Adelina Silva, Vice Chancellor for Student Success

   Chair Dr. Sprague announced that a quorum of board members was present.

4. **PLEDGE OF ALLEGIANCE**
   The pledge was recited.
5. **CITIZENS TO BE HEARD**
   There were no citizens to be heard.
6. **EXECUTIVE SESSION** **ENTERED EXECUTIVE SESSION 6:03 P.M.**

A. The Board may go into Executive Session to deliberate on any item referenced in this agenda above or hereinbelow based on the following potential exceptions under the Act.

B. Pursuant to §551.071, Texas Government. Code, the Board may consult with its attorney(s) to seek their advice on any matter(s) in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

C. Pursuant to § 551.071, Texas Government Code, the Board may consult with its attorneys about pending and threatened litigations.

D. Pursuant to § 551.071, Texas Government Code, the Board may consult with its attorneys about pending EEOC charges.

E. Pursuant to §551.072, Texas Government Code, the Board may deliberate the purchase, exchange, lease or value of real property.

F. Pursuant to §551.073, Texas Government Code, the Board may deliberate regarding a negotiated contract for a prospective gift or donation.

G. Pursuant to §551.074, Texas Government Code, the Board may deliberate the appointment, employment, evaluation, reassignment, duties, performance of duties, discipline, or dismissal of a public officer or employee(s).

H. Any action on these matters will be taken in Open Session.

7. **RECONVENE OPEN MEETING** **RECONVENED OPEN MEETING 6:16 P.M.**

A. Discussion and Possible Action on Items Discussed in Executive Session.
No action taken.

8. **RECOGNITIONS**

A. Recognition of Outgoing Primary and Alternate Student Trustees

On behalf of the Board of Trustees, Dr. Sprague expressed appreciation for their service and dedication. He encouraged them to continue to enrich and strengthen their leadership skills through education and participation in university and community activities.

9. **SPECIAL BOARD MEETING**

A. Consideration, Discussion and Possible Action on Appointment of Student Trustee and Alternate, *Aja Leija*

Aja Leija, Student Trustee, presented on Appointment of Student Trustee and Alternate which included Board Policy B.11.1: Student Trustee, Student Trustee Candidates, and Interviews.

The students listed provided a presentation and answered questions posed by the Board.

1) Brittney Carson, St. Philip's College
2) Kareny Villalobos, Palo Alto College
3) Sandra Alvarado, San Antonio College
4) Cara Sullivan, Northeast Lakeview College
5) Shayde Woodard, Northwest Vista College

Cara Sullivan received 5 or more votes constituting a majority of the membership of the Board is hereby declared the Primary Student Trustee of the Alamo Community College District.

Trustee	***Vote for***
District 1, Joe V. Alderete, Jr.,	Cara Sullivan
District 2, Gloria Ray	Cara Sullivan

District 3, Anna U. Bustamante	Not present
District 4, Dr. Lorraine Pulido	Cara Sullivan
District 5, Roberto Zárate	Cara Sullivan
District 6, Dr. Gene Sprague	Cara Sullivan
District 7, Dr. Yvonne Katz	Cara Sullivan
District 8, Clint Kingsbery	Cara Sullivan
District 9, Leslie Sachanowicz	Not present

Shayde Woodard having received 5 or more votes constituting a majority of the membership of the Board is hereby declared the Alternate Student Trustee of the Alamo Community College District.

Trustee	***Vote for***
District 1, Joe V. Alderete, Jr.,	Sandra Alvarado
District 2, Gloria Ray.	Shayde Woodard
District 3, Anna U. Bustamante	Not present
District 4, Dr. Lorraine Pulido	Shayde Woodard
District 5, Roberto Zárate	Shayde Woodard
District 6, Dr. Gene Sprague	Shayde Woodard
District 7, Dr. Yvonne Katz	Shayde Woodard
District 8, Clint Kingsbery	Shayde Woodard
District 9, Leslie Sachanowicz	Not present

B. Swearing in of Student Trustee and Alternate Student Trustee – *Aja Leija and Talia Christian*

Aja Leija, former Primary Student Trustee swore in Cara Sullivan as Primary Student Trustee and Talia Christian, former Alternate Student Trustee, swore in Shayde Woodard as Alternate Student Trustee for the Alamo Colleges District.

10. **ADJOURNMENT**
There being no further business, Chair Dr. Gene Sprague adjourned the meeting at 8:49 p.m.

Submitted for Board Approval:

Denise Lee

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Denise Lee, Admin. Assistant- Special Projects

ALAMO COLLEGES DISTRICT

District Internal Audit Department
2222 North Alamo Street, Room 302
San Antonio, Texas, 78215
(210) 485-0396 Office

Date: May 9, 2022

To: Sandra Torres - Board Liaison

From: Frank Cortez – District Director of Internal Audit

Subject: Internal Audit Department Monthly Activity Report for May 2022 Board Meeting

This report provides information on Internal Audit activities, current projects' statuses, and accomplishments related to the Alamo Colleges Strategic Objectives of Student Success, Principle-Centered Leadership, and Performance Excellence.

Goal III. Performance Excellence

Current Projects:

Project	Description	Percent Complete	Target Compl. Date
Planning Phase			
IT – Remote Device Management Audit	Began preliminary planning.	5%	7/29/2022
ALAMOmart e-procurement Audit	Planning in progress; Developing objectives	20%	6/30/2022
Fieldwork Phase			
HEERF Grant Management Audit	Finalizing Fieldwork.	80%	6/15/2022
Reporting Phase			
Continuing Education Process Review	Draft of report issues has been presented to Sr. Leadership.	85%	6/4/2022

Other Activities:

Activity	Description	Date
Special Request – Finance and Fiscal Services	Developing a methodology and process to help identify lease payments to assist in implementing GASB 87 (Leases).	In-progress
2023 Internal Audit Plan	Interviews are in progress with Executive Management and College Presidents to update the Risk Assessment. Potential FY 2023 audit areas will be discussed at the July 19th meeting with the Board.	8/16/2022
Recruiting and Onboarding	Completed recruiting for one 'Lead Senior IT Internal Auditor' (Hire Date: 5/9/2022); orientation and training of new staff are in progress.	5/9/2022
Professional Development	Two auditors attended the IIA training on "Mastering the Essentials of Audit Report-Writing." One auditor attended the UT System Higher Education Risk Management Conference.	4/18-19/2022 4/11-13/2022

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Discussion and Possible Action on Acceptance of Private Gifts to the Alamo Colleges Foundation and Alamo Colleges District

Presented to the **ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES** on May 17,
MINUTE ORDER

"The Board of Trustees hereby accepts this gift receipt report on the Monthly Financial Statements on private gifts made in February 2022."

PURPOSE

Provide information on donations received by the Alamo Colleges District & the Alamo Colleges Foundation, Inc.

BACKGROUND

To provide students with scholarships thereby enabling them to complete their college education and to provide faculty and staff with financial program support to further student enrichment.

IMPLICATIONS

Financial:	Total Gifts Received for the Month **$277,723.87**
Cost:	NA
Strategic Plan:	Goal II – Supports student success
Employee Services:	NA

ATTACHMENTS: Reports of Monthly Financial Statements on Project Activity, Private Gifts and to the Alamo Colleges District and YTD Summary Report on Private Gifts. (13 pages)

DocuSigned by:
Sheila Marlow Due 4/19/2022
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Sheila Marlow Due Date
Executive Director, Institutional Advancement
Alamo Colleges District & Alamo Colleges Foundation, Inc.

_____
Dr. Mike Flores, Chancellor

ALAMO COLLEGES DISTRICT

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ALAMO COLLEGES DISTRICT

OFFICE OF INSTITUTIONAL ADVANCEMENT & ALAMO COLLEGES FOUNDATION GIFTS REPORT February 2022 May 17, 2022 BOARD REPORT

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Donor Name	Soft Credit Recipient Name	Gift Date	Fund Description	Honor/Memorial Name
"The Be It! Foundation"	Samuel H. Vester	02/16/2022	Be It! FDN - Vester Family Fund Endowed Scholarship	
Eunice E. Abora		02/01/2022	AlamoPROMISE Scholarship	
Fernando Acevedo		02/01/2022	PAC SHARE Program	
Fernando Acevedo		02/01/2022	DREAMers Scholarship	
Robert C. Acosta		02/01/2022	San Antonio Women's Chamber of Commerce Foundation Scholarship	
Robert C. Acosta		02/01/2022	Economic & Workforce Development Program Fund	
Stephanie A. Acuna		02/01/2022	Annual Fund	
Leticia M. Adams		02/01/2022	President's Unrestricted SAC	
Kristabel Aguero		02/01/2022	General SPC Scholarship	
Kris A. Aguilar		02/01/2022	STEM SPC Scholarship	
Mariano Aguilar		02/01/2022	Adjunct Faculty Council Gift Fund	
Mariano Aguilar		02/01/2022	Club Sembradores SAC Endowed Scholarship	
Mariano Aguilar		02/01/2022	SAC Mexican American Studies (MAS) Program	
Melissa D. Aquirra		02/01/2022	Non Traditional Student Scholarship (GOAL)	
Mary E. Alarcon		02/01/2022	DREAMers Scholarship	
Mercedes I. Alba		02/01/2022	Dr. Robert Zeigler Endowed Scholarship	
Anonymous		02/01/2022	President's Unrestricted SAC	
Rebecca Alejos-Sharadin		02/01/2022	Nighthawk Nest Program	
Diane Alertas-Jacobs		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Diane Alertas-Jacobs		02/01/2022	St. Philip's College Nursing Education Department Faculty Memoriam Scholarship	
Diane Alertas-Jacobs		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Diane Alertas-Jacobs		02/01/2022	General SPC Scholarship	
Diane Alertas-Jacobs		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Claire Alexander		02/18/2022	Masters Leadership Program (MLP) Scholarship	
Rosalinda Almanza-Martinez		02/01/2022	NLC Veteran's Center	
Rosalinda Almanza-Martinez		02/01/2022	Alexandria Celene Brown Memorial Scholarship 6 2020	
Elizabeth P. Alvarado		02/01/2022	Joe & Josie Garcia Scholarship	
Laura A. Alvarez		02/01/2022	Vista Food Pantry	
Yesenia Z. Alvarez		02/01/2022	St. Philip's College Nursing Education Department Faculty Memoriam Scholarship	
Yesenia Z. Alvarez		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Yesenia Z. Alvarez		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Yesenia Z. Alvarez		02/01/2022	General SPC Scholarship	
Lorraine Anastasio		02/15/2022	Friends of Music at San Antonio College Scholarship	
Andrea E. Anderson		02/01/2022	Faculty Senate Endowed Scholarship	
Andrea E. Anderson		02/01/2022	Vista Food Pantry	
Andrea E. Anderson		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Kirsten P. Anderson		02/01/2022	Eva K Fort Scholarship for Nursing	
Kirsten P. Anderson		02/01/2022	Student Leadership Institute - Employee Giving Scholarship	
Kirsten P. Anderson		02/01/2022	Donald Johnson Memorial Scholarship	
Vanessa L. Anderson		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Vanessa L. Anderson		02/15/2022	Golf Tournament SPC	
Vanessa L. Anderson		02/01/2022	President's Scholarship SPC	
Wesley L. Anderson		02/01/2022	Vista Food Pantry	
Wesley L. Anderson		02/01/2022	Dennis Gittinger Endowed Scholarship for Mathematics	
Gerardo Arellano		02/01/2022	PAC SHARE Program	
Hattie C. Arnold		02/01/2022	Employee Benevolence Fund	
Josephine S. Arnold		02/01/2022	Annual Fund	
Nora E. Arredondo		02/01/2022	James B. Riley Formative Endowed Scholarship	
Nora E. Arredondo		02/01/2022	General PAC Scholarship	
Cecilia Arreola		02/01/2022	PAC SHARE Program	
Salvador Arriaga		02/01/2022	General SPC Scholarship	
Salvador Arriaga		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Rodell G. Asher		02/01/2022	Student Leadership Institute - Employee Giving Scholarship	
Rodell G. Asher		02/01/2022	Kevin Schantz Memorial Scholarship	
Rodell G. Asher		02/01/2022	Debra A. Morgan Endowed Scholarship	
Aspen Institute, Inc		02/02/2022	Chancellor's Circle of Excellence Fund	Ruben M. Flores
Beatrice A. Avila		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Beatrice A. Avila		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Beatrice A. Avila		02/01/2022	General SPC Scholarship	
Beatrice A. Avila		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Carlos Ayala		02/01/2022	AlamoPROMISE Scholarship	
Cynthia A. Baker		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Gloria Balderas-Gonzalez		02/01/2022	Employee Benevolence Fund	
Natalie Barajas		02/01/2022	Annual Fund	
Natalie Barajas		02/01/2022	AlamoPROMISE Scholarship	
Joan M. Barborak		02/01/2022	Debra A. Morgan Endowed Scholarship	
Joan M. Barborak		02/01/2022	Architecture Education Program	
Jessica C. Barnes		02/01/2022	General Foundation Scholarship Fund	
Jessica C. Barnes		02/01/2022	Employee Benevolence Fund	
Jessica C. Barnes		02/01/2022	TACHE Scholarship	
Jessica C. Barnes		02/01/2022	AlamoPROMISE Scholarship	
Jessica C. Barnes		02/01/2022	Student Emergency Fund	
Roxanne Barrera		02/01/2022	Scobee Education Center Programs	
Rolando Barrientez		02/01/2022	First Responders Academy-Formative Endowment	
Ricky N. Baser		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Ricky N. Baser		02/01/2022	MAS Scholarship	
Ricky N. Baser		02/01/2022	Vista Food Pantry	
Ricky N. Baser		02/01/2022	President's Unrestricted NVC	
Ricky N. Baser		02/01/2022	President's Unrestricted NVC	
Ricky N. Baser		02/01/2022	Permanent Art Collection Endowment	
Ricky N. Baser		02/01/2022	NVC Fans General Support	
Ricky N. Baser		02/01/2022	NVC Arts	
Shirley A. Bass-Wright		02/01/2022	General SPC Scholarship	
Shirley A. Bass-Wright		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Shirley A. Bass-Wright		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Shirley A. Bass-Wright		02/01/2022	Jessica's Project	
Shirley A. Bass-Wright		02/01/2022	James & Nyles Fitzgerald Memorial Scholarship	
Anonymous		02/01/2022	CPS Energy-OCI Solar Power Renewable Energy Scholarship	
Anonymous		02/15/2022	Golf Tournament SPC	
Gilberto Becerra		02/01/2022	PAC SHARE Program	
Dafney D. Bell		02/01/2022	PAC SHARE Program	
Terry M. Bell		02/01/2022	General NVC Scholarship	
Jodi M. Bellamy		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Jodi M. Bellamy		02/01/2022	St. Philip's College Nursing Education Department Faculty Memoriam Scholarship	
Melissa F. Benson		02/01/2022	Eva K Fort Scholarship for Nursing	
Melissa F. Benson		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Thomas E. Billimek		02/01/2022	SAC Psychology Department Endowed Scholarship	
Thomas E. Billimek		02/01/2022	Psychology Department Program Fund	
Thomas E. Billimek		02/01/2022	SAC Student Support Fund	
Mary E. Bingham		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Ben T. Birkendfeld		02/01/2022	General SPC Scholarship	
Lisa V. Black		02/01/2022	Vista Food Pantry	
Blackbaud Giving Fund	Deborah Knapp, TEGNA Foundation	02/15/2022	Deborah J. Knapp Endowed Scholarship	
Nicholas G. Blakeney		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Nicholas G. Blakeney		02/01/2022	PAC SHARE Program	
Nicholas G. Blakeney		02/01/2022	Celebracion Event PAC	
Nicholas G. Blakeney		02/01/2022	Jason DeLecour Endowed Scholarship for International Studies	
Nicholas G. Blakeney		02/01/2022	James B. Riley Formative Endowed Scholarship	
Nicholas G. Blakeney		02/01/2022	President's Unrestricted PAC	
Raquel Blanco-Ayala		02/01/2022	Annual Fund	
Melaku A. Bogale		02/01/2022	General NVC Scholarship	
Dwayne G. Bohuslav		02/01/2022	SAC Student Support Fund	
Abreetta Bonner		02/01/2022	NVC Faculty / Staff Scholarship	
Kristina M. Booth		02/01/2022	AlamoPROMISE Scholarship	
Kristina M. Booth		02/01/2022	Ray Hernandez FORMATIVE Endowed Scholarship	
Suzanna C. Borawski		02/01/2022	SAC Student Support Fund	
Gary Bowling		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Gary Bowling		02/01/2022	Vista Food Pantry	
Linda L. Boyer-Owens		02/01/2022	AlamoPROMISE Scholarship	
Margaret Boykin		02/01/2022	Annual Fund	
Diana Bradford		02/01/2022	President's Unrestricted NLC	
Anonymous		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Kelli L. Bradshaw		02/01/2022	Lynne Dean Endowed Scholarship	
Kelli L. Bradshaw		02/01/2022	Vista Food Pantry	
Kelli L. Bradshaw		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Kelli L. Bradshaw		02/01/2022	Dr. Jacqueline Claunch Legacy Endowed Formative Scholarship	
Ronnie L. Brannon		02/01/2022	PAC SO Logistics Club	
Ronnie L. Brannon		02/01/2022	President's Unrestricted PAC	

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Donor Name	Soft Credit Recipient Name	Gift Date	Fund Description	Honor/Memorial Name
Ronnie L. Brannon		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Luis Briceno		02/01/2022	Nighthawk Nest Program	
Luis Briceno		02/01/2022	NLC Presidential Scholars Scholarship	
Luis Briceno		02/01/2022	E. F. "Smiley" & Sandra Williams Endowed Scholarship	
Luis Briceno		02/01/2022	Faculty Endowment Scholarship	
Luis Briceno		02/01/2022	President's Unrestricted NLC	
Phyllis Bright		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Phyllis Bright		02/01/2022	Alamo Area Hospitality Association Endowed Scholarship	
Cynathia M. Broadnax		02/01/2022	SAC Mexican American Studies (MAS) Program	
Cynathia M. Broadnax		02/01/2022	SAC Student Support Fund	
Cynathia M. Broadnax		02/01/2022	SAC Honors Academy	
Cynathia M. Broadnax		02/01/2022	EMS Academy Student Program	
Cynathia M. Broadnax		02/01/2022	President's Unrestricted SAC	
Broadway Bank	Charles E. Cheever	02/02/2022	Hall and Pat Hammond Scholarship	
Belinda F. Brown		02/01/2022	Student Emergency Fund	
Naphtali T. Bryant		02/01/2022	Ralph and Blanche Crockett Memorial Scholarship	
Sonya D. Bryant		02/01/2022	AlamoPROMISE Scholarship	
Sonya D. Bryant		02/01/2022	Annual Fund	
Sonya D. Bryant		02/01/2022	General Foundation Scholarship Fund	
Veronica I. Buendia		02/01/2022	NVC Personal Fitness Training Scholarship	
Veronica I. Buendia		02/01/2022	Vista Food Pantry	
Alejandra Bueno		02/01/2022	Annual Fund	
Michelle D. Burnett		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Cherie L. Burnside		02/01/2022	Vista Food Pantry	
Amy H. Burton		02/01/2022	Vista Food Pantry	
Ismael O. Bustos		02/01/2022	General SPC Scholarship	
John A. Cage		02/01/2022	Rea & Barbara Hinrichs Endowed Scholarship	
Claudia Calvario		02/01/2022	SAC Student Support Fund	
Glen Calvert		02/23/2022	KSYM Program	
Beatrice E. Canales		02/01/2022	Challenger Center Program	
Beatrice E. Canales		02/01/2022	Child Care Center	
Beatrice E. Canales		02/01/2022	President's Unrestricted SAC	
Beatrice E. Canales		02/01/2022	Dr. Alice Johnson Children's Library	
Gaston Cantu		02/01/2022	PAC SHARE Program	
Gaston Cantu		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Gaston Cantu		02/01/2022	President's Unrestricted PAC	
Gaston Cantu		02/01/2022	James B. Riley Formative Endowed Scholarship	
Gaston Cantu		02/01/2022	Samantha Tapia Formative Endowed Scholarship	
Anonymous		02/01/2022	Annual Fund	
Maryjane J. Cardenas		02/01/2022	Annual Fund	
Debra A. Cardona		02/01/2022	Vista Food Pantry	
Daisy L. Carmona		02/01/2022	NLC Presidential Scholars Scholarship	
Daisy L. Carmona		02/01/2022	Faculty Endowment Scholarship	
Belinda J. Carter		02/01/2022	E. F. "Smiley" & Sandra Williams Endowed Scholarship	
Selso M. Casares		02/01/2022	TACHE Scholarship	
Phillip Casarez		02/01/2022	President's Unrestricted SAC	
Phillip Casarez		02/01/2022	SAC Student Support Fund	
Bertha C. Castellanos		02/01/2022	Women in Transition Scholarship	
Enrique C. Castillo		02/01/2022	President's Unrestricted SAC	
Janice Castillo		02/01/2022	President's Unrestricted SAC	
Jeanette J. Castillo		02/01/2022	AlamoPROMISE Scholarship	
Roger M. Castro		02/01/2022	AlamoPROMISE Scholarship	
Angela M. Cavasos		02/01/2022	Vista Food Pantry	
Zak D. Cernoch		02/01/2022	Debra A. Morgan Endowed Scholarship	
Zak D. Cernoch		02/01/2022	Annual Fund	
Rivera A. Chapa		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Bryan A. Chase		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Bryan A. Chase		02/01/2022	General SPC Scholarship	
Bryan A. Chase		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Bryan A. Chase		02/01/2022	Ruth Jones McClendon	
Bryan A. Chase		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
David Chavera		02/01/2022	SAC Honors Academy	
Susan E. Chinoransky		02/01/2022	President's Unrestricted NLC	
Michaleen Christ Herrera		02/01/2022	General SPC Scholarship	
Michaleen Christ Herrera		02/01/2022	VOTC Veterans Outreach & Transition Center Program	
Michaleen Christ Herrera		02/01/2022	St. Philip's College Nursing Education Department Faculty Memoriam Scholarship	
Michaleen Christ Herrera		02/01/2022	St. Philip's College Nursing Education Department Faculty Memoriam Scholarship	
Philip `. Cirilo		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Philip `. Cirilo		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Brenda J. Clark		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Lenell C. Clay		02/01/2022	President's Unrestricted SAC	
Thomas S. Cleary		02/01/2022	AlamoPROMISE Scholarship	
Thomas S. Cleary		02/01/2022	Annual Fund	
Kimberly A. Cleveland		02/01/2022	Experiential Learning Program	
Virginia C. Cmontezfstbusy		02/01/2022	NVC Personal Fitness Training Scholarship	
Laurie L. Coleman		02/01/2022	SAC Honors Academy	
Laurie L. Coleman		02/01/2022	San Antonio College Future Teachers' Organization Scholarship	
Grace L. Collett		02/01/2022	Dr. Robert Zeigler Endowed Scholarship	
Grace L. Collett		02/01/2022	Scobee Education Center Programs	
Amy L. Collins Montalbano		02/01/2022	Vista Food Pantry	
Jacob P. Colunga		02/01/2022	St. Philip's College Nursing Education Department Faculty Memoriam Scholarship	
Jacob P. Colunga		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Jacob P. Colunga		02/01/2022	General SPC Scholarship	
Jacob P. Colunga		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Jacob P. Colunga		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Jennifer D. Comedy-Holmes		02/01/2022	President's Unrestricted NVC	
Jennifer D. Comedy-Holmes		02/01/2022	NVC Arts	
Jennifer D. Comedy-Holmes		02/01/2022	NVC Fans General Support	
Jennifer D. Comedy-Holmes		02/01/2022	Vista Food Pantry	
Allan Conkling		02/01/2022	SPC President's Student Aid Fund	
Anonymous		02/01/2022	SAC Women's Center GED Scholarship	
Anonymous		02/01/2022	President's Unrestricted SAC	
Anonymous		02/01/2022	Employee Benevolence Fund	
Anonymous		02/01/2022	SAC Student Support Fund	
Jessica A. Cooper		02/01/2022	St. Philip's College Nursing Education Department Faculty Memoriam Scholarship	
Jessica A. Cooper		02/01/2022	President's Unrestricted SPC	
Jessica A. Cooper		02/15/2022	Golf Tournament SPC	
Joseph Coppola		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Eloisa Cordova		02/01/2022	President's Unrestricted PAC	
Thomas Corser		02/18/2022	Masters Leadership Program (MLP) Scholarship	
Christina M. Cortez		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Francisco Cortez		02/01/2022	Annual Fund	
Mary E. Cortez		02/01/2022	Vista Food Pantry	
Trina D. Cowan		02/01/2022	Psychology Department Scholarship	
Thomas R. Cox		02/01/2022	Rea & Barbara Hinrichs Endowed Scholarship	
Tiffany T. Cox		02/01/2022	EMS Academy Student Program	
Tiffany T. Cox		02/01/2022	President's Unrestricted SAC	
Tiffany T. Cox		02/01/2022	SAC Mexican American Studies (MAS) Program	
Tiffany T. Cox		02/01/2022	SAC Student Support Fund	
Tiffany T. Cox		02/01/2022	SAC Honors Academy	
Lloyd G. Crenwelge		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Anonymous		02/23/2022	SAC Math Department Scholarship	
Sharon A. Crockett-Ray		02/01/2022	Ralph and Blanche Crockett Memorial Scholarship	
Yolanda R. Crooms		02/01/2022	James & Nyles Fitzgerald Memorial Scholarship	
Tonya R. Crowley		02/01/2022	SAC Student Support Fund	
Tonya R. Crowley		02/01/2022	President's Unrestricted SAC	
Clarissa J. Cruz		02/01/2022	Dr. Mordecai & Mrs. Dahpne Brownlee Scholarship	
Jessica S. Cruz		02/01/2022	General SPC Scholarship	
Jessica S. Cruz		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Jessica S. Cruz		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Micah Culpepper		02/01/2022	Annual Fund	
Betty H. Cunningham		02/01/2022	Vista Food Pantry	
Betty H. Cunningham		02/01/2022	President's Unrestricted NVC	
Heather L. Cura		02/01/2022	General Foundation Scholarship Fund	
Scott D'Amico		02/01/2022	Annual Fund	
Ruth A. Dalrymple		02/01/2022	Annual Fund	
Patrick F. Daniels		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Martin D. Davila		02/01/2022	First Responders Academy-Formative Endowment	

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Donor Name	Soft Credit Recipient Name	Gift Date	Fund Description	Honor/Memorial Name
Bruce A. Davis		02/01/2022	David E Mrizek FORMATIVE Endowed Scholarship Fund	
Bruce A. Davis		02/01/2022	Dr. Alice Johnson Children's Library	
Bruce A. Davis		02/01/2022	Tiana Spivey RTF Endowed Scholarship	
Bruce A. Davis		02/01/2022	President's Unrestricted SAC	
Bruce A. Davis		02/01/2022	Fredric A. Weiss Memorial Scholarship	
Bruce A. Davis		02/01/2022	Dr. Robert Zeigler Endowed Scholarship	
Randall N. Dawson		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Randall N. Dawson		02/01/2022	General SPC Scholarship	
Randall N. Dawson		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Randall N. Dawson		02/01/2022	President's Scholarship SPC	
Sheldon W. Day		02/01/2022	Police Officer Training SAC	
Amber A. De La Garza		02/01/2022	Nighthawk Nest Program	
Pamela S. De La Garza		02/01/2022	NVC Faculty / Staff Scholarship	
Pamela S. De La Garza		02/01/2022	Employee Benevolence Fund	
Leticia P. De La Rosa		02/01/2022	Celebracion Event PAC	
Maria E. De Leon		02/01/2022	Student Emergency Fund	
Maria O. De Los Reyes		02/01/2022	President's Unrestricted SAC	
Edlyn S. De Oliveira		02/01/2022	PAC SHARE Program	
Rosalind K. De Trevino		02/01/2022	AlamoPROMISE Scholarship	
Rosalind K. De Trevino		02/01/2022	President's Unrestricted SAC	
Patricia Deharo		02/16/2022	Golf Tournament SPC	
Rachel Del Rio		02/01/2022	Catherine H. Powell Endowed Scholarship Permanent	
Rachel Del Rio		02/01/2022	SAC Student Support Fund	
Nancy G. Delacerda		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Nancy G. Delacerda		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Nancy G. Delacerda		02/01/2022	Vista Food Pantry	
Nancy G. Delacerda		02/01/2022	Ashley Lynn Degerstrom Endowed Scholarship	
Nancy G. Delacerda		02/01/2022	CPS Energy/Dr. Homer Guevara Jr. Endowed Fund for Business, Economics, and Government Majors	
Denise DeLaRosa		02/01/2022	SAC Mexican American Studies (MAS) Program	
Denise DeLaRosa		02/01/2022	SAC Student Support Fund	
Anna L. Delgado		02/01/2022	General SPC Scholarship	
Anna L. Delgado		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Chryssa D. Delgado		02/01/2022	CTTC Welding Program	
Chryssa D. Delgado		02/01/2022	AlamoPROMISE Scholarship	
Vanessa A. Demont		02/01/2022	Nighthawk Nest Program	
Vanessa A. Demont		02/01/2022	General NLC Scholarship	
Jillian L. Denman		02/01/2022	SAC Student Support Fund	
Edward Diaz		02/01/2022	Dr. Alice Johnson Children's Library	
Mariana A. Diaz		02/01/2022	PAC SHARE Program	
Mariana A. Diaz		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Mariana A. Diaz		02/01/2022	President's Unrestricted PAC	
Jaclyn G. Dinscore		02/01/2022	General PAC Scholarship	
Kristina Docwra		02/01/2022	Employee Benevolence Fund	
Alicia D. Dominguez		02/01/2022	General SPC Scholarship	
Katherine B. Doss		02/01/2022	PAC SHARE Program	
Tangila C. Dove		02/01/2022	Nighthawk Nest Program	
Tangila C. Dove		02/01/2022	President's Unrestricted NLC	
Tangila C. Dove		02/01/2022	E. F. "Smiley" & Sandra Williams Endowed Scholarship	
Lucas W. Dowden		02/01/2022	Employee Benevolence Fund	
Lucas W. Dowden		02/01/2022	Student Emergency Fund	
Sheila R. Due		02/01/2022	AlamoPROMISE Scholarship	
Sheila R. Due		02/01/2022	Annual Fund	
Annette Duenes		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Pamela J. Dunagan		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Anonymous		02/01/2022	Jessica's Project	
Paul S. Dunn		02/01/2022	Annual Fund	
Jules L. Duval		02/01/2022	Community of Automotive Professionals	
Jules L. Duval		02/01/2022	Dr. Lanier Byrd Endowed Scholarship	
Yael H. Edrey		02/01/2022	Faculty Senate Endowed Scholarship	
Yael H. Edrey		02/01/2022	President's Unrestricted NVC	
Yael H. Edrey		02/01/2022	MAS Scholarship	
Yael H. Edrey		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Yael H. Edrey		02/01/2022	Vista Food Pantry	
Dawn L. Elmore		02/01/2022	James C. Elmore II Memorial Art Scholarship	
James C. Elmore		02/15/2022	James C. Elmore II Memorial Art Scholarship	James C. Elmore
Mary M. Elston		02/01/2022	Samantha Tapia Formative Endowed Scholarship	
Anonymous		02/01/2022	Strategies for Success - Grant in Aid Scholarship	
Lee A. Epstein		02/01/2022	Vista Food Pantry	
Lee A. Epstein		02/01/2022	MAS Scholarship	
Savithra U. Eratne		02/01/2022	MESA Center Program	
Frances D. Ervin		02/01/2022	Student Emergency Fund	
Lisa M. Erwin		02/01/2022	NLC Presidential Scholars Scholarship	
Anonymous		02/18/2022	Masters Leadership Program (MLP) Scholarship	
Susan L. Escobar		02/01/2022	President's Unrestricted NVC	
Lucila Escobedo		02/15/2022	Golf Tournament SPC	
Dimona R. Esparza		02/01/2022	Emergency Grant Fund Program	
Belinda Esqueda		02/01/2022	Community of Automotive Professionals	
Belinda Esqueda		02/01/2022	President's Scholarship SPC	
Belinda Esqueda		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Margarita Esquivel		02/01/2022	Annual Fund	
Stephanie R. Estrada		02/01/2022	AlamoPROMISE Scholarship	
Anonymous		02/01/2022	Nighthawk Nest Program	
Anonymous		02/01/2022	Faculty Endowment Scholarship	
Stacy Y. Evans		02/01/2022	AlamoPROMISE Scholarship	
Teresa B. Evernham		02/01/2022	DREAMers Scholarship	
Freda Facey		02/26/2022	Masters Leadership Program (MLP) Scholarship	
William J. Fanning		02/01/2022	Faculty Endowment Scholarship	
Raquel Farias		02/15/2022	President's Unrestricted SPC	
Raquel Farias		02/15/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Richard H. Farias		02/01/2022	Annual Fund	
Richard H. Farias		02/01/2022	President's Unrestricted SAC	
Maria T. Farias-Hudson		02/01/2022	President's Unrestricted SAC	
Maria T. Farias-Hudson		02/01/2022	SAC Student Support Fund	
Mark A. Farris		02/01/2022	Nighthawk Nest Program	
Mark A. Farris		02/01/2022	Vista Food Pantry	
Marie P. Feldmeier		02/01/2022	General SPC Scholarship	
Anonymous		02/01/2022	Annual Fund	
Anna Lisa Fernandez		02/01/2022	PAC SHARE Program	
Anna Lisa Fernandez		02/01/2022	PAC Adult Learning Academy GED Fundraiser	
Anna Lisa Fernandez		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Robert Fernandez		02/01/2022	Alamo Area Hospitality Association Endowed Scholarship	
Robert Fernandez		02/01/2022	SPC Alumni Association Scholarship	
Domingo J. Figueroa		02/01/2022	President's Unrestricted SAC	
Sandra M. Figueroa		02/01/2022	Ray Ellison Family Center	
Daniel B. Flores		02/01/2022	SAC Student Support Fund	
Georgia L. Flores		02/01/2022	Nighthawk Nest Program	
Georgia L. Flores		02/01/2022	President's Unrestricted NLC	
Jennifer L. Flores		02/01/2022	Samantha Tapia Formative Endowed Scholarship	
Jennifer L. Flores		02/01/2022	PAC SHARE Program	
Jennifer L. Flores		02/01/2022	PAC Adult Learning Academy GED Fundraiser	
Jorge R. Flores		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Jorge R. Flores		02/01/2022	President's Unrestricted SPC	
Julieta Flores		02/01/2022	President's Unrestricted SAC	
Julieta Flores		02/01/2022	EMS Academy Student Program	
Julieta Flores		02/01/2022	SAC Mexican American Studies (MAS) Program	
Julieta Flores		02/01/2022	SAC Honors Academy	
Julieta Flores		02/01/2022	SAC Student Support Fund	
Ruben M. Flores		02/01/2022	AlamoPROMISE Scholarship	
Ruben M. Flores		02/01/2022	Ruben P. Flores Endowed Scholarship	
Ruben M. Flores		02/01/2022	Chancellor's Circle of Excellence Fund	
Rosalinda F. Flores Castillo		02/01/2022	Vista Food Pantry	
Maria S. Flores-Chase		02/01/2022	Nighthawk Nest Program	
Maria S. Flores-Chase		02/01/2022	NLC Presidential Scholars Scholarship	
Maria S. Flores-Chase		02/01/2022	President's Unrestricted NLC	
Maria S. Flores-Chase		02/01/2022	Faculty Endowment Scholarship	
Maria S. Flores-Chase		02/01/2022	E. F. "Smiley" & Sandra Williams Endowed Scholarship	
Melissa Flores-Valencia		02/01/2022	Empower ME Program	
Patrick R. Fontenot		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	

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Donor Name	Soft Credit Recipient Name	Gift Date	Fund Description	Honor/Memorial Name
Amanda M. Foy		02/01/2022	Vista Food Pantry	
Amanda M. Foy		02/01/2022	President's Unrestricted NVC	
Amanda M. Foy		02/01/2022	Psychology Department Scholarship	
Santos Fraga		02/21/2022	Masters Leadership Program (MLP) Scholarship	
Alan J. Freeman		02/01/2022	President's Unrestricted SPC	
Kathryn A. Freeman		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Kathryn A. Freeman		02/01/2022	General SPC Scholarship	
Kathryn A. Freeman		02/01/2022	Jessica's Project	
Jeffrey W. French		02/01/2022	General SPC Scholarship	
Jeffrey W. French		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Jeffrey W. French		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Karl R. Frey		02/01/2022	Faculty Endowment Scholarship	
Karl R. Frey		02/01/2022	President's Unrestricted NLC	
Karl R. Frey		02/01/2022	Nighthawk Nest Program	
Pamela M. Frias		02/01/2022	SAC Student Support Fund	
Russell J. Frohardt		02/01/2022	MAS Scholarship	
Russell J. Frohardt		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Russell J. Frohardt		02/01/2022	General NVC Scholarship	
Russell J. Frohardt		02/01/2022	CPS Energy/Dr. Homer Guevara Jr. Endowed Fund for Business, Economics, and Government Majors	
Russell J. Frohardt		02/01/2022	NVC Arts	
Derek Fuller		02/01/2022	SPC K-8 Academy Program	
Derek Fuller		02/01/2022	VOTC Veterans Outreach & Transition Center Program	
Lawrence A. Gable		02/01/2022	President's Scholarship SPC	
Lawrence A. Gable		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Lawrence A. Gable		02/01/2022	General SPC Scholarship	
Lawrence A. Gable		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Michelle A. Gable		02/01/2022	Annual Fund	
Deborah L. Gaitan		02/01/2022	Debra A. Morgan Endowed Scholarship	
Deborah L. Gaitan		02/01/2022	Vista Food Pantry	
Carlos Galindo		02/01/2022	General NLC Scholarship	
Ingrid Galindo		02/01/2022	Tom Sandoval LULAC Rey Feo Parent/Child Scholarship	
Chloe Gallegos		02/01/2022	Student Emergency Fund	
Amparo R. Garcia		02/01/2022	Vista Food Pantry	
Amparo R. Garcia		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Amparo R. Garcia		02/01/2022	MAS Scholarship	
Amparo R. Garcia		02/01/2022	NVC Alumni Program Support	
Amparo R. Garcia		02/01/2022	NVC Fans General Support	
Amparo R. Garcia		02/01/2022	NVC Fine & Performing Arts Endowed Scholarship	
Ana D. Garcia		02/01/2022	Vista Food Pantry	
Cristela C. Garcia		02/01/2022	President's Unrestricted NLC	
Diana O. Garcia		02/01/2022	Vista Food Pantry	
Anonymous		02/01/2022	Dr. Garcia Family Formative Endowment	
Bridgedette A. Garza		02/01/2022	AlamoPROMISE Scholarship	
Bridgedette A. Garza		02/01/2022	Janet H. Rangel Memorial Scholarship	
Bridgedette A. Garza		02/01/2022	DREAMers Scholarship	
Diann Garza		02/01/2022	St. Philip's College Nursing Education Department Faculty Memoriam Scholarship	
Leticia I. Garza		02/01/2022	Professional Aviation Maintenance Scholarship	
Linda T. Garza		02/01/2022	Annual Fund	
Robert L. Garza		02/01/2022	James B. Riley Formative Endowed Scholarship	
Sandra D. Garza		02/01/2022	MAS Scholarship	
Amy S. Gates		02/01/2022	SAC Student Support Fund	
Amy S. Gates		02/01/2022	Nighthawk Nest Program	
Amy S. Gates		02/01/2022	EMS Academy Student Program	
Pamela D. Gauna		02/01/2022	Nighthawk Nest Program	
Pamela D. Gauna		02/01/2022	NLC Presidential Scholars Scholarship	
Diana Gavin		02/01/2022	General SPC Scholarship	
Diana Gavin		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Diana Gavin		02/01/2022	President's Unrestricted SPC	
Paula J. Gavin		02/01/2022	Vista Food Pantry	
Edward D. Gayden		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Edward D. Gayden		02/15/2022	Golf Tournament SPC	
Deborah A. Gee		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Deborah A. Gee		02/01/2022	Dr. Mordecai & Mrs. Dahpne Brownlee Scholarship	
Samantha Gellegos		02/01/2022	Employee Benevolence Fund	
Samantha Gellegos		02/01/2022	AlamoPROMISE Scholarship	
Samantha Gellegos		02/01/2022	Annual Fund	
Darrel Gentry		02/11/2022	Golf Tournament SPC	
Sonia Y. Gentry		02/15/2022	Golf Tournament SPC	
Leslie B. Germer		02/01/2022	Nighthawk Nest Program	
Andrew T. Gignac		02/01/2022	Kendra Ann Ward Music Endowed Scholarship	
Elizabeth R. Ginn		02/01/2022	Jason DeLecour Endowed Scholarship for International Studies	
Dennis J. Gittinger		02/01/2022	NVC Arts	
Jose Gloria		02/01/2022	Janet H. Rangel Memorial Scholarship	
GM Financial		02/15/2022	NVC Business Council General Support	
Maria G. Godina		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Maria G. Godina		02/01/2022	Employee Benevolence Fund	
Maria G. Godina		02/01/2022	AlamoPROMISE Scholarship	
Maria G. Godina		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Deretha R. Goforth		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Cressida Goloby		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Leanna Gomez		02/01/2022	Jessica's Project	
Arlene R. Gonzales		02/01/2022	AlamoPROMISE Scholarship	
Jonathon R. Gonzales		02/01/2022	Vista Food Pantry	
Josephine Gonzales		02/01/2022	President's Unrestricted NVC	
Nancy K. Gonzales		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Steven E. Gonzales		02/01/2022	Debra A. Morgan Endowed Scholarship	
Steven E. Gonzales		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Steven E. Gonzales		02/01/2022	NVC Arts	
Steven E. Gonzales		02/01/2022	Dennis Gittinger Endowed Scholarship for Mathematics	
Erron Y. Gonzalez		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Laura M. Gonzalez		02/01/2022	Tourism, Hospitality, Culinary Arts (THCA) Scholarship	
Patricia Gonzalez		02/01/2022	President's Unrestricted SAC	
Amanda M. Gorrell		02/01/2022	President's Unrestricted NVC	
Amanda M. Gorrell		02/01/2022	Vista Food Pantry	
Karen D. Gottfried		02/01/2022	General Foundation Scholarship Fund	
Jasmyne L. Graybill		02/01/2022	Faculty Endowment Scholarship	
Carla P. Greszler-Gomez		02/01/2022	Vista Food Pantry	
Carla P. Greszler-Gomez		02/01/2022	MAS Scholarship	
Barbara A. Griest-Devora		02/01/2022	NVC Arts	
Michael Grillo		02/01/2022	Developmental Math Fund	
Michael Grillo		02/27/2022	Golf Tournament SPC	
Michael Grillo		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Jonathan M. Grossheim		02/01/2022	G.A.L.A. (Gay & Lesbian Association) Scholarship	
Gabriel S. Guel		02/01/2022	SAC Student Support Fund	
Geraldo R. Guerra		02/01/2022	Men Empowerment Network (MEN) Scholarship	
Geraldo R. Guerra		02/01/2022	President's Unrestricted SAC	
Gloria M. Guerra		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Gloria M. Guerra		02/01/2022	St. Philip's College Nursing Education Department Faculty Memoriam Scholarship	
Gloria M. Guerra		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Javier A. Guerra		02/01/2022	Debra A. Morgan Endowed Scholarship	
Yalitza P. Guerra		02/01/2022	Vista Food Pantry	
Yalitza P. Guerra		02/01/2022	MAS Scholarship	
Yalitza P. Guerra		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Yalitza P. Guerra		02/01/2022	NVC Fine & Performing Arts Endowed Scholarship	
Melissa A. Guerrero		02/01/2022	Annual Fund	
Monica P. Guerrero		02/01/2022	Annual Fund	
Nina A. Guerrero		02/01/2022	Dr. Alice Johnson Children's Library	
Nina A. Guerrero		02/01/2022	Child Care Center	
Guido Construction Co.		02/16/2022	Golf Tournament SPC	
Tak Gurung		02/01/2022	Disabled Student Program Fund	
Sara D. Guthrie		02/01/2022	PAC SHARE Program	
Alexis M. Gutierrez		02/01/2022	AlamoPROMISE Scholarship	
Elissa M. Gutierrez		02/01/2022	President's Unrestricted SAC	
Liliana Gutierrez		02/01/2022	General SPC Scholarship	
Marsha P. Hall		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Marsha P. Hall		02/22/2022	President's Unrestricted SPC	
Marsha P. Hall		02/01/2022	President's Unrestricted SPC	
Marsha P. Hall		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	

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Donor Name	Soft Credit Recipient Name	Gift Date	Fund Description	Honor/Memorial Name
Betsy Hamilton		02/01/2022	VOTC Veterans Outreach & Transition Center Program	
Dawn Hamilton		02/18/2022	General Robert T. Herres Masters Leadership Endowed Scholarship	
Sabrina I. Hammel		02/01/2022	President's Unrestricted NLC	
Sabrina I. Hammel		02/01/2022	General NLC Scholarship	
Sabrina I. Hammel		02/01/2022	Nighthawk Nest Program	
Lacy Hampton		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Lacy Hampton		02/01/2022	President's Unrestricted SPC	
Lacy Hampton		02/01/2022	William C. Davis Endowed Scholarship	
Lacy Hampton		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Caroline V. Haring		02/01/2022	Samantha Tapia Formative Endowed Scholarship	
Caroline V. Haring		02/01/2022	President's Unrestricted PAC	
Caroline V. Haring		02/01/2022	James B. Riley Formative Endowed Scholarship	
Caroline V. Haring		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Caroline V. Haring		02/01/2022	PAC SHARE Program	
Konnie A. Harper		02/01/2022	General SPC Scholarship	
Konnie A. Harper		02/01/2022	Dr. Mordecai & Mrs. Dahpne Brownlee Scholarship	
Destiny C. Harper-Lane		02/01/2022	General SPC Scholarship	
Destiny C. Harper-Lane		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Destiny C. Harper-Lane		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Destiny C. Harper-Lane		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Destiny C. Harper-Lane		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Anonymous		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Anonymous		02/01/2022	PAC SHARE Program	
Christopher R. Harrison		02/01/2022	Vista Food Pantry	
Christopher R. Harrison		02/01/2022	General NVC Scholarship	
Joseph Harrison Jr		02/25/2022	Masters Leadership Program (MLP) Scholarship	
Shawn W. Harward		02/01/2022	President's Unrestricted NVC	
Shawn W. Harward		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Teri A. Haye		02/01/2022	Eva K Fort Scholarship for Nursing	
Teri A. Haye		02/01/2022	Jessica's Project	
Teri A. Haye		02/01/2022	Dr. Lanier Byrd Endowed Scholarship	
Teri A. Haye		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
John Heard		02/26/2022	Masters Leadership Program (MLP) Scholarship	
Timothy P. Hedgepeth		02/01/2022	President's Unrestricted NVC	
Orie Henry		02/01/2022	President's Unrestricted SAC	
Alejandro Hernandez		02/01/2022	Annual Fund	
Eliza A. Hernandez		02/01/2022	Vista Food Pantry	
Gloria P. Hernandez		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Gloria P. Hernandez		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Gloria P. Hernandez		02/01/2022	William C. Davis Endowed Scholarship	
Gloria P. Hernandez		02/01/2022	Norm and Fran Gustafson Endowed Scholarship for Culinary Arts	
Gloria P. Hernandez		02/01/2022	James H. Wright Scholarship	
Mandy S. Hernandez		02/01/2022	President's Unrestricted SAC	
Marilyn Hernandez		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Sunny R. Hernandez		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Maria Hernandez Ferrier		02/01/2022	Annual Fund	
Cynthia D. Hernandez-Guerra		02/01/2022	Men Empowerment Network (MEN) Scholarship	
Jennifer L. Herra		02/01/2022	NLC Veteran's Center	
Delicia M. Herrera		02/01/2022	DREAMers Scholarship	
Diane C. Hester		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Diane C. Hester		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Diane C. Hester		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Phillip L. Hicks		02/01/2022	E. F. "Smiley" & Sandra Williams Endowed Scholarship	
Carolyn J. Hilton		02/01/2022	Rea & Barbara Hinrichs Endowed Scholarship	
John Honchell		02/01/2022	NLC Presidential Scholars Scholarship	
Margaret M. Houser		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Anonymous		02/25/2022	Masters Leadership Program (MLP) Jane Phipps Endowed Sch	
Jennifer R. Huebenthal		02/01/2022	Upward Bound Bridge Scholarship	
Jennifer R. Huebenthal		02/01/2022	PAC SHARE Program	
Jessica Humann		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Jessica Humann		02/01/2022	President's Unrestricted PAC	
Jessica Humann		02/01/2022	General PAC Scholarship	
James R. Hunt		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Melissa S. Hunt		02/01/2022	SAC Student Support Fund	
Leticia C. Inocencio		02/01/2022	PAC SHARE Program	
Adrian Jackson		02/10/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Adrian Jackson		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Adrian Jackson		02/01/2022	Dr. Mordecai & Mrs. Dahpne Brownlee Scholarship	
Adrian Jackson		02/01/2022	Angel L. Martin Legacy Endowed Scholarship	
John T. Jacobs		02/01/2022	General NLC Scholarship	
Elaine D. Jansky		02/01/2022	President's Unrestricted NVC	
Elaine D. Jansky		02/01/2022	Vista Food Pantry	
Gina M. Jasso		02/01/2022	General SPC Scholarship	
Maria L. Jimenez		02/01/2022	Ann Richards Endowed Scholarship for Women	
George H. Johnson		02/01/2022	President's Unrestricted SPC	
Robert T. Jones		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Robert T. Jones		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Robert T. Jones		02/01/2022	Developmental Math Fund	
Robert T. Jones		02/01/2022	President's Scholarship SPC	
Sarah S. Jones		02/01/2022	SAC Honors Academy	
Sarah S. Jones		02/01/2022	SAC Student Support Fund	
Sarah S. Jones		02/01/2022	SAC Mexican American Studies (MAS) Program	
Sarah S. Jones		02/01/2022	President's Unrestricted SAC	
Thermajean Jones		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Thermajean Jones		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Thermajean Jones		02/01/2022	General SPC Scholarship	
Thermajean Jones		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Thermajean Jones		02/01/2022	St. Philip's College Nursing Education Department Faculty Memoriam Scholarship	
Timothy A. Jones		02/01/2022	President's Unrestricted NVC	
Tonya Jones		02/01/2022	St. Philip's College Nursing Education Department Faculty Memoriam Scholarship	
Allison Joubert		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Allison Joubert		02/01/2022	General SPC Scholarship	
Judy A. Kabo		02/01/2022	San Antonio College Endowment Fund	
Cynthia D. Katz		02/01/2022	Annual Fund	
John R. Kaupert		02/01/2022	Continuing Education Training Gifts Fund	
Diana C. Kersey		02/01/2022	NVC Arts	
Diana C. Kersey		02/01/2022	President's Unrestricted NVC	
Diana C. Kersey		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Diana C. Kersey		02/01/2022	MAS Scholarship	
Diana C. Kersey		02/01/2022	Vista Food Pantry	
Sobia Khan		02/01/2022	SAC Mexican American Studies (MAS) Program	
Sobia Khan		02/01/2022	SAC Honors Academy	
Sobia Khan		02/01/2022	SAC Student Support Fund	
Sobia Khan		02/01/2022	President's Unrestricted SAC	
Suraya Khan		02/01/2022	Child Care Center	
Suraya Khan		02/01/2022	Ann Richards Endowed Scholarship for Women	
Suraya Khan		02/01/2022	Disabled Student Program Fund	
Suraya Khan		02/01/2022	ECO-Centro Program	
Suraya Khan		02/01/2022	SAC Mexican American Studies (MAS) Program	
Gary F. King		02/01/2022	Community of Automotive Professionals	
Gary F. King		02/01/2022	Annual Fund	
Gary F. King		02/01/2022	President's Unrestricted SPC	
Linda D. King		02/01/2022	Eva K Fort Scholarship for Nursing	
Linda D. King		02/01/2022	Jessica's Project	
Tracie A. Kingsland		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Tracie A. Kingsland		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Anonymous		02/15/2022	Hall and Pat Hammond Scholarship	
Julie Kirkland-Poirier		02/01/2022	Nighthawk Nest Program	
Julie Kirkland-Poirier		02/01/2022	President's Unrestricted NLC	
KLRN		02/02/2022	Rosenda Rios Memorial Endowed Scholarship	
Flor Koch		02/01/2022	Empowerment Center Program	
Deborah Koeck		02/01/2022	James B. Riley Formative Endowed Scholarship	
Deborah Koeck		02/01/2022	Samantha Tapia Formative Endowed Scholarship	
Deborah Koeck		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Stacie R. Koonhow		02/01/2022	General SPC Scholarship	
Stacie R. Koonhow		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Stacie R. Koonhow		02/01/2022	Dr. Mordecai & Mrs. Dahpne Brownlee Scholarship	
Anonymous		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	

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Donor Name	Soft Credit Recipient Name	Gift Date	Fund Description	Honor/Memorial Name
Anonymous		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Anonymous		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Conrad D. Krueger		02/01/2022	President's Unrestricted SAC	
Rukmani Kuppuswami		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
LaTanya K. Kurney		02/01/2022	International Programs Scholarship	
Anna M. Kuwamura		02/01/2022	Annual Fund	
Anna M. Kuwamura		02/01/2022	PAC Adult Learning Academy GED Fundraiser	
Patricia A. Lamson		02/01/2022	General SPC Scholarship	
Patricia A. Lamson		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Patricia A. Lamson		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Langley & Banack, Inc.		02/18/2022	Golf Tournament SPC	
Anonymous		02/01/2022	Annual Fund	
George R. Laughead		02/01/2022	Annual Fund	
Laura A. Lawrence		02/01/2022	Vista Food Pantry	
Laura A. Lawrence		02/01/2022	Faculty Senate Endowed Scholarship	
Laura A. Lawrence		02/01/2022	President's Unrestricted NVC	
Wesley B. Lay		02/01/2022	STEM SPC Scholarship	
Javier L. Leal		02/01/2022	DREAMers Scholarship	
Sara Leal		02/01/2022	Nighthawk Nest Program	
Lee D. LeBlanc		02/01/2022	SAC Women's Center GED Scholarship	
Jonathan A. Lee		02/01/2022	Dr. Robert Zeigler Endowed Scholarship	
Jonathan A. Lee		02/01/2022	G.A.L.A. (Gay & Lesbian Association) Scholarship	
Patrick R. Lee		02/01/2022	Samantha Tapia Formative Endowed Scholarship	
Patrick R. Lee		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Patrick R. Lee		02/01/2022	PAC SHARE Program	
Judah M. Leggett		02/01/2022	NLC Presidential Scholars Scholarship	
Judah M. Leggett		02/01/2022	Nighthawk Nest Program	
Judah M. Leggett		02/01/2022	Faculty Endowment Scholarship	
Sarah LeNoir		02/01/2022	VOTC Veterans Outreach & Transition Center Program	
Terrence Littlefield		02/01/2022	General SPC Scholarship	
Brittany A. Lopez		02/15/2022	NVC Fans General Support	
Priscilla P. Lopez		02/01/2022	President's Unrestricted PAC	
Ricardo D. Lopez		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Adena W. Loston		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Adena W. Loston		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Stella Lovato		02/01/2022	President's Unrestricted SAC	
Jerryl W. Lowe		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Donald R. Lucas		02/01/2022	Psychology Department Scholarship	
Gilbert J. Lucchelli		02/01/2022	SAC Student Support Fund	
Jacqueline Lucero		02/01/2022	Annual Fund	
LULAC Council #2		02/02/2022	Tom Sandoval LULAC Rey Feo Parent/Child Scholarship	
Alexandro M. Luna		02/01/2022	PAC SHARE Program	
Robin L. Lund		02/01/2022	MAS Scholarship	
Robin L. Lund		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Robin L. Lund		02/01/2022	Vista Food Pantry	
Robin L. Lund		02/01/2022	President's Unrestricted NVC	
Robin L. Lund		02/01/2022	Faculty Senate Endowed Scholarship	
Paul A. Machen		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Paul A. Machen		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Cindy L. Magruder		02/01/2022	Vista Food Pantry	
Merasol M. Malapo		02/01/2022	Annual Fund	
Jose F. Maldonado		02/01/2022	Nighthawk Nest Program	
Gerald F. Manahan		02/01/2022	Dr. Alice Johnson Children's Library	
Robert G. Marbut		02/01/2022	Robert G. Marbut Jr Endowed Scholarship	
Viviane Marioneaux-Maguire		02/01/2022	NVC Digital Media Student Program Support	
Viviane Marioneaux-Maguire		02/01/2022	Debra A. Morgan Endowed Scholarship	
Mary M. Marlowe		02/01/2022	NVC Arts	
Delilah L. Marquez		02/01/2022	PAC SHARE Program	
Deborah M. Martin		02/01/2022	ECO-Centro Program	
Deborah M. Martin		02/01/2022	General SPC Scholarship	
Deborah M. Martin		02/01/2022	General PAC Scholarship	
John F. Martin		02/01/2022	General SPC Scholarship	
Louisa P. Martin		02/01/2022	Annual Fund	
Louisa P. Martin		02/01/2022	AlamoPROMISE Scholarship	
Debra A. Martinez		02/01/2022	Joe & Josie Garcia Scholarship	
Jacob-Aidan I. Martinez		02/01/2022	President's Unrestricted SAC	
Nathaniel V. Martinez		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Paul G. Martinez		02/01/2022	MAS Scholarship	
Rose M. Martinez		02/01/2022	Annual Fund	
Rosita I. Martinez		02/01/2022	Vista Food Pantry	
Valerie Martinez		02/01/2022	General PAC Scholarship	
Mary Massey		02/02/2022	President's Unrestricted SPC	
Holly L. Matthews		02/01/2022	Architecture Education Program	
Sarah B. May		02/01/2022	Jack Stone Award for New Music	
Roxanne Maynard		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Paula L. Mc Kenna		02/01/2022	SAC Student Support Fund	
Paula L. Mc Kenna		02/01/2022	President's Unrestricted SAC	
Sam H. McCall		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Sam H. McCall		02/01/2022	General SPC Scholarship	
Sam H. McCall		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Sam H. McCall		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Sam H. McCall		02/01/2022	St. Philip's College Nursing Education Department Faculty Memoriam Scholarship	
Kimberly A. McClurg		02/01/2022	MAS Scholarship	
Thomas N. McCrary		02/01/2022	James C. Elmore II Memorial Art Scholarship	
Lisa K. McDaniel		02/01/2022	Ashley Lynn Degerstrom Endowed Scholarship	
Lisa K. McDaniel		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Michael E. McDowell		02/01/2022	Faculty Endowment Scholarship	
Kari McKay		02/24/2022	NVC Arts	
Mcliff Partners Ltd.		02/18/2022	General Foundation Scholarship Fund	
Gina L. Mealey		02/01/2022	Faculty Endowment Scholarship	
Melissa J. Medellin		02/01/2022	General Foundation Scholarship Fund	
Danielle E. Medina		02/01/2022	President's Unrestricted PAC	
Danielle E. Medina		02/01/2022	PAC SHARE Program	
Danielle E. Medina		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Jennifer L. Mejia		02/01/2022	Annual Fund	
Jennifer L. Mejia		02/01/2022	PAC Adult Learning Academy GED Scholarship	
Jennifer L. Mejia		02/01/2022	PAC SHARE Program	
Patrice Melancon		02/20/2022	General Robert T. Herres Masters Leadership Endowed Scholarship	
Cynthia Mendiola-Perez		02/01/2022	General PAC Scholarship	
Cynthia Mendiola-Perez		02/01/2022	Joe & Josie Garcia Scholarship	
Cynthia Mendiola-Perez		02/01/2022	Janet H. Rangel Memorial Scholarship	
Cynthia Mendiola-Perez		02/01/2022	AlamoPROMISE Scholarship	
Laura R. Mery		02/01/2022	SAC Student Support Fund	
Rosa H. Mesa-Sutton		02/01/2022	PAC Adult Learning Academy GED Fundraiser	
Rosa H. Mesa-Sutton		02/01/2022	Juan Ortiz Mariachi Academy Scholarship	
Erica N. Meza		02/01/2022	PAC SHARE Program	
Erica N. Meza		02/01/2022	Student Emergency Fund	
Erica N. Meza		02/01/2022	AlamoPROMISE Scholarship	
Tammy L. Micallef		02/01/2022	SAC Student Support Fund	
Deborah A. Middleton		02/01/2022	SAC Women's Center GED Scholarship	
Allen C. Miller		02/01/2022	Nighthawk Nest Program	
Stephen D. Minor		02/01/2022	AlamoPROMISE Scholarship	
Erin S. Miranda		02/01/2022	Employee Benevolence Fund	
Demetril Mitchell-Hebert		02/01/2022	Empowerment Center Program	
Joy R. Moczygemba		02/01/2022	Nighthawk Nest Program	
Sitakanta Mohanty		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Sitakanta Mohanty		02/01/2022	PAC Adult Learning Academy GED Fundraiser	
Sitakanta Mohanty		02/01/2022	President's Unrestricted PAC	
Sitakanta Mohanty		02/01/2022	Samantha Tapia Formative Endowed Scholarship	
Valerie Y. Moke		02/01/2022	St. Philip's College Nursing Education Department Faculty Memoriam Scholarship	
Suzel M. Molina		02/01/2022	PAC SHARE Program	
Suzel M. Molina		02/01/2022	Samantha Tapia Formative Endowed Scholarship	
Anonymous		02/01/2022	General Foundation Scholarship Fund	
Anonymous		02/01/2022	Employee Benevolence Fund	
Anonymous		02/01/2022	Student Emergency Fund	
Anonymous		02/01/2022	Nighthawk Nest Program	
Adam S. Moya		02/01/2022	General SPC Scholarship	
Minerva Muniz		02/01/2022	MAS Scholarship	

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Donor Name	Soft Credit Recipient Name	Gift Date	Fund Description	Honor/Memorial Name
Minerva Muniz		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
John Munoz		02/01/2022	Alamo Area Hospitality Association Endowed Scholarship	
John Munoz		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
John Munoz		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Mandy A. Munoz		02/01/2022	General PAC Scholarship	
Mandy A. Munoz		02/01/2022	Ray Ellison Family Center	
Mandy A. Munoz		02/01/2022	PAC Matching Fund	
Mandy A. Munoz		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Mandy A. Munoz		02/01/2022	PAC SHARE Program	
Thomas Y. Murguia		02/01/2022	Raul S. Murguia Presidential Honors Endowed Scholarship	
Muriel F. Siebert Foundation	Jane H. Macon	02/28/2022	Mosaico AlamoPROMISE Event	Muriel F. Siebert
Bobbie E. Myatt		02/01/2022	AlamoPROMISE Scholarship	
Bobbie E. Myatt		02/01/2022	Annual Fund	
Prakash N. Nair		02/01/2022	Vista Food Pantry	
Edgar E. Nandin		02/01/2022	Student Emergency Fund	
Esmeralda G. Nandin		02/01/2022	President's Unrestricted SAC	
Network For Good		02/23/2022	Annual Fund	
Solomon K. Nfor		02/01/2022	Jessica's Project	
Solomon K. Nfor		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Lori Nicholas		02/01/2022	Faculty Senate Endowed Scholarship	
Lori Nicholas		02/01/2022	Vista Food Pantry	
Anonymous		02/01/2022	Annual Fund	
William G. Nichols		02/01/2022	KSYM Program	
Katherine A. Nickas		02/01/2022	General Foundation Scholarship Fund	
Katherine A. Nickas		02/01/2022	Annual Fund	
Katherine A. Nickas		02/01/2022	Student Emergency Fund	
Katherine A. Nickas		02/01/2022	AlamoPROMISE Scholarship	
Valerie Noel		02/01/2022	President's Unrestricted SAC	
Paul J. Northway		02/01/2022	President's Unrestricted NVC	
Bruce E. Norton		02/01/2022	Dr. Robert Zeigler Endowed Scholarship	
Christian C. Nunnelee		02/01/2022	Professional Aviation Maintenance Scholarship	
Gary A. O'Bar		02/24/2022	Golf Tournament SPC	
Rhonda M. O'Cana		02/01/2022	President's Unrestricted PAC	
Rhonda M. O'Cana		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Rhonda M. O'Cana		02/01/2022	PAC SHARE Program	
Maria Catherine A. Obien		02/01/2022	Annual Fund	
Maria Catherine A. Obien		02/01/2022	Debra A. Morgan Endowed Scholarship	
Maria Catherine A. Obien		02/01/2022	AlamoPROMISE Scholarship	
Meagan N. Oliver		02/01/2022	Employee Benevolence Fund	
Elda A. Olvera		02/01/2022	Ann Richards Endowed Scholarship for Women	
Elda A. Olvera		02/01/2022	SAC Department of Foreign Language, Philosophy and Culture Program Support	
Elda A. Olvera		02/01/2022	ECO-Centro Program	
Sofia M. Ongay		02/01/2022	Student Emergency Fund	
Sofia M. Ongay		02/01/2022	Employee Benevolence Fund	
Juan M. Oretga		02/01/2022	Kendra Ann Ward Music Endowed Scholarship	
John Orona		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
John Orona		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Edith L. Orozco		02/28/2022	Golf Tournament SPC	
Anonymous		02/01/2022	General SPC Scholarship	
Jennifer O. Ortega		02/01/2022	Ray Hernandez FORMATIVE Endowed Scholarship	
Petra R. Ortega		02/01/2022	Vista Food Pantry	
Petra R. Ortega		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Candice Ortiz		02/01/2022	PAC SHARE Program	
Candice Ortiz		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Candice Ortiz		02/01/2022	Samantha Tapia Formative Endowed Scholarship	
Candice Ortiz		02/01/2022	James B. Riley Formative Endowed Scholarship	
Candice Ortiz		02/01/2022	President's Unrestricted PAC	
Paulina H. Ortiz		02/01/2022	Jason DeLecour Endowed Scholarship for International Studies	
Paulina H. Ortiz		02/01/2022	Music Program PAC	
Craig M. Overmiller		02/01/2022	OCI Solar Power Program	
Blanca E. Padilla		02/01/2022	AlamoPROMISE Scholarship	
Anonymous		02/01/2022	Vista Food Pantry	
Tunetha W. Parchem		02/15/2022	Golf Tournament SPC	
Jennifer M. Parrott		02/01/2022	President's Unrestricted NLC	
Jennifer M. Parrott		02/01/2022	Nighthawk Nest Program	
Laurie A. Pawelek		02/01/2022	PAC SHARE Program	
Antony Perez		02/01/2022	President's Unrestricted SAC	
Hector L. Perez		02/01/2022	AlamoPROMISE Scholarship	
Tammy L. Perez		02/01/2022	Nighthawk Nest Program	
Tammy L. Perez		02/01/2022	President's Unrestricted NLC	
Johnathan Peterson		02/01/2022	PAC SHARE Program	
Jessica Phelt		02/01/2022	First Responders Academy-Formative Endowment	
Anonymous		02/15/2022	AlamoPROMISE Scholarship	
Kiana A. Pina		02/01/2022	PAC SHARE Program	
Katrena L. Plummer		02/01/2022	Annual Fund	
Nakia Pope		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Nakia Pope		02/01/2022	Vista Food Pantry	
Nakia Pope		02/01/2022	President's Unrestricted NVC	
Nakia Pope		02/01/2022	Faculty Senate Endowed Scholarship	
Lillian R. Porter		02/01/2022	Employee Benevolence Fund	
Anetia L. Ports		02/01/2022	Faculty Endowment Scholarship	
Anetia L. Ports		02/01/2022	E. F. "Smiley" & Sandra Williams Endowed Scholarship	
Anetia L. Ports		02/01/2022	President's Unrestricted NLC	
Anetia L. Ports		02/01/2022	Nighthawk Nest Program	
Anetia L. Ports		02/01/2022	NLC Presidential Scholars Scholarship	
Daniel T. Powell		02/01/2022	President's Unrestricted NVC	
Aaron E. Prado		02/01/2022	President's Unrestricted NVC	
Venus Prado		02/01/2022	Empowerment Center Program	
Venus Prado		02/01/2022	Women in Transition Scholarship	
Leoda J. Presley		02/01/2022	President's Unrestricted SPC	
Thomas G. Pressly		02/01/2022	Dennis Gittinger Endowed Scholarship for Mathematics	
Jacqueline Pugh		02/18/2022	Masters Leadership Program (MLP) Scholarship	
Johnnie J. Quiles		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Johnnie J. Quiles		02/01/2022	General SPC Scholarship	
Johnnie J. Quiles		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Paul R. Ramirez		02/01/2022	PAC SHARE Program	
Anonymous		02/15/2022	Chancellor's Circle of Excellence Fund	
Diana M. Rangel		02/01/2022	DREAMers Scholarship	
Diana M. Rangel		02/01/2022	PAC SHARE Program	
Diana M. Rangel		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Gabriela C. Rangel		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Gabriela C. Rangel		02/01/2022	Annual Fund	
Gabriela C. Rangel		02/01/2022	Samantha Tapia Formative Endowed Scholarship	
Gabriela C. Rangel		02/01/2022	TACHE Scholarship	
Gabriela C. Rangel		02/01/2022	James B. Riley Formative Endowed Scholarship	
Martha D. Redman		02/18/2022	Travis and Nina Redman Endowed Scholarship	
Linda A. Reeves		02/01/2022	NVC Arts	
Nicholas A. Reisen		02/01/2022	AlamoPROMISE Scholarship	
Jessica R. Rendon		02/01/2022	San Antonio Women's Chamber of Commerce Foundation Scholarship	
Jessica R. Rendon		02/01/2022	Annual Fund	
Veronica I. Reyes		02/01/2022	AlamoPROMISE Scholarship	
Veronica I. Reyes		02/01/2022	General Foundation Scholarship Fund	
Veronica I. Reyes		02/01/2022	Employee Benevolence Fund	
Veronica I. Reyes		02/01/2022	Chancellor's Circle of Excellence Fund	
April A. Reyna		02/01/2022	President's Unrestricted SAC	
April A. Reyna		02/01/2022	SAC Student Support Fund	
Geraldine L. Reynolds		02/01/2022	PAC SHARE Program	
Geraldine L. Reynolds		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Geraldine L. Reynolds		02/01/2022	James B. Riley Formative Endowed Scholarship	
Geraldine L. Reynolds		02/01/2022	Samantha Tapia Formative Endowed Scholarship	
Michael R. Rice		02/15/2022	President's Unrestricted SAC	
Joe G. Ricondo		02/01/2022	President's Unrestricted SAC	
Daniel E. Riley		02/01/2022	Toyota Workforce Development Program	
Daniel E. Riley		02/01/2022	STEM SPC Scholarship	
Daniel E. Riley		02/01/2022	OCI Solar Power Program	
Daniel E. Riley		02/01/2022	President's Scholarship SPC	
Daniel E. Riley		02/01/2022	Dr. Mordecai & Mrs. Dahpne Brownlee Scholarship	
Dyhanara Y. Rios		02/01/2022	ECO-Centro Program	

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Donor Name	Soft Credit Recipient Name	Gift Date	Fund Description	Honor/Memorial Name
Dyhanara Y. Rios		02/01/2022	President's Unrestricted SAC	
Jose O. Rios		02/01/2022	AlamoPROMISE Scholarship	
Jennifer A. Riske		02/01/2022	Nighthawk Nest Program	
Jennifer A. Riske		02/01/2022	DREAMers Scholarship	
Linda G. Rivas		02/01/2022	President's Unrestricted PAC	
Dionne Roberts		02/17/2022	Masters Leadership Program (MLP) Scholarship	
Denise M. Robles		02/01/2022	St. Philip's College Nursing Education Department Faculty Memoriam Scholarship	
Cassandra Rocha		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Frances L. Rocha		02/01/2022	AlamoPROMISE Scholarship	
Angela M. Rodriguez		02/01/2022	KSYM Program	
Estephani M. Rodriguez		02/01/2022	International Education Scholarship	
Estephani M. Rodriguez		02/01/2022	General NLC Scholarship	
Estephani M. Rodriguez		02/01/2022	DREAMers Scholarship	
Eve M. Rodriquez		02/01/2022	SAC Student Support Fund	
Jose C. Rodriquez		02/01/2022	AlamoPROMISE Scholarship	
Marco A. Rodriguez		02/01/2022	Annual Fund	
Marco A. Rodriguez		02/01/2022	General Foundation Scholarship Fund	
Sylvia Rodriguez		02/02/2022	Masters Leadership Program (MLP) Scholarship	
Kelli Y. Rolland-Adkins		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Cynthia A. Rosas		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Jecoa Ross		02/01/2022	SAC Student Support Fund	
Jecoa Ross		02/01/2022	SAC Mexican American Studies (MAS) Program	
Jecoa Ross		02/01/2022	Child Care Center	
Dania V. Rossi		02/01/2022	Nighthawk Nest Program	
Dania V. Rossi		02/01/2022	NLC Presidential Scholars Scholarship	
Yasmin R. Saaid		02/01/2022	SAC Alumni Association Scholarship	
Mecca M. Salahuddin		02/01/2022	Developmental Math Fund	
Mecca M. Salahuddin		02/01/2022	Student Emergency Fund	
Fernando Salas		02/01/2022	Celebracion Event PAC	
Fernando Salas		02/01/2022	General PAC Scholarship	
Guadalupe P. Salas		02/01/2022	President's Unrestricted SAC	
Sabrina D. Salazar		02/01/2022	Women in Transition Scholarship	
Monica N. Saldana		02/01/2022	President's Unrestricted NVC	
Monica N. Saldana		02/01/2022	Vista Food Pantry	
Felix Salinas		02/01/2022	Lynne Dean Endowed Scholarship	
Felix Salinas		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Felix Salinas		02/01/2022	Dr. Jacqueline Claunch Legacy Endowed Formative Scholarship	
Juan F. Salinas		02/01/2022	Tourism, Hospitality, Culinary Arts (THCA) Scholarship	
San Antonio Area Foundation	Gunn Family Foundation	02/02/2022	Gunn Automotive Group Tools Scholarship	Paul M. Young
San Antonio Chapter Financial Executives International		02/18/2022	Keith A. Russell Memorial Award for Academic Excellence	
Cheri L. Sanchez		02/01/2022	President's Unrestricted SAC	
Cheri L. Sanchez		02/01/2022	SAC Student Support Fund	
Cheri L. Sanchez		02/01/2022	SAC Honors Academy	
Edward A. Sanchez		02/01/2022	Employee Benevolence Fund	
Laura B. Sanchez		02/01/2022	Faculty Endowment Scholarship	
Laura B. Sanchez		02/01/2022	NLC Presidential Scholars Scholarship	
Laura B. Sanchez		02/01/2022	Nighthawk Nest Program	
Morgan Sanchez		02/01/2022	PAC Athletics Program	
Morgan Sanchez		02/01/2022	Samantha Tapia Formative Endowed Scholarship	
Pablo G. Sanchez		02/01/2022	San Antonio College Future Teachers' Organization Scholarship	
Patricia A. Sanchez Gorentz		02/01/2022	Vista Food Pantry	
Patricia A. Sanchez Gorentz		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Jason E. Santos		02/01/2022	Faculty Endowment Scholarship	
Savannah R. Santos		02/01/2022	Horticulture Scholarship	
Savannah R. Santos		02/01/2022	General PAC Scholarship	
Savannah R. Santos		02/01/2022	Children's Library Activity Fund	
Savannah R. Santos		02/01/2022	Deason Animal Hospital Scholarship	
Savannah R. Santos		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Savannah R. Santos		02/01/2022	Annual Fund	
James L. Satchell		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Adam G. Sauceda		02/01/2022	General NLC Scholarship	
Francisco Saucedo		02/01/2022	MAS Scholarship	
Jennifer L. Scheidt		02/01/2022	PAC SHARE Program	
Jennifer L. Scheidt		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Jennifer L. Scheidt		02/01/2022	James B. Riley Formative Endowed Scholarship	
Jennifer L. Scheidt		02/01/2022	President's Unrestricted PAC	
Jennifer L. Scheidt		02/01/2022	Samantha Tapia Formative Endowed Scholarship	
Kori L. Schneider		02/01/2022	General Foundation Scholarship Fund	
Kori L. Schneider		02/01/2022	Student Emergency Fund	
Kori L. Schneider		02/01/2022	Jane Moser Drum Encouragement Program Fund	
Kori L. Schneider		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Schwab Charitable Fund	Ted Flato	02/02/2022	Hall and Pat Hammond Scholarship	
Sanjuanita C. Scott		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Alma Segovia		02/01/2022	PAC SHARE Program	
Alma Segovia		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Alma Segovia		02/01/2022	Samantha Tapia Formative Endowed Scholarship	
Alma Segovia		02/01/2022	President's Unrestricted PAC	
Alma Segovia		02/01/2022	James B. Riley Formative Endowed Scholarship	
Cassandra V. Segura		02/01/2022	General SPC Scholarship	
Cassandra V. Segura		02/01/2022	AlamoPROMISE Scholarship	
Cassandra V. Segura		02/01/2022	Annual Fund	
Jennifer Senia		02/01/2022	AlamoPROMISE Scholarship	
Elena Serna-Wallender		02/23/2022	Student Emergency Fund	
Luis D. Sevilla		02/01/2022	DREAMers Scholarship	
James T. Shannon		02/01/2022	General Foundation Scholarship Fund	
Erin L. Sherman		02/01/2022	James B. Riley Formative Endowed Scholarship	
Erin L. Sherman		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Erin L. Sherman		02/01/2022	Vista Food Pantry	
Loretta E. Sibley		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Loretta E. Sibley		02/01/2022	Dr. Mordecai & Mrs. Dahpne Brownlee Scholarship	
Adelina S. Silva		02/01/2022	Annual Fund	
Nicolas D. Silva		02/01/2022	AlamoPROMISE Scholarship	
Zhennia R. Silverman		02/28/2022	Marie Rocamontes Henriquez International Endowed Program	Marie Rocamontes Henriquez
Zhennia R. Silverman		02/15/2022	Marie Rocamontes Henriquez International Endowed Program	Marie Rocamontes Henriquez
Theresa A. Sinclair		02/01/2022	Norma L. Ziegler Memorial Endowed Scholarship	
Skybridge Community Church		02/03/2022	Masters Leadership Program (MLP) Scholarship	
Samantha L. Slater		02/01/2022	AlamoPROMISE Scholarship	
Kenneth R. Slavin		02/01/2022	President's Unrestricted SAC	
Gregory J. Smith		02/01/2022	President's Unrestricted SAC	
Gregory J. Smith		02/01/2022	EMS Academy Student Program	
Gregory J. Smith		02/01/2022	SAC Mexican American Studies (MAS) Program	
Gregory J. Smith		02/01/2022	SAC Student Support Fund	
Gregory J. Smith		02/01/2022	SAC Honors Academy	
Wanda-Lee G. Smith		02/01/2022	President's Unrestricted SAC	
Elvira Smolik		02/01/2022	Annual Fund	
Diane E. Snyder		02/01/2022	NLC Presidential Scholars Scholarship	
Diane E. Snyder		02/01/2022	President's Unrestricted SAC	
Diane E. Snyder		02/01/2022	President's Unrestricted PAC	
Diane E. Snyder		02/01/2022	President's Unrestricted NVC	
Diane E. Snyder		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Brandi Solar		02/01/2022	Nighthawk Nest Program	
Desiree Solis		02/01/2022	PAC SHARE Program	
Desiree Solis		02/01/2022	Jane Hope Education Scholarship	
Francisco E. Solis		02/01/2022	President's Unrestricted SAC	
Valerie C. Sommerville		02/01/2022	NVC Arts	
Valerie C. Sommerville		02/01/2022	General NVC Scholarship	
Valerie C. Sommerville		02/01/2022	Debra A. Morgan Endowed Scholarship	
Meagan Sovine		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Meagan Sovine		02/01/2022	General SPC Scholarship	
Steven D. Sparks		02/01/2022	Annual Fund	
Jack Spector		02/20/2022	Masters Leadership Program (MLP) Scholarship	
Strada Education Network		02/24/2022	Strada HBCU St. Philip's College Presidential Scholarship	
Cindy M. Sullivan		02/01/2022	General Foundation Scholarship Fund	
Cindy M. Sullivan		02/22/2022	Deason Animal Hospital Scholarship	Libby
Cindy M. Sullivan		02/01/2022	Annual Fund	
Thomas M. Taylor		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Thomas M. Taylor		02/01/2022	Lynne Dean Endowed Scholarship	
Thomas M. Taylor		02/01/2022	Debra A. Morgan Endowed Scholarship	

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Donor Name	Soft Credit Recipient Name	Gift Date	Fund Description	Honor/Memorial Name
Thomas M. Taylor		02/01/2022	Vista Food Pantry	
Thomas M. Taylor		02/01/2022	NVC Arts	
Thomas M. Taylor		02/01/2022	President's Unrestricted NVC	
Anonymous		02/01/2022	President's Unrestricted NLC	
Texas Association of Community College Foundations		02/15/2022	Annual Fund	
Texas Association of Community College Foundations		02/15/2022	Annual Fund	
John R. Thomas		02/01/2022	President's Unrestricted NLC	
John R. Thomas		02/01/2022	General NLC Scholarship	
Isaac L. Thornsburg		02/01/2022	President's Unrestricted NLC	
William D. Thornton		02/01/2022	President's Unrestricted SPC	
Tammy L. Toney		02/01/2022	E. F. "Smiley" & Sandra Williams Endowed Scholarship	
Tammy L. Toney		02/01/2022	General Foundation Scholarship Fund	
Tammy L. Toney		02/01/2022	Black Student Alliance Scholarship	
Tammy L. Toney		02/01/2022	Men Empowerment Network (MEN) Scholarship	
David Torres		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Lisa T. Torres		02/01/2022	AlamoPROMISE Scholarship	
Anonymous		02/01/2022	AlamoPROMISE Scholarship	
Anonymous		02/01/2022	Annual Fund	
Anonymous		02/01/2022	General Foundation Scholarship Fund	
Dianna S. Torres Lee		02/01/2022	Faculty Endowment Scholarship	
Dianna S. Torres Lee		02/01/2022	Nighthawk Nest Program	
William B. Trautman		02/01/2022	General SPC Scholarship	
Madelyn M. Trenz		02/01/2022	President's Unrestricted SAC	
Hector Trevino		02/01/2022	President's Unrestricted NVC	
Jamie E. Trevino		02/01/2022	Continuing Education Training Gifts Fund	
Jamie E. Trevino		02/01/2022	CTTC Welding Program	
Jesse R. Trevino		02/01/2022	Annual Fund	
Joe Trinidad		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Joe Trinidad		02/01/2022	General SPC Scholarship	
Anna Marie Turner		02/17/2022	Masters Leadership Program (MLP) Scholarship	
Toxie H. Turner		02/01/2022	Annual Fund	
Turner Construction Company		02/18/2022	Golf Tournament SPC	
UK Online Giving Foundation		02/10/2022	Annual Fund	
United Way of San Antonio & Bexar County		02/10/2022	United Way Student Helpline	
SAC Unknown Donor		02/15/2022	San Antonio College Dance Scholarship formerly NISD/SAC Dance Scholarship	
Esperanza G. Uriegas		02/01/2022	St. Philip's College Nursing Education Department Faculty Memoriam Scholarship	
Xavier D. Urrutia		02/01/2022	AlamoPROMISE Scholarship	
Valero Energy Foundation		02/23/2022	Golf Tournament SPC	
Valero Energy Foundation		02/23/2022	Tourism, Hospitality, Culinary Arts (THCA) Scholarship	
Albert Vasquez		02/01/2022	SAC Mexican American Studies (MAS) Program	
Albert Vasquez		02/01/2022	SAC Student Support Fund	
Dominic R. Vasquez		02/01/2022	PAC SHARE Program	
Dominic R. Vasquez		02/01/2022	Taylor & Ronda Chandler Math & Sciences Endowed Scholarship	
Dominic R. Vasquez		02/01/2022	Samantha Tapia Formative Endowed Scholarship	
Dominic R. Vasquez		02/01/2022	James B. Riley Formative Endowed Scholarship	
Dominic R. Vasquez		02/01/2022	President's Unrestricted PAC	
Stephanie V. Vasquez		02/01/2022	AlamoPROMISE Scholarship	
Rob A. Vaughn		02/01/2022	Nighthawk Nest Program	
Cathy R. Vega		02/01/2022	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Josephine Vela		02/08/2022	Ray Hernandez FORMATIVE Endowed Scholarship	Ray Hernandez
Patricia D. Vela		02/01/2022	Student Leadership Institute - Employee Giving Scholarship	
Robert H. Vela		02/01/2022	President's Unrestricted SAC	
Carmen M. Velasquez		02/01/2022	PAC SHARE Program	
Carmen M. Velasquez		02/01/2022	DREAMers Scholarship	
James R. Velten		02/01/2022	President's Unrestricted SAC	
Usha M. Venkat		02/01/2022	President's Unrestricted SAC	
Joseph J. Vidaurri		02/01/2022	General Foundation Scholarship Fund	
Anna Villarreal		02/01/2022	Conjunto Music Program	
Anna Villarreal		02/01/2022	DREAMers Scholarship	
Anna Villarreal		02/01/2022	Juan Ortiz Mariachi Academy Scholarship	
Anna Villarreal		02/01/2022	AlamoPROMISE Scholarship	
Brandilyn S. Villarreal		02/01/2022	Tourism, Hospitality, Culinary Arts (THCA) Scholarship	
Christian E. Villarreal		02/01/2022	President's Unrestricted SAC	
Christian E. Villarreal		02/01/2022	SAC Honors Academy	
Lori Villarreal		02/01/2022	Vista Food Pantry	
Lori Villarreal		02/01/2022	General NVC Scholarship	
Velda Villarreal		02/01/2022	DREAMers Scholarship	
Ronald V. Viola		02/01/2022	William C. Davis Endowed Scholarship	
Patrick F. Vrba		02/01/2022	General Foundation Scholarship Fund	
Patrick F. Vrba		02/01/2022	Employee Benevolence Fund	
Patrick F. Vrba		02/01/2022	Annual Fund	
Patrick F. Vrba		02/01/2022	AlamoPROMISE Scholarship	
Patrick F. Vrba		02/01/2022	Student Emergency Fund	
Maynell Wackwitz		02/01/2022	SAC Mexican American Studies (MAS) Program	
Maynell Wackwitz		02/01/2022	SAC Honors Academy	
Maynell Wackwitz		02/15/2022	Employee Benevolence Fund	
Maynell Wackwitz		02/01/2022	President's Unrestricted SAC	
Dehlia A. Wallis		02/01/2022	SAC Student Support Fund	
Gregory A. Ward		02/01/2022	Dennis Gittinger Endowed Scholarship for Mathematics	
Michael D. Ward		02/01/2022	NVC Arts	
Yolanda Y. Ward		02/01/2022	Dr. Mordecai & Mrs. Dahpne Brownlee Scholarship	
Margaret J. Watson		02/18/2022	Masters Leadership Program (MLP) Scholarship	
Matthew D. Wells		02/01/2022	Kendra Ann Ward Music Endowed Scholarship	
Henry A. White		02/01/2022	Annual Fund	
Rebecca White		02/18/2022	Masters Leadership Program (MLP) Scholarship	
Valarie D. White		02/01/2022	AlamoPROMISE Scholarship	
Harold G. Whitis		02/01/2022	General Foundation Scholarship Fund	
David W. Wiechmann		02/01/2022	Masters Leadership Program (MLP) Scholarship	
Daniel F. Williams		02/01/2022	General SPC Scholarship	
Daniel F. Williams		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Tomeka C. Wilson		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Tomeka C. Wilson		02/01/2022	STEM SPC Scholarship	
Julie A. Winkler		02/01/2022	EMS Academy Student Program	
Julie A. Winkler		02/01/2022	President's Unrestricted SAC	
Julie A. Winkler		02/01/2022	SAC Mexican American Studies (MAS) Program	
Julie A. Winkler		02/01/2022	SAC Student Support Fund	
Julie A. Winkler		02/01/2022	SAC Honors Academy	
Cecelia J. Winn-Gardon		02/24/2022	Cecil Winn Endowed Scholarship	Cecil Winn
Greg Wistain		02/01/2022	General SPC Scholarship	
Jacob A. Wong		02/01/2022	SAC Alumni Association Scholarship	
Darren L. Wood		02/01/2022	AlamoPROMISE Scholarship	
Victoria Wood		02/18/2022	Masters Leadership Program (MLP) Scholarship	
Darrell R. Woody		02/01/2022	Men Empowerment Network (MEN) Scholarship	
Nina B. Wright		02/01/2022	Employee Benevolence Fund	
Tammie T. Wright		02/01/2022	General NLC Scholarship	
Tammie T. Wright		02/01/2022	Faculty Endowment Scholarship	
Tammie T. Wright		02/01/2022	Nighthawk Nest Program	
Kristi R. Wyatt		02/01/2022	AlamoPROMISE Scholarship	
Kristi R. Wyatt		02/01/2022	AlamoPROMISE Scholarship	
Sylvia D. Ybarra		02/01/2022	SAC Department of Foreign Language, Philosophy and Culture Program Support	
Irene W. Young		02/01/2022	Artemisia Bowden Memorial Endowed Scholarship	
Irene W. Young		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
M. C. Young		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Robert O. Yowell		02/01/2022	Faculty Endowment Scholarship	
Cynthia Zamudio		02/01/2022	Beverly Evans Memorial NVC Student Live Scholarship	
Aleksandra A. Zapata		02/01/2022	Vista Food Pantry	
Grace A. Zapata		02/01/2022	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Grace A. Zapata		02/01/2022	SPC Memorial Scholarship	
Maricruz Zarate		02/01/2022	Annual Fund	
Silvia L. Zecca		02/01/2022	International Education Scholarship	
Robert E. Zeigler		02/02/2022	Kenneth D. and Sarah J. Hairgrove Endowed Scholarship	Kenneth D. Hairgrove
Cuihua Zhang		02/01/2022	Faculty Endowment Scholarship	

TOTAL $277,723.87

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ALAMO COLLEGES DISTRICT

OFFICE OF INSTITUTIONAL ADVANCEMENT & ALAMO COLLEGES FOUNDATION
Gifts In-Kind
Received by the District
May 17, 2022 BOARD REPORT

Donor	Gift In-Kind Description	Value
H-E-B	Gift Card	$250.00
	TOTALS	**$250.00**

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ALAMO COLLEGES DISTRICT

OFFICE OF INSTITUTIONAL ADVANCEMENT & ALAMO COLLEGES FOUNDATION
February 2022
SUMMARY FINANCIAL REPORT
May 17, 2022 BOARD REPORT

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Alamo Colleges Foundation, Inc.
Schedule of Support, Revenues and Expenses
For the Period Ended
February 28, 2022

	Net Assets without Donor Restrictions (Unrestr)		Net Assets With Donor Restrictions						Total	
			Non-Endowed (Temp Restr)		TRestr Tied to Endowed		Endowed Funds (Perm Restr)			
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Revenues:										
Donations	14,399.77	29,627.77	167,392.68	334,438.10	35,041.68	35,041.68	60,889.74	96,391.78	277,723.87	495,499.33
Funds from ACCD										
Other Income										
Interest and Dividends*	23.58	49.69	26,873.87	1,040,273.70	26,071.65	25,766.52	-	-	52,969.10	1,066,089.91
Alamo Colleges PR Contributions										
Net Assets Released from Restricted										
Subtotal Revenues	14,423.35	29,677.46	194,266.55	1,374,711.80	61,113.33	60,808.20	60,889.74	96,391.78	330,692.97	1,561,589.24
Gifts - Non Cash										
Total Revenues & Gifts Non Cash	14,423.35	29,677.46	194,266.55	1,374,711.80	61,113.33	60,808.20	60,889.74	96,391.78	330,692.97	1,561,589.24
Expenses	1,270.45	1,270.45	970,496.83	1,139,409.79	299,191.13	351,237.94	-	-	1,270,958.41	1,491,918.18
Transfers	1,400.00	1,400.00	(1,500.00)	(31,500.00)	-	-	100.00	30,100.00	-	-
Realized/Unrealized gains (losses)	-	-	(475,038.10)	(3,094,889.15)	(538,197.98)	(2,230,755.34)		-	(1,013,236.08)	(5,325,644.49)
Net Surplus/(Deficit)	14,552.90	29,807.01	(1,252,768.38)	(2,891,087.14)	(776,275.78)	(2,521,185.08)	60,989.74	126,491.78	(1,953,501.52)	(5,255,973.43)
Net Assets beginning of period	193,003.90	177,749.79	40,754,338.67	42,392,657.43	9,853,559.05	11,598,468.35	21,280,218.20	21,214,716.16	72,081,119.82	75,383,591.73
Net Assets at end of period	207,556.80	207,556.80	39,501,570.29	39,501,570.29	9,077,283.27	9,077,283.27	21,341,207.94	21,341,207.94	70,127,618.30	70,127,618.30

Notes

Net Assets without Donor Restriction (Unrestricted) = not connected with an endowment.
Net Assets with Donor Restrictions, Non-Endowed (Temporarily Restricted) = Available for Spending.
Net Assets with Donor Restrictions Endowed (Permanently Restricted) = Can never be spent.
Unrealized Gains=Mkt increases over the initial cost of investment. Realized when security is sold.
Monthly financial statement prepared by Alamo Colleges District Finance Office.

FUND BALANCE TREND	12/31/2020	12/31/2019	12/31/2018	12/31/2017	12/31/2016	12/31/2015	12/31/2014	12/31/2013	12/31/2012	12/31/2011
Net Assets without Donor Restr (Unrestricted)	138,419.44	149,977.07	98,103.66	67,941.69	16,718.26	529,890.70	234,029.28	119,758.06	91,714.28	91,542.46
Net Assets w/Donor Restrictions Non-Endowed (Temp Restr)	27,742,633.67	4,975,295.10	4,093,550.09	3,620,377.85	6,397,320.16	5,586,007.58	6,632,301.44	3,875,721.09	3,382,609.17	2,744,566.51
Net Assets w/Donor Restrictions Non-Endwd Tied to Endowed (Temp Restr)	6,228,998.38	3,036,018.63	5,030,887.21	3,076,441.20						
Endowed Funds (Permanently Restricted)	20,281,703.94	18,926,008.86	18,296,735.75	17,352,580.77	16,459,361.30	13,805,433.36	13,431,659.93	12,267,711.48	11,574,473.53	10,405,600.60
Realized/Unrealized gains (losses)	2,945,642.61	3,741,890.31	(1,633,069.72)	2,510,880.49	807,898.49	(703,480.22)	233,387.53	1,776,115.11	366,084.74	(474,263.50)
Total Funds	$ 57,337,398.04	$ 30,829,189.97	$ 25,886,206.99	$ 26,628,222.00	$ 23,681,298.21	$ 19,217,851.42	$ 20,531,378.18	$ 18,039,305.74	$ 15,414,881.72	$ 12,767,446.07
Net Profit/(Loss)	$ 26,508,208.07	$ 4,942,982.98	$ (742,015.01)	$ 2,946,923.79	$ 4,463,446.79	$ (1,313,526.76)	$ 2,492,072.44	$ 2,624,424.02	$ 2,647,435.65	$ 2,131,697.87

FUND BALANCE TREND	12/31/2010	12/31/2009
Net Assets without Donor Restr (Unrestricted)	103,902.09	104,578.84
Net Assets w/Donor Restrictions Non-Endowed (Temp Restr)	2,530,063.08	1,994,094.48
Net Assets w/Donor Restrictions Non-Endwd Tied to Endowed (Temp Restr)		
Endowed Funds (Permanently Restricted)	9,695,681.21	8,766,099.06
Realized/Unrealized gains (losses)	(47,331.10)	(229,024.18)
Total Funds	$ 12,282,315.28	$ 10,635,748.20
Net Profit/(Loss)	$ 1,646,567.08	$ 3,966,864.20

ALAMO COLLEGES DISTRICT

POLICE DEPARTMENT

2222 N. Alamo
San Antonio, TX 78215
(210) 485 - 0099 Dispatch
(210) 485 - 0095 Fax

MEMORANDUM

TO: Dr. Mike Flores, Chancellor
Alamo Colleges District

THRU: Dr. Diane Snyder, Vice Chancellor – Finance & Administration
Alamo Colleges District

FROM: Derek Fuller, Chief of Public Safety
Alamo Colleges District Police Department

Digitally signed by Derek A. Fuller
Date: 2022.05.04 11:37:18 -05'00'

DATE: May 03, 2022

SUBJECT: ***MONTHLY ACTIVITY REPORT***

Attached pleased find the Alamo Colleges District Police Department's Monthly CLERY Act activity report through April, 2022 and yearly totals summary page. Please note that the report reflects new CLERY reporting activity categories enacted in 2008 and required beginning in 2009 when a bias motivation is present, including the Theft / Larceny category which was not part of the previous CLERY reporting requirement however was previously included for informational purposes. None were motivated by bias or hate. The CLERY Act was amended in 2011, effective for reporting year 2011, to include reports received for Simple Assault that are motivated by bias or hate. Simple Assaults are included in this report for information purposes however none were motivated by bias or hate. The CLERY Act was amended in 2014 as per VAWA and Campus SaVE Acts, effective 2015 to include reports of Domestic Violence, Dating Violence and Stalking.

Burglary of motor vehicle is considered a theft from a vehicle under Uniform Crime Reporting definitions and therefore is included in the Theft category for CLERY purposes. For CLERY reporting purposes the Theft / Larceny category includes all thefts and burglary of motor vehicle reports made to the Alamo Colleges District Police Department and is reported as one total when reported to the Department of Education and published by the Department in its annual report. They have however been separated for this report.

Theft totals listed on this report includes all thefts of district property and personal property belonging to students, faculty and staff reported to the Alamo Colleges District Police Department.

ALAMO COLLEGES POLICE DEPARTMENT

MONTHLY 2022 CLERY ACT ACTIVITY REPORT

CLERY ACT CATEGORY	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Murder / Non - Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses / Forcible	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses / Non-Forcible	0	0	0	2	0	0	0	0	0	0	0	0	2
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	1	2	6	1	0	0	0	0	0	0	0	0	10
Intimidation	0	1	1	0	0	0	0	0	0	0	0	0	2
Vandalism	5	6	10	8	0	0	0	0	0	0	0	0	29
Burglary	0	2	0	0	0	0	0	0	0	0	0	0	2
Theft - Larceny	2	8	7	6	0	0	0	0	0	0	0	0	23
Burglary of Vehicle	2	2	1	3	0	0	0	0	0	0	0	0	8
Motor Vehicle Theft	0	0	0	2	0	0	0	0	0	0	0	0	2
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0
Arrest Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0	0
Discipline Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0	0
Arrest Drug Law Violations	2	4	5	3	0	0	0	0	0	0	0	0	14
Discipline Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0
Arrest Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0
Discipline Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes Race / Gender	0	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes Religion / Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes Ethnicity / Disability	0	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	1	0	0	0	0	0	0	0	0	0	1
Stalking	0	0	0	0	0	0	0	0	0	0	0	0	0

The CLERY Act was amended in 2008, effective for reporting year 2009, to include reports received for Burglary, Theft including Burglary of Vehicle that are motivated by bias or hate. The CLERY Act was amended in 2011, effective for reporting year 2011, to include reports received for Simple Assault that are motivated by bias or hate. The CLERY Act was amended in 2014 as per VAWA and Campus SaVE Acts, effective 2015 to include reports of Domestic Violence, Dating Violence and Stalking.

None of the activity reflected on this report were bias motivated but are provided for informational purposes.

Significant Activity in April:

*The below reports include arrests by being booked into 201 N. Comal (The Justice Intake Assessment Annex), by being issued a citation (other than traffic), or by being detained and released with the possible pending charges being filed with the Bexar County District Attorney's Office.

1) SAC (067485- Evading Arrest / Detention, Criminal Mischief & Possession of Marihuana) On 04/03/2022 while patrolling San Antonio College, Officers observed a male (non-student) at the construction site next to parking garage #3. As the Officer approached the male in his patrol vehicle, the male began to run away. The Officer gave chase and eventually found the male crouched down in a dark corner. After searching the male, he was found to be in possession of marihuana. During being transported the male began to kick the rear driver side door causing damage to the door and breaking the window. The male was booked at the Bexar County Detention Center for evading arrest/detention, criminal mischief and was issued a misdemeanor citation for possession of marihuana.

2) SAC (067489 – Criminal Trespass Warning & Disturbance) On 04/04/2022, Officer was dispatched to the Moody Learning Center (MLC) for a report of a disturbance. Upon arrival Officer/s were informed a female (non-student) had been asked to step outside to finish her phone call since she was being loud, cursing and had the phone on speaker, however, the student ignored the employees request. The female student had been involved in other incidents where she also caused disturbances and was issued a criminal trespass warning by SAC administration and escorted off campus.

3) SAC (067499 – Criminal Trespass) On 04/05/2022 Officer was dispatched to the Moody Learning Center for a female who was in the building causing a disturbance and was given a criminal trespass warning (CTW) the day prior. When Officers arrived, they recognized and confirmed the female (non-student) as the same female SAC administration had given a CTW the day prior. Female was arrested and booked at the Bexar County Detention Center for criminal trespass.

4) SPC (067505 – Emergency Detention) On 04/05/2022 while on patrol, Officer was stopped and approached by a Hispanic male (non-student) who came out running out of a residential area stating he was being chased by the "Arian Nation" and needed help. Upon further investigation, Officers determined the male informed the Officer he had taken drugs 2 hours prior and was suicidal. Officer transported the male to Northeast Baptist Hospital where he was accepted.

5) SAC (067516 – Possession / Deliver Drug Paraphernalia, Open Container in Vehicle & Public Intoxication – Alternative to Arrest) On 04/07/2022 while on patrol searching for a suspect involved in another case, Officer located a silver Mitsubishi parked in the traffic lane level of the SAC parking garage. When the Officer approached the vehicle, they noticed a male driver (non-student) and a female passenger (non-student) and a strong odor of burning marihuana was detected emitting from the vehicle. Officer could see a pipe containing burnt residue placed near the gear shifter. Upon further investigation Officers located baggies of marihuana, and open containers of Coors Lite inside the vehicle. The male was given a citation for possession of drug paraphernalia and open container. Both parties were also transported to the San Antonio Sobering Unit for public intoxication – alternative to arrest.

6) Tobin Lofts (067518 – Sexual Assault) On 04/07/2022 Officer was dispatched to the Tobin Apartments leasing office for a resident wanting to report a sexual assault. When Officer arrived at the Tobin Lofts, the leasing manager informed the Officer she had a complaint from a resident.

Upon further investigation, the victim (student) informed the Officer she had been sexually assaulted sometime in October – November 2021 by a male / roommate (non-student). Tobin Lofts manager relocated the male to another apartment to prevent further incidents. Female has decided not to proceed with the charges.

7) Tobin Lofts (067520 – Sexual Assault) On 04/07/2022 Officer was dispatched to the Tobin Apartments leasing office for a resident wanting to report a sexual assault. When Officer arrived at the Tobin Lofts, the leasing manager informed the Officer she had a complaint from a resident. Upon further investigation, it was determined another female from a previous case (067520) also reported she had been sexually assaulted in October 2021 by the same male (non-student) who is also the suspect in case 067518. Victim also describes the male as being a friend before the incident. Investigation continues.

8) Off Campus (067528 – Warrant / Felony) On 04/07/2022 while on patrol at the District Support Offices, Officer was dispatched to the intersection of Josephine and N. Alamo St. for a report of a verbal disturbance. Upon arrival, Officer observed a male (non-student) and female (non-student) verbally arguing over a backpack and money. After further investigation, it was determined the male had an active warrant out of Bexar County for burglary. The male was arrested and booked at the Bexar County Detention Center for the warrant. The female was released at the scene.

9) SAC (067540 – Public Intoxication – Alternative to Arrest) On 04/09/2022 while assisting SAPD on a possible driving while intoxicated call, it was determined, the female passenger (non-student) in the vehicle was intoxicated as well. She was having a hard time staying awake and having trouble maintaining balance while standing. Due to her safety and level of intoxication, female agreed to be transported to the San Antonio Sobering Unit where she was accepted.

10) Tobin Lofts (067541 – Criminal Trespass Warning) On 04/09/2022 Officer was dispatched to the Tobin Loft Apartments for a male individual arguing with one of the managers in the management office. Upon further investigation the male (non-student) admitted having an argument with female. The leasing manager issued the male a verbal criminal trespass warning and was told he could not return to the property. The male was released at the scene.

11) SAC (067580 – Assault Offensive / Provocative in Nature) On 04/13/2022 Officer was dispatched to the Loftin Student Center for an employee who wanted to report he had been assaulted by his supervisor on 04/06/2022. Upon further investigation, the employee stated during an event his supervisor grabbed his right arm by his elbow forcefully. Officer informed employee how and where to report an assault by contact.

12) DSO (067594 – Public Intoxication – Alternative to Arrest) On 04/15/2022 while conducting a walkthrough - breezeway area, Officer noticed a white male (non-student) lying on the walkway of building C. Officer contacted the male and noticed the strong odor of alcohol coming from his breath. The Officer asked him if he had been drinking, and he answered yes. The male agreed to be taken to the San Antonio Sobering Unit where he was accepted.

13) Off Campus (067607 – Possession Controlled Substance & Possession / Deliver Drug Paraphernalia) On 04/18/2022 Officer was dispatched to 312 W. Courtland for a suspicious male who was walking in and out of the vacant property. While searching the property, Officer located a male (non-student) sitting on the backyard porch steps. Upon further investigation, it was determined the male had a warrant out of Victoria for trespassing. The male individual was also found in possession of a controlled substance, and a broken pipe used to smoke the controlled substance. The male was arrested and booked into the Bexar County Detention Center for possession of controlled substance and was issued a misdemeanor citation for drug paraphernalia.

14) PAC (067647 – Emergency Detention) On 04/22/2022 Officers were dispatched to lot 11 for a possible drug overdose. Officer was able to located a male student sitting in the back seat of his vehicle. EMS arrived and evaluated the male and it was determined the male student had eaten some type of substance containing THC given to him by a female employee at PAC. During the course of the investigation the male suddenly ran from Officers and eventually being detained at the Circle K. For his safety he was transported to Texas Vista Medical Center where he was accepted.

15) Off Campus (067651 – Public Intoxication – Alternative to Arrest & Possession / Deliver Drug Paraphernalia) On 04/23/2022 Officer was flagged by a woman who stated the unknown male (non-student) may have started a trashcan fire. While investigating, the male appeared to be on an unknown substance and was going to be transported to the San Antonio Sobering Unit. During a pat down for weapons and contraband, the male was found to be in possession of a glass pipe, and 3 lighters. The male was transported to the Sobering Unit and issued a misdemeanor citation for possession of drug paraphernalia.

16) SAC (067655 – Criminal Trespass) On 04/23/2022 Officer was dispatched to the first floor of the SAC parking garage for a possible burglary in progress. Upon further investigation, it was determined a male (non-student) was inside an Alamo Colleges District vehicle trying to find a place to sleep. The male was signed a notice of intent for criminal trespass and was released with no further incident. There was no damage to the vehicle caused by the male.

17) Tobin Lofts (067659 – Emergency Detention) On 04/25/2022 Officer was dispatched to the Tobin Lofts apartments for a report of a male (student) who wanted to harm himself. When Officer arrived, the male informed them he had recently broken up with his girlfriend and, he was feeling as if no one cared about him and he wanted to harm himself by taking a large amount of sleeping pills to overdose on them. The male informed the Officer he had cut his wrist in the past and has asked his roommate to lock all knives to prevent him from harming himself. For his safety the Officer transported the male to Methodist Specialty Transplant Hospital where he was accepted.

18) SAC (067677 – Possession of Controlled Substance & Possession of Marihuana) On 04/26/2022 while on patrol, Officer observed a gray Ford Fusion that was parked at the intersection of the 100 Block of W. Laurel and 1400 Block of N. Main Ave. Upon further observation the Officer noticed the vehicle was parked in a no parking zone due to being too close to the intersection. Officer initiated a parking violation stop and observed the vehicle was occupied by two male individuals (non-students). As the Officer was conducting his investigation, a strong odor of marihuana was emitting from the vehicle. Upon further investigation the Officer found a brown cigarette which contained marihuana, a small clear baggie of marihuana, a clear zip-lock bag containing marihuana, two glass pipes that contained marihuana residue and two cartridges with a vape pen. The male driver was arrested and booked at the Bexar County Detention Center for possession of a controlled substance and possession of marihuana. The male passenger was released at the scene.

19) NLC (067684 – Criminal Trespass Warning) On 04/26/2022 Officer was called to make the library for a male (non-student) who was seen on campus who was not supposed to be on campus. Upon speaking with the male, he informed Officer he was not aware of a CTW. Officer explained to the male in which he understood, signed the CTW and was escorted off campus.

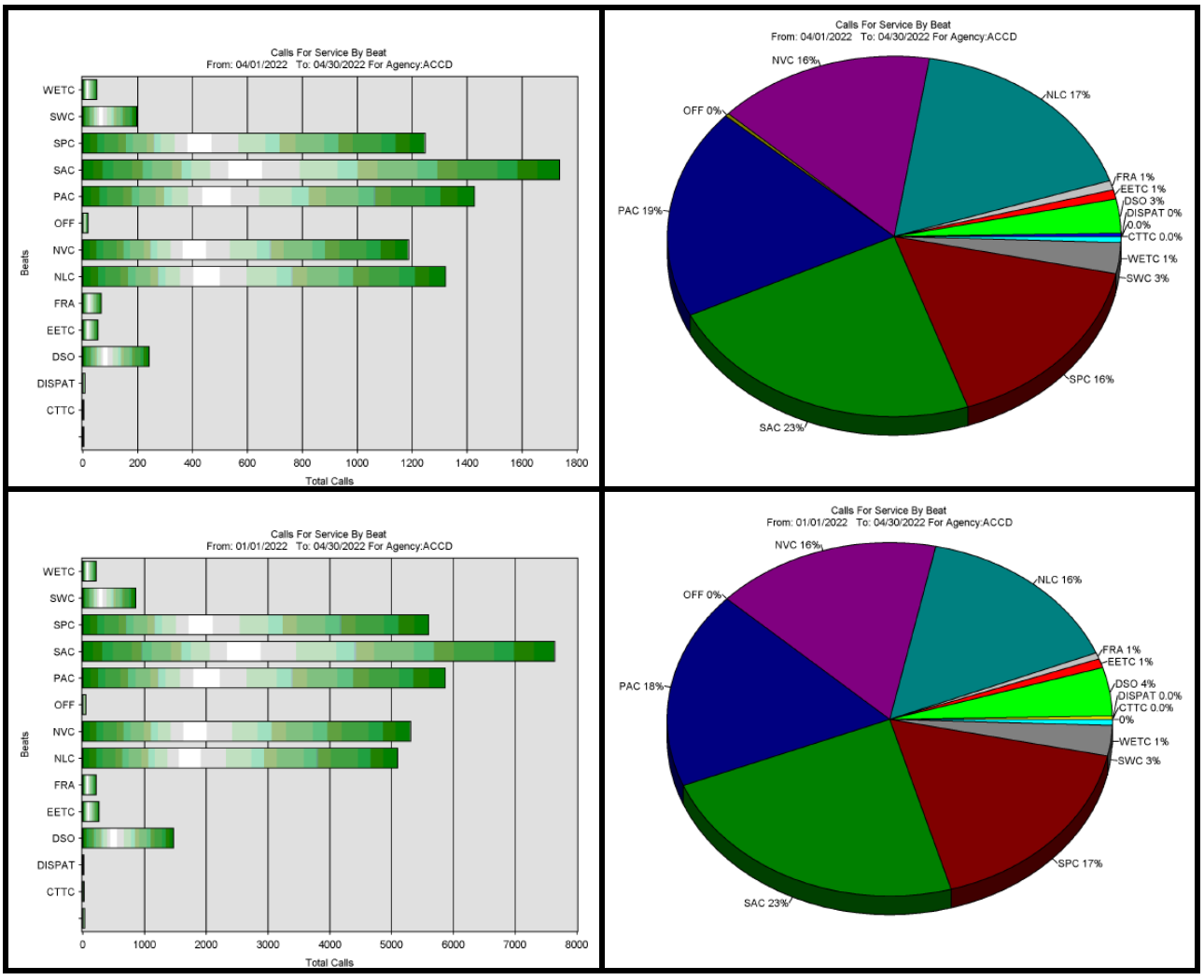
20) Off Campus (067721 – Warrant / Felony, Failure to Identify & Public Intoxication – Alternative to Arrest) while patrolling SAC Officer saw an individual jump out from the bushes at a doctor's office located at 120 W. Ashby Place, San Antonio, Texas 78212. Officer observed the male walking in and out of traffic on W. Ashby place and stop to contact the male. The male immediately began to tell the Officer he needed water, and make statements that appeared to be delusional. The male was speaking very fast, sweating and told Officer he was going to “Pass out.”

The male informed Officers he takes medication for hearing voices, however, he could not tell Officer what the voices were saying. The Officer attempted to identify the male who provided him with the incorrect personal identification information and was transported to the Bexar County Detention Center to get fingerprinted for accurate verification of who he was. It was determined the male gave Officers the incorrect date of birth and he had an active warrant out of Bexar County for possession of a controlled substance. The male was booked for the warrant and signed a notice of intent for failure to identify.

SELECTED CLERY CRIMES	2021 TOTAL YEAR TO DATE	2022 TOTAL YEAR TO DATE	PCT Change	
Theft / Larceny	5	23	↑	78%
Burglary Vehicle	2	8	↑	75%
Burglary	0	2	↑	100%
Robbery	0	0	↔	0%
Motor Vehicle Theft	1	2	↑	50%
Drug Law Arrests	4	14	↑	71%

CRIME PREVENTION REMINDERS ISSUED	2021 TOTAL YEAR TO DATE	2022 TOTAL YEAR TO DATE	PCT Change	
	944	1322	↑	40%

Calls For Service Data (Reporting Month & YTD)



Discussion and Possible Action on Approval of Federal College Work Study (FCWS) Report Through April 15, 2022.

Recommended for approval to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES on May 17, 2022.

MINUTE ORDER
"The Alamo Colleges District Board of Trustees hereby approves the FCWS Report as presented."

PURPOSE
The following FCWS report is presented to the Board of Trustees for informational and approval purposes for May 17, 2022.

BACKGROUND

1. Comparison of Year-to-Date Actual FCWS/Expenditures versus prior year spend rate.

IMPLICATIONS
Financial: None
Strategic Plans: Goal I-Student Success; and Goal III-Performance Excellence
Employee Services: None
Attachments: FCWS Report

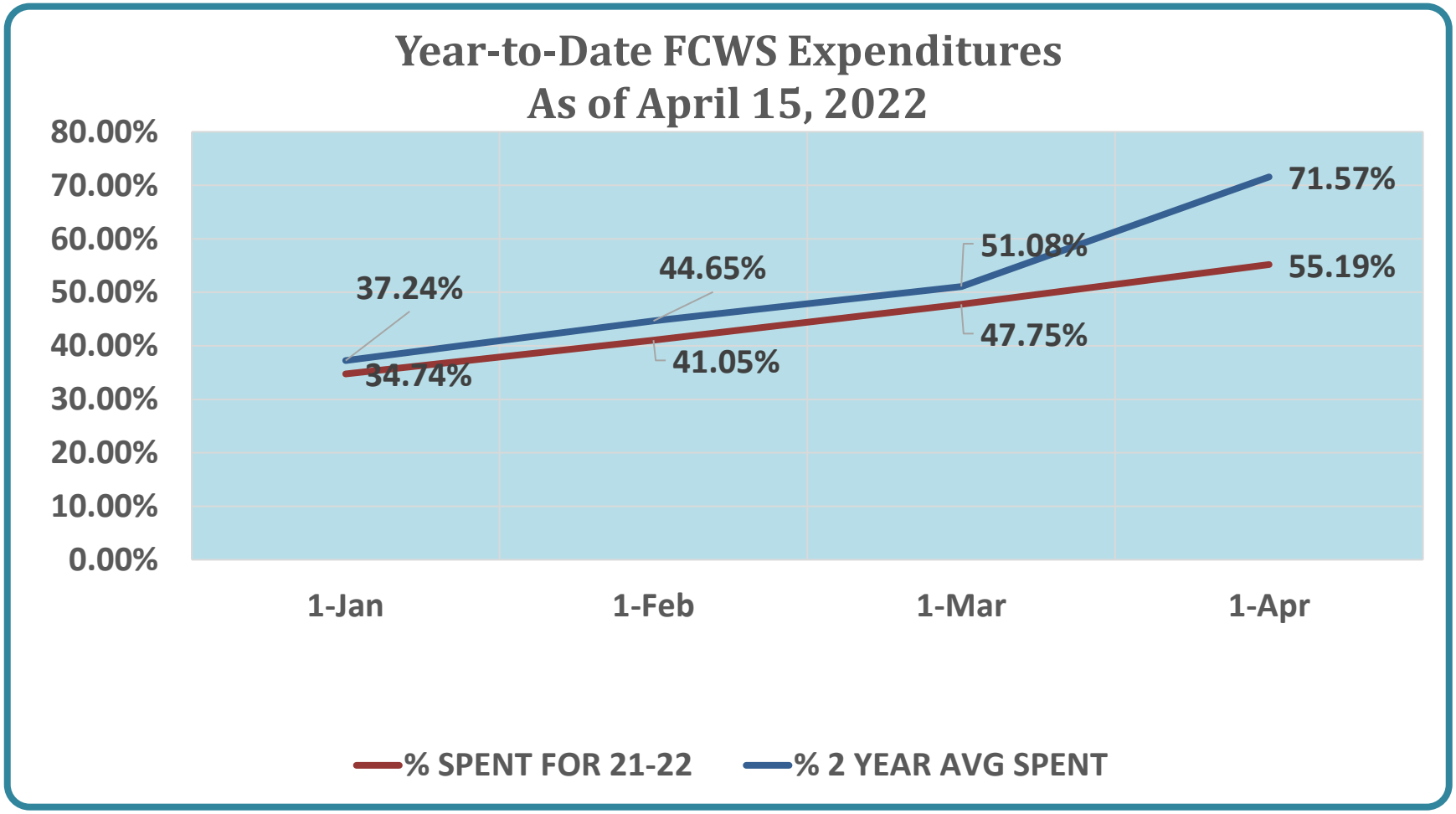
Dr. Diane Snyder Digitally signed by Dr. Diane Snyder Date: 2022.05.12 11:09:13 -05'00'

Dr. Harold Whitis
District Director of Student Financial Aid

Diane E. Snyder, CPA, Ph.D.
Vice Chancellor for Finance & Administration

Dr. Mike Flores
Chancellor

ATTACHMENT 1



Year	Allocation	% Spent as of Apr 15th	$ Spent as of Apr 15th	# Students Working
2 Prior Year Average	$ 3,748,084.00	71.57%	$ 2,682,459.49	228
2021-2022	$ 3,610,610.00	55.19%	$ 1,992,528.35	335

Note: This graph compares 21-22 with the average of the two prior years (19-20 and 20-21).

ALAMO COLLEGES DISTRICT

Discussion and Possible Action on Monthly Contracts Report

Presented to the Board Acting as Committee of the Whole on May 10, 2022, and now presented to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES on May 17, 2022.

MINUTE ORDER
"The Alamo Colleges District Board of Trustees hereby approves this report on non-grant contracts (public) made to the Alamo Colleges District for the period of September 1, 2021, through April 30, 2022."

PURPOSE
To provide a monthly report on non-grant contracts received by the Alamo Colleges District.

BACKGROUND
Contracts – Non-grant contracts are contracts in which Alamo Colleges District receives funds to provide special or negotiated services or training to private corporations. For the period ending April 30, 2022, there are a total of 16 contracts that total $1,037,571.00 in external funding. This will allow services to be provided to 2,767 individuals.

OBJECTIVE/FACT
To supplement activities not funded by Institutional Funds.

IMPLICATIONS

Financial:	Yes
Strategic Plan:	Goal III. Performance Excellence
Human Resources:	Yes

ATTACHMENTS: YTD Contract (Non-Grant) Summary Report.

Linda Rivas Digitally signed by Linda Rivas Date: 2022.05.02 12:13:30 -05'00'

Linda Rivas, Interim Associate Vice Chancellor of Continuing Education

Xavier Urrutia Digitally signed by Xavier Urrutia Date: 2022.05.02 13:14:23 -05'00'

Xavier Urrutia, Interim Vice Chancellor for Economic & Workforce Development

Dr. Mike Flores, Chancellor

ALAMO COLLEGES DISTRICT

ALAMO COLLEGES DISTRICT

Year-To-Date Contract (Non-Grant) Summary Report

Status: September 1, 2021 – April 30, 2022

I. Current Month Contracts District Wide:

No.	Contract Recipient (District Wide)	No. of Courses	Monthly No. Students to be Served	YTD No. Students to be Served
1	Workforce Training Network	187	431	2767
	Total	**187**	**431**	**2767**

II. Year-to-Date Number of Contracts in Selected Dollar Ranges:

No.	Contract Recipient	$.01-$9,999.99	$10,000-$100,000	$100,000 and Higher	Total
1	Workforce Training Network	4	9	3	16
	Total	**4**	**9**	**3**	**16**

Source: All data provided by Workforce Training Network-Continuing Education Department.

Discussion and Possible Action on Approval of Monthly Grants and Contracts Reports

Presented to the Board acting as Committee of the Whole on May 10, 2022 and now presented to the Board for approval on May 17, 2022.

MINUTE ORDER:
"The Alamo Colleges District Board of Trustees hereby approves this report on grants and contracts (public) and ratifies acceptance of the donations and grants made to the Alamo Colleges District."

PURPOSE:
To provide a monthly report on new grant awards, continuation awards, funding increases, and restricted contracts received during the month; and, obtain ratification of their acceptance by the Alamo Colleges District.

Background

1. Grants – The Alamo Colleges District received 4 new grant awards, 4 continuation grant awards for the period ending March 31, 2022. The year-to-date (YTD) funding is $22,760,858 and allows for 94.01 FTE positions.
2. Restricted Grant Contracts – The Alamo Colleges District has 9 new restricted grant contracts for the same period. YTD funding is $527,842 and it allows for 7,071 students to be served.

OBJECTIVE/FACT: To supplement activities not funded by Institutional Funds.

IMPLICATIONS:

Financial:	Yes
Strategic Plan:	Strategic Objective III Performance Excellence
Human Resources:	Yes

ATTACHMENTS: Monthly Grant Award Funding Activity Report; YTD Grant Funding Activity Report with Award Description; YTD Grant Award Summary Report; Monthly Restricted Contract Funding Activity Report; YTD Restricted Contract Summary Report.

Dr. Diane Snyder Digitally signed by Dr. Diane Snyder
Date: 2022.04.26 09:49:45 -05'00'

Lisa Mazure, MSA, CPA Date
Associate Vice Chancellor of
Finance and Fiscal Services

Diane E. Snyder, CPA, Ph.D. Date
Vice Chancellor for Finance and
Administration

Dr. Mike Flores Date
Chancellor

ALAMO COLLEGES DISTRICT

ALAMO COLLEGES DISTRICT

FY2022 MONTHLY (MTD) GRANT AWARD ACTIVITY REPORT

March 01, 2022-March 31, 2022

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	219136	District Economic Workforce Development	**Texas Workforce Commission,** Project Title: *"Skills for Small Business Program"*.	The Skills for Small Business (SSB) Program will provide training for small private businesses in the local area. Each participating business partner will select training courses for its new and/or existing employees that will contribute to the enhancement of the business operation.	11/1/2021	$0	$0	$52,500	27	0.0
2	219168	District	**U.S. Department of Education thru Texas Higher Education Coordinating Board (THECB),** Project Title: *"Reporting Modernization Grant"*.	Funds are dedicated to supporting data and reporting system needs for upcoming changes to the CBM report which includes: Census Student Schedule Report, Student End of Semester Report, Student Census Report.	6/2/2021	$0	$0	$25,000	0	0.0
3	219169	District	**U.S. Department of Education thru Texas Higher Education Coordinating Board (THECB),** Project Title: *"Accelerating Credentials of Purpose and Value Grant Program"*.	This project will expand high-value, short duration credential programs by prototyping a minimum of two career micro pathways in health care and biosciences within the larger career paths of (a) direct patient care and (b) diagnostic care. Micro-credentials which incorporate the skills and knowledge required in each micro-pathway will be developed after prototyping is completed and validated.	2/7/2022	$0	$0	$500,000	0	0.0
4	219170	District	**U.S. Department of Education thru Texas Higher Education Coordinating Board (THECB),** Project Title: *"Texas Completion Repayment Grant Program"*.	The requested funding to pay off holds on student accounts will provide an ideal complement to the comprehensive plan presented by an ACD task force on Stop-outs and Continuing Students to the Board of Trustees on 12/14/21.	1/5/2022	$0	$0	$250,000	150	0.0
5	219876	District Economic Workforce Development	**U.S. Department of Education thru Texas Higher Education Coordinating Board (THECB);** Project Title: *"Career and Technical Education"*.	The Perkins Basic Gran Program supports Awarded Applicants in educating students who enroll in CTE courses and programs in preparation for high-skill, high-wage, or high-demand occupations. The success of an Awarded applicant in educating these students will be measured by its ability to meet state-determined, performance targets for each of three core indicators approved by the U.S. Department of Education/Office of Career Technical and Adult Education (OCTAE). *Additional funding in the amount of $434,433.*	9/1/2021	$0	$0	$434,433	0	0.0
	5		**Total Dist.- MTD Single Year Grants**			**$0**	**$0**	**$1,261,933**	**177**	**0.0**
1	212636	St. Philip's College	**Texas Workforce Commission**, Project Title: *"Apprenticeship Training Program"*.	Purpose of the Apprenticeship Training Program is to provide classroom and technical training to apprentices in support of the on-the-job training in their fulltime employment. The grant award will pay a portion of the cost for job-related in person classroom instruction to Master instructors. The program combines on-the-job training under supervision of experienced journey workers with in person classroom instruction. *Additional funding in the amount of $48,568.*	9/1/2021	$0	$0	$48,568	0	0.00
	1		**Total SPC-MTD Single Year Grants**			**$0**	**$0**	**$48,568**	**0**	**0.00**
	6			**Total MTD Single Year Grants**		**$0**	**$0**	**$1,310,501**	**177**	**0.00**
				Multi Year Grants						
1	219124	District Economic Workforce Development	**U.S. Department of Labor**, Project Title: *"Apprenticeships: Closing the Skills Gap"*. Year 3 of 4.	The Healthcare Apprenticeship Partnership will convene key employer partners to develop new apprenticeship programs in key occupations in the healthcare sector to build an apprenticeship pathway and expand access to trainees.	2/18/2020	$117,210	$59,645	$260,467.50	800	2.50
	1		**Total DIST.-MTD Multi Year Grants**			**$117,210**	**$59,645**	**$260,467.50**	**800**	**2.50**
1	211162	San Antonio College	**National Endowment for the Humanities,** Project Title: *"San Anto History GO!"*. *Year 2 of 3.*	Project aims to improve outcomes including completion, retention and learning outcome and engagement in both college and middle school history classes by providing students the opportunity to connect with the history of their neighborhoods and communities.	1/30/2021	$0	$0	$56,672	100	1.00
	1		**Total SAC-MTD Multi Year Grants**			**$0**	**$0**	**$56,672**	**100**	**1.00**
	2			**Total MTD Multi-Year Grants**		**$117,210**	**$59,645**	**$317,140**	**900**	**3.50**
	8			**GRAND TOTAL-MTD SINGLE AND MULTI-YEAR GRANTS**		**$117,210**	**$59,645**	**$1,627,641**	**1,077**	**3.50**

ALAMO COLLEGES DISTRICT

FY 2022 YTD Grant Award Summary Report

Includes All Single Year Grants and the Current Year of Multi-Year Grants

September 1, 2021 -March 31, 2022

No.	College	No. of Grants	Match Amounts	Indirect Cost Received	YTD Funding Amount	No. of Students Served	No. of FTEs
1	District Grants	11	$ 242,210	$ 59,645	$ 5,169,527	14,362	18.50
2	San Antonio College	16	$ -	$ 1,184,623	$ 5,162,501	32,466	36.00
3	St. Philip's College	9	$ 21,240	$ 127,891	$ 6,662,247	28,778	2.00
4	Palo Alto College	11	$ -	$ 97,643	$ 3,212,787	3,879	25.00
5	Northwest Vista College	5	$ -	$ 148,927	$ 2,137,273	17,127	12.51
6	Northeast Lakeview College	1	$ -	$ -	$ 416,523	6,587	0.00
GRAND TOTAL		**53**	**$ 263,450**	**$ 1,618,729**	**$ 22,760,858**	**103,199**	**94.01**

ALAMO COLLEGES DISTRICT

FY 2022 Monthly & YTD Grant Award Funding Activity Report with Award Description

September 1, 2021 -March 31, 2022

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	219135	District	**Texas Higher Education Coordinating Board (THECB),** Project Title: *"Texas Reskilling and Upscaling for Education (TRUE)"*.	Alamo College District will design and deliver 15 short-term non-degree micro-credentials to upskill and reskill nurses and allied health practitioners. Micro-credentials will be stacked and/or integrated into credit-bearing programs to create three to five health and Biosciences micro-pathways. Micro-pathways will serve those worker-learners who possess no experience in Nursing or Allied Health.	11/23/2021	$125,000	$0	$500,000	150	0.0
2	219136	District Economic Workforce Development	**Texas Workforce Commission,** Project Title: *"Skills for Small Business Program"*.	The Skills for Small Business (SSB) Program will provide training for small private businesses in the local area. Each participating business partner will select training courses for its new and/or existing employees that will contribute to the enhancement of the business operation.	11/1/2021	$0	$0	$52,500	27	0.0
3	219167	District Economic Workforce Development	**AmeriCorps/Public Allies Inc.** Project Title: *"Public Allies San Antonio"*.	The purpose of this grant is to develop our ability to meet the needs of the community by increasing our opportunity to work with community based organizations. The partnership with the organizations will help develop a cohort of young social service leaders who can facilitate transformational change, leading to the improvement of their communities.	9/1/2021	$0	$0	$366,750	25	0.0
4	219168	District	**U.S. Department of Education thru Texas Higher Education Coordinating Board (THECB),** Project Title: *"Reporting Modernization Grant"*.	Funds are dedicated to supporting data and reporting system needs for upcoming changes to the CBM report which includes: Census Student Schedule Report, Student End of Semester Report, Student Census Report.	6/2/2021	$0	$0	$25,000	0	0.0
5	219169	District	**U.S. Department of Education thru Texas Higher Education Coordinating Board (THECB),** Project Title: *"Accelerating Credentials of Purpose and Value Grant Program"*.	This project will expand high-value, short duration credential programs by prototyping a minimum of two career micro pathways in health care and biosciences within the larger career paths of (a) direct patient care and (b) diagnostic care. Micro-credentials which incorporate the skills and knowledge required in each micro-pathway will be developed after prototyping is completed and validated.	2/7/2022	$0	$0	$500,000	0	0.0
6	219170	District	**U.S. Department of Education thru Texas Higher Education Coordinating Board (THECB),** Project Title: *"Texas Completion Repayment Grant Program"*.	The requested funding to pay off holds on student accounts will provide an ideal complement to the comprehensive plan presented by an ACD task force on Stop-outs and Continuing Students to the Board of Trustees on 12/14/21.	1/5/2022	$0	$0	$250,000	150	0.0
7	219876	District Economic Workforce Development	**U.S. Department of Education thru Texas Higher Education Coordinating Board (THECB);** Project Title: *"Career and Technical Education"*.	The Perkins Basic Gran Program supports Awarded Applicants in educating students who enroll in CTE courses and programs in preparation for high-skill, high-wage, or high-demand occupations. The success of an Awarded applicant in educating these students will be measured by its ability to meet state-determined, performance targets for each of three core indicators approved by the U.S. Department of Education/Office of Career Technical and Adult Education (OCTAE). *Additional funding in the amount of $434,433.*	9/1/2021	$0	$0	$2,500,714	11,260	5.00
	7		**Total Dist.- YTD Single Year Grants**			**$125,000**	**$0**	**$4,194,964**	**11,612**	**5.00**

ALAMO COLLEGES DISTRICT

FY 2022 Monthly & YTD Grant Award Funding Activity Report with Award Description

September 1, 2021 -March 31, 2022

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	211426	San Antonio College	**U.S. Department of Education,** Project Title: *"San Antonio College's (SAC) CARES Emergency Fund-Hispanic/Minority-Serving Institutions".*	To address the financial needs of students due to the disruption of campus operations from coronavirus; funds will be used for the sole and exclusive purpose of providing emergency financial aid grants to students for their expenses related to the disruption of campus operations due to coronavirus. *Additional Funding in the amount of $1,719.515 from the American Rescue Plan (ARP).*	12/9/2020	$0	$0	$1,719,515	19,000	2.00
2	241014	San Antonio College	**Centers for Disease Control thru American College Health Association;** Project Title: *"COVAC Initiative Mini Grant".*	Project will utilize student peer ambassadors and mentors to help build awareness and brainstorm strategies surrounding student COVID-19 vaccinations. Project is rooted on empowering students to take an active role in their health literacy and to promote the resources they know about and share with others.	8/4/2021	$0	$0	$3,000	1,000	2.00
	2		**Total SAC-YTD Single-Year Grants**			**$0**	**$0**	**$1,722,515**	**20,000**	**4.00**
1	212094	St. Philip's College	**U.S. Department of Transportation,** Project Title: *"CMVOST Grant Program".*	Project goal is to expand the number of individuals receiving commercial motor vehicle operator safety training in order to reduce the severity and number of crashes on U.S. roads involving commercial motor vehicles. Specifically to recruit current and former members of the United States Armed Forces and their spouses and provide them with superior safety focused training and provide placement services to assist them in becoming employed in the transportation industry.	8/1/2021	$21,240	$0	$120,360	24	0.00
2	212636	St. Philip's College	**Texas Workforce Commission**, Project Title: *"Apprenticeship Training Program".*	The purpose of the program is to provide classroom and technical training to apprentices in support of their on the job training in their fulltime employment. Grant Award will pay a portion of the cost for job-related in person classroom instruction. The program combines on the-job training under supervision of experienced journey workers with in person classroom instruction. *Additional funding in the amount of $48,568.*	9/1/2021	$0	$0	$109,952	182	0.00
	2		**Total SPC YTD Single-Year Grants**			**$21,240**	**$0**	**$230,312**	**206**	**0.00**
1	213426	Palo Alto College	**U.S. Department of Education**, Project Title: *"Palo Alto College-CARES HSI".*	Grant funds will be used to defray expenses associated with coronavirus including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education and make additional emergency financial grants to students. Can also be used for student emergency costs that arise due to coronavirus such as tuition, food, housing, health care or child care (including Mental Health care). *Additional funding in the amount of $823,190 from the American Rescue Plan (ARP).*	7/2/2020	$0	$0	$823,190	2,000	0.00
	1		**Total PAC-YTD Single Year Grants**			**$0**	**$0**	**$823,190**	**2,000**	**0.00**
1	215426	Northeast Lakeview College	**U.S. Department of Education,** Project Title: *"Northeast Lakeview College COVID Assistance Project".*	Supplementary funding for HEERF Funds for emergency aid grants to students.	7/31/2021	$0	$0	$416,523	6,587	0.00
	1		**Total NLC-YTD Single Year Grants**			**$0**	**$0**	**$416,523**	**6,587**	**0.00**
	13			**Total YTD Single Year Grants**		**$146,240**	**$0**	**$7,387,504**	**40,405**	**9.00**

ALAMO COLLEGES DISTRICT

FY 2022 Monthly & YTD Grant Award Funding Activity Report with Award Description

September 1, 2021 -March 31, 2022

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
				Multi-Year Grants						
1	219121	District	**University of Texas at San Antonio,** Project Title: "*Bexar County Fostering Educational Success Pilot Program*", Year 2 of 2.	The University of Texas at San Antonio, Texas A&M San Antonio, Alamo Colleges District, Bexar County Children's Court and Child Advocates San Antonio have partnered for the creation of the Fostering Educational Success for Students with a history of Foster Care Pilot Project.	9/1/2021	$0	$0	$379,276	800	1.00
2	219124	District Economic Workforce Development	**U.S. Department of Labor**, Project Title: "*Apprenticeships: Closing the Skills Gap*". Year 3 of 4.	The Healthcare Apprenticeship Partnership will convene key employer partners to develop new apprenticeship programs in key occupations in the healthcare sector to build an apprenticeship pathway and expand access to trainees.	2/18/2020	$117,210	$59,645	$260,467.50	800	2.50
3	219166	District	**U.S. Department of Education**; Project Title: *"Alamo Colleges District Educational Opportunity Centers Program"*. Year 1 of 5.	This project will provide counseling and information on college admissions to eligible adults who want to enter or continue a program postsecondary education. Project will also offer services to improve the financial and economic literacy of participants, counsel participants on financial aid options and assist in the application process to increase the number of adults who enroll in post-secondary education institutions.	8/23/2021	$0	$0	$232,050	850	3.00
4	219358	District	**Texas Workforce Commission**; Project Title: *"Adult Education and Literacy (AEL) Alamo Consortium"* . Year 2 of 8.	The AEL Alamo Consortium is a group of LEA's community based organizations, Institutes of Higher Education (IHEs), public or private non-profit entities who have come together to build systems of success for Adult Education and Literacy and English Literacy Civics at all levels. The AEL Consortium will lead the Adult Learner Success. *Additional funding in the amount of $66,695.*	7/1/2021	$0	$0	$102,769	300	7.00
	4		**Total Dist.-YTD Multi-Year Grants**			**$117,210**	**$59,645**	**$974,563**	**2,750**	**13.50**
1	211137	San Antonio College	**U.S. Department of Education;** Project Title: *"Highlands Upward Bound Math and Science Project"* . Year 5 of 5.	Upward Bound Math an Science provides student services programs for individuals from disadvantage backgrounds, first generations, low-income individuals, etc. Provides up to four years of additional academic support through summer instruction in math, language arts, compositions, foreign language and lab sciences with the curricula that aligns with state exams and state readiness standards.	9/6/2017	$0	$0	$297,584	65	3.00
2	211145	San Antonio College	**U.S. Department of Education**; Project Title: *"Edison Upward Bound Math and Science Project"* . Year 4 of 5.	Upward Bound Math and Science provides student services programs for individuals from disadvantaged backgrounds, first-generations, low-income individuals, etc. UBMS provides up to four years of additional academic support through summer instruction in Math, Language Arts, Compositions, Foreign language and lab sciences with the curricula that aligns with state exams and state readiness standards.	9/6/2017	$0	$0	$297,518	56	3.00
3	211153	San Antonio College	**U.S. Department of Education**; Project Title: *"San Antonio College (SAC) Project R.I.S.E. (Ready, Inspired, Successful, Engaged) SSS Program"* . Year 2 of 4.	San Antonio College proposes to serve at least 120 low-income, first-generation and/or disabled STEM and Health Sciences majors each year through Project R.I.S.E. The program will increase students' chances of success by providing year round tutoring and prescribed tutoring plans, academic and college readiness instruction.	8/11/2020	$0	$16,769	$261,879	120	5.00

ALAMO COLLEGES DISTRICT

FY 2022 Monthly & YTD Grant Award Funding Activity Report with Award Description

September 1, 2021 -March 31, 2022

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
4	211154	San Antonio College	**U.S. Department of Education**, Project Title: *"San Antonio College (SAC)'s Project Veterans Achieving Learning through Opportunity and Resilience (VALOR) SSS Program"* . Year 2 of 5.	San Antoni College a Hispanic Serving Institution proposes to serve at least 120 low-income, first generation and or/disabled veterans each year through Project Valor. The program will significantly increase eligible student's chances of success by providing year round tutoring and p prescribed tutoring places, academic and college readiness instruction, advice and assistance with postsecondary course selection.	8/11/2020	$0	$16,923	$261,786	120	5.00
5	211158	San Antonio College	**National Security Agency,** Project Title: *"National Centers of Academic Excellence in Cybersecurity (NCAE-C)"*. Year 2 of 2.	Goal is to increase the number of transitioning military veterans, existing first responders, and criminal justice and finance earners who are prepared to defend our nations security and prosperity via cybersecurity-related positions in San Antonio, Texas and beyond.	7/1/2021	$0	$26,737	$246,700	20	1.00
6	211159	San Antonio College	**Texas Higher Education Board (THECB),** Project Title: *"Nursing & Allied Health Supporting Clinical Learning to Mitigate Impediments due to COVID 19"*. Year 2 of 2.	To support eligible initial RN licensure programs in their efforts to mitigate the impact on Texas students' clinical learning experiences from the Corona Virus 2019 (COVID-19) in anticipation that the impact could potentially be long lasting.	10/16/2020	$0	$0	$73,926	350	1.00
7	211161	San Antonio College	**National Security Agency thru Dakota State University**, Project Title: *"Centers of Academic Excellence in Cybersecurity Program"*. Year 2 of 2.	SAC is pleased to partner with Dakota State University and seven of its university and community college partners to improve postsecondary cybersecurity education across the U.S.	9/30/2021	$0	$28,728	$205,024	25	1.00
8	211162	San Antonio College	**National Endowment for the Humanities,** Project Title: *"San Anto History GO!"*. Year 2 of 3.	Project aims to improve outcomes including completion, retention and learning outcome and engagement in both college and middle school history classes by providing students the opportunity to connect with the history of their neighborhoods and communities.	1/30/2021	$0	$0	$56,672	100	1.00
9	211163	San Antonio College	**National Security Agency thru California State University**, Project Title: *"2020 CAEC in Cyber security Education Innovation"*. Year 2 of 2.	SAC will prepare at least 25 existing cybersecurity faculty to obtain Department of Defense IT industry certifications with a focus on Security to prepare them for leading their institution's CAE accreditation process. SAC will identify at least 10 veterans or active duty military members who are employed in cybersecurity roles and who have an interest in teaching cybersecurity.	9/1/2020	$0	$42,896	$132,068	100	1.00
10	211164	San Antonio College	**City of San Antonio,** Project Title: *"Educational Access Channel"* . Year 2 of 2.	The intent for this grant program is to distribute PEG funding amount qualifying educational institutions in exchange for producing programing that will air on TVSA Education.	10/11/2021	$0	$0	$50,000	25	0.00
11	211167	San Antonio College	**National Security Agency,** Project Title: *"GenCyber Grant Program"* . Year 1 of 3.	GenCyber 2022 Student Summer camp at San Antonio College will introduce students to Cybersecurity concepts, computer security skills and available certificate/degree programs. Recruitment will be conducted by the Project Director and camp staff at area schools.	9/15/2021	$0	$0	$46,920	40	4.00

ALAMO COLLEGES DISTRICT

FY 2022 Monthly & YTD Grant Award Funding Activity Report with Award Description

September 1, 2021 -March 31, 2022

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
12	211168	San Antonio College	**U.S. Department of Education;** Project Title: *"San Antonio College (SAC) FY21 Title III, Part F HSI and Articulation Project Bolstering Undergraduate Inquiry, Learning, and Determination (BUILD)"*. Year 1 of 5.	The HSI STEM and Articulation Project will significantly improve the College's capacity to provide academic support to Hispanic and otherwise under represented STEM majors students who are enrolled in high-challenge STEM Courses especially College Algebra and Calculus 1. This project will increase a students chances of progressing to on-time graduation and/or transfer in STEM.	9/20/2021	$0	$1,009,053	$998,478	1,400	3.00
13	211169	San Antonio College	**U.S. Department of Education**, Project Title: *"San Antonio College's 2021 Child Care Access Means Parents in School (CCAMPIS) Program"*. Year 1 of 4.	Many low-income student parents enter SAC underprepared for college-level study as a result of growing up in areas of the city where poverty is highly concentrated and school districts are resource poor. CCAMPIS will give them the time and support they need by providing academic support counseling for parents at risk for failure and by providing access to high-quality child care.	9/16/2021	$0	$43,517	$311,432	45	4.00
14	211534	San Antonio College	**City of San Antonio,** Project Title: *"City of San Antonio Educational Access Channel"*. Year 2 of 5.	The goal of the Educational Access Chanel is to provide educational programming to the citizens of San Antonio and surrounding areas. Objectives: provide cable/video at least 8 hrs. of daily educational programming; provide transmissions of educational programming to cable/video providers in a manner that can be accepted and transmitted.	9/14/2021	$0	$0	$200,000	10,000	0.00
	14		**Total SAC-YTD Multi-Year Grants**			**$0**	**$1,184,623**	**$3,439,986**	**12,466**	**32.00**
1	212086	St. Philip's College	**U.S. Department of Education;** Project Title: *"Child Care Means Parents in School Program (CCAMPIS)"*. Year 4 of 4.	Goal of the project is to provide support for the participation of low-income student parents in post secondary education through the provision of campus based child care services offered at the on-site nationally accredited SPC Child Development Center.	10/1/2018	$0	$0	$120,250	40	0.00
2	212088	St. Philip's College	**National Aeronautics and Space Administration (NASA) thru University of Texas at San Antonio**; Project Title: *"NASA Center for Advance Measurements in Extreme Environments"*. Year 2 of 3.	The NASA MIRO Significantly increase the number of under represented minority STEM students who transfer to four-year institutions to complete Bachelor's degrees in STEM fields. Objectives include providing professional development, peer mentorship, faculty mentorship, tutoring, supplemental instruction especially in math and enriched STEM labs.	10/1/2021	$0	$0	$46,861	10	0.00
3	212092	St. Philip's College	**Department of Justice,** Project Title: "*Grants to Reduce Domestic Violence, Dating Violence, Sexual Assault and Stalking on Campus Program Solicitation*". Year 1 of 3.	Goal is to improve and strengthen the coordinated community response by adding a designated confidential victim's advocate on campus, develop curriculum to increase comprehensive prevention and bystander intervention training for all students, develop curriculum to increase comprehensive prevention and by stander intervention training for all students and institutionalize the coordinated community response team.	10/1/2021	$0	$0	$100,000	3,000	1.00
4	212093	St. Philip's College	**National Science Foundation**, Project Title: *"Scaffolding Undergraduate Research Experiences (SURE)"*. Year 1 of 4.	Project SURE will target three areas: Innovation in instruction by incorporating STEM experiential learning and further develop faculty use of emerging experiential learning methods; Internship and Research Experience will create alliances between the college and local industry; Transfers, will center on guiding students to transfer to universities to complete their undergraduate degrees.	8/15/2021	$0	$127,891	$312,499	120	1.00

ALAMO COLLEGES DISTRICT

FY 2022 Monthly & YTD Grant Award Funding Activity Report with Award Description

September 1, 2021 -March 31, 2022

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
5	212604	St. Philip's College	**U.S. Department of Education;** Project Title: *"Historically Black Colleges and Universities Program"* . Year 5 of 5.	St. Philip's College is using it's Title III grant funds to implement and operate activities that will support and strengthen the overall institution delivery of services to students in the following areas. Project Administration and Research Development, Center of Excellence for Math and Science, Campus Renovation, Information & Communication Technology and Good Samaritan Veteran Outreach and Transition Center.	8/3/2021	$0	$0	$3,911,693	12,696	0.00
6	212628	St. Philip's College	**U.S. Department of Education;** Project Title: *"Historically Black Colleges and Universities Program (FUTURE Act)"*. Year 2 of 5.	Funds will be used to implement and operate three activities that will support and strengthen the overall institution delivery of services to students. Funds are being used to support the following activities: 1. Project Administration and Research Development, 2. Campus Renovation & Technology Improvements and 3. Student Services.	8/3/2021	$0	$0	$1,440,632	12,696	0.00
7	212634	St. Philip's College	**National Science Foundation;** Project Title: *"CIMA LSAMP Alliance"* . Year 2 of 3.	The Louis Stokes Alliances for Minority Participation (LSAMP) program assists in diversifying the STEM workforce through their efforts at increasing the number of students successfully completing high quality degree programs in Science, Technology, Engineering and Mathematics (STEM) disciplines.	8/21/2021	$0	$0	$500,000	10	0.00
	7		**Total SPC-YTD Multi-Year Grants**			**$0**	**$127,891**	**$6,431,935**	**28,572**	**2.00**
1	213076	Palo Alto College	**U.S. Department of Education**, Project Title: *"Palo Alto College Upward Bound Project"* . Year 5 of 5.	Grant will provide participants from Poteet, Pleasanton, Lytle and Jourdanton High Schools with academic instruction, tutoring and advising, information on financial aid programs, assistance in completing financial aid applications for college enrollment. Participants will be provided support for their diverse academic and non cognitive needs to ensure that they persist, succeed and graduate from high school completing a rigorous secondary school program of student, enroll in college and graduate with a college degree.	9/1/2017	$0	$12,566	$259,560	77	2.00
2	213079	Palo Alto College	**National Science Foundation**; Project Title: *"Palo Alto College S-STEM Project"*. Year 5 of 5.	The goal of the project is to increase the number of academically talented, financially needy Biology and Biosciences majors who transfer and graduate with a Bachelor's degree in a STEM field on time. The project will help low-income, academically talented Biology students through involvement in Projects of Discovery (PODs) a sustainable approach to involving community college students in interdisciplinary research experiences via course-based projects.	9/1/2021	$0	$6,975	$35,732	22	1.00
3	213080	Palo Alto College	**U.S. Department of Education**; Project Title: *"Palo Alto College Upward Bound Math and Science Project"* . Year 5 of 5.	Palo Alto College (PAC) Upward Bound Math and Science (UBMS) will provide participants from East Central High School with academic instruction, tutoring, advising and assistance in completing financial aid applications. Participants will be provided support for their diverse academic and non-cognitive needs to ensure that they persist, succeed and graduate from high school completing a rigorous secondary school program of student, enroll in college and graduate with a college degree.	9/1/2017	$0	$0	$297,601	60	2.00

ALAMO COLLEGES DISTRICT

FY 2022 Monthly & YTD Grant Award Funding Activity Report with Award Description

September 1, 2021 -March 31, 2022

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
4	213093	Palo Alto College	**U.S. Department of Education**; Project Title: *"Palo Alto College SSS Project"*. Year 2 of 5.	Project will provide participants with academic support, tutoring and advising. Information on financial aid assistance, financial literacy, career exploration, university visits and transfer workshops. Project will improve their persistence, academic performance and graduation/transfer to a 4 year college.	9/1/2021	$0	$0	$261,888	140	2.00
5	213094	Palo Alto College	**U.S. Department of Education**, Project Title: *"Palo Alto College DHSI: Project Listo"*. Year 2 of 5.	Goal of the project is to increase Hispanic and low income student full-time enrollment, persistence and success by providing additional support services and by enriching student learning with meaningful employer partnerships and the latest teaching technology.	10/1/2020	$0	$0	$599,825	500	6.00
6	213099	Palo Alto College	**U.S. Department of Education;** Project Title: *"Palo Alto College Talent Search: Southwest High School"*. Year 1 of 5.	The PAC Talent Search project will provide participants with academic tutoring and advising; information on financial aid programs; assistance in completing financial aid applications, financial literacy and support for applying for college enrollment. Participants will be provided support for their diverse academic and non-cognitive needs to ensure that they persist, succeed and graduate from high school completing a rigorous secondary school program of study.	9/1/2021	$0	$20,572	$277,375	500	3.00
7	213100	Palo Alto College	**National Science Foundation;** Project Title: *"HSI Pilot Project: Promoting Virtual Experiential Learning to Support Part-time an Nontraditional Students"*. Year 1 of 2.	Project will increase institutional capacity by creating career services and student support activities that are specifically aimed at part time students. Using the STEM ESS model from Excelencia in Education and the Science Foundation Arizona, a self-assessment of PAC STEM programs revealed the largest gap was the low success rate of Part-time students in STEM compared to traditional full time students.	7/19/2021	$0	$0	$100,000	60	1.00
8	213101	Palo Alto College	**National Science Foundation thru Arizona State University,** Project Title: *"Accelerate Latinx Representation in STEM Education (ALRISE) with Institutional Intentionality and Capacity Building for Experiential Learning"*. Year 1 of 5.	The ALRISE Alliance is developing a network of faculty, staff, administrators and students at 2 year and 4 year Hispanic Service Institutions and emerging HSIs to accelerate Latinx representation in science, technology, engineering and math (STEM) education. The ALRISE alliance provides professional development for faculty, staff and industry to serve Latinx students with intentionality through culturally-responsive undergraduate research and work-based experiential learning.	7/29/2021	$0	$11,750	$125,026	0	1.00
9	213102	Palo Alto College	**U.S. Department of Education**, Project Title: *"Palo Alto College Talent Search: South San Antonio and Somerset"*. Year 1 of 5.	The PAC Talent Search project will provide participants with academic tutoring and advising; information on financial aid programs; assistance in completing financial aid application, financial literacy and support for applying for college enrollment. Participants will be provided support for their diverse academic and non-cognitive needs to ensure that they persist, succeed and graduate from high school completing a rigorous secondary school program of student and enroll in college set to complete a post-secondary education.	10/1/2021	$0	$20,572	$277,375	500	3.00

ALAMO COLLEGES DISTRICT

FY 2022 Monthly & YTD Grant Award Funding Activity Report with Award Description

September 1, 2021 -March 31, 2022

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
10	213103	Palo Alto College	**U.S. Department of Education**, Project Title: *"Palo Alto College-CCAMPIS 2021"*. Year 1 of 4.	To meet the goal of increasing low-income student success by providing access to high quality childcare, the project will subsidize the majority of the cost of on-and-off campus child care to ensure that PAC students realize their full potential by enrolling, persisting and completing a college degree.	9/16/2021	$0	$25,208	$155,215	20	4.00
	10		**Total PAC-YTD Multi-Year Grants**			**$0**	**$97,643**	**$2,389,597**	**1,879**	**25.00**
1	214050	Northwest Vista College	**U.S. Department of Education;** Project Title: *"Community Math Project Building Math Proficiency to Strengthen Teacher Education through Collaborative Interventions"* . Year 4 of 5.	Northwest Vista College and the University of Texas at San Antonio propose to augment academic offerings, program quality and institutional capacity aimed at promoting success of their students. NVC and UTSA identified priorities in the mathematics education areas; 1. fostering the student higher education access process, 2. increasing student-college readiness in math, 3. augmenting student success in math, 4. developing math competency among elementary school teacher candidate 5. increasing student transferability, persistence and degree attainment and 6. improving data measures to track student success.	9/28/2018	$0	$0	$748,739	15,000	4.80
2	214051	Northwest Vista College	**U.S. Department of Education thru University of Texas at San Antonio**; Project Title: *"Latino Teacher Academy Learning Community"*. Year 4 of 5.	Project will provide a support system that facilitates a smooth transition for teacher candidates from the community college to four-year institution. Latino-TALC as a holistic development approach will provide teacher candidates support as they navigate from a learning community to a professional learning network as they embark into the teaching profession.	9/28/2018	$0	$0	$244,394	125	3.00
3	214054	Northwest Vista College	**Texas Higher Education Coordinating Board (THECB);** Project Title: *"2021 College Readiness and Completion Models"*. Year 1 of 2.	Model aims to enhance and scare high-impact and research based practices that improve student success outcomes by cultivating the importance of writing in all fields as well as develop math competencies, writing and critical thinking skills among Hispanic and other ethnic minorities underprepared, underserved to address the gaps in post-secondary course success and persistence.	8/16/2021	$0	$0	$50,000	800	0.74
4	214055	Northwest Vista College	**U.S. Department of Education**, Project Title: *"Portal Leading to Undergraduate Success in Science, Technology, Engineering & Math Project (PLUS+STEM Project)"*. Year 1 of 5.	The PLUS+STEM project aims to narrow the STEM achievement gap among NVCs Hispanics, low-income and other disadvantaged student groups through the implementation of enhanced research-based activities and services and other equitable academic and support services that will empower underrepresented students with the skills and know	10/1/2021	$0	$148,927	$1,000,000	700	3.30
5	214056	Northwest Vista College	**National Science Foundation thru St. Mary's University,** Project Title: *"Fostering Undergraduate Education, Retention and Transfer Environments (FUERTE)"* . Year 1 of 3.	Through the FUERTE Project will aim to build a collaborative culturally responsive transfer pathways in undergraduate education at Hispanic Serving Institutions (HSIs) to increase retention and graduation rates of Latinx students pursuing degrees in STEM,	8/2/2021	$0	$0	$94,140	502	0.68
	5		**Total NVC-YTD Multi-Year Grants**			**$0**	**$148,927**	**$2,137,273**	**17,127**	**12.51**
	40			**Total YTD Multi-Year Grants**		**$117,210**	**$1,618,729**	**$15,373,354**	**62,794**	**85.01**
	53			**GRAND TOTAL-YTD SINGLE AND MULTI-YEAR GRANTS**		**$263,450**	**$1,618,729**	**$22,760,858**	**103,199**	**94.01**

ALAMO COLLEGES DISTRICT

FY 2022 Monthly (MTD) Restricted Contract Activity Report

March 01, 2022-March 31, 2022

Item No.	Grant Code	College	Funding Source / Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	249030	District	**Partners of America Foundation,** Project Title: *"Alamo Colleges and Veritas University Environmental Exchange".*	Grant agreement will foster further education abroad and exchange projects and planning via the regular use of email and virtual course lectures and collaborations. Will serve as a seed project to increase awareness of and bolster participation in student exchange programs at Alamo Colleges District and Universidad Veritas.	1/2/2022	$0	$0	$24,995	20	0.00
2	249031	District	**Trellis Foundation through Association of American Colleges and Universities (AACU),** Project Title: *"Truth, Racial Healing & Transformation (TRHT)".*	Goals of this project are to create a positive narrative about race and ethnicity in the community, promote racial healing activities on campus and in the community, erase institutional barriers to equitable treatment and prepare and support the next generation of leaders to build just and equitable communities.	5/1/2021	$0	$0	$100,000	2,500	0.00
3	249032	District	**Greater San Antonio Texas,** Project Title: *"San Antonio Worx (SAWorX)".*	This project will provide 75 AlamoPromise Scholars an opportunity to gain skills in collaboration through online, instructor-facilitated skills training curses by July 2022.	2/14/2022	$0	$0	$39,250	75	0.00
	3		**Total Dist.-MTD Restricted Grants**			**$0**	**$0**	**$164,245**	**2,595**	**0.00**
1	241017	San Antonio College	**Ascendum Education Group though Jobs for the Future Inc. (JFF),** Project Title: *"Ready for Pell Initiative".* Year 1 of 2.	Emerging postsecondary education program (PEP) is designed for an initial cohort of at lest 40 justice-involved individuals houses at the Dominguez State jail through, Intentional recruitment efforts focused on career pathways; credentialing and transfer, enhanced enrollment support and financial aid education through case management; college-level coursework that provides the foundation of an Associates degree or workforce certificate.	12/17/2021	$0	$0	$60,847	40	0.50
2	241018	San Antonio College	**Hispanic Association of Colleges and Universities Grow with Google,** Project Title: *"Grow with Google Hispanic Serving Institution (HSI) Career Readiness Program".* Year 1 of 2.	Project will recruit efforts that will orient FTIC students to the Grow with Google HIS Career Readiness Program curriculum and learning paths. Recruitment efforts will take the form of targeted emails advertising the initiative as well as in class and digital presentations outlining the curriculum and schedule of activities. Will also provide expanded infrastructure for students without access to technology or dedicated study space.	1/31/2021	$0	$0	$25,000	700	0.00
3	241019	San Antonio College	**Rockefeller Philanthropy Advisors through Lumina Fund,** Project Title: *"Prioritizing Adult Community College Enrollment (PACCE)".* Year 1 of 2.	Will focus specific and intentional efforts in increasing the number of Hispanic/Latino and Black/African American populations. The goal is to build capacity that will result in significant gains in the number of Black/African American and Hispanic/Latino first time in college (FTIC) enrolled adults in fully online programs.	11/1/2021	$0	$0	$25,000	2,301	0.00
	3		**Total SAC MTD Restricted Contracts**			**$0**	**$0**	**$110,847**	**3,041**	**0.00**

1	245009	Northeast Lakeview College	**Rockefeller Philanthropy Advisors through Lumina Fund**, Project Title: *"Prioritizing Adult Community College Enrollment (PACCE)"*.	The goal of all is to work to build capacity that will result in significant gains in the number of 25 to 64 Black/African American and Hispanic/Latino First-Time in college adults (hereinafter referred to as the focus demographic) enrolled in fully on line programs.	11/1/2021	$0	$0	$75,000	42	0.00
	1		**Total NLC MTD Restricted Contracts**			**$0**	**$0**	**$75,000**	**42**	**0.00**
1	244006	Northwest Vista College	**Rockefeller Philanthropy Advisors through Lumina Fund**, Project Title: *"Prioritizing Adult Community College Enrollment (PACCE)"*. Year 1 of 2.	Increase enrollment of adult students of Hispanic/Latino and Black/African American populations. Improve student recruitment and enrollment support communication strategies; developing content and strategies for use in future marketing campaigns; and collaborate on program support and analytics.	11/22/2021	$0	$0	$75,000	112	0.00
2	244007	Northwest Vista College	**Microsoft**, Project Title: *"Microsoft Energy Undergraduate Research Program for Environmental Studies"*.	Program components for each participant would include: Scholarships; Student Stipends to allow students to participate in local field research, reporting and dissemination; Enhanced Geography and Environmental Sustainability Workspace (Class/lab); Field equipment and Staffing and support.	12/3/2021	$0	$0	$54,250	23	0.00
	2		**Total NVC-MTD Restricted Contracts**			**$0**	**$0**	**$129,250**	**135**	**0.00**
	9			**GRAND TOTAL-MTD RESTRICTED CONTRACTS**		**$0**	**$0**	**$479,342**	**5,813**	**0.00**

ALAMO COLLEGES DISTRICT

FY 2022 YTD Restricted Contract (Non-Grant) Summary Report

September 1, 2021 - March 31, 2022

No.	Contract Recipient	No. of Contracts Executed for the Year	YTD Total Amount of Contracts	No. Students to be Served
1	District Restricted Contracts	5	$198,545	2,853
2	San Antonio College	5	125,047	4,041
3	St. Philip's College			
4	Palo Alto College			
5	Northwest Vista College	2	129,250	135
6	Northeast Lakeview College	1	75,000	42
	Total	**13**	**$527,842**	**7,071**

Year-to-Date Number of Contracts in Selected Dollar Ranges:

No.	Contract Recipient	$.01-$9,999.99	$10,000- $99,999	$100,000 and Higher	Total
1	District Restricted Contracts		4	1	5
2	San Antonio College	2	3		5
3	St. Philip's College				0
4	Palo Alto College				0
5	Northwest Vista College		2		2
6	Northeast Lakeview College		1		1
	Total	**2**		**1**	**13**

Discussion and Possible Action on Approval of Construction Reports

Presented to the Board acting as Committee of the Whole on May 10, 2022 and now presented to the Board for approval on May 17, 2022.

MINUTE ORDER

"The Alamo Colleges District Board of Trustees hereby approves the construction reports as presented."

PURPOSE

The following construction reports are presented to the Board of Trustees for informational and approval purposes.

BACKGROUND

1. 2017 Capital Improvement Program Overview Chart(s)
2. 2017 CIP General Obligation Bond / Maintenance Tax Note Summary and Detail Report

IMPLICATIONS

Financial: N/A
Strategic Plan: Strategic Objective III Performance Excellence
Human Resources: N/A

ATTACHMENTS: Construction Reports

Dr. Diane Snyder Digitally signed by Dr. Diane Snyder Date: 2022.04.26 09:48:50 -05'00'

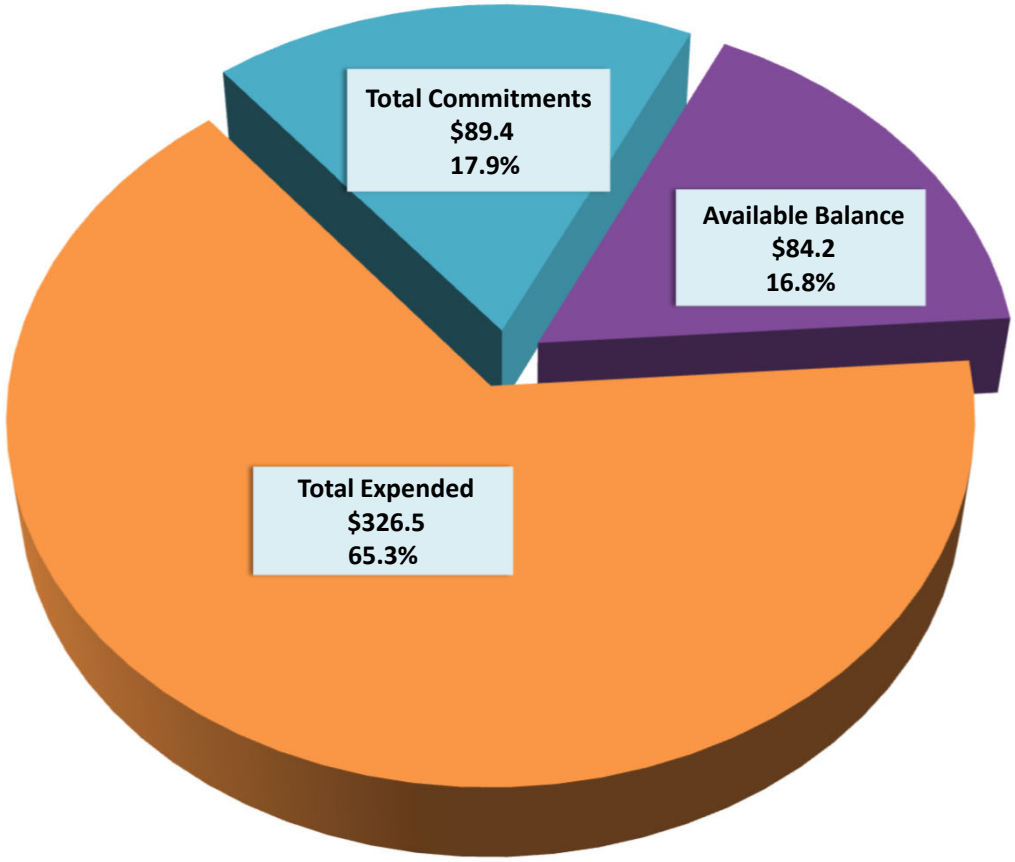
Lisa Mazure, MSA, CPA
Associate Vice Chancellor for
Finance and Fiscal Services

Diane E. Snyder, CPA, Ph.D.
Vice Chancellor of Finance and
Administration

Dr. Mike Flores, Chancellor

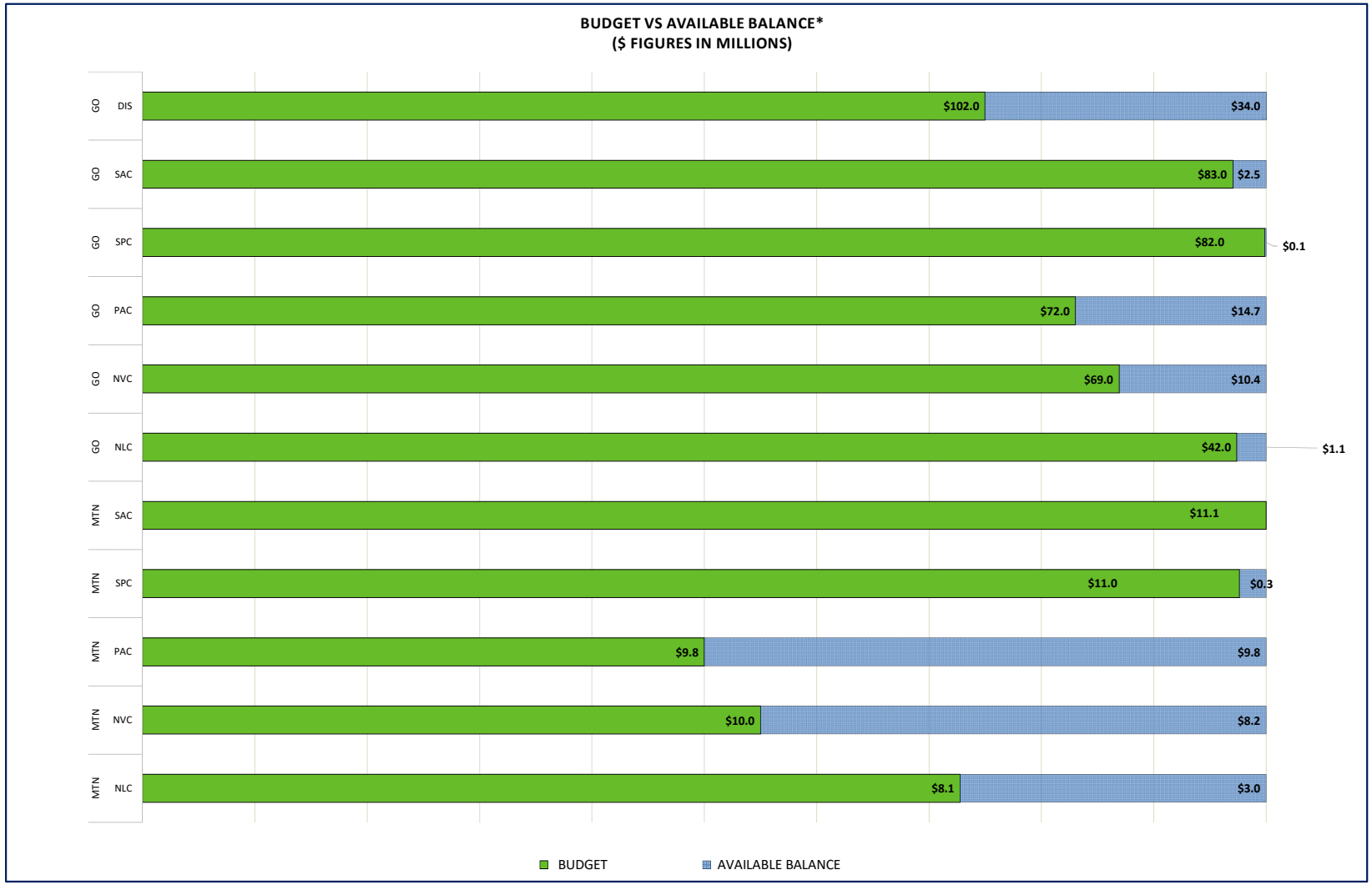
Budget vs Actual - Overview (GO & MTN)

($ FIGURES IN MILLIONS)



ALAMO COLLEGES DISTRICT

Alamo Colleges District
Capital Improvement Program - Chart Summary



Available balance reduced by actual amount expended as well as committed to spend.

ALAMO COLLEGES DISTRICT

ALAMO COLLEGES DISTRICT
2017 - CAPITAL IMPROVEMENT PROGRAM SUMMARY
As of March 31, 2022

FUNDING SOURCES	GO 2017 Limited Tax Bonds	MTN 2020 Maintenance Tax Bonds	GO 2021 Limited Tax Bonds	*Unissued* GO 2022 Limited Tax Bonds	TOTAL
General Obligation Bonds	$ 173,000,000	$ -	$ 225,000,000	$ 52,000,000	$ 450,000,000
Maintenance Tax Note Bonds	$ -	$ 50,000,000			$ 50,000,000
TOTAL FUNDING SOURCES	**$ 173,000,000**	**$ 50,000,000**	**$ 225,000,000**	**$ 52,000,000**	**$ 500,000,000**

BY LOCATION	BUDGET	CURRENT YEAR TOTAL	PRIOR YEARS' TOTAL	TOTAL TO DATE ALL YEARS	COMMITMENTS	AVAILABLE BALANCE
DISTRICT & DISTRICT WIDE - 2017 G.O. BOND	$ 102,000,000	$ 10,285,882	$ 36,024,342	$ 46,310,224	$ 21,650,363	$ 34,039,413
SAN ANTONIO COLLEGE - 2017 G.O. BOND	$ 83,000,000	$ 12,443,152	$ 36,536,579	$ 48,979,731	$ 31,494,524	$ 2,525,745
ST. PHILIP'S COLLEGE & SWC - 2017 G.O. BOND	$ 82,000,000	$ 7,251,043	$ 70,665,899	$ 77,916,943	$ 3,978,341	$ 104,718
PALO ALTO COLLEGE - 2017 G.O. BOND	$ 72,000,000	$ 14,641,271	$ 24,015,629	$ 38,656,900	$ 18,627,889	$ 14,715,210
NORTHWEST VISTA COLLEGE - 2017 G.O. BOND	$ 69,000,000	$ 5,442,085	$ 49,934,221	$ 55,376,306	$ 3,240,921	$ 10,382,773
NORTHEAST LAKEVIEW COLLEGE - 2017 G.O. BOND	$ 42,000,000	$ 11,790,150	$ 22,289,549	$ 34,079,699	$ 6,796,725	$ 1,123,576
General Obligation Bond Totals	**$ 450,000,000**	**$ 61,853,584**	**$ 239,466,219**	**$ 301,319,803**	**$ 85,788,764**	**$ 62,891,434**
SAN ANTONIO COLLEGE - 2020 MTN BOND	$ 11,100,000	$ -	$ 11,100,000	$ 11,100,000	$ -	$ -
ST. PHILIP'S COLLEGE & SWC - 2020 MTN BOND	$ 11,000,000	$ (49,837)	$ 10,555,484	$ 10,505,647	$ 227,893	$ 266,459
PALO ALTO COLLEGE - 2020 MTN BOND	$ 9,800,000	$ -	$ -	$ -	$ -	$ 9,800,000
NORTHWEST VISTA COLLEGE - 2020 MTN BOND	$ 10,000,000	$ -	$ 1,818,853	$ 1,818,853	$ -	$ 8,181,147
NORTHEAST LAKEVIEW COLLEGE - 2020 MTN BOND	$ 8,100,000	$ 72,085	$ 1,639,351	$ 1,711,436	$ 3,357,471	$ 3,031,093
MTN Bond Totals	**$ 50,000,000**	**$ 22,248**	**$ 25,113,689**	**$ 25,135,936**	**$ 3,585,365**	**$ 21,278,699**
UNALLOCATED INTEREST INCOME	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL FOR ALL 2017 CIP BONDS	**$ 500,000,000**	**$ 61,875,831**	**$ 264,579,908**	**$ 326,455,739**	**$ 89,374,128**	**$ 84,170,134**

ALAMO COLLEGES DISTRICT

2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT

As of March 31, 2022

General Obligation Bonds

PROJECT TITLE	Adjusted Budget	Current Month Expenses	Current Yr Expenses	Prior Yrs Expenses	Total to Date All Yrs Expenses	Commitments	Available Balance
DIS-WETC GO17 - T1	23,000,000	1,281,594	5,443,439	5,626,665	11,070,104	11,204,530	725,367
DIS-SETC GO17 - T1	23,000,000	977,788	4,679,438	3,870,865	8,550,303	8,819,959	5,629,738
DIS-N. 281 Property purch - GO17 - T1	5,000,000	-	-	5,000,000	5,000,000	-	-
DIS I-10 NW Ed and Train Ctr. - GO17 - T2	23,000,000	-	(11,560)	1,869,804	1,858,244	1,197,559	19,944,197
SWC- Redund Police Dpatch @ SWC - GO17 - T1	2,955,408	-	-	2,955,408	2,955,408	-	0
DIS MOKA Prog. MGT. - GO17	44,592	-	-	-		44,592	-
TOTAL FOR DISTRICT	**$ 77,000,000**	**$ 2,259,382**	**$ 10,111,317**	**$ 19,322,741**	**$ 29,434,058**	**$ 21,266,640**	**$ 26,299,303**
DIS Instructional Tech GO17 - T1	1,500,000	-	-	788,961	788,961	-	711,039
DIS Infrastructural & ACOL GO17 T1	11,600,000	-	-	7,635,919	7,635,919	115,759	3,848,322
DIS Comm. & Collaboration Tools GO17 T1	4,100,000	-	50,189	3,833,881	3,884,071	114,116	101,814
Reporting and Analysis - T3	1,700,000	-	-	-	-	-	1,700,000
DIS Mobile Tech & Security GO17 - T3	6,100,000	-	124,376	4,442,840	4,567,216	153,849	1,378,935
TOTAL FOR DISTRICT WIDE INFO. TECH.	**$ 25,000,000**	**$ -**	**$ 174,565**	**$ 16,701,601**	**$ 16,876,166**	**$ 383,724**	**$ 7,740,110**
TOTAL FOR DISTRICT / DISTRICT WIDE	**$ 102,000,000**	**$ 2,259,382**	**$ 10,285,882**	**$ 36,024,342**	**$ 46,310,224**	**$ 21,650,363**	**$ 34,039,413**
SAC-Parking Garage GO17 - T1	19,427,097	-	2,990	18,844,740	18,847,730	84,198	495,169
SAC-Childcare Bldg GO17 - T1	15,443,417	661,741	5,515,730	6,364,331	11,880,061	3,556,135	7,221
SAC Law Enforce/ 1st Responder - GO17 - T2	20,000,000	44,615	125,857	1,295,994	1,421,851	17,787,670	790,479
SAC Fletcher St Success Ren w/ Main Entry - GO17 - T2	9,431,321	236,022	2,135,453	5,545,446	7,680,899	1,676,258	74,163
SAC Physical Plant - GO17 - T3	2,521,979	-	-	2,512,802	2,512,802	9,177	0
SAC Chance Academic Ren - GO17 - T3	514,509	-	-	3,604	3,604	110,341	400,564
SAC MFA Ren - GO17 - T3	47,808	-	-	47,808	47,808	-	-
SAC NEW SCIENCE BLDG - GO17	15,613,870	1,682,186	4,663,122	1,921,855	6,584,977	8,270,744	758,148
TOTAL FOR SAC	**$ 83,000,000**	**$ 2,624,563**	**$ 12,443,152**	**$ 36,536,579**	**$ 48,979,731**	**$ 31,494,524**	**$ 2,525,745**
SPC Culinary Arts Center Exc GO17 -T1	30,000,000	-	-	29,997,330	29,997,330	2,257	413
SPC Norris Tech Renovation GO17 - T2	14,882,376	-	13,133	14,838,705	14,851,838	11,364	19,174
SPC Bowden Renovation GO17 - T3	14,000,000	136,355	2,109,841	11,011,470	13,121,311	806,465	72,224
TOTAL FOR SPC	**$ 58,882,376**	**$ 136,355**	**$ 2,122,974**	**$ 55,847,506**	**$ 57,970,479**	**$ 820,086**	**$ 91,811**
SPC Welding and Auto Body Fac -GO17 -T2	23,117,624	1,293,987	5,128,070	14,818,394	19,946,463	3,158,255	12,906
TOTAL FOR SWC	**$ 23,117,624**	**$ 1,293,987**	**$ 5,128,070**	**$ 14,818,394**	**$ 19,946,463**	**$ 3,158,255**	**$ 12,906**
TOTAL FOR SPC / SWC	**$ 82,000,000**	**$ 1,430,342**	**$ 7,251,043**	**$ 70,665,899**	**$ 77,916,943**	**$ 3,978,341**	**$ 104,718**

ALAMO COLLEGES DISTRICT

2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT

As of March 31, 2022

General Obligation Bonds

PROJECT TITLE	Adjusted Budget	Current Month Expenses	Current Yr Expenses	Prior Yrs Expenses	Total to Date All Yrs Expenses	Commitments	Available Balance
PAC Manufacturing Bldg GO17 - T1	56,865,799	1,797,356	13,193,371	16,541,568	29,734,940	16,493,262	10,637,597
PAC Real Estate Purchase (under district funding) GO17 - T1	6,000,000	-	-	5,118,242	5,118,242	-	881,758
PAC Student Engagement & Welcome Ctr GO17 - T2	117,663	10,515	13,942	17,126	31,068	86,596	-
PAC Natatorium and Gym Ren GO17 - T2	4,721,641	4,790	13,997	1,269,101	1,283,098	324,338	3,114,205
PAC Physical Plant GO17 - T3	4,294,897	220,895	1,419,960	1,069,593	2,489,553	1,723,693	81,650
TOTAL FOR PAC	**$ 72,000,000**	**$ 2,033,556**	**$ 14,641,271**	**$ 24,015,629**	**$ 38,656,900**	**$ 18,627,889**	**$ 14,715,210**
NVC Parking Garage GO17 - T1	9,756,145	-	110,503	9,361,963	9,472,467	238,099	45,580
NVC Welcome Ctr. GO17 - T1	17,873,204	-	66,193	15,601,954	15,668,147	59,277	2,145,779
NVC Cultural Prog Ctr Excellen GO17 - T2	4,671,863	39,671	40,421	1,069,058	1,109,479	513,933	3,048,451
NVC STEM GO17 - T3	33,900,000	1,228,041	5,224,968	21,182,815	26,407,782	2,349,254	5,142,964
NVC Physical Plant GO17 - T3	2,798,788	-	-	2,718,430	2,718,430	80,358	(0)
TOTAL FOR NVC	**$ 69,000,000**	**$ 1,267,712**	**$ 5,442,085**	**$ 49,934,221**	**$ 55,376,306**	**$ 3,240,921**	**$ 10,382,773**
NLC Tech Ctr Excellence/Science Building GO17 - T2	42,000,000	1,670,627	11,790,150	22,289,549	34,079,699	6,796,725	1,123,576
TOTAL FOR NLC	**$ 42,000,000**	**$ 1,670,627**	**$ 11,790,150**	**$ 22,289,549**	**$ 34,079,699**	**$ 6,796,725**	**$ 1,123,576**
TOTAL 2017 G.O. BONDS	**$ 450,000,000**	**$ 11,286,183**	**$ 61,853,584**	**$ 239,466,219**	**$ 301,319,803**	**$ 85,788,764**	**$ 62,891,434**

ALAMO COLLEGES DISTRICT

2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT

As of March 31, 2022

Maintenance Tax Notes

PROJECT TITLE	Adjusted Budget	Current Month Expenses	Current Yr Expenses	Prior Yrs Expenses	Total to Date All Yrs Expenses	Commitments	Available Balance
SAC FLETCH ST SCSS MTN20	11,100,000	-	-	11,100,000	11,100,000	-	-
TOTAL FOR SAC	**11,100,000**	**-**	**-**	**11,100,000**	**11,100,000**	**-**	**-**
SPC THCA Culinary-MTN20	2,181,723	-	(161,863)	2,287,518	2,125,655	18,339	37,729
SPC NORRIS TECH MTN20	8,453,992	141,030	112,026	8,267,966	8,379,992	73,999	(0)
SPC UNALLOCATED MTN20	10,000	-	-	-	-	-	10,000
TOTAL FOR SPC / SWC	**11,000,000**	**141,030**	**(49,837)**	**10,555,484**	**10,505,647**	**227,893**	**266,459**
PAC NATA & GYM IMP - MTN20	9,800,000	-	-	-	-	-	9,800,000
TOTAL FOR PAC	**9,800,000**	**-**	**-**	**-**	**-**	**-**	**9,800,000**
NVC CUL PRGMS CYP REN - MTN20	8,181,147	-	-	-	-	-	8,181,147
NVC WELCOME CTR - MTN20	1,818,853	-	-	1,818,853	1,818,853	-	0
TOTAL FOR NVC	**10,000,000**	**-**	**-**	**1,818,853**	**1,818,853**	**-**	**8,181,147**
NLC SCI/TECH CTR of EXEL - MTN20	5,680,000	-	71,582	27,665	99,248	2,557,589	3,023,163
NLC UNALLOCATED - MTN20	458	-	-	-	-	-	458
NLC ACA BLDG I ELEV - MTN20	1,274,314	-	431	1,260,510	1,260,941	5,902	7,472
NLC NLIB Elev & L Ren - MTN20	145,228	72	72	143,854	143,926	1,302	0
NLC STU COM MOIST BAR - MTN20	1,000,000	-	-	207,322	207,322	792,678	-
TOTAL FOR NLC	**8,100,000**	**72**	**72,085**	**1,639,351**	**1,711,436**	**3,357,471**	**3,031,093**
TOTAL 2020 MTN BONDS	**$ 50,000,000**	**$ 141,102**	**$ 22,248**	**$ 25,113,689**	**$ 25,135,936**	**$ 3,585,365**	**$ 21,278,699**
TOTAL 2017 CIP G.O. & MTN BONDS	**$ 500,000,000**	**$ 11,427,285**	**$ 61,875,831**	**$ 264,579,908**	**$ 326,455,739**	**$ 89,374,128**	**$ 84,170,134**

ALAMO COLLEGES DISTRICT

ALAMO COLLEGES DISTRICT
CAPITAL IMPROVEMENTS PROGRAM (CIP)
EXECUTIVE SUMMARY

CIP Bond Construction *Projected* Upcoming CIP Project – for Board Approval

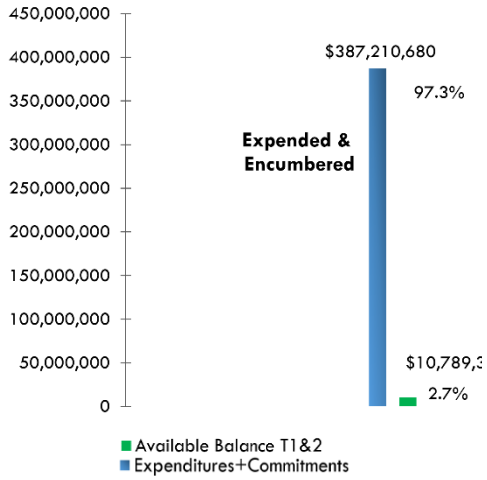
Estimated Upcoming GMP Board Pending Approval		Jul	Aug	Sept	Oct
NVC Cypress Cultural Center of Excellence Renovation	(SpawGlass / Overland)		X		
PAC Natatorium/Gym Renovation	(Bartlett Cocke / RVK)	*TBD - Rescoping*			
Northwest Education and Training Center	(NWETC) (Sundt / Overland)			X	
SAC Chance Renovation	(J.T. Vaughn / O'Connell Robertson)	*TBD - Rescoping*			
TOTAL		**0**	**1**	**1**	**0**

CIP Bond Construction Projects by The Numbers

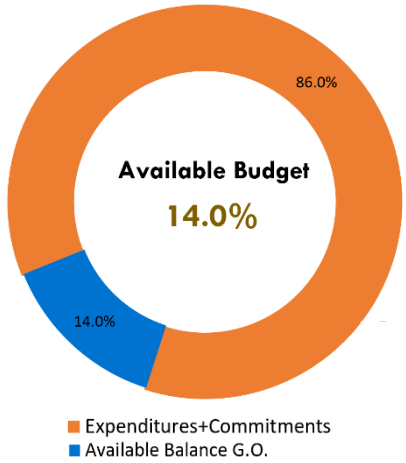
Project Status	SPC	SAC	NVC	PAC	NLC	ETCs	Total
Projects Completed	3	2	3				8
Projects in Construction	2	4	1	2	1	2	12
Projects with Approved GMP							0
Projects with Upcoming GMP Approval			1	1			2
Projects in Various Design Phases		1				1	2
TOTAL							**24**

CIP Bond Budget – As of May 2022

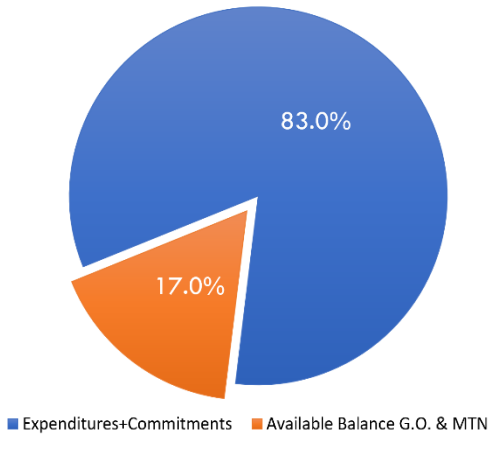
CIP - Tranche 1 & 2 Spending G.O.



CIP General Obligation Bond - Available Budget



CIP G.O. & MTN Bond - Overall Available Budget



Tranche 1 & 2 - Spend Summary			%
1st Tranche (GO17) & 2nd Tranche (GO21)	$	398,000,000	100.0%
Expenditures+Commitments	$	387,210,680	97.3%
Available Balance T1&2	$	10,789,320	2.7%

CIP General Obligation Bond - Available Budget			%
CIP GO Budget	$	450,000,000	100.0%
Expenditures+Commitments		387,210,680	86.0%
Available Balance G.O.	$	62,789,320	14.0%

Overall CIP GO & MTN - Available Budget			%
CIP GO+MTN Budget	$	500,000,000	100.0%
Expenditures+Commitments		415,151,336	83.0%
Available Balance G.O. & MTN	$	84,848,663	17.0%

Total General Obligation & MTN funding	Total expenditures on all CIP projects to date	Remaining balance of funding
$500,000,000	**$327,760,470**	**$84,848,664**

**Preliminary Bond Budget Numbers as of April 20, 2022, subject to change and unaudited*

Next CBOC Meeting

- The CBOC committee met on April 11, 2022, in person at DSO and a poll is being sent for the next meeting date.

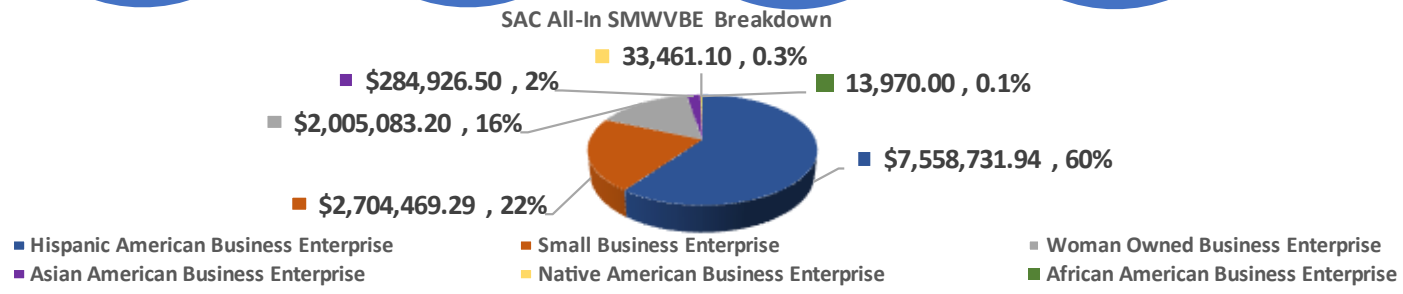
CIP Bond SMWVBE Reporting (as reported in March 2022)

San Antonio College

ALAMO COLLEGES DISTRICT
San Antonio College

- Total Campus CIP Funding: $97,721,920
- **Remaining Funding Spending Opportunities: $56,650,109**

Current Total Project Expenditures	Current All-In SMWVBE Expenditures	Current All-In SMWVBE %	# All-In Local Participation
$41,071,810	**$12,600,642**	**31%**	**63%**



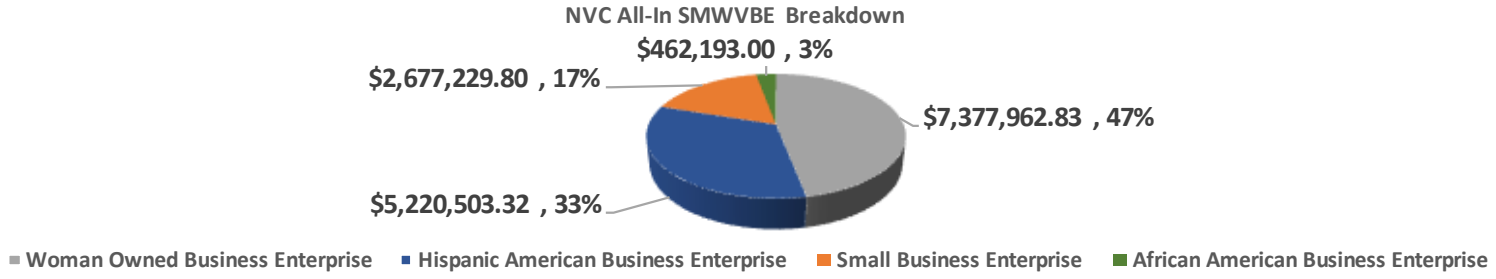
ALAMO COLLEGES DISTRICT

Northwest Vista College

ALAMO COLLEGES DISTRICT
Northwest Vista College

- Total Campus CIP Funding: $79,000,000
- **Remaining Funding Spending Opportunities: $25,161,147**

Current Total Project Expenditures	Current All-In SMWVBE Expenditures	Current All-In SMWVBE %	# All-In Local Participation
$53,838,852	**$15,737,888**	**29%**	**70%**



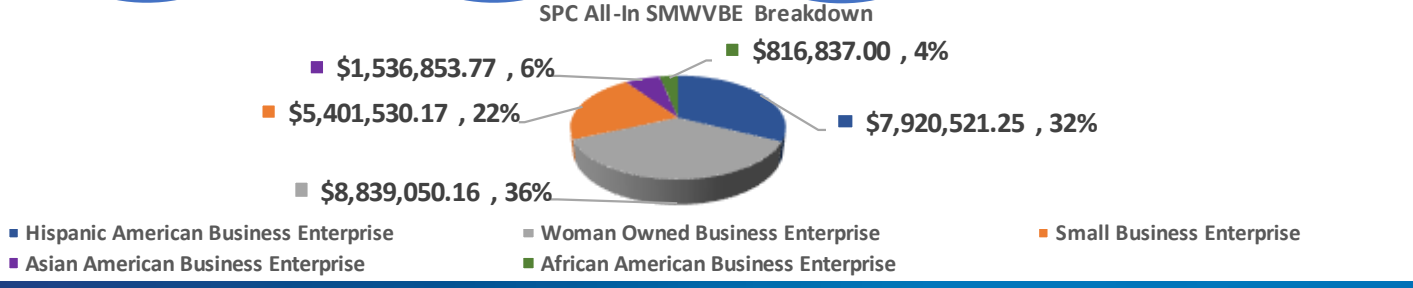
ALAMO COLLEGES DISTRICT

St. Philip's College

ALAMO COLLEGES DISTRICT
St. Philip's College

- Total Campus CIP Funding: $102,706,050
- **Remaining Funding Spending Opportunities: $28,308,614**

Current Total Expenditures	Current All-In SMWVBE Expenditures	Current All-In SMWVBE %	# All-In Local Participation
$74,397,435	**$24,514,792**	**33%** ↑ 14 %pts since October 2020	**67%**



ALAMO COLLEGES DISTRICT

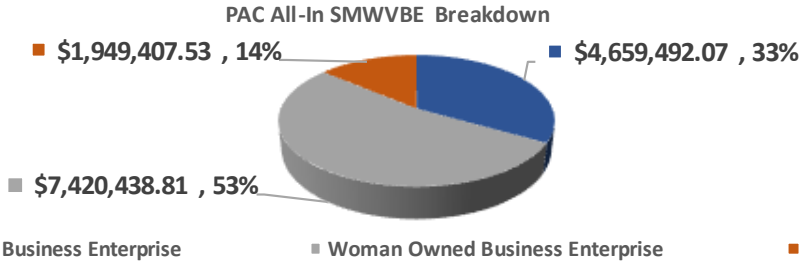
ALAMO COLLEGES DISTRICT

Palo Alto College

ALAMO COLLEGES DISTRICT
Palo Alto College

- Total Campus CIP Funding: $83,067,000
- **Remaining Funding Spending Opportunities:$53,198,170**

Current Total Expenditures	Current All-In SMWVBE Expenditures	Current All-In SMWVBE %	# All-In Local Participation
$29,868,829	**$14,029,338**	**47%**	**81%**



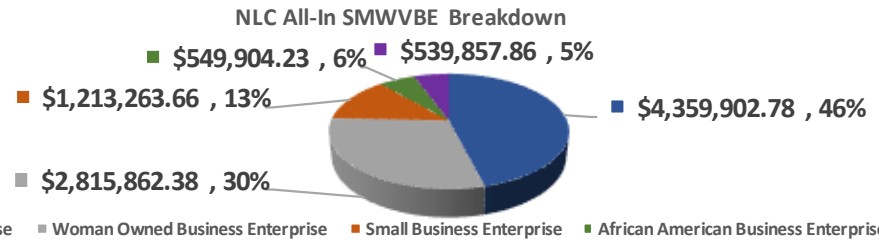
ALAMO COLLEGES DISTRICT

Northeast Lakeview College

ALAMO COLLEGES DISTRICT
Northeast Lakeview College

- STEM Bldg. Total Campus CIP Funding: $47,680,000
- **Remaining Funding Spending Opportunities:$21,294,068**

Current Total Expenditures	Current All-In SMWVBE Expenditures	Current All-In SMWVBE %	# All-In Local Participation
$26,385,931	**$9,478,790**	**36%** ↑15 %pts since August 2021	**57%**



ALAMO COLLEGES DISTRICT

ALAMO COLLEGES DISTRICT

Education and Training Centers

ALAMO COLLEGES DISTRICT

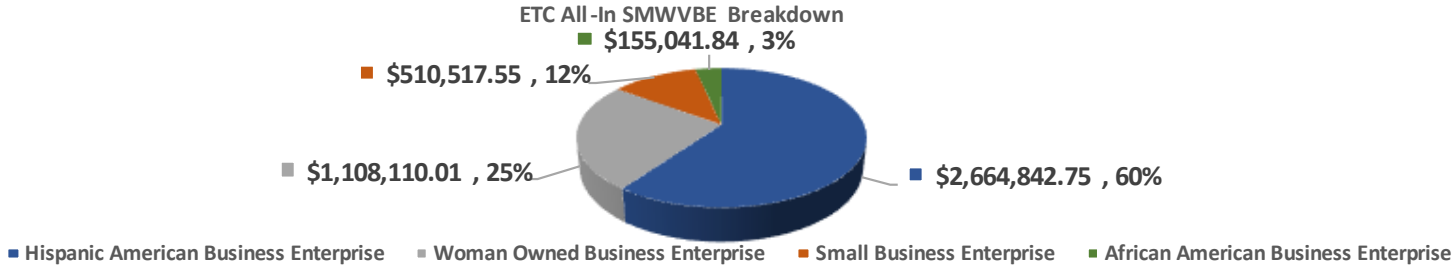
- Total Campus CIP Funding: $70,300,000
- **Remaining Funding Spending Opportunities:$55,984,272**

Current Total Expenditures
$14,315,727

Current All-In SMWVBE Expenditures
$4,438,512

Current All-In SMWVBE %
31%

 # All-In Local Participation
63%



Discussion and Possible Action on Approval of Financial Reports

Presented to the Board acting as Committee of the Whole on May 10, 2022 and now presented to the Board for approval on May 17, 2022.

MINUTE ORDER

"The Alamo Colleges Board of Trustees hereby accepts the financial reports as presented."

PURPOSE

The following financial reports are presented to the Board of Trustees for informational and approval purposes for March 31, 2022.

BACKGROUND

1. Financial Charts

2. Comparison of Year-to-Date Actual Revenues/Expenditures

IMPLICATIONS

Financial: N/A

Strategic Plan: Strategic Objective III Performance Excellence

Human Resources: N/A

ATTACHMENTS: Financial Reports

Dr. Diane Snyder Digitally signed by Dr. Diane Snyder Date: 2022.04.26 09:49:16 -05'00'

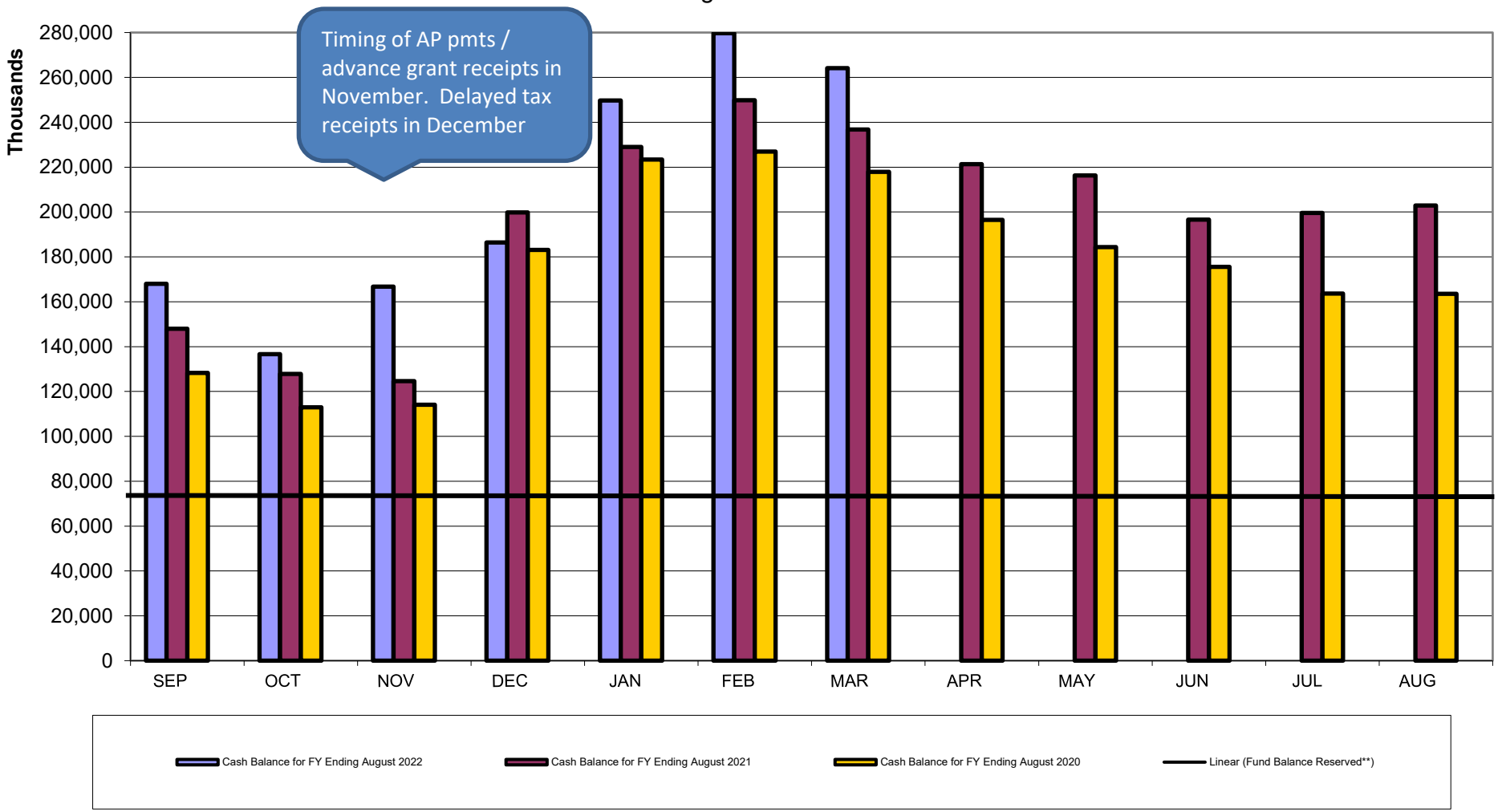
Lisa L. Mazure, MSA, CPA
Associate Vice Chancellor for Finance and Fiscal Services

Diane E. Snyder, CPA, Ph.D.
Vice Chancellor for Finance and Administration

Dr. Mike Flores, Chancellor

ALAMO COLLEGES DISTRICT

Alamo Colleges District
Current Operating Fund Cash Analysis
(For Fiscal Years Ending August 2022, 2021 and 2020)
Through March 2022

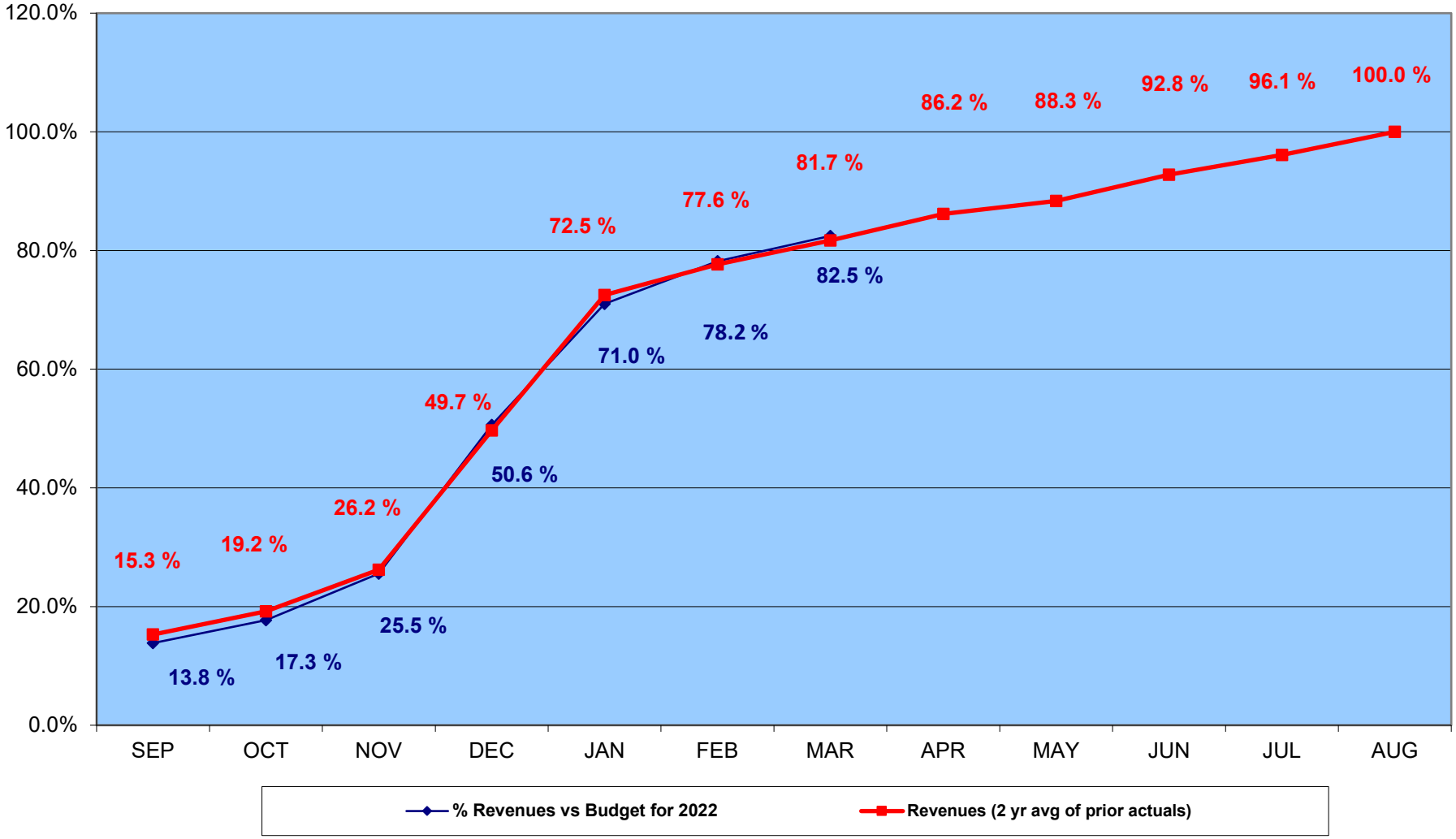


*Includes Cash and Investments.
Chart excludes cash balances for capital construction and debt service.
August includes Fall Tuition collections.

4/18/2022

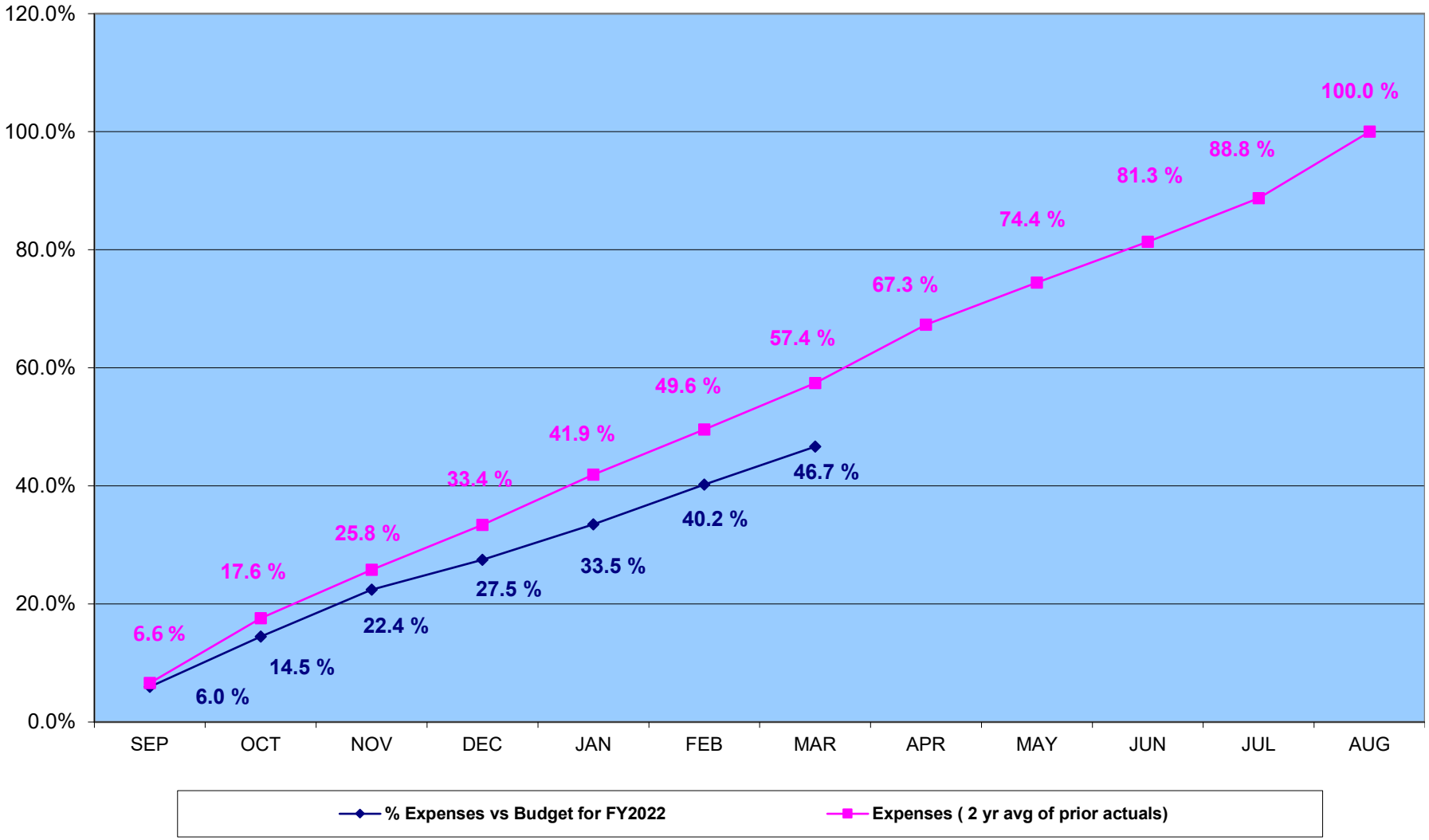
**Fund Balance Reserved excludes encumbrances and operating commitments.

Alamo Colleges District
Unrestricted Operating Actual Revenues as % of Adjusted Budgeted Revenues
Compared to Average of Two Prior Years Actual Revenues



Alamo Colleges District

Unrestricted Operating Actual Expenses and Transfers as % of Adjusted Budgeted Expenses and Transfers Compared to Average of Two Prior Years Actual Expenses and Transfers



ALAMO COLLEGES DISTRICT

FY 2021 - 2022 ALL FUNDS ACTUALS VS BUDGET REPORT

MARCH 2022 YEAR-TO-DATE

	Adjusted Budget 2021 - 2022 **(A)** (as of March 2022)		YTD Actual 03/31/2022		% of Budget (7th month / 58.3 % of Year) Unrestricted		Restricted	
	Unrestricted	Restricted	Unrestricted	Restricted	03/31/22	03/31/21	03/31/22	03/31/21
REVENUES								
Instruction and General	394,911,176	80,666,002	327,870,537	39,497,082	83.0%	83.2%	49.0%	47.3%
Public Service	952,048	-	459,484		48.3%	12.8%		
Scholarships and Fellowships	-	94,721,553		87,959,329			92.9%	59.5%
Auxiliary Enterprises	5,069,988	-	2,372,195		46.8%	33.2%		
Student Activity Fee	2,571,096	-	2,046,191		79.6%	80.9%		
Subtotal Current Funds	403,504,308	175,387,555	332,748,407	127,456,411	82.5%	82.2%	72.7%	55.2%
Capital Outlay	-	21,367,416		1,509,119			7.1%	0.0%
Renewals & Replacements	-	-						
Building	-	67,071,198		5,992,336			8.9%	8.5%
Furniture & Equipment	-	3,137,308						
Debt Services	-	75,044,988		69,888,821			93.1%	96.4%
Subtotal Plant Funds	-	166,620,910	-	77,390,276		0.0%	46.4%	22.8%
TOTAL REVENUES	**403,504,308**	**342,008,465**	**332,748,407**	**204,846,687**	**82.5%**	**82.2%**	**59.9%**	**31.3%**
BEGINNING FUND BALANCES (B)								
Instruction and General	126,112,003	848,381	126,112,003	848,381				
Public Service	-	-						
Scholarships and Fellowships	-	10,229,318		10,229,318				
Auxiliary Enterprises	3,200,000	-	3,200,000					
Student Activity Fee	2,871,393	-	2,871,393					
Subtotal Current Funds	132,183,396	11,077,699	132,183,396	11,077,699				
Capital Outlay	-	176,418,269		176,418,269				
Renewals & Replacements	-	-		-				
Building	-	48,408,764		48,408,764				
Furniture & Equipment	-	14,403,783		14,403,783				
Debt Services	-	14,861,212		14,861,212				
Subtotal Plant Funds	-	254,092,028	-	254,092,028				
TOTAL BEGINNING FUND BALANCES	**132,183,396**	**265,169,727**	**132,183,396**	**265,169,727**				
TOTAL AVAILABLE (Revenues + Beg. Fund Balance)								
Instruction and General	521,023,179	81,514,383	453,982,540	40,345,463				
Public Service	952,048	-	459,484	-				
Scholarships and Fellowships	-	104,950,871	-	98,188,647				
Auxiliary Enterprises	8,269,988	-	5,572,195	-				
Student Activity Fee	5,442,489	-	4,917,584	-				
Subtotal Current Funds	535,687,704	186,465,254	464,931,803	138,534,110				
Capital Outlay	-	197,785,685	-	177,927,388				
Renewals & Replacements	-	-	-	-				
Building	-	115,479,962	-	54,401,100				
Furniture & Equipment	-	17,541,091	-	14,403,783				
Debt Services	-	89,906,200	-	84,750,033				
Subtotal Plant Funds	-	420,712,938	-	331,482,304				
TOTAL AVAILABLE	**535,687,704**	**607,178,192**	**464,931,803**	**470,016,414**				

(A) Includes budget amendments #1 and #2.

(B) Beginning fund balance are audited ending FY20-21 fund balances. The fund balances include Board mandated 15% operating reserve, grants, construction, scholarships, & gifts funds.

650

ALAMO COLLEGES DISTRICT

FY 2021 - 2022 ALL FUNDS ACTUALS VS BUDGET REPORT

MARCH 2022 YEAR-TO-DATE

	Adjusted Budget 2021 - 2022 (A) (as of March 2022)		YTD Actual 03/31/2022		% of Budget (7th month / 58.3 % of Year)			
					Unrestricted		Restricted	
	Unrestricted	Restricted	Unrestricted	Restricted	03/31/22	03/31/21	03/31/22	03/31/21
EXPENDITURES								
Instruction and Genera	423,724,741	80,666,002	195,692,579	38,544,940	46.2%	49.2%	47.8%	46.3%
Public Service	1,542,255	-	713,043		46.2%	46.3%		
Scholarships and Fellowships	-	100,532,657		91,362,755			90.9%	58.1%
Auxiliary Enterprises	2,047,781	-	515,375		25.2%	31.1%		
Student Activity Fee	5,433,750	-	1,114,972		20.5%	13.9%		
Subtotal Current Funds	432,748,527	181,198,659	198,035,969	129,907,695	45.8%	48.7%	71.7%	54.2%
Capital Outlay	-	201,641,165		59,827,689			29.7%	30.2%
Renewals & Replacements	-	-						
Building	-	115,530,962		9,840,527			8.5%	50.8%
Furniture & Equipment	-	2,165,866		513,613				
Debt Services	-	85,021,374		46,404,735			54.6%	71.4%
Subtotal Plant Funds	-	404,359,367	-	116,586,564			28.8%	49.5%
TOTAL EXPENDITURES	**432,748,527**	**585,558,026**	**198,035,969**	**246,494,259**	**45.8%**	**48.7%**	**42.1%**	**51.1%**
TRANSFERS (IN) OUT								
Instruction and General			13,777,580					
Public Service								
Scholarships and Fellowships	5,811,104	(5,811,104)		(2,741,951)				
Auxiliary Enterprises	-	-						
Student Activity Fee	-	-						
Subtotal Current Funds	5,811,104	(5,811,104)	13,777,580	(2,741,951)				
Capital Outlay	3,855,480	(3,855,480)		-				
Renewals & Replacements	-	-						
Building	51,000	(51,000)		(3,074,654)				
Furniture & Equipment	-	-						
Debt Services	11,569,916	(11,569,916)		(7,960,975)				
Subtotal Plant Funds	15,476,396	(15,476,396)	-	(11,035,629)				
NET TRANSFERS	**21,287,500**	**(21,287,500)**	**13,777,580**	**(13,777,580)**				
TOTAL EXPENSE & TRANSFERS	**454,036,027**	**564,270,526**	**211,813,549**	**232,716,679**	**46.7%**	**49.4%**	**41.2%**	**50.4%**
ENDING FUND BALANCES								
Instruction and General	97,298,438	848,381	244,512,381	1,800,523				
Public Service	(590,207)	-	(253,559)	-				
Scholarships and Fellowships	(5,811,104)	10,229,318	-	9,567,843				
Auxiliary Enterprises	6,222,207	-	5,056,820	-				
Student Activity Fee	8,739	-	3,802,612	-				
Subtotal Current Funds	97,128,073	11,077,699	253,118,254	11,368,366				
Capital Outlay	(3,855,480)	-	-	118,099,699				
Renewals & Replacements	-	-	-	-				
Building	(51,000)	-	-	47,635,227				
Furniture & Equipment	-	15,375,225	-	13,890,170				
Debt Services	(11,569,916)	16,454,742	-	46,306,273				
Subtotal Plant Funds	(15,476,396)	31,829,967	-	225,931,369				
TOTAL ENDING FUND BALANCES	**81,651,677**	**42,907,666**	**253,118,254**	**237,299,735**				
TOTAL EXP, TRF & BALANCES	**535,687,704**	**607,178,192**	**464,931,803**	**470,016,414**				

(A) Includes ni budget amendments #1 and #2.

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(1) Revenue Variance:

For the seven month period ended March 31, 2022 operating revenue increased 5.1%, or $16.0 million to $332.7 million (first seven months 2021: $316.7 million). The increase is attributed to tax revenues of $9.9 million above last year, other revenues of $7.8 million above last year, offset by lower tuition and fee revenues of $1.7 million. Other income includes funds reimbursed by federal government for lost income.

a) Tax revenues for FY22 increased $9.9 million, or 5.7%, and stand at $182.3 million vs $172.4 million in the prior year. The budget for tax revenues for FY22 and FY21 stand at $195.0 million and $178.3 million, respectively. The District has benefitted from increasing taxable values in Bexar County. As of the initial roll certification in July of 2010, the net taxable value of the appraisal roll for the District was approximately $100 billion, and that has grown to $196 billion in 2022. For the past 5 years, net taxable value has grown over 5% on an annualized rate. The rise in taxable assessed value has resulted in an increasing revenue stream for the Alamo Colleges District without raising the tax rate since 2012 and has provided funding for facilities operations and maintenance on infrastructure.

b) Tuition & fees for FY22 through Spring enrollment decreased 1.9%, or $1.7 million, from FY21 amounts. FY22 revenues stand at $89.8 million, or 82.2% of the budget, vs. FY21 revenues of $91.5 million, or 85.1% of the budget. A strong fiscal year 2022 by Economic Workforce Development and CE with year-to-date revenues of $7.0 million, representing an increase of $2.4 million, or 51.6%, over the prior year, and a decline in exempt expenditures of $1.3 million, offset a $5.4 million decrease in regular tuition. The regular tuition drop is attributed to a decrease in headcounts and semester credit hours taken. Headcount enrollment for the Spring 2022 decreased 4.7% or 2,906 students. Spring semester credit hours dropped by a similar percentage, 4.5% or 18,102 semester credit hours. Headcount enrollment for the Fall 2021 decreased 6.6%, or 4,505, to 64,110 students, while semester credit hours taken dropped 7.8%, or 36,174 to 428,268 semester credit hours.

c) Funding from the State of Texas for the 2022 and 2023 biennium remained flat for all community colleges. However a change in the funding formula provides a slight increase for the Alamo Colleges District. State funding increased $1.6 million to $88.8 million budgeted in FY22. Actual State appropriations increased 1.7% in FY22, or $0.8 million, and stand at 53.8% and 53.9% of FY22 and FY21 budgets, respectively. As of this month the revenues are $47.8 million. State appropriations including state-paid benefits (group health & retirement) shows a slight increase as compared to the prior year.

(2) Expense Variance:

a) The overall goal of the Fiscal Year 2022 Annual Budget (FY22) is to continue the momentum we created last year in positioning the Alamo Colleges District for "smart growth," which makes the most effective use of every dollar of revenue to support the economic and social mobility of the members of our community and the success of our students. This is an especially significant accomplishment in light of the current economy and the strain we have seen organizations in San Antonio and the higher education community face in light of the pandemic. The Alamo Colleges District is fortunate to be well-prepared in the face of economic uncertainties plaguing other entities; instead we are investing in the "smart growth" initiatives that were introduced in FY20, and expanding them to ensure the success of continued “smart growth” and “smart talent” in FY22.

b) Operating expenses for FY22 and FY21 for the same period stand at 46.7% and 49.4% of budget, respectively, reflecting a conservative approach to spending. Actual expenses for FY22 and FY21 are $211.8 million and $201.9 million.

Discussion and Possible Action on Approval of Monthly Report on Cooperative Purchases in Excess of $100,000

Presented to the Board Acting as Committee of the Whole on May 10, 2022 and now presented to Board for approval on May 17, 2022.

MINUTE ORDER
"The Alamo Colleges District Board of Trustees hereby approves the monthly Cooperative Purchase Report as presented."

PURPOSE
The purpose of this Minute Order is to provide a monthly report of purchases exceeding $100,000 and any fees charged by the various local, state, and national providers of Cooperative Purchasing (COOP) programs during the specified reporting period. Not all COOP programs charge fees, and some COOP's offer cash rebates paid directly to Alamo Colleges. The Purchasing and Contract Administration Department utilizes the COOP programs to gain greater access to goods and services, cost savings through leveraged buying, and reduced administration costs by issuing fewer competitive bids and proposals. The combined buying power of public institutions throughout the State of Texas and nationally translates into savings and provides an efficient, cost effective and legal means for providing goods and services to departments throughout the Alamo Colleges in an expedited fashion.

BACKGROUND
Vendor contracts awarded through approved federal, state or cooperative purchasing agreements are a statutorily approved alternative to competitively procured vendor contracts. Only the following such contract purchases require prior Board approval:

a. Purchases valued at $100,000 or more in any 12-month period that will result in additional gross square footage (permanent or otherwise) that will require cleaning and maintaining, and have at least two utilities present;

b. Purchases valued at $100,000 or more in any 12-month period that in the judgment of the Chancellor or Purchasing & Contract Administration would commit the College District or one of the colleges to an entirely new technology that would be pervasive for subsequent years.

For any cooperative purchasing contract valued at $25,000 or more, Purchasing & Contract Administration shall document any contract-related fee, including any management fee. At least annually, Purchasing & Contract Administration shall present a written report regarding any contract-related fees, including any management fees, to the Board of Trustees at a properly posted open meeting.

IMPLICATIONS
Financial: None
Strategic Plans: Goal I-Student Success; and Goal III-Performance Excellence
Employee Services: None
Attachments: Cooperative Contract Purchases over $100,000

Gary O'Bar, C.P.M. Digitally signed by Gary O'Bar, C.P.M. Date: 2022.04.22 13:26:12 -05'00'

Gary O'Bar, C.P.M.
Director, Purchasing & Contract Administration

Lisa Mazure, CPA
Associate Vice Chancellor for
Finance and Fiscal Services

Dr. Diane Snyder Digitally signed by Dr. Diane Snyder Date: 2022.04.21 10:17:06 -05'00'

Dr. Diane E. Snyder, CPA, Ph.D.
Vice Chancellor for Finance & Administration

Dr. Mike Flores
Chancellor

COOPERATIVE CONTRACT PURCHASES OVER $100,000						
Location	**Type of Funding**	**Description**	**Purpose/Why**	**COOP Admin Fee**	**Total Cost**	**Vendor/ Co-Op**
Northwest Vista College/College Services	Northwest Vista College Sherman Coronavirus Response Relief Supplemental Appropriations Act Institution 2022	14 Dell Precision 5820 Tower Computers for staff office use and 740 Dell OptiPlex 5490 All-In-One Desktop Computers for student classroom use.	To replace old computers at Northwest Vista College that have reached end of life and no longer meet the District's IT security and operating technology standards.	$0.00	$892,207.60	Dell Computer Corporation DIR-TSO-3763 SMWVBE: N/A
Northeast Lakeview College/Science, Technology, Engineering & Math (STEM) Department	Northeast Lakeview College Science/Technical Center of Excellence - Maintenance TAX Notes Bond Issued in 2020	Purchase of Chairs and Lounge Chairs	New Chairs for Northeast Lakeview College STEM Building for faculty, staff and student use.	$0.00	$101,416.04	Workplace Resources LLC Choice Partners 18/015K SMWVBE: N/A
St. Philip's College-Southwest Campus/ Welding, Autobody, and Collision Center	St. Philip's College Welding and Automotive Maintenance TAX Notes Bond Issued in 2020	Purchase of chairs and stools	New Charis and Stools for St. Philip's College-Southwest Campus for the Welding, Autobody and Collision Center for student use.	$0.00	$127,484.87	Workplace Resources Omnia Partners# 2020000622 SMWVBE: N/A
St. Philip's College/Watson Fine Arts	St. Philip's College Operating	Roof repairs and services	Preventive Maintenance for Roofing at St. Philip's College Watson Fine Arts Building.	$0.00	$245,000.00	Empire Roofing Companies TIPS 200201 SMWVBE: N/A
St. Philip's College/Facilities	St. Philip's College Bowden Renovation II - Unrestricted Construction Fund	Purchase of magnetic glass boards, tables, storage mobile units, shelves, file cabinets, desks and workstations	New Furniture for St. Philip's College Bowden Building for faculty, staff and student use.	$0.00	$107,392.42	Workplace Resources UTSSCA #9217 SMWVBE: N/A

Northeast Lakeview College/Science, Technology, Engineering & Math (STEM) Department	Northeast Lakeview College Science/Technical Center of Excellence - Maintenance TAX Notes Bond Issued in 2020	Purchase of DIRTT (Do It Right This Time) Modular Architectural Walls, Doors and Millwork	New DIRTT walls, doors and millwork for Northeast Lakeview College STEM Building for faculty, staff and students.	$0.00	$780,644.45	Workplace Resources UTSSCA #9217 SMWVBE: N/A

May 2022 reporting of COOP Related Fees for the twelve-month period ending August 31,2021:

Alamo Colleges District incurred $2,125 in COOP Program Related Fees and received $229,308 in cash rebates, the net result was $227,183 received in excess of COOP Program Related Fees for FY 2020/21.