



## **REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES**

**TUESDAY, FEBRUARY 22, 2022  
6:00 PM**

**Alamo Colleges District  
Multipurpose Conference Center/Board Room  
2222 N. Alamo St.  
San Antonio, TX 78215**

NOTICE IS HEREBY GIVEN THAT THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE ALAMO COMMUNITY COLLEGE DISTRICT WILL BE HELD AT THE PHYSICAL LOCATION REFERENCED ABOVE ON TUESDAY, FEBRUARY 22, 2022. FEWER THAN A QUORUM OF TRUSTEES MAY ATTEND REMOTELY BY VIDEOCONFERENCE AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.127. THE REGULAR BOARD MEETING OF THE BOARD WILL CONVENE IN OPEN SESSION AT 6:00 PM.

This Regular Board Meeting of the Board of Trustees, being held for the reasons listed below, is authorized in accordance with the Texas Government Code, §§ 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Chancellor. Executive Session, if required, is authorized by Chapter 551 and will be conducted prior to the conclusion of the meeting. If it is decided during the course of the meeting that discussion of any item listed on the agenda should be held in Executive Session, the Board will convene in Executive Session in accordance with Tex. Govt. Code §§ 551.071 - 551.094. In order to vote on items discussed in Executive Session, the Board of Trustees must take action in the open portion of the meeting on items discussed in the Executive Session. The Board will consider, discuss, and take appropriate action regarding the following items:

### **AGENDA**

1. **CALL TO ORDER**
2. **CERTIFICATION AND POSTING**
3. **ROLL CALL**
4. **PLEDGE OF ALLEGIANCE**
5. **INVOCATION**  
Elizabeth Ginn, Palo Alto College
6. **MEMORIALS**
7. **RECOGNITIONS**
  - A. Bexar County Delegation Resolution in Recognition of Dr. Ric Baser  
**Presenter:** State Representative Ina Minjarez
  - B. Texas Police Chiefs Association Foundation Law Enforcement Agency Best Practices Recognition Program  
**Presenter:** Chief Derek A. Fuller and Universal City Chief of Police John Siemans
  - C. Alamo Colleges District Employee of the Month: Baldomero Ibarra, St. Philip's College <sup>1</sup>

**Presenter:** Dr. Adena Loston

D. AlamoPROMISE Student of the Month: Anthony Herrera, Palo Alto College

**Presenter:** Dr. Robert Garza

8. **CITIZENS TO BE HEARD**

A. Registration: 5:00 PM - 5:55 PM

9. **CHANCELLOR'S REPORT**

A. Dr. Adelina Silva, 45 Years of Service

**Presenter:** Dr. Mike Flores

B. Four Disciplines of Execution (4DX) Report & Wildly Important Goal Presentation: Tutoring Services, Palo Alto College

**Presenter:** Thomas Murguia and Tina Mesa

C. United Faculty Senate

**Presenter:** Aaron Prado

10. **STUDENT SUCCESS COMMITTEE**, *Clint Kingsbery, Chair*

A. Student Support Ecosystem

**Presenter:** Ruth Dalrymple and Dr. Cynthia Mendiola-Perez

B. Report and Possible Discussion on Current and Future Student Success Considerations

11. **WORKFORCE DEVELOPMENT COMMITTEE**, *Gloria Ray, Chair*

A. Discussion and Possible Action to Authorize the Chancellor or his Designee to Execute the San Antonio Ready to Work Interlocal Agreement with the City of San Antonio

**Presenter:** Xavier Urrutia

B. Report and Possible Discussion on Current and Future Workforce Development Considerations

12. **LEGISLATIVE COMMITTEE**, *Joe Alderete, Jr., Chair*

A. Legislative Report

**Presenter:** Priscilla Camacho

B. Report and Possible Discussion on Current and Future Legislative Considerations

13. **AUDIT, BUDGET AND FINANCE COMMITTEE**, *Roberto Zarate, Chair*

A. Discussion and Possible Action on Amending a Contract with RH Perry & Associates Providing for the Purchase of Executive Recruitment Services

**Presenter:** Linda Boyer-Owens and Gary O'Bar

B. Report and Possible Discussion on Current and Future Audit, Budget and Finance Considerations

14. **BUILDING, GROUNDS & SITES SELECTION COMMITTEE**, *Anna U. Bustamante, Chair*

A. Discussion and Possible Action for the Purchase of Architectural/Engineering Services for Northeast Lakeview College Veteran Center

**Presenter:** Greg McClure and Dr. Veronica Garcia

B. Discussion and Possible Action on Approval of Naming of Alamo Colleges Property

**Presenter:** Dr. Veronica Garcia

C. Discussion and Possible Action on Assignment of Contracted Architectural Firm to St. Philip's College Renovation Projects Funded by the Higher Education Emergency Relief Funds Historically Black Colleges and Universities Grants

**Presenter:** Gregory McClure and Dr. Adena Loston

D. Discussion and Possible Action for the Sale of Surplus Property - San Antonio College Koehler House

**Presenter:** Dr. Diane Snyder and Dr. Robert Vela

E. Report and Possible Discussion on Current and Future Building, Grounds and Sites Selection Considerations

15. **PERSONNEL**

A. Discussion and Possible Action on Appointment of Full-Time Faculty

B. Discussion and Possible Action on Appointment of Administrators

16. **CONSENT AGENDA**

A. Discussion and Possible Action on Consent Agenda Items

1) Approval of Board Meeting Minutes

- a. Discussion and Possible Action on Minutes of the Regular Board Meeting on January 25, 2022

B. Internal Audit Department Monthly Activity Report

C. Discussion and Possible Action on Acceptance of Private Gifts to the Alamo Colleges Foundation and Alamo Colleges District

D. Department of Public Safety Monthly Clery Act Activity Report

E. Discussion and Possible Action on Approval of Federal College Work Study (FCWS) Report

**F. CONSENT AGENDA FISCAL SERVICES REPORTS**

1) Discussion and Possible Action on Monthly Contracts Report

2) Discussion and Possible Action on Monthly Grants and Contracts Report

3) Discussion and Possible Action on Approval of Construction Reports

4) Capital Improvement Program (CIP) Executive Summary

5) Discussion and Possible Action on Approval of Financial Reports

6) Discussion and Possible Action on Approval of Monthly Report on Cooperative Purchases in Excess of \$100,000

**17. EXECUTIVE SESSION**

A. The Board may go into Executive Session to deliberate on any item referenced in this agenda for open session or executive session based on the following potential exceptions under the Act.

B. Pursuant to §551.071, Texas Government Code, the Board may consult with its attorney(s) to seek their advice on any matter(s) in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

C. Pursuant to §551.071, Texas Government Code, the Board may consult with its attorneys about pending and threatened litigations.

D. Pursuant to §551.074, Texas Government Code, the Board may consult with its attorneys about pending EEOC charges.

E. Pursuant to §551.072, Texas Government Code, the Board may deliberate the purchase, exchange, lease or value of real property.

F. Pursuant to §551.073, Texas Government Code, the Board may deliberate regarding a negotiated contract for prospective gift or donation.

G. Pursuant to §551.074, Texas Government Code, the Board may deliberate the appointment, employment, evaluation, reassignment, duties, performance of duties, discipline, or dismissal of a public officer or employee(s), including, without limitation, the duties of the Chancellor.

H. Any action on these matters will be taken in Open Session

**18. RECONVENE OPEN MEETING**

A. Discussion and Possible Action on Items Discussed in Executive Session.

**19. SETTING OF NEXT MEETING DATE**

A. Regular Meeting of the Alamo Colleges Board of Trustees is scheduled for March 22, 2022

**20. ADJOURNMENT**

This meeting site is wheelchair accessible. The accessible entrance is located at the side entrance of Multipurpose Conference Center/Board (Building D). Accessible parking spaces are located in front of Welcome Center (Building C), located in the parking lot that faces N. Alamo Street. Auxiliary aids and services are available upon request (interpreters for the hearing impaired must be requested twenty-four hours prior to the meeting) by contacting Sandra Torres, Board Liaison, at storres304@alamo.edu.

“The following notices apply to this meeting.

“Pursuant to Section 30.06, Penal Code, a person may not enter this property with a concealed handgun, whether or not that person is licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law).”

Pursuant to Section 30.07, Penal Code, a person may not enter this property with a handgun that is carried openly, whether or not that person is licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law).”

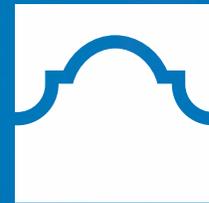
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Dr. Mike Flores  
Chancellor

# Employee Memorials

Regular Meeting of the Board of Trustees  
February 22, 2022

**Linda Boyer-Owens, SPHR, SHRM-SCP**  
Associate Vice Chancellor, Human Resources &  
Organizational Development



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National Quality Award  
2018 Award Recipient

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# Employee Memorials

## **Wanda Gail Cordaway**

Nurse Aide, St. Philip's College  
Employed: 07/15/2008 – 01/24/2022  
Demise: January 25, 2022

## **Carlos A. Rodriguez**

Adjunct Instructor, St. Philip's College  
Employed: 08/21/2007 – 01/7/2022  
Demise: January 08, 2022

## **Michael Gregory Goeken**

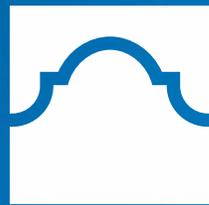
Adjunct Instructor, Northwest Vista College  
Employed: 02/16/2000 – 06/30/2018  
Demise: January 13, 2022

## **Peggy Enax**

Adjunct Instructor, Northeast Lakeview College  
Employed: 08/28/2017 – 12/23/2021  
Demise: December 24, 2021



Thank you.



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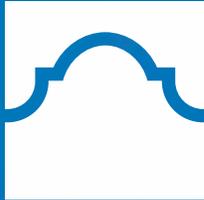


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# Texas Police Chiefs Association Foundation Law Enforcement Agency Best Practices Recognition Program

Derek A. Fuller  
Chief of Public Safety

Chief of Police John Siemans  
(Universal City Police Department)



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# Texas Law Enforcement Agency Best Practices Recognition Program: Re-Recognition Status



As part of the Department’s accreditation process, the Alamo Colleges Police Department has successfully completed its third recognition by the Texas Police Chief’s Best Practice Program assessors and has been recognized as one of only one hundred eighty one recognized police agencies in the state. (2013-2017) (2021 – 2025)

Best Practices Recognition covers aspects of law enforcement operations such as use of force, protection of citizen rights, pursuits, property and evidence management, and patrol and investigative operations.



# A Team Effort....

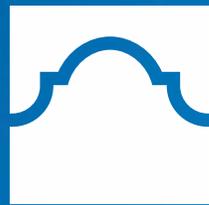


Chief Derek Fuller  
Deputy Chief Jesse Trevino  
Captain Greg Koch  
Lieutenant Marisa Saccio  
Deputy Chief Joe Pabon  
Deputy Chief Scott Purcell

TPCAF Assessors:  
Chief Mike Harmon  
Chief Gregory Stevens



Thank you.



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## Employee of the Month: Baldomero Ibarra

- Baldomero is currently a Health and Safety Officer at SPC since August of 2020. Prior to his current position he worked as the extramural coach at the Turbon Student Center. He took some time off from the workforce to be a stay at home dad which is what he considers the best job ever. He has over six years of experience in hospitality as a manager/catering director/culinarian and over twelve years as a Human Resource manager in the retail industry.
- Baldomero's experience began with a strong desire for education. He obtained a Master in Hospitality Management from the University of North Texas, Bachelor of Science in Accounting from St. Mary's University in San Antonio, and an Associate degree of Culinary Arts from The Art Institute in Houston. Baldomero feels that the education and experience he achieved has given him a purpose in life. That purpose is to help students at SPC achieve their goals and educate them from his experience and knowledge so that they can achieve greatness. Baldomero feels that establishing a strong foundation in your education can help you reach your dreams!



# AlamoPROMISE Student of the Month: Anthony Herrera



- Southwest High School Graduate
- Business Administration Student
- Maintains a 3.08 GPA
- A resilient PAC student
- Member of the PACMen
- Goal is to start his own business

“I firmly believe that Palo Alto College is a great place for me to study and grow. I believe I represent many of the male students attending Palo Alto College. I realize that my success will be their success and when I succeed, so does my community. “



# DR. ADELINA S. SILVA

Vice Chancellor for Student Success

## 45 Years of Service



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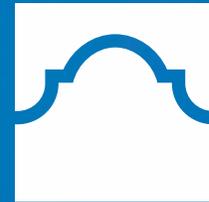
# 4DX Highlights – PAC Tutoring Services

**Thomas Murguia**

Academic Program Director

**Tina Mesa**

Dean for Academic Success



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# Wildly Important Goal



## Motivation for the WIG

- PAC data indicates that students who use tutoring services have higher in-term retention and productive grade rate.
- Students do not engage with tutors at the rate we would like to see.
- This WIG was designed to help us better understand the reasons why students may not make use of tutoring services.

## Wildly Important Goal for Fall 2021

- The number of students asked about the challenges they face in obtaining tutoring will increase from 0 to 674 by December 3, 2021.

## Lead Measure

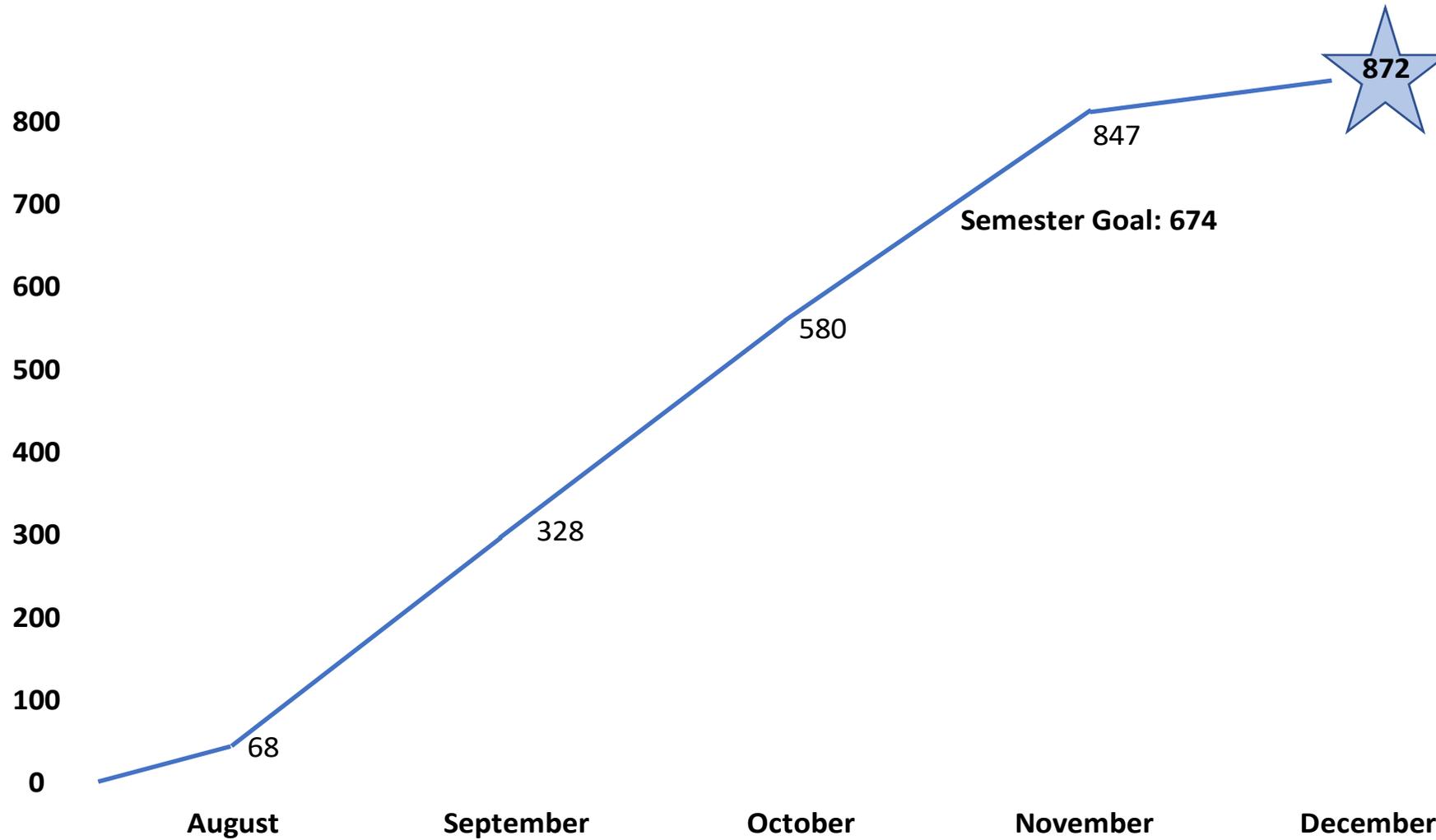
- Each week, each tutor will ask three students to describe any challenges they may have encountered in using tutoring services.

# Strategies/Outreach Efforts

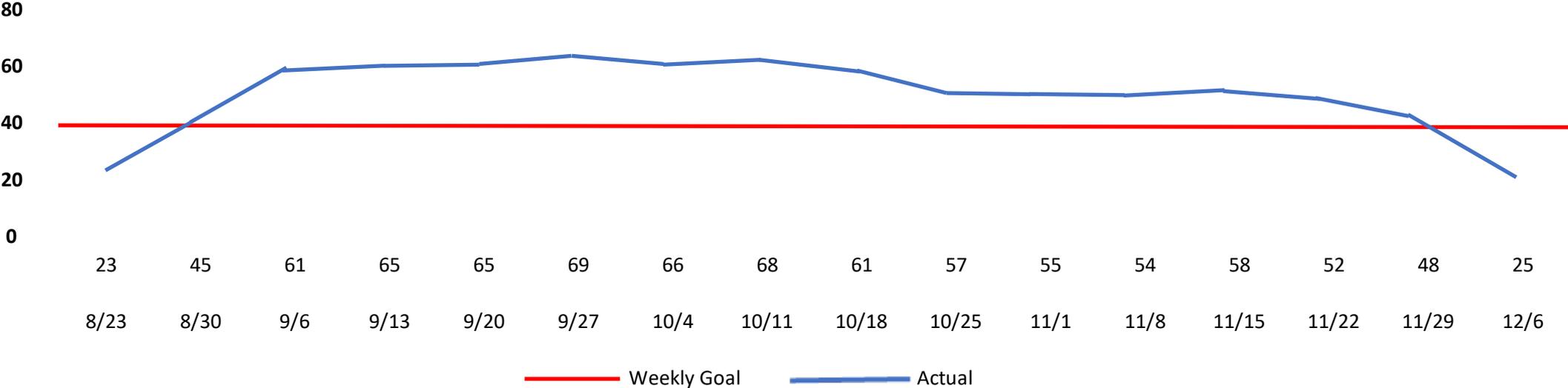
- The question about challenges preventing students from accessing tutors was asked of students enrolled in high-challenge math, science, and English courses, as well as students from all other courses who visited the tutoring centers.
- Students enrolled in any high-challenge course had access to embedded tutors or case-management tutors. For these students, the question was asked through email.



# WIG



# LEAD MEASURE



# Results

- Tutoring Services exceeded its WIG goal by 29% (872 students asked vs. goal of 674).
- The number of responses received from students was 497.



## Outcomes:

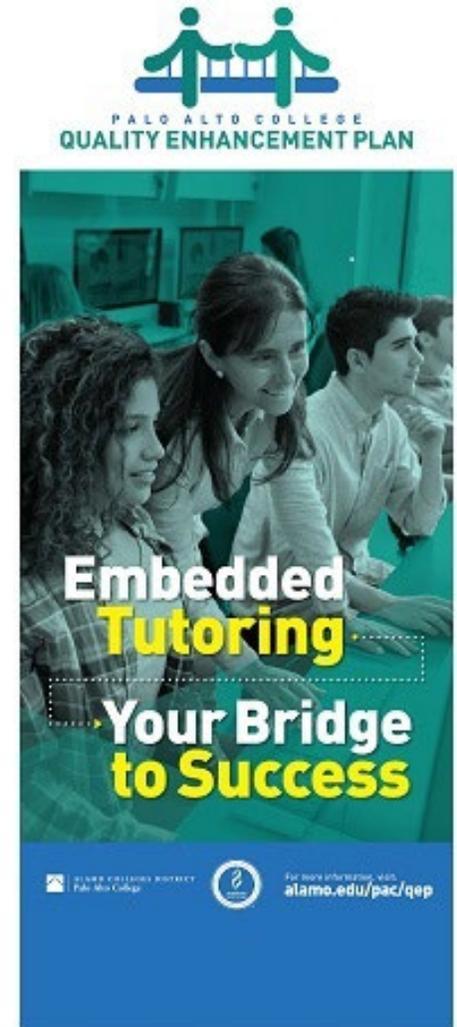
- 263 (**53%**) of students responding said they had no problems accessing tutoring.
- 126 (**25%**) of students responding said they did not have enough time to attend tutoring.
- 67 (**13%**) of students responding said they had trouble understanding how to access tutoring.
- 41 (**8%**) of students responding said their difficulties were technology issues, such as hardware and internet problems, and so could not participate in tutoring.



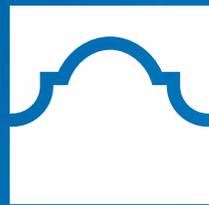
# Strategies Moving Forward

## Based upon the results :

- **A Tutor Liaison has been assigned to each PAC student** for as long as they are enrolled at the college.
- **PAC's Quality Enhancement Plan** is Embedded Tutoring for High Challenge Courses. There will be ongoing professional development, focused implementation, and regular assessment of embedded tutoring as a way to bring tutors to the students rather than asking the student to find the tutor.



Thank you.



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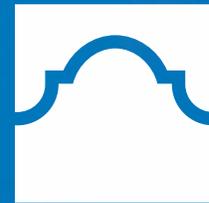
# United Faculty Senates (UFS)

## Quarterly Report

February 22, 2022

**Aaron Prado**

UFS President



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# UFS Updates and Priorities

- UFS Membership and Leadership Updates
  - Judah Leggett transitioning to interim chair
  - Caroline Davis is new NLC Faculty Senate President
  - Aaron Prado elected UFS President
- Procedures for Policy and Procedures Advisory Committee (PPAC) and Faculty Input Process
  - Working with ethics officer on faculty role in PPAC implementation
- Encourage Communication & Collaboration
  - UFS Meetings, partnerships with
    - Vice Presidents for Academic Success
    - Philip Anaya: AlamoBooks+
    - Student Parent Initiative
    - Alamo Colleges Online
    - New DEI officer Eric Castillo



# UFS Priorities and Updates

## Faculty Quality of Life Survey – November 2021

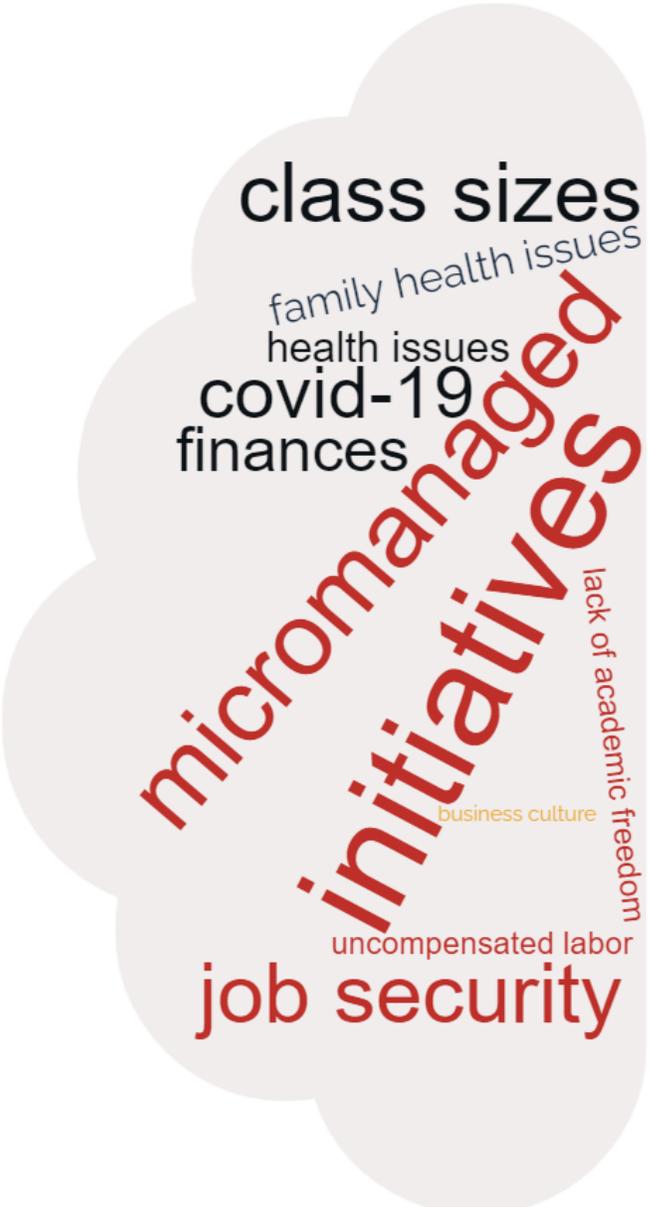
- District-wide faculty survey – 464 responses: 71% full-time (359); 29% part time (145)

### Key Findings:

- A large majority of faculty feel satisfied (70%) with being a faculty member with ACD and feel motivated (76%) in their work.
- 81% of faculty believe their Department Chair should be a faculty peer.
- Workload: 58% of faculty reported feeling that their workload is either “heavy” (53%) or “unmanageable” (5%).
- Faculty members expressed numerous concerns about compensation-related issues.



What are sources of stress for you at work? What additional external stressors affect your ability to perform your best at work? (open-ended)



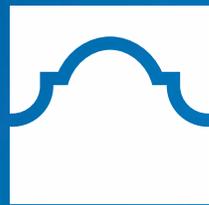
# UFS Priorities and Updates

## Faculty Quality of Life Survey – November 2021

- UFS looks forward to ongoing discussions with leadership and stakeholders to find opportunities for improvement in supporting faculty
- UFS appreciates being part of the discussions surrounding the budget process and smart talent initiatives to advocate for improvements to faculty compensation.
- UFS will continue to communicate with faculty regarding quality of life issues.



Thank you.



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# Student Support Ecosystem

Office of the Vice Chancellor for Academic Success  
Dr. George Railey

Office of the Vice Chancellor for Student Success  
Dr. Adelina Silva

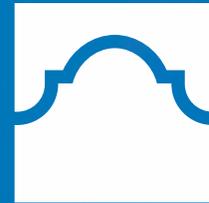
## Presenters:

### **Ruth Dalrymple**

Associate Vice Chancellor,  
Academic Partnerships & Initiatives

### **Dr. Cynthia Mendiola-Perez**

Associate Vice Chancellor,  
Student and Program Development



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## Board Policies in Support of Charges

- *B.9.1 Educational Philosophy-The Alamo Way*
- *F.6.1 Student Success*
- *F.6.2 Student Responsibility for Success*
- *F.6.5 Student Success: Equity*

## Charges to the Chancellor

- *Support Equity-Mindedness*
- *Achieve Higher Persistence, Graduation and Completion Rates*
- *AlamoINSTITUTES*
- *AlamoEXPERIENCE*



# Student Support Ecosystem

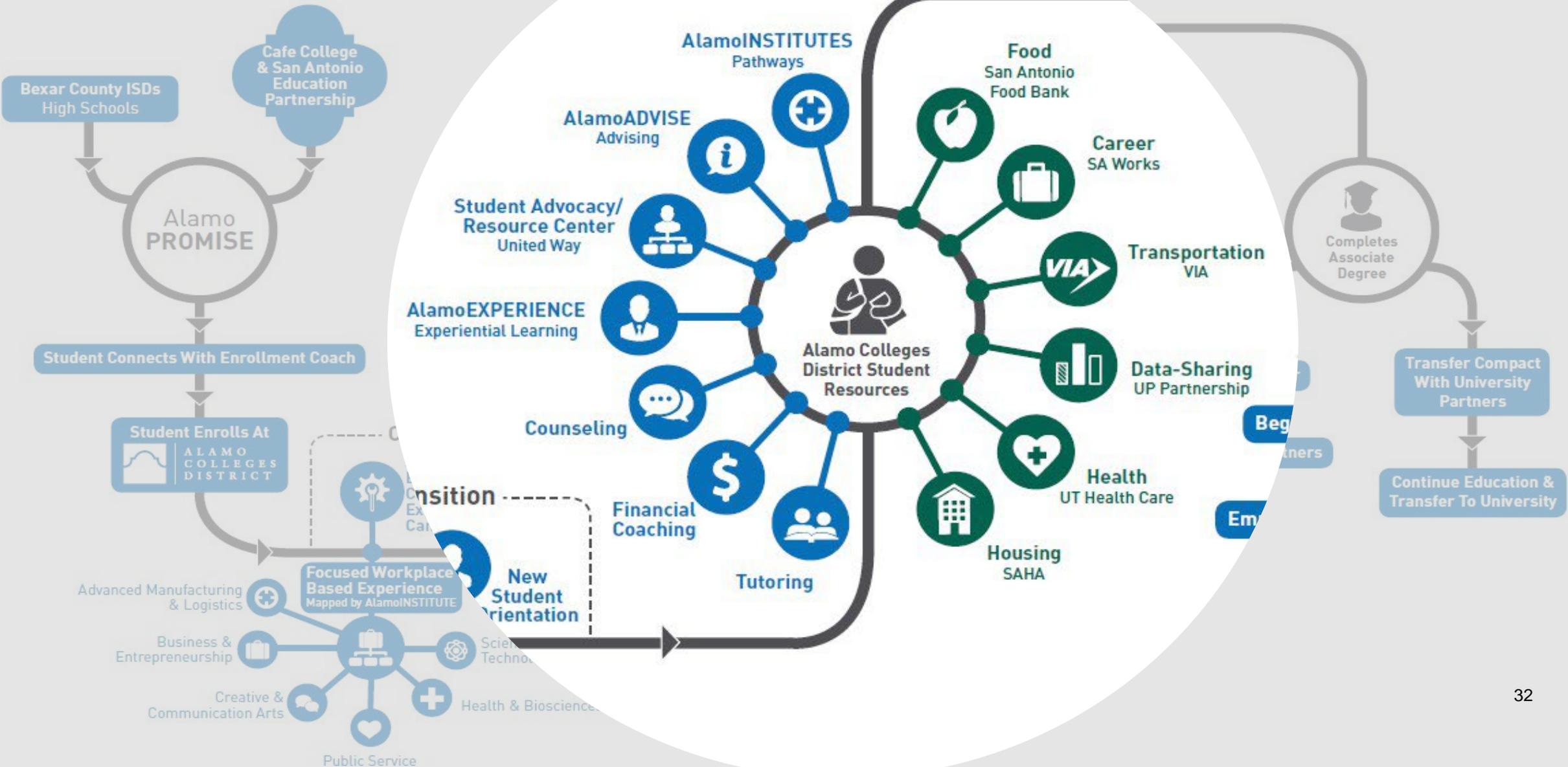
Meets the needs of our individual students

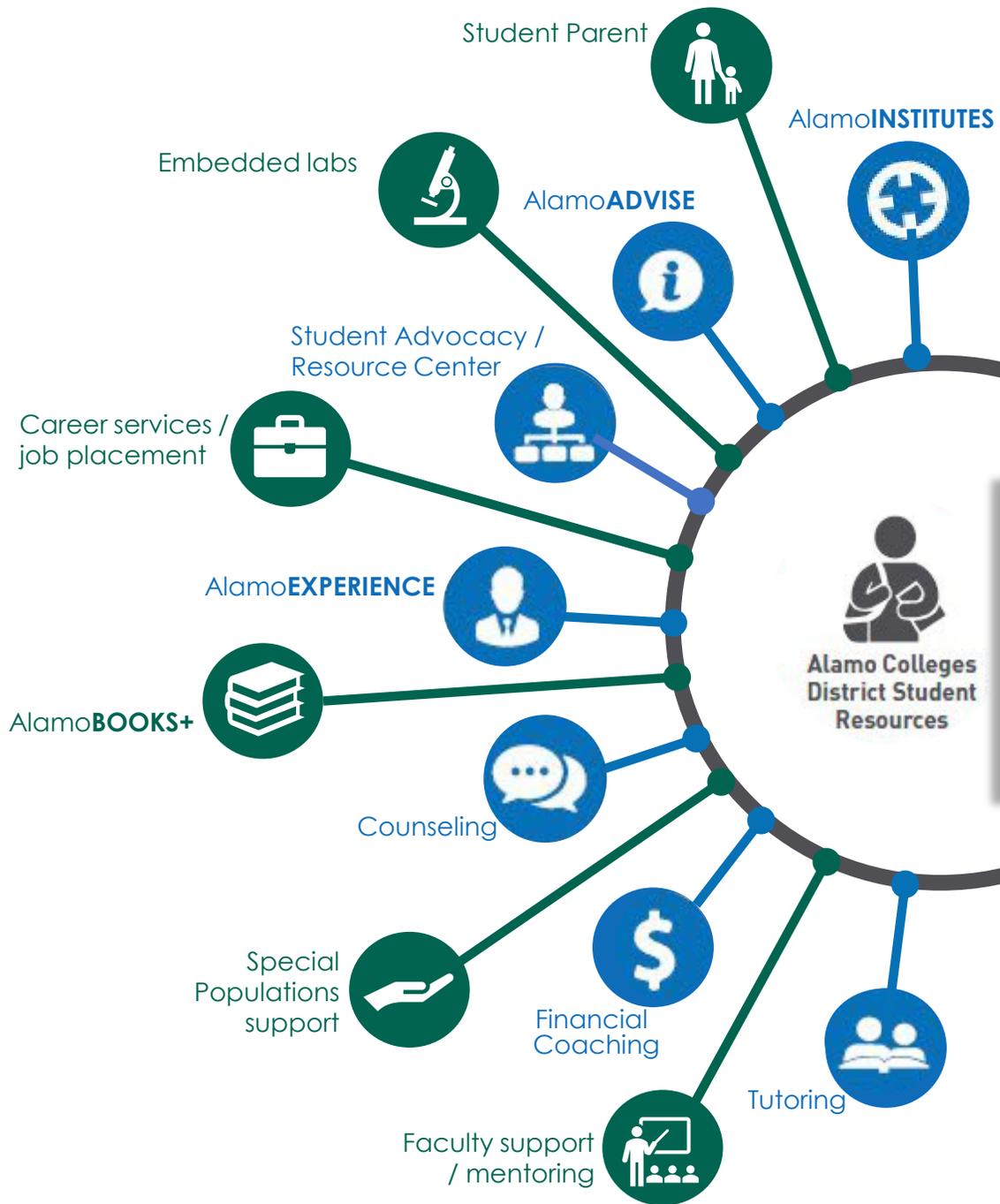
Provides just in time service - both short term and long term

Is responsive to changing environment



# The AlamoPROMISE Ecosystem





# ! EARLY ALERT

TOP  
5

## FACULTY ALERTS

(Total 40,710)



Assignment not  
Turned in  
(57.2%)



Assignment failing  
grades  
(30.6%)



Tutoring Needed  
Math  
(4.8%)



Online Student  
Must Log in More  
(4.1%)



Doesn't follow  
instruction  
(3.3%)

TOP  
5

## ADVISING ALERTS

(Total 1424)



Excessive  
Absences  
(55.8%)



Online Student  
Stopped Logging in  
(30.7%)



Personal  
Issues  
(11.9%)



Conflict with  
Employment  
(1.5%)



Financial  
Aid  
(0.1%)



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# Ensuring a Safety Net of Support

NORTHEAST LAKEVIEW COLLEGE

NORTHWEST VISTA COLLEGE

PALO ALTO COLLEGE

ST. PHILIP'S COLLEGE

SAN ANTONIO COLLEGE



Continue to  
integrate  
comprehensive  
support services

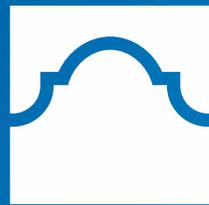
Increase  
student  
awareness of  
support  
services

Increase  
completion



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Thank You.



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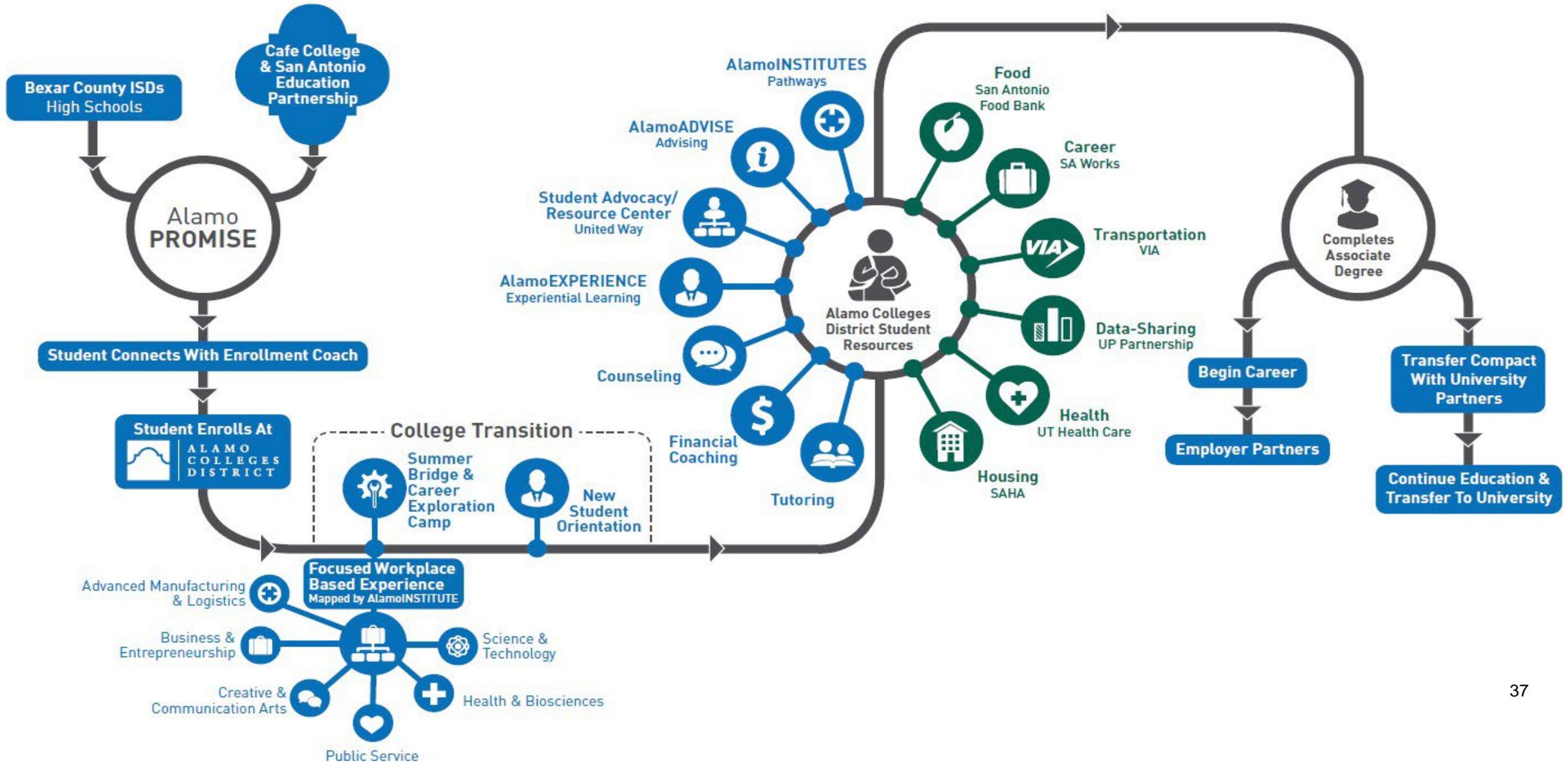


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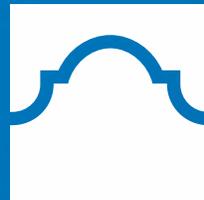
# The AlamoPROMISE Ecosystem



# City of San Antonio Inter-Local Agreement SA: Ready to Work

February 22, 2022

Xavier D. Urrutia  
Interim Vice Chancellor  
Economic and Workforce Development



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# Inter-Local Agreement w/ City of San Antonio

SA: Ready to Work

## PROPOSED ACTION

### Execution of an Inter-Local Agreement between COSA & ACD

- ❖ Authorizes Contract w/ ACD to implement SA: Ready to Work
  - ❖ Perform: Intake / Assessment / Case Management / Training / Job Placement
  - ❖ Max Six Year Term – Initial Three Year Term w/ Three One-Year Renewals
  - ❖ Total Six Year Budget - \$49,327,587
- ❖ Authorizes sub-contracts with various agencies/vendors
  - ❖ City required SBEDA participation
  - ❖ City approved training providers



# Inter-Local Agreement w/ City of San Antonio

SA: Ready to Work

## PROGRAM BACKGROUND

San Antonio Voters Approved Sales Tax Initiative for SA: Ready to Work – November 2020

- 1/8-cent Sales and Use Tax collected thru December 2025 – \$200M estimated

Designed to promote economic recovery by:

- Increasing access to education, training, and wrap around services for SA residents
- Aligning training with talent requirements of local businesses

City issued RFP/RFI for SA: Ready to Work Implementation Services & Training

- RFP: Intake / Assessment / Case Management / Job Placement & Retention
- RFI: Training in Industry-Recognized Certifications / Associate & Bachelor Degrees aligned w/ targeted occupations in high-demand, well-paid careers

ACD is one of four successful respondents to the RFP out of eleven who submitted



# Inter-Local Agreement w/ City of San Antonio

SA: Ready to Work

<b>Initiative</b>		City of San Antonio Sales Tax Initiative for Workforce Development
<b>Opportunity</b>		Increase Industry-Recognized Certifications / Associate & Bachelor Degrees Aligned w/ Targeted Occupations in High Demand / Well-Paid Careers
<b>Goal</b>		Intake, Assessment & Referral to <b>12,553</b> Individuals Case Management, Training/Instruction & Job Placement/Retention Services to <b>7,844</b> Individuals
<b>Support</b>		City of San Antonio Funding – <b>\$49.3M</b> Agreement Term – Three Years w/ Three One-Year Renewals
<b>Service Delivery Model</b>		<ul style="list-style-type: none"><li>✓ Intake / Assessment</li><li>✓ Case Management &amp; Wrap Around Services</li><li>✓ Workforce Training / Tuition</li><li>✓ Job Placement &amp; Retention Services</li></ul>



# Inter-Local Agreement w/ City of San Antonio

## SA: Ready to Work – Target Industries



Health



Information Technology/Cybersecurity



Construction/Architecture/Utilities



Education



Aerospace/Manufacturing



Oil & Gas/Warehousing &  
Transportation/Finance

- Align with Workforce Solutions Alamo target industries, occupations and criteria
- Include jobs that pay at least \$15/hour, have multiple entry points, and opportunities for job growth
- Allow flexible approach to include additional occupations
- SA:RTW Advisory Board will review quarterly

# Inter-Local Agreement w/ City of San Antonio

## SA: Ready to Work - Eligibility

- 18 years old when applying for the program
- Permitted to work in the United States
- Resident of the City of San Antonio
- Income less than 250% of federal poverty guidelines
  - (\$33,975 for an individual, or \$69,375 for a household of four)
- Not currently enrolled in college courses at intake
- Willing to take assessments relating to barriers, academics, skills aptitude, and workplace readiness
- Committed to complete program

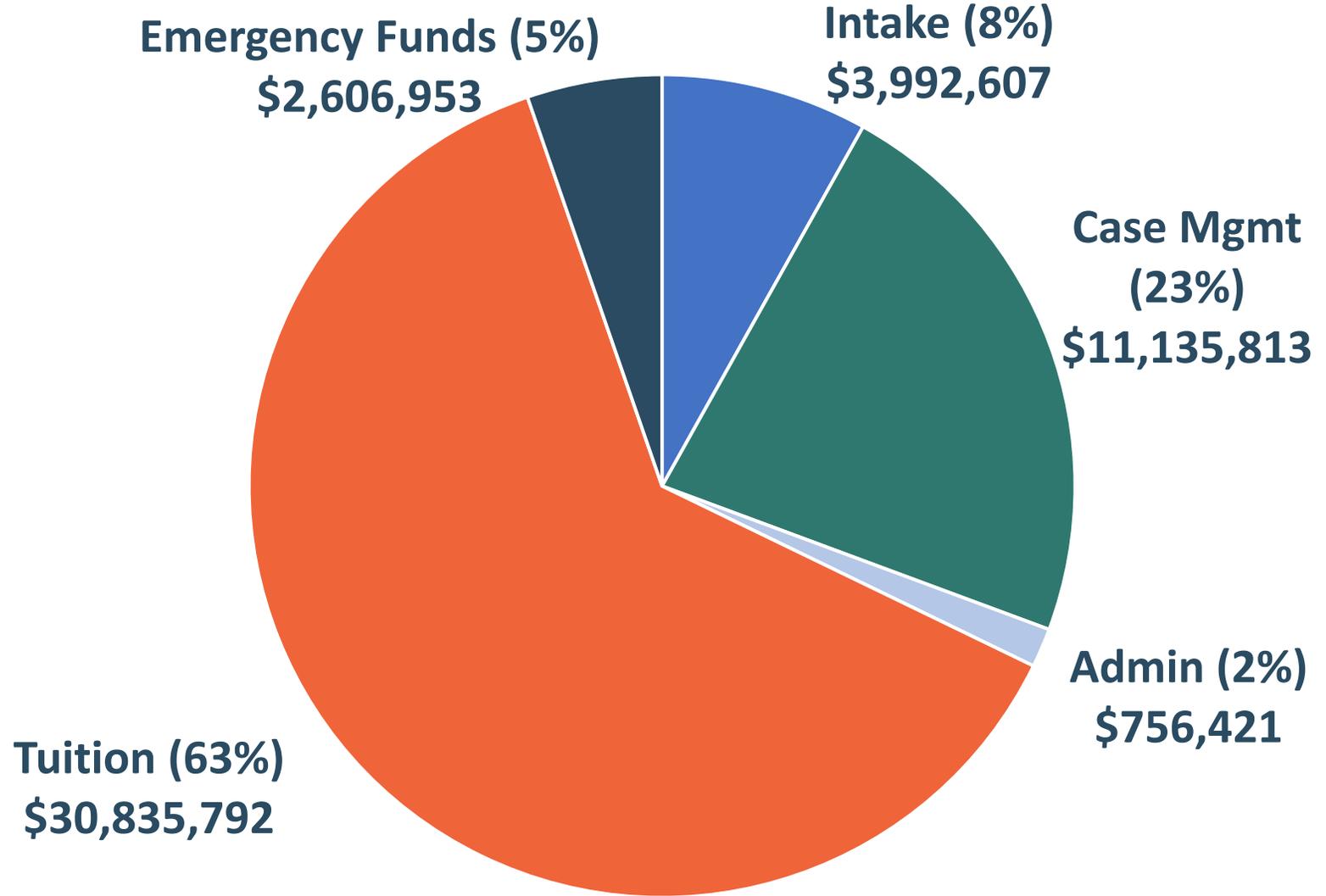


# Inter-Local Agreement w/ City of San Antonio

SA: Ready to Work - ACD \$49,327,586

## Subcontractors

- Dynamic Advancement
- Empyra
- Family Service Association
- Goodwill Industries San Antonio
- Graduation Alliance
- Our Community
- Plumquest
- Profile Design Studio
- WHY Group
- Worldwide Languages



# Train for Jobs SA Alamo Colleges Current Status

**As of February 15, 2022**

- ✓ 1,889 Total Participants  
Intake /Assessment & Case Management  
Completed/Underway
- ✓ 996 Completers Verified  
Awaiting Additional Completion Reporting
- ✓ 174 Placements Verified  
Finish Line Grant for Incentives / Exploring  
Purchase of Work Number for Verification



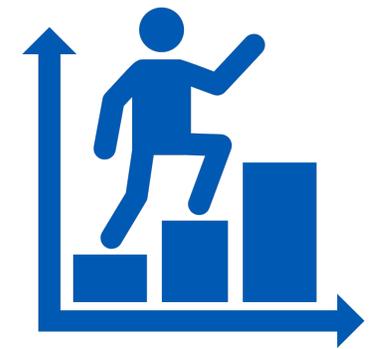
# Inter-Local Agreement w/ City of San Antonio

## SA: Ready to Work

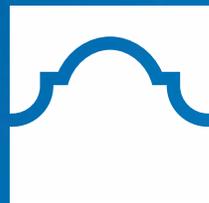
### RECOMMENDATION

Approval and execution of ILA between City of San Antonio & ACD associated with the SA: Ready to Work Program

Negotiation & execution of sub-contracts for delivery of contracted services



Thank you.



ALAMO  
COLLEGES  
DISTRICT



Malcolm Baldrige  
National Quality Award  
2018 Award Recipient



Achieving the Dream LEADER  
COLLEGE  
OF DISTINCTION

## Discussion and Possible Action to Authorize the Chancellor or his Designee to Execute the San Antonio Ready to Work Interlocal Agreement with the City of San Antonio.

Presented to the Board for approval on February 22, 2022.

### MINUTE ORDER

**“The Board of Trustees authorizes the Chancellor or his designee: (i) to execute the San Antonio Ready to Work interlocal agreement with the City of San Antonio, substantially in the form presented and as acceptable to District counsel; (ii) to negotiate and execute subcontracts for the delivery of the contracted services, including, without limitation, with the intended subcontractors listed and the training providers referenced to be subsequently designated by the City; and (iii) thereafter to negotiate and execute extensions and reasonable adjustments to the parties’ obligations thereunder as circumstances may dictate, requiring additional Board approvals only for very material modifications.”**

### PURPOSE

To authorize execution of the San Antonio Ready to Work interlocal agreement with the City of San Antonio, negotiation and execution of subcontracts thereunder, and extension and amendment of same.

### BACKGROUND

The City of San Antonio, Texas (“City”) issued a solicitation for providers of services for the implementation of its San Antonio Ready to Work program funded by a 1/8-cent per dollar sales tax to be collected through calendar year 2025 as approved by City voters, to which the College District responded. On February 17, 2022, the City Council awarded an interlocal agreement with the College District for workforce trainee intake, assessment and case management services, tuition for targeted occupation certificates and degrees, and emergency assistance to trainees, for up to \$49,327,587 over an initial three-year term and three potential one-year renewals, of which up to \$38,152,353 may be spent during the initial term. The College District will provide services directly as well as subcontracting for service delivery with a variety of local partners, 10 of which are listed as subcontractors at section 12.2 of the attached draft interlocal agreement, with additional potential subcontractors to be designated by the City as training providers as per interlocal agreement Exhibit B. This contract action seeks authorization to execute the interlocal agreement and subcontracts, in which the College District is subject to numerous performance standards and measures, to implement the award.

The City may modify the scope of work and performance standards and measures to respond to developments, and the requested authorization includes delegation of authority to respond to such amendments and to accept extensions, as well as to amend and extend the referenced subcontracts.

### IMPLICATIONS

- Financial:** Up to **\$49,327,587** to be paid by the City, with a substantial portion to be subcontracted by the College District.
- Strategic Plan:** Goals 1 – Student Success
- Human Resources:** Additional staff for the provision of that portion of the services not subcontracted
- Attachments:** Draft Interlocal Agreement Between the City and College District

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Dr. Mike Flores  
Chancellor

Date

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Xavier Urrutia  
Interim Vice Chancellor, EWD

Date

<b>STATE OF TEXAS</b>	§	<b>INTERLOCAL AGREEMENT FOR</b>
	§	<b>INTAKE, ASSESSMENT AND</b>
<b>COUNTY OF BEXAR</b>	§	<b>CASE MANAGEMENT SERVICES</b>

This Agreement is entered into by and between the City of San Antonio (“City”), a Texas Municipal Corporation acting by and through its City Manager or his designee, pursuant to Ordinance No. 2022\_\_\_\_\_ passed and approved on the \_\_\_ day of \_\_\_\_\_, 2022 and the **Alamo Community College District**, a Texas public junior college district and local governmental unit doing business as Alamo Colleges District (hereinafter referred to as “ACD”), ) acting by and through the Chancellor or designee, pursuant to the minute order passed by the ACD Board of Trustees on \_\_\_\_\_, 2022 (collectively, the “Parties”). This Agreement is made and entered into by the Parties pursuant to the authority provided under the Interlocal Cooperation Act, Texas Government Code Chapter 791.

**RECITALS**

**WHEREAS**, Chapter 791 of the Texas Government Code (the “Interlocal Cooperation Act”) provides that a local government may contract or agree with another local government to perform governmental functions and services in accordance with said chapter; and

**WHEREAS**, the Interlocal Cooperation Act defines local government as a county, municipality, special district, junior college district, or other political subdivision of this state or another state; and

**WHEREAS**, the City of San Antonio is a municipal corporation and Alamo Colleges District is a political subdivision of the State making each eligible to contract under the Interlocal Cooperation Act; and

**WHEREAS**, the Interlocal Cooperation Act allows eligible entities to contract with each other for the performance of “governmental functions in which the contracting parties are mutually interested”; and

**WHEREAS**, on November 3, 2020, City of San Antonio voters approved the SA: Ready to Work ballot initiative, authorizing a 1/8<sup>th</sup> cent sales and use tax for a period of four years to provide workforce development training and higher education to unemployed, underemployed, or underserved residents to obtain high-demand, well-paid careers, in accordance with Chapter 379A of the Texas Local Government Code ("the Better Jobs Act" or "Act"); and

**WHEREAS**, the SA: Ready to Work program (the “Program”) includes the following objectives: increase access to industry-recognized certification training and college; provide wraparound services and emergency funding to ensure successful completion of training and career placement; increase collaboration within the workforce ecosystem; and promote accountability and adaptability throughout the process; and

**WHEREAS**, City wishes to partner with ACD to provide services necessary to implement the Program, namely intake, initial assessment, and case management services, which shall include educational guidance and enrollment, career guidance, job placement, and wraparound services to ensure success; and

**WHEREAS**, the purpose of this Agreement is to establish the terms and conditions under which ACD and its subcontractors will provide the aforementioned services.

**NOW THEREFORE**; the Parties agree, and by the execution of this Agreement are bound, to the mutual obligations herein contained and to the performance and accomplishment of the tasks described in this Agreement.

## I. DEFINITIONS

As used in this Agreement, the following terms shall have meanings as set out below:

- 1.1 “City” is defined in the preamble of this Agreement and includes its successors and assigns.
- 1.2 “ACD” is defined in the preamble of this Agreement and includes its successors.
- 1.3 “Director” shall mean the executive director of City’s Workforce Development Office or his/her designee.
- 1.4 “Update Report” shall mean real-time information captured in Central Data Platform Activity Forms, and in Quarterly Reports, both of which are necessary for ad hoc reporting and analysis by the City on the progress of deliverables and services rendered.
  - 1.4.1 Activity Forms should include detailed descriptions of deliverables performed by the Contractor’s project staff and by approved subcontractors during the previous quarter in accordance with this Agreement.
  - 1.4.2 The Quarterly Report shall summarize collaboration within the San Antonio workforce ecosystem; Program recommendations; employer engagement; Participant Survey feedback; Participant success stories; and any issues or problems that may adversely impact Outcomes or service delivery schedule. Whenever such contingencies arise, the Contractor shall also state in its Quarterly Report its plan for prompt resolution, as time is of the essence in this Agreement. Quarterly Reports shall be due the fifteenth (15<sup>th</sup>) of April, July, October, and January.
- 1.5 Additional definitions for the Program may be found in **Exhibit A - Glossary**.

## II. TERM

2.1. Unless sooner terminated in accordance with the provisions of this Agreement, the term of this Agreement will be for a three (3) year period beginning on the date the Agreement is executed by all Parties.

2.2 In accordance with Sec. 791.011. of the Local Government Code, City is providing funding under this Agreement through a 1/8-cent sales and use tax collected in accordance with the voter-approved sales tax initiative for workforce training and tuition reimbursement. If funding for this Program continues to be available, City shall have the option, in its sole discretion, to renew for an additional three (3), one (1) year periods without the necessity of City Council approval. However, City may terminate a contract at any time if funds are restricted, withdrawn, not approved or service is unsatisfactory. A cumulative total not to exceed FORTY-NINE MILLION, THREE HUNDRED TWENTY-SEVEN THOUSAND, FIVE HUNDRED EIGHTY-SEVEN DOLLARS AND NO CENTS (\$49,327,587.00) has been contemplated and approved by City Council for this Agreement and any subsequent renewal(s), contingent upon the continued availability of sales tax funding and subject to City’s discretion in exercising any such renewal as provided by this Section 2.2.

2.3 City shall have the right to extend this contract under the same terms and conditions beyond the original term or any renewal thereof, on a month to month basis, not to exceed three months. Said month to month extensions shall be in writing, signed by Director, and shall not require City Council approval, subject to and contingent upon appropriation of funding therefore.

### III. SCOPE OF SERVICES

3.1 ACD agrees to provide the services described in this Article III, entitled “Scope of Services” in exchange for the compensation described in Article IV, entitled “Compensation.” The services to be provided by the ACD and its subcontractors, if any, shall be performed in a professional manner in accordance and consistent with the scopes of work, methodologies, work plans, and costs described by City and proposed by the ACD in the following documents:

- A. Exhibit B – Scope of Work**
- B. Exhibit C – Scorecard**

3.2 City shall have authority to inspect the ACD’s contribution to the Program throughout the Agreement term to ensure compliance with this Agreement and ensure proper usage of City Funds as prescribed by the Scope of Services. All work performed by ACD and its subcontractors, if any, hereunder shall be performed to the satisfaction of the Director. The determination made by the Director shall be final, binding, and conclusive on all Parties. City shall be under no obligation to pay for any work performed by the ACD and its subcontractors, if any, which is not satisfactory to the Director. The City shall have the right to terminate this Agreement, in accordance with Article VII. Termination, in whole or in part, should the ACD’s work or work of its subcontractors, if any, not be satisfactory to the Director; however, the City shall have no obligation to terminate and may withhold payment for any unsatisfactory work, should the City elect not to terminate.

3.3 If Contractor has other agreements with the City of San Antonio in which services and outcomes may overlap, Contractor cannot double count participants served under both Agreements unless agreed upon by the City Manager or designee.

3.4 In performing the services required hereunder, ACD shall:

- 3.4.1 Process, store, and transmit all sensitive data (particularly Sensitive PII as defined in Section 521 of the Texas Business And Commerce Code) captured in the performance of this Agreement in a secure manner and with appropriate technical and procedural controls. All file transmission shall be protected using a mutually-agreed-upon transmission method, which must be proposed to and approved by City within 15 days of execution of this Agreement. At any time, the City may request that ACD provide evidence of its technical and procedural controls in a timely fashion, including but not limited to security awareness training programs, encryption protocols, and cybersecurity policies and procedures.
- 3.4.2 Ensure that any organizations or agencies that ACD works with to perform the services required hereunder also adhere to and implement the technical requirements set out in this Section 3.3.
- 3.4.3 Extend its full cooperation in sharing data and materials produced under this Agreement with SA: Ready to Work Program partners as needed for the success of the Program.

#### IV. COMPENSATION TO ACD

4.1 City has committed and agrees to pay the ACD no more than THIRTY-EIGHT MILLION, ONE HUNDRED FIFTY-TWO THOUSAND, THREE HUNDRED FIFTY-THREE DOLLARS AND NO CENTS (\$38,152,353.00) in connection with the Scope of Services attached hereto and incorporated herein as **Exhibit B**, for the initial 3-year contract term.

4.1.1 Up to TWENTY-THREE MILLION, NINE HUNDRED EIGHTEEN THOUSAND, ONE DOLLAR AND NO CENTS (\$23,917,001.00) of funding shall be used to provide tuition assistance for Program participants, in accordance with the Scope of Services.

4.1.2 Up to TWO MILLION, TWENTY-TWO THOUSAND, SEVENTEEN DOLLARS AND NO CENTS (\$2,022,017) of funding shall be used to provide direct reimbursement to participants for emergency services and/or expenses, in accordance with the Scope of Services.

4.2 Funding shall be disbursed in installments as follows:

- i. EIGHT HUNDRED THIRTY-FIVE THOUSAND, SIX HUNDRED TWENTY-SIX DOLLARS AND NO CENTS (\$835,626.00) [based on 60-day advance] may be invoiced by ACD upon full execution of this Agreement; and
- ii. ACD may submit invoices monthly in alignment with service to participants and in accordance with the Scorecard attached hereto as **Exhibit C**, which may be updated from time to time as agreed between the Parties, and in accordance with Section 4.3 below.
- iii. City shall have the right to increase or to decrease scope and related payments on an annual basis, based on Agency capacity and Agency performance.

4.3 No additional fees or expenses of the ACD shall be charged by the ACD nor be payable by the City. The Parties agree that all compensable expenses of the ACD have been provided for in the total payment to the ACD as specified in section 4.1 above. Total payments to the ACD for the original contract term cannot exceed that amount set forth in Section 4.1 above, without prior approval and agreement of all Parties, evidenced in writing and approved by the San Antonio City Council by passage of an ordinance therefore.

4.4 In order to receive monthly payment, the ACD shall submit its Update Report as described in section 1.4 above along with its invoice. The City shall review the ACD's progress reports with deliverables submitted in accordance with this Agreement, and, after approval and acceptance pursuant to Section 4.4 below, of such reports, the City shall pay invoice within 30 days of receipt and approval by the Director, provided however, that in no event shall cumulative payments exceed the amount stated in Section 4.1 above. Original invoices shall be submitted electronically directly to the Accounts Payable section of the Finance Department to the following e-mail address:

accounts.payable@sanantonio.gov.

The ACD shall submit a copy of the invoice to the City of San Antonio, Workforce Development Department liaison. Please include the WDO liaison, at workforce@sanantonio.gov in the correspondence to ensure the invoice is processed.

4.5 The City shall not be obligated or liable under this Agreement to any party, other than the ACD, for the payment of any monies or the provision of any goods or services.

4.6 For any sum of funds paid by City later determined to have not been spent in accordance with the terms of the Agreement, City reserves the right to request return of said funds to City, which shall be returned within ten (10) working days, or shall be proportionately held from future disbursement, as decided by City.

4.7 Costs claimed under this Contract may not be claimed under another City of San Antonio agreement, or contract or grant from another agency, organization, business entity or governmental entity.

4.8 Contractor shall not use funds awarded from this Contract as matching funds for any federal, state or local grant without the prior written approval of the Director.

## V. OWNERSHIP OF DOCUMENTS AND CONFIDENTIALITY

### Intellectual Property.

ACD agrees to abide by the following regarding intellectual property rights:

5.1 ACD shall pay all royalties and licensing fees.

### Ownership and Licenses.

5.3 In accordance with Texas law, ACD and its subcontractors, if any, acknowledge and agree that all local government records created or received in the transaction of official business or the creation or maintenance of which were paid for with public funds are declared to be public property and subject to the provisions of Chapter 201 of the Texas Local Government Code and Subchapter J, Chapter 441 of the Texas Government Code. Thus, no such records produced by or on the behalf of the ACD pursuant to this Contract shall be the subject of any copyright or proprietary claim by the ACD and shall be subject to the requirements of the Texas Public Information Act, Government Code, Chapter 552, Subchapter J, applicable to both parties since each is a local governmental unit of the State of Texas.

5.4 The term "local government record" as used herein shall mean any document, paper, letter, book, map, photograph, sound or video recording, microfilm, magnetic tape, electronic medium, or other information recording medium, regardless of physical form or characteristic and regardless of whether public access to it is open or restricted under the laws of the state, created or received by local government or any of its officials or employees pursuant to law including an ordinance, or in the transaction of official business.

5.5 ACD and its subcontractors, if any, acknowledge and agree that all records, as described herein, collected or produced in the course of the work required by this contract, are government records. ACD and its subcontractors, if any, shall be required to turn over to the City copies of all such records as required pursuant to this contract. ACD and its subcontractors, if any, shall not, under any circumstances, release any records created during the course of performance of the contract to any entity without the City's written permission, unless required to do so by a Court of competent jurisdiction or the Public Information Act.

5.6 ACD and its subcontractors, if any, understand and acknowledge that as to the writings, documents, reports or information produced by ACD and its subcontractors, if any, pursuant to this agreement, City has the right to use all such writings, documents, reports, and information as City desires, without restriction. City's rights in the materials include the right to change, edit, rearrange, subtract from, add to, and combine with any other material, in whole or in part as City and its successors and assigns determine in their sole discretion, except that numerical reports submitted by ACD shall not be subject to alteration. City has no obligation to use the data, or

to create, produce, distribute, exploit, advertise, or promote, or include, or to exercise any rights given by this Agreement. ACD and its subcontractors, if any, have no right to review or approve edited materials before they are used by City or at any other time.

5.7 In accordance herewith, the ACD and its subcontractors, if any, agree to comply with all applicable federal, state and local laws, rules and regulations governing documents and ownership, access and retention thereof.

## VI. RECORDS RETENTION

6.1 ACD and its subcontractors, if any, shall properly, accurately and completely maintain all documents, papers, and records, and other evidence pertaining to the services rendered under this Agreement (“documents”), and shall make such materials available to the City at their respective offices, at all reasonable times and as often as the City may deem necessary during the Agreement period, including any extension or renewal, and the record retention period established, for purposes of audit, inspection, examination, and making excerpts or copies of same by the City and any of its authorized representatives.

6.2 ACD and its subcontractors, if any, shall retain any and all documents produced as a result of services provided hereunder for a period of four (4) years (“retention period”) from the date of termination of the Agreement. If, at the end of the retention period, there is litigation or other questions arising from, involving or concerning this documentation or the services provided, the ACD shall retain the records until the resolution of such litigation or other such questions. ACD and its subcontractors, if any, acknowledge and agree that the City shall have access to any and all such documents at any and all times, as deemed necessary by the City, during said retention period. City may, at its election, require the ACD and its subcontractors, if any, to return said documents to the City prior to or at the conclusion of said retention at the ACD’s expense.

6.3 ACD and its subcontractors, if any, shall notify the City, immediately, in the event the ACD or its subcontractors, if any, receives any requests for information from a third party, which pertain to the documentation and records referenced in this Agreement.

6.4 Disclosure Requirements for Certain Government Contracts. For contracts (1) with a stated expenditure of at least \$1 million in public funds for the purchase of goods or services by the City, or (2) that result in the expenditure of at least \$1 million in public funds for the purchase of goods or services by the City in a given fiscal year, the ACD and its subcontractors, if any, acknowledge that the requirements of the Texas Public Information Act, pertaining to the preservation and disclosure of Contracting Information maintained by either party or sent between a party and a vendor or contractor, apply to this contract. ACD agrees that the contract can be terminated if ACD or its subcontractors, if any, knowingly or intentionally fails to comply with a requirement of that subchapter.

6.5 ACD warrants and certifies, and this Agreement is made in reliance thereon, and that it has not knowingly or intentionally failed to comply with the Texas Public Information Act in a previous contract. City hereby relies on the ACD’s certification, and if found to be false, the City may terminate the Contract for material breach.

## VII. TERMINATION

7.1 For purposes of this Agreement, "termination" of this Agreement shall mean termination by expiration of the Agreement term as stated in Article II. Term, or earlier termination pursuant to any of the provisions of this Agreement.

7.2 Termination Without Cause. This Agreement may be terminated by the City upon 30 calendar days' written notice, which notice shall be provided in accordance with Article VIII. Notice.

7.3 Termination For Cause. Upon written notice, which notice shall be provided in accordance with Article VIII. Notice, the City may terminate this Agreement as of the date provided in the notice, in whole or in part, upon the occurrence of one or more of the following events, each of which shall constitute an Event for Cause under this Agreement:

- 7.3.1 The sale, transfer, pledge, conveyance or assignment of this Agreement without prior approval, as provided in Article XII. Assignment and Subcontracting;
- 7.3.2 Violation by ACD and its subcontractors, if any, of any law, rule, or regulation to which the ACD is bound, or shall be bound, under the terms of this Agreement; or
- 7.3.3 Bankruptcy or selling substantially all of the ACD's assets.

7.4 Defaults With Opportunity for Cure. Should ACD default in the performance of this Agreement in a manner stated in this section 7.4 below, same shall be considered an event of default. City shall deliver written notice of said default specifying such matter(s) in default. ACD shall have 15 calendar days after receipt of the written notice, in accordance with Article VIII. Notice, to cure such default. If the ACD fails to cure the default within such fifteen-day cure period, the City shall have the right, without further notice, to terminate this Agreement in whole or in part as the City deems appropriate, and to contract with another party to complete the work required in this Agreement. City shall also have the right to offset the cost of said new Agreement with a new party against ACD's future or unpaid invoice(s), subject to the duty on the part of the City to mitigate its losses to the extent required by law and only by applying amounts for unpaid invoice(s) and disbursements not yet made under this Agreement.

- 7.4.1 Failing to perform or failing to comply with any covenant or provision required under this Agreement; or
- 7.4.2 Performing unsatisfactorily.

7.5 Termination By Law. If any state or federal law or regulation is enacted or promulgated which prohibits the performance of any of the duties required under this Agreement, or, if any law is interpreted to prohibit such performance, this Agreement shall automatically terminate as of the effective date of such prohibition.

7.6 Regardless of how this Agreement is terminated, the ACD shall return all unearned payments to the City within 30 calendar days of such termination. Payments shall be deemed unearned if they are for work not accepted by the City under Sections 3.2 and 4.4.

7.7 Regardless of how this Agreement is terminated, ACD shall affect an orderly transfer to the City or to such person(s) or firm(s) as the City may designate, at no additional cost to the City, all completed or partially completed documents, papers, records, charts, reports, and any other materials or information produced as a result of or pertaining to the services rendered by ACD, or provided to ACD, hereunder, regardless of storage medium, if so requested by the City, or shall otherwise be retained by ACD in accordance with Article VI. Records Retention. Any record transfer shall be completed within 30 calendar days of a written request by the City and shall be completed at the ACD's sole cost and expense. Payment of compensation due or to become due to the ACD is conditioned upon delivery of all such documents, if requested.

7.8 Within 45 calendar days of the effective date of completion, or termination or expiration of this Agreement, the ACD shall submit to the City its claims, in detail, for the monies owed by the City for services performed under this Agreement through the effective date of termination. Failure by ACD to submit its claims within said 45 calendar days shall negate any liability on the part of the City and constitute a Waiver by the ACD of any and all right or claims to collect moneys that ACD may rightfully be otherwise entitled to for services performed pursuant to this Agreement.

7.9 Upon the effective date of expiration or termination of this Agreement, ACD shall cease all operations of work being performed by ACD or any of its subcontractors pursuant to this Agreement.

7.10 Termination not sole remedy. In no event shall the City’s action of terminating this Agreement, whether for cause or otherwise, be deemed an election of the City’s remedies, nor shall such termination limit, in any way, at law or at equity, the City’s right to seek damages from or otherwise pursue ACD for any default hereunder or other action.

**VIII. NOTICE**

8.1 Except where the terms of this Agreement expressly provide otherwise, any election, notice or communication required or permitted to be given under this Agreement shall be in writing and deemed to have been duly given if and when delivered personally (with receipt acknowledged), or 3 calendar days after depositing same in the U.S. mail, first class, with proper postage prepaid, or upon receipt if sending the same by certified mail, return receipt requested, or upon receipt when sent by a commercial courier service (such as Federal Express or DHL Worldwide Express) for expedited delivery to be confirmed in writing by such courier, at the addresses set forth below or to such other address as either Party may from time to time designate in writing.

If intended for City, to:

City of San Antonio  
Attn: Michael Ramsey  
Workforce Development Office  
100 W. Houston Street, 18<sup>th</sup> Floor  
San Antonio, Texas 78205  
Email: Michael.ramsey@sanantonio.gov

If intended for ACD, to:

Alamo Community College District  
Economic and Workforce Development  
Attn: Xavier Urrutia, Vice Chancellor  
2222 N. Alamo St.  
San Antonio, Texas 78215  
Email:xurrutia@alamo.edu

**IX. NONDISCRIMINATION**

9.1 Non-Discrimination. As a party to this contract, ACD understands and agrees to comply with the Non-Discrimination Policy of the City of San Antonio contained in Chapter 2, Article X. of the City Code and further, shall not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, veteran status, age or disability, unless exempted by state or federal law, or as otherwise established herein.

**X. INSURANCE**

10.1 Prior to the commencement of any work under this Agreement, ACD shall furnish copies of all required endorsements and completed Certificate(s) of Insurance to the Economic Development Department, which shall be clearly labeled “ ***Interlocal Agreement for Intake, Assessment and Case Management Services-ACD***” in the Description of Operations block of the Certificate. The Certificate(s) shall be completed by an agent and signed by a person authorized by that insurer to bind coverage on its behalf. The City will not accept a Memorandum of Insurance or Binder as proof of insurance. The certificate(s) must be signed by the Authorized Representative of the carrier and list the agent’s signature and phone number. The certificate shall be mailed, with copies of all applicable endorsements, directly from the insurer’s authorized representative to the City. The City shall have no duty to pay or perform under this Agreement until such certificate and endorsements have been received and approved by the Economic Development Department. No officer or employee, other than the City’s Risk Manager, shall have authority to waive this requirement.

10.2 The City reserves the right to review the insurance requirements of this Article during the effective period of this Agreement and any extension or renewal hereof and to modify insurance coverages and their limits when deemed necessary and prudent by City’s Risk Manager based upon changes in statutory law, court decisions, or circumstances surrounding this Agreement. In no instance will City allow modification whereby City may incur increased risk.

10.3 A ACD’s financial integrity is of interest to the City; therefore, subject to ACD’s right to maintain reasonable deductibles in such amounts as are approved by the City, ACD shall obtain and maintain in full force and effect for the duration of this Agreement, and any extension hereof, at ACD’s sole expense, insurance coverage written on an occurrence basis, unless otherwise indicated, by companies authorized to do business in the State of Texas and with an A.M Best’s rating of no less than A- (VII), in the following types and for an amount not less than the amount listed below:

<b><i>INSURANCE TYPE</i></b>	<b><i>LIMITS</i></b>
1. Workers' Compensation	Statutory
2. Employers' Liability	\$1,000,000/\$1,000,000/\$1,000,000
3. Commercial General Liability Insurance to include coverage for the following: a. Premises/Operations b. Products/Completed Operations c. Personal/Advertising Injury d. Contractual Liability e. Independent Contractors	For Bodily Injury and Property Damage \$1,000,000 per occurrence; \$2,000,000 general aggregate, or its equivalent in Umbrella or Excess Liability Coverage must be on a per project aggregate.
4. Professional Liability	\$1,000,000 per claim damages by reason of any act, malpractice, error, or omission in the professional service.
5. Cyber Liability	\$1,000,000 per claim \$2,000,000 general aggregate, or its equivalent in Umbrella or Excess Liability Coverage.
6. Business Automobile Liability a. Owned/leased vehicles b. Non-owned vehicles c. Hired Vehicles	Combined Single Limit for Bodily Injury and Property Damage of \$1,000,000 per occurrence.

10.4 ACD agrees to require, by written contract, that all subcontractors providing goods or services hereunder obtain the same categories of insurance coverage required of ACD herein and provide a certificate of insurance and endorsement that names the ACD and the City as additional insureds. Policy limits of the coverages carried by subcontractors will be determined as a business decision of ACD. ACD shall provide the

City with said certificate and endorsement prior to the commencement of any work by the subcontractor. This provision may be modified by City's Risk Manager, without subsequent City Council approval, when deemed necessary and prudent, based upon changes in statutory law, court decisions, or circumstances surrounding this Agreement. Such modification may be enacted by letter signed by City's Risk Manager, which shall become a part of the Agreement for all purposes.

10.5 As they apply to the limits required by the City, the City shall be entitled, upon request and without expense, to receive copies of the policies, declaration page, and all required endorsements. ACD shall be required to comply with any such requests and shall submit requested documents to City at the address provided below within 10 days. ACD shall pay any costs incurred resulting from provision of said documents.

City of San Antonio  
Attn: Economic Development Department  
P.O. Box 839966  
San Antonio, Texas 78283-3966

10.6 ACD agrees that with respect to the above-required insurance, all insurance policies are to contain or be endorsed to contain the following provisions:

- Name the City, its officers, officials, employees, volunteers, and elected representatives as additional insureds by endorsement, as respects operations and activities of, or on behalf of, the named insured performed under contract with the City, with the exception of the workers' compensation and professional liability policies.
- Provide for an endorsement that the "other insurance" clause shall not apply to the City of San Antonio where the City is an additional insured shown on the policy.
- Workers' compensation, employers' liability, general liability, and automobile liability policies will provide a waiver of subrogation in favor of the City.
- Provide advance written notice directly to the City of any suspension, cancellation, non-renewal or material change in coverage, and not less than ten (10) calendar days advance notice for nonpayment of premium.

10.7 Within five (5) calendar days of a suspension, cancellation or non-renewal of coverage, ACD shall provide a replacement Certificate of Insurance and applicable endorsements to City. City shall have the option to suspend ACD's performance should there be a lapse in coverage at any time during this Agreement. Failure to provide and to maintain the required insurance shall constitute a material breach of this Agreement.

10.8 In addition to any other remedies the City may have upon ACD's failure to provide and maintain any insurance or policy endorsements to the extent and within the time herein required, the City shall have the right to order ACD to stop work hereunder, and/or withhold any payment(s) which become due to ACD hereunder until ACD demonstrates compliance with the requirements hereof.

10.9 Nothing herein contained shall be construed as limiting in any way the extent to which ACD may be held responsible for payments of damages to persons or property resulting from ACD's or its subcontractors' performance of the work covered under this Agreement.

10.10 It is agreed that ACD's insurance shall be deemed primary and non-contributory with respect to any insurance or self-insurance carried by the City for liability arising out of operations under this Agreement.

10.11 It is understood and agreed that the insurance required is in addition to and separate from any other obligation contained in this Agreement and that no claim or action by or on behalf of the City shall be limited to

insurance coverage provided.

10.12 ACD and any Subcontractors are responsible for all damage to their own equipment and/or property.

## XI. INDEMNIFICATION

11.1 The parties acknowledge that it is unconstitutional for either party to indemnify without the creation of a sinking fund.

11.2 CONTRACTOR AGREES TO REQUIRE ANY SUBCONTRACTOR THAT IS PROVIDING ANY OF THE SERVICES REQUIRED UNDER THIS AGREEMENT TO INDEMNIFY, DEFEND AND HOLD HARMLESS CITY AND ITS ELECTED OFFICIALS, EMPLOYEES, REPRESENTATIVES, AND AGENTS (INDIVIDUALLY AND COLLECTIVELY AN “INDEMNIFIED PARTY”) FROM AND AGAINST ANY AND ALL COSTS, LIABILITY, CLAIMS, LIENS, DAMAGES, LOSSES, EXPENSES, FEES, INCLUDING REASONABLE ATTORNEY FEES AND DEFENSE COSTS, FINES, PENALTIES, PROCEEDINGS, ACTIONS, DEMANDS, CAUSES OF ACTION, LIABILITY AND SUITS OF ANY KIND AND NATURE, INCLUDING, BUT NOT LIMITED TO, PERSONAL INJURY OR DEATH, AND PROPERTY DAMAGE MADE UPON THE INDEMNIFIED PARTY ARISING OUT OF, RESULTING FROM, OR RELATED TO THE ACTS, ERRORS OR OMISSIONS OF SERVICE PROVIDER, INCLUDING ITS EMPLOYEES, OFFICERS, AGENTS AND SUBCONTRACTORS WHILE IN THE PERFORMANCE OF THIS AGREEMENT. CITY SHALL HAVE THE RIGHT, AT ITS OPTION AND ITS OWN EXPENSE, TO PARTICIPATE IN SUCH DEFENSE WITHOUT RELIEVING SERVICE PROVIDER OF ANY OF ITS OBLIGATIONS UNDER THIS SECTION. SERVICE PROVIDER SHALL PROMPTLY ADVISE THE INDEMNIFIED PARTY IN WRITING OF ANY CLAIM OR DEMAND AGAINST SERVICE PROVIDER OR THE INDEMNIFIED PARTY WHICH RELATES TO OR ARISES OUT OF THE SERVICE PROVIDER’S ACTIVITIES UNDER THIS AGREEMENT. NOTHING IN THIS SECTION SHALL BE INTERPRETED TO CONSTITUTE A WAIVER OF ANY GOVERNMENTAL IMMUNITY AVAILABLE UNDER TEXAS LAW OR ANY AVAILABLE DEFENSES UNDER TEXAS LAW. THE PROVISIONS OF THIS ARTICLE ARE SOLELY FOR THE BENEFIT OF THE PARTIES HERETO AND NOT INTENDED TO AND DO NOT CREATE OR GRANT ANY RIGHTS, CONTRACTUALLY OR OTHERWISE, TO ANY OTHER PERSON OR ENTITY.

11.3 CONTRACTOR shall make the indemnity requirement of this Article a requirement of any subcontracts where the subcontractor is providing any of the services required under this Agreement. In any such subcontract, in addition to City being an indemnitee, CONTRACTOR shall also be named as an indemnitee. Prior to any work being performed by any subcontractor, CONTRACTOR agrees to provide the managing Department a copy of its executed contract with the subcontractor as verification that this provision has been met.

11.4 ACD shall advise the City in writing within 3 business days of any claim or demand against the City or ACD known to ACD related to or arising out of ACD’S activities under this Agreement.

## XII. ASSIGNMENT AND SUBCONTRACTING

12.1 ACD shall supply qualified personnel as may be necessary to complete the work to be performed under this Agreement. Persons retained to perform work pursuant to this Agreement shall be the employees or subcontractors of ACD. ACD, its employees or its subcontractors shall perform all necessary work.

12.2 It is the Parties' understanding and this Agreement is made in reliance that ACD will utilize the following subcontractors (among others) in the performance of this Agreement:

Dynamic Advancement  
Empyra  
Family Service  
Goodwill Industries, San Antonio  
Graduation Alliance  
Our Community Inc., LLC  
Plumquest, LLC  
Profile Design Studio  
WHY Group  
Worldwide Languages

ACD shall partner with the foregoing entities to fulfil the Scope of Services, and with other subcontractors as needed, provided that each is approved by Director. Deviation from this subcontractor list, whether in the form of deletions, additions or substitutions shall be approved by Director, prior to the provision of any services by said subcontractor. Failure to enter into a subcontract required under this Section may result in termination of this Agreement.

12.3 Any work or services approved for subcontracting hereunder shall be subcontracted only by written contract and, unless specific waiver is granted in writing by the City, shall be subject by its terms to each and every provision of this Agreement. Compliance by subcontractors with this Agreement shall be the responsibility of ACD. City shall in no event be obligated to any third party, including any subcontractor of ACD, for performance of services or payment of fees.

12.4 Except as otherwise stated, ACD may not sell, assign, pledge, transfer or convey any interest in this Agreement, nor delegate the performance of any duties hereunder, by transfer, by subcontracting or any other means, without the prior written consent of the Director. As a condition of such consent, if such consent is granted, ACD shall remain liable for completion of the services outlined in this Agreement in the event of default by the successor ACD, assignee, transferee or subcontractor.

12.5 Any attempt to transfer, pledge or otherwise assign this Agreement without said written approval, shall be void ab initio and shall confer no rights upon any third person. Should ACD assign, transfer, convey, delegate, or otherwise dispose of any part of all or any part of its right, title or interest in this Agreement, the City may, at its option, cancel this Agreement and all rights, titles and interest of ACD shall thereupon cease and terminate, in accordance with Article VII. Termination, notwithstanding any other remedy available to the City under this Agreement. The violation of this provision by ACD shall in no event release ACD from any obligation under the terms of this Agreement, nor shall it relieve or release ACD from the payment of any damages to the City, which the City sustains as a result of such violation.

### **XIII. INDEPENDENT CONTRACTOR**

13.1 ACD covenants and agrees that he or she is an independent contractor and not an officer, agent, servant or employee of the City; that ACD shall have exclusive control of and exclusive right to control the details of the work performed hereunder and all persons performing same, and shall be responsible for the acts and omissions of its officers, agents, employees, contractors, subcontractors and Contractors; that the doctrine of respondeat superior shall not apply as between the City and ACD, its officers, agents, employees, contractors,

subcontractors and Contractors, and nothing shall be construed as creating the relationship of employer-employee, principal-agent, partners or joint venturers between the City and ACD. The Parties understand and agree that the City shall not be liable for any claims which may be asserted by any third party occurring in connection with the services to be performed by ACD under this Agreement and that ACD has no authority to bind the City.

#### **XIV. SMALL BUSINESS ECONOMIC DEVELOPMENT ADVOCACY (SBEDA)**

14.1 SBEDA Program. The City has adopted a Small Business Economic Development Advocacy Ordinance (Ordinance No. 2016-05-19-0367 and as amended, also referred to as “SBEDA” or “the SBEDA Program”), which is posted on the City’s Economic Development Department (EDD) website page and is also available in hard copy format upon request to the City. The SBEDA Ordinance Compliance Provisions contained in this section of the Agreement and attached hereto and incorporated herein as **Exhibit D**, are governed by the terms of the SBEDA Ordinance, as well as by the terms of the SBEDA Ordinance Policy & Procedure Manual established by the City pursuant to this Ordinance, and any subsequent amendments to this referenced SBEDA Ordinance and SBEDA Policy & Procedure Manual that are effective as of the date of the execution of this Agreement. Unless defined in a contrary manner herein, terms used in this section of the Agreement shall be subject to the same expanded definitions and meanings as given those terms in the SBEDA Ordinance and as further interpreted in the SBEDA Policy & Procedure Manual.

#### **XV. CONFLICT OF INTEREST**

15.1 The Charter of the City of San Antonio and its Ethics Code prohibit a City officer or employee, as defined in Section 2-52 of the Ethics Code, from having a financial interest in any contract with the City or any City agency such as city owned utilities. An officer or employee has a “prohibited financial interest” in a contract with the City or in the sale to the City of land, materials, supplies or service, if any of the following individual(s) or entities is a party to the contract or sale:

- (i) a City officer or employee;
- (ii) his parent, child or spouse;
- (iii) a business entity in which the officer or employee, or his parent, child or spouse owns (i) 10% or more of the voting stock or shares of the business entity, or (ii) 10% or more of the fair market value of the business entity;
- (iv) a business entity in which any individual or entity above listed is a (i) subcontractor on a City contract, (ii) a partner, or (iii) a parent or subsidiary business entity.

15.2 ACD warrants and certifies as follows:

- (i) ACD and its officers, employees and agents are neither officers nor employees of the City.

15.3 ACD acknowledges that the City’s reliance on the above warranties and certifications is reasonable.

#### **XVI. AMENDMENTS**

16.1 Except where the terms of this Agreement expressly provide otherwise, any alterations, additions, or deletions to the terms hereof, shall be effected by amendment, in writing, executed by both the City and ACD and subject to City Council approval, as evidenced by passage of an ordinance, as to City's approval, and under authority granted by formal action under ACD's governing body, as to ACD's approval. City Manager, or his/her designee, shall have the authority to execute amendments of this Agreement without the necessity of seeking any further approval by the City Council of the City of San Antonio, if permitted by all applicable local, state and federal laws, and in the following circumstances:

(A) modifications to the Scope of Work and Scorecard so long as the terms of the amendment are reasonably within the parameters set forth in the original Scope of Work and Scorecard and remain for the purposes approved by voter-approved sales tax initiative for workforce training and tuition reimbursement;

(B) budget shifts of funds, so long as the total dollar amount set forth in Section 4.1 of this Agreement remains unchanged; or

(C) reductions to the Agreement amount, and any corresponding reductions to Article III Scope of Services and Article IV Compensation to Contractor.

16.2 It is understood and agreed by the Parties hereto that changes in local, state and federal rules, regulations or laws applicable hereto may occur during the term of this Agreement and that any such changes shall be automatically incorporated into this Agreement without written amendment hereto, and shall become a part hereof as of the effective date of the rule, regulation or law.

#### **XVI. SEVERABILITY**

17.1 If any clause or provision of this Agreement is held invalid, illegal or unenforceable under present or future federal, state or local laws, including but not limited to the City Charter, City Code, or ordinances of the City of San Antonio, Texas, then and in that event it is the intention of the Parties that such invalidity, illegality or unenforceability shall not affect any other clause or provision hereof and that the remainder of this Agreement shall be construed as if such invalid, illegal or unenforceable clause or provision was never contained; it is also the intention of the Parties that in lieu of each clause or provision of this Agreement that is invalid, illegal, or unenforceable, there be added as a part of the Agreement a clause or provision as similar in terms to such invalid, illegal or unenforceable clause or provision as may be possible, legal, valid and enforceable.

#### **XVIII. LICENSES/CERTIFICATIONS**

18.1 ACD warrants and certifies that ACD and any other person designated to provide services under this Agreement has the requisite training, license and/or certification to provide said services, and meets all competence standards promulgated by all other authoritative bodies, as applicable to the services provided under this Agreement.

#### **XIX. STATE PROHIBITIONS ON CERTAIN CONTRACTS**

19.1 This Article only applies to a contract that:

- (1) is between a governmental entity and a company with 10 or more full-time employees; and
- (2) has a value of \$100,000 or more that is to be paid wholly or partly from public funds of the governmental entity.

19.2 "Company" means a for-profit organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or limited liability company, including a wholly owned

subsidiary, majority-owned subsidiary, parent company, or affiliate of those entities or business associations that exists to make a profit. This term does not include a sole proprietorship.

### 19.3 Prohibition on Contracts with Companies Boycotting Israel.

Texas Government Code §2271.002 provides that a governmental entity may not enter into a contract with a company for goods or services, unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract.

"Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

ACD hereby verifies that it does not boycott Israel, and will not boycott Israel during the term of the contract. City hereby relies on Company's verification. If found to be false, City may terminate the contract for material breach.

### 19.4 Prohibition on Contracts with Companies Boycotting Certain Energy Companies

Texas Government Code §2274 provides that a governmental entity may not enter into a contract with a company for goods or services, unless the contract contains a written verification from the company that it: (1) does not boycott energy companies; and (2) will not boycott energy companies during the term of the contract.

"Boycott energy company" means, without an ordinary business purpose, refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with a company because the company: (A) engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil fuel-based energy and does not commit or pledge to meet environmental standards beyond applicable federal and state law; or (B) does business with a company described in (A).

ACD hereby verifies that it does not boycott energy companies and will not boycott energy companies during the term of the contract. City hereby relies on Company's verification. If found to be false, City may terminate the contract for material breach.

### 19.5 Prohibition on Contracts with Companies that Discriminate Against Firearm and Ammunition Industries.

Texas Government Code §2274 provides that a governmental entity may not enter into a contract with a company for goods or services, unless the contract contains a written verification from the company that it: (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and (2) will not discriminate during the term of the contract against a firearm entity or firearm trade association.

"Discriminate against a firearm entity or firearm trade association": (A) means, with respect to the entity or association, to: (i) refuse to engage in the trade of any goods or services with the entity or association based solely on its status as a firearm entity or firearm trade association; (ii) refrain from continuing an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association; or (iii) terminate an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association.

ACD hereby verifies that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and will not discriminate during the term of the contract against a firearm entity or firearm trade association. City hereby relies on Company's verification. If found to be false, City may terminate the contract for material breach.

**XX. NONWAIVER OF PERFORMANCE**

20.1 Unless otherwise specifically provided for in this Agreement, a waiver by either Party of a breach of any of the terms, conditions, covenants or guarantees of this Agreement shall not be construed or held to be a waiver of any succeeding or preceding breach of the same or any other term, condition, covenant or guarantee contained in this Agreement. Further, any failure of either Party to insist in any one or more cases upon the strict performance of any of the covenants of this Agreement, or to exercise any option contained, shall in no event be construed as a waiver or relinquishment for the future of such covenant or option. In fact, no waiver, change, modification or discharge by either Party of any provision of this Agreement shall be deemed to have been made or shall be effective unless expressed in writing and signed by the Party to be charged. In case of the City, such changes must be approved by the City Council, when required. No act or omission by a Party shall in any manner impair or prejudice any right, power, privilege, or remedy available to that Party under this Agreement or by law or in equity.

**XXI. LAW APPLICABLE**

**21.1 THIS AGREEMENT SHALL BE CONSTRUED UNDER AND IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS AND ALL OBLIGATIONS OF THE PARTIES CREATED HEREUNDER ARE PERFORMABLE IN BEXAR COUNTY, TEXAS.**

21.2 Any legal action or proceeding brought or maintained, directly or indirectly, as a result of this Agreement shall be heard and determined in the City of San Antonio, Bexar County, Texas.

21.3 The Parties hereto expressly agree that, in the event of litigation, each party hereby waives its right to payment of attorneys' fees.

**XXII. LEGAL AUTHORITY**

22.1 The signer of this Agreement for ACD represents, warrants, assures and guarantees that he has full legal authority to execute this Agreement on behalf of ACD and to bind ACD to all of its terms, conditions, provisions and obligations.

**XXIII. PARTIES BOUND**

23.1 This Agreement shall be binding on and inure to the benefit of the Parties and their respective heirs, executors, administrators, legal representatives, and successors and assigns, except as otherwise expressly provided for.

**XXIV. CAPTIONS**

24.1 The captions contained in this Agreement are for convenience of reference only, and in no way limit or enlarge the terms and/or conditions of this Agreement.

**XXV. INCORPORATION OF EXHIBITS**

25.1 Each of the Exhibits listed below is an essential part of the Agreement, which governs the rights and duties of the Parties, and shall be interpreted in the order of priority as appears below:

1. **Exhibit A – Glossary**
2. **Exhibit B – Scope of Work**
3. **Exhibit C – Scorecard**
4. **Exhibit D – SBEDA Requirements**

**XXVI. ENTIRE AGREEMENT**

26.1 This Agreement, together with its exhibits, if any, constitute the final and entire agreement between the Parties and contain all of the terms and conditions agreed upon. No other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind the Parties, unless same be in writing, dated subsequent to the effective date, and duly executed by the Parties, in accordance with Article XV. Amendments.

-----*Signatures to follow*-----

DRAFT

**EXECUTED** and **AGREED** to by the Parties to be effective upon the date of signature of the last Party to sign.

**CITY OF SAN ANTONIO**

**ALAMO COMMUNITY  
COLLEGE DISTRICT**

\_\_\_\_\_  
Erik Walsh  
City Manager

\_\_\_\_\_  
Xavier Urrutia  
Vice Chancellor Economic & Workforce  
Development

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Approved as to Form:

\_\_\_\_\_  
Christina A. Ramirez  
Assistant City Attorney

DRAFT

SA: Ready to Work Glossary

1. Activity Form
  - a. A Signify data-entry form that Agencies use to track Applicant and Participant information in real time.
2. Advisory Board
  - a. SA: Ready to Work Advisory Board, created pursuant to City Resolution 2020-12-17-0056R, comprised of nine (9) members, representing employers, community, education, workforce Participants, trade/labor, and two City Council liaisons, charged with the following duties:
    - i. Providing expertise and input on in-demand occupations eligible for tuition assistance;
    - ii. Providing qualitative input from local employers regarding necessary skill sets and alignment with training programs;
    - iii. Providing input on annual allotment of funding for workforce certificate vs. college degrees;
    - iv. Providing input on the balance between workforce training and degree program from year to year;
    - v. Providing input on levels of wraparound support;
    - vi. Serving as community program ambassadors, promoting resident participation and employer hiring of Participants; and
    - vii. Providing recommendations semi-annually to City Council during the Annual Budget development for the SA Ready to Work Program and during a subsequent mid-year report.
3. Agency
  - a. A Contractor or one of its subcontractors.
4. Agency Capacity
  - a. The ability for an agency to handle additional workload, based on open and available Participant Training Slots within an Agency's contracted quota.
5. Alamo Area Community Network ("AACN")
  - a. A unique partnership within the San Antonio area, made of up local, community-based organizations dedicated to helping provide for your basic needs, including access to food pantries, clothing, job training, respite care, transportation, housing assistance, and more.
  - b. Hosted by Signify Health in coordination with many local partners.
  - c. See [yourcommunitynetwork.org](http://yourcommunitynetwork.org).
6. Alignment
  - a. A Guiding Principle of the Program.
  - b. High-quality training and education, aligned with employer needs, drives long-term success. Today's and tomorrow's well-paid jobs require specialized preparation and knowledge.
7. Applicants
  - a. Candidates that have applied for the program:
    - i. By entering their respective information in the Portal;
    - ii. By having an agency enter their information in the Central Data Platform.

- b. Candidates that have not yet been determined eligible.
- 8. Approved
  - a. Officially sanctioned by the City as part of the Program.
- 9. Approved Course Catalog
  - a. A listing of Approved Training Courses published by the City.
  - b. Updated periodically with input from Program Partners, Training Providers, employers, and the Advisory Board.
  - c. Only courses listed within this catalog are eligible for Program reimbursement.
- 10. Approved Job
  - a. Employment in a Target Industry, offering at least:
    - i. Full-time employment;
    - ii. Annual salary of at least \$31,200/year (calculated as \$15/hour x 2080 hours/year), exclusive of benefits, bonuses, overtime, commissions, shift differentials, and any other non-guaranteed wages; and
    - iii. Benefits.
- 11. Approved Associate's Degree
  - a. An undergraduate degree aligned to the RTW Target Industries and Target Occupations as determined by the City.
  - b. The first stage after secondary school that aims to give students the basic technical and academic knowledge and transferable skills they need to go on to employment or further study in their chosen field.
  - c. Associate's degrees typically take around two (2) to three (3) years to complete, or roughly sixty (60) semester credits.
  - d. See the Approved Course Catalog for Associate's Degree courses eligible for tuition reimbursement.
  - e. See the Funding Guide for tuition reimbursement caps.
- 12. Approved Bachelor's Degree
  - a. An undergraduate degree aligned to the RTW Target Industries and Target Occupations as determined by the City.
  - b. Bachelor's degrees typically take around four (4) to six (6) years to complete, or roughly one-hundred and twenty (120) semester credits.
  - c. See the Approved Course Catalog for Bachelor's Degree courses eligible for tuition reimbursement.
  - d. See the Funding Guide for tuition reimbursement caps.
- 13. Approved Training
  - a. Training and Education Courses aligned to the RTW Target Industries and Target Occupations as determined by the City.
  - b. Training and Education Courses sourced from the Approved Training Catalog.
  - c. Recommended by Case Management Agencies.
  - d. Documented in Participant RTWs.
- 14. Benefit Navigation Services

- a. Help to identify alternative local, state, and federal programs that an individual may qualify for, such as food, childcare, medical, and unemployment assistance.
15. Braided Funding
- a. Multiple sources of funding streams available to Partner Agencies.
  - b. Co-enrollment in multiple programs facilitated by Partner Agencies.
  - c. Exclusive of Program Funding.
16. Candidate
- a. A person interested in the Program; or
  - b. A client or a prospective client of a City-Contracted Program Partner that:
    - i. Is interested in workforce assistance;
    - ii. May or may not know about the Program; and
    - iii. May be eligible for the Program.
17. Case Management Agency
- a. Primary contractor hired by the City to perform Case Management Services.
18. Case Management Agency Assignment
- a. An Intake Agency's placement of a Participant to Case Management Agency based on Participant needs, Agency Capacity and contractual arrangements.
19. Case Notes
- a. Documentation of an Agency's interaction with a Participant.
  - b. Case Notes should:
    - i. Be maintained in Agency's system to be available for City review upon request
    - ii. Record a Participant's current situation and barriers.
    - iii. Be timely, concise, accurate, confidential, and complete.
    - iv. Provide sequential tracking and reporting of:
      - 1. Agency contacts and attempts to contact Participant;
      - 2. Referrals made on behalf of Participant;
      - 3. Progress toward milestones;
      - 4. Updates to RTW Plan;
      - 5. Referrals made to other agencies; and
      - 6. Participant's discharge from the Program.
    - v. Justify changes to services being provided.
20. Career Interest
- a. Participant's choice of Target Industry
21. Central Data Platform
- a. The City's information technology platform to support data and process needs of the Program.
  - b. Developed and hosted by Signify Health.
22. Collaboration
- a. A Guiding Principle of the Program.
  - b. Through community collaboration and shared innovations, we can build a stronger and more inclusive workforce ecosystem.

23. Completion Percentage

- a. Number of Successful Completers divided by the sum of Successful Completers and Unsuccessful Completers.
  - i. Example 1. 200 Participants enter an Associate’s Degree program that have been allotted 3 years to complete = 0% (0/0). During the program 10 drop out = 0% (0/10). Program ends with 190 students graduating = 95% (190/200).
  - ii. Example 2. 10 Participants enter a COMPTIA course that have been allotted 3 months to complete = 0% (0/0). During the program 2 drop out = 0% (0/2). Course ends with 8 students completing the course, but only 5 students pass the exam and earn the associated credential = 50% (5/10).

24. Comprehensive Assessment

- a. An Agency’s evaluation of a Participant’s education, skills, desires, and readiness.

25. “Crisis to Thriving” Scale

- a. A tool to measure barriers relating to housing, utilities, food, and safety.
- b. A Participant’s total score (4-16) indicates respective needs based on housing, utilities, food, and security.
- c. A lower score indicates highest barriers to training completion and employment.
- d. See questions below:

Housing		
1	In Crisis	Homeless, threatened with eviction, or do not have safe place to stay.
2	Unstable	In transitional, temporary, or substandard housing OR current rent/mortgage payments are overdue.
3	Safe & Adequate	Housing is adequate, stable, and subsidized.
4	Thriving	Housing is adequate, stable, and unsubsidized.
Utilities		
1	In Crisis	My utilities have been shut off.
2	Unstable	One or more of my utilities is about to be shut off. protection is available.
3	Safe & Adequate	All of my utilities are on.
4	Thriving	Paying for utilities is rarely or never an issue.
Food		
1	In Crisis	No food or means to prepare it. Relies significantly on other sources of free or low-cost food for me and my family.
2	Unstable	Household is on SNAP or relies on some other type of assistance for me and my family.
3	Safe & Adequate	Can meet basic food needs for me and my family.
4	Thriving	Can choose to purchase any food the household desires.
Safety		
1	In Crisis	Environment is not safe; possible CPS or police involvement.
2	Unstable	Safety is threatened, but temporary protection is available.
3	Safe & Adequate	Environment is safe, but future safety is planning could be important.
4	Thriving	Environment is safe and stable.

26. Education Level

- a. A Participant’s highest level of education as of date of Program application.

27. Eligibility Assessment

- a. Determines Program eligibility based on Eligibility Requirements.
- 28. Eligibility Requirements
  - a. See the Funding Guide for Eligibility Requirements.
- 29. Emergency Assistance
  - a. Provides limited one-time or short-term payments to assist RTW Participants with an urgent need.
  - b. See the Funding Guide for Emergency Assistance caps.
- 30. Emotional Intelligence
  - a. The ability to identify and manage one’s own emotions, as well as the emotions of others.
  - b. Generally, includes the ability to identify and name one’s own emotions; the ability to harness those emotions and apply them to tasks like thinking and problem solving; and the ability to manage emotions, which includes both regulating one’s own emotions when necessary and helping others to do the same.
- 31. Employer Pledge
  - a. Pledge available to employers that provides opportunities for engagement, input, and support for the Program.
  - b. See [qplus.az1.qualtrics.com/jfe/form/SV\\_3Vpk1QMtcTOVZ4O](https://qplus.az1.qualtrics.com/jfe/form/SV_3Vpk1QMtcTOVZ4O).
- 32. Training Provider Pledge
  - a. Pledge available to training and educational institutions that provides opportunities for engagement, input, and support for the Program.
- 33. Episode
  - a. An Applicant’s unique record in Central Data Platform.
- 34. Equity
  - a. A Guiding Principle of the Program.
  - b. A workforce Program should consider benefits and burdens to historically underserved populations. Additional supports are necessary to afford all San Antonio residents opportunities to succeed, regardless of their current circumstances.
- 35. Discharge
  - a. A participant has officially been discharged, or “exited” the program due to:
    - i. Completion of 1-year Approved Job retention;
    - ii. Lack of contact or engagement between counselor and Applicant or Participant;
    - iii. Special circumstances, such as hospitalization, active duty in the military, imprisonment, and death.
- 36. Focused Approach
  - a. A Guiding Principle of the Program.
  - b. A strategic Program should seek to reduce poverty through targeted solutions for maximum impact.
- 37. Guiding Principles
  - a. The Program contains four (4) Guiding Principles:
    - i. Focused Approach;

- ii. Alignment;
  - iii. Equity; and
  - iv. Collaboration.
38. High-School Equivalency (“HSE”)
- a. A recognized alternative to a high-school diploma.
  - b. A Participant should complete an HSE in preparation for continuing college or post-secondary training as part of the Program.
  - c. Case Management agencies should refer HSE students to City-designated agencies to assist Participants with their HSE certification.
39. Household Income
- a. Determination made at time of eligibility screening;
  - b. Increased household income after enrollment will not impact Participant’s eligibility to complete training.
  - c. Use Income Calculator or recent evidence (within three (3) months) of receipt of the following benefits:
    - i. San Antonio Housing Authority Voucher Program;
    - ii. Public Housing;
    - iii. SNAP;
    - iv. TANF;
    - v. WIOA;
    - vi. WIC; or
    - vii. Medicaid.
  - d. Does not include income of common members of temporary shelter.
40. Income Calculator
- a. A strategy to determine a Participant’s gross income based on household income and family size.
  - b. Uses most recent 30 days of household income.
41. Intake Agency
- a. Primary Contractor hired by the City to perform Intake Services.
42. Intake Agency Assignment
- a. Determines Applicant’s Intake and Assessment Agency using random distribution and proportionate numbers based on contract scope.
43. Job Placement Date
- a. Date Participant notifies Case Management Agency of acceptance of Approved Job.
44. Justice-Involved
- a. Individuals who have had contact or interaction with courts, jails, or prisons including drug-courts, child protection cases, probation, jail, prison, etc.
45. Participant
- a. An Applicant that has been assigned to and accepted by a Case Management Agency.
46. Participant Consent Form

- a. Documents Participant's express commitment, consent, and releases required to complete the Program.
47. Participant Survey
- a. Online survey hosted by the City sent by Case Management Agencies upon Discharge to assess whether Participant would recommend the Program to a friend or family member.
48. RTW Plan
- a. A strategy summarizing Participant education, career, and Program goals.
49. Personal Identifiable Information ("PII")
- a. Any representation of information that permits the identity of an individual to whom the information applies to be reasonably inferred by either direct or indirect means. Further, PII is defined as information: (i) that directly identifies an individual (e.g., name, address, social security number or other identifying number or code, telephone number, email address, etc.) or (ii) by which an agency intends to identify specific individuals in conjunction with other data elements, i.e., indirect identification. (These data elements may include a combination of gender, race, birth date, geographic indicator, and other descriptors). Additionally, information permitting the physical or online contacting of a specific individual is the same as personally identifiable information. This information can be maintained in either paper, electronic or other media.
50. Portal
- a. A City-hosted, public-facing data entry website.
  - b. Gathers basic information about Applicant.
  - c. Indicates Participant Program application status.
  - d. Assigns Intake Agency.
  - e. Uploaded into Central Data Platform daily.
51. PRAPARE Screening Tool
- a. Protocol for Responding to & Assessing Patients' Assets, Risks & Experience ("PRAPARE").
  - b. A national standardized risk assessment protocol designed to engage clients in assessing and addressing social determinants of health ("SDOH").
  - c. See <https://prapare.org/the-prapare-screening-tool/>.
52. Preliminary Assessment
- a. An evaluation made by an Intake Agency to determine:
    - i. A Participant's most significant barriers;
    - ii. The most appropriate Case Management Agency for the Participant.
53. Program
- a. The SA: Ready to Work workforce and development program, funded by 1/8<sup>th</sup> cent sales and use tax through 2025 and approved by San Antonio voters in November 2020.
54. Program Overview

- a. A City-provided overview that provides benefits, limitations, and expectations of the Program.

55. Partners

- a. Agencies contracted with the City to perform Program Services, including:
  - i. Implementation Services;
    - 1. Intake Services; and
    - 2. Case Management Services;
  - ii. Community Outreach and Marketing Services;
  - iii. Consulting Services;
  - iv. Program Evaluation Services; and
  - v. Employer Engagement Services;
- b. Employers and staffing agencies committed to the Program;
- c. SA: Ready to Work Advisory Board and Subcommittees.

56. Quarterly Report

- a. Periodic report from Partners to City, documenting:
  - i. Program recommendations;
  - ii. Interaction with Program Partners;
  - iii. Interactions with Training Partners
  - iv. Employer engagement;
  - v. Participant success stories; and
  - vi. Issues or problems that may adversely impact service delivery schedule;

57. Signify Email Pool

- a. Email Distribution List embedded within the Central Data Platform.
- b. Contains points of contact that receive Central Data Platform referrals on behalf of Intake Agencies and Case Management Agencies.

58. Standard Occupation Classification (“SOC”)

- a. The Standard Occupational Classification system is a federal statistical standard used by federal agencies to classify workers into occupational categories for the purpose of collecting, calculating, or disseminating data.
- b. All workers are classified into one of 867 detailed occupations according to their occupational definition.
- c. To facilitate classification, detailed occupations are combined to form 459 broad occupations, 98 minor groups, and 23 major groups.
- d. Detailed occupations in the SOC with similar job duties, and in some cases skills, education, and/or training, are grouped together.
- e. See <https://www.bls.gov/soc/>.

59. Strategic Goals

- a. The Strategic Goals of the Program include the following:
  - i. Unemployed, underemployed, or underserved residents can access and successfully complete training and education that lead to current and anticipated high-demand, well-paid careers;

- ii. Ultimately, Participants secure employment in those high-demand, well-paid careers.

60. Strategic Objectives

- a. The Strategic Objectives of the Program include the following:
  - i. Increase access to industry-recognized certification training and college;
  - ii. Provide wraparound services and emergency funding to ensure successful completion of training and career placement;
  - iii. Increase collaboration within the workforce ecosystem; and
  - iv. Promote accountability and adaptability throughout the process.

61. Successful Completers

- a. Participants enrolled in an Approved Training Program that:
  - i. Successfully completed their respective training program;
  - ii. Within 150% of the standard credits allotted for college programs;
  - iii. Within 200% of the standard credits allotted for certification programs; and
  - iv. Passed exams, including certification exams necessary to earn an associated credential, if applicable.

62. Supplemental Nutrition Assistance Program (“SNAP”)

- a. Federal program funded by the U.S. Department of Agriculture that provides nutrition benefits to supplement the food budget of needy families so they can purchase healthy food and move towards self-sufficiency.
- b. See [fns.usda.gov/snap/supplemental-nutrition-assistance-program](https://fns.usda.gov/snap/supplemental-nutrition-assistance-program).

63. Support Services

- a. Services not funded by the Program intended to remove barriers to employment related to the following:
  - i. Alcohol and substance abuse;
  - ii. Domestic/family/child/dating violence;
  - iii. Human trafficking;
  - iv. Healthcare and mental healthcare;
  - v. Legal assistance;
  - vi. Long-term assistance;
  - vii. Healthcare (including mental health);
  - viii. Basic computer skills;
  - ix. English as a second language (“ESL”); and
  - x. Entrepreneur assistance;
- b. Case Management Agencies are expected to refer Participants to community resources to help address Participant needs.

64. Target Populations

- a. The Program desires to reach San Antonio residents that:
  - i. Have earned a high school diploma or equivalent (“HSE”); and
  - ii. Are historically underserved, including people of color, women, persons with prior justice system involvement, and individuals with disabilities;

iii. An Applicant may volunteer such information by attestation.

65. Target Occupations

- a. The Program recognizes and promotes the following occupations:
  - i. High-demand and well-paid jobs (paying at least \$15/hour plus benefits);
  - ii. Aligned with the Workforce Solutions Alamo Local Plan 2021-2024 Target Occupations and Criteria; and
  - iii. Within Target Industries that have multiple entry points and opportunities for upward mobility.
- b. The Advisory Board reviews and updates Target Occupations quarterly.

66. Target Industries

- a. The Program recognizes and promotes the following industries as outlined in Workforce Solutions Alamo 2021-2024 Local Plan:
  - i. Advanced Manufacturing (such as aerospace; and automotive);
  - ii. Architecture;
  - iii. Construction;
  - iv. Cybersecurity;
  - v. Education;
  - vi. Finance;
  - vii. Health;
  - viii. Information Technology;
  - ix. Oil and Gas;
  - x. Transportation;
  - xi. Utilities; and
  - xii. Warehousing;

67. Temporary Assistance for Needy Families (“TANF”)

- a. A federal program under the Department of Health and Human Services that provides states with flexibility in operating programs designed to help low-income families with children achieve economic self-sufficiency.
- b. See [acf.hhs.gov/ofa/programs/temporary-assistance-needy-families-tanf](https://acf.hhs.gov/ofa/programs/temporary-assistance-needy-families-tanf).

68. WorkInTexas.com

- a. Job placement and job seeker interactive database hosted by the Texas Workforce Commission (see [WorkInTexas.com](https://www.workintexas.com))

69. Workplace Innovation and Opportunities Act (“WIOA”)

- a. The Workforce Innovation and Opportunity Act.
- b. Signed into law on July 22, 2014. WIOA is designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy.
- c. See [dol.gov/agencies/eta/wioa](https://dol.gov/agencies/eta/wioa).

## EXHIBIT B

### Scope of Services – SA: Ready to Work

#### Intake, Initial Assessment, and Case Management Services

1. Collaborate to strengthen San Antonio’s workforce ecosystem:
  - a. Innovate and collaborate with Program Partners to fulfill Program Strategic Goals, Strategic Objectives, and Outcomes:
    - i. Continuously review Program processes;
    - ii. Recommend suggestions within Quarterly Report to enhance Program processes, efficacy, security, efficiency, simplicity, user-friendliness, and reporting capability;
  - b. Engage with City:
    - i. Attend regularly-scheduled meetings with City Staff;
    - ii. Attend at least 4 City-sponsored or Program Partner events annually (e.g., symposia, workshops, job fairs);
    - iii. Obtain City approval for marketing collateral relating to SA: Ready to Work or to the City of San Antonio;
  - c. Engage with Program Partners:
    - i. Become a member of the Alamo Area Community Network (AACN);
    - ii. Leverage the AACN to make referrals as appropriate for non-contracted services;
    - iii. Leverage the strength of Program Partners as appropriate, for example:
      1. Engage in workforce ecosystem learning collaboratives and networking events to share best practices;
      2. Connect Participants to publicly-available Partner services;
      3. Refer Participants with specific needs to specialized agencies for non-contracted services;
    - iv. Collaborate with city-contracted agencies charged with data integration, community outreach, marketing, intake, initial assessment, case management, employer engagement, and program evaluation services;
    - v. Share ongoing agency capacity;
    - vi. Summarize interactions with Program Partners in Quarterly Report;
  - d. Engage with Training Providers:
    - i. Maintain ongoing relationships with Training Providers;
    - ii. Identify new training opportunities for Participants to be included in Approved Course Catalog;
    - iii. Provide constructive feedback to improve curricula and training outcomes;
    - iv. Summarize interactions with Training Providers in Quarterly Report;
  - e. Engage with Employers:
    - i. Participate in a community-wide consortium of employer engagement based on sector-partnerships within Target Industries;

- ii. Coordinate with San Antonio employers, including executives, human resources representatives, and recruiters to gauge hiring and talent needs as needed to achieve job placement outcomes;
  - iii. Share employer feedback with City, Program Partners and Participants;
  - iv. Summarize interactions with employers in Quarterly Report;
  - f. Use Central Data Platform:
    - i. Be fully knowledgeable of and proficient with the Central Data Platform;
    - ii. Assign a primary point of contact and a backup point of contact to accept daily referrals from Central Data Platform;
    - iii. Include points of contact in Signify Email Pool;
    - iv. Review referrals from Central Data Platform daily;
    - v. Accept or re-assign Applicant or Participant within two (2) business days of referral;
    - vi. Complete the following “Activity Forms” in real time within Central Data Platform, or map designated data fields in Agency platform (by establishing a flat file feed with Signify Health and access Signify's FTP server, and by managing the daily upload and sending of required data fields and files to Signify):
      - 1. Customer Demographic Form;
      - 2. Episode;
      - 3. Activity Forms:
        - a. Communication Activity Form;
        - b. Intake Activity Form;
        - c. Eligibility Determination Activity Form;
        - d. Preliminary Assessment Activity Form;
        - e. Agency Assignment Activity Form;
        - f. Comprehensive Assessment Activity Form;
        - g. RTW Plan Activity Form;
        - h. Wraparound Services Activity Form;
        - i. Support Services Activity Form;
        - j. Job Placement Activity Form;
        - k. Job Retention Activity Form;
        - l. Discharge Activity Form;
2. Serve Participants as described in **Exhibit C – Scorecard**:
  - a. Present Program opportunity to all relevant Candidates:
    - i. Provide Program Overview;
    - ii. Explain Program benefits, limitations, and expectations;
  - b. Offer “Intake Services”:
    - i. Interview Applicants:
      - 1. In English and in alternative languages as necessary to successfully communicate with Applicant:
        - a. In Spanish in real time;
        - b. In alternative languages within one (1) week;
      - 2. In-person:

- a. Offer Intake Services for all Applicants within Agency standard office hours;
3. By phone:
  - a. Provide live staff to answer incoming calls;
  - b. Provide voicemail option to capture messages after hours;
  - c. Respond to voicemail messages within two (2) business days;
4. By Portal or Central Data Platform referral;
  - a. Attempt to contact Applicant within two (2) business days;
  - b. Attempt to contact Applicant at least six (6) times using alternative contact information:
    - i. Attempt to contact Applicant at least three (3) times each month over two (2) months;
    - ii. Document each attempt in Communication Activity Form;
    - iii. After sixth attempt with no response, document Applicant as “Dropped” in Central Data Platform;
- ii. Confirm Applicant demographic and contact information in Customer Demographic Form;
- iii. Determine Applicant eligibility:
  1. Review Program eligibility criteria with Applicant;
  2. Aid Applicant with eligibility paperwork;
  3. Inspect and verify documentation proving eligibility:
    - a. Eligibility to work in the United States;
    - b. Residence within the San Antonio City limits;
    - c. Age;
    - d. Household income;
    - e. Status of college enrollment;
    - f. Participant Commitment Form and Release;
  4. Review and certify the accuracy of the eligibility determination via internal quality assurance process;
  5. Justify and document eligibility determination in the Eligibility Determination Activity Form;
- iv. Conduct Preliminary Assessment of Participants:
  1. Obtain relevant information to assist with assigning appropriate Case Management Agency, using:
    - a. City’s Crisis-to-Thriving Assessment; and/or
    - b. PRAPARE Screening Tool;
  2. Input information into Preliminary Assessment Activity Form;
- v. Assign Participant to a relevant Case Management Agency or to an alternative agency within one (1) week of eligibility determination:
  1. Assignment may be to same Agency that performed Intake Services;
  2. If assigning to a different Agency, justify assignment;

3. If Applicant is interested in HSE services, assign them to a City-contracted HSE agency, if applicable;
  4. If Applicant is not eligible for Program, refer Applicant to alternative resources as appropriate;
  5. Confirm acceptance of assignment within one (1) week;
  6. Document assignment in Agency Activity Form;
- c. Offer “Case Management Services” to Participants as described in **Exhibit C - Scorecard**;
- i. Assign a single point of contact and a backup point of contact for Case Management Services for each Participant;
  - ii. Attempt to contact Participant at least six (6) times using alternative contact information:
    1. Attempt to contact Participant at least three (3) times each month over two (2) months;
    2. Document each attempt in Communication Activity Form;
    3. After sixth attempt with no response, document Participant as “Dropped” in Central Data Platform;
  - iii. Review Program Overview with Participant, describing Program benefits, limitations, and expectations;
  - iv. Perform Comprehensive Assessment of Participant;
    1. Review Intake Activity Form;
    2. Assess education, skills, desires, and readiness of Participant using Agency standard practices;
    3. Input assessments used and results in Comprehensive Assessment Activity Form;
  - v. Continuously contact Participants to assess progress, taking into consideration Participant barriers:
    1. Contact Participant at least once a month.
  - vi. Disburse Emergency Assistance to Participant according to Program Funding guidelines;
  - vii. Document RTW Plan within one (1) month:
    1. Target Industry;
    2. Target Occupation;
    3. Training Provider;
    4. Industry-recognized Credential, if applicable;
    5. Estimated Emergency Funding;
    6. Estimated Training start date;
    7. Estimated Training completion date;
    8. Estimated Training total cost;
    9. Estimated Program funding;
    10. Estimated Braided funding;
    11. Estimated cost to Participant;

12. Estimated discharge date;
- viii. Intentionally align training and education guidance with local employer talent needs as provided by the City;
  1. Adapt approach to fit revised priorities or significant events like labor market changes;
  2. Utilize Approved Course Catalog;
- ix. Assist Participant with enrolling into Approved Training as described in RTW Plan;
- x. Assist Participant with finding additional funding sources and with applying for financial aid and scholarships, if applicable;
- xi. Use best efforts to coordinate and to utilize multiple sources of funding streams and programs (“Braided Funding”) and/or to co-enroll participants to the extent feasible within the timelines and parameters of this program.
- xii. Manage tuition payments on time on behalf of Participant;
  1. Submit tuition invoice to City;
  2. Maintain class registration and enrollment progress in Case Notes;
  3. Ensure Participant is attending class and making satisfactory academic progress as defined by their institution of choice (e.g., GPA at least 2.0 or on-track to earning credential, as applicable);
- xiii. Update RTW Plan in real time;
  1. Training actual completion date;
  2. Whether completion was successful or unsuccessful;
  3. Credential earned;
- xiv. Verify residency and household income annually;
  1. Changes in residency and household income would not render a Participant ineligible.
- xv. Offer “Benefit Navigation Services” (or refer Participants to qualified agencies) to assist Participants with applying for the following benefits:
  1. SNAP;
  2. WIC;
  3. TANF;
- xvi. Offer “Wraparound Services” to Participants, including the following:
  1. Career exploration;
  2. Financial counseling:
    - a. Budgeting;
    - b. Credit repair;
    - c. Importance of savings accounts;
  3. Emotional Intelligence;
  4. Coaching and mentoring;
    - a. Motivate and encourage Participant to complete Approved Training;

- b. Advise Participant to leverage training pathways including stackable credentials that prepare them for Target Occupations;
    5. Career readiness;
    6. Creation of a WorkInTexas.com Account;
    7. Resume development and professional networking, for example:
      - a. WorkInTexas.com;
      - b. Jobward.com;
      - c. LinkedIn.com;
      - d. Indeed.com;
      - e. Professional associations;
    8. Interview preparation;
    9. Input services provided in Wraparound Services Activity Form;
  - xvii. Offer “Support Services” such as the following, or refer Participant to Program Partners and to Community Partners:
    1. Alcohol and substance abuse;
    2. Domestic/family/child/dating violence;
    3. Human trafficking;
    4. Legal assistance;
    5. Long-term assistance;
    6. Healthcare (including mental health);
    7. Basic computer skills;
    8. English as a second language (“ESL”);
    9. Entrepreneur assistance;
    10. Input services provided in Support Services Activity Form;
  - xviii. Provide “Job Placement Services”:
    1. Assist Participant to secure “Approved Job”;
    2. Within six (6) months after Training completion;
    3. Input the following information in Job Placement Activity Form:
      - a. Start date;
      - b. Employer;
      - c. Position (including SOC Code);
      - d. Hourly wage;
      - e. Hours per week;
      - f. Benefits;
      - g. Standard Occupational Classification (“SOC”);
    4. Verify proof of employment;
    5. Indicate whether Participant has elected to continue higher education beyond what was listed in RTW Plan.
  - xix. Provide “Job Retention Services”:
    1. Contact Participant as needed (at least quarterly) until one (1) year after Approved Job placement date;

2. Assist Participant with overcoming employment barriers;
  3. Provide additional coaching and mentoring as necessary;
  4. Verify employment status and contact information;
  5. Document the interactions in Communications Activity Form;
  6. Document employment retention in Job Retention Activity Form;
- xx. Discharge Participant
1. Upon the earlier of
    - a. Date dropped from Program; or
    - b. 1-year post Approved Job placement;
  2. Measure quality of Participant experience by sharing Program Exit Survey at Participant's exit from the Program;
    - a. Earn positive recommendations from at least 75% of Participants surveyed.
  3. Indicate the following in Discharge Activity Form:
    - a. Discharge date;
    - b. Survey score;
- xxi. Provide the City with at least three (3) Participant Success Stories in each Quarterly Report;
3. Outcomes:
- a. Information captured in Central Data Platform Activity Forms in real-time (at least daily).
  - b. Quarterly Reports, due the fifteenth (15th) of April, July, October, and January.
  - c. Scorecard, due the fifteenth (15th) of April, July, October, and January.

## EXHIBIT C – SCORECARD (ACD)

Performance Measure	2022-2027 Cumulative Total (60 months)	April 2022 – March 2023				
		Annual	1 <sup>st</sup> Quarter Jun	2 <sup>nd</sup> Quarter Sep	3 <sup>rd</sup> Quarter Dec	4 <sup>th</sup> Quarter Mar
1. Unique Applicants (interviewed at intake)	12,553	3,138				
2. Participant Training Slots (also known as Duplicated Participants, sum of total educational opportunities available; one Participant may occupy multiple slots if coursework extends beyond a year)	7,844	1,711				
3. Unique Participants (case managed over the program)	7,844	1,711				
4. Unique Participants that Enrolled in Approved Training Programs (100%)	7,844	1,711				
5. Unique Participants that Exited or Completed Approved Training Programs						
6. Unique Participants that Successfully Completed Approved Training Programs						
7. Percentage of Successful Approved Training Completers (at least 70%) (= #6/#5)						
a. Unique Participants that Earned Certifications/Credentials						
b. Unique Participants that Earned Associate's Degrees						
c. Unique Participants that Earned Bachelor's Degrees						
8. Unique Completers Employed in Approved Job within 6 Months (At least 80% of Approved Training Completers)						
9. Unique Employed Completers Retained 1 year after Placement in Approved Job (At least 80% of Employed)						
10. Unique Participants that would recommend Program to others upon Program exit (At least 75% of Participants)						

## EXHIBIT C – SCORECARD (ACD)

Performance Measure	2022-2027 Cumulative Total (60 months)	April 2023 – March 2024				
		Annual	1 <sup>st</sup> Quarter Jun	2 <sup>nd</sup> Quarter Sep	3 <sup>rd</sup> Quarter Dec	4 <sup>th</sup> Quarter Mar
1. Unique Applicants (interviewed at intake)	12,553	3,138				
2. Participant Training Slots (also known as Duplicated Participants, sum of total educational opportunities available; one Participant may occupy multiple slots if coursework extends beyond a year)	7,844	1,961				
3. Unique Participants (case managed over the program)	7,844	1,961				
4. Unique Participants that Enrolled in Approved Training Programs (100%)	7,844	1,961				
5. Unique Participants that Exited or Completed Approved Training Programs						
6. Unique Participants that Successfully Completed Approved Training Programs						
7. Percentage of Successful Approved Training Completers (at least 70%) (= #6/#5)						
a. Unique Participants that Earned Certifications/Credentials						
b. Unique Participants that Earned Associate's Degrees						
c. Unique Participants that Earned Bachelor's Degrees						
8. Unique Completers Employed in Approved Job within 6 Months (At least 80% of Approved Training Completers)						
9. Unique Employed Completers Retained 1 year after Placement in Approved Job (At least 80% of Employed)						
10. Unique Participants that would recommend Program to others upon Program exit (At least 75% of Participants)						

**EXHIBIT C – SCORECARD (ACD)**

Performance Measure	2022-2027 Cumulative Total (60 months)	April 2024 – March 2025				
		Annual	1 <sup>st</sup> Quarter Jun	2 <sup>nd</sup> Quarter Sep	3 <sup>rd</sup> Quarter Dec	4 <sup>th</sup> Quarter Mar
1. Unique Applicants (interviewed at intake)	12,553	3,138				
2. Participant Training Slots (also known as Duplicated Participants, sum of total educational opportunities available; one Participant may occupy multiple slots if coursework extends beyond a year)	7,844	1,944				
3. Unique Participants (case managed over the program)	7,844	1,944				
4. Unique Participants that Enrolled in Approved Training Programs (100%)	7,844	1,944				
5. Unique Participants that Exited or Completed Approved Training Programs						
6. Unique Participants that Successfully Completed Approved Training Programs						
7. Percentage of Successful Approved Training Completers (at least 70%) (= #6/#5)						
a. Unique Participants that Earned Certifications/Credentials						
b. Unique Participants that Earned Associate’s Degrees						
c. Unique Participants that Earned Bachelor’s Degrees						
8. Unique Completers Employed in Approved Job within 6 Months (At least 80% of Approved Training Completers)						
9. Unique Employed Completers Retained 1 year after Placement in Approved Job (At least 80% of Employed)						
10. Unique Participants that would recommend Program to others upon Program exit (At least 75% of Participants)						

**SMALL BUSINESS ECONOMIC DEVELOPMENT  
ADVOCACY (SBEDA) PROGRAM  
SA: Ready to Work (Implementation)  
Exhibit D**

A. SBEDA Program

The CITY has adopted a Small Business Economic Development Advocacy Ordinance (Ordinance No. 2016-05-19-0367 and as amended, also referred to as “SBEDA” or “the SBEDA Program”), which is posted on the City’s Economic Development Department (EDD) website page and is also available in hard copy format upon request to the CITY. The SBEDA Ordinance Compliance Provisions contained in this section of the Agreement are governed by the terms of the SBEDA Ordinance, as well as by the terms of the SBEDA Ordinance Policy & Procedure Manual established by the CITY pursuant to this Ordinance, and any subsequent amendments to this referenced SBEDA Ordinance and SBEDA Policy & Procedure Manual that are effective as of the date of the execution of this Agreement. Unless defined in a contrary manner herein, terms used in this section of the Agreement shall be subject to the same expanded definitions and meanings as given those terms in the SBEDA Ordinance and as further interpreted in the SBEDA Policy & Procedure Manual.

B. SBEDA Program Compliance – Affirmative Procurement Initiatives

The CITY has applied the following contract-specific Affirmative Procurement Initiatives (API) to this contract. CONTRACTOR hereby acknowledges and agrees that the selected API requirement shall also be extended to any change order or subsequent contract modification and, absent SBO’s granting of a waiver, that its full compliance with the following API terms and conditions are necessary to attain satisfactory performance under this Agreement:

**Please note** that failure to meet the subcontracting API requirements (when applicable) will deem the response non-responsive. To be SBEDA eligible a Prime or Subcontractor must be certified as a Small Business Enterprise (SBE) through the South Central Texas Regional Certification Agency AND must be headquartered or have a significant business presence in the San Antonio Metropolitan Statistical Area. The guidelines and steps to be certified by SCTRCA are available at: <https://sctrca.org/get-certified/>

**M/WBE Subcontracting Program.** In accordance with SBEDA Ordinance Section III. D. 6. (b), this contract is being awarded pursuant to the M/WBE Subcontracting Program. CONTRACTOR agrees to subcontract at least **five percent (5%)** of its prime contract value to certified M/WBE firms headquartered or having a Significant Business Presence within the San Antonio Metropolitan Statistical Area (SAMSA).

The **Subcontractor/Supplier Utilization Plan** which CONTRACTOR submitted to City with its response for this contract and that contains the names of the certified M/WBE Subcontractors to be used by CONTRACTOR on this contract, the respective percentages of the total prime contract dollar value to be awarded and performed by each M/WBE Subcontractor, and documentation

including a description of each M/WBE Subcontractor's scope of work and confirmation of each M/WBE Subcontractor's commitment to perform such scope of work for an agreed upon dollar amount is hereby attached and incorporated by reference into the material terms of this Agreement.

In the absence of a waiver granted by the SBO, failure of a Prime CONTRACTOR to attain this M/WBE subcontracting goal as required in the solicitation shall render its response non-Responsive. Also, in the absence of a waiver granted by the SBO, failure of a Prime CONTRACTOR to attain a subcontracting goal for M/WBE participation in the performance of its contract or otherwise comply with the provisions of this API shall be considered a material breach of contract, grounds for termination of that contract with the City and shall be subject to any penalties and sanctions available under the terms of the SBEDA Ordinance, its contract with the City or by law.

**Subcontractor Diversity:** The City of San Antonio strongly encourages each bidder to be as inclusive as possible, and to reach out to all segments of the M/WBE community in its efforts to exercise good faith in achieving the M/WBE subcontracting goal of 5% that has been established for this contract. While the relative availability of ready, willing, and able firms within various ethnic and gender categories will vary significantly from contract to contract based upon the particular trades that are involved, overall in the San Antonio **Professional Services** industry, as reflected in the City's Centralized Vendor Registration system for the month of June 2021, African-American owned firms represent approximately 4.98% of available subcontractors, Hispanic-American firms represent approximately 9.34%, Asian-American firms represent approximately 0.76%, Native American firms represent approximately 0.11%, and Women-owned firms represent approximately 4.44% of available **Professional Services** subcontractors.

### C. Solicitation Response and Contract Requirements and Commitment

Respondent understands and agrees that the following provisions shall be requirements of this solicitation and the resulting contract, if awarded, and by submitting its Response, Respondent commits to comply with these requirements.

**Waiver Request** - A Respondent may request, for good cause, a full or partial waiver of a **specified subcontracting goal** included in this solicitation by submitting the *Subcontracting Goal- Waiver Request* form (available at <http://www.sanantonio.gov/SBO/Forms.aspx>) **during or after the price proposal response (as determined by the City)**. The Respondent's Waiver request must fully document Subcontractor unavailability despite the Respondent's good faith efforts to comply with the goal. Such documentation shall include all good faith efforts made by Respondent including, but not limited to, which Subcontractors were contacted (with phone numbers, e-mail addresses and mailing addresses, as applicable) and the method of contact. More information on the good faith effort criteria is available within the Subcontracting Goal – Waiver Request Evaluation Criteria at <http://www.sanantonio.gov/SBO/Forms.aspx>.

**Exception Request** - A Respondent may, for good cause, request an Exception to the application of the SBEDA Program if the Respondent submits the *Exception to SBEDA Program*

*Requirements Request* form (available at <http://www.sanantonio.gov/SBO/Forms.aspx>) with its solicitation response. The Respondent's Exception request must fully document why: (1) the value of the contract is below the \$50,000 threshold for application of the SBEDA Program; or (2) no commercially-useful subcontracting opportunities exist within the contract scope of work; or (3) the type of contract is outside of the scope of the SBEDA Ordinance. **Late Exception Requests will not be considered.**

#### D. SBEDA Program Compliance – General Provisions

As CONTRACTOR acknowledges that the terms of the CITY's SBEDA Ordinance, as amended, together with all requirements, guidelines, and procedures set forth in the CITY's SBEDA Policy & Procedure Manual are in furtherance of the CITY's efforts at economic inclusion and, moreover, that such terms are part of CONTRACTOR's scope of work as referenced in the CITY's formal solicitation that formed the basis for contract award and subsequent execution of this Agreement, these SBEDA Ordinance requirements, guidelines and procedures are hereby incorporated by reference into this Agreement, and are considered by the Parties to this Agreement to be material terms. CONTRACTOR voluntarily agrees to fully comply with these SBEDA program terms as a condition for being awarded this contract by the CITY. Without limitation, CONTRACTOR further agrees to the following terms as part of its contract compliance responsibilities under the SBEDA Program:

1. CONTRACTOR shall cooperate fully with the Small Business Office and other CITY departments in their data collection and monitoring efforts regarding CONTRACTOR's utilization and payment of Subcontractors, S/M/WBE firms, and HUBZone firms, as applicable, for their performance of Commercially Useful Functions on this contract including, but not limited to, the timely submission of completed forms and/or documentation promulgated by SBO, through the Originating Department, pursuant to the SBEDA Policy & Procedure Manual, timely entry of data into monitoring systems, and ensuring the timely compliance of its subcontractors with this term;
2. CONTRACTOR shall cooperate fully with any CITY or SBO investigation (and shall also respond truthfully and promptly to any CITY or SBO inquiry) regarding possible non-compliance with SBEDA requirements on the part of CONTRACTOR or its subcontractors or suppliers;
3. CONTRACTOR shall permit the SBO, upon reasonable notice, to undertake inspections as necessary including, but not limited to, contract-related correspondence, records, documents, payroll records, daily logs, invoices, bills, cancelled checks, and work product, and to interview Subcontractors and workers to determine whether there has been a violation of the terms of this Agreement;
4. CONTRACTOR shall notify the SBO, in writing on the Change to Utilization Plan form, through the Originating Department, of any proposed changes to CONTRACTOR's Subcontractor / Supplier Utilization Plan for this contract, with an explanation of the necessity for such proposed changes, including documentation of Good Faith Efforts made by CONTRACTOR to replace the Subcontractor / Supplier in accordance with the applicable

Affirmative Procurement Initiative. All proposed changes to the Subcontractor / Supplier Utilization Plan including, but not limited to, proposed self-performance of work by CONTRACTOR of work previously designated for performance by Subcontractor or supplier, substitutions of new Subcontractors, terminations of previously designated Subcontractors, or reductions in the scope of work and value of work awarded to Subcontractors or suppliers, shall be subject to advanced written approval by the Originating Department and the SBO.

5. CONTRACTOR shall immediately notify the Originating Department and SBO of any transfer or assignment of its contract with the CITY, as well as any transfer or change in its ownership or business structure.
6. CONTRACTOR shall retain all records of its Subcontractor payments for this contract for a minimum of four years or as required by state law, following the conclusion of this contract or, in the event of litigation concerning this contract, for a minimum 7of four years or as required by state law following the final determination of litigation, whichever is later.
7. In instances wherein the SBO determines that a Commercially Useful Function is not actually being performed by the applicable S/M/WBE or HUBZone firms listed in a CONTRACTOR's Subcontractor / Supplier Utilization Plan, the CONTRACTOR shall not be given credit for the participation of its S/M/WBE or HUBZone Subcontractor(s) or joint venture partner(s) toward attainment of S/M/WBE or HUBZone firm utilization goals, and the CONTRACTOR and its listed S/M/WBE firms or HUBZone firms may be subject to sanctions and penalties in accordance with the SBEDA Ordinance.
8. CONTRACTOR acknowledges that the CITY will not execute a contract or issue a Notice to proceed for this project until the CONTRACTOR for this project have registered and/or maintained active status in the CITY's Centralized Vendor Registration System (CVR), and CONTRACTOR has represented to CITY which primary commodity codes each Subcontractor will be performing under for this contract. CITY recommends all Subcontractors to be registered in the CVR.

For more information please see link: <http://www.sanantonio.gov/SBO/Compliance>

#### E. Violations, Sanctions and Penalties

In addition to the above terms, CONTRACTOR acknowledges and agrees that it is a violation of the SBEDA Ordinance and a material breach of this Agreement to:

1. Fraudulently obtain, retain, or attempt to obtain, or aid another in fraudulently obtaining, retaining, or attempting to obtain or retain Certification status as an SBE, MBE, WBE, M/WBE, HUBZone firm, Emerging M/WBE, or ESBE for purposes of benefitting from the SBEDA Ordinance;
2. Willfully falsify, conceal or cover up by a trick, scheme or device, a material fact or make any false, fictitious or fraudulent statements or representations, or make use of any false writing or

document, knowing the same to contain any false, fictitious or fraudulent statement or entry pursuant to the terms of the SBEDA Ordinance;

3. Willfully obstruct, impede or attempt to obstruct or impede any authorized official or employee who is investigating the qualifications of a business entity which has requested Certification as an S/M/WBE or HUBZone firm;
4. Fraudulently obtain, attempt to obtain or aid another person fraudulently obtaining or attempting to obtain public monies to which the person is not entitled under the terms of the SBEDA Ordinance; and
5. Make false statements to any entity that any other entity is, or is not, certified as an S/M/WBE for purposes of the SBEDA Ordinance.

Any person who violates the provisions of this section shall be subject to the provisions of Section III. E. 13. of the SBEDA Ordinance and any other penalties, sanctions and remedies available under law including, but not limited to:

1. Suspension of contract
2. Withholding of funds
3. Rescission of contract based upon a material breach of contract pertaining to S/M/WBE Program compliance
4. Refusal to accept a response or proposal
5. Disqualification of CONSULTANT or other business firm from eligibility for providing goods or services to the City for a period not to exceed two years (upon City Council approval).

F. Commercial Nondiscrimination Policy Compliance

As a condition of entering into this Agreement, the CONTRACTOR represents and warrants that it has complied with throughout the course of this solicitation and contract award process, and will continue to comply with, the CITY's Commercial Nondiscrimination Policy, as described under Section III. C. 1. of the SBEDA Ordinance. As part of such compliance, CONTRACTOR shall not discriminate on the basis of race, color, religion, ancestry or national origin, sex, age, marital status, sexual orientation or, on the basis of disability or other unlawful forms of discrimination in the solicitation, selection, hiring or commercial treatment of Subcontractors, vendors, suppliers, or commercial customers, nor shall the company retaliate against any person for reporting instances of such discrimination. The company shall provide equal opportunity for Subcontractors, vendors and suppliers to participate in all of its public sector and private sector subcontracting and supply opportunities, provided that nothing contained in this clause shall prohibit or limit otherwise lawful efforts to remedy the effects of marketplace discrimination that have occurred or are occurring in the CITY's Relevant Marketplace. The company understands and agrees that a material violation of this clause shall be considered a material breach of this Agreement and may result in termination of this Agreement, disqualification of the company from participating in CITY contracts, or other sanctions. This clause is not enforceable by or for the benefit of, and creates no obligation to, any third party. CONTRACTOR's certification of its compliance with this Commercial Nondiscrimination Policy as submitted to the CITY pursuant to the solicitation for this contract is

hereby incorporated into the material terms of this Agreement. CONTRACTOR shall incorporate this clause into each of its Subcontractor and supplier agreements entered into pursuant to CITY contracts.

#### G. Prompt Payment

Upon execution of this contract by CONTRACTOR, CONTRACTOR shall be required to submit to CITY accurate progress payment information with each invoice regarding each of its Subcontractors, including HUBZone Subcontractors, to ensure that the CONTRACTOR's reported subcontract participation is accurate. CONTRACTOR shall pay its Subcontractors in compliance with Chapter 2251, Texas Government Code (the "Prompt Payment Act") within ten days of receipt of payment from CITY. In the event of CONTRACTOR's noncompliance with these prompt payment provisions, no final retainage on the Prime Contract shall be released to CONTRACTOR, and no new CITY contracts shall be issued to the CONTRACTOR until the CITY's audit of previous subcontract payments is complete and payments are verified to be in accordance with the specifications of the contract.

#### H. Definitions

**Affirmative Procurement Initiatives (API)** – Refers to various S/M/WBE Program tools and Solicitation Incentives that are used to encourage greater prime and subcontract participation by S/M/WBE firms, including bonding assistance, evaluation preferences, subcontracting goals and joint venture incentives. (For full descriptions of these and other S/M/WBE Program tools, see Section III.D of Attachment A to the SBEDA Ordinance). To be eligible for the benefits of race- and gender-conscious APIs as provided in the SBEDA Ordinance, M/WBE firms must also satisfy the size standards for being a Small Business Enterprise or SBE as defined herein.

**Annual Aspirational Goal** – a non-mandatory annual aspirational percentage goal for overall M/WBE Prime and subcontract participation in City of San Antonio contracts is established each year for Construction, Architectural & Engineering, Professional Services, Other Services, and Goods & Supplies contract Industry Categories. This Annual Aspirational Goal is to be set (and thereafter adjusted) by the Goal Setting Committee (GSC) based upon the M/WBE availability by industry in accordance with the City's 2015 Disparity Study findings, along with relative M/WBE availability data to be collected by the City through its CVR system, and the utilization of M/WBEs. Any adjusted Annual Aspirational Goals for a given industry should not exceed the Expected Availability for award dollar weights as found in the 2015 Disparity Study. Annual Aspirational Goals are not to be routinely applied to individual contracts, but are intended to serve as a benchmark against which to measure the overall effectiveness of the S/M/WBE Program on an annual basis, and to gauge the need for future adjustments to the degree of aggressiveness of remedies being applied under the Program. Percentage Goals for S/M/WBE participation may be established by the GSC on a contract-by-contract basis based upon similar data and analysis for the particular goods and services being purchased in a given contract.

**Award** – the final selection of a Respondent for a specified Prime Contract or subcontract dollar amount. Contract awards are made by the City to Prime Contractors or vendors and by Prime Contractors or vendors to Subcontractor or sub-vendors, usually pursuant to a solicitation process.

(Contract awards are distinguished from contract payments, the first, only reflect the anticipated dollar amounts the second, reflect actual dollar amounts that are paid to a contractor under an awarded contract).

**Best Value Contracting** – a purchasing solicitation process through which the Originating Department may evaluate factors other than price. Evaluation criteria for selection may include a Respondent’s previous experience and quality of product or services procured, and other factors identified in the applicable statute.

**Centralized Vendor Registration System (CVR)** – a mandatory electronic system of hardware and software programs by which the City recommends all prospective Respondents and Subcontractors that are ready, willing and able to sell goods or services to the City to register. All businesses awarded a City contract shall be required to register in the CVR. The CVR system assigns a unique identifier to each registrant that is then required for the purpose of submitting solicitation responses and invoices, and for receiving payments from the City. The CVR-assigned identifiers are also used by the Goal Setting Committee for measuring relative availability and tracking utilization of SBE and M/WBE firms by Industry or commodity codes, and for establishing Annual Aspirational Goals and Contract-by-Contract Subcontracting Goals.

**Certification** – the process by which the Small Business Office (SBO) staff determines a firm to be a bona-fide small, minority-, women-owned, or emerging small business enterprise. Emerging Small Business Enterprises (ESBEs) are automatically eligible for Certification as SBEs. Any firm may apply for multiple Certifications that cover each and every status category (e.g., SBE, ESBE, MBE, or WBE) for which it is able to satisfy eligibility standards. The SBO staff may contract these certification services to a regional Certification agency or other entity. For purposes of Certification, the City may accept any firm that is certified by local government entities and other organizations identified herein that have adopted Certification standards and procedures similar to those followed by the SBO, provided the prospective firm satisfies the eligibility requirements set forth in the Ordinance No. 2016-05-19-0367 Section III.E.6.

**City** – refers to the City of San Antonio, Texas.

**Commercially Useful Function** – an S/M/WBE firm performs a Commercially Useful Function when it is responsible for execution of the work of the contract and is carrying out its responsibilities by actually performing, staffing, managing and supervising the work involved. To perform a Commercially Useful Function, the S/M/WBE firm must also be responsible, with respect to materials and supplies used on the contract, for negotiating price, determining quantity and quality, ordering the material, and installing (where applicable) and paying for the material itself. To determine whether an S/M/WBE firm is performing a Commercially Useful Function, an evaluation must be performed of the amount of work subcontracted, normal industry practices, whether the amount the S/M/WBE firm is to be paid under the contract is commensurate with the work it is actually performing and the S/M/WBE credit claimed for its performance of the work, and other relevant factors. Specifically, an S/M/WBE firm does not perform a Commercially Useful Function if its role is limited to that of an extra participant in a transaction, contract or project through which funds are passed in order to obtain the appearance of meaningful and useful S/M/WBE participation, when in similar transactions in which S/M/WBE firms do not participate, there is no such role performed.

**Control** – the authority of a person or business owner to sign responses to solicitations and contracts, make price negotiation decisions, sell or liquidate the business and have the primary authority to direct the day-to-day management and operation of a business enterprise without interference from others.

**Economic Inclusion** – efforts to promote and maximize commercial transactions within, between and among all segments of the business population, regardless of race or gender, within the Relevant Marketplace.

**Emerging SBE (ESBE)** – a certified SBE corporation, partnership, sole proprietorship or other legal entity for the purpose of making a profit, which is independently owned and operated by Individuals legally residing in, or that are citizens of, the United States or its territories whose annual revenues and number of employees are no greater than 25% of the small business size standards for its industry as established by the U.S. Small Business Administration, and meets the Significant Business Presence requirements as defined herein.

**Emerging M/WBE** – a certified M/WBE firm whose annual revenues and number of employees are no greater than 25% of the small business size standards for its industry as established by the U.S. Small Business Administration, and meets the Significant Business Presence requirements as defined herein.

**Evaluation Preference** – an API that may be applied by the Goal Setting Committee to Construction, Architectural & Engineering, Professional Services, Other Services, and Goods and Supplies contracts that are to be awarded on a basis that includes factors other than lowest price, and wherein responses that are submitted to the City by S/M/WBE firms may be awarded additional Points in the evaluation process in the scoring and ranking of their proposals against those submitted by other prime Respondents.

**Formal Solicitation** – an invitation for bids, request for proposals, request for qualifications or other solicitation document issued by a City department for a contract that requires City Council approval, in accordance with the procurement rules adopted by the City Manager or designee through a memorandum issued by the City Manager or designee, an Administrative Directive or a procurement manual issued under the authority of the City Manager or designee, and/or pursuant to statutory requirements.

**Goal Setting Committee (GSC)** – a committee, or series of committees, appointed and chaired by the City Manager or designee from the Executive Team that includes, at a minimum, the EDD Director or designee, and the Director of Finance or Director of Transportation and Capital Improvements (TCI) or their designees, the Director or designee of the Originating Department (if the Originating Department is neither Finance nor TCI,) all without duplication of designees and two citizens appointed by City Council who are eligible to vote during the goal setting committee on contracts valued at \$3,000,000 and above. The City Manager or designee may also appoint two ex-officio members of the Small Business Advocacy Committee to serve on any GSC purely in an advisory and non-voting capacity. The GSC establishes S/M/WBE Program Goals for the City of San Antonio (e.g., Annual Aspirational Goals, Contract-by-Contract Subcontracting Goals, and determining which M/WBE segments are eligible for Segmented Subcontracting Goals annually) based upon Industry Categories, vendor availability, project-specific characteristics, and M/WBE

utilization. The GSC also makes determinations about which Affirmative Procurement Initiatives (APIs) are to be applied to specific contracts based upon various criteria.

**Good Faith Efforts** – documentation of the Respondent’s intent to comply with S/M/WBE Program Goals and procedures including, but not limited to, the following: (1) documentation as stated in the solicitation reflecting the Respondent’s commitment to comply with SBE or M/WBE Program Goals as established by the GSC for a particular contract; or (2) documentation of efforts made toward achieving the SBE or M/WBE Program Goals (e.g., solicitations of bids/proposals/qualification statements from all qualified SBE or M/WBE firms listed in the Small Business Office’s directory of certified SBE or M/WBE firms; correspondence from qualified SBE or M/WBE firms documenting their unavailability to perform SBE or M/WBE contracts; documentation of efforts to subdivide work into smaller quantities for subcontracting purposes to enhance opportunities for SBE or M/WBE firms; documentation of a Prime Contractor’s posting of a bond covering the work of SBE or M/WBE Subcontractors; documentation of efforts to assist SBE or M/WBE firms with obtaining financing, bonding or insurance required by the Respondent; and documentation of consultations with trade associations and CONTRACTORS that represent the interests of SBE and/or M/WBEs in order to identify qualified and available SBE or M/WBE Subcontractors.)

**HUBZone Firm** – a business that has been certified by U.S. Small Business Administration for participation in the federal HUBZone Program, as established under the 1997 Small Business Reauthorization Act. To qualify as a HUBZone firm, a small business must meet the following criteria: (1) it must be owned and Controlled by U.S. citizens; (2) at least 35 percent of its employees must reside in a HUBZone; and (3) its Principal Place of Business must be located in a HUBZone within the San Antonio Metropolitan Statistical Area. [See 13 C.F.R. 126.200 (1999).]

**Independently Owned and Operated** – ownership of an SBE firm must be direct, independent and by Individuals only. Ownership of an M/WBE firm may be by Individuals and/or by other businesses provided the ownership interests in the M/WBE firm can satisfy the M/WBE eligibility requirements for ownership and Control as specified herein in Section III.E.6. The M/WBE firm must also be Independently Owned and Operated in the sense that it cannot be the subsidiary of another firm that does not itself (and in combination with the certified M/WBE firm) satisfy the eligibility requirements for M/WBE Certification.

**Individual** – an adult that is of legal majority age.

**Industry Categories** – procurement groupings for the City of San Antonio inclusive of Construction, Architectural & Engineering, Professional Services, Other Services, and Goods & Supplies (i.e., manufacturing, wholesale and retail distribution of commodities). This term may sometimes be referred to as “business categories.”

**Joint Venture Incentives** – an API that provides inducements for non-SBE and non-M/WBE firms to collaborate with SBE or M/WBE partners in responses to solicitations and performing a Prime Contract to supply goods to, or to perform on behalf of, the City. Joint ventures are manifested by written agreements between two or more Independently Owned and Controlled business firms to form a third business entity solely for purposes of undertaking distinct roles and responsibilities in the completion of a given contract. Under this business arrangement, each joint

venture partner shares in the management of the joint venture and also shares in the profits or losses of the joint venture enterprise commensurately with its contribution to the venture. Incentives under this API may include Evaluation Preferences that are tied to the percentage of SBE or M/WBE participation in the joint venture, expedited issuance of building permits and extra contract option years in certain Other Services and Goods & Supplies contracts.

**Minority/Women Business Enterprise (M/WBE)** – firm that is certified as either a Minority Business Enterprise or as a Women Business Enterprise, and which is at least fifty-one percent (51%) owned, managed and Controlled by one or more Minority Group Members and/or women, and that is ready, willing and able to sell goods or services that are purchased by the City of San Antonio.

**M/WBE Directory** – a listing of M/WBEs that have been certified for participation in the City’s M/WBE Program APIs.

**M/WBE Subcontracting Program** – an API in which Prime Contractors or vendors are required to make Good Faith Efforts to subcontract a specified percentage of the value of prime contract dollars to certified M/WBE firms. Such subcontracting goals may be set and applied by the GSC on a contract-by-contract basis to those types of contracts that provide subcontract opportunities for performing Commercially Useful Functions wherein:

- (1) There have been ongoing disparities in the utilization of available M/WBE Subcontractors; or
- (2) Race-Neutral efforts have failed to eliminate persistent and significant disparities in the award of prime contracts to M/WBEs in a particular Industry Category or industry segment (e.g., Construction contracts, Professional Services contracts, and Architectural and Engineering contracts), and subcontract opportunities are limited outside of City contracts.

When specified by the GSC, the M/WBE Subcontracting Program may also be required to reflect Good Faith Efforts that a Prime Contractor or vendor has taken (or commits to taking in the case of solicitations that do not include a detailed scope of work or those in which price cannot be considered a factor in evaluation), toward attainment of subcontracting goals for M/WBE firms.

**M/WBE Evaluation Preference** – an API that the City may apply to requests for proposals or qualifications (RFPs or RFQs) on City Construction, Architectural & Engineering, Professional Services, Other Services, and Goods & Supplies contracts that are issued pursuant to a Best Value Contracting method or other methods of procurement wherein criteria other than lowest price are factored into the selection process. M/WBEs that submit responses for these kinds of solicitations are awarded additional Points in the scoring of their responses when evaluating and ranking their responses against those submitted by non-minority firms. Where specified in contract specifications as approved by the Goal Setting Committee, the M/WBE Evaluation Preference may be limited to Emerging M/WBE firms.

**Minority Business Enterprise (MBE)** – any legal entity, except a joint venture, that is organized to engage in for-profit transactions, which is certified as being at least fifty-one percent (51%) owned, managed and Controlled by one or more Minority Group Members, and that is ready, willing and able to sell goods or services that are purchased by the City. To qualify as an MBE,

the enterprise shall meet the Significant Business Presence requirement as defined herein. Unless otherwise stated, the term “MBE” as used in the SBEDA Ordinance is not inclusive of women-owned business enterprises (WBEs).

**Minority Group Members** – African-Americans, Hispanic Americans, Asian Americans and Native Americans legally residing in, or that are citizens of, the United States or its territories, as defined below:

African-Americans: Persons with origins in any of the black racial groups of Africa.

Hispanic-Americans: Persons of Mexican, Puerto Rican, Cuban, Spanish or Central and South American origin.

Asian-Americans: Persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent or the Pacific Islands.

Native Americans: Persons having no less than 1/16<sup>th</sup> percentage origin in any of the Native American Tribes, as recognized by the U.S. Department of the Interior, Bureau of Indian Affairs and as demonstrated by possession of personal tribal role documents.

**Originating Department** – the City department or authorized representative of the City which issues solicitations or for which a solicitation is issued.

**Payment** – dollars actually paid to Prime Contractors and/or Subcontractors and vendors for City contracted goods and/or services.

**Points** – the quantitative assignment of value for specific evaluation criteria in the vendor selection process used in some Construction, Architectural & Engineering, Professional Services, Other Services, and Goods & Supplies contracts (e.g., up to 20 points out of a total of 100 points assigned for S/M/WBE participation as stated in response to a Request for Proposals).

**Prime Contractor** – the vendor or contractor to whom a purchase order or contract is issued by the City of San Antonio for purposes of providing goods or services for the City.

**Race-Conscious** – any business classification or API wherein the race or gender of business owners is taken into consideration (e.g., references to M/WBE programs and APIs that are listed herein under the heading of “Race-Conscious”). To be eligible for the benefits of race- and gender-conscious APIs as provided in this Ordinance, M/WBE firms must also satisfy the size standards for being a Small Business Enterprise or SBE as defined herein.

**Race-Neutral** – any business classification or API wherein the race or gender of business owners is not taken into consideration (e.g., references to SBE programs and APIs that are listed herein under the heading of “Race-Neutral”).

**Relevant Marketplace** – the geographic market area affecting the S/M/WBE Program as determined for purposes of collecting data for the 2015 Disparity Study, and for determining eligibility for participation under various programs established by the SBEDA Ordinance, is defined as the San Antonio Metropolitan Statistical Area (SAMSAs), currently including the

counties of Atascosa, Bandera, Bexar, Comal, Guadalupe, Kendall, Medina and Wilson.

**Respondent** – a vendor submitting a bid, statement of qualifications, or proposal in response to a solicitation issued by the City.

**Responsible** – a firm which is capable in all respects to fully perform the contract requirements and has the integrity and reliability which will assure good faith performance of contract specifications.

**Responsive** – a firm’s submittal (bid, response or proposal) conforms in all material respects to the solicitation (Invitation for Bid, Request for Qualifications, or Request for Proposal) and shall include compliance with S/M/WBE Program requirements.

**San Antonio Metropolitan Statistical Area (SAMSA)** – also known as the Relevant Marketplace, the geographic market area from which the City’s 2015 Disparity Study analyzed contract utilization and availability data for disparity (currently including the counties of Atascosa, Bandera, Bexar, Comal, Guadalupe, Kendall, Medina and Wilson).

**Segmented M/WBE Goals** – the application of multiple goals for M/WBE participation within Annual Aspirational Goals or for M/WBE Subcontracting Goals on an individual City contract wherein an overall combined M/WBE goal is accompanied by subsets of one or more smaller goals. Such segmented goals specifically target the participation of a particular segment of business enterprises owned and Controlled by WBEs or certain Minority Group Members (e.g., African-Americans or Hispanic-Americans) based upon relative availability and significantly greater patterns of underutilization and disparity within an industry as compared to other gender and Minority Group Member categories of M/WBEs. The application of Segmented M/WBE Goals is intended to ensure that those segments of M/WBEs that have been most significantly and persistently underutilized receive a fair measure of remedial assistance.

**SBE Directory** – a listing of small businesses that have been certified for participation in the City’s SBE Program APIs.

**Significant Business Presence** – to qualify for this Program, a S/M/WBE must be headquartered or have a *significant business presence* for at least one year within the Relevant Marketplace, defined as: an established place of business in one or more of the eight counties that make up the San Antonio Metropolitan Statistical Area (SAMSA), from which 20% of its full-time, part-time and contract employees are regularly based, and from which a substantial role in the S/M/WBE’s performance of a Commercially Useful Function is conducted. A location utilized solely as a post office box, mail drop or telephone message center or any combination thereof, with no other substantial work function, shall not be construed to constitute a significant business presence.

**Small Business Enterprise (SBE)** – a corporation, partnership, sole proprietorship or other legal entity for the purpose of making a profit, which is Independently Owned and Operated by Individuals legally residing in, or that are citizens of, the United States or its territories, and which meets the U.S. Small Business Administration (SBA) size standard for a small business in its particular industry(ies) and meets the Significant Business Presence requirements as defined herein.

**Small Business Office (SBO)** – the office within the Economic Development Department (EDD) of the City that is primarily responsible for general oversight and administration of the SBEDA Program.

**Small Minority Women Business Enterprise Program (S/M/WBE Program)** – the combination of SBE Program and M/WBE Program features contained in this Ordinance.

**Solicitation Incentives** – additional inducements or enhancements in the solicitation process that are designed to increase the chances for the selection of S/M/WBE firms in competition with other firms. Such inducements and enhancements may include such terms as additional contract option years, increased quantities in supply contracts, and evaluation preferences, where not prohibited by law. These solicitation incentives may be applied as appropriate to solicitations, contracts, and letter agreements for Construction, Architecture and Engineering services, Professional Services, Other Services, and Goods & Supplies contracts, including change orders and amendments.

**Subcontractor** – any vendor or contractor that is providing goods or services to a Prime Contractor in furtherance of the Prime Contractor’s performance under a contract or purchase order with the City. A copy of the binding agreement between the Prime Contractor and the Subcontractor shall be submitted prior to the City’s issuance of a notice to proceed.

**Suspension** – the temporary stoppage of an SBE or M/WBE firm’s beneficial participation in the City’s S/M/WBE Program for a finite period of time due to cumulative contract payments the S/M/WBE firm received during a fiscal year that exceed a certain dollar threshold as set forth in Section III.E.7, or pursuant to the Penalties and Sanctions set forth in Section III.E.13.

**Subcontractor/Supplier Utilization Plan** – a binding part of this contract agreement which states the CONTRACTOR’s commitment for the use of Joint Venture Partners and / or Subcontractors/Suppliers in the performance of this contract agreement, and states the name, scope of work, and dollar value of work to be performed by each of CONTRACTOR’s Joint Venture partners and Subcontractors/Suppliers in the course of the performance of this contract, specifying the S/M/WBE Certification category for each Joint Venture partner and Subcontractor/Supplier, as approved by the SBO Manager. Additions, deletions or modifications of the Joint Venture partner or Subcontractor/Supplier names, scopes of work, of dollar values of work to be performed requires an amendment to this agreement to be approved by the EDD Director or designee.

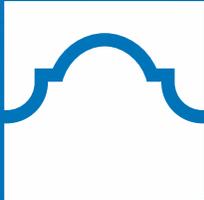
**Women Business Enterprises (WBEs)** - any legal entity, except a joint venture, that is organized to engage in for-profit transactions, that is certified for purposes of the SBEDA Ordinance as being at least fifty-one percent (51%) owned, managed and Controlled by one or more non-minority women Individuals that are lawfully residing in, or are citizens of, the United States or its territories, that is ready, willing and able to sell goods or services that are purchased by the City and that meets the Significant Business Presence requirements as defined herein. Unless otherwise stated, the term “WBE” as used in this Ordinance is not inclusive of MBEs.

DRAFT

# Legislative Report – Board of Trustees Meeting

**Priscilla Camacho**, Director, Government & Community Relations

**February 22, 2022**



ALAMO  
COLLEGES  
DISTRICT



**Malcolm Baldrige**  
National Quality Award  
2018 Award Recipient



# Legislative Updates

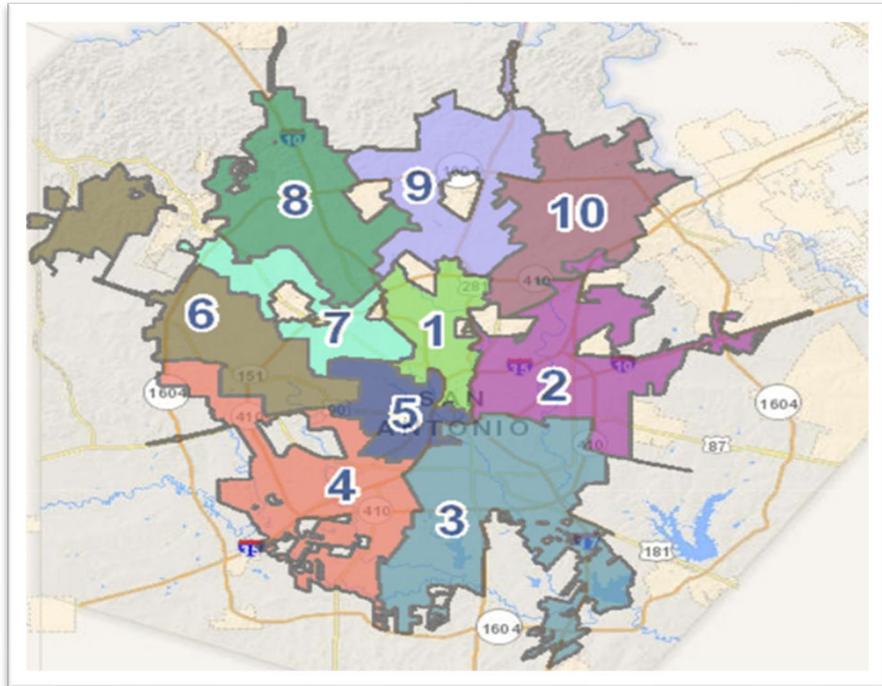
- **Local Issues**
  - Redistricting
- **State Legislature**
  - Texas Commission on Community College Finance
- **Federal – 117<sup>th</sup> Congress**
  - NLS Federal Advocacy
  - Short Term Pell Grant update





# Count Me In Redistricting

• San Antonio •



- **Committee Composition**
  - 2 co-chairs (appointed by the Mayor)
  - 1 mayoral appointee
  - 20 council appointees (2 appointees per city council district)
- **Meetings**
  - Committee and Community Meetings have commenced
  - Can be viewed online or attend in person
- **Timeline for approval of new maps**
  - Summer 2022 – Council vote on new maps
  - January 18, 2023 – date candidate can first file for May 2023 Municipal elections
  - May 6, 2023 – City of San Antonio elections
  - \*\* Option for charter amendment election to increase the number of city council districts



# Texas Commission on Community College Finance

## Commission members:

- **Presiding Officer: Woody Hunt**, Senior Chairman, Hunt Companies
- **Senator Brandon Creighton**
- **Dr. Mark Escamilla**, President, Del Mar College
- **Dr. Stephen Head**, Chancellor, Lone Star College
- **Dr. Brenda Hellyer**, Chancellor, San Jacinto College
- **Brian Jones**, Director, Professional Learning, Odessa College
- **Dr. Brenda Kays**, President, Kilgore College
- Representative Oscar Longoria
- **Carol Scott**, Chair, Del Mar College Board of Regents
- **Senator Larry Taylor**
- **Representative Gary VanDeaver**
- **Todd Williams**, CEO, The Commit Partnership

## Focus of the Commission

- The Commission will make recommendations for consideration by the 88th Texas Legislature to establish a state funding formula and funding levels sufficient for sustaining viable community college education and training offerings throughout the state

## Newly Created Subcommittees

- Operations
- Student Supports
- Workforce Development

## Hearing schedule

- **April 6, 2022**
- **June 21, 2022**
- **September 12, 2022**
- **October 18, 2022**

# National Legislative Summit Recap

- ACCT/AACC National Legislative Summit back in person in Washington, DC
- **ACD team included:** 3 ACD Board of Trustees, Chancellor and Legislative Affairs team
- **NLS General Sessions** included First Lady Dr. Jill Biden, U.S. Secretary of Education Miguel Cardona, U.S. Secretary of Labor Martin Walsh, Congressman Richard Neal (House Ways & Means Chair)
- **ACD Individual Meetings:** Leadership of the U.S. Department of Education, U.S. Census Bureau Executive Director Robert Santos, Congressman Joaquin Castro, Congressman Tony Gonzales, education teams for Senator John Cornyn and Congressman Lloyd Doggett

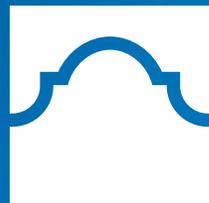


# Short Term/Workforce Pell Grants

- Amendment added to the House version of the **COMPETES Act (U.S. Innovation & Competition Act** (Senate version))
- Amendment includes both language from the JOBS Act and the College Transparency Act (CTA)
  - The **JOBS Act language** would provide Pell grant eligibility for high-quality, short-term job training programs (150 clock hours and 8 weeks long).
  - The **CTA language** would establish a national postsecondary data reporting system to provide information on student outcomes, such as enrollment, completion and earnings data, across postsecondary institutions and career fields.
- This language was not in the Senate version of the bill
- The **COMPETES Act** will now go to conference with the Senate



Thank you.



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Malcolm Baldrige  
National Quality Award  
2018 Award Recipient



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COLLEGE

# Texas Legislature – Procurement Law Changes Effective 6/14/2021 for New contracts and Renewals

Summary	Status of Implementation
Governmental units must claim for construction and design defects within 8 years and sue within 9 years.	Significant if material construction defects are discovered late
Governmental units may not enter into an agreement granting direct or remote access to or control of critical infrastructure with a company owned or controlled by citizens of China, Iran, North Korea, or Russia or a country designated by the Governor, unless the access is allowed for public warranty and support services.	Contracts amended, no significant impact
Procurement contracts allowing vendor to access, transmit, use, or store governmental unit data must include a provision requiring the vendor to meet security controls the unit determines are proportionate to its risk based on data sensitivity.	Contracts amended, vendor resistance
Cloud computing procurement contracts must include a provision requiring the vendor to meet security controls established by the Texas Department of Information Resources. (Note: the agency rulemaking that is required is effective for high risk on 1/1/2022 and for lower risk on 1/1/2023).	Contracts amended, possible vendor resistance



# Texas Legislature – Procurement Law Changes Effective 9/1/2021 and applies to new contracts

Summary	Status of Implementation
Contracts with a value equaling or exceeding \$100,000 must contain a written verification that the vendor does not and will not boycott energy companies.	Contracts amended, possible vendor resistance
Non-sole-source procurement contracts with a value equaling or exceeding \$100,000 must contain a written verification that vendor does not have a practice, policy, guidance, or directive that discriminates, nor will vendor discriminate during the term, against a firearm entity or firearm trade association.	Contracts amended, vendor resistance
Governmental units must provide to a vendor a detailed notice of disputed amount (as well as an error) in an invoice within 21 days, and withholding may not exceed 110% of the disputed amount.	Consistent with current processes
Retainage may not exceed 10% for public works contracts under \$5M in amount or 5% when over \$5M, and contracts must detail requirements for release.	Contracts amended, no significant impact



# Overview for Purchase Contract Award - Amending a Contract providing for the Purchase of Executive Recruitment Services

Linda Boyer-Owens, MA, SPHR, SHRM-SCP  
Associate Vice Chancellor for Human Resources &  
Organizational Development



Gary O'Bar, C.P.M.  
Director, Purchasing & Contract Administration



# Purpose

- This contract action provides for the purchase of executive recruitment services to be directed toward the recruiting, screening and hiring of highly qualified applicants for:
  - the current position of College President, Northwest Vista College, and
  - the additional dollars for other searches to fill senior level executive positions that may arise within the Alamo Colleges District during the annual contract term.



# Recommended Contract Award

**Type of Contract Action:** Amendment to increase the authorized amount of services purchased.

**Vendor:** RH Perry & Associates

**Award Amount:** increase of \$150,000 to the annual amount

**Contract Term:** The current contract is scheduled to terminate August 31, 2022 and has four, one-year options to renew upon written mutual consent of Alamo Colleges and RH Perry & Associates.

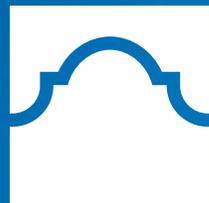
**Local Vendor:** N

**SMWVBE:** N

**Funding:** Funding is provided from the District New Hire Fund.



Thank you.



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DISTRICT



# Appendix: Background

- In August 2021, the Board of Trustees awarded a contract to RH Perry & Associates, as part of a pool of vendors, as a result of a Competitive Sealed Proposals (CSP) that included the positions of Chief of Strategic Enrollment Management and the Vice President of College Service for Northeast Lakeview College in the amount of \$117,000.
- Since purchasing services from RH Perry & Associates, a new scope work requirement has been identified requiring the increased authorization.



## **Discussion and Possible Action on Amending a Contract with RH Perry & Associates providing for the Purchase of Executive Recruitment Services**

Presented to the Board Acting as Committee of the Whole on February 15, 2022 and now presented to Board for approval on February 22, 2022.

### **MINUTE ORDER**

**The Board of Trustees hereby approves amending a contract with RH Perry & Associates providing for the Purchase of Executive Recruitment Services for an increased authorization of \$150,000 for a new estimated annual amount of \$267,000 as requested by the Associate Vice Chancellor for Human Resources & Organizational Development.”**

### **PURPOSE**

This contract action provides for the purchase of executive recruitment services to be directed toward the recruiting, screening and hiring of highly qualified applicants for the current position of College President, Northwest Vista College. Additionally, the contractor will be available for filling other senior level executive positions that arise within the Alamo Colleges District.

The scope of work requires the contractor to:

- Provide advice on marketing and targeting strategies to advertise, recruit and attract highly qualified applicants.
- Assist with developing a comprehensive profile of qualities and qualifications for comparative consideration.
- Use mail, telephone, internet, and/or networking to conduct a recruitment campaign.
- Edit the application to provide neutrality and no identity as to race, ethnicity or gender.
- Receive, review and provide a complete application package on interested and qualified prospects.
- Evaluate the applicant pool and screen up to a group of 25 well-qualified applicants.
- Present applications for initial review of candidates to be interviewed.
- Assist in developing appropriate questions to conduct effective interviews.
- Maintain applicant confidentiality throughout the screening and hiring process.

### **BACKGROUND**

In August 2021, the Board of Trustees awarded a contract to RH Perry & Associates, as part of a pool of vendors, as a result of a Competitive Sealed Proposals (CSP) that included the positions of Chief of Strategic Enrollment Management and the Vice President of College Service for Northeast Lakeview College in the amount of \$117,000. Since purchasing services from RH Perry & Associates, a new scope work requirement has been identified requiring the increased authorization. The current contract is scheduled to terminate August 31, 2022 and has four, one-year options to renew upon written mutual consent of Alamo Colleges and RH Perry & Associates.

### **IMPLICATIONS**

**Financial:** \$150,000 increase in the estimated annual amount

**Funding Source:** 119001 - 893202 - 71151 - 5010 DIS New Hire

**Strategic Plan:** Goal I – Student Success; Goal III Performance Excellence

**Employee Services:** None

**ATTACHMENTS:** Price Tabulation



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Gary O'Bar, C.P.M.  
Director, Purchasing & Contract Administration

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Linda Boyer-Owens MA, SPHR, SHRM-SCP  
Associate Vice Chancellor for Human Resources  
& Organizational Development

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Dr. Diane E. Snyder, CPA, Ph.D.  
Vice Chancellor for Finance & Administration

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Dr. Mike Flores  
Chancellor



ALAMO  
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DISTRICT



PRICE TABULATION

PURCHASE OF EXECUTIVE RECRUITMENT SERVICES

Item	Description	Fee
1	Recruitment Services: Percentage rate per search based on the first-year salary	28%

Note: The fee for Presidential search is 28% of first year-based salary (discounted from 33%) due to multiple searches with Alamo Colleges, plus \$5,000 for technological and administrative expenses. Estimated cost for the Presidential search is \$70,982.99 (\$65,982.99 + 5,000).

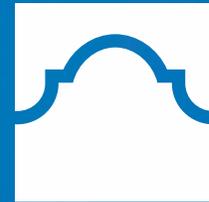
# Overview for Purchase Contract Award - Request for Qualifications for Architectural/Engineering Services for the Veteran Center at Northeast Lakeview College

Gregory L. McClure

Associate Vice Chancellor, Facilities Operations & Construction Management

Dr. Veronica Garcia

President, Northeast Lakeview College



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DISTRICT



Malcolm Baldrige  
National Quality Award  
2018 Award Recipient

Achieving the Dream  
LEADER COLLEGE  
OF DISTINCTION



- In 4 years, exponential growth from a 1 person office suite to the need for their own Veteran Building!
- This contract action provides for the purchase of Architectural/Engineering Services for the construction of a Veteran Center at Northeast Lakeview College.
- We request board action to award the contract and approve the attached minute order.



# Evaluation Criteria – Tier I & II

- Tier I - Evaluate all the candidates
- Tier II - Interview Top 3 Candidates and request they return with:
  - Design Renderings
  - Identify site location recommendations

## NLC DESIGN LANGUAGE



# Recommended Contract Award

- **Type of Contract Action:** Request for Qualification Statements (RFQ) for Architectural & Engineering Services
- **Vendor:** MarmonMok Architecture
- **Award Amount:** \$416,840
- **Contract Term:** upon completion
- **Local Vendor:** Y
- **SMWVBE:** N
- **Funding:** State Appropriations and Maintenance Tax Notes



# NLC New Veteran Center: Funding and Preliminary Total Project Cost

<b>Construction Costs</b>	\$	<b>6,800,000</b>
<b>Project A&amp;E Costs</b>	\$	<b>416,840</b>
<b>Project Soft Costs</b>	\$	<b>494,120</b>
<b>Furnishing and Equipment</b>	\$	<b>800,000</b>

<b>TOTAL PROJECT COST</b>	<b>\$</b>	<b>8,510,960</b>
---------------------------	-----------	------------------

<b>State Appropriations</b>	<b>\$ 7,710,960</b>
<b>Maintenance Tax Notes (FF&amp;E)</b>	<b>\$ 800,000</b>
<b>Total Project Cost</b>	<b>\$ 8,510,960</b>

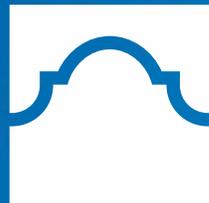
The New Veteran Center Building Guaranteed Maximum Price (GMP) will be presented for approval by the Board.

Soft costs include material testing, specialized engineering services, building permit/development fees, public art and furniture, fixtures and equipment (FF&E)





*Thank you*



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COLLEGES  
DISTRICT



# Appendix: Background

- A notice soliciting a Request for Qualification Statements (RFQ) was advertised in the San Antonio Express News twice over a thirty-five-day period. Additionally, Purchasing and Contract Administration sent notices to 202 potential Offerors
- The twelve qualification statements received by the RFQ deadline were evaluated by representatives from the office for the Vice Chancellor for Facilities Operations and Construction Management, and from the office for the President for Northeast Lakeview College considering the RFQ specifications and requirements
- The top 3 Offerors were interviewed to evaluate their responses, and interviewed a second time where they were asked to provide a rendering of their vision for the design of the new building
- As a result of this effort the contract award is being made on the basis of competency and qualifications



# Appendix - Evaluation Criteria

CRITERIA	POINTS
Offeror's Statement of Competency and Availability to Undertake the Project	25
Offeror's Ability to Provide Services	15
Offeror's Performance on Past Representative Projects	20
Offeror's Knowledge of Best Practices	10
Offeror's Ability to Identify and Resolve Problems on Past Projects	15
Offeror's Guidelines on Utilization of Small Minority Women and/or Veteran Business Enterprise (SMWVBE)	15



# Appendix - Recommended Contractor

- Demonstrated technical competence and management qualifications with institutional projects, particularly those for higher education. MarmonMok provided that they have worked with several University and College systems including the Alamo Colleges District, Texas State University, University of Texas System (Austin, San Antonio), University of Texas Health San Antonio, Texas A&M System (College Station, San Antonio, and Kingsville), Blinn College, Abilene Christian University, and Trinity University.
- Project Team stays current with best practices for higher education campus and building designs, operations, and construction including the current challenges, changing needs, programs, designs, and trends. MarmonMok provided that they have an extensive portfolio of work for public clients from the Federal Government to the State of Texas, a number of county governments in Texas including Bexar County, and the City of San Antonio, and local ISDs.



## Discussion and Possible Action for the Purchase of Architectural/Engineering Services for Northeast Lakeview College Veteran Center

Presented to the Board Acting as Committee of the Whole on February 15,2022, and now presented to the Board for approval on February 22,2022.

### MINUTE ORDER

**"The Board of Trustees hereby awards a contract to MarmonMok Architecture providing for the purchase of Architectural/Engineering Services for a Northeast Lakeview College Veteran Center in the amount of \$416,840 as requested by the Associate Vice Chancellor for Facilities Operations and Construction Management."**

### PURPOSE

This contract action provides for the purchase of Architectural/Engineering Services for the construction of a Veteran Center at Northeast Lakeview College. These professional services deliver the architect/engineering services necessary to construct a facility to support veteran students. This purchase benefits Alamo Colleges District by providing the professional services that are required to design a facility that includes the functional, operational, and cost requirements of Alamo Colleges District. MarmonMok Architecture will review existing drawings, plans, and actual conditions, and advise Alamo College District on issues of concern in regard to design, equipment selection, material selection, cost estimation as well as cost (lifecycle) analysis.

### BACKGROUND

A notice soliciting a Request for Qualification Statements (RFQ) was advertised in the San Antonio Express News twice over a thirty-five-day period. Additionally, Purchasing and Contract Administration sent notices to 202 potential Offerors. The twelve qualification statements received by the RFQS deadline were evaluated by representatives from the office for the Vice Chancellor for Facilities Operations and Construction Management, and from the office for the President for Northeast Lakeview College considering the RFQS specifications and requirements. As a result of this effort, MarmonMok Architecture is recommended for award on the basis of competency and qualifications.

### IMPLICATIONS

**Financial:** \$416,840; Funding is provided from State Appropriations, and Maintenance Tax Notes

**Strategic Plan:** Goal I – Student Success; Goal III Performance Excellence

**Employee Services:** None

**Attachments:** Ranking, Evaluation Criteria, Fee Schedule

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Gary O'Bar, C.P.M.  
Director Purchasing & Contract Administration

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Gregory L. McClure  
Associate Vice Chancellor of Facilities  
Operations & Construction Management

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Dr. Diane E. Snyder, CPA, Ph.D.  
Vice Chancellor for Finance & Administration

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Dr. Mike Flores  
Chancellor





RANKING

PURCHASE OF ARCHITECTURAL/ENGINEERING SERVICES FOR A VETERAN CENTER  
FOR ALAMO COLLEGES DISTRICT - NORTHEAST LAKEVIEW COLLEGE (NLC)

Firms	Ranking
MarmonMok Architecture	1
WestEast Design Group, LLC.	2
Garza Bomberger Associates	3
Saldana	4
O'Connell Robertson	5
Alta	6
RVK Architeture	7
Pflugger	8
Ford Powell & Carson Architects & Planners Inc.	9
Chesney Morales Partners Inc.	10
KNRG Architects / Triada Architects	11
Alamo Architects	12



EVALUATION CRITERIA

PURCHASE OF ARCHITECTURAL/ENGINEERING SERVICES FOR A VETERAN CENTER FOR  
ALAMO COLLEGES DISTRICT - NORTHEAST LAKEVIEW COLLEGE (NLC)

CRITERIA	POINTS
Offeror's Statement of Competency and Availability to Undertake the Project	25
Offeror's Ability to Provide Services	15
Offeror's Performance on Past Representative Projects	20
Offeror's Knowledge of Best Practices	10
Offeror's Ability to Identify and Resolve Problems on Past Projects	15
Offeror's Guidelines on Utilization of Small Minority Women and/or Veteran Business Enterprise (SMWVBE)	15



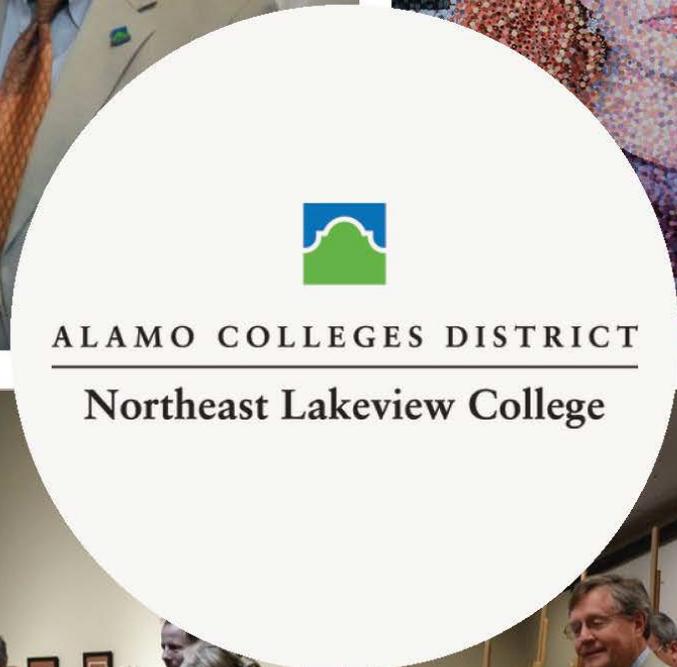
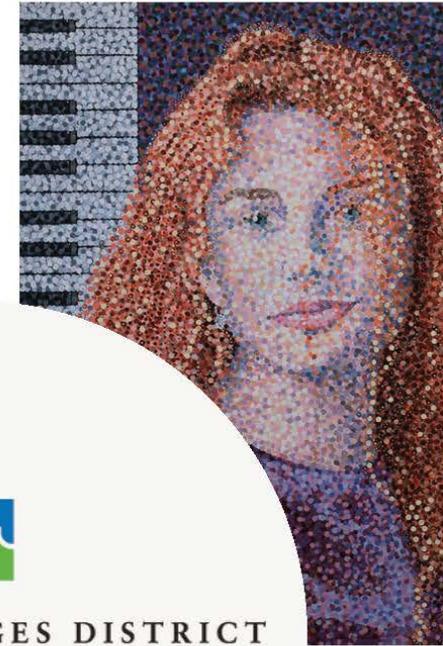
Fee Schedule

The fees shall be in accordance with the Architect/Engineer Fee Scheduled for Selected Levels of Construction Cost adopted by the Board of Trustees

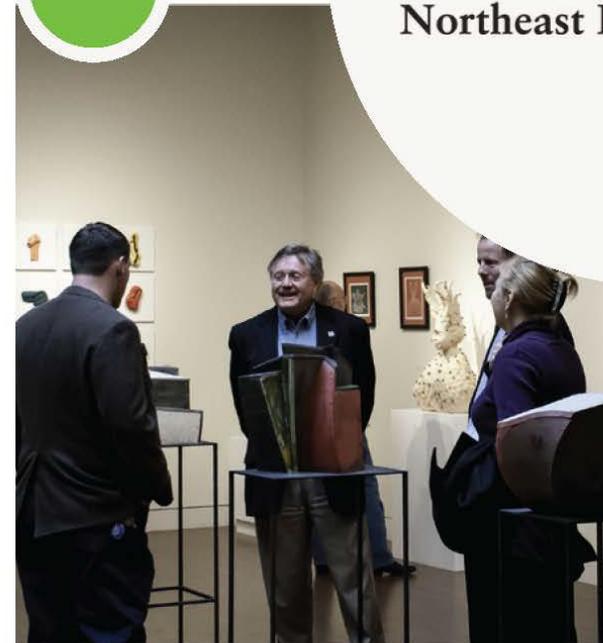
ARCHITECT/ENGINEER FEE SCHEDULE FOR  
SELECTED LEVELS OF CONSTRUCTION COST

Construction Cost of Project--NEW WORK	FEE GUIDELINE
< \$200,000	8.25%
\$200,001 - \$500,000	7.50%
\$500,001 - \$1,000,000	6.75%
\$1,000,001 - \$2,000,000	6.60%
\$2,000,001 - \$4,000,000	6.38%
\$4,000,001 - \$6,000,000	6.29%
\$6,000,001 - \$10,000,000	6.13%
\$10,000,001 - \$15,000,000	5.95%
\$15,000,001 - \$20,000,000	5.88%
\$20,000,001+	5.83%
REMODELING AND RENOVATIONS	
< \$200,000	9.28%
\$200,001 - \$500,000	8.44%
\$500,001 - \$1,000,000	7.60%
\$1,000,001 - \$2,000,000	7.43%
\$2,000,001 - \$4,000,000	7.18%
\$4,000,001 - \$6,000,000	7.06%
\$6,000,001 - \$10,000,000	6.88%
\$10,000,001 - \$15,000,000	6.68%
\$15,000,001 - \$20,000,000	6.60%
\$20,000,001+	6.56%

The fee schedule was adopted by action of the Alamo College District Board of Trustees during the regular Board meeting of December 14, 2004.



# Gallery Naming Proposal



# Celebrating 15 years Cultural & Enrichment Programs

NLC inaugural show began at our Pat Booker Location



# Community Engagement Through Art & Film

**FALL 2013 PRESIDENT'S 1ST TUESDAY FILM SERIES**

ALAMO COLLEGES  
NORTHEAST LAKEVIEW COLLEGE

Sept 3rd  
The Philadelphia Story (1941) – The Perfect Comedy

Oct 1st  
Odd Man Out (1947) - The Great Film Noir

Nov 5th  
Singin' in the Rain (1951) - The Greatest Musical

Dec 3rd  
The Best Years of Our Lives (1946) – The Perfect Movie for its time, and our time

**WHEN:** 1st Tuesday, 6:30pm  
**WHERE:** 1201 Kitty Hawk Rd. Universal City, TX  
**WHO IS INVITED:** Free and open to the public

**WHY:** Have the opportunity to view classic films on a large screen in 1080p Blu-Ray and participate in an informal discussion with a cross-section of our communities following the viewing of each film.

The discussions will be led by Dr. Eric Reno, President of Northeast Lakeview College, who taught film studies BEFORE there was video and has been a passionate filmgoer his whole life.

The Alamo Colleges are an EOE. For any special accommodations issues or an alternate format, contact the Title IX Coordinator 210-485-0200.

**SPRING 2010 PRESIDENT'S 1ST TUESDAY FILM SERIES**

ALAMO COLLEGES  
NORTHEAST LAKEVIEW COLLEGE

**THE "GREATEST" FILMS**

**WHEN:** First Tuesday of each month - 6:30pm

Feb. 2nd	Most Romantic: Michael Curtiz	Casablanca (1942)
Mar. 2nd	Best WWII Comedy: Preston Sturges	The Miracle of Morgan's Creek (1944)
Apr. 6th	Greatest Musical: Stanley Donen	Singin' in the Rain (1952)
May 4th	Greatest Movie: Orson Welles	Citizen Kane (1941)

**WHY:** Have the opportunity to view classic films on a large screen and participate in an informal discussion with a cross-section of our communities following the viewing of each film. The discussions will be led by Dr. Eric Reno, President of Northeast Lakeview College, who taught film studies BEFORE there was video and has been a passionate filmgoer his whole life.

**WHERE:** 1201 Kitty Hawk Rd. Universal City, TX  
**WHO IS INVITED:** Everyone

The Alamo Colleges are an EOE. For any special accommodations issues or an alternate format, contact the Title IX Coordinator 210-485-0200.

ALAMO COLLEGES  
NORTHEAST LAKEVIEW COLLEGE

- Dr. Eric Reno launched a Film Series that included classical movies shown on the “big screen in NLC auditorium followed by an open discussion
- Reno was an avid movie goer and taught film studies



# Champion of the ARTS for the Northeast Side

The art gallery is located in the college's Performing Arts Center



Since inception, NLC has hosted a Fall and Spring student Art display showcasing all types of media for the community and students



ALAMO COLLEGES DISTRICT  
Northeast Lakeview College



ALAMO COLLEGES DISTRICT

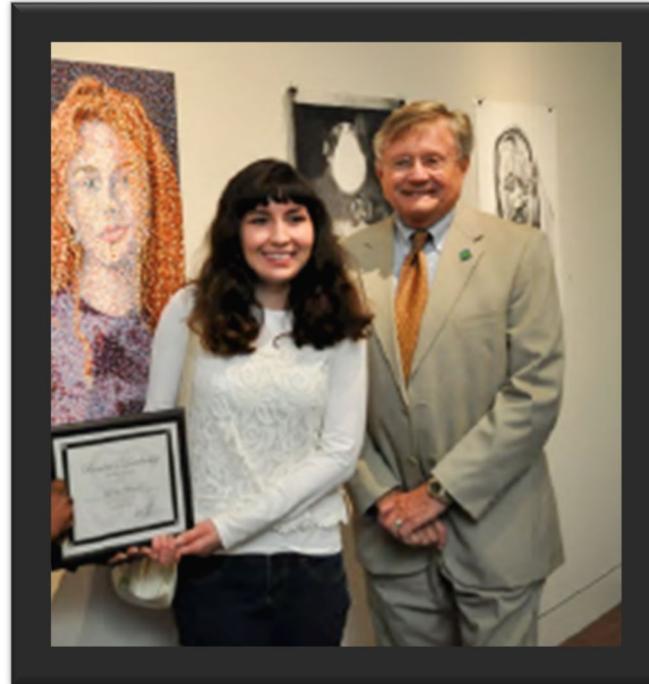


Achieving the Dream COLLEGE OF DISTINCTION

Administration, faculty and staff have demonstrated their commitment through the Student Art Purchase Program. Three art pieces are purchased and permanently displayed around the college.



Staff Award



President's Award



Faculty Award

# NLC Alumna Hosts Solo Art Exhibit at NLC

- AA at NLC, transferred to UTSA to earn Bachelor's in Art with a minor in Art History
- Hosted solo art exhibit at NLC in 2019
- Currently an independent artist
- Ultimate Goal: teach art to children and adults



# Two other Alamo Colleges have recognized Founding presidents in this MANNER:

- San Antonio College - Loftin Student Center
- St. Phillips's College - Bowden Building



# Request to Name the Art Gallery

## Reno Gallery

Help us continue Dr. Eric Reno's commitment to culture, student engagement in the arts, and his legacy to education.



ALAMO COLLEGES DISTRICT  
Northeast Lakeview College



ALAMO  
COLLEGES  
DISTRICT



Malcolm Baldrige  
National Quality Award  
2018 Award Recipient



Achieving the Dream  
LEADER COLLEGE  
OF DISTINCTION

Thank you.



ALAMO COLLEGES DISTRICT  
Northeast Lakeview College



ALAMO  
COLLEGES  
DISTRICT



Malcolm Baldrige  
National Quality Award  
2018 Award Recipient





**C.2.3.3.F (Form) Recommendation for the Naming of Alamo Colleges Property**

Responsible Department: District Institutional Advancement, Vice Chancellor for  
Finance and Administration

Based on Board Policy: C.2.3 - Facilities and Grounds Management

Approved: 8-18-09

Last Amended: 5-20-14, 7-25-19

**RECOMMENDATION FOR THE NAMING OF ALAMO COLLEGES  
PROPERTY**

In making a recommendation for the naming of any Alamo Colleges property, any person or persons making such recommendation should exercise the utmost discretion and caution so as not to create any undue expectations on the part of a person, persons, or organization for whom it is proposed to name property. A recommendation does not assure that the requested naming will occur. Accordingly, this form should be submitted in confidentiality for consideration to the college president or chancellor, as appropriate. For a recommendation based on a consideration of funds or other resources generated for the benefit of the College District, first contact the Alamo Colleges Foundation. Please answer the following questions:

1. *For what person, persons, or organization are you recommending to have Alamo Colleges property named?*
  
2. *What criteria, based on Policy C.2.3, are met by the honoree(s) that merit naming? Please be as specific and detailed as possible, citing the specific criteria set forth in Policy C.2.3 (use additional pages if needed).*
  
3. *What Alamo Colleges' property are you recommending be named for the person, persons, or organization you are recommending (include campus, if applicable, and street address)?*

Submit this form confidentially to the college president for property located at a college site, or to the chancellor for property not located at a college site. The Board of Trustees is the only entity with the authority to approve the naming of any Alamo Colleges property, and reserves the right to accept or reject naming proposals.

**Submitted by:**

Type or Print Name: Veronica Garcia, Ph.D.

If representing a group, indicate the group: Northeast Lakeview College

Contact telephone number: 210-486-5230 Alternate number: \_\_\_\_\_

Contact email address: vgarcia2@alamo.edu

Contact mailing address: Northeast Lakeview College, 1201 Kitty Hawk Rd. NLIB 316, Universal City, TX 78148



Signature

2/4/2022

Date submitted

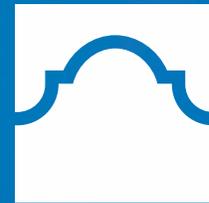
# Overview for Purchase Contract Award - Assignment of Contracted Architectural Firm to St. Philip's College Renovation Projects Funded by the Higher Education Emergency Relief Funds Historically Black Colleges and Universities Grant

Gregory L. McClure

Associate Vice Chancellor, Facilities Operations & Construction Management

Dr. Adena Loston

President, St. Philip's College



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DISTRICT



Malcolm Baldrige  
National Quality Award  
2018 Award Recipient

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# Purpose

- This contract action provides for the **purchase of Architectural/Engineering Services** for the approved Higher Education Emergency Relief Funds Historically Black Colleges and Universities Grant (HEERF HBCU) funded renovation construction projects at St. Philip's College.
  - December 2021: Board approved selection of Construction Manager-at-Risk and the Total Budget for SPC HEERF HBCU renovation projects of \$61M.
  - Now seeking approval of assigned Architect/Engineering Firm.
- The award includes subcontracted services of landscape architects, historic preservation, information technology and roofing consultants, and independent material testers and commissioning agents.
- Preparatory work and long-lead-time-item procurement may commence before design completion.
- It is expected that guaranteed maximum price amendments to the construction manager at risk agreement signed 02/11/2022 will be brought to the Board on a time-phased rather than the customary per-building basis to accommodate the fast-track project requirements.



# Recommended Contract Award

- **Type of Contract Action:** Assignment of Contracted Architectural Firm
- **Vendor:** O'Connell Robertson
- **Award Amount:** \$5,100,000, including subcontracted services
- **Contract Term:** upon completion
- **Local Vendor:** Y
- **SMWVBE:** N
- **Funding:** Provided from the Higher Education Emergency Relief Funds Historically Black Colleges and Universities Grant to St. Philip's College





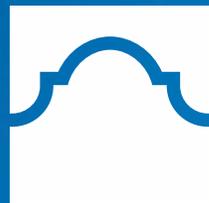
# SPC Renovation Projects Budget – Funded by SPC HEERF HBCU Grants

<b>Construction Costs*</b>	\$	<b>52,192,918</b>
<b>Project A&amp;E Costs</b>	\$	<b>5,100,000</b>
<b>Project Soft Costs</b>	\$	<b>3,850,305</b>

<b>TOTAL PROJECT COST</b>	<b>\$</b>	<b>61,143,223</b>
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\* Pending Setting Guaranteed Maximum Price – target May 2022

Thank you.



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OF DISTINCTION

# Appendix: Background

- In August 2017, the Board of Trustees awarded a contract to O'Connell Robertson from among the pool of twelve competitively procured, awarded architects/engineers under contract to the College District on an indefinite delivery, indefinite quantity basis pursuant to RFQ 17C-020.
- In December 2021, the Board of Trustees selected Turner Construction Company as the construction manager at risk for the St. Philip's College Renovation Projects Funded by the Higher Education Emergency Relief Funds Historically Black Colleges and Universities Grant.
- The construction manager at risk agreement with Turner authorized by the Board in December 2021 was signed on February 11, 2022



# HEERF HBCU Grant Renovation Projects - \$61M of \$93M

- Proactively ***Augment Facilities*** to Address Public Health Threats--- by Enhancing Safety Measures as it relate to Air Quality and Social Distancing
- Strategic Investment to ***Prolong the Existence of Current Facilities*** --- through ARP Funds
- ***Enhance Instructional Programming*** Needs to Improved SLOs --- through upgrade infrastructure to support technological tools that allows faculty to enrich curricula
- ***New Configurations to Safely Deliver and Promote Student Success*** -- - through Advocacy, Advising Services

# SPC HBCU HEERF Budget Summary – Board 12/2021 Presentation

<b>\$ 50,148,032</b>	Total ARP Allocated
\$ 5,078,191	ARP Program Reserves
<b>\$ 3,597,779</b>	Total CRRSAA Allocated
\$ 1,652,221	CRRSAA Program Reserves
<b>\$ 667,000</b>	Total Preventive Maint (FY21)
<b>\$61,143,223</b>	Total SPC Facilities Budget

- 8 facilities projects
  - 4 in concept development/scoping
  - 4 starting design (Schematic Design phase)
- All of \$55,223,226 ARP budgeted to facilities work
  - \$50.1M allocated to project work
  - \$5M current reserves to cover changes during scope refinement and design
- \$5,250,000 CRRSAA budgeted to facilities work
  - \$3.6M allocated to project work
  - \$1.7M current reserves
- \$667,000 in FY21 Preventive Maintenance
  - BOT approved for SWC Bldg 1 HVAC repairs
  - Combined with \$5.25M HEERF to enhance HVAC air quality and system reliability

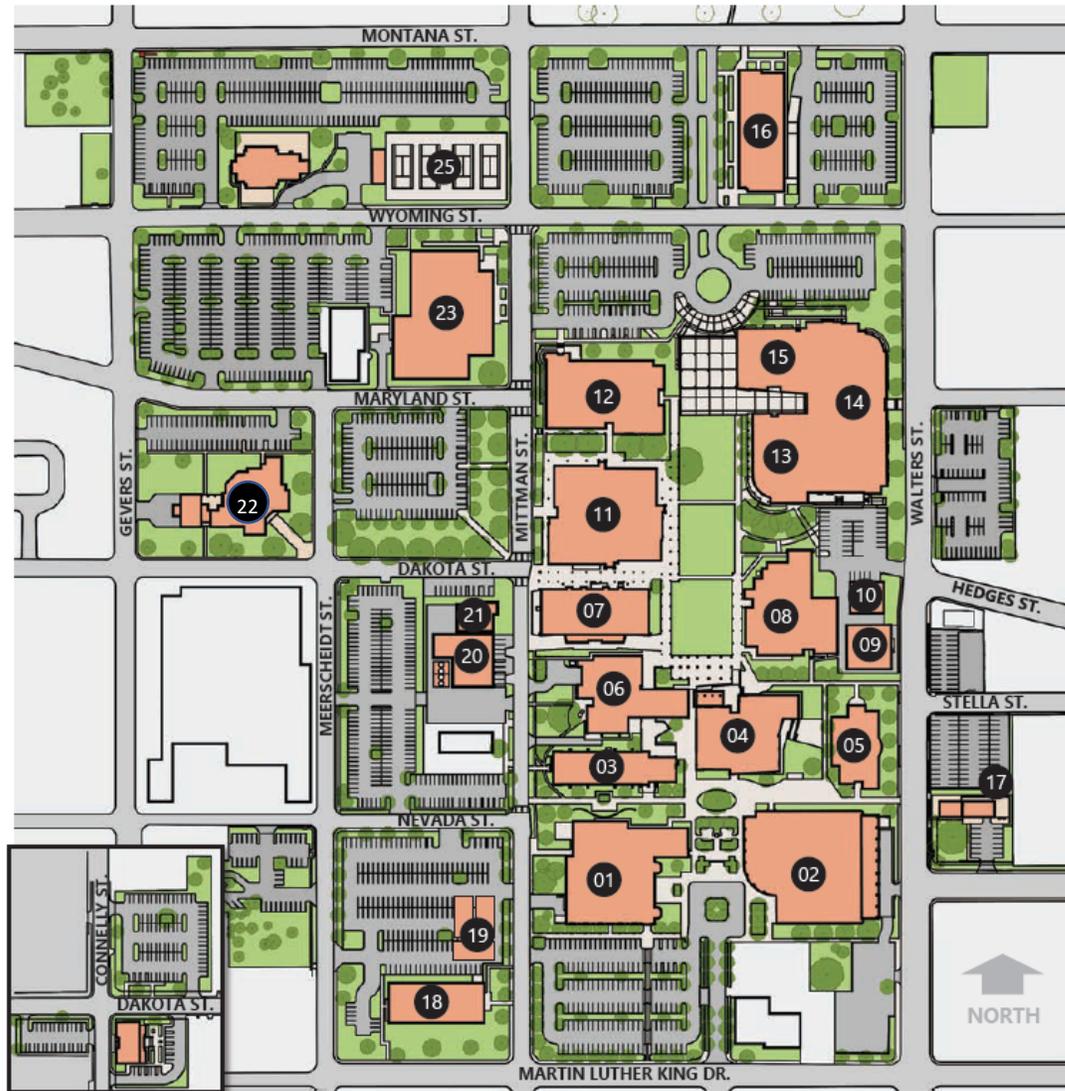


# SPC HBCU HEERF Project Plan – Board 12/2021 Presentation

Facility	Description	Construction Cost	Soft Cost	FF&E Allocation	Total Project Cost	Source
Watson Fine Arts Center	Upgrade HVAC, boiler & Kiln	\$ 773,955	\$ 139,312	\$ -	\$ 913,267	HEERF III, ARP
Learning Leadership and Development (LLDC)	Engineering Retrofit and Equipment purchased by CARES/CRRSAA to support the new delivery of instruction and promote social distancing/improve spatial needs.	\$ 1,935,752	\$ 329,078	\$ 290,363	\$ 2,555,193	HEERF III, ARP
Legacy Bowden	Expand facility to support more instructional spaces by updating HVAC systems; addressing public health concerns that threatens air quality/ cause respiratory issues such as mold, etc. upgrade electrical work in alignment with upgrading HVAC systems and minor remodeling to support equipment/technology.	\$ 15,810,756	\$2,215,936	\$ 738,645	\$ 18,765,337	HEERF III, ARP
Campus Center	Minor remodeling to expand learning facility to meet new delivery of instruction and social distancing need that will support the growth of Bachelor of Applied Technology (BAT) degree program.	\$ -	\$ -	\$ -	\$ 17,000,000	HEERF III, ARP
Applied Science Building (ASB)	of instruction and social distancing need that will support the expansion of Applied Sciences (Health Sciences programs; Automotive and Computer Engineering Technology departments) – electrical updates to support advance technology-driven	\$ -	\$ -	\$ -	\$ 10,000,000	HEERF III, ARP
Welcome Center	Expand service areas to improve social distancing practices. Includes electrical wiring updates and other work.	\$ 715,000	\$ 88,725	\$ 65,000	\$ 868,725	HEERF III, ARP
SWC Industrial Technology Cntr (Bldg 1)	HVAC repairs to modernize and improve air quality. Also relocates equipment to room 200 in C-Wing to promote social distancing.	\$ 3,643,478	\$ 529,259	\$ 92,042	\$ 4,264,779	HEERF II, CRRSAA & FY21 BoT Approved PM Pjct (\$667K)
SWC Multidisciplinary Instructional Cntr (Bldg 3)	Minor alteration to support Student Advocacy.	\$ 33,342	\$ 4,168	\$ 8,000	\$ 45,510	HEERF III, ARP



# Construction Project MLK Location Plan

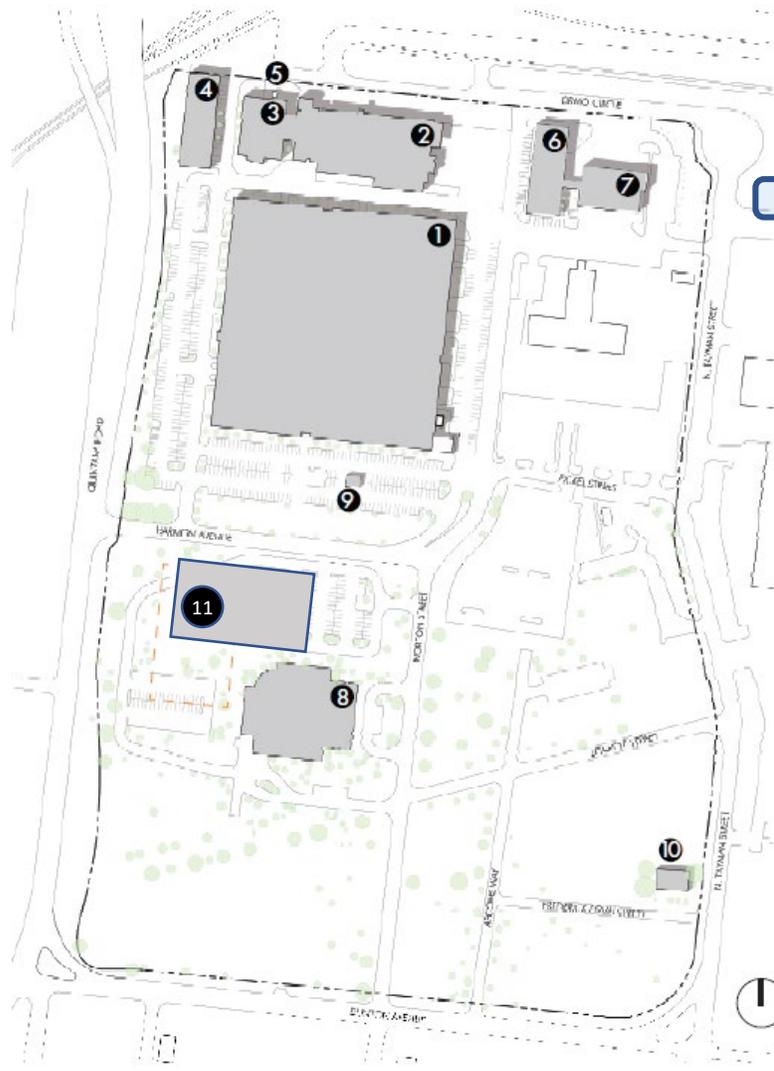


- 01 Watson Fine Arts Center
- 02 Applied Science Building
- 03 Bowden Building
- 04 Turbon Student Center
- 05 Continuing Education
- 06 Campus Center
- 07 Clarence W. Norris Building
- 08 Health & Fitness Center
- 09 Maintenance
- 10 Central Plant
- 11 Sutton Learning Center
- 12 William C. Davis Science Building
- 13 Welcome Center
- 14 Center for Health Professions
- 15 Center for Learning Resources
- 16 Tourism, Hospitality & Culinary Arts
- 17 Grounds Building
- 18 Saint Artemisia Bowden Building
- 19 Portable Buildings
- 20 Electrical Plant
- 21 Campus Police
- 22 Learning & Leadership Dev. Center
- 23 Health & Wellness Building
- 24 Child Development Center
- 25 Tennis Courts
- 26 Good Samaritan Veterans Outreach & Transition Center

## LEGEND

- HEERF
- 2005 CIP
- 2017 CIP
- Grant and Other

# Construction Project SWC Location Plan



- Industrial Technology Center 1
- Aircraft Technology Center 2
- Multi-Disciplinary Instructional Center 3
- Material Management 4
- Boiler Building 5
- Diesel Technology Center 6
- Diesel Technology Lab 7
- Workforce Center of Excellence 8
- Solar Shed 9
- Redundant Police Dispatch 10
- Welding & Autobody Collision Center 11

## LEGEND

- HEERF
- 2005 CIP
- 2017 CIP
- Grant and Other

2021



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St. Philip's College



**Discussion and Possible Action on Assignment of Contracted Architectural Firm to St. Philip's College Renovation Projects Funded by the Higher Education Emergency Relief Funds Historically Black Colleges and Universities Grant**

Presented to the Board Acting as Committee of the Whole on February 15, 2022, and now presented to the Board for approval on February 22,2022.

**MINUTE ORDER**

**"The Board of Trustees hereby approves the assignment of O'Connell Robertson as Architects/Engineers for the St. Philip's College Renovation Projects Funded by the Higher Education Emergency Relief Funds Historically Black Colleges and Universities Grant."**

**PURPOSE**

This minute order provides for the assignment of O'Connell Robertson to St. Philip's College Renovation Projects Funded by the Higher Education Emergency Relief Funds Historically Black Colleges and Universities Grant.

**BACKGROUND**

St. Philip's College Renovation Projects Funded by the Higher Education Emergency Relief Funds Historically Black Colleges and Universities Grant were approved, and Turner Construction Company was selected as construction manager at risk, by the Board on December 14, 2021. The grant requires encumbrance of funds by May 2022 and project completion by May 2023. O'Connell Robertson was selected from among the pool of twelve competitively procured, awarded architects/engineers under contract to the College District on an indefinite delivery, indefinite quantity basis by the Board award pursuant to RFQ 17C-020. Selection considerations for this fast-track, multiple-building project included familiarity with the campus, involvement in feasibility studies, firm size, staff capacity and track record of responsiveness, and capacity to manage multiple subcontractors. O'Connell Robertson will deliver the architect/engineering services necessary for the St. Philip's College renovation projects funded by the grant. O'Connell Robertson will review existing drawings, plans, and actual conditions, prepare design packages for removal and renovation, provide programming and assessment, advise on design, equipment selection, material selection, cost estimation and lifecycle analysis, and manage its subcontractors. The award includes subcontracted services of A&B Architects, landscape architects, historic preservation, information technology and roofing consultants, and independent material testers and commissioning agents. Preparatory work and long-lead-time-item procurement may commence before design completion. It is expected that guaranteed maximum price amendments to the construction manager at risk agreements will be brought to the Board on a time-phased rather than the customary per-building basis to accommodate the fast-track project requirements.

**IMPLICATIONS**

**Financial:** Approximately \$5,100,000; Funding is provided from the Higher Education Emergency Relief Funds Historically Black Colleges and Universities Grant to St. Philip's College

**Strategic Plan:** Goal I – Student Success; Goal III Performance Excellence

**Employee Services:** None

**Attachments:** None

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Gary O'Bar, C.P.M.  
Director Purchasing & Contract Administration

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Gregory L. McClure  
Associate Vice Chancellor of Facilities  
Operations & Construction Management

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Dr. Diane E. Snyder, CPA, Ph.D.  
Vice Chancellor for Finance & Administration

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Dr. Mike Flores  
Chancellor

# Overview for Purchase Contract Award - Sale of Surplus Property San Antonio College Koehler House

Dr. Diane E. Snyder, CPA, Ph.D.  
Vice Chancellor for Finance & Administration



Dr. Robert Vela  
President, San Antonio College



# Purpose

This contract action authorizes the sale of the surplus property

San Antonio College Koehler House



# Recommended Contract Award

**Type of Contract Action:** Sale of Surplus Property

**Vendor:** Weston Urban, LLC

**Award Amount:** \$2,037,800

**Contract Term:** Upon Completion

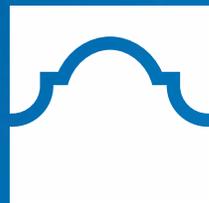
**Local Vendor:** Y

**SMWVBE:** N

**Funding:** No funding is required.



Thank you.



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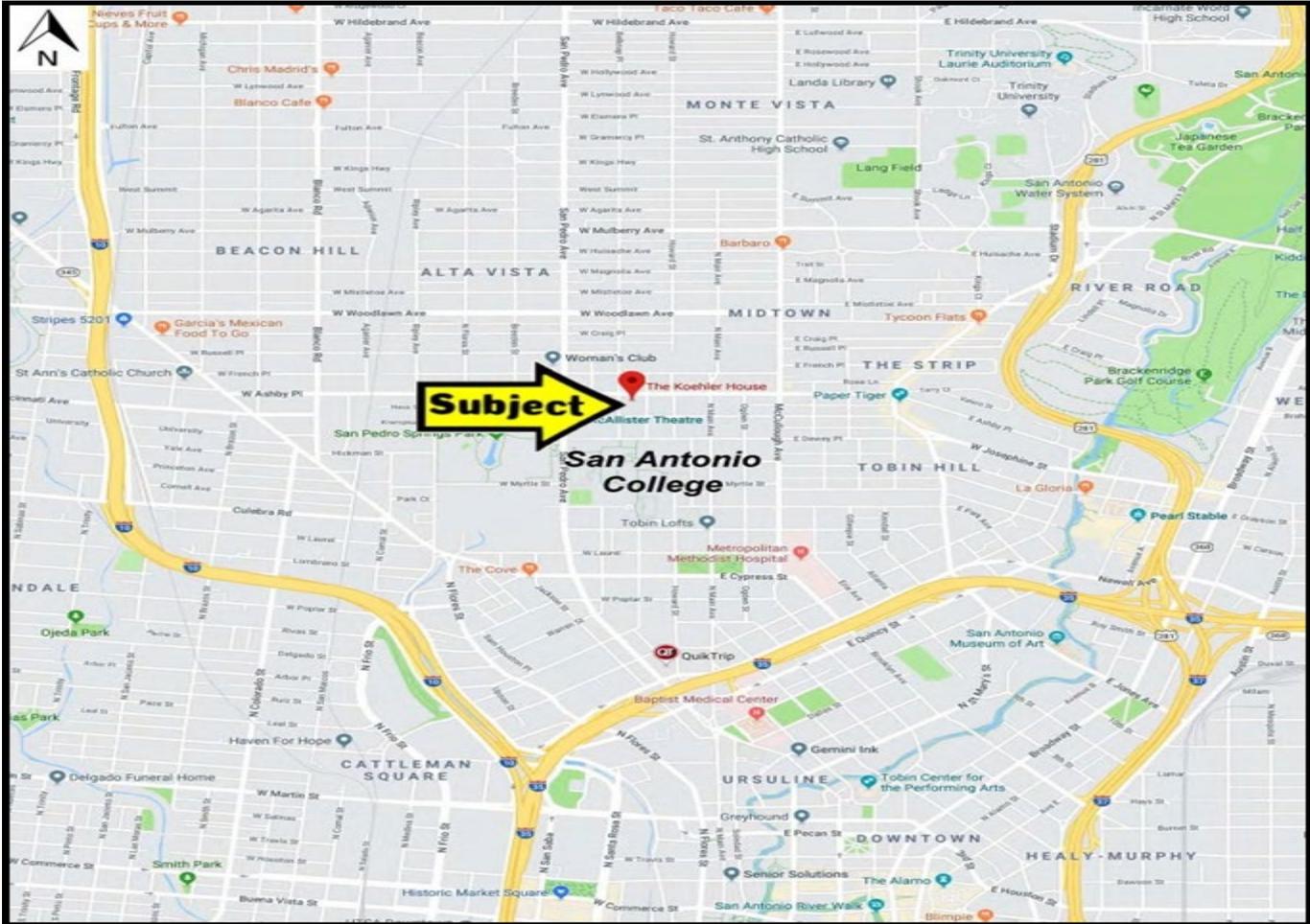
# Appendix: Background

- September 2021, the Board of Trustees designated the property as surplus.
- November 2021, the property was advertised for bids to purchase as required by Texas Government Code Section 272.001 by CSB No. 2022-0009.
- December 2021, two offers were received by the bid deadline.



# Appendix: Location

310 West Ashby Place



## Discussion and Possible Action for the Sale of Surplus Property – San Antonio College Koehler House

Presented to the Board for approval on February 22, 2022.

### MINUTE ORDER

**"The Board of Trustees hereby approves the Sale of Surplus Property – San Antonio College Koehler House with a Street Address of 310 West Ashby Place to Weston Urban, LLC for a price of \$2,037,800, contingent on negotiation of terms and transactional documentation acceptable to District Counsel."**

### PURPOSE

This contract action authorizes the sale of the surplus property - San Antonio College Koehler House with a street address of 310 West Ashby Place to Weston Urban, LLC.

### BACKGROUND

The property was designated as surplus on September 21, 2021. The property was advertised for bids to purchase as required by Texas Government Code Section 272.001 by CSB No. 2022-0009 on November 7 and 14, 2021. Two offers were received. The offer of Weston Urban, LLC for \$2,037,800 cash was the highest offer by \$137,800 and is recommended for acceptance.

### IMPLICATIONS

**Financial:** No funding required

**Strategic Plan:** Goal I – Student Success; Goal III Performance Excellence

**Employee Services:** None

**Attachments:** Price Tabulation

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Gary O'Bar, C.P.M.  
Director Purchasing & Contract Administration

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Gregory L. McClure  
Associate Vice Chancellor of Facilities  
Operations & Construction Management

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Dr. Diane E. Snyder, CPA, Ph.D.  
Vice Chancellor for Finance & Administration

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Dr. Robert Vela  
President, San Antonio College

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Dr. Mike Flores  
Chancellor





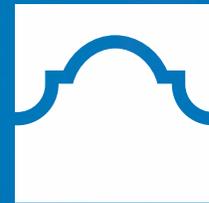
**Price Tabulation**  
**Sale of Surplus Property – San Antonio College Koehler House**

Description	Renato H. Costanzo	Weston Urban, LLC
Sale of Surplus Property Koehler House 310 West Ashby Place		
Bid Price	\$1,900,000	\$2,037,800
Proposed Use	Bed & Breakfast	Restaurant, Hotel and Entertainment Space

# Appointment of Faculty

Regular Meeting of the Board of Trustees  
February 22, 2022

**Linda Boyer-Owens, SPHR, SHRM-SCP**  
Associate Vice Chancellor, Human Resources &  
Organizational Development



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# Discussion and possible Action on Appointment of Full-time Faculty

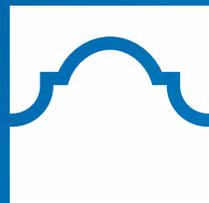
The following full-time faculty, submitted by the College Presidents for 2021-2022 academic year, are recommended to the Alamo Colleges District Board of Trustees for appointment.

**Karen Ontiveros**

Vocational Nursing, San Antonio College  
Effective March 2022



Thank you.



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**Attachment A.**

**APPOINTMENT OF FACULTY  
FEBRUARY 22, 2022**

Page 1 of 1

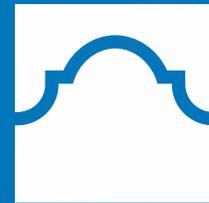
<b><u>No.</u></b>	<b><u>Recommended</u></b>	<b><u>Department</u></b>	<b><u>College</u></b>	<b><u>Effective Date</u></b>
1.	Ontiveros, Karen	Nursing Vocational	San Antonio College	March 2022

# Appointment of Administrators

Regular Meeting of the Board of Trustees  
February 22, 2022

**Linda Boyer-Owens, SPHR, SHRM-SCP**

Associate Vice Chancellor, Human Resources &  
Organizational Development



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# Discussion and possible Action on Appointment of Administrators

The following individuals are recommended to the Alamo Colleges District Board of Trustees for employment as Administrators.

## **Pricilla Camacho**

Chief Legislative, Industry, & External Relations Officer  
Alamo Colleges District  
as recommended by the  
Chancellor of the Alamo Colleges District

## **Clare Iannelli**

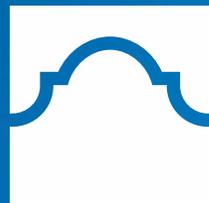
Interim – Dean for Academic Success  
San Antonio College/Alamo Colleges District  
as recommended by the President of San Antonio College  
and the Chancellor of the Alamo Colleges District

## **Warren Hurd**

Vice President for College Services  
Northeast Lakeview College/Alamo Colleges District  
as recommended by  
the President of Northeast Lakeview College  
and the Chancellor of the Alamo Colleges District



Thank you.



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2018 Award Recipient



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## Discussion and Possible Action on Appointment of Administrators

Presented for recommended approval to the ALAMO COLLEGES BOARD OF TRUSTEES on February 22, 2022.

### MINUTE ORDER

"The Board of Trustees hereby approves the recommendation of employment for the following administrator position:

**Chief Legislative, Industry, & External Relations Officer  
Alamo Colleges District**  
as recommended by the  
Chancellor of the Alamo Colleges District

**Vice President for College Services  
Northeast Lakeview College/Alamo Colleges District**  
as recommended by the President of Northeast Lakeview College  
and the Chancellor of the Alamo Colleges District

**Interim – Dean for Academic Success  
San Antonio College/Alamo Colleges District**  
as recommended by the President of San Antonio College  
and the Chancellor of the Alamo Colleges District

### PURPOSE

To support the achievement of strategic Alamo Colleges District objectives.

### BACKGROUND

This is approval of appointments to senior administrative positions. All appointments are contingent on satisfactory completion of the employment process.

### IMPLICATIONS

<b>Financial:</b>	Budgeted Funds
<b>Strategic Objective:</b>	Goal III Performance Excellence
<b>Human Resources:</b>	Build talent and engage employees with a focus on collaboration, application of knowledge and skills, and high-performance teams



ATTACHMENT A.



## Appointment of Administrators

February 2022

---

**Pricilla Camacho**

Chief Legislative, Industry, & External Relations Officer  
Alamo Colleges District  
as recommended by the  
Chancellor of the Alamo Colleges District

**Warren Hurd**

Vice President for College Services  
Northeast Lakeview College/Alamo Colleges District  
as recommended by the President of Northeast Lakeview College  
and the Chancellor of the Alamo Colleges District

**Clare Iannelli**

Interim – Dean for Academic Success  
San Antonio College/Alamo Colleges District  
as recommended by the President of San Antonio College  
and the Chancellor of the Alamo Colleges District

**Discussion and Possible Action on Approval of the Consent Agenda Items of the Regular Board Meeting**

Recommended for Approval to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES on February 22, 2022

**MINUTE ORDER:**

**“The Consent Agenda for the Regular Board Meeting of the Alamo Community College District Board of Trustees held on February 22, 2022 is hereby approved.”**

**PURPOSE:** To approve the Consent Agenda of the Regular Board Meeting on February 22, 2022 which includes:

- Agenda Items #16
- A.1.) Approval of Minutes (a)
- B.) Internal Audit Department Monthly Activity Report
- C.) Private Gifts to the Alamo Colleges Foundation and Alamo Colleges District
- D.) Public Safety Monthly Clery Act Activity Report
- E.) Federal College Work Study Report
- F.) Fiscal Affairs Reports (1-6)

**BACKGROUND:** N/A

**IMPLICATIONS:**

<b>Financial:</b>	N/A
<b>Strategic Objective:</b>	N/A
<b>Employee Services:</b>	N/A

**ATTACHMENT:** N/A

---

Dr. Mike Flores, Chancellor



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## **Discussion and Possible Action on Minutes of the Regular Board Meeting on January 25, 2022**

Presented and recommended for approval to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES on February 22, 2022.

### **MINUTE ORDER**

**“The minutes of the Regular Board Meeting of the Board of Trustees of the Alamo Community College District held on January 25, 2022 are hereby approved.”**

### **PURPOSE**

To officially approve the minutes of the Regular Board Meeting held on January 25, 2022.

### **IMPLICATIONS**

**Financial:** None

**Strategic Objective III: Performance Excellence**

**Human Resources:** None

**ATTACHMENT:** Minutes of January 25, 2022

---

Dr. Mike Flores, Chancellor



**MINUTES  
REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES  
ALAMO COLLEGES DISTRICT; 2222 N ALAMO ST  
MULTIPURPOSE CENTER  
JANUARY 25, 2022**

**1. CALL TO ORDER**

Chair Dr. Gene Sprague called the meeting to order at 6:04 p.m.

**2. CERTIFICATION AND POSTING**

This meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

**3. ROLL CALL**

- District 1: Joe Alderete, Jr. (*arrived 6:56pm*)
- District 2: Gloria Ray, Assistant Secretary
- District 4: Dr. Lorraine Pulido
- District 5: Roberto Zarate
- District 6: Dr. Gene Sprague, Chair
- District 7: Dr. Yvonne Katz, Vice Chair
- District 8: Clint Kingsbery, Secretary
- Student Trustee: Aja Leija

The following trustees were not present:

- District 3: Anna U. Bustamante
- District 9: Leslie Sachanowicz

Presiding Administrator: Dr. Mike Flores, Chancellor

Chair Dr. Gene Sprague announced that a quorum of board members was present.

**4. PLEDGE OF ALLEGIANCE**

The pledge was recited.

**5. INVOCATION**

Will Fanning, Northeast Lakeview College

**6. MEMORIALS**

NAME	YEARS OF SERVICE	CAMPUS	DEMISE DATE
Richard Buitron	01/15/2002 – 12/15/2021	Adjunct Instructor San Antonio College	December 25, 2021

**7. RECOGNITIONS**

A. Alamo Colleges District Employee of the Month: Morgan Sanchez, Palo Alto College

Dr. Robert Garza, Palo Alto College President recognized Morgan Sanchez, Alamo Colleges District January Employee of the Month. Ms. Sanchez values most about her job is the ability to connect and mentor students. She connects by engaging through social media, hosting events on campus and advising NSLS students to name a few. She believes, because of her experience in working with both College Services and Student Success, she has been able to accurately inform students about all the Palo Alto College has to offer.

B. AlamoPROMISE Student of the Month: Gema Elizondo Lozoya, Northeast Lakeview College

Dr. Veronica Garcia, Northeast Lakeview College President recognized Gema Elizondo Lozoya as AlamoPromise January Student of the Month. Gema is a graduate of Roosevelt High School and a Student in the Public Service AlamoINSTITUTE. She is planning to graduate from NLC with an A.A.T. Her plans for the future include transferring to UTSA to complete her teaching degree. Her ultimate goal is to enter the teaching profession and impact others as her teachers have impacted her.

8. **NEW BUSINESS**

A. Discussion and Possible Action on Granting of Emeritus Status in Business Communications, Humanities & Psychology

Dr. Veronica Garcia Northeast Lakeview College President recognized granting Barbara Mayo Emeritus Status in Business Communication, Humanities & Psychology. Barbara Mayo: Granting of Professor Emerita of Speech, 14 years of service and teaching to Alamo Colleges at Northeast Lakeview College and 25 years in higher education, founding Chair of the Business, Communication, Humanities & Psychology Department at NLC, recipient of the Spirit of NLC Award in 2012 for best representing the college values, and received the Master Educator Award in 2020.

On a motion by Trustee Zarate seconded by Trustee Dr. Katz and by unanimous vote of the Board of Trustees, the following minute order was approved:

*"The Board of Trustees hereby approves, with the recognition and appreciation for 14 years of dedicated service to Alamo Colleges District – Northeast Lakeview College and with the recommendation of the faculty and administration of Alamo Colleges District – Northeast Lakeview College and the Chancellor of the College District, Barbara Mayo, Professor Emeritus of Speech at Alamo Colleges District – Northeast Lakeview College."*

9. **ELECTIONS**

A. Discussion and Possible Action to Approve an Order Calling for a General Election for Trustees of Single Member Districts 1, 2, and 3 to Be Held on May 7, 2022

On a motion by Trustee Zarate seconded by Trustee Dr. Pulido and by unanimous vote of the Board of Trustees, the following minute order was approved:

Roxella Cavazos, Associate General Counsel presented on Elections which included Approval Requested on Three Orders: Discussion and Possible Action to Approve an Order Calling for a General Election for Trustees of Single Member Districts 1, 2, and 3 to Be Held on May 7, 2022, Order to Approve NVC and PAC as Early Voting Sites and Add Other Colleges for May 7, 2022 Election, and Order to Approve NVC, PAC, and SAC as Early Voting and Election Day Voting Sites for Non-ACCD Elections in 2022.

*“The Board hereby approves the Attached Order (i) Calling for a General Election To Be Held on the Uniform Election Date of Saturday, May 2, 2022 To Elect Three Single-Member District Trustees for District One (1), District Two (2), and District Three (3) to serve six-year terms; and (ii) Approving that Bexar County Elections Administration Will Provide Election Services and Conduct the Trustee Elections Jointly With Other Political Subdivisions as Determined by Bexar County Elections Administration.”*

- B. Discussion and Possible Action to Approve an Order Approving Northwest Visa College and Palo Alto College as Early Voting and Election Day Voting Sites for the General Election on May 7, 2022 and Approving Other Colleges as Early Voting and Election Day Voting Sites if Added by Bexar County Elections Administration

On a motion by Trustee Dr. Katz seconded by Trustee Ray and by unanimous vote of the Board of Trustees, the following minute order was approved:

*“The Board hereby approves Northwest Vista College and Palo Alto College as Early Voting and Election Day Voting sites for the Trustee Election to be held on Saturday, May 7, 2022 and to approve that Bexar County Elections Administration add San Antonio College, St. Philip’s College and Northeast Lakeview College as early voting and election day voting sites for the election on May 7, 2022.”*

- C. Discussion and Possible Action to Approve an Order Approving Northwest Vista College, Palo Alto College and San Antonio College as Early Voting and Election Day Voting Sites for Other 2022 Elections as Determined by Bexar County Elections Administration

On a motion by Trustee Dr. Katz seconded by Trustee Ray and by unanimous vote of the Board of Trustees, the following minute order was approved:

*“The Board hereby approves the Attached Order (i) Approving Northwest Vista College, Palo Alto College, and San Antonio College as Election Day Voting Sites, as requested by Bexar County Elections Administration, for the Primary Election on March 1, 2022, the Primary Runoff Election on May 24, 2022, the Joint Election on May 7, 2022, the ACCD Runoff Election on June 8, 2022, and the Uniform Election on November 8, 2022, as determined by Bexar County Elections Administration; (ii) Approving Northwest Vista College and Palo Alto College as Early Voting Sites, as requested by Bexar County Elections Administration, for the Primary Election on March 1, 2022, the Primary Runoff Election on May 24, 2022, the Joint Election on May 7, 2022, the ACCD Runoff Election on June 8, 2022, and the Uniform Election on November 8, 2022, as determined by Bexar County Elections Administration; (iii) Approving the designation and*

*use of any of the Alamo Colleges as early voting and election day voting sites for any of the elections to be conducted in Bexar County in 2022 as may be determined and approved by Bexar County Elections Administration after the approval of this Order.”*

10. **CITIZENS TO BE HEARD**

There were no citizens to be heard.

11. **CHANCELLOR'S REPORT**

A. Recognitions

1) Northwest Vista College Recognition – *Dr. Mike Flores*

Dr. Mike Flores, Alamo Colleges District Chancellor, honored Dr. Ric Baser, Northwest Vista College President for his eight years of dedicated service. Dr. Flores thanked Dr. Baser for his tired less efforts and the legacy he has left in a collaborative and intentional style with faculty and staff for the benefit of the student and the community.

2) PepsiCo Foundation Uplift Scholarship – *Sheila Marlow Due*

Sheila Marlow Due announced PepsiCo Foundation Uplift Scholarships at Alamo Colleges. The PepsiCo Foundation investment: \$40 million nationwide over five years to support Black and Hispanic students in community colleges and the Alamo Colleges grant: \$400,000 for an additional 3 years.

3) Government Treasurers' Organization of Texas (GTOT) Investment Policy Award – *Dr. Diane Snyder*

Diane Snyder, Vice Chancellor for Finance and Administration announced receipt of the GTOT award which is Designed to ensure investment policies fully comply with the Texas Public Funds Investment Act (PFIA) and to recognize outstanding examples of written policies. For the fourth time in a row, ACD has received this certification for our Board- approved Investment Policy. Dr. Snyder recognized and thanked Tracey Sulak Bedwell, Treasure and Rebecca Cortez, Sr. Treasury Analyst.

4) Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting - *Dr. Diane Snyder and Patrick F. Vrba, Jr.*

Dr. Diane Snyder, Vice Chancellor for Finance and Administration and Patrick F. Vrba, Jr., Controller announced the GFOA Certificate of Achievement for Excellence in Financial Reporting. The GFOA is awarded to state and local governments that produce an Annual Comprehensive Financial Report (ACFR) “that goes beyond the minimum requirements of generally accepted accounting principles and that evidence the spirit of transparency and full disclosure.” For FY2020 ACFR submitted last year, District earned its twelfth consecutive Certificate of Achievement from the GFOA (FY2009 – FY2020).

5) Texas Police Chiefs Association Foundation Law Enforcement Agency Best Practices Recognition Program - *Dr. Diane Snyder, Vice Chancellor for Finance and Administration*

Dr. Diane Snyder, Vice Chancellor for Finance and Administration announced as part of the Department's accreditation process, the Alamo Colleges Police Department has successfully completed its third recognition by the Texas Police Chief's Best Practice Program assessors and has been recognized as one of only one hundred eighty-one recognized police agencies in the state, (2013-2017), (2021 – 2025). Best Practices Recognition covers aspects of law enforcement operations such as use of force, protection of citizen rights, pursuits, property and evidence management, and patrol and investigative operations.

## B. Reports

### 1) Four Disciplines of Execution (4DX) Report & Wildly Important Goal Presentation: NLC IT Customer Service - *John Honchell*

John Honchell, Director of Information Technology NLC presented on Four Disciplines of Execution (4DX) Report & Wildly Important Goal Presentation: NLC IT Customer Service which included WIG, Strategies, Scorecard: Customer Service, and Results.

### 2) Quarterly Media Update – *Kristi Wyatt*

Kristi Wyatt, Associate Vice Chancellor of Communications & Engagement presented on Quarterly Media Update which include Quarterly Success Highlights, Initiative Launches, Earned & Owned Media, Earned Media Highlights, Earned Media Coverage, Organic Social Media Activity, Livestream Activity, About alamo.edu, Paid Media, Spring Enrollment Campaign, 2022 Creative Campaign, Digital Campaign Performance, Targeted Retention & Take One More Campaigns, AlamoPROMISE Update, AlamoPROMISE Media, and What's Ahead in the Next Update?

### 3) Executive Faculty Council Quarterly Report – *Aaron Prado*

Aaron Prado, Executive Faculty Council presented on Executive Faculty Council Quarterly Report which included Ad hoc groups; End of Course Student Surveys, Phase II (Clinical/CTE courses), Faculty Evaluation and Platform, Tenure Proposal and Faculty Student Mentoring Model.

### 4) Executive Staff Senate Report Out – *Valarie White*

Valarie White, Executive Staff Senate Chair, District Staff Senate President presented on Executive Staff Senate Report Out which included Executive Staff Senate Members, Executive Staff Senate: Mission, Executive Staff Senate Priorities, Talent Retention / Job Rotation Leadership Experiences for Accelerated Development (LEAD), Health and Well-being, and Equitable Professional Development.

## 12. **STUDENT SUCCESS COMMITTEE**, *Clint Kingsbery, Chair*

### A. AlamoEXPERIENCE Model Update – *Dr. Adelina Silva*

Dr. Adelina Silva Vice Chancellor for Student Success presented on AlamoEXPERIENCE Model Update which included Charges To The Chancellor 2021-2022, High-impact on

Job Attainment, AlamoEXPERIENCE Ecosystem, AlamoEXPERIENCE Metrics, Student Completion of an Experiential Learning Course, Student AlamoEXPERIENCE Transcript, AlamoEXPERIENCE Model Employer Partnerships Ernst & Young, and AlamoEXPERIENCE Next Steps.

- B. Report and Possible Discussion on Current and Future Student Success Considerations  
No report or discussion for this agenda item.

13. **LEGISLATIVE COMMITTEE**, *Joe Alderete, Jr., Chair*

- A. Legislative Report, *Pricilla Camacho*

Priscilla Camacho, Director, Government & Community Relations presented on 2022 Federal Legislative Agenda which included Congressional Delegation, AACCC and ACCT 2021-2022 Federal Agenda, Strengthen Federal Student Aid and Institutional Aid Programs, Invest in Workforce Programs & Wraparound Support Services, and Support Dreamers and Veterans

- B. Report and Possible Discussion on Current and Future Legislative Considerations  
No discussion for the agenda item.

14. **WORKFORCE DEVELOPMENT COMMITTEE**, *Gloria Ray, Chair*

- A. Workforce Development Committee Report - *Xavier Urrutia*

Xavier Urrutia, Interim Vice Chancellor Economic and Workforce Development presented on Workforce Development Committee Report which included Partner updates; Racial Equity Grant, Internships, Job Shadows, and Workforce Solutions Alamo – Dr. Guerrero, Chief Information Officer.

- B. Education and Training Center Update – *Dr. Sammi Morrill*

Dr. Sammi Morrill, Associate Vice Chancellor of Operations Economic and Workforce Development presented on Education and Training Center Update which included Center Operations Mission, Center Highlights, Headcount, Community & Other Activities, Student Spotlight – Marie Crouch, and 2022 Roadmap – Bringing It to Scale.

- C. Discussion and Possible Action for the Purchase of Instructional Training Services and Materials

Dr. Sammi Morrill, Associate Vice Chancellor of Operations Economic and Workforce Development and Gary O'Bar, Director, Purchasing & Contract Administration presented Overview for Purchase Contract Award - Purchase of Instructional Training Services and Materials which included Purpose and Recommended Contract Award.

On a motion by Trustee Zarate, Jr. seconded by Trustee Alderete, Jr. and by unanimous vote of the Board of Trustees, the following minute order was approved:

*"The Board of Trustees hereby awards a contract to New Apprenticeship, LLC for an estimated annual amount of \$132,700 providing for*

*Instructional Training Services and Materials in support of the Texas is IT! Program through a grant from the United States Department of Labor, as requested by the office of the Interim Vice Chancellor for Economic and Workforce Development.”*

D. Report and Possible Discussion on Current and Future Workforce Development Considerations

No discussion for this agenda item.

15. **POLICY AND LONG-RANGE PLANNING COMMITTEE**, *Dr. Lorraine Pulido, Chair*

A. Discussion and Possible Action on B.5.3 - Board Policy

Joe De La Rosa, District Ethics, Compliance, and Policy Officer, presented on B.5.3 - Board Policy which included Ethics, Compliance, and Policy, Proposed Policy Amendment: B.5.3 Board Policies, Stakeholders Consulted in this Process, History of Amendments to Board Policy B.5.3, Proposed Amendments to Board Policy B.5.3, New Procedure (Informational Only): B.5.3.1 District Policy and Procedure Advisory Council (PPAC), New Procedure, New Procedure (Informational Only): B.5.3.2 Faculty Input Process of District Policies and Procedures to Strategic Leadership Team and Chancellor, New Procedure and Action Requested.

On a motion by Trustee Alderete, Jr. seconded by Trustee Dr. Pulido and by unanimous vote of the Board of Trustees, the following minute order was approved:

*“The Alamo Colleges District Board of Trustees hereby approves revised policy B.5.3 Board Policy.”*

B. Report and Possible Discussion on Current and Future Policy and Long-Range Planning Considerations

Trustee Zarate would like the role the board has and role that the advisory committee clarified in future policy and long-range planning.

16. **AUDIT, BUDGET AND FINANCE COMMITTEE**, *Roberto Zarate, Chair*

A. Annual Financial Highlights for the Fiscal Year Ending August 31, 2021 – *Patrick Vrba*

Patrick F. Vrba, Controller presented on Annual Financial Highlights for the Fiscal Year Ending August 31, 2021 which included Purpose, Reporting Deadline, Annual Financial Highlights for Fiscal Year Ended August 31, 2021, GFOA Certificate of Achievement for Excellence in Financial Reporting, Financial Statement Audit Opinions, A-133 Single Audit, Student Financial Aid Cluster, Higher Education Emergency Relief Funds (HEERF), Bexar County Fostering Educational Success Pilot Project Grant, and Actions Requested by Board.

B. 2021 Weaver & Tidwell, LLP Audit Results and Required Communication - *Weaver & Tidwell Partner*

James Fitts, CPA Partner Assurance Services and Victor Perello, CPA Senior Manager, Assurance Services presented on 2021 Weaver & Tidwell, LLP Audit Results and Required Communication which included The Audit Cycle, Audit Process, Audit Results, Auditor Communications, Strengths and Accomplishments, and Kudos!

C. Discussion and Possible Action on FY2020-21 Annual Comprehensive Financial Report

On a motion by Trustee Zarate seconded by Trustee Dr. Katz. and by unanimous vote of the Board of Trustees, the following minute order was approved:

*"The Board of Trustees, substantially in the form presented, approves the attached drafts of the Annual Comprehensive Financial Report for Alamo Colleges District for the year ended August 31, 2021; and accepts the drafts of the: 1) Independent Auditor's Report for Alamo Colleges District; 2) Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards for Alamo Colleges District; 3) Independent Auditor's Report on Compliance for Each Major Federal Program and Report on Internal Control over Compliance in Accordance with the Uniform Guidance; 4) Independent Auditor's Report on Compliance for Each Major State Program and on Internal Control Over Compliance Required UGMS Single Audit Circular."*

D. Internal Audit Quarterly Update – Frank Cortez

Frank Cortez, Internal Audit presented on Internal Audit Quarterly Update which included Internal Audit Plan for Fiscal Year 2022, Status of Management Action Plans, Internal Audit Documentation Updates Internal Audit Charter, Internal Audit Documentation Updates Audit Committee Charter, Internal Audit Documentation Updates Action Requested, Internal Audit (IA) Required Communications.

E. Discussion and Possible Action on the Annual Review of the Internal Audit Charter

On a motion by Trustee Zarate seconded by Trustee Dr. Katz and by unanimous vote of the Board of Trustees, the following minute order was approved:

*"The Board of Trustees hereby approves the Internal Audit Charter attached to this Minute Order to be effective as of January 25, 2022."*

F. Discussion and Possible Action on the Annual Review of the Audit Committee Charter

On a motion by Trustee Zarate seconded by Trustee Dr. Katz and by unanimous vote of the Board of Trustees, the following minute order was approved:

*"The Board of Trustees hereby approves the Audit Committee Charter attached to this Minute Order to be effective as of January 25, 2022."*

G. Report and Possible Discussion on Current and Future Audit, Budget and Finance Considerations

No report or discussion for this agenda item.

17. **BUILDING, GROUNDS & SITES SELECTION COMMITTEE**, *Anna U. Bustamante, Chair*

A. Discussion and Possible Action for the Purchase of Construction Services for the Preventative Maintenance of the Student Commons Building Moisture Barrier at Northeast Lakeview College

On a motion by Trustee Zarate seconded by Trustee Dr. Pulido and by unanimous vote of the Board of Trustees, the following minute order was approved:

*"The Board of Trustees hereby awards a contract to SpawGlass Contractors, Inc. providing for the purchase Construction Services for the Preventative Maintenance of Student Commons Building Moisture Barrier at Northeast Lakeview College for a cost of \$1,933,410.51 (including contingency) as requested by the office of the Vice Chancellor for Finance & Administration."*

B. Report and Possible Discussion on Current and Future Building, Grounds and Sites Selection Considerations

No report or discussion for this agenda item.

18. **PERSONNEL**

A. Discussion and Possible Action on Appointment of Full-Time Faculty

On a motion by Trustee Dr. Katz seconded by Trustee Dr. Pulido and by unanimous vote of the Board of Trustees, the following minute order was approved:

*"The Board of Trustees hereby approves the appointment of Full Time Faculty submitted by the College Presidents for the 2021-2022 academic year. Further Board action will not be required for these persons to teach in the indicated disciplines."*

**Joshua Frilling**

*Fine Arts & Kinesiology, St. Philip's College  
Effective January 2022*

**David Torres**

*Fine Arts & Kinesiology, St. Philip's College  
Effective January 2022*

B. Discussion and Possible Action on Appointment of Administrators

On a motion by Trustee Dr. Pulido seconded by Trustee Dr. Katz and by unanimous vote of the Board of Trustees, the following minute order was approved:

*"The Board of Trustees hereby approves the recommendation of employment for the following administrator position:*

**Lisa Mazure**

*Associate Vice Chancellor for Finance & Fiscal Services  
Alamo Colleges District*

*as recommended by Vice Chancellor Finance & Administration and  
the Chancellor of the Alamo Colleges District*

**Anna Monroe**

*Chief of Strategic Enrollment Management  
Alamo Colleges District*

*as recommended by Vice Chancellor for Student Success and  
the Chancellor of the Alamo Colleges District*

**Rachara Jefferson**

*Interim Dean for Academic Success*

*Palo Alto College – Alamo Colleges District*

*as recommended by the President of Palo Alto College and  
the Chancellor of Alamo Colleges District*

**Jeff Hassmann**

*Interim Dean for Academic Success*

*Northeast Lakeview College – Alamo Colleges District*

*as recommended by the President of Northeast Lakeview College and  
the Chancellor of Alamo Colleges District*

**19. CONSENT AGENDA**

**A. Discussion and Possible Action on Consent Agenda Items**

On a motion by Trustee Dr. Katz seconded by Trustee Zarate and by unanimous vote of the Board of Trustees, the following minute order was approved:

*“The Consent Agenda for the Regular Board Meeting of the Alamo Community College District Board of Trustees held on January 25, 2022 is hereby approved.”*

**1) Approval of Board Meeting Minutes**

**a. Discussion and Possible Action on Approval of Minutes of Committee of the Whole Meeting on December 7, 2021**

*“The minutes of the Meeting of the Board of Trustees - Meeting as a Committee of the Whole held on December 7, 2021 are hereby approved.”*

**b. Discussion and Possible Action on Approval of Minutes of the Regular Board Meeting on December 14, 2021**

*“The minutes of the Regular Board Meeting of the Board of Trustees of the Alamo Community College District held on December 14, 2021 are hereby approved.”*

**2) Internal Audit Department Monthly Activity Report**

This report provides information on Internal Audit activities, current projects' statuses, and accomplishments related to the Alamo Colleges Strategic Objectives of Student Success, Principle-Centered Leadership, and Performance Excellence as of January 5, 2022.

3) Department of Public Safety Monthly Clery Act Activity Report

*"The Alamo Colleges District Board of Trustees hereby approves the Public Safety Monthly Clery Act Activity Report as presented."*

4) Discussion and Possible Action on Acceptance of Private Gifts to the Alamo Colleges Foundation and Alamo Colleges District

*"The Board of Trustees hereby accepts this gift receipt report on the Monthly Financial Statements on private gifts made in September 2021."*

5) Discussion and Possible Action on Approval of Federal College Work Study (FCWS) Report

*"The Alamo Colleges District Board of Trustees hereby approves the FCWS Report as presented."*

**B. CONSENT AGENDA FISCAL SERVICES REPORTS**

1) Discussion and Possible Action on Monthly Contracts Report

*"The Alamo Colleges District Board of Trustees hereby approves this report on non-grant contracts (public) made to the Alamo Colleges District for the period of September 1, 2021, through August 31, 2022."*

2) Discussion and Possible Action on Monthly Grants and Contracts Report

*"The Alamo Colleges District Board of Trustees hereby approves this report on grants and contracts (public) and ratifies acceptance of the donations and grants made to the Alamo Colleges District."*

3) Capital Improvement Program (CIP) Executive Summary

The CIP Executive Summary was submitted for review.

4) Discussion and Possible Action on Approval of Financial Reports

*"The Alamo Colleges Board of Trustees hereby accepts the financial reports as presented."*

5) Discussion and Possible Action on Approval of Monthly Report on Cooperative Purchases in Excess of \$100,000

*"The Alamo Colleges District Board of Trustees hereby approves the monthly Cooperative Purchase Report as presented."*

6) Discussion and Possible Action on Approval of Investment Report Through November 30, 2021

*"The Alamo Colleges District Board of Trustees hereby accepts the Investment Report as presented."*

20. **EXECUTIVE SESSION**

**ENTERED EXECUTIVE SESSION 9:51 p.m.**

- A. The Board may go into Executive Session to deliberate on any item referenced in this agenda for open session or executive session based on the following potential exceptions under the Act.
- B. Pursuant to §551.071, Texas Government Code, the Board may consult with its attorney(s) to seek their advice on any matter(s) in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.
- C. Pursuant to §551.071, Texas Government Code, the Board may consult with its attorneys about pending and threatened litigations.
- D. Pursuant to §551.072, Texas Government Code, the Board may deliberate the purchase, exchange, lease or value of real property, including without limitation, a possible joint use facility at Palo Alto College supported by a local governmental unit.
- E. Pursuant to §551.073, Texas Government Code, the Board may deliberate regarding a negotiated contract for prospective gift or donation.
- F. Pursuant to §551.074, Texas Government Code, the Board may consult with its attorneys about pending EEOC charges.
- G. Pursuant to §551.074, Texas Government Code, the Board may deliberate the appointment, employment, evaluation, reassignment, duties, performance of duties, discipline, or dismissal of a public officer or employee(s), including, without limitation, the duties of the Chancellor.
- H. Any action on these matters will be taken in Open Session

21. **RECONVENE OPEN MEETING**

**RECONVENED OPEN MEETING 10:07 p.m.**

- A. Discussion and Possible Action on Items Discussed in Executive Session

No Action Taken.

22. **SETTING OF NEXT MEETING DATE**

The next Regular Meeting of the Alamo Colleges Board of Trustees is scheduled for January 25, 2022.

23. **ADJOURNMENT**

There being no further business, Chair Dr. Sprague adjourned the meeting at 10:07 p.m.

Submitted for Board Approval:



Denise Lee, Admin. Assistant- Special Projects



**Date:** February 11, 2022

**To:** Sandra Torres - Board Liaison

**From:** Frank Cortez – District Director of Internal Audit

**Subject:** Internal Audit Department Monthly Activity Report for February 2022

This report provides information on Internal Audit activities, current projects' statuses, and accomplishments related to the Alamo Colleges Strategic Objectives of Student Success, Principle-Centered Leadership, and Performance Excellence.

**Goal III. Performance Excellence**

**Current Projects:**

Project	Description	Percent Complete	Target Compl. Date
<b>Planning Phase</b>			
ALAMOMart e-procurement Audit	Planning in progress; Scheduling meetings with department personnel	5%	5/27/2022
<b>Fieldwork Phase</b>			
Continuing Education Process Review	Discussions with department personnel are in progress.	20%	5/4/2022
HEERF Grant Management Audit	Sample transactions selected; in the process of reviewing documentation.	50%	3/25/2022
<b>Reporting Phase</b>			
Title IX Compliance Audit	Executive Management is reviewing the final draft of the audit report.	98%	2/17/2022

**Other Activities:**

Activity	Description	Date
Recruiting	We are continuing to recruit for the Lead Senior IT Auditor position.	In-progress
Professional Development	The Director participates in the online EDUCAUSE Senior Directors Institute professional development program.	Various
	The Director and two auditors attended the Truth, Racial, Healing, and Transformation zoom training at Alamo Colleges District.	1/28/2022

**Discussion and Possible Action on Acceptance of Private Gifts to the Alamo Colleges Foundation and Alamo Colleges District**

Presented to the **ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES** on February 22, 2022.

**MINUTE ORDER**

"The Board of Trustees hereby accepts this gift receipt report on the Monthly Financial Statements on private gifts made in November 2021."

**PURPOSE**

Provide information on donations received by the Alamo Colleges District & the Alamo Colleges Foundation, Inc.

**BACKGROUND**

To provide students with scholarships thereby enabling them to complete their college education and to provide faculty and staff with financial program support to further student enrichment.

**IMPLICATIONS**

**Financial:** Total Gifts Received for the Month **\$379,103.40**

**Cost:** NA

**Strategic Plan:** Goal II – Supports student success

**Employee Services:** NA

**ATTACHMENTS:** Reports of Monthly Financial Statements on Project Activity, Private Gifts and In-Kind Gifts to the Alamo Colleges District and YTD Summary Report on Private Gifts. (15 pages)

DocuSigned by:  
*Sheila Marlow* 1/27/2022  
\_\_\_\_\_  
Sheila Marlow Due Date  
Executive Director, Institutional Advancement  
Alamo Colleges District & Alamo Colleges Foundation, Inc.

\_\_\_\_\_  
Dr. Mike Flores, Chancellor



ALAMO  
COLLEGES  
DISTRICT



**OFFICE OF INSTITUTIONAL ADVANCEMENT  
& ALAMO COLLEGES FOUNDATION  
GIFTS REPORT  
November 2021  
February 22, 2022 BOARD REPORT**

Donor Name	Soft Credit Recipient Name	Gift Date	Fund Description	Honor/Memorial Name
Makola Abdullah		11/30/2021	General SPC Scholarship	
Minnie A. Abrego-Sanchez		11/02/2021	Fabulous GED Brunch Event	
Fernando Acevedo		11/01/2021	DREAMers Scholarship	
Leticia M. Adams		11/01/2021	President's Unrestricted SAC	
Kristabel Agüero		11/01/2021	General SPC Scholarship	
Evangelina Aguilera		11/19/2021	Fabulous GED Brunch Event	
Melissa D. Aguirra		11/01/2021	SAC Student Support Fund	
Lila Aguirre		11/10/2021	Fabulous GED Brunch Event	
AIA San Antonio		11/29/2021	Architecture Education Program	
Diana Alcocer		11/27/2021	Fabulous GED Brunch Event	
Anonymous		11/01/2021	President's Unrestricted SAC	
Rebecca Alejos-Sharadin		11/01/2021	Nighthawk Nest Program	
Diane Alertas-Jacobs		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Diane Alertas-Jacobs		11/01/2021	St. Philip's College Nursing Education Department Faculty Memorial Scholarship	
Diane Alertas-Jacobs		11/01/2021	Artemisia Bowden Memorial Endowed Scholarship	
Diane Alertas-Jacobs		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Diane Alertas-Jacobs		11/01/2021	General SPC Scholarship	
Rosalinda Almanza-Martinez		11/03/2021	NLC Annual Benefit Fund	
Alpha Tau Omega Chapter, Alpha Kappa Alpha Sorority	O' Raye Adkins	11/30/2021	President's Unrestricted SPC	
Elizabeth P. Alvarado		11/01/2021	AlamoPROMISE Scholarship	
Laura A. Alvarez		11/01/2021	Vista Food Pantry	
Laura A. Alvarez		11/01/2021	NVC Arts	
Jennifer A. Alvizo		11/01/2021	President's Unrestricted SAC	
AmazonSmile Foundation		11/22/2021	Annual Fund	
American Endowment Foundation	David Rogers, Deborah Rogers	11/08/2021	AlamoPROMISE Endowment Scholarship	
American Endowment Foundation	David Rogers, Deborah Rogers	11/08/2021	AlamoPROMISE Program Fund	
American Endowment Foundation	David Rogers, Deborah Rogers	11/08/2021	AlamoPROMISE Scholarship	
Kirsten P. Anderson		11/01/2021	Student Leadership Institute - Employee Giving Scholarship	
Tamara E. Anderson		11/23/2021	Fabulous GED Brunch Event	
Vanessa L. Anderson		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Vanessa L. Anderson		11/01/2021	Artemisia Bowden Memorial Endowed Scholarship	
Wesley L. Anderson		11/01/2021	Vista Food Pantry	
George A. Andrade		11/01/2021	President's Unrestricted NLC	
Pamela K. Ansbury		11/01/2021	AlamoPROMISE Scholarship	
Kenneth A. Applegate		11/18/2021	Annual Fund	
Gerardo Arellano		11/01/2021	General PAC Scholarship	
Gerardo Arellano		11/01/2021	PAC SHARE Program	
Hattie C. Arnold		11/01/2021	Annual Fund	
Josephine S. Arnold		11/01/2021	Annual Fund	
Rodell G. Asher		11/01/2021	Debra A. Morgan Endowed Scholarship	
Rodell G. Asher		11/01/2021	Kevin Schantz Memorial Scholarship	
Rodell G. Asher		11/01/2021	Student Leadership Institute Scholarship	
Rodell G. Asher		11/01/2021	Student Leadership Institute - Employee Giving Scholarship	
Delores L. Atkins		11/30/2021	President's Unrestricted SPC	
Beatrice A. Avila		11/01/2021	General Foundation Scholarship Fund	
Beatrice A. Avila		11/01/2021	Artemisia Bowden Memorial Endowed Scholarship	
Beatrice A. Avila		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Beatrice A. Avila		11/01/2021	General SPC Scholarship	
Christy Babu		11/01/2021	Annual Fund	
Christy Babu		11/01/2021	AlamoPROMISE Scholarship	
Pamela Bain		11/17/2021	Fabulous GED Brunch Event	
Cynthia A. Baker		11/01/2021	SPC Library Book Campaign	
Garcia Balbemar		11/01/2021	Vista Food Pantry	
Sarah B. Ball		11/01/2021	MAS Scholarship	
Alicia M. Baltazar		11/01/2021	MAS Scholarship	
Alicia M. Baltazar		11/01/2021	Psychology Department Scholarship	
Alicia M. Baltazar		11/01/2021	Vista Food Pantry	
Alicia M. Baltazar		11/01/2021	NVC Personal Fitness Training Scholarship	
Natalie Barajas		11/01/2021	Student Emergency Fund	
Natalie Barajas		11/01/2021	AlamoPROMISE Scholarship	
Natalie Barajas		11/01/2021	Employee Benevolence Fund	
Joan M. Barborak		11/01/2021	King William Association Endowed Scholarship	
Jessica C. Barnes		11/01/2021	PAC SHARE Program	
Jessica C. Barnes		11/01/2021	TACHE Scholarship	
Jessica C. Barnes		11/01/2021	AlamoPROMISE Scholarship	
Jessica C. Barnes		11/01/2021	Student Emergency Fund	
Carolina P. Barrera		11/18/2021	Fabulous GED Brunch Event	
Rolando Barrientez		11/01/2021	First Responders Academy-Formative Endowment	
Anonymous		11/08/2021	General Foundation Scholarship Fund	
Ricky N. Baser		11/01/2021	President's Unrestricted NVC	
Ricky N. Baser		11/01/2021	NVC Fans General Support	
Ricky N. Baser		11/01/2021	NVC Arts	
Ricky N. Baser		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Ricky N. Baser		11/01/2021	Lynne Dean Endowed Scholarship	
Shirley A. Bass-Wright		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Shirley A. Bass-Wright		11/01/2021	General SPC Scholarship	
Shirley A. Bass-Wright		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Chris Beardsall		11/01/2021	President's Unrestricted SPC	
Chris Beardsall		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Brandie Bedore		11/03/2021	NLC Annual Benefit Fund	
Michael D. Beldon		11/09/2021	Hall and Pat Hammond Scholarship	
Eleanor Bernal		11/23/2021	Fabulous GED Brunch Event	
Elyse A. Bernal		11/06/2021	Fabulous GED Brunch Event	
Maria A. Berriozabal		11/30/2021	Fabulous GED Brunch Event	
Bexar County Community Health Collaborative		11/22/2021	Eastside Education and Training Center Program Support	
Thomas E. Billimek		11/01/2021	SAC Psychology Department Endowed Scholarship	
Thomas E. Billimek		11/01/2021	SAC Student Support Fund	
Eddie A. Bishop		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Eddie A. Bishop		11/01/2021	Vista Food Pantry	
Eddie A. Bishop		11/01/2021	NVC Personal Fitness Training Scholarship	
Eddie A. Bishop		11/01/2021	Lynne Dean Endowed Scholarship	
Joann Bishop		11/30/2021	President's Unrestricted SAC	
Lisa V. Black		11/01/2021	Vista Food Pantry	
Nicholas G. Blakeney		11/01/2021	President's Unrestricted PAC	
Nicholas G. Blakeney		11/01/2021	PAC SHARE Program	
Raquel Blanco-Ayala		11/01/2021	Horticulture Scholarship	
Raquel Blanco-Ayala		11/01/2021	Children's Library Activity Fund	
Raquel Blanco-Ayala		11/01/2021	Deason Animal Hospital Scholarship	
Jared G. Boggs		11/01/2021	DREAMers Scholarship	
Kristina M. Booth		11/01/2021	AlamoPROMISE Scholarship	
Suzanna C. Borawski		11/01/2021	President's Unrestricted SAC	
Gary Bowling		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Gary Bowling		11/01/2021	Vista Food Pantry	
Linda L. Boyer-Owens		11/01/2021	Employee Benevolence Fund	
Diana Bradford		11/01/2021	NVC Arts	
Diana Bradford		11/01/2021	MAS Scholarship	
Diana Bradford		11/01/2021	Vista Food Pantry	
Diana Bradford		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Diana Bradford		11/01/2021	Lynne Dean Endowed Scholarship	
Anonymous		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Kelli L. Bradshaw		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Kelli L. Bradshaw		11/01/2021	Vista Food Pantry	
Kelli L. Bradshaw		11/01/2021	Lynne Dean Endowed Scholarship	
Kelli L. Bradshaw		11/01/2021	MAS Scholarship	
Kelli L. Bradshaw		11/01/2021	Dr. Jacqueline Claunch Legacy Endowed Formative Scholarship	
Kelli L. Bradshaw		11/01/2021	NVC Arts	
Ronnie L. Brannon		11/01/2021	PAC SO Logistics Club	

Donor Name	Soft Credit Recipient Name	Gift Date	Fund Description	Honor/Memorial Name
Edna I. Breuer		11/01/2021	Employee Benevolence Fund	
Edna I. Breuer		11/01/2021	General Foundation Scholarship Fund	
Edna I. Breuer		11/01/2021	AlamoPROMISE Scholarship	
Edna I. Breuer		11/01/2021	Student Emergency Fund	
Edna I. Breuer		11/01/2021	Annual Fund	
Luis Briceno		11/01/2021	NLC Presidential Scholars Scholarship	
Mary E. Briones		11/01/2021	General PAC Scholarship	
Mary E. Briones		11/01/2021	PAC SHARE Program	
Alyssa R. Briscoe		11/01/2021	General SPC Scholarship	
Cynthia M. Broadnax		11/01/2021	President's Unrestricted NLC	
Cynthia M. Broadnax		11/01/2021	Faculty Endowment Scholarship	
Cynthia M. Broadnax		11/01/2021	NLC Presidential Scholars Scholarship	
Cynthia M. Broadnax		11/01/2021	Nighthawk Nest Program	
Christina M. Brown		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Christina M. Brown		11/01/2021	Jane Moser Drum Encouragement Program Fund	
Naphtali T. Bryant		11/01/2021	SPC Alumni Association Scholarship	
Anonymous		11/01/2021	Annual Fund	
Veronica I. Buendia		11/01/2021	DREAMers Scholarship	
Veronica I. Buendia		11/01/2021	Vista Food Pantry	
Michelle D. Burnett		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Ferne O. Burney		11/22/2021	Women in Transition Scholarship	
Amy H. Burton		11/01/2021	Vista Food Pantry	
Beautrice M. Butler		11/04/2021	Dixon Scholarship	
John Buxie		11/11/2021	Women in Transition Scholarship	Elsie Buxie
Mary S. Cabral		11/29/2021	Fabulous GED Brunch Event	
Mary S. Cabral		11/09/2021	Fabulous GED Brunch Event	
Patricia A. Cacace		11/01/2021	General SPC Scholarship	
Alejandra Cadenas		11/01/2021	St. Philip's College Nursing Education Department Faculty Memoriam Scholarship	
John A. Cage		11/01/2021	Rea & Barbara Hinrichs Endowed Scholarship	
Judit V. Camargo		11/01/2021	Vista Food Pantry	
Judit V. Camargo		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Beatrice E. Canales		11/01/2021	President's Unrestricted SAC	
Gloria F. Canestaro		11/01/2021	MAS Scholarship	
Michelle M. Cano		11/01/2021	Employee Benevolence Fund	
Gaston Cantu		11/01/2021	President's Unrestricted PAC	
Gaston Cantu		11/01/2021	General PAC Scholarship	
Gaston Cantu		11/01/2021	PAC Athletics Program	
Maryjane J. Cardenas		11/01/2021	General PAC Scholarship	
Maryjane J. Cardenas		11/01/2021	General NLC Scholarship	
Maryjane J. Cardenas		11/01/2021	General NVC Scholarship	
Maryjane J. Cardenas		11/01/2021	General SPC Scholarship	
Maryjane J. Cardenas		11/01/2021	Challenger Center Program	
Daisy L. Carmona		11/01/2021	Faculty Endowment Scholarship	
Selso M. Casares		11/01/2021	TACHE Scholarship	
Phillip Casarez		11/01/2021	President's Unrestricted SAC	
Miguel A. Castillo		11/01/2021	Annual Fund	
Maria D. Castro		11/23/2021	Fabulous GED Brunch Event	
Elizabeth A. Ceballos		11/01/2021	Jane Moser Drum Encouragement Program Fund	
Elizabeth A. Ceballos		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Elizabeth A. Ceballos		11/01/2021	Vista Food Pantry	
Elizabeth A. Ceballos		11/01/2021	Lynne Dean Endowed Scholarship	
Zak D. Cernoch		11/01/2021	AlamoPROMISE Scholarship	
Zak D. Cernoch		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Zak D. Cernoch		11/01/2021	Dr. Jacqueline Claunch Legacy Endowed Formative Scholarship	
Emma S. Chapa		11/10/2021	Fabulous GED Brunch Event	
Bryan A. Chase		11/01/2021	Financial Literacy Program	
Bryan A. Chase		11/01/2021	General SPC Scholarship	
Bryan A. Chase		11/01/2021	President's Unrestricted SPC	
Bryan A. Chase		11/01/2021	Artemisia Bowden Memorial Endowed Scholarship	
Bryan A. Chase		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Bryan A. Chase		11/01/2021	Ruth Jones McClendon	
Bryan A. Chase		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Susan E. Chnoransky		11/01/2021	President's Unrestricted NLC	
Anonymous		11/08/2021	MESA Center Program	
Virginia C. Cmoneztzfbusy		11/01/2021	NVC Personal Fitness Training Scholarship	
Grace L. Collett		11/01/2021	Scobee Education Center Programs	
Jacob P. Colunga		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Jennifer D. Comedy-Holmes		11/01/2021	NVC Arts	
Jennifer D. Comedy-Holmes		11/01/2021	Lynne Dean Endowed Scholarship	
Jennifer D. Comedy-Holmes		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Jennifer D. Comedy-Holmes		11/01/2021	Vista Food Pantry	
CommonWealth Charitable Fund	Shelley Friend, Travis Kessler	11/29/2021	Seeds of Leadership Endowed Scholarship	
Esther M. Conejo		11/01/2021	Vista Food Pantry	
Esther M. Conejo		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Allan Conkling		11/01/2021	SPC President's Student Aid Fund	
Anonymous		11/01/2021	Employee Benevolence Fund	
Anonymous		11/01/2021	DREAMers Scholarship	
Jessica A. Cooper		11/01/2021	St. Philip's College Nursing Education Department Faculty Memoriam Scholarship	
Jessica A. Cooper		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Joseph Coppola		11/01/2021	PAC SHARE Program	
Belinda S. Corley		11/01/2021	PAC SHARE Program	
Chris Corso		11/17/2021	Annual Fund	
Christina M. Cortez		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Francisco Cortez		11/01/2021	Annual Fund	
Trina D. Cowan		11/01/2021	Psychology Department Scholarship	
Thomas R. Cox		11/01/2021	Rea & Barbara Hinrichs Endowed Scholarship	
Tiffany T. Cox		11/01/2021	SAC Psychology Department Endowed Scholarship	
Tiffany T. Cox		11/01/2021	First Responders Academy-Formative Endowment	
Tiffany T. Cox		11/01/2021	Dr. Robert Zeigler Endowed Scholarship	
Tiffany T. Cox		11/01/2021	President's Unrestricted SAC	
Tiffany T. Cox		11/01/2021	SAC Student Support Fund	
Tiffany T. Cox		11/01/2021	MESA Center Program	
Lloyd G. Crenwelge		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Sharon A. Crockett-Ray		11/01/2021	San Antonio Ivy Educational Fund Inc. Scholarship	
Tonya R. Crowley		11/01/2021	SAC Student Support Fund	
Tonya R. Crowley		11/01/2021	President's Unrestricted SAC	
Clarissa J. Cruz		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Jessica S. Cruz		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Jessica S. Cruz		11/01/2021	Financial Literacy Program	
Jessica S. Cruz		11/01/2021	General SPC Scholarship	
Micah Culpepper		11/01/2021	Annual Fund	
Betty H. Cunningham		11/01/2021	NVC Alumni Program Support	
Betty H. Cunningham		11/01/2021	NVC Arts	
Betty H. Cunningham		11/01/2021	Dr. Jacqueline Claunch Legacy Endowed Formative Scholarship	
Ruth A. Dalrymple		11/01/2021	Annual Fund	
Ruth A. Dalrymple		11/01/2021	AlamoPROMISE Scholarship	
Patrick F. Daniels		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Bruce A. Davis		11/01/2021	Tiana Spivey RTF Endowed Scholarship	
Bruce A. Davis		11/01/2021	Dr. Robert Zeigler Endowed Scholarship	
Bruce A. Davis		11/01/2021	Fredric A. Weiss Memorial Scholarship	
Bruce A. Davis		11/01/2021	President's Unrestricted SAC	
Bruce A. Davis		11/01/2021	Dr. Alice Johnson Children's Library	
Bruce A. Davis		11/01/2021	David E. Mirzek FORMATIVE Endowed Scholarship Fund	
Randall N. Dawson		11/01/2021	Developmental Math Fund	
Randall N. Dawson		11/01/2021	General SPC Scholarship	
Randall N. Dawson		11/01/2021	Artemisia Bowden Memorial Endowed Scholarship	
Randall N. Dawson		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	

Donor Name	Soft Credit Recipient Name	Gift Date	Fund Description	Honor/Memorial Name
Amber A. De La Garza		11/01/2021	AlamoPROMISE Scholarship	
Pamela S. De La Garza		11/01/2021	Vista Food Pantry	
Pamela S. De La Garza		11/01/2021	NVC Faculty / Staff Scholarship	
Pamela S. De La Garza		11/01/2021	MAS Scholarship	
Leticia P. De La Rosa		11/01/2021	President's Unrestricted PAC	
Elida T. De Leon		11/01/2021	General PAC Scholarship	
Elida T. De Leon		11/01/2021	PAC SHARE Program	
Gloria G. De Leon		11/25/2021	Fabulous GED Brunch Event	
Maria O. De Los Reyes		11/01/2021	SAC Women's Center GED Scholarship	
Maria O. De Los Reyes		11/01/2021	President's Unrestricted SAC	
Rosalind K. De Trevino		11/01/2021	President's Unrestricted SAC	
Rosalind K. De Trevino		11/01/2021	Empowerment Center Program	
Rosalind K. De Trevino		11/01/2021	AlamoPROMISE Scholarship	
Rachel Del Rio		11/01/2021	Student Emergency Fund	
Nancy G. Delacerda		11/01/2021	Lynne Dean Endowed Scholarship	
Nancy G. Delacerda		11/01/2021	Vista Food Pantry	
Nancy G. Delacerda		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Nancy G. Delacerda		11/01/2021	NVC Arts	
Nancy G. Delacerda		11/01/2021	MAS Scholarship	
Anna L. Delgado		11/01/2021	General SPC Scholarship	
Anna L. Delgado		11/01/2021	Artemisia Bowden Memorial Endowed Scholarship	
Anna L. Delgado		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Chryssa D. Delgado		11/01/2021	AlamoPROMISE Scholarship	
Vanessa A. Demont		11/01/2021	NLC Presidential Scholars Scholarship	
Vanessa A. Demont		11/01/2021	Nighthawk Nest Program	
Vanessa A. Demont		11/01/2021	President's Unrestricted NLC	
Edward Diaz		11/01/2021	SAC Student Support Fund	
Mariana A. Diaz		11/01/2021	PAC SHARE Program	
Rebecca L. Dietz		11/01/2021	SAC Student Support Fund	
Rebecca L. Dietz		11/01/2021	Black Student Alliance Scholarship	
Rebecca L. Dietz		11/01/2021	Robert & Laura Fainter Endowed Scholarship	
Jaclyn G. Dinscore		11/01/2021	President's Unrestricted PAC	
Jaclyn G. Dinscore		11/01/2021	General PAC Scholarship	
Lloyd Doggett		11/23/2021	Fabulous GED Brunch Event	
Adriana Dominguez		11/01/2021	PAC SHARE Program	
Alicia D. Dominguez		11/01/2021	General SPC Scholarship	
Katherine B. Doss		11/09/2021	Fabulous GED Brunch Event	
Katherine B. Doss		11/01/2021	PAC SHARE Program	
Tangila C. Dove		11/01/2021	President's Unrestricted NLC	
Tangila C. Dove		11/01/2021	E. F. "Smiley" & Sandra Williams Endowed Scholarship	
Tangila C. Dove		11/01/2021	Nighthawk Nest Program	
Cheryl A. Drake		11/01/2021	Employee Benevolence Fund	
Sheila R. Due		11/01/2021	Annual Fund	
Pamela J. Dunagan		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Paul S. Dunn		11/01/2021	Annual Fund	
Yael H. Edrey		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Yael H. Edrey		11/01/2021	Vista Food Pantry	
Yael H. Edrey		11/01/2021	Lynne Dean Endowed Scholarship	
Yael H. Edrey		11/01/2021	MAS Scholarship	
Jennifer L. Ellison		11/01/2021	General PAC Scholarship	
Jennifer L. Ellison		11/01/2021	AlamoPROMISE Scholarship	
Dawn L. Elmore		11/01/2021	James C. Elmore II Memorial Art Scholarship	
James C. Elmore		11/04/2021	James C. Elmore II Memorial Art Scholarship	James C. Elmore
Rosalinda M. Encina		11/01/2021	MAS Scholarship	
Rosalinda M. Encina		11/01/2021	Lynne Dean Endowed Scholarship	
Rosalinda M. Encina		11/01/2021	Vista Food Pantry	
Rosalinda M. Encina		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Anonymous		11/01/2021	AlamoPROMISE Scholarship	
Anonymous		11/01/2021	Strategies for Success - Grant in Aid Scholarship	
Abel E. Enriquez Vega		11/01/2021	Jessica's Project	
Frances D. Erwin		11/01/2021	Student Emergency Fund	
Lisa M. Erwin		11/01/2021	Alexandria Celene Brown Memorial Scholarship 6 2020	
Ana L. Escamilla		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Mary Esther Escobedo		11/04/2021	Fabulous GED Brunch Event	
Anonymous		11/01/2021	Faculty Endowment Scholarship	
Anonymous		11/01/2021	Nighthawk Nest Program	
Laura V. Farias		11/02/2021	NLC Annual Benefit Fund	
Raquel Farias		11/16/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Raquel Farias		11/16/2021	President's Unrestricted SPC	
Richard H. Farias		11/01/2021	President's Unrestricted SAC	
Richard H. Farias		11/01/2021	Annual Fund	
Jill C. Feig		11/28/2021	Annual Fund	
Jill C. Feig		11/30/2021	Annual Fund	
Marie P. Feldmeier		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Marie P. Feldmeier		11/01/2021	General SPC Scholarship	
Anna Lisa Fernandez		11/01/2021	PAC Adult Learning Academy GED Scholarship	
Anna Lisa Fernandez		11/01/2021	PAC SHARE Program	
Anna Lisa Fernandez		11/01/2021	OZUNA LRC Children's Library	
Anna Lisa Fernandez		11/01/2021	AlamoPROMISE Scholarship	
Stacey A. Festger		11/01/2021	Lynne Dean Endowed Scholarship	
Stacey A. Festger		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Fidelity Charitable Gift Fund	Gerald Wilson, Judith Wilson	11/22/2021	Annual Fund	
Fidelity Charitable Gift Fund	Gerald Wilson, Judith Wilson	11/22/2021	General Foundation Scholarship Fund	
Fidelity Charitable Gift Fund	Ed Moore	11/22/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Sandra M. Figueroa		11/01/2021	President's Unrestricted PAC	
Daniel B. Flores		11/01/2021	Disabled Student Program Fund	
Daniel B. Flores		11/01/2021	Black Student Alliance Scholarship	
Georgia L. Flores		11/01/2021	President's Unrestricted NLC	
Georgia L. Flores		11/01/2021	Nighthawk Nest Program	
Jennifer L. Flores		11/01/2021	PAC SHARE Program	
Jorge R. Flores		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Jorge R. Flores		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Julietta Flores		11/01/2021	Lynne Dean Endowed Scholarship	
Rose M. Flores		11/01/2021	Horticulture Scholarship	
Ruben M. Flores		11/01/2021	Ruben P. Flores Endowed Scholarship	
Ruben M. Flores		11/01/2021	AlamoPROMISE Scholarship	
Ruben M. Flores		11/01/2021	Student Emergency Fund	
Vanessa S. Flores		11/01/2021	Vista Food Pantry	
Maria S. Flores-Chase		11/01/2021	NLC Presidential Scholars Scholarship	
Maria S. Flores-Chase		11/01/2021	Nighthawk Nest Program	
Maria S. Flores-Chase		11/01/2021	Beta Sigma Delta Chapter Endowed Scholarship	
Maria S. Flores-Chase		11/01/2021	Faculty Endowment Scholarship	
Maria S. Flores-Chase		11/01/2021	President's Unrestricted NLC	
Celeste Flynn		11/29/2021	Fabulous GED Brunch Event	
Patrick R. Fontenot		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Yvonne T. Forey		11/01/2021	PAC SHARE Program	
Yvonne T. Forey		11/01/2021	Faculty Staff Memorial Scholarship PAC	
Yvonne T. Forey		11/01/2021	PAC Adult Learning Academy GED Scholarship	
Yvonne T. Forey		11/01/2021	General PAC Scholarship	
Carolyn A. Foster		11/01/2021	Black Student Alliance Scholarship	
Carolyn A. Foster		11/01/2021	Child Care Center	
Kathleen L. Foster		11/24/2021	Hall and Pat Hammond Scholarship	Hall S. Hammond
Jeffrey W. French		11/01/2021	General SPC Scholarship	
Jeffrey W. French		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Jeffrey W. French		11/01/2021	Artemisia Bowden Memorial Endowed Scholarship	
Karl R. Frey		11/01/2021	Faculty Endowment Scholarship	
Pamela M. Frias		11/01/2021	SAC Student Support Fund	

Donor Name	Soft Credit Recipient Name	Gift Date	Fund Description	Honor/Memorial Name
Russell J. Frohardt		11/01/2021	MAS Scholarship	
Russell J. Frohardt		11/01/2021	NVC Arts	
Russell J. Frohardt		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Russell J. Frohardt		11/01/2021	Vista Food Pantry	
Russell J. Frohardt		11/01/2021	Lynne Dean Endowed Scholarship	
Pat Frost		11/27/2021	Hall and Pat Hammond Scholarship	
Lawrence A. Gable		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Lawrence A. Gable		11/01/2021	VOTC Veterans Outreach & Transition Center Program	
Lawrence A. Gable		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Lawrence A. Gable		11/01/2021	Artemisia Bowden Memorial Endowed Scholarship	
Lawrence A. Gable		11/01/2021	President's Unrestricted SPC	
Deborah L. Gaitan		11/01/2021	MAS Scholarship	
Deborah L. Gaitan		11/01/2021	NVC Arts	
Deborah L. Gaitan		11/01/2021	Vista Food Pantry	
Deborah L. Gaitan		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Cristela C. Garcia		11/04/2021	NLC Annual Benefit Fund	
Diana O. Garcia		11/01/2021	Vista Food Pantry	
Mauricio Garcia		11/01/2021	PAC SHARE Program	
Mauricio Garcia		11/01/2021	General PAC Scholarship	
Migdalia Garcia		11/01/2021	MAS Scholarship	
Migdalia Garcia		11/01/2021	NVC Arts	
Migdalia Garcia		11/01/2021	Vista Food Pantry	
Migdalia Garcia		11/01/2021	Lynne Dean Endowed Scholarship	
Ofelia B. Garcia		11/01/2021	DREAMers Scholarship	
Anonymous		11/01/2021	NLC Presidential Scholars Scholarship	
Anonymous		11/09/2021	Dr. Garcia Family Formative Endowment	
Anonymous		11/01/2021	President's Unrestricted NLC	
Bridgedette A. Garza		11/01/2021	General Foundation Scholarship Fund	
Bridgedette A. Garza		11/01/2021	AlamoPROMISE Scholarship	
Diann Garza		11/01/2021	St. Philip's College Nursing Education Department Faculty Memoriam Scholarship	
Linda T. Garza		11/01/2021	Annual Fund	
Robert L. Garza		11/01/2021	President's Unrestricted PAC	
Sandra D. Garza		11/01/2021	MAS Scholarship	
Amy S. Gates		11/01/2021	President's Unrestricted NLC	
Amy S. Gates		11/01/2021	Annual Fund	
Amy S. Gates		11/01/2021	Nighthawk Nest Program	
Pamela D. Gauna		11/01/2021	Nighthawk Nest Program	
Pamela D. Gauna		11/01/2021	NLC Presidential Scholars Scholarship	
Pamela D. Gauna		11/01/2021	President's Unrestricted NLC	
Leslie B. Germer		11/01/2021	Nighthawk Nest Program	
Leslie B. Germer		11/01/2021	NLC College Mentoring Program	
Leslie B. Germer		11/01/2021	NLC Veteran's Center	
Elizabeth R. Ginn		11/01/2021	Jason DeLecour Endowed Scholarship for International Studies	
Dennis J. Gittinger		11/01/2021	NVC Arts	
Deretha R. Goforth		11/01/2021	William C. Davis Endowed Scholarship	
Cressida Goloby		11/01/2021	Artemisia Bowden Memorial Endowed Scholarship	
Josephine Gonzales		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Steven E. Gonzales		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Steven E. Gonzales		11/01/2021	Vista Food Pantry	
Steven E. Gonzales		11/01/2021	Debra A. Morgan Endowed Scholarship	
Steven E. Gonzales		11/01/2021	Lynne Dean Endowed Scholarship	
Steven E. Gonzales		11/01/2021	NVC Arts	
Adela N. Gonzalez		11/29/2021	Fabulous GED Brunch Event	
Emily Gonzalez		11/05/2021	David E Mrizek FORMATIVE Endowed Scholarship Fund	David E. Mrizek
Erron Y. Gonzalez		11/01/2021	PAC Matching Fund	
Laura M. Gonzalez		11/01/2021	Mary A. Kunz and Jack G. Kline Endowed Scholarship	
Rosie Speedlin Gonzalez		11/17/2021	Fabulous GED Brunch Event	
Sandra Gonzalez		11/01/2021	General SPC Scholarship	
Anonymous		11/30/2021	President's Unrestricted SPC	
Amanda M. Gorrell		11/01/2021	NVC Arts	
Amanda M. Gorrell		11/01/2021	Vista Food Pantry	
Karen D. Gottfried		11/01/2021	Foundation General Endowment	
Debra J. Gray-Pruitt		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Anonymous		11/29/2021	Fabulous GED Brunch Event	
Barbara A. Grist-Devora		11/01/2021	NVC Arts	
Geraldo R. Guerra		11/01/2021	Men Empowerment Network (MEN) Scholarship	
Gloria M. Guerra		11/01/2021	Jessica's Project	
Gloria M. Guerra		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Gloria M. Guerra		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Gloria M. Guerra		11/01/2021	St. Philip's College Nursing Education Department Faculty Memoriam Scholarship	
Yalitz P. Guerra		11/01/2021	Vista Food Pantry	
Yalitz P. Guerra		11/01/2021	MAS Scholarship	
Yalitz P. Guerra		11/01/2021	NVC Arts	
Joel Guerrero		11/26/2021	President's Unrestricted PAC	
Melissa A. Guerrero		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Melissa A. Guerrero		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Russell Guerrero		11/01/2021	President's Unrestricted SAC	
Vicente Guillot		11/01/2021	General PAC Scholarship	
Vicente Guillot		11/01/2021	PAC SHARE Program	
H-E-B Tournament of Champions		11/03/2021	Eastside Education and Training Center Program Support	
Marsha P. Hall		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Marsha P. Hall		11/01/2021	President's Unrestricted SPC	
Marsha P. Hall		11/01/2021	Artemisia Bowden Memorial Endowed Scholarship	
W. Wendell Hall		11/17/2021	Annual Fund	Mary E. Hall
Sabrina I. Hammel		11/01/2021	Nighthawk Nest Program	
Sabrina I. Hammel		11/01/2021	Beta Sigma Delta Chapter Endowed Scholarship	
Sabrina I. Hammel		11/01/2021	President's Unrestricted NLC	
Hall S. Hammond		11/09/2021	Hall and Pat Hammond Scholarship	
Lacy Hampton		11/01/2021	General SPC Scholarship	
Lacy Hampton		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Lacy Hampton		11/01/2021	Artemisia Bowden Memorial Endowed Scholarship	
Lydia O. Hannawi		11/08/2021	Fabulous GED Brunch Event	
Caroline V. Haring		11/01/2021	General PAC Scholarship	
Konnie A. Harper		11/01/2021	General SPC Scholarship	
Konnie A. Harper		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Konnie A. Harper		11/01/2021	Artemisia Bowden Memorial Endowed Scholarship	
Konnie A. Harper		11/01/2021	Alamo Area Hospitality Association Endowed Scholarship	
Christopher R. Harrison		11/01/2021	Vista Food Pantry	
Christopher R. Harrison		11/01/2021	Vista Food Pantry	
Christopher R. Harrison		11/01/2021	Faculty Senate Endowed Scholarship	
Shawn W. Harward		11/01/2021	Jack Stone Endowed Music Scholarship	
Shawn W. Harward		11/01/2021	Anthony Chalkley Endowed Scholarship	
Shawn W. Harward		11/01/2021	NVC Digital Media Student Program Support	
Shawn W. Harward		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
E. A. Harwin		11/01/2021	NVC Arts	
Gertrude M. Heard		11/30/2021	President's Unrestricted SPC	
Timothy P. Hedgepeth		11/01/2021	NVC Arts	
Timothy P. Hedgepeth		11/01/2021	Lynne Dean Endowed Scholarship	
Susan P. Helmke		11/14/2021	Interim Program	Vernon L. Helmke
Jeannie P. Hernandez		11/30/2021	President's Unrestricted SAC	
Joseph D. Hernandez		11/01/2021	General SPC Scholarship	
Joseph D. Hernandez		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Marilyn Hernandez		11/01/2021	Employee Benevolence Fund	
Marilyn Hernandez		11/01/2021	PAC Adult Learning Academy GED Scholarship	
Olivia Hernandez		11/01/2021	Annual Fund	
Cynthia D. Hernandez-Guerra		11/01/2021	Men Empowerment Network (MEN) Scholarship	
Diane C. Hester		11/01/2021	Artemisia Bowden Memorial Endowed Scholarship	

Donor Name	Soft Credit Recipient Name	Gift Date	Fund Description	Honor/Memorial Name
Diane C. Hester		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Phillip L. Hicks		11/04/2021	NLC Annual Benefit Fund	
Carolyn J. Hilton		11/01/2021	Rea & Barbara Hinrichs Endowed Scholarship	
Hispanic Contractors Assoc. de San Antonio, Inc.		11/17/2021	Hispanic Contractors Association de San Antonio Inc. Scholarship	
Jennifer R. Huebenthal		11/01/2021	Upward Bound Bridge Scholarship	
Jennifer R. Huebenthal		11/01/2021	General PAC Scholarship	
Jennifer R. Huebenthal		11/01/2021	PAC SHARE Program	
Jessica Humann		11/01/2021	General PAC Scholarship	
Jessica Humann		11/01/2021	President's Unrestricted PAC	
Baldomero Ibarra		11/01/2021	General SPC Scholarship	
Leroy Ibarra		11/01/2021	General PAC Scholarship	
Leroy Ibarra		11/01/2021	PAC SHARE Program	
Innov8 Mgmt Group, LLC		11/29/2021	Fabulous GED Brunch Event	
Leticia C. Inocencio		11/01/2021	General PAC Scholarship	
Leticia C. Inocencio		11/01/2021	President's Unrestricted PAC	
Leticia C. Inocencio		11/01/2021	PAC SHARE Program	
Adrian Jackson		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Adrian Jackson		11/01/2021	General SPC Scholarship	
Adrian Jackson		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Brenda G. Jackson		11/24/2021	Fabulous GED Brunch Event	
Brenda G. Jackson		11/24/2021	Fabulous GED Brunch Event	
John T. Jacobs		11/01/2021	NLC Presidential Scholars Scholarship	
John T. Jacobs		11/04/2021	NLC Annual Benefit Fund	
John T. Jacobs		11/01/2021	Nighthawk Nest Program	
Anonymous		11/10/2021	LTC Patricia Fitzgerald Endowed Scholarship	Patricia Fitzgerald
Elaine D. Jansky		11/01/2021	Vista Food Pantry	
Elaine D. Jansky		11/01/2021	NVC Arts	
Gina M. Jasso		11/01/2021	General SPC Scholarship	
Yolanda Jimenez		11/22/2021	Fabulous GED Brunch Event	
Shannon K. Johns		11/01/2021	VOTC Veterans Outreach & Transition Center Program	
Shannon K. Johns		11/01/2021	General SPC Scholarship	
Shannon K. Johns		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
George H. Johnson		11/01/2021	President's Unrestricted SPC	
Timothy A. Jones		11/01/2021	NVC Arts	
Tonya Jones		11/01/2021	Jessica's Project	
Tonya Jones		11/01/2021	General SPC Scholarship	
Tonya Jones		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Tonya Jones		11/01/2021	Eva K Fort Scholarship for Nursing	
Allison Joubert		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Allison Joubert		11/01/2021	President's Unrestricted SPC	
Allison Joubert		11/01/2021	Jessica's Project	
Susan G. Kazen		11/01/2021	Faculty Endowment Scholarship	
Susan G. Kazen		11/01/2021	Nighthawk Nest Program	
Darcy A. Keene		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Darcy A. Keene		11/01/2021	Vista Food Pantry	
Darcy A. Keene		11/01/2021	MAS Scholarship	
Darcy A. Keene		11/01/2021	NVC Arts	
Kevin Ann Kelsmark		11/01/2021	Annual Fund	
Diana C. Kersey		11/01/2021	NVC Arts	
Suraya Khan		11/01/2021	Black Student Alliance Scholarship	
Suraya Khan		11/01/2021	Dr. Robert Zeigler Endowed Scholarship	
Suraya Khan		11/01/2021	President's Unrestricted SAC	
Suraya Khan		11/01/2021	Daniel W. Stevens Endowed Memorial Scholarship	
Suraya Khan		11/01/2021	Ann Richards Endowed Scholarship for Women	
Suraya Khan		11/01/2021	Disabled Student Program Fund	
Suraya Khan		11/01/2021	Catherine H. Powell Endowed Scholarship	
Felicia King		11/01/2021	Vista Food Pantry	
Felicia King		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Gary F. King		11/01/2021	Foundation General Endowment	
Gary F. King		11/01/2021	General SPC Scholarship	
Julie Kirkland-Poirier		11/01/2021	President's Unrestricted NLC	
Deborah J. Knapp		11/17/2021	Annual Fund	
Anonymous		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Anonymous		11/01/2021	President's Unrestricted SPC	
Conrad D. Krueger		11/01/2021	President's Unrestricted SAC	
Mary A. Kunz		11/01/2021	Alamo Area Hospitality Association Endowed Scholarship	
Anna M. Kuwamura		11/01/2021	AlamoPROMISE Scholarship	
Anna M. Kuwamura		11/01/2021	PAC Adult Learning Academy GED Scholarship	
Caroline Kuyumcuoglu		11/01/2021	NVC Arts	
Caroline Kuyumcuoglu		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Anonymous		11/08/2021	Fabulous GED Brunch Event	
Patricia A. Lamson		11/01/2021	General SPC Scholarship	
Patricia A. Lamson		11/01/2021	Artemisia Bowden Memorial Endowed Scholarship	
Patricia A. Lamson		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Patricia A. Lamson		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Anonymous		11/01/2021	Annual Fund	
George R. Laughhead		11/01/2021	Foundation General Endowment	
Teresa M. Laughlin-Hopwood		11/01/2021	Developmental Math Fund	
Teresa M. Laughlin-Hopwood		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Teresa M. Laughlin-Hopwood		11/01/2021	Artemisia Bowden Memorial Endowed Scholarship	
Laura A. Lawrence		11/01/2021	General NVC Scholarship	
Wesley B. Lay		11/01/2021	STEM SPC Scholarship	
Jonathan A. Lee		11/01/2021	Dr. Robert Zeigler Endowed Scholarship	
Minkyung Lee		11/01/2021	Jack Stone Endowed Music Scholarship	
Patrick R. Lee		11/01/2021	General PAC Scholarship	
Juanita I. Lewis		11/01/2021	President's Unrestricted SAC	
Neil E. Lewis		11/01/2021	Library Media Center NVC	
Neil E. Lewis		11/01/2021	NVC Arts	
Neil E. Lewis		11/01/2021	Lynne Dean Endowed Scholarship	
Lone Oak Village LLC		11/01/2021	Fabulous GED Brunch Event	
Adena W. Loston		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Stella Lovato		11/01/2021	President's Unrestricted SAC	
Stella Lovato		11/01/2021	Challenger Center Program	
Stella Lovato		11/01/2021	Child Care Center	
Donald R. Lucas		11/01/2021	Psychology Department Scholarship	
Jacqueline Lucero		11/01/2021	Annual Fund	
Lulac Council #648		11/21/2021	Fabulous GED Brunch Event	
Alexandro M. Luna		11/01/2021	General PAC Scholarship	
Alexandro M. Luna		11/01/2021	PAC SHARE Program	
Robin L. Lund		11/01/2021	Lynne Dean Endowed Scholarship	
Sabrina D. Macal-Polasek		11/01/2021	President's Unrestricted SAC	
Sabrina D. Macal-Polasek		11/01/2021	Employee Benevolence Fund	
Paul A. Machen		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Andrea MacRae		11/24/2021	General Foundation Scholarship Fund	
Ignacio R. Magaloni		11/01/2021	MAS Scholarship	
Ignacio R. Magaloni		11/01/2021	Dennis Gittinger Endowed Scholarship for Mathematics	
Ignacio R. Magaloni		11/01/2021	NVC Arts	
Ignacio R. Magaloni		11/01/2021	Lynne Dean Endowed Scholarship	
Ignacio R. Magaloni		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Ignacio R. Magaloni		11/01/2021	Vista Food Pantry	
Cindy L. Magruder		11/01/2021	Vista Food Pantry	
Michele L. Maldonado		11/01/2021	Nighthawk Nest Program	
Norma G. Maldonado		11/01/2021	Fabulous GED Brunch Event	
Gerald F. Manahan		11/01/2021	Dr. Alice Johnson Children's Library	
Loretta B. Manning		11/01/2021	Janet H. Rangl Memorial Scholarship	
Richard P. Manning		11/01/2021	NLC Annual Benefit Fund	
Jonathan R. Marin		11/01/2021	Employee Benevolence Fund	

Donor Name	Soft Credit Recipient Name	Gift Date	Fund Description	Honor/Memorial Name
Viviane Marioneaux-Maguire		11/01/2021	NVC Digital Media Student Program Support	
Viviane Marioneaux-Maguire		11/01/2021	Debra A. Morgan Endowed Scholarship	
Delilah L. Marquez		11/01/2021	PAC SHARE Program	
Delilah L. Marquez		11/01/2021	PAC Adult Learning Academy GED Scholarship	
Delilah L. Marquez		11/01/2021	General PAC Scholarship	
Deborah M. Martin		11/01/2021	General PAC Scholarship	
Deborah M. Martin		11/01/2021	General SPC Scholarship	
Deborah M. Martin		11/01/2021	ECO-Centro Program	
Deborah M. Martin		11/29/2021	Fabulous GED Brunch Event	
Deborah M. Martin		11/01/2021	NLC Presidential Scholars Scholarship	
Deborah M. Martin		11/30/2021	Annual Fund	
Deborah M. Martin		11/06/2021	Hall and Pat Hammond Scholarship	Hall S. Hammond
John F. Martin		11/01/2021	General SPC Scholarship	
John F. Martin		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Larissa Martinez		11/29/2021	President's Unrestricted PAC	
Valerie Martinez		11/01/2021	General PAC Scholarship	
Holly L. Matthews		11/01/2021	AIA San Antonio Architecture Endowed Scholarship	
Holly L. Matthews		11/01/2021	Black Student Alliance Scholarship	
Holly L. Matthews		11/01/2021	Phi Theta Kappa Food Pantry	
Sarah B. May		11/01/2021	Jack Stone Award for New Music	
Sam H. McCall		11/01/2021	General SPC Scholarship	
Sam H. McCall		11/01/2021	Artemisia Bowden Memorial Endowed Scholarship	
Sam H. McCall		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Sam H. McCall		11/01/2021	St. Philip's College Nursing Education Department Faculty Memoriam Scholarship	
Sam H. McCall		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Thomas N. McCrary		11/01/2021	James C. Elmore II Memorial Art Scholarship	
Lisa K. McDaniel		11/01/2021	Psychology Department Scholarship	
Michael E. McDowell		11/01/2021	Faculty Endowment Scholarship	
Judy L. McMurray		11/29/2021	Dr. Robert Zeigler Endowed Scholarship	Robert E. Zeigler
Fiona M. McWilliam		11/01/2021	General NVC Scholarship	
Fiona M. McWilliam		11/01/2021	Annual Fund	
Fiona M. McWilliam		11/01/2021	Vista Food Pantry	
Gina L. Mealey		11/01/2021	Nighthawk Nest Program	
Gina L. Mealey		11/01/2021	Faculty Endowment Scholarship	
Gina L. Mealey		11/01/2021	President's Unrestricted NLC	
Melissa J. Medellin		11/01/2021	General PAC Scholarship	
Melissa J. Medellin		11/01/2021	President's Unrestricted PAC	
Melissa J. Medellin		11/01/2021	President's Unrestricted SAC	
Melissa J. Medellin		11/01/2021	PAC Adult Learning Academy GED Scholarship	
Danielle E. Medina		11/01/2021	Angela de Hoyos Scholarship - Mexican American Studies Scholarship	
Danielle E. Medina		11/01/2021	Conjunto Music Program	
Danielle E. Medina		11/01/2021	Juan Ortiz Mariachi Academy Scholarship	
Susan E. Medina		11/01/2021	Developmental Math Fund	
Susan E. Medina		11/01/2021	Financial Literacy Program	
Susan E. Medina		11/01/2021	SPC Alumni Association Scholarship	
Susan E. Medina		11/01/2021	Dr. Lanier Byrd Endowed Scholarship	
Susan E. Medina		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Jennifer L. Mejia		11/01/2021	President's Unrestricted PAC	
Jennifer L. Mejia		11/01/2021	PAC SHARE Program	
Jennifer L. Mejia		11/01/2021	PAC Adult Learning Academy GED Scholarship	
Jennifer L. Mejia		11/01/2021	AlamoPROMISE Scholarship	
Jennifer L. Mejia		11/01/2021	Student Emergency Fund	
Cynthia Mendiola-Perez		11/01/2021	AlamoPROMISE Scholarship	
Cynthia Mendiola-Perez		11/01/2021	Annual Fund	
Cynthia Mendiola-Perez		11/01/2021	General Foundation Scholarship Fund	
Jose A. Menendez		11/09/2021	Fabulous GED Brunch Event	
Laura R. Mery		11/01/2021	Bob and Mary Zeigler Adjunct Professional Development Fund	
Laura R. Mery		11/01/2021	Adjunct Faculty Council Gift Fund	
Laura R. Mery		11/01/2021	Challenger Center Program	
Shannon D. Meyer		11/01/2021	Faculty Staff Memorial Scholarship PAC	
Shannon D. Meyer		11/01/2021	PAC Adult Learning Academy GED Scholarship	
Shannon D. Meyer		11/01/2021	PAC SHARE Program	
Shannon D. Meyer		11/01/2021	President's Unrestricted PAC	
Shannon D. Meyer		11/01/2021	General PAC Scholarship	
Erica N. Meza		11/01/2021	PAC SHARE Program	
Kathryn J. Miller		11/01/2021	Annual Fund	
Stephen D. Minor		11/01/2021	AlamoPROMISE Scholarship	
Erin S. Miranda		11/01/2021	Student Emergency Fund	
Erin S. Miranda		11/01/2021	Employee Benevolence Fund	
Irma Mireles		11/18/2021	Fabulous GED Brunch Event	
Anonymous		11/01/2021	Developmental Math Fund	
Joy R. Moczygamba		11/01/2021	Nighthawk Nest Program	
Sitakanta Mohanty		11/01/2021	PAC SHARE Program	
Suzel M. Molina		11/01/2021	PAC SHARE Program	
Melissa Monroe-Young		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Melissa Monroe-Young		11/01/2021	Vista Food Pantry	
Anonymous		11/01/2021	Nighthawk Nest Program	
Anonymous		11/01/2021	General NLC Scholarship	
Joshua H. Moran		11/01/2021	Vista Food Pantry	
Chad Mueller		11/01/2021	Vista Food Pantry	
Chad Mueller		11/01/2021	General NVC Scholarship	
Chad Mueller		11/01/2021	MAS Scholarship	
Dorothy J. Mundine		11/30/2021	Annual Fund	
Minerva Muniz		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Minerva Muniz		11/01/2021	MAS Scholarship	
John Munoz		11/01/2021	Alamo Area Hospitality Association Endowed Scholarship	
Mandy A. Munoz		11/01/2021	PAC SHARE Program	
Thomas Y. Murguia		11/01/2021	Raul S. Murguia Presidential Honors Endowed Scholarship	
Thomas Y. Murguia		11/22/2021	Fabulous GED Brunch Event	
Thomas Y. Murguia		11/01/2021	Roger B. Bailey Endowed Memorial Scholarship	
Prakash N. Nair		11/01/2021	Vista Food Pantry	
Esmeralda G. Nandin		11/01/2021	President's Unrestricted SAC	
Stella Nanez		11/01/2021	General SPC Scholarship	
Lori Nicholas		11/01/2021	Vista Food Pantry	
Lori Nicholas		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Gavin Nichols		11/01/2021	KSYM Program	
Paul J. Northway		11/01/2021	NVC Arts	
Paul J. Northway		11/01/2021	Vista Food Pantry	
Bruce E. Norton		11/01/2021	Dr. Robert Zeigler Endowed Scholarship	
Rhonda M. O'cana		11/01/2021	General PAC Scholarship	
Rhonda M. O'cana		11/01/2021	President's Unrestricted PAC	
Rhonda M. O'cana		11/01/2021	PAC SHARE Program	
Maria Catherine A. Obien		11/01/2021	Dennis Gittinger Endowed Scholarship for Mathematics	
Maria Catherine A. Obien		11/01/2021	Debra A. Morgan Endowed Scholarship	
Maria Catherine A. Obien		11/01/2021	Annual Fund	
Jean Luc Ocasio		11/25/2021	Annual Fund	James A. Punte
Eida A. Olvera		11/01/2021	Women in Transition Scholarship	
Sofia M. Ongay		11/01/2021	NVC Arts	
Sofia M. Ongay		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Sofia M. Ongay		11/01/2021	Lynne Dean Endowed Scholarship	
Sofia M. Ongay		11/01/2021	AlamoPROMISE Scholarship	
Sofia M. Ongay		11/01/2021	AlamoPROMISE Scholarship	
Vanessa A. Onofre-Chavarria		11/01/2021	Janet H. Rangel Memorial Scholarship	
Vanessa A. Onofre-Chavarria		11/01/2021	Kendra Ann Ward Music Endowed Scholarship	
Juan M. Oregia		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
John Orona		11/01/2021	AlamoPROMISE Scholarship	
John Orona		11/01/2021	AlamoPROMISE Scholarship	
Adam O. Orsacorodriguez		11/01/2021	President's Unrestricted PAC	

Donor Name	Soft Credit Recipient Name	Gift Date	Fund Description	Honor/Memorial Name
Adam O. Orscozodriguez		11/01/2021	Faculty Staff Memorial Scholarship PAC	
Anonymous		11/01/2021	President's Unrestricted SPC	
David J. Ortega		11/01/2021	MESA Center Program	
Petra R. Ortega		11/01/2021	MAS Scholarship	
Paulina H. Ortiz		11/01/2021	PAC SHARE Program	
Paulina H. Ortiz		11/01/2021	Jason DeLeour Endowed Scholarship for International Studies	
Craig M. Overmiller		11/01/2021	CPS Energy-OCI Solar Power Renewable Energy Scholarship	
William P. Oxford		11/01/2021	PAC Adult Learning Academy GED Scholarship	
Blanca E. Padilla		11/01/2021	AlamoPROMISE Scholarship	
Rosanna Padron		11/01/2021	PAC SHARE Program	
Rosanna Padron		11/01/2021	PAC Adult Learning Academy GED Scholarship	
Rosanna Padron		11/01/2021	President's Unrestricted PAC	
Rosanna Padron		11/01/2021	General PAC Scholarship	
Anonymous		11/01/2021	NVC Endowed Scholarship for Business Students	
Anonymous		11/01/2021	AlamoPROMISE Scholarship	
Anonymous		11/01/2021	Student Emergency Fund	
Jennifer M. Parrott		11/01/2021	Nighthawk Nest Program	
Deborah T. Pena		11/30/2021	President's Unrestricted SAC	
Josafat Pereyra		11/01/2021	MAS Scholarship	
Antony Perez		11/01/2021	President's Unrestricted SAC	
Anonymous		11/01/2021	Child Care Center	
Tammy L. Perez		11/01/2021	President's Unrestricted NLC	
Tammy L. Perez		11/01/2021	Nighthawk Nest Program	
Paulette P. Perrotta		11/08/2021	Interim Program	Vernon L. Helmke
Johnathan Peterson		11/01/2021	PAC SHARE Program	
Linda H. Peterson		11/01/2021	Ken Veatch DPMA Scholarship	
Anonymous		11/16/2021	AlamoPROMISE Scholarship	
Tashina E. Pina		11/01/2021	Economic & Workforce Development Program Fund	
Anonymous		11/01/2021	Vista Food Pantry	
Anonymous		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Anonymous		11/01/2021	Employee Benevolence Fund	
Karen Poli		11/10/2021	Ray Hernandez FORMATIVE Endowed Scholarship	Ray Hernandez
Nakia Pope		11/01/2021	Lynne Dean Endowed Scholarship	
Nakia Pope		11/01/2021	Vista Food Pantry	
Nakia Pope		11/01/2021	NVC Study Stateside Program Support	
Nakia Pope		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Daniel T. Powell		11/01/2021	Vista Food Pantry	
Daniel T. Powell		11/01/2021	Lynne Dean Endowed Scholarship	
Daniel T. Powell		11/01/2021	MAS Scholarship	
Daniel T. Powell		11/01/2021	NVC Arts	
Aaron E. Prado		11/01/2021	President's Unrestricted NVC	
Thomas G. Prussy		11/01/2021	Dennis Gittinger Endowed Scholarship for Mathematics	
Mark T. Price		11/01/2021	Annual Fund	
Amy J. Quisenberry		11/01/2021	Artemisia Bowden Memorial Endowed Scholarship	
Johnnie J. Quiles		11/01/2021	Artemisia Bowden Memorial Endowed Scholarship	
Johnnie J. Quiles		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Johnnie J. Quiles		11/01/2021	Student Engagement Scholarship SPC	
Johnnie J. Quiles		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Laura A. Quintanilla		11/01/2021	Vista Food Pantry	
Laura A. Quintanilla		11/01/2021	NVC Arts	
Laura A. Quintanilla		11/01/2021	MAS Scholarship	
George A. Railey		11/01/2021	AlamoPROMISE Scholarship	
Paul R. Ramirez		11/01/2021	AlamoPROMISE Scholarship	
Paul R. Ramirez		11/01/2021	Juan Ortiz Mariachi Academy Scholarship	
Paul R. Ramirez		11/01/2021	Palo Alto Alumni Y Amigos Association Scholarship	
Paul R. Ramirez		11/01/2021	Mariachi Connection Scholarship PAC	
Yesenia R. Ramirez		11/23/2021	Fabulous GED Brunch Event	
Carlos M. Rangel		11/10/2021	Fabulous GED Brunch Event	
Carlos M. Rangel		11/10/2021	Fabulous GED Brunch Event	
Diana M. Rangel		11/01/2021	Faculty Staff Memorial Scholarship PAC	
Diana M. Rangel		11/01/2021	PAC Adult Learning Academy GED Scholarship	
Diana M. Rangel		11/01/2021	President's Unrestricted PAC	
Diana M. Rangel		11/01/2021	General PAC Scholarship	
Diana M. Rangel		11/01/2021	PAC SHARE Program	
Gabriela C. Rangel		11/01/2021	PAC SHARE Program	
Gabriela C. Rangel		11/01/2021	DREAMers Scholarship	
Gabriela C. Rangel		11/01/2021	TACHE Scholarship	
San Juanita Rangel		11/01/2021	DREAMers Scholarship	
John M. Raymond		11/01/2021	Rea & Barbara Hinrichs Endowed Scholarship	
Linda A. Reeves		11/01/2021	DREAMers Scholarship	
Linda A. Reeves		11/01/2021	Student Emergency Fund	
Veronica I. Reyes		11/01/2021	AlamoPROMISE Scholarship	
Veronica I. Reyes		11/01/2021	Chancellor's Circle of Excellence Fund	
Veronica I. Reyes		11/01/2021	Annual Fund	
Veronica I. Reyes		11/01/2021	Employee Benevolence Fund	
Veronica I. Reyes		11/01/2021	General Foundation Scholarship Fund	
Veronica I. Reyes		11/01/2021	Joe & Josie Garcia Scholarship	
Adelfa D. Reyna		11/25/2021	Fabulous GED Brunch Event	
Joe G. Ricondo		11/01/2021	AlamoPROMISE Scholarship	
Daniel E. Riley		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Daniel E. Riley		11/01/2021	Community of Automotive Professionals	
Daniel E. Riley		11/01/2021	STEM SPC Scholarship	
Daniel E. Riley		11/01/2021	President's Unrestricted SPC	
Dyhanara Y. Rios		11/01/2021	President's Unrestricted SAC	
Dyhanara Y. Rios		11/01/2021	ECO-Centro Program	
Jennifer A. Riske		11/30/2021	President's Unrestricted NLC	
Jennifer A. Riske		11/01/2021	Nighthawk Nest Program	
Linda G. Rivas		11/01/2021	President's Unrestricted PAC	
Jennifer M. Rivera		11/01/2021	PAC Adult Learning Academy GED Fundraiser	
Adam Robles		11/30/2021	President's Unrestricted SAC	
Cassandra Rocha		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Frances L. Rocha		11/01/2021	AlamoPROMISE Scholarship	
John Rocha		11/01/2021	NLC Annual Benefit Fund	
Angela M. Rodriguez		11/01/2021	Fredric A. Weiss Memorial Scholarship	
Angela M. Rodriguez		11/01/2021	SAC Student Support Fund	
Angela M. Rodriguez		11/01/2021	SAC Radio/Television Scholarship	
Estephani M. Rodriguez		11/01/2021	Dr. Eduardo I. Conrado International Scholarship	
Estephani M. Rodriguez		11/01/2021	Employee Benevolence Fund	
Estephani M. Rodriguez		11/01/2021	Economic & Workforce Development Program Fund	
Estephani M. Rodriguez		11/01/2021	DREAMers Scholarship	
Fred Rodriguez		11/02/2021	NLC Annual Benefit Fund	
Marco A. Rodriguez		11/01/2021	Foundation General Endowment	
Maryjo Rodriguez		11/03/2021	President's Unrestricted PAC	
Ron Blank & Associates, Inc.		11/09/2021	Ron Blank Architecture Scholarship	
Dan Ross		11/30/2021	General Foundation Scholarship Fund	
Alexa Saavedra		11/01/2021	General SPC Scholarship	
Peter A. Sakai		11/28/2021	Fabulous GED Brunch Event	
Mecca M. Salahuddin		11/01/2021	Artemisia Bowden Memorial Endowed Scholarship	
Mecca M. Salahuddin		11/01/2021	Student Emergency Fund	
Fernando Salas		11/01/2021	General PAC Scholarship	
Juan F. Salinas		11/01/2021	Tourism, Hospitality, Culinary Arts (THCA) Scholarship	
Maria L. Salinas		11/22/2021	Fabulous GED Brunch Event	
Aaron Sallituro		11/30/2021	Scobee Education Center Programs	
San Antonio Livestock Exposition, Inc.		11/30/2021	San Antonio Livestock Exposition, Inc. (SALE) Scholarship PAC Only	
San Antonio Livestock Exposition, Inc.		11/19/2021	San Antonio Livestock Exposition, Inc. (SALE) Scholarship PAC Only	
Laura B. Sanchez		11/01/2021	President's Unrestricted NLC	
Laura B. Sanchez		11/01/2021	Nighthawk Nest Program	

Donor Name	Soft Credit Recipient Name	Gift Date	Fund Description	Honor/Memorial Name
Patricia A. Sanchez Gorentz		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Yolanda Santos		11/06/2021	Fabulous GED Brunch Event	
James L. Satchell		11/01/2021	General SPC Scholarship	
Adam G. Saucedo		11/01/2021	General NLC Scholarship	
Adam G. Saucedo		11/01/2021	Nighthawk Nest Program	
Jennifer L. Scheidt		11/01/2021	PAC SHARE Program	
Jennifer L. Scheidt		11/01/2021	President's Unrestricted PAC	
Kori L. Schneider		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Kori L. Schneider		11/01/2021	Vista Food Pantry	
Kori L. Schneider		11/01/2021	Lynne Dean Endowed Scholarship	
Sanjuanita C. Scott		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Sanjuanita C. Scott		11/01/2021	Vista Food Pantry	
Sanjuanita C. Scott		11/01/2021	MAS Scholarship	
Anonymous		11/17/2021	Annual Fund	
Mary M. Segovia		11/01/2021	Hall and Pat Hammond Scholarship	
Jennifer Senia		11/01/2021	Annual Fund	
Jennifer Senia		11/01/2021	AlamoPROMISE Scholarship	
Luis D. Sevilla		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Erin L. Sherman		11/01/2021	Vista Food Pantry	
Erin L. Sherman		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Erin L. Sherman		11/01/2021	Lynne Dean Endowed Scholarship	
Erin L. Sherman		11/01/2021	MAS Scholarship	
Erin L. Sherman		11/01/2021	NVC Arts	
Erin L. Sherman		11/01/2021	Joan Osborne Memorial Scholarship	
Nancy Shivers		11/24/2021	Fabulous GED Brunch Event	
Cheryl L. Shulter		11/01/2021	NLC Annual Benefit Fund	
Loretta E. Sibley		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Loretta E. Sibley		11/01/2021	Tourism, Hospitality, Culinary Arts (THCA) Scholarship	
Loretta E. Sibley		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Herlinda Sifuentes		11/08/2021	Fabulous GED Brunch Event	
Zhennia R. Silverman		11/29/2021	Marie Rocamontes Henriquez International Program Endowed Program	Marie Rocamontes Henriquez
Zhennia R. Silverman		11/12/2021	Marie Rocamontes Henriquez International Program Endowed Program	Marie Rocamontes Henriquez
Theresa A. Sinclair		11/01/2021	Norma L. Ziegler Memorial Endowed Scholarship	
Andrea M. Smith		11/01/2021	PAC SHARE Program	
Randy M. Smith		11/05/2021	Hall and Pat Hammond Scholarship	
Diane E. Snyder		11/01/2021	Nighthawk Nest Program	
Diane E. Snyder		11/01/2021	Vista Food Pantry	
Diane E. Snyder		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Diane E. Snyder		11/01/2021	PAC SHARE Program	
Diane E. Snyder		11/01/2021	SAC Student Support Fund	
Brandi Solar		11/01/2021	Nighthawk Nest Program	
Desiree Solis		11/01/2021	General PAC Scholarship	
Valerie C. Sommerville		11/01/2021	NVC Arts	
Jaime Sosa		11/01/2021	President's Unrestricted SPC	
Meagan Sovine		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Steve & Martha Hixon Family Foundation	Steve Hixon, Martha Hixon	11/05/2021	Hall and Pat Hammond Scholarship	Hall S. Hammond
Catherine Stone		11/30/2021	Hall and Pat Hammond Scholarship	
Cindy M. Sullivan		11/30/2021	Annual Fund	
Cindy M. Sullivan		11/01/2021	Annual Fund	
Joseph P. Talkington		11/01/2021	Annual Fund	
Joseph P. Talkington		11/01/2021	AlamoPROMISE Scholarship	
Mary K. Taylor		11/30/2021	NVC Arts	Debra L. Morgan
Thomas M. Taylor		11/01/2021	Lynne Dean Endowed Scholarship	
Thomas M. Taylor		11/01/2021	Vista Food Pantry	
Anonymous		11/01/2021	Nighthawk Nest Program	
Anonymous		11/01/2021	President's Unrestricted NLC	
Therapeutic Justice Foundation, Inc.		11/16/2021	Fabulous GED Brunch Event	
John R. Thomas		11/01/2021	President's Unrestricted NLC	
John R. Thomas		11/01/2021	General NLC Scholarship	
John R. Thomas		11/01/2021	Nighthawk Nest Program	
Sloan Thomas		11/17/2021	AlamoPROMISE Scholarship	
Isaac L. Thornsburg		11/01/2021	NLC Presidential Scholars Scholarship	
William D. Thornton		11/01/2021	Norm and Fran Gustafson Endowed Scholarship for Culinary Arts	
Martha Tijerina		11/16/2021	Fabulous GED Brunch Event	
Martha Tijerina		11/16/2021	Annual Fund	
Denise J. Tolan		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Denise J. Tolan		11/01/2021	NVC Arts	
Denise J. Tolan		11/01/2021	Jack Stone Award for New Music	
Tammy L. Toney		11/01/2021	E. F. "Smiley" & Sandra Williams Endowed Scholarship	
Tammy L. Toney		11/01/2021	Beta Sigma Delta Chapter Endowed Scholarship	
David Torres		11/01/2021	General SPC Scholarship	
Lisa T. Torres		11/01/2021	Annual Fund	
Anonymous		11/01/2021	Annual Fund	
Anonymous		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Dianna S. Torres Lee		11/01/2021	Nighthawk Nest Program	
TransformED Consulting	David E. Johnson	11/30/2021	Annual Fund	
William B. Trautman		11/01/2021	General SPC Scholarship	
Madelyn M. Trenz		11/01/2021	President's Unrestricted SAC	
Imelda Trevino		11/06/2021	Fabulous GED Brunch Event	
Natalia O. Trevino		11/01/2021	NVC Arts	
Natalia O. Trevino		11/01/2021	MAS Scholarship	
Toxie H. Turner		11/01/2021	Annual Fund	
UK Online Giving Foundation		11/01/2021	Annual Fund	
United Way of San Antonio & Bexar County		11/10/2021	United Way Student Helpline	
Santiago Urdiales		11/01/2021	General SPC Scholarship	
Xavier D. Urrutia		11/01/2021	AlamoPROMISE Scholarship	
Artemisa G. Valadez		11/21/2021	Fabulous GED Brunch Event	
David M. Valdez		11/01/2021	AlamoPROMISE Scholarship	
Adrianna R. Vallejo		11/01/2021	Emergency Grant Fund Program	
Adrianna R. Vallejo		11/01/2021	Employee Benevolence Fund	
Adrianna R. Vallejo		11/01/2021	General Foundation Scholarship Fund	
Malorie E. Vallejo		11/01/2021	President's Unrestricted PAC	
Malorie E. Vallejo		11/01/2021	General PAC Scholarship	
Malorie E. Vallejo		11/01/2021	Palo Alto Alumni Y Amigos Association Scholarship	
Malorie E. Vallejo		11/01/2021	PAC Special Events	
Malorie E. Vallejo		11/01/2021	PAC FEST Scholarships	
Malorie E. Vallejo		11/01/2021	PAC Athletics Program	
Dominic R. Vasquez		11/01/2021	PAC SHARE Program	
Dominic R. Vasquez		11/01/2021	General PAC Scholarship	
Dominic R. Vasquez		11/01/2021	General PAC Scholarship	
Dominic R. Vasquez		11/01/2021	President's Unrestricted PAC	
Dominic R. Vasquez		11/01/2021	OZUNA LRC Children's Library	
Rob A. Vaughn		11/01/2021	Nighthawk Nest Program	
Rob A. Vaughn		11/01/2021	NLC Presidential Scholars Scholarship	
Cathy R. Vega		11/01/2021	Dr. Adena Williams Loston Presidential Scholarship Corpus	
Josephine Vela		11/08/2021	Ray Hernandez FORMATIVE Endowed Scholarship	Ray Hernandez
Patricia D. Vela		11/01/2021	Employee Benevolence Fund	
Robert H. Vela		11/01/2021	President's Unrestricted SAC	
Carmen M. Velasquez		11/01/2021	TACHE Scholarship	
Carmen M. Velasquez		11/01/2021	DREAMers Scholarship	
Francesca Velten		11/30/2021	Annual Fund	
Alejandra I. Villarreal		11/07/2021	Fabulous GED Brunch Event	
Anna Villarreal		11/01/2021	DREAMers Scholarship	
Anna Villarreal		11/01/2021	AlamoPROMISE Scholarship	
Lori Villarreal		11/01/2021	Vista Food Pantry	
Lori Villarreal		11/01/2021	General NVC Scholarship	
Velda Villarreal		11/01/2021	DREAMers Scholarship	

Donor Name	Soft Credit Recipient Name	Gift Date	Fund Description	Honor/Memorial Name
Maynell Wackwitz		11/16/2021	Employee Benevolence Fund	Paula McKenna's parents
Maynell Wackwitz		11/01/2021	President's Unrestricted SAC	
Dehlia A. Wallis		11/01/2021	President's Unrestricted SAC	
Dehlia A. Wallis		11/01/2021	SAC Psychology Department Endowed Scholarship	
Gregory A. Ward		11/01/2021	Dennis Gittinger Endowed Scholarship for Mathematics	
Michael D. Ward		11/01/2021	Vista Food Pantry	
Yolanda Y. Ward		11/01/2021	General SPC Scholarship	
Matthew D. Wells		11/01/2021	Kendra Ann Ward Music Endowed Scholarship	
William A. Whiting		11/04/2021	General Robert T. Herres Masters Leadership Endowed Scholarship	
Deborah D. Whittis		11/01/2021	Employee Benevolence Fund	
Daniel F. Williams		11/01/2021	SPC President's Student Aid Fund	
Daniel F. Williams		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Heather Williams		11/30/2021	Masters Leadership Program (MLP) Scholarship	
Linda J. Wilson		11/10/2021	Fabulous GED Brunch Event	
Linda J. Wilson		11/10/2021	Fabulous GED Brunch Event	
Tomeka C. Wilson		11/01/2021	SPC President's Student Aid Fund	
Tomeka C. Wilson		11/01/2021	STEM SPC Scholarship	
Julie A. Winkler		11/01/2021	SAC Department of Foreign Language, Philosophy and Culture Program Support	
Julie A. Winkler		11/01/2021	SAC Student Support Fund	
Julie A. Winkler		11/01/2021	President's Unrestricted SAC	
Darren L. Wood		11/01/2021	AlamoPROMISE Scholarship	
Darrell R. Woody		11/01/2021	President's Unrestricted SAC	
Nina B. Wright		11/01/2021	Employee Benevolence Fund	
Shalisha Wright		11/04/2021	NLC Annual Benefit Fund	
Shalisha Wright		11/04/2021	NLC Annual Benefit Fund	
Kristi R. Wyatt		11/01/2021	Annual Fund	
Kristi R. Wyatt		11/01/2021	AlamoPROMISE Scholarship	
Kristi R. Wyatt		11/01/2021	General Foundation Scholarship Fund	
Erlinda Ybarra		11/01/2021	DREAMers Scholarship	
Sylvia D. Ybarra		11/01/2021	President's Unrestricted SAC	
Sylvia D. Ybarra		11/01/2021	SAC Student Support Fund	
Irene W. Young		11/01/2021	Artemisia Bowden Memorial Endowed Scholarship	
Irene W. Young		11/01/2021	Safe S.P.A.C.E. (Supporting People through Advocacy, Care and Equity)	
Robert O. Yowell		11/01/2021	Faculty Endowment Scholarship	
Anonymous		11/04/2021	Hall and Pat Hammond Scholarship	
Cynthia Zamudio		11/01/2021	Beverly Evans Memorial NVC Student Live Scholarship	
Cynthia Zamudio		11/01/2021	Vista Food Pantry	
Cynthia Zamudio		11/01/2021	Lynne Dean Endowed Scholarship	
Cynthia Zamudio		11/01/2021	MAS Scholarship	
Cynthia Zamudio		11/01/2021	NVC Arts	
Dolores Zapata		11/08/2021	Fabulous GED Brunch Event	
Grace A. Zapata		11/01/2021	Financial Literacy Program	
Grace A. Zapata		11/01/2021	Community of Automotive Professionals	
Grace A. Zapata		11/01/2021	St. Philip's College Nursing Education Department Faculty Memoriam Scholarship	
Robert E. Zeigler		11/26/2021	Annual Fund	
Robert E. Zeigler		11/26/2021	Fabulous GED Brunch Event	
Cuihua Zhang		11/01/2021	Faculty Endowment Scholarship	

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**TOTAL \$379,103.40**



**OFFICE OF INSTITUTIONAL ADVANCEMENT  
& ALAMO COLLEGES FOUNDATION  
2021 Gifts In-Kind  
Received by the District  
February 22, 2022 BOARD REPORT**

<b>Donor</b>	<b>Gift In-Kind Description</b>	<b>Gifts In-Kind Value</b>
H-E-B	Gift Cards	\$5,000.00
Nina Wright	HP Computer Monitor	\$299.00
Bob Kelley	Light Blue Celestial Sphere	\$79.95
Bob Kelley	Moon Map Globe	\$86.00
Bob Kelley	Light up 3D Moon	\$39.95
Bob Kelley	3D Model of Astronauts (3)	\$66.00
Bob Kelley	Explore Scientific Telescope	\$5,499.99
Bob Kelley	Losmandy G-11 Mount + Gemini II System	\$3,395.00
Bob Kelley	Explore Scientific Two Speed Focus Knob	\$71.99
Bob Kelley	2 Inch Mirror Diagonal for Refractor	\$79.99
Bob Kelley	AstroTrac Autoguiding Tracking Mount	\$2,079.00
Bob Kelley	Orion Eon Refractor Telescope	\$1,299.99
Bob Kelley	Orion Sirius Computerized Go-To Mount EQ-G	\$1,099.99
Bob Kelley	40 mm Eyepiece - Sirius Plossl	\$44.99
Bob Kelley	Miller Planisphere (8)	\$111.60
Bob Kelley	Optical Craftsmen Telescope	\$487.00
Bob Kelley	Random 6 in Telescope	\$1,439.00
Bob Kelley	Solar Filters (4)	\$59.00
Bob Kelley	William Optics 81 APO Refraction Telescope	\$999.00
Bob Kelley	Orion 80mm ED Refractor	\$1,649.00
Bob Kelley	Orion Shorty Barlow Lens	\$39.99
Bob Kelley	Orion Deluxe Filter Set	\$119.99
Bob Kelley	25mm, 17 mm, and 10 mm Sirius Plossl	\$99.99
Bob Kelley	7.5 mm Sirius Plossl	\$34.99
Bob Kelley	6.3 mm Sirius Plossl	\$34.99
Bob Kelley	Orion 2 Inch Extension Tube	\$24.99
Bob Kelley	Star Laser Twilight Projector	\$84.99
Bob Kelley	Large Moon light	\$50.00
Bob Kelley	Small Reflecting Telescope	\$25.00
Bob Kelley	Telrad Spotting Scope	\$36.00

<b>Donor</b>	<b>Gift In-Kind Description</b>	<b>Gifts In-Kind Value</b>
Lone Oak Village	Ladies Watches (3)	\$180.00
Stacey Johnson	Jazz/LP Vinyl Collection Presses	\$4,800.00
Ricardo and Harriett Romo	220 Pieces of Art:	\$277,450.00
Ricardo and Harriett Romo	Watercolor	
Ricardo and Harriett Romo	Silkscreen Prints	
Ricardo and Harriett Romo	Prints	
Ricardo and Harriett Romo	Sculpture	
Ricardo and Harriett Romo	Lithograph	
Ricardo and Harriett Romo	Hand-Colored Gelatin Silver Print	
Ricardo and Harriett Romo	Mixed Media	
Ricardo and Harriett Romo	Giclee Print	
Ricardo and Harriett Romo	Pastels on Paper	
Ricardo and Harriett Romo	Oil on Canvas	
Ricardo and Harriett Romo	Acrylic on Canvas	
Ricardo and Harriett Romo	Woodcut Print on Paper	
Ricardo and Harriett Romo	Offset Lithograph	
Ricardo and Harriett Romo	Chalk	
Ricardo and Harriett Romo	Poster Print	
Ricardo and Harriett Romo	Crayon	
Ricardo and Harriett Romo	Graphite on Paper	
Ricardo and Harriett Romo	Serigraph	
Ricardo and Harriett Romo	Photograph Print	
Ricardo and Harriett Romo	Acrylic on Wood	
	<b>TOTALS</b>	<b>\$306,868.36</b>



ALAMO  
COLLEGES  
DISTRICT

**OFFICE OF INSTITUTIONAL ADVANCEMENT  
& ALAMO COLLEGES FOUNDATION  
November 2021  
SUMMARY FINANCIAL REPORT  
February 22, 2022 BOARD REPORT**

Alamo Colleges Foundation, Inc.  
 Schedule of Support, Revenues and Expenses  
 For the Period Ended  
 November 30, 2021

	Net Assets without		Net Assets With Donor Restrictions				Total			
	Donor Restrictions (Unrestr)		Non-Endowed (Temp Restr)		TRestr Tied to Endowed		Endowed Funds (Perm Restr)		Month	YTD
	Month	YTD	Month	YTD	Month	YTD	Month	YTD		
<b>Revenues:</b>										
Donations	12,353.11	66,914.56	337,334.93	17,907,414.21	-	500.00	29,415.36	600,175.72	379,103.40	18,575,004.49
Funds from ACCD										
Other Income										
Interest and Dividends*	4,058.11	4,497.16	23,593.40	145,354.31	37,128.89	322,657.07	-	-	64,780.40	472,508.54
Alamo Colleges PR Contributions										
Net Assets Released from Restricted										
<b>Subtotal Revenues</b>	<b>16,411.22</b>	<b>71,411.72</b>	<b>360,928.33</b>	<b>18,052,768.52</b>	<b>37,128.89</b>	<b>323,157.07</b>	<b>29,415.36</b>	<b>600,175.72</b>	<b>443,883.80</b>	<b>19,047,513.03</b>
<b>Gifts - Non Cash</b>										
<b>Total Revenues &amp; Gifts Non Cash</b>	<b>16,411.22</b>	<b>71,411.72</b>	<b>360,928.33</b>	<b>18,052,768.52</b>	<b>37,128.89</b>	<b>323,157.07</b>	<b>29,415.36</b>	<b>600,175.72</b>	<b>443,883.80</b>	<b>19,047,513.03</b>
<b>Expenses</b>	<b>9.70</b>	<b>5,502.08</b>	<b>157,855.01</b>	<b>5,068,978.92</b>	<b>60,885.86</b>	<b>694,302.23</b>		<b>-</b>	<b>218,750.57</b>	<b>5,768,783.23</b>
<b>Transfers</b>	<b>-</b>	<b>(36,308.75)</b>	<b>(5,000.00)</b>	<b>454,596.16</b>	<b>-</b>	<b>(664,566.07)</b>	<b>5,000.00</b>	<b>246,278.66</b>	<b>-</b>	<b>-</b>
Realized/Unrealized gains (losses)	-	-	(613,733.61)	366,147.49	(626,087.54)	2,543,445.03	-	-	(1,239,821.15)	2,909,592.52
<b>Net Surplus/(Deficit)</b>	<b>16,401.52</b>	<b>29,600.89</b>	<b>(415,660.29)</b>	<b>13,804,533.25</b>	<b>(649,844.51)</b>	<b>1,507,733.80</b>	<b>34,415.36</b>	<b>846,454.38</b>	<b>(1,014,687.92)</b>	<b>16,188,322.32</b>
<b>Net Assets beginning of period</b>	<b>151,618.81</b>	<b>138,419.44</b>	<b>41,962,827.21</b>	<b>27,742,633.67</b>	<b>11,332,219.30</b>	<b>9,174,640.99</b>	<b>21,093,742.96</b>	<b>20,281,703.94</b>	<b>74,540,408.28</b>	<b>57,337,398.04</b>
<b>Net Assets at end of period</b>	<b>168,020.33</b>	<b>168,020.33</b>	<b>41,547,166.92</b>	<b>41,547,166.92</b>	<b>10,682,374.79</b>	<b>10,682,374.79</b>	<b>21,128,158.32</b>	<b>21,128,158.32</b>	<b>73,525,720.36</b>	<b>73,525,720.36</b>

**Notes**

Net Assets without Donor Restriction (Unrestricted) = not connected with an endowment.

Net Assets with Donor Restrictions, Non-Endowed (Temporarily Restricted) = Available for Spending.

Net Assets with Donor Restrictions Endowed (Permanently Restricted) = Can never be spent.

Unrealized Gains=Mkt increases over the initial cost of investment. Realized when security is sold.

Monthly financial statement prepared by Alamo Colleges District Finance Office.



**MEMORANDUM**

TO: Dr. Mike Flores, Chancellor  
Alamo Colleges District

THRU: Dr. Diane Snyder, Vice Chancellor – Finance & Administration  
Alamo Colleges District

FROM: Derek Fuller, Chief of Public Safety  
Alamo Colleges District Police Department

DATE: February 03, 2022

SUBJECT: **MONTHLY ACTIVITY REPORT**

Attached please find the Alamo Colleges District Police Department's Monthly CLERY Act activity report through January, 2022 and yearly totals summary page. Please note that the report reflects new CLERY reporting activity categories enacted in 2008 and required beginning in 2009 when a bias motivation is present, including the Theft / Larceny category which was not part of the previous CLERY reporting requirement however was previously included for informational purposes. None were motivated by bias or hate. The CLERY Act was amended in 2011, effective for reporting year 2011, to include reports received for Simple Assault that are motivated by bias or hate. Simple Assaults are included in this report for informational purposes however none were motivated by bias or hate. The CLERY Act was amended in 2014 as per VAWA and Campus SaVE Acts, effective 2015 to include reports of Domestic Violence, Dating Violence and Stalking.

Burglary of motor vehicle is considered a theft from a vehicle under Uniform Crime Reporting definitions and therefore is included in the Theft category for CLERY purposes. For CLERY reporting purposes the Theft / Larceny category includes all thefts and burglary of motor vehicle reports made to the Alamo Colleges District Police Department and is reported as one total when reported to the Department of Education and published by the Department in its annual report. They have however been separated for this report.

Theft totals listed on this report includes all thefts of district property and personal property belonging to students, faculty and staff reported to the Alamo Colleges District Police Department.



*"The vision of the Alamo Colleges Police Department is To Be The Best in The Nation" while fulfilling its mission of providing a safe environment through a high level of proficiency in which all members of the District community may work, teach, study and learn. This department, in the daily performance of its function, stresses: Service, the protection of life, property and investment, the security of the campuses, and the pursuit of excellence in campus law enforcement and safety.*

# ALAMO COLLEGES POLICE DEPARTMENT

## MONTHLY 2022 CLERY ACT ACTIVITY REPORT

CLERY ACT CATEGORY	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<i>Murder / Non - Negligent Manslaughter</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Negligent Manslaughter</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Sex Offenses / Forcible</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Sex Offenses / Non-Forcible</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Robbery</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Aggravated Assault</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Simple Assault</i>	1	0	0	0	0	0	0	0	0	0	0	0	1
<i>Intimidation</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Vandalism</i>	5	0	0	0	0	0	0	0	0	0	0	0	5
<i>Burglary</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Theft - Larceny</i>	2	0	0	0	0	0	0	0	0	0	0	0	2
<i>Burglary of Vehicle</i>	2	0	0	0	0	0	0	0	0	0	0	0	2
<i>Motor Vehicle Theft</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Arson</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Arrest Illegal Weapons Possession</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Discipline Illegal Weapons Possession</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Arrest Drug Law Violations</i>	2	0	0	0	0	0	0	0	0	0	0	0	2
<i>Discipline Drug Law Violations</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Arrest Liquor Law Violations</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Discipline Liquor Law Violations</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Hate Crimes Race / Gender</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Hate Crimes Religion / Sexual Orientation</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Hate Crimes Ethnicity / Disability</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Domestic Violence</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Dating Violence</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Stalking</i>	0	0	0	0	0	0	0	0	0	0	0	0	0

\*The CLERY Act was amended in 2008, effective for reporting year 2009, to include reports received for Burglary, Theft including Burglary of Vehicle that are motivated by bias or hate. The CLERY Act was amended in 2011, effective for reporting year 2011, to include reports received for Simple Assault that are motivated by bias or hate. The CLERY Act was amended in 2014 as per VAWA and Campus SaVE Acts, effective 2015 to include reports of Domestic Violence, Dating Violence and Stalking.\*

None of the activity reflected on this report were bias motivated but are provided for informational purposes.

### **Significant Activity in January:**

\*The below reports include arrests by being booked into 201 N. Comal (The Justice Intake Assessment Annex), by being issued a citation (other than traffic), or by being detained and released with the possible pending charges being filed with the Bexar County District Attorney's Office.

**1) SAC / OFF Campus (066859 – Unauthorize Use of Vehicle)** On 01/02/2022 Officer was contacted by dispatch in regards to an alleged stolen white Jeep Wrangler around the Alamo Colleges campus. Officers conducted a campus wide search and were able to locate the vehicle reported stolen on Main Ave. and Locust St. Officer conducted a traffic stop, and after further investigation it was uncovered the male (non-student) driving the vehicle is a resident from a group home called "Shine On." Officers were able to contact the owner of the vehicle who arrived to take possession of the vehicle and did not want to press charges. Both parties departed the area together.

**2) SPC (066871 – Warrant)** On 01/04/2022, while on patrol Officer observed a grey Mazda driving without a front license plate on the front bumper of the vehicle. Officer had dispatch do a check of the female driver (non-student) and male driver (non-student) in which it was determined the female driver had an active warrant out of Bexar County. She was arrested and booked at the Bexar County jail for the active warrant.

**3) SAC (066879- Possession of Drug Paraphernalia)** On 01/05/2022 while patrolling the San Antonio College parking garage Officer observed a silver Mazda vehicle parked on the 5<sup>th</sup> level with two occupants (2 males, both non-students) inside the vehicle rolling the windows up and down. When the Officer approached the vehicle, he could smell a strong odor of marihuana coming from inside the car. Upon further investigation the Officer located a partially used marihuana cigarette, a grinder and small amount of marihuana in a plastic bag in the center console. One of the individuals in the vehicle stated the marihuana and grinder belonged to him and was issued misdemeanor citation for possession of drug paraphernalia and both parties were released.

**4) SAC (066881 – Possession of Marihuana)** On 01/06/2022 while on patrol, Officer observed an unknown individual sitting down the on the driveway of the Koehler Carriage House with numerous items on the ground including a traffic cone belonging to Alamo Colleges Police Department. It appeared the unknown individual was camping at the Koehler Carriage House and blocked the driveway preventing any vehicles from entering the property. Upon further investigation the Officer located a container in which contained 2 small compact green leafy substances inside and a smell of a mild odor of marihuana. The male (non-student) was issued an Alamo College Police Notice of Intent form for the offense of possession of marijuana and released.

**5) SAC (066933 – Warrant / Possession Drug Paraphernalia)** On 01/14/2022 while patrolling, Officer found a male (non-student) and a female (non-student) asleep on the 4<sup>th</sup> level of the San Antonio College parking garage. Officer had dispatch conduct a check on both individuals in which it was determined the female had an active warrant. During a pat down of the female she was found to be in possession of a pipe. She was arrested and booked into the Bexar County jail for the active warrant and was also issued a misdemeanor citation for possession of drug paraphernalia. The male was released at the scene.

**6) SAC (066956 – Public Intoxication Alternative to Arrest)** On 01/21/2022 Officer observed a male individual (non-student) lying in the middle of the street on N. Main Ave. While checking on the male, the Officer observed he was swaying back and forth, and could smell a strong odor of an

alcoholic beverage coming from his mouth. The male volunteered to be taken to the San Antonio Sobering Unit located at 601 S. Frio.

**7) SAC (066958 – Traffic)** On 01/22/2022 while on patrol, Officer observed a black Jeep Liberty with no driver-side taillight. Officer initiated a traffic stop and approached the vehicle and identified the driver. The driver (non-student) informed the Officer he did not have an active driver's license, only an identification card. Officer requested dispatch to conduct a check on the male driver in which it was determined the male had two prior convictions for driving with a suspended license. Officer issued a notice of intent to prosecute and released the vehicle to his friend who had a valid driver license.

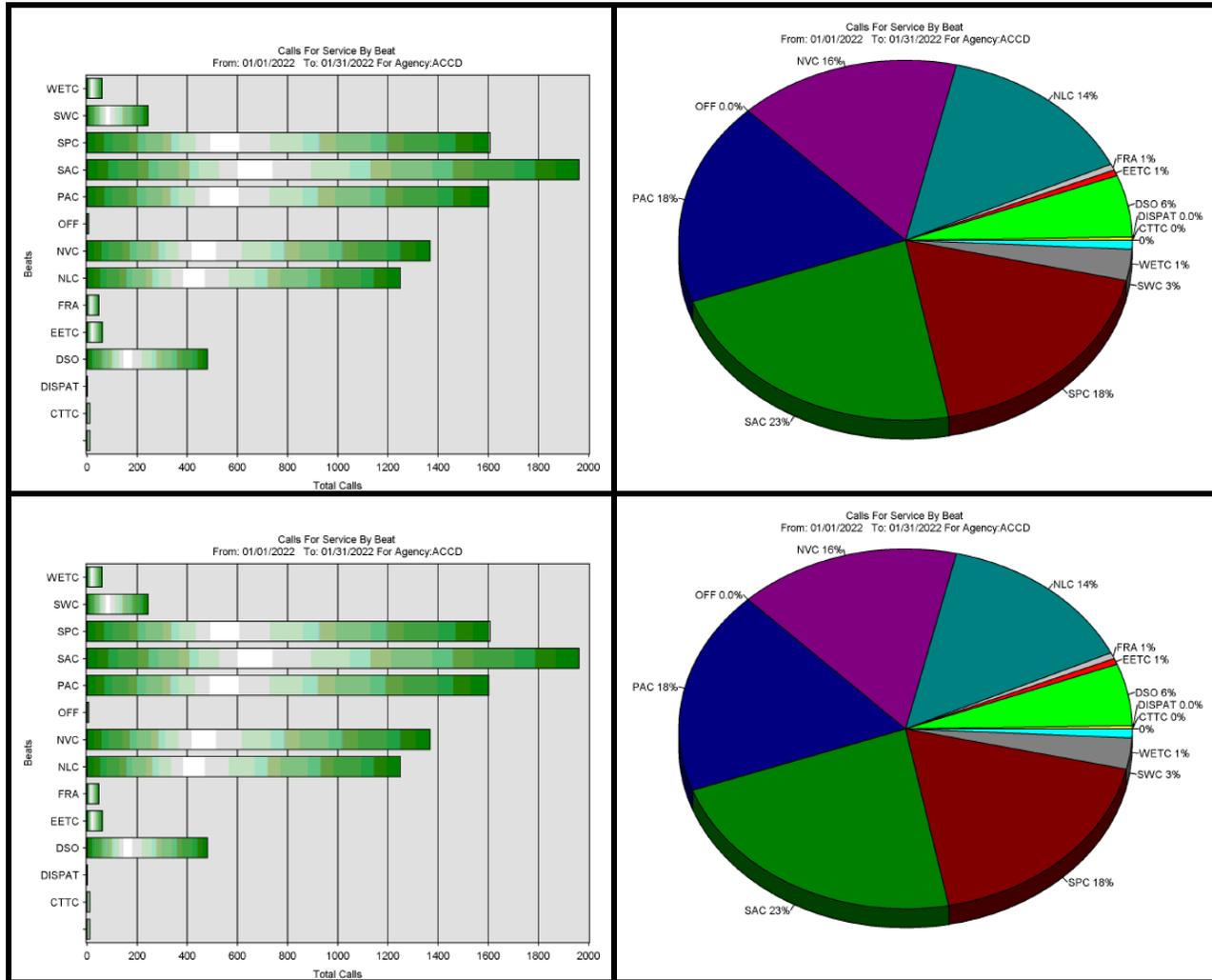
**8) OFF CAMPUS (066979 – Assault)** On 01/25/2022 while Officer was working an off-duty employment at Methodist Specialty and Transplant Hospital (8026 Floyd Curl DR), security staff notified him of an incident occurring in the Emergency Room. Officer observed a male (non-student) strike a nurse in the right arm using a closed fist. The nurse told the Officer felt discomfort where he was struck and he wanted to press charges. The doctor told the Officer he was also struck in the right shoulder, by the male individual but he did not want to press charges. The doctor told the Officer the male had been released from emergency detention prior to the assault taking place. The male was arrested and booked into the Bexar County jail for assault.

**9) SAC (066956 – Public Intoxication Alternative to Arrest)** On 01/30/2022 while conducting a patrol of the Tobin Parking Garage first level, Officer was approached by a female (non-student) who was crying uncontrollably and asking for a ride home. The Officer noticed she had blood on her face and a busted lip. Due to her injuries, the Officer asked her what happened and the female stated while she was getting off the elevator, she tripped over herself, causing her to fall and hit her face on the ground. The Officer noticed she had bloodshot glossy eyes, slurred speech, was unable to stand without support, urinated on herself, did not know where she was at and was unable to control the tone of her voice. The female volunteered to be taken to the San Antonio Sobering Unit where she was accepted.

SELECTED CLERY CRIMES	2021 TOTAL YEAR TO DATE	2022 TOTAL YEAR TO DATE	PCT Change	
Theft / Larceny	1	2	↑	50%
Burglary Vehicle	0	2	↑	100%
Burglary	0	0	↔	0%
Robbery	0	0	↔	0%
Motor Vehicle Theft	0	0	↔	0%
Drug Law Arrests	0	2	↑	100%

CRIME PREVENTION REMINDERS ISSUED	2021 TOTAL YEAR TO DATE	2022 TOTAL YEAR TO DATE	PCT Change	
	243	350	↑	44%

**Calls For Service Data (Reporting Month & YTD)**



## **Discussion and Possible Action on Approval of Federal College Work Study (FCWS) Report Through December 15, 2021.**

Recommended for approval to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES on February 15, 2022.

### **MINUTE ORDER**

**“The Alamo Colleges District Board of Trustees hereby approves the FCWS Report as presented.”**

### **PURPOSE**

The following FCWS report is presented to the Board of Trustees for informational and approval purposes for February 15, 2022.

### **BACKGROUND**

1. Comparison of Year-to-Date Actual FCWS/Expenditures versus prior year spend rate.

### **IMPLICATIONS**

Financial: None

Strategic Plans: Goal I-Student Success; and Goal III-Performance Excellence

Employee Services: None

Attachments: FCWS Report

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Dr. Harold Whitis  
District Director of Student Financial Aid

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Diane E. Snyder, CPA, Ph.D.  
Vice Chancellor for Finance & Administration

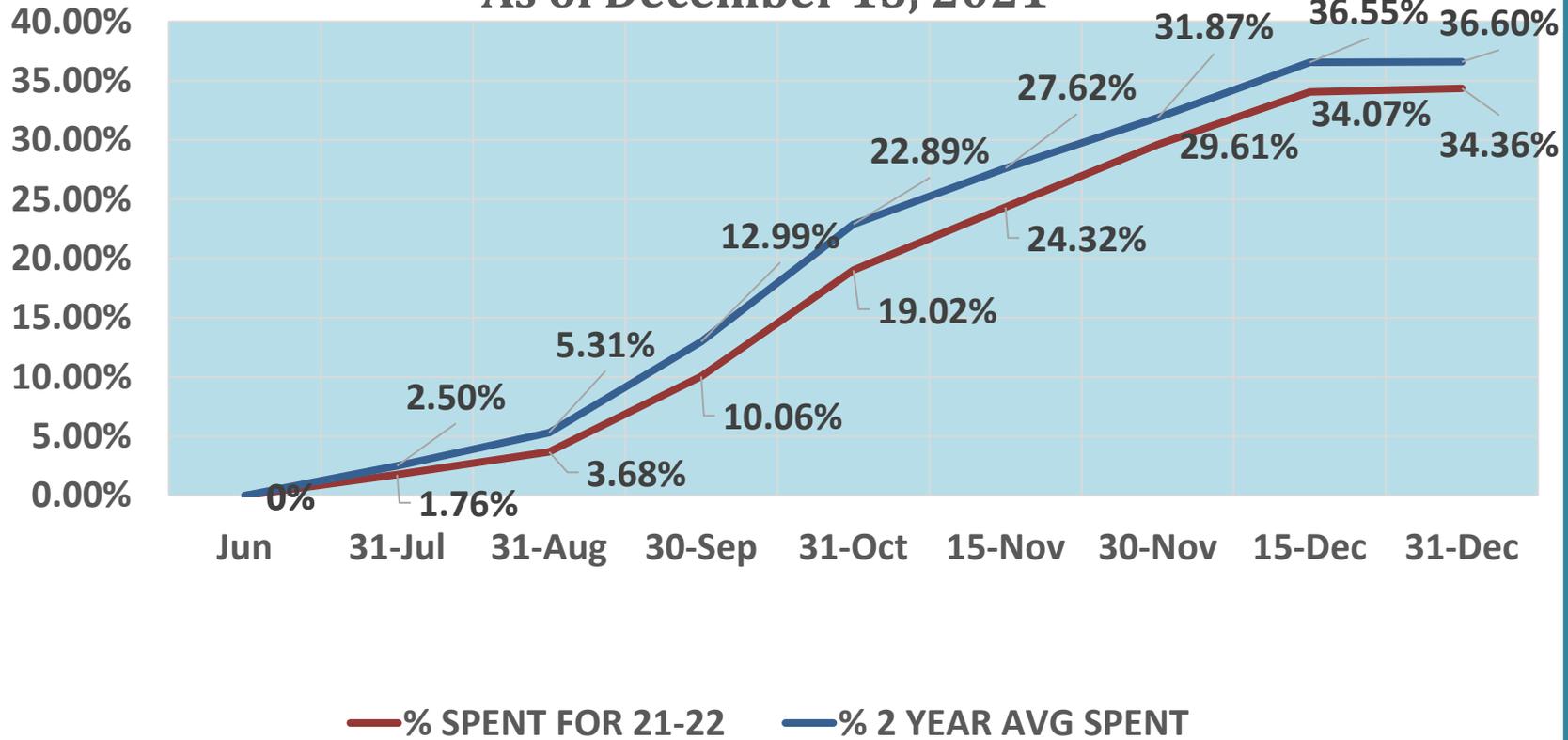
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Dr. Mike Flores  
Chancellor



ATTACHMENT 1

### Year-to-Date FCWS Expenditures As of December 15, 2021



Year	Allocation	% Spent as of Dec 31st	\$ Spent as of Dec 31st	# Students Working
2 Prior Year Average	\$ 3,748,084.00	36.60%	\$ 1,371,690.66	504
2021-2022	\$ 3,610,610.00	34.36%	\$ 1,240,540.19	436

Note: This graph compares 21-22 with the average of the two prior years (19-20 and 20-21).

## Discussion and Possible Action on Monthly Contracts Report

Presented to the Board Acting as Committee of the Whole on February 15, 2022, and now presented to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES on February 22, 2022

### MINUTE ORDER

**“The Alamo Colleges District Board of Trustees hereby approves this report on non-grant contracts (public) made to the Alamo Colleges District for the period of September 1, 2021, through January 31, 2022.”**

### PURPOSE

To provide a monthly report on non-grant contracts received by the Alamo Colleges District.

### BACKGROUND

Contracts – Non-grant contracts are contracts in which Alamo Colleges District receives funds to provide special or negotiated services or training to private corporations. For the period ending January 31, 2022, there are a total of 17 contracts that total \$823,430.00 in external funding. This will allow services to be provided to 2,768 individuals.

### OBJECTIVE/FACT

To supplement activities not funded by Institutional Funds.

### IMPLICATIONS

<b>Financial:</b>	Yes
<b>Strategic Plan:</b>	Goal III. Performance Excellence
<b>Human Resources:</b>	Yes

**ATTACHMENTS:** YTD Contract (Non-Grant) Summary Report.

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Linda Rivas, Interim Associate Vice Chancellor  
of Continuing Education

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Xavier Urrutia, Interim Vice  
Chancellor for Economic & Workforce  
Development

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Dr. Mike Flores, Chancellor



**ALAMO COLLEGES DISTRICT**  
**Year-To-Date Contract (Non-Grant) Summary Report**

Status: September 1, 2021 - January 31, 2022

**I. Current Month Contracts District Wide:**

No.	Contract Recipient (District Wide)	No. of Courses	Monthly No. Students to be Served	YTD No. Students to be Served
1	Workforce Training Network	249	671	2768
	<b>Total</b>	<b>249</b>	<b>671</b>	<b>2768</b>

**II. Year-to-Date Number of Contracts in Selected Dollar Ranges:**

No.	Contract Recipient	\$.01-\$9,999.99	\$10,000-\$100,000	\$100,000 and Higher	Total
1	Workforce Training Network	5	10	2	17
	<b>Total</b>	<b>5</b>	<b>10</b>	<b>2</b>	<b>17</b>

Source: All data provided by Workforce Training Network-Continuing Education Department.



**ALAMO COLLEGES DISTRICT**  
**FY2022 MONTHLY (MTD) GRANT AWARD ACTIVITY REPORT**  
December 01, 2021-December 31, 2021

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	212636	St. Philip's College	<u>Texas Workforce Commission, Project Title:</u> "Apprenticeship Training Program".	The purpose of the program is to provide classroom and technical training to apprentices in support of their on the job training in their fulltime employment. Grant Award will pay a portion of the cost for job-related in person classroom instruction. The program combines on-the-job training under supervision of experienced journey workers with in person classroom instruction.	9/1/2021	\$0	\$6,138	\$55,245	182	0.00
	1		<b>Total SPC-MTD Single Year Grants</b>			\$0	\$6,138	\$55,245	182	0.00
	1			<b>Total MTD Single Year Grants</b>		\$0	\$6,138	\$55,245	182	0.00
				<b>Multi Year Grants</b>						
1	212092	St. Philip's College	<u>U.S. Department of Justice, Project Title:</u> "Grants to Reduce Domestic Violence, Dating Violence, Sexual Assault and Stalking on Campus Program Solicitation". Year 1 of 3.	Goal is to improve and strengthen the coordinated community response by adding a designated confidential victim's advocate on campus, develop curriculum to increase comprehensive prevention and bystander intervention training for all students, develop curriculum to increase comprehensive prevention and by stander intervention training for all students and institutionalize the coordinated community response team.	10/1/2021	\$0	\$0	\$100,000	3,000	1.00
2	212093	St. Philip's College	<u>National Science Foundation, Project Title:</u> "Scaffolding Undergraduate Research Experiences (SURE)". Year 1 of 4.	Project SURE will target three areas: Innovation in instruction by incorporating STEM experiential learning and further develop faculty use of emerging experiential learning methods; Internship and Research Experience will create alliances between the college and local industry; Transfers, will center on guiding students to transfer to universities to complete their undergraduate degrees.	8/15/2021	\$0	\$127,891	\$312,499	120	1.00
	2		<b>Total SPC-YTD Multi-Year Grants</b>			\$0	\$127,891	\$412,499	3,120	2.00
	2			<b>Total MTD Multi-Year Grants</b>		\$0	\$127,891	\$412,499	3,120	0.00
	3			<b>GRAND TOTAL-MTD SINGLE AND MULTI-YEAR GRANTS</b>		\$0	\$134,029	\$467,744	3,302	0.00

## ALAMO COLLEGES DISTRICT

### FY 2022 YTD Grant Award Summary Report

Includes All Single Year Grants and the Current Year of Multi-Year Grants

September 1, 2021 -December 31, 2021

No.	College	No. of Grants	Match Amounts	Indirect Cost Received	YTD Funding Amount	No. of Students Served	No. of FTEs
1	District Grants	5	\$ -	\$ -	\$ 3,147,126	13,235	16.00
2	San Antonio College	13	\$ -	\$ 1,184,623	\$ 4,831,903	22,016	34.00
3	St. Philip's College	8	\$ -	\$ 134,029	\$ 6,487,180	28,754	2.00
4	Palo Alto College	8	\$ -	\$ 39,297	\$ 2,520,637	3,282	16.00
5	Northwest Vista College	3	\$ -	\$ 148,927	\$ 2,043,133	16,625	11.84
6	Northeast Lakeview College	1	\$ -	\$ -	\$ 416,523	6,587	0.00
<b>GRAND TOTAL</b>		<b>38</b>	<b>\$ -</b>	<b>\$ 1,506,876</b>	<b>\$ 19,446,503</b>	<b>90,499</b>	<b>79.84</b>

**ALAMO COLLEGES DISTRICT**  
**FY 2022 Monthly & YTD Grant Award Funding Activity Report with Award Description**  
September 1, 2021 -December 31, 2021

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	219167	District Economic Workforce Development	AmeriCorps/Public Allies Inc. <u>Project Title: "Public Allies San Antonio"</u> .	The purpose of this grant is to develop our ability to meet the needs of the community by increasing our opportunity to work with community based organizations. The partnership with the organizations will help develop a cohort of young social service leaders who can facilitate transformational change, leading to the improvement of their communities.	9/1/2021	\$0	\$0	366,750	25	0.0
2	219876	District Economic Workforce Development	Department of Education thru Texas Higher Education Coordinating Board (THECB); <u>Project Title: "Career and Technical Education"</u> .	The Perkins Basic Grant Program supports Awarded Applicants in educating students who enroll in CTE courses and programs in preparation for high-skill, high-wage, or high-demand occupations. The success of an Awarded applicant in educating these students will be measured by its ability to meet state-determined, performance targets for each of three core indicators approved by the U.S. Department of Education/Office of Career Technical and Adult Education (OCTAE).	9/1/2021	\$0	\$0	\$2,066,281	11,260	5.00
	<b>2</b>		<b>Total Dist.- YTD Single Year Grants</b>			<b>\$0</b>	<b>\$0</b>	<b>\$2,433,031</b>	<b>11,285</b>	<b>5.00</b>
1	211426	San Antonio College	U.S. Department of Education, <u>Project Title: "San Antonio College's (SAC) CARES Emergency Fund-Hispanic/Minority-Serving Institutions"</u> .	To address the financial needs of students due to the disruption of campus operations from coronavirus; funds will be used for the sole and exclusive purpose of providing emergency financial aid grants to students for their expenses related to the disruption of campus operations due to coronavirus. <i>Additional Funding in the amount of \$1,719,515 from the American Rescue Plan (ARP).</i>	12/9/2020	\$0	\$0	\$1,719,515	19,000	2.00
2	241014	San Antonio College	Centers for Disease Control thru American College Health Association; <u>Project Title: "COVAC Initiative Mini Grant"</u> .	Project will utilize student peer ambassadors and mentors to help build awareness and brainstorm strategies surrounding student COVID-19 vaccinations. Project is rooted on empowering students to take an active role in their health literacy and to promote the resources they know about and share with others.	8/4/2021	\$0	\$0	\$3,000	1,000	2.00
	<b>2</b>		<b>Total SAC-YTD Single-Year Grants</b>			<b>\$0</b>	<b>\$0</b>	<b>\$1,722,515</b>	<b>20,000</b>	<b>4.00</b>
1	212636	St. Philip's College	Texas Workforce Commission, <u>Project Title: "Apprenticeship Training Program"</u> .	The purpose of the program is to provide classroom and technical training to apprentices in support of their on the job training in their fulltime employment. Grant Award will pay a portion of the cost for job-related in person classroom instruction. The program combines on-the-job training under supervision of experienced journey workers with in person classroom instruction.	9/1/2021	\$0	\$6,138	\$55,245	182	0.00
	<b>1</b>		<b>Total SPC YTD Single-Year Grants</b>			<b>\$0</b>	<b>\$6,138</b>	<b>\$55,245</b>	<b>182</b>	<b>0.00</b>
1	213426	Palo Alto College	U.S. Department of Education, <u>Project Title: "Palo Alto College-CARES HSI"</u> .	Grant funds will be used to defray expenses associated with coronavirus including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education and make additional emergency financial grants to students. Can also be used for student emergency costs that arise due to coronavirus such as tuition, food, housing, health care or child care (including Mental Health care). <i>Additional funding in the amount of \$823,190 from the American Rescue Plan (ARP).</i>	7/2/2020	\$0	\$0	\$823,190	2,000	0.00
	<b>1</b>		<b>Total PAC-YTD Single Year Grants</b>			<b>\$0</b>	<b>\$0</b>	<b>\$823,190</b>	<b>2,000</b>	<b>0.00</b>

**ALAMO COLLEGES DISTRICT**  
**FY 2022 Monthly & YTD Grant Award Funding Activity Report with Award Description**  
September 1, 2021 -December 31, 2021

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	215426	Northeast Lakeview College	U.S. Department of Education, <u>Project Title: "Northeast Lakeview College COVID Assistance Project"</u> .	Supplementary funding for HEERF Funds for emergency aid grants to students.	7/31/2021	\$0	\$0	\$416,523	6,587	0.00
	1		<b>Total NLC-YTD Single Year Grants</b>			\$0	\$0	\$416,523	6,587	0.00
	7			<b>Total YTD Single Year Grants</b>		\$0	\$6,138	\$5,450,504	40,054	9.00
				<b>Multi-Year Grants</b>						
1	219121	District	University of Texas at San Antonio, <u>Project Title: "Bexar County Fostering Educational Success Pilot Program"</u> , Year 2 of 2.	The University of Texas at San Antonio, Texas A&M San Antonio, Alamo Colleges District, Bexar County Children's Court and Child Advocates San Antonio have partnered for the creation of the Fostering Educational Success for Students with a history of Foster Care Pilot Project.	9/1/2021	\$0	\$0	\$379,276	800	1.00
2	219166	District	U.S. Department of Education; <u>Project Title: "Alamo Colleges District Educational Opportunity Centers Program"</u> . Year 1 of 5.	This project will provide counseling and information on college admissions to eligible adults who want to enter or continue a program postsecondary education. Project will also offer services to improve the financial and economic literacy of participants, counsel participants on financial aid options and assist in the application process to increase the number of adults who enroll in post-secondary education institutions.	8/23/2021	\$0	\$0	\$232,050	850	3.00
3	219358	District	Texas Workforce Commission; <u>Project Title: "Adult Education and Literacy (AEL) Alamo Consortium"</u> . Year 2 of 8.	The AEL Alamo Consortium is a group of LEA's community based organizations, Institutes of Higher Education (IHEs), public or private non-profit entities who have come together to build systems of success for Adult Education and Literacy and English Literacy Civics at all levels. The AEL Consortium will lead the Adult Learner Success. <i>Additional funding in the amount of \$66,695.</i>	7/1/2021	\$0	\$0	\$102,769	300	7.00
	3		<b>Total Dist.-YTD Multi-Year Grants</b>			\$0	\$0	\$714,095	1,950	11.00
1	211137	San Antonio College	U.S. Department of Education; <u>Project Title: "Highlands Upward Bound Math and Science Project"</u> . Year 5 of 5.	Upward Bound Math and Science provides student services programs for individuals from disadvantage backgrounds, first generations, low-income individuals, etc. Provides up to four years of additional academic support through summer instruction in math, language arts, compositions, foreign language and lab sciences with the curricula that aligns with state exams and state readiness standards.	9/6/2017	\$0	\$0	\$297,584	65	3.00
2	211145	San Antonio College	U.S. Department of Education; <u>Project Title: "Edison Upward Bound Math and Science Project"</u> . Year 4 of 5.	Upward Bound Math and Science provides student services programs for individuals from disadvantaged backgrounds, first-generations, low-income individuals, etc. UBMS provides up to four years of additional academic support through summer instruction in Math, Language Arts, Compositions, Foreign language and lab sciences with the curricula that aligns with state exams and state readiness standards.	9/6/2017	\$0	\$0	\$297,518	56	3.00
3	211153	San Antonio College	U.S. Department of Education; <u>Project Title: "San Antonio College (SAC) Project R.I.S.E. (Ready, Inspired, Successful, Engaged) SSS Program"</u> . Year 2 of 4.	San Antonio College proposes to serve at least 120 low-income, first-generation and/or disabled STEM and Health Sciences majors each year through Project R.I.S.E. The program will increase students' chances of success by providing year round tutoring and prescribed tutoring plans, academic and college readiness instruction.	8/11/2020	\$0	\$16,769	\$261,879	120	5.00

**ALAMO COLLEGES DISTRICT**  
**FY 2022 Monthly & YTD Grant Award Funding Activity Report with Award Description**  
September 1, 2021 -December 31, 2021

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
4	211154	San Antonio College	<b>U.S. Department of Education, Project Title:</b> "San Antonio College (SAC)'s Project Veterans Achieving Learning through Opportunity and Resilience (VALOR) SSS Program". Year 2 of 5.	San Antoni College a Hispanic Serving Institution proposes to serve at least 120 low-income, first generation and or/disabled veterans each year through Project Valor. The program will significantly increase eligible student's chances of success by providing year round tutoring and p prescribed tutoring places, academic and college readiness instruction, advice and assistance with postsecondary course selection.	8/11/2020	\$0	\$16,923	\$261,786	120	5.00
5	211158	San Antonio College	<b>National Security Agency, Project Title:</b> "National Centers of Academic Excellence in Cybersecurity (NCAE-C)". Year 2 of 2.	Goal is to increase the number of transitioning military veterans, existing first responders, and criminal justice and finance earners who are prepared to defend our nations security and prosperity via cybersecurity-related positions in San Antonio, Texas and beyond.	7/1/2021	\$0	\$26,737	\$246,700	20	1.00
6	211161	San Antonio College	<b>National Security Agency thru Dakota State University, Project Title:</b> "Centers of Academic Excellence in Cybersecurity Program". Year 2 of 2.	SAC is pleased to partner with Dakota State University and seven of its university and community college partners to improve postsecondary cybersecurity education across the U.S.	9/30/2021	\$0	\$28,728	\$205,024	25	1.00
7	211163	San Antonio College	<b>National Security Agency thru California State University, Project Title:</b> "2020 CAEC in Cyber security Education Innovation". Year 2 of 2.	SAC will prepare at least 25 existing cybersecurity faculty to obtain Department of Defense IT industry certifications with a focus on Security to prepare them for leading their institution's CAE accreditation process. SAC will identify at least 10 veterans or active duty military members who are employed in cybersecurity roles and who have an interest in teaching cybersecurity.	9/1/2020	\$0	\$42,896	\$132,068	100	1.00
8	211164	San Antonio College	<b>City of San Antonio, Project Title:</b> "Educational Access Channel". Year 2 of 2.	The intent for this grant program is to distribute PEG funding amount qualifying educational institutions in exchange for producing programing that will air on TVSA Education.	10/11/2021	\$0	\$0	\$50,000	25	0.00
9	211167	San Antonio College	<b>National Security Agency, Project Title:</b> "GenCyber Grant Program". Year 1 of 3.	GenCyber 2022 Student Summer camp at San Antonio College will introduce students to Cybersecurity concepts, computer security skills and available certificate/degree programs. Recruitment will be conducted by the Project Director and camp staff at area schools.	9/15/2021	\$0	\$0	\$46,920	40	4.00
10	211168	San Antonio College	<b>U.S. Department of Education; Project Title:</b> "San Antonio College (SAC) FY21 Title III, Part F HSI and Articulation Project Bolstering Undergraduate Inquiry, Learning, and Determination (BUILD)". Year 1 of 5.	The HSI STEM and Articulation Project will significantly improve the College's capacity to provide academic support to Hispanic and otherwise under represented STEM majors students who are enrolled in high-challenge STEM Courses especially College Algebra and Calculus 1. This project will increase a students chances of progressing to on-time graduation and/or transfer in STEM.	9/20/2021	\$0	\$1,009,053	\$998,478	1,400	3.00
11	211169	San Antonio College	<b>U.S. Department of Education, Project Title:</b> "San Antonio College's 2021 Child Care Access Means Parents in School (CCAMPIS) Program". Year 1 of 4.	Many low-income student parents enter SAC underprepared for college-level study as a result of growing up in areas of the city where poverty is highly concentrated and school districts are resource poor. CCAMPIS will give them the time and support they need by providing academic support counseling for parents at risk for failure and by providing access to high-quality child care.	9/16/2021	\$0	\$43,517	\$311,432	45	4.00
11			<b>Total SAC-YTD Multi-Year Grants</b>			\$0	\$1,184,623	\$3,109,388	2,016	30.00

**ALAMO COLLEGES DISTRICT**  
**FY 2022 Monthly & YTD Grant Award Funding Activity Report with Award Description**  
September 1, 2021 -December 31, 2021

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	212086	St. Philip's College	U.S. Department of Education; <u>Project Title:</u> "Child Care Means Parents in School Program (CCAMPIS)". Year 4 of 4.	Goal of the project is to provide support for the participation of low-income student parents in post secondary education through the provision of campus based child care services offered at the on-site nationally accredited SPC Child Development Center.	10/1/2018	\$0	\$0	\$120,250	40	0.00
2	212088	St. Philip's College	National Aeronautics and Space Administration (NASA) thru University of Texas at San Antonio; <u>Project Title:</u> "NASA Center for Advance Measurements in Extreme Environments". Year 2 of 3.	The NASA MIRO Significantly increase the number of under represented minority STEM students who transfer to four-year institutions to complete Bachelor's degrees in STEM fields. Objectives include providing professional development, peer mentorship, faculty mentorship, tutoring, supplemental instruction especially in math and enriched STEM labs.	10/1/2021	\$0	\$0	\$46,861	10	0.00
3	212092	St. Philip's College	U.S. Department of Justice, <u>Project Title:</u> "Grants to Reduce Domestic Violence, Dating Violence, Sexual Assault and Stalking on Campus Program Solicitation". Year 1 of 3.	Goal is to improve and strengthen the coordinated community response by adding a designated confidential victim's advocate on campus, develop curriculum to increase comprehensive prevention and bystander intervention training for all students, develop curriculum to increase comprehensive prevention and by stander intervention training for all students and instutionalize the coordinated community response team.	10/1/2021	\$0	\$0	\$100,000	3,000	1.00
4	212093	St. Philip's College	National Science Foundation, <u>Project Title:</u> "Scaffolding Undergraduate Research Experiences (SURE)". Year 1 of 4.	Project SURE will target three areas: Innovation in instruction by incorporating STEM experiential learning and further develop faculty use of emerging experiential learning methods; Internship and Research Experience will create alliances between the college and local industry; Transfers, will center on guiding students to transfer to universities to complete their undergraduate degrees.	8/15/2021	\$0	\$127,891	\$312,499	120	1.00
5	212604	St. Philip's College	U.S. Department of Education; <u>Project Title:</u> "Historically Black Colleges and Universities Program". Year 5 of 5.	St. Philip's College is using it's Title III grant funds to implement and operate activities that will support and strengthen the overall institution delivery of services to students in the following areas. Project Administration and Research Development, Center of Excellence for Math and Science, Campus Renovation, Information & Communication Technology and Good Samaritan Veteran Outreach and Transition Center.	8/3/2021	\$0	\$0	\$3,911,693	12,696	0.00
6	212628	St. Philip's College	U.S. Department of Education; <u>Project Title:</u> "Historically Black Colleges and Universities Program (FUTURE Act)". Year 2 of 5.	Funds will be used to implement and operate three activities that will support and strengthen the overall institution delivery of services to students. Funds are being used to support the following activities: 1. Project Administration and Research Development, 2. Campus Renovation & Technology Improvements and 3. Student Services.	8/3/2021	\$0	\$0	\$1,440,632	12,696	0.00
7	212634	St. Philip's College	National Science Foundation; <u>Project Title:</u> "CIMA LSAMP Alliance". Year 2 of 3.	The Louis Stokes Alliances for Minority Participation (LSAMP) program assists in diversifying the STEM workforce through their efforts at increasing the number of students successfully completing high quality degree programs in Science, Technology, Engineering and Mathematics (STEM) disciplines.	8/21/2021	\$0	\$0	\$500,000	10	0.00
	<b>7</b>		<b>Total SPC-YTD Multi-Year Grants</b>			<b>\$0</b>	<b>\$127,891</b>	<b>\$6,431,935</b>	<b>28,572</b>	<b>2.00</b>

**ALAMO COLLEGES DISTRICT**  
**FY 2022 Monthly & YTD Grant Award Funding Activity Report with Award Description**  
September 1, 2021 -December 31, 2021

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	213079	Palo Alto College	<u>National Science Foundation; Project Title: "Palo Alto College S-STEM Project".</u> Year 5 of 5.	The goal of the project is to increase the number of academically talented, financially needy Biology and Biosciences majors who transfer and graduate with a Bachelor's degree in a STEM field on time. The project will help low-income, academically talented Biology students through involvement in Projects of Discovery (PODs) a sustainable approach to involving community college students in interdisciplinary research experiences via course-based projects.	9/1/2021	\$0	\$6,975	\$35,732	22	1.00
2	213080	Palo Alto College	<u>U.S. Department of Education; Project Title: "Palo Alto College Upward Bound Math and Science Project".</u> Year 5 of 5.	Palo Alto College (PAC) Upward Bound Math and Science (UBMS) will provide participants from East Central High School with academic instruction, tutoring, advising and assistance in completing financial aid applications. Participants will be provided support for their diverse academic and non-cognitive needs to ensure that they persist, succeed and graduate from high school completing a rigorous secondary school program of student, enroll in college and graduate with a college degree.	9/1/2017	\$0	\$0	\$297,601	60	2.00
3	213093	Palo Alto College	<u>U.S. Department of Education; Project Title: "Palo Alto College SSS Project".</u> Year 2 of 5.	Project will provide participants with academic support, tutoring and advising. Information on financial aid assistance, financial literacy, career exploration, university visits and transfer workshops. Project will improve their persistence, academic performance and graduation/transfer to a 4 year college.	9/1/2021	\$0	\$0	\$261,888	140	2.00
4	213094	Palo Alto College	<u>U.S. Department of Education, Project Title: "Palo Alto College DHSI: Project Listo".</u> Year 2 of 5.	Goal of the project is to increase Hispanic and low income student full-time enrollment, persistence and success by providing additional support services and by enriching student learning with meaningful employer partnerships and the latest teaching technology.	10/1/2020	\$0	\$0	\$599,825	500	6.00
5	213099	Palo Alto College	<u>U.S. Department of Education; Project Title: "Palo Alto College Talent Search: Southwest High School".</u> Year 1 of 5.	The PAC Talent Search project will provide participants with academic tutoring and advising; information on financial aid programs; assistance in completing financial aid applications, financial literacy and support for applying for college enrollment. Participants will be provided support for their diverse academic and non-cognitive needs to ensure that they persist, succeed and graduate from high school completing a rigorous secondary school program of study.	9/1/2021	\$0	\$20,572	\$277,375	500	3.00
6	213100	Palo Alto College	<u>National Science Foundation; Project Title: "HSI Pilot Project: Promoting Virtual Experiential Learning to Support Part-time and Nontraditional Students".</u> Year 1 of 2.	Project will increase institutional capacity by creating career services and student support activities that are specifically aimed at part time students. Using the STEM ESS model from Excelencia in Education and the Science Foundation Arizona, a self-assessment of PAC STEM programs revealed the largest gap was the low success rate of Part-time students in STEM compared to traditional full time students.	7/19/2021	\$0	\$0	\$100,000	60	1.00

**ALAMO COLLEGES DISTRICT**  
**FY 2022 Monthly & YTD Grant Award Funding Activity Report with Award Description**  
September 1, 2021 -December 31, 2021

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
7	213101	Palo Alto College	<b>National Science Foundation thru Arizona State University, Project Title: "Accelerate Latinx Representation in STEM Education (ALRISE) with Institutional Intentionality and Capacity Building for Experiential Learning".</b> Year 1 of 5.	The ALRISE Alliance is developing a network of faculty, staff, administrators and students at 2 year and 4 year Hispanic Service Institutions and emerging HSIs to accelerate Latinx representation in science, technology, engineering and math (STEM) education. The ALRISE alliance provides professional development for faculty, staff and industry to serve Latinx students with intentionality through culturally-responsive undergraduate research and work-based experiential learning.	7/29/2021	\$0	\$11,750	\$125,026	0	1.00
	<b>7</b>		<b>Total PAC-YTD Multi-Year Grants</b>			<b>\$0</b>	<b>\$39,297</b>	<b>\$1,697,447</b>	<b>1,282</b>	<b>16.00</b>
1	214050	Northwest Vista College	<b>U.S. Department of Education; Project Title: "Community Math Project Building Math Proficiency to Strengthen Teacher Education through Collaborative Interventions".</b> Year 4 of 5.	Northwest Vista College and the University of Texas at San Antonio propose to augment academic offerings, program quality and institutional capacity aimed at promoting success of their students. NVC and UTSA identified priorities in the mathematics education areas; 1. fostering the student higher education access process, 2. increasing student-college readiness in math, 3. augmenting student success in math, 4. developing math competency among elementary school teacher candidate 5. increasing student transferability, persistence and degree attainment and 6. improving data measures to track student success.	9/28/2018	\$0	\$0	\$748,739	15,000	4.80
2	214051	Northwest Vista College	<b>U.S. Department of Education thru University of Texas at San Antonio; Project Title: "Latino Teacher Academy Learning Community".</b> Year 4 of 5.	Project will provide a support system that facilitates a smooth transition for teacher candidates from the community college to four-year institution. Latino-TALC as a holistic development approach will provide teacher candidates support as they navigate from a learning community to a professional learning network as they embark into the teaching profession.	9/28/2018	\$0	\$0	\$244,394	125	3.00
3	214054	Northwest Vista College	<b>Texas Higher Education Coordinating Board; Project Title: "2021 College Readiness and Completion Models".</b> Year 1 of 2.	Model aims to enhance and share high-impact and research based practices that improve student success outcomes by cultivating the importance of writing in all fields as well as develop math competencies, writing and critical thinking skills among Hispanic and other ethnic minorities underprepared, underserved to address the gaps in post-secondary course success and persistence.	8/16/2021	\$0	\$0	\$50,000	800	0.74
4	214055	Northwest Vista College	<b>U.S. Department of Education, Project Title: "Portal Leading to Undergraduate Success in Science, Technology, Engineering &amp; Math Project (PLUS+STEM Project)".</b> Year 1 of 5.	The PLUS+STEM project aims to narrow the STEM achievement gap among NVCs Hispanics, low-income and other disadvantaged student groups through the implementation of enhanced research-based activities and services and other equitable academic and support services that will empower underrepresented students with the skills and know	10/1/2021	\$0	\$148,927	\$1,000,000	700	3.30
	<b>3</b>		<b>Total NVC-YTD Multi-Year Grants</b>			<b>\$0</b>	<b>\$148,927</b>	<b>\$2,043,133</b>	<b>16,625</b>	<b>11.84</b>
	<b>31</b>			<b>Total YTD Multi-Year Grants</b>		<b>\$0</b>	<b>\$1,500,738</b>	<b>\$13,995,999</b>	<b>50,445</b>	<b>70.84</b>
	<b>38</b>			<b>GRAND TOTAL-YTD SINGLE AND MULTI-YEAR GRANTS</b>		<b>\$0</b>	<b>\$1,506,876</b>	<b>\$19,446,503</b>	<b>90,499</b>	<b>79.84</b>

**ALAMO COLLEGES DISTRICT**  
**FY 2022 Monthly (MTD) Restricted Contract Activity Report**  
 December 01, 2021-December 31, 2021

Item No.	Grant Code	College	Funding Source / Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
				<i>No Grants to Report for December 2021</i>						
	0		Total DIST. MTD Restricted Contracts			\$0	\$0	\$0	0	0.00
	0			GRAND TOTAL-MTD RESTRICTED CONTRACTS		\$0	\$0	\$0	0	0.00

**ALAMO COLLEGES DISTRICT**  
**FY 2022 YTD Restricted Contract (Non-Grant) Summary Report**  
September 1, 2021 - December 31, 2021

No.	Contract Recipient	No. of Contracts Executed for the Year	YTD Total Amount of Contracts	No. Students to be Served
1	District Restricted Contracts	2	\$34,300	258
2	San Antonio College			
3	St. Philip's College			
4	Palo Alto College			
5	Northwest Vista College			
6	Northeast Lakeview College			
	<b>Total</b>	<b>2</b>	<b>\$34,300</b>	<b>258</b>

**Year-to-Date Number of Contracts in Selected Dollar Ranges:**

No.	Contract Recipient	\$.01-\$9,999.99	\$10,000- \$99,999	\$100,000 and Higher	Total
1	District Restricted Contracts		2		2
2	San Antonio College				0
3	St. Philip's College				0
4	Palo Alto College				0
5	Northwest Vista College				0
6	Northeast Lakeview College				0
	<b>Total</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>2</b>

## Discussion and Possible Action on Approval of Construction Reports

Presented to the Board acting as Committee of the Whole on February 15, 2022 and now presented to the Board for approval on February 22, 2022.

### MINUTE ORDER

**“The Alamo Colleges District Board of Trustees hereby approves the construction reports as presented.”**

### PURPOSE

The following construction reports are presented to the Board of Trustees for informational and approval purposes.

### BACKGROUND

1. 2017 Capital Improvement Program Overview Chart(s)
2. 2017 CIP General Obligation Bond / Maintenance Tax Note Summary and Detail Report

### IMPLICATIONS

**Financial:** N/A

**Strategic Plan:** Strategic Objective III Performance Excellence

**Human Resources:** N/A

**ATTACHMENTS:** Construction Reports

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Shayne West  
Interim Associate Vice Chancellor for  
Finance and Fiscal Services

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Diane E. Snyder, CPA, Ph.D.  
Vice Chancellor of Finance and  
Administration

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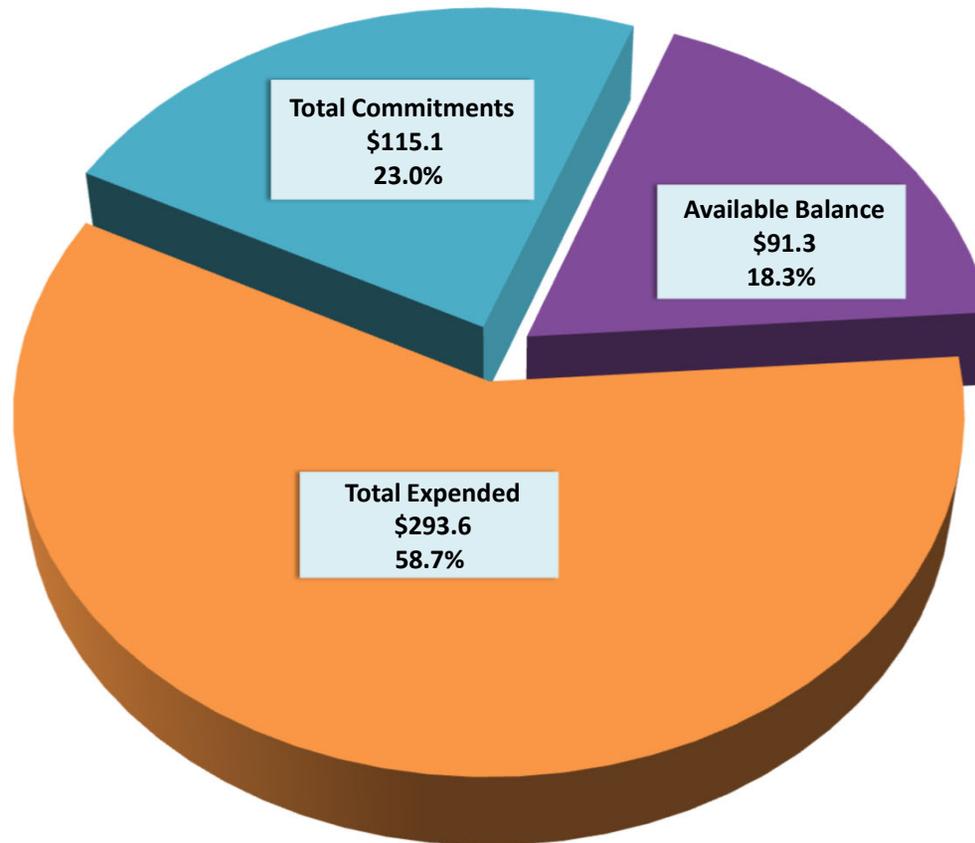
Dr. Mike Flores, Chancellor



ALAMO  
COLLEGES  
DISTRICT

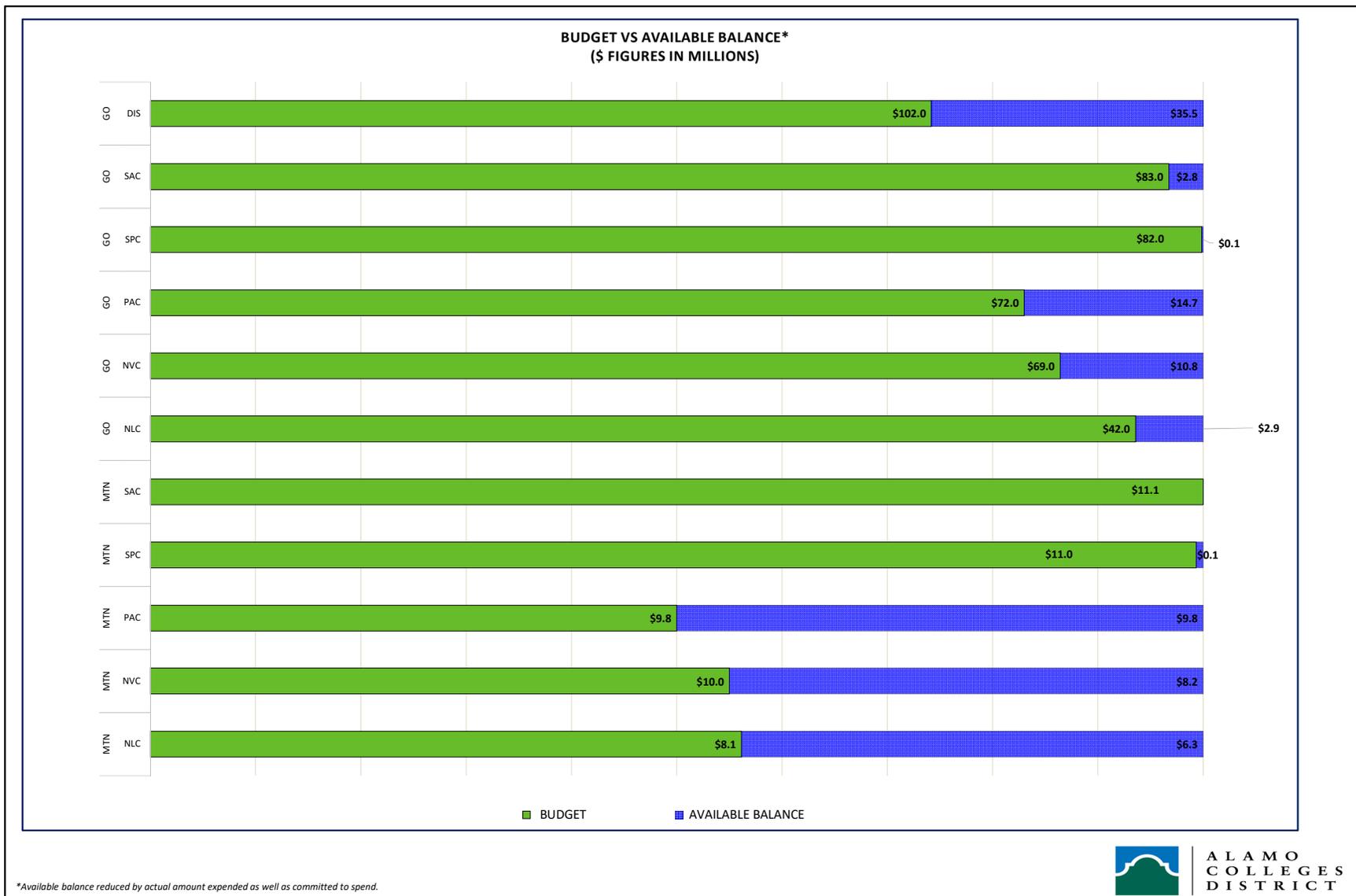
## Budget vs Actual - Overview (GO & MTN)

(\$ FIGURES IN MILLIONS)



ALAMO  
COLLEGES  
DISTRICT

## Alamo Colleges District Capital Improvement Program - Chart Summary



**ALAMO COLLEGES DISTRICT**  
**2017 - CAPITAL IMPROVEMENT PROGRAM SUMMARY**  
**As of December 31, 2021**

*Unissued*

FUNDING SOURCES	GO 2017 Limited Tax Bonds	MTN 2020 Maintenance Tax Bonds	GO 2021 Limited Tax Bonds	GO 2022 Limited Tax Bonds	TOTAL
General Obligation Bonds	\$ 173,000,000	\$ -	\$ 225,000,000	\$ 52,000,000	\$ 450,000,000
Maintenance Tax Note Bonds	\$ -	\$ 50,000,000			\$ 50,000,000
<b>TOTAL FUNDING SOURCES</b>	<b>\$ 173,000,000</b>	<b>\$ 50,000,000</b>	<b>\$ 225,000,000</b>	<b>\$ 52,000,000</b>	<b>\$ 500,000,000</b>

BY LOCATION	BUDGET	CURRENT YEAR TOTAL	PRIOR YEARS' TOTAL	TOTAL TO DATE ALL YEARS	COMMITMENTS	AVAILABLE BALANCE
DISTRICT & DISTRICT WIDE - 2017 G.O. BOND	\$ 102,000,000	\$ 3,924,077	\$ 36,024,342	\$ 39,948,419	\$ 26,564,865	\$ 35,486,716
SAN ANTONIO COLLEGE - 2017 G.O. BOND	\$ 83,000,000	\$ 5,025,358	\$ 36,536,579	\$ 41,561,937	\$ 38,638,034	\$ 2,800,030
ST. PHILIP'S COLLEGE & SWC - 2017 G.O. BOND	\$ 82,000,000	\$ 4,462,148	\$ 70,665,899	\$ 75,128,047	\$ 6,758,813	\$ 113,141
PALO ALTO COLLEGE - 2017 G.O. BOND	\$ 72,000,000	\$ 10,117,603	\$ 24,015,629	\$ 34,133,233	\$ 23,123,549	\$ 14,743,218
NORTHWEST VISTA COLLEGE - 2017 G.O. BOND	\$ 69,000,000	\$ 1,490,987	\$ 49,934,221	\$ 51,425,207	\$ 6,733,748	\$ 10,841,045
NORTHEAST LAKEVIEW COLLEGE - 2017 G.O. BOND	\$ 42,000,000	\$ 4,141,632	\$ 22,289,549	\$ 26,431,180	\$ 12,686,031	\$ 2,882,788
<b>General Obligation Bond Totals</b>	<b>\$ 450,000,000</b>	<b>\$ 29,161,804</b>	<b>\$ 239,466,219</b>	<b>\$ 268,628,023</b>	<b>\$ 114,505,039</b>	<b>\$ 66,866,938</b>
SAN ANTONIO COLLEGE - 2020 MTN BOND	\$ 11,100,000	\$ -	\$ 11,100,000	\$ 11,100,000	\$ -	\$ -
ST. PHILIP'S COLLEGE & SWC - 2020 MTN BOND	\$ 11,000,000	\$ (161,863)	\$ 10,555,484	\$ 10,393,621	\$ 532,883	\$ 73,495
PALO ALTO COLLEGE - 2020 MTN BOND	\$ 9,800,000	\$ -	\$ -	\$ -	\$ -	\$ 9,800,000
NORTHWEST VISTA COLLEGE - 2020 MTN BOND	\$ 10,000,000	\$ -	\$ 1,818,853	\$ 1,818,853	\$ -	\$ 8,181,147
NORTHEAST LAKEVIEW COLLEGE - 2020 MTN BOND	\$ 8,100,000	\$ 53,653	\$ 1,639,351	\$ 1,693,004	\$ 78,429	\$ 6,328,567
<b>MTN Bond Totals</b>	<b>\$ 50,000,000</b>	<b>\$ (108,210)</b>	<b>\$ 25,113,689</b>	<b>\$ 25,005,479</b>	<b>\$ 611,312</b>	<b>\$ 24,383,209</b>
UNALLOCATED INTEREST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL FOR ALL 2017 CIP BONDS</b>	<b>\$ 500,000,000</b>	<b>\$ 29,053,594</b>	<b>\$ 264,579,908</b>	<b>\$ 293,633,502</b>	<b>\$ 115,116,352</b>	<b>\$ 91,250,147</b>

**ALAMO COLLEGES DISTRICT**  
**2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT**  
**As of December 31, 2021**

<b>General Obligation Bonds</b>							
<b>PROJECT TITLE</b>	<b>Adjusted Budget</b>	<b>Current Month Expenses</b>	<b>Current Yr Expenses</b>	<b>Prior Yrs Expenses</b>	<b>Total to Date All Yrs Expenses</b>	<b>Commitments</b>	<b>Available Balance</b>
DIS-WETC GO17 - T1	23,000,000	5,314	1,652,205	5,626,665	7,278,870	14,829,998	891,132
DIS-SETC GO17 - T1	23,000,000	358,969	2,276,157	3,870,865	6,147,022	11,169,445	5,683,534
DIS-N. 281 Property purch - GO17 - T1	5,000,000	-	-	5,000,000	5,000,000	-	-
DIS I-10 NW Ed and Train Ctr. - GO17 - T2	23,000,000	-	(11,560)	1,869,804	1,858,244	137,106	21,004,650
SWC- Redund Police Dpatch @ SWC - GO17 - T1	2,955,408	-	-	2,955,408	2,955,408	-	0
DIS MOKA Prog. MGT. - GO17	44,592	-	-	-	-	44,592	-
<b>TOTAL FOR DISTRICT</b>	<b>\$ 77,000,000</b>	<b>\$ 364,283</b>	<b>\$ 3,916,802</b>	<b>\$ 19,322,741</b>	<b>\$ 23,239,543</b>	<b>\$ 26,181,141</b>	<b>\$ 27,579,316</b>
DIS Instructional Tech GO17 - T1	1,500,000	-	-	788,961	788,961	-	711,039
DIS Infrastructural & ACOL GO17 T1	11,600,000	-	-	7,635,919	7,635,919	115,759	3,848,322
DIS Comm. & Collaboration Tools GO17 T1	4,100,000	50,189	50,189	3,833,881	3,884,071	114,116	101,814
Reporting and Analysis - T3	1,700,000	-	-	-	-	-	1,700,000
DIS Mobile Tech & Security GO17 - T3	6,100,000	-	(42,914)	4,442,840	4,399,926	153,849	1,546,225
<b>TOTAL FOR DISTRICT WIDE INFO. TECH.</b>	<b>\$ 25,000,000</b>	<b>\$ 50,189</b>	<b>\$ 7,275</b>	<b>\$ 16,701,601</b>	<b>\$ 16,708,876</b>	<b>\$ 383,724</b>	<b>\$ 7,907,400</b>
<b>TOTAL FOR DISTRICT / DISTRICT WIDE</b>	<b>\$ 102,000,000</b>	<b>\$ 414,472</b>	<b>\$ 3,924,077</b>	<b>\$ 36,024,342</b>	<b>\$ 39,948,419</b>	<b>\$ 26,564,865</b>	<b>\$ 35,486,716</b>
SAC-Parking Garage GO17 - T1	19,427,097	-	2,990	18,844,740	18,847,730	84,198	495,169
SAC-Childcare Bldg GO17 - T1	15,443,417	16,248	1,682,372	6,364,331	8,046,703	7,378,561	18,153
SAC Law Enforce/ 1st Responder - GO17 - T2	20,000,000	47,030	64,125	1,295,994	1,360,119	17,745,773	894,108
SAC Fletcher St Success Ren w/ Main Entry - GO17 - T2	9,431,321	490,172	1,537,311	5,545,446	7,082,758	2,241,334	107,229
SAC Physical Plant - GO17 - T3	2,521,979	-	-	2,512,802	2,512,802	9,177	0
SAC Chance Academic Ren - GO17 - T3	603,870	-	-	3,604	3,604	110,341	489,925
SAC MFA Ren - GO17 - T3	47,808	-	-	47,808	47,808	-	-
SAC NEW SCIENCE BLDG - GO17	15,524,509	-	1,738,559	1,921,855	3,660,414	11,068,650	795,445
<b>TOTAL FOR SAC</b>	<b>\$ 83,000,000</b>	<b>\$ 553,450</b>	<b>\$ 5,025,358</b>	<b>\$ 36,536,579</b>	<b>\$ 41,561,937</b>	<b>\$ 38,638,034</b>	<b>\$ 2,800,030</b>
SPC Culinary Arts Center Exc GO17 -T1	30,000,000	-	-	29,997,330	29,997,330	2,257	413
SPC Norris Tech Renovation GO17 - T2	14,882,376	-	13,133	14,838,705	14,851,838	11,364	19,174
SPC Bowden Renovation GO17 - T3	14,000,000	4,597	1,509,870	11,011,470	12,521,341	1,392,161	86,498
<b>TOTAL FOR SPC</b>	<b>\$ 58,882,376</b>	<b>\$ 4,597</b>	<b>\$ 1,523,003</b>	<b>\$ 55,847,506</b>	<b>\$ 57,370,508</b>	<b>\$ 1,405,783</b>	<b>\$ 106,086</b>
SPC Welding and Auto Body Fac -GO17 -T2	23,117,624	617,580	2,939,146	14,818,394	17,757,539	5,353,030	7,055
<b>TOTAL FOR SWC</b>	<b>\$ 23,117,624</b>	<b>\$ 617,580</b>	<b>\$ 2,939,146</b>	<b>\$ 14,818,394</b>	<b>\$ 17,757,539</b>	<b>\$ 5,353,030</b>	<b>\$ 7,055</b>
<b>TOTAL FOR SPC / SWC</b>	<b>\$ 82,000,000</b>	<b>\$ 622,177</b>	<b>\$ 4,462,148</b>	<b>\$ 70,665,899</b>	<b>\$ 75,128,047</b>	<b>\$ 6,758,813</b>	<b>\$ 113,141</b>

**ALAMO COLLEGES DISTRICT**  
**2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT**  
**As of December 31, 2021**

<b>General Obligation Bonds</b>							
<b>PROJECT TITLE</b>	<b>Adjusted Budget</b>	<b>Current Month Expenses</b>	<b>Current Yr Expenses</b>	<b>Prior Yrs Expenses</b>	<b>Total to Date All Yrs Expenses</b>	<b>Commitments</b>	<b>Available Balance</b>
PAC Manufacturing Bldg GO17 - T1	56,865,799	1,884,910	9,073,757	16,541,568	25,615,326	20,592,650	10,657,823
PAC Real Estate Purchase (under district funding) GO17 - T1	6,000,000	-	-	5,118,242	5,118,242	-	881,758
PAC Student Engagement & Welcome Ctr GO17 - T2	117,663	-	3,428	17,126	20,553	97,110	-
PAC Natatorium and Gym Ren GO17 - T2	4,721,641	-	9,207	1,269,101	1,278,308	329,128	3,114,205
PAC Physical Plant GO17 - T3	4,294,897	276,385	1,031,211	1,069,593	2,100,804	2,104,660	89,432
<b>TOTAL FOR PAC</b>	<b>\$ 72,000,000</b>	<b>\$ 2,161,295</b>	<b>\$ 10,117,603</b>	<b>\$ 24,015,629</b>	<b>\$ 34,133,233</b>	<b>\$ 23,123,549</b>	<b>\$ 14,743,218</b>
NVC Parking Garage GO17 - T1	9,756,145	-	110,503	9,361,963	9,472,467	238,099	45,580
NVC Welcome Ctr. GO17 - T1	17,873,204	-	2,380	15,601,954	15,604,335	99,576	2,169,293
NVC Cultural Prog Ctr Excellen GO17 - T2	4,671,863	-	-	1,069,058	1,069,058	173,263	3,429,542
NVC STEM GO17 - T3	33,900,000	8,016	1,378,103	21,182,815	22,560,917	6,142,452	5,196,631
NVC Physical Plant GO17 - T3	2,798,788	-	-	2,718,430	2,718,430	80,358	(0)
<b>TOTAL FOR NVC</b>	<b>\$ 69,000,000</b>	<b>\$ 8,016</b>	<b>\$ 1,490,987</b>	<b>\$ 49,934,221</b>	<b>\$ 51,425,207</b>	<b>\$ 6,733,748</b>	<b>\$ 10,841,045</b>
NLC Tech Ctr Excellence/Science Building GO17 - T2	42,000,000	-	4,141,632	22,289,549	26,431,180	12,686,031	2,882,788
<b>TOTAL FOR NLC</b>	<b>\$ 42,000,000</b>	<b>\$ -</b>	<b>\$ 4,141,632</b>	<b>\$ 22,289,549</b>	<b>\$ 26,431,180</b>	<b>\$ 12,686,031</b>	<b>\$ 2,882,788</b>
<b>TOTAL 2017 G.O. BONDS</b>	<b>\$ 450,000,000</b>	<b>\$ 3,759,411</b>	<b>\$ 29,161,804</b>	<b>\$ 239,466,219</b>	<b>\$ 268,628,023</b>	<b>\$ 114,505,039</b>	<b>\$ 66,866,938</b>

**ALAMO COLLEGES DISTRICT**  
**2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT**  
**As of December 31, 2021**

<b>Maintenance Tax Notes</b>							
<b>PROJECT TITLE</b>	<b>Adjusted Budget</b>	<b>Current Month Expenses</b>	<b>Current Yr Expenses</b>	<b>Prior Yrs Expenses</b>	<b>Total to Date All Yrs Expenses</b>	<b>Commitments</b>	<b>Available Balance</b>
SAC FLETCH ST SCSS MTN20	11,100,000	-	-	11,100,000	11,100,000	-	-
<b>TOTAL FOR SAC</b>	<b>11,100,000</b>	<b>-</b>	<b>-</b>	<b>11,100,000</b>	<b>11,100,000</b>	<b>-</b>	<b>-</b>
SPC THCA Culinary-MTN20	2,181,723	-	(161,863)	2,287,518	2,125,655	18,339	37,729
SPC NORRIS TECH MTN20	8,808,277	-	-	8,267,966	8,267,966	514,544	25,766
SPC UNALLOCATED MTN20	10,000	-	-	-	-	-	10,000
<b>TOTAL FOR SPC / SWC</b>	<b>11,000,000</b>	<b>-</b>	<b>(161,863)</b>	<b>10,555,484</b>	<b>10,393,621</b>	<b>532,883</b>	<b>73,495</b>
PAC NATA & GYM IMP - MTN20	9,800,000	-	-	-	-	-	9,800,000
<b>TOTAL FOR PAC</b>	<b>9,800,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,800,000</b>
NVC CUL PRGMS CYP REN - MTN20	8,181,147	-	-	-	-	-	8,181,147
NVC WELCOME CTR - MTN20	1,818,853	-	-	1,818,853	1,818,853	-	0
<b>TOTAL FOR NVC</b>	<b>10,000,000</b>	<b>-</b>	<b>-</b>	<b>1,818,853</b>	<b>1,818,853</b>	<b>-</b>	<b>8,181,147</b>
NLC SCI/TECH CTR of EXEL - MTN20	4,000,000	-	53,222	27,665	80,888	71,153	3,847,959
NLC UNALLOCATED - MTN20	1,680,458	-	-	-	-	-	1,680,458
NLC ACA BLDG I ELEV - MTN20	1,274,314	-	431	1,260,510	1,260,941	5,902	7,472
NLC NLIB Elev & L Ren - MTN20	145,228	-	-	143,854	143,854	1,374	0
NLC STU COM MOIST BAR - MTN20	1,000,000	-	-	207,322	207,322	-	792,678
<b>TOTAL FOR NLC</b>	<b>8,100,000</b>	<b>-</b>	<b>53,653</b>	<b>1,639,351</b>	<b>1,693,004</b>	<b>78,429</b>	<b>6,328,567</b>
<b>TOTAL 2020 MTN BONDS</b>	<b>\$ 50,000,000</b>	<b>\$ -</b>	<b>\$ (108,210)</b>	<b>\$ 25,113,689</b>	<b>\$ 25,005,479</b>	<b>\$ 611,312</b>	<b>\$ 24,383,209</b>
<b>TOTAL 2017 CIP G.O. &amp; MTN BONDS</b>	<b>\$ 500,000,000</b>	<b>\$ 3,759,411</b>	<b>\$ 29,053,594</b>	<b>\$ 264,579,908</b>	<b>\$ 293,633,502</b>	<b>\$ 115,116,352</b>	<b>\$ 91,250,147</b>



## ALAMO COLLEGES DISTRICT CAPITAL IMPROVEMENTS PROGRAM (CIP) EXECUTIVE SUMMARY

### CIP Bond Construction *Projected* Upcoming CIP Project – for Board Approval

Estimated Upcoming GMP Board Pending Approval	Mar	Apr	May	Sept
NVC Cypress Cultural Center of Excellence Renovation (SpawGlass / Overland)			X	
PAC Natatorium/Gym Renovation (Bartlett Cocke / RVK)				X
Northwest Education and Training Center (NWETC) (Sundt / Overland)				X
SAC Chance Renovation (J.T. Vaughn / O'Connell Robertson)				X
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>3</b>

### CIP Bond Construction Projects by The Numbers

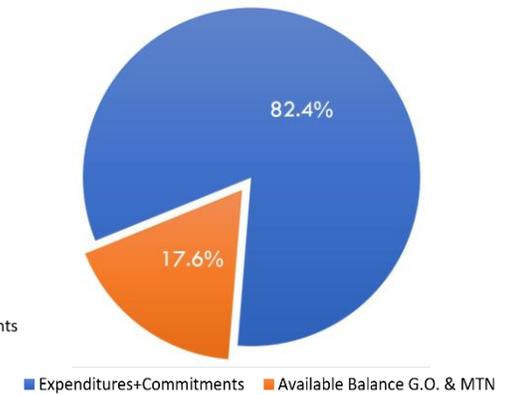
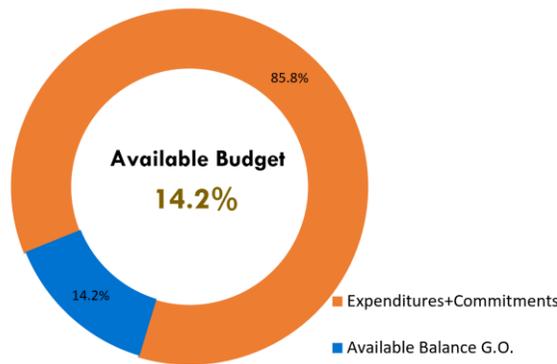
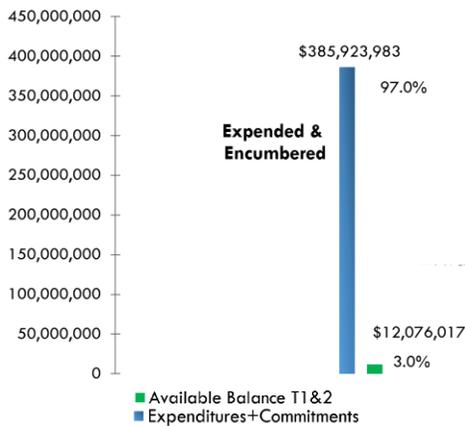
Project Status	SPC	SAC	NVC	PAC	NLC	ETCs	Total
Projects Completed	3	2	3				8
Projects in Construction	2	4	1	2	1	2	12
Projects with Approved GMP							0
Projects with Upcoming GMP Approval			1	1			2
Projects in Various Design Phases		1				1	2
<b>TOTAL</b>							<b>24</b>

### CIP Bond Budget – As of February 2022

CIP - Tranche 1 & 2 Spending G.O.

CIP General Obligation Bond - Available Budget

CIP G.O. & MTN Bond - Overall Available Budget



Tranche 1 & 2 - Spend Summary			CIP General Obligation Bond - Available Budget			Overall CIP GO & MTN - Available Budget		
	\$	%		\$	%		\$	%
1st Tranche (GO17) & 2nd Tranche (GO21)	398,000,000	100.0%	CIP GO Budget	450,000,000	100.0%	CIP GO+MTN Budget	500,000,000	100.0%
Expenditures+Commitments	385,923,983	97.0%	Expenditures+Commitments	385,923,983	85.8%	Expenditures+Commitments	412,000,071	82.4%
Available Balance T1&2	12,076,017	3.0%	Available Balance G.O.	64,076,017	14.2%	Available Balance G.O. & MTN	87,999,929	17.6%

Total General Obligation & MTN funding	Total expenditures on all CIP projects to date	Remaining balance of funding
<b>\$500,000,000</b>	<b>\$308,566,757</b>	<b>\$88,914,426</b>

*\*Preliminary Bond Budget Numbers as of January 31, 2022, subject to change and unaudited*



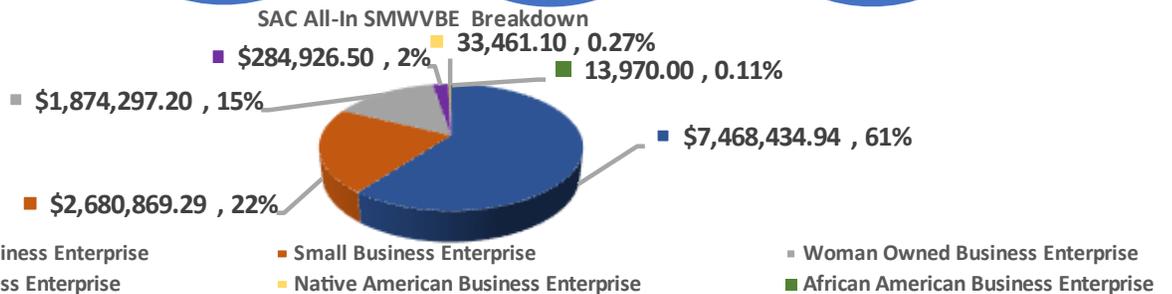
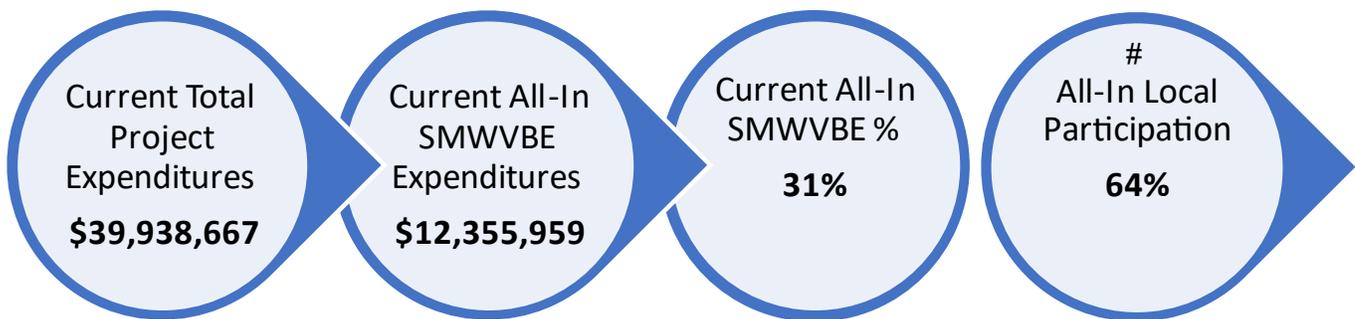
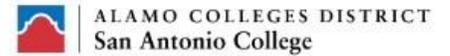
**Next CBOC Meeting**

- The next CBOC meeting is being scheduled for March 2022.

**CIP Bond SMWVBE Reporting (as reported in December 2021)**

## San Antonio College

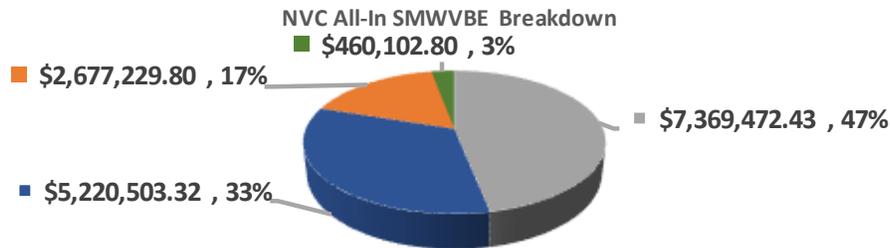
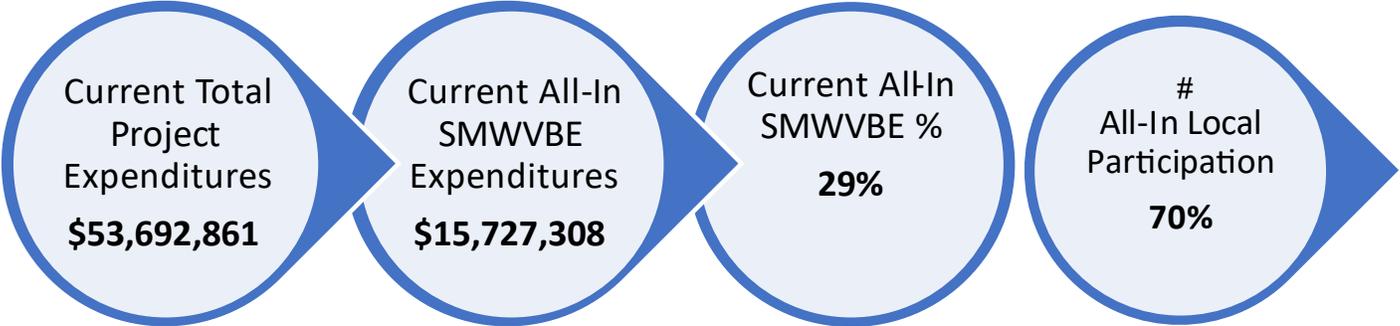
- Total Campus CIP Funding: \$97,721,920
- Remaining Funding Spending Opportunities :\$57,783,252





# Northwest Vista College

- Total Campus CIP Funding: \$79,000,000
- Remaining Funding Spending Opportunities :\$25,181,611

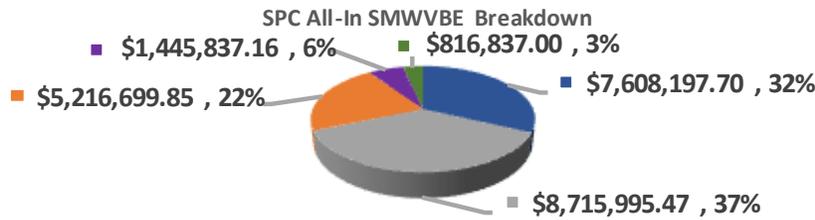
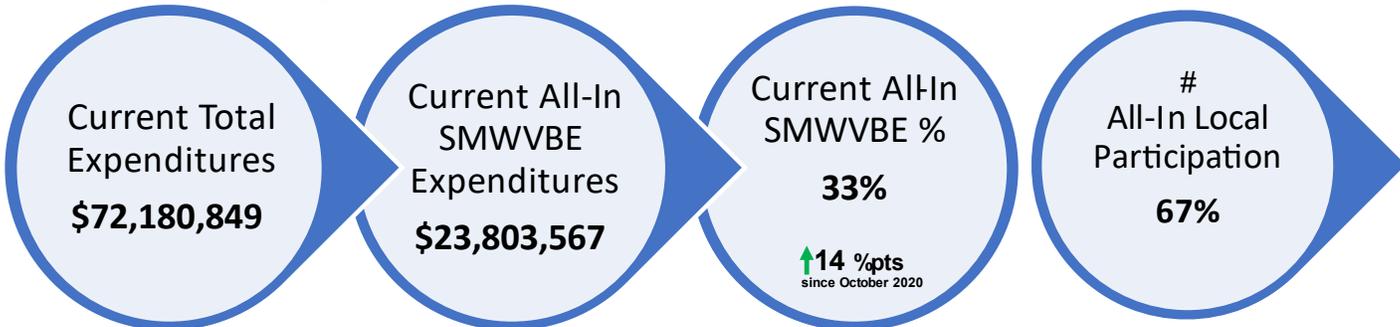


■ Woman Owned Business Enterprise ■ Hispanic American Business Enterprise ■ Small Business Enterprise ■ African American Business Enterprise



# St. Philip's College

- Total Campus CIP Funding: \$102,706,050
- Remaining Funding Spending Opportunities :\$30,525,200



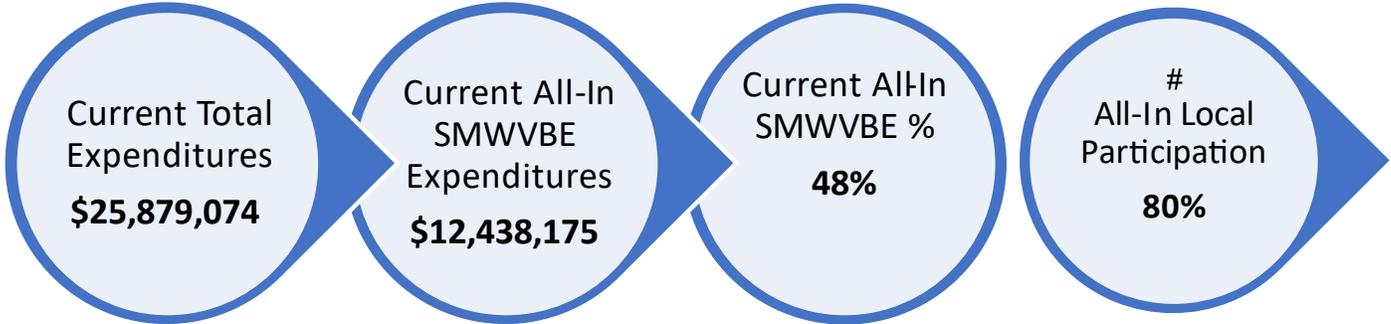
■ Hispanic American Business Enterprise ■ Woman Owned Business Enterprise ■ Small Business Enterprise  
 ■ Asian American Business Enterprise ■ African American Business Enterprise



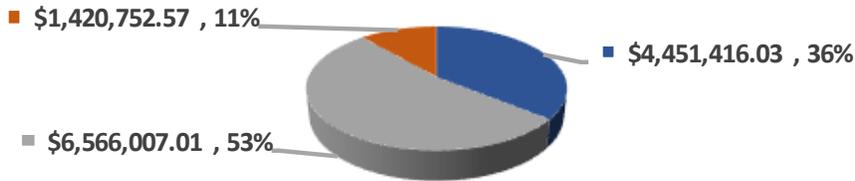


# Palo Alto College

- Total Campus CIP Funding: \$83,067,000
- Remaining Funding Spending Opportunities :\$57,187,925



PAC All-In SMWVBE Breakdown



Hispanic American Business Enterprise

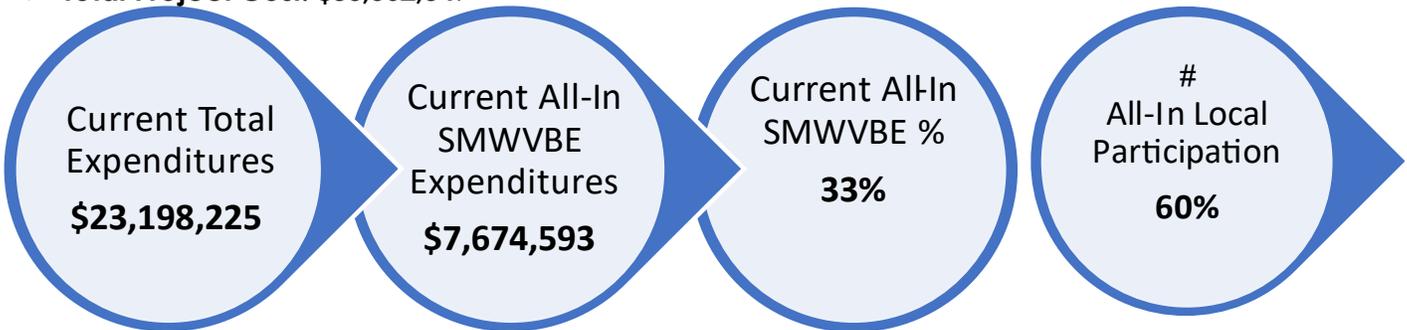
Woman Owned Business Enterprise

Small Business Enterprise

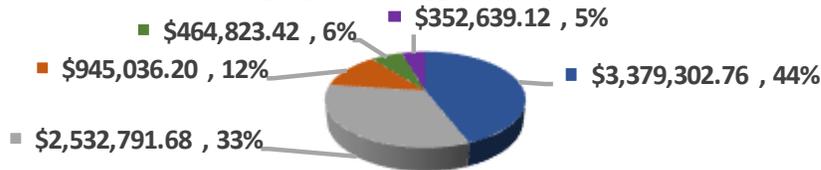


# Northeast Lakeview College

- STEM Bldg. Total Campus CIP Funding: \$47,680,000\*
- Remaining Funding Spending Opportunities :\$24,481,774
- Total Project Cost: \$30,562,347



NLC All-In SMWVBE Breakdown



Hispanic American Business Enterprise

Woman Owned Business Enterprise

Small Business Enterprise

African American Business Enterprise

Asian American Business Enterprise

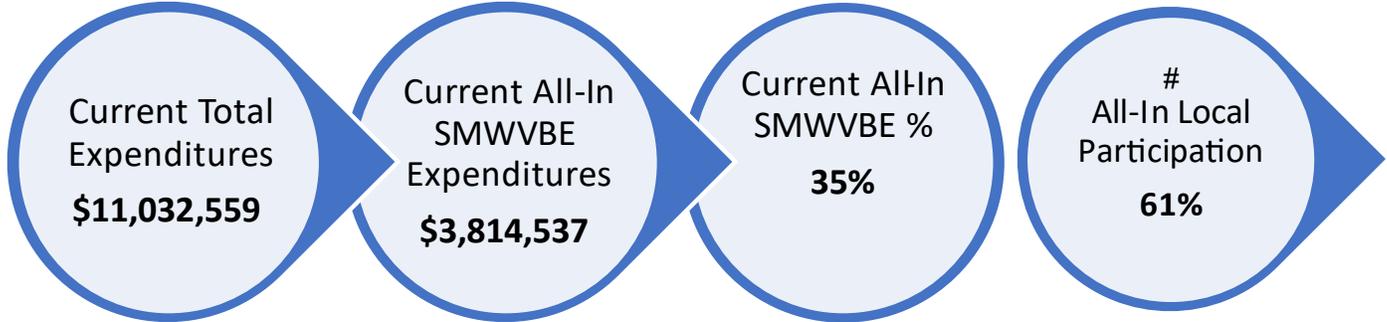




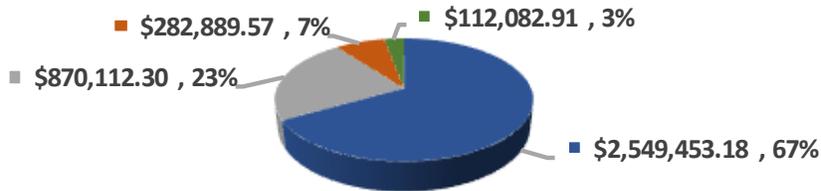
# Education and Training Centers



- Total Campus CIP Funding: \$70,300,000
- Remaining Funding Spending Opportunities :\$59,267,440



ETC All-In SMWVBE Breakdown



■ Hispanic American Business Enterprise  
 ■ Woman Owned Business Enterprise  
 ■ Small Business Enterprise  
 ■ African American Business Enterprise



## Discussion and Possible Action on Approval of Financial Reports

Presented to the Board acting as Committee of the Whole on February 15, 2022 and now presented to the Board for approval on February 22, 2022.

### MINUTE ORDER

**“The Alamo Colleges Board of Trustees hereby accepts the financial reports as presented.”**

### PURPOSE

The following financial reports are presented to the Board of Trustees for informational and approval purposes for December 31, 2021.

### BACKGROUND

1. Financial Charts
2. Comparison of Year-to-Date Actual Revenues/Expenditures

### IMPLICATIONS

**Financial:** N/A

**Strategic Plan:** Strategic Objective III Performance Excellence

**Human Resources:** N/A

**ATTACHMENTS:** Financial Reports

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Shayne West  
Interim Associate Vice Chancellor for  
Finance and Fiscal Services

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Diane E. Snyder, CPA, Ph.D.  
Vice Chancellor for Finance and  
Administration

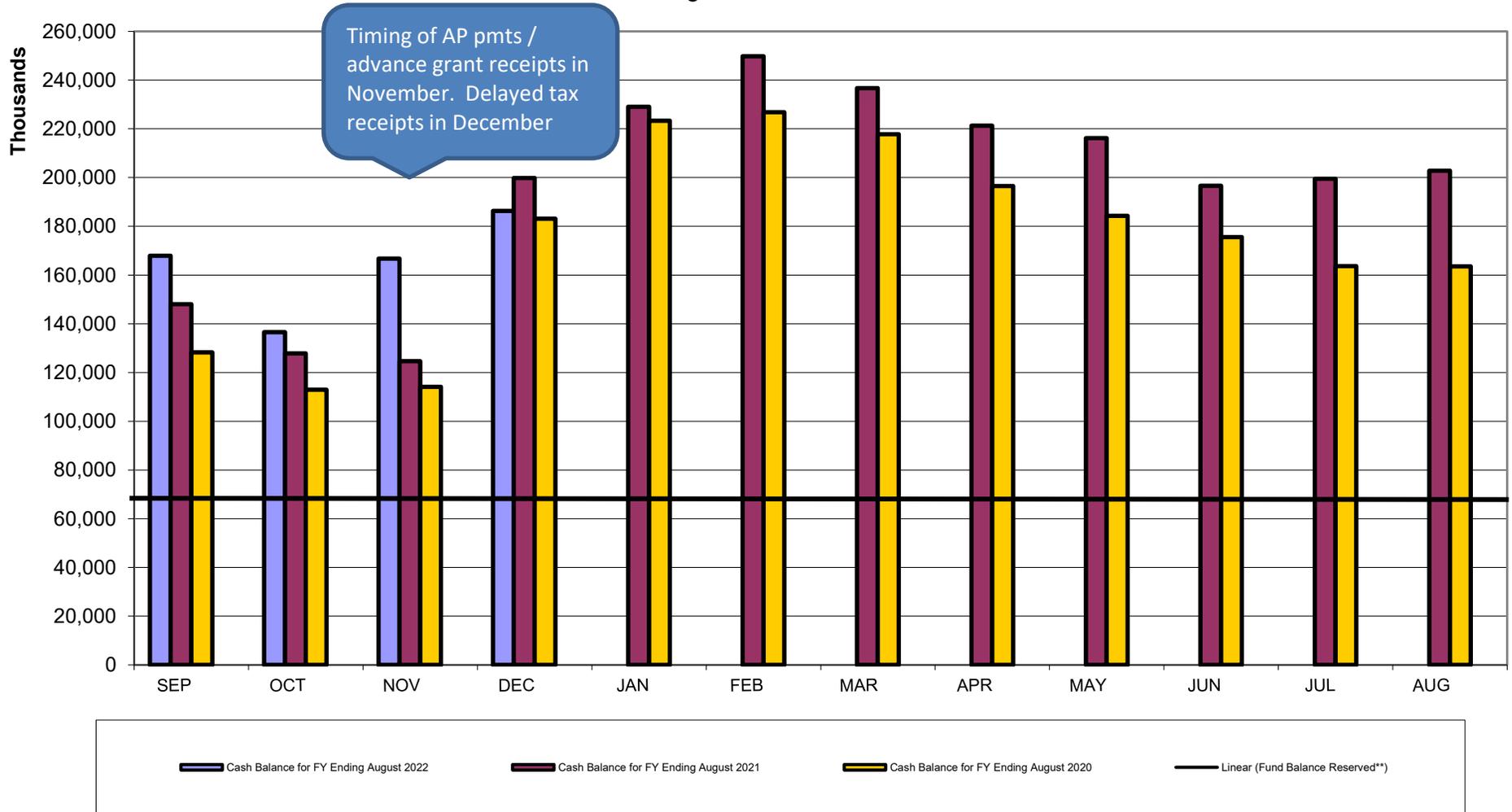
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Dr. Mike Flores, Chancellor



ALAMO  
COLLEGES  
DISTRICT

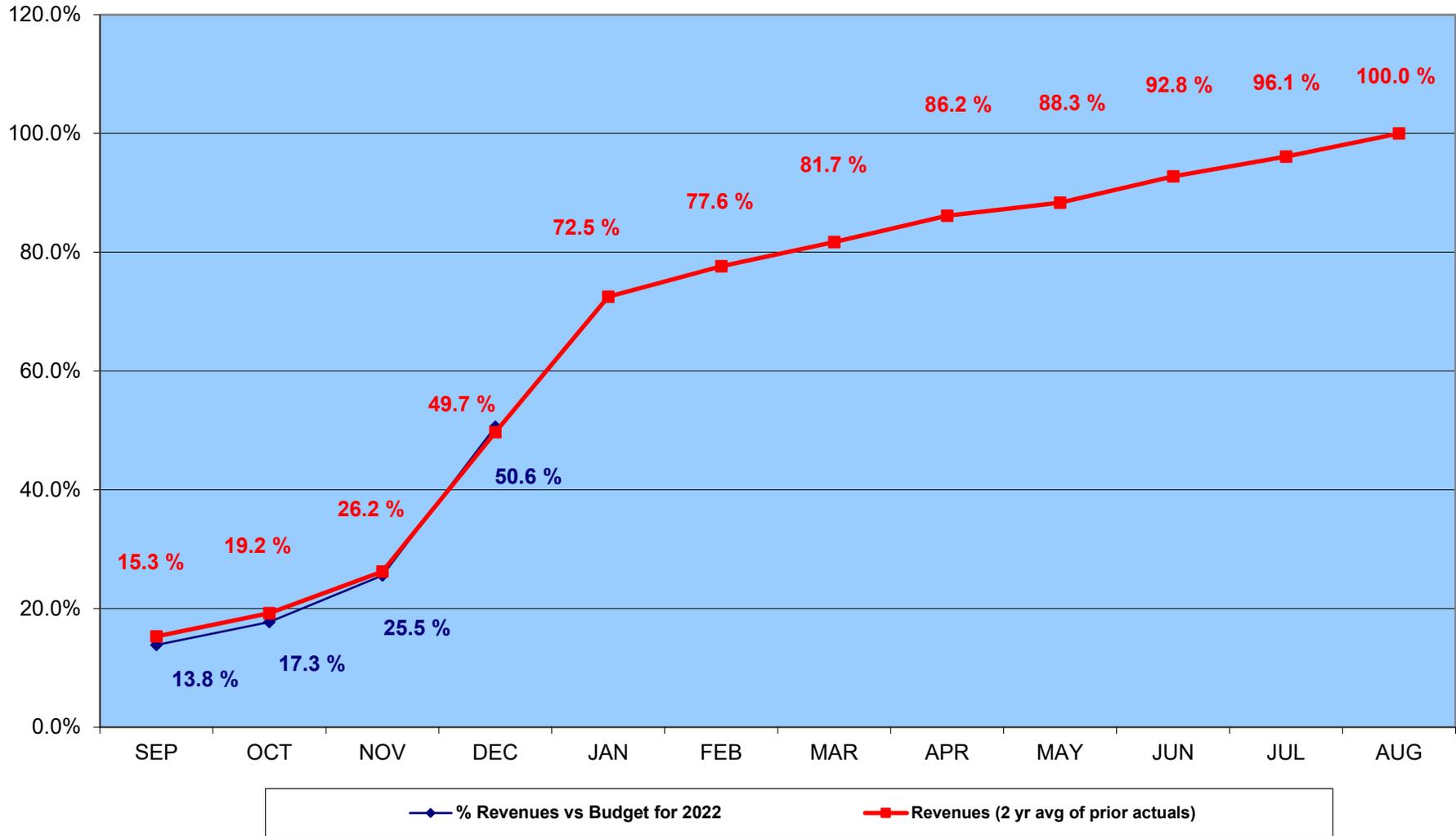
**Alamo Colleges District**  
**Current Operating Fund Cash Analysis**  
 (For Fiscal Years Ending August 2022, 2021 and 2020)  
 Through December 2021



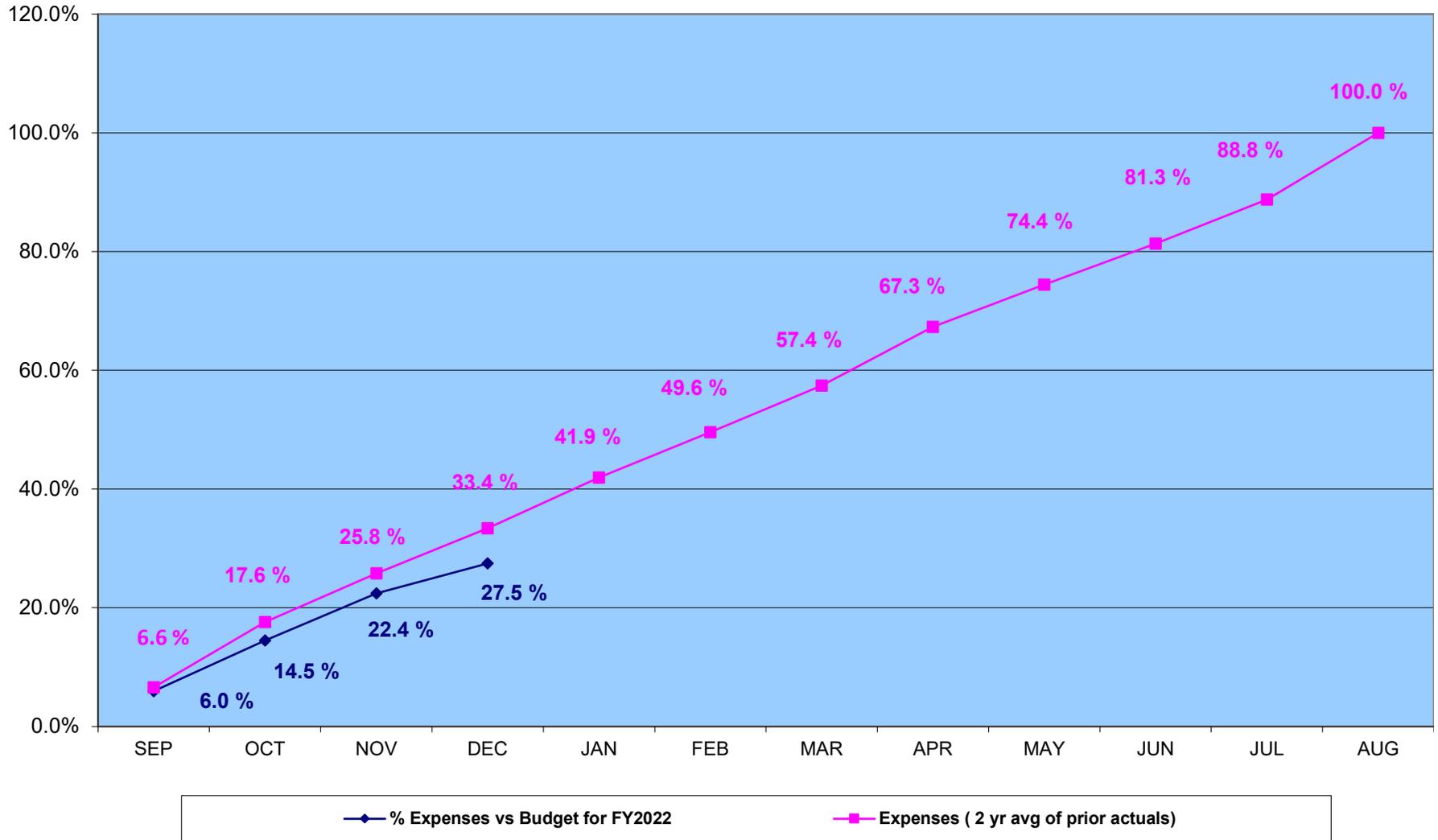
\*Includes Cash and Investments.  
 Chart excludes cash balances for capital construction and debt service.  
 August includes Fall Tuition collections.

\*\*Fund Balance Reserved excludes encumbrances and operating commitments.

**Alamo Colleges District  
Unrestricted Operating Actual Revenues as % of Adjusted Budgeted Revenues  
Compared to Average of Two Prior Years Actual Revenues**



**Alamo Colleges District**  
**Unrestricted Operating Actual Expenses and Transfers as % of Adjusted Budgeted Expenses and Transfers**  
**Compared to Average of Two Prior Years Actual Expenses and Transfers**



ALAMO COLLEGES DISTRICT  
**FY 2021 - 2022 ALL FUNDS ACTUALS VS BUDGET REPORT**  
**DECEMBER 2021 YEAR-TO-DATE**

	Adjusted Budget 2021 - 2022 (A) (as of December 2021)		YTD Actual 12/31/2021		% of Budget (4th month / 33.3 % of Year)			
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted		Restricted	
					12/31/21	12/31/20	12/31/21	12/31/20
<b>REVENUES</b>								
Instruction and General	394,911,176	80,666,002	200,626,248	21,010,244	50.8%	50.7%	26.0%	20.2%
Public Service	952,048	-	7,435	-	0.8%	7.4%	-	-
Scholarships and Fellowships	-	94,721,553	-	27,810,721	-	-	29.4%	12.3%
Auxiliary Enterprises	5,069,988	-	1,805,707	-	35.6%	26.5%	-	-
Student Activity Fee	2,571,096	-	1,744,236	-	67.8%	69.3%	-	-
<b>Subtotal Current Funds</b>	<b>403,504,308</b>	<b>175,387,555</b>	<b>204,183,626</b>	<b>48,820,965</b>	<b>50.6%</b>	<b>50.4%</b>	<b>27.8%</b>	<b>15.0%</b>
Capital Outlay	-	21,367,416	-	837,235	-	-	3.9%	0.0%
Renewals & Replacements	-	-	-	-	-	-	-	-
Building	-	67,071,198	-	3,139,748	-	-	4.7%	6.4%
Furniture & Equipment	-	3,137,308	-	-	-	-	-	-
Debt Services	-	75,044,988	-	44,150,602	-	-	58.8%	58.9%
<b>Subtotal Plant Funds</b>	<b>-</b>	<b>166,620,910</b>	<b>-</b>	<b>48,127,585</b>	<b>-</b>	<b>0.0%</b>	<b>28.9%</b>	<b>14.2%</b>
<b>TOTAL REVENUES</b>	<b>403,504,308</b>	<b>342,008,465</b>	<b>204,183,626</b>	<b>96,948,550</b>	<b>50.6%</b>	<b>50.4%</b>	<b>28.3%</b>	<b>14.4%</b>
<b>BEGINNING FUND BALANCES (B)</b>								
Instruction and General	126,112,003	848,381	126,112,003	848,381				
Public Service	-	-	-	-				
Scholarships and Fellowships	-	10,229,318	-	10,229,318				
Auxiliary Enterprises	3,200,000	-	3,200,000	-				
Student Activity Fee	2,871,393	-	2,871,393	-				
<b>Subtotal Current Funds</b>	<b>132,183,396</b>	<b>11,077,699</b>	<b>132,183,396</b>	<b>11,077,699</b>				
Capital Outlay	-	176,418,269	-	176,418,269				
Renewals & Replacements	-	-	-	-				
Building	-	48,408,764	-	48,408,764				
Furniture & Equipment	-	14,403,783	-	14,403,783				
Debt Services	-	14,861,212	-	14,861,212				
<b>Subtotal Plant Funds</b>	<b>-</b>	<b>254,092,028</b>	<b>-</b>	<b>254,092,028</b>				
<b>TOTAL BEGINNING FUND BALANCES</b>	<b>132,183,396</b>	<b>265,169,727</b>	<b>132,183,396</b>	<b>265,169,727</b>				
<b>TOTAL AVAILABLE (Revenues + Beg. Fund Balance)</b>								
Instruction and General	521,023,179	81,514,383	326,738,251	21,858,625				
Public Service	952,048	-	7,435	-				
Scholarships and Fellowships	-	104,950,871	-	38,040,039				
Auxiliary Enterprises	8,269,988	-	5,005,707	-				
Student Activity Fee	5,442,489	-	4,615,629	-				
<b>Subtotal Current Funds</b>	<b>535,687,704</b>	<b>186,465,254</b>	<b>336,367,022</b>	<b>59,898,664</b>				
Capital Outlay	-	197,785,685	-	177,255,504				
Renewals & Replacements	-	-	-	-				
Building	-	115,479,962	-	51,548,512				
Furniture & Equipment	-	17,541,091	-	14,403,783				
Debt Services	-	89,906,200	-	59,011,814				
<b>Subtotal Plant Funds</b>	<b>-</b>	<b>420,712,938</b>	<b>-</b>	<b>302,219,613</b>				
<b>TOTAL AVAILABLE</b>	<b>535,687,704</b>	<b>607,178,192</b>	<b>336,367,022</b>	<b>362,118,277</b>				

(A) Includes budget amendments #1 and #2.

(B) Beginning fund balance are audited ending FY20-21 fund balances. The fund balances include Board mandated 15% operating reserve, grants, construction, scholarships, & gifts funds.

FY 2021 - 2022 ALL FUNDS ACTUALS VS BUDGET REPORT

DECEMBER 2021 YEAR-TO-DATE

	Adjusted Budget 2021 - 2022 (A) (as of December 2021)		YTD Actual 12/31/2021		% of Budget (4th month / 33.3 % of Year)			
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted		Restricted	
					12/31/21	12/31/20	12/31/21	12/31/20
<b>EXPENDITURES</b>								
Instruction and Genera	423,724,741	80,666,002	112,444,721	19,656,682	26.5%	28.8%	24.4%	18.6%
Public Service	1,542,255	-	398,000		25.8%	26.1%		
Scholarships and Fellowships	-	100,532,657		28,945,055			28.8%	11.4%
Auxiliary Enterprises	2,047,781	-	289,324		14.1%	17.9%		
Student Activity Fee	5,433,750	-	616,543		11.3%	7.4%		
Subtotal Current Funds	432,748,527	181,198,659	113,748,588	48,601,737	26.3%	28.4%	26.8%	13.8%
Capital Outlay	-	201,641,165		27,238,567			13.5%	13.9%
Renewals & Replacements	-	-						
Building	-	115,530,962		5,304,425			4.6%	30.3%
Furniture & Equipment	-	2,165,866		482,047				
Debt Services	-	85,021,374		7,957,290			9.4%	9.8%
Subtotal Plant Funds	-	404,359,367	-	40,982,329			10.1%	16.3%
<b>TOTAL EXPENDITURES</b>	<b>432,748,527</b>	<b>585,558,026</b>	<b>113,748,588</b>	<b>89,584,066</b>	<b>26.3%</b>	<b>28.4%</b>	<b>15.3%</b>	<b>15.4%</b>
<b>TRANSFERS (IN) OUT</b>								
Instruction and General			10,978,268					
Public Service								
Scholarships and Fellowships	5,811,104	(5,811,104)		(2,498,775)				
Auxiliary Enterprises	-	-						
Student Activity Fee	-	-						
Subtotal Current Funds	5,811,104	(5,811,104)	10,978,268	(2,498,775)				
Capital Outlay	3,855,480	(3,855,480)		-				
Renewals & Replacements	-	-						
Building	51,000	(51,000)		(518,518)				
Furniture & Equipment	-	-						
Debt Services	11,569,916	(11,569,916)		(7,960,975)				
Subtotal Plant Funds	15,476,396	(15,476,396)	-	(8,479,493)				
<b>NET TRANSFERS</b>	<b>21,287,500</b>	<b>(21,287,500)</b>	<b>10,978,268</b>	<b>(10,978,268)</b>				
<b>TOTAL EXPENSE &amp; TRANSFERS</b>	<b>454,036,027</b>	<b>564,270,526</b>	<b>124,726,856</b>	<b>78,605,798</b>	<b>27.5%</b>	<b>30.0%</b>	<b>13.9%</b>	<b>12.5%</b>
<b>ENDING FUND BALANCES</b>								
Instruction and General	97,298,438	848,381	203,315,262	2,201,943				
Public Service	(590,207)	-	(390,565)	-				
Scholarships and Fellowships	(5,811,104)	10,229,318	-	11,593,759				
Auxiliary Enterprises	6,222,207	-	4,716,383	-				
Student Activity Fee	8,739	-	3,999,086	-				
Subtotal Current Funds	97,128,073	11,077,699	211,640,166	13,795,702				
Capital Outlay	(3,855,480)	-	-	150,016,937				
Renewals & Replacements	-	-	-	-				
Building	(51,000)	-	-	46,762,605				
Furniture & Equipment	-	15,375,225	-	13,921,736				
Debt Services	(11,569,916)	16,454,742	-	59,015,499				
Subtotal Plant Funds	(15,476,396)	31,829,967	-	269,716,777				
<b>TOTAL ENDING FUND BALANCES</b>	<b>81,651,677</b>	<b>42,907,666</b>	<b>211,640,166</b>	<b>283,512,479</b>				
<b>TOTAL EXP, TRF &amp; BALANCES</b>	<b>535,687,704</b>	<b>607,178,192</b>	<b>336,367,022</b>	<b>362,118,277</b>				

(A) Includes budget amendments #1 and #2.

ALAMO COLLEGES DISTRICT  
FOR THE FOUR MONTH PERIOD ENDED DECEMBER 31, 2021

**(1) Revenue Variance:**

For the four month period ended December 31, 2021 operating revenue increased 5.3%, or \$10.2 million to \$204.2 million (first four months 2021: \$194.0 million). The increase is attributed to tax revenues of \$9.6 million above last year, other revenues of \$1.5 million above last year, offset by lower tuition and fee revenues of \$0.9 million.

- a) Tax revenues for FY22 increased \$9.6 million, or 9.1%, and stand at \$115.0 million vs \$105.4 million in the prior year. The budget for tax revenues for FY22 and FY21 stand at \$195.0 million and \$178.3 million, respectively. The District has benefitted from increasing taxable values in Bexar County. As of the initial roll certification in July of 2010, the net taxable value of the appraisal roll for the District was approximately \$100 billion, and that has grown to \$196 billion in 2022. For the past 5 years, net taxable value has grown over 5% on an annualized rate. The rise in taxable assessed value has resulted in an increasing revenue stream for the Alamo Colleges District without raising the tax rate since 2012 and has provided funding for facilities operations and maintenance on infrastructure.
- b) Tuition & fees for FY22 through Fall enrollment decreased 1.7%, or \$0.9 million, from FY21 amounts. FY22 revenues stand at \$49.1 million, or 45.0% of the budget, vs. FY21 revenues of \$50.0 million, or 46.5% of the budget. The gross revenue decrease is attributed to a drop in headcounts and semester credit hours taken. Headcount enrollment for the Fall decreased 6.6%, or 4,505, to 64,110 students, while semester credit hours taken dropped 7.8%, or 36,174 to 428,268 semester credit hours.
- c) Funding from the State of Texas for the 2022 and 2023 biennium remained flat for all community colleges. However a change in the funding formula provides a slight increase for the Alamo Colleges District. State funding increased \$1.6 million to \$88.8 million budgeted in FY22. Actual State appropriations increased 2.0% in FY22, or \$0.7 million, and stand at 40.8% and 40.7%, of FY22 and FY21 budgets, respectively. As of this month the revenues are \$36.2 million. State appropriations including state-paid benefits (group health & retirement) shows a slight increase as compared to the prior year.

**(2) Expense Variance:**

- a) The overall goal of the Fiscal Year 2022 Annual Budget (FY22) is to continue the momentum we created last year in positioning the Alamo Colleges District for "smart growth," which makes the most effective use of every dollar of revenue to support the economic and social mobility of the members of our community and the success of our students. This is an especially significant accomplishment in light of the current economy and the strain we have seen organizations in San Antonio and the higher education community face in light of the pandemic. The Alamo Colleges District is fortunate to be well-prepared in the face of economic uncertainties plaguing other entities; instead we are investing in the "smart growth" initiatives that were introduced in FY20, and expanding them to ensure the success of continued "smart growth" and "smart talent" in FY22.
- b) Operating expenses for FY22 and FY21 for the same period stand at 27.5% and 29.9% of budget, respectively, reflecting a conservative approach to spending. Actual expenses for FY21 and FY20 are \$124.7 million and \$122.5 million.

## **Discussion and Possible Action on Approval of Monthly Report on Cooperative Purchases in Excess of \$100,000**

Presented to the Board Acting as Committee of the Whole on February 15, 2022 and now presented to Board for approval on February 22, 2022.

### **MINUTE ORDER**

**“The Alamo Colleges District Board of Trustees hereby approves the monthly Cooperative Purchase Report as presented.”**

### **PURPOSE**

The purpose of this Minute Order is to provide a monthly report of purchases exceeding \$100,000 and any fees charged by the various local, state, and national providers of Cooperative Purchasing (COOP) programs during the specified reporting period. Not all COOP programs charge fees, and some COOP's offer cash rebates paid directly to Alamo Colleges. The Purchasing and Contract Administration Department utilizes the COOP programs to gain greater access to goods and services, cost savings through leveraged buying, and reduced administration costs by issuing fewer competitive bids and proposals. The combined buying power of public institutions throughout the State of Texas and nationally translates into savings and provides an efficient, cost effective and legal means for providing goods and services to departments throughout the Alamo Colleges in an expedited fashion.

### **BACKGROUND**

Vendor contracts awarded through approved federal, state or cooperative purchasing agreements are a statutorily approved alternative to competitively procured vendor contracts. Only the following such contract purchases require prior Board approval:

- a. Purchases valued at \$100,000 or more in any 12-month period that will result in additional gross square footage (permanent or otherwise) that will require cleaning and maintaining, and have at least two utilities present;
- b. Purchases valued at \$100,000 or more in any 12-month period that in the judgment of the Chancellor or Purchasing & Contract Administration would commit the College District or one of the colleges to an entirely new technology that would be pervasive for subsequent years.

For any cooperative purchasing contract valued at \$25,000 or more, Purchasing & Contract Administration shall document any contract-related fee, including any management fee. At least annually, Purchasing & Contract Administration shall present a written report regarding any contract-related fees, including any management fees, to the Board of Trustees at a properly posted open meeting.

### **IMPLICATIONS**

Financial: None

Strategic Plans: Goal I-Student Success; and Goal III-Performance Excellence

Employee Services: None

Attachments: Cooperative Contract Purchases over \$100,000

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Gary O'Bar, C.P.M.  
Director, Purchasing & Contract Administration

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Shayne West  
Interim Associate Vice Chancellor for  
Finance and Fiscal Services

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Dr. Diane E. Snyder, CPA, Ph.D.  
Vice Chancellor for Finance & Administration

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Dr. Mike Flores  
Chancellor



**COOPERATIVE CONTRACT PURCHASES OVER \$100,000**

Location	Type of Funding	Description	Purpose/Why	COOP Admin Fee	Total Cost	Vendor/ Co-Op
Northwest Vista College/Facilities Department	Northwest Vista College Operating	Purchase of Parts and labor for Cooling Towers to include: Original Equipment Manufacturer Fill replacement /Hot water basin replacement including structural elements/cold water basin cleaning for all six cells.	For use in preventive maintenance and repairs of Cooling Towers at Northwest Vista College	\$0.00	\$262,461.00	Roy C Garrett BuyBoard 631-20 SMWVBE: N/A