



MEETING OF THE BOARD OF TRUSTEES MEETING AS A COMMITTEE OF THE WHOLE

TUESDAY, OCTOBER 19, 2021
6:00 PM

**Alamo Colleges District
Multipurpose Conference Center/Board Room
2222 N. Alamo St.
San Antonio, TX 78215**

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES OF THE ALAMO COMMUNITY COLLEGE DISTRICT WILL BE HELD AT THE PHYSICAL LOCATION REFERENCED ABOVE ON TUESDAY, OCTOBER 19, 2021. FEWER THAN A QUORUM OF TRUSTEES MAY ATTEND REMOTELY BY VIDEOCONFERENCE AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.127. THE COMMITTEE OF THE WHOLE MEETING OF THE BOARD WILL CONVENE IN OPEN SESSION AT 6:00 PM.

This Meeting as a Committee of the Whole of the Board of Trustees, being held for the reasons listed below, is authorized in accordance with the Texas Government Code, §§ 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Chancellor. Executive Session, if required, is authorized by Chapter 551 and will be conducted prior to the conclusion of the meeting. If it is decided during the course of the meeting that discussion of any item listed on the agenda should be held in Executive Session, the Committee will convene in Executive Session in accordance with Tex. Govt. Code §§ 551.071 - 551.087. In order to vote on items discussed in Executive Session, the Board of Trustees must take action in the open portion of the meeting on items discussed in the Executive Session. The Committee will consider, discuss, and take appropriate action regarding the following items:

AGENDA

1. **CALL TO ORDER**
2. **CERTIFICATION AND POSTING OF NOTICE**
3. **ROLL CALL**
4. **PLEDGE OF ALLEGIANCE**
5. **CITIZENS TO BE HEARD**
- A. Registration: 5:00 PM - 5:55 PM
6. **STUDENT SUCCESS COMMITTEE, *Clint Kingsbery, Chair***
 - A. AlamoEXPERIENCE: Mortuary Science Learning Lab, San Antonio College
Presenter: Dr. Francisco E. Solis
 - B. High School Programs RFP Submissions 2021 Update
Presenter: Samantha Gallegos
 - C. Executive Faculty Council
Presenter: Cindy Katz

- D. Discussion and Possible Action on Approval of Northeast Lakeview College Associate of Applied Science Degree in Advance Manufacturing Technology
Presenter: Will Fanning
- E. Report and Possible Discussion on Current and Future Student Success Considerations
- 7. **WORKFORCE DEVELOPMENT COMMITTEE**, *Gloria Ray, Chair*
 - A. Workforce Development Committee Report
Presenter: Xavier Urrutia
 - B. Report and Possible Discussion on Current and Future Workforce Development Considerations
- 8. **AUDIT, BUDGET AND FINANCE COMMITTEE**, *Roberto Zarate, Chair*
 - A. Small, Minority, Women & Veteran Owned Business Enterprise (SMWVBE) Program: Equity Minded Purchasing, Bidding & Contracting Report
Presenter: Torence White
 - B. FY2021 Investment Report
Presenter: Tracey Sulak Bedwell
 - C. Discussion and Possible Action on Investment Brokers
Presenter: Tracey Sulak Bedwell
 - D. Discussion and Possible Action on Amending the Contract with the Granger Network LLC for the Purchase of Professional Management Consulting Services
Presenter: Linda Boyer-Owens and Gary O'Bar
 - E. Discussion and Possible Action for the Purchase of Two Computer Numerical Control Machines with Accessories and Tools
Presenter: Dr. Adena Loston
 - F. Discussion and Possible Action on Safety and Security Audit for the Alamo Colleges District
Presenter: Mike Legg and Linda Boyer-Owens
 - G. Internal Audit Quarterly Update
Presenter: Frank Cortez
 - H. 2021 Internal Audit Annual Report
Presenter: Frank Cortez
 - I. Report and Possible Discussion on Current and Future Audit, Budget and Finance Considerations
 - J. **CONSENT AGENDA FISCAL SERVICES REPORTS**
 - 1) Discussion and Possible Action on Monthly Contracts Report
 - 2) Discussion and Possible Action on Monthly Grants and Contracts Report
 - 3) Discussion and Possible Action on Approval of Construction Reports
 - 4) Capital Improvement Program (CIP) Executive Summary
 - 5) Discussion and Possible Action on Approval of Financial Reports
 - 6) Discussion and Possible Action on Approval of Monthly Report on Cooperative Purchases in Excess of \$100,000
 - 7) Discussion and Possible Action on Approval of Investment Report Through August 31, 2021
Presenter: Tracey Bedwell
- 9. **POLICY AND LONG-RANGE PLANNING COMMITTEE**, *Dr. Lorraine Pulido, Chair*
 - A. Discussion and Possible Action on Approval of Policy C.1.7 – Investments
Presenter: Tracey Sulak Bedwell
 - B. Report and Possible Discussion on Current and Future Policy and Long-Range Planning Considerations
- 10. **BUILDING, GROUNDS AND SITES SELECTION COMMITTEE**, *Anna U. Bustamante, Chair*
 - A. Discussion and Possible Action on Naming of Colleges Property
Presenter: Dr. Adena Loston

B. Overview of Construction Minute Order Actions

Presenter: Lacy Hampton

C. Discussion and Possible Action on Guaranteed Maximum Price for Alamo Colleges District - San Antonio College (SAC) First Responders Academy (FRA) New Law and Fire Training Building, Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with Gilbane Building Company (CSP 18C-005)

Presenter: Dr. Robert Vela

D. Discussion and Possible Action for the Purchase of Cyber Security Range Training Equipment and Support for the Alamo Colleges District - St. Philip's College (SPC) Bowden Replacement Building

Presenter: Dr. Adena Loston, Lacy Hampton, Gary O'Bar

E. Discussion and Possible Action on Amending the Construction Manager-at-Risk Contract with SpawGlass Contractor's Inc. for the Alamo Colleges District - Northwest Vista College (NVC) STEM Center of Excellence Capital Improvement Project, to Extend the Construction Time Schedule (CSP 18C-005)

Presenter: Lacy Hampton and Dr. Ric Baser

F. Report and Possible Discussion on Current and Future Building, Grounds and Sites Selection Considerations

11. **LEGISLATIVE COMMITTEE**, *Joe Alderete, Chair*

A. Report and Possible Discussion on Current and Future Legislative Considerations

12. **LEGAL AFFAIRS COMMITTEE**, *Leslie Sachanowicz, Chair*

A. Report and Possible Discussion on Current and Future Legal Affairs Considerations

13. **EXECUTIVE SESSION**

A. The Committee of the Whole may go into Executive Session to deliberate on any item referenced in this agenda for open session or executive session based on the following potential exceptions under the Act.

B. Pursuant to §551.071, Texas Government Code, the Committee of the Whole may consult with its attorneys to seek their advice on matter(s) in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter, including, without limitation, certain contractual obligations of Palo Alto College.

C. Pursuant to § 551.071, Texas Government Code, the Committee of the Whole may consult with its attorneys about pending and threatened litigations.

D. Pursuant to § 551.071, Texas Government Code, the Committee of the Whole may consult with its attorneys about pending EEOC charges.

E. Pursuant to §551.072, Texas Government Code, the Committee of the Whole may deliberate the purchase, exchange, lease or value of real property, including without limitation, a possible ground lease to a local governmental unit by Palo Alto College.

F. Pursuant to §551.073, Texas Government Code, the Committee of the Whole may deliberate regarding a negotiated contract for prospective gift or donation.

G. Pursuant to §551.074, Texas Government Code, the Committee of the Whole may deliberate the appointment, employment, evaluation, reassignment, duties, performance of duties, discipline, or dismissal of a public officer or employee(s), including, without limitation, the duties of the Chancellor.

H. Pursuant to §551.074, Texas Government Code, the Committee of the Whole may deliberate the deployment, or specific occasions for implementation, of security personnel or devices, or a security audit, including, without limitation, a safety and security internal audit of the multi-hazard emergency program.

I. Any action on these matters will be taken in Open Session.

J. **RECONVENE OPEN MEETING**

1) Discussion and Possible Action on Items Discussed in Executive Session.

14. **ADJOURNMENT**

POSTED AT THE
ALAMO COMMUNITY COLLEGE DISTRICT
2222 N. Alamo St.; San Antonio, TX 78215 at
4:00 PM ON THIS 15TH DAY OF OCTOBER 2021

This meeting site is wheelchair accessible. The accessible entrance is located at the side entrance of Multipurpose Conference Center/Board (Building D). Accessible parking spaces are located in front of Welcome Center (Building C), located in the parking lot that faces N. Alamo Street. Auxiliary aids and services are available upon request (interpreters for the hearing impaired must be requested twenty-four hours prior to the meeting) by contacting Sandra Torres, Board Liaison at storres304@alamo.edu.

“The following notices apply to this meeting.

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

Dr. Mike Flores
Chancellor

Alamo Experience Mortuary Science Learning Lab At SAC

Francisco E. Solis, J.D.

Dean of Performance Excellence



ALAMO COLLEGES DISTRICT
San Antonio College



Opportunity

- Provide students of the Mortuary Science Program with experiential learning, while...
- allowing the program to generate revenue.



Implementation Context

- 2008 Talks begin with State Senator Leticia Van De Putte and State Representative Mike Villarreal
- 2009 State Senator Leticia Van De Putte and State Representative Mike Villarreal introduce legislation which passes allowing Funeral Homes on tax exempt property
- 2009 Nail Technical Center undergoes massive renovation project
– 2011
- 2011 Mortuary Science Department is granted a license to operate a Funeral Home Establishment by the Texas Funeral Service Commission
- 2021 Mortuary Science Department has embalmed over 700 cases without incident, has not conducted a single funeral



Program Context

American Board of Funeral Service
Education (ABFSE)

- **Graduation**
- 10 Embalming Cases
- 15 Funeral Directing Cases
- 40 Funeral Homes across the city

Texas Funeral Service Commission (TFSC)

- **Licensing**
- 45 Embalming Cases
- 45 Funeral Directing Cases
- \$42K Starting pay

Theory with practice
Competition for cases
Direct supervision



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San Antonio College



Benefits

To the Students

- Supervised Experiential Learning
- Opportunity to complete graduation requirements and licensing requirements
- Course activities in funeral home

To the Community

- Create a death benefit for Alamo Colleges employees and students
- Trusted reputation
- Moderately priced options



Program Strengths

60 Years at SAC

100% Employment Rate

25 Graduates Per Year

73% Pass Rate NBE



ALAMO COLLEGES DISTRICT
San Antonio College



Competitive Pricing

Services					
Funeral and Other					
· Traditional		\$6,500			
· Direct Cremation		\$2,585			
· Direct Burial		\$6,299			
· Forwarding Remains		\$3,750			
· Receiving of Remains		\$3,310			
Pricing	SAC	Porter Loring	Castillo Mission	Roy Akers (SCI)	Mission Park - Alamo
Services of Funeral Director and Staff	\$2,310	\$2,740	\$1,750	\$1,770	\$2,395
Embalming	\$600	\$845	\$600	\$1,195	\$995
Bathing, Dressing Casketing	\$150	\$255	\$150	\$350	\$425
Transfer to Funeral Home	\$300	\$400	\$550	\$395	\$395
Evening Viewing at Chapel or Other	\$500	\$995	\$550	\$395	\$695
Funeral Service at Chapel or Other	\$500	\$995	\$550	\$395	\$695
Use of Hearse	\$400	\$400	\$300	\$395	\$475
Utility Vehicle	\$90	\$250	\$100	\$295	\$125
Stationary – Register Book, Memorial Cards, Cross	\$100	\$140	\$115	\$150	\$195
Minimum Casket – Metal Batesville	\$1,500	\$1,395	\$1,500	\$2,095	\$1,545
Total Cost (Does not include third-party charges)	\$6,500	\$8,415	\$6,165	\$7,435	\$7,940



Forecast

	Type	Cases	Cost	Total Revenue
Year 1	Funerals	35	\$6,500	\$227,500
Year 1	Cremations	10	\$2,285	\$22,850
Total		45		\$250,350
Year 3	Funerals	70	\$6,700	\$469,000
Year 3	Cremations	20	\$2,485	\$49,700
Total		90		\$518,700
Year 5*	Funerals	140	\$6,900	\$966,000
Year 5*	Cremations	40	\$2,685	\$107,400
Total		180		\$1,073,400



Chapel



ALAMO COLLEGES DISTRICT
San Antonio College



Arrangement Room





Parking



Elevator Hallway



Refreshment Area

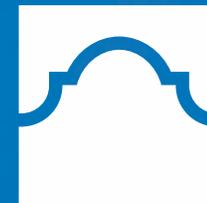
Thanks



Alamo Colleges District High School Programs RFP Submissions 2021 Update

Office of the Vice Chancellor for Academic Success
Dr. George Railey

Presenter:
Samantha Gallegos
Interim Chief High School Programs Officer



ALAMO
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DISTRICT



ACD High School Programs Request for Proposals 2021

- Ensure Colleges in Alamo Colleges District (ACD) are able to accommodate requested programmatic services and students.
- Ensure Colleges in ACD have opportunity to provide partners with clear idea of requirements to implement programs. (Program requirements, courses, faculty/staffing, and fiscal matters).
- Ensure programmatic assistance *prior* to submission of applications to Texas Education Agency (TEA). Planning for 2022-2023 and implementation 2023-2024.

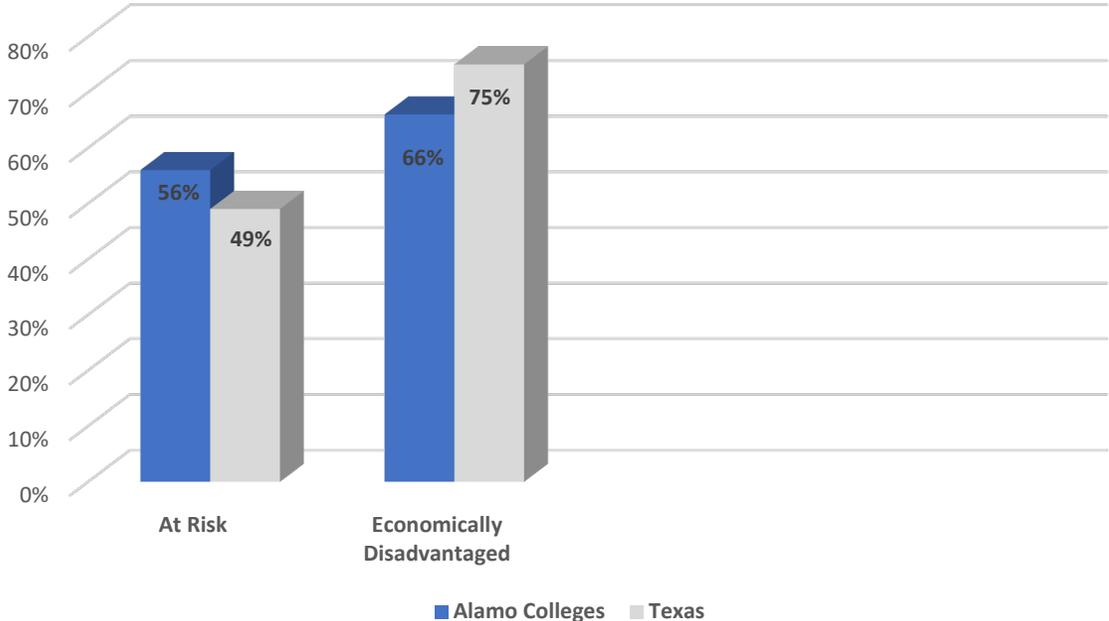


ACD High School Programs

College and Career Readiness School Model (CCRSM)

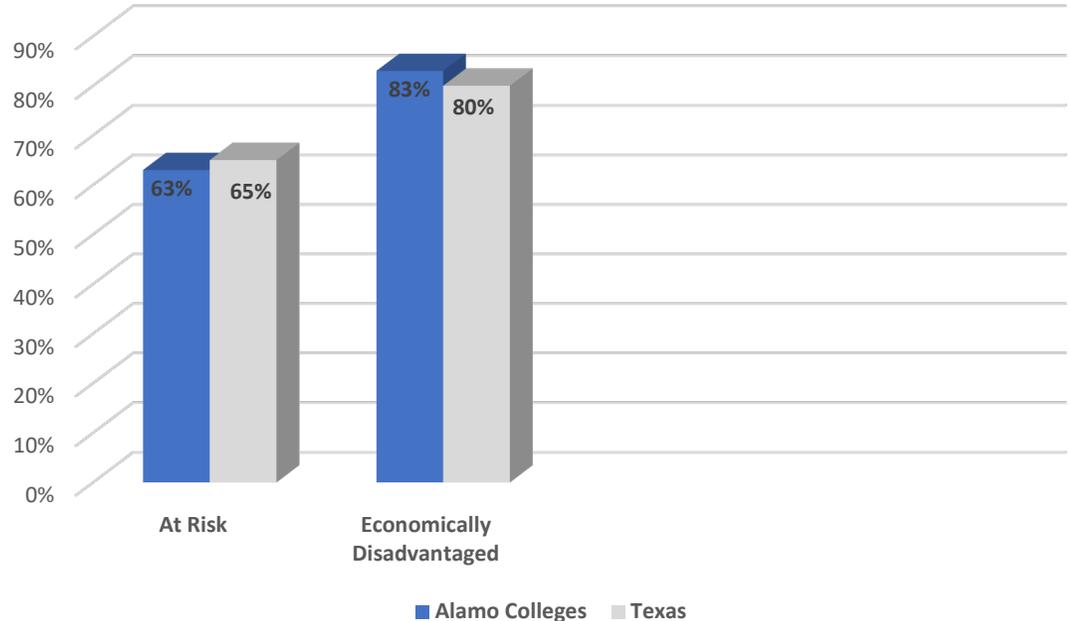
 4,778
ECHS Students

ECHS Enrollment, Special Populations, Alamo Colleges



 536
P-TECH Students

P-Tech Enrollment, Special Populations, Alamo Colleges



***At-risk** – Student identified as at-risk of dropping out of school using state-defined criteria (TEC 29.081) – 14 indicators identified by state.
 ***Economically Disadvantage** -Student is defined as one who is eligible for free or reduced-price meals under the National School Lunch and Child Nutrition Program.

ACD High School Programs

College and Career Readiness School Model (CCRSM)

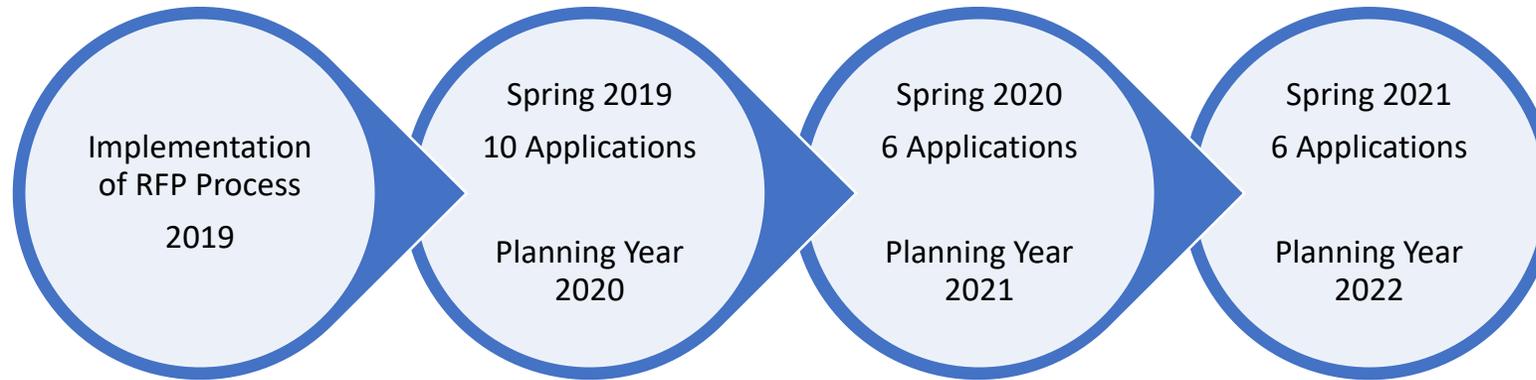


816
ECHS Students

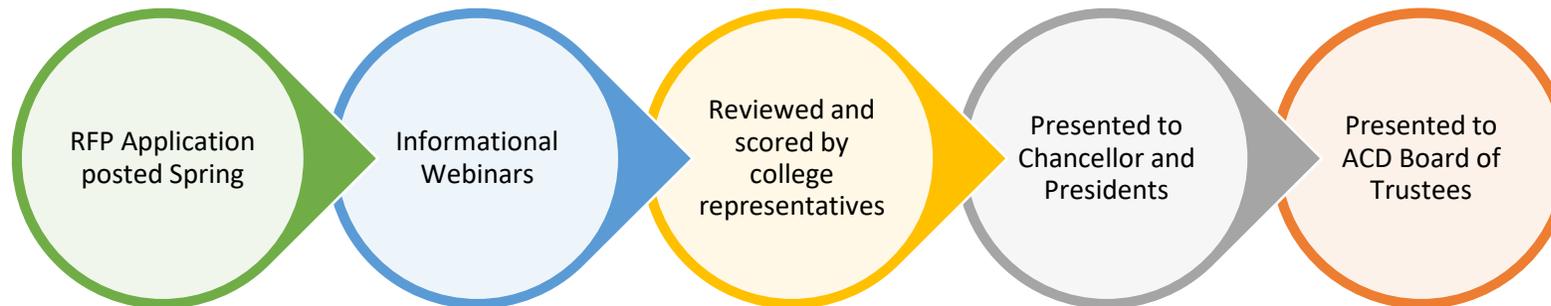
Attainment OBM, Alamo Colleges Aggregate in 11 Designated ECHS,
2020-2021 Designation



ACD High School Programs Request for Proposals 2021



RFP Process is conducted 1 year prior to “planning year for future partnerships.



2021 Proposals Received

2022-2023 Planning Year
2023-2024 Implementation Year

Applicants	Pathway	College Career Readiness School Model (CCRSM)
*Poteet ISD	Business and Industry	P-TECH
*Seguin ISD	Pharmacy Tech	P-TECH
+Lytle ISD	Culinary Arts Welding	P-TECH
Bandera ISD	Health Care Agriculture Construction Criminal Justice	ECHS
*Southside ISD	Health Care	P-TECH
# School of Science and Technology	Computer Science Health Science	ECHS

*Have an existing ECHS # Identified as TSTEM
+Have an existing P-TECH



College and Career Readiness School Model Update 2021

Implementation Year (2021-2022)

- Poteet ECHS - PAC
- South San West Campus P-TECH – PAC
- Southwest High School (ECHS) - PAC/SAC
- Southwest Legacy High School (ECHS) - PAC/SAC
- Edgewood Kennedy P-TECH - PAC/SPC
- Lanier High School P-TECH - SPC
- Highlands High School P-TECH - SPC
- Ingram High School P-TECH - SPC
- East Central ISD (CAST Lead) – SPC
- George Gervin P-TECH - SPC
- Edison High School P-TECH - SAC

Planning Year (2021-2022)

- Boerne ISD (P-TECH) - NVC
 - 1st class to start with 125 students
 - Cyber Security Pathway
 - TEA Coaching Sessions
- South San ISD (West Campus ECHS) - PAC
 - 1st class to start with 25 students
 - Teaching
 - TEA Coaching Sessions
- Edgewood ISD (Memorial High P-TECH) - SPC
 - 1st class to start with 125 students
 - Still exploring pathways
 - TEA Coaching Sessions
- New Frontiers (ECHS) - SAC
 - 1st class to start with 125 students
 - Teaching, Nursing, Computer Science
 - TEA Coaching Sessions

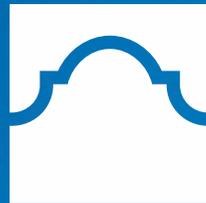


ACD High School Programs Request for Proposals 2021

- Ensure Colleges in Alamo Colleges District (ACD) are able to accommodate requested programmatic services and students.
- Ensure Colleges in ACD have opportunity to provide partners with clear idea of requirements to implement programs. (Program requirements, courses, faculty/staffing, and fiscal matters).
- Ensure programmatic assistance *prior* to submission of applications to Texas Education Agency (TEA). Planning for 2022-2023 and implementation 2023-2024.



Thank you



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Malcolm Baldrige
National Quality Award
2018 Award Recipient



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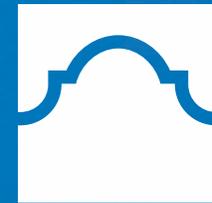
Executive Faculty Council Quarterly Report

October 2021

Office of the Vice Chancellor for Academic Success
Dr. George Railey

Cindy Katz

Executive Faculty Council Fellow



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2018 Award Recipient

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LEADER
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Ad hocs completed, working on presentations

End of Course Student Surveys, Phase II (Clinical/CTE courses)

- Presenting to VPAS September 30
- Presenting to SLT Oct 25
- List of all courses survey would impact
- Programming and testing
- Implementation



Ad hocs completed, working on presentations

New Era Tenure Proposal

- Presented to EFC – feedback incorporated
- Presented to VPAS – feedback incorporated
- Continuing conversations between ad hoc representatives and administration
- Planning to go to SLT-TBD

Current EFC charges

Faculty Evaluation and Platform

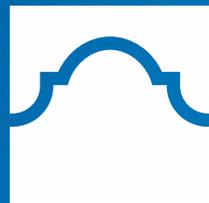
- Phase I – Evaluation
- Finalizing write-up/forms
- Presenting to EFC October 8, 2021

Faculty/Student Mentoring Model

- Finalized draft of recommendations
- Presenting to EFC October 22, 2021



Thank you.



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2018 Award Recipient



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ALAMO COLLEGES DISTRICT
Northeast Lakeview College

Advanced Manufacturing Technology A.A.S.

Will Fanning

Dean for Academic Success



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Malcolm Baldrige
National Quality Award
2018 Award Recipient



Advanced Manufacturing Technology A.A.S.

- In Collaboration with St. Philip's College and Palo Alto College
- Critical Need in the Northeast San Antonio Region
- Workforce Solutions Alamo Targeted and Demand Occupations (17-3026 Industrial Engineering Technologist Technician)



Key Areas of Curriculum Focus

- Advanced coursework in Programmable Logic Controllers (PLC)
- Quality Control and Quality Assurance (QA/QC) Coursework



Unique Scheduling

- 4 and 8 week year-round course scheduling
- Allows flexibility for students to focus on their education pursuits and balance employment
- Aligns with industry demand



Advanced Manufacturing Technology A.A.S.

- Projected Regional Employment of 1449 by 2028
- 150 Annual Regional Openings
- 13.11% industry growth between 2018 and 2028



Advanced Manufacturing Technology A.A.S.

- Entry Wages: \$20.17
- Median Career Wages: \$31.18



Advisory Committee

- Alamo Group
- Caterpillar Inc.
- Markle Mfg.
- AW Texas Inc.
- Cox Mfg.
- Vision Works



Program Return On Investment (ROI)

- Total Cost: \$1,050,096
- Total Revenue: \$1,296,738
- 5 Year Positive Net Income: \$246,642



Questions?



ALAMO COLLEGES DISTRICT
Northeast Lakeview College



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Discussion and Possible Action on the Approval of Northeast Lakeview College Associate of Applied Science Degree in Advanced Manufacturing Technology

Presented to the Board Acting as Committee of the Whole on October 19, 2021, and now presented to the Board for approval on October 26, 2021.

MINUTE ORDER

"The Alamo Colleges Board of Trustees hereby approves the submission to the Texas Higher Education Coordinating Board of a new workforce education program of study for an Associate of Applied Science Degree in Advanced Manufacturing Technology for Northeast Lakeview College."

PURPOSE

The purpose of this Minute Order is to authorize the President of Northeast Lakeview College or her designee to submit to the Texas Higher Education Coordinating Board a program of studies of 60 semester credit hours for the college to deliver the Associate of Applied Science Degree in Advanced Manufacturing Technology.

BACKGROUND

The **Advanced Manufacturing Technology A.A.S.** program is designed to prepare students for a career in robotics, PLC, electromechanical drives fluid power or instrumentation. Training programs are available for both incumbent employees who are seeking to sharpen existing skills or for individuals entering the field in search of a rewarding and long-lasting occupation. Pursue a rewarding occupation as an Electro-Mechanical or Instrumentation Technician.

IMPLICATIONS

Financial: Total 5-Year Expenses: \$1,050,096; Total 5-Year Revenue: \$1,296,738

Strategic Plan: Strategic Objective I: Student Success

Employee Services:

Attachments: Exhibit 1 Business Plan

Exhibit 2 ROI

Exhibit 3 Degree Plan

Dr. Veronica
Garcia

Digitally signed by Dr. Veronica
Garcia
Date: 2021.10.08 09:25:08 -05'00'

Dr. Veronica Garcia
President

Ruth Dalrymple for Dr. George Railey

Dr. George Railey, Jr.
Vice Chancellor for Academic Success

Dr. Mike Flores
Chancellor



FROM: William Fanning, Dean for Academic Success: STEM

Subject: Business Plan – New Workforce Program: Advanced Manufacturing Technology

TO: SLT

1. Program Name: Advanced Manufacturing Technology

2. Program Purpose:

The **Advanced Manufacturing Technology A.A.S.** The Advanced Manufacturing Technology program is designed to prepare students for a career in robotics, PLC, electromechanical drives fluid power or instrumentation. Training programs are available for both incumbent employees who are seeking to sharpen existing skills or for individuals entering the field in search of a rewarding and long-lasting occupation. Pursue a rewarding occupation as an Electro-Mechanical or Instrumentation Technician.

3. Program Outcomes:

- Understand how to install, maintain and troubleshoot electrical components, robotics systems, pumps, motors, and sensor equipment in automated systems.
- Describe the benefits and applications of quality assurance; demonstrate proficiency in the use of the tools of quality assurance; and apply sampling techniques
- Program a PLC to perform various control functions.

4. Five-Year Costs/Investment:

- | | |
|---------------------------------|--|
| • Equipment: | 1,000,000 funded by new building FFE |
| • Faculty: | 777,453 |
| • Facility Impacts: | New Facilities under construction |
| • Other Direct Costs: | 262,500 |
| • Other Indirect Costs: | 10,143 |
| ○ Total 5-Year Expenses: | \$1,050,096 |

5. Five-Year Revenue Generated:

- **Projected Enrollment:**

- 200 students over 5 years
- 119 students completing the program over a 5 year period
- **Projected Contact Hours:** 245,440
- **Reimbursable Dollars Rate:** \$2.96(Technical) & \$2.65(Gen. Ed.)
- **Regular Tuition:** \$858,924
- **Projected Total Reimbursable Dollars:** \$437,814

Total 5-Year Revenue : **\$1,296,738**

6. Job/Employer Demand: 150 per year

7. Five-Year Projected Job Placement: 29 per year

8. Projected Program Milestones:

- **Year 1:**
20 Declared Majors
- **Year 2:**
56 Declared Majors 17 program completers 85% job placement
- **Year 3:**
73 Declared Majors 34 program graduates 85% job placement
- **Year 4:**
73 Declared Majors 34 program completers 85% job placement
- **Year 5:**
73 Declared Majors 34 program completers 85% job placement

9. Other Pertinent Information:

- Proposing AAS (60 hrs.)

New AAS/Certificate/Marketable Skills Award Degree Plan Form

Degree Plan Title: Advanced Manufacturing Technology
Major Code: _____
(assigned by CSI)

College: NLC
Effective Term: Fall 2022
ApplyTexas: _____
(assigned by CSI)

Degree Plan Description:

The Advanced Manufacturing Technology program is designed to prepare students for a career in robotics, PLC, electromechanical drives fluid power or instrumentation. Training programs are available for both incumbent employees who are seeking to sharpen existing skills or for individuals entering the field in search of a rewarding and long-lasting occupation. Pursue a rewarding occupation as an Electro-Mechanical or Instrumentation Technician.

Degree CIP: 15.0404
Dept to assign program to: Advanced Manufacturing Te

Is this an addition of an award to an existing CIP? NO

	Lecture	Lab	External	Contact	Credit
Semester 1					
CETT 1409 DC-AC Circuits	3	3	0	96	4
ELMT 1305 Basic Fluid Power	2	4	0	96	3
INMT 2303 Pumps, Compressors, and Mechanical	2	2	0	64	3
Mathematics (20) Core	3	0	0	48	3

Semester 2					
ENGL 1301 Composition I	3	1	0	64	3
INTC 1357 AC/DC Motor Control	2	4	0	96	3
RBTC 1447 Electromechanical Devices	3	3	0	96	4
MCHN 1438 Basic Machine Shop I	2	4	0	96	4

Semester 3					
Language, Philosophy, and Culture (40) Core or Creative Arts (50) Core	3	0	0	48	3
ELMT 1301 – Programmable Logic Controllers	2	4	0	96	3

Semester 4					
RBTC 1305 Robotic Fundamentals	2	4	0	96	3
INTC 2433 Instrumentation Systems Installation	4	1	0	80	4
QCTC 1343 – Quality Assurance	3	1	0	64	3
ELMT 2339 – Advanced Programmable Logic Controllers	2	4	0	96	3

Semester 5					
INTC 2330 Instrumentation Systems Troubleshooting	3	1	0	64	3
RBTC 2339 Robot Programming and Diagnostics	3	1	0	64	3
SPCH 1321 Business and Professional Communication	3	0	0	48	3
Social And Behavioral Science (80) Core	3	0	0	48	3

Semester 6					
EECT 2266 Practicum (or Field Experience) Electrical, Electronic and Communications Engineering Technology/Technician	0	0	16	224	2
	48	37	16	1584	60

Total Degree Plan hours (above)

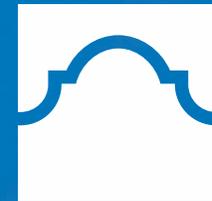
Note: Consider pre-requisites when sequencing courses

Do other colleges offer this program?

NLC	NVC	PAC	SAC	SPC
	N	Y	N	Y

Alamo Colleges District Workforce Committee Report

Xavier Urrutia
Interim Vice Chancellor



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Economic and Workforce Development



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National Quality Award
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Alamo Colleges Updates:

Economic and Workforce Development – Operations

- **ACD Participated in Workforce Solutions Almo:** Facilitated Health Care Collaborative
 - Heard from industry partners
 - Facilitated discussion and validated labor market data, competencies/skills needed
 - Partners included: Baptist, University Health System, CommuniCare, Goodwill, et. al.
 - Sector Strategy document https://www.wtb.wa.gov/wp-content/uploads/2020/02/Improving-Employment-Outcomes_Handout.pdf
- **Train for Jobs SA:**
 - Focus on career services - rolled out first career ready course/launched second iteration week of October 11th
 - Increase in applications - 1500+ in que/processing intake and eligibility not completed
 - Healthcare continues to be high interest/filling every seat in healthcare programs



Alamo Colleges Updates:

Economic and Workforce Development – Continuing Education Pathways

CE (NON-CREDIT) to ACADEMIC SEMESTER CREDIT HOURS

PHASE I -COMPLETED

- ✓ Policy Review of Awarding ACH from CEUs to Career & Technical Courses
- ✓ Identify Level I certs and CE course equivalencies
- ✓ Review and present articulation agreement/exhibits for approval from VPAs & Deans
- ✓ Determine ramp-off for CE student to matriculate to Academic

PHASE II - COMPLETED

- ✓ Define fee distribution from CE to Academic program
- ✓ Map CE to 21-22 catalog Level 1 certs and pre-reqs/ create guides
- ✓ Instructor hiring/ePAF - HR Employment process
- ✓ Enrollment Coaches - Student Success advising process



Alamo Colleges Updates:

Economic and Workforce Development – Continuing Education

Pathways

CE (NON-CREDIT) to ACADEMIC SEMESTER CREDIT HOURS

6 Articulation Agreements COMPLETED – August 2021

Continuing Education Program to Academic Level I Cert

Phlebotomy Technician – Healthcare Technician Phlebotomy Level 1 Cert (SPC)

Supply Chain Technician - Logistics Management Level 1 Cert (PAC)

Community Health Worker – Community Health Worker Level 1 Cert (NVC)

Construction Trades – Construction Technology Level 1 Cert (SPC)

Basic Peace Officer - Law Enforcement Level 1 Cert (SAC)

Solar Ready Technician – Power Generation & Alt Energy Level 1 Cert (SPC)



First CE-to-Credit launch - Phlebotomy at SPC



Alamo Colleges Updates:

Economic and Workforce Development – Continuing Education

Pathways

CE (NON-CREDIT) to ACADEMIC SEMESTER CREDIT HOURS

COMING SOON!

NOVEMBER 2021



- Entry Level Technician - Entry Level Energy Technician Level 1 Certificate (SPC)
- Machinist – CNC Operator Level 1 Certificate (SPC)
- Fluid Power Tech – Manufacturing Maintenance Associate Level 1 Certificate (SPC, PAC)
- Real Estate - Real Estate, Level I Certificate (SAC)
- Customer Service/Sales Operations - Customer Service Sales Operations Level 1 Certificate (NVC)

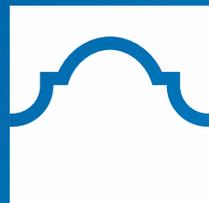
DECEMBER 2021



- Business Office Manager – Secretarial Assistant Level 1 Certificate (PAC, SAC, SPC)
- CCNA Associate – Computer Support Specialist Level 1 Certificate (PAC, NVC, SAC, SPC)
- CCNA Associate – Computer Desktop Support Technician, Level I Certificate (SAC, NLC, NVC, PAC, SPC)



Thank you.



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National Quality Award
2018 Award Recipient



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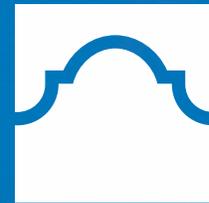
Small, Minority, Women & Veteran Owned Business Enterprise (SMWVBE) Program Update

Torence White

SMWVBE Contracting Coordinator

Purchasing & Contract Administration

October 2021



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Equity Minded Purchasing: SMWVBE Program



Program Objective:

Ensure that the Alamo Colleges Districts SMWVBE Program:

- *Provides SMWVBEs the maximum practicable opportunity to participate in Alamo Colleges Districts' purchasing and contracting opportunities.*
- *Implements strategies to include more SMWVBEs in the competitive procurement process to increase the likelihood that SMWVBE quotes will qualify as "best value".*
- *Continues to look for ways to strengthen the SMWVBE program.*



Policies and Procedures Updated 9/2020 – Status of Implementation

C.1.5 (Policy) Purchasing and Acquisitions

C.1.5.1 (Procedure) Purchasing Authority

VCFA will establish the Alamo Colleges Aspirational Goal for the SMWVBE Program based on analysis of projected annual purchases and a survey of available SMWVBEs registered with the Alamo Colleges and/or the South Central Texas Certification Agency for the commodities projected to be purchased.



Board informational Update: ACD set new Goals by Commodity Group for FY21

C.1.5.2 (Procedure) Small, Minority, Women and Veteran Owned Business Enterprise Program (SMWVBE)

A minimum quote requirement of two SMWVBEs is established for the purchases that are subject to the Informal Competitive Procurement Process, and have a demonstrated availability of SMWVBEs to perform the work. By including a requirement for minimum of two SMWVBEs in the quotes provided, the likelihood that competitive SMWVBE quotes will qualify as “best value” is increased. **IMPLEMENTED.**



Establish SMWVBE Aspirational Goals

Update from reporting one goal “all in” at 20% to adopting a specific goal for each purchase category:

Professional Services

Non-CIP Construction Services

Goods/Services



SMWVBE Goals of Public Educational Agencies

	Professional Services (%)	Construction Services (%)		Goods/Services (%)
Alamo Colleges ¹	40	20 non-CIP	28 CIP ²	30
Texas A&M – San Antonio	23.7	32.9		21
UTSA	23.7	32.9		21
SAISD	20	20		20

¹ Proposed goal

² Actuals to date are 35%



How SMWVBE Dollars are Tracked

CIP Construction

- SMWVBE Subcontracting Plan with targets required for each project
- SMWVBE targets equate to 28%
- SMWVBE CIP subcontractor and supplier payments are tracked monthly

Aspirational goal achieved - 35%
(Reported July 2021)

Non-CIP

Goods/Services/Professional Services/Construction

- Competitive Bids, COOP Awards, Informal Purchases
- Aspirational Goal set by ACD Policy Procedures
- Purchases/payments are tracked monthly

20% Aspirational goal achieved - 33% FY20
NEW GOALS BY COMMODITY GROUP (20% - 40%)



SMWVBE Program -- Increase Awareness, Access & Involvement

- Supplier Diversity Management System
- Equity Minded Contracting Catalog
- South Central Texas Regional Certification Agency
- “How To” Vendor Webinars
- Cooperative Purchasing Workshops
- Vendor Matchmaking Conferences
- Partnering with Local Government Agencies

Supplier Diversity Management System

Log In

Vendor Registration
Search and/or join our database of registered vendors

Search Registered Vendors

Apply for Registration

System Training
Learn how to fully utilize our system with a live trainer

Training

About the System
Learn more about this system and how it works today

Information for Vendors

Account Access
Lookup Vendor accounts or reset user passwords

Account Lookup

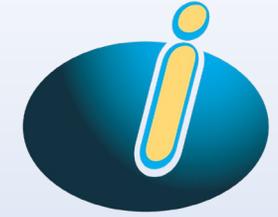
Forgot Password

Bid Opportunities

Bid Opportunities



Highlighting some of ACD's SMWVBE Suppliers



Intech Southwest Services



GENERAL CONTRACTORS
KESSLER PAINTING LLC



Thank You



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Appendix



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National Quality Award

2018 Award Recipient



Purchase Methods and State Law Requirements

Purchase Method	Award Method	Typical Commodity
Competitive Sealed Bid or Proposal (CSP)	Best Value Criteria	Goods & services/training/construction
Interlocal Agreement (COOP)	Select from awarded contractors	Computer, furniture, software, electronics
Sole Source	Negotiate with providers	Library materials, instruction, consulting
Professional Service Request for Qualifications (RFQ)	Based on Competency & Qualifications	Legal Svc, Architectural/Engineering Svc
Exempt	Negotiate with providers	Student bus transit services, student clinics

State required methods at \$50,000; BoT award required at \$100,000



SWMVBE Participation is Effectuated by:

Awareness / Opportunities	Improved Processes	Educational Outreach
Participate in Business/Trade/Chamber Outreach Events	Monitor Subcontractor Prompt Payments	Provide education & clarification for responding to bids/proposals
Advertising	Encourage & lead vendors thru certification process	Participate with other local/state agencies
Bid Opportunities Board Notice to Trade Groups/Chambers	Require SMWVBE Subcontracting Plan	COOP Purchase Program Vendor Training
Break up large contracts for multiple awards creating contractor pool	Supplier Diversity Management System	Sponsor Lunch & Learn Sessions In-Reach to Colleges



SMWVBE Dollars (non-CIP) FY2019/20 (with impact of COVID)

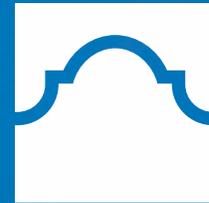
SMWVBE Classification	Professional Services	Construction Services	Goods and Services	% of SMWVBE Dollars
Asian – Owned Business Enterprise	\$1,448,391	\$119,720	\$19,548	8.14%
Black – Owned Business Enterprise	\$219,873	\$0	\$425	1.12%
Hispanic – Owned Business Enterprise	\$6,057,674	\$640,930	\$1,156,655	40.3%
Native American – Owned Business Enterprise	\$0	\$0	\$0	0%
Veteran – Owned Business Enterprise	\$0	\$0	\$0	0%
Women – Owned Business Enterprise	\$5,454,569	\$152,619	\$3,030,549	44.3%
Small Business Enterprise	\$1,010,338	\$99,620	\$87,559	6.14%
Dollars Paid				\$59,595,247
SMWVBE Dollars Paid				\$19,498,470*
Goal Achieved				33%

*\$16.8M was paid to local SMWVBEs (as defined by COSA - certification and significant business presence within San Antonio Metropolitan Statistical Area, which includes Atascosa, Bandera, Bexar, Comal, Guadalupe, Kendall, Medina and Wilson counties)



FY 2021 Investment Report

Tracey Sulak Bedwell, CTP, MBA
Treasurer



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FY 2021 Investment Report

- Annual investment performance review
 - Focus on interest earnings for operations
 - Interest expense on borrowing addressed in Debt Management Plan (May)
- Board actions:
 - Review/approval of Investment Policy
 - Approval of Broker/Dealers
 - Approval of Quarterly Investment Report (consent)



Role of Investment Advisor- HilltopSecurities Asset Management (HSAM)

During FY 2021, ACD purchased \$450 million short term investments

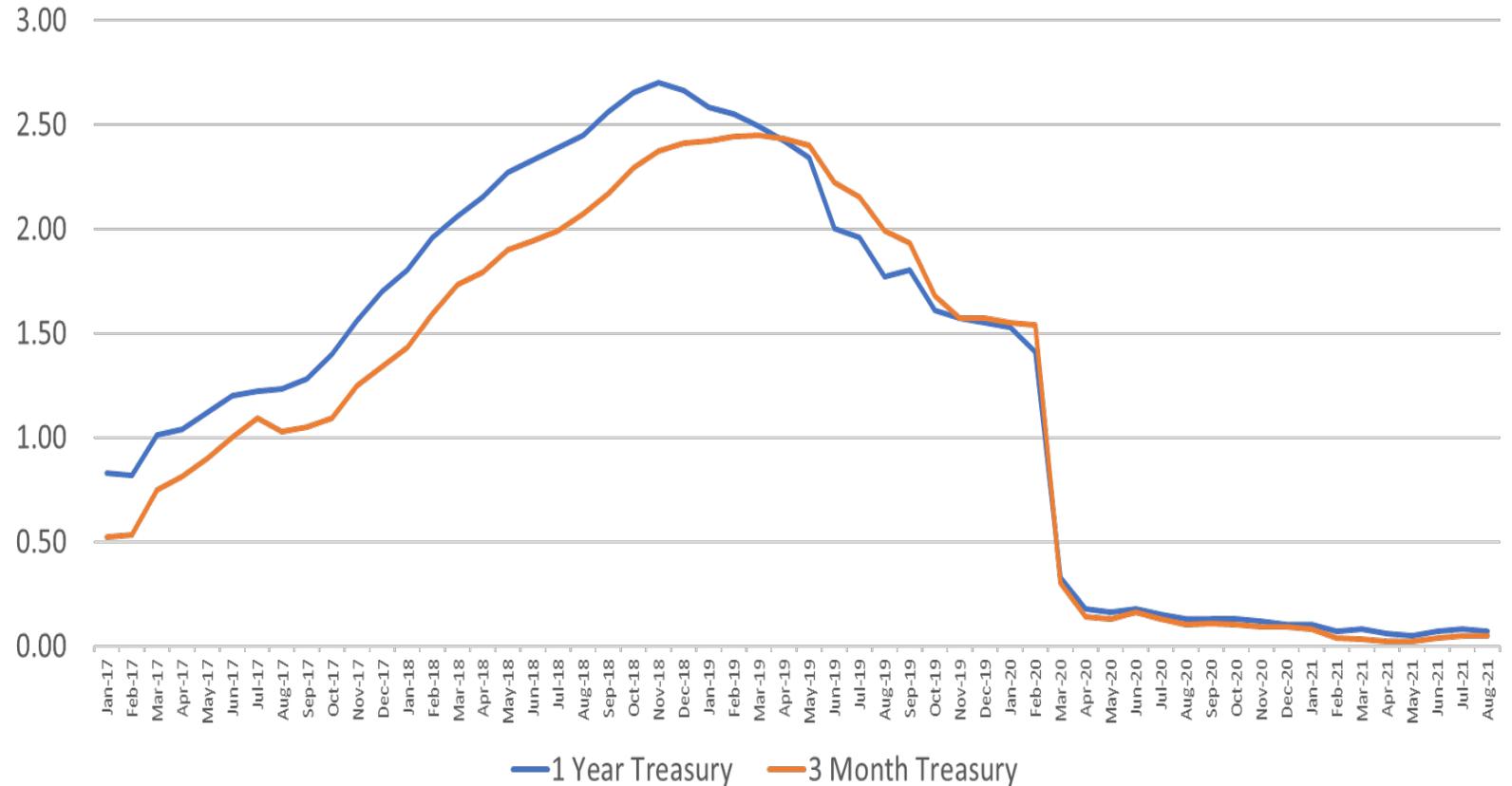
- Counsels on the market, interest rates and investment strategy
- Offers and makes recommendations on investment alternatives
- Provides third-party reporting- necessary from audit perspective
- Large overall trading volume equates to better offers and higher yields for clients
- Awarded through competitive bid 2020



FY 2020 Investment Review Cited

“Strong performance during rapidly declining interest rates, but much weaker outlook for investment earnings.”

Interest Rates June 2016 to August 2021



Reality check on current short term interest rates

Invest \$1,000,000 overnight in TexPool

Wake up with $< \$1.00$ in interest



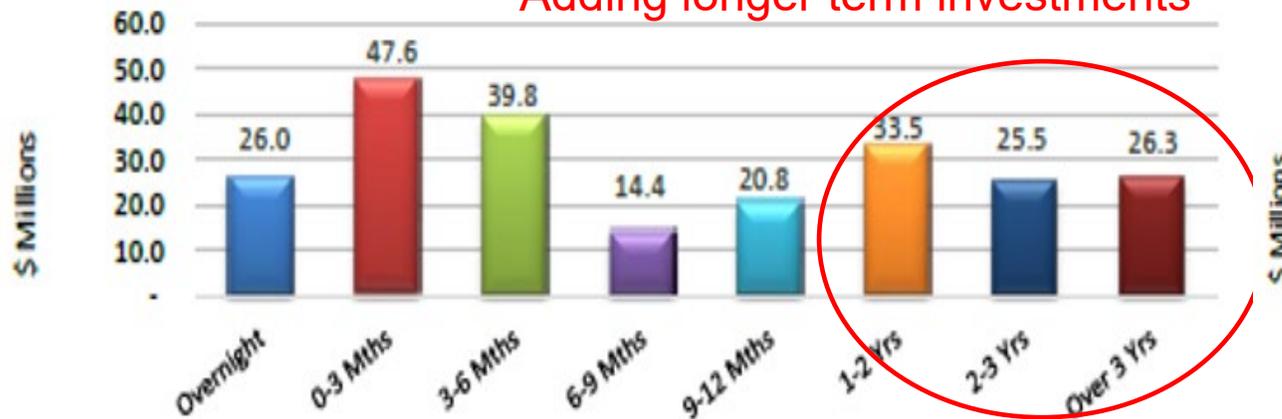
Maturity of Operating & Construction Portfolios

Operating

Construction

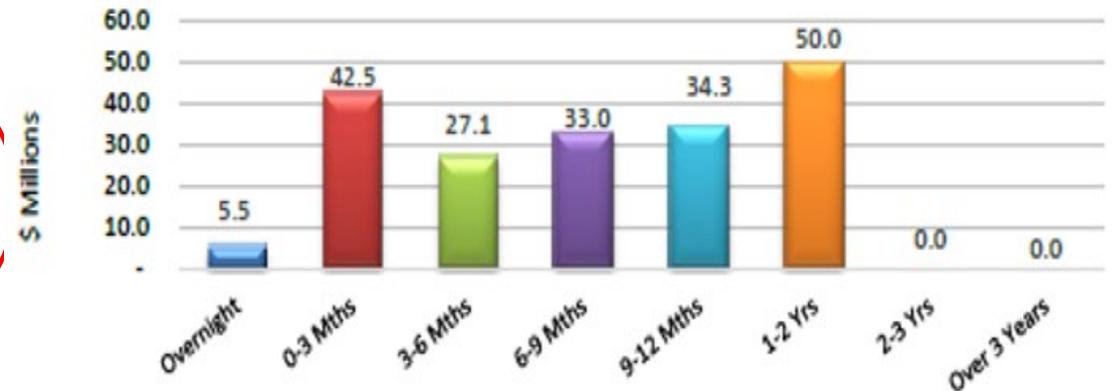
By Maturity Date

Adding longer term investments



Extended the maturity as feasible to take advantage of higher rates
 Weighted avg maturity = 418 days

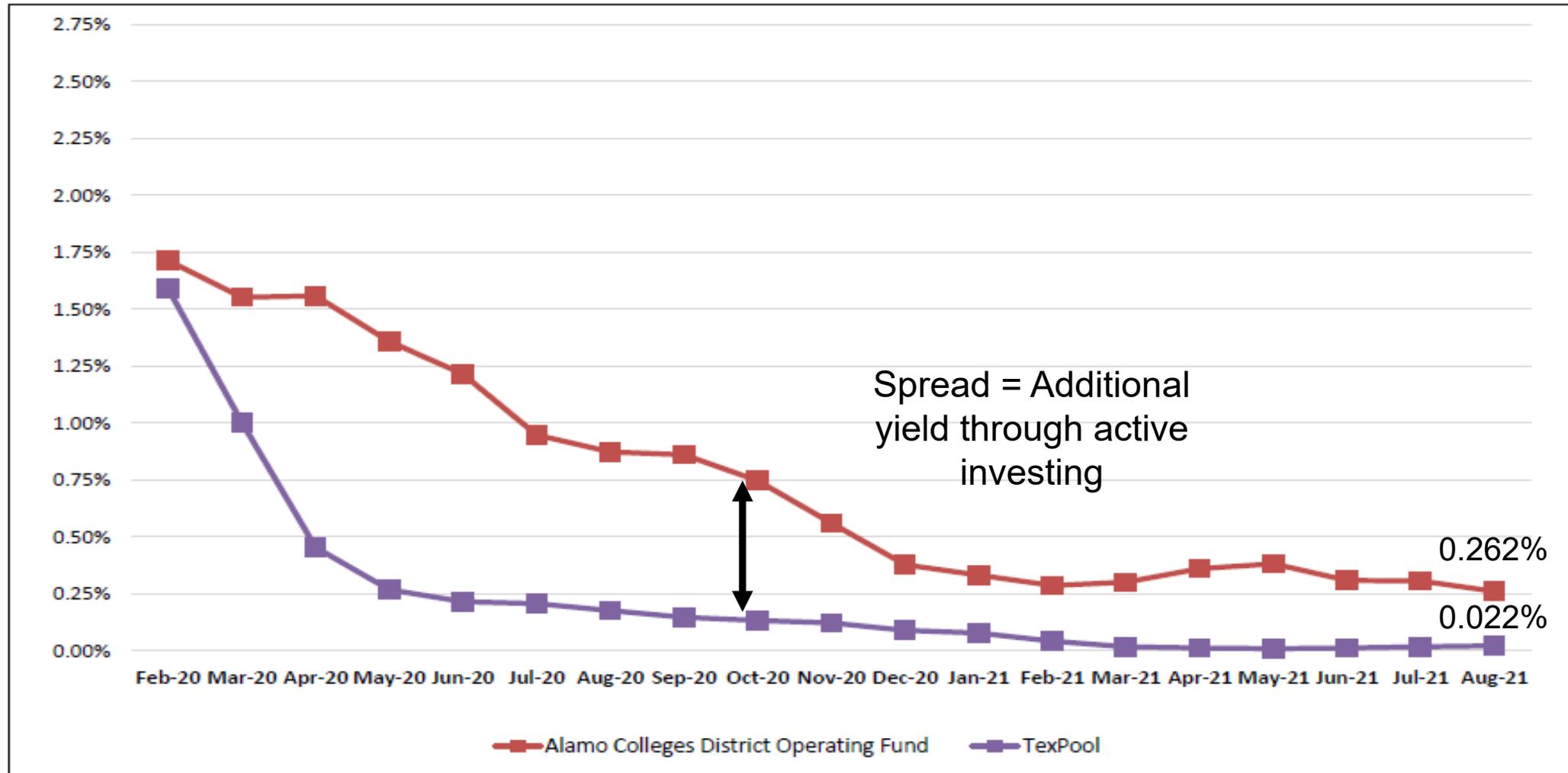
By Maturity Date



Shorter maturity to match projected construction cash flow
 Weighted avg maturity = 227 days

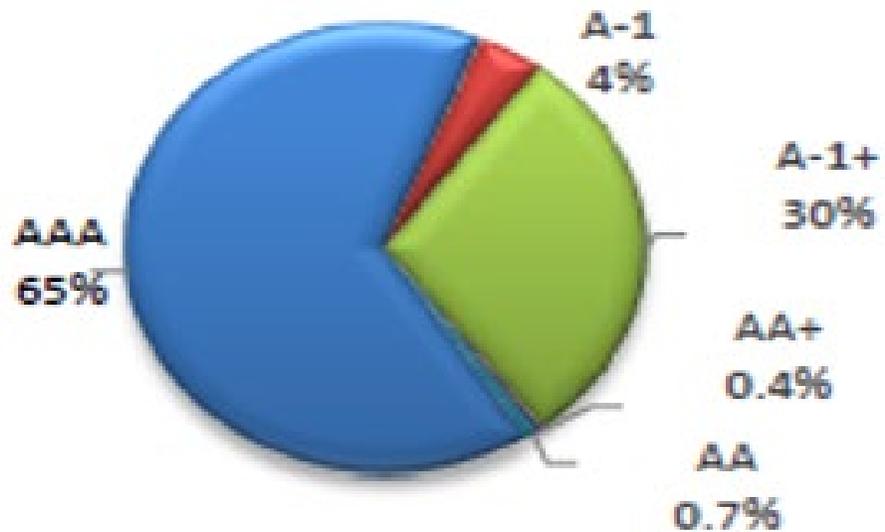


Performance of Operating Portfolio (Yield)



High Quality Investments in the Portfolios

Credit Quality



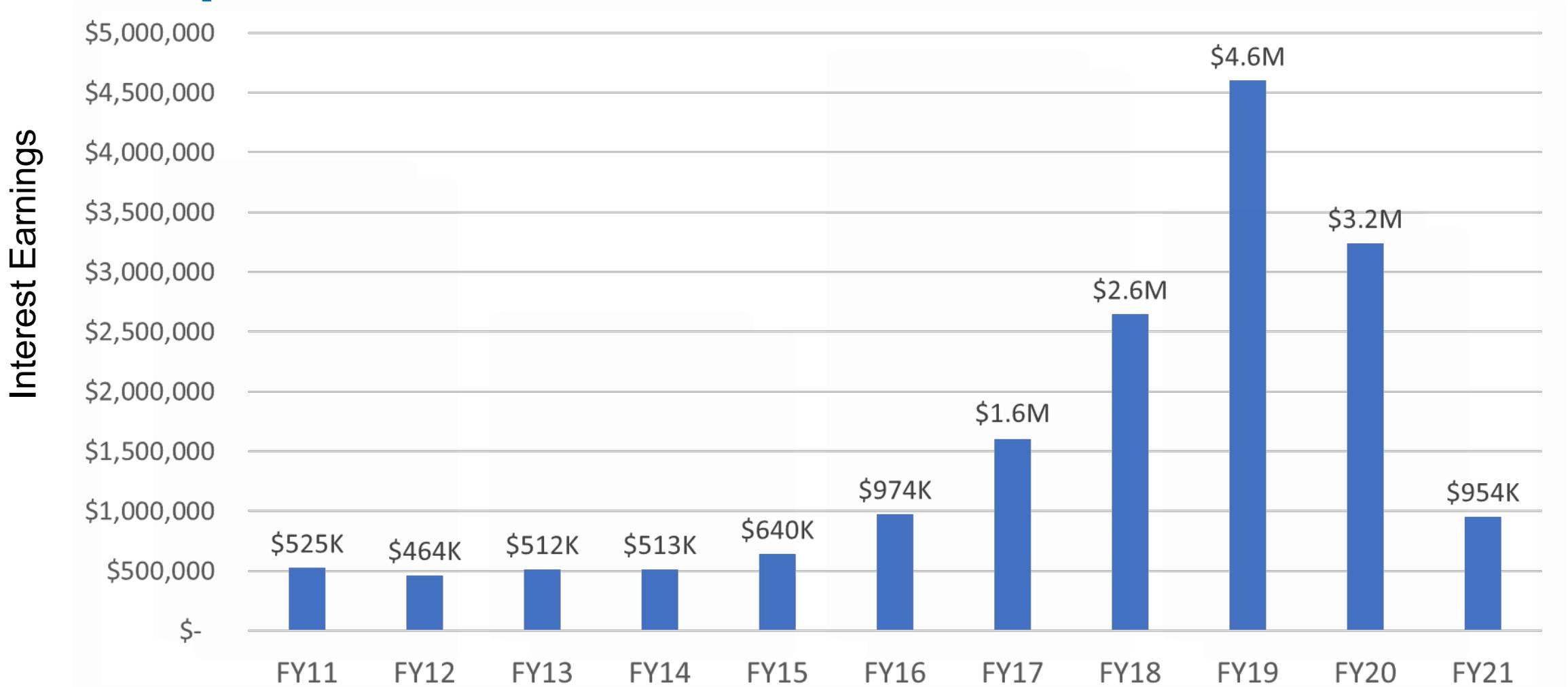
95% in highest ratings

Holdings include:

- Treasury securities
- Government agencies
- University of Texas
- Texas A&M
- City of San Antonio
- Columbia University



Over 10 Years Investments Provided \$16.7 million for Operations



October Board Action Items Required by Public Funds Investment Act

- Approval/adoption of list of broker/dealers
 - Utilize list used by HilltopSecurities Asset Management
 - Firms experienced in fixed income with public entities
 - Review regulatory filings, registration status and capital levels
 - Provides access to broader universe of broker/dealers for purchase and sale of investments
 - Includes SMWVBE businesses



October Board Action Items Required by Public Funds Investment Act

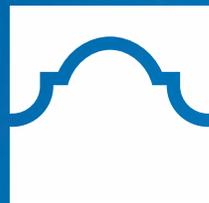
- Review/approval of Investment Policy
 - No recommended changes

For disclosure:

- Q4/Annual Investment Report (consent item)
 - Quarterly/Annual Investment Report is posted on ACD website
 - Additional annual disclosure required by State Auditor's Office



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Recommended Broker/Dealer List

BofA Securities (b) (c)
BOK Financial
Cantor Fitzgerald & Co
Citigroup Global Markets (b)
Daiwa Capital Markets
FTN Financial
Great Pacific Securities (a)
Goldman, Sachs & Co
JP Morgan Securities (b)
KeyBanc Capital Markets
Loop Capital Markets (a)
Mesirow Financial
Mizuho Securities
Morgan Stanley and Co. (b)

Multi-Bank Securities (a)
Piper Sandler & Co. (b)
Raymond James (b)
RBC Capital Markets (b)
Rice Financial (a – pending)
SunTrust Robinson Humphrey
Stifel, Nicolaus & Co. (b)
Stone X
TD Securities
UBS Securities
Vining Sparks
Wells Fargo Securities (b)
Siebert Williams Shank (b); (a – pending)

- (a) Indicates Certified Small/Minority/Woman-Owned Firm or Historically Underutilized Business
- (b) Indicates Firm Included in Alamo Colleges District's Underwriter Pool
- (c) Indicates Alamo Colleges District's Depository Bank



Discussion and Possible Action on Investment Brokers

Presented to the Board Acting as Committee of the Whole on October 19, 2021 and now presented to the Board for approval on October 26, 2021.

MINUTE ORDER

“The Board of Trustees hereby adopts Alamo Colleges District’s qualified list of Investment Brokers/Dealers with authorization to negotiate transactions with Alamo Colleges District as prescribed in the District’s Investment Policy, as the broker/dealers listed on HilltopSecurities Asset Management, LLC’s approved Broker/Dealer list.”

PURPOSE

Annual adoption of the Alamo Colleges District’s’ qualified broker list.

BACKGROUND

Alamo Colleges District is subject to the Public Funds Investment Act (the “Act”) of the State of Texas. Section 2256.025 of the Act stipulates the institution’s designated investment committee must annually adopt a qualified List of Investment Brokers through which the investment officer(s) may purchase or sell securities for the institution. In December 2008, Alamo Colleges began utilizing FirstSouthwest Asset Management, LLC’s (“FSAM”) investment advisory services, and subsequently Alamo Colleges adopted FSAM's complete list of broker-dealers. This provides the District with access to a much broader universe of broker-dealers, reviewed by the investment advisor, for the purchase and sale of investments to include certified SMWVBE businesses. In 2019, FSAM changed its name to HilltopSecurities Asset Management, LLC. (“HSAM”). Per Section 2256.005(k) of the Act, HSAM annually certifies that they have received and reviewed the District’s Investment Policy and implemented reasonable procedures and controls in an effort to preclude investment transactions between Alamo Colleges District and HSAM that are not authorized by the Policy.

IMPLICATIONS

Financial: Assure investment fund preservation with a reasonable rate of return

Strategic Objective: III – Performance Excellence

Human Resources: N/A

ATTACHMENT

HilltopSecurities Asset Management, LLC - List of Investment Brokers/Dealers

Shayne West Date
Interim Associate Vice Chancellor of Fiscal
Services

Diane E. Snyder, CPA, Ph.D. Date
Vice Chancellor for Finance and Fiscal
Administration

Dr. Mike Flores Date
Chancellor



Attachment (MO 10-26-21)

**HilltopSecurities Asset Management, LLC
Approved Broker/Dealers**

BofA Securities (b) (c)
BOK Financial
Cantor Fitzgerald & Co
Citigroup Global Markets (b)
Daiwa Capital Markets
FTN Financial
Great Pacific Securities (a)
Goldman, Sachs & Co
JP Morgan Securities (b)
KeyBanc Capital Markets
Loop Capital Markets
Mesirow Financial
Mizuho Securities
Morgan Stanley and Co. (b)
Multi-Bank Securities (a)
Piper Sandler & Co. (b)
Raymond James (b)
RBC Capital Markets (b)
Rice Financial (a)
SunTrust Robinson Humphrey
Stifel, Nicolaus & Co. (b)
Stone X
TD Securities
UBS Securities
Vining Sparks
Wells Fargo Securities (b)
Siebert Williams Shank (b); (a-pending certification)

(a) Indicates Certified SMWVBE Business

(b) Indicates Firm Included in Alamo Colleges District's Underwriter Pool

(c) Indicates Alamo Colleges District's Depository Bank

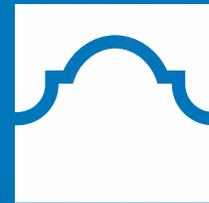
Overview for Contract Amendment - Purchase of Professional Management Consulting Services

Linda Boyer-Owens, MA, SPHR, SCRM-SCP

Associate Vice Chancellor for Human Resources &
Organizational Development

Gary O'Bar, C.P.M.

Director, Purchasing & Contract Administration



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Purpose

- This contract action provides for the purchase of professional management consulting services consisting of the Advanced Leadership Development Series that is a component of the Strategy Development for Cultural Leadership Enhancements. The services will outline a shift to a culture of transformative leadership throughout the Alamo Colleges District, post-Baldrige, while leveraging and preserving achievements to date.
- This purchase includes development programs to elicit current cultural perspectives, efficiencies and inefficiencies, areas of growth and opportunity, elicit perspectives on the prevailing model for leadership and management, and identify anticipated and current challenges as related to executing on a new leadership culture.



Recommended Amendment to Purchasing Contract

Background:

- In November 2019, the Board of Trustees awarded a contract to Granger Network LLC. for \$270,000 providing for the purchase professional management consulting services for the year one scope of work that included Phase 3 and Phase 4 of the Strategy Development for Cultural Leadership Enhancements.
- In February 2021, the Board of Trustees awarded a contract amendment to Granger Network LLC. For \$250,000 providing for the purchase services for leadership and management, and to identify anticipated and current challenges as related to executing on a new leadership culture.
- Since purchasing services under this contract new scope of work requirements have been identified and are scheduled for delivery by August 31, 2022 (extended timeframe from February to August 2022).

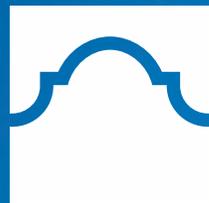
Recommended Amendment:

Authorize amending the contract with Granger Network LLC. in the amount of \$133,950 for an increased contract amount of \$384,000 providing for the purchase of Professional Management Consulting Services.

Funded by Institutional HR budget



Thank you.



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Discussion and Possible Action on Amending the Contract with the Granger Network LLC. for the Purchase of Professional Management Consulting Services

Presented to the Board Acting as Committee of the Whole on October 19, 2021 and now presented to Board for approval on October 26, 2021.

MINUTE ORDER

"The Board of Trustees hereby approves amending the contract with the Granger Network LLC. providing for an increased authorization of \$133,950 for the purchase of Professional Management Consulting Services for the Strategy Development in Cultural Leadership Enhancements as requested by the Office of the Associate Vice Chancellor for Human Resource and Organizational Development."

PURPOSE

This contract action provides for the purchase of professional management consulting services consisting of the Advanced Leadership Development Series that is a component of the Strategy Development for Cultural Leadership Enhancements. The professional management consulting services will outline a shift to a culture of transformative leadership throughout the Alamo Colleges District, post-Baldrige, while leveraging and preserving achievements to date. This purchase includes development programs to elicit current cultural perspectives, efficiencies and inefficiencies, areas of growth and opportunity, elicit perspectives on the prevailing model for leadership and management, and identify anticipated and current challenges as related to executing on a new leadership culture. Services will be delivered by August 31, 2022.

BACKGROUND

In November 2019, the Board of Trustees awarded a contract to Granger Network LLC. for \$270,000 providing for the purchase professional management consulting services for the year one scope of work that included Phase 3 and Phase 4 of the Strategy Development for Cultural Leadership Enhancements.

In February 2021, the Board of Trustees awarded a contract amendment to Granger Network LLC. for \$250,000 providing for the purchase services for leadership and management, and identify anticipated and current challenges as related to executing on a new leadership culture.

Granger Network LLC. was selected to provide professional management consulting services based upon the recommendation of the Alliance for Innovation and Transformation. The recommended contractor, Granger Network LLC specializes and maintains rights to the intellectual property in its provision of these services. As such, this purchase is being made on a professional services basis exempt from competitive bidding, [TX ED 44.031](#).

IMPLICATIONS

Financial/Funding: \$133,950 Contract Amendment increase to total \$384,000 funded by institutional HR budget.

Strategic Plan: Goal I – Student Success; Goal III Performance Excellence

Employee Services: None

Attachments: Price Tabulation

Gary O’Bar, C.P.M.
Director Purchasing & Contract Administration

Linda Boyer-Owens
Associate Vice Chancellor for Human Resources
and Organizational Development

Dr. Diane E. Snyder, CPA, Ph.D.
Vice Chancellor for Finance & Administration

Dr. Mike Flores
Chancellor





Price Tabulation

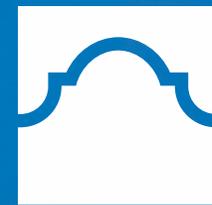
Amending the Contract with the Granger Network LLC. for the
Purchase of Professional Management Consulting Services

Part 1, Phase 1 – Situate	Strategy survey & summary 3X DARE sessions	\$45,000
Part 1, Phase 2 – Align	5X Strategic Frame sessions or a 3 - day Strategic Off-site	\$60,000
Part 2, Preparation	Individual, Group Interviews (up to 12) Summary Findings	\$8,550
Part 2, Consulting/Team Coaching Support	Three Days	\$14,400
Part 2, Additonal Coaching Support	Six Sessions	\$3,000
Part 3, Additonal Coaching Support	Six Sessions	\$3,000
Total		\$133,950

Note: Service delivery is scheduled during the current contract term that ends August 2022.

Overview for Purchase Contract – Computer Numerical Control Machines with Accessories and Tools

Dr. Adena Loston
President, St. Philip's College



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Gary O'Bar, C.P.M.
Director, Purchasing & Contract Administration



Purpose

- This contract action provides for the purchase of Computer Numerical Control (CNC) Machines with accessories that include the basic tools and equipment for use in delivering instruction in the Transportation and Manufacturing Technology Program at the St. Philip's College Southwest Campus.
- A CNC uses a program to control the operation of machine tools such as lathes and mills. It takes a raw material (metal, plastic, etc.) and cuts, grinds, drills, turns, mills, and/or shapes it into parts that meet exact specifications. The CNC has applications that prepare students in manufacturing processes including automotive, aviation, computers and industrial manufacturing sectors.



Recommended Contract Award

Background

- A notice soliciting Competitive Sealed Proposals (CSP) was advertised in the San Antonio Express-News and La Prensa twice over a thirty-two day period. Additionally, Purchasing and Contract Administration sent notices to 53 potential Offerors.
- The one response received by the CSP deadline was evaluated by representatives from the St. Philip's College Southwest Campus Transportation and Manufacturing Technology Program considering the CSP specifications and requirements.

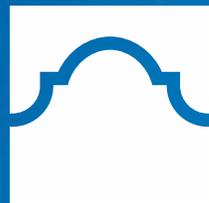
Recommendation

This recommendation seeks to award a contract to [Champion Machine Tools Sales, Inc.](#) in the amount of \$555,725.27 on a best value basis.

Funding Source: St. Philips College Gavin - Coronavirus Response and Relief Supplemental Appropriations Act - Institutional 2022 (212427-825001-74303-5010)



Thank you.



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Discussion and Possible Action for the Purchase of Two Computer Numerical Control Machines with Accessories and Tools

Presented to the Board Acting as Committee of the Whole on October 19, 2021 and now presented to Board for approval on October 26, 2021.

MINUTE ORDER

"The Board of Trustees hereby awards a contract to Champions Machine Tools Sales, Inc. for the purchase of Two Computer Numerical Control (CNC) Machines with Accessories and Tools in the amount of \$555,725.27 for the Transportation and Manufacturing Technology Program at the St. Philip's College Southwest Campus as requested by the office of the President, St. Philip's College."

PURPOSE

This contract action provides for the purchase of Computer Numerical Control (CNC) Machines with accessories that include the basic tools and equipment for use in delivering instruction in the Transportation and Manufacturing Technology Program at the St. Philip's College Southwest Campus. A CNC uses a program to control the operation of machine tools such as lathes and mills. It takes a raw material (metal, plastic, etc.) and cuts, grinds, drills, turns, mills, and/or shapes it into parts that meet exact specifications. The CNC has applications that prepare students in manufacturing processes including the automotive, aviation, computers and industrial manufacturing sectors.

BACKGROUND

A notice soliciting Competitive Sealed Proposals (CSP) was advertised in the San Antonio Express-News and La Prensa twice over a thirty-two day period. Additionally, Purchasing and Contract Administration sent notices to 53 potential Offerors. One response received by the CSP deadline was evaluated by representatives from the St. Philip's College Southwest Campus Transportation and Manufacturing Technology Program considering the CSP specifications and requirements. As a result of this effort, the proposal submitted by Champion Machine Tools Sales, Inc. is recommended for award on a best value basis.

IMPLICATIONS

Financial: \$555,725.27

Funding Source: St. Philip's College Gavin - Coronavirus Response and Relief Supplemental Appropriations Act – Institutional 2022 (212427-825001-74303-5010)

Strategic Plan: Goal I – Student Success; Goal III - Performance Excellence

Employee Services: None

ATTACHMENTS: Price Tabulation, Evaluation Criteria

Gary O'Bar, C.P.M.
Director for Purchasing & Contract Administration

Dr. Adena Loston
President, St. Philip's College

Dr. Diane E. Snyder, CPA, Ph.D.
Vice Chancellor for Finance & Administration

Dr. Mike Flores
Chancellor



PRICE TABULATION

Vendor:	Champion Machine Tool Sales, Inc.			
Item	Description	Quantity	Unit Price	Amount
Item#1	5-Axis CNC Vertical Machining Center with 8100-rpm, Spindled, HAAS #UMC-500	2	\$110,495.25	\$220,990.50
1a.	Through-Spindle Coolant Ready: preconfigured, HAAS #TSC Ready	2	\$845.75	\$1,691.50
1b.	Programmable Coolant Nozzle, HAAS #PCOOL	2	\$1,610.75	\$3,221.50
1c.	High-Speed Machining, HAAS #HSM	2	\$2,800.75	\$5,601.50
1d.	64 GB Expanded Memory, HAAS #64B	2	\$2,035.75	\$4,071.50
1e.	Hydraulic Vise-Ready	2	\$3,395.75	\$6,791.50
1f.	Hydraulic Vise, 8.0:	2	\$5,520.75	\$11,041.50
1g.	Steel Jaws, 8.0"	2	\$335.75	\$671.50
1h.	Steel Soft Jaws, 8.0"	2	\$335.75	\$671.50
1i.	Chip Tray Filter Kit, HAAS #CHIP STRAINER	4	\$80.75	\$323.00
Item#2	Y-Axis CNC Lathe with 12"x16" max capacity with 6000 rpm Spindle, HAAS #ST-10Y	2	\$70,545.75	\$141,091.50
2a.	Automatic Tool Presetter, manual and auto., HAAS #ATP	2	\$4,160.75	\$8,321.50
2b.	Parts Catcher System, HAAS #PC1	2	\$2,460.75	\$4,921.50
2c.	Manual Tailstock with Hydraulic Quill, HAAS#LTS-1	1	\$5,095.75	\$5,095.75
2d.	64 GB Expanded Memory, HAAS #64B	2	\$2,035.75	\$4,071.50
2e.	Visual Part Programming System, HAAS #VPS	2	\$2,035.75	\$4,071.50
2f.	Remote Jog Handle with touchscreen display, HAAS #RJH-TOUCH	2	\$930.75	\$1,861.50
2g.	Haas Spindle Liner Kit, HAAS #Liner Kit 1.75	2	\$930.75	\$1,861.50
2h.	Axial Driven Toolholder, ER-32, VDI, HAAS #HLT-AHTH	4	\$1,270.75	\$5,083.00
2i.	Radial Driven Toolholder, ER-32, for VDI, HAAS #HLT-AHTH	4	\$2,205.75	\$8,823.00
2j.	Bot-On Toolholder Kit; includes 2 each, HAAS #BOTKIT10	2	\$1,440.75	\$2,881.50
Item #3	CNC Toolroom Lathe with 16"x30" max capacity with 1800-rpm Spindle, HAAS TL-1	2	\$25,495.75	\$50,991.50
3a.	Electronic Handwheels for the X and Z, HAAS#E-HANDWHEELS	2	\$1,100.75	\$2,201.50
3b.	Manual Steadyrest, 5" [127mm] max diameter, HAAS #MSR1	2	\$1,440.75	\$2,881.50
3c.	Manual Tailstock, MT4 manual quill, HAAS#MSR1	2	\$2,205.75	\$4,411.50
3d.	64 GB Expanded Memory, HAAS #64B	2	\$2,035.75	\$4,071.50
3e.	Rigid Tapping, HAAS #RTAPMM	2	\$1,440.75	\$2,881.50
3f.	Spindle Orientation, HAAS #SO	2	\$1,015.75	\$2,031.50
3g.	Quick-Change Tool Post; 2 positions, 4 ea., HAAS #TP3/4	2	\$1,610.75	\$3,221.50
3h.	20-PIECE CAT40 TOOL HOLDER KIT TSC, HAAS #08-0014	2	\$1,529.58	\$3,059.16
3i.	PULL STUD REFRESH KIT-100 PULL STUDS, CAT40 SOLID, HAAS #08-0014	1	\$722.46	\$722.46
Item #4	CNC Desktop Mill for Training, HAAS #Desktop Mill	1	\$7,645.75	\$7,645.75
4a.	Visual Part Programming System, HAAS #VPS	1	\$2,035.75	\$2,035.75
4b.	Desktop Software Package, HAAS #DESKTOP SOFTWR PKG	1	\$1,695.75	\$1,695.75
Item #5	Three days onsite Training	1	\$4,485.00	\$4,485.00
Item #6	Freight and Rigging	1	\$20,230.15	\$20,230.15
Overall Total Price				\$555,725.27



EVALUATION CRITERIA

**Purchase of Computer Numerical Control (CNC) Machines
with Accessories and Tools**

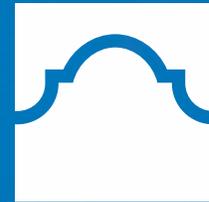
Criteria	Maximum Points
Price	80
District's Needs: <ul style="list-style-type: none">- Meet Requirements in the scope of services- Background and experience in providing services	20
Total	100

Safety and Security Audit for the Alamo Colleges District

State of Texas Junior College Safety Audit Report

Linda Boyer-Owens, MA, SPHR, SCRM-SCP
Associate Vice Chancellor for Human Resources &
Organizational Development

Mike Legg
Director, Enterprise Risk Management



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Emergency Management Program



2021 Safety and Security Audit

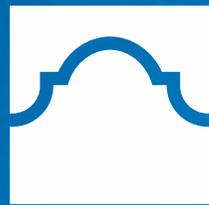
Texas Education Code (TEC) 37.108 requires all Junior College Districts to complete a Safety and Security Audit every three years and submit results to the Board of Trustees and the State via the Texas School Safety Center (TxSSC).

This is the fourth iteration of the Safety and Security Audit for the Alamo College District. The first occurred in August 2012 and established that Junior College Districts have an Emergency Operations Plan in place and occurred in 2015 and 2018 respectively.

The Board of Trustees approved the original Alamo Colleges Emergency Operations Plan at the May 23, 2012.



Thank you.



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Discussion and Possible Action on Safety and Security Audit for the Alamo Colleges District

Presented to the Board Acting as Committee of the Whole on October 19, 2021, and now presented to the Board for approval on October 27, 2021.

MINUTE ORDER

“The Board of Trustees hereby approves the Alamo Colleges District Safety and Security Audit as presented by the Alamo Colleges Enterprise Risk Management Department.”

PURPOSE

A Safety and Security Audit has been conducted to assess the level of safety and security preparedness of the College District. The audit criteria conform to the provisions of the Texas Education Code. The Audit criteria are designed to identify Alamo Colleges District readiness to systematically anticipate, recognize, evaluate, react to, and address all foreseeable emergencies and natural or manmade disasters, and to focus our efforts to continuously improve readiness.

BACKGROUND

The recommended action will allow Alamo Colleges District to be compliant with Texas Educational Code 37.108 and promote a safe working and learning environment.

IMPLICATIONS

Financial: None

Strategic Plan: III. Performance Excellence

Human Resources: None

ATTACHMENTS: Alamo Colleges District Safety and Security Audit Presentation

Mike Legg
Director, Enterprise Risk Management

Linda Boyer-Owens Digitally signed by Linda Boyer-Owens
Date: 2021.10.19 09:36:22 -05'00'

Linda Boyer-Owens
Assoc. Vice Chancellor for HR & Org. Dev.

Dr. Diane Snyder Digitally signed by Dr. Diane Snyder
Date: 2021.10.19 14:34:39 -05'00'

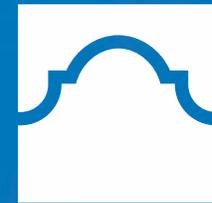
Diane E. Snyder, CPA, Ph.D.
Vice Chancellor for Finance & Administration

Dr. Mike Flores
Chancellor



Internal Audit Quarterly Update

October 19, 2021



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Internal Audit Plan for Fiscal Year 2021

(Status as of August 31, 2021)

	FY 2020 Audit Plan – Carryover Projects	Status	Phase
1	Alamo Colleges Foundation Audit	✓	-
2	Banner Security Audit	✓	-
FY 2021 Audit Plan Projects			
3	COVID-19 related activity or CARES Act Compliance Audit	In Progress	Planning
4	Facility Management – Preventive Maintenance Program Audit	FY 2022 Plan	New Process
5	Fiscal Services – Budgeting Audit	FY 2022 Plan	New Process
6	Time and Attendance Reporting Audit (Employees only)	Deferred	-
7	IT Interface Control Audit	Pending IT Auditor Hire	-
8	Colleges - Program Review – Nursing Program Audit (SPC and/or SAC)	FY 2022 Plan	-
9	IT - Systems/Database Support – System Audit	Pending IT Auditor Hire	-
10	Construction Contracts and Project Management – CIP Audit (Phase II)	✓	-

Internal Audit Plan for Fiscal Year 2021 (Continued)

(Status as of August 31, 2021)

	FY 2021 Audit Plan Projects	Status	Phase
9	Student Disability Support Services (DSS) Audit	✓	-
10	Title IX Compliance Process Review	In Progress	Fieldwork
11	Procurement Card (Pcard) Audit	Deferred	-
12	Continuous Monitoring Program <i>(using ACL Analytics Exchange)</i>	✓	-
13	<u>Internal</u> Quality Assessment Review <i>(Annual Self Assessment of Internal Audit)</i>	✓	-
FY 2021 Investigations			
14	State Auditor's Office (Case #20-3306) <i>(Case Received September 15, 2020)</i>	✓	-
15	Ethics Point (Case #685) <i>(Case Received October 29, 2020)</i>	✓	-



Status of Management Action Plans

Management Responses to Internal Audits Recommendations		
	As of September 1, 2020	As of August 31, 2021
Closed	0	16
Past Due*	5	0
Open	15	26
Total	20	42



Financial and Operational Impact Assessment

Financial Impact	Operational Impact
>\$250K	Gross Negligence/Illegal Act/Material Impact
\$50K - \$250K	Policy Compliance/Lack of Internal Controls
<\$50K	Efficiency/Effectiveness Opportunities



Construction Contracts and Project Management – CIP (Phase II) Audit

Objective Included	Conditions/Priority	Management Action Plan
<p>Construction project budgets and schedules were monitored, updated, and communicated.</p>	<ul style="list-style-type: none"> • Construction project budgets and schedules are being monitored, updated, and communicated. • Improvements can be made to processes outside of G.O. Bond and MTN funding for construction work outside the GMP contract, which is tracked manually. 	<ul style="list-style-type: none"> • Management is working to incorporate all budget information into ProjectMate. • Current use of CMRs beyond the GMP are contracted through Cooperative Agreements and are appropriately approved.
<p>Construction-related documents were consistently maintained across Colleges/projects.</p>	<ul style="list-style-type: none"> • Construction-related documents were maintained but not consistent across all Colleges and projects. • ProjectMates was not being used to track budgets and documents. 	<ul style="list-style-type: none"> • Management will continue to standardize construction project management processes.



Construction Contracts and Project Management – CIP (Phase II) Audit

Objective Included	Conditions/Priority	Management Action Plan
<p>Changes to CIP projects were supported, and reviewed and approved by the appropriate personnel.</p>	<ul style="list-style-type: none"> Changes to CIP projects were supported, reviewed, and approved by appropriate personnel, but there are variations in certain forms and terminologies. Each College/Project Manager used different “fund adjustment” forms. 	<ul style="list-style-type: none"> Management is working on consistent “fund adjustment” terminology, as well as updated forms. DocuSign has been incorporated to ensure appropriate and consistent approvals. Management will continue to standardize construction project management processes.
<p>Guaranteed Maximum Price (GMP) contracts were reviewed and approved by appropriate personnel.</p>	<ul style="list-style-type: none"> GMP contracts were reviewed and approved by the appropriate personnel. 	<ul style="list-style-type: none"> None



Periodic Monitoring Program

Purpose	Steps Performed	Observations
<p>The overall objectives of the program are to identify anomalies or exceptional transactions, including potential fraudulent activity, and detect areas where control weaknesses may exist on a periodic basis.</p>	<ul style="list-style-type: none"> • Internal Audit continued to review Pcard transactions. • Internal Audit continued to standardize select queries in ACL and added a COVID-related query. Detailed support was provided to Management. • Internal Audit reviewed a number of transactions in detail. Identified transactions were discussed with Finance to confirm that transactions were appropriate. Detailed support was provided to Management. 	<ul style="list-style-type: none"> • For the period of July 1, 2020, through December 31, 2020, there were: <ul style="list-style-type: none"> • 9,034 Pcard transactions. • \$2,406,056 spent using Pcards. • 385 employees with activity on their Pcard.

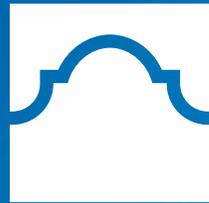


Internal Audit (IA) Required Communications

Std.	Communication Requirement	Timing
1000	The CAE <u>must</u> periodically review the internal audit charter and present it to senior management and the Board for approval.	01/2021
1010	The CAE <u>should</u> discuss the Mission of Internal Audit and the mandatory elements of the International Professional Practices Framework with senior management and the board.	04/2021
1110	The CAE <u>must</u> confirm to the Board, at least annually, the organizational independence of the internal audit activity.	04/2021
1111	The CAE <u>must</u> communicate and interact directly with the Board.	Ongoing
1312	The CAE <u>must</u> discuss with the Board the form and frequency of external assessments and the qualifications and independence of the external assessor or assessment team, including any potential conflicts of interest.	8/2021
1320	The CAE <u>must</u> communicate the results of the quality assurance and improvement program to senior management and the Board. Disclosure should include: the scope and frequency of both the internal and external assessments; the qualifications and independence of the assessor(s) or assessment team, including potential conflicts of interest; conclusions of assessors; and corrective action plans.	Ext. QAR 5/2018 Int. QAR 10/2021
2020	The CAE <u>must</u> communicate the internal audit activity's plans and resource requirements, including significant interim changes, to senior management and the Board for review and approval. The CAE <u>must</u> also communicate the impact of resource limitations.	7/2021 & 8/2021
2060	The CAE <u>must</u> report periodically to senior management and the Board on the internal audit activity's purpose, authority, responsibility, and performance relative to its plan and on its conformance with the Code of Ethics and the Standards. Reporting <u>must</u> also include significant risk and control issues, including fraud risks, governance issues, and other matters that require the attention of senior management and/or the Board.	10/2021 & Ongoing
2600	When the chief audit executive concludes that management has accepted a level of risk that may be unacceptable to the organization, the chief audit executive <u>must</u> discuss the matter with senior management. If the chief audit executive determines that the matter has not been resolved, the chief audit executive must communicate the matter to the board.	7/2021



Thank you.



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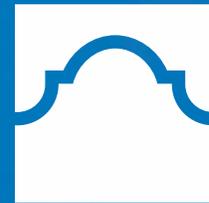


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Achieving the Dream LEADER
COLLEGE
OF DISTINCTION

2021 Internal Audit
Annual Report
October 19, 2021



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2018 Award Recipient



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Note: The outline of the annual report as listed above is prescribed by the Texas State Auditors Office per the Texas Internal Auditing Act.



I. Compliance with House Bill 16

(Texas Government Code, Section 2102.015)

Requirements:

- Within 30 days of approval, an entity should post the following information on its Internet Web site:
 - An approved fiscal year 2022 audit plan, as provided by Texas Government Code, Section 2102.008.
 - A fiscal year 2021 internal audit annual report, as required by Texas Government Code, Section 2102.009.
- 2102.015.Required Updates
 - Detailed summary of weaknesses, deficiencies, wrongdoings, or other concerns, if any raised by the audit plan or annual report
 - Summary of action taken by the agency to address concerns, if any, that are raised by the audit plan or annual report

Compliance:

The information required above will be included in this annual report and, once approved by the Alamo Colleges Board of Trustees, will be posted to the Board of Trustees page on the Alamo Colleges Web site at Alamo.edu.



II. Internal Audit Plan For Fiscal Year 2021

(Status as of August 31, 2021)

	FY 2020 Audit Plan – Carryover Projects	Status	Phase
1	Alamo Colleges Foundation Audit	✓	-
2	Banner Security Audit	✓	-
FY 2021 Audit Plan Projects			
3	COVID-19 related activity or CARES Act Compliance Audit	In Progress	Planning
4	Facility Management – Preventive Maintenance Program Audit	FY 2022 Plan	New Process
5	Fiscal Services – Budgeting Audit	FY 2022 Plan	New Process
6	Time and Attendance Reporting Audit (Employees only)	Deferred	-
7	IT Interface Control Audit	Pending IT Auditor Hire	-
8	Colleges - Program Review – Nursing Program Audit (SPC and/or SAC)	FY 2022 Plan	-
9	IT - Systems/Database Support – System Audit	Pending IT Auditor Hire	-
10	Construction Contracts and Project Management – CIP Audit (Phase II)	✓	-

Internal Audit Plan for Fiscal Year 2021 (Continued)

(Status as of August 31, 2021)

	FY 2021 Audit Plan Projects	Status	Phase
9	Student Disability Support Services (DSS) Audit	✓	-
10	Title IX Compliance Process Review	In Progress	Fieldwork
11	Procurement Card (Pcard) Audit	Deferred	-
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13	<u>Internal</u> Quality Assessment Review <i>(Annual Self Assessment of Internal Audit)</i>	✓	-
FY 2021 Investigations			
14	State Auditor's Office (Case #20-3306) <i>(Case Received September 15, 2020)</i>	✓	-
15	Ethics Point (Case #685) <i>(Case Received October 29, 2020)</i>	✓	-



II. FY 2021 Summary of Results

Project	Description	Results/Findings	Remediation
Alamo Colleges Foundation Audit	<p>Reviewed donor records, measurement reports, and appeal donation process.</p> <p>Determine if corrective actions previously identified in a previous audit were completed.</p>	<ul style="list-style-type: none"> • Recommendations related to development of a privacy policy, updating MOU and better utilization of analytical features. • Other areas noted for improvement included updating existing procedures, forms, and websites. • Prior recommendations were implemented. 	<p>Management agreed with the need for a privacy policy and supporting procedures. The MOU will be reviewed and existing procedures will be updated including forms, timelines, assignment of responsibilities, and secondary review requirements.</p>
Student Disability Support Services Audit	<p>Reviewed policy, timeliness of information, accommodation requests, and assess controls of equipment and software.</p>	<ul style="list-style-type: none"> • Recommendations related student grievance approval, student accommodation processing, updates to DSS information, processing tools and asset management. 	<p>Management agreed with the recommendations and will retrain to ensure accommodation requests are processed timely, obtain approval of student grievance process, and strengthen the functionality of the DSS Offices.</p>



II. FY 2021 Summary of Results (continued)

Project	Description	Results/Findings	Remediation
Banner User Access Audit	Reviewed management of access rights to the Banner System.	<ul style="list-style-type: none"> • Recommendations related to timeliness of disabling and modifying Banner access for terminations and transfers. • Other areas noted for improvement included updating procedures and notifications / monitoring processes. 	<p>Management will implement an automated workflow process to disable and modify Banner user access.</p> <p>Management will updated its procedures and establish a process to monitor timelines of separations and transfers.</p>
Construction Contracts and Power Management – CIP (Phase II) Audit	Reviewed CIP project’s budgets, schedules, GMP approvals, construction documentation, and changes orders.	<ul style="list-style-type: none"> • Improvements were noted regarding tracking of funding outside of Board-approved items, document management processes, and use of terminology and modifications within GMP contracts. 	<p>Management will use continue working with AECOM, MOCA, and ACD Facilities to standardize construction project management processes.</p> <p>Management will improve and utilize the project management software for CIP projects and future non-CIP construction projects.</p>



II. FY 2021 Summary of Corrective Action

Project	Report Date	Issue Count as of 9/1/2020	New Issues	Closed through 8/31/2021	Open Issues as of 9/1/2021	% Closed
FY 2020 and Prior Year Projects	Various	21		10	11	48%
Alamo Colleges Foundation Audit	11/13/2020		6	2	4	33%
Student Disability Support Services Audit	4/30/2021		4	2	3	50%
Banner User Access Audit	6/2/2021		8	2	6	25%
Construction Contracts and Power Management – CIP (Phase II) Audit	8/23/2021		3	0	3	0%
Total		21	21	16	26	38%

Note: Verbal recommendations communicated with management during audits are not included in the issue count above.



III. Consulting and Nonaudit Services Completed

- The District Internal Audit Department did not perform any consulting services as defined by the Institute of Internal Auditors' International Standards for the Professional Practice of Internal Auditing.
- Other value-added activities performed during Fiscal Year 2021
 - Three investigative or nonaudit engagements were performed in FY 2021
 - State Auditors Investigation and provided assistance on other investigations
 - EthicsPoint Hotline Case Investigation and assistance
 - Completed the Continuous Monitoring Program using ACL Analytics Exchange
 - Management Special Requests for Services:
 - Serve as advisor to the Bursar and other departments for various issues





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Quality Assurance and Improvement Program (QAIP)



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IV. Quality Assurance and Improvement Program

The District Internal Audit Department maintains a quality assurance and improvement program. To ensure adherence to auditing standards the following is performed:

- Review for continued compliance with International Standards for the Professional Practice of Internal Auditing
- Remain up-to-date on auditing standards through continuing professional education, membership in accounting and auditing associations, technical reading, and independent research.
- Complete an audit standards compliance review at the end of each audit.
- Complete independence disclosure statements annually.
- Comply with annual continuing professional education requirements
- Complete an annual self-assessment of the department each year.



2021 Internal Quality Assessment Review Results

(Annual Self-Assessment of Internal Audit)

		GC	PC	DNC	NA
OVERALL		X			
ATTRIBUTE STANDARDS		X			
1000	Purpose, Authority, and Responsibility	X			
1010	Recognition of the Definition of Internal Auditing, the Code of Ethics and the <i>Standards</i> in the Internal Audit Charter	X			
1100	Independence and Objectivity	X			
1110	Organizational Independence	X			
1111	Direct Interaction with the Board	X			
1120	Individual Objectivity	X			
1130	Impairments to Independence or Objectivity	X			
1200	Proficiency and Due Professional Care	X			
1210	Proficiency	X			
1220	Due Professional Care	X			
1230	Continuing Professional Development	X			
1300	Quality Assurance and Improvement Program	X			
1310	Requirements of the Quality Assurance and Improvement Program	X			
1311	Internal Assessments	X			
1312	External Assessments	X			
1320	Reporting on the Quality Assurance and Improvement Program	X			
1321	Use of "Conforms with the <i>International Standards for the Professional Practice of Internal Auditing</i> "	X			
1322	Disclosure of Nonconformance	X			
PERFORMANCE STANDARDS		X			
2000	Managing the Internal Audit Activity	X			
2010	Planning	X			
2020	Communication and Approval	X			
2030	Resource Management	X			
2040	Policies and Procedures	X			
2050	Coordination	X			

		GC	PC	DNC	NA
2060	Reporting to Senior Management and the Board	X			
2070	External Service Provider and Organizational Responsibility for Internal Auditing	X			
2100	Nature of Work	X			
2110	Governance	X			
2120	Risk Management	X			
2130	Control	X			
2200	Engagement Planning	X			
2201	Planning Considerations	X			
2210	Engagement Objectives	X			
2220	Engagement Scope	X			
2230	Engagement Resource Allocation	X			
2240	Engagement Work Programs	X			
2300	Performing the Engagement	X			
2310	Identifying Information	X			
2320	Analysis and Evaluation	X			
2330	Documenting Information	X			
2340	Engagement Supervision	X			
2400	Communicating Results	X			
2410	Criteria for Communicating	X			
2420	Quality of Communications	X			
2421	Errors and Omissions	X			
2430	Use of "Conducted in Conformance with the <i>International Standards for the Professional Practice of Internal Auditing</i> "	X			
2431	Engagement Disclosure of Nonconformance	X			
2440	Disseminating Results	X			
2450	Overall Opinions	X			
2500	Monitoring Progress	X			
2600	Communicating the Acceptance of Risks	X			
IIA CODE OF ETHICS		X			
DEFINITION OF INTERNAL AUDITING		X			

External Assessment Review of the Internal Audit Department

Our most recent external quality assurance review was performed on May 2018.

- Examined the audit activities for a three-year period.
- Indicated that the District Internal Audit Department generally conforms with the Institute of Internal Auditors' International Standards for the Professional Practice of Internal Auditing and Code of Ethics, and the U.S. Government Accountability Office's Generally Accepted Government Auditing Standards.
- Our next external quality assurance review will examine a five-year period and will be conducted during the spring of 2023

Alamo Colleges – Internal Audit

I concur with Internal Audit’s self-assessment that they are operating generally in conformance with the *Standards*, the IIA Code of Ethics, and *GAGAS*.

This level of conformance demonstrates a clear intent and commitment to achieving the Core Principles for the Professional Practice of Internal Auditing and the Definition of Internal Auditing

Governance		Staff		Management		Process		GAGAS	
Standard	Rating	Standard	Rating	Standard	Rating	Standard	Rating	Standards	Rating
1000	GC	1200	GC	2000	GC	2200	GC	General	GC
1100	GC			2100	GC	2300	GC	Performance	GC
1300	GC			2450	GC	2400	GC		
Code of Ethics	GC			2600	GC	2500	GC		

Thank you for the opportunity to be of service to Internal Audit. I will be pleased to respond to further questions concerning this report and furnish any desired information.



Basil Woller, CIA, CRMA
Independent Assessor

FY 2022 Priorities

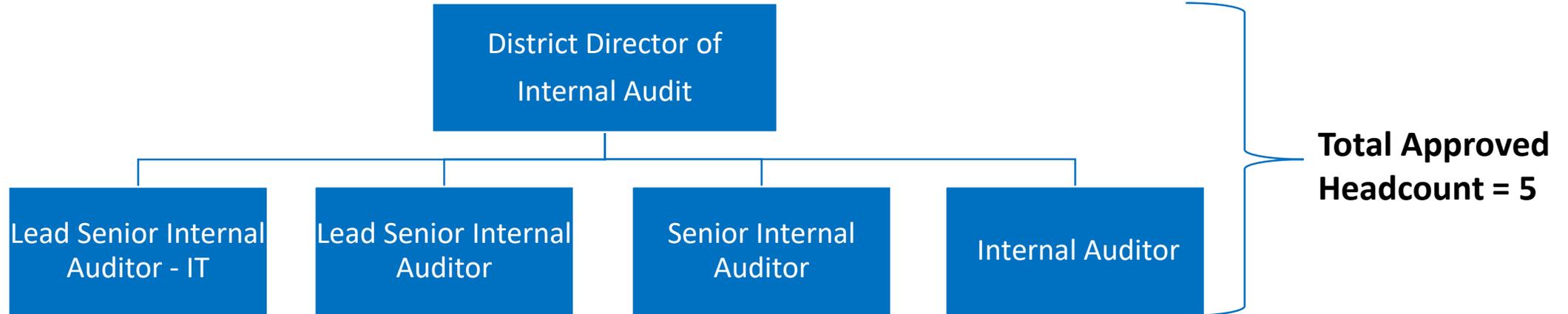
- Complete the Internal Audit Plan
- Continue to enhance knowledge in the use of TeamMate+ auditing software and add other data analysis techniques.
- Enhance overall auditing skills in information technology risks and controls.
- Complete the Internal Audit procedure manual update to reflect electronic working papers revised protocol.
- Integrate the Internal Control Integrated Framework published by the Committee of Sponsoring Organizations (COSO) into the risk assessment process.

V. Internal Audit Plan for Fiscal Year 2022

- The Board of Trustees approved the Fiscal Year 2022 Internal Audit Plan during their August 17, 2021 meeting.
- Staffing includes an Audit Director and four auditors.
- Allocated chargeable audit time for fiscal year 2022 is 4,700.
- Of this time, 3,900 hours will be dedicated to performing audits.
- 400 hours is needed to complete engagements from fiscal year 2021.
- The remaining hours have been allocated to board and management requests, investigations, follow-up on prior audit recommendations, and special projects.



Internal Audit Resources



	Fiscal Year
Total Hours	10,400
Less Audit Director's Time & Vacant Senior Lead IT Auditor (6 months)	<u>(3,120)</u>
Net Internal Audit Staff Time	7,280
Holidays/Personal/Vacation/Sick	(1,450)
Training	(400)
Staff General Admin (average of 10%)	(730)
Total Time Available for Audits, Investigations, & Consulting Engagements	4,700



Approved 2022 Internal Audit Plan (9/1/21 – 8/31/22)

	Project Type	Potential Audit Focus Description	Total Hours
1	Continuing Education Audit	Review of Continuing Education controls and processes, including registration, contracting practices, and tuition/fee calculations.	800
2	Colleges – Nursing Program Review Audit	Determine if the nursing program is compliant with Alamo Colleges' policies and procedures, and laws and regulations.	500
3	IT – Jaggaer System Audit	Assess the effectiveness of the design of controls, configuration, security, and interface between Jaggaer (i.e., ALAMOMart) and the Banner System.	500
4	Fiscal Services – Budgeting Audit	Evaluate the planning process for completing District and Colleges annual budgets and evaluate the controls over spending authority and budget controls.	700
5	District-Wide Advising Audit	Evaluate the Alamo Colleges academic and career advising practices to ensure they are providing consistent levels of support for students.	900
6	IT – Remote Device Management Audit	Evaluate controls surrounding device management in a remote work environment to ensure they are scanned for vulnerabilities, patched, and secure.	500



Approved 2022 Internal Audit Plan (9/1/21 – 8/31/22)

	Project Type	Potential Audit Focus Description	Total Hours
7	Investigations / Special Requests	Perform and assist on EthicsPoint and other investigations and special requests.	200
8	Internal Quality Assessment Review	Perform the annual self-assessment required by the Institute of Internal Auditors' International Standards for the Professional Practice of Internal Auditing.	120
9	Follow-up Reviews	Follow-up on completion of audit observations action plans.	80
10	Carryforward	<p>For completion of audits still outstanding from the FY 2021 Audit Plan</p> <ul style="list-style-type: none"> - Higher Education Emergency Relief Fund (HEERF) Audit - Assess the control structure over the process to ensure that Alamo Colleges is in compliance with program regulations that apply to the specific funding streams. - Title IX Compliance Audit - To assess the effectiveness of the controls and processes to ensure implementation of 2020 amendments to the Title IX regulations. 	400
	Total		4,700

Approved Alternate and Future Projects

Project Type	Potential Audit Focus Description
Colleges – IT and Technical Services	Determine the effectiveness of IT General Controls at the Colleges. The potential areas include Access Management, Security Management, Network Management, Disaster Recovery, Change Management, and Problem Management.
HR – Banner Employee Position Control Audit	Evaluate the position control process and ensure controls are in place and operating as management intends.
Alamo Promise Audit	Audit of student eligibility, management of funds, and compliance with provisions of the Alamo Promise program.
Ethics and Compliance Program Audit	Evaluate the design, implementation, and effectiveness of Alamo Colleges’ ethics-related objectives, programs, and activities. (Mandatory Audit in FY 2023)
IT - Information Security, Access, & Compliance	Determine whether Alamo Colleges has implemented information system security standards and related controls in compliance with the Texas Administration Code (TAC) 202 requirements from the Texas Department of Information Resources.

VI. External Audit Services Procured in Fiscal Year 2021

External audit services procured by Internal Audit:

- Non-IT Audit Support – Internal Audit did not procure any outside services in FY 2021
- IT Audit Support – Internal Audit did not procure any outside services in FY 2021.
- Internal Audit may engage co-source audit services from a third party firm with specialized expertise to support Internal Audit's work related to the Remote Device Management or other approved audits. Internal Audit will make a determination whether to procure these services once audits are underway. These audits are included on the FY 2022 Internal Audit Plan.

External audit services procured by Finance & Administration:

- Financial Statement Audit – Weaver and Tidwell, LLP.
- Single Audit - Weaver and Tidwell, LLP.
- ACCD Public Facility Corporation – Weaver and Tidwell, LLP



VII. Reporting Suspected Fraud and Abuse

In accordance with section 7.09 of the Texas General Appropriations Act, a link in the footer of the home page for the Alamo Colleges external website referencing “Fraud Hotline” takes users to the Ethics site which includes instructions on how to report fraud, waste and abuse to the State Auditor’s Office as follows:

Any person who suspects fraud or financial impropriety at Alamo Colleges should report their suspicions immediately to any supervisor, the Chancellor or designee, the Board Chairperson, the Alamo Colleges Ethics Hotline, local law enforcement, Internal Audit or the State Auditor’s Office Hotline.

If you suspect fraud, waste, or abuse, and would like to file an anonymous complaint, please report the matter to one of the following:

Alamo Colleges Ethics Hotline

1-888-976-2466

<https://www.alamo.edu/about-us/compliance/fraud-hotline/>

or

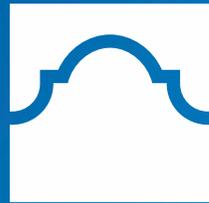
State Auditor’s Office Hotline

1-800-TX-AUDIT (1-800-892-8348)

<http://sao.fraud.state.tx.us>



Thank you.



ALAMO
COLLEGES
DISTRICT



Discussion and Possible Action on Monthly Contracts Report

Presented to the Board Acting as Committee of the Whole on October 19, 2021, and now presented to the ALAMO COLLEGES DISTRICT BOARD OF TRUSTEES on October 26, 2021

MINUTE ORDER

“The Alamo Colleges District Board of Trustees hereby approves this report on non-grant contracts (public) made to the Alamo Colleges District for the period of September 1, 2021, through August 31, 2022.”

PURPOSE

To provide a monthly report on non-grant contracts received by the Alamo Colleges District.

BACKGROUND

Contracts – Non-grant contracts are contracts in which Alamo Colleges District receives funds to provide special or negotiated services or training to private corporations. For the period ending September 30, 2021, there are a total of 7 contracts that total \$51,701.00 in external funding. This will allow services to be provided to 133 individuals.

OBJECTIVE/FACT

To supplement activities not funded by Institutional Funds.

IMPLICATIONS

Financial:	Yes
Strategic Plan:	Goal III. Performance Excellence
Human Resources:	Yes

ATTACHMENTS: YTD Contract (Non-Grant) Summary Report.

Linda Rivas, Interim Associate Vice Chancellor
of Continuing Education

Xavier Urrutia, Interim Vice
Chancellor for Economic & Workforce
Development

Dr. Mike Flores, Chancellor



ALAMO COLLEGES DISTRICT
Year-To-Date Contract (Non-Grant) Summary Report

Status: September 1, 2021 - August 31, 2022

I. Current Month Contracts District Wide:

No.	Contract Recipient (District Wide)	No. of Courses	Monthly No. Students to be Served	YTD No. Students to be Served
1	Workforce Training Network	10	133	133
	Total	10	133	133

II. Year-to-Date Number of Contracts in Selected Dollar Ranges:

No.	Contract Recipient	\$.01-\$9,999.99	\$10,000-\$100,000	\$100,000 and Higher	Total
1	Workforce Training Network	4	3		7
	Total	4	3		7

Source: All data provided by Workforce Training Network-Continuing Education Department.

Discussion and Possible Action on Approval of Monthly Grants and Contracts Reports

Presented to the Board acting as Committee of the Whole on October 19, 2021 and now presented to the Board for approval on October 26, 2021. PRELIMINARY-SUBJECT TO CHANGE AND UNAUDITED.

MINUTE ORDER:

“The Alamo Colleges District Board of Trustees hereby approves this report on grants and contracts (public) and ratifies acceptance of the donations and grants made to the Alamo Colleges District.”

PURPOSE:

To provide a monthly report on new grant awards, continuation awards, funding increases, and restricted contracts received during the month; and, obtain ratification of their acceptance by the Alamo Colleges District.

Background

1. Grants – The Alamo Colleges District received 4 new grant awards, 7 continuation grant awards, for the period ending July 31, 2021. The year-to-date (YTD) funding is \$305,690,101 and allows for 163.80 FTE positions.
2. Restricted Grant Contracts – The Alamo Colleges District had 4 new restricted grant contracts for the same period. YTD funding is \$791,399 and it allows for 787 students to be served.

OBJECTIVE/FACT: To supplement activities not funded by Institutional Funds.

IMPLICATIONS:

Financial: Yes
Strategic Plan: Strategic Objective III Performance Excellence
Human Resources: Yes

ATTACHMENTS: Monthly Grant Award Funding Activity Report; YTD Grant Funding Activity Report with Award Description; YTD Grant Award Summary Report; Monthly Restricted Contract Funding Activity Report; YTD Restricted Contract Summary Report.

Shane West Date
 Interim, Associate Vice Chancellor for
 Finance and Fiscal Services

Diane E. Snyder, CPA, Ph.D. Date
 Vice Chancellor for Finance and
 Administration

Dr. Mike Flores Date
 Chancellor



**ALAMO COLLEGES DISTRICT
FY2021 MONTHLY (MTD) GRANT AWARD ACTIVITY REPORT**

August 01, 2021-August 31, 2021
PRELIMINARY-SUBJECT TO CHANGE AND UNAUDITED

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	219165	District	Texas Department of Housing and Community Affairs thru the City of San Antonio; <u>Project Title: "Homeless Assistance Initiative"</u> .	The Student Homeless Youth Emergency Aid Program provides case managed resources to students who are facing food and housing insecurity and even homelessness. The Student Advocacy Centers will assist students applying for food assistance programs as well as other emergency services such as clothes closets and transportation assistance. Food distribution is weekly in partnership with the San Antonio Food Bank and also ecards for food and groceries are provided.	9/3/2021	\$0	\$0	\$60,000	35	0.00
	1		Total Dist. - MTD Single Year Grants			\$0	\$0	\$60,000	35	0.00
1	211165	San Antonio College	Texas Higher Education Coordinating Board (THECB); <u>Project Title: "College Readiness and Completion Models"</u> .	This initiative will produce increased completion rates for each of the targeted classes. Academic Program Specialist will assist administration and faculty in driving each targeted course rate up to at least 70% thus bringing it out of the realm of "high-failure" or high-challenge. Additional goals include performing outreach through at least two targeted workshops/presentations to SAC faculty/staff and at least four presentations to student groups.	8/20/2021	\$0	\$0	\$30,506	3,000	0.00
2	211424	San Antonio College	Texas Higher Education Coordinating Board (THECB); <u>Project Title: "OER Course Development and Implementation Grant Program"</u> .	The goal of this project is to re-design San Antonio College's (SAC) "Beginning Web Programming course curriculum to implement existing open educational resources (OER) and to create ancillary homework assignments, class activities, laboratory assignments and quizzes/exams that can further reinforce important learning concepts that are often untouched by existing OER curricula.	7/31/2021	\$0	\$0	\$5,000	44	1.00
	2		Total SAC-MTD Single Year Grants			\$0	\$0	\$35,506	3,044	1.00
1	212090	St. Philip's College	Texas Higher Education Coordinating Board (THECB); <u>Project Title: "Nursing & Allied Health-Supporting Clinical Learning to Mitigate Impediments due to COVID-19"</u> .	The funds received from the grant would be necessary for additional learning and testing resources and professional development to mitigate impediments due to COVID-19.	11/2/2020	\$0	\$0	\$57,487	14	0.00
2	212425	St. Philip's College	U.S. Department of Education; <u>Project Title: "CARES ACT Higher Education Emergency Relief Fund for Institutions impacted by COVID-19"</u> .	To cover institutional costs associated with significant changes to the delivery of instruction due to the Coronavirus pandemic. <i>Additional funding in the amount of \$7,421,234 from the American Rescue Plan.</i>	5/6/2020	\$0	\$0	\$7,421,234	12,696	0.00
3	212426	St. Philip's College	U.S. Department of Education; <u>Project Title: "CARES ACT HBCU Emergency Relief Fund for institutions and students impacted by COVID-19"</u> .	To support operational needs including spatial/social distancing, health and safety and the new delivery of instruction through advanced technology while operating the COVID-19 pandemic and beyond. <i>Additional funding in the amount of \$56,116,171 from the American Rescue Plan.</i>	5/1/2020	\$0	\$0	\$56,116,171	12,696	0.00
	3		Total SPC-MTD Single Year Grants			\$0	\$0	\$63,594,892	25,406	0.00
1	214425	Northwest Vista College	U.S. Department of Education; <u>Project Title: "NVC CARES Act HEERF Grant Institutional Support"</u> .	The American Rescue Plan Act (ARP) funding will be used to enable to operate effectively in a remote learning environment resulting from COVID-19 pandemic. NVC will create a process for using Institutional Aid funds by which activities and expenditure will be prioritized to help ensure that learning can continue for NVC students during our community's recovery from the coronavirus pandemic as well as utilizing funds to strengthen NVC's capacity to support continued remote and online learning in the future. <i>Additional funding in the amount of \$13,179,339 from the American Rescue Plan (ARP).</i>	5/7/2020	\$0	\$0	\$13,179,339	14,182	0.00

2	214426	Northwest Vista College	<u>U.S. Department of Education; Project Title: "NVC CARES Act HEERF Grant-MSI DHSI Support".</u>	The American Rescue Plan Act (ARP) funding will be used to enable to operate effectively in a remote learning environment resulting from COVID-19 pandemic. Funding will be used for allowable costs to address significant changes to the delivery of instruction due to COVID-19. NVC will create a process for using ARP-MSI funds by which activities and expenditure will be prioritized to help ensure that learning can continue for NVC students during our community's recovery from the coronavirus pandemic. <i>Additional funding in the amount of \$1,452,566 from the American Rescue Plan (ARP).</i>	8/4/2021	\$0	\$0	\$1,452,566	16,168	0.00
	2		Total NVC-MTD Single Year Grants			\$0	\$0	\$14,631,905	30,350	0.00
1	215425	Northeast Lakeview College	<u>U.S. Department of Education; Project Title: "Northeast Lakeview College CARES Project Part 2 (NLC CARES 2)".</u>	ARP funds are in addition to funds authorized by the Coronavirus Response and Relief Supplemental Appropriations Act 2021. Funding to support institutions of higher education to serve students and ensure learning continues during the COVID19 pandemic. <i>Additional funding in the amount of \$3,812,030 from the American Rescue Fund".</i>	6/5/2020	\$0	\$0	\$3,812,030	6587	0.00
	1		Total NLC-MTD Single Year Grants			\$0	\$0	\$3,812,030	6,587	0.00
	9		Total MTD Single Year Grants			\$0	\$0	\$82,134,333	65,422	1.00
			Multi Year Grants							
1	219358	District	<u>Texas Workforce Commission; Project Title: "Adult Education and Literacy (AEL) Alamo Consortium".</u> Year 1 of 8.	The AEL Alamo Consortium is a group of LEA's community based organizations, Institutes of Higher Education (IHEs), public or private non-profit entities who have come together to build systems of success for Adult Education and Literacy and English Literacy Civics at all levels. The AEL Consortium will lead the Adult Learner Success.	7/1/2021	\$0	\$0	\$444,087	300	7.00
	1		Total DIST.-MTD Multi Year Grants			\$0	\$0	\$444,087	300	7.00
1	213091	Palo Alto College	<u>U.S. Department of Labor; Project Title: "Youth Apprenticeship Readiness Grant Pogram".</u> Year 2 of 4.	Youth ages 17 to 24 in the AlamoPROMISE program, the Bexar County Fostering Education Success Pilot and all Alamo Colleges District eligible students will be the target population to receive re-apprenticeship training to expose them to local, state and national apprenticeship programs.	7/1/2021	\$259,857	\$117,914	\$1,039,428	1,200	8
	1		Total PAC-MTD Multi Year Grants			\$259,857	\$117,914	\$1,039,428	1,200	8.00
	2		Total MTD Multi-Year Grants			\$259,857	\$117,914	\$1,483,515	1,500	15.00
	11		GRAND TOTAL-MTD SINGLE AND MULTI-YEAR GRANTS			\$259,857	\$117,914	\$83,617,848	66,922	16.00

ALAMO COLLEGES DISTRICT

FY 2021 YTD Grant Award Summary Report

Includes All Single Year Grants and the Current Year of Multi-Year Grants

September 1, 2020 -August 31, 2021

PRELIMINARY-SUBJECT TO CHANGE AND UNAUDITED

No.	College	No. of Grants	Match Amounts	Indirect Cost Received	YTD Funding Amount	No. of Students Served	No. of FTEs
1	District Grants	21	\$ 115,103	\$ 136,463	\$ 41,713,752	24,784	61.00
2	San Antonio College	22	\$ 341,068	\$ 254,939	\$ 55,135,486	65,769	31.00
3	St. Philip's College	14	\$ -	\$ 316,553	\$ 120,598,621	42,404	18.00
4	Palo Alto College	22	\$ 2,114,792	\$ 169,742	\$ 29,943,013	17,064	44.00
5	Northwest Vista College	8	\$ -	\$ -	\$ 46,078,742	17,840	9.80
6	Northeast Lakeview College	4	\$ -	\$ 6,202	\$ 12,220,488	10,503	0.00
GRAND TOTAL		91	\$ 2,570,963	\$ 883,899	\$ 305,690,101	178,364	163.80

ALAMO COLLEGES DISTRICT
FY 2021 Monthly & YTD Grant Award Funding Activity Report with Award Description

September 1, 2020 -August 31, 2021

PRELIMINARY-SUBJECT TO CHANGE AND UNAUDITED

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	219131	District-Economic Workforce	AmeriCorps / Public Allies National Office, <u>Program Title: "Public Allies"</u> .	The purpose of this grant is to develop our ability to meet the needs of the community by increasing our opportunity to work with community based organization. The partnership with the organizations will help develop a cohort of young social service leaders who can facilitate transformational change learning to the improvement of their communities.	9/1/2020	\$0	\$6,318	\$317,500	25	2.00
2	219132	District Economic and Workforce Development	U.S. Department of Education /Texas Higher Education Coordinating Board (THECB), <u>Program Title: "Texas Reskilling Support Fund Grant Program"</u> .	Project will support displaced Texas workers impacted by the COVID-19 pandemic who need to res-skill or upskill to get back into the workforce and will support Texas students who have previously stopped out of higher education institutions without completing a postsecondary credential.	12/18/2020	\$0	\$0	\$300,000	200	0.00
3	219133	District	Department of State thru University of Nebraska, <u>Program Title: "Sons Charitable Trust, Coimbatore, India and Hindustan University, Chennai India"</u> .	Provide workforce training skills in alternative energies to India villages through partnerships with three India Colleges including the Hindustan Institute of Technology and Science (Chennai, India), Sri Ramakrishna Engineering College (Coimbatore India) and the Sri Ramakrishna College of Arts and Sciences (Coimbatore, India). This project will promote economic development and increased employment among the under-served residents of India villages.	3/1/2020	\$0	\$0	\$37,952	0	0.00
4	219161	District Workforce Development	City of San Antonio, <u>Program Title: "Train for Jobs SA"</u> .	Consists of providing workforce upskills opportunities through education, training and stipends to residents negatively-affected by job loss, to increase their chances of obtaining general employment and better employment opportunities as businesses affected by COVID-19 begin to rehire.	8/10/2020	\$0	\$0	\$32,753,000	5,050	18.00
5	219165	District	Texas Department of Housing and Community Affairs thru the City of San Antonio; <u>Project Title: "Homeless Assistance Initiative"</u> .	The Student Homeless Youth Emergency Aid Program provides case managed resources to students who are facing food and housing insecurity and even homelessness. The Student Advocacy Centers will assist students applying for food assistance programs as well as other emergency services such as clothes closets and transportation assistance. Food distribution is weekly in partnership with the San Antonio Food Bank and also ecards for food and groceries are provided.	9/3/2021	\$0	\$0	\$60,000	35	0.00
6	219250	District	Bexar County, <u>Program Title: "AlamoPROMISE Literacy Grant"</u> .	Purpose of this agreement is to create and develop a program for literacy in Bexar County. The program which makes the first two years of community college free for graduating high school seniors. Funding provided shall be utilized to offset costs or expenses related to those ACD courses or programs that are designated to help students who need remedial courses or assistance to succeed academically.	5/18/2021	\$0	\$0	\$150,000	1,618	0.00

ALAMO COLLEGES DISTRICT
FY 2021 Monthly & YTD Grant Award Funding Activity Report with Award Description

September 1, 2020 -August 31, 2021

PRELIMINARY-SUBJECT TO CHANGE AND UNAUDITED

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
7	219420	District Student Success	Federal Emergency Management Agency (FEMA)/United Way, Program Title: Emergency Food and Shelter National Board Program Phase 38.	The Alamo Colleges District's five Advocacy Centers address housing and food insecurities through wrap-around social work, case management and emergency aid to students struggling to make utility or rent payments. A helpline is connecting students to the Supplemental Nutrition Plan, the SA Food Bank and other community partners for housing assistance, food and grocery gift cards.	2/1/2021	\$0	\$0	\$50,000	50	0.00
8	219355	District Economic Workforce	Texas Workforce Commission, Program Title: "Skills Development Fund".	This project will provide training to newly hired team members to achieve Industry 4.0 a digital transformation of manufacturing into smart factories as they prepare for production in 2022. Training will include a mix of complex instruction, and safety and general technical courses. Upon completion of training, business partner anticipates trained team members who will work safely, manage quality operations and understand smart factory digital tools and operations.	5/10/2021	\$0	\$0	\$1,095,050	512	1.50
9	219424	District	Emergency Food and Shelter National Board Program, Program Title: "Emergency Food and Shelter Program-Phase 37 Housing".	The Alamo Colleges districts' five Advocacy Centers address housing and food insecurities through wrap-around social work, case management and emergency aid to students struggling to make utility or rent payments in order to avoid eviction or termination of utilities. A helpline is connecting students to the Supplemental Nutrition Plan, the SA Food Bank and other community partners for housing assistance, food and grocery gift cards.	7/31/2020	\$0	\$0	\$29,545	50	0.00
10	219425	District	Emergency Food and Shelter National Board Program, Program Title: "Emergency Food and Shelter Program-Phase CARES Housing".	The Alamo Colleges districts' five Advocacy Centers address housing and food insecurities through wrap-around social work, case management and emergency aid to students struggling to make utility or rent payments in order to avoid eviction or termination of utilities. A helpline is connecting students to the Supplemental Nutrition Plan, the SA Food Bank and other community partners for housing assistance, food and grocery gift cards.	7/31/2020	\$0	\$0	\$49,900	115	0.00
11	219873	District Economic Workforce	U.S. Department of Education/Texas Higher Education Coordinating Board, Program Title: "Carl D. Perkins/Career and Technical Education-Basic Grants to States".	The Perkins Basic Grant program supports awarded applicants in educating students who enroll in CTE courses and programs in preparation for high-skill or high-demand occupations. <i>Additional funding in the amount of \$266,076.</i>	7/1/2020	\$0	\$0	\$1,867,735	14,500	5.00
	11		Total Dist.- YTD Single Year Grants			\$0	\$6,318	\$36,710,682	22,155	26.50
1	211159	San Antonio College	Texas Higher Education Coordinating Board, Program Title: "Nursing & Allied Health-Supporting Clinical Learning to Mitigate Impediments due to COVID-19".	To support eligible initial RN licensure programs in their efforts to mitigate the impact on Texas students' clinical learning experiences from the Coronavirus Disease 2019 (COVID-19), in anticipation that the impact could be potentially long-lasting.	10/16/2020	\$0	\$0	\$73,926	350	1.00

ALAMO COLLEGES DISTRICT
FY 2021 Monthly & YTD Grant Award Funding Activity Report with Award Description

September 1, 2020 -August 31, 2021

PRELIMINARY-SUBJECT TO CHANGE AND UNAUDITED

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
2	211165	San Antonio College	Texas Higher Education Coordinating Board (THECB); Project Title: "College Readiness and Completion Models".	This initiative will produce increased completion rates for each of the targeted classes. Academic Program Specialist will assist administration and faculty in driving each target course rate up to at least 70% thus bringing it out of the realm of "high-failure" or high-challenge. Additional goals include performing outreach through at least two targeted workshops/presentations to SAC faculty/staff and at least four presentations to student groups.	8/20/2021	\$0	\$0	\$30,506	3,000	0.00
3	2111424	San Antonio College	Texas Higher Education Coordinating Board (THECB); Project Title: "OER Course Development and Implementation Grant Program".	The goal of this project is to re-design San Antonio College's (SAC) "Beginning Web Programming course curriculum to implement existing open educational resources (OER) and to create ancillary homework assignments, class activities, laboratory assignments and quizzes/exams that can further reinforce important learning concepts that are often untouched by existing OER curricula.	7/31/2021	\$0	\$0	\$5,000	44	1.00
4	211425	San Antonio College	U.S. Department of Education, Program Title: "San Antonio College (SAC) CARES Emergency Institutional Funds Project".	CARES Act-Institutional costs will be used to enable and operate effectively in a remote learning environment resulting from the COVID-19 pandemic. Funding will be used to address allowable costs associated with significant changes to the delivery of instruction. Additional funding in the amount of \$15,555,927 from the American Rescue Plan (ARP).	5/7/2020	\$0	\$0	\$29,682,164	19,000	0.00
5	211426	San Antonio College	U.S. Department of Education, Program Title: "San Antonio College's (SAC) CARES Emergency Fund-Hispanic/Minority-Serving Institutions".	To address the financial needs of students due to the disruption of campus operations from coronavirus; funds will be used for the sole and exclusive purpose of providing emergency financial aid grants to students for their expenses related to the disruption of campus operations due to coronavirus. Additional Funding in the amount of \$991,224.	12/9/2020	\$0	\$0	\$995,960	50	1.00
6	251425	San Antonio College	U.S. Department of Education, Program Title: "San Antonio College (SAC) CARES Emergency Student AID Project".	To address the pressing financial need of students due to the disruption of campus operations from Coronavirus. Funds will be used for the sole and exclusive purpose of providing emergency financial aid grants to students for their expenses such as food, housing, course materials, technology, health care related to the disruption of campus operations. Additional funding in the amount of \$16,587,133 from the American Rescue Plan (ARP).	4/25/2020	\$0	\$0	\$20,411,260	7,000	0.00
7	251426	San Antonio College	Texas Higher Education Coordinating Board, Program Title: "U.S. Department of Education, "Governor's Emergency Education Relief (GEER) Fund".	Under the e Governor's Emergency Education Relief Fund (GEER FUND), the U.S. Department of Education awards grants to Governors for the purpose of providing local educational agencies (LEAs) institutions of higher education (IHEs), and other education related entities with emergency assistance as a result of the Novel Coronavirus Disease 2019 (COVID-19). The Emergency Educational grant is to provide financial relief to victims of the pandemic emergency through federally-funded educational grants that keep Texans on track to attaining high-value educational credentials.	9/1/2020	\$0	\$0	\$271,953	150	0.00
	7		Total SAC-YTD Single-Year Grants			\$0	\$0	\$51,470,769	29,594	3.00

ALAMO COLLEGES DISTRICT
FY 2021 Monthly & YTD Grant Award Funding Activity Report with Award Description

September 1, 2020 -August 31, 2021

PRELIMINARY-SUBJECT TO CHANGE AND UNAUDITED

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	212090	St. Philip's College	Texas Higher Education Coordinating Board (THECB); Project Title: "Nursing & Allied Health-Supporting Clinical Learning to Mitigate Impediments due to COVID-19".	The funds received from the grant would be necessary for additional learning and testing resources and professional development to mitigate impediments due to COVID-19.	11/2/2020	\$0	\$0	\$57,487	14	0.00
2	212425	St. Philip's College	U.S. Department Of Education, Program Title: "CARES ACT Higher Education Emergency Relief Fund for Institutions and students impacted by COVID-19".	CARES ACT Institutional Costs funding will be used to enable to operate effectively in a remote learning environment resulting from the COVID-19 pandemic. Funding will be used to address allowable costs associated with significant changes to the delivery of instruction. <i>Additional Funding in the amount of \$7,421,234.</i>	5/6/2020	\$0	\$0	\$14,309,723	13,000	0.00
3	212426	St. Philip's College	U.S. Department Of Education, Program Title: "CARES ACT HBCU Emergency Relief Fund for institutions and students impacted by COVID-19".	CARES ACT HBCU funding will be used to enable to operate effectively in a remote learning environment resulting from the COVID-19 pandemic. Funding will be used to address allowable costs associated with significant changes to the delivery of instruction. <i>Additional funding in the amount of \$56,116,171 from the American Rescue Plan.</i>	5/1/2020	\$0	\$0	\$86,892,024	13,691	0.00
4	212631	St. Philip's College	Texas Workforce Commission, Program Title: "Apprenticeship Training Program".	The Purpose of the Apprenticeship Training Program grant award is to pay a portion of the cost of job-related in person classroom instruction in registered apprenticeship. Registered apprenticeship combines on the job training under supervision of experienced journey workers with in-person classroom instruction. <i>Additional funding in the amount of \$38,605.</i>	9/1/2020	\$0	\$0	\$104,480	171	0.00
5	252425	St. Philip's College	U.S. Department of Education, Program Title: "CARES ACT Higher Education Emergency Relief Fund for students impacted by COVID-19".	To address the pressing financial need of students due to the disruption of campus operations from the Coronavirus. Funds will be used for the sole and exclusive purpose of providing emergency financial aid grants to students for their expenses such as food, housing, course materials, technology, health care related to the disruption of campus operations. <i>Additional funding in the amount of \$8,016,027 from American Rescue Plan (ARP).</i>	4/25/2020	\$0	\$0	\$9,729,780	15,055	0.00
6	252426	St. Philip's College	Texas Higher Education Coordinating Board, Program Title: "U.S. Department of Education, "Governor's Emergency Education Relief (GEER) Fund".	Under the Governor's Emergency Education Relief Fund (GEER FUND), the U.S. Department of Education awards grants to Governors for the purpose of providing local educational agencies (LEAs) institutions of higher education (IHEs), and other education related entities with emergency assistance as a result of the Novel Coronavirus Disease 2019 (COVID-19). The Emergency Educational grant is to provide financial relief to victims of the pandemic emergency through federally-funded educational grants that keep Texans on track to attaining high-value educational credentials.	9/1/2020	\$0	\$0	\$107,633	55	0.00
	6		Total SPC YTD Single-Year Grants			\$0	\$0	\$111,201,127	41,972	0.00

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1	213089	Palo Alto College	Texas College & Career Readiness School Models, Program Title: "College and Career Readiness School Model Sub-Grant".	The purpose of the CCRSM sub-grant is to provide best practices through the CCRSM website, conference sessions and open house opportunities; create resources including but not limited to video vignettes, resource documents and data sharing forms on a regular basis; host webinars or trainings and serve as a resource reviewer on a scheduled basis.	3/31/2020	\$0	\$0	\$10,000	0	0.00
2	213092	Palo Alto College	U.S. Department of Agriculture-National Resources Conservation Service, Program Title: "G.R.E.E.N. (Growing Roots for Education, Environment and Nutrition)".	The project will demonstrate the need of educational and outreach purposes for community supported agriculture through the installation of rainwater system by providing hands on learning experiences through soil health programs, providing educational services, developing strong marketing alliance and to establish a producer mentoring network.	9/1/2020	\$0	\$0	\$2,936	10	0.00
3	213096	Palo Alto College	U.S. Department of Agriculture, Program Title: "Child and Adult Care Food Program".	Ray Ellison Family Center will provide nutritious meals to children under the Child and Adult Care Food program. A Cook is on site daily to prepare and provide nutritious meals under these regulations.	10/1/2020	\$0	\$0	\$27,419	50	1.00
4	213097	Palo Alto College	U.S. Dept. of Health & Human Services /Workforce Solutions, Program Title: "Workforce Solution Alamo COVID-19 Texas Rising Star" .	Funding will be used to promote business sustainability and assist with Child Care Regulation (CCR) and Center for Disease Control (CDC) Health and Safety standards.	11/24/2020	\$0	\$0	\$3,000	0	0.00
5	213098	Palo Alto College	Texas Workforce Commission, Program Title: "Governors Summer Merit Program".	Purpose of the Governor's Summer Merit Program is to improve middle and high school students familiarity and experience with post secondary education opportunities leading to STEM careers while developing collaboration among workforce development programs, colleges and universities.	3/23/2021	\$0	\$0	\$83,206	120	1.00
6	213425	Palo Alto College	U.S. Department Of Education, Program Title: "Palo Alto College-CARES Institutional".	Funds to cover costs for changes that have a clear nexus to significant changes to the delivery of instruction due to COVID-19. <i>Additional funding in the amount of \$7,281,647 from the American Rescue Plan (ARP).</i>	4/5/2020	\$0	\$0	\$14,146,955	5,000	0.00
7	213426	Palo Alto College	U.S. Department of Education, Program Title: "Palo Alto College-CARES HSI".	Funds to cover costs for changes that have a clear nexus to significant changes to the delivery of instruction due to COVID-19. <i>Additional funding in the amount of \$473,598.</i>	12/9/2020	\$0	\$0	\$475,615	2,004	0.00
8	253425	Palo Alto College	U.S. Dept. of Education, Program Title: "Palo Alto College CARES".	To address the pressing financial need of students due to the disruption of campus operations from Coronavirus; funds will be used for the sole and exclusive purpose of providing emergency financial aid grants to students for their expenses such as food, housing, course materials, technology, health care related to the disruption of campus operations. <i>Additional funding in the amount of \$7,943,670 from the American Rescue Plan (ARP).</i>	4/25/2020	\$0	\$0	\$9,564,142	5,000	0.00

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9	253426	Palo Alto College	Texas Higher Education Coordinating Board, Program Title: "U.S. Department of Education, "Governor's Emergency Education Relief (GEER) Fund".	Under the e Governor's Emergency Education Relief Fund (GEER FUND), the U.S. Department of Education awards grants to Governors for the purpose of providing local educational agencies (LEAs) institutions of higher education (IHEs), and other education related entities with emergency assistance as a result of the Novel Coronavirus Disease 2019 (COVID-19).	9/1/2020	\$0	\$0	\$132,228	80	0.00
	9		Total PAC-YTD Single Year Grants			\$0	\$0	\$24,445,501	12,264	2.00
1	214425	Northwest Vista College	U.S. Department of Education, Program Title: "NVC CARES Act HEERF Grant Institutional Support".	The American Rescue Plan Act (ARP) funding will be used to enable to operate effectively in a remote learning environment resulting from COVID-19 pandemic. NVC will create a process for using Institutional Aid funds by which activities and expenditure will be prioritized to help ensure that learning can continue for NVC students during our community's recovery from the coronavirus pandemic as well as utilizing funds to strengthen NVC's capacity to support continued emote and online learning in the future. <i>Additional funding in the amount of \$13,179,339 from the American Rescue Plan (ARP).</i>	1/16/2021	\$0	\$0	\$25,140,252	14,182	0.00
2	214426	Northwest Vista College	U.S. Department of Education, Program Title: "NVC CARES Act HEERF Grant-MSI DHSI Support".	The American Rescue Plan Act (ARP) funding will be used to enable to operate effectively in a remote learning environment resulting from COVID-19 pandemic. Funding will be used for allowable costs to address significant changes to the delivery of instruction due to COVID-19. NVC will create a process for using ARP-MSI funds by which activities and expenditure will be prioritized to help ensure that learning can continue for NVC students during our community's recovery from the coronavirus pandemic. <i>Additional funding in the amount of \$1,452,566 from the American Rescue Plan (ARP).</i>	3/3/2021	\$0	\$0	\$2,307,726	8,126	0.00
3	254425	Northwest Vista College	U.S. Department of Education, Program Title: "Northwest Vista College CARES Emergency Student AID Project".	Funding will be used to address the pressing financial need of students due to the disruption of campus operations from Coronavirus. Funds will be disbursed for the sole and exclusive purpose of providing emergency financial aid grants to students for their expenses related to the disruption of campus operations due to Coronavirus such as food, housing, course materials, technology, health care and child care expenses. <i>Additional funding in the amount of \$13,781,925 from the American Rescue Plan (ARP).</i>	2/1/2021	\$0	\$0	\$17,245,235	7,861	0.00

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4	254426	Northwest Vista College	Texas Higher Education Coordinating Board, Program Title: "U.S. Department of Education, "Governor's Emergency Education Relief (GEER) Fund".	Under the Governor's Emergency Education Relief Fund (GEER FUND), the U.S. Department of Education awards grants to Governors for the purpose of providing local educational agencies (LEAs) institutions of higher education (IHEs), and other education related entities with emergency assistance as a result of the Novel Coronavirus Disease 2019 (COVID-19). The Emergency Educational grant is to provide financial relief to victims of the pandemic emergency through federally-funded educational grants that keep Texans on track to attaining high-value educational credentials.	9/1/2020	\$0	\$0	\$186,598	100	0.00
	4		Total NVC-MTD Single Year Grants			\$0	\$0	\$44,879,811	14,282	0.00
1	215014	Northeast Lakeview College	U.S. Department of Agriculture, Program Title: "Northeast Lakeview College NEST Community Garden Project".	Funds will be used to create the NLC NEST Community Vegetable Garden which will provide produce to the NLC Nighthawk's NEST Food pantry.	8/26/2020	\$0	\$0	\$10,500	500	0.00
2	215425	Northeast Lakeview College	U.S. Department of Education, Program Title: "Northeast Lakeview College CARES Project Part 2 (NLC CARES 2)".	ARP funds are in addition to funds authorized by the Coronavirus Response and Relief Supplemental Appropriations Act 2021. Funding to support institutions of higher education to serve students and ensure learning continues during the COVID19 pandemic. <i>Additional funding in the amount of \$3,812,030 from the American Rescue Fund".</i>	6/5/2020	\$0	\$0	\$7,547,523	6,540	0.00
3	255425	Northeast Lakeview College	U.S. Department of Education, Program Title: "Northeast Lakeview College CARES Project (NLC CARES)".	Supplementary funding for HEERF funds for emergency aid grants to students. <i>Additional funding in the amount of \$3,967,442 from the American Rescue Plan (ARP).</i>	5/5/2020	\$0	\$0	\$4,639,164	3,448	0.00
4	255426	Northeast Lakeview College	Texas Higher Education Coordinating Board, Program Title: "U.S. Department of Education, "Governor's Emergency Education Relief (GEER) Fund".	Under the e Governor's Emergency Education Relief Fund (GEER FUND), the U.S. Department of Education awards grants to Governors for the purpose of providing local educational agencies (LEAs) institutions of higher education (IHEs), and other education related entities with emergency assistance as a result of the Novel Coronavirus Disease 2019 (COVID-19). The Emergency Educational grant is to provide financial relief to victims of the pandemic emergency through federally-funded educational grants that keep Texans on track to attaining high-value educational credentials.	9/1/2020	\$0	\$0	\$23,301	15	0.00
	4		Total NLC-YTD Single Year Grants			\$0	\$0	\$12,220,488	10,503	0.00
	41			Total YTD Single Year Grants		\$0	\$6,318	\$280,928,378	130,770	31.50
				Multi-Year Grants						
1	219089	District	Texas Higher Education Coordinating Board, Program Title: "Pathways Project (TxRAN)". Year 8 of 8.	Continue leading one of the regional pathways partnerships in support of THECB's statewide pathways project. Team also develops educational and other support interventions to ease student transition from high school through college completion, thereby supporting 60x30 TX goals of increasing post secondary completions by 2030.	8/31/2020	\$0	\$0	\$6,300	0	0.00

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2	219117	District	Texas Higher Education Coordinating Board (THECB), Program Title: "Nudges to the Finish Line" . Year 2 of 2.	Alamo Colleges District is participating in research project on the impact of text message nudges. ACD will share data for the purposes of assigning students to cohorts and for evaluating impact of interventions on credit completion and degree attainment.	5/24/2021	\$0	\$0	\$5,613	0	0.00
3	219119	District Economic Workforce	U.S. Department of Labor/San Jacinto College, Program Title: "Scaling Apprenticeship Through Sector Based Strategies, Texas is IT!" . Year 2 of 4.	This project will support Information technology (IT) occupations and will train 5,000 apprentices and re-apprentices. Consortium is joined by national partners, IBM Corporation, Lockheed Martin, Rackspace, Cerner Corporation and Cisco Systems. Alamo Colleges District is responsible for training 252 apprentices and 100 pre-apprentices.	7/15/2021	\$0	\$70,500	\$461,911	352	3.00
4	219121	District	University of Texas at San Antonio, Program Title: "Bexar County Fostering Educational Success Project" . Year 3 of 3.	The University of Texas at San Antonio, Texas A&M San Antonio, Alamo Colleges District, Bexar County Children's Court and Child Advocates have partnered for the creation of the Fostering Educational Success for students with a history of Foster Care. <i>Additional funding in the amount of \$134,290.</i>	9/1/2019	\$0	\$0	\$282,915	336	4.00
5	219124	District Economic Workforce Development	U.S. Department of Labor, Program Title: "Apprenticeship: Closing the Skills Gap" . Year 2 of 4.	The Healthcare Apprenticeship Partnership will convene key employer partners to develop new apprenticeship programs in key occupations in the healthcare sector to build an apprenticeship pathway and expand access to trainees.	2/18/2020	\$115,103	\$59,645	\$255,785	800	2.50
6	219327	District	Texas Workforce Commission, Program Title: "Accelerate Texas IV: Integrated Education and Training" . Year 2 of 2.	Project funding will support Workforce Training, AEL services, coordination, staffing, curriculum development, student support and other service delivery. <i>Additional funding in the amount of \$214.</i>	3/24/2021	\$0	\$0	\$214	0	0.00
7	219345	District Economic Workforce Development	Texas Workforce Commission/ESC 20, Program Title: "Adult Education and Literacy (AEL)" . Year 1 of 7	This consortium grant will be used to build systems of success for Adult Education and Literacy (AEL) and English Literacy Civics at all levels. The AEL Consortium will lead the Adult Learner Success Network in planning and designing education services, support services and workforce pathways across the 12 county service area of Alamo Workforce Development. <i>Additional funding in the amount of \$16,341.</i>	7/1/2020	\$0	\$0	\$536,245	521	0.00
8	219358	District	Texas Workforce Commission; Project Title: "Adult Education and Literacy (AEL) Alamo Consortium" . Year 1 of 8.	The AEL Alamo Consortium is a group of LEA's community based organizations, Institutes of Higher Education (IHEs), public or private non-profit entities who have come together to build systems of success for Adult Education and Literacy and English Literacy Civics at all levels. The AEL Consortium will lead the Adult Learner Success.	7/1/2021	\$0	\$0	\$444,087	300	7.00

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9	219420	District	Emergency Food and Shelter National Board Program, Program Title: "EFSP Student Emergency Aid Program-Phase 38". Year 2 of 2.	The Alamo Colleges District five Advocacy Centers address housing and food insecurities through wrap-around social work case management and emergency aid to students struggling to make utility or rent payments in order to avoid eviction or termination of utilities. A Helpline is connecting students to Supplemental Nutrition Plan, the SA Food Bank and other community partners for housing assistance, food and grocery gift cards.	5/25/2021	\$0	\$0	\$10,000	10	0.00
10	219742	District-Economic Workforce	U.S. Department of Health & Human Services Administration for Children and Families, Program Title: "Healthcare Professions Opportunity Grant". Year 6 of 6.	The purpose of this grant is to provide direct training and education as well as prepare individuals for employment in the healthcare field. Will offer an exciting career laddering program that provides educational training for Temporary Assistance for Needy Family (TANF) recipients and low income eligible individuals in high demand healthcare fields.	9/30/2020	\$0	\$0	\$3,000,000	310	18.00
	10		Total Dist.-YTD Multi-Year Grants			\$115,103	\$130,145	\$5,003,070	2,629	34.50
1	211128	San Antonio College	U.S. Department of Health and Human Services / Healthy Futures of Texas, Program Title: "Competitive Personal Responsibility Education Program (C-PREP)". Year 6 of 6.	The program aims to prevent unplanned pregnancy and reduce sexually transmitted diseases to college-aged youth between the age of 14-19 yrs. through two health education programs, Seventeen Days, and SHARP (Sexual Health Adolescent Risk Prevention). Target population includes dual-high school students enrolled at San Antonio College.	7/17/2020	\$0	\$0	\$89,270	300	1.00
2	211134	San Antonio College	U.S. Department of Education, Program Title: "Access and Learning for Advancement and Success (ALAS) Upward Bound Project". Year 5 of 5.	The ALAS UB Project will provide academic and supportive services to a cohort of 56 participants from Burbank High School to help them apply and enroll in the postsecondary school of their choice and graduate within six years.	6/1/2021	\$0	\$17,911	\$297,601	56	2.00
3	211137	San Antonio College	U.S. Department of Education, Program Title: "Highlands Upward Bound Math and Science Project". Year 4 of 5.	Project provides student service programs for individuals from disadvantaged backgrounds, first generations, low-income individuals, etc. UBMS provides up to four years of additional academic support through summer instruction in math, language arts, composition, foreign language and lab science that aligns with state exams and state readiness standard.	9/6/2017	\$0	\$19,073	\$297,584	60	3.00
4	211138	San Antonio College	U. S. Department of Education, Program Title: "Child Access Means Parents in School (CCAMPIS)". Year 4 of 5.	Goal is to increase low-income student success by providing access to high quality child care. Project will provide academic support counseling for CCAMPIS parents at-risk for failure.	10/1/2017	\$341,068	\$22,821	\$308,091	60	0.00
5	211141	San Antonio College	Department of Health & Human Services / University of Texas at Austin, Program Title: "Addiction Technology Transfer Center HHS Region 6". Year 4 of 4.	The goal of the grant is to provide individuals in the field of addiction counseling and related areas, information regarding best practices when dealing with patients/clients. This will be accomplished through classroom and internet a academic course offerings as well as training workshops offered throughout the year.	9/30/2017	\$0	\$0	\$15,000	159	1.00
6	211143	San Antonio College	Texas Higher Education Coordinating Board, Program Title: "Nursing Shortage Reduction Program/Nursing Under 70 Program". Year 2 of 2.	The purpose of the grant is to provide up-front funding for the institution's nursing department in order to hire additional faculty and to take additional measures necessary to improve the number of initial license graduates.	3/27/2019	\$0	\$0	\$318,352	0	0.0

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7	211146	San Antonio College	National Science Foundation, Program Title: "Cyber Service Scholarship (CSS) Program". Year 2 of 5.	The principal goal of this project is to encourage and enable academically talented SAC CIS majors who are veterans of the Armed Forces to complete the AAS in Information Assurance and Cyber Security and enter into a federal, state, local government position related to Cyber Security.	9/14/2018	\$0	\$0	\$241,621	5	2.00
8	211153	San Antonio College	U.S. Department of Education, Program Title: "Project R.I.S.E. (Ready, Inspired, Successful, Engaged) SSS Program". Year 1 of 5.	San Antonio College proposes to serve at least 120 low-income, first-generation and/or disabled STEM and Health Sciences majors each year through Project R.I.S.E. The program will increase students' chances of success by providing year round tutoring and prescribed tutoring plans, academic and college readiness instruction.	8/11/2020	\$0	\$0	\$261,879	120	5.00
9	211154	San Antonio College	U.S. Department of Education, Program Title: "Veterans Achieving Learning through Opportunity and Resilience (VALOR) SSS Program". Year 1 of 5.	San Antonio College proposes to serve at least 120 low-income, first generation and/or disabled veterans each year through Project VALOR. The program will increase students' chances of success by providing year-round tutoring, academic and college readiness instruction, and postsecondary course selection.	8/11/2020	\$0	\$0	\$261,786	120	5.00
10	211158	San Antonio College	National Security Agency, Program Title: "National Centers of Academic Excellence in Cybersecurity (NCAE-C)". Year 1 of 2.	Goal is to increase the number of transitioning military veterans, existing first responders, and criminal justice and finance earners who are prepared to defend our nations security and prosperity via cybersecurity-related positions in San Antonio, Texas and beyond.	9/3/2020	\$0	\$25,958	\$218,455	20	1.00
11	211161	San Antonio College	National Security Agency/Dakota State University, Program Title: "Centers of Academic Excellence in Cybersecurity Program". Year 1 of 2.	SAC is pleased to partner with Dakota State University and seven of its university and community college partners to improve postsecondary cybersecurity education across the U.S.	9/30/2020	\$0	\$28,728	\$205,024	25	1.00
12	211162	San Antonio College	National Endowment for the Humanities, Program Title: "San Anto History GO!". Year 1 of 3.	This project aims to improve outcomes including completion, retention and learning outcome and engagement in both college and middle school history classes by providing students the opportunity to connect with the history of their neighborhoods and communities. Web-based "Story Maps" and mobile application map tours that can be shared with the general public will increase student engagement in the course.	1/30/2020	\$0	\$22,553	\$42,987	150	1.00
13	211163	San Antonio College	National Security Agency/California State University, Program Title: "CAE-C in Cybersecurity Education Innovation". Year 1 of 2.	SAC will prepare at least 25 existing cybersecurity faculty to obtain Department of Defense IT industry certifications with a focus on Security to prepare them for leading their institution's CAE accreditation process. SAC will identify at least 10 veterans or active duty military members who are employed in cybersecurity roles and who have an interest in teaching cybersecurity.	9/21/2020	\$0	\$42,895	\$132,068	100	1.00

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14	211532	San Antonio College	<u>U.S. Department of Education, Program Title: "Tenaces: Staying the Course-A Project to Increase STEM Field Success for Hispanic and Low-income Students".</u> Year 5 of 5.	Purpose of this program is to develop and carry out activities to improve and expand the institutions capacity to serve Hispanic and other low-income students in San Antonio who attain degrees in STEM fields.	10/1/2020	\$0	\$75,000	\$775,000	15,000	5.00
15	211534	San Antonio College	<u>City of San Antonio, Program Title: "Educational Access Channel".</u> Year 9 of 11.	Funding from this award will be used to replace or purchase multimedia equipment and materials for the COSA TV Education station.	9/1/2020	\$0	\$0	\$200,000	20,000	0.00
	15		Total SAC-YTD Multi-Year Grants			\$341,068	\$254,939	\$3,664,717	36,175	28.00
1	212079	St. Philip's College	<u>U.S. Department of Health and Human Services / Healthy Futures of Texas, Program Title: "Competitive Personal Responsibility Education Program (C-PREP)".</u> Year 6 of 6.	Goal is to prevent unplanned pregnancy, STDs and HIV among the highest risk age and racial/ethnic groups of teens in Bexar County Texas; minority teens ages 18-19 attending three of the Alamo Colleges, St. Philip's College, San Antonio College and Palo Alto College.	7/17/2020	\$0	\$0	\$88,895	300	1.00
2	212086	St. Philip's College	<u>U.S. Department of Education, Program Title: "St. Philip's College Child Care Access Means Parents in School Program".</u> Year 4 of 5.	The goal of the project is to provide support for the participation of low-income student-parents in post secondary education through the provision of campus based child care services offered at the on-site nationally accredited SPC Development Center.	10/1/2020	\$0	\$0	\$120,250	40	1.00
3	212088	St. Philip's College	<u>National Aeronautics and Space Administration (NASA) / University of Texas at San Antonio. Program Title: "NASA Center for Advanced Measurements in Extreme Environments (CAMEE)".</u> Year 2 of 2.	The NASA MIRO significantly increase the number of under represented minority STEM students who transfer to four-year institutions to complete a Bachelor's degree in STEM fields. Objectives include providing professional development, peer mentorship, faculty mentorship, tutoring and enriched STEM labs.	10/1/2020	\$0	\$0	\$46,861	10	0.00
4	212089	St. Philip's College	<u>Texas Higher Education Coordinating Board (THECB); Program Title: "Nursing Shortage Reduction Program (NSRP) Under 70 Program".</u> Year 2 of 2.	Funds received from this grant would be necessary to hire additional nursing faculty for the LVN to RN program.	10/7/2020	\$0	\$0	\$34,555	12	0.00
5	212091	St. Philip's College	<u>National Security Agency, Program Title: "2020 GenCyber".</u> Year 1 of 2.	The SPC GenCyber Teacher Academy will provide various opportunities for K12 educators to solidify their knowledge of cybersecurity. The GenCyber Program will train forty, 8-11th grade educators from within Bexar County and surrounding areas.	4/1/2020	\$0	\$15,050	\$79,952	40	1.00
6	212604	St. Philip's College	<u>U.S. Department of Education, Program Title: "Historically Black Colleges and Universities Program".</u> Year 4 of 5.	The funds allocated under this grant are being used to support Project Administration and Research Development, Center of Excellence for Math and Science, Campus Renovation, Information & Communication Technology, Student Services, Good Samaritan Veteran Outreach and Transition Center.	8/20/2020	\$0	\$0	\$7,363,989	0	14.00
7	212628	St. Philip's College	<u>U.S. Department of Education, Program Title: "FUTURE Act".</u> Year 1 of 5.	Funds for this grant will be used to implement and operate three activities that will support and strengthen the overall institution deliver of services to students. Project Administration and Research Development, Campus Renovation & Technology Improvements and Student Services	8/21/2020	\$0	\$0	\$1,162,992	0	0.00

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8	212634	St. Philip's College	<u>National Science Foundation, Program Title: "CIMA Louis Stokes Alliances for Minority Participation (LSAMP)".</u> Year 1 of 3.	Program will assist universities and colleges in diversifying the STEM workforce through their efforts at increasing the number of students successfully completing high quality degree programs in science, technology, engineering and mathematics (STEM) Disciplines.	8/21/2020	\$0	\$301,503	\$500,000	30	1.00
	8		Total SPC-YTD Multi-Year Grants			\$0	\$316,553	\$9,397,494	432	18.00
1	213069	Palo Alto College	<u>U.S. Department of Health and Human Services / Healthy Futures of Texas, Program Title: "Competitive Personal Responsibility Education Program (C-PREP)".</u> Year 6 of 6.	Goal of Health Futures of Texas project is to prevent unplanned pregnancy, STDs and HIV among the highest risk age and racial/ethnic groups of teen in Bexar County Texas ages 18-19 attending the Alamo Colleges.	6/10/2020	\$0	\$0	\$89,270	300	1.00
2	213076	Palo Alto College	<u>U.S. Department of Education, Program Title: "Palo Alto College Upward Bound Project".</u> Year 4 of 5.	Upward Bound will provide participants from Poteet, Pleasanton, Lytle and Jourdanton High Schools with academic instruction; tutoring and advising on financial aid programs, assistance in completing financial aid applications, financial literacy and support for applying for college enrollment. Participants will be provided support for their diverse academic and non-cognitive needs to ensure that they persist.	9/30/2020	\$0	\$0	\$287,429	77	2.00
3	213078	Palo Alto College	<u>U.S. Department of Education, Program Title: "Palo Alto College Child Care Means Access in School Project".</u> Year 4 of 4.	The project will subsidize the majority of the cost of on-and off campus child care to ensure that PAC students realize their full potential by enrolling, persisting, and completing a college degree. The project will also subsidize off-campus infant care for a minimum of 2 student parents each year.	7/16/2020	\$0	\$10,746.88	\$134,337	20	1.00
4	213079	Palo Alto College	<u>National Science Foundation, Program Title: "Palo Alto College S-STEM Project".</u> Year 4 of 5.	The goal of this project is to increase the number of academically talented, financially needy Biology and Biosciences majors who transfer and graduate with a bachelors degree in STEM field on time. The project will help low-income, academically talented Biology students through involvement in Projects of Discovery (PODs).	7/28/2019	\$0	\$0	\$118,842	25	7.00
5	213080	Palo Alto College	<u>U.S. Department of Education, Program Title: "Palo Alto College Upward Bound Math and Science Project".</u> Year 4 of 5.	Project will provide participants from East Central High School with academic instruction, tutoring and advising, information on financial aid programs, assistance in completing financial aid applications, financial literacy and support for applying for college enrollment.	9/1/2020	\$0	\$0	\$297,601	60	2.00
6	213081	Palo Alto College	<u>National Science Foundation, Program Title: "Advanced Technological Education".</u> Year 3 of 3.	Program is geared to establish a new dual credit program in Logistics and Supply Chain by creating new emerging technology course models. Recruitment of students, developing a new training module for secondary school educators and a new transfer agreement with a local 4 year university.	3/30/2018	\$0	\$0	\$60,332	1,200	2.00

ALAMO COLLEGES DISTRICT
FY 2021 Monthly & YTD Grant Award Funding Activity Report with Award Description

September 1, 2020 -August 31, 2021

PRELIMINARY-SUBJECT TO CHANGE AND UNAUDITED

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
7	213084	Palo Alto College	Defense Intelligence Agency / University of Texas at San Antonio, Program Title: "The UTSA IC CAE Critical Technology Studies Program". Year 3 of 3.	Palo Alto College is partnering with the University of Texas at San Antonio (UTSA) in a Defense Intelligence Agency Community Center for Academic Excellence that will help enhance security in the homeland, graduate education and public understanding of issues pertaining to national security.	9/28/2018	\$0	\$0	\$21,000	24	0.00
8	213090	Palo Alto College	City of San Antonio, Program Title: "Dental Hygiene Services". Year 1 of 9.	Grant project will support the Palo Alto College Associate of Applied Sciences (AAS) Dental Hygiene degree program when new building opens and to provide a full range of cleaning and preventive Oral Health services to children and adult patients.	1/30/2018	\$0	\$0	\$500,000	750	0.00
9	213091	Palo Alto College	U.S. Department of Labor, Program Title: "Youth Apprenticeship Readiness Grant". Year 2 of 4.	The Education Success Pilot programs will be the target population to receive pre-apprenticeship training to expose them to local, state and national apprenticeship programs.	7/1/2020	\$2,099,792	\$79,215	\$1,738,587	1200	8.00
10	213093	Palo Alto College	U.S. Department of Education, Program Title: "Palo Alto College SSS Project". Year 1 of 5.	The project will provide participants with academic support, tutoring and advising; information on financial aid assistance; financial literacy, career exploration; university visits and transfer workshops.	9/1/2020	\$0	\$17,780	\$261,888	140	2.00
11	213095	Palo Alto College	U.S. Department of Education, Program Title: "Palo Alto College DHSI: Project Listo". Year 1 of 5.	Project Listo or "ready" in English is designed to establish college-wide best practices and support one activity by increasing Student Support; Growing Partnerships and employer relations to increase student internship and service-learning opportunities; Enrich learning by increasing professional development for faculty to support curriculum design that incorporates career readiness and cultural competency for student success.	9/3/2020	\$0	\$0.00	\$599,007	150	6.00
12	213516	Palo Alto College	U.S. Department of Education, Program Title: "Palo Alto College Title V: Project Impacto". Year 5 of 5.	Project will establish college-wide best practices and support systems that enable high-need students to successfully enter, persist, and complete an associates degree program by Strengthening high impact practices for continuing students to improve persistence and completion; establish a student advocacy center and increase professional development opportunities for faculty and staff that will improve student engagement, teaching and learning.	3/1/2016	\$0	\$0	\$525,000	500	6.00
13	213518	Palo Alto College	U.S. Department of Education, Program Title: "SEEDS of Excellence in STEM at Palo Alto College: Support, Engagement Experiential and Development Systems". Year 5 of 5.	The SEEDS of excellence project is designed to establish college-wide best practices and support systems related to STEM that aim to increase the number of Hispanic and low-income students pursuing and graduating with STEM degrees by developing comprehensive and collaborative academic and student service programs and strengthening the STEM pipeline. <i>Additional funding in the amount of \$89,219.</i>	9/27/2016	\$15,000	\$62,000	\$864,219	354	5.00
13			Total PAC-YTD Multi-Year Grants			\$2,114,792	\$169,742	\$5,497,512	4,800	42.00

ALAMO COLLEGES DISTRICT
FY 2021 Monthly & YTD Grant Award Funding Activity Report with Award Description

September 1, 2020 -August 31, 2021

PRELIMINARY-SUBJECT TO CHANGE AND UNAUDITED

Item No.	Grant Code	College	Funding Source/Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	214049	Northwest Vista College	National Science Foundation, Program Title: "Alamo Institute for Materials (Micro, Bio, Nano) Technology (AIM-TEC)". Year 3 of 3.	Program will support the educational preparation of next generation technicians with 21st century knowledge and skills in micro-Nano-bio technologies. <i>Additional funding in the amount of \$149,970.</i>	2/1/2021	\$0	\$6,202	\$149,970	28	1.00
2	214050	Northwest Vista College	U.S. Department of Education, Project Title: "Community Math Project: Building Math Proficiency to Strengthen Teacher Education through Collaborative Interventions". Year 3 of 5.	Project aims to narrow the achievement gap among underserved students and provide better educational access for underrepresented groups, through the implementation activities and services designed in the Developing Hispanic Serving Institutions Programs.	9/28/2020	\$0	\$0	\$718,091	3,375	4.8
3	214051	Northwest Vista College	U.S. Department of Education / University of Texas at San Antonio, Project Title: "Latino Teacher Academy Learning Community (Latino TALC)". Year 3 of 5.	The project will provide a support system that facilitates a smooth transition for teacher candidates from the community college to four year institutions. This is a holistic development approach that will provide teacher candidates support as they navigate from a learning community to a professional learning network.	9/28/2020	\$0	\$0	\$224,103	125	3.0
4	214053	Northwest Vista College	National Science Foundation/Pasadena City College. Program Title: "The Micro Nano Technology Education Center". Year 1 of 5.	In collaboration with Pasadena City College, they will create a national-scale ATE center referred to as the Micro Nano Technology Educate Center. This center will connect to existing micro Nano NSF ATE support centers, will focus on the preparation of a nationwide workforce for the manufacture of micro and Nano technologies.	6/23/2020	\$0	\$0	\$106,767	30	1.00
4			Total NVC-YTD Multi-Year Grants			\$0	\$6,202	\$1,198,931	3,558	9.80
50			Total YTD Multi-Year Grants			\$2,570,963	\$877,581	\$24,761,723	47,594	132.30
91			GRAND TOTAL-YTD SINGLE AND MULTI-YEAR GRANTS			\$2,570,963	\$883,899	\$305,690,101	178,364	163.80

ALAMO COLLEGES DISTRICT
FY 2021 Monthly (MTD) Restricted Contract Activity Report
 August 01, 2021-August 31, 2021
 PRELIMINARY-SUBJECT TO CHANGE AND UNAUDITED

Item No.	Grant Code	College	Funding Source / Grant	Description/Function	Date of Award Letter	Match Amount	Indirect Cost	Funding Amount	Students Served	No. of FTEs
1	249026	District	Bank of America Charitable Foundation, Project Title: "Bank of America Technology Grant".	Students enrolled in Train for Jobs SA IT and Healthcare programs will be the target population to receive technology equipment (not to exceed \$600 per student) to use during their training. Students are eligible to keep the laptop once they have successfully completed their CE training.	6/2/2021	\$0.00	\$0.00	\$50,000	85	0.00
2	249027	District	The Educate Texas Fund of Communities Foundation of Texas, Project Title: "Mentor District Program".	Alamo Colleges District will establish themselves as a Mentor District within the College and Career Readiness School Models (CCRSM) network of campuses based upon areas of expertise as identified by Educate Texas. New campuses to the CCRSM will have identified campus to support them during their planning and implementation.	8/2/2021	\$0.00	\$0.00	\$10,000	0	0.00
3	249304	District	Wells Fargo, Project Title: "Financial Wellness for AlamoPROMISE".	Funding will be used to implement a financial literacy education program for Alamo Promise Scholars attending the five Alamo Colleges. Funds will be used to hire an intern who will work with the Director of Student Advocacy network to coordinate the delivery of a Financial Literacy Webinar Series.	7/27/2021	\$0.00	\$0.00	\$25,000	2,100	0.50
	3		Total DIST. MTD Restricted Contracts			\$0	\$0	\$85,000	2,185	0.50
1	244500	Northwest Vista College	Andrew W. Mellon Foundation thru the University of Texas at San Antonio; Project Title: "Democratizing Racial Justice".	This project will champion community partnerships in advancing racial justice by supporting visionary, unconventional, experimental, and ground breaking projects that address the long-existing fault lines of racism, inequality and injustice within democracy and civil society.	1/1/2021	\$0	\$0	\$120,000	1,000	1.40
	1		Total NVC MTD Restricted Contracts			\$0	\$0	\$120,000	1,000	1.40
	4		GRAND TOTAL-MTD RESTRICTED CONTRACTS			\$0	\$0	\$205,000	3,185	0.50

ALAMO COLLEGES DISTRICT
FY 2021 YTD Restricted Contract (Non-Grant) Summary Report
September 1, 2020 - August 31, 2021
PRELIMINARY-SUBJECT TO CHANGE AND UNAUDITED

No.	Contract Recipient	No. of Contracts Executed for the Year	YTD Total Amount of Contracts	No. Students to be Served
1	District Restricted Contracts	4	\$386,220	335
2	San Antonio College	2	171,589	315
3	St. Philip's College	2	20,000	20
4	Palo Alto College	2	70,000	57
5	Northwest Vista College	2	140,000	60
6	Northeast Lakeview College	1	3,590	0
	Total	13	\$791,399	787

Year-to-Date Number of Contracts in Selected Dollar Ranges:

No.	Contract Recipient	\$.01-\$9,999.99	\$10,000- \$99,999	\$100,000 and Higher	Total
1	District Restricted Contracts	0	3	1	4
2	San Antonio College	0	1	1	2
3	St. Philip's College	0	2	0	2
4	Palo Alto College	0	2	0	2
5	Northwest Vista College	0	1	1	2
6	Northeast Lakeview College	1	0	0	1
	Total	1	9	3	13

Discussion and Possible Action on Approval of Construction Reports
Preliminary – Subject to Change and Unaudited

Presented to the Board acting as Committee of the Whole on October 19, 2021 and now presented to the Board for approval on October 26, 2021

MINUTE ORDER

“The Alamo Colleges District Board of Trustees hereby approves the construction reports as presented.”

PURPOSE

The following construction reports are presented to the Board of Trustees for informational and approval purposes.

BACKGROUND

1. 2017 Capital Improvement Program Overview Chart(s)
2. 2017 CIP General Obligation Bond / Maintenance Tax Note Summary and Detail Report

IMPLICATIONS

Financial: N/A

Strategic Plan: Strategic Objective III Performance Excellence

Human Resources: N/A

ATTACHMENTS: Construction Reports

Shayne West
Interim Associate Vice Chancellor for
Finance and Fiscal Services

Diane E. Snyder, CPA, Ph.D.
Vice Chancellor of Finance and
Administration

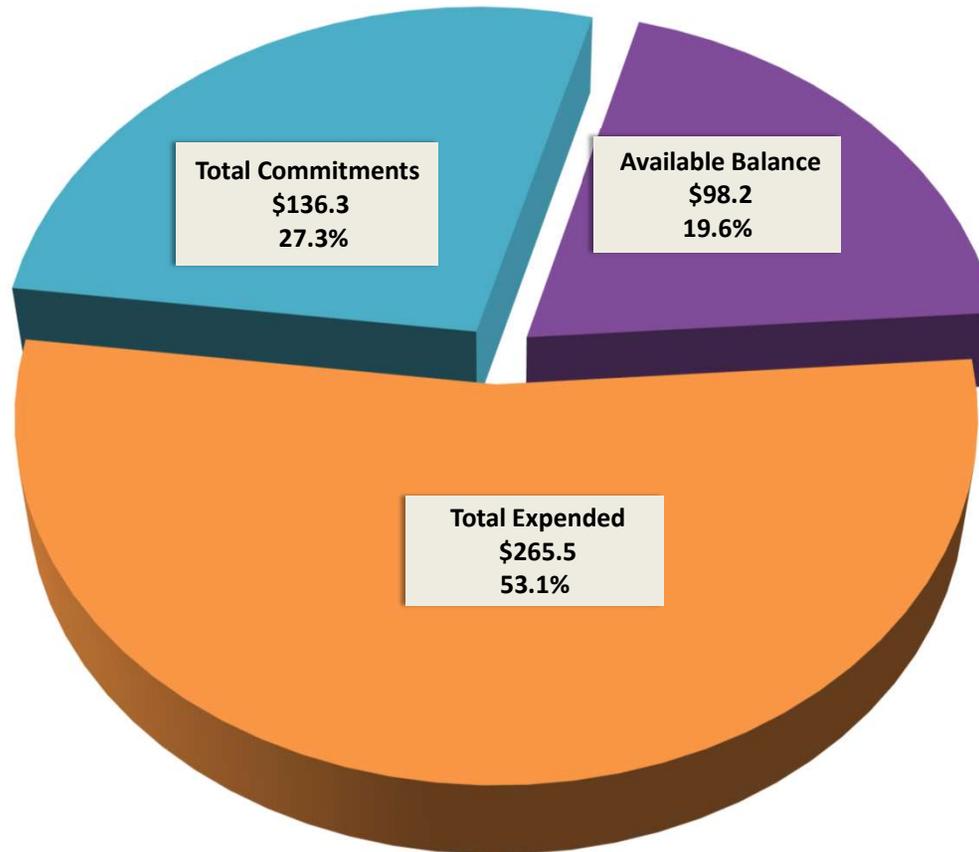
Dr. Mike Flores, Chancellor



ALAMO
COLLEGES
DISTRICT

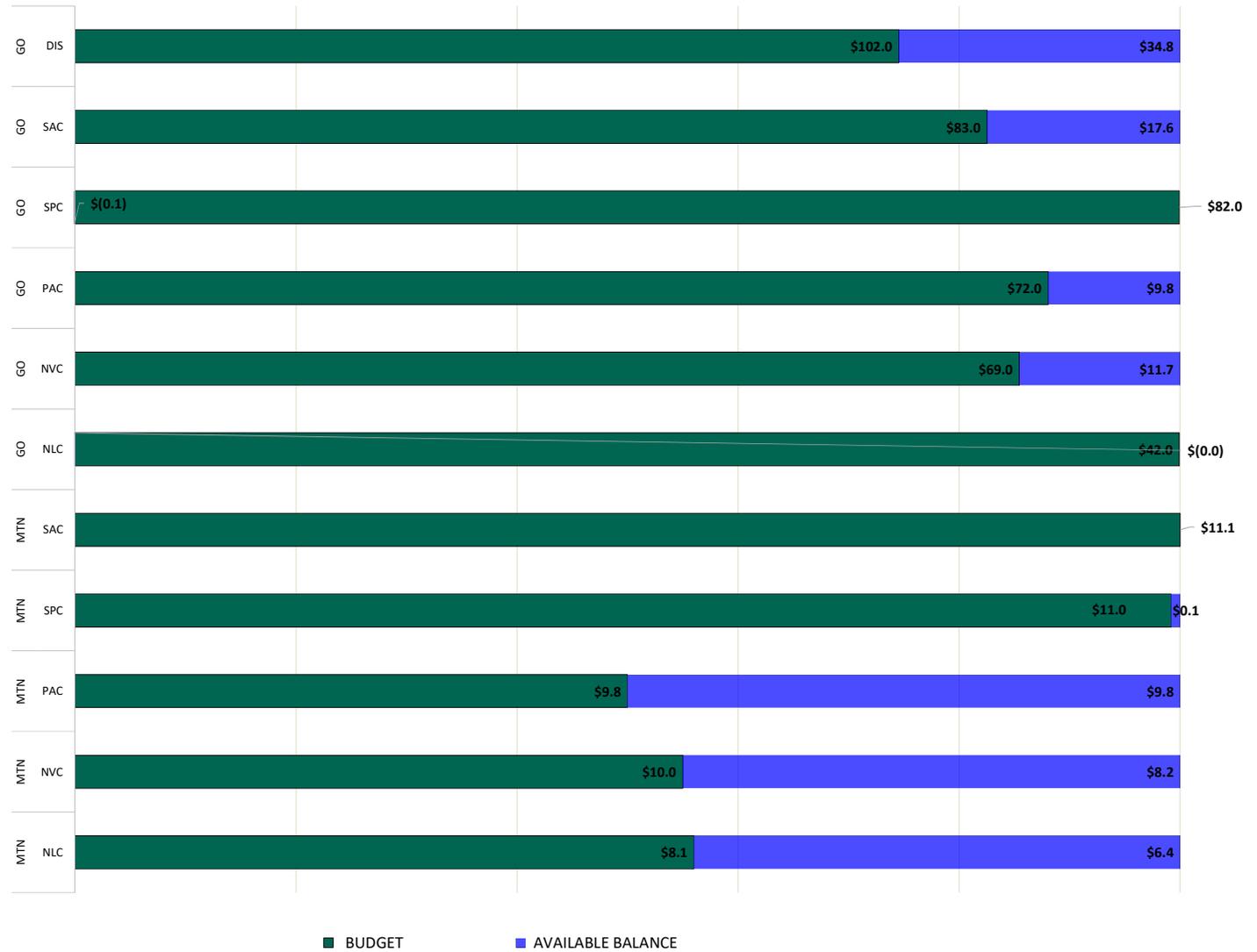
Budget vs Actual - Overview (GO & MTN)

(\$ FIGURES IN MILLIONS)



ALAMO
COLLEGES
DISTRICT

BUDGET VS AVAILABLE BALANCE*
 (\$ FIGURES IN MILLIONS)



ALAMO COLLEGES DISTRICT
2017 - CAPITAL IMPROVEMENT PROGRAM SUMMARY
As of August 31, 2021

Preliminary - Subject to Change and Unaudited

Unissued

FUNDING SOURCES	GO 2017 Limited Tax Bonds	MTN 2020 Maintenance Tax Bonds	GO 2021 Limited Tax Bonds	GO 2022 Limited Tax Bonds	TOTAL
General Obligation Bonds	\$ 173,000,000	\$ -	\$ 225,000,000	\$ 52,000,000	\$ 450,000,000
Maintenance Tax Note Bonds	\$ -	\$ 50,000,000			\$ 50,000,000
TOTAL FUNDING SOURCES	\$ 173,000,000	\$ 50,000,000	\$ 225,000,000	\$ 52,000,000	\$ 500,000,000

BY LOCATION	BUDGET	CURRENT YEAR TOTAL	PRIOR YEARS' TOTAL	TOTAL TO DATE ALL YEARS	COMMITMENTS	AVAILABLE BALANCE
DISTRICT & DISTRICT WIDE - 2017 G.O. BOND	\$ 102,000,000	\$ 12,947,172	\$ 23,991,667	\$ 36,938,839	\$ 30,242,273	\$ 34,818,888
SAN ANTONIO COLLEGE - 2017 G.O. BOND	\$ 83,000,000	\$ 17,618,119	\$ 18,918,460	\$ 36,536,579	\$ 28,899,430	\$ 17,563,991
ST. PHILIP'S COLLEGE & SWC - 2017 G.O. BOND	\$ 82,000,000	\$ 24,303,869	\$ 46,362,030	\$ 70,665,899	\$ 11,396,137	\$ (62,035)
PALO ALTO COLLEGE - 2017 G.O. BOND	\$ 72,000,000	\$ 15,723,953	\$ 8,291,676	\$ 24,015,629	\$ 38,222,556	\$ 9,761,814
NORTHWEST VISTA COLLEGE - 2017 G.O. BOND	\$ 69,000,000	\$ 20,250,350	\$ 29,683,871	\$ 49,934,221	\$ 7,316,582	\$ 11,749,197
NORTHEAST LAKEVIEW COLLEGE - 2017 G.O. BOND	\$ 42,000,000	\$ 20,366,862	\$ 1,922,687	\$ 22,289,549	\$ 19,737,169	\$ (26,718)
General Obligation Bond Totals	\$ 450,000,000	\$ 111,210,325	\$ 129,170,392	\$ 240,380,717	\$ 135,814,148	\$ 73,805,136
SAN ANTONIO COLLEGE - 2020 MTN BOND	\$ 11,100,000	\$ 9,521,706	\$ 1,578,294	\$ 11,100,000	\$ -	\$ -
ST. PHILIP'S COLLEGE & SWC - 2020 MTN BOND	\$ 11,000,000	\$ 4,775,460	\$ 5,780,024	\$ 10,555,484	\$ 353,478	\$ 91,038
PALO ALTO COLLEGE - 2020 MTN BOND	\$ 9,800,000	\$ -	\$ -	\$ -	\$ -	\$ 9,800,000
NORTHWEST VISTA COLLEGE - 2020 MTN BOND	\$ 10,000,000	\$ -	\$ 1,818,853	\$ 1,818,853	\$ -	\$ 8,181,147
NORTHEAST LAKEVIEW COLLEGE - 2020 MTN BOND	\$ 8,100,000	\$ 1,586,141	\$ 53,210	\$ 1,639,351	\$ 100,444	\$ 6,360,205
MTN Bond Totals	\$ 50,000,000	\$ 15,883,308	\$ 9,230,381	\$ 25,113,689	\$ 453,922	\$ 24,432,390
UNALLOCATED INTEREST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL FOR ALL 2017 CIP BONDS	\$ 500,000,000	\$ 127,093,633	\$ 138,400,772	\$ 265,494,405	\$ 136,268,070	\$ 98,237,526

ALAMO COLLEGES DISTRICT
2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT
As of August 31, 2021

Preliminary - Subject to Change and Unaudited

General Obligation Bonds							
PROJECT TITLE	Adjusted Budget	Current Month Expenses	Current Yr Expenses	Prior Yrs Expenses	Total to Date All Yrs Expenses	Commitments	Available Balance
DIS-WETC GO17 - T1	23,000,000	3,420,081	4,437,822	1,188,843	5,626,665	16,400,577	972,758
DIS-SETC GO17 - T1	23,000,000	2,453,944	3,791,229	994,134	4,785,362	13,463,099	4,751,539
DIS-N. 281 Property purch - GO17 - T1	5,000,000	-	-	5,000,000	5,000,000	-	-
DIS I-10 NW Ed and Train Ctr. - GO17 - T2	23,000,000	11,560	159,023	1,710,781	1,869,804	60,443	21,069,753
SWC- Redund Police Dpatch @ SWC - GO17 - T1	3,000,000	-	48,774	2,906,634	2,955,408	-	44,592
TOTAL FOR DISTRICT	\$ 77,000,000	\$ 5,885,585	\$ 8,436,848	\$ 11,800,391	\$ 20,237,238	\$ 29,924,119	\$ 26,838,643
DIS Instructional Tech GO17 - T1	1,500,000	-	-	788,961	788,961	-	711,039
DIS Infrastructural & ACOL GO17 T1	11,600,000	59,529	3,086,503	4,549,416	7,635,919	-	3,964,081
DIS Comm. & Collaboration Tools GO17 T1	4,100,000	219,381	736,503	3,097,378	3,833,881	164,305	101,814
Reporting and Analysis - T3	1,700,000	-	-	-	-	-	1,700,000
DIS Mobile Tech & Security GO17 - T3	6,100,000	48,954	687,319	3,755,521	4,442,840	153,849	1,503,311
TOTAL FOR DISTRICT WIDE INFO. TECH.	\$ 25,000,000	\$ 327,864	\$ 4,510,325	\$ 12,191,276	\$ 16,701,601	\$ 318,154	\$ 7,980,245
TOTAL FOR DISTRICT / DISTRICT WIDE	\$ 102,000,000	\$ 6,213,449	\$ 12,947,172	\$ 23,991,667	\$ 36,938,839	\$ 30,242,273	\$ 34,818,888
SAC-Parking Garage GO17 - T1	19,427,097	46,487	4,234,334	14,610,406	18,844,740	133,675	448,682
SAC-Childcare Bldg GO17 - T1	15,200,000	2,202,120	5,859,595	504,736	6,364,331	10,764,565	(1,928,896)
SAC Law Enforce/ 1st Responder - GO17 - T2	20,000,000	143,900	1,201,154	94,840	1,295,994	409,676	18,294,330
SAC Fletcher St Success Ren w/ Main Entry - GO17 - T2	9,431,321	1,756,607	3,866,020	1,679,427	5,545,446	4,428,810	(542,935)
SAC Physical Plant - GO17 - T3	2,521,979	-	637,733	1,875,069	2,512,802	9,117	60
SAC Chance Academic Ren - GO17 - T3	847,287	-	1,681	1,923	3,604	110,341	733,342
SAC MFA Ren - GO17 - T3	47,808	-	-	47,808	47,808	-	-
SAC NEW SCIENCE BLDG - GO17	15,524,509	1,038,760	1,817,603	104,252	1,921,855	13,043,246	559,408
TOTAL FOR SAC	\$ 83,000,000	\$ 5,187,875	\$ 17,618,119	\$ 18,918,460	\$ 36,536,579	\$ 28,899,430	\$ 17,563,991
SPC Culinary Arts Center Exc GO17 -T1	30,000,000	1,235	291,624	29,705,706	29,997,330	2,257	413
SPC Norris Tech Renovation GO17 - T2	14,882,376	-	778,796	14,059,910	14,838,705	24,496	19,174
SPC Bowden Renovation GO17 - T3	14,000,000	2,517,274	9,604,085	1,407,385	11,011,470	3,349,973	(361,444)
TOTAL FOR SPC	\$ 58,882,376	\$ 2,518,509	\$ 10,674,505	\$ 45,173,001	\$ 55,847,506	\$ 3,376,728	\$ (341,856)
SPC Welding and Auto Body Fac -GO17 -T2	23,117,624	3,845,101	13,629,364	1,189,029	14,818,394	8,019,410	279,821
TOTAL FOR SWC	\$ 23,117,624	\$ 3,845,101	\$ 13,629,364	\$ 1,189,029	\$ 14,818,394	\$ 8,019,410	\$ 279,821
TOTAL FOR SPC / SWC	\$ 82,000,000	\$ 6,363,610	\$ 24,303,869	\$ 46,362,030	\$ 70,665,899	\$ 11,396,137	\$ (62,035)

ALAMO COLLEGES DISTRICT
2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT
As of August 31, 2021

General Obligation Bonds							
PROJECT TITLE	Adjusted Budget	Current Month Expenses	Current Yr Expenses	Prior Yrs Expenses	Total to Date All Yrs Expenses	Commitments	Available Balance
PAC Manufacturing Bldg GO17 - T1	56,865,799	6,568,803	14,700,296	1,841,272	16,541,568	33,917,824	6,406,407
PAC Real Estate Purchase (under district funding) GO17 - T1	6,000,000	-	-	5,118,242	5,118,242	-	881,758
PAC Student Engagement & Welcome Ctr GO17 - T2	117,663	6,835	17,126	-	17,126	101,203	(666)
PAC Natatorium and Gym Ren GO17 - T2	4,721,641	58,173	107,895	1,161,206	1,269,101	389,908	3,062,632
PAC Physical Plant GO17 - T3	4,294,897	766,398	898,637	170,956	1,069,593	3,813,621	(588,318)
TOTAL FOR PAC	\$ 72,000,000	\$ 7,400,208	\$ 15,723,953	\$ 8,291,676	\$ 24,015,629	\$ 38,222,556	\$ 9,761,814
NVC Parking Garage GO17 - T1	9,756,145	-	106,969	9,254,994	9,361,963	347,905	46,277
NVC Welcome Ctr. GO17 - T1	17,873,204	2,500	914,602	14,687,352	15,601,954	59,277	2,211,972
NVC Cultural Prog Ctr Excellen GO17 - T2	4,671,863	-	603,460	465,598	1,069,058	133,592	3,469,213
NVC STEM GO17 - T3	33,900,000	5,392,113	18,536,082	2,646,733	21,182,815	6,695,451	6,021,735
NVC Physical Plant GO17 - T3	2,798,788	-	89,236	2,629,194	2,718,430	80,358	(0)
TOTAL FOR NVC	\$ 69,000,000	\$ 5,394,613	\$ 20,250,350	\$ 29,683,871	\$ 49,934,221	\$ 7,316,582	\$ 11,749,197
NLC Tech Ctr Excellence/Science Building GO17 - T2	42,000,000	6,006,101	20,366,862	1,922,687	22,289,549	19,737,169	(26,718)
TOTAL FOR NLC	\$ 42,000,000	\$ 6,006,101	\$ 20,366,862	\$ 1,922,687	\$ 22,289,549	\$ 19,737,169	\$ (26,718)
TOTAL 2017 G.O. BONDS	\$ 450,000,000	\$ 36,565,855	\$ 111,210,325	\$ 129,170,392	\$ 240,380,717	\$ 135,814,148	\$ 73,805,136

ALAMO COLLEGES DISTRICT
2017 - CAPITAL IMPROVEMENT PROGRAM EXPENDITURES BY PROJECT
As of August 31, 2021

Maintenance Tax Notes							
PROJECT TITLE	Adjusted Budget	Current Month Expenses	Current Yr Expenses	Prior Yrs Expenses	Total to Date All Yrs Expenses	Commitments	Available Balance
SAC FLETCH ST SCSS MTN20	11,100,000	-	9,521,706	1,578,294	11,100,000	-	-
TOTAL FOR SAC	11,100,000	-	9,521,706	1,578,294	11,100,000	-	-
SPC THCA Culinary-MTN20	2,181,723	753,840	1,271,740	1,015,778	2,287,518	18,791	(124,586)
SPC NORRIS TECH MTN20	8,808,277	-	3,503,720	4,764,246	8,267,966	334,686	205,624
SPC UNALLOCATED MTN20	10,000	-	-	-	-	-	10,000
TOTAL FOR SPC / SWC	11,000,000	753,840	4,775,460	5,780,024	10,555,484	353,478	91,038
PAC NATA & GYM IMP - MTN20	9,800,000	-	-	-	-	-	9,800,000
TOTAL FOR PAC	9,800,000	-	-	-	-	-	9,800,000
NVC CUL PRGMS CYP REN - MTN20	8,181,147	-	-	-	-	-	8,181,147
NVC WELCOME CTR - MTN20	1,818,853	-	-	1,818,853	1,818,853	-	0
TOTAL FOR NVC	10,000,000	-	-	1,818,853	1,818,853	-	8,181,147
NLC SCI/TECH CTR of EXEL - MTN20	4,000,000	27,665	27,665	-	27,665	92,738	3,879,597
NLC UNALLOCATED - MTN20	1,680,458	-	-	-	-	-	1,680,458
NLC ACA BLDG I ELEV - MTN20	1,274,314	137,288	1,260,510	-	1,260,510	6,332	7,472
NLC NLIB Elev & L Ren - MTN20	145,228	-	90,644	53,210	143,854	1,374	0
NLC STU COM MOIST BAR - MTN20	1,000,000	-	207,322	-	207,322	-	792,678
TOTAL FOR NLC	8,100,000	164,953	1,586,141	53,210	1,639,351	100,444	6,360,205
TOTAL 2020 MTN BONDS	\$ 50,000,000	\$ 918,793	\$ 15,883,308	\$ 9,230,381	\$ 25,113,689	\$ 453,922	\$ 24,432,390
TOTAL 2017 CIP G.O. & MTN BONDS	\$ 500,000,000	\$ 37,484,648	\$ 127,093,633	\$ 138,400,772	\$ 265,494,405	\$ 136,268,070	\$ 98,237,526



ALAMO COLLEGES DISTRICT CAPITAL IMPROVEMENTS PROGRAM (CIP) EXECUTIVE SUMMARY

CIP Bond Construction *Estimated* Upcoming CIP Project – for Board Approval

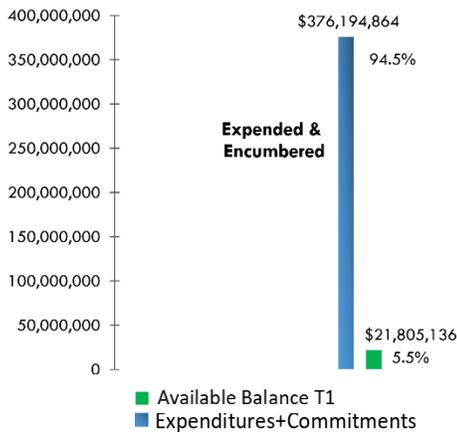
Estimated Upcoming GMP Board Pending Approval	Oct	Nov	Dec
NVC Cypress Cultural Center of Excellence Renovation (SpawGlass / Overland)			X
PAC Natatorium/Gym Renovation (Bartlett Cocke / RVK)			X
Northwest Education and Training Center (NWETC) (Sundt / Overland)			X
SAC First Responders Academy (Gilbane / O’Connell Robertson)	X		
SAC Chance Renovation (J.T. Vaughn / O’Connell Robertson)			X
TOTAL	1	0	4

CIP Bond Construction Projects by The Numbers

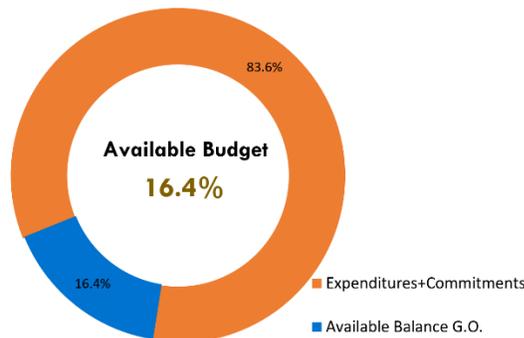
Project Status	SPC	SAC	NVC	PAC	NLC	ETCs	Total
Projects Completed	3	2	3				8
Projects in Construction	2	3	1	2	1	2	11
Projects with Approved GMP							0
Projects with Upcoming GMP Approval		1	1	1			3
Projects in Various Design Phases		1				1	2
TOTAL							24

CIP Bond Budget – As of August 31, 2021, and EOY Data

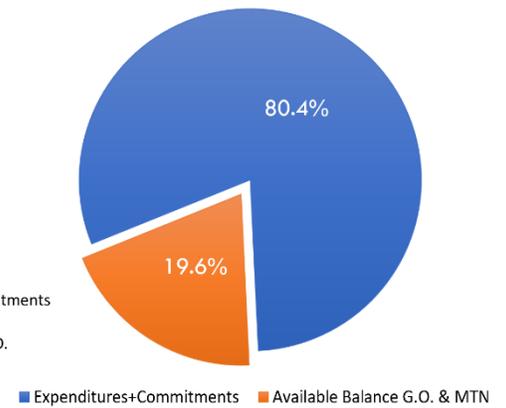
CIP - Tranche 1 Spending G.O.



CIP General Obligation Bond - Available Budget



CIP G.O. & MTN Bond - Overall Available Budget



Tranche 1 & 2 - Spend Summary

	\$	%
1st Tranche (GO17) & 2nd Tranche (GO21)	\$ 398,000,000	100.0%
Expenditures+Commitments	\$ 376,194,864	94.5%
Available Balance T1&2	\$ 21,805,136	5.5%

CIP General Obligation Bond - Available Budget

	\$	%
CIP GO Budget	\$ 450,000,000	100.0%
Expenditures+Commitments	\$ 376,194,864	83.6%
Available Balance G.O.	\$ 73,805,136	16.4%

Overall CIP GO & MTN - Available Budget

	\$	%
CIP GO+MTN Budget	\$ 500,000,000	100.0%
Expenditures+Commitments	\$ 401,762,474	80.4%
Available Balance G.O. & MTN	\$ 98,237,526	19.6%

Total General Obligation & MTN funding	Total expenditures on all CIP projects to date	Remaining balance of funding
\$500,000,000	\$136,268,069	\$98,237,526

**Preliminary Bond Budget Numbers as of August 31, 2021 and all EOY Data, Report, subject to change and unaudited*



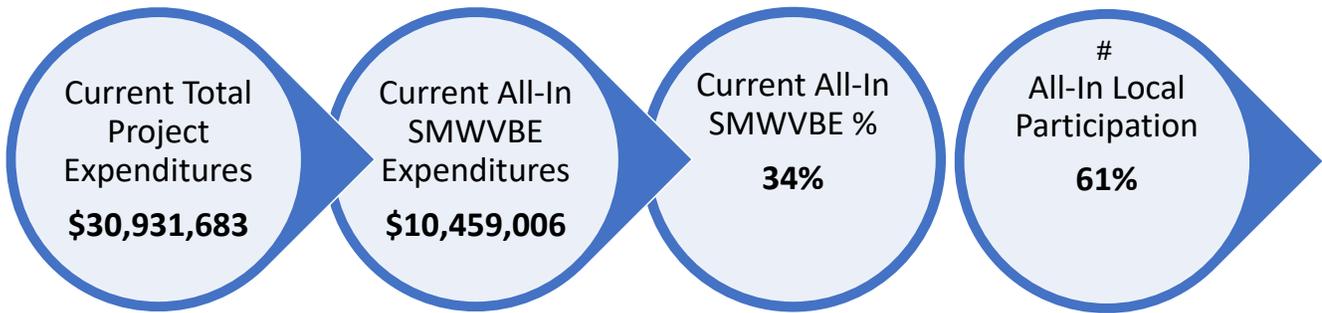
Next CBOC Meeting

- The CBOC meeting was held on August 9, 2021, via Zoom and the next meeting is being polled for January 2022.

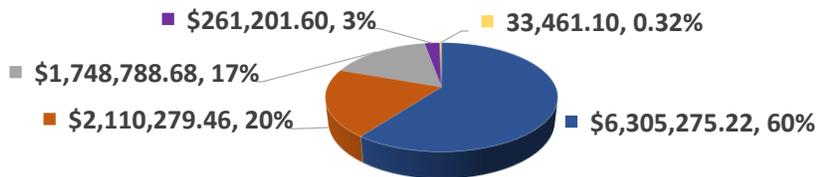
CIP Bond SMWVBE Reporting (as reported in September 2021)

San Antonio College

- Total Campus CIP Funding: \$96,362,258
- **Remaining Funding Spending Opportunities : \$65,430,574.52**



SAC All-In SMWVBE Breakdown



- Hispanic American Business Enterprise
- Asian American Business Enterprise

- Small Business Enterprise
- Native American Business Enterprise

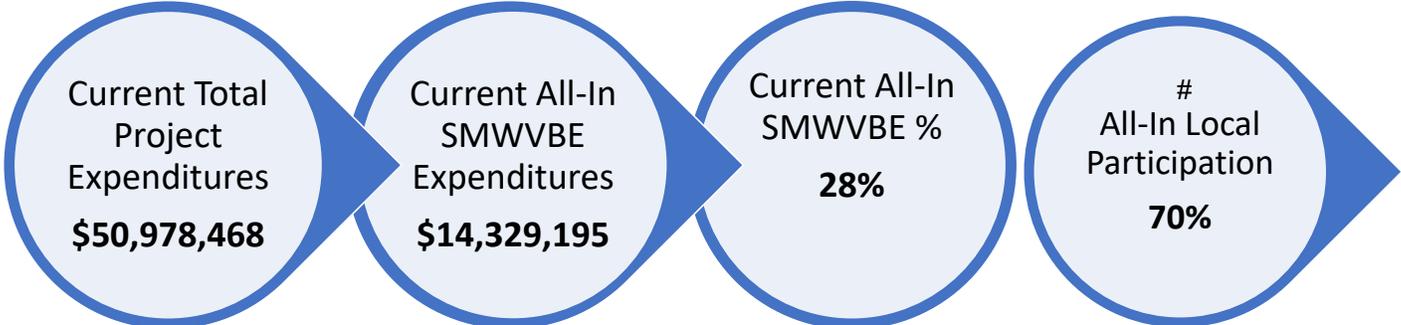
- Woman Owned Business Enterprise



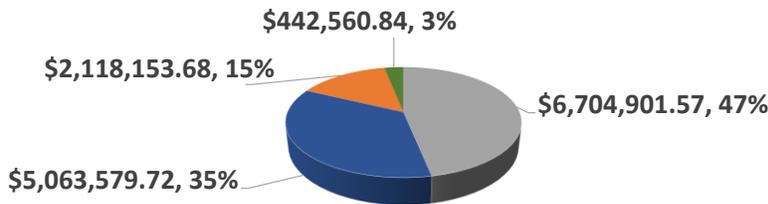


Northwest Vista College

- Total Campus CIP Funding: \$79,000,000
- Remaining Funding Spending Opportunities : \$28,021,531



NVC All-In SMWVBE Breakdown

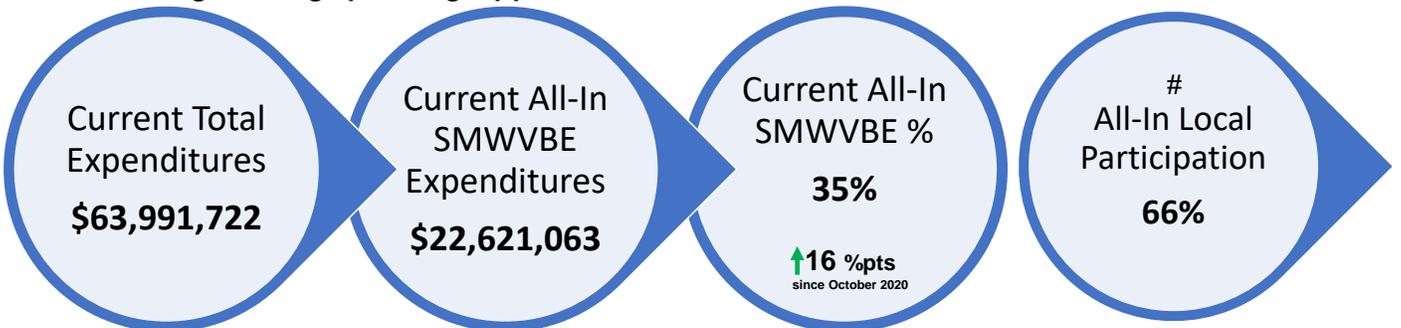


■ Woman Owned Business Enterprise ■ Hispanic American Business Enterprise ■ Small Business Enterprise ■ African American Business Enterprise

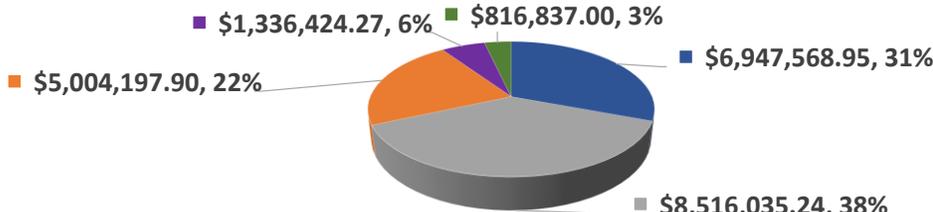


St. Philip's College

- Total Campus CIP Funding: \$99,041,441
- Remaining Funding Spending Opportunities : \$35,049,718



SPC All-In SMWVBE Breakdown



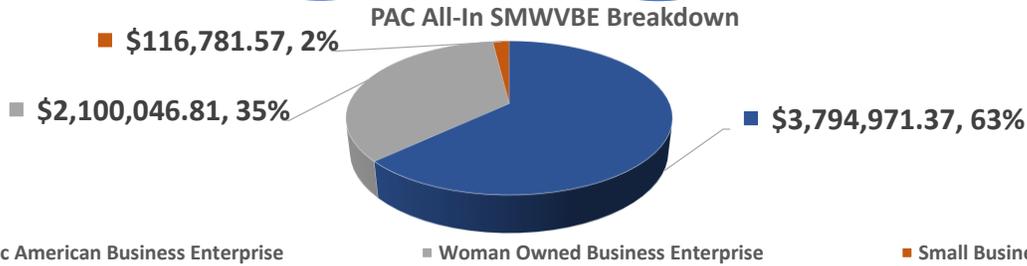
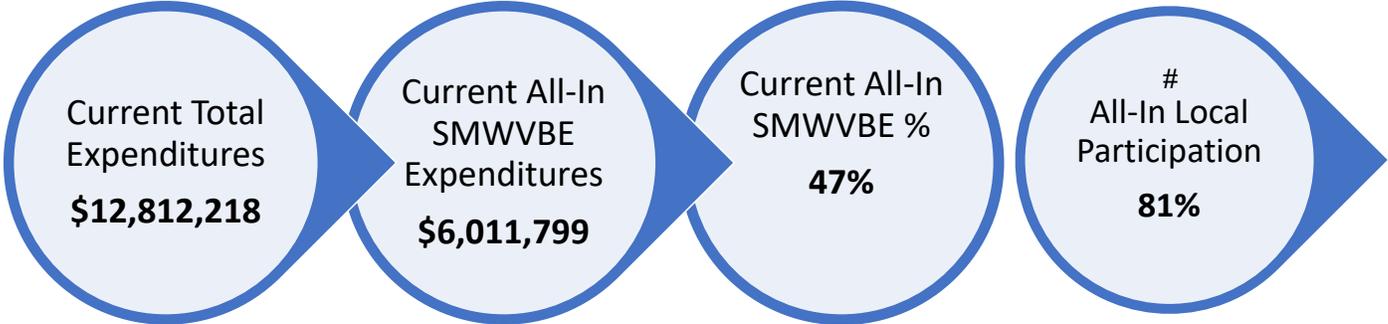
■ Hispanic American Business Enterprise ■ Woman Owned Business Enterprise ■ Small Business Enterprise ■ Asian American Business Enterprise ■ African American Business Enterprise





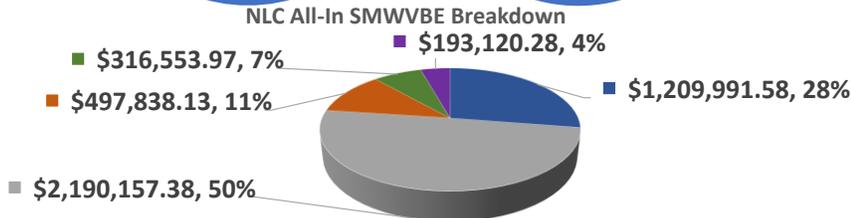
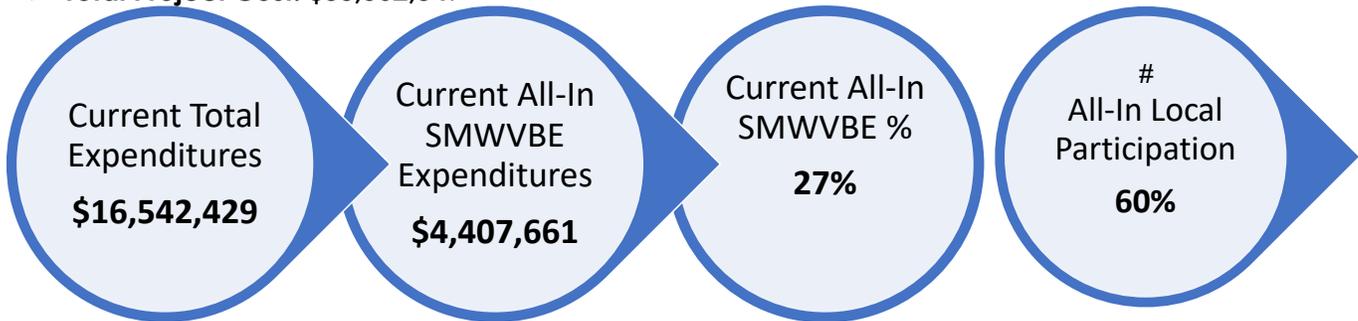
Palo Alto College

- Total Campus CIP Funding: \$83,067,000
- Remaining Funding Spending Opportunities : \$70,254,781



Northeast Lakeview College

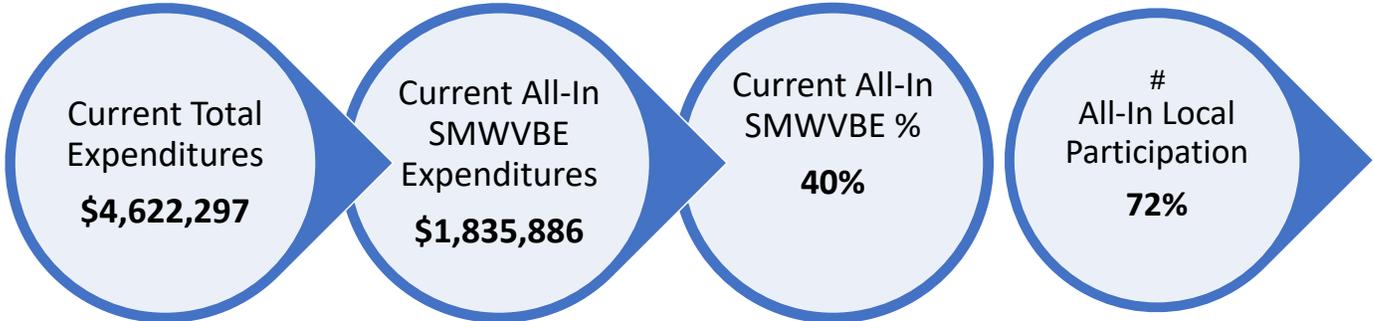
- STEM Bldg. Total Campus CIP Funding: \$47,680,000*
- Remaining Funding Spending Opportunities : \$31,137,570
- Total Project Cost: \$30,562,347



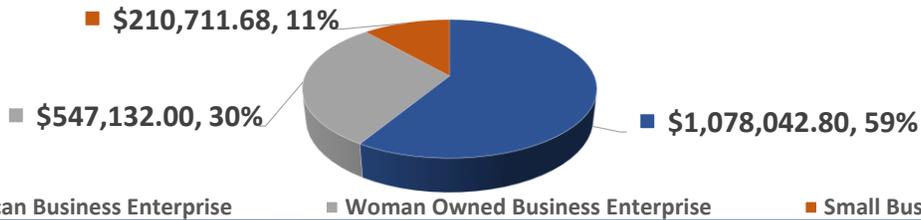


Education and Training Centers

- Total Campus CIP Funding: \$70,300,000
- Remaining Funding Spending Opportunities : \$65,677,702



ETC All-In SMWVBE Breakdown



ALAMO COLLEGES DISTRICT

Achieving LEADER the Dream COLLEGE

**Discussion and Possible Action on Approval of Financial Reports
Preliminary – Subject to Change and Unaudited**

Presented to the Board acting as Committee of the Whole on October 19, 2021 and now presented to the Board for approval on October 26, 2021

MINUTE ORDER

“The Alamo Colleges Board of Trustees hereby accepts the financial reports as presented.”

PURPOSE

The following financial reports are presented to the Board of Trustees for informational and approval purposes for August 31, 2021.

BACKGROUND

1. Financial Charts
2. Comparison of Year-to-Date Actual Revenues/Expenditures

IMPLICATIONS

Financial: N/A

Strategic Plan: Strategic Objective III Performance Excellence

Human Resources: N/A

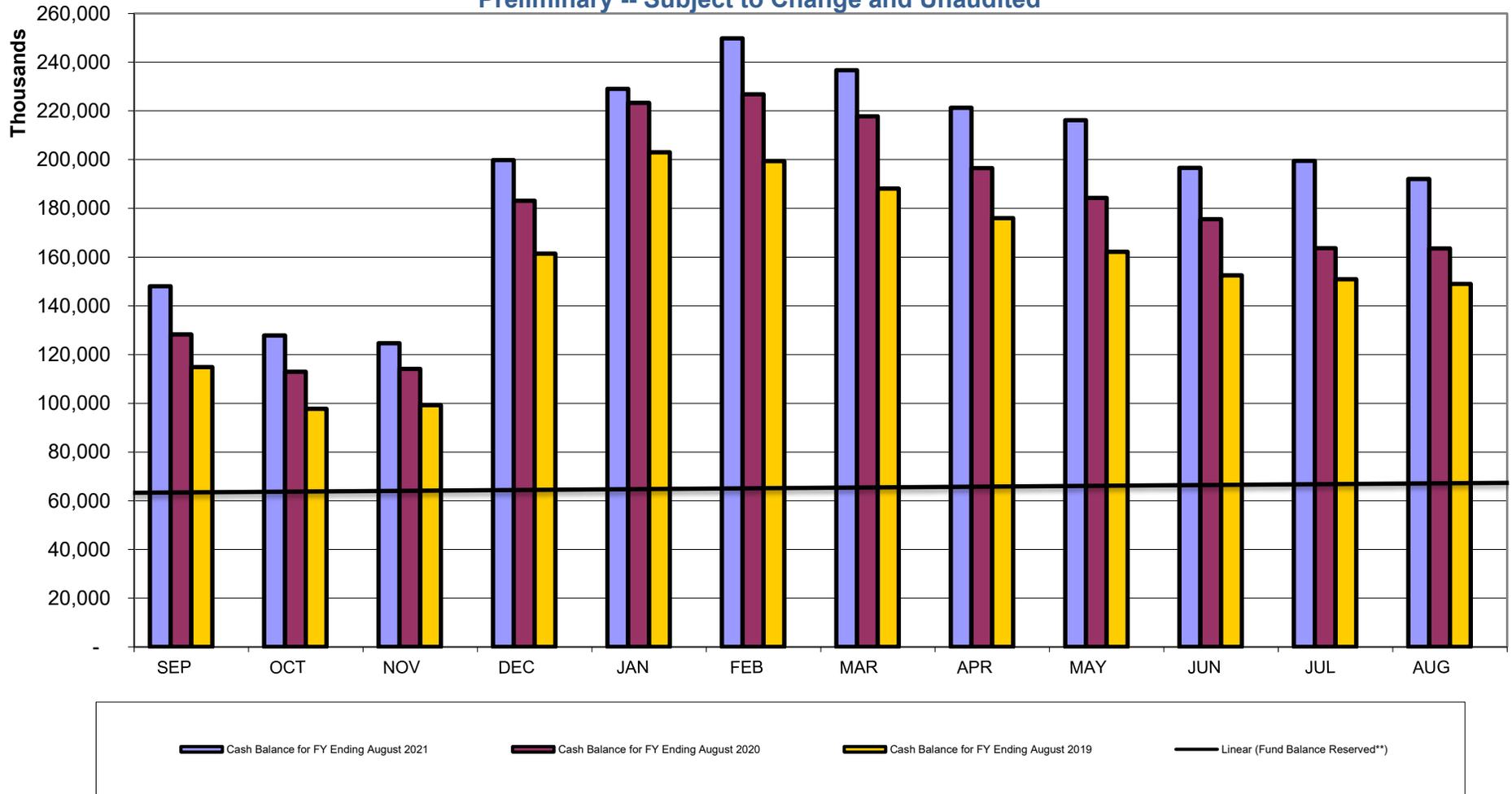
ATTACHMENTS: Financial Reports

Shayne West
Interim Associate Vice Chancellor for
Finance and Fiscal Services

Diane E. Snyder, CPA, Ph.D.
Vice Chancellor for Finance and
Administration

Dr. Mike Flores, Chancellor

Alamo Colleges District
Current Operating Fund Cash Analysis
 (For Fiscal Years Ending August 2021, 2020 and 2019)
 Through August 2021
Preliminary -- Subject to Change and Unaudited



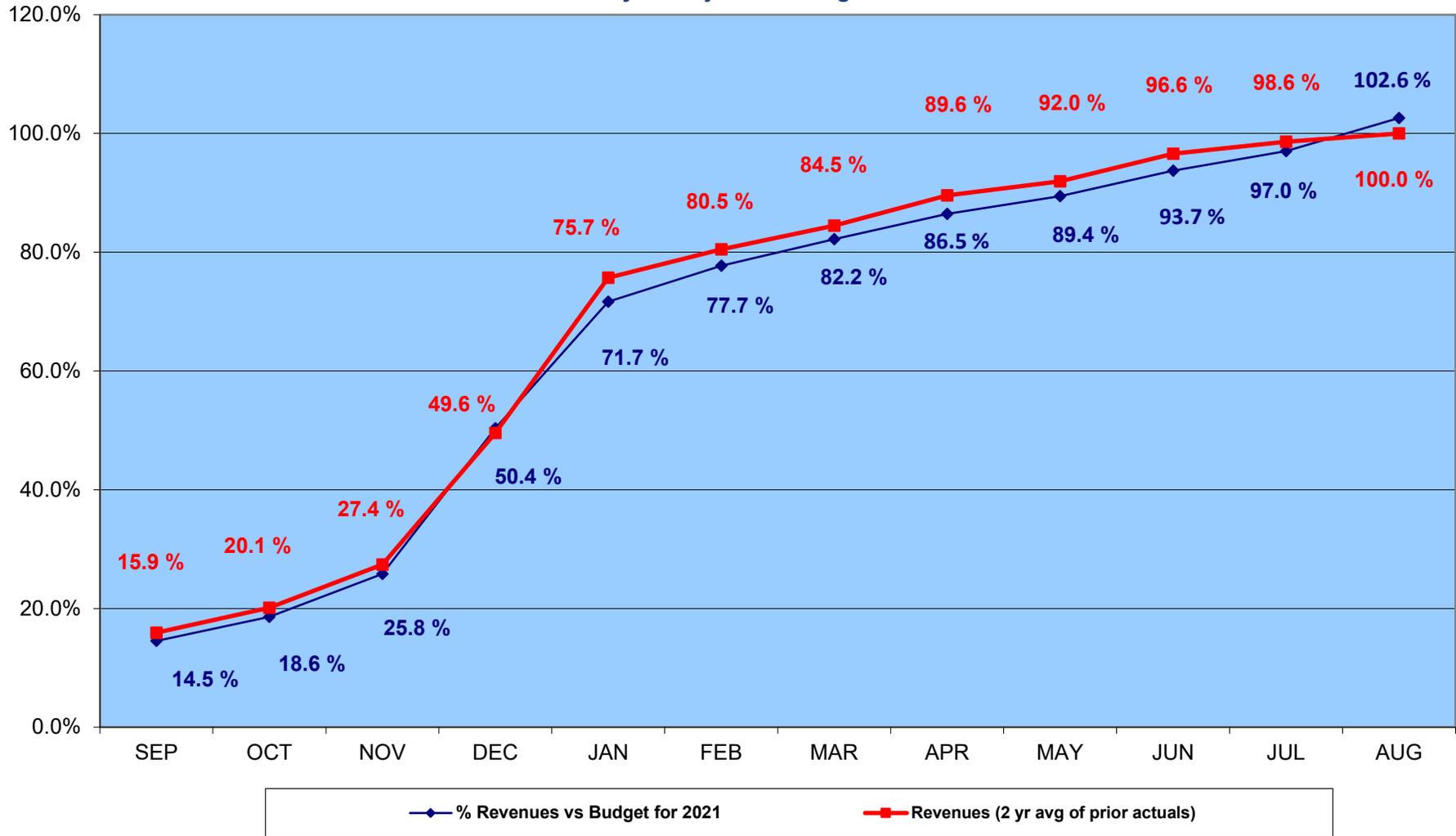
*Includes Cash and Investments.

Chart excludes cash balances for capital construction and debt service.

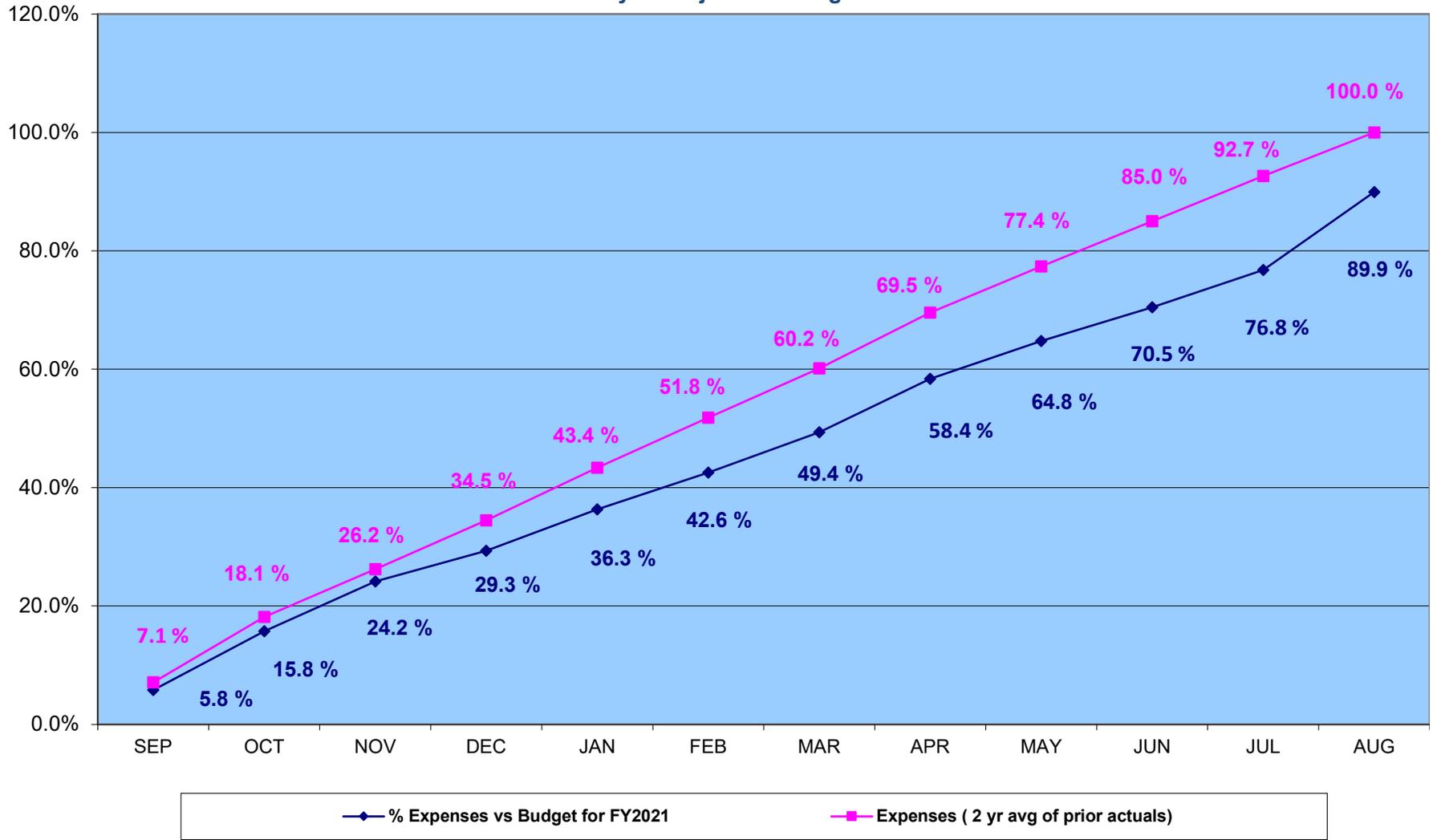
August includes Fall Tuition collections.

**Fund Balance Reserved excludes encumbrances and operating commitments.

Alamo Colleges District
Unrestricted Operating Actual Revenues as % of Adjusted Budgeted Revenues
Compared to Average of Two Prior Years Actual Revenues
 Preliminary -- Subject to Change and Unaudited



Alamo Colleges District
Unrestricted Operating Actual Expenses and Transfers as % of Adjusted Budgeted Expenses and Transfers
Compared to Average of Two Prior Years Actual Expenses and Transfers
Preliminary -- Subject to Change and Unaudited



FY 2020 - 2021 ALL FUNDS ACTUALS VS. BUDGET REPORT
AUGUST 31, 2021 YEAR-TO-DATE ACTUALS VS. FY20/21 BUDGET

Preliminary – Subject to Change and Unaudited

	Adjusted Budget 2020 - 2021 (A) (as of August 2021)		YTD Actual 08/31/2021		\$ Variance Over (Under) Budget	
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
REVENUES						
Instruction and General	375,541,227	38,169,092	390,841,754	42,302,819	(1) 15,300,527	4,133,727
Public Service	1,113,198	-	212,251	-	(900,947)	-
Scholarships and Fellowships	-	71,995,474	-	72,164,513	-	169,039
Auxiliary Enterprises	5,940,222	-	1,920,903	-	(4,019,319)	-
Student Activity Fee	2,679,828	-	2,373,981	-	(305,847)	-
Subtotal Current Funds	385,274,475	110,164,566	395,348,889	114,467,332	10,074,414	4,302,766
Capital Outlay	-	186,423,694	-	221,649,379	-	35,225,685
Renewals & Replacements	-	-	-	-	-	-
Building	-	52,847,716	-	41,461,988	-	(11,385,728)
Furniture & Equipment	-	1,790,895	-	17,723	-	(1,773,172)
Debt Services	-	68,601,179	-	72,602,660	-	4,001,481
Subtotal Plant Funds	-	309,663,484	-	335,731,750	-	26,068,266
TOTAL REVENUES	385,274,475	419,828,050	395,348,889	450,199,082	10,074,414	30,371,032
BEGINNING FUND BALANCES (B)						
Instruction and General	96,660,569	1,113,178	96,660,569	1,113,178		
Public Service	-	-	-	-		
Scholarships and Fellowships	-	9,095,214	-	9,095,214		
Auxiliary Enterprises	3,200,000	-	3,200,000	-		
Student Activity Fee	1,964,831	-	1,964,831	-		
Subtotal Current Funds	101,825,400	10,208,392	101,825,400	10,208,392		
Capital Outlay	-	36,741,122	-	36,741,122		
Renewals & Replacements	-	-	-	-		
Building	-	59,355,705	-	59,355,705		
Furniture & Equipment	-	11,323,452	-	11,323,452		
Debt Services	-	12,723,271	-	12,723,271		
Subtotal Plant Funds	-	120,143,550	-	120,143,550		
TOTAL BEGINNING FUND BALANCES	101,825,400	130,351,942	101,825,400	130,351,942		
TOTAL AVAILABLE (Revenues + Beg. Fund Balance)						
Instruction and General	472,201,796	39,282,270	487,502,323	43,415,997		
Public Service	1,113,198	-	212,251	-		
Scholarships and Fellowships	-	81,090,688	-	81,259,727		
Auxiliary Enterprises	9,140,222	-	5,120,903	-		
Student Activity Fee	4,644,659	-	4,338,812	-		
Subtotal Current Funds	487,099,875	120,372,958	497,174,289	124,675,724		
Capital Outlay	-	223,164,816	-	258,390,501		
Renewals & Replacements	-	-	-	-		
Building	-	112,203,421	-	100,817,693		
Furniture & Equipment	-	13,114,347	-	11,341,175		
Debt Services	-	81,324,450	-	85,325,931		
Subtotal Plant Funds	-	429,807,034	-	455,875,300		
TOTAL AVAILABLE	487,099,875	550,179,992	497,174,289	580,551,024		

(A) Includes Budget Amendment #1 and #2 as of August 31, 2021.

(B) Beginning fund balance are audited ending FY19-20 fund balances. The fund balances include Board mandated 15% operating reserve, grants, construction, scholarships, & gifts funds.

FY 2020 - 2021 ALL FUNDS ACTUALS VS. BUDGET REPORT
AUGUST 31, 2021 YEAR-TO-DATE ACTUALS VS. FY20/21 BUDGET

Preliminary – Subject to Change and Unaudited

	Adjusted Budget 2020 - 2021 (A) (as of August 2021)		YTD Actual 08/31/2021		\$ Variance Over (Under) Budget	
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
EXPENDITURES						
Instruction and General	379,286,468	38,169,092	331,671,750	42,150,617	(47,614,718)	3,981,525
Public Service	1,475,579	-	1,224,750	-	(250,829)	-
Scholarships and Fellowships	-	77,938,971	-	78,110,827	-	171,856
Auxiliary Enterprises	1,955,950	-	1,061,349	-	(894,601)	-
Student Activity Fee	4,635,780	-	1,467,419	-	(3,168,361)	-
Subtotal Current Funds	387,353,777	116,108,063	335,425,268	120,261,444	(51,928,509)	4,153,381
Capital Outlay	-	91,371,668	-	94,128,867	-	2,757,199
Renewals & Replacements	-	-	-	-	-	-
Building	-	45,681,061	-	54,191,416	-	8,510,355
Furniture & Equipment	-	2,288,002	-	1,315,024	-	(972,978)
Debt Services	-	80,078,920	-	79,872,182	-	(206,738)
Subtotal Plant Funds	-	219,419,651	-	229,507,489	-	10,087,838
TOTAL EXPENDITURES	387,353,777	335,527,714	335,425,268	349,768,933	(51,928,509)	14,241,219
TRANSFERS (IN) OUT						
Instruction and General			32,561,939		32,561,939	-
Public Service					-	-
Scholarships and Fellowships	5,943,497	(5,943,497)		(6,119,143)	(5,943,497)	(175,646)
Auxiliary Enterprises					-	-
Student Activity Fee					-	-
Subtotal Current Funds	5,943,497	(5,943,497)	32,561,939	(6,119,143)	26,618,442	(175,646)
Capital Outlay	4,058,400	(4,058,400)			(4,058,400)	4,058,400
Renewals & Replacements	-	-			-	-
Building	51,000	(51,000)		(13,044,685)	(51,000)	(12,993,685)
Furniture & Equipment	-	-		(3,990,648)	-	(3,990,648)
Debt Services	11,716,578	(11,716,578)		(9,407,463)	(11,716,578)	2,309,115
Subtotal Plant Funds	15,825,978	(15,825,978)		(26,442,796)	(15,825,978)	(10,616,818)
NET TRANSFERS	21,769,475	(21,769,475)	32,561,939	(32,561,939)	10,792,464	(10,792,464)
TOTAL EXPENSE & TRANSFERS	409,123,252	313,758,239	367,987,207	317,206,994	(41,136,045)	3,448,755
ENDING FUND BALANCES						
Instruction and General	92,915,328	1,113,178	123,268,634	1,265,380		
Public Service	(362,381)	-	(1,012,499)	-		
Scholarships and Fellowships	(5,943,497)	9,095,214	-	9,268,043		
Auxiliary Enterprises	7,184,272	-	4,059,554	-		
Student Activity Fee	8,879	-	2,871,393	-		
Subtotal Current Funds	93,802,601	10,208,392	129,187,082	10,533,423		
Capital Outlay	(4,058,400)	135,851,548	-	164,261,634		
Renewals & Replacements	-	-	-	-		
Building	(51,000)	66,573,360	-	59,670,962		
Furniture & Equipment	-	10,826,345	-	14,016,799		
Debt Services	(11,716,578)	12,962,108	-	14,861,212		
Subtotal Plant Funds	(15,825,978)	226,213,361	-	252,810,607		
TOTAL ENDING FUND BALANCES	77,976,623	236,421,753	129,187,082	263,344,030		

(A) Includes Budget Amendment #1 and #2 as of August 31, 2021.

ALAMO COLLEGES
FOR THE TWELVE MONTH PERIOD ENDED AUGUST 31, 2021
Preliminary – Subject to Change and Unaudited

(1) Revenue Variance:

For the twelve month period ended August 31, 2021 operating revenues totaled \$395.3 million, up 3.7% from \$381.3 million a year earlier. Tax revenues continued to show strength in FY21. State appropriations remained steady. Tuition and fees showed some weakness, offset by unprecedented levels of federal support, not only for student needs, but also in support of institutional initiatives. Lost tuition revenues due to coronavirus, expenses undertaken in response to the virus, technology costs for remote work and learning were supported by federal funds. Lost tuition revenues were covered in the amount of \$9.7M.

- a) Tax revenues for FY21 increased \$10.2 million, or 5.7%, and stand at \$188.6 million vs \$178.4 million in the prior year. The District has benefitted from increasing taxable values in Bexar County. As of the initial roll certification in July of 2010, the net taxable value of the appraisal roll for the District was approximately \$100 billion, and that has grown to over \$186 billion in 2020. For the past 5 years, net taxable value has grown over 7% on an annualized rate. The rise in taxable assessed value has resulted in an increasing revenue stream for the Alamo Colleges District without raising the tax rate since 2012 and has provided funding for facilities operations and maintenance on infrastructure. Although the impact of Covid 19 is not fully known at this time, the expectation is for continued growth, especially in the single family housing category.

- b) Tuition & fees for FY21 through early Summer enrollment decreased 4.7% over FY20 amounts. FY2021 revenues stand at \$97.6 million, or 90.8% of the budget, vs. FY2020 revenues of \$102.4 million, or 94.1% of the budget. The gross revenue decrease is attributed to a drop of number of hours taken. Headcount enrollment for the Spring decreased 1.3% to 64,286 students, while semester credit hours taken dropped 9.5%, or 43,088 to 409,623 semester credit hours. Summer enrollment through July 26 reflects headcount declining 15.9% (from 30,726 to 25,834) and semester credit hours decreasing 18.1% (from 143,000 to 117,118).

- c) After several biennia of essentially flat state funding from the State of Texas, the General Appropriations Act for the 2020 and 2021 biennium increased \$65.4 million for all community colleges. For the Alamo Colleges District, state funding increased \$5.78 million (\$2.8 million for FY21). State appropriations increased 0.8% in FY21, or \$0.7 million, and stand at 100.0% and 99.2%, of FY21 and FY20 budgets, respectively. As of this month the revenues are \$87.2 million. State appropriations including state-paid benefits (group health & retirement) shows a slight increase as compared to the prior year.

(2) Expense Variance:

- a) The overall goal of the Fiscal Year 2021 Annual Budget (FY21) is to continue the momentum we created last year in positioning the Alamo Colleges District for "smart growth," which makes the most effective use of every dollar of revenue to support the economic and social mobility of the members of our community and the success of our students. This is an especially significant accomplishment in light of the current economy and the strain we have seen organizations in San Antonio and the higher education community face in light of the pandemic. The Alamo Colleges District is fortunate to be well-prepared in the face of economic uncertainties plaguing other entities; instead we are investing in the "smart growth" initiatives that were introduced in FY20, and expanding them to ensure the success of continued "smart growth" and "smart talent" in FY21.

- b) Operating expenses for FY21 and FY20 for the same period stand at 89.9% and 93.2% of budget, respectively, reflecting a conservative approach to spending, federal support, delays in the supply chain for materials and services, remote learning and remote work savings. Actual expenses for FY21 and FY20 are \$368.0 million and \$364.9 million.

Discussion and Possible Action on Approval of Monthly Report on Cooperative Purchases in Excess of \$100,000

Presented to the Board Acting as Committee of the Whole on October 19, 2021 and now presented to Board for approval on October 26, 2021.

MINUTE ORDER

“The Alamo Colleges District Board of Trustees hereby approves the monthly Cooperative Purchase Report as presented.”

PURPOSE

The purpose of this Minute Order is to provide a monthly report of purchases exceeding \$100,000 and any fees charged by the various local, state, and national providers of Cooperative Purchasing (COOP) programs during the specified reporting period. Not all COOP programs charge fees, and some COOP's offer cash rebates paid directly to Alamo Colleges. The Purchasing and Contract Administration Department utilizes the COOP programs to gain greater access to goods and services, cost savings through leveraged buying, and reduced administration costs by issuing fewer competitive bids and proposals. The combined buying power of public institutions throughout the State of Texas and nationally translates into savings and provides an efficient, cost effective and legal means for providing goods and services to departments throughout the Alamo Colleges in an expedited fashion.

BACKGROUND

Vendor contracts awarded through approved federal, state or cooperative purchasing agreements are a statutorily approved alternative to competitively procured vendor contracts. Only the following such contract purchases require prior Board approval:

- a. Purchases valued at \$100,000 or more in any 12-month period that will result in additional gross square footage (permanent or otherwise) that will require cleaning and maintaining, and have at least two utilities present;
- b. Purchases valued at \$100,000 or more in any 12-month period that in the judgment of the Chancellor or Purchasing & Contract Administration would commit the College District or one of the colleges to an entirely new technology that would be pervasive for subsequent years.

For any cooperative purchasing contract valued at \$25,000 or more, Purchasing & Contract Administration shall document any contract-related fee, including any management fee. At least annually, Purchasing & Contract Administration shall present a written report regarding any contract-related fees, including any management fees, to the Board of Trustees at a properly posted open meeting.

IMPLICATIONS

Financial: None

Strategic Plans: Goal I-Student Success; and Goal III-Performance Excellence

Employee Services: None

Attachments: Cooperative Contract Purchases over \$100,000

Gary O'Bar, C.P.M.
Director, Purchasing & Contract Administration

Shayne West
Interim Associate Vice Chancellor for
Finance and Fiscal Services

Dr. Diane E. Snyder, CPA, Ph.D.
Vice Chancellor for Finance & Administration

Dr. Mike Flores
Chancellor



COOPERATIVE CONTRACT PURCHASES OVER \$100,000

Location	Type of Funding	Description	Purpose/Why	COOP Admin Fee	Total Cost	Vendor/ Co-Op
District Support Operations/ Director IT Services Office	Institutional Support	Temporary Employment Services - for (4) Programmer Developer Analysts	To augment staff resources for Salesforce and Banner Data Maintenance for District Office of Technology Services	\$0.00	\$259,200.00	GTS Technology Solutions Inc. DIR-CPO 4526 SMWVBE: WBE & SBE
Northwest Vista/Stem Program	NVC STEM GO17	Purchase of 169 All In One Dell Computers	To provide 169 Dell All In One Computers for New STEM Building Classrooms for students and staff in support of the STEM Academic Programs	\$0.00	\$168,831.00	Dell Marketing LP DIR-TSO-3763

ALAMO COLLEGES DISTRICT
QUARTERLY INVESTMENT REPORT AS REQUIRED BY THE PUBLIC FUNDS INVESTMENT ACT
FOR PERIOD BEGINNING JUNE 1, 2021 AND ENDING AUGUST 31, 2021

Summary of Changes in Market Value for the Quarter:

	Total
Market Value 8-31-21	\$ 471,834,772
Market Value 5-31-21	\$ 306,544,418
Total Change in Market Value	\$ 165,290,354
Accrued Income not included above	\$ 685,374

*Market value above includes all investments plus all interest and non-interest bearing bank accounts per State Auditor's Office definition.
Total Change in Market Value consists of change in amount of funds held in cash and investments plus any change in fair market value.*

Noteworthy Items:

Received \$ 225,000,000 proceeds from sale of Ltd Tax Bonds (CIP) in June.
FY 2020 Biennial PFIA Audit as required by State law performed by Weaver and Tidwell, L.L.P. with no instances of noncompliance.
All Investment Officers are in compliance with required biennial PFIA training.
All Trustees are currently in compliance with required PFIA training.

CERTIFICATION:

This report is prepared in accordance with Chapter 2256 of the Texas Public Funds Investment Act ("PFIA"). Section 2256.023(a) of the PFIA states that: "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the preceding reporting period." This report is signed by Alamo Colleges District's investment officers and includes the disclosures required in the PFIA. To the extent possible, market prices have been obtained from independent pricing sources.

The investment portfolio has been complied with the PFIA and the Board approved Investment Policy and strategy throughout the period. All investment transactions made in the portfolio during this period were made on behalf of the Alamo Colleges District and were made in full compliance with the PFIA and the approved Investment Policy.

Diane E. Snyder, CPA, Ph.D.
Vice Chancellor for Finance and Fiscal Administration

Shayne A. West
Interim Associate Vice Chancellor, Finance & Fiscal Services

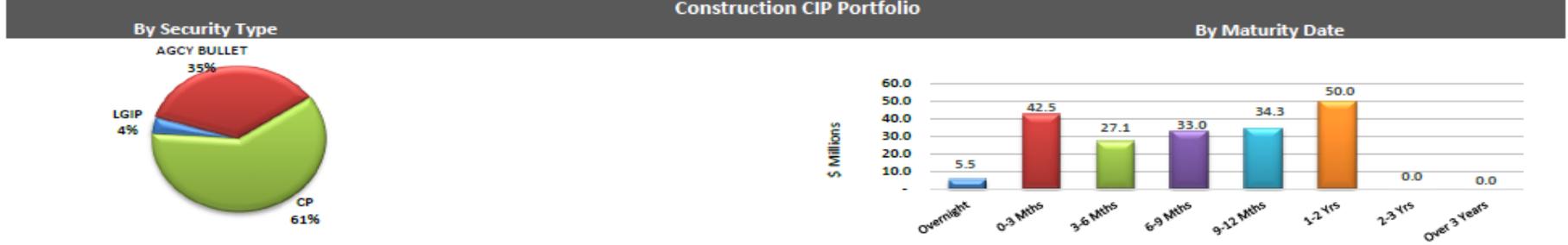
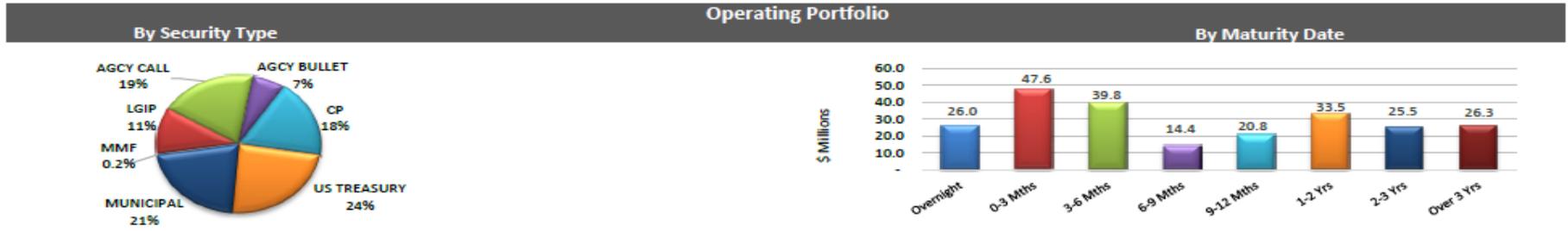
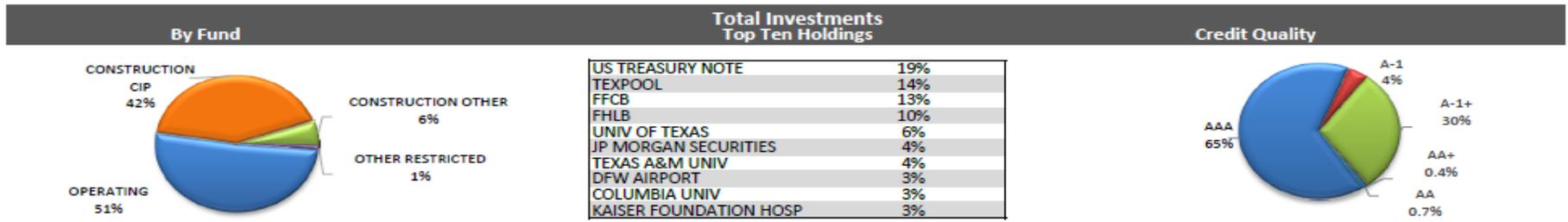
Patrick F. Vrba, Jr., CPA
Controller

Tracey Sulak Bedwell, CTP, MBA
Treasurer

**Alamo Colleges District
Executive Summary
August 31, 2021**

Portfolio Summary by Fund

	Market Value 8/31/2021	Market Value 5/31/2021	Change From Prior	Net Income for 8/31/2021	Net Income YTD 8/31/2021	Wtd Avg Yield 8/31/2021	Wtd Avg Maturity 8/31/2021
Operating	\$233,889,098	\$253,451,819	(\$19,562,721)	\$155,875	\$957,559	0.262%	418 days
Construction- CIP	\$192,323,080	\$7,580,621	\$184,742,459			0.105%	227 days
Construction- Other	\$26,750,456	\$29,630,135	(\$2,879,678)	\$1,293	\$24,094	0.022%	1 days
Other Restricted	\$4,225,831	\$4,385,723	(\$159,892)	\$198	\$3,562	0.022%	1 days
Grand Total	\$457,188,466	\$295,048,298	\$162,140,168	\$157,366	\$985,215		



Note: The College District currently holds funds on deposit with Bank of America that are not included in the investment portfolio data presented here, with the exception of the balance held in the overnight sweep fund. Net income from the Construction fund proceeds are committed for project management, owner's representative, and audit services.

ALAMO COLLEGES DISTRICT
DETAIL OF INVESTMENTS
August 31, 2021

Sec. Type	Maturity Date	Security Description	CPN %	Settlement Date	Next Call	Par Value	Book Value	Market Value	YTM %	S&P Global	Moody's	Fitch	Days to Mty	Days to Call
Operating Investments														
Agency	11/30/2021	FHBL	0.090	1/29/2021		5,000,000	4,999,985	5,000,167	0.091	AA+	AAA	AAA		91
Agency	6/10/2022	FHBL	2.125	8/19/2021		3,525,000	3,581,146	3,580,075	0.070	AA+	AAA	NR		283
Agency	7/25/2022	FREDDIE MAC	0.125	8/24/2021		5,000,000	5,002,448	5,001,765	0.071	AA+	AAA	AAA		328
Agency	10/26/2022	FHLMC	2.100	1/13/2021		5,500,000	5,533,573	5,534,350	0.159	AA+	AAA	AAA		421
Agency	11/30/2022	FHBL	0.170	12/17/2020	11/30/2021	5,000,000	4,997,635	4,997,816	0.208	AA+	AAA	AAA		456
Agency	12/15/2022	FHBL	0.160	12/16/2020	12/15/2021	5,000,000	4,998,385	5,001,158	0.185	AA+	AAA	AAA		471
Agency	9/14/2023	FHBL	0.280	9/18/2020	9/14/2021	5,000,000	4,997,443	4,998,459	0.305	AA+	AAA	AAA		744
Agency	11/30/2023	FHBL	0.310	12/2/2020	11/30/2021	5,000,000	4,996,244	5,001,355	0.344	AA+	AAA	AAA		821
Agency	2/25/2025	FHBL	0.650	8/25/2021	11/25/2021	10,000,000	9,997,816	10,000,000	0.680	AA+	AAA	NR		87
Agency	5/27/2026	FHBL	0.500	5/27/2021	11/27/2021	10,000,000	10,000,000	10,003,205	1.097	AA+	AAA	AAA		1,730
Agency	6/16/2026	FHBL	0.500	6/16/2021	6/16/2022	5,000,000	5,000,000	5,003,260	0.938	AA+	AAA	AAA		1,750
		Subtotal				60,025,000	60,106,859	60,124,513						
Money Market	9/1/2021	UNIV OF TEXAS	-	3/2/2021		7,500,000	7,499,969	7,499,979	0.153	A-1+	P-1	F1+		1
Money Market	10/4/2021	JP MORGAN SECURITIES	-	4/1/2021		5,000,000	4,999,150	4,999,575	0.183	A-1+	P-1	F1+		34
Money Market	11/3/2021	TEXAS PUB FIN AUTH	0.090	8/19/2021		10,060,000	10,060,000	10,060,000	0.090	A-1+	P-1	F1+		64
Money Market	11/22/2021	DFW AIRPORT	0.120	8/25/2021		5,000,000	5,000,000	5,000,000	0.120	A-1	P-1	NR		83
Money Market	12/9/2021	CORNELL UNIV	-	8/12/2021		7,297,972	7,297,972	7,297,972	0.102	A-1+	P-1	NR		100
Money Market	1/1/2022	UNIV OF TEXAS	-	4/16/2021		6,000,000	5,996,232	5,997,118	0.173	A-1+	P-1	F1+		133
Money Market	1/13/2022	CORNELL UNIV	-	8/19/2021		5,390,000	5,387,979	5,387,372	0.102	A-1+	P-1	NR		135
Money Market	5/2/2022	UNIV OF TEXAS	-	8/20/2021		5,000,000	4,995,933	4,993,561	0.122	A-1+	P-1	F1+		244
		Subtotal				51,250,000	51,237,235	51,235,172						
Taxable Muni	2/1/2022	SAN ANTONIO, TX	0.364	7/16/2020		5,000,000	5,000,790	5,003,720	0.326	AAA	AAA	AA+		154
Taxable Muni	2/15/2022	PASADENA ISO, TX	5.000	8/20/2020		1,000,000	1,021,414	1,022,053	0.319	AAA	AAA	NR		168
Taxable Muni	5/15/2022	TEXAS A&M UNIV	1.973	8/14/2019		1,885,000	1,885,000	1,907,864	1.973	AAA	AAA	AAA		257
Taxable Muni	5/15/2022	UNIV OF CALIFORNIA	0.163	3/10/2021		1,425,000	1,425,287	1,425,287	0.163	AA+	AA+	NR		257
Taxable Muni	7/1/2022	TEXAS A&M UNIV	1.700	12/17/2019		1,000,000	1,000,000	1,012,045	1.700	AAA	AAA	AAA		304
Taxable Muni	2/1/2023	SAN ANTONIO, TX	0.478	7/16/2020		5,000,000	5,004,716	5,019,446	0.411	AAA	AAA	AA+		519
Taxable Muni	4/1/2023	TEXAS TRANSPRTN COMM	5.000	7/8/2020		2,000,000	2,138,824	2,151,596	0.575	NR	AAA	AAA		578
Taxable Muni	5/15/2023	TEXAS A&M UNIV	2.396	9/21/2020		1,160,000	1,201,289	1,199,576	0.300	AAA	AAA	AAA		622
Taxable Muni	7/1/2023	MET GOVT NASHVILLE & DAVIDSON CNTY TN	0.271	2/18/2021		2,000,000	2,000,000	2,000,588	0.271	AA+	AA+	NR		669
Taxable Muni	9/1/2023	TARRANT REG WTR DT	0.250	3/9/2021		7,330,000	7,332,188	7,311,653	0.235	AAA	NR	AA+		731
Taxable Muni	2/1/2024	TEXAS PUB FIN AUTH	0.503	1/15/2021		2,000,000	2,007,648	2,002,515	0.344	AA+	AA1	NR		884
Taxable Muni	5/15/2024	TEXAS A&M UNIV	2.566	9/29/2020		2,750,000	2,909,921	2,893,828	0.400	AAA	AAA	AAA		988
Taxable Muni	2/1/2025	SAN ANTONIO, TX	2.173	4/28/2021		33,750,000	34,189,179	34,210,099	0.631	AAA	AAA	AA+		1,250
		Subtotal				33,750,000	34,189,179	34,210,099						
TE Muni	3/1/2022	TRAVIS COUNTY, TX	5.000	7/16/2020		1,000,000	1,023,310	1,024,381	0.310	AAA	AAA	NR		182
TE Muni	6/1/2022	SPRING ISO, TX	5.000	8/16/2020		1,000,000	1,046,372	1,046,372	0.541	AAA	AAA	NR		349
TE Muni	3/1/2023	TRAVIS COUNTY, TX	5.000	7/16/2020		1,500,000	1,604,207	1,609,568	0.340	AAA	AAA	NR		547
TE Muni	8/1/2024	STATE OF TX - COLLEGE STDTN LOAN	4.000	7/2/2020		2,950,000	3,238,612	3,264,828	0.600	AAA	AAA	NR		1,066
		Subtotal				6,450,000	6,908,455	6,945,150						
Treasury	9/15/2021	US TREASURY NOTE	2.750	2/4/2021		5,000,000	5,005,465	5,005,141	0.075	AA+	AAA	AAA		15
Treasury	10/15/2021	US TREASURY NOTE	2.875	1/29/2021		5,000,000	5,017,171	5,016,995	0.085	AA+	AAA	AAA		45
Treasury	10/15/2021	US TREASURY NOTE	2.875	2/4/2021		5,000,000	5,017,231	5,016,995	0.075	AA+	AAA	AAA		45
Treasury	11/15/2021	US TREASURY NOTE	2.875	2/4/2021		5,000,000	5,029,008	5,028,811	0.081	AA+	AAA	AAA		76
Treasury	2/15/2022	US TREASURY NOTE	2.600	3/1/2021		10,000,000	10,007,689	10,008,281	0.093	AA+	AAA	AAA		168
Treasury	4/15/2022	US TREASURY NOTE	2.250	1/29/2021		5,000,000	5,066,856	5,067,578	0.099	AA+	AAA	AAA		227
Treasury	6/15/2022	US TREASURY NOTE	1.750	1/29/2021		10,000,000	10,129,756	10,131,250	0.105	AA+	AAA	AAA		288
Treasury	7/15/2023	US TREASURY NOTE	0.125	2/23/2021		10,000,000	9,994,799	9,988,672	0.153	AA+	AAA	AAA		683
		Subtotal				55,000,000	55,347,975	55,343,723						
Subtotal Separate Operating Investments						206,475,000	207,789,703	207,858,657						
LGIP		TEXPOOL				25,665,265	25,665,265	25,665,265	0.022	AAAm				1
MMF Sweep		BLACKROCK T-FUND				365,178	365,178	365,178	0.001	AAA	AAA	NR		1
Total Operating						232,505,443	233,820,146	233,889,100	0.026					
CIP Construction														
Agency	6/10/2022	FHBL	2.125	7/21/2021		10,000,000	10,158,445	10,156,242	0.077	AA+	AAA	NR		283
Agency	7/2/2022	FHBL	0.060	7/25/2021		12,000,000	11,998,272	11,998,079	0.076	AA+	AAA	AAA		324
Agency	9/6/2022	FNMA	1.375	7/28/2021		3,855,000	3,904,333	3,906,110	0.110	AA+	AAA	AAA		371
Agency	9/15/2022	FHBL	0.080	6/15/2021		20,000,000	19,997,007	20,004,878	0.094	AA+	AAA	AAA		380
Agency	9/15/2022	FHBL	0.080	7/28/2021		5,865,000	5,864,085	5,866,430	0.095	AA+	AAA	AAA		380
		Subtotal				51,720,000	51,922,142	51,931,739						
Money Market	9/20/2021	BAYLOR SCOTT & WHITE	-	7/14/2021		7,500,000	7,499,667	7,499,542	0.082	A-1+	P-1	NR		20
Money Market	10/5/2021	UNIV OF CALIFORNIA	-	7/6/2021		10,000,000	9,999,028	9,999,096	0.102	A-1+	P-1	F1+		35
Money Market	10/20/2021	COLUMBIA UNIV	-	6/23/2021		15,000,000	14,998,333	14,997,500	0.081	A-1+	P-1	NR		50
Money Market	11/15/2021	DFW AIRPORT	0.130	7/7/2021		10,000,000	10,000,000	10,000,000	0.130	A-1	P-1	NR		76
Money Market	12/2/2021	AUSTIN, TX	0.110	8/5/2021		3,700,000	3,700,000	3,699,905	0.110	A-1	P-1	F1		93
Money Market	1/5/2022	TEXAS A&M UNIV	0.100	7/7/2021		10,000,000	10,000,000	9,999,652	0.100	A-1+	P-1	F1+		127
Money Market	1/12/2022	KAISER FOUNDATION HOSP	-	8/5/2021		13,378,000	13,371,527	13,368,788	0.133	A-1+	NR	F1+		134
Money Market	3/9/2022	VANDERBILT UNIV	-	7/12/2021		10,000,000	9,993,139	9,991,556	0.132	A-1+	P-1	F1+		190
Money Market	4/7/2022	JP MORGAN SECURITIES	-	7/7/2021		13,000,000	12,985,934	12,988,386	0.173	A-1	P-1	F1+		213
Money Market	5/2/2022	UNIV OF TEXAS	-	8/20/2021		10,000,000	9,991,867	9,987,122	0.122	A-1+	P-1	F1+		244
		Subtotal				102,578,000	102,540,485	102,531,547						
Treasury	8/15/2022	US TREASURY NOTE	1.500	7/1/2021		12,000,000	12,162,735	12,162,656	0.081	AA+	AAA	AAA		349
Treasury	10/31/2022	US TREASURY NOTE	0.125	7/26/2021		10,000,000	10,001,801	10,001,563	0.110	AA+	AAA	AAA		426
Treasury	11/15/2022	US TREASURY NOTE	1.625	8/12/2021		5,000,000	5,090,627	5,091,016	0.121	AA+	AAA	AAA		441
Treasury	12/15/2022	US TREASURY NOTE	1.625	8/12/2021		5,000,000	5,096,498	5,097,071	0.127	AA+	AAA	AAA		471
		Subtotal				32,000,000	32,351,681	32,352,306						
Subtotal Separate Investments CIP						186,298,000	186,814,308	186,815,592						
LGIP		TEXPOOL- CIP CONSTRUCTION				5,507,490	5,507,490	5,507,490	0.022	AAAm				1
Total CIP Construction						191,805,490								

ALAMO COMMUNITY COLLEGE DISTRICT
Quarterly Investment Report (Including Deposits)
FOR PERIOD BEGINNING JUNE 1, 2021 AND ENDING AUGUST 31, 2021

August 31, 2021 Market Value

Investment or Deposit Type

Publicly Traded Equity and Similar Investments

Common Stock (U.S. and foreign stocks held in separately managed accounts or internally managed by institution investment staff; exclude mutual or commingled funds)	
Equity/Stock Mutual Funds	
Balanced Mutual Funds (where target allocation is > 50% equities)	
"Commonfund" Equity Commingled Funds	
Other Equity Commingled Funds (if primarily invested in publicly traded equities)	
Preferred Stock	
Other - list by type	
Total Publicly Traded Equity and Similar Investments	0

"Other" Investments - Other than Publicly Traded Equity and Debt Investments

Real Estate (include direct ownership & investments in real estate limited partnerships, private REITs, or similar vehicles; include a portfolio of publicly traded REITs if managed as a separate asset allocation category rather than comprising part of a broadly diversified stock portfolio)	
Other Real Asset Investment (e.g. investments in infrastructure funds)	
Private Equity	
Hedge Funds	
"Commonfund" Alternative Asset Commingled Funds (Real Estate, Private Equity, Hedge Funds, Commodities, etc.)	
Annuities	
Commodities	
Collectibles	
Other - list by type	
Total "Other" Investments - Other than Publicly Traded Equity & Debt Investments	0

Publicly Traded Debt & Similar Investments > 1 year maturity

U.S. Government Securities ("Treasuries")	30,178,322
U.S. Government Agency Securities ("Agencies")	76,319,924
Mortgage Pass-Throughs - "Agency"	
Mortgage Pass-Throughs - "Private Label"	
Asset-Backed Securities (ABS) (other than mortgage-backed securities)	
Sovereign Debt (non-U.S.)	
Municipal Obligations	
Collateralized Mortgage Obligations (CMOs) - list below by category	
Interest Only Strips (IOS)	
Principal Only Strips (POs)	
Inverse Floaters	
Stated Final Maturity longer than 10 years	
Other CMOs- "Agency"	
Other CMOs- "Private Label"	
Corporate Obligations (U.E. or foreign companies- list below by rating)	
Highly Rated (AAA/AA or equivalent)	
Other Investment Grade (A/BBB or equivalent)	
High Yield Bonds (<BBB or equivalent)	
Not Rated (NR)	
Fixed Income/Bond Mutual Funds (longer term; registered with the SEC)	
Balanced Mutual Funds (where target allocation is > 50% bonds or other debt securities)	
"Commonfund" Fixed Income/Bond Commingled Funds	
Other Fixed Income/Bond Commingled Funds (primarily invested in publicly traded debt securities; not registered with the SEC)	
GICs (Guaranteed Investment Contracts)	
Municipal Obligations	28,713,526
Total Publicly Traded Debt & Similar Investments > 1 year	135,211,772

Short-Term Investments & Deposits

U.S. Government Securities ("Treasuries")	57,517,707
U.S. Government Agency Securities ("Agencies")	35,736,328
Banker's Acceptances	
Commercial Paper - A1/P1 (or equivalent)	153,766,719
Other Commercial Paper - lower rated	
Repurchase Agreements (Repos)	
Money Market Mutual Funds (registered with the SEC)	
Short-Term Mutual Funds Other than Money Market Mutual Funds (registered with the SEC)	
Public Funds Investment Pool Created to Function as a Money Market Mutual Fund (not registered w/ SEC but "2a7-like")	
TexPool (and TexPool Prime)	62,149,042
Other Public Funds Investment Pools Functioning as Money Market Mutual Funds	
Other Investment Pools - Short-Term (not created to function as a money market mutual fund)	
Certificates of Deposit (CD) - Nonnegotiable	
Certificates of Deposit (CD) - Negotiable	
Bank Deposits	14,646,303
Cash Held at State Treasury	
Securities Lending Collateral Reinvestments (direct investments or share of pooled collateral)	
Other- Municipal Securities	12,441,723
Other - Bank Sweep (Treasury Fund)	365,178
Total Short-Term Investments & Deposits	336,623,000
TOTAL INVESTMENTS and DEPOSITS	471,834,772
TOTAL EXCLUDING BANK DEPOSITS	457,188,469

Alamo Colleges District
PFIA Officer Training as of August 31 , 2021

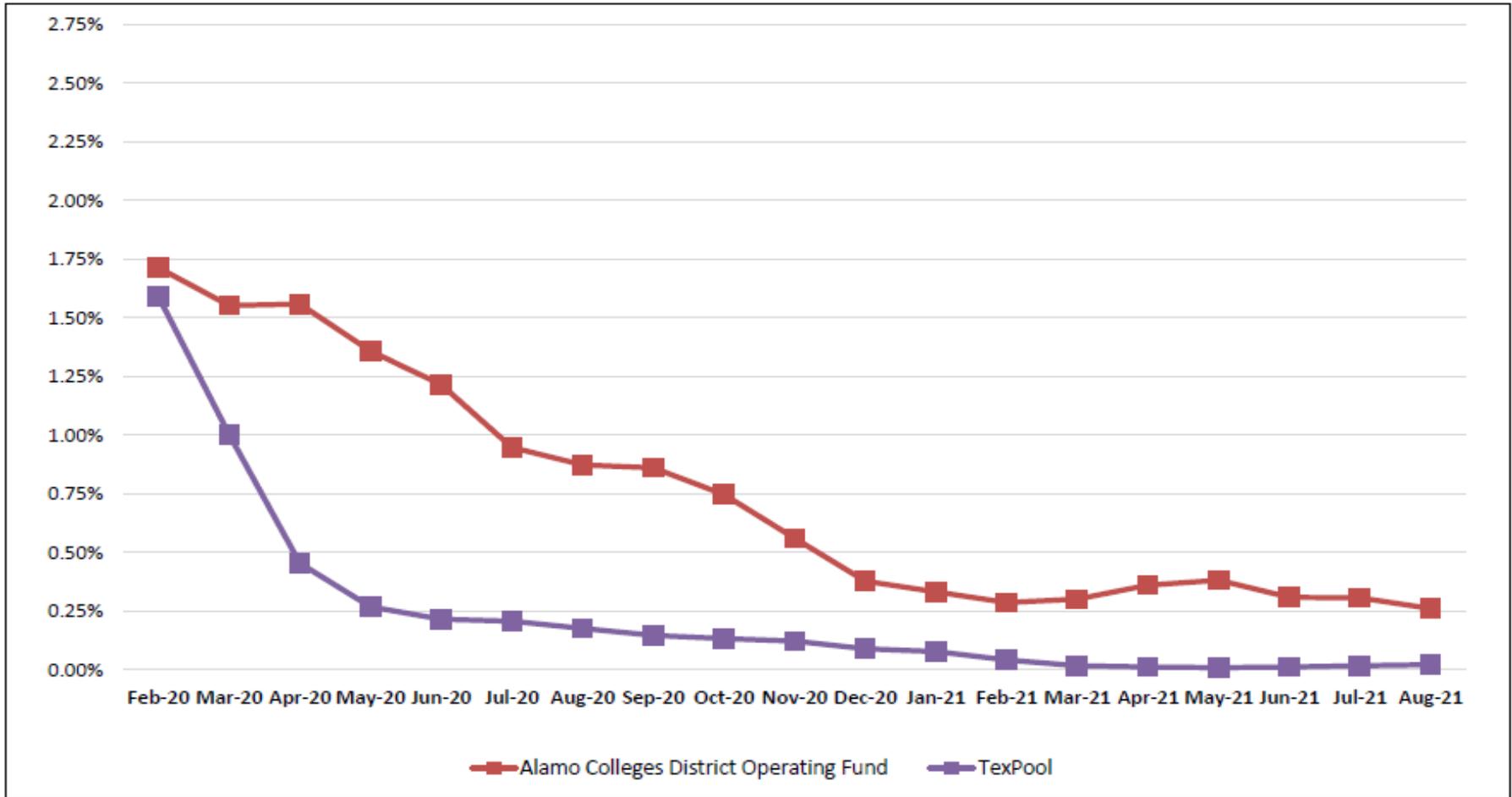
Name	Title	Most Recent PFIA Training	Officer Designation
Shayne A. West	Interim Assoc. Vice Chancellor, Finance and Fiscal Services (1)	Pending (Oct 2021)	Designated investment officer by Board of Trustees
Dr. Diane E. Snyder, CPA	Vice Chancellor for Finance and Administration	February, 2021	Investment officer in absence of Associate Vice Chancellor
Patrick F. Vrba, Jr., CPA	Controller	October, 2020	Investment officer
Tracey Sulak Bedwell, CTP MBA	Treasurer	October, 2020	Investment officer- delegated management of investment activity

(1) Effective June 1, 2021

Per Policy C.1.7 Investments: The Associate Vice Chancellor of Finance and Fiscal Services is designated as the investment officer of the College District by Board authority delegated through the Chancellor. In the absence of the Associate Vice Chancellor of Finance and Fiscal Services, the Vice Chancellor for Finance and Administration is deemed to be the investment officer. The investment officer shall be responsible for the investment of funds consistent with the investment policy adopted by the Board. The Associate Vice Chancellor of Finance and Fiscal Services may delegate management responsibility for daily investment transactions to the Controller or Treasurer.

*Requirement: 5 hours of training each biennium. Biennium during reporting period 9-1-19 to 8-31-21.
 New Investment Officers must take training within 6 months.*

**ALAMO COLLEGES DISTRICT
Performance (Yield) Operating Fund
August 31, 2021**



Information provided by Hilltop Securities Asset Management

C.1.7 (Policy) Investments

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 9-15-09

Last Board Action: 10-22-19, 10-20-20

General

The Board of Trustees (“Board”) as fiduciary of the funds of Alamo Community College District, may direct or delegate the purchase, sale, and investment of funds under its control in investments authorized in the Public Funds Investment Act, Chapter 2256, Texas Government Code (“PFIA”), in compliance with Board-adopted investment policies, and according to the standard of care prescribed in this written policy. This Policy is intended to satisfy the requirements of the PFIA. *[Texas Government Code Section 2256.005(a)]*

Scope

The provisions of this policy apply to the investment of College District funds and to all funds under the control of the Board, including, without limitation:

- Operating Funds
- Debt Service Funds
- Debt Service Reserve Fund
- Construction Funds and Unexpended Plant Funds
- Other Funds

Objectives

This investment policy emphasizes the safety of principal and liquidity, *[Texas Government Code Section 2256.005 (2)]* and addresses investment diversification, yield, maturity and the quality and capability of investment management. The Board intends that investments will be purchased to hold until maturity; no investments will be made for the specific purpose of speculation of changes in market interest rates.

The investment objectives of the College District are in order of priority:

1. Assure the safety of the College District’s funds.
2. Maintain sufficient liquidity to provide adequate and timely operating funds.
3. Ensure the investment is marketable if the need arises to liquidate the investment.
4. Minimize risk of loss resulting from concentration of assets by diversifying investments as to maturity, security type, and issuer and providing for investments in authorized pooled and mutual funds.
5. Attain a market yield consistent with safety and liquidity considerations.

C.1.7 (Policy) Investments

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 9-15-09

Last Board Action: 10-22-19, 10-20-20

Management of Funds

Delegation of Authority

The Board retains ultimate responsibility as fiduciaries of the assets of the College District. The Associate Vice Chancellor of Finance and Fiscal Services is designated as the investment officer of the College District by Board authority delegated through the Chancellor. In the absence of the Associate Vice Chancellor of Finance and Fiscal Services, the Vice Chancellor for Finance and Administration is deemed to be the investment officer. The investment officer shall be responsible for the investment of funds consistent with the investment policy adopted by the Board. The Associate Vice Chancellor of Finance and Fiscal Services may delegate management responsibility for daily investment transactions to the Controller or Treasurer. *[Texas Government Code Section 2256.005(f)]*

External Advisory Services

The Board may contract with advisory firm registered under the Investment Advisors Act of 1940 (15 U.S.C. Section 80-b1 *et seq.*) and the State of Texas to provide for the nondiscretionary investment and management of its public funds under its control. The contracted period will be for a maximum of two years, and a renewal or extension of the contract must be made by the Board by resolution. The firm must disclose any significant litigation relating to the firm's integrity or abilities. Subject to the provisions of the professional services contract, advisory firms can be terminated by the Board at any time. *[Texas Government Code Section 2256.003(b)]*

Standards of Care

Standards of Care

All investments will be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of his/her own affairs, not for speculation. *[Texas Government Code Section 2256.006(a)]* In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination will be made taking into consideration: (1) the investment of all funds over which the officer had responsibility, rather than a consideration as to the prudence of a single investment; and (2) whether the investment decision was consistent with this investment policy. *[Texas Government Code Section 2256.006 (b)]* A College District investment officer who has a personal business relationship with a business organization offering to engage in an investment transaction with the College District will file a statement disclosing that personal business interest. An investment officer who is related as determined by Texas Government Code Chapter 573, to an individual seeking to

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sell an investment to the College District will file a statement disclosing that relationship with the Board and with the Texas Ethics Commission. *[Texas Government Code Section 2256.005]*

Training

Board members and investment officers will attend at least one training session relating to the person's responsibilities conducted by the Texas Higher Education Coordinating Board within six months after taking office or assuming duties. Training shall include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio and compliance with the Public Funds Investment Act. All investment officers will attend a minimum of five hours of training at least once every state biennium from a recognized and independent source, as approved by the Board of Trustees. The list of approved training sources is listed in **Appendix 1**. *[Texas Government Code Section 2256.007]*

Internal Controls

Internal controls will be established by the investment officer to prevent the loss of public funds through collusion. There will be a division of responsibilities between the Associate Vice Chancellor of Finance and Fiscal Services, the Controller and the Treasurer for internal control purposes. The internal control procedures will address the following points:

- Avoidance of collusion
- Separation of trading authority from personnel responsible for maintaining the accounting records
- Custodial safekeeping
- Written confirmation of transactions

Roles and responsibilities of the participants in the investment process of the College District are outlined in **Appendix 2**.

The investment officer will establish a process for a compliance audit at least once every two years by the College District's internal auditor or by a private auditor, the results of which are reported to the state auditor no later than January of each even-numbered year. *[Texas Government Code Section 2256.005 (n)]*

Quarterly reports will be reviewed at least annually by an independent auditor reporting to the Board of Trustees. This will be done as part of the annual external audit process.

[Texas Government Code Section 2256.023 (d)]

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Investment Strategies

The Board will adopt a separate written investment strategy for each type of account under its control, describing the investment objectives of each. [*Texas Government Code Section 2256.005(d)*]

Operating Funds

The objective of these funds is to maintain adequate liquidity to meet cash needs. All security types listed in the “*Authorized Investments-Operating Funds*” section of this policy are considered suitable investments for the investment of Operating funds. Safety of principal and availability of adequate liquidity take priority over yield. The College District will diversify assets by security type, issuer and maturity date through separately purchased investments, through investments in approved pools or a combination of both in order to minimize overall risk and capture additional yield through maturity extension, as determined by cash flow needs.

The investment strategy for the District’s Operating funds shall be accomplished by purchasing high quality, short- to medium-term securities. It is expected that a portion of the portfolio will be invested in readily available, liquid funds such as Local Government Investment Pools, money market funds or overnight repurchase agreements. The dollar weighted average maturity for operating funds shall be two years or less. (Investment in the liquidity alternative is assumed to have maturity of one day for calculation purposes). Callable securities may be purchased in this fund group when there is a yield advantage over non-callable treasury securities of comparable duration based on both the call date and the stated final maturity date. The stated final maturity for an individual security can be up to five years from the date of purchase. It is anticipated that the portfolio will have an overall yield higher than the liquidity product utilized; this liquidity alternative will be used as a benchmark for performance.

Debt Service Funds

Investments in debt service funds are governed by the bond covenants, and investment strategies for debt service funds shall assure investment liquidity adequate to cover the debt service obligation on the required payment date. Securities are purchased to meet specific bond payment dates. All security types as authorized for Operating funds within this policy are considered suitable investments for the investment of Debt Service funds. Safety of principal shall take priority over yield. Adequate liquidity is required only to fund each debt service payment. The College District will seek diversification by security type, and

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issuer in order to minimize overall risk. Securities purchased shall not have a stated final maturity date which exceeds the debt service payment date. The weighted average maturity of the Debt Service Fund will be commensurate with bond covenants.

Debt Service Reserve Funds

Investment of debt reserve funds is governed by the bond covenants. Generally, all security types authorized for Operating funds within this policy are considered suitable investments for the investment of Debt Service Reserve funds. Safety of principal shall take priority over yield. There is no need to maintain cash liquidity in a Reserve fund. The College District shall seek diversification by security type and issuer name in order to minimize overall risk.

Investment strategies for debt service reserve funds shall generate a dependable revenue stream to the appropriate debt service fund from securities with a low degree of volatility. Except as may be required by the bond minute order specific to an individual issue, securities should be of high quality, with short- to intermediate-term maturities. Stated final maturity of any individual security in the debt service reserve fund shall not exceed the final installment payment date of the debt issue. The weighted average maturity of the Debt Service Reserve Funds will be commensurate with bond covenants.

Construction Funds and Unexpended Plant Funds

Investment strategies for construction funds and unexpended plant funds must assure that anticipated cash flows are matched with adequate investment liquidity. All security types authorized for Operating funds within this policy are considered suitable investments for the investment of Construction Funds and Unexpended Plant Funds, but if the funds are proceeds from bond issuances, the covenants from the issue govern the investment activity. Safety of principal shall take priority over yield. Care shall be taken to provide adequate liquidity to fund forecasted expenditures. The College District will seek diversification by security type and issuer when purchasing individual securities, but may invest all of the proceeds of a single bond issue into a single investment if that investment type allows for cash withdrawals on demand. These portfolios should include an adequate level of investment in highly liquid securities or investment in public funds investment pools which function as a money market mutual fund to allow for flexibility to meet unanticipated project outlays. The stated final maturity dates of securities held should not exceed the estimated project completion date. The weighted average maturity of these funds will be commensurate with the timing of the construction project.

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Other Funds

From time to time, funds are received that are identified for specific use. The investment objective of these funds is to maintain adequate liquidity to meet cash needs. All security types listed in the “*Authorized Investments-Operating Funds*” section of this policy are considered suitable investments for the investment of Operating funds. Safety of principal and availability of adequate liquidity take priority over yield

Authorized Investments

Operating Funds

Only the following securities are authorized investments under this policy. All investments are referenced and authorized under the *Texas Government Code (PFIA) Sections 2256.009- 2256.016 and Sections 2256-019 – 2256.0201*

- Obligations of the United States, including letters of credit, or its agencies and instrumentalities;
- Direct obligations of the State of Texas or its agencies and instrumentalities;
- Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities including any security type insured by the Federal Deposit Insurance Corporation (FDIC);
- Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;
- Certificates of Deposit and Share Certificates issued by a depository institution that has its main office or a branch office in Texas or through a broker that has its main office or a branch office in Texas and is included on the authorized broker list. These may be purchased without limit from a domestic bank if the principal and accrued interest is insured by the FDIC, is fully secured by an FHLB Letter of Credit, or collateralized by securities as provided for in this policy (see “Collateralization”). t. Certificates of Deposit (CDs) may be placed with banking institutions which offer competitive and documented interest rates, both at or above interest rates available on government securities to similar maturity dates. Since it may not possible to obtain competitive CD offers, documentation detailing the best available alternatives at time of purchase is required;

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- Collateralized Repurchase Agreements. Execution of a Master Repurchase Agreement, approved by the Legal Department, is required prior to the purchase of this investment. Investments must have a defined termination date and be secured by a combination of cash and obligations as described by Section 2256.009(a) (1) of the Texas Government Code. The securities being purchased to be pledged to the College District, held in the College District's name and deposited at the time the investment is made; and, is placed through a primary government securities dealer, as defined by the Federal Reserve or a financial institution doing business in the State of Texas; The term of any single repurchase agreement may be made coterminous with the need to expend bond proceeds, provided the purchase agreement allows for multiple draws at the College District's discretion and the maturity date does not exceed the expected final expenditure date.;
- Bankers' Acceptances. Investment must have a 270 day or less stated maturity from date of issuance and be liquidated in full by stated maturity, be acceptable as collateral for borrowing by a federal reserve bank, and be accepted by a bank rated at least A-1 and P-1 or equivalent by a Nationally Recognized Statistical Rating Organization ("NRSRO");
- Commercial Paper. Commercial paper must have a stated maturity of 270 days or less, and be rated at least A-1 or P-1 or equivalent, either by two NRSROs, or by a single NRSRO if it is also fully secured by an irrevocable letter of credit issued by a domestic bank. Both taxable and municipal commercial paper are authorized;
- No-Load Money Market Mutual Fund. Fund must be regulated by the Securities and Exchange Commission (SEC"); have a dollar-weighted average stated maturity of 60 days or less; and include in its investment objectives the maintenance of a stable net asset value of \$1 for each share. Such investments may not exceed, in the aggregate, more than 15 percent of the College District's monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service, and the investment in any single mutual fund may not exceed 10 percent of the total assets of the Mutual Fund;
- No-Load Mutual Fund. Fund must be registered with the SEC; have an average weighted maturity of less than two years; be invested exclusively in obligations approved by this policy; be continuously rated as to investment quality by at least one nationally recognized investment rating firm of not less than AAA or its equivalent; and conform to the requirements set forth in Section 2256.016 of the Texas Government Code relating to the eligibility of investment pools to receive and invest funds of investing entities. The investment in any single mutual fund

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may not exceed 10 percent of the total assets owned or controlled by the College District, including bond proceeds and reserves and other funds held for debt service;

- Public Fund Investment Pools. Public funds investment pools must be specifically authorized by the Board through resolution, and are subject to the limitations of PFIA Section 2256.016;
 - Interest bearing bank savings deposits issued by state and national banks or savings bank or a state or federal credit union (having their main or branch office in Texas) that are guaranteed or insured by the Federal Deposit Insurance Corporation or National Credit Union Share Insurance Fund (or their successor organizations) or secured by an FHLB Letter of Credit. Also included are collateralized interest bearing savings deposit that have secured the uninsured portion of deposits with pledged collateral as provided for in this policy (see “Collateralization”)
- Bank Sweep Accounts. Investments in bank sweep accounts are permitted provided they offer daily liquidity and invested in compliance with this Policy.

Debt Service/Reserve/Construction Funds

In addition to the authorized investments above, bonds proceeds may be invested in the following [*Texas Government Code Section 2256.011 and 015*]:

- Guaranteed Investment Contracts (“GICs”) having a defined termination date corresponding to the expected final draw date on the projected construction schedule, secured by U.S. Government direct or agency obligations.
- Flexible Repurchase Agreement (“Flex Repo”) with a defined termination date of and corresponding to the expected final draw date on the projected construction schedule secured by U.S. Government direct or agency obligations at a minimum of 102% of outstanding principal balance plus accrued interest.

Other Funds

All funds authorized for Operating Funds are also authorized for Other Funds.

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Financial Institutions and Broker/Dealers

All investment transactions require that competitive bids or offers be received from at least three (3) qualified broker/dealers or investment providers in accordance with Texas law. If the College District has hired an Investment Advisor, the advisor shall obtain and document competitive bids and offers on all transactions and present these to the College District as part of its standard trade documentation. (This section excludes transactions with money market mutual funds and public funds investment pools, which are deemed to be made at prevailing market rates).

The Board must adopt and annually review a list of qualified dealer/brokers authorized to engage in investment transactions with the College District. *[Texas Government Code Section 2256.025]* A written copy of this investment policy shall be presented to any business organization defined as an investment pool or investment management firm under contract to manage the College District's portfolio with discretionary authority. *[Texas Government Code Section 2256.005(k)*. A Qualified representative *[Texas Government Code Section 2256.002(10)]* of the business organization must execute a written instrument substantially to the effect that the registered principal has received and thoroughly reviewed the investment policy of the College District and acknowledged that the organization has implemented procedures and controls in an effort to preclude transactions that are not authorized by this policy. *[Texas Government Code Section 2256.005(k)]* Form [C.1.7.F](#) Texas Public Funds Investment Act Certification by Dealer may be used to satisfy this requirement.

Safekeeping and Custody

Securities will be held by a third-party custodian designated by the Board and held in the College District's name as evidence by safekeeping records of the institutions with which the securities are deposited. All transactions, except those with an investment pool or mutual fund, will be settled on a delivery versus payment method. *[Texas Government Code Section 2256.005(b)(4) (e)]*

Collateralization

The College District shall require full collateralization of funds on deposit with depository institutions, other than investments, in accordance with the Texas Government Code, Chapter 2257. In order to anticipate market changes and provide a level of security for all funds, the collateralization level shall be at least 100% percent of market value of principal and accrued interest on the deposits, less any amount insured by the FDIC. Collateral

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should be repriced daily. This collateral will be held by a third party and not be subject to any security interest, lien or right of set-off by the third party. Bank deposits and repurchase agreements often require collateral substitution. If the District has a contractual agreement with an independent third-party custodian, this custody agent shall permit collateral substitution provided that the total value of the new securities maintains a market value equal to or greater than the required collateral level. Collateral used to secure direct bank deposits shall be monitored no less than monthly. *[Texas Government Code Sections 2257.021, 022,023]*

Other

Monitoring Market Prices

The market value of the portfolio will be obtained monthly from the investment advisor, or the custodian bank, as appropriate. Market value of pooled or mutual funds will be obtained from published sources, such as their websites.

Credit Downgrades

Procedures shall be maintained by the investment officer to monitor rating changes in investments (reference Appendix 2 Roles and Responsibilities). *[Texas Government Code Section 2256.005(b)4(f)]*. It is not a requirement to liquidate an investment that was an authorized investment at the time of purchase *[Texas Government Code Section 2256.017]*; however, the investment must be evaluated by the investment officer to determine if it is prudent to liquidate. Investments that are downgraded to less than the required minimum credit rating should be liquidated in a prudent manner. *[Texas Government Code Section 2256.021]*

Securities Lending

A securities lending program is authorized if it meets the conditions provided by the Texas Government Code Section and is separately approved by the Board of Trustees. *[Texas Government Code Section 2256.0115]*

Reporting

An investment report will be prepared on a quarterly basis by the investment officers(s) and the investment advisor and submitted to the Board. The report must be signed by all investment officers, and electronic signatures will be acceptable. The report must state that it was generated in compliance with the Investment Policy and PFIA, be signed by the investment officers and will minimally include the following:

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For separate investments: detailed investment position including type of asset, book and market value, maturity and accrued interest

For each pooled fund group or mutual fund: name of pooled fund, ending book and market value, and accrued interest

For all investments: dollar-weighted average maturity

[Texas Government Code Section 2256.023]

Additionally, if an investment advisor is used, a report will be submitted at least quarterly by the investment advisor detailing the market value of the investments, utilizing a named, commonly accepted pricing source, and the performance of the investments. The pricing of mutual funds and pooled funds will be obtained directly from those institutions.

Policy Review

This policy and strategies will be reviewed not less than annually by the Associate Vice Chancellor of Finance and Fiscal Services, the Audit, Budget, and Finance Committee, and the Policy and Long Range Planning Committee, and the Board. The Board will adopt a written statement stating that it has reviewed the policy and strategies, and the written statement so adopted will record any changes made to either the policy or strategies. *[Texas Government Code Section 2256.005(e)]*

A copy of this approved statement will be posted on the College District's website, provided to all investment dealers and investment managers doing business with the College District, and also shall be provided to other interested parties on request. Confirmation of receipt and review of this policy by persons employed by an organization providing investment services to the College District and who deal directly with College District accounts shall be received by the College District prior to the institution of such services. *[Texas Government Code Section 2256.005(k)]*

Sources:

Public Funds Investment Act, Texas Government Code Chapter 2256

Public Funds Collateral Act, Texas Government Code Chapter 2257

Form [C.1.7.F](#) Texas Public Funds Investment Act Certification by Dealer

Legal Reference - TACC Policy Reference Manual

CAK(LEGAL) Appropriations and Revenue Sources: Investments

Appendix 1

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List of approved training sources: [Texas Government Code Section 2256.007]

- Texas Higher Education Coordinating Board
- Government Treasurers’ Organization of Texas
- Government Finance Officers Association of Texas
- Alamo Area Council of Governments
- University of North Texas Center for Public Management
- Texas Association of Community College Business Officers
- Texas Municipal League
- The PFM Group
- Virtual Learning Concepts
- Texas State University
- Hilltop Securities
- Association for Financial Professionals
- TexPool Academy (provided by Federated Investors)

Appendix 2 (Procedures) Roles and Responsibilities					
			<i>Investment Officers</i>		
Responsibility	Board of Trustees	External Investment Advisor	Treasurer	Vice Chancellor, Associate Vice Chancellor, Controller	General Accounting
Investment Policy	Annual review and approval	Acknowledges receipt of Investment Policy. Reviews to ensure compliance with PFIA and any legislative changes.	Prepares Policy for annual review by District Compliance and Legal and subsequent approval by Board of Trustees. Documents changes.	Review	
Compliance		Acknowledges receipt of Investment Policy. Reviews to ensure compliance with PFIA and changes. Ensures investment recommendations are approved per Policy.	Assures Investment Policy is in compliance with PFIA; manages investment activity in keeping with Investment Policy.		
Trading		Recommends trades, obtains competitive bids; executes trades based on direction from Alamo Investment Officers, prepares and forwards trade tickets. Retains duplicate copies of trade tickets and support documents.	Supplies cash flow information and investment parameters for recommendations from Advisor. Reviews trade options ; authorizes trades and signs trade ticket.		
Review of Investment Activity			Prepares Investment Committee quarterly review of activity and other relevant information. Delivers semiannual report for Board of Trustees.	Participates in quarterly Investment Committee meeting for review	

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Quarterly Investment Report (PFIA required) and other external reporting (CARAT, SAO)	for Quarterly approval PFIA report.		Responsible for preparing and submitting all required reporting and posting necessary information to Alamo Colleges District's website.	Reviews and signs PFIA report	
Transactional Reporting		Prepares monthly reports of investment activity, holdings, book value adjustments, accrued income on each investment portfolio.	Reviews and compares balances and activity to internal records.		
Monitoring Ratings Changes		Provides information on changes in investment ratings and credit support. Supplies quarterly report of ratings on investment holdings.	Monitors and maintains current record of borrowers' ratings and support. Determines disposition of investments held due to ratings changes. Informs other Investment Officers with significant changes.		
Accounting			Prepares journal entries for all investment activity, interest income. Internal reconciliation of investment balances and interest income. Journal entries are supported by trade tickets and safekeeping receipts (if a purchase) and evidence of bank account activity. Prepares all footnotes and schedules in CAFR relating to investments.		Reviews and approves Journal Entries. Enters into General Ledger. Reconciles investment accounts.
Safekeeping			Enters all trades into bank safekeeping system- monitors delivery versus payment for securities purchased/sold and credit received for maturing investments and coupon payments.		
Collateral		Reviews collateral upon request.	Orders and monitors required collateral for depository funds in excess of FDIC insured amounts.		
Training	Attend training within six months of taking office.		Minimum 10 hours (is in excess of PFIA requirement) approved training each 2 years.	Minimum 5 hours approved training each 2 years.	

C.2.3.3.F (Form) Recommendation for the Naming of Alamo Colleges Property

Responsible Department: District Institutional Advancement, Vice Chancellor for Finance and Administration

Based on Board Policy: C.2.3 - Facilities and Grounds Management

Approved: 8-18-09

Last Amended: 5-20-14, 7-25-19

RECOMMENDATION FOR THE NAMING OF ALAMO COLLEGES PROPERTY

In making a recommendation for the naming of any Alamo Colleges property, any person or persons making such recommendation should exercise the utmost discretion and caution so as not to create any undue expectations on the part of a person, persons, or organization for whom it is proposed to name property. A recommendation does not assure that the requested naming will occur. Accordingly, this form should be submitted in confidentiality for consideration to the college president or chancellor, as appropriate. For a recommendation based on a consideration of funds or other resources generated for the benefit of the College District, first contact the Alamo Colleges Foundation. Please answer the following questions:

1. *For what person, persons, or organization are you recommending to have Alamo Colleges property named?*

2. *What criteria, based on Policy C.2.3, are met by the honoree(s) that merit naming? Please be as specific and detailed as possible, citing the specific criteria set forth in Policy C.2.3 (use additional pages if needed).*

3. *What Alamo Colleges' property are you recommending be named for the person, persons, or organization you are recommending (include campus, if applicable, and street address)?*

Submit this form confidentially to the college president for property located at a college site, or to the chancellor for property not located at a college site. The Board of Trustees is the only entity with the authority to approve the naming of any Alamo Colleges property, and reserves the right to accept or reject naming proposals.

Submitted by:

Type or Print Name: Adena Williams Loston, Ph.D.

If representing a group, indicate the group: St. Philip's College

Contact telephone number: 210-486-2900 Alternate number: _____

Contact email address: aloston@alamo.edu

Contact mailing address: St. Philip's College, SLC 303, 1801 Martin Luther King Dr., San Antonio, TX 78203



Signature

8/13/2021

Date submitted

William Allen Hudgins

William Allen Hudgins contributed nearly 40 years of service to the St. Philip's College family and his community. His contributions are significant in serving as the first basketball coach for 18 years during the time when we had completion basketball at St. Philip's College. He served as a role model for the young men while demanding high academic standards and overseeing their mental health and growth and development. He not only adopted the students on his St. Philip's team; but also committed to strengthening the development of children of color in our community. His legacy is far reaching as a Tuskegee Airman, his contributions to the social fabric of our community and his dedication to his church and spiritual wellbeing. Coach Hudgins is prominently displayed as a part of our Historical Legacy Wall in the Bowden Center in Third Floor of the Sutton Learning Center.

Source: William Hudgins funeral program on Portal to Texas History,
<https://texashistory.unt.edu/ark:/67531/metaph226485/?q=hudgins>

William Allen Hudgins (affectionately known as "Coach" and "Meatboy") was the fifth child of five children born to John and Artie Hudgins in Mathews County, Virginia on May 9, 1917.

He came to Christ at a young age joining Zion Baptist Church in Mathews County. At age six his mother moved to Phoebus, Virginia where he attended the Whittier School. After finishing the Whittier School, he went to George P. Phenix High School where he excelled in academics and in athletics. When he finished high school, he was offered an athletic scholarship to Virginia State University but opted to take a work-study scholarship at Hampton Institute in 1935. It was at Hampton Institute that he became a legendary "Hampton Pirate" playing for the great coaches during that time, Gideon "Gid" Smith, Charles H. Williams (founder of the CIAA), and Herman "Buck" Neilson. During those days he was considered one of the premier athletes earning the title "3-LETTER MAN" because he earned letters in football, basketball, and track. When he finished Hampton Institute in 1940, he earned his Masters Degree at the University of Pennsylvania and was also the basketball coach at Cambridge High School in Baltimore Maryland.

In 1942, he enlisted in the Army Air Corps in 1942 as a Tuskegee airman but was too tall to fit in the fighter planes during that time. He then became a Tuskegee Airman trainer and applied to Officer's Candidate School (OCS). He was accepted to Officer's Candidate School and came to San Antonio, Texas to attend.

In December of 1944, he met Vernis Ilene Martin who at that time was a freshman at Hampton Institute and they married in May 26, 1945. From their union, they had two children, Patricia Ann (Tricia) and William Allen Jr. (Billy) and decided to make their home in Texas. He coached track and field and was assistant football coach at Bishop College from 1948 to 1949. In 1949, he was offered a job as the first basketball coach at St. Philip's College in San Antonio, Texas. He was the only basketball coach at St. Philip's for 18 years and served as Dean of Student Affairs for 19 years. He retired from St. Philip's in 1982 and enjoyed his retirement by traveling with his wife Vernis, playing golf with the "Old Timers", talking on the telephone everyday with his cohort, Kenenth Pulliams, and going to church at Second Baptist on Sundays to fellowship afterwards on the parking lot with his friends Dr. T.R. Williams, Mr. Don Coleman, and Mrs. Joyce Lovelady.

He lived a long, full, meaningful life and served as mentor to many African American young adults. One of his major accomplishments in his service to the kingdom was that he taught about 3000 African American children how to swim during vacations before segregation ended.

He was a long time member of Second Baptist Church, a life member of the NAACP, a founding member of the Courtiers, a member of Omega Psi Phi Fraternity, Inc. and a member of the Hampton University Alumni Association. In January 2011, he was inducted into the Hampton University Athletic Hall of Fame.

In the words of the Hampton University school song "O Hampton we can never make thee a song except as our lives do the singing..." he let his life do the singing.

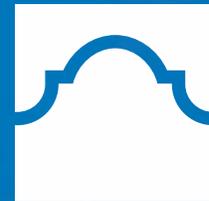
He went home to be with the Lord on Monday, June 13, 2011 peacefully watching television in his favorite chair. He was preceded in death by his parents, John and Artie, his sister Lena, his brothers Morris, John and Lindsay, and his beloved wife of 58 years, Vernis.

He was survived by his daughter Patricia, his son William Allen Jr. (Billy), his grandchildren William Allen III (B), Channon Teria, Jenifer Patrice and Sarah Hollie, his great granddaughter Morgan Simone and a host of other relatives and friends.

Overview of Construction Minute Order Actions

October 19, 2021

Lacy Hampton
Interim Associate Vice Chancellor
G.O. Bonds Capital Program (CIP)



ALAMO
COLLEGES
DISTRICT



Malcolm Baldrige
National Quality Award
2018 Award Recipient

Achieving the Dream
LEADER COLLEGE

Construction Overview Agenda

Construction Projects by the Numbers

- Mr. Lacy Hampton, AVC CIP

San Antonio College– Guaranteed Maximum Price for the New First Responders Academy New Law and Fire Training Building

MO Approve: **New Construction of the First Responders Academy**

- Dr. Robert Vela, President / Mr. Lacy Hampton, AVC CIP

St. Philip's College, Cyber Security Training Equipment and Support

MO Approve: **Bowden Replacement Building (Saint Artemisia Bowden Building)**

- Mr. Lacy Hampton, AVC CIP / Dr. Adena Williams Loston, President

Northwest Vista College, Amending the Construction Manager at Risk Construction Time Schedule Extension

MO Approve: **STEM Center of Excellence**

- Dr. Ric Baser, President / Mr. Lacy Hampton, AVC CIP



2017 CIP Bond Construction Projects by the Numbers

PROJECT STATUS	SPC	SAC	NVC	PAC	NLC	ETCs	Total
Projects Completed	3	2	3				8
Projects In Construction	2	3	1	2	1	2	11
Projects with Board GMP Approval							-
Projects with Upcoming GMP Approval		1	1	1			3
Projects in Various Design Phases		1				1	2
TOTAL							24

➤ Note Projects In Construction: Of the 11 projects 8 new projects within a year and during COVID-19



Overview of Construction Minute Order Actions

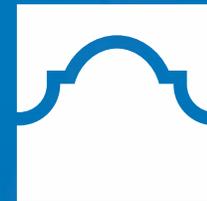
San Antonio College

First Responders Academy New Law Enforcement and Fire Training Building

October 19, 2021

Dr. Robert Vela, President
San Antonio College

Lacy Hampton
Interim Associate Vice Chancellor
G.O. Bonds Capital Program (CIP)



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SAC- First Responders Academy (FRA)



ALAMO COLLEGES DISTRICT
San Antonio College

Project Statistics:

- **Architect:** O'Connell Robertson
- **CMAR:** Gilbane Building Company
- **GMP:** \$17,440,000
- **GMP Approved:** 10.26.2021
- **Building Square Footage:** 32,000 sf
- **Classrooms and Training:** Classrooms, specialty training spaces, including storage and locker rooms. Outdoor covered event and training spaces with controlled access, driving course, parking for students and staff
- **Est. Target Construction Start:** November 2021
- **Est. Target Completion:** March 2023
- **Est. Academic Term Opening:** Fall 2023
- **CMAR SMWVBE % Committed:** 24%
- **Construction % Complete:**



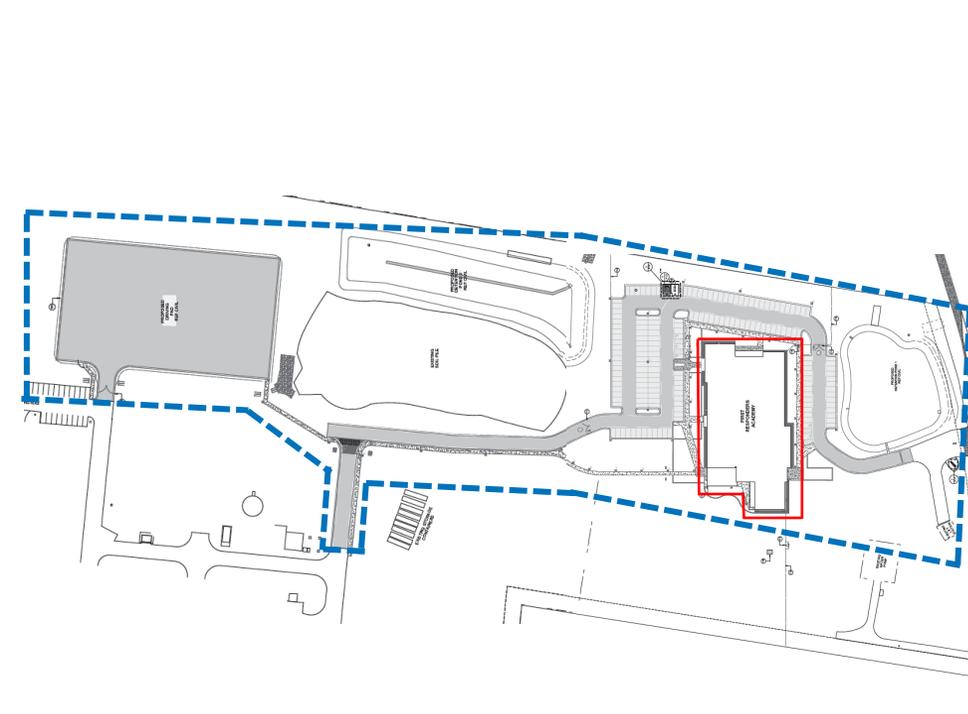
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SAC- First Responders Academy (FRA)



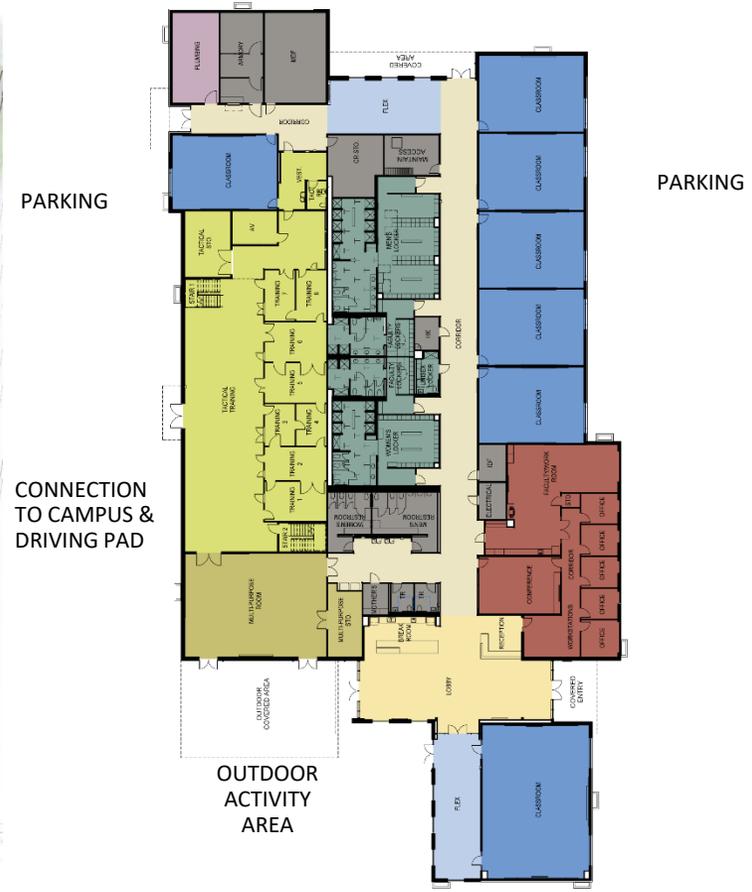
ALAMO COLLEGES DISTRICT
San Antonio College



Campus Plan ----- SITE IMPROVEMENT AREA
_____ NEW BUILDING AREA



Landscape Plan



Composite Floor Plan



ALAMO COLLEGES DISTRICT



SAC- First Responders Academy (FRA)



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Northeast View



Northwest View

Training spaces

- Multi-purpose room
- Locker rooms
- Tactical training space
- Armory
- Driving pad
- Classrooms

- Outdoor activity and dining areas
- Green space and walking paths
- Seating around exterior
- Covered area for events
- Fire academy
- Existing firing range



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SAC- First Responders Academy (FRA)



ALAMO COLLEGES DISTRICT
San Antonio College



Law Enforcement and Fire Training Entry

Amenities

- Faculty suite and work room
- Conferencing suite
- Student flex spaces
- Mother's room
- Outdoor seating/gathering



Lobby Concept Rendering

- Break & dining area
- Access to conferencing space
- Flexible multi-use spaces
- Transparency through lobby to outdoors



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SAC- First Responders Academy (FRA)



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San Antonio College

Construction GMP (Gilbane Building Company)	\$ 17,440,000
FF&E	\$ 487,000
Project Soft Cost	\$ 2,073,000
A/E; Eng. Services; Bldg. Permit Fees; Public Art; & Material Testing	

TOTAL PROJECT COST	\$ 20,000,000
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G.O. BONDS	\$ 20,000,000
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TOTAL PROJECT BUDGET	\$ 20,000,000
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The First Responders Academy Guaranteed Maximum Price (GMP) is presented for approval by the Board.

Soft cost includes architecture, engineering, material testing, specialized engineering services, building permit/development fees, public art and furniture, fixtures and equipment (FF&E)

*Refer to the project summary sheet



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Overview of Construction Minute Order Actions

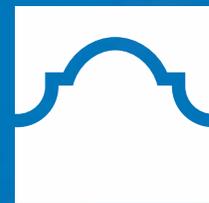
St. Philip's College Cyber Security Range Training Equipment and Support

Bowden Replacement Building (Saint Artemisia Bowden)

October 19, 2021

Dr. Adena Williams Loston, President
St. Philip's College

Lacy Hampton
Interim Associate Vice Chancellor
G.O. Bonds Capital Program (CIP)



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Cyber Security Range Enhancements

- **Build actual corporate networks of various sizes and complexity. Students will test, train, and exercise cybersecurity skills** rather than a 'replay system' to play prerecorded simulated attacks and malicious activity.
- **Varied career paths** associated with Cyber Awareness, Cyber Defense, and Cyber Assurance.
- **Future dual credit IT programs** and Cyber Security Pathways
- **First and only HBCU** to have their own Cyber Range as well as the **only 2-year or 4-year institution in San Antonio.**
- **Saves \$175,000 annually**
- **Opportunities to partner** with Fortune 500 companies



SPC Bowden CRRSAA Funding



✓ Cyber Range Scope (Background)

- In April 2021, received board approval to re-sequence work on 2nd floor for redesign and pricing for cyber range funded with HBCU CRRSAA funds.
- In August 2021, Board approved Minute Order for \$1.9M (hard & soft costs) to fund the construction cost for cyber range and increased the total project cost from \$14.7M to \$16.6M. At the presentation inform board we'll be coming back with IT purchase associated with cyber range.
- October 2021 – Proposed Minute Order is for the purchase of the IT equipment valued at \$1.7M (sole source) which increase the total project cost \$16.6M to \$18.3M. Total HBCU CRRSAA funding utilized will come to \$3.6M construction of cyber range and IT equipment.



SPC Bowden Total Project Costs



✓ Cyber Security Range Training Equipment and Support (CRRSAA Funds)

SPC Bowden Replacement Building Total Project Cost Increase - Cyber Range

	Original	8/10/2021 Approved Budget	10/19/2021 Revisions	10/19/2022 Revised Budgets
CONST. GMP (Bowden)	\$ 10,806,501		\$ -	\$ 10,806,501
CONST. GMP (Cyber Range)	\$ -	\$ 1,615,722		\$ 1,615,722
TOTAL GMP COST	\$ 10,806,501	\$ 1,615,722	\$ -	\$ 12,422,223
CYBER RANGE Estimated Hard Costs		\$ 241,732	\$ (170,999)	\$ 70,733
CYBER RANGE Estimated Soft Costs		\$ 45,900		\$ 45,900
CYBER RANGE Estimated FF&E			\$ 1,702,116	\$ 1,702,116
BOWDEN Estimated Hard Costs	\$ -			\$ -
BOWDEN Estimated FF&E	\$ 1,127,966		\$ 170,999	\$ 1,298,965
BOWDEN Estimated Soft Costs	\$ 1,109,019			\$ 1,109,019
BOWDEN Estimated Infrastructure Costs	\$ 1,691,280			\$ 1,691,280
Total Project Cost	\$ 14,734,766	\$ 1,903,354	\$ 1,702,116	\$ 18,340,236
Cyber Range Package Cost				\$ 1,818,749
Total CRRSAA Spending				\$ 3,605,470

*Refer to appendix rebalance sheet

Overview of Construction Minute Order Actions

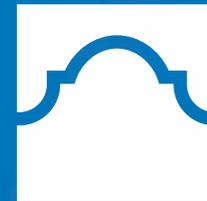
Northwest Vista College Amending the CMAR Construction Contract Construction Time Schedule Extension

STEM Center of Excellence

October 19, 2021

Dr. Ric Baser, President
Northwest Vista College

Lacy Hampton
Interim Associate Vice Chancellor
G.O. Bonds Capital Program (CIP)



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NVC STEM Center of Excellence CMAR Construction Time Schedule Extension

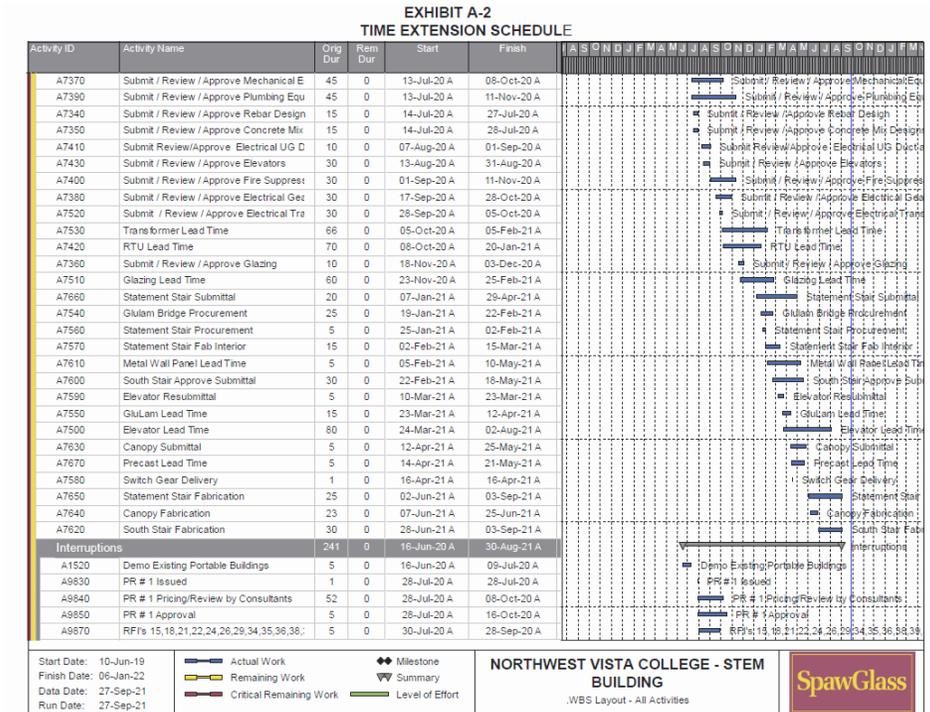


➤ **NVC STEM Building; New Sub. Completion December 6, 2021 (Org. Sub. Completion, August 13, 2021)**

✓ **No cost GMP increase/change**

✓ **Time extension includes lab plumbing redesign, inclement weather days (snow/ice/rain), raw material, and manpower shortage due to COVID.**

✓ **Some delays were offset by the construction float days that were included in the original project schedule.**

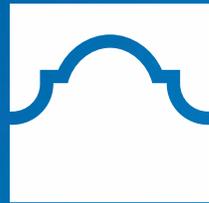


October 19, 2021, Minute Order Actions

- Discussion and Possible Action of Naming of Colleges Properly
- Discussion and Possible Action on Guaranteed Maximum Price for Alamo Colleges District – San Antonio College (SAC) First Responders Academy (FRA) New Law and Fire Training Building Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with Gilbane Building Company (CSP 18C-005)
- Discussion and Possible Action for the Purchase of Cyber Security Range Training Equipment and Support for the Alamo Colleges District – St. Philip’s College (SPC) Bowden Replacement Building
- Discussion and Possible Action on Amending the Construction Manager’s at Risk Construction with SpawGlass Contractors Inc. for the Alamo Colleges District – Northwest Vista College (NVC) STEM Center of Excellence, to Extend the Construction Time Schedule. (CSP 18C-005)



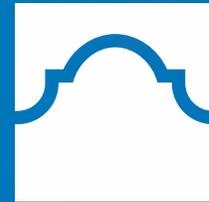
Questions



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Appendix



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Malcolm Baldrige
National Quality Award

2018 Award Recipient

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SAC –Rebalance Summary Sheet

San Antonio College

Monday, October 11, 2021

Project	2017 Orig. G.O. Bond	May 19, 2020 G.O. Bond Rebalance	08.10.2021 TPC Projections	Funding Sources				Requested adjustments		Status	Timeline					
				Alloc. MTN	Other Funding	Revised G.O. Bond	CURRENT PROJECTED FUNDING 10.11.21	10.11.2021 TPC Projections	Delta		GMP Approval Date	NTP Date	Dur. Mths	Completion	Academic Term Open	
Physical Plant	4,500,000	2,643,429	2,521,979			2,521,979	2,521,979	2,521,979	0	UC	12/18/2018	4/23/2019	17	4/9/2021	Spring 2021	
Garage (5 level) & Childcare Ctr Garage San Pedro Traffic/Access	20,000,000	20,305,342	17,301,421		408,297	16,893,124	17,301,421	17,301,421	0	UC	12/18/2018	7/1/2019	15	4/9/2021	Spring 2021	
			2,533,973			2,533,973	2,533,973	2,533,973	0	UC						
			19,835,394			19,427,097	19,835,394	19,835,394	0							
Fletcher Administration Center Renov.	20,000,000	10,312,118	20,531,321	11,100,000		9,431,321	20,531,321	20,531,321	0	UC	1/21/2020	3/31/2020	16	10/7/2021	Spring 2022	
Childcare Center (including sitework) Santikos Multipurpose CTR (w/in Childcare ctr) SAC Preventive Maintenance (2018) SAC INTERNAL LOAN (Board Approved May 2021)		14,652,417	15,443,417			15,443,417	15,443,417	15,443,417	0	UC	12/8/2020	12/15/2020	14	3/30/2022	Summer 2022	
			1,000,000		1,000,000	1,000,000	1,000,000	0	UC	12/8/2020	12/15/2020	14	3/30/2022	Summer 2022		
			396,960		1,000,000	396,960	396,960	0								
			1,020,775			1,020,775	1,020,775	0								
			17,861,152				17,861,152	17,861,152	0							
<hr style="border-top: 1px dashed red;"/>																
Chance Building Renov. (Finance & Labs) Revised: Renov. Finance area only Renovation of existing Labs with Institutional funds	14,000,000	1,489,747	514,509			514,509	514,509	514,509	0	Prog.	6/8/2021	1/20/2021	8	9/20/2021	Fall 2021	
			177,044		177,044	177,044	177,044	0	Comp.							
NEW Building: Science Labs (adds 7 labs)		13,596,947	15,613,870			15,613,870	15,613,870	15,613,870	0	GMP	4/20/2021	5/1/2021	16	9/8/2022	Spring 2023	
First Responders Academy	20,000,000	20,000,000	20,000,000			20,000,000	20,000,000	20,000,000	0	DD	10/19/2021	11/19/2021	22	3/1/2023	Summer 2023	
McAllister - Partial Renov. Partial Renovations with Institutional funds	4,500,000	-	666,651		618,844	Deferred 47,807	666,651	666,651	0	Comp.						
Sub-total G.O. Bonds	83,000,000	83,000,000														
MTN	11,100,000	11,100,000	11,100,000													
Santikos Gift	500,000	500,000	500,000													
SAC Santikos Gift Matching	500,000	500,000	500,000													
SAC Institutional Capital budgets	795,888	795,888	795,888													
SAC INTERNAL LOAN	-	-														
Facilities institutional budget (portion of soft costs)	466,370	466,370	408,297													
TOTAL	96,362,258	96,362,258	97,721,920	11,100,000	2,204,185	83,000,000	97,721,920	97,721,920	0							

DELTA

SPC –Rebalance Summary Sheet

Tuesday, August 17, 2021

St. Philip's College Bond Budget Overview

Project	2017 Orig. G.O. Bond	Current View of Costs	Funding Sources				Status	Timeline
			Alloc. MTN	Other Funding	Revised G.O. Bond	Total Funding		Target Completion Date
Tourism Hospitality Culinary Arts	30,000,000	34,130,601	2,181,723	1,948,878	30,000,000	34,130,601	Complete	10/7/2020
Clarence Windzell Norris Building (Renovation)	22,000,000	24,884,225	8,449,287	1,552,562	14,882,376	24,884,225	Complete	12/2/2020
Welding & Autobody Collision Center	20,000,000	25,350,988	358,990	1,874,374	23,117,624	25,350,988	Construction	6/3/2022
Saint Artemisia Bowden Building	10,000,000	18,340,236		4,340,236	14,000,000	18,340,236	Construction	5/15/2022
<hr style="border-top: 1px dashed red;"/>								
Sub-total G.O. Bonds	<u>82,000,000</u>							
MTN	10,990,000							
Other: SPC Institutional Funding	4,182,843							
Other: Facilities Prev. Mtn	1,492,737							
Other: CRRSAA Funding	3,605,470							
Other: Private Donor Funding	400,000							
Other: Grant	35,000							
TOTAL	<u>102,706,050</u>	<u>102,706,050</u>	<u>10,990,000</u>	<u>9,716,050</u>	<u>82,000,000</u>	<u>102,706,050</u>		

2017 G.O. Bond CIP Projects

Update: October 2021

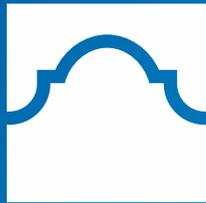
Completed Projects			Actual Completion	Target Completion			Upcoming Milestone	PM	Architect	CMAR	SMWVBE
1	DSO-DPS	Redundant Dispatch Center	9/11/2018				Project Closeout				
2	NVC	Physical Plant	8/21/2020	7/17/2020			Project Closeout	Brian Fruge	Alamo Architects	SpawGlass	25%
3	NVC	Texas Ash Parking Garage	8/21/2020	7/17/2020			Project Closeout	Brian Fruge	Alamo Architects	SpawGlass	25%
4	NVC	Desert Willow Welcome Center	8/21/2020	7/17/2020			Project Closeout	Brian Fruge	Alamo Architects	SpawGlass	25%
5	SPC	THCA Tourism, Hospitality and	10/8/2020	7/12/2020			Project Closeout	Laura Anthony	Page	Skanska	25%
6	SPC	Norris Tech. Building Renovation	12/2/2020	12/2/2020			Project Closeout	Laura Anthony	Pfluger	Skanska	25%
7	SAC	Physical Plant	3/11/2021	12/10/2020			Project Closeout	Tony Alfaro	O'Connell Robertson	Vaughn	
8	SAC	Parking Garage/San Pedro Scope	3/11/2021	12/10/2020			Project Closeout	Tony Alfaro	O'Connell Robertson	Vaughn	

Projects In Construction			Covid-19 Cases	Target Completion	% Complete	Status Project Update	Upcoming Milestone	PM	Architect	CMAR	SMWVBE
1	SPC	Bowden Building	2	5/15/2022	60	Cyber Range work continues; MEP and telecom work to Level 1. Level 2 partial work; framing and drywall complete and tile is being installed. Tile and painting is ongoing. Exterior lighting installed. Furniture packed finalized.	Substantial Completion	Laura Anthony	Page	Skanska	25%
2	SPC	Welding and Auto Body Facility		5/3/2022	60	Roof work completed. Completing CMU on 1st floor Chillers being connected, Constructing walls on 2nd floor. Paint booth being installed	Substantial Completion	Laura Anthony	WestEast Design	Guido Construction	25%
5	SAC	Fletcher Admin. Bldg.	3	10/7/2021	87	Level 1: level is 95% complete. Millwork, special ceiling and final paint ongoing. Level 2: 85% complete, floor polishing, ceilings, controls, trim out are ongoing. Level 3: 65% complete ceiling, HVAC controls and lighting ongoing. Exterior duct bank is complete.	Substantial Completion	Tony Alfaro	O'Connell Robertson	Vaughn	24%
6	NVC	STEM Center of Excellence	2	8/13/2021	78	Exterior work: Installation of exterior window wall glass and openings. Interior work: building is now tied into existing chilled water system and air handling unit functioning providing conditions space. Team is working with SAWS request to review underground fire water line and domestic water line that was implemented by SAWS six months ago.	Substantial Completion	Brian Fruge	Overland Partners	SpawGlass	25%
7	NLC	STEM Science and Technology Bldg. Center of Excellence	3	8/7/2022	62	Area A: Continue with lighting control install; ceiling grid install and with drywall ceiling in progress; Install break metal for window system; Continue with cable terminations- low voltage; ongoing painting 1st coat East to West, painting door frames, ongoing with tape/float/sanding; Finish brick at north elevation, Area B: Pull wire for power and lighting, layout of lights/install, drywall ceilings, continue with overhead conduit wall rough-in; branch lines and start installing mains, fire protection; Start wall coverup and drywall ceilings, ongoing with gypboard, finish exterior framing where temp stair tower was located, sheathing at south side; Start tape and float; Pour concrete entry landing at east side entry; Area C: Complete decking, install tubes exterior; Start interior framing layout, start exterior framing.	Substantial Completion	Ana Fasone	Ford Powell & Carson	Turner Construction	30%
8	PAC	Multipurpose Bldg.		10/22/2022	22	West Wing: started roofing install of high roof & started levels 1 & 2 exterior window install. Continued framing West Wing low roof parapet wall, Continued East Wing level 1 framing. Completed East Wing level 2 decking and reinforcing for final concrete pour and continue North Wing CMU install	Substantial Completion	Joe Martinez	RVK/Lopez Salas	Bartlett Cocke	40%
9	SAC	Childcare/Santikos Multipurpose		3/25/2022	40	Overhead HVAC ductwork in progress. Electrical and data rough-in is ongoing. Plumbing is ongoing and walls are framed. Furniture quote is complete. Project sign in fabrication.	Substantial Completion	Tony Alfaro	O'Connell Robertson	Vaughn	24%
10	PAC	Physical Plant Improvements Renovation		10/22/2022	2	Continued installing ColdWater/HotWater pipe route around Physical Plant and continued backfill of installed chilled water pipe at cooling tower yard.	Substantial Completion	Joe Martinez	RVK/Lopez Salas	Bartlett Cocke	40%

11	SETC	Southside Education and Training Center		9/15/2022	17	Casting beds were being dried from rains, rebar set in for tilt wall panels scheduled to be removed. North Building: Continued excavation on foundation building pad. MoU - Sewer Easement discussions with legal and SSID.	Substantial Completion	Brian Fruge	Lake Flato	Bryne Construction	30%
12	WETC	Westside Education and Training Center		7/15/2022	17	Structural Steel framing complete at bldg. A Bldg. B. elevated slab concrete pour scheduled. All structural steel framing is onsite.	Substantial Completion	Brian Fruge	HKS	projectmates	35%
13	SAC	New Science Building			10%	Best Value recommendations are approved. Drill piers in progress. Coordinating furniture, ordering IT switches.	Substantial Completion	Tony Alfaro	O'Connell Robertson	Vaughn	24%

Upcoming October 2021 GMP Approvals											
				Target Board Approval		Weekly Update	Upcoming Milestone	PM	Architect	CMAR	SMWVBE
1	SAC	First Responders Academy		October 2021		GMP approval being presented to the Board for Gibane Building Company	NTP	Tony Alfaro	O'Connell Robertson	Gilbane	24%

In Design Phases											
				Target Board Approval		Weekly Update	Upcoming Milestone	PM	Architect	CMAR	SMWVBE
1	NVC	Cypress Cultural Center of Excellence Renovation		*Potentially December 2021		Meeting coordination in progress to review updated GMP pricing.	Bids/ Guaranteed Max Price (GMP) Review	Brian Fruge	Overland Partners	SpawGlass	25%
2	PAC	Natatorium & Gym Renovation		*Potentially December 2021		Continued site scope discussions on for project renovation.	Design review /Issue Bid Set/Bids/ Guaranteed Max Price (GMP) Review	Joe Martinez	RVK/Lopez Salas	Bartlett Cocke	40%
3	NWETC	I-10 Northwest Education and Training Center		*Potentially December 2021		Line Pricing and discussions with TXDot, VIA and other vested agencies continue. Site walk scheduled.	Design Development/ Construction Documents	Brian Fruge	Overland Partners	Sundt Construction	22%
4	SAC	Chance Renovation		*Potentially December 2021		Project to include Preventive Maintenance work; working with facilities to align project for cost savings.	Design Development/ Construction Documents	Tony Alfaro	O'Connell Robertson	Vaughn	24%
5	SAC	McAllister Renovation - Deferred		Deferred		Deferred Per Board Approval in May 2020		Tony Alfaro	O'Connell Robertson	Vaughn	24%



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Malcolm Baldrige
National Quality Award
2018 Award Recipient



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Discussion and Possible Action on Guaranteed Maximum Price for Alamo Colleges District – San Antonio College (SAC) First Responders Academy (FRA) New Law and Fire Training Building, Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with Gilbane Building Company, (CSP 18C-005)

Presented to the Board Acting as Committee of the Whole on October 19, 2021, and now presented to the Board for approval on October 26, 2021.

MINUTE ORDER

“The Board of Trustees hereby approves the Guaranteed Maximum Price Construction Manager-at-Risk fee negotiated with Gilbane Building Company, in the amount of \$17,440,000 (including contingency) for the construction of the Alamo Colleges District – San Antonio College (SAC) First Responders Academy (FRA) New Law and Fire Training Building, Capital Improvement Project (CIP), subject to subsequent execution of contract and GMP amendment acceptable to District counsel by Chancellor or delegate.

PURPOSE

To approve the Guaranteed Maximum Price Construction Manager-at-Risk fee negotiated with Gilbane Building Company, in an amount not to exceed \$17,440,000 for the construction of the Alamo Colleges District – San Antonio College (SAC) First Responders Academy (FRA) New Law and Fire Training Building, Capital Improvement Project (CIP), subject to staff confirmation of scope and subsequent execution of GMP amendment.

BACKGROUND

In February 27, 2018, the Board approved the purchase of Construction Manager-at-Risk Services for the District for the General Obligation Bond Projects. Alamo Colleges District staff, the Construction Program Manager and the Architect have negotiated with the contractor for a Guaranteed Maximum Price (GMP) of \$17,440,000 (including contingency) for this work. The GMP as presently drafted includes \$95,000 Pre-Construction Services, \$1,233,725 General Conditions Cost, and \$622,222 Construction Phase Fee. The Construction Program Manager, Architect, and Construction Manager-at-Risk have analyzed a variety of value engineering alternatives for this project. This GMP represents the best value for Alamo Colleges District.

MAJOR FEATURES

The First Responders Academy (FRA) New Law and Fire Training Building is a one-story 32,000 square foot facility for Alamo Colleges District. The new campus building will provide First Responders Academy with new classrooms, tactical training rooms, reception and dining / break area, multi-purpose room, armory flexible instructional areas both indoors and outdoors. This project also includes a driving track. Exterior amenities will include covered seating and exercise areas and native landscaping. The proposed facility location is on the existing First Responders Academy in Atascosa, Bexar County, Texas on Interstate 35 south.

IMPLICATIONS

Financial: GMP: \$17,440,000 of Total Project Costs of **\$20,000,000**.

G.O. Bonds transfers will fund **\$17,440,000** of construction costs and **\$2,560,000** of project soft costs and FFE.

Strategic Objective: Goal I – Student Success; Goal III – Performance Excellence

SWMBE/HUB Participation: 24%

Employee Services:

ATTACHMENTS: Building and Site Plan, Project Summary Sheet

Dr. Robert Vela
President, San Antonio College

Lacy Hampton
Interim Associate Vice Chancellor
G.O. Bond Construction Improvement Program (CIP)

Diane E. Snyder, CPA, Ph.D.
Vice Chancellor for Finance & Administration

Dr. Mike Flores
Chancellor

Capital Improvement Program - Project Summary



General Information

Location/Campus:	SAC - First Responders Academy	Bond Tranche #:	2
Project Title:	Law Enforcement Center and First Responders Center c	Target Completion:	3/1/2023
Project Type:	New Building	ORIG. REVISION	
Project Manager:	Tony Alfaro	Target Square Footage:	40,984 32,000
Architect/Engineer:	O'Connell Robertson	Construction Manager:	Gilbane Building Company
Project Description:	The primary goal of this project is to construct an accredited Fire Fighters and Law Enforcement learning facility. This facility and curriculum will be managed by San Antonio College Leadership. The programming is completed and the design process is being developed.		
		Furniture:	TBD

Revenue Source	Projected Costs	% Overage	0%
Gen. Oblig. Bonds	\$ 20,000,000	Current Estimated GMP:	\$ 17,440,000
Maintenance Tax Notes	\$ -	Current Estimated FF&E Budget:	\$ 487,000
Other Source #2	\$ -	Current Estimated Soft Costs:	\$ 2,073,000
Other Source #3	\$ -		
Total Revenue:	\$ 20,000,000	Total Projected Costs:	\$ 20,000,000

Bond Funded Expenditure Budget

	Original Budget	Revisions	Revised Budget	Encumbrances	Expenditures	Remaining Budget
Construction Budget:	\$ 13,333,333	\$ 4,106,667	\$ 17,440,000	\$ 19,000	\$ 76,000	\$ 17,345,000
Arch. & Eng.:	\$ 1,333,333	\$ 191,667	\$ 1,525,000	\$ 390,675	\$ 1,122,791	\$ 11,534
Const. Mtrls. Testing:	\$ 266,667	\$ (146,667)	\$ 120,000	\$ -	\$ 97,204	\$ 22,796
Spclzd. Eng. Services:	\$ 133,333	\$ (133,333)	\$ 0	\$ -	\$ -	\$ 0
Bldg. Permit & Dev. Fees:	\$ 133,333	\$ (34,733)	\$ 98,600	\$ -	\$ 250	\$ 98,350
Public Art: 1% of Construction	\$ 133,333	\$ 41,067	\$ 174,400	\$ -	\$ -	\$ 174,400
F, F&E:	\$ 4,666,667	\$ (4,179,667)	\$ 487,000	\$ -	\$ -	\$ 487,000
IT Equipment and Telephones		\$ 55,000	\$ 55,000	\$ -	\$ -	\$ 55,000
Soft Cost Contingency		\$ 99,999	\$ 99,999	\$ -	\$ -	\$ 99,999
Total Bond Funded Budget:	\$ 20,000,000	\$ -	\$ 20,000,000	\$ 409,675	\$ 1,296,245	\$ 18,194,081
Variance from Bond Revenue:	\$ -		\$ -			

Budget Comments:

One-Time Costs in (Year Completed) to open Facility:

	Original Budget	Revisions	Revised Budget	Encumbrance	Expenditures	Remaining Budget
Moving Containers: Unfunded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total One-Time Budget:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Variance from Other Revenues:

Budget Comments: 1/28/21 The following is no longer applicable. J. Strybos suggested a possible cost of \$25,000 for relocating the containers to the project site. Need to Confirm

Discussion and Possible Action for the Purchase of Cyber Security Range Training Equipment and Support for the Alamo Colleges District – St. Philip’s College (SPC) Bowden Replacement Building

Presented to the Board Acting as Committee of the Whole on October 19, 2021 and now presented to Board for approval on October 26, 2021.

MINUTE ORDER

"The Board of Trustees hereby awards a contract to RedKnight LLC. providing for the purchase of a Cyber Security Range Training Equipment and Support in the amount of \$1,702,116 as requested by the Office of the President at St. Philip’s College."

PURPOSE

The contract action provides for the purchase of a cyber security range training equipment and support from RedKnight LLC. that is intended to allow students to build actual corporate networks of various sizes and complexity that will then be actively exploited. Students in this environment will be able to test, train, and exercise cybersecurity skills across the entire gambit of the profession and not just the monitoring skills commonly employed by a help desk or a network watch center. All students and faculty from the Information Technology Network Administration and Cybersecurity Specialist programs will benefit and will use these products in remote learning and lab functionality.

BACKGROUND

On April 20, 2021, the Board approved the addition of the Cyber Range scope of work to be funded with Coronavirus Response and Relief Supplemental Appropriations Act, CRRSAA funds. In August 2021, The Board of Trustees approved amending the Guaranteed Maximum Price by \$1,615,722 to \$12,422,223 under the contract with Construction Manager-at-Risk Skanska USA Building, Inc. for the construction cost to add a Cyber Range to the Alamo Colleges District – St. Philip’s College (SPC) Bowden Replacement Building Capital Improvement Project (CIP). At that time, the total project budget was presented of \$16,638,120 which included estimated costs of related furniture, fixtures and equipment to be purchased directly from suppliers but installation managed by Skanska.

The action herein now authorizes the purchase of equipment, material, and support to outfit the Cyber Range. The contract awarded by the Board Trustees is effective upon execution of agreement. The recommended contractor, RedKnight LLC. specializes and maintains rights to the intellectual property in its provision of these services. As such, this purchase is being made on a sole source copyrighted materials basis exempt from competitive bidding, [TX ED 44.031](#). The contract awarded to RedKnight LLC. will contribute to the Alamo College District Small, Minority, Women, and Veteran Owned Business Enterprise (SMWVBE) Program Aspiration Goal.

IMPLICATIONS

Financial: \$1,702,116

Funding Source: St. Philip’s College Coronavirus Response and Relief Supplemental Appropriations Act Historically Black Colleges and Universities (CRRSAA HBCU)

Strategic Plan: Goal I – Student Success; Goal III Performance Excellence

Employee Services: None

ATTACHMENTS: Presentation, Price Tabulation

Gary O’Bar, C.P.M.
Director for Purchasing & Contract Administration

Dr. Adena Loston
President, St. Philip’s College

Dr. Diane E. Snyder, CPA, Ph.D.
Vice Chancellor for Finance & Administration

Dr. Mike Flores
Chancellor



PRICE TABULATION

Purchase of a Cyber Security Range Training Equipment and Support

Item	Description	Qty	Unit Price	Extended Price
1	Dell Cto Quote Only Contact Svcs Dell Sales Team To Order	78	\$2,916.79	\$227,509.78
2	24in Monitor P2422h Mntr	62	\$215.99	\$13,391.63
3	Netshelter Sx 24u 600mm X Rack 1070mm Deep Encl Cust Pays Frt	14	\$987.00	\$13,818.00
4	Smart Ups 1500va Lcd Rm 2u 120vperp With Smartconnect	14	\$675.00	\$9,450.00
5	SMARTUPS SRT 5000VA RM 208V BATT Country Of Origin: (None) Weight: 150.00 Dim Weight: 11,821.88	12	\$4,011.00	\$48,132.00
6	Smartups Srt 5kva 192v And 6kvabatt Rm Batt Pk Cust Pays Freight	2	\$1,041.00	\$2,082.00
7	Rack Switched Pdu 100-120v 15a Perp 0u 8x5-15 2g	14	\$726.00	\$10,164.00
8	Catalyst 9200 24port Data Only Perp Ntwk Essen	32	\$1,567.87	\$50,171.79
9	Isr 4321 2ge 2nim 4g Flash 4g Perp Dram Ipb	28	\$1,497.72	\$41,936.10
10	Catalyst 9300 48port Data Only Perp Ntwk Essentials *Lics Required*	1	\$5,300.10	\$5,300.10
11	Isr 4331 3ge 2nim 1sm 4g Flash Perp 4g Dram Ipb	6	\$2,424.59	\$14,547.52
12	Dell R740, Vsphere Standard	39	\$15,579.89	\$607,615.63
13	Dell R740	27	\$10,629.89	\$287,006.98
14	Dell R740, Vsphere Essentials (X28)	1	\$18,369.89	\$18,369.89
15	Dell R740, Vsphere Standard, Vcenter	6	\$24,159.89	\$144,959.33
16	Dell Led Kvm Console	20	\$559.37	\$11,187.36
17	Dell Kvm Switch	20	\$1,979.99	\$39,599.88
18	Dell KVM Interface Module	73	\$71.39	\$5,211.76
19	CATALYST 9200 48PORT DATA ONLY PERP NTWK ESSEN	5	\$2,540.86	\$12,704.31



Item	Description	Qty	Unit Price	Extended Price
20	Labor hours for Cisco Firewall	1	\$719.51	\$719.51
21	Labor hours for Network Configuration - Switches	36	\$167.98	\$6,047.28
22	Labor hours for Network Configuration - Routers	44	\$167.98	\$7,391.12
23	Labor hours for System Configuration	80	\$185	\$14,800.00
24	Installation Support	1	\$110,000	\$110,000.00
			Total	\$1,702,115.96

Capital Improvement Program - Project Summary



General Information

Location/Campus:	St. Philip's College	Bond Tranche #:	3
Project Title:	Replace Bowden and Campus Center	Orig. Target Completion:	7/21/2023
Project Type:	New Building	Rev. Target Completion:	8/2/2021
Project Manager:	Laura Anthony	Target Square Footage:	20,000 / 24,680
Architect/Engineer:	Page	Construction Manager:	Skanska USA Building, Inc.
Furniture:	Workplace Resources		
Project Description:	The Bowden Replacement Building is a new ground-up 24,640 square foot, 2-story structure. It will be located at what will become the new main entry to the SPC Campus off of Martin Luther King Blvd. This building will be a modern facility providing high-tech state-of-the-art equipment and IT infrastructure. It will house 2 general classrooms, 6 Networking and Technology Computer classrooms, an Accounting Lab, 12 offices, Adjunct office space, as well as the VITA office and a reception/waiting area.		

Budget		Projected Costs		% Overage #
Gen. Oblig. Bonds	\$ 10,000,000	Estimated GMP Costs: Bowden+Cyber Range	\$ 12,422,223	
G.O. Transfer from Norris	\$ 4,000,000	Estimated Bowden FF&E Costs	\$ 1,298,965	
Maintenance Tax Notes		Estimated Bowden Soft Costs:	\$ 1,109,019	
SPC Institutional Funds	\$ 734,766	Estimated Infrastructure Cost (PMU3)	\$ 1,691,280	
CRRSAA Grant	\$ 3,605,470	Estimated Cyber Range Package	\$ 1,818,749	
Total Revenue:	\$ 18,340,236	Total Projected Costs:	\$ 18,340,236	

Bond Funded Expenditure Budget

	Original Budget	Revisions	Revised Budget	Encumbrances	Expenditures	Remaining Budget
BOWDEN Const. GMP -BOND	\$ 6,666,667	\$ 4,139,834	\$ 10,806,501	\$ 3,592,393	\$ 7,214,108	\$ -
PMU 03 Infra. Hard Cost Budget:	\$ -	\$ 1,626,450	\$ 1,626,450	\$ 1,161,715	\$ 464,735	\$ -
PMU 03 Infra. Soft Cost Budget:	\$ -	\$ 64,830	\$ 64,830	\$ 1,050	\$ 63,780	\$ -
Arch. & Eng.: Page	\$ 666,667	\$ 85,977	\$ 752,644	\$ 73,335	\$ 464,430	\$ 214,879
Const. Mtrls. Testing: Raba K.	\$ 133,333	\$ (74,807)	\$ 58,526	\$ 16,874	\$ 41,652	\$ -
Spclzd. Eng. Services: Cx+SAWs	\$ 66,667	\$ 63,570	\$ 130,237	\$ 29,880	\$ 100,357	\$ -
Permits (Devlp., Arc, LCP Tracker):	\$ 66,667	\$ (22,667)	\$ 44,000	\$ 1,790	\$ 42,210	\$ -
Public Art: 1% of Const. (TFE)	\$ 66,667	\$ 56,945	\$ 123,612	\$ -	\$ 98,612	\$ 25,000
F, FF&E-IT: (ALE, DELL, INTECH, DICE-Addt'	\$ 2,333,332	\$ (1,940,132)	\$ 393,200		\$ 277,966	\$ 115,234
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Bond Funded Budget:	\$ 10,000,000	\$ 4,000,000	\$ 14,000,000	\$ 4,877,037	\$ 8,767,850	\$ 355,113
Variance from Bond Revenue:	\$ -					

Budget Comments:

NON- Bond Funded Expenditure Budget

	Original Budget	Revisions	Revised Budget	Encumbrance	Expenditures	Remaining Budget
SPC INSTL	\$ 734,766	\$ (734,766)	\$ -	\$ -	\$ -	\$ -
BOWDEN FF&E	\$ -	\$ 734,766	\$ 734,766	\$ -		\$ 734,766
CRRSAA GRANT:	\$ 1,903,354	\$ (1,903,354)	\$ -	\$ -	\$ -	\$ -
BOWDEN FF&E - Skanska JOC	\$ -	\$ 170,999	\$ 170,999		\$ 170,999	\$ -
CYBER RANGE Const. GMP - CRRSAA	\$ -	\$ 1,615,722	\$ 1,615,722	\$ 1,615,722	\$ -	\$ 224
EXPERIMENTAL Hard Costs - CRRSAA	\$ -	\$ 70,733	\$ 70,733		\$ 70,733	\$ -

Capital Improvement Program - Project Summary



CYBER RANGE Soft Costs - CRRSAA	\$ -	\$ 45,900	\$ 45,900	\$ -	\$ 45,900	\$ -
CYBER RANGE FF&E - CRRSAA	\$ -	\$ 1,702,116	\$ 1,702,116	\$ 1,702,116	\$ -	\$ -
Total One-Time Budget:	\$ 2,638,120	\$ 1,702,116	\$ 4,340,236	\$ 3,317,838	\$ 287,632	\$ 734,766
Variance from Other Revenues:	\$ -					

Budget Comments: In addition to the GMP for construction, the budget includes architectural and engineering services, FF&E, Permitting, and Public Art. It also includes the cost of off-site infrastructure costs to extend utilities to the building. It does not include the cost to abate and demolish the existing Bowden and Campus Center buildings.

Discussion and Possible Action on Amending the Construction Manager-at-Risk Contract with SpawGlass Contractors, Inc. for the Alamo Colleges District – Northwest Vista College (NVC) STEM Center of Excellence Capital Improvement Project, to Extend the Construction Time Schedule. (CSP 18C-005)

Presented to the Board Acting as Committee of the Whole on October 19, 2021 and now presented to the Board for approval on October 26, 2021.

MINUTE ORDER

“The Board of Trustees hereby approves the amendment of the contract with SpawGlass Contractors, Inc. for the Alamo Colleges District – Northwest Vista College STEM Center of Excellence Capital Improvement Project to extend the construction time schedule substantial completion to December 6, 2021.”

PURPOSE

To amend the Construction Manager at Risk contract with SpawGlass Contractors, Inc. Construction Schedule for the Alamo Colleges District – Northwest Vista College STEM Center of Excellence Capital Improvement Project to extend the substantial completion to December 6, 2021.

BACKGROUND

The District’s standard form of Construction Manager at Risk agreement requires Board approval for extensions of time exceeding 29 days. The request for time extension is due to weather delays, document revisions, and material availability and manpower shortages caused by COVID which impacted the construction schedule.

IMPLICATIONS

Financial: GMP: \$24,519,433 of the Total Project Cost of \$30,000,000.
\$30M of G.O. Bonds will fund \$19,505,872 in Construction Costs, \$3,858,000 in FFE cost, \$2,000,000 of estimated soft cost.

Strategic Objective: Goal I – Student Success; Goal III – Performance Excellence

SWMBE/HUB Participation: 35%

Employee Services:

ATTACHMENTS: Revised Construction Schedule, Draft Change Order 001

Dr. Ric Baser
President, Northwest Vista College

Lacy Hampton
Interim Associate Vice Chancellor
G.O. Bond Construction Improvement Program (CIP)

Diane E. Snyder, CPA, Ph.D.
Vice Chancellor for Finance & Administration

Dr. Mike Flores
Chancellor

EXHIBIT A-2 TIME EXTENSION SCHEDULE

Activity ID	Activity Name	Orig Dur	Rem Dur	Start	Finish	J A S O N D J F M A M J J A S O N D J F M A M J J A S O N D J F M A											
						Gantt Chart Area											
A9860	SpawGlass sent email of concerns and i	1	0	05-Aug-20 A	05-Aug-20 A	SpawGlass sent email of concerns and impendi											
A9880	STEM Underground Coordination Meetin	5	0	17-Aug-20 A	17-Aug-20 A	STEM Underground Coordination Meeting deriv											
A9890	Electrical RFI Coordination	1	0	18-Aug-20 A	18-Aug-20 A	Electrical RFI Coordination											
A9900	Acid Waste Coordination	1	0	25-Aug-20 A	25-Aug-20 A	Acid Waste Coordination											
A9910	Follow up With Design on Acid Waste	1	0	01-Sep-20 A	01-Sep-20 A	Follow up With Design on Acid Waste											
A9920	Plumbing/Mech pricing review with F & K	1	0	02-Sep-20 A	02-Sep-20 A	Plumbing/Mech pricing review with F & K											
A9930	Electrical pricing review with Fisk	1	0	02-Sep-20 A	02-Sep-20 A	Electrical pricing review with Fisk											
A9940	RTU Changes Per PR1	1	0	02-Sep-20 A	02-Sep-20 A	RTU Changes Per PR1											
A9950	SG Submitted Draft PR 1 Pricing	5	0	04-Sep-20 A	14-Sep-20 A	SG Submitted Draft PR 1 Pricing											
A9960	SB Received Comment from consultants	1	0	14-Sep-20 A	14-Sep-20 A	SB Received Comment from consultants on											
A9970	PR 1/CI 002 pricing Review and VE optic	1	0	15-Sep-20 A	15-Sep-20 A	PR 1/CI 002 pricing Review and VE options											
A9980	Electrical Distribution Meeting	1	0	16-Sep-20 A	16-Sep-20 A	Electrical Distribution Meeting											
A9990	Discuss existiong power circuits & routin	1	0	17-Sep-20 A	17-Sep-20 A	Discuss existiong power circuits & routing to											
A10000	SG submitted revised PR 1/ CI 002 pricir	1	0	25-Sep-20 A	25-Sep-20 A	SG submitted revised PR 1/ CI 002 pricing p											
A10010	SG received review comments from CN	2	0	28-Sep-20 A	30-Sep-20 A	SG received review comments from CN											
A10100	ASI 9	5	0	03-Feb-21 A	01-Apr-21 A	ASI 9											
A10120	PR # 3 Canopy Revisions	5	0	08-Mar-21 A	26-Mar-21 A	PR # 3 Canopy Revisions											
A10180	ASI # 15	20	0	29-Mar-21 A	26-May-21 A	ASI # 15											
A10170	Weather Days	20	0	05-Apr-21 A	30-Apr-21 A	Weather Days											
A10190	Roofing Material Delay Delivery North Bl	17	0	05-May-21 A	30-Aug-21 A	Roofing Material											
Construction		360	50	08-Jul-20 A	07-Dec-21	Construction											
Sitework / Foundation		360	50	08-Jul-20 A	07-Dec-21	Sitework											
A1000	Mobilization	3	0	08-Jul-20 A	10-Jul-20 A	Mobilization											
A1050	SWPPP / Tree Protection	4	0	09-Jul-20 A	14-Jul-20 A	SWPPP / Tree Protection											
A1080	West Bldg Pad Excavation	2	0	10-Jul-20 A	13-Jul-20 A	West Bldg Pad Excavation											
A1060	Clear and Grub Site	3	0	10-Jul-20 A	21-Jul-20 A	Clear and Grub Site											
A1090	West Bldg Pad Select Fill	2	0	14-Jul-20 A	15-Jul-20 A	West Bldg Pad Select Fill											
A1180	North Bldg Pad Excavation	2	0	17-Jul-20 A	20-Jul-20 A	North Bldg Pad Excavation											
A9820	North Bldg Pad Select Fill	8	0	20-Jul-20 A	24-Jul-20 A	North Bldg Pad Select Fill											
A1070	Subgrade Site	6	0	29-Jul-20 A	27-Sep-21	Subgrade Site											
A1100	Site Utilities	35	0	25-Aug-20 A	12-Apr-21 A	Site Utilities											
A1200	Install FDC	5	0	25-Jan-21 A	29-Jan-21 A	Install FDC											
A1210	Excavate Secondary Duct Bank (Trans t	8	0	28-Jan-21 A	04-Feb-21 A	Excavate Secondary Duct Bank											
A1260	Excavate Secondary (Exist to Manhole	8	0	01-Feb-21 A	09-Feb-21 A	Excavate Secondary (Exist to M											

Start Date: 10-Jun-19 Finish Date: 06-Jan-22 Data Date: 27-Sep-21 Run Date: 27-Sep-21	<ul style="list-style-type: none"> ■ Actual Work ■ Remaining Work ■ Critical Remaining Work ■ Level of Effort 	<ul style="list-style-type: none"> ◆ Milestone ▼ Summary 	<h3>NORTHWEST VISTA COLLEGE - STEM BUILDING</h3> <p>.WBS Layout - All Activities</p>	
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EXHIBIT A ATTACHMENT D1

CHANGE ORDER PROPOSAL

This change order ("Change Order") to the Contract described herein is made and entered into between the **Alamo Community College District**, a political subdivision of the State of Texas ("Alamo Colleges District" or "Owner"), SpawGlass ("Contractor" or "Construction Manager") and, **Overland Partners Inc.** ("Architect") regarding the **STEM Center of Excellence** Capital Improvement Project (Project), which was agreed to as evidenced by the Guaranteed Maximum Price Amendment executed on **June 2, 2020** with a Guaranteed Maximum Price of **\$24,519,433.00** and a substantial completion date of **August 13, 2021**.

This is Change Order No. 001

Date of this Changer Order is **TBD**

The original date for Substantial Completion was **August 13, 2021**. The

original not-to exceed Guaranteed Maximum Price consisting of:

1.	Stipulated amount for the Preconstruction Services Fee	\$	89,928.00
2.	Amount for the Construction Services including:	\$	24,438,505.00
	a. A not-to exceed amount for the Cost of Work	\$	19,505,872.00
	b. A not-to exceed amount for the General Conditions	\$	2,949,746.00
	c. A not-to exceed amount Construction Phase Fee	\$	1,247,304.00
	d. A lump sum amount of Construction Contingency	\$	490,389.00
	e. A lump sum amount of Owner Contingency	\$	245,194.00
3.	TOTAL OF GMP LINE ITEMS 1 AND 2:	\$	24,519,433.00

This amount is the current Guaranteed Maximum Price (GMP) guaranteed to the Owner not to be exceeded.

The Construction Manager hereby submits to the Alamo Colleges District a request for a change in the Work, Contract Sum, Contract Time and/or Contract Documents accompanied by sufficient supporting data and information to permit the Architect to make a recommendation to Owner and to permit the Owner to make a decision. Owner reserves the right to request additional information to evaluate any request and recommends that all requests be prepared in a manner consistent with the District's Guidelines for the Preparation of the Guaranteed Maximum Price Proposal.

All changes orders must include an updated Project Schedule, General Conditions, and Schedule of Values, as applicable.

Based on the request and the supporting documents, the contract is changed as follows: On October 26, 2021, The Alamo Colleges District Board of Trustees approved an amendment to extend the original Guaranteed Maximum Price Proposal Construction Schedule of the Northwest Vista College STEM Center of Excellence Capital Improvements Project in accordance with Exhibit A.1 Summary of delays dated September 27, 2021 and Exhibit A.2 Time Extension Construction Schedule dated September 27, 2021 all attached hereto and included as part of this change order.

The changes to the Contract are based upon the following assumptions, specifications, drawings, or other conditions of the Contract: This project is currently near completion, This change order includes changes to the original Final Completion dated by an additional 115 days only. This request for an extension of time does not require any adjustment to the original total GMP Price and is only a request for additional days. .

The Contract is changed to modify the Final Completion as described in the approved GMP amendment. The Contractor must comply with these aforementioned plans, specification, conditions and requirements as it relates to the Project and the modified scope of work. The provisions of this Change Order shall (i) modify the terms of the Contract Documents as herein specified, and(ii) shall prevail over any conflicting provisions of the Contract Documents to the extent of such conflict, as of the date of this Change Order.

The Contract time will increase by One Hundred Fifteen (115) days which are contributed to PR001 Modifications, Inclement Weather Days, Material Shortages and Manpower Shortages due to COVID impacts across the industry are contributed to schedule impacts described in Exhibit A-2 Summary of Delays. The new Substantial Completion date is December 6, 2021 and Final Completion to be obtained no more than 30 days from Substantial Completion and as further described in the attached updated Construction Schedule

The new not-to exceed Guaranteed Maximum Price consists of:

1.	The new not-to exceed amount for Preconstruction Services Fee		80,928.00
2.	The new not to exceed amount of Construction Services Includes		24,438,505.00
	a. The new not-to exceed amount for the Cost of Work	\$	19,505,872.00
	b. The new not-to exceed amount for the General Conditions	\$	2,949,746.00
	c. The new not-to exceed amount Construction Phase Fee	\$	1,247,304.00
	d. The new not-to exceed amount of Construction Contingency	\$	490,387.00
	e. The new not-to exceed amount of Owner Contingency	\$	245,194.00
	Any of the unused contingencies shall accrue to the Owner.		
3.	TOTAL of the NEW AMENDED GMP LINE ITEMS 1 AND 2:	\$	24,519,433.00