



Agenda of Board Meeting July 20, 2026 The Board of Trustees Wichita Falls Independent School District

In Compliance with the Texas Government Code, Chapter 551, Subchapter C, the Board of Trustees of the Wichita Falls Independent School District will meet for a Board Meeting at 5:00 PM, on July 20, 2026, in the Room 302 at the Education Center, 1104 Broad St, Wichita Falls, TX 76301.

The subjects to be discussed, considered, or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

I. CALL TO ORDER AND OPENING STATEMENT

II. INVOCATION

III. PUBLIC COMMENT

IV. SUPERINTENDENT REPORT

V. CONSENT AGENDA

- A. Minutes from June Meetings 2

VI. FINANCIAL SERVICES

- A. Award of Special Programs Supplemental Services 9
- B. Purchase of Contracted Residential Services 12

VII. DISTRICT OPERATIONS

- A. TASB Recommended Annual Review of Key Policies — 2nd Reading 13

VIII. HUMAN RESOURCES

- A. Applicant Pool 27

IX. BOARD MATTERS

- A. Closed Session:
 - 1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (*Pursuant to Texas Government Code 551.074*)

X. ADJOURNMENT

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on Tuesday, July 14, 2026 at 5:00 pm.

For the Board of Trustees

WICHITA FALLS ISD BOARD OF TRUSTEES
JULY 20, 2026

Agenda Item:	Minutes
Administrator Responsible:	Dr. Donny Lee, Superintendent of Schools
Attachments:	Minutes of Board Training, June 3, 2026 Minutes of Public Hearing, June 15, 2026 Minutes of Regular Session, June 15, 2026
☒ Action Needed	☐ Future Action ☐ Presentation ☐ Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the proposed minutes of a Board Training on June 3, 2026, a Public Hearing on June 15, 2026, and a Regular Meeting on June 15, 2026 as submitted by Dr. Donny Lee, Superintendent of Schools.

Explanation:

The following are copies of the minutes referenced above. These minutes will become official upon approval by the Board.

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
SPECIAL WORK SESSION, JUNE 3, 2026**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a Special Work Session on the above date. The meeting was called to order at 4:59 pm. by Ms. Susan Grisel, board vice-president.

Board members present: Ms. Susan Grisel, Ms Sandra Camp, Mr. Jim Johnson and Ms. Katherine McGregor. Mr. John Barnard attended via Google Meet. Board members absent: Ms Diann Scroggins and Mr. Mark Lukert. Ms. Grisel noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools

Others Present: Mr. Brian Bibb, Region 9 ESC

PUBLIC COMMENT:

None

RECESS:

Ms. Susan Grisel, board vice-president, recessed the work session to go into closed session at 5:01 pm.

CLOSED SESSION:

A. Lone Star Governance Training (Pursuant to Texas Government Code 551.074)

ADJOURNED:

With no items to be addressed in Open Session, Ms. Susan Grisel vice-president, adjourned the Special Work Session from Closed Session at 7:56 pm.

Vice- President, Board of Trustees

Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
PUBLIC HEARING JUNE 15, 2026**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a Public Hearing on the above date. The meeting was called to order at 5:30 p.m. by Mr. Mark Lukert, board president.

Board members present: Mr. Mark Lukert, Ms. Katherine McGregor, Mr. Jim Johnson, and Ms Sandra Camp. Board Members absent: Ms Diann Scroggins, Ms. Susan Grisel and Mr. John Barnard. Mr. Lukert noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Dr. Cody Blair, Executive Director of Secondary Schools, Mr. Jeff Hill, Executive Director of Elementary Schools, Ms. Leah Horton, Chief Financial Officer, Ms. Jennifer Spurgers, Director of Human Resources, Ms. Vanessa Dishman, Executive Assistant to the Superintendent, Ms. Keli Sims, Administrative Assistant to the Director of HR, Mr. Scot Hafley, Assistant Superintendent of Operations, Ms Ashley Thomas, Communications Officer, Ms Alefia Paris-Toulon, Executive Director of Special Programs, Mr. Curtis Shahan, Director of Technology, Ms. Trish Potts, Internal Auditor and Chief Anthony Smith, WFISD PD.

Others Present: Mr. Brian Bibb, of Region 9 Lone Star Governance Coach and KFDX Media

PROPOSED BUDGET AND PROPOSED TAX RATE FOR THE 2026-2027 FISCAL YEAR:

REPORT:

Ms. Leah Horton, Chief Financial Officer, presented the Wichita Falls ISD Board of Trustees and Public with the Proposed Budget and Proposed Tax Rate for the 2026-2027

PUBLIC COMMENT:

None

ADJOURNED:

Mr. Mark Lukert, board president, adjourned the Public Hearing at 5:55 p.m.

President, Board of Trustees

Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
EDUCATION CENTER BOARD ROOM
REGULAR SESSION MEETING JUNE 15, 2026**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a regular session meeting on the above date. The meeting was called to order at 6:00 p.m. by Mr. Mark Lukert, board president.

Board members present: Mr. Mark Lukert, Mr. Jim Johnson, Ms. Sandy Camp and Ms Katherine McGregor.
Board Members absent: Ms. Diann Scroggins, Ms Susan Grisel and Mr. John Barnard. Mr. Lukert noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Mr. Scot Hafley, Assistant Superintendent of Operations, Ms. Leah Horton, Chief Financial Officer, Ms. Ashley Thomas, Communications Officer, Ms. Vanessa Dishman, Executive Assistant to the Superintendent, Ms. Keli Sims, Administrative Assistant to the Director of HR, Mr. Jeff Hill, Executive Director of Elementary Schools, Ms Jennifer Spurgers, Director of Human Resources, Dr. Cody Blair, Executive Director of Secondary Schools, Ms. Alefia Paris-Toulon, Executive Director of Special Programs, Chief Anthony Smith, WFISD PD, Ms. Trish Potts, Internal Auditor and Mr. Curtis Shahan, Director of Technology.

Also present: Mr. Brian Bibb, Lone Star Texas Governance Coach and KFDX media.

INVOCATION:

Mr. Mark Lukert gave the invocation.

PRESENTATIONS:

None

PUBLIC COMMENT:

None

SUPERINTENDENT'S REPORT:

Dr. Donny Lee, Superintendent of Schools, gave a report on the following:

- Strategic Objective 1.2.6: Identify trends in absenteeism
 - Review of ADA by campus
 - Burgess is highest at 95.09%
 - Hirschi lowest at 88.5%
- End of Year ADA: 92.87%
- Strategic Objective 1.2: All students grow every year
 - Superintendent 26/27 campus visit schedule presented
 - LIFT: Leadership and Instructional Foundations for Texas
 - Grant funded 3-year program
 - Principal Academic Accountability
 - Expectations Process
 - District wide Walkthrough Form
 - District wide Checklist
 - D/F rated campuses went from 12 in 2023 to a projected 2 in 2026
 - Review of STAAR Accountability Ratings
 - Review of Superintendent Guardrails/Constraints
- Strategic Objective 3.1: Parent and Family Satisfaction and Engagement
 - Discussed Senate Bill 569: Virtual and Hybrid Education
- Strategic Objective 1.2: Safety and Well-being of Students
 - Crossing guards to be employees of WFISD instead of City of Wichita Falls
 - Funding supplemented from City of Wichita Falls ISD
- TASB Summer Leadership Institute

- June 17-20
- Board Room Renovation
 - New Dias, begins 6-16-26
 - New Chairs, completed
 - New Screens, completed
 - New Podium, completed
 - New Photos, to be determined
 - New Sound, completed
- Priority 4.2: (Stewardship)—Systematic, Long-Range Facility Planning
 - Zundy construction photos
 - McNiel photos

FINANCIAL SERVICES:

FINANCIAL REPORTS AS OF APRIL 30, 2026

Mr. Jim Johnson, seconded by Ms. Katherine McGregor, motioned that the Wichita Falls Independent School District Board of Trustees approve the financial reports as of April 30, 2026.

Carried unanimously by a vote of 4 – 0

BUDGET AMENDMENTS FOR MAY 2026

Mr. Jim Johnson, seconded by Ms. Sandy Camp, motioned that the Wichita Falls Independent School District Board of Trustees approve the budget amendments for May 2026.

Carried unanimously by a vote of 4 – 0

ADOPTION OF BUDGET FOR THE 2026-2027 FISCAL YEAR FOR THE GENERAL FUND, FOOD SERVICE FUND AND DEBT SERVICE FUND

Ms. Katherine McGregor, seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of Trustees approve the 2026-2027 fiscal year budget for the General fund, Food Service fund and Debt Service fund.

Carried unanimously by a vote of 4 – 0

INVESTMENT POLICY, ANNUAL INVESTMENT REPORT, INVESTMENT BROKERS AND INVESTMENT OFFICER TRAINING PROVIDERS

Ms. Sandy Camp, seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of Trustees approve the Investment Policy, Investment Brokers and Investment Officer Training Providers.

Carried unanimously by a vote of 4 – 0

PURCHASE OF MAINTENANCE VEHICLES

Ms. Sandy Camp, seconded by Ms. Katherine McGregor, motioned that the Wichita Falls Independent School District Board of Trustees approve the purchase of three (3) maintenance vehicles, totaling \$105,610 from Caldwell Chevrolet.

Carried unanimously by a vote of 4 – 0

PURCHASE OF CAFETERIA SERVING LINES

Ms. Katherine McGregor, seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of Trustees award RFP 2526-24-S-27 Cafeteria Serving Line Equipment (with installation) for a total of \$571,157.90 to Ace Mart Restaurant Supply.

Carried unanimously by a vote of 4 – 0

PURCHASE OF REPLACING PLAYGROUND SURFACING

Ms. Katherine McGregor, seconded by Ms. Sandy Camp, motioned that the Wichita Falls Independent School District Board of Trustees approve the purchase of replacing playground surfacing from GameTime (aka Cunningham Recreational) for a total amount of \$168,921.18.

Carried unanimously by a vote of 4 – 0

SCHOOL ADMINISTRATION

LIFT UPDATE

Dr Cody Blair, Executive Director of Secondary Schools, presented information about the LIFT Program and what has transpired since beginning the program earlier in the year.

COMMUNICATIONS

STAFF DEVELOPMENT WAIVER

Ms. Katherine McGregor, seconded by Ms. Sandy Camp, motioned that the Wichita Falls Independent School District Board of Trustees approve the purchase of replacing playground surfacing from GameTime (aka Cunningham Recreational) for a total amount of \$168,921.18.

Carried unanimously by a vote of 4 – 0

DISTRICT OPERATIONS

INTERLOCAL GOVERNMENT AGREEMENT-UNIVERSITY OF TEXAS REGIONAL SECURITY OPERATIONS

Ms. Katherine McGregor, seconded by Ms. Sandy Camp, motioned that the Wichita Falls Independent School District Board of Trustees resolves to join the University of Texas Regional Security Operations Center (UT-RSOC), thereby becoming a member of the UT-RSOC at no charge to the district.

Carried unanimously by a vote of 4 – 0

HUMAN RESOURCES:

PERSONNEL REPORT

Ms. Jennifer Spurgers, Director of Human Resources, reported to the Wichita Falls Independent School District Board of Trustees a review of employee resignations/retirements that have been submitted since the last Work Session board meeting. The resignations/retirements have been accepted by Dr. Donny Lee, Superintendent of Schools, in accordance with the requirements of Policy DFE (LOCAL).

TEACHER APPLICANT POOL

Ms Katherine McGregor, seconded by Ms. Sandy Camp, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool and addendum.

Carried unanimously by a vote of 4 – 0

BOARD MATTERS:

MINUTES FROM MAY MEETINGS

Ms Katherine McGregor, seconded by Mr. Jim Johnson, moved that the Wichita Falls Independent School District Board of Trustees approve the May Meeting Minutes as submitted.

Carried unanimously by a vote of 4 – 0

SUPERINTENDENT GUARDRAILS/CONSTRAINTS

Item tabled until July Work Session

RECESS:

Mr. Mark Lukert, board president, recessed the work session to go into closed session at 7:12 pm.

CLOSED SESSION:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (Pursuant to Texas Government Code 551.074)
2. Discussions Regarding the Deployment, or Specific Occasions for Implementation, of Security Personnel or Devices, or a Security Audit, to include Districtwide Intruder Detection Audit (Pursuant to Texas Government Code Section 551.076)
 - a. District Vulnerability Assessment Full Report
3. Discussions Regarding Student Transfer Petitions Under Board Policy FDB (Pursuant to Texas Government Code 551.0821)

OPEN SESSION:

Mr. Mark Lukert, board president, called the meeting back into open session at 8:12 pm

CONSIDERATION AND POSSIBLE ACTION REGARDING STUDENT TRANSFER PETITIONS

Mr. Jim Johnson, seconded by Ms. Katherine McGregor, motioned that the Wichita Falls Independent School District Board of Trustees deny the presented student transfer petitions.

Carried unanimously by a vote of 4-0

ADJOURNMENT:

No further action was taken and Mr. Mark Lukert, board president, adjourned the meeting at 8:12 pm.

President, Board of Trustees

Secretary, Board of Trustees

WICHITA FALLS ISD BOARD OF TRUSTEES
July 20, 2026

Agenda Item:	Award of Special Programs Supplemental Services (Diag, SLP)
Administrator Responsible:	Leah Horton, Chief Financial Officer
Attachments:	Diag and SLP Scoring
☒ Action Needed	☐ Future Action ☐ Presentation ☐ Information Only

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees award RFP 2627-02-S-27 for Special Programs Supplemental Staffing for Diagnosticians (Diag) and Speech Language Pathologists (SLP), to the ranked vendors on an as-needed basis, for the 2026-2027 School Year, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

In the 2025-2026 school year, SLP services were utilized in the amount of \$1,300,300.64, and Diag Service in the amount of \$67,012.50. This is the expense-only portion and does not take into consideration the Medicaid reimbursement portion received for eligible services provided to students. Historically, the positions sought have been hard to fill and the district operates with vacant positions. With a continued increase in Special Program student referrals and enrollment, having third party companies to fulfill staff/service shortages with contracted services assures the district complies with special education laws and legal requirements of providing the essential services required.

RFP 2627-02-S-27 was advertised twice in the Times Record News and issued on the District's electronic bidding platform. Seventy-eight (78) vendors viewed the bid and thirty-one (31) vendors submitted valid proposals for one or both service categories. The RFP Evaluation Committee consists of Alefia Paris-Toulon, Executive Director of Special Programs, and Amber Frost, Coordinator of Special Programs. The solicitation was facilitated by Lauren Zotz, Director of Purchasing.

Fiscal Note:

The expenditure(s) related to services provided will be paid with Local and/or Federal Funds (offset by Medicaid reimbursements). Expenditures exceeding \$100,000 require Board approval per Policy CH (Local).

* * *

Supplier Scoring Summary

2627-02-S-27 Addendum 1 - Special Education Supplemental Services DIAGNOSTICIAN Scoring Round

Supplier	Rank	Score	Scoring Round Diag Submissions	25 points: The purchase price;	10 points: The reputation of the vendor and vendor's goods or services;	20 points: The quality of the vendor's goods or services;	40 points: The extent to which the goods or services meet the district's needs;	5 points: The vendor's past relationship with the district;
		100		25.00	10.00	20.00	40.00	5.00
E-Therapy Intermediate, Inc.	1	91.94		20.94	8.50	19.00	38.50	5.00
ProCare Therapy	2	84.47		21.47	8.00	17.50	36.50	1.00
Seagull Student Services	3	82.00		25.00	6.00	15.50	34.50	1.00
National Recruiting Consultants	4	78.94		20.94	8.50	16.50	32.00	1.00
Orange Tree Staffing	5	78.83		22.33	7.50	15.00	33.00	1.00
Soliant Health, LLC	6	78.70		21.20	8.50	16.00	32.00	1.00
Liricare, Inc.	7	78.45		22.95	7.00	16.00	31.50	1.00
eLuma, LLC	8	78.25		21.75	7.50	16.50	31.50	1.00
Pediatric Developmental Servic	9	77.94		20.94	7.50	16.00	32.50	1.00
Provia Education Workforce Sol	10	77.94		20.94	8.50	15.50	32.00	1.00
Huddle Up Care, Inc.	11	75.68		20.18	7.00	16.50	31.00	1.00
Candor Consulting and Diagnost	12	74.75		19.25	8.00	16.00	30.50	1.00
Trinity Educational Services	13	73.44		20.94	7.50	14.00	26.00	5.00
Specialized Assessment & Consu	14	73.21		18.21	7.00	15.50	31.50	1.00
Gillem Staffing	15	72.71		19.71	7.50	14.50	30.00	1.00
Parallel Learning Behavioral H	16	69.32		18.82	7.00	16.50	26.00	1.00
Talk Teach Repeat, PLLC	17	66.63		17.63	7.00	16.00	25.00	1.00
Assessment Intervention Manage	18	64.63		19.63	3.50	13.00	27.50	1.00
Texas Therapy Consultants, PLLC	19	57.11		7.61	7.50	15.50	25.50	1.00
ATK Educational Services Corpo	20	54.50		0.00	7.00	15.00	31.50	1.00
PresenceLearning, Inc.	21	53.50		0.00	7.00	17.50	28.50	0.50
Next Level Speech Therapy, P.C.	22	51.00		0.00	8.00	16.50	25.50	1.00
Aim Therapy	23	50.63		17.63	4.50	10.00	17.50	1.00
Desert Star Therapy LLC	24	48.00		0.00	5.50	15.50	26.00	1.00
Communication Helpers of South	25	45.50		0.00	5.00	14.50	25.00	1.00
Virtual Speech Therapy	26	43.50		0.00	6.50	15.00	21.00	1.00
Educational Therapy & Partners	27	42.50		0.00	6.00	15.50	20.00	1.00
3Chords Inc dba TherapyTravele	28	42.00		0.00	9.00	10.50	21.50	1.00
Apex Integrated Therapy Servic	29	39.00		0.00	5.50	12.50	20.00	1.00
Clarion Institute, LLC	30	39.00		0.00	5.50	12.50	20.00	1.00
Taylor Talk SLP	31	37.50		0.00	5.50	12.50	18.50	1.00
		63.92		12.84	6.92	15.11	27.81	1.24

Supplier Scoring Summary

2627-02-S-27 Addendum 1 - Special Education Supplemental Services SLP Scoring Round

Supplier	Rank		Score	Scoring of SLP submission	25 points: The purchase of the goods or services;	10 points: The reputation of the vendor and vendor's goods or services;	20 points: The quality of the vendor's goods or services;	40 points: The extent to which the goods or services meet the district's needs;	5 points: The vendor's past relationship with the district;
	100								
E-Therapy Intermediate, Inc.	1	91.94	25.00	10.00	20.00	40.00	5.00		
ProCare Therapy	2	84.47	23.24	8.00	17.50	36.50	1.00		
Seagull Student Services	3	82.00	24.09	6.00	15.50	34.50	1.00		
Provia Education Workforce Sol	4	81.09	24.09	8.50	15.50	32.00	1.00		
Huddle Up Care, Inc.	5	80.50	25.00	7.00	16.50	31.00	1.00		
ATK Educational Services Corpo	6	79.19	24.69	7.00	15.00	31.50	1.00		
National Recruiting Consultants	7	78.94	22.70	8.50	16.50	32.00	1.00		
Orange Tree Staffing	8	78.83	24.09	7.50	15.00	33.00	1.00		
Soliant Health, LLC	9	78.70	21.70	8.50	16.00	32.00	1.00		
Liricare, Inc.	10	78.45	25.00	7.00	16.00	31.50	1.00		
eLuma, LLC	11	78.25	25.00	7.50	16.50	31.50	1.00		
Pediatric Developmental Servic	12	77.94	22.97	7.50	16.00	32.50	1.00		
PresenceLearning, Inc.	13	77.59	24.09	7.00	17.50	28.50	0.50		
Candor Consulting and Diagnost	14	76.97	21.47	8.00	16.00	30.50	1.00		
Specialized Assessment & Consu	15	75.15	20.15	7.00	15.50	31.50	1.00		
Trinity Educational Services	16	74.44	21.94	7.50	14.00	26.00	5.00		
Gillem Staffing	17	73.79	20.79	7.50	14.50	30.00	1.00		
Parallel Learning Behavioral H	18	72.69	22.19	7.00	16.50	26.00	1.00		
Next Level Speech Therapy, P.C.	19	72.47	21.47	8.00	16.50	25.50	1.00		
Talk Teach Repeat, PLLC	20	69.79	20.79	7.00	16.00	25.00	1.00		
Assessment Intervention Manage	21	69.69	24.69	3.50	13.00	27.50	1.00		
Virtual Speech Therapy	22	67.88	24.38	6.50	15.00	21.00	1.00		
Desert Star Therapy LLC	23	67.75	19.75	5.50	15.50	26.00	1.00		
Texas Therapy Consultants, PLLC	24	67.45	17.95	7.50	15.50	25.50	1.00		
Communication Helpers of South	25	65.25	19.75	5.00	14.50	25.00	1.00		
3Chords Inc dba TherapyTravele	26	64.70	22.70	9.00	10.50	21.50	1.00		
Apex Integrated Therapy Servic	27	63.69	24.69	5.50	12.50	20.00	1.00		
Clarion Institute, LLC	28	62.24	23.24	5.50	12.50	20.00	1.00		
Educational Therapy & Partners	29	61.31	18.81	6.00	15.50	20.00	1.00		
Taylor Talk SLP	30	55.45	17.95	5.50	12.50	18.50	1.00		
Aim Therapy	31	53.79	20.79	4.50	10.00	17.50	1.00		
		72.98	22.40	6.92	15.11	27.81	1.24		

WICHITA FALLS ISD BOARD OF TRUSTEES
July 20, 2026

Agenda Item:	Contracted Residential Services		
Administrator Responsible:	Leah Horton, Chief Financial Officer		
Attachments:	Contract		
☒ Action Needed	☐ Future Action	☐ Information	☐ Report

Administrative Recommendation:

The Wichita Falls Independent School District Board of Trustees approves a 1-year contract with Bayes Residential Center, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

A local education agency (LEA) may contract for a day or residential placement when a student's admission, review, and dismissal (ARD) committee determines that placement is necessary for the student to receive a free appropriate public education (FAPE).

The Individuals with Disabilities Education Act (IDEA) entitles a student with a disability to a free, appropriate public education in the least restrictive environment. When a student has educational needs that cannot be met in a public school setting, that student can be educated in a private school or facility at public expense. A student's admission, review, and dismissal (ARD) committee must determine that the school district cannot provide the student with the special education instruction and related services necessary to meet the student's unique needs for that student to be educated in a day or residential program.

Fiscal Note:

This expenditure will be paid from Special Program funds (Federal, State/Local Funds). Purchases over \$100,000 require the Board of Trustees approval per policy, CH Local.

WICHITA FALLS ISD BOARD OF TRUSTEES
July 20, 2026

Agenda Item:	TASB Recommended Annual Review of Key Policies – 2 nd Reading		
Administrator Responsible:	Jayme Carr, Director of Student Services		
Attachments:	Annotated policies for review		
☒ Action Needed	☐ Future Action	☐ Presentation	☐ Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees review the (LOCAL) policies that were recommended by TASB Policy Services for consideration and according to the Annual Review of Key Policies: 2026-27 School Year submitted by Jayme Carr, Director of Student Services, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

Changes in law, districts practice, staffing or other factors can require changes in district policy. The Policy Alert Annual Review of Key Policies: 2026-27 School Year resulted in minimal recommendations to (LOCAL) policies. These policies are for review currently.

LOCAL policies recommended from TASB Annual Review of Key Policies: 2026-27 School Year to be revised are:

FDB (LOCAL)
EIC (LOCAL)

ADMISSIONS
INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDB
(LOCAL)

A student shall be assigned to a school in the attendance area in which he or she resides.

Class Changes

The campus principal shall be authorized to investigate and approve the transfer of a student from one classroom to another on that campus.

Transfers Between Schools

The District Transfer Committee shall be authorized to investigate and approve transfers between schools. A student's intradistrict transfer request shall be evaluated on a case-by-case basis and in accordance with administrative regulations. Guidelines can be found in FDB(REGULATION).

Note: For the transfer of a student who is the victim of bullying or who engaged in bullying, see FDB(LEGAL). For the transfer of a student who attends a persistently dangerous school, becomes a victim of a violent criminal offense, or becomes a victim of sexual assault see FDE.

Please refer to FDB Regulation for updates on:

- Updated dates regarding transfer window dates
- Where Centralized Programs are located
- Explanation of secondary versus high school transfers for the graduating classes of 2029, 2030, 2031
- Special circumstances for transfers related to the closure and consolidation of campuses.

**All Students
Currently Enrolled
on a Transfer**

The transfer request must be submitted during the general transfer window in January each year.

A granted transfer is a privilege. An approved transfer to a specific elementary school does not guarantee approval to a secondary school. Elementary transfers take place during kindergarten-grade 4. Secondary transfers take place during fifth grade. The first opportunity to apply for a secondary transfer occurs during January of a student's fifth grade year. Once a student enters sixth grade secondary transfers are not allowed. Transfers in accordance with state law, Board policy, and for the International Baccalaureate (IB) Program at Legacy High School will still be reviewed by the Transfer Committee. Any intradistrict secondary transfer made after the eighth grade will result in a one-year loss of varsity eligibility. This applies to employees, military families, and peace officers. IB transfers will follow guidelines published in the University Interscholastic League Constitution and Contest Rules.

ADMISSIONS
INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDB
(LOCAL)

Renewal

All transfers are granted for the grade span at the campus. An approved transfer to an elementary school does not guarantee approval to a particular secondary school.

Starting with the class of 2032 High School transfers are no longer allowed. WFISD requires students to apply for a secondary transfer which places a student in a middle school feeder system where they will remain through graduation. Any subsequent transfer or return to home campus will result in loss of athletic eligibility for all transfer students including military, district employees, and IB transfers.

District Transfer Committee

Beginning January 1, 2023, all student transfers will be reviewed, approved, or denied by the District Transfer Committee made up of seven members:

- Superintendent or designee(s)
- Elementary School Campus Administrator
- Middle School Campus Administrator
- High School Campus Administrator
- ~~Director of Elementary Curriculum~~
- ~~Director of Secondary Curriculum~~
- ~~Executive Director of School Administration~~
- **Director of Student Services**
- **Director of Student Assignment**

Transfer Procedures

[Transfer request forms](#)¹ are available on the District's website during the transfer window.

Elementary transfers apply to students entering kindergarten-grade 5. All transfers must meet academic, attendance, and discipline requirements established in FDB(LOCAL).

Secondary transfers apply to students entering sixth grade. Once a student is established at a middle school they remain in their feeder pattern. Any approved subsequent transfer will result in a loss of varsity eligibility in UIL activities including athletics and fine arts.

Transfers open annually in the month of January. The Transfer Committee will review all applications and notify families of the decision.

ADMISSIONS
INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDB
(LOCAL)

Transfers will not be approved for transportation, convenience to parental employment, friendship groups, sports teams, or any other school established organization.

If the transfer is approved, it is the responsibility of family to provide all required proof of residence to the campus the student is approved to attend. Failure to provide the required documents will result in the approved transfer being revoked by the campus principal.

Proof of residence for intradistrict transfers requires a two-step verification process.

- Step 1: A current lease agreement, recent property tax statement, or mortgage statement proving residence in Wichita Falls ISD.
- Step 2: Provide two of the following documents with addresses matching the statement in step 1:
 - Utility bill (gas, electric, water)
 - Driver's license or government-issued identification
 - Voter registration certificate

The principal or designee can request at any time for a family to update or provide additional proof of residence.

Employee Student Transfers

Any District employee's students will be considered for a student transfer. As a benefit of employment, employee student transfers will be considered.

WFISD employees are required to use the transfer period for all requests. New employees or employees changing campus assignments have 30 days to request a transfer for their student.

Employee transfer requests outside of the transfer period will be reviewed as an administrative transfer. Employee transfers must meet all grade, attendance, and behavioral requirements included in FDB(LOCAL).

Extenuating Circumstances Transfers

An extenuating circumstances transfer may be considered by the District Transfer Committee.

Administrative Transfers

An administrative transfer to another appropriate school setting may be made at any time when it is in the best interest of the student. An example of an administrative transfer could be documented bullying. All University Interscholastic League (UIL) eligibility rules apply to an administrative transfer.

ADMISSIONS
INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDB
(LOCAL)

Level I Appeal

A written petition submitted by the parent will be considered within 15 days of the committee decision. Parents are asked to provide a written petition to the assistant superintendent stating the extenuating circumstances that they wish to be considered in requesting a change in assignment. The written petition may be submitted in any format. The request should include the student's current assigned campus, the student's assigned campus for the following school year, the requested campus, the name of the student and parent, current home address, phone number, and email address. The request may also include any documentation that would support the request for a change in campus assignment.

The written petition and supporting documentation must be submitted in person to the assistant superintendent at 1104 Broad St., Wichita Falls, TX 76301.

The Level I Appeal decision will be issued on or before the end of the fifth (5th) business day following the receipt of the written petition.

If a parent is not satisfied with the decision of the Level I Appeal, the parent may file a Level II Appeal to the WFISD Board of Trustees.

Level II Appeal

A written request for an appeal to the Board must be filed with the office of the Superintendent no later than the fifth (5th) business day following the parent's receipt of the Level I Appeal decision. The written request for appeal to the Board may be submitted in any format, including email directed to the Superintendent's secretary or by filing a hard copy of the same with the Office of Student Assignment, at 1104 Broad St., Wichita Falls, TX 76301.

The appeal will be considered by the WFISD Board of Trustees. The Board will consider each written petition and evidence submitted in support of the same, as well as the findings of the Level I Appeal. The Board's review will be limited to the information considered on the Level I Appeal. Any action on the appeal will be taken in open session.

Note: Appeals under FDB(LOCAL) follow an expedited timeline.

**Specialized District
Program Placements**

Specialized Program Campuses are updated each year in FDB(REGULATION).

ADMISSIONS
INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDB
(LOCAL)

Services Provided
at **All Grade Levels**
~~Both High Schools~~

All other special education and related services are offered to eligible students according to their individualized education programs (IEPs). Students whose IEPs specify services through the ~~Functional Program~~, Bridging Academics & Character (BAC), Social Skills, Academic Study **Skills**, Speech, and related services including Occupational Therapy, Physical Therapy, and other services determined by the admission, review, and dismissal (ARD) committee, are provided these services at both all schools.

The Functional Program is offered at Fowler & Franklin Elementaries and at all secondary schools.

Siblings of District Centralized Programs students must meet criteria established in FDB(LOCAL) and will be reviewed as an administrative transfer. School capacity and all other transfer requirements will be considered prior to approval.

- Early Childhood Programs placement by the Coordinator of Early Childhood
- Early Childhood Special Education (ECSE) at Brook Village Early Learning, ~~Farris Early Learning~~ **Haynes**, and Cunningham Elementary
- Prekindergarten at ~~Booker T. Washington Elementary~~, Brook Village Early Learning, Burgess Elementary, Cunningham Elementary, Fain Elementary, Fowler Elementary, ~~Jefferson Elementary~~, **McNiell Elementary**, Milam Elementary, Scotland Park Elementary, ~~Southern Hills Elementary~~, Sheppard Elementary
- Head Start at Haynes Early Learning or Brook Village Early Learning

**International
Baccalaureate
Transfer**

International Baccalaureate (IB) at Legacy High School must be approved by the District's IB Coordinator and the Superintendent's designee. IB students must enroll in the required honors courses in grades 9-10 and IB courses in grades 11-12. Failure will result in removal from the IB program and being sent to home campus.

Considerations

The following factors will be considered before approving transfers:

- Available space
- Teacher allocation
- Balanced enrollment
- Student behavior and discipline record
- Attendance

ADMISSIONS
INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDB
(LOCAL)

- Tardies

Other factors may include but are not limited to:

- Individual needs of the student and reason for transfer;
- Legal requirements affecting student transfer requests;
- Effect the transfer will have on the home school and receiving school;
- Special course request;
- Medical reason(s) with physician's statement explaining the specific medical need (must accompany the transfer request form);
- Desire to keep families together (when similar age siblings are currently attending different schools) when space is available; and
- Other factors the administration deems relevant to the request.

If a school reaches capacity, transfer requests may be denied.

Transportation

WFISD does not provide transportation for transfer students unless otherwise required by law or specified District specialized programs. Parents whose transfer requests are approved will be responsible for providing transportation to and from the campus.

Revocation

Transfers are considered a privilege. These transfers may be revoked by the receiving principal with the approval of the Superintendent or designee for any of the following reasons:

- Student becomes a disruption to school operations;
- Student becomes a detriment to the learning of other students;
- Student has persistent disciplinary or attendance problems;
- Lack of parental cooperation and support. Documentation of these events must be shared with the Director of Student Services for verification prior to revocation;
- Changes in the facility and/or instructional capacity at the campus;
- Falsification of residence, transfer, or enrollment documents;
or
- Other relevant factors as determined by the building principal.

ADMISSIONS
INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDB
(LOCAL)

Once a transfer is revoked, the student must return to his or her home school. Except when deemed necessary by the Superintendent or designee, no further transfer request will be granted for this student.

**Change of
Residence**

A student who moves within WFISD but outside his or her original attendance area and wishes to remain at the campus of origin for the remainder of the school year may do so with principal approval. However, to stay at the campus for subsequent years will require a submitted transfer request and approval by the District Transfer Committee. The same criteria will be used as stated previously.

Honors

High school students transferring their senior year only cannot be considered for valedictorian or salutatorian. A student must have been enrolled in the same high school in the District at the end of his or her junior year and for his or her entire senior year immediately preceding graduation to be considered. [See Extenuating Circumstances above]

**Athletic and
Extracurricular
Participation**

A student may not transfer for the purpose of participation in extracurricular activities.

To maintain UIL varsity eligibility a student must transfer at the first opportunity. This is the transfer period during January of fifth grade. Any subsequent intradistrict transfer after the first opportunity will result in the loss of UIL varsity eligibility for one calendar year. This applies to Military, Peace Officers and WFISD Employees as well.

Athletics

Transfer students are subject to all University Interscholastic League (UIL) eligibility requirements. All transfer students who wish to participate in varsity competition must complete the UIL Previous Athletic Participation Form. All Previous Athletic Participation forms will be reviewed by the UIL District Executive Committee (DEC). Varsity eligibility or length of ineligibility will be determined by the DEC.

All student athletes are subject to a minimum of two home visits per year conducted by members of the coaching staff. All findings will be shared with the Director of Athletics and any possible UIL violations or falsifying of addresses will be reported to the Director of Student Assignment and the District Executive Committee for UIL.

**Academic
Performing Arts
Programs**

To be eligible for other extracurricular activities, transfer students must be enrolled and attending the transfer school 15 calendar days prior to the application deadline for tryouts or election.

**Falsifying
Addresses**

Student or families who falsify their address to attend another school or seek a transfer with false information will be removed

ADMISSIONS
INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDB
(LOCAL)

from the campus of attendance and return to their assigned attendance zone.

If it is discovered a student is attending a school under false information the campus principal and their designee will give the family 10 business days to update their address and provide an accurate proof of residence according to FDB(LOCAL) prior to moving the student back to their home campus.

Falsifying information is a violation of the Texas Penal Code and Texas Education Code.

- Texas Penal Code: Section 37.10 — Tampering with Government Records: Class A Misdemeanor punishable by up to one year in jail, a fine of up to \$4,000, or both jail time and a fine.
- Texas Education Code: Section 25.001(h) — In addition to the penalty provided by Section 37.10, Texas Penal Code, a person who knowingly falsifies information on a form required for enrollment of a student in a school district is liable to the district if the student is not eligible for enrollment but is enrolled on the basis of the false information. The person is liable for the period during which the ineligible student is enrolled, for the greater of: (1) The maximum tuition fee the district may charge under Section 25.038 of this code; or (2) The amount the district has budgeted for each student as maintenance and operating expenses.

¹ District's Transfer Request Forms:

<https://www.wfisd.net/departments/student-services/student-transfers>

ACADEMIC ACHIEVEMENT
CLASS RANKING

EIC
(LOCAL)

**Consistent
Application for
Graduating Class**

The District shall apply the same class rank calculation method and rules for local graduation honors for all students in a graduating class, regardless of the school year in which a student first earned high school credit.

**Students Who
Entered High School
in August 2017 and
After**

The following provisions shall apply to students who entered high school in August 2017 and after.

Calculation

For every high school student, the District shall calculate a GPA based on the grades earned in every course taken as part of the student's high school graduation plan and as documented on the student's academic record. The GPA shall be used to determine an initial class rank.

For students who have a GPA of 4.0 or higher, their final class rank shall be determined by a class rank GPA, as described in this policy.

In the event that the class rank GPA produces a tie among students, a tie-breaker formula shall be used.

If a parent or guardian of a high school student submits a written request to the principal to have a student repeat any course in which the student was enrolled during the previous school year and for which the student has earned credit, the original assignment of grade and award of credit shall be retained on the student's transcript.

Exclusions

The calculation of initial class rank shall exclude credits earned outside the District on alternate grading systems that do not correlate to a 100-point scale, such as grades recorded only as pass/fail.

Repeated Courses

When a student repeats a course in which he or she received a failing grade, the original course attempts shall not be removed from the total number of courses when calculating the GPA. While in high school, if a student repeats a course for which credit has already been earned, the course shall not be taken for additional credit and shall not be awarded grade points. [See EI(REGULATION)] Repeating a course shall be considered an audit.

Weighted Grade
System

In accordance with this policy, the District shall categorize and weight courses as Modified, Regular, and Advanced, as defined below. Decisions on the level of courses taken by a student shall be made on a case-by-case basis and do not depend on any special programs in which a student is enrolled.

ACADEMIC ACHIEVEMENT
CLASS RANKING

EIC
(LOCAL)

Categories

Courses in each category shall be designated in the District's course guide.

"Modified course" shall be defined as a course with significantly reduced curriculum requirements or with a significantly reduced expectation of student mastery. With a Modified course, only a reduced portion of the designated Texas Essential Knowledge and Skills (TEKS) may be addressed, or the student may be held accountable for only a reduced portion of the TEKS covered in the class.

Any course required for graduation in the core academics or fine arts areas at any campus could be classified as a modified course.

"Regular course" shall be defined as a course that addresses all the content required by the TEKS. Regular courses shall include most traditional academic courses and electives. For purposes of this policy, any credits earned by examination or through a correspondence course shall be classified as a regular course and shall receive regular grade points.

"Advanced course" shall be defined as a course with requirements and expectations that exceed the content required by the TEKS. Advanced courses include those designated as AP, IBDP, dual credit, honors, or any course leading to the potential award of college credit.

Weighted Grade Points

The District shall convert semester grades to grade points and shall calculate a weighted GPA in accordance with the following table:

Grade	Advanced	Regular	Modified
Less than 70 (F)	0 points	0 points	0 points
70-71 (C-)	1.5 points	1 points	0 points
72-74 (C)	2 points	1 points	0 points
75-76 (C)	2.5 points	1.5 points	1 point
77-79 (C+)	3 points	2 points	1 point
80-84 (B-)	3.5 points	2.5 points	1.5 points
85-90 (B+)	4 points	3 points	2 points
90-94 (A-)	4.5 points	3.5 points	2.5 points
95-100 (A+)	5 points	4 points	3 points

ACADEMIC ACHIEVEMENT
CLASS RANKING

EIC
(LOCAL)

Changes in
Enrollment

When a student transfers grades for properly documented courses, the District shall assign weight to those grades based on the categories and grade weight system used by the District.

To the extent possible, courses completed at a previous high school shall be compared and matched to courses available at the student's new school. If an advanced course completed at a previous high school does not correspond to one offered at the new campus, then this course shall count for elective credit and shall be scored with regular grade points.

Grade Point
Average

The initial GPA shall be calculated for each student by dividing the total of all grade points earned by the total number of semester grades for which points were earned.

Seniors shall be ranked based on all prior semester grades through the fifth six-week grading period of the senior year. The average of the fourth and fifth six-week grades shall be used as the semester grade for this purpose. The principal's designee shall determine the initial class ranks based on this GPA. Another employee shall be appointed by the principal to check these ranks to determine which students have initial GPAs of 4.0 or above.

Class Rank GPA

For each student whose GPA exceeds 4.0, his or her final class rank shall be determined by the class rank GPA, which shall be determined using the following method.

The class rank GPA shall be the average of all the grade points earned in the following courses:

- English I, English II, English III, and English IV.
- Geometry, Algebra II, and two additional mathematics courses. [For a list of courses that count for the additional mathematics credits, see EIC(REGULATION).]
- Biology, Chemistry, and two additional science courses. [For a list of courses that count for the additional science credits, see EIC(REGULATION).]
- World Geography or World History, a U.S. History course, Government, Economics/**Personal Financial Literacy (students entering high school in Fall 2026)** and one additional social studies course. [For a list of courses that count for the additional social studies credit, see EIC(REGULATION).]
- Two levels of the same language other than English.
- One additional advanced course (two semesters).

ACADEMIC ACHIEVEMENT
CLASS RANKING

EIC
(LOCAL)

Therefore, the class rank GPA is determined based on a total of 38 semester grades (eight from English, eight from mathematics, eight from science, eight from social studies, four from languages other than English (LOTE), and two from the same additional advanced course.

If a student with an initial GPA of 4.0 or above does not complete any of the 38 semester grades listed in the description of the class rank GPA above, then a score of zero points shall be used for these semesters in the calculation of the class rank GPA.

In order to achieve a correct rank for those students with a GPA of 4.0 or above, at the end of the fifth six-week grading period of the senior year, but no later than the first week of May, the final class rank GPA shall be applied to all eligible students. A student with an initial GPA below 4.0 shall not be included in the calculation of the class rank GPA formula and shall have his or her GPA recalculated at the end of the last semester of his or her senior year.

**Local Graduation
Honors**

For the purpose of determining honors to be conferred during graduation activities, the District shall calculate class rank at the end of the fifth six-week grading period of the senior year. The average of the fourth and fifth six-week grades shall be used as the semester grade for this purpose.

For the purpose of applications to institutions of higher education, the District shall also calculate class rank as required by state law. The District's eligibility criteria for local graduation honors shall apply only for local recognitions and shall not restrict class rank for the purpose of automatic admission under state law. [See EIC(LEGAL)]

**Valedictorian and
Salutarian**

The valedictorian and salutarian shall be the eligible students with the highest and second-highest class rank GPA, respectively. To be eligible for such recognition, a student must have been enrolled in the same high school in the District at the end of his or her junior year and for his or her entire senior year immediately preceding graduation. A student graduating in less than eight semesters shall not be eligible for valedictorian or salutarian; however, if his or her class rank GPA qualifies, the student may be eligible to be recognized as an honor graduate.

The first Monday in May during the last grading period of each year shall be designated as the day for releasing information on the valedictorian and salutarian.

Breaking Ties

In the event that two or more students have an identical class rank GPA, the District shall apply the following "tie breaker" method when necessary to determine recognitions, such as valedictorian

ACADEMIC ACHIEVEMENT
CLASS RANKING

EIC
(LOCAL)

or salutatorian, top 10 graduates, or the students who may qualify for automatic admission into state universities.

Through the spring of 2024, to break a tie in class rank between students shall be in accordance with the following:

- Identify any common advanced courses taken by the students at the same campus. (Common courses are not limited to those included in the class rank GPA)
- Total the semester grades for the common advanced courses. To break any tie, the student with the highest total shall be ranked the highest, and the student with the lowest total shall be ranked the lowest.

Beginning with the graduating class of 2025, to break a tie in class rank between students shall be in accordance with the following:

- For each student, total the numeric scores for the 38 semester grades that were used in the calculation of class rank GPA. The student with the highest total shall be ranked the highest, and the student with the lowest total shall be ranked the lowest.

When used to break a tie to determine the valedictorian, the student with the largest total shall be the valedictorian. The student with the second-highest total shall be the salutatorian.

If two students tie with the highest total, then a second tie-breaking procedure will be used. Specifically, District officials will employ the remaining of the two procedures described above (totaling grades from common courses or totaling the 38 semester grades used in class rank GPA).

If the highest-ranking students have identical scores after a second tie-breaker, covaldictorians shall be named, but no salutatorian shall be recognized at graduation ceremonies. In this case, District officials will develop a tertiary method to determine a “highest-ranking graduate” for the purpose of reporting to TEA.

Top 10 Percent

The final class rank GPA shall be used to determine the top 10 percent of students in each year’s graduating class.

WICHITA FALLS ISD BOARD OF TRUSTEES
July 20, 2026

Agenda Item:	Applicant Pool
Administrator Responsible:	Jennifer Spurgers, Director of Human Resources
Attachments:	Applicant Pool
<u> X </u> Action Needed <u> </u> Future Action <u> </u> Presentation <u> </u> Report	

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approve the proposed applicant pool as submitted by Jennifer Spurgers, Director of Human Resources, and as recommended by Dr. Donny Lee, Superintendent of Schools.

APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION
July 20, 2026

CERTIFIED APPLICANT POOL

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
Duncan, Angie	Early Childhood Education Grades PK-K Elementary Self Contained Elementary English Grades 1-8 ESL Supplemental PK-8	Midwestern State University Bachelor's	27	Instructional Coach Franklin Elementary Replacing Rachel Perry	Henrietta ISD

Asterisk indicates Contract Addendum Required. See key below.

** Enrolled in an Alternative Certification Program*

*** One-year out-of state Certification*

****Emergency Permit*

***** Non-Renewal Permit*

DOI = District of Innovation