



# Agenda of Special Session August 12, 2025 The Board of Trustees Wichita Falls Independent School District

In Compliance with the Texas Government Code, Chapter 551, Subchapter C, the Board of Trustees of the Wichita Falls Independent School District will meet for a Special Session at 12:00 PM, on August 12, 2025, in the Board Room at the Education Center, 1104 Broad St, Wichita Falls, TX 76301.

The subjects to be discussed, considered, or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

## **I. CALL TO ORDER AND OPENING STATEMENT**

## **II. INVOCATION**

## **III. PUBLIC COMMENT**

Public comments at Special Sessions are limited to items listed on the agenda.

## **IV. FINANCIAL SERVICES**

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C. Closed Session:	
1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees ( <i>Pursuant to Texas Government Code 551.074</i> )	

2. Discussions Regarding Student Intra-District Petitions Under Board Policy FDB (*Pursuant to Texas Government Code 551.082*)

3. Discussions of Purchase, Exchange, Lease or Value of Real Property (*Pursuant to Texas Government Code 551.072*)

4. Discussions Regarding the Deployment, or Specific Occasions for Implementation, of Security Personnel or Devices, or a Security Audit, to Include Districtwide Intruder Detection Audit (*Pursuant to Texas Government Code Section 551.076*)

D. Open Session:

1. Consideration and Possible Action Regarding Student Intra-District Transfer Petition

## X. ADJOURNMENT

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*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on Friday, August 8, 2025 at 2:00 pm.

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For the Board of Trustees

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 12, 2025**

**Agenda Item:** 2025-26 Salary Schedules and Pay Increase

**Administrator Responsible:** Leah Horton, Chief Financial Officer

**Attachments:** Attachments

Action Needed       Future Action       Presentation       Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees approve a general pay increase for all employees as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The Wichita Falls Independent School District Board of Trustees approved a teacher pay increase setting the new teacher starting pay at \$51,000 ranging from \$1,219 to \$5,000 annually resulting in a step increase ranging from 3-10%.

The attached list of other district pay increases shows a comparison of both the Teachers, Counselors, Diagnosticians, Librarians, and Nurses (RNs) increases as well as the increases to all other employee pay scales. Based on the information obtained, the administration is recommending an increase for all other employees. The following pay scales are attached showing the daily, annual, and amount of increase for each pay grade: Auxiliary, Clerical/Paraprofessional, Police, Speech Therapist/SLP/LSSP, Administrative/Professional – Instruction and Administrative/Professional - Business pay plans.

**Fiscal Note:**

The recommended pay increase is to be paid for with increased state funding.

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 12, 2025**

<b>Agenda Item:</b>	June, 2025 Budget Amendments-SOF Reconciliation
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer
<b>Attachments:</b>	Attachment
 <input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report	

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approves the attached budget amendments to the 2024-2025 budgets, as detailed on the attached Budget Amendment report. These amendments are submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

Budgeted funds that are transferred between functions, as well as increases/decreases to the district's legally adopted budgets, require Board approval in the form of a budget amendment.

**Fiscal Note:**

General Operating revenues reflect an increase of \$3,537,790 and expenditures reflect an increase of \$2,435,000 resulting in a balanced budget.

Food Service revenues and expenditures reflect no change resulting in a deficit budget of \$4,428,000.

There are no proposed amendments to the Debt Service budget.

The detail of the proposed amendments and cross-function transfers is reflected on the attached Budget Amendment report.

# Memorandum

**To:** Dr. Donny Lee, Superintendent  
**From:** Leah Horton, Chief Financial Officer  
**Date:** August 12, 2025  
**Subject:** June 2025 Budget Amendments/Revisions

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**General Operating Fund (199)** Please approve the following inter-functional budget transfers:

<u>Campus/Dept.</u>	<u>Amount</u>	<u>From Function</u>	<u>To Function</u>
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**General Operating Fund (181/199):** Please approve the following budget revisions to appropriate additional revenue and expenditures:

**Revenue:**

<u>Campus/Dept</u>	<u>Account</u>	<u>Amount</u>
Summary of Finance Recon	199 R 00 5812	\$3,020,000.00
Summary of Finance Recon	199 R 00 5742	\$ 517,790.00

**Expense:**

Summary of Finance Recon	199 E 11 6119	\$ 500,000.00
Summary of Finance Recon	199 E 23 6116	\$ 340,000.00
Summary of Finance Recon	199 E 31 6119	\$ 350,000.00
Summary of Finance Recon	199 E 33 6119	\$ 45,000.00

Attached spreadsheet(s) reflect the impact to the budget.

**Wichita Falls Independent School District  
General Operating Fund Budget  
Jun-25**

	Original Operating Fund 199 Jun	Proposed Transfers & Revisions Increase/ (Decrease)	Amended Operating Fund 199 Jun
<b>Revenues:</b>			
5700 - Local Revenues	\$ 41,117,000	\$ 517,790	\$ 41,634,790
5800 - State Program Revenues	84,682,178	3,020,000	87,702,178
5900 - Federal Program Revenues	4,734,280	-	4,734,280
Total Revenues	<u>\$ 130,533,458</u>	<u>\$ 3,537,790</u>	<u>\$ 134,071,248</u>
<b>Expenditures</b>			
11 - Instruction	\$ 71,400,365	1,700,000	\$ 73,100,365
12 - Instructional Resources and Media Services	1,250,569	-	1,250,569
13 - Curriculum and Instructional Staff Development	947,091	-	947,091
21 - Instructional Leadership	1,876,885	-	1,876,885
23 - School Leadership	6,963,578	340,000	7,303,578
31 - Guidance, Counseling and Evaluation Services	4,135,014	350,000	4,485,014
32 - Social Work Services	248,084	-	248,084
33 - Health Services	1,867,598	45,000	1,912,598
34 - Student Transportation	5,685,910	-	5,685,910
35 - Food Service	30,000	-	30,000
36 - Cocurricular/Extracurricular Activities	3,926,425	-	3,926,425
41 - General Administration	3,889,159	-	3,889,159
51 - Plant Maintenance and Operations	18,815,651	-	18,815,651
52 - Security and Monitoring Services	1,902,550	-	1,902,550
53 - Data Processing Services	3,868,919	-	3,868,919
61 - Community Services	16,920	-	16,920
71 - Debt Service	1,102,800	-	1,102,800
81 - Facilities Acquisition and Construction	3,069,901	-	3,069,901
93 - Payments to Fiscal Agent	100,000	-	100,000
95 - Payments to JJAEP	40,000	-	40,000
99 - Other Intergovernmental Charges	763,152	-	763,152
Total Expenditures	<u>\$ 131,900,570</u>	<u>\$ 2,435,000</u>	<u>\$ 134,335,570</u>
<b>Other Financing Sources (Uses)</b>			
Sale of Real & Personal Property	\$ 10,000	-	\$ 10,000
Transfer in from Food Service Fund	429,323	-	\$ 429,323
Transfer to Capital Projects for Stadium Maintenance	(75,000)	-	\$ (75,000)
Transfer to Capital Projects for Athletics	(50,000)	-	\$ (50,000)
Transfer to Capital Projects for Fine Arts	(50,000)	-	(50,000)
	-	-	-
Excess (Deficiency) of Revenues Over Expenditures	<u>\$ (1,102,790)</u>	<u>\$ 1,102,790</u>	<u>\$ (0)</u>

**Wichita Falls Independent School District  
Food Service Budget  
Jun-25**

	Amended Child Nutrition Funds 240 & 242 Apr	Increase/ (Decrease)	Amended Child Nutrition Funds 240 & 242 Jun
<b>Revenues:</b>			
Local Revenues	\$ 1,350,042	\$ -	\$ 1,350,042
State Program Revenues	32,000	-	32,000
Federal Program Revenues	7,257,395	-	7,257,395
Total Revenues	\$ 8,639,437	\$ -	\$ 8,639,437
<b>Expenditures</b>			
Instruction			
Instructional Resources and Media Services			
Curriculum and Instructional Staff Development			
Instructional Leadership			
School Leadership			
Guidance, Counseling and Evaluation Services			
Health Services			
Student Transportation			
Food Services	\$ 11,083,114	\$ 1,555,000	\$ 12,638,114
Cocurricular/Extracurricular Activities			
General Administration			
Plant Maintenance and Operations			
Security and Monitoring Services			
Data Processing Services			
Community Services			
Facilities Acquisition and Construction			
Payments to Fiscal Agent			
Other Intergovernmental Charges			
Total Expenditures	\$ 11,083,114	\$ 1,555,000	\$ 12,638,114
<b>Other Financing Sources (Uses)</b>			
Operating Transfers In			
Operating Transfers Out to General Operating Fund	\$ (429,323)	\$ -	\$ (429,323)
Excess (Deficiency) of Revenues Over Expenditures	\$ (2,873,000)	\$ (1,555,000)	\$ (4,428,000)

**Wichita Falls Independent School District  
Debt Service Budget  
Jun 2025**

	Original Debt Service Fund 599 Apr	Increase/ (Decrease)	Amended Debt Service Fund 599 Jun
<b>Revenues:</b>			
Local Revenues	\$ 23,188,723	\$ -	\$ 23,188,723
State Program Revenues	0	-	0
Federal Program Revenues	-		
Total Revenues	\$ 23,188,723	\$ -	\$ 23,188,723
<b>Expenditures</b>			
Instruction			
Instructional Resources and Media Services			
Curriculum and Instructional Staff Development			
Instructional Leadership			
School Leadership			
Guidance, Counseling and Evaluation Services			
Health Services			
Student Transportation			
Food Services			
Cocurricular/Extracurricular Activities			
General Administration			
Plant Maintenance and Operations			
Security and Monitoring Services			
Data Processing Services			
Community Services			
Debt Service	\$ 22,029,183	-	\$ 22,029,183
Facilities Acquisition and Construction			
Payments to Fiscal Agent			
Total Expenditures	\$ 22,029,183	\$ -	\$ 22,029,183
<b>Other Financing Sources (Uses)</b>			
Sale of Bonds			
Excess (Deficiency) of Revenues Over Expenditures	\$ 1,159,540	\$ -	\$ 1,159,540

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 12, 2025**

<b>Agenda Item:</b>	July, 2025 Budget Amendments
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer
<b>Attachments:</b>	Attachment

Action Needed     Future Action     Information     Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approves the attached budget amendments to the 2025-2026 budgets, as detailed on the attached Budget Amendment report. These amendments are submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

Budgeted funds that are transferred between functions, as well as increases/decreases to the district's legally adopted budgets, require Board approval in the form of a budget amendment.

**Fiscal Note:**

General Operating revenues and expenditures reflect no change resulting in a balanced budget.

Food Service revenues and expenditures reflect no change resulting in a deficit budget of \$3,603,156.

Debt Service revenues reflect no change and expenditures increased by \$8,000 resulting in an excess budget of \$827,032.

The detail of the proposed amendments and cross-function transfers is reflected on the attached Budget Amendment report.

# Memorandum

**To:** Dr. Donny Lee, Superintendent  
**From:** Leah Horton, Chief Financial Officer  
**Date:** August 12, 2025  
**Subject:** July 2025 Budget Amendments/Revisions

**General Operating Fund (199)** Please approve the following inter-functional budget transfers:

Campus/Dept.	Amount	From Function	To Function
048 – Kirby Middle School			
Partial Third Future Contract	\$68,753	12	11
	\$2,500	13	11
	\$462,288	23	11
	\$415,888	31	11
	\$37,312	33	11
	\$108,011	36	11
848 – Partners in Education			
Move Background Cks to Tech	\$15,000	41	53
935 – Special Education			
New Classroom Setup	\$30,000	21	11
Changing Tables	\$1,200	41	11

**General Operating Fund (181/199/599):** Please approve the following budget revisions to appropriate additional revenue and expenditures:

Campus/Dept.	Account	Amount
Debt Service Fees	599 E 71 6599 00 998 0 99 000	\$8,000.00

Attached spreadsheet(s) reflect the impact to the budget.

**Wichita Falls Independent School District  
General Operating Fund Budget  
Aug-25**

	Original Operating Fund 199 August	Proposed Transfers & Revisions Increase/ (Decrease)	Amended Operating Fund 199 August
<b>Revenues:</b>			
5700 - Local Revenues	\$ 41,117,000	\$ -	\$ 41,117,000
5800 - State Program Revenues	91,876,230	-	91,876,230
5900 - Federal Program Revenues	1,981,879	-	1,981,879
Total Revenues	<u>\$ 134,975,109</u>	<u>\$ -</u>	<u>\$ 134,975,109</u>
<b>Expenditures</b>			
11 - Instruction	\$ 75,261,202	1,125,952	\$ 76,387,154
12 - Instructional Resources and Media Services	1,224,548	(68,753)	1,155,795
13 - Curriculum and Instructional Staff Development	657,203	(2,500)	654,703
21 - Instructional Leadership	1,772,813	(30,000)	1,742,813
23 - School Leadership	7,104,939	(462,288)	6,642,651
31 - Guidance, Counseling and Evaluation Services	4,773,929	(415,888)	4,358,041
32 - Social Work Services	290,547	-	290,547
33 - Health Services	2,012,992	(37,312)	1,975,680
34 - Student Transportation	7,315,468	-	7,315,468
35 - Food Service	30,000	-	30,000
36 - Cocurricular/Extracurricular Activities	3,908,653	(108,011)	3,800,642
41 - General Administration	4,059,617	(16,200)	4,043,417
51 - Plant Maintenance and Operations	19,000,152	-	19,000,152
52 - Security and Monitoring Services	1,960,132	-	1,960,132
53 - Data Processing Services	3,888,867	15,000	3,903,867
61 - Community Services	16,550	-	16,550
71 - Debt Service	1,101,600	-	1,101,600
81 - Facilities Acquisition and Construction	-	-	-
93 - Payments to Fiscal Agent	100,000	-	100,000
95 - Payments to JJAEP	40,000	-	40,000
99 - Other Intergovernmental Charges	763,152	-	763,152
Total Expenditures	<u>\$ 135,282,364</u>	<u>\$ -</u>	<u>\$ 135,282,363</u>
<b>Other Financing Sources (Uses)</b>			
Sale of Real & Personal Property	\$ 10,000	\$ -	\$ 10,000
Transfer in from Food Service Fund	472,255	-	\$ 472,255
Transfer to Capital Projects for Stadium Maintenance	(75,000)	-	\$ (75,000)
Transfer to Capital Projects for Athletics	(50,000)	-	\$ (50,000)
Transfer to Capital Projects for Fine Arts	(50,000)	-	(50,000)
	-	-	-
Excess (Deficiency) of Revenues Over Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Wichita Falls Independent School District  
Food Service Budget  
Aug-25**

	Original Child Nutrition Funds 240 & 242 August	Increase/ (Decrease)	Amended Child Nutrition Funds 240 & 242 August
<b>Revenues:</b>			
Local Revenues	\$ 1,510,864	\$ -	\$ 1,510,864
State Program Revenues	32,212	-	32,212
Federal Program Revenues	7,653,814	-	7,653,814
Total Revenues	\$ 9,196,890	\$ -	\$ 9,196,890
<b>Expenditures</b>			
Instruction			
Instructional Resources and Media Services			
Curriculum and Instructional Staff Development			
Instructional Leadership			
School Leadership			
Guidance, Counseling and Evaluation Services			
Health Services			
Student Transportation			
Food Services	\$ 12,327,791		\$ 12,327,791
Cocurricular/Extracurricular Activities			
General Administration			
Plant Maintenance and Operations			
Security and Monitoring Services			
Data Processing Services			
Community Services			
Facilities Acquisition and Construction			
Payments to Fiscal Agent			
Other Intergovernmental Charges			
Total Expenditures	\$ 12,327,791	\$ -	\$ 12,327,791
<b>Other Financing Sources (Uses)</b>			
Operating Transfers In			
Operating Transfers Out to General Operating Fund	\$ (472,255)	\$ -	\$ (472,255)
Excess (Deficiency) of Revenues Over Expenditures	\$ (3,603,156)	\$ -	\$ (3,603,156)

**Wichita Falls Independent School District  
Debt Service Budget  
Aug 2025**

	Original Debt Service Fund 599 August	Increase/ (Decrease)	Amended Debt Service Fund 599 August
<b>Revenues:</b>			
Local Revenues	\$ 22,155,000	\$ -	\$ 22,155,000
State Program Revenues	0	-	0
Federal Program Revenues	-		
Total Revenues	\$ 22,155,000	\$ -	\$ 22,155,000
<b>Expenditures</b>			
Instruction			
Instructional Resources and Media Services			
Curriculum and Instructional Staff Development			
Instructional Leadership			
School Leadership			
Guidance, Counseling and Evaluation Services			
Health Services			
Student Transportation			
Food Services			
Cocurricular/Extracurricular Activities			
General Administration			
Plant Maintenance and Operations			
Security and Monitoring Services			
Data Processing Services			
Community Services			
Debt Service	\$ 21,319,968	8,000	\$ 21,327,968
Facilities Acquisition and Construction			
Payments to Fiscal Agent			
Total Expenditures	\$ 21,319,968	\$ 8,000	\$ 21,327,968
<b>Other Financing Sources (Uses)</b>			
Sale of Bonds			
Excess (Deficiency) of Revenues Over Expenditures	\$ 835,032	\$ (8,000)	\$ 827,032

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 12, 2025**

<b>Agenda Item:</b>	Award Job Order Contract Services (Trades Bid)		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>	Vendor Recap		
_____ Action Needed	___ X ___	Future Action	_____ Information _____ Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees award RFP 2526-10-P-27 Job Order Contract Services (Trades Bid) to the vendors listed on the attached recap for a period of two years beginning September 1, 2025, as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

This RFP solicitation was advertised twice in the Times Record News and issued on the district’s online bidding platform. Total direct invitations were sent to (445) vendors, with twenty-nine (29) vendors submitting responses (an increase of 14 vendors compared to the last bid).

The JOC/Trade Bid allows the District to prequalify trades and services provided by local vendors, and sets the rates for the vendors. The vendors provide for additional or emergent services and/or fulfill projects outside of the scope of the District’s Maintenance Department. The categories are identified as the low bidder to serve as the primary vendor and secondary vendors (in order of price) are listed and can be utilized if the primary vendor is unable to provide services. The submissions were established as responsive or non-responsive. All bid responses were responsive and services will be utilized on an as-needed basis.

Historical JOC / Trades Bid Expenditures:

FY	Total
24-25	\$346,790.00
23-24	\$171,036.00
22-23	\$135,293.28
21-22	\$131,377.61
20-21	\$384,557.50
19-20	\$331,727.40

**Fiscal Note:**

The expenditures are funded through budgeted Maintenance funds. Expenditures exceeding \$100,000 and multi-year contracts require Board approval per Policy CH (Local).

**Event Number** 2526-10-P-27 Addendum 1  
**Event Title** Job Order Contract Services (Trades Bid)  
**Event Description** Wichita Falls Independent School District (WFISD) is seeking proposals for the procurement of Job Order Contracting (Trades Bid). A Job Order Contract is an indefinite quantity contract pursuant to which the contractor may provide services over time.  
**Effective Dates** 9/1/2025-8/31/2027  
**Issue Date** 6/6/2025 12:00:03 PM (CT)  
**Close Date** 7/24/2025 12:00:00 PM (CT)

**Organi** Wichita Falls ISD  
**Workg** Purchasing  
**Event** 2526-10-P-27  
**Email** lzotz@wfisd.net  
**Phone** 940.235.1017

<b>1</b>	<b>Fire Inspections, Services and Repairs</b>
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<b>1.1 Annual Fire Extinguisher Inspection</b>							
<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
James Lane Fire Protection (James Lane Air Condition	1000	EA		\$4.00	\$4,000.00		
<b>1.2 Annual Fire Extinguisher Flag Seal &amp; Tag ALL TYPES</b>							
<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
James Lane Fire Protection (James Lane Air Condition	1000	EA		\$3.00	\$3,000.00		
<b>1.3 5 lb ABC Extinguisher Test and Refill</b>							
<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
James Lane Fire Protection (James Lane Air Condition	1	EA		\$13.95	\$13.95		
<b>1.4 10 lb ABC Extinguisher Test and Refill</b>							
<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
James Lane Fire Protection (James Lane Air Condition	1	EA		\$21.50	\$21.50		
<b>1.5 5 lb CO2 Extinguisher Test and Refill</b>							
<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
James Lane Fire Protection (James Lane Air Condition	1	EA		\$15.00	\$15.00		
<b>1.6 K2 Extinguisher Test and Refill (kitchen)</b>							
<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
James Lane Fire Protection (James Lane Air Condition	1	EA		\$65.00	\$65.00		
<b>1.7 Fire Suppression System Inspection</b>							
<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
James Lane Fire Protection (James Lane Air Condition	1	EA		\$45.00	\$45.00		
<b>1.8 Wichita Falls Fire Department Inspection Fee (pass-through cost)</b>							
<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
James Lane Fire Protection (James Lane Air Condition	1	EA		\$45.00	\$45.00		
<b>1.9 Material Markup</b>							
<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
James Lane Fire Protection (James Lane Air Condition	1	Percent		5.0%			
<b>1.10 Other Fire Inspection Services and Repairs not listed</b>							
<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
James Lane Fire Protection (James Lane Air Condition	1	EA		\$35.00	\$35.00	Does Not Include Cost of unknown parts sold to WFISD at 2.5% discount.	
OVERHEAD DOOR COMPANY OF WICHITA FALLS (WIC	1	EA		\$159.50	\$159.50	Fire door inspection and repair	

<b>2</b>	<b>Asbestos Abatement</b>
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	<b>2.1 Asbestos Abatement - Floor Covering</b>
	<b>2.2 Asbestos Abatement Floor Covering</b>
	<b>2.3 Asbestos Abatement Floor Covering</b>
	<b>2.4 Asbestos Abatement Floor Surfacing</b>
	<b>2.5 Asbestos Abatement Floor Surfacing</b>
	<b>2.6 Asbestos Abatement Floor Surfacing</b>
	<b>2.7 Asbestos Abatement - TSI (Thermal System Insultation)</b>
	<b>2.8 Asbestos Abatement - TSI (Thermal System Insultation)</b>
	<b>2.9 Asbestos Abatement - TSI (Thermal System Insultation)</b>
	<b>2.10 Asbestos Abatement - TSI (Thermal System Insultation)</b>
	<b>2.11 Asbestos Abatement - TSI (Thermal System Insultation)</b>

No Bids

<b>3</b>	<b>Asbestos Air Monitoring</b>						
	<b>3.1 DSHS Asbestos Consultant</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Champion Environmental Consulting, Inc.	1	Hourly Rate		\$92.00	\$92.00	
	<b>3.2 Asbestos On-Site Project Management</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Champion Environmental Consulting, Inc.	1	Daily Rate		\$745.00	\$745.00	
	<b>3.3 DSHS Asbestos Inspector</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Champion Environmental Consulting, Inc.	1	Hourly Rate		\$80.00	\$80.00	
	<b>3.4 AHERA TEM Clearance Samples</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Champion Environmental Consulting, Inc.	1	Set		\$775.00	\$775.00	
	<b>3.5 Asbestos Bulk Sample/Standard</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Champion Environmental Consulting, Inc.	1	Sample		\$22.00	\$22.00	
	<b>3.6 Asbestos Bulk Sample/Rush</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Champion Environmental Consulting, Inc.	1	Sample		\$28.00	\$28.00	
	<b>3.7 Asbestos Survey Final Report</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Champion Environmental Consulting, Inc.	1	Report		\$275.00	\$275.00	
	<b>3.8 Asbestos Specifications</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Champion Environmental Consulting, Inc.	1	Each		\$675.00	\$675.00	
	<b>3.9 DSHS Mold Assessment Consultant</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Champion Environmental Consulting, Inc.	1	Hourly Rate		\$105.00	\$105.00	
	<b>3.10 Mold Assessment and Remediation Protocol</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Champion Environmental Consulting, Inc.	1	Each		\$810.00	\$810.00	
	<b>3.11 Mold Remediation Clearance Samples</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Champion Environmental Consulting, Inc.	1	Each		\$105.00	\$105.00	
	<b>3.12 Post Remediation Mold Assessment</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Champion Environmental Consulting, Inc.	1	Each		\$520.00	\$520.00	
	<b>3.13 Phase I Environmental Site Assessment</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Champion Environmental Consulting, Inc.	1	Each		\$3,150.00	\$3,150.00	
	<b>3.14 DSHS Lead Inspector/Risk Assessor and Equipment</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Champion Environmental Consulting, Inc.	1	Each		\$1,045.00	\$1,045.00	

4		Concrete Construction and Repair						
<b>4.1 Craftsman</b>		<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
		Gary Baker Construction (Cage Construction & Manag	1	Hourly Rate		\$50.00	\$50.00	
		Marrs Patriot Construction	1	Hourly Rate		\$65.00	\$65.00	
		Concord Commercial Services, Inc.	1	Hourly Rate		\$65.00	\$65.00	
<b>4.2 Laborer</b>		<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
		Gary Baker Construction (Cage Construction & Manag	1	Hourly Rate		\$40.00	\$40.00	
		Marrs Patriot Construction	1	Hourly Rate		\$45.00	\$45.00	
		Concord Commercial Services, Inc.	1	Hourly Rate		\$45.00	\$45.00	
<b>4.3 Other Services not listed</b>		<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
		Marrs Patriot Construction	1	Hourly Rate		\$40.00	\$40.00	ADA Ramps Curbs and Gutters
		Gary Baker Construction (Cage Construction & Manag	1	Hourly Rate		\$45.00	\$45.00	
		Concord Commercial Services, Inc.	1	Hourly Rate		\$50.00	\$50.00	
<b>4.4 Overtime Multiplier (over 8 hours in one day, upon request and approval by District)</b>		<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
		Concord Commercial Services, Inc.	1	Overtime Multiplier		\$1.45	\$1.45	
		Marrs Patriot Construction	1	Overtime Multiplier		\$1.50	\$1.50	Standard Overtime rule of time and half
		Gary Baker Construction (Cage Construction & Manag	1	Overtime Multiplier		\$2.50	\$2.50	
<b>4.5 Holiday Multiplier (upon request and approval of District)</b>		<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
		Concord Commercial Services, Inc.	1	Holiday Multiplier		\$1.75	\$1.75	
		Marrs Patriot Construction	1	Holiday Multiplier		\$2.00	\$2.00	Standard holiday pay double time
		Gary Baker Construction (Cage Construction & Manag	1	Holiday Multiplier		\$4.00	\$4.00	
<b>4.6 Material Mark-up from Cost</b>		<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
		Gary Baker Construction (Cage Construction & Manag	1	Material Mark-up Percent		3.0%		
		Marrs Patriot Construction	1	Material Mark-up Percent		3.0%		
		Concord Commercial Services, Inc.	1	Material Mark-up Percent		23.0%		
<b>4.7 4 inch</b>		<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
		Marrs Patriot Construction	1	Square Foot		\$13.00	\$13.00	
		Sozo Services LLC (Pro Insulation and Fence)	1	Square Foot		\$16.00	\$16.00	Minimum requirement to get a concrete truck out. 3 yds
		Gary Baker Construction (Cage Construction & Manag	1	Square Foot		\$18.00	\$18.00	
		Concord Commercial Services, Inc.	1	Square Foot		\$26.00	\$26.00	
<b>4.8 6 inch</b>		<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
		Marrs Patriot Construction	1	Square Foot		\$16.00	\$16.00	
		Gary Baker Construction (Cage Construction & Manag	1	Square Foot		\$18.50	\$18.50	
		Sozo Services LLC (Pro Insulation and Fence)	1	Square Foot		\$19.00	\$19.00	minimum requirement to have a truck out, three yds
		Concord Commercial Services, Inc.	1	Square Foot		\$30.00	\$30.00	
<b>4.9 Concrete Demo and Removal</b>		<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
		Sozo Services LLC (Pro Insulation and Fence)	1	Square Foot		\$6.00	\$6.00	4 inch thick with standard rebar. Dump fees, with skid steer with bucket only included. no specialty equipment included
		Marrs Patriot Construction	1	Square Foot		\$9.00	\$9.00	
		Gary Baker Construction (Cage Construction & Manag	1	Square Foot		\$16.60	\$16.60	
		Concord Commercial Services, Inc.	1	Square Foot		\$30.00	\$30.00	
<b>4.10 Asphalt Demo and Removal</b>		<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
		Marrs Patriot Construction	1	Square Foot		\$7.50	\$7.50	
		Concord Commercial Services, Inc.	1	Square Foot		\$30.00	\$30.00	
<b>4.11 Form and Pour Quote</b>		<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>

Sozo Services LLC (Pro Insulation and Fence)	1	Sample Quote Price	\$16.00	\$16.00
Marrs Patriot Construction	1	Sample Quote Price	\$6,500.00	\$6,500.00
Gary Baker Construction (Cage Construction & Manag	1	Sample Quote Price	\$8,050.00	\$8,050.00
Concord Commercial Services, Inc.	1	Sample Quote Price	\$15,000.00	\$15,000.00

**4.12 Form and Pour Quote**

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
Gary Baker Construction (Cage Construction & Manag	1	Sample Quote Price		\$38,500.00	\$38,500.00	
Marrs Patriot Construction	1	Sample Quote Price		\$40,000.00	\$40,000.00	
Concord Commercial Services, Inc.	1	Sample Quote Price		\$65,000.00	\$65,000.00	
Sozo Services LLC (Pro Insulation and Fence)	1	Sample Quote Price		\$19.00	\$19.00	

**5**

**Crane Service**

<b>5.1</b>	<b>1-Man &amp; Service Truck</b>						
<b>5.2</b>	<b>Crane Truck &amp; Operator (23 ton)</b>						
<b>5.3</b>	<b>Crane Truck &amp; Operator (40 ton)</b>						
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
	BWSTRAYHORN CRANE SERVICE	1	Hourly		\$235.00	\$235.00	minimum three (3) hours
<b>5.4</b>	<b>Crane Truck &amp; Operator (65 ton)</b>						
<b>5.5</b>	<b>Crane Truck &amp; Operator (100 ton)</b>						
	BWSTRAYHORN CRANE SERVICE	1	Hourly		\$300.00	\$300.00	minimum four (4) hours
<b>5.6</b>	<b>Overtime Multiplier (over 8 hours in one day, upon request and approval by District)</b>						
	BWSTRAYHORN CRANE SERVICE	1	Hourly		\$100.00	\$100.00	per hour on top of base bid
<b>5.7</b>	<b>Holiday Multiplier (upon request and approval of District)</b>						
	BWSTRAYHORN CRANE SERVICE	1	Hourly		\$100.00	\$100.00	per hour on top of base bid

<b>6</b>	<b>Electrician Services</b>						
	<b>6.1 Master Electrician</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Davis Electric Co. (Wichita Falls/Davis Electric Compar	1	Hourly Rate		\$97.00	\$97.00	
	Marrs Patriot Construction	1	Hourly Rate		\$110.00	\$110.00	
	Concord Commercial Services, Inc.	1	Hourly Rate		\$120.00	\$120.00	
	JM Moss Electric Company, LLC	1	Hourly Rate		\$150.00	\$150.00	
	<b>6.2 Journeyman Electrician</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Marrs Patriot Construction	1	Hourly Rate		\$65.00	\$65.00	
	Davis Electric Co. (Wichita Falls/Davis Electric Compar	1	Hourly Rate		\$87.00	\$87.00	
	Concord Commercial Services, Inc.	1	Hourly Rate		\$90.00	\$90.00	
	JM Moss Electric Company, LLC	1	Hourly Rate		\$125.00	\$125.00	
	<b>6.3 Apprentice Electrician</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Marrs Patriot Construction	1	Hourly Rate		\$23.00	\$23.00	
	Concord Commercial Services, Inc.	1	Hourly Rate		\$58.00	\$58.00	
	Davis Electric Co. (Wichita Falls/Davis Electric Compar	1	Hourly Rate		\$63.00	\$63.00	
	JM Moss Electric Company, LLC	1	Hourly Rate		\$75.00	\$75.00	
	<b>6.4 Laborer</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Marrs Patriot Construction	1	Hourly Rate		\$20.00	\$20.00	
	Concord Commercial Services, Inc.	1	Hourly Rate		\$30.00	\$30.00	
	Davis Electric Co. (Wichita Falls/Davis Electric Compar	1	Hourly Rate		\$34.00	\$34.00	
	JM Moss Electric Company, LLC	1	Hourly Rate		\$50.00	\$50.00	
	<b>6.5 Overtime Multiplier (over 8 hours in one day, upon request and approval by District)</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Concord Commercial Services, Inc.	1	Hourly Rate		1.45	1.45	
	Davis Electric Co. (Wichita Falls/Davis Electric Compar	1	Hourly Rate		1.50	1.5	
	JM Moss Electric Company, LLC	1	Hourly Rate		1.50	1.5	
	Marrs Patriot Construction	1	Hourly Rate		\$150.00	\$150.00	Percent
	<b>6.6 Holiday Multiplier (upon request and approval of District)</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Concord Commercial Services, Inc.	1	Hourly Rate		\$1.75	\$1.75	
	Davis Electric Co. (Wichita Falls/Davis Electric Compar	1	Hourly Rate		\$2.00	\$2.00	
	JM Moss Electric Company, LLC	1	Hourly Rate		\$2.00	\$2.00	
	Marrs Patriot Construction	1	Hourly Rate		\$200.00	\$200.00	Percent
	<b>6.7 Material Mark-up from Cost</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Marrs Patriot Construction	1	Material Mark-up Percent		10.0%		
	Concord Commercial Services, Inc.	1	Material Mark-up Percent		18.0%		
	JM Moss Electric Company, LLC	1	Material Mark-up Percent		20.0%		
	Davis Electric Co. (Wichita Falls/Davis Electric Compar	1	Material Mark-up Percent		25.0%		

<b>7</b>	<b>Fence Repair and Installation</b>
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<b>7.1</b>	<b>Base Pricing for Installation of New Fencing</b>
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Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
Sozo Services LLC (Pro Insulation and Fence)	1	Per Linear Foot		\$48.00	\$48.00	8ft tall chain link, galvanized 2 inch standard fittings, and standard build with bottom wire and bracing at corners. \$48/ft. Not including gates. minimum length of 300 ft or trip charge of \$750.00 with out equipment rental. Gates and operators on a site basis evaluation. or materials, the scope of work, and labor to install.6ft chainlink no barbed wire 38/ft no gates includedAll prices are for galvanized nine-gauge and commercial framework for both 6 and 8 ft.not including gates.6ft tall, same specs mentioned. Not including gates in prices. Budgets based on 300ft or more in length of footage.Minimum labor charges and repairs are based on a site evaluation, which determines the time on site.
Concord Commercial Services, Inc.	1	Per Linear Foot		\$75.00	\$75.00	
Diamond Iron, LLC	1	Per Linear Foot				

<b>7.2</b>	<b>Installer Hourly Rate</b>
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Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
Concord Commercial Services, Inc.	1	Hourly Rate		\$60.00	\$60.00	Normal Working Hours: \$75.25/hour; Non-normal working hours: \$108/hour Skid steer services with landfill fees not included
Diamond Iron, LLC	1	Hourly Rate		\$75.25	\$75.25	
Sozo Services LLC (Pro Insulation and Fence)	1	Hourly Rate		\$120.00	\$120.00	

<b>7.3</b>	<b>Other Services not listed</b>
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Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
Concord Commercial Services, Inc.	1	Hourly Rate		\$60.00	\$60.00	Any jobs such as removal of debris or demo work, can be done by us. Skid steer minimum \$300.00 120/ an hr with one operator and one helper. Any other equipment would be rented, and landfill fees would apply.
Sozo Services LLC (Pro Insulation and Fence)	1	Hourly Rate		\$120.00	\$120.00	

<b>7.4</b>	<b>Material Mark-up from Cost</b>
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Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
Diamond Iron, LLC	1	Material Mark-up Percent		10.0%		
Concord Commercial Services, Inc.	1	Material Mark-up Percent		18.0%		

<b>8</b>	<b>Fire Alarm and Security System Installation and Repair</b>						
<b>8.1 Craftsman</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Commercial & Industrial electronics, Inc.		1	Hourly Rate		\$105.00	\$105.00	
<b>8.2 Laborer</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Commercial & Industrial electronics, Inc.		1	Hourly Rate		\$55.00	\$55.00	
<b>8.3 Other Services not listed</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Commercial & Industrial electronics, Inc.		1	Hourly Rate		\$105.00	\$105.00	
<b>8.4 Overtime Multiplier (over 8 hours in one day, upon request and approval by District)</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Commercial & Industrial electronics, Inc.		1	Overtime Multiplier		\$1.50	\$1.50	
<b>8.5 Holiday Multiplier (upon request and approval of District)</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Commercial & Industrial electronics, Inc.		1	Holiday Multiplier		\$2.00	\$2.00	
<b>8.6 Material Mark-up from Cost</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Commercial & Industrial electronics, Inc.		1	Material Mark-up Percent		100.0%		Due to the wide variety of manufacturers with different pricing structure and possibility of tariffs, C&I submits that we will not charge more than MSRP. Almost all sales will be less than MSRP, but by different percentages depending on manufacturer. A MSRP price list will be provided if an audit is required to show compliance with this bid proposal.

<b>9</b>	<b>Floor Covering Installation and Repair</b>						
<b>9.1 Removal of Existing Floor System</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Concord Commercial Services, Inc.		1	SqFt		\$3.50	\$3.50	
NorthStar Specialty Services Inc		1	SqFt		\$4.50	\$4.50	
Marrs Patriot Construction		1	SqFt		\$11.00	\$11.00	
<b>9.2 Floor Leveling/Surfacing</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Concord Commercial Services, Inc.		1	SqFt		\$4.00	\$4.00	
NorthStar Specialty Services Inc		1	SqFt		\$4.50	\$4.50	
Marrs Patriot Construction		1	SqFt		\$10.00	\$10.00	
<b>9.3 Carpet Installation</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
NorthStar Specialty Services Inc		1	SqFt		\$9.00	\$9.00	
Marrs Patriot Construction		1	SqFt		\$10.50	\$10.50	
<b>9.4 VCT Tile Installed</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
NorthStar Specialty Services Inc		1	SqFt		\$3.00	\$3.00	
Concord Commercial Services, Inc.		1	SqFt		\$3.50	\$3.50	
Marrs Patriot Construction		1	SqFt		\$11.25	\$11.25	
<b>9.5 VET Tile Installed</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
NorthStar Specialty Services Inc		1	SqFt		\$4.00	\$4.00	
Concord Commercial Services, Inc.		1	SqFt		\$5.50	\$5.50	
Marrs Patriot Construction		1	SqFt		\$11.25	\$11.25	
<b>9.6 Sheet Vinyl Installed</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
NorthStar Specialty Services Inc		1	SqFt		\$4.00	\$4.00	
Concord Commercial Services, Inc.		1	SqFt		\$7.00	\$7.00	
Marrs Patriot Construction		1	SqFt		\$16.25	\$16.25	
<b>9.7 Epoxy Floors installation</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Concord Commercial Services, Inc.		1	SqFt		\$16.00	\$16.00	
NorthStar Specialty Services Inc		1	SqFt		\$16.00	\$16.00	
Marrs Patriot Construction		1	SqFt		\$25.00	\$25.00	
<b>9.8 Concrete Polishing (base pricing, WFISD recognizes this will vary depending on condition of floors)</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
NorthStar Specialty Services Inc		1	SqFt		\$12.50	\$12.50	
Marrs Patriot Construction		1	SqFt		\$13.00	\$13.00	
Concord Commercial Services, Inc.		1	SqFt		\$14.00	\$14.00	
<b>9.9 4" Cove Basal Installed (including corners)0.00004</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Concord Commercial Services, Inc.		1	SqFt		\$2.00	\$2.00	
NorthStar Specialty Services Inc		1	SqFt		\$4.00	\$4.00	
Marrs Patriot Construction		1	SqFt		\$7.00	\$7.00	This is Linear Foot Price
<b>9.10 6" Cove Basal Installed (including corners)0.00004</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Concord Commercial Services, Inc.		1	SqFt		\$2.75	\$2.75	
NorthStar Specialty Services Inc		1	SqFt		\$4.00	\$4.00	
Marrs Patriot Construction		1	SqFt		\$8.00	\$8.00	Linear Foot
<b>9.11 Material Mark-up from Cost</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Marrs Patriot Construction		1	Material Mark-up Percent		5.0%		
NorthStar Specialty Services Inc		1	Material Mark-up Percent		15.0%		
Concord Commercial Services, Inc.		1	Material Mark-up Percent		18.0%		

<b>10</b>	<b>Forklift Service and Repair</b>						
<b>10.1 Labor Rate</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Bolf Enterprise, LLC		1	Hourly Rate		\$130.00	\$130.00	Labor rate per hour only; if parts are needed for repair of equipment then price will be added at an additional cost
<b>10.2 Towing Charge</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Bolf Enterprise, LLC		1	Towing		\$150.00	\$150.00	\$75 pick up and \$75 delivery charge
<b>10.3 Preventive Maintenance - Forklift Only</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Bolf Enterprise, LLC		1	EA		\$110.00	\$110.00	PM are flat rated for labor. Parts needed for preventive maintenance will be added at an additional cost to bill
<b>10.4 Preventive Maintenance - Transmission and Hydraulics</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Bolf Enterprise, LLC		1	EA		\$110.00	\$110.00	PM are flat rated for labor. Parts needed for preventive maintenance will be added at an additional cost to bill
<b>10.5 Material Mark-up</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Bolf Enterprise, LLC		1	Cost-Plus Percent		1.5%		

<b>11</b>	<b>Grease Trap / Sewage Pumping Services</b>						
<b>11.1 Pumping Rate</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
IMC Waste Disposal Inc.		1	Per Gallon		\$0.35	\$0.35	
<b>11.2 Grease Disposal</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
IMC Waste Disposal Inc.		1	Per Gallon		\$0.35	\$0.35	
<b>11.3 Sewage Disposal</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
IMC Waste Disposal Inc.		1	Per Gallon		\$0.35	\$0.35	
<b>11.4 Sewer Jetting Machine</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
IMC Waste Disposal Inc.		1	Per Hour		\$140.00	\$140.00	
<b>11.5 Overtime Multiplier (upon request and approval of District)</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Concord Commercial Services, Inc.		1	Overtime Multiplier		\$1.45	\$1.45	
IMC Waste Disposal Inc.		1	Overtime Multiplier		\$210.00	\$210.00	minimum 2 hour
<b>11.6 Holiday Multiplier (upon request and approval of District)</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Concord Commercial Services, Inc.		1	Holiday Multiplier		\$1.75	\$1.75	
IMC Waste Disposal Inc.		1	Holiday Multiplier		\$210.00	\$210.00	minimum 2 hour

<b>12</b>	<b>HVAC - Heating and Air Conditioning Services</b>						
	<b>12.1 HVAC Mechanic</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Trinity air conditioning inc	1	Hourly Rate		\$60.00	\$60.00	
	Ferguson Veresh Inc.	1	Hourly Rate		\$95.00	\$95.00	
	Concord Commercial Services, Inc.	1	Hourly Rate		\$120.00	\$120.00	
	<b>12.2 Laborer</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Trinity air conditioning inc	1	Towing		\$40.00	\$40.00	
	Ferguson Veresh Inc.	1	Towing		\$50.00	\$50.00	
	Concord Commercial Services, Inc.	1	Towing		\$60.00	\$60.00	
	<b>12.3 Other</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Trinity air conditioning inc	1	Hourly		\$40.00	\$40.00	
	Ferguson Veresh Inc.	1	Hourly		\$50.00	\$50.00	
	Concord Commercial Services, Inc.	1	Hourly		\$60.00	\$60.00	
	<b>12.4 Material Mark-up Percentage</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Trinity air conditioning inc	1	Material Mark-up Percent		20.0%		
	Concord Commercial Services, Inc.	1	Material Mark-up Percent		23.0%		
	Ferguson Veresh Inc.	1	Material Mark-up Percent		25.0%		
	<b>12.5 For hours worked on District Property over 8 hours per day and/or 40 hours per week.</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Concord Commercial Services, Inc.	1	Overtime Multiplier		\$1.45	\$1.45	
	Ferguson Veresh Inc.	1	Overtime Multiplier		\$1.50	\$1.50	
	Trinity air conditioning inc	1	Overtime Multiplier		\$90.00	\$90.00	
	<b>12.6 For hours worked on holidays, as requested/required by District, limited to:</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Concord Commercial Services, Inc.	1	Holiday Multiplier		\$1.75	\$1.75	
	Ferguson Veresh Inc.	1	Holiday Multiplier		\$2.00	\$2.00	
	Trinity air conditioning inc	1	Holiday Multiplier		\$120.00	\$120.00	

<b>13</b> No Bids	<b>Irrigation System Installation and Repair</b>							
	13.1	Technician						
	13.2	Laborer						
	13.3	Other not listed						
	13.4	Overtime Multiplier (over 8 hours in one day, upon request and approval by District)						
	13.5	Holiday Multiplier (upon request and approval of District)						
	13.6	Material Mark-up from Cost						
<b>14</b>	<b>Kitchen Equipment/Appliances Service and Repair</b>							
	14.1	Appliance Technician						
	14.2	Laborer						
	14.3	Other not listed						
	14.4	Overtime Multiplier (over 8 hours in one day, upon request and approval by District)						
	14.5	Holiday Multiplier (upon request and approval of District)						
	14.6	Material Mark-up from Cost						
<b>15</b>	<b>Locksmith Services</b>							
	15.1	<b>Locksmith Regular Hours</b>						
		Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
		Marrs Patriot Construction	1	Hourly Rate		\$95.00	\$95.00	
		Concord Commercial Services, Inc.	1	Hourly Rate		\$140.00	\$140.00	
		Flip Lok LLC	1	Hourly Rate		\$150.00	\$150.00	
	15.2	<b>Locksmith Per Call/Event</b>						
		Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
		Concord Commercial Services, Inc.	1	Per Call		\$120.00	\$120.00	
		Marrs Patriot Construction	1	Per Call		\$180.00	\$180.00	
	15.3	<b>Cost Plus Pricing</b>						
		Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
		Marrs Patriot Construction	1	Cost-Plus Percent		13.0%		
		Concord Commercial Services, Inc.	1	Cost-Plus Percent		25.0%		
		Flip Lok LLC	1	Cost-Plus Percent		150.0%		
15.4	<b>Material Mark-up</b>							
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	
	Marrs Patriot Construction	1	Cost-Plus Percent		3.0%			
	Concord Commercial Services, Inc.	1	Cost-Plus Percent		20.0%			

<b>16</b>	<b>Masonry Repair and Construction</b>						
<b>16.1 Craftsman</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Marrs Patriot Construction		1	Hourly Rate		\$65.00	\$65.00	
Concord Commercial Services, Inc.		1	Hourly Rate		\$70.00	\$70.00	
<b>16.2 Laborer</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Concord Commercial Services, Inc.		1	Hourly Rate		\$40.00	\$40.00	
Marrs Patriot Construction		1	Hourly Rate		\$45.00	\$45.00	
<b>16.3 Other Services not listed</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Concord Commercial Services, Inc.		1	Hourly Rate		\$65.00	\$65.00	
<b>16.4 Overtime Multiplier (over 8 hours in one day, upon request and approval by District)</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Concord Commercial Services, Inc.		1	Overtime Multiplier		\$1.45	\$1.45	
Marrs Patriot Construction		1	Overtime Multiplier		\$32.50	\$32.50	
<b>16.5 Holiday Multiplier (upon request and approval of District)</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Concord Commercial Services, Inc.		1	Holiday Multiplier		\$1.75	\$1.75	
Marrs Patriot Construction		1	Holiday Multiplier		\$65.00	\$65.00	
<b>16.6 Material Mark-up from Cost</b>							
<b>Supplier</b>		<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
Marrs Patriot Construction		1	Material Mark-up Percent		5.0%		
Concord Commercial Services, Inc.		1	Material Mark-up Percent		23.0%		

**Overhead and non-Overhead (walk-through, etc) Door Installation and Repair****17.1 Craftsman (Overhead doors)**

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
Concord Commercial Services, Inc.	1	Hourly Rate		\$95.00	\$95.00	
OVERHEAD DOOR COMPANY OF WICHITA FALLS (WIC 1		Hourly Rate		\$159.50	\$159.50	

**17.2 Craftsman (non-Overhead doors)**

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
Concord Commercial Services, Inc.	1	Hourly Rate		\$95.00	\$95.00	
OVERHEAD DOOR COMPANY OF WICHITA FALLS (WIC 1		Hourly Rate		\$159.50	\$159.50	

**17.3 Laborer (Overhead doors)**

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
Concord Commercial Services, Inc.	1	Hourly Rate		\$70.00	\$70.00	
OVERHEAD DOOR COMPANY OF WICHITA FALLS (WIC 1		Hourly Rate		\$159.50	\$159.50	

**17.4 Laborer (non-Overhead doors)**

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
Concord Commercial Services, Inc.	1	Hourly Rate		\$70.00	\$70.00	
OVERHEAD DOOR COMPANY OF WICHITA FALLS (WIC 1		Hourly Rate		\$159.50	\$159.50	

**17.5 Other Services not listed (Overhead doors)**

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
Concord Commercial Services, Inc.	1	Hourly Rate		\$95.00	\$95.00	
OVERHEAD DOOR COMPANY OF WICHITA FALLS (WIC 1		Hourly Rate		\$159.50	\$159.50	

**17.6 Other Services not listed (non-Overhead doors)**

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
Concord Commercial Services, Inc.	1	Hourly Rate		\$95.00	\$95.00	
OVERHEAD DOOR COMPANY OF WICHITA FALLS (WIC 1		Hourly Rate		\$159.50	\$159.50	

**17.7 Overtime Multiplier (over 8 hours in one day, upon request and approval by District) (Overhead doors)**

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
Concord Commercial Services, Inc.	1	Overtime Multiplier		1.5	1.5	
OVERHEAD DOOR COMPANY OF WICHITA FALLS (WIC 1		Overtime Multiplier		1.5	1.5	

**17.8 Overtime Multiplier (over 8 hours in one day, upon request and approval by District) (non-Overhead doors)**

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
Concord Commercial Services, Inc.	1	Overtime Multiplier		1.5	1.5	
OVERHEAD DOOR COMPANY OF WICHITA FALLS (WIC 1		Overtime Multiplier		1.5	1.5	

**17.9 Holiday Multiplier (upon request and approval of District) (overhead doors)**

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
Concord Commercial Services, Inc.	1	Holiday Multiplier		2.0	2.0	
OVERHEAD DOOR COMPANY OF WICHITA FALLS (WIC 1		Holiday Multiplier		2.0	2.0	

**17.10 Holiday Multiplier (upon request and approval of District) (non-overhead doors)**

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
Concord Commercial Services, Inc.	1	Holiday Multiplier		\$2.00	\$2.00	
OVERHEAD DOOR COMPANY OF WICHITA FALLS (WIC 1		Holiday Multiplier		\$2.00	\$2.00	

**17.11 Material Mark-up from Cost (overhead doors)**

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
OVERHEAD DOOR COMPANY OF WICHITA FALLS (WIC 1		Material Mark-up Percent		20.0%		
Concord Commercial Services, Inc.	1	Material Mark-up Percent		30.0%		

**17.12 Material Mark-up from Cost (non-overhead doors)**

Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
Concord Commercial Services, Inc.	1	Material Mark-up Percent		20.0%		
OVERHEAD DOOR COMPANY OF WICHITA FALLS (WIC 1		Material Mark-up Percent		20.0%		

<b>18</b>	<b>Plumbing Services</b>						
<b>18.1 Master Plumber</b>							
<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
Concord Commercial Services, Inc.	1	Hourly Rate		\$120.00	\$120.00		
Discount Plumbing (Eldron A Loyd)	1	Hourly Rate		\$130.00	\$130.00		
Ferguson Veresh Inc.	1	Hourly Rate		\$150.00	\$150.00		
<b>18.2 Journeyman Plumber</b>							
<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
Discount Plumbing (Eldron A Loyd)	1	Hourly Rate		\$91.00	\$91.00		
Concord Commercial Services, Inc.	1	Hourly Rate		\$95.00	\$95.00		
Ferguson Veresh Inc.	1	Hourly Rate		\$115.00	\$115.00		
<b>18.3 Apprentice Plumbing</b>							
<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
Discount Plumbing (Eldron A Loyd)	1	Hourly Rate		\$39.00	\$39.00		
Ferguson Veresh Inc.	1	Hourly Rate		\$50.00	\$50.00		
Concord Commercial Services, Inc.	1	Hourly Rate		\$55.00	\$55.00		
<b>18.4 Laborer</b>							
<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
Discount Plumbing (Eldron A Loyd)	1	Hourly Rate		\$39.00	\$39.00		
Concord Commercial Services, Inc.	1	Hourly Rate		\$40.00	\$40.00		
Ferguson Veresh Inc.	1	Hourly Rate		\$50.00	\$50.00		
<b>18.5 Backhoe</b>							
<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
Concord Commercial Services, Inc.	1	Hourly Rate		\$80.00	\$80.00		
Ferguson Veresh Inc.	1	Hourly Rate		\$115.00	\$115.00		
Discount Plumbing (Eldron A Loyd)	1	Hourly Rate		\$500.00	\$500.00	Includes two hours labor, anything over two hours is billed at \$130.00 per hour.	
<b>18.6 Other Services not listed</b>							
<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
Concord Commercial Services, Inc.	1	Hourly Rate		\$90.00	\$90.00		
Ferguson Veresh Inc.	1	Hourly Rate		\$115.00	\$115.00		
Discount Plumbing (Eldron A Loyd)	1	Hourly Rate		\$500.00	\$500.00	Letter - Includes two hours labor, anything over two hours is billed at \$130.00 per hour.	
<b>18.7 Overtime Multiplier (over 8 hours in one day, upon request and approval by District)</b>							
<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
Concord Commercial Services, Inc.	1	Hourly Rate		\$1.50	\$1.50		
Ferguson Veresh Inc.	1	Hourly Rate		\$1.50	\$1.50		
Discount Plumbing (Eldron A Loyd)	1	Hourly Rate		\$195.00	\$195.00		
<b>18.8 Holiday Multiplier (upon request and approval of District)</b>							
<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
Concord Commercial Services, Inc.	1	Hourly Rate		\$2.00	\$2.00		
Ferguson Veresh Inc.	1	Hourly Rate		\$2.00	\$2.00		
Discount Plumbing (Eldron A Loyd)	1	Hourly Rate		\$195.00	\$195.00		
<b>18.9 Material Mark-up from Cost</b>							
<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
Concord Commercial Services, Inc.	1	Hourly Rate		20.0%			
Discount Plumbing (Eldron A Loyd)	1	Hourly Rate		20.0%		20% mark up	
Ferguson Veresh Inc.	1	Hourly Rate		25.0%			

<b>19</b> No Bids	<b>Refrigeration Services</b>							
	<b>19.1</b>	<b>Refrigeration Specialist</b>						
	<b>19.2</b>	<b>Laborer</b>						
	<b>19.3</b>	<b>Other</b>						
	<b>19.4</b>	<b>Overtime Multiplier (over 8 hours in one day, upon request and approval by District)</b>						
	<b>19.5</b>	<b>Holiday Multiplier (upon request and approval of District)</b>						
	<b>19.6</b>	<b>Material Mark-up from Cost</b>						
<b>20</b>	<b>Refuse and Salvage Dumpster Services</b>							
	<b>20.1</b>	<b>30 yard container</b>						
		<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
		Wichita Waste Management (WFPC, Ltd)	1	Setting Fee		\$125.00	\$125.00	
		Duck Creek Disposal (Bob Belcher Consulting LLC)	1	Setting Fee		\$150.00	\$150.00	
	<b>20.2</b>	<b>30 Yard Container</b>						
		<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
		Wichita Waste Management (WFPC, Ltd)	1	Pick up		\$225.00	\$225.00	
		Duck Creek Disposal (Bob Belcher Consulting LLC)	1	Pick up		\$225.00	\$225.00	
	<b>20.3</b>	<b>30 Yard Container</b>						
		<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
		Wichita Waste Management (WFPC, Ltd)	1	Monthly Fee		\$30.00	\$30.00	
		Duck Creek Disposal (Bob Belcher Consulting LLC)	1	Monthly Fee		\$125.00	\$125.00	
	<b>20.4</b>	<b>Disposal Rate</b>						
		<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
		Wichita Waste Management (WFPC, Ltd)	1	Per Ton		\$31.60	\$31.60	
		Duck Creek Disposal (Bob Belcher Consulting LLC)	1	Per Ton		\$35.00	\$35.00	3. Other- Landfill rates subject to change every year on October 1st

<b>21</b>	<b>Roof Repair, Re-roofing Services</b>						
	<b>21.1 Craftsman</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Cornerstone Roofing (In Christ Investments LLC)	1	Hourly Rate		\$60.00	\$60.00	
	Lydick-Hooks Roofing Co. of Wichita Falls, Inc.	1	Hourly Rate		\$65.00	\$65.00	
	Concord Commercial Services, Inc.	1	Hourly Rate		\$75.00	\$75.00	
	JGA Roofing Systems LLC	1	Hourly Rate		\$85.00	\$85.00	
	<b>21.2 Laborer</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Concord Commercial Services, Inc.	1	Hourly Rate		\$45.00	\$45.00	
	Cornerstone Roofing (In Christ Investments LLC)	1	Hourly Rate		\$50.00	\$50.00	
	JGA Roofing Systems LLC	1	Hourly Rate		\$50.00	\$50.00	
	Lydick-Hooks Roofing Co. of Wichita Falls, Inc.	1	Hourly Rate		\$52.00	\$52.00	
	<b>21.3 2-Man Crew</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Cornerstone Roofing (In Christ Investments LLC)	1	Daily Rate		\$800.00	\$800.00	
	Lydick-Hooks Roofing Co. of Wichita Falls, Inc.	1	Daily Rate		\$900.00	\$900.00	
	Concord Commercial Services, Inc.	1	Daily Rate		\$960.00	\$960.00	
	<b>21.4 4-Man Crew</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Cornerstone Roofing (In Christ Investments LLC)	1	Daily Rate		\$1,400.00	\$1,400.00	
	Lydick-Hooks Roofing Co. of Wichita Falls, Inc.	1	Daily Rate		\$1,500.00	\$1,500.00	
	Concord Commercial Services, Inc.	1	Daily Rate		\$1,920.00	\$1,920.00	
	<b>21.5 Other Services not listed</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Lydick-Hooks Roofing Co. of Wichita Falls, Inc.	1	Hourly Rate		\$65.00	\$65.00	
	Concord Commercial Services, Inc.	1	Hourly Rate		\$95.00	\$95.00	
	<b>21.6 Overtime Multiplier (over 8 hours in one day, upon request and approval by District)</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Concord Commercial Services, Inc.	1	Overtime Multiplier		\$1.50	\$1.50	
	Lydick-Hooks Roofing Co. of Wichita Falls, Inc.	1	Overtime Multiplier		\$1.50	\$1.50	
	JGA Roofing Systems LLC	1	Overtime Multiplier		\$1.50	\$1.50	
	<b>21.7 Holiday Multiplier (upon request and approval of District)</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	JGA Roofing Systems LLC	1	Holiday Multiplier				Only is there are prevailing wages
	Concord Commercial Services, Inc.	1	Holiday Multiplier		\$1.75	\$1.75	
	Lydick-Hooks Roofing Co. of Wichita Falls, Inc.	1	Holiday Multiplier		\$2.00	\$2.00	
	Cornerstone Roofing (In Christ Investments LLC)	1	Holiday Multiplier		\$200.00	\$200.00	
	<b>21.8 Material Mark-up from Cost</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	JGA Roofing Systems LLC	1	Material Mark-up Percent		5.0%		
	Concord Commercial Services, Inc.	1	Material Mark-up Percent		20.0%		
	Cornerstone Roofing (In Christ Investments LLC)	1	Material Mark-up Percent		30.0%		
	Lydick-Hooks Roofing Co. of Wichita Falls, Inc.	1	Material Mark-up Percent		35.0%		

<b>22</b>	<b>Suspended Ceiling Installation and Repair</b>						
<b>22.1 Craftsman</b>							
<b>Supplier</b>							
	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
Gary Baker Construction (Cage Construction & Manag	1	Hourly Rate		\$50.00	\$50.00		
Concord Commercial Services, Inc.	1	Hourly Rate		\$60.00	\$60.00		
Marrs Patriot Construction	1	Hourly Rate		\$65.00	\$65.00		
<b>22.2 Laborer</b>							
<b>Supplier</b>							
	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
Gary Baker Construction (Cage Construction & Manag	1	Hourly Rate		\$40.00	\$40.00		
Marrs Patriot Construction	1	Hourly Rate		\$45.00	\$45.00		
Concord Commercial Services, Inc.	1	Hourly Rate		\$45.00	\$45.00		
<b>22.3 Other Services not listed</b>							
<b>Supplier</b>							
	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
Marrs Patriot Construction	1	Hourly Rate		\$7.25	\$7.25	Construction industry bids this as a Sqft	
Gary Baker Construction (Cage Construction & Manag	1	Hourly Rate		\$50.00	\$50.00		
Concord Commercial Services, Inc.	1	Hourly Rate		\$60.00	\$60.00		
<b>22.4 Overtime Multiplier (over 8 hours in one day, upon request and approval by District)</b>							
<b>Supplier</b>							
	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
Concord Commercial Services, Inc.	1	Overtime Multiplier		1.5	1.5		
Gary Baker Construction (Cage Construction & Manag	1	Overtime Multiplier		2.5	2.5		
Marrs Patriot Construction	1	Overtime Multiplier		\$150.00	\$150.00	Percent	
<b>22.5 Holiday Multiplier (upon request and approval of District)</b>							
<b>Supplier</b>							
	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
Concord Commercial Services, Inc.	1	Holiday Multiplier		\$1.75	\$1.75		
Gary Baker Construction (Cage Construction & Manag	1	Holiday Multiplier		\$3.00	\$3.00		
Marrs Patriot Construction	1	Holiday Multiplier		\$200.00	\$200.00	Percent	
<b>22.6 Material Mark-up from Cost</b>							
<b>Supplier</b>							
	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
Gary Baker Construction (Cage Construction & Manag	1	Material Mark-up Percent		4.0%			
Marrs Patriot Construction	1	Material Mark-up Percent		5.0%			
Concord Commercial Services, Inc.	1	Material Mark-up Percent		20.0%			

<b>23</b> No Bids	<b>Vehicle - Service and Repair</b>	
	23.1	Auto and Light Truck Service and Repair
	23.2	Auto and Light Truck
	23.3	Auto and Light Truck
	23.4	Auto and Light Truck
	23.5	Auto and Light Truck
	23.6	Auto and Light Truck
	23.7	Auto and Light Truck
	23.8	Medium Duty Truck and Bus Service and Repair
	23.9	Medium Duty Truck and Bus Repair
	23.10	Medium Duty Truck and Bus Repair
	23.11	Medium Duty and Bus
	23.12	Medium Duty Truck and Bus
	23.13	Medium Duty Truck and Bus
23.14	Medium Duty Truck and Bus	
<b>24</b> No Bids	<b>Vehicle - Heavy Equipment Service and Repair</b>	
	24.1	Tractor Service and Repair Labor Rate
	24.2	Tractor Service and Repair Material Markup
	24.3	Tractor Service and Repair Tow Charge
	24.4	Backhoe Service and Repair Labor Rate
	24.5	Backhoe Service and Repair Material Markup
	24.6	Backhoe Service and Repair Tow Charge
<b>25</b> No Bids	<b>Vehicle - Utility Vehicle Services</b>	
	25.1	Repair Standard Labor Rate
	25.2	Towing Charge
	25.3	Oil Change Base Charge
	25.4	Material Mark-up
	25.5	Standard Evaluation and Diagnosis Charge

<b>26</b>	<b>Wall Repair and Installation</b>						
<b>26.1 Commercial Vinyl Wall Covering, Installed</b>							
<b>Supplier</b>							
	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
Concord Commercial Services, Inc.	1	Per Yard		\$30.00	\$30.00		
Marrs Patriot Construction	1	Per Yard		\$85.00	\$85.00		
<b>26.2 Dry Wall Finishing</b>							
<b>Supplier</b>							
	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
Concord Commercial Services, Inc.	1	Square Foot		\$4.00	\$4.00		
Gary Baker Construction (Cage Construction & Manag	1	Square Foot		\$4.00	\$4.00		
Marrs Patriot Construction	1	Square Foot		\$5.00	\$5.00		
<b>26.3 Tape and Bed</b>							
<b>Supplier</b>							
	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
Gary Baker Construction (Cage Construction & Manag	1	Square Foot		\$4.00	\$4.00		
Marrs Patriot Construction	1	Square Foot		\$4.00	\$4.00		
Concord Commercial Services, Inc.	1	Square Foot		\$7.50	\$7.50		
<b>26.4 Texture</b>							
<b>Supplier</b>							
	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
Marrs Patriot Construction	1	Square Foot		\$3.00	\$3.00		
Gary Baker Construction (Cage Construction & Manag	1	Square Foot		\$4.00	\$4.00		
Concord Commercial Services, Inc.	1	Square Foot		\$5.00	\$5.00		
<b>26.5 Material Mark-up from Cost</b>							
<b>Supplier</b>							
	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
Gary Baker Construction (Cage Construction & Manag	1	Material Mark-up Percent		4.0%			
Marrs Patriot Construction	1	Material Mark-up Percent		5.0%			
Concord Commercial Services, Inc.	1	Material Mark-up Percent		24.0%			
<b>26.6 Other types of wall repair/replacement separately quoted.</b>							
<b>Supplier</b>							
	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	
Gary Baker Construction (Cage Construction & Manag	1	Square Foot		\$4.00	\$4.00		
Marrs Patriot Construction	1	Square Foot		\$18.00	\$18.00		
Concord Commercial Services, Inc.	1	Square Foot		\$80.00	\$80.00		

27	Waste Oil, Antifreeze and Paint Disposal						
<b>27.1</b>	<b>Oil Disposal</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Triumvirate Environmental Services Inc	1	Per Gallon		\$1.18	\$1.18	
<b>27.2</b>	<b>Grease Disposal</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	IMC Waste Disposal Inc.	1	Per Gallon		\$0.35	\$0.35	.35 per gallon for grease trap pump/disposal.
	Triumvirate Environmental Services Inc	1	Per Gallon		\$2.32	\$2.32	
<b>27.3</b>	<b>Paint Disposal</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Triumvirate Environmental Services Inc	1	Per Gallon		\$1.87	\$1.87	
<b>27.4</b>	<b>Antifreeze Disposal</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Triumvirate Environmental Services Inc	1	Per Gallon		\$1.20	\$1.20	
<b>27.5</b>	<b>Oil Disposal</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Triumvirate Environmental Services Inc	1	55-Gallon Drum		\$105.00	\$105.00	
<b>27.6</b>	<b>Grease Disposal</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Triumvirate Environmental Services Inc	1	55-Gallon Drum		\$150.00	\$150.00	
<b>27.7</b>	<b>Paint Disposal</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Triumvirate Environmental Services Inc	1	55-Gallon Drum		\$175.00	\$175.00	
<b>27.8</b>	<b>Antifreeze Disposal</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Triumvirate Environmental Services Inc	1	55-Gallon Drum		\$95.00	\$95.00	
<b>27.9</b>	<b>Crushed Oil Filters</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Triumvirate Environmental Services Inc	1	55-Gallon Drum		\$125.00	\$125.00	
<b>27.10</b>	<b>Un-Crushed Oil Filters</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Triumvirate Environmental Services Inc	1	55-Gallon Drum		\$125.00	\$125.00	
<b>27.11</b>	<b>Charge for LESS THAN A TRUCKLOAD</b>						
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Estimated</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>
	Triumvirate Environmental Services Inc	1	Less than a truckload		\$915.00	\$915.00	

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 12, 2025**

<b>Agenda Item:</b>	Purchase of CAD System 3-year Licenses for CTE			
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer			
<b>Attachments:</b>	Quote			
_____ Action Needed	___X___ Future Action	_____ Presentation	_____ Report	

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees award the purchase of Purchase of CAD System 3-year Licenses for CTE to Lab Resources for \$5,885.00 for three years of access for SOLIDWORKS®, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

Quotes from Lab Resources were obtained for the renewal of software historically utilized by all high school campuses and upper level Engineering students at the Career Education Center. This software is the industry standard for software for both colleges and manufacturers. SOLIDWORKS® single year renewal rates were compared to three-year renewal pricing.

Lab Resources	Number of Seats	Contract Length	One-time Cost	Cost per Seat, per School Year
SOLIDWORKS® S-Pack	60	3 Years	\$5,885.00	\$32.69
SOLIDWORKS® S-Pack	60	1 Year	\$2,493.00	\$41.55
SOLIDWORKS® Bundle	100	1 Year	\$4,701.00	\$47.01

**Fiscal Note:**

This purchase will be made from general budgeted Career and Technology Education funds. Multi-year agreements require Board of Trustees approval per policy, CH Local.

# QUOTE

Date: Jun 16, 2025

Quote Expires with Promotion

Quote Number: 2025-Q8566

Bid/Contract: Choice Partners:

22/029SG-08, 21/0741A, 25/018MF



Lab Resources, Inc.  
27905 Commercial Park Rd.  
Suite 430  
Tomball, TX 77375  
Toll Free 888.963.2200  
Local 281.516.2200  
www.lab-resources.net

## CUSTOMER

**Michelle Wood**

Wichita Falls ISD\*

CTE Director

940 235-1091 x33005

mwood@wfishd.net

## SHIP TO

**Wichita Falls ISD -**

Wichita Falls, TX

PART NO.	DESCRIPTION	QTY	LIST PRICE	TOTAL
SW-SES0025	<b>S-Pack Renewal - 3-Year</b> SOLIDWORKS EDU Edition 2025-28 Network - 60 Users Sub Service Renewal - 3 Year	1	\$ 6,385.00	\$ 6,385.00
SW-DISCOUNT	<b>Early Renewal Discount</b> This discount will ONLY be applied if you renew your license before your expiration date: September 30, 2025	1	\$ -500.00	\$ -500.00

Subtotal \$ 5,885.00  
Tax \$ 0.00  
Discount \$ 0.00

**Grand Total \$ 5,885.00**

## All SOLIDWORKS Packages Include:

- Additional Applications: Plastics, Electrical 3D, DraftSight, Composer, and CAM.
- Free Student Access Licenses for use off campus.
- Free SOLIDWORKS Certification Exams: CSWA, CSWP, and many more!
- A [MySolidWorks.com](http://MySolidWorks.com) account for training videos and other usage aids.
- A Customer Portal Account for curriculum, projects, and teaching aids.

Sales Consultant Contact: Jill Stone [Jill@lab-resources.net](mailto:Jill@lab-resources.net) 214.455.5184

If you have any questions, please contact Rhonda Brown, Office Manager & SOLIDWORKS Support, [Rhonda@lab-resources.net](mailto:Rhonda@lab-resources.net)

Thank you for <sup>37</sup>your business!

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 12, 2025**

<b>Agenda Item:</b>	Interlocal Cooperation Agreement for the Collection of Ad Valorem Taxes		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>	Interlocal Cooperative Agreement		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees accepts the recommendation to enter into a renewed agreement with the County of Wichita for the collection of Wichita Falls ISD property taxes, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The County of Wichita collects ad valorem taxes for Wichita Falls ISD and has collected those taxes at a rate of \$1.93 per parcel (set in 2016). The proposed collection rate is an increase to \$2.70 per parcel (a 39% increase).

Fees to Wichita County for property tax collection paid in the prior years totaled just under \$85,000 per year. The proposed increase in the tax collection fee will require an annual budget of \$117,500 (an increase of \$32,500).

**Fiscal Note:**

This expenditure will be paid with budgeted funds. Multi-year agreements and expenditures greater than \$100,000 require Board approval per Policy CH.

STATE OF TEXAS  
COUNTY OF WICHITA

INTERLOCAL COOPERATIVE AGREEMENT FOR  
THE COLLECTION OF AD VALOREM TAXES

SECTION 1: PARTIES

1.1 The Parties to this agreement are the County of Wichita, referred to below as the "County" and the Wichita Falls Independent School District, referred to below as the "Taxing Unit".

SECTION 2: RECITALS

2.1 The purpose of this agreement is to improve the efficiency and effectiveness of the parties' respective local governments by authorizing the fullest possible range of intergovernmental contracting authority at the local level for all of the administrative functions of assessment and collection of current and delinquent taxes. To this end the parties make this agreement under the provisions of Sections 6.23, 6.24, 6.27 and 6.30 of the Texas Property Tax Code (referred to below as the "Tax Code") and the Interlocal Cooperation Act, TEX, GOV'T CODE ANN., Chapter 791.

2.2 If the Wichita County Education District (referred to below as "CED") has an agreement with Taxing Unit to assess and collect CED taxes on property with Taxing Unit's jurisdiction, it is the intent of Taxing Unit and the County that this agreement covers such CED taxes. Whenever this agreement, refers to Taxing Unit's taxes or a service to be performed for Taxing Unit's jurisdiction, it shall include the CED taxes on property in Taxing Unit's jurisdiction unless specifically stated otherwise.

SECTION 3: TERM

3.1 The effective date of this agreement shall be October 1, 2025. This initial term of this agreement shall be from the effective date through 24 months. After the initial term has been completed, the contract shall automatically be renewed for a period of 24 months from the termination date unless written notice of the intent to not renew this agreement is given by either party to the other at least 360 days in advance of the termination date. This notice of termination shall be in writing and shall be deemed to have been delivered when mailed by certified mail and return receipt requested to the address of the contractual party involved.

SECTION 4: TAX COLLECTOR

4.1 Designation. The County, through its Tax Assessor-Collector shall serve as Tax Assessor-Collector for Taxing Unit only for those parcels of property that fall within both the County and Taxing Unit's jurisdiction.

4.2 Bond. The County shall maintain fiduciary bonds for its Tax Assessor-Collector and the employees of the Wichita County Tax Office handling taxes collected for Taxing Unit in compliance with Section 6.28 of the Tax Code.

4.3 Services. The County, through its Tax Assessor-Collection, shall perform all duties necessary for the assessment and collection of ad valorem taxes levied by the Taxing Unit. The services provided by the County Tax Assessor-Collector shall include, but are not limited to, the following:

- a. Receive the certified appraisal roll and list of properties under protest from the Wichita Appraisal District;
- b. Determine and submit to the Taxing Unit the appraised, assessed and taxable value of new property based upon appraised values received from the certified appraisal roll submitted to the County by the Wichita Appraisal District;

- c. Submit to Taxing Unit the Taxing Unit's Appraisal roll showing the total appraisal, assessed and taxable value of property taxable by the Taxing Unit;
- d. Calculate the tax imposed on each property on the appraisal roll for the Taxing Unit upon receipt of notice of the tax rate for the current year;
- e. Calculate the tax for each separate year for property that escaped taxation in prior years upon notification by the Wichita Appraisal district;
- f. Prepare and mail corrected tax bills if required by a rollback election;
- g. Enter changes from the Chief Appraiser of the Wichita Appraisal District on the tax roll;
- h. Correct tax calculation errors as required by Taxing Unit's governing body;
- i. Prepare and mail a consolidated current year tax bill to each person on the Taxing Unit for whom a notice of a change of address is received from the Wichita Appraisal District;
- j. Process and make refunds as required by the Tax Code;
- k. Prepare and mail a minimum of three current delinquent tax notices each year during the period from February through June;
- l. Prepare and mail a notice of delinquency and any additional penalty as required by Section 33.11 of the Tax Code (in the month of February of each year);
- m. Prepare and mail a notice of delinquency and any additional penalty as required by Section 33.07 of the Tax Code (in the month of May of each year);
- n. Provide Taxing Unit upon request daily, monthly, year to date and yearly reports with information specified by the Taxing Unit;
- o. Provide information as requested by the Taxing Unit's auditor for Taxing Unit's annual audit;
- p. Provide for the ability to pay the Taxing Unit's ad valorem taxes online via a secure Internet site;
- q. Certify an estimate of the collection rate for the current year and calculations required by Section 26.04(b) of the Tax Code regarding collections on excess of the anticipated amount in the preceding year;
- r. Prepare and submit the "Truth in Taxation" notice required by Section 26.04 of the Tax Code to the Taxing Unit, only if the County is designated by the Taxing Unit's governing body to prepare and submit the "Truth in Taxation" notice. After preparing and submitting the "Truth in Taxation" notice to the Taxing Unit, the County will only respond to public requests for general information concerning the scope of the tax rate preparation and tax calculations. Any public request for additional information pertaining to a specified Taxing Unit will be forwarded to the specified Taxing Unit. The Taxing Unit may, in its discretion, decide what information to further disseminate as it pertains to the "Truth in Taxation" notice;
- s. The county may, in its discretion, assist the Taxing Unit in the preparation of the notice of any hearing and vote on a tax increase required by Section 26.06 of the Tax Code; and
- t. Submit to Taxing Unit the Taxing Unit's Appraisal roll showing the total appraised, assessed and taxable value of property taxable by the Taxing Unit.

#### SECTION 5: TAX OFFICE OPERATIONS

5.1 Location and hours of operation. The Wichita County Tax Assessor-Collector shall provide a collection office in the city of Wichita Falls. The office shall be open from 8:00 a.m. to 4:30 p.m with a lunch hour included Monday through Friday except on County holidays and any inclement weather days as deemed necessary by the Wichita County Tax Assessor-Collector.

5.2 The Wichita County Tax Assessor-Collector shall provide a collection office in the city of Burkburnett and the Office shall be open from 8:00 a.m. to 4:30 p.m. with a lunch hour included, Monday, Wednesday and Friday except on county holidays and any inclement weather days as deemed as necessary by the Wichita County Tax Assessor-Collector. The Wichita County Tax Assessor-Collector shall also provide a collection office in the cities of Iowa Park and Electra. Those offices shall be open from 8:00 a.m. to 4:30 p.m. with a lunch hour included, Tuesday and Thursday, except on County holidays and any inclement weather days as deemed necessary by the Wichita County Tax Assessor-Collector.

5.3 Any changes to the location or hours of operation of the above collection offices can be implemented by the Wichita County Tax Assessor-Collector with 30 days written notice of the change to the Taxing Unit. Unless on a temporary basis.

5.4 Staff. The County shall employ a tax office staff sufficient to maintain efficient and prompt processing and disbursements of all taxes collected for the Taxing Unit.

5.5 Supplies and Equipment. The county shall provide all necessary office supplies, furniture and equipment to run an efficient tax collection office.

5.6 Computer System Software. The County shall have a computer system which will do the following;

- a. For mortgage companies upon request:
  1. Make available a listing of all taxes due by account number;
  2. Make available tax statements by account number or alphabetically;
  3. Submit tax account information by means of an electronic file;
  4. Submit payment information by electronic means; and
  5. Make available an FTP site that will allow access to all bulk record inquiries.
- b. For Taxing Unit upon request
  1. Provide monthly reports which detail the amount of levy that was collected for any given period of time;
  2. Provide a report which will detail all monies received for a specific period of time; and
  3. Provide a monthly report that will show what taxes were due at the beginning of the year, what taxes have been paid to date, etc.
- c. The County Tax Office will provide:
  1. Online, real time receipting;
  2. Single statement printing upon request;
  3. Supplemental statements when recalculations occur and the County Tax Office is provided that information by the Wichita Appraisal District;
  4. Total daily collection report by the Taxing Unit;
  5. Information search by owner name;
  6. Information search by suite number;
  7. Information search by account number;
  8. Records of previous year's tax information;
  9. Electronic disbursement all funds collected for the individual Taxing Unit;
  10. Records for bookkeeping purposes;
    - i. Daily, weekly, or monthly collection reports; and
    - ii. Reconciliation of all monies collected;
    - iii. Records for reporting purposes;
    - iv. Daily reports that reflect the total current tax collected, delinquent tax collected, accounts receivable for each entity, and all applicable penalty and interest collected.

5.7 Computer System Hardware. The County shall have a sufficient number of computer terminals, printers and electronic data storage devices to maintain an efficient tax collection operation.

## SECTION 6: TAX COLLECTION POLICIES

6.1 Liaison between County and Taxing Unit. To promote uniform treatment of all accounts collected by the County and provide general guidelines for tax collection policies the Taxing Unit shall appoint a representative to meet with the County Tax Assessor-Collector as necessary to review collections in general. The representative shall serve as a liaison between the Taxing Unit and the County Tax Assessor-Collector.

6.2 Processing of payments. Payments shall be processed on the same day they are received in the County Tax office or in a reasonable and timely manner thereafter, as determined by the County Tax office personnel and the guidelines provided by the County Auditor's office.

6.3 Half-payments and discounts. Neither the County nor Taxing Unit shall allow or provide for the split payment of taxes option or discounts as provided in Sections 31.03 and 31.05 of the Tax Code.

6.4 Refunds. Authorized refunds shall be made on the same check for all Taxing Units for which the County collects. The amount of the Taxing Unit's refund shall be deducted from its collected but unremitted funds or, if no such funds are available, shall be paid by the Taxing Unit to the County.

6.5 Refunds of Overpayments or Erroneous Payments. The Tax Assessor-Collector shall use the guidelines as directed by Section 31.11 of the Tax Code.

6.6 Refunds of Duplicate Payments. The Tax Assessor-Collector shall use the guidelines as directed by Section 31.111 of the Tax Code.

6.7 Refund of Payments with Interest. The Tax Assessor-Collector shall use the guidelines as directed by Section 31.12 of the Tax Code.

6.8 Partial payments. If the County Tax Assessor-Collector accepts a partial payment on a tax bill that includes taxes for more than one Taxing Unit, the Assessor-Collector shall allocate the partial payment among all taxing units included in the bill in proportion to the amount of tax included in the bill for each taxing unit.

6.9 Delinquent Tax Attorneys. Taxing Unit shall retain the right to select its own attorneys for delinquent tax collections. The County is authorized by Taxing Unit to file suits for the collection of Taxing Unit's taxes in the name of the Taxing Unit, but the County shall use the attorneys employed by Taxing Unit to collect Taxing Unit's taxes. If Taxing Unit does not employ delinquent tax attorneys, then the attorneys employed by the County shall represent Taxing Unit in delinquent tax collections. The County shall retain from the taxes, penalties and interest collected for Taxing Unit the delinquent tax attorneys' fee in the amount provided in the agreement between the Taxing Unit and the attorneys employed by Taxing Unit. If Taxing Unit does not employ its own delinquent tax attorneys, the County shall retain from the taxes, penalties and interest collected for Taxing Unit the delinquent tax attorneys' fee in the amount provided in the agreement between the County and its delinquent tax attorneys. The attorney's fees so retained shall be remitted monthly to the delinquent tax attorneys.

6.10 Remittance of funds collected. The County shall remit all funds collected at the County offices to Taxing Unit's institutional or investment depositories as follows:

- a. Daily distribution of funds. The County shall make daily or weekly distribution of the Taxing Unit funds as requested by the Taxing Unit.
- b. Electronic fund transfer cost. Cost of any electronic transfer of funds shall be paid by the Taxing Unit.
- c. The Tax Assessor-Collector shall transfer electronically all funds collected for the Taxing Unit to their respective depository bank on a daily or weekly basis as determined by the Tax Assessor-Collector and the liaison for the Taxing Unit.

## SECTION 7: RATES

7.1 Initial Set Up Fee. Taxing Unit shall pay the county an initial set up fee of \$2,500, payable on June 1 of the year in which the Taxing Unit's contract will begin. This fee only applies to Taxing Units which are not currently covered by an agreement with the County for the collection of ad valorem taxes.

7.2 Total Collection Services Rate. For the total collection services provided by the County for the initial term, Taxing Unit shall pay \$2.70 per parcel for each tax year. The number of taxable parcels for a Taxing Unit shall be determined by the total number of accounts within both the Wichita County and the Taxing Unit's jurisdiction on the Taxing Unit's previous current year roll beginning with the current year tax roll.

7.3 Rate Adjustments. After the expiration of the initial term of this Agreement, and for each subsequent 12-month period thereafter, the County will review the associated collection costs from the previous year, and the above rate will increase or decrease based upon collection costs from the previous tax collection year. By May 1 of each year, the county will notify the Taxing Unit of any applicable rate change.

7.4 Cancellation of Agreement. After the Taxing Unit has been modified of any applicable rate increase or decrease and does not desire to retain the County's services for the continued assessment and collection of current and delinquent taxes, the Taxing Unit will notify the County's Commissioners Court in writing via certified mail of their intention to continue this Agreement. The Taxing Unit will then receive a bill in October of the current tax year for the costs of collection and assessment services. Upon completion of that tax year, the Agreement with the Taxing Unit for the assessment and collection of current and delinquent taxes will be terminated on September 30.

7.5 Dates of Payment. The Compensation shall be paid in four equal installments each year this agreement is in effect. The install payments shall be due on the following dates:

- November 10
- December 10
- January 10
- February 10

The first payment shall be due November 10, 2025.

7.6 Failure to provide timely notice of tax rate.

- a. Taxing Unit's failure. If the Taxing Unit fails to provide written notice of its tax rate to the County Tax Assessor-Collector before the 60<sup>th</sup> day after the date the Chief Appraiser for the Wichita Appraisal district certifies the appraisal roll to the Taxing Unit and the County Tax Assessor-Collector cannot include the Taxing Unit's tax bills in consolidated bills prepaid and mailed by October 1 or as soon thereafter as practicable, the Taxing Unit shall pay the additional costs of preparing and mailing the separate tax bills in addition to the above compensation.
- b. County's failure. If the County fails to provide written notice of its tax rate to its Tax Assessor-Collector before the 60<sup>th</sup> day after the Chief Appraiser for the Wichita Appraisal District certifies the appraisal roll to the County, and the County Tax Assessor-Collector cannot prepare and mail consolidated tax bills by October 1 or as soon thereafter as practicable, the County shall pay the additional costs of preparing and mailing the separate tax bills, so that the other Taxing Units bills are mailed by October 1 or as soon thereafter as practicable.

7.7 Rollback of tax rate. If taxing Unit's tax rate is reduced by a rollback election after tax bills have been mailed, Taxing Unit shall pay the additional cost of preparing and mailing corrected tax bills.

## SECTION 8: TRANSITION TO CONSOLIDATED COLLECTIONS

8.1 Taxing Unit shall provide the County Tax Assessor-Collector an initial cumulative delinquent tax roll (covering current and prior years' taxes) and all its bankruptcy files, payment agreements, working papers, and notes regarding its accounts. It is anticipated that the cumulative delinquent tax roll would be so provided in July or August of the current year, and cover the tax years 1939 through the current year. The County personnel shall be trained and will work with Taxing Unit's representatives to formulate the reports needed by Taxing Units and run test samples using the data in the cumulative delinquent tax roll furnished by the Taxing Unit. The County shall work with the Wichita Appraisal District to test load a sample appraisal roll into the County's computer system. Test tax rate calculations, test rolls and test tax bills shall be prepared to correct any problems in the software and transportation of data from the Appraisal District. On September 1 of the current year, or as soon after as possible, Taxing Unit shall provide another cumulative delinquent tax roll to the County showing balances current through August 31 of the current year. The County shall begin delinquent tax collection on September 1 of the current year and current tax collection upon tax statements being processed and mailed for the current year.

SECTION 9: GENERAL PROVISIONS

9.1 Notices. All notices required or permitted in this agreement shall be in writing and shall be deemed to have been delivered when deposited in the United States mail, via postage prepaid, certified mail, return receipt requested, to the following respective addresses:

Taxing Unit

County

Jim Johnson

County Judge

Wichita County

900 7th Street, Room 260

Wichita Falls, Texas 76301

9.2 Interlocal Agreement Conditions: The parties hereto find that (a) the services performed by each of them are necessary and authorized for activities that are properly within their statutory functions and programs; (b) they have the authority to contract for the services; (c) they have all necessary power and, have received all necessary approvals to execute and deliver this Agreement; and (d) the representatives signing this agreement on their behalf have authority from their respective governing bodies to sign this Agreement.

9.3 Entire Agreement. This agreement represents the entire agreement between the parties and supersedes all prior negotiations, representations and agreements either written or oral. This agreement may be amended only by written instrument signed by the duly authorized representatives of all parties.

9.4 Severability. In the event that any portion of this agreement shall be found to be contrary to law, it is the intent of the parties that the remaining portions shall remain valid and in full force and effect to the extent possible.

9.5 Venue and Governing Law: The construction, interpretation, and performance of this Agreement and all transactions under it shall be governed by the domestic laws of the State of Texas and any suit regarding this Agreement must be filed in the District Courts of Wichita County, Texas.

9.6 No Third -Party Beneficiaries: The benefits of this agreement are intended to inure solely to the Taxing Unit and the County. Accordingly, the parties do not intend any persons who are not named in this paragraph to have authority to enforce any provision of this agreement.

9.7 Multiple originals. This agreement is executed in triplicate originals. Any one of such originals shall have the same evidentiary value.

Executed in triplicate originals on the dates indicated below.

Wichita Falls Independent School District

Attest:


By: \_\_\_\_\_  
(name)  
(title)


By: \_\_\_\_\_  
(name)  
(title)

Date:

Wichita County

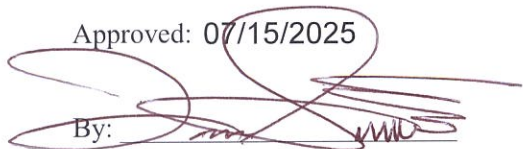
Attest:

By:  \_\_\_\_\_  
Jim Johnson  
County Judge

By:  \_\_\_\_\_  
Annette Stanley  
County Clerk

Date: 07/15/2025

Approved: 07/15/2025

  
By: \_\_\_\_\_  
Tommy Smyth  
County Tax Assessor-Collector

Date:

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 12, 2025**

<b>Agenda Item:</b>	Purchase of Pure Storage FlashArray™		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>	Vendor Quote		
_____ Action Needed	_____ <b>X</b> _____ Future Action	_____ Presentation	_____ Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees award Red River Technologies, LLC, the purchase of Pure Storage Flash Array™ 63TB (terabyte) flash array storage units with thirty-six (36) months of product support (for each) for a total amount of \$162,037.60 as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The Pure Storage FlashArray™ is a storage area network needed to replace the district’s current end-of-life data storage equipment. One of the units will provide storage for the production server environment, with the second unit providing storage for our Disaster Recovery Center that will store all backups. Three vendor quotes were obtained for this purchase, with Red River Technology submitting the lowest price utilizing the State of Texas Department of Information Resources (“DIR”) Contract DIR-CPO-5400.

Single-year pricing of services does not include replacement equipment.

Vendor	Purchase	Price
Red River Technology, LLC	36-month Support New Equipment	\$162,037.60
	12-month Support Keep 4-year old Equipment	\$53,250.00

**Fiscal Note:**

This purchase is to be paid from budgeted departmental funds from the Technology budget. This expenditure is over \$100,000, and is a multi-year agreement, requiring board approval per Policy CH Local.



**Wichita Falls Independent School District**  
 Curtis Shahan  
 cshahan@wfisd.net

<b>QUOTE NUMBER</b>	
<b>OP-0120514-1</b>	
<b>Quote Date:</b>	<b>RFQ:</b>
8/4/2025	
<b>Contract:</b>	<b>TEXAS DIR-PURE STOR2</b>
	#DIR-CPO-5400
<b>Quote Name:</b> OP-0120514	

**THANK YOU FOR YOUR INTEREST.**

We are pleased to provide you with the following quote per your request. If you need additional services for ongoing product support, please contact us.

LEAD TIME	SHIP VIA	F.O.B.	TERMS
30 DAYS ARO	GRD SHIP	FOB Destination	NET 30

**YOUR ACCOUNT TEAM**

**Brittany Crawford**  
 brittany.crawford@redriver.com  
 2146808332

**Betsy Sadler**  
 betsy.sadler@redriver.com

*Lead times are based on the most current information available and are subject to change as situations impacting our Secure Supply Chain evolve.*

LINE #	ITEM #	DESCRIPTION	QTY	PRICE	EXT. PRICE
		TEXAS DIR-PURE STOR2 - #DIR-CPO-5400			
		PURE STORAGE - 3 YEAR RENEWAL AND NON DISRUPTIVE CONTROLLER UPGRADE			
		PURE FA-X20R3 NOC - TERM 8/11/25 THROUGH 8/10/28			
1	FA-X20R3-63TB-1MO-PRM-GOLD	PURE STORAGE	36	\$1,978.30	\$71,218.80
		PURE FLASH ARRAY X20R3 PREMIUM SUPPORT RENEWAL - GOLD - PER MONTH			
		TEXAS DIR-PURE STOR2 #DIR-CPO-5400 <b>PoP Date:</b> 8/11/2025-8/10/2028			
2	FA-X-TO-X20R4-ETH-FF-UPG	PURE STORAGE	1	\$0.00	\$0.00
		PURE FLASH ARRAY NON-DISRUPTIVE CONTROLLER UPGRADE - X20R3 TO X20R4			
		TEXAS DIR-PURE STOR2 #DIR-CPO-5400			

3	PS-DP-UPISUPGDRN	PURE STORAGE	1	\$9,800.00	\$9,800.00
		PURE FLASH ARRAY NON-DISRUPTIVE CONTROLLER UPGRADE - PROFESSIONAL SERVICES			
		TEXAS DIR-PURE STOR2 #DIR-CPO-5400			
PURE FA-X20R3 DR - TERM 8/11/25 THROUGH 8/10/28					
4	FA-X20R3-63TB-1MO-PRM- GOLD	PURE STORAGE	36	\$1,978.30	\$71,218.80
		PURE FLASH ARRAY X20R3 PREMIUM SUPPORT RENEWAL - GOLD - PER MONTH			
		TEXAS DIR-PURE STOR2 #DIR-CPO-5400 <b>PoP Date: 8/11/2025-8/10/2028</b>			
5	FA-X-TO-X20R4-ETH-FF-UPG	PURE STORAGE	1	\$0.00	\$0.00
		PURE FLASH ARRAY NON-DISRUPTIVE CONTROLLER UPGRADE - X20R3 TO X20R4			
		TEXAS DIR-PURE STOR2 #DIR-CPO-5400			
6	PS-DP-UPISUPGDRN	PURE STORAGE	1	\$9,800.00	\$9,800.00
		PURE FLASH ARRAY NON-DISRUPTIVE CONTROLLER UPGRADE - PROFESSIONAL SERVICES			
		TEXAS DIR-PURE STOR2 #DIR-CPO-5400			
				<b>TOTAL</b>	\$162,037.60

**\*Attention Contracting\*** Domestic Orders placed against this quote may be subject to state sales tax (if applicable) unless your organization's tax exemption certificate for the appropriate state(s) is included in your order. This quote is valid for 30 days unless otherwise noted within this quote. For terms and conditions please visit:

[Terms and Conditions](#)

**REMIT TO:**

Red River Technology LLC  
PO Box 780924  
Philadelphia, PA 19178-0924

The use of the items sold hereunder are governed by and subject to the end user terms located at (as applicable):

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 12, 2025**

<b>Agenda Item:</b>	Purchase of Maintenance Vans (5)		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>	Vendor Quotes		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approve the purchase of five (5) maintenance vans, totaling \$207,125 from Caldwell Chevrolet, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The Maintenance service vehicles have not been replaced on a regular schedule which has resulted in a very old Maintenance fleet of vehicles. The purchase of five (5) Maintenance vans will allow some of the oldest vehicles (some as old as 2004) to be retired and sent for surplus.

Year	Make	Model	Quantity	Price per Va	Buyboard Fee	Line Total	
2025	Chevrolet	2500 Express Cargo Van	3	\$41,145	\$400	\$123,835	Without windows in cargo
2025	Chevrolet	2500 Express Cargo Van	2	\$41,445	\$400	\$83,290	With windows in cargo
						\$207,125	Grand Total

The purchase will be made utilizing Buyboard RFP award #724-23, which was advertised twice in eleven newspapers across Texas. The compliance of the quote has been verified with the cooperative to be within the parameters of the award.

**Fiscal Note:**

This expenditure will be paid from budgeted Maintenance funds. Purchases over \$100,000 require the Board of Trustees approval per policy, CH Local.

QUOTE# 00AA

CONTRACT PRICING WORKSHEET

End User: WICHITA FALLS ISD	Contractor: CALDWELL COUNTRY
Contact Name: CHRIS FAIN	CALDWELL COUNTRY
Email: CFAIN@WFISD.NET	Prepared By: Averyt Knapp
Phone #: 940-235-1060	Email: aknapp@caldwellcountry.com
Fax #:	Phone #: 979-567-6116
Location City: WICHITA FALLS, TX	Fax #: 979-567-4376
Date Prepared: JULY 30, 2025,	Address: P. O. Box 27, Caldwell, TX 77836
Contract Number: BUY BOARD #724-23	Tax ID # 87-3266036
Product Description: 2025 CHEVROLET 2500 EXPRESS CARGO VAN CG23405	
A Base Price & Options: \$40,745	

B Fleet Quote Option:

Code	Description	Cost	Code	Description	Cost
	8,600#GVWR, 135" WHEELBASE, 4.3L-V6, 8-SPD AUTOMATIC, VINYL BUCKETS, FULL-LENGTH ALL-WEATHER FLOOR LINER, AIR CONDITION, AMFM-STEREO, POWER WINDOWS, POWER LOCKS, POWER MIRRORS, SWING-OUT SIDE CARGO DOORS (NO GLASS), SWING OUT REAR CARGO DOORS (NO GLASS), REAR VISION CAMERA, TRAILER TOW PACKAGE	INCL			
	GM WARRANTY 5YR/100,000 MILES POWERTRAIN @ N/C	INCL		CALDWELL COUNTRY PO BOX 27 CALDWELL, TEXAS 77836	
	PRICES VALID FOR 30 DAYS BUT SUBJECT TO CHANGE DUE TO SUPPLY CHAIN CHALLENGES			REVERIFY PRICING BEFORE ISSUING PURCHASE ORDER. COMMODITY SURCHARGES MAY APPLY AFTER PO ISSUED	
Subtotal B					INCL

C Unpublished Options

Code	Description	Cost	Code	Description	Cost

Subtotal C

<b>D Other Price Adjustments (Installation, Delivery, Etc...)</b>	
<b>Subtotal D</b>	<b>\$400</b>
<b>E Unit Cost Before Fee &amp; Non-Equipment Charges (A+B+C+D)</b>	
Quantity Ordered	3
<b>Subtotal E</b>	<b>\$123,435</b>
<b>F Non-Equipment Charges (Trade-In, Warranty, Etc...)</b>	
BUY BOARD FEE	\$400
<b>G. Color of Vehicle: WHITE</b>	
<b>H. Total Purchase Price (E+F)</b>	
	<b>\$123,835</b>
Estimated Delivery Date:	UNITS IN STOCK - AUGUST DELIVERY

**QUOTE# 00BB  
WORKSHEET**

**CONTRACT PRICING**

End User: WICHITA FALLS ISD	Contractor: CALDWELL COUNTRY
Contact Name: CHRIS FAIN	CALDWELL COUNTRY
Email: CFAIN@WFISD.NET	Prepared By: Averyt Knapp
Phone #: 940-235-1060	Email: aknapp@caldwellcountry.com
Fax #:	Phone #: 979-567-6116
Location City: WICHITA FALLS, TX	Fax #: 979-567-4376
Date Prepared: JULY 30, 2025,	Address: P. O. Box 27, Caldwell, TX 77836
Contract Number: BUY BOARD #724-23	Tax ID # 87-3266036
<b>Product Description: 2025 CHEVROLET 2500 EXPRESS CARGO VAN CG23405</b>	
<b>A Base Price &amp; Options:</b>	
	<b>\$41,045</b>

**B Fleet Quote Option:**

Code	Description	Cost	Code	Description	Cost
	8,600#GVWR, 135" WHEELBASE, 4.3L-V6, 8-SPD AUTOMATIC, VINYL BUCKETS, FULL-LENGTH ALL-WEATHER FLOOR LINER, AIR CONDITION, AMFM-STEREO, POWER WINDOWS, POWER LOCKS, POWER MIRRORS, SWING-OUT SIDE CARGO DOORS (W/ GLASS), SWING OUT REAR CARGO DOORS (W/ GLASS), REAR VISION CAMERA, TRAILER TOW PACKAGE	INCL			
	GM WARRANTY 5YR/100,000 MILES POWERTRAIN @ N/C	INCL		CALDWELL COUNTRY PO BOX 27 CALDWELL, TEXAS 77836	
	PRICES VALID FOR 30 DAYS BUT SUBJECT TO CHANGE DUE TO SUPPLY CHAIN CHALLENGES			REVERIFY PRICING BEFORE ISSUING PURCHASE ORDER. COMMODITY SURCHARGES MAY APPLY AFTER PO ISSUED	
<b>Subtotal B</b>					<b>INCL</b>

**C Unpublished Options**

Code	Description	Cost	Code	Description	Cost
			53		

<b>Subtotal C</b>					
<b>D Other Price Adjustments (Installation, Delivery, Etc...)</b>					
<b>Subtotal D</b>					<b>\$400</b>
<b>E Unit Cost Before Fee &amp; Non-Equipment Charges(A+B+C+D)</b>					
<b>Quantity Ordered</b>					<b>2</b>
<b>Subtotal E</b>					<b>\$82,890</b>
<b>F Non-Equipment Charges (Trade-In, Warranty, Etc...)</b>					
<b>BUY BOARD FEE</b>					<b>\$400</b>
<b>G. Color of Vehicle: WHITE</b>					
<b>H. Total Purchase Price (E+F)</b>					<b>\$83,290</b>
<b>Estimated Delivery Date:</b>			<b>UNITS IN STOCK - AUGUST DELIVERY</b>		

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 12, 2025**

<b>Agenda Item:</b>	Purchase of Web Filtering Technology 3-year Agreement		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>	Quote Summary and Quote		
_____ Action Needed	___X___ Future Action	_____ Presentation	_____ Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approve the purchase of Web Filter Hardware and Subscription to ContentKeeper c/o BorderLAN for \$112,822.10 (paid \$29,734.22 annually for three years) as submitted Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

Three quotes pertaining to the purchase of the Web Filter hardware subscription were received from two (2) vendors for three service options. ContentKeeper and Secured Tech. The recommended quote utilizes TIPS Contract 210101 Technology Solutions, Products and Services.

Vendor	City	Annual Payment	Total Contract
BorderLan ContentKeeper (3 year)	Anaheim, CA	\$29,734.22	\$89,202.65 3-year commitment
BorderLan Linewize	Anaheim, CA	\$43,500.00	\$130,500.00
Secured Tech	Fortville, IN	\$36,270.00	\$108,810.00

Purchase price three years ago for BorderLan (ContentKeeper) was \$37,607.36/year, three year totaling \$112,822.10. Updated pricing provides annual savings of \$7,873.15.

**Fiscal Note:**

This purchase will be made from budgeted Technology funds. Multi-year agreements require Board of Trustees approval per policy, CH Local.

## Vendor Price Quote Summary Form

Type of Funds: General      Date: 7/29/2025      Quoted by: Curtis Shahan  
 Purpose: Web Filtering Service

Type "AWARDED" above the Selected Vendor >

			AWARDED								
			Vendor #1			Vendor #2			Vendor #3		
<b>Vendor Name:</b>			BorderLan-Content Keeper			BorderLan - Linewize			Secured Tech		
<b>Point of Contact:</b>			Deena Swidler			Deena Swidler			Megan Major		
<b>Email:</b>			deena@borderlan.com			deena@borderlan.com			megan@securedtech.com		
<b>City, ST</b>											
<b>Contract:</b>			TIPS #210101			TIPS #210101					
<b>Notes:</b>			\$89,202.65 to be divided into 3 payments for an annual payment of \$29,734.22			No discount for 3yr option - total would be multiplied by 3 for a total of \$130,500.00			No discount for 3yr option - total would be multiplied by 3 for a total of \$108,810.00		
Description	Qty	Unit Measure	Unit Price	Total		Unit Price	Total		Unit Price	Total	
Web Filtering Service/License	13000	EA	\$ 5.69	\$ 73,920.00		\$ -	\$ -		\$ -	\$ -	
Equipment Lease	2	EA	\$ -	\$ -		\$ 8,000.00	\$ 16,000.00		\$ -	\$ 36,270.00	
Warranty	1	EA	\$15,000.43	\$ 15,000.43		\$ -	\$ -		\$ -	\$ -	
Supplies	1	EA	\$ 282.22	\$ 282.22		\$ 1,500.00	\$ 1,500.00		\$ -	\$ -	
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Price Quotation # : 12032022CK3YRSPLIT

THIS QUOTE IS VALID until August 30, 2025

<b>Contact Name:</b> Curtis Shahan	<b>Date:</b> July 29, 2025
<b>Company:</b> Wichita Falls ISD	<b>Terms:</b> 1/3 Net 30 from PO Date; <b>September 15, 2025; September 15, 2026 and September 15, 2027</b>
<b>Address:</b>	<b>Order Payment:</b> Purchase Order / Money Order
<b>City\State\Zip:</b>	<b>Installation:</b> Within 90 days of purchase
<b>Phone:</b>	<b>Tax &amp; Shipping:</b> Added to Invoice
<b>Email:</b>	<b>BorderLAN Contact:</b> Deena Swidler 858.752.2339 <a href="mailto:deena@borderlan.com">deena@borderlan.com</a>
<b>Special Delivery Notes:</b> TIPS CONTRACT: <b>210101</b> <a href="#">Technology Solutions, Products and Services</a>	<b>Remit To:</b> BorderLAN Security Accounts Receivable 950 Boardwalk #300 San Marcos, CA 92078 FAX: (860)736-8100

**36 Months of Service with Annual Payments**

Item	Description	Units	Your COST
	CK Web Filtering and Security Platform License	13000	<b>\$73,920.00</b>
	CK Ext Warranty (SM3-5/LA4 Filter/Reporter)	1	<b>\$3,889.00</b>
	CK Ext Warranty (SM3-5/LA4 Filter)	2	<b>\$6,667.00</b>
	CK Ext Warranty (Load Balancer)	1	<b>\$4,4444.43</b>
	CK Finisar 10G DAC Cables 3 Meter	2	<b>\$282.22</b>
	Taxes, APPLICALBE or Tax Exempt Certificate	1	<b>TBD</b>
<i>This quotation contains proprietary information and is confidential, intended for use by your company only, and only for the User identified above.</i>		<b>Total</b>	<b><u>\$89,202.65</u></b>
<b>Annual Payments September 15, 2025; September 15, 2026 and September 15, 2027</b>		<b>Annual Payment</b>	<b><u>\$29,734.22</u></b>



The following terms shall apply solely to transactions with the End User identified as Wichita Falls Independent School District, and shall control solely as between Ativion and Reseller with respect to such transactions, notwithstanding anything to the contrary in the Ativion Services Agreement (ASA) or EULA:

**1. Fees and Budgeting (ASA Section 6 – Modification for Budget Cycle)**

Notwithstanding anything to the contrary in Section 6 of the Ativion Service Agreement ("ASA"), Ativion agrees that any increase in fees shall not become effective less than ninety (90) days after written notice is provided to Reseller, for purposes of Reseller's resale to the End User. This extended notice period applies solely to the extent necessary for the End User to incorporate such changes into its budget cycle and shall not apply to any other customer or reseller.

**2. Indemnity – Constitutional Limitations (ASA Section 11 / EULA Section 10)**

The indemnity obligations set forth in Section 11 of the ASA (and mirrored in Section 10 of the End User License Agreement) shall apply to the End User only to the extent permitted by the Constitution and laws of the State of Texas.

**3. Governing Law Exception (ASA Section 16 / EULA Section 14)**

Notwithstanding Section 16 of the ASA or Section 14 of the EULA, with respect to the End User's rights and obligations under the EULA, the governing law shall be the laws of the State of Texas, United States, without regard to its conflict of law principles.

**Contract Start Date**

2025-09-21

**Contract End Date**

2028-09-21

These terms apply to this Order notwithstanding anything contrary contained in or incorporated into any document form or oral statement made by the Customer. No variation or amendment to these terms shall be of any effect unless expressly agreed, in writing, by a person authorized to sign on Ativion's behalf.

By submitting my acceptance of this Order, I confirm that I accept the terms and I am authorized to enter into this Agreement on behalf of the named above Customer.

Signed:



07/25/2025





Price Quotation # : 12032022CK3YRSPLIT

**THIS QUOTE IS VALID until August 30, 2025**

**PAYMENT TERMS:** 100% of the total payment of the invoice is due Net 30 from the date of the Purchase Order. Second payment September 15, 2026 and Third payment due September 15, 2027. Costs of shipping and handling will be added to the prices shown above, and paid by Customer as part of the total invoice amount. If applicable, state sales tax will be added to the price of all products unless Customer provides written evidence of exemption prior to shipment.

**MULTI-YEAR AGREEMENT:** This Agreement is for the purchase of the contract total, with payment of 100% per the payment schedule. Payments may be accelerated but due payments **may not cancelled for any reason.**

**ENTIRE AGREEMENT:** The terms and conditions of this Agreement are intended by the parties as the final expression of their agreement with respect to the subject matter of this Agreement, and supersede all prior discussions, representations and agreements, both oral and written. This Agreement may only be modified by means of a document, signed by both parties.

Upon signing, you agree to have BorderLAN Security invoice you for the amount listed. This is a binding order effective once signed and faxed to BorderLAN Security.

**To order, fax or email a signed copy of this agreement and PO:**  
**Deena@borderlan.com or Sales Department: Fax # (860)736-8100**

**Agreed and accepted:**

**Customer**

**BorderLAN Security**

By: \_\_\_\_\_  
SIGNATURE

By: \_\_\_\_\_  
SIGNATURE

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 12, 2025**

<b>Agenda Item:</b>	Purchase of Chromebooks
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer
<b>Attachments:</b>	Delcom Quote# 52833
<input type="checkbox"/> Action Needed <input checked="" type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report	

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees approve the purchase of (582) Chromebooks, cases, licenses, and install, to Delcom Group for the amount of \$239,807.28 as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The attached Delcom Quote #58233 provides for (582) devices, each paired with a rugged case, Google license, and complete IT setup, for a per device bundle total of \$412.04 each, for a total purchase of \$239,807.28.

The total devices (582) will be split between Zundy, Franklin, and Southern Hills. The goods were quoted with “White Glove Services” which provides vendor staffing and labor to unpack devices and cases, install each case and configure each device.

The quoted pricing utilizes Department of Information Resources (DIR) Contact# DIR-CPO-5792, and two (2) additional quotes were obtained to meet DIR and EDGAR procurement requirements.

	City, State	Chromebooks (582)	Cases (582)	Licenses (582)	IT Install	Total Quote (Qty 582)
<b>Delcom Group LP</b>	<b>Lewisville, TX</b>	<b>(\$344.09 ea) \$200,260.38</b>	<b>(\$23.00 ea) \$13,386.00</b>	<b>(\$29.95 ea) \$17,430.90</b>	<b>(\$15.00 ea) \$8,730.00</b>	<b>(\$412.04 ea) \$239,807.28</b>
Summus Industries	Sugar Land, TX	(\$329.50 ea) \$191,769.00	(\$32.50 ea) \$18,915.00	(\$31.78 ea) \$18,495.96	(\$19.86 ea) \$11,558.52	(\$413.64 ea) \$240,738.48
CDW Government	Chicago, IL	(\$443.00 ea) \$257,826.00	(\$29.00 ea) \$16,878.00	(\$32.00 ea) \$18,624.00	(\$8.50 ea) \$4,947.00	(\$512.50 ea) \$298,275.00

**Fiscal Note:**

This expenditure will be paid with Title 1 (Federal) funds. Purchases over \$100,000 require the Board of Trustees approval per policy, CH Local.



**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 12, 2025**

<b>Agenda Item:</b>	Catalog Bid Vendors
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer
<b>Attachments:</b>	Vendor Lists Attached for Each Bid Listed
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action
<input type="checkbox"/> Information	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees award the RFPs as listed below, to the vendors listed on the RFP attachments as outlined, effective September 1, 2025, through August 31, 2027, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The RFPs listed were each advertised twice in the Times Record News and issued on WFISD’s electronic bidding platform based on matching commodity code(s). Responses were reviewed for responsiveness by Lauren Zotz, Director of Purchasing. All responsive bidders are included in the bid awards. Purchase of goods and services on all listed bids is on an as-needed basis.

RFP	Title	Period	2024-2025 Spend
2526-08-C-27	Local Retail Prepared Food	9/1/2025-8/31/2027	\$33,225
2526-09-C-27	Fundraising Services	9/1/2025-8/31/2027	\$84,854
2526-11-C-27	Marching Arts Related Goods and Services	9/1/2025-8/31/2027	\$30,250
2526-12-C-27	Local Retail Goods and Supplies	9/1/2025-8/31/2027	\$923,726
2526-13-C-27	Professional Development or Training	9/1/2025-8/31/2026	\$260,030
2526-14-C-27	Comprehensive Tree Services	9/1/2025-8/31/2027	\$59,505

See attached Vendor Lists for each RFP listed.

**Fiscal Note:**

Expenditures are from budgeted campus/department funds. Expenditures in the bid categories are over \$100,000 and/or are a multi-year award requiring Board of Trustees approval per Policy CH Local.

Attribute Name	Vendor Location(s) Included	Vendor must accept District Purchase Orders	Service Options Provided by Vendor	Delivery Fee	Types of Prepared Food Offered by Vendor	Types of Meals/Dining Provided by Vendor	Vendor Lead Time	Quoting/Ordering Instructions	Billing / Accounts Receivable
<b>Attribute Note</b>	If your firm has more than one location, please list all locations to be included under the terms and conditions of this bid and be bound by the discount(s) offered, if any.	WFISD commits district funds ONLY by method of a District-issued, approved Purchase Order. Vendor must accept a Purchase Order as a valid purchase to place an order. Vendor must accept payment terms of Net 30 Days.	Please check all services offered in Vendor response.	NOTE: If delivery is provided by a third party delivery service, all delivery fees/charges must be charged to WFISD as a pass-through fee and reflected on Vendor invoice. WFISD does not authorize third party vendor charges on separate invoices.	Short description of describing all General Types of Cuisine(s) offered, such as: American, Italian, Mexican, etc.	Types of Meals, such as: Breakfast, Lunch, Supper, Dessert, Baked Goods; Made to order; and Types of Services, such as: Buffet-style catering, etc. (Further details should be provided on Vendor Menu document uploaded to this bid.)	Please state the time in days and/or hours of the required lead time for District orders to be placed. (District orders ALWAYS require a printed, approved/signed District-issued Purchase Order to be a valid order.)	Ordering Directions: Include details such as: Contact Person (or two) Phone Number Email Address Details that must be provided to obtain a quote for a potential order. Also include the preferred method to PLACE AN ORDER if/when a quote is accepted and a Purchase Order is issued.	Please provide the proper phone number for Billing (Invoicing) and/or Accounts Receivable issues.
<b>Chick-fil-A Wichita Falls (Falls Hospitality, INC)</b>	Chick-fil A 3704 Call Field Rd, Wichita Falls, 76308 and Chick-fil-A 4101 Southwest Parkway, Wichita Falls, TX 76308		Prepared Food, Inside Dining, Prepared Food, For Pick-up, Prepared food, Delivered, Prepared Food, Delivered with Full Set-up	Delivery fee is build in our delivery pricing. We only deliver out of the Southwest Parkway location	American / chicken	Breakfast, lunch, supper, dessert	n/a	When you call to place order you need to ask to speak with a catering team member and let them know you are with WFISD and will be tax exempt	(940) 264-2697
<b>Circle M Bakery</b>	2716 Old Iowa Park Rd. Wichita Falls, TX. 76306	I Acknowledge and Accept	Prepared Food, For Pick-up, Prepared food, Delivered	None	Bakery items, Donuts, cakes, cookies, pies, burritos, biscuits	Breakfast, Baked goods, packaged to go, dessert	24 hours	Contact person, order should have a phone number and description of items	(940) 767-8355
<b>Cracker Barrel Old Country Store Inc</b>	2400 Sierra Dr, Wichita Falls, TX 76306	I Acknowledge and Accept	Prepared Food, For Pick-up, Prepared food, Delivered, Prepared Food, Delivered with Full Set-up	35.00 per delivery	American	Breakfast, Lunch, Dinner- Buffet or Individually Plated	24 hours	Reach out to Victoria Klempel, (817)663-3835, Victoria.klempel@crackerbarrel.com- Information needed for order: Date -Time - Pick-Up / Delivery- Address for Delivery - Number of Guests - Buffet-Style or Individual Boxes - Food Favorites you would like to Serve	(813) 537-9188
<b>Fajita Pete's (WinMill LLC)</b>	na	I Acknowledge and Accept	Prepared Food, Inside Dining, Prepared Food, For Pick-up, Prepared food, Delivered, Prepared Food, Delivered with Full Set-up	No delivery fee for caterings but we do have a catering fee based on amount of people. \$25 base charge for 0-20 people plus \$10 per additional 20. For example: 21-40 is \$35, 41-60 is \$45, etc.	Tex-Mex: mostly fajitas and fixins. We do offer a few desserts, and smaller tex-mex items for catering	Lunch and dinner. Buffet style service	A day in advance would be great, but we could make a couple of hours work if needed last minute (depending on what is wanted).	We do have a website for normal meals. Aside from that, there are a couple of ways to place larger orders. 1) Calling the store (940-228-5395) and asking to place a catering order. Can ask for Cody. 2) Email the store email with details for a catering order (wichitafalls@fajitapetes.com)	(940) 867-0197
<b>Kona Ice NW Texoma (MAKHES, LLC)</b>	Wichita Falls, Texas	I Acknowledge and Accept	Prepared Food, Inside Dining, Prepared Food, For Pick-up, Prepared food, Delivered, Prepared Food, Delivered with Full Set-up	No fee	Shaved Ice	Made to Order - Shaved Ice	1 day	Send request to: Kona Ice NW Texoma, Carri Dulaney, 940-636-5662, nwtexoma@kona-ice.com, Details: Date, Number of servings, Time, POC, Email address and phone number	(940) 636-5662
<b>Lunch Mony, LLC dba Jason's Deli</b>	Abilene, Amarillo, Midland, Odessa,	I Acknowledge and Accept	Prepared Food, Inside Dining, Prepared Food, For Pick-up, Prepared food, Delivered, Prepared Food, Delivered with Full Set-up	10.00	sandwiches, soups, salads	breakfast, lunch, dessert, baked goods	48 hours	Contact person - Mario Gay - email quote to mario.gay@jasonsdeli.com Phone - 940-761-5313 / quote must include type of food requesting and personal count	(817) 922-8833 x204
<b>McAlister's Deli (The Saxton Group)</b>	Please see attached list of locations	I Acknowledge and Accept	Prepared Food, Inside Dining, Prepared Food, For Pick-up, Prepared food, Delivered	We offer catering delivery for orders of \$75 or more. There is a 10% delivery fee, this is 10% of the subtotal. We have a \$25 minimum (for orders \$250 or less), and \$75 maximum (for orders over \$750).	American Cuisine - Breakfast Catering, Sandwiches, Salads, Spuds, Soups, Desserts, Sweet Tea, Unsweet Tea, Lemonade and More!	Breakfast Catering, Sandwiches - Box Lunches and Trays, Salads - Group and Entrée, Spud Bar, Soups by the Quart, Desserts Trays, Gallons: Sweet Tea, Unsweet Tea, Lemonade, and more!	For district orders, at least 6-12 hours to accommodate for quote process and acquiring PO. We can accommodate same-day orders!	Contact Person - Manager at Wichita Falls location; Phone Number - 940-689-0800; Email Address - mcdeli518@thesaxtongroup.com or catering@thesaxtongroup.com. Email quote details to mcdeli518@thesaxtongroup.com or catering@thesaxtongroup.com, once quote has been sent and approved, please send PO to confirm order has been scheduled.	(251) 450-3029
<b>Panera LLC</b>	<a href="https://www.panerabread.com/content/panerabread_com/en-us/cafe/locations/tx">https://www.panerabread.com/content/panerabread_com/en-us/cafe/locations/tx</a>	I Acknowledge and Accept	Prepared Food, Inside Dining, Prepared Food, For Pick-up, Prepared food, Delivered, Prepared Food, Delivered with Full Set-up	Flat fee and percent of order. Orders between \$50-150 = \$15 fee, Orders between \$150-250 = 10% fee, orders over \$250 = \$25 fee	American	Breakfast, Lunch, Dinner, snack, baked goods, buffet setup and boxed meals	same day orders by exception. 24 hours notice is preferred. 72 hours for large orders 100+ people	Contact Nicole Commane the Sr. Catering Sales Manager. 972-521-1468 nicole.commane@panerabread.com. Anyone using a PO must first be sure they are added to the Invoicing account Nicole Commane can assist with user set up and online setup. Place an order directly with Nicole or online once she sets up your account.	(972) 521-1468
<b>Pizza Hut (Pizza Hut of SE Kansas)</b>	4000 Sheppard access, 2501 5th st, 4311 Kemp, 4201 Jacksboro hwy-wichita falls; burkburnett, tx, Iowa Park tx, and Graham tx	I Acknowledge and Accept	Prepared Food, Inside Dining, Prepared Food, For Pick-up, Prepared food, Delivered	4.99	Pizza, pasta, wings, desserts, and breadsticks	Lunch and dinner	24 hours	Jamie Marshall 940-692-0731 Email Store_wichitafalls@texasroadhouse.com and contact Craig Bolles. Or call store at 940-687-7427. Store will then email quote and move forward once quote is approved by WFISD	(316) 722-5670
<b>Texas Roadhouse</b>	Texas Roadhouse #173 Wichita Falls only	I Acknowledge and Accept	Prepared Food, Inside Dining, Prepared Food, For Pick-up, Prepared food, Delivered, Prepared Food, Delivered with Full Set-up	NONE	American casual dining steakhouse	lunch, dinner, bread	48 hours		(940) 687-7427

**Event Number** 2526-09-C-27  
**Event Title** Fundraising Services (Catalog)  
**Event Description** Current RFP 2324-11-C-25 CATALOG Fundraiser Services expires 8/31/2  
**Event Type** RFP  
**Issue Date** 6/6/2025 12:00:06 PM (CT)  
**Close Date** 7/17/2025 12:00:00 PM (CT)

**Organization** Wichita Falls ISD  
**Workgroup** Purchasing  
**Event Owner** Lauren Zotz  
**Email** lzotz@wfsid.net  
**Effective:** 9/1/2025-8/31/2027

Vendor	Fundraising Services	Other Fundraising Services	Range of Unit Cost Pricing	Anticipated Fundraising Profit Percentage	Appropriate Fundraising Age(s)/Grade(s)
	Please select all that apply:	Describe other method(s) of Fundraising Services	Description of unit costs and Suggested Retail Pricing of products.		Describe.
<b>All American Balloons</b>	100% Web-based, Direct-to-Customer Delivery	Sale of products only, no fundraising services included.	Different price ranges depending on what is ordered.	N/A	All Age Groups
<b>Scholastic Book Fairs</b>	In-Person Product Sales, Delivery at time of Sale, Other (describe on next attribute)	Physical book fair also has a web-based component with direct delivery	Approx. \$1.00 to \$50.00 with most products being within the \$1.00 to \$20.00 range	Profit Structure varies depending upon a number of factors. Please see attached Certificate of Agreement for specifics.	Appropriate for all ages
<b>Reading for Education, LLC</b>	100% Web-based, Direct-to-Customer Delivery	Free online shopping with 300+ vendors who give back a percentage of orders to schools when purchased through School Store.	\$1.00 - \$100.00 Varies per merchant.	Up to 50%	Grades K-6
<b>Literati, Inc</b>	In-person at Event, Balance Invoiced	Book fairs for K-8 school fundraising	\$3-\$30.00	Up to 50%	Age range K-8
<b>Fundraiser Blankets (Birdy Boutique LLC)</b>	100% Web-based, Direct-to-Customer Delivery	Design services for sale of products only, no fundraising services included.	\$12.50-15.00/blanket (various sizes)	School's Profit: Schools set their own selling price for the blankets. For example, if a school sells each blanket for \$25, their profit per blanket is \$14.50.  No Revenue Sharing: We do not retain any portion of the funds raised. All proceeds from sales go directly to the school.	From elementary through high school and beyond.
<b>Follett Content Solutions, LLC</b>	Other (describe on next attribute)	efairs - electronic book fair. Online orders - delivery to schools.	Follett eFairs offer students a selection of up to 1,700 titles, with availability varying by season. Prices for these books typically range from \$3.99 to \$19.99.	20% of purchases go back to the campus in the form of a Titlewave® Promotional Credit*	PreK - 8 grade.
<b>Freedom Fundraising</b>	In-Person Product Sales, Delivery at time of Sale, In-Person Pre-order, Future Deliver by Salesperson, Other (describe on next attribute)	Variety of candy purchased to sell and school retains funds. Requires up-front PO and Net30 Payment regardless of amount sold.	.25-\$15.00 unit cost. Retail cost .50-\$18.00 retail cost.	Our items provide up to 50% profit and more.	appropriate for all grade levels.
<b>Diamond Fundraising, LLC</b>	100% Web-based, Direct-to-Customer Delivery, In-Person Pre-order, Future Deliver by Salesperson	Online fundraising with ship to school or ship to buyer option.	\$15-\$32	40-50%	Our programs are appropriate for all grades/ages.
<b>Deanan Gourmet Popcorn (Aaron)</b>	In-Person Product Sales, Delivery at time of Sale, In-Person Pre-order, Future Deliver by Salesperson	can order via email, fax, phone, website	FR100 (3 cup bags) \$115.00 per case of 100, sugg. retail is \$4-5.00 per bag.	Customer sets their own selling price, so they determine the profit.	All grades
<b>Believe Kids, Cherrydale, Shopfund, Fundgive and Spirit Gear Direct (Kredo Inc.)</b>	100% Web-based, Direct-to-Customer Delivery, In-Person Product Sales, Delivery at time of Sale, In-Person Pre-order, Future Deliver by Salesperson, In-person at Event, Balance Invoiced	Customized Spirit Gear	Cost - \$3 - \$30 Retail - \$5 - \$50	40 - 50%	All grades
<b>Jenny's Penguin Patch Holiday Shop (R &amp; K Sales, Inc.)</b>	100% Web-based, Direct-to-Customer Delivery	n/a	\$0.50 - \$15.00	The school chooses their markup: 0%, 10%, 20% or 30%	Elementary schools

Vendor	Fundraising Services	Other Fundraising Services	Range of Unit Cost Pricing	Anticipated Fundraising Profit Percentage	Appropriate Fundraising Age(s)/Grade(s)
<b>Big Kahuna Fundraising</b>	100% Web-based, Direct-to-Customer Delivery, In-Person Product Sales, Delivery at time of Sale, In-Person Pre-order, Future Deliver by Salesperson, In-person at Event, Balance Invoiced	N/A	\$2-\$35	40%-45%	We focus on Elementary School. Pk/k - 5/6th
<b>ESF FUNDRAISING OF TX LLC</b>	In-Person Product Sales, Delivery at time of Sale, In-Person Pre-order, Future Deliver by Salesperson, In-person at Event, Balance Invoiced	In hand or Pre-sell	Sell for \$1 to \$30 Cost \$.70 to \$17	40 to 60%	k-12
<b>Speed Stacks, Inc</b>	Other (describe on next attribute)	Group Order/fundraiser kit is sent to the PE teacher at the school. Families order online and choose their items from the kit at the school.	\$25-\$30	20% in Speed Stacks equipment or a US Games gift certificate	Elementary
<b>Century Resources, LLC</b>	In-Person Pre-order, Future Deliver by Salesperson	Fundraising includes brochures (ship to school) and webstore (ship to customer)	\$12 - \$36	40%	All grades
<b>Pala Supply Company, Inc</b>	100% Web-based, Direct-to-Customer Delivery, In-Person Product Sales, Delivery at time of Sale, In-Person Pre-order, Future Deliver by Salesperson	school supply kits, school supplies, office supplies	\$2 - \$25	30% - 50%	ages Pre k - 12th grade
<b>World's Finest Chocolate</b>	In-Person Product Sales, Delivery at time of Sale	na	\$2 - \$5	50%	PreK - 12th grade
<b>Signature Fundraising</b>	In-Person Product Sales, Delivery at time of Sale, In-Person Pre-order, Future Deliver by Salesperson	Hybrid in-person pre-order and also online direct to customer delivery sales	\$.50-\$10.00 Retail price \$1.00-\$20.00	40-50%	All grades

<b>Event Number</b>	2526-11-C-27	<b>Organization</b>	Wichita Falls ISD
<b>Event Title</b>	Marching Arts Related Goods and Services (2)	<b>Workgroup</b>	Purchasing
<b>Event Description</b>	For the 2025-2026 and 2026-2027 school year	<b>Event Owner</b>	Related to fine arts creative services for performance arts.
<b>Event Type</b>	RFP	<b>Email</b>	lzotz@wfid.net
<b>Issue Date</b>	6/27/2025 12:00:04 PM (CT)	<b>Effective:</b>	9/1/2025-8/31/2027
<b>Close Date</b>	7/25/2025 12:00:00 PM (CT)		

Attribute Name	Services Offered - Music Arranger (winds and percussion)	Services Offered - Music Composer	Services Offered - Marching Band Drill Writer	Services Offered - Marching Band Visual and Show	Services Offered - Aesthetic/Graphic Design	Services Offered - Audio/Visual Recording and Post Production	Services Offered - Dance Show Drill Writing	Services Offered - Show Drill Dance Instruction	Services Offered - Vendor Narrative
<b>Attribute Note</b>	Music Arranger Services - to create composition for Marching Band, Spring Concert Bands, and Small ensembles, make composition adjustments during season, meet with design team, create and deliver parts and score to band directors.	Music Composer Services - shall possess a minimum of Bachelor's Degree in either Composition, Music, Music Performance, or Music Education and provide original and/or custom music arrangements and compositions marching bands, concert bands, and performing groups.	Marching Band Drill Writer Services - create drill design guided by program coordinator, provide individual Coordinate Sheets for students as per instruction of band director, work with directors on ensemble numbers, make changes as needed, deliver drill in a timely manner as agreed upon with directors, provide an alternate drill as needed.	Marching Band Visual & Show Consultant Services - provide artistic guidance, show development, choreography, marching and/or movement skill, music evaluation, feedback, and recommendations to enhance musical-to-visual connections within a show.	Aesthetic/Graphic Design Services - create imagery associated with a marching show, including electronic and print materials that incorporate WFISD's branding for use in props/staging.	Audio/Visual Recording and Post Production Services - professional video and programming services to provide a variety of video production, recording, editing, and support related tasks. Provider to possess a minimum Bachelor's Degree in an A/V-associated degree or commensurate experience in the field.	Dance Show Drill Writer Services - create dance show routine for dance and color guard, collaborate with band director and/or other personnel, make changes as needed, provide an alternate routine as needed, deliver routine in a timely manner as agreed upon.	Show Drill Dance Instructor Services - provide instruction on show routine to students, collaborate with band directors and/or other personnel as needed.	Vendor narrative of all goods and services offered.
<b>Bandmans company southwest</b>	Not Offered	Not Offered	Not Offered	Not Offered	Not Offered	Not Offered	Not Offered	Not Offered	We do not provide services. We are a manufacturer and distributor of marching band and front line uniforms and accessories.
<b>Field Dots, LLC</b>	Offered	Offered	Offered	Offered	Offered	Not Offered	Offered	Offered	Kent Summerour is a seasoned program coordinator, drill designer, electronic sound designer, clinician and adjudicator for marching programs of all sizes. He is known for his unique approach and creativity in show production and design. Kent understands the nuances of blending music and visual design to create a cohesive product. that is achievable for students at all levels.
<b>Vento Music and Visual Designs, LLC</b>	Offered	Offered	Offered	Offered	Offered	Offered	Offered	Offered	We design marching band shows from the top to the bottom and everything in between.

<b>Event Number</b>	2526-12-C-27	<b>Organization</b>	Wichita Falls ISD
<b>Event Title</b>	Local Retail Goods & Supplies (Catalog)	<b>Workgroup</b>	Purchasing
<b>Event Description</b>	This RFP 2526-12-C-27 solicitation is intended for established business owners within the Wichita Falls market area (EXCLUDING prepared food vendors) that have the ability to fulfill immediate needs.	<b>Event Owner</b>	Latana Zlotz
<b>Event Type</b>	RFP	<b>Email</b>	lzotz@wfid.net
<b>Issue Date</b>	6/27/2025 12:00:04 PM (CT)	<b>Effective Period:</b>	09/01/2025-08/31-2027
<b>Close Date</b>	8/5/2025 08:00:00 PM (CT)		

### Maintenance Related

Supplier	Percent	Supplier Notes	Category	Description of Goods
Action Battery, LLC	30.0%	DISCOUNT RANGES FROM 0% TO 30% DEPENDING ON PRODUCT PURCHASED.	Batteries	ALL TYPES OF BATTERIES AND BATTERY RELATED PRODUCTS, GOLF CARS AND GOLF CAR PARTS AND ACCESSORIES
Baker Distributing Company	15.0%		Building & Plumbing Supplies	Heating, Air Conditioning, Refrigeration, Food Service (including Ice) Equipment, parts & supplies
Berend Turf & Tractor, LP	0.0%		Building & Plumbing Supplies	SALES AND SERVICE OF POWER EQUIPMENT, TRACTORS, MOWERS AND CONSTRUCTION EQUIPMENT.
Breegle Building Products Inc	0.0%		Building & Plumbing Supplies	flooring materials, supplies, building materials
Commercial & Industrial electronics, Inc.	0.0%		Building & Plumbing Supplies	Fire alarm, security systems, intercom, public address, CCTV
Empire Paper Company	0.0%		Building & Plumbing Supplies, Office Supplies	Cleaning and Janitorial Supplies, food service, industrial, packaging and office supplies as well as commercial laundry and ware wash systems.
Locke Supply Co	5.0%		Building & Plumbing Supplies	Filters, capacitors, relays, package units, all duct work, cleaning supplies for HVAC branches. light bulbs, outlets, breaker boxes, wire for electrical toilets, sinks, PVC pipe, fittings. There are lots of items in each branch. This is just a few items listed above.
Mobile Phone of Texas, Inc	20.0%		Office Supplies	WIRELESS COMMUNICATIONS 2-WAY RADIOS (MOTOROLA)
The Reynolds Company	10.0%		Building & Plumbing Supplies	We are a full line Electrical Distributor. We stock and offer any electrical supplies: lighting, gear, wiring devices, wire, conduit, ect...
Trinity air conditioning inc	0.0%		Building & Plumbing Supplies	HVAC EQUIPMENT AND PARTS
Wichita Glass and Mirror Co.	0.0%		Building & Plumbing Supplies	Replacement Glass & Glazing including Insulated glass, tempered & laminated safety glass, fire rated glass, and Aluminum storefront and entrances.
Wichita Lock & Key Inc	0.0%		Building & Plumbing Supplies	locks, keys and safes
WICHITA PIPE & SUPPLY COMPANY	0.0%		Building & Plumbing Supplies	PLUMBING, MECHANICAL, SAFETY EQUIPMENT, HARDWARE & TOOLS
WOODARD BUILDERS SUPPLY CO	30.0%	30% off Manufacturers Catalog List Price or Shelf Price	Building & Plumbing Supplies	Finish Hardware, Hollow Metal Doors & Frames, Wood Doors, Restroom Accessories ** See Attached

### Trophies/Awards, Promotional Items

BJD Engraving, LLC	30.0%	The engraving is included with the cost of the item up to 30%	Trophies/Awards, Office Supplies	trophies, medals, awards, ribbons, any recognition items and gift items you can make personal.
GHI Management LLC (BroCro Creative)	0.0%	See T-shirts Category	Trophies/Awards, T-shirts, Signs, Customized Items	Printed Goods, Apparel, Uniforms, Team Gear, Spirit Wear, Promotional Items, Banners/signs, Decals, Stickers, Engraved Goods, Embroidered Items
Imprints 1 (Imprints 1 PDJS, LLC)	0.0%	See T-shirts Category	Trophies/Awards, T-shirts, Signs, Customized Items	Screen printed T-shirts, signs, banners, embroidery services and apparel

### T-SHIRTS, Signs, Customized Items, Embroidery, Etc.

Digital Deviance (Digital Deviance LLC)	0.0%		T-shirts, Signs, Customized Items	Custom t-shirts, sweatshirts, hats, any and all promotional items
GHI Management LLC (BroCro Creative)	0.0%	See Trophies/Awards Category	Trophies/Awards, T-shirts, Signs, Customized Items	Printed Goods, Apparel, Uniforms, Team Gear, Spirit Wear, Promotional Items, Banners/signs, Decals, Stickers, Engraved Goods, Embroidered Items
IMPRESSIONS	0.0%		T-shirts, Signs, Customized Items	Custom shirts, hats, hoodies, etc.
Imprints 1 (Imprints 1 PDJS, LLC)	0.0%	See Trophies/Awards Category	Trophies/Awards, T-shirts, Signs, Customized Items	Screen printed T-shirts, signs, banners, embroidery services and apparel
O'Neal's Screen Printing & Designs (Sheila ONeal)	0.0%		T-shirts, Signs, Customized Items	T-shirts, crewneck sweatshirts, hoodies, hats, cups, ornaments. Many Customized items available. Screen printing, Embroidery, Sublimation, Direct to Film.
Sweet Texas Tees (Monica Combs)	5.0%	Each job is different, we will always provide the best discount available.	T-shirts, Signs, Customized Items	Blank and custom printed Textile goods including but not limited to t-shirts, hoodies, sweatshirts and hats. DTF transfers, 3D printed items, embroidery and promotional items.
T-SHIRT SAFARI	0.0%		T-shirts, Signs, Customized Items	custom screen printing, monogramming, athletic wear

### Office Supplies, Cleaning & Custodial, Warehouse Packaging

Empire Paper Company	0.0%		Building & Plumbing Supplies, Office Supplies	Cleaning and Janitorial Supplies, food service, industrial, packaging and office supplies as well as commercial laundry and ware wash systems.
Midwest Office Supply (Midwest Office Furniture Inc)	0.0%		Office Supplies and Furniture	We are on an eligible purchasing cooperative contract - Omnia Partners - Contract Number: R240101; NCPA (Contract Number NCPA 07-74); (AIS) TXMAS contract # TXMAS-21-42501 1. (5-35% discount) for All Office Supplies to include, paper, ink and toner etc. available for next day on 95% of items. 2. (15-65% discount) for Office/Classroom Furniture to include, desks, seating, files, bookcases 50% are available for next day. Other Furniture contract items are available for the higher discounts and the lead time varies by manufacturer. Some items are available within 1-2 weeks.

### Other

Mobile Phone of Texas, Inc	20.0%		Office Supplies	WIRELESS COMMUNICATIONS 2-WAY RADIOS (MOTOROLA)
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<b>Event Number</b>	2526-13-C-27	<b>Organization</b>	Wichita Falls ISD
<b>Event Title</b>	Professional Development or Training	<b>Workgroup</b>	Purchasing
<b>Event Description</b>	Wichita Falls Independent School District seeks to purchase a catalog of Professional Development and/or Training choices for use in the District setting, in and/or out of the classroom (curriculum related or not)		
<b>Event Type</b>	RFP	<b>Email</b>	lzotz@wfid.net
<b>Issue Date</b>	6/27/2025 12:00:04 PM (CT)	<b>Effective:</b>	9/1/2025-8/31/2026
<b>Close Date</b>	7/25/2025 12:00:00 PM (CT)		

Responding Supplier	City	State	Subjects	Non-Curriculum	Online Subscription Services	Available Service Method
AI ED Consultants, LLC (Kay Solomon)	Lithia Springs	GA	English, Reading, Literacy, Math, Science, Social Studies, Special Education (not otherwise listed), General Educator Training	General Professional Development, Campus Administration, District Administration, School Administration, Instructional Coaching, Special Education Administration, Special Education Training, Leadership Development/Training, General Employee-required Training, Other	English, Reading, Literacy, Math, Science, Social Studies, Special Education (not otherwise listed), General Educator Training, Other	Large Group Training, Small Group Training, 1-to-1 Training, Live Virtual Training, Recorded Virtual Training, Asynchronous
Amplify Education, Inc.	Brooklyn	NY	Reading, Literacy, Math	General Professional Development, Instructional Coaching	Reading, Literacy, Math	Large Group Training, Small Group Training, 1-to-1 Training, In-person at District/Campus, In-person off-site, Live Virtual Training, Asynchronous, Customizable
Be Heard Education (FRB Educational Consulting)	Ellenwood	GA	English, Reading, Literacy, Math, Science, Writing, Social Studies, Special Education (not otherwise listed), General Educator Training, Other	General Professional Development, Campus Administration, District Administration, Business Office, School Administration, Instructional Coaching, Special Education Administration, Special Education Training, Relationship Training, General Coaching Services, Cultural Training, Trauma-Informed Care Training, Leadership Development/Training, Other	Literacy, Writing, General Educator Training, Other	Large Group Training, Small Group Training, 1-to-1 Training, In-person at District/Campus, In-person off-site, Live Virtual Training, Recorded Virtual Training, Asynchronous, Customizable
Big Rock Educational Services	Dallas	TX	Reading, Literacy, Math, General Educator Training	General Professional Development, Campus Administration, District Administration, School Administration, Instructional Coaching, General Coaching Services, Leadership Development/Training		Large Group Training, Small Group Training, 1-to-1 Training, In-person at District/Campus, Asynchronous, Customizable
Carnegie Learning, Inc.	Pittsburgh	PA	Reading, Literacy, Math, Other	General Professional Development, General Coaching Services, Leadership Development/Training	Math	Large Group Training, Small Group Training, 1-to-1 Training, In-person at District/Campus, In-person off-site, Live Virtual Training, Recorded Virtual Training, Asynchronous, Customizable

CypherWorx	Rochester	NY	Reading, Literacy, Math, Science, Writing, Dyslexia, Special Education (not otherwise listed), Deaf Education, General Educator Training, Early Childhood, Other	General Professional Development, Instructional Coaching, Special Education Administration, Relationship Training, Cultural Training, Trauma-Informed Care Training, Leadership Development/Training, General Employee-required Training		Asynchronous
Dr. Blades Consulting, LLC	Powder Springs	GA		General Professional Development, Instructional Coaching, General Coaching Services, Other		Large Group Training, Small Group Training, 1-to-1 Training, In-person at District/Campus, In-person off-site, Live Virtual Training, Recorded Virtual Training, Asynchronous, Customizable
E.L. Achieve, Inc.	Vista	CA	English, Reading, Literacy, Math, Science, Writing, Social Studies, General Educator Training, English as a Second Language	Instructional Coaching, Leadership Development/Training, Other		Large Group Training, Small Group Training, In-person at District/Campus, In-person off-site, Live Virtual Training
ECS Learning Systems (Asteria Learning Inc.)	Spring Branch	TX	English, Reading, Literacy, Math, Science, Social Studies, General Educator Training		English, Reading, Math, Science, Social Studies	Large Group Training, Small Group Training, 1-to-1 Training, In-person at District/Campus, In-person off-site, Live Virtual Training, Recorded Virtual Training, Customizable
EdLight, PBC	Ventnor City	NJ	English, Reading, Literacy, Math, Science, Social Studies, General Educator Training			Large Group Training, Small Group Training, 1-to-1 Training, In-person at District/Campus, Live Virtual Training, Recorded Virtual Training, Asynchronous, Customizable
EmpowerED Endeavors, LLC	Lithonia	GA	English, Reading, Literacy, Math, General Educator Training, Early Childhood	General Professional Development, District Administration, Instructional Coaching, General Coaching Services, Leadership Development/Training		Large Group Training, Small Group Training, 1-to-1 Training, Live Virtual Training, Recorded Virtual Training, Asynchronous
Global Literacy Consulting, LLC	University Park	IL	Reading, Literacy, Writing, General Educator Training	Instructional Coaching, General Coaching Services, Leadership Development/Training	Reading, Literacy	Large Group Training, Small Group Training, 1-to-1 Training, In-person at District/Campus, In-person off-site, Live Virtual Training, Recorded Virtual Training, Customizable
GOAT Educators (Nicole Thompson)	Atlanta	GA		School Administration, Instructional Coaching, Relationship Training, Cultural Training, Trauma-Informed Care Training, Leadership Development/Training		Large Group Training, Small Group Training, 1-to-1 Training, In-person at District/Campus, Live Virtual Training, Customizable
Great Minds PBC	Washington	DC	Math			Large Group Training, Small Group Training, 1-to-1 Training, In-person at District/Campus, In-person off-site, Live Virtual Training, Recorded Virtual Training, Customizable

Houghton Mifflin Harcourt Publishing Company	Boston	MA	English, Reading, Literacy, Math, Science, Writing, Social Studies, Dyslexia	General Professional Development, Instructional Coaching, General Coaching Services, Cultural Training, Leadership Development/Training		Large Group Training, Small Group Training, 1-to-1 Training, In-person at District/Campus, In-person off-site, Live Virtual Training, Recorded Virtual Training, Asynchronous
Instructional Coaching Group	North Loup	NE	English, Reading, Literacy, Math, Science, Writing, Social Studies, Fine Arts, Dyslexia, Special Education (not otherwise listed), Deaf Education, General Educator Training	General Professional Development	Other	Large Group Training, Small Group Training, 1-to-1 Training, In-person at District/Campus, In-person off-site, Live Virtual Training, Recorded Virtual Training, Asynchronous, Customizable
International Institute for Restorative Practices	Bethlehem	PA	Other	General Professional Development		Large Group Training, Small Group Training, In-person at District/Campus, In-person off-site, Live Virtual Training, Customizable
JNREMU Business Solutions	Casper	WY	Reading, Literacy, Math, Writing, Special Education (not otherwise listed), General Educator Training	General Professional Development, Campus Administration, District Administration, School Administration, Instructional Coaching, Special Education Administration, Special Education Training, Relationship Training, General Coaching Services, Cultural Training, Trauma-Informed Care Training, Leadership Development/Training, General Employee-required Training	Reading, Literacy, Math, Writing, Special Education (not otherwise listed), General Educator Training	Large Group Training, Small Group Training, 1-to-1 Training, In-person at District/Campus, In-person off-site, Live Virtual Training, Recorded Virtual Training, Asynchronous, Customizable
Kaplan Early Learning Company	Lewisville	NC		General Professional Development, School Administration, Instructional Coaching, Special Education Training, Trauma-Informed Care Training		Large Group Training, Small Group Training, In-person at District/Campus, In-person off-site, Live Virtual Training, Customizable
Lakeshore Learning Materials, LLC	Carson	CA	English, Reading, Literacy, Math, Science, Writing, General Educator Training, Early Childhood	General Professional Development, Instructional Coaching, Special Education Training, General Coaching Services, Cultural Training, Leadership Development/Training, Other		Large Group Training, Small Group Training, 1-to-1 Training, In-person at District/Campus, In-person off-site, Live Virtual Training, Recorded Virtual Training, Asynchronous, Customizable
Learning Without Tears (No Tears Learning Inc)	Gaithersburg	MD	Literacy, Early Childhood			Large Group Training, Small Group Training, In-person at District/Campus, Live Virtual Training, Recorded Virtual Training

Loving Guidance LLC (Conscious Discipline Holdings LLC)	Sanford	FL	General Educator Training, Early Childhood, Other	General Professional Development, Campus Administration, District Administration, School Administration, Instructional Coaching, Special Education Administration, Relationship Training, Leadership Development/Training	Early Childhood	Large Group Training, Small Group Training, In-person at District/Campus, In-person off-site, Live Virtual Training, Asynchronous
McGraw Hill LLC	Columbus	OH	English, Reading, Literacy, Math, Science, Social Studies, General Educator Training	General Professional Development, Instructional Coaching, General Coaching Services		Large Group Training, Small Group Training, In-person at District/Campus, In-person off-site, Live Virtual Training, Recorded Virtual Training, Asynchronous, Customizable
National Inventors Hall of Fame, Inc	North Canton	OH	Science, Other	General Professional Development		Large Group Training, Small Group Training, In-person at District/Campus, In-person off-site, Live Virtual Training, Customizable
Savvas Learning Company LLC (Gateway Education Holdings LLC)	Paramus	NJ	English, Reading, Literacy, Math, Science, Writing, Social Studies, Fine Arts, Special Education (not otherwise listed), General Educator Training, English as a Second Language, Early Childhood	General Professional Development, Campus Administration, District Administration, School Administration, Instructional Coaching, Special Education Administration, Special Education Training, General Coaching Services, Leadership Development/Training	English, Reading, Literacy, Math, Science, Writing, Social Studies, Fine Arts, Special Education (not otherwise listed), General Educator Training, English as a Second Language, Early Childhood	Large Group Training, Small Group Training, In-person at District/Campus, In-person off-site, Live Virtual Training, Recorded Virtual Training, Asynchronous
Scholastic Inc.	New York	NY	Reading, Literacy, Writing, General Educator Training, Early Childhood	General Professional Development, School Administration, Instructional Coaching, General Coaching Services, Leadership Development/Training	English, Reading, Literacy, Science, Social Studies, General Educator Training, Early Childhood	Large Group Training, Small Group Training, 1-to-1 Training, In-person at District/Campus, Live Virtual Training, Recorded Virtual Training, Asynchronous, Customizable
School Specialty LLC	Greenville	WI	Science, Fine Arts, Early Childhood, Other	General Professional Development		Large Group Training, Small Group Training, In-person at District/Campus, In-person off-site, Live Virtual Training, Recorded Virtual Training
Shining Light Consulting and Learning, LLC	Rockford	IL	Literacy, Writing, General Educator Training, Early Childhood	General Professional Development, Instructional Coaching, Relationship Training, Leadership Development/Training		Large Group Training, Small Group Training, 1-to-1 Training, In-person at District/Campus, Live Virtual Training
Texas Teachers of Tomorrow	Houston	TX		General Professional Development		Recorded Virtual Training, Asynchronous, Customizable
The Master Teacher	Manhattan	KS		General Professional Development, Special Education Training, Other		Asynchronous

The Online Itinerant	Wausau	WI	Special Education (not otherwise listed), Deaf Education, General Educator Training	General Professional Development, Campus Administration, District Administration, School Administration, Special Education Administration, Special Education Training	Deaf Education	
The Southport CoLAB (The Southport School)	Southport	CT		General Professional Development, Instructional Coaching, Special Education Training, Other		Large Group Training, Small Group Training, Live Virtual Training, Recorded Virtual Training, Asynchronous, Customizable
UTJ Holdco, Inc. DBA Teaching Strategies, LLC	Bethesda	MD	Literacy, General Educator Training, Early Childhood		Literacy, General Educator Training, Early Childhood	Large Group Training, Small Group Training, In-person at District/Campus, In-person off-site, Live Virtual Training, Recorded Virtual Training, Asynchronous
Wink Educational Consulting, Inc	Hallsville	TX	General Educator Training	General Professional Development, Campus Administration, District Administration, School Administration, Instructional Coaching, General Coaching Services, Leadership Development/Training	General Educator Training	Large Group Training, Small Group Training, 1-to-1 Training, In-person at District/Campus, In-person off-site, Live Virtual Training, Recorded Virtual Training, Asynchronous, Customizable
Y.B.Normal?	Ooltewah	TN	General Educator Training, Other	General Professional Development, School Administration, Relationship Training, Cultural Training, Trauma-Informed Care Training, At-Risk & McKinney Vento, Leadership Development/Training, General Employee-required Training		Large Group Training, Small Group Training, In-person at District/Campus, In-person off-site, Live Virtual Training, Recorded Virtual Training, Customizable

**Event Number** 2526-14-C-27  
**Event Title** Comprehensive Tree Services  
**Event Description** Wichita Falls Independent School District's ("WFISD" or "District") Board of  
**Event Type** RFP  
**Issue Date** 6/27/2025 12:00:04 PM (CT)  
**Close Date** 8/6/2025 05:00:00 PM (CT)

**Organization** Wichita Falls ISD  
**Workgroup** Purchasing  
**Event Owner** Lauren Zotz  
**Email** lzotz@wfid.net  
**Effective** 9/1/2025-8/31/2027

	Services Provided by Vendor (and not provided)	Acknowledgement of City Ordinance	Major Equipment Owned by Vendor	Certified Arborist	24-Hour Emergency Services Available	Clean Project Area	Ditch and/or Curb Maintenance
<b>Supplier</b>	List all services Vendor Provides from this list (identify services NOT provided): Tree planting Tree trimming Tree pruning Tree removal Stump removal Tree cabling and bracing Disease and insect control Tree replacement and care Tree preservation  After this list is identified, add any additional services provided by Vendor.	Vendor acknowledges awareness and compliance with ALL current and future City Ordinances as related to services that may be provided under this award.	List all tree servicing equipment Vendor utilizes (including mechanical lift).  (Also list any equipment requiring third-party usage or rental.)	Is vendor a certified arborist (or employ a certified arborist)? (not required)	Does Vendor offer 24-Hour Emergency Services?	Immediately after Services at any District Property, the project area shall be cleared of trash/debris.	Upon completion of project(s), ditches, curbs and/or property near or adjacent to project area(s) shall be maintained adequately to: 1. maximize proper drainage; 2. to prevent insect and pest infestation; and, 3. be free of trash, or tree debris (as well as other debris).
Western Certified Arborists (We	All listed services provided.	I Acknowledge and Agree	Please see attached 'WCA Equipment List' under Additional Documents.	Certified	24-Hour Emergency Services Available	I Understand and Agree	I Understand and Agree
For-seasons lawn & landscaping	We provide all services in this list	I Acknowledge and Agree	2 bucket trucks, 2 wood chippers, 1 stump grinder, 1 mini skid steer, chainsaws & polesaws	Certified	24-Hour Emergency Services Available	I Understand and Agree	I Understand and Agree
Texas Tree Landscape	SERVICES PROVIDED: Tree Planting, Tree trimming, Tree pruning, Tree removals, Stump removals, Tree cabling & bracing, Disease and insect control, Tree replacement and care, Tree Preservation.	I Acknowledge and Agree	2- F450 14 yd Chip Trucks / 2 - Wood Chippers 12"-18" / 1 - Stump Grinder / 1 -65' Bucket Truck / 1- International Bobtail Dump /1- Bobcat track loader / 3- Dump Trailers, Numerous 1/2 ton & 1 ton trucks / 1-300 gallons spray rig truck.	Certified	24-Hour Emergency Services Available	I Understand and Agree	I Understand and Agree

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 12, 2025**

<b>Agenda Item:</b>	Purchase of Google Workspace 3-year Licenses for CTE			
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer			
<b>Attachments:</b>	Quote			
_____ Action Needed	___X___ Future Action	_____ Presentation	_____ Report	

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees award the purchase of Google Workspace 3-year Licenses to CDW Education for \$47,750 (per year) for three years, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

Quotes were obtained for the renewal of Google Workspace for the purpose of continuing the program utilized by students and staff. The price per student is \$4.25 each, with staff licenses included at no charge, and a multi-year discount to bring overall price per user to \$3.05. Pricing increases for next year have already been established, therefore the recommendation is to lock the current price for three years. See attached Quote Summary for vendor pricing comparisons. The purchase is made per the TIPS purchasing cooperative award 230105.

Comparison Year to Year v. 3-year Agreement	Contract Length	Annual Cost	Discount	3-year Total Cost
CDW Education	25-26, 26-27, 27-28	\$53,125.00	(\$5,375)	\$143,250
CDW Education	2026-2027	\$53,125.00	Plus 20% Increase \$10,625	2026-2027 Cost \$63,750
CDW Education	2027-2028	\$63,750.00	Standard 5% CPI Inc \$3,187	2027-2028 Cost \$66,937
Total 3-year Savings from Locking in Price				Cost \$183,812 3-year Savings \$40,562

**Fiscal Note:**

This purchase will be made from general budgeted Technology funds. Multi-year agreements require Board of Trustees approval per policy, CH Local.



CDW Education  
 75 Remittance Drive, Suite 1515  
 Chicago, IL 60675

<b>Prepared For</b>	<b>Estimate Date</b>	<b>Estimate Number</b>
Wichita Falls Independent School District 1104 Broad Street Wichita Falls, TX 76301	08/07/2025	0100062

Description	Rate	Qty	Line Total
GOO-EDP-0019 Google Workspace for Education Plus - Multi Year - Google Workspace for Education Plus - 3 Year Annual Pay - More Than 10k Licenses (Student): Google Workspace for Education Plus; 3 year annual pay for Workspace Plus Licensed Domains: students.wfisd.net License Term: 2025-09-10 - 2026-09-09	\$4.25	12500	\$53,125.00
GOO-EDP-0013 Google Workspace for Education Plus - Multi Year - Google Workspace for Education Plus - 3 Year (Staff): Google Workspace for Education Plus; 3 year annual pay for Workspace Plus Licensed Domains: students.wfisd.net License Term: 2025-09-10 - 2026-09-09	\$0.00	3125	\$0.00
GOO-EDP-9101-02 Google Workspace for Education Plus - Multi Year - AIT Discount: Google Workspace for Education Plus; Price match - 10% discount Licensed Domains: students.wfisd.net License Term: 2025-09-10 - 2026-09-09	-\$5,375.00	1	-\$5,375.00
Subtotal			47,750.00
Tax			0.00
<b>Estimate Total (USD)</b>			<b>\$47,750.00</b>

A Student Enrollment Verification Letter OR License Verification Letter is required for all first time and annual renewals of EDU Workspace Standard and Workspace Plus orders. These letters verify that the number of student licenses purchased is equal to, or greater than, your current total student enrollment (representing all students, including full and part time). License Verification Letters must additionally include total staff requiring an active Education Fundamentals license.

Please note as required by Google you must purchase Google Workspace for Education and Google Voice from the same Reseller. All quotes are subject to Google confirmation of staff or student population size.

→Contract:TIPS 230105 Tech Solutions, Products, and Services

**Terms**

About Us <https://www.cdwg.com/content/cdwg/en/about/overview.html>

Privacy Policy <https://www.cdwg.com/content/cdwg/en/terms-conditions/privacy-notice.html>

Terms and Conditions <https://www.cdwg.com/content/cdwg/en/terms-conditions.html>

Please send purchase orders to [cdwg@amplifiedit.com](mailto:cdwg@amplifiedit.com) or fax to 757-585-3550. If possible, please also include a copy of your organization's tax-exempt certificate with your purchase order. An exemption certificate is required to process Google Voice orders.

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**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 12, 2025**

<b>Agenda Item:</b>	Bid Offers for Surplus Properties		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>	Public Bid Opening document		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees review for approval or rejection of the highest acceptable bid for the sale of district surplus properties as outlined below, and as submitted by Leah Horton, Chief Financial Officer, and recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

Per the Board of Trustees’ resolution to offer for sale surplus district-owned properties, an Invitation for Bid was published June 16, 2025, was advertised twice in the Times Record News, and the property was listed via MLS (Multiple Listing Service) by Bishop Realtor Group who represented the properties to potential buyers. The bid closed on August 5, 2025, at 2:00pm, followed immediately by the public bid opening (see attached).

The bid amounts along with each bid’s requested feasibility and closing period days are listed below. It is the recommendation to move forward to negotiate and enter sales contracts for the offers in green to Habitat for Humanity, Wynn Isham, Overland Group, and the Wichita Falls Chamber of Commerce. The recommendation excludes the Sam Houston bid from Southfork Premier Properties due to the offer being significantly below fair market value and not in the best financial interest of the district and would not support effective management of public assets. The recommendation is to complete another Invitation For Bid for the Sam Houston property with the inclusion of a reasonable minimum bid amount.

Bidder Name	Lamar List \$350,000 Min \$300,000	Kirby List \$1,225,000 Min \$850,000	Sam Houston List \$150,000 No min stated	Monroe List \$7,500 Min \$7,500	Van Buren List \$8,000 Min \$8,000
Habitat for Humanity Wichita Falls				\$8,000 75 days total	\$8,500 75 days total
Wynn Isham Wichita Falls				\$10,055 135 days total	
Southfork Premier Properties Meadville, MO			\$11,100 90 days total		
Overland Group Salina, KS	\$400,000 391 days total				
Chamber of Commerce Wichita Falls		\$1,225,000 90 days total			

As outlined in the IFB, WFISD’s Board of Trustees is not required to accept any offer/bid and reserves the right to reject any and all bids.

**Funding:**

The net funds received in the sale of this property will be deposited into the General Fund.



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## **IFB 2425-28-S-26 Addendum 1 Sale of Surplus Properties Formal Bid Opening**

Good afternoon, and welcome. Thank you for attending. I am Lauren Zotz, Director of Purchasing for WFISD.

Today is Tuesday, August 5, 2025, and the time is **2:00pm**. We are now commencing the formal public bid opening for the **sale of surplus properties** owned by Wichita Falls Independent School District.

This bid opening is being conducted in accordance with applicable state laws and local board policy governing the disposition of surplus real property by public school districts. The invitation to bid is sealed and submitted bid amounts are unknown to WFISD until completion of unsealing the bid.

All sealed bids were required to be received no later than **today, August 5, 2025, at 2:00pm** as stated in the official bid. The deadline has passed, bid closed, and no additional submissions will be accepted.

The purpose of today's opening is to publicly record the bids received. There were no hard copy (paper) bids received for this Invitation For Bid and all bids received were submitted within the electronic bidding platform.

Award(s) or final decision(s) will NOT be made during this event. All bids will be formally tabulated and reviewed for responsiveness, completeness, and compliance with the district's terms and conditions. The information will be provided to the Board of Trustees at the Work Session, scheduled for 12:00pm (noon) on Tuesday, August 12, 2025. The Board may choose to vote/award at this meeting, or choose to deliberate and vote/award at the Special Session scheduled for 6:00pm, Monday, August 18, 2025.

The district reserves the right to reject any and all bids, to waive any irregularities, and to proceed in a manner deemed in the best interest of the district, in accordance with law.

The unsealing of the Invitation For Bid will include the announcement of:

- the name of the bidder,
- the property being bid on, and
- the amount of the bid.
- number of days for feasibility and closing

This information and the additional verification of completeness, along with all factors will be entered into an official bid tabulation sheet for recordkeeping.

**Wichita Falls  
Independent  
School District**

P.O. Box 97533  
Wichita Falls, Texas 76307-7533  
Phone (940) 235-1017 x13002  
lzotz@wfid.net  
Lauren Zotz, Director of Purchasing

I, Lauren Zotz, will now begin the electronic unsealing of the bid responses.

Bidder Name	Lamar List \$350,000 Min \$300,000	Kirby List \$1,225,000 Min \$850,000	Sam Houston List \$150,000 No min stated	Monroe List \$7,500 Min \$7,500	Van Buren List \$8,000 Min \$8,000
Habitat for Humanity Wichita Falls				\$8,000 75 days total	\$8,500 75 days total
Wynn Isham Wichita Falls				\$10,055 135 days total	
Southfork Premier Properties Meadville, MO			\$11,100 90 days total		
Overland Group	\$400,000 391 days total				
WF Chamber of Commerce		\$1,225,000 90 days total			

***In the event of a high bid tie:***                      *Applicable*                      *Not-Applicable*  
*If the highest bid price offered is a tie among bidders, consideration will be given to other factors including the bidders' lengths of the feasibility period and closing date offered (preference for the lower combined number of days from contract execution to closing), any additional provision(s) outlined by bidder, any legal considerations, and/or any other provisions set forth in the bid response, at the discretion of the Board of Trustees. If the Board of Trustees determines highest bid ties to be otherwise equal, it may elect to:*  
 1) reject all bids, or;  
 2) randomly draw for a bidder (of the tied highest bids) to move forward in contract negotiations.  
 (Facilitated by Director of Purchasing)

*OR: If the highest bid price offered is a tie among bidders, consideration will be given to other factors including the bidders' lengths of the feasibility period and closing date offered (preference for the lower combined number of days from contract execution to closing), any additional provision(s) outlined by bidder, any legal considerations, and/or any other provisions set forth in the bid response, at the discretion of the Board of Trustees.*

Once all bids have been opened and recorded, the information will be submitted to district administration and/or the Board of Trustees for evaluation and possible award.

We appreciate your interest in the surplus properties of WFISD. We invite you to attend upcoming Board Meetings in person at 1104 Broad in Wichita Falls, or streaming online at <https://meetings.boardbook.org/Public/Organization/676>. (Link can also be found at [www.wfid.net](http://www.wfid.net).)

This concludes the formal bid opening at 2:10pm. Thank you.

*Lauren Zotz*

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 12, 2025**

**Agenda Item:** House Bill 3

**Administrator Responsible:** Anthony Smith, Chief of Police

**Attachments:** N/A

Action Needed       Future Action       Presentation       Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees consider a Resolution to Declare a Good Cause Exception for House Bill 3-Armed Security Officer requirement for approval as submitted by Anthony Smith, Chief of Police, and recommended by Dr. Donny Lee, Superintendent.

**Explanation:**

WHEREAS, Section 37.0814 of the Texas Education Code requires the board of trustees of each school district shall determine the appropriate number of armed security officers for each district campus; WHEREAS, Section 37.0814(a) of the Texas Education Code requires the board to ensure that at least one armed security officer is present during regular school hours at each district campus; WHEREAS, Section 37.0814(b) of the Texas Education Code requires that at least one armed security officer at each campus be a commissioned peace officer, namely a school district peace officer; a school resource officer; or a commissioned peace officer employed as security personnel under Section 37.081 of the Texas Education Code; WHEREAS, Section 37.0814(c) of the Texas Education Code provides that if the board of trustees of a school district is unable to comply with this section, the board may claim a good cause exception if the district's noncompliance is due to the availability of funding or qualified personnel;

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 12, 2025**

**Agenda Item:** Review and Discussion of WFISD Policy Regarding Cell Phone Usage in Schools.

**Administrators Responsible:** Secondary Principals, Dr. Cody Blair

**Attachments:**

Action Needed       Future Action       Presentation       Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees Board of Trustees review and discuss the current WFISD policy regarding cell phone usage in schools as presented by WFISD Secondary Principals and as recommended by Dr. Lee, WFISD Superintendent of Schools.

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 12, 2025**

<b>Agenda Item:</b>	Adoption of 2025-2026 Student Code of Conduct
<b>Administrator Responsible:</b>	Scot Hafley, Assistant Superintendent of Operations
<b>Attachments:</b>	Student Code of Conduct
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action <input type="checkbox"/> Presentation <input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees adopt the 2025-2026 Student Code of Conduct as submitted by Scot Hafley, Assistant Superintendent and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

Annual update of the Student Code of Conduct as approved by the District Advisory Committee.

**Fiscal Note:**

None

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 12, 2025**

<b>Agenda Item:</b>	TASB Recommended Legislative Changes of Policies – 1 <sup>st</sup> Reading		
<b>Administrator Responsible:</b>	Scot Hafley, Assistant Superintendent of Operations		
<b>Attachments:</b>	Annotated policies for review		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees review the (LOCAL) policies that were recommended by TASB Policy Services for consideration and according to the Legislative Changes of Policies: 2025-26 School Year submitted by Scot Hafley, Assistant Superintendent of Operations, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

Changes in law, districts practice, staffing or other factors can require changes in district policy. The Legislative Changes of Policies: 2025-26 School Year resulted in recommendations to (LOCAL) policies. These policies are for review currently.

LOCAL policies recommended from TASB Legislative Changes of Policies: 2025-26 School Year to be revised are:

- CFB (LOCAL)
- EFB (LOCAL)
- FNCE (LOCAL)

**Capitalization  
Threshold**

The capitalization threshold for purposes of classifying individual capital assets shall be ~~\$5,000~~10,000.

The Superintendent shall determine the capitalization threshold for a group of assets, the individual cost of which does not exceed the capitalization threshold above but for which the cost in the aggregate is significant.

## PROPOSED POLICY

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**Note:** For information related to the selection of instructional materials, see EFA.

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### Collection Development Policy

The purpose of this policy is to ensure that the District provides a wide range of library materials for students and faculty that support student achievement and present varying levels of difficulty, diversity of appeal, and a variety of points of view. This policy also provides standards for collection development and the selection and evaluation of library materials.

In this policy, "library materials" is defined by law and may include printed and electronic library acquisitions, including online catalogs, and other ancillary or supplementary materials maintained in a campus library. [See EFB(LEGAL)]

The library collection development standards shall apply to all library materials available for use or display, including material contained in school libraries, classroom libraries, online catalogs, library mobile applications used in the District, and any other library catalog a student may access.

In developing library collections, the District shall consider the age groups, grade levels, and access to library material by all students on a campus.

### Responsibility

The District shall ensure librarians, professional library staff, and other designated professional staff are trained or receive information on the proper collection development standards.

The Superintendent shall develop administrative procedures to ensure that library collections comply with applicable law, library standards, and the District's collection development purpose and goals.

### Collection Development Goals

In addition to the requirements in state law and rules, the District's library collections shall:

1. Present multiple viewpoints related to controversial issues [see EMB regarding instruction about controversial issues].
2. Provide a wide range of background information that will enable students to make intelligent decisions in their daily lives.
3. Include accurate and authentic factual content from authoritative sources.
4. Have a high degree of potential user appeal and interest.

INSTRUCTIONAL RESOURCES  
LIBRARY MATERIALS

EFB  
(LOCAL)

5. Offer a global perspective that promotes equity of access, including print and nonprint materials such as electronic and multimedia, to meet the needs of individual learners.
6. Represent diverse viewpoints and cultural groups of the state and their contributions to the state, the nation, and the world, to ensure the collection embodies the background of all students.

Recommendation  
and Procurement of  
Materials

Library materials shall be recommended and procured in accordance with guidelines adopted by the Texas State Library and Archives Commission and the District standards and priorities expressed in this policy.

Librarians and other professional staff shall develop recommendations to be presented to the Board. The librarians and other professional staff shall ensure that the materials:

1. Enrich and support the TEKS and the state and local curriculum, taking into consideration students' varied interests, maturity levels, abilities, and learning styles.
2. Foster growth in factual knowledge, literary appreciation, aesthetic values, and societal standards.
3. Encourage the enjoyment of reading, foster high-level thinking skills, support personal learning, and encourage discussion based on rational analysis.
4. Represent ethnic, religious, and cultural groups of the state and their contributions to the state, the nation, and the world.

The Superintendent shall ensure that administrative procedures regarding the development of recommendations of library materials consider at least two of the following factors:

1. Recommendations from students, parents or guardians, teachers, and District residents.
2. Consultation with District teachers and library staff.
3. Consultation with library staff from other districts.
4. Extensive review of the library material.
5. Context of the library material, including overall fit within the existing collection and support of District curriculum.
6. Reviews of the library material from sources such as professional journals in library science, recognized professional education or content journals with book reviews, national and

INSTRUCTIONAL RESOURCES  
LIBRARY MATERIALS

EFB  
(LOCAL)

state award recognition lists, library science field experts, and highly acclaimed author and literacy expert recommendations.

7. Coverage of topics, authors, series, or genres that fill gaps in the school library collection.

The Board shall consider the list of library materials that have been donated or proposed by the administration for procurement. Each Board member may propose changes before the Board takes action on the list of donated or proposed library materials.

The Board shall either approve or reject the library materials that have been donated or proposed for procurement.

Donated and  
Proposed  
Procurement List

At least 30 days prior to the Board's vote to accept donated library materials or approve procurement of library materials, the Superintendent shall make accessible to the public the list of library materials in accordance with law.

Access Plan

The District shall allow efficient parental access to the District's library and any available online catalogs.

Online catalogs shall be publicly available. The District shall publish information about library material titles, including how and where material can be accessed.

Each campus shall communicate the following to parents and guardians:

- Access to policies relating to school libraries and library materials;
- Consistent access to library materials and resources; and
- Opportunities for students, parents and guardians, educators, and community members to provide feedback on library materials and services.

Parental  
Involvement

Parents and guardians are the primary decision-makers regarding their child's access to library material. In general, a student is afforded the opportunity to self-select library materials as part of literacy development and the library program. District staff may assist a student in selecting library material; however, the ultimate determination of appropriateness remains with the student and parent or guardian. Parents and guardians are encouraged to communicate with the campus librarian and their child's teacher about special considerations regarding library materials self-selected by their child.

In accordance with state law and administrative procedures, parents or guardians may submit to the principal or a staff member

INSTRUCTIONAL RESOURCES  
LIBRARY MATERIALS

EFB  
(LOCAL)

designated by the principal a list of library materials that the parent's or guardian's child shall not be allowed to check out or access for use outside of the school library. The Superintendent shall develop procedures that permit a parent or guardian to submit the request in at least one of the methods permitted by law.

The parent or guardian may select alternative library materials for their child. [For information on parental rights regarding instructional materials and other instructional resources, see EFA(LEGAL).]

The District shall focus on maximizing transparency with parents while meeting student needs and providing enrichment opportunities with library materials. Parental involvement in library acquisition, maintenance, and campus activities is encouraged.

*Access  
Procedures*

School Library

A parent or guardian who wishes to access a school's library shall first submit a request to the principal. The principal or a staff member designated by the principal shall work with the parent or guardian to determine a time to access the library that will not interfere with the delivery of instruction or disrupt student use of library services.

Library Catalog

A parent or guardian who wishes to access the catalog of library materials for any school in the District shall submit a written request to the school's principal. The principal or a staff member designated by the principal shall respond to the request in accordance with administrative procedures.

Protection from  
Inappropriate  
Material

In accordance with law and guidance from the Texas State Library and Archives Commission, library materials shall not include "harmful material"; any library material that is pervasively vulgar or educationally unsuitable; any library material containing indecent or profane content; any library material that refers a person to a website, including by use of a link or QR code, containing content legally prohibited under law; or any other material legally prohibited from inclusion in a public school library. [See EFB(LEGAL)]

Obscene material is not protected by the First Amendment to the United States Constitution.

Library materials shall comply with the Children's Internet Protection Act (CIPA), including technology protection measures. [See CQ]

**Challenge of Library  
Material**

A District employee, a parent or guardian of a District student, or District resident may challenge library material maintained in the District's library program.

INSTRUCTIONAL RESOURCES  
LIBRARY MATERIALS

EFB  
(LOCAL)

Guiding Principles      The following principles shall guide the review of a challenge of library material:

1. An individual may challenge library material used in the District's library program, despite the fact that the professional staff and the Board followed the proper procedure and adhered to the objectives and criteria for recommending and procuring library materials set out in this policy.
2. Access to challenged material shall be restricted during the challenge process.

In addition to compliance with state law and this policy, a criterion for the final decision on challenged library materials is the appropriateness of the material for its intended use. No challenged library material shall be removed solely because of the ideas expressed in the library material or the personal background of the library material's author or the personal background of the characters in the material.

Informal Challenge      When the District or a campus receives an objection to the appropriateness of a library material, the appropriate librarian or administrator shall try to resolve the matter informally. The librarian or administrator shall explain the selection process and discuss the intended purpose for the library material.

The librarian or administrator shall offer a concerned parent or guardian an alternative library material to be used by the child in place of the material and, if requested, shall restrict the child's access to the material objected to by the parent or guardian.

If the individual wishes to make a formal challenge, the administrator shall make available to the individual a copy of this policy and the form to request a formal challenge of the library material.

Formal Challenge      The District shall make the Texas Education Agency form to challenge library material available on the District's website.

If a District employee, a parent or guardian of a District student, or a District resident wishes to challenge library material, they shall follow the procedures to complete and submit the challenge form.

After a challenge form is submitted, the form shall be provided to the Superintendent. Copies of the form shall be provided to the school librarian, the Board, and any other staff designated in administrative procedures.

*Challenge Committee*      The principal shall appoint a challenge committee and notify committee members in accordance with administrative procedures.

The challenge committee shall include the librarian and at least one member of the instructional staff who is familiar with the material's content. Other members of the committee may include District-level staff, secondary-level students, parents or guardians, and any other appropriate individuals.

The District shall provide members of the committee the relevant materials to review in accordance with the deadlines established in administrative procedures and in accordance with law.

Any meeting of the committee must comply with the meeting requirements under Education Code 33.024(g) and (h), including required notices, meeting minutes, audio or video recordings, and submission of minutes and audio or video recordings of the meeting to the District.

All members of the committee shall review the challenged library material in its entirety and determine whether the material conforms to this policy and whether the material will continue to be available in the library. The committee shall prepare a written report of its findings.

The Superintendent, the school librarian, the individual submitting the challenge, and any other appropriate staff shall receive a copy of the committee's report.

Appeal

An individual who submitted a challenge may appeal the decision to the Board. The individual must provide the notice of appeal in accordance with administrative procedures.

The Board shall hear the appeal and render a decision in accordance with the timelines established in law.

When considering the appeal, the Board shall consider the factors in Education Code 33.027(f). The Board shall consider appeals in accordance with timelines set out in law.

*Frequency of  
Review*

After a library material has been challenged and the Board determines not to remove the library material from a school library catalog, it may not be challenged again before the second anniversary of the Board's final decision not to remove the material.

Removal of Library  
Materials

If a challenge to a library material results in the removal of the library material from the school library catalog, each teacher assigned as the classroom teacher at the grade level for which the library material was removed shall be notified and instructed to remove any copy of the library material from the teacher's classroom library, if applicable.

INSTRUCTIONAL RESOURCES  
LIBRARY MATERIALS

EFB  
(LOCAL)

**Maintenance of  
Library Materials**

In accordance with state guidelines and District administrative procedures, collections shall be evaluated and updated regularly based on the collections' age, relevance, diversity, and variety. The Superintendent shall ensure administrative procedures are established for regular maintenance of the library collection on each campus. Standard maintenance procedures for any library collection include repair, replacement, and removal of materials as necessary. Regular maintenance shall also include scheduled inventories of the collection. Disposal of any District-owned library materials shall be in accordance with District policy and procedures. [See CI]

**Gifts and Donations**

The Board shall accept gifts and donations of library materials with the understanding that the use and disposition of the materials and monies will be in accordance with District policy and the selection criteria noted above. [See CDC]

**Policy Review**

This policy shall be reviewed at least every three years and revised as necessary.

## PROPOSED REVISIONS

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**Note:** For searches of personal ~~telecommunications~~ communi-  
cation devices or other personal electronic devices, see  
FNF.

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### Personal Use ~~Telecommunications~~ Communication Devices

~~An authorized District employee may confiscate a~~ A student shall  
not use a personal ~~telecommunications~~ communication device, ~~in-  
cluding a mobile telephone, used in violation of applicable campus  
rules.~~

~~The District shall not charge a fee for~~ on school property during  
the release of a school day. While on school property, the student  
shall store any personal ~~telecommunications~~ communication de-  
vice. ~~In~~ in accordance with ~~the student handbook, the student or  
the student's parents may retrieve a device after receiving notifica-  
tion from the District~~ administrative regulations.

A student who violates this policy or any regulations shall be sub-  
ject to discipline in accordance with the Board-adopted Student  
Code of Conduct.

An authorized District employee shall confiscate a student's per-  
sonal communication device that is used in violation of this policy  
or any applicable regulations.

If a personal ~~telecommunications~~ communication device is not re-  
trieved, the District shall dispose of the device after providing the  
notice required by law.

### ~~Other Electronic Devices~~

~~Guidelines regarding other electronic devices shall be addressed in  
the student handbook.~~

### Instructional Use Exceptions

A student shall ~~obtain prior approval before using~~ be authorized to  
use a personal ~~telecommunications or other personal electronic  
devices~~ communication device on school property during the school  
day only under the following circumstances:

1. The student's use is necessary for ~~an~~ implementation of the  
student's individualized education program, a 504 plan, or a  
similar program or plan;
2. The student's use is required due to a documented need  
based on a directive from a qualified physician; or
3. The student's use is necessary to comply with a health or  
safety requirement imposed by law or as part of the District or  
campus ~~instructional purposes. The student shall also~~

STUDENT CONDUCT  
PERSONAL ~~TELECOMMUNICATIONS~~ COMMUNICATION DEVICES/ELEC-  
TRONIC DEVICES

FNCE  
(LOCAL)

~~acknowledge receipt and understanding of applicable~~ safety protocols.

Implementation

The Superintendent shall develop regulations ~~and shall sign the appropriate user agreements. [See CQ]~~ to implement this policy.

Compliance

Annually, the Superintendent shall report to the Board on the implementation and compliance of this policy.

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 12, 2025**

<b>Agenda Item:</b>	TASB Recommended Policy Update 125 – First Reading (LEGAL) Policies (LOCAL) Policies (See attached list)
<b>Administrator Responsible:</b>	Scot Hafley, Assistant Superintendent of Operations
<b>Attachments:</b>	Annotated policies for review
<input type="checkbox"/> Action Needed <input checked="" type="checkbox"/> Future Action <input type="checkbox"/> Presentation <input type="checkbox"/> Report	

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees add, revise or delete (LOCAL) policies as offered by TASB Policy Service for consideration and according to the Instruction Sheet for TASB Localized Policy Manual Update 125 and policies revised as a result of Update 125 with the following changes as submitted by Scot Hafley, Assistant Superintendent of Operations, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

Update 125 includes revisions to legal policies based on legislative, regulatory and special session changes. Update 125 includes changes to local policy to address several remaining laws or changes to the Administrative Code. All referenced bills have already gone into effect unless otherwise noted.

**Fiscal Note:**

None

**LOCAL Policy Action List Update 125**

BDAA(LOCAL): OFFICERS AND OFFICIALS - DUTIES AND REQUIREMENTS OF BOARD OFFICERS

BDB(LOCAL): BOARD INTERNAL ORGANIZATION - BOARD COMMITTEES

BDF(LOCAL): BOARD INTERNAL ORGANIZATION - ADVISORY COMMITTEES

EI(LOCAL): ACADEMIC ACHIEVEMENT

FDE(LOCAL): ADMISSIONS - SCHOOL SAFETY TRANSFERS

FEC(LOCAL): ATTENDANCE - ATTENDANCE FOR CREDIT

**LOCAL Policy Revisions as a Review of Update 125**

CNB(LOCAL): TRANSPORTATION MANAGEMENT – DISTRICT VEHICLES

OFFICERS AND OFFICIALS  
DUTIES AND REQUIREMENTS OF BOARD OFFICERS

BDAA  
(LOCAL)

**Board Officers**

The Board shall elect a President, a Vice President, and a Secretary who shall be members of the Board. Officers shall be elected by majority vote of the members present and voting.

Vacancy

A vacancy among officers of the Board shall be filled by majority action of the Board.

**Term and Duties**

Board officers shall serve for a term of two years or until a successor is elected. No officer may serve more than two consecutive terms in the same office. Each officer shall perform any legal duties of the office and other duties, as required by the Board.

President

In addition to the duties required by law, the President of the Board shall:

1. Preside at all Board meetings unless unable to attend.
2. Have the right to discuss, make motions, propose resolutions, and vote on all matters coming before the Board.
3. Execute contracts on behalf of the District, subject to any restrictions imposed by law, as approved by the Board unless such authority has been delegated to the Superintendent or designee.

Vice President

The Vice President of the Board shall:

1. Act in the capacity and perform the duties of the President of the Board in the event of the absence or incapacity of the President.
2. Become President only upon being elected to the position.

Secretary

The Secretary of the Board shall:

1. Ensure that an accurate record is kept of the proceedings of each Board meeting.
2. Ensure that notices of Board meetings are posted and sent as required by law.
3. In the absence of the President and Vice President, call the meeting to order and act as presiding officer.
4. Sign or countersign documents as directed by action of the Board.

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**Note:** For advisory committees that include staff, parents, community members, or students, see BDF.

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**Board Committees**

For purposes of this policy, a Board committee is a committee composed only of current Board members.

Formation of a Board committee shall be by Board action. When establishing a Board committee, the Board action shall, at a minimum, specify the:

- Number of Board members on the committee;
- Process to appoint Board members to the committee;
- Term of committee membership; and
- Responsibilities of the committee.

A Board committee shall be fact-finding, deliberative, and advisory, and shall make recommendations in the areas of their responsibility. Board committees shall report their findings and recommendations to the Board and shall not assume administrative duties or responsibilities.

Committee of the Whole

Except as hereinafter provided, committee work shall be done by the members of the Board sitting as a Committee of the Whole. The Committee of the Whole may be called to meet by the Board President when, in his or her opinion, it is desirable, or when requested by two members of the Board. The Committee of the Whole shall comply with the Texas Open Meetings Act at such times and places as it may elect to consider any business relating to the District.

Standing Committees

The Board may establish standing Board committees. Standing committees will normally be comprised of a chair and two other members appointed by the Board President. Each standing committee will have a name and a charter approved by the Board. The charter will outline the committee's purpose and responsibilities. Standing Board committees shall have no authority to make or review management decisions, and committee actions shall have no force. Findings and recommendations shall be presented to the Board for its consideration.

*Audit Committee*

The audit committee shall consist of the Superintendent, the internal auditor, and three Board members, who shall each serve a two-year term. The committee members shall be chosen in the following manner:

BOARD INTERNAL ORGANIZATION  
BOARD COMMITTEES

BDB  
(LOCAL)

1. After the November election of Board officers during even-numbered years, the Board President shall appoint two committee members.
2. During odd-numbered years when there are no Board officer elections, the entire Board shall choose one member to serve on the audit committee.

Each year after the audit committee is selected, the members of the audit committee shall choose a chairperson, and said person shall serve as the chairman. Any time an audit committee member leaves office or requests to leave the audit committee before the two-year term is up, the President shall appoint another Board member to finish that term on the audit committee. A Board member shall be eligible to be selected to serve another term on the audit committee immediately after his or her term expires. The Board President shall be eligible to serve on the audit committee. No more than two members of the audit committee may be Board officers.

The purpose of the audit committee shall be to assist the Board in the areas of external financial audits and to review the internal audit function. Responsibilities shall include:

- Recommending to the Board for consideration policies to strengthen the District's financial systems,
- Commissioning additional external financial or management audits, and
- Obtaining the Board's response to all external financial or management audits.

The committee shall also review internal audit systems and summaries of all internal audits and, at its discretion, selected internal audits. The audit committee shall also hire and oversee the work of the internal auditor, provide input to the internal auditor during the risk assessment process, and assist in developing an audit plan for the District. The audit committee shall also make periodic reports to the Board on these matters.

The audit committee shall meet at least quarterly but may meet more often as desired or needed.

Transacting  
Business

Unless specified by the Board, a Board committee shall not have final decision-making authority. Board committee recommendations must be reported to the Board at a regular or special meeting. The Board shall not accept a Board committee's recommendation without due consideration of the matter.

Dissolution

A Board committee shall be dissolved upon Board action.

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**Note:** For committees composed only of current Board members, see BDB.

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**Advisory  
Committees**

For purposes of this policy, an advisory committee is a committee composed primarily of District staff, parents, other community members, and/or students. An advisory committee may also include Board members in numbers less than a quorum of the Board.

Formation of an advisory committee shall be by Board action. When establishing an advisory committee, the Board action shall, at a minimum, specify the:

- Number of members on the committee;
- Process to appoint members to the committee;
- Term of committee membership; and
- Responsibilities of the committee.

An advisory committee shall be fact-finding, deliberative, and advisory and shall not assume administrative duties or responsibilities. Advisory committees shall report their findings and recommendations to the Board.

Transacting  
Business

An advisory committee may transact business only within the specific authority granted by the Board. To be binding, all such committee recommendations must be reported to the Board at a regular or special meeting for approval and entry into the minutes as a public record.

Dissolution

An advisory committee shall be dissolved upon completion of the assigned task or Board action.

ACADEMIC ACHIEVEMENT

EI  
(LOCAL)

**Certificate of  
Coursework  
Completion**

The District shall not issue a certificate of coursework completion to a student who fails to meet all state and local requirements for graduation. [See EIF, FMH]

**Partial Credit**

When a student earns a passing grade in only half of a course and the average of both halves is lower than 70, the District shall award the student credit for the half with the passing grade.

**Safe Schools Data**

The Superintendent shall ensure that the District complies with Texas Education Agency (TEA) guidelines for the collection and maintenance of data regarding:

1. Mandatory expellable offenses committed at school or at a school-related or school-sponsored activity, on or off school property [see FOD]; and
2. Any student who becomes a victim of one of the following violent criminal offenses while on the premises of the school the student attends or while attending a school-sponsored or school-related activity, on or off school property:
  - a. Attempted murder;
  - b. Indecency with a child;
  - c. Aggravated kidnapping;
  - d. Aggravated assault on someone other than a District employee or volunteer;
  - e. Sexual assault or aggravated sexual assault against someone other than a District employee or volunteer;
  - f. Aggravated robbery;
  - g. Continuous sexual abuse of a young child or disabled individual; or
  - h. Bullying.

**School Safety Transfers**

The parent of a student who becomes a victim of a violent criminal offense as described in the state guidance for unsafe school choice options or who is assigned to a campus identified by TEA as persistently dangerous shall be offered a transfer to a safe public or charter school within the District.

For each transfer requested, the District shall explore transfer options, as appropriate. Options may include a transfer agreement with another school district.

**From a Persistently Dangerous School**

The parent of a student attending a school identified as persistently dangerous shall be provided notification of his or her right to request a transfer. Notification shall occur at least 14 days prior to the start of the school year or, for a student enrolling subsequently, upon the student's enrollment.

The parent must submit to the Superintendent an application for transfer. The Superintendent shall complete the transfer prior to the beginning of the school year, if applicable, or within 14 calendar days of the request for a subsequently enrolling student.

Any transfer arranged for a student from a campus identified by TEA as persistently dangerous shall be renewed so long as the campus from which the student transferred retains that designation.

The District shall maintain, in accordance with the District's record retention schedule, documentation of notification to parents of the transfer option, transfer applications submitted, and action taken.

For a Victim of a  
Violent Criminal  
Offense

Within 14 calendar days after a violent criminal offense described above occurs in or on the premises of the school the student attends or while attending a school-sponsored or school-related activity, on or off school property, the District shall notify the parent of a student who is a victim of the offense of the parent's right to request a transfer. The parent must submit to the Superintendent an application for transfer. The Superintendent shall approve or disapprove the request within 14 calendar days of its submission.

Any transfer arranged for a student who was a victim of a violent crime as described above shall be renewed so long as the threat to the student exists at the campus to which the student would typically be assigned.

For each offense, the District shall maintain for at least five years documentation of the nature and date of the offense, notification to the parent of the transfer option, transfer applications submitted, action taken, and other relevant information regarding the offense.

**Additional Transfer  
Options**

In circumstances described by Education Code 25.0341, a parent of a student who has been the victim of a sexual assault, regardless of whether the offense occurred on or off school property, may request a transfer of the parent's child or the student assailant from the same campus.

[For other transfer provisions, see also FDA and FDB.]

**Absences  
Considered**

Except as otherwise provided by law, all absences incurred while enrolled in the District shall be considered in determining whether a student has been in attendance for 90 percent of the days the class is offered.

**Attendance  
Committees**

The Board authorizes the establishment of an attendance committee or as many attendance committees as necessary for efficient implementation of state law.

The Superintendent is authorized to make the specific appointments in accordance with legal requirements.

**Parental Notice of  
Excessive Absences**

A student and the student's parent or guardian shall be given written notice prior to and at such time when a student's attendance in any class drops below 90 percent of the days the class is offered.

**Methods for  
Regaining Credit or  
Awarding a Final  
Grade**

When a student's attendance drops below 90 percent but remains at least at 75 percent of the days the class is offered, the student may earn credit for the class or a final grade by completing a plan approved by the principal. This plan must provide for the student to meet the instructional requirements of the class as determined by the principal.

If the student fails to successfully complete the plan, or when a student's attendance drops below 75 percent of the days the class is offered, the student, parent, or representative may request award of credit or a final grade by submitting a written petition to the appropriate attendance committee.

A petition for credit or a final grade may be filed in accordance with administrative regulations. The attendance committee shall review the student's entire attendance record and the reasons for absences and shall determine whether to award credit or a final grade. [See Imposing Conditions for Awarding Credit or a Final Grade, below]

Regardless of whether a petition is filed, the attendance committee may also review the records of all students whose attendance drops below 90 percent of the days the class is offered.

A student who has lost credit or has not received a final grade because of excessive absences may regain credit or be awarded a final grade by fulfilling the requirements established by the attendance committee.

**Personal Illness**

The principal or attendance committee may require verification from a health-care provider in accordance with administrative regulations as a condition of classifying an absence for personal illness as one for which there are extenuating circumstances.

**Best Interest Standard**

In reaching consensus regarding a student's absences and how the student can be awarded credit or a final grade, the attendance committee shall attempt to ensure that its decision is in the best interest of the student. The Superintendent shall develop administrative regulations to document the attendance committee's decision.

**Guidelines on Extenuating Circumstances**

The attendance committee shall consider whether a student has mastered the essential knowledge and skills and maintained passing grades in the course or subject.

When makeup work is completed satisfactorily, the attendance committee shall consider extracurricular absences and other excused absences as days of attendance for award of credit or a final grade. [See FEA]

The attendance committee shall consider whether the reasons for the absences were out of the parent's or student's control and whether documentation for the absence is acceptable.

The student or parent shall be given an opportunity to present any information to the committee about the absences and to discuss ways to earn or regain credit or be awarded a final grade.

**Imposing Conditions for Awarding Credit or a Final Grade**

The attendance committee or principal, as applicable, is not required to assign a student to attend a specified program for an amount of time equivalent to the student's absences (i.e., "seat time").

The attendance committee or principal, as applicable, shall consider the student's unique circumstances and, if necessary, shall impose other conditions for awarding credit or a final grade that permit the student to meet the instructional requirements of the class. Conditions may include:

1. Maintaining attendance standards for the rest of the semester.
2. Completing additional assignments, as specified by the committee or teacher.
3. Attending tutorial sessions as scheduled.
4. Completing other instructional programs, as specified by the committee.
5. Taking an examination to earn credit. [See EHDB]

In all cases, the student must earn a passing grade in order to receive credit.

**Appeal Process**

A parent or student may appeal the decision of the attendance committee in accordance with FNG(LOCAL).

TRANSPORTATION MANAGEMENT  
DISTRICT VEHICLES

CNB  
(LOCAL)

**No Nonschool Use**

~~The District shall not permit use of District vehicles for nonschool purposes.~~ The district may allow non-school organizations use of school buses. The district may provide services relating to the maintenance and operation of the buses. Education Code 34.010.

Emergency Use  
Exception

In case of emergencies or disasters, the Superintendent or designee may authorize the use of District vehicles by civil defense, health, or emergency service authorities.

**School-Related Use**

The Superintendent or designee shall develop administrative regulations for requesting, scheduling, and using District vehicles for extracurricular activities, field trips, and other school-related purposes.

[See GKD regarding nonschool use of school facilities]

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**August 12, 2025**

<b>Agenda Item:</b>	Monthly Personnel Report		
<b>Administrator Responsible:</b>	Denise Williams, Director of Human Resources		
<b>Attachments:</b>	No Attachment		
_____ Action Needed	_____ Future Action	_____ Presentation	_____ <u>X</u> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees reviews the employee resignations/retirements that have been submitted since the last work session board meeting. The resignations/retirements have been accepted in accordance with the requirements of Policy DFE (Local).

**Letters of Retirement:**

**Professionals**

Marquardt, Anita-Teacher, McNeil, Last Day 5/22/25

**Clerical/Auxiliary/Support**

**Letters of Resignation:**

**Professionals**

Brown, Jessica-OT, SPED, Last Day 5/31/25  
Butler, Eric-Teacher, Hirschi, Last Day 5/22/25\*  
Byas, Jason-Teacher, Memorial, Last Day 5/22/25  
Collins, SheKendra- Teacher, Hirschi, Last Day 5/22/25\*  
Davies, Chelsea-Teacher, Sheppard, Last Day 5/22/25  
Hedge, Donald- Teacher, Legacy, Last Day 5/22/25  
Jones, Wendi-Teacher, Fain, Last Day 5/22/25  
Mabb, Katie-Teacher, Hirschi, Last Day 5/22/25\*  
Minor, Darion-Teacher, Hirschi, Last Day 5/22/25\*  
Nichols, Brittany-Teacher, CEC, Last Day 5/22/25  
Polk, Shana-Teacher, Hirschi, Last Day 5/22/25\*  
Rochan, Armani-Teacher, Hirschi, Last Day 5/22/25\*  
Scobee, Clint-Teacher, Hirschi, Last Day 5/22/25  
Seger, Darcy-Teacher, Hirschi, Last Day 5/22/25\*  
Teel, Lee-Desktop Manager, Technology, Last Day 6/30/25  
Wise, Amaris-Teacher, Hirschi, Last Day 5/22/25

**Clerical/Auxiliary/Support/**

Aparico, Jennifer-Aide II, West, Last Day 5/22/25  
Bennett, Jazzni-Aide II, Haynes, Last Day 5/22/25  
Botlinger, Amber-LVN, Brook Village, Last Day 5/22/25  
Gauthier, Belinda-Aide, Zundy, Last day 5/22/25  
Hall, Samantha-LVN, Fain, Last Day 5/22/25  
Henderson-Robinson, Yolanda-Secretary, Hirschi, Last Day 6/18/25\*  
Hernandez, Jocelyne-Aide II, Booker T Washington, Last Day 5/22/25

Martinez, Teresa-Manager II, Child Nutrition, Last Day 5/23/25  
Matthew, Asher-Music Therapist, SPED, Last Day 5/22/25  
Moody, Charles-Police Officer, WFISD PD, Last Day 5/29/25  
Navarro, Ashley-Aide, Barwise, Last Day 5/22/25  
Rinker, Veronica- Aide II, Legacy. Last Day 5/22/25  
Roberts, Yvette-Aide II, Sheppard, Last Day 5/22/25  
Serna, Aida-Aide, Zundy, Last Day 5/22/25

\*-Went to work for Third Future Schools

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION  
August 12, 2025**

**CERTIFIED APPLICANT POOL**

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
Rockmore, Ashunti	ELAR Grades (7-12)	Midwestern State University Bachelor's	NA	Teacher/Cheer Coach Legacy High School Replacing Jordan Ingram -Cheer Replacing Christina Koiner - ELAR	NA
Guthrie, Caycie	Elementary Self-Contained Grades (1-8) Elementary Speech Communication Grades (1-8)	Midwestern State University Bachelor's	17	Instructional Coach Zundy Elementary Replacing Monica Trevino	WFISD
Williams, Cori	Special Education Grades (EC-12) Science Grades (EC-6) Generalist Grades (EC-6) ESL Supplemental Grades (EC1-12)	Midwestern State University Bachelor's	8	Teacher Booker T. Washington Replacing Megan Sullivan On-campus move	Burkburnett ISD

*Asterisk indicates Contract Addendum Required. See key below.*

- \* Enrolled in an Alternative Certification Program*
- \*\* One-year out-of state Certification*
- \*\*\*Emergency Permit*
- \*\*\*\* Non-Renewal Permit*
- DOI = District of Innovation*

Strong, Paula	Elementary Math Grades (1-8) Generalist Grades (4-8) Elementary Self-Contained Grades (1-8) ESL Supplemental Grades (1-8)	University of North Texas Bachelor's	21	Teacher Fain Elementary Replacing Wendi Jones	Vernon ISD
Witkowski, Kimberly	Licensed Speech Language Pathologist	McMurray University Bachelor's Texas Women's University Master's	20	Remote Speech Language Pathologist Replacing Angela Brooks	Abilene ISD
Bria, Viktoria	ELAR Grades (4-8)	Midwestern State University Bachelor's	1	Teacher West Foundation Replacing Shayla Schelter	WFISD
Preston, Alicia	Elementary Self-Contained Grades (1-8) Secondary Speech Communication Grades (6-12)	Midwestern State University Bachelor's	NA	Teacher Zundy Elementary Replacing Kendi Hunt	NA

*Asterisk indicates Contract Addendum Required. See key below.*

*\* Enrolled in an Alternative Certification Program*

*\*\* One-year out-of state Certification*

*\*\*\*Emergency Permit*

*\*\*\*\* Non-Renewal Permit*

*DOI = District of Innovation*

Arredondo, Collette	Licensed Speech Language Pathologist Assistant	Abilene Christian University Bachelor's	4	Speech Language Pathologist Associate Replacing Kim Kirksey	WFISD
Kinne, Landry	Special Education Grades (EC-12)	Baylor University Bachelor's	NA	Teacher West Foundation Elementary Replacing Christopher Rhodes	NA
Jackson, Julie	ELAR/Social Studies Grades (4-8) Generalist Grades (EC-4) ESL Supplemental Grades (EC-8)	Midwestern State University Bachelor's	14	Teacher Rider Middle School Added Position	Abilene ISD
Whatley, Bobbie	DOI LVN/LPN	Vernon College	17.5	CTE Teacher/CNA Career Education Center Replacing Brittney Nichols	Private Sector
Griego, Sarah	Art Grades (EC-12)	Midwestern State University Bachelor's	NA	Teacher Cunningham Elementary Replacing Kati Lutz	NA

*Asterisk indicates Contract Addendum Required. See key below.*

*\* Enrolled in an Alternative Certification Program*

*\*\* One-year out-of state Certification*

*\*\*\*Emergency Permit*

*\*\*\*\* Non-Renewal Permit*

*DOI = District of Innovation*

Pollard, Tracy	Secondary Theatre Art Grades (6-12)	Midwestern State University Bachelor's	20+	Tech Apps Teacher Rider Middle School Replacing Bernard Pawlowski	Burkburnett ISD
Wilson, Pamela	SpEd Grades (EC-12) Generalist Grades (EC-4) Elementary Self-Contained Grades (1-8)	Midwestern State University Bachelor's	8	Teacher Zundy Elementary Replacing Traci McCabe	Electra ISD
Williams, Edward "Kelly"	Social Studies Grades (4-8)	Midwestern State University Bachelor's	NA	Teacher Rider Middle School Replacing Cason Bennett In-district promotion	NA

*Asterisk indicates Contract Addendum Required. See key below.*

*\* Enrolled in an Alternative Certification Program*

*\*\* One-year out-of state Certification*

*\*\*\*Emergency Permit*

*\*\*\*\* Non-Renewal Permit*

*DOI = District of Innovation*

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION  
August 12, 2025**

**Contract Change**

<b>Name</b>	<b>Current Contract</b>	<b>Current Position</b>	<b>New Contract</b>	<b>Position/Assignment</b>
Arlington, Tracy	Teacher	Special Education Teacher Zundy Elementary	District Professional	Diagnostician Replacing Courtney Widner
Spurgers, Jeffrey	Teacher	Teacher Barwise Middle School	District Professional	Assistant Principal Barwise Middle School Replacing Roy "Kyle" Davenport Promotion
Carroll, Jeremy	Teacher	Teacher Rider Middle School	Dual	Teacher/Coach Legacy High School Replacing Tonisha Hedge
Bennett, Cason	Teacher	Teacher Rider Middle School	District Professional	Assistant Principal Zundy Middle School Replacing Joseph Baka In-district Move

*Asterisk indicates Contract Addendum Required. See key below.*

*\* Enrolled in an Alternative Certification Program*

*\*\* One-year out-of state Certification*

*\*\*\*Emergency Permit*

*\*\*\*\* Non-Renewal Permit*

*DOI = District of Innovation*

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION  
August 12, 2025**

**NON-CERTIFIED PROFESSIONAL**

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
Baptiste, Jno Roanne	In Process	Western Illinois University Bachelor's	NA	Speech Language Pathologist Assistant Replacing Katie Hedeman	NA
Arredondo, Collette	Speech Language Pathology Assistant	Abilene Christian University Bachelor's	NA	Speech Language Pathologist Assistant Replacing Kim Kirksey	WFISD

*Asterisk indicates Contract Addendum Required. See key below.*

*\* Enrolled in an Alternative Certification Program*

*\*\* One-year out-of state Certification*

*\*\*\*Emergency Permit*

*\*\*\*\* Non-Renewal Permit*

*DOI = District of Innovation*

**WICHITA FALLS ISD BOARD OF TRUSTEES  
AUGUST 12, 2025**

<b>Agenda Item:</b>	Minutes		
<b>Administrator Responsible:</b>	Dr. Donny Lee, Superintendent of Schools		
<b>Attachments:</b>	Minutes of Work Session, July 8, 2025 Minutes of Regular Meeting, July 14, 2025		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approves the proposed minutes of a work session on July 8, 2025, and a regular meeting on July 14, 2025 as submitted by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The following are copies of the minutes referenced above. These minutes will become official upon approval by the Board.

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES  
WFISD ADMINISTRATION BUILDING – BOARD ROOM  
WORK SESSION MEETING JULY 8, 2025**

***CALL TO ORDER AND OPENING STATEMENT:***

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 12:00 p.m. by Mr. Mark Lukert, board president.

Board members present: Mr. Mark Lukert, Ms Katherine McGregor, Mr. Jim Johnson, Ms. Susan Grisel, Ms. Sandy Camp and Ms. Dianne Scroggins. Mr. Lukert noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Ms. Denise Williams, Director of Human Resources, Ms. Leah Horton, Chief Financial Officer, Ms. Keli Sims, Administrative Assistant to the Director of HR, Ms. Vanessa Dishman, Executive Assistant to the Superintendent, Ms. Ashley Thomas, Communications Officer, Ms. Marchuetta Matthews, Administrative Assistant to the Assistant Superintendent, Ms. Deb Dipprey, Executive Director of School Administration, Mr. Shannon Troester, Risk & Contract Manager, Ms Lauren Zotz, Director of Purchasing, Mr. Scot Hafley Assistant Superintendent of Operations, Ms Kelly Strenski, Director of Fine Arts, Ms Alefia Paris-Toulon, Executive Director of Special Programs, Ms. Amanda Gonzales, Coordinator of Emergent Bilingualism, Sgt. Brian Masterson, WFISD PD, Mr. James Carr, Director of Student Assignment, Mr. Jeff Hill, Director of School Administration and Mr. Larry Menefee, Director of Student Services.

Others present: Media

***INVOCATION:***

Mr. Mark Lukert gave the invocation.

***PUBLIC COMMENT:***

None

***FINANCIAL SERVICES:***

**FINANCIAL REPORTS AS OF MAY 31, 2025**

Ms. Susan Grisel, seconded by Ms Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve the Financial Reports as of May 31, 2025 as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 6-0

**PURCHASE OF TIMEKETTLE TRANSLATION UNITS**

Mr. Jim Johnson, seconded by Ms. Katherine McGregor, motioned that the Wichita Falls Independent School District Board of Trustees purchase (535) Timekettle X1 AI Interpreter Hubs (each with carrying case) from Bluum USA, Inc in the amount of \$260,175.85 as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 6-0

**PROCUREMENT OF CONCESSIONAIRE SERVICES**

Ms. Leah Horton, Chief Financial Officer, requested that the Wichita Falls Independent School District Board of Trustees consider award Concessionaire Services to North Texas Concessionaires (NTC) for three (3) years, with two (2) one-year renewal options as recommended by Dr. Donny Lee, Superintendent of Schools.

This item will be placed on the consent agenda for the regular meeting on July 14, 2025

**PROCUREMENT OF SPECIAL EDUCATION SERVICES**

Ms. Leah Horton, Chief Financial Officer, requested that the Wichita Falls Independent School District Board of Trustees approve Special Education Staffing for needs related to Speech Language Pathologists and Diagnosticians, to eligible vendors on an as-needed basis, for the 2025-2026 School Year as recommended by Dr. Donny Lee, Superintendent of Schools.

This item will be placed on the consent agenda for the regular meeting on July 14, 2025

**PURCHASE OF CAREER EDUCATION CENTER COMPUTERS**

Ms Susan Grisel, seconded by Ms. Sandy Camp, moved that the Wichita Falls Independent School District Board of Trustees approve the purchase of (115) Career Technology Education computers from Summus Industries in the amount of \$134,471.29, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 6-0

**PURCHASE OF SKYWARD FINANCE ANNUAL LICENSE**

Ms. Leah Horton, Chief Financial Officer, requested that the Wichita Falls Independent School District Board of Trustees renew the Skyward Finance Annual License Agreement for the 2025-2026 fiscal year in the amount of \$121,549.00, as recommended by Dr. Donny Lee, Superintendent of Schools.

This item will be placed on the consent agenda for the regular meeting on July 14, 2025

***DISTRICT OPERATIONS***

**TASB RECOMMENDED ANNUAL REVIEW OF KEY POLICIES**

Mr. Scot Hafley, Assistant Superintendent of Operations requested that the Wichita Falls Independent School District Board of Trustees review the (LOCAL) policies that were recommended by TASB Policy Services for consideration and according to the Annual Review of Key Policies: 2025-26 School Year submitted by Scot Hafley, Assistant Superintendent of Operations, and as recommended by Dr. Donny Lee, Superintendent of Schools. Changes in law, districts practice, staffing or other factors can require changes in district policy. The Policy Alert Annual Review of Key Policies: 2025-26 School Year resulted in minimal recommendations to (LOCAL) policies. These policies are for review currently. LOCAL policies recommended from TASB Annual Review of Key Policies: 2025-26 School Year to be revised is: BBB (LOCAL)

**HOMESCHOOL PARTICIPATION**

Ms Katherine McGregor, seconded by Ms. Diann Scroggins, moved that the Wichita Falls Independent School District Board of Trustees opt out of Senate Bill 401 requirement allowing homeschool students to participate in UIL district events as submitted by Scot Hafley, Assistant Superintendent of Operations, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried by a vote of 4-1-1

***SCHOOL ADMINISTRATION***

**REVIEW AND DISCUSSION OF WFISD POLICY REGARDING CELL PHONE USAGE IN SCHOOLS**

Ms Debbie Dipprey, Executive Director of School Administration, requested that the Wichita Falls Independent School District Board of Trustees discuss the WFISD electronic device policy. The trustees requested that administrators come to the July 14 meeting for their input.

**HUMAN RESOURCES:**

**PERSONNEL REPORT**

Ms. Denise Williams, Director of Human Resources, reported to the Wichita Falls Independent School District Board of Trustees a review of employee resignations/retirements that have been submitted since the last Work Session board meeting. The resignations/retirements have been accepted by Dr. Donny Lee, Superintendent of Schools, in accordance with the requirements of Policy DFE (LOCAL).

**TEACHER APPLICANT POOL**

Ms. Diann Scroggins, seconded by Ms. Katherine McGregor, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool and addendum.

Carried unanimously by a vote of 6-0

**BOARD MATTERS:**

**BOARD MINUTES:**

Minutes of a work session on June 6, 2025, Public Hearing #1, Public Hearing #2 and regular meeting all held on June 16, 2025.

These items will be placed on the consent agenda for the regular meeting on July 14, 2025

**2025-2026 BOARD MEETING DATES:**

Dr. Donny Lee, Superintendent of Schools, requested that the Wichita Falls Board of Trustees approve the change in date and time for the 2025-2026 Work Session Meeting dates to the Monday prior to Regular Session at 5:00 pm CST. This change is in response to new legislation requiring all public board of trustees' meetings be held at 5:00 pm. or later.

These items will be placed on the consent agenda for the regular meeting on July 14, 2025

**RECESS:**

Mr. Mark Lukert, board president, recessed the work session to go into closed session at 1:07 pm.

**CLOSED SESSION:**

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (Pursuant to Texas Government Code 551.074)
2. Superintendent Evaluation and Contract (Pursuant to Texas Government Code 551.074)

**OPEN SESSION:**

Mr. Mark Lukert, board president, called the meeting back into open session at 3:16 pm.

**ACTION CONCERNING SUPERINTENDENT EVALUATION AND CONTRACT**

Ms. Diann Scroggins, seconded by Ms. Sandy Camp, motioned that the Wichita Falls Independent School District Board of Trustees approve the superintendent evaluation and One-Year contract as presented in closed session.

Carried unanimously by a vote of 6-0

**ADJOURNED:**

Mr. Mark Lukert, board president, adjourned the meeting from closed session at 3:16 pm.

\_\_\_\_\_  
President, Board of Trustees

\_\_\_\_\_  
Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES  
WFISD ADMINISTRATION BUILDING – BOARD ROOM  
REGULAR SESSION MEETING JULY 14, 2025**

***CALL TO ORDER AND OPENING STATEMENT:***

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 1:00 p.m. by Mr. Mark Lukert, board president.

Board members present: Mr. Mark Lukert, Mr. John Barnard, Ms. Susan Grisel, Ms. Katherine McGregor, Ms. Sandy Camp, and Ms. Diann Scroggins. Mr. Lukert noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Ms. Deb Dipprey, Executive Director of School Administration, Ms. Leah Horton, Chief Financial Officer, Ms. Denise Williams, Director of Human Resources, Mr. Scot Hafley, Assistant Superintendent, Ms. Vanessa Dishman, Executive Assistant to the Superintendent, Ms. Keli Sims, Administrative Assistant- HR, Ms. Ashley Thomas, Communications Officer, Mr. Jeff Hill, Director of School Administration, Ms. Trish Potts, Internal Auditor, Ms. Marchuetta Matthews, Administrative Assistant to the Assistant Superintendent of Operations, Mr. Jayme Carr, Director of Student Assignment, Mr. Larry Menefee, Director of Student Services, Ms. Alex Martin, Rider MS Principal, Dr. Peter Braveboy, Legacy HS Principal, Ms. Laurie Kinne, Memorial HS Principal, Dr. Cody Blair, Director of Secondary Schools, Ms. Michelle Wood, Director of Career and Technology, Ms. Jennifer Spurgers, Career Education Center Principal, and Ms. Erin Dillard, Teacher.

Also present: Ms. Leila Dillard, WFISD student and media

***INVOCATION:***

Ms. Diann Scroggins gave the invocation.

***PRESENTATION:***

**SOIL AND WATER STEWARDSHIP PUBLIC SPEAKING CONTEST STATE WINNER**

Ms. Jennifer Spurgers, Career Education Center Principal, requested that the Wichita Falls Independent School District Board of Trustees recognizes Leila Dillard for her achievement at the Soil and Water Stewardship Public Speaking Contest as submitted and recommended by Dr. Donny Lee, Superintendent.

Memorial High School and Career Education Center student, Leila Dillard, placed 4th in the State Speaking Development Event in Soil Stewardship on June 4 at Tarleton State University.

The Soil and Water Stewardship Public Speaking Contest is open to high school agricultural science students interested in conservation. The contest is aimed at broadening students' interest and knowledge of conservation and how people must depend on and take care of the world around them for survival.

The contest is conducted through the Texas FFA, with contests at the local, area, and state level. To prepare for the contest, students are to consult with their agricultural science teacher and work with their local soil and water conservation district. Students are encouraged to visit with their local soil and water conservation district to find out more about conservation practices in their area.

The contest is a partnership between the Texas FFA, the Agriculture Teachers Association of Texas, the Texas State Soil and Water Conservation Board, and the Association of Texas Soil and Water Conservation Districts.

***PUBLIC COMMENT:***

None

***SUPERINTENDENT'S REPORT:***

Dr. Donny Lee, Superintendent of Schools, gave a report on the following:

- 32 day until the 25/26 school year begins (August 14, 2025)
- Finance
  - Balanced Budget
  - Finalizing Compensation Plan
  - Maintenance Tax Note Prep
  - McNeil Remodel Project
- New Administrative Faculty
  - Dr. Peter Braveboy, Principal Legacy High School
  - Mr. Kyle Davenport, Principal Barwise Middle School

- Mr. Alston Calliste, Principal Denver Alternative Center
  - Mr. Greg Darden, Principal JJAEP Alternative Facility
- Mr. Scot Hafley, Assistant Superintendent of Operations, will serve as Interim Athletic Director until the vacancy is filled
- Rider Middle School
  - 7/31: Substantial Completion Date
  - 7/28: Teachers get into classrooms
  - 7/31: Raider camp
- McNiel Elementary School
  - 7/31: Construction Documents Due
  - 8/3: Bid Package to WFISD
  - 8/6: Advertise Bid
  - 8/11: Bid Site Walk
  - 8/28: Bid Closed
  - 9/9: Select Contractor
  - September 2025: Construction begins
- Academy 4
  - Did well at Fain Elementary
  - Branching to Booker T. Washington Elementary for the 25/26 year
    - Two sponsors, New Jerusalem Baptist Church and City Hope Church, secured and looking for more
- Legislative Special Session
  - STAAR Test on agenda
- Dates to be aware of:
  - 7/22-24: Leadership Week @ Memorial High school
  - Third Future staff reports July 22
  - 8/12 next Board Meeting

***CONSENT AGENDA:***

Minutes from June Meetings

Procurement of Concessionaire Services

Procurement of Special Education Services

Purchase of Skyward Finance Annual License

Ms. Katherine McGregor, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve items placed on the Consent Agenda at the July 8, 2025 meeting.

Carried unanimously by a vote of 6 – 0

***FINANCIAL SERVICES***

**PURCHASE OF BODY CAMERAS WITH SERVICES**

Ms. Susan Grisel, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve the purchase of body cameras and related services (60-months), not to exceed a total of \$140,000, as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools. This purchase of body cameras for Wichita Falls ISD’s Police Department officers will ensure accountability and transparency by adding the ability to capture real-time evidence, improve the accuracy of investigations, provide a clear record of officer interactions, and build public trust. The equipment and services will provide all WFISD police officers with body cameras, implementation and training, online support, CAD (computer-aided dispatch) integration, 24/7 support, migration and hosting of data, evidence management software, district attorney licenses, and related data plans for support of all functions.

This purchase will be made utilizing an eligible Buyboard award (as outlined below), which are advertised twice in eleven newspapers across Texas, and prior to purchase, the compliance of the quote will be verified with the cooperative to be within the parameters of the award.

At this time, Axon Enterprise’s solution is determined to be the most advantageous option considering its compatibility with current systems in place. If determined to not meet the needs, the second ranked option will be evaluated for suitability.

Carried unanimously by a vote of 6 – 0

## **BUDGET AMENDMENTS FOR JUNE 2025-FINAL**

Ms. Susan Grisel, seconded by Ms. Sandy Camp, motioned that the Wichita Falls Independent School District Board of Trustees approve the final 2024-2025 Budget Amendments as submitted by Ms Leah Horton, Chief Financial Officer, and recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 6 – 0

### ***SCHOOL ADMINISTRATION***

#### **REVIEW AND DISCUSSION OF WFISD POLICY REGARDING CELL PHONE USAGE IN SCHOOLS**

Ms. Debbie Dipprey, Executive Director of School Administration, led a discussion on the new legislation regarding no student cell phone usage during the school day. Several secondary administrators told the board what strategies have been used in the past on their campuses and their opinions on the way to implement the new law. Clarification on the law was also discussed. The board asked for the district set up a personal communication device policy that has consequences for student use of devices during the school day and to make the policy known to parents and students prior to school starting on August 14, 2025.

### ***DISTRICT OPERATIONS***

#### **TASB RECOMMENDED ANNUAL REVIEW OF KEY POLICIES - 2<sup>ND</sup> READING**

Ms. Katherine McGregor, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees review the (LOCAL) policies that were recommended by TASB Policy Services for consideration and according to the Annual Review of Key Policies: 2025-26 School Year submitted by Scot Hafley, Assistant Superintendent of Operations, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 6 – 0

#### **CONSIDERATION AND ADOPTION OF REVISIONS TO EFB (LOCAL) TO COMPLY WITH SB 13 REGARDING LIBRARY MATERIAL ACQUISITION**

Mr. Scot Hafley, Assistant Superintendent of Operations, requested that the Wichita Falls Independent School District Board of Trustees discuss the revisions to EFB (Local) to comply with SB 13 regarding library material acquisition as recommended by Dr. Donny Lee, Superintendent of Schools. SB 13 Summary (Effective September 1, 2025) SB 13 gives parents more control over school library books. It allows districts to create parent-led advisory councils that can recommend which books to add or remove. New books must be publicly listed and approved before being added. Challenged books are removed while under review. This law shifts decision-making from librarians to school boards and parents, which may slow access to new materials and raise concerns about censorship.

### ***HUMAN RESOURCES:***

#### **TEACHER APPLICANT POOL**

Ms. Susan Grisel, seconded by Ms. Sandy Camp, motioned that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool and addendum.

Carried unanimously by a vote of 6 – 0

### ***BOARD MATTERS:***

#### **DISCUSSION AND POSSIBLE ACTION ON SB 12 COMPLIANCE-MEETINGS**

Ms. Sandy Camp, seconded by Ms. Katherine McGregor, motioned that the Wichita Falls Independent School District Board of Trustees move all board work sessions to the second Monday of the month at 5:00pm and to keep regular sessions on the third Monday of the month at 6:00pm to comply with SB 12.

Carried unanimously by a vote of 6 – 0

### **RECESS:**

Mr. Mark Lukert, board president, recessed to go into closed session at 2:05 pm.

### **CLOSED SESSION:**

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (Pursuant to Texas Government Code 551.074)

2. Discussions regarding Student Intra-District Transfer Petitions Under Board Policy FDB (Pursuant to Texas Government Code 551.082)

**OPEN SESSION:**

Mr. Mark Lukert, board president, called the meeting back into open session at 2:30 pm.

**ACTION CONCERNING STUDENT INTRA-DISTRICT TRANSFER PETITION**

Ms. Sandy Camp, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees deny the intra-district transfer request of the secondary student as discussed in closed session.

Carried unanimously by a vote of 6-0

**ADJOURNMENT:**

Mr. Mark Lukert, board president, adjourned the meeting at 2:30 pm.

\_\_\_\_\_  
President, Board of Trustees

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Secretary, Board of Trustees