



# Agenda of Special Session October 10, 2023 The Board of Trustees Wichita Falls Independent School District

In Compliance with the Texas Government Code, Chapter 551, Subchapter C, the Board of Trustees of the Wichita Falls Independent School District will meet for a Special Session at 12:00 PM, on October 10, 2023, in the Board Room at the Education Center, 1104 Broad St, Wichita Falls, TX 76301.

The subjects to be discussed, considered, or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

## I. CALL TO ORDER AND OPENING STATEMENT

## II. INVOCATION

## III. PUBLIC COMMENT

Public comments at Special Sessions are limited to items listed on the agenda.

## IV. PRESENTATIONS

- A. Project Back to School 3

## V. REPORTS OR SPECIAL DISCUSSION ITEMS

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- B. Closed Session:
  - 1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (*Pursuant to Texas Government Code 551.074*)

## X. ADJOURNMENT

*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on Friday, October 6, 2023 at 2:00 pm.

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For the Board of Trustees

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**October 10, 2023**

<b>Agenda Item:</b>	Presentations
<b>Administrator Responsible:</b>	January Cadotte, Community Partnerships Coordinator
<b>Presentation:</b>	Project Back to School Recognition
<input type="checkbox"/> Action Needed <input type="checkbox"/> For Discussion <input checked="" type="checkbox"/> Presentations <input type="checkbox"/> Report	

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees recognizes **Cheryl Ritchie and the Project Back to School** committee for their impact on the students of WFISD as submitted and recommended by Dr. Donny Lee, Superintendent.

**Explanation**

In 2009, Cheryl Ritchie formed Project Back to School as a way to help disadvantaged students in our community by providing them with a custom school supply kit and backpack each year before the start of a new school year.

For the past 15 years, Project Back to School has provided back to school support for thousands of students and families in our community.

On October 1, Project Back to School Executive Director Cheryl Ritchie officially retired from PBTS and handed the project over to the WFISD Foundation. It will now be overseen by the WFISD Foundation Board and Project Back to School Coordinator, Lillian Cadotte.

WFISD and the WFISD Foundation would like to thank Cheryl Ritchie and her committee for their dedication to the students in our district and the countless hours they have given to Project Back to School.

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**October 10, 2023**

**Agenda Item:** Information Regarding Kirby Middle School

**Administrator Responsible:** Debbie Dipprey, Executive Director of School Administration

**Attachments:**

Action Needed       Future Action       Presentation       Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees receive information regarding Kirby Middle School presented by Debbie Dipprey, Executive Director of School Administration and Del Hardaway, Interim Principal at Kirby Middle School as recommended by Dr. Donny Lee, Superintendent of schools.

**Explanation:**

**Fiscal Note:**

none

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**October 10, 2023**

<b>Agenda Item:</b>	Financial Reports as of August 31, 2023
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer
<b>Attachments:</b>	Financials
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action <input type="checkbox"/> Presentation <input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approves the attached year-to-date financial reports and investment reports as submitted by Leah Horton, Chief Financial Officer, and is recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The following attachments report the revenue and expenditure position through August 31, 2023 for all funds. The current year column is reported as of the approved budget.

The “Year-to-Date Revenues & Expenses Comparison” report details the components of revenue and functional expenditures for the General Fund, Food Service, and Debt Service Fund.

For the General Fund, the Year-to-Date Budget vs. Actual shows the prior year actual, current budget, actual revenue and expenditures to date with the remaining amount left in each category. The prior year actual is provided for comparison to the current budget.

The attached financial reports represent two months of operations, 16.67% of the fiscal year. As of August 31st, of last year, the district had collected 2.73% of projected revenues, as compared to 3.06% for 2023-2024. Expenditures for 2023-2024 were 8.68% of budget, as compared to 7.60% for 2022-2023.

**For the General Fund** revenues were 1.67% last year as compared to 1.41% this year. Expenditures were 15.58% last year as compared to 13.17% this year.

**For the Food Service Fund** revenues were 9.19% last year as compared to 9.83% this year. Expenditures were 3.07% last year as compared to 7.90% this year.

**For the Debt Service Fund** revenues were 0.63% last year as compared to 0.95% this year. Expenditures were 23.92% last year as compared to 22.95% this year.

**Investments:**

Leah Horton, Chief Financial Officer, hereby certifies that the following Investment Report represents the investment position of the school district as of the noted date in compliance with the Board approved Investment Policy, the Public Funds Investment Act (Texas Government Code 2256), and, Generally Accepted Accounting Principles (GAAP).

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT  
 FINANCIAL SUMMARY  
 August 31, 2023

	<b>2022-2023</b>			<b>2023-2024</b>		
	<b>CURRENT BUDGET</b>	<b>ACTUAL YEAR TO DATE</b>	<b>% OF CURRENT BUDGET</b>	<b>CURRENT BUDGET</b>	<b>ACTUAL YEAR TO DATE</b>	<b>% OF CURRENT BUDGET</b>
<b>REVENUE:</b>						
GNL. OPERATING	\$121,741,962	\$1,990,618	1.64%	\$123,623,591	\$1,670,257	1.35%
ATHLETICS	\$365,000	\$44,019	12.06%	\$315,000	\$81,011	25.72%
<b>General Fund</b>	<b>\$122,106,962</b>	<b>\$2,034,637</b>	<b>1.67%</b>	<b>\$123,938,591</b>	<b>\$1,751,268</b>	<b>1.41%</b>
SP. EDUCATION	\$4,109,595	\$201,465	4.90%	\$3,675,777	\$55,954	1.52%
VOCATIONAL	\$191,064	\$0	0.00%	\$189,132	\$0	0.00%
CONS. APPLIC.	\$7,745,476	\$75,371	0.97%	\$8,810,729	\$0	0.00%
OTHER SP. REV.	\$36,978,850	\$408,992	1.11%	\$12,420,863	\$402,646	3.24%
<b>Special Revenues</b>	<b>\$49,024,985</b>	<b>\$685,828</b>	<b>1.40%</b>	<b>\$25,096,501</b>	<b>\$458,600</b>	<b>1.83%</b>
FOOD SERVICE	\$7,503,819	\$689,311	9.19%	\$7,992,013	\$785,397	9.83%
INT & SINKING	\$21,756,639	\$137,538	0.63%	\$23,614,035	\$225,103	0.95%
CONSTRUCTION FUND	\$0	\$1,920,758	0.00%	\$0	\$2,305,871	0.00%
INTERNAL SERVICE	\$0	\$1,761	0.00%	\$0	\$5,182	0.00%
<b>TOTAL REVENUE</b>	<b>\$200,392,405</b>	<b>\$5,469,833</b>	<b>2.73%</b>	<b>\$180,641,140</b>	<b>\$5,531,421</b>	<b>3.06%</b>
<b>EXPENDITURES:</b>						
GNL. OPERATING	\$121,047,983	\$18,905,414	15.62%	\$123,676,591	\$16,285,153	13.17%
ATHLETICS	\$1,262,000	\$151,051	11.97%	\$1,262,000	\$164,048	13.00%
<b>General Fund</b>	<b>\$122,309,983</b>	<b>\$19,056,464</b>	<b>15.58%</b>	<b>\$124,938,591</b>	<b>\$16,449,201</b>	<b>13.17%</b>
SP. EDUCATION	\$4,109,595	\$610,123	14.85%	\$3,675,777	\$592,323	16.11%
VOCATIONAL	\$191,064	\$14,343	7.51%	\$189,132	\$26,313	13.91%
CONS. APPLIC.	\$7,745,476	\$642,633	8.30%	\$8,810,729	\$751,474	8.53%
OTHER SP. REV.	\$37,867,691	\$1,847,102	4.88%	\$13,306,152	\$2,978,082	22.38%
<b>Special Revenues</b>	<b>\$49,913,826</b>	<b>\$3,114,201</b>	<b>6.24%</b>	<b>\$25,981,790</b>	<b>\$4,348,193</b>	<b>16.74%</b>
FOOD SERVICE	\$7,276,219	\$223,723	3.07%	\$7,764,113	\$613,686	7.90%
INT & SINKING	\$21,995,847	\$5,262,173	23.92%	\$22,019,483	\$5,053,741	22.95%
CONSTRUCTION FUND	\$267,696,279	\$7,914,945	2.96%	\$126,465,052	\$119,261	0.09%
INTERNAL SERVICE	\$435,080	\$133,109	30.59%	\$441,126	\$126,689	28.72%
<b>TOTAL EXPEND.</b>	<b>\$469,627,234</b>	<b>\$35,704,615</b>	<b>7.60%</b>	<b>\$307,610,155</b>	<b>\$26,710,772</b>	<b>8.68%</b>

WICHITA FALLS INDEPENDENT SCHOOL DISTRICT  
 FINANCIAL SUMMARY  
 August 31, 2023

FUND	INVESTMENTS	CHECKING ACCOUNT	8/31/2022 TOTAL CASH	INVESTMENTS	CHECKING ACCOUNT	8/31/2023 TOTAL CASH
GNL. OPERATING	30,622,973	\$ 6,156,929	36,779,901	36,616,160	\$ 11,672,182	48,288,342
ATHLETICS	-	28,839	28,839	-	38,833.57	38,834
SPECIAL REVENUES	-	(3,507,617)	(3,507,617)	-	(5,827,095)	(5,827,095)
FOOD SERVICE	4,706,692	147,165	4,853,857	7,422,058	53,632.38	7,475,691
INT & SINKING	124,756	618	125,374	2,662,161	617.99	2,662,779
CONSTRUCTION FUND	235,372,756	908,165	236,280,921	140,026,203	8,268.59	140,034,471
INTERNAL SERVICE	564,244	(1,809,323)	(1,245,080)	588,988	(2,194,847.04)	(1,605,859)
PAYROLL	-	88,641	88,641	-	91,211.55	91,211.55
<b>TOTAL</b>	<b>\$ 271,391,420</b>	<b>\$ 2,013,416</b>	<b>\$ 273,404,837</b>	<b>\$ 187,315,569</b>	<b>\$ 3,842,805</b>	<b>\$ 191,158,374</b>

**GENERAL FUND**

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT  
YEAR TO DATE REVENUES AND EXPENSES COMPARISON  
AUGUST 2022 and AUGUST 2023**

2 month has passed = 16.67%		2022-2023			2023-2024			CURRENT MONTH
	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %		
<b>Revenues</b>								
5700	Local Revenues	\$ 48,600,776	\$ 661,106	1.36%	\$ 49,782,000	\$ 832,147	1.67%	472,345
5800	State Revenues	69,892,741	1,319,118	1.89%	70,588,815	883,860	1.25%	447,372
5900	Federal Revenues	3,240,670	52,917	1.63%	3,215,000	27,605	0.86%	9,829
	<b>Total Revenues</b>	<b>\$ 121,734,186</b>	<b>\$ 2,033,141</b>	<b>1.67%</b>	<b>\$ 123,585,815</b>	<b>\$ 1,743,612</b>	<b>1.41%</b>	<b>\$ 929,546</b>
<b>Expenses by Function</b>								
11	Instruction	\$ 72,817,521	\$ 11,510,322	15.81%	\$ 70,985,580	\$ 8,822,624	12.43%	4,563,458
12	Instr. Resources/Media	1,500,087	227,495	15.17%	1,514,783	219,428	14.49%	109,089
13	Curriculum Dev. & Staff Dev	862,864	95,175	11.03%	715,433	84,309	11.78%	56,785
21	Instructional Leadership	2,031,429	308,024	15.16%	2,157,946	304,048	14.09%	154,633
23	School Leadership	7,633,889	1,308,846	17.15%	7,172,172	1,213,308	16.92%	606,309
31	Guidance, Counseling & Evaluation Svcs	4,034,699	742,791	18.41%	4,052,340	588,402	14.52%	282,163
32	Social Work Services	439,079	59,462	13.54%	276,377	48,526	17.56%	17,966
33	Health Services	1,951,223	297,254	15.23%	1,911,388	293,546	15.36%	147,807
34	Student Transportation	4,407,800	167,074	3.79%	5,389,900	27,281	0.51%	26,218
35	Food Service	-	9,219	0.00%	-	8,056	0.00%	4,021
36	Co-Curricular/Extracurricular	4,183,828	475,827	11.37%	3,733,033	471,707	12.64%	243,297
41	General Administration	3,469,454	615,323	17.74%	3,567,082	608,117	17.05%	315,449
51	Plant Maint. & Operations	12,448,202	2,373,630	19.07%	15,321,522	2,433,130	15.88%	1,005,719
52	Security & Monitoring	893,932	143,777	16.08%	1,567,109	273,122	17.43%	180,870
53	Data Processing Services	3,397,787	644,079	18.96%	3,379,524	829,093	24.53%	361,606
61	Community Services	14,957	10,238	68.45%	12,650	10,232	80.88%	1,214
71	Debt Service	1,184,062	64,875	5.48%	1,103,600	31,800	2.88%	31,800
81	Facilities Acquisition & Construction	-	-	0.00%	-	-	0.00%	-
93	Payments to Fiscal Agent of SSA	110,024	-	0.00%	100,000	-	0.00%	-
95	Payments to JJAEP	40,000	3,053	7.63%	40,000	731	1.83%	731
99	Intergovernmental Charges	714,146	-	0.00%	763,152	181,743	23.81%	181,743
	<b>Total Expenditures</b>	<b>\$ 122,134,983</b>	<b>\$ 19,056,464</b>	<b>15.60%</b>	<b>\$ 123,763,591</b>	<b>\$ 16,449,201</b>	<b>13.29%</b>	<b>\$ 8,290,878</b>
<b>Other Sources and (Uses)</b>								
7900	Non-Operating Resources	372,776	1,496	0.40%	352,776	7,656	2.17%	-
8900	Other Uses-Non-operating	(175,000)		0.00%	(175,000)	-	0.00%	-
	<b>Total Other Sources and Uses</b>	<b>\$ 197,776</b>	<b>\$ 1,496</b>	<b>0.76%</b>	<b>\$ 177,776</b>	<b>\$ 7,656</b>	<b>4.31%</b>	<b>\$ -</b>
	<b>Net Change in Fund Balance</b>	<b>\$ (203,021)</b>	<b>\$ (17,021,828)</b>	<b>8384.27%</b>	<b>\$ -</b>	<b>\$ (14,697,933)</b>	<b>0.00%</b>	<b>\$ (7,361,332)</b>

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT**  
**YEAR TO DATE GENERAL FUND REVENUES COMPARISON**  
**August 2022 and August 2023**

		2022-2023			2023-2024			Current Month
		BUDGET	ACTUAL	%	BUDGET	ACTUAL	%	
<b>Local Revenues</b>								
5711	Current year tax levy	46,542,933	\$ -	0.00%	47,000,000	\$ -	0.00%	-
5712	Taxes-delinquent	772,340	274,804	35.58%	675,000	346,417	51.32%	172,790
5719	Tax penalties & interest	483,767	52,888	10.93%	495,000	68,510	13.84%	39,694
5735	Summer school tuition	-	-	0.00%	-	-	0.00%	-
5739	Tuition and Fess Local	90,000	1,634	1.82%	30,000	1,462	4.87%	1,462
5742	Interest income	85,000	72,817	85.67%	1,000,000	288,350	28.84%	151,540
5743	Facilities rental	100,000	13,372	13.37%	100,000	12,347	12.35%	6,174
5744	Gifts and local grants	-	150,000	0.00%	-	-	0.00%	-
5745	Insurance Proceeds	-	-	0.00%	-	-	0.00%	-
5749	Miscellaneous revenue	144,000	50,060	34.76%	155,000	32,340	20.86%	20,947
5755	Enterprise Revenue	12,736	1,512	0.00%	7,000	1,710	24.43%	1,117
	<b>Local revenues to date before Athletics</b>	<b>48,230,776</b>	<b>617,087</b>	<b>1.28%</b>	<b>49,462,000</b>	<b>751,136</b>	<b>1.52%</b>	<b>\$ 393,724</b>
5752	Scoreboard Fund	20,000	-	0.00%	20,000	-	0.00%	-
5752	Athletics Fund ticket sales	350,000	44,019	12.58%	300,000	81,011	27.00%	78,621
	<b>Total local revenues to date</b>	<b>48,600,776</b>	<b>661,106</b>	<b>1.36%</b>	<b>49,782,000</b>	<b>832,147</b>	<b>1.67%</b>	<b>\$ 472,345</b>
<b>State Revenues</b>								
5811	Available School Fund	6,999,654	-	0.00%	4,750,000	-	0.00%	-
5812	Foundation entitlements	56,841,735	255,998	0.45%	60,891,885	-	0.00%	-
5819	Other FSP Programs	-	-	0.00%	-	-	0.00%	-
5829	Misc. state programs	-	-	0.00%	-	-	0.00%	-
5831	TRS On-behalf	6,051,352	1,063,120	17.57%	4,946,930	883,860	17.87%	447,372
	<b>Total state revenues to date</b>	<b>69,892,741</b>	<b>1,319,118</b>	<b>1.89%</b>	<b>70,588,815</b>	<b>883,860</b>	<b>1.25%</b>	<b>447,372</b>
<b>Federal Revenues</b>								
5919	Other Federal Revenues	125,000	-	0.00%	25,000	-	0.00%	-
5927	Indirect costs	-	-	0.00%	-	-	0.00%	-
5929	After School Snack Program	270,000	7,810	2.89%	75,000	6,659	8.88%	3,580
5931	SHARS Revenue	2,527,670	27,422	1.08%	2,800,000	5,209	0.19%	3,502
5931	SHARS Revenue-Deferred	-	-	0.00%	-	-	0.00%	-
5941	Impact Aid	140,000	-	0.00%	150,000	-	0.00%	-
5946	ROTC salary reimbursement	178,000	17,685	9.94%	165,000	15,737	9.54%	2,747
	<b>Total federal revenues to date</b>	<b>3,240,670</b>	<b>52,917</b>	<b>1.63%</b>	<b>3,215,000</b>	<b>27,605</b>	<b>0.86%</b>	<b>9,829</b>
<b>Non-Operating Resources</b>								
7912	Sale of assets	30,000	1,496	4.99%	10,000	7,656	76.56%	-
7915	Transfers from Other Funds	342,776	-	0.00%	342,776	-	0.00%	-
	<b>Total non-operating resources</b>	<b>372,776</b>	<b>1,496</b>	<b>0.40%</b>	<b>352,776</b>	<b>7,656</b>	<b>2.17%</b>	<b>-</b>
<b>GRAND TOTAL - GENERAL FUND</b>		<b>\$ 122,106,962</b>	<b>\$ 2,034,637</b>	<b>1.67%</b>	<b>\$ 123,938,591</b>	<b>\$ 1,751,268</b>	<b>1.41%</b>	<b>\$ 929,546</b>

**FOOD SERVICE FUND**

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT  
YEAR TO DATE REVENUES AND EXPENSES COMPARISON  
AUGUST 2022 and AUGUST 2023**

2 months has passed = 16.67%		2022-2023			2023-2024			CURRENT MONTH
	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %		
<b>Revenues</b>								
5700	Local Revenues	830,901	\$ 145,180	17.47%	844,581	\$ 201,349	23.84%	170,452
5800	State Revenues	36,000	-	0.00%	36,000	-	0.00%	-
5900	Federal Revenues	6,309,437	524,266	8.31%	6,751,756	569,341	8.43%	537,943
5900	After School Supper Program	272,175	19,865	7.30%	301,890	14,707	4.87%	14,707
5900	After School Snack Program	55,306	-	0.00%	57,786	-	0.00%	-
	<b>Total Revenues</b>	<b>\$ 7,503,819</b>	<b>\$ 689,311</b>	<b>9.19%</b>	<b>\$ 7,992,013</b>	<b>\$ 785,397</b>	<b>9.83%</b>	<b>\$ 723,102</b>
<b>Expenses by Function</b>								
35	Food Service	\$ 6,933,443	\$ 223,723	3.23%	\$ 7,421,337	\$ 613,686	8.27%	519,474
51	Plant Maint. & Operations	-	-	0.00%	-	-	0.00%	-
81	Facilities Acquisition & Construction	-	-	0.00%	-	-	0.00%	-
	<b>Total Expenditures</b>	<b>\$ 6,933,443</b>	<b>\$ 223,723</b>	<b>3.23%</b>	<b>\$ 7,421,337</b>	<b>\$ 613,686</b>	<b>8.27%</b>	<b>\$ 519,474</b>
<b>Other Sources and (Uses)</b>								
7900	Non-Operating Resources	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	-
8900	Other Uses-Non-operating	(342,776)	-	0.00%	(342,776)	-	0.00%	-
	<b>Total Other Sources and Uses</b>	<b>\$ (342,776)</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ (342,776)</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>
	<b>Net Change in Fund Balance</b>	<b>\$ 227,600</b>	<b>\$ 465,588</b>	<b>204.56%</b>	<b>\$ 227,900</b>	<b>\$ 171,711</b>	<b>75.34%</b>	<b>\$ 203,628</b>

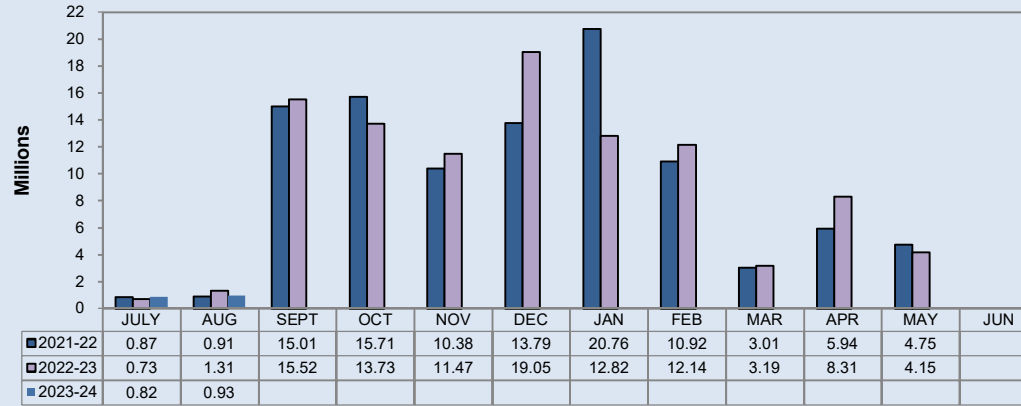
**DEBT SERVICE AND  
CAPITAL PROJECTS FUNDS**

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT  
YEAR TO DATE REVENUES AND EXPENSES COMPARISON  
AUGUST 2022 and AUGUST 2023**

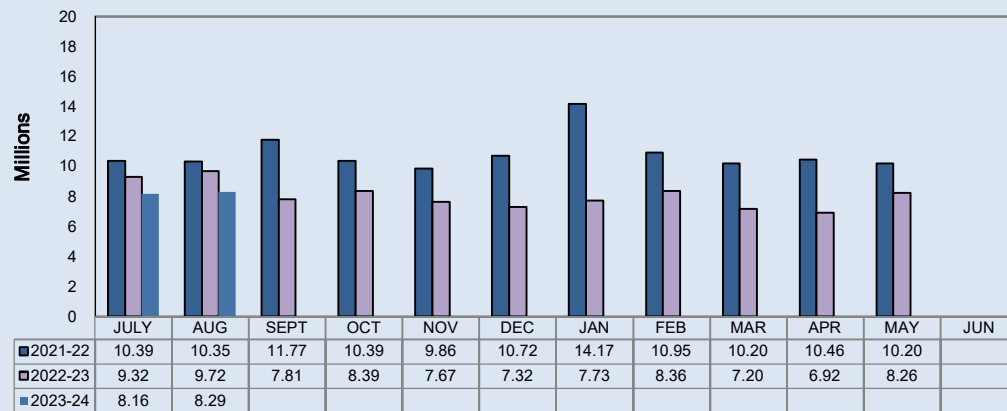
DEBT SERVICE FUND 2 months has passed = 16.67%		2022-2023			2023-2024			CURRENT MONTH
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	
<b>Revenues</b>								
5700	Local Revenues	21,756,639	\$ 137,538	0.63%	23,614,035	\$ 225,103	0.95%	104,823
5800	State Revenues	-	-	0.00%	-	-	0.00%	-
5900	Federal Revenues	-	-	0.00%	-	-	0.00%	-
	<b>Total Revenues</b>	<b>\$ 21,756,639</b>	<b>\$ 137,538</b>	<b>0.63%</b>	<b>\$ 23,614,035</b>	<b>\$ 225,103</b>	<b>0.95%</b>	<b>\$ 104,823</b>
<b>Expenses by Function</b>								
71	Debt Service	\$ 21,995,847	\$ 5,262,173	23.92%	\$ 22,019,483	\$ 5,053,741	22.95%	4,000
	<b>Total Expenditures</b>	<b>\$ 21,995,847</b>	<b>\$ 5,262,173</b>	<b>23.92%</b>	<b>\$ 22,019,483</b>	<b>\$ 5,053,741</b>	<b>22.95%</b>	<b>\$ 4,000</b>
<b>Other Sources and (Uses)</b>								
7900	Non-Operating Resources	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	-
	<b>Total Other Sources and (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>
	<b>Net Change in Fund Balance</b>	<b>\$ (239,208)</b>	<b>\$ (5,124,635)</b>	<b>2142.34%</b>	<b>\$ 1,594,552</b>	<b>\$ (4,828,638)</b>	<b>302.82%</b>	<b>\$ 100,823</b>
<b>CAPITAL PROJECTS FUND</b> 2 months has passed = 16.67%								
		CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE %	CURRENT MONTH
<b>Revenues</b>								
5700	Local Revenues - interest Income		\$ 795,024.00		\$ -	\$ 1,180,871.00	0.00%	660,840
5700	Local Revenues - Gifts & Bequest	-	1,125,734.00	0.00%	-	1,125,000.00	0.00%	-
5800	State Revenues	-	-	0.00%	-	-	0.00%	-
5900	Federal Revenues	-	-	0.00%	-	-	0.00%	-
	<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 1,920,758</b>	<b>0.00%</b>	<b>\$ -</b>	<b>\$ 2,305,871</b>	<b>0.00%</b>	<b>\$ 660,840</b>
<b>Expenses by Function</b>								
11	Instruction	-	-	0.00%	-	-	0.00%	-
51	Plant M&O	-	-	0.00%	-	-	0.00%	-
71	Debt Services	-	-	0.00%	-	-	0.00%	-
81	Facilities Acquisition & Construction	267,696,279	7,914,945	2.96%	126,465,052	119,261	0.09%	119,261
	<b>Total Expenditures</b>	<b>\$ 267,696,279</b>	<b>\$ 7,914,945</b>	<b>2.96%</b>	<b>\$ 126,465,052</b>	<b>\$ 119,261</b>	<b>0.09%</b>	<b>\$ 119,261</b>
<b>Other Sources and (Uses)</b>								
7900	Non-Operating Resources	-	-	0.00%	-	-	0.00%	\$ -
8900	Other Uses-Non-operating	-	-	0.00%	-	-	0.00%	\$ -
	<b>Total Other Sources and (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>
	<b>Net Change in Fund Balance</b>	<b>\$ (267,696,279)</b>	<b>\$ (5,994,187)</b>	<b>2.24%</b>	<b>\$ (126,465,052)</b>	<b>\$ 2,186,610</b>	<b>1.73%</b>	<b>\$ 541,579</b>

**Board Graphs  
August 31, 2023**

**General Fund Revenues by Month**

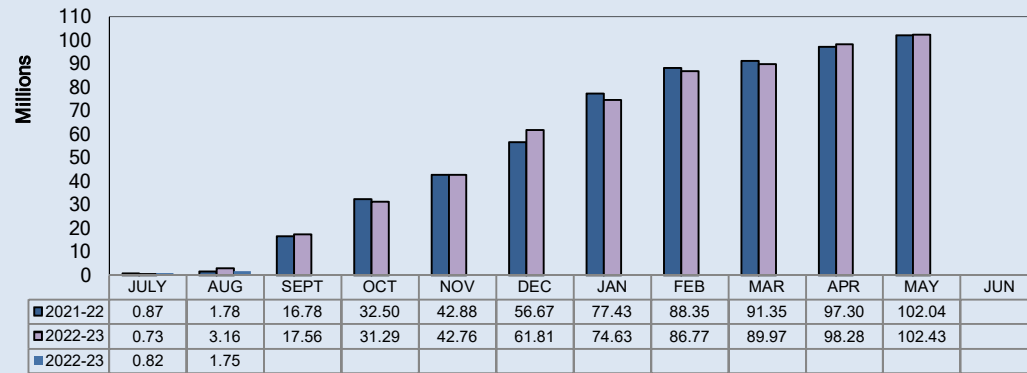


**General Fund Expenditures by Month**

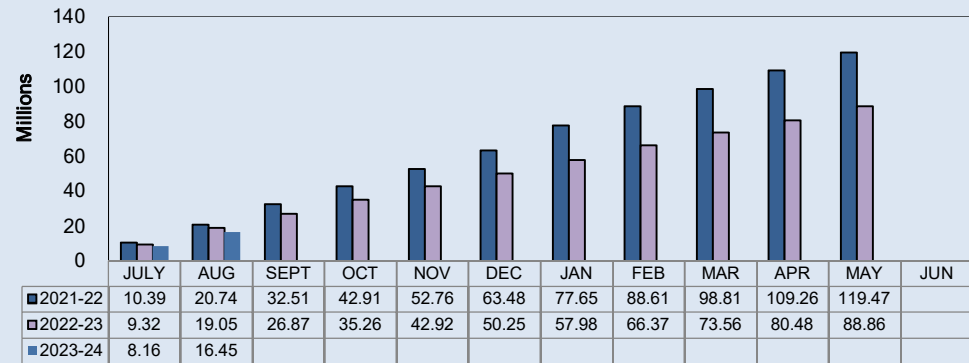


**Board Graphs  
August 31, 2023**

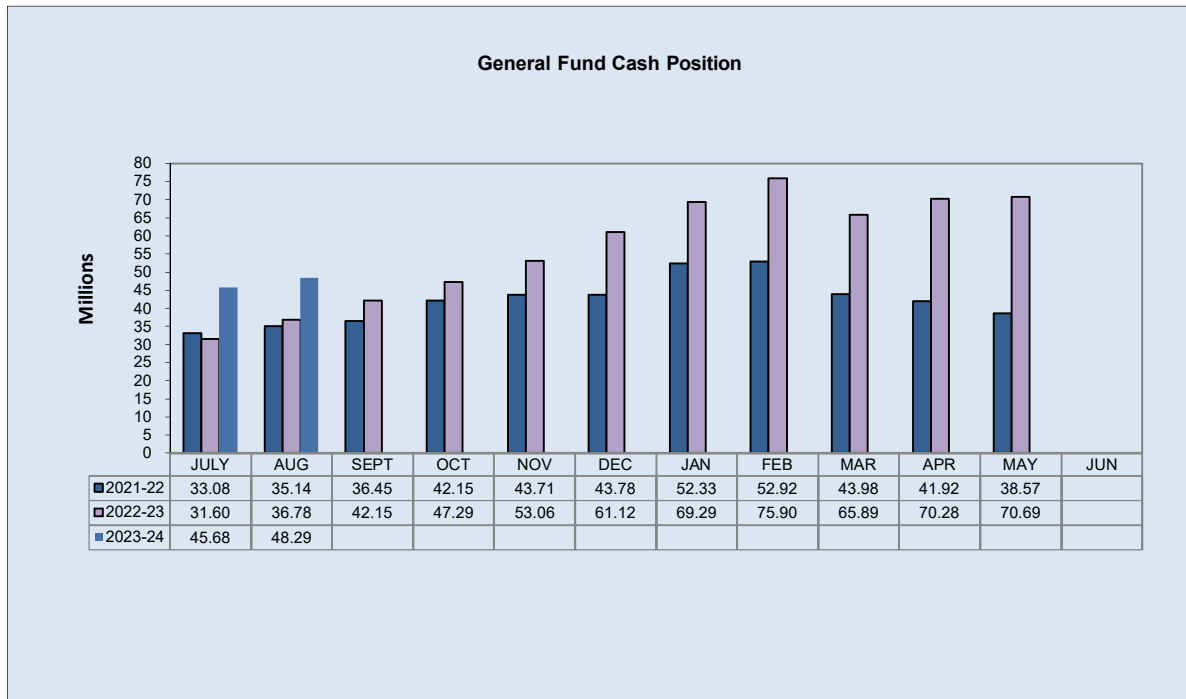
**General Fund Revenues  
Cumulative Year To Date Totals**



**General Fund Expenditures  
Cumulative Year to Date Totals**



**Board Graphs  
August 31, 2023**



**WICHITA FALLS ISD**  
**Investments Report**  
**August 31, 2023**

	YIELD		PURCHASE	CURRENT	MARKET VALUE	INTEREST	INTEREST
INVESTMENTS	RATE	PAR VALUE	COST	BOOK VALUE	@	CURRENT	YEAR TO
					8/31/2023	MONTH	DATE
<b>GENERAL OPERATING FUND</b>							
American National MMKT	0.9000%	\$3,369,987.57	\$3,369,987.57	\$3,369,987.57	\$3,369,987.57	\$2,574.00	\$5,146.03
TexasTERM Balance	5.3300%	\$1,219,798.70	\$1,219,798.70	\$1,219,798.70	\$1,219,798.70	\$5,493.77	\$10,783.61
TEXPOOL BALANCE	5.3047%	\$18,973,125.56	\$18,973,125.56	\$18,973,125.56	\$18,973,125.56	\$83,559.52	\$154,959.72
TEXPOOL Prime BALANCE	5.5628%	\$3,237,252.04	\$3,237,252.04	\$3,237,252.04	\$3,237,252.04	\$15,222.61	\$29,822.94
TEXPOOL TMN BALANCE	5.3047%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
First National Bank -ICS	5.4320%	\$3,302,315.84	\$3,302,315.84	\$3,302,315.84	\$3,302,315.84	\$15,058.88	\$29,536.83
American National CDARS MMKT	0.7500%	\$154,227.42	\$154,227.42	\$154,227.42	\$154,227.42	\$95.01	\$193.13
American National Bank -ICS	5.5100%	\$6,359,452.59	\$6,359,452.59	\$6,359,452.59	\$6,359,452.59	\$29,536.10	\$57,907.86
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
<b>TOTAL GENERAL FUND</b>		<b>\$36,616,159.72</b>	<b>\$36,616,159.72</b>	<b>\$36,616,159.72</b>	<b>\$36,616,159.72</b>	<b>\$151,539.89</b>	<b>\$288,350.12</b>
<b>FOOD SERVICE FUND</b>							
TEXPOOL BALANCE	5.3047%	\$7,412,637.01	\$7,412,637.01	\$7,412,637.01	\$7,412,637.01	\$32,944.77	\$63,899.97
TEXPOOL Prime BALANCE	5.5628%	\$9,421.46	\$9,421.46	\$9,421.46	\$9,421.46	\$44.30	\$86.75
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
<b>TOTAL FOOD SERVICE FUND</b>		<b>\$7,422,058.47</b>	<b>\$7,422,058.47</b>	<b>\$7,422,058.47</b>	<b>\$7,422,058.47</b>	<b>\$32,989.07</b>	<b>\$63,986.72</b>
<b>INTEREST AND SINKING FUND</b>							
TEXPOOL BALANCE	5.3047%	\$2,660,750.16	\$2,660,750.16	\$2,660,750.16	\$2,660,750.16	\$11,803.78	\$40,169.61
TEXPOOL Prime BALANCE	5.5628%	\$1,410.48	\$1,410.48	\$1,410.48	\$1,410.48	\$6.51	\$12.77
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
<b>TOTAL INTEREST AND SINKING FUND</b>		<b>\$2,662,160.64</b>	<b>\$2,662,160.64</b>	<b>\$2,662,160.64</b>	<b>\$2,662,160.64</b>	<b>\$11,810.29</b>	<b>\$40,182.38</b>
<b>BOND CONSTRUCTION FUND</b>							
American National MMKT	0.9000%	\$5,859,334.52	\$5,859,334.52	\$5,859,334.52	\$5,859,334.52	\$4,475.36	\$8,448.37
TEXPOOL BALANCE	5.3047%	\$10,005,018.38	\$10,005,018.38	\$10,005,018.38	\$10,005,018.38	\$45,391.99	\$122,664.55
TEXPOOL Prime BALANCE	5.5628%	\$106,911,377.69	\$106,911,377.69	\$106,911,377.69	\$106,911,377.69	\$484,418.05	\$923,203.33
BOND SAFEKEEPING (Bonds/Treasury Notes Investments)		\$17,248,964.60	\$17,248,964.60	\$17,248,964.60	\$17,248,964.60	\$125,047.35	\$125,047.35
ANB ICS BOND SAFEKEEPING HOLDING ACCOUNT	5.5100%	\$1,507.31	\$1,507.31	\$1,507.31	\$1,507.31	\$1,507.31	\$1,507.31
INTRA-MONTH CD ACTIVITY							
PREVIOUS MONTH'S MATURITIES							\$0.00
<b>TOTAL BOND CONSTRUCTION FUND</b>		<b>\$140,026,202.50</b>	<b>\$140,026,202.50</b>	<b>\$140,026,202.50</b>	<b>\$140,026,202.50</b>	<b>\$660,840.06</b>	<b>\$1,180,870.91</b>
<b>WORKER'S COMPENSATION FUND</b>							
TEXPOOL BALANCE	5.3047%	\$588,987.90	\$588,987.90	\$588,987.90	\$588,987.90	\$2,641.74	\$5,182.30
PREVIOUS MONTH'S MATURITIES							\$0.00
<b>TOTAL WORKER'S COMPENSATION FUND</b>		<b>\$588,987.90</b>	<b>\$588,987.90</b>	<b>\$588,987.90</b>	<b>\$588,987.90</b>	<b>\$2,641.74</b>	<b>\$5,182.30</b>
<b>TOTAL WFISD INVESTMENTS &amp; INTEREST EARNINGS</b>		<b>\$187,315,569.23</b>	<b>\$187,315,569.23</b>	<b>\$187,315,569.23</b>	<b>\$187,315,569.23</b>	<b>\$859,821.05</b>	<b>\$1,578,572.43</b>
<b>TEXPOOL HIGHEST BALANCE 08/31/2023:</b>							
GENERAL OPERATING FUND		\$22,210,377.60					
FOOD SERVICE		\$7,422,058.47					
INTEREST & SINKING FUND		\$2,662,160.64					
BOND CONSTRUCTION		\$116,916,396.07					
WORKER'S COMPENSATION		\$588,987.90					
MAINTENANCE TAX NOTE		\$0.00					
<b>TOTAL</b>		<b>\$149,799,980.68</b>					

**Wichita Falls ISD**  
Property Tax Collections Report  
August 31, 2023

This statement is compiled from the tax collections monthly statement for the month of August 2023 submitted to us by the Wichita County Tax Assessor-Collector, Tommy Smyth.

This statement shows total collections for the month. The breakdown is as follows:

**Maintenance & Operations**

<u>Original Levy</u>	<u>Adjustments</u>	<u>Adjusted Levy</u>		August 2023	FYTD	YTD	2022-23
				Collections	Collected	Collected	Budget
\$ 48,220,148	\$ (534,886.76)	\$ 966,812	Current				
\$ 1,737,685	\$ (260,226.25)	\$ 826,471	Prior Years				
Current Year					-	46,718,449.29	\$ 46,542,933
Prior Years				152,482.40	357,520.81	650,987.27	772,340
Penalty, Interest, & Misc Fees Collected				36,115.54	71,920.43	530,290.67	483,767
Refunds				(11,432.25)	(37,244.21)	(513,964.90)	
Adjustments				(36,607.15)	(49,675.20)	(733,056.24)	
<b>Totals</b>				<b>\$ 140,558.54</b>	<b>342,521.83</b>	<b>46,652,706.09</b>	<b>47,799,040</b>

Uncollected Levy

**\$ 1,793,283**

**Interest & Sinking**

<u>Original Levy</u>	<u>Adjustments</u>	<u>Adjusted Levy</u>		August 2023	FYTD	YTD	2022-23
				Collections	Collected	Collected	Budget
\$ 23,515,276	\$ (260,845.95)	\$ 471,480	Current				
\$ 355,736	\$ (126,903.45)	\$ (10,283)	Prior Years				
Current Year				\$ -		22,782,950.28	\$ 21,533,486
Prior Years				71,048.29	165,189.78	239,115.61	144,744
Penalty, Interest, & Misc Fees Collected				13,675.28	26,852.44	172,044.36	73,410
Refunds				(4,979.37)	(17,323.40)	(176,099.41)	
Adjustments				(17,852.05)	(24,224.89)	(317,015.65)	
<b>Totals</b>				<b>\$ 61,892.15</b>	<b>\$ 150,493.93</b>	<b>22,700,995.19</b>	<b>21,751,640</b>

**Uncollected Levy 2,254,480**

**\$ 461,197**

YEAR-TO-DATE SUMMARY PART C

Tax Year = 2022 and Year End Date = 8/31/2023 and Month Range from 8/1/2023 to 3/31/2023 and Tax Units = {multiple} and Date Type = 1

002 - WICHITA FALLS I.S.D.

CURRENT YEAR INFORMATION

Start Financial Year 09/21/2022 12

<b>Start Value</b> 8,742,377,417	<b>Start Exemption</b> 2,927,913,398	<b>Start Taxable</b> 5,814,464,019	<b>Rate</b> 1.296500	<b>Calc Start Levy</b> 75,384,526.01	<b>Actual Start Levy</b> 71,735,423.72	<b>Start Frozen Loss</b> 3,649,099.07	<b>Start + Frozen</b> 75,384,522.79
<b>Adjusted Value</b> 8,734,351,006	<b>Adjusted Exemption</b> 2,981,619,441	<b>Adj Taxable</b> 5,752,731,565	<b>Rate</b> 1.296500	<b>Calc Adj Levy</b> 74,584,164.74	<b>Actual Current Levy</b> 70,885,973.19	<b>Adj Frozen Loss</b> 3,695,282.27	<b>Act Levy + Act Frozen</b> 74,581,255.46
<b>Start Value</b> 8,742,377,417	<b>Net Value Adj</b> (8,026,411)	<b>Start Value + Net Value Adj</b> 8,734,351,006		<b>Actual Current Value</b> 8,734,351,006		<b>Other Loss</b> 0.00	
<b>Start Exemption</b> 2,927,913,398	<b>Net Exmp Adj</b> 53,706,043	<b>Start Exemp + Net Exmp Adj</b> 2,981,619,441		<b>Actual Current Exemption</b> 2,981,619,441			

YEAR	NET START BALANCE	NET MTD ADJ	NET YTD ADJ	NET MTD PAID	NET YTD PAID	CALC BALANCE	REFUNDS DUE	COL %
AS OF 08/31/2023								
1975	43.23	0.00	0.00	0.00	0.00	43.23	0.00	0.00
1976	9.70	0.00	0.00	0.00	0.00	9.70	0.00	0.00
1977	46.70	0.00	(5.74)	0.00	0.00	40.96	0.00	0.00
1978	46.70	0.00	(5.74)	0.00	0.00	40.96	0.00	0.00
1979	155.82	0.00	0.00	0.00	0.00	155.82	0.00	0.00
1980	70.48	0.00	0.00	0.00	0.00	70.48	0.00	0.00
1981	223.19	0.00	0.00	0.00	0.00	223.19	0.00	0.00
1982	236.98	0.00	0.00	0.00	0.00	236.98	0.00	0.00
1983	315.24	0.00	0.00	0.00	0.00	315.24	0.00	0.00
1984	198.27	0.00	0.00	0.00	0.00	198.27	0.00	0.00
1985	345.84	0.00	0.00	0.00	0.00	345.84	0.00	0.00
1986	366.02	0.00	0.00	0.00	0.00	366.02	0.00	0.00
1987	326.70	0.00	0.00	0.00	0.00	326.70	0.00	0.00
1988	243.69	0.00	0.00	0.00	0.00	243.69	0.00	0.00
1989	550.51	0.00	0.00	0.00	0.00	550.51	0.00	0.00
1990	1,121.76	0.00	0.00	0.00	0.00	1,121.76	0.00	0.00
1991	561.42	0.00	0.00	0.00	161.83	399.59	0.00	28.82
1992	579.27	0.00	0.00	0.00	161.83	417.44	0.00	27.93
1993	1,941.55	0.00	0.00	0.00	530.82	1,410.73	0.00	27.34
1994	2,397.90	0.00	0.00	0.00	554.13	1,843.77	0.00	23.10
1995	2,856.19	0.00	0.00	0.00	664.82	2,191.37	0.00	23.27
1996	1,848.64	0.00	(19.34)	0.00	39.22	1,790.08	(0.08)	2.14
1997	3,129.16	0.00	(65.40)	0.00	626.65	2,437.11	0.00	20.45
1998	3,810.54	0.00	(65.82)	0.00	643.83	3,100.89	0.00	17.19
1999	4,556.40	0.00	(65.82)	6.00	1860.40	3,630.18	0.00	19.16

YEAR-TO-DATE SUMMARY PART C

Tax Year = 2022 and Year End Date = 8/31/2023 and Month Range from 8/1/2023 to 3/31/2023 and Tax Units = {multiple} and Date Type = 1

YEAR	NET START BALANCE	NET MTD ADJ	NET YTD ADJ	NET MTD PAID	NET YTD PAID	CALC BALANCE AS OF 08/31/2023	REFUNDS DUE	COL %
2000	4,920.65	0.00	(98.64)	6.17	1,532.39	3,289.62	(203.99)	31.77
2001	3,686.13	0.00	(107.19)	6.17	726.67	2,852.27	0.00	20.30
2002	4,940.17	0.00	(793.37)	26.14	658.11	3,488.69	0.00	15.87
2003	7,804.81	0.00	(70.02)	15.96	652.98	7,081.81	0.00	8.44
2004	15,244.39	(75.03)	(145.05)	232.72	2,387.82	12,711.52	0.00	15.81
2005	18,963.96	(494.56)	(564.60)	6.25	2,953.63	15,445.73	0.00	16.05
2006	20,173.23	(319.13)	(396.54)	5.57	1,938.17	17,838.52	0.00	9.80
2007	18,193.97	(960.63)	(1,022.72)	10.71	990.14	16,181.11	0.00	5.76
2008	17,998.84	0.00	(60.29)	13.43	2,254.83	15,683.72	0.00	12.56
2009	23,513.28	(140.09)	(527.01)	18.24	2,011.88	20,974.39	0.00	8.75
2010	25,320.31	(179.17)	(467.68)	91.04	2,214.33	22,638.30	0.00	8.90
2011	30,418.61	(171.64)	(509.20)	41.99	4,161.19	25,748.22	0.00	13.91
2012	49,348.76	(441.06)	(10,971.27)	375.19	4,404.59	33,972.90	0.00	11.47
2013	59,131.43	(472.81)	(1,163.14)	215.72	4,725.83	53,242.46	0.00	8.15
2014	67,460.11	(409.33)	(900.34)	74.29	4,594.70	61,965.07	0.00	6.90
2015	65,453.21	(294.84)	(823.29)	157.84	5,016.34	59,613.58	0.00	7.76
2016	82,639.28	(2,262.40)	(2,870.01)	(461.22)	9,458.31	70,310.96	0.00	11.85
2017	100,900.97	(1,942.47)	(2,783.13)	(15.49)	15,956.98	82,160.86	0.00	16.26
2018	151,119.76	197.07	(785.32)	1,621.43	43,246.10	107,088.34	0.00	28.76
2019	206,793.02	(1,155.10)	(1,526.61)	1,858.54	68,446.96	136,819.45	0.00	33.34
2020	309,816.20	(327.19)	(43,368.00)	6,215.42	94,507.58	171,940.62	0.00	35.46
2021	783,598.55	(5,898.70)	(263,230.50)	21,730.97	156,283.64	364,084.41	(2,559.40)	30.03
2022	71,735,423.72	(39,112.12)	(849,450.53)	191,277.61	69,958,135.75	927,837.44	(8,112.06)	98.69
<b>OTAL</b>	<b>73,828,845.26</b>	<b>(54,459.20)</b>	<b>(1,182,862.31)</b>	<b>223,530.69</b>	<b>70,391,502.45</b>	<b>2,254,480.50</b>	<b>(10,875.53)</b>	

\* = This year and prior years

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**October 10, 2023**

**Agenda Item:** September, 2023 Budget Amendments

**Administrator Responsible:** Leah Horton, Chief Financial Officer

**Attachments:** Attachment

Action Needed     Future Action     Information     Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approves the attached budget amendments to the 2023-2024 budgets, as detailed on the attached Budget Amendment report. These amendments are submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

Budgeted funds that are transferred between functions, as well as increases/decreases to the district's legally adopted budgets, require Board approval in the form of a budget amendment.

**Fiscal Note:**

General Operating revenues and expenditures reflect no change resulting in a deficit budget of \$1,000,000.

There are no proposed amendments to the Food Service or Debt Service budgets.

The detail of the proposed amendments and cross-function transfers is reflected on the attached Budget Amendment report.

# Memorandum

**To:** Dr. Donny Lee, Superintendent  
**From:** Leah Horton, Chief Financial Officer  
**Date:** October 10, 2023  
**Subject:** September 2023 Budget Amendments/Revisions

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**General Operating Fund (199)** Please approve the following inter-functional budget transfers:

<u>Campus/Dept.</u>	<u>Amount</u>	<u>From Function</u>	<u>To Function</u>
001 – Hirschi High School Interpreter Needs	\$210	11	61
107 – Crockett Elementary Extra Curricular Field Trips	\$2,000	12	36
126 – Fain Elementary Synergy Online Subscription	\$1,074	23	11

**General Operating Fund (181/199):** Please approve the following budget revisions to appropriate additional revenue and expenditures:

<u>Campus/Dept.</u>	<u>Account</u>	<u>Amount</u>
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Attached spreadsheet(s) reflect the impact to the budget.

**Wichita Falls Independent School District  
General Operating Fund Budget  
Sep-23**

	Original Operating Fund 199 Sep	Proposed Transfers & Revisions Increase/ (Decrease)	Amended Operating Fund 199 Sep
<b>Revenues:</b>			
5700 - Local Revenues	\$ 49,782,000	\$ -	\$ 49,782,000
5800 - State Program Revenues	70,588,815	-	70,588,815
5900 - Federal Program Revenues	3,215,000	-	3,215,000
Total Revenues	\$ 123,585,815	\$ -	\$ 123,585,815
<b>Expenditures</b>			
11 - Instruction	\$ 70,985,580	864	\$ 70,986,444
12 - Instructional Resources and Media Services	1,514,783	(2,000)	1,512,783
13 - Curriculum and Instructional Staff Development	715,433	-	715,433
21 - Instructional Leadership	2,157,946	-	2,157,946
23 - School Leadership	7,172,172	(1,074)	7,171,098
31 - Guidance, Counseling and Evaluation Services	4,052,340	-	4,052,340
32 - Social Work Services	276,377	-	276,377
33 - Health Services	1,911,388	-	1,911,388
34 - Student Transportation	5,389,900	-	5,389,900
36 - Cocurricular/Extracurricular Activities	3,733,033	2,000	3,735,033
41 - General Administration	4,567,082	-	4,567,082
51 - Plant Maintenance and Operations	15,321,522	-	15,321,522
52 - Security and Monitoring Services	1,567,109	-	1,567,109
53 - Data Processing Services	3,379,524	-	3,379,524
61 - Community Services	12,650	210	12,860
71 - Debt Service	1,103,600	-	1,103,600
81 - Facilities Acquisition and Construction	-	-	-
93 - Payments to Fiscal Agent	100,000	-	100,000
95 - Payments to JJAEP	40,000	-	40,000
99 - Other Intergovernmental Charges	763,152	-	763,152
Total Expenditures	\$ 123,763,590	\$ -	\$ 124,763,590
<b>Other Financing Sources (Uses)</b>			
Sale of Real & Personal Property	\$ 10,000	\$ -	\$ 10,000
Transfer in from Food Service Fund	342,776	\$ -	342,776
Transfer to Capital Projects for Stadium Maintenance	(75,000)	\$ -	(75,000)
Transfer to Capital Projects for Athletics	(50,000)	\$ -	(50,000)
Transfer to Capital Projects for Fine Arts	(50,000)	-	(50,000)
	-	-	-
Excess (Deficiency) of Revenues Over Expenditures	\$ -	\$ -	\$ (1,000,000)

**Wichita Falls Independent School District  
Food Service Budget  
Sep-23**

	Original Child Nutrition Funds 240 & 242 Sep	Increase/ (Decrease)	Amended Child Nutrition Funds 240 & 242 Sep
<b>Revenues:</b>			
Local Revenues	\$ 844,581	\$ -	\$ 844,581
State Program Revenues	36,000	-	36,000
Federal Program Revenues	7,111,432	-	7,111,432
Total Revenues	\$ 7,992,013	\$ -	\$ 7,992,013
<b>Expenditures</b>			
Instruction			
Instructional Resources and Media Services			
Curriculum and Instructional Staff Development			
Instructional Leadership			
School Leadership			
Guidance, Counseling and Evaluation Services			
Health Services			
Student Transportation			
Food Services	\$ 7,421,337	\$ -	\$ 7,421,337
Cocurricular/Extracurricular Activities			
General Administration			
Plant Maintenance and Operations			
Security and Monitoring Services			
Data Processing Services			
Community Services			
Facilities Acquisition and Construction			
Payments to Fiscal Agent			
Other Intergovernmental Charges			
Total Expenditures	\$ 7,421,337	\$ -	\$ 7,421,337
<b>Other Financing Sources (Uses)</b>			
Operating Transfers In			
Operating Transfers Out to General Operating Fund	\$ (342,776)	\$ -	\$ (342,776)
Excess (Deficiency) of Revenues Over Expenditures	\$ 227,900	\$ -	\$ 227,900

**Wichita Falls Independent School District  
Debt Service Budget  
Sep 2023**

	Original Debt Service Fund 599 Sep	Increase/ (Decrease)	Amended Debt Service Fund 599 Sep
<b>Revenues:</b>			
Local Revenues	\$ 23,614,035	\$ -	\$ 23,614,035
State Program Revenues	0	-	0
Federal Program Revenues			
Total Revenues	\$ 23,614,035	\$ -	\$ 23,614,035
 <b>Expenditures</b>			
Instruction			
Instructional Resources and Media Services			
Curriculum and Instructional Staff Development			
Instructional Leadership			
School Leadership			
Guidance, Counseling and Evaluation Services			
Health Services			
Student Transportation			
Food Services			
Cocurricular/Extracurricular Activities			
General Administration			
Plant Maintenance and Operations			
Security and Monitoring Services			
Data Processing Services			
Community Services			
Debt Service	\$ 22,019,483		\$ 22,019,483
Facilities Acquisition and Construction			
Payments to Fiscal Agent			
Total Expenditures	\$ 22,019,483	\$ -	\$ 22,019,483
 <b>Other Financing Sources (Uses)</b>			
Sale of Bonds			
 Excess (Deficiency) of Revenues Over Expenditures	\$ 1,594,552	\$ -	\$ 1,594,552

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**October 10, 2023**

<b>Agenda Item:</b>	Resale Bid of Property Located within the WFISD		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>	Attachment		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input type="checkbox"/> Information	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approve the resale bid of 403 California St. to Akiel Hardy and Andrew Skinner as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

Akiel Hardy and Andrew Skinner have submitted a written offer for the trustee property located at 403 California Street in the amount of \$1,200.00. One of the structures on the property will need either major repair or demolition.

The property located at 403 California St. was struck off to the three taxing entities for back taxes on 04/05/2016.

In order to convey this property for less than the minimum bid, the approval of all of the taxing entities must be obtained. On Monday, October 02, 2023, the Commissioners Court of Wichita County, Texas approved the transfer of ownership. On Tuesday, October 17, 2023, the City of Wichita Falls City Council will consider action on this.

Staff is requesting the Wichita Falls ISD Board of Trustees approve the transfer of ownership for the property at 403 California St. to Akiel Hardy and Andrew Skinner and authorize that the necessary documents be executed in order to convey ownership.

**Fiscal Note:**

As required by Section 34.05 (i) of the Texas Property Tax Code, in order to sell properties for less than the struck off value, the approval of all of the taxing entities must be obtained.

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**CITY COUNCIL AGENDA**  
**October 17, 2023**

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**ITEM/SUBJECT:** Resolution to accept the written offers as presented for 1 Trustee parcel and authorizing execution of the Quitclaim Deed to convey title to Akiel Hardy and Andrew Skinner.

**INITIATING DEPT:** Property Administration

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**STRATEGIC GOAL:** Accelerate Economic Development

**STRATEGIC OBJECTIVE:** Support Neighborhood Revitalization

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**COMMENTARY:** : In accordance with Section 272.001 and 253.008 of the Texas Local Government Code, a written offer has been made for the property located at **403 California Street** which was struck off on 04/05/2016.

This item relates to one (1) trustee property:

- 403 California St. (struck-off value: \$4,217.02, tax appraisal: \$36,987.00, **written offer: \$1,200.00**, Struck off Date: 04/05/2016)

Staff requests the City Council approve the conveyance of the property above for the offered amount.

To convey the property for less than a minimum bid requires the approval of all three taxing entities.

- October 2, 2023 County Commissioner’s Court approved
- October 10, 2023 WFISD School Board approved

The property will be sold “as is” via Quitclaim deed as abstracts, surveys, and title policies are not furnished by the City. The proposed buyers are in good financial standing with the City of Wichita Falls, Wichita County, and the WFISD.

City staff recommends approval of the resolution authorizing the City Manager to execute all necessary documents to facilitate the sale and conveyance of the parcel as described on the attached Request to Purchase list.

**Asst. City Manager**

**Property Administrator**

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**ASSOCIATED INFORMATION:** Resolution, Request to Purchase, and Location Map.

**Budget Office Review:**

**City Attorney Review:**

**City Manager Approval**

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**Resolution No. \_\_\_\_\_**

**Resolution to accept the written offer as presented for 1 Trustee parcel and authorizing execution of the Quitclaim Deed to convey titles to Akiel Hardy and Andrew Skinner.**

WHEREAS, the County Commissioners and the WFISD School Board have both voted to accept the bid as presented; and,

WHEREAS, it is determined to be in the best interest of the public to return this property to private ownership and put the property back on the tax roll.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The City Manager is hereby authorized to execute all necessary documents to facilitate the sale of 403 California St. to Akiel Hardy and Andrew Skinner in the amount of \$1,200.00.

PASSED AND APPROVED this the 17<sup>th</sup> day of October, 2023.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
City Clerk

## Request to Purchase

**403 California St.** – Lots 1 and 2, Block 27, Barwise & Jalonick Addition to the City of Wichita Falls, Wichita County, Texas

**Akiel Hardy and Andrew Skinner**

<b>Written Offer</b>	<b>\$1,200.00</b>
<b>Judgement Amount</b>	<b>\$4,217.02</b>
<b>Tax Appraisal Value (Land)</b>	<b>\$36,987.00</b>
<b>Struck off Date</b>	<b>04/05/2016</b>

**403 California St.**









**LOCATION MAP – 403 California St.**



**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**October 10, 2023**

<b>Agenda Item:</b>	Bond FFE Purchases exceeding \$100,000		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>	Vendor Quotes (5)		
<input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Information <input type="checkbox"/> Report			

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees award the purchases from vendors as listed below, for the fulfillment of Bond FFE purchases made at the District level, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The Furniture, Fixtures and Equipment (FFE) expenditures listed are included in the FFE Bond budget. Procurement method is outlined per purchase, as well as difference from anticipated cost to actual. All listed pricing came in at or under expected cost except the Commercial Washer/Dryer sets\*. Quotes for purchases were facilitated and reviewed by Lauren Zotz, Director of Purchasing, as well as verified by the respective department representatives, deemed to meet the specifications requested.

Recommendation is marked for action for purpose of immediate order due to extended product lead times.

Vendor	City, ST	Goods/Services For Purchase	Procurement Method	Cost per Campus	Total Cost	FFE Dept & Expected Cost
ASCO	Wichita Falls, TX	(2) Boom Lift	Buyboard 685-22	\$131,372.80	\$271,245.60**	Maintenance \$300,000.00
Alliance Laundry Systems Dist.	Coppell, TX	(8) Commercial W/D	Buyboard 682-22	\$98,246.40	*\$196,246.40	Maintenance *\$160,000.00
Pioneer Athletics	Cleveland, OH	Track Equipment	Buyboard 665-22	\$75,297.90	\$150,595.80	Athletics \$165,300.00
Game One	Holland, OH	Weight Room (goods and installation)	Buyboard 665-22	\$225,000.00	\$500,000.00	Athletics \$500,000.00
Wenger Corp	Owatonna, MN	Fine Arts Furniture and Storage	Buyboard 712-23	\$138,205.55	\$274,411.10	Fine Arts \$300,000.00
						Difference Expected -\$32,801.10

\*\*Boom Lift quoted freight cost is calculated for separate shipment of each unit. Anticipated shipment of both units on one truck will result in reduced freight cost.

**Fiscal Note:**

Expenditures will be paid from the respective campus/department Bond FFE budgets. Purchases over \$100,000 require Board of Trustees approval per policy, CH Local.

**BuyBoard Quote**

**ASSOCIATED SUPPLY COMPANY, INC.**

THE FOLLOWING DETAILS SHALL BE PROVIDED WITH ANY BUYBOARD PURCHASE ORDER (FAX PURCHASE ORDER TO 800-211-5454)

**BuyBoard Vendor:** Associated Supply Company, Inc.  
2900 Henry S Grace Fwy  
**Phone:** 940-687-2726  
**Fax:** 940-687-2729

**Prepared By:** Greg Hammond  
**Mobile:** 940-867-7852  
**Email:** Ghammond@ascoeq.com

**Government Agency:** Wichita Falls ISD

**Date Prepared:** 10/6/2023

**Ship To:** Wichita Falls ISD  
2015 5th St Bldg B  
Wichita Falls, TX 76301

**Bill To:** Wichita Falls ISD  
PO Box 97533  
Wichita Falls, TX 76307

**Contacts' Name:** Lauren Zotz  
**Email:** lzotz@wfid.net

**Phone:** 940-235-1017  
**Fax:** \_\_\_\_\_

**Product Description:** JLG X430AJ Boomlift

**BuyBoard Contract:** 685-22

**I. Price List Dated:** 1/1/2023

**Base Price:** 152,170.00

**II: Base Bid Options (Itemized Below)**

<u>110V AC Receptacle in Platform</u>	<u>Included</u>
<u>58 x 30-in Removable Aluminum Platform</u>	<u>Included</u>
<u>Air/Water Line to Platform</u>	<u>Included</u>
<u>Electronic Controls with One-Touch Outrigger</u>	<u>Included</u>
<u>Load Sensing System</u>	<u>Included</u>
<u>Removeable Controller</u>	<u>Included</u>
<u>Sky Guard SkyLine</u>	<u>Included</u>
<u>5-ft Articulating Jib</u>	<u>Included</u>
<u>Proportional Controls</u>	<u>Included</u>
<u>360 Degree Non-Continuous Swing</u>	<u>Included</u>

**SUB-TOTAL:** \$ -

<u>AC Motor for Indoor Operation</u>	<u>Included</u>
<u>Emergency Lowering Pump</u>	<u>Included</u>
<u>Flashing Amber Beacon</u>	<u>Included</u>
<u>Forklift Pockets</u>	<u>Included</u>
<u>Powered Track Widening</u>	<u>Included</u>
<u>Tie Down Lugs</u>	<u>Included</u>
<u>Non Marking Tracks</u>	<u>Included</u>
<u>Lifting Eyes</u>	<u>Included</u>
<u>12 Month Machine Warranty</u>	<u>Included</u>

**SUB-TOTAL:** \$ -

**Options List Price Total:** \$ -

**III. SUB-TOTAL OF I & II**

**IV. BuyBoard Discount:** 16.00% \$ 24,347.20

**BUYBOARD CONTRACT PRICE:** \$ 127,822.80

**V: NON-BASE OPTIONS**

**Non-Base Options (%) =** 0

Freight from JLG \$ 8,500.00\*  
Freight to Customer \$ 300.00\*

**SUB-TOTAL:** \$ 8,800.00

**SUB-TOTAL:** \$ -

**VI: UNPUBLISHED OPTIONS ADDED TO CONTRACT PRICE (SUBTOTAL OF COL1 & COL 2)** \$ 8,800.00

**VII: TOTAL IV + VI** \$ 136,622.80

**VIII: QUANTITY ORDERED UNITS:** 2 \$ 273,245.60

**IX: TRADE-IN OR OTHER CREDIT(S):** \$ 2,000.00 Multi Unit Discount \$ 2,000.00

**TOTAL:** \$ 271,245.60

**FAX ALL PURCHASE ORDERS TO BUYBOARD AT 800-211-5454**

\*Freight is calculated for separate shipment of each unit.

Anticipated shipment of both units on one truck will result in reduced freight cost.

**Bill To:**

Wichita Falls ISD - Legacy HS  
Scot Hafley  
3003 Henry S Grace Frwy.  
Wichita Falls, TX 76302  
817-343-8898  
shafley@wfishd.net

**Ship To:**

**Salesperson:**  
MICHAEL CAGLE  
**Payment Terms:** COD

**Quote Details:**

**Date:** Sep 28, 2023  
**Quote #** 34841  
**Expires:** Oct 28, 2023  
**Account #:**

Quantity	SKU	Name	Net price/Unit	Net Price
4	UWT065V40MX050EA00	65 LB - Pocket Hardmount Washer Extractor - UniLinc Touch/200 G - Optispray/No Heater/Prep Steam - (X) 200-240/50-60/1 or 3 - 2W(L1,L2) or or 2W(L1,N) or 3W(L1,L2,L3)	\$16,209.20	\$64,836.80
4	UT075NVN0RXA6W0000	75 lb - Single Tumble Dryers - UNILINC TOUCH / OPTIDRY /REV / WHITE - (X) 200-240V/50-60Hz/1-3Ph - (N) Natural Gas Heating	\$6,717.90	\$26,871.60
1	FI2020	Factory Freight	\$2,635.00	\$2,635.00
1	IN2020	Installation and Delivery	\$3,903.00	\$3,903.00
<b>Total Net Price</b>				<b>\$98,246.40</b>

**Taxes**

Sales Tax (0%)	\$0.00
Freight Tax (0%)	\$0.00
Installation/Delivery Tax (0%)	\$0.00
Total Tax:	\$0.00
<b>Grand Total:</b>	<b>\$98,246.40</b>

Important Comments:

**TEXAS BUY BOARD# 682-22**

**25% DOWN ON ORDER AND BALANCE BEFORE DELIVERY.**

DELIVERY **AFTER MARCH 18, 2024**, BUT BEFORE MAY 1, 2024

**Bill To:**

Wichita Falls ISD - Memorial HS  
Scot Hafley  
6600 Kell Blvd.  
Wichita Falls, TX 76310  
817-343-8898  
shafley@wifisd.net

**Ship To:**

Memorial HS Dock Delivery  
6600 Kell West Blvd  
Wichita Falls, TX 76310  
**Salesperson:**  
MICHAEL CAGLE  
**Payment Terms:** COD

**Quote Details:**

**Date:** Sep 28, 2023  
**Quote #** 34830  
**Expires:** Oct 28, 2023  
**Account #:**

Quantity	SKU	Name	Net price/Unit	Net Price
4	UWT065V40MX050EA00	65 LB - Pocket Hardmount Washer Extractor - UniLinc Touch/200 G - Optispray/No Heater/Prep Steam - (X) 200-240/50-60/1 or 3 - 2W(L1,L2) or or 2W(L1,N) or 3W(L1,L2,L3)	\$16,209.20	\$64,836.80
4	UT075NVN0RXA6W0000	75 lb - Single Tumble Dryers - UNILINC TOUCH / OPTIDRY /REV / WHITE - (X) 200-240V/50-60Hz/1-3Ph - (N) Natural Gas Heating	\$6,717.90	\$26,871.60
1	FI2020	Factory Freight	\$2,635.00	\$2,635.00
1	IN2020	Installation and Delivery	\$3,903.00	\$3,903.00
			<b>Total Net Price</b>	<b>\$98,246.40</b>

**Taxes**

Sales Tax (0%)	\$0.00
Freight Tax (0%)	\$0.00
Installation/Delivery Tax (0%)	\$0.00
Total Tax:	\$0.00
<b>Grand Total:</b>	<b>\$98,246.40</b>

Important Comments:

**TEXAS BUY BOARD# 682-22**



4529 INDUSTRIAL PARKWAY • CLEVELAND, OHIO 44135  
 VOICE: 800.877.1500 • FAX: 800.877.1511

DROP SHIP: WI4997001

QUOTE

CUSTOMER ACCT. NO.  
 WI4997

**SOLD TO (SAME AS SHIP TO UNLESS INDICATED)**  
 WICHITA FALLS ISD

**ATTN:**  
 ACCOUNTS PAYABLE

**EMAIL:**  
 RBeason@wfsd.net

**STREET:**  
 PO BOX 97533

**FAX:**  
 () -

**PHONE:**  
 (940)235-1060

**CITY / STATE:**  
 WICHITA FALLS TX

**ZIP CODE:**  
 76307-7533

**COUNTY:**  
 WICHITA

**SHIP TO:**  
 WICHITA FALLS ISD

**ATTN:**  
 SCOT HAFLEY

**EMAIL:**  
 shafley@wfsd.net

**STREET:**  
 WICHITA FALLS -CENTRAL WAREHOUSE  
 2015 5TH ST BLDG B

**FAX:**  
 () -

**PHONE:**  
 (817)343-8898

**CITY:**  
 WICHITA FALLS

**STATE:**  
 TX

**ZIP CODE:**  
 76301-3063

**COUNTY:**  
 WICHITA

**DATE OF ORDER:**  
 9/21/2023

**BUYERS NAME:**  
 SCOT HAFLEY - WICHITA FALLS ISD

**CUSTOMER PURCH. ORDER NO.**

**SALESPERSON**  
 37 37

**SALESMAN ORDER NO.**

**TERMS:**  
 NET 15 DAYS

**DELIVERY NOTES:**

**MASTER TRACKING NUMBER:**

**Dock:**

Item Number	Product	Qty	Unit Price	Tax	Sub Total
TVPCHJ	INTERNATIONAL HIGH JUMP PACKAGE	2	\$12,385.00	\$0.00	\$24,770.00
TVPCPV	POLE VAULT PIT VALUE PACKAGE - 28" HIGH	2	\$25,628.00	\$0.00	\$51,256.00
TEHS	ELITE ALUMINUM HIGH SCHOOL HURDLES	225	\$210.00	\$0.00	\$47,250.00
THHC	HANGING HURDLE CART	22	\$731.00	\$0.00	\$16,082.00
NEED	ULTRAC MULTI-LANE TIMER WITH 8 BUTTONS	2	\$819.00	\$0.00	\$1,638.00
FRT	SHIPPING & HANDLING CHARGES	1	\$5,900.00	\$0.00	\$5,900.00
WPCV34	WEIGHTED VINYL JUMP PIT COVER 12' X 34'	4	\$924.95	\$0.00	\$3,699.80
<b>Total value of items in this order:</b>			<b>\$150,595.80</b>	<b>\$0.00</b>	<b>\$150,595.80</b>

Notes:BUY BOARD 665-22

For full terms And conditions go to <https://pioneerathletics.com.com/terms-and-conditions>



Buy Board 665-22 Athletic, PE, Gym Supplies and Equipment

Order Number: QUOTE

SHIP TO:				BUYER:		School Purchase Order #	
Wichita Falls Legacy High School				Wichita Falls ISD			
3003 Henry S Grace freeway						Salesman:	TM
Wichita Falls, TX 76302							
STATUS	QUANTITY ORDERED	QUANTITY SHIPPED	BACK ORDER	ARTICLE	UNIT	EXTENSION	
	16			Deluxe Double Sided Half Rack	\$ 4,810.00	\$ 76,960.00	
	36			PL-128U Deluxe Adjustable Work Bench W/ Spotter Stand	\$ 678.00	\$ 24,408.00	
	36			Head Cover With Custom School Logo	\$ 44.00	\$ 1,584.00	
	1			Embroidery Set Up	\$ 76.00	\$ 76.00	
	28			PL317 Rack Bridge	\$ 425.00	\$ 11,900.00	
	32			BAROLY2500BCK Black Olympic Bar 2500 Test	\$ 485.00	\$ 15,520.00	
	32			50423 Land Mine Attachment	\$ 65.00	\$ 2,080.00	
	8			PLR-775 Glute Ham Developer W/ Roller Pads	\$ 985.00	\$ 7,880.00	
	4			PLR-505 Raptor 3-Tier Dumbbell Rack W/ Saddles	\$ 707.00	\$ 2,828.00	
	2			URD-020 20LB Pro Style Urethane Dumbbell (Pair)	\$ 96.00	\$ 192.00	
	2			URD-025 25LB Pro Style Urethane Dumbbell (Pair)	\$ 121.00	\$ 242.00	
	2			URD-030 30LB Pro Style Urethane Dumbbell (Pair)	\$ 145.00	\$ 290.00	
	2			URD-035 35LB Pro Style Urethane Dumbbell (Pair)	\$ 169.00	\$ 338.00	
	2			URD-040 40LB Pro Style Urethane Dumbbell (Pair)	\$ 192.00	\$ 384.00	
	2			URD-045 45LB Pro Style Urethane Dumbbell (Pair)	\$ 217.00	\$ 434.00	
	2			URD-050 50LB Pro Style Urethane Dumbbell (Pair)	\$ 241.00	\$ 482.00	
	1			URD 5LB-1000LB Pro Style Urethane Dumbbell Set	\$ 4,623.00	\$ 4,623.00	
	192			11217 45LB Black Power Bumper Plate	\$ 141.00	\$ 27,072.00	
	128			11215 25LB Black Power Bumper Plate	\$ 98.00	\$ 12,544.00	
	128			EZR-10 10LB Olympic Rubber Grip Plate	\$ 16.00	\$ 2,048.00	
	128			EZR-05 5LB Olympic Rubber Grip Plate	\$ 8.00	\$ 1,024.00	
	64			EZR-02.5 2.5LB Olympic Rubber Grip Plate	\$ 4.00	\$ 256.00	
	16			BAROLYTRAPST Pro/Collegiate Trap Bar	\$ 270.00	\$ 4,320.00	
	32			11083 12LB Soft Medicine Ball	\$ 42.00	\$ 1,344.00	
	16			ACST-XTREME ST-Extreme suspension Trainer	\$ 144.00	\$ 2,304.00	
	8			11121 12" Foam Plyo Box	\$ 162.00	\$ 1,296.00	
	8			11122 18" Foam Plyo Box	\$ 184.00	\$ 1,472.00	
	8			11123 24" Foam Plyo Box	\$ 238.00	\$ 1,904.00	
	32			AC-LOCKJAWFB Lock-Jaw Collar (Pair)	\$ 50.00	\$ 1,600.00	
				<i>Total Unit &amp; Extension</i>	\$ 15,436.00	\$ 207,405.00	
	1			<b>INSTALLATION CHARGES</b>	<b>Installation</b>	\$ 9,000.00	
	1			<b>FREIGHT CHARGES</b>	<b>Freight</b>	\$ 9,000.00	
	1			<i>Total Installation &amp; Freight</i>		\$ 18,000.00	
Shipped By:	Date Shipped:			<b>TOTAL CHARGES</b>		<b>\$ 225,405.00</b>	



Buy Board 665-22 Athletic, PE, Gym Supplies and Equipment

Order Number: QUOTE

<b>SHIP TO:</b>		<b>BUYER:</b>		<b>School Purchase Order #</b>	
Wichita Falls Memorial High School		Wichita Falls ISD			
6600 Kell West				Salesman:	TM
Wichita Falls, TX 76310					

STATUS	QUANTITY ORDERED	QUANTITY SHIPPED	BACK ORDER	ARTICLE	UNIT	EXTENSION
	16			Deluxe Double Sided Half Rack	\$ 4,810.00	\$ 76,960.00
	36			PL-128U Deluxe Adjustable Work Bench W/ Spotter Stand	\$ 678.00	\$ 24,408.00
	36			Head Cover With Custom School Logo	\$ 44.00	\$ 1,584.00
	1			Embroidery Set Up	\$ 76.00	\$ 76.00
	28			PL317 Rack Bridge	\$ 425.00	\$ 11,900.00
	32			BAROLY2500BCK Black Olympic Bar 2500 Test	\$ 485.00	\$ 15,520.00
	32			50423 Land Mine Attachment	\$ 65.00	\$ 2,080.00
	8			PLR-775 Glute Ham Developer W/ Roller Pads	\$ 985.00	\$ 7,880.00
	4			PLR-505 Raptor 3-Tier Dumbbell Rack W/ Saddles	\$ 707.00	\$ 2,828.00
	2			URD-020 20LB Pro Style Urethane Dumbbell (Pair)	\$ 96.00	\$ 192.00
	2			URD-025 25LB Pro Style Urethane Dumbbell (Pair)	\$ 121.00	\$ 242.00
	2			URD-030 30LB Pro Style Urethane Dumbbell (Pair)	\$ 145.00	\$ 290.00
	2			URD-035 35LB Pro Style Urethane Dumbbell (Pair)	\$ 169.00	\$ 338.00
	2			URD-040 40LB Pro Style Urethane Dumbbell (Pair)	\$ 192.00	\$ 384.00
	2			URD-045 45LB Pro Style Urethane Dumbbell (Pair)	\$ 217.00	\$ 434.00
	2			URD-050 50LB Pro Style Urethane Dumbbell (Pair)	\$ 241.00	\$ 482.00
	1			URD 5LB-1000LB Pro Style Urethane Dumbbell Set	\$ 4,623.00	\$ 4,623.00
	192			11217 45LB Black Power Bumper Plate	\$ 141.00	\$ 27,072.00
	128			11215 25LB Black Power Bumper Plate	\$ 98.00	\$ 12,544.00
	128			EZR-10 10LB Olympic Rubber Grip Plate	\$ 16.00	\$ 2,048.00
	128			EZR-05 5LB Olympic Rubber Grip Plate	\$ 8.00	\$ 1,024.00
	64			EZR-02.5 2.5LB Olympic Rubber Grip Plate	\$ 4.00	\$ 256.00
	16			BAROLYTRAPST Pro/Collegiate Trap Bar	\$ 270.00	\$ 4,320.00
	32			11083 12LB Soft Medicine Ball	\$ 42.00	\$ 1,344.00
	16			ACST-XTREME ST-Extreme suspension Trainer	\$ 144.00	\$ 2,304.00
	8			11121 12" Foam Plyo Box	\$ 162.00	\$ 1,296.00
	8			11122 18" Foam Plyo Box	\$ 184.00	\$ 1,472.00
	8			11123 24" Foam Plyo Box	\$ 238.00	\$ 1,904.00
	32			AC-LOCKJAWFB Lock-Jaw Collar (Pair)	\$ 50.00	\$ 1,600.00
				<i>Total Unit &amp; Extension</i>	\$ 15,436.00	\$ 207,405.00
	1			<b>INSTALLATION CHARGES</b>	<b>Installation</b>	\$ 9,000.00
	1			<b>FREIGHT CHARGES</b>	<b>Freight</b>	\$ 9,000.00
	1			<i>Total Installation &amp; Freight</i>		\$ 18,000.00
Shipped By:	Date Shipped:	<b>TOTAL CHARGES</b>				<b>\$ 225,405.00</b>

Wenger Corporation  
 555 Park Drive  
 Owatonna, MN 55060-4940  
 United States



Phone: 507-455-4100  
 Fax: 507-455-4258

**Quote Number: 3280646**

**QUOTE**

Date: 04/10/2023  
 Page: 1 of 3  
 Cust #: 70045218

FFE

<p><b>Quote To:</b>          Kelly Strenski          Legacy High School - East - N          TBD          Wichita Falls TX 76301          United States</p> <p><b>Phone:</b> (940) 235-1000  <b>Fax:</b> 940-720-3228  <b>E-Mail:</b> kstrenski@wfsd.net</p>	<p><b>Date:</b> 4/10/2023  <b>Expires:</b> 12/31/2023  <b>Reference:</b>  <b>Terms:</b> Net 30 Days  <b>Created By:</b> Audrey Morschen</p> <p><b>Salesperson:</b> Mary Steidler  <b>Phone:</b> +1 (507) 774-8395  <b>E-Mail:</b> mary.steidler@wengercorp.com</p>
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**Quote Comments:**

*Since the beginning of the pandemic, significant supply chain issues have been creating disruption across many industries globally. At Wenger Corporation, our purchasing team is working with our suppliers to mitigate the impact of the disruptions. Unfortunately, we are facing shortages in key areas such as steel, plastic and wood resulting in delays in meeting our customers' orders/timelines. Freight quoted is for a one time shipment. As a result, once orders are placed, delivery dates may change. Customer-requested split shipments will result in an additional freight charge.*

*We apologize for any inconvenience this may cause. We value your business and thank you for your patience during these unusual circumstances.*

\*\*\*\*\*  
 \* Wenger is an approved vendor for Music Equipment through BuyBoard. Items on this quotation are available on BuyBoard Bid #619-20. This contract is in effect through 8/31/2023.  
 \*\*\*\*\*

Line	PartNum/Description	Qty	Net Price	Ext. Price
1.00	0936121 Student Chair Black Frame/Black Seat 17.5"	500 EA	\$74.00	\$37,000.00
2.00	127A261 Chair Move & Store Cart <i>Each cart holds 18 Wenger Student Chairs</i>	13 EA	\$428.00	\$5,564.00
3.00	280202288 StageTek Tiered Riser Staging System <i>BLACK BOX SEATING. These components will form the Thrust layout shown on attached sheet for a black box space of 36' x 36'. StageTek Tiered Staging System 4 Tiers, 8" Rise, 3' Deep (3) 8' rectangular sections Deck Surface: Black Cracked Ice</i>	1 EA	\$13,146.75	\$13,146.75

*USD*



C O R P O R A T I O N

Quote Number: 3280646

**QUOTE**

Date: 04/10/2023  
 Page: 2 of 3  
 Cust #: 70045218

FFE

4.00	280200439	2 EA	\$6,991.50	\$13,983.00
<i>Fixed Height Legs          Back, Left, and Right Guardrails (for elevations above 8")          Removable Chair Stops          Leg Storage Clips          All Necessary Leg-to-Leg Connectors</i> StageTek Tiered Riser Staging System				

*BLACK BOX SEATING. These components will form the Thrust layout shown on attached sheet for a black box space of 36' x 36'.  
 StageTek Tiered Staging System  
 3 Tiers, 8" Rise, 3' Deep  
 (2) 8' rectangular sections  
 Deck Surface: Black Cracked Ice  
 Fixed Height Legs  
 Back, Left, and Right Guardrails (for elevations above 8")  
 Removable Chair Stops  
 Leg Storage Clips  
 All Necessary Leg-to-Leg Connectors*

5.00	186L054.100	6 EA	\$3,370.00	\$20,220.00
Legacy Classic Acoustical Shell, Tapered Canopy Oyster				

6.00	280200150	1 EA	\$26,151.00	\$26,151.00
StageTek Tiered Riser Staging System				

**Seated Choral Riser Set # 205, Arc Shape**  
*StageTek Tiered Staging System  
 3 Tiers, 8" Rise, 3' Deep  
 (2) 8' rectangular sections  
 (2) 6' rectangular sections  
 (4) Pie sections  
 Deck Surface: Black Cracked Ice  
 Fixed Height Legs  
 Closure Material: Black Cracked Ice  
 Front Closures  
 Right & Left Side Closures, Notched for Guardrails  
 Back, Left, and Right Guardrails (for elevations above 8")  
 Front Closure Panel Braces for Chair Stops, for levels as needed  
 All Necessary Leg-to-Leg Connectors*

7.00	148J006.106	2 EA	\$1,103.00	\$2,206.00
Guitar Rack, Oyster, Composite Wood				

8.00	Freight	1 EA	\$19,934.80	\$19,934.80
Freight Services				

**TAILGATE DELIVERY:**  
*Freight reflected in this quotation is for common carrier shipment with tailgate delivery. Tailgate delivery will require your staff to unload the truck, move the product into the building and complete any assembly or installation.*

Wenger Corporation  
555 Park Drive  
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United States



C O R P O R A T I O N

Phone: 507-455-4100  
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**QUOTE**

Date: 04/10/2023  
Page: 3 of 3  
Cust #: 70045218

*DO YOU REQUIRE INSIDE DELIVERY, LIFTGATE DELIVERY, OR INSTALLATION SERVICES?  
If you do not have a loading dock or staff available to unload the products from the common carrier trailer, then contact your Wenger sales representative to discuss these delivery methods and to find out the additional charges.*

*If you are a tax-exempt organization and quote includes tax, please send a copy of your tax-exempt certificate and we will remove the sales tax. Thank you.*

*Notwithstanding anything to the contrary in this agreement, Wenger shall not be liable for delay or non-performance caused by any of the following circumstances when beyond its control: acts of God, explosions, riots, labor disputes (provided Wenger has exercised reasonable commercial efforts to avoid it), failures of utilities or public services, civil unrest, foreign or domestic governmental regulation or order, public health emergencies, natural disasters, cyber-attacks, wars, acts of foreign enemies, sabotage, or terrorism, including sub-supplier delays caused by any of the above provided the same are not caused or contributed to by the negligence or fault of Wenger ("Force Majeure").*

Lines Total \$138,205.55  
Total Taxes \$0.00

**Quote Total \$138,205.55**



**MUSIC EDUCATION AND PERFORMING ARTS**

Owatonna Office: Phone 800.4WENGER (493-6437) Worldwide +1.507.455.4100 | Parts & Service 800.887.7145 | wengercorp.com | 555 Park Drive, PO Box 448 | Owatonna | MN 55060-0448

Syracuse Office: Phone 800.836.1885 Worldwide +1.315.451.3440 | jrclancy.com | 7041 Interstate Island Road | Syracuse | NY 13209-9713

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Phone: 507-455-4100  
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**QUOTE**

Date: 04/10/2023  
 Page: 1 of 3  
 Cust #: 70045219

<p><b>Quote To:</b>          Kelly Strenski          Memorial High School (West)          TBD          Wichita Falls TX 76301          United States</p> <p><b>Phone:</b> (940) 235-1000  <b>Fax:</b> 940-720-3228  <b>E-Mail:</b> kstrenski@wfsd.net</p>	<p><b>Date:</b> 4/10/2023  <b>Expires:</b> 12/31/2023  <b>Reference:</b>  <b>Terms:</b> Net 30 Days  <b>Created By:</b> Audrey Morschen</p> <p><b>Salesperson:</b> Mary Steidler  <b>Phone:</b> +1 (507) 774-8395  <b>E-Mail:</b> mary.steidler@wengercorp.com</p>
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				<i>USD</i>
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4.00	280200439	2 EA	\$6,991.50	\$13,983.00
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5.00	186L054.100	6 EA	\$3,370.00	\$20,220.00
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<p>StageTek Tiered Riser Staging System</p> <p><b>Seated Choral Riser Set # 205, Arc Shape</b>  <i>StageTek Tiered Staging System          3 Tiers, 8" Rise, 3' Deep          (2) 8' rectangular sections          (2) 6' rectangular sections          (4) Pie sections          Deck Surface: Black Cracked Ice          Fixed Height Legs          Closure Material: Black Cracked Ice          Front Closures          Right &amp; Left Side Closures, Notched for Guardrails          Back, Left, and Right Guardrails (for elevations above 8")          Front Closure Panel Braces for Chair Stops, for levels as needed          All Necessary Leg-to-Leg Connectors</i></p>				
7.00	148J006.106	2 EA	\$1,103.00	\$2,206.00
<p>Guitar Rack, Oyster, Composite Wood</p>				
8.00	Freight	1 EA	\$19,934.80	\$19,934.80
<p>Freight Services</p> <p><b>TAILGATE DELIVERY:</b>  <i>Freight reflected in this quotation is for common carrier shipment with tailgate delivery. Tailgate delivery will require your staff to unload the truck, move the product into the building and complete any assembly or installation.</i></p>				

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Page: 3 of 3  
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*DO YOU REQUIRE INSIDE DELIVERY, LIFTGATE DELIVERY, OR INSTALLATION SERVICES?  
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*If you are a tax-exempt organization and quote includes tax, please send a copy of your tax-exempt certificate and we will remove the sales tax. Thank you.*

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Lines Total	\$138,205.55
Total Taxes	\$0.00

<b>Quote Total</b>	<b>\$138,205.55</b>
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**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**October 10, 2023**

<b>Agenda Item:</b>	Lease Agreement for Postage and Mailing Equipment		
<b>Administrator Responsible:</b>	Leah Horton, Chief Financial Officer		
<b>Attachments:</b>	None		
<input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Presentation <input type="checkbox"/> Report			

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approve the Pitney Bowes Inc. 60-month lease agreement for District Mailing Equipment as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The current Pitney Bowes 60-month equipment lease ends December 29, 2023. Evaluation of current leased mailing equipment was completed and vendor recommendations for updated equipment were reviewed by Lauren Zotz, Director of Purchasing, and Karina Rodriguez-Contreras, Print Shop Foreman. Pitney Bowes is awarded on Texas Comptroller’s Texas Smart Buy Contract# 985-C1. Quadient Inc is also awarded on this contract and was contacted multiple times for review and pricing for comparison, but the vendor did not respond.

Buyboard’s contract provides the best option bulk mailing option for renewal of equipment.

2018 LEASE	Current Cost	2023 LEASE	Renewal Cost
2018 Connect+/SendPro Postage Machine (with scale, stacker and touch display)	\$1,904.31/quarter	2023 Connect+/SendPro Mail Center Postage Machine (with scale, stacker and touch display)	\$4,825.35/quarterly
Relay 4000 Inserting System	\$1,311.57/quarter	Relay 5000 Inserting System	Included
AddressRight Printer	\$1,393.35/quarter	Address Printer and Barcode Scanner	discontinued
<b>\$18,436.92/year</b>	<b>\$4,609.23/quarter</b>	<b>\$19,301.40/year</b>	<b>\$4,825.35/quarter</b>

**Fiscal Note:**

This expenditure will be paid from budgeted District funds. Multi-year purchases require Board approval per policy CH (Local).

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**October 10, 2023**

<b>Agenda Item:</b>	DEC (LOCAL) Revisions		
<b>Administrator Responsible:</b>	Dr. Peter Griffiths, Associate Superintendent		
<b>Attachments:</b>	DEC(L)		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees review the revisions of the DEC (LOCAL) Policy as submitted by Dr. Peter Griffiths, Associate Superintendent, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

Due to HB1486 and HB471, TASB has recommended changes to the DEC (LOCAL). The revisions include Mental Health Leave & Line of Duty Illness or Injury Leave of Absence.

**Fiscal Note:**

None.

## PROPOSED REVISIONS

(see pages 3 and 4)

<b>Leave Administration</b>	The Superintendent shall develop administrative regulations addressing employee leaves and absences to implement the provisions of this policy.
<b>Definitions</b>	The term "immediate family" is defined as:
Immediate Family	<ol style="list-style-type: none"><li>1. Spouse.</li><li>2. Son or daughter, including a biological, adopted, or foster child, a son- or daughter-in-law, a stepchild, a legal ward, or a child for whom the employee stands <i>in loco parentis</i>.</li><li>3. Parent, stepparent, parent-in-law, or other individual who stands <i>in loco parentis</i> to the employee.</li><li>4. Sibling, stepsibling, and sibling-in-law.</li><li>5. Grandparent and grandchild.</li><li>6. Any person residing in the employee's household at the time of illness or death.</li></ol>
	For purposes of the Family and Medical Leave Act (FMLA), the definitions of spouse, parent, son or daughter, and next of kin are found in DECA(LEGAL).
Family Emergency	The term "family emergency" shall be limited to disasters and life-threatening situations involving the employee or a member of the employee's immediate family.
Leave Day	A "leave day" for purposes of earning, using, or recording leave shall mean the number of hours per day equivalent to the employee's usual assignment, whether full-time or part-time.
School Year	A "school year" for purposes of earning, using, or recording leave shall mean the term of the employee's annual employment as set by the District for the employee's usual assignment, whether full-time or part-time.
Catastrophic Illness or Injury	A catastrophic illness or injury is a severe condition or combination of conditions affecting the mental or physical health of the employee or a member of the employee's immediate family that requires the services of a licensed practitioner for a prolonged period of time and that forces the employee to exhaust all leave time earned by that employee and to lose compensation from the District. Such conditions typically require prolonged hospitalization or recovery or are expected to result in disability or death. Conditions

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

relating to pregnancy or childbirth shall be considered catastrophic if they meet the requirements of this paragraph.

---

**Note:** For District contribution to employee insurance during leave, see CRD(LOCAL).

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**Availability**

The District shall make state personal leave and local leave for the current year available for use at the beginning of the school year.

**State Leave Proration**

If an employee separates from employment with the District before his or her last duty day of the school year or begins employment after the first duty day of the school year, state personal leave shall be prorated based on the actual time employed.

If an employee separates from employment before the last duty day of the school year, the employee's final paycheck shall be reduced for state personal leave the employee used beyond his or her pro rata entitlement for the school year.

**Medical Certification**

An employee shall submit medical certification of the need for leave if:

1. The employee is absent more than five consecutive workdays because of personal illness or illness in the immediate family;
2. The District requires medical certification due to a questionable pattern of absences or when deemed necessary by the supervisor or Superintendent; or
3. The employee requests FMLA leave for the employee's serious health condition; a serious health condition of the employee's spouse, parent, or child; or for military caregiver leave.

In each case, medical certification shall be made by a health-care provider as defined by the FMLA. [See DECA(LEGAL)]

**State Personal Leave**

The Board requires employees to differentiate the manner in which state personal leave is used.

**Nondiscretionary Use**

Nondiscretionary use of leave shall be for the same reasons and in the same manner as state sick leave accumulated before May 30, 1995. [See DEC(LEGAL)]

Nondiscretionary use includes leave related to the birth or placement of a child and taken within the first year after the child's birth, adoption, or foster placement.

**Discretionary Use**

Discretionary use of leave is at the individual employee's discretion, subject to limitations set out below.

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

*Request for  
Leave*

In deciding whether to approve or deny a request for discretionary use of state personal leave, the supervisor shall not seek or consider the reasons for which an employee requests to use leave. The supervisor shall, however, consider the duration of the requested absence in conjunction with the effect of the employee's absence on the educational program and District operations, as well as the availability of substitutes.

Discretionary use of state personal leave shall generally not exceed three consecutive workdays.

Discretionary use of state personal leave may be extended by an additional two consecutive workdays if the request is documented to involve a member of the employee's immediate family on active duty for the call to or the return from a continuous military deployment of at least four months.

**Local Leave**

Each employee in a position normally requiring 10, 11, or 12 months of service shall earn five, six, or seven paid local leave days per school year, respectively, in accordance with administrative regulations.

Local leave shall accumulate to a maximum of 90 leave days.

Local leave shall be used according to the terms and conditions of state personal leave. [See State Personal Leave, above]

**Mental Health Leave**

A District peace officer who experiences a traumatic event in the scope of employment shall be granted a maximum of three days of mental health leave per traumatic event. Such leave shall be provided in accordance with administrative regulations and shall not be deducted from the employee's pay or leave balance.

The Superintendent shall develop regulations regarding mental health leave that address the following:

1. Circumstances or reasons under which an eligible employee may use mental health leave;

~~1. Circumstances or reasons under which a peace officer may use mental health leave;~~

2. Procedures for requesting mental health leave and maintaining the anonymity of the requestor;

3. The administrator authorized to approve requests for mental health leave; and

4. Other procedures deemed necessary for administering this provision.

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

**Quarantine Leave**

A District peace officer shall be granted quarantine leave when ordered by the local health authority or the peace officer's supervisor to quarantine or isolate due to possible or known exposure to a communicable disease while on duty. Such leave shall be provided in accordance with administrative regulations and shall not be deducted from the employee's pay or leave balance.

The Superintendent shall develop regulations regarding quarantine leave that address the following:

1. Continuation of all employment benefits and compensation for the duration of the leave;
2. Reimbursement for reasonable costs related to the quarantine; and
3. Other procedures deemed necessary for administering this provision.

**Line of Duty Illness or Injury Leave of Absence**

Following a leave of absence with full pay as required by law, the District shall not extend the leave of absence for a police officer's line of duty illness or injury. In accordance with law, the police officer may use accumulated leave.

**Unpaid Extended Sick Leave**

After all available paid leave days and any applicable compensatory time have been exhausted, an employee who is not a member of the catastrophic sick leave bank shall be granted in a school year a maximum of five unpaid leave days of extended sick leave to be used only for the employee's own catastrophic illness or injury, including pregnancy-related illness or injury.

A written request for extended sick leave must be accompanied by medical certification of the illness or injury.

**Unpaid Special Leave**

An employee who has exhausted all paid leave as well as any applicable compensatory shall be permitted to request up to five days of unpaid special leave for absences related to an immediate family member's call to active military duty or upon return from active military duty.

**Catastrophic Sick Leave Bank**

The District shall establish a sick leave bank that employees in a position normally requiring ten, 11, or 12 months of service may join through contribution of local leave.

Leave contributed to the bank shall be solely for the use of participating employees. An employee who is a member of the bank may request leave from the bank if the employee or a member of the employee's immediate family experiences a catastrophic illness or injury and the employee has exhausted all paid leave and any applicable compensatory time.

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

The Superintendent shall develop regulations for the operation of the sick leave bank that address the following:

1. Membership in the sick leave bank, including the number of days an employee must contribute to become a member;
2. Procedures to request leave from the sick leave bank;
3. The maximum number of days per school year a member employee may receive from the sick leave bank;
4. The committee or administrator authorized to consider requests for leave from the sick leave bank and criteria for granting requests; and
5. Other procedures deemed necessary for the operation of the sick leave bank.

Appeal

An employee may appeal a decision regarding the sick leave bank in accordance with DGBA(LOCAL), beginning with the Superintendent or appropriate administrator.

**Unpaid Leave of  
Absence**

Studies or  
Sabbatical

A contract employee shall be permitted to request an unpaid leave of absence up to one year without pay to pursue graduate studies on a full-time basis. Each request shall be evaluated based on the needs of the District and the employee's personal reasons and goals.

Exchange Teacher

A teacher may request an unpaid leave of absence, not to exceed one year, to serve as a foreign exchange teacher. Each request shall be evaluated based on the availability of a satisfactory replacement for the time of absence.

**Family and Medical  
Leave**

FMLA leave shall run concurrently with applicable paid leave and compensatory time, as applicable.

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**Note:** See DECA(LEGAL) for provisions addressing FMLA.

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Twelve-Month  
Period

For purposes of an employee's entitlement to FMLA leave, the 12-month period shall be measured backward from the date an employee uses FMLA leave.

Combined Leave for  
Spouses

When both spouses are employed by the District, the District shall limit FMLA leave for the birth, adoption, or placement of a child, or to care for a parent with a serious health condition, to a combined total of 12 weeks. The District shall limit military caregiver leave to a combined total of 26 weeks.

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

Intermittent or Reduced Schedule Leave	The District shall permit use of intermittent or reduced schedule FMLA leave for the care of a newborn child or for the adoption or placement of a child with the employee.
Certification of Leave	When an employee requests leave, the employee shall provide certification, in accordance with FMLA regulations, of the need for leave.
Fitness-for-Duty Certification	In accordance with administrative regulations, when an employee takes FMLA leave due to the employee's own serious health condition, the employee shall provide, before resuming work, a fitness-for-duty certification.
Leave at the End of Semester	When a teacher takes leave near the end of the semester, the District may require the teacher to continue leave until the end of the semester.
<b>Temporary Disability Leave</b>	<p>Any full-time employee whose position requires educator certification by the State Board for Educator Certification or by the District shall be eligible for temporary disability leave. The maximum length of temporary disability leave shall be 180 calendar days. [See DBB(LOCAL) for temporary disability leave placement and DEC(LEGAL) for return to active duty.]</p> <p>An employee's notification of need for extended absence due to the employee's own medical condition shall be forwarded to the Superintendent as a request for temporary disability leave.</p> <p>The District shall require the employee to use temporary disability leave and paid leave, including any compensatory time, concurrently with FMLA leave.</p>
<b>Workers' Compensation</b>	<hr/> <p><b>Note:</b> Workers' compensation is not a form of leave. The workers' compensation law does not require the continuation of the District's contribution to health insurance.</p> <hr/> <p>An absence due to a work-related injury or illness shall be designated as FMLA leave, temporary disability leave, and/or assault leave, as applicable.</p>
No Paid Leave Offset	The District shall not permit the option for paid leave offset in conjunction with workers' compensation income benefits. [See CRE]
<b>Court Appearances</b>	<p>Absences due to compliance with a valid subpoena or for jury duty shall be fully compensated by the District and shall not be deducted from the employee's pay or leave balance.</p> <p>Absences for court appearances related to an employee's personal business shall be deducted from the employee's leave or, at the option of the employee, shall be taken as leave without pay.</p>

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

**Annual Payment for  
Unused Leave**

Each employee shall receive an annual payment for unused local leave for each day that exceeds the allowable 90-day accumulation.

The employee shall receive payment for each day of unused local leave that exceeds the allowable 90-day accumulation at the rate of \$30 per day. Days for which the employee received payment shall not be available to that employee for use in the District.

Absences that qualify under the FMLA and absences for bona fide religious holy days shall not count against the employee's eligibility for the incentive. [See DEC(LEGAL)]

The rate established by the Board shall be in effect until a new rate is adopted. Any changes to the rate shall apply beginning with the school year following the adoption of the rate change.

**Payment for Unused  
Leave Upon  
Retirement**

The following leave provisions shall apply to an employee hired before May 1, 2000.

An employee who retires from the District shall be eligible for payment for accumulated state and local leave plus any local leave from the final year of employment under the following conditions:

1. The employee's retirement is voluntary, i.e., the employee is not being discharged or nonrenewed.
2. The employee is retiring under the Teacher Retirement System of Texas (TRS).

The employee shall receive payment for each day of accumulated state and local leave, to a maximum of 90 days, at a rate of \$30 per day. If the employee is reemployed with the District, days for which the employee received payment shall not be available to that employee.

The rate established by the Board shall be in effect until the Board adopts a new rate. Any changes to the rate shall apply beginning with the school year following the adoption of the rate change.

**Payment for  
Accumulated Leave  
Upon Separation**

The following leave provisions shall apply to an employee who was hired on or after May 1, 2000.

An employee who separates from employment with the District shall be eligible for payment for accumulated local leave under the following conditions:

1. The employee's separation from employment is voluntary, i.e., the employee is retiring or resigning and is not being discharged or nonrenewed.

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

2. The employee has at least five years of service with the District.

The employee shall receive payment for each day of accumulated local leave, to a maximum of 90 days, at a rate of \$30 per day. If the employee is reemployed with the District, days for which the employee received payment shall not be available to that employee.

The District shall provide payment for accumulated local leave to the beneficiaries of an employee who dies while employed by the District. The employee must have had at least five years of service with the District and was not being discharged or nonrenewed. The beneficiaries of the employee shall receive payment for each day of accumulated local leave, to a maximum of 90 days, at a rate of \$30 per day.

The rate established by the Board shall be in effect until the Board adopts a new rate. Any changes to the rate shall apply beginning with the school year following the adoption of the rate change.

**Neutral Absence  
Control**

If an employee has excessive absences equal to four workdays and does not return to work after exhausting all available paid and unpaid leave, the District shall provide the employee written notice that he or she no longer has leave available for use. The District shall automatically pursue termination of an employee who has exhausted all available leave, regardless of the reason for the absence [see DF series]. The employee's eligibility for reasonable accommodations, as required by the Americans with Disabilities Act [see DAA(LEGAL)], shall be considered before termination. If terminated, the employee may apply for reemployment with the District.

For purposes of this provision, excessive absence shall mean failure to appear for work when no leave applies to the absence and the absence is not excused on any other basis provided in law or District policy. Elective leaves, if any, shall apply to and excuse an absence when the leave has been duly elected by the employee and approved by the District and the absence qualifies for and falls within the leave period.

For purposes of this provision, a workday is a day the employee is required to perform services for the District in compliance with policy and the employment agreement between the employee and the District.

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**October 10, 2023**

<b>Agenda Item:</b>	Consolidation of Campuses		
<b>Administrator Responsible:</b>	Dr. Peter Griffiths, Associate Superintendent		
<b>Presentation:</b>			
<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> For Discussion	<input type="checkbox"/> Presentations	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees approve the consolidation of Harrell Alternative Center to Farris Alternative Center for the remainder of the 23-24 school year, Hirschi High School, Rider High School, and Wichita Falls High School to Legacy High School and Memorial High School and Kirby Middle School to Hirschi Middle School for the 2024-2025 school year as submitted by Dr. Peter Griffiths, Associate Superintendent, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation**

Under CT (Local), campuses may be consolidated by merging of two or more campuses onto one campus to address more efficient use of the available capacity and a reduction in operating costs in specific school attendance areas.

The District is recommending the consolidation of:

- Harrell Alternative Center to Farris Alternative Center for the 2023-2024 school year.
- Hirschi High School, Rider High School, and Wichita Falls High School to Legacy High School and Memorial High School for the 2024-2025 school year.
- Kirby Middle School to Hirschi Middle School for the 2024-2025 school year.

Upon board approval, campus numbers and names will be completed accordingly.

1<sup>st</sup> Reading.

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**October 10, 2023**

<b>Agenda Item:</b>	Closure of Campuses		
<b>Administrator Responsible:</b>	Dr. Peter Griffiths, Associate Superintendent		
<b>Presentation:</b>			
<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> For Discussion	<input type="checkbox"/> Presentations	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees approve the closure of Harrell Alternative Center for the 2023-2024 school year and Kirby Middle School for the 2024-2025 school year as submitted by Dr. Peter Griffiths, Associate Superintendent, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation**

Under CT (Local), school closure shall refer to a cessation of school operation that comes as a result of efforts by the District to operate more efficiently by using capacity available in other existing schools.

The District is recommending the closure of:

- Harrell Alternative School for the 2024-2025 school year.
- Kirby Middle School for the 2024-2025 school year.

Upon board approval, campus numbers and names will be completed accordingly.

1<sup>st</sup> Reading.

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**October 10, 2023**

<b>Agenda Item:</b>	Class-Size Exception Waiver		
<b>Administrator Responsible:</b>	Dr. Peter Griffiths, Associate Superintendent		
<b>Attachments:</b>	Class-Size Exception Waiver		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approves class-size exception waivers for the campuses on the attached list as submitted by Dr. Peter Griffiths, Associate Superintendent and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

- Class-size exception waivers must be requested for any class in kindergarten through fourth grade that exceeds the 1:22 ratio.  
6 classes at 2 campuses will require a waiver.

# Class-Size Exception Waivers

**October 10, 2023**

Campus	Campus No.	Grade Level	Current Enrollment	Number of Teachers	Names of Teachers
Fowler	243905111				
		3rd	92	4	Teacher A 23
					Teacher B 23
					Teacher C 23
					Teacher D 23
Southern Hills	243905129				
		KG	77	4	Teacher A 17
					Teacher B 17
					Teacher C 19
					Teacher D 24
		3	77	4	Teacher A 17
					Teacher B 18
					Teacher C 18
					Teacher D 24

Breakdown of overages includes:

- 6 classes at 2 campuses will require a waiver.
  - 4 classes at 23
    - 4 grade 3
  - 1 class at 24
    - Kindergarten-Bilingual
  - 1 class at 24
    - 3rd grade - Bilingual

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**October 10, 2023**

<b>Agenda Item:</b>	Resolution of the Board to Employ or Accept as Volunteers Chaplains		
<b>Administrator Responsible:</b>	Dr. Peter Griffiths, Associate Superintendent		
<b>Attachments:</b>	Resolution for SB 763		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> For Discussion	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees discuss the resolution of the Board to Employ or Accept as Volunteers Chaplains as submitted by Dr. Peter Griffiths, Associate Superintendent, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

Senate Bill 763, passed by the 88<sup>th</sup> Texas Legislature, requires each school board to take a record vote between September 1, 2023, and March 1, 2024, on whether to adopt a policy authorizing a campus of the district to employ or accept as a volunteer a chaplain under Education Code Chapter 23.

This is for discussion only. If a decision is made, we will bring back the Resolution at the next board meeting.

**Fiscal Note:**

None.

## Resolution of the Board to Employ or Accept as Volunteers Chaplains

WHEREAS, Section 23.001 of the Texas Education Code permits the district to employ or accept as a volunteer a chaplain to provide support, services, and programs for students as assigned by the Board;

WHEREAS, Senate Bill 763, passed by the 88th Texas Legislature, requires each school board to take a **record vote** between September 1, 2023, and March 1, 2024, on whether to adopt a policy authorizing a campus of the district to employ or accept as a volunteer a chaplain under Education Code Chapter 23;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of \_\_\_\_\_ School District hereby:

***[Option 1: Use this option if your district will formally permit chaplains to serve these functions in the district. Send this to the district's TASB policy consultant after adoption for inclusion in the district's policy manual.]***

Permits a district campus to employ or accept as a volunteer a chaplain to provide support, services, and programs for students and adopts the following addition to DP(LOCAL):

**School Chaplains**            In accordance with law, the Board authorizes a campus to employ or accept as a volunteer a chaplain. [See DC and GKG]

***[Option 2: Use this option if your district already permits the services and supports of chaplains under existing policy. Confirm that your district has GKG(LOCAL) before adopting this option.]***

Affirms the practice of a district campus permitting a chaplain to provide support, services, and programs for students in accordance with the district's existing GKG(LOCAL) policy.

***[Option 3: Use this option if your district will not permit chaplains to serve these functions in the district.]***

Does not permit a district campus to employ or accept as a volunteer a chaplain to provide support, services, and programs for students at this time.

Adopted this \_\_\_\_\_ (date) day of \_\_\_\_\_ (month), \_\_\_\_\_ (year), by the Board of Trustees.

Presiding officer's signature: \_\_\_\_\_

Secretary's signature: \_\_\_\_\_

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**October 10, 2023**

<b>Agenda Item:</b>	Monthly Personnel Report		
<b>Administrator Responsible:</b>	Dayna Hardaway, Director of Human Resources		
<b>Attachments:</b>	No Attachment		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input checked="" type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees reviews the employee resignations/retirements that have been submitted since the last Board meeting. The resignations/retirements have been accepted by Dr. Donny Lee, Superintendent of Schools, in accordance with the requirements of Policy DFE (Local).

**Letters of Retirement:**

**Professionals**

Kirby, Synthia-Principal, CEC, Last Day 12/15/23

**Clerical/Auxiliary/Support**

**Letters of Resignation:**

**Professionals**

Flaharity, Susan-Teacher, Fain, Last Day 10/6/23

Kaspar, Ferran-Teacher, Barwise, Last Day 10/10/23

Slupski, Kathleen-Teacher, Kirby, Last Day 10/13/23

Wilbur, Christopher-Teacher, CEC, Last Day 10/11/23

Winsauer-Pest, Eva-Teacher, Jefferson, Last Day 9/22/23

**Clerical/Auxiliary/Support**

Aleman, Rosa-Aide, Milam, Last Day 9/26/23

Davenport, Kaitlin- Aide, Denver, Last Day 9/14/23

Espinoza, Vanessa-Aide, Brook Village, Last Day 10/13/23

Esteves, Andrea-Aide Brook Village, Last Day 9/22/23

Hagen, Jennifer- Aide, Franklin, Last Day 8/25/23

Harris, Candace-Leave Specialist, Ed Center, Last Day 9/28/23

Kasperek, Natalie-Secretary, Ed Center, Last Day 10/16/23

Reece, Bethany-Aide, Milam, Last Day 9/25/23

Stewart, Rolynn-Building Tech I, Maintenance, Last Day 9/12/23

White, Makala- Aide, West, Last Day 9/28/23

Williamson, D'Shayla- Aide, Haynes Head Start, Last Day 10/03/23

**WICHITA FALLS ISD BOARD OF TRUSTEES  
OCTOBER 10, 2023**

<b>Agenda Item:</b>	Applicant Pool		
<b>Administrator Responsible:</b>	Dayna Hardaway, Director of Human Resources		
<b>Attachments:</b>	Applicant Pool		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approve the proposed applicant pool as submitted by Dayna Hardaway, Director of Human Resources, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION  
October 10, 2023**

**CERTIFIED APPLICANT POOL**

<b>Name</b>	<b>Certification</b>	<b>University</b>	<b>Yrs of Exp</b>	<b>Position/Assignment</b>	<b>Previous District</b>
Hunt, Cheryl	Core Subjects with STR Grades (Ec-6) & (4-8) Early Childhood Grades (PK-K) Principal as Instructional Leader Grades (EC-12)	Troy University (Bachelors) South Nazarene University (Masters)	31	1/2 Teacher, 1/2 Instructional Coach Sheppard Elementary Replacing Alexandria Pierce	WFISD
Jackson, Paradize	SPED Grades (EC-12)	Midwestern State University (Bachelors)	0	SPED Teacher Kirby Middle School	Burkburnett ISD
Purdy, Don	Secondary Mathematics Grades (6-12) Secondary Composite Science Grades (6-12) Secondary Physical Education Grades (6- 12) Secondary Biology Grades (EC-12)	Texas A & M University	1	Math Teacher Rider High School Replacing Leslie Cllahan	WFISD
Ramirez, Franco*	**Math Grades (4-8)	Midwestern State University	0	Math Teacher Kirby Middle School Replacing	N/A

*Asterisk indicates Contract Addendum Required. See key below.*

*\* Enrolled in an Alternative Certification Program*

*\*\* One-year out-of state Certification*

*\*\*\*Emergency Permit*

*\*\*\*\* Non-Renewal Permit*

*DOI = District of Innovation*

**CERTIFIED ADMINISTRATOR APPLICANT POOL**

<p align="center"><b>Hardaway, Del</b></p>	<p align="center">Principal Grades (EC-12) Superintendent Grades (EC-12) Elementary Physical Education Grades (1-8) Elementary Self Contained Grades (1-8) Elementary Social Studies Composite Grades (1-8)</p>	<p align="center">Southwestern Oklahoma State University (Bachelors) Angelo State University (Masters)</p>	<p align="center">20 +</p>	<p align="center">Principal Kirby Middle School Replacing Alston Calliste</p>	<p align="center">WFISD</p>
<p align="center"><b>Morales, Jason</b></p>	<p align="center">**Principal as Instructional Leader Grades (EC-12) **Core Subjects with STR Grades (EC-6) **Core Subjects with STR Grades (4-8)</p>	<p align="center">Cameron University] (Bachelors &amp; Masters)</p>	<p align="center">7</p>	<p align="center">Assistant Principal McNiel Middle School Replacing Brent Hagen</p>	<p align="center">Lawton Public Schools</p>

**Name**

**Degree**

**University**

**Yrs of Exp**

**Position/Assignment**

**Previous District**

*Asterisk indicates Contract Addendum Required. See key below.*

*\* Enrolled in an Alternative Certification Program*

*\*\* One-year out-of state Certification*

*\*\*\*Emergency Permit*

*\*\*\*\* Non-Renewal Permit*

*DOI = District of Innovation*

**APPLICANTS TO BE APPROVED BY THE BOARD OF EDUCATION**

**October 10, 2023**

**CERTIFIED APPLICANT POOL**

**ADDENDUM**

Name	Certification	University	Yrs of Exp	Position/Assignment	Previous District
Morales, Jason	Principal as Instructional Leader Grades EC-12  Core Subjects with STR Grades EC-6  Core Subjects with STR Grades 4-8	Cameron University (Bachelor's & Master's)	7	Assistant Principal McNiel Replacing Brent Hagen	Lawton Public Schools
*Garcia, Franco	Mathematics Grades 4-8	Midwestern State University Bachelor's	NA	Teacher Kirby Replacing Kathleen Slupski	NA

*Jackson, Paradize	Physical Education Grades EC-12 Special Education Grades EC-12	Midwestern State University Bachelor's	NA	Special Education Inclusion Teacher Kirby Replacing Chelsey Mawson	NA
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*Asterisk indicates Contract Addendum Required. See key below.*

*\* Enrolled in an Alternative Certification Program*

*\*\* One-year out-of state Certification*

*\*\*\*Emergency Permit*

*\*\*\*\* Non-Renewal Permit*

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**October 10, 2023**

<b>Agenda Item:</b>	Minutes		
<b>Administrator Responsible:</b>	Dr. Donny Lee, Superintendent of Schools		
<b>Attachments:</b>	Minutes of Special Session, September 12, 2023 Minutes of Public Hearing, September 18, 2023 Minutes of Regular Meeting, September 18, 2023		
<input type="checkbox"/> Action Needed	<input checked="" type="checkbox"/> Future Action	<input type="checkbox"/> Presentation	<input type="checkbox"/> Report

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees approves the proposed minutes of a Special Session on September 12, 2023, a Public Hearing on September 18, 2023 and the Regular Meeting on September 18, 2023, as submitted by Dr. Donny Lee, Superintendent of Schools.

**Explanation:**

The following are copies of the minutes referenced above. These minutes will become official upon approval by the Board.

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES  
WFISD ADMINISTRATION BUILDING – BOARD ROOM  
WORK SESSION MEETING SEPTEMBER 12, 2023**

***CALL TO ORDER AND OPENING STATEMENT:***

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 12:00 p.m. by Ms Katherine McGregor, board president.

Board members present: Ms. Katherine McGregor, Mr. Mark Lukert, Mr. Dale Harvey, Mr. Jim Johnson, Ms. Susan Grisel, Ms. Diann Scroggins and Ms. Sandra Camp. Ms. McGregor noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Dr. Peter Griffiths, Associate Superintendent, Ms. Dayna Hardaway, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Leah Horton, Chief Financial Officer, Ms. Denise Brown, Director of Finance, Ms. Lauren Zotz, Director of Purchasing, Mr. Jeff Hill, Director of Elementary Curriculum, Ms. Vanessa Dishman, Administrative Assistant to the Superintendent, Ms. Marchuetta Matthews, Administrative Assistant to Associate Superintendent, Ms. Trish Potts, Internal Auditor, Mr. Larry Menefee, Director of Student Services, Ms Deb Dipprey, Executive Director of School Administration, Ms. Betsi Morton, Contract & Risk Management, Ms. Misti Spear, Director of Strategic Planning, Mr. Grant Freeman, Director of Athletics, Ms. Kelly Strenski, Director of Fine Arts, Chief Anthony Smith, WFISD Police and Scot Hafley, Executive Director of Operations.

Also present: Mr. David Potter, Architect with DP4 Consult and Huckabee, Inc, Mr. Mike Wenk, SAFB Liaison, Mr. Brett Boles and Mr. Chris Brown, Target Solutions Reps, Mr. Alex Borrego, City of Wichita Falls, Ms. Micki Wesley, Region 9 and reporters from KAUZ, KFDX and TRN.

***INVOCATION:***

Mr. Jim Johnson gave the invocation.

***PUBLIC COMMENT:***

None

***REPORTS OR SPECIAL DISCUSSION ITEMS:***

**INFORMATION REGARDING THE TEA ACCOUNTABILITY SYSTEM:**

Ms. Micki Wesley with Region 9 presented the latest information about TEA State Accountability Grading Process for 2023. The following are the changes:

- Update cut points and targets
- Update CCMR indicators
- Improve ability to recognize growth
- Narrow the focus within Closing the Gaps (Domain 3)
- Update overall district rating methodology
- Create a unique alternative education accountability (AEA) system
- Add new performance data to TXschools.gov and TPRS

Due to the significant changes in the A-F Accountability System, this will not allow for an “apples to apples” comparison to 2022 performance.

**CONSTRUCTION UPDATE ON WF LEGACY HIGH SCHOOL AND WF MEMORIAL HIGH SCHOOL:**

Mr. David Potter, Architect with DP4 Consult and Huckabee, Inc, gave a detailed report using photo slides on the construction at Wichita Falls Legacy High School and Wichita Falls Memorial High School.

## **AUGUST 10<sup>TH</sup> STORM DAMAGE UPDATE:**

Mr. Brett Boles, Target Solutions Rep presented an update of the progress on repairs to the facilities that received major storm damage on August 10, 2023.

Work completed to date: Emergency site cleanup of Farris, Lamar, Bus Barn, and Hirschi, water mitigations of Hirschi library and adjacent areas, Temporary roof installation of Hirschi library and Denver Alternative School and SPED FF&E has been cleaned and delivered to employees for usage.

Hirschi permanent roof repairs have been approved by TASB, are currently in discussion with WFISD and chosen system to develop the contract documents.

Denver Alternative Center Status: Temporary roof has been installed on the NE and NW wings of the building, temporary framing solution has been developed and is pending ACM cleanup, fencing is installed around the site, sampling and asbestos protocol developed, usable water found in building for abatement work and a temporary electrical pole will be installed for abatement work.

## **HB3 RESOLUTION**

Mr. Dale Harvey, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees adopt a Resolution to Declare a Good Cause Exception for House Bill 3 Armed Security Officer requirement for approval as submitted by Anthony Smith, Chief of Police, and recommended by Dr. Donny Lee, Superintendent.

Carried unanimously by a vote of 7-0

## ***FINANCIAL SERVICES:***

### **FINANCIAL REPORTS AS OF JULY 31, 2023**

Mr. Mark Lukert, seconded by Ms. Susan Grisel, motioned that the Wichita Falls Independent School District Board of Trustees approve the year- to-date financial reports and investment reports as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

## **BUDGET AMENDMENTS**

Mr. Dale Harvey, seconded by Ms. Sandy Camp, motioned that the Wichita Falls Independent School District Board of Trustees approve the budget amendments as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

## **RESALE BIDS OF PROPERTY LOCATED WITHIN WFISD**

Mr. Jim Johnson, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve the Resale Bids for 2403 Taylor St., 1911 Polk St. and 502 Virginia Ave as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

## **DONATION OF PROPERTY LOCATED WITHIN WFISD**

Ms. Susan Grisel, seconded by Mr. Mark Lukert, motioned that the Wichita Falls Independent School District Board of Trustees approve the donation of 1626 Pearl Ave. and 1807 Clark St. to Home for Freedom Inc. as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 7-0

## **RFP 2324-06-P-25 TRADES BID**

Ms. Leah Horton, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees award RFP 2324-06-P-25 Trades Bid to the vendors listed on the attached recap for a period of two years beginning October 1, 2023, for a period of two years as recommended by Dr. Donny Lee, Superintendent of Schools.

This item will be placed on the consent agenda for the Board of Trustees' regular meeting on September 18, 2023

***DISTRICT SERVICES AND OPERATIONS:***

**LOCAL DISTRICT UPDATE POLICY FFAC**

Dr. Peter Griffiths, Associate Superintendent, recommended that the Wichita Falls Independent School District Board of Trustees add, approve the proposed policy revision: Per SB 629, WFISD adds policy regarding opioid antagonist medication provided at campuses as recommended by Dr. Donny Lee, Superintendent of Schools.

This item will be placed on the consent agenda for the Board of Trustees' regular meeting on September 18, 2023

**LOCAL DISTRICT UPDATE POLICY FNAF AND GKDA**

Dr. Peter Griffiths, Associate Superintendent, recommended that the Wichita Falls Independent School District Board of Trustees add, approve the proposed policy revision: Approval of distribution of non-school literature such as flyers for free activities or community events process as recommended by Dr. Donny Lee, Superintendent of Schools.

This item will be placed on the consent agenda for the Board of Trustees' regular meeting on September 18, 2023

***HUMAN RESOURCES:***

**PERSONNEL REPORT**

Ms. Dayna Hardaway, Director of Human Resources, reported to the Wichita Falls Independent School District Board of Trustees a review of employee resignations/retirements that have been submitted since the last board meeting. The resignations/retirements have been accepted by Dr. Donny Lee, Superintendent of Schools, in accordance with the requirements of Policy DFE (LOCAL).

**TEACHER APPLICANT POOL**

Mr. Mark Lukert, seconded by Ms. Sandy Camp, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool. (Exhibit A)

Carried unanimously by a vote of 7-0

***BOARD MATTERS:***

**BOARD MINUTES:**

Minutes of a work session, August 15, 2023 and a regular meeting, August 22, 2023.

These items will be placed on the consent agenda for the Board of Trustees' regular meeting on September 18, 2023

**DRESS CODE DISCUSSION:**

Board of Trustees discussed the public comment from the last meeting regarding WFISD staff having visible tattoos and the possibility of "business casual" to include jeans being allowed.

**RECESS:**

Ms. Katherine McGregor, board president, recessed the work session to go into closed session at 2:07pm.

**CLOSED SESSION:**

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (Pursuant to Texas Government Code 551.074)
2. Discussion of Purchase, Exchange, Lease or Value of Real Property (Pursuant to Texas Government Code Section 551.072)

**ADJOURNED:**

Ms. Susan Grisel, seconded by Mr. Dale Harvey, moved that the Wichita Falls Independent School District Board of Trustees adjourn at 2:50 pm.

Carried unanimously by a vote of 7-0

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES  
WFISD ADMINISTRATION BUILDING – BOARD ROOM  
PUBLIC HEARING SEPTEMBER 18, 2023**

***CALL TO ORDER AND OPENING STATEMENT:***

The Board of Trustees of the Wichita Falls Independent School District met in a special session meeting on the above date. The meeting was called to order at 5:42 p.m. by Ms. Katherine McGregor, board president.

Board members present: Ms. Katherine McGregor, Mr. Dale Harvey, Mr. Mark Lukert, Ms. Susan Grisel, Ms. Diann Scroggins and Ms. Sandra Camp. Ms. McGregor noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Leah Horton, Chief Financial Officer, Dr. Peter Griffiths, Associate Superintendent, Ms. Marchuetta Matthews, Administrative Assistant to Associate Superintendent, Ms. Ashley Thomas, Communications Officer, and Ms. Vanessa Dishman, Administrative Assistant to the Superintendent

Also present: Media representative

***BOARD MATTERS:***

Ms. Leah Horton, Chief Financial Officer, on behalf of the Board of Trustees, presented annual report describing the financial management performance of the district. As required by law the report included the information provided by the Texas Education Agency and any supplemental information as may be determined by the local board of trustees. **A copy of the report is available, upon request, at the District's administrative offices and on the district's website.**

***PUBLIC COMMENT:***

None

***ADJOURNED:***

No further action was taken and Ms. Katherine McGregor, board president, adjourned the meeting at 5:48 p.m.

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President, Board of Trustees

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Secretary, Board of Trustees

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES  
WFISD ADMINISTRATION BUILDING – BOARD ROOM  
REGULAR SESSION MEETING SEPTEMBER 18, 2023**

***CALL TO ORDER AND OPENING STATEMENT:***

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 6:00 p.m. by Ms Katherine McGregor, board president.

Board members present: Ms. Katherine McGregor, Mr. Mark Lukert, Mr. Dale Harvey, Ms. Susan Grisel, Ms. Sandy Camp and Ms. Diann Scroggins. Ms. McGregor noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Dr. Peter Griffiths, Associate Superintendent, Ms. Dayna Hardaway, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Leah Horton, Chief Financial Officer, Ms. Marchuetta Matthews, Administrative Assistant to the Associate Superintendent, Mr. Scot Hafley, Executive Director of Operations, Ms. Vanessa Dishman, Administrative Assistant to the Superintendent, Chief Anthony Smith, WFISD Police, Ms. Lauren Zotz, Director of Purchasing, Mr. Grant Freeman, Director of Athletics, Ms. Kelly Strenski, Director of Fine Arts, Ms. Melissa Saisuwan, teacher and Mr. John Strenski, Safety & Security Coordinator

Also present: a KFDX reporter

***PRESENTATION OF COLORS:***

Rider JROTC presented the colors.

***INVOCATION:***

Mr. Mark Lukert gave the invocation.

***PRESENTATIONS:***

**TAFE TEACH TOMORROW SUMMIT AND EDRISING**

Ms. Erin Dillard, Education training teacher at CEC, recognizes Texas Association of Future Educators (TAFE) students from the Career Education Center for their achievements at the Teach Tomorrow Summit and Educators Rising Competition. Emily Kintner, advanced with her children's book, written and illustrated by her. Leila Dillard, advanced in public speaking by giving a speech she wrote about the teacher shortage. Leila placed 9th in the nation in the JV category, making it her 2<sup>nd</sup> appearance at the EdRising national competition. Leila has placed in the top ten both years she has competed.

**RIDER HIGH SCHOOL LEVEL 2 HRS CERTIFICATION**

Dr. Peter Griffiths recognized the staff of Rider High School for achieving Level 2 Certification in Marzano High Reliability Schools as submitted and recommended by Dr. Donny Lee, Superintendent. Marzano HRS Level 2 certification means that Rider High School has established "Effective Teaching in Every Classroom," which focuses on the responsibility of both school leaders and teachers in ensuring high-quality instruction. The high reliability school program was created by Marzano Resources to help transform schools into organizations that take proactive steps to ensure student success. Using a research-based five-level hierarchy, along with leading and lagging indicators, educators learn to assess, monitor, and confirm the effectiveness of their schools. This framework defines five progressive levels of performance that a school must master to become an HRS - where all students learn the content and skills they need for success in college, careers, and beyond.

***PUBLIC COMMENT:***

Ms. Melissa Saisuwan, McNiel Middle School Teacher- requested that the Board of Trustees change the policy on tattoos being covered by staff and stated why she felt they were not inappropriate.

**REPORTS OR SPECIAL DISCUSSION ITEMS:**

**SUPERINTENDENT’S REPORT:**

Dr. Donny Lee gave a detailed report using photo slides on the following:

- Current Enrollment 12,931
- TEA Violations of Statues: Statues violated:
  - 39.0542, simple terms document required
  - 39.054 (B), method must provide a way for any district to obtain an “A” rating. Cannot obtain an “A” rating if changed after testing started
  - 39.0541, can adopt indicators and standards any time during a school year but before the evaluation of a school district or campus
  - 39.054, not later than August 15 a performance rating will be made public
- Equalizing of Staffing
  - Staff affected by moves were notified last week of the district need for them to move
  - Most begin their new assignment location September 25, 2023
  - Moves avoid under/over staffing
- Staff Survey Results:
  - 75.1 % Agreed: WFISD should allow students and staff to display tattoos
  - 82.7% Agreed: WFISD should allow teachers to wear jeans every day
  - 59.5% notice a reduction in student cell phone use on campus
- Campus visits since last report:
  - Milam
  - Crockett
  - Booker T. Washington
  - Scotland Park
  - Fowler
  - Jefferson
  - Cunningham
  - Zundy
  - Franklin
  - Barwise
  - West
  - Southern Hills
- Denver Options-Actual cash value is still pending:
  - Rebuild: Current Estimation is \$4.9 million or higher to rebuild
  - Demolish: Current Estimation \$1.4 million
- Upcoming dates:
  - TASA N2 Learning Asst Principal Academy September 19, 2023
  - Leadership Cohort September 19, 2023
  - WINK Principal Training (Curriculum), September 21, 2023
  - Staff PD Day (no students) September 22, 2023

**CONSENT AGENDA:**

RFP 2324-06-P-25 TRADES BID  
LOCAL DISTRICT UPDATE POLICY FFAC  
LOCAL DISTRICT UPDATE POLICY FNAA AND GKDA  
AUGUST BOARD MINUTES

Mr. Mark Lukert, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve items placed on the Consent Agenda at the September 12, 2023 meeting.

Carried unanimously by a vote of 6 – 0

**FINANCIAL SERVICES:**

**PURCHASE OF ATHLETICS’ FACILITIES CONSTRUCTION**

Mr. Dale Harvey, seconded by Ms. Susan Grisel, moved to approve the award of Hellas Construction from Austin, Texas, in the amount of \$13,493,435.00, for completion of athletics’ facilities at the new high schools as summited by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

**PURCHASE OF BAND SEMI-TRAILERS**

Ms. Diann Scroggins, seconded by Ms. Sandy Camp, moved to approve purchase of two (2) Semi-Trailers from Clubhouse Trailer Company of Edmond, Oklahoma, in the amount of \$299,331.38 as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 6 – 0

***HUMAN RESOURCES:***

**TEACHER APPLICANT POOL**

Mr. Mark Lukert, seconded by Ms. Diann Scroggins, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool (Exhibit B.)

Carried unanimously by a vote of 6 – 0

***BOARD MATTERS:***

**RESOLUTION-WICHITA APPRAISAL DISTRICT BOARD OF DIRECTORS METHOD OF APPOINTMENT:**

Ms. Sandy Camp, seconded by Ms. Susan Grisel, moved to approve the Wichita Appraisal District Board of Directors Method of Appointment Resolution as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 6 – 0

**RECESS:**

Ms. Katherine McGregor, board president, recessed the meeting to go into closed session at 7:12 pm.

**CLOSED SESSION:**

- 1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (Pursuant to Texas Government Code 551.074)
- 2. Deliberation Regarding Security Devices or Security Audits (Pursuant to Texas Government Code Section 551.076)

**ADJOURNED**

No further action was taken and Ms. Katherine McGregor, board president, adjourned the meeting at 8:07 p.m.

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President, Board of Trustees

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Secretary, Board of Trustees