

# Notice of Regular Meeting

## The Board of Trustees Brownfield ISD

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A Regular Meeting of the Board of Trustees of Brownfield ISD will be held April 19, 2021, beginning at 6:00 PM in the New HS Construction site then Administration Building, 601 Tahoka Rd, Brownfield, TX 79316.

\*Items do not have to be taken in the same order as shown on the meeting notice.

If during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, whether specifically annotated as a closed meeting item or not, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting at this or a subsequently posted meeting.

Closed meetings authorized under the Texas Open Meetings Act include, but are not limited to, the following:

TEXAS GOVERNMENT CODE SECTION:

- 551.071 Private consultation with the board's attorney.
- 551.072 Discussing purchase, exchange, lease, or value of real property.
- 551.073 Discussing negotiated contracts for prospective gifts or donations.
- 551.074 Discussing personnel or to hear complaints against personnel.
- 551.075 To confer with employees of the school district to receive information or to ask questions.
- 551.076 Considering the deployment, specific occasions for, or implementation of security personnel or devices.
- 551.082 Considering discipline of a public school child, or complaint or charge against personnel.
- 551.0821 Considering personally identifiable information about public school student.
- 551.083 Considering the standards, guidelines, terms, or conditions the board will follow in consultation with representatives of employee groups.
- 551.084 Excluding witnesses from a hearing.

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Chris Smith, Superintendent

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. **CALL TO ORDER:** The meeting will be called to order at the New High School job site.  
Announcement by chairperson whether a quorum is present, and that a meeting has been duly called, and that notice of the meeting has been posted in the time and manner required by law.
- II. **Tour new HS Job site**
- III. **Recess Meeting to Board Room**
- IV. **CALL TO ORDER-**Administration Building
- V. **INVOCATION AND PLEDGES**
- VI. **WELCOME**
- VII. **PUBLIC COMMENT:** According to Policy BED (Local) persons who desire to wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak.  
No presentation shall exceed 3 minutes.  
Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with the notice of the meeting.
- VIII. **SUPERINTENDENT REPORT:**
  - A. Recognition- Student of the Month HS-Nathaniel Luna, Employee of the Month- HS Jesse Martinez, MS-Anna Ontiveros, Oak Grove-Kathy Thomas, BBAC-Rosa Martinez, Child Nutrition-Janie McClure
  - B. Information items-
    - I. Interim Assessment Data
  - C. Enrollment-
  - D. Monthly Financials
- IX. **CONSENT AGENDA:**Consent Agenda is presented to the Board and may be acted upon together. However, if any member of the Board wishes to act on an item individually, they may request to do so and it will be pulled out of the Consent Agenda in order to be considered on its own.
  - A. Approve Minutes from previous meetings
  - B. **INFORMATION ITEM:**
    - I. **Board Continuing Education Hours Reporting:** In 2017, the Texas Legislature passed Senate Bill 1566. The bill changed Texas Education Code section 11.159 in the following ways: SECTION 5. Section 11.159, Education Code, is amended by amending Subsection (b)...as follows: (b) A trustee must complete any training required by the State Board of Education. The minutes of the last regular meeting of the board of trustees held before an election of trustees must reflect whether each trustee has met or is deficient in meeting the training required for the trustee as of the first anniversary of the date of the trustee's election or appointment. If the minutes reflect that a trustee is deficient, the district shall post the minutes on the district's Internet website within 10 business days of the meeting and maintain the posting until the trustee meets the requirements.
- X. **Approve the District of Innovation Plan Addition and Extension:** Brownfield ISD staff requests your approval of the Brownfield ISD District of Innovation addition and extension. The timelines indicated in the process have been followed and the plan has been posted on the district website for 30 days. The public hearing conducted on

March 1, 2021 completes all of the required actions prior to board approval.

Following approval, the district will begin the process of designing the process and protocols needed to implement the plan.

- XI. **Consider Audit Engagement 2020-2021:** According to Texas Education Code, Section 44.008, the board of trustees of each school district shall have its school district fiscal accounts audited annually at district expense by a certified or public accountant holding a permit from the Texas State Board of Public Accountancy. The audit must be completed following the close of each fiscal year. According to the Texas Education Agency Resource Guide (Audit Module 4, Section 2), the school district's board of trustees must require the auditors to provide a written proposal or an engagement letter. An engagement letter dated March 8, 2021 from Bolinger, Segars, Gilbert & Moss, LLP. is attached. The fee for the 2020-2021 audit is estimated to not exceed \$35,000.
- XII. **Consider 2021-2022 School Calendar:** House Bill (HB) 2610, passed by the 84th Texas Legislature amends Texas Education Code (TEC), §25.081, by striking language requiring 180 days of instruction and replacing this language requiring districts to provide at least 75,600 minutes of instruction, including intermissions and recess. The bill also allows school districts to add minutes as necessary to compensate for minutes of instruction lost due to school closures caused by disaster, flood, extreme weather conditions, fuel curtailment, or another calamity. The Texas Education Agency requires local school districts to annually adopt a calendar that meets the criteria established by state law, and ensures that school will provide at least the required number of instructional minutes during this calendar year. In accordance with House Bill (HB) 2610, and the amendments made to the Texas Education Code (TEC), §25.081, BISD, along with the local DAC committee, has created an instructional calendar that meets/exceeds the minimum 75,600-minute instructional calendar.
- XIII. **Consider Approval of Purchase of New Weight Equipment for FH and HS:** BISD is working to replace the old and outdated weight equipment at the FH as well and install new weight equipment at the new HS. The current weight is over the recommended replacement life. The recommended replacement for weight equipment is 8-10 years based on wear. The funds will be encumbered, but not expended until project completion.
- XIV. **Consider approval of Allotment and TEKS Certification, 2021-2022:** Allotment and TEKS Certification, pursuant to TEC § 31.0211, allows the district's technology and instructional materials allotment to be used only for expenses allowed by the Texas Education Code. For the current school year, the district has instructional materials that collectively cover all elements of the Texas Essential Knowledge and Skills of the required curriculum identified in TEC §28.002, other than physical education, for each subject and grade level (TEC §31.004).
- XV. **Consider Teacher Incentive Allotment Spending Plan:** TEC Section 48.114 (i)(1)(A) states that A district shall annually certify that funds received under this section were used as follows: At least 90% of each allotment received was used for the compensation of teachers employed at the campus at which the teacher for whom the district received the allotment is employed. The district should spend no more than 10% of TIA funds at the district level to support roll-out and implementation of TIA. The Texas Education Agency requires local school districts to annually certify funds received from the Teacher Incentive Allotment and approve the expenditure of TIA funds as part of the annual budgeting process in August each year.

- XVI. **Update Board Policy FFA (Local):** In 2016/2017, federal and state law changed for policy code FFA. Administrative Reviews are completed every three years by TDA. Policy FFA needs to be updated to reflect the federal and state law changes.
- XVII. **CLOSED SESSION:** Closed session to discuss personnel, TX.GOV'T. CODE SECTION 551.074; Discuss purchase, exchange, lease, or value of real property, TX.GOV'T. CODE SECTION 551.072
- XVIII. **PERSONNEL**
  - A. Offer employment contract(s) to other certified and/or non-certified professional employment applicant(s) for initial assignment by Superintendent to administration, classroom teaching, counseling, librarian, nurse, and other professional instructional and/or professional support positions
  - B. Resignations
- XIX. **ADJOURNMENT:** The Board may go into closed session to discuss any item that is listed in the Texas Government Code Section for the Texas Open Meetings Act and that appears on this agenda.