

**NOTICE OF REGULAR OF THE BOARD OF TRUSTEES
 PORT ARANSAS INDEPENDENT SCHOOL DISTRICT
 Wednesday, February 12, 2025
 6:00 PM**

Notice is hereby given that a Regular Meeting of the Board of Trustees of the Port Aransas Independent School District will be held on Wednesday, February 12, 2025 at 6:00 PM. The Board will meet in the Board Room of the Port Aransas Independent School District Administration Building
 100 S Station St
 Port Aransas, TX 78373.

I. CALL TO ORDER	4
A. Moment of Silence and Pledge of Allegiance	
II. COMMENTS	
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VI. CONSENT AGENDA	20
A. Consider/Take Possible Action to Approve the Regular Board Meeting Minutes dated January 22, 2025.	21
VII. DISCUSSION AND/OR ACTION ITEMS	
A. Consider/Take Possible Action to Approve the PAISD District Calendar for the 2025-2026 School Year.	24
B. Consider/Take Possible Action to Approve TASB Local Policy Update 124.	25
VIII. CLOSED SESSION	60
The Board Will Adjourn into Executive Session in Accordance with the Texas Open Meetings Act, Texas Government Code, 551.071 thru 551.083 to Consider the Following:	
A. Personnel: to Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee.	
B. Discuss Superintendent's Evaluation	1

C. Discuss Superintendent's Contract Including: Extension of the Contract Period and/or any other Modifications.	
D. Discuss Administrator Contracts.	
E. Real Property: Deliberate the Purchase, Exchange, Lease or Value of Real Property.	
IX. OPEN SESSION	61
A. Consider/Take Possible Action to Extend Superintendent's Contract Period and/or any other Modifications.	
B. Consider/Take Possible Action to Approve Administrator Contracts.	
C. Consider/Take Possible Action to Purchase Property within the City Limits of Port Aransas Texas; Nueces County.	62
X. ADJOURN	63

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed session of the Board of Trustees is required, then such closed session as authorized by the Texas Open Meetings, Act, Texas Government Coded Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section

- 551.071 Private consultation with the board's attorney
- 551.072 Discussing purchase, exchange, lease, or value of real property.
- 771.073 Discussing negotiated contracts for prospective gifts or donations.
- 551.074 Discuss:
 - (1) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or
 - (2) To hear a complaint or charge against an officer or employee.
- 551.076 Considering the deployment, specific occasions for, or implementation of security personnel or devices.
- 551.082 Considering discipline of a public school child, or complaint or charge against personnel.
- 551.083 Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups.

Should any final action, final decision, or final vote be required in the opinion of the school Board with regard to any matter considered in such closed session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice hereof, as the School Board shall determine pursuant to applicable laws and policies.

On this , this notice was posted on a bulletin board located at a place readily accessible and convenient to the public at the Port Aransas Independent School District Administration Building, 100 S. Station Street, Port Aransas, Texas.

Respectfully submitted,

Sharon McKinney, Superintendent

CALL TO ORDER

Non-Action Item

Board President, Daniel Johnson will call meeting to order.

A. Moment of Silence and Pledge of Allegiance

PUBLIC TESTIMONY

Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the designee, Rosalie Johnson before the meeting begins as specified in the Board's procedures on public comment and shall indicate the item or topic on which they wish to address the Board.

Should individuals elect to sign up to address the board prior to the board meeting they must email Rosalie Johnson, rosalie@paisd.net. Include the following information in the body of the email: First Name, Last Name, phone number and indicate item or topic they wish to address.

BOARD OF TRUSTEES' ACKNOWLEDGEMENTS

Non-Action Item:

At this time, Board members may make acknowledgements and/or receive Board committee reports.

PRESENTATIONS INFORMATION

PRESENTATIONS:

- A. Marlin PRIDE Gold Medalist
- B. Spelling Bee Winners

Public Hearing

Texas Academic Performance Report

<https://tea.texas.gov/perfreport/tapr/index.html>

The Texas Academic Performance Reports (TAPR) pull together a wide range of information on the performance of students in each school and district in Texas every year. Performance is shown disaggregated by student groups, including ethnicity and socioeconomic status. The reports also provide extensive information on school and district staff, programs, and student demographics.

[Texas Academic Performance Reports for 2023-2024](#) are now available. From this website you can access TAPRs for the state and every public school, district, or region of Texas.

[TAPR Glossary](#)

REPORTS

A. Business Reports

Brittany Canales will present to the Board the following information:

1. Account Balances
2. YTD Revenues & Expenditures
3. Bond Expenditures
4. Activity Account Expenditures
5. Tax Collections

PORT ARANSAS ISD

Account Balances

December 2024 - ACCOUNT BALANCES 2024-2025

AMERICAN BANK

GENERAL FUND	\$980,621.97
SCHOLARSHIP	\$544,506.30
FEMA	\$39,763.90
DEBT SERVICE	\$57,271.36
DONATION/DISASTER RELIEF	\$184,189.36
TOTAL	\$1,806,352.89

LONESTAR INVESTMENT ACCOUNT

CONSTRUCTION-23 EMPLY HOUS	\$765,062.82
CONSTRUCTION BOND 2021	\$1,077,811.45
CONSTRUCTION BOND 2023A	\$8,803,680.72
GENERAL FUND	\$11,052,791.07
INTEREST & SINKING FUND	\$3,017,735.50
WORKERS COMPENSATION FUND	\$31,654.95
TOTAL	\$24,748,736.51

TEXAS RANGE

General Fund	\$23,365,529.65
Property Value Decline	\$6,685,545.80
Bond Issue 2023A	\$26,273,231.59
FEMA/TDEM	\$899,279.90
TOTAL	\$57,223,586.94

TOTAL	\$83,778,676.34
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PORT ARANSAS I.S.D. STATEMENT OF REVENUES, EXPENDITURES YEAR-TO-DATE

		FOR MONTH ENDED			12/31/2024			Percent of the Year :			33.33%		
		GENERAL FUND			FOOD SERVICE			DEBT SERVICE					
		BUDGET	ACTUAL	% of	BUDGET	ACTUAL	% of	BUDGET	ACTUAL	% of			
		(12 Months)	(12 Month)	% of	(12 Months)	(12 Month)	% of	(12 Months)	(12 Month)	% of			
		2024-2025	2024-2025		2024-2025	2024-2025		2024-2025	2024-2025				
REVENUES:													
5700	Local, Intermediate & Out-of-State	39,699,349.00	27,184,021.23	68.47%	161,116.72	60,764.77	37.71%	4,219,107.00	2,923,793.81	69.30%			
5800	State Program Revenues	812,914.00	205,616.30	25.29%	45,804.70	0	0.00%	40,000.00	47103.00	117.76%			
5900	Federal Program Revenues	25,000.00	0.00	0.00%	149,594.88	22597.98	15.11%	0	-	0.00%			
Revenues		40,537,263.00	27,389,637.53	67.57%	356,516.30	83,362.75	23.38%	4,259,107.00	2,970,896.81	69.75%			
EXPENDITURES:													
11	Instruction	-4,835,480.30	1,542,759.87	-31.90%									
12	Instructional Resources & Media Services	-94,185.84	30,404.45	-32.28%									
13	Curriculum & Instructional Staff Development	-21,700.00	7665.60	-35.33%									
21	Instructional Development	-390,821.50	139,106.87	-35.59%									
23	School Leadership	-563,680.06	198,196.42	-35.16%									
31	Guidance, Counseling, and Evaluation Services	-295,991.09	70,718.15	-23.89%									
33	Health Services	-76,931.18	25,505.85	-33.15%									
34	Student Transportation	-140,752.61	41,254.19	-29.31%									
35	Food Service	-22,488.40	22,576.86	-100.39%	-441,172.75	153,860.39	-34.88%						
36	Extracurricular Activities	-551,414.49	156,865.78	-28.45%									
41	General Administration	-635,061.23	238,879.56	-37.62%									
51	Facilities Maintenance and Operations	-2,322,913.82	746,694.19	-32.14%									
52	Security & Monitoring Services	-75,410.59	13,319.19	-17.66%									
53	Data Processing Services	-99,646.34	57,914.59	-58.12%									
61	Community Service	-	-	0.00%									
71	Debt Service	-	-	0.00%				-4,247,279.00	2919.73	-0.07%			
81	Construction - Art Lab	-	-	0.00%									
91	Chapter 49 Payments	-30,048,897.00	506,573.00	-1.69%									
95	JJAEP	-2,000.00	-	0.00%									
99	Tax Appraisal District	-580,000.00	148763.17	-25.65%									
6XXX	Total Expenditures	-40,757,374.45	3,947,197.74	-9.68%	-441,172.75	153,860.39	-34.88%	-4,247,279.00	2919.73	-0.07%			
	Other Resources and Uses	-	-	-									
7010	Other Resources	-	-	-									
8010	Other Uses	-	-	-									
Resources over Expenditures & Other Uses													

EXPENDITURES OVER \$25,000 - December 2024

FUND	DATE	CHECK NO.	VENDOR	AMOUNT	DESCRIPTION
698	20241209	71131	Weaver & Jacobs Constructor's,	726,187.59	Cole Center
199	20241218	71154	TEACHER RETIREMENT	45,535.24	TRS Paymnet
199	20241203	71115	TEACHER RETIREMENT	44,743.67	TRS Payment
698	20241218	71136	Weaver & Jacobs Constructor's,	36,422.04	Cole Center
199	20241219	71130	INTERNAL REVENUE	35,525.46	IRS Paymnet
199	20241211	82481	Champion Energy Services	31,533.33	Electric
199	20241218	82532	Champion Energy Services	27,855.82	Electric

December 2024- 699 Bond Expenditures

Fund	Check No.	Date	Vendor	Amount	Fund Description
699	82482	20241211	MALEK, INC	\$ 489.30	2021 Bond
699	82482	20241211	MALEK, INC	\$ 3,858.00	2021 Bond
699	82482	20241211	MALEK, INC	\$ 10,546.00	2021 Bond
699	82533	20241218	MALEK, INC	\$ 1,138.52	2021 Bond
699	82533	20241218	MALEK, INC	\$ 2,326.40	2021 Bond
699	82537	20241218	HERC RENTALS, INC	\$ 430.00	2021 Bond
699	82544	20241218	AGPARTS WORLDWIDE, INC	\$ 1,227.10	2021 Bond
				\$ 20,015.32	

December 2024 -698 Bond Expenditures

Fund	Date	Check No.	Vendor	Amount	Fund Description
698	71131	20241209	Weaver & Jacobs Constructor	\$ 726,187.59	2023 Bond
698	71136	20241218	Weaver & Jacobs Constructor	\$ 36,422.04	2023 Bond
698	82455	20241211	TK ELEVATOR CORP	\$ 826.90	2023 Bond
698	82465	20241211	SUNSET MUSTANG - ACE	\$ 181.65	2023 Bond
698	82466	20241211	PROFIRE PROTECTION	\$ 360.00	2023 Bond
698	82466	20241211	PROFIRE PROTECTION	\$ 1,730.00	2023 Bond
698	82467	20241211	TEXAS MULTI-CHEM, LTD.	\$ 3,020.00	2023 Bond
698	82472	20241211	LOWE'S BUSINESS ACCT.	\$ 47.48	2023 Bond
698	82485	20241211	N & T SERVICES INC	\$ 815.11	2023 Bond
698	82486	20241211	DISCOUNT AUTO PARTS #2	\$ 56.45	2023 Bond
698	82489	20241211	CARD SERVICE CENTER	\$ 36.23	2023 Bond
698	82524	20241218	HD SUPPLY	\$ 1,088.80	2023 Bond
698	82541	20241218	STRIDDE,CALLINS &	\$ 462.02	2023 Bond
				\$ 771,234.27	

December 2024 ACTIVITY ACCOUNT EXPENDITURES

FUND	CHECK	VENDOR	AMOUNT	FUND DESCRIPTION
865	71149	AMAZON PURCHASES	138.42	STUDENT ACTIVITY FUND
865	82489	CARD SERVICE CENTER	586.56	STUDENT ACTIVITY FUND
865	82534	JACKIE MCDANIEL	190.40	STUDENT ACTIVITY FUND
865	82550	PORT ROYAL	1000.00	STUDENT ACTIVITY FUND
			1915.38	
FUND	CHECK	VENDOR	AMOUNT	FUND DESCRIPTION
461	71135	AMAZON PURCHASES	169.97	CAMPUS ACTIVITY FUND
461	71139	AMAZON PURCHASES	234.99	CAMPUS ACTIVITY FUND
461	71140	AMAZON PURCHASES	243.28	CAMPUS ACTIVITY FUND
461	71144	AMAZON PURCHASES	262.53	CAMPUS ACTIVITY FUND
461	71146	AMAZON PURCHASES	181.75	CAMPUS ACTIVITY FUND
461	71148	AMAZON PURCHASES	263.88	CAMPUS ACTIVITY FUND
461	71151	AMAZON PURCHASES	718.99	CAMPUS ACTIVITY FUND
461	82469	STEPHANIE COWEN	2675.65	CAMPUS ACTIVITY FUND
461	82489	CARD SERVICE CENTER	232.62	CAMPUS ACTIVITY FUND
461	82489	CARD SERVICE CENTER	1000.00	CAMPUS ACTIVITY FUND
461	82489	CARD SERVICE CENTER	130.59	CAMPUS ACTIVITY FUND
461	82489	CARD SERVICE CENTER	212.02	CAMPUS ACTIVITY FUND
461	82492	TISHA PIWETZ	46.32	CAMPUS ACTIVITY FUND
461	82507	Heather Shoemaker	14.00	CAMPUS ACTIVITY FUND
461	82528	ACCOUNTS RECEIVABLE	121.58	CAMPUS ACTIVITY FUND
461	82530	ERIN REAVES	59.90	CAMPUS ACTIVITY FUND
461	82531	SPORT SUPPLY GROUP, INC,	3295.00	CAMPUS ACTIVITY FUND
461	82549	MARLIN OUTLET, LLC	55.00	CAMPUS ACTIVITY FUND
			9918.07	
FUND	CHECK	VENDOR	AMOUNT	FUND DESCRIPTION
491	71138	AMAZON PURCHASES	99.90	PRIVITE DONATIONS-
491	82543	PAUL'S SEASCAPES	300.00	PRIVITE DONATIONS-
			399.90	

PAIDSCHOLARSHIPS Transaction List by Date January 2025

Type	Date	Num	Name	Memo	Split	Amount
Check	01/06/2025	5832	TEXAS A&M COMMERCE	TUITION SPRING 2025 SHELBI 500 TEACHER EDUCATION FUN		\$ (2,525.00)
Check	01/06/2025	5833	SAMANTHA CHASTAIN	TUITION REIMBURSE SPRING 240100 SAMANTHA CHASTAIN		\$ (6,094.01)
Check	01/06/2025	5834	TEXAS A&M UNIVERISTY	TUITION SPRING 2025	240110 ELLIS BURRILL	\$ (9,000.00)
Check	01/06/2025	5835	CLAIRE PITRE	ENROLLMENT SPRING 2025	240039 CLAIRE PITRE	\$ (11,000.00)
Check	01/06/2025	5836	SAVANNA WHITLEY	TUITION SPRING 2025	230115 SAVANNA WHITLEY	\$ (414.23)
Check	01/06/2025	5837	SAMANTHA CHASTAIN	HOUSING REIMBURSEMENT F 240100 SAMANTHA CHASTAIN		\$ (1,655.99)
Check	01/06/2025	5838	RYDER P. MARAQUIN	TUITION & ENROLLMENT SPR 240069 RYDER MARAQUIN		\$ (6,679.00)
Check	01/07/2025	5839	TEXAS TECH UNIVERSITY	TUITION SPRING 2025	240008 WILLIAM CARLOUGH	\$ (3,848.41)
Check	01/07/2025	5840	DEL MAR COLLEGE	TUITION SPRING 2025	230053 DAVID OGLE	\$ (649.90)
Check	01/07/2025	5841	VOID CHECK	VOID CHECK WRONG AMOUN 200		\$ -
Check	01/07/2025	5842	TEXAS A&M UNIVERISTY	TUITION SPRING 2025	240004 HUNTER STUNZ	\$ (10,531.61)
Check	01/08/2025	5843	DEVIN GUEVARA	TUITION SPRING 2025	240106 DEVIN GUEVARA	\$ (6,500.00)
Check	01/08/2025	5844	TEXAS TECH UNIVERSITY	TUITION SPRING 2025	240067 AUSTIN BEPKO	\$ (8,125.00)
Check	01/09/2025	5845	DYLAN ABERNATHY	ENROLLMENT SPRING 2025	240108 DYLAN ABERNATHY	\$ (1,250.00)
Check	01/09/2025	5846	HUNTER STUNZ	ENROLLMENT SPRING 2025	240004 HUNTER STUNZ	\$ (966.00)
Check	01/09/2025	5847	ROBERT CARLOUGH	ENROLLMENT SPRING 2025	210012 ROBERT CARLOUGH	\$ (3,541.36)
Check	01/09/2025	5848	DEL MAR COLLEGE	TUITION SPRING 2025	240113 MICHAEL CUELLAR	\$ (2,150.00)
Check	01/09/2025	5849	BAYLOR UNIVERSITY	TUITION SPRING 2025	240001 GUNNER BELCHER	\$ (12,375.00)
Check	01/10/2025	5850	TEXAS A&M CORPUS CHRISTI	TUITION SPRING 2025	250135 FRANCES WALSH	\$ (5,459.64)
Check	01/10/2025	5851	JAY PEASLEE	TUITION REIMBURSEMENT SF 240092 MACKENZIE PEASLEE		\$ (5,000.00)
Check	01/10/2025	5852	POINT LOMA NAZARENE UNIV	TUITION SPRING 2025	240119 JADEN HARRIS	\$ (8,625.00)
Check	01/10/2025	5853	Melanie Mayer	CLOSE SCHOLARSHIP ACCOL 352 JEAN MAYER SCHOLARSHI		\$ (250.00)
Check	01/13/2025	5854	TEXAS A&M UNIVERISTY	TUITION SPRING 2025	240112 ELLA MOORE	\$ (6,494.89)
Check	01/13/2025	5855	National Board of Professional Te	LIA PHILLIPS SPRING 2025	500 TEACHER EDUCATION FUN	\$ (950.00)
Check	01/13/2025	5856	TEXAS A&M CORPUS CHRISTI	TUITION SPRING 2025	240098 AUBREE BOYER	\$ (4,013.78)
Check	01/14/2025	5857	AUBREE BOYER	COLLEGE EXPENSES	240098 AUBREE BOYER	\$ (359.15)
Check	01/15/2025	5858	UNIVERSITY OF WISCONSIN PI	TUITION SPRING 2025	240088 ELSA TEMPLES	\$ (2,000.00)
Check	01/20/2025	5859	TEXAS A&M CORPUS CHRISTI	TUITION SPRING 2025	240099 GRACE CUNNINGHAM	\$ (6,630.85)
Check	01/20/2025	5860	AIDEN PORTER	TUITION SPRING 2025	210016 AIDEN PORTER	\$ (355.65)
Check	01/22/2025	5861	GRACE CUNNINGHAM	REIMBURSEMENT BOOKS & S 240099 GRACE CUNNINGHAM		\$ (252.97)
Check	01/22/2025	5862	BAYLOR UNIVERSITY	TUITION SPRING 2025	240001 GUNNER BELCHER	\$ (500.00)
Check	01/27/2025	5863	AUSTIN BEPKO	ENROLLMENT SPRING 2025	240067 AUSTIN BEPKO	\$ (500.00)
Check	01/27/2025	5864	GRACE CUNNINGHAM	BOOKS SPRING 2025	240099 GRACE CUNNINGHAM	\$ (99.59)
Check	01/27/2025	5865	CALLAN LANDOLT	TUITION SPRING 2025	230129 CALLAN LANDOLT	\$ (2,500.00)
Check	01/29/2025	5866	UNIVERSITY OF COLORADO BI	TUITION SPRING 2025	240120 GAVIN LOCKE	\$ (2,500.00)
Check	01/29/2025	5867	ETHAN DELAY	TUITION REIMBURSEMENT SF 240124 ETHAN DELAY		\$ (6,250.00)
Check	01/29/2025	5868	WYLIE DUXSTAD	EXPENSES TRADE SCHOOL	220003 WYLIE DUXSTAD	\$ (3,403.50)
JANUARY 2025						\$ (143,450.53)

Port Aransas ISD

Jurisdiction # 29

Tax Collection Report Through 12/31/2024

	Tax Year 2024	Tax Year 2023	Change from Prior Year	Percent Change
CURRENT TAX LEVY:				
Gross Tax Levy as of October 1, 2024	47,630,612.81	44,981,561.69	2,649,051.12	5.89%
Adjustments and Transfers to Inactives	<u>(267,870.56)</u>	<u>(815,000.69)</u>	<u>547,130.13</u>	-67.13%
ADJUSTED TAX LEVY	47,362,742.25	44,166,561.00	3,196,181.25	7.24%
Cumulative Collections this month	31,826,872.17	30,038,270.07	1,788,602.10	5.95%
Cumulative Collections last month	<u>25,041,558.82</u>	<u>25,164,319.37</u>	<u>(122,760.55)</u>	-0.49%
Current Collections This Month	<u>6,785,313.35</u>	<u>4,873,950.70</u>	<u>1,911,362.65</u>	39.22%
*TAX LEVY OUTSTANDING ON 12/31/2024	15,535,870.08	14,128,290.93	1,407,579.15	9.96%
DELINQUENT TAX LEVY:				
Delinquent Tax Roll as of September 30, 2024	1,045,091.09	894,400.55	150,690.54	16.85%
Adjustments and Transfers to Inactives	<u>(155,026.76)</u>	<u>(132,715.19)</u>	<u>(22,311.57)</u>	16.81%
NET COLLECTABLE	890,064.33	761,685.36	128,378.97	16.85%
Cumulative Collections this month	(10,242.83)	12,539.31	(22,782.14)	-181.69%
Cumulative Collections last month	<u>(24,391.34)</u>	<u>(16,244.82)</u>	<u>(8,146.52)</u>	50.15%
Delinquent Collections This Month	<u>14,148.51</u>	<u>28,784.13</u>	<u>(14,635.62)</u>	-50.85%
*TAX LEVY OUTSTANDING ON 12/31/2024	900,307.16	749,146.05	151,161.11	20.18%

TOTAL COLLECTIONS - MONTH TO DATE				
Current*	6,785,313.35	4,873,950.70	1,911,362.65	39.22%
Discount	(88,790.69)	(62,949.77)	(25,840.92)	41.05%
Delinquent*	14,148.51	28,784.13	(14,635.62)	-50.85%
Penalty & Interest	2,387.02	7,009.59	(4,622.57)	-65.95%
Ag Rollback Taxes	0.00	0.00	0.00	0.00%
Remitted to Reinvestment Zone	0.00	0.00	0.00	0.00%
Current Year: *				
Rendition Penalty	0.00	12,302.77	(12,302.77)	-100.00%
Penalty & Interest on Rendition Penalty	0.00	0.00	0.00	0.00%
Appraisal Commission from Rendition Penalty	0.00	(615.14)	615.14	-100.00%
Delinquent Years: *				
Rendition Penalty	94.84	4.60	90.24	1961.74%
Penalty & Interest on Rendition Penalty	22.84	1.01	21.83	2161.39%
Appraisal Commission from Rendition Penalty	<u>(5.90)</u>	<u>(0.28)</u>	<u>(5.62)</u>	2007.14%
Total	6,713,169.97	4,858,487.61	1,854,682.36	38.17%
TOTAL COLLECTIONS - YEAR TO DATE				
Current*	31,826,872.17	30,038,270.07	1,788,602.10	5.95%
Discount	(804,419.88)	(770,044.56)	(34,375.32)	4.46%
Delinquent*	(10,242.83)	12,539.31	(22,782.14)	-181.69%
Penalty & Interest	24,046.38	22,363.38	1,683.00	7.53%
Ag Rollback Taxes	0.00	0.00	0.00	0.00%
Remitted to Reinvestment Zone	0.00	0.00	0.00	0.00%
Current Year: *				
Rendition Penalty	0.00	15,645.62	(15,645.62)	-100.00%
Penalty & Interest on Rendition Penalty	0.00	0.00	0.00	0.00%
Appraisal Commission from Rendition Penalty	0.00	(782.28)	<u>782.28</u>	-100.00%
Delinquent Years: *				
Rendition Penalty	384.62	204.94	<u>179.68</u>	87.67%
Penalty & Interest on Rendition Penalty	64.97	67.28	<u>(2.31)</u>	-3.43%
Appraisal Commission from Rendition Penalty	<u>(22.50)</u>	<u>(13.61)</u>	<u>(8.89)</u>	65.32%
Total	31,036,682.93	29,318,250.15	1,718,432.78	5.86%

*(For purposes of this report, Collections in July, August, and September are delinquent.)

PERCENT OF NET COLLECTABLE COLLECTED - MONTH TO DATE				
Current Levy / Adjusted Current Tax Levy	14.33%	11.04%	3.29%	29.82%
Delinquent Levy / Adjusted Current Tax Levy	0.03%	0.07%	-0.04%	-54.16%
Levy-Discount+P&I / Adjusted Current Tax Levy	14.17%	10.97%	3.20%	29.16%

PERCENT OF NET COLLECTABLE COLLECTED - YEAR TO DATE				
Current Levy / Adjusted Current Tax Levy	67.20%	68.01%	-0.81%	-1.20%
Delinquent Levy / Adjusted Current Tax Levy	-0.02%	0.03%	-0.05%	-176.17%
Levy-Discount+P&I / Adjusted Current Tax Levy	65.53%	66.35%	-0.82%	-1.23%

REPORTS

B. Superintendent's Report

The Superintendent will present to the Board the following information:

1. Enrollment/Attendance
2. Campus/Department Reports

Enrollment/Attendance Report
To
Port Aransas ISD Board of Trustees

District Update: 2-12-2025

PAISD Enrollment = **580**

Out-Of-District Transfers = **153** (26.33%)

Out-Of-District Transfers by Campus: OES=61 BMS=38 PHS=54
(CCISD/3 FBISD/84 APISD/33 RFISD/15 IISD/17 GPISD/1)

District ADA as of February 6, 2025 **95.68%**

	Olsen Elementary		Brundrett Middle School		Port Aransas High School		District Total
Total Enrollment	256		123		201		580
% by grade level	EE	0 / 0.00	6	40 / 95.94	9	59 / 95.61	
	PK	21 / 93.27	7	46 / 96.48	10	47 / 96.18	
	KG	36 / 95.30	8	37 / 97.27	11	46 / 96.58	
	1	32 / 94.61			12	49 / 95.49	
	2	42 / 95.12					
	3	45 / 95.78					
	4	37 / 96.16					
	5	43 / 94.85					
Total Campus % Attendance	95.22%		96.54%		95.94%		95.68% (Feb 2024 = 95.39%)
Attendance percentage data: 2-5-2025 103 days in membership							

Comparison (2021-2022) / (2022-2023) / (2023 – 2024) / (2024-2025)

2021-2022			2022-2023			2023-2024			2024-2025		
August	505	8/17/2021	August	527	8/16/2022	August	508	8-15-2023	August	566	08-13-2024
September	531	9/2/2021	September	548	9/8/2022	September	525	9-5-2023	September	582	9-16-2024
October	529	10/6/2021	October	542	10-5-2022	October	525	10-11-2023	October	585	Snapshot
November	526	11/4/2021	November	551	11-3-2022	November	527	11-8-2023	November	585	11-14-2024
December	523	12/1/2021	December	555	12-7-2022	December	529	12-05-2023	December	581	12-04-2024
January	519	1/12/2022	January	558	1-12-2023	January	537	1-11-2024	January	582	1-15-2025
February	521	2/2/2022	February	560	2-2-2023	February	533	2-12-2024	February	580	2-5-2025
March	523	3/23/2022	March	560	3-3-2023	March	531	3-5-2024			
April	524	4/6/2022	April	548	4-11-2023	April	528	4-3-2024			
May	529	5/5/2022	May	549	5-3-2023	May	530	5-8-2024			
June	528	5/26/2022	June	546	5-25-2023	June	529	5-23-2024			

SNAPSHOT ENROLLMENT: 10-25-2024 - 585

***PAISD 2024 - 2025 BUDGET = ENROLLMENT: 546 ATTENDANCE = 95.37%**

CONSENT AGENDA

Action Item:

Consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote

RATIONALE: BE (LOCAL)

BUDGET: No Financial Impact

RECOMMENDATION: Accept the superintendent's recommendation to approve the consent agenda as presented.

CONSENT AGENDA

Minutes of Previous Meetings

Action Item:

The Board will consider approval of the Regular Board meeting minutes dated January 22, 2025. The minutes of the board meetings listed are enclosed. If you believe there are errors, please notify Rosalie Johnson before the meeting so that the necessary corrections can be made.

RATIONALE: According to BE (Local), minutes must be approved by the Board and entered as the legal record of Board action.

BUDGET: No Financial Impact

RECOMMENDATION: Accept the superintendent's recommendation to approve board meeting minutes as presented.

The Board of Trustees Minutes

Port Aransas Independent School District
Port Aransas, Texas

Regular Meeting

Regular Meeting date, time and place: January 22, 2025 at 6:00 P.M. in the Board Room of the PAISD Administration Building.

Members Present: Cherrie Stunz, Marnie Pate, Brett Stawar, Kristi Littleton, Leslie Mills
and Marc Hofhiens

Members Absent: Daniel Johnson

Administration: Dr. Sharon McKinney, Tisha Piwetz, Dr. David Swartwout, James Garrett, George Lerma
Steve Reaves, and Larry Yarnall

-
- I. The meeting was called to order by Board Vice-President, Cherrie Stunz at **6:00 p.m.**
 - A. Moment of Silence was held in memory of Tammy Burrier and Pledge of Allegiance were led by Brudrett Middle School Students: Kyle Davis, Maggie Griffin, and Elizabeth Brown.
 - II. COMMENTS
 - A. Public Testimony- NONE
 - B. Board of Trustee's Acknowledgement - NONE
 - III. PRESENTATIONS
 - A. School Board Recognition Month presented by Dr. Sharon McKinney
 - B. Regional Band Qualifiers presented by Sherry Marshall
 - C. UIL Winners presented by Cindy Moats
 - VI. REPORTS
 - A. Business Reports presented by Dr. Sharon McKinney
 1. Account Balances
 2. YTD Revenues & Expenditures
 3. Bond Expenditures
 4. Activity Account Expenditures
 5. Tax Collection
 - A. Superintendent Reports presented by Dr. Sharon McKinney
 1. Enrollment/Attendance
 2. Information for Upcoming Election
 3. Campus/Department Reports
 - VII. CONSENT AGENDA

Marc Hofhiens made a motion, second by **Leslie Mills** approve the consent agenda as presented.

All board members present approved the motion; motion carried unanimously.

 - A. The board accepted the superintendent's recommendation to approve the regular board meeting minutes dated December 11, 2024 as presented.
 - B. The board accepted the superintendent's recommendation to approve the investment policy as presented.

- C. The board accepted the superintendent’s recommendation to approve Investment Pools/Brokerage CD Programs and the independent sources of instruction as presented.
- D. The board accepted the superintendent’s recommendation to approve the PAISD Public Information Act Non-Business Days for the 2025 calendar year.
- E. The board accepted the superintendent’s recommendation to call a general election to be held May 3, 2025 with ballot items to include an election for Port Aransas Independent School District Board of Trustees Place 4 (four), Place 5 (five), and Place 6 (six).
- F. The board accepted the superintendent’s recommendation to approve a joint election agreement with the City of Port Aransas and contract of election services.

VIII. DISCUSSION AND/OR ACTION ITEMS

- A. **Marc Hofhiens** made a motion, second by **Kristi Littleton** to accept the superintendent’s recommendation to renew the PCAT proposal for general liability, automobile and cyber suite, and windstorm coverage for 2025 as presented.

All board members present approved the motion; motion carried unanimously.

IV. CLOSED SESSION: The board adjourned into executive session at **7:35 p.m.** in accordance with the Texas Open Meetings Act, Texas Government Code, 551.0471 thru 551.083 to consider the following:

- A. Personnel: Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of Public Officer or Employee.
- B. Discuss Certified Educator Contact.

V. OPEN SESSION: The board reconvened into open session at **7:40 p.m.**

- A. **Brett Stawar** made a motion, second by **Marnie Pate** to extend a probationary certified educator contract to Rolanda DeLosSantos for the 2025-2026 school year.

All board members present approved the motion; motion carried unanimously.

VI. There being no further business meeting adjourned at **7:41 p.m.**

Board Vice-President

Board Secretary

February 12, 2024
Date Approved

DISCUSSION AND/OR ACTION ITEM

Consider/Take Possible Action to Approve 2025-2026 PAISD Operational Calendar

ACTION ITEM:

The DWEIC (Districtwide Educational Improvement Committee) recommends the 2025-2026 PAISD District Calendar. HB 2610 requires a minimum of 75,600 minutes of instruction per year (with exceptions) instead of a set number of days. The number of work days for teachers and other professionals on a “teacher” contract remains 185 days.

Highlights of 2025-2026 Calendar:

185 teacher workdays

171 student school days

Each school day is 450 minutes long (minimum is 420 minutes). This is with each campus on the same bell schedule 8:00-3:30 each day.

The number of operational minutes is 78,090 minutes (minimum is 75,600 minutes). The extra minutes above the minimum allows for flexibility due to inclement weather, etc.

White = regular school day for students and staff

Blue = staff workday (no school for students)

Orange = professional development (no school for students)

Green = early release day for students (staff development in the afternoon)

Pink = not a school day for students or staff

First day of school for students is Tuesday, August 12, 2025.

Last day of school for students is Thursday, May 21, 2026.

Graduation will be Thursday, May 21, 2026.

[Link to proposed calendar](#)

RATIONALE:	Board Policy EB(LEGAL)
BUDGET :	None at this time
RECOMMENDATION:	Accept the Superintendent’s recommendation to approve the 2025-2026 PAISD District Calendar as presented.

CONSENT AGENDA
Consider/Take Possible Action to Approve Board Policy Update 124

ACTION ITEM:

TASB has issued board policy Update 124. TASB has prepared an overview which is included in this packet. The Explanatory Notes for each policy being updated is also included in this packet along with the local policies affected.

Update 124 is 548 pages long and has been reviewed by the superintendent. Any needed changes to PAISD practice are in progress or waiting on administrative procedures to be written and shared with us.

[LINK](#) to the entire Update 124. LOCAL board policies to be updated include:

CAA(LOCAL): FISCAL MANAGEMENT GOALS AND OBJECTIVES - FINANCIAL ETHICS

CDA(LOCAL): OTHER REVENUES - INVESTMENTS

CY(LOCAL): INTELLECTUAL PROPERTY

DH(LOCAL): EMPLOYEE STANDARDS OF CONDUCT

EHB(LOCAL): CURRICULUM DESIGN - SPECIAL PROGRAMS

EHBB(LOCAL): SPECIAL PROGRAMS - GIFTED AND TALENTED STUDENTS

FFG(LOCAL): STUDENT WELFARE - CHILD ABUSE AND NEGLECT

GKA(LOCAL): COMMUNITY RELATIONS - CONDUCT ON SCHOOL PREMISES

RATIONALE:	TASB recommends the board policy updates as presented.
BUDGET:	No additional funding needed at this time. There will be a fee from TASB to make the changes to board policy.
RECOMMENDATION:	Accept the superintendent's recommendation to approve the updates to local board policy as presented.

Explanatory Notes

TASB Localized Policy Manual Update 124

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AIC(LEGAL)

ACCOUNTABILITY: INTERVENTIONS AND SANCTIONS

At Alternative Management, new text has been included due to changes to the Administrative Code, which became effective September 10, 2024. At Training of Board of Managers, language has been added relating to training requirements for board members who are appointed to join a board of managers. New rules effective on September 18, 2024, regarding Special Program Performance Determination and cyclical monitoring have also been included. In addition, adjustments to margin notes have been made elsewhere in the policy.

AIE(LEGAL)

ACCOUNTABILITY: INVESTIGATIONS

Language has been added at Compliance Monitoring Activities due to Administrative Code changes effective September 18, 2024. The new section at Supervision Under IDEA reflects recent amendments from the Administrative Code that outline TEA's procedures for investigating and issuing findings related to violations of the Individuals with Disabilities Education Act (IDEA).

CAA(LOCAL)

FISCAL MANAGEMENT GOALS AND OBJECTIVES: FINANCIAL ETHICS

Recommended revisions to this local policy at Federal Awards Disclosure are to align text with updated rules regarding federal grants found in the Code of Federal Regulations. This guidance became effective October 1, 2024, and is reflected in CBB(LEGAL). The phrase "or designee" is recommended for deletion throughout the policy, except in places where the designation of another individual could be in place of the superintendent or board president and not just the superintendent as is the case in most other policies.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

CBB(LEGAL)

STATE AND FEDERAL REVENUE SOURCES: FEDERAL

Extensive revisions and additions have been made to this legally referenced policy in light of updated rules about federal grants found in the Code of Federal Regulations, effective October 1, 2024.

CDA(LOCAL)

OTHER REVENUES: INVESTMENTS

The section on Sellers of Investments is recommended for revision to specify that representatives with distributors of investment pools must be registered with the Texas State Securities Board, have membership in the Securities Investor Protection Corporation, and be in good standing with the Financial Industry Regulatory Authority. Distributors of investment pools must also be registered in good standing with the Municipal Securities Rulemaking Board.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

CFA(LEGAL)

ACCOUNTING: FINANCIAL REPORTS AND STATEMENTS

TEA's Financial Accountability System Resource Guide has been updated to version 19, and those updates were adopted by reference in the Administrative Code effective March 31, 2024. The guide's version number has been updated at Account System, Financial Accountability System Resource Guide.

CFC(LEGAL)

ACCOUNTING: AUDITS

TEA's Financial Accountability System Resource Guide has been updated to version 19, and those updates were adopted by reference in the Administrative Code effective March 31, 2024. The guide's ver-

Explanatory Notes

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sion number has been updated at Financial Accountability System Resource Guide. A reference to material in the Administrative Code has been included in the Financial Accountability Rating System (School FIRST) section of this policy.

CH(LEGAL) PURCHASING AND ACQUISITION

General provisions relating to interlocal contracts have been moved to GRB(LEGAL). Language specific to interlocal contracts used for purchasing remains in this legally referenced policy. A note has been added to assist readers in accessing additional provisions related to interlocal agreements.

CKEA(LEGAL) SECURITY PERSONNEL: COMMISSIONED PEACE OFFICERS

A section on Medical and Psychological Exams has been added under Required Policies due to policy adoption requirements found in Senate Bill 1445 (88th Regular Session). The Texas Commission on Law Enforcement (TCOLE) has created a model policy that police departments (not the school board) must adopt. The TCOLE model policy was made available in May 2024 with a September 1, 2024, deadline for law enforcement agencies to submit their policies.

CKEB(LEGAL) SECURITY PERSONNEL: SCHOOL MARSHALS

A new section on Psychological Fitness includes the requirements and processes outlined in Administrative Code rules to conform with changes to the Occupations Code made by Senate Bill 1445 (88th Regular Session). The new rules require TCOLE to adopt standards and procedures for the psychological examination of school marshal applicants, school marshal licensees, and school marshal licensees for whom there is reason to believe a new examination is necessary to ensure the individuals are able to perform the duties for which the school marshal license is required. There is also a clarification of the reporting requirements for school marshal appointing entities. A new reporting responsibility relating to psychological fitness has been included at District Responsibilities, and a new section at Fit for Duty Review has been added to reflect the new requirements from TCOLE.

CO(LEGAL) FOOD AND NUTRITION MANAGEMENT

The revisions in this legally referenced policy reflect changes to federal rules related to child nutrition programs that became effective July 1, 2024.

COA(LEGAL) FOOD AND NUTRITION MANAGEMENT: PROCUREMENT

Substantial additions have been made at Conflicts of Interest to reflect rule amendments that became effective on October 1, 2024. A new section on Procurement Training has been added to comply with an addition to the Code of Federal Regulations, effective July 1, 2024.

COB(LEGAL) FOOD AND NUTRITION MANAGEMENT: FREE AND REDUCED-PRICE MEALS

Revisions to this policy reflect amendments to federal rules, effective July 1, 2024, changing terminology from "meal supplements" to "afterschool snacks." At Community Eligibility Provision, the minimum identified student percentage has changed from 40 to 25 based on an amended rule effective October 26, 2023. This change will give states and schools more flexibility to offer meals to all enrolled students at no cost when financially viable. Reference links have also been updated.

Please note: If your district is participating in the Community Eligibility Provision or Special Assistance Provision 2 program, please review your COB(LOCAL). If the policy is missing language to address the program in place in your district, please contact your policy consultant.

Explanatory Notes

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CQA(LEGAL)

TECHNOLOGY RESOURCES: DISTRICT, CAMPUS, AND CLASSROOM WEBSITES

The citation at item 48 under Other Required Internet Postings has been updated based on amendments to the Administrative Code.

CQC(LEGAL)

TECHNOLOGY RESOURCES: EQUIPMENT

Under Transfer of Equipment to Students, a new subsection on Standards has been added based on guidance recently developed by TEA as required by House Bill 18 (88th Regular Session). The standards provide guidance to districts on what electronic devices and software applications are permissible for use in the district.

CV(LEGAL)

FACILITIES CONSTRUCTION

A Note has been added on page 11 to direct readers to other policies related to interlocal contracts generally and interlocal contracts for purchasing good and services, based on organization of those provisions at different codes.

CY(LOCAL)

INTELLECTUAL PROPERTY

Revisions are recommended throughout this local policy to clarify the circumstances under which the district's intellectual property may be used and where ownership of intellectual property lies when material is created by a district employee. Other recommended revisions clarify how district employees may use other copyrighted material, including copyrighted material used for performances and displays in instruction.

D(LEGAL)

PERSONNEL

Provisions on genetic nondiscrimination, previously at DAB, have been moved to DAA, and policy DAB has been deleted. The D section table of contents has been revised to reflect that change.

DAA(LEGAL)

EMPLOYMENT OBJECTIVES: EQUAL EMPLOYMENT OPPORTUNITY

Changes have been made to comport with the new federal Pregnant Workers Fairness Act (PWFA) regulations, effective June 18, 2024.

Because the legal framework is being revised in light of the PWFA, we have taken the opportunity to significantly streamline content on employee nondiscrimination. Provisions regarding employee nondiscrimination were previously divided between DAA(LEGAL), addressing nondiscrimination in hiring and ending employment, and DIA(LEGAL), addressing nondiscrimination in terms, conditions, and privileges of employment. In order to minimize duplication of language and simplify the legally referenced materials, provisions regarding employment nondiscrimination have been moved to this code. Provisions relating to the Genetic Information Nondiscrimination Act (GINA) have also been moved to this legally referenced policy from DAB(LEGAL) to consolidate all nondiscrimination laws into one location.

DAB(LEGAL)

EMPLOYMENT OBJECTIVES: GENETIC NONDISCRIMINATION

Provisions on genetic nondiscrimination have been relocated to DAA(LEGAL) for clarity and continuity, and policy DAB has been deleted. All employment-related nondiscrimination language is now consolidated into DAA(LEGAL).

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DBB(LEGAL) EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: MEDICAL EXAMINATIONS AND COMMUNICABLE DISEASES

The policy cross-reference at Genetic Information has been updated to DAA to conform with the recoding of the provision there.

DECA(LEGAL) LEAVES AND ABSENCES: FAMILY AND MEDICAL LEAVE

Cross-references to DAB regarding genetic nondiscrimination have been updated to DAA throughout to conform with provisions recoded at this update.

DECB(LEGAL) LEAVES AND ABSENCES: MILITARY LEAVE

Updated provisions have been included at Federal Military Leave to comport with the Civilian Reservist Emergency Workforce Act of 2022.

DG(LEGAL) EMPLOYEE RIGHTS AND PRIVILEGES

A new section on Voting reflects existing provisions from the Election Code related to allowing employees time off to vote. This addition was suggested by a member of the Texas Council of School Attorneys, and we agreed it would be a helpful legal reference.

DH(LOCAL) EMPLOYEE STANDARDS OF CONDUCT

The provisions addressing tobacco and e-cigarettes are recommended for revision to include nicotine products regardless of whether the product contains tobacco. This language aligns with the language included in the Model Employee Handbook.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

DI(LEGAL) EMPLOYEE WELFARE

Revisions at Reporting Workplace Violence reflect amended Administrative Code rules, which became effective January 8, 2024.

DIA(LEGAL) EMPLOYEE WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

To eliminate duplication and reduce confusion, this legally referenced policy has been substantially revised to recode employee nondiscrimination provisions to policy DAA(LEGAL).

DMA(LEGAL) PROFESSIONAL DEVELOPMENT: REQUIRED STAFF DEVELOPMENT

Changes to the subsection on Gifted and Talented Education reflect Administrative Code amendments that became effective September 1, 2024.

EC(LEGAL) SCHOOL DAY

At Pledges of Allegiance, a cross-reference has been added to policy FNA for additional information on patriotic observances.

EFB(LEGAL) INSTRUCTIONAL RESOURCES: LIBRARY MATERIALS

The Note at the beginning of this legally referenced policy has been deleted, as all deadlines to appeal in the *Book People, Inc. v. Wong* case have passed and the injunction put in place by the Fifth Circuit Court

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of Appeals is now permanent. Other citations to the case have been amended accordingly. Also, the statutory definition of “obscene” has been included in this policy as a legal reference.

EHAA(LEGAL) BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ALL LEVELS)

The Education Code requirement to obtain written consent of a student’s parent before the student may be provided with human sexuality instruction expired on August 1, 2024. The expired subsection has been removed from this legally referenced policy. TEA has issued [guidance](#) about this change. Districts are encouraged to clarify local expectations for parental consent regarding human sexuality instruction in their local student handbook.

EHAC(LEGAL) BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (SECONDARY)

Several revisions have been made to the Middle School Advanced Math Program section based on new Administrative Code rules, effective July 8, 2024. In the CPR and AED Instruction section, revisions regarding the applicability of the requirements have been made based on rule changes effective August 1, 2024.

EHB(LEGAL) CURRICULUM DESIGN: SPECIAL PROGRAMS

This policy includes substantial revisions, most of which are the result of amended Administrative Code rules effective June 30, 2024. At Parental Notice of Assistance for Learning Difficulties, a phrase has been added to item 3e to clarify the content in the cited Education Code provision. A new section with Definitions now found in the Administrative Code has been added. The provisions at Board Action Required and Screening, Testing, and Identification have been updated. Extensive edits at Parent Education are due to revisions from the Administrative Code. Changes include a new paragraph on Instruction and deletion of text related to a dyslexia reading program.

EHB(LOCAL) CURRICULUM DESIGN: SPECIAL PROGRAMS

Recommended revisions to this local policy on Special Programs reflect updated Administrative Code rules addressing dyslexia and related disorders, specifically inclusion of references to the *Dyslexia Handbook* and admission, review, and dismissal (ARD) committee decisions.

EHBA(LEGAL) SPECIAL PROGRAMS: SPECIAL EDUCATION

Extensive revisions to this legally referenced policy have been made as a result of Administrative Code revisions, effective August 22, 2024. A section on Policies, Procedures, Programs, and Practices has been added, as have provisions addressing Interventions and Sanctions to identify potential consequences for IDEA violations. The paragraph addressing discipline has been removed as the text is no longer in the Administrative Code. The text addressing Instructional Arrangements and Settings includes revisions throughout all subsections, and revisions have also been made to the provisions regarding Other Program Options, Contracts for Services, and Instructional Day. A reference to the applicable Administrative Code provision has been added at Extended School Year Services.

EHBAA(LEGAL) SPECIAL EDUCATION: IDENTIFICATION, EVALUATION, AND ELIGIBILITY

Substantial additions and amendments throughout this legally referenced policy reflect changes to the Administrative Code, effective July 30, 2024. A Student Communication section regarding student evaluation for special education has also been added. The Eligibility and Reevaluations section now includes a Birth Through Age Two subsection to conform to Administrative Code rules.

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EHBAB(LEGAL) SPECIAL EDUCATION: ARD COMMITTEE AND INDIVIDUALIZED EDUCATION PROGRAM

Changes to the Administrative Code resulted in updates throughout this legally referenced policy. Details related to the responsibilities of the admission, review, and dismissal committee have been added, and a provision relating to dyslexia is included in the section about Committee Members. Parent Participation includes revisions that became effective July 30, 2024, and a provision on Content of the IEP has been added. Revisions at Supplemental Special Education Services became effective May 28, 2024. Dyslexia and autism components have been amended, along with the Visual Impairment or Hard of Hearing section. Failure to Reach Agreement has also been amended to increase clarity around requirements. Finally, a section addressing the Eligibility Folder has been added and Teacher Access to IEP amended.

EHBAC(LEGAL) SPECIAL EDUCATION: STUDENTS IN NONDISTRICT PLACEMENT

Residential Facilities has been revised in accordance with Administrative Code amendments, effective on August 22, 2024. A reference to the Administrative Code at District Placements points readers to an amended rule regarding the district's ability to contract with a nonpublic or nondistrict operated day program provider. An update at School for the Blind and Visually Impaired and School for the Deaf reflects revisions to the Administrative Code effective August 22, 2024.

EHBAD(LEGAL) SPECIAL EDUCATION: TRANSITION SERVICES

Significant revisions at Individual Transition Planning are due to Administrative Code changes effective July 30, 2024. A new subsection on the Transition and Employment Designee required of each district has been added in accordance with rule changes that became effective August 22, 2024.

EHBAAE(LEGAL) SPECIAL EDUCATION: PROCEDURAL REQUIREMENTS

The Prior Notice and Consent section includes provisions to align with revisions to the Administrative Code, effective July 30, 2024. Substantial revisions at Transfer of Rights to Adult Students are to clarify requirements in the Administrative Code.

EHBBA(LEGAL) SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS

Administrative Code rules regarding gifted and talented students were amended to be effective September 1, 2024. Changes have been made throughout this legally referenced policy to align with the new rules and to clarify requirements.

EHBBC(LOCAL) SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS

Changes to the Texas State Plan for the Education of Gifted/Talented Students, approved by the State Board of Education in September 2024, prompted updates in terminology throughout this local policy. Recommended revisions at Funding are to align the text with requirements in the Education Code and in Administrative Code rules.

EHBBCA(LEGAL) COMPENSATORY SERVICES AND INTENSIVE PROGRAMS: ACCELERATED INSTRUCTION

Revisions at Accelerated Instruction reflect changes to the Administrative Code, effective May 22, 2024. A new section at Significantly Below Satisfactory has been included in accordance with Administrative Code revisions. Sections on Repeating a High School Course and Ratio Waiver have also been added due to the revised regulatory guidance.

Explanatory Notes

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EHBG(LLEGAL)

SPECIAL PROGRAMS: PREKINDERGARTEN

Administrative Code revisions that became effective June 9, 2024, prompted several changes to this legally referenced policy. The subsection relating to Eligibility for high-quality prekindergarten programs has been amended. The eligibility requirements are the same as those listed earlier in the policy for tuition-free prekindergarten. Rule changes also required other revisions throughout the policy, including to Teacher Requirements and Supervisor Requirements.

EHDD(LLEGAL)

ALTERNATIVE METHODS FOR EARNING CREDIT: COLLEGE COURSE WORK/DUAL CREDIT

A rewriting of Administrative Code rules, effective May 16, 2024, led to substantial revisions at Dual Credit Programs and at Dual Credit Agreement. The Administrative Code was amended in a way that allowed deletion of the Education Code requirements regarding agreements, as all requirements are now consolidated in one list at Dual Credit Agreement. Provisions addressing the FAST Program have also been amended to reflect revisions to Administrative Code rules.

EI(LLEGAL)

ACADEMIC ACHIEVEMENT

Language relating to instruction in the use of an automated external defibrillators (AED) has been added to the subsection on CPR, pursuant to revisions in the Administrative Code, effective August 1, 2024.

EIE(LLEGAL)

ACADEMIC ACHIEVEMENT: RETENTION AND PROMOTION

At Parental Option to Retain, a subsection on Passing Grades has been added to clarify the legal standard for assignment of grades when a course is retaken after a passing grade.

EIF(LLEGAL)

ACADEMIC ACHIEVEMENT: GRADUATION

A reference has been included in this policy pointing to the Administrative Code rule for further details relating to specific endorsements, including the STEM endorsement, that became effective August 1, 2024. Provisions addressing Physical Education and Other Physical Education Activities have been clarified to align with rule amendments effective August 1, 2024.

EKBA(LLEGAL)

STATE ASSESSMENT: ENGLISH LEARNERS/EMERGENT BILINGUAL STUDENTS

Revisions throughout the policy reflect amended Administrative Code rules, effective September 24, 2024, and the provisions have been reorganized for clarity and ease of reading.

ELA(LLEGAL)

CAMPUS OR PROGRAM CHARTERS: PARTNERSHIP CHARTERS

An expired Administrative Code provision addressing partial year as it relates to charter partnerships has been deleted. Administrative Code changes, effective March 26, 2024, also resulted in the removal of a provision regarding appeals of a decision made by TEA to deny, remove, or return an eligibility approval request.

FFB(LLEGAL)

STUDENT WELFARE: CRISIS INTERVENTION

The subsection previously titled Threat Assessment Team has been revised to include "Safe and Supportive Schools" to align with terminology used by TEA.

FFG(LLEGAL)

STUDENT WELFARE: CHILD ABUSE AND NEGLECT

The Definitions section of this legally referenced policy has been revised to better define Child Abuse and Neglect by including detailed language from the Family Code.

Explanatory Notes

TASB Localized Policy Manual Update 124

Port Aransas ISD

FFG(LOCAL)

STUDENT WELFARE: CHILD ABUSE AND NEGLECT

Under Reporting Child Abuse and Neglect, a new subsection on Oral Reports is recommended to comply with revisions to the Family Code and Administrative Code. Recommended revisions at Making a Report are to clarify new requirements in the Education Code stating that reporting individuals must provide their name and contact information when making a report. The policy still states that the identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the law.

FFH(LEGAL)

STUDENT WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

This legally referenced policy has been updated to remove an editor's note that is no longer applicable since a Texas federal court enjoined the Office for Civil Rights from enforcing this interpretation of the Title IX rules in June 2024. Policy Service issued a Policy Alert notifying districts of this change in July 2024.

FM(LEGAL)

STUDENT ACTIVITIES

In the UIL Allotment section, a robust Definitions section has been added in accordance with revisions to Administrative Code rules, effective on August 4, 2024.

FNA(LEGAL)

STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT EXPRESSION

Under Patriotic Observances, a reference to policy EC has been added to provide additional information regarding pledge of allegiance requirements.

FOF(LEGAL)

STUDENT DISCIPLINE: STUDENTS WITH DISABILITIES

A paragraph regarding the discipline of students with disabilities been removed from the Students Receiving Special Education Services section due to amendments to the Administrative Code that became effective July 30, 2024.

GA(LEGAL)

ACCESS TO PROGRAMS, SERVICES, AND ACTIVITIES

New provisions addressing Web Content and Mobile App Accessibility have been added based on revisions found in the Code of Federal Regulations.

GKA(LOCAL)

COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES

Recommended language prohibiting electronic vaporizing devices has been added to the Tobacco and E-Cigarettes section of this local policy.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

GRB(LEGAL)

RELATIONS WITH GOVERNMENTAL ENTITIES: INTERLOCAL COOPERATION CONTRACTS

Revisions to this legally referenced policy are based on the requirements of the Interlocal Cooperation Act. Details that were formerly in CH(LEGAL) have been recoded here to ensure all general interlocal agreement requirements are consolidated into one location. A citation to CNA(LEGAL) has been added to point readers to additional information relating to the operation of a transportation system.



(LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes **moved text**.
- Revision bars appear in the right margin to show sections with changes.

Note: While the annotation software competently identifies simple changes, large or complicated changes — as in an extensive rewrite — may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes make formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact us:

School Districts and Education Service Centers, call 800-580-7529 or email policy.service@tasb.org.

Community Colleges, call 800-580-1488 or email colleges@tasb.org.

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

All Trustees, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved in the District's financial transactions shall act with integrity and diligence in duties involving the District's fiscal resources.

Note: See the following policies and/or administrative regulations regarding conflicts of interest, ethics, and financial oversight:

- Code of ethics:
 - for Board members— BBF
 - for employees— DH
- Financial conflicts of interest:
 - for public officials— BBFA
 - for all employees— DBD
 - for vendors— CHE
- Compliance with state and federal grant and award requirements: CB, CBB
- Financial conflicts and gifts and gratuities regarding federal funds: CB, CBB
- Systems for monitoring the District's investment program: CDA
- Budget planning and evaluation: CE
- Compliance with accounting regulations: CFC
- Activity fund management: CFD
- Criminal history record information for employees: DBAA, DC
- Disciplinary action for fraud by employees: DCD, DCE, and DF series

Fraud and Financial Impropriety

The District prohibits fraud and financial impropriety, as defined below, in the actions of its Trustees, employees, vendors, contractors, agents, consultants, volunteers, and others seeking or maintaining a business relationship with the District.

Definition

Fraud and financial impropriety shall include but not be limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the District.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

3. Misappropriation of funds, securities, supplies, or other District assets, including employee time.
4. Impropriety in the handling of money or reporting of District financial transactions.
5. Profiteering as a result of insider knowledge of District information or activities.
6. Unauthorized disclosure of confidential or proprietary information to outside parties.
7. Unauthorized disclosure of investment activities engaged in or contemplated by the District.
8. Accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the District, except as otherwise permitted by law or District policy. [See CB, DBD]
9. Inappropriately destroying, removing, or using records, furniture, fixtures, or equipment.
10. Failure to provide financial records required by federal, state, or local entities.
11. Failure to disclose conflicts of interest as required by law or District policy.
12. Any other dishonest act regarding the finances of the District.
13. Failure to comply with requirements imposed by law, the awarding agency, or a pass-through entity for state and federal awards.

Financial Controls and Oversight

Each employee who supervises or prepares District financial reports or transactions shall set an example of honest and ethical behavior and shall actively monitor his or her area of responsibility for fraud and financial impropriety.

Fraud Prevention

The Superintendent ~~or designee~~ shall maintain a system of internal controls to deter and monitor for fraud or financial impropriety in the District.

Reports

Any person who suspects fraud or financial impropriety in the District shall report the suspicions immediately to a person with authority to investigate the suspicions, including any supervisor, the Superintendent ~~or designee~~, the Board President, or local law enforcement.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

may be necessary to complete a full investigation or to comply with law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.

*Protection from
Retaliation*

Neither the Board nor any District employee shall unlawfully retaliate against a person who in good faith reports perceived fraud or financial impropriety. [See DG]

Fraud Investigations

In coordination with legal counsel and other internal or external departments or agencies, as appropriate, the Superintendent, Board President, or a designee shall promptly investigate reports of potential fraud or financial impropriety.

Response

If an investigation substantiates a report of fraud or financial impropriety, the Superintendent ~~or designee~~ shall promptly inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration.

If an employee is found to have committed fraud or financial impropriety, the Superintendent ~~or designee~~ shall take or recommend appropriate disciplinary action, which may include termination of employment. If a contractor or vendor is found to have committed fraud or financial impropriety, the District shall take appropriate action, which may include cancellation of the District's relationship with the contractor or vendor.

When circumstances warrant, the Board, Superintendent, or a designee may refer matters to appropriate law enforcement or regulatory authorities. In cases involving monetary loss to the District, the District may seek to recover lost or misappropriated funds.

The final disposition of the matter and any decision to file a criminal complaint or to refer the matter to the appropriate law enforcement or regulatory agency for independent investigation shall be made in consultation with legal counsel.

Federal Awards
Disclosure

~~The~~ In connection with federal awards, the District shall promptly disclose, ~~in a timely manner~~ in writing ~~to the federal awarding agency or pass through entity, all violations~~ whenever the District has credible evidence of the commission of a violation of federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations ~~potentially affecting~~ found in federal law, including the Civil False Claims Act. This provision applies to any activities or subawards of a federal ~~grant~~ award. [See CBB]

Analysis of Fraud

After any investigation substantiates a report of fraud or financial impropriety, the Superintendent ~~or designee~~ shall analyze conditions or factors that may have contributed to the fraudulent or improper activity. The Superintendent ~~or designee~~ shall ensure that

appropriate administrative procedures are developed and implemented to prevent future misconduct. These measures shall be presented to the Board for review.

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

Investment Authority

The executive director of business and operations or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved
Investment
Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

Safety

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctua-

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

tions by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

**Investment
Management**

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

**Liquidity and
Maturity**

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed one year from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

Diversity

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

**Monitoring Market
Prices**

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done ~~at least quarterly, as required by law, and~~ **at least quarterly, as required by law, and** more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**Monitoring Rating
Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

Funds/Strategies

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

OTHER REVENUES
INVESTMENTS

CDA
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Operating Funds	Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Custodial Funds	Investment strategies for custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Debt Service Funds	Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.
Capital Project Funds	Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
Safekeeping and Custody	The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.
Sellers of Investments	<p>Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]</p> <p>Representatives of brokers/dealers and representatives with distributors of investment pools shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA). Distributors of investment pools shall also be a registrant in good standing with the Municipal Securities Rulemaking Board (MSRB).</p>
Soliciting Bids for CDs	In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.
Interest Rate Risk	<p>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.</p> <p>The District shall monitor interest rate risk using weighted average maturity and specific identification.</p>

Internal Controls

A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

Annual Review

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

Annual Audit

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

Intellectual Property	All copyrights, trademarks, and other intellectual property rights be- longing to the District shall remain with the District at all times. Ex- cept as provided by law, policy, or written authorization from the Superintendent, the use of District intellectual property shall be lim- ited to District-related purposes.
Students	A student shall retain all rights to their own work created as part of instruction or using District technology resources.
Employees <i>District Ownership</i>	As an agent of the District, an employee, including a student em- ployee, shall not have rights to work he or she creates created on District time or using District technology resources. The District shall own any work or work product created by a District employee in the course and scope of his or her District employment, including the right to obtain patents or copyrights.
<i>Employee Ownership</i>	If the employee obtains a patent for such work, the employee shall grant a non-exclusive, non-transferable, perpetual, royalty-free, Districtwide license to the District for use of the patented work. A District employee shall own any work or work product produced on his or her own personal time, away from his or her job and with personal equipment and materials, including the right to obtain pa- tents or copyrights.
<i>Permission A District employee may apply to the</i> Exception	The Superintendent or designee shall have the authority to permit use of District materials and equipment in his or her creative devel- oping the employee's own projects, provided the employee agrees either in writing to grant to the District a non-exclusive, non-transfer- able nonexclusive, nontransferable, perpetual, royalty-free, District- wide license to use the work, or permits the District to be listed as co-author or co-inventor if the District contribution to the work is substantial. District materials do not include student work, all rights to which are retained by the student.
Works Made for Hire Independent Contractors	The District may hire an independent contractor for specially com- missioned work(s) works under a written works-made-for-hire agreement that provides that the District shall own the work prod- uct created under the agreement, as permitted by copyright law. In- dependent contractors shall comply with copyright law in all works commissioned.
Return of Intellectual Property	Upon the termination of any person's association with the District, all permission to possess, receive, or modify the District's intellec- tual property shall also immediately terminate. All such persons shall return to the District all intellectual property, including but not limited to any copies, no matter how kept or stored, and whether directly or indirectly possessed by such person.

Copyright

Unless the proposed use of a copyrighted work is an exception under the “fair use” guidelines maintained by the Superintendent ~~or designee~~, the District shall require an employee or student to obtain a license or permission from the copyright holder before copying, modifying, displaying, performing, distributing, or otherwise employing the copyright holder’s work for instructional, curricular, or extracurricular purposes. This policy does not apply to any work sufficiently documented to be in the public domain.

Technology Use

~~All persons are prohibited from using~~ Use of District technology in violation of any law, including copyright law, ~~is prohibited~~. Only appropriately licensed ~~images, applications, programs, or other software~~ may be used with District technology resources. ~~No person shall use the~~ The District’s technology resources shall not be used to post, publicize, or duplicate information in violation of copyright law. The ~~Board shall direct the Superintendent or designee to~~ shall employ all reasonable measures to prevent the use of District technology resources in violation of the law. ~~All persons~~ Any person using District technology resources in violation of law shall lose user privileges in addition to other sanctions. [See BBI and CQ]

~~Electronic Media~~

~~Unless a license or permission is obtained, electronic media in the classroom~~ Performances and Displays

The display and performance of copyrighted material, including motion pictures ~~and other audiovisual~~, dramatic works, ~~must be used in~~ musical performances, or other audio and visual works, may only occur as part of instructional activities and in accordance with the following:

- As a regular part of teaching and directly related to the ~~course of~~ curriculum;
- During face-to-face teaching activities ~~as defined by law~~;
- When viewed in a classroom or designated place of instruction; and
- With a lawfully made copy or through authorized access.

Designated Agent

The District shall designate an agent to receive notification of alleged online copyright infringement and shall notify the U.S. Copyright Office of the designated agent’s identity. The District shall include on its ~~Web site~~ website information on how to contact the District’s designated agent and a copy of the District’s copyright policy. Upon notification, the District’s designated agent shall take all actions necessary to remedy any violation. The District shall provide the designated agent appropriate training and resources necessary to protect the District.

If a content owner reasonably believes that the District’s technology resources have been used to infringe upon a copyright, the owner may notify the designated agent.

INTELLECTUAL PROPERTY

CY
(LOCAL)

Trademark

The District protects all District and campus trademarks, including names, logos, mascots, and symbols, from unauthorized use.

School-Related Use

The District grants permission to students, student organizations, parent organizations and other District-affiliated school-support or booster organizations to use, without charge, District and campus trademarks to promote a group of students, an activity or event, a campus, or the District, if the use is in furtherance of a school-related business or activity. The Superintendent ~~or designee~~ shall determine what constitutes use in furtherance of a school-related business or activity and is authorized to revoke permission if the use is improper or does not conform to administrative regulations.

Public Use

Members of the ~~general~~ public, outside organizations, vendors, commercial manufacturers, wholesalers, and retailers shall not use District trademarks without ~~the written permission of~~ authorization from the Superintendent ~~or designee~~. Any production of merchandise with District trademarks for sale or distribution must be pursuant to a trademark licensing agreement and may be subject to the payment of royalties.

Any individual, organization, or business that uses District ~~or campus~~ trademarks without appropriate authorization ~~shall~~ may be subject to legal action.

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

Each District employee shall perform his or her duties in accordance with state and federal law, District policy, and ethical standards. The District holds all employees accountable to the Educators' Code of Ethics. [See DH(EXHIBIT)]

Each District employee shall recognize and respect the rights of students, parents, other employees, and members of the community and shall work cooperatively with others to serve the best interests of the District.

An employee wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA]

Violations of Standards of Conduct

Each employee shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to his or her status as a District employee. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD and DF series]

Weapons Prohibited

The District prohibits the use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

Exceptions

No violation of this policy occurs when:

1. A District employee who holds a Texas handgun license stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun or other firearm is not in plain view; or
2. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

Electronic Communication

Use with Students

A certified employee, licensed employee, or any other employee designated in writing by the Superintendent or a campus principal may use electronic communication, as this term is defined by law, with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

EMPLOYEE STANDARDS OF CONDUCT

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(LOCAL)

Unless authorized above, all other employees are prohibited from using electronic communication directly with students who are currently enrolled in the District. The employee handbook or other administrative regulations shall further detail:

1. Exceptions for family and social relationships;
2. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
3. Hours of the day during which electronic communication is discouraged or prohibited; and
4. Other matters deemed appropriate by the Superintendent ~~or~~ **designee**.

In accordance with ethical standards applicable to all District employees [see DH(EXHIBIT)], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

Personal Use

All employees shall be held to the same professional standards in their public use of electronic communication as for any other public conduct. If an employee's use of electronic communication violates state or federal law or District policy or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment.

Reporting Improper Communication

In accordance with administrative regulations, an employee shall notify his or her supervisor when a student engages in improper electronic communication with the employee.

Disclosing Personal Information

An employee shall not be required to disclose his or her personal email address or personal phone number to a student.

Safety Requirements

Each employee shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.

Harassment or Abuse

An employee shall not engage in prohibited harassment, including sexual harassment, of:

1. Other employees. [See DIA]
2. Students. [See FFH; see FFG regarding child abuse and neglect.]

While acting in the course of employment, an employee shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.

An employee shall report child abuse or neglect as required by law. [See FFG]

Relationships with Students

An employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is always prohibited, even if consensual. [See FFH]

As required by law, the District shall notify the parent of a student with whom an educator is alleged to have engaged in certain misconduct. [See FFF]

Tobacco and Nicotine Products and E-cigarettes

~~An employee shall not smoke or use tobacco products or e-cigarettes on District property, in District vehicles, or at school-related activities. [See also GKA]~~

An employee is prohibited from possessing or using any type of tobacco product, e-cigarette, or any other electronic vaporizing device while on school property, in a District vehicle, or while attending an off-campus school-related activity. An employee is also prohibited from possessing or using any type of nicotine product, including nicotine pouches, regardless of whether the product contains tobacco, while on District property, in a District vehicle, or while attending an off-campus school-related activity.

An employee's supervisor is authorized to approve an exception to this policy for a smoking cessation product.

Alcohol and Drugs / Notice of Drug-Free Workplace

As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Arrests, Indictments, Convictions, and Other Adjudications, below.

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances

EMPLOYEE STANDARDS OF CONDUCT

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(LOCAL)

during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered “under the influence” of a controlled substance.

Exceptions

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee’s job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee’s personal use; or
3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee’s child or other individual for whom the employee is a legal guardian.

Sanctions

An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

1. Referral to drug and alcohol counseling or rehabilitation programs;
2. Referral to employee assistance programs;
3. Termination from employment with the District; and
4. Referral to appropriate law enforcement officials for prosecution.

Notice

Employees shall receive a copy of this policy.

Arrests, Indictments, Convictions, and Other Adjudications

An employee shall notify his or her principal or immediate supervisor within two calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for any felony, any offense involving moral turpitude, and any of the other offenses as indicated below:

EMPLOYEE STANDARDS OF CONDUCT

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1. Crimes involving school property or funds;
2. Crimes involving attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator;
3. Crimes that occur wholly or in part on school property or at a school-sponsored activity; or
4. Crimes involving moral turpitude, which include:
 - Dishonesty, fraud, deceit, theft, or misrepresentation;
 - Deliberate violence;
 - Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
 - Felony possession or conspiracy to possess, or any misdemeanor or felony transfer, sale, distribution, or conspiracy to transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
 - Felony driving while intoxicated (DWI); or
 - Acts constituting abuse or neglect under the Texas Family Code.

Dress and Grooming

An employee's dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.

Dyslexia and Related Disorders

The District shall comply with all applicable state rules and standards adopted by the State Board of Education and guidance published by the commissioner of education to implement the program to test regarding students with dyslexia and related disorders, including the “Dyslexia Handbook” and the provision of dyslexia instruction for students with dyslexia or a related disorder as determined by the student’s admission, review, and dismissal committee.

In accordance with administrative procedures, the District shall provide regular training opportunities for teachers of students with dyslexia that include new research and practices for educating students with dyslexia.

Referral	Students may be referred for the gifted and talented program at any time by teachers, school counselors, parents, or other interested persons.
Screening and Identification Process	<p>The District shall provide assessment opportunities to complete the screening and identification process for referred students at least once per school year.</p> <p>The District shall schedule a gifted and talented program awareness session for parents that provides an overview of the assessment identification procedures and services for the program prior to beginning the screening and identification process.</p>
Parental Consent	The District shall obtain written parental consent before any special testing or individual assessment is conducted as part of the screening and identification process. All student information collected during the screening and identification process shall be an educational record, subject to the protections set out in policies at FL.
Identification Criteria	The Board-approved program for the gifted and talented shall establish criteria to identify gifted and talented students. The criteria shall be specific to the state definition of gifted and talented and shall ensure the fair assessment of students with special needs, such as the culturally different, the economically disadvantaged, and students with disabilities.
Assessments	Data collected through both objective and subjective assessments shall be measured against the criteria approved by the Board to determine individual eligibility for the program. Assessment tools may include, but are not limited to, the following: achievement tests, intelligence tests, creativity tests, behavioral checklists completed by teachers and parents, student/parent conferences, and available student work products.
Selection	A selection placement committee shall evaluate each referred student according to the established criteria and shall identify those students for whom placement in the gifted and talented program is the most appropriate educational setting. The committee shall be composed of at least three professional educators who have received training in the nature and needs of gifted students, as required by law.
Notification	The District shall provide written notification to parents of students who qualify for services through the District's gifted and talented program. Participation in any program or services provided for gifted students shall be voluntary, and the District shall obtain written permission from the parents before placing a student in a gifted and talented program.

Reassessment	If the District reassesses students in the gifted and talented program, the reassessment shall be based on a student's performance in response to services and shall occur no more than once in elementary grades, once in middle school grades, and once in high school grades.
Transfer Students	<p>When a student identified as gifted by a previous school district enrolls in the District, the selectionplacement committee shall review the student's records and conduct assessment procedures when necessary to determine if placement in the District's program for gifted and talented students is appropriate.</p> <p>[See FDD(LEGAL) for information regarding transfer students and the Interstate Compact on Educational Opportunities for Military Children]</p>
Furloughs	<p>The District may place on a furlough any student who is unable to maintain satisfactory performance or whose educational needs are not being met within the structure of the gifted and talented program. A furlough may be initiated by the District, the parent, or the student.</p> <p>In accordance with the Board-approved program, a furlough shall be granted for specified reasons and for a specified period of time. At the end of a furlough, the student may reenter the gifted and talented program, be placed on another furlough, or be exited from the program.</p>
Exit Provisions	The District shall monitor student performance in response to gifted and talented program services. If at any time the selection placement committee or a parent determines it is in the best interest of the student to exit the program is not meeting the student's educational needs , the committee shall meet with the parent and student before finalizing an exit decision.
Appeals	A parent, student, or educator may appeal any final decision of the selection placement committee regarding selection for or exit from services in the gifted and talented program. Appeals shall be made first to the selection placement committee. Any subsequent appeals shall be made in accordance with FNG(LOCAL) beginning at Level Two.
Program Evaluation	The District shall annually evaluate the effectiveness of the District's gifted and talented program, and the results of the evaluation shall be used to modify and update the District and campus improvement plans. The District shall include parents in the evaluation process and shall share the information with Board members, administrators, teachers, school counselors, students in the gifted and talented program, and the community.

Funding

The ~~District's~~ Superintendent shall develop administrative procedures to ensure that 100 percent of the state funds allocated for the gifted and talented program ~~shall address effective use of funds for programs and services consistent with the standards in the state plan~~ are spent providing for and enhancing the District's program and that a method accounting for expenditures related to the gifted and talented ~~students~~ program is established and aligns with the Texas Education Agency's financial compliance guidance.

Community Awareness

The District shall ensure that information about the District's gifted and talented program is available to parents and community members and that they have an opportunity to develop an understanding of and support for the program.

**Program to Address
Child Sexual Abuse,
Trafficking, and
Maltreatment**

The District's program to address child sexual abuse, trafficking, and other maltreatment of children, as included in the District improvement plan and the student handbook, shall include:

1. Methods for increasing staff, student, and parent awareness regarding these issues, including prevention techniques and knowledge of likely warning signs indicating that a child may be a victim;
2. Age-appropriate, research-based antivictimization programs for students;
3. Actions that a child who is a victim should take to obtain assistance and intervention; and
4. Available counseling options for affected students.

Training

The District shall provide training to employees as required by law and District policy. Training shall address techniques to prevent and recognize sexual abuse, trafficking, and all other maltreatment of children, including children with significant cognitive disabilities. [See DMA]

[See BBD for Board member training requirements and BJCB for Superintendent continuing education requirements.]

**Reporting Child
Abuse and Neglect**

Any person who has reasonable cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect has a legal responsibility, under state law, to immediately report the suspected abuse or neglect to an appropriate authority.

As defined in state law, child abuse and neglect include both sex and labor trafficking of a child.

The following individuals have an additional legal obligation to submit a written or oral report within 48 hours of learning of the facts giving rise to the suspicion of abuse or neglect:

1. Any District employee, agent, or contractor who suspects a child's physical or mental health or welfare has been adversely affected by abuse or neglect.
2. A professional who has reasonable cause to believe that a child has been or may be abused or neglected or may have been a victim of indecency with a child. A professional is anyone licensed or certified by the state who has direct contact with children in the normal course of duties for which the individual is licensed or certified.

A person is required to make a report if the person has reasonable cause to believe that an adult was a victim of abuse or neglect as a

child and the person determines in good faith that disclosure of the information is necessary to protect the health and safety of another child or an elderly or disabled person.

[For parental notification requirements regarding an allegation of educator misconduct with a student, see FFF.]

Oral Reports

As required by law, an oral report made to the Texas Department of Family and Protective Services (DFPS) is recorded.

Restrictions on Reporting

In accordance with law, an employee is prohibited from using or threatening to use a parent's refusal to consent to administration of a psychotropic drug or to any other psychiatric or psychological testing or treatment of a child as the sole basis for making a report of neglect, unless the employee has cause to believe that the refusal:

1. Presents a substantial risk of death, disfigurement, or bodily injury to the child; or
2. Has resulted in an observable and material impairment to the growth, development, or functioning of the child.

Making a Report

Reports may be made to any of the following:

1. A state or local law enforcement agency;
2. The Child Protective Services (CPS) division of ~~the Texas Department of Family and Protective Services (DFPS)~~ at (800)-252-5400 or the [Texas Abuse Hotline Website](#)¹;
3. A local CPS office; or
4. If applicable, the state agency operating, licensing, certifying, or registering the facility in which the suspected abuse or neglect occurred.

However, if the suspected abuse or neglect involves a person responsible for the care, custody, or welfare of the child, the report must be made to DFPS, unless the report is to the state agency that operates, licenses, certifies, or registers the facility where the suspected abuse or neglect took place; or the report is to the Texas Juvenile Justice Department as a report of suspected abuse or neglect in a juvenile justice program or facility. As defined by law, a person responsible for the care, custody, or welfare of a child includes school personnel and volunteers and day-care workers.
[See FFG(LEGAL)]

An individual does not fulfill his or her responsibilities under the law by only reporting suspicion of abuse or neglect to a campus princi-

pal, school counselor, or another District staff member. Furthermore, the District is prohibited from requiring an employee to first report his or her suspicion to a District or campus administrator.

In accordance with law, an individual must provide their name and telephone number when making a report. If the individual making the report is a school employee, agent, or contractor, they must also provide their business address and profession.

Confidentiality

~~In accordance with state law, the~~The identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the law and the rules of the investigating agency.

Immunity

A person who in good faith reports or assists in the investigation of a report of child abuse or neglect is immune from civil or criminal liability.

Failing to Report Suspected Child Abuse or Neglect

By failing to report suspicion of child abuse or neglect, an employee:

1. May be placing a child at risk of continued abuse or neglect;
2. Violates the law and may be subject to legal penalties, including criminal sanctions for knowingly failing to make a required report;
3. Violates Board policy and may be subject to disciplinary action, including possible termination of employment; and
4. May have his or her certification from the State Board for Educator Certification suspended, revoked, or canceled in accordance with 19 Administrative Code Chapter 249.

It is a criminal offense to coerce someone into suppressing or failing to report child abuse or neglect.

Responsibilities Regarding Investigations

In accordance with law, District officials shall be prohibited from:

1. Denying an investigator's request to interview a child at school in connection with an investigation of child abuse or neglect;
2. Requiring that a parent or school employee be present during the interview; or
3. Coercing someone into suppressing or failing to report child abuse or neglect.

District personnel shall cooperate fully and without parental consent, if necessary, with an investigation of reported child abuse or neglect. [See GKA]

Port Aransas ISD
178908

STUDENT WELFARE
CHILD ABUSE AND NEGLECT

FFG
(LOCAL)

¹ Texas Abuse Hotline Website: <http://www.txabusehotline.org>

DATE ISSUED: ~~11/10/2021~~ 1/30/2025 ~~ADOPTED:~~ Adopted:
UPDATE 418124
FFG(LOCAL)-A

4 of 4

COMMUNITY RELATIONS
CONDUCT ON SCHOOL PREMISES

GKA
(LOCAL)

Access to District Property

Authorized District officials, including school resource officers and District police officers if applicable, may refuse to allow a person access to property under the District's control in accordance with law.

District officials may request assistance from law enforcement in an emergency or when a person is engaging in behavior rising to the level of criminal conduct.

Ejection or Exclusion under Education Code 37.105

In accordance with Education Code 37.105, a District official shall provide a person refused entry to or ejected from property under the District's control written information explaining the right to appeal such refusal of entry or ejection under the District's grievance process.

A person appealing under the District's grievance process shall be permitted to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See FNG and GF]

Off-Campus Activities

Employees shall be designated to ensure appropriate conduct of participants and others attending a school-related activity at non-District or out-of-District facilities. Those so designated shall coordinate their efforts with persons in charge of the facilities.

Prohibitions

Tobacco and
E-Cigarettes

The District prohibits smoking and the use of tobacco products ~~and~~, e-~~cigarettes~~, or other electronic vaporizing devices on District property, in District vehicles, or at school-related activities.

Weapons

The District prohibits the unlawful use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on all District property at all times.

Exceptions

No violation of this policy occurs when:

1. A Texas handgun license holder stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, as long as the handgun or other firearm is not in plain view; or
2. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

CLOSED MEETING

ACTION ITEM:

The Board will Adjourn into Executive Session in Accordance with the Texas Open Meetings Act, Texas Government Code 551.071 thru 551.083 to Consider the Following:

- A. Personnel: to Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Office or Employee.
- B. Discuss Superintendent's Evaluation
- C. Discuss Superintendent's Contract Including: Extension of the Contract Period and/or any other Modifications.
- D. Discuss Administrator Contracts
- E. Real Property: Deliberate the Purchase, Exchange, Lease or Value of Real Property

DISCUSSION AND/OR ACTION ITEM

ACTION ITEM:

The board will reconvene into open session in accordance with the Texas Open Meeting Act, Texas Government Code 551.071 thru 551.083.

- A. Consider/Take Possible Action to Extend Superintendent's Contract Period and/or any other Modifications.
- B. Consider/Take Possible Action to Approve Administrative Contracts.

Consider/Take Possible Action to Purchase Property within the City Limits of Port Aransas, Texas; County of Nueces

Action Item:

The Capital Improvements Committee previously recommended to the Board that the district pursue the acquisition of property adjacent to PAISD as it becomes available in order to have the property available for district use in the future. The public purpose of this acquisition is that the property is optimal for future growth for the school district and is adjacent to the current elementary school and across from the middle school, and it is also an opportunity to provide employee housing as previously endorsed by the capital improvements committee and voters in previous bond elections.

This will be a cash purchase with cash coming from available funds as previously allocated in the fund balance for property acquisition as well as bond funds previously approved by voters for employee housing.

Rationale:	If the property is acquired by PAISD, it would be available for the district's use in the future and also potentially used for employing housing.
Budget:	Unknown at this time.
Recommendation:	Accept the superintendent's recommendation to purchase the property 127 Tenth Street and direct the superintendent to complete the legal requirements for the purchase.

ADJOURNMENT

Action Item

There being no further business, Board President will adjourn the meeting.