

**NOTICE OF REGULAR OF THE BOARD OF TRUSTEES
PORT ARANSAS INDEPENDENT SCHOOL DISTRICT
Wednesday, January 22, 2025
6:00 PM**

Notice is hereby given that a Regular Meeting of the Board of Trustees of the Port Aransas Independent School District will be held on Wednesday, January 22, 2025 at 6:00 PM. The Board will meet in the Board Room of the Port Aransas Independent School District Administration Building
100 S Station St
Port Aransas, TX 78373.

I. CALL TO ORDER	4
A. Moment of Silence and Pledge of Allegiance	
II. COMMENTS	
A. Public Testimony	5
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A. School Board Recognition Month	
B. Regional Band Qualifiers	
C. UIL Winners	
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5. Tax Collections	16
B. Superintendent's Report	18
1. Enrollment/Attendance	19
2. Information for Upcoming Election	20
3. Campus/Department Reports	
V. CONSENT AGENDA	
A. Consider/Take Possible Action to Approve the Meeting Minutes of the Regular Board Meeting Dated December 11, 2024.	22
B. Consider/Take Possible Action to Approve the Investment Report.	25
C. Consider/Take Possible Action on Annual Approval of Investment Policy, Investment Pools and Independent Sources of Instruction for Investment Responsibilities.	26
D. Consider/Take Possible Action to Designate PAISD Non-Business Days for 2025.	28
E. Consider/Take Possible Action to Call for a Board of Trustee Election on May 3, 2025. <i>Consider/ toma una acción para convocar una elección de la Junta Directiva para el tres de mayo del año 2025.</i>	29
F. Consider/Take Possible Action to Approve a Joint Election Agreement and Contract of Election Services by and Between the City of Port Aransas and Port	31

Aransas Independent School District.

Considerar/tomar mediads possible para aprobar un acuerdo electoral conjunto y un contrato de serviciis electoreales entre la caudad do Port Aransas y el Distrito Escolar Independiente de Port Aransas.

VI. DISCUSSION AND/OR ACTION ITEMS	
A. Consider/Take Possible Action to Renew Windstorm/Hail and Property/Casualty Insurance.	38
VII. CLOSED SESSION - The Board will Adjourn to an Executive Session in Accordance with the Texas Open Meetings Act, Texas Government Code, 551.071 thru 551.083 to Consider the Following:	39
A. Personnel: Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee.	
B. Discuss Certified Educator Contract.	
VIII. OPEN SESSION	
A. Consider/Take Possible Action to Extend a Certified Educator Contract.	40
IX. ADJOURN	41

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed session of the Board of Trustees is required, then such closed session as authorized by the Texas Open Meetings, Act, Texas Government Coded Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section

- 551.071 Private consultation with the board's attorney
- 551.072 Discussing purchase, exchange, lease, or value of real property.
- 771.073 Discussing negotiated contracts for prospective gifts or donations.
- 551.074 Discuss:
 - (1) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or
 - (2) To hear a complaint or charge against an officer or employee.
- 551.076 Considering the deployment, specific occasions for, or implementation of security personnel or devices.
- 551.082 Considering discipline of a public school child, or complaint or charge against personnel.
- 551.083 Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups.

Should any final action, final decision, or final vote be required in the opinion of the school Board with regard to any matter considered in such closed session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice hereof, as the School Board shall determine pursuant to applicable laws and policies.

On this , this notice was posted on a bulletin board located at a place readily accessible and convenient to the public at the Port Aransas Independent School District Administration Building, 100 S. Station Street, Port Aransas, Texas.

Respectfully submitted,

Sharon McKinney, Superintendent

CALL TO ORDER

Non-Action Item

Board President, Daniel Johnson will call meeting to order.

A. Moment of Silence and Pledge of Allegiance

PUBLIC TESTIMONY

Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the designee, Rosalie Johnson before the meeting begins as specified in the Board's procedures on public comment and shall indicate the item or topic on which they wish to address the Board.

Should individuals elect to sign up to address the board prior to the board meeting they must email Rosalie Johnson, rosalie@paisd.net. Include the following information in the body of the email: First Name, Last Name, phone number and indicate item or topic they wish to address.

BOARD OF TRUSTEES' ACKNOWLEDGEMENTS AND/OR PRESENTATIONS

B. Non-Action Item:

At this time, Board Members may make acknowledgements; receive Board committee reports and/or present reports to audience.

PRESENTATIONS INFORMATION

PRESENTATIONS:

- A. School Board Recognition Month
- B. Regional Band Qualifiers
- C. UIL Winners

REPORTS

A. Business Reports

Brittany Canales will present to the Board the following information:

1. Account Balances
2. YTD Revenues & Expenditures
3. Bond Expenditures
4. Activity Account Expenditures
5. Tax Collections

PORT ARANSAS ISD			
Account Balances			
November 2024 - ACCOUNT BALANCES 2024-2025			
AMERICAN BANK			
	GENERAL FUND		\$673,840.91
	SCHOLARSHIP		\$550,297.48
	FEMA		\$39,763.90
	DEBT SERVICE		\$57,271.36
	DONATION/DISASTER RELIEF		\$184,189.36
	TOTAL		\$1,505,363.01
LONESTAR INVESTMENT ACCOUNT			
	CONSTRUCTION-23 EMPLOY HOUS		\$761,985.10
	CONSTRUCTION BOND 2021		\$1,073,475.60
	CONSTRUCTION BOND 2023A		\$9,494,071.17
	GENERAL FUND		\$7,481,369.08
	INTEREST & SINKING FUND		\$2,473,768.78
	WORKERS COMPENSATION FUND		\$31,768.78
	TOTAL		\$21,316,438.51
TEXAS RANGE			
	Texas DAILY		\$1,908.33
	TEXAS TERM Inv.		\$42,197,086.54
	TEXAS CD PROGRAM		\$1,598,000.00
	TEXASDAILY SELECT		\$13,044,247.10
	TOTAL		\$56,841,241.97
	TOTAL		\$79,663,043.49

PORT ARANSAS I.S.D. STATEMENT OF REVENUES, EXPENDITURES YEAR-TO-DATE										
FOR MONTH ENDED		11/30/2024			Percent of the Year :			24.90%		
		GENERAL FUND			FOOD SERVICE			DEBT SERVICE		
		BUDGET	ACTUAL	% of	BUDGET	ACTUAL	% of	BUDGET	ACTUAL	% of
		(12 Months)	(12 Month)		(12 Months)	(12 Month)		(12 Months)	(12 Month)	
		2024-2025	2024-2025		2024-2025	2024-2025		2024-2025	2024-2025	
REVENUES:										
5700	Local, Intermediate & Out-of-State	39,699,349.00	22,208,440.43	55.94%	161,116.72	60,553.14	37.58%	4,219,107.00	2,379,827.09	56.41%
5800	State Program Revenues	812,914.00	168,166.19	20.69%	45,804.70	0	0.00%	40,000.00	47103.00	117.76%
5900	Federal Program Revenues	25,000.00	0.00	0.00%	149,594.88	22597.98	15.11%	0	-	0.00%
Revenues		40,537,263.00	22,376,606.62	55.20%	356,516.30	83,151.12	23.32%	4,259,107.00	2,426,930.09	56.98%
EXPENDITURES:										
11	Instruction	-4,835,480.30	1,516,582.26	-31.36%						
12	Instructional Resources & Media Services	-94,185.84	29,924.87	-31.77%						
13	Curriculum & Instructional Staff Development	-21,700.00	7665.60	-35.33%						
21	Instructional Development	-390,821.50	137,289.63	-35.13%						
23	School Leadership	-563,680.06	195,261.57	-34.64%						
31	Guidance, Counseling, and Evaluation Services	-295,991.09	69,768.96	-23.57%						
33	Health Services	-76,931.18	25,154.85	-32.70%						
34	Student Transportation	-140,752.61	38,741.05	-27.52%						
35	Food Service	-22,488.40	20,980.37	-93.29%	-441,172.75	153,860.39	-34.88%			
36	Extracurricular Activities	-551,414.49	155,232.55	-28.15%						
41	General Administration	-635,061.23	234,344.50	-36.90%						
51	Facilities Maintenance and Operations	-2,322,913.82	646,548.50	-27.83%						
52	Security & Monitoring Services	-75,410.59	13,193.01	-17.49%						
53	Data Processing Services	-99,646.34	57,644.54	-57.85%						
61	Community Service	-	-	0.00%						
71	Debt Service	-	-	0.00%				-4,247,279.00	2919.73	-0.07%
81	Construction - Art Lab	-	-	0.00%						
91	Chapter 49 Payments	-30,048,897.00	506,573.00	-1.69%						
95	JJAEP	-2,000.00	-	0.00%						
99	Tax Appraisal District	-580,000.00	148763.17	-25.65%						
6XXX	Total Expenditures	-40,757,374.45	3,803,668.43	-9.33%	-441,172.75	153,860.39	-34.88%	-4,247,279.00	2919.73	-0.07%
	Other Resources and Uses	-	-	-						
7010	Other Resources	-	-	-						
8010	Other Uses	-	-	-						
Resources over Expenditures & Other Uses										

EXPENDITURES OVER \$25,000 - NOVEMBER 24

FUND	DATE	CHECK NO.	VENDOR	AMOUNT	DESCRIPTION
698	20241108	71095	Weaver & Jacobs Constructor	664,247.61	PAY App #3 for Cole Center
698	20241114	71110	Weaver & Jacobs Constructor	194,688.25	Pay App. #5 Weaver Jacobs
199	20241205	82410	NUECES COUNTY APPRAISAL	148,756.00	Quarterly Payment
199	20241101	71093	TEACHER RETIREMENT	44,542.78	Member Contribution/Mbr TRS
199	20241120	71114	INTERNAL REVENUE	33,956.42	FEDERAL WITHHOLDING
199	20241113	82297	Champion Energy Services	33,474.39	NOVEMBER SERVICES

November 2024 - 699 Bond Expenditures

Fund	Check No.	Date	Vendor	Amount	Fund Description
699	71106	11/18/2024	AMAZON PURCHASES	340.24	2021 BOND
699	82298	11/13/2024	MALEK, INC	2768.38	2021 BOND
699	82298	11/14/2024	MALEK, INC	709.30	2021 BOND
699	82298	11/15/2024	MALEK, INC	1801.27	2021 BOND
699	82298	11/16/2024	MALEK, INC	1029.30	2021 BOND
699	82298	11/17/2024	MALEK, INC	622.80	2021 BOND
699	82333	11/18/2024	Gateway Printing & Office	1199.90	2021 BOND
699	82358	11/19/2024	MALEK, INC	2817.00	2021 BOND
699	82427	12/4/2024	MALEK, INC	551.40	2021 BOND
699	82427	12/4/2024	MALEK, INC	461.80	2021 BOND
699	82427	12/4/2024	MALEK, INC	448.40	2021 BOND

November 2024 -698 Bond Expenditures

Fund	Date	Check No.	Vendor	Amount	Fund Description
698	20241114	71110	Weaver & Jacobs Constructor's,	194,688.25	2023 Bond
698	20241113	82309	FOLLETT CONTENT	1,339.70	2023 Bond
698	20241121	82327	WORTH HYDROCHEM OF CC	360.00	2023 Bond
698	20241121	82328	GULF COAST PAPER CO	213.21	2023 Bond
698	20241121	82333	Gateway Printing & Office	5,885.34	2023 Bond
698	20241121	82337	MARK'S PLUMBING	676.68	2023 Bond
698	20241121	82339	SUNSET MUSTANG - ACE	75.24	2023 Bond
698	20241121	82357	TEXAS SIGN EXPRESS	40.00	2023 Bond
698	20241121	82360	BENCHMARK EDUCATION	580.00	2023 Bond
698	20241121	82362	DISCOUNT AUTO PARTS #2	119.99	2023 Bond
698	20241121	82362	DISCOUNT AUTO PARTS #2	411.75	2023 Bond
698	20241121	82366	DATA PROJECTION	13,850.00	2023 Bond
698	20241121	82371	STRIDDE,CALLINS &	5,922.69	2023 Bond
698	20241121	82372	STRIDDE,CALLINS &	6,608.28	2023 Bond
698	20241121	82378	FOLLETT CONTENT	357.50	2023 Bond
698	20241121	82380	HIGH SCHOOL MUSIC	178.00	2023 Bond
698	20241121	82380	HIGH SCHOOL MUSIC	220.00	2023 Bond
698	20241121	82380	HIGH SCHOOL MUSIC	148.00	2023 Bond
698	20241121	82380	HIGH SCHOOL MUSIC	436.92	2023 Bond
698	20241205	82403	GULF COAST PAPER CO	160.20	2023 Bond
698	20241205	82404	KRAFTSMAN PLAYGROUND &	6,010.82	2023 Bond
698	20241205	82412	SUNSET MUSTANG - ACE	81.36	2023 Bond
698	20241205	82429	FAIRWAY SUPPLY, INC	72.30	2023 Bond
698	20241205	82430	LAMARR WOMACK &	14,022.01	2023 Bond
698	20241205	82430	LAMARR WOMACK &	8,181.34	2023 Bond
698	20241205	82445	Tolunay-Wong Engineers	2,928.00	2023 Bond
698	20241108	71095	Weaver & Jacobs Constructor's,	664,247.61	2023 Bond

NOVEMBER 2024 ACTIVITY ACCOUNT EXPENDITURES

FUND	CHECK	VENDOR	AMOUNT	Descripton	FUND DESCRIPTION
865	71100	AMAZON PURCHASES	174.88	PO Created by Req: 251394	STUDENT ACTIVITY
865	82308	CATHY YOUNG	58.36	Reimbursement of Hotel Fee	STUDENT ACTIVITY
865	82308	CATHY YOUNG	265.19	Reimbursement TASC	STUDENT ACTIVITY
865	82364	TAYMARK	116.22	Homecoming crowns	STUDENT ACTIVITY
			614.65		
FUND	CHECK	VENDOR	AMOUNT	Descripton	FUND DESCRIPTION
461	82293	STEPHANIE COWEN	1901.90	PO Created by Req: 251415	CAMPUS ACTIVITY FUND
461	82295	STEPHANIE COWEN	1000.00	PO Created by Req: 251477	CAMPUS ACTIVITY FUND
461	82316	Kylie Taylor	100.00	PO Created by Req: 251513	CAMPUS ACTIVITY FUND
461	82329	FAMILY CENTER	10.98	Water for XC team	CAMPUS ACTIVITY FUND
461	82333	Gateway Printing & Office	2639.78	Calculators for BMS & PAHS	CAMPUS ACTIVITY FUND
461	82333	Gateway Printing & Office	2159.82	Calculators for BMS & PAHS	CAMPUS ACTIVITY FUND
461	82334	C & G SPORTING GOODS	567.50	PO Created by Req: 251412	CAMPUS ACTIVITY FUND
461	82343	STEPHANIE COWEN	1000.00	PO Created by Req: 251562	CAMPUS ACTIVITY FUND
461	82351	COLLEGE BOARD	495.45	PO Created by Req: 251558	CAMPUS ACTIVITY FUND
461	82351	COLLEGE BOARD	738.00	SAT Testing	CAMPUS ACTIVITY FUND
461	82367	DAVID SWARTWOUT	2126.84	PO Created by Req: 251615	CAMPUS ACTIVITY FUND
461	82370	DREAM MAKER	29.95	Scorebook for the season.	CAMPUS ACTIVITY FUND
461	82391	MARLIN OUTLET, LLC	2448.00	Team shirts	CAMPUS ACTIVITY FUND
461	82391	MARLIN OUTLET, LLC	830.00	Student Clothes	CAMPUS ACTIVITY FUND
			16048.22		
FUND	CHECK	VENDOR	AMOUNT	Descripton	FUND DESCRIPTION
491	82342	DEMCO	1820.37	Library Supplies	PRIVITE DONATIONS-
491	82363	CORPUS CHRISTI PRODUC	792.00	CATCH Theme Week II	PRIVITE DONATIONS-
			2612.37		

PAIDSCHOLARSHIPS Transaction List by Date December 2024

Type	Date	Num	Name	Memo	Split	Amount
Check	12/02/2024	5819	TEXAS A&M CORPUS CHRISTI	MEAL PLAN 2024-2025	240099 GRACE CUNNINGHAM	-576.00
Check	12/02/2024	5820	ESC	Gaylann Speegle Award Dec 2024	500 TEACHER EDUCATION FUNE	-2,525.00
Check	12/03/2024	5821	SUSAN KLEINHANS	STUDY ABROAD DEPOSIT SPRING 2025	220006 DAVID KLEINHANS	-557.00
Check	12/10/2024	5822	VOID CHECK	VOID CHECK	200	0.00
Check	12/10/2024	5823	DEL MAR COLLEGE	TUITION SPRING 2025	230010 HANNA JO COLLINS	-1,534.00
Check	12/13/2024	5824	TEXAS LUTHERAN UNIVERSITY	TUITION SPRING 2025	230030 KRISTOPHER JONES	-1,526.45
Check	12/13/2024	5825	GRACE CUNNINGHAM	ADDITIONAL MEAL CHARGES FALL 2024	240099 GRACE CUNNINGHAM	-85.71
Check	12/13/2024	5826	MILES PARSONS	TUITION FALL 2024	220017 MILES PARSONS	-3,000.00
Check	12/16/2024	5827	VOID CHECK	VOID CHECK	200	0.00
Check	12/16/2024	5828	TEXAS TECH UNIVERSITY	TUITION SPRING 2025	240038 CHLOE JENDEL	-4,750.00
Check	12/18/2024	5829	EMILY MAXHAM	TUITION & ENROLLMENT SPRING 2025	230016 EMILY MAXHAM	-4,375.00
Check	12/19/2024	5830	ZACHARY PARKER	TUITION REIMBURSEMENT FALL 2024	210015 ZACHARY PARKER	-3,430.73
Check	12/19/2024	5831	TEXAS TECH UNIVERSITY	TUITION SPRING 2025	240123 AMANDA WARREN	-4,000.00
DECEMBER EXPENDITURES						26,359.89

Port Aransas ISD

Jurisdiction # 29

Tax Collection Report Through 11/30/2024

	Tax Year 2024	Tax Year 2023	Change from Prior Year	Percent Change
CURRENT TAX LEVY:				
<i>Gross Tax Levy as of October 1, 2024</i>	47,630,612.81	44,981,561.69	2,649,051.12	5.89%
<i>Adjustments and Transfers to Inactives</i>	<u>(156,828.89)</u>	<u>(707,971.44)</u>	<u>551,142.55</u>	-77.85%
ADJUSTED TAX LEVY	47,473,783.92	44,273,590.25	3,200,193.67	7.23%
<i>Cumulative Collections this month</i>	25,041,558.82	25,164,319.37	(122,760.55)	-0.49%
<i>Cumulative Collections last month</i>	<u>14,279,684.40</u>	<u>10,401,787.70</u>	<u>3,877,896.70</u>	37.28%
<i>Current Collections This Month</i>	<u>10,761,874.42</u>	<u>14,762,531.67</u>	<u>(4,000,657.25)</u>	-27.10%
*TAX LEVY OUTSTANDING ON 11/30/2024	22,432,225.10	19,109,270.88	3,322,954.22	17.39%
DELINQUENT TAX LEVY:				
<i>Delinquent Tax Roll as of September 30, 2024</i>	1,045,091.09	894,400.55	150,690.54	16.85%
<i>Adjustments and Transfers to Inactives</i>	<u>(148,433.22)</u>	<u>(95,617.32)</u>	<u>(52,815.90)</u>	55.24%
NET COLLECTABLE	896,657.87	798,783.23	97,874.64	12.25%
<i>Cumulative Collections this month</i>	(24,391.34)	(16,244.82)	(8,146.52)	50.15%
<i>Cumulative Collections last month</i>	<u>(23,584.26)</u>	<u>(19,742.83)</u>	<u>(3,841.43)</u>	19.46%
<i>Delinquent Collections This Month</i>	<u>(807.08)</u>	<u>3,498.01</u>	<u>(4,305.09)</u>	-123.07%
*TAX LEVY OUTSTANDING ON 11/30/2024	921,049.21	815,028.05	106,021.16	13.01%

TOTAL COLLECTIONS - MONTH TO DATE				
<i>Current*</i>	10,761,874.42	14,762,531.67	(4,000,657.25)	-27.10%
<i>Discount</i>	(291,188.18)	(397,896.82)	106,708.64	-26.82%
<i>Delinquent*</i>	(807.08)	3,498.01	(4,305.09)	-123.07%
<i>Penalty & Interest</i>	4,095.48	3,476.52	618.96	17.80%
<i>Ag Rollback Taxes</i>	0.00	0.00	0.00	0.00%
<i>Remitted to Reinvestment Zone</i>	0.00	0.00	0.00	0.00%
Current Year: *				
<i>Rendition Penalty</i>	0.00	3,342.85	(3,342.85)	-100.00%
<i>Penalty & Interest on Rendition Penalty</i>	0.00	0.00	0.00	0.00%
<i>Appraisal Commission from Rendition Penalty</i>	0.00	(167.14)	167.14	-100.00%
Delinquent Years: *				
<i>Rendition Penalty</i>	139.51	41.82	97.69	233.60%
<i>Penalty & Interest on Rendition Penalty</i>	22.71	17.10	5.61	32.81%
<i>Appraisal Commission from Rendition Penalty</i>	<u>(8.12)</u>	<u>(2.95)</u>	<u>(5.17)</u>	175.25%
Total	10,474,128.74	14,374,841.06	(3,900,712.32)	-27.14%
TOTAL COLLECTIONS - YEAR TO DATE				
<i>Current*</i>	25,041,558.82	25,164,319.37	(122,760.55)	-0.49%
<i>Discount</i>	(715,629.19)	(707,094.79)	(8,534.40)	1.21%
<i>Delinquent*</i>	(24,391.34)	(16,244.82)	(8,146.52)	50.15%
<i>Penalty & Interest</i>	21,659.36	15,353.79	6,305.57	41.07%
<i>Ag Rollback Taxes</i>	0.00	0.00	0.00	0.00%
<i>Remitted to Reinvestment Zone</i>	0.00	0.00	0.00	0.00%
Current Year: *				
<i>Rendition Penalty</i>	0.00	3,342.85	(3,342.85)	-100.00%
<i>Penalty & Interest on Rendition Penalty</i>	0.00	0.00	0.00	0.00%
<i>Appraisal Commission from Rendition Penalty</i>	0.00	(167.14)	167.14	-100.00%
Delinquent Years: *				
<i>Rendition Penalty</i>	289.78	200.34	89.44	44.64%
<i>Penalty & Interest on Rendition Penalty</i>	42.13	66.27	(24.14)	-36.43%
<i>Appraisal Commission from Rendition Penalty</i>	<u>(16.60)</u>	<u>(13.33)</u>	<u>(3.27)</u>	24.53%
Total	24,323,512.96	24,459,762.54	(136,249.58)	-0.56%

*(For purposes of this report, Collections in July, August, and September are delinquent.)

PERCENT OF NET COLLECTABLE COLLECTED - MONTH TO DATE				
<i>Current Levy / Adjusted Current Tax Levy</i>	22.67%	33.34%	-10.67%	-32.01%
<i>Delinquent Levy / Adjusted Current Tax Levy</i>	0.00%	0.01%	-0.01%	-121.52%
<i>Levy-Discount+P&I / Adjusted Current Tax Levy</i>	22.06%	32.46%	-10.40%	-32.03%

PERCENT OF NET COLLECTABLE COLLECTED - YEAR TO DATE				
<i>Current Levy / Adjusted Current Tax Levy</i>	52.75%	56.84%	-4.09%	-7.20%
<i>Delinquent Levy / Adjusted Current Tax Levy</i>	-0.05%	-0.04%	-0.01%	40.03%
<i>Levy-Discount+P&I / Adjusted Current Tax Levy</i>	51.24%	55.24%	-4.00%	-7.25%

NUECES COUNTY

**Rendition Commission Distribution Summary
from 08/01/2024 to 08/31/2024**

Date: 11/26/2024 15:10:25

Page: 3

	Levy Collected	Rendition Penalty	P & I Collected	Rendition P & I	Appraisal Commission	Disbursement Amount
County Code: 178						
Tax Unit 26 DRISCOLL ISD						
CURRENT	0.00	0.00	0.00	0.00	0.00	0.00
DELINQUENT	413.52	37.59	78.57	7.14	2.24	489.85
TOTAL	413.52	37.59	78.57	7.14	2.24	489.85
Tax Unit 27 FLOUR BLUFF ISD						
CURRENT	0.00	0.00	0.00	0.00	0.00	0.00
DELINQUENT	2,884.57	753.17	506.68	43.04	39.83	3,351.42
TOTAL	2,884.57	753.17	506.68	43.04	39.83	3,351.42
Tax Unit 29 PORT ARANSAS ISD						
CURRENT	0.00	0.00	0.00	0.00	0.00	0.00
DELINQUENT	3,860.20	53.08	693.45	9.43	3.14	4,550.51
TOTAL	3,860.20	53.08	693.45	9.43	3.14	4,550.51
Tax Unit 30 ROBSTOWN ISD						
CURRENT	0.00	0.00	0.00	0.00	0.00	0.00
DELINQUENT	836.19	416.86	172.97	10.04	21.33	987.83
TOTAL	836.19	416.86	172.97	10.04	21.33	987.83
Tax Unit 32 TULOSO - MIDWAY ISD						
CURRENT	0.00	0.00	0.00	0.00	0.00	0.00
DELINQUENT	1,566.43	217.29	295.13	6.95	11.20	1,850.36
TOTAL	1,566.43	217.29	295.13	6.95	11.20	1,850.36
Tax Unit 33 WEST OSO ISD						
CURRENT	0.00	0.00	0.00	0.00	0.00	0.00
DELINQUENT	5,674.74	337.80	1,740.84	114.05	22.60	7,392.98
TOTAL	5,674.74	337.80	1,740.84	114.05	22.60	7,392.98

REPORTS

B. Superintendent's Report

The Superintendent will present to the Board the following information:

1. Enrollment/Attendance
2. Information for Upcoming Election
3. Campus/Department Reports

Enrollment/Attendance Report
To
Port Aransas ISD Board of Trustees

District Update: 1-22-2025

PAISD Enrollment = **582**

Out-Of-District Transfers = **152** (26.12%)

Out-Of-District Transfers by Campus: OES=61 BMS=37 PHS=54
(CCISD/3 FBISD/83 APISD/33 RFISD/15 IISD/17 GPISD/1)

District ADA as of January 15, 2025 **95.83%**

	Olsen Elementary		Brundrett Middle School		Port Aransas High School		District Total
Total Enrollment	256		123		203		582
% by grade level	EE	0 / 0.00	6	40 / 95.90	9	61 / 95.52	
	PK	21 / 93.27	7	46 / 96.84	10	46 / 96.64	
	KG	36 / 95.30	8	37 / 97.26	11	47 / 96.83	
	1	32 / 94.61			12	49 / 95.51	
	2	42 / 95.12					
	3	45 / 95.78					
	4	37 / 96.16					
	5	43 / 94.85					
Total Campus % Attendance	95.22%		96.66%		96.09%		95.83% (Jan 2024 = 95.63%)
Attendance percentage data: 1-15-2025 90 days in membership							

Comparison (2021-2022) / (2022-2023) / (2023 – 2024) / (2024-2025)

2021-2022			2022-2023			2023-2024			2024-2025		
August	505	8/17/2021	August	527	8/16/2022	August	508	8-15-2023	August	566	08-13-2024
September	531	9/2/2021	September	548	9/8/2022	September	525	9-5-2023	September	582	9-16-2024
October	529	10/6/2021	October	542	10-5-2022	October	525	10-11-2023	October	585	Snapshot
November	526	11/4/2021	November	551	11-3-2022	November	527	11-8-2023	November	585	11-14-2024
December	523	12/1/2021	December	555	12-7-2022	December	529	12-05-2023	December	581	12-04-2024
January	519	1/12/2022	January	558	1-12-2023	January	537	1-11-2024	January	582	1-15-2025
February	521	2/2/2022	February	560	2-2-2023	February	533	2-12-2024			
March	523	3/23/2022	March	560	3-3-2023	March	531	3-5-2024			
April	524	4/6/2022	April	548	4-11-2023	April	528	4-3-2024			
May	529	5/5/2022	May	549	5-3-2023	May	530	5-8-2024			
June	528	5/26/2022	June	546	5-25-2023	June	529	5-23-2024			

SNAPSHOT ENROLLMENT: 10-25-2024 - 585

***PAISD 2024 - 2025 BUDGET = ENROLLMENT: 546 ATTENDANCE = 95.37%**



Election Day: Saturday, May 3, 2025
Port Aransas Independent School District Places 4, 5 & 6

Places 4, 5 & 6 each place serves a three-year term.

Filing Period: January 15-February 14, 2025 (5pm)
Contact Rosalie Johnson at the PAISD Administration Building for Filing Paperwork.

First day of early voting in person: Monday, April 22, 2025

Early Voting & Election Day Voting
Ellis Memorial Library
700 W. Avenue A
Port Aransas, TX 78373

EARLY VOTING

Tuesday, April 22, 2025	8:00am - 5:00pm
Wednesday, April 23, 2025	8:00am - 5:00pm
Thursday, April 24, 2025	8:00am - 5:00pm
Friday, April 25, 2025	8:00am - 5:00pm
Monday, April 28, 2025	7:00am - 7:00pm
Tuesday, April 29, 2025	7:00am - 7:00pm

ELECTION DAY

Saturday, May 3, 2025 7:00 am - 7:00 pm

The Texas Association of School Boards (TASB) has a website with information for anyone thinking of running for a local school board. [Click Here](#) to access the website.

[Click Here](#) for the PAISD Board of Trustees website.

[Click Here](#) for board members eligibility/qualifications.

PAISD monthly board meetings are generally held on the second Wednesday of the month at 6pm.

[Click Here](#) for information about required training for new board members as well as required annual training for all board members.

CONSENT AGENDA

Minutes of Previous Meetings

Action Item:

The Board will consider approval of the Regular Board meeting minutes dated December 11, 2024. The minutes of the board meetings listed are enclosed. If you believe there are errors, please notify Rosalie Johnson before the meeting so that the necessary corrections can be made.

RATIONALE: According to BE (Local), minutes must be approved by the Board and entered as the legal record of Board action.

BUDGET: No Financial Impact

RECOMMENDATION: Accept the superintendent's recommendation to approve board meeting minutes as presented.

The Board of Trustees Minutes

Port Aransas Independent School District
Port Aransas, Texas

Regular Meeting

Regular Meeting date, time and place: December 11, 2024 at 6:00 P.M. in the Board Room of the PAISD Administration Building.

Members Present: Daniel Johnson, Marnie Pate, Brett Stawar, Kristi Littleton, Leslie Mills and Marc Hofhiens

Members Absent: Cherrie Stunz

Administration: Tisha Piwetz, Dr. David Swartwout, James Garrett, George Lerma, Steve Reaves, Brittany Canales and Larry Yarnall

-
- I. The meeting was called to order by Board President, Daniel Johnson at **6:00 pm**
 - A. Moment of Silence and Pledge of Allegiance led PAHS sophomore, Emma Hofhiens
 - II. COMMENTS
 - A. Public Testimony- None
 - B. Board of Trustee's Acknowledgement - None
 - III. PRESENTATIONS
 - A. Marlin PRIDE Gold Medalists presented by Tisha Piwetz
 - B. Port Aransas Education Foundation (PAEF)
 - C. Port Aransas Art Show Winners
 - D. UTMSI Science Fair Winners
 - IV. DISCUSSION AND/OR ACTION ITEM
 - A. **Leslie Mills** made a motion, second by **Brett Stawar** to accept the superintendent's recommendation to approve the annual financial audit as presented.

All board members present approved the motion; motion carried unanimously.
 - V. PUBLIC HEARING
 - A. Overview of School FIRST (Financial Integrity Rating System of Texas)
 - B. Port Aransas ISD's Rating
 - C. Public Comments on the Report
 - VI. REPORTS
 - A. Business Reports presented by Brittany Canales
 1. Account Balances
 2. YTD Revenues & Expenditures
 3. Bond Expenditures
 4. Activity Account Expenditures
 5. Tax Collection
 - A. Superintendent Reports presented by Tisha Piwetz
 1. Enrollment/Attendance
 2. Arbitrage
 3. Team of Eight Training
 4. Set Superintendent Evaluation Dates and Process
 5. Campus/Department Reports

VII. CONSENT AGENDA

Marc Hofhiens made a motion, second by Marnie Pate approve the consent agenda as presented.

All board members present approved the motion; motion carried unanimously.

- A. The board accepted the superintendent’s recommendation to approve the regular board meeting minutes dated November 20, 2024 as presented.
- B. The board accepted the superintendent’s recommendation to designate executive assistant to the superintendent to serve as the filing authority for PAISD Board of Trustees for the May 3, 2025 general election.

VIII. DISCUSSION AND/OR ACTION ITEMS

A. Marnie Pate made a motion, second by Leslie Mills to accept the superintendent’s recommendation to increase the current budgeted retention stipend by \$1,000.00 to all permanent employees to be paid before December 20,2024 as presented.

All board members present approved the motion; motion carried unanimously.

B. Marc Hofhiens made a motion, second by Kristi Littleton to accept the superintendent’s recommendation to delegate contractual authority to obligate the school district under Texas Education Code (TEC) §11.1511(c)(4) to the superintendent to enter into a contract to procure electricity at a rate not to exceed 7 cents per KWH on or before January 31, 2025.

All board members present approved the motion; motion carried unanimously.

X. There being no further business meeting adjourned at 7:41 p.m.

Board President

Board Secretary

January 22, 2024
Date Approved

CONSENT AGENDA
Monthly Investment Report

Action Item:

The Board will consider approval of the Monthly Investment Report.

First Public

Texas Range

RATIONALE:	CDA (Local)
BUDGET:	None
RECOMMENDATION:	Accept the Superintendent's recommendation to approve the monthly investment report as presented.

CONSENT AGENDA

Discussion/Action Annual Approval of Investment Policy, Investment Pools and Independent Sources of Instruction for Investment Responsibilities

Port Aransas ISD Policy CDA (Legal) requires Board review of local policy governing investments policies and strategies (CDA Local) not less than annually. In addition, the Board is required to approve / ratify Investment Pools and sources of Investment Officer training used by the District.

The district's legal and local policies governing investments for Port Aransas ISD can be located via the following link:

[Policy Code CDA - Other Revenues: Investments](#)

The District maintains deposited funds in American Bank, the District's Depository. In addition, PAISD currently has deposits in investment pools and CD programs. The Pools provide a more favorable return on the District's investments and a segregation tool for various funds. Currently, the pools used by PAISD follow:

- Lone Star (TASB) – Corporate Overnight Plus Fund
 - General Fund
 - Interest & Sinking Fund
 - Worker's Compensation
 - Construction - 2021
 - Construction - 2023A
 - Construction - 2023B (Employee Housing)

- Texas Range – Investments in pooled funds and in the CD Program
 - General Fund
 - Property Value Decline
 - Construction - 2023A
 - FEMA/TDEM

The District reviews investment returns on a monthly basis and compares them to various investment benchmarks, which include T-Bill and TexPool.

Chapter 2256.008(a), Texas Government Code, commonly known as the "Public Funds Investment Act," requires the investment officer to attend investment training sessions not less than once in a two-year period and receive not less than eight hours (ten hours for initial training

year) of instruction relating to investment responsibilities from an independent source approved by the governing body of the local government as provided in the investment policy of the local government.

PAISD investment officer, Dr. Sharon McKinney, has attended and completed investment training courses in June and July 2024 sponsored by First Public/LoneStar Investment Pool.

RATIONALE:	CDA (Legal) requires the annual approval of the local policy, investment pools, and independent sources of investment training.
BUDGET:	No funds are required.
RECOMMENDATION:	<p>Accept the superintendent’s recommendation to approve:</p> <ul style="list-style-type: none"> □ Policy CDA (Local), □ Investment Pools/Brokerage CD programs of <ul style="list-style-type: none"> ○ LoneStar Investment Pool (TASB) and ○ Texas Range. □ The independent sources of instruction: <ul style="list-style-type: none"> ○ TASBO ○ TASB ○ STIFEL ○ Meeder Public Funds/Patterson Group ○ Baum Capital Partners ○ First Public/LoneStar Investment Pool

CONSENT AGENDA
2025 PAISD Public Information Act Non-Business Days

ACTION ITEM:

The Board will consider approval of the PAISD Public Information Act Non-Business Days for the 2025 calendar year. The Texas Public Information Act has been amended by HB 3033. School closures, other than designated State and Federal holidays, must be counted as business days when responding to public information requests. The new law allows the district board of trustees to designate up to 10 non-business days per calendar year.

PAISD designates the following day as non-business days for the 2025 calendar year:

March 10
 March 11

November 24
 November 25

December 22
 December 23
 December 24
 December 25
 December 26
 December 29

RATIONALE:	Texas Public Information Act amended by HB 3033
BUDGET :	None at this time
RECOMMENDATION:	Accept the Superintendent’s recommendation to approve the PAISD Public Information Act Non-Business Days for the 2025 calendar year.

CONSENT AGENDA
Consider/Take Possible Action to Call a General Election for May 3, 2025

Action item:

Historically, each year in May, the Board of Trustees of the Port Aransas Independent School District holds its annual election to fill vacancies on the Board for expiring terms that year. The designated date for the election is May 3, 2025. The trustee places up for election are as follows:

- Place 4 (four), currently held by Cherrie Stunz, term expires May 2025
- Place 5 (five), currently held by Daniel Johnson, term expires May 2025
- Place 6 (six), currently held by Marc Hofhiens, term expires May 2025

The filing period for Place 4 (four), Place 5 (five) and Place 6 (six), begins:

At 8:00 a.m. on Wednesday, January 15, 2025 and extends through 5:00 p.m. on Friday, February 14, 2025.

Early Voting Dates and Times:

Early voting by personal appearance is located at:

Ellis Memorial Library
 710 W. Avenue A , Port Aransas, TX 78373

Tuesday, April 22, 2025 thru Friday, April 25, 2025 from 8:00 a.m. to 5:00 p.m.
 And Monday, April 28, 2025 to Tuesday, April 29, 2025 from 7:00 a.m. to 7:00 p.m.

RATIONALE:	BBB (Legal) and BBB (Local)
BUDGET:	Approximately \$3,500.00 is spent for annual Board of Trustees Board Elections
RECOMMENDATION:	Accept the Superintendent's recommendation to call a General Election to be held May 3, 2025 with ballot items to include an election for Port Aransas Independent School District Board of Trustees Place 4 (four), Place 5 (five), and Place 6 (six)

ORDER OF GENERAL ELECTION FOR OTHER POLITICAL SUBDIVISIONS ORDEN DE ELECCIÓN GENERAL PARA OTRAS SUBDIVISIONES POLÍTICAS

An election is hereby ordered to be held on **May 3, 2025** for the purpose of voting on:

(Por la presente se ordena celebrar una elección el **tres de mayo, 2025** con el propósito de votar sobre.)

List Offices/Propositions/Measures on the ballot (*Enumere los puestos/proposiciones/medidas oficiales en la boleta*)

Electing Port Aransas Independent School District Board of Trustee Place 4 (four)
Electing Port Aransas Independent School District Board of Trustee Place 5 (five)
Electing Port Aransas Independent School District Board of Trustee Place 6 (six)
<i>Elección de la Junta Directiva del Distrito Escolar Independiente de Port Aransas Lugar 4 (cuatro); Lugar 5 (cinco); y el Lugar 6 (seis)</i>

Early voting by personal appearance will be conducted each weekday at: (*La votación adelantada en persona se llevará a cabo de lunes a viernes en:*)

Early Voting Location (*sitios de votación adelantada*)

Location (<i>sitio</i>)	Hours (<i>horas</i>)
Ellis Memorial Library 710 W. Avenue A Port Aransas, TX 78373	Tuesday – Friday April 22 – 25, 2025 8:00 a.m. – 5:00 p.m. Monday & Tuesday April 28 & 29, 2025 7:00 a.m. – 7:00 p.m.

Applications for ballot by mail shall be mailed to: (*Las solicitudes para boletas que se votarán adelantada por correo deberán enviarse a:*)

Francisca Nixon, City Secretary City of Port Aransas

Name of Early Voting Clerk (*Nombre del Secretario/a de la Votación Adelantada*)

710 W. Avenue A, Port Aransas, Texas 78373

Address (*Dirección*) City (*Ciudad*) Zip Code (*Código Postal*)

Phone: 361-749-4111 Ext. 217 fnixon@cityofportaransas.org

Telephone Number (*Número de teléfono*) Email Address (*Dirección de Correo Electrónico*)

www.cityofportaransas.org/elections/

Early Voting Clerk's Website (*Sitio web del Secretario/a de Votación Adelantada*)

Issued this **22nd** day of **January**, **2025** (*Emitida este día el veintidós de enero, 2025.*)

Signature of Presiding Officer (*Firma del Dirigente que Preside*)

Signature of Board Member (*Firma del Director*)

Signature of Board Member (*Firma del Director*)

Signature of Board Member (*Firma del Director*)

Signature of Board Member (*Firma del Director*)

Signature of Board Member (*Firma del Director*)

Signature of Board Member (*Firma del Director*)

Applications for Ballots by Mail (ABBM)s must be received no later than the close of business on: (*Las solicitudes para boletas que se votarán adelantada por correo deberán recibirse no más tardar de las horas de negocio el:*) **APRIL 22, 2025**

Federal Post Card Applications (FPCAs) must be received no later than the close of business on: (*La Tarjeta Federal Postal de Solicitud deberán recibirse no más tardar de las horas de negocio el:*) **APRIL 22, 2025**

Instruction Note: A copy of this election order must be delivered to the ³⁰County Clerk/Elections Administrator and Voter Registrar not later than 60 days before election day.

Nota de Instrucción: Se deberá entregar una copia de esta orden de elección al/a la Secretario(a) del Condado/Administrador(a) de Elecciones y el/la Registrador(a) de Votantes a más tardar 60 días antes del día de elección.

CONSENT AGENDA

Consider/Take Possible Action to Enter into a Joint Election Agreement with the City of Port Aransas and Contract Election Services.

Under Education Code Sec. 11.0581, a school district must have joint polling places with at least one incorporated city at a minimum (or choose the county options). Once this minimum requirement is met, anything else the school district wants to do with any other political subdivisions is based on agreements with other governing bodies pursuant to Chapter 271, Election Code. Currently, Chapter 271 of the Texas Election Code authorizes any two or more entities in the same county to enter into a joint election agreement. Therefore, the school district may have a joint election agreement with a city or other authorized partner that is only partially contained in the district.

RATIONALE:	GRB (LEGAL) and Texas Election Code 31.092 and 271.002
BUDGET:	Budgeted Funds in General Fund for Election Services
RECOMMENDATION:	Accept the Superintendent's Recommendation to Approve a Joint Election Agreement with the City of Port Aransas and Contract of Election Services.



**Joint Election Agreement & Contract of Election Services
By and Between the
City of Port Aransas & Port Aransas Independent School
District**

This Contract for election services is made by and between the City of Port Aransas, Texas (“City”), a home rule municipality organized under the laws of the State of Texas, and the Port Aransas Independent School District, ("District") a Texas political subdivision, located entirely inside the boundaries of the City.

This contract is made pursuant to Texas Election Code Section 31.092 and 271.002 for a Joint Uniform Election to be administered by City.

RECITALS

The political subdivision, Port Aransas School Independent District, enters into an agreement with the City of Port Aransas who will conduct its General Election on May 3, 2025, held for the purpose of electing individuals to serve on the City of Port Aransas’s City Council/School Board/Other Board and certain propositions. City of Port Aransas agrees to conduct turnkey joint election services for the Port Aransas School District located entirely inside the boundaries or partially inside the boundaries of the City, for the purpose of voting on candidates elected to serve in the political subdivisions’ governing bodies and/or certain propositions.

NOW, THEREFORE, in consideration of the mutual covenants, agreements, and benefits to the parties, IT IS AGREED as follows:

I. ADMINISTRATION

The parties agree to hold a “JOINT ELECTION” with the City of Port Aransas on May 3, 2025 in accordance with Chapter 271.002 of the Texas Election Code and this agreement.

The City Secretary is appointed to serve as the participating Political Subdivision’s Election Officer.

The parties agree to hold “JOINT EARLY VOTING” with the City of Port Aransas in accordance with Chapter 271.006 of the Texas Election Code and this agreement.

The City Secretary is appointed to serve as the participating Political Subdivision’s Early Voting Clerk.

As the participating Political Subdivision’s Election Officer and Early Voting Clerk, the City Secretary shall coordinate, supervise, and handle all aspects of administering the Joint Election and Early Voting as provided in this agreement in compliance with all applicable state and federal

laws, unless specifically stated otherwise. The City of Port Aransas' City Secretary will serve as administrator for the election; however, each Political Subdivision remains responsible for the lawful conduct of their respective election.

Each Political Subdivision will be responsible for the preparation, adoption and publication of all required election orders, resolutions, notices, and any other pertinent documents required by the Texas Election Code.

It is understood that other political subdivisions may wish to participate in the use of the City's electronic voting system and polling places, and it is agreed that the City Secretary may enter into other contracts similar to those set forth in this contract.

II. VOTING SYSTEM

The City owns an electronic voting system, the Election Systems and Software ExpressVote Voting System, which has been duly approved by the Texas Secretary of State pursuant to Texas Election Code Chapter 122 as amended, and is compliant with the accessibility requirements for persons with disabilities set forth by Texas Election Code Section 61.012. The contracting political subdivisions desire to contract the City's voting system in tandem with the City's election services, and to compensate the city for such use and to share in other expenses connected with the joint elections in accordance with the applicable provisions of Chapters 31 and 271 of the Texas Election Code, as amended.

Voting in personal appearance shall be conducted exclusively on the City's voting system. Voters will be provided provisional ballots when determined applicable by the presiding judge and verified by the County Voter Registrar.

III. ELECTION JUDGES, CLERKS AND OTHER ELECTION PERSONNEL

The City of Port Aransas will be responsible for the appointment of the presiding judge and alternate for each polling location, and also for the appointment of the Early Voting Ballot Board. It is agreed by the participating authorities to employ the number of election clerks as the need determines, and that all election workers shall be paid \$15.00 per hour and the alternate judge shall be paid \$16.00 per hour. The election judge will be paid \$17.00 per hour and will receive an additional sum of \$25.00 for picking up election supplies and records prior to Election Day and for returning election records, supplies and equipment to the City Secretary's office after the polls close, when applicable.

It is further agreed by the Political Subdivision's to employ early voting clerks, during the early voting period (April 22 – April 29, 2025) with a maximum of five (5) election workers at the polling place during the voting hours.

The City Secretary shall notify all elections judges of the eligibility requirement of Subchapter C of Chapter 32 of the Texas Election Code, and will take the necessary steps to ensure that all election judges appointed for the joint election are eligible to serve. The presiding judge, with the

City Secretary's assistance, will be responsible for insuring the eligibility of each appointed clerk hired to assist the judge in the conduct of the election.

The City Secretary shall arrange for the training and compensation of all election judges and clerks. The City Secretary shall arrange for the date, time and place for presiding election judges to pick up their election supplies. Each presiding judge will be sent a letter from the City Secretary notifying him/her of his/her appointment, the time and location of training and distribution of election supplies, and the number of election clerks that the presiding judge may appoint.

IV. PREPARATION OF SUPPLIES AND VOTING EQUIPMENT

The City Secretary shall arrange preparation for all election supplies and voting equipment including, but not limited to, official ballots, sample ballots, voter registration lists, and all forms, signs, maps, and other materials used by the election judges at the voting locations. The City of Port Aransas will prepare all necessary bilingual materials for the official ballot. Preparation of necessary bilingual materials for notices will be the responsibility of each Political Subdivision.

The City Secretary shall ensure availability of tables and chairs at each polling place and shall procure rented tables and chairs for those polling places that do not have tables and/or chairs. At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating parties shall share a mutual ballot in those precincts where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. The City Secretary shall provide the necessary voter registration information, maps, instructions, and other information needed to enable election judges in the voting centers that have more than one ballot style to conduct a proper election.

Each participating political subdivision shall furnish the City Secretary a list of candidates and/or propositions showing the order and the exact manner in which the candidate names and/or propositions are to appear on the official ballot in both English and Spanish. Each political subdivision shall be responsible for proofreading and approving the ballot insofar as it pertains to that political subdivision and/or propositions, and information will be printed exactly as submitted. The City Secretary will proof all ballot content before and after political subdivision has given final approval of final ballots material such as: candidate(s) name(s), races, titles, election headers, district-precinct-ward, and other details.

V. BALLOT TABULATION AND RETURNS OF ELECTION

The City Secretary shall deliver timely cumulative reports of the election results are tabulated. The City Secretary shall be responsible for releasing the unofficial cumulative totals from the election to the joint participants, candidates, press and general public by electronic distribution and other means. The City Secretary shall prepare the following election records to be returned to Port Aransas Independent School District not later than 12:00 p.m., Monday, May 13, 2025: (1) a Return Sheet form the polling location, and for early voting, showing the number of votes received by each candidate and the total number of voters; (2) copy of the Combination Form (Poll

List/Signature Roster) from the polling location, and for early voting; (3) results of any provisional ballots cast.

Port Aransas ISD will be responsible for securing these records from the City of Port Aransas by the date and time specified above.

The City Secretary will prepare the unofficial results that are necessary for compliance with Election Code Section 67.004 after all districts and precincts have been counted, and will deliver a copy of these unofficial canvass reports to each political subdivision as soon as possible after all returns have been tabulated. Each participating Political Subdivisions shall be responsible for the official canvass of its respective election(s).

The City Secretary will prepare the electronic precinct-by-precinct results report for uploading to the Secretary of State as required by Section 67.017 of the Election Code. The City Secretary agrees to upload these reports for each Political Subdivision unless requested otherwise.

The City Secretary shall be responsible for conducting the post-election manual recount required by Section 127.201 of the Texas Election Code unless a waiver is granted by the Secretary of State. Notification and copies of the recount, if waiver is denied, will be provided to each participating Political Subdivision and the Secretary of State's Office.

VI. RUNOFF ELECTION

Each participating Political Subdivision shall have the option of extending the terms of this agreement through its Run Off Election, if applicable. In the event of such Run Off Election, the terms of this agreement shall automatically extend unless the Political Division notifies the City Secretary in writing within three (3) business days of the original election. The Political Subdivisions shall revisit terms of the agreement to ensure the City Secretary is in a position to conduct any special election (Run Off)

Each participating Political Subdivision shall reserve the right to reduce the number of early voting locations and/or Election Day voting locations in a runoff election.

Each participating Political Subdivision agrees to order any Runoff election(s) at its meeting for canvassing the votes from the May 3, 2025, general election and to conduct its drawing for ballot positions at or immediately following such meeting in order to expedite preparations for its Runoff election.

Each participating Political Subdivision eligible to hold Run Off elections agrees that the date of the Runoff election, if necessary, shall be determined by the Texas Secretary of State.

VII. RECOUNTS

A recount may be obtained as provided by Title 13 of the Texas Election Code. By signing this document, the presiding officer of the contracting political subdivision agrees that any recount

shall take place at the offices of the City Secretary, and the City Secretary shall serve as Recount Supervisor and the political subdivision's official or employee who performs the duties of a secretary under the Texas Election Code shall serve as Recount Coordinator.

The City Secretary agrees to provide advisory and referral services to each political subdivision as necessary to conduct a proper recount.

VIII. RECORDS OF ELECTION

The City Secretary is hereby appointed General Custodian of the voted ballots and all records of the May 3, 2025, Joint Election as authorized by Section 271.010 of the Texas Election Code.

Access to the election records shall be available to each political subdivision as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Information Act. The election records shall be stored at the offices of the City Secretary or at an alternate facility used for storage of county records. The City Secretary shall ensure that the records are maintained in an orderly manner so that the records are clearly identifiable and retrievable.

Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, the City Secretary shall maintain the records until final resolution or until final judgement, whichever is applicable. It is the responsibility of each participating Political Subdivisions to bring to the attention of the City Secretary any notice of pending election contest, investigation, litigation, or open records request which may be filed with the political subdivision. It is also the responsibility of the participating Political Subdivisions to notify the City Secretary of any public records requests, within two days of a request for information related to the election being conducted by the City Secretary.

IX. ELECTION EXPENSES

The participating authorities agree to share the costs of administering the Joint Election and Early Voting. The City of Port Aransas agrees to provide the Port Aransas Independent School District with an estimate of election expenses as soon as possible, Port Aransas Independent School District agrees to remit to the City of Port Aransas, two weeks after receipt of estimate a sum equal to 50% of the total estimated cost of election expenses. Final election expenses will be determined within thirty (30) days after the election, and the City will provide Port Aransas Independent School District with a final accounting. It is agreed that the remaining balance owed by Port Aransas Independent School District will be remitted to the City no later than thirty (30) days after receipt of the final accounting.

X. CONTRACT WITHDRAWAL

Any Political Subdivision that certifies their election with Section 2.051, 20.052, and 2.053 of the Texas Election Code, may withdraw from the joint election contract. Any expenditure incurred prior to withdrawal shall be billed separately and that contracting authority shall be removed from

the contract. In the event of election cancellation by the City of Port Aransas, Port Aransas Independent School District agrees to conduct their election at their own expense. In the event of election cancellation by the Port Aransas Independent School District, the City of Port Aransas agrees to conduct their election at their own expense.

XI. MISCELLANEOUS PROVISIONS

1. It is understood that, to the extent of space is available, other districts and political subdivisions may wish to participate in the use of the City’s election equipment and voting places, and it is agreed that the City Secretary may contract with such other districts or political subdivisions for such purposes and that, in such event, there may be an adjustment of the cost share to be paid to the City by the participating Political Subdivisions.
2. The City Secretary shall maintain a copy of this the document and provide copies to the city auditor in accordance with Section 31.099 of the Texas Election Code.
3. Nothing in this contract prevents any party from taking appropriate legal action against any other party and/or other election personnel for a breach of this contract or a violation of the Texas Election Code.
4. This agreement shall be construed under and in accord with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in the City of Port Aransas, Texas.
5. In the event that one or more of the provisions contained in the Agreement shall, for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
6. All parties shall comply with all applicable laws, ordinances, and codes of the State of Texas, all local governments, and any other entities with local jurisdiction.

IN TESTIMONY WHEREOF, the parties hereto have executed this Agreement on this ____ day of _____, 2025, with the effective date being the date of execution by last signatory.

PORT ARANSAS INDEPENDENT SCHOOL DISTRICT

CITY OF PORT ARANSAS

By: _____
Printed Name: _____
Title: _____
Date: _____

By: _____
Printed Name: _____
Title: _____
Date: _____

DISCUSSION AND/OR ACTION ITEMS

Consider/Take Possible Action to Renew Windstorm/Hail And Property/Casualty Insurance

ACTION ITEM:

The district has been party to an inter-local agreement for property and casualty insurance with the Property Casualty Alliance of Texas (PCAT) and Coastal Property Alliance of Texas (CPAT) since 2011. Chase Carlisle serves as the district's agent with Carlisle Insurance. The renewal will be effective as of March 1, 2025 for a twelve (12) month period.

Items to note for 2025 Renewal

- The overall property rate **increased** by 4.61%.
- The **total cost decreased** by \$153,333 or 13%.

Carlisle will be presenting this information during the board meeting.

RATIONALE:	CH(LOCAL) and CE(LOCAL)
BUDGET:	2024-25 and 2025-26 Budgeted Funds
RECOMMENDATION:	Accept the superintendent's recommendation to renew the PCAT proposal for general liability, automobile and cyber suite, and windstorm coverage for 2025.

CLOSED MEETING

ACTION ITEM:

The board will adjourn into executive session in accordance with the Texas Open Meeting Act, Texas Government Code 551.071 thru 551.083 to consider the following:

- A. Personnel: Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee.
- B. Discuss Certified Educator Contract.

DISCUSSION AND/OR ACTION ITEM

ACTION ITEM:

The board will reconvene into open session in accordance with the Texas Open Meeting Act, Texas Government Code 551.071 thru 551.083.

- A. Consider/Take Possible Action to Extend a Certified Educator Contract.

ADJOURNMENT

Action Item

There being no further business, Board President will adjourn the meeting.