

**NOTICE OF REGULAR OF THE BOARD OF TRUSTEES  
 PORT ARANSAS INDEPENDENT SCHOOL DISTRICT  
 Wednesday, May 11, 2022  
 6:00 PM**

Notice is hereby given that a Regular Meeting of the Board of Trustees of the Port Aransas Independent School District will be held on Wednesday, May 11, 2022 at 6:00 PM. The Board will meet in the Board Room of the Port Aransas Independent School District Administration Building  
 100 S Station St  
 Port Aransas, TX 78373.

|   |    |
|---|----|
| I. CALL TO ORDER  | 4  |
| A. Moment of Silence and Pledge of Allegiance   |    |
| II. PRESENTATION  | 5  |
| A. Volunteer Recognition  |    |
| B. Staff Recognitions   |    |
| C. Valedictorian and Salutatorian   |    |
| D. UIL Academic Regional & State Qualifiers   |    |
| E. Golf Regional Qualifiers   |    |
| F. Track Regional Qualifiers  |    |
| G. TGCA All-State   |    |
| H. TABC All-State   |    |
| III. SWEARING IN OF NEWLY ELECTED BOARD MEMBERS   | 6  |
| IV. CLOSED SESSION: The board will adjourn into executive session in accordance with the Texas Open Meetings Act, Texas Government Code 551.071 thru 551.083 to consider the following: | 7  |
| A. Public Officer: Deliberate the Appointment, Evaluation, Reassignment and Duties.   |    |
| B. Personnel: Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, and/or Dismissal of an Employee.  |    |
| V. DISCUSSION AND/OR ACTION ITEMS   |    |
| A. Consider/Take Possible Action to Appoint a President, Vice-President and Secretary.  | 8  |
| VI. COMMENTS  |    |
| A. Public Testimony   | 9  |
| B. Board of Trustee's Acknowledgements  | 10 |
| VII. REPORTS  |    |
| A. Business Reports   | 11 |
| 1. April Expenditures   | 12 |
| 2. Tax Collections  | 17 |
| 3. Bond Expenditures  | 18 |
| 4. School Nutrition Program Update  | 21 |
| B. Superintendent's Report  | 22 |
| 1. Enrollment/Attendance  | 23 |
| 2. Campus/Department Reports  |    |
| VIII. CONSENT AGENDA  | 24 |

|   |    |
|---|----|
| A. Consider/Take Possible Action to Approve the Board Workshop Meeting Minutes Dated April 13, 2022 and the Regular Board Meeting Minutes Dated April 13, 2022. | 25 |
| B. Consider/Take Possible Action to Approve the Investment Report.  | 29 |
| C. Consider/Take Possible Action to Approve District Auditor.   | 43 |
| D. Consider/Take Possible Action to Approve Instructional Material Allotment (IMA) Certification.   | 54 |
| E. Consider/Take Possible Action to Approve Submission of Universal Breakfast Waiver for the 2022-2023 School Year.   | 57 |
| F. Consider/Take Possible Action to Approve Pricing for Adult and Student Meals for the 2022-2023 School Year.  | 59 |
| G. Consider/Take Possible Action to Approve Cafeteria Charging Practices and Procedures.  | 62 |
| H. Consider/Take Possible Action to Approve Expenditures/Payments over \$25,000.00.   | 64 |
| IX. ADJOURN   | 70 |

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed session of the Board of Trustees is required, then such closed session as authorized by the Texas Open Meetings, Act, Texas Government Coded Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section

- 551.071 Private consultation with the board's attorney
- 551.072 Discussing purchase, exchange, lease, or value of real property.
- 771.073 Discussing negotiated contracts for prospective gifts or donations.
- 551.074 Discuss:
  - (1) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or
  - (2) To hear a complaint or charge against an officer or employee.
- 551.076 Considering the deployment, specific occasions for, or implementation of security personnel or devices.
- 551.082 Considering discipline of a public school child, or complaint or charge against personnel.
- 551.083 Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups.

Should any final action, final decision, or final vote be required in the opinion of the school Board with regard to any matter considered in such closed session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice hereof, as the School Board shall determine pursuant to applicable laws and policies.

On this , this notice was posted on a bulletin board located at a place readily accessible and convenient to the public at the Port Aransas Independent School District Administration Building, 100 S. Station Street, Port Aransas, Texas.

Respectfully submitted,

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Sharon McKinney, Superintendent

## **CALL TO ORDER**

### **Non-Action Item**

Board President, Deana Erdner will call meeting to order.

A. Moment of Silence and Pledge of Allegiance

# PRESENTATIONS INFORMATION

## PRESENTATIONS:

- A. Volunteer Recognition
- B. Staff Recognition
- C. Valedictorian and Salutatorian
- D. UIL Academic Regional & State Qualifiers
- E. Golf Regional Qualifiers
- F. Track Regional Qualifiers
- G. TGCA All-State
- H. TABC All-State

# **SWEARING IN OF NEWLY ELECTED BOARD MEMBERS**

In accordance with BBB (LEGAL), newly elected and appointed board members, before taking the oath or affirmation of office and entering upon the duties of office, shall sign the required officer's statement. The statement shall be retained with the official records of the office. After the officer's statement has been signed and certificates of election have been issued, but before entering upon the duties of the office, the board member shall take the oath of or affirmation of office and shall file it at Port Aransas ISD administration office.

On March 9, 2022 at a regularly scheduled board meeting the PAISD Board of Trustees unanimously took action to certify the unopposed candidates listed below. At that same board meeting the PAISD Board of Trustees unanimously took action to cancel the May 7, 2022 School Board Election for the unopposed candidates listed below.

**PAISD Board of Trustee Place 4, Cherrie Stunz**

**CERTIFIED UNOPPOSED  
DELCLARED ELECTED  
Term to Expire May 2025**

**PAISD Board of Trustee Place 5, Daniel Johnson**

**CERTIFIED UNOPPOSED  
DELCLARED ELECTED  
Term to Expire May 2025**

**PAISD Board of Trustee Place 6, Marc Hofhiens**

**CERTIFIED UNOPPOSED  
DELCLARED ELECTED  
Term to Expire May 2025**

## **CLOSED MEETING**

### **ACTION ITEM:**

The Board will Adjourn into Executive Session in Accordance with the Texas Open Meetings Act, Texas Government Code 551.071 thru 551.083 to Consider the Following:

- A. Public Officer: Deliberate the Appointment, Evaluation, Reassignment and Duties.
- B. Personnel: Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline and/or Dismissal of an Employee.

## DISCUSSION AND/OR ACTION ITEMS

### Reorganization of the Board of Trustees

#### **Action Item:**

The Texas Education Code 11.061(c) states, “At the first meeting after each election and qualification of Board members, the members of the Board shall organize by selecting:

1. A president, who shall be a member of the Board.
2. A secretary, who may or may not be a member of the Board.
3. Such other officers and committees as the Board may deem necessary.”

Specifically, Board Policy BDAA (LOCAL) states that the Board shall elect a President, a Vice President, and a Secretary who shall be members of the Board. Board officers shall serve for a term of one year or until a successor is elected. Officers may succeed themselves in office.

**Rationale:** TEC 11.061(c) and Board Policy BDAA (LEGAL/LOCAL)

**Budget:** N/A

**Recommendation:** That the Board consider and select a president, vice-president and secretary for the Port Aransas Independent School District Board of Trustees.

## **PUBLIC TESTIMONY**

Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the designee, Rosalie Johnson before the meeting begins as specified in the Board's procedures on public comment and shall indicate the agenda item or topic on which they wish to address the Board.

Individuals may sign up to address the board via email by emailing, Rosalie Johnson, [rosalie@paisd.net](mailto:rosalie@paisd.net). Include the following information in the body of the email: First Name, Last Name, phone number and agenda item being addressed.

## **BOARD OF TRUSTEES' ACKNOWLEDGEMENTS AND/OR PRESENTATIONS**

### **B. Non-Action Item:**

At this time, Board Members may make acknowledgements; receive Board committee reports and/or present reports to audience.

# REPORTS

## A. Business Reports

Carol Sue Hipp will present to the Board the following information:

1. April Expenditures
2. Tax Collections
3. Bond Expenditures
4. School Nutrition Program Update

**PORT ARANSAS ISD**  
Expenditure Summary

**April 2022 -- Expenditures 2021-22**

**AMERICAN BANK**

|  |  |    |  |            |  |
|--|--|----|--|------------|--|
| <b>LOCAL MAINTENANCE</b>                           |  |    |  |            |  |
| <b>MAINTENANCE</b>                                 |  | \$ |  | 253,339.91 |  |
| <b>PAYROLL</b>                                     |  | \$ |  | 484,666.85 |  |
| <b>Transfer to Lone Star</b>                       |  | \$ |  | -          |  |
| <b>PVD Fund -Construction</b>                      |  | \$ |  | -          |  |
| <b>Bond Expenditures</b>                           |  | \$ |  | 28,469.07  |  |
| <b>Total Cash Expenditures/Transfers for Month</b> |  | \$ |  | 766,475.83 |  |

**LONESTAR INVESTMENT ACCOUNT**

|  |  |    |  |            |  |
|--|--|----|--|------------|--|
| <b>GENERAL FUND (2020-21 Chapter 49)</b>           |  |    |  |            |  |
| <b>Transfer to American Bank</b>                   |  | \$ |  | 750,000.00 |  |
| <b>CONSTRUCTION Bond 2021</b>                      |  | \$ |  | -          |  |
| <b>INTEREST &amp; SINKING -</b>                    |  | \$ |  | -          |  |
| <b>Total Cash Expenditures/Transfers for Month</b> |  | \$ |  | 750,000.00 |  |

**TEXAS TERM (Chapter 49 Investment)**

|  |  |    |  |              |  |
|--|--|----|--|--------------|--|
| <b>Texas DAILY</b>                                 |  |    |  |              |  |
| <b>Texas TERM Inv.</b>                             |  | \$ |  | -            |  |
| <b>Texas TERM - Certificate of Deposit</b>         |  | \$ |  | -            |  |
| <b>Total Cash Expenditures/Transfers for Month</b> |  | \$ |  | -            |  |
| <b>Less Transfers</b>                              |  | \$ |  | (750,000.00) |  |
| <b>Total Expenditures</b>                          |  | \$ |  | 766,475.83   |  |

**PORT ARANSAS I.S.D. STATEMENT OF REVENUES, EXPENDITURES**

| FOR THE EIGHT MONTHS ENDED                        |  | 4/30/2022  |                   |               | Percent of the Year = |                |                | 66.67% 2021-22   |                  |                 |
|---|--|--|-------------------|---------------|-----------------------|----------------|----------------|------------------|------------------|-----------------|
|   |  | GENERAL FUND   |                   |               | FOOD SERVICE          |                |                | DEBT SERVICE     |                  |                 |
|   |  | BUDGET   | ACTUAL            | % of          | BUDGET                | ACTUAL         | % of           | BUDGET           | ACTUAL           | % of            |
|   |  | (12 Month)   | (8 Month)         | % of          | (12 Month)            | (8 Month)      | % of           | (12 Month)       | (8 Month)        | % of            |
|   |  | 2021-22  | 2021-22           | 2021-22       | 2021-22               | 2021-22        | 2021-22        | 2021-22          | 2021-22          | 2021-22         |
| <b>REVENUES:</b>                                  |  |  |                   |               |                       |                |                |                  |                  |                 |
| 5700  | Local, Intermediate & Out-of-State       | 27,177,362   | 27,050,055        | 99.53%        | 13,000                | 17,598         | 135.37%        | 1,937,223        | 1,929,310        | 99.59%          |
| 5800  | State Program Revenues                   | 619,840  | 641,814           | #####         | 0                     | 18,871         | 0.00%          |                  | 2,168            |                 |
| 5900  | Federal Program Revenues                 | 21,456   | 0                 | 0.0%          | 163,160               | 167,917        | 102.92%        |                  |                  |                 |
| <b>Revenues</b>                                   |  | <b>27,818,658</b>  | <b>27,691,869</b> | <b>99.54%</b> | <b>176,160</b>        | <b>204,386</b> | <b>116.02%</b> | <b>1,937,223</b> | <b>1,931,478</b> | <b>99.70%</b>   |
| <b>EXPENDITURES:</b>                              |  |  |                   |               |                       |                |                |                  |                  |                 |
| 11  | Instruction                              | 3,691,587  | 2,498,451         | 67.68%        |                       |                |                |                  |                  |                 |
| 12  | Instructional Resources & Media Services | 84,495   | 53,816            | 63.69%        |                       |                |                |                  |                  |                 |
| 13  | Curriculum & Personnel Development       | 2,750  | 2,668             | 97.02%        |                       |                |                |                  |                  |                 |
| 21  | Instructional Development                | 352,531  | 229,034           | 64.97%        |                       |                |                |                  |                  |                 |
| 23  | School Administration                    | 455,359  | 300,233           | 65.93%        |                       |                |                |                  |                  |                 |
| 31  | Guidance & Counseling                    | 177,718  | 114,768           | 64.58%        |                       |                |                |                  |                  |                 |
| 32  | Attendance & Social Work Services        |  | 0                 | 0.00%         |                       |                |                |                  |                  |                 |
| 33  | Health Services                          | 65,229   | 39,689            | 60.84%        |                       |                |                |                  |                  |                 |
| 34  | Pupil Transportation - Regular           | 102,436  | 62,623            | 61.13%        |                       |                |                |                  |                  |                 |
| 35  | Food Service                             |  |                   | 0.00%         | 295,633               | 192,637        | 65.16%         |                  |                  |                 |
| 36  | Co-Curricular Activities                 | 422,462  | 251,141           | 59.45%        |                       |                |                |                  |                  |                 |
| 41  | General Administration                   | 528,069  | 361,967           | 68.55%        |                       |                |                |                  |                  |                 |
| 51  | Plant Maintenance & Operations           | 1,460,607  | 851,107           | 58.27%        |                       |                |                |                  |                  |                 |
| 52  | Security                                 | 50,904   | 25,793            | 50.67%        |                       |                |                |                  |                  |                 |
| 53  | Computer Processing                      | 79,904   | 67,903            | 84.98%        |                       |                |                |                  |                  |                 |
| 61  | Community Service                        | 1,000  | 38                | 3.80%         |                       |                |                |                  |                  |                 |
| 71  | Debt Service                             |  |                   |               |                       |                |                | 1,687,223        | 885,842          | 52.50%          |
| 81  | Facility Construction                    |  |                   |               |                       |                |                |                  |                  |                 |
| 91  | Chapter 41 Payments                      | 20,366,131   |                   | 0.00%         |                       |                |                |                  |                  |                 |
| 95  | JJAEP                                    | 2,000  |                   | 0.00%         |                       |                |                |                  |                  |                 |
| 99  | Tax Appraisal District                   | 395,740  | 172,479           | 43.58%        |                       |                |                |                  |                  |                 |
| 6XXX  | <b>Total Expenditures</b>                | <b>28,238,922</b>  | <b>5,031,711</b>  | <b>17.82%</b> | <b>295,633</b>        | <b>192,637</b> | <b>65.16%</b>  | <b>1,687,223</b> | <b>885,842</b>   | <b>52.50%</b>   |
| Other Resources and Uses                          |  |  |                   |               |                       |                |                |                  |                  |                 |
| 7990  | Other Resources                          |  |                   | 0.00%         | 119,473               |                | 0.00%          |                  |                  | 0.00%           |
| 8990  | Other Uses                               | 119,473  |                   | 0.00%         | 0                     |                | 0.00%          | 250,000          | 476,832          | 190.73%         |
| <b>Resources over Expenditures and Other Uses</b> |  | <b>(539,737)</b>   | <b>22,660,158</b> | <b>81.73%</b> | <b>0</b>              | <b>11,748</b>  | <b>50.86%</b>  | <b>0</b>         | <b>568,804</b>   | <b>-143.53%</b> |
|   | <b>A</b>                                 | Majority of expenditures made during first half of year. |                   |               |                       |                |                |                  |                  |                 |
|   | <b>B</b>                                 | Increase due to Tax Assessor fees,                       |                   |               |                       |                |                |                  |                  |                 |

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| PORT ARANSAS I.S.D. STATEMENT OF<br>FOR THE EIGHT MONTHS ENDED |   | REVENUES, EXPENDITURES |                  |                 |                        |                |                        |                    |                        |
|--|---|------------------------|------------------|-----------------|------------------------|----------------|------------------------|--------------------|------------------------|
|  |   | 4/30/2022              |                  |                 |                        |                |                        |                    |                        |
|  |   | SPECIAL REVENUE        |                  | DONATIONS       |                        | DISASTER FUNDS |                        | BOND EXPENDITURES  |                        |
|  |   | BUDGET                 | ACTUAL           | Description     | ACTUAL/<br>Encumbrance | Description    | ACTUAL/<br>Encumbrance | BUDGET             | ACTUAL/<br>Encumbrance |
|  |   | (12 Month)             | (8 Month)        |                 | To Date                |                | To Date                | Total Budget       | To Date                |
|  |   | 2021-22                | 2021-22          | 2021-22         | 2021-22                | 2021-22        | 2021-22                | 2021-22            | 2021-22                |
| <b>REVENUES:</b>   |   |                        |                  |                 |                        |                |                        |                    |                        |
| 5700   | Local, Intermediate & Out-of-State                    | 6,000                  | 2,521            | 64,075          | 63,115                 |                |                        | Interest Revenue   | 3,636                  |
| 5800   | State Program Revenues                                | 40,886                 | 3,620            |                 | 0                      |                |                        |                    |                        |
| 5900   | Federal Program Revenues                              | 901,053                | 461,008          |                 | 0                      | FEMA/TDEM      | 11,517                 |                    |                        |
|  | <b>Revenues</b>                                       | <b>947,939</b>         | <b>467,149</b>   | <b>64,075</b>   | <b>63,115</b>          | <b>0</b>       | <b>11,517</b>          | <b>0</b>           | <b>3,636</b>           |
| <b>EXPENDITURES:</b>   |   |                        |                  |                 |                        |                |                        |                    |                        |
| 11   | Instruction   | 642,682                | 388,060          | 86,618          | 23,744                 |                | 0                      | 360,812            | 113,694                |
| 12   | Instructional Resources & Media Services              |                        |                  | 4,777           |                        |                |                        | 17,221             | 2,411                  |
| 13   | Curriculum & Personnel Development                    | 14,758                 | 4,329            | 3,517           |                        |                |                        |                    |                        |
| 21   | Instructional Development                             | 192,717                | 122,586          | 1,524           | 1,524                  |                |                        |                    |                        |
| 23   | School Administration                                 | 8,046                  | 5,352            |                 |                        |                |                        |                    |                        |
| 31   | Guidance & Counseling                                 | 39,965                 | 24,107           |                 |                        |                |                        |                    |                        |
| 32   | Attendance & Social Work Services                     |                        |                  |                 |                        |                |                        |                    |                        |
| 33   | Health Services                                       |                        |                  |                 |                        |                |                        |                    | 14                     |
| 34   | Pupil Transportation - Regular                        |                        |                  |                 |                        |                |                        | 23,500             | 6,682                  |
| 35   | Food Service  |                        |                  |                 |                        |                |                        |                    |                        |
| 36   | Co-Curricular Activities                              |                        |                  | 51,459          | 36,285                 |                |                        | 109,228            | 23,876                 |
| 41   | General Administration                                |                        |                  | 4,597           | 2,381                  |                | 266                    |                    |                        |
| 51   | Plant Maintenance & Operations                        |                        |                  | 736             | 579                    |                |                        | 2,601,950          | 1,162,862              |
| 52   | Security  |                        |                  |                 |                        |                |                        | 287,621            | 120,647                |
| 53   | Computer Processing                                   |                        |                  |                 |                        |                |                        |                    |                        |
| 61   | Community Service                                     | 1,800                  | 830              |                 |                        |                |                        |                    |                        |
| 71   | Debt Service  |                        |                  |                 |                        |                |                        |                    |                        |
| 81   | Facility Construction                                 | 202,146                | 202,146          |                 |                        |                |                        | 642,016            | 618,537                |
| 91   | Chapter 41 Payments                                   |                        |                  |                 |                        |                |                        |                    |                        |
| 95   | JJAEP   |                        |                  |                 |                        |                |                        |                    |                        |
| 99   | Tax Appraisal District                                |                        |                  |                 |                        |                |                        |                    |                        |
| 6XXX   | <b>Total Expenditures</b>                             | <b>1,102,114</b>       | <b>747,410</b>   | <b>153,228</b>  | <b>64,513</b>          | <b>0</b>       | <b>266</b>             | <b>4,042,348</b>   | <b>2,048,710</b>       |
|  | Other Resources and Uses                              |                        |                  |                 |                        |                |                        |                    |                        |
| 7990   | Other Resources                                       |                        |                  |                 |                        |                |                        |                    | 500,000                |
| 8990   | Other Uses  |                        |                  |                 |                        |                | 500,000                |                    |                        |
|  | <b>Resources over Expenditures and<br/>Other Uses</b> | <b>(154,175)</b>       | <b>(280,261)</b> | <b>(89,153)</b> | <b>(1,398)</b>         | <b>0</b>       | <b>(488,749)</b>       | <b>(4,042,348)</b> | <b>(1,545,074)</b>     |

PORT ARANSAS ISD  
Student, Campus and Donation Expenses  
April 2022

| Acct | Acct Description           | Date     | Check # | Vendor                           | Description                       | Expenditure      |
|------|----------------------------|----------|---------|----------------------------------|-----------------------------------|------------------|
| 0 00 | ACT-CLASS OF 2023 (11)     | 20220405 | 075852  | GINNY MOSS                       | Prom Photo Fee                    | 800.00           |
| 0 00 | ACT-CLASS OF 2023 (11)     | 20220420 | 075936  | FRAME ENTERTAINMENT              | Prom Interactv Photobooth-Dep     | 200.00           |
| 0 00 | ACT-CLASS OF 2023 (11)     | 20220420 | 075931  | BLUE MOON ENTERTAINMENT-         | Prom DJ Services                  | 750.00           |
| 0 00 | ACT-CLASS OF 2023 (11)     | 20220421 | 075961  | FRAME ENTERTAINMENT              | Prom Interactive Photobooth       | 649.00           |
| 1 23 | ACT-STUDENT COUNCIL-BMS    | 20220428 | 076001  | CATHY YOUNG                      | Reimb STUCO Purchase-ACE Hardware | 55.98            |
| 1 26 | ACT-NHS PAHS               | 20220411 | 075882  | DANA HAWKINS                     | Reimb for NHS Candles Purch       | 6.99             |
| 1 26 | ACT-NHS PAHS               | 20220411 | 041103  | AMERICAN BANK ATM                | NHS Advisory Comm Mtg - Lelo's    | 77.12            |
|      |                            |          |         |                                  |                                   | <b>2,539.09</b>  |
| 0 00 | TRACK ACTIVITY ACCOUNT     | 20220411 | 075884  | GINGER JONES                     | Area Track Meals                  | 420.00           |
| 0 00 | ACTIVITY-OES LIBRARY BOOKS | 20220420 | 075930  | ALYSSA SANDERS                   | Found lost library book           | 15.00            |
| 0 00 | TRACK ACTIVITY ACCOUNT     | 20220428 | 076007  | GANDY INC                        | Regional Track Shirts             | 220.35           |
| 1 37 | BOOSTER CLUB ACTIVITY      | 20220406 | 075875  | HOUSE OF TROPHIES                | Banquet Athletic Plaques          | 1,900.00         |
| 1 37 | BOOSTER CLUB ACTIVITY      | 20220406 | 075877  | NEVCO SPORTS, LLC                | Score Table Equipment-Mendoza     | 4,929.25         |
| 1 37 | BOOSTER CLUB ACTIVITY      | 20220414 | 075902  | SPORT SUPPLY GROUP, INC, - BSN   | BGips - Baseball Supplies         | 700.00           |
| 1 37 | BOOSTER CLUB ACTIVITY      | 20220421 | 075965  | VIC DIMOND                       | Addt'l Act State Tennis Meals     | 90.00            |
| 1 37 | BOOSTER CLUB ACTIVITY      | 20220426 | 075974  | FASST-FIRST ASSIST.SPORTS OF SO. | Garrett-Practice Balls            | 1524.00          |
| 1 41 | BASEBALL CAMPUS ACTIVITY   | 20220404 | 040402  | AMERICAN BANK ATM                | Baseball Overnight Hotel          | 699.95           |
| 1 41 | BASEBALL CAMPUS ACTIVITY   | 20220404 | 040403  | AMERICAN BANK ATM                | Baseball TopGolf Fee/Food         | 447.00           |
| 1 41 | BASEBALL CAMPUS ACTIVITY   | 20220404 | 040403  | AMERICAN BANK ATM                | Baseball TopGolf Fee/Food         | 325.00           |
| 1 41 | BASEBALL CAMPUS ACTIVITY   | 20220404 | 040402  | AMERICAN BANK ATM                | Baseball Overnight Hotel          | 775.20           |
| 1 41 | BASEBALL CAMPUS ACTIVITY   | 20220414 | 075902  | SPORT SUPPLY GROUP, INC, - BSN   | BGips - Baseball Supplies         | 429.87           |
| 1 46 | ACTIVITY - GOLF            | 20220421 | 075964  | STEVE REAVES                     | Reimb Addt'l Golf Meals-2days     | 51.28            |
|      |                            |          |         |                                  |                                   | <b>11,526.90</b> |
| M IL | MIL-TOOL ROOM              | 20220426 | 075985  | LOWE'S BUSINESS ACCT. /GEMB      | Innovation Lab Purch-RPiwetz      | 312.55           |
| M IL | MIL-TOOL ROOM              | 20220426 | 075985  | LOWE'S BUSINESS ACCT. /GEMB      | Innovation Lab Purch-RPiwetz      | 155.95           |
| M IL | MIL-TOOL ROOM              | 20220426 | 075985  | LOWE'S BUSINESS ACCT. /GEMB      | Innovation Lab Purch-RPiwetz      | 290.40           |
| M IL | MIL-TOOL ROOM              | 20220426 | 075985  | LOWE'S BUSINESS ACCT. /GEMB      | Innovation Lab Purch-RPiwetz      | 631.64           |
| M IL | MIL-TOOL ROOM              | 20220426 | 075985  | LOWE'S BUSINESS ACCT. /GEMB      | Innovation Lab Purch-RPiwetz      | 189.80           |
| M IL | MIL Supplies - Zhan        | 20220426 | 075985  | LOWE'S BUSINESS ACCT. /GEMB      | RPiwetz-MIL Supplies              | 914.89           |
| M IL | MIL Supplies - Zhan        | 20220426 | 075985  | LOWE'S BUSINESS ACCT. /GEMB      | RPiwetz-MIL Supplies              | 71.24            |
| 0 00 | RETIREMENT ROCKERS         | 20220426 | 075967  | T J BIRD                         | Retirement Rocker Plaques         | 114.50           |
| M IL | MIL-AQUATIC EQUIPMENT      | 20220429 | 042901  | AMERICAN BANK ATM                | Aquatic Equip - RPiwetz           | 1,433.95         |
|      |                            |          |         |                                  |                                   | <b>4,114.92</b>  |

Total Expenditures for April

18,180.91

8:09 AM

05/04/22

**PAID SCHOLARSHIPS**  
**Transaction List by Date**  
**April 2022**

| Type          | Date       | Num  | Name                      | Memo                        | Split                 | Amount     |
|---------------|------------|------|---------------------------|-----------------------------|-----------------------|------------|
| <b>Apr 22</b> |            |      |                           |                             |                       |            |
| Check         | 04/14/2022 | 5462 | THE SHORES APARTMENTS     | HOUSING - 2022-2023         | 200015 CHASE SHELT... | -6,030.00  |
| Check         | 04/18/2022 | 5463 | LUKE MERRITT              | ENROLLMENT SPRING 2022      | 210064 LUKE MERRITT   | -3,520.96  |
| Check         | 04/21/2022 | 5464 | ROBERT PHILLIPS           | TUITION - SPRING 2022       | 210005 OZZIE PHILLIPS | -1,700.45  |
| Check         | 04/21/2022 | 5465 | MARY BRUHN                | TUITION-HOUSING SPRING 2022 | 210110 MARY BRUHN     | -720.00    |
| Check         | 04/22/2022 | 5466 | TEXAS SANDFEST            | UNUSED SCHOLARSHIP FUNDS    | -SPLIT-               | -11,197.83 |
| Check         | 04/22/2022 | 5467 | PORT ARANSAS GARDEN CL... | UNUSED SCHOLARSHIP FUNDS    | -SPLIT-               | -1,300.00  |
| Check         | 04/27/2022 | 5468 | ROTARY CLUB               | UNUSED SCHOLARSHIP FUNDS    | -SPLIT-               | -1,538.51  |
| <b>Apr 22</b> |            |      |                           |                             |                       |            |

# PORT ARANSAS I.S.D.

## SCHEDULE OF YEAR-TO DATE TAX COLLECTIONS

|                                      | BUDGET<br>2021-22    | YEAR-TO-DATE<br>4/30/2022 | % OF<br><u>BUDGET</u> |
|--------------------------------------|----------------------|---------------------------|-----------------------|
| <b>LOCAL TAXES-GENERAL FUND</b>      |                      |                           |                       |
| TAXES-CURRENT YEAR                   | \$26,964,272.00      | \$ 26,870,258.56          |                       |
| Less: Discounts early payment        | (528,140.00)         | (544,204.21)              |                       |
| TAXES-PRIOR YEARS                    | 460,000.00           | 419,294.79                |                       |
| PENALTY AND INTEREST                 | <u>207,730.00</u>    | <u>271,618.19</u>         |                       |
|                                      | <u>27,103,862.00</u> | <u>27,016,967.33</u>      | 99.68%                |
| <b>LOCAL TAXES-DEBT SERVICE FUND</b> |                      |                           |                       |
| TAXES-CURRENT YEAR                   | 1,922,328.00         | 1,918,676.64              |                       |
| Less: Discounts early payment        | (37,105.00)          | (38,501.05)               |                       |
| TAXES-PRIOR YEARS                    | 32,000.00            | 28,755.52                 |                       |
| PENALTY AND INTEREST                 | <u>18,000.00</u>     | <u>19,003.48</u>          |                       |
|                                      | <u>1,935,223.00</u>  | <u>1,927,934.59</u>       | 99.62%                |
| <b>TOTAL COLLECTED</b>               | <u>29,039,085.00</u> | <u>28,944,901.92</u>      | <u>99.68%</u>         |

| TAX COLLECTION COMPARISONS as of Month Ended |                           |                  | <u>4/30/2022</u>      |
|--|---------------------------|------------------|-----------------------|
|  | <u>TOTAL<br/>BUDGETED</u> | <u>COLLECTED</u> | % OF<br><u>BUDGET</u> |
| 2020/21 SCHOOL YEAR                          | 26,030,315.00             | 25,667,501.39    | 98.61%                |
| 2021/22 SCHOOL YEAR                          | 29,039,085.00             | 28,944,901.92    | 99.68%                |

**PORT ARANSAS ISD**  
**Bond 2017 Expenditure Report**

As of 5/2/2022

| Bond - 2017 Description                    | Bond Budget<br>9-1-2021 to<br>8-31-2022 | Spent &<br>Encumbered | Funds<br>Available at<br>04/30/2022 |
|--|---|-----------------------|-------------------------------------|
| <b>LIBRARY AND INSTRUCTIONAL MATERIALS</b> |   |                       |                                     |
| BOND/HS-LIBRARY BOOKS/INST MAT             | 425.22                                  | 425.22                | -                                   |
| BOND/EL-LIBRARY BOOKS/INST MAT             | 121.88                                  | 121.88                | -                                   |
| BOND/MS-LIBRARY BOOKS/INST MAT             | 174.31                                  | 174.31                | -                                   |
|  | 721.41                                  | 721.41                | -                                   |
| <b>SECURITY / SAFETY IMPROVEMENT</b>       |   |                       |                                     |
| BOND/ ADMIN BUILDING SECURITY              | 10,000.00                               | -                     | 10,000.00                           |
|  | 10,000.00                               | -                     | 10,000.00                           |
| <b>TECHNOLOGY</b>                          |   |                       |                                     |
| BOND/ SUPPORT HOURS                        | 13,313.90                               | 6,600.00              | 6,713.90                            |
| BOND/ DISTRICT EQUIPMENT                   | 143,721.19                              | 82,809.43             | 60,911.76                           |
| BOND/ TECH MAINT SUPPLIES                  | 6,000.00                                | 693.47                | 5,306.53                            |
| BOND/ HS-TECH MAINT SUPPLIES               | 9,914.52                                | 890.78                | 9,023.74                            |
| BOND/ BMS-TECH MAINT SUPPLIES              | 13,439.67                               | 6,879.58              | 6,560.09                            |
| BOND/ OES-TECH MAINT SUPPLIES              | 13,353.34                               | 2,111.19              | 11,242.15                           |
|  | 199,742.62                              | 99,984.45             | 99,758.17                           |
| <b>FINE ARTS</b>                           |   |                       |                                     |
| BOND/ BAND INSTRUMENTS & Repair            | 2,132.21                                | 1,835.00              | 297.21                              |
|  | 2,132.21                                | 1,835.00              | 297.21                              |
| <b>ATHLETICS</b>                           |   |                       |                                     |
| BOND/ ATH EQUIP & UNIFORMS                 | 16,273.14                               | 16,076.60             | 196.54                              |
|  | 16,273.14                               | 16,076.60             | 196.54                              |
| <b>OTHER EXPENSES</b>                      |   |                       |                                     |
| Marlin Innovation Lab                      | 500,000.00                              | 500,000.00            | -                                   |
| Marlin Innovation Lab                      | 30,200.00                               | 30,200.00             | -                                   |
| BOND/ PROF SERVICES (ARCHIT)               | 9,279.50                                | 9,279.50              | -                                   |
|  | 539,479.50                              | 539,479.50            | -                                   |
| <b>Current Year Budget and Expenses</b>    | 768,348.88                              | 658,096.96            | 110,251.92                          |
| <b>PRIOR YEAR EXPENSES</b>                 |   |                       |                                     |
| 2021-22 EXPENDITURES                       | 475,441.05                              |                       |                                     |
| 2019-20 EXPENDITURES                       | 1,831,645.28                            |                       |                                     |
| 2018-19 EXPENDITURES                       | 1,922,299.19                            |                       |                                     |
| 2017-18 EXPENDITURES                       | 677,108.91                              |                       |                                     |
| 2016-17 EXPENDITURES                       | 630,356.69                              |                       |                                     |
|  | 5,536,851.12                            | -                     | -                                   |
| Budget includes Bond 2017 Interest Income  | 6,305,200.00                            | 658,096.96            | 110,251.92                          |
| Employee Housing (Approved but Unissued)   | 360,000.00                              |                       | 360,000.00                          |
| Total Bond 2017                            | 6,665,200.00                            |                       | 470,251.92                          |
|  | 100%                                    |                       |                                     |

**PORT ARANSAS ISD**  
**Bond 2021 - Expenditure Report**

5/2/2022

|                                | Bond - 2021 Description             | Total Bond Budget | Bond Budget for 2021-2022 | Spent & Encumbered | Funds Available at 04/30/2022 |
|--------------------------------|-------------------------------------|-------------------|---------------------------|--------------------|-------------------------------|
| <b>Major Maintenance</b>       |                                     |                   |                           |                    |                               |
|                                | BOND/TRANSPORTATION CONT SERVICES   |                   | 11,000.00                 | 3,697.95           | 7,302.05                      |
|                                | BOND/TRANSPORTATION SUPPLIES        |                   | 6,785.00                  | 2,984.45           | 3,800.55                      |
|                                | BOND/SUMMER SALARY                  |                   | 27,000.00                 | -                  | 27,000.00                     |
|                                | BOND/ANNUAL INSPECTIONS             |                   | 17,000.00                 | 6,089.10           | 10,910.90                     |
|                                | BOND/CONTRACT MAINT-REPAIR          |                   | 70,000.00                 | 66,637.46          | 3,362.54                      |
|                                | BOND/CONTR MNT/GROUNDS              |                   | 8,000.00                  | 5,612.80           | 2,387.20                      |
|                                | BOND/HVAC REPAIR                    |                   | 10,000.00                 | 5,036.00           | 4,964.00                      |
|                                | BOND/DIST WIDE MULLION/PANIC B      |                   | 50,000.00                 | 40,695.18          | 9,304.82                      |
|                                | BOND/SUPPLIES MAINT & REPAIRS       |                   | 38,500.00                 | 33,666.77          | 4,833.23                      |
|                                | BOND/SUPPLIES GROUNDS               |                   | 6,000.00                  | 1,153.31           | 4,846.69                      |
|                                | BOND/HERBICIDES & PESTICIDES        |                   | 5,000.00                  | 4,870.17           | 129.83                        |
|                                | BOND/FIXED ASSET INVENTORY SUPPLEIS |                   | 715.00                    | 691.93             | 23.07                         |
|                                |                                     | <b>750,000.00</b> | <b>250,000.00</b>         | <b>171,135.12</b>  | <b>78,864.88</b>              |
| <b>Instructional Materials</b> |                                     |                   |                           |                    |                               |
|                                | BOND/HS-LIBRARY BOOKS/MEDIA         |                   | 5,200.00                  | 805.22             | 4,394.78                      |
|                                | BOND/OES-LIBRARY BOOKS/MEDIA        |                   | 5,500.00                  | 414.94             | 5,085.06                      |
|                                | BOND/MS-LIBRARY BOOKS/MEDIA         |                   | 5,500.00                  | 469.46             | 5,030.54                      |
|                                | BOND/HS INSTRUCTIONAL MAT           |                   | 2,300.00                  | 1,638.12           | 661.88                        |
|                                | BOND/OES INSTRUCTIONAL MAT          |                   | 1,000.00                  | -                  | 1,000.00                      |
|                                | BOND/MS INSTRUCTIONAL MAT           |                   | 500.00                    | -                  | 500.00                        |
|                                |                                     | <b>30,000.00</b>  | <b>20,000.00</b>          | <b>3,327.74</b>    | <b>16,672.26</b>              |
| <b>Security</b>                |                                     |                   |                           |                    |                               |
|                                | BOND/OES WALL TO SECURE BLD         | 75,000.00         | 75,000.00                 | 71,153.59          | 3,846.41                      |
|                                | BOND/CAMERA REPLACE/ADDITIONS       | 75,000.00         | 75,000.00                 | 9,751.90           | 65,248.10                     |
|                                | BOND/SAFETY EQUIP & UPGRADES        | 100,000.00        | 72,620.60                 | 44,314.78          | 28,305.82                     |
|                                | BOND/VEHICLE BARRIERS ENTRANCES     | 80,000.00         | 80,000.00                 | 16,580.81          | 63,419.19                     |
|                                | BOND/ADMIN SECURE ENT               | 25,000.00         |                           |                    |                               |
|                                | BOND/OES REPLACE BLUE FENCE         | 50,000.00         | 50,000.00                 | 50,000.00          | -                             |
|                                |                                     | <b>405,000.00</b> | <b>352,620.60</b>         | <b>191,801.08</b>  | <b>160,819.52</b>             |
| <b>Technology</b>              |                                     |                   |                           |                    |                               |
|                                | BOND/ DISTRICT TECH EQUIPMENT       | 175,000.00        | 100,000.00                |                    | 100,000.00                    |
|                                |                                     | <b>175,000.00</b> | <b>100,000.00</b>         | <b>-</b>           | <b>100,000.00</b>             |
| <b>Athletics</b>               |                                     |                   |                           |                    |                               |
|                                | BOND/ ATH EQUIPMENT & UNIFORMS      | 76,000.00         | 42,955.00                 | 7,799.52           | 35,155.48                     |
|                                | BOND/REPLACE SOFTBALL FENCING       | 50,000.00         | 50,000.00                 | -                  | 50,000.00                     |
|                                | BOND/REPLACE TENNIS COURT FENC      | 15,000.00         | 15,000.00                 | -                  | 15,000.00                     |
|                                | BOND/EXTEND TURF SPORTS AREA        | 100,000.00        | 100,000.00                | -                  | 100,000.00                    |
|                                |                                     | <b>241,000.00</b> | <b>207,955.00</b>         | <b>7,799.52</b>    | <b>200,155.48</b>             |

**PORT ARANSAS ISD**  
**Bond 2021 - Expenditure Report**

5/2/2022

|                                    |                     |                     |                     |                     |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Instructional</b>               |                     |                     |                     |                     |
| BOND/MS SCIENCE LAB EQUIP          | 5,000.00            | 551.10              |                     | 551.10              |
| BOND/FURNITURE                     | 81,000.00           | 54,886.07           | 10,236.59           | 44,649.48           |
|                                    | <b>86,000.00</b>    | <b>55,437.17</b>    | <b>10,236.59</b>    | <b>45,200.58</b>    |
| <b>Campus Improvements</b>         |                     |                     |                     |                     |
| BOND/OES-ACE BACK DOOR             | 2,500.00            | 2,500.00            | -                   | 2,500.00            |
| BOND/HS GYM PAINT & MURAL          | 45,000.00           |                     |                     | -                   |
| BOND/HVAC REPAIR & UPGRADE         | 1,000,000.00        | 738,827.47          | 660,042.08          | 78,785.39           |
| BOND/MOVE HS GYM AIR HANDLERS      | 200,000.00          | 200,000.00          |                     | 200,000.00          |
| BOND/HS ENTRANCE SHADE             | 30,000.00           | 32,129.46           | 32,129.46           | -                   |
| BOND/ADMIN KITCHEN RECONFIGURATION | 30,000.00           | -                   |                     | -                   |
| BOND/HS ART PATIO                  | 50,000.00           | 50,000.00           | 1,800.00            | 48,200.00           |
| BOND/OES AWNING @ DROP OFF         | 200,000.00          | 204,435.00          | 204,435.00          | -                   |
| BOND/ INNOVATION LAB               | 365,000.00          | 111,815.86          | 84,649.55           | 27,166.31           |
| BOND/CONTINGENCY EXPENSES:         |                     |                     |                     | -                   |
| BOND/BOTTLE FILLER                 |                     | 2,514.78            | 2,514.78            |                     |
| BOND/LOUVER REPAIR AT HS           |                     | 6,250.00            | 6,250.00            | -                   |
| BOND/OES SEPTIC REPAIR             |                     | 10,500.00           | 10,500.00           | -                   |
| BOND/3 FLOOR SCRUBBERS (2021)      |                     | 23,883.57           | 23,883.57           | -                   |
|                                    | <b>1,922,500.00</b> | <b>1,382,856.14</b> | <b>1,026,204.44</b> | <b>356,651.70</b>   |
| BOND/EMPLOYEE HOUSING              | 360,000.00          | -                   | 3,687.50            | (3,687.50)          |
| BOND/ PROF SERVICES(ARCHIT/ENG)    | 200,000.00          | 129,305.81          | 21,108.11           | 108,197.70          |
| BOND/ CONTINGENCY                  | 830,500.00          | 415,824.67          | -                   | 415,824.67          |
|                                    | <b>1,390,500.00</b> | <b>545,130.48</b>   | <b>24,795.61</b>    | <b>520,334.87</b>   |
|                                    | <b>5,000,000.00</b> | <b>2,913,999.39</b> | <b>1,435,300</b>    | <b>1,478,699.29</b> |
| Actual Expenses 2020-21            |                     | 838,500.61          |                     |                     |
| Budget 2022-2023                   |                     | 1,247,500.00        |                     |                     |
| TOTAL 2021 BOND BUDGET             |                     | <b>5,000,000.00</b> |                     |                     |

## **BUSINESS REPORT**

### **School Nutrition Program Update**

“Change” is the theme for the School Nutrition Program as we close down the 2021-22 school year and look to the 2022-23 school year. For the past 5 years Port Aransas ISD has operated under the Community Eligibility Program (CEP), where all students eat free as the result of Hurricane Harvey. During that 5-year run, the district also experienced shut down from COVID-19, rising prices and product availability which have added challenges to the program. The transition from CEP as well as the disappearance of several funding supplements has produced a cliff in the revenue of the school nutrition program for 2022-23.

As we transition from CEP, all students will have to complete the application process for qualification in the in the National School Lunch and National School Breakfast program. These are the programs that provide a federal subsidy to the School Nutrition Program (SNP) for meals served to qualifying students. Qualification of students for the “Free and Reduced Program” occurs during the first month of school through submission of forms that reflect family economic status. In addition to serving meals at no cost or at a reduced rate to qualifying students, the Federal program also provides a financial supplement to the SNP for meals served to students that are not participants in the program.

Along with the reinstatement of the applications/qualification process, the district is required to review several other procedures that are used in the operations related to SNP. These include reinstatement of meal charging practices and procedures, paid lunch equity for student meals, adult meal prices, Universal breakfast waiver, and the electronic meal application waiver. The Texas Department (TDA) requires that several of these practices and procedures be approved by the school board.

At least once every three years TDA is required to conduct an Administrative Review (AR) of the Program. Port Aransas ISD received notice earlier this year of the scheduled AR during 2022-23 school year. The procurement methods followed with the SNP programs has been highly emphasized for these audits. This review will be testing the 2021-22 program services in addition to observation of current operations and services.

In summary, change is not a new term in the School Nutrition Program but for the 2022-23 school year, there appears to be a need for a great deal of planning to be prepared for what will be required.

# REPORTS

## **B. Superintendent's Report**

The Superintendent will present to the Board the following information:

1. Enrollment/Attendance
2. Campus/Department Reports

Enrollment/Attendance Report  
To  
Port Aransas ISD Board of Trustees

**District Update: May 5, 2022**

PAISD Enrollment = **529**

Out-Of-District Transfers = **124** (23.44%)

Out-Of-District Transfers by Campus: OES=41 BMS=32 PHS=51  
(CCISD/7 FBISD/64 APISD/31 ACISD/9 IISD/13)

District ADA as of April 6, 2022 **92.95%**

|   | Olsen<br>Elementary | Brundrett<br>Middle School | Port Aransas<br>High School | District Total                        |
|---|---------------------|----------------------------|-----------------------------|---------------------------------------|
| <b>Total Enrollment</b>                                       | <b>211</b>          | <b>125</b>                 | <b>193</b>                  | <b>529</b>                            |
| % by grade level  | EE 1/0.00           | 6 48 / 92.35               | 9 56 / 93.67                |                                       |
|   | PK 24 / 91.54       | 7 33 / 93.98               | 10 40 / 92.04               |                                       |
|   | KG 31 / 92.86       | 8 44 / 94.03               | 11 50 / 92.35               |                                       |
|   | 1 27 / 93.09        |                            | 12 47 / 92.31               |                                       |
|   | 2 33 / 92.56        |                            |                             |                                       |
|   | 3 39 / 93.14        |                            |                             |                                       |
|   | 4 25 / 94.29        |                            |                             |                                       |
|   | 5 31 / 92.76        |                            |                             |                                       |
| <b>Total Campus %<br/>Attendance</b>                          | <b>92.98%</b>       | <b>93.38%</b>              | <b>92.64%</b>               | <b>92.95%</b><br>(May 2021 = 95.95 %) |
| Attendance percentage data: 5/5/2022 = 155 days in membership |                     |                            |                             |                                       |

*Comparison (2018 – 2019) / (2019 – 2020) / (2020 – 2021) / (2021-2022)*

| 2018-2019 |               | 2019-2020 |                | 2020 - 2021 |                | 2021-2022 |               |
|-----------|---------------|-----------|----------------|-------------|----------------|-----------|---------------|
| August    | 496 8-20-2018 | August    | 503 8-20-2019  | August      | 493 8-18-2020  | August    | 505 8/17/2021 |
| September | 509 9-5-2018  | September | 506 9-5-2019   | September   | 499 9-4-2020   | September | 531 9/2/2021  |
| October   | 499 10-3-2018 | October   | 507 10-2-2019  | October     | 508 10-7-2020  | October   | 529 10/6/2021 |
| November  | 502 11-6-2018 | November  | 508 11-11-2019 | November    | 500 11-11-2020 | November  | 526 11/4/2021 |
| December  | 503 12-5-2018 | December  | 510 12-11-2019 | December    | 499 12-1-2020  | December  | 523 12/1/2021 |
| January   | 502 1-9-2019  | January   | 501 1-9-2020   | January     | 498 01-13-2021 | January   | 519 1/12/2022 |
| February  | 513 2-5-2019  | February  | 504 2-5-2020   | February    | 505 2-4-2021   | February  | 521 2/2/2022  |
| March     | 503 3-8-2019  | March     | 497 3-5-2020   | March       | 507 3-17-2021  | March     | 523 3/3/2022  |
| April     | 506 4-3-2019  |           |                | April       | 508 4-7-2021   | April     | 524 4/6/2022  |
| May       | 504 5-30-2019 |           |                | May         | 513 5-5-2021   | May       | 529 5/5/2022  |
|           |               |           |                | June        | 511 5-27-2021  |           |               |

**SNAPSHOT ENROLLMENT 10-29-2021 = 524**

## CONSENT AGENDA

### Action Item:

Consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote

**RATIONALE:** BE (LOCAL)

**BUDGET:** No Financial Impact

**RECOMMENDATION:** Accept the superintendent's recommendation to approve the consent agenda as presented.

## **CONSENT AGENDA**

### **Minutes of Previous Meetings**

**Action Item:**

The Board will consider approval of the Regular Board Meeting Minutes dated April 13, 2022 and Board Workshop Meeting Minutes dated April 13, 2022. The minutes of the board meetings listed are enclosed. If you believe there are errors, please notify Rosalie Johnson before the meeting so that the necessary corrections can be made.

- RATIONALE:** According to BE (Local), minutes must be approved by the Board and entered as the legal record of Board action.
- BUDGET:** No Financial Impact
- RECOMMENDATION:** Accept the superintendent's recommendation to approve board meeting minutes as presented.

# **The Board of Trustees Minutes**

Port Aransas Independent School District  
Port Aransas, Texas

## **Workshop Meeting**

Regular Meeting date, time and place: April 13, 2022 at 5:00 P.M. in the Board Room of the PAISD Administration Building.

Members Present: Deana Erdner, Marc Hofhiens, Kristi Littleton, Marnie Pate, Daniel Johnson  
Leslie Mills and Cherrie Stunz

Members Absent:

Administration: Sharon McKinney, Carol Sue Hipp, Tisha Piwetz, and Kelye Garcie

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- I. The meeting was called to order by Board President, Deana Erdner at 5:02 p.m.
  
- II. COMMENTS
  - A. Public Testimony – NONE
  
- III. WORKSHOP
  - A. Pre-Kindergarten Program Review
  
- X. ADJOURN – The meeting adjourned at 5:56 p.m.

\_\_\_\_\_  
Deana Erdner, Board President

\_\_\_\_\_  
Cherrie Stunz, Board Secretary

May 11, 2022  
Date Approved

# The Board of Trustees Minutes

Port Aransas Independent School District  
Port Aransas, Texas

## Regular Meeting

Regular Meeting date, time and place: April 13, 2022 at 6:00 P.M. in the Board Room of the PAISD Administration Building.

Members Present: Deana Erdner, Marc Hofhiens, Kristi Littleton, Marnie Pate, Daniel Johnson  
Leslie Mills and Cherrie Stunz

Members Absent:

Administration: Sharon McKinney, Carol Sue Hipp, Tisha Piwetz, David Swartwout, James Garrett, and  
Kelye Garcie

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- I. The meeting was called to order by Board President, Deana Erdner at 6:00 p.m.
  - A. Moment of Silence and Pledge of Allegiance led by Brundrett Middle School 7<sup>th</sup> grade student Sarah E. Foster.
  
- II. PRESENTATIONS
  - A. Staff Recognition: Tisha Piwetz recognized the districts paraprofessionals, campus secretaries and the district PEIMS coordinator.
  
  - B. Tennis – Coach Dimond recognized State Qualifier, Zach Childs and Regional Qualifiers: Jessica Harder, Mark Herndon, Colton Huckabay, Kris Jones, Sofia Pressley and Drew Tipps
  
  - C. VFW Student and Staff Recognitions – CD McCabe recognized Patriots Pen Winners: Jenna Canfield, Sarah Foster and Evie Fall and Voice of Democracy winner Avica Burrill. Teachers of the Year: Elementary – Jamie Erickson; Brundrett – Trevor Green and High School – Stephanie Siddall.
  
  - D. Marlin Legacy Foundation presentation by Mike Dayon and Chad Shimaitis.
  
- III. COMMENTS
  - A. Public Testimony – NONE
  
  - B. Board of Trustee’s Acknowledgements
    1. Annual Report of Board Members Continuing Education Hours announced by Board President Deana Erdner
    2. Cherrie Stunz wanted to recognize the efforts of the SHAC committee and District Nurse, Cori Stegenga in regards to programs they have implemented regarding student wellness.
  
- IV. REPORTS
  - A. Business Reports presented by Carol Sue Hipp
    1. March Expenditures
    2. Tax Collections
    3. Bond Expenditures
    4. 2022 – 2023 Budget Parameters and Calendar
  - B. Superintendent Reports presented by Sharon McKinney
    1. Enrollment/Attendance
    2. Construction Update
    3. Campus/Department Reports

V. CONSENT AGENDA

Marc Hofhiens made a motion, second by Kristi Littleton to approve the consent agenda as modified and presented.

All board members present approved the motion, motion carried unanimously.

- A. The board accepted the superintendent's recommendation to approve the regular board meeting minutes dated March 9, 2022.
- B. The board accepted the superintendent's recommendation to approve the monthly investment report as presented.

VII. DISCUSSION AND/OR ACTION ITEMS

A. Marnie Pate made a motion, second by Cherrie Stunz to accept the superintendent's recommendation to approve the order approving the defeasance and redemption of a portion of Series 2015 outstanding bonds as presented.

All board members present approve the motion, motion carried unanimously.

B. Kristi Littleton made a motion, second by Daniel Johnson to offer Pre-Kindergarten full day to those who qualify and staff members children, and others until we reach the maximum where we can effectively serve students without adding additional staff and classrooms.

All board members present approve the motion, motion carried unanimously.

VIII. CLOSED MEETING – The board adjourned into executive session at 7:32 p.m. in accordance with the Texas Open Meeting Act, Texas Government Code 551.071 thru 551.083 to consider the following:

- A. Personnel: Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of an Employee.
- B. Discuss Educator Contracts.

IX. OPEN MEETING – The board reconvened into open session at 7:59 p.m.

A. Marc Hofhiens made a motion, second by Cherrie Stunz to approve the superintendent's recommendation to extend probationary educators contracts for the 2022-2023 school years to the following: Tracy Cunningham, Melody Reighley, Melvin Bamberg, Shelbi Thomason and Gaylann Speegle.

All board members present approve the motion, motion carried unanimously.

X. ADJOURN – The meeting adjourned at 8:00 p.m.

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Deana Erdner, Board President

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Cherrie Stunz, Board Secretary

May 11, 2022  
Date Approved

**CONSENT AGENDA**  
**Monthly Investment Report**

**Action Item:**

The Board will consider approval of the Monthly Investment Report.

RATIONALE:           CDA (Local)

BUDGET:                No Financial Impact

RECOMMENDATION:    It is the recommendation of the Superintendent that the Board approve the monthly investment report as presented.

**PORT ARANSAS INDEPENDENT SCHOOL DISTRICT**  
**DEPOSITS AND INVESTMENTS BY TYPE AND FUND @ 4/30/2022**

|   | Beginning Balance       | Receipts            | Expenditures          | Transfers           | Service Fees | Interest Earned | Ending Balance          | Interest Rate  | Estimated Earnings at Maturity |
|---|-------------------------|---------------------|-----------------------|---------------------|--------------|-----------------|-------------------------|----------------|--------------------------------|
|   | 4/1/2022                |                     |                       |                     |              |                 | 4/30/2022               |                |                                |
| <b>AMERICAN BANK</b>                        |                         |                     |                       |                     |              |                 |                         |                |                                |
| General Fund                                | \$ 523,275.80           | 614,360.39          | (823,641.89)          | 750,000.00          |              |                 | \$ 1,063,994.30         | 0.00%          |                                |
| Interest & Sinking                          | \$ 21,719.59            |                     |                       |                     |              |                 | \$ 21,719.59            | 0.00%          |                                |
| Disaster Relief/Donation                    | \$ 201,293.41           |                     |                       |                     |              |                 | \$ 201,293.41           | 0.00%          |                                |
| Scholarship Funds                           | \$ 293,398.75           | 157,350.00          | (28,305.86)           |                     |              |                 | \$ 422,442.89           | 0.00%          |                                |
| Harvey/FEMA                                 | \$ 152,282.73           | 11,517.07           |                       |                     |              |                 | \$ 163,799.80           | 0.00%          |                                |
|   | <b>\$ 1,191,970.28</b>  | <b>783,227.46</b>   | <b>(851,947.75)</b>   | <b>750,000.00</b>   | <b>-</b>     | <b>-</b>        | <b>\$ 1,191,970.28</b>  |                |                                |
| <b>TEXAS RANGE - General Fund</b>           |                         |                     |                       |                     |              |                 |                         |                |                                |
| TexasDAILY                                  | \$ -                    |                     |                       |                     |              |                 | \$ -                    | 0.14%          |                                |
| TexasDAILY Select                           | \$ 5,773.28             |                     |                       |                     |              | 2.50            | \$ 5,775.78             | 0.32%          |                                |
| TexasTERM                                   | \$ 20,030,328.11        |                     |                       |                     |              |                 | \$ 20,030,328.11        | 0.18% to 1.03% | \$ 29,810.78                   |
|   | <b>\$ 20,036,101.39</b> | <b>-</b>            | <b>-</b>              | <b>-</b>            | <b>-</b>     | <b>2.50</b>     | <b>\$ 20,036,103.89</b> |                |                                |
| <b>TEXAS RANGE - Property Value Decline</b> |                         |                     |                       |                     |              |                 |                         |                |                                |
| TexasDAILY                                  | \$ 463.58               |                     |                       | 715.59              |              | 74.27           | \$ 1,253.44             | 0.30%          |                                |
| TexasDAILY Select                           | \$ 8,003.66             |                     |                       | 1,726.87            |              | 4.21            | \$ 9,734.74             | 0.53%          |                                |
| TexasTERM                                   | \$ 6,108,000.00         |                     |                       | (2,442.46)          |              | 2,442.46        | \$ 6,108,000.00         | 0.08% to 1.95% | \$ 53,479.34                   |
| CD's  | \$ 248,000.00           |                     |                       |                     |              |                 | \$ 248,000.00           | 0.25%          | \$ 618.30                      |
|   | <b>\$ 6,364,467.24</b>  | <b>-</b>            | <b>-</b>              | <b>-</b>            | <b>-</b>     | <b>2,520.94</b> | <b>\$ 6,366,988.18</b>  |                |                                |
| <b>LONE STAR / FIRST PUBLIC</b>             |                         |                     |                       |                     |              |                 |                         |                |                                |
| General Fund                                | \$ 10,337,311.78        | 326,298.90          |                       | (764,493.09)        |              | 3,834.12        | \$ 9,902,951.71         | 0.4667%        |                                |
| Interest & Sinking                          | \$ 1,249,423.94         | 23,383.60           | (476,831.99)          |                     |              | 447.86          | \$ 796,423.41           | 0.4667%        |                                |
| Worker's Comp                               | \$ 43,421.23            |                     | (26.00)               | 14,493.09           |              | 19.94           | \$ 57,908.26            | 0.4667%        |                                |
| Bond 2017-A                                 | \$ 193,043.70           |                     |                       |                     |              | 72.71           | \$ 193,116.41           | 0.4667%        |                                |
| Bond 2021                                   | \$ 2,677,436.13         |                     |                       |                     |              | 1,008.47        | \$ 2,678,444.60         | 0.4667%        |                                |
|   | <b>\$ 14,500,636.78</b> | <b>349,682.50</b>   | <b>(476,857.99)</b>   | <b>(750,000.00)</b> | <b>-</b>     | <b>5,383.10</b> | <b>\$ 13,628,844.39</b> |                |                                |
| <b>TOTAL</b>                                | <b>\$ 42,093,175.69</b> | <b>1,132,909.96</b> | <b>(1,328,805.74)</b> | <b>-</b>            | <b>-</b>     | <b>7,906.54</b> | <b>\$ 41,223,906.74</b> |                |                                |

**COMPLIANCE CERTIFICATION**

We hereby certify the Monthly Investment Report represents the investment position of the district at month end and that all investments were purchased in compliance with the Board approved cash management and investment policy.

| Benchmarks:    |         |
|----------------|---------|
| 3-month T-Bill | 0.8200% |
| 6-month T-Bill | 1.2600% |
| 1-year T-Bill  | 2.0600% |
| TexPool Prime  | 0.4443% |
| TexPool        | 0.3000% |

  
 Carol Sue Hipp, Exec. Dir. of Business & Operations



Participant #: 178908

**Lone Star™ April 2022**  
Investment Pool **Monthly Statement**

Statement Period: 04/01/2022 to 04/30/2022

Carol Sue Hipp  
Port Aransas ISD  
100 Station Street  
Port Aransas, Texas 78373



**Summary of Portfolio Holdings**

| Account              | Fund                          | Number of Shares | Price Per Share | Account Balance   | % Port. |
|----------------------|-------------------------------|------------------|-----------------|-------------------|---------|
| Construction - 2017A | Corporate Overnight Plus Fund | 193,116.41       | 1.00            | 193,116.41        | 1.42%   |
| <b>Totals:</b>       |                               |                  |                 | <b>193,116.41</b> |         |

| Account                | Fund                          | Number of Shares | Price Per Share | Account Balance     | % Port. |
|------------------------|-------------------------------|------------------|-----------------|---------------------|---------|
| Construction Bond 2021 | Corporate Overnight Plus Fund | 2,678,444.60     | 1.00            | 2,678,444.60        | 19.75%  |
| <b>Totals:</b>         |                               |                  |                 | <b>2,678,444.60</b> |         |

| Account        | Fund                          | Number of Shares | Price Per Share | Account Balance     | % Port. |
|----------------|-------------------------------|------------------|-----------------|---------------------|---------|
| General Fund   | Corporate Overnight Plus Fund | 9,839,730.99     | 1.00            | 9,839,730.99        | 72.56%  |
| <b>Totals:</b> |                               |                  |                 | <b>9,839,730.99</b> |         |

| Account                 | Fund                          | Number of Shares | Price Per Share | Account Balance   | % Port. |
|-------------------------|-------------------------------|------------------|-----------------|-------------------|---------|
| Interest & Sinking Fund | Corporate Overnight Plus Fund | 791,713.52       | 1.00            | 791,713.52        | 5.84%   |
| <b>Totals:</b>          |                               |                  |                 | <b>791,713.52</b> |         |

| Account                   | Fund                          | Number of Shares | Price Per Share | Account Balance  | % Port. |
|---------------------------|-------------------------------|------------------|-----------------|------------------|---------|
| Workers Compensation Fund | Corporate Overnight Plus Fund | 58,643.17        | 1.00            | 58,643.17        | 0.43%   |
| <b>Totals:</b>            |                               |                  |                 | <b>58,643.17</b> |         |

**Totals**

| Fund                          | Yield  | Share Quantity | Price Per Share | Fund Balance (USD)   | % Port.         |
|-------------------------------|--------|----------------|-----------------|----------------------|-----------------|
| Corporate Overnight Fund      | 0.00 % | 0.00           | 1.00            | 0.00                 | 0.00 %          |
| Government Overnight Fund     | 0.00 % | 0.00           | 1.00            | 0.00                 | 0.00 %          |
| Corporate Overnight Plus Fund | 0.46 % | 13,561,648.69  | 1.00            | 13,561,648.69        | 100.00 %        |
| <b>Total Value:</b>           |        |                |                 | <b>13,561,648.69</b> | <b>100.00 %</b> |

## Portfolio Transactions

### Construction - 2017A - Corporate Overnight Plus Fund

| Settle Date | Trade Type       | Share Balance | Number of Shares | Price/Share | Amount (USD) |
|-------------|------------------|---------------|------------------|-------------|--------------|
| 04/01/2022  | Starting Balance | 193,043.70    |                  |             | 193,043.70   |
| 04/29/2022  | Interest         | 193,116.41    | 72.71            | 1.00        | 72.71        |
| 04/30/2022  | Ending Balance   | 193,116.41    |                  |             | 193,116.41   |

### Construction Bond 2021 - Corporate Overnight Plus Fund

| Settle Date | Trade Type       | Share Balance | Number of Shares | Price/Share | Amount (USD) |
|-------------|------------------|---------------|------------------|-------------|--------------|
| 04/01/2022  | Starting Balance | 2,677,436.13  |                  |             | 2,677,436.13 |
| 04/29/2022  | Interest         | 2,678,444.60  | 1,008.47         | 1.00        | 1,008.47     |
| 04/30/2022  | Ending Balance   | 2,678,444.60  |                  |             | 2,678,444.60 |

### General Fund - Corporate Overnight Plus Fund

| Settle Date | Trade Type   | Share Balance | Number of Shares | Price/Share | Amount (USD)  | 32 |
|-------------|--|---------------|------------------|-------------|---------------|----|
| 04/01/2022  | Starting Balance   | 10,295,353.55 |                  |             | 10,295,353.55 |    |
| 04/01/2022  | Deposit  | 10,314,367.10 | 19,013.55        | 1.00        | 19,013.55     |    |
| 04/04/2022  | Deposit  | 10,337,311.78 | 22,944.68        | 1.00        | 22,944.68     |    |
| 04/05/2022  | Deposit  | 10,349,154.81 | 11,843.03        | 1.00        | 11,843.03     |    |
| 04/06/2022  | Deposit  | 10,366,503.26 | 17,348.45        | 1.00        | 17,348.45     |    |
| 04/07/2022  | Deposit  | 10,370,797.85 | 4,294.59         | 1.00        | 4,294.59      |    |
| 04/08/2022  | Deposit  | 10,461,384.68 | 90,586.83        | 1.00        | 90,586.83     |    |
| 04/11/2022  | Deposit  | 10,472,232.41 | 10,847.73        | 1.00        | 10,847.73     |    |
| 04/12/2022  | Deposit  | 10,489,596.02 | 17,363.61        | 1.00        | 17,363.61     |    |
| 04/13/2022  | Deposit  | 10,491,742.10 | 2,146.08         | 1.00        | 2,146.08      |    |
| 04/13/2022  | Transfer Out   | 10,476,514.10 | -15,228.00       | 1.00        | -15,228.00    |    |
| 04/14/2022  | Deposit  | 10,483,516.46 | 7,002.36         | 1.00        | 7,002.36      |    |
| 04/18/2022  | Deposit  | 10,491,803.94 | 8,287.48         | 1.00        | 8,287.48      |    |
| 04/20/2022  | Withdrawal   | 9,741,803.94  | -750,000.00      | 1.00        | -750,000.00   |    |
| 04/21/2022  | Deposit  | 9,756,213.55  | 14,409.61        | 1.00        | 14,409.61     |    |
| 04/22/2022  | Deposit  | 9,763,838.59  | 7,625.04         | 1.00        | 7,625.04      |    |
| 04/25/2022  | Deposit  | 9,775,863.42  | 12,024.83        | 1.00        | 12,024.83     |    |
| 04/25/2022  | Deposit  | 9,794,509.50  | 18,646.08        | 1.00        | 18,646.08     |    |
| 04/25/2022  | Adjustment Deduct Shares<br>misposted deposit<br>Effective as of 4/22/2022 | 9,786,884.46  | -7,625.04        | 1.00        | -7,625.04     |    |
| 04/26/2022  | Deposit  | 9,800,358.10  | 13,473.64        | 1.00        | 13,473.64     |    |
| 04/27/2022  | Deposit  | 9,809,201.95  | 8,843.85         | 1.00        | 8,843.85      |    |
| 04/28/2022  | Deposit  | 9,822,030.22  | 12,828.27        | 1.00        | 12,828.27     |    |
| 04/29/2022  | Deposit  | 9,835,896.87  | 13,866.65        | 1.00        | 13,866.65     |    |
| 04/29/2022  | Interest   | 9,839,730.99  | 3,834.12         | 1.00        | 3,834.12      |    |
| 04/30/2022  | Ending Balance   | 9,839,730.99  |                  |             | 9,839,730.99  |    |

### Interest & Sinking Fund - Corporate Overnight Plus Fund

| Settle Date | Trade Type       | Share Balance | Number of Shares | Price/Share | Amount (USD) |
|-------------|------------------|---------------|------------------|-------------|--------------|
| 04/01/2022  | Starting Balance | 1,246,415.57  |                  |             | 1,246,415.57 |
| 04/01/2022  | Deposit          | 1,247,773.10  | 1,357.53         | 1.00        | 1,357.53     |
| 04/04/2022  | Deposit          | 1,249,423.94  | 1,650.84         | 1.00        | 1,650.84     |
| 04/05/2022  | Deposit          | 1,250,258.97  | 835.03           | 1.00        | 835.03       |
| 04/06/2022  | Deposit          | 1,251,361.24  | 1,102.27         | 1.00        | 1,102.27     |
| 04/07/2022  | Deposit          | 1,251,667.88  | 306.64           | 1.00        | 306.64       |
| 04/08/2022  | Deposit          | 1,258,132.41  | 6,464.53         | 1.00        | 6,464.53     |
| 04/11/2022  | Deposit          | 1,258,922.66  | 790.25           | 1.00        | 790.25       |
| 04/12/2022  | Deposit          | 1,260,162.42  | 1,239.76         | 1.00        | 1,239.76     |

**Interest & Sinking Fund - Corporate Overnight Plus Fund (Continued)**

| Settle Date | Trade Type   | Share Balance | Number of Shares | Price/Share | Amount (USD) |
|-------------|--|---------------|------------------|-------------|--------------|
| 04/13/2022  | Deposit  | 1,260,315.39  | 152.97           | 1.00        | 152.97       |
| 04/14/2022  | Deposit  | 1,260,810.76  | 495.37           | 1.00        | 495.37       |
| 04/18/2022  | Deposit  | 1,261,402.48  | 591.72           | 1.00        | 591.72       |
| 04/21/2022  | Deposit  | 1,262,420.91  | 1,018.43         | 1.00        | 1,018.43     |
| 04/22/2022  | Deposit  | 1,266,058.86  | 3,637.95         | 1.00        | 3,637.95     |
| 04/25/2022  | Deposit  | 1,267,390.15  | 1,331.29         | 1.00        | 1,331.29     |
| 04/25/2022  | Deposit  | 1,268,246.80  | 856.65           | 1.00        | 856.65       |
| 04/25/2022  | Adjustment Deduct Shares<br>misposted deposit<br>Effective as of 4/22/2022 | 1,264,608.85  | -3,637.95        | 1.00        | -3,637.95    |
| 04/26/2022  | Deposit  | 1,265,571.46  | 962.61           | 1.00        | 962.61       |
| 04/27/2022  | Deposit  | 1,266,199.59  | 628.13           | 1.00        | 628.13       |
| 04/27/2022  | Vendor Payment<br>Port Aransas ISD-PORT1115YTR                             | 789,367.60    | -476,831.99      | 1.00        | -476,831.99  |
| 04/28/2022  | Deposit  | 790,275.61    | 908.01           | 1.00        | 908.01       |
| 04/29/2022  | Deposit  | 791,265.66    | 990.05           | 1.00        | 990.05       |
| 04/29/2022  | Interest   | 791,713.52    | 447.86           | 1.00        | 447.86       |
| 04/30/2022  | Ending Balance   | 791,713.52    |                  |             | 791,713.52   |

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**Workers Compensation Fund - Corporate Overnight Plus Fund**

| Settle Date | Trade Type                              | Share Balance | Number of Shares | Price/Share | Amount (USD) |
|-------------|---|---------------|------------------|-------------|--------------|
| 04/01/2022  | Starting Balance                        | 43,421.23     |                  |             | 43,421.23    |
| 04/11/2022  | Vendor Payment<br>Creative Risk Funding | 43,395.23     | -26.00           | 1.00        | -26.00       |
| 04/13/2022  | Transfer In                             | 58,623.23     | 15,228.00        | 1.00        | 15,228.00    |
| 04/29/2022  | Interest                                | 58,643.17     | 19.94            | 1.00        | 19.94        |
| 04/30/2022  | Ending Balance                          | 58,643.17     |                  |             | 58,643.17    |

**Important Information about this statement**

Please review this statement carefully, it is the official record of your account with Lone Star Investment Pool and First Public, LLC. If you disagree with any transaction, or if there are any errors or omissions in this statement please notify us promptly in writing, but no later than 10 business days after receipt of this statement. Trades pending settlement will not appear on this statement. All such trades will appear in the next monthly statement. The yield for the period is an annualized rate that reflects the relationship between the average amount of income earned and the average daily balance for the account. Please notify First Public promptly and in writing of any changes of address or phone number. Times of transactions will be furnished upon written request. The Lone Star Investment Pool Information Statement should be read carefully before investing. Investors should consider the investment objectives, risks, charges and expenses associated with municipal fund securities before investing. All transactions are no load. No remuneration has, or will be, paid to any entity in connection with this transaction. An investor may obtain an Information Statement by contacting First Public at the address and phone number identified above. An investment in Lone Star investment Pool is not insured or guaranteed by the Federal Deposit Insurance Corporation ("FDIC") or any other government agency and although Lone Star Investment Pool seeks to preserve the value of the investment at a fixed share price, it is possible to lose money by investing in municipal fund securities.



## Account Statement - Transaction Summary

For the Month Ending **April 30, 2022**

Port Aransas ISD - Property Value Decline - 1238-02

| TexasDAILY           |                |
|----------------------|----------------|
| Opening Market Value | 463.58         |
| Purchases            | 3,702,516.73   |
| Redemptions          | (3,701,726.87) |
| Unsettled Trades     | 0.00           |
| Change in Value      | 0.00           |

|                             |                   |
|-----------------------------|-------------------|
| <b>Closing Market Value</b> | <b>\$1,253.44</b> |
| Cash Dividends and Income   | 74.27             |

| Texas TERM           |                |
|----------------------|----------------|
| Opening Market Value | 6,108,000.00   |
| Purchases            | 3,700,000.00   |
| Redemptions          | (3,700,000.00) |
| Unsettled Trades     | 0.00           |
| Change in Value      | 0.00           |

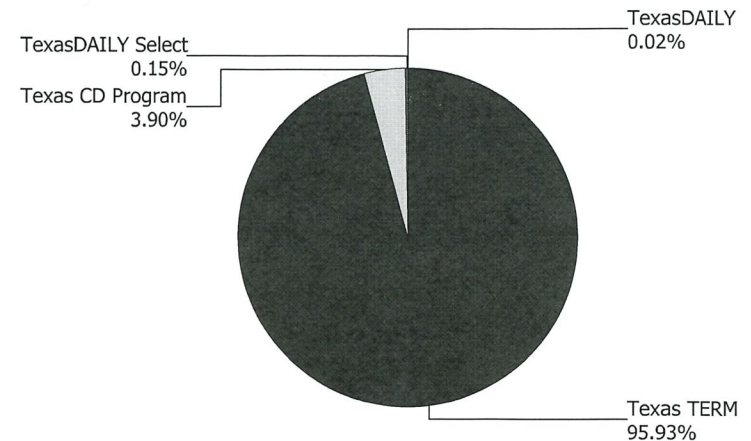
|                             |                       |
|-----------------------------|-----------------------|
| <b>Closing Market Value</b> | <b>\$6,108,000.00</b> |
| Cash Dividends and Income   | 2,442.46              |

| Texas CD Program     |            |
|----------------------|------------|
| Opening Market Value | 248,000.00 |
| Purchases            | 0.00       |
| Redemptions          | 0.00       |
| Unsettled Trades     | 0.00       |
| Change in Value      | 0.00       |

|                             |                     |
|-----------------------------|---------------------|
| <b>Closing Market Value</b> | <b>\$248,000.00</b> |
| Cash Dividends and Income   | 0.00                |

| Asset Summary            |                       |                       |
|--------------------------|-----------------------|-----------------------|
|                          | April 30, 2022        | March 31, 2022        |
| <b>TexasDAILY</b>        | 1,253.44              | 463.58                |
| <b>Texas TERM</b>        | 6,108,000.00          | 6,108,000.00          |
| <b>Texas CD Program</b>  | 248,000.00            | 248,000.00            |
| <b>TexasDAILY Select</b> | 9,734.74              | 8,003.66              |
| <b>Total</b>             | <b>\$6,366,988.18</b> | <b>\$6,364,467.24</b> |

### Asset Allocation





## Account Statement - Transaction Summary

For the Month Ending **April 30, 2022**

Port Aransas ISD - Property Value Decline - 1238-02

### TexasDAILY Select

|                             |                   |
|-----------------------------|-------------------|
| Opening Market Value        | 8,003.66          |
| Purchases                   | 1,731.08          |
| Redemptions                 | 0.00              |
| Unsettled Trades            | 0.00              |
| Change in Value             | 0.00              |
| <b>Closing Market Value</b> | <b>\$9,734.74</b> |
| Cash Dividends and Income   | 4.21              |



## Investment Holdings

For the Month Ending **April 30, 2022**

Port Aransas ISD - Property Value Decline - 1238-02

| Trade Date              | Settlement Date | Security Description          | Maturity Date | Rate   | Investment Amount     | Accrued Interest   | Est. Value at Maturity |
|-------------------------|-----------------|-------------------------------|---------------|--------|-----------------------|--------------------|------------------------|
| <b>Texas CD Program</b> |                 |                               |               |        |                       |                    |                        |
| 10/22/21                | 10/22/21        | CD - Third Coast Bank Ssb, TX | 10/21/22      | 0.25   | 248,000.00            | 324.44             | 248,618.30             |
| <b>Total</b>            |                 |                               |               |        | <b>\$248,000.00</b>   | <b>\$324.44</b>    | <b>\$248,618.30</b>    |
| Trade Date              | Settlement Date | Security Description          | Maturity Date | Rate   | Investment Amount     | Estimated Earnings | Est. Value at Maturity |
| <b>Texas TERM</b>       |                 |                               |               |        |                       |                    |                        |
| 12/16/21                | 12/17/21        | TERM - Texas TERM Dec 22      | 09/12/22      | 0.3000 | 750,000.00            | 832.19             | 751,658.22             |
| 11/02/21                | 11/02/21        | TERM - Texas TERM Dec 22      | 09/21/22      | 0.1900 | 310,000.00            | 290.46             | 310,521.22             |
| 10/13/21                | 10/13/21        | TERM - Texas TERM Dec 22      | 10/03/22      | 0.1400 | 300,000.00            | 230.14             | 300,408.49             |
| 12/06/21                | 12/06/21        | TERM - Texas TERM Dec 22      | 12/01/22      | 0.3700 | 800,000.00            | 1,184.00           | 802,919.45             |
| 04/01/22                | 04/04/22        | TERM - Texas TERM Dec 23      | 12/27/22      | 1.5800 | 2,000,000.00          | 2,337.53           | 2,023,115.62           |
| 04/29/22                | 04/29/22        | TERM - Texas TERM Dec 23      | 12/29/22      | 1.9500 | 1,700,000.00          | 181.64             | 1,722,160.55           |
| 02/22/22                | 02/23/22        | TERM - Texas TERM Dec 23      | 02/22/23      | 1.0900 | 248,000.00            | 496.20             | 250,695.79             |
| <b>Total</b>            |                 |                               |               |        | <b>\$6,108,000.00</b> | <b>\$5,552.16</b>  | <b>\$6,161,479.34</b>  |



## Account Statement

For the Month Ending **April 30, 2022**

Port Aransas ISD - Property Value Decline - 1238-02

| Trade Date             | Settlement Date | Transaction Description                         | Share or Unit Price | Dollar Amount of Transaction | Total Shares Owned |
|------------------------|-----------------|---|---------------------|------------------------------|--------------------|
| <b>TexasDAILY</b>      |                 |   |                     |                              |                    |
| <b>Opening Balance</b> |                 |   |                     |                              | <b>463.58</b>      |
| 04/01/22               | 04/01/22        | Purchase - TERM Maturity                        | 1.00                | 500,279.45                   | 500,743.03         |
| 04/01/22               | 04/01/22        | Purchase - TERM Maturity                        | 1.00                | 1,500,983.84                 | 2,001,726.87       |
| 04/01/22               | 04/01/22        | Exchange from TexasDAILY to TexasDAILY Select   | 1.00                | (1,726.87)                   | 2,000,000.00       |
| 04/04/22               | 04/04/22        | TERM Dec 23 Investment                          | 1.00                | (2,000,000.00)               | 0.00               |
| 04/22/22               | 04/22/22        | Purchase - TERM Maturity                        | 1.00                | 500,294.79                   | 500,294.79         |
| 04/29/22               | 04/29/22        | Purchase - TERM Maturity                        | 1.00                | 1,200,884.38                 | 1,701,179.17       |
| 04/29/22               | 04/29/22        | Redemption - TERM Investment                    | 1.00                | (1,700,000.00)               | 1,179.17           |
| 04/29/22               | 05/02/22        | Accrual Income Div Reinvestment - Distributions | 1.00                | 74.27                        | 1,253.44           |
| <b>Closing Balance</b> |                 |   |                     |                              | <b>1,253.44</b>    |

|                                   | Month of April  | Fiscal YTD January-April |
|-----------------------------------|-----------------|--------------------------|
| <b>Opening Balance</b>            | 463.58          | 8,152.56                 |
| <b>Purchases</b>                  | 3,702,516.73    | 3,950,827.75             |
| <b>Redemptions (Excl. Checks)</b> | (3,701,726.87)  | (3,957,726.87)           |
| <b>Check Disbursements</b>        | 0.00            | 0.00                     |
| <b>Closing Balance</b>            | <b>1,253.44</b> | <b>1,253.44</b>          |
| <b>Cash Dividends and Income</b>  | 74.27           | 74.44                    |

|                                   |            |
|-----------------------------------|------------|
| <b>Closing Balance</b>            | 1,253.44   |
| <b>Average Monthly Balance</b>    | 316,819.01 |
| <b>Monthly Distribution Yield</b> | 0.30%      |

TexasDAILY Select



**Account Statement**

For the Month Ending **April 30, 2022**

Port Aransas ISD - Property Value Decline - 1238-02

| Trade Date               | Settlement Date | Transaction Description                         | Share or Unit Price | Dollar Amount of Transaction | Total Shares Owned |
|--------------------------|-----------------|---|---------------------|------------------------------|--------------------|
| <b>TexasDAILY Select</b> |                 |   |                     |                              |                    |
| <b>Opening Balance</b>   |                 |   |                     |                              | <b>8,003.66</b>    |
| 04/01/22                 | 04/01/22        | Exchange from TexasDAILY to TexasDAILY Select   | 1.00                | 1,726.87                     | 9,730.53           |
| 04/29/22                 | 05/02/22        | Accrual Income Div Reinvestment - Distributions | 1.00                | 4.21                         | 9,734.74           |
| <b>Closing Balance</b>   |                 |   |                     |                              | <b>9,734.74</b>    |

|                                   | Month of April  | Fiscal YTD January-April |
|-----------------------------------|-----------------|--------------------------|
| <b>Opening Balance</b>            | 8,003.66        | 0.00                     |
| <b>Purchases</b>                  | 1,731.08        | 9,734.74                 |
| <b>Redemptions (Excl. Checks)</b> | 0.00            | 0.00                     |
| <b>Check Disbursements</b>        | 0.00            | 0.00                     |
| <b>Closing Balance</b>            | <b>9,734.74</b> | <b>9,734.74</b>          |
| <b>Cash Dividends and Income</b>  | 4.21            | 7.87                     |

|                                   |          |
|-----------------------------------|----------|
| <b>Closing Balance</b>            | 9,734.74 |
| <b>Average Monthly Balance</b>    | 9,730.81 |
| <b>Monthly Distribution Yield</b> | 0.53%    |



### Account Statement

For the Month Ending **April 30, 2022**

Port Aransas ISD - Property Value Decline - 1238-02

| Trade Date        | Settlement Date | Transaction Description    | Maturity Date | Stated Yield | Dollar Amount of Transaction |
|-------------------|-----------------|----------------------------|---------------|--------------|------------------------------|
| <b>Texas TERM</b> |                 |                            |               |              |                              |
| 04/01/22          | 04/01/22        | Redemption - TERM Maturity |               |              | (1,500,983.84)               |
| 04/01/22          | 04/01/22        | Redemption - TERM Maturity |               |              | (500,279.45)                 |
| 04/01/22          | 04/04/22        | Purchase - TERM Investment | 12/27/22      | 1.5800       | 2,000,000.00                 |
| 04/22/22          | 04/22/22        | Redemption - TERM Maturity |               |              | (500,294.79)                 |
| 04/29/22          | 04/29/22        | Purchase - TERM Investment | 12/29/22      | 1.9500       | 1,700,000.00                 |
| 04/29/22          | 04/29/22        | Redemption - TERM Maturity |               |              | (1,200,884.38)               |



## Account Statement - Transaction Summary

For the Month Ending **April 30, 2022**

Port Aransas ISD - GENERAL FUND - 1238-00

| Texas TERM           |               |
|----------------------|---------------|
| Opening Market Value | 20,030,328.11 |
| Purchases            | 0.00          |
| Redemptions          | 0.00          |
| Unsettled Trades     | 0.00          |
| Change in Value      | 0.00          |

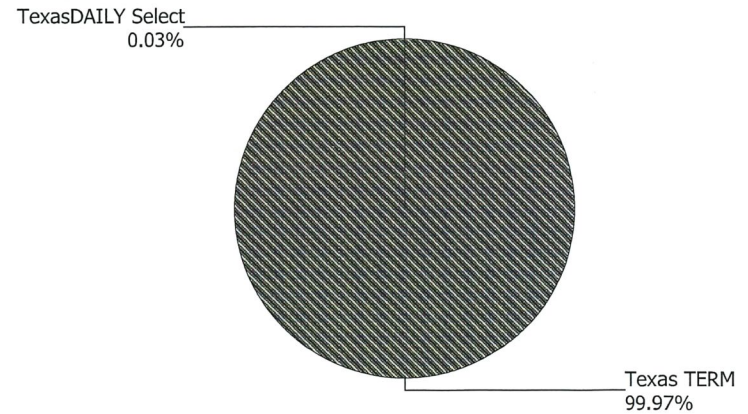
|                             |                        |
|-----------------------------|------------------------|
| <b>Closing Market Value</b> | <b>\$20,030,328.11</b> |
| Cash Dividends and Income   | 0.00                   |

| TexasDAILY Select    |          |
|----------------------|----------|
| Opening Market Value | 5,773.28 |
| Purchases            | 2.50     |
| Redemptions          | 0.00     |
| Unsettled Trades     | 0.00     |
| Change in Value      | 0.00     |

|                             |                   |
|-----------------------------|-------------------|
| <b>Closing Market Value</b> | <b>\$5,775.78</b> |
| Cash Dividends and Income   | 2.50              |

| Asset Summary            |                        |                        |
|--------------------------|------------------------|------------------------|
|                          | April 30, 2022         | March 31, 2022         |
| <b>Texas TERM</b>        | 20,030,328.11          | 20,030,328.11          |
| <b>TexasDAILY Select</b> | 5,775.78               | 5,773.28               |
| <b>Total</b>             | <b>\$20,036,103.89</b> | <b>\$20,036,101.39</b> |

### Asset Allocation





## Investment Holdings

For the Month Ending **April 30, 2022**

Port Aransas ISD - GENERAL FUND - 1238-00

| Trade Date        | Settlement Date | Security Description     | Maturity Date | Rate   | Investment Amount      | Estimated Earnings | Est. Value at Maturity |
|-------------------|-----------------|--------------------------|---------------|--------|------------------------|--------------------|------------------------|
| <b>Texas TERM</b> |                 |                          |               |        |                        |                    |                        |
| 01/11/22          | 01/11/22        | TERM - Texas TERM Dec 22 | 05/05/22      | 0.1800 | 1,000,000.00           | 542.46             | 1,000,562.19           |
| 01/12/22          | 01/12/22        | TERM - Texas TERM Dec 22 | 05/05/22      | 0.2000 | 1,000,000.00           | 597.26             | 1,000,619.18           |
| 01/03/22          | 01/03/22        | TERM - Texas TERM Dec 22 | 06/02/22      | 0.2000 | 1,000,000.00           | 646.58             | 1,000,821.92           |
| 12/17/21          | 12/17/21        | TERM - Texas TERM Dec 22 | 06/15/22      | 0.2200 | 500,000.00             | 406.85             | 500,542.47             |
| 12/27/21          | 12/28/21        | TERM - Texas TERM Dec 22 | 06/28/22      | 0.2500 | 500,000.00             | 424.66             | 500,623.29             |
| 01/03/22          | 01/03/22        | TERM - Texas TERM Dec 22 | 07/01/22      | 0.2200 | 1,000,000.00           | 711.23             | 1,001,078.90           |
| 01/04/22          | 01/04/22        | TERM - Texas TERM Dec 22 | 07/05/22      | 0.2300 | 1,000,000.00           | 737.26             | 1,001,146.85           |
| 01/06/22          | 01/06/22        | TERM - Texas TERM Dec 22 | 07/05/22      | 0.2400 | 1,000,000.00           | 756.16             | 1,001,183.56           |
| 02/15/22          | 02/15/22        | TERM - Texas TERM Dec 22 | 07/05/22      | 0.6200 | 500,161.26             | 637.19             | 501,350.68             |
| 01/20/22          | 01/20/22        | TERM - Texas TERM Dec 22 | 07/14/22      | 0.3500 | 530,000.00             | 513.30             | 530,889.38             |
| 03/11/22          | 03/11/22        | TERM - Texas TERM Dec 22 | 07/20/22      | 1.0300 | 500,166.85             | 719.83             | 502,015.82             |
| 01/05/22          | 01/05/22        | TERM - Texas TERM Dec 22 | 08/05/22      | 0.2600 | 5,000,000.00           | 4,131.50           | 5,007,550.68           |
| 01/06/22          | 01/06/22        | TERM - Texas TERM Dec 22 | 08/05/22      | 0.2700 | 1,000,000.00           | 850.68             | 1,001,560.82           |
| 01/07/22          | 01/07/22        | TERM - Texas TERM Dec 22 | 08/05/22      | 0.2800 | 1,000,000.00           | 874.52             | 1,001,610.96           |
| 12/10/21          | 12/13/21        | TERM - Texas TERM Dec 22 | 08/09/22      | 0.2200 | 500,000.00             | 418.90             | 500,720.27             |
| 01/13/22          | 01/13/22        | TERM - Texas TERM Dec 22 | 08/12/22      | 0.3400 | 4,000,000.00           | 4,024.11           | 4,007,861.92           |
| <b>Total</b>      |                 |                          |               |        | <b>\$20,030,328.11</b> | <b>\$16,992.49</b> | <b>\$20,060,138.89</b> |



## Account Statement

For the Month Ending **April 30, 2022**

Port Aransas ISD - GENERAL FUND - 1238-00

| Trade Date               | Settlement Date | Transaction Description                         | Share or Unit Price | Dollar Amount of Transaction | Total Shares Owned |
|--------------------------|-----------------|---|---------------------|------------------------------|--------------------|
| <b>TexasDAILY Select</b> |                 |   |                     |                              |                    |
| <b>Opening Balance</b>   |                 |   |                     |                              | <b>5,773.28</b>    |
| 04/29/22                 | 05/02/22        | Accrual Income Div Reinvestment - Distributions | 1.00                | 2.50                         | 5,775.78           |
| <b>Closing Balance</b>   |                 |   |                     |                              | <b>5,775.78</b>    |

|                                   | Month of April  | Fiscal YTD January-April |                                   |          |
|-----------------------------------|-----------------|--------------------------|-----------------------------------|----------|
| <b>Opening Balance</b>            | 5,773.28        | 0.00                     | <b>Closing Balance</b>            | 5,775.78 |
| <b>Purchases</b>                  | 2.50            | 17,535,775.78            | <b>Average Monthly Balance</b>    | 5,773.45 |
| <b>Redemptions (Excl. Checks)</b> | 0.00            | (17,530,000.00)          | <b>Monthly Distribution Yield</b> | 0.53%    |
| <b>Check Disbursements</b>        | 0.00            | 0.00                     |                                   |          |
| <b>Closing Balance</b>            | <b>5,775.78</b> | <b>5,775.78</b>          |                                   |          |
| <b>Cash Dividends and Income</b>  | 2.50            | 219.65                   |                                   |          |

## **CONSENT AGENDA**

### **Annual Financial Audit**

**ACTION ITEM:**

In accordance with Texas Education Code, Section 44.008, the board shall have a district’s fiscal accounts audited annually at district expense by a certified or public accountant holding a permit from the State Board of Public Accountancy. The district is currently contracted with the firm of Gowland, Morales & Smith, PLLC. All services have been performed accurately, professionally and timely by Gowland, Morales & Smith, PLLC over the past 17 years. The audit engagement letter with GM&S for 2021-22 is attached. Fees will include additional audit test work and reporting on schedules to incorporate new TEA requirements, implementation of GASB 87 for leases, and federal funds received over \$750,000. (FEMA, RESTART and Federal ESSER grant payments have increased the district federal fund receipts.) Total audit cost for 2020-21 was \$15,640. Fees are anticipated to be very similar to past.

|                        |  |
|------------------------|--|
| <b>RATIONALE:</b>      | CFC(LEGAL) & BAA(LEGAL)  |
| <b>BUDGET:</b>         | General Fund Budget (Cost of the Audit)  |
| <b>RECOMMENDATION:</b> | Accept the superintendent’s recommendation to approve Gowland, Morales & Smith, PLLC to conduct the annual audit for the year ending August 31, 2022 |



GOWLAND, MORALES & SMITH, PLLC

Certified Public Accountants

555 N. Carancahua, Suite 1040  
Corpus Christi, TX 78401  
Telephone: (361) 993-1000  
Fax: (361) 991-2880

April 20, 2022

Board Members  
Port Aransas Independent School District  
Port Aransas, Texas

We are pleased to confirm our understanding of the services we are to provide Port Aransas Independent School District for the year ended August 31, 2022. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of Port Aransas Independent School District as of and for the year ended August 31, 2022. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Port Aransas Independent School District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Port Aransas Independent School District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

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- Management's Discussion and Analysis
- Budgetary Comparison Schedule
- Schedule of the District's Proportionate Share of the Net Pension Liability
- Schedule of District's Contributions – Teacher Retirement System

We have also been engaged to report on supplementary information other than RSI that accompanies Port Aransas Independent School District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial

statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- Schedule of expenditures of federal awards
- Combining Schedules
- Other Schedules required by Texas Education Agency

### Audit Objectives

The objective of our audit is the expression of an opinion as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the financial statements taken as a whole. The objective also includes reporting on—

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- Internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with Government Auditing Standards.
- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. code of Federal regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform guidance).

The Government Auditing Standards report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of Uniform guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the District Board Members of Port Aransas Independent School District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the Single Audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

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#### Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, Government Auditing Standards do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and Government Auditing Standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

#### Audit Procedures—Internal Controls

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Government Auditing Standards.

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As required by Uniform Guidance, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, Government Auditing Standards, and the Uniform.

#### Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Port Aransas Independent School District's compliance with applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to Government Auditing Standards.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of the applicable procedures described in the Uniform Guidance Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of Port Aransas Independent School District's major programs. The purpose of those procedures will be to express an opinion on Port Aransas Independent School District's compliance with requirements applicable to major programs in our report on compliance issued pursuant to Uniform Guidance.

#### Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, related notes and depreciation schedule of Port Aransas Independent School District in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under Government Auditing Standards and such services will not be conducted in accordance with Government Auditing Standards. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

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#### Management Responsibilities

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

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You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to [include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including

its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

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Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Audit Administration, Fees, and Other

We understand that your employees will type all cash or other confirmations we request and will locate any invoices selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of and sign the Data Collection Form that summarizes our audit findings. We will provide copies of our reports to the District; however, it is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and a corrective action plan) along with the Data Collection Form to the designated federal clearinghouse and, to the Texas Education Agency. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period.

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We will provide copies of our reports to Port Aransas Independent School District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The work papers for this engagement are the property of Gowland, Morales & Smith, PLLC and constitute confidential information. However, we may be requested to make certain work papers available to government agencies pursuant to authority given to it by law or regulation. If requested, access to such work papers will be provided under the supervision of Gowland, Morales & Smith, PLLC personnel.

Jeff Smith is the engagement partner and will be signing the reports or authorizing another individual to sign them. David Morales is responsible for the independent review of the engagement.

Our fee for these audit services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction) except that we agree that our gross fee, including expenses, will not exceed \$15,950. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our hourly rates vary from \$180 for partner to \$100-\$165 for staff. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

This fee is also based on the current requirements of the Resource Guide and with the current employees. Starting with the fiscal year ended August 31, 2022, the District had to implement GASB #34. This change required major changes to the District's financial statements. Our base fee is based on the District implementing all the current year conversions from modified accrual to full accrual. Most districts either will not have the time or the expertise to implement these changes. If we are requested to implement all or parts of the change, we will keep this time separate and bill that time at our standard rates of \$180 for partners and \$100 to \$155 for staff. The fees for the GASB #34 implementation have not exceeded \$3,800. If any other changes occur which require significant additional time, we will discuss it with you and arrive at a new fee estimate.

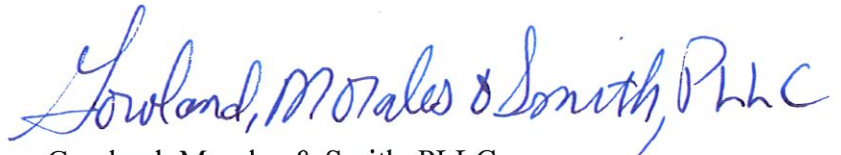
Additionally, for 2021-2022, the Texas Education Agency is requiring an additional reporting schedule and additional compliance testing concerning State Allotment Programs. If these additional reporting and compliance testing are applicable to Port Aransas Independent School District, our fees for these services will be charged at our standard hourly rates.

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We will also prepare the District's depreciation schedule for a fee of \$350.

We will be available to present the audit to the board if requested. We will keep this time separate and bill that time at our standard rates of \$180 for partners.

We appreciate the opportunity to be of service to the Port Aransas Independent School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.



Gowland, Morales & Smith, PLLC  
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of Port Aransas Independent School District:

Administration:

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Signature

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Title

Governance:

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Signature

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Title

## CONSENT AGENDA

### Verify the TEKS Certification and Instructional Materials Allotment Verification 2022 - 2023

**Action Item:**

The Board certifies that PAISD is using instructional materials that collectively cover 100% of the elements of the TEKS, as well as that all instructional materials allotment funds are used for allowable instructional materials expenses only.

**Rationale:** TEA requirement

**Budget:** None

**Recommendation:** The Superintendent recommends the Board approve the TEKS verification document, as PAISD complies with all instructional materials allotment guidelines and uses / purchases materials that collectively cover 100% of all TEKS.

## 2022-2023 Allotment & TEKS Certification Form Port Aransas ISD Summary

In accordance with TEC 31.04, school districts and charter schools are required to certify annually to the State Board of Education and the commissioner that, for each subject in the required curriculum other than physical education, students have access to instructional materials that cover all the Texas Essential Knowledge and Skills (TEKS). Districts and charters will be unable to order 2022–23 instructional materials through EMAT until the certification has been received by the Texas Education Agency (TEA).

PAISD provides students and teachers with instructional materials that cover 100% of all the TEKS.

PAISD utilizes the following core subject area materials:

| <b>Subject: English Reading / Language Arts</b>   |  |  |
|---|--|--|
| K-5   | 6-8  | 9-12                                       |
| HMH - Texas Into Reading<br>- 100% TEKS<br><br>McGraw Hill - Texas<br>Wonders - 100% TEKS | HMH - Texas Into<br>Literature - 100% TEKS | HMH - Texas Into<br>Literature - 100% TEKS |

| <b>Subject: Math</b>               |  |   |
|------------------------------------|--|---|
| K-5                                | 6-8  | 9-12  |
| HMH - Texas Go Math -<br>100% TEKS | Savvas - Digits, Texas<br>Edition- 100% TEKS | McGraw-Hill -<br>Texas Algebra 1 / Algebra<br>2 / Geometry / Precalculus<br>- 100% TEKS |

| <b>Subject: Social Studies</b> |     |      |
|--------------------------------|-----|------|
| K-5                            | 6-8 | 9-12 |
|                                |     |      |

|   |  |  |
|---|--|--|
| Studies Weekly - Texas / USA Studies Weekly<br>TEKS Resource System<br>100% TEKS combined | McGraw-Hill -<br>World Cultures and<br>Geography / Texas History<br>/ US History - 100% TEKS | McGraw-Hill & HMH<br>- 100% TEKS                             |
| <b>Subject: Social Studies</b>  |  |  |
| K-5   | 6-8  | 9-12   |
| HMH - Texas<br>ScienceFusion - 100%<br>TEKS   | HMH - Texas<br>ScienceFusion - 100%<br>TEKS  | McGraw-Hill, HMH,<br>Savvas, Sapling Learning -<br>100% TEKS |

Additional supplemental materials, including teacher created materials, online programs, and other resources, are utilized across the district and have been reported to TEA as well.

## CONSENT AGENDA

### Consider/Take Possible Action to Approve Waiver to Not Participate in the Universal Breakfast Program for the 2022-23 School Year

**Action Item:**

Texas law requires public school campuses to provide breakfast at no cost to all students if 80 percent or more of the enrolled students are eligible for free or reduced-price meals in the National School Lunch Program (NSLP). The test of the percent of eligible students is made during the month of February of the preceding school year. As Port Aransas ISD was participating in the Community Eligibility Provision (CEP) program (all students qualify to eat free) in February of 2022, PAISD has been included on the list that is required to participate in the Universal Breakfast program. Only breakfast served to students that qualify for free or reduced-price meals will be available for reimbursement from the School Breakfast Program (NSLP). All other breakfasts served to students that do not qualify will be provided at the expense of the public school.

Because the participation of students in the free or reduced-price meals is anticipated to be less than 30% in the 2022-23 school year (which is way below the 80% requirement), the district would be required to submit a waiver to not participate due to the qualification test met in February of 2022.

#### CEP vs. Universal Breakfast vs. NSLP

**Breakfast Program**

|          | 2021-22     | 2022-23             | 2022-23     |
|----------|-------------|---------------------|-------------|
| Meals    | 23,701      | 23,701              | 10,992      |
|          | CEP         | Universal Breakfast | NSLP        |
| Revenue  | 61,741.11   | 24,400.84           | 25,778.87   |
| Expenses | (59,545.30) | (67,425.19)         | (31,270.31) |
| Deficit  | 2,195.81    | (43,024.35)         | (5,491.44)  |

Before the participation in the CEP program (all students qualify to eat free) the food service program operated with a deficit of \$80,000 to \$100,000. The participation in the Universal Breakfast program would increase this deficit.

Because of the low percentage of qualifying students for the 2022-23 school year and the burden that would be added to the financial commitment of the district, it is recommended that PAISD submit a waiver to opt out of participation in the Universal Breakfast Program for the 2022-23 school year.

|                        |   |
|------------------------|---|
| <b>RATIONALE:</b>      | COB(Legal)  |
| <b>BUDGET:</b>         | 2022-23 Food Service and General Fund Budgeted Funds  |
| <b>RECOMMENDATION:</b> | Accept the superintendent's recommendation to submit a waiver to opt out of participation in the Universal Breakfast Program for the 2022-23 school year. |

## CONSENT AGENDA

### Consider/Take Possible Action to Approve Adult and Student Meal Prices for the 2022-23 School Year

Every year, the Port Aransas ISD Food Service Department is required to review the federal reimbursement meal rates to the rates currently charged for adult and non-qualifying student meals. This review is to ensure that nutrition program revenue or income (1) is applied equitably to free, reduced-price, and paid (full-price) students' meals and (2) is not used to subsidize adult meals.

Attached is the Texas Department of Agriculture (TDA) calculator tool provided to test the meal charges in relation with the National School Lunch Program (NSLP). School adult charge calculations vary differently from student charge calculations. NSLP does provide supplemental funding for the non-qualifying student meals were there is no supplemental funding for adult meals.

#### ADULT MEALS

As reflected in the attached worksheet, a minimum increase of 27-cents is required for Adult Lunch and 12-cents for Adult Breakfast (highlighted in yellow). Through discussions held with other school districts as well as TDA advisors at the ESC2, districts are including adjustments in setting future meal prices for increasing food and delivery costs that are currently being experienced in the 2021-22 school year. With a food cost adjustment, a total increase of 50-cents is recommended for adult lunch and 25-cents for adult breakfast charges.

#### STUDENT MEALS

In the 2022-23 school year students will return to applying for free or reduced price meal benefits. The district is reaching back to the established meal costs when last using free or reduced pricing to make required and necessary adjustments from there. A minimum change of 10-cents is required by USDA. Adjustments for increasing food costs are also being included in the cost adjustment as well as rounding to eliminate the requirement of working with pennies at the register, a total increase of 25-cents is recommended for all student meals. The NSLP does provide additional supplemental funding for non-qualifying student meals to make the pricing equitable.

All meal prices are being reviewed and set at this time using the 2021-22 reimbursement rates (vs. waiting until the 2022-23 rates are published in late summer 2022) to facilitate the publication of meal rates in all student and employee handbooks as well as this information is included in applications for the reduced price meal benefits that will be distributed in the online student registration system in August 2022. These meal prices will be reviewed again when the 2022-23 rates are published to determine if further adjustments are needed.

|                        |   |
|------------------------|---|
| <b>RATIONALE:</b>      | COB (Legal) and FFA (Legal); Compliance with USDA program requirements  |
| <b>BUDGET:</b>         | The increase of paid meal costs will increase revenues for the Food Service Program.  |
| <b>RECOMMENDATION:</b> | <p>Accept the superintendent's recommendation to approve the following meal costs for the 2022-23 school year:</p> <ul style="list-style-type: none"> <li>• Adult meal costs of \$4.50 per lunch and \$3.00 per breakfast,</li> <li>• BMS and High School student meal costs of \$3.00 per lunch and \$2.00 per breakfast,</li> <li>• OES student meal costs of \$2.50 per lunch and \$1.75 per breakfast.</li> </ul> |

**Port Aransas Independent School District**  
 Meal Calculator Worksheet  
 Provided by the Texas Department of Agriculture

**ADULT MEAL CALCULATION**

|   | Adult Calculation |                |
|---|-------------------|----------------|
|   | Lunch             | Breakfast      |
| NSLP Reimbursement Rate (2021-22)           | \$ 3.75           | 2.35           |
| USDA/Texas Commodities Foods                | 0.52              | 0.52           |
| <b>Minimum Meal Charge</b>                  | \$ 4.27           | \$ 2.87        |
| Charge for Adult 2021-22                    | \$ 4.00           | \$ 2.75        |
| <b>Minimum Increase Required</b>            | 0.27              | \$ 0.12        |
| Current Charges for Adult                   | \$ 4.00           | \$ 2.75        |
| <b>Increase to meet Minimum Meal Charge</b> | 0.27              | 0.12           |
| <b>Adjustment for cost of food</b>          | 0.23              | 0.13           |
| <b>Adult Meal Charges for 2022-23</b>       | <b>\$ 4.50</b>    | <b>\$ 3.00</b> |

**STUDENT MEAL CALCULATION (Paid Lunch Equity)**

|   | Lunch          |                | Breakfast      |                |
|---|----------------|----------------|----------------|----------------|
|   | BMS/PAHS       | OES            | BMS/PAHS       | OES            |
| Meal Costs 2017-18                      | \$ 2.75        | \$ 2.25        | \$ 1.75        | \$ 1.50        |
| <b>Required Minimum Change</b>          | 0.10           | 0.10           | 0.10           | 0.10           |
| Minimum charge for student meals        | 2.85           | 2.35           | 1.85           | 1.60           |
| <b>Adjustment for cost of food</b>      | 0.15           | 0.15           | 0.15           | 0.15           |
| <b>Student Meal Charges for 2022-23</b> | <b>\$ 3.00</b> | <b>\$ 2.50</b> | <b>\$ 2.00</b> | <b>\$ 1.75</b> |

## CONSENT AGENDA

### Consider/Take Possible Action to Approve Cafeteria Meal Charging Practices and Procedures

**Action Item:**

As the district prepares to transition from the Community Eligibility Provision (CEP) program where all students eat free to free, reduced and non-qualifying student in the National School Lunch Programs, the district must establish a grace period regarding the use of prepaid meal cards or accounts to purchase meals served at school.

District policy CO(Legal) ([CO\(Legal\) Food and Nutrition Management](#)) provides requirements to be included in the charging practices and procedures including grace period timeline, and collection and publication of these procedures. Attached are the practices and procedures that were previously established prior to the CEP program (last reviewed in August 2017) that have been reviewed and updated as needed to meet all policy requirements.

The meal charge policy must be approved by the school district's board of trustees.

|                        |   |
|------------------------|---|
| <b>RATIONALE:</b>      | CO(Legal)   |
| <b>BUDGET:</b>         | School Food Service Budget  |
| <b>RECOMMENDATION:</b> | Accept the superintendent's recommendation to approve the Port Aransas ISD Cafeteria Meal Charging Practices and Procedures as presented. |

## PORT ARANSAS ISD CAFETERIA MEAL CHARGING

### PRACTICES AND PROCEDURES

Students are discouraged from charging to a negative balance, but on those occasions when a charged meal is necessary, it is allowed with limitations. When a student's account balance is negative, insufficient charges are allowed during a grace period of two weeks for complete meals only (maximum of \$45.00). During the grace period at least three attempts will be made by telephone or electronic mail to privately:

- 1) notify the parent or person standing in parental relation;
- 2) make arrangements with the parent or other person for payment of negative balances;  
and
- 3) assist the parent or other person in completing an application on behalf of the student for free or reduced price meals.

Upon expiration of the grace period, if no arrangements have been made, a regular reimbursable meal for that day will be offered for breakfast and/or lunch at no cost to students who are over the charge limit. Failure to bring the student's cafeteria account current will prompt further collection procedures.

No extra items, second servings, or a la carte purchases are allowed to be charged.

Negative charge notices are issued weekly at Olsen Elementary School and distributed through the campus office or homeroom. Brundrett Middle School and Port Aransas High School students receive negative charge notices with report cards, and/or with periodic grade reports.

Payments may be made at the cafeteria, to the school office or online through the school website.

Revised May 11, 2022

## CONSENT AGENDA

### Consider/Take Possible Action to Approve Expenditures over \$25,000

**Action Item:**

The attached invoices contain expenditures/purchases for Port Aransas ISD which exceed \$25,000.

Invoice included:

- Barcom Construction, Inc. –
  - Innovation Lab – Pay Request #13 (\$84,563.64) as final payment or 100% of retainage,
    - Work on the job is 99.95 % complete; waiting on the installation of an electrical breaker that has been backordered and will not be received until June or July.
  - Recommendation to Pay the following:
    - \$69,563.64 (\$84,563.64 – \$15,000); withholding \$15,000 until final installation is completed.
  - Before payment of \$69,563.64, documents will be reviewed and certified by Todd Brendalen, LWA Architects, close out documents completed, and owners’ manuals will be delivered to Port Aransas ISD.

Several other payment requests have been received from construction vendors (ProTech and Barcom-OES Sight Improvements) that are not over the \$25,000 threshold. These will also be paid after all certification documents are received from the architect/engineer.

If other costs are received prior to the board meeting on May 11, 2022 they will be added at the board meeting.

|                        |   |
|------------------------|---|
| <b>RATIONALE:</b>      | CH (Local)  |
| <b>BUDGET:</b>         | 2021 Bond funds   |
| <b>RECOMMENDATION:</b> | Accept the superintendent’s recommendation to approve expenditures/payments over \$25,000 as presented. |

APPLICATION AND CERTIFICATE FOR PAYMENT

|  |  |  |  |
|--|--|--|--|
| <p>TO OWNER<br/>Port Aransas ISD<br/>100 S Station St<br/>Port Aransas, TX 78373</p>                 | <p>PROJECT:<br/>PA ISD Innovation Lab Building<br/>100 South Station Street<br/>Port Aransas Texas 78373</p>                       | <p>APPLICATION NO: 13<br/>PERIOD TO: 2/28/2022<br/>PROJECT NO: 21-570<br/>INVOICE NUMBER: 4361<br/>CONTRACT DATE: 6/10/2020<br/>CONTRACT NUMBER:</p> | <p>Distribution to:<br/>X OWNER<br/>ARCHITECT<br/>CONTRACTOR</p> |
| <p>FROM CONTRACTOR<br/>Barcom Construction, Inc.<br/>5826 Bear Lane<br/>Corpus Christi, TX 78405</p> | <p>VIA ARCHITECT:<br/>TODD BRENDALLEN<br/>LAMARR WOMACK &amp; ASSOCIATES, I<br/>711 N. CARANCAHUA<br/>CORPUS CHRISTI, TX 78475</p> |  |  |
| <p>CONTRACT FOR:<br/>PA ISD</p>  |  |  |  |

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet is attached.

|  |                     |
|--|---------------------|
| 1. ORIGINAL CONTRACT SUM.....                                      | \$1,660,616.00      |
| 2. Net Change by Change Orders.....                                | 30,655.74           |
| 3. CONTRACT Sum TO DATE (line 1+2).....                            | 1,691,271.74        |
| 4. TOTAL COMPLETED & STORED TO DATE.....                           | <u>1,691,271.74</u> |
|  |                     |
| Taxes to date  | 0.00                |
| 5. RETAINAGE:  |                     |
| A of Completed Work  |                     |
| B of Material Stored   |                     |
| Total Retainage (Line 5a + 5b or total in Col I Continuation Page) | <u>0.00</u>         |
| 6. TOTAL EARNED LESS RETAINAGE.....                                | \$1,691,271.74      |
| Line 4 less Line 5 Total   |                     |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT                          | <u>1,606,708.10</u> |
| 8. CURRENT PAYMENT DUE   | \$84,563.64         |
| Current Tax  | 0.00                |
| ( Col F Continuation Page X 8 25%)                                 |                     |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE                          | \$0.00              |

| CHANGE ORDER SUMMARY                               | ADDITIONS | DEDUCTIONS |
|--|-----------|------------|
| Total changes approved in previous months by Owner | 31,963.74 |            |
| Total approved this month                          | 3,692.00  | -5,000.00  |
| TOTALS   | 35,655.74 | -5,000.00  |
| NET CHANGES by Change Order                        | 30,655.74 |            |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

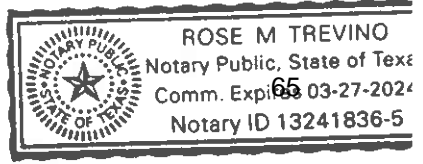
CONTRACTOR Barcom Construction, Inc.

By: Elaine R Hoffman Date: 3/14/22

State of: Texas  
County of: Nueces

Subscribed and sworn to before me this 4th day of MARCH 2022 -  
Notary Public: ROSE M TREVINO

My Commission expires: 03/27/2024



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$  
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet(s) that are changed to conform to the amount

ARCHITECT

By: \_\_\_\_\_ Date: \_\_\_\_\_  
TODD BRENDALLEN

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

APPLICATION NO: 13  
 INVOICE DATE: 2/28/2022  
 PERIOD TO: 2/28/2022  
 CONTRACT NUMBER: 21-570

| A<br>ITEM<br>NO | B<br>DESCRIPTION               | C<br>SCHEDULED<br>VALUE | E<br>WORK COMPLETED                        |                  | G<br>MATERIALS<br>PRESENTLY<br>STORED<br>(NOT IN D OR E) | H<br>TOTAL<br>COMPLETED<br>AND STORED<br>TO DATE<br>(D+E+F) | I<br>(G DIV BY<br>C) | J<br>BALANCE<br>TO<br>FINISH<br>(C-G) | RETAINAGE |
|-----------------|--------------------------------|-------------------------|--|------------------|--|---|----------------------|---------------------------------------|-----------|
|                 |                                |                         | D<br>FROM PREVIOUS<br>APPLICATION<br>(D+E) | F<br>THIS PERIOD |  |   |                      |                                       |           |
| 01              | General Conditions             | 81,807.00               | 81,807.00                                  |                  |  | 81,807.00   | 100.00               |                                       |           |
| 02              | Temporary Fencing              | 1,684.00                | 1,684.00                                   |                  |  | 1,684.00  | 100.00               |                                       |           |
| 03              | Lay Out                        | 3,000.00                | 3,000.00                                   |                  |  | 3,000.00  | 100.00               |                                       |           |
| 04              | SWPP                           | 1,245.00                | 1,245.00                                   |                  |  | 1,245.00  | 100.00               |                                       |           |
| 05              | Site Demolition                | 20,519.00               | 20,519.00                                  |                  |  | 20,519.00   | 100.00               |                                       |           |
| 06              | Utility Demolition             | 10,293.00               | 10,293.00                                  |                  |  | 10,293.00   | 100.00               |                                       |           |
| 07              | Termite Control                | 1,398.00                | 1,398.00                                   |                  |  | 1,398.00  | 100.00               |                                       |           |
| 08              | Foundation Select Fill         | 15,776.00               | 15,776.00                                  |                  |  | 15,776.00   | 100.00               |                                       |           |
| 09              | Foundation Reinforce Materials | 16,500.00               | 16,500.00                                  |                  |  | 16,500.00   | 100.00               |                                       |           |
| 10              | Foundation Reinforce Labor     | 15,800.00               | 15,800.00                                  |                  |  | 15,800.00   | 100.00               |                                       |           |
| 11              | Foundation Concrete Materials  | 25,517.00               | 25,517.00                                  |                  |  | 25,517.00   | 100.00               |                                       |           |
| 12              | Foundation Concrete Labor      | 15,776.00               | 15,776.00                                  |                  |  | 15,776.00   | 100.00               |                                       |           |
| 13              | Sidewalks                      | 17,412.00               | 17,412.00                                  |                  |  | 17,412.00   | 100.00               |                                       |           |
| 14              | Concrete Paving                | 24,568.00               | 24,568.00                                  |                  |  | 24,568.00   | 100.00               |                                       |           |
| 15              | Site Work                      | 40,308.00               | 40,308.00                                  |                  |  | 40,308.00   | 100.00               |                                       |           |
| 16              | Fencing & Gates                | 11,672.00               | 11,672.00                                  |                  |  | 11,672.00   | 100.00               |                                       |           |
| 17              | Storm Water Materials          | 49,560.00               | 49,560.00                                  |                  |  | 49,560.00   | 100.00               |                                       |           |
| 18              | Storm Water Labor & Equipment  | 91,040.00               | 91,040.00                                  |                  |  | 91,040.00   | 100.00               |                                       |           |
| 19              | Site Sanitary                  | 6,000.00                | 6,000.00                                   |                  |  | 6,000.00  | 100.00               |                                       |           |
| 20              | Site Water                     | 7,500.00                | 7,500.00                                   |                  |  | 7,500.00  | 100.00               |                                       |           |
| 21              | CMU Materials                  | 20,990.00               | 20,990.00                                  |                  |  | 20,990.00   | 100.00               |                                       |           |
| 22              | CMU Labor                      | 20,667.00               | 20,667.00                                  |                  |  | 20,667.00   | 100.00               |                                       |           |
| 23              | Split Face CMU Materials       | 58,688.00               | 58,688.00                                  |                  |  | 58,688.00   | 100.00               |                                       |           |
| 24              | Split Face CMU Labor           | 50,717.00               | 50,717.00                                  |                  |  | 50,717.00   | 100.00               |                                       |           |
| 25              | Structural Steel Shop Drawings | 3,500.00                | 3,500.00                                   |                  |  | 3,500.00  | 100.00               |                                       |           |
| 26              | Structural Steel Joist/Decking | 54,200.00               | 54,200.00                                  |                  |  | 54,200.00   | 100.00               |                                       |           |
| 27              | Structural Steel Misc.         | 7,500.00                | 7,500.00                                   |                  |  | 7,500.00  | 100.00               |                                       |           |
| 28              | Structural Steel Erection      | 26,900.00               | 26,900.00                                  |                  |  | 26,900.00   | 100.00               |                                       |           |
| 29              | Wood Blocking                  | 7,716.00                | 7,716.00                                   |                  |  | 7,716.00  | 100.00               |                                       |           |

| A<br>ITEM<br>NO | B<br>DESCRIPTION             | C<br>SCHEDULED<br>VALUE | E<br>WORK COMPLETED                        |                  | G<br>MATERIALS<br>PRESENTLY<br>STORED<br>(NOT IN D OR E) | H<br>TOTAL<br>COMPLETED<br>AND STORED<br>TO DATE<br>(D+E+F) | I<br>(G DIV BY<br>C) | J<br>BALANCE<br>TO<br>FINISH<br>(C-G) | RETAINAGE |
|-----------------|------------------------------|-------------------------|--|------------------|--|---|----------------------|---------------------------------------|-----------|
|                 |                              |                         | D<br>FROM PREVIOUS<br>APPLICATION<br>(D+E) | F<br>THIS PERIOD |  |   |                      |                                       |           |
| 30              | Millwork Materials           | 9,030.00                | 9,030.00                                   |                  |  | 9,030.00  | 100.00               |                                       |           |
| 31              | Millwork Labor               | 2,670.00                | 2,670.00                                   |                  |  | 2,670.00  | 100.00               |                                       |           |
| 32              | Roofing Mobilization         | 2,000.00                | 2,000.00                                   |                  |  | 2,000.00  | 100.00               |                                       |           |
| 33              | Roofing Materials            | 58,896.00               | 58,896.00                                  |                  |  | 58,896.00   | 100.00               |                                       |           |
| 34              | Roofing Labor                | 51,374.00               | 51,374.00                                  |                  |  | 51,374.00   | 100.00               |                                       |           |
| 35              | Roofing Trim Materials       | 6,930.00                | 6,930.00                                   |                  |  | 6,930.00  | 100.00               |                                       |           |
| 36              | Roofing Trim Labor           | 7,500.00                | 7,500.00                                   |                  |  | 7,500.00  | 100.00               |                                       |           |
| 37              | Splash Blocks                | 500.00                  | 500.00                                     |                  |  | 500.00  | 100.00               |                                       |           |
| 38              | Damp Proofing                | 14,649.00               | 14,649.00                                  |                  |  | 14,649.00   | 100.00               |                                       |           |
| 39              | Doors & Hardware Materials   | 57,420.00               | 57,420.00                                  |                  |  | 57,420.00   | 100.00               |                                       |           |
| 40              | Doors & Hardware Labor       | 13,133.00               | 13,133.00                                  |                  |  | 13,133.00   | 100.00               |                                       |           |
| 41              | Overhead Door Materials      | 26,900.00               | 26,900.00                                  |                  |  | 26,900.00   | 100.00               |                                       |           |
| 42              | Overhead Door Labor          | 6,725.00                | 6,725.00                                   |                  |  | 6,725.00  | 100.00               |                                       |           |
| 43              | Storefront Materials         | 8,390.00                | 8,390.00                                   |                  |  | 8,390.00  | 100.00               |                                       |           |
| 44              | Storefront Labor             | 4,425.00                | 4,425.00                                   |                  |  | 4,425.00  | 100.00               |                                       |           |
| 45              | Glazing Materials            | 6,375.00                | 6,375.00                                   |                  |  | 6,375.00  | 100.00               |                                       |           |
| 46              | Glazing Labor                | 3,210.00                | 3,210.00                                   |                  |  | 3,210.00  | 100.00               |                                       |           |
| 47              | Metal Stud Framing Labor     | 2,390.00                | 2,390.00                                   |                  |  | 2,390.00  | 100.00               |                                       |           |
| 48              | Metal Stud Framing Materials | 3,150.00                | 3,150.00                                   |                  |  | 3,150.00  | 100.00               |                                       |           |
| 49              | Wall Insulation Labor        | 860.00                  | 860.00                                     |                  |  | 860.00  | 100.00               |                                       |           |
| 50              | Wall Insulation Materials    | 1,480.00                | 1,480.00                                   |                  |  | 1,480.00  | 100.00               |                                       |           |
| 51              | Drywall Labor                | 3,860.00                | 3,860.00                                   |                  |  | 3,860.00  | 100.00               |                                       |           |
| 52              | Drywall Materials            | 7,310.00                | 7,310.00                                   |                  |  | 7,310.00  | 100.00               |                                       |           |
| 53              | Acoustic Ceiling Labor       | 1,700.00                | 1,700.00                                   |                  |  | 1,700.00  | 100.00               |                                       |           |
| 54              | Acoustic Ceiling Materials   | 4,030.00                | 4,030.00                                   |                  |  | 4,030.00  | 100.00               |                                       |           |
| 55              | Painting Materials           | 19,180.00               | 19,180.00                                  |                  |  | 19,180.00   | 100.00               |                                       |           |
| 56              | Painting Labor               | 10,020.00               | 10,020.00                                  |                  |  | 10,020.00   | 100.00               |                                       |           |
| 57              | Sealed Concrete Floors       | 7,750.00                | 7,750.00                                   |                  |  | 7,750.00  | 100.00               |                                       |           |
| 58              | Rubber Base Millwork         | 250.00                  | 250.00                                     |                  |  | 250.00  | 100.00               |                                       |           |

| A<br>ITEM<br>NO | B<br>DESCRIPTION               | C<br>SCHEDULED<br>VALUE | E<br>WORK COMPLETED                        |                  | G<br>MATERIALS<br>PRESENTLY<br>STORED<br>(NOT IN D OR E) | H<br>TOTAL<br>COMPLETED<br>AND STORED<br>TO DATE<br>(D+E+F) | I<br>(G DIV BY<br>C) | J<br>BALANCE<br>TO<br>FINISH<br>(C-G) | RETAINAGE |
|-----------------|--------------------------------|-------------------------|--|------------------|--|---|----------------------|---------------------------------------|-----------|
|                 |                                |                         | D<br>FROM PREVIOUS<br>APPLICATION<br>(D+E) | F<br>THIS PERIOD |  |   |                      |                                       |           |
| 59              | Marker Boards                  | 1,400.00                | 1,400.00                                   |                  |  | 1,400.00  | 100.00               |                                       |           |
| 60              | Toilet Accessories             | 1,200.00                | 1,200.00                                   |                  |  | 1,200.00  | 100.00               |                                       |           |
| 61              | Fire Extinguishers             | 3,160.00                | 3,160.00                                   |                  |  | 3,160.00  | 100.00               |                                       |           |
| 62              | HVAC Equipment Materials       | 41,000.00               | 41,000.00                                  |                  |  | 41,000.00   | 100.00               |                                       |           |
| 63              | HVAC Equipment Labor           | 10,000.00               | 10,000.00                                  |                  |  | 10,000.00   | 100.00               |                                       |           |
| 64              | HVAC Ductwork Materials        | 10,000.00               | 10,000.00                                  |                  |  | 10,000.00   | 100.00               |                                       |           |
| 65              | HVAC Ductwork Labor            | 22,000.00               | 22,000.00                                  |                  |  | 22,000.00   | 100.00               |                                       |           |
| 66              | HVAC Chilled Water Piping Mat. | 45,995.00               | 45,995.00                                  |                  |  | 45,995.00   | 100.00               |                                       |           |
| 67              | HVAC Chilled Water Piping Lab. | 39,906.00               | 39,906.00                                  |                  |  | 39,906.00   | 100.00               |                                       |           |
| 68              | HVAC Insulation                | 10,340.00               | 10,340.00                                  |                  |  | 10,340.00   | 100.00               |                                       |           |
| 69              | HVAC Chemical Treatment        | 535.00                  | 535.00                                     |                  |  | 535.00  | 100.00               |                                       |           |
| 70              | HVAC Start Up                  | 2,430.00                | 2,430.00                                   |                  |  | 2,430.00  | 100.00               |                                       |           |
| 71              | HVAC Fire Stopping             | 1,800.00                | 1,800.00                                   |                  |  | 1,800.00  | 100.00               |                                       |           |
| 72              | HVAC Test & Balance            | 4,050.00                | 4,050.00                                   |                  |  | 4,050.00  | 100.00               |                                       |           |
| 73              | HVAC Controls                  | 24,250.00               | 24,250.00                                  |                  |  | 24,250.00   | 100.00               |                                       |           |
| 74              | Exterior Wall Louvers          | 12,205.00               | 12,205.00                                  |                  |  | 12,205.00   | 100.00               |                                       |           |
| 75              | Plumbing Rough In Labor        | 12,588.00               | 12,588.00                                  |                  |  | 12,588.00   | 100.00               |                                       |           |
| 76              | Plumbing Rough In Materials    | 14,156.00               | 14,156.00                                  |                  |  | 14,156.00   | 100.00               |                                       |           |
| 77              | Plumbing Top Out Labor         | 9,980.00                | 9,980.00                                   |                  |  | 9,980.00  | 100.00               |                                       |           |
| 78              | Plumbing Top Out Materials     | 21,776.00               | 21,776.00                                  |                  |  | 21,776.00   | 100.00               |                                       |           |
| 79              | Plumbing Fixture Labor         | 7,244.00                | 7,244.00                                   |                  |  | 7,244.00  | 100.00               |                                       |           |
| 80              | Plumbing Fixture Materials     | 9,756.00                | 9,756.00                                   |                  |  | 9,756.00  | 100.00               |                                       |           |
| 81              | Temporary Electric             | 3,200.00                | 3,200.00                                   |                  |  | 3,200.00  | 100.00               |                                       |           |
| 82              | Electrical Rough In Labor      | 8,470.00                | 8,470.00                                   |                  |  | 8,470.00  | 100.00               |                                       |           |
| 83              | Electrical Rough In Materials  | 22,750.00               | 22,750.00                                  |                  |  | 22,750.00   | 100.00               |                                       |           |
| 84              | Electrical Top Out Labor       | 17,575.00               | 17,575.00                                  |                  |  | 17,575.00   | 100.00               |                                       |           |
| 85              | Electrical Top Out Materials   | 21,560.00               | 21,560.00                                  |                  |  | 21,560.00   | 100.00               |                                       |           |
| 86              | Electrical Trim Out Labor      | 8,640.00                | 8,640.00                                   |                  |  | 8,640.00  | 100.00               |                                       |           |
| 87              | Electrical Trim Out Materials  | 17,500.00               | 17,500.00                                  |                  |  | 17,500.00   | 100.00               |                                       |           |

| A<br>ITEM<br>NO | B<br>DESCRIPTION               | C<br>SCHEDULED<br>VALUE | E<br>WORK COMPLETED                        |                  | G<br>MATERIALS<br>PRESENTLY<br>STORED<br>(NOT IN D OR E) | H<br>TOTAL<br>COMPLETED<br>AND STORED<br>TO DATE<br>(D+E+F) | I<br>(G DIV BY<br>C) | J<br>BALANCE<br>TO<br>FINISH<br>(C-G) | RETAINAGE |
|-----------------|--------------------------------|-------------------------|--|------------------|--|---|----------------------|---------------------------------------|-----------|
|                 |                                |                         | D<br>FROM PREVIOUS<br>APPLICATION<br>(D+E) | F<br>THIS PERIOD |  |   |                      |                                       |           |
| 88              | Electrical Gear                | 14,805.00               | 14,805.00                                  |                  |  | 14,805.00   | 100.00               |                                       |           |
| 89              | Electrical Fixtures            | 19,500.00               | 19,500.00                                  |                  |  | 19,500.00   | 100.00               |                                       |           |
| 90              | Fire Alarm Shop Drawings       | 1,050.00                | 1,050.00                                   |                  |  | 1,050.00  | 100.00               |                                       |           |
| 91              | Fire Alarm Rough In Labor      | 3,460.00                | 3,460.00                                   |                  |  | 3,460.00  | 100.00               |                                       |           |
| 92              | Fire Alarm Materials           | 7,258.00                | 7,258.00                                   |                  |  | 7,258.00  | 100.00               |                                       |           |
| 93              | Fire Alarm Trim Out Labor/Test | 832.00                  | 832.00                                     |                  |  | 832.00  | 100.00               |                                       |           |
| 94              | Intercom Labor                 | 4,174.00                | 4,174.00                                   |                  |  | 4,174.00  | 100.00               |                                       |           |
| 95              | Intercom Materials             | 5,133.00                | 5,133.00                                   |                  |  | 5,133.00  | 100.00               |                                       |           |
| 96              | Final Cleaning                 | 1,500.00                | 1,500.00                                   |                  |  | 1,500.00  | 100.00               |                                       |           |
| 97              | General Contingency            | 10,000.00               | 10,000.00                                  |                  |  | 10,000.00   | 100.00               |                                       |           |
| 98              | Signage Contingency            | 3,000.00                | 3,000.00                                   |                  |  | 3,000.00  | 100.00               |                                       |           |
| 99              | Landscaping Contingency        | 5,000.00                | 5,000.00                                   |                  |  | 5,000.00  | 100.00               |                                       |           |
| 100             | Bonds                          | 25,657.00               | 25,657.00                                  |                  |  | 25,657.00   | 100.00               |                                       |           |
| 101             | Builders Risk                  | 2,489.00                | 2,489.00                                   |                  |  | 2,489.00  | 100.00               |                                       |           |
| 102             | General Liability              | 12,101.00               | 12,101.00                                  |                  |  | 12,101.00   | 100.00               |                                       |           |
| 103             | Labor Burden                   | 24,961.00               | 24,961.00                                  |                  |  | 24,961.00   | 100.00               |                                       |           |
| 104             | Overhead & Profit              | 63,870.00               | 63,870.00                                  |                  |  | 63,870.00   | 100.00               |                                       |           |
| 105             | CO#1 Chilled Water Conduit     | 1,962.92                | 1,962.92                                   |                  |  | 1,962.92  | 100.00               |                                       |           |
| 106             | CO#2 -Electrical Additions     | 1,052.80                | 1,052.80                                   |                  |  | 1,052.80  | 100.00               |                                       |           |
| 107             | CO#3-Additional Conc. Paving   | 28,948.02               | 28,948.02                                  |                  |  | 28,948.02   | 100.00               |                                       |           |
| 108             | CO#4-Receptacle and Lighting   | 3,692.00                | 3,692.00                                   |                  |  | 3,692.00  | 100.00               |                                       |           |
| 109             | CO#5-Landscaping Deduct        | -5,000.00               | -5,000.00                                  |                  |  | -5,000.00   | 100.00               |                                       |           |

|               |              |              |  |  |              |        |  |  |
|---------------|--------------|--------------|--|--|--------------|--------|--|--|
| <b>Totals</b> | 1,691,271.74 | 1,691,271.74 |  |  | 1,691,271.74 | 100.00 |  |  |
|---------------|--------------|--------------|--|--|--------------|--------|--|--|

# ADJOURNMENT

## **Action Item**

There being no further business, Board President will adjourn the meeting.