

**NOTICE OF REGULAR OF THE BOARD OF TRUSTEES
PORT ARANSAS INDEPENDENT SCHOOL DISTRICT
Wednesday, December 8, 2021
6:00 PM**

Notice is hereby given that a Regular Meeting of the Board of Trustees of the Port Aransas Independent School District will be held on Wednesday, December 8, 2021 at 6:00 PM. The Board will meet in the Board Room of the Port Aransas Independent School District Administration Building
100 S Station St
Port Aransas, TX 78373.

I. CALL TO ORDER	4
A. Moment of Silence and Pledge of Allegiance	
II. PRESENTATIONS	5
A. UTMSI Science Fair Winners	
B. Employee Spotlight	
III. DISCUSSION AND/ OR ACTION ITEM	
A. Consider/Take Possible Action to Approve the Annual 2020-2021 Financial Audit.	6
IV. COMMENTS	
A. Public Testimony	7
B. Board of Trustee's Acknowledgements	8
V. REPORTS	
A. Business Reports	9
1. November Expenditures	10
2. Tax Collections	15
3. Bond Update	16
4. Flood Insurance Update	19
B. Superintendent Reports	21
1. Enrollment/Attendance	22
2. Set Superintendent Evaluation Dates and Process	23
3. Construction Update	
4. Campus/Department Reports	
VI. CONSENT AGENDA	24
A. Consider/Take Possible Action to Approve the Meeting Minutes from the Regular Board Meeting Dated November 10, 2021.	25
B. Consider/Take Possible Action to Approve the Investment Report.	28
C. Consider/Take Possible Action to Approve the Committee for Proclamation 2022 Instructional Materials Adoption.	39
D. Consider/Take Possible Action to Designate Election Filing Authority.	40
E. Consider/Take Possible Action to Approve Purchases over \$25,000.00	41
VII. DISCUSSION AND/OR ACTION ITEMS	
A. Consider/Take Possible Action to Approve TASB Policy Updated 118.	69
B. Consider/Take Possible Action to Select Health Care Coverage for the 2022-2023 School Year.	113

C. Consider/Take Possible Action to Approve Contract to Install Fencing (from Olsen Elementary to Port Aransas High School).	114
D. Consider/Take Possible Action to Approve Contract for Purchase of Furniture for Marlin Innovation Lab.	
E. Consider/Take Possible Action to Install a Shade Structure at Port Aransas High School.	116
F. Consider/Take Possible Action to Approve a Contract to Replace the Exterior Lighting.	122
VIII. ADJOURN	124

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed session of the Board of Trustees is required, then such closed session as authorized by the Texas Open Meetings, Act, Texas Government Coded Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section

- 551.071 Private consultation with the board's attorney
- 551.072 Discussing purchase, exchange, lease, or value of real property.
- 771.073 Discussing negotiated contracts for prospective gifts or donations.
- 551.074 Discuss:
 - (1) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or
 - (2) To hear a complaint or charge against an officer or employee.
- 551.076 Considering the deployment, specific occasions for, or implementation of security personnel or devices.
- 551.082 Considering discipline of a public school child, or complaint or charge against personnel.
- 551.083 Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups.

Should any final action, final decision, or final vote be required in the opinion of the school Board with regard to any matter considered in such closed session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice hereof, as the School Board shall determine pursuant to applicable laws and policies.

On this , this notice was posted on a bulletin board located at a place readily accessible and convenient to the public at the Port Aransas Independent School District Administration Building, 100 S. Station Street, Port Aransas, Texas.

Respectfully submitted,

Sharon McKinney, Superintendent

CALL TO ORDER

Non-Action Item

Board President, Deana Erdner will call meeting to order.

A. Moment of Silence and Pledge of Allegiance

PRESENTATIONS INFORMATION

PRESENTATIONS:

- A. UTMSI Science Fair Winners
- B. Employee Spotlight

DISCUSSION AND/OR ACTION ITEMS
Consider/Take Possible Action to Approve Annual Financial Audit Report

Action Item:

In compliance with Board Policy CFC (Legal), updated January 19, 2021, an external audit is required for Texas public school districts in accordance with the Texas Administrative Code, Section 109.41. The district contracts with an external audit firm for the purpose of auditing the district’s financial operations and procedures. The district has used the firm of Gowland, Streatly, Morales & Company, PLLC to conduct the audit for the fiscal year ending August 31, 2021.

A few results of the audit include:

- For the 2020-21 financial year, the revenue/expenses generated through federal grant payments with the programs of ESSER I, ESSER II, ESSER III, Restart Hurricane Recovery, and Federal Emergency Management Agency totaled over the threshold of \$750,000 which requires the additional services of a Single Audit. This additional testing and reporting is performed to ensure a recipient of federal funds is in compliance with the federal program’s requirements for how the money is used.
- The general fund reported a fund balance this year of \$7,549,929, a decrease of \$1,238,160. This decrease is the result of budgeted use of the funds for the purchase of the lot 122 S. Station Street (\$419,652) and for the construction of the Marlin Innovation Lab (\$276,533). In addition, the original PAISD budget adopted in August 2020 included \$742,323 of Formula Transitional Grant Revenues resulting from funding changes brought about by House Bill 3 of the 86th Texas Legislative Session. After several adjustments by TEA throughout the year in the state funding formula as well as increased collections of property taxes by PAISD, these grant funds were not received by Port Aransas ISD.
- Total fund balance represents 3.45 months of monthly average operating expenses (including Chapter 41 expenditures).
- The debt service fund reported a fund balance this year of \$161,038, a decrease of \$110,519. This decrease is the result of early retirement of debt not subject to early payment penalties.

David Morales of Gowland, Streatly, Morales & Company, PLLC will be present at the board meeting to present highlights of the audit report. For your review, the audit report will be sent electronically to each board member in a separate e-mail prior to the board meeting. The printed copies of the report will be distributed at the board meeting.

RATIONALE:	CFC(Legal)
BUDGET:	None
RECOMMENDATION:	Accept the superintendent’s recommendation to approve the annual financial audit as presented.

PUBLIC TESTIMONY

Members of the public who desire to address the board regarding an item on this agenda must comply with the following registration procedures.

Registration must be emailed to Rosalie Johnson at rosalie@paisd.net no later than 5:00 pm, one hour prior to the start of the board meeting.

In the body of the email include the following: your first and last name, phone number and agenda item being addressed.

BOARD OF TRUSTEES' ACKNOWLEDGEMENTS

Non-Action Item:

At this time, Board members may make acknowledgements and/or receive Board committee reports.

REPORTS

A. Business Reports

Carol Sue Hipp will present to the Board the following information:

1. November Expenditures
2. Tax Collections
3. Bond Update
4. Flood Insurance Update

PORT ARANSAS ISD
Expenditure Summary

November 2021 -- Expenditures 2021-22

AMERICAN BANK

LOCAL MAINTENANCE

MAINTENANCE \$ 234,219.22

PAYROLL \$ 493,166.29

Transfer to Lone Star \$ -

PVD Fund -Construction \$ 86,355.96

Bond Expenditures \$ 99,346.37

Total Cash Expenditures/Transfers for Month \$ 913,087.84

LONESTAR INVESTMENT ACCOUNT

GENERAL FUND (2020-21 Chapter 49) \$ -

Transfer to American Bank \$ 932,638.34

CONSTRUCTION Bond 2021 \$ -

INTEREST & SINKING - \$ -

Total Cash Expenditures/Transfers for Month \$ 932,638.34

TEXAS TERM

Texas DAILY \$ -

Texas TERM Inv. \$ -

TexasTERM - Certificate of Deposit \$ -

Total Cash Expenditures/Transfers for Month \$ -

Less Transfers \$ (932,638.34)

Total Expenditures \$ 913,087.84

PORT ARANSAS I.S.D. STATEMENT OF REVENUES, EXPENDITURES										
FOR THE THREE MONTHS ENDED		11/30/2021			Percent of the Year =			25.00% 2021-22		
		GENERAL FUND			FOOD SERVICE			DEBT SERVICE		
		BUDGET	ACTUAL	% of	BUDGET	ACTUAL	% of	BUDGET	ACTUAL	% of
		(12 Month)	(3 Month)	% of	(12 Month)	(3 Month)	% of	(12 Month)	(3 Month)	% of
		2021-22	2021-22	2021-22	2021-22	2021-22	2021-22	2021-22	2021-22	2021-22
REVENUES:										
5700	Local, Intermediate & Out-of-State	27,177,362	16,799,506	61.81%	13,000	6,956	53.50%	1,937,223	1,199,010	61.89%
5800	State Program Revenues	619,840	107,949	17.42%	0		0.00%			
5900	Federal Program Revenues	21,456	0	0.0%	163,160	50,438	30.91%			
	Revenues	27,818,658	16,907,455	60.78%	176,160	57,393	32.58%	1,937,223	1,199,010	61.89%
EXPENDITURES:										
11	Instruction	3,691,587	943,447	25.56%						
12	Instructional Resources & Media Services	84,495	19,650	23.26%						
13	Curriculum & Personnel Development	2,750	1,420	51.65%						
21	Instructional Development	352,531	91,410	25.93%						
23	School Administration	455,359	112,118	24.62%						
31	Guidance & Counseling	177,718	43,171	24.29%						
32	Attendance & Social Work Services			0.00%						
33	Health Services	65,229	15,111	23.17%						
34	Pupil Transportation - Regular	102,436	21,554	21.04%						
35	Food Service			0.00%	295,633	70,845	23.96%			
36	Co-Curricular Activities	422,462	80,384	19.03%						
41	General Administration	528,069	128,302	24.30%						
51	Plant Maintenance & Operations	1,460,607	310,997	21.29%						
52	Security	50,904	6,642	13.05%						
53	Computer Processing	79,904	9,056	11.33%						
61	Community Service	1,000	38	3.80%						
71	Debt Service							1,937,223	0	0.00%
81	Facility Construction									
91	Chapter 41 Payments	20,366,131		0.00%						
95	JJAEP	2,000		0.00%						
99	Tax Appraisal District	395,740		0.00%						
6XXX	Total Expenditures	28,238,922	1,783,302	6.32%	295,633	70,845	23.96%	1,937,223	0	0.00%
	Other Resources and Uses									
7990	Other Resources Bond \$\$			0.00%	119,473		0.00%			0.00%
8990	Other Uses	119,473		0.00%	0		0.00%			0.00%
	Resources over Expenditures and Other Uses	(539,737)	15,124,152	54.46%	0	(13,451)	8.62%	0	1,199,010	61.89%

PORT ARANSAS I.S.D. STATEMENT OF REVENUES, EXPENDITURES											
FOR THE THREE MONTHS ENDED		11/30/2021									
		SPECIAL REVENUE			DONATIONS		DISASTER FUNDS		BOND EXPENDITURES		
		BUDGET	ACTUAL		Description	ACTUAL/ Encumbrance	Description	ACTUAL/ Encumbrance	BUDGET	ACTUAL	
		(12 Month)	(3 Month)	% of		To Date		To Date	Total Budget	To Date	
		2021-22	2021-22	2021-22	2021-22	2021-22	2021-22	2021-22	2021-22	2021-22	
REVENUES:											
5700	Local, Intermediate & Out-of-State	0	1,014		57,576	56,615			Interest Revenue	894	
5800	State Program Revenues	0	5,040			0					
5900	Federal Program Revenues	940,756	203,166			0	FEMA/TDEM				
Revenues		940,756	209,220	22.24%	57,576	56,615	0	0	0	894	
EXPENDITURES:											
11	Instruction	689,462	128,938	18.70%	54,978	2,613		0	360,812	37,807	
12	Instructional Resources & Media Services				4,777				17,221	2,528	
13	Curriculum & Personnel Development	3,758	3,158	84.03%	3,517						
21	Instructional Development	192,818	46,399	24.06%							
23	School Administration	1,350	2,085	154.47%							
31	Guidance & Counseling	35,000	10,473	29.92%							
32	Attendance & Social Work Services										
33	Health Services										
34	Pupil Transportation - Regular								23,500	2,298	
35	Food Service										
36	Co-Curricular Activities				46,459	5,350			109,228	15,157	
41	General Administration				4,097	888		266			
51	Plant Maintenance & Operations	0	0	100.00%	111				2,430,898	612,061	
52	Security								237,621	3,599	
53	Computer Processing										
61	Community Service	1,800	338	18.75%							
71	Debt Service										
81	Facility Construction	181,473	202,146	111.39%					613,068	579,302	
91	Chapter 41 Payments										
95	JJAEP										
99	Tax Appraisal District										
6XXX	Total Expenditures	1,105,661	393,537	35.59%	113,939	8,851	0	266	3,792,348	1,252,750	
	Other Resources and Uses										
7990	Other Resources Bond \$\$										
8990	Other Uses										
Resources over Expenditures and Other Uses		(164,905)	(184,317)	-13.35%	12	(56,363)	47,764	0	(266)	(3,792,348)	(1,251,857)

PORT ARANSAS ISD
 Donation, Campus, and Student Activity
 November 2021

Account #	Account Description	Number	Date	Work Description	Reason	Expend
Student Activity Funds						
1 23	ACT-STUDENT COUNCIL-BMS	110201	20211102	AMERICAN BANK ATM	Halloween Supp FC-M Parker	13.96
Donations						
0 00	RETIREMENT ROCKERS	110402	20211104	AMERICAN BANK ATM	Retirement Rockers - E Reaves	823.41
Total Donation, Student, and Campus Activity Funds						<u><u>837.37</u></u>

2:14 PM

12/01/21

PAISDSCHOLARSHIPS
Transaction List by Date
November 2021

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
Nov 21	Check	11/01/2021	5422	AZURE APARTMENTS	HOUSING FALL 2021 -SPRING 2022	210055 IRELYNN MARTIN	-1,247.84
	Check	11/02/2021	5423	AIDAN TRULOVE	ENROLLMENT - NO STIPULATION FUNDS FA...	200126 AIDAN TRULOVE	-250.00
	Check	11/29/2021	5424	MCMURRY UNIVERSITY	TUITION FALL 2021	200019 HARRY COLLINS	-1,500.00
	Check	11/30/2021	5425	GULF BREEZE APARTMENTS	HOUSING 2021	200126 AIDAN TRULOVE	-622.00
Nov 21							

PORT ARANSAS I.S.D.
SCHEDULE OF YEAR-TO DATE TAX COLLECTIONS

	<u>BUDGET</u> 2021-22	<u>YEAR-TO-DATE</u> 11/30/2021	<u>% OF</u> <u>BUDGET</u>
LOCAL TAXES-GENERAL FUND			
TAXES-CURRENT YEAR	\$26,964,272.00	\$ 17,010,639.35	
Less: Discounts	(528,140.00)	(493,565.25)	
TAXES-PRIOR YEARS	460,000.00	224,585.03	
PENALTY AND INTEREST	<u>207,730.00</u>	<u>5,228.01</u>	
	<u>27,103,862.00</u>	<u>16,746,887.14</u>	61.79%
LOCAL TAXES-DEBT SERVICE FUND			
TAXES-CURRENT YEAR	1,922,328.00	1,214,043.88	
Less: Discounts	(37,105.00)	(34,557.10)	
TAXES-PRIOR YEARS	32,000.00	15,766.62	
PENALTY AND INTEREST	<u>18,000.00</u>	<u>3,621.91</u>	
	<u>1,935,223.00</u>	<u>1,198,875.31</u>	61.95%
TOTAL COLLECTED	<u>29,039,085.00</u>	<u>17,945,762.45</u>	<u>61.80%</u>

TAX COLLECTION COMPARISONS as of Month Ended			<u>11/30/2021</u>
	<u>TOTAL</u> <u>BUDGETED</u>	<u>COLLECTED</u>	<u>% OF</u> <u>BUDGET</u>
2020/21 SCHOOL YEAR	25,753,315.00	15,743,086.63	61.13%
2021/22 SCHOOL YEAR	29,039,085.00	17,945,762.45	61.80%

PORT ARANSAS ISD
Bond 2017 Expenditure Report

As of 12/6/2021

Bond - 2017 Description	Bond Budget 9-1-2021 to 8-31-2022	Spent & Encumbered	Funds Available at 12-06-2021
LIBRARY AND INSTRUCTIONAL MATERIALS			
BOND/HS-LIBRARY BOOKS/INST MAT	425.55	613.86	(188.31)
BOND/EL-LIBRARY BOOKS/INST MAT	121.88	536.82	(414.94)
BOND/MS-LIBRARY BOOKS/INST MAT	173.98	643.77	(469.79)
	721.41	1,794.45	(1,073.04)
SECURITY / SAFETY IMPROVEMENT			
BOND/ ADMIN BUILDING SECURITY	10,000.00	-	10,000.00
	10,000.00	-	10,000.00
TECHNOLOGY			
BOND/ SUPPORT HOURS	15,223.34	6,600.00	8,623.34
BOND/ DISTRICT EQUIPMENT	143,821.19	19,338.19	124,483.00
BOND/ TECH MAINT SUPPLIES	4,090.56	181.09	3,909.47
BOND/ HS-TECH MAINT SUPPLIES	9,914.52	473.43	9,441.09
BOND/ BMS-TECH MAINT SUPPLIES	13,439.67	1,258.33	12,181.34
BOND/ OES-TECH MAINT SUPPLIES	13,353.34	1,015.69	12,337.65
	199,842.62	28,866.73	170,975.89
FINE ARTS			
BOND/ BAND INSTRUMENTS & Repair	2,132.21	1,220.00	912.21
	2,132.21	1,220.00	912.21
ATHLETICS			
BOND/ ATH EQUIP & UNIFORMS	16,273.14	15,156.60	1,116.54
	16,273.14	15,156.60	1,116.54
OTHER EXPENSES			
Marlin Innovation Lab	500,000.00	500,000.00	-
Marlin Innovation Lab	30,200.00	30,200.00	-
BOND/ PROF SERVICES (ARCHIT)	9,179.50		9,179.50
	539,379.50	530,200.00	9,179.50
Current Year Budget and Expenses	768,348.88	577,237.78	191,111.10
RECRUITMENT & RETENTION OF TOP-QUALITY STAFF			
BOND/ EMPLOYEE HOUSING	360,000.00	-	360,000.00
	360,000.00	-	360,000.00
PRIOR YEAR EXPENSES			
2021-22 Expenditures	475,441.05		
2019-20 EXPENDITURES	1,831,645.28		
2018-19 EXPENDITURES	1,922,299.19		
2017-18 EXPENDITURES	677,108.91		
2016-17 EXPENDITURES	630,356.69		
	5,536,851.12	-	-
Budget includes Bond 2017 Interest Income	16,665,200.00	577,237.78	551,111.10
	100%		

PORT ARANSAS ISD
Bond 2021 - Expenditure Report

12/6/2021

	Bond - 2021 Description	Total Bond Budget	Bond Budget for 2021-2022	Spent & Encumbered	Funds Available at 12/6/2021
Major Maintenance					
	BOND/SUMMER SALARY		27,000.00		27,000.00
	BOND/ANNUAL INSPECTIONS		20,000.00	3,783.78	16,216.22
	BOND/TRANSPORTATION CONT SERVICES		11,000.00		11,000.00
	BOND/CONTRACT MAINT-REPAIR		40,000.00	22,312.14	17,687.86
	BOND/HVAC REPAIR		30,000.00	22,298.60	7,701.40
	BOND/CONTR MNT/GROUNDS		10,000.00	5,612.80	4,387.20
	BOND/DIST WIDE MULLION/PANIC B		50,000.00		50,000.00
	BOND/TRANSPORTATION SUPPLIES		12,500.00	2,297.71	10,202.29
	BOND/SUPPLIES GROUNDS		6,000.00	1,153.31	4,846.69
	BOND/SUPPLIES MAINT & REPAIRS		40,000.00	12,984.56	27,015.44
	BOND/HERBICIDES & PESTICIDES		3,500.00	2,816.49	683.51
		750,000.00	250,000.00	73,259.39	176,740.61
Instructional Materials					
	BOND/HS-LIBRARY BOOKS/MEDIA		5,500.00	733.63	4,766.37
	BOND/OES-LIBRARY BOOKS/MEDIA		5,500.00	-	5,500.00
	BOND/MS-LIBRARY BOOKS/MEDIA		5,500.00	-	5,500.00
	BOND/HS INSTRUCTIONAL MAT		2,000.00	1,638.12	361.88
	BOND/OES INSTRUCTIONAL MAT		1,000.00	-	1,000.00
	BOND/MS INSTRUCTIONAL MAT		500.00	-	500.00
		30,000.00	20,000.00	2,371.75	17,628.25
Security					
	BOND/OES WALL TO SECURE BLD	75,000.00	75,000.00		75,000.00
	BOND/OES REPLACE BLUE FENCE	50,000.00	50,000.00		50,000.00
	BOND/VEHICLE BARRIERS ENTRANCES	80,000.00	80,000.00	525.00	79,475.00
	BOND/SAFETY EQUIP & UPGRADES	100,000.00	72,620.60		72,620.60
	BOND/ADMIN SECURE ENT	25,000.00			
	BOND/CAMERA REPLACE/ADDITIONS	75,000.00	75,000.00	3,074.08	71,925.92
		405,000.00	352,620.60	3,599.08	349,021.52
Technology					
	BOND/ DISTRICT TECH EQUIPMENT	175,000.00	100,000.00	-	100,000.00
		175,000.00	100,000.00	-	100,000.00
Athletics					
	BOND/ ATH EQUIPMENT & UNIFORMS	76,000.00	42,955.00	-	42,955.00
	BOND/EXTEND TURF SPORTS AREA	100,000.00	100,000.00	-	100,000.00
	BOND/REPLACE TENNIS COURT FENC	15,000.00	15,000.00	-	15,000.00
	BOND/REPLACE SOFTBALL FENCING	50,000.00	50,000.00	-	50,000.00
		241,000.00	207,955.00	-	207,955.00

Bond 2021 - Expenditure Report

Instructional				
BOND/MS SCIENCE LAB EQUIP	5,000.00	551.10		551.10
BOND/FURNITURE	81,000.00	54,886.07	6,081.66	48,804.41
	86,000.00	55,437.17	6,081.66	49,355.51
Campus Improvements				
BOND/OES-ACE BACK DOOR	2,500.00	2,500.00	-	2,500.00
BOND/HS GYM PAINT & MURAL	45,000.00			-
BOND/HVAC REPAIR & UPGRADE	1,000,000.00	733,176.47	531,968.02	201,208.45
BOND/MOVE HS GYM AIR HANDLERS	200,000.00	200,000.00		200,000.00
BOND/OES AWNING @ DROP OFF	200,000.00	200,000.00		200,000.00
BOND/HS ENTRANCE SHADE	30,000.00	30,000.00		30,000.00
BOND/ADMIN KITCHEN RECONFIGURATION	30,000.00	-		-
BOND/HS ART PATIO	50,000.00	50,000.00	1,800.00	48,200.00
BOND/ INNOVATION LAB	365,000.00	82,867.84	49,101.96	33,765.88
BOND/CONTINGENCY EXPENSES:				-
BOND/3 FLOOR SCRUBBERS (2021)		23,883.57		23,883.57
	1,922,500.00	1,322,427.88	582,869.98	715,674.33
BOND/EMPLOYEE HOUSING	360,000.00	-	-	-
BOND/ PROF SERVICES(ARCHIT/ENG	200,000.00	129,305.81	5,830.60	123,475.21
BOND/ CONTINGENCY	830,500.00	474,829.67	-	474,829.67
	1,390,500.00	604,135.48	5,830.60	598,304.88
	5,000,000.00	2,912,576.13	674,012	2,214,680.10
Actual Expenses 2020-21		839,923.87		
Budget 2022-2023		1,247,500.00		
TOTAL 2021 BOND BUDGET		5,000,000.00		

FINANCIAL REPORT

Review of Flood Insurance Coverage

In 2017, the district had flood coverage on all major buildings (7 facilities). After Hurricane Harvey, because of the devastation to several of the facilities, the board chose to increase the coverage to some of the outlying facilities (i.e. ACE, Annex and the LPC Buildings, and the Field House/Concession Stand). Since that time, coverage for the Transportation Facility has been added. The Marlin Innovation Lab will be added upon completion.

Attached is a summary of current premiums for the 2021/22 school year.

We anticipate that rates will continue to rise due to losses experienced throughout the United State (but not due to building value increases). Total expense for the 2021/22 school year is projected to be \$45,000, with renewals at different times throughout the year.

PORT ARANSAS ISD
Flood Insurance Summary

	From Date	To Date	Premium 2021/22	% Increase	Premium 2020/21
Field House/Concession Stand	7/20/2021	7/20/2022	4,626.00	4%	4,445.00
LPC Building (behind BMS) ** price Increase	7/20/2021	7/20/2022	1,269.00	7%	1,181.00
Annex Building	7/20/2021	7/20/2022	626.00	5%	595.00
ACE Building ** price increase	7/20/2021	7/20/2022	2,660.00	28%	2,086.00
			9,181.00		
Middle School	12/18/2021	12/18/2022	4,498.00	1%	4,443.00
Elementary Schl	12/18/2021	12/18/2022	4,498.00	1%	4,443.00
High School	12/18/2021	12/18/2022	5,412.00	1%	5,354.00
OES Gym/Café/Class	12/18/2021	12/18/2022	4,498.00	1%	4,443.00
OES Library	12/18/2021	12/18/2022	7,745.00	1%	7,694.00
Maintenance Building ** price increase	12/18/2021	12/18/2022	2,123.00	6%	1,998.00
			28,774.00		
Admin Building	2/23/2022	2/23/2023	3,304.80	2%	3,240.00
Transportation Facility	9/1/2022	9/1/2023	3,869.88	2%	3,794.00
			45,129.68	3%	43,716.00

This does not include Flood Insurance on the following:

- Softball Press Box (value does not justify insurance premium)
- Marlin Innovation Lab (will request on completion)

2017 Recovery

Description	Flood Payments Received	TOTALS	Current Premium
Maint Build	51,775.52		
Maint Content	15,322.68	67,098.20	2,123.00
Elem Library	32,199.79	32,199.79	7,745.00
MS Band Hall Build	57,388.30	57,388.30	4,498.00
TOTAL	156,686.29	156,686.29	14,366.00

RED = Projected Increase

Purple = % increase due to adjustment of building replacement cost - i.e. insuring a higher building value.

Total Expenditure included in "Approval of Expenditures over \$25,000" under consent agenda.

REPORTS

B. Superintendent's Report

The Superintendent will present to the Board the following information:

1. Enrollment/Attendance
2. Set Superintendent Evaluation Dates and Process
3. Construction Update
4. Campus/Department Reports

Enrollment/Attendance Report
To
Port Aransas ISD Board of Trustees

District Update: December 1, 2021

PAISD Enrollment = **523**

Out-Of-District Transfers = **128** (24.47%)

Out-Of-District Transfers by Campus: OES=41 BMS=36 PHS=51
(CCISD/8 FBISD/66 APISD/32 ACISD/9 IISD/13)

District ADA as of December 1, 2021 **91.80%**

	Olsen Elementary	Brundrett Middle School	Port Aransas High School	District Total
Total Enrollment	205	127	191	523
% by grade level	EE 0/0.00	6 48 / 88.89	9 55 / 92.90	
	PK 23 / 90.19	7 34 / 92.44	10 40 / 90.98	
	KG 30 / 91.77	8 45 / 91.90	11 50 / 92.86	
	1 25 / 90.22		12 46 / 93.97	
	2 36 / 91.92			
	3 35 / 91.68			
	4 26 / 92.89			
	5 30 / 90.64			
Total Campus % Attendance	91.46%	90.91%	92.72%	91.80% (Dec 2020 = 96.63%)
Attendance percentage data: 12/1/2021 = 67 days in membership				

Comparison (2018 – 2019) / (2019 – 2020) / (2020 – 2021) / (2021-2022)

2018-2019		2019-2020		2020 - 2021		2021-2022	
August	496 8-20-2018	August	503 8-20-2019	August	493 8-18-2020	August	505 8/17/2021
September	509 9-5-2018	September	506 9-5-2019	September	499 9-4-2020	September	531 9/2/2021
October	499 10-3-2018	October	507 10-2-2019	October	508 10-7-2020	October	529 10/6/2021
November	502 11-6-2018	November	508 11-11-2019	November	500 11-11-2020	November	526 11/4/2021
December	503 12-5-2018	December	510 12-11-2019	December	499 12-1-2020	December	523 12/1/2021
January	502 1-9-2019	January	501 1-9-2020	January	498 01-13-2021		
February	513 2-5-2019	February	504 2-5-2020	February	505 2-4-2021		
March	503 3-8-2019	March	497 3-5-2020	March	507 3-17-2021		
April	506 4-3-2019			April	508 4-7-2021		
May	504 5-30-2019			May	513 5-5-2021		
				June	511 5-27-2021		

SNAPSHOT ENROLLMENT 10-29-2021 = 524

SUPERINTENDENT'S REPORT
Set Superintendent's 2022 Evaluation Dates

Board policies BJCD (LEGAL) and (LOCAL) require that the board annually evaluates the Superintendent's job performance.

Timeline and process will be discussed at the December 8, 2021 board meeting.

CONSENT AGENDA

Action Item:

Consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote

RATIONALE: BE (LOCAL)

BUDGET: No Financial Impact

RECOMMENDATION: Accept the superintendent's recommendation to approve the consent agenda as presented.

CONSENT AGENDA

Minutes of Previous Meetings

Action Item:

The Board will consider approval of the Regular Board Meeting Minutes dated November 10, 2021. The minutes of the board meetings listed are enclosed. If you believe there are errors, please notify Rosalie Johnson before the meeting so that the necessary corrections can be made.

RATIONALE: According to BE (Local), minutes must be approved by the Board and entered as the legal record of Board action.

BUDGET: No Financial Impact

RECOMMENDATION: Accept the superintendent's recommendation to approve board meeting minutes as presented.

The Board of Trustees Minutes

Port Aransas Independent School District
Port Aransas, Texas

Regular Meeting

Regular Meeting date, time and place: November 10, 2021 at 6:00 P.M. in the Board Room of the PAISD Administration Building.

Members Present: Deana Erdner, Cherrie Stunz, Leslie Mills, Kristi Littleton
Daniel Johnson and Marc Hofhiens (arrived @ 6:01 p.m.)

Members Absent: Marnie Pate

Administration: Sharon McKinney, Carol Sue Hipp, Tisha Piwetz, David Swartwout, Kelye Garcie,
James Garrett and Steve Reaves

- I. The meeting was called to order by Board President, Deana Erdner at 6:00 p.m.
 - A. Moment of Silence and Pledge of Allegiance led by Brady J. Bepko 5th grade student at Olsen Elementary

- II. PRESENTATION
 - A. Cross Country Teams Recognition presented by Steve Reaves, Athletic Director
 - B. Employee Spotlight: Tisha Piwetz, Human Resources Director recognized cafeteria staff, maintenance staff and custodial staff

- III. COMMENTS
 - A. Public Testimony – Jimmie Driver

 - B. Board of Trustee Acknowledgements – Marc Hofhines acknowledged the PAHS and BMS Mentor Program. Kristi Littleton acknowledged Mrs. Parker’s work on the BMS Halloween Dance.

- IV. REPORTS
 - A. Business Reports presented by Carol Sue Hipp
 1. October Expenditures
 2. Tax Collections
 3. Bond Expenditures
 - B. Superintendent Reports presented by Sharon McKinney
 1. Enrollment/Attendance
 2. Insurance Information
 3. Construction Update
 4. Campus/Department Reports

Board President announced “Consent agenda item D. will be moved to discuss/action item”

- V. CONSENT AGENDA

Marc Hofhiens made a motion, second by **Kristi Littleton** to approve the consent agenda as presented. All board members present approved the motion, motion carried unanimously.

- A. The board accepted the superintendent's recommendation to approve the regular board meeting minutes dated October 13, 2021 and the presentation meeting minutes meeting dated October 20, 2021 as presented.
- B. The board accepted the superintendent's recommendation to approve the investment report as presented.
- C. The board accepted the superintendent's recommendation to approve a waiver for participation in a summer nutrition program for the summer of 2021.
- ~~D. The board accepted the superintendent's recommendation to approve expenditures/payments over \$25,000.00.~~

VI. DISCUSSION AND/OR ACTION ITEMS

- A. **Leslie Mills** made a motion, second by **Cherrie Stunz** to accept the superintendent's recommendation to approve the district goals and performance objectives as well as the performance objectives for each of the three campuses.

All board members present approve the motion, motion carried unanimously.

- B. **Marc Hofhiens** made a motion, second by **Kristi Littleton** to accept the superintendent's recommendation to cast our 188 votes to the incumbent Leo Gonzalez for Place 6 on the Nueces County Appraisal District Board of Directors.

All board members present approve the motion, motion carried unanimously.

- C. Prior to the consent agenda item D. was moved from consent agenda to a discussion/action item. **Cherrie Stunz** made a motion, second by **Daniel Johnson** to accept the superintendent's recommendation to approve expenditures over \$25,000.00 as presented.

All board members present approve the motion, motion carried unanimously.

VII. CLOSED SESSION – The board will adjourned into executive session at 7:59 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code 551.071 thru 551.083 to consider the following:

- A. Discipline of a Public School Child.

VIII. OPEN SESSION – The board reconvened into open session at 8:15 p.m.

X. ADJOURN – the board meeting adjourned at 8:15 p.m.

Deana Erdner, Board President

Cherrie Stunz, Board Secretary

December 8, 2021
Date Approved

CONSENT AGENDA

Monthly Investment Report

Action Item:

The Board will consider approval of the Monthly Investment Report.

RATIONALE: CDA (Local)

BUDGET: No Financial Impact

RECOMMENDATION: Accept the Superintendent's recommendation to approve the monthly investment report as presented.

**PORT ARANSAS INDEPENDENT SCHOOL DISTRICT
DEPOSITS AND INVESTMENTS BY TYPE AND FUND @ 11/30/2021**

	Beginning Balance	Receipts	Expenditures	Transfers	Service Fees	Interest Earned	Ending Balance	Interest Rate	Estimated Earnings at Maturity
	11/1/2021						11/30/2021		
AMERICAN BANK									
General Fund	\$ 676,011.05	295,704.75	(913,792.20)	932,638.34			\$ 990,561.94	0.00%	
Interest & Sinking	\$ 19,551.59						\$ 19,551.59	0.00%	
Disaster Relief/Donation	\$ 201,293.41						\$ 201,293.41	0.00%	
Scholarship Funds	\$ 321,768.89						\$ 321,768.89	0.00%	
Harvey/FEMA	\$ 652,282.73						\$ 652,282.73	0.00%	
	\$ 1,870,907.67	295,704.75	(913,792.20)	932,638.34	-	-	\$ 2,185,458.56		
TEXAS TERM - General Fund									
TexasDAILY	\$ 35,139.41					0.47	\$ 35,139.88	0.02%	
Pool	\$ 2,000,000.00						\$ 2,000,000.00	0.06% to 0.07%	\$ 544.24
CD's	\$ (0.00)						\$ (0.00)		
	\$ 2,035,139.41	-	-	-	-	0.47	\$ 2,035,139.88		
TEXAS RANGE - Property Value Decline									
TexasDAILY	\$ 4,900.98			4,440.76		0.32	\$ 9,342.06	0.02%	
Pool	\$ 6,064,284.05			(4,440.76)		156.71	\$ 6,060,000.00	0.06% to 0.14%	\$ 4,312.72
CD's	\$ 496,000.00						\$ 496,000.00	0.25%	\$ 929.15
	\$ 6,565,185.03	-	-	0.00	-	157.03	\$ 6,565,342.06		
LONE STAR / FIRST PUBLIC									
General Fund	\$ 16,197,088.23	4,812,734.83				1,375.44	\$ 21,011,198.50	0.0847%	
Interest & Sinking	\$ 1,071,514.04	343,704.38				90.68	\$ 1,415,309.10	0.0847%	
Worker's Comp	\$ 48,585.36					3.38	\$ 48,588.74	0.0847%	
Bond 2017-A	\$ 192,902.65					13.42	\$ 192,916.07	0.0847%	
Bond 2021	\$ 4,508,194.75			(932,638.34)		255.70	\$ 3,575,812.11	0.0847%	
	\$ 22,018,285.03	5,156,439.21	-	(932,638.34)	-	1,738.62	\$ 26,243,824.52		
TOTAL	\$ 32,489,517.14	5,452,143.96	(913,792.20)	-	-	1,896.12	\$ 37,029,765.02		

COMPLIANCE CERTIFICATION

We hereby certify the Monthly Investment Report represents the investment position of the district at month end and that all investments were purchased in compliance with the Board approved cash management and investment policy.

Benchmarks:	
3-month T-Bill	0.0600%
6-month T-Bill	0.0700%
1-year T-Bill	0.1790%
TexPool Prime	0.0663%
TexPool	0.0381%



Carol Sue Hipp, Exec. Dir. of Business & Operations

Participant #: 178908

Lone Star™ November 2021
Investment Pool **Monthly Statement**

Statement Period: 11/01/2021 to 11/30/2021

Carol Sue Hipp
Port Aransas ISD
100 Station Street
Port Aransas, Texas 78373



Summary of Portfolio Holdings

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
Construction - 2017A	Corporate Overnight Plus Fund	192,941.67	1.00	192,941.67	0.74%
Totals:				192,941.67	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
Construction Bond 2021	Corporate Overnight Plus Fund	3,575,812.11	1.00	3,575,812.11	13.66%
Totals:				3,575,812.11	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
General Fund	Corporate Overnight Plus Fund	20,957,220.81	1.00	20,957,220.81	80.03%
Totals:				20,957,220.81	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
Interest & Sinking Fund	Corporate Overnight Plus Fund	1,411,459.91	1.00	1,411,459.91	5.39%
Totals:				1,411,459.91	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
Workers Compensation Fund	Corporate Overnight Plus Fund	48,588.74	1.00	48,588.74	0.19%
Totals:				48,588.74	

Totals

Fund	Yield	Share Quantity	Price Per Share	Fund Balance (USD)	% Port.
Corporate Overnight Fund	0.00 %	0.00	1.00	0.00	0.00 %
Government Overnight Fund	0.00 %	0.00	1.00	0.00	0.00 %
Corporate Overnight Plus Fund	0.08 %	26,186,023.24	1.00	26,186,023.24	100.00 %
		30	Total Value:	26,186,023.24	100.00 %

Portfolio Transactions

Construction - 2017A - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
11/01/2021	Starting Balance	192,928.25			192,928.25
11/30/2021	Interest	192,941.67	13.42	1.00	13.42
11/30/2021	Ending Balance	192,941.67			192,941.67

Construction Bond 2021 - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
11/01/2021	Starting Balance	4,508,194.75			4,508,194.75
11/03/2021	Transfer Out	3,675,556.41	-832,638.34	1.00	-832,638.34
11/15/2021	Withdrawal	3,575,556.41	-100,000.00	1.00	-100,000.00
11/30/2021	Interest	3,575,812.11	255.70	1.00	255.70
11/30/2021	Ending Balance	3,575,812.11			3,575,812.11

General Fund - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
11/01/2021	Starting Balance	12,306,109.19			12,306,109.19
11/01/2021	Deposit	15,458,841.05	3,152,731.86	1.00	3,152,731.86
11/02/2021	Deposit	16,197,083.23	738,242.18	1.00	738,242.18
11/03/2021	Deposit	16,649,950.78	452,867.55	1.00	452,867.55
11/03/2021	Transfer In	17,482,589.12	832,638.34	1.00	832,638.34
11/04/2021	Deposit	18,341,486.20	858,897.08	1.00	858,897.08
11/05/2021	Deposit	18,873,926.57	532,440.37	1.00	532,440.37
11/08/2021	Deposit	19,713,416.59	839,490.02	1.00	839,490.02
11/09/2021	Deposit	19,843,608.19	130,191.60	1.00	130,191.60
11/10/2021	Deposit	20,117,611.46	274,003.27	1.00	274,003.27
11/12/2021	Deposit	20,174,173.68	56,562.22	1.00	56,562.22
11/15/2021	Deposit	20,575,333.90	401,160.22	1.00	401,160.22
11/15/2021	Withdrawal	19,742,695.56	-832,638.34	1.00	-832,638.34
11/16/2021	Deposit	20,120,399.23	377,703.67	1.00	377,703.67
11/17/2021	Deposit	20,167,524.41	47,125.18	1.00	47,125.18
11/18/2021	Deposit	20,225,047.20	57,522.79	1.00	57,522.79
11/19/2021	Deposit	20,441,692.19	216,644.99	1.00	216,644.99
11/22/2021	Deposit	20,497,475.59	55,783.40	1.00	55,783.40
11/23/2021	Deposit	20,600,804.57	103,328.98	1.00	103,328.98
11/24/2021	Deposit	20,662,383.14	61,578.57	1.00	61,578.57
11/26/2021	Deposit	20,723,220.01	60,836.87	1.00	60,836.87
11/30/2021	Deposit	20,955,845.37	232,625.36	1.00	232,625.36
11/30/2021	Interest	20,957,220.81	1,375.44	1.00	1,375.44
11/30/2021	Ending Balance	20,957,220.81			20,957,220.81

Interest & Sinking Fund - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
11/01/2021	Starting Balance	793,733.20			793,733.20
11/01/2021	Deposit	1,018,835.25	225,102.05	1.00	225,102.05
11/02/2021	Deposit	1,071,519.04	52,683.79	1.00	52,683.79
11/03/2021	Deposit	1,103,853.14	32,334.10	1.00	32,334.10
11/04/2021	Deposit	1,165,581.94	61,728.80	1.00	61,728.80
11/05/2021	Deposit	1,203,442.48	37,860.54	1.00	37,860.54
11/08/2021	Deposit	1,263,372.08	59,929.60	1.00	59,929.60
11/09/2021	Deposit	1,272,667.18	9,295.10	1.00	9,295.10
11/10/2021	Deposit	1,292,201.13	19,533.99	1.00	19,533.99
11/12/2021	Deposit	1,296,237.15	4,035.98	1.00	4,035.98

Interest & Sinking Fund - Corporate Overnight Plus Fund (Continued)

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
11/15/2021	Deposit	1,324,863.97	28,626.82	1.00	28,626.82
11/16/2021	Deposit	1,351,829.33	26,965.36	1.00	26,965.36
11/17/2021	Deposit	1,355,181.98	3,352.65	1.00	3,352.65
11/18/2021	Deposit	1,359,289.06	4,107.08	1.00	4,107.08
11/19/2021	Deposit	1,374,744.15	15,455.09	1.00	15,455.09
11/22/2021	Deposit	1,378,720.65	3,976.50	1.00	3,976.50
11/23/2021	Deposit	1,386,103.29	7,382.64	1.00	7,382.64
11/24/2021	Deposit	1,390,483.59	4,380.30	1.00	4,380.30
11/26/2021	Deposit	1,394,763.31	4,279.72	1.00	4,279.72
11/30/2021	Deposit	1,411,369.23	16,605.92	1.00	16,605.92
11/30/2021	Interest	1,411,459.91	90.68	1.00	90.68
11/30/2021	Ending Balance	1,411,459.91			1,411,459.91

Workers Compensation Fund - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
11/01/2021	Starting Balance	48,585.36			48,585.36
11/30/2021	Interest	48,588.74	3.38	1.00	3.38
11/30/2021	Ending Balance	48,588.74			48,588.74

Important Information about this statement

Please review this statement carefully, it is the official record of your account with Lone Star Investment Pool and First Public, LLC. If you disagree with any transaction, or if there are any errors or omissions in this statement please notify us promptly in writing, but no later than 10 business days after receipt of this statement. Trades pending settlement will not appear on this statement. All such trades will appear in the next monthly statement. The yield for the period is an annualized rate that reflects the relationship between the average amount of income earned and the average daily balance for the account. Please notify First Public promptly and in writing of any changes of address or phone number. Times of transactions will be furnished upon written request. The Lone Star Investment Pool Information Statement should be read carefully before investing. Investors should consider the investment objectives, risks, charges and expenses associated with municipal fund securities before investing. All transactions are no load. No remuneration has, or will be, paid to any entity in connection with this transaction. An investor may obtain an Information Statement by contacting First Public at the address and phone number identified above. An investment in Lone Star investment Pool is not insured or guaranteed by the Federal Deposit Insurance Corporation ("FDIC") or any other government agency and although Lone Star Investment Pool seeks to preserve the value of the investment at a fixed share price, it is possible to lose money by investing in municipal fund securities.



Account Statement - Transaction Summary

For the Month Ending **November 30, 2021**

Port Aransas ISD - GENERAL FUND - 1238-00

TexasDAILY	
Opening Market Value	35,139.41
Purchases	0.47
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

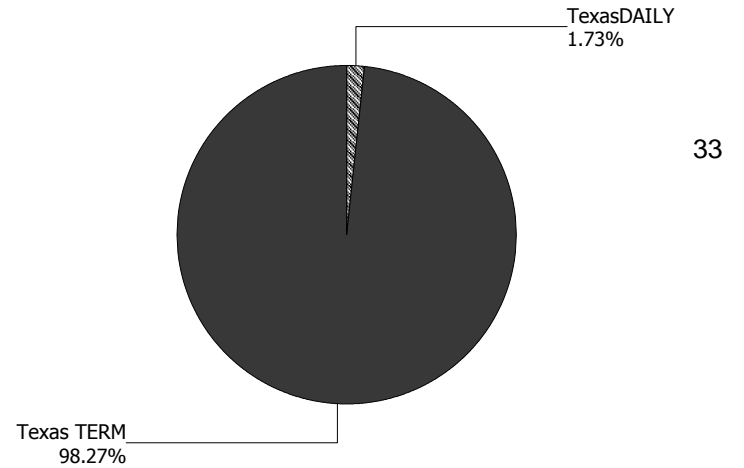
Closing Market Value	\$35,139.88
Cash Dividends and Income	0.47

Texas TERM	
Opening Market Value	2,000,000.00
Purchases	0.00
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value	\$2,000,000.00
Cash Dividends and Income	0.00

Asset Summary		
	November 30, 2021	October 31, 2021
TexasDAILY	35,139.88	35,139.41
Texas TERM	2,000,000.00	2,000,000.00
Total	\$2,035,139.88	\$2,035,139.41

Asset Allocation





Investment Holdings

For the Month Ending **November 30, 2021**

Port Aransas ISD - GENERAL FUND - 1238-00

Trade Date	Settlement Date	Security Description	Maturity Date	Rate	Investment Amount	Estimated Earnings	Est. Value at Maturity
Texas TERM							
08/23/21	08/23/21	TERM - Texas TERM April 22	12/10/21	0.0700	500,000.00	95.89	500,104.52
08/19/21	08/20/21	TERM - Texas TERM April 22	01/20/22	0.0600	500,000.00	84.66	500,125.75
08/19/21	08/20/21	TERM - Texas TERM April 22	02/15/22	0.0600	500,000.00	84.66	500,147.12
08/19/21	08/20/21	TERM - Texas TERM April 22	03/11/22	0.0600	500,000.00	84.66	500,166.85
Total					\$2,000,000.00	\$349.87	\$2,000,544.24



Account Statement

For the Month Ending **November 30, 2021**

Port Aransas ISD - GENERAL FUND - 1238-00

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
TexasDAILY					
Opening Balance					35,139.41
11/30/21	12/01/21	Accrual Income Div Reinvestment - Distributions	1.00	0.47	35,139.88

Closing Balance **35,139.88**

	Month of November	Fiscal YTD January-November		
Opening Balance	35,139.41	4,509,990.69	Closing Balance	35,139.88
Purchases	0.47	24,636,333.66	Average Monthly Balance	35,139.43
Redemptions (Excl. Checks)	0.00	(29,111,184.47)	Monthly Distribution Yield	0.02%
Check Disbursements	0.00	0.00		
Closing Balance	35,139.88	35,139.88		35
Cash Dividends and Income	0.47	567.82		



Account Statement - Transaction Summary

For the Month Ending **November 30, 2021**

Port Aransas ISD - Property Value Decline - 1238-02

TexasDAILY

Opening Market Value	4,900.98
Purchases	314,441.08
Redemptions	(310,000.00)
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value \$9,342.06

Cash Dividends and Income 0.32

Texas TERM

Opening Market Value	6,064,284.05
Purchases	310,000.00
Redemptions	(314,284.05)
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value \$6,060,000.00

Cash Dividends and Income 156.71

Texas CD Program

Opening Market Value	496,000.00
Purchases	0.00
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

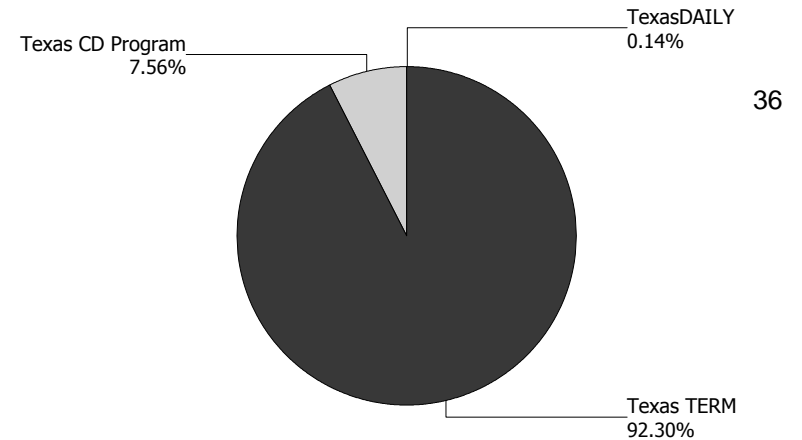
Closing Market Value \$496,000.00

Cash Dividends and Income 0.00

Asset Summary

	November 30, 2021	October 31, 2021
TexasDAILY	9,342.06	4,900.98
Texas TERM	6,060,000.00	6,064,284.05
Texas CD Program	496,000.00	496,000.00
Total	\$6,565,342.06	\$6,565,185.03

Asset Allocation





Investment Holdings

For the Month Ending **November 30, 2021**

Port Aransas ISD - Property Value Decline - 1238-02

Trade Date	Settlement Date	Security Description	Maturity Date	Rate	Investment Amount	Accrued Interest	Est. Value at Maturity
Texas CD Program							
08/23/21	08/23/21	CD - Preferred Bank, CA	02/22/22	0.25	248,000.00	169.86	248,310.85
10/22/21	10/22/21	CD - Third Coast Bank Ssb, TX	10/21/22	0.25	248,000.00	67.95	248,618.30
Total					\$496,000.00	\$237.81	\$496,929.15
Trade Date	Settlement Date	Security Description	Maturity Date	Rate	Investment Amount	Estimated Earnings	Est. Value at Maturity
Texas TERM							
07/08/21	07/09/21	TERM - Texas TERM Dec 21	12/06/21	0.0600	1,000,000.00	238.36	1,000,246.58
03/23/21	03/23/21	TERM - Texas TERM Dec 21	12/16/21	0.1200	250,000.00	207.94	250,220.27
03/25/21	03/25/21	TERM - Texas TERM Dec 21	12/16/21	0.1300	500,000.00	446.99	500,473.70
07/08/21	07/09/21	TERM - Texas TERM April 22	04/01/22	0.0900	1,500,000.00	536.30	1,500,983.84
07/19/21	07/20/21	TERM - Texas TERM April 22	04/01/22	0.0800	500,000.00	146.85	500,279.45
07/27/21	07/27/21	TERM - Texas TERM April 22	04/22/22	0.0800	500,000.00	139.18	500,294.79
08/03/21	08/03/21	TERM - Texas TERM April 22	04/29/22	0.1000	1,200,000.00	394.52	1,200,884.38
11/02/21	11/02/21	TERM - Texas TERM Dec 22	09/21/22	0.1900	310,000.00	46.80	310,521.22
10/13/21	10/13/21	TERM - Texas TERM Dec 22	10/03/22	0.1400	300,000.00	56.38	300,408.49
Total					\$6,060,000.00	\$2,213.32	\$6,064,312.72



Account Statement

For the Month Ending **November 30, 2021**

Port Aransas ISD - Property Value Decline - 1238-02

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
TexasDAILY					
Opening Balance					4,900.98
11/01/21	11/01/21	Purchase - TERM Maturity	1.00	314,440.76	319,341.74
11/02/21	11/02/21	Redemption - TERM Investment	1.00	(310,000.00)	9,341.74
11/30/21	12/01/21	Accrual Income Div Reinvestment - Distributions	1.00	0.32	9,342.06

Closing Balance **9,342.06**

	Month of November	Fiscal YTD January-November		
Opening Balance	4,900.98	265,012.85	Closing Balance	9,342.06
Purchases	314,441.08	6,865,170.75	Average Monthly Balance	19,675.08
Redemptions (Excl. Checks)	(310,000.00)	(7,120,841.54)	Monthly Distribution Yield	0.02%
Check Disbursements	0.00	0.00		
Closing Balance	9,342.06	9,342.06		38
Cash Dividends and Income	0.32	32.01		

Trade Date	Settlement Date	Transaction Description	Maturity Date	Stated Yield	Dollar Amount of Transaction
Texas TERM					
11/01/21	11/01/21	Redemption - TERM Maturity			(314,440.76)
11/02/21	11/02/21	Purchase - TERM Investment	09/21/22	0.1900	310,000.00

CONSENT AGENDA

Approval of Proposed Textbook Adoption Committees for Proclamation 2022 State Adopted Instructional Materials

Action Item:

The adoption of materials included with Textbook Proclamation 2022 requires local textbook review committees. Members of PAISD staff have been selected to review and evaluate the materials available for adoption in the following subjects, as outlined by Proclamation 2022: Health and Physical Education Classes

A complete list of committee members is included in the board packet.

Rationale: TEA requirement

Budget: None

Recommendation: The Superintendent recommends the Board approve the PAISD committee members selected to review state adopted materials for Textbook Proclamation 2022.

Proclamation 2022 PAISD Committee Members

Sharon McKinney
Meghan Zigmond
Kelly Garcie
James Garrett
Tisha Piwetz
Carol Sue Hipp
Jeff Moss
Johnathan Sheffield
Cathy Young
Paul Balcom
Brett Gips

Consider/Take Possible Action to Designate Election Filing Authority

Action Item:

School Board Elections: Secretary of the school board or other person designated by the board. [Texas Election Code Sec. 144.004]

Rationale:	Texas Election Code Sec. 144.004
Budget:	None at this time.
Recommendation:	Board of Trustees designates administrative assistant to the superintendent to serve as filing authority for PAISD Board of Trustees May 7, 2022 general election.

CONSENT AGENDA

Consider/Take Possible Action to Approve Expenditures over \$25,000

Action Item:

The attached invoices contain expenditures/purchases for Port Aransas ISD which exceed \$25,000.

Invoice included:

- Barcom Construction, Inc. –
 - Innovation Lab – Pay Request #9 (\$120,056.19)
 - Before payment, documents will be reviewed and certified by Todd Brendalen, LWA Architects, and a 5% retainage of completed work and stored materials is withheld from payments on uncompleted contracts.
- Barcom Construction, Inc.-
 - OES Site Improvements – Pay Request #1 (\$49,477.82)
 - Before payment, documents will be reviewed and certified by Todd Brendalen, LWA Architects, and a 5% retainage of completed work and stored materials is withheld from payments on uncompleted contracts.
- ProTech –
 - Admin/MS MCCPS 2021-Task Order #3 Request #3 (\$97,506.80)
 - Before payment, documents will be reviewed and certified by Jared Merdes, Stridde, Callins and Associates, Inc. and a 5% retainage of completed work and stored materials is withheld from payments on uncompleted contracts
- American Bankers Insurance –
 - Flood Insurance – Coverage for Middle School, Elementary School, High School, OES Gym/Café/Classrooms, OES Library, Maintenance Building – 1 year flood coverage (\$28,774)

If other costs are received prior to the board meeting on December 8, 2021 they will be added at the board meeting.

RATIONALE:	CH (Local)
BUDGET:	2021 Bond funds and General Fund
RECOMMENDATION:	Accept the superintendent’s recommendation to approve expenditures/payments over \$25,000 as presented.



TRANSMITTAL

Date: December 6, 2021

Project No: 2022

To: Carol Sue Hipp, Executive Director of
Business and Operations
Port Aransas ISD
100 S. Station Street
Port Aransas, Texas 78373

Project: Port Aransas ISD – Innovation Lab
Building

We are enclosing herewith the following items:

1 - Application and Certification for Payment #9 for the above referenced project.

REMARKS:

I have reviewed and certify the enclosed pay request in the amount of \$120,056.19. Please mail your check in this amount directly to Barcom Construction Inc., 1146 Heinsohn Road, Corpus Christi, TX 78406.

BY: Todd Brendalen, AIA

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER:
Port Aransas ISD
100 S Station St
Port Aransas, TX 78373

PROJECT:
PA ISD Innovation Lab Building
100 South Station Street
Port Aransas Texas 78373

APPLICATION NO: 09
PERIOD TO: 11/30/2021
PROJECT NO: 21-570
INVOICE NUMBER: 4313
CONTRACT DATE: 6/10/2020
CONTRACT NUMBER:
Distribution to:
X OWNER
ARCHITECT
CONTRACTOR

FROM CONTRACTOR:
Barcom Construction, Inc
5826 Bear Lane
Corpus Christi, TX 78405

VIA ARCHITECT:
TODD BRENDALLEN
LAMARR WOMACK & ASSOCIATES, I
711 N. CARANCAHUA
CORPUS CHRISTI, TX 78475

CONTRACT FOR
PA ISD

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, asw shown below, in connection with the Contract. Continuation Sheet is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Barcom Construction, Inc.

By: [Signature]

Date: 12-6-21

State of Texas
County of Nueces

Subscribed and sworn to before me this 6 day of December
Notary Public: [Signature]

My Commission expires: 7/23/25



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$120,056.19
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet(s) that are changed to conform to the amount

ARCHITECT: [Signature]
By: [Signature]
TODD BRENDALLEN

Date: 12/06/2021

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

1. ORIGINAL CONTRACT SUM.....	\$1,660,616.00
2. Net Change by Change Orders.....	1,962.92
3. CONTRACT SUM TO DATE (line 1+2).....	1,662,578.92
4. TOTAL COMPLETED & STORED TO DATE.....	<u>\$1,442,861.16</u>
Taxes to date 0.00	
5. RETAINAGE: 0.00	
A. 5.00 of Completed Work 72,143.11	
B. of Materials Stored	
Total Retainage (Line 5a + 5b or total in Col 1 Continuation Page)	<u>72,143.11</u>
6. TOTAL EARNED LESS RETAINAGE.....	\$1,370,718.05
Line 4 less Line 5 Total	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	<u>1,250,661.86</u>
8. CURRENT PAYMENT DUE.....	\$120,056.19
Current Tax 0.00	
(Col F Continuation Page X 8.25%)	
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$291,860.87

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	1,962.92	
Total approved this month		
TOTALS	1,962.92	
NET CHANGES by Change Order	1,962.92	

APPLICATION NO. 09
 INVOICE DATE: 11/30/2021
 PERIOD TO: 11/30/2021
 CONTRACT NUMBER: 21-570

A ITEM NO.	B DESCRIPTION	C SCHEDULED VALUE	E WORK COMPLETED		G MATERIALS PRESENTLY STORED (NOT IN D OR E)	H TOTAL COMPLETED AND STORED TO DATE (D+E+F)	I (G DIV BY C)	J BALANCE TO FINISH (C-G)	RETAINAGE
			D FROM PREVIOUS APPLICATION (D+E)	F THIS PERIOD					
01	General Conditions	81,807.00	64,774.78	6,217.33		70,992.11	86.78	10,814.89	3,549.59
02	Temporary Fencing	1,684.00	1,684.00			1,684.00	100.00		84.20
03	Lay Out	3,000.00	3,000.00			3,000.00	100.00		150.00
04	SWPP	1,245.00	1,245.00			1,245.00	100.00		62.25
05	Site Demolition	20,519.00	20,519.00			20,519.00	100.00		1,025.95
06	Utility Demolition	10,293.00	10,293.00			10,293.00	100.00		514.65
07	Termite Control	1,398.00	1,398.00			1,398.00	100.00		69.90
08	Foundation Select Fill	15,776.00	15,776.00			15,776.00	100.00		788.80
09	Foundation Reinforce Materials	16,500.00	16,500.00			16,500.00	100.00		825.00
10	Foundation Reinforce Labor	15,800.00	15,800.00			15,800.00	100.00		790.00
11	Foundation Concrete Materials	25,517.00	25,517.00			25,517.00	100.00		1,275.85
12	Foundation Concrete Labor	15,776.00	15,776.00			15,776.00	100.00		788.80
13	Sidewalks	17,412.00	14,800.20			14,800.20	85.00	2,611.80	740.01
14	Concrete Paving	24,568.00						24,568.00	
15	Site Work	40,308.00	22,572.48			22,572.48	56.00	17,735.52	1,128.62
16	Fencing & Gates	11,672.00						11,672.00	
17	Storm Water Materials	49,560.00	49,560.00			49,560.00	100.00		2,478.00
18	Storm Water Labor & Equipment	91,040.00	91,040.00			91,040.00	100.00		4,552.00
19	Site Sanitary	6,000.00	6,000.00			6,000.00	100.00		300.00
20	Site Water	7,500.00	7,500.00			7,500.00	100.00		375.00
21	CMU Materials	20,990.00	20,990.00			20,990.00	100.00		1,049.50
22	CMU Labor	20,667.00	20,667.00			20,667.00	100.00		1,033.36
23	Split Face CMU Materials	58,688.00	58,688.00			58,688.00	100.00		2,934.40
24	Split Face CMU Labor	50,717.00	50,717.00			50,717.00	100.00		2,535.85
25	Structural Steel Shop Drawings	3,500.00	3,500.00			3,500.00	100.00		175.00
26	Structural Steel Joist/Decking	54,200.00	54,200.00			54,200.00	100.00		2,710.00
27	Structural Steel Misc.	7,500.00	7,500.00			7,500.00	100.00		375.00
28	Structural Steel Erection	26,900.00	26,900.00			26,900.00	100.00		1,345.00
29	Wood Blocking	7,716.00	7,716.00			7,716.00	100.00		385.80

A ITEM NO.	B DESCRIPTION	C SCHEDULED VALUE	E WORK COMPLETED		G MATERIALS PRESENTLY STORED (NOT IN D OR E)	H TOTAL COMPLETED AND STORED TO DATE (D+E+F)	I (G DIV BY C)	J BALANCE TO FINISH (C-G)	RETAINAGE
			D FROM PREVIOUS APPLICATION (D+E)	F THIS PERIOD					
30	Millwork Materials	9,030.00	9,030.00			9,030.00	100.00		
31	Millwork Labor	2,670.00		2,670.00		2,670.00	100.00		451.50
32	Roofing Mobilization	2,000.00	2,000.00			2,000.00	100.00		133.50
33	Roofing Materials	58,896.00	58,896.00			58,896.00	100.00		100.00
34	Roofing Labor	51,374.00	51,374.00			51,374.00	100.00		2,944.80
35	Roofing Trim Materials	6,930.00	6,930.00			6,930.00	100.00		2,568.70
36	Roofing Trim Labor	7,500.00		5,950.00		5,950.00	79.33	1,550.00	346.50
37	Splash Blocks	500.00	500.00			500.00	100.00		297.50
38	Damp Proofing	14,649.00	14,649.00			14,649.00	100.00		25.00
39	Doors & Hardware Materials	57,420.00	57,420.00			57,420.00	100.00		732.45
40	Doors & Hardware Labor	13,133.00	6,566.50			6,566.50	50.00	6,566.50	2,871.00
41	Overhead Door Materials	26,900.00		26,900.00		26,900.00	100.00		328.33
42	Overhead Door Labor	6,725.00		6,725.00		6,725.00	100.00		1,345.00
43	Storefront Materials	8,390.00	8,390.00			8,390.00	100.00		336.25
44	Storefront Labor	4,425.00	4,425.00			4,425.00	100.00		419.50
45	Glazing Materials	6,375.00	6,375.00			6,375.00	100.00		221.25
46	Glazing Labor	3,210.00	3,210.00			3,210.00	100.00		318.75
47	Metal Stud Framing Labor	2,390.00	2,390.00			2,390.00	100.00		160.50
48	Metal Stud Framing Materials	3,150.00	3,150.00			3,150.00	100.00		119.51
49	Wall Insulation Labor	860.00	860.00			860.00	100.00		157.50
50	Wall Insulation Materials	1,480.00	1,480.00			1,480.00	100.00		43.00
51	Drywall Labor	3,860.00		3,860.00		3,860.00	100.00		74.00
52	Drywall Materials	7,310.00	7,310.00			7,310.00	100.00		193.00
53	Acoustic Ceiling Labor	1,700.00						1,700.00	365.50
54	Acoustic Ceiling Materials	4,030.00		4,030.00		4,030.00	100.00		
55	Painting Materials	19,180.00	9,590.00	3,650.00		13,240.00	69.03	5,940.00	201.50
56	Painting Labor	10,020.00	5,010.00	1,850.00		6,860.00	68.46	3,160.00	662.00
57	Sealed Concrete Floors	7,750.00						3,160.00	343.00
58	Rubber Base Millwork	250.00						7,750.00	
								250.00	

A ITEM NO	B DESCRIPTION	C SCHEDULED VALUE	E WORK COMPLETED		G MATERIALS PRESENTLY STORED (NOT IN D OR E)	H TOTAL COMPLETED AND STORED TO DATE (D+E+F)	I (G/DIV BY C)	J BALANCE TO FINISH (C-G)	RETAINAGE
			D FROM PREVIOUS APPLICATION (D+E)	F THIS PERIOD					
59	Marker Boards	1,400.00	840.00			840.00	60.00	560.00	42.00
60	Toilet Accessories	1,200.00	720.00			720.00	60.00	480.00	36.00
61	Fire Extinguishers	3,160.00	1,896.00			1,896.00	60.00	1,264.00	94.80
62	HVAC Equipment Materials	41,000.00	34,440.00	4,310.00		38,750.00	94.51	2,250.00	1,937.50
63	HVAC Equipment Labor	10,000.00	8,000.00	1,450.00		9,450.00	94.50	550.00	472.50
64	HVAC Ductwork Materials	10,000.00	9,900.00	100.00		10,000.00	100.00		500.00
65	HVAC Ductwork Labor	22,000.00	19,800.00	1,075.00		20,875.00	94.89	1,125.00	1,043.75
66	HVAC Chilled Water Piping Mat.	45,995.00	45,995.00			45,995.00	100.00		2,299.76
67	HVAC Chilled Water Piping Lab.	39,906.00	35,915.40			35,915.40	90.00	3,990.60	1,795.78
68	HVAC Insulation	10,340.00		4,750.00		4,750.00	45.94	5,590.00	237.50
69	HVAC Chemical Treatment	535.00						535.00	
70	HVAC Start Up	2,430.00						2,430.00	
71	HVAC Fire Stopping	1,800.00		250.00		250.00	13.89	1,550.00	12.50
72	HVAC Test & Balance	4,050.00						4,050.00	
73	HVAC Controls	24,250.00						24,250.00	
74	Exterior Wall Louvers	12,205.00	12,205.00			12,205.00	100.00		610.25
75	Plumbing Rough In Labor	12,588.00	12,588.00			12,588.00	100.00		629.40
76	Plumbing Rough In Materials	14,156.00	14,156.00			14,156.00	100.00		707.80
77	Plumbing Top Out Labor	9,980.00	5,289.40	4,690.60		9,980.00	100.00		499.00
78	Plumbing Top Out Materials	21,776.00	19,380.64	2,395.36		21,776.00	100.00		1,088.80
79	Plumbing Fixture Labor	7,244.00						7,244.00	
80	Plumbing Fixture Materials	9,756.00						9,756.00	
81	Temporary Electric	3,200.00	3,200.00			3,200.00	100.00		160.00
82	Electrical Rough In Labor	8,470.00	8,470.00			8,470.00	100.00		423.50
83	Electrical Rough In Materials	22,750.00	22,750.00			22,750.00	100.00		1,137.50
84	Electrical Top Out Labor	17,575.00	12,302.50	5,272.50		17,575.00	100.00		878.76
85	Electrical Top Out Materials	21,560.00	18,500.00	3,060.00		21,560.00	100.00		1,078.00
86	Electrical Trim Out Labor	8,640.00		2,500.00		2,500.00	28.94	6,140.00	125.00
87	Electrical Trim Out Materials	17,500.00		4,500.00		4,500.00	25.71	13,000.00	225.00

A ITEM NO	B DESCRIPTION	C SCHEDULED VALUE	E WORK COMPLETED		G MATERIALS PRESENTLY STORED (NOT IN D OR E)	H TOTAL COMPLETED AND STORED TO DATE (D+E+F)	I (G DIV BY C)	J BALANCE TO FINISH (C-G)	RETAINAGE
			D FROM PREVIOUS APPLICATION (D+E)	F THIS PERIOD					
88	Electrical Gear	14,805.00	2,500.00	12,305.00		14,805.00	100.00		740.25
89	Electrical Fixtures	19,500.00		7,548.00		7,548.00	38.71	11,952.00	377.40
90	Fire Alarm Shop Drawings	1,050.00	1,050.00			1,050.00	100.00		52.50
91	Fire Alarm Rough In Labor	3,460.00	2,595.00	865.00		3,460.00	100.00		173.00
92	Fire Alarm Materials	7,258.00	7,258.00			7,258.00	100.00		362.90
93	Fire Alarm Trim Out Labor/Test	832.00						832.00	
94	Intercom Labor	4,174.00		1,200.00		1,200.00	28.75	2,974.00	60.00
95	Intercom Materials	5,133.00		1,500.00		1,500.00	29.22	3,633.00	75.00
96	Final Cleaning	1,500.00						1,500.00	
97	General Contingency	10,000.00	10,000.00			10,000.00	100.00		500.00
98	Signage Contingency	3,000.00						3,000.00	
99	Landscaping Contingency	5,000.00						5,000.00	
100	Bonds	25,657.00	25,657.00			25,657.00	100.00		1,282.85
101	Builders Risk	2,489.00	2,489.00			2,489.00	100.00		124.45
102	General Liability	12,101.00	12,101.00			12,101.00	100.00		605.05
103	Labor Burden	24,961.00	19,764.12	1,897.04		21,661.16	86.78	3,299.84	1,083.06
104	Overhead & Profit	63,870.00	50,572.27	4,854.12		55,426.39	86.78	8,443.61	2,771.33
105	CO#1 Chilled Water Conduit	1,962.92	1,962.92			1,962.92	100.00		98.15

Totals	1,662,578.92	1,316,486.21	126,374.95		1,442,861.16	86.78	219,717.76	72,143.11
---------------	--------------	--------------	------------	--	--------------	-------	------------	-----------

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER:
Port Aransas ISD
100 S Station St
Port Aransas, TX 78373

PROJECT:
PAISD Elementary Improvements
PA ISD Elementary Site Improvements
100 S Station St.
Port Aransas Texas 78373

APPLICATION NO: 01
PERIOD TO: 11/30/2021
PROJECT NO: 21-573
INVOICE NUMBER: 4314
DISTRIBUTION TO:
X OWNER
X ARCHITECT
X CONTRACTOR

FROM CONTRACTOR:
Barcom Construction, Inc.
5826 Bear Lane
Corpus Christi, TX 78405

VIA ARCHITECT:
TODD BRENDALEN
LAMARR WOMACK & ASSOCIATES, I
711 N. CARANCAHUA
CORPUS CHRISTI, TX 78475

CONTRACT DATE:
CONTRACT NUMBER:

CONTRACT FOR:
Port Aransas I.S.D.

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM.....	\$313,587.91
2. Net Change by Change Orders.....	0.00
3. CONTRACT SUM TO DATE (line 1+2).....	313,587.91
4. TOTAL COMPLETED & STORED TO DATE.....	\$52,081.91
Taxes to date	0.00
5. RETAINAGE:	
A. 5.00 of Completed Work	2,604.09
B. of Materials Stored	
Total Retainage (Line 5a + 5b or total in Col I Continuation Page)	2,604.09
6. TOTAL EARNED LESS RETAINAGE.....	\$49,477.82
Line 4 less Line 5 Total	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	0.00
8. CURRENT PAYMENT DUE.....	\$49,477.82
Current Tax (Col F Continuation Page X 8.25%)	0.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$264,110.09

CONTRACTOR: Barcom Construction, Inc.

By: [Signature]

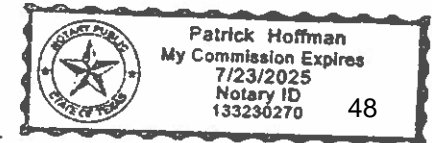
Date: 12-6-21

State of: Texas
County of: Nueces

Subscribed and sworn to before me this 6 day of December

Notary Public: [Signature]

My Commission expires: 7/23/25



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet(s) that are changed to conform to the amount)

ARCHITECT:

By: _____ Date: _____

TODD BRENDALEN

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this month		
TOTALS		
NET CHANGES by Change Order		

APPLICATION NO: 01
 INVOICE DATE: 11/30/2021
 PERIOD TO: 11/30/2021
 CONTRACT NUMBER: 21-573

A ITEM NO.	B DESCRIPTION	C SCHEDULED VALUE	E WORK COMPLETED		G MATERIALS PRESENTLY STORED (NOT IN D OR E)	H TOTAL COMPLETED AND STORED TO DATE (D+E+F)	I (G DIV BY C)	J BALANCE TO FINISH (C-G)	RETAINAGE
			D FROM PREVIOUS APPLICATION (D+E)	F THIS PERIOD					
01	General Conditions	12,276.17		2,039.07		2,039.07	16.61	10,237.10	101.95
02	Temp Fencing & Traffic Control	3,280.00		3,280.00		3,280.00	100.00		164.00
03	Saw Cutting & Demolition	26,420.00		21,526.00		21,526.00	81.48	4,894.00	1,076.30
04	Site Grading and Excavation	15,697.00		3,850.00		3,850.00	24.53	11,847.00	192.50
05	Concrete	46,323.00						46,323.00	
06	Rebar	1,900.00		850.00		850.00	44.74	1,050.00	42.50
07	Pavement Repairs	2,750.00						2,750.00	
08	Pavement Striping & Signage	1,450.00						1,450.00	
09	Sidewalk Drain	3,302.00						3,302.00	
10	Sidewalk Drain Install	1,750.00						1,750.00	
11	Bollards	3,750.00		3,750.00		3,750.00	100.00		187.50
12	Bollards Install	1,250.00						1,250.00	
13	Concrete Coring	650.00						650.00	
14	Ornamental Fencing	19,045.00						19,045.00	
15	Wood Fence	1,345.00						1,345.00	
16	Fencing Gates	57,433.00						57,433.00	
17	Masonry Materials	11,030.00						11,030.00	
18	Masonry Labor	8,870.00						8,870.00	
19	Painting	3,100.00						3,100.00	
20	Canopy	35,156.00						35,156.00	
21	Boat Installation - Owner Prov	1,452.00						1,452.00	
22	Contingency	10,000.00						10,000.00	
23	Labor Burden	5,755.00		955.91		955.91	16.61	4,799.09	47.80
24	Bonds	7,830.06		7,830.06		7,830.06	100.00		391.50
25	Insurance	3,265.69		3,265.69		3,265.69	100.00		163.28
26	O & P	28,507.99		4,735.18		4,735.18	16.61	23,772.81	236.76

Totals	313,587.91		52,081.91		52,081.91	16.61	261,506.00	2,604.09
--------	------------	--	-----------	--	-----------	-------	------------	----------



Stridde, Callins & Associates, Inc.

Texas Firm No. F6328
342 S. Navigation Blvd.
Corpus Christi, TX 78405-3615
Phone: (361) 883-9199 * Fax: (361) 883-9177

December 6, 2021
SCA No. 21049

Mrs. Carol Sue Hipp

Port Aransas I.S.D. – Executive Director of Business and Operations
100 S. Station Street
Port Aransas, Texas 78373

Re: PAISD TSK 3 Administration & Middle School HVAC Upgrades
Contractor Payment Application No. 3

Dear Mrs. Hipp:

Transmitted herewith is Application for Payment No. 3 in the amount of \$97,506.80 for work through November 30, 2021. The Contractor appears to have completed the work indicated on application.

Contractor did not submit the required Waivers and Releases. Payment is recommended after the Contractor has provided this additional information.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jared Merdes', is written in a cursive style.

Jared Merdes, P.E., MBA, LEED AP
Mechanical Principal – Vice President

Enclosures: PMT-3
Material Pictures
Vendor Invoice

DOCUMENT SUMMARY SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER/CLIENT:

Port Aransas ISD
100 S Station St
Port Aransas, Texas 78373

PROJECT:

BILLING ONLY-PAISD_HVAC System Upgrades
Task Order #3
100 S. Station
Port Aransas, Texas 78373

APPLICATION NO: 3

INVOICE NO: 3

PERIOD: 11/01/21 - 11/30/21

PROJECT NO: MCCPS2021-TASK ORDER #3

CONTRACT DATE: 7/19/2021

FROM CONTRACTOR:

Pro Tech Mechanical Inc.
1622 Saratoga Blvd.
Corpus Christi, Texas 78417

VIA ARCHITECT/ENGINEER:

Jared Merdes (Striddle, Callins & Associates, Inc.)

CONTRACT FOR: PAISD_HVAC System Upgrades Task Order #3

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

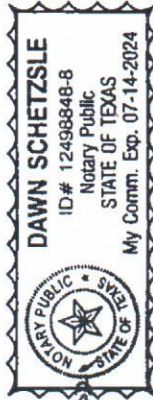
- 1. Original Contract Sum \$345,396.00
- 2. Net change by change orders \$9,669.00
- 3. Contract Sum to date (Line 1 ± 2) \$355,065.00
- 4. Total completed and stored to date (Column G on detail sheet) \$136,572.24
- 5. Retainage:
 - a. 10.00% of completed work \$13,657.24
 - b. 0.00% of stored material \$0.00
- 6. Total retainage (Line 5a + 5b or total in column I of detail sheet) \$13,657.24
- 7. Total earned less retainage (Line 4 less Line 5 Total) \$122,915.00
- 8. Less previous certificates for payment (Line 6 from prior certificate) \$25,408.20
- 9. Current payment due: \$97,506.80
- 10. Balance to finish, including retainage (Line 3 less Line 6) \$232,150.00

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Pro Tech Mechanical Inc.

By:  Date: 12/8/21

State of: TEXAS
County of: NUECES
Subscribed and sworn to before me this 8 day of December
Notary Public: Dawn Schetzlsle
My commission expires: 07-14-2024



ARCHITECTS/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$97,506.80

(Attach explanation of amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER:

Jared Merdes, P.E.

By:  Date: 12/6/2021

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

CHANGE ORDER SUMMARY		
	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$9,669.00	\$0.00
Total approved this month:	\$0.00	\$0.00
Totals:	\$9,669.00	\$0.00
Net change by change orders:	\$9,669.00	

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 3
 APPLICATION DATE: 12/1/2021
 PERIOD: 11/01/21 - 11/30/21

Contract Lines

ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	C	D		E		F	G		H	I
				SCHEDULED VALUE	WORK COMPLETED	WORK COMPLETED	THIS PERIOD		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)		
1		PAISD -Middle School/Gym	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
2		Mobilization/PM/PreCon/Bonds	\$6,853.00	\$4,556.50	\$0.00	\$0.00	\$0.00	\$0.00	\$4,556.50	66.49%	\$2,296.50	\$455.65
3		Demo Materials	\$271.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$271.00	\$0.00
4		HVAC Equipment	\$23,110.00	\$0.00	\$5,777.50	\$0.00	\$0.00	\$0.00	\$5,777.50	25.00%	\$17,332.50	\$577.75
5		Sheet Metal Duct Materials	\$4,544.00	\$0.00	\$1,065.00	\$0.00	\$0.00	\$0.00	\$1,065.00	23.44%	\$3,479.00	\$106.50
6		Piping Materials	\$9,929.00	\$7,360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,360.00	74.13%	\$2,569.00	\$736.00
7		Air Devices/Trim out Materials	\$18,593.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	2.69%	\$18,093.00	\$50.00
8		Demo Labor	\$4,509.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,509.00	\$0.00
9		Startup Labor	\$7,948.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$7,948.00	\$0.00
10		Ceilings & Floors Protection	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,000.00	\$0.00
11		HVAC Equip Install Labor	\$3,573.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,573.00	\$0.00
12		Insulation Sub Materials	\$7,060.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$7,060.00	\$0.00
13		Sheet Metal Duct Install Labor	\$9,981.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$9,981.00	\$0.00
14		Insulation Sub Labor	\$5,260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,260.00	\$0.00
15		Controls Sub Materials	\$10,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,250.00	\$0.00
16		Piping Labor	\$6,218.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,218.00	\$0.00
17		Electrical Sub Materials	\$22,810.00	\$3,421.50	\$0.00	\$0.00	\$0.00	\$0.00	\$3,421.50	15.00%	\$19,388.50	\$342.15
18		Controls Sub Labor	\$5,875.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,875.00	\$0.00
19		Air Device/Trim Out Labor/Mat	\$3,573.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,573.00	\$0.00
20		Test & Balance Sub	\$2,018.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,018.00	\$0.00
21		Closeout	\$6,853.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,853.00	\$0.00
22		Electrical Sub Labor	\$33,765.00	\$3,376.50	\$0.00	\$0.00	\$0.00	\$0.00	\$3,376.50	10.00%	\$30,388.50	\$337.65
23		Commissioning	\$1,520.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,520.00	\$0.00
24		ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
25		Mobilization/PM/PreCon/Bond	\$6,457.00	\$3,573.50	\$2,883.50	\$0.00	\$0.00	\$0.00	\$6,457.00	100.00%	\$0.00	\$645.70
26		Demo Materials	\$249.00	\$0.00	\$236.55	\$0.00	\$0.00	\$0.00	\$236.55	95.00%	\$12.45	\$23.66
27		HVAC Equipment	\$5,748.00	\$0.00	\$4,598.40	\$0.00	\$0.00	\$0.00	\$4,598.40	80.00%	\$1,149.60	\$459.84
28		Sheet Metal Duct Materials	\$5,052.00	\$0.00	\$5,052.00	\$0.00	\$0.00	\$0.00	\$5,052.00	100.00%	\$0.00	\$505.20
29		Piping Materials	\$3,275.00	\$760.00	\$2,515.00	\$0.00	\$0.00	\$0.00	\$3,275.00	100.00%	\$0.00	\$327.50
30		Air Devices/Trim Out Materials	\$21,704.00	\$2,000.00	\$16,448.40	\$0.00	\$0.00	\$0.00	\$18,448.40	85.00%	\$3,255.60	\$1,844.84
31		Demo Labor	\$3,645.00	\$0.00	\$3,645.00	\$0.00	\$0.00	\$0.00	\$3,645.00	100.00%	\$0.00	\$364.50
32		HVAC Equip Install Labor	\$3,691.00	\$0.00	\$2,952.80	\$0.00	\$0.00	\$0.00	\$2,952.80	80.00%	\$738.20	\$295.28
33		Sheet Metal Duct Install Labor	\$9,919.00	\$0.00	\$9,423.05	\$0.00	\$0.00	\$0.00	\$9,423.05	95.00%	\$495.95	\$942.31
34		Piping Labor	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	100.00%	\$0.00	\$450.00

DOCUMENT DETAIL SHEET

CONTINUATION SHEET

A ITEM NO.	B BUDGET CODE	C DESCRIPTION OF WORK	D SCHEDULED VALUE	E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		(D + E + F)	% (G / C)		
35		Air Device/Trim Out Labor	\$4,247.00	\$0.00	\$3,397.60	\$0.00	\$3,397.60	80.00%	\$849.40	\$339.76
36		Ceilings & Floor Protection	\$4,510.00	\$0.00	\$3,608.00	\$0.00	\$3,608.00	80.00%	\$902.00	\$360.80
37		Start Up Labor	\$2,334.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,334.00	\$0.00
38		Insulation Sub Materials	\$3,778.00	\$0.00	\$2,833.50	\$0.00	\$2,833.50	75.00%	\$944.50	\$283.35
39		Controls Sub Materials	\$7,035.00	\$0.00	\$7,035.00	\$0.00	\$7,035.00	100.00%	\$0.00	\$703.50
40		Electrical Sub Materials	\$7,487.00	\$748.70	\$6,738.30	\$0.00	\$7,487.00	100.00%	\$0.00	\$748.70
41		Test & Balance Sub	\$8,088.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$8,088.00	\$0.00
42		Close Out	\$6,457.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,457.00	\$0.00
43		Insulation Sub Labor	\$5,160.00	\$0.00	\$3,870.00	\$0.00	\$3,870.00	75.00%	\$1,290.00	\$387.00
44		Controls Sub Labor	\$9,740.00	\$0.00	\$9,740.00	\$0.00	\$9,740.00	100.00%	\$0.00	\$974.00
45		Electrical Sub Labor	\$13,357.00	\$667.85	\$12,021.30	\$0.00	\$12,689.15	95.00%	\$667.85	\$1,268.92
46		Commissioning	\$1,520.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,520.00	\$0.00
47		Betterment Fund/Allowance	\$10,000.00	CAM1 \$1,266.79 CAM2 \$1,775.00	Admin \$0.00 Admin \$0.00	\$0.00	\$1,266.79	12.67%	\$8,733.21	\$126.68
TOTALS:			\$345,396.00	\$28,231.34	\$108,340.90	\$0.00	\$136,572.24	39.54%	\$208,823.76	\$13,667.24

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE	
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		(D + E + F)	% (G / C)			
48	PCCO#001									
48.1	O Other C/O #1 Replace Electrical Panel/Time Extension	\$9,669.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$9,669.00	\$0.00
TOTALS:			\$9,669.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$9,669.00	\$0.00

Grand Totals										
A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE	
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		(D + E + F)	% (G / C)			
GRAND TOTALS:			\$355,065.00	\$28,231.34	\$108,340.90	\$0.00	\$136,572.24	38.46%	\$218,492.76	\$13,667.24



Jared Merdes <jmerdes77@gmail.com>

FW: Pictures for Jared

1 message

Dawn Schetzle <dawn@protechmech.com>
To: Jared Merdes <jmerdes77@gmail.com>
Cc: Trevor Houston <thouston@protechmech.com>

Mon, Dec 6, 2021 at 8:54 AM

Please see pictures from trevor.

From: Trevor Houston <thouston@protechmech.com>
Sent: Monday, December 6, 2021 8:08 AM
To: Dawn Schetzle <dawn@protechmech.com>
Subject: Pictures for Jared









59

Invoice



Mechanical Reps Inc.

Invoice Date	Due Date	Customer #	Invoice #
11/30/21	12/30/21	6859	1170789-00
PO Date	PO #	Page #	
11/24/21	C62803	1	

Bill To
PRO-TECH MECHANICAL INC. 1622 Saratoga Blvd. CORPUS CHRISIT, TX 78417

Ship To
WO # 34204 MIDDLE SCHOOL La Feria, TX 78559

Correspondence To
Mechanical Reps, Inc., 9407 Middlex Dr., San Antonio, TX 78217

Instructions				
Ship Point	Via	Shipped	Terms	Package ID
Mechanical Reps - San Antonio		11/30/21	Net 30	

Notes

Line	Product and Description	Order Quantity	Backorder Quantity	Shipped Quantity	Qty UM	Unit Price	Price UM	Amount(Net)
1	QP Quoted Price	1.00	0.00	1.00	EA	1,065.00	EA	1,065.00
1 Com 1	SP16 Duct Direct 10ft Spiral	2.00	0.00	2.00	EA	0.00		0.00
1 Com 2	SP12 Duct Direct 10ft Spiral	3.00	0.00	3.00	EA	0.00		0.00
1 Com 3	SP10 Duct Direct 10ft Spiral	1.00	0.00	1.00	EA	0.00		0.00
1 Com 4	E9016 Duct Direct 90Deg Gored	1.00	0.00	1.00	EA	0.00		0.00

Line	Product and Description	Order Quantity	Backorder Quantity	Shipped Quantity	Qty UM	Unit Price	Price UM	Amount(Net)
1 Com 5	LXI.00202 Linx U12E90 12 1.5 Long	5.00	0.00	5.00	EA	0.00		0.00
1 Com 6	E4512 Duct Direct 45Deg Elbow	1.00	0.00	1.00	EA	0.00		0.00
1 Com 7	ISMCP16 Duct Direct Male Couplin	4.00	0.00	4.00	EA	0.00		0.00
1 Com 8	ISMCP12 Duct Direct Male Couplin	6.00	0.00	6.00	EA	0.00		0.00
1 Com 9	ISMCP10 Duct Direct Male Couplin	2.00	0.00	2.00	EA	0.00		0.00
1 Com 10	4001210 MM Mfg 400 Reducer 12X10	4.00	0.00	4.00	EA	0.00		0.00
2	XXXX-FREIGHT-CSD FREIGHT	1.00	0.00	1.00	EA	0.00	EA	0.00
2	Lines Total		Qty Shipped Total	2.00		Subtotal		1,065.00
						Taxes		87.86
						Total		1,152.86

Please Remit to:

**Mechanical Reps
9407 Middlex Dr.
San Antonio, TX 78217**



ASSURANT®

American Bankers Insurance Company of Florida
FLOOD INSURANCE RENEWAL REMINDER NOTICE

IMPORTANT: THIS FLOOD INSURANCE POLICY WILL EXPIRE: 12/18/2021
PAY ONLINE: MyFlood.com/billpay

PAYOR NAME & MAILING ADDRESS

PRODUCER NAME & MAILING ADDRESS

PORT ARANSAS
INDEPENDENT SCHOOL DISTRICT
100 S STATION ST
PORT ARANSAS, TX 78373-5233

PRODUCER#: 64800-19683-000-00002
ACRISURE LLC
CARLISLE INSURANCE
500 N WATER ST STE 900
CORPUS CHRISTI, TX 78401
(361)884-2775

INSURED NAME

LOCATION OF INSURED PROPERTY

PORT ARANSAS
INDEPENDENT SCHOOL DISTRICT

MIDDLE SCHOOL
100 S STATION ST
PORT ARANSAS, TX 78373-5233

If you are no longer responsible for the payment of the premium on this policy please notify your agent.

	COVERAGE	DEDUCTIBLE	PREMIUM OPTIONS
1. Option 1 includes a 10% increase in the amount of building coverage and a 5% increase in the amount of contents coverage.	BUILDING \$500,000	BUILDING \$1,250	1 \$4,498.00
	CONTENTS \$500,000	CONTENTS \$1,250	
2. Option 2 is the amount of insurance coverage currently in force.	COVERAGE	DEDUCTIBLE	PREMIUM OPTIONS
	BUILDING \$500,000	BUILDING \$1,250	2 \$4,498.00
CONTENTS \$500,000	CONTENTS \$1,250		

If paying by CHECK, please detach and return bottom remittance portion with your payment in the enclosed envelope.
Print Date: 11/03/2021

PLEASE DO NOT STAPLE

INSURED NAME & MAILING ADDRESS

PORT ARANSAS
INDEPENDENT SCHOOL DISTRICT
100 S STATION ST
PORT ARANSAS, TX 78373-5233

PRODUCER 64800 19683 000R00002

POLICY NUMBER 60047285042020

RENEWAL EFFECTIVE DATE: 12/18/2021
PAYMENT DUE BY: 12/18/2021

Payment must be received by the due date to retain the Policy Effective Date

SELECT COVERAGE OPTION:

\$4,498 \$4,498

Make check payable to:
AMERICAN BANKERS INSURANCE COMPANY OF FLORIDA

PAY ONLINE: MyFlood.com/billpay



AMERICAN BANKERS INSURANCE COMPANY OF FLORIDA

PO Box 731178
Dallas, TX 75373-1178



ASSURANT®

American Bankers Insurance Company of Florida
FLOOD INSURANCE RENEWAL PREMIUM NOTICE

IMPORTANT: THIS FLOOD INSURANCE POLICY WILL EXPIRE:12/18/2021
PAY ONLINE: MyFlood.com/billpay

PAYOR NAME & MAILING ADDRESS

PRODUCER NAME & MAILING ADDRESS

PORT ARANSAS
INDEPENDENT SCHOOL DISTRICT
100 S STATION ST
PORT ARANSAS, TX 78373-5233

PRODUCER#: ACRI0014
ACRISURE LLC
CARLISLE INSURANCE
500 N WATER ST STE 900
CORPUS CHRISTI, TX 78401-0234
(361)664-4348

INSURED NAME

PORT ARANSAS
INDEPENDENT SCHOOL DISTRICT

Ref# 70163-18897-000-00017
LOCATION OF INSURED PROPERTY
ELEMENTARY SCHL
100 S STATION ST
PORT ARANSAS, TX 78373-5233

If you are no longer responsible for the payment of the premium on this policy please notify your agent.

Table with 4 columns: Description, Coverage, Deductible, Premium Options. It details two options for building and contents coverage with a \$500,000 deductible and a \$4,498.00 premium.

If paying by CHECK, please detach and return bottom remittance portion with your payment in the enclosed envelope.
Print Date: 10/09/2021

PLEASE DO NOT STAPLE

INSURED NAME & MAILING ADDRESS

PORT ARANSAS
INDEPENDENT SCHOOL DISTRICT
100 S STATION ST
PORT ARANSAS, TX 78373-5233

PRODUCER

ACRI0014

POLICY NUMBER

60047285202020

RENEWAL EFFECTIVE DATE:

12/18/2021

PAYMENT DUE BY:

12/18/2021

Payment must be received by the due date to retain the Policy Effective Date

SELECT COVERAGE OPTION:

Two checkboxes for \$4,498 premium options.

Make check payable to:

AMERICAN BANKERS INSURANCE COMPANY OF FLORIDA

PAY ONLINE: MyFlood.com/billpay

Ref# 70163-18897-000-00017



AMERICAN BANKERS INSURANCE COMPANY OF FLORIDA

PO Box 731178
Dallas, TX 75373-1178



ASSURANT®

American Bankers Insurance Company of Florida
FLOOD INSURANCE RENEWAL REMINDER NOTICE

IMPORTANT: THIS FLOOD INSURANCE POLICY WILL EXPIRE: 12/18/2021
PAY ONLINE: MyFlood.com/billpay

PAYOR NAME & MAILING ADDRESS

PRODUCER NAME & MAILING ADDRESS

PORT ARANSAS
INDEPENDENT SCHOOL DSTRT
100 S STATION ST
PORT ARANSAS, TX 78373-5233

PRODUCER#: ACRI0014
ACRISURE LLC
CARLISLE INSURANCE
500 N WATER ST STE 900
CORPUS CHRISTI, TX 78401-0234
(361)664-4348

INSURED NAME

Ref# 70163-18897-000-00017
LOCATION OF INSURED PROPERTY
HIGH SCHOOL
100 S STATION ST
PORT ARANSAS, TX 78373-5233

PORT ARANSAS
INDEPENDENT SCHOOL DSTRT

If you are no longer responsible for the payment of the premium on this policy please notify your agent.

	COVERAGE	DEDUCTIBLE	PREMIUM OPTIONS
1. Option 1 includes a 10% increase in the amount of building coverage and a 5% increase in the amount of contents coverage.	BUILDING \$500,000	BUILDING \$1,250	1 \$5,412.00
	CONTENTS \$500,000	CONTENTS \$1,250	
2. Option 2 is the amount of insurance coverage currently in force.	COVERAGE	DEDUCTIBLE	PREMIUM OPTIONS
	BUILDING \$500,000	BUILDING \$1,250	2 \$5,412.00
CONTENTS \$500,000	CONTENTS \$1,250		

If paying by CHECK, please detach and return bottom remittance portion with your payment in the enclosed envelope.
Print Date: 11/03/2021

PLEASE DO NOT STAPLE

INSURED NAME & MAILING ADDRESS

PORT ARANSAS
INDEPENDENT SCHOOL DSTRT
100 S STATION ST
PORT ARANSAS, TX 78373-5233

PRODUCER

ACRI0014

POLICY NUMBER

60047284962020

RENEWAL EFFECTIVE DATE:

12/18/2021

PAYMENT DUE BY:

12/18/2021

SELECT COVERAGE OPTION:

\$5,412

\$5,412

Make check payable to:

AMERICAN BANKERS INSURANCE COMPANY OF FLORIDA



AMERICAN BANKERS INSURANCE COMPANY OF FLORIDA

PO Box 731178
Dallas, TX 75373-1178



ASSURANT®

American Bankers Insurance Company of Florida
FLOOD INSURANCE RENEWAL PREMIUM NOTICE

IMPORTANT: THIS FLOOD INSURANCE POLICY WILL EXPIRE:12/18/2021
PAY ONLINE: MyFlood.com/billpay

PAYOR NAME & MAILING ADDRESS

PRODUCER NAME & MAILING ADDRESS

PORT ARANSAS
INDEPENDENT SCHOOL DISTRICT
100 S STATION ST
PORT ARANSAS, TX 78373-5233

PRODUCER#: ACRI0014
ACRISURE LLC
CARLISLE INSURANCE
500 N WATER ST STE 900
CORPUS CHRISTI, TX 78401-0234
(361)664-4348

INSURED NAME

Ref# 70163-18897-000-00017
LOCATION OF INSURED PROPERTY
GYM/CAFE/CLASS
100 S STATION ST
PORT ARANSAS, TX 78373-5233

PORT ARANSAS
INDEPENDENT SCHOOL DISTRICT

If you are no longer responsible for the payment of the premium on this policy please notify your agent.

Table with 4 columns: Description, Coverage, Deductible, Premium Options. It details two options for building and contents coverage with their respective deductibles and premium amounts.

If paying by CHECK, please detach and return bottom remittance portion with your payment in the enclosed envelope.
Print Date: 10/09/2021

PLEASE DO NOT STAPLE

INSURED NAME & MAILING ADDRESS
PORT ARANSAS
INDEPENDENT SCHOOL DISTRICT
100 S STATION ST
PORT ARANSAS, TX 78373-5233

PRODUCER ACRI0014
POLICY NUMBER 60047285462020

Payment must be received by the due date to retain the Policy Effective Date

RENEWAL EFFECTIVE DATE: 12/18/2021
PAYMENT DUE BY: 12/18/2021

PAY ONLINE: MyFlood.com/billpay

SELECT COVERAGE OPTION:
[] \$4,498 [] \$4,498
Make check payable to:
AMERICAN BANKERS INSURANCE COMPANY OF FLORIDA

Ref# 70163-18897-000-00017

AMERICAN BANKERS INSURANCE COMPANY OF FLORIDA
PO Box 731178
Dallas, TX 75373-1178



ASSURANT®

American Bankers Insurance Company of Florida
FLOOD INSURANCE RENEWAL REMINDER NOTICE

IMPORTANT: THIS FLOOD INSURANCE POLICY WILL EXPIRE:12/18/2021
PAY ONLINE: MyFlood.com/billpay



PAYOR NAME & MAILING ADDRESS

PRODUCER NAME & MAILING ADDRESS

PORT ARANSAS
INDEPENDENT SCHOOL DISTRICT
100 S STATION ST
PORT ARANSAS, TX 78373-5233

PRODUCER#: ACRI0014
ACRISURE LLC
CARLISLE INSURANCE
500 N WATER ST STE 900
CORPUS CHRISTI, TX 78401-0234
(361)664-4348

INSURED NAME

PORT ARANSAS
INDEPENDENT SCHOOL DISTRICT

Ref# 70163-18897-000-00017
LOCATION OF INSURED PROPERTY
LIBRARY
100 S STATION ST
PORT ARANSAS, TX 78373-5233

If you are no longer responsible for the payment of the premium on this policy please notify your agent.

	COVERAGE	DEDUCTIBLE	PREMIUM OPTIONS
1. Option 1 includes a 10% increase in the amount of building coverage and a 5% increase in the amount of contents coverage.	BUILDING \$500,000	BUILDING \$1,250	1 \$7,745.00
	CONTENTS \$164,300	CONTENTS \$1,250	
2. Option 2 is the amount of insurance coverage currently in force.	COVERAGE	DEDUCTIBLE	PREMIUM OPTIONS
	BUILDING \$500,000	BUILDING \$1,250	2 \$7,734.00
CONTENTS \$156,500	CONTENTS \$1,250		

If paying by CHECK, please detach and return bottom remittance portion with your payment in the enclosed envelope.
Print Date: 11/03/2021

PLEASE DO NOT STAPLE

INSURED NAME & MAILING ADDRESS

PORT ARANSAS
INDEPENDENT SCHOOL DISTRICT
100 S STATION ST
PORT ARANSAS, TX 78373-5233

PRODUCER

ACRI0014

POLICY NUMBER

60047285382020

RENEWAL EFFECTIVE DATE:

12/18/2021

PAYMENT DUE BY:

12/18/2021

SELECT COVERAGE OPTION:

\$7,745

\$7,734

Make check payable to:

AMERICAN BANKERS INSURANCE COMPANY OF FLORIDA

Payment must be received by the due date to retain the Policy Effective Date

PAY ONLINE: MyFlood.com/billpay

Ref# 70163-18897-000-00017



AMERICAN BANKERS INSURANCE COMPANY OF FLORIDA

PO Box 731178
Dallas, TX 75373-1178



ASSURANT®

American Bankers Insurance Company of Florida
FLOOD INSURANCE RENEWAL PREMIUM NOTICE

IMPORTANT: THIS FLOOD INSURANCE POLICY WILL EXPIRE: 12/18/2021
PAY ONLINE: MyFlood.com/billpay



PAYOR NAME & MAILING ADDRESS

PRODUCER NAME & MAILING ADDRESS

PORT ARANSAS
INDEPENDENT SCHOOL DISTRICT
100 S STATION ST
PORT ARANSAS, TX 78373-5233

PRODUCER#: ACR10014
ACRISURE LLC
CARLISLE INSURANCE
500 N WATER ST STE 900
CORPUS CHRISTI, TX 78401-0234
(361)664-4348

INSURED NAME

PORT ARANSAS
INDEPENDENT SCHOOL DISTRICT

Ref# 70163-18897-000-00017
LOCATION OF INSURED PROPERTY
MAINTENANCE BLG
100 S STATION ST
PORT ARANSAS, TX 78373-5233

If you are no longer responsible for the payment of the premium on this policy please notify your agent.

68

	COVERAGE	DEDUCTIBLE	PREMIUM OPTIONS
	1. Option 1 includes a 10% increase in the amount of building coverage and a 5% increase in the amount of contents coverage.	BUILDING \$448,600 CONTENTS \$77,400	BUILDING \$1,250 CONTENTS \$1,250
2. Option 2 is the amount of insurance coverage currently in force.	COVERAGE	DEDUCTIBLE	PREMIUM OPTIONS
	BUILDING \$407,800 CONTENTS \$73,700	BUILDING \$1,250 CONTENTS \$1,250	2 \$2,018.00

If paying by CHECK, please detach and return bottom remittance portion with your payment in the enclosed envelope.
Print Date: 10/09/2021

PLEASE DO NOT STAPLE

INSURED NAME & MAILING ADDRESS
PORT ARANSAS
INDEPENDENT SCHOOL DISTRICT
100 S STATION ST
PORT ARANSAS, TX 78373-5233

PRODUCER ACR10014
POLICY NUMBER 60047285122020

RENEWAL EFFECTIVE DATE: 12/18/2021
PAYMENT DUE BY: 12/18/2021

Payment must be received by the due date to retain the Policy Effective Date

SELECT COVERAGE OPTION:

\$2,123 \$2,018

Make check payable to:
AMERICAN BANKERS INSURANCE COMPANY OF FLORIDA

PAY ONLINE: MyFlood.com/billpay

Ref# 70163-18897-000-00017



AMERICAN BANKERS INSURANCE COMPANY OF FLORIDA

PO Box 731178
Dallas, TX 75373-1178

10111_PYR_RN_000010108145

CONSENT AGENDA

Consider/Take Possible Action to Approve Board Policy Update 118

ACTION ITEM:

TASB has issued board policy Update 118. TASB has prepared an overview which is included in this packet. The Explanatory Notes for each policy being updated is also included in this packet along with the local policies affected.

Update 118 is 956 pages long has been reviewed by the superintendent. Most of the changes result from 2021 legislative session. Any needed changes to PAISD practice are in progress or waiting on administrative procedures to be written and shared with us.

[Here is a link](#) to a video produced by TASB that summarizes local policy changes.

[Here is a link](#) to the entire Update 118.

LOCAL board policies to be updated include:

CFD(LOCAL): ACCOUNTING - ACTIVITY FUNDS MANAGEMENT

CQB(LOCAL): TECHNOLOGY RESOURCES - CYBERSECURITY

DfE(LOCAL): TERMINATION OF EMPLOYMENT - RESIGNATION

DP(LOCAL): PERSONNEL POSITIONS

EhAA(LOCAL): BASIC INSTRUCTIONAL PROGRAM - REQUIRED INSTRUCTION (ALL LEVELS)

EhBC(LOCAL): SPECIAL PROGRAMS - COMPENSATORY/ACCELERATED SERVICES

EIE(LOCAL): ACADEMIC ACHIEVEMENT - RETENTION AND PROMOTION

FDE(LOCAL): ADMISSIONS - SCHOOL SAFETY TRANSFERS

FEA(LOCAL): ATTENDANCE - COMPULSORY ATTENDANCE

FFG(LOCAL): STUDENT WELFARE - CHILD ABUSE AND NEGLECT

FL(LOCAL): STUDENT RECORDS

RATIONALE:	TASB recommends the board policy updates as presented.
BUDGET:	No additional funding needed at this time. There will be a fee from TASB to make the changes to board policy.
RECOMMENDATION:	Accept the superintendent's recommendation to approve the updates to local board policy as presented.

Explanatory Notes

TASB Localized Policy Manual Update 118

Port Aransas ISD

ATTN(NOTE)

GENERAL INFORMATION ABOUT THIS UPDATE

Please note:

Changes at Update 118 are based almost exclusively on legislation from the 87th Regular Legislative Session.

Unless otherwise noted, references to legislative bills throughout these explanatory notes refer to Senate Bills (SB) or House Bills (HB) from the 87th Regular Legislative Session. All referenced bills have already gone into effect unless otherwise noted.

For more information about the bills mentioned below and other changes from the 87th Legislative Session, download the free *2021 Legislative Summary for TASB Members* PDF at <https://store.tasb.org/legislative-summary-for-tasb-members-pdf/>.

The *Local Policy Overview* for Update 118, available in the myTASB Policy Service Resource Library at <https://www.tasb.org/services/policy-service/mytasb/policy-manual-update-resources.aspx>, provides a general, high-level overview of the changes to the (LOCAL) policies included in the update. **(LEGAL) policies provide the legal framework for key areas of district operations; they are not adopted by the board.**

Changes to the policy manual based on bills from the special called sessions will be included in Update 119.

A(LEGAL)

BASIC DISTRICT FOUNDATIONS

The A Section table of contents has been updated to include the new codes AIE, Investigations, and AEA, Educational Equity.

In Update 119, Policy Service will be reviewing districts' AE(LOCAL) and recoding any equity provisions to the new AEA(LOCAL).

AE(LEGAL)

EDUCATIONAL PHILOSOPHY

The objectives of public education have been updated to reflect HB 4509 revisions regarding instruction on American patriotism.

AG(LEGAL)

HOME-RULE DISTRICTS

Provisions on home rule districts have been updated to reflect the applicability of Education Code Chapter 39 and special investigations (SB 1365) and parental options to retain students (SB 1697) for these districts.

AIA(LEGAL)

ACCOUNTABILITY: ACCREDITATION AND PERFORMANCE INDICATORS

Details regarding accountability performance ratings have been added from SB 1365, including the effects of "Not Rated" and D ratings.

AIB(LEGAL)

ACCOUNTABILITY: PERFORMANCE REPORTING

Revisions to the quality of learning indicators are from HB 4545.

AIC(LEGAL)

ACCOUNTABILITY: INTERVENTIONS AND SANCTIONS

Significant changes from the 87th Legislature, Regular Session address:

- The authority of conservators, management teams, and boards of managers;

Explanatory Notes

TASB Localized Policy Manual Update 118

Port Aransas ISD

- Interventions and consequences for D ratings;
- Revisions regarding campus turnaround plans;
- Appeals of interventions and sanctions; and
- New intervention programs, including designation as a resource campus and required compliance with the strong foundations grant program requirements.

We have also added an existing prohibition on student trustees participating in a closed board meeting when a personnel matter is being considered.

Provisions on monitoring reviews and on-site investigations have been moved to AIE, Investigations.

AIE(LEGAL) ACCOUNTABILITY: INVESTIGATIONS

Provisions on special investigations (formerly *special accreditation investigations*) and monitoring reviews and activities have been revised as a result of SB 1365 and moved to this new code on investigations.

BA(LEGAL) BOARD LEGAL STATUS

The provision regarding the board's governance authority has been moved to BAA(LEGAL), which addresses the board's powers and duties.

BAA(LEGAL) BOARD LEGAL STATUS: POWERS AND DUTIES

The provision regarding the board's governance authority has been moved from BA(LEGAL) and revised to better reflect statutory wording.

SB 1365 adds exceptions to the board's exclusive power to govern and oversee the management of the district to address the appointment of a board of managers.

Provisions on the board's authority related to district property have been deleted, as they are included at other codes.

BBA(LEGAL) BOARD MEMBERS: ELIGIBILITY/QUALIFICATIONS

Changes to this legally referenced policy include:

- Clarification regarding felony convictions for eligibility and service as a board member (HB 1540 and Attorney General Opinion KP-0251); and
- Revisions to the definition of "residence" (SB 1111).

BBBA(LEGAL) ELECTIONS: CONDUCTING ELECTIONS

Provisions updated in accordance with HB 3107 include those related to election orders, election notices, filing information, delivery or submission of election documents, drawings to determine the order of names on the ballot, and temporary branch polling places.

SB 1116 requires a new internet posting 21 days before election day with information about the upcoming election.

Requirements regarding early voting rosters have been updated in accordance with HBs 1382 and 1622.

BBBB(LEGAL) ELECTIONS: POST-ELECTION PROCEDURES

HB 3107 clarifies processes for tied votes and runoff elections.

SB 1116 includes a new requirement to post online detailed information on election results.

Explanatory Notes

TASB Localized Policy Manual Update 118

Port Aransas ISD

BBBD(LLEGAL) ELECTIONS: CAMPAIGN ETHICS

Amended Ethics Commission rules change the definition of "political advertising" to address text messages.

BBD(LLEGAL) BOARD MEMBERS: TRAINING AND ORIENTATION

The State Board of Education must require school safety training for trustees per HB 690 and work with the Texas School Safety Center to develop curriculum and materials by January 1, 2022.

BBFA(LLEGAL) ETHICS: CONFLICT OF INTEREST DISCLOSURES

A definition of "contract" has been added to assist with application of conflicts disclosure provisions. Other provisions have been reordered, reworded, and removed for readability.

BDF(LLEGAL) BOARD INTERNAL ORGANIZATION: CITIZEN ADVISORY COMMITTEES

HB 1525 imposes new meeting requirements for school health advisory councils, including posting of meeting details in advance of meetings and preparing and posting meeting minutes and recordings.

CBA(LLEGAL) STATE AND FEDERAL REVENUE SOURCES: STATE

An existing provision regarding the purpose of the Foundation School Program has been added.

CBB(LLEGAL) STATE AND FEDERAL REVENUE SOURCES: FEDERAL

We have referenced an existing provision that prohibits the use of federal loan or grant funds to procure or obtain foreign telecommunications equipment.

CCG(LLEGAL) LOCAL REVENUE SOURCES: AD VALOREM TAXES

Provisions on ad valorem taxes were affected by several bills.

- HB 1525 includes exceptions to the prohibition on levying a maintenance tax at a rate with the intent to create a surplus in maintenance tax revenue to pay the district's debt service. We have also added a reference to the consequences of violating the prohibition without an applicable exception.
- SB 1438 addresses the calculation and adoption of tax rates in a disaster area.

Because provisions permitting a district to adopt a tax rate before adopting a budget no longer align with current statutes and TEA processes for calculating the maximum compressed rate, they have been deleted from the policy.

CCGA(LLEGAL) AD VALOREM TAXES: EXEMPTIONS AND PAYMENTS

Legislation affected several provisions on tax exemptions and payments:

- SB 1427 clarifies that the temporary exemption for qualified property damaged by disaster applies only to physical damage.
- SB 1438 repeals the provisions permitting a governing body to adopt a temporary exemption for qualified property damaged by disaster, making the exemption automatic.
- HB 988 addresses exemptions for goods-in-transit when the district is in a disaster area.
- SB 742 expands the existing provision regarding installment payments in a disaster area to include property in an *emergency* area.

Explanatory Notes

TASB Localized Policy Manual Update 118

Port Aransas ISD

CCH(LLEGAL)

LOCAL REVENUE SOURCES: APPRAISAL DISTRICT

A recent attorney general opinion clarifies that an employee of an appraisal district may not serve as a trustee in a school district that is a participating entity in the appraisal district.

HB 988 creates a criminal offense for a board member, officer, or employee of a participating taxing unit, such as a school district, who communicates with the appraisal district to influence a property's appraisal value unless the person owns or leases the property.

The circumstances under which a person is ineligible to serve on the board of directors of an appraisal district were revised by SB 63, and additional detail on eligibility restrictions have been added from existing law.

Provisions on adjusting the number of appraisal board members in special circumstances have been removed.

CDC(LLEGAL)

OTHER REVENUES: GIFTS AND SOLICITATIONS

HB 1525 requires a district to accept donations from a parent-teacher organization or association to fund supplemental educational staff positions and spend the donation for the designated purpose.

Under HB 3979, a district is prohibited from accepting private funding for curriculum or professional development for a course as described by Education Code 28.002(h-3)(3), which pertains to certain social studies course content and requirements.

CE(LLEGAL)

ANNUAL OPERATING BUDGET

SB 1365 prohibits use of local funds to initiate or maintain an action against the state or officer of the state arising out of a decision, order, or determination that is final and unappealable under the Texas Education Code, unless specifically authorized.

The bill also creates a criminal offense for a board member who votes to approve an expenditure in violation of an Education Code provision for a purpose for which the funds may not be spent.

CFA(LLEGAL)

ACCOUNTING: FINANCIAL REPORTS AND STATEMENTS

A reference to the updated *Financial Accountability System Resource Guide*, adopted June 2021, has been added.

CFC(LLEGAL)

ACCOUNTING: AUDITS

A reference to the updated *Financial Accountability System Resource Guide*, adopted June 2021, has been added.

CFD(LLOCAL)

ACCOUNTING: ACTIVITY FUNDS MANAGEMENT

Recommended revisions to this local policy are to align with the recently adopted amendments to the *Financial Accountability System Resource Guide (FASRG)*, Module 1, Appendix H, on activity funds. (See the *FASRG Financial Accounting and Reporting Appendices* at <https://tea.texas.gov/sites/default/files/fasrg17-module1-farappendices-final-accessible.pdf>.)

Substantive changes include clarification that student activity funds are those funds raised and collected by student clubs and organizations. Approval to spend those funds rests solely with the student organization or club, with disbursement management and approvals by the principal and sponsor.

A more specific reference to the district's accounting practices and procedures was added regarding management of expenditures.

Explanatory Notes

TASB Localized Policy Manual Update 118

Port Aransas ISD

CH(LLEGAL) PURCHASING AND ACQUISITION

The Professional Services Procurement Act was revised to address procurement of services by forensic analysts and science experts (HB 3774) and physicians, optometrists, and registered nurses under certain circumstances (SB 799).

A definition of a "contingent fee contract" for legal services has been added from SB 1821, and other revisions on this topic are from HB 1428.

SB 799 also amends provisions on management fees under cooperative purchasing contracts.

CHE(LLEGAL) PURCHASING AND ACQUISITION: VENDOR DISCLOSURES AND CONTRACTS

Districts are prohibited from entering into certain contracts with a company for goods and services unless the contract contains written verification that the company:

- Does not boycott energy companies, as described (SB 13); and
- Does not discriminate against a firearm entity or firearm trade association, as described (SB 19).

Existing statutory provisions on vendor conflict of interest questionnaires have been added for completeness.

CHF(LLEGAL) PURCHASING AND ACQUISITION: PAYMENT PROCEDURES

HB 1476 imposes additional requirements on districts regarding disputed invoices with vendors.

CHG(LLEGAL) PURCHASING AND ACQUISITION: REAL PROPERTY AND IMPROVEMENTS

Revisions to the annual eminent domain reporting requirements have been added from SB 157.

CHH(LLEGAL) PURCHASING AND ACQUISITION: FINANCING PERSONAL PROPERTY PURCHASES

SB 58 adds cloud computing services to the definition of personal property under the Public Property Finance Act.

Existing legal sources related to the Public Property Finance Act have been added for completeness and address lease-purchase contracts and fair processes for competitive bidding.

CK(LLEGAL) SAFETY PROGRAM/RISK MANAGEMENT

Changes from HB 3597 include the following:

- A district will have three, not six, months to respond to a notification from the Texas School Safety Center (TxSSC) that the district failed to report the results of its safety audit.
- A copy of a memorandum of understanding or mutual aid agreement between a district and another entity addressing school safety and security issues provided to the TxSSC is confidential and not subject to disclosure under the Public Information Act.

CKA(LLEGAL) SAFETY PROGRAM/RISK MANAGEMENT: INSPECTIONS

Extensive revisions to this legally referenced policy on asbestos are a result of amended Texas Asbestos Health Protection rules effective July 8, 2021.

Explanatory Notes

TASB Localized Policy Manual Update 118

Port Aransas ISD

CKB(LLEGAL)

SAFETY PROGRAM/RISK MANAGEMENT: ACCIDENT PREVENTION AND REPORTS

HB 3597 requires the commissioner of education in consultation with other relevant entities to adopt rules on emergency drills and exercises. The previous Administrative Code provisions have been removed pending development of the new rules.

Before a district may conduct an active threat exercise, the district must comply with new notice provisions and other requirements in accordance with SB 168. The [Regulations Resource Manual](#) includes a sample notification form.

CKC(LLEGAL)

SAFETY PROGRAM/RISK MANAGEMENT: EMERGENCY PLANS

Legislative cleanup resulted in several revisions to this legally referenced policy on emergency plans:

- HB 3607 removes a reference to an expired statute;
- HB 3597 clarifies that a multihazard emergency operations plan must include responding to a train derailment if a district *facility*, rather than a *school*, is within 1000 yards of a railroad track; and
- HB 3597 corrects a reference to the *five*, not *four*, phases of emergency management to be addressed in a multihazard emergency operations plan.

CKD(LLEGAL)

SAFETY PROGRAM/RISK MANAGEMENT: EMERGENCY MEDICAL EQUIPMENT AND PROCEDURES

Although still required, the annually provided instruction on cardiopulmonary resuscitation and the use of automated external defibrillators no longer has to meet guidelines under the Health and Safety Code. (SB 199)

CKE(LLEGAL)

SAFETY PROGRAM/RISK MANAGEMENT: SECURITY PERSONNEL

HB 1788 addresses a school district's immunity from liability for damages resulting from a reasonable action by security personnel to maintain safety at a school campus, including actions relating to possession or use of a firearm. The district also has immunity from liability for any reasonable action taken by a district employee who has written permission from the board to carry a firearm on campus.

We have revised the provisions on authorizing handguns from Attorney General Opinion GA-1051 in light of the repeal of Penal Code 46.035 by HB 1927.

CKEA(LLEGAL)

SECURITY PERSONNEL: COMMISSIONED PEACE OFFICERS

SB 24 adds new pre-employment procedures that law enforcement agencies must follow before hiring a licensed peace officer.

If the Texas Commission on Law Enforcement (TCOLE) provides model policies on the topics required in law, a law enforcement agency must, within 180 days of TCOLE providing the policies, adopt a policy on the required topics and may adopt the model policies. (HB 3712)

A law enforcement agency that intends to use a drone for law enforcement purposes must, no later than January 1, 2022, adopt a policy regarding the use of force by means of a drone. (HB 1758)

HB 929 amends existing provisions on body-worn cameras and requires an officer to keep the camera activated during an investigation in which the officer is participating.

Explanatory Notes

TASB Localized Policy Manual Update 118

Port Aransas ISD

CKEB(LEGAL) SECURITY PERSONNEL: SCHOOL MARSHALS

SB 741 permits a school marshal to carry a concealed handgun and eliminates the previous requirement for the firearm to be locked in a secure safe within the marshal's immediate reach if the marshal has direct, regular contact with students.

CKEC(LEGAL) SECURITY PERSONNEL: SCHOOL RESOURCE OFFICERS

SB 1191 amends the definition of a school resource officer to exclude a peace officer who only provides services at extracurricular activities.

CLA(LEGAL) BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT: SECURITY

A new requirement to post human trafficking warning signs has been added from SB 1831.

CLE(LEGAL) BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT: FLAG DISPLAYS

Pursuant to SB 797, schools must display in each building a poster or framed copy of the national motto that also includes representations of the U.S. and state flags if donated or purchased from private donations.

CMD(LEGAL) EQUIPMENT AND SUPPLIES MANAGEMENT: INSTRUCTIONAL MATERIALS CARE AND ACCOUNTING

HB 3261 expands the items and services on which a district can use its technology and instructional materials allotment (TIMA).

The bill also eliminates the provision requiring a district to purchase items in a specified order.

CNA(LEGAL) TRANSPORTATION MANAGEMENT: STUDENT TRANSPORTATION

SB 204 permits a district to operate a transportation system for interdistrict transfer students outside district boundaries and without having an interlocal agreement with the transferring district if the district meets applicable certification requirements and has a policy that prohibits the screening of transfer requests using academic performance, disciplinary history, or attendance records.

Please contact your policy consultant if your district will use this approach and you need changes to FDA(LOCAL). The [Regulations Resource Manual](#) includes a sample certification statement.

A district in a disaster area is eligible for transportation funding for the cost of transporting a meal or instructional materials in accordance with SB 462.

Other revisions are to better match legal sources.

CNC(LEGAL) TRANSPORTATION MANAGEMENT: TRANSPORTATION SAFETY

SB 1267 repeals provisions on school bus emergency evacuation training.

CO(LEGAL) FOOD AND NUTRITION MANAGEMENT

SB 1351 revises provisions permitting a campus to donate surplus food. Links have also been updated.

CQ(LEGAL) TECHNOLOGY RESOURCES

SB 475 adds "robotic process automation" to the examples of next generation technology.

Explanatory Notes

TASB Localized Policy Manual Update 118

Port Aransas ISD

CQA(LLEGAL)

TECHNOLOGY RESOURCES: DISTRICT, CAMPUS, AND CLASSROOM WEBSITES

The list of required internet postings has been updated to include:

- Election information and election results (SB 1116);
- Notice of school health advisory council (SHAC) meetings, minutes, and recordings (HB 1525);
- A link to the comptroller website to find information on the district's agreements to limit appraised property values (existing requirement);
- Information regarding compliance with requirements for a district that will operate a transportation system outside district boundaries without an interlocal agreement (SB 204); and
- The district's employment policy and any referenced regulations (HB 750).

The optional posting pertaining to annual notice of programs for college credit has been updated as a result of SB 1095.

CQB(LLEGAL)

TECHNOLOGY RESOURCES: CYBERSECURITY

Reporting of a breach of system security to TEA now includes a requirement to also report to an entity with which TEA contracts and may be made by district employees other than the cybersecurity coordinator per SB 1696.

Cybersecurity training requirements were amended by HB 1118 and SB 1267.

Security breach notifications under the Business and Commerce Code were amended by HB 3746.

CQB(LOCAL)

TECHNOLOGY RESOURCES: CYBERSECURITY

Based on HB 1118 and SB 1267, the provision addressing board delegation to the superintendent regarding cybersecurity training has been revised to:

- Reflect the elimination of the annual training requirement (except for the cybersecurity coordinator); and
- Give the superintendent the authority to impose consequences for failure to complete required training.

Recommended revisions regarding reports of breaches involving student information are based on SB 1696, which permits the district, rather than the cybersecurity coordinator, to report breaches to TEA and others as required by law.

Sample procedures in the [Regulations Resource Manual](#) have also been updated based on these changes.

CRD(LLEGAL)

INSURANCE AND ANNUITIES MANAGEMENT: HEALTH AND LIFE INSURANCE

SB 1444 permits a district participating in TRS ActiveCare to opt out of participation as described and prohibits a district participating in TRS ActiveCare from offering health coverage that is not provided under TRS ActiveCare.

Other revisions are to reorder provisions for better flow, remove unnecessary provisions, and better reflect legal sources.

Explanatory Notes

TASB Localized Policy Manual Update 118

Port Aransas ISD

CV(LEGAL) FACILITIES CONSTRUCTION

HB 2581 amends provisions on contracting procedures for construction projects, including evaluation of submissions and criteria for awarding construction contracts.

SB 338 permits a district to adopt and incorporate into relevant contracts the Texas Facilities Commission's uniform general conditions.

CVB(LEGAL) FACILITIES CONSTRUCTION: COMPETITIVE SEALED PROPOSALS

HB 2581 requires a district using competitive sealed proposals for construction projects to make the evaluations public within 7 business days of the contract award and provide the evaluations to all offerors. A reference to provisions on weighting the value assigned to price has also been added.

DBA(LEGAL) EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: CREDENTIALS AND RECORDS

New provisions from HB 1525 and SB 1356 permit members of teacher organizations and other eligible individuals to participate in a tutoring program to provide supplemental instruction to students as overseen by the superintendent.

DC(LEGAL) EMPLOYMENT PRACTICES

A new posting requirement from HB 750 requires a district to post on its website the employment policy required by Education Code 11.1513(a) and any regulations referenced in the policy. Any form referenced in the policy must be posted on the district's intranet or at a district administrative office.

HB 1525 requires a district to accept donations from a parent-teacher organization or association to fund supplemental educational staff positions and spend the donation for the designated purpose.

DEA(LEGAL) COMPENSATION AND BENEFITS: COMPENSATION PLAN

With limited exceptions, HB 1525 requires a district to maintain salaries provided for the 2019–20 school year under HB 3, 86th Legislative Session, as long as the employee remains employed by the district.

Revisions regarding TRS surcharges for rehired retirees include:

- A prohibition against a district passing on to a retiree the cost of TRS surcharges (SB 202); and
- A temporary exemption from TRS surcharges through February 1, 2025, when a retiree is employed to mitigate student learning loss (SB 288).

DEAA(LEGAL) COMPENSATION PLAN: INCENTIVES AND STIPENDS

HB 1525 eliminates the requirement that a teacher be certified to be designated a master, exemplary, or recognized teacher under a local optional teacher designation system.

Changes to provisions on mentor teachers and achievement academy stipends are from SB 1267.

DEC(LEGAL) COMPENSATION AND BENEFITS: LEAVES AND ABSENCES

Districts that employ peace officers must implement two new leave provisions.

- SB 1359 requires a policy allowing the use of paid mental health leave by officers who experience a traumatic event in the scope of employment.
- HB 2073 requires the board to develop and implement a paid quarantine leave policy for district peace officers who are ordered to isolate or quarantine because of possible or known exposure to a communicable disease while on duty.

Explanatory Notes

TASB Localized Policy Manual Update 118

Port Aransas ISD

In July, Policy Service sent an email with information on local policy changes to districts which our records show employ peace officers. If your district employs peace officers and has not yet contacted the district's policy consultant for policy revisions, please do so.

DEC(B)(LEGAL) LEAVES AND ABSENCES: MILITARY LEAVE

HB 1589 adds new disaster leave provisions for employees in the military who are called to state active duty in response to a disaster.

DFE(LEGAL) TERMINATION OF EMPLOYMENT: RESIGNATION

HB 2519 requires notice to employees whom the district reports to SBEC for contract abandonment and limits SBEC's authority to sanction a teacher who files a resignation after the 45th day but no later than the 30th day before the first day of instruction.

DFE(LOCAL) TERMINATION OF EMPLOYMENT: RESIGNATION

Revisions to this local policy on resignations are guided by a recent commissioner of education proposal for decision. Based on the relevant statutory wording, a contract employee's resignation effective at the end of the school year must be filed with the board of trustees or the board's designee, and the board's designee, typically the superintendent, may not further delegate the ability to receive these resignations. As a result, we recommend revising the policy language to give the superintendent *or other person designated by board action* the authority to accept these resignations.

New recommended text states that if a contract employee provides a resignation to a supervisor who has not been designated by the board to accept such resignations, the supervisor shall instruct the employee to submit the resignation to the superintendent or other person designated by board action.

We have also clarified that a superintendent may delegate authority to accept at-will resignations to other administrators.

The [Regulations Resource Manual](#) includes sample resolutions if the board chooses to designate a district employee, in addition to the superintendent, to accept contract employee resignations.

DG(LEGAL) EMPLOYEE RIGHTS AND PRIVILEGES

As a result of HB 3979, a teacher in a required social studies course may not be compelled to discuss a current event or widely debated and currently controversial issue of public policy or social affairs.

DGC(LEGAL) EMPLOYEE RIGHTS AND PRIVILEGES: IMMUNITY

SB 6 provides that a person is not liable for injury or death caused by exposing an individual to a pandemic disease during a pandemic emergency except as provided by law.

DH(LEGAL) EMPLOYEE STANDARDS OF CONDUCT

HB 375 amends the offense of continuous sexual abuse of a young child or children to include continuous sexual abuse of "a disabled individual."

DIA(LEGAL) EMPLOYEE WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

SB 45 clarifies that an employer commits an unlawful employment practice for failing to take immediate and appropriate corrective action regarding sexual harassment that the employer or employer's agents knew or should have known was occurring.

Explanatory Notes

TASB Localized Policy Manual Update 118

Port Aransas ISD

SB 282 prohibits a district from using public money to settle or pay a sexual harassment claim against a board member or an officer or employee of the district.

DMA(LLEGAL) PROFESSIONAL DEVELOPMENT: REQUIRED STAFF DEVELOPMENT

Numerous revisions throughout this legally referenced policy on staff development are a result of SB 1267, which amends current requirements and requires SBEC, by June 1, 2022, to create a clearinghouse on continuing education and training requirements that includes recommendations for the frequency of training.

Boards must develop a professional development policy by August 1, 2022, that includes a schedule of training based on the clearinghouse or notes any differences between the board policy and the clearinghouse recommendations. Policy Service will provide local policy recommendations following publication of the clearinghouse.

Other legislation affecting this policy includes:

- HB 159, requiring certain elements be included in educator staff development;
- HB 1525, delaying requirements for teacher literacy achievement academies;
- HB 2681, requiring teachers of elective Bible courses to be certified in one of three areas and complete commissioner-developed training; and
- SB 199, eliminating the requirement for instruction on cardiopulmonary resuscitation and the use of automated external defibrillators to meet guidelines under the Health and Safety Code.

DP(LLEGAL) PERSONNEL POSITIONS

SB 179 mandates that the board adopt a policy requiring a school counselor to spend at least 80 percent of the school counselor's work time on duties that are components of a comprehensive school counseling program (CSCP). See DP(LOCAL), below, for more information.

Provisions in relevant employment contracts cannot conflict with the policy, and a district must annually assess the policy.

DP(LOCAL) PERSONNEL POSITIONS

Revisions regarding school counselors are based on SB 179, which mandates that the board adopt a policy requiring a school counselor to spend at least 80 percent of total work time on duties that are components of a comprehensive school counseling program (CSCP). If the board determines that, because of staffing needs in the district or at a campus, a school counselor cannot spend 80 percent of work time on CSCP components, the policy must address further details regarding the counselor's duties.

The recommended policy text is structured for the administration, rather than the board, to make the initial administrative determination about a counselor's job duties. If the board approves that determination, the board shall direct the superintendent to develop a revised job description for that counselor that will address the requirements in law.

To streamline the list of principal qualifications, we recommend referencing the job description for the number of years of experience as a classroom teacher and deleting this detail from policy. **Please ensure the district's job description for principals reflects the board's requirements.**

In accordance with these revisions, TASB HR Services has revised its model job descriptions available to subscribers in the HR Library at <https://www.tasb.org/services/hr-services/mytasb/model-job-descriptions/campus-instruction.aspx>.

Explanatory Notes

TASB Localized Policy Manual Update 118

Port Aransas ISD

E(LEGAL) INSTRUCTION

The E Section table of contents has been revised to change the subtitle of EKBA to English Learners/Emergent Bilingual Students to align with changes from SB 2066.

EB(LEGAL) SCHOOL YEAR

A district may receive full ADA if it provides at least 43,200 minutes of instructional time to students enrolled in a school operating an adult high school charter school program in accordance with SB 1615.

EEB(LEGAL) INSTRUCTIONAL ARRANGEMENTS: CLASS SIZE

Class size limits have been extended to prekindergarten by SB 2081.

EEL(LEGAL) INSTRUCTIONAL ARRANGEMENTS: CONTRACTS WITH OUTSIDE AGENCIES

Driver training *schools* are renamed driver training *providers* by HB 1560.

EF(LEGAL) INSTRUCTIONAL RESOURCES

SB 348 clarifies that a parent is entitled to review teaching and instructional materials while a child is participating in virtual or remote learning and to observe virtual instruction.

EHA(LEGAL) CURRICULUM DESIGN: BASIC INSTRUCTIONAL PROGRAM

As provided by SB 6, a district is not liable for damages or monetary relief from a cancellation or modification of a course, program, or activity if the action is due to a pandemic emergency.

EHAA(LEGAL) BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ALL LEVELS)

Provisions on required instruction have been added to reflect HB 4509 revisions regarding instruction on American patriotism, Texas history, and the free enterprise system.

HB 1525 imposes several requirements regarding human sexuality curriculum materials, including:

- Revised parental notification and new parental consent provisions;
- Posting of proposed and adopted curriculum materials and options for a parent to purchase copyrighted materials from the publisher; and
- New board policy on adopting curriculum materials [see EHAA(LOCAL), below].

The [Regulations Resource Manual](#) includes a sample board resolution for convening the SHAC and a sample parental consent form.

SB 123 revises the list of topics that must be addressed in character education programs.

EHAA(LOCAL) BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ALL LEVELS)

New provisions are recommended based on HB 1525, which imposes several requirements regarding human sexuality curriculum materials, including a board policy on adopting curriculum materials. The policy follows the steps required by law, including board adoption of a resolution to convene the school health advisory council (SHAC) to hold meetings and make recommendations to the board at a public meeting, as well as board confirmation that the recommendations meet the requirements in law before taking action by a record vote.

Explanatory Notes

TASB Localized Policy Manual Update 118

Port Aransas ISD

The [Regulations Resource Manual](#) includes a sample board resolution for convening the SHAC and a sample parental consent form.

EHAD(LEGAL) BASIC INSTRUCTIONAL PROGRAM: ELECTIVE INSTRUCTION

Driver training *schools* are renamed driver training *providers* by HB 1560.

EHBAB(LEGAL) SPECIAL EDUCATION: ARD COMMITTEE AND INDIVIDUALIZED EDUCATION PROGRAM

SB 89 requires districts to add supplemental information to the individualized education program (IEP) of any child who was enrolled in special education during the 2019–20 or 2020–21 school years.

The admission, review, and dismissal committee of a student who is participating in the new supplemental special education services and instructional materials program created by SB 1716 must provide certain information to parents and cannot consider the supplemental services when developing the IEP.

HB 785 imposes new requirements when a student has a behavioral improvement or intervention plan.

EHBB(LEGAL) SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS

HB 1525 eliminates the statutory requirement for a district to annually certify its gifted and talented program to the commissioner.

EHBC(LEGAL) SPECIAL PROGRAMS: COMPENSATORY/ACCELERATED SERVICES

Numerous legislative changes affect this legally referenced policy on compensatory and accelerated services.

- The compensatory education allotment may be used for services of an instructional coach (HB 1525).
- The list of students at risk of dropping out of school excludes students who are retained in prekindergarten (SB 1697) and includes students enrolled in a dropout recovery school (HB 572) and students participating in an adult high school charter school program (SB 1615).
- The term "limited English proficient" has been changed to "emergent bilingual" (SB 2066).
- New provisions have been added on required services after an unsatisfactory performance on state assessments, including accelerated instruction, accelerated learning committees, and parent requests for specific teachers (HB 4545).

EHBC(LOCAL) SPECIAL PROGRAMS: COMPENSATORY/ACCELERATED SERVICES

Recommended revisions to this local policy include references to accelerated instruction and accelerated learning committees as revised by HB 4545 and direct parents to FNG, the district's existing grievance policy, for complaints about educational plans.

The text also explains that parental requests for a student to be assigned to a particular teacher following a student's unsatisfactory performance on a grade 3, 5, or 8 math or reading assessment shall be handled in accordance with the district's administrative procedures. The [Regulations Resource Manual](#) includes sample procedures and a form for these parental requests.

The *Legal Issues in Update 118* memo describes common legal concerns and best practices specific to [this policy topic](#).

Explanatory Notes

TASB Localized Policy Manual Update 118

Port Aransas ISD

EHBE(LLEGAL) SPECIAL PROGRAMS: BILINGUAL EDUCATION/ESL

SB 2066 revises the term "limited English proficient" to "emergent bilingual" in several instances and adds a definition of the new term.

EHBF(LLEGAL) SPECIAL PROGRAMS: CAREER AND TECHNICAL EDUCATION

In addition to existing career and technology education program notification requirements, SB 1095 adds a requirement for the district to provide parents notification of certain work-based education programs offered by the district.

EHBG(LLEGAL) SPECIAL PROGRAMS: PREKINDERGARTEN

Eligibility for free prekindergarten enrollment for three-year-olds has been extended by HB 725 to children who were in foster care in another state.

Subject to certain requirements, a parent may elect for a student to repeat prekindergarten or enroll in prekindergarten for the first time if the student would have been eligible the previous year and has not yet enrolled in kindergarten (SB 1697).

To obtain an exemption from requirements regarding prekindergarten classes for four-year-olds, a district must first solicit proposals for partnerships (HB 1525).

A prekindergarten program provided by a private entity must comply with class size limits (SB 2081).

EHBK(LLEGAL) SPECIAL PROGRAMS: OTHER INSTRUCTIONAL INITIATIVES

As revised by HB 3257, instruction required during Holocaust Remembrance Week must include materials developed or approved by the Texas Holocaust, Genocide, and Antisemitism Advisory Commission.

EHDD(LLEGAL) ALTERNATIVE METHODS FOR EARNING CREDIT: COLLEGE COURSE WORK/DUAL CREDIT

In addition to existing career and technology program notification requirements, SB 1095 adds a requirement for the district to provide notice of work-based education programs offered by the district, such as internships, externships, apprenticeships, or a Pathways in Technology Early College High School (P-TECH) program, and to notify parents of the qualifications for enrolling in these programs. A district must also provide notice regarding subsidies to take college advanced placement tests or international baccalaureate examinations.

An agreement with an institution of higher education must designate an employee of the district or the higher education institution as responsible for providing academic advising to students who will enroll in a dual credit course, as specified by SB 1277.

EI(LLEGAL) ACADEMIC ACHIEVEMENT

Revised Administrative Code rules require the academic achievement record to reflect compliance with the requirement to complete a free application for federal student aid (FAFSA) or Texas application for state financial aid (TASFA).

SB 1888 eliminates the Early High School Graduation Scholarship Program.

EIE(LLEGAL) ACADEMIC ACHIEVEMENT: RETENTION AND PROMOTION

HB 4545 eliminates grade advancement provisions for students in grades 5 and 8.

SB 1697 creates parental options to retain students in prekindergarten through grade 8 or retake a high school credit course, even if the student has met the promotion standards or passed the course. In addi-

Explanatory Notes

TASB Localized Policy Manual Update 118

Port Aransas ISD

tion, a parent may enroll a student in prekindergarten or kindergarten as specified if the student was eligible the previous year. The bill includes a process to be followed if the district disagrees with the request. However, if the parent participates in that process, the parent may make the final decision whether the student will be retained. The retention provisions for grades 4–8 and for high school courses expire September 1, 2022.

EIE(LOCAL)

ACADEMIC ACHIEVEMENT: RETENTION AND PROMOTION

Outdated provisions on grade advancement testing have been removed as a result of HB 4545, including provisions on assignment of retained students, which were based on Administrative Code provisions addressing grade advancement requirements. The statement about eliminating the practice of retaining students is recommended for deletion, as it is only needed if a district operates an optional extended year program (OEYP) under Education Code 29.082.

Accelerated instruction is now addressed at EHBC.

Please note that we have retained in the policy your unique provisions allowing a committee to determine other means for a student to demonstrate mastery when the student does not meet the board-adopted promotion standards.

Please review your policy and contact your policy consultant if the district's grade level promotion standards need revision. The article "Level-Up? Promotion to the Next Grade Depends on Board Policy" (available in the TASB Member Center at <https://www.tasb.org/members/enhance-district/local-promotion-standards/>) provides additional information on grade level promotion standards.

The *Legal Issues in Update 118* memo describes common legal concerns and best practices specific to [this policy topic](#).

EIF(LEGAL)

ACADEMIC ACHIEVEMENT: GRADUATION

SB 369 adds details regarding how a school counselor reports compliance with the requirement for a student to complete a free application for federal student aid (FAFSA) or Texas application for state financial aid (TASFA).

The statutory expiration date for individual graduation committees was repealed by HB 1603.

Provisions on the Texas First Early High School Completion Program are from SB 1888.

Revised Administrative Code rules clarify that the requirement to demonstrate proficiency in specific communication skills for graduation may be satisfied beginning in grade 8.

EK(LEGAL)

TESTING PROGRAMS

We have removed TEA obligations regarding reimbursement procedures for college preparation assessments.

EKB(LEGAL)

TESTING PROGRAMS: STATE ASSESSMENT

The statutory term "limited English proficient" has been changed to "emergent bilingual" (SB 2066).

SB 1267 permits the district employee who oversees test administration to require other district employees who administer assessments to repeat test administration training.

References to the Texas Success Initiative Assessment, Version 2.0 (TSIA2) have been added as a result of revised Administrative Code rules.

Revisions regarding accelerated instruction are based on HB 4545.

Explanatory Notes

TASB Localized Policy Manual Update 118

Port Aransas ISD

EKBA(LLEGAL) STATE ASSESSMENT: ENGLISH LEARNERS/EMERGENT BILINGUAL STUDENTS

The statutory term "limited English proficient" has been changed to "emergent bilingual" (SB 2066).

EL(LLEGAL) CAMPUS OR PROGRAM CHARTERS

HB 3607 revises funding provisions applicable when a district contracts with an open-enrollment charter school to jointly operate a campus.

SBs 1365 and 1697 revise the list of laws applicable to charter campuses or programs.

EMB(LLEGAL) MISCELLANEOUS INSTRUCTIONAL POLICIES: TEACHING ABOUT CONTROVERSIAL ISSUES

HB 3979 adds numerous restrictions for a social studies course in the required curriculum.

EMI(LLEGAL) MISCELLANEOUS INSTRUCTIONAL POLICIES: STUDY OF RELIGION

HB 2681 permits a district to offer an elective course on the Bible beginning in grade 6, rather than grade 9.

FD(LLEGAL) ADMISSIONS

A statement has been added for new provisions from HB 4545 regarding enrollment in prekindergarten and kindergarten under certain circumstances. A cross-reference has also been added to EIE(LLEGAL).

SB 746 requires a parent to provide to the district in writing the parent's contact information.

In accordance with SB 1615, a student enrolled in an adult high school charter school program is entitled to the benefits of the available school fund if the student is under 50 years of age.

FDA(LLEGAL) ADMISSIONS: INTERDISTRICT TRANSFERS

SB 481 allows a student to transfer to another district if the student's current district will offer only virtual instruction for more than one grading period during the school year.

A cross-reference to CNA has been added for provisions on operating a transportation system outside the district to transport interdistrict transfer students.

FDAA(LLEGAL) INTERDISTRICT TRANSFERS: PUBLIC EDUCATION GRANTS

SB 1365 revises public education grants to make a student eligible if the student is assigned to a campus with any unacceptable performance rating.

FDE(LLEGAL) ADMISSIONS: SCHOOL SAFETY TRANSFERS

HB 375 amends the offense of continuous sexual abuse of a young child or children to include continuous sexual abuse of "a disabled individual."

FDE(LOCAL) ADMISSIONS: SCHOOL SAFETY TRANSFERS

Recommended revisions are to reflect a change from HB 375, which amends the offense of continuous sexual abuse of a young child or children to include continuous sexual abuse of "a disabled individual."

Explanatory Notes

TASB Localized Policy Manual Update 118

Port Aransas ISD

FEA(LEGAL) ATTENDANCE: COMPULSORY ATTENDANCE

HB 699 requires a school district to excuse a student's absence resulting from a serious or life-threatening illness or related treatment that makes the student's attendance infeasible, if proper documentation is provided.

SB 289 creates an optional excused absence for a student who is at least 15 years old to be absent for one day to obtain a learner license and for one day to obtain a driver's license.

HB 3165 provides an affirmative defense to truant conduct if absences were due to a child's voluntary absence from home because of abuse.

FEA(LOCAL) ATTENDANCE: COMPULSORY ATTENDANCE

We have added text to address SB 289, which creates an optional excused absence for a student who is at least 15 years old to be absent for one day to obtain a learner license and for one day to obtain a driver's license. **Contact the district's policy consultant if your district will not permit these excused absences.** The [Regulations Resource Manual](#) includes at FEA a sample form for students to verify an absence to visit a driver's license office and, at FEB, a chart listing acceptable documentation for absences, including for learner permits and driver's licenses.

Various references about providing verification of the absences addressed in the policy have been consolidated into a single statement.

The *Legal Issues in Update 118* memo describes common legal concerns and best practices specific to [this policy topic](#).

FEC(LEGAL) ATTENDANCE: ATTENDANCE FOR CREDIT

HB 699 prohibits a district from considering excused absences resulting from a serious or life-threatening illness or related treatment in determining whether a student has satisfied attendance requirements for a final grade or credit.

FED(LEGAL) ATTENDANCE: ATTENDANCE ENFORCEMENT

HB 699 prohibits a district from referring a student to truancy court and requires a district to provide counseling to a student who is absent due to a severe or life-threatening illness or related treatment.

The sample Truancy Prevention Measures Checklist in the [Regulations Resource Manual](#) has been updated to reflect this change.

FFAC(LEGAL) WELLNESS AND HEALTH SERVICES: MEDICAL TREATMENT

SB 1267 requires that training on unassigned epinephrine auto-injectors be in accordance with the district's professional development policy, which must be adopted by August 1, 2022, following publication of the SBEC clearinghouse on continuing education and training requirements. See DMA(LEGAL) above for information.

SB 6 addresses immunity of certain medical professionals for injury or death caused by care, treatment, or failure to provide care or treatment relating to a pandemic disease.

FFB(LEGAL) STUDENT WELFARE: CRISIS INTERVENTION

HB 3597 provides flexibility regarding the requirement for a district's threat assessment team to include a variety of members with extensive expertise and now requires the superintendent to ensure, *to the greatest extent practicable*, that the members have the required expertise.

Explanatory Notes

TASB Localized Policy Manual Update 118

Port Aransas ISD

FFBA(LEGAL)

CRISIS INTERVENTION: TRAUMA-INFORMED CARE

SB 1267 requires that training on trauma-informed care be in accordance with the district's professional development policy, which must be adopted by August 1, 2022, following publication of the SBEC clearinghouse on continuing education and training requirements. See DMA(LEGAL) above for information.

The bill also repeals the requirement to report on training compliance to TEA.

FFEB(LEGAL)

COUNSELING AND MENTAL HEALTH: MENTAL HEALTH

As required by SB 279, student identification cards must include the contact information for the National Suicide Prevention Lifeline and the Crisis Text Line and may include a local suicide prevention hotline, if available.

FFG(LEGAL)

STUDENT WELFARE: CHILD ABUSE AND NEGLECT

HB 3379 changes the standard of reporting child abuse and neglect from "cause to believe" to "*reasonable* cause to believe."

In addition, we have reordered provisions to better align with the structure of FFG(LOCAL) and have added an existing definition for completeness.

FFG(LOCAL)

STUDENT WELFARE: CHILD ABUSE AND NEGLECT

Recommended revisions to this local policy incorporate HB 3379 changes to the standard of reporting child abuse and neglect from "cause to believe" to "*reasonable* cause to believe."

A reference to the definition of a person responsible for the care, custody, or welfare of a child has been added for clarification.

We have also clarified that training will be as required by law and district policy in anticipation of the new district professional development policy that must be in place by August 2022. See DMA above for more information.

FFH(LEGAL)

STUDENT WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

Dating violence training is now only required on campuses that instruct students in grade six or higher in accordance with SB 1267.

An adjustment to the Note on Title IX explains that the Office for Civil Rights (OCR) has issued a formal interpretation that discrimination on the basis of sex under Title IX includes discrimination on the basis of sexual orientation and gender identity.

FFI(LEGAL)

STUDENT WELFARE: FREEDOM FROM BULLYING

In accordance with SB 2050, district bullying policies must address prevention and mediation of bullying incidents and comply with minimum standards adopted by TEA. Policy Service will recommend local policy revisions following publication of the TEA minimum standards.

FL(LEGAL)

STUDENT RECORDS

Changes in federal law prompted revisions regarding access to student information by military recruiters, who may have access to a student's district-provided email address unless a parent has advised the district not to release this information.

Explanatory Notes

TASB Localized Policy Manual Update 118

Port Aransas ISD

FL(LOCAL) STUDENT RECORDS

At Types of Education Records, we have replaced an outdated reference to the "grade placement committee" with a reference to the "accelerated learning committee" in accordance with HB 4545.

The *Legal Issues in Update 118* memo describes common legal concerns and best practices specific to [this policy topic](#).

FM(LEGAL) STUDENT ACTIVITIES

The requirement for the UIL to provide training to extracurricular students in recognizing the symptoms of catastrophic injuries and the risks of using dietary supplements has been removed by SB 1267.

HB 1080 provides that a district may not exclude a student from participating in a UIL activity solely because the student receives outpatient mental health services from a mental health facility or is absent for this purpose.

A district may permit homeschool students to represent the school in UIL activities as provided by HB 547. **If your district will permit homeschool students to participate in UIL activities and you currently have a provision in FD(LOCAL) prohibiting nonenrolled students from participating in curricular or extracurricular activities, please contact your policy consultant for an adjustment to that policy.**

HB 2721 prohibits a student from participating in any future extracurricular activity sponsored by the district or the UIL if the UIL determines that the student caused bodily injury to an extracurricular official in retaliation for the official's performance of duties.

Other provisions have been reordered for better flow.

FNCD(LEGAL) STUDENT CONDUCT: TOBACCO USE AND POSSESSION

SB 248 amends the definition of "e-cigarette" to include the liquid solution or other material used in the device.

FNCG(LEGAL) STUDENT CONDUCT: WEAPONS

HB 1927 prompted revisions regarding the Penal Code offense of unlawful carrying of weapons and a reference to the appropriate legal source for handgun offenses.

HB 957 removes firearm silencer from the list of prohibited weapons in Texas Penal Code 46.05.

FNG(LEGAL) STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT AND PARENT COMPLAINTS/GRIEVANCES

SB 348 clarifies that a parent is entitled to review teaching and instructional materials while a child is participating in virtual or remote learning and to observe virtual instruction.

FOC(LEGAL) STUDENT DISCIPLINE: PLACEMENT IN A DISCIPLINARY ALTERNATIVE EDUCATION SETTING

HB 375 amends the offense of continuous sexual abuse of a young child or children to include continuous sexual abuse of "a disabled individual."

FOD(LEGAL) STUDENT DISCIPLINE: EXPULSION

HB 375 amends the offense of continuous sexual abuse of a young child or children to include continuous sexual abuse of "a disabled individual."

Explanatory Notes

TASB Localized Policy Manual Update 118

Port Aransas ISD

FOF(LLEGAL) STUDENT DISCIPLINE: STUDENTS WITH DISABILITIES

When a district takes disciplinary action that constitutes a change of placement for a student who receives special education services, HB 785 requires the district to take certain actions relating to functional behavior assessments and behavioral intervention plans.

GBA(LLEGAL) PUBLIC INFORMATION PROGRAM: ACCESS TO PUBLIC INFORMATION

The name of an employee accused of an improper relationship between an educator and student is confidential until the employee is indicted for the offense, except as specified by HB 246. The [Regulations Resource Manual](#) includes sample procedures to address release of this information by a campus.

Provisions on the release of personal information have been revised for:

- Board members (HB 1082); and
- Current or honorably retired peace officers and commissioned security officers (SB 841).

Confidentiality of crime victim information has been revised based on HB 2357.

The sample election of confidentiality forms in the [Regulations Resource Manual](#) have been updated to reflect these changes.

GBAA(LLEGAL) INFORMATION ACCESS: REQUESTS FOR INFORMATION

Changes to this policy on requests for information are from SB 1225.

- If a district's physical offices are closed, but staff is working remotely, the district must make a good faith effort to continue responding to Public Information Act (PIA) requests for information.
- Provisions on temporary suspension of the PIA due to a catastrophe apply only when a district is *significantly* impacted and limit extensions of a suspension to only once per catastrophe.

GKA(LLEGAL) COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES

HB 1927 revises the Penal Code's list of places where the possession of weapons is prohibited.

Changes in federal law prompted revisions regarding the use of unmanned aircraft systems.

GKD(LLEGAL) COMMUNITY RELATIONS: NONSCHOOL USE OF SCHOOL FACILITIES

HB 525 protects religious organizations from closure by a governmental entity during a disaster.

HB 1239 amends the Texas Religious Freedom Restoration Act to prohibit a government agency or public official from ordering the closure of a place of worship and clarifies that the Act cannot be suspended by the governor during a disaster.

GKE(LLEGAL) COMMUNITY RELATIONS: BUSINESS, CIVIC, AND YOUTH GROUPS

Districts may not regulate learning pods in accordance with SB 1955.

GNB(LLEGAL) RELATIONS WITH EDUCATIONAL ENTITIES: REGIONAL EDUCATION SERVICE CENTERS

Changes to the provisions on core services provided by education service centers reflect that the gifted and talented allotment was reinstated by HB 1525.

Explanatory Notes
TASB Localized Policy Manual Update 118

Port Aransas ISD

GNC(LLEGAL)

RELATIONS WITH EDUCATIONAL ENTITIES: COLLEGES AND UNIVERSITIES

Provisions requiring certain districts to develop a plan to increase enrollment in higher education were deleted by SB 1677.

GRB(LLEGAL)

RELATIONS WITH GOVERNMENTAL ENTITIES: INTERLOCAL COOPERATION CONTRACTS

Provisions on entering into intergovernmental support agreements with a branch of the armed forces have been added as a result of SB 780.



(LOCAL) Policy Comparison Packet

This packet is generated by an automated process that compares the updated policy to the district's current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; omitted in Word)

Annotations are shown as follows.

- *Deletions* are shown in a red strike-through font: ~~deleted text~~.
- *Additions* are shown in a blue, bold font: **new text**.
- Blocks of text that have been *moved* without alteration are shown in green, with double underline and double strike-through formatting to distinguish the text's destination from its origin: ~~moved text~~ becomes moved text.
- *Revision bars* appear in the right margin, as above.

Note: While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes makes formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact:	School Districts and Education Service Centers	Community Colleges
	policy.service@tasb.org	colleges@tasb.org
	800.580.7529 512.467.0222	800.580.1488 512.467.3689

**Fiduciary
Responsibility**

The Superintendent, principal, and sponsor, as applicable, shall be responsible for the proper administration of District and campus activity funds and student activity funds in accordance with state law and local policy, District-~~approved~~ accounting practices and procedures, and the [Texas Education Agency \(TEA\) Financial Accountability System Resource Guide](#).

**Student Activity
Funds**

The Superintendent ~~or designee~~ shall ensure that student activity accounts are maintained to manage all class funds, ~~organization funds~~, and ~~any~~ other funds raised and collected by [student clubs or organizations from students](#) for a school-related purpose. The principal or designee shall issue receipts for all funds prior to their deposit into the appropriate District account at the District depository.

Student activity funds shall be included in the annual audit of the District's fiscal accounts. [See CFC]

Use and
Expenditure

Funds collected by student groups shall be used only for purposes authorized by the [student club or organization](#). ~~or upon approval of the sponsor~~. The principal ~~and sponsor or designee~~ shall [manage and](#) approve all disbursements. All funds raised by student organizations must be expended for the benefit of the students.

**District and Campus
Activity Funds**

The Superintendent shall [ensure District accounting practices and procedures address](#) ~~establish regulations governing~~ the expenditure of District and campus activity funds generated from vending machines, rentals, gate receipts, concessions, and other local sources of revenue over which the District has direct control. Funds generated from such sources shall be expended for the benefit of the District or its students and shall be related to the District's educational purpose.

Approval

Approval from the immediate supervisor or designee shall be obtained prior to a disbursement being made to any employee, including the principal.

Carryover Funds

All funds shall be left in the appropriate account and each sponsoring group shall retain the carryover funds for the next fiscal year. If [a club or an](#) organization ceases to function or exist, the unexpended funds ~~of the organization~~ shall be credited to the appropriate administrative activity account.

Plan The District shall develop a cybersecurity plan to secure the District's cyberinfrastructure against a cyberattack or any other cybersecurity incidents, determine cybersecurity risk, and implement appropriate mitigation planning.

Coordinator The Superintendent shall designate a cybersecurity coordinator. The cybersecurity coordinator shall serve as the liaison between the District and the Texas Education Agency (TEA) in cybersecurity matters ~~and as required by law report to TEA breaches of system security.~~

Training The Board delegates to the Superintendent the authority to:

1. Determine the cybersecurity training program to be ~~used in the District; annually completed by each employee and Board member; and~~
2. Verify and report compliance with ~~staff~~ training requirements in accordance with guidance from the Department of Information Resources; ~~and~~
- ~~2.3.~~ Remove access to the District's computer systems and databases for noncompliance with training requirements as appropriate.

The District shall complete periodic audits to ensure compliance with the cybersecurity training requirements.

Security Breach Notifications Upon discovering or receiving notification of a breach of system security, the District shall disclose the breach to affected persons or entities in accordance with the time frames established by law. The District shall give notice by using one or more of the following methods:

1. Written notice.
2. Email, if the District has email addresses for the affected persons.
3. Conspicuous posting on the District's websites.
4. Publication through broadcast media.

The ~~District~~ ~~District's cybersecurity coordinator~~ shall disclose a breach involving sensitive, protected, or confidential student information ~~as required by TEA and parents in accordance with~~ law.

TERMINATION OF EMPLOYMENT
RESIGNATION

DFE
(LOCAL)

**General
Requirements**

All resignations shall be submitted in writing to the Superintendent or ~~other person designated by Board action in accordance with this policy~~ ~~designee~~. The employee shall give reasonable notice and shall include in the letter a statement of the reasons for resigning. A prepaid certified or registered letter of resignation shall be considered submitted upon mailing.

At-Will Employees

The Superintendent ~~or designee~~ shall be authorized to accept the resignation of an at-will employee at any time. ~~The Superintendent may delegate to other administrators the authority to accept a resignation of an at-will employee.~~

Contract Employees

The Superintendent or ~~other person designated by Board action~~ ~~designee~~ shall be authorized to receive a contract employee's resignation effective at the end of the school year or submitted after the last day of the school year and before the penalty-free resignation date. ~~If an employee provides a resignation to a supervisor who has not been designated by the Board to accept resignations, the supervisor shall instruct the employee to submit the resignation to the Superintendent or other person designated by Board action.~~ The resignation requires no further action by the District and is accepted upon receipt ~~by the Superintendent or other person designated by Board action.~~

The Superintendent or other person designated by Board action shall be authorized to accept a contract employee's resignation submitted or effective at any other time. ~~If an employee provides a resignation to a supervisor who has not been designated by the Board to accept resignations, the supervisor shall instruct the employee to submit the resignation to the Superintendent or other person designated by Board action.~~ ~~The Superintendent or other person designated by Board action~~ ~~The Superintendent or other Board designee~~ shall either accept the resignation or submit the matter to the Board in order to pursue sanctions allowed by law.

**Withdrawal of
Resignation**

Once submitted and accepted, the resignation of a contract employee may not be withdrawn without consent of the Board.

PERSONNEL POSITIONS

DP
(LOCAL)

**Principal
Qualifications**

In addition to the minimal certification requirement, ~~athe~~ principal shall have at least:

1. Working knowledge of curriculum and instruction;
2. The ability to evaluate instructional program and teaching effectiveness;
3. The ability to manage ~~budgets~~budget and personnel and to coordinate campus functions;
4. The ability to explain policy, procedures, and data;
5. Strong communications, public relations, and interpersonal skills;
- ~~6.—Three years' experience as a classroom teacher;~~
- ~~7.6.~~ Prior experience in instructional leadership roles; and
1. Other qualifications deemed necessary by the Board and included in the job description.

School Counselors

In accordance with law, a school counselor shall spend 80 percent of the counselor's work time on duties that are components of a comprehensive school counseling program (CSCP). [See FFEA]

- ~~8.7.~~ If the Board approves a determination by the administration that due to District or campus staffing needs or other reasons a school counselor is prevented from spending 80 percent of the counselor's work time on duties that are components of a CSCP, the Board shall direct the Superintendent to develop a revised job description for the school counselor that addresses the percentage of the school counselor's time that shall be spent on duties related to the components of a CSCP and the duties the school counselor is expected to perform in the remaining work time. The Superintendent shall report to the Board regarding adjustments to a school counselor's duties under this provision. ▸

**Human Sexuality
Instruction**

The following process shall apply regarding the adoption of curriculum materials for the district's human sexuality instruction:

1. The Board shall adopt a resolution convening the District's school health advisory council (SHAC) to recommend curriculum materials for the instruction.
2. The SHAC shall hold at least two public meetings on the curriculum materials before adopting recommendations to present to the Board.
3. The SHAC recommendations must comply with the instructional content requirements in law, be suitable for the subject and grade level for which the materials are intended, and be reviewed by academic experts in the subject and grade level for which the materials are intended.
4. The SHAC shall present its recommendations to the Board at a public meeting.
5. After the Board ensures the recommendations from the SHAC meet the standards in law, the Board shall take action on the recommendations by a record vote at a public meeting.

~~Each student~~ ~~Students at all grade levels~~ who ~~has~~~~have~~ been identified as being at risk of dropping out of school, who ~~is~~~~are~~ not performing at grade level, or who did not perform satisfactorily on a state-mandated assessment, shall be provided accelerated and/or compensatory educational services.

**Accelerated
Instruction**

The District shall provide accelerated instruction in accordance with law if a student fails to perform satisfactorily ~~based~~ on a state-mandated ~~needs~~ assessment. ~~The principal shall ensure that each identified student is receiving services.~~

**Accelerated
Learning Committee**

When a student fails to perform satisfactorily on a math or reading state-mandated assessment in grades 3, 5, or 8, an accelerated learning committee shall develop a written educational plan in accordance with law. If a parent requests that the student be assigned to a particular teacher the following school year, the request shall be addressed in accordance with the District's administrative procedures.

A parent complaint about the content or implementation of the educational plan shall be filed in accordance with FNG. ~~The services provided each student shall be consistent with the goals and strategies established in the District and campus improvement plans and shall be reviewed for effectiveness at the close of each grading period. Parents shall be encouraged to participate in the planning of educational services for their child and shall be kept informed regarding the child's progress toward educational goals.~~

~~Parents of students who are not successful in meeting requirements for promotion shall be informed of any available options, such as an extended year program or summer school.~~

~~{See EIE}~~

Curriculum Mastery

Promotion and course credit shall be based on mastery of the curriculum. Expectations and standards for promotion shall be established for each grade level, content area, and course and shall be coordinated with compensatory, intensive, and/or accelerated services. [See EHBC]- The District shall comply with applicable state and federal requirements when determining methods for students with disabilities [see FB] or students who are English language learners [see EHBE and EKBA] to demonstrate mastery of the curriculum.

Students Receiving
Special Education
Services

Any modified promotion standards for a student receiving special education services shall be determined by the student's admission, review, and dismissal (ARD) committee and documented in the student's individualized education program (IEP). [See EHBA series and EKB]

**Standards for
Mastery**

In addition to the factors in law that must be considered for promotion, mastery shall be determined as follows:

1. Course assignments and unit evaluation shall be used to determine student grades in a subject. An average of 70 or higher shall be considered a passing grade.
2. Mastery of the skills necessary for success at the next level shall be validated by assessments that may either be incorporated into unit or final exams or may be administered separately. Mastery of at least 70 percent of the objectives shall be required.

Grades 1–2

In grades 1 and 2, the District shall use assessment methods other than numerical scores. Promotion to the next grade level shall be based on demonstrated proficiency at or above grade level in core subject areas (reading, language arts, mathematics, science, and social studies) and on District-established grade-level standards, including standards for social development and work habits. Satisfactory progress in reading shall be evident in the student's reading level, District curriculum assessments, and information from the student's daily work or portfolio, anecdotal records, and behavioral checklists.

Grades 3–5

In grades 3–5, promotion to the next grade level shall be based on an overall average of 70 on a scale of 100 based on course-level, grade-level standards (essential knowledge and skills) for all subject areas and a grade of 70 or above in language arts (average of reading and language arts grades), mathematics, science, and social studies.

If a student fails to demonstrate proficiency in accordance with this policy, a committee ~~shall~~**will** convene to develop an alternative plan for the student to demonstrate mastery.

Grades 6–8

In grades 6–8, promotion to the next grade level shall be based on an overall average of 70 on a scale of 100 based on course-level, grade-level standards (essential knowledge and skills) for all subject areas and a grade of 70 or above in language arts, mathematics, science, and social studies.

If a student fails to demonstrate proficiency in accordance with this policy, a committee ~~shall~~**will** convene to develop an alternative plan for the student to demonstrate mastery.

Grades 9–12

Grade-level advancement for students in grades 9–12 shall be earned by course credits. [See EI]

Accelerated Instruction

~~If a student fails to demonstrate proficiency on a state-mandated assessment, the student shall be provided accelerated instruction in accordance with state law. Additionally, students in grades 5 and 8 shall be subject to all provisions of Grade Advancement Testing, below.~~

Grade Advancement Testing

~~Except when a student will be assessed in reading or mathematics above his or her enrolled grade level, students in grades 5 and 8 must meet the passing standard on the applicable state-mandated assessments in reading and mathematics to be promoted to the next grade level, in addition to the District's local standards for mastery and promotion.~~

Definition of "Parent"

~~For purposes of this policy and decisions related to grade advancement requirements, a student's "parent" shall be defined to include either of the student's parents or guardians; a person designated by the parent, by means of a power of attorney or an authorization agreement as provided in Chapter 34 of the Family Code, to have responsibility for the student in all school-related matters [see FD]; a surrogate parent acting on behalf of a student with a disability; a person designated by the parent or guardian to serve on the grade placement committee (GPC) for all purposes; or in the event that a parent, guardian, or designee cannot be located, a person designated by the Superintendent or designee to act on behalf of the student. [See EIE(LEGAL)]~~

Alternate Assessment Instrument

~~The Superintendent or designee shall select from the state-approved list, if available, for each applicable subject an alternate assessment instrument that may be used for the third testing opportunity. Each student's GPC shall decide whether he or she shall be given the statewide assessment instrument or the applicable alternate instrument for the third testing opportunity. The commit-~~

	<p>tee's decision shall be based on a review of the student's performance in the previous testing opportunities, local assessments, and any other circumstances it deems appropriate.</p> <p>If a parent initiates an appeal of his or her child's retention following the student's failure to demonstrate proficiency after the third testing opportunity, the GPC shall review all facts and circumstances in accordance with law.</p> <p>The student shall not be promoted unless:</p> <ol style="list-style-type: none">1. All members of the GPC agree that the student is likely to perform on grade level if given additional accelerated instruction during the following school year in accordance with the educational plan developed by the GPC; and2. The student has completed required accelerated instruction in the subject area for which the student failed to demonstrate proficiency. <p>Whether the GPC decides to promote or to retain a student in this manner, the committee shall determine an accelerated instruction plan for the student for the following school year, providing for interim reports to the student's parent and opportunities for the parent to consult with the teacher or principal as needed. The principal or designee shall monitor the student's progress during the following school year to ensure that he or she is progressing in accordance with the plan.</p>
<p>Standards for Promotion upon Appeal</p>	
<p>Transfer Students</p>	<p>When a student transfers into the District having failed to demonstrate proficiency on applicable assessment instruments after two testing opportunities, a GPC shall convene for that student. The GPC shall review any available records of decisions regarding testing and accelerated instruction from the previous district and determine an accelerated instruction plan for the student.</p> <p>If a parent initiates an appeal for promotion when a student transfers into the District having failed to demonstrate proficiency after three testing opportunities, the GPC shall review any available records of decisions regarding testing, accelerated instruction, retention, or promotion from the previous district and issue a decision in accordance with the District's standards for promotion.</p>
<p>Assignment of Retained Students</p>	<p>A student not promoted to the next grade level shall remain at the same campus or shall be assigned to a similar campus setting.</p>
<p>Reducing Student Retention</p>	<p>The District shall establish procedures designed to reduce retaining students at a grade level, with the ultimate goal being elimination of the practice of retaining students. [See EHBC]</p>

Safe Schools Data

The Superintendent shall ensure that the District complies with Texas Education Agency (TEA) guidelines for the collection and maintenance of data regarding:

1. Mandatory expellable offenses committed at school or at a school-related or school-sponsored activity, on or off school property [see FOD]; and
2. Any student who becomes a victim of one of the following violent criminal offenses, as defined by the Penal Code, while on the premises of the school the student attends or while attending a school-sponsored or school-related activity, on or off school property:
 - a. Attempted murder;
 - b. Indecency with a child;
 - c. Aggravated kidnapping;
 - d. Aggravated assault on someone other than a District employee or volunteer;
 - e. Sexual assault or aggravated sexual assault against someone other than a District employee or volunteer;
 - f. Aggravated robbery; or
 - g. Continuous sexual abuse of a young child or [disabled individual children](#).

School Safety Transfers

The parent of a student who becomes a victim of a violent criminal offense as described in the state guidance for unsafe school choice options or who is assigned to a campus identified by TEA as persistently dangerous shall be offered a transfer to a safe public or charter school within the District.

For each transfer requested, the District shall explore transfer options, as appropriate. Options may include a transfer agreement with another school district.

From a Persistently Dangerous School

The parent of a student attending a school identified as persistently dangerous shall be provided notification of his or her right to request a transfer. Notification shall occur at least 14 days prior to the start of the school year or, for a student enrolling subsequently, upon the student's enrollment.

The parent must submit to the Superintendent an application for transfer. The Superintendent shall complete the transfer prior to the beginning of the school year, if applicable, or within 14 calendar days of the request for a subsequently enrolling student.

Any transfer arranged for a student from a campus identified by TEA as persistently dangerous shall be renewed so long as the campus from which the student transferred retains that designation.

The District shall maintain, in accordance with the District's record retention schedule, documentation of notification to parents of the transfer option, transfer applications submitted, and action taken.

For a Victim of a
Violent Criminal
Offense

Within 14 calendar days after a violent criminal offense described above occurs in or on the premises of the school the student attends or while attending a school-sponsored or school-related activity, on or off school property, the District shall notify the parent of a student who is a victim of the offense of the parent's right to request a transfer. The parent must submit to the Superintendent an application for transfer. The Superintendent shall approve or disapprove the request within 14 calendar days of its submission.

Any transfer arranged for a student who was a victim of a violent crime as described above shall be renewed so long as the threat to the student exists at the campus to which the student would typically be assigned.

For each offense, the District shall maintain for at least five years documentation of the nature and date of the offense, notification to the parent of the transfer option, transfer applications submitted, action taken, and other relevant information regarding the offense.

**Additional Transfer
Options**

In circumstances described by Education Code 25.0341, a parent of a student who has been the victim of a sexual assault, regardless of whether the offense occurred on or off school property, may request a transfer of the parent's child or the student assailant from the same campus.

[For other transfer provisions, see also FDA and FDB.]

Students in violation of the compulsory attendance law shall be reported to the District attendance officer, who may institute court action as provided by law.

Excused Absences

In addition to excused absences required by law, the District shall excuse absences for the following purposes. [A student shall be required to submit verification of these absences in accordance with administrative regulations.](#)

Higher Education Visits

The District shall excuse a student for up to two days during the student's junior year and up to two days during the student's senior year to visit an accredited institution of higher education. ~~A student shall be required to submit verification of such visits in accordance with administrative regulations.~~

Armed Services Enlistment

The District shall excuse a student 17 years of age or older for up to four days during his or her enrollment in high school for activities related to pursuing enlistment in a branch of the U.S. Armed Services or Texas National Guard. ~~A student shall be required to submit verification of such activities in accordance with administrative regulations.~~

Early Voting or Election Clerk

The District shall excuse a student for up to two days per school year to serve as an early voting or election clerk. ~~A student shall be required to submit verification of service in accordance with administrative regulations.~~

Learner or Driver's License

The District shall excuse a student 15 years of age or older for one day during his or her enrollment in high school for each of the following:

- Visiting a driver's license office to obtain a learner license; or
- Visiting a driver's license office to obtain a driver's license.

[For extracurricular activity absences, see FM.]

Withdrawal for Nonattendance

The District may initiate withdrawal of a student under the age of 19 for nonattendance under the following conditions:

1. The student has been absent ten consecutive school days; and
2. Repeated efforts by the attendance officer and/or principal to locate the student have been unsuccessful.

[For District-initiated withdrawal of students 19 or older, see FEA(LEGAL).]

Students Attending Homeschools

Students who are homeschooled are exempt from the compulsory attendance law to the same extent as students enrolled in other private schools.

ATTENDANCE
COMPULSORY ATTENDANCE

FEA
(LOCAL)

Adequate documentation of homeschooling for withdrawal shall consist of either a statement of withdrawal in accordance with FD(LOCAL) indicating the date homeschooling began, or a signed and dated letter from a parent or guardian indicating that his or her child is being homeschooled and the date the homeschooling began.

The District may request from a parent or guardian a letter of assurance that a child is being educated using a curriculum designed to meet basic education goals of reading, spelling, grammar, mathematics, and a study of good citizenship.

Enforcing
Compulsory
Attendance

If a parent or guardian refuses to submit a requested statement or letter, or if the District has evidence that a school-aged child is not being homeschooled within legal requirements, the District may investigate further and, if warranted, shall pursue legal action to enforce the compulsory attendance law.

**Program to Address
Child Sexual Abuse,
Trafficking, and
Maltreatment**

The District's program to address child sexual abuse, trafficking, and other maltreatment of children, as included in the District improvement plan and the student handbook, shall include:

1. Methods for increasing staff, student, and parent awareness regarding these issues, including prevention techniques and knowledge of likely warning signs indicating that a child may be a victim;
2. Age-appropriate, research-based antivictimization programs for students;
3. Actions that a child who is a victim should take to obtain assistance and intervention; and
4. Available counseling options for affected students.

Training

The District shall provide training to employees as required by law and District policy. Training shall address techniques to prevent and recognize sexual abuse, trafficking, and all other maltreatment of children, including children with significant cognitive disabilities. [See DMA]

[See BBD for Board member training requirements and BJCB for Superintendent continuing education requirements.]

**Reporting Child
Abuse and Neglect**

Any person who has reasonable cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect has a legal responsibility, under state law, to immediately report the suspected abuse or neglect to an appropriate authority.

As defined in state law, child abuse and neglect include both sex and labor trafficking of a child.

The following individuals have an additional legal obligation to submit a written or oral report within 48 hours of learning of the facts giving rise to the suspicion of abuse or neglect:

1. Any District employee, agent, or contractor who suspects a child's physical or mental health or welfare has been adversely affected by abuse or neglect.
2. A professional who has reasonable cause to believe that a child has been or may be abused or neglected or may have been a victim of indecency with a child. A professional is anyone licensed or certified by the state who has direct contact with children in the normal course of duties for which the individual is licensed or certified.

A person is required to make a report if the person has [reasonable](#) cause to believe that an adult was a victim of abuse or neglect as a child and the person determines in good faith that disclosure of the information is necessary to protect the health and safety of another child or an elderly or disabled person.

[For parental notification requirements regarding an allegation of educator misconduct with a student, see FFF.]

Restrictions on Reporting

In accordance with law, an employee is prohibited from using or threatening to use a parent's refusal to consent to administration of a psychotropic drug or to any other psychiatric or psychological testing or treatment of a child as the sole basis for making a report of neglect, unless the employee has cause to believe that the refusal:

1. Presents a substantial risk of death, disfigurement, or bodily injury to the child; or
2. Has resulted in an observable and material impairment to the growth, development, or functioning of the child.

Making a Report

Reports may be made to any of the following:

1. A state or local law enforcement agency;
2. The Child Protective Services (CPS) division of the Texas Department of Family and Protective Services (DFPS) at (800) 252-5400 or the [Texas Abuse Hotline Website](#)¹;
3. A local CPS office; or
4. If applicable, the state agency operating, licensing, certifying, or registering the facility in which the suspected abuse or neglect occurred.

However, if the suspected abuse or neglect involves a person responsible for the care, custody, or welfare of the child, the report must be made to DFPS, unless the report is to the state agency that operates, licenses, certifies, or registers the facility where the suspected abuse or neglect took place; or the report is to the Texas Juvenile Justice Department as a report of suspected abuse or neglect in a juvenile justice program or facility. [As defined by law, a person responsible for the care, custody, or welfare of a child includes school personnel and volunteers and day-care workers.](#)
[See FFG(LEGAL)]

An individual does not fulfill his or her responsibilities under the law by only reporting suspicion of abuse or neglect to a campus princi-

pal, school counselor, or another District staff member. Furthermore, the District is prohibited from requiring an employee to first report his or her suspicion to a District or campus administrator.

Confidentiality

In accordance with state law, the identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the rules of the investigating agency.

Immunity

A person who in good faith reports or assists in the investigation of a report of child abuse or neglect is immune from civil or criminal liability.

Failing to Report Suspected Child Abuse or Neglect

By failing to report suspicion of child abuse or neglect, an employee:

1. May be placing a child at risk of continued abuse or neglect;
2. Violates the law and may be subject to legal penalties, including criminal sanctions for knowingly failing to make a required report;
3. Violates Board policy and may be subject to disciplinary action, including possible termination of employment; and
4. May have his or her certification from the State Board for Educator Certification suspended, revoked, or canceled in accordance with 19 Administrative Code Chapter 249.

It is a criminal offense to coerce someone into suppressing or failing to report child abuse or neglect.

Responsibilities Regarding Investigations

In accordance with law, District officials shall be prohibited from:

1. Denying an investigator's request to interview a child at school in connection with an investigation of child abuse or neglect;
2. Requiring that a parent or school employee be present during the interview; or
3. Coercing someone into suppressing or failing to report child abuse or neglect.

District personnel shall cooperate fully and without parental consent, if necessary, with an investigation of reported child abuse or neglect. [See GKA]

¹ Texas Abuse Hotline Website: <http://www.txabusehotline.org>

Comprehensive System

The Superintendent shall develop and maintain a comprehensive system of student records and reports dealing with all facets of the school program operation and shall ensure through reasonable procedures that records are accessed by authorized persons only, as allowed by this policy. These data and records shall be stored in a safe and secure manner and shall be conveniently retrievable for use by authorized school officials.

Cumulative Record

A cumulative record shall be maintained for each student from entrance into District schools until withdrawal or graduation from the District.

This record shall move with the student from school to school and be maintained at the school where currently enrolled until graduation or withdrawal. Records for nonenrolled students shall be retained for the period of time required by law. No permanent records may be destroyed without explicit permission from the Superintendent. [See CPC]

Custodian of Records

The ~~principal~~ principal is custodian of all records for currently enrolled students. The ~~principal~~ principal is the custodian of records for students who have withdrawn or graduated. The student handbook made available to all students and parents shall contain a listing of the addresses of District schools, as well as the Superintendent's business address.

Types of Education Records

The record custodian shall be responsible for the education records of the District. These records may include:

1. Admissions data, personal and family data, including certification of date of birth.
2. Standardized test data, including intelligence, aptitude, interest, personality, and social adjustment ratings.
3. All achievement records, as determined by tests, recorded grades, and teacher evaluations.
4. All documentation regarding a student's testing history and any accelerated instruction he or she has received, including any documentation of discussion or action by ~~an accelerated learning~~ a-grade-placement committee convened for the student.
5. Health services record, including:
 - a. The results of any tuberculin tests required by the District.
 - b. The findings of screening or health appraisal programs the District conducts or provides. [See FFAA]

- c. Immunization records. [See FFAB]
6. Attendance records.
7. Student questionnaires.
8. Records of teacher, school counselor, or administrative conferences with the student or pertaining to the student.
9. Verified reports of serious or recurrent behavior patterns.
10. Copies of correspondence with parents and others concerned with the student.
11. Records transferred from other districts in which the student was enrolled.
12. Records pertaining to participation in extracurricular activities.
13. Information relating to student participation in special programs.
14. Records of fees assessed and paid.
15. Records pertaining to student and parent complaints.
16. Other records that may contribute to an understanding of the student.

Access by Parents

The District shall make a student's records available to the student's parents, as permitted by law. The records custodian or designee shall use reasonable procedures to verify the requester's identity before disclosing student records containing personally identifiable information.

Records may be reviewed in person during regular school hours without charge upon written request to the records custodian. For in-person viewing, the records custodian or designee shall be available to explain the record and to answer questions. The confidential nature of the student's records shall be maintained at all times, and records to be viewed shall be restricted to use only in the Superintendent's, principal's, or school counselor's office, or other restricted area designated by the records custodian. The original copy of the record or any document contained in the cumulative record shall not be removed from the school.

Copies of records are available at a per copy cost, payable in advance. Copies of records must be requested in writing. Parents may be denied copies of records if they fail to follow proper procedures or pay the copying charge. If the student qualifies for free or

reduced-price lunches and the parents are unable to view the records during regular school hours, upon written request of a parent, one copy of the record shall be provided at no charge.

A parent may continue to have access to his or her child's records under specific circumstances after the student has attained 18 years of age or is attending an institution of postsecondary education. [See FL(LEGAL)]

Access by School Officials

A school official shall be allowed access to student records if he or she has a legitimate educational interest in the records.

For the purposes of this policy, "school officials" shall include:

1. An employee, Board member, or agent of the District, including an attorney, a consultant, a contractor, a volunteer, a school resource officer, and any outside service provider used by the District to perform institutional services.
2. An employee of a cooperative of which the District is a member or of a facility with which the District contracts for placement of students with disabilities.
3. A contractor retained by a cooperative of which the District is a member or by a facility with which the District contracts for placement of students with disabilities.
4. A parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.
5. A person appointed to serve on a team to support the District's safe and supportive school program.

All contractors provided with student records shall follow the same rules as employees concerning privacy of the records and shall return the records upon completion of the assignment.

A school official has a "legitimate educational interest" in a student's records when he or she is:

1. Working with the student;
2. Considering disciplinary or academic actions, the student's case, or an individualized education program for a student with disabilities;
3. Compiling statistical data;
4. Reviewing an education record to fulfill the official's professional responsibility; or

5. Investigating or evaluating programs.

**Transcripts and
Transfers of Records**

The District may request transcripts from previously attended schools for students transferring into District schools; however, the ultimate responsibility for obtaining transcripts from sending schools rests with the parent or student, if 18 or older.

For purposes of a student's enrollment or transfer, the District shall promptly forward in accordance with the timeline provided in law education records upon request to officials of other schools or school systems in which the student intends to enroll or enrolls. [See FD(LEGAL), Required Documentation] The District may return an education record to the school identified as the source of the record.

**Records
Responsibility for
Students in Special
Education**

The ~~special programs coordinator~~ ~~special programs coordinator~~ shall be responsible for ensuring the confidentiality of any personally identifiable information in records of students in special education.

A current listing of names and positions of persons who have access to records of students in special education is maintained at ~~the special programs office~~ ~~the special programs office~~.

**Procedure to Amend
Records**

Within 15 District business days of the record custodian's receipt of a request to amend records, the District shall notify the parents in writing of its decision on the request and, if the request is denied, of their right to a hearing. If a hearing is requested, it shall be held within ten District business days after the request is received.

Parents shall be notified in advance of the date, time, and place of the hearing. An administrator who is not responsible for the contested records and who does not have a direct interest in the outcome of the hearing shall conduct the hearing. The parents shall be given a full and fair opportunity to present evidence and, at their own expense, may be assisted or represented at the hearing.

The parents shall be notified of the decision in writing within ten District business days of the hearing. The decision shall be based solely on the evidence presented at the hearing and shall include a summary of the evidence and reasons for the decision. If the decision is to deny the request, the parents shall be informed that they have 30 District business days within which to exercise their right to place in the record a statement commenting on the contested information and/or stating any reason for disagreeing with the District's decision.

**Directory
Information**

Directory information for District students has been classified into two separate categories:

STUDENT RECORDS

FL
(LOCAL)

1. Items for use only for school-sponsored purposes; and
2. Items for all other purposes.

School-Sponsored
Purposes

For the following school-sponsored purposes—all District publications and announcements~~all District publications and announcements~~—directory information shall include student name, address, telephone listing, electronic mail address, photograph, date of birth, honors and awards received, dates of attendance, grade level, most recent educational institution attended, participation in officially recognized activities and sports, weight and height of members of athletic teams, and enrollment status~~student name, address, telephone listing, electronic mail address, photograph, date of birth, honors and awards received, dates of attendance, grade level, most recent educational institution attended, participation in officially recognized activities and sports, weight and height of members of athletic teams, and enrollment status.~~

All Other Purposes

For all other purposes, directory information shall include student name, grade level, and enrollment status.~~student name, grade level, and enrollment status.~~

Consider/Take Possible Action to Participate in TRS ActiveCare or Pursue Alternative Plan Options for Medical Insurance Coverage for the 2022-2023

Action Item:

SB 1444, passed in the 87th Legislative session, amends Insurance Code, Chapter 1579 Subchapter C Section 1579.1045 and Subchapter D Section 1579.155 which prohibits a participating district, notwithstanding any other law, from offering or making available to the entity’s employees or their dependents group health coverage not provided under the uniform group coverage program established under Chapter 1579. If a district elects to discontinue their participation in the TRS ActiveCare program effective September 1, 2022 to pursue alternative health coverage for their employees, the district must notify the Teacher Retirement System of Texas (TRS) no later than December 31, 2021 for the 2022-2023 school year decision. If the district does decide to leave TRS ActiveCare, the district is not eligible to return to the program for five years. The board is responsible for deciding if the district will remain with TRS ActiveCare for the 2022-2023 school year or leave TRS ActiveCare to pursue alternative group health coverage.

Rationale:	Insurance Code Chapter 1579 Subchapter C Section 1579.1045 and Subchapter D Section 1579.155
Budget:	Unknown at this time.
Recommendation:	Accept the superintendent’s recommendation to remain with TRS ActiveCare for group health coverage for the 2022-2023 school year and to make TRS Active Care the only group health coverage offered by PAISD beginning with the 2022-2023 school year.

DISCUSSION AND/OR ACTION ITEM

Consider/Take Possible Action to Install Fencing from Olsen Elementary School to Port Aransas High School (behind Administration building)

Action Item:

With a continued goal of “closure of the envelope” related to fencing of all school campus buildings, another step will be to install a fence between the elementary campus and the high school campus behind the administration building. The fence will include a vehicle gate that will be kept closed during all school hours, except for deliveries to/from the food service area and trash dumpster maintenance. The fence will also include a set of single swing gates for foot traffic access. All posts will be set with concrete footings to provide extra safety.

With the approaching completion of the Marlin Innovation Lab and experience with material delays related to fencing in the Olsen Elementary School improvement project, it is deemed important to move forward in approving a proposal for this fencing project. With a lead time of 1 to 2 months (possibly longer) for fencing materials, we anticipate a late spring or summer installation. To comply with district purchasing policy (because the cost of the project is over \$25,000), the district has requested bids from several vendors. Two proposals were received.

In reviewing the proposals, the district is recommending awarding the services to S&J Fencing Co. for a cost of \$43,287.58. S&J Fencing has provided all fencing services to PAISD over the past 10 years, and has provide good work performance and product warranty services when needed. Funding for the fencing is included in the 2021 bond under Safety Equipment and Upgrades.

RATIONALE:	CH (Local) & (Legal)
BUDGET:	2021 Bond Funds
RECOMMENDATION:	Accept the superintendent’s recommendation to approve the proposal to construct the fencing by S&J Fence Co.

S & J FENCE CO.

361-885-0503

www.sjfenceco.com

1825 North Padre Island Drive
Corpus Christi, TX 78408

BID PROPOSAL

Port Aransas ISD
Attn: Pete Cowen
100 Station Street
Port Aransas, TX
361-816-5932

October 11, 2021
Estimator: Adrian Elwin
Contact: 361-442-3518

Description: Install 259' of 6' tall black, 3-rail, flush-bottom, Ameristar Echelon II (industrial grade) Majestic style aluminum fence, to include (2) 6' wide single swing gates, and (1) set of 24' wide double swing gates. Single swing gates to be equipped with j-bolt hinges (not-self closing) and (1) padlockable fork latch per gate. Double gates to be equipped with (2) 180-degree hinges per leaf, set equipped with padlockable fork latch. All posts set in soil will be 2.5"x2.5"x.080" square aluminum set in a minimum 30" concrete footings. All posts installed on concrete will be installed by coring concrete and setting posts in concrete footings. **This fence will not exactly match existing ornamental fence. This bid good for 30 days unless otherwise specified in writing by S&J Fence Co.**

115

Materials furnished by S&J:	\$ 25,281.58
8' wide x 6' tall 3-rail "Majestic" aluminum panels	
2.5"x2.5"x.080" square aluminum posts with standard caps	
4"x4"x.250" square aluminum gate posts with standard caps	
(2) 6' wide single swing gates, with hardware	
(1) set of 24' wide double swing gates, with hardware	
All necessary concrete	
Labor furnished by S&J:	\$ 18,006.00
Applicable sales tax @ 8.25% (materials only):	\$ -
TOTAL CHARGES:	\$ 43,287.58

Terms: Signed design & Hardcopy PO to order materials & schedule; invoiced at completion (net 30).
This price includes a discount for payment by cash or check; add 2% if paying by credit/debit card.
Lead time on materials is approx. 4-8 weeks from receipt of signed contract, design and deposit.
Customer agrees to register warranty with Ameristar after installation, & to follow Ameristar warranty procedures for any product defects.

Thank you for the opportunity to bid on your fence project. You will find that S&J will deliver exceptional service and a quality product. We look forward to your business!

To accept this bid, please sign below and email to aelwin@sjfenceco.com or mail to the address above.

Signed - Owner or Agent

Date

Initial I have read and agree to S&J Fence Co. Terms and Conditions.
(www.sjfenceco.com/termsandconditions)

Employer Tax I.D. #27-0587418

DISCUSSION AND/OR ACTION ITEM

Consider/Take Possible Action to Install Shade Structure in Front of PAHS Entrance

Action Item:

Installation of a shade structure at PAHS was included in the November 2020 bond referendum project list. The structure will be used as an outdoor classroom space as well as an alternate site for students during lunch time.

The District requested a proposal using BuyBoard pricing from Kraftsman Commercial Playgrounds & Water Parks. Kraftsman has provided all shade projects installed at the elementary playground. The company has shown good work performance and provided product warranty services when needed. In reviewing the proposal and prior history with the vendor, the district is recommending awarding the services to Kraftsman for a cost of \$32,129.46. Funding for the shade is included in the 2021 bond budget.

RATIONALE:	CH (Local) & (Legal)
BUDGET:	2021 Bond Funds
RECOMMENDATION:	Accept the superintendent's recommendation to approve the shade structure proposal by Kraftsman Commercial Playgrounds & Water Parks as presented.



Kraftsman
 COMMERCIAL PLAYGROUNDS &
 WATER PARKS
 19535 Haude Road
 Spring, TX 77388
 Phone: (281) 353-9599 Fax: (281) 353-2265

QUOTE #Q71914
 Date: 11/22/2021
 Project: 23519
 Created By: David Ondrias

BILL TO

Port Aransas High School ☎ 361-749-1206
 David Swartwout
 PAISD High School 30x30x10 Shade
 , TX

SHIP TO

Port Aransas ISD ☎ 361-749-1221
 Pete Cowen ☐ 361-533-4553
 PAISD High School 30x30x10 Shade
 100 S Station Street
 Port Aransas, TX 78373

Terms:
 Net 30 days

QTY	Code	Description	Size	Weight	Color	Unit Price	Ext. Price
	DISCBB	Proposal includes Discount on BuyBoard Purchase, BuyBoard Contract #592-19 Square, Coastal, 30x30x10 Shade Structure					117
1	KSHADEHIP	Custom Square Hip Shade Canopy, 30 x30 x10 eave height with glide elbows, (4) columns on base plates mounted below surface 105 Wind Rated, by Superior Shade 28972				\$11,664.00	\$11,664.00
4	PIERS36X072	Concrete piers for pavilion & canopy columns, with anchor bolts set if required, By: Kraftsman	36"x72"			\$2,560.00	\$10,240.00
1	ENG622	Engineer Sealed Drawings of Shade Canopy and Foundations by Superior Shade				\$942.00	\$942.00
Item Subtotal:						\$22,846.00	
Shipping & Handling:						\$2,629.86	
Discount:						(\$1,678.40)	
Equipment Subtotal:						\$23,797.46	
Tax:						\$0.00	
Install:						\$8,332.00	
Total:						\$32,129.46	

Special Terms and Conditions

Items not included:

These items are not included:

- Finish landscaping, sodding or seeding of disturbed areas. All disturbed areas to be leveled and raked out.
- Concrete lead walks or adjoining observation concrete deck areas.
- Storm Water Pollution Controls for project site.
- Temporary security fence during construction.
- Patching of existing concrete decorative coatings, staining, coloring, or surfacing if any existing concrete deck is removed during excavation for piers.
- Removal of existing equipment.

Buy Board:

Proposal is submitted with applicable discounts per Buy Board program to reflect established discounts.

Sales Tax Exempt:

Sales tax is not included in prices quoted. Customer is to supply Sales Tax Exemption or Sales Tax Resale certificate at time of acceptance of proposal, or sales tax will be added to final contract and invoicing for the project.



Kraftsman

COMMERCIAL PLAYGROUNDS &
WATER PARKS
19535 Haude Road
Spring, TX 77388
Phone: (281) 353-9599 Fax: (281) 353-2265

QUOTE #Q71914

Date: 11/22/2021

Project: 23519

Created By: David Ondrias

Page 2 of 4

Insurance Terms:

Kraftsman will supply a certificate of insurance verifying the limits of coverage. See terms page for details and charges for naming additional insured parties or adding special coverage's if required.

Credit Card terms:

If paying by American Express, there is a 6% processing fee charge. If paying by Visa or Master Card, there is a 4% processing fee charge.

Monthly Progress Billings

All work completed and materials stored as of the last day of the month shall be billed on or before the 25th of said month. Payments to be received by the 15th of the following month.

Shipping Charges

Unless noted otherwise on quote, all shipping and handling charges on quote are firm for duration of 90 days.

118.

No Bonding Included:

No performance, or payment bonds, and/or maintenance bonds are included. These are available upon request at additional cost for the bonds and processing.

Delivery and Unloading:

If Installation is purchased: Kraftsman is responsible for ensuring that adequate staff and equipment resources are available for timely off-loading, safe handling, and secure storage of equipment upon receipt from motor freight carrier of installed product shipments. Unloading of materials from the truck will potentially require material handling equipment, i.e. forklift, pallet jack(s), to properly remove equipment from the delivery truck. In Most Cases when Kraftsman is installing a project the product will be received at Kraftsman's Warehouse and stored until needed on the project. Then transported to the site at the time of installation.

Locating for Underground Utilities:

- Kraftsman will call and arrange for utility locating with the public utilities stake out providers. All Public Utilities, including Phone, Electrical, Gas, Cable, and Fiber Optics are to be staked prior to installation. Kraftsman will arrange with Public Utility Stake Out providers for a date that this is to be completed prior to Kraftsman arriving on site.
- Customer is to locate, mark, and provide information for all privately owned utilities that are not marked by the Public Utility providers, for all utility service lines below grade that are privately owned. These will include any and all of the following: electrical, water lines, gas lines, irrigation lines, sewer and storm lines, cable service lines, fiber optic or other IT lines, which are privately owned by the property owner.
- Kraftsman is not responsible for any underground utilities which are not marked or located by the owner or public utilities stake out providers. Damages to underground utilities for electrical, water, irrigation, and other listed above will not be repaired by Kraftsman and will be the owner's expense and responsibility.

Installation:

Installation quoted includes: Haul off of soil and concrete spoils from project site; or distribution and leveling of any excess soils from excavation, if there is an area approved by customer for filling low areas on the facility. Assembly of all frame work, installation of fabric and cable system, and all equipment necessary for installation.

Pier Sizes Quoted:

Pier sizes and prices quoted are subject to final engineering review and may change upon soils reports and engineering being completed. Any additional charges will be presented for approval prior to starting construction.

Care, Maintenance, and Warranties of Canopies:

Fabric Shade Canopies are designed to withstand normal wind loads and weather conditions, and will provide years of sun, heat, hail & UV protection with minimal maintenance. Warranties shall be void if damage to or failure to the shade structure is caused by contact with chemical, misuse, vandalism, fireworks or acts of God, including but not limited to, ice, snow or wind in excess of the applicable building code parameters. All fabric tops are warranted for sustained winds up to 76 mph and for gusts of up to 3 seconds duration up to 90 mph with no snow or ice accumulation. Damage caused by flying debris is not covered. Fabric is not warranted where it is installed on a structure that is not engineered or built by the manufacturer.



Kraftsman

COMMERCIAL PLAYGROUNDS &
WATER PARKS
19535 Haude Road
Spring, TX 77388
Phone: (281) 353-9599 Fax: (281) 353-2265

QUOTE #Q71914

Date: 11/22/2021

Project: 23519

Created By: David Ondrias

Page 3 of 4

Acts of Nature:

Fabric Shade Canopy warranties do not cover natural disasters, such as earthquakes, shifts in terrain or tornados. If the structure is installed in an area exposed to hurricanes, removal of the shade fabric is required when a hurricane warning is issued. Structures are warranted for winds up to 145 mph, only if the shade canopy fabric has been removed as per requirements by the manufacturer. Care must be taken during removal of canopies so as not to damage the fabric or connection points and hardware. Contact Kraftsman or the manufacturer of the canopy if there are questions in regards to proper removal and reinstallation processes and procedures.

Project Completion:

Allow 2 to 4 weeks for preparation of plans, drawings, and submittals after acceptance of proposal provided that the following has been completed and approved by the customer:

- Project product submittals reviewed, approved and returned.
- Completed Color selection sheet (signed and dated)
- Physical project address
- All contact names and phone numbers
- Exemption certificate
- Deposit per contract

119

Building Permits:

- Building permits are not included or provided.
- Engineer stamped plans are included.

Canopy Lead Times:

Lead Times are after approval of all Initial submittal info and colors.

Shade Canopies with engineer sealed drawings - the lead time for the shade canopy to ship is 12-14 weeks from when the order is placed with the manufacturer.

Force Majeure:

Each Party shall be excused from liability for the failure or delay in performance of any obligation under this Agreement (other than failure to make payment when due) by reason of any event beyond such Party's reasonable control including but not limited to Acts of God, fire, flood, explosion, earthquake, pandemic flu, or other natural forces, governmental orders or directives, war, civil unrest, acts of terrorism, accident, destruction or other casualty, any lack or failure of transportation facilities, any lack or failure of supply of raw materials, or any other event similar to those enumerated above. Such excuse from liability shall be effective only to the extent and duration of the event(s) causing the failure or delay in performance and provided that the Party has not caused such event(s) to occur. Notice of a Party's failure or delay in performance due to force majeure must be given to the other Party within (20) days after its occurrence has become identified by the Party. All delivery dates under this Agreement that have been affected by force majeure shall be tolled for the duration of such force majeure. In no event shall any Party be required to prevent or settle any labor disturbance or dispute, or to act outside of compliance with governmental orders or directives. □



Kraftsman
 COMMERCIAL PLAYGROUNDS &
 WATER PARKS
 19535 Haude Road
 Spring, TX 77388
 Phone: (281) 353-9599 Fax: (281) 353-2265

QUOTE #Q71914
 Date: 11/22/2021
 Project: 23519
 Created By: David Ondrias

General Terms and Conditions

Bill To:
 Port Aransas High School

Ship To:
 Port Aransas ISD

Terms:
 Net 30 days

CONDITIONS OF SALE

1. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the contract.
2. No returns of merchandise will be accepted unless previously authorized in writing by Kraftsman. All returns are subject to restocking fee of 25% plus freight charges incurred for return to original shipment origination.
3. Title for all equipment is reserved by Kraftsman Commercial Playgrounds and Water Parks until payment in full is received. The right to enter the property and repossess said equipment is hereby granted to Kraftsman Commercial Playgrounds and Water Parks if payment is not rendered in accordance with the terms above. All payments made prior to repossession under this contract shall be forfeited to Kraftsman Commercial Playgrounds and Water Parks as cost incurred to recover the equipment. Repossession of product does not waive any damages or costs due as awarded by the court.
4. All collections or litigation concerning this contract shall be governed by the laws of the State of Texas, with venue in Harris County.
5. Kraftsman warrants the merchandise on this proposal to be up to the manufacturers published standards as to material and workmanship. See catalogs or attached drawings for specific layouts, warranties, and specifications.
6. Kraftsman reserves the right to review contract for final acceptance by management and to make corrections of clerical errors.
7. A service charge of 1.5% per month will be assessed on all past due amounts.
8. Payments to Kraftsman by credit card will incur a processing fee of 4% for Visa and MasterCard, and 6% for American Express
9. Installation services include all labor, equipment required to complete the job, and insurance coverage's as required by law. Extra installation charges will incur for abnormal sub surfaces, ie. rock, landfill, etc. Price quoted includes Kraftsman's standard insurance coverages of \$2 million in General Liability & Completed operations, \$1 million in Automobile Liability, \$1 million per occurrence/\$2 aggregate in Workman's Compensation. Any charges by Kraftsman's insurance carrier or agents for adding General Contractor or Owner as additional insured, waivers of subrogation, or changes to standard coverage shall be added to contract charges. No performance bond or labor and material payment bonds shall be provided by Kraftsman, unless listed as individual line item in proposal.
10. Kraftsman Commercial Playgrounds and Water Parks is not liable for damages to underground utilities, and irrigations systems during installation. It is the customers responsibility to locate all underground utilities.
11. Building permits required by local or state authorities & municipalities are not included and are the responsibility of the owner of the property, unless specifically included as a line item in the proposal. If you want Kraftsman to handle required permitting please contact our office and we will provide a quote if not included as a line item within this proposal.
12. This proposal may be withdrawn by Kraftsman if not accepted within thirty (30) days.

Respectfully Submitted _____
 David Ondrias

Date November 22, 2021

Acceptance of Proposal:

The prices, specification and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. If contract is placed with an attorney for suit or collection through probate, bankruptcy or other legal proceedings, customer agrees to pay all expenses and reasonable attorney fees incurred. Any verbal instructions, agreements, or promises are not valid unless written as part of this contract.

Authorized Signature _____

PO#: _____

Printed Name & Title _____

Date of Acceptance _____

Authorized Signature _____

Printed Name & Title _____

WE STRONGLY RECOMMEND A RESILIENT FALL SURFACE BE INSTALLED UNDER ALL PLAY & FITNESS EQUIPMENT

Thank You! We Appreciate Your Business!

DISCUSSION AND/OR ACTION ITEM

Consider/Take Possible Action to Approve Contract to Retrofit Exterior Lighting

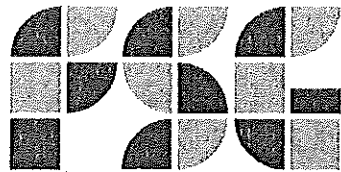
Action Item:

In October, after an application process, PAISD received approval for the Exterior LED Lighting Retrofits Project sponsored by the State Energy Conservation Office. The district will be replacing 57 metal halide wall pack fixtures and 39 halide walkway fixtures with LED fixtures. Existing outside fixtures were installed as far back as 2005.

Facility Solutions Group (FSG) was asked to provide the initial estimate related to pricing used in the application. After receipt of approval for the grant, FSG was asked to update the first quote with BuyBoard pricing. Because the cost is below \$50,000, the district is allowed to use a vendor with approved BuyBoard pricing.

The district is recommending awarding the services to FSG for a cost of \$37,986.16. The grant was approved for a total cost of \$37,986.16 with PAISD paying a 20% match of \$7,597.23. Bond Funds will be used to pay the District matching funds.

RATIONALE:	CH (Local) & (Legal)
BUDGET:	SECO Grant and 2021 Bond Funds
RECOMMENDATION:	Accept the superintendent's recommendation to award the services to Facility Solutions Group to replace exterior lighting with LED lights.



FACILITY SOLUTIONS GROUP

FSG Corpus Christi
585 South Padre Island Dr
Corpus Christi, TX 78405
361-882-5685

Remit to Address:
Facility Solutions Group, Inc
P.O. Box 674491
Dallas, TX 75267-4491

Quote# 5151822-00

Customer#: 500510-002

Invoice Date:
Due Date :

Ship to:
Port Aransas ISD

Bill to:

Port Aransas ISD
Attn: Accounts Payable
100 S Station Street
Port Aransas, TX 78373

100 S. Station Street
Port Aransas, TX 78373

Cust PO #: LED SECURITY LIGHTING
Phone :

Placed By:

Order Date: 08/04/21

Ship Via: Sales Delivr

Brand:

Ship Date:

Instructions: ALL BUILDINGS LED SECURITY LIGHTING Terms: N30

Ln	Product	Ordered	BackOrd	Shipped	QU/M	UnitPrice	PU/M	Amount
								123

TURNKEY QUOTE TO REPLACE (57) WALL PACK HID FIXTURES TO LED ADJUSTABLE LUMEN WALL PACK FIXTURES AND (39) CEILING MOUNT HID FIXTURES TO LED SURFACE MOUNT WITH PHOTO CONTROLS. INCLUDES ALL LABOR AND EQUIPMENT TO TAKE DOWN AND HAUL OFF EXISTING FIXTURES AND INSTALL NEW LED FIXTURES. FACILITY SOLUTIONS GROUP (FSG) IS A BUY BOARD APPROVED VENDOR

1	TWX2LEDALO50KMVOLTDDDB	57			EA	197.88	EA	11,279.16
	TWX2 LED ALO 50K MVOLT D DBXD LED WALLPACK ADJ							
2	OUC-1-080-MV-50-BZ	39			EA	296.00	EA	11,544.00
	OUC-1-080-MV-50-BZ 80W LED 50K CANOPY FIXT							
3	Installation Labor	1			EA	13450.00	EA	13,450.00
	Installation Labor							
4	EK4236S	60			EA	28.55	EA	1,713.00
	EK4236S Stem & Swivel Mt 105-305V Photo Control							
4	Lines Total	Qty Shipped Total		157		Total		37,986.16
						Invoice Total USD		37,986.16

Special Order / Non-stock Acknowledgement

This order contains special order items which may not be returnable to the manufacturer or may require restock fees upon return. By signing this quote, customer verifies that this order contains complete specifications, options and accessories. Customer authorizes Facility Solutions Group to place the order and agrees to pay all freight charges incurred from the manufacturer as well as any restock fees and freight charges incurred if returned.

Signature

Printed Name

Date

All Quotes are valid for 30 days from date of issue.
quotation is subject to FSG Standard Terms and Conditions:
available upon request

** Remit to Facility Solutions Group, Inc. P.O. Box 674491 Dallas, TX 75267-4491
Pay by Check, ACH, *Credit Card. Email ar@fsgi.com. Call (512) 440-7985 to pay by ACH/*Credit Card
*3% Surcharge is added to Credit Card payments that is not greater than the amount of account billed by
On all bills which have not been paid, Customer agrees to pay a 3% per month service charge (excluding the highest amount of bill) after 30 days from date of bill. If litigation commences to collect payment of amounts due, Customer agrees to pay reasonable attorneys' sums which may be due contract in this state).

ADJOURNMENT

Action Item

There being no further business, Board President will adjourn the meeting.