

**NOTICE OF REGULAR OF THE BOARD OF TRUSTEES
 PORT ARANSAS INDEPENDENT SCHOOL DISTRICT
 Wednesday, February 10, 2021
 6:00 PM**

Notice is hereby given that a Regular Meeting of the Board of Trustees of the Port Aransas Independent School District will be held on Wednesday, February 10, 2021 at 6:00 PM. The Board will meet in the Board Room of the Port Aransas Independent School District Administration Building
 100 S Station St
 Port Aransas, TX 78373.

Livestream Link: <https://vimeo.com/portaransasisd>

I. CALL TO ORDER	4
A. Roll Call	
B. Moment of Silence and Pledge of Allegiance	
II. PRESENTATIONS	5
A. Staff Recognitions	
B. Spelling Bee Winners	
C. Texas Music Educators All-State Band	
III. COMMENTS	
A. Public Testimony	6
B. Board of Trustee's Acknowledgements	7
IV. REPORTS	
A. Business Reports	8
1. January Expenditures	9
2. Tax Collections	14
3. Bond Update	15
B. Superintendent Reports	19
1. Enrollment/Attendance	20
2. Campus/Department Reports	
V. CONSENT AGENDA	21
A. Consider/Take Possible Action on the Meeting Minutes of the Special Board Meeting dated January 20, 2021 and the Meeting Minutes of the Regular Board Meeting dated January 20, 2021.	22
B. Consider/Take Possible Action on the Investment Report.	27
C. Consider/Take Possible Action to Submit Staff Development Waiver for the 2021-2022 School Year.	39
D. Consider/Take Possible Action to Approved Updated Board Operating Procedures?	40
E. Consider/Take Possible Action to Approve TASB Local Policy Update 116.	54
F. Consider/Take Possible Action to Approve Expenditures/Payments over \$25,000.00.	69
VI. DISCUSSION AND/OR ACTION ITEMS	
A. Consider/Take Possible Action to Approve District Calendar for the 2021-2022 School Year.	71

B. Consider/Take Possible Action to Approve Windstorm/Hail and Property Casualty Insurance.	73
VII. CLOSED SESSION	101
The Board Will Adjourn into Executive Session in Accordance with the Texas Open Meetings Act, Texas Government Code, 551.071 thru 551.083 to Consider the Following:	
A. Personnel: to Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee.	
B. Discuss Administrator Contracts.	
VIII. OPEN SESSION	102
A. Consider/Take Possible Action to Approve Administrator Contracts.	103
IX. ADJOURN	104

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed session of the Board of Trustees is required, then such closed session as authorized by the Texas Open Meetings, Act, Texas Government Coded Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section

- 551.071 Private consultation with the board's attorney
- 551.072 Discussing purchase, exchange, lease, or value of real property.
- 771.073 Discussing negotiated contracts for prospective gifts or donations.
- 551.074 Discuss:
 - (1) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or
 - (2) To hear a complaint or charge against an officer or employee.
- 551.076 Considering the deployment, specific occasions for, or implementation of security personnel or devices.
- 551.082 Considering discipline of a public school child, or complaint or charge against personnel.
- 551.083 Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups.

Should any final action, final decision, or final vote be required in the opinion of the school Board with regard to any matter considered in such closed session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice hereof, as the School Board shall determine pursuant to applicable laws and policies.

On this , this notice was posted on a bulletin board located at a place readily accessible and convenient to the public at the Port Aransas Independent School District Administration Building, 100 S. Station Street, Port Aransas, Texas.

Respectfully submitted,

Sharon McKinney, Superintendent

CALL TO ORDER

Non-Action Item

Board President, Marnie Pate will call the meeting to order.

1. Roll Call
2. Moment of Silence and Pledge of Allegiance

PRESENTATIONS INFORMATION

PRESENTATIONS:

- A. Staff Recognitions
- B. Spelling Bee Winners
- C. Texas Music Educators All-State Band

PUBLIC TESTIMONY

Members of the public who desire to address the board regarding an item on this agenda must comply with the following registration procedures.

Comments must be emailed to Rosalie Johnson at rosalie@paisd.net no later than 5:00 pm, one hour prior to the start of the board meeting.

In the body of the email include the following: your first and last name, phone number and agenda item being addressed.

BOARD OF TRUSTEES' ACKNOWLEDGEMENTS

Non-Action Item:

At this time, Board members may make acknowledgements and/or receive Board committee reports.

REPORTS

A. Business Reports

Carol Sue Hipp will present to the Board the following information:

1. January Expenditures
2. Tax Collections
3. Bond Update

PORT ARANSAS ISD
Expenditure Summary

January 2021 -- Expenditures 2020-21

AMERICAN BANK

LOCAL MAINTENANCE

MAINTENANCE	\$	228,070.28
PAYROLL	\$	448,239.34
Transfer to Lone Star	\$	-
Bond Expenditures	\$	43,774.96
Total Cash Expenditures/Transfers for Month	\$	720,084.58

LONESTAR INVESTMENT ACCOUNT

GENERAL FUND	\$	-
Transfer to American Bank	\$	600,000.00
WORKER'S COMP	\$	-
INTEREST & SINKING -	\$	-
Total Cash Expenditures/Transfers for Month	\$	600,000.00

TEXAS TERM

Texas DAILY	\$	-
Texas TERM Inv.	\$	-
TexasTERM - Certificate of Deposit	\$	-
Total Cash Expenditures/Transfers for Month	\$	-

Less Transfers \$ (600,000.00)

Total Expenditures \$ 720,084.58

PORT ARANSAS I.S.D. STATEMENT OF REVENUES, EXPENDITURES										
FOR THE FIVE MONTHS ENDED		January 30, 2021			Percent of the Year =			41.66% 2020-21		
		GENERAL FUND			FOOD SERVICE			DEBT SERVICE		
		BUDGET	ACTUAL	% of	BUDGET	ACTUAL	% of	BUDGET	ACTUAL	% of
		(12 Month)	(5 Month)	% of	(12 Month)	(5 Month)	% of	(12 Month)	(5 Month)	% of
		2020-21	2020-21	2020-21	2020-21	2020-21	2020-21	2020-21	2020-21	2020-21
REVENUES:										
5700	Local, Intermediate & Out-of-State	24,539,584	21,750,991	88.64%	13,000	4,834	37.18%	1,627,232	1,464,150	89.98%
5800	State Program Revenues	1,346,521	716,643	53.22%	875	0	0.00%		2,034	
5900	Federal Program Revenues	21,456	3,128	14.6%	152,930	61,498	40.21%			
Revenues		25,907,561	22,470,762	86.73%	166,805	66,332	39.77%	1,627,232	1,466,184	90.10%
EXPENDITURES:										
11	Instruction	3,793,203	1,613,615	42.54%						
12	Instructional Resources & Media Services	81,856	34,949	42.70%						
13	Curriculum & Personnel Development	6,700	590	8.80%						
21	Instructional Development	299,162	142,063	47.49%						
23	School Administration	451,359	191,698	42.47%						
31	Guidance & Counseling	210,600	76,037	36.10%						
32	Attendance & Social Work Services	0		0.00%						
33	Health Services	62,497	26,790	42.87%						
34	Pupil Transportation - Regular	104,205	44,800	42.99%						
35	Food Service			0.00%	284,037	119,445	42.05%			
36	Co-Curricular Activities	362,259	132,723	36.64%						
41	General Administration	601,954	245,933	40.86%						
51	Plant Maintenance & Operations	1,548,373	623,540	40.27%						
52	Security	52,701	12,956	24.58%						
53	Computer Processing	44,629	44,078	98.76%						
61	Community Service	2,696		0.00%						
71	Debt Service			0.00%				1,725,584	2,545	0.15%
91	Chapter 41 Payments	18,178,049		0.00%						
95	JJAEP	2,000		0.00%						
99	Tax Appraisal District	330,000	76,759	23.26%						
6XXX	Total Expenditures	26,132,243	3,266,532	12.50%	284,037	119,445	42.05%	1,725,584	2,545	0.15%
Other Resources and Uses										
7990	Other Resources Bond \$\$	1,418	1,418	100.00%	111,232		0.00%			
8990	Other Uses - Purchase of Lot 122 Station	420,000	4,000	0.95%						
8990	Other Uses - Fund	111,232								
Resources over Expenditures and Other Uses				10						
		(334,496)	19,205,648	174.23%	(6,000)	(53,113)	-2.29%	(98,352)	1,463,639	89.96%

PORT ARANSAS I.S.D. STATEMENT OF REVENUES, EXPENDITURES										
FOR THE FIVE MONTHS ENDED		January 30, 2021								
		SPECIAL REVENUE			DONATIONS		DISASTER FUNDS		BOND EXPENDITURES	
		BUDGET	ACTUAL		Description	ACTUAL/ Encumbrance	Description	ACTUAL/ Encumbrance	BUDGET	ACTUAL
		(12 Month)	(5 Month)	% of		To Date		To Date	Total Budget	To Date
		2020-21	2020-21	2020-21	2020-21	2020-21	2020-21	2020-21	2020-21	2020-21
REVENUES:										
5700	Local, Intermediate & Out-of-State	0	54,431		8,000	16,072	Turf Sales	780	Interest Income	144
5800	State Program Revenues	0	0			0	Cost Share	98,175		
5900	Federal Program Revenues	749,997	229,518			0	FEMA/TDEM			2,104
	Revenues	749,997	283,949	37.86%	8,000	16,072	0	98,955	0	2,248
EXPENDITURES:										
11	Instruction	528,781	163,288	30.88%	31,077	19,510		2,538	313,733	30,505
12	Instructional Resources & Media Services	700			5,124				9,237	2,246
13	Curriculum & Personnel Development	1,230	1,158	94.16%	3,517					
21	Instructional Development	186,693	71,778	38.45%	3,000	3,047				
23	School Administration	930	180	19.35%		475				
31	Guidance & Counseling	10,650	10,000	93.90%						
32	Attendance & Social Work Services									
33	Health Services									
34	Pupil Transportation - Regular									
35	Food Service									
36	Co-Curricular Activities				27,524	5,000			29,428	7,659
41	General Administration	1,163	1,163	100.00%		1,731				
51	Plant Maintenance & Operations	2,255	0	100.00%	111			9,429	565,869	136,526
52	Security								10,000	
53	Computer Processing									
61	Community Service	1,500	733	48.85%						
71	Debt Service								25,000	
91	Chapter 41 Payments									
95	JJAEP									
99	Tax Appraisal District									
6XXX	Total Expenditures	733,902	248,300	33.83%	70,353	29,763	0	11,967	953,267	176,935
	Other Resources and Uses								(5,061,410)	Prior year's Expenses
7990	Other Resources Bond \$\$								14,677.0	14,677
8990	Other Uses - Purchase of Lot 122 Station									
8990	Other Uses - Fund									
	Resources over Expenditures and Other Uses	16,095	35,649	4.03%	11	(62,353)	(13,691)	0	86,988	(6,000,000)

PORT ARANSAS ISD
Student, Campus Activity and Donation Expenditures
January 2021

Acct #	Acct Descr	Ch #	Date	Vendor	Description	Expend
STUDENT ACTIVITIES						
1 38	ACT-PAHS COUNSELOR (SAT)	076723	20210107	COLLEGE BOARD	SAT Testing	1,241.00
1 23	ACT-STUDENT COUNCIL-BMS	076718	20210107	CARD SERVICE CENTER	Amazon Order-Mparker (Refund)	(18.49)
1 17	ACT-STUDENT COUNCIL-HS	076790	20210121	JACKIE MCDANIEL	Reimb for Homecoming Decor	78.78
						1,301.29
CAMPUS ACTIVITIES						
1 43	XC ACTIVITY	076691	20200104	BALFOUR	XC Medals	104.95
1 43	XC ACTIVITY	076725	20210107	GANDY INC	State XC Shirts	31.61
1 41	BASEBALL CAMPUS ACTIVITY	076718	20210107	CARD SERVICE CENTER	Amazon Order-BGips	53.90
1 37	BOOSTER CLUB ACTIVITY	076842	20210131	FAMILY CENTER	Athl Appreciation Cards	19.85
1 37	BOOSTER CLUB ACTIVITY	076733	20210107	ALLPLAYERS NETWORK, INC.	On-line Paperwork	900.00
1 24	ACTIVITY - TENNIS	076834	20210127	VIC DIMOND	Reimb Meal Overage	9.44
						1,119.75
DONATIONS						
0 00	HS SHOP VOCATIONAL EQUIP	076820	20210127	LAB RESOURCES	Piwetz-HS Voc Shop Equipment	2,746.00
						2,746.00
Total Expenditures for January						5,167.04

8:35 AM
02/01/21

PAID SCHOLARSHIPS
Transaction List by Date
January 2021

Type	Date	Num	Name	Memo	Split	Amount
Jan 21						
Check	01/04/2021	5279	MAX STIEWIG	BOOKS - FALL 2020	200082 MAX STIEWIG	-268.72
Check	01/04/2021	5280	VIVIAN NHAN	COLLEGE EXPENSES SPRI...	170041 VIVIAN NHAN	-551.72
Check	01/04/2021	5281	UNIVERSITY OF HOUSTON ...	TUITION SPRING 2021	200125 CARLY ELLINGSON	-2,127.96
Check	01/05/2021	5282	TEXAS A & M CC	TUITION SPRING 2021	180132 RACHEL WOOD	-1,686.08
Check	01/05/2021	5284	ASHBY SNOW	TUITION REIMBURSE - SUM...	190043 ASHBY SNOW	-7,310.00
Check	01/05/2021	5283	VOID CHECK	VOID CHECK	200	0.00
Check	01/05/2021	5285	JORDAN JENSON	ENROLLMENT MILAN INSTI...	190013 JORDAN JENSEN	-750.00
Check	01/06/2021	5286	MOLLY MOATS	TUITION - BLINN SPRING 20...	210033 MOLLY MOATS	-1,995.00
Check	01/07/2021	5287	JESSICALYNN JACKSON	TUITION - SPRING 2021	200151 JESSICALYNN JAC...	-500.00
Check	01/08/2021	5288	THE SHORES APARTMENTS	HOUSING - SPRING 2021	200016 PHOEBE SHELTON	-2,497.00
Check	01/08/2021	5289	RYAN PHILLIPS	SCHOLARSHIP AWARD JAN...	349 JOHN PHILLIPS MEMO...	-200.00
Check	01/11/2021	5290	THE SHORES APARTMENTS	HOUSING - SPRING 2021	200015 CHASE SHELTON	-2,497.25
Check	01/11/2021	5291	JACOB BENDER	BOOKS - SPRING 2021	200008 JACOB BENDER	-476.94
Check	01/12/2021	5292	JACOB BENDER	COLLEGE EXPENSE - FALL ...	200008 JACOB BENDER	-993.74
Check	01/13/2021	5293	VIVIAN NHAN	TUITION - SPRING 2021	170041 VIVIAN NHAN	-1,325.50
Check	01/13/2021	5294	TEXAS A & M CC	TUITION - SPRING 2021	200117 JOHN NEBLETT	-5,406.28
Check	01/13/2021	5295	TEXAS A&M UNIVERISTY	TUITION - SPRING 2021	200111 VICTORIA SOLAREK	-1,000.00
Check	01/14/2021	5296	MATTHEW DAUGIRD	TUITION - SPRING 2021	200114 MATTHEW DAUGIRD	-2,065.00
Check	01/14/2021	5297	ROBIN CLARK	TUITION - SPRING 2021	200011 HAILEY CLARK	-5,296.54
Check	01/14/2021	5298	EMMA LOWN	TUITION - SPRING 2021	170136 EMMA LOWN	-1,372.44
Check	01/14/2021	5299	PARKER BURKETT	TUITION - SPRING 2021	200113 PARKER BURKETT	-4,566.56
Check	01/18/2021	5300	VOID CHECK	VOID CHECK - WRONG AM...	200	
Check	01/18/2021	5301	MIRAMAR	HOUSING - SPRING 2021	210048 MATTHEW GROSE...	-2,750.00
Check	01/18/2021	5302	ROBIN CLARK	BOOKS - SPRING 2021	200011 HAILEY CLARK	-251.71
Check	01/18/2021	5303	THE WICK APARTMENTS	HOUSING - SPRING 2021	200114 MATTHEW DAUGIRD	-2,097.00
Check	01/19/2021	5304	Texas A & M CORPUS CHRI...	TUITION - SPRING 2021	200010 KYLEE BARWISE	-4,098.28
Check	01/19/2021	5305	TEXAS A&M UNIVERISTY	TUITION - SPRING 2021	200067 AMY BECK	-1,962.86
Check	01/19/2021	5306	BLINN COLLEGE	TUITION SPRING 2021	200067 AMY BECK	-1,285.76
Check	01/20/2021	5307	JOSHUA SCOTT	TUITION - SPRING 2021	200051 JOSHUA SCOTT	-6,534.02
Check	01/20/2021	5308	TEXAS A&M UNIVERISTY	TUITION - SPRING 2021	200014 WYNNE PARSONS	-6,427.43
Check	01/22/2021	5309	ROBIN CLARK	BOOKS - SPRING 2021	200011 HAILEY CLARK	-129.88
Check	01/22/2021	5310	MADDIE GARLOUGH	TUITION REIMBURSEMENT ...	200001 MADDIE GARLOUGH	-500.00
Jan 21						

PORT ARANSAS I.S.D.

SCHEDULE OF YEAR-TO DATE TAX COLLECTIONS

	<u>BUDGET</u> <u>2020-21</u>	<u>YEAR-TO-DATE</u> <u>1/30/2021</u>	<u>% OF</u> <u>BUDGET</u>
LOCAL TAXES-GENERAL FUND			
TAXES-CURRENT YEAR	\$24,345,233.00	\$ 21,942,958.80	
Less: Discounts	(480,967.00)	(489,350.32)	
TAXES-PRIOR YEARS	360,000.00	212,117.24	
PENALTY AND INTEREST	<u>184,817.00</u>	<u>52,711.14</u>	
	<u>24,409,083.00</u>	<u>21,718,436.86</u>	88.98%
LOCAL TAXES-DEBT SERVICE FUND			
TAXES-CURRENT YEAR	1,602,516.00	1,473,693.28	
Less: Discounts	(31,784.00)	(32,859.99)	
TAXES-PRIOR YEARS	32,500.00	18,238.78	
PENALTY AND INTEREST	<u>18,000.00</u>	<u>4,422.76</u>	
	<u>1,621,232.00</u>	<u>1,463,494.83</u>	90.27%
TOTAL COLLECTED	<u>26,030,315.00</u>	<u>23,181,931.69</u>	<u>89.06%</u>

TAX COLLECTION COMPARISONS as of Month Ended			<u>1/30/2021</u>
	<u>TOTAL</u> <u>BUDGETED</u>	<u>COLLECTED</u>	<u>% OF</u> <u>BUDGET</u>
2019/20 SCHOOL YEAR	25,713,364.00	22,686,382.66	88.23%
2020/21 SCHOOL YEAR	26,030,315.00	23,181,931.69	89.06%

PORT ARANSAS ISD
Bond 2017 Expenditure Report

As of 2/5/2021

Bond - 2017 Description	Bond Budget 9-1-2020 to 8-31-2021	Spent & Encumbered	Funds Available at 2-3-2021
LIBRARY AND INSTRUCTIONAL MATERIALS			
BOND/HS-LIBRARY BOOKS/INST MAT	3,343.34	1,937.71	1,405.63
BOND/EL-LIBRARY BOOKS/INST MAT	3,600.00	1,374.33	2,225.67
BOND/MS-LIBRARY BOOKS/INST MAT	2,293.60		2,293.60
	9,236.94	3,312.04	5,924.90
SECURITY / SAFETY IMPROVEMENT			
BOND/ ADMIN BUILDING SECURITY	10,000.00	-	10,000.00
	10,000.00	-	10,000.00
TECHNOLOGY			
BOND/ SUPPORT HOURS	19,906.82	11,063.48	8,843.34
BOND/ DISTRICT EQUIPMENT	188,616.22	12,027.46	176,588.76
BOND/ DIST TECH EQUIPMENT/NC	11,795.47	11,795.47	-
BOND/ CTE COMPUTERS	9,211.00	9,211.00	-
BOND/ COVID 19 EQUIPMENT	3,587.43	3,587.43	-
BOND/ TECH MAINT SUPPLIES	12,022.43	3,684.84	8,337.59
BOND/ HS-TECH MAINT SUPPLIES	12,398.32	2,032.43	10,365.89
BOND/ BMS-TECH MAINT SUPPLIES	16,211.75	2,571.61	13,640.14
BOND/ OES-TECH MAINT SUPPLIES	15,805.54	1,636.73	14,168.81
	289,554.98	57,610.45	231,944.53
TRANSPORTATION			
BOND/ BUS BARN	595.00	595.00	-
	595.00	595.00	-
FINE ARTS			
BOND/ BAND INSTRUMENTS & Repair	17,715.36	1,395.00	16,320.36
	17,715.36	1,395.00	16,320.36
ATHLETICS			
BOND/ ATH EQUIP & UNIFORMS	29,427.73	7,658.64	21,769.09
	29,427.73	7,658.64	21,769.09
CAMPUS IMPROVEMENTS			
BOND/INNOVATION LAB	100,000.00	100,000.00	-
BOND/ANNEX (MULITPURPOSE)	3,017.50	3,017.50	-
BOND/HVAC ASSESSMENT	10,022.50	9,922.50	100.00
BOND/ FURNITURE	2,285.89	2,285.89	-
BOND/ CARPET REPLACEMENT	1,000.00	-	1,000.00
	116,325.89	115,225.89	1,100.00
OTHER EXPENSES			
BOND/ PROF SERVICES (ARCHIT)	105,734.03	105,734.03	-
	105,734.03	105,734.03	-
Current Year Budget and Expenses	578,589.93	291,531.05	287,058.88

15

10%

4.8%

PORT ARANSAS ISD
Bond 2017 Expenditure Report

As of 2/5/2021

Bond - 2017 Description	Bond Budget 9-1-2020 to 8-31-2021	Spent & Encumbered	Funds Available at 2-3-2021
RECRUITMENT & RETENTION OF TOP-QUALITY STAFF			
BOND/ EMPLOYEE HOUSING	360,000.00	-	360,000.00
	360,000.00	-	360,000.00
	6%		6%
PRIOR YEAR EXPENSES			
2019-20 EXPENDITURES	1,831,645.28		
2018-19 EXPENDITURES	1,922,299.19		
2017-18 EXPENDITURES	677,108.91		
2016-17 EXPENDITURES	630,356.69		
	5,061,410.07	-	-
	84%		
	6,000,000.00	291,531.05	647,058.88
	100%	5%	11%

PORT ARANSAS ISD
Bond 2021 - Expenditure Report

2/5/2021

Bond - 2021 Description	Total Bond Budget	Bond Budget for 2020-2021	Spent & Encumbered	Funds Available at 2-3-2021
Major Maintenance				
BOND/SUMMER SALARY		25,000.00	-	25,000.00
BOND/ANNUAL INSPECTIONS		20,000.00	-	20,000.00
BOND/CONTRACT MAINT-REPAIR		65,361.71	12,137.46	53,224.25
BOND/HVAC REPAIR		8,329.90	3,733.42	4,596.48
BOND/CONTR MNT/GROUNDS		10,000.00	-	10,000.00
BOND/PLAGROUND MULCH		7,579.90	7,579.90	-
BOND/MS GYM DOOR REPLACEMENT		10,000.00	-	10,000.00
BOND/ROLL DOWN DOOR @ CONCESSI		7,775.00	-	7,775.00
BOND/DIST WIDE MULLION/PANIC B		30,000.00	-	30,000.00
BOND/OES KINDER HALL DOOR		4,916.56	4,916.56	-
BOND/OES DEHUMIDIFIERS		9,536.93	9,536.93	-
BOND/SUPPLIES MAINT & REPAIRS		45,000.00	2,915.28	42,084.72
BOND/HERBICIDES & PESTICIDES		6,500.00	-	6,500.00
	750,000.00	250,000.00	40,819.55	209,180.45
Instructional Materials				
BOND/HS-LIBRARY BOOKS/MEDIA		2,750.00	-	2,750.00
BOND/OES-LIBRARY BOOKS/MEDIA		2,750.00	-	2,750.00
BOND/MS-LIBRARY BOOKS/MEDIA		2,750.00	-	2,750.00
BOND/HS INSTRUCTIONAL MAT		1,000.00	-	1,000.00
BOND/OES INSTRUCTIONAL MAT		500.00	-	500.00
BOND/MS INSTRUCTIONAL MAT		250.00	-	250.00
	30,000.00	10,000.00	-	10,000.00
Security				
BOND/OES WALL TO SECURE BLD	75,000.00	50,000.00	-	50,000.00
BOND/OES REPLACE BLUE FENCE	50,000.00		-	
BOND/VEHICLE BARRIERS ENTRANCES	80,000.00	20,000.00	-	20,000.00
BOND/SAFETY EQUIP & UPGRADES	100,000.00	25,000.00	-	25,000.00
BOND/ADMIN SECURE ENT	25,000.00		-	
BOND/CAMERA REPLACE/ADDITIONS	75,000.00	50,000.00	-	50,000.00
	405,000.00	145,000.00	-	145,000.00
Technology				
BOND/ DISTRICT TECH EQUIPMENT	175,000.00		-	-
	175,000.00	-	-	-
Athletics				
BOND/ ATH EQUIPMENT & UNIFORMS	76,000.00	25,000.00	-	25,000.00
BOND/EXTEND TURF SPORTS AREA	100,000.00	100,000.00	-	100,000.00
BOND/REPLACE TENNIS COURT FENC	15,000.00	-	-	-
BOND/REPLACE SOFTBALL FENCING	50,000.00	-	-	-
	241,000.00	125,000.00	-	125,000.00

PORT ARANSAS ISD
Bond 2021 - Expenditure Report

2/5/2021

Instructional				
BOND/MS SCIENCE LAB EQUIP	5,000.00	5,000.00	4,482.64	517.36
BOND/FURNITURE	81,000.00	20,000.00	1,450.01	18,549.99
	86,000.00	25,000.00	5,932.65	19,067.35
Campus Improvements				
BOND/OES-ACE BACK DOOR	2,500.00	2,500.00	-	2,500.00
BOND/HS GYM PAINT & MURAL	45,000.00	45,000.00	-	45,000.00
BOND/HVAC REPAIR & UPGRADE	1,000,000.00	400,000.00	8,150.00	391,850.00
BOND/MOVE HS GYM AIR HANDLERS	200,000.00	200,000.00	-	200,000.00
BOND/OES AWNING @ DROP OFF	200,000.00			
BOND/HS ENTRANCE SHADE	30,000.00			
BOND/ADMIN KITCHEN RECONFIGURATION	30,000.00	30,000.00	-	30,000.00
BOND/HS ART PATIO	50,000.00	50,000.00	-	50,000.00
BOND/ INNOVATION LAB	365,000.00	365,000.00	365,000.00	-
	1,922,500.00	1,092,500.00	373,150.00	719,350.00
BOND/EMPLOYEE HOUSING	360,000.00	-	-	-
BOND/ PROF SERVICES(ARCHIT/ENG	200,000.00	100,000.00	8,460.18	91,539.82
BOND/ CONTINGENCY	830,500.00	231,000.00	-	231,000.00
DEBT SERVICE FEES		69,000.00	-	69,000.00
	1,390,500.00	400,000.00	8,460.18	391,539.82
	5,000,000.00	2,047,500.00	428,362.38	1,619,137.62
Budget 2021-2022		1,705,000.00		
Budget 2022-2023		1,247,500.00		
TOTAL 2021 BOND BUDGET		5,000,000.00		

REPORTS

B. Superintendent's Report

The Superintendent will present to the Board the following information:

1. Enrollment/Attendance
2. Campus/Department Reports

Enrollment Report
To
Port Aransas ISD Board of Trustees

District Update: February 4, 2021

PAISD Enrollment = 505

Out-Of-District Transfers = 136 (26.93 % of district enrollment)

Out-Of-District Transfers by Campus: OES=53 BMS=25 PHS=58
(CCISD/9 FBISD/63 APISD/42 ACISD/9 IISD/12 GPISD/1)

District ADA as of February 4, 2021 **96.26%**

	Olsen Elementary	Brundrett Middle School	Port Aransas High School	District Total
Total Enrollment	203	115	187	505
% by grade level	EE 1 / 0.00	6 33 / 97.48	9 44 / 95.91	
	PK 16 / 94.57	7 41 / 97.00	10 52 / 94.92	
	KG 30 / 97.06	8 41 / 96.76	11 50 / 95.46	
	1 34 / 96.04		12 41 / 95.88	
	2 28 / 96.34			
	3 25 / 97.89			
	4 34 / 97.27			
	5 35 / 95.62			
Total Campus % Attendance	96.53%	97.05%	95.51%	96.26% (February 2020 = 95.98%)
Attendance percentage data: 2/4/2021 = 100 days in membership				

Comparison (2017 – 2018) / (2018 – 2019) / (2019 – 2020)

2017-2018		2018-2019		2019-2020		2020 - 2021	
August	520 (8-24-2017)	August	496 8-20-2018	August	503 8-20-2019	August	493 8-18-2020
September	(Not Available)	September	509 9-5-2018	September	506 9-5-2019	September	499 9-4-2020
October	442 (10-31-2017)	October	499 10-3-2018	October	507 10-2-2019	October	508 10-7-2020
November	445 (11-8-2017)	November	502 11-6-2018	November	508 11-11-2019	November	500 11-11-2020
December	451 (12-5-2017)	December	503 12-5-2018	December	510 12-11-2019	December	499 12-1-2020
January	463 (1-15-2018)	January	502 1-9-2019	January	501 1-9-2020	January	498 01-13-2021
February	475 (02-09-2018)	February	513 2-5-2019	February	504 2-5-2020	February	505 2-4-2021
March	480 (03-07-2018)	March	503 3-8-2019	March	497 3-5-2020		
April	482 (04-04-2018)	April	506 4-3-2019				
May	480 (05-02-2018)	May	504 5-30-2019				
June	476 (06-01-2018)						

SNAPSHOT ENROLLMENT = 503 (10-30-2020)

CONSENT AGENDA

Action Item:

Consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote

RATIONALE: BE (LOCAL)

BUDGET: No Financial Impact

RECOMMENDATION: Accept the superintendent's recommendation to approve the consent agenda as presented.

CONSENT AGENDA

Minutes of Previous Meetings

Action Item:

The Board will consider approval of the Special Board Meeting Minutes dated January 20, 2021 and the Regular Board Meeting Minutes dated January 20, 2021. The minutes of the board meetings listed are enclosed. If you believe there are errors, please notify Rosalie Johnson before the meeting so that the necessary corrections can be made.

- RATIONALE:** According to BE (Local), minutes must be approved by the Board and entered as the legal record of Board action.
- BUDGET:** No Financial Impact
- RECOMMENDATION:** Accept the superintendent's recommendation to approve board meeting minutes as presented.

The Board of Trustees Minutes

Port Aransas Independent School District

Port Aransas, Texas

Special Meeting

Special Meeting date, time and place: January 20, 2021 at 5:00 P.M. in the Board Room of the PAISD Administration Building.

Members Present (social distancing): Marnie Pate, Deana Erdner, Cherrie Stunz, and Daniel Johnson

Attending Virtually: Marc Hofhiens

Members Absent:

Administration: Sharon McKinney

-
- I. The meeting was called to order by Board President, Marnie Pate at 5:00 p.m.
 - II. PUBLIC TESTIMONY - NONE
 - III. CLOSED SESSION – the board adjourned into executive session at 5:01 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code 551.071 thru 551.083 to consider the following:
 - A. Personnel: deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
 - B. Discuss superintendent’s evaluation.
 - C. Discuss superintendent’s contract including: extension of the contract period and/or any other modifications.
 - IV. OPEN SESSION – the board reconvened into open session at 5:54 p.m. with no action being taken.
 - V. ADJOURN meeting adjourned at 5:55 p.m.

Marnie Pate, President

Cherrie Stunz, Board Secretary

February 10, 2021
Date Approved

The Board of Trustees Minutes

Port Aransas Independent School District
Port Aransas, Texas

Regular Meeting with Live Stream Available

Regular Meeting date, time and place: January 20, 2021 at 6:00 P.M. in the Board Room of the PAISD Administration Building.

Members Present (social distancing): Marnie Pate, Deana Erdner, Cherrie Stunz, Daniel Johnson, Leslie Mills (sworn in), Kristi Littleton (sworn in)

Attending Virtually: Marc Hofhiens

Members Absent:

Administration: Sharon McKinney, Carol Sue Hipp, Tisha Piwetz, David Swartwout, James Garrett, Kelye Garcie and Steve Reaves

- I. The meeting was called to order by Board President, Marnie Pate at 6:00 p.m.
 - A. Roll Call
 - B. Moment of Silence and Pledge of Allegiance led by Brundrett Middle School Principal, James Garrett
- II. PRESENTATIONS
 - A. School Board Recognition Month
 - B. Introduction of Prospective Candidates to be appointed to Place 1 and Place 3 on the PAISD Board of Trustees.
- III. CLOSED SESSION – The board convened into executive session at 6:21 p.m. pursuant to the Texas Open Meeting Act, Texas Government Code 551.071 thru 551.083 to consider the following:
 - A. Public Officer: Deliberate and Evaluate Prospective Applications to Fill Place 1 and Place 3 vacancies on the PAISD Board of Trustees.
- IV. OPEN SESSION – The board reconvened into open session at 6:41 p.m.
 - A. Cherrie Stunz made a motion, second by Marc Hofhiens to appoint Leslie Mills to place 1 and to appoint Kristi Littleton to place 3 on the Port Aransas ISD board of trustees to serve until the next trustee election in May 2021.

Board President, Marnie Pate announced the following adjustment to the board agenda:

 - *Deleting items A&B under Roman numeral ten (X).*
 - *Moving items C&D under Roman numeral ten (X) to roman numeral eleven (IX).*
- V. SWEARING IN OF NEW TRUSTEES
 - A. The oath of office was administered by Notary Public, Erin Reaves.
- VI. COMMENTS
 - A. Public Testimony - NONE
 - B. Board Acknowledgements – Marnie Pate wanted to extend a thank you for organizing a homecoming event, “thank you for giving them something”. Daniel Johnson welcomed newly sworn in board members.

VII. REPORTS

- A. BUSINESS REPORTS presented by Carol Sue Hipp
 - 1. December Expenditures
 - 2. Tax Collections
- B. SUPERINTENDENT REPORTS presented by Sharon McKinney
 - 1. Enrollment/Attendance
 - 2. Information for Upcoming Election
 - 3. Campus/Department Reports

VIII. CONSENT AGENDA

Deana Erdner made a motion, second by **Daniel Johnson** to approve the consent agenda as presented. All board members present approved the motion, motion carried unanimously.

- A. The board approved the regular board meeting minutes dated December 9, 2020 and the Special board meeting minutes dated December 16, 2020.
- B. The board accepted the superintendent's recommendation to approve the monthly investment report as presented.
- C. The board accepted the superintendent's recommendation to approve the interlocal agreement with the city of Port Aransas for joint election agreement and contract of election services.
- D. The Board of Trustees accepted the superintendent's recommendation to call an election for May 1, 2021 with ballot items to include Port Aransas Independent School Board of Trustee Place 1 (one); Place 3 (three); and Place 7 (seven).
- E. The board accepted the superintendent's recommendation to approve judges and clerks as presented.
- F. The board accepted the superintendent's recommendation to approve Investment Pools/Brokerage CD programs of Lone Star Investment Pool (TASB) and Texas Term. In addition to the independent source of instruction TASBO, TASB, Patterson & Associates, George K Baum & Company, Water Walker Investments and Texas Term.
- G. The board accepted the superintendent's recommendation to approve the Adjunct Faculty Agreement with Aransas County as presented.
- H. The board accepted the superintendent's recommendation to approve Insight for the replacement of internal connections and/or switches.

IX. DISCUSSION AND/OR ACTION ITEMS

- A. **Deana Erdner** made a motion, second by **Marc Hofhiens** to accept the superintendent's recommendation to approve an order authorizing the issuance, sale and delivery of Port Aransas Independent School District Unlimited Tax School Building Bond, Series 2021; securing the payment thereof by authorizing the levy of an annual ad valorem tax; and approving and authorizing the execution of all investments and procedures related thereto, including a paying agent /registrar agreement, and purchase contract and investment.

All board members present approved motion, motion carried unanimously.

- X. ~~CLOSED SESSION—the board adjourned into executive session at _____pm in accordance with the Texas Open Meetings Act, Texas Government Code 551.071 thru 551.083 to consider the following:~~

- A. ~~Personnel: deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.~~
- B. ~~Discuss superintendent's evaluation.~~
- C. ~~Discuss superintendent's contract including extension of the contract period and/or any other modifications.~~
- D. ~~Real Property: deliberate the purchase, exchange, lease, or value of real property.~~

XI. DISCUSSION

A. **Marc Hofhiens** made a motion, second by **Deana Erdner** the board recommended the following contract modifications to the Superintendent's contract:

1.1– term begin February 1, 2021 through June 30, 2024

3.6– retirement contribution \$5,000 a year

3.8 – adjust wording to note no specification on organizations, up to 3 organizations superintendent selects

All board members present approved motion, motion carried unanimously.

B. **Daniel Johnson** made a motion, second by **Cherrie Stunz** to accept the superintendent's recommendation to purchase the lot at 122 Station Street and directs the superintendent to complete the legal requirements for the purchase.

All board members present approved motion, motion carried unanimously.

Marnie Pate, President

Cherrie Stunz, Board Secretary

February 10, 2021
Date Approved

PORT ARANSAS INDEPENDENT SCHOOL DISTRICT
DEPOSITS AND INVESTMENTS BY TYPE AND FUND @ 01/30/2021

	Beginning Balance	Receipts	Expenditures	Transfers	Service Fees	Interest Earned	Ending Balance	Interest Rate	Estimated Earnings at Maturity
	1/1/2021						1/30/2021		
AMERICAN BANK									
General Fund	\$ 870,254.01	162,575.95	(720,050.80)	600,000.00	33.78		\$ 912,812.94	0.00%	
Interest & Sinking	\$ 21,562.24						\$ 21,562.24	0.00%	
Disaster Relief/Donation	\$ 201,293.41						\$ 201,293.41	0.00%	
Scholarship Funds	\$ 333,024.01	15,000.00	(58,247.62)				\$ 289,776.39	0.00%	
Harvey/FEMA	\$ 554,107.90	98,174.83					\$ 652,282.73	0.00%	
	\$ 1,980,241.57	275,750.78	(778,298.42)	600,000.00	33.78	-	\$ 2,077,727.71		
TEXAS TERM - General Fund									
TexasDAILY	\$ 4,509,990.69	249,532.50		(4,748,000.00)	(184.47)	172.59	\$ 11,511.31	0.07%	
Pool	\$ 13,380,000.00			4,500,000.00			\$ 17,880,000.00	0.13% to 0.17%	\$ 14,595.22
CD's	\$ 420,000.00		(249,532.50)	248,000.00		4,532.50	\$ 423,000.00	0.25% to 1.98%	\$ 4,104.71
	\$ 18,309,990.69	249,532.50	(249,532.50)	-	(184.47)	4,705.09	\$ 18,314,511.31		
TEXAS TERM - Property Value Decline									
TexasDAILY	\$ 265,012.85			(250,000.00)		7.16	\$ 15,020.01	0.07%	
Pool	\$ 4,800,000.00			250,000.00			\$ 5,050,000.00	0.13% to 0.17%	\$ 5,061.04
CD's	\$ 1,485,000.00						\$ 1,485,000.00	.30% to 1.10%	\$ 10,636.94
	\$ 6,550,012.85	-	-	-	-	7.16	\$ 6,550,020.01		
LONE STAR / FIRST PUBLIC									
General Fund	\$ 6,507,439.25	4,149,506.08		(600,000.00)		1,073.03	\$ 10,058,018.36	0.148%	
Interest & Sinking	\$ 1,434,652.10	279,293.97				198.17	\$ 1,714,144.24	0.148%	
Worker's Comp	\$ 46,438.76		(2,367.25)			5.61	\$ 44,077.12	0.148%	
Bond 2017-A	\$ 192,756.86					24.24	\$ 192,781.10	0.148%	
	\$ 8,181,286.97	4,428,800.05	(2,367.25)	(600,000.00)	-	1,301.05	\$ 12,009,020.82	0.148%	
TOTAL	\$ 35,021,532.08	4,954,083.33	(1,030,198.17)	-	(150.69)	6,013.30	\$ 38,951,279.85		

COMPLIANCE CERTIFICATION

We hereby certify the Monthly Investment Report represents the investment position of the district at month end and that all investments were purchased in compliance with the Board approved Cash management and investment policy.

Benchmarks:	
3-month T-Bill	0.0800%
6-month T-Bill	0.0900%
1-year T-Bill	0.1000%
TexPool Prime	0.1192%
TexPool	0.0643%



Carol Sue Hipp, Exec. Dir. of Business & Operations

Participant #: 178908

Lone Star™ January 2021
Investment Pool **Monthly Statement**

Statement Period: 01/01/2021 to 01/31/2021

Carol Sue Hipp
Port Aransas ISD
100 Station Street
Port Aransas, Texas 78373



Summary of Portfolio Holdings

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
Construction - 2017A	Corporate Overnight Plus Fund	192,781.10	1.00	192,781.10	1.66%
Totals:				192,781.10	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
General Fund	Corporate Overnight Plus Fund	9,697,090.52	1.00	9,697,090.52	83.42%
Totals:				9,697,090.52	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
Interest & Sinking Fund	Corporate Overnight Plus Fund	1,689,875.03	1.00	1,689,875.03	14.54%
Totals:				1,689,875.03	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
Workers Compensation Fund	Corporate Overnight Plus Fund	44,077.12	1.00	44,077.12	0.38%
Totals:				44,077.12	

Totals

Fund	Yield	Share Quantity	Price Per Share	Fund Balance (USD)	% Port.
Corporate Overnight Fund	0.00 %	0.00	1.00	0.00	0.00 %
Government Overnight Fund	0.00 %	0.00	1.00	0.00	0.00 %
Corporate Overnight Plus Fund	0.15 %	11,623,823.77	1.00	11,623,823.77	100.00 %
Total Value:				11,623,823.77	100.00 %

Portfolio Transactions

Construction - 2017A - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
01/01/2021	Starting Balance	192,756.86			192,756.86
01/29/2021	Interest	192,781.10	24.24	1.00	24.24
01/31/2021	Ending Balance	192,781.10			192,781.10

General Fund - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
01/01/2021	Starting Balance	6,101,272.25			6,101,272.25
01/04/2021	Deposit	6,507,439.25	406,167.00	1.00	406,167.00
01/05/2021	Deposit	7,246,379.56	738,940.31	1.00	738,940.31
01/06/2021	Deposit	7,598,744.38	352,364.82	1.00	352,364.82
01/07/2021	Deposit	7,919,251.44	320,507.06	1.00	320,507.06
01/08/2021	Deposit	8,118,439.22	199,187.78	1.00	199,187.78
01/11/2021	Deposit	8,557,091.34	438,652.12	1.00	438,652.12
01/12/2021	Deposit	8,735,556.90	178,465.56	1.00	178,465.56
01/13/2021	Deposit	8,742,497.53	6,940.63	1.00	6,940.63
01/14/2021	Deposit	8,842,725.91	100,228.38	1.00	100,228.38
01/15/2021	Deposit	8,891,455.65	48,729.74	1.00	48,729.74
01/19/2021	Deposit	9,078,529.27	187,073.62	1.00	187,073.62
01/20/2021	Deposit	9,260,984.06	182,454.79	1.00	182,454.79
01/21/2021	Deposit	9,407,736.83	146,752.77	1.00	146,752.77
01/22/2021	Deposit	9,438,239.73	30,502.90	1.00	30,502.90
01/25/2021	Deposit	9,602,159.29	163,919.56	1.00	163,919.56
01/26/2021	Deposit	9,758,890.37	156,731.08	1.00	156,731.08
01/27/2021	Deposit	9,913,581.81	154,691.44	1.00	154,691.44
01/28/2021	Deposit	10,069,018.69	155,436.88	1.00	155,436.88
01/28/2021	Withdrawal	9,469,018.69	-600,000.00	1.00	-600,000.00
01/29/2021	Deposit	9,696,017.49	226,998.80	1.00	226,998.80
01/29/2021	Interest	9,697,090.52	1,073.03	1.00	1,073.03
01/31/2021	Ending Balance	9,697,090.52			9,697,090.52

Interest & Sinking Fund - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
01/01/2021	Starting Balance	1,407,364.34			1,407,364.34
01/04/2021	Deposit	1,434,652.10	27,287.76	1.00	27,287.76
01/05/2021	Deposit	1,484,758.37	50,106.27	1.00	50,106.27
01/06/2021	Deposit	1,508,469.40	23,711.03	1.00	23,711.03
01/07/2021	Deposit	1,529,988.83	21,519.43	1.00	21,519.43
01/08/2021	Deposit	1,543,376.00	13,387.17	1.00	13,387.17
01/11/2021	Deposit	1,572,835.93	29,459.93	1.00	29,459.93
01/12/2021	Deposit	1,584,828.99	11,993.06	1.00	11,993.06
01/13/2021	Deposit	1,585,295.12	466.13	1.00	466.13
01/14/2021	Deposit	1,592,000.42	6,705.30	1.00	6,705.30
01/15/2021	Deposit	1,595,252.19	3,251.77	1.00	3,251.77
01/19/2021	Deposit	1,607,819.65	12,567.46	1.00	12,567.46
01/20/2021	Deposit	1,620,086.87	12,267.22	1.00	12,267.22
01/21/2021	Deposit	1,629,942.85	9,855.98	1.00	9,855.98
01/22/2021	Deposit	1,632,029.70	2,086.85	1.00	2,086.85
01/25/2021	Deposit	1,643,038.55	11,008.85	1.00	11,008.85
01/26/2021	Deposit	1,653,551.60	10,513.05	1.00	10,513.05
01/27/2021	Deposit	1,663,991.32	10,439.72	1.00	10,439.72
01/28/2021	Deposit	1,674,431.60	10,440.28	1.00	10,440.28
01/29/2021	Deposit	1,689,676.86	15,245.26	1.00	15,245.26
01/29/2021	Interest	1,689,875.03	198.17	1.00	198.17
01/31/2021	Ending Balance	1,689,875.03			1,689,875.03

Workers Compensation Fund - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
01/01/2021	Starting Balance	46,438.76			46,438.76
01/07/2021	Vendor Payment Creative Risk Funding	46,412.76	-26.00	1.00	-26.00
01/07/2021	Vendor Payment Creative Risk Funding	44,097.51	-2,315.25	1.00	-2,315.25
01/28/2021	Vendor Payment Creative Risk Funding	44,071.51	-26.00	1.00	-26.00
01/29/2021	Interest	44,077.12	5.61	1.00	5.61
01/31/2021	Ending Balance	44,077.12			44,077.12

Important Information about this statement

Please review this statement carefully, it is the official record of your account with Lone Star Investment Pool and First Public, LLC. If you disagree with any transaction, or if there are any errors or omissions in this statement please notify us promptly in writing, but no later than 10 business days after receipt of this statement. Trades pending settlement will not appear on this statement. All such trades will appear in the next monthly statement. The yield for the period is an annualized rate that reflects the relationship between the average amount of income earned and the average daily balance for the account. Please notify First Public promptly and in writing of any changes of address or phone number. Times of transactions will be furnished upon written request. The Lone Star Investment Pool Information Statement should be read carefully before investing. Investors should consider the investment objectives, risks, charges and expenses associated with municipal fund securities before investing. All transactions are no load. No remuneration has, or will be, paid to any entity in connection with this transaction. An investor may obtain an Information Statement by contacting First Public at the address and phone number identified above. An investment in Lone Star investment Pool is not insured or guaranteed by the Federal Deposit Insurance Corporation ("FDIC") or any other government agency and although Lone Star Investment Pool seeks to preserve the value of the investment at a fixed share price, it is possible to lose money by investing in municipal fund securities.



Account Statement - Transaction Summary

For the Month Ending **January 31, 2021**

Port Aransas ISD - GENERAL FUND - 1238-00

TexasDAILY	
Opening Market Value	4,509,990.69
Purchases	249,705.09
Redemptions	(4,748,184.47)
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value	\$11,511.31
Cash Dividends and Income	172.59

Texas TERM	
Opening Market Value	13,380,000.00
Purchases	4,500,000.00
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

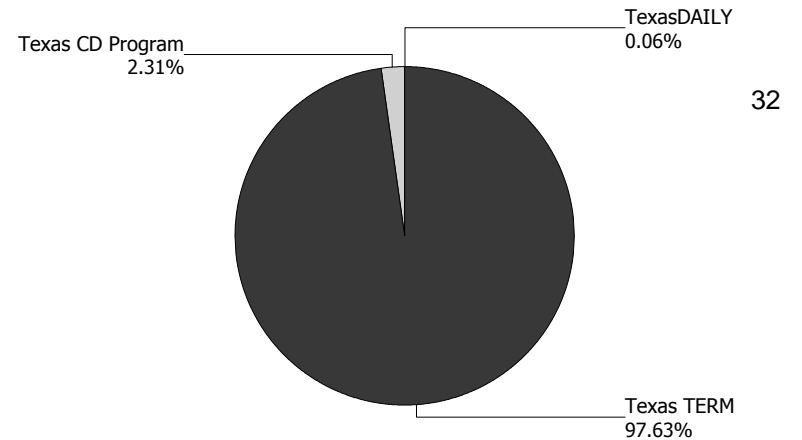
Closing Market Value	\$17,880,000.00
Cash Dividends and Income	0.00

Texas CD Program	
Opening Market Value	420,000.00
Purchases	248,000.00
Redemptions	(245,000.00)
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value	\$423,000.00
Cash Dividends and Income	4,532.50

Asset Summary		
	January 31, 2021	December 31, 2020
TexasDAILY	11,511.31	4,509,990.69
Texas TERM	17,880,000.00	13,380,000.00
Texas CD Program	423,000.00	420,000.00
Total	\$18,314,511.31	\$18,309,990.69

Asset Allocation





Investment Holdings

For the Month Ending **January 31, 2021**

Port Aransas ISD - GENERAL FUND - 1238-00

Trade Date	Settlement Date	Security Description	Maturity Date	Rate	Investment Amount	Accrued Interest	Est. Value at Maturity
Texas CD Program							
02/20/20	02/20/20	CD - Bankunited (Acquired Bankunited, Fsb, Coral Gables, FI), FL	03/26/21	1.98	175,000.00	3,294.12	178,797.26
01/26/21	01/26/21	CD - Preferred Bank, CA	07/26/21	0.25	248,000.00	10.19	248,307.45

Total **\$423,000.00** **\$3,304.31** **\$427,104.71**

Trade Date	Settlement Date	Security Description	Maturity Date	Rate	Investment Amount	Estimated Earnings	Est. Value at Maturity
Texas TERM							
11/04/20	11/04/20	TERM - Texas TERM Dec 21	02/01/21	0.1400	880,000.00	300.41	880,300.41
11/25/20	11/25/20	TERM - Texas TERM Dec 21	03/09/21	0.1600	500,000.00	149.04	500,227.95
12/07/20	12/08/20	TERM - Texas TERM Dec 21	04/06/21	0.1700	3,000,000.00	768.49	3,001,662.74
12/14/20	12/14/20	TERM - Texas TERM Dec 21	04/06/21	0.1900	1,500,000.00	382.60	1,500,882.33
10/30/20	10/30/20	TERM - Texas TERM Dec 21	05/03/21	0.1600	1,000,000.00	412.06	1,000,810.96
01/08/21	01/11/21	TERM - Texas TERM Dec 21	05/05/21	0.1300	500,000.00	37.40	500,203.01
11/19/20	11/19/20	TERM - Texas TERM Dec 21	06/11/21	0.1700	500,000.00	172.33	500,475.07
12/09/20	12/09/20	TERM - Texas TERM Dec 21	06/11/21	0.1900	2,500,000.00	702.74	2,502,394.52
01/11/21	01/11/21	TERM - Texas TERM Dec 21	07/08/21	0.1600	500,000.00	46.03	500,390.14
01/12/21	01/12/21	TERM - Texas TERM Dec 21	07/08/21	0.1600	500,000.00	43.84	500,387.95
12/10/20	12/11/20	TERM - Texas TERM Dec 21	07/15/21	0.1900	1,500,000.00	406.03	1,501,686.58
10/23/20	10/23/20	TERM - Texas TERM Dec 21	07/20/21	0.1700	500,000.00	235.21	500,628.77
01/22/21	01/25/21	TERM - Texas TERM Dec 21	07/20/21	0.1500	1,000,000.00	28.77	1,000,723.29
11/18/20	11/18/20	TERM - Texas TERM Dec 21	08/12/21	0.1700	1,500,000.00	523.97	1,501,865.34
01/20/21	01/21/21	TERM - Texas TERM Dec 21	08/19/21	0.1700	2,000,000.00	102.47	2,001,956.16

Total **\$17,880,000.00** **\$4,311.39** **\$17,894,595.22**



Account Statement

For the Month Ending **January 31, 2021**

Port Aransas ISD - GENERAL FUND - 1238-00

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
TexasDAILY					
Opening Balance					4,509,990.69
01/11/21	01/11/21	Redemption - TERM Investment	1.00	(500,000.00)	4,009,990.69
01/11/21	01/11/21	Redemption - TERM Investment	1.00	(500,000.00)	3,509,990.69
01/12/21	01/12/21	Redemption - TERM Investment	1.00	(500,000.00)	3,009,990.69
01/21/21	01/21/21	Redemption - TERM Investment	1.00	(2,000,000.00)	1,009,990.69
01/25/21	01/25/21	Redemption - TERM Investment	1.00	(1,000,000.00)	9,990.69
01/26/21	01/26/21	Purchase - Fixed Rate Maturity	1.00	249,532.50	259,523.19
01/26/21	01/26/21	Redemption - Fixed Rate Investment	1.00	(248,000.00)	11,523.19
01/27/21	01/27/21	IA_FEE CD GROUPED FEE TRANSACTION FOR: 1-26-2021	1.00	(184.47)	34,338.72
01/29/21	02/01/21	Accrual Income Div Reinvestment - Distributions	1.00	172.59	11,511.31
Closing Balance					11,511.31

	Month of January	Fiscal YTD January-January		
Opening Balance	4,509,990.69	4,509,990.69	Closing Balance	11,511.31
Purchases	249,705.09	249,705.09	Average Monthly Balance	2,574,790.38
Redemptions (Excl. Checks)	(4,748,184.47)	(4,748,184.47)	Monthly Distribution Yield	0.07%
Check Disbursements	0.00	0.00		
Closing Balance	11,511.31	11,511.31		
Cash Dividends and Income	172.59	172.59		



Account Statement

For the Month Ending **January 31, 2021**

Port Aransas ISD - GENERAL FUND - 1238-00

Trade Date	Settlement Date	Transaction Description	Maturity Date	Rate	Dollar Amount of Transaction
Texas CD Program					
01/26/21	01/26/21	BOUGHT - CD - Preferred Bank, CA (365 basis); Exp. Inc 307.45; Days to Maturity 181; Adv. BP 15.00	07/26/21	0.2500	248,000.00
01/26/21	01/26/21	MATURED - CD - Royal Business Bank, CA Original Quantity 245,000.00	01/26/21	1.8500	(249,532.50)
Texas TERM					
01/08/21	01/11/21	Purchase - TERM Investment	05/05/21	0.1300	500,000.00
01/11/21	01/11/21	Purchase - TERM Investment	07/08/21	0.1600	500,000.00
01/12/21	01/12/21	Purchase - TERM Investment	07/08/21	0.1600	500,000.00
01/20/21	01/21/21	Purchase - TERM Investment	08/19/21	0.1700	2,000,000.00
01/22/21	01/25/21	Purchase - TERM Investment	07/20/21	0.1500	1,000,000.00



Account Statement - Transaction Summary

For the Month Ending **January 31, 2021**

Port Aransas ISD - Property Value Decline - 1238-02

TexasDAILY	
Opening Market Value	265,012.85
Purchases	7.16
Redemptions	(250,000.00)
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value	\$15,020.01
Cash Dividends and Income	7.16

Texas TERM	
Opening Market Value	4,800,000.00
Purchases	250,000.00
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

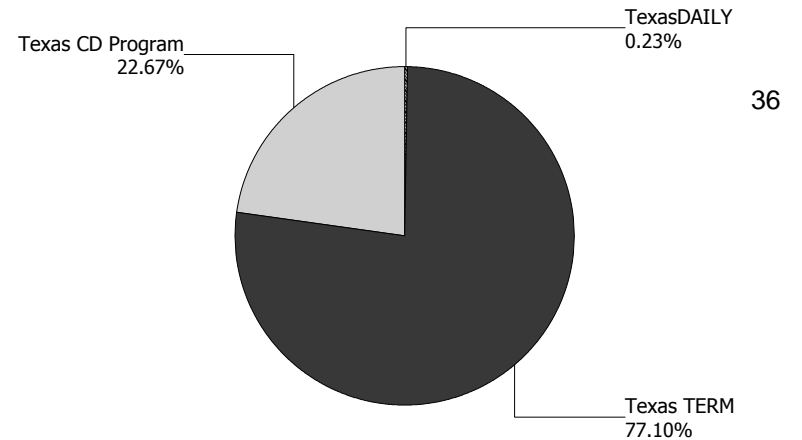
Closing Market Value	\$5,050,000.00
Cash Dividends and Income	0.00

Texas CD Program	
Opening Market Value	1,485,000.00
Purchases	0.00
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value	\$1,485,000.00
Cash Dividends and Income	0.00

Asset Summary		
	January 31, 2021	December 31, 2020
TexasDAILY	15,020.01	265,012.85
Texas TERM	5,050,000.00	4,800,000.00
Texas CD Program	1,485,000.00	1,485,000.00
Total	\$6,550,020.01	\$6,550,012.85

Asset Allocation





Investment Holdings

For the Month Ending **January 31, 2021**

Port Aransas ISD - Property Value Decline - 1238-02

Trade Date	Settlement Date	Security Description	Maturity Date	Rate	Investment Amount	Accrued Interest	Est. Value at Maturity
Texas CD Program							
03/23/20	03/23/20	CD - Nicolet National Bank, WI	03/23/21	1.10	247,000.00	2,344.81	249,717.00
03/25/20	03/25/20	CD - Merrick Bank, UT	03/25/21	1.10	247,000.00	2,329.92	249,717.00
03/25/20	03/25/20	CD - First Bank Of Ohio, OH	03/25/21	1.05	247,000.00	2,224.02	249,593.50
08/21/20	08/21/20	CD - First Capital Bank, TN	08/23/21	0.40	248,000.00	445.72	248,997.44
10/13/20	10/13/20	CD - Cit Bank, N.A. (Fka Onewest Bank, N.A.), CA	10/13/21	0.30	248,000.00	226.26	248,744.00
10/22/20	10/22/20	CD - Third Coast Bank Ssb, TX	10/22/21	0.35	248,000.00	242.56	248,868.00
Total					\$1,485,000.00	\$7,813.29	\$1,495,636.94
Trade Date	Settlement Date	Security Description	Maturity Date	Rate	Investment Amount	Estimated Earnings	Est. Value at Maturity
Texas TERM							
11/16/20	11/16/20	TERM - Texas TERM Dec 21	05/03/21	0.1700	300,000.00	107.59	300,234.74
01/12/21	01/12/21	TERM - Texas TERM Dec 21	07/08/21	0.1600	250,000.00	21.92	250,193.97
10/13/20	10/14/20	TERM - Texas TERM Dec 21	07/09/21	0.1300	3,000,000.00	1,175.34	3,002,863.56
10/19/20	10/19/20	TERM - Texas TERM Dec 21	07/15/21	0.1600	1,500,000.00	690.41	1,501,768.77
Total					\$5,050,000.00	\$1,995.26	\$5,055,061.04



Account Statement

For the Month Ending **January 31, 2021**

Port Aransas ISD - Property Value Decline - 1238-02

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
TexasDAILY					
Opening Balance					265,012.85
01/12/21	01/12/21	Redemption - TERM Investment	1.00	(250,000.00)	15,012.85
01/29/21	02/01/21	Accrual Income Div Reinvestment - Distributions	1.00	7.16	15,020.01
Closing Balance					15,020.01

	Month of January	Fiscal YTD January-January			
Opening Balance	265,012.85	265,012.85	Closing Balance	15,020.01	
Purchases	7.16	7.16	Average Monthly Balance	103,723.22	
Redemptions (Excl. Checks)	(250,000.00)	(250,000.00)	Monthly Distribution Yield	0.07%	38
Check Disbursements	0.00	0.00			
Closing Balance	15,020.01	15,020.01			
Cash Dividends and Income	7.16	7.16			

Trade Date	Settlement Date	Transaction Description	Maturity Date	Stated Yield	Dollar Amount of Transaction
Texas TERM					
01/12/21	01/12/21	Purchase - TERM Investment	07/08/21	0.1600	250,000.00

CONSENT AGENDA

Consider/Take Possible Action to Approve Submission of Staff Development Waiver

ACTION ITEM:

TEA allows for districts to apply for staff development waivers totaling up to 2,100 minutes. Although PAISD meets the annual minutes requirement without the staff development waiver, this waiver will allow for flexibility in case school days are missed due to inclement weather, etc.

RATIONALE: Board Policy EB(LEGAL), HB2610, Texas Education Agency

BUDGET: None at this time

RECOMMENDATION: It is the recommendation of the Superintendent that the board approve the submission of the Staff Development Waiver to TEA.

CONSENT AGENDA

Consider/Take Possible Action to Update Board Operating Procedures

ACTION ITEM:

It is not required but TASB recommends that the Board adopt its operating procedures. These procedures are used to briefly describe the role of the Board and how it operates. PAISD board operating procedures have not been updated since 2018 and there are some required updates. While most of them restates board policy and/or the law (and we have made those updates), we have also reviewed them to make sure they also follow our local procedures.

<u>RATIONALE:</u>	Board Operating Procedures should reflect current laws, policies, and practices.
<u>BUDGET:</u>	None
<u>RECOMMENDATION:</u>	Accept the Superintendent's recommendation to Approve the Board Operating Procedures as presented.



PORT ARANSAS INDEPENDENT SCHOOL DISTRICT

BOARD OF SCHOOL TRUSTEES

STANDARD OPERATING PROCEDURES

BOARD OPERATING GUIDELINES PORT ARANSAS ISD

In effective school systems, the Superintendent and the Board function as a
“Team of Eight.”

A structured approach to developing a vision for the District and setting goals is enhanced by first developing a system of standard operating procedures. The School board is the corporate policy making body for the district and the Superintendent and staff provide the leadership to cause Board policies to be implemented. Therefore, the Port Aransas ISD Board of Trustees and Superintendent function as a “TEAM OF EIGHT” to provide open communication to the staff and patrons of the district, within a structure of
“Good Governance.”

Board policies address board meeting requirements in greater detail. Should there be a conflict between these operating procedures and policy; either legal or local, policy shall prevail.

BOARD GOVERNANCE

The PAISD Board of Trustees is committed to a participative, process- driven governance style. Board level decision-making processes shall therefore include the following elements to whatever extent is practical and appropriate for the matter at hand:

- Clearly stated objectives
- Reconciliation with policy and established practice
- Board approved parameters
- Timelines
- Data gathering
- Stakeholder input
- Communication plan

In each instance, staff shall facilitate the process and make recommendations with oversight and decision-making authority retained by the Board. Examples of decisions that fall under this umbrella include, but are not limited to, curriculum, budget, school year calendar, attendance zone realignment, and facilities needs assessments.

It is the expectation of the Board that participative, process-driven decision-making should flow through the organization at each level as appropriate.

DUTIES/RESPONSIBILITIES

The purpose of placing governance in the hands of the Board and management in the hands of the Superintendent is to ensure the community retains authority over the basic direction, priorities, and values embodied in the operation of the District while also making sure implementation is carried out by a trained professional with a wide range of experience. It also ensures that the Board has the advice of someone well-versed in the immense complexity of school district operations.

DUTIES OF THE BOARD: GOVERN THE DISTRICT

In order to govern effectively; the Board should never take action on an item without first hearing the recommendation from the Superintendent (with exception of action affecting his/her own employment). The Board is never obligated to accept the Superintendent's recommendation, but frequent denial of recommendations signals the Board and Superintendent need to review priorities and procedures to make sure no misunderstandings or failures in communications have occurred. Individual board members must refrain from confusing their role with the role of the Superintendent and becoming involved in the day-to- day operations of the schools.

BOARD POLICY/REGULATORY ORGANIZATION ALIGNMENT

As per Board Policy [BAA \(Legal\)](#) and [BBE \(Legal and Local\)](#), essential duties of the Board as per the Education Code include but are not limited to:

1. Adopting goals and priorities for the District and monitoring success in achieving them.
2. Adopting policies that govern the District and reviewing these policies for effectiveness.
3. Hiring a Superintendent to manage the District; evaluating the Superintendent's effectiveness.
4. Adopting an annual budget for the District and setting a tax rate appropriate to fund it.
5. Monitoring student performance in achieving curriculum goals and assessing the recommendation of the Superintendent.
6. Appraise the Superintendent annually using either the Commissioner's recommended appraisal process or a process and criteria developed by the District.

Trustees are committed to pre-reading board meeting materials and requesting additional information from the superintendent, prior to the board meetings, on agenda items they have questions about. This process also applies to information provided in weekly email updates.

BOARD ETHICS

It is the expectation that all Trustees adhere to [BBF \(Local\)](#) the Board Code of Ethics and strive to promote Ethical Behavior in the governance structure, throughout the organization and in interactions with workforce, vendors and stakeholders.

As a member of the Board, I shall promote the best interests of the District as a whole and, to that end, shall adhere to the following ethical standards:

Equity In Attitude

- I will be fair, just, and impartial in all my decisions and actions.
- I will accord others the respect I wish for myself.
- I will encourage expressions of different opinions and listen with an open mind to others' ideas.

Trustworthiness in Stewardship

- I will be accountable to the public by representing District policies, programs, priorities, and progress accurately.
- I will be responsive to the community by seeking its involvement in District affairs and by communicating its priorities and concerns.
- I will work to ensure prudent and accountable use of District resources.

Honor In Conduct

- I will make no personal promise or take private action that may compromise my performance or my responsibilities.
- I will tell the truth.
- I will share my views while working for consensus.
- I will respect the majority decision as the decision of the Board.

Integrity Of Character

- I will base my decisions on fact rather than supposition, opinion, or public favor.
- I will refuse to surrender judgment to any individual or group at the expense of the District as a whole.
- I will consistently uphold all applicable laws, rules, policies, and governance procedures.

Commitment to Service

- I will not disclose information that is confidential by law or that will needlessly harm the District if disclosed.
- I will focus my attention on fulfilling the Board's responsibilities of goal setting, policymaking, and evaluation.
- I will diligently prepare for and attend Board meetings.

Student-Centered Focus

- I will avoid personal involvement in activities the Board has delegated to the Superintendent.
- I will seek continuing education that will enhance my ability to fulfill my duties effectively.
- I will be continuously guided by what is best for all students of the District.

BOARD GOOD GOVERNANCE SELF CHECK

On an annual basis, the Board of Trustees will conduct a Good Governance Self Check of the Board's operation during the past year. Based upon data collected during the past year, the Board will review Board effectiveness. This data will include comparative practices of other Boards, as well as a review of the current operating procedures. A report of this evaluation will be presented within the next month to the public at a regularly scheduled meeting of the Board.

EVALUATION OF THE SUPERINTENDENT

The Board of Trustees will conduct a Summative Evaluation of the superintendent's performance annually in January. This evaluation will be based upon a Superintendent Appraisal Instrument which is aligned to Board Policy and developed by the Board with input from the Superintendent. Data necessary to complete this review will be asked for at least one week prior to the review. The result of this review will be presented to the superintendent the night of the evaluation.

DUTIES OF THE SUPERINTENDENT: MANAGE THE DISTRICT ***(within the framework of Board policies and priorities)***

The Superintendent functions as the educational leader and chief executive officer of the District and is, throughout the exercise of responsibilities, accountable to the Board of Trustees. The education and administrative leadership responsibilities of the Superintendent are complementary and interdependent with the public leadership, governance, and policymaking responsibilities of the Board.

To avoid confusion and provide harmonious and progressive direction for the District, both Superintendent and Board must strive to keep the distinctions between their respective leadership roles clearly in mind (reference Good Governance Model).

Per Board Policy [BJA \(Legal\)](#), Essential duties of the Superintendent as per the Education Code include but are not limited to:

1. Accepting administrative responsibility and leadership for the planning, operation, supervision, and evaluation of the education programs, services, and facilities of the district.
2. Accepting authority and responsibility for the assignment and evaluation of personnel and making recommendations for employment and termination of employees.
3. Preparing and submitting to the Board a proposed budget.
4. Recommending policies to the Board for adoption and developing administrative regulations to implement those policies.
5. Providing leadership for the attainment of student performance.
6. Ensure that Trustees have received, in a timely manner, all appropriate and pertinent data and information to make a well- informed decision.

BOARD MEETINGS

Placing Items on the Agenda: The agenda is created by the Superintendent and Board President approximately one week before the board meetings. Board members may request through the Board President or Superintendent any item they wish to have placed on a future agenda.

In accordance with **Texas Open Meeting Act (TOMA)**, no agenda may be posted less than **72** hours in advance of a meeting, except in an emergency as per Texas Government Code.

Each agenda item must be identified in sufficient detail that the general subject can be understood by the public, i.e. “Request for Board Discussion and Action – Appointment of a District Rezoning Committee”.

Posting Notice of Agenda: TOMA requires that the notice of a board meeting be posted in a place “readily accessible” to the general public at all times. The PAISD notice of board meetings is posted on an outside bulletin board at the administration building at least seventy-two hours prior to the scheduled time of the meeting (at least two hours prior to the time of an emergency meeting). The notice of the meeting and agenda are posted on the website.

Board Packet: A packet is prepared each month for Board Members prior to the meeting. Along with the agenda, the packet includes documents that give a brief explanation of the items placed on the agenda. The packet may include financial statements, lists of bills payable, and other supporting data/explanatory documents so Board Members may have an opportunity to review the information before the meeting. If members have questions or concerns on any of these items, they are strongly encouraged to contact the Superintendent prior to the meeting in order to minimize confusion at the meetings. The agenda form is intended as a method to ensure organization and to conduct board meetings in an efficient and timely manner.

Consent Agenda: Consent agenda items are routine items that may be acted on as a single item with one vote. These items may include but are not limited to annual contract renewals with Region 2, Texas Education Agency items, budget amendments, financial information, and minutes of recent board meetings. A trustee may request an item be pulled for separate discussion at the scheduled meeting.

Items for Closed Session: Generally personnel issues must be discussed in closed session, unless otherwise required by Texas Open Meeting Law. The primary purpose behind a closed session for personnel matters is to protect the employee or student from possible unjustified harm to his/her reputation and to comply with the law. The provision for closed meetings applies only to deliberations concerning individual employees or students. **TOMA** requires that the subject matter of the closed meeting be set forth with sufficient particularity to notify the public of the matters under consideration. Merely stating that “litigation”, or “routine business,” will be discussed is insufficient. The agenda topic should be expanded/explained to give the interested reader a better idea of the issues to be discussed and decided. If a matter involves a class of employees, such as the salary of a group of employees, it should be deliberated in an open meeting. The Board can discuss **only** those items listed on the closed session agenda. Closed session discussions **must** remain confidential. No action may be taken during closed session. All action must be taken in open session.

Records must be kept of closed meetings as well. The Board must keep a **Certified Agenda** during closed session unless the closed meeting was for the purpose of consulting with an attorney. Typically, this is the duty of the Board Secretary. Participation in a closed meeting knowing that a **Certified Agenda** or audio recording is not being kept constitutes a Class C Misdemeanor. Even though the certified agenda is confidential and can be inspected only by court order, sufficient detail should be included in the certified agenda so that a reasonable person reading the agenda would understand the scope and nature of the items discussed at the closed session. The certified agenda or audio recording must be maintained for two years following the meeting.

Closed Session – “The Don’ts”

- **Confidentiality of Closed Session Record.** Certified agendas and tape recordings of the closed portion of the meeting are confidential, available for public inspection and copying only under a court order. *Texas Gov’t Code §§ 55.021 and 551.104(c); Tex. Att’y Gen. No. JM-995 (1988).*
- **Confidentiality of Other Closed Session Written Information.** Because of the nature of the board’s work, board members have a great deal of access to information that is confidential either temporarily or permanently. Until it is clear that a document reviewed or discussed in closed session is public, individual board members have no authorization to release such documents. However, the fact that a document was shared and/or discussed in closed session does not protect it indefinitely. Rather, whether a document is confidential or public depends on the nature of the document itself. For example, an employee evaluation document is confidential by law permanently, while an application for a top- level job may be confidential only temporarily, until the position is filled or a

- certain period of time has expired.
- **Confidentiality of Closed Session Oral Discussions.** Closed sessions have the purpose of allowing board members to have frank discussions without concern about an off-hand comment or sensitive topic being revealed and possibly result in legal or other problems. Many sensitive closed session discussions, such as those related to individual employees regarding job performance, or the information being discussed may be preliminary and is likely to change. Any discussion authorized to be discussed in closed session about information not yet available to the public or staff should be limited to that closed session until and unless final action is considered and taken.

Calling Meeting to Order: A quorum of Trustees, which is four of the seven members, must be present to conduct a board meeting.

Voting: While the board meetings are based on Robert's Rules of Order, the Board does observe parliamentary procedures for the voting process. Only items listed on the agenda may be discussed at a board meeting. All discussion shall be directed solely to the business currently under deliberation. The Board President has the responsibility to keep the discussion to the matter at hand and shall halt discussion that does not apply to the agenda item currently before the Board. The Board President will vote on all action items. The Board will clarify any specific criteria expected for staff reports. Agenda items listed as "Reports" are for discussion/briefing only and do not require a vote.

Public Comments – Regular Board Meetings: ~~During regular Board Meetings, persons wishing to address the Board have the opportunity to do so during the "public comments" segment of the meeting by signing and making a request on the visitor registration sheet located inside the board room.~~

During regular board meetings, public comment is allowed, regardless of whether the topic is an item on the agenda posted with notice of the meeting. Special and/or Called Board Meetings: During all other board meetings, public comment shall be limited to items on the agenda posted with notice of the meeting.

Each speaker ~~is~~ **will be** limited to three **(3)** minutes **(unless needing a translator then six (6) minutes will be allowed)**. ~~A total of thirty minutes per meeting may be allowed for public comments. If more than five persons wish to address the same topic, a spokesperson may be asked to speak for the group for one three-minute period.~~

If a member of the public asks a question about an item not listed on the published agenda, neither the Board nor the Superintendent may discuss the subject; however, the Superintendent or any member of the Board may respond by providing specific factual information, offering a recitation of existing policy, or by asking clarifying questions. Members may not discuss or deliberate the question. *Board Policy BED (LEGAL) states: "...There is no requirement that the Board negotiate or even respond to complaints. However, the Board must stop, look, and listen and must consider the petition, address, or remonstrance."*

The Board ~~will not entertain inappropriate comments on individual personnel or students in public session~~ **shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any individual continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the individual removed from the meeting.**

Complaints or concerns will be considered by the Board only after the complainant has followed the guidelines prescribed by the applicable policies, such as **DGBA (LOCAL), FNG (LOCAL), or GF (LOCAL).**

Public Comments – Called Board Meetings: ~~If an item for public comments has been listed as an agenda item on the posted notice for the called board meeting, the same procedures and time constraints will apply as during a regular board meeting.~~

Public Question/Answer Session – Public Hearing during Regular or Called Board Meeting: The public will be given the opportunity to make comments or ask questions following the presentation of information presented during a Public Hearing conducted during a regular or called board meeting. The same procedures and time restraints apply as during a public comment session of a regular board meeting, with the following exception:

In the event Trustees and/or staff are requested to respond to a question pertaining to the information presented, an additional two minutes will be allotted, if necessary (for a total of 5 minutes), and the following guidelines will apply:

- The audience member will state a specific question.
- The trustee and/or staff member will clarify the question, if necessary, and will answer as thoroughly as possible.
- The audience member will then be given an opportunity to ask for additional clarification.
- The trustee and/or staff member will respond as thoroughly as possible.
- Following the second response, the Board President, or presiding officer, will call on the next audience member who has a comment/question, or will conclude the public question/answer session and proceed with the remainder of the board meeting.

BOARD OFFICERS

After the canvass of election returns the Board will reorganize and elect officers. Elections are conducted in open session and by simple majority vote. Officer positions are President, Vice President and Secretary.

Role and Authority of Board Members and/or Board Officers:

No Board Member or officer has authority outside the board meeting unless authorized by the Board. No Board Member is authorized to direct employees in regard to performance of duties.

- The Board President shall: Preside at all board meetings, appoint committees, call special meetings, sign all legal documents required by law, and meet regularly with the superintendent.
- The Vice-President shall act in capacity of President in the absence of the President.
- The Secretary shall act in the capacity of the President, in the absence of the President and Vice-President, assure pertinent documentation is recorded, and assist Board Members in maintaining required training hours.

BOARD TRAINING

New Board members shall, after they are sworn in, complete a District orientation within sixty days of the election or appointment with the Superintendent ~~and a Board orientation with the Board President or appointee.~~ Newly elected Trustees must receive 1 hour of training in the Texas Open Meetings Act and Public Information Act within 90 days of their election or appointment. First year trustees must have 10 hours training within the first year, which must include 3 hours of orientation in the Texas Education Code. Existing Trustees must receive 5 hours training per year prior to the ~~December~~ April Board meeting.

Our School District is a member of TASB (Texas Association of School Boards). Training opportunities are offered throughout the year and trustees are encouraged to attend. TASB offers the Leadership TASB course, a five session course conducted over five weekends throughout the year. Trustees are encouraged to apply for the opportunity to attend Leadership TASB but must have at least two years remaining on their term of service for the Board to authorize district expenditures for this course.

The PAISD Board of Trustees recognizes the value of board member training and supports involvement by board members in local, state and national affairs on behalf of the District and public education in general. If Board members intend to seek reimbursement for costs associated with out-of-state or out of the ordinary training, conferences or involvement, the board member must seek pre-approval by the Board of Trustees. The request and motion should include the dates and location of the event, the purpose and benefit to PAISD or public education in general, the estimated total dollar amount of costs, including registration, travel, lodging, etc. The Board member will provide a summary report to the Board of Trustees at the next regularly

scheduled board meeting.

BOARD MEMBER TRAVEL PROCEDURES

Registration Fees:

- It is the board member's responsibility to notify the district of any conference/workshop they will be attending.
- The district will complete any required paperwork and register board member for the conference/workshop.
- Registration fees will be paid directly to the vendor by the district and are not a reimbursable expense.

Lodging/Hotel:

- Lodging/hotel reservations shall be processed by the district and a check shall be generated for payment to the place of lodging or hotel.
- It is the responsibility of the board member to ensure a Texas Hotel Occupancy Tax Exemption Certificate is provided to the hotel.
- The Texas hotel tax exemption does not apply to out-of-state travel.
- **An original itemized hotel receipt must be submitted to the district within thirty (30) days after return from a trip.**

Estimated Travel Expenses:

The district shall encumber funds for estimated reimbursement expenses prior to Board member travel. Estimated reimbursements include:

- Estimated mileage reimbursement (if driving)
- Estimated parking costs (if driving)
- Estimated cost of air travel (if flying)
- Estimated taxi/shuttle fees (if flying)
- Estimated per diem reimbursement (not to exceed regular district reimbursement rates)

It is the Board member's responsibility to provide the district with the following information in order to calculate estimated reimbursement expenses:

- Name/location of workshop or travel destination.
- Dates of travel (date travel begins/ends)
- Mode of transportation (automobile/air travel)

Reimbursement Requests:

It is the Board member's responsibility to submit their reimbursement request within **thirty (30) days** following the completion of the trip.

Reimbursable Expenses

The following items may be reimbursed with an original receipt:

- Taxi/cab fares (**must have receipt signed by cab driver**)
- Parking fees (**limited to self-parking rates if valet parking is used**)
- Checked baggage fees for first bag only
- Airline fare
- Meals (limited to regular district meal reimbursement rates)

Non-Reimbursable Expenses

The following items will NOT be reimbursed:

- Registration fees
- Tips (including taxi/cab/valet parking/restaurants)
- Phone calls and Internet usage
- Alcoholic Beverages
- Entertainment/Recreation, including in-room movies
- Personal phone calls
- Items being sold by vendors at conferences
- Sales tax
- Room services
- Valet parking (unless there is no other reasonable parking option)
- Texas State hotel tax
- First class air fare
- Checked baggage fees for additional bags over first
- Over weight limit baggage fees
- Meals or any other expenses for other persons (such as spouse, children, etc.)
- Personal Accident insurance or Personal Effects coverage for rental cars.
- Early departure fees from a hotel
- Fees for booking travel reservations on-line
- Non-itemized taxes for Texas hotels
- Mileage to and from restaurants
- Mileage to and from hotel to conference
- Toll road fees

BOARD POLICIES

Legal policies are based upon State law and litigated cases; the Board does not approve these policies, but are obligated to adhere to them. Local policies are adopted by the Board prior to incorporation into the district policy manual. Our policy manual is online and can be accessed via our website School Board link.

Important policies to know:

- [DGBA \(LEGAL\) and \(LOCAL\)](#) - PERSONNEL-MANAGEMENT RELATIONS EMPLOYEE COMPLAINTS/GRIEVANCES
- [FNG \(LEGAL\) and \(LOCAL\)](#) - STUDENT RIGHTS AND RESPONSIBILITIES STUDENT AND PARENT COMPLAINTS/GREIVANCES –
- [GF \(LEGAL\) AND \(LOCAL\)](#) - PUBLIC COMPLAINTS

All three policies rely on the “Principal or Supervisor (Level I) – Superintendent or designee (Level II) – Board (Level III)” chain of command and resolution. A formal grievance procedure is used in which written complaints are filed first with the Principal or Supervisor, then the Superintendent if necessary. A presentation to the Board is the final step in the process. At times, individuals will bring complaints before the Board during the public comments portion of a meeting. The Board is under no obligation to hear such complaints before administrative remedies have been pursued. The Board President should direct the person to the appropriate complaint process. Level III complaints are heard in board meetings as scheduled agenda items, which allow the Board to take action on the complaint during the same meeting.

ADDRESSING PUBLIC CONCERNS OUTSIDE OF THE BOARD ROOM

Board Members are often confronted with individuals who wish to voice their concerns or complaints outside of the board room. Trustees should listen to the individual's concerns but politely explain the chain of command for addressing complaints and direct the individual to communicate concerns to the superintendent. The superintendent will then re-direct the individual to the appropriate district employee. Most often when the individual understands who to request information from, he or she is able to resolve the issue without entering into the formal process. A Trustee should not get overly involved in a matter that may come before the Board as a complaint in order to preserve the Trustees unbiased judgment. An overly biased Trustee may need to recuse himself or herself from hearing the Level III grievance.

BOARD MEMBER REQUESTS FOR INFORMATION OR FUTURE BOARD MEETING REPORT/DISCUSSION ITEM:

Board Members are entitled to the information they require to make informed decisions on the matters before them.

REQUEST(S) FROM INDIVIDUAL BOARD MEMBERS:

All requests from an individual Board member shall be submitted in writing to the superintendent's office, or requested during a duly called Board meeting at the time designated on the posted agenda notice.

- Request for Report/Discussion item:
 - Policy BBE (LOCAL) states:
"...REQUESTS FOR REPORTS - No individual Board member shall direct or require District employees to prepare reports derived from an analysis of information in existing District records or to create a new record compiled from information in existing District records. Directives to the Superintendent or other custodian of records regarding the preparation of reports shall be by Board action."
 - In order to allow for transparency and Trustee input regarding requested report/discussion items, the following guidelines will apply:
 - A. Request for Report/Discussion items:
 - Board member requests for Report/Discussion items may be requested by individual board members during the designated time allotted for this purpose at the regular monthly Board meeting, or submitted in writing to the superintendent's office.
 - B. Request for information to be placed in a future Board Update Packet:
 - An individual Board member may ask to have requested information placed in a future email update. All information falling in this category will be placed in the first available email update following completion of the request by the administration.
- Board Member Request for Records – (tracked per Board Policy BBE Legal and Local)
 - An individual Board member, acting in the member's official capacity, has the right to seek information pertaining to District fiscal affairs, business transactions, governance, and personnel matters.
 - Policy BBE (LOCAL) states:
"...REQUESTS FOR RECORDS - An individual Board member shall seek access to records or request copies of records from the Superintendent or other designated custodian of records. When a custodian of records other than the Superintendent provides access to records or copies

of records to an individual Board member, the provider shall inform the Superintendent of the records provided.

In accordance with law, the District shall track and report any requests under this provision, including the cost of responding to one or more requests by any individual Board member for 200 or more pages of material in a 90-day period.”

- The following guidelines will apply:
 - Individual Board member requests for records shall be submitted in writing to the Superintendent’s office.
 - Per Policy BBE(LOCAL), these requests will be tracked and reported by the District on the

BOARD MEMBER VISITS TO CAMPUSES AND DISTRICT FACILITIES

Board Members are encouraged to attend all school events as their time permits. Board Members are not, however, to go unannounced into teachers’ classrooms or individual buildings for the purpose of evaluation. Board Members must adhere to all campus safety/registration requirements.

BOARD ADVOCACY

School boards have an important responsibility to advocate for the district within the community as well as with legislators and other elected officials.

Advocacy Action Plan:

ADVOCACY WITHIN THE COMMUNITY:

- Trustees will advocate for the district within community. Events/Activities include but are not limited to the following:
 - Community/Civic Events
 - District/Campus Events
 - Education Foundation Events
 - Events/Meetings with District Partners and Collaborators

ADVOCACY WITH STATE LEGISLATORS:

- Each School Year:
 - Engage with state legislators to advocate for PAISD and all Texas public schools.

REVIEWING BOARD OPERATING PROCEDURES

The Board Operating Procedures will be reviewed and updated as necessary in conjunction with the Board Good Governance Self Check and will be part of Board member training.

MISSION STATEMENT

~~The mission of the Port Aransas ISD is to inspire all students to reach their potential through the highest quality education by creating life-long learners through comprehensive academic, athletic, cultural and extra-curricular opportunities.~~

GOALS

- ~~1. Maximize technology and human resources available on all campuses.~~
- ~~2. Provide and promote programs for all students in all interest areas that reflect the diversity of our community and encourage civic-mindedness.~~
- ~~3. Keep our student safe in today's growing challenges.~~
- ~~4. Make fiscally sound decisions that address current and future needs.~~
- ~~5. Maintain high expectations and consist communications for education of the "whole" child.~~

Mission Statement

Port Aransas ISD.....

- **inspires all students to reach their full potential through an engaging, student-centered education where a culture of life-long learning is encouraged everyday and in every space to grow and empower every Marlin.**
- **commits to maintaining the highest moral, ethical, and academic standards while providing students with a wide range of unique learning opportunities that inspire pride, integrity, critical thinking, problem solving and resiliency.**
- **aspires to prepare all students for whatever career path they many choose, equipped with a sense of self, sense of community and deep understanding of the skills needed to thrive as an engaged lifelong learner.**

Vision

A Legacy of Excellence

Goals

- 1. Enhance curriculum and programming to reflect 21st century learning skills of reasoning, interpretation, artistry, curiosity, imagination and innovation to ensure that all students have myriad options after PAISD.**
- 2. Grow programs inside and outside the classroom that emphasize ethical decision making, community service, and civic mindedness.**
- 3. Keep the Marlin community safe through thoughtful application of improved facilities, training, and programming that includes the emotional well being of all our students.**
- 4. Actively implement the technology plan that remains flexible, responsive, and secure, as well as efficiently addresses the needs of students and staff.**
- 5. Responsibly manage all budgetary decisions, keeping the student, staff, and community needs central to that process while meeting legal requirements.**

Approved by the PAISD Board of Trustees: 9/11/2019

CONSENT AGENDA

Consider/Take Possible Action to Approve Board Policy Updates

ACTION ITEM:

TASB has issued board policy Update 116. TASB has prepared an overview which is included in this packet. The Explanatory Notes for each policy being updated is also included in this packet along with the local policies affected.

Update 116 has been reviewed by the superintendent. Many of the changes are clarifications or re-organization of policies, mostly in order to line up with legal guidelines and regulations. Any needed changes to PAISD practice have been previously made.

LOCAL board policies to be updated include:

QCB(LOCAL): TECHNOLOGY RESOURCES - CYBERSECURITY

DCD(LOCAL): EMPLOYMENT PRACTICES - AT-WILL EMPLOYMENT

DCE(LOCAL): EMPLOYMENT PRACTICES - OTHER TYPES OF CONTRACTS

FFAC(LOCAL): WELLNESS AND HEALTH SERVICES - MEDICAL TREATMENT

GKA(LOCAL): COMMUNITY RELATIONS - CONDUCT ON SCHOOL PREMISES

RATIONALE:	TASB recommends the board policy updates as presented.
BUDGET:	No additional funding needed at this time. There will be a fee from TASB to make the changes to board policy.
RECOMMENDATION:	Accept the superintendent's recommendation to approve the updates to local board policy as presented.

Explanatory Notes

TASB Localized Policy Manual Update 116

Port Aransas ISD

ATTN(NOTE)

GENERAL INFORMATION ABOUT THIS UPDATE

New! Local Policy Overview for Update 116: The newly redesigned publication *Local Policy Overview* is available in the myTASB Policy Service Resource Library. *Local Policy Overview* is presented in both video and written document formats and replaces *Vantage Points*, previously provided on yellow paper in mailed update packets and available online.

Like *Vantage Points*, the *Local Policy Overview* provides a general, high-level overview of the changes to the (LOCAL) policies included in TASB updates. This resource has been redesigned to better present the information and to meet accessibility standards for individuals with visual impairments. Both the video and written formats of the *Local Policy Overview* are available on myTASB in [Policy Manual Update Re-sources](#). From there, you may forward them electronically or print the written document for distribution to staff and board members.

(LEGAL) policies provide the legal framework for key areas of district operations; they are not adopted by the board.

A25(INDEX)

CROSS-INDEX

The cross-index has been updated to reflect new terms and revisions to content and coding in the policy manual.

AIA(LEGAL)

ACCOUNTABILITY: ACCREDITATION AND PERFORMANCE INDICATORS

Revisions from Administrative Code rules incorporate details previously included in the [Local Accountability Systems Guide](#). The *Guide* is no longer adopted by reference in the Administrative Code but is available online.

AIB(LEGAL)

ACCOUNTABILITY: PERFORMANCE REPORTING

We have added revised Administrative Code rules addressing Results Driven Accountability, a framework to evaluate district performance in regard to certain populations of students in select program areas.

AIC(LEGAL)

ACCOUNTABILITY: INTERVENTIONS AND SANCTIONS

Provisions regarding Monitoring Reviews and On-Site Investigations have been revised to better reflect statute.

BE(LEGAL)

BOARD MEETINGS

Provisions at Persons with Hearing Impairments have been revised to better reflect statute.

BJCB(LEGAL)

SUPERINTENDENT: PROFESSIONAL DEVELOPMENT

Details from revised Administrative Code rules have been added to the provision requiring superintendents to receive training on identifying and reporting potential victims of sexual abuse, human trafficking, and other maltreatment of children.

C(LEGAL)

BUSINESS AND SUPPORT SERVICES

The title of CX has been revised to Contracts for Facilities to better reflect the content.

CBB(LEGAL)

STATE AND FEDERAL REVENUE SOURCES: FEDERAL

Extensive revisions to this legally referenced policy are based on Office of Management and Budget (OMB) amendments to federal regulations addressing awards and grants.

Explanatory Notes

TASB Localized Policy Manual Update 116

Port Aransas ISD

CCG(LLEGAL)

LOCAL REVENUE SOURCES: AD VALOREM TAXES

Provisions, effective January 1, 2021, from Senate Bill 2, 86th Legislative Session, have been added and address:

- Use and submission of the comptroller's tax rate calculation forms to calculate the no-new-revenue and voter-approval tax rates; and
- Taxpayer injunctions restraining the collection of taxes and prohibiting a district from adopting a tax rate if certain requirements are not met.

Guidance from the Texas Tax Code on calculating the voter approval tax rate has also been added.

CE(LLEGAL)

ANNUAL OPERATING BUDGET

We have added a provision requiring the board to attach the forms used to calculate the no-new-revenue and voter-approval tax rates as an appendix to the district's budget. The provision is effective January 1, 2021, and is from Senate Bill 2, 86th Legislative Session.

CFC(LLEGAL)

ACCOUNTING: AUDITS

Revised Administrative Code rules clarify that the district's independent auditor must be associated with a certified public accountancy firm licensed by the Texas State Board of Public Accountancy or a state licensing agency from another state.

CKB(LLEGAL)

SAFETY PROGRAM/RISK MANAGEMENT: ACCIDENT PREVENTION AND REPORTS

New Administrative Code rules on mandatory school drills have been added.

CO(LLEGAL)

FOOD AND NUTRITION MANAGEMENT

We have updated web links in this legally referenced policy.

COA(LLEGAL)

FOOD AND NUTRITION MANAGEMENT: PROCUREMENT

We have updated web links in this legally referenced policy.

COB(LLEGAL)

FOOD AND NUTRITION MANAGEMENT: FREE AND REDUCED-PRICE MEALS

We have updated web links in this legally referenced policy.

CQA(LLEGAL)

TECHNOLOGY RESOURCES: DISTRICT, CAMPUS, AND CLASSROOM WEBSITES

A new required internet posting has been added from revised Administrative Code rules. A district with a local accountability system must post on the district's website an explanation of the methodology used to assign local campus accountability performance ratings.

CQB(LLOCAL)

TECHNOLOGY RESOURCES: CYBERSECURITY

To ease compliance with state law provisions requiring the board to select a cybersecurity training program and verify and report cybersecurity training by district employees, recommended revisions to this policy provide for the board to delegate these responsibilities to the superintendent.

Explanatory Notes

TASB Localized Policy Manual Update 116

Port Aransas ISD

CX(LEGAL) CONTRACTS FOR FACILITIES

The title to this legally referenced policy has been changed to Contracts for Facilities, and the text has been revised to better reflect statute.

DAA(LEGAL) EMPLOYMENT OBJECTIVES: EQUAL EMPLOYMENT OPPORTUNITY

This legally referenced policy has been significantly reorganized to focus on discrimination in hiring and discharging employees. Some details on disability discrimination have been moved to DIA, addressing discrimination, harassment, and retaliation in other aspects of employment.

For clarification a Note has been added to indicate that Title VII, the Americans with Disabilities Act, and the Genetic Information Nondiscrimination Act only apply to employers with 15 or more employees as described in the Note.

DBA(LEGAL) EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: CREDENTIALS AND RECORDS

This legally referenced policy has been updated to clarify that holders of intern or probationary certificates may be employed on an emergency permit under certain circumstances.

DCD(LOCAL) EMPLOYMENT PRACTICES: AT-WILL EMPLOYMENT

Recommended revisions clarify that an at-will employee's appeal of dismissal would follow the district's employee grievance policy and not begin with the board.

The *Legal Issues in Update 116* memo describes common legal concerns and best practices specific to [this policy topic](#).

DCE(LOCAL) EMPLOYMENT PRACTICES: OTHER TYPES OF CONTRACTS

Recommended revisions clarify that an appeal by an employee whose non-Chapter 21 contract is not re-issued at the end of the contract period would follow the district's employee grievance policy and not begin with the board.

Please contact the district's policy consultant if you have revisions to the list of positions for which the district issues a non-Chapter 21 contract.

The *Legal Issues in Update 116* memo describes common legal concerns and best practices specific to [this policy topic](#).

DEAA(LEGAL) COMPENSATION PLAN: INCENTIVES AND STIPENDS

References have been added to new Administrative Code rules on optional local teacher designation systems and mentor teacher training programs.

DH(EXHIBIT) EMPLOYEE STANDARDS OF CONDUCT

The Educators' Code of Ethics has been updated to reflect current Administrative Code rules.

DIA(LEGAL) EMPLOYEE WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

This legally referenced policy has been significantly reorganized to focus on the prohibition against discrimination, harassment, and retaliation with respect to compensation, terms, conditions, or privileges of employment.

Explanatory Notes

TASB Localized Policy Manual Update 116

Port Aransas ISD

For clarification a Note has been added to indicate that Title VII, the Americans with Disabilities Act, and the Genetic Information Nondiscrimination Act only apply to employers with 15 or more employees as described in the Note.

DP(LLEGAL) PERSONNEL POSITIONS

Revised Administrative Code rules implement House Bill 1501 from the 86th Legislative Session, which created the Texas Behavioral Health Executive Council to regulate psychological services in public schools, including services provided by a licensed specialist in school psychology.

EHAC(LLEGAL) BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (SECONDARY)

Revisions from amended Administrative Code rules align the required secondary curriculum with changes to the technology applications and CTE TEKS and legislation from the 86th Legislative Session.

In addition, provisions on personal financial literacy were moved within the policy for clarity.

EHBC(LLEGAL) SPECIAL PROGRAMS: COMPENSATORY/ACCELERATED SERVICES

From amended Administrative Code rules, we have added provisions explaining:

- How educationally disadvantaged students are defined for the compensatory education allotment and the methods a district may use to verify eligibility; and
- The approval process a district must use to claim students receiving a full-time virtual education through TXVSN in their counts of educationally disadvantaged students.

EIF(LLEGAL) ACADEMIC ACHIEVEMENT: GRADUATION

We have added a new Administrative Code rule addressing the option for an elementary school student to complete a course in American Sign Language to satisfy one of the required graduation credits for languages other than English.

EKB(LLEGAL) TESTING PROGRAMS: STATE ASSESSMENT

Amended Administrative Code rules require a student in grades 3 through 8 who is enrolled in an accelerated course and who will complete the high school end-of-course assessment for the content area prior to high school to take the ACT or SAT in high school.

Revisions at Accountability Testing are to better match statutory wording.

EKBA(LLEGAL) STATE ASSESSMENT: ENGLISH LANGUAGE LEARNERS/LEP STUDENTS

Revised Administrative Code rules address the administration of the alternate English language proficiency assessment for students with the most significant cognitive disabilities and amend terminology in some places from *English language learner* to *English learner*.

FDD(LLEGAL) ADMISSIONS: MILITARY DEPENDENTS

Under new Administrative Code rules, a campus may qualify to earn a Purple Star Designation if the campus meets criteria demonstrating supports and resources for its military-connected students.

Explanatory Notes

TASB Localized Policy Manual Update 116

Port Aransas ISD

FFAC(LOCAL)

WELLNESS AND HEALTH SERVICES: MEDICAL TREATMENT

Policy Service recommends several revisions to this local policy on student medical treatment to reflect current guidance from the Texas Department of State Health Services (DSHS) and common district practices.

- Administrative details on student illness and accidents are recommended for removal.
- Provisions on administering medication provided by parents direct the superintendent to designate the employees authorized to administer medication and refer to administrative regulations for detailed requirements.
- In accordance with DSHS guidance, the policy reflects that the district shall not purchase nonprescription medication to administer to students, except as provided by the policy, which addresses administration of unassigned epinephrine auto-injectors and opioid antagonist medication. **Contact the district's policy consultant if the district purchases or provides any other medication for students, including providing nonprescription medication in the district's athletic program or unassigned prescription asthma medication.**
- Medical treatment provisions have been updated to clarify who may complete medical treatment authorization forms and reflect that the district shall seek appropriate emergency care for a student as required or deemed necessary. This new text is recommended to replace previous text that covered emergency treatment forms.

See FFAC in the [TASB Regulations Resource Manual](#) for updated procedures and forms.

The *Legal Issues in Update 116* memo describes common legal concerns and best practices specific to [this policy topic](#).

FFEB(LEGAL)

COUNSELING AND MENTAL HEALTH: MENTAL HEALTH

Revised Administrative Code rules adopted by the Texas Behavioral Health Executive Council address consent regarding school psychological services provided by a licensed specialist in school psychology.

FFG(LEGAL)

STUDENT WELFARE: CHILD ABUSE AND NEGLECT

Revisions at SBEC Disciplinary Action are from amended Administrative Code rules. We have also added a Note connecting the general child abuse and neglect investigation provisions in this legally referenced policy with the more specific provisions at GRA(LEGAL) addressing investigations of abuse and neglect at school.

FFH(LEGAL)

STUDENT WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

A revision clarifies that the notification of nondiscrimination required by Title IX does not need to state that it extends to admission.

FL(LEGAL)

STUDENT RECORDS

Revisions have been made to reorganize the provisions for better flow and to better match statutory text. Provisions on flagging records of missing children and notifying law enforcement of subsequent requests for those records have been moved to GRAA(LEGAL). Provisions regarding student information a district receives from law enforcement have been removed, as these provisions are duplicated at GRAA(LEGAL).

Explanatory Notes
TASB Localized Policy Manual Update 116

Port Aransas ISD

GKA(LOCAL) COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES

A recommended revision specifies that a person filing a complaint regarding refusal of entry to or ejection from property based on Education Code 37.105 shall be permitted to address the board within 90 "calendar" days. This change aligns with changes made at Update 115 to the grievance policies at FNG and GF.

The *Legal Issues in Update 116* memo describes common legal concerns and best practices specific to [this policy topic](#).

GNC(LEGAL) RELATIONS WITH EDUCATIONAL ENTITIES: COLLEGES AND UNIVERSITIES

Details on contracting with an institution of higher education for design or construction of instructional or athletic facilities have been removed, as this information is located in CX(LEGAL).

GRA(LEGAL) RELATIONS WITH GOVERNMENTAL ENTITIES: STATE AND LOCAL GOVERNMENTAL AUTHORITIES

New Administrative Code rules implement the Child Abuse and Treatment Act, resulting in extensive revisions to this legally referenced policy addressing Department of Family and Protective Services investigations of abuse and neglect at school.

GRAA(LEGAL) STATE AND LOCAL GOVERNMENTAL AUTHORITIES: LAW ENFORCEMENT AGENCIES

Provisions on flagging records of missing children and notifying law enforcement of subsequent requests for those records have been moved to this code from FL(LEGAL).



(LOCAL) Policy Comparison Packet

This packet is generated by an automated process that compares the updated policy to the district's current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; omitted in Word)

Annotations are shown as follows.

- *Deletions* are shown in a red strike-through font: ~~deleted text~~.
- *Additions* are shown in a blue, bold font: **new text**.
- Blocks of text that have been *moved* without alteration are shown in green, with double underline and double strike-through formatting to distinguish the text's destination from its origin: ~~moved text~~ becomes moved text.
- *Revision bars* appear in the right margin, as above.

Note: While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes makes formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact:	School Districts and Education Service Centers	Community Colleges
	policy.service@tasb.org	colleges@tasb.org
	800.580.7529 512.467.0222	800.580.1488 512.467.3689

- Plan** The District shall develop a cybersecurity plan to secure the District's cyberinfrastructure against a cyberattack or any other cybersecurity incidents, determine cybersecurity risk, and implement appropriate mitigation planning.
- Coordinator** The Superintendent shall designate a cybersecurity coordinator. The cybersecurity coordinator shall serve as the liaison between the District and the Texas Education Agency (TEA) in cybersecurity matters and as required by law report to TEA breaches of system security.
- Training** The Board delegates to the Superintendent the authority to:
1. Determine ~~Each District employee and Board member shall annually complete~~ the cybersecurity training program ~~to be annually completed~~ ~~designated~~ by each employee and Board member; and
 2. Verify ~~the District. The District shall verify~~ and report compliance with staff training requirements ~~in accordance with guidance from~~ the Department of Information Resources.
- ~~The~~ ~~Additionally, the~~ District shall complete periodic audits to ensure compliance with the cybersecurity training requirements.
- Security Breach Notifications** Upon discovering or receiving notification of a breach of system security, the District shall disclose the breach to affected persons or entities in accordance with the time frames established by law. The District shall give notice by using one or more of the following methods:
1. Written notice.
 2. Email, if the District has email addresses for the affected persons.
 3. Conspicuous posting on the District's websites.
 4. Publication through broadcast media.
- The District's cybersecurity coordinator shall disclose a breach involving sensitive, protected, or confidential student information to TEA and parents in accordance with law.

EMPLOYMENT PRACTICES
AT-WILL EMPLOYMENT

DCD
(LOCAL)

Personnel not hired under a contract shall be employed on an at-will basis.

[For information regarding contractual employment, see DCA, DCB, DCC, and DCE, as appropriate]

Dismissal

At-will employees may be dismissed at any time for any reason not prohibited by law or for no reason, as determined by the needs of the District. At-will employees who are dismissed shall receive pay through the end of the last day worked.

Appeal of
Employment
Actions to Board

A dismissed employee may ~~appeal request to be heard by the dismissal~~ ~~Board~~ in accordance with DGBA(LOCAL).

EMPLOYMENT PRACTICES
OTHER TYPES OF CONTRACTS

DCE
(LOCAL)

**Non-Chapter 21
Contracts**

The District shall employ on non-Chapter 21 contracts, not to be governed by Chapter 21 of the Education Code, the following positions: ~~executive director of business and operations~~ ~~executive director of business and operations~~.

**Appeal of
Employment Actions**

An employee may appeal discharge during the contract period in accordance with DCE(LEGAL).

An employee whose contract is not reissued at the end of the contract period may appeal ~~to the Board~~ in accordance with DGBA(LOCAL).

Student Illness ~~Procedures shall be established by the administration to ensure that proper attention is given to any student who becomes ill during the course of a school day.~~

Accidents Involving Students ~~Emergency procedures shall be established by the administration to ensure proper attention for any student injured at school. Records shall be maintained on all accidents that require the attention of a medical doctor.~~

Emergency Treatment Forms ~~Each year, students and parents shall complete and sign a form that provides emergency information and authorizes school officials to obtain emergency medical treatment, as provided by law.~~

Purchasing Medication ~~The District shall not purchase nonprescription medication to administer to a student.~~

Administering Medication No employee shall give any student prescription medication, non-prescription medication, herbal substances, anabolic steroids, or dietary supplements of any type, except as [authorized by this or other District policy provided below](#).

Medication Provided by Parent ~~The Employees authorized by the Superintendent~~ [shall designate the employees who are authorized to](#) ~~or designee may~~ administer medication that has been provided by a student's parent. An authorized employee is permitted to administer the following medication in accordance with administrative regulations ~~to students~~:

1. Prescription medication in accordance with legal requirements, ~~for a period of up to ten days. [See FFAC(LEGAL)] A written request by a physician or other health care professional with authority to write prescriptions shall be required when the medication must be administered for a longer period.~~
2. Nonprescription medication, upon a parent's written request, when properly labeled and in the original container.
3. Herbal substances or dietary supplements provided by the parent and only if required by the individualized education program or Section 504 plan ~~for~~ of a student with disabilities.

Medication Provided by District [Except as provided by this policy, the District shall not purchase medication to administer to a student.](#)

Epinephrine The District authorizes [school personnel and volunteers](#) ~~school personnel and volunteers~~ who have agreed in writing and been adequately trained to administer an unassigned epinephrine auto-injector in accordance with law and this policy. Administration of epinephrine shall only be permitted when an authorized and

WELLNESS AND HEALTH SERVICES
MEDICAL TREATMENT

FFAC
(LOCAL)

trained individual reasonably believes a person is experiencing anaphylaxis.

On Campus

Authorized and trained individuals may administer an unassigned epinephrine auto-injector at any time to a person experiencing anaphylaxis on a school campus.

The District shall ensure that at each campus a sufficient number of ~~authorized individuals~~ ~~personnel and volunteers~~ are trained to administer epinephrine so that at least one trained individual is present on campus during all hours the campus is open. In accordance with state rules, the campus shall be considered open for this purpose during regular on-campus school hours and whenever school personnel are physically on site for school-sponsored activities.

Off Campus

Authorized and trained individuals may administer an unassigned epinephrine auto-injector to a person experiencing anaphylaxis at an off-campus school event or while in transit to or from a school event when an unassigned epinephrine auto-injector is available.

*Maintenance,
Availability, and
Training*

The Superintendent shall develop administrative regulations designating a coordinator to manage policy implementation and addressing annual training of ~~authorized individuals~~ ~~school personnel and volunteers~~ in accordance with law; procedures for auto-injector use; and acquisition or purchase, maintenance, expiration, disposal, and availability of unassigned epinephrine auto-injectors at each campus, at off-campus events, and while in transit to and from a school event.

Notice to Parents

In accordance with law, the District shall provide notice to parents regarding the epinephrine program, including notice of any change to or discontinuation of this program.

**Administration of
Opioid Antagonist
Medication**

The District shall purchase and store opioid antagonist medication, such as Naloxone, to assist a person who may be experiencing an opioid-related drug overdose. Only a registered nurse or other designated and trained District employee shall be authorized to administer this medication and may do so only in accordance with a standing order or procedures approved by a physician licensed to practice medicine in the state of Texas.

The Superintendent shall develop administrative procedures addressing acquisition, maintenance, expiration, disposal, and availability of opioid antagonist medication in the District, as well as employee training and emergency notification requirements.

Psychotropics

Except as permitted by ~~law~~ ~~Education Code 38.016~~, an employee shall not:

WELLNESS AND HEALTH SERVICES
MEDICAL TREATMENT

FFAC
(LOCAL)

1. Recommend to a student or a parent that the student use a psychotropic drug;
2. Suggest a particular diagnosis; or
3. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.

Medical Treatment

A student's parent, legal guardian, or other person having lawful control shall annually complete and sign a form that provides emergency information and addresses authorization regarding medical treatment. A student who has reached age 18 shall be permitted to complete this form.

- ~~3.4.~~ The District shall seek appropriate emergency care for a student as required or deemed necessary.

COMMUNITY RELATIONS
CONDUCT ON SCHOOL PREMISES

GKA
(LOCAL)

**Access to District
Property**

Authorized District officials, including school resource officers and District police officers if applicable, may refuse to allow a person access to property under the District's control in accordance with law.

District officials may request assistance from law enforcement in an emergency or when a person is engaging in behavior rising to the level of criminal conduct.

**Ejection or
Exclusion under
Education Code
37.105**

In accordance with Education Code 37.105, a District official shall provide a person refused entry to or ejected from property under the District's control written information explaining the right to appeal such refusal of entry or ejection under the District's grievance process.

A person appealing under the District's grievance process shall be permitted to address the Board in person within 90 **calendar** days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See FNG and GF]

**Off-Campus
Activities**

Employees shall be designated to ensure appropriate conduct of participants and others attending a school-related activity at non-District or out-of-District facilities. Those so designated shall coordinate their efforts with persons in charge of the facilities.

Prohibitions

Tobacco and
E-Cigarettes

The District prohibits smoking and the use of tobacco products and e-cigarettes on District property, in District vehicles, or at school-related activities.

Weapons

The District prohibits the unlawful use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on all District property at all times.

Exceptions

No violation of this policy occurs when:

1. A Texas handgun license holder stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, as long as the handgun or other firearm is not in plain view; or
2. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

CONSENT AGENDA

Approve Expenditures over \$25,000

Action Item:

The attached invoices contain expenditures/purchases for Port Aransas ISD which exceed \$25,000.

To date invoices include:

- Education Service Center Region 2 – Total payment \$52,333.99
 - Annual commitment payments
 - Educational Media Cooperative
 - School Business Advisory
 - TxEIS Suite (Student and Business)
 - TCMPC Curriculum Coop
 - TSDS-Data Systems
 - Workshop #166926 (\$60)

If other costs are received prior to the board meeting on February 10, 2021, they will be added at the board meeting.

RATIONALE:	CH (Local)
BUDGET:	Budgeted General and Title II, A Funds
RECOMMENDATION:	Accept the superintendent’s recommendation to approve expenditures/payments over \$25,000 as presented.

Education Service Center Region 2

209 North Water Corpus Christi, TX 78401-2599
 PHONE: (361) 561-8400 FAX: (361) 883-3442

Invoice
121750

Customer Number: 000089
 Customer P.O. Nbr: PENDING
 Requested By: PORT ARANSAS ISD
 Reference: 2020 - 2021

Invoice Date: 01-25-2021
 Requested Date: 01-25-2021
 Terms: Net 30 Days
 Note: 2020 - 2021 PROGRAMS & SERVICES

Bill To:

PORT ARANSAS ISD
 ATTN ACCOUNTS PAYABLE
 100 STATION STREET
 PORT ARANSAS, TX 78373

Remittance Address:

Education Service Center Region 2
 ATT: Accounts Receivable Business Office
 209 North Water
 Corpus Christi, TX 78401-2599

Page: 1 of 1

Quantity	Description	Unit Price	Amount
1.00	TCMPC Co-op Curriculum Documents	PD 210281 \$2,310.00	\$2,310.00
1.00	TCMPC Co-op Online System	L \$2,250.00	\$2,250.00
1.00	School Business Advisory Co-op	PD 210278 \$1,200.00	\$1,200.00 ✓
1.00	Texas Student Data Systems (TSDS)	PD 210280 \$8,750.00	\$8,750.00 ✓
1.00	TxEIS System	PD 210279 \$35,327.79	\$35,327.79 ✓
1.00	Library & Media Resources Co-op	PD 210277 \$2,436.20	\$2,436.20 ✓
	Balance Due:		\$52,273.99

Workshop # 166926 + 60.00
52,333.99

DISCUSSION AND/OR ACTION ITEM

Consider/Take Possible Action to Approve 2021-2022 PAISD Operational Calendar

ACTION ITEM:

The DWEIC (Districtwide Educational Improvement Committee) recommends the 2021-2022 PAISD District Calendar. HB 2610 requires a minimum of 75,600 minutes of instruction per year (with exceptions) instead of a set number of days. The number of work days for teachers and other professionals on a “teacher” contract remains 187 days.

Highlights of 2021-2022 Calendar:

187 teacher workdays

172 student school days

Each school day is 450 minutes long (minimum is 420 minutes). This is with each campus on the same bell schedule 8:00-3:30 each day.

The number of operational minutes is 78,180 minutes (minimum is 75,600 minutes). The extra minutes above the minimum allows for flexibility due to inclement weather, etc.

White = regular school day for students and staff

Blue = staff workday (no school for students)

Orange = professional development (no school for students)

Green = early release day for students (staff development in the afternoon)

Pink = not a school day for students or staff

First day of school for students is Tuesday, August 17, 2021.

Last day of school for students is Thursday, May 26, 2022.

Graduation will be Thursday, May 26, 2022.

(PAISD is working with www.elementaryschoolmate.com to design and print the district calendar for students, parents, and staff once approved.)

<u>RATIONALE:</u>	Board Policy EB(LEGAL)
<u>BUDGET:</u>	None at this time
<u>RECOMMENDATION</u>	Accept the Superintendent’s recommendation to approve the 2021-2022 PAISD District Calendar as presented.

August 2021

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021

S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021

S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021

S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022

S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Nine Week Grading Periods

- 1st [Aug 17 - Oct 15]
- 2nd [Oct 18 - Dec 16]
- 3rd [Jan 4 - March 11]
- 4th [March 21 - May 26]

PROFESSIONAL DEVELOPMENT

- Aug 9-13 Nov 1
- Jan 17 April 18

STAFF WORKDAY/STUDENT HOLIDAY

- Aug 4-6,16 Dec 17
- Jan 3 May 27

STUDENT & STAFF HOLIDAYS

- Labor Day Sept 6
- Fall Break Oct 8-11
- Thanksgiving Nov 22-26
- Holiday Break Dec 20-31
- February Break Feb 11-14
- Spring Break March 14-18
- Good Friday April 15
- Memorial Day May 30

Early Release Day at 1:00 pm

- Dec 16 May 26

LEGEND

- Early Release
- Inservice/Student Holiday
- Staff & Student Holiday
- Teacher Workday/Student Holiday
- Reporting Period Begins [
- Reporting Period Ends]
- Graduation May 26, 2022
- Major State Testing Days

Visit the PAISD website for a detailed event calendar
www.paisd.net

Hours of Operation 8:00 - 3:30

PROPOSED DRAFT

Bad Weather Days
 1/3/2022 and 4/15/2022

February 2022

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

June 2022

S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July 2022

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

DISCUSSION AND/OR ACTION ITEMS

Consider/ Take Possible Action to Renew Windstorm/Hail And Property/Casualty Insurance

ACTION ITEM:

The District has been party to an inter-local agreement for property and casualty insurance with Property Casualty Alliance of Texas (PCAT) and Coastal Property Alliance of Texas (CPAT) since 2011. Don Clark serves as the district's agent with Carlisle Insurance. He will join the board virtually for the board meeting.

The renewal will be effective as of March 1, 2021 for a 12 month period. In prior years, the district had an option to bind both Property/Wind and Liability policies for more than a 12 month timeline. Because of the nationwide claims of recent, an extended option is not being presented by PCAT or CPAT to any of the districts through the inter-local agreement.

The total value of building and contents insured increased 1.48% or \$691,800. This increase is due to appreciation of current replacement costs of facilities. The total renewal cost represents an 18.43% increase in insurance costs over the prior year.

Important considerations reviewed during renewal:

- Over 25 markets were approached through the proposal process. Limits, deductible amounts, rates, and capacity were reviewed. A variety of responses were received, including declines, excess market only and major increase in deductible amounts. This information is available for review at board request.
- Insurance costs are based on nation and international occurrences. There were 30 named storms with 12 of them making landfall in the United States. The estimated financial ramifications to the insurance industry to date are \$60 billion.
- A TWIA quote was received on the BMS building to test the market. The TWIA cost plus excess and fire coverage is \$100,173. The CPAT cost for is \$75,907 (over 24% less).
- Deductible amounts are 3% per occurrence, per building or structure with a \$50,000 minimum.
- Educator's Legal Liability and General & Employee Benefits Liability— Clark reported that liability cases in Texas have soared over the last three years. This tremendous increase in the state has created an increase in premiums for all school districts.
- Auto Coverage – Replacement of aged fleet with new buses increased physical damage cost premiums.

Attached are:

- A rate and cost summary comparison of prior year and proposed policy renewal costs.
- Informational letter from Don Clark, Carlisle Insurance Agency.
- The 2021 Property & Casualty Client Proposal.

RATIONALE:	CH (Local)
BUDGET:	2020-21 and 2021-22 Budgeted Funds
RECOMMENDATION:	Accept the superintendent's recommendation to approve the renewal of Windstorm/Hail and Property/Casualty Insurance with CPAT and PCAT for the next 12 months as presented.

Port Aransas ISD Historical Information

2021-2022 Windstorm Rate Comparison

Term	Values	% Change	Rate/\$100 value	% Change
2021-2022	\$39,249,459	1.79%	1.05	16.67%
2020-2021	\$38,557,627	21.57%	0.90	8.43%
2019-2020	\$31,715,302	5.68%	0.83	15.28%
2018-2019	\$30,010,027	2.13%	0.72	0.00%
2017-2018	\$29,385,183	5.53%	0.72	-6.49%
2016-2017	\$27,846,153	0.00%	0.77	0.00%
2015-2016	\$27,846,153		0.77	

Large adjustment due 17% increase in building value due to current market values related to replacement costs and addition of transportation building.

2021-2022 Renewal Comparison

Insurance Type	2019-20	Proposed Cost	% Change
CPAT Property- All Other Perils Wind/Hail	\$ 361,834	\$ 427,026	18.02%
PCAT Casualty			
Equipment Breakdowns	1,665	1,665	0.00%
Cyber Suite	5,015	4,985	-0.60%
General Liability & Employee Benefits Liability	787	1,499	90.47%
Educator's Legal Liability	6,574	10,938	66.38%
Auto Liability	7,063	7,419	5.04%
Auto Physical Damage	6,585	7,776	18.09%
	\$ 389,523	\$ 461,308	18.43%



Members of the Board, Superintendent and Administrative Staff;

Thank you for the opportunity to once again serve as the District's representative as it relates to your Property and Casualty insurance program. As a CCISD Board member myself, you can trust that I understand the financial challenges districts are facing in these COVID times. Every effort has been made to ensure that the appropriate coverage is in place to best serve the district.

As if COVID-19 wasn't enough, 2020 saw the most active hurricane season since 1916. There were 30 named storms with 13 of those being hurricanes, 6 of them being classified as majors. Of those 30 storms, 12 of them made US landfall eclipsing the previous record of 9. Texas had the dubious distinction of the state impacted with the most landfalls, 4. To date the financial ramifications to the insurance industry sits at over 60 billion dollars and climbing.

As a member of the PCAT and CPAT programs, your district enjoys many added benefits that include Operational Disaster Recovery, Property Valuations, Driver Training, Employee Training, Facility Surveys, Safebus and our driver recognition programs. Additionally we are in the process of bringing a claims advocate on board with extensive FEMA experience to assist our districts with those processes when the time comes as well as offer training to our members before the storm season begins. With PCAT the district also has the option to enter into multiyear addendums that allow for stability as it relates to rate.

Although Carlisle Insurance Agency represents the aforementioned programs, it is important to point out that every year we market your property account to over 25 other carriers to ensure that we are providing you with the best terms, conditions and rates. If desired, I would be happy to share that information with the board and/or staff.

Once again thank you for your trust in myself as well as our program, we look forward to a continued relationship.

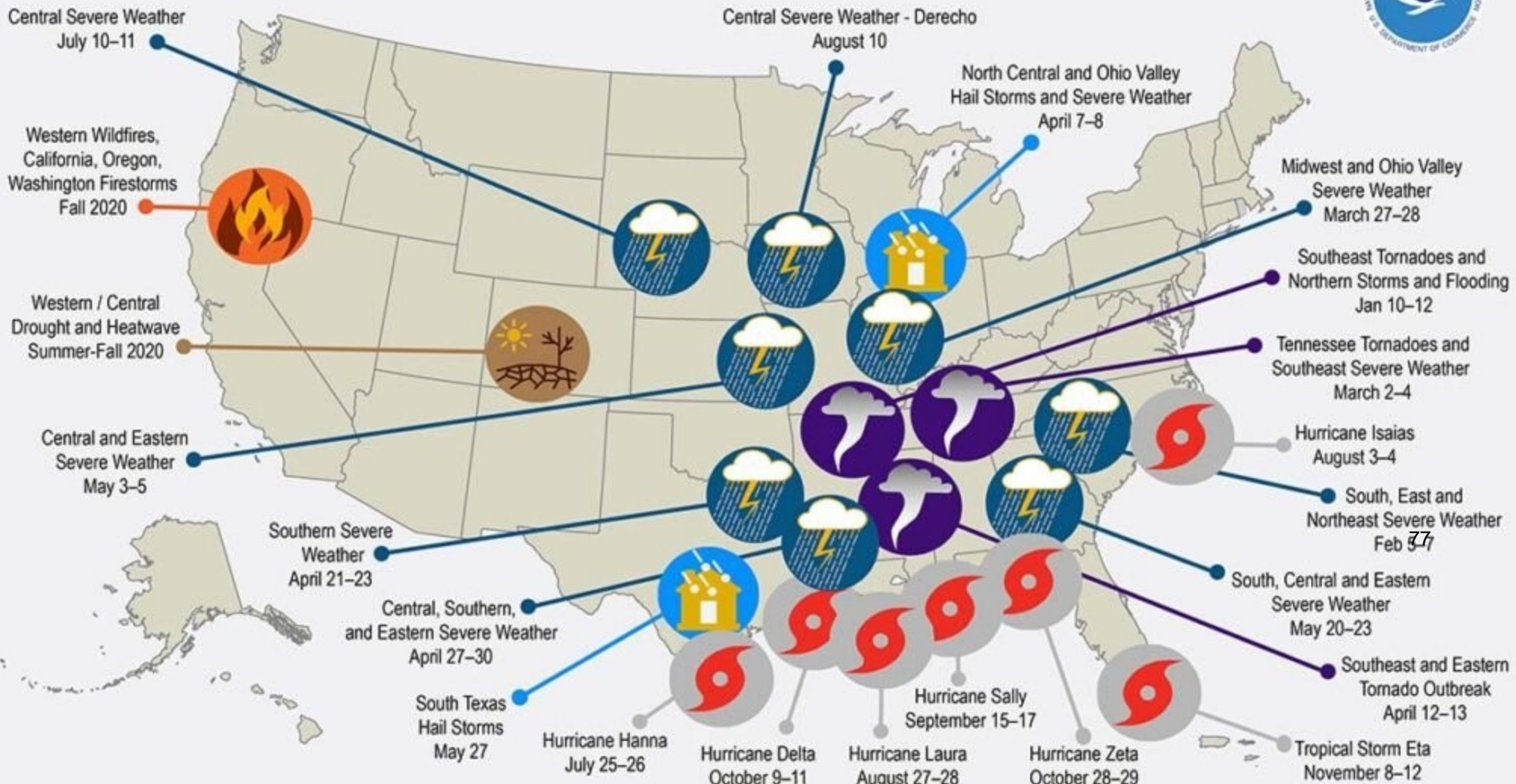
Best Regards,

Don Clark

Broker

Carlisle Insurance Agency

U.S. 2020 Billion-Dollar Weather and Climate Disasters





CARLISLE INSURANCE

— SINCE 1925 —

TAKE PRIDE



Port Aransas ISD 2021 Client Proposal

Property & Casualty Coverage

Don Clark
Carlisle Insurance Agency
500 N. Water Street, Suite 900
Corpus Christi, TX 78401-0234
361.884.2775
carlisleins.com



TAKE PRIDE

2021 Coverage Summary

Port Aransas ISD

CPAT 3.1.2021 - 3.1.2022
PCAT 3.1.2021 - 3.1.2022

Coverage	Provider	Valuation	Limits	Deductible
Property Named Storm	CPAT	Replacement Cost Blanket per Location	\$39,249,459	3% per occurrence, per building or structure / \$50,000 minimum
Property All Other Wind & Hail	CPAT	Replacement Cost Blanket per Location	\$39,249,459	\$50,000 per occurrence
Property All Other Perils	CPAT	Replacement Cost Blanket per Location	\$39,249,459	\$5,000 per occurrence
Property Earth Movement	CPAT	Replacement Cost Blanket per Location	\$5,000,000*	\$100,000 per occurrence

* Sublimits included as part of the property limits shown above.

Limits				
Equipment Breakdown	PCAT	Per Accident	\$39,249,459	\$5,000
Cyber Suite Coverage	PCAT	Data Compromise Computer Attack/Extortion Network Security	\$1,000,000	\$10,000
General Liability	PCAT	Per Occurrence	\$1,000,000	\$1,000 \$5,000 Law
Educator's Legal Liability	PCAT	Claims Made & Reported	\$1,000,000	\$25,000
Auto Liability	PCAT	Per Accident	\$100/\$300/\$100	\$1,000
Auto Physical Damage	PCAT	Actual Cash Value	See Schedule	\$1,000

Additional Property Coverages

Limits

All are Sublimits included as part of the property values and are subject to the deductibles shown or selected.

Accounts Receivable	\$ 250,000
Audio Visual Equipment (max \$10,000 any one item)	\$ 25,000
Band Equipment, Uniforms & Musical Instrument (max \$10,000 any one item)	\$ 250,000
Contractor's Equipment; unscheduled: owned, leased, rented or borrowed	
\$25,000 Any One Item up to:	\$ 100,000
Course of Construction, excluding Soft Costs	\$ 250,000
Course of Construction - Soft Costs	\$ 100,000
Debris Removal - the lesser of 25% of total loss or:	\$ 250,000
Earth Movement - Per Occurrence & Annual Aggregate	\$ 5,000,000
Electronic Data & Media	\$ 1,000,000
Errors & Omissions	\$ 10,000
Employee Dishonesty	\$ 100,000
Extra Expense/Expediting Expense	\$ 500,000
Fine Arts	\$ 25,000
Fire Brigade Charge	\$ 25,000
Forgery & Alteration	\$ 50,000
Fungus, Molds, Mildew, Spores, Yeast - Per Occurrence and Annual Aggregate	\$ 25,000
Leasehold Interest	\$ 100,000
Limited Pollution Coverage - Annual Aggregate	\$ 100,000
Lock Replacement	\$ 25,000
Miscellaneous Unnamed Locations	\$ 250,000
Money & Securities - Inside Premises	\$ 50,000
Money & Securities - Outside Premises	\$ 50,000
Newly Acquired Property - 30 days reporting	\$ 1,000,000
Ordinance or Law:	
Coverage A: Included in Building Limit	
Coverage B: 10% of the scheduled Building value, not to exceed:	\$ 1,000,000
Coverage C: Included with Coverage B	
Coverage D (if covered): Included in Time Element	
Coverage E: Included in Building Limit	
Unscheduled Outdoor Property	\$ 50,000
Plants, lawns, trees or shrubs (\$1,000 max any one) up to:	\$ 25,000
Professional Fees - Per Occurrence & Annual Aggregate	\$ 25,000
Reclaiming, restoring or repairing land improvements	\$ 100,000
Reward Reimbursement	\$ 25,000
Service Interruption - 72 hour qualifying period	\$ 50,000
Spoilage	\$ 100,000
Transit	\$ 50,000
Underground Pipes, Flues & Drains	\$ 100,000
Valuable Papers and Records	\$ 50,000
Sinkhole Loss Extension	Per Schedule
Wind Driven Precipitation - Annual Aggregate	\$ 100,000
-Deductible for Wind Driven Precipitation matches the Named Storm Deductible	

Equipment Breakdown

	Limits	Deductible
Equipment Breakdown Limit	\$ 39,249,459	\$ 5,000
Property Damage	Included	
Off Premises Property Damage	\$ 25,000	
Business Income/Extra Expense/Service Interruption	\$ 1,000,000	
Contingent Business Income	\$ 25,000	
Civil Authority	Included	
Perishable Goods	\$ 100,000	
Demolition	\$ 100,000	
Ordinance or Law	\$ 100,000	
Expediting Expenses	\$ 100,000	
Hazardous Substances	\$ 100,000	
Newly Acquired Locations	\$ 1,000,000	
Green	\$ 25,000	
Public Relations	\$ 5,000	

Cyber Suite Coverage

All Coverages Combined

Annual Aggregate
Limit
\$1,000,000

Deductible
\$10,000

Data Compromise Response Expenses - Included in Annual Aggregate Limit

Notification to Affected Individuals
Services to Affected Individuals

Per Occurrence Sublimits:

Forensic IT Review	50% of Cyber Suite Annual Limit
Legal Review	50% of Cyber Suite Annual Limit
Public Relations Services	\$ 5,000
Regulatory Fines and Penalties	50% of Cyber Suite Annual Limit
PCI Fines and Penalties	50% of Cyber Suite Annual Limit

Computer Attack & Cyber Extortion - Included in Annual Aggregate Limit

Data Restoration Costs
Data Recreation Costs
System Restoration Costs

Per Occurrence Sublimits:

Loss of Business	50% of Cyber Suite Annual Limit
Extended Income Recovery	Subject to loss of business sublimit
Public Relations Services	\$ 5,000
Cyber Extortion	\$ 25,000
Misdirected Payment Fraud	\$ 25,000
Computer Fraud	\$ 25,000

Data Compromise Liability - Included in Annual Aggregate Limit

Defense & Liability

Network Security Liability - Included in Annual Aggregate Limit

Defense & Liability

Electronic Media Liability - Included in Annual Aggregate Limit

Defense & Liability

General Liability

	Limits	Deductible
General Aggregate Limit	\$1,000,000	\$ 1,000
Each Occurrence Limit	\$ 1,000,000	\$ 1,000
Damage To Premises Rented To You Limit	\$ 500,000	\$ 1,000
Law Enforcement Liability Limit	\$ 1,000,000	\$ 5,000
Unmanned Aerial Vehicle Aggregate Limit	\$ 100,000	\$ 1,000
Personal and Advertising Injury Limit	\$ 1,000,000	\$ 1,000
Products/Completed Operations Aggregate Limit	\$1,000,000	\$ 1,000

Employee Benefits Liability

	Limits	Deductible
Claims-Made & Reported Form	Retroactive Date: 11.1.2011	
Each Employee	\$1,000,000	\$ 1,000
Aggregate (Included in General Liability General Aggregate)		

Educator's Legal Liability

	Limits	Deductible
Claims-Made & Reported Form	Retroactive Date: 11.1.2010	
Coverage A: Professional Educational Services		\$ 25,000
Each Professional Incident	\$1,000,000	
Professional Incident Aggregate	\$1,000,000	
Coverage B: Employment-Practices Liability		\$ 25,000
Each Employment Incident	Combined with Coverage A	
Employment Incident Aggregate	Combined with Coverage A	
Coverage C: Non-Pecuniary Defense		\$ 25,000
Defense Reimbursement	\$100,000	
Defense Reimbursement Aggregate	\$300,000	

Auto Liability

	Limits	Deductible
Bodily Injury - per person	\$ 100,000	
Bodily Injury - per accident	\$ 300,000	\$ 1,000
Property Damage - per accident	\$ 100,000	
Non-owned & Hired Liability	BI / PD Limit	
Uninsured/Underinsured Motorist		
Bodily Injury - per person	\$ 30,000	
Bodily Injury - per accident	\$ 60,000	\$ 1,000
Property Damage - per accident	\$ 25,000	
Medical Payments		
Per Person	\$ 2,500	
Per Accident	\$ 25,000	\$ 1,000

Auto Physical Damage

	Limits	Deductible
Comprehensive & Collision Coverage Including Flood, except in Zones Prefixed A or V	ACV	\$ 1,000
Newly Acquired Vehicles	ACV	\$ 1,000
Hired Car Physical Damage	\$ 100,000	\$ 1,000

Vehicle Coverage

Automobile Liability and/or Physical Damage coverage is provided for all vehicles shown on the attached schedule. If changes to your schedule need to be made, advise your PCAT Representative before the beginning of the Participation Period. Adjustments to the schedule will be made and an Amended Auto Coverage Form will be issued. **Any vehicle owned prior to the Participation Period but not on the schedule may not be covered.**

Newly Acquired Vehicles

Vehicles obtained after the beginning of the Participation Period are automatically covered for the same limits and deductibles as other like-type vehicles. However, if the number of vehicles added exceed 5% of the total number of covered vehicles, then an additional Contribution as determined will be due for the pro-rated coverage period.

Terms & Conditions

General Terms

1. This quote expires on 2.22.2021.
2. The proposed contributions and coverage include package discounts. Therefore, all proposed coverages must be accepted as a package.
3. This proposal is summary only. Please consult all applicable agreements and coverage documents for a complete explanation of the coverages, conditions and exclusions.
4. If this proposal is based upon an incomplete application, terms and pricing may change if the completed application reveals new underwriting concerns.
5. This proposal is rescinded if a RFP is issued by the school district or college subsequent to the date that this proposal is offered.
6. Coverage begins at 12:01 am on the effective date and ends at 12:01 am on the expiration date.
7. The Named Storm deductible percentage (3%) is per Occurrence, per Building or Structure and is subject to a minimum of \$50,000 per Occurrence. This percentage will also be the Annual Aggregate for the term. After exhaustion of the Annual Aggregate, a \$50,000 per Occurrence deductible applies.
8. Location is defined as:
Location means the location as specified in the Statement of Values on file with AmRisc, but if not so specified, location means any building, yard, dock, wharf, pier or bulkhead or any group of the foregoing bounded on all sides by public streets, clear Land space or open waterways, each not less than two hundred feet wide. Any bridge or tunnel crossing such street, space or waterway shall render such separation inoperative for the purpose of this definition.
9. Percentage deductibles are per Occurrence, per Building.
10. Wind Driven Precipitation Coverage
 - Warrant no loss or damage in the last 5 years that would have been covered under WDP-1.
 - WDP-1 deductible follows the Named Windstorm deductible in both Named & Non-Named WDP-1 losses.
11. Coverage explicitly excludes all flooding, including but not limited to flooding during Windstorm events.
12. If Terrorism or TRIA coverage is desired, please contact your CPAT Agent for the cost. The TRIA notices contained in this proposal do not represent all carriers involved and/or premiums applicable.
13. Roof coverings to be ACV if originally installed or last fully replaced prior to 2008.
14. All Buildings with outstanding damage are excluded. Contact underwriter if waiver is needed.
15. Coverage excludes all damage directly or indirectly caused by any Named Storm in existence upon receipt of written request to bind.

Terms & Conditions (continued)

Multi-Year Coverage

1. This proposal includes multi-year coverage terms as specified in the PCAT Multi-Year Interlocal Addendum.

Automobiles

1. Automobile Liability coverage does not extend to 15 Passenger Vans “while transporting students.”
2. A contracted school bus driver who is not a district employee is not considered a covered Member.

Annual Adjustments

1. Contributions are adjusted annually based on updated exposures for Property and Contents, Automobiles and Average Daily Attendance.
2. Contributions may be adjusted annually per the PCAT Multi-Year Interlocal Addendum.

Proposal Contingencies (the following must be received prior to binding)

1. Signed PCAT Multi-Year Interlocal Addendum.
2. Signed coverage applications.

Cost Summary

					Cost
Property	Building	\$	33,507,141	Property Premium	\$ 410,470
	Contents	\$	5,742,318	Surplus Lines Tax	\$ 16,304
	Total	\$	39,249,459	Stamping Office Fee	\$ 252
Equipment Breakdown	TIV	\$	39,249,459		\$ 1,665
Cyber Suite	ADA		470		\$ 4,985
	Employees		99		
General Liability & Employee Benefits Liability	ADA		470		\$ 1,499
	Employees		99		
Educator's Legal Liability	ADA		470		\$ 10,938
	Employees		99		
Automobile Liability	Power Units		15		\$ 7,419
	Trailers		1		
Auto Physical Damage	Cost New Units		\$1,145,657 16		\$ 7,776
Annual Cost					\$ 461,308

Value - Added Services

Operational Disaster Recovery	Priority Access to Power, Fuel, Mobile Offices & Satellite Connectivity	Included
Property Valuations	Annual Property Valuation Updates including campus diagrams & photos	Included
Driver Training	On-site Training Session + School Bus Driver DVD Training Program	Included
Employee Training	Online Liability Training for School	Included
Facility Surveys	On-Site Facility Inspections	Included
SafeBus Community Bus Driver Monitoring	Yellow & White fleet safety monitoring program	Included

PCAT Summary of Coverage Changes

May 1, 2020

As part of the continuous improvement process, periodic reviews of coverage documents are conducted to provide the best products to our Members. Property Casualty Alliance of Texas (PCAT) is implementing the following coverage changes for all renewals taking effect on or after May 1, 2020.

[This is a summary of changes only, please carefully review the coverage documents in their entirety](#)

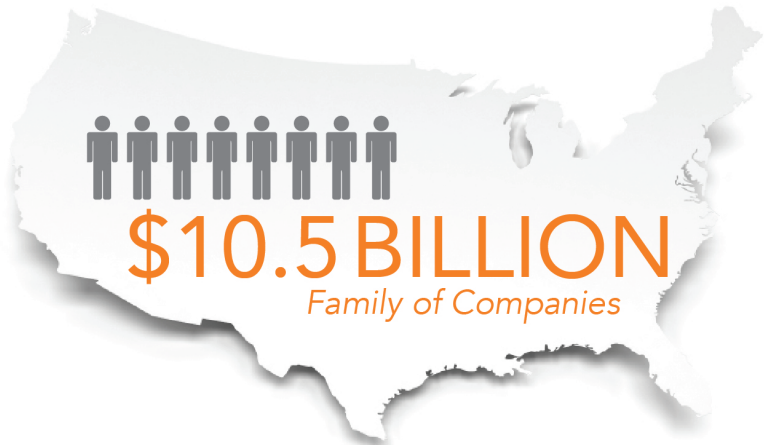
Educators Legal Liability Coverage

- In Section I – Policy Exclusions – Coverages A, B, and C, four exclusions were added.
 19. Trampolines
Bodily Injury arising out of the operation or use of a trampoline or its related equipment. However, this exclusion does not apply to springboards or similar rebounding devices normally used in mounting gymnastic equipment. (pp. 10-11)
 20. Fireworks
Bodily Injury or Property Damage arising out of the sale, possession, igniting or discharging of fireworks in conjunction with any display, demonstration or show, conducted or sponsored by or on behalf of any Member. Fireworks include but are not limited to firecrackers, fireworks, and all aerial or ground displays. (pp. 10-11)
- In Section I – Supplemental Payments – The bolded words were added to number 4.
 4. All **court** costs taxed against the Member in the suit. **However, these payments do not include attorneys' fees or attorneys' expenses taxed against the Member.** (pp.11)

Commercial General Liability

- In Section I – General Exclusions – Coverages A, B, and C, three exclusions were added.
 20. Communicable Disease
Bodily Injury or Property Damage arising out the actual or alleged transmission of a communicable disease. (pp. 13)
- In Section I – Supplemental Payments – The bolded words were added to e.
 - e. All **court** costs taxed against the Member in the suit. **However, these payments do not include attorneys' fees or attorneys' expenses taxed against the Member.** (pp. 13)

Experience



Private and independent = more flexibility for you.

Focus

- 100% of our time is devoted to serving public entities and providing access to the most competitive options
- Specialization nurtures expert assistance in the unique issues that schools face each day – active shooter, tort immunity, cyber liability, etc.



Purchasing Power = More Choices for You

More

- NAS is the largest insurance broker in Texas specializing in schools
- Represents more than 100 insurance markets worldwide; **plus**
- Proprietary access to programs not available to any other insurance broker in Texas – PCAT, WCS, CPAT and others

Peace of Mind

Public entity risk managers are responsible for managing taxpayer's dollars in a manner that produces the best long-term result. We help clients navigate their options and produce a risk management strategy providing optimal safety, stability and the lowest long-term cost.

Our Mission

Deliver the lowest long-term cost and the highest quality client experience. The cornerstones of our delivery are:

- Global Insurance Market Access
- Risk Management Resources & Training
- Comprehensive Claims Management & Recovery

Core Values

Integrity

Our reputation is one of honesty and integrity. We fulfill commitments and keep promises. Our decisions will be made based on the motto, "Do what is right."

Attitude

Positive attitudes are contagious. We will have fun and enjoy our work — Laughing is required. 'Can-do' attitudes produce success, and we will celebrate our successes.

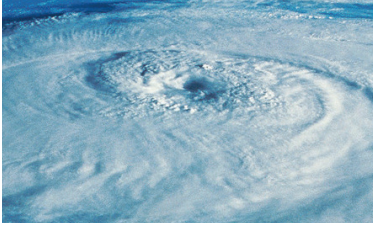
Purpose

We sincerely care about our clients, colleagues and partners. Every job and function has purpose. We will continually strive for improvement. Therefore, we can be proud of our accomplishments.

Partners

People are judged by the company they keep. North American Solutions partners with risk management and insurance associations to develop the expertise and resources that truly make a difference in the safety and operation of public entities.





Why CPAT



Mission

CPAT was created to provide coastal public entities with a strategy to achieve the lowest long-term cost for their property insurance. CPAT's expertise and buying power reduces annual premium volatility while maintaining deductible and coverage stability.

Strength

CPAT is the largest coastal public entity property program in the state currently providing coverage to nearly one-third of all Texas coastal school districts. CPAT is backed by A rated carriers who understand the needs of coastal entities.

Individual Limits

CPAT Members enjoy their own individual property limits without risk-sharing with other entities. Limits and deductibles can be tailored to match each Member's specific needs.

Interlocal

Formed under the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, the CPAT Interlocal Agreement enables Members to benefit from cost-saving arrangements while meeting the Texas Education Code section 44.031 Purchasing Contracts requirements.

Mission

PCAT was created to provide Member districts with a strategy to achieve the lowest long-term cost for property and casualty coverage via multi-year membership, rate and coverage stability, proactive loss prevention, and cash dividends.

Strength

PCAT provides multi-year risk management solutions for over 170 Texas school districts. With over \$50 Million in annual Member contributions, PCAT is the largest school risk program in the country devoted exclusively to property and casualty exposures.

Governance

PCAT is a Member owned-and-governed program. Member districts elect a five-Member Board of their peers to provide program governance ensuring the program is consistently aligned with the best interests of Member districts.

Non-Profit

PCAT's non-profit status ensures that any program funds not necessary for program operations are dispersed to Members via cash dividends. Since 2009, PCAT has returned over \$11,000,000 in cash dividends to Texas classrooms.

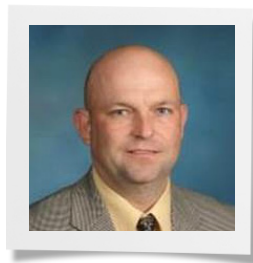
Interlocal

Formed under the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, the PCAT Interlocal Agreement enables Members to benefit from cost-saving multi-year agreements while meeting Texas Education Code section 44.031 Purchasing Contracts requirements.

Board of Trustees



Heather Wilson
Canyon ISD



Dennis Jurek
Bellville ISD



Ofelia Dominguez
United ISD



George Talbert
Buna ISD



Mark Youngs
Keller ISD



Port Aransas ISD Schedules



Property & Equipment Breakdown Schedule

Port Aransas ISD

Member Name	Member Number	Building	Bldg #	Address	City	Zip Code	Const	# Story	YR Built	YR Roof Built	Sprinklered	Sq. Ft.	Cost/Sq. Ft.	%	Source	Building Value	Contents Value	Total Value
Port Aransas ISD	178-908	Administration Building	1A	100 Station Street	Port Aransas	78373	JM	1	2002	2019		4,644	\$ 152.04	30%		\$ 706,090	\$ 211,827	\$ 917,917
Port Aransas ISD	178-908	High School Main	1B	100 Station Street	Port Aransas	78373	MNC	2	1979	2019		73,312	\$ 180.41	20%		\$ 13,226,381	\$ 2,645,276	\$ 15,871,657
Port Aransas ISD	178-908	Middle School Main	1C	100 Station Street	Port Aransas	78373	MNC	1	1969	2019		40,230	\$ 179.70	18%		\$ 7,229,253	\$ 1,301,266	\$ 8,530,519
Port Aransas ISD	178-908	Olsen Elementary Main	1D	100 Station Street	Port Aransas	78373	MNC	1	1954	2019		24,486	\$ 177.68	16%		\$ 4,350,734	\$ 696,117	\$ 5,046,851
Port Aransas ISD	178-908	Olsen Elementary Gym / Cafeteria	1E	100 Station Street	Port Aransas	78373	MNC	1	1955	2019		19,050	\$ 179.36	15%		\$ 3,416,900	\$ 512,535	\$ 3,929,435
Port Aransas ISD	178-908	Olsen Elementary Library	1F	100 Station Street	Port Aransas	78373	FR	1	1964	2019		3,844	\$ 168.71	20%		\$ 648,511	\$ 129,702	\$ 778,213
Port Aransas ISD	178-908	Maintenance	1G	100 Station Street	Port Aransas	78373	Frame	1	1965	2019		2,776	\$ 104.30	30%		\$ 289,538	\$ 86,861	\$ 376,399
Port Aransas ISD	178-908	Concession / Field House	1I	100 Station Street	Port Aransas	78373	JM	1	2003	2019		1,680	\$ 174.32	10%		\$ 292,865	\$ 29,287	\$ 322,152
Port Aransas ISD	178-908	Transportation Facility	1K	100 Station Street	Port Aransas	78373	JM	1	2019	2019		9,850	\$ 107.37	10%		\$ 1,057,590	\$ 105,759	\$ 1,163,349
Port Aransas ISD	178-908	Perimeter Fencing		100 Station Street	Port Aransas	78373			2019							\$ 45,000	\$ -	\$ 45,000
Port Aransas ISD	178-908	Annex Building (20 x 20)		100 Station Street	Port Aransas	78373	Frame	1				400	\$ 270.13		Member	\$ 108,050	\$ 1,500	\$ 109,550
Port Aransas ISD	178-908	Port Aransas Boy Scout Building (40 x 25)		100 Station Street	Port Aransas	78373	JM	1				1,000	\$ 70.00	10%		\$ 70,000	\$ 7,000	\$ 77,000
Port Aransas ISD	178-908	Special Programs		100 Station Street	Port Aransas	78373	MNC	1	1955			864	\$ 85.00	20%		\$ 73,440	\$ 14,688	\$ 88,128
Port Aransas ISD	178-908	Marquee		100 Station Street	Port Aransas	78373			2018							\$ 38,000	\$ -	\$ 38,000
Port Aransas ISD	178-908	Tennis Courts		100 Station Street	Port Aransas	78373										\$ 135,000	\$ -	\$ 135,000
Port Aransas ISD	178-908	Tennis Court Lights (6 poles, 16 lights)		100 Station Street	Port Aransas	78373										\$ 16,800	\$ -	\$ 16,800
Port Aransas ISD	178-908	Tennis Court Bleachers (70' x 5 rows)		100 Station Street	Port Aransas	78373										\$ 35,000	\$ -	\$ 35,000
Port Aransas ISD	178-908	Tennis Court Bleachers (28' x 5 rows)		100 Station Street	Port Aransas	78373										\$ 14,000	\$ -	\$ 14,000
Port Aransas ISD	178-908	Track Lights (4 poles, 12 lights)		100 Station Street	Port Aransas	78373										\$ 16,400	\$ -	\$ 16,400
Port Aransas ISD	178-908	Track Portable Bleachers (31' x 5 rows)		100 Station Street	Port Aransas	78373										\$ 10,333	\$ -	\$ 10,333
Port Aransas ISD	178-908	Softball Field Dugout 20 x 10 (Home)		100 Station Street	Port Aransas	78373	MNC	1	2003			200	\$ 30.00			\$ 6,000	\$ -	\$ 6,000
Port Aransas ISD	178-908	Softball Field Dugout 20 x 10 (Visitor)		100 Station Street	Port Aransas	78373	MNC	1	2003			200	\$ 30.00			\$ 6,000	\$ -	\$ 6,000
Port Aransas ISD	178-908	Softball Press Box (10 x 10)		100 Station Street	Port Aransas	78373	Frame	2				200	\$ 25.00	10%		\$ 5,000	\$ 500	\$ 5,500
Port Aransas ISD	178-908	Softball Lights (4 poles, 26 lights)		100 Station Street	Port Aransas	78373										\$ 27,600	\$ -	\$ 27,600
Port Aransas ISD	178-908	Softball Scoreboard & Flagpoles		100 Station Street	Port Aransas	78373			2014							\$ 31,431	\$ -	\$ 31,431
Port Aransas ISD	178-908	Softball Fencing		100 Station Street	Port Aransas	78373										\$ 24,000	\$ -	\$ 24,000
Port Aransas ISD	178-908	Olsen Elementary Covered Play Area (79 x 48)		100 Station Street	Port Aransas	78373	NC	1				3,792	\$ 20.00			\$ 75,840	\$ -	\$ 75,840
Port Aransas ISD	178-908	Olsen Elementary Covered Play Area #2		100 Station Street	Port Aransas	78373	NC	1	2021	2021					Member	\$ 42,000	\$ -	\$ 42,000
Port Aransas ISD	178-908	Playground Equipment (3 sets at Elementary)		100 Station Street	Port Aransas	78373										\$ 150,000	\$ -	\$ 150,000
Port Aransas ISD	178-908	District Wide Camera/Security System		100 Station Street	Port Aransas	78373										\$ 225,000	\$ -	\$ 225,000
Port Aransas ISD	178-908	Artificial Turf & Track w/ drainage & fencing		100 Station Street	Port Aransas	78373			2016							\$ 1,070,000	\$ -	\$ 1,070,000
Port Aransas ISD	178-908	Baseball Fencing		700 Clark Parkway	Port Aransas	78373										\$ 30,000	\$ -	\$ 30,000
Port Aransas ISD	178-908	Baseball Dugouts (10 x 28)		700 Clark Parkway	Port Aransas	78373	Frame	1				280	\$ 25.00			\$ 7,000	\$ -	\$ 7,000
Port Aransas ISD	178-908	Baseball Dugouts (10 x 28)		700 Clark Parkway	Port Aransas	78373	Frame	1				280	\$ 25.00			\$ 7,000	\$ -	\$ 7,000
Port Aransas ISD	178-908	Baseball Scoreboard		700 Clark Parkway	Port Aransas	78373			2018							\$ 20,385	\$ -	\$ 20,385
Totals:																\$ 33,507,141	\$ 5,742,318	\$ 39,249,459

Port Aransas ISD

Member Name	Member Number	Number	Year	Make	Model	Vin	Class	Cost New	Comp Deductible	Coll Deductible	District Unit Number
Port Aransas ISD	178-908	1	2010	Long Chi	Trailer	16VPX1622A2E64025	684990	\$ 2,500	\$ 1,000	\$ 1,000	Trailer
Port Aransas ISD	178-908	2	2011	Chevrolet	PU	3GCPCREA3BG377996	014990	\$ 22,645	\$ 1,000	\$ 1,000	PU
Port Aransas ISD	178-908	3	2016	Chevrolet	Impala	2G11X5SA3G9101951	739800	\$ 23,275	\$ 1,000	\$ 1,000	Car
Port Aransas ISD	178-908	4	2017	International	71 Pass Bus	4DRBUC8N3HB265618	618400	\$ 98,325	\$ 1,000	\$ 1,000	58
Port Aransas ISD	178-908	5	2018	Chevrolet	Suburban	1GNSCKEC5JR114191	939800	\$ 39,515	\$ 1,000	\$ 1,000	Sub 1
Port Aransas ISD	178-908	6	2019	International	Bus	4DRBUC8NXKB793888	618400	\$ 108,460	\$ 1,000	\$ 1,000	59 95
Port Aransas ISD	178-908	7	2016	MicroBird Chevrolet	15 Pass Bus	1GB3GSBGXG1301995	618200	\$ 55,200	\$ 1,000	\$ 1,000	76
Port Aransas ISD	178-908	8	2015	Chevrolet Cargo	VAN	3N64M0YN8FK694887	618200	\$ 11,900	\$ 1,000	\$ 1,000	FS
Port Aransas ISD	178-908	9	2020	Chevrolet Suburban	SED	1GNSCKEC2LR104379	739800	\$ 39,815	\$ 1,000	\$ 1,000	Sub 2
Port Aransas ISD	178-908	10	2021	International - PASS	BUS	4DRBIC9NXMB543490	618400	\$ 103,426	\$ 1,000	\$ 1,000	50
Port Aransas ISD	178-908	11	2021	International - PASS	BUS	4DRBUC8N5MB416615	618400	\$ 106,444	\$ 1,000	\$ 1,000	52
Port Aransas ISD	178-908	12	2021	International - PASS	BUS	4DRBUC8N3MB416614	618400	\$ 106,444	\$ 1,000	\$ 1,000	53
Port Aransas ISD	178-908	13	2021	International - PASS	BUS	4DRBUC8N6MB415215	618400	\$ 106,444	\$ 1,000	\$ 1,000	
Port Aransas ISD	178-908	14	2021	International - PASS	BUS	4DRBUC8N8MB415216	618400	\$ 107,410	\$ 1,000	\$ 1,000	
Port Aransas ISD	178-908	15	2021	International - PASS	BUS	4DRBUC8NXMB415217	618400	\$ 106,444	\$ 1,000	\$ 1,000	
Port Aransas ISD	178-908	16	2021	International - PASS	BUS	4DRBUC8N4MB415214	618400	\$ 107,410	\$ 1,000	\$ 1,000	



Port Aransas ISD
Signature Documents

Port Aransas ISD

1. **Agreement:** PCAT and **Port Aransas ISD** (Member) agree that Member will be a PCAT Member for the 2020-2021 through the 2022-2023 Participation Period. This Interlocal Addendum along with the most recently signed Interlocal Agreement shall represent the entire agreement and may not be amended or altered without the written consent of both parties.
2. **Annual Adjustment:** The rates in effect for each Participation Period will be applied to any changes in exposure during each Participation Period, and these rates will be the basis for determining the Contributions due PCAT for each period. Member agrees to an annual rate adjustment, up or down, beginning 3/1/2021 that will reflect the actual percentage change in total PCAT funding rates, defined as the change in rates to fund for reinsurance and pool retained losses. A certified document of these changes will be provided by PCAT to the Member.
3. **Member Opt-Out:** If reinsurance renewal terms or program catastrophic losses cause an unanticipated change in PCAT’s funding model that result in a Member rate and/or deductible increase of **more than 10%**, then the Member will have the option to reject the renewal and be released from this Addendum with zero penalty cost.
4. **Termination:** If Member terminates this Addendum prior to 2/28/2023, a short-term cancellation penalty of twenty percent (20%) of Annualized Contributions for the 2020-2021 Participation Period will be due from Member and payable to PCAT within 30 days after notice of termination is received.

The undersigned agrees to this Addendum.

Port Aransas ISD Authorized Signature

 PCAT Board Member

 Printed Name

 Date

 Date

Non-Appropriations Clause: This Addendum is subject to the appropriation of funds by Member in its budget adopted for any fiscal year for the specific purpose of making payments pursuant to this Addendum for that fiscal year. The obligation of Member pursuant to this Addendum in any fiscal year for which this Addendum is in effect shall constitute a current expense of Member for that fiscal year only, and shall not constitute an indebtedness of Member of any monies other than those lawfully appropriated in any fiscal year. In the event of non-appropriation of funds in any fiscal year to make payments pursuant to this Addendum, this Addendum may be terminated.

Property Application and Statement of Values



Unless notified otherwise, completion of this form replaces the application, statement of values, hard copy loss runs and formally executed loss letters. This form contains the information submitted to date. The form must be **completed**, signed and returned for underwriter's review and acceptance **within 30 days of inception**. Any inaccurate information identified on the returned form is automatically deemed noted and agreed by underwriters upon receipt, so **please return as soon as possible**.

Named Insured: CPAT Port Aransas ISD **Account ID:** 804512
Mailing Address: 12300 Dundee Court Suite 112 Cypress TX 77429
Nature of business: ISD

Loc/Bldg No.	Address	City	State	Zip	Building Area (Sq. ft.)	% Automatic Sprinklers	Original Year Built	ISO Const. (1 to 6)	No. of buildings	Initial each Section
1	Per Schedule on file with AmRisc									
2										
3										
4										
5										
6										
Totals:					162,226	0%			35	

If you have any questions regarding the type of construction or other information, discuss with your agent prior to signing this application.

Valuation:	RCV	RCV	ALS	ALS	ALS	
Coins:	N/A	N/A	N/A	N/A	N/A	
Loc/Bldg No.	Building	BPP	BI	Rents	EE	Loc TIV
1	Per Schedule on file with AmRisc					
2						
3						
4						
5						
6						
Totals:		\$31,217,862	\$8,031,597	\$0	\$0	\$39,249,459

These values often form the basis of the policy's limit of liability. Please review carefully.

List ALL losses caused by requested perils for the prior 5 years that did or may exceed the specified threshold. Please add any losses if not listed. Incomplete loss history is considered material and may void coverage. **Threshold: \$5,000**

DOL	Description/COL	Incurred	Status (O/C)	DOL	Description/COL	Incurred	Status (O/C)
09/14/17	Theft	\$3,436	C				
08/25/17	Hurricane Harvey	\$10,398,347	C				
05/16/16	Water Damage	\$12,152	C				

Has any policy or coverage been declined, cancelled or non-renewed during the prior 3 years (not applicable in MO.)	NO	Has any applicant been convicted of arson in the past 10 years?	NO
Is the applicant a S-Chapter Corporation, partnership or any other type of sole proprietor organization?	NO	Any bankruptcies or tax credit liens against applicant in prior 5 years?	NO
Does the applicant have any reason that they would not be aware of all losses for the prior 5 years?	NO	Has net income been negative for 2 of the past 3 years? If so, please attach financials or tax returns for 3 years.	NO
For apartments, are there any HUD managed or Section 8 developments?	NO	If habitational, is there any aluminum distribution wiring?	NO

Explain any Yes answers. If necessary, add additional pages, which are hereby made part of the application.

Warranties: NONE

List any Discrepancies. Discrepancies received by underwriters prior to a loss shall be deemed noted and agreed by underwriters. However, additional premium may be charged as of the date the information is received by underwriters.

Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree. The Insured further acknowledges the fraud statement above and understands the Policy will contain a Fraud Notice by state. Severe cancellation penalties apply to CAT exposed property - Form is available upon request. Carriers' participation may change prior to binding or throughout the coverage period.

To the best knowledge of the applicant and the producer, the above information is true and complete. Initial each Section.

Applicant Printed Name	Title	Producer Printed Name
Applicant Signature	Date	Producer Signature
Initial Each Section Above		AR APP 11 09

DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE

INSURED: CPAT Port Aransas ISD

Account ID: 804512

LIMITS: As per the attached Authorization or Indication

You are hereby notified that under the Terrorism Risk Insurance Act of 2002, as amended ("TRIA"), that you now have a right to purchase insurance coverage for losses arising out of acts of terrorism, as defined in Section 102(1) of the Act, as amended: The term "act of terrorism" means any act that is certified by the Secretary of the Treasury, in concurrence with the Secretary of State, and the Attorney General of the United States-to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of an air carrier or vessel or the premises of a United States mission; and to have been committed by an individual or individuals, as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

Any coverage you purchase for 'acts of terrorism' shall expire at 12:00 midnight December 31, 2027, the date on which the TRIA Program is scheduled to terminate unless the TRIA Program is reauthorized or the expiry date of the policy whichever occurs first, and shall not cover any losses or events which arise after the earlier of these dates.

YOU SHOULD KNOW THAT COVERAGE PROVIDED BY THIS POLICY FOR LOSSES CAUSED BY CERTIFIED ACTS OF TERRORISM IS PARTIALLY REIMBURSED BY THE UNITED STATES UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THIS FORMULA, THE UNITED STATES PAYS 85% THROUGH 2015; 84% BEGINNING ON JANUARY 1, 2016; 83% BEGINNING ON JANUARY 1, 2017; 82% BEGINNING ON JANUARY 1, 2018; 81% BEGINNING ON JANUARY 1, 2019 AND 80% BEGINNING ON JANUARY 1, 2020; OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURER(S) PROVIDING THE COVERAGE. YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS' LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.

THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

<input type="checkbox"/>	I hereby elect to purchase coverage for acts of terrorism for a prospective premium of REJECTED
<input type="checkbox"/>	I hereby elect to have coverage for acts of terrorism excluded from my policy. I understand that I will have no coverage for losses arising from acts of terrorism.

Policyholder/Applicant's Signature

Print Name

Date

This notice applies to the following carriers and their respective participation quoted herein:

- Certain Underwriters at Lloyds
- Indian Harbor Insurance Company
- QBE Specialty Insurance Co.
- Steadfast Insurance Company
- General Security Indemnity Company of Arizona
- United Specialty Insurance Company
- Lexington Insurance Company
- Safety Specialty Insurance Company
- HDI Global Specialty SE
- Old Republic Union Insurance Company

Flood Notice

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If the policy issued by AmRisc excludes Flood, the following shall apply:

Flood Exclusion Acknowledgement

I understand the policy issued by AmRisc does NOT provide coverage for loss or damage caused by or resulting from Flood, including any Flood and/or storm surge associated with windstorm events.

I understand that Flood insurance can be purchased elsewhere from a private flood insurer or the National Flood Insurance Program.

It is strongly recommended that Insureds in "Special Flood Hazard Areas" or areas subject to Flood, including Flood and/or storm surge from windstorm events, obtain Flood coverage.

I also understand that execution of this form does NOT relieve me of any obligation that I may have to my mortgagees or lenders to purchase Flood insurance.

If the policy issued by AmRisc includes Flood, the following shall apply:

Flood Coverage

I understand the policy issued by AmRisc does provide coverage for loss or damage caused by or resulting from Flood, including any Flood and/or storm surge associated with windstorm events.

I understand that loss or damage caused by or resulting from Flood, including any Flood and/or storm surge associated with windstorm events, will be subject to the Flood sublimit stated elsewhere in the policy

I understand that if I do not sign this form that my application for coverage may be denied or that my policy issued by AmRisc may be cancelled or non-renewed. I have read and I understand the information above.

Named Insured: CPAT Port Aransas ISD
Account No.: 804512

Policyholder/Applicant's Signature

Print Name

Date

CLOSED MEETING

ACTION ITEM:

The Board will Adjourn into Executive Session in Accordance with the Texas Open Meetings Act, Texas Government Code 551.071 thru 551.083 to Consider the Following:

- A. Personnel: Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee.
- B. Discuss Administrator Contracts.

RETURN TO OPEN MEETING

ACTION ITEM:

The board will reconvene to open session in accordance with the Texas Open Meeting Act, Texas Government Code 551.071 thru 551.083.

DISCUSSION AND/OR ACTION ITEM

Consider/Take Possible Action to Approve Administrative Contracts.

ACTION ITEM:

The Superintendent recommends that two year administrative contracts be approved for the following:

Carol Sue Hipp	Non-Certified
Tisha Piwetz	Certified Administrator
David Swartwout	Certified Administrator
James Garrett	Certified Administrator/Coach
Kelye Garcie	Certified Administrator
Roy S. Reaves	Certified Administrator/Coach

<u>RATIONALE:</u>	Board Policy DCB(LEGAL), DCB(LOCAL)
<u>BUDGET:</u>	None at this time
<u>RECOMMENDATION:</u>	Accept the superintendent’s recommendation to extend administrative contracts to Carol Sue Hipp, Tisha Piwetz, David Swartwout, James Garrett, Kelye Garcie, and Roy S. Reaves as presented.

ADJOURNMENT

Action Item

There being no further business, Board President will adjourn the meeting.