

**Notice of Regular Board Meeting
by Videoconference or Telephone Call
Board of Trustees
Monday, June 23, 2025**

A Regular Board Meeting of the Board of Trustees will be held on Monday, June 23, 2025, beginning at 6:00 PM, Boardroom of the Mark Henry, Ed.D. Administration Building, 11440 Matzke Road, Cypress, Texas 77429.

Due to health and safety concerns related to the COVID-19 coronavirus, this meeting will be conducted by videoconference or telephone call. At least a quorum of the board will be participating by videoconference or telephone call in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.

Members of the public may access this meeting and or provide public comments as identified below:

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

Notice of this meeting was mailed or electronically transmitted to the news media, who previously requested such notice, and a copy was posted in the main/front office window of the Cypress-Fairbanks Independent School District Mark Henry, Ed.D. Administration Building on June 13, 2025, at 4:00 p.m.

AGENDA COMMENTS: Per BED (Local), patrons may address the Board during any Board Meeting under Agenda Comments regarding items listed on the agenda for that meeting. Individuals must register in advance. Registration opens the day the agenda is posted to the district website, and the deadline for registering is 12:00 p.m. on the day of the meeting. To register, individuals must click on the "Register to Speak" link found under each agenda item listed for that meeting on the district website. This electronic speaker form must be completed in its entirety. Agenda Comments will generally be heard before each agenda item to be discussed or considered by the Board unless rearranged by the Board President. Any registered speaker who is absent from the meeting at the time for Agenda Comments forfeits the opportunity to address the Board at that meeting but may submit written comments to the Board.

MEETING OPENING: Call to Order, Invocation and Pledge of Allegiance, District's Vision and Mission Statement.

1. REMARKS AND ANNOUNCEMENTS

A. The Superintendent will make remarks and announcements regarding the honors and achievements earned by staff and students in recent weeks and provide information regarding district and community events or items of interest.

2. RECOGNITIONS

A. The Board will recognize a CFISD business partner for their outstanding contribution to the

district.

B. The Board will recognize Manny Villalobos, Energy Manager, for being named Energy Manager of the Year by the Texas Energy Managers Association.

C. The Board will recognize CFISD athletes who placed at the 2025 UIL State Track and Field Championship.

3. BOARD COMMENTS

A. Board members may make comments during this portion of the agenda regarding student achievement, district progress and data, community input and concerns, observations from school visits, meetings and conferences attended, district and community events and initiatives, or continuing education. The Board may not take action on items discussed.

4. CITIZEN PARTICIPATION

A. Per BED (Local), patrons may address the Board during the Regular Board Meeting under Citizen Participation on any matters of interest or concerns that are not posted agenda items. Individuals may only register to speak one time per meeting and must register in advance. Registration opens the day the agenda is posted to the district website, and the deadline for registering is 12:00 p.m. on the day of the meeting. To register, individuals must click on the "Register to Speak" link found under the Citizen Participation heading in the agenda for that meeting on the district website. This electronic speaker form must be completed in its entirety. Any registered speaker who is absent from the meeting at the time for Citizen Participation forfeits the opportunity to address the Board at that meeting but may submit written comments to the Board.

CITIZEN PARTICIPATION WILL BE HEARD AT THE REGULAR BOARD MEETING ON MONDAY, JUNE 23, 2025.

5. REPORTS

A. The administration will provide a written report on the cooperative purchasing fees paid by the district for the 2023-2024 fiscal year.

B. The administration will provide a report on formative assessment data.

6. PUBLIC HEARING

A. The Board will hold a public hearing on the adoption of the 2025-2026 budget at 6:00 p.m. on Wednesday, June 18, 2025.

B. The District will hold a public hearing to consider the designation of a reinvestment zone related to the application from NRG THW GT LLC for an agreement under Chapter 403, Subchapter T, of the Texas Government Code.

7. CONSENT AGENDA

A. The Board will consider approving the minutes of the May 5, 2025, Regular Board Meeting.

B. The Board will consider approving the budget amendments for the period of April 1, 2025, through June 30, 2025.

C. The Board will consider approving a resolution for the commitment of the district's fund balance.

D. The Board will consider a resolution approving the district's investment policy and investment strategy, the investment officers of the district, the independent sources of instruction relating to investment responsibilities for the investment officers of the district, and investment training hours.

E. The Board will consider approving a list of qualified financial institutions, broker/dealers, investment pools and investment advisors that are authorized to engage in investment transactions with the district.

F. The Board will consider authorizing the superintendent to execute and Agreement &

Memorandum of Understanding with the Texas Higher Education Coordinating Board (THECB), Texas A&M University, related to the Advise TX College Advising Corps Program.

G. The Board will consider authorizing the superintendent to execute the 2025-2026 Interlocal with Harris County Resources for Children and Adults (HCRCA).

H. The Board will consider authorizing the superintendent to execute the renewal of the 2025-2026 Interlocal Agreement with Harris County for specialized services at the Academic Behavior School (ABS) West.

I. The Board will consider authorizing the superintendent to execute the renewal of the 2025-2026 Interlocal Agreement with Harris County for school-based therapy services.

J. The Board will consider authorizing the superintendent to execute a memorandum of understanding with Lamar University for Speech Pathology Field Placement.

K. The Board will consider approving the list of advanced courses for exemption purposes for the 2025-2026 school year.

L. The Board will consider approving facilities and students for Off-Campus Physical Education (OCPE) Category I, for the 2025-26 school year.

M. The Board will consider approving a request for a Texas Education Agency waiver, waiving the requirement to provide Bible Course Training for teachers.

N. The Board will consider approving construction proposals and contracts paid from Bond Funds to the recommended contractors and authorize the Superintendent or designee to execute all necessary documents related to such contracts as follows:

1. 2024 Support Services Storage Building

O. The Board will consider approving an Interlocal Agreement with the Texas Political Subdivisions Property/Casualty Joint Self-Insurance Fund.

P. The Board will consider awarding bids and contracts and/or authorizing purchase orders as recommended in the posted agenda item.

1. Art and Miscellaneous School Supplies

2. Assorted Food for Nutrition Services 2025

3. Assorted Non-Food Services for Nutrition Services

4. Automotive Parts and Labor

5. Beverages for Nutrition Services

6. Concessions Point of Sale (POS) System

7. Contracted Educational Services and Professional Development Services

8. District Fundraiser Services

9. Event Staff Contract Labor

10. Farm to School Produce for Nutrition Services

11. Ice Cream for Nutrition Services

12. IT Asset Management and IT Service Management

13. K12 Insight "Let's Talk" Subscription

14. Map Growth

15. Milk and Juice for Nutrition Services

16. Portable Building Deck, Ramp, Walkway Installations, and Related Services

17. Produce for Nutrition Services

18. Restaurant/Catering and Delivery Services

19. Spirit Apparel and Promotional Items

20. Yogurt for Nutrition Services

Q. The Board will consider approving on second reading the additions, revisions, or deletions to district policy:

1. FFG (Local) - Student Welfare: Child Abuse and Neglect (Revise)

8. NON-CONSENT AGENDA

A. The Board will consider the adoption of the 2025-2026 Budget, including the 2025-2026 staff compensation plan.

B. The Board will consider approving the designation of a reinvestment zone related to the application from NRG THW GT LLC for an agreement under Chapter 403, Subchapter T, of the Texas Government Code.

C. The Board will consider approving on first reading the additions, revisions, or deletions to district policies:

1. CAA (Local) - Fiscal Management Goals and Objectives: Financial Ethics (Revise)

2. CB (Local) - State and Federal Revenue Sources (Revise)

3. CDA (Local) - Other Revenues: Investments (Revise)

4. DC (Local) - Employment Practices (Revise)

5. DH (Local) - Employee Standards of Conduct (Revise)

D. The Board will consider approving on dual reading the additions, revisions, or deletions to district policy:

1. EED (Local) - Instructional Arrangements: Student Schedules (Revise)

E. The Board will consider approving a Delegate and Alternate Delegate to the 2025 TASA TASB Delegate Assembly.

F. The Board will review and consider adoption of revised Board Operating Procedures outlining the duties of a public official. [This item may be discussed in closed session.]

G. The Board will consider approving the Corrective Action Plan Agreement issued by the Texas Education Agency. [This item may be discussed in closed session]

H. The Board will consider approving a resolution to suspend portions of EHAC (Local) for the 2025-2026 school year. [This item may be discussed in closed session.]

I. The Board will consider giving notice to Nathanael Bryan that his term contract has been non-renewed pursuant to 21.206 of the Texas Educator Code. [This item may be discussed in closed session.]

J. The Board will consider giving notice to Mary Thorne that her term contract has been non-renewed pursuant to 21.206 of the Texas Educator Code. [This item may be discussed in closed session.]

K. The district will consider an appeal of a decision denying an intradistrict student transfer request. (This item may be discussed in closed session.)

9. CLOSED

SESSION

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.084, of the Open Meetings Act.

A. There will be a Closed Session in accordance with Government Code Section 551.001 et. seq.

B. Section

C. For the purpose of a private consultation with the Board's attorney on any or

551.071	all subjects or matters authorized by law. For the purpose of consultation with the district's attorney concerning matters on which the attorney's duty to the district under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings laws.
D. Section 551.072	E. For the purpose of discussing the purchase, exchange, lease or value of real property.
F. Section 551.073	G. For the purpose of considering a negotiated contract for a prospective gift or donation.
H. Section 551.074	I. For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
J. Section 551.076	K. To consider the deployment, or specific occasions for implementation, of security personnel or devices.
L. Section 551.0821	M. For the purpose of deliberating a matter regarding a public-school student if personally identifiable information about the student will necessarily be revealed.
N. Section 551.082	O. For the purpose of considering discipline of a public-school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.
P. Section 551.083	Q. For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by section 13.901 of the Texas Education Code.
R. Section 551.084	S. For the purpose of excluding witness or witnesses from a hearing during examination of another witness.

10. ADJOURNMENT

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

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For the Board of Trustees

**Purchasing Cooperative Fee
Fiscal Year 2023-2024**

Cooperative	Assessed Fee(s)	Purpose of Fee(s)	CFISD Contract Number
1Government Procurement Alliance	\$0.00	N/A	23-07-1005
Central Texas Purchasing Alliance (CTPA)	\$150.00	Membership Fee	23-07-1025
Department of Information Resources (DIR, State of Texas Contract)	\$0.00	N/A	23-07-1030
E&I Cooperative Services	\$0.00	N/A	23-07-1033
Education Service Center (ESC 19) Allied States Cooperative	\$0.00	N/A	23-07-1034
Education Service Center Region XI Cooperative Purchasing Program (ESC Region XI)	\$0.00	N/A	23-07-1055
Equalis Group	\$0.00	N/A	23-07-1032
Harris County Department of Education (HCDE) Choice Partners	\$0.00	N/A	23-07-1015
Houston-Galveston Area Council (HGAC)	\$0.00	N/A	23-07-1035
National Cooperative Purchasing Alliance (NCPA)	\$0.00	N/A	23-07-1038
OMNIA Partners (formally NIPA, TCPN, U.S. Communities)	\$0.00	N/A	23-07-1040
Purchasing Association of Cooperative Entities (PACE) ESC Region XX	\$0.00	N/A	23-07-1045
Purchasing Solutions Alliance (PSA)	\$0.00	N/A	23-07-1050
Sourcewell Purchasing Cooperative	\$0.00	N/A	23-07-1062
State of Texas Cooperative Purchasing Program (TXMAS) Comptroller of Public Accounts	\$100.00	Membership Fee	23-07-1065
Texas Payment Card Consortium (City of Fort Worth)	\$0.00	N/A	23-07-1020
The Interlocal Purchasing Systems (TIPS)	\$0.00	N/A	23-07-1063
The Local Government Purchasing Cooperative (Buyboard/TASB)	\$1200.00	Vehicle Transaction Fees	23-07-1010

CFISD Strategic Plan

Goal 5 and Goal 6
Formative Assessment Data Review
June 18, 2025



Goal 5: 90% of the students in grades 1-3 who did not meet the prior end-of-the-year RIT score will meet the 50% AMIRA Reading Mastery (ARM) score by 2029.

	5.1	Establish a benchmark of the percentage of students who meet the 50% AMIRA Reading Mastery score.
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Group	2024-25 Grade 1 Amira																							
	Total Tested at MP1, MP2, MP3, and MP4 DNM 2023-24 RIT Score	1.0 or Below		1.1		1.2		1.3		1.4		1.5		1.6		1.7		1.8		1.9		2.0 or Above		
		#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
All	2989	93	3%	80	3%	115	4%	138	5%	155	5%	164	5%	176	6%	186	6%	263	9%	330	11%	1289	43%	
AA	492	8	2%	18	4%	19	4%	24	5%	27	5%	31	6%	29	6%	31	6%	47	10%	65	13%	193	39%	
H	1663	76	5%	48	3%	81	5%	95	6%	102	6%	97	6%	114	7%	111	7%	139	8%	163	10%	637	38%	
W	432	8	2%	8	2%	5	1%	9	2%	12	3%	21	5%	18	4%	31	7%	47	11%	54	13%	219	51%	
A	264	0	0%	3	1%	6	2%	5	2%	11	4%	9	3%	10	4%	8	3%	16	6%	27	10%	169	64%	
Eco Dis	1977	78	4%	64	3%	101	5%	110	6%	120	6%	113	6%	134	7%	118	6%	178	9%	211	11%	750	38%	
SPED	458	36	8%	26	6%	29	6%	29	6%	39	9%	31	7%	35	8%	29	6%	36	8%	36	8%	132	29%	
Bilingual	0	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	
Bil. Testing in Spanish	0	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	
Bil. Testing in English	0	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	
ESL	567	8	1%	9	2%	24	4%	22	4%	34	6%	28	5%	39	7%	31	5%	41	7%	63	11%	268	47%	

Group	2024-25 Grade 2 Amira																						
	Total Tested at MP1, MP2, MP3, and MP4 DNM 2023-24 RIT Score	2.0 or Below		2.1		2.2		2.3		2.4		2.5		2.6		2.7		2.8		2.9		3.0 or Above	
		#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
All	3561	424	12%	67	2%	93	3%	107	3%	152	4%	204	6%	212	6%	290	8%	261	7%	268	8%	1483	42%
AA	664	113	17%	13	2%	17	3%	26	4%	39	6%	43	6%	38	6%	65	10%	45	7%	47	7%	218	33%
H	1725	236	14%	42	2%	57	3%	63	4%	82	5%	115	7%	109	6%	147	9%	146	8%	145	8%	583	34%
W	667	50	7%	8	1%	10	1%	12	2%	21	3%	26	4%	40	6%	55	8%	48	7%	42	6%	355	53%
A	308	9	3%	1	0%	3	1%	4	1%	6	2%	9	3%	8	3%	13	4%	11	4%	24	8%	220	71%
Eco Dis	2103	325	15%	50	2%	72	3%	82	4%	114	5%	143	7%	139	7%	182	9%	160	8%	164	8%	672	32%
SPED	612	175	29%	22	4%	21	3%	25	4%	47	8%	38	6%	33	5%	49	8%	44	7%	31	5%	127	21%
Bilingual	376	81	22%	11	3%	18	5%	20	5%	29	8%	31	8%	37	10%	31	8%	26	7%	33	9%	59	16%
Bil. Testing in Spanish	0	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Bil. Testing in English	376	81	22%	11	3%	18	5%	20	5%	29	8%	31	8%	37	10%	31	8%	26	7%	33	9%	59	16%
ESL	301	50	17%	12	4%	10	3%	13	4%	18	6%	32	11%	21	7%	30	10%	22	7%	21	7%	72	24%

Group	2024-25 Grade 3 Amira																						
	Total Tested at MP1, MP2, MP3, and MP4 DNM 2023-24 RIT Score	3.0 or Below		3.1		3.2		3.3		3.4		3.5		3.6		3.7		3.8		3.9		4.0 or Above	
		#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
All	3107	393	13%	92	3%	99	3%	122	4%	115	4%	167	5%	176	6%	174	6%	149	5%	164	5%	1456	47%
AA	604	101	17%	22	4%	26	4%	28	5%	30	5%	35	6%	41	7%	42	7%	31	5%	36	6%	212	35%
H	1457	228	16%	52	4%	59	4%	72	5%	62	4%	95	7%	90	6%	92	6%	66	5%	81	6%	560	38%
W	572	39	7%	13	2%	7	1%	9	2%	15	3%	23	4%	22	4%	24	4%	27	5%	28	5%	365	64%
A	330	12	4%	1	0%	6	2%	7	2%	3	1%	12	4%	14	4%	10	3%	18	5%	15	5%	232	70%
Eco Dis	1843	297	16%	71	4%	78	4%	89	5%	81	4%	128	7%	115	6%	119	6%	92	5%	112	6%	661	36%
SPED	545	175	32%	40	7%	32	6%	33	6%	34	6%	35	6%	29	5%	29	5%	25	5%	20	4%	93	17%
Bilingual	320	81	25%	19	6%	17	5%	20	6%	19	6%	27	8%	32	10%	20	6%	13	4%	21	7%	51	16%
Bil. Testing in Spanish	0	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Bil. Testing in English	320	81	25%	19	6%	17	5%	20	6%	19	6%	27	8%	32	10%	20	6%	13	4%	21	7%	51	16%
ESL	261	48	18%	11	4%	16	6%	12	5%	12	5%	14	5%	15	6%	14	5%	20	8%	29	11%	70	27%

Goal 6: 90% of students in grades 4-5 who scored below the Approaches Level on the STAAR ELAR will meet the 50% AMIRA Reading Mastery (ARM) score by 2029.

	6.1	Establish a benchmark of the percentage of students who meet the 50% AMIRA Reading Mastery score.
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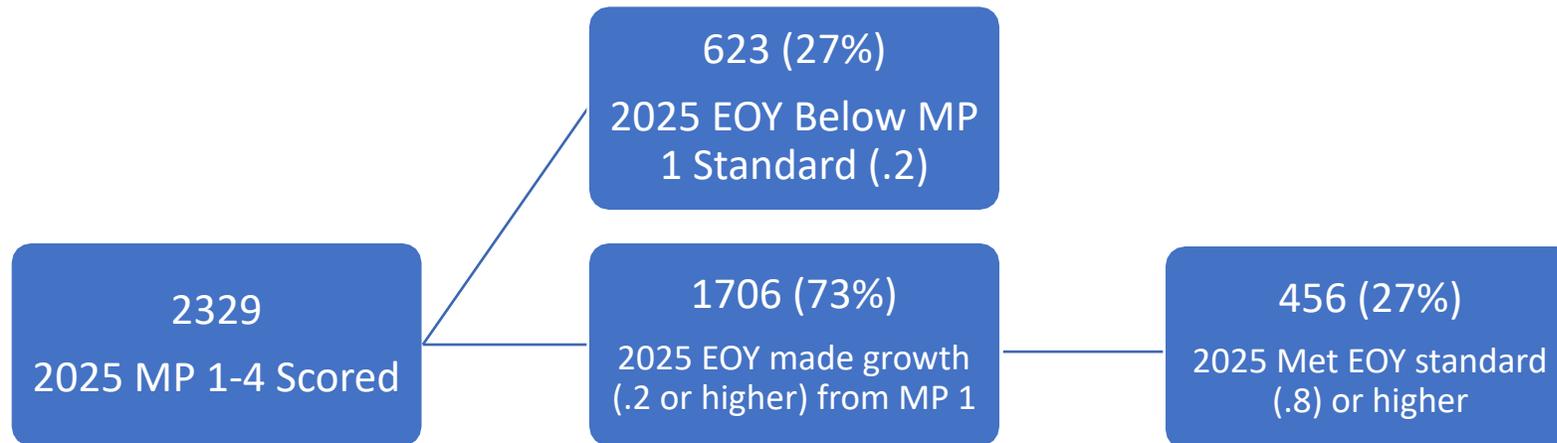
Group	2024-25 Grade 4 Amira																							
	Total Tested at MP1, MP2, MP3, and MP4 DNM 2023-24 RIT Score	4.0 or Below		4.1		4.2		4.3		4.4		4.5		4.6		4.7		4.8		4.9		5.0 or Above		
		#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
All	1324	939	71%	48	4%	52	4%	44	3%	35	3%	42	3%	39	3%	26	2%	22	2%	16	1%	61	5%	
AA	353	261	74%	14	4%	13	4%	13	4%	5	1%	9	3%	7	2%	10	3%	5	1%	6	2%	10	3%	
H	727	527	72%	19	3%	30	4%	20	3%	22	3%	27	4%	26	4%	11	2%	12	2%	7	1%	26	4%	
W	141	80	57%	10	7%	6	4%	9	6%	5	4%	2	1%	5	4%	2	1%	3	2%	2	1%	17	12%	
A	48	28	58%	2	4%	2	4%	1	2%	3	6%	2	4%	0	0%	1	2%	1	2%	1	2%	7	15%	
Eco Dis	1016	748	74%	39	4%	40	4%	31	3%	23	2%	31	3%	27	3%	20	2%	15	1%	12	1%	30	3%	
SPED	533	430	81%	12	2%	14	3%	14	3%	7	1%	17	3%	9	2%	6	1%	2	0%	4	1%	18	3%	
Bilingual	261	216	83%	4	2%	8	3%	6	2%	3	1%	5	2%	9	3%	5	2%	0	0%	2	1%	3	1%	
Bil. Testing in Spanish	0	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	
Bil. Testing in English	261	216	83%	4	2%	8	3%	6	2%	3	1%	5	2%	9	3%	5	2%	0	0%	2	1%	3	1%	
ESL	176	120	68%	4	2%	8	5%	3	2%	9	5%	10	6%	7	4%	0	0%	1	1%	1	1%	13	7%	

Group	2024-25 Grade 5 Amira																						
	Total Tested at MP1, MP2, MP3, and MP4 DNM 2023-24 RIT Score	5.0 or Below		5.1		5.2		5.3		5.4		5.5		5.6		5.7		5.8		5.9		6.0 or Above	
		#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
All	1045	813	78%	41	4%	26	2%	28	3%	32	3%	22	2%	22	2%	17	2%	10	1%	10	1%	24	2%
AA	285	235	82%	8	3%	9	3%	8	3%	10	4%	3	1%	6	2%	2	1%	2	1%	0	0%	2	1%
H	553	434	78%	21	4%	11	2%	13	2%	15	3%	15	3%	14	3%	11	2%	7	1%	4	1%	8	1%
W	116	83	72%	6	5%	4	3%	5	4%	3	3%	2	2%	0	0%	2	2%	1	1%	4	3%	6	5%
A	56	34	61%	4	7%	2	4%	1	2%	1	2%	2	4%	1	2%	1	2%	0	0%	2	4%	8	14%
Eco Dis	813	656	81%	30	4%	15	2%	19	2%	22	3%	18	2%	19	2%	10	1%	7	1%	5	1%	12	1%
SPED	491	414	84%	12	2%	11	2%	6	1%	12	2%	9	2%	10	2%	6	1%	2	0%	3	1%	6	1%
Bilingual	161	130	81%	7	4%	3	2%	4	2%	2	1%	6	4%	3	2%	2	1%	1	1%	0	0%	3	2%
Bil. Testing in Spanish	0	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Bil. Testing in English	161	130	81%	7	4%	3	2%	4	2%	2	1%	6	4%	3	2%	2	1%	1	1%	0	0%	3	2%
ESL	227	174	77%	8	4%	6	3%	3	1%	7	3%	2	1%	5	2%	7	3%	5	2%	4	2%	6	3%

Grades 1-2 AMIRA Summary for Students who:

2024 Did Not Meet End-of-Year RIT

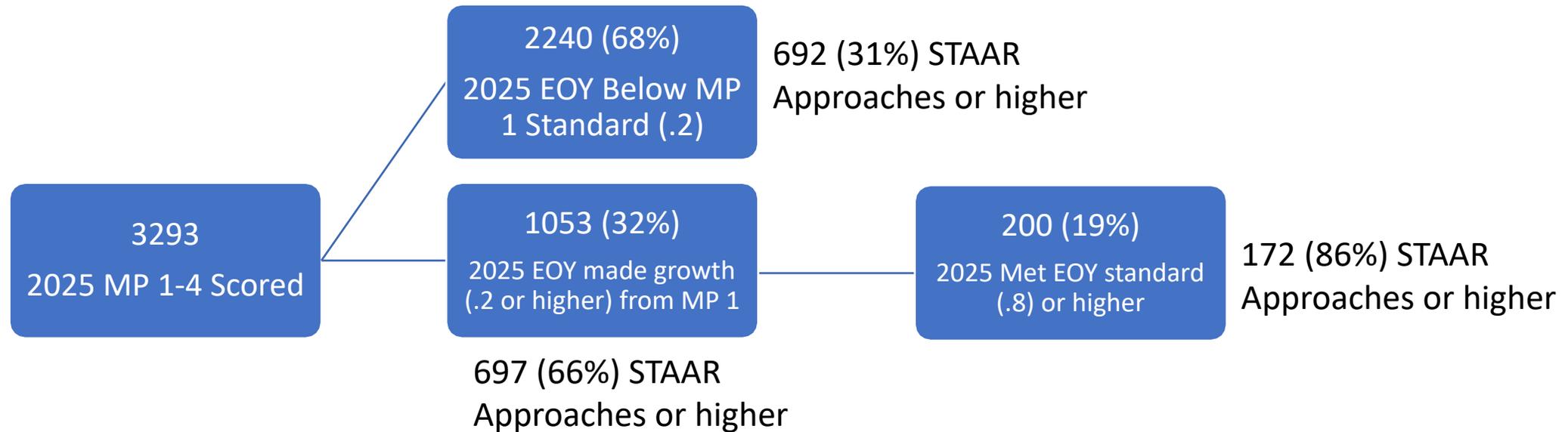
2025 Marking Period 1 below grade level standard



Grades 3-5 AMIRA Summary for Students who:

2024 Did Not Meet End-of-Year RIT or STAAR

2025 Marking Period 1 below grade level standard



Proposed General Operating Budget

2025-2026



Estimated General Fund 2024-2025

DESCRIPTION	ESTIMATED AMOUNT
Estimated Surplus (Deficit) After Disaster Pennies	(\$43,601,524)
FEMA COVID-19 Reimbursement	4,589,738
Decrease SHARS Federal Funds	(14,278,415)
PVS Audit 2022	16,990,163
Estimated Unfilled Positions	25,000,000
Increase in Interest Income	4,800,000
Move Technology From IMA to GF	(6,411,485)
Enrollment Decrease/Comp Ed/Frozen	(5,835,675)
Loss in Property Values/Net Budget Adj.	(5,597,955)
Estimated Surplus (Deficit) June 30, 2025	(\$24,345,153)

Potential Factors Impacting Deficit:

- ✓ Unfilled positions
- ✓ Interest income
- ✓ Frozen (over 65) property value audit
- ✓ Average daily attendance/enrollment
- ✓ Unspent funds other than payroll
- ✓ SHARS reduction in federal revenues
- ✓ FEMA reimbursements
- ✓ Increases in expenditures

Budget Goals



RETAIN AND RECRUIT
QUALITY STAFF



PRESERVE QUALITY
OF INSTRUCTION AND
SERVICES



PRIORITIZE STUDENT
AND STAFF SAFETY



PRESERVE FINANCIAL
POSITION

HB 2 for CFISD

Statutory Change	Effect of Statutory Change	Amount 2025-26
Basic Allotment	<ul style="list-style-type: none"> Increases to \$6,215 from \$6,160 (\$55) by freezing golden penny yield Repeals 30% compensation increase requirement 	\$4.8M
Allotment for Basic Costs	Provides \$106/enrolled student for costs associated with transportation, utilities, hiring retired teachers, health insurance, TRS, property insurance	\$12.6M
Teacher Retention Allotment	<p>Adds allotment for classroom teachers based on years of experience and size of district. Districts with enrollment > 5,000:</p> <ul style="list-style-type: none"> \$2,500 for teachers with 3-4 years of experience \$5,000 for teachers with 5+ years of experience 	\$29.7M
Support Staff Allotment	Provides \$45/regular program allotment for non-administrative staff	\$4.3M

HB 2 for CFISD

Statutory Change	Effect of Statutory Change	Amount 2025-26
Special Education Allotment	<ul style="list-style-type: none"> • Transitions to intensity of services-based model (\$250M over current law in 2026-2027) • Adds \$1,000/initial full and individual evaluation 	\$4.5M
Dyslexia Allotment	Expands number of students that generate allotment	\$30.3K
Bilingual Allotment	Adds 0.15 weight for emergent bilingual ADA and 0.05 for English proficient ADA for districts offering alternative language education methods (\$10M cap)	\$119.7K BA
Career & Technical Education Allotment	Establishes JROTC courses as eligible for funding	\$1.2M
School Safety Allotment	<ul style="list-style-type: none"> • Increases allotment from \$10 to \$20/ADA • Increases the per campus allotment from \$15,000 to \$33,540 	\$2.8M

HB 2 for CFISD

Statutory Change	Effect of Statutory Change	Amount 2025-26
Early Education Allotment	<ul style="list-style-type: none"> • Reallocates existing funding to districts operating full-day pre-K • Increases to \$62.15/K-3 student • Expands allowable uses to include literacy and math academies and pre-K programs • Requires stipend to be paid to teachers required to complete academies off-contract time 	\$3.8M
Teacher Incentive Allotment (eff. 2026-2027)	<ul style="list-style-type: none"> • Adds “Acknowledged” designation = \$3,000 to \$9,000 (Same as Nationally Board Certified) • Increases “Recognized” designation from \$5,000 to \$15,000 • Increases “Exemplary” designation from \$9,000 to \$25,000 • Increases “Masters” designation from \$12,000 to \$36,000 • Increases the high needs and rural factor multipliers for all designation levels from \$1,500 to \$6,000 	N/A

HB 2 for CFISD

Statutory Change	Effect of Statutory Change	Amount 2025-26
Early Literacy and Intervention Allotment (eff. 2026-2027)	<ul style="list-style-type: none"> • Creates a new \$250/student allotment for required reading interventions for students who fail two consecutive assessments in grades K-3 (limited to 10% of students enrolled in K-3 and excludes students receiving dyslexia services) • Establishes a \$400/student account to purchase private tutoring if a student <ul style="list-style-type: none"> ✓ Fails two or more literacy assessments after beginning 1st grade ✓ Required to be provided accelerated instruction based on 3rd-grade STAAR performance 	N/A
CCMR Outcomes Bonus	Doubles the special education CCMR outcomes bonus to \$4,000	\$46K

HB 2 for CFISD

Statutory Change	Effect of Statutory Change	Amount 2025-26
Transportation Allotment	Increases the special education transportation reimbursement rate from \$1.08 to \$1.13/mile	\$107.8K
New Instructional Facilities Allotment	Increases annual cap for NIFA awards to \$150M from \$100M	N/A
Certification Exam Reimbursement	<ul style="list-style-type: none">Increases reimbursement to two exams/studentExpands reimbursement to include costs for fingerprinting or criminal background checksCaps statewide reimbursement to \$20M of which \$500K may be used for fingerprinting or criminal background checks	\$131K
Prekindergarten	Adds classroom teachers to list of eligible students for state-funded pre-K	Unknown

HB 2 for CFISD

Statutory Change	Effect of Statutory Change	Amount 2025-26
Preparing and Retaining Educators through Partnerships Program (PREP) (eff. 2026-2027)	<ul style="list-style-type: none">Establishes program to facilitate partnerships between school districts and educator prep programsAllotments range from \$3,000 to \$24,000 and increases by high-needs and rural factor from \$1,000-\$3,000Capped at 40-80 participants/district	N/A
Teacher Certification Incentive	Establishes \$1,000/classroom teacher certification incentive (expires Sept. 1, 2028)	Unknown

Estimated Financial Impact HB 2

CFISD's total gain (\$584/ADA for 2025-2026)	\$62,562,470
Restricted – Teacher Retention Allotment	31,895,000
(plus employee benefits paid by CFISD)	3,344,997
Restricted – Early Education Allotment	3,799,244
<hr/>	
\$ left for flexible use (2025-2026)	\$23,523,229

Classroom Teacher

- Classroom teacher definition in Texas Education Code, Section 5.001
 - An educator who is employed by a school district and who, not less than an average of four hours each day, teaches in an academic instructional setting or a career and technology instructional setting
 - Staff reported in PEIMS code 087
- HB 2 also includes uncertified and contract teachers

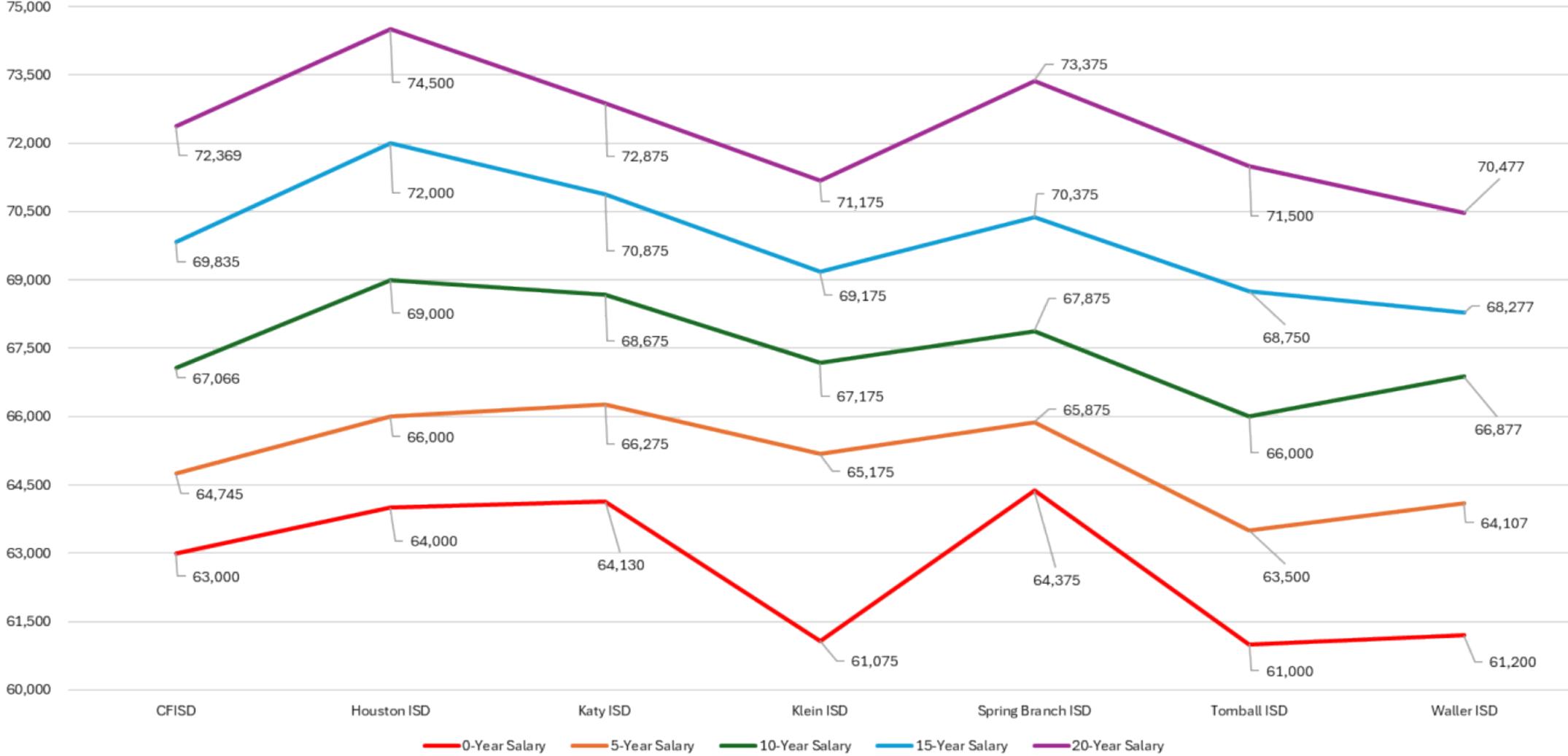
Years of Experience

- Calculated based on the number of verifiable years of creditable experience specified in Texas Administrative Code 19, Chapter 153.1021
 - Reported in “years of professional experience”
PEIMS code E0130

History of CFISD Salary Increases

YEAR	TEACHER SCALE	PARA/HOURLY	ADMINISTRATION
2015-2016	\$2,000	5%	4%
2016-2017	2%	3%	2%
2017-2018	3%	3%	3%
2018-2019	3%	3%	3%
2019-2020	3% ≤ 5 years; 3.5% > 5 years; and \$1,000 one-time salary increase	3% and \$500 one-time salary increase	3% and \$500 one-time salary increase
2020-2021	Add \$1,000 one-time salary increase to base + 1% salary increase	Add \$500 one-time salary increase to base + 1% salary increase	Add \$500 one-time salary increase to base + 1% salary increase
2021-2022	5%	5% and \$1,000 stipend	5%
2022-2023	2% and \$1,000 stipend	2% and \$2,000 stipend	2% and \$1,000 stipend
2023-2024	3%	3%	3%
2024-2025	2%	2%	1%

Teacher Salary Comparison - 2024-2025



Source: Each District's Salary Schedule from District Website

2025-2026 Budget - Revenues

- Based on current understanding of HB 2 (\$23.5M flexible gain)
- **Increase** in revenue from property value audits (\$19M)
 - Standard audits (average \$9M)
 - ✓ 2016 - \$6.2M
 - ✓ 2017 - \$3.5M
 - ✓ 2018 - \$5.2M
 - ✓ 2019 - \$6.2M
 - ✓ 2020 - \$6.0M
 - ✓ 2021 - \$19.3M
 - ✓ 2022 - \$17.0M
 - 2023 freeze audit (estimate of \$10M)

2025-2026 Budget - Revenues

- **Decrease** in enrollment of 1% (\$7.3M)
- Continued 2% decline in ADA (93%)
- Continued reduction in SHARS funding

2025-2026 Budget - Expenditures

- \$5,000 per teacher with 5+ years of experience (state teacher retention allotment)
- \$2,500 per teacher with 3-4 years of experience (state teacher retention allotment)
- **Increase** in salaries for teachers with 1-2 years experience (\$2.0M)
- **Increase** in teacher starting salary to \$65,000 (\$776K)
- Salary **increase** on greater of midpoint or base of 4% for all other employees/non-teachers (\$14.0M)

2025-2026 Budget - Expenditures

- **Increase** in hourly/paraprofessional starting pay to \$15/hour (\$1.8M)
- **Increase** for reinstating transportation (\$4.1M)
- **Increase** for full year of transportation salary increase (\$1.2M)
- **Increase** in TRS (\$4.8M)
- **Decrease** in payroll from 98% fill rate to 96% fill rate (\$18M)

2025-2026 Budget - Expenditures

- **Modify** special education stipends as follows: (\$1.8M)
 - Resource and In-Class Support = \$2,000
 - Adaptive Behavior, Life Skills, and ECSE = \$3,000
 - Carlton Center and Carpenter Center = \$3,500
- **Increase** for recommended market adjustments from the 2025 salary study (\$3M)
- **Increase** minimum CFISD contribution for employee health insurance to \$250/month (\$1.6M)

2025-2026 Budget - Expenditures

- **Decrease** in teacher allocations due to decline in enrollment (\$6.8M)
- **Increase** in expenditures for teacher residency program (\$2.3M)
- **Increase** in instructional software due to additional transfers from the instructional materials allotment to general fund and **increases** in renewal costs due to inflation/renewals previously in bond funds, partially offset by e-rate funding (\$4.2M)
- **Increase** in expenditures for data dashboard platform (\$1.3M)

2025-2026 Budget - Expenditures

- **Increase** in expenditures for:
 - Overtime, temporary workers, etc., partially offset by revenues (\$456K)
 - Police in-car video system and radio repair (\$172K)
 - Board election costs (\$792K)
 - Campus point of sale devices and replacement of AEDs (\$112K)
 - Technology maintenance and repair costs, social worker contract, JJAEP seats, utilities, various contracted services (partially offset by facility use fees), and courier fee (\$552K)

Proposed General Fund 2025-2026

DESCRIPTION	PROPOSED BUDGET
Local Revenues	\$519,896,304
State Revenues	653,050,487
Federal Revenues	7,500,000
Other Sources	500,000
Total Revenues	\$1,180,946,791
Expenditures	\$1,226,419,644
Surplus (Deficit)	(\$45,472,853)

General Fund Expenditures 2025-2026

OBJECT	PROPOSED BUDGET	PERCENT
Payroll Costs	\$1,094,553,464	89.26%
Contracted Services	73,522,327	5.99%
Supplies & Materials	38,410,058	3.13%
Other Operating	19,410,963	1.58%
Capital Outlay	522,832	0.04%
Total	<u>\$1,226,419,644</u>	<u>100.00%</u>

General Fund Expenditures 2025-2026

FUNCTION	PROPOSED BUDGET	PERCENT
Instruction	\$804,501,291	65.60%
Instructional Resources & Media	5,270,044	0.43%
C&I Staff Development	10,083,466	0.82%
Instructional Leadership	9,709,630	0.79%
School Leadership	63,520,078	5.18%
Guidance & Counseling	51,290,775	4.18%
Social Work Services	788,361	0.06%

General Fund Expenditures 2025-2026

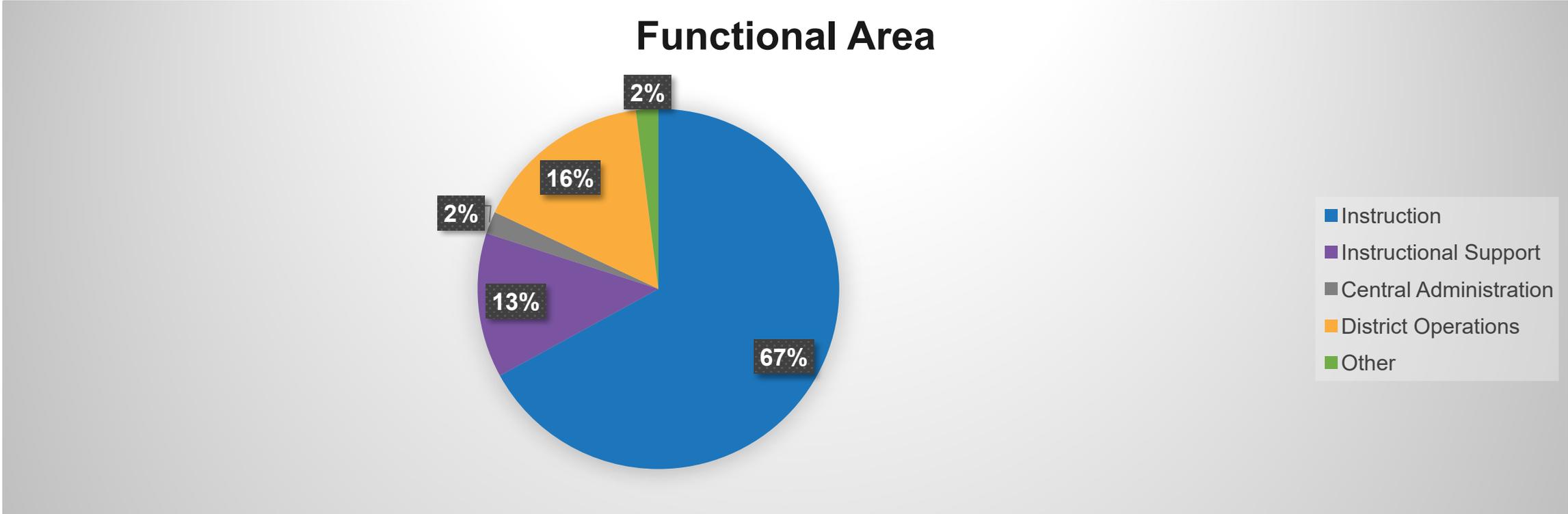
FUNCTION	PROPOSED BUDGET	PERCENT
Health Services	\$14,128,271	1.15%
Student Transportation	58,894,837	4.80%
Co/Extracurricular Activities	24,388,767	1.99%
General Administration	20,485,124	1.67%
Plant Maintenance & Operations	94,711,374	7.72%
Security & Monitoring Services	15,433,559	1.26%
Data Processing Services	29,745,307	2.43%

General Fund Expenditures 2025-2026

FUNCTION	PROPOSED BUDGET	PERCENT
Community Services	\$10,927,379	0.89%
Debt Service	2,627,821	0.21%
Facilities Acquisition & Construction	487,500	0.04%
Payments to Fiscal Agents SSA	1,833,260	0.15%
Payments to JJAEP	64,800	0.01%
Other Intergovernmental Charges	7,528,000	0.62%
Total*	\$1,226,419,644	100.00%

*Includes \$12.8M in accelerated instruction [TEC 29.081(b-1)]

General Fund Expenditures 2025-2026



Debt Service Fund Budget 2025-2026

DESCRIPTION	PROPOSED BUDGET
Revenues:	
Local	\$283,875,152
State	35,017,931
Federal	84,432
Total Revenues	<hr/> \$318,977,515
Expenditures:	
Debt Service	318,977,515
Total Expenditures	<hr/> \$318,977,515 <hr/>

Food Service Fund Budget 2025-2026

DESCRIPTION	PROPOSED BUDGET
Revenues:	
Local	\$13,810,363
State	337,062
Federal	61,704,191
Total Revenues	\$75,851,616
Expenditures:	
Food Service	77,906,172
Maintenance & Operations	1,266,279
Total Expenditures	\$79,172,451
Surplus (Deficit)	(\$3,320,835)

Fund Balance

The total accumulation of operating surpluses and deficits

Importance of adequate fund balance

- Manage cash flow low points
 - Majority of tax collections in December and January
 - Reimbursement from federal funds
 - Fund disasters until reimbursed by insurance/federal funding
- Mitigate current and future risks such as revenue shortfalls and unanticipated expenditures
 - Declines in enrollment/ADA

How much fund balance is needed

- Minimum of 4 months for June 30 year end

How is fund balance replenished

- Operating surplus

Estimated months in fund balance at 6/30/2026

- 4.82 months

Description	2024-2025 Estimated Actuals	2025-2026 Proposed Budget	2026-2027 Estimated Budget
Ending Fund Balance	\$536,338,837	\$490,865,984	\$418,993,131
Less: Nonspendable & Committed Fund Balances	\$10,000,000	\$10,000,000	\$10,000,000
Fund Balance (Available to Spend & Used for FIRST Rating)	\$526,338,837	\$480,865,984	\$408,993,131
Operating Expenditures	\$1,174,208,279	\$1,196,739,644	\$1,223,739,644
Monthly Operating Expenditures	\$97,850,690	\$99,728,304	\$101,978,304
Deficit	\$(24,345,153)	\$(45,472,853)	\$(71,872,853)
Months in Fund Balance	5.38	4.82	4.01
% of Fund Balance	45%	40%	33%
Excess/(Shortfall) of 4 Months in Fund Balance	\$134,936,077	\$81,952,769	\$1,079,916

Fund Balance

Questions?



Reinvestment Zone
NRG THW GT LLC

Jobs, Energy, Technology & Innovation Act (JETI)

- Created by 88th State Legislature (HB 5) in 2023 to spur energy facility growth
 - ✓ Initiatives in response to Winter Storm Uri to ensure events affecting the energy grid in Texas are lessened in the future
 - ✓ Project will accommodate growing energy demand and increase stability of the energy grid
- One of three energy generation facilities proposed for the Houston area

NRG THW GT, LLC - APPLICATION

- Project is the construction of a new power plant within the boundaries of its existing NRG TH Wharton power production complex in Harris County. The planned project is a 455-megawatt electric power generation plant that would consist of two natural gas-fired combustion turbines in a simple-cycle configuration.

JETI Application Timeline – NRG THW GT

DATE	DESCRIPTION
March 20, 2024	Board Finance & Operations Committee meeting
October 23, 2024	NRG JETI Application filed with State Comptroller's Office
November 20, 2024	Supplement #1 filed with Comptroller
December 11, 2024	Supplement #2 filed with Comptroller
December 23, 2024	Supplement #3 filed with Comptroller
January 9, 2025	Board Finance & Operations Committee meeting
January 14, 2025	Supplement #4 filed with Comptroller
January 15, 2025	Comptroller Recommendation Letter Received by District – starts 30-day Board approval timeline
January 26, 2025	Board Meeting posting deadline - 15 days prior to Public Hearing
February 10, 2025	Board Regular Monthly meeting – Public Hearing and Board consideration of JETI Agreement

Reinvestment Zone

- The project must be located within a reinvestment zone
- The reinvestment zone may be established by Harris County, the City of Houston, or CFISD
- Section 312 of the Texas Tax Code permits a school district to designate a reinvestment zone if:
 - ✓ Reasonably likely to contribute to the expansion of primary employment; or
 - ✓ Attract major investment in the reinvestment zone that would benefit the school district and contribute to economic development in the region in which the school district is located
- Requirements
 - ✓ Public hearing
 - ✓ Board approve resolution creating the reinvestment zone

QUESTIONS?

**CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES
MAY 2025
REGULAR BOARD MEETING MINUTES**

The Cypress-Fairbanks Independent School District Board of Trustees convened in Regular Session on Monday, May 5, 2025, in the Boardroom of the Cypress-Fairbanks Independent School District Mark Henry, Ed.D. Administration Building, located at 11440 Matzke Road, Cypress, Texas 77429.

MEETING OPENING

Board President Scott Henry called the meeting to order at 6:00 p.m.

The following Trustees were present: Scott Henry, Dr. Natalie Blasingame, Julie Hinaman, Christine Kalmbach, Todd LeCompte, and Lucas Scanlon. Trustee Justin Ray was not present.

Chris Hall, Minister of Missions, Houston Northwest Church, delivered the invocation.

The following Cypress Springs High School AFJROTC cadets performed the presentation of colors: The US Flag was carried by Cadet 1st Lieutenant Jason Medina, the Texas Flag was carried by Cadet Airman First Class Grant Bird, the US Guard was Cadet 1st Lieutenant Alan Hernandez, and the Texas Guard was Cadet 1st Lieutenant Christopher Benegas. These cadets presented the colors under the direction of Major Jerome Frederick and Technical Sergeant Marvin Waterman, United States Air Force Retired.

Trustee Lucas Scanlon read the District's Vision and Mission Statement.

1. Remarks and Announcements

1.A. Superintendent Dr. Douglas Killian presented the remarks and announcements regarding the honors and achievements earned by staff and students in recent weeks and provided information regarding district and community events or items of interest.

2. Recognitions

2.A. The Board recognized CFISD business partner Mosaic United Methodist Church for their outstanding contribution to the district.

2.B. The Board recognized the Grand and Reserve Champions named at the 2025 CFISD Livestock Show.

2.C. The Board recognized Mike and Darlene Jarrar of Jarrar & Company Inc. as the winners of the Volume Buyer Buckle for the 2025 CFISD Livestock Show.

(The Board recognized Bridgeland High School sophomore Jackson Hartzler, UIL State Champion in the 200 Yard Individual Medley, along with his coach, Bob Perkins.)

2.D. The Board recognized participants in the Superintendent Student Leadership Committee.

2.E. The Board recognized participants in the inaugural Leadership CFISD Program.

Board President Henry called for a recess at 6:44 p.m.

Mr. Henry called the meeting back to order at 6:52 p.m. The Board proceeded with **Board Comments**.

3. Board Comments

3.A. Board members may make comments during this portion of the agenda regarding student achievement, district progress and data, community input and concerns, observations from school visits, meetings and conferences attended, district and community events and initiatives, or continuing education. The Board may not take action on items discussed.

Trustee Julie Hinaman attended the annual VIPS Appreciation Luncheon last week and thanked all the volunteers for their service, time and love. Ms. Hinaman commented on the Board's subcommittee governance structure and thanked the subcommittee chairs for posting their meeting agendas and notes on the BOT Dashboard. Ms. Hinaman requested that the Board discuss "the composition of all at large seats," in which all 7 Trustees represent the whole district versus creating a single member district in which the district is divided up into smaller subdistricts. Ms.

Hinaman feels like this discussion should start with the Board governance subcommittee and then be brought to the full Board for a public meeting. Ms. Hinaman extended her deepest gratitude for all the teachers in Cy-Fair ISD.

Trustee Christine Kalmbach thanked the many staff members, Board members, volunteers, police department, parents/guardians, community members, and business partners for their hard work and support ensuring student success and for making this a great school year in CFISD. Ms. Kalmbach expressed her excitement regarding the Ad Hoc Teacher Retention and Recruitment committee which will be meeting soon to engage teachers for feedback and input as well as engaging parents for feedback and input. Ms. Kalmbach also mentioned that the ASVP committee would be meeting later this week. She gave an update on transportation issues and shared comments on the curriculum that will engage students the best.

Trustee Dr. Natalie Blasingame read a quote from Haim Ginott’s *Between Teacher and Child*, 1972, which she believes sums up the incredible role of the teacher. Dr. Blasingame shared many thoughts and comments on the power of CFISD’s school system and the way teachers honor their students each day. She thanked the principals for doing their best to support teachers and for performing their roles so well. Dr. Blasingame attended Educator Signing Day. She recognized Warner teacher Lisa Peter for her amazing teaching skills and the fact that she had been nominated for America’s Favorite Teacher. Dr. Blasingame shared comments on transportation routes, TEA rating scores and gave an update on the most recent Ad Hoc Teacher Retention Committee.

Trustee Todd LeCompte reported that he finished up his campus visits for the school year at Cy-Park High School, Rennell Elementary, Jersey Village High School where he recognized Doug Pearson, welding instructor, for his tremendous work with students, and Matzke Elementary. He recognized Teacher Appreciation Week by thanking all the teachers in the district for their passion and what they do for their students each day. Mr. LeCompte shared that he attended both the district retirement banquet and the Superintendent’s Fun Run. He personally recognized all the district champions in athletics in both middle and high school. Mr. LeCompte reflected on last year’s graduation ceremonies and shared how much he is looking forward to celebrating the 2025 graduates. Mr. LeCompte gave an update on the Policy Review Committee’s recent meeting and addressed the information published by the media.

Trustee Lucas Scanlon reported that he is wrapping up his school visits for the year and recognized Teacher Appreciation Week and how grateful he is for all the passionate teachers and leaders of CFISD schools. Ms. Scanlon attended the recent retirement banquet and enjoyed hearing all the stories and memories from all those retiring. He shared comments on his visit to Postma Elementary last week and shared that he would be visiting Anthony Middle School in the coming week. Mr. Scanlon is looking forward to attending the upcoming high school graduations and celebrations and thanked parents for their commitment, dedication and hard work in getting their graduates to this point in life. Mr. Scanlon reported that the Finance and Operations Committee would be meeting on May 14th.

Trustee Scott Henry shared a “snapshot” of a week’s worth of his activities while “digging into” the weekly Board packet, which helps the Board prepare questions for the admin team ensuring the Board governs thoughtfully. Mr. Henry explained the critical nature of good governance, along with sharing topics of conversations he has during his weekly meetings with Superintendent Dr. Killian. Talking about district goals, meeting plans, and items they tackle together. He shared comments about attending the retirement banquet and the VIPS Appreciation event. Mr. Henry spoke about Congressman Wesley Hunt representation of CFISD’s art exhibit currently at the VPAC and how amazing our Fine Arts Department is. Mr. Henry attended Wilson Elementary School’s Multicultural Festival. Mr. Henry briefly shared comments on the upcoming budget.

Mr. Henry turned the floor over to Board Secretary Justin Ray to proceed with **Citizen Participation**.

4. Citizen Participation

4.A. Per BED (Local), patrons may address the Board during the Regular Board Meeting under Citizen Participation on any matters of interest or concerns that are not posted agenda items. Individuals may only register to speak one time per meeting and must register in advance. Registration opens the day the agenda is posted to the district website, and the deadline for registering is 12:00 p.m. on the day of the meeting. To register, individuals must click on the “Register to Speak” link found under the Citizen Participation heading in the agenda for that meeting on the district website. This electronic speaker form must be completed in its entirety. Any registered speaker who is absent from the meeting at the time for Citizen Participation forfeits the opportunity to address the Board at that meeting but may submit written comments to the Board.

Speakers:

1. Lesley Guilmart, President of Cypress Families for Public Schools, shared the names of two CFISD high school seniors who would each receive a \$1,000 scholarship from CFPS.
2. Jarred Hostetler addressed the Board regarding ongoing issues with transportation throughout the district.

3. Sheryl Liaw addressed the Board regarding ongoing issues with transportation throughout the district.
4. Gautham Badam addressed the Board regarding the school lunch program and transportation issues.
5. Julie Rix expressed her concerns on the current state of the district and request the district to return to basic academics.
6. Sarrah Ali requested the Board and the administration explore using reusable lunch trays instead of Styrofoam.

Mr. Henry announced that speakers Tequila Mims and Korra Williams would be heard in closed session at the end of the meeting.

Mr. Henry proceeded with Item 5.A. of the **Reports** portion of the agenda. Item 5.B. was presented at the Board Work Session on Thursday, May 1, 2025.

- 5.B.** The administration provided an update on the general operating budget and the 89th Legislative Session.

The Board continued with the **Consent Agenda Items**.

- 6.A.** The Board will consider approving the minutes of the April 14, 2025, Regular Board Meeting.
- 6.B.** The Board will consider approving the budget amendments for the period of January 1, 2025 through March 31, 2025.
- 6.C.** The Board will consider approving the 2025-2026 TEKS Certification form.
- 6.D.** The Board will consider authorizing the superintendent to execute a Memorandum of Understanding with the Harris County Department of Education.
- 6.E.** The Board will consider granting a water meter easement to the Harris County Municipal Utility District No. 162.
- 6.F.** The Board will consider granting a water meter easement to the Harris County Municipal Utility District No. 102.
- 6.G.** The Board will consider granting a right of way and easement (Swenke) to the North Harris County Regional Water Authority (NHCRWA).
- 6.H.** The Board will consider granting a right of way and easement (Goodson) to the North Harris County Regional Water Authority (NHCRWA).
- 6.I.** The Board will consider granting a temporary construction easement (Emmott) to the North Harris County Regional Water Authority (NHCRWA).
- 6.J.** The Board will consider approving construction proposals and contracts paid from Bond Funds to the recommended contractors and authorize the Superintendent or designee to execute all necessary documents related to such contracts as follows:
 - 6.J.1. 2025 Sprague MS Windstorm Roof Replacement
- 6.K.** The Board will consider awarding bids and contracts and/or authorizing purchase orders as recommended in the posted agenda item.
 - 6.K.1. Commercial Spiral Mixer for Nutrition Services
 - 6.K.2. Dough Portioner for Nutrition Services
 - 6.K.3. Group Basic Term Life & AD&D with Employee Assistance Plan (EAP)
 - 6.K.4. Refrigerated Truck for Nutrition Services
 - 6.K.5. Special Education Bus Purchase
 - 6.K.6. ~~Transportation as a Service (TaaS)~~ *This item was removed from the agenda.*

Mr. Henry asked if any Board member wished to remove one or more of these items for further discussion. Upon hearing no further discussion or comments, Mr. Henry asked for a motion to approve the consensus action items as recommended or amended.

Trustee Lucas Scanlon made a motion to approve the consent agenda items as recommended.
Trustee Christine Kalmbach seconded.

Motion passed by a 6 to 0 vote.

The Board proceeded with the **Non-Consent Agenda Items.**

- 7.A.** The Board will consider nominations for the Region 4, Position F, large district member seat on the TASB Board of Directors.

Trustee Scott Henry made a motion to nominate Todd LeCompte for Region 4, Position F, large district member seat on the TASB Board of Directors.

Trustee Lucas Scanlon seconded.

4 votes in favor / 1 opposed / 1 abstention - Motion passed.

- 7.B.** The Board will consider approving on first reading the additions, revisions, or deletions to district policies:

7.B.1. FFG (Local) – Student Welfare: Child Abuse and Neglect (Revise)

Trustee Scott Henry made a motion that the Board approve on first reading the additions, revisions, or deletions to district policy

FFG (Local) – Student Welfare: Child Abuse and Neglect (Revise)

Trustee Lucas Scanlon seconded.

Motion passed by a 6 to 0 vote.

- 7.C.** The Board will consider approving and authorizing the superintendent or designee to enter into a professional service contract with Communities in Schools.

Trustee Scott Henry made a motion to approve and authorize the superintendent or designee to enter into a professional service contract with Communities in Schools.

Trustee Dr. Natalie Blasingame seconded.

Motion passed by a 6 to 0 vote.

- 7.D.** The Board will consider approving the First Amendment to Site Lease with Option with T-Mobile West Tower, LLC (Kirk). [This item was discussed in closed session.]

Trustee Scott Henry made a motion that the Board approve the First Amendment to Site Lease with Option with T-Mobile West Tower, LLC (Kirk) and authorize the superintendent or designee to negotiate the final terms and conditions on the lease and execute all related documents.

Trustee Lucas Scanlon seconded.

5 votes in favor / 1 opposed - Motion passed.

- 7.E.** The Board will consider approving the First Amendment to Site Lease with Option with T-Mobile West Tower, LLC (Lowery). [This item was discussed in closed session.]

Trustee Scott Henry made a motion that the Board approve the First Amendment to Site Lease with Option with T-Mobile West Tower, LLC (Lowery) and authorize the superintendent or designee to negotiate the final terms and conditions on the lease and execute all related documents.

Trustee Lucas Scanlon seconded.

5 votes in favor / 1 opposed - Motion passed.

- 7.F.** The Board will consider making a determination that good cause did not exist as required by law for Madison Edgar Mathis, Yolanda Mitchell, Elizabeth Molina Nicholas, Randi Robertson, and Chris Ruiz to resign their respective employment contracts. [This item may be discussed in closed session.]

Trustee Scott Henry made a motion that the Board of Trustees render a finding under Texas Administrative Code chapter 249.17(d) that good cause did not exist as required by Texas Education Code sections 21.105(c), 21.160(c), or 21.210(c) that the individuals listed here to resign their respective employment contracts and notify these employees in accordance with the law that the District is submitting a complaint to the State Board of Educator Certification for contract abandonment.

Trustee Todd LeCompte seconded.

Motion passed by a 6 to 0 vote.

- 7.G.** The Board will consider approving the superintendent's recommendation to give notice to Mary Thorne that her employment with the District under a term contract is proposed for nonrenewal and authorize the President of the Board to notify Ms. Thorne of the proposed action to terminate her employment pursuant 21.206 of the Texas Educator Code. [This item may be discussed in closed session.]

Trustee Scott Henry moved that the Board of Trustees approve the recommendation to notify the employee listed that her employment with the District under a term contract is proposed for nonrenewal and to provide her notice of the same in accordance with the law.

Trustee Todd LeCompte seconded.

Motion passed by a 6 to 0 vote.

- 7.H.** The Board will consider approving the superintendent's recommendation to give notice to Nathanael Bryan that his employment with the District under a term contract is proposed for nonrenewal and authorize the President of the Board to notify Mr. Bryan of the proposed action to terminate his employment pursuant 21.206 of the Texas Educator Code. [This item may be discussed in closed session.]

Trustee Scott Henry moved that the Board of Trustees approve the recommendation to notify the employee listed that his employment with the District under a term contract is proposed for nonrenewal and to provide him notice of the same in accordance with the law.

Trustee Todd LeCompte seconded.

Motion passed by a 6 to 0 vote.

- 7.I.** The Board will consider approving the superintendent's recommendation to give notice to Brenda Limbrick-Sanders that her employment with the District under a probationary contract is terminated at the end of the contract and authorize the President of the Board to notify Ms. Limbrick-Sanders of the action pursuant to 21.103 of the Texas Educator Code. [This item may be discussed in closed session.]

Trustee Scott Henry moved that the Board of Trustees approve the recommendation to notify the employee listed that her employment with the District under a probationary contract is terminated at the end of the contract and to provide her notice of the same in accordance with the law.

Trustee Lucas Scanlon seconded.

Motion passed by a 6 to 0 vote.

- 7.J.** The Board will consider approving the superintendent's recommendation to give notice to Chantell Swift that her employment with the District under a probationary contract is terminated at the end of the contract and authorize the President of the Board to notify Ms. Swift of the action pursuant to 21.103 of the Texas Educator Code. [This item may be discussed in closed session.]

Trustee Scott Henry moved that the Board of Trustees approve the recommendation to notify the employee listed that her employment with the District under a probationary contract is terminated at the end of the contract and to provide her notice of the same in accordance with the law.

Trustee Todd LeCompte seconded.

Motion passed by a 6 to 0 vote.

- ~~**7.K.** The Board will consider approving the superintendent's recommendation to give notice to Zuleika Zepeda that her employment with the District under a probationary contract is terminated at the end of the contract and authorize the President of the Board to notify Ms. Zepeda of the action pursuant to 21.103 of the Texas Educator Code. [This item may be discussed in closed session.]~~ *This item was removed from the agenda.*

- 7.L.** The district will consider a Level IV appeal (Zakhary) of a Level III decision. (This item may be discussed in closed session.) *No action was taken on this item.*

- 7.M.** The district will consider a Level IV appeal (Swift) of a Level III decision. (This item may be discussed in closed session.) *No action was taken on this item.*

8. Closed Session

Board President Henry called for a motion to move into closed session to hear speakers Tequila Mims and Korra Williams.

Trustee Lucas Scanlon made a motion.

Trustee Scott Henry seconded.
Motion passed by a 6 to 0 vote.

Mr. Henry adjourned the May 5, 2025, Regular Board Meeting to closed session at 8:48 p.m.

No closed session was held as both speakers were not present.

9. Adjournment

Board President Henry adjourned the Regular Board Meeting at 8:50 p.m.

Scott Henry
President, Board of Trustees

Dr. Natalie Blasingame
Vice President, Board of Trustees

Approved: June 23, 2025



INDEPENDENT SCHOOL DISTRICT

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BOARD BUDGET REVIEW

***FISCAL YEAR 2024-2025
QUARTER 4***

**11440 Matzke Road
Cypress, Texas 77429**

**CYPRESS–FAIRBANKS INDEPENDENT SCHOOL DISTRICT
BUDGET AMENDMENTS
FOR THE THREE MONTHS ENDED 6/30/25**

	GENERAL	FOOD SERVICE	SPECIAL REVENUE FUNDS	DEBT SERVICE	BOND FUNDS	ENTERPRISE FUND
Recommended Amendments to Estimated Revenues						
Increase (Decrease):						
Local Revenue – Property Taxes	\$ (8,539,318)					
Local Revenue – Interest Income	4,800,000					
Local Revenue – Dual Credit and Summer School Revenue	825,000					
Local Revenue – Rental of School Property	850,000					
Local Revenue – Miscellaneous Revenue	4,575,000					
State Revenue – Foundation School Program	7,838,833					
State Revenue – Other State funding	5,769					
Federal Revenue – Indirect Cost on Various Grant Awards	(66,634)					
Federal Revenue – SHARS Revenue	(5,278,415)					
Federal Revenue – Other Federal Revenue	475,000					
Other Resources – Miscellaneous Lease/Purchase	12,585,199					
Other Resources – Transfer In	1,500,000					
Local/State/Federal Estimated Revenue – Food Service		2,000,000				
Local/State/Federal Estimated Revenue – Grant Funds			10,737,426			
Local/State/Federal Estimated Revenue – Debt Service				1,854,310		
Capital Projects					9,376,152	
TOTAL REVENUE AMENDMENTS	\$ 19,570,434	\$ 2,000,000	\$ 10,737,426	\$ 1,854,310	\$ 9,376,152	\$ –

Recommended Amendments to Appropriations
Increase (Decrease):

Budget Amendments:						
Payroll	\$ (3,698,561)					
Contracted Services	9,773,436					
General Supplies	(50,000)					
Other Operating Expenses	400,000					
Capital Lease	6,700,000					
Food Service		1,790,000				
Special Revenue Funds – Appropriations			10,737,426			
Debt Service				500,000		
Capital Projects					4,823,596	
Enterprise Fund						1,575,000
Function Transfers – Campuses and Departments:						
Function 11, Instruction	(199,235)					
Function 12, Instructional Resources & Media Services	(1,091)					
Function 13, Curriculum & Instructional Staff Development	(41,052)					
Function 21, Instructional Leadership	167,519					
Function 23, School Leadership	(11,401)					
Function 31, Guidance, Counseling, & Evaluation Services	10,700					
Function 32, Social Work Services	(7,000)					
Function 33, Health Services	(2,000)					
Function 36, Cocurricular/Extracurricular Activities	11,816					
Function 41, General Administration	56,150					
Function 51, Plant Maintenance & Operations	34,094					
Function 53, Data Processing Services	(13,500)					
Function 61, Community Services	(5,000)					
TOTAL EXPENDITURE AMENDMENTS	\$ 13,124,875	\$ 1,790,000	\$ 10,737,426	\$ 500,000	\$ 4,823,596	\$ 1,575,000
NET EFFECT ON FUND BALANCE	\$ 6,445,559	\$ 210,000	\$ –	\$ 1,354,310	\$ 4,552,556	\$ (1,575,000)

FUND BALANCE RECAP:

Audited Fund Balance at June 30, 2024	\$ 560,683,990	\$ 53,177,736	\$ 12,620,687	\$ 157,594,005	\$ 466,707,571	\$ 993,330
Adopted 2024–25 Budget – revenues over (under) expenditures	(77,474,389)					1,014,246
Budget Amendments Approved in 1st Quarter	(12,113,894)			636,303	(465,990,164)	
Budget Amendments Approved in 2nd Quarter	45,810,017				29,589	
Budget Amendments Approved in 3rd Quarter	(2,908,525)	(11,000,000)	(155,000)	10,393,808	26,961	800,000
Recommended Amendments this Budget Review	6,445,559	210,000		1,354,310	4,552,556	(1,575,000)
Revised Projected Fund Balance at June 30, 2025	\$ 520,442,758	\$ 42,387,736	\$ 12,465,687	\$ 169,978,426	\$ 5,326,513	\$ 1,232,576

PROJECTED FUND EQUITY COMPONENTS:

Non-Spendable	\$ 4,675,693					
Restricted		42,387,736	1,025,296	169,978,426	5,326,513	
Committed	6,861,658		11,440,391			
Assigned	112,702,705					
Unassigned Fund Balance	396,202,702					1,232,576
Revised Projected Fund Balance at June 30, 2025	\$ 520,442,758	\$ 42,387,736	\$ 12,465,687	\$ 169,978,426	\$ 5,326,513	\$ 1,232,576

**CYPRESS–FAIRBANKS INDEPENDENT SCHOOL DISTRICT
EXPLANATIONS OF BUDGET AMENDMENTS
FOR THE THREE MONTHS ENDED 6/30/25**

Recommended Amendments to Estimated Revenues:

General Fund

- Local Revenue – Adjust for lower than anticipated tax receipts due to lower property values
- Local Revenue – Adjust interest income due to higher than anticipated interest rates
- Local Revenue – Record receipts for summer school and dual credit tuition
- Local Revenue – Adjust for rental of facilities
- Local Revenue – Adjust for private lessons, E-rate, and energy rebate
- State Revenue – Adjust for higher than anticipated state aid due to lower property values and accrual of state funds for Teacher Incentive Allotment
- State Revenue – Record indirect cost for Strategic Staffing grant
- Federal Revenue – Adjust indirect costs for grants
- Federal Revenue – Decrease for School Health and Related Services (SHARS) revenue due to FY23 cost report adjustment and reduction of interim billings
- Federal Revenue – Increase primarily due to FEMA COVID Relief funds final payout
- Other Resources – Record revenue for Subscription Based Information Technology Agreements (SBITA) due to GASB 96 implementation
- Other Resources – Record transfer in from Enterprise Fund

Food Service

- Local Revenue – Adjust food service revenue for student a la carte meals
- Local Revenue – Adjust interest income due to higher than anticipated interest rates

Special Revenue Funds

- Local/State/Federal Estimated Revenue – Increase/(decrease) due to change in allocations (See breakdown by fund below)

Debt Service

- Local Revenue – Adjust for higher than anticipated I&S tax allocation rate
- State Revenue – Adjust for higher than anticipated state aid for hold-harmless
- Federal Revenue – Increase budget for federal subsidies

Bond Funds

- Local Revenue – Adjust interest income due to higher than anticipated interest rates

Recommended Amendments to Appropriations:

General Fund

- Payroll Expense – Net decrease for unfilled positions offset by payout of Teacher Incentive Allotment in June 2025
- Contracted Services – Net increase due to recording the contract expense for Subscription Based Information Technology Agreements (SBITA) due to GASB 96 implementation
- General Supplies –Net decrease for appropriations not needed
- Other Operating –Net increase for anticipated appropriations
- Capital Lease – Increase due to reclassification of Subscription Based Information Technology Agreements (SBITA) due to GASB 96 implementation
- Function Transfers:
 1. Allocate funds for DaVinci Day invoice offset by revenue
 2. Reallocate funds to purchase new van for the Science Resource Center
 3. Reallocate funds for Weaver invoices received for tax form preparation for alternative fuel tax credit offset by tax credit revenue
 4. Allocate funds for the Distribution Center's fuel and repair costs offset by auction revenue

Food Service

- Payroll Expense – Adjust for year-end payroll accrual
- Contracted Services – Increase for maintenance and repairs at food production center and electricity allocation
- Other Operating –Increase for higher than anticipated property insurance allocation
- Capital Lease – Increase due to reclassification of Subscription Based Information Technology Agreements (SBITA) due to GASB 96 implementation
- Capital Outlay – Accrue for end of year expenses

Special Revenue Funds

- Increase/(decrease) in estimated revenues and appropriations required to facilitate grant awards are as follows:

1.	Fund 206 – Education for Homeless Children and Youth	\$ 67,275
2.	Fund 211 – Title I, Part A – Improving Basic Programs	6,306,336
3.	Fund 244 – Career and Technical – Basic Grant	344,531
4.	Fund 255 – Title II, Part A – Supporting Effective Instruction	2,303,373
5.	Fund 263 – ESSA, Title III, Part A, English Language Acquisition & Enhancement	875,835
6.	Fund 289 – Federally Funded Special Revenue	795,393
7.	Fund 429 – State Funded Special Revenue	44,683
	Total Grant/Special Revenue Funds Revenues and Appropriations	<u>\$ 10,737,426</u>

Debt Service

- Debt Service – Adjust for debt service fees

Bond Funds

- Increase budget for construction, renovations, and equipment purchases

Enterprise Fund

- Capital Lease – Increase due to reclassification of Subscription Based Information Technology Agreements (SBITA) due to GASB 96 implementation
- Other Uses – Record transfer out to general fund

CYPRESS–FAIRBANKS INDEPENDENT SCHOOL DISTRICT
BUDGET AMENDMENTS
REVENUES/OTHER RESOURCES/OTHER USES BY MAJOR OBJECT & EXPENDITURES BY FUNCTION
FOR THE THREE MONTHS ENDED 6/30/25

	GENERAL	FOOD SERVICE	SPECIAL REVENUE FUNDS	DEBT SERVICE	BOND FUNDS	ENTERPRISE FUND
Recommended Amendments to Estimated Revenues/ Other Resources – Increase (Decrease):						
BY MAJOR OBJECT:	<u>Major Object No.</u>					
Local and Intermediate Sources	5700	\$ 2,510,682	\$ 2,000,000	\$ 1,317,485	\$ 9,376,152	\$
State Program Revenues	5800	7,844,602		44,683	530,891	
Federal Program Revenues	5900	(4,870,049)		10,692,743	5,934	
Other Resources	7900	14,085,199				
TOTAL REVENUE AMENDMENTS – By Major Object		\$ 19,570,434	\$ 2,000,000	\$ 10,737,426	\$ 1,854,310	\$ 9,376,152
Recommended Amendments to Appropriations/ Other Uses – Increase (Decrease):						
BY FUNCTION:	<u>Function No.</u>					
Instruction	11	\$ (11,572,796)	\$ 775,685		\$ (1,513)	\$
Instructional Resources & Media Services	12	248,909	12,050			
Curriculum & Instructional Staff Development	13	(1,791,052)	2,701,754			
Instructional Leadership	21	517,519	6,348,341			
School Leadership	23	2,738,599	2,112			
Guidance, Counseling, & Evaluation Services	31	2,885,700	298,646			
Social Work Services	32	143,000	30,864			
Health Services	33	298,000				
Student Transportation	34	(150,000)			(192,269)	
Food Services	35		1,500,000			
Cocurricular/Extracurricular Activities	36	1,361,816				
General Administration	41	(543,850)	44,683		150	
Plant Maintenance & Operations	51	(692,470)	150,000		6,729	
Security & Monitoring Services	52	3,300,000	2,515			
Data Processing Services	53	11,336,500			2,263	
Community Services	61	(605,000)	520,776			
Debt Service	71	6,700,000		500,000	2,089,699	75,000
Facilities Repair and Maintenance	81	200,000	110,000		2,918,537	
Payments to Fiscal Agents (SSA)	93	200,000				
Payments to JJAEP	95	50,000				
Other Intergovernmental Charges	99	(1,500,000)				
Other Uses	00					1,500,000
TOTAL EXPENDITURE AMENDMENTS– By Function		\$ 13,124,875	\$ 1,790,000	\$ 10,737,426	\$ 500,000	\$ 4,823,596
NET EFFECT ON FUND BALANCE		\$ 6,445,559	\$ 210,000	\$ -	\$ 1,354,310	\$ 4,552,556
						\$ (1,575,000)

GENERAL FUND (199)

Data Control Codes	Original Adopted Budget	Amendments/Transfers					Final Budget	
		QTR 1	QTR 2	QTR 3	QTR 4	TOTAL		
LOCAL AND INTERMEDIATE REVENUES:								
5710	Real and Personal Property Taxes	462,402,404		21,939,876		(8,539,318)	13,400,558	475,802,962
5720	Services Rendered To Other School Districts						-	-
5730	Tuition and Fees	6,126,651				825,000	825,000	6,951,651
5740	Other Revenues from Local Sources	26,452,349		3,930,193		9,950,000	13,880,193	40,332,542
5750	Revenues from Co-Curricular Services	2,921,000				275,000	275,000	3,196,000
5760	Other Local Sources						-	-
5770	Revenues from Intermediate Sources						-	-
5700	Total Local and Intermediate Revenues	497,902,404	-	25,870,069	-	2,510,682	28,380,751	526,283,155
STATE PROGRAM REVENUES:								
5810	Per Capita/Foundation Revenues	501,747,194		23,616,930		7,838,833	31,455,763	533,202,957
5820	State Program Revenues from TEA			41,419		5,769	47,188	47,188
5830	State Program Revenues from Others	70,154,158					-	70,154,158
5840	Shared Services Arrangements						-	-
5800	Total State Program Revenues	571,901,352	-	23,658,349	-	7,844,602	31,502,951	603,404,303
FEDERAL PROGRAM REVENUES:								
5920	Federal Revenues Distributed by TEA		674,682	1,233,329	249,828	(66,634)	2,091,205	2,091,205
5930	Federal Revenues Distributed by Others	16,000,000		(4,410,262)		(4,903,415)	(9,313,677)	6,686,323
5940	Federal Revenues Distributed Direct by Federal	500,000				100,000	100,000	600,000
5950	Shared Services Arrangements						-	-
5900	Total Federal Program Revenues	16,500,000	674,682	(3,176,933)	249,828	(4,870,049)	(7,122,472)	9,377,528
5000	Total Revenues	1,086,303,756	674,682	46,351,485	249,828	5,485,235	52,761,230	1,139,064,986
OTHER RESOURCES:								
7911	Sale of Bonds						-	-
7912	Sale of Real and Personal Property	500,000					-	500,000
7913	Proceeds from Capital Leases					12,585,199	12,585,199	12,585,199
7915	Operating Transfers In					1,500,000	1,500,000	1,500,000
7916	Premium Issuance of Bonds						-	-
7949	Other Resources						-	-
7000	Total Other Resources	500,000	-	-	-	14,085,199	14,085,199	14,585,199
TOTAL REVENUES AND OTHER RESOURCES		1,086,803,756	674,682	46,351,485	249,828	19,570,434	66,846,429	1,153,650,185
EXPENDITURES:								
11	Instruction	764,214,912	6,331,778	(1,048,663)	(951,668)	(11,572,796)	(7,241,349)	756,973,563
12	Instructional Resources and Media Services	5,338,804		1,211		248,909	250,120	5,588,924
13	Curriculum Development and Instructional Staff	11,264,959	80,465	43	(9,272)	(1,791,052)	(1,719,816)	9,545,143
21	Instructional Leadership	9,059,411	20,056	(27,358)	(11,199)	517,519	499,018	9,558,429
23	School Leadership	64,262,743	1,435	(2,390)	(2,548)	2,738,599	2,735,096	66,997,839
31	Guidance, Counseling and Evaluation Services	48,445,444	(15,040)	30,400	11,489	2,885,700	2,912,549	51,357,993
32	Social Work Services	742,012			(600)	143,000	142,400	884,412
33	Health Services	13,557,683	36,199	1,449	36,494	298,000	372,142	13,929,825
34	Student (Pupil) Transportation	48,221,482	3,500,000			(150,000)	3,350,000	51,571,482
35	Food Services						-	-
36	Cocurricular/Extracurricular Activities	24,255,093	84,704	(4,548)	141,164	1,361,816	1,583,136	25,838,229
41	General Administration	19,053,493	275,943	638,410	61,921	(543,850)	432,424	19,485,917
51	Plant Maintenance and Operations	92,695,713	1,370,251	203,064	229,526	(692,470)	1,110,371	93,806,084
52	Security and Monitoring Services	14,376,621		210,119	518,824	3,300,000	4,028,943	18,405,564
53	Data Processing Services	25,472,139	571,324	60,336	3,089,555	11,336,500	15,057,715	40,529,854
61	Community Services	11,051,055	276,029		(33,933)	(605,000)	(362,904)	10,688,151
71	Debt Service	2,627,821		214,395		6,700,000	6,914,395	9,542,216
81	Facilities Acquisition and Construction	487,500	255,432		70,000	200,000	525,432	1,012,932
93	Payments to Fiscal Agent	1,833,260				200,000	200,000	2,033,260
95	Payments to Juvenile Justice Alternative Pgms	55,000			8,600	50,000	58,600	113,600
99	Intergovernmental	7,263,000		265,000		(1,500,000)	(1,235,000)	6,028,000
00	Other Uses						-	-
6000	Total Expenditures	1,164,278,145	12,788,576	541,468	3,158,353	13,124,875	29,613,272	1,193,891,417
OTHER USES:								
8911	Transfers Out						-	-
8949	Other Uses						-	-
8000	Total Other Uses						-	-
TOTAL EXPENDITURES AND OTHER USES		1,164,278,145	12,788,576	541,468	3,158,353	13,124,875	29,613,272	1,193,891,417
NET EFFECT ON FUND BALANCE		(77,474,389)	(12,113,894)	45,810,017	(2,908,525)	6,445,559	37,233,157	(40,241,232)

INSTRUCTIONAL MATERIALS ALLOTMENT

Data Control Codes	Original Adopted Budget	Amendments/Transfers					Final Budget
		QTR 1	QTR 2	QTR 3	QTR 4	TOTAL	
LOCAL AND INTERMEDIATE REVENUES:							
5710	Real and Personal Property Taxes						-
5720	Services Rendered To Other School Districts						-
5730	Tuition and Fees						-
5740	Other Revenues from Local Sources						-
5750	Revenues from Co-Curricular Services						-
5760	Other Local Sources						-
5770	Revenues from Intermediate Sources						-
5700	Total Local and Intermediate Revenues	-	-	-	-	-	-
STATE PROGRAM REVENUES:							
5810	Per Capita/Foundation Revenues						-
5820	State Program Revenues from TEA	12,950,000				12,950,000	12,950,000
5830	State Program Revenues from Others						-
5840	Shared Services Arrangements						-
5800	Total State Program Revenues	-	12,950,000	-	-	-	12,950,000
FEDERAL PROGRAM REVENUES:							
5920	Federal Revenues Distributed by TEA						-
5930	Federal Revenues Distributed by Others						-
5940	Federal Revenues Distributed Direct by Federal						-
5950	Shared Services Arrangements						-
5900	Total Federal Program Revenues	-	-	-	-	-	-
5000	Total Revenues	-	12,950,000	-	-	-	12,950,000
OTHER RESOURCES:							
7911	Sale of Bonds						-
7912	Sale of Real and Personal Property						-
7913	Proceeds from Capital Leases						-
7915	Operating Transfers In						-
7916	Premium Issuance of Bonds						-
7949	Other Resources						-
7000	Total Other Resources	-	-	-	-	-	-
TOTAL REVENUES AND OTHER RESOURCES							
		-	12,950,000	-	-	-	12,950,000
EXPENDITURES:							
11	Instruction	12,950,000		155,000		13,105,000	13,105,000
12	Instructional Resources and Media Services						-
13	Curriculum Development and Instructional Staff						-
21	Instructional Leadership						-
23	School Leadership						-
31	Guidance, Counseling and Evaluation Services						-
32	Social Work Services						-
33	Health Services						-
34	Student (Pupil) Transportation						-
35	Food Services						-
36	Cocurricular/Extracurricular Activities						-
41	General Administration						-
51	Plant Maintenance and Operations						-
52	Security and Monitoring Services						-
53	Data Processing Services						-
61	Community Services						-
71	Debt Service						-
81	Facilities Acquisition and Construction						-
93	Payments to Fiscal Agent						-
95	Payments to Juvenile Justice Alternative Pgms						-
99	Intergovernmental						-
00	Other Uses						-
6000	Total Expenditures	-	12,950,000	-	155,000	-	13,105,000
OTHER USES:							
8911	Transfers Out						-
8949	Other Uses						-
8000	Total Other Uses	-	-	-	-	-	-
TOTAL EXPENDITURES AND OTHER USES							
		-	12,950,000	-	155,000	-	13,105,000
NET EFFECT ON FUND BALANCE							
		-	-	-	(155,000)	-	(155,000)

CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT
 BUDGET AS AMENDED
 FISCAL YEAR ENDED JUNE 30, 2025

FOOD SERVICE FUND (240)

Data Control Codes	Original Adopted Budget	Amendments/Transfers					Final Budget
		QTR 1	QTR 2	QTR 3	QTR 4	TOTAL	
LOCAL AND INTERMEDIATE REVENUES:							
5710	Real and Personal Property Taxes					-	-
5720	Services Rendered To Other School Districts					-	-
5730	Tuition and Fees					-	-
5740	Other Revenues from Local Sources	869,600		500,000	750,000	1,250,000	2,119,600
5750	Revenues from Co-Curricular Services	13,549,366			1,250,000	1,250,000	14,799,366
5760	Other Local Sources					-	-
5770	Revenues from Intermediate Sources					-	-
5700	Total Local and Intermediate Revenues	14,418,966	-	-	500,000	2,000,000	16,918,966
STATE PROGRAM REVENUES:							
5810	Per Capita/Foundation Revenues					-	-
5820	State Program Revenues from TEA	332,696				-	332,696
5830	State Program Revenues from Others					-	-
5840	Shared Services Arrangements					-	-
5800	Total State Program Revenues	332,696	-	-	-	-	332,696
FEDERAL PROGRAM REVENUES:							
5920	Federal Revenues Distributed by TEA	58,022,612		2,000,000		2,000,000	60,022,612
5930	Federal Revenues Distributed by Others	890,400				-	890,400
5940	Federal Revenues Distributed Direct by Federal					-	-
5950	Shared Services Arrangements					-	-
5900	Total Federal Program Revenues	58,913,012	-	2,000,000	-	2,000,000	60,913,012
5000	Total Revenues	73,664,674	-	2,500,000	2,000,000	4,500,000	78,164,674
OTHER RESOURCES:							
7911	Sale of Bonds					-	-
7912	Sale of Real and Personal Property					-	-
7913	Proceeds from Capital Leases					-	-
7915	Operating Transfers In					-	-
7916	Premium Issuance of Bonds					-	-
7949	Other Resources					-	-
7000	Total Other Resources	-	-	-	-	-	-
TOTAL REVENUES AND OTHER RESOURCES		73,664,674	-	2,500,000	2,000,000	4,500,000	78,164,674
EXPENDITURES:							
11	Instruction					-	-
12	Instructional Resources and Media Services					-	-
13	Curriculum Development and Instructional Staff					-	-
21	Instructional Leadership					-	-
23	School Leadership					-	-
31	Guidance, Counseling and Evaluation Services					-	-
32	Social Work Services					-	-
33	Health Services					-	-
34	Student (Pupil) Transportation					-	-
35	Food Services	72,354,589		13,500,000	1,500,000	15,000,000	87,354,589
36	Cocurricular/Extracurricular Activities					-	-
41	General Administration					-	-
51	Plant Maintenance and Operations	1,310,085			150,000	150,000	1,460,085
52	Security and Monitoring Services					-	-
53	Data Processing Services					-	-
61	Community Services					-	-
71	Debt Service				30,000	30,000	30,000
81	Facilities Acquisition and Construction				110,000	110,000	110,000
93	Payments to Fiscal Agent					-	-
95	Payments to Juvenile Justice Alternative Pgms					-	-
99	Intergovernmental					-	-
00	Other Uses					-	-
6000	Total Expenditures	73,664,674	-	13,500,000	1,790,000	15,290,000	88,954,674
OTHER USES:							
8911	Transfers Out					-	-
8949	Other Uses					-	-
8000	Total Other Uses	-	-	-	-	-	-
TOTAL EXPENDITURES AND OTHER USES		73,664,674	-	13,500,000	1,790,000	15,290,000	88,954,674
NET EFFECT ON FUND BALANCE		-	-	(11,000,000)	210,000	(10,790,000)	(10,790,000)

SPECIAL REVENUE FUND

Data Control Codes	Original Adopted Budget	Amendments/Transfers					Final Budget
		QTR 1	QTR 2	QTR 3	QTR 4	TOTAL	
LOCAL AND INTERMEDIATE REVENUES:							
5710	Real and Personal Property Taxes					-	-
5720	Services Rendered To Other School Districts		2,877,018			2,877,018	2,877,018
5730	Tuition and Fees					-	-
5740	Other Revenues from Local Sources	96,734				96,734	96,734
5750	Revenues from Co-Curricular Services					-	-
5760	Other Local Sources		58,000			58,000	58,000
5770	Revenues from Intermediate Sources					-	-
5700	Total Local and Intermediate Revenues	-	96,734	2,935,018	-	-	3,031,752
STATE PROGRAM REVENUES:							
5810	Per Capita/Foundation Revenues		1,431,549	20,000		1,451,549	1,451,549
5820	State Program Revenues from TEA	3,236,372	3,903,336		44,683	7,184,391	7,184,391
5830	State Program Revenues from Others					-	-
5840	Shared Services Arrangements					-	-
5800	Total State Program Revenues	-	3,236,372	5,334,885	20,000	44,683	8,635,940
FEDERAL PROGRAM REVENUES:							
5920	Federal Revenues Distributed by TEA	39,277,639	43,515,331	9,391,737	10,692,743	102,877,450	102,877,450
5930	Federal Revenues Distributed by Others	402,342				402,342	402,342
5940	Federal Revenues Distributed Direct by Federal					-	-
5950	Shared Services Arrangements					-	-
5900	Total Federal Program Revenues	-	39,679,981	43,515,331	9,391,737	10,692,743	103,279,792
5000	Total Revenues	-	43,013,087	51,785,234	9,411,737	10,737,426	114,947,484
OTHER RESOURCES:							
7911	Sale of Bonds					-	-
7912	Sale of Real and Personal Property					-	-
7913	Proceeds from Capital Leases					-	-
7915	Operating Transfers In					-	-
7916	Premium Issuance of Bonds					-	-
7949	Other Resources					-	-
7000	Total Other Resources	-	-	-	-	-	-
TOTAL REVENUES AND OTHER RESOURCES							
		-	43,013,087	51,785,234	9,411,737	10,737,426	114,947,484
EXPENDITURES:							
11	Instruction	20,093,008	32,798,394	190,057	775,685	53,857,144	53,857,144
12	Instructional Resources and Media Services	72,462	218,444		12,050	302,956	302,956
13	Curriculum Development and Instructional Staff	4,885,396	9,872,013	3,257,414	2,701,754	20,716,577	20,716,577
21	Instructional Leadership	12,288,242	513,679	2,489,801	6,348,341	21,640,063	21,640,063
23	School Leadership	13,438	628,487	371,367	2,112	1,015,404	1,015,404
31	Guidance, Counseling and Evaluation Services	1,727,244	2,363,017	2,521,549	298,646	6,910,456	6,910,456
32	Social Work Services	78,616		56,549	30,864	166,029	166,029
33	Health Services	512,342		525,000		1,037,342	1,037,342
34	Student (Pupil) Transportation					-	-
35	Food Services					-	-
36	Cocurricular/Extracurricular Activities					-	-
41	General Administration				44,683	44,683	44,683
51	Plant Maintenance and Operations					-	-
52	Security and Monitoring Services	46,290	177,854		2,515	226,659	226,659
53	Data Processing Services					-	-
61	Community Services	92,486	1,310,010		520,776	1,923,272	1,923,272
71	Debt Service					-	-
81	Facilities Acquisition and Construction	3,203,563	3,903,336			7,106,899	7,106,899
93	Payments to Fiscal Agent					-	-
95	Payments to Juvenile Justice Alternative Pgms					-	-
99	Intergovernmental					-	-
00	Other Uses					-	-
6000	Total Expenditures	-	43,013,087	51,785,234	9,411,737	10,737,426	114,947,484
OTHER USES:							
8911	Transfers Out					-	-
8949	Other Uses					-	-
8000	Total Other Uses	-	-	-	-	-	-
TOTAL EXPENDITURES AND OTHER USES							
		-	43,013,087	51,785,234	9,411,737	10,737,426	114,947,484
NET EFFECT ON FUND BALANCE							
		-	-	-	-	-	-

CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT
 BUDGET AS AMENDED
 FISCAL YEAR ENDED JUNE 30, 2025

DEBT SERVICE FUND (599)

Data Control Codes	Original Adopted Budget	Amendments/Transfers				TOTAL	Final Budget
		QTR 1	QTR 2	QTR 3	QTR 4		
LOCAL AND INTERMEDIATE REVENUES:							
5710	Real and Personal Property Taxes	265,924,661		9,605,860	1,317,485	10,923,345	276,848,006
5720	Services Rendered To Other School Districts					-	-
5730	Tuition and Fees					-	-
5740	Other Revenues from Local Sources	3,500,000		1,500,000		1,500,000	5,000,000
5750	Revenues from Co-Curricular Services					-	-
5760	Other Local Sources					-	-
5770	Revenues from Intermediate Sources					-	-
5700	Total Local and Intermediate Revenues	269,424,661	-	11,105,860	1,317,485	12,423,345	281,848,006
STATE PROGRAM REVENUES:							
5810	Per Capita/Foundation Revenues					-	-
5820	State Program Revenues from TEA	34,479,811			530,891	530,891	35,010,702
5830	State Program Revenues from Others					-	-
5840	Shared Services Arrangements					-	-
5800	Total State Program Revenues	34,479,811	-	-	530,891	530,891	35,010,702
FEDERAL PROGRAM REVENUES:							
5920	Federal Revenues Distributed by TEA					-	-
5930	Federal Revenues Distributed by Others					-	-
5940	Federal Revenues Distributed Direct by Federal	168,864			5,934	5,934	174,798
5950	Shared Services Arrangements					-	-
5900	Total Federal Program Revenues	168,864	-	-	5,934	5,934	174,798
5000	Total Revenues	304,073,336	-	11,105,860	1,854,310	12,960,170	317,033,506
OTHER RESOURCES:							
7911	Sale of Bonds					-	-
7912	Sale of Real and Personal Property					-	-
7913	Proceeds from Capital Leases					-	-
7915	Operating Transfers In					-	-
7916	Premium Issuance of Bonds	8,318,068		30,457,940		38,776,008	38,776,008
7949	Other Resources	77,265,000		318,535,000		395,800,000	395,800,000
7000	Total Other Resources	-	85,583,068	348,992,940	-	434,576,008	434,576,008
TOTAL REVENUES AND OTHER RESOURCES		304,073,336	85,583,068	360,098,800	1,854,310	447,536,178	751,609,514
EXPENDITURES:							
11	Instruction					-	-
12	Instructional Resources and Media Services					-	-
13	Curriculum Development and Instructional Staff					-	-
21	Instructional Leadership					-	-
23	School Leadership					-	-
31	Guidance, Counseling and Evaluation Services					-	-
32	Social Work Services					-	-
33	Health Services					-	-
34	Student (Pupil) Transportation					-	-
35	Food Services					-	-
36	Cocurricular/Extracurricular Activities					-	-
41	General Administration					-	-
51	Plant Maintenance and Operations					-	-
52	Security and Monitoring Services					-	-
53	Data Processing Services					-	-
61	Community Services					-	-
71	Debt Service	304,073,336		2,747,414	500,000	3,247,414	307,320,750
81	Facilities Acquisition and Construction					-	-
93	Payments to Fiscal Agent					-	-
95	Payments to Juvenile Justice Alternative Pgms					-	-
99	Intergovernmental					-	-
00	Other Uses	84,946,765		346,957,578		431,904,343	431,904,343
6000	Total Expenditures	304,073,336	84,946,765	349,704,992	500,000	435,151,757	739,225,093
OTHER USES:							
8911	Transfers Out					-	-
8949	Other Uses					-	-
8000	Total Other Uses	-	-	-	-	-	-
TOTAL EXPENDITURES AND OTHER USES		304,073,336	84,946,765	349,704,992	500,000	435,151,757	739,225,093
NET EFFECT ON FUND BALANCE		-	636,303	10,393,808	1,354,310	12,384,421	12,384,421

CAPITAL PROJECTS FUND

Data Control Codes	Original Adopted Budget	Amendments/Transfers				TOTAL	Final Budget
		QTR 1	QTR 2	QTR 3	QTR 4		
LOCAL AND INTERMEDIATE REVENUES:							
5710	Real and Personal Property Taxes					-	-
5720	Services Rendered To Other School Districts					-	-
5730	Tuition and Fees					-	-
5740	Other Revenues from Local Sources	4,427,945	6,774,589	7,739,744	9,376,152	28,318,430	28,318,430
5750	Revenues from Co-Curricular Services					-	-
5760	Other Local Sources					-	-
5770	Revenues from Intermediate Sources					-	-
5700	Total Local and Intermediate Revenues	-	4,427,945	6,774,589	7,739,744	9,376,152	28,318,430
STATE PROGRAM REVENUES:							
5810	Per Capita/Foundation Revenues					-	-
5820	State Program Revenues from TEA					-	-
5830	State Program Revenues from Others					-	-
5840	Shared Services Arrangements					-	-
5800	Total State Program Revenues	-	-	-	-	-	-
FEDERAL PROGRAM REVENUES:							
5920	Federal Revenues Distributed by TEA					-	-
5930	Federal Revenues Distributed by Others					-	-
5940	Federal Revenues Distributed Direct by Federal					-	-
5950	Shared Services Arrangements					-	-
5900	Total Federal Program Revenues	-	-	-	-	-	-
5000	Total Revenues	-	4,427,945	6,774,589	7,739,744	9,376,152	28,318,430
OTHER RESOURCES:							
7911	Sale of Bonds		292,535,000			292,535,000	292,535,000
7912	Sale of Real and Personal Property					-	-
7913	Proceeds from Capital Leases					-	-
7915	Operating Transfers In					-	-
7916	Premium Issuance of Bonds		24,554,699			24,554,699	24,554,699
7949	Other Resources					-	-
7000	Total Other Resources	-	-	317,089,699	-	-	317,089,699
TOTAL REVENUES AND OTHER RESOURCES							
		-	4,427,945	323,864,288	7,739,744	9,376,152	345,408,129
EXPENDITURES:							
11	Instruction	30,498,584	16,546,554	8,145	(1,513)	47,051,770	47,051,770
12	Instructional Resources and Media Services					-	-
13	Curriculum Development and Instructional Staff					-	-
21	Instructional Leadership					-	-
23	School Leadership					-	-
31	Guidance, Counseling and Evaluation Services					-	-
32	Social Work Services					-	-
33	Health Services					-	-
34	Student (Pupil) Transportation	2,367,465		(141,176)	(192,269)	2,034,020	2,034,020
35	Food Services					-	-
36	Cocurricular/Extracurricular Activities					-	-
41	General Administration	79,143	898		150	80,191	80,191
51	Plant Maintenance and Operations	1,775,055	1,566,505		6,729	3,348,289	3,348,289
52	Security and Monitoring Services	1,581,158		(329,163)		1,251,995	1,251,995
53	Data Processing Services	24,020,517	13,717,656	(8,145)	2,263	37,732,291	37,732,291
61	Community Services					-	-
71	Debt Service				2,089,699	2,089,699	2,089,699
81	Facilities Acquisition and Construction	410,096,187	292,003,086	8,183,122	2,918,537	713,200,932	713,200,932
93	Payments to Fiscal Agent					-	-
95	Payments to Juvenile Justice Alternative Pgms					-	-
99	Intergovernmental					-	-
00	Other Uses					-	-
6000	Total Expenditures	-	470,418,109	323,834,699	7,712,783	4,823,596	806,789,187
OTHER USES:							
8911	Transfers Out					-	-
8949	Other Uses					-	-
8000	Total Other Uses	-	-	-	-	-	-
TOTAL EXPENDITURES AND OTHER USES							
		-	470,418,109	323,834,699	7,712,783	4,823,596	806,789,187
NET EFFECT ON FUND BALANCE							
		-	(465,990,164)	29,589	26,961	4,552,556	(461,381,058)

CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT
 BUDGET AS AMENDED
 FISCAL YEAR ENDED JUNE 30, 2025

ENTERPRISE FUND

Data Control Codes	Original Adopted Budget	Amendments/Transfers				TOTAL	Final Budget
		QTR 1	QTR 2	QTR 3	QTR 4		
LOCAL AND INTERMEDIATE REVENUES:							
5710	Real and Personal Property Taxes					-	-
5720	Services Rendered To Other School Districts					-	-
5730	Tuition and Fees	7,206,225		300,000		300,000	7,506,225
5740	Other Revenues from Local Sources			100,000		100,000	100,000
5750	Revenues from Co-Curricular Services					-	-
5760	Other Local Sources					-	-
5770	Revenues from Intermediate Sources					-	-
5700	Total Local and Intermediate Revenues	7,206,225	-	-	400,000	-	400,000
STATE PROGRAM REVENUES:							
5810	Per Capita/Foundation Revenues					-	-
5820	State Program Revenues from TEA					-	-
5830	State Program Revenues from Others					-	-
5840	Shared Services Arrangements					-	-
5800	Total State Program Revenues	-	-	-	-	-	-
FEDERAL PROGRAM REVENUES:							
5920	Federal Revenues Distributed by TEA					-	-
5930	Federal Revenues Distributed by Others					-	-
5940	Federal Revenues Distributed Direct by Federal					-	-
5950	Shared Services Arrangements					-	-
5900	Total Federal Program Revenues	-	-	-	-	-	-
5000	Total Revenues	7,206,225	-	-	400,000	-	400,000
OTHER RESOURCES:							
7911	Sale of Bonds					-	-
7912	Sale of Real and Personal Property					-	-
7913	Proceeds from Capital Leases					-	-
7915	Operating Transfers In					-	-
7916	Premium Issuance of Bonds					-	-
7949	Other Resources					-	-
7000	Total Other Resources	-	-	-	-	-	-
TOTAL REVENUES AND OTHER RESOURCES		7,206,225	-	-	400,000	-	400,000
EXPENDITURES:							
11	Instruction					-	-
12	Instructional Resources and Media Services					-	-
13	Curriculum Development and Instructional Staff					-	-
21	Instructional Leadership					-	-
23	School Leadership					-	-
31	Guidance, Counseling and Evaluation Services					-	-
32	Social Work Services					-	-
33	Health Services					-	-
34	Student (Pupil) Transportation					-	-
35	Food Services					-	-
36	Cocurricular/Extracurricular Activities					-	-
41	General Administration					-	-
51	Plant Maintenance and Operations					-	-
52	Security and Monitoring Services					-	-
53	Data Processing Services					-	-
61	Community Services	6,191,979		(400,000)		(400,000)	5,791,979
71	Debt Service				75,000	75,000	75,000
81	Facilities Acquisition and Construction					-	-
93	Payments to Fiscal Agent					-	-
95	Payments to Juvenile Justice Alternative Pgms					-	-
99	Intergovernmental					-	-
00	Other Uses					-	-
6000	Total Expenditures	6,191,979	-	(400,000)	75,000	(325,000)	5,866,979
OTHER USES:							
8911	Transfers Out				1,500,000	1,500,000	1,500,000
8949	Other Uses					-	-
8000	Total Other Uses	-	-	-	1,500,000	1,500,000	1,500,000
TOTAL EXPENDITURES AND OTHER USES		6,191,979	-	(400,000)	1,575,000	1,175,000	7,366,979
NET EFFECT ON FUND BALANCE		1,014,246	-	-	800,000	(1,575,000)	(775,000)
						239,246	

**STATE OF TEXAS
COUNTY OF HARRIS**

RESOLUTION

IT IS HEREBY RESOLVED, ordered, and directed by the Board of Trustees of the Cypress-Fairbanks Independent School District the approval to commit the following portions of the District's June 30, 2025 General Fund unassigned fund balance:

BE IT RESOLVED, the District commits the cost of self-funded worker's compensation.

BE IT RESOLVED, the District commits the cost of self-funded unemployment benefits.

BE IT RESOLVED, the District commits the cost of self-funded insurance plans.

BE IT RESOLVED, the District commits portions of the District's June 30, 2025 local special revenue funds, not restricted by funding source, for its intended purpose.

BE IT RESOLVED that the provisions of this Resolution shall be effective as of the date of adoption and shall remain in effect until modified by action of the Board of Trustees.

PASSED, APPROVED AND ADOPTED this 23rd day of June, 2025.

Scott Henry
President

Attest:

Justin Ray
Secretary

**STATE OF TEXAS
COUNTY OF HARRIS**

RESOLUTION

IT IS HEREBY RESOLVED, ordered, and directed by the Board of Trustees of the Cypress-Fairbanks Independent School District the approval of the Chief Financial Officer, the assistant superintendent of business and financial services, and the treasurer as investment officers for the District.

BE IT RESOLVED, ordered, and directed that the Cypress-Fairbanks Independent School District adopt the Investment Policy on Public Funds and the Investment Strategy, in the form attached hereto as CDA (LOCAL), as the investment policy and investment strategy for the District pursuant to Chapter 2256, Texas Government Code of the Public Funds Investment Act, as amended.

BE IT RESOLVED by the Board of Trustees of the Cypress-Fairbanks Independent School District the approval of the Texas Association of School Boards (TASB), the Texas Association of School Business Officials (TASBO), Region IV Education Service Center, Local Government Investment Cooperative (LOGIC), Texas Association of School Administrators (TASA), Hilltop Securities, Texas Tech University, Texas State University, Patterson and Associates, TexPool, DAC Bond, Federated Investors, Inc., Public Trust Advisors, LLC and the North Central Texas Council of Governments as independent sources of instruction relating to investment responsibilities for the investment officers of the District as required by Section 2256.008(a), Texas Government Code of the Public Funds Investment Act, as amended.

BE IT RESOLVED by the Board of Trustees of the Cypress-Fairbanks Independent School District the approval of the investment training hours below which have been completed by the following investment officers of the District for the fiscal year ended June 30, 2025, as required by Section 2256.008(a-1)-(b), Texas Government Code of the Public Funds Investment Act, as amended.

<u>Investment Officer</u>	<u>Source of Training</u>	<u>Hours</u>
Amanda Boles	North Central Texas Council of Governments	5
Amanda Boles	Public Trust Advisors, LLC	4
Adam Leal	Public Trust Advisors, LLC	8
Adam Leal	TexPool	2
Karen Smith	North Central Texas Council of Governments	5
Karen Smith	Public Trust Advisors, LLC	5

BE IT RESOLVED that the provisions of this Resolution shall be effective as of the date of adoption and shall remain in effect until modified by action of the Board of Trustees.

PASSED, APPROVED AND ADOPTED this 23rd day of June 2025.

Scott Henry
President

Attest:

Justin Ray
Secretary

**Scope and Legal
Requirements**

Definition

The investment policy covers all financial assets under the direct control of the District. Transactions involving the purchase, sale, or maintenance of all District financial investments are included within the jurisdiction of this policy.

Compliance with
Public Funds
Investment Act

It is the policy of the District to comply fully with all provisions of the Public Funds Investment Act.

Local Investment
Authority

In accordance with the Public Funds Investment Act, the responsibility for conducting investment transactions resides with the Trustees of the Board of Education. Pursuant to the Public Funds Investment Act, the Board has adopted this written policy for the investment and management of District funds.

The Board shall adopt at least annually a resolution stating that the investment policy has been reviewed.

Standard of Care

Investments shall be made, considering prevailing circumstances, which persons of prudence, discretion, and intelligence would exercise in the management of their own affairs and considering the probable safety of capital as well as probable income from an investment decision.

In determining the prudence of an investment decision, the determination should take into consideration the investment of all funds rather than the prudence of a single investment. Additionally, whether the investment decision was consistent with the investment policy should be considered.

**Purpose and
Objectives**

Overall Investment
Strategy

The overall primary objective of the investment and cash management policies is to ensure that District financial assets are properly safeguarded, provide an adequate rate of return, and provide the necessary liquidity for the District to react to changes in economic and market conditions.

Emphasis of Safety
of Principal and
Liquidity

The safety of principal and liquidity of investments are awarded the highest priority in decisions regarding District funds. The primary objective must be the preservation of capital entrusted to the District, while also ensuring that the funds are available to be utilized when needed. The order of priority is (1) preservation and safety of principal, (2) liquidity, and (3) yield.

Diversification
As a Priority

The diversification of investments as relating to maturity, instruments, and issuers shall be considered a priority within the context of the overall investment policy. The intent of this policy is to ensure that losses incurred on any single security do not exceed income generated from the remainder of the portfolio.

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Maturity
Requirements
And Restrictions

It is an objective of the District to match the maturity of investment instruments to cash flow needs. The dollar average weighted maturity of the portfolio as a whole will not exceed 547 days (18 months). The following restrictions apply to maturities for all investments in all funds:

1. No investment security shall have a stated maturity greater than three years.
2. A bankers' acceptance shall not have a stated maturity greater than 270 days.
3. The term of a reverse repurchase agreement shall not be greater than 90 days.
4. Commercial paper shall not have a stated maturity greater than 270 days.
5. Money market mutual funds shall have a dollar-weighted average stated maturity no greater than 90 days or two years depending on the type of mutual fund.

Yield Statement

It is the policy of the District to achieve an average rate of return consistent with the levels of risk and liquidity previously stated as highest priorities.

Individual Fund
Investment
Strategies

Individual fund strategies may set more stringent requirements on safety, liquidity, diversification, maturity, and yield but must at least meet the standards adopted in this policy.

Quality and
Capability of
Investment
Staff

The District shall exercise due diligence in hiring and training staff responsible for investments and cash management. Staff shall have the skill levels and education necessary for the performance of these duties.

Cash
Management
Program

The investment policy is a component of the District's overall cash management program, which includes policies and procedures relating to all aspects of cash handling.

Investment
Committee

An investment committee shall be responsible for giving guidance and aiding the investment staff. The investment committee shall determine a process for meeting and reviewing investment activity.

The investment committee shall be comprised of all District employees designated as primary or alternate investment officers.

**Monitoring Market
Prices**

Monitoring shall be done monthly or more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment. The investment officer shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include:

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financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds.

**Monitoring Rating
Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

Authorities

Designation and
Limitations of
Investment Officers

Authority to manage the District's investment program is derived from and delegated pursuant to provisions of the Public Funds Investment Act. Management responsibility for the investment program is hereby delegated to the primary investment officers. In the absence of a primary investment officer, an alternate investment officer shall have authority to transact business within procedures established by the primary investment officer.

The primary investment officer is responsible for establishing and maintaining written procedures for the investment program, which result in operations consistent with the investment policy. Procedures shall include explicit delegation of authority for all investment activities. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the primary investment officer. The primary investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

Training
Requirements

The treasurer and any other employees designated as primary investment officers shall attend at least one formal training session within 12 months after taking office or assuming duties. Training must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with Chapter 2256. Training must be approved by the investment committee and provide at least ten hours of instruction. Additional training of not less than eight instructional hours must occur in every two-year period that begins on the first day of the District's fiscal year and consists of the two consecutive fiscal years after that date.

Personal Business
Disclosure
Requirements

Officers and employees of the District involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

All investment officers shall complete a disclaimer or disclosure statement related to potential conflicts of interest annually or as conditions change. The statement will be submitted to the District's

internal auditor. The following types of relationships must be disclosed:

1. A personal business relationship by an investment officer with any entity attempting to sell an investment to the District.
2. Any investment officer related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the District.

If a conflict of interest involving an investment officer is noted by the District's internal auditor from the submitted disclosure statement, a written explanation of the relationship must be filed with the Board and the Texas Ethics Commission.

**Authorized and
Suitable Investment
Securities**

Authorized
Securities

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of the U.S. government or its agencies and instrumentalities.
2. Direct obligations of the state of Texas or its agencies and instrumentalities.
3. Obligations of other states, agencies, counties, and cities which are rated for investment quality as A or higher.
4. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state or the United States or their respective agencies and instrumentalities.
5. Fully insured or collateralized certificates of deposits at commercial banks and savings and loan associations domiciled in the state of Texas.
6. Repurchase agreements if fully collateralized by the U.S. government or agencies, having a defined termination date, and placed through a primary government securities dealer as defined by the Federal Reserve, or a bank domiciled in the state of Texas. This authorization includes both direct and reverse security repurchase agreements. The term of reverse repurchase agreements shall not exceed 90 days.
7. Bankers' acceptances with maturities of 270 days or less, which are eligible collateral for borrowing from a Federal Reserve Bank and are accepted by a domestic bank whose

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short-term obligations are rated at least A-1, P-1, or the equivalent by a nationally recognized credit rating agency.

8. Commercial paper with maturities of 270 days or less, rated not less than A-1 or P-1 by at least two nationally recognized credit rating agencies or by one agency if fully secured by an irrevocable letter of credit issued by a bank organized and existing under U.S. law or the law of any state.
9. The following types of no-load mutual funds are authorized:
 - a. A money market fund, which is regulated by the SEC, has a dollar-weighted average stated maturity of 90 days or less, and includes in its investment objectives the maintenance of a stable net asset value of \$1 for each share.
 - b. A mutual fund, except for bond proceeds, which is registered with the SEC, has an average weighted maturity of less than two years, is invested exclusively in obligations approved by Government Code Chapter 2256 (Subchapter A), is continuously rated as to investment quality by at least one nationally recognized investment rating firm of not less than AAA or its equivalent, and which conforms to the requirements in Government Code 2256.016(b) and (c) relating to the eligibility of investment pools to receive and invest funds of investing entities.
10. Public fund investment pools meeting the requirements of Sections 2256.016–2256.019 of the Public Funds Investment Act.
11. A guaranteed investment contract is authorized for bond proceeds if it has a defined termination date, is secured by obligations described by Section 2256.009 of the Public Funds Investment Act in an amount equal to at least the amount of bond proceeds, and is pledged to the District and deposited with a third party selected by the District.

Unauthorized
Securities

The following are not authorized investment securities and funds:

1. Derivative products known as collateralized mortgage obligations (CMO) regardless of whether they meet requirements for authorized investments under Section 2256.009 of the Public Funds Investment Act.
2. Derivative products including options, futures, options on futures, caps, collars, and floors.

3. Any investment in a certificate of deposit or repurchase agreement, which is secured by interest-only (I/O) or principal-only (P/O) strips of obligations with underlying mortgage-backed security collateral, collateralized mortgage obligations with a maturity of greater than ten years, or collateralized mortgage obligations with an inverse floating interest rate.

Collateralization
Requirements

Funds on deposit with the depository bank shall be collateralized by pledged, approved securities or a surety bond to adequately protect the funds of the District. The District shall have the right to designate the amount of approved securities and/or the aggregate amount of the bond to adequately protect the District. The District may not designate an amount less than the minimum percentage required by Section 2257.022(b), Government Code of the balance of District funds on deposit with the depository bank from day to day, less any applicable Federal Deposit Insurance Corporation insurance. The approved securities shall be valued at market value for purposes of calculating the designated amount of collateral required. The bank shall have the right and privilege of substituting approved securities upon obtaining the approval of the District.

Types of approved securities for collateralization include:

1. A direct obligation of the United States.
2. A general obligation that is backed by the full faith and credit of the United States.
3. An obligation the principal and interest on which are unconditionally guaranteed by the United States.
4. An obligation of an agency or instrumentality of the United States, including a mortgage-backed security of the agency or instrumentality.
5. A general or special obligation issued by a public agency, payable from taxes, revenues, or a combination of taxes and revenues that has been rated as to investment quality by a nationally recognized rating agency and that has a current rating of not less than A or its equivalent.
6. Any security in which a public entity may invest under the Public Funds Investment Act.

Pledged approved securities shall be safe kept either by the Federal Reserve Bank System or a third party not associated directly with the depository bank. The safekeeping receipts shall designate the District as the pledgee.

In the instance that a surety bond is used as collateral, the bond shall be payable to Cypress-Fairbanks ISD and shall be signed by the bank and by some surety company authorized to do business in the state of Texas.

**Safekeeping
Requirements**

All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

In order to reduce custodial credit risk, any obligation purchased by the District as an investment and recorded on the Federal Reserve's book entry system shall be confirmed to the District via a safekeeping receipt to be maintained on the books of a third party's safekeeping department.

Safekeeping for all other investments not specifically mentioned in this section shall be maintained at a third-party bank not associated directly with the District's depository.

The District shall retain clearly marked receipts providing proof of the District's ownership.

Soliciting Bids

In order to get the best return on its investments, the District may solicit bids in writing, by telephone, through electronic submission, or by a combination of these methods. Records shall be kept of the bids offered and the bids accepted, along with a brief explanation of the decision made regarding the purchase.

Based on an annual evaluation, major financial institutions and banks shall be deleted from or continued on the eligibility list. The following criteria shall be used in the annual evaluation:

1. Number of transactions competitively won.
2. Prompt and accurate confirmation of transactions.
3. Efficiency of securities deliveries.
4. Accuracy of market information.
5. Account servicing.

All investment instruments shall be in the name of the District and held at the District's safekeeping institution.

**Investment
Strategies by Fund**

General Fund

The general fund includes operating funds, payroll, the tax lockbox, and general maintenance. The investment strategy for this fund has as its primary objective to ensure the preservation and safety of principal. Secondly, the objective shall be that anticipated cash flows are matched with adequate investment liquidity. These objectives shall be accomplished by purchasing quality, short- to medium-term securities whose maturities closely match the fund's cash flow requirements. Funds not needed for short-term cash flow

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requirements should have diversified maturities and issuers and be readily marketable in the secondary market. Yield will be enhanced by the use of maturity extension available within the confines of accurate cash flow projections.

Custodial Fund	The custodial fund is comprised of agency activity, pension, and endowment funds. The investment strategy for this fund has as its primary objective preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements. These objectives shall be accomplished by purchasing quality, short-term securities and by investing predominantly in investment pools.
Special Revenue Fund	The special revenue fund includes food service, public activity, and consolidated application funds (grant funds). The investment strategy for this fund has as its primary objective preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements. These objectives shall be accomplished by purchasing quality, short-term securities and by investing predominantly in investment pools (547 days).
Debt Service Fund	The investment strategy for the debt service fund has as its primary objective preservation and safety of principal. Secondly, the objective shall be sufficient liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Because the investments may be subject to arbitrage yield restrictions, an attempt to invest at a rate equal to or above the arbitrage yield limit shall be another objective. The maximum maturity of an individual security shall not exceed three years. This commingled fund has a maximum dollar average weighted maturity of 547 days (18 months).
Capital Projects Fund	The investment strategy for the capital projects fund has as its primary objective preservation and safety of principal. The secondary objective is to ensure that anticipated cash flows are matched with adequate investment liquidity. These objectives shall be accomplished by purchasing quality, short- to medium-term securities whose maturities closely match the projected cash flow schedules. The maximum maturity of an individual security shall not exceed three years.
Internal Service Fund	The internal service fund is comprised of health insurance and workers' compensation funds. The investment strategy for this fund has as its primary objective preservation and safety of principal, as well as investment liquidity to meet daily insurance drafts. These objectives shall be accomplished by purchasing short-term securities and using investment pools for liquidity purposes. The maximum maturity of an individual investment shall not exceed three years.

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Enterprise Fund

The enterprise fund is comprised of community programs funds. The investment strategy for this fund has as its primary objective preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements. These objectives shall be accomplished by purchasing quality, short-term securities and by investing predominantly in investment pools.

Sellers of Investments

Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]

Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA).

Diversification Requirements

Diversification of the investment portfolio shall be desirable to reduce the risk of losses due to a change in market conditions, such as interest rate changes (interest rate risk) or institutional failure (concentration of credit risk). The District's diversification policies are designed to reduce both types of loss risks.

Diversification is primarily reviewed on a portfolio-wide basis. It is recognized that while specific funds may not have large enough individual investment balances to diversify, the investment portfolio as a whole can be adequately diversified.

Interest Rate Risk

Interest rate risk is the risk that changes in interest rates may adversely affect the value of investments. The District reduces exposure to this risk through the use of final and weighted average maturity limits and diversification.

The District monitors interest rate risk utilizing weighted average maturity and duration analysis.

Portfolio Evaluation and Reporting

In conjunction with the District's annual financial audit, a compliance audit shall be performed to review management controls and adherence to the investment policy.

Reporting Requirements

Quarterly reports shall be submitted to the Board detailing the purchase, sale, and maturity of investments, the market value of investments, a compliance statement, and any other information that is deemed necessary to properly apprise the Board of the status of District investments.

The District shall establish performance standards using benchmark market yields to provide a comparative basis for judging whether adequate rates of return are being achieved.

Internal Controls

The treasurer shall establish a system of internal controls, which shall be documented in writing. The internal controls shall be reviewed by the internal auditor periodically and by the independent auditors. The controls shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, anticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include: control of collusion, segregation of duties, separation of transaction authority from accounting and recordkeeping, custodial safekeeping, avoidance of bearer form securities, clear delegation of authority, specific limitations regarding securities losses and remedial action, written confirmation of telephone transactions, limitations on the number of authorized investment officials, and documentation of transactions and strategies.

**List of Financial Institutions, Broker/Dealers, Investment Pools, and
Investment Advisors Eligible to Provide Investment Services to
Cypress-Fairbanks Independent School District**

Effective: July 1, 2025 through June 30, 2026

Broker/Dealers:

BOK Financial Securities, Inc.
Cantor Fitzgerald & Co.
D.A. Davidson & Co.
FHN Financial
Hilltop Securities, Inc.
Raymond James & Associates
Samco Capital Markets, Inc.
UBS Financial Services, Inc.

Financial Institutions:

JP Morgan Chase Bank, N.A. – *Depository Contract*
Gulf Coast Educators Federal Credit Union
Texas Capital Bank

Investment Pools:

LOGIC (Local Government Investment Cooperative)
Lone Star Investment Pool
TexPool
Texas Class
TexSTAR

Investment Advisor:

Public Trust Advisors, LLC

**AGREEMENT
BETWEEN
TEXAS A&M UNIVERSITY
AND
Cypress-Fairbanks Independent School District**

This AGREEMENT is entered into by and between Texas A&M University, a member of The Texas A&M University System, an agency of the State of Texas, (“Texas A&M”), and Cypress-Fairbanks Independent School District (“Cypress-Fairbanks ISD”), individually referred to as “Party” or collectively referred to as “Parties”,

WHEREAS, the program contemplated by this AGREEMENT is of mutual interest and benefit to Texas A&M and to Cypress-Fairbanks ISD, and will further the public outreach service and research objectives of Texas A&M in a manner consistent with its status as an agency of the State of Texas,

The parties agree as follows:

1. **STATEMENT OF WORK.** Texas A&M agrees to use its best efforts to coordinate support for Cypress-Fairbanks ISD to achieve the main goals of the Advise TX program to enhance the college going culture and to increase the number of students who are pursuing higher education. A detailed summary of the Advise TX college adviser’s job description is outlined in the statement of purpose and services to be performed paragraph of the Texas A&M Chapter of Advise TX Memorandum of Understanding (“MOU”), which is incorporated herein by this reference.
2. **PROJECT DIRECTOR.** The tasks will be supervised by the Office of Undergraduate Strategic Partnerships, Texas A&M.
3. **PERIOD OF PERFORMANCE.** The program shall be conducted during the 2025 – 2026 Texas A&M academic years. [August 11, 2025-June 15, 2026.]
4. **PRICE AND PAYMENT.** As compensation for performance under this AGREEMENT, Cypress-Fairbanks ISD agrees to award Texas A&M Fifteen Thousand Dollars (\$15,000.00) per advisor to employ and train the advisor or provide supplies for the program. The total for 2025-26 School Year will be Thirty Thousand Dollars (\$30,000) for two campuses served. Payments shall be made by Cypress-Fairbanks ISD in the following manner: payment shall be made within thirty (30) days of the beginning of the Period of Performance. Expenses incurred within the sixty (60) day period prior to the Period of Performance are allowed if they are directly related to these program costs.

Texas A&M shall contact the following address and/or person for financial inquiries:

ISD Name: Cypress-Fairbanks Independent School District
ISD Address: Mark Henry Administration Building
11440 Matzke Rd.
Cypress, TX 77429
Telephone: 281-897-4068
Attn: Franklin Sampson
Director of Guidance & Counseling

5. **DELIVERABLES.** The following deliverables are required under this AGREEMENT:

Texas A&M agrees to provide reports to Cypress-Fairbanks ISD in accordance with the College Advising Corps manual and agreement.

6. NOTICES. Any notice required or permitted under this AGREEMENT must be in writing, and shall be deemed to be delivered (whether actually received or not) when deposited with the United States Postal Service, postage prepaid, certified mail, return receipt requested, and addressed to the intended recipient at the address set out below. Notice may also be given by regular mail, personal delivery, courier delivery, facsimile transmission, email, or other commercially reasonable means and will be effective when actually received. Texas A&M and Cypress-Fairbanks ISD can change their respective notice address by sending to the other Party a notice of the new address. Notices should be addressed as follows:

Texas A&M: Texas A&M University
Undergraduate Strategic Partnerships
MS 1270 TEXAS A&M
College Station, TX 77843-1265
Attn: Director of Strategic Partnerships
Telephone: (979) 458-0969
Facsimile: (979) 458-0434

ISD Name: Cypress-Fairbanks Independent School District
ISD Address: Mark Henry Administration Building
11440 Matzke Rd.
Cypress, TX 77429
Telephone: 281-897-4068
Attn: Franklin Sampson
Director of Guidance & Counseling

7. EXPORT ADMINISTRATION. It is understood that Texas A&M is subject to United States laws and regulations controlling the export of technical data, computer software, laboratory prototypes and other commodities, and that its obligations hereunder are contingent upon compliance with applicable United States export laws and regulations. Furthermore, it is understood that the transfer of certain technical data and commodities may require a license from one or more agencies of the United States Government.

Both Texas A&M and Cypress-Fairbanks ISD hereby agree and warrant that the program and development contemplated hereunder, and any exchange of technical data, computer software or other commodities resulting there from, shall be conducted in full compliance with the export control laws of the United States Government.

8. INDEPENDENT CONTRACTOR. For the purposes of this AGREEMENT and all services to be provided hereunder, the parties shall be, and shall be deemed to be, independent contractors and not agents or employees of the other party. Neither party shall have authority to make any statement, representations or commitments of any kind, or to take any action which shall be binding on the other party, except as may be explicitly provided for herein or authorized in writing.

9. SEVERABILITY. If any of the provisions of this AGREEMENT in the application thereof to any person or circumstance, is rendered or declared illegal for any reason, or shall be invalid or unenforceable, the remainder of this AGREEMENT and the application of such provision to other persons or circumstances shall not be affected thereby, but shall be enforced to the greatest extent permitted by applicable law.

10. DISPUTE RESOLUTION. The dispute resolution process provided in Chapter 2260, *Texas Government Code*, and the related rules adopted by the Texas Attorney General pursuant to Chapter 2260, shall be used by Texas A&M and Cypress-Fairbanks ISD to attempt to resolve any claim for breach of contract made by Cypress-Fairbanks ISD that cannot be resolved in the ordinary course of business. Cypress-Fairbanks ISD shall submit written notice of a claim of breach of contract under this Chapter to the University Contracts Officer of Texas A&M, who shall examine Cypress-Fairbanks ISD's claim and any counterclaim and negotiate with Cypress-Fairbanks ISD in an effort to resolve the claim.

11. TERMINATION. Either party may terminate this AGREEMENT and terminate all of its obligations pursuant to this AGREEMENT 1) if the other party fails to perform, keep and observe any terms or conditions required by this AGREEMENT to be performed and fails to cure such default in accordance with Section 12 below or 2) for convenience with thirty (30) days written notice to the other party in accordance with Section 6. In the event of termination for convenience by Cypress-Fairbanks ISD, Texas A&M will be reimbursed for all costs and commitments incurred by Texas A&M prior to the date of termination. In the event of termination for convenience by Texas A&M, Texas A&M will provide Cypress-Fairbanks ISD with a pro rata refund of the payment made to Texas A&M pursuant to Section 4 of the Agreement. The amount of the pro rata refund shall be calculated as follows: (Total amount paid to Texas A&M pursuant to Section 4 of the Agreement ÷ number of days in Period of Performance) x (the number of days remaining after the effective date of the termination until the end of the Period of Performance as originally set out under Section 3 of the Agreement) = \$ (Pro rata refund).

12. NOTICE OF DEFAULT. In the event of a default, the non-defaulting party will give the defaulting party written notice, pursuant to Section 6 of this AGREEMENT, to correct such default. If the default continues for thirty (30) calendar days after receipt of such notice, the non-defaulting party may terminate this AGREEMENT by written notice to the defaulting party sent pursuant to Section 6 of this AGREEMENT.

13. FORCE MAJEURE. Neither Party will be in breach of its obligations under this AGREEMENT (other than payment obligations) or incur any liability to the other Party for any losses or damages of any nature whatsoever incurred or suffered by that other Party if and to the extent that it is prevented from carrying out those obligations by, or such losses or damages are caused by, a Force Majeure, except to the extent that the relevant breach of its obligations would have occurred, or the relevant losses or damages would have arisen, even if the Force Majeure had not occurred. Force Majeure is defined as: 1) acts of God; 2) war; 3) act(s) of terrorism; 4) fires; 5) explosions; 6) natural disasters, to include without limitation, hurricanes, floods, and tornadoes; 7) failure of transportation; 8) strike(s); 9) loss or shortage of transportation facilities; 10) lockout, or commandeering of materials, products, plants or facilities by the government or other order (both federal and state); 11) interruptions by government or court orders (both federal and state); 12) present and future orders of any regulatory body having proper jurisdiction; 13) civil disturbances, to include without limitation, riots, rebellions, and insurrections; 14) epidemic(s), pandemic(s), or other national, state, or regional emergency(ies); and 15) any other cause not enumerated in this provision, but which is beyond the reasonable control of the Party whose performance is affected and which by the exercise of all reasonable due diligence, such Party is unable to overcome. Such excuse from performance will be effective only to the extent and duration of the Force Majeure event(s) causing the failure or delay in performance and provided that the affected Party has not caused such Force Majeure event(s) to occur and continues to use diligent, good faith efforts to avoid the effects of such Force Majeure event(s) and to perform the obligation(s). Written notice of a Party's failure or delay in performance due to Force Majeure must be given within a reasonable time after its occurrence and which notice must describe the Force Majeure event(s) and the actions taken to minimize the impact of such Force Majeure event(s). Notwithstanding the foregoing, a Party's financial inability to perform its obligations shall in no event constitute a Force Majeure.

14. GOVERNING LAW. This AGREEMENT is construed under and in accordance with the laws of the State of Texas, and is performable in Brazos County, Texas. Pursuant to §85.18, *Texas Education Code*, mandatory venue is in Brazos County for all legal proceedings against Texas A&M pertaining to this AGREEMENT.

15. NON-WAIVER. Cypress-Fairbanks ISD expressly acknowledges that Texas A&M is an agency of the State of Texas and nothing in this Agreement will be construed as a waiver or relinquishment by Texas A&M of its right to claim such exemptions, privileges, and immunities as may be provided by law.

16. CONFLICT OF INTEREST. By executing and/or accepting this Agreement, Cypress-Fairbanks ISD and each person signing on behalf of Cypress-Fairbanks ISD certifies, and in the case of a sole proprietorship, partnership or corporation, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of their knowledge and belief, no member of the A&M System or the A&M System Board of Regents, nor any employee, or person, whose salary is payable in whole or in part by Texas A&M or the A&M System, has direct or indirect financial interest in the award of this Agreement, or in the services to which this Agreement relates, or in any of the profits, real or potential, thereof.

17. MISCELLANEOUS. This AGREEMENT constitutes the entire agreement between the parties relative to the subject matter, and may only be modified or amended by a written agreement signed by both parties.

ACCEPTED AND AGREED:

Cypress-Fairbanks ISD

TEXAS A&M UNIVERSITY

Signature

Signature

Name & Title

Director of Strategic Partnerships

Name and Title

Date

Date

Texas A&M Chapter of Advise TX Memorandum of Understanding

among

Texas Higher Education Coordinating Board, Texas A&M University, and Cypress-Fairbanks Independent School District

Parties

This is a Memorandum of Understanding (“MOU”) among the Texas Higher Education Coordinating Board (“THECB”), Texas A&M University (“University”), and Cypress-Fairbanks Independent School District (hereafter referred to as “Cypress-Fairbanks ISD” and/or the “high school”) relating to the Advise TX College Advising Corps program (hereafter sometimes referred to as “The Advise TX program”, “Advise TX”, or as “the project”).

THECB is understood, for the purposes of requesting information necessary for the implementation of this MOU, to include the Texas Higher Education Coordinating Board and its officers, employees, designated Advise TX contractors, designated Advise TX grantees, and other designated Advise TX agents (which include Texas A&M University, the College Advising Corps (“CAC”), and CAC’s contracted evaluation team).

Cypress-Fairbanks ISD and/or the high school(s) is understood, for the purposes of this MOU, to include:

Cypress Springs High School

Collectively hereinafter the parties to this MOU will be referred to as “Parties” or, individually, as “Party.”

Statement of Purpose and Services to be Performed

The Advise TX program is housed at chapter public and private colleges and universities across the state, including at Texas A&M University. Advise TX is a program administered by the THECB which implements the CAC program model of placing recent college graduates as full-time “near-peer” advisers in targeted Texas high schools (“Advisers”). Through grant funds provided by THECB, the University employs advisers and project staff to carry out the project. Advise TX is an education program as defined in 34 CFR § 99.3. THECB has awarded funds to Texas A&M University for the 2025-2026 academic year to continue the Advise TX program at high schools throughout the state, including at high schools in Cypress-Fairbanks ISD. The Texas A&M University Undergraduate Strategic Partnerships serves as the University representative office for this program

Advisers work in collaboration with high school counselors, teachers, and administrators to increase college-going rates in the high schools they serve. Advisers provide admissions and financial aid advising to students and their families through one-on-one and group sessions that 1) help students identify colleges ; 2) complete their admissions and financial aid applications; and 3) with the enrollment process at the college or university of student’s choice. . The Parties agree that the Advisers are school officials pursuant to 34 CFR § 99.31(a)(1)(i)(B). The Advise TX program has three main aims: to increase the college enrollment rate at partner high schools; to expand the range of colleges and universities to which students apply and in which they enroll; and to assist principals, counselors, and teachers with fostering a culture where students pursue higher education.

One of the purposes of this MOU is to provide and appoint one Adviser (subject to funding availability) from the Advise TX College Advising Corps to each of the Cypress-Fairbanks ISD high schools identified herein.

THECB, the University, the Cypress-Fairbanks ISD, and each participating high school in the Cypress-Fairbanks ISD agree to the following three main goals/aims during the project:

1. Work collaboratively to develop and implement programs and services that (a) foster access to postsecondary education and (b) include all students who wish to participate and who work in good faith to do so.
2. Work collaboratively to (a) outline current school-based efforts to foster access to postsecondary education; (b) review Advise TX programs and services to ensure that they complement and extend these existing efforts; and (c) establish clear and mutually agreeable timelines for the implementation of Advise TX programs and services.

3. See the Adviser as an enthusiastic, sympathetic, and well-trained resource for students, but not as an expert on college access or success.

An additional purpose of this MOU is to set forth the terms and conditions under which Cypress-Fairbanks ISD will permit THECB, the University, and the Advisers to access and/or otherwise use student record data collected by Cypress-Fairbanks ISD which contains Personally Identifiable Information (“PII”), as defined in 34 CFR § 99.3 and is therefore subject to the Family Educational Rights and Privacy Act (“FERPA”), 20 USC § 1232g (such PII is herein referred to as “FERPA Data”). Cypress-Fairbanks ISD’s disclosure of FERPA Data to THECB, the University, and the Adviser will be for the purposes of (1) THECB and the University conducting an ongoing program evaluation pursuant to 20 USC § 1232g(b)(1)(C), (b)(3), and (b)(5); 34 CFR § 99.35 (“the Audit and Evaluation exception”) and (2) the Advisers performing an institutional service or function for which the Cypress-Fairbanks ISD high schools would otherwise use employees pursuant to 20 USC § 1232g(b)(1)(A); 34 CFR 99.31(a)(1) (“the School Officials Exception”).

The University agrees to the following terms during the project:

1. Identify, recruit, and appoint one Adviser to serve each of the Cypress-Fairbanks ISD high schools identified herein for an average of 40 hours per week for the period of August 11, 2025 – June 15, 2026.
2. Provide necessary and ongoing training, support, and professional development that will allow the Adviser to fulfill his or her responsibilities to the high school and its students, including to ensure the Adviser complies with the FERPA provisions in this MOU.
3. Provide assurance that all employees, subcontractors and volunteers of Advise TX who have contact with students have passed a criminal history background check current within the last year, and also require such employees, subcontractors and volunteers to submit to an additional criminal background check as deemed necessary by the Cypress-Fairbanks ISD.
4. Employ an Advise TX Program Director who will (a) supervise the appointed Adviser, meeting with him or her regularly to discuss job performance and develop strategies for improvement; (b) work closely with the high school on-site liaison assigned by the Cypress-Fairbanks ISD and/or the high school to assess the relationship between the appointed Adviser and the high school so that the Adviser is effectively serving the high school students and advancing the three main aims of Advise TX; (c) engage in frequent dialogue with partner high school around strategic collaboration and to assess progress towards the goals; (d) re-evaluate the work plan and make adjustments as needed but at least on an annual basis; (e) serve as the main liaison between the high school principal and Advise TX, meeting at least twice per year to review the collaboration and ensure that its goals are being met; (f) work with the on-site high school liaison to establish a mutually agreeable work schedule for the Adviser; and (g) visit the school at least twice per academic year. In the event that services must be performed remotely, due to school closure, and/or health and safety concerns, a schedule will be established between the on-site liaison, Advise TX Program Director, and Adviser to assist high school students virtually.
5. Remain open to address any issues or concerns that may arise.
6. Share relevant data and research with the Cypress-Fairbanks ISD and the high school, as the Cypress-Fairbanks ISD and the high school may request as consistent with FERPA and the FERPA provisions in this MOU. Share relevant data and research with THECB and CAC, as THECB may request as consistent with FERPA and the FERPA provisions in this MOU.
7. Manage the administration and pay the full salary and benefits of the Adviser.
8. Provide funding support, as funding is available, to the appointed Adviser for reasonable expenses associated with Advise TX programs and services. Reasonable expenses include office supplies, photocopies, incentives for students (such as food), or college field trip costs (as consistent with federal cost circulars).
9. Work in good faith to identify funding opportunities that will sustain the collaboration between the University, the Cypress-Fairbanks ISD and the high school beyond the current term.
10. Keep any and all student-level data provided by the Cypress-Fairbanks ISD and the high school to the University and to the Adviser strictly confidential, in accordance with applicable local, state, and federal law, including as consistent with FERPA and the FERPA provisions in this MOU
11. Require the participation of the assigned Adviser in Advise TX activities, (for example, Advise TX training and professional development) with consideration to minimize the amount of time Advisers are absent while the high school is in session, during the regularly scheduled term period of service specified below.
12. Advise TX will adhere to all local, state, and federal orders, and Cypress-Fairbanks ISD safety guidelines related to the COVID-19 pandemic and must wear personal protective face coverings, wash their hands often for 20

seconds or more (or use hand sanitizer with 60-95% alcohol content), and practice social distancing per CDC guidelines.

13. Require all employees, subcontractors and volunteers of Advise TX to comply with all applicable Cypress-Fairbanks ISD rules and policies.
14. Obtain written parental consent prior to administering any Advise TX surveys to any Cypress-Fairbanks ISD students.

The Cypress-Fairbanks ISD and/or high school agrees to the following terms during the project:

1. Welcome the assigned Adviser and work actively to facilitate their entry into the school community by treating them as a professional member of the school.
2. Establish and maintain clear lines of communication with the Adviser and Advise TX Program Director in regards to staff policies, procedures, and expectations with which the Adviser is expected to comply (including any relevant FERPA policies).
3. Designate within each high school a Site Liaison to (a) serve as the Adviser's primary resource and advocate within the high school, facilitating the Adviser's integration into the life of the high school and providing appropriate advice and counsel; (b) work closely with the Advise TX Program Director to assess the relationship between the appointed Adviser and the high school so that the Adviser is effectively serving the high school students and advancing the three main aims of the Advising Corps; (c) participate in Adviser's annual evaluation; (d) work with the Advise TX Program Director to establish a mutually agreeable work schedule for the Adviser in accordance with the high school's regularly scheduled term period beginning on August 11, 2025 and ending June 15, 2026; (e) engage in frequent dialogue with Advise TX Program Director around strategic collaboration and to assess progress towards the goals; (f) re-evaluate the work plan and make adjustments as needed but at least on an annual basis; and (g) serve as the main liaison between the principal of the high school and the Advise TX Program Director, meeting at least twice a year to review the partnership and ensure that its goals are being met.
4. Maintain the existing staffing level of the guidance/counseling department and not make any staffing modifications suggesting the replacement of a counselor or counseling position with an Advise TX Adviser.
5. Allow the Adviser to use CAC data collection and service tools in the high school as consistent with FERPA and the FERPA provisions in this MOU.
6. Supply THECB and the University (including its Advisers and project staff) reasonable access to student-level data (name, date of birth, and year of graduation) for the purposes of advising, grant reporting, and program evaluation as consistent with FERPA and the FERPA provisions in this MOU.
7. Provide the University (including its Advisers) access to the ApplyTexas Counselor Suite for the purposes of effectively advising students.
8. Provide the University (including its Advisers and project staff) access to student transcripts and schedules, either electronically or in hard copy, for the purposes of effectively advising students as consistent with FERPA and the FERPA provisions in this MOU.
9. Work to integrate the Advise TX program with existing college access and guidance efforts at the high school.
10. Ensure Adviser is not arbitrarily assigned duties unrelated to his/her work plan such as clerical or manual labor or expected to fill temporary personnel shortages or assume *ad hoc* assignments (such as hall or cafeteria monitoring, supervising classrooms, monitoring testing, etc).
11. Ensure Adviser does not administer or serve as a proctor for any State or TSI-mandated testing (EOC/STAAR/ACCUPLACER/THEA/COMPASS, etc.)
12. Provide dedicated and appropriate working/meeting space for the Adviser, including a district computer with log-in access, a designated computer with internet access and ready access to phone and voicemail, fax, photocopier, and printer.
13. Provide the Adviser with a comprehensive high school orientation, with introductions to key staff, teachers, and administrators.
14. Provide assistance to the University (including its Adviser and project staff) with the coordination and administration of Advise TX surveys of high school students.
15. Ensure Adviser does not serve as the liaison to and/or provide direct supervision to other external partner college-access programs on behalf of the high school.

Purpose and Description of Program Evaluation to be Conducted

1. To determine the efficiency and success of the Advise TX program, the program shall be evaluated on an ongoing basis by THECB (including through its designated agent, CAC's contracted evaluation team). The results of the evaluation may be used to, among other things, improve and modify the Advise TX program. Such evaluations will enable all project participants to spur higher levels of college enrollment. The evaluation will include the following:
 - comprehensive compilation and analysis of direct outcomes for the Advise TX program
 - comparative analysis of college-going rates between control schools and program-participating schools
 - assessment of increased scholarship dollars for universities and students
 - analysis and assessment of college preparation activities undertaken by high school students
 - identification of success factors that contribute to increased college-going rates and improved school morale
 - examination of the relationship between student grades, class schedules, and college enrollment
 - a qualitative and quantitative study of student awareness regarding higher education
2. For the purpose of carrying out the Advise TX evaluation, FERPA Data may need to be collected by the Cypress-Fairbanks ISD and/or high school and disclosed to THECB as further described in the "FERPA Compliance" provision within this MOU.

FERPA Authorized Representatives and Adviser Serving as School Official

1. This MOU serves as a written agreement to designate authorized representatives, as defined in 34 CFR § 99.3, of a local educational authority, 20 USC § 7801(26)(A), to access FERPA Data in connection with an audit or evaluation of a Federal or State supported education program, as permitted by FERPA federal regulations 34 CFR § 99.35.
2. The Cypress-Fairbanks ISD and/or high school, a local educational authority, hereby designates THECB, including its officers, employees, designated Advise TX contractors, designated Advise TX grantees (e.g., the University), and other designated Advise TX agents (e.g., CAC and CAC's contracted evaluation team), as its authorized representatives under FERPA.
3. THECB, as an authorized representative of Cypress-Fairbanks ISD, shall have access to the student education records of Cypress-Fairbanks ISD pursuant to the policies and restrictions identified in the "FERPA Compliance" provision within this MOU.
4. This MOU also serves as a written agreement articulating the Adviser's role as a school official for the Cypress-Fairbanks ISD and/or high school, as permitted by FERPA federal regulations 34 CFR 99.31(a)(1).

FERPA Compliance

1. The Parties agree and understand that this MOU is to be strictly construed to comply with FERPA, particularly the Audit and Evaluation and the School Officials exceptions, at all times. At a minimum, the following terms and conditions will apply to all FERPA Data disclosed by Cypress-Fairbanks ISD to THECB or the Adviser pursuant to this MOU:
 - For data disclosed to THECB, data will be collected and managed through an evaluation team contracted by the CAC, Texas A&M University College Advising Corps' umbrella organization.
 - Data to be collected will include, but not necessarily be limited to: baseline information on the school, including college matriculation rates and student attainment of intermediary college enrollment goals (such as percent taking college entrance exams and FAFSA applications); information on enrolled students during program implementation, including identifying information (such as student name, date of birth, grade level/graduation year, grades, test scores on college entrance exams, and student schedules), intermediary goals, and college enrollment; and information on services provided to students. At the school level, the Adviser will collect data to help target and track services and evaluate the program's success.
 - By disclosing PII from education records to THECB or the Adviser, Cypress-Fairbanks ISD in no way assigns ownership of this data to an authorized representative or the Adviser.

- For data disclosed to THECB, THECB shall ensure that FERPA Data is accessed by or disclosed to THECB only for the purposes of THECB conducting the program evaluation, the Advisers conducting their project work, and/or for effectuating necessary services related to the performance of the MOU. THECB shall ensure that the evaluation is conducted in a manner that does not permit FERPA Data to be accessed, disclosed, or otherwise used by anyone other than Cypress-Fairbanks ISD and/or high school or THECB officers, employees, designated Advise TX contractors, designated Advise TX grantees, and other designated Advise TX agents with legitimate interests in the evaluation of Advise TX or with legitimate educational interests.
- For data disclosed to THECB, THECB shall ensure that THECB officers, employees, designated Advise TX contractors, designated Advise TX grantees and other designated Advise TX agents obtain access to only those FERPA records in which they have legitimate interests and only after executing an agreement to maintain FERPA-compliant confidentiality of all data provided. Confidentiality of the data shall be maintained by THECB at all times to preclude personal identification of students who are the subject of the evaluation. All results of data analysis will be reported in aggregate. THECB shall never publically disclose or publish data in such a way that would allow individual students to be identified.
- THECB shall promptly notify Cypress-Fairbanks ISD of any security breach that results in unauthorized access to any FERPA Data disclosed to THECB.
- THECB shall securely destroy all FERPA Data disclosed to it and all copies of FERPA Data in any format in THECB's possession once the FERPA Data is no longer needed for the evaluation for which the data was obtained or for the Advisers' work, based on appropriate federal guidelines.

2. The Parties agree to amend this MOU as necessary to comply with applicable amendments to FERPA, including the Audit and Evaluation exception, as required to ensure that the Parties remain in compliance with FERPA.

Term of MOU

This MOU begins July 1, 2025 and shall terminate on June 30, 2026.

Legal Compliance and Right to Audit

The Parties shall comply with all applicable federal, state, and local laws and regulations. The Parties understand that acceptance of funds under this MOU acts as acceptance of the authority of the State Auditor's office, THECB or any successor agency, as well as any external auditors selected by the State Auditor's office, THECB or any auditors selected by the United States to conduct an audit or investigation in connection with those funds. The Parties further agree to cooperate fully in the conduct of the audit or investigation, including promptly providing all records requested.

Sovereign Immunity

The Parties stipulate and agree that no provision of, or any part of this MOU or any subsequent amendment shall be construed: (1) as a waiver of the doctrine of sovereign immunity or immunity from suit as provided for in the Texas Constitution and the Laws of the State of Texas; (2) to extend liability beyond such liability provided for in the Texas Constitution and the Laws of the State of Texas; or (3) as a waiver of any immunity provided by the 11th Amendment or any other provision of the United States Constitution or any immunity recognized by the courts and the laws of the United States.

Applicable Law

This MOU shall be governed by the laws of the State of Texas.

Dispute Resolution

The Parties shall work together in good faith and in a timely manner to resolve disputes that might develop pursuant to the program under this MOU.

Trademark

The Parties certify and acknowledge that the Advise TX[®] and the Advise TX College Advising Corps[®] word marks and logos are the trademarks or registered trademarks of THECB. The University and Cypress-Fairbanks ISD are responsible for including the trademark registration notice (®) on the trademarks.

Amendments

This MOU may be modified only by written amendment executed by the Parties hereto.

Termination or option to individually opt out of program participation

THECB and/or the University may, by written notice to the Parties, immediately terminate this MOU for cause if any of the Parties fail to comply fully with any term or condition of this MOU, through no material fault of THECB and/or the university. THECB and/or the university may also terminate this MOU if project funding should become reduced, depleted, or otherwise unavailable during the term of the MOU and to the extent that THECB and/or the university is unable to obtain additional funds for such purpose. All provisions regarding FERPA, the right to audit, and dispute resolution shall survive the termination of this MOU for any reason whatsoever and shall remain in full force and effect.

INTERLOCAL AGREEMENT

(Youth Service Specialists and Coordinators for Cypress-Fairbanks ISD)

I. **PARTIES**

The parties to this Agreement are the **CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT** (“District”), and **HARRIS COUNTY** (“County”), a body corporate and politic under the laws of the State of Texas, on behalf of Harris County Resources for Children and Adults (“HCRCA”).

II. **PURPOSE**

A. The purpose of this Agreement is to allow the County and District to provide specialized services to students and families in District that are currently not available. District has received a commitment from the County to assist the District in providing voluntary social services as quickly as possible to District students and their families who are in crisis.

B. The County, through HCRCA, operates a Community Youth Services (“CYS”) program. As a participant in the CYS program, District will pay a portion of the cost of one or more Youth Services Specialists (“YSS”) and one or more Coordinators, including salary, benefits, and any additional expenses incurred in providing the services to children and families within District. The program will allow youth to obtain needed social services without the expense or the stigma of juvenile court intervention and leaves financial responsibility and authority with the family as much as possible.

C. District has examined and is familiar with such special services, as set forth below, and the rules and guidelines applicable thereto and wants one or more YSS and one or more Coordinators to provide services from District facility.

III. **COUNTY OBLIGATIONS**

A. During the term of this Agreement, HCRCA shall provide the services of **fifteen (15) YSS** for the following purposes:

To provide crisis counseling and consultation to students and families in District selected from referrals by District authorities, parents, social service agencies, interested parties and the students themselves;

To provide follow up to appropriate referrals from the Texas Department of Family and Protective Services (“TDFPS”) and the Youth Service Center;

To assist families in voluntary facility placements outside of the home;

To provide resource information to District personnel concerning services for District students and families;

To provide, when requested by a family, referrals to appropriate County services;

To serve as a liaison between HCRCA, Harris County Juvenile Probation Department, and the District;

To attend CYS unit, division, or agency meetings deemed necessary by HCRCA and/or the District;

To attend training functions, orientation or other meetings that are deemed necessary by HCRCA and/or the District;

To make home visits when it is deemed necessary for the best interest of the family by HCRCA and/or the District;

To provide additional counseling and social services deemed necessary for the best interest of the family by HCRCA and/or the District; and

To keep, manage, and organize all reports, information, records and other written materials necessary for the completion of the above-listed services; such reports, information, records, and other written material to be furnished upon request to appropriate District and TDFPS personnel, unless such information is protected under any state or federal law. All reports, information, records and other written material created and maintained by HCRCA shall be and remain the sole and exclusive property of HCRCA.

The YSS will report periodically to **Franklin Sampson** of the District or other District designee (the “District Supervisor”) for consultation concerning the activities of the YSS.

The range of activities for each YSS will be strictly limited to the duties and responsibilities outlined in this Agreement. Further, each YSS will work exclusively with District residents and his or her activities will be bound by the geographic borders of the District.

B. During the term of this Agreement, HCRCA shall provide the services of **two (2) Coordinators** for the following purposes:

To review and assign referrals for DigiSafe Program, per district protocol

To provide follow up to appropriate referrals from the TDFPS and the Youth Service Center;

To promote digital safety initiatives across the district, coordinating presentations and curricula to educate students and parents

To develop outreach materials (flyers, information sheets, social media content) for the district, as it relates to Digital Citizenship and safety.

To provide, when requested by a family, referrals to appropriate County services;

To serve as a liaison between HCRCA, Harris County Juvenile Probation Department, and the District;

To attend CYS unit, division, or agency meetings deemed necessary by HCRCA and/or the District;

To attend training functions, orientation or other meetings that are deemed necessary by HCRCA and/or the District;

To keep, manage, and organize all reports, information, records and other written materials necessary for the completion of the above-listed services; such reports, information, records, and other written material to be furnished upon request to appropriate District and TDFPS personnel, unless such information is protected under any state or federal law. All reports, information, records and other written material created and maintained by HCRCA shall be and remain the sole and exclusive property of HCRCA.

The Coordinators will report periodically to **Franklin Sampson** of the District or other District designee (the “District Supervisor”) for consultation concerning the activities of the Coordinators.

The range of activities for each Coordinator will be strictly limited to the duties and responsibilities outlined in this Agreement. Further, each Coordinator will work exclusively with District residents and his or her activities will be bound by the geographic borders of the District.

C. **Paula Wilkes/Olivia McElrath**, CYS supervisors or another Harris County designee (the “County Supervisor”), will be fully responsible for:

1. The supervision of the Coordinator and YSS, including casework and compliance with District and County policies and procedures;
2. Approving any leave taken and prepare bi-weekly time sheets;
3. Conduct an annual review of the Coordinator’s and YSS’ activities with the District designee and reviewing their evaluation of service; and
4. Providing follow up with District designee regarding Coordinator and YSS performance during the year.

If District becomes concerned or dissatisfied with any YSS’s or Coordinator’s behavior or performance, the District designee must promptly contact the County Supervisor responsible for the supervision of the employee or the Administrator responsible for the oversight of this Agreement. Upon receiving necessary documentation from the District designee to support the presented concern or recommended action, the County Supervisor or Administrator along with the

District designee will determine the necessary and appropriate action or process to resolve the personnel or performance issue.

D. The County shall be responsible for determining such daily items as scheduled hours, sick leave, annual leave, compensatory time, and time away from the office for workshops, training, and/or staff meetings, as well as providing Workers' Compensation Insurance. The County is solely responsible for paying and agrees to pay State and Federal payroll and/or any other employment taxes that may be owed by or on behalf of each YSS and Coordinator, including federal income taxes, social security, and Medicare taxes on each YSS and Coordinator.

E. Each YSS and Coordinator will work a minimum of forty (40) hours per week during each month of this Agreement. To accommodate working parents, the hours will not necessarily be from 8:00 a.m. to 5:00 p.m. Each YSS and Coordinator will inform the appropriate District designee in advance of his or her work schedule, whereabouts, and any adjustments to the work schedule. In addition, consideration shall be given to the District's work schedule.

F. Each YSS and Coordinator hired under this Agreement will remain an employee of the County. The County will provide the benefits to which other "regular" County employees are entitled, as that term is defined in the current Harris County Personnel Regulations. However, the YSS and Coordinator will not observe Harris County holidays falling on days when the District schools are in session. In the event that inclement weather forces the District to hold classes on a day reserved by the District as a bad weather day, County reserves the right to negotiate the work schedule for those days. This Agreement is not intended to create or establish the relationship of employer and employee between District and any YSS or Coordinator. No Coordinator or YSS shall be considered an agent of District nor have any authority to bind District in any manner.

G. Each YSS and Coordinator will be bound by the practices and procedures described in the HCRCA personnel manual. Each YSS and Coordinator should also be aware of any applicable District policies and procedures.

H. The County Supervisor will prepare an annual evaluation of each YSS and each Coordinator's activities according to agency policy and will request comments from the District's personnel to be included in the annual evaluation.

I. The County Supervisor will also submit an annual report of each YSS and each Coordinator's activities to the District's designee to outline what services each YSS and Coordinator has provided during the term of the Agreement.

J. The County agrees to observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations, including Executive Order 11246, entitled Equal Employment Opportunity, as amended by Executive Order 11375, and as supplemented in Department of Labor Regulations (41 CFR Part 60).

K. The County agrees that the District, the Texas Education Agency, and Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the County which are directly pertinent to this specific

Agreement, for the purpose of making audit, examination, excerpts, and transcriptions, unless prohibited by law. The County agrees to maintain all required records for six years after the District makes final payment and all other pending matters are closed.

L. The County agrees to provide periodic reports to the District on the number of students and families served under this Agreement. The County will also provide other statistical data reasonably available to it that may be requested by the District.

M. The County has conducted state-level criminal background checks for each YSS and Coordinator, at the time of hiring, through the Texas Department of Safety. The District understands that a state-level criminal background check is not sufficient for the purposes of Texas Education Code § 22.0834(a) and agrees that the District will ensure compliance with Texas and federal law.

IV. OTHER COUNTY SERVICES

In addition to YSS and Coordinator personnel costs, Harris County provides an array of children and youth services. Therefore, based on the availability of grant and County funds, County may, at its discretion, provide the following services to students and families at **no additional cost** to District. Although prices are listed below, such prices merely indicate the costs to Harris County:

- Individual and Family Therapy (\$75.00 per session/maximum 6 sessions per family in the office and \$95.00 per session in the home)
- Group Therapy Services (\$25.00 per child/10 children per group)
- Common Sense Parenting Program (\$16,500 annual program costs)
- Donated Funds (\$3,000-6,000 annually to assist with emergency basic needs)
- BEAR - Be a Resource for CPS Kids: a 501(c)(3) public/private partnership that provides goods and services to children and youth served by HCRCA. The CYS program receives school supplies, school uniforms and other clothing, hygiene supplies, infant car seats and cribs, and holiday gifts.
- Access to Harris County Youth Shelter (at \$153.09 per day/per child): The shelter provides youth 12-17 years old who are in crisis with a safe, short-term, home like environment until they can be returned home or other alternative placement. The youth and the parent must both agree to the 30-day placement.
- Community Resource Coordination Group (“CRCG”): made of up of representatives from child serving agencies in Harris County that come together to discuss difficult cases of youth whose complex needs cannot be met by one agency. CRCG attempts to develop a plan for coordinated use of community services to meet the child/family needs.

The YSS and Coordinator can also access an array of other youth services provided by HCRCA (based on eligibility requirements).

V.
DISTRICT OBLIGATIONS

During the term of this Agreement, the District shall:

1. Certify that each YSS and Coordinator has submitted to a national criminal history record information review before being employed or serving in a capacity described by Texas Education Code § 22.0834(a);
2. Certify that no YSS or Coordinator has been convicted of a disqualifying offense identified in Texas Education Code § 22.085. Upon receipt of information that any YSS or Coordinator has been convicted of a disqualifying offense identified in the Texas Education Code Section, the District will notify County and remove such employee from any direct contact with students and from any District campus;
3. Certify that the information required by the Texas Department of Safety for obtaining national criminal history record information, which may include fingerprints and photographs, has been sent to the Texas Department of Safety for each YSS and Coordinator;
4. Certify that the District has obtained all criminal history record information for each YSS and Coordinator through the criminal history clearinghouse, to the maximum extent permitted by federal law, as provided by Government Code § 411.0845;
5. Provide suitable office space for each YSS and each Coordinator provided under this Agreement and make such office space within the District available as needed for the performance of the duties set forth in Section III of this Agreement;
6. Identify a District Information Technology Department liaison to provide technical assistance and consultation to the Harris County Universal Services Department personnel on all information technology related issues;
7. Provide ongoing access to internet and secured (https) Harris County websites, to include but not limited to Citrix, VPN, and Harris County e-mail, for the performance of the duties set forth on Section III of this Agreement, and add Harris County secured (https) sites to District's list of approved sites to ensure ongoing access during changes and/or upgrades to District security protocols;
8. Observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations in the performance of this Agreement;
9. Provide administration/coordination as appropriate through the applicable District Departments;
10. Provide appropriate educational materials, resources, pamphlets and brochures to distribute to students and parents as appropriate;

11. Promptly contact the County Supervisor responsible for the supervision of the YSS or Coordinator or the Administrator responsible for the oversight of this Agreement if District becomes concerned or dissatisfied with any YSS or Coordinator's behavior or performance. The District designee will be responsible for presenting any necessary documentation to support the presented concern or recommended action, and if needed, shall be available for participation in any meetings related to this process. District must inform the County Supervisor or Administrator prior to any ongoing investigation arising from the YSS or Coordinator behavior or performance. The County Supervisor or Administrator along with the District designee will determine the necessary and appropriate action or process to resolve the personnel or performance issue; and
12. Provide in-service training to each YSS and Coordinator on District policy, procedures and programs.

VI.

METHOD OF PAYMENT

- A. **Youth Service Specialist.** District agrees to reimburse County an annual standard fee, as calculated by HCRCA. The annual standard fee includes one-half of the average cost of the salary, fringe benefits, mileage, and cellular phone cost for one YSS. For the term of this Agreement, the annual standard fee per YSS is **FORTY-FOUR THOUSAND SIX HUNDRED FIFTY-FOUR AND NO/100 DOLLARS (\$44,654.00)**, which is rounded to **\$3,721.17 per monthly billing period** (for 12 months). However, the County shall reduce each invoice by a prorated amount for every day that a position is unfilled and corresponding services not rendered, and District shall only pay the equal monthly installment reduced by the prorated amount. However, the County reserves the right to fill any vacant position with qualified HCRCA relief staff to fulfill contractual obligations pursuant to this Agreement.
- B. **Coordinators.** District agrees to reimburse County an annual standard fee, as calculated by HCRCA. The annual standard fee includes one-half of the average cost of the salary, fringe benefits, mileage, and cellular phone cost for one Coordinator. For the term of this Agreement, the annual standard fee per Coordinator is **FORTY-FOUR THOUSAND SIX HUNDRED FIFTY-FOUR AND NO/100 DOLLARS (\$44,654.00)**, which is rounded to **\$3,721.17 per monthly billing period** (for 12 months). However, the County shall reduce each invoice by a prorated amount for every day that a position is unfilled and corresponding services not rendered, and District shall only pay the equal monthly installment reduced by the prorated amount. However, the County reserves the right to fill any vacant position with qualified HCRCA relief staff to fulfill contractual obligations pursuant to this Agreement.
- C. On or about the 15th day of each calendar month following the delivery of the services provided by the County under this Agreement, the County will submit to the District a statement for services provided during the previous calendar month. Further, failure of Harris County to make demand for payments due is not a waiver of District's obligation to make timely payments.

D. The District shall begin processing such billing statement promptly upon receipt and agrees to pay same within thirty (30) days of receipt of the statement, except as otherwise provided under section 2251.021 of the Texas Government Code. Payment shall be due and payable at the office of the County Treasurer, 1001 PRESTON ST STE 652, HOUSTON TX 77002-1816.

E. Notwithstanding anything in this Agreement to the contrary, the cost of such services to the District will not exceed a grand total for this Agreement of **\$759,118.00**, which shall be paid by District over no more than 12 months. District shall pay to County **\$63,259.83** per calendar month.

F. Prior to the execution of this Agreement, the District has been advised by the County and the District understands and agrees that the County is paying the salaries, benefits, and other costs of the Coordinators and YSS from the funds provided by the District as described in subsection A. County has not appropriated additional funding to cover any expenses, costs, or liabilities arising from this Agreement.

VII. **TERM**

The term of this Agreement shall begin on **August 1, 2025** and end (unless the term of this Agreement is sooner terminated in accordance with the provisions hereof) on **July 31, 2026**.

VIII. **TERMINATION PROVISIONS**

A. Either Party may terminate this Agreement without cause, prior to the expiration of the term set forth above, upon thirty (30) days written notice to the other Party. HCRCA is authorized to give notice for County. Such notice must specify the effective date of termination and the District is only liable for those services actually completed up to the date of termination.

B. Upon notice of termination from the District to the County, the County shall stop work under the Agreement on the date and to the extent specified in the notice of termination.

C. Within thirty (30) days after the effective date of such termination, the County will submit its termination statement for the month in which termination occurs in the manner set forth above for monthly billing statements and District shall process the billing statement in the manner set forth above for monthly billing statements.

IX. **MANDATORY HIPAA BUSINESS ASSOCIATE PROVISIONS**

1) **HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT**
(“HIPAA”)

HIPAA. To the extent District serves as a business associate of County pursuant to HIPAA, District's Responsibilities Regarding Use and Disclosure of Protected Health Information (PHI) are as follows:

A. Definitions.

1. "Confidential Information" is information that has been deemed or designated confidential by law (i.e., constitutional, statutory, regulatory, or by judicial decision).
2. "Protected Health Information" ("PHI") is defined in 45 C.F.R. § 164.501 and is limited to information created or received by Contractor from or on behalf of the County.
3. "Electronic Protected Health Information" ("EPHI") shall mean individually identifiable health information that is transmitted by or maintained in electronic media.
4. "Security Incident" shall mean the unauthorized access, use, disclosure, modification, or destruction of Confidential Information, including, but not limited to, PHI and EPHI, or interference with the systems operations in an information system, including, but not limited to, information systems containing EPHI. This definition includes, but is not limited to, lost or stolen transportable media devices (e.g., flash drives, CDs, PDAs, cell phones, and cameras), desktop and laptop computers, photographs, and paper files containing Confidential Information, including, but not limited to, PHI and EPHI.

B. General.

1. District agrees to hold all PHI and EPHI confidential except to the extent that disclosure is required by Federal or State law, including the Texas Public Information Act, TEX. GOV'T CODE ANN. §§ 552.001 *et seq.*, as amended.
2. District agrees to be bound by and comply with all applicable Federal and State of Texas licensing authorities' laws, rules, and regulations regarding records and governmental records, including the Privacy and Security Requirements. Compliance with this paragraph is at District's own expense.
3. District agrees to cooperate with state and federal agencies and to make appropriate personnel available for interviews, consultation, grand jury proceedings, pre-trial conferences, hearings, trials, and any other process, including investigations, required as a result of District's services to the County. Compliance with this paragraph is at District's own expense.
4. The terms used in this BAA shall have the same meaning as those terms in the Privacy and Security Requirements.

- C. Representation. District represents that it is familiar with and is in compliance with the Privacy and Security Requirements, which include Federal and State of Texas requirements governing information relating to HIV/AIDS, mental health, and drugs or alcohol treatment or referral.
- D. Business Associate. District is a “Business Associate” of the County as that term is defined under the Privacy and Security Requirements.
1. *Nondisclosure of PHI*. District agrees not to use or disclose PHI received from or on behalf of the County or created, compiled, or used by District pursuant to this Agreement other than as permitted or required by this BAA, or as otherwise required by law.
 2. *Limitation on Further Use or Disclosure*. District agrees not to further use or disclose PHI or EPHI received from or on behalf of the County or created, compiled, or used by District pursuant to this BAA in a manner that would be prohibited by the Privacy and Security Requirements if disclosure was made by the County, or if either District or the County is otherwise prohibited from making such disclosure by any present or future State or Federal law, regulation, or rule.
 3. *Safeguarding PHI*. District agrees to use appropriate safeguards to prevent use or disclosure of PHI other than as provided for by this BAA or as required by State or Federal law, regulation, or rule.
 4. *Safeguarding EPHI*. District agrees to implement and use administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of EPHI that it creates, receives, maintains, or transmits on behalf of the County. These safeguards shall include the following:
 - a) Encryption of EPHI that District stores and transmits;
 - b) Implementation of strong access controls, including physical locks, firewalls, and strong passwords;
 - c) Use of updated antivirus software;
 - d) Adoption of contingency planning policies and procedures, including data backup and disaster recovery plans; and
 - e) Conduct of periodic security training.
 5. *Reporting Security Incidents*. District agrees to report to the County any Security Incident **immediately** upon becoming aware of such. District further agrees to provide the County with the following information regarding the Security Incident

as soon as possible, but no more than five (5) business days after becoming aware of the Security Incident: (1) a brief description of what happened, including the dates the Security Incident occurred and was discovered; (2) a reproduction of the PHI or EPHI involved in the Security Incident; and (3) a description of whether and how the PHI or EPHI involved in the Security Incident was rendered unusable, unreadable, or indecipherable to unauthorized individuals either by encryption or otherwise destroying the PHI or EPHI prior to disposal. If District determines that it is infeasible to reproduce the PHI or EPHI involved in the Security Incident, the District agrees to notify the County in writing of the conditions that make reproduction infeasible and any information the District has regarding the PHI or EPHI involved.

District agrees to cooperate in a timely fashion with the County regarding all Security Incidents reported to the County.

The County will review all Security Incidents reported by District.

District will take the following steps in response, to the extent necessary or required by law, including, but not limited to: (1) notifying the individual(s) whose PHI or EPHI was involved in the Security Incident, either in writing, via telephone, through the media, or by posting a notice on the County's website, or through a combination of those methods, of the Security Incident, and (2) providing the individual(s) whose PHI or EPHI was involved in the Security Incident with credit monitoring services for a period of time to be determined by the County, at no cost to the individuals.

The County, to the extent necessary or required by law, will provide notice of the Security Incident, as required by law, to the Secretary of the United States Department of Health and Human Services ("HHS").

District agrees to reimburse the County for all expenses incurred as a result of District's Security Incidents, including, but not limited to, expenses related to the activities described above.

6. *EPHI and Subcontractors.* District shall require any agent to whom it provides PHI or EPHI, including a subcontractor, to agree to implement reasonable and appropriate safeguards to protect such PHI or EPHI. Further, District agrees to give the County at least sixty (60) days advance notice of its intent to provide PHI or EPHI to an agent located outside of the United States.
7. *Subcontractors and Agents.* District shall require any subcontractor or agent to whom District provides PHI or EPHI received from or on behalf of the County or created, compiled, or used by District pursuant to this BAA, to agree to the same restrictions and conditions that apply to District with respect to such PHI and EPHI.

8. *Reciprocal Disclosures.* The Parties agree that the Parties may reciprocally disclose and use PHI or EPHI for initial and continuing eligibility and compliance determinations related to the provision of benefits, for auditing and legal compliance purposes, and for compliance with laws, regulations, and rules related to the provision of medical or drug benefits to persons who may be eligible for such benefits under the Medicare Prescription Drug Benefit Program, Part D, or other federal or State of Texas programs. The County agrees:
 - a) to be bound by these provisions with regard to PHI or EPHI received from District;
 - b) to restrict access to such PHI or EPHI to the County's Chief Financial Office, the County's Controller, the County's Compliance Officer, the Harris County Attorney's Office, and designated employees of the County's Benefits Department for legal and auditing services; and
 - c) to take disciplinary action against any employee whose willful act violates these provisions and results in an unlawful disclosure of PHI or EPHI.
9. *Mitigation.* District agrees to mitigate, to the extent practicable, any harmful effect that is known to District of a use or disclosure of PHI or EPHI by District, or by a subcontractor or agent of District, resulting from a violation of this BAA, including violations of the Privacy and Security Requirements stated herein. District also agrees to inform the County in advance of its actual mitigation and of the details of its mitigation plan, unless doing so would cause additional harm.
10. *Notice – Access by Individual.* District agrees to notify the County in writing within three (3) business days of any request by an individual for access to the individual's PHI or EPHI and, upon receipt of such request, direct the individual to contact the County to obtain access to the individual's PHI. Upon request by the County, District agrees to make available PHI and EPHI to the County or, as directed by the County, to an individual in accordance with 45 C.F.R. § 164.524.
11. *Notice – Request for Amendment.* District agrees to notify the County in writing within three (3) business days of any request by an individual for an amendment to the individual's PHI or EPHI and, upon receipt of such request from the individual, direct the individual to the County to request an amendment of the individual's PHI or EPHI. District agrees to make available upon request PHI and EPHI for amendment and to incorporate any amendments to PHI and EPHI agreed to or directed by the County in accordance with 45 C.F.R. § 164.526.
12. *Notice – Request for Accounting.* Upon receipt of any request from an individual for an accounting of disclosures made of the individual's PHI or EPHI, District agrees to notify the County in writing within three (3) business days of any such request, and upon receipt of such request from the individual, direct the individual to the County for an accounting of the disclosures of the individual's PHI or EPHI.

District agrees to make available upon request the information required to provide an accounting of disclosures in accordance with 45 C.F.R. § 164.528. Pursuant to 45 C.F.R. § 164.528(a), an individual has a right to receive an accounting of certain disclosures of PHI or EPHI in the six (6) years prior to the date on which the accounting is requested.

13. *HHS Inspection.* Upon written request, District agrees to make available to HHS or its designee, District's internal practices, books, and records relating to the use and disclosure of PHI and EPHI received from, or created or received on behalf of, the County in a time or manner designated by HHS for purposes of HHS determining the County's compliance with the Privacy and Security Requirements.
14. *County Inspection.* Upon written request, District agrees to make available to the County and its duly authorized representatives during normal business hours District's internal practices, books, records and documents relating to the use and disclosure of confidential information, including, but not limited to, PHI and EPHI received from, or created or received on behalf of, the County in a time and manner designated by the County for the purposes of the County determining compliance with the Privacy and Security Requirements. District agrees to allow such access until the expiration of four (4) years after the services are furnished under the contract or subcontract or until the completion of any audit or audit period, whichever is later. District agrees to allow similar access to books, records, and documents related to contracts between District and organizations related to or subcontracted by District to whom District provides confidential information, including, but not limited to, PHI and EPHI received from, or created or received on behalf of, the County.
15. *PHI or EPHI Amendment.* District agrees to incorporate any amendments, corrections, or additions to the PHI or EPHI received from or created, compiled, or used by the County pursuant to this BAA when notified by the County that the PHI or EPHI is inaccurate or incomplete, or that other documents are to be added as required or allowed by the Privacy and Security Requirements.
16. *Documentation of Disclosures.* District agrees to document disclosure of PHI or EPHI and information related to such disclosures as is necessary for the County to respond to a request by an individual for an accounting of disclosures of PHI or EPHI in accordance with 45 C.F.R. § 164.528, as amended.
17. *Termination Procedures.* Upon termination of this BAA for any reason, District agrees to deliver all PHI or EPHI received from the County or created, compiled, or used by District pursuant to this BAA within thirty (30) days from the date of termination, or, if specially requested to do so by the County in writing, to destroy all PHI or EPHI within the time frame determined by the County, which will be no less than thirty (30) days from the date of the notice of termination. This provision applies when District maintains PHI or EPHI from the County in any form. If

District determines that transferring or destroying the PHI or EPHI is infeasible, District agrees:

- a) to notify the County of the conditions that make transfer or destruction infeasible;
- b) to extend the protections of this BAA to such PHI or EPHI; and
- c) to limit any further uses and disclosures of such PHI or EPHI to those purposes that make the return, or transfer to the County, or destruction infeasible.

18. *Notice-Termination.* Upon written notice to District, the County may terminate any portion of the Agreement under which District maintains, compiles, or has access to PHI or EPHI. Additionally, upon written notice to District, the County may terminate the entire Agreement if the County determines, at its sole discretion, that District has repeatedly violated a Privacy or Security Requirement.

E. Survival of Privacy Provisions. District's obligations with regard to PHI and EPHI shall survive termination of this BAA and the Agreement.

F. Amendment Related to Privacy and Security Requirements. The Parties agree to take such action as is necessary to amend this BAA if the County, in its reasonable discretion, determines that amendment is necessary for the County to comply with the Privacy and Security Requirements or any other law or regulation affecting the use or disclosure of PHI or EPHI. Any ambiguity in this BAA shall be resolved to permit the County to comply with the Privacy and Security Requirements.

G. Indemnification. District agrees to indemnify and hold harmless, to the extent allowed by law, the County and its officers, employees, and agents (individually and collectively "Indemnitees") against any and all losses, liabilities, judgments, penalties, awards, and costs (including costs of investigations, legal fees, and expenses) arising out of or related to:

1. a breach of this BAA relating to the Privacy and Security Requirements by District; or
2. any negligent or wrongful acts or omissions of District or its employees, directors, officers, subcontractors, or agents, relating to the Privacy and Security Requirements, including failure to perform their obligations under the Privacy and Security Requirements.

To the extent that this indemnification conflicts with Texas law, such indemnity is void.

H. This BAA survives the termination of the Agreement and expires six (6) years after its termination.

X.
MISCELLANEOUS

A. Any notice required or permitted to be given by the County to the District hereunder may be given by certified or registered United States Mail, postage prepaid, return receipt requested, addressed to:

Attn: Dr. Douglas Killian
P.O. Box 692003
Houston, Texas 77269-2003

Attn: Christina Cole, Chief Officer for School Leadership
P.O. Box 692003
Houston, Texas 77269-2003

Any notice required or permitted to be given by the District to the County hereunder may be given by certified or registered United States Mail, postage or fee prepaid, return receipt requested, addressed to:

Attn: Executive Director
Harris County Resources for Children and Adults
2525 Murworth Drive
Houston, Texas 77054-1603

Such notice shall be considered given and complete upon deposit in the United States Mail. Either party may designate a different address by giving the other party ten (10) days written notice in the manner provided above.

B. Neither the District nor the County waives or relinquishes any immunity or defense on behalf of itself, its trustees, officers, employees and agents as a result of its execution of this Agreement and performance of the functions or obligations described herein.

C. This Agreement shall be construed according to the laws of the State of Texas. The parties consent to the jurisdiction and venue of the courts of Houston, Harris County, Texas for any action under this Agreement. The exclusive forum for any action arising under this agreement is a state or federal court of competent jurisdiction in Texas.

D. This instrument contains the entire Agreement between the Parties relating to the rights herein granted and the obligations herein assumed. This Agreement supersedes any prior contract between the parties with regard to the terms and provisions contained herein. This Agreement may be modified only by a written instrument signed by both parties.

E. If any provision of this Agreement is held invalid, such invalidity shall not affect other provisions or applications of the Agreement which can be given effect without the invalid provision or application and to this end the provisions of this Agreement are declared to be severable.

F. To the extent that the County will come into possession of student records and information, and to the extent that the County will be involved in the survey, analysis or evaluation of students incidental to this Agreement, the County agrees to comply with all requirements of the Family Educational Rights and Privacy Act. In the event that, pursuant to the Texas Public Information Act ("PIA"), District is required to furnish District records that are in the possession of the County, the County agrees to furnish such information and records as required by the PIA, subject to the County's right to establish any exceptions to the PIA.

G. E-Mail Addresses. Each party affirmatively consents to the disclosure of its e-mail addresses that are provided to the other party. This consent is intended to comply with the requirements of the Texas Public Information Act, TEX. GOV'T CODE ANN. § 552.137, *et seq.*, as amended, and shall survive termination of this Agreement. This consent shall apply to e-mail addresses provided by each party and agents acting on each party's behalf and shall apply to any e-mail address provided in any form for any reason whether related to this Agreement or otherwise. However, neither party can consent to disclosure of a third party's email addresses, such as those of students or their families.

H. This Agreement may be executed in multiple originals.

[EXECUTION PAGE FOLLOWS]

CY-FAIR INDEPENDENT
SCHOOL DISTRICT

By: _____
Printed Name: _____
Title: _____
Date: _____

By: _____
Printed Name: _____
Title: _____
Date: _____

APPROVED AS TO FORM:

By: _____
Printed Name: _____
Title: _____
Date: _____

HARRIS COUNTY

By: _____
LINA HIDALGO
COUNTY JUDGE

APPROVED AS TO FORM:
CHRISTIAN D. MENEFE
COUNTY ATTORNEY

By: _____
Stanley Sun
Assistant County Attorney
C.A. File 25GEN0957

ORDER OF COMMISSIONERS COURT
Authorizing an Interlocal Agreement

The Commissioners Court of Harris County, Texas, met in regular session at its regular term at the Harris County Administration Building in the City of Houston, Texas, on _____, 2025, with all members present except _____.

A quorum was present. Among other business, the following was transacted:

ORDER AUTHORIZING EXECUTION OF AN INTERLOCAL AGREEMENT
BETWEEN HARRIS COUNTY AND CYPRESS-FAIRBANKS INDEPENDENT
SCHOOL DISTRICT

Commissioner _____ introduced an order and moved that Commissioners Court adopt the order. Commissioner _____ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

Vote of the Court	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Judge Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ramsey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Briones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order adopted follows:

IT IS ORDERED that:

1. The Harris County Judge is authorized to execute the Interlocal Agreement between Harris County and **Cypress-Fairbanks ISD** for Harris County Resources for Children and Adults to provide the services of two (2) Community Coordinators and fifteen (15) Youth Services Specialists who will deliver the services specified in the Agreement to children and families within the District at a cost to each party of **\$759,118.00** (**\$44,654.00** annually per Coordinator and **\$44,654.00** annually per Youth Services Specialist).

2. All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purposes of this order.



HARRIS COUNTY
Resources
FOR **Children**
AND **Adults**

Patrice McKinney
President

Darryl King
Vice President

Sheila Aron
Secretary

Charlene Hunter James
Treasurer

Tomaro M. Bell
Sonia Corrales
Marilyn DeMontrond

Tonyel Edwards
Sherea McKenzie
Sean Kelly McPherson
Melanie Miles-Bazil

Jo Ellen Sweeney
Brenda K. Sykes
Beth Van Horne
Estella Mireles Walters

Joel Levine
Executive Director



March 19, 2025

Dr. Douglas Killian
Superintendent of Schools
Cypress Fairbanks Independent School District
P.O. Box 692003
Houston Texas 77269

RE: Harris County Contract Renewal/2025-2026
HCRCA/Community Youth Services (CYS)

Dear Dr. Killian,

This school year has been incredibly busy, filled with important work and meaningful services. The demands and complexities of the 2024-25 school year have made our collaboration more essential than ever, and we recognize that our success is rooted in strong partnerships. As we look ahead, we remain committed to working alongside Cy-Fair ISD to support staff, students, and their families in the year to come.

In the 2025-2026 school year, the cost for each Community Youth Services (CYS) Youth Service Specialist will be \$44,654.00/position. For the seventeen (17) Cy-Fair CYS staff, the total is \$759,118.00 annually, billed monthly at \$63,259.83. This is a 3% increase/\$1,301 per position, from the current school year. We understand that these are challenging economic times, and like many organizations, we have felt the impact of rising costs across all areas. We appreciate your understanding and remain dedicated to maximizing the value of our partnership.

As a 12-month program, a partnership with CYS provides students and families with year-round access to social services and mental health interventions. While our staff partner with community organizations in district, students and families can also access the following Harris County Resources services at no cost:

- Individual, Family & Group therapy services
- Parenting Programs
- Voluntary Emergency Shelter Placement
- Psychological Assessments
- Harris County's Community Resource Coordination Group (CRCG)
- 24 Hour Crisis Hotline
- Justice of the Peace Court liaisons and Truancy Classes

Thank you for your continued support of the CYS program and staff. We look forward to supporting Cy-Fair ISD in providing quality, impactful services to staff, students and families.

Sincerely,

Claudia Ramos

Claudia Ramos, Senior Manager
Community Youth Services (CYS)/Harris County Resources for Children & Adults
6300 Chimney Rock RD.
Houston, TX 77081

2525 Murworth Drive
Houston, TX 77054
(713) 394-4000
resources.harriscountytx.gov

*To support, enhance, and advocate
for the safety and well-being of
children and adults in Harris County*



**INTERLOCAL AGREEMENT FOR SPECIALIZED SERVICES
ACADEMIC BEHAVIOR SCHOOL (ABS) WEST**

2025-2026 ANNUAL CONTRACT

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, Harris County Department of Education ("HCDE") and the **Cypress Fairbanks Independent School District**, ("CFISD") hereby enter into an Interlocal Contract ("Contract") for the purpose of providing educational and related services for eligible student(s) with disabilities of the **CFISD** and to state the terms, rights and duties of the contracting parties.

- 1. Term.** This Contract is for the term of **August 25, 2025**, through **June 4, 2026**. During said term, HCDE agrees to provide services described herein for **three (3) total: Adaptive Behavior Program/LIFE Skills Program** unit(s) to eligible student(s) with disabilities ("Student(s)") who are residents of the **CFISD**.
- 2. HCDE Responsibilities.**
 - a) HCDE agrees to provide specialized facilities and certified/licensed personnel necessary to provide educational, instructional, and counseling services to the student(s) placed at ABS West in accordance with applicable law and during the days and times set forth by ABS West. HCDE may perform the services contracted for herein by using its own employees or independent contractors. HCDE will use its best efforts to provide the necessary specialized facilities and properly certified/licensed personnel in accordance with applicable law.
 - b) HCDE agrees to furnish the **CFISD** with a monthly statement of student(s) attendance. HCDE agrees to furnish **CFISD** with documentation of restraints within two (2) HCDE school days. HCDE will provide documentation of restraint procedures upon request by **CFISD**.
 - c) HCDE may provide transportation for the student(s) to and from field trips, vocational training, and similar activities, if written permission allowing HCDE to transport students is provided by the students' parents/guardians.
 - d) HCDE agrees to maintain necessary records and accounts in order to assure that funds received from the **CFISD** have been expended for the services described herein. HCDE agrees to provide these records and other information as may be required by the **CFISD**.
- 3. CFISD's Responsibilities.**
 - a) **CFISD** is responsible for providing transportation for the student(s) to and from ABS West. Location of pick-up and drop-off points and time of service will be mutually determined by representatives of **CFISD** and HCDE.
 - b) **CFISD** shall provide copies of all Student Records (as hereinafter defined) pertaining to the student(s) no later than five (5) HCDE business days prior to student(s)'s first day of attendance at ABS West. **CFISD** agrees to furnish HCDE a copy of any additional pertinent documents regarding the student(s) that may be requested from or obtained by **CFISD** during the term of this Contract. **CFISD** shall provide copies of additional records, including **CFISD** Records, as reasonably requested by HCDE.
 - c) **CFISD** retains the responsibility to report **CFISD** student(s)'s average daily attendance and other required information through the Public Education Information Management System ("PEIMS").
- 4. Student Records; Confidentiality.**

For purposes of this Contract, "Student Records" shall be defined as student information including personal identifiers such as name, address, phone number, date of birth, Social Security number, and student identification number, and any student information protected by law, including "personally identifiable information" and student "education records" as those terms are defined by the Family Educational Rights and Privacy Act, 20 USC 1232g, as amended ("FERPA"); "personal information" as that term is defined in the Children's Online Privacy Protection Act of 1998 ("COPPA"); "personal information" as that term is defined in the Protection of Pupil Rights Amendment ("PPRA"); "personally identifiable information" as that term is defined in the Individuals with Disabilities Education Act, as amended ("IDEA"); "protected health information" as that term is defined in the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"); and "personal identifying information" and

“sensitive personal information” as defined under the Texas Identity Theft Enforcement and Protection Act (Chapter 521, Texas Business and Commerce Code).

Notwithstanding any contrary provision of this Contract, both Parties and their employees, agents, and subcontractors may access and use Student Records only as permitted by law for the purpose(s) for which the disclosure was made. Both Parties agree to abide by FERPA’s limitations and requirements imposed on school officials, including, but not limited to, the requirements of 34 C.F.R. 99.33(a). HCDE and **CFISD** expressly agree that: (1) the services/functions to be provided by HCDE are services/functions for which **CFISD** would otherwise use its own employees; (2) both Parties have been determined to meet the criteria set forth in **CFISD**’s annual notification of FERPA rights for being school officials with legitimate educational interests in the Student Records; (3) **CFISD** is under HCDE’s direct control with respect to **CFISD**’s access to, use of, and disclosure of Student Records as gathered and maintained by HCDE; (4) HCDE is under **CFISD**’s direct control with respect to HCDE’s access to, use of, and disclosure of Student Records as gathered and maintained by HCDE; and (5) both Parties will use Student Records only for authorized purposes and will not re-disclose Student Records to other parties, unless each Party has specific authorization from the other Party to do so or the disclosure is otherwise permitted by applicable law, including without limitation, FERPA, HIPAA, COPPA, IDEA, PPRRA and the Texas Identity Theft Enforcement and Protection Act.

5. Immunity.

Nothing in this Contract shall be construed as a waiver or relinquishment of any governmental immunities or defenses on behalf of either Party or their respective trustees, officers, employees, and agents as a result of the execution of this Contract or performance of the functions or obligations described herein.

6. Collaboration. Both Parties agree to collaborate, as necessary, to administer the services described in this Contract and to act in the best interest of the student(s). Both Parties shall use collaborative problem-solving techniques and best efforts to resolve issues between the Parties as they may arise.

7. Special Education Services.

- a) Special education student(s) served under this Contract have been placed by the Admission, Review and Dismissal (ARD) Committee of the student(s)’s school of regular attendance within **CFISD** and recommended for services as described herein. The ARD Committee of **CFISD** has affirmed the classification and approved the recommendation of such contracted services.
- b) HCDE will be available for participation with the **CFISD** ARD Committee in the development of the Individualized Education Plan (IEP). HCDE will update the **CFISD** on the implementation of the IEP at least once per semester. A member of the **CFISD** special education personnel will monitor, assess and evaluate the student(s)’s progress as established by the IEP, including at least one on-site visit annually.
- c) HCDE will follow the IDEA and other applicable laws when considering dismissal and/or expulsion of a qualified special education student(s) from ABS West.
- d) **CFISD** agrees to invite an HCDE representative as a non-consensus member to any **CFISD** ARD Committee meeting for **CFISD** student(s) placed at ABS West pursuant to this Contract.
- e) HCDE will not use prohibited aversive techniques, as that term is defined by Texas Education Code § 37.0023.

8. Local Education Agency.

Student(s) receiving services from HCDE pursuant to this Contract remain enrolled in **CFISD** and are considered students of **CFISD** for all purposes. **CFISD** remains the Local Education Agency (“LEA”), as that term is defined by the IDEA, and the “Recipient” as that term is defined by Section 504 of the Rehabilitation Act of 1973 (“Section 504”), and solely retains the obligation to provide and to ensure that

any eligible **CFISD** student is provided a free appropriate public education (“FAPE”) while receiving services from HCDE. **CFISD** retains all responsibilities required of the LEA pursuant to the IDEA, and required of the Recipient pursuant to Section 504, including, but not limited to, requirements regarding identification, evaluation, educational placement, the provision of FAPE, and procedural safeguards. For any dispute, including a special education complaint or due process hearing, arising under the IDEA, Section 504, or other applicable law regarding an **CFISD** student placed at HCDE, **CFISD** recognizes and acknowledges that HCDE is not the LEA or Recipient for the **CFISD** student and is in no way liable to the student, parent, or **CFISD** under the IDEA, Section 504, or other applicable law.

9. **Invoices and Payment.** In consideration of the services provided herein, **CFISD** agrees to pay HCDE a total amount of **\$72,150**. Total amount is calculated by multiplying the number of units times the annual **in-county** tuition rate (**\$24,050**).

HCDE will invoice **CFISD** and payment will be due immediately upon receipt of invoice. **CFISD** agrees to pay HCDE in the following manner:

- 100% of annual total amount due will be invoiced in **September 2025**

If applicable, in consideration of Extended School Year Services (ESY) provided, **CFISD** agrees to pay HCDE in the following manner:

- \$6,400 in-county tuition rate times number of ESY students enrolled.
 - 100% of ESY total amount due will be invoiced in **July 2026**.
- a) In the event that **CFISD** makes a payment to HCDE with a credit card, **CFISD** agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and costs borne by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
 - b) **CFISD** may sell unused units to another district upon obtaining HCDE’s prior written consent.
 - c) Each Party paying for the performance of governmental functions and/or invoices must make those payments from current revenues available to the paying Party.
 - d) The source of funding for this contract will be from **CFISD State** (federal, state or local) funds. The parents of the student(s) shall not be charged for the services contracted under this Contract.

10. **CFISD Liaison.** **CFISD** shall appoint a qualified liaison to communicate on behalf of **CFISD** with HCDE representatives. The liaison shall be knowledgeable in no less than the student(s)’s educational and disciplinary records; ABS West programs, policies, and procedures; and special education law, policies, and procedure, if appropriate. The **CFISD** liaison shall make best efforts to assist ABS West representatives in providing services to students, including, but not limited to, acquiring information regarding the student(s), assessing best placement, and communicating with **CFISD** employees and student(s)’s parents/guardians, as necessary.

11. **Termination.**

- a) HCDE shall have the right to terminate this Contract for convenience, effective at the end of the Term, or with at least thirty (30) calendar days prior written notice to **CFISD**. If HCDE exercises such termination right, HCDE shall have no obligation to refund to **CFISD** the amount of any pre-paid fees for any period following the effective date of such termination.
- b) Both Parties may terminate this Contract with or without cause by mutual written agreement.
- c) Upon the effective date of termination or expiration of this Contract, except as otherwise explicitly stated herein, the Parties shall have no obligations to the other Party under this Contract. Student(s) in attendance at ABS West at the time of termination or expiration of this Contract will return to **CFISD**. All Student Records maintained by HCDE during the duration of providing services to the student will be provided to **CFISD** within ten (10) business days following the date of termination or expiration, at the written request of **CFISD**.

- 12. Equal Opportunity.** It is the policy of HCDE not to discriminate on the basis of race, color, national origin, gender, limited English proficiency or handicapping conditions in its programs. **CFISD** agrees not to discriminate against any employee, student(s), or other person or party in the performance of this Contract, with respect to placement at ABS West, services to be provided, conditions and privileges of employment, or a matter directly or indirectly related to age (except where based on a bona fide occupational qualification), sex (except where based on a bona fide occupational qualification), race, color, religion, national origin, or ancestry. Breach of this covenant may be regarded as a material breach of this Contract.
- 13. Assignment.** Neither this Contract nor any duties or obligations under it shall be assignable by either Party without the prior written acknowledgment and authorization of the other Party.
- 14. Notice.** Any notice provided under the terms of this Contract by either Party to the other shall be in writing and shall be deemed sufficient forty-eight (48) hours after being deposited in the regular mail as certified mail, return receipt requested, if such notice is addressed to the party to be notified at such Party's address as set forth below:

HCDE

Attention: James Colbert, Jr., County School Superintendent
6300 Irvington Boulevard
Houston, Texas 77022-5618

CFISD Texas, Inc.

Attention: Dr. Douglas Killian, Superintendent of Schools
11400 Matzke Rd
Cypress, Texas 77429

Each Party may change the address at which notice may be sent to that Party by giving notice of such change to the other Party in accordance with the provisions of this Article.

- 15. Third Party Beneficiaries.** Nothing in this Contract shall be deemed or construed to create any third-party beneficiaries or otherwise give any third party any claim or right of action against any party to this Contract.
- 16. Choice of Law and Venue.** This Contract shall be construed under the laws of the State of Texas, and mandatory and exclusive venue for any action arising out of this Contract shall be in Harris County, Texas.
- 17. Amendments and Waivers.** Any term of this Contract may be amended or waived only with the written consent of the Parties or their respective permitted successors and assigns. Any amendment or waiver effected in accordance with this Article shall be binding upon the Parties and their respective successors and assigns.
- 18. Separate Entities.** There is no relationship of agency, partnership, joint venture, employment, or franchise between the Parties. Neither Party has the authority to bind the other or to incur any obligation on its behalf. **CFISD** assumes full responsibility for the actions of its personnel while performing any services incident to this Contract, including, but not limited to, transportation and special education services, and shall remain solely responsible for their supervision, direction and control, payment of salary, workers' compensation, disability benefits, and like requirements and obligations. **CFISD** agrees that HCDE has no responsibility for any conduct of **CFISD** or **CFISD's** employees, agents, representatives, contractors, or subcontractors.
- 19. Authority.** Each Party acknowledges, represents, and warrants that it has the power and authority to enter into this Contract and to perform its obligations hereunder, without the need for any consents or approvals

not yet obtained, except to the extent that this Contract requires approval of either Party's Board of Trustees.

20. **Force Majeure.** Neither HCDE nor **CFISD** shall be deemed to have breached any provision of this Contract as a result of any delay, failure in performance, or interruption of service resulting directly or indirectly from acts of God, network failures, acts of civil or military authorities, civil disturbances, wars, energy crises, fires, transportation contingencies, interruptions in third-party telecommunications or Internet equipment or service, other catastrophes, or any other occurrences which are reasonably beyond such party's control.
21. **Severability.** In the event that any one or more of the terms or provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it. The failure of a Party to enforce any provision of this Contract or to require performance by other party will not be deemed a waiver, or in any way affect the right of either party to enforce such provision thereafter.
22. **Contract Interpretation.** The Parties agree that the normal rules of construction that require that any ambiguities in this Contract are to be construed against the drafter shall not be employed in the interpretation of this Contract.
23. **Captions.** The captions herein are for convenience and identification purposes only, and not an integral part hereof, and are not to be considered in the interpretation of any part hereof.
24. **Entire Agreement.** This Contract contains and embraces the entire agreement between the parties, and neither it, nor any part of it may be changed, altered, modified, limited or extended, orally or by any agreement between the parties, unless such agreement by expressed in writing, signed and acknowledged by HCDE and **CFISD**.

District School Superintendent/Designee

Date

Harris County School Superintendent/Designee

Date

For HCDE Office use only: Revenue Account No. 19960060200132 57250000 **ABS West**



School-Based
Therapy Services

**Interlocal Contract Between
Harris County Department of Education and**

Cypress Fairbanks ISD

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interlocal Contract (the "Contract") is made and entered into between Harris County Department of Education ("HCDE") and Cypress Fairbanks ISD for the purpose of performing governmental functions and services and to state the terms, rights, and duties of the Contracting parties during the 2025-2026 school year (8/16/2025 – 8/15/2026).

Arrangement

HCDE agrees to provide the services as described below. Cypress Fairbanks ISD agrees to pay for the services within thirty (30) days of receiving an invoice for the services.

<u>Type(s) of Service(s)</u>	<u>Total Days/Hours</u>	<u>Cost Day/Hour</u>	<u>Total Cost</u>
<u>Occupational Therapy</u>	<u>3484 Days</u>	<u>\$520.00/ Day</u>	<u>\$1,811,680.00</u>
<u>Occupational Therapy Assistant</u>	<u>1331 Days</u>	<u>\$420.00/Day</u>	<u>\$559,020.00</u>
<u>Physical Therapy</u>	<u>743 Days</u>	<u>\$520.00/Day</u>	<u>\$386,360.00</u>
<u>Physical Therapy Assistant</u>	<u>470 Days</u>	<u>\$420.00/Day</u>	<u>\$197,400.00</u>
<u>Music Therapy</u>	<u>422 Days</u>	<u>\$520.00/Day</u>	<u>\$219,440.00</u>
		Total	\$3,173,900.00

Additional Terms

1. This Contract may be terminated by either party without cause with thirty (30) days advance written notice. HCDE's obligations under this Contract are contingent on it acquiring and maintaining sufficient staffing through reasonable efforts to satisfy its obligations under this Contract and all similar obligations under its contracts with other districts. In the event of termination, Cypress Fairbanks ISD will compensate HCDE for services provided up to the termination date.
2. This Contract constitutes the sole agreement of the parties relative to the purpose(s) of this Contract and supersedes any other oral or written understandings or agreements. This Contract may only be amended in writing with the consent of both parties. This Contract is not assignable.
3. This Contract shall be construed under the laws of the State of Texas and mandatory and exclusive venue in any action arising out of this Contract shall be in Harris County, Texas.
4. Each party paying for the performance of governmental functions must make those payments from current revenues available to the paying party.
5. Each party acknowledges that this Contract has been authorized by the governing body of each party to the Contract.
6. Neither this Contract, nor any term or provision hereof, nor any inclusion by reference shall be construed as being for the benefit of any party not in signatory hereof.
7. This Contract does not create a joint venture or business partnership under Texas law.
8. The total amount of this Contract is an estimate based on data provided by both parties. Invoices will be sent by HCDE for services rendered during the term of this agreement.
9. In the event that the District makes a payment to HCDE with a credit card, the District agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and costs borne by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
10. HCDE will make every attempt to provide the number of days as indicated, however, some alterations in the staffing within an individual discipline may be necessary. No changes to the staffing will be made without mutual written consent. In no case will the dollar amount of the contract be exceeded without a formal contract amendment.
11. In accordance with Senate Bill 9, HCDE submits fingerprints to the State Board for Educator Certification (SBEC) on all new employees, and pursues criminal history background checks annually on all HCDE employees.
12. Harris County Department of Education adheres to the Uniform Grant Guidance as codified in 2 CFR Part 200, otherwise known as Edgar Department General Administrative Regulations (EDGAR).

Agreed to:

Superintendent/Designee

James Colbert, Jr., County School Superintendent

Date

Date

For HCDE office use only:

Revenue Account No. 199-6-00-111-00-111-5726-0000

Contract Code _____





School-Based
Therapy Services



Harris County
Department of
Education

Who We Are:

- School-Based Therapy Services has been partnering with school-districts and charter schools since 1978 to provide therapy and management services to school districts and charter schools in and around Harris County. Our therapists work collaboratively as a part of campus and district teams to meet the unique needs of each district or charter school.
- We serve over 7,000 students in over 33 school districts/charter schools in and around Harris County each year.
- We provide services at below-market rates using tax assistance to offset costs to our clients.

Services we Provide:

Occupational Therapy

Management Consulting

Music Therapy

Program Evaluation

Physical Therapy

Staff Development/Training

What Makes Us Different:

- 40+ years serving the school districts and charter schools in and around Harris County
- 30+ school districts and charter schools served each year
- Over 7,000 students supported each year
- Over 170 OTs, PTs and MTs on our team
- Managers with an average of over 30 years of experience
- Staff with an average of 20 years of experience
- High retention rate of staff with 25% of staff being employed with HCDE for 15 years or more
- Long-term partnerships with area school districts and charter schools
- Dedicated recruitment team that understands the unique staffing needs of schools
- Extensive library of therapy and educational resources
- Strong partnerships with local universities to develop pool of well-trained therapists



Value Added Services at No Additional Cost to Our Clients:

- Highly trained therapists carefully chosen through a thorough and selective recruitment/interview process.
- Mentoring and training in special education law and best practices.
- Unparalleled staff retention rate which allows increased efficiency and continuity of service.
- All management services, including practice leadership, expertise and oversight of staff.
- Management oversight to ensure quality and defensibility of evaluation reports and documentation.
- Up to five days of evidence-based professional development provided to staff each year.
- Oversight of staff compliance with all state and federal regulatory requirements.
- Criminal Background Check and SBEC Fingerprinting as required by law.
- Mileage reimbursement/travel allowance.
- Staff provided with laptop and FERPA compliant, cloud-based data back-up system to protect student data.
- Testing materials and documentation forms designed to clearly document student progress and educational need for service.
- Comprehensive library supporting best practices and current evidence.

See What our Clients Have to Say!

"HCDE has a reputation for providing well trained, professional, and dedicated therapy services. Thank you, HCDE!"

"HCDE is an invaluable resource to our district. We trust them to provide the best professionals and services in the field."

"Our service providers [HCDE] are wonderful, very conscientious, and hard-working. They always put children first."

"I think the staff is wonderful and I appreciate the support of the managers who serve our district. They work with us to be efficient and effective in serving our students and in being fiscally responsible to our community. I can't imagine a better relationship."

"Working with HCDE is a great experience! I truly have enjoyed the collaboration between HCDE and our district. Thank you for all that you do for our children."



School-Based
Therapy Services

**HARRIS COUNTY DEPARTMENT OF EDUCATION
SCHOOL-BASED THERAPY SERVICES DIVISION**

2025-2026 FEE SCHEDULE

Type of Service	In-County Fee	Out-of-County Fee
Music Therapy	\$520.00 per day	\$570.00 per day
Occupational Therapy		
Physical Therapy		
Occupational Therapy Assistant	\$420.00 per day	\$470.00 per day
Physical Therapist Assistant		

NOTES:

1. Clients with OT, PT and/or music therapy service agreements for 2025-2026 receive on-going management consultation and support to assist with service delivery. There is no mileage charge to the districts/programs.
2. A usual day of service is 7.5 hours (excludes lunch). Charges for services that are less than a day will be in quarter day increments:
2 hours= 1/4 day
4 hours= 1/2 day
6 hours= 3/4 day
3. Tax assistance from Harris County taxpayers cannot be applied to out-of-county services.



James Colbert, Jr. | County School Superintendent

6300 Irvington Boulevard ★ Houston, Texas 77022 ★ Tel 713.694.6300 ★ www.hcde-texas.org

Contract Number: 734-2025-AA-004765
Start Date: Monday, January 27, 2025
End Date: Wednesday, January 26, 2028



**MASTER AFFILIATION AGREEMENT BETWEEN
LAMAR UNIVERSITY
AND
CYPRESS FAIRBANKS ISD**

This Affiliation Agreement ("this Agreement") is made and entered into on Monday, January 27, 2025 (the "Effective Date"), between Lamar University, an institution of higher education in the State of Texas and a component of The Texas State University System, ("University"), which is located at 4400 MLK Parkway, Beaumont, Texas 77710 and Cypress Fairbanks ISD ("Facility"), which is located at 11440 Matzke Rd., Cypress, TX 77429. University and Facility shall be known collectively as "the Parties" and singularly as "a Party" or "the Party." This Agreement incorporates by reference the attached Program Addendum(s) ("Program Addendum") and expressly includes any additional terms and conditions stated in the Program Addendum(s), as if set out herein. In case of a conflict between this Agreement and any Program Addendum, this Agreement shall control. Each Program Addendum shall constitute a separate and independent contract between the parties and may have a term shorter than this Agreement.

WHEREAS, Facility is a Texas school district and has a commitment to training students.

WHEREAS, University has established and sponsors certain accredited programs for students and seeks to educate students by providing and coordinating educational and clinical practice sites for qualified students ("Students") and,

WHEREAS, the Parties recognize that they have certain objectives in common to educate and train students in particular fields as identified in the Program Addendum(s) and seek to provide clinical and educational experiences for Students enrolled in the University's undergraduate and graduate programs by utilizing the Facility for said purposes.

NOW THEREFORE, the Parties agree as follows:

ARTICLE 1 – TERM AND TERMINATION

- (1) This Agreement shall commence on the Effective Date and shall be in effect for an initial three (3) year term, unless sooner terminated by mutual consent of the Parties, or by any Party hereto giving the other Party written notice of termination in accordance with the terms of this Agreement. This Agreement shall automatically renew for two successive one (1) year periods, unless earlier terminated by either Party.
- (2) Either Party may terminate this Agreement without cause at any time upon sixty (60) days written notice to the other Party.
- (3) Notwithstanding any automatic renewal, this Agreement shall automatically terminate five (5) years from its Effective Date.
- (4) In the event that either Party terminates this Agreement, the Parties agree that no termination shall be effective with regard to Students currently participating or enrolled in an ongoing clinical education experience until such Students are allowed to complete any previously scheduled clinical assignments then in progress at Facility. In such an event, all applicable provisions of this Agreement shall remain in force until the end of the clinical education experience.

Second Party: Cypress Fairbanks ISD
LU Dept: COLLEGE OF FINE ARTS &
COMMUNICATION

- (5) The University may terminate this Agreement effective upon delivery of written notice to the Facility, or at such later date as may be stated in the notice, if any license, permit, certificate or accreditation required of Facility by law, rule or regulation, or by the terms of this Agreement, is for any reason denied, removed, suspended, or not renewed.

ARTICLE 2 – RESPONSIBILITIES OF UNIVERSITY

University shall:

- (1) Appoint a Program Liaison and timely inform Facility of the name, address, email address and phone number of said Program Liaison who will be available to assist Students and Facility personnel. The Program Liaison will be responsible for maintaining ongoing contact with Facility's designated representative.
- (2) Provide the educational direction of the Program as well as the placement and basic preparation of Students through classroom instruction and identification of educational and clinical objectives. University shall further direct the Program in accordance with all guidelines established by local, state or national associations, as well as develop, organize, and assist Facility in implementing and operating a Program that is suitable to each Student, including Students with disabilities.
- (3) Obtain from Facility the name, address, email address and phone number of Facility's designated representative and acquaint Facility's designated representative with methods, objectives, goals, and specifics of the Program as outlined in the Program Addendum.
- (4) Ensure that each Student assigned to Facility pursuant to this Agreement is enrolled in the Program with the University.
- (5) Recruit, screen, evaluate, select and assign to Facility only Students who have fulfilled all prerequisites for training or clinical educational experience and provide Facility with information requested by Facility about the Student, to the extent not prohibited by the Family Educational Rights and Privacy Act (FERPA), U.S.C. § 1232g; 34 CFR Part 99, or other applicable state or federal law. Facility is not authorized to redisclose any FERPA or other protected information.
- (6) If required by Facility, University shall notify students of Facility's requirements to obtain the necessary criminal background check prior to assignment, but University shall not be required to conduct drug testing or criminal background checks for students. The University shall refer students to either Facility's approved vendor(s) or to a third party vendor at Student's sole cost and expense for the purposes of performing drug testing, health care and criminal background checks. All results will be submitted by the vendor to the Facility without involvement by the University.
- (7) Coordinate with Facility to determine the number of Students to be placed at Facility, the duration of such placement/assignment; the number of hours the Facilities will be available and assign only the number of Students mutually agreed upon by Facility and University. University will notify Facility as soon as possible of the names and arrival dates of Students.
- (8) **Insurance:** The University shall require its Students and faculty involved in the performance of the Affiliation Agreement to maintain professional liability insurance or self-insurance covering their activities under this Agreement. Prior to each assignment to Facility, the University will furnish Facility, if applicable, with evidence that each Student and faculty member/representative has in effect professional liability insurance coverage of not less than \$1,000,000 per incident and \$3,000,000 in the aggregate. The University will issue the Facility certificates of insurance as evidence that Students and faculty have current professional liability insurance and will be kept current while such person is assigned to the Facility. University will inform Facility

immediately of each renewal, cancellation or change in the content or amount of such coverage.

- (9) **Immunizations:** The University shall inform Students of Facility's immunization and vaccination requirements and notify all Students participating in clinical education experiences involving patient contact or exposure to patient their obligation to comply with immunization requirements.
- (10) Inform Students of their obligation to provide transportation, appropriate supplies, uniforms and health insurance, as applicable.
- (11) Inform Students of their responsibility to adhere to all applicable administrative policies, rules, standards, schedules, and practices of Facility and University, and attend orientation as applicable.
- (12) **Protected Health Information and the Health Insurance Portability and Accountability Act:** The University shall direct its students to comply with the policies and procedures of Facility, including those governing the use and disclosure of individually identifiable health information under federal law, specifically 45 CFR Parts 160 and 164. Solely for the purpose of defining the students' role in relation to the use and disclosure of protected health information, such students are defined as members of Facility's workforce, as that term is defined by 45 CFR 160.103, when engaged in activities pursuant to this Agreement. However, such students are not and shall not be considered to be employees of Facility. Additionally, no services are being provided to Facility by the University pursuant to this Program Addendum and therefore this Agreement does not create a "business associate" relationship as that term is defined in 42 CFR §160.103.
- (13) **Infection Control:** The University shall provide to Facility evidence of current tuberculosis screening prior to any representative or Student providing services to Facility under the terms of the Affiliation Agreement. University shall be responsible for notifying all employees or Students performing under the Affiliation Agreement of any on-going screening requirements for tuberculosis and maintain adequate records of current tuberculosis screens pursuant to guidelines established by law. If Facility suspects that faculty or Students providing services under this Agreement have been exposed to or have a positive screening for a communicable disease, Facility must respond according to the current CDC guidelines and keep documentation of the action taken. Facility will conduct and document a reassessment of the risk classification. Facility will conduct and document subsequent screening based upon the reassessed risk classification.
- (14) Upon notice, inform Facility of any adverse circumstances to which Facility may be exposed because of the activities or health status, including the mental health status, of a Student.
- (15) Upon notice, notify Facility of any complaint, claim, investigation, involving a Student, faculty or Facility representative or employee that is related to the educational or clinical experiences provided under this Agreement, to the extent permitted by law.
- (16) Accept the overall responsibility for the education, evaluation, qualifications, and competency development of each Student and be solely responsible for the determination of a grade representative of the Student's performance in the placement using the evaluation and observation of the Facility Liaison as well as other objectives identified by the University.
- (17) The University acknowledges that Students may have access to the educational records of students enrolled at the Facility during the performance of their function und this Agreement. As such, the University shall require its Students to maintain the confidentiality of such educational records in accordance with the provisions of FERPA.

ARTICLE 3 – RESPONSIBILITIES OF FACILITY

Facility shall:

- (1) Designate a qualified Facility Liaison and timely inform University of the name, address, email address and phone number of said Facility Liaison who will be available to assist University personnel and Students of the Program. The Facility Liaison will be responsible for maintaining ongoing contact with University's designated representative and providing instruction and supervision of the Students based in the Facility.
- (2) Provide facilities necessary to support the Program(s) for the training and qualifying of Students in the Program as identified in the Program Addendum; provide a supervised learning experience for Students in accordance with agreed upon learning objectives, skill development areas, learning experiences, and intended learning outcomes.
- (3) Provide University's Program Liaison (or other designee) and Students, as necessary, with periodic performance information and tender an end-of-semester evaluation for Students.
- (4) Immediately report any unsatisfactory conduct or performance of a Student to the University's Program Liaison.
- (5) Permit designated faculty members the right to visit with Students and Facility liaisons/supervisors at Facility regarding the progress of Students participating in the Program at Facility.
- (6) Provide Students with essential conditions and materials for their work (including safety equipment as necessary), including direct supervision, space, privacy, participation in appropriate activities, access to conference rooms for student education, office space for Program Liaisons, locker rooms or other secure space for faculty and students to store materials while on assignment, access to libraries and cafeteria (subject to any applicable fees or charges as are customarily charged to any other person), technological supports and reimbursements for work-related expenses, where applicable.
- (7) Provide an atmosphere for learning that is supportive and free of discrimination based, on race, color, sex, sexual orientation, gender identity and expression, national origin, disability or age.
- (8) Provide Students with information regarding policies and procedures of Facility, and with orientation experiences to ensure that Students will be able to meet the requirement of Facility.
- (9) To the extent possible, provide Students with initial emergency care in case of accidents.
- (10) Timely notify University in writing of any complaint, claim, investigation, involving a Student, faculty or Facility representative or employee that is related to the educational or clinical experiences provided under this Agreement. Facility shall further have the right to remove any Student from its premises upon a determination by the administrator in charge that the Student poses a threat to the health, safety or welfare of Facility's patients, clients or personnel or to the orderly business function of the Facility. Facility has no authority to remove a student from a Program.
- (11) Timely notify University if Facility's license, permit or accreditation is revoked or in jeopardy to allow for students to be timely placed in other facilities.

ARTICLE 4 – RESPONSIBILITIES OF THE PARTIES

The Parties mutually agree that:

- (1) University and Facility will work together to select and assign learning experiences for Students, and will further provide for teaching, evaluation, overall supervision, and record keeping of Students.
- (2) University and Facility will consult as necessary to ensure that the Program meets acceptable standards of care and provides Students participating in the Program with the necessary clinical and educational training to successfully meet the requirements for the degree program for which the Students are enrolled.
- (3) University and Facility will meet as necessary to discuss issues of mutual concern and to make such suggestions and changes as are needed to achieve the objectives of the program.
- (4) Neither Party's Students nor personnel shall be considered employees, agents, borrowed servants, partners, or joint ventures of the other Party. Nothing herein shall be construed to create a joint venture, partnership, association or like relationship between the parties. Neither Party will assume any liability under any law relating to Workers' Compensation for the other Party's employees or students performing under this Agreement. Students and faculty of University shall not be entitled to any monetary or other remuneration for services performed by them at the Facility arising out of their participation under this Agreement, nor will Facility or University have a monetary obligation to one another by virtue of this Agreement. Nothing in this Agreement is to be construed as transferring responsibility from one Party to another. Facility has the option to support the clinical education activities of Student(s) through a financial stipend or other types of subsidies for housing, parking or meal costs. Such support is for the purpose of supporting the clinical education and will not constitute an employer-employee relationship between Facility and the Student or Facility and the University.
- (5) Facility is not responsible for wages, social security taxes, medical insurance, hospitalization insurance, or workers' compensation insurance for Students. In the event a Student should, independent of this Agreement, be employed by Facility, this section and the preceding section shall not apply during the hours in which such Student is performing services as an employee of Facility.
- (6) In the event of any dispute arising under or relating to this Agreement, the Parties shall make a good faith attempt to resolve such dispute by mediation on such terms as the Parties find acceptable. Each Party shall bear the costs of its own legal fees and expenses.
- (7) If any situation arises that may threaten a Student's successful completion of the placement, the parties will discuss and attempt to reach a mutual agreement with the Student regarding options for completing, rescheduling or cancelling the placement.
- (8) There shall be no unlawful discrimination in either the selection of Students for the Program or as to any aspect of their training or clinical educational experience on the basis of race, color, national origin, religion, gender, age, veteran status, gender identity, sexual orientation, political affiliation or disability. In their execution of this agreement, all contractors, subcontractors, their respective employees, and others acting by or through them shall comply with all Lamar University and Texas State University System Policies and, all federal and state policies and laws prohibiting discrimination, harassment, and sexual misconduct. Any breach of this covenant may result in termination of this agreement.

ARTICLE 5 – GENERAL PROVISIONS

- (1) The Parties agree that this Agreement will be construed by the laws of the State of Texas.

- (2) In the event that legislation is enacted or regulations are promulgated or a decision of a court or administrative tribunal is rendered which affects or may affect the legality of this Agreement or adversely affect the ability of either Party to perform its obligations or receive the benefits intended hereunder, then, within thirty (30) days following notice, each party will negotiate in good faith an amendment to this Agreement which will carry out the original intention of the Parties to the extent possible in light of such legislation, regulation or decision, and each Party will execute such amendment. In the event that the parties cannot reach agreement on the terms and provisions of any such amendment within sixty (60) days following notice provided in this paragraph, this Agreement may be terminated upon not less than thirty (30) days' prior written notice of termination.
- (3) The Parties agree not to use the other Party's name, likeness, images in any advertising, promotional material, press release, publication, public announcement or other media, oral or written, without the written consent of the other Party.
- (4) The terms and conditions of this Agreement may be modified only upon mutual written consent of the Parties at any time.
- (5) Any notice required or permitted under this Agreement shall be considered effective as of the date sent by certified mail, return receipt requested, as follows:

<u>FACILITY:</u> Cypress Fairbanks ISD 11440 Matzke Rd. Cypress, TX 77429	<u>UNIVERSITY:</u> Cynthia Dean, Director – Contract Services Lamar University P.O. Box 10003 Beaumont, TX 77710 Cynthia.dean@lamar.edu
--	--
- (6) Neither Party may assign any rights or obligations under this Agreement without prior written consent of the other Party. However, nothing herein prevents any Party from entering into other agreements and affiliations.
- (7) Each Party represents that the execution of this Agreement has been duly authorized.
- (8) If any part of this Agreement should be determined to be invalid, illegal, inoperative, or contrary to applicable law, statute, regulation, or University or Facility policies, that part of this Agreement shall be reformed, if reasonably possible, to comply with the applicable policies, provisions of law, statute, or regulation, and, in any event, the remaining parts of this Agreement shall be fully effective and operative insofar as reasonable possible.
- (9) No waiver of a breach of any provision of this Agreement shall be construed to be a waiver of any other provision, unless in writing. No delay in acting with regard to any breach of any provision shall be construed to be a waiver of such breach.
- (10) Neither Party shall be liable nor deemed to be in default for any delay or failure in performance under this Agreement or other interruption of service deemed resulting, directly or indirectly, from acts of God, acts of public enemy, war, accidents, fires, explosions, hurricanes, floods, failure of transportation, strikes, or other work interruptions by either Party's employees, or any similar cause beyond the reasonable control of either Party.



- (11) This Agreement is entered into by and between the Parties hereto and for their benefit. Unless explicitly provided in this Agreement, there is no intent by either Party to create or establish third Party beneficiary status or rights in any third Party, and no such third Party shall have any right to enforce any right or enjoy any benefit created or established under this Agreement.
- (12) This Agreement shall bind and benefit the respective Parties and their legal successors.
- (13) This Agreement shall constitute the complete understanding of the Parties related to the subject matter contained herein and supersedes all prior agreements, proposals, or understandings, whether written or oral.

IN WITNESS THEREOF, this Agreement, in multiple originals, each of equal force, has been executed on behalf of the Parties hereto as follows:

FACILITY:



Lauri Barnes
Director of Special Education

LAMAR UNIVERSITY:



Brett Welch (Apr 1, 2025 13:45 CDT)
Dr. Brett C. Welch
Acting Provost and Vice President for Academic
Affairs

Note: Modification of This Form Requires Written Approval of the Texas State University System Office of General Counsel

Contract Number: 734-2025-PA_AA-004766
Start Date: Monday, January 27, 2025
End Date: Wednesday, January 26, 2028



PROGRAM ADDENDUM
to
MASTER CLINICAL AFFILIATION AGREEMENT BETWEEN
LAMAR UNIVERSITY
AND
CYPRESS FAIRBANKS ISD

WHEREAS, this Program Addendum is made effective on Monday, January 27, 2025 between Lamar University and Cypress Fairbanks ISD.

WHEREAS, Lamar University, an institution of higher education in the State of Texas and a component of the Texas State University System ("University"), which is located at 4400 S. MLK Parkway, Beaumont, Texas 77710 and Cypress Fairbanks ISD ("Facility"), which is located at 11440 Matzke Rd., Cypress, TX 77429. University and Facility shall be known collectively as "the Parties" and singularly as "a Party" or "the Party."

WHEREAS, University and Facility desire to implement the provisions of this Program Addendum to the existing Master Affiliation Agreement ("Agreement") dated January 27, 2025 by providing students enrolled in University's Speech Externship program with educational and clinical experience utilizing the personnel, equipment and facilities of Facility.

NOW THEREFORE, subject to the terms, conditions and provisions of this Program Addendum to the Agreement, the Parties agree as follows:

PROGRAM

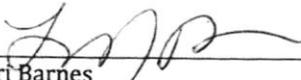
Facility is a Texas school district engaged in public education.

University has established and sponsors a Speech Externship program for students and seeks to educate students by providing and coordinating educational and clinical practice sites for qualified students for the completion of the training offered by the University, subject to applicable accreditation standards and regulations.

The University's program is a 4 month program designed to provide a supervised program of SLP clinical experience.

Standards for the program include Clinical Training.

FACILITY:



Lauri Barnes
Director of Special Education

LAMAR UNIVERSITY:



Brett Welch (Apr 1, 2025 13:45 CDT)
Dr. Brett C. Welch
Acting Provost and Vice President for Academic
Affairs

Cypress-Fairbanks I.S.D. Advanced Courses for Exemption Purposes, 2025-2026

A student earning below 70 for a grading period becomes ineligible to participate in UIL and non-UIL activities. If, however, the student earns this grade in one of the following courses, the principal may consider waiving the student's suspension from participation in accordance with UIL rules.

If a student earns below 70 for a grading period in two or more of the designated courses, he or she is not eligible for a waiver consideration to continue participation in UIL or non-UIL activities. (See FM[Local] – Student Activities.)

Only the courses listed below may be considered for suspension removal for UIL or non-UIL purposes when a student earns below 70 for a grading period. Other Cypress-Fairbanks K-level courses have no bearing on this rule.

- a. **English Language Arts:** English I K, H; English II K, H; English III K, H, AP, and Dual; English IV K, H, AP, and Dual; and Speech Dual
- b. **Languages Other Than English:** Spanish III K, IV-VI K, AP, and Dual; Spanish for Native Speakers III K and IV AP; French III-VI K AP and Dual; German III K, IV-VI K, and AP; Latin III-IV K and AP; ASL III-IV K; Chinese III K; Computer Science I K and Dual, Computer Science II K and Dual, Computer Science III K, and Computer Science Principles AP
- c. **Social Studies:** United States History K, H, AP, and Dual; World History K, H and AP; U.S. Government K, H, AP, and Dual; Economics K, H, AP and Dual; World Area Studies K and H; Comparative Government and Politics H and AP; World Geography K and H; Psychology H, AP, and Dual; Human Geography H and AP; European History H and AP; Sociology Dual, and Special Topics in Social Studies K and H (Government 2306 Dual)
- d. **Mathematics:** Geometry K and H; Algebra II K and H; Pre-Calculus K, H, AP, and Dual; Calculus AB H, AP, and Dual; Calculus BC H, AP, and Dual; and Statistics H, AP, and Dual; College Algebra K, H, and Dual; Advanced Quantitative Reasoning K; Robotics II K; Engineering Math (ARC) and Accounting II K
- e. **Science:** Astronomy K; Biology K, H, AP and Dual; Chemistry K, H, AP and Dual, Anatomy and Physiology K and H; Environmental Science H, AP, and Dual; Earth Systems K and H; Engineering Design and Problem Solving K; Physics K and H; and AP Physics I, II, C, and Dual; Forensic Science K; Advanced Animal Science K; Pathophysiology K; Food Science K; Advanced Plant and Soil Science K; and Scientific Research and Design I K (ARC)
- f. **Advanced Placement Electives:** AP Art (2-D, Photography, or Digital Art & Media), AP Art 3-D, AP Art Drawing, Art History AP and Dual; and Music Theory AP

K = Honors course
H = HORIZONS course for identified gifted/talented students
AP = College Board Advanced Placement course
Dual = Course for which student earns both high school and college credit

	Facility Name	Sport/Activity	Verification
1	5C Table Tennis	Table Tennis	Individualized Training Schedule / Site Visit
2	Aerodrome Ice Skating Complex	Figure Skating	Individualized Training Schedule / Site Visit
3	Alliance Fencing Academy	Fencing	Individualized Training Schedule / Site Visit
4	Athletistry Performing Arts Center	Dance	Individualized Training Schedule / Site Visit
5	Axis Golf Academy	Golf	Individualized Training Schedule / Site Visit
6	Ballet Center of Houston	Ballet	Individualized Training Schedule / Site Visit
7	Bellerive Ice Center	Figure Skating	Individualized Training Schedule / Site Visit
8	Black Horse Golf Club Teaching Center*	Golf	Individualized Training Schedule / Site Visit
9	Callegari Equestrian Club	Equestrian	Individualized Training Schedule / Site Visit
10	Champions Rollerworld	Roller Skating	Individualized Training Schedule / Site Visit
11	Champions Taekwondo Academy	Taekwondo	Individualized Training Schedule / Site Visit
12	Cy Fair Swim Club (Fleet)	Swimming	Individualized Training Schedule / Site Visit
13	Cypress Academy - Men	Gymnastics	Individualized Training Schedule / Site Visit
14	Cypress Academy - Women	Gymnastics	Individualized Training Schedule / Site Visit
15	Dance Central	Dance	Individualized Training Schedule / Site Visit
16	High Performance Tennis Academy*	Tennis	Individualized Training Schedule / Site Visit
17	HITTA - Houston International Table Tennis Academy	Table Tennis	Individualized Training Schedule / Site Visit
18	Houston Gymnastics Academy	Gymnastics	Individualized Training Schedule / Site Visit
19	Impulsion Sporthorses	Equestrian	Individualized Training Schedule / Site Visit
20	K2 Academy	Gymnastics	Individualized Training Schedule / Site Visit
21	Katy Gymnastics and Sports Performance	Gymnastics	Individualized Training Schedule / Site Visit
22	Kings Court - Huber Tennis Ranch	Tennis	Individualized Training Schedule / Site Visit
23	Kluge Tennis Center	Tennis	Individualized Training Schedule / Site Visit
24	Morrison Farm	Equestrian	Individualized Training Schedule / Site Visit
25	Northwest Cricket Club	Cricket	Individualized Training Schedule / Site Visit
26	Republic Dance Center	Dance	Individualized Training Schedule / Site Visit
27	Rise at the Warehouse	Gymnastics	Individualized Training Schedule / Site Visit
28	Rocking ME Stables	Equestrian	Individualized Training Schedule / Site Visit
29	Strive Tennis	Tennis	Individualized Training Schedule / Site Visit
30	Tennis on the Street of Dreams	Tennis	Individualized Training Schedule / Site Visit
31	The PAC	Dance	Individualized Training Schedule / Site Visit
32	Tribe Seven Dance	Dance	Individualized Training Schedule / Site Visit
33	Vitacca Ballet	Ballet	Individualized Training Schedule / Site Visit

Sport/Activity
Table Tennis
Figure Skating
Cricket
Fencing
Dance
Golf
Ballet
Gymnastics
Equestrian
Taekwondo
Swimming
Tennis
Roller Skating

*Facilities included in the requested waiver.



700 Rockmead, Ste 265 | Kingwood, TX 77339 | 281.359.6401

May 23, 2025

Mr. Jesse Clayburn
Assistant Superintendent of Facilities & Construction
Cypress-Fairbanks Independent School District
11430-B Perry Road
Houston, TX 77064

Re: 2024 Support Services Storage Building
Cypress-Fairbanks Independent School District
CFISD Project No. 24-02-5748-R-RFP
Joiner Architects Project Number: 24009

Dear Mr. Clayburn,

On Tuesday, May 20, 2025, competitive sealed proposals were received in the District's Facilities Design & Construction office on Perry Road for the 2024 Support Services Storage Building project. A total of four (4) offerors submitted proposals as requested. A tabulation of the proposal results is attached.

A Selection Committee made up of District administrators, architects and consultants evaluated the proposals on Tuesday, May 20, 2025, and ranked them based on the selection criteria published in the Instructions to Offerors section of the Contract Documents.

Joiner Architects recommends to the Cypress-Fairbanks Independent School District Board of Trustees the acceptance of the Selection Committee's recommendation to select Millennium Project Solutions, Inc. as the Contractor for the 2024 Support Services Storage Building project in the amount of \$2,544,600.00. This amount represents the Base Proposal plus Alternate No. 1.

Millennium Project Solutions, Inc. is a Crosby, Texas based general contractor that has successfully executed numerous construction projects for school districts in the Texas Gulf Coast area, including the Cypress-Fairbanks Independent School District. Additionally, after discussions with their references, we feel they are well-qualified to execute the requirements of the contract.

We would like to express our sincere thanks to you and your staff, the Board of Trustees, Dr. Killian and the Cypress-Fairbanks Independent School District administrative staff for allowing us the opportunity to be part of this important project.

We look forward to a successful partnership with the District and Millennium Project Solutions, Inc. in the construction of the 2024 Support Services Storage Building project.

Sincerely,

A handwritten signature in blue ink that reads "Scott C. Brady". The signature is written in a cursive style with a long horizontal line extending to the right.

Scott C. Brady
Partner

Cc: Mrs. Shannon Thompson, Cypress-Fairbanks ISD
Mr. Phillip Anderson, Cypress-Fairbanks ISD
Mr. Ryan Stephan, Joiner Architects, Inc.
File 5B

Jesse Clayburn
Assistant Superintendent, Facilities & Construction

TO: Dr. Douglas Killian
The Board of Trustees

FROM: Jesse Clayburn

DATE: May 29, 2025

RE: **2024 SUPPORT SERVICES STORAGE BUILDING
CYPRESS-FAIRBANKS I.S.D. PROPOSAL NO. 24-02-5748-R-RFP
CONSTRUCTION CONTRACT AWARD RECOMMENDATION**

The District received a total of three (4) proposals from interested contractors on Tuesday May 20, 2025, for the above referenced project. Attached you will find the proposal tabulation form summarizing the proposals submitted and a recommendation letter from Joiner Architects, dated May 23, 2025.

Our department has carefully evaluated the submitted proposals and hereby recommends to the Board of Trustees, to award the construction contract to Millennium Project Solutions, Inc., in the amount of \$2,544,600.00. This recommendation is based upon acceptance of the Base Proposals and Alternates No. 1. Millennium Project Solutions, Inc., has the highest ranking based upon the proposed price and scoring of the published criteria and therefore provides the best value to the District.

The scope of work for this project includes a new 12,000 square foot partially enclosed maintenance/operations storage building.

Millennium Project Solutions, Inc., is a Crosby, Texas based general contractor that has successfully executed projects for many school districts in the Texas Gulf Coast area, including Cypress-Fairbanks Independent School District.

If you should have any questions, please do not hesitate to call.

cc: Matt Morgan
Shannon Thompson
Amy Hayes
Jason Baezner
Project File 1.9

PROPOSAL TABULATION FORM

Phase 6 2024 Support Services Storage Buidling

Cypress-Fairbanks Independent School District

Project No. 24-02-5748-R-RFP / Joiner Architects Project No. 24009

Proposal Date/Time: Tuesday, May 20, 2025 at 2:00 p.m. (CST); Alternates: 3:00 p.m. (CST)

	DivisionOne Construction, LLC	M Scott Construction	Recommended Proposer Millennium Project Solutions, Inc.	Nash Industries, Inc.	
Proposal Bond (Section AD)	YES	YES	YES	YES	
Base Proposal	\$3,100,000.00	\$2,969,000.00	\$3,000,000.00	\$3,000,000.00	
Addenda Acknowledged: 1, 2, 3, & 4	YES	YES	YES	YES	
Alternate 1 - Base Bid Adjustment	-\$175,000.00	-\$130,000.00	-\$455,400.00	-\$42,379.00	
Subtotal: Base Proposal + Alternate 1	\$2,925,000.00	\$2,839,000.00	\$2,544,600.00	\$2,957,621.00	
TOTAL BASE PROPOSAL AMOUNT + ALTERNATE 1	\$2,925,000.00	\$2,839,000.00	\$2,544,600.00	\$2,957,621.00	
PROPOSER RANK	3	2	1	4	



**TEXAS POLITICAL SUBDIVISIONS
PROPERTY/CASUALTY JOINT SELF-INSURANCE FUND
INTERLOCAL AGREEMENT
CONTRACT NUMBER F0778**

(Guaranteed Cost Plan For Pooled Political Subdivisions)

This Interlocal Agreement entered into by and between the Texas Political Subdivisions Property/Casualty Joint Self-Insurance Fund (hereinafter referred to as "Fund") and the undersigned political subdivision of the State of Texas (hereinafter referred to as "Fund Member") is for the purpose of providing property, casualty and/or liability coverage, and other risk management services as needed for the "Fund Member" and their employees.

WITNESSETH:

The undersigned Fund Member, in accordance with the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code and the interpretations thereof, along with other authorizing statutes, including Chapter 2259, Subchapter B of the Texas Government Code pertaining to other risks or hazards, and in consideration of other political subdivisions executing similar Interlocal Agreements, does hereby agree to become a Member of the Fund. The conditions of membership agreed upon by and between the parties are as follows:

SECTION I. - DEFINITIONS

Throughout the Texas Political Subdivisions Joint Self-Insurance Fund Interlocal Agreement, words and phrases that appear in bold have special meaning. They are defined below.

- a. **Allocated Loss Expense** - the costs incurred in processing claims, including but not limited to court costs, expenses for investigation and adjustment of claims, legal expenses, cost containment services (such as PPO discounts, rehabilitation services, medical management services), costs in protection and pursuit of subrogation/recovery rights, and similar expenses chargeable to a particular claim (excluding ordinary overhead expenses of the Fund and/or its designee such as salaries and other fixed expenses which shall be deemed unallocated expenses).
- b. **Board** - the Board of Trustees of the Texas Political Subdivisions Property/Casualty Joint Self-Insurance Fund.
- c. **Coverage Document(s)** - the annual document or documents for each line of coverage selected by the Fund Member, setting forth in exact detail the coverages, limits of self-insurance, deductibles, exclusions and conditions. The lines of coverage available to the Fund Member may include Property, General Liability, Automobile Liability and Physical Damage, School Board Legal Liability, Law Enforcement Legal Liability, Public Officials Legal Liability, Crime, Cyber, Crisis, and/or such other coverages that the Fund may offer.

- d. **Loss** - the sums actually paid or payable by the Fund in the settlement or satisfaction of any claim or suit for which a Fund member is liable either by adjudication or settlement made with the written consent of the Fund.

SECTION II. - TERMS AND CONDITIONS

1. **Non-Assessable.** The Fund is a non-assessable self-insurance pool.
2. **Risk Sharing Agreement.** The Fund is a self-insurance risk pool through which its Members agree to share risk and actively participate in their contractual obligations to lessen the risk and cost for all Members. This document and any **Coverage Document(s)** are not contracts of insurance. The Fund is not an insurance company. Rather, this Interlocal Agreement is an agreement between the Fund and the Fund Member to pay all covered **Losses** subject to all provisions, including the definitions, terms, and conditions of this Interlocal Agreement, along with any **Coverage Document(s)** issued pursuant hereto.
3. **Program Participation.** At the Fund's discretion, each Fund Member may adopt any or all of the self-insurance coverages offered by the Fund. Whichever self-insurance coverage(s) the Fund Member accepts, the Fund Member agrees to adopt and accept the coverages, provisions, terms, conditions, exclusions and limitations of the applicable **Coverage Document(s)**. The limits of self-insurance, optional coverages and deductibles selected by the Fund Member will be shown on the Declarations of each **Coverage Document**.

The Fund Member should examine the deductible provisions of the **Coverage Document(s)** selected to determine the Fund Member's obligations to reimburse the Fund if the Fund pays part or all of any deductible in handling a **Loss**, claim or suit. The Fund Member should also examine the deductible provisions to determine the expenditures that the Fund may make that apply to and may exhaust any deductible selected.

4. **Non-Waiver of Texas Tort Claims Act.** If the Fund Member adopts one or more of Fund's self-insurance plan(s) which cover liability exposures, it is understood that by participating in this self-insurance pool, the Fund Member does not intend to waive any of the immunities that its officers or employees now possess. The Fund Member recognizes the Texas Tort Claims Act and its limitations to certain governmental functions as well as its monetary limitations, and that by executing this Agreement does not agree to expand those limitations.
5. **Contributions.** The Fund Member agrees to pay contributions to the Fund based on the Fund's rating system. Contributions are payable to the Fund on an annual basis in advance of the Fund Members' effective date, and subsequently, in advance of the anniversary of the Fund Member's effective date.
6. **Failure to Pay Contributions.** In the event the Fund Member fails or refuses to make payments of contributions on a timely basis as herein provided, the Fund reserves the right to terminate such Fund Member by giving ten (10) days written notice and to collect any and all contributions that are earned pro rata for the period(s) preceding contract termination. Any Fund Member that is terminated hereunder shall forfeit any of the refunds that have not been paid prior to the date of termination.

7. **Self-Audits.** Prior to each anniversary of the effective date of this Agreement, the Fund may obtain from the Fund Member data as requested by the Fund in the form of a self-audit that may be used to determine the final contribution for the previously ended coverage period unless otherwise waived by the Fund. Based on the data submitted, a final contribution by the Fund Member or return of contribution to the Fund Member will be calculated. The Fund reserves the right to audit the relevant records of any Fund Member.
8. **Exposure Summary.** Commensurate with the execution of this Agreement and annually thereafter, the Fund Member shall complete the appropriate exposure summary. Intentional misstatements on the exposure summary shall be grounds for cancellation.
9. **Loss Control Services.** Loss control services will be supplied by the Fund and/or its designee to Fund Members to assist them in following a plan of loss control that may result in reduced **Losses**. The undersigned Fund Member agrees that it will cooperate in instituting any and all reasonable loss control recommendations for the purpose of eliminating or minimizing hazards that would contribute to **Losses**. The Fund Member's failure to cooperate with reasonable loss control recommendations shall constitute a material breach of this Agreement. In the event that the recommendations submitted on behalf of the Fund seem unreasonable, the Fund Member shall have the right to appeal to the **Board**, and the decision of the **Board** shall be final. The Fund makes no warranty on Fund loss prevention recommendations.
10. **Administration of Claims.** Pursuant to the terms and conditions of the applicable self-insurance **Coverage Documents**, the Fund and/or its designee agrees to administer any and all claims after notice of claim has been given and to provide a defense where appropriate. The Fund Member hereby appoints the Fund and/or its designee as its agent to act in all matters pertaining to processing and handling of all claims and shall cooperate fully in supplying any information needed or helpful in the administration of those claims. The Fund and/or its designee shall carry on all negotiations with any third parties or their representatives and negotiate within authority granted by the Fund, including, without limitation, decisions concerning claim values, payment due on claims, settlement, subrogation, litigation, and/or appeals. The Fund and/or its designee shall retain and supervise legal counsel on behalf of and at the expense of the Fund (subject to any applicable deductible) as necessary for the prosecution and defense of any litigation.
11. **Choice of Defense Counsel.** At the sole option of the Fund and/or its designee, a Fund Member may be allowed to choose the legal counsel it deems most appropriate for the handling of any individual claim.
12. **Decisions on Individual Claims.** All decisions on individual claims shall be made by the Fund and/or its designee, which includes the decision to appeal or not to appeal a final adjudication at the trial court level. However, any Fund Member shall have the right to consult with the Fund and/or its designee on any claim and have the right to appeal any decision made by the Fund and/or its designee to the **Board**. Any suit brought or defended by the Fund shall be brought or defended only in the name of the Fund Member and/or its officers or employees.

13. **Claims Data.** Periodically each Fund Member will be provided data including a statement of claims cumulative for said Fund Member by Effective Date of that Fund Member.
14. **Claims Handling After Termination for Failure to Pay Contributions.** If this Agreement is terminated as provided for in Section II, Paragraph 6, those claims handling services provided by the Fund and/or its designee as described in Section II, Paragraphs 10 and 11 will continue on those claims occurring prior to the termination of this Interlocal Agreement until they are ultimately and finally disposed of and closed. All other obligations under this Interlocal Agreement will end on the date of termination or expiration.
15. **Case Reserves.** The Fund shall maintain case reserves and supplemental reserves computed in accordance with generally accepted actuarial principles, taking into account historical and other data, designed to measure claims development and claims incurred but not yet reported, so that funds will be available to meet these claims as they become due.
16. **Unencumbered Monies.** The Fund shall invest unencumbered monies in accordance with **Board** approved guidelines. All monies that are on deposit with the Fund, and the investment earnings from these particular monies, shall be used for the benefit of the Fund Members until such time as the **Board** may deem that it is financially prudent to declare excess contribution refunds. No current or former Fund Member is entitled to an individual allocation or portion of Members' Equity (Fund "surplus").
17. **Sufficient Insurance and/or Reinsurance.** The Fund shall at all times maintain adequate insurance and/or reinsurance to protect the financial integrity of the Fund. This insurance and/or reinsurance is provided so that Fund Members will have no joint or several liability other than their required contribution and to insure that the Fund Member shall at no time be on an assessable basis beyond the amount set forth in this Interlocal Agreement. The **Board**, however, reserves the right to adjust the insurance and/or reinsurance coverage
18. **Annual Audit of Fund.** The Fund agrees that all Fund transactions will be audited annually by an independent certified public accounting firm.
19. **Rating Mechanisms.** In order to have a complete and well-understood basis for required contributions to the Fund, various rating mechanisms have been utilized as a guide. There is no intention to bestow rating authority over this plan of self-insurance upon the Texas Department of Insurance or any other regulatory authorities. Any word or phrase used in this Interlocal Agreement, which is ordinarily used in the insurance context, but not in the self-insurance context, shall be construed as consistent with the self-insurance concept except where the context clearly indicates no other possible construction.
20. **Annual Actuarial Report and Operational Responsibility.** As the parties responsible for the Fund, the **Board** and the Administrative Staff shall primarily and constantly keep foremost in its deliberations and decisions in operating the Fund that each of the participating Fund Members is a "self-insured." In conjunction with the annual Actuarial Report, the Fund and/or its designee shall carefully review, study and consider the actual claims or loss experience (including reserves for future claims payments) of each of the Fund Members in order to maintain as nearly as possible an equitable and reasonable administration of the Fund as applied to each Fund Member.

21. **Fund Member to Appoint Coordinator.** The Fund Member agrees that it will appoint a Coordinator of department head rank or higher and that the Fund and/or its designee shall not be required to contact any other individual except this person. Any notice to or any agreements with the Coordinator shall be binding upon the Fund Member. The Fund Member may change the Coordinator by giving written notice to the Fund. The appointment of a Coordinator does not prohibit the Fund from contacting other employees of the Fund Member.
22. **Fund Member to Abide by Bylaws and Policies.** The Fund Member acknowledges that it has received a copy of the Bylaws of the Fund, and it agrees to abide by these Bylaws and any amendments thereto and any and all policies and procedures of the Fund.
23. **Duty to Notify Fund of Changes.** The Fund Member shall have a duty to notify the Fund of any material changes to its operations or exposures. The Fund Member further agrees to timely provide all necessary information to the Fund and/or its designee and to timely execute all necessary documents as may be needed or required for the administration of the Fund.
24. **Right of Appeal to Board of Trustees.** The Fund Member shall have the right to appeal any decision or recommendation of the Fund and/or its designee to the **Board**, whose determination will be final. Any appeal shall be made in writing to the Fund Secretary within 60 days of decision or recommendation of the Fund and/or its designee.
25. **Right to Recovery.** The Fund Member shall take no action to release, discharge or impair its right to seek recovery of any amounts paid under this Agreement from any person or entity legally responsible for the property damage, bodily injury, or death for which such payment is made. Nor may the Fund Member assign such rights without the express, written approval of the Fund.
26. **Dissolution of the Fund.** Upon dissolution of the Fund formed pursuant to this and similar Agreement(s) with Fund Members, any assets of the Fund shall be used to pay its debts and obligations, and any remaining assets shall be distributed to the Fund Members or used for any other lawful purpose, as determined by the **Board**.
27. **Entire Agreement.** This Interlocal Agreement, together with all the Amendments, Supplements and other attachments hereto, constitutes the entire agreement between the parties and supersedes all previous Interlocal Agreements, promises, representations, understandings and negotiations, whether written or oral, between the parties with respect to the subject matter hereof.
28. **Severability; Interpretation.** If any portion of this Interlocal Agreement shall be declared illegal or held unenforceable for any reason, the remaining portions hereof shall continue in full force and effect. Any questions of particular interpretation shall not be interpreted against the drafter of this Agreement, but rather in accordance with the fair meaning thereof.

29. **Responsibility for Negligence, Errors or Omissions.** It is the intent of the Parties that the Fund and/or its designee and the Fund Member each shall bear responsibility for any of its own negligence or its own error or omission, including, but not limited to claims alleging violations of the Texas Insurance Code, the Deceptive Trade Practices and Consumer Protection Act, and the common law duty of good faith.
30. **Fund Accountability.** The Fund and/or its designee shall not be held accountable for any increased cost or expense to the Fund Member involving payments of claims under any contention by the Fund Member that a claim service, risk management service, loss control service, or administrative service could have been handled differently.
31. **Dispute Resolution.** This Interlocal Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to conflict of laws principles that would require the application of the laws of another state. The Fund retains its governmental immunity except to the extent it is waived by the legislature. The parties agree that the following adjudication procedures apply to any legal dispute, and that the Fund Member's right to file suit against the Fund is contingent upon compliance with these procedures pursuant to the Texas Local Government Code:
- a. Prior to filing suit, the Fund Member must comply with all of its obligations under this Interlocal Agreement including an appeal to the Fund's **Board** as described by Section II, Paragraph 12 hereinabove. A good-faith appeal to the **Board** is a pre-suit adjudication procedure that is required before litigation by a Fund Member against the Fund.
 - b. Prior to filing suit, the Fund Member will participate in good faith in mediation in Dallas County, Texas before a mediator approved by both parties; and
 - c. Any suit against the Fund must be brought in Dallas County, Texas.

In the event of a lawsuit or formal adjudication between a Fund Member and the Fund, the prevailing party is entitled to recover reasonable and necessary attorneys' fees and expenses, including expert fees, that are equitable and just.

32. **Waiver and Estoppel.** No provision of this Interlocal Agreement will be deemed waived by either party unless expressly waived in writing by the waiving party. No waiver shall be implied by delay or any other act or omission. No waiver by either party of any provision of this Agreement shall be deemed a waiver of such provision with respect to any subsequent matter relating to such provision. Estoppel may not be asserted against either party so as to prevent that party from enforcing or insisting on the other party's compliance with any provision of this Agreement.
33. **Amendment by Notice.** The Fund may amend this Interlocal Agreement upon renewal for any reason including changes to the terms. The Fund shall provide the Fund Member written notice of such amendment, which shall only apply prospectively. If Fund Member fails to give the Fund timely written notice of termination, Fund Member shall be deemed to have consented to the Fund's amendment and agrees to abide by and be bound by the amendment, without necessity of obtaining Fund Member's signature.

34. **Assignment.** This Interlocal Agreement or any duties or obligations imposed by this Agreement shall not be assignable by Fund Member without the prior written consent of the Fund. The Fund Member shall not transfer any interest in Fund claim-related payments to any third party, including, but not limited to, litigation finance companies, attorneys, banks, public adjusters, architects, engineers, or contractors. Any action by the Fund Member which grants or attempts to grant to any third party an interest in or control over any claim payment, including, but not limited to, the Member's entry into a contingent fee contract, will immediately suspend any obligation by the Fund to make any claim payment under this Agreement. The obligation of the Fund to make any such claim payments shall not be restored unless and until the Fund Member provides the Fund with evidence reasonably satisfactory to the Fund that any such transfer or attempt to transfer an interest in or control over such claim payment to a third party has effectively been terminated.
35. **Authorization.** By the execution of this Interlocal Agreement, the undersigned individuals warrant that they have been authorized by all requisite governance action to enter into and to perform the terms and conditions of this Agreement and that the Fund Member authorizes the Chief Executive Officer or equivalent, or the designated Coordinator named pursuant to Section II, Paragraph 21 hereinabove, to approve and bind the Fund Member to any current or future **Coverage Document(s)** entered into pursuant to this Agreement.
36. **Notice.** Unless expressly stated otherwise in this Interlocal Agreement, any notice required or provided under this Agreement by either party to the other party shall be in writing and shall be sent by first class mail, postage prepaid or by a carrier for overnight service or by electronic means typically used in commerce. Notice to the Fund shall be sufficient if made or addressed as follows: TPS Self-Insurance Fund, P.O. Box 803356, Dallas, TX 75380. The Fund's required notice address may be updated through explicit written or electronic notice to Fund Members. Notice to a Fund Member shall be sufficient if addressed to the Fund Member's Chief Executive Officer or equivalent, or the designated Coordinator, and mailed to the Fund Member's physical or electronic address of record on file with the Fund.

New Property Casualty Interlocal Agreement Effective 1/1/25

Highlights

The Property Casualty Interlocal Agreement has been updated to align with recent Coverage Document changes. The language is clearer and more straightforward. There are now two sections: the first is for Definitions, and the second is for Terms and Conditions.

Below is a summary of the highlights:

We made paragraph one more general by removing the individual lines of coverage and stating the purpose is to provide property, casualty, and/or liability coverage, and other risk management services as needed by the Fund Member and their employees.

We broadened paragraph two by removing an older Attorney General ruling and adding the following wording "...and the interpretations thereof, along with other authorizing statutes, including Chapter 2559, Subchapter B of the Texas Government Code pertaining to other risks or hazards..."

Section I. - Definitions were added to the document. The definitions are in alphabetical order. We have added a definition for **Coverage Document(s)** and removed the individual definitions for **TPS Joint Self-Insurance Fund Auto Liability and Physical Damage, General Liability Coverage, Property Coverage, and Crime Coverage**, since the coverages are more broadly identified in the definition of **Coverage Document(s)**.

Section II. – Terms and Conditions were added to the document and are easily identified by headers. Many original items have been reworded for clarification purposes, and some items have been added. The following are notable changes:

- Item 1. Non-Assessable. This item was added, specifically stating that TPS is a non-assessable self-insurance pool.
- Item 2. Risk Sharing Agreement. This item was added to reiterate that TPS is a self-insurance risk pool, not an insurance company.
- Item 3. Program Participation. Reworded to clarify and reflect the broader language regarding **Coverage Documents**, which has been added to the definitions.
- Item 4. Non-Waiver of Texas Tort Claims Act. Reworded to reflect the broader language regarding **Coverage Documents**, which has been added to the definitions.
- Item 9. Loss Control Services. Wording was added at the end of the paragraph, which states that the Fund makes no warranty on Fund loss prevention recommendations.
- Item 10. Administration of Claims. Reworded to be clearer and more concise about how claims will be administered.
- Items 11. and 12. were originally in one paragraph but have now been split into two. The wording remains the same.
- Item 13. Claims Data. Reworded to be clearer and more concise about what will be provided to the Fund Member.
- Item 16. Unencumbered Monies. Reworded to be clearer and more concise.

- Item 19. Rating Mechanism. The wording has been updated to reflect the use of various rating mechanisms as a guide to determine the required contribution.
- Item 21. Fund Member to Appoint Coordinator. The wording was updated to include, “The appointment of a Coordinator does not prohibit the Fund from contacting other employees of the Fund Member.”
- Item 26. Dissolution of the Fund. This paragraph was added to address what would happen upon dissolution of the Fund.
- Item 28. Severability; Interpretation. This paragraph was updated with the following wording, “Any questions of particular interpretation shall not be interpreted against the drafter of this Agreement, but rather in accordance with the fair meaning thereof.”
- Item 31. Dispute Resolution. This paragraph was added to be consistent with the Coverage Documents.
- Item 32. Waiver and Estoppel. This paragraph was added to ensure that no provision of this Interlocal Agreement will be deemed waived by either party unless expressly waived in writing by the waiving party.
- Item 33. Amendment by Notice. This paragraph was added to allow the Fund to amend the Interlocal Agreement upon renewal for any reason, including changes to the terms. The Fund shall provide the Fund Member with written notice of such amendment, which will apply prospectively.
- Item 34. Assignment. This paragraph was added to ensure the Interlocal Agreement or any duties or obligations imposed by this agreement shall not be assignable by the Fund Member without the prior written consent of the Fund.
- Item 35. Authorization. This paragraph was added to ensure the undersigned individuals warrant they are authorized by all requisite governance actions to enter and perform the terms and conditions of this Agreement.
- Item 36. Notice. This paragraph was added to clarify what constitutes proper notice required or provided under this Agreement by either party.

(Please note the changes described above are not intended to be a complete listing but rather a sampling of some important changes to the Property Casualty Interlocal Agreement.)

CYPRESS FAIRBANKS

INDEPENDENT SCHOOL DISTRICT

To: **Darin Crawford**
Assistant Superintendent for Support Services

From: **James Briscoe**
Director of Procurement Services

Date: **May 14, 2025**

Re: **Art and Miscellaneous School Supplies**
Annual Contract #25-06-4010RFP

The following proposals were received and opened at 10:00 a.m., Wednesday, April 16, 2025, as advertised and specified in documents concerning **Annual Contract #25-06-4010RFP Art and Miscellaneous School Supplies**. The proposals received and the final evaluation summary are located on pages 2 - 20.

^a No sample provided for evaluation.

^b Award selected vendors per line item as listed at the minimum discount and/or price noted.

^c Bid price has been converted to per box amount.

Recommendation: **Award selected vendors per line item as listed at the minimum discount and/or price noted.**

Estimated Expenditure: **\$620,465.00**

Contract Term: **July 1, 2025 - June 30, 2026**

Renewal: **2 Years**

na

Line 1 Percent Discount off Catalog Price

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>PERCENT OFF</u>
<u>Liberty Office Products (Liberty Data Products, Inc.)</u>	1	Percent Discount	50.0% ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	1	Percent Discount	40.0% ^b
<u>School Specialty, LLC</u>	1	Percent Discount	35.0% ^b
<u>Butler Business Products, LLC</u>	1	Percent Discount	30.0% ^b
<u>AccuCut, LLC</u>	1	Percent Discount	30.0% ^b
<u>Michaels Pro Education (Michaels Stores Inc & Subs)</u>	1	Percent Discount	20.0% ^b
<u>S&S Worldwide Inc</u>	1	Percent Discount	20.0% ^b
<u>Texas Art Supply Company</u>	1	Percent Discount	20.0% ^b
<u>Blick Art Materials (Blick Art Materials LLC)</u>	1	Percent Discount	20.0% ^b
<u>Earlychildhood LLC (Discount School Supply)</u>	1	Percent Discount	18.0% ^b
<u>QUILL CORPORATION</u>	1	Percent Discount	15.0% ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	1	Percent Discount	10.0% ^b
<u>Dream Ranch Office Supplies (Dream Ranch LLC)</u>	1	Percent Discount	5.0% ^b
<u>Educational Products, Inc.</u>	1	Percent Discount	5.0% ^b
<u>Lakeshore Parent, LLC (Lakeshore Learning Materials, LLC)</u>	1	Percent Discount	5.0% ^b
<u>Oriental Trading Company (OTC Direct, Inc.)</u>	1	Percent Discount	5.0% ^b
<u>REALLY GOOD STUFF</u>	1	Percent Discount	3.0% ^b
<u>Reliant Business Products (Louis A. Hernandez, Inc.)</u>	1	Percent Discount	2.0% ^b
<u>Winn Innovations (Winn Innovations, LLC)</u>	1	Percent Discount	2.0% ^b
<u>Best In Class School Supplies (Pala Supply Company, Inc)</u>	1	Percent Discount	0.0% ^b
<u>MIX N MORE INC</u>	1	Percent Discount	0.0% ^b
<u>Armadillo Clay</u>	1	Percent Discount	0.0% ^b
<u>Nasco (Nasco Education LLC)</u>	1	Percent Discount	0.0% ^b

Line 2 Adhesive, Plastic, Fun Tak

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	2400	Each	\$1.49 ^b
<u>Reliant Business Products (Louis A. Hernandez, Inc.)</u>	2400	Each	\$1.68 ^b
<u>Butler Business Products, LLC</u>	2400	Each	\$1.82 ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	2400	Each	\$2.08 ^b
Educational Products, Inc.	2400	Each	\$3.75

Line 3 Chart Tablets, 24 in. x 16 in., 1 in. ruled

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>School Specialty, LLC</u>	2000	Each	\$1.61 ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	2000	Each	\$1.77 ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	2000	Each	\$2.05 ^b
<u>Butler Business Products, LLC</u>	2000	Each	\$2.40 ^b
<u>Liberty Office Products (Liberty Data Products, Inc.)</u>	2000	Each	\$2.43 ^b
Best In Class School Supplies (Pala Supply Company, Inc)	2000	Each	\$5.16
Winn Innovations (Winn Innovations, LLC)	2000	Each	\$5.75
Reliant Business Products (Louis A. Hernandez, Inc.)	2000	Each	\$6.19
QUILL CORPORATION	2000	Each	\$8.24
[ALT1] Earlychildhood LLC (Discount School Supply)	2000	Each	\$9.91

Line 4 Chart Tablets, 24 in. x 32 in., 1 in. ruled

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	2000	Each	<u>\$3.39</u> ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	2000	Each	<u>\$3.54</u> ^b
<u>Liberty Office Products (Liberty Data Products, Inc.)</u>	2000	Each	<u>\$3.95</u> ^b
<u>Butler Business Products, LLC</u>	2000	Each	<u>\$4.10</u> ^b
<u>School Specialty, LLC</u>	2000	Each	<u>\$4.30</u> ^b
Reliant Business Products (Louis A. Hernandez, Inc.)	2000	Each	\$7.98
Best In Class School Supplies (Pala Supply Company, Inc)	2000	Each	\$8.49
Winn Innovations (Winn Innovations, LLC)	2000	Each	\$9.19
QUILL CORPORATION	2000	Each	\$9.84
Lakeshore Parent, LLC (Lakeshore Learning Materials, LLC)	2000	Each	\$16.14
[ALT1] Lakeshore Parent, LLC (Lakeshore Learning Materials, LLC)	2000	Each	\$16.14
[ALT1] Earlychildhood LLC (Discount School Supply)	2000	Each	\$27.05

Line 5 Chart Tablets, 24 in. x 32 in., unruled

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	200	Each	<u>\$3.39</u> ^b
<u>Butler Business Products, LLC</u>	200	Each	<u>\$3.55</u> ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	200	Each	<u>\$3.64</u> ^b
<u>Liberty Office Products (Liberty Data Products, Inc.)</u>	200	Each	<u>\$3.98</u> ^b
School Specialty, LLC	200	Each	\$5.05
[ALT1] School Specialty, LLC	200	Each	\$5.05
Reliant Business Products (Louis A. Hernandez, Inc.)	200	Each	\$8.09
Best In Class School Supplies (Pala Supply Company, Inc)	200	Each	\$8.49
Winn Innovations (Winn Innovations, LLC)	200	Each	\$9.19
[ALT1] MIX N MORE INC	200	Each	\$10.99
[ALT1] Earlychildhood LLC (Discount School Supply)	200	Each	\$20.49

Line 6 Clips, Stikki, White, 20 per package

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>School Specialty, LLC</u>	100	Packages	<u>\$3.15</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	100	Packages	<u>\$3.19</u> ^b
<u>QUILL CORPORATION</u>	100	Packages	<u>\$4.04</u> ^b
<u>Reliant Business Products (Louis A. Hernandez, Inc.)</u>	100	Packages	<u>\$4.58</u> ^b
[ALT1] Earlychildhood LLC (Discount School Supply)	100	Packages	\$13.64

Line 7 Crayons, Jumbo, 8 Color set

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	228	Sets	<u>\$0.60</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	228	Sets	<u>\$0.61</u> ^b
<u>School Specialty, LLC</u>	228	Sets	<u>\$0.73</u> ^b
<u>NATIONAL ART & SCHOOL SUPPLIES INC.</u>	228	Sets	<u>\$0.95</u> ^b
Liberty Office Products (Liberty Data Products, Inc.)	228	Sets	\$1.68
Best In Class School Supplies (Pala Supply Company, Inc)	228	Sets	\$1.73
QUILL CORPORATION	228	Sets	\$1.73
Reliant Business Products (Louis A. Hernandez, Inc.)	228	Sets	\$1.94
Texas Art Supply Company	228	Sets	\$3.38
Educational Products, Inc.	228	Sets	\$3.39

Line 8 Crayons, Multicultural - Colors of the World, 24 Color set

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	300	Sets	\$1.06 ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	300	Sets	\$1.07 ^b
<u>NATIONAL ART & SCHOOL SUPPLIES INC.</u>	300	Sets	\$1.15 ^b
School Specialty, LLC	300	Sets	\$1.29
QUILL CORPORATION	300	Sets	\$1.38
Butler Business Products, LLC	300	Sets	\$1.55
Liberty Office Products (Liberty Data Products, Inc.)	300	Sets	\$1.65
Best In Class School Supplies (Pala Supply Company, Inc)	300	Sets	\$1.69
Texas Art Supply Company	300	Sets	\$2.03
Reliant Business Products (Louis A. Hernandez, Inc.)	300	Sets	\$2.38
Winn Innovations (Winn Innovations, LLC)	300	Sets	\$3.00
Earlychildhood LLC (Discount School Supply)	300	Sets	\$4.09

Line 9 Crayons, Wax, 8 Color set

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	2000	Sets	\$0.27 ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	2000	Sets	\$0.27 ^b
<u>School Specialty, LLC</u>	2000	Sets	\$0.32 ^b
<u>NATIONAL ART & SCHOOL SUPPLIES INC.</u>	2000	Sets	\$0.37 ^b
Best In Class School Supplies (Pala Supply Company, Inc)	2000	Sets	\$0.69
Texas Art Supply Company	2000	Sets	\$0.83
Reliant Business Products (Louis A. Hernandez, Inc.)	2000	Sets	\$0.84
Liberty Office Products (Liberty Data Products, Inc.)	2000	Sets	\$0.85
QUILL CORPORATION	2000	Sets	\$0.90
Earlychildhood LLC (Discount School Supply)	2000	Sets	\$1.63
Educational Products, Inc.	2000	Sets	\$1.99

Line 10 Crayons, Wax, 24 Color set

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	8000	Sets	\$0.69 ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	8000	Sets	\$0.69 ^b
<u>School Specialty, LLC</u>	8000	Sets	\$0.85 ^b
<u>NATIONAL ART & SCHOOL SUPPLIES INC.</u>	8000	Sets	\$0.95 ^b
QUILL CORPORATION	8000	Sets	\$1.44
Liberty Office Products (Liberty Data Products, Inc.)	8000	Sets	\$1.47
Reliant Business Products (Louis A. Hernandez, Inc.)	8000	Sets	\$1.74
Texas Art Supply Company	8000	Sets	\$1.87
Winn Innovations (Winn Innovations, LLC)	8000	Sets	\$2.71
Educational Products, Inc.	8000	Sets	\$2.79
Earlychildhood LLC (Discount School Supply)	8000	Sets	\$4.67

Line 11 Crayons, Wax, 48 Color set

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	300	Sets	\$1.50 ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	300	Sets	\$1.50 ^b
<u>School Specialty, LLC</u>	300	Sets	\$1.83 ^b
<u>NATIONAL ART & SCHOOL SUPPLIES INC.</u>	300	Sets	\$2.28
Liberty Office Products (Liberty Data Products, Inc.)	300	Sets	\$2.94
Best In Class School Supplies (Pala Supply Company, Inc)	300	Sets	\$3.24
Texas Art Supply Company	300	Sets	\$3.95
QUILL CORPORATION	300	Sets	\$3.99
Winn Innovations (Winn Innovations, LLC)	300	Sets	\$4.50
Reliant Business Products (Louis A. Hernandez, Inc.)	300	Sets	\$4.68
Educational Products, Inc.	300	Sets	\$6.05

Line 12 Eraser, Kneaded (Large), 12 per box

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	120	Boxes	\$4.35 ^b
<u>NATIONAL ART & SCHOOL SUPPLIES INC.</u>	120	Boxes	\$4.78 ^b
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	120	Boxes	\$5.29
Butler Business Products, LLC	120	Boxes	\$5.40
Liberty Office Products (Liberty Data Products, Inc.)	120	Boxes	\$6.15
School Specialty, LLC	120	Boxes	\$6.68
Best In Class School Supplies (Pala Supply Company, Inc)	120	Boxes	\$6.90
Reliant Business Products (Louis A. Hernandez, Inc.)	120	Boxes	\$8.04 ^c

Line 13 Eraser, Pink Pearl, 2-5/8 in. x 1 in., 12 per box

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>School Specialty, LLC</u>	3000	Boxes	\$1.00 ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	3000	Boxes	\$1.01 ^b
<u>NATIONAL ART & SCHOOL SUPPLIES INC.</u>	3000	Boxes	\$1.02 ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	3000	Boxes	\$1.29 ^b
[ALT1] MIX N MORE INC	3000	Boxes	\$2.99
[ALT1] Butler Business Products, LLC	3000	Boxes	\$3.15
Butler Business Products, LLC	3000	Boxes	\$4.80
Liberty Office Products (Liberty Data Products, Inc.)	3000	Boxes	\$5.42
Best In Class School Supplies (Pala Supply Company, Inc)	3000	Boxes	\$6.15
QUILL CORPORATION	3000	Boxes	\$6.89
Reliant Business Products (Louis A. Hernandez, Inc.)	3000	Boxes	\$8.28

Line 14 Eraser, Vinyl, Magic Rub, 2-3/16 in. x 1/2 in., 12 per box

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	888	Boxes	\$4.30 ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	888	Boxes	\$4.32 ^b
Liberty Office Products (Liberty Data Products, Inc.)	888	Boxes	\$5.06
Butler Business Products, LLC	888	Boxes	\$5.76
QUILL CORPORATION	888	Boxes	\$6.34
NATIONAL ART & SCHOOL SUPPLIES INC.	888	Boxes	\$6.65
School Specialty, LLC	888	Boxes	\$6.67
Best In Class School Supplies (Pala Supply Company, Inc)	888	Boxes	\$6.90
Reliant Business Products (Louis A. Hernandez, Inc.)	888	Boxes	\$7.45

Line 15 Eraser, Chalkboard / Dry Erase

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	250	Boxes	\$2.31 ^b
<u>Liberty Office Products (Liberty Data Products, Inc.)</u>	250	Boxes	\$2.77 ^b
Reliant Business Products (Louis A. Hernandez, Inc.)	250	Boxes	\$3.87
[ALT1] NATIONAL ART & SCHOOL SUPPLIES INC.	250	Boxes	\$4.20
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	250	Boxes	\$7.79
School Specialty, LLC	250	Boxes	\$8.28
[ALT1] School Specialty, LLC	250	Boxes	\$8.28
Butler Business Products, LLC	250	Boxes	\$10.80
[ALT1] Earlychildhood LLC (Discount School Supply)	250	Boxes	\$15.33
QUILL CORPORATION	250	Boxes	\$48.00

Line 16 Fixative Spray, Workable, 11 oz. can

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
School Specialty, LLC	48	Cans	\$8.34 ^b
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	48	Cans	\$8.39 ^b
Texas Art Supply Company	48	Cans	\$11.03
Southwest School & Office Supply (S.W. School Supply Inc)	48	Cans	\$14.28

Line 17 Glue, All Purpose, 4 oz. bottle

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
Southwest School & Office Supply (S.W. School Supply Inc)	3000	Bottles	\$0.84 ^b
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	3000	Bottles	\$0.87 ^b
NATIONAL ART & SCHOOL SUPPLIES INC.	3000	Bottles	\$0.96 ^b
Butler Business Products, LLC	3000	Bottles	\$0.97 ^b
Liberty Office Products (Liberty Data Products, Inc.)	3000	Bottles	\$1.07
School Specialty, LLC	3000	Bottles	\$1.10
Best In Class School Supplies (Pala Supply Company, Inc)	3000	Bottles	\$1.50
QUILL CORPORATION	3000	Bottles	\$1.55
Reliant Business Products (Louis A. Hernandez, Inc.)	3000	Bottles	\$1.68
Texas Art Supply Company	3000	Bottles	\$1.92
Educational Products, Inc.	3000	Bottles	\$2.35

Line 18 Glue, All Purpose, Gallon

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
Southwest School & Office Supply (S.W. School Supply Inc)	72	Bottles	\$12.52 ^b
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	72	Bottles	\$12.99 ^b
Butler Business Products, LLC	72	Bottles	\$13.70 ^b
NATIONAL ART & SCHOOL SUPPLIES INC.	72	Bottles	\$14.90
Liberty Office Products (Liberty Data Products, Inc.)	72	Bottles	\$15.88
School Specialty, LLC	72	Bottles	\$19.05
QUILL CORPORATION	72	Bottles	\$20.53
Best In Class School Supplies (Pala Supply Company, Inc)	72	Bottles	\$21.69
Reliant Business Products (Louis A. Hernandez, Inc.)	72	Bottles	\$24.47
Texas Art Supply Company	72	Bottles	\$27.28
Educational Products, Inc.	72	Bottles	\$32.89

Line 19 Glue, School, Washable, 4 oz. bottle

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
Southwest School & Office Supply (S.W. School Supply Inc)	4000	Bottles	\$0.59 ^b
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	4000	Bottles	\$0.63 ^b
NATIONAL ART & SCHOOL SUPPLIES INC.	4000	Bottles	\$0.74 ^b
School Specialty, LLC	4000	Bottles	\$0.79 ^b
Butler Business Products, LLC	4000	Bottles	\$0.80 ^b
Liberty Office Products (Liberty Data Products, Inc.)	4000	Bottles	\$0.84 ^b
QUILL CORPORATION	4000	Bottles	\$1.06
Earlychildhood LLC (Discount School Supply)	4000	Bottles	\$1.23
Best In Class School Supplies (Pala Supply Company, Inc)	4000	Bottles	\$1.25
Reliant Business Products (Louis A. Hernandez, Inc.)	4000	Bottles	\$1.38
Texas Art Supply Company	4000	Bottles	\$1.60
Educational Products, Inc.	4000	Bottles	\$1.65

Line 20 Glue, Stick, 0.28 oz., 12 per package

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Best In Class School Supplies (Pala Supply Company, Inc)</u>	6000	Packages	<u>\$0.49</u> ^b
<u>QUILL CORPORATION</u>	6000	Packages	<u>\$0.49</u> ^b
<u>Liberty Office Products (Liberty Data Products, Inc.)</u>	6000	Packages	<u>\$0.64</u> ^b
School Specialty, LLC	6000	Packages	\$1.55
[ALT1] School Specialty, LLC	6000	Packages	\$1.55
NATIONAL ART & SCHOOL SUPPLIES INC.	6000	Packages	\$1.75
Southwest School & Office Supply (S.W. School Supply Inc)	6000	Packages	\$2.12
Butler Business Products, LLC	6000	Packages	\$2.20
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	6000	Packages	\$2.28
Lakeshore Parent, LLC (Lakeshore Learning Materials, LLC)	6000	Packages	\$5.69
[ALT1] Lakeshore Parent, LLC (Lakeshore Learning Materials, LLC)	6000	Packages	\$5.69
[ALT1] Earlychildhood LLC (Discount School Supply)	6000	Packages	\$8.11
Reliant Business Products (Louis A. Hernandez, Inc.)	6000	Packages	\$8.52
Winn Innovations (Winn Innovations, LLC)	6000	Packages	\$11.88

Line 21 Knife Blades, Craft, No. 11, 5 blades per package

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	420	Packages	<u>\$1.56</u> ^b
<u>School Specialty, LLC</u>	420	Packages	<u>\$2.24</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	420	Packages	<u>\$2.25</u> ^b
<u>Liberty Office Products (Liberty Data Products, Inc.)</u>	420	Packages	<u>\$2.49</u> ^b
<u>Texas Art Supply Company</u>	420	Packages	<u>\$2.77</u> ^b

Line 22 Knife Blades, Craft, No. 24, 5 blades per package

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	60	Packages	<u>\$1.95</u> ^b

Line 23 Knife, Craft, No. 1

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	1000	Each	<u>\$2.07</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	1000	Each	<u>\$2.69</u> ^b
<u>School Specialty, LLC</u>	1000	Each	<u>\$3.38</u> ^b
<u>Reliant Business Products (Louis A. Hernandez, Inc.)</u>	1000	Each	<u>\$4.03</u> ^b
<u>Texas Art Supply Company</u>	1000	Each	<u>\$4.71</u> ^b
<u>Liberty Office Products (Liberty Data Products, Inc.)</u>	1000	Each	<u>\$4.95</u> ^b
QUILL CORPORATION	1000	Each	\$7.99

Line 24 Marker Set, Washable, 8 Color set

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>NATIONAL ART & SCHOOL SUPPLIES INC.</u>	12552	Sets	<u>\$1.58</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	12552	Sets	<u>\$1.59</u> ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	12552	Sets	<u>\$1.59</u> ^b
<u>School Specialty, LLC</u>	12552	Sets	<u>\$1.97</u> ^b
Liberty Office Products (Liberty Data Products, Inc.)	12552	Sets	\$2.87
QUILL CORPORATION	12552	Sets	\$3.09
Best In Class School Supplies (Pala Supply Company, Inc)	12552	Sets	\$3.21
Reliant Business Products (Louis A. Hernandez, Inc.)	12552	Sets	\$3.58
Texas Art Supply Company	12552	Sets	\$3.88
Earlychildhood LLC (Discount School Supply)	12552	Sets	\$5.33
Winn Innovations (Winn Innovations, LLC)	12552	Sets	\$5.50
Educational Products, Inc.	12552	Sets	\$5.85

Line 25 Marker Set, Washable, Classpack, Broad Tip, 8 Color set

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	144	Sets	<u>\$44.74</u> ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	144	Sets	<u>\$45.01</u> ^b
<u>NATIONAL ART & SCHOOL SUPPLIES INC.</u>	144	Sets	<u>\$51.70</u> ^b
School Specialty, LLC	144	Sets	\$55.58
QUILL CORPORATION	144	Sets	\$61.66
Liberty Office Products (Liberty Data Products, Inc.)	144	Sets	\$66.98
Best In Class School Supplies (Pala Supply Company, Inc)	144	Sets	\$71.23
Reliant Business Products (Louis A. Hernandez, Inc.)	144	Sets	\$79.58
Winn Innovations (Winn Innovations, LLC)	144	Sets	\$123.50

Line 26 Marker Set, Washable, Classpack, Fine Tip, 10 Color set

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	192	Sets	<u>\$51.30</u> ^b
<u>NATIONAL ART & SCHOOL SUPPLIES INC.</u>	192	Sets	<u>\$56.20</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	192	Sets	<u>\$57.49</u> ^b
QUILL CORPORATION	192	Sets	\$66.52
Liberty Office Products (Liberty Data Products, Inc.)	192	Sets	\$67.83
Best In Class School Supplies (Pala Supply Company, Inc)	192	Sets	\$76.29
School Specialty, LLC	192	Sets	\$79.25
Earlychildhood LLC (Discount School Supply)	192	Sets	\$84.45
Reliant Business Products (Louis A. Hernandez, Inc.)	192	Sets	\$86.45

Line 27 Paint, Acrylic, 6 tube set

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	24	Sets	<u>\$4.88</u> ^b
<u>Reliant Business Products (Louis A. Hernandez, Inc.)</u>	24	Sets	<u>\$6.89</u> ^b
Southwest School & Office Supply (S.W. School Supply Inc)	24	Sets	\$32.51

Line 28 Paint, Acrylic, Black, 16 oz. bottle

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	60	Bottles	<u>\$4.47</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	60	Bottles	<u>\$4.88</u> ^b
School Specialty, LLC	60	Bottles	\$6.05
NATIONAL ART & SCHOOL SUPPLIES INC.	60	Bottles	\$6.28
Liberty Office Products (Liberty Data Products, Inc.)	60	Bottles	\$6.40
Best In Class School Supplies (Pala Supply Company, Inc)	60	Bottles	\$6.75
Reliant Business Products (Louis A. Hernandez, Inc.)	60	Bottles	\$7.28
Texas Art Supply Company	60	Bottles	\$8.14
QUILL CORPORATION	60	Bottles	\$17.01

Line 29 Paint, Acrylic, Blue, 16 oz. bottle

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	48	Bottles	<u>\$4.47</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	48	Bottles	<u>\$4.88</u> ^b
School Specialty, LLC	48	Bottles	\$6.05
NATIONAL ART & SCHOOL SUPPLIES INC.	48	Bottles	\$6.28
Liberty Office Products (Liberty Data Products, Inc.)	48	Bottles	\$6.40
Best In Class School Supplies (Pala Supply Company, Inc)	48	Bottles	\$6.75
Reliant Business Products (Louis A. Hernandez, Inc.)	48	Bottles	\$6.78
Texas Art Supply Company	48	Bottles	\$8.14
QUILL CORPORATION	48	Bottles	\$17.23

Line 30 Paint, Acrylic, Blue, Brilliant, 16 oz. bottle

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
Southwest School & Office Supply (S.W. School Supply Inc)	75	Bottles	\$4.47 ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	75	Bottles	\$4.88 ^b
School Specialty, LLC	75	Bottles	\$6.05
NATIONAL ART & SCHOOL SUPPLIES INC.	75	Bottles	\$6.28
Liberty Office Products (Liberty Data Products, Inc.)	75	Bottles	\$6.40
Best In Class School Supplies (Pala Supply Company, Inc)	75	Bottles	\$6.75
Texas Art Supply Company	75	Bottles	\$8.14
Reliant Business Products (Louis A. Hernandez, Inc.)	75	Bottles	\$10.24
QUILL CORPORATION	75	Bottles	\$17.84

Line 31 Paint, Acrylic, Brown, Burnt Umber, 16 oz. bottle

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
Southwest School & Office Supply (S.W. School Supply Inc)	50	Bottles	\$4.47 ^b
Texas Art Supply Company	50	Bottles	\$8.14
Reliant Business Products (Louis A. Hernandez, Inc.)	50	Bottles	\$10.87
QUILL CORPORATION	50	Bottles	\$15.96

Line 32 Paint, Acrylic, Light Green, 16 oz. bottle

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
Southwest School & Office Supply (S.W. School Supply Inc)	50	Bottles	\$4.47 ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	50	Bottles	\$4.88 ^b
School Specialty, LLC	50	Bottles	\$6.05
NATIONAL ART & SCHOOL SUPPLIES INC.	50	Bottles	\$6.28
Liberty Office Products (Liberty Data Products, Inc.)	50	Bottles	\$6.40
Best In Class School Supplies (Pala Supply Company, Inc)	50	Bottles	\$6.75
Texas Art Supply Company	50	Bottles	\$8.14
Reliant Business Products (Louis A. Hernandez, Inc.)	50	Bottles	\$10.87
QUILL CORPORATION	50	Bottles	\$15.99

Line 33 Paint, Acrylic, Orange, 16 oz. bottle

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
Southwest School & Office Supply (S.W. School Supply Inc)	50	Bottles	\$4.47 ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	50	Bottles	\$4.88 ^b
School Specialty, LLC	50	Bottles	\$6.05
NATIONAL ART & SCHOOL SUPPLIES INC.	50	Bottles	\$6.28
Liberty Office Products (Liberty Data Products, Inc.)	50	Bottles	\$6.40
Best In Class School Supplies (Pala Supply Company, Inc)	50	Bottles	\$6.75
Texas Art Supply Company	50	Bottles	\$8.14
Reliant Business Products (Louis A. Hernandez, Inc.)	50	Bottles	\$10.81
QUILL CORPORATION	50	Bottles	\$15.27

Line 34 Paint, Acrylic, Phthalo Green, 16 oz. bottle

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
Southwest School & Office Supply (S.W. School Supply Inc)	50	Bottles	\$4.47 ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	50	Bottles	\$4.88 ^b
School Specialty, LLC	50	Bottles	\$6.05
NATIONAL ART & SCHOOL SUPPLIES INC.	50	Bottles	\$6.28
Liberty Office Products (Liberty Data Products, Inc.)	50	Bottles	\$6.40
Best In Class School Supplies (Pala Supply Company, Inc)	50	Bottles	\$6.75
Reliant Business Products (Louis A. Hernandez, Inc.)	50	Bottles	\$7.28
Texas Art Supply Company	50	Bottles	\$8.14

Line 35 Paint, Acrylic, Red, 16 oz. bottle

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	150	Bottles	<u>\$4.47</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	150	Bottles	<u>\$4.88</u> ^b
School Specialty, LLC	150	Bottles	\$6.05
NATIONAL ART & SCHOOL SUPPLIES INC.	150	Bottles	\$6.28
Liberty Office Products (Liberty Data Products, Inc.)	150	Bottles	\$6.40
Best In Class School Supplies (Pala Supply Company, Inc)	150	Bottles	\$6.75
Reliant Business Products (Louis A. Hernandez, Inc.)	150	Bottles	\$7.58
Texas Art Supply Company	150	Bottles	\$8.14
QUILL CORPORATION	150	Bottles	\$17.23

Line 36 Paint, Acrylic, White, 16 oz. bottle

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	200	Bottles	<u>\$4.47</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	200	Bottles	<u>\$4.88</u> ^b
School Specialty, LLC	200	Bottles	\$6.05
NATIONAL ART & SCHOOL SUPPLIES INC.	200	Bottles	\$6.28
Liberty Office Products (Liberty Data Products, Inc.)	200	Bottles	\$6.40
Best In Class School Supplies (Pala Supply Company, Inc)	200	Bottles	\$6.75
Texas Art Supply Company	200	Bottles	\$8.14
Reliant Business Products (Louis A. Hernandez, Inc.)	200	Bottles	\$14.89
QUILL CORPORATION	200	Bottles	\$17.23

Line 37 Paint, Acrylic, Yellow, 16 oz. bottle

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	100	Bottles	<u>\$4.47</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	100	Bottles	<u>\$4.88</u> ^b
School Specialty, LLC	100	Bottles	\$6.05
NATIONAL ART & SCHOOL SUPPLIES INC.	100	Bottles	\$6.28
Liberty Office Products (Liberty Data Products, Inc.)	100	Bottles	\$6.40
Best In Class School Supplies (Pala Supply Company, Inc)	100	Bottles	\$6.75
Texas Art Supply Company	100	Bottles	\$8.14
Reliant Business Products (Louis A. Hernandez, Inc.)	100	Bottles	\$10.81
QUILL CORPORATION	100	Bottles	\$18.22

Line 38 Paint, Tempera, Cake, 6 Color set

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>School Specialty, LLC</u>	150	Sets	<u>\$5.61</u> ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	150	Sets	<u>\$5.65</u> ^b
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	150	Sets	\$7.39
[ALT1] Winn Innovations (Winn Innovations, LLC)	150	Sets	\$14.04
Winn Innovations (Winn Innovations, LLC)	150	Sets	\$14.04

Line 39 Paint Storage Tray, Tempera, Cake

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>School Specialty, LLC</u>	72	Each	<u>\$0.60</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	72	Each	<u>\$2.09</u> ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	72	Each	<u>\$2.21</u> ^b

Line 40 Paint, Tempera, Liquid, Black, 32 oz. bottle

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	200	Bottles	<u>\$3.81</u> ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	200	Bottles	<u>\$3.81</u> ^b
<u>School Specialty, LLC</u>	200	Bottles	<u>\$4.73</u> ^b
Texas Art Supply Company	200	Bottles	\$6.04
NATIONAL ART & SCHOOL SUPPLIES INC.	200	Bottles	\$6.80
Liberty Office Products (Liberty Data Products, Inc.)	200	Bottles	\$8.97
Best In Class School Supplies (Pala Supply Company, Inc)	200	Bottles	\$9.93
QUILL CORPORATION	200	Bottles	\$17.40

Line 41 Paint, Tempera, Liquid, Blue, 32 oz. bottle

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	216	Bottles	<u>\$3.81</u> ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	216	Bottles	<u>\$3.81</u> ^b
<u>School Specialty, LLC</u>	216	Bottles	<u>\$4.73</u> ^b
Texas Art Supply Company	216	Bottles	\$6.04
NATIONAL ART & SCHOOL SUPPLIES INC.	216	Bottles	\$6.80
Liberty Office Products (Liberty Data Products, Inc.)	216	Bottles	\$8.97
Best In Class School Supplies (Pala Supply Company, Inc)	216	Bottles	\$9.93
QUILL CORPORATION	216	Bottles	\$13.06

Line 42 Paint, Tempera, Liquid, Brown, 32 oz. bottle

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	96	Bottles	<u>\$3.81</u> ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	96	Bottles	<u>\$3.81</u> ^b
<u>School Specialty, LLC</u>	96	Bottles	<u>\$4.73</u> ^b
Texas Art Supply Company	96	Bottles	\$6.04
NATIONAL ART & SCHOOL SUPPLIES INC.	96	Bottles	\$6.80
Liberty Office Products (Liberty Data Products, Inc.)	96	Bottles	\$8.97
Best In Class School Supplies (Pala Supply Company, Inc)	96	Bottles	\$9.93
QUILL CORPORATION	96	Bottles	\$11.33

Line 43 Paint, Tempera, Liquid, Green, 32 oz. bottle

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	144	Bottles	<u>\$3.81</u> ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	144	Bottles	<u>\$3.81</u> ^b
<u>School Specialty, LLC</u>	144	Bottles	<u>\$4.73</u> ^b
Texas Art Supply Company	144	Bottles	\$6.04
NATIONAL ART & SCHOOL SUPPLIES INC.	144	Bottles	\$6.80
Liberty Office Products (Liberty Data Products, Inc.)	144	Bottles	\$8.97
Best In Class School Supplies (Pala Supply Company, Inc)	144	Bottles	\$9.93
QUILL CORPORATION	144	Bottles	\$13.39

Line 44 Paint, Tempera, Liquid, Orange, 32 oz. bottle

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	120	Bottles	<u>\$3.81</u> ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	120	Bottles	<u>\$3.81</u> ^b
<u>School Specialty, LLC</u>	120	Bottles	<u>\$4.73</u> ^b
Texas Art Supply Company	120	Bottles	\$6.04
NATIONAL ART & SCHOOL SUPPLIES INC.	120	Bottles	\$6.80
Liberty Office Products (Liberty Data Products, Inc.)	120	Bottles	\$8.97
Best In Class School Supplies (Pala Supply Company, Inc)	120	Bottles	\$9.93
QUILL CORPORATION	120	Bottles	\$12.57

Line 45 Paint, Tempera, Liquid, Red, 32 oz. bottle

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	200	Bottles	\$3.81 ^b
Southwest School & Office Supply (S.W. School Supply Inc)	200	Bottles	\$3.81 ^b
School Specialty, LLC	200	Bottles	\$4.73 ^b
Texas Art Supply Company	200	Bottles	\$6.04
NATIONAL ART & SCHOOL SUPPLIES INC.	200	Bottles	\$6.80
Liberty Office Products (Liberty Data Products, Inc.)	200	Bottles	\$8.97
Best In Class School Supplies (Pala Supply Company, Inc)	200	Bottles	\$9.93
QUILL CORPORATION	200	Bottles	\$13.46

Line 46 Paint, Tempera, Liquid, Violet, 32 oz. bottle

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	120	Bottles	\$3.81 ^b
Southwest School & Office Supply (S.W. School Supply Inc)	120	Bottles	\$3.81 ^b
School Specialty, LLC	120	Bottles	\$4.73 ^b
Texas Art Supply Company	120	Bottles	\$6.04
NATIONAL ART & SCHOOL SUPPLIES INC.	120	Bottles	\$6.80
Liberty Office Products (Liberty Data Products, Inc.)	120	Bottles	\$8.97
Best In Class School Supplies (Pala Supply Company, Inc)	120	Bottles	\$9.93
QUILL CORPORATION	120	Bottles	\$11.77

Line 47 Paint, Tempera, Liquid, White, 32 oz. bottle

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	300	Bottles	\$3.81 ^b
Southwest School & Office Supply (S.W. School Supply Inc)	300	Bottles	\$3.81 ^b
School Specialty, LLC	300	Bottles	\$4.73 ^b
Texas Art Supply Company	300	Bottles	\$6.04
NATIONAL ART & SCHOOL SUPPLIES INC.	300	Bottles	\$6.80
Liberty Office Products (Liberty Data Products, Inc.)	300	Bottles	\$8.97
QUILL CORPORATION	300	Bottles	\$9.87
Best In Class School Supplies (Pala Supply Company, Inc)	300	Bottles	\$9.93

Line 48 Paint, Tempera, Liquid, Yellow, 32 oz. bottle

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	240	Bottles	\$3.81 ^b
Southwest School & Office Supply (S.W. School Supply Inc)	240	Bottles	\$3.81 ^b
School Specialty, LLC	240	Bottles	\$4.73 ^b
Texas Art Supply Company	240	Bottles	\$6.04
NATIONAL ART & SCHOOL SUPPLIES INC.	240	Bottles	\$6.80
QUILL CORPORATION	240	Bottles	\$6.99
Liberty Office Products (Liberty Data Products, Inc.)	240	Bottles	\$8.97
Best In Class School Supplies (Pala Supply Company, Inc)	240	Bottles	\$9.93

Line 49 Paint, Watercolor Set, Oval pan set with No. 9 brush

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
[ALT1] NATIONAL ART & SCHOOL SUPPLIES INC.	2400	Sets	\$1.75 ^a
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	2400	Sets	\$1.85 ^b
School Specialty, LLC	2400	Sets	\$2.26 ^b
Southwest School & Office Supply (S.W. School Supply Inc)	2400	Sets	\$2.81 ^b
Liberty Office Products (Liberty Data Products, Inc.)	2400	Sets	\$3.27
Best In Class School Supplies (Pala Supply Company, Inc)	2400	Sets	\$3.38
Butler Business Products, LLC	2400	Sets	\$3.70
Winn Innovations (Winn Innovations, LLC)	2400	Sets	\$3.99
Texas Art Supply Company	2400	Sets	\$4.27
Reliant Business Products (Louis A. Hernandez, Inc.)	2400	Sets	\$24.00

Line 50 Paint, Watercolor, Refills, Oval pans, Black, 12 per package

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	24	Packages	<u>\$2.80</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	24	Packages	<u>\$3.49</u> ^b
<u>Butler Business Products, LLC</u>	24	Packages	<u>\$3.70</u> ^b
Liberty Office Products (Liberty Data Products, Inc.)	24	Packages	\$4.25
School Specialty, LLC	24	Packages	\$4.43
Best In Class School Supplies (Pala Supply Company, Inc)	24	Packages	\$4.50
Winn Innovations (Winn Innovations, LLC)	24	Packages	\$5.11

Line 51 Paint, Watercolor, Refills, Oval pans, Blue, 12 per package

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	72	Packages	<u>\$2.80</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	72	Packages	<u>\$3.49</u> ^b
<u>Butler Business Products, LLC</u>	72	Packages	<u>\$3.70</u> ^b
Liberty Office Products (Liberty Data Products, Inc.)	72	Packages	\$4.25
School Specialty, LLC	72	Packages	\$4.43
Best In Class School Supplies (Pala Supply Company, Inc)	72	Packages	\$4.50
Winn Innovations (Winn Innovations, LLC)	72	Packages	\$5.11

Line 52 Paint, Watercolor, Refills, Oval pans, Brown, 12 per package

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	24	Packages	<u>\$2.80</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	24	Packages	<u>\$3.49</u> ^b
<u>Butler Business Products, LLC</u>	24	Packages	<u>\$3.70</u> ^b
Liberty Office Products (Liberty Data Products, Inc.)	24	Packages	\$4.25
School Specialty, LLC	24	Packages	\$4.43
Best In Class School Supplies (Pala Supply Company, Inc)	24	Packages	\$4.50
Winn Innovations (Winn Innovations, LLC)	24	Packages	\$5.11

Line 53 Paint, Watercolor, Refills, Oval pans, Green, 12 per package

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	48	Packages	<u>\$2.80</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	48	Packages	<u>\$3.49</u> ^b
<u>Butler Business Products, LLC</u>	48	Packages	<u>\$3.70</u> ^b
Liberty Office Products (Liberty Data Products, Inc.)	48	Packages	\$4.25
School Specialty, LLC	48	Packages	\$4.43
Best In Class School Supplies (Pala Supply Company, Inc)	48	Packages	\$4.50
Winn Innovations (Winn Innovations, LLC)	48	Packages	\$5.11

Line 54 Paint, Watercolor, Refills, Oval pans, Orange, 12 per package

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	48	Packages	<u>\$2.80</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	48	Packages	<u>\$3.49</u> ^b
<u>Butler Business Products, LLC</u>	48	Packages	<u>\$3.70</u> ^b
Liberty Office Products (Liberty Data Products, Inc.)	48	Packages	\$4.25
School Specialty, LLC	48	Packages	\$4.43
Best In Class School Supplies (Pala Supply Company, Inc)	48	Packages	\$4.50
Winn Innovations (Winn Innovations, LLC)	48	Packages	\$5.11

Line 55 Paint, Watercolor, Refills, Oval pans, Red, 12 per package

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	60	Packages	<u>\$2.80</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	60	Packages	<u>\$3.49</u> ^b
<u>Butler Business Products, LLC</u>	60	Packages	<u>\$3.70</u> ^b
Liberty Office Products (Liberty Data Products, Inc.)	60	Packages	\$4.25
School Specialty, LLC	60	Packages	\$4.43
Best In Class School Supplies (Pala Supply Company, Inc)	60	Packages	\$4.50
Winn Innovations (Winn Innovations, LLC)	60	Packages	\$5.11

Line 56 Paint, Watercolor, Refills, Oval pans, Violet, 12 per package

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	36	Packages	<u>\$2.80</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	36	Packages	<u>\$3.49</u> ^b
<u>Butler Business Products, LLC</u>	36	Packages	<u>\$3.70</u> ^b
Liberty Office Products (Liberty Data Products, Inc.)	36	Packages	\$4.25
School Specialty, LLC	36	Packages	\$4.43
Best In Class School Supplies (Pala Supply Company, Inc)	36	Packages	\$4.50
Winn Innovations (Winn Innovations, LLC)	36	Packages	\$5.11

Line 57 Paint, Watercolor, Refills, Oval pans, Yellow, 12 per package

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	60	Packages	<u>\$2.80</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	60	Packages	<u>\$3.49</u> ^b
<u>Butler Business Products, LLC</u>	60	Packages	<u>\$3.70</u> ^b
Liberty Office Products (Liberty Data Products, Inc.)	60	Packages	\$4.25
School Specialty, LLC	60	Packages	\$4.43
Best In Class School Supplies (Pala Supply Company, Inc)	60	Packages	\$4.50
Winn Innovations (Winn Innovations, LLC)	60	Packages	\$5.11

Line 58 Paper, Tissue, Assorted Colors, 20 in. x 30 in., 20 sheets per package

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	180	Packages	<u>\$2.17</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	180	Packages	<u>\$2.19</u> ^b
<u>Butler Business Products, LLC</u>	180	Packages	<u>\$2.40</u> ^b
<u>School Specialty, LLC</u>	180	Packages	<u>\$2.59</u> ^b
Liberty Office Products (Liberty Data Products, Inc.)	180	Packages	\$3.49
Texas Art Supply Company	180	Packages	\$3.56
Reliant Business Products (Louis A. Hernandez, Inc.)	180	Packages	\$3.57
[ALT1] Earlychildhood LLC (Discount School Supply)	36	Packages	\$18.85
QUILL CORPORATION	180	Packages	\$7.90

Line 59 Paper, Tissue, White, 20 in. x 30 in., 24 sheets per package

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>School Specialty, LLC</u>	60	Packages	<u>\$1.80</u> ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	60	Packages	<u>\$1.90</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	60	Packages	<u>\$1.94</u> ^b
Butler Business Products, LLC	60	Packages	\$2.15
Texas Art Supply Company	60	Packages	\$2.34
Best In Class School Supplies (Pala Supply Company, Inc)	60	Packages	\$2.49
Liberty Office Products (Liberty Data Products, Inc.)	60	Packages	\$2.73
QUILL CORPORATION	60	Packages	\$3.29
Reliant Business Products (Louis A. Hernandez, Inc.)	60	Packages	\$3.57

Line 60 Pastel Set, Alphacolor, 24 Color set

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
Butler Business Products, LLC	120	Sets	\$6.00 ^b
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	120	Sets	\$9.49 ^b
Texas Art Supply Company	120	Sets	\$13.92

Line 61 Pastel Set, Oil, 12 Color set

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
Southwest School & Office Supply (S.W. School Supply Inc)	240	Sets	\$0.86 ^b
Butler Business Products, LLC	240	Sets	\$0.89 ^b
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	240	Sets	\$0.91 ^b
NATIONAL ART & SCHOOL SUPPLIES INC.	240	Sets	\$0.92 ^b
Liberty Office Products (Liberty Data Products, Inc.)	240	Sets	\$1.08
Best In Class School Supplies (Pala Supply Company, Inc)	240	Sets	\$1.10
School Specialty, LLC	240	Sets	\$1.10
QUILL CORPORATION	240	Sets	\$1.23
Texas Art Supply Company	240	Sets	\$1.44
Reliant Business Products (Louis A. Hernandez, Inc.)	240	Sets	\$1.59

Line 62 Pastel Set, Oil, 25 Color set

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
Southwest School & Office Supply (S.W. School Supply Inc)	480	Sets	\$1.78 ^b
Butler Business Products, LLC	480	Sets	\$1.79 ^b
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	480	Sets	\$1.83 ^b
NATIONAL ART & SCHOOL SUPPLIES INC.	480	Sets	\$1.87 ^b
Liberty Office Products (Liberty Data Products, Inc.)	480	Sets	\$2.18
Best In Class School Supplies (Pala Supply Company, Inc)	480	Sets	\$2.25
School Specialty, LLC	480	Sets	\$2.26
Reliant Business Products (Louis A. Hernandez, Inc.)	480	Sets	\$2.78
Texas Art Supply Company	480	Sets	\$2.96
QUILL CORPORATION	480	Sets	\$3.71

Line 63 Pastel Set, Water Soluble, Oil, 12 Color set

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
Southwest School & Office Supply (S.W. School Supply Inc)	180	Sets	\$2.44 ^b
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	180	Sets	\$2.46 ^b
School Specialty, LLC	180	Sets	\$3.00
NATIONAL ART & SCHOOL SUPPLIES INC.	180	Sets	\$3.11
Liberty Office Products (Liberty Data Products, Inc.)	180	Sets	\$3.21
Best In Class School Supplies (Pala Supply Company, Inc)	180	Sets	\$3.39
Texas Art Supply Company	180	Sets	\$4.07
Reliant Business Products (Louis A. Hernandez, Inc.)	180	Sets	\$5.68
QUILL CORPORATION	180	Sets	\$6.43

Line 64 Pastel Set, Water Soluble, Oil, 24 Color set

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
Southwest School & Office Supply (S.W. School Supply Inc)	180	Sets	\$4.55 ^b
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	180	Sets	\$4.57 ^b
NATIONAL ART & SCHOOL SUPPLIES INC.	180	Sets	\$5.36
School Specialty, LLC	180	Sets	\$5.58
Liberty Office Products (Liberty Data Products, Inc.)	180	Sets	\$5.69
Best In Class School Supplies (Pala Supply Company, Inc)	180	Sets	\$6.36
QUILL CORPORATION	180	Sets	\$6.91
Reliant Business Products (Louis A. Hernandez, Inc.)	180	Sets	\$7.15
Texas Art Supply Company	180	Sets	\$7.70

Line 65 Pencil Sharpener, Hand held

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
Texas Art Supply Company	1800	Each	\$2.69 ^b

Line 66 Pencil Sharpener, Manual

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
[ALT1] E-Clips USA	240	Each	\$0.39 ^a
Southwest School & Office Supply (S.W. School Supply Inc)	240	Each	\$7.99 ^b
Butler Business Products, LLC	240	Each	\$8.05 ^b
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	240	Each	\$8.24 ^b
NATIONAL ART & SCHOOL SUPPLIES INC.	240	Each	\$8.40 ^b
QUILL CORPORATION	240	Each	\$9.04
Liberty Office Products (Liberty Data Products, Inc.)	240	Each	\$9.22
[ALT1] School Specialty, LLC	240	Each	\$12.00
School Specialty, LLC	240	Each	\$12.00

Line 67 Pencils, Colored, 8 Color set

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
[ALT1] E-Clips USA	360	Sets	\$0.69 ^a
Reliant Business Products (Louis A. Hernandez, Inc.)	360	Sets	\$1.54 ^b
Southwest School & Office Supply (S.W. School Supply Inc)	360	Sets	\$1.95 ^b
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	360	Sets	\$1.96 ^b
NATIONAL ART & SCHOOL SUPPLIES INC.	360	Sets	\$1.98 ^b
School Specialty, LLC	360	Sets	\$2.42
Liberty Office Products (Liberty Data Products, Inc.)	360	Sets	\$2.81
Best In Class School Supplies (Pala Supply Company, Inc)	360	Sets	\$2.89
QUILL CORPORATION	360	Sets	\$3.04
Earlychildhood LLC (Discount School Supply)	360	Sets	\$4.71
Educational Products, Inc.	360	Sets	\$5.39

Line 68 Pencils, Ebony, Black

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
Southwest School & Office Supply (S.W. School Supply Inc)	264	Boxes	\$3.89 ^b
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	264	Boxes	\$3.99 ^b
NATIONAL ART & SCHOOL SUPPLIES INC.	264	Boxes	\$4.11
School Specialty, LLC	264	Boxes	\$4.82
QUILL CORPORATION	264	Boxes	\$5.01
Liberty Office Products (Liberty Data Products, Inc.)	264	Boxes	\$5.20
Reliant Business Products (Louis A. Hernandez, Inc.)	264	Boxes	\$7.84

Line 69 Pencils, Map, 12 Colors

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	11364	Sets	\$1.09 ^b
Butler Business Products, LLC	11364	Sets	\$1.35 ^b
Southwest School & Office Supply (S.W. School Supply Inc)	11364	Sets	\$1.44 ^b
School Specialty, LLC	11364	Sets	\$1.56 ^b
NATIONAL ART & SCHOOL SUPPLIES INC.	11364	Sets	\$2.20
Best In Class School Supplies (Pala Supply Company, Inc)	11364	Sets	\$2.45
Liberty Office Products (Liberty Data Products, Inc.)	11364	Sets	\$2.60
Reliant Business Products (Louis A. Hernandez, Inc.)	11364	Sets	\$2.68
Winn Innovations (Winn Innovations, LLC)	11364	Sets	\$2.83

Line 70 Pencils, No. 2, pre-sharpened, 12 Dozen per carton

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Liberty Office Products (Liberty Data Products, Inc.)</u>	4800	Cartons	<u>\$13.92</u> ^{c,b}
QUILL CORPORATION	4800	Cartons	\$14.64 ^c
Butler Business Products, LLC	4800	Cartons	\$16.56 ^c
Best In Class School Supplies (Pala Supply Company, Inc)	4800	Cartons	\$18.48 ^c
Reliant Business Products (Louis A. Hernandez, Inc.)	4800	Cartons	\$20.64 ^c
Winn Innovations (Winn Innovations, LLC)	4800	Cartons	\$24.60 ^c
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	4800	Cartons	<u>\$13.32</u> ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	4800	Cartons	<u>\$13.56</u> ^b
<u>NATIONAL ART & SCHOOL SUPPLIES INC.</u>	4800	Cartons	<u>\$14.00</u> ^b
School Specialty, LLC	4800	Cartons	\$14.40

Line 71 Pencils, Prismacolor, 12 Color set

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	1800	Sets	<u>\$9.17</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	1800	Sets	<u>\$9.40</u> ^b
<u>NATIONAL ART & SCHOOL SUPPLIES INC.</u>	1800	Sets	<u>\$9.48</u> ^b
<u>Butler Business Products, LLC</u>	1800	Sets	<u>\$9.80</u> ^b
Liberty Office Products (Liberty Data Products, Inc.)	1800	Sets	\$11.49
School Specialty, LLC	1800	Sets	\$11.78
Best In Class School Supplies (Pala Supply Company, Inc)	1800	Sets	\$12.86
Texas Art Supply Company	1800	Sets	\$14.55

Line 72 Pencils, Prismacolor, 24 Color set

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>QUILL CORPORATION</u>	1200	Sets	<u>\$13.67</u> ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	1200	Sets	<u>\$18.29</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	1200	Sets	<u>\$18.79</u> ^b
<u>Liberty Office Products (Liberty Data Products, Inc.)</u>	1200	Sets	<u>\$18.89</u> ^b
NATIONAL ART & SCHOOL SUPPLIES INC.	1200	Sets	\$19.12
Butler Business Products, LLC	1200	Sets	\$19.30
School Specialty, LLC	1200	Sets	\$23.54
Best In Class School Supplies (Pala Supply Company, Inc)	1200	Sets	\$25.69
Texas Art Supply Company	1200	Sets	\$30.54

Line 73 Pencils, Prismacolor, Colorless blender

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	72	Boxes	<u>\$9.38</u> ^b
<u>NATIONAL ART & SCHOOL SUPPLIES INC.</u>	72	Boxes	<u>\$9.50</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	72	Boxes	<u>\$9.60</u> ^b
Butler Business Products, LLC	72	Boxes	\$10.40
Liberty Office Products (Liberty Data Products, Inc.)	72	Boxes	\$11.49
School Specialty, LLC	72	Boxes	\$12.48
Best In Class School Supplies (Pala Supply Company, Inc)	72	Boxes	\$12.90
QUILL CORPORATION	72	Boxes	\$41.39

Line 74 Pencils, Prismacolor, Individual colors

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>NATIONAL ART & SCHOOL SUPPLIES INC.</u>	144	Boxes	<u>\$9.50</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	144	Boxes	<u>\$9.60</u> ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	144	Boxes	<u>\$9.71</u> ^b
<u>Butler Business Products, LLC</u>	144	Boxes	<u>\$9.80</u> ^b
Liberty Office Products (Liberty Data Products, Inc.)	144	Boxes	\$11.82
[ALT1] School Specialty, LLC	144	Boxes	\$12.36
School Specialty, LLC	144	Boxes	\$12.36

Line 75 Pencils, Watercolor, 12 Color set

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
[ALT1] MIX N MORE INC	500	Sets	\$1.75 ^a
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	500	Sets	<u>\$1.90</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	500	Sets	<u>\$1.96</u> ^b
<u>NATIONAL ART & SCHOOL SUPPLIES INC.</u>	500	Sets	<u>\$1.98</u> ^b
School Specialty, LLC	500	Sets	\$2.38
Best In Class School Supplies (Pala Supply Company, Inc)	500	Sets	\$2.81
Liberty Office Products (Liberty Data Products, Inc.)	500	Sets	\$3.25
QUILL CORPORATION	500	Sets	\$3.28
Texas Art Supply Company	500	Sets	\$3.40
Reliant Business Products (Louis A. Hernandez, Inc.)	500	Sets	\$5.94

Line 76 Ruler, Metal, 18 in. with Cork back

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Liberty Office Products (Liberty Data Products, Inc.)</u>	900	Each	<u>\$1.66</u> ^b
<u>NATIONAL ART & SCHOOL SUPPLIES INC.</u>	900	Each	<u>\$1.94</u> ^b
<u>[ALT1] Southwest School & Office Supply (S.W. School Supply Inc</u>	900	Each	<u>\$2.50</u> ^b
<u>School Specialty, LLC</u>	900	Each	<u>\$2.80</u> ^b
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	900	Each	\$3.20
Reliant Business Products (Louis A. Hernandez, Inc.)	900	Each	\$3.74
Texas Art Supply Company	900	Each	\$4.46
Butler Business Products, LLC	900	Each	\$4.75
Best In Class School Supplies (Pala Supply Company, Inc)	900	Each	\$5.79
QUILL CORPORATION	900	Each	\$8.79
Winn Innovations (Winn Innovations, LLC)	900	Each	\$11.35

Line 77 Ruler, Wood, 12 in. with Metric Markings

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Liberty Office Products (Liberty Data Products, Inc.)</u>	600	Boxes	<u>\$0.54</u> ^b
<u>Reliant Business Products (Louis A. Hernandez, Inc.)</u>	600	Boxes	<u>\$0.89</u> ^b
School Specialty, LLC	600	Boxes	\$2.57
[ALT1] School Specialty, LLC	600	Boxes	\$2.57
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	600	Boxes	\$2.59
NATIONAL ART & SCHOOL SUPPLIES INC.	600	Boxes	\$2.60
[ALT1] MIX N MORE INC	600	Boxes	\$3.36
[ALT1] Southwest School & Office Supply (S.W. School Supply Inc)	600	Boxes	\$3.88
Butler Business Products, LLC	600	Boxes	\$5.40
Best In Class School Supplies (Pala Supply Company, Inc)	600	Boxes	\$7.35
QUILL CORPORATION	600	Boxes	\$9.97

Line 78 Scissors, Blunt Trimmers, 5 in. length

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>NATIONAL ART & SCHOOL SUPPLIES INC.</u>	5000	Each	<u>\$1.41</u> ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	5000	Each	<u>\$1.45</u> ^b
<u>Reliant Business Products (Louis A. Hernandez, Inc.)</u>	5000	Each	<u>\$1.45</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	5000	Each	<u>\$1.54</u> ^b
<u>Butler Business Products, LLC</u>	5000	Each	<u>\$1.70</u> ^b
<u>School Specialty, LLC</u>	5000	Each	<u>\$1.83</u> ^b
Educational Products, Inc.	5000	Each	\$3.20
Earlychildhood LLC (Discount School Supply)	5000	Each	\$35.28

Line 79 Scissors, Straight Trimmers, 5 in. length

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>NATIONAL ART & SCHOOL SUPPLIES INC.</u>	1500	Each	<u>\$1.41</u> ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	1500	Each	<u>\$1.45</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	1500	Each	<u>\$1.54</u> ^b
<u>Butler Business Products, LLC</u>	1500	Each	<u>\$1.70</u> ^b
<u>School Specialty, LLC</u>	1500	Each	<u>\$1.83</u> ^b
Reliant Business Products (Louis A. Hernandez, Inc.)	1500	Each	\$3.05
Educational Products, Inc.	1500	Each	\$3.20

Line 80 Scissors, Straight Trimmers, 8 in. length

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Liberty Office Products (Liberty Data Products, Inc.)</u>	9000	Each	<u>\$0.98</u> ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	9000	Each	<u>\$1.17</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	9000	Each	<u>\$1.33</u> ^b
<u>NATIONAL ART & SCHOOL SUPPLIES INC.</u>	9000	Each	<u>\$1.88</u> ^b
Butler Business Products, LLC	9000	Each	\$2.50
QUILL CORPORATION	9000	Each	\$2.67
Best In Class School Supplies (Pala Supply Company, Inc)	9000	Each	\$3.28
Reliant Business Products (Louis A. Hernandez, Inc.)	9000	Each	\$3.74

Line 81 Sentence Strips, 3 in. x 24 in., Manila, 100 sheets per package

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	1500	Packages	<u>\$1.84</u> ^b
<u>School Specialty, LLC</u>	1500	Packages	<u>\$1.87</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	1500	Packages	<u>\$1.89</u> ^b
Butler Business Products, LLC	1500	Packages	\$2.40
Liberty Office Products (Liberty Data Products, Inc.)	1500	Packages	\$2.62
Best In Class School Supplies (Pala Supply Company, Inc)	1500	Packages	\$4.28
Winn Innovations (Winn Innovations, LLC)	1500	Packages	\$4.50
Reliant Business Products (Louis A. Hernandez, Inc.)	1500	Packages	\$4.68
QUILL CORPORATION	1500	Packages	\$5.25
Earlychildhood LLC (Discount School Supply)	1500	Packages	\$7.22

Line 82 Sketchbook, Hard Bound, 5½ in. x 8½ in., 220 sheets, 60 lb.

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	996	Each	<u>\$3.72</u> ^b
<u>Texas Art Supply Company</u>	996	Each	<u>\$6.36</u> ^b

Line 83 Sketchbook, Spiral Bound, 8½ in. x 11 in., 100 sheets, 60 lb.

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
[ALT1] E-Clips USA	1800	Each	\$3.29 ^a
<u>Winn Innovations (Winn Innovations, LLC)</u>	1800	Each	<u>\$3.75</u> ^b
[ALT1] Winn Innovations (Winn Innovations, LLC)	1800	Each	\$3.75 ^a
<u>School Specialty, LLC</u>	1800	Each	<u>\$5.45</u> ^b
<u>PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)</u>	1800	Each	<u>\$5.49</u> ^b
<u>Southwest School & Office Supply (S.W. School Supply Inc)</u>	1800	Each	<u>\$5.59</u> ^b

#25-06-4010RFP ART AND MISCELLANEOUS SCHOOL SUPPLIES

TEAM SCORE SUMMARY

Company/Vendor Name	Evaluator 1	Evaluator 2	Evaluator 3	Average Score	Ranking
AccuCut, LLC	92.40	85.40	99.40	92.40	14.00
Armadillo Clay	97.00	86.00	97.00	93.33	6.00
Best in Class School Supplies (Pala Supply Company, Inc.)	90.78	88.78	97.78	92.45	13.00
Blick Art Materials (Blick Art Materials LLC)	98.80	90.80	96.40	95.33	2.00
Butler Business Products, Inc.	98.68	84.68	98.08	93.81	4.00
Dream Ranch Office Supplies (Dream Ranch LLC)	81.60	82.60	97.60	87.27	25.00
Earlychildhood LLC (Discount School Supply)	90.16	83.66	97.66	90.49	21.00
E-Clips USA	92.50	86.00	100.00	92.83	11.00
Educational Products, Inc	98.44	84.44	98.44	93.77	5.00
Lakeshore Parent, LLC (Lakeshore Learning Materials, LLC)	97.60	83.60	97.60	92.93	9.00
Liberty Office Products (Liberty Data Products, Inc.)	91.86	84.86	98.86	91.86	17.00
Michaels Pro Education (Michaels Stores Ince & Subs)	98.80	92.80	98.80	96.80	1.00
MIX N MORE INC	91.32	84.32	98.32	91.32	19.00
Nasco (Nasco Education LLC)	97.00	83.00	97.00	92.33	15.00
NATIONAL ART & SCHOOL SUPPLIES, INC.	91.02	84.02	98.02	91.02	20.00
Oriental Trading Company (OTC Direct, Inc.)	90.60	80.60	97.60	89.60	23.00
PYRAMID SCHOOL PRODUCTS (PYRAMID PAPER COMPANY)	91.98	84.98	98.98	91.98	16.00
QUILL CORPORATION	97.90	83.90	97.90	93.23	7.00
REALLY GOOD STUFF	97.60	83.60	97.60	92.93	9.00
Reliant Business Products (Louis A. Hernandez, Inc.)	82.20	84.20	98.20	88.20	24.00
S&S Worldwide Inc.	91.30	84.80	98.80	91.63	18.00
School Specialty, LLC	98.62	84.62	95.62	92.95	8.00
Southwest School & Office Supply (S.W. School Supply Inc.)	92.96	85.46	99.46	92.63	12.00
Texas Art Supply Company	98.74	87.74	98.74	95.07	3.00
Winn Innovations (Winn Innovations, LLC)	90.00	83.00	97.00	90.00	22.00

John Morrison, Director of Fine Arts

Memo:

To: James Briscoe, *Director of Procurement Services*

From: John Morrison, Director of Fine Arts

Subject: *Contract 25-06-4010RFP Award Recommendation – Art and Miscellaneous School Supplies*

Date: 05/01/2025

Upon careful review and evaluation of the proposals submitted for Contract 25-06-4010RFP, we recommend that the vendors scoring (70) seventy percent or higher on the Evaluation Matrix be granted the contract due to their ability to offer the best value to the district.

The contract will be valid for one (1) year until June 30, 2026, and will renew automatically for two (2) additional one-year terms until June 30, 2028, unless either party provides a written notice of non-renewal at least thirty (30) days in advance. Upon mutual agreement, proposed prices can be extended beyond the firm price offer date on a month-to-month basis for up to 6 months.

The art and miscellaneous school supplies provided by the recommended vendors will be used to purchase supplies and equipment to be used by students and their teachers to meet the goals and objectives of our district art curriculum.

Should you have any inquiries or require additional information regarding this recommendation, please do not hesitate to reach out.

Sincerely,



John Morrison

Director of Fine Arts, Cypress-Fairbanks ISD

CYPRESS FAIRBANKS

INDEPENDENT SCHOOL DISTRICT

To: Darin Crawford
Assistant Superintendent for Support Services

From: Suzy Hunter
Nutrition Services Director

Date: May 14, 2025

Re: Assorted Food for Nutrition Services 2025
Annual Contract #25-07-3211

The following bids were received and opened at 1:00 p.m., Friday, April 4, 2025, as advertised and specified in documents concerning **Annual Contract #25-07-3211 Assorted Food for Nutrition Services 2025**. The bids received are located on pages 2-11.

- ^a Does not meet District specifications.
- ^b Overall best value to the District.
- ^c No award.
- ^d Does not offer best value to the District.
- ^e No sample provided for evaluation.

Recommendation:

- Arlington Valley Farms
- Braun Beef Co. Inc
- Cool Tropics (Tropical Paradise Inc.)
- Gold Star Foods
- Goodman Food Products (Don Lee Farms)
- International Food Solutions, Inc.
- J.R. Simplot Company
- J.T.M. Provisions Company, Inc.
- Johnson Bros. Bakery Supply Inc
- Jones Dairy
- Labatt Food Service
- Peterson Farms Fresh, LLC
- Rich Chicks
- Sysco Houston, Inc
- Tasty Brands
- The Masters Distribution Systems Company
- Tyson Prepared Foods, Inc.
- Yangs 5th Taste

Estimated Expenditure: \$1,243,923.50

Contract Term: July 1, 2025 - June 30, 2026

Renewal: 2 Years

Line 1 Allergen Free Chicken Breast Patty, Grilled

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER SERVING</u>
Sysco Houston, Inc.	Tyson 10299010928	190	CS	\$141.42	\$0.7360 ^a
Rich Chicks	Rich Chicks 56404	190	CS	\$88.58	\$0.7800 ^b
Gold Creek Foods, LLC	Gold Creek Foods 792480	190	CS	\$138.88	\$0.8170
Proview Foods	Proview Foods 62005	190	CS	\$106.34	\$1.0040
Tyson Prepared Foods, Inc.	Tyson 10383500928	190	CS	\$59.67	\$1.1050

Line 2 Allergen Free Chicken Wings, Grilled

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER SERVING</u>
Rich Chicks	Rich Chicks 56405	190	CS	\$93.58	\$0.7900 ^b
Gold Creek Foods, LLC	Gold Creek 792408	190	CS	\$123.84	\$0.8600
Tyson Prepared Foods, Inc.	Tyson 10346960928	190	CS	\$122.71	\$1.3788

Line 3 Allergen Free Meatballs, Beef

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER SERVING</u>
J.T.M. Provisions Company, Inc.	JTM 5049CE	115	CS	\$165.90	\$0.8641 ^b
Braun Beef Co. Inc	JTM 5049CE	115	CS	\$171.03	\$0.8910
Labatt Food Service	JTM 5049CE	115	CS	\$176.49	\$0.9192

Line 4 Allergen Free Meatballs, Chicken

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER SERVING</u>
Jones Dairy	Jones Dairy Farm 18075	410	CS	\$43.40	\$0.1356 ^b
Gold Star Foods	Jones Dairy Farm 18075	410	CS	\$44.49	\$0.1390

^c **Line 5 Allergen Free Nuggets, Plant Based**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER SERVING</u>
The Masters Distribution Systems Company	Morningstar 2898997762	450	CS	\$38.50	\$0.7404
Gold Star Foods	Morningstar 381631	450	CS	\$39.76	\$0.7647
Braun Beef Co. Inc	Impossible Foods 3000000077	450	CS	\$37.73	\$0.7860
Churchfield Trading Company	Rebelyous KNFC212	450	CS	\$44.17	\$0.8334
The Masters Distribution Systems Company	Impossible Foods 3000000077	450	CS	\$40.35	\$0.8406
Labatt Food Service	Impossible Foods 3000000077	450	CS	\$41.94	\$0.8923

^c **Line 6 Applesauce, Pink Lemonade**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
National Food Group, Inc.	Zee Zees A3610	100	CS	\$30.00	\$0.3125

Line 7 Applesauce, Strawberry

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
Braun Beef Co. Inc	Motts 10065614	100	CS	\$10.10	\$0.1403 ^d
Peterson Farms Fresh, LLC	Peterson Farms ASA10014	100	CS	\$22.50	\$0.2344 ^b
National Food Group, Inc.	Zee Zees A1490	100	CS	\$26.00	\$0.2708
Gold Star Foods	Motts 10002293	100	CS	\$20.03	\$0.2782
Sysco Houston, Inc.	Peterson Farms ASA10014	100	CS	\$34.99	\$0.3645
The Masters Distribution Systems Company	Motts 10065614	100	CS	\$26.90	\$0.3736

^c **Line 8 Baking Chips, Caramel, Mini**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER POUND</u>
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Line 9 Baking Chips, White Chocolate Chips, Mini

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER POUND</u>
Sysco Houston, Inc.	Hershey 34000-42663	100	CS	\$89.82	\$3.5928 ^d
The Masters Distribution Systems Company	Hershey 34000-42663	100	CS	\$104.78	\$4.1912 ^b

Line 10 Beef, Brisket, Smoked

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER SERVING</u>
Labatt Food Service	DSM Cook 7040180	1200	CS	\$194.40	\$0.9127 ^b
Brookwood Farms, Inc.	Brookwood Farms 11125	1200	CS	\$69.00	\$1.5680
The Masters Distribution Systems Company	Brookwood Farms 11011	1200	CS	\$139.75	\$1.5881
Braun Beef Co. Inc	Brookwood Farms 11011	1200	CS	\$140.02	\$1.5911
Gold Star Foods	Brookwood Farms 11011	1200	CS	\$143.89	\$1.6351
Sysco Houston, Inc.	Sadler's 126375	1200	CS	\$192.24	\$2.1545

Line 11 Biscuit, Mini, Bulk

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER SERVING</u>
Braun Beef Co. Inc	Bridgford 6296	100	CS	\$17.00	\$0.1400 ^b
Gold Star Foods	Pillsbury 132272000	100	CS	\$26.08	\$0.1490
The Masters Distribution Systems Company	Pillsbury 132272000	100	CS	\$27.48	\$0.1570
The Masters Distribution Systems Company	Bridgford 6296	100	CS	\$20.35	\$0.1696
Sysco Houston, Inc.	Pillsbury 132272000	100	CS	\$41.92	\$0.2390
Proview Foods	Proview Foods 24300	100	CS	\$26.70	\$0.3708

Line 12 Breadstick, Cheese Stuffed, 1oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
The Masters Distribution Systems Company	Bake Crafters 3712	100	CS	\$57.86	\$0.2411 ^d
Schwan's Food Service, Inc.	Beacon Street Cafe 73338	100	CS	\$54.49	\$0.2725 ^d
S&F Foods, Inc	S&F Foods 9080BC	100	CS	\$44.51	\$0.3090 ^d
Tyson Prepared Foods, Inc.	Boscoss Pizza 17020111120	100	CS	\$53.39	\$0.3708 ^b
Sysco Houston, Inc.	Boscoss Pizza 17020111120	100	CS	\$57.40	\$0.3900
Tyson Prepared Foods, Inc.	Boscoss Pizza 17020111120	100	CS	\$67.36	\$0.4678
Tasty Brands	Tasty Brands 62001	100	CS	\$67.30	\$0.4680
Bake Crafters Food Company	Bake Crafters 3712	100	CS	\$56.19	\$0.4682
Bake Crafters Food Company	Bake Crafters 3714	100	CS	\$56.75	\$0.4729
Labatt Food Service	Tasty Brands 62001	100	CS	\$72.36	\$0.5025
Classic Delight, LLC.	Classic Delight A33045	100	CS	\$58.05	\$0.5183
S.A. Piazza & Associates, INC	Wild Mike's 1001	100	CS	\$60.10	\$0.5370
Bake Crafters Food Company	Bake Crafters 3711	100	CS	\$62.24	\$0.8644
Bake Crafters Food Company	Bake Crafters 3715	100	CS	\$67.62	\$0.9392
Bake Crafters Food Company	Bake Crafters 3716	100	CS	\$68.69	\$0.9540

Line 13 Breadstick, Cheese Stuffed, 2oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
Sysco Houston, Inc.	Schwan's 73338	100	CS	\$56.45	\$0.2800 ^d
Labatt Food Service	Schwan's 73338	100	CS	\$61.06	\$0.3053 ^d
S&F Foods, Inc	S&F Foods 9080BC	100	CS	\$45.21	\$0.3090 ^a
Tyson Prepared Foods, Inc.	Boscoss Pizza 17020111120	100	CS	\$53.39	\$0.3708 ^a
Gold Star Foods	Boscoss Pizza 17021101120	100	CS	\$57.38	\$0.5313 ^a
Schwan's Food Service, Inc.	Schwan's 73338	100	CS	\$54.49	\$0.5449 ^d
S.A. Piazza & Associates, INC	Wild Mike's 11009	100	CS	\$72.17	\$0.8590 ^d
The Masters Distribution Systems Company	Bake Crafters 3711	100	CS	\$63.99	\$0.8888 ^b

^c **Line 14 Breadstick, Cheese Stuffed, Topped with Italian Herbs and Cheese**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER SERVING</u>
Schwan's Food Service, Inc.	Big Daddy's 55293	100	CS	\$39.55	\$0.8240
Schwan's Food Service, Inc.	Big Daddy's 55292	100	CS	\$39.55	\$0.8240
Schwan's Food Service, Inc.	Big Daddy's 55291	100	CS	\$39.55	\$0.8240
The Masters Distribution Systems Company	General Mills 112317000	100	CS	\$61.86	\$0.8592
Braun Beef Co. Inc	General Mills 112317000	100	CS	\$62.74	\$0.8700
Gold Star Foods	Pillsbury 12317	100	CS	\$62.91	\$0.8738
Labatt Food Service	Pillsbury 12317	100	CS	\$64.06	\$0.8897
Tasty Brands	Tasty Brands 53211	100	CS	\$89.61	\$0.9340
Sysco Houston, Inc.	Pillsbury 18000-12317	100	CS	\$72.25	\$1.0000

Line 15 Breakfast Baked Bread, Frozen, IW

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
Arlington Valley Farms	Snack'n Waffles (variety of flavors)	100	CS	\$42.72	\$0.4450 ^b
The Masters Distribution Systems Company	General Mills Pillsbury Mini Bagels (variety of flavors)	100	CS	\$37.42	\$0.5197 ^b
Schwan's Food Service, Inc.	Tonys 67625	100	CS	\$64.15	\$0.6683
Sysco Houston, Inc.	Super Bakery 7501	100	CS	\$50.95	\$0.6793
Labatt Food Service	Super Bakery 7501	100	CS	\$52.57	\$0.7009
Let's Do Lunch, Inc.	Little Brothers Bakery GS9104	100	CS	\$53.95	\$0.9990

^c **Line 16 Breakfast Burrito, IW**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
Braun Beef Co. Inc	Fernandos 5220	100	CS	\$76.05	\$0.8450
Braun Beef Co. Inc	Fernandos 5221	100	CS	\$81.40	\$0.9040
Labatt Food Service	Fernandos 5828	100	CS	\$88.07	\$0.9174

Line 17 Breakfast Entree, Breakfast Taco IW

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
Goodman Food Products (Don Lee Farms)	Don Lee Farms SCUBKFTW	100	CS	\$77.31	\$0.8224 ^b

^c **Line 18 Breakfast Entree, Ham and Cheese Croissant, Bulk**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
Labatt Food Service	Buena Vista 32541	100	CS	\$74.35	\$1.2392
Gold Star Foods	Buena Vista 32541	100	CS	\$79.54	\$1.3257

^c **Line 19 Breakfast Entree, Turkey Sausage, Egg and Cheese Stuffed Bread**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
Albie's Food Products, LLC	Albie's 843	100	CS	\$44.10	\$0.7400
Albie's Food Products, LLC	Albie's 853	100	CS	\$45.60	\$0.7600
Albie's Food Products, LLC	Albie's 410	100	CS	\$48.00	\$0.8000
The Masters Distribution Systems Company	Pillsbury 113925000	100	CS	\$59.67	\$0.8288
Albie's Food Products, LLC	Albie's 420	100	CS	\$49.80	\$0.8300
Braun Beef Co. Inc	Pillsbury 113925000	100	CS	\$60.48	\$0.8400
Gold Star Foods	Pillsbury 113925000	100	CS	\$60.56	\$0.8411
Labatt Food Service	Pillsbury 113925000	100	CS	\$60.71	\$0.8432
Tasty Brands	Tasty Brands 70495	100	CS	\$100.72	\$1.2590

^c **Line 20 Breakfast Entree, Quesadilla, IW**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
Let's Do Lunch, Inc	Hot Off The Grill 364000	100	CS	\$64.80	\$0.6480
Labatt Food Service	Los Cabos 43107	100	CS	\$46.06	\$0.7677

Line 21 14512 Breakfast Porridge Mix/Farina

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER OUNCE</u>
Sysco Houston, Inc.	Quaker 433000	100	CS	\$28.96	\$0.0862 ^d
The Masters Distribution Systems Company	PepsiCo Quaker 43300	100	CS	\$30.51	\$0.0908 ^b
Post Consumer Brands, LLC	Malt-O-Meal Farina 13732	100	CS	\$41.52	\$0.1236

^c **Line 22 Breakfast Sandwich, Stuffed**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
Schwan's Food Service, Inc.	Tony's 70254	100	CS	\$55.51	\$0.5783
Albie's Food Products, LLC	Albie's 869	100	CS	\$36.00	\$0.6000
Albie's Food Products, LLC	Albie's 872	100	CS	\$36.00	\$0.6000
Albie's Food Products, LLC	Albie's 870	100	CS	\$37.80	\$0.6000
S&F Foods, Inc	S&F 140MC	100	CS	\$87.28	\$0.6060
S&F Foods, Inc	S&F 137MC	100	CS	\$87.28	\$0.6060
Albie's Food Products, LLC	Albie's 873	100	CS	\$38.70	\$0.6300
Gold Star Foods	Jimmy Dean 10000043949	100	CS	\$64.70	\$0.6470
Arlington Valley Farms	Snack'n Waffles 00090	100	CS	\$70.20	\$0.6500
Schwan's Food Service, Inc.	Tony's70257	100	CS	\$66.07	\$0.6883
Tasty Brands	Tasty Brands 22102	100	CS	\$131.12	\$0.6910
Labatt Food Service	Tony's 70257	100	CS	\$67.51	\$0.7032
Albie's Food Products, LLC	Albie's 845	100	CS	\$42.84	\$0.7100
Albie's Food Products, LLC	Albie's 846	100	CS	\$42.84	\$0.7100
Tasty Brands	Tasty Brands 73071	100	CS	\$78.28	\$0.7250
Albie's Food Products, LLC	Albie's 842	100	CS	\$44.10	\$0.7400
Albie's Food Products, LLC	Albie's 849	100	CS	\$44.10	\$0.7400
Albie's Food Products, LLC	Albie's 850	100	CS	\$44.10	\$0.7400
Albie's Food Products, LLC	Albie's 856	100	CS	\$44.73	\$0.7500
Albie's Food Products, LLC	Albie's 855	100	CS	\$44.73	\$0.7500
Albie's Food Products, LLC	Albie's 859	100	CS	\$45.60	\$0.7600
Albie's Food Products, LLC	Albie's 852	100	CS	\$45.60	\$0.7600
Albie's Food Products, LLC	Albie's 851	100	CS	\$45.60	\$0.7600
Braun Beef Co. Inc	Albies 853	100	CS	\$46.12	\$0.7680
Tasty Brands	Tasty Brands 70073	100	CS	\$93.40	\$0.7790
Tasty Brands	Tasty Brands 73601	100	CS	\$93.44	\$0.7790
Braun Beef Co. Inc	Albies 837, 852, 853, 859	100	CS	\$47.00	\$0.7800
Albie's Food Products, LLC	Albie's412	100	CS	\$48.00	\$0.8000
Albie's Food Products, LLC	Albie's 411	100	CS	\$48.00	\$0.8000
Albie's Food Products, LLC	Albie's 422	100	CS	\$49.80	\$0.8300
Albie's Food Products, LLC	Albie's 421	100	CS	\$49.80	\$0.8300
Tasty Brands	Tasty Brands 73074	100	CS	\$90.01	\$0.8340
Let's Do Lunch, Inc.	Hot Off The Grill 99120	100	CS	\$95.30	\$0.9530
ES Foods	ES Foods 16701	100	CS	\$95.42	\$0.9940
Albie's Food Products, LLC	Albie's 815	100	CS	\$47.88	\$1.0000
Albie's Food Products, LLC	Albie's 823	100	CS	\$47.88	\$1.0000
Albie's Food Products, LLC	Albie's 828	100	CS	\$49.64	\$1.0300
Albie's Food Products, LLC	Albie's 826	100	CS	\$49.64	\$1.0300
Let's Do Lunch, Inc.	Hot Off The Grill 809016	100	CS	\$76.50	\$1.0630

Line 23 Bun, Brioche, Spilt-top

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
Tasty Brands	Tasty Brands 20204	100	CS	\$40.17	\$0.3350 ^b
Labatt Food Service	Tasty Brands 20204	100	CS	\$45.85	\$0.3821
Gold Star Foods	Tasty Brands 20204	100	CS	\$43.17	\$0.6598

Line 24 Butter, Salted

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER POUND</u>
The Masters Distribution Systems Company	Grassland 3050	100	CS	\$121.18	\$3.3660 ^b
Johnson Bros. Bakery Supply Inc	Borden 100020	100	CS	\$125.86	\$3.5000
Sysco Houston, Inc.	Grassland Sysco 3027754	100	CS	\$128.94	\$3.5800

Line 25 Butter, Unsalted

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER POUND</u>
Johnson Bros. Bakery Supply Inc	Borden 877506	100	CS	\$118.53	\$3.2900 ^d
The Masters Distribution Systems Company	Grassland 3100	100	CS	\$120.46	\$3.3460 ^b
Sysco Houston, Inc.	Grassland 3100	100	CS	\$127.76	\$3.5480

Line 26 Chicken, Drumstick, Breaded

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER SERVING</u>
Labatt Food Service	Gold Kist 7803	100	CS	\$94.34	\$0.9529 ^b
Pilgrim's Pride Corporation	Gold Kist 7803	100	CS	\$86.40	\$0.9931
Gold Creek Foods, LLC	Gold Creek 791885	100	CS	\$101.92	\$0.9990
Tyson Prepared Foods, Inc.	Tyson 16660100928	100	CS	\$95.34	\$1.0363
Gold Star Foods	Tyson 16660100928	100	CS	\$100.86	\$1.0963
Sysco Houston, Inc.	Goldkist 7803	100	CS	\$96.72	\$1.1100

Line 27 Chicken, Drumstick, Roasted

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER SERVING</u>
Gold Star Foods	Foster Farms 99659	100	CS	\$61.70	\$0.6427 ^b
Gold Creek Foods, LLC	Gold Creek 791895	100	CS	\$114.88	\$0.7048
Foster Poultry Farms, Inc	Foster Farms 99659	100	CS	\$85.90	\$0.8948
Braun Beef Co. Inc	Foster Farms 99659	100	CS	\$90.10	\$0.9385
Tyson Prepared Foods, Inc.	Tyson 10264350928	100	CS	\$91.70	\$0.9653
Tyson Prepared Foods, Inc.	Tyson 10264360928	100	CS	\$91.88	\$0.9672
ES Foods	ES Foods 2717	100	CS	\$107.40	\$0.9944
Proview Foods	Proview Foods 34009	100	CS	\$104.75	\$1.0072
Sysco Houston, Inc.	Tyson 10264360928	100	CS	\$97.74	\$1.0288
Braun Beef Co. Inc	Koch 88757	100	CS	\$41.75	\$1.3917

^c **Line 28 Chicken, Fillet, Breaded, Spicy**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER SERVING</u>
Gold Creek Foods, LLC	Gold Creek 792431	3400	CS	\$90.88	\$0.7100
Labatt Food Service	Gold Creek 792431	3400	CS	\$97.66	\$0.7630
Tyson Prepared Foods, Inc.	Tyson 10703120928	3400	CS	\$113.17	\$0.8573
Gold Star Foods	Tyson 10703120928	3400	CS	\$119.73	\$0.9070
Sysco Houston, Inc.	Tyson 10703120928	3400	CS	\$120.39	\$0.9120
Foster Poultry Farms, Inc	Foster Farms 90016	3400	CS	\$111.00	\$0.9250
Braun Beef Co. Inc	Koch Foods 87851	3400	CS	\$42.27	\$1.0568
Proview Foods	Proview Foods 60325	3400	CS	\$86.52	\$1.0815
Rich Chicks	Rick Chicks13410	3400	CS	\$89.32	\$1.1451

Line 29 53019 Chips, Fritos

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
Sysco Houston, Inc.	Pepsico Frito 32405	600	CS	\$40.98	\$0.3900 ^d
The Masters Distribution Systems Company	PepsiCo Frito Corn Chips 32405	600	CS	\$42.73	\$0.4109 ^b
Gold Star Foods	Frito Lay 32405	600	CS	\$42.95	\$0.4120
Labatt Food Service	Frito Lay 32405	600	CS	\$44.59	\$0.4288

Line 30 Coloring, Liquid Gel, Green

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>
Johnson Bros. Bakery Supply Inc	Chefmaster 005525	50	CS	\$192.31	\$192.3100 ^b

Line 31 Coloring, Liquid Gel, Orange

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>
Johnson Bros. Bakery Supply Inc	Chefmaster 005516	50	CS	\$112.73	\$112.7300 ^b

Line 32 Coloring, Liquid Gel, Red

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>
Johnson Bros. Bakery Supply Inc	Chefmaster 005561	50	CS	\$240.05	\$240.0500 ^b

Line 33 Coloring, Liquid Gel, Yellow

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>
Johnson Bros. Bakery Supply Inc	Chefmaster 005567	50	CS	\$168.44	\$168.4400 ^b

Line 34 Deli Meat, Chicken, Roasted, Sliced

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER SERVING</u>
Tasty Brands	Tasty Brands 31008	800	CS	\$94.25	\$0.4010 ^b
Tasty Brands	Tasty Brands 31018	800	CS	\$100.27	\$0.4270
Labatt Food Service	Tasty Brands 31018	800	CS	\$106.67	\$0.4539
Sysco Houston, Inc.	Tyson 10209800328	800	CS	\$52.58	\$0.5470

^c **Line 35 Deli Meat, Halal, Sliced**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER SERVING</u>
Hormel Foods Sales, LLC	Jennie-O Turkey 136272	800	CS	\$51.84	\$0.8229
National Food Group, Inc.	Midimar MTBR10	800	CS	\$81.25	\$1.0156
Hormel Foods Sales, LLC	Jennie-O Turkey 136273	800	CS	\$66.60	\$1.0406
National Food Group, Inc.	Midimar ETCBOL04	800	CS	\$42.00	\$1.0500
National Food Group, Inc.	Midimar 62134 Roast Beef	800	CS	\$104.00	\$1.1685
National Food Group, Inc.	Midimar MBGYHS65	800	CS	\$90.00	\$1.6981

^c **Line 36 Deli Meat, Turkey Ham, Sliced**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER SERVING</u>
Tyson Prepared Foods, Inc.	Hillshire Farm 10321890414	800	CS	\$55.44	\$0.5836
Hormel Foods Sales, LLC	Jennie-O Turkey 256503	800	CS	\$48.00	\$0.7742
Hormel Foods Sales, LLC	Jennie-O Turkey 256821	800	CS	\$48.72	\$0.7858
Braun Beef Co. Inc	Butterball 2265589202	800	CS	\$71.28	\$0.8910
The Masters Distribution Systems Company	Butterball 2265589202	800	CS	\$72.90	\$0.9113
Sysco Houston, Inc.	Jennie O 256821	800	CS	\$52.18	\$1.0870

^c **Line 37 Dip, Bean and Cheese, Bulk-Shelf Stable**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER SERVING</u>
Tarrier Foods Corp.	Rockin'ola 4919	100	CS	\$42.80	\$0.3760

^c **Line 38 Dip, Bean and Cheese, IW-Frozen**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
Gold Star Foods	Los Cabos 73342	100	CS	\$47.30	\$0.9854
Labatt Food Service	Los Cabos 73342	100	CS	\$47.40	\$0.9875

^c **Line 39 Dried Fruit, Apple**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER SERVING</u>
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Line 40 Dried Fruit, Chili Lime Mango

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
The Masters Distribution Systems Company	Raisels 15866-8	100	CS	\$75.24	\$0.3762 ^b
National Food Group, Inc.	Zee Zees 623283	100	CS	\$56.00	\$0.4660

^c **Line 41 Emulsion, Apple Fritter**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>
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^c **Line 42 Emulsions, Banana**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>
Johnson Bros. Bakery Supply Inc	Quality Bakery Products 590241	50	CS	\$12.86	\$12.86

Line 43 Emulsions, Cake Batter

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>
Johnson Bros. Bakery Supply Inc	Bakeaholic 608884	50	CS	\$48.40	\$48.40 ^b

^c **Line 44 Emulsions, Caramel**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>
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^c **Line 45 Emulsions, Churro**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>
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^c **Line 46 Emulsions, Cider**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>
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^c **Line 47 Emulsions, Cookie Butter**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>
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^c Line 48 Emulsions, Cotton Candy							
<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>		
^c Line 49 Emulsions, Cream Cheese							
<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>		
Line 50 Emulsion, Cream Flavored							
<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>		
Johnson Bros. Bakery Supply Inc	Bakeaholic 444064	50	CS	\$31.51	\$31.51		^b
^c Line 51 Emulsions, Graham Cracker							
<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>		
^c Line 52 Emulsions, Horchata							
<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>		
^c Line 53 Emulsions, Key Lime							
<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>		
^c Line 54 Emulsions, Lemon							
<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>		
Johnson Bros. Bakery Supply Inc	Bakeaholic 305897	50	CS	\$18.38	\$18.38		
^c Line 55 Emulsions, Maple							
<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>		
^c Line 56 Emulsions, Marshmallow							
<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>		
^c Line 57 Emulsions, Orange							
<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>		
Johnson Bros. Bakery Supply Inc	Quality Bakery Products 029132	50	CS	\$14.99	\$14.99		
^c Line 58 Emulsion, Prime Bourbon Vanilla							
<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>		
^c Line 59 Emulsions, Red Apple							
<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>		
Line 60 Emulsions, Red Velvet							
<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>		
Johnson Bros. Bakery Supply Inc	Bakeaholic 603388	50	CS	\$92.37	\$92.37		^b
^c Line 61 Emulsions, Sour Cherry							
<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>		
^c Line 62 Emulsions, Strawberry							
<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>		
Johnson Bros. Bakery Supply Inc	Quality Bakery Products 290930	50	CS	\$16.98	\$16.98		
Line 63 Fruit cup, Diced Mango							
<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>		
Sysco Houston, Inc.	Dole 443	100	CS	\$19.36	\$0.5370		^b
Labatt Food Service	Dole 443	100	CS	\$20.67	\$0.5742		
Gold Star Foods	Dole 443	100	CS	\$20.88	\$0.5800		
The Masters Distribution Systems Company	Dole 443	100	CS	\$25.81	\$0.7169		
Line 64 Fruit cup, Diced Mango and Papaya							
<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>		
Sysco Houston, Inc.	Dole 442	100	CS	\$16.86	\$0.4680		^b
Labatt Food Service	Dole 442	100	CS	\$17.89	\$0.4969		
Gold Star Foods	Dole 442	100	CS	\$17.90	\$0.4972		
The Masters Distribution Systems Company	Dole 442	100	CS	\$25.81	\$0.7169		

Line 65 Grilled Cheese, Ciabatta

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
Tasty Brands	Tasty Brands 70111	100	CS	\$95.67	\$0.8860 ^d
Tasty Brands	Tasty Brands 70111	100	CS	\$96.78	\$0.8970 ^d
ES Foods	ES Foods 16934	100	CS	\$89.74	\$0.9348 ^e
Braun Beef Co. Inc	Power UP PUB6000	100	CS	\$91.76	\$0.9560^b
The Masters Distribution Systems Company	Bake Crafters 6659	100	CS	\$103.32	\$0.9567
Let's Do Lunch, Inc.	Hot Off The Grill 108000	100	CS	\$69.22	\$0.9610
Let's Do Lunch, Inc.	Hot Off The Grill 134000	100	CS	\$69.22	\$0.9610
ES Foods	ES Foods 16944	100	CS	\$93.58	\$0.9748
ES Foods	ES Foods 16935	100	CS	\$96.75	\$1.0078
Let's Do Lunch, Inc.	Hot Off The Grill 704001	100	CS	\$74.57	\$1.0360
ES Foods	ES Foods 16945	100	CS	\$100.59	\$1.0478
Tasty Brands	Tasty Brands 70114	100	CS	\$120.14	\$1.1130

Line 66 Juice, 100% Fruit 4oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
The Masters Distribution Systems Company	Country Pure Ardmore Farms Aseptic Juice (variety of flavors)	500	CS	\$13.00	\$0.2955 ^d
The Masters Distribution Systems Company	Country Pure Vblend (variety of flavors)	500	CS	\$13.36	\$0.3036 ^d
Cool Tropics (Tropical Paradise Inc.)	Cool Tropics 100% Vegetable Juice in a Pouch (variety of flavors)	500	CS	\$36.75	\$0.3828 ^d
Cool Tropics (Tropical Paradise Inc.)	Cool Tropics 19101 Cowboy Citrus Cooler	500	CS	\$41.00	\$0.4271^b
Labatt Food Service	Cool Tropics 16003	500	CS	\$26.14	\$0.4357

^c **Line 67 Marshmallows, Dehydrated, Mini, Vanilla**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER POUND</u>
Braun Beef Co. Inc	Kraft Jet Puffed 66076	100	CS	\$17.15	\$1.4290
Labatt Food Service	Kraft Jet Puffed 66076	100	CS	\$17.70	\$1.4750
The Masters Distribution Systems Company	Kraft Jet Puffed 66076	100	CS	\$20.39	\$1.6992

Line 68 55105 Mayonnaise Bulk

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>
Labatt Food Service	Ken's SR0905 KE0999	100	CS	\$42.68	\$10.6700^b
Sysco Houston, Inc.	Ken's KE0898	100	CS	\$46.16	\$11.5400
Braun Beef Co. Inc	Kraft 21000648297	100	CS	\$51.30	\$12.8250
The Masters Distribution Systems Company	KraftHeinz 21000648297	100	CS	\$53.51	\$13.3775
Gold Star Foods	Best Foods 316683	100	CS	\$71.81	\$17.9525

^c **Line 69 55106 Mayonnaise, Light Bulk**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>
Labatt Food Service	Ken's KE0892	100	CS	\$42.65	\$10.6625
Braun Beef Co. Inc	Kraft 21000643018	100	CS	\$62.47	\$15.6000
The Masters Distribution Systems Company	Kraft 21000643018	100	CS	\$64.35	\$16.0875
Sysco Houston, Inc.	Kraft 21000643018	100	CS	\$64.46	\$16.1100

^c **Line 70 Mix, Puree, Variety of Flavors**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>
Braun Beef Co. Inc	Barfresh (variety of flavors)	100	CS	\$108.24	\$27.0000

Line 71 Naan, WG, 1oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
International Food Solutions, Inc.	Aahar Foods 8120160	100	CS	\$41.75	\$0.3479^b

Line 72 Noodles, Asian

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER SERVING</u>
International Food Solutions, Inc.	Asian Food Solutions 22001WG	100	CS	\$34.25	\$0.2141 ^d
The Masters Distribution Systems Company	Chef's Corner CCF-0010	100	CS	\$59.00	\$0.2532 ^d
Braun Beef Co. Inc	Chef's Corner CCF-0010	100	CS	\$59.80	\$0.2570 ^d
Gold Star Foods	Chef's Corner CCF-0010	100	CS	\$61.35	\$0.2633 ^d
The Masters Distribution Systems Company	Palmetto 810037811933	100	CS	\$38.00	\$0.2639 ^e
Schwan's Food Service, Inc.	Twin Marquis 66931	100	CS	\$51.60	\$0.3487 ^d
Yangs 5th Taste	Yangs 5th Taste 8-52724-00302-3	100	CS	\$38.94	\$0.3894^b
Yangs 5th Taste	Yangs 5th Taste 8-52724-00301-6	100	CS	\$36.88	\$0.4610
Labatt Food Service	Twin Marquis 66932	100	CS	\$53.68	\$0.5592
Schwan's Food Service, Inc.	Twin Marquis 66932	100	CS	\$53.79	\$0.5604
Sysco Houston, Inc.	Twin Marquis 66932	100	CS	\$54.25	\$0.5650
Schwan's Food Service, Inc.	Twin Marquis 66940	100	CS	\$17.83	\$0.7430

Line 73 14511 Oats, Whole Grain, Bulk

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER OUNCE</u>
Post Consumer Brands, LLC	Hearty Traditions 04651	100	CS	\$36.96	\$0.0733 ^d
Sysco Houston, Inc.	Quaker 30000432850	100	CS	\$57.79	\$0.1140 ^d
The Masters Distribution Systems Company	Quaker 43285	100	CS	\$57.81	\$0.1147^b
Gold Star Foods	Quaker 43293	100	CS	\$59.60	\$0.1183
Labatt Food Service	Quaker43285	100	CS	\$59.65	\$0.1184

Line 74 Pan Release Spray

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
Gold Star Foods	PAM 63111	1000	CS	\$27.10	\$4.5167 ^a
Labatt Food Service	Vegalene 1000037411	1000	CS	\$30.85	\$5.1417 ^a
The Masters Distribution Systems Company	PLZ Vegalene 1000044781	1000	CS	\$33.43	\$5.5717^b
Johnson Bros. Bakery Supply Inc	Vegalene 170509	1000	CS	\$33.54	\$5.5900

Line 75 Pepperoni, Sliced

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER POUND</u>
Labatt Food Service	Margherita 27815220106	1500	CS	\$91.11	\$3.6444^b
Tyson Prepared Foods, Inc.	Hillshire Farm 10000039352	1500	CS	\$93.76	\$3.7504
Smithfield.	Margherita 20027815220106	1500	CS	\$97.25	\$3.8900
Gold Star Foods	Bonici 10050140269	1500	CS	\$43.25	\$4.3250

^c **Line 76 54044 Pimentos, Diced, Canned (Red Peppers)**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
Sysco Houston, Inc.	Sys Imp 4030912	210	CS	\$76.59	\$12.7650

Line 77 18099 Potatoes, Tater Tots, Low Sodium

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER POUND</u>
Cavendish Farms Inc.	Cavendish Farms 56210 04101-2	10000	CS	\$31.80	\$1.0600 ^d
J.R. Simplot Company	Simplot 10071179004189	10000	CS	\$31.90	\$1.0633^b
Sysco Houston, Inc.	Simplot 10071179004189	10000	CS	\$32.99	\$1.0997
McCain Foods USA Inc.	McCain Foods OIF00215A	10000	CS	\$33.00	\$1.1000
Labatt Food Service	Simplot 10071179004189	10000	CS	\$34.66	\$1.1553
Gold Star Foods	Simplot 10071179004189	10000	CS	\$35.73	\$1.1910
McCain Foods USA Inc.	McCain Foods 1000002789	10000	CS	\$36.00	\$1.2000

^c **Line 78 Sandwich, Frozen or Shelf Stable, IW**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
Tyson Prepared Foods, Inc.	Jimmy Dean 10000043949	100	CS	\$60.19	\$0.6019
Tyson Prepared Foods, Inc.	Jimmy Dean 10000044188	100	CS	\$67.25	\$0.6725
ES Foods	ES Foods 25607	100	CS	\$58.40	\$0.8343
Bake Crafters Food Company	Bake Crafters 6659	100	CS	\$101.06	\$0.9357
Bake Crafters Food Company	Bake Crafters 6677	100	CS	\$91.59	\$0.9541
Bake Crafters Food Company	Bake Crafters 6676	100	CS	\$107.05	\$0.9912
Bake Crafters Food Company	Bake Crafters 6726	100	CS	\$109.70	\$1.0157
Braun Beef Co. Inc	Power Up PUB6003	100	CS	\$97.94	\$1.0200
Bake Crafters Food Company	Bake Crafters 6709	100	CS	\$76.76	\$1.0661
Tasty Brands	Tasty Brands 70079	100	CS	\$78.03	\$1.0840
Let's Do Lunch, Inc.	Hot Off The Grill 952000	100	CS	\$79.30	\$1.1010
Tasty Brands	Tasty Brands 70013	100	CS	\$80.24	\$1.1150
Tasty Brands	Tasty Brands 70014	100	CS	\$80.98	\$1.1250
Tasty Brands	Tasty Brands 70019	100	CS	\$81.12	\$1.1270
Tasty Brands	Tasty Brands 70076	100	CS	\$82.85	\$1.1510
Tasty Brands	Tasty Brands 70016	100	CS	\$83.13	\$1.1550
Tasty Brands	Tasty Brands 70081	100	CS	\$83.21	\$1.1560
Tasty Brands	Tasty Brands 70172	100	CS	\$83.40	\$1.1590
Tasty Brands	Tasty Brands 70080	100	CS	\$83.89	\$1.1660
Classic Delight, LLC.	Classic Delight 317	100	CS	\$52.86	\$1.1747
Tasty Brands	Tasty Brands 70015	100	CS	\$84.73	\$1.1770
Tasty Brands	Tasty Brands 70085	100	CS	\$85.08	\$1.1820
Tasty Brands	Tasty Brands 74076	100	CS	\$86.05	\$1.1960
Labatt Food Service	Tasty Brands 70019	100	CS	\$86.40	\$1.2000
Tasty Brands	Tasty Brands 74018	100	CS	\$87.46	\$1.2150
Tasty Brands	Tasty Brands 74078	100	CS	\$87.46	\$1.2150
Tasty Brands	Tasty Brands 70060	100	CS	\$87.64	\$1.2180
Elysium Food Group	Elysium Food Group 165272	100	CS	\$88.03	\$1.2230
Elysium Food Group	Elysium Food Group 284372	100	CS	\$89.47	\$1.2430
Elysium Food Group	Elysium Food Group	100	CS	\$89.47	\$1.2430
Bake Crafters Food Company	Bake Crafters 6667	100	CS	\$121.36	\$1.2642
Classic Delight, LLC.	Classic Delight 316	100	CS	\$59.85	\$1.3299
ES Foods	ES Foods 16504	100	CS	\$130.94	\$1.3640
Braun Beef Co. Inc	Classic Delight 316	100	CS	\$61.70	\$1.3700
Classic Delight, LLC.	Classic Delight 6731	100	CS	\$67.57	\$1.4077

Let's Do Lunch, Inc.	Hot Off The Grill 460007	100	CS	\$107.00	\$1.4270
Classic Delight, LLC.	Classic Delight 314	100	CS	\$65.28	\$1.4506
Classic Delight, LLC.	Classic Delight 311	100	CS	\$65.73	\$1.4606
Let's Do Lunch, Inc.	Hot Off The Grill 470007	100	CS	\$74.00	\$1.4800
Classic Delight, LLC.	Classic Delight 6715	100	CS	\$66.89	\$1.4865
Braun Beef Co. Inc	Classic Delight 314	100	CS	\$67.30	\$1.4960
The Masters Distribution Systems Company	Classic Delight 314	100	CS	\$67.48	\$1.4996
Braun Beef Co. Inc	Classic Delight 311	100	CS	\$67.76	\$1.5060
Braun Beef Co. Inc	Classic Delight	100	CS	\$68.96	\$1.5300
Let's Do Lunch, Inc.	Hot Off The Grill 471007	100	CS	\$77.00	\$1.5400
ES Foods	ES Foods 16502	100	CS	\$128.36	\$1.6045
Classic Delight, LLC.	Classic Delight 6721	100	CS	\$72.71	\$1.6158

Line 79 Sauce, Alfredo

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER POUND</u>
J.T.M. Provisions Company, Inc.	JTM 5741	100	CS	\$66.75	\$2.2250 ^d
J.T.M. Provisions Company, Inc.	JTM 5722	100	CS	\$66.75	\$2.2250^b
Braun Beef Co. Inc	JTM 5741	100	CS	\$68.81	\$2.2940
ES Foods	ES Foods 05813	100	CS	\$74.54	\$2.4847
Braun Beef Co. Inc	Pioneer 94341	100	CS	\$40.00	\$6.6700

^c **Line 80 Sauce, Chocolate Fudge**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
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Line 81 Sauce, Soy, Low Sodium, Packets

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
Sysco Houston, Inc.	Kikkoman 00120 Sysco 4960829	800	CS	\$10.99	\$0.0540 ^d
Gold Star Foods	Kikkoman International 0120	800	CS	\$11.72	\$0.0586^b
The Masters Distribution Systems Company	Kikkoman International 0120	800	CS	\$14.57	\$0.0729

Line 82 Sauce, Worcestershire-Bulk

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER GALLON</u>
Sysco Houston, Inc.	Caj Chef 25900	100	CS	\$24.78	\$6.1950^b
Labatt Food Service	French's 410530804	100	CS	\$32.63	\$8.1575
The Masters Distribution Systems Company	KraftHeinz 13000528808	100	CS	\$45.23	\$11.3075

Line 83 15091 -Slush, 100% Juice Pouch

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
Cool Tropics (Tropical Paradise Inc.)	Cool Tropics 100% Vegetable Juice Slush (variety of flavors)	5000	CS	\$23.05	\$0.3842 ^d
Cool Tropics (Tropical Paradise Inc.)	Cool Tropics Lone Star Luau 18101 and Mango Wrangler 18103	5000	CS	\$25.50	\$0.4250^b
Labatt Food Service	Cool Tropics 16003	5000	CS	\$26.14	\$0.4357

Line 84 Spice, Cayenne Powder, Bulk

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER OUNCE</u>
Labatt Food Service	Badia 00506	20	CS	\$7.20	\$0.4500 ^e
The Masters Distribution Systems Company	McCormick 932398	20	CS	\$120.98	\$0.5601^b
Gold Star Foods	McCormick 900223215	20	CS	\$50.54	\$0.6017
Sysco Houston, Inc.	McCormick 974335	20	CS	\$55.59	\$0.6618

Line 85 Spice, Mustard, Ground, Bulk

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER POUND</u>
Gold Star Foods	McCormick 932424	50	CS	\$46.66	\$7.7767 ^d
The Masters Distribution Systems Company	McCormick 932424	50	CS	\$47.17	\$7.8617^b
Sysco Houston, Inc.	McCormick 974297	50	CS	\$51.25	\$8.6900

Line 86 Taquito, Shredded Chicken, Cheese, Green Chili

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER SERVING</u>
Sysco Houston, Inc.	Tyson State Fair 10000042050	100	CS	\$37.96	\$0.5270 ^e
Tyson Prepared Foods, Inc.	Tyson State Fair 10245690821	100	CS	\$41.66	\$0.5786 ^d
Goodman Food Products (Don Lee Farms)	Don Lee Farms GSCCR340	100	CS	\$62.43	\$0.8918^b

^c **Line 87 Tortilla Strips, Tri-Color, Bulk**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER OUNCE</u>
Gold Star Foods	Sugar Foods 488016	100	CS	\$16.77	\$0.3354

c Line 88 Waffle, Whole Grain, Flavored

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PER EACH</u>
Bake Crafters Food Company	Bake Crafters 1453	100	CS	\$23.19	\$0.1610
Bake Crafters Food Company	Bake Crafters 1556	100	CS	\$29.74	\$0.2065
Braun Beef Co. Inc	Eggo (Variety of flavors)	100	CS	\$27.84	\$0.3870
Braun Beef Co. Inc	Froot Loop 38000-29443	100	CS	\$29.69	\$0.4130
The Masters Distribution Systems Company	Froot Loop 3800029443	100	CS	\$30.30	\$0.4208
Sysco Houston, Inc.	Froot Loop 3800029443	100	CS	\$30.62	\$0.4250
Gold Star Foods	Froot Loop 3800029443	100	CS	\$30.78	\$0.4275
Tasty Brands	Tasty Brands S722MA	100	CS	\$31.15	\$0.4330
Tasty Brands	Tasty Brands S722VA	100	CS	\$31.15	\$0.4330
Tasty Brands	Tasty Brands S722ST	100	CS	\$31.15	\$0.4330
Tasty Brands	Tasty Brands S722CC	100	CS	\$31.15	\$0.4330
Tasty Brands	Tasty Brands S722BL	100	CS	\$31.15	\$0.4330
Arlington Valley Farms	Snack'n Waffles (Variety of flavors)	100	CS	\$42.72	\$0.4450
Labatt Food Service	Eggo 3800029443	100	CS	\$34.36	\$0.4772
Tasty Brands	Tasty Brands S922FF	100	CS	\$34.86	\$0.4842
Tasty Brands	Tasty Brands S922CC	100	CS	\$34.86	\$0.4842
Tasty Brands	Tasty Brands S922CT	100	CS	\$34.86	\$0.4850
The Masters Distribution Systems Company	Maple Madness 132265000	100	CS	\$35.61	\$0.4946
Bake Crafters Food Company	Bake Crafters 1563	100	CS	\$53.65	\$0.7451
The Masters Distribution Systems Company	Bake Crafters 1563	100	CS	\$55.43	\$0.7699
Bake Crafters Food Company	Bake Crafters 1589	100	CS	\$46.58	\$1.0351



**Cypress-Fairbanks Independent School
District**

Nutrition Services Department

11355 Perry Road
Houston, Texas 77064
281-897-4543

TO: James Briscoe, Director of Procurement Services
FROM: Suzy Hunter, Nutrition Services Director
DATE: 5/14/2025
RE: Assorted Food for Nutrition Services 2025 25-07-3211

The purpose of this memo is to explain the evaluation scoring for the Assorted Food for Nutrition Services 2025 25-07-3211 bid. The vendor awarded has the highest scores per line based on the weighted criteria included in the solicitation. The weighted criteria were developed to maintain compliance with the United States Department of Agriculture regulations for federal programs.

Weighted criteria include purchase price, reputation of the vendor and vendor's goods or services, quality of the vendor's goods or services, extent to which the goods or services meet the needs of the District, and any other relevant factors specifically listed in the request for bid or proposal. The evaluating committee was comprised of our own internal procurement professionals and other relevant Nutrition Services staff.

The estimated expenditure for this bid is significantly lower compared to the estimated spend. Several factors are contributing to this decrease including the type and quantity of items that were awarded on the previous bid, and that several items were not able to be awarded.

If you have any questions, please contact the Nutrition Services Department.

Sincerely,

Suzy Hunter

Suzy Hunter

Nutrition Services Director



To: Darin Crawford
 Assistant Superintendent for Support Services

From: Suzy Hunter
 Nutrition Services Director

Date: May 14, 2025

Re: Assorted Non-Food for Nutrition Services 2025
 Annual Contract #25-07-3215

The following bids were received and opened at 1:00 p.m., Friday, April 4, 2025, as advertised and specified in documents concerning **Annual Contract #25-07-3215 Assorted Non-Food for Nutrition Services 2025**. The bids received are located on page 2.

- ^a Does not offer best value to the District.
- ^b Overall best value to the District.
- ^c No award.
- ^d No sample provided for evaluation.

Recommendation: **MinMor Industries LLC (Mission Nutrition)**
 MyECOPlanet, LLC
 Pyramid School Products
 Sam Tell and Son, Inc.

Estimated Expenditure: **\$151,988.60**

Contract Term: **July 1, 2025 - June 30, 2026**

Renewal: **2 Years**

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Line 1 Bags, Grab & Go, Plastic with Handles

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
The Brenmar Company	Brenmar 100530	500	CS	\$26.20	\$0.0262
MinMor Industries LLC (Mission Nutrition)	Mission Nutrition M67731	500	CS	\$16.95	\$0.0330
Labatt Food Service	Mission M67731	500	CS	\$20.08	\$0.0402
Ekon-O-Pac LLC	Ekon-O-Pac CD-1110NVH	500	CS	\$70.00	\$0.0700
Sam Tell and Son, Inc.	Duro Bag Patempobagwhite	500	CS	\$52.92	\$0.2117

Line 2 71020 - Cart, For Red Totes - 20 3/4" x 29 3/4" x 38"

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
Sam Tell and Son, Inc.	New Age 1356	20	EA	\$695.00	\$695.00

Line 3 Ice Cream Buffet, Countertop, Server

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
Sam Tell and Son, Inc.	CFS Brands CM101202	30	EA	\$131.19	\$131.19

Line 4 75563 - Mop Head, Micro-Fiber

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
Pyramid School Products	O-Cedar 97206-PCB	10	CS	\$93.48	\$7.79
Sam Tell and Son, Inc.	O-Cedar 97206-PCB	10	CS	\$99.00	\$8.25

Line 5 Over Wrap Film - 24"

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
Sam Tell and Son, Inc.	Anchor Packaging	110	EA	\$22.04	\$22.04
Plastic Connections, INC.	PCI 1FCA	110	EA	\$192.87	\$192.87

Line 6 77820 - Rack, 4 Tier Black Basket, Floor Stand

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
Sam Tell and Son, Inc.	Hubert 75118	20	EA	\$485.00	\$485.00

Line 7 71080 - Tote, Red

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
Sam Tell and Son, Inc.	Sam Tell Rede 319546321	150	EA	\$30.23	\$30.23

Line 8 Tote, White

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
Sam Tell and Son, Inc.	Sam Tell Rede 319507071	50	EA	\$30.23	\$30.23

Line 9 Tote, Blue

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
Sam Tell and Son, Inc.	Sam Tell Rede 319546341	50	EA	\$30.23	\$30.23

Line 10 71070 - Tote Lid

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
Sam Tell and Son, Inc.	Sam Tell Rede 319559001	80	EA	\$26.82	\$26.82

Line 11 81184 - Tray, Food - 5lb

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
Sam Tell and Son, Inc.	SQP 738705	6000	CS	\$28.08	\$0.0281
MyECOPlanet, LLC	Myecoplanet MEP-FT-500R	6000	CS	\$21.49	\$0.0430
MyECOPlanet, LLC	Myecoplanet SQP 6472-8705	6000	CS	\$21.60	\$0.0432
Liberty Office Products	Nova Pure NFT500	6000	CS	\$22.84	\$0.0457
Labatt Food Service	SQP 8705	6000	CS	\$23.48	\$0.0470



**Cypress-Fairbanks Independent School
District**

Nutrition Services Department

11355 Perry Road
Houston, Texas 77064
281-897-4543

TO: James Briscoe, Director of Procurement Services
FROM: Suzy Hunter, Nutrition Services Director
DATE: 5/14/2025
RE: Assorted Non-Food for Nutrition Services 2025 25-07-3215

The purpose of this memo is to explain the evaluation scoring for the Assorted Non-Food for Nutrition Services 2025 25-07-3215 bid. The vendor awarded has the highest scores per line based on the weighted criteria included in the solicitation. The weighted criteria were developed to maintain compliance with the United States Department of Agriculture regulations for federal programs.

Weighted criteria include purchase price, reputation of the vendor and vendor's goods or services, quality of the vendor's goods or services, extent to which the goods or services meet the needs of the District, and any other relevant factors specifically listed in the request for bid or proposal. The evaluating committee was comprised of our own internal procurement professionals and other relevant Nutrition Services staff.

If you have any questions, please contact the Nutrition Services Department.

Sincerely,

A handwritten signature in cursive script that reads "Suzy Hunter".

Suzy Hunter

Nutrition Services Director

CYPRESS FAIRBANKS

INDEPENDENT SCHOOL DISTRICT

To: Darin Crawford
Assistant Superintendent for Support Services

From: James Briscoe
Director of Procurement Services

Date: May 14, 2025

Re: Automotive Parts and Labor
Annual Contract #25-07-5600R-RFP

The following proposals were received and opened at 10:00 a.m., Wednesday, April 23, 2025, as advertised and specified in documents concerning **Annual Contract #25-07-5600R-RFP Automotive Parts and Labor**. The proposals received and the final evaluation summary are located on pages 2-6.

^a No Award

Recommendation: Award selected vendors per line item as listed at the minimum discount and/or price noted.

Estimated Expenditure: \$1,750,000.00

Contract Term: July 1, 2025 - June 30, 2026

Renewal: 4 Years

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Line 1 List percent of discount for Blue Bird Corporation OEM Parts.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Percent Off</u>
<u>Chalk's Truck Parts</u>	1	Percentage Discount	<u>55.0%</u>
<u>O'Reilly Auto Parts (O'Reilly Automotive Stores, INC)</u>	1	Percentage Discount	<u>41.0%</u>
<u>Buck's Wheel & Equipment Co.</u>	1	Percentage Discount	<u>25.0%</u>
<u>Rush Bus Center, San Antonio, Number 2 (Rush Truck Centers of Texas, L.P.)</u>	1	Percentage Discount	<u>20.0%</u>
<u>Batteries Plus (Kingdom Alliance LLC)</u>	1	Percentage Discount	<u>20.0%</u>
<u>Nationwide Bus Parts, Inc.</u>	1	Percentage Discount	<u>0.0%</u>

Line 2 List hourly shop rate for Blue Bird, if labor is offered.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>Buck's Wheel & Equipment Co.</u>	1	Hour	<u>\$165.00</u>
<u>Rush Bus Center, San Antonio, Number 2 (Rush Truck Centers of Texas, L.P.)</u>	1	Hour	<u>\$170.00</u>

Line 3 List price for module flashing at Contractor's site.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>Rush Bus Center, San Antonio, Number 2 (Rush Truck Centers of Texas, L.P.)</u>	1	EA	<u>\$432.40</u>

Line 4 List price for module flashing and computer programming at CFISD site.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>Rush Bus Center, San Antonio, Number 2 (Rush Truck Centers of Texas, L.P.)</u>	1	EA	<u>\$557.40</u>

Line 5 Additional charges.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>O'Reilly Auto Parts (O'Reilly Automotive Stores, INC)</u>	1	EA	<u>\$0.00</u>
<u>Nationwide Bus Parts, Inc.</u>	1	EA	<u>\$0.00</u>
<u>Rush Bus Center, San Antonio, Number 2 (Rush Truck Centers of Texas, L.P.)</u>	1	EA	<u>\$55.00</u>

Line 6 List percent of discount for Ford Motor OEM Parts.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Percent Off</u>
<u>Chalk's Truck Parts</u>	1	Percentage Discount	<u>55.0%</u>
<u>O'Reilly Auto Parts (O'Reilly Automotive Stores, INC)</u>	1	Percentage Discount	<u>41.0%</u>
<u>Mac Haik Ford LTD</u>	1	Percentage Discount	<u>30.0%</u>
<u>Buck's Wheel & Equipment Co.</u>	1	Percentage Discount	<u>25.0%</u>
<u>Batteries Plus (Kingdom Alliance LLC)</u>	1	Percentage Discount	<u>20.0%</u>
<u>Nationwide Bus Parts, Inc.</u>	1	Percentage Discount	<u>0.0%</u>

Line 7 List hourly shop rate for Ford Motor Company, if labor is offered.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>Elite Auto Experts</u>	1	Hour	<u>\$125.00</u>
<u>Buck's Wheel & Equipment Co.</u>	1	Hour	<u>\$165.00</u>

Line 8 List price for module flashing and computer programming at Contractor's site.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>Buck's Wheel & Equipment Co.</u>	1	EA	<u>\$190.00</u>
<u>Elite Auto Experts</u>	1	EA	<u>\$275.00</u>

Line 9 Additional charges.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>Nationwide Bus Parts, Inc.</u>	1	EA	<u>\$0.00</u>
<u>O'Reilly Auto Parts (O'Reilly Automotive Stores, INC)</u>	1	EA	<u>\$0.00</u>
<u>Elite Auto Experts</u>	1	EA	<u>\$125.00</u>

Line 10 List percent of discount for International Bus OEM Parts.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Percent Off</u>
<u>Chalk's Truck Parts</u>	1	Percentage Discount	<u>55.0%</u>
<u>Holt Truck Centers (Holt Truck Centers of Texas, LLC)</u>	1	Percentage Discount	<u>50.0%</u>
<u>O'Reilly Auto Parts (O'Reilly Automotive Stores, INC)</u>	1	Percentage Discount	<u>41.0%</u>
<u>Buck's Wheel & Equipment Co.</u>	1	Percentage Discount	<u>25.0%</u>
<u>Batteries Plus (Kingdom Alliance LLC)</u>	1	Percentage Discount	<u>20.0%</u>
<u>Nationwide Bus Parts, Inc.</u>	1	Percentage Discount	<u>0.0%</u>

Line 11 List hourly shop rate for International Bus, if labor is offered.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>Buck's Wheel & Equipment Co.</u>	1	Hour	<u>\$165.00</u>
<u>Rush Bus Center, San Antonio, Number 2 (Rush Truck Centers of Texas, L.P.)</u>	1	Hour	<u>\$170.00</u>
<u>Holt Truck Centers (Holt Truck Centers of Texas, LLC)</u>	1	Hour	<u>\$200.00</u>

Line 12 List price for module flashing and computer programming at Contractor's site.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>Buck's Wheel & Equipment Co.</u>	1	EA	<u>\$190.00</u>
<u>Holt Truck Centers (Holt Truck Centers of Texas, LLC)</u>	1	EA	<u>\$350.00</u>

Line 13 Additional charges.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>O'Reilly Auto Parts (O'Reilly Automotive Stores, INC)</u>	1	EA	<u>\$0.00</u>
<u>Nationwide Bus Parts, Inc.</u>	1	EA	<u>\$0.00</u>
<u>Holt Truck Centers (Holt Truck Centers of Texas, LLC)</u>	1	EA	<u>\$1.00</u>
<u>Rush Bus Center, San Antonio, Number 2 (Rush Truck Centers of Texas, L.P.)</u>	1	EA	<u>\$55.00</u>

Line 14 List percent of discount for International Truck OEM Parts.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Percent Off</u>
<u>Chalk's Truck Parts</u>	1	Percentage Discount	<u>55.0%</u>
<u>Holt Truck Centers (Holt Truck Centers of Texas, LLC)</u>	1	Percentage Discount	<u>50.0%</u>
<u>O'Reilly Auto Parts (O'Reilly Automotive Stores, INC)</u>	1	Percentage Discount	<u>41.0%</u>
<u>Buck's Wheel & Equipment Co.</u>	1	Percentage Discount	<u>25.0%</u>
<u>Batteries Plus (Kingdom Alliance LLC)</u>	1	Percentage Discount	<u>20.0%</u>
<u>Nationwide Bus Parts, Inc.</u>	1	Percentage Discount	<u>0.0%</u>

Line 15 List hourly shop rate for International Truck, if labor is offered.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>Buck's Wheel & Equipment Co.</u>	1	Hour	<u>\$165.00</u>
<u>Rush Bus Center, San Antonio, Number 2 (Rush Truck Centers of Texas, L.P.)</u>	1	Hour	<u>\$170.00</u>
<u>Holt Truck Centers (Holt Truck Centers of Texas, LLC)</u>	1	Hour	<u>\$200.00</u>

Line 16 List price for module flashing and computer programming at Contractor's site.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>Buck's Wheel & Equipment Co.</u>	1	EA	<u>\$190.00</u>
<u>Holt Truck Centers (Holt Truck Centers of Texas, LLC)</u>	1	EA	<u>\$350.00</u>

Line 17 Additional charges.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>O'Reilly Auto Parts (O'Reilly Automotive Stores, INC)</u>	1	EA	<u>\$0.00</u>
<u>Nationwide Bus Parts, Inc.</u>	1	EA	<u>\$0.00</u>
<u>Holt Truck Centers (Holt Truck Centers of Texas, LLC)</u>	1	EA	<u>\$1.00</u>
<u>Rush Bus Center, San Antonio, Number 2 (Rush Truck Centers of Texas, L.P.)</u>	1	EA	<u>\$55.00</u>

Line 18 List percent of discount for Thomas Bus OEM Parts.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Percent Off</u>
<u>Chalk's Truck Parts</u>	1	Percentage Discount	<u>55.0%</u>
<u>O'Reilly Auto Parts (O'Reilly Automotive Stores, INC)</u>	1	Percentage Discount	<u>41.0%</u>
<u>Buck's Wheel & Equipment Co.</u>	1	Percentage Discount	<u>25.0%</u>
<u>Batteries Plus (Kingdom Alliance LLC)</u>	1	Percentage Discount	<u>20.0%</u>
<u>Nationwide Bus Parts, Inc.</u>	1	Percentage Discount	<u>0.0%</u>

Line 19 List hourly shop rate for Thomas Bus, if labor is offered.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>Buck's Wheel & Equipment Co.</u>	1	Hour	<u>\$165.00</u>
<u>Rush Bus Center, San Antonio, Number 2 (Rush Truck Centers of Texas, L.P.)</u>	1	Hour	<u>\$170.00</u>
<u>Batteries Plus (Kingdom Alliance LLC)</u>	1	Hour	No Bid ^a

Line 20 List price for module flashing and computer programming at Contractor's site.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>Buck's Wheel & Equipment Co.</u>	1	EA	<u>\$190.00</u>

Line 21 Additional charges.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>O'Reilly Auto Parts (O'Reilly Automotive Stores, INC)</u>	1	EA	<u>\$0.00</u>
<u>Nationwide Bus Parts, Inc.</u>	1	EA	<u>\$0.00</u>
<u>Rush Bus Center, San Antonio, Number 2 (Rush Truck Centers of Texas, L.P.)</u>	1	EA	<u>\$55.00</u>

Line 22 List percent of discount for General Motors OEM Parts.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Percent Off</u>
<u>Chalk's Truck Parts</u>	1	Percentage Discount	<u>55.0%</u>
<u>O'Reilly Auto Parts (O'Reilly Automotive Stores, INC)</u>	1	Percentage Discount	<u>41.0%</u>
<u>BECK & MASTEN BUICK GMC TRUCK</u>	1	Percentage Discount	<u>25.0%</u>
<u>LONESTAR CHEVROLET (SONIC AUTOMOTIVE)</u>	1	Percentage Discount	<u>25.0%</u>
<u>Buck's Wheel & Equipment Co.</u>	1	Percentage Discount	<u>25.0%</u>
<u>Batteries Plus (Kingdom Alliance LLC)</u>	1	Percentage Discount	<u>20.0%</u>
<u>Nationwide Bus Parts, Inc.</u>	1	Percentage Discount	<u>0.0%</u>

Line 23 List hourly shop rate for General Motors, if labor is offered.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>Elite Auto Experts</u>	1	Hour	<u>\$125.00</u>
<u>Buck's Wheel & Equipment Co.</u>	1	Hour	<u>\$165.00</u>
<u>BECK & MASTEN BUICK GMC TRUCK</u>	1	Hour	<u>\$185.00</u>
<u>LONESTAR CHEVROLET (SONIC AUTOMOTIVE)</u>	1	Hour	<u>\$209.88</u>

Line 24 List price for module flashing and computer programming at Contractor's site.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>BECK & MASTEN BUICK GMC TRUCK</u>	1	EA	<u>\$185.00</u>
<u>Buck's Wheel & Equipment Co.</u>	1	EA	<u>\$190.00</u>
<u>LONESTAR CHEVROLET (SONIC AUTOMOTIVE)</u>	1	EA	<u>\$209.88</u>
<u>Elite Auto Experts</u>	1	EA	<u>\$275.00</u>

Line 25 List price for module flashing and computer programming at CFISD site.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>BECK & MASTEN BUICK GMC TRUCK</u>	1	EA	<u>\$185.00</u>

Line 26 Additional charges.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>Nationwide Bus Parts, Inc.</u>	1	EA	<u>\$0.00</u>
<u>O'Reilly Auto Parts (O'Reilly Automotive Stores, INC)</u>	1	EA	<u>\$0.00</u>
<u>BECK & MASTEN BUICK GMC TRUCK</u>	1	EA	<u>\$20.00</u>
<u>LONESTAR CHEVROLET (SONIC AUTOMOTIVE)</u>	1	EA	<u>\$69.95</u>
<u>Elite Auto Experts</u>	1	EA	<u>\$125.00</u>

Line 27 List percent of discount for General Motors Medium Duty OEM Parts.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Percent Off</u>
<u>O'Reilly Auto Parts (O'Reilly Automotive Stores, INC)</u>	1	Percentage Discount	<u>41.0%</u>
<u>BECK & MASTEN BUICK GMC TRUCK</u>	1	Percentage Discount	<u>25.0%</u>
<u>LONESTAR CHEVROLET (SONIC AUTOMOTIVE)</u>	1	Percentage Discount	<u>25.0%</u>
<u>Buck's Wheel & Equipment Co.</u>	1	Percentage Discount	<u>25.0%</u>
<u>Nationwide Bus Parts, Inc.</u>	1	Percentage Discount	<u>0.0%</u>

Line 28 List hourly shop rate for General Motors Medium Duty, if labor is offered.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>Elite Auto Experts</u>	1	Hour	<u>\$145.00</u>
<u>Buck's Wheel & Equipment Co.</u>	1	Hour	<u>\$165.00</u>
<u>LONESTAR CHEVROLET (SONIC AUTOMOTIVE)</u>	1	Hour	<u>\$229.88</u>

Line 29 List price for module flashing at and computer programming Contractor's site.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>Buck's Wheel & Equipment Co.</u>	1	EA	<u>\$190.00</u>
<u>LONESTAR CHEVROLET (SONIC AUTOMOTIVE)</u>	1	EA	<u>\$229.88</u>
<u>Elite Auto Experts</u>	1	EA	<u>\$295.00</u>

^a Line 30 List price for module and computer programming flashing at CFISD site.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
Holt Truck Centers (Holt Truck Centers of Texas, LLC)	1	EA	No Bid
Mac Haik Ford LTD	1	EA	No Bid
O'Reilly Auto Parts (O'Reilly Automotive Stores, INC)	1	EA	No Bid
BECK & MASTEN BUICK GMC TRUCK	1	EA	No Bid
Chalk's Truck Parts	1	EA	No Bid
LONESTAR CHEVROLET (SONIC AUTOMOTIVE)	1	EA	No Bid
Buck's Wheel & Equipment Co.	1	EA	No Bid
Rush Bus Center, San Antonio, Number 2 (Rush Truck Centers of Texas, L.P.)	1	EA	No Bid
Batteries Plus (Kingdom Alliance LLC)	1	EA	No Bid
BATTERSON TRUCK EQUIPMENT	1	EA	No Bid
Nationwide Bus Parts, Inc.	1	EA	No Bid
Elite Auto Experts	1	EA	No Bid

Line 31 Additional charges.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>Nationwide Bus Parts, Inc.</u>	1	EA	<u>\$0.00</u>
<u>O'Reilly Auto Parts (O'Reilly Automotive Stores, INC)</u>	1	EA	<u>\$0.00</u>
<u>LONESTAR CHEVROLET (SONIC AUTOMOTIVE)</u>	1	EA	<u>\$69.95</u>
<u>Elite Auto Experts</u>	1	EA	<u>\$145.00</u>

Line 32 List percent of discount for Cummins OEM Parts.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Percent Off</u>
<u>Chalk's Truck Parts</u>	1	Percentage Discount	<u>55.0%</u>
<u>O'Reilly Auto Parts (O'Reilly Automotive Stores, INC)</u>	1	Percentage Discount	<u>41.0%</u>
<u>Buck's Wheel & Equipment Co.</u>	1	Percentage Discount	<u>25.0%</u>
<u>Holt Truck Centers (Holt Truck Centers of Texas, LLC)</u>	1	Percentage Discount	<u>25.0%</u>
<u>Batteries Plus (Kingdom Alliance LLC)</u>	1	Percentage Discount	<u>20.0%</u>
<u>Nationwide Bus Parts, Inc.</u>	1	Percentage Discount	<u>0.0%</u>
<u>Rush Bus Center, San Antonio, Number 2 (Rush Truck Centers of Texas, L.P.)</u>	1	Percentage Discount	<u>0.0%</u>

Line 33 List hourly shop rate for Cummins, if labor is offered.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>Elite Auto Experts</u>	1	Hour	<u>\$125.00</u>
<u>Buck's Wheel & Equipment Co.</u>	1	Hour	<u>\$165.00</u>
<u>Rush Bus Center, San Antonio, Number 2 (Rush Truck Centers of Texas, L.P.)</u>	1	Hour	<u>\$170.00</u>
<u>Holt Truck Centers (Holt Truck Centers of Texas, LLC)</u>	1	Hour	<u>\$200.00</u>

Line 34 Additional charges.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<u>O'Reilly Auto Parts (O'Reilly Automotive Stores, INC)</u>	1	EA	<u>\$0.00</u>
<u>Holt Truck Centers (Holt Truck Centers of Texas, LLC)</u>	1	EA	<u>\$1.00</u>
<u>Rush Bus Center, San Antonio, Number 2 (Rush Truck Centers of Texas, L.P.)</u>	1	EA	<u>\$55.00</u>
<u>Elite Auto Experts</u>	1	EA	<u>\$125.00</u>

Line 35 List hourly rate for BODY SHOP and FRAME WORK labor for heavy duty vehicles.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Unit Price</u>
<u>LONESTAR CHEVROLET (SONIC AUTOMOTIVE)</u>	1	Hour	<u>\$67.00</u>
<u>Buck's Wheel & Equipment Co.</u>	1	Hour	<u>\$95.00</u>
<u>Holt Truck Centers (Holt Truck Centers of Texas, LLC)</u>	1	Hour	<u>\$105.00</u>
<u>Elite Auto Experts</u>	1	Hour	<u>\$110.00</u>
<u>Rush Bus Center, San Antonio, Number 2 (Rush Truck Centers of Texas, L.P.)</u>	1	Hour	<u>\$110.00</u>

Line 36 List hourly rate for BODY SHOP and FRAME WORK labor for light duty vehicles.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Unit Price</u>
<u>Elite Auto Experts</u>	1	Hour	<u>\$65.00</u>
<u>LONESTAR CHEVROLET (SONIC AUTOMOTIVE)</u>	1	Hour	<u>\$67.00</u>
<u>Buck's Wheel & Equipment Co.</u>	1	Hour	<u>\$95.00</u>

Line 37 List rate for Alignment for heavy duty vehicles.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Unit Price</u>
<u>LONESTAR CHEVROLET (SONIC AUTOMOTIVE)</u>	1	EA	<u>\$159.95</u>
<u>Holt Truck Centers (Holt Truck Centers of Texas, LLC)</u>	1	EA	<u>\$200.00</u>
<u>Buck's Wheel & Equipment Co.</u>	1	EA	<u>\$300.00</u>
<u>Rush Bus Center, San Antonio, Number 2 (Rush Truck Centers of Texas, L.P.)</u>	1	EA	<u>\$425.00</u>

Line 38 List rate for Alignment for light duty vehicles.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Unit Price</u>
<u>Elite Auto Experts</u>	1	EA	<u>\$99.95</u>
<u>LONESTAR CHEVROLET (SONIC AUTOMOTIVE)</u>	1	EA	<u>\$139.95</u>
<u>BECK & MASTEN BUICK GMC TRUCK</u>	1	EA	<u>\$169.95</u>
<u>Buck's Wheel & Equipment Co.</u>	1	EA	<u>\$300.00</u>

Line 39 List rate for Transmission Rebuild for heavy duty vehicles.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Unit Price</u>
<u>Chalk's Truck Parts</u>	1	EA	<u>\$120.00</u>
<u>Holt Truck Centers (Holt Truck Centers of Texas, LLC)</u>	1	EA	<u>\$200.00</u>
<u>LONESTAR CHEVROLET (SONIC AUTOMOTIVE)</u>	1	EA	<u>\$209.88</u>

Line 40 List rate for Transmission Rebuild for light duty vehicles.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Unit Price</u>
<u>BECK & MASTEN BUICK GMC TRUCK</u>	1	EA	<u>\$185.00</u>
<u>LONESTAR CHEVROLET (SONIC AUTOMOTIVE)</u>	1	EA	<u>\$209.88</u>

Line 41 List rate for Engine/Motor Rebuild for heavy duty vehicles.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Unit Price</u>
<u>Buck's Wheel & Equipment Co.</u>	1	EA	<u>\$165.00</u>
<u>Rush Bus Center, San Antonio, Number 2 (Rush Truck Centers of Texas, L.P.)</u>	1	EA	<u>\$170.00</u>
<u>Holt Truck Centers (Holt Truck Centers of Texas, LLC)</u>	1	EA	<u>\$200.00</u>
<u>LONESTAR CHEVROLET (SONIC AUTOMOTIVE)</u>	1	EA	<u>\$209.88</u>

Line 42 List rate for Engine/Motor Rebuild for light duty vehicles.

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Unit Price</u>
<u>Buck's Wheel & Equipment Co.</u>	1	EA	<u>\$165.00</u>
<u>BECK & MASTEN BUICK GMC TRUCK</u>	1	EA	<u>\$185.00</u>
<u>LONESTAR CHEVROLET (SONIC AUTOMOTIVE)</u>	1	EA	<u>\$209.88</u>

Line 43 List percent of discount for Air Conditioning Repair Parts for Busses

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Unit Price</u>
<u>Nationwide Bus Parts, Inc.</u>	1	EA	<u>\$0.00</u>
<u>LONESTAR CHEVROLET (SONIC AUTOMOTIVE)</u>	1	EA	<u>\$25.00</u>
<u>Buck's Wheel & Equipment Co.</u>	1	EA	<u>\$25.00</u>
<u>Holt Truck Centers (Holt Truck Centers of Texas, LLC)</u>	1	EA	<u>\$50.00</u>
<u>Chalk's Truck Parts</u>	1	EA	<u>\$55.00</u>

Line 44 List rate for Air Conditioning Repair Labor for Busses

<u>Supplier</u>	<u>QTY</u>	<u>UOM</u>	<u>Unit Price</u>
<u>Buck's Wheel & Equipment Co.</u>	1	Hour	<u>\$165.00</u>
<u>Rush Bus Center, San Antonio, Number 2 (Rush Truck Centers of Texas, L.P.)</u>	1	Hour	<u>\$170.00</u>
<u>Holt Truck Centers (Holt Truck Centers of Texas, LLC)</u>	1	Hour	<u>\$200.00</u>
<u>LONESTAR CHEVROLET (SONIC AUTOMOTIVE)</u>	1	Hour	<u>\$209.88</u>

25-07-5600R-RFP Automotive Parts and Labor

TEAM SCORE SUMMARY

Company/Vendor Name	Evaluator 1	Evaluator 2	Evaluator 3	Average Score	Overall Ranking
Batteries Plus	93.26	86.66	98.26	92.73	4.00
Batterson Truck Equipment				N/A	N/A
Beck & Masten Buick GMC Truck	91.04	82.04	82.04	85.04	8.00
Buck's Wheel & Equipment	94.40	93.60	99.40	95.80	1.00
Chalk's Truck Parts	95.00	92.00	100.00	95.67	2.00
Elite Auto Experts	74.96	71.66	68.47	71.70	10.00
Holt Truck Centers	99.10	82.10	88.10	89.77	5.00
Lonestar Chevrolet	93.98	78.18	87.98	86.71	7.00
Mac Haik Ford, LTD	92.90	84.30	85.40	87.53	6.00
Nationwide Bus Parts, Inc.	66.20	78.90	67.20	70.77	11.00
O'Reilly Auto Parts	100.00	82.00	100.00	94.00	3.00
Rush Bus Center	83.36	80.06	84.86	82.76	9.00

DATE: Wednesday, May 21, 2025

TO: James Briscoe
Director of Procurement Services

FROM: Robert Williams
Assistant Director of Transportation

SUBJECT: Contract 25-07-5600R-RFP Award Recommendation Automotive Parts and Labor

After careful review and evaluation of the proposals submitted for Contract 25-07-5600R-RFP, it is recommended that any and all vendors scoring seventy percent (70%) or higher on the *Evaluation Matrix* shall be granted the contract. This recommendation is based on a vendor's ability to offer the best value to the district.

The contract will be valid for one (1) year through June 30, 2026. Unless either party provides a written notice of non-renewal at least thirty (30) days in advance of the termination date, the contract will automatically renew for four (4) consecutive one (1) year terms through June 30, 2030. Upon mutual agreement, proposed prices may be extended beyond the firm price offer date. This extension will be on a month-to-month basis for up to six (6) months.

The following recommended vendors will supply automotive parts and labor services to Cypress-Fairbanks ISD's vehicles and equipment:

1. ***Elite Auto Experts*** and ***Lonestar Chevrolet*** will provide light duty body repairs. These services will address the current gap in the district's capabilities to repair units involved in major incidents as well as ensuring timely completions of external repair needs.
2. ***Rush Truck Center*** will provide parts and services specific to BlueBird school bus(es) and other vehicles associated with our fleet.
3. ***Holt Truck Centers*** will provide parts and services specific to International school bus(es) and other vehicles associated with our fleet.
4. ***Beck & Masten Buick GMC Truck*** will provide parts and services specific to Chevrolet and GMC as well as other vehicles associated with our fleet.
5. ***Mac Haik Ford*** will provide parts and services specific to Ford and other vehicles associated with our fleet.
6. ***O'Reilly Auto Parts*** will provide parts only. These parts are associated with and may not be specific to the manufacturer. This includes small non-stocking parts.
7. ***Chalks Truck Parts*** will provide alternative options for engine parts, brakes, suspension parts, and generic bus parts.
8. ***Bucks Wheel and Equipment*** will provide alternative options for engine parts, brakes, suspension parts, generic bus parts, and specialized safety equipment for special needs transportation.
9. ***Batteries Plus*** will provide alternative options for batteries associated with fleet vehicles and associated equipment.

In the event that specific components are unavailable due to inventory shortages and/or backorders, these vendors will offer viable alternatives as a resolution. This flexibility will enable the district to maintain service continuity while optimizing cost through comparative pricing and available evaluations.

Should you require any additional information and/or have any further questions regarding this recommendation, please do not hesitate to contact me.

Robert Williams

CYPRESS FAIRBANKS

INDEPENDENT SCHOOL DISTRICT

To: Darin Crawford
Assistant Superintendent for Support Services

From: Suzy Hunter
Nutrition Services Director

Date: May 14, 2025

Re: Beverages for Nutrition Services
Annual Contract #25-07-3100

The following bids were received and opened at 1:00 p.m., Friday, March 21, 2025, as advertised and specified in documents concerning **Annual Contract #25-07-3100 Beverages for Nutrition Services**. The bids received are located on page 2-3.

^a No award.

^b Overall best value to the District.

^c Does not meet District bid conditions.

Recommendation: Dr Pepper Bottling Company of Texas (The American Bottling Company)
Gold Star Foods
Kikkoman Sales USA Inc.
The Masters Distribution Systems Company

Estimated Expenditure: \$566,430.00

Contract Term: July 1, 2025 - June 30, 2026

Renewal: 2 Years

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^a **Line 1 Beverage, Caffeinated, Flavored, 16oz**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
The Masters Distribution Systems Company	Talking Rain Sparkling Ice and Caffeine Plus (variety of flavors)	100	CS	\$16.00	\$1.3333

Line 2 Beverage - Isotonic, Low-Calorie - 12oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
The Masters Distribution Systems Company	PepsiCo Gatorade G2 (variety of flavors)	20000	CS	\$18.58	\$0.7742
Dr Pepper Bottling Company of Texas (The American Bottling Company)	Electrolit (variety of flavors)	20000	CS	\$21.00	\$0.8750

^a **Line 3 Beverage - Isotonic, No Calorie - 20oz**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
The Masters Distribution Systems Company	PepsiCo Gatorade Zero (variety of flavors)	20000	CS	\$27.75	\$1.1563
Dr Pepper Bottling Company of Texas (The American Bottling Company)	Electrolit (variety of flavors)	20000	CS	\$19.00	\$1.5830

Line 4 Beverage - Sparkling Water, Flavored

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
Dr Pepper Bottling Company of Texas (The American Bottling Company)	Polar (variety of flavors)	10000	CS	\$6.25	\$0.2600
The Masters Distribution Systems Company	Primo Splash Refresher Sparkling Water (variety of flavors)	10000	CS	\$14.79	\$0.6163

Line 5 Juice - 100% Juice, Cans

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
Dr Pepper Bottling Company of Texas (The American Bottling Company)	Snapple 100% Juice (variety of flavors)	11000	CS	\$11.73	\$0.4888
The Masters Distribution Systems Company	Envy Non Carbonated (variety of flavors)	11000	CS	\$21.10	\$0.8792

^a **Line 6 Juice - 100% Juice, Sparkling, Cans**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
The Masters Distribution Systems Company	Apple & Eve Switch (variety of flavors)	1000	CS	\$18.50	\$0.7708

Line 7 20515 - Juice, 100% Fruit - 6oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
Gold Star Foods	Juicy Juice (variety of flavors)	100	CS	\$9.68	\$0.3025
The Masters Distribution Systems Company	Country Pure Aseptic (variety of flavors)	100	CS	\$16.06	\$0.4015

Line 8 Juice - 100% Fruit/Vegetable Juice, Carton - 4oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
Gold Star Foods	Juicy Juice 00066	100	CS	\$9.50	\$0.2375
The Masters Distribution Systems Company	Country Pure VBlend (variety of flavors)	100	CS	\$12.36	\$0.2809
Cool Tropics	Cool Tropics (variety of flavors)	100	CS	\$36.75	\$0.0383

Line 9 Juice - 100% Fruit/Vegetable Juice - 6oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
Gold Star Foods	Suncup (variety of flavors)	100	CS	\$12.20	\$0.3050
The Masters Distribution Systems Company	Country Pure VBlend Aseptic (variety of flavors)	100	CS	\$15.96	\$0.3990

Line 10 Milk - Soy or Other Plant Protein Milk, Enriched, Plain - 8oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
<u>Kikkoman Sales USA Inc.</u>	<u>Kikkoman Pearl Unsweet Soy Milk 06183</u>	<u>14000</u>	<u>CS</u>	<u>\$19.20</u>	<u>\$0.8000</u>
The Masters Distribution Systems Company	Danone Silk Soy Milk Vanilla 136466	14000	CS	\$16.00	\$0.8889
Gold Star Foods	Kikkoman International 06183/600125	14000	CS	\$22.56	\$0.9400

^a **Line 11 Tea - Flavored Tea, 12oz Bottles**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
<u>The Masters Distribution Systems Company</u>	<u>Primo Pure Life 68274-43227</u>	<u>8000</u>	<u>CS</u>	<u>\$6.25</u>	<u>\$0.2604</u>
Gold Star Foods	Niagra Bottling NDW8OZ80PDRPBN	8000	CS	\$11.19	\$0.1399

Line 12 Water, Bottled - 8oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
<u>The Masters Distribution Systems Company</u>	<u>Primo Pure Life 68274-43227</u>	<u>8000</u>	<u>CS</u>	<u>\$6.25</u>	<u>\$0.2604</u>
Gold Star Foods	Niagra Bottling NDW8OZ80PDRPBN	8000	CS	\$11.19	\$0.1399

Line 13 Water, Bottled - 16oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
<u>Gold Star Foods</u>	<u>Niagra Bottling NDW05L24PDRPBN</u>	<u>10000</u>	<u>CS</u>	<u>\$3.32</u>	<u>\$0.1383</u>
Robbins Sales Company Inc	Niagara NDW05L24PSP	10000	CS	\$3.37	\$0.1404
Dr Pepper Bottling Company of Texas (The American Bottling Company)	Deja Blue 10000246	10000	CS	\$5.27	\$0.2190
The Masters Distribution Systems Company	Primo Pure Life 68274-93471	10000	CS	\$6.75	\$0.2813

Line 14 Water, Bottled - 20oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
<u>Dr Pepper Bottling Company of Texas (The American Bottling Company)</u>	<u>Deja Blue 10000252</u>	<u>15000</u>	<u>CS</u>	<u>\$6.12</u>	<u>\$0.2550</u>
The Masters Distribution Systems Company	Primo Pure Life 68274-44312	15000	CS	\$8.14	\$0.3392



**Cypress-Fairbanks Independent School
District
Nutrition Services Department**
11355 Perry Road
Houston, Texas 77064
281-897-4543

TO: James Briscoe, Director of Procurement Services
FROM: Suzy Hunter, Nutrition Services Director
DATE: 5/14/2025
RE: Beverages for Nutrition Services 25-07-3100

The purpose of this memo is to explain the evaluation scoring for the Beverages for Nutrition Services 25-07-3100 bid. The vendor awarded has the highest scores per line based on the weighted criteria included in the solicitation. The weighted criteria were developed to maintain compliance with the United States Department of Agriculture regulations for federal programs.

Weighted criteria include purchase price, reputation of the vendor and vendor's goods or services, quality of the vendor's goods or services, extent to which the goods or services meet the needs of the District, and any other relevant factors specifically listed in the request for bid or proposal. The evaluating committee was comprised of our own internal procurement professionals and other relevant Nutrition Services staff.

If you have any questions, please contact the Nutrition Services Department.

Sincerely,

A handwritten signature in cursive script that reads "Suzy Hunter".

Suzy Hunter
Nutrition Services Director

CYPRESS FAIRBANKS

INDEPENDENT SCHOOL DISTRICT

To: Darin Crawford
Assistant Superintendent for Support Services

From: James Briscoe
Director of Procurement Services

Date: May 14, 2025

Re: Concessions Point of Sale (POS) System
Annual Contract # 25-06-8725RFP

The following proposals were received and opened at 10:00 a.m., Wednesday, May 7, 2025, as advertised and specified in documents concerning **Annual Contract # 25-06-8725RFP Concessions Point of Sale (POS) System**. The proposals received and the final evaluation summary are located on pages 2 - 3.

^a Recommendation based on overall low bidder and meeting District needs.

^b Does not meet District specifications.

Recommendation: Shift4 Payments (VenueNext)

Estimated Expenditure:	\$44,015.00	Year 1
	\$25,045.00	Year 2
	\$25,045.00	Year 3
	\$25,045.00	Year 4
	<u>\$25,045.00</u>	Year 5
	\$144,195.00	Total

Contract Term: June 23, 2025 - May 31, 2026

Renewal: 4 Years

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#25-06-8725RFP Concessions Point of Sale (POS) System

COMPONENT CRITERIA

Total Bid:	Prime Systems (R.L.S. Interests Inc.) ^b	<u>Shift4 Payments (VenueNext)</u> ^a	Ultra Tech Effect ^b
Total 1st Year's Cost	N/A	\$44,015.00	\$150,762.00
Total annual cost per year (Year 2 to 5)	N/A	\$25,045.00	\$8,277.00
Component Cost Breakdown:			
Point of Sale Server Cost	NO BID	\$0.00	\$0.00
Point of Sale Hardware & Peripherals	\$152,734.56	\$11,970.00	\$95,754.00
Point of Sale Software Cost	NO BID	\$0.00	\$84.94
Solution Hosting / SaaS Cost (annual)	NO BID	\$25,045.00	\$0.00
Solution Deployment / Installation Cost	NO BID	\$0.00	\$54,281.00
Miscellaneous Components	NO BID	\$0.00	
Additional Expenses (shipping, travel, etc.)	NO BID	\$7,000.00	\$643.00

#25-06-8725RFP Concessions Point of Sale (POS) System

TEAM SCORE SUMMARY

Company/Vendor Name	Evaluator 1	Evaluator 2	Evaluator 3	Average Score	Ranking
Prime Systems (R.L.S. Interests Inc)	49.00	63.40	73.90	62.10	3.00
Shift4 Payments (VenueNext)	97.20	90.00	99.00	95.40	1.00
Ultra Tech Effect	56.80	67.80	71.80	65.47	2.00

Memo:

To: James Biscoe, *Director of Procurement Services*

From: Devon Perry, *Director Berry Center*

Subject: *Contract 25-06-8725RFP Award Recommendation – Concessions Point of Sale (POS) System*

Date: 05/12/2025

Upon careful review and evaluation of the proposals submitted for Contract 25-06-8725RFP, we recommend that the vendors scoring (70) seventy percent or higher on the Evaluation Matrix be granted the contract due to their ability to offer the best value to the district.

The contract will be valid for one (1) year until May 31, 2026, and will renew automatically for four (4) additional one-year terms until May 31, 2030, unless either party provides a written notice of non-renewal at least thirty (30) days in advance. Upon mutual agreement, proposed prices can be extended beyond the firm price offer date on a month-to-month basis for up to 6 months.

The Concessions Point of Sale (POS) System provided by Shift4 Payments, LLC will be utilized at Berry Center and Pridgeon Stadium to sell concessions. This contract will provide the annual service fee of \$25,045.00 and updated equipment cost of \$18,970.00 that is necessary for concession transactions.

Shift4 Payments, LLC submitted a bid for the request for proposal that surpassed the product criteria, offering the best price for the license agreements, and value with the addition of 52 registers and 52 cash drawers for free for a savings of \$98,000.00.

Should you have any inquiries or require additional information regarding this recommendation, please do not hesitate to reach out.

Sincerely,

Devon Perry

Director Berry Center, Cypress-Fairbanks ISD



To: Darin Crawford
Assistant Superintendent for Support Services

From: James Briscoe
Director of Procurement Services

Date: May 14, 2025

Re: Contracted Educational Services and Professional Development Services
Annual Contract #25-07-2010RFP
Renewals #24-07-2010RFP, #23-07-2010RFP-2, #22-07-2010RFP-3, & #21-07-2010RFP-4

Solicitations will be received on a continual basis as advertised and specified through June 30, 2026 for **Annual Contract #25-07-2010RFP Contracted Educational Services and Professional Development Services.**

Recommendation: Approve all vendors listed and vendors added throughout the solicitation period.

Estimated Annual Expenditure: \$18,000,000.00

Contract Term: July 1, 2025 - June 30, 2026

Renewals:

#25-07-2010RFP	4 Years
#24-07-2010RFP	3 Years
#23-07-2010RFP	2 Years
#22-07-2010RFP	1 Year
#21-07-2010RFP	

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Contracted Educational Services and Professional Development Services

Annual Contract #25-07-2010RFP, Renewals #24-07-2010RFP, #23-07-2010RFP-2, #22-07-2010RFP-3,

#21-07-2010RFP-4, Page 2 of 7

21-07-2010RFP-4

AMN Allied Services, LLC
Amplify Education, Inc.
Amy Abbott at Music a la Abbott
Appelbaum Training Institute
Bach To Braille
Blend Education, LLC
Boys Town
Brian Fincher
Chad Hymas Communications, Inc.
Chelsea Edwards
ChildBuilders
Children at Risk
Classwork Co (DBA Classkick)
CompHealth Medical Staffing (CHG Medical Staffing, Inc.)
Courtney Coffman
Debbie Woltman
Destyne Miller
ditchthattextbook
EC Counseling and Wellness
EducatorsHandbook.com
Educopilot, LLC
Eve Robinson
Executive Speakers Bureau, Inc.
Fluidity Software, Inc.
Foldscope Instruements, Inc.
Glenis Redmond
Heggerty Phonemic Awareness (Literacy Resources, LLC)
Janet Corder
Jenallee, LLC
Joan Gore
Just Say Yes
Kieschnick and Associates, LLC (Weston Kieschnick)
KOGNITO SOLUTIONS, LLC
Kreuz Consulting Group, LLC
Lead Your Literacy Consulting
Mariachi Unlimited
MIND Research Institute
National Recruiting Consultants
Nelson Consulting, Inc.
Paige Clarke
Pivot Interactives
PresenceLearning
ProCare Therapy (New Directions Solutions, LLC)
Read, Write and Think
Schoolhouse Educational Services
Stuttering Therapy Services & Seminars
Tannenbaum Tech LLC
Teachers' Curriculum Institute (TCI)
TexMex Gardener
The Applied EQ Group P.L.L.C
The Math Learning Center
Theatre Avenue
Thom Gibson Media LLC
Thomas DEI Consulting (Always Writing 4 U)
Tools 4 Reading LLC
Transition Curriculum Inc.
Winn's Career Education, Inc.
Zaner-Bloser, Inc.

22-07-2010RFP-3

A3 Psychoeducational Assessment LLC
Aaron Boyce
Ampliyus, LLC dba miniPCR bio
Ashley Eckermann
Authors Unbound Agency (Unbound Events, Inc.)
Ben Elyon Assessment & Support Services, PLLC
Beyond Social Skills
Bob Shea
Box Cars and One-Eyed Jacks
Brian Balmages
Brown Dog Gadgets

Contracted Educational Services and Professional Development Services

Annual Contract #25-07-2010RFP, Renewals #24-07-2010RFP, #23-07-2010RFP-2, #22-07-2010RFP-3,

#21-07-2010RFP-4, Page 3 of 7

Bryce Heigle
Carrie Baughcum
Chase Young
Cheryl Vaughan
Children's Museum Houston (Children's Museum, Inc.)
Christopher Denise
ConnectEDD (Jeffrey Zoul) 09/30
Crisis Prevention Institute, Inc.
Daniel Ray Smith Jr
Darynda Klein Educational Consulting LLC
David Bowles
Deborah C McCart
Debra Monroe
Del Alma Publications, LLC
DeltaMath Solutions Inc
Discipline Associates LLC-(Brian Mendler)
Discovery Education Inc.-(Discovery Education, Mystery Science, Inc., Mystery Science, Pivot Interactives SBC, Pivot Interactives)
DLW Storyteller, Inc.
Dr. Mike!
Drew Brockington (JBrock LLC)
EducationHall, LLC (Peter Hall)
EduMarking USA
Securly, LLC
Elevate Educational Services, PLLC
Emily Lucas
Enviroscape c/o JTA Inc.
Estrellita, Inc.
Fairview Learning, LLC
Fear Free, LLC
Five Star Technology Solutions-(James H. Benson)
Freddie Buckner
Gander Publishing
Gimkit, Inc.
Gold EDU, LLC
Gretchen Bernabei, Trail of Breadcrumbs, LLC
Highpoint Signs & Apparel-(HPAM Sign Pro,LLC.)
Houston Achievement Place
Houston Astros, LLC
I Love to Read in Spanish, LLC
Inspiring Solutions
International Code Council, Inc.
Jim The Rookie Morris
Jose Longoria
Julie D Derges
Julissa Y Chapa
Katherine Dale
Katie Cross
Kelly Boswell
Kent Julian - (Live It Forward LLC)
Kindermusik International, Inc.
Lab-Aids, Inc.
Laura Cabrera
Laura Grayson
Lauren Summa
Lead Your School (Blue Daisy Consulting, LLC)
lead4ward, LLC
Literacy Strategies Consulting, LLC - (Jennifer Serravallo)
Mandi Tolen
Manners Respect Athletics
Marisela Alaniz
Maxim Staffing Solutions (Maxim Healthcare Services)
McREL International
Mindset Works, Inc.
Human Architects LLC (Miramous Coaching and Consulting)
N2 Learning, L C
Nancy Larson Publishers, Inc.
ORIGO Education, Inc.
PATH Education Consulting, LLC
Paul Cimini
PBIS Rewards (Motivating Systems, LLC)

Contracted Educational Services and Professional Development Services

Annual Contract #25-07-2010RFP, Renewals #24-07-2010RFP, #23-07-2010RFP-2, #22-07-2010RFP-3,

#21-07-2010RFP-4, Page 4 of 7

Phonics Q
Physics Classroom, LLC
Play to Learn Preschool, LLC
PRO-ED, INC
PUSH Next Level Leadership
Rachel's Challenge
Red Pepper Software
Royale Management Group, LLC (Go Green BMX Show)
Safe and Sound: A Sandy Hook Initiative, Inc
Sam Houston State University - (Rachell Haines)
Seidlitz Education
Shaolin Kung Fu Academy-(Hao Cheng)
Shari Murphy - Quantum Learning, LLC
Shelby Jennings
Sibme (Dos Terra LLC)
Sowash Ventures, LLC-(John R Sowash)
STEM Experts
SuperMercado Comics-(Yehudi Mercado)
Tang Math, LLC
Team Nikic, Inc.
Tenet Leadership
The Flippen Group, LLC (Capturing Kids Hearts) (www.flippengroup.com)
The IEP Boss
The Library Voice-(Shannon Miller)
The Master Teacher, Inc.
The Ron Clark Academy INC
Think Social Publishing, Inc.
Thomas C. Murray, LLC-(Thomas Christian Murray)
Top Youth Speakers (Josh Shipp Productions, LLC)
Tumy Consulting, LLC
Vegepod LLC
William H. Sadlier
William MacDonald
Young Audiences of Houston

23-07-2010RFP-2

Accountable Healthcare Staffing
Altis Rapid Mastery - (Altis Capital Development, Inc.)
Annette Breaux
Around Town OT, PLLC
ARTreach
ASCD-(Association for Supervision & Curriculum Development)
Avant Assessment, LLC
Aya Healthcare, Inc
Barbara Cargill
Barbara O'Connor
Bilingual Dictionaries, Inc.
Bocal Majority Bassoon Camp, LLC
Books By Mail DBA The Twig Book Shop
BridgeYear
Bridget Heos
Bullseye LLC
Can You Hear Me Now
Capitalize Data Analytics LLC
Techie Cari-Cari Orts
Carlene Thomas Consulting LLC
CDP Publishing
Cecilia Lara
Center for Collaborative Classroom
Chris C Speaks
Class Tech Tips, LLC
ComedySportz Houston-(B&C Entertainment)
Contracts@catch.org - (CATCH Global Foundation)
Corwin Press, Inc
Covenant Communications
Crabtree Coaching Collaborative
Curtsworks LLC
Darlene Scheffler
District Management Group, LLC
Dr. Carrie S. Culter
Drum Cafe South
DSD Professional Development - (Datasite Designs)

Contracted Educational Services and Professional Development Services

Annual Contract #25-07-2010RFP, Renewals #24-07-2010RFP, #23-07-2010RFP-2, #22-07-2010RFP-3,

#21-07-2010RFP-4, Page 5 of 7

Educational Leadership Consultants
EEEEK Science, LLC.
Elizabeth Martin
Eric Cupp
Essential Elements Music Class-(Hal Leonard, LLC)
Evgeni Raychev
Forde-Ferrier, LLC
friEdTechnology
Gabe Salazar Motivational Services LLC
Gainful Learning dba Huntington Learning Center Cypress
Graham Speech Therapy, LLC
H. Russ Brown
Hal Bowman, Inc.
Hardy Livestock Services
Harris County Department of Education
Heinemann (Greenwood Publishing)
Houghton Mifflin Harcourt Publishing Company
iSphere Innovation Partners
Jan Miller Burkins Consulting LLC
Jennifer Dalmas
Jo Mascorro
Joe McKinney
Karen D. Tanner
Karen Lowery
Kathy Culmer, Storyteller
KickUp, Inc.
Kirby Larson LLC
Koesel Consulting
LaFleur Leadership Institute
Liberio Consulting LLC
Little Beakers
little Scientists inc. DBA Madscience of Houston
Main Street Theater
MaKr U LLC
Manuel S Herrera
MasterWord Services, Inc
Math Link Consulting
Matt Wester
Maryella N Stevens
Mental Health America of Greater Dallas
MiraVia, LLC
Musicplay USA (JJ and Me, Inc.)
National Inventors Hall of Fame
Newton Education Solutions
Noodle Nook, LLC
Order My Steps
Paperpops
Pinwheel Therapy LLC
Premiere Speakers Bureau, Inc
Prismatic Magic LLC
Project ACHIEVE Incorporated/Project ACHIEVE Press
Project Lead The Way, Inc.
Plank Road Publishing
Ready to Grow Gardens
Richard Condit
Robert A. Lane
Rooted Linguistics, LLC
Ross Burach- (The RIBS Group LLC)
Ruben Speaking LLC
Safe2help
Saucier Educational Consulting
Scale Warehouse and More
Science interactive Group, LLC
Shonda Guthrie Consulting
SLP SCHOOL STAFFING
Snap! Raise - (Snap! Mobile, Inc.)
Soliant Health
Speak Life Enterprises, LLC
Stephen R. Swinburne Children's Books
Sunbelt Staffing
SURGE Team Building

Contracted Educational Services and Professional Development Services

Annual Contract #25-07-2010RFP, Renewals #24-07-2010RFP, #23-07-2010RFP-2, #22-07-2010RFP-3,

#21-07-2010RFP-4, Page 6 of 7

Susan M. Catlett
Susan Stevens Crummel
Swivl Inc
Tami West, PhD
Tarver Academy
Taylored Therapy Solutions, PLLC
Techie Cari-Cari Orts
Texas Snakes & More
The Curriculum Project
The Jon Gordon Companies
The Science Penguin Inc.
The Science Toolkit, LLC
The Stepping Stones Group LLC
Therapy Consultants - (MedPerm Placement Inc.)
Toni Simmons, storyteller
Tony Vincent, Inc.
Top Dog Teaching Inc.
Transition The Book LLC
Tynker-(NEURON FUEL INC)
www.ultimatedrillbook.com
Unite DFW (Unite Greater Dallas)
VALIDATE ME! LLC
Western Psychological Services (WPS)
Whole Phonics, Inc.
WildAboutLearning LLC
Zearn

24-07-2010RFP

3Chords Inc. d/b/a Therapy Travelers-(Epic Special Ed Staffing)
Aequor Health Services LLC
Alley Theatre
AskAdam
Authors and More
Be Better. Be Different. LLC
BMR Health Services
BioDigital, Inc.
BioRhythms Publishing LLC
Birch Agency
Brighter Futures Counseling and Consulting
Building Knowledge Everyday-Brian Edwards
Cake Craft Shoppe, LLC
Campus Impressions USA, LLC
CasasLWP, LLC
Charlotte Jordan
Clearhope Counseling Center
Crocodile Encounter
Dr. Kristen Mattson Consulting, LLC
EdITS LLC
Educator Alexander Consulting, LLC
Elevation Healthcare LLC
FIRST Educational Resources, LLC
Gravity Goldberg, LLC
Houston Museum of Natural Scie
Janet Stevens
Jesse Espinosa
Joe Marquez
Learnin' The Ropes
Lisa Locklin
Mark Manross Consulting
MCP Shows
Miller Educational Consulting Services, Inc
Northern Speech Services, Inc.
Raheel Ramzanali
Robin McGlohn
Rhythm Path LLC
Sierra Training Associates-(Kendall Von Zoller)
Soccer Stars of Cypress-(SKIE Soccer LLC)
Specialized Assessment & Consulting
Speech Specialists of San Antonio, P.C.
Stuttering Therapy Resources, Inc.
Supplemental Health Care
Sycamore Family Counseling

**Contracted Educational Services and Professional Development Services
Annual Contract #25-07-2010RFP, Renewals #24-07-2010RFP, #23-07-2010RFP-2, #22-07-2010RFP-3,
#21-07-2010RFP-4, Page 7 of 7**

Tel/Logic Inc.-(E-Rate Central, Textbook Central, Central Ed.)

The Certified Welding & Testing Company Inc.

Think Big Learning Inc

Typing.com LLC dba EduTyping

West Side Recording Studio

Zuriel Longoria

25-07-2010RFP

Will be issued on July 1, 2025.

Memo:

To: Darin Crawford, *Assistant Superintendent for Support Services*

From: James Briscoe, *Director of Procurement Services*

Subject Renewal Recommendation contract# 25-07-2010RFP for Contracted Educational Services and Professional Development Services.

Date: 05/27/2025

This memo provides a summary of the evaluation and recommendation to renew contract #25-07-2010RFP for Contracted Educational Services and Professional Development Services.

The original solicitation was established as a multiple-award, open-enrollment contract to ensure access to a diverse pool of vendors capable of meeting the district's wide-ranging educational service needs. Vendors were selected based on pre-established criteria including reputation, relevant experience, service quality, pricing structure, and overall alignment with district goals.

Over the course of the contract, participating vendors have demonstrated consistent compliance with contract requirements and have delivered services that support professional development, instructional improvement, and program-specific outcomes across various campuses and departments. No performance concerns have been reported, and all vendors have maintained active and responsive engagement with district stakeholders.

Given these factors, I recommend the continued use and renewal of this RFP as a valuable procurement mechanism for educational consulting and training services. If additional information is required or board documentation is needed, please let me know.

Thank you.

Sincerely,

James Briscoe
Director of Procurement Services, Cypress-Fairbanks ISD



To: Darin Crawford
Assistant Superintendent for Support Services

From: James Briscoe
Director of Procurement Services

Date: May 15, 2025

Re: District Fundraiser Services
Annual Contract #25-07-2020R-RFP
Renewals #24-07-2020R-RFP , #23-07-2020R-RFP , #22-07-2020R-RFP

Solicitations will be received on a continual basis as advertised and specified through June 30, 2026 for **Annual Contract #25-07-2020R-RFP District Fundraiser Services**.

Recommendation: Approve all vendors listed and vendors added throughout the solicitation period.

Estimated Annual Expenditure: \$756,212.78

Contract Term: July 1, 2025 - June 30, 2026

Renewal:

#24-07-2020R-RFP	3 years
#23-07-2020R-RFP	2 years
#22-07-2020R-RFP	1 year

hb

22-07-2020R-RFP

1st Place Spirit Wear
Children's Bookstore - (BookFair)
C & C Sports & Apparel LLC
C.C. Creations
Century Resources LLC
Chick-Fil-A (290/Spring Cypress)
Chick-Fil-A (Fairfield Towne Center)
Clint & Sons
Concourse Team Express
Crust Pizza Cypress
Diamond 360 Photo Booth
Educational Products, Inc. (EPI)
ESF Fundraising of Texas
Fan-Pledge, LLC
Half Baked
Harvey Harv Productions
Houston Poly
Houston Trackless Train
Incredevents
Juanita's Mexican Kitchen
Krazydog
KREDO Inc./Believe Kids
Lisa's Rolling Video Games
Madi About Cakes
Nanas Popcorn & More, Inc
Photo Texas Photography
Powered By Sound
Pride & Recognition
Promo Retailer
Roadgamers, LLC
Scents of Soy
Speed Stacks, Inc
Sportee Ink
Square 1 Art, LLC
Yeti Sno
Yogurtland (Fairfield)

23-07-2020R-RFP

Adventure Dash Fun Run
Adventure Kids Playcare Cypress
Aim Fundraising
Bear Creek Roller Rink
BetterWorld
Big Texas Custom Events
BookTix
Career Educators
Chick-Fil-A (Grant & Spring Cypress)
Chick-Fil-A (Towne Lake)
Chuck E. Cheese
ClickBid, LLC
Club's Choice
Creekwood Grill
Crowd Pleasers Dance
Custom Fundraising Solutions -Houston West
D. Zine Graphics
Deanan Gourmet Popcorn
Epic Fundraising, LLC
Eskimo Hut
Flags with Pride
Frios Gourmet Popsicles
Fully Promoted
Global Scarves, LLC
Gold Medal Photography

Gong Cha -Jersey Village
Highpoint Signs & Apparel
JMS Fundraising
KNJ Entity, LLC
Literati Book Fairs
Local Table -Cypress
Ludus, LLC
M & M Apparel
Manny's Pizza & Pasta
Marco's Pizza (16949 N. Eldridge)
MOD Super Fast Pizza 25680 NW FWY, Cypress Towne Center
Nick's Inflatafun Party Rentals
Nordstrom Ascension Dance LLC
On The Stage
Papa John's Pizza
13050 Louetta, 9110 Jones Rd,
12120 Jones Road, 7700 Hwy 6 N,
3719 N. Fry Rd, 26281 NW FRWY,
7014 Fry Rd,
Poparazzi's Popcorn LLC
Quench It Soda
Raising Cane's
26302 NW FWY, Cypress
8956 Barker Cypress Rd. Cypress
6015 Hwy 6 N, Houston
12345 FM 1960 W. Houston
Schoolfundr Inc.
Schoolstore.com / Reading for Education
ShowTime International
Smoothie King
SoFul Soul Food Mobile Truck
TCBY
USA Fundraisers
West Coast Elite Dance, Inc.
Whey To Go Mobile
Wlack & Bhte

24-07-2020R-RFP

1st Day School Supplies
7 Brew Texas
Andy's Kitchen
Apex Leadership Co.
Bach to Rock
Bayou Banners & Prints, Inc.
Biff's Banh Mi & Pho
Black Bear Diner
Blaze Pizza 7714 Fry Road, Cypress
Bookelicious, Inc.
Bounce Bounce LLC
BSN Sports
Cardboard Cutout Standees Inc.
Cena's Kitchen
Charley's Cheese Steak & Wings 20725 Tuckerton (Cypress)
Cheddar Up
Chick-Fil-A (Copperfield Hwy6 & West)
Chick-Fil-A (Hwy 290 & Jones Rd)
Chick-Fil-A (Bitwy 8 & West Rd)
Chipotle (all CFISD locations)
Coffee-Q
Cold Stone Creamery -Fairfield 29040 US 290, Cypress
Connie's Frozen custard
Crave Cookies 2716 W. Grand Pkwy N, #120
CUR8
Custom Sportswear, Inc.

District Fundraiser Services

Annual Contract #24-07-2020R-RFP, #23-07-2020R-RFP, #22-07-2020RFP, Page 4 of 5

Cypress Academy of Gymnastics 16710 House & Hahl Road
Dance by Mary Orr
Domino's Pizza #6636 (10750 Barker Cypress)
Domino's Pizza #8042 (13203 Fry Rd)
Ewell Educational Services
Foxfire Candle Works
Funds2Orgs, LLC
Gifts N Things / Lil Shoppers Shoppe
Good Eatz
Gourmet Rainbow Ice Cream
Gringos Mexican Kitchen #10
HEB TrueTX BBQ Bridgeland Creek Pkwy
Hole in the Roof Marketing
Husky Sno, Inc.
iCode Cypress
J. Harding & Co.
Jason's Deli (Copperfield) 7010 Hwy 6
Jason's Deli (Cypress) 28050 Hwy 290
Jason's Deli (Spring Cypress) 22424 Tomball Pkwy
Jason's Deli (Champions) 5403 FM 1960 W.
Jason's Deli (Jones Rd) 10915 FM 1960 W.
Jeremiah's Italian Ice 14119 Grant Rd. Cypress
Jersey Mike's Subs 12343 Barker Cypress Rd
Jostens Publishing Co.
Jump Monkey's Party Rentals
Jumping World
Kangas Cypress
KREDO- Power of Purpose (POP)
La Brisa Ice Cream
Lazy Dog Restaurant
Learning Express Toys & Gifts
Marco's Pizza (8350 Fry Rd. location)
Marco's Pizza (11403 Barker Cypress)
Marco's Pizza #5315 (16427 W. Little York)
McDonald's Store #36227 28624 Hwy 290, Cypress
Mountain Mike's Pizza
My Holiday Fair
New Age Printing Services
Newk's Eatery
Oh Sew Peachy
Orange Leaf Yogurt -Towne Lake
Paper Pie
Pizzaiolo's Gourmet Pizza
Platinum Fundraising
PU'ER Taiwan Tea & Coffee
Ramirez Tamales
Ranch House Candles
Rebel Athletic Inc.
Richway Fireworks Center
Rita's Italian Ice
River Birch Candles
RoadRunners Coffee
Rock N Roll Sushi
Scentco
Shutterfly Lifetouch
Smart Drinks
SNAP! RAISE!
SnL Photobooth
Soto's Cantina 11755 W. Little York-Houston, 10609 Grant Road -Cypress
STX Promo
Sun City Kettle
The Backyard Grill
Travelin' Tom's Coffee
Treering Corp.

District Fundraiser Services

Annual Contract #24-07-2020R-RFP, #23-07-2020R-RFP, #22-07-2020RFP, Page 5 of 5

Twistee Treat
Uberrito Fresh Mex
Uncle Louie G's Italian Ice & Ice Cream
Unity Services
Wing Snob
Wing Wagon
WishYoo
World's Finest Chocolate

Memo:

To: Darin Crawford, *Assistant Superintendent for Support Services*

From: James Briscoe, *Director of Procurement Services*

Subject: District Fundraiser Services Overall Evaluation and Award – 2025-2026 RFP (#25-07-2020R-RFP)

Date: 05/27/2025

Subject: District Fundraiser Services Overall Evaluation and Award – 2025-2026

I am writing this memo to outline the overall evaluation process and award decision for the District Fundraiser Services RFP (#25-07-2020R-RFP) for the 2025-2026 school year. Suppliers were considered during the open period of the solicitation, and awards were made based on their reputation, quality of goods or services, adherence to district requirements, and other established criteria as outlined in the solicitation documents.

Additionally, suppliers were required to meet all standards set forth by the Department of General Administration. This included, but was not limited to, successful Texas School District experience, goods and services suitable for marketing within the District, sufficient profit potential, no conflicts of interest through relationships with District employees, and no conflicts with existing District contracts and/or contracted items.

The General Administration Department made the final determination of awards and compiled a roster of qualified suppliers. Each campus will make the final selection from this roster based on which awarded fundraising supplier best meets their specific needs.

If you have any questions or need further clarification regarding the evaluation and award process, please do not hesitate to contact me.

Thank you.

Sincerely,

James Briscoe
Director of Procurement Services, Cypress-Fairbanks ISD

CYPRESS FAIRBANKS

INDEPENDENT SCHOOL DISTRICT

To: **Darin Crawford**
Assistant Superintendent for Support Services

From: **James Briscoe**
Director of Procurement Services

Date: **May 14, 2025**

Re: **Event Staff Contract Labor**
Annual Contract # 25-06-8201R-RFP

The following proposals were received and opened at 10:00 a.m., Wednesday, April 23, 2025, as advertised and specified in documents concerning **Annual Contract # 25-06-8201R-RFP Event Staff Contract Labor**. The proposals received and the evaluation summary are located on pages 2-3.

^a Primary vendor award

^b Secondary vendor award

Recommendations: **Andy Frain Services**
Core Personnel Staffing Services

Estimated Expenditure: **\$90,435.00**

Contract Term: **July 1, 2025 - June 30, 2026**

Renewal: **4 Years**

na

Line 1 USHER - list hourly rate for an usher.

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE</u>
<u>Core Personnel Staffing Services</u>	1	Hour	<u>\$21.00</u> ^b
<u>Andy Frain Services</u>	1	Hour	<u>\$21.50</u> ^a

Line 2 TICKET TAKER - list hourly rate for a ticket taker.

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE</u>
<u>Core Personnel Staffing Services</u>	1	Hour	<u>\$21.00</u> ^b
<u>Andy Frain Services</u>	1	Hour	<u>\$21.50</u> ^a

Line 3 DOOR GUARD - list hourly rate for a door guard.

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE</u>
<u>Core Personnel Staffing Services</u>	1	Hour	<u>\$21.00</u> ^b
<u>Andy Frain Services</u>	1	Hour	<u>\$21.50</u> ^a

Line 4 PARKING LOT SELLER - list hourly rate for a parking lot seller.

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE</u>
<u>Core Personnel Staffing Services</u>	1	Hour	<u>\$21.00</u> ^b
<u>Andy Frain Services</u>	1	Hour	<u>\$21.50</u> ^a

Line 5 PARKING LOT ATTENDANT - list hourly rate for a parking lot attendant.

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE</u>
<u>Core Personnel Staffing Services</u>	1	Hour	<u>\$21.00</u> ^b
<u>Andy Frain Services</u>	1	Hour	<u>\$21.50</u> ^a

Line 6 SUPERVISORS - list hourly rate.

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE</u>
<u>Core Personnel Staffing Services</u>	1	Hour	<u>\$21.00</u> ^b
<u>Andy Frain Services</u>	1	Hour	<u>\$25.00</u> ^a

Line 7 PEER SECURITY - list hourly rate for peer security personnel.

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE</u>
<u>Core Personnel Staffing Services</u>	1	Hour	<u>\$21.00</u> ^b
<u>Andy Frain Services</u>	1	Hour	<u>\$21.50</u> ^a

Line 8 ADDITIONAL FEES and CHARGES - list hourly rate for any additional services.

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE</u>
<u>Core Personnel Staffing Services</u>	1	Hour	<u>\$21.00</u> ^b
<u>Andy Frain Services</u>	1	Hour	<u>\$40.00</u> ^a

#25-06-8201R-RFP Event Staff Contract Labor

TEAM SCORE SUMMARY

Company/Vendor Name	Evaluator 1	Evaluator 2	Evaluator 3	Average Score	Ranking
Andy Frain Services	99.40	89.40	96.40	95.07	1.00
Core Personnel Staffing Services	82.00	87.00	74.00	81.00	2.00

Memo:

To: James Briscoe, *Director of Procurement Services*

From: Devon Perry, *Director Berry Center*

Subject: *Contract 25-06-8201R-RFP Award Recommendation – Event Staff Contract Labor*

Date: 05/01/2025

Upon careful review and evaluation of the proposals submitted for Contract 25-06-8201R-RFP, we recommend that the vendors scoring (70) seventy percent or higher on the Evaluation Matrix be granted the contract due to their ability to offer the best value to the district.

The contract will be valid for one (1) year until June 30, 2026, and will renew automatically for four (4) additional one-year terms until June 30, 2030, unless either party provides a written notice of non-renewal at least thirty (30) days in advance. Upon mutual agreement, proposed prices can be extended beyond the firm price offer date on a month-to-month basis for up to 6 months.

The event staff contract services provided by the recommended vendors Andy Frain Services as the Primary Vendor and Core Personnel Staffing Services as the Secondary Vendor to be utilized by Berry Center to provide event staff positions at events.

Andy Frain Services and Core Personnel Staffing Services both submitted bids for the requested proposal, with each meeting or surpassing product criteria and offering the best service at an affordable rate.

Should you have any inquiries or require additional information regarding this recommendation, please do not hesitate to reach out.

Sincerely,

Devon Perry

Director Berry Center, Cypress-Fairbanks ISD

CYPRESS FAIRBANKS

INDEPENDENT SCHOOL DISTRICT

To: Darin Crawford
Assistant Superintendent for Support Services

From: Suzy Hunter
Nutrition Services Director

Date: May 14, 2025

Re: Farm to School Produce for Nutrition Services
Contract #25-07-3425

The following bids were received and opened at 1:00 p.m., Friday, April 25, 2025, as advertised and specified in documents concerning **Contract #25-07-3425 Farm to School Produce for Nutrition Services**. The bids received are located on pages 2-4.

- ^a Overall best value to the District.
- ^b No award.
- ^c Does not meet District specifications.
- ^d Bidding error.

Recommendation: Brothers Produce Inc.
The Common Market Texas, Inc.

Estimated Expenditure: \$107,021.00

Contract Term: July 1, 2025 - June 30, 2026

Renewal: 1 Year

pm

Line 1 Apples, Whole

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1584	100	CS	\$1.04	\$41.50 ^a
The Common Market Texas, Inc.	APL125-TTOTF	100	CS	\$1.47	\$58.99
Supreme Works Incorporated	001064	100	CS	\$1.51	\$62.38

^b **Line 2 Apples, Sliced, Individually Wrapped**

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Supreme Works Incorporated	009863	150	CS	\$5.84	\$75.89

^b **Line 3 Blackberries**

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Supreme Works Incorporated	023025	100	CS	\$10.31	\$54.15

^b **Line 4 Blueberries**

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Supreme Works Incorporated	023005	100	CS	\$10.16	\$53.33

^b **Line 5 Broccoli Florets**

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Supreme Works Incorporated	080091	160	CS	\$2.67	\$36.12

^b **Line 6 Cantaloupe, Fresh Cut 1/2" - 3/4"**

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Supreme Works Incorporated	181237	150	CS	\$7.37	\$40.52

Line 7 Carrots, Orange

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Supreme Works Incorporated	098016	100	CS	\$0.81	\$20.38 ^c
The Common Market Texas, Inc.	CARORNT25-TGMA	100	CS	\$2.08	\$51.99 ^a

Line 8 Carrots, Rainbow

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Supreme Works Incorporated	116366	100	CS	\$1.51	\$40.73 ^c
The Common Market Texas, Inc.	CARRBN25-TGMA	100	CS	\$2.08	\$51.99 ^a

^b **Line 9 Cauliflower, Florets**

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Supreme Works Incorporated	100040	150	CS	\$2.43	\$32.09

Line 10 Cucumber, Mini

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
The Common Market Texas, Inc.	CUCPIC22-TGMA	100	CS	\$2.04	\$45.99 ^a

Line 11 Cucumber, Whole

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
The Common Market Texas, Inc.	CUCSLICE5-TGMA	150	CS	\$1.80	\$8.99 ^a
Supreme Works Incorporated	108191	150	CS	\$2.10	\$11.58

Line 12 Grapefruit, Whole

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	459	80	CS	\$1.00	\$40.00 ^a
The Common Market Texas, Inc.	GFRRIO56-TTJO	80	CS	\$1.22	\$48.99
Supreme Works Incorporated	027120	80	CS	\$1.31	\$49.41

Line 13 Lettuce, Hydroponic, Crispy Leaf

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
The Common Market Texas, Inc.	LETGRROM20-TMFF	100	CS	\$2.80	\$56.00 ^a
Supreme Works Incorporated	120030	100	CS	\$3.93	\$40.52

^b **Line 14 Lettuce, Romaine, Chopped**

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Supreme Works Incorporated	126052	80	CS	\$2.34	\$31.37

^b **Line 15 Onions, Sliced 1/8"**

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Supreme Works Incorporated	155150	100	CS	\$3.38	\$67.54

Line 16 Oranges, Choice

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	91388	150	CS	\$0.67	\$26.75 ^a
Supreme Works Incorporated	031112	150	CS	\$1.04	\$44.11
The Common Market Texas, Inc.	ORGHM113-TTJO	150	CS	\$1.12	\$44.99

^b **Line 17 Oranges, Clementine**

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Supreme Works Incorporated	140836	100	CS	\$2.54	\$53.91

Line 18 Peaches, Whole

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1861	150	CS	\$1.56	\$38.95 ^a
The Common Market Texas, Inc.	PEACH22-TGMA	150	CS	\$2.73	\$59.99

^b **Line 19 Pepper, Bell, Whole**

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Supreme Works Incorporated	165047	50	CS	\$2.72	\$17.26

^b **Line 20 Pepper, Bell, Diced 1/4"**

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Supreme Works Incorporated	165104	50	CS	\$2.55	\$54.40

Line 21 Potatoes, Baby

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Supreme Works Incorporated	N/A	50	CS	\$0.00	\$0.00 ^d
The Common Market Texas, Inc.	POTRD20-TGMA	50	CS	\$2.10	\$41.99 ^a

^b **Line 22 Potato, Sweet, 3/8" Sticks**

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Supreme Works Incorporated	363469	100	CS	\$3.69	\$59.46

^b **Line 23 Radish, Red, Sliced 1/8"**

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
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Line 24 Radish, Watermelon

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
The Common Market Texas, Inc.	RADWNT20-TGMA	150	CS	\$1.75	\$35.00 ^a

Line 25 Raspberries

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Supreme Works Incorporated	025010	100	CS	\$10.66	\$62.38

Line 26 Squash

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	2268	100	CS	\$1.14	\$28.50 ^a
The Common Market Texas, Inc.	SQBTNUT20-TGMA	100	CS	\$2.10	\$41.99
The Common Market Texas, Inc.	SQYL20-TTPF	100	CS	\$2.10	\$41.99

Line 27 Strawberries

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Supreme Works Incorporated	178140	250	CS	\$4.00	\$35.78 ^c
The Common Market Texas, Inc.	STRBR8-TRFF	250	CS	\$5.00	\$39.99 ^a

Line 28 Tomatoes, Cherry

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
The Common Market Texas, Inc.	TOMCHR20-TRFF	75	CS	\$2.50	\$49.99 ^a
Supreme Works Incorporated	205008	75	CS	\$5.44	\$44.03

Line 29 Tomatoes, Grape

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
The Common Market Texas, Inc.	TOMGRP20-TRFF	75	CS	\$2.50	\$49.99 ^a
Supreme Works Incorporated	205200	75	CS	\$3.38	\$40.73

Line 30 Watermelon

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
The Common Market Texas, Inc.	WATERMLN1BIN-TGMA	100	CS	\$0.42	\$350.00 ^a
Supreme Works Incorporated	040090	100	CS	\$0.97	\$43.29
Brothers Produce Inc.	1659	100	CS	\$1.79	\$21.50

Line 31 Watermelon, Chunks 1"

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	18464	300	CS	\$3.45	\$17.25 ^a
Supreme Works Incorporated	154749	300	CS	\$5.71	\$34.26



**Cypress-Fairbanks Independent School District
Nutrition Services Department**

11355 Perry Road
Houston, Texas 77064
281-897-4543

TO: James Briscoe, Director of Procurement Services
FROM: Suzy Hunter, Nutrition Services Director
DATE: 5/14/2025
RE: Farm to School Produce for Nutrition Services 25-07-3425

The purpose of this memo is to explain the evaluation scoring for the Farm to School Produce for Nutrition Services 25-07-3425 bid. The vendor awarded has the highest scores per line based on the weighted criteria included in the solicitation. The weighted criteria were developed to maintain compliance with the United States Department of Agriculture regulations for federal programs.

Weighted criteria include purchase price, reputation of the vendor and vendor's goods or services, quality of the vendor's goods or services, extent to which the goods or services meet the needs of the District, and any other relevant factors specifically listed in the request for bid or proposal. The evaluating committee was comprised of our own internal procurement professionals and other relevant Nutrition Services staff.

If you have any questions, please contact the Nutrition Services Department.

Sincerely,

A handwritten signature in cursive script that reads "Suzy Hunter".

Suzy Hunter

Nutrition Services Director

CYPRESS FAIRBANKS

INDEPENDENT SCHOOL DISTRICT

To: Darin Crawford
Assistant Superintendent for Support Services

From: Suzy Hunter
Nutrition Services Director

Date: May 14, 2025

Re: Ice Cream for Nutrition Services
Annual Contract # 25-07-3570

The following bids were received and opened at 1:00 p.m., Friday, March 21, 2025, as advertised and specified in documents concerning **Annual Contract # 25-07-3570 Ice Cream for Nutrition Services**. The bids received are located on page 2-3.

- ^a No award.
- ^b Overall best value to the District.
- ^c Does not meet District bid conditions.
- ^d Does not meet District specifications.

Recommendation: Southern Ice Cream

Estimated Expenditure: \$584,044.00

Contract Term: July 1, 2025 - June 30, 2026

Renewal: 2 Years

sm

^a Line 1 Bar, Chocolate Crunch - 2.75oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
Southern Ice Cream	Hershey's Ice Cream 24682-31150, Distributor Code #1193	1700	CS	\$24.12	\$0.6700

Line 2 Bar, Chocolate Fudge - 2oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
<u>Southern Ice Cream</u>	<u>Hershey's Ice Cream 24682-31152, Distributor Code #1218</u>	<u>500</u>	<u>CS</u>	<u>\$19.08</u>	<u>\$0.5300</u>

^a Line 3 Bar, Cotton Candy - 2.5oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
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^a Line 4 Bar, Fruit Juice, Fruit Punch - 2.25oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
The Masters Distribution Systems Company	Barfresh Pop & Go Strawberry Kiwi Freeze Pop PGSK112	10000	CS	\$44.44	\$0.3968
Southern Ice Cream	Hershey's Ice Cream 24682-31000, Distributor Code #41553	10000	CS	\$19.08	\$0.5300

^a Line 5 Bar, Fruit Juice, Sour Apple - 2.25oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
The Masters Distribution Systems Company	Barfresh Pop & Go Sour Apple Freeze Pop PGSA112	500	CS	\$44.44	\$0.3968

^a Line 6 Bar, Orange Blossom - 2.5oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
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^a Line 7 Bar, Salted Caramel Brownie - 2.75oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
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^a Line 8 Bar, Strawberry Crunch - 2.75oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
Southern Ice Cream	Hershey's Ice Cream 24682-31151, Distributor Code #1192	2000	CS	\$24.12	\$0.6700

^a Line 9 Cone, Caramel Mochaccino

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
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^a Line 10 Cone, Chocolate and Vanilla Twist

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
Southern Ice Cream	Hershey's Ice Cream 24682-31307, Distributor Code #1219	1700	CS	\$22.08	\$0.9200

^a Line 11 Cone, Cookies and Cream

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
Southern Ice Cream	Hershey's Ice Cream 24682-31306, Distributor Code #1188	3600	CS	\$22.08	\$0.9200

Line 12 Cup, Frozen Yogurt, Vanilla - 4oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
<u>Southern Ice Cream</u>	<u>Hershey's Ice Cream 24682-31570, Distributor Code #1224</u>	<u>500</u>	<u>CS</u>	<u>\$14.40</u>	<u>\$0.6000</u>

Line 13 Cup, Fruit Juice, Flavored - 4.4oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
J&J Snack Foods Corp.	Whole Fruit Cups 23060000, 23060005, 23060010, 23060015, 23060020, 23060025, 23060030; 48450	2100	CS	\$29.50	\$0.3073
Cool Tropics	Cool Tropics 17004	2100	CS	\$33.55	\$0.3495
The Masters Distribution Systems Company	Country Pure Sidekicks Blue Raspberry 2009	2100	CS	\$30.00	\$0.3571
<u>Southern Ice Cream</u>	<u>Hershey's Ice Cream-24682-31702, Distributor Code #41614</u>	<u>2100</u>	<u>CS</u>	<u>\$49.60</u>	<u>\$0.6200</u>

^a Line 14 Cup, Ice Cream, Chocolate - 3oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
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Line 15 Cup, Ice Cream, Sundae - 3oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
<u>Southern Ice Cream</u>	<u>Hershey's Ice Cream-24682-31677 Distributor Code #1234, Hershey's Ice Cream-24682-31676 Distributor Code #1235</u>	<u>5000</u>	<u>CS</u>	<u>\$26.88</u>	<u>\$0.5600</u>

b

Line 16 Cup, Ice Cream, Vanilla - 3oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
<u>Southern Ice Cream</u>	<u>Hershey's Ice Cream 24682-31669, Distributor Code #1232</u>	<u>3000</u>	<u>CS</u>	<u>\$26.88</u>	<u>\$0.5600</u>

b

^a Line 17 Sandwich, Ice Cream, Brownie Batter - 4oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
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Line 18 Sandwich, Ice Cream, Cookies and Cream - 4oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
<u>Southern Ice Cream</u>	<u>Hershey's Ice Cream 24682-31355, Distributor Code #1225</u>	<u>2100</u>	<u>CS</u>	<u>\$20.64</u>	<u>\$0.8600</u>

b

Line 19 Sandwich, Ice Cream, Cupcake Flavor - 4oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
<u>Southern Ice Cream</u>	<u>Hershey's Ice Cream 24682-31357, Distributor Code #1573</u>	<u>2000</u>	<u>CS</u>	<u>\$20.64</u>	<u>\$0.8600</u>

b

Line 20 Sandwich, Ice Cream, Vanilla - 4oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
<u>Southern Ice Cream</u>	<u>Hershey's Ice Cream-24682-31319 Distributor Code #1191</u>	<u>2000</u>	<u>CS</u>	<u>\$20.64</u>	<u>\$0.8600</u>

b

Line 21 Sandwich, Ice Cream, Vanilla, MINI - 2.5oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
<u>Southern Ice Cream</u>	<u>Hershey's Ice Cream 24682-31352, Distributor Code #1222</u>	<u>5000</u>	<u>CS</u>	<u>\$21.12</u>	<u>\$0.4400</u>

b

Line 22 Squeeze Tube, Ice Cream, Cherry, 2.75oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>CASE PRICE</u>	<u>PRICE PER EACH</u>
The Masters Distribution Systems Company	Barfresh Pop & Go Strawberry Kiwi Freeze Pop PGSK112	1000	EA	\$44.44	\$0.3968
<u>Southern Ice Cream</u>	<u>Rich's Ice Cream 42570, Distributor Code #4117</u>	<u>1000</u>	<u>EA</u>	<u>\$16.60</u>	<u>\$0.6917</u>

c

b



**Cypress-Fairbanks Independent School
District
Nutrition Services Department**
11355 Perry Road
Houston, Texas 77064
281-897-4543

TO: James Briscoe, Director of Procurement Services
FROM: Suzy Hunter, Nutrition Services Director
DATE: 5/14/2025
RE: Ice Cream for Nutrition Services 25-07-3570

The purpose of this memo is to explain the evaluation scoring for the Ice Cream for Nutrition Services 25-07-3570 bid. The vendor awarded has the highest scores per line based on the weighted criteria included in the solicitation. The weighted criteria were developed to maintain compliance with the United States Department of Agriculture regulations for federal programs.

Weighted criteria include purchase price, reputation of the vendor and vendor's goods or services, quality of the vendor's goods or services, extent to which the goods or services meet the needs of the District, and any other relevant factors specifically listed in the request for bid or proposal. The evaluating committee was comprised of our own internal procurement professionals and other relevant Nutrition Services staff.

If you have any questions, please contact the Nutrition Services Department.

Sincerely,

A handwritten signature in cursive script that reads "Suzy Hunter".

Suzy Hunter
Nutrition Services Director

CYPRESS FAIRBANKS

INDEPENDENT SCHOOL DISTRICT

To: Charles Franklin
Assistant Superintendent of Technology & Information Services

From: Samara Rivera-Rangel
Technology Software Specialist

Date: May 14, 2025

Re: IT Asset Management and IT Service Management
Contract ID: 24-07-1040 (OMNIA)

Item	Description	Qty	*K12 Insight LLC	Learn21	CDW-G
Total Purchase Price			\$141,600.00	\$ 168,047.41	\$ 239,505.34
Item 1	Subscription to IT Asset Management (Waived Year 1)	1	\$47,200.00	\$143,047.41	\$140,885.22
Item 2	Subscription to IT Service Management	1	\$94,400.00	\$25,000.00	\$98,620.12

* K12 Insight LLC is a contracted vendor on the OMNIA Cooperative, Contract No. R220301.

Recommendation: K12 Insight LLC

Estimated Expenditure:	\$94,400.00	Yr. 1 2025-2026
	\$141,600.00	Yr. 2 2026-2027
	\$141,600.00	Yr. 3 2027-2028
	\$151,040.00	Yr. 4 2028-2029
	\$160,480.00	Yr. 5 2029-2030
	<u>\$689,120.00</u>	<u>Total</u>

Contract Term: July 1, 2025-June 30, 2030

snrr

Memo:

From: Samara Rivera-Rangel, Technology Software Specialist

Subject: Justification for Transition to K-12 Insight Call Ticket & Asset Management System

Date: May 14, 2025

I am writing to formally recommend the adoption of the **K-12 Insight call ticket & asset management system** as the new platform for handling our district's IT support requests, service tracking, and technology asset management. The department formed a committee that reviewed our current systems and processes. It has become increasingly evident that a more comprehensive and education-focused solution is needed to meet the evolving needs of our schools, staff, and students.

K-12 Insight offers a platform specifically designed for the unique environment of school districts. Unlike generic help desk or IT service platforms, K-12 Insight aligns with the priorities and workflows of K-12 education. The system enables us to:

- **Streamline Support Services:** By centralizing all help requests in a user-friendly ticketing system, staff can receive timely and consistent support, and IT teams can triage, assign, and resolve issues more efficiently.
- **Improve Communication and Transparency:** Teachers and school staff can easily track the status of their requests, reducing repeat inquiries and increasing trust in support processes.
- **Manage and Track District Assets:** K-12 Insight includes integrated asset management tools, allowing for the tracking of inventory, device assignments, maintenance histories, and warranty statuses — helping to reduce loss, extend the life of our devices, and plan for replacements more strategically.
- **Generate Actionable Data and Reports:** Built-in reporting tools provide valuable metrics such as ticket volume, response/resolution times, asset usage, and trends. This software supports data-driven decision-making and continuous service improvement.

In summary, transitioning to K-12 Insight will enhance our operational efficiency, improve user satisfaction, and strengthen the stewardship of our technology resources. This system will position us better to meet the technology demands of 21st-century teaching and learning.

I respectfully request the approval of this purchase recommendation. I am available to provide answers to questions upon request.

Thank you for your time and consideration.

Samara Rivera-Rangel

CYPRESS FAIRBANKS

INDEPENDENT SCHOOL DISTRICT

To: Darin Crawford
Assistant Superintendent for Support Services

From: James Briscoe
Director of Procurement Services

Date: June 4, 2025

Re: Annual Contract – K12 Insight “Let’s Talk” Subscription
Annual Contract: OMNIA Partners 24-07-1040

Recommendation for a three-year annual subscription to K12 Insight’s “Let’s Talk” platform, specifically for the Transportation Services department. The platform supports stakeholder communication and issue tracking, enabling the department to efficiently manage bus-related inquiries, feedback, and concerns.

Recommendation:	K12 INSIGHT	
Estimated Expenditure:	07-01-2025 to 06-30-2026	\$93,600.00
	07-01-2026 to 06-30-2027	\$95,940.00
	07-01-2027 to 06-30-2028	\$98,338.00
		<u>\$287,878.00</u>
Contract Term:	July 1, 2025 - June 30, 2028	

jb



K12 INSIGHT

Sales Order Form for

Cypress-Fairbanks Independent School District

K12 Insight, LLC
2291 Wood Oak Drive Suite 300 | Herndon, Virginia | 20171
k12insight.com

Client Information	
Name	Cypress-Fairbanks Independent School District
Address	PO Box 692003
City State Zip	Houston Texas 77269
Enrollment	118,000
Date Provided	05-27-2025

Dates and Terms of Initial Contract			
Term	Start Date	End Date	Total
Term 1	07-01-2025	06-30-2026	\$93,600.00
Term 2	07-01-2026	06-30-2027	\$95,940.00
Term 3	07-01-2027	06-30-2028	\$98,338.00

The pricing and terms of this proposal are valid for 30 days from the proposal date.

OMNIA Partners Contract: Check this box to confirm that this Sales Order Form is subject to the terms of the OMNIA Partners contract.

Auto-Renewal Opt-Out: Check this box to opt out of automatic renewal. By default, subscriptions under this Sales Order Form will automatically renew for one-year periods in accordance with the Order Terms under this Sales Order Form.

Products and Services - Term 1

QTY	Service	Start Date	Expire Date	Total
1	Subscription to Let's Talk Single Department	7/1/2025	6/30/2026	\$93,600.00
Term 1 Total				93,600.00

Products and Services - Term 2

QTY	Service	Start Date	Expire Date	Total
1	Subscription to Let's Talk Single Department	7/1/2026	6/30/2027	\$95,940.00
Term 2 Total				95,940.00

Products and Services - Term 3

QTY	Service	Start Date	Expire Date	Total
1	Subscription to Let's Talk Single Department	7/1/2027	6/30/2028	\$98,338.00
Term 3 Total				98,338.00

Billing Contact

Name	
Title	
Email Address	
Phone Number	

Order Terms

- In the event that the checkbox titled "OMNIA Partners Contract" is selected**, this Sales Order Form shall be governed by the terms and conditions of the OMNIA Partners, Public Sector Contract # R220301, as amended, replaced, or renewed from time to time.
- In the event that the checkbox titled "OMNIA Partners Contract" is not selected**, this Sales Order Form shall be governed by the terms and conditions of the K12 Insight Terms of Service agreement, available at <https://www.k12insight.com/terms-of-service/>, as updated or amended from time to time, and any addenda attached.
- Auto-Renewal Terms.** After the expiry of the last Term listed under "Dates and Terms of Initial Contract" above, the Subscription based services under this Sales Order Form will be renewed automatically for additional periods of one year each (each, a "Renewal Term"), until and unless: (i) the box titled "Auto-Renewal Opt-Out" has been selected above; (ii) either party terminates this Sales Order Form or the Terms of Service agreement under the terms specified in the Terms of Service agreement; or (iii) either party provides a written notice of cancellation of renewal of this Sales Order Form at least thirty (30) days prior to the expiry of the then-ongoing term of this Sales Order Form. K12 Insight may, at its sole discretion, upon a written notice of not less than thirty (30) days prior to the date of renewal, increase the fees applicable for any or all Subscription based services by up to five per cent (5%). Upon cancellation of renewal of this Sales Order Form, Customer shall be entitled to continue using Service(s) as per Customer's subscription until the end of the then-current Term of this Sales Order Form. Customer shall be liable to pay to K12 Insight any unpaid fees, dues, or amounts. In no circumstance shall K12 Insight be liable to provide any refund to Customer for cancellation of renewal by either party. Notwithstanding anything to the contrary above: (a) neither party may cancel or otherwise prevent renewal of this Sales Order Form under the terms of this paragraph for the Term(s) listed under "Dates and Term of Initial Contract" above; and (b) K12 Insight may not increase the price for the period listed under "Dates and Term of Initial Contract" above.
- Customer Termination Rights for Listed Terms.** Notwithstanding anything to the contrary in Clause 3 (Auto-Renewal Terms) above, Customer may terminate this Sales Order Form prior to the commencement of Term 2 or Term 3 as listed under "Dates and Terms of Initial Contract" above, without penalty, by providing written notice to K12 Insight at least sixty (60) days prior to the start date of the Term (being Term 2 or Term 3) that Customer wishes to cancel. Upon such notice of termination, Customer shall be entitled to continue using the Service(s) as per Customer's subscription until the end of the then-current Term (being Term 1 or Term 2) for which Customer has paid, and Customer shall remain liable to pay K12 Insight any unpaid fees, dues, or amounts for such current Term. In no circumstance shall K12 Insight be liable to provide any refund to Customer for such termination.
- No other terms apply** to K12 Insight's services, unless attached herein and agreed to. Client has received, read, and understood all terms applicable to K12 Insight's services. Where applicable, Client has pre-audited this Order in the manner required by all applicable state and local laws. Client representative below hereby represents to have the authority to engage these services on behalf of Client.

Executed for and on behalf of the Client by:

Name		Date	
Title		Phone Number	
Email Address			
Signature			

Executed for and on behalf of the K12 Insight by:

Name	Adam Dean	Date	
Title	Finance Director	Phone Number	703-542-9617
Phone Number	adean@k12insight.com		
Signature			

K12 Insight Internal Use Only

Requested by:		Created by:		
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CYPRESS FAIRBANKS

INDEPENDENT SCHOOL DISTRICT

To: **Charles Franklin**
Assistant Superintendent of Technology & Information Services

From: **Samara Rivera-Rangel**
Technology Software Specialist

Date: **May 14, 2025**

Re: **Map Growth**
Contract # 24-07-1025 (CTPA)

<u>Item Description</u>	<u>CFISD Contract/Cooperative Purchase</u>
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Map Growth enrollment for the 2025-2026 school year for K-12 with professional learning. Northwest Evaluation Association (NWEA) is a vendor on the Central Texas Purchasing Alliance (CTPA) contract as follows: Keller ISD Contract # 2307-18

Recommendations: **Northwest Evaluation Association (NWEA)**

Estimated Expenditure:	\$779,654.00	Year 1 2025-2026
	\$757,079.00	Year 2 2026-2027
	\$757,079.00	Year 3 2027-2028
	\$2,293,812.00	Total

Contract Term: **August 1, 2025 - July 31, 2028**

snrr

SALES ORDER

Order Date: 05/06/2025

Start Date: 08/01/2025

Order #: 00117540

End Date: 07/31/2028

Prepared For

Account Name: Cypress-Fairbanks ISD

Agency Code: 10063

Primary Contact: Todd Sepulveda

Email: todd.sepulveda@scisd.net

Customer Information

Cypress-Fairbanks ISD
PO Box 692003
Houston, TX 77269-2003
United States

Bill-To Information

Cypress-Fairbanks ISD
PO Box 692003
Houston, TX 77269
United States

NWEA Sales Point of Contact

Tiffany Arce

tiffany.arce@hnhco.com

Products & Services

Product	Catalog Price	Sales Price	Quantity	Total Price	Item Discount
<i>Year 1 - 08/01/2025 - 07/31/2026</i>					
MAP Growth K-12	\$14.50	\$11.00	49,489	\$544,379.00	-\$173,211.50
MAP Growth Science (Add-On)	\$2.75	\$2.50	25,120	\$62,800.00	-\$6,280.00
Science Single Subject	\$10.00	\$7.50	19,400	\$145,500.00	-\$48,500.00
Growth Report +1hr Virtual Consulting	\$4,000.00	\$3,400.00	1	\$3,400.00	-\$600.00
Growth Report +1hr Virtual Consulting	\$4,000.00	\$0.00	1	\$0.00	-\$4,000.00
MG: Inform Instr: Responsive Planning (Onsite, 3-hour session, up to 35 participants)	\$2,100.00	\$1,750.00	3	\$5,250.00	-\$1,050.00
MG: Focusing on Growth (Onsite, 3-hour session, up to 35 participants)	\$2,100.00	\$1,750.00	3	\$5,250.00	-\$1,050.00
MG: Student Goal Setting (Onsite, 3-hour session, up to 35 participants)	\$2,100.00	\$1,750.00	3	\$5,250.00	-\$1,050.00
MG: Reports for Leaders- Analyze Start of Year Data (Onsite, 3-hour session, up to 35 participants)	\$2,100.00	\$1,750.00	3	\$5,250.00	-\$1,050.00
MG: Reports for Leaders- Analyze Growth Data Seminar (1-hour session, up to 100 participants)	\$1,575.00	\$1,575.00	1	\$1,575.00	-\$0.00



Product	Catalog Price	Sales Price	Quantity	Total Price	Item Discount
MAP Growth Foundations Online Annual License	\$1,100.00	\$1,000.00	1	\$1,000.00	-\$100.00
Subtotal Year 1				\$779,654.00	
<i>Year 2 - 08/01/2026 - 07/31/2027</i>					
MAP Growth K-12	\$14.50	\$11.00	49,489	\$544,379.00	-\$173,211.50
MAP Growth Science (Add-On)	\$2.75	\$2.50	25,120	\$62,800.00	-\$6,280.00
Science Single Subject	\$10.00	\$7.50	19,400	\$145,500.00	-\$48,500.00
Growth Report +1hr Virtual Consulting	\$4,000.00	\$0.00	1	\$0.00	-\$4,000.00
Growth Report +1hr Virtual Consulting	\$4,000.00	\$3,400.00	1	\$3,400.00	-\$600.00
MAP Growth Foundations Online Annual License	\$1,100.00	\$1,000.00	1	\$1,000.00	-\$100.00
Subtotal Year 2				\$757,079.00	
<i>Year 3 - 08/01/2027 - 07/31/2028</i>					
MAP Growth K-12	\$14.50	\$11.00	49,489	\$544,379.00	-\$173,211.50
MAP Growth Science (Add-On)	\$2.75	\$2.50	25,120	\$62,800.00	-\$6,280.00
Science Single Subject	\$10.00	\$7.50	19,400	\$145,500.00	-\$48,500.00
Growth Report +1hr Virtual Consulting	\$4,000.00	\$0.00	1	\$0.00	-\$4,000.00
Growth Report +1hr Virtual Consulting	\$4,000.00	\$3,400.00	1	\$3,400.00	-\$600.00
MAP Growth Foundations Online Annual License	\$1,100.00	\$1,000.00	1	\$1,000.00	-\$100.00
Subtotal Year 3				\$757,079.00	

Discount	-\$702,274.50
Subtotal	\$2,293,812.00
Estimated Tax	\$0.00
Grand Total	\$2,293,812.00

Notes

Central Texas Purchasing Alliance, Keller 2307-18

Invoicing Information

Unless otherwise specified, payment terms are Net 30. Remittance instructions will be included with your invoice.

Until this Sales Order is signed, the pricing is valid for 30 days from the Order Date listed at the top of this document. Please confirm the billing address or specify changes to your Sales Point of Contact.

For a copy of the latest NWEA division W-9, it is available at <https://support.hmhco.com/s/article/Billing-and-Invoices>. Click on "Requesting a W-9" and select "NWEA".

The Tax ID for NWEA, a division of Houghton Mifflin Harcourt Publishing Company, is 04-1456030.

Terms and Conditions

This Sales Order is between Customer and NWEA, a division of Houghton Mifflin Harcourt Publishing Company, and is subject to the HMH Standard PreK-12 Terms of Purchase located at <https://www.hmhco.com/terms-of-purchase> (the "Agreement") for the Products and Services listed above. By signing this Sales Order, you agree you have read, understand, and agree to the Agreement.



Subscription Period: 3 Years. At the expiration of the Subscription Period noted herein, this Schedule will automatically expire.

Invoicing and Payment Terms:

Subscription Period	Fee Schedule
8/1/2025 – 7/31/2028	\$ 2,293,812
Total Fees Due:	\$ 2,293,812

Subscriber will receive an invoice on the day the Subscription Period starts and will pay in accordance with the terms of the Agreement.

Signature

Customer
Signature: _____

Customer
Printed Name: _____

Date: _____

Customer Title _____



Memo:

From: Samara Rivera-Rangel, Technology Software Specialist
Subject: Recommendation for the Purchase of NWEA MAP Growth Assessment
Date: May 14, 2025

I recommend adopting and purchasing NWEA MAP Growth as a comprehensive assessment tool to support our district's efforts in measuring student progress, identifying learning gaps, and informing instruction with actionable data.

MAP Growth is a research-based, adaptive assessment that provides educators with precise and timely insights into student performance in key academic areas, including reading, mathematics, language usage, and science. Unlike traditional standardized tests, MAP Growth dynamically adjusts to each student's responses, accurately measuring both achievement and growth over time, regardless of a student's current grade level.

Key Benefits of MAP Growth:

- **Differentiated Instruction:** The data generated allows teachers to tailor instruction to meet individual student needs, supporting intervention and enrichment efforts.
- **Growth Measurement:** It tracks student progress over time, offering a more holistic view of development than static, one-time assessments.
- **Immediate Results:** Quick turnaround of results empowers educators to make timely instructional decisions.
- **Standards Alignment:** MAP Growth aligns with state standards, helping us track how students progress toward grade-level proficiency.
- **Equity and Access:** The adaptive nature of the test supports equitable assessment by meeting each student at their level, regardless of background or ability.

Given our district's ongoing commitment to data-informed decision-making and personalized learning, MAP Growth offers a robust solution that enhances our capacity to meet students where they are and help them succeed.

Implementing this assessment tool will not only improve the quality of instruction but also foster greater student achievement across all grades. I respectfully urge the approval and procurement of NWEA MAP Growth for use in our district.

I appreciate your consideration and am available to answer any questions.

Samara Rivera-Rangel

CYPRESS  **FAIRBANKS**
INDEPENDENT SCHOOL DISTRICT

To: Darin Crawford
Assistant Superintendent for Support Services

From: Suzy Hunter
Nutrition Services Director

Date: May 14, 2025

Re: Milk and Juice for Nutrition Services
Annual Contract #25-07-3580

The following bids were received and opened at 1:00 p.m., Friday, March 21, 2025, as advertised and specified in documents concerning **Annual Contract #25-07-3580 Milk and Juice for Nutrition Services**. The bids received are located on page 2-4.

- ^a Overall best value to the District.
- ^b Does not offer best value to the District.
- ^c No award.
- ^d Does not meet District bid specifications.

Recommendation: Hiland Dairy Foods Company LLC

Estimated Expenditure: \$6,772,609.60

Contract Term: July 1, 2025 - June 30, 2026

Renewal: 2 Years

sm

Line 1 20661 - Cottage Cheese, Low Fat 5lb

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
Hiland Dairy Foods Company LLC	Hiland 5763 4pk	500	EA	\$9.7500	\$39.0000
DFA Dairy Brands Fluid LLC dba Oak Farms Houston	Dairy Pure 69453 2pk	500	EA	\$11.2500	\$22.5000

Line 2 20700 - Sour Cream, 32lb

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER EACH</u>
Hiland Dairy Foods Company LLC	Hiland Dairy 9223	60	EA	\$59.7800	\$59.7800

Line 3 20690 - Sour Cream, 5lb

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
Hiland Dairy Foods Company LLC	Hiland Dairy 9224 4pk	600	EA	\$9.6800	\$38.7200
DFA Dairy Brands Fluid LLC dba Oak Farms Houston	Dairy Pure 70058 2pk	600	EA	\$11.2500	\$22.5000

Line 4 20690 - Sour Cream 1lb

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER EACH</u>
Hiland Dairy Foods Company LLC	Hiland Dairy 14791	200	EA	\$2.2500	\$2.2500

Line 5 20670 - Half and Half

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
Hiland Dairy Foods Company LLC	Hiland Dairy 13557	700	EA	\$2.3500	\$28.2000
DFA Dairy Brands Fluid LLC dba Oak Farms Houston	Dairy Pure 68987	700	EA	\$2.6200	\$31.4400

Line 6 20680 - Heavy Cream 1 Quart

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
DFA Dairy Brands Fluid LLC dba Oak Farms Houston	Dairy Pure 68988	500	Quart	\$5.6000	\$67.2000
Hiland Dairy Foods Company LLC	Hiland Dairy 8151	500	Quart	\$7.1500	\$85.8000

Line 7 20506 - Juice, Apple, 4 oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
Hiland Dairy Foods Company LLC	Hiland Dairy 9504	35000	CS	\$0.1900	\$14.2500

Line 8 20506 - Juice, Grape, 4 oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
Hiland Dairy Foods Company LLC	Hiland Dairy 24363, Apple Cherry	13000	CS	\$0.2200	\$16.1300
Cool Tropics	Welch's by Cool Tropics 17001 Concord Grape Apple	13000	CS	\$0.3495	\$33.5500

Line 9 20499 - Juice, Orange, 4 oz

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
Hiland Dairy Foods Company LLC	Hiland Dairy 9508	27000	CS	\$0.2800	\$21.0000
Cool Tropics	Cool Tropics 17004 Rockin' Rio Red	27000	CS	\$0.3495	\$33.5500

Line 10 20605 - Milk, 1%, Non-Flavored, 1/2 Gallon

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
Hiland Dairy Foods Company LLC	Hiland Dairy 8074	400	EA	\$2.2000	\$19.8000
DFA Dairy Brands Fluid LLC dba Oak Farms Houston	Oak Farms 21255	400	EA	\$2.3000	\$20.7000

Line 11 20605 - Milk, Non-Fat, Non-Flavored, 1/2 Gallon

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
Hiland Dairy Foods Company LLC	Hiland Dairy1433	400	EA	\$2.1500	\$19.3500
DFA Dairy Brands Fluid LLC dba Oak Farms Houston	Oak Farms 21281	400	EA	\$2.3000	\$20.7000

Line 12 20590 - Milk, Whole, Non-Flavored, 1/2 Gallon

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
Hiland Dairy Foods Company LLC	Hiland Dairy 1111	2000	EA	\$2.3000	\$20.7000
DFA Dairy Brands Fluid LLC dba Oak Farms Houston	Oak Farms 21253	2000	EA	\$2.3000	\$20.7000

Line 13 20613 - Milk, 1%, Non-Flavored, Gallon

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
Hiland Dairy Foods Company LLC	Hiland Dairy 1346	400	EA	\$4.3000	\$17.2000
DFA Dairy Brands Fluid LLC dba Oak Farms Houston	Oak Farms 21260	400	EA	\$4.8000	\$19.2000

Line 14 20612 - Milk, Non-Fat, Non-Flavored, Gallon

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
Hiland Dairy Foods Company LLC	Hiland Dairy 1413	400	EA	\$4.2000	\$16.8000
DFA Dairy Brands Fluid LLC dba Oak Farms Houston	Oak Farms 21237	400	EA	\$4.8000	\$19.2000

Line 15 20611 - Milk, Whole, Non-Flavored, Gallon

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
Hiland Dairy Foods Company LLC	Hiland Dairy1031	2000	EA	\$4.5000	\$18.0000
DFA Dairy Brands Fluid LLC dba Oak Farms Houston	Oak Farms 21252	2000	EA	\$4.8000	\$19.2000

Line 16 Milk, 1% White, 1/2 Pint - Fixed

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
Hiland Dairy Foods Company LLC	Hiland Dairy 9171	60000	CS	\$0.3448	\$17.2400
DFA Dairy Brands Fluid LLC dba Oak Farms Houston	Dairy Pure 52129	60000	CS	\$0.3548	\$17.7400

Line 17 20550 - Milk, 1% White, 1/2 Pint - Escalating

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
Hiland Dairy Foods Company LLC	Hiland Dairy 9171	60000	CS	\$0.3348	\$16.7400
DFA Dairy Brands Fluid LLC dba Oak Farms Houston	Dairy Pure 52129	60000	CS	\$0.3466	\$17.3300

Line 18 Milk, Non-Fat Chocolate, 1/2 Pint - Fixed

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
Hiland Dairy Foods Company LLC	Hiland Dairy	174000	CS	\$0.3448	\$17.2400
DFA Dairy Brands Fluid LLC dba Oak Farms Houston	TruMoo 48116	174000	CS	\$0.3548	\$17.7400

Line 19 20560 - Milk, Non-Fat Chocolate, 1/2 Pint - Escalating

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
Hiland Dairy Foods Company LLC	Hiland Dairy 9178	174000	CS	\$0.3348	\$16.7400
DFA Dairy Brands Fluid LLC dba Oak Farms Houston	TruMoo 48116	174000	CS	\$0.3466	\$17.3300

Line 20 Milk, Non-Fat Strawberry, 1/2 Pint - Fixed

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
Hiland Dairy Foods Company LLC	Hiland Dairy 9177	375	CS	\$0.3448	\$17.2400
DFA Dairy Brands Fluid LLC dba Oak Farms Houston	TruMoo 48143	375	CS	\$0.3548	\$17.7400

Line 21 20570 - Milk, Non-Fat Strawberry, 1/2 Pint - Escalating

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
Hiland Dairy Foods Company LLC	Hiland Dairy 9177	375	CS	\$0.3348	\$16.7400
DFA Dairy Brands Fluid LLC dba Oak Farms Houston	TruMoo 48143	375	CS	\$0.3466	\$17.3300

Line 22 Milk, Whole, 1/2 Pint - Fixed

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
DFA Dairy Brands Fluid LLC dba Oak Farms Houston	Dairy Pure 52127	20	CS	\$0.3548	\$17.7400
Hiland Dairy Foods Company LLC	Hiland Dairy 9165	20	CS	\$0.3648	\$18.2400

Line 23 20610 - Milk, Whole, 1/2 Pint - Escalating

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
DFA Dairy Brands Fluid LLC dba Oak Farms Houston	Dairy Pure 52127	20	CS	\$0.3466	\$17.3300
Hiland Dairy Foods Company LLC	Hiland Dairy 9165	20	CS	\$0.3548	\$17.7400

Line 24 Milk, 1% White, 11 Ounce PET - Fixed

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
The Masters Distribution Systems Company	Diversified Marcel's 1% White Milk 10459	13750	CS	\$0.4870	\$13.1500
The Masters Distribution Systems Company	Diversified Marcel's FF White Milk 10473	13750	CS	\$0.4870	\$13.1500
Hiland Dairy Foods Company LLC	Hiland Dairy 35148	13750	CS	\$0.6300	\$25.2000

^c **Line 25 Milk, 1% White, 11 Ounce PET - Escalating**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
Hiland Dairy Foods Company LLC	Hiland Dairy 35148	13750	CS	\$0.6200	\$24.8000

Line 26 Milk, Non-Fat Chocolate, 11 Ounce PET - Fixed

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
The Masters Distribution Systems Company	Diversified Marcel's FF Chocolate Milk 10457	42500	CS	\$0.5130	\$13.8500
The Masters Distribution Systems Company	Diversified Marcel's 1% Chocolate Milk 10456	42500	CS	\$0.5241	\$14.1500
Hiland Dairy Foods Company LLC	Hiland Dairy 35149	42500	CS	\$0.6300	\$25.2000

^c **Line 27 Milk, Non-Fat Chocolate, 11 Ounce PET - Escalating**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>PRICE PER CASE</u>
Hiland Dairy Foods Company LLC	Hiland Dairy 35149	42500	CS	\$0.6200	\$24.8000



**Cypress-Fairbanks Independent School
District
Nutrition Services Department**
11355 Perry Road
Houston, Texas 77064
281-897-4543

TO: James Briscoe, Director of Procurement Services
FROM: Suzy Hunter, Nutrition Services Director
DATE: 5/14/2025
RE: Milk and Juice for Nutrition Services 25-07-3580

The purpose of this memo is to explain the evaluation scoring for the Milk and Juice for Nutrition Services 25-07-3580 bid. The vendor awarded has the highest scores per line based on the weighted criteria included in the solicitation. The weighted criteria were developed to maintain compliance with the United States Department of Agriculture regulations for federal programs.

Weighted criteria include purchase price, reputation of the vendor and vendor's goods or services, quality of the vendor's goods or services, extent to which the goods or services meet the needs of the District, and any other relevant factors specifically listed in the request for bid or proposal. The evaluating committee was comprised of our own internal procurement professionals and other relevant Nutrition Services staff.

The estimated spend for this contract was determined using the most recent contract term, current contract term's monthly average to calculate projected total, plus current inflation rate. The estimated spend was approximately \$6,642,102. The estimated expenditure for Milk and Juice for Nutrition Services 25-07-3580 is approximately \$6,772,609. The estimated spend did not consider new items, and a 20% increase in apple juice which allot for approximately \$130,507 for this bid award.

If you have any questions, please contact the Nutrition Services Department.

Sincerely,

Suzy Hunter

Suzy Hunter

Nutrition Services Director



To: Darin Crawford
Assistant Superintendent for Support Services

From: James Briscoe
Director of Procurement Services

Date: April 23, 2025

Re: Portable Building Deck, Ramp, Walkway Installations, and Related Services
Annual Contract #25-05-5200R-RFP

The following proposals were received and opened at 10:00 a.m., Friday, April 11, 2025, as specified in documents concerning **Annual Contract #25-05-5200R-RFP Portable Building Deck, Ramp, Walkway Installations, and Related Services**. The proposals received are located on page 2-3.

Recommendation based on Facilities and Construction Department's evaluation of overall best value to the District.

Recommendation Stone Building Systems, Inc.

Estimated Expenditure: \$89,439.75

Contract Term: June 24, 2025 - May 31, 2026

Renewal: 2 years

kj

Line 1 8'-0" x 16'-0" deck and 5'-0" (Clear Width) x 30'-0" ramp per portable building. Pricing to be with 3/4" pressure

SUPPLIER	QTY	UOM	UNIT PRICE
Frost Construction Co Inc	1	Square Foot	\$0.00
Stone Building Systems, Inc.	1	Square Foot	\$23.75
General Commercial Solutions, LLC	1	Square Foot	\$31.00
Nash Industries Inc	1	Square Foot	\$43.85
AZTECA Designs and Construction (AZTECA Designs, Inc.)	1	Square Foot	\$150.00

Line 2 8'-0" x 16'-0" deck and 5'-0" (Clear Width) x 30'-0" ramp per portable building. Pricing to be with 2x6 pressure

SUPPLIER	QTY	UOM	UNIT PRICE
Stone Building Systems, Inc.	1	Square Foot	\$26.75
General Commercial Solutions, LLC	1	Square Foot	\$32.00
Nash Industries Inc	1	Square Foot	\$48.23
AZTECA Designs and Construction (AZTECA Designs, Inc.)	1	Square Foot	\$175.00
Frost Construction Co Inc	1	Square Foot	\$32,000.00

Line 3 8'-0" x 16'-0" deck extension to existing deck with 3/4" pressure treated plywood decking surface.

SUPPLIER	QTY	UOM	UNIT PRICE
Frost Construction Co Inc	1	Square Foot	\$0.00
Stone Building Systems, Inc.	1	Square Foot	\$25.50
General Commercial Solutions, LLC	1	Square Foot	\$32.00
Nash Industries Inc	1	Square Foot	\$46.69
AZTECA Designs and Construction (AZTECA Designs, Inc.)	1	Square Foot	\$185.00

Line 4 8'-0" x 16'-0" deck extension to existing deck with 2x6 pressure treated decking surface.

SUPPLIER	QTY	UOM	UNIT PRICE
Stone Building Systems, Inc.	1	Square Foot	\$28.50
General Commercial Solutions, LLC	1	Square Foot	\$35.00
Nash Industries Inc	1	Square Foot	\$51.92
AZTECA Designs and Construction (AZTECA Designs, Inc.)	1	Square Foot	\$220.00
Frost Construction Co Inc	1	Square Foot	\$7,680.00

Line 5 5'-0" (Clear Width) wide ramp extension to existing deck/ramp with 3/4" pressure treated plywood decking

SUPPLIER	QTY	UOM	UNIT PRICE
Frost Construction Co Inc	1	Linear Foot	\$0.00
Stone Building Systems, Inc.	1	Linear Foot	\$142.50
General Commercial Solutions, LLC	1	Linear Foot	\$160.00
AZTECA Designs and Construction (AZTECA Designs, Inc.)	1	Linear Foot	\$185.00
Nash Industries Inc	1	Linear Foot	\$262.08

Line 6 5'-0" (Clear Width) wide ramp extension to existing deck/ramp with 2x6 pressure treated decking surface.

SUPPLIER	QTY	UOM	UNIT PRICE
Stone Building Systems, Inc.	1	Linear Foot	\$160.50
General Commercial Solutions, LLC	1	Linear Foot	\$175.00
AZTECA Designs and Construction (AZTECA Designs, Inc.)	1	Linear Foot	\$220.00
Nash Industries Inc	1	Linear Foot	\$293.08
Frost Construction Co Inc	1	Linear Foot	\$11,000.00

Line 7 5'-0" (Clear Width) wide stair – includes prep and paint.

SUPPLIER	QTY	UOM	UNIT PRICE
Stone Building Systems, Inc.	1	Each	\$1,150.00
General Commercial Solutions, LLC	1	Each	\$1,670.00
Nash Industries Inc	1	Each	\$2,240.00
AZTECA Designs and Construction (AZTECA Designs, Inc.)	1	Each	\$2,500.00
Frost Construction Co Inc	1	Each	\$3,600.00

Line 8 5'-0" wide elevated walkway between decks with 3/4" pressure treated plywood decking.

SUPPLIER	QTY	UOM	UNIT PRICE
Frost Construction Co Inc	1	Linear Foot	\$0.00
Nash Industries Inc	1	Linear Foot	\$56.00
Stone Building Systems, Inc.	1	Linear Foot	\$142.50
General Commercial Solutions, LLC	1	Linear Foot	\$215.00
AZTECA Designs and Construction (AZTECA Designs, Inc.)	1	Linear Foot	\$225.00

Line 9 5'-0" wide elevated walkway between decks with 2x6 pressure treated decking surface.

SUPPLIER	QTY	UOM	UNIT PRICE
Nash Industries Inc	1	Linear Foot	\$13.08

Stone Building Systems, Inc.	1	Linear Foot	\$160.50
General Commercial Solutions, LLC	1	Linear Foot	\$245.00
AZTECA Designs and Construction (AZTECA Designs, Inc.)	1	Linear Foot	\$300.00
Frost Construction Co Inc	1	Linear Foot	\$3,600.00

Line 10 5'-0"x 5'-0" ramp landing for ramps over 30'-0" long and intermediate landings, with 3/4" pressure treated

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
Frost Construction Co Inc	1	Square Foot	\$0.00
Stone Building Systems, Inc.	1	Square Foot	\$23.75
General Commercial Solutions, LLC	1	Square Foot	\$31.00
Nash Industries Inc	1	Square Foot	\$38.77
AZTECA Designs and Construction (AZTECA Designs, Inc.)	1	Square Foot	\$185.00

Line 11 5'-0"x 5'-0" ramp landing for ramps over 30'-0" long and intermediate landings, with 2x6 pressure treated

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
Nash Industries Inc	1	Square Foot	\$25.85
Stone Building Systems, Inc.	1	Square Foot	\$26.75
General Commercial Solutions, LLC	1	Square Foot	\$32.00
AZTECA Designs and Construction (AZTECA Designs, Inc.)	1	Square Foot	\$220.00
Frost Construction Co Inc	1	Square Foot	\$11,000.00

Line 12 Second ramp handrail per linear foot.

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
General Commercial Solutions, LLC	1	Linear Foot	\$30.50
Stone Building Systems, Inc.	1	Linear Foot	\$30.75
Frost Construction Co Inc	1	Linear Foot	\$75.00
Nash Industries Inc	1	Linear Foot	\$92.31
AZTECA Designs and Construction (AZTECA Designs, Inc.)	1	Linear Foot	\$250.00

Line 13 Unit price to repaint walkway surfaces with medium grey color slip resistant paint.

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
Stone Building Systems, Inc.	1	Square Foot	\$6.50
General Commercial Solutions, LLC	1	Square Foot	\$7.00
Frost Construction Co Inc	1	Square Foot	\$10.00
Nash Industries Inc	1	Square Foot	\$23.08
AZTECA Designs and Construction (AZTECA Designs, Inc.)	1	Square Foot	\$150.00

Line 14 5'-0"x 5'-0" stair landing with 5'-0" wide stairs and handrail to comply with ADA/ Texas Accessibility

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
Stone Building Systems, Inc.	1	Each	\$1,950.00
General Commercial Solutions, LLC	1	Each	\$2,225.00
Nash Industries Inc	1	Each	\$2,769.23
Frost Construction Co Inc	1	Each	\$4,500.00
AZTECA Designs and Construction (AZTECA Designs, Inc.)	1	Each	\$5,000.00

Line 15 Unit cost for treated wood sidewalk (2X4, 2X6, 2X8, etc.) constructed on-grade.

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
Stone Building Systems, Inc.	1	Square Foot	\$15.00
General Commercial Solutions, LLC	1	Square Foot	\$17.00
Frost Construction Co Inc	1	Square Foot	\$40.00
Nash Industries Inc	1	Square Foot	\$53.85
AZTECA Designs and Construction (AZTECA Designs, Inc.)	1	Square Foot	\$350.00

Line 16 Construct two new ADA / Texas Accessibility Standards / current IBC code with adopted City of Houston

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
General Commercial Solutions, LLC	1	Each Restroom Pair	\$25,800.00
Stone Building Systems, Inc.	1	Each Restroom Pair	\$25,900.00
AZTECA Designs and Construction (AZTECA Designs, Inc.)	1	Each Restroom Pair	\$59,850.00
Nash Industries Inc	1	Each Restroom Pair	\$75,000.00
Frost Construction Co Inc	1	Each Restroom Pair	\$150,000.00

25-05-5200R-RFP Portable Building Deck, Ramp, Walkway Installations, and Related Services

TEAM SCORE SUMMARY

Company/Vendor Name	Evaluator 1	Evaluator 2	Evaluator 3	Average Score	Ranking
Azteca Designs and Construction	87.20	77.60	86.80	83.87	4.00
Frost Construction Co Inc	52.00	58.50	54.50	55.00	5.00
General Commercial Solutions	88.80	86.30	88.80	87.97	2.00
Nash Industries Inc	83.60	88.40	85.40	85.80	3.00
Stone Building Systems, Inc.	97.00	97.00	97.00	97.00	1.00

(Withdrew Bid)

Jesse Clayburn
Assistant Superintendent of Facilities & Construction

TO: James Briscoe, Director of Procurement Services

FROM: Jesse Clayburn, Assistant Superintendent of Facilities & Construction

DATE: May 7, 2025

RE: **PORTABLE BUILDING DECK, RAMP, WALKWAY INSTALLATIONS,
AND RELATED SERVICES ANNUAL CONTRACT
PROPOSAL NO. 25-05-5200R-RFP
CONTRACT AWARD RECOMMENDATION**

The District received five (5) competitive sealed proposals on Friday, April 11, 2025, at 10:00 A.M. from interested contractors for the above referenced project. The Facilities & Construction Department has reviewed the proposals received. It is our recommendation to award a contract to Stone Building Systems, Inc., as our primary vendor with no secondary vendor for this annual contract based on the following:

- Stone Building Systems, Inc. has offered competitive pricing to address deck, ramp, and walkway installation needs for CFISD.
- Stone Building Systems, Inc. has successfully completed numerous projects for school districts in the Texas Gulf Coast area.
- Stone Building Systems, Inc. were the previously awarded vendor and have provided these services to CFISD for many years.

If you should have any questions, please do not hesitate to call.



Jesse Clayburn
Assistant Superintendent of Facilities and Construction

CYPRESS FAIRBANKS

INDEPENDENT SCHOOL DISTRICT

To: Darin Crawford
Assistant Superintendent for Support Services

From: Suzy Hunter
Nutrition Services Director

Date: May 14, 2025

Re: Produce for Nutrition Services
Contract #25-07-3680

The following bids were received and opened at 1:00 p.m., Friday, March 21, 2025, as advertised and specified in documents concerning **Contract #25-07-3680 Produce for Nutrition Services**. The bids received are located on pages 2-12.

- ^a Overall best value to the District based on user department evaluation.
- ^b No award.
- ^c Does not meet District specifications.
- ^d Does not offer best value to the District based on user department evaluation.
- ^e Primary vendor award.
- ^f Secondary vendor award.

Recommendation: Brothers Produce Inc.
Hardies Fresh Foods
Labatt Food Service
Latin Specialties, LLC
Peterson Farms Fresh, LLC

Estimated Expenditure: \$6,189,903.50

Contract Term: July 1, 2025 - June 30, 2026

Renewal: 1 Year

pm

Line 1 26033 - Apples, Fuji, Whole

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Labatt Food Service	9800015	100	CS	\$0.79	\$31.52 ^a
Hardies Fresh Foods	00025	100	CS	\$0.83	\$33.50
Brothers Produce Inc.	10930	100	CS	\$0.85	\$34.00

Line 2 26037 - Apples, Gala, Whole

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Labatt Food Service	9800055	1000	CS	\$0.75	\$30.13 ^a
Brothers Produce Inc.	2141	1000	CS	\$0.85	\$34.00

Line 3 26020 - Apples, Granny Smith, Whole

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1452	2600	CS	\$0.90	\$36.00 ^a
Hardies Fresh Foods	00058	2600	CS	\$0.95	\$38.00
Labatt Food Service	9800558	2600	CS	\$0.95	\$38.02

^b **Line 4 26000 - Apples, Green, Diced**

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
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Line 5 Apples, Green, Sliced, Individually Wrapped

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Peterson Farms Fresh, LLC	203127	100	CS	\$2.16	\$27.00 ^a
Hardies Fresh Foods	15183	100	CS	\$2.92	\$36.50

Line 6 26036 - Apples, Honeycrisp, Whole

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Labatt Food Service	67314	100	CS	\$0.87	\$34.75 ^c
Brothers Produce Inc.	90835	100	CS	\$1.15	\$46.00 ^a

Line 7 Apples, Mixed, Sliced, Individually Wrapped

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Hardies Fresh Foods	14788	100	CS	\$2.76	\$34.50 ^a

Line 8 26023 - Apples, Pink Lady, Whole

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Labatt Food Service	9815007	100	CS	\$0.87	\$34.76 ^a
Brothers Produce Inc.	1096	100	CS	\$0.90	\$36.00

^b **Line 9 26010 - Apples, Red, Diced**

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
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Line 10 26050 - Apples, Red, Sliced, Individually Wrapped

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Peterson Farms Fresh, LLC	203102	22000	CS	\$1.80	\$22.44 ^a
Hardies Fresh Foods	14104	22000	CS	\$2.24	\$28.00
Brothers Produce Inc.	3564	22000	CS	\$2.34	\$29.25

Line 11 25000 - Asparagus, Large

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	177	100	CS	\$4.09	\$45.00 ^a

Line 12 25011 - Avocado, Haas, Large

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	22199	100	CS	\$1.08	\$26.00 ^a

Line 13 27001 - Basil, Fresh

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Latin Specialties, LLC	H1BASIL	1300	CS	\$8.00	\$8.00 ^d
Hardies Fresh Foods	1306	1300	CS	\$8.50	\$8.50 ^a
Brothers Produce Inc.	91775	1300	CS	\$9.00	\$9.00

Line 14 25020 - Beans, Green

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Latin Specialties, LLC	FCGBEANLB5CS	100	CS	\$2.60	\$26.00 ^a
Brothers Produce Inc.	1074	100	CS	\$3.00	\$30.00

^b Line 15 Berries, Mixed, Individually Wrapped

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	3335	100	CS	\$9.20	\$115.00

Line 16 26102 - Blackberries

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1026	350	CS	\$5.33	\$24.00 ^a

Line 17 26100 - Blueberries

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1018	100	CS	\$5.72	\$25.75 ^a

Line 18 Blueberries, Individually Wrapped

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	3610	100	CS	\$12.45	\$155.63 ^a

Line 19 25032 - Broccoli Florets

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	2865	300	CS	\$2.04	\$24.50 ^a
Labatt Food Service	9812520	300	CS	\$2.49	\$29.86

Line 20 25115 - Broccoli Florets, Individually Wrapped

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Labatt Food Service	9800251	100	CS	\$3.16	\$21.70 ^a
Brothers Produce Inc.	2329	100	CS	\$4.80	\$45.00

Line 21 25042 - Broccoli Slaw

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1358	100	CS	\$1.40	\$28.00 ^a

Line 22 25050 - Cabbage, 3-Way, Chopped

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	17821	200	CS	\$0.74	\$14.75 ^a
Hardies Fresh Foods	30084	200	CS	\$0.98	\$19.50
Labatt Food Service	9803529	200	CS	\$1.16	\$23.22

Line 23 Cabbage, Green, Whole Head

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1045	100	CS	\$0.51	\$23.00 ^a

Line 24 25080 - Cabbage, Red, Shredded

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	10071	400	CS	\$1.38	\$13.80 ^a
Labatt Food Service	9820184	400	CS	\$1.50	\$30.04

Line 25 25083 - Cabbage Slaw, Fine Shred

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	22269	100	CS	\$1.17	\$5.85 ^a

Line 26 26120 - Cantaloupe, Fresh Cut 1/2" - 3/4"

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Latin Specialties, LLC	FCCANTCHLB5	32000	CS	\$3.10	\$15.50 ^a
Labatt Food Service	9826340	32000	CS	\$3.24	\$16.20
Brothers Produce Inc.	18463	32000	CS	\$3.40	\$17.00

Line 27 25113 - Carrots, Coins

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Latin Specialties, LLC	FCCARC14INLB5CS	100	CS	\$1.05	\$21.00 ^d
Brothers Produce Inc.	1087	100	CS	\$1.10	\$22.00 ^a

Line 28 25098 - Carrots, Jumbo, 50 LB

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Latin Specialties, LLC	CARROT	100	CS	\$0.38	\$19.00 ^d
Brothers Produce Inc.	2564	100	CS	\$0.56	\$28.00 ^a

Line 29 25091 - Carrots, Jumbo, 5 LB

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	22337	100	CS	\$0.86	\$4.30 ^a
Latin Specialties, LLC	CARROT5	100	CS	\$1.00	\$5.00

Line 30 25131 - Carrots, Matchstick, Shredded

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Latin Specialties, LLC	FCCARMSLB5CS	1800	CS	\$0.90	\$18.00 ^d
Hardies Fresh Foods	3922	1800	CS	\$0.98	\$19.50 ^a
Brothers Produce Inc.	1253	1800	CS	\$0.99	\$19.80
Labatt Food Service	9820029	1800	CS	\$1.05	\$21.00

Line 31 25103 - Carrots, Individually Wrapped

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1106	100	CS	\$1.35	\$25.25 ^a
Hardies Fresh Foods	05354	100	CS	\$1.37	\$25.75
Labatt Food Service	9820010	100	CS	\$1.41	\$26.47

^b **Line 32 Carrots, Rainbow, Individually Wrapped**

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
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Line 33 Cauliflorets 1/2 Cup, Individually Wrapped

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Labatt Food Service	9805406	100	CS	\$4.55	\$28.43 ^d
Brothers Produce Inc.	2200	100	CS	\$6.00	\$37.50 ^a

^b **Line 34 25154 - Cauliflower, Florets, Colorful**

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
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^b **Line 35 25153 - Cauliflower, Florets, Romanesco**

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
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Line 36 25151 - Cauliflower, Florets, White

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1112	100	CS	\$2.67	\$32.00 ^a

Line 37 25162 - Celery

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1133	100	CS	\$0.49	\$24.50 ^a

Line 38 25173 - Celery Sticks

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1137	100	CS	\$1.55	\$31.00 ^a
Labatt Food Service	9820012	100	CS	\$1.65	\$33.06

Line 39 Celery Sticks, Individually Wrapped

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Labatt Food Service	9810224	100	CS	\$2.58	\$24.20 ^d
Brothers Produce Inc.	3613	100	CS	\$4.05	\$38.00 ^a

Line 40 27010 - Cilantro, 60ct

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1130	100	CS	\$1.40	\$21.00 ^a

Line 41 27020 - Cilantro, Prewashed and Trimmed

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	11301	1300	CS	\$4.38	\$17.50 ^a

^b Line 42 Cucumber, Mini

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
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Line 43 25192 - Cucumber, Whole Select, Pack Size 5 LB

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Latin Specialties, LLC	CUCUM05	27000	CS	\$0.90	\$4.50 ^a
Hardies Fresh Foods	01034	27000	CS	\$0.90	\$4.50 ^d
Brothers Produce Inc.	22387	27000	CS	\$1.10	\$5.50

Line 44 25190 - Cucumber, Whole Select, Pack Size 45 LB

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Latin Specialties, LLC	CUCUM50	950	CS	\$0.47	\$21.00 ^a
Brothers Produce Inc.	1640	950	CS	\$0.49	\$22.00
Hardies Fresh Foods	74071	950	CS	\$0.49	\$22.00

Line 45 25193 - Cucumber, 1/4" Sliced

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Labatt Food Service	9810234	100	CS	\$1.73	\$34.50 ^a
Latin Specialties, LLC	FCCUCPSLB5CS	100	CS	\$1.80	\$36.00
Brothers Produce Inc.	1014	100	CS	\$2.20	\$44.00

Line 46 28010 - Eggs, Fresh

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1175	100	CS	\$3.27	\$85.00 ^a

Line 47 28002 - Eggs, Whole, Hard Boiled Pack

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1169	100	CS	\$6.00	\$60.00 ^a

Line 48 26300 - Fruit Mix, Cantaloupe (40%), Honeydew (40%), and Red Grapes (20%)

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Latin Specialties, LLC	FCFM3WAYLB5	24000	CS	\$3.40	\$17.00 ^{a, e}
Labatt Food Service	9832530	24000	CS	\$3.48	\$17.38 ^c
Brothers Produce Inc.	10485	24000	CS	\$3.89	\$19.45 ^d
Hardies Fresh Foods	1235	24000	CS	\$5.20	\$26.00 ^f

Line 49 27041 - Garlic, Peeled

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Hardies Fresh Foods	09945	220	CS	\$3.20	\$64.00 ^d
Latin Specialties, LLC	GARPEEL	220	CS	\$3.25	\$65.00 ^d
Brothers Produce Inc.	1185	220	CS	\$3.90	\$78.00 ^a

Line 50 26165 - Grapefruit, Whole

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1196	100	CS	\$0.94	\$34.00 ^a

^b Line 51 26140 - Grapefruit, Segments

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER EACH</u>	<u>PRICE PER CASE</u>
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Line 52 26180 - Grapes, Red, Seedless

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1150	670	CS	\$1.67	\$30.00 ^a
Latin Specialties, LLC	GRAPERSL	670	CS	\$1.94	\$35.00
Hardies Fresh Foods	01245	670	CS	\$1.97	\$35.50

Line 53 26192 - Grapes, Off the Stem, 1/2 cup, Individually Wrapped

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Latin Specialties, LLC	FCRGRAPE225OZCS	23100	CS	\$3.22	\$68.00 ^d
Hardies Fresh Foods	01251	23100	CS	\$3.30	\$69.50 ^a
Labatt Food Service	9812233	23100	CS	\$3.87	\$54.47

Line 54 Grapes, Clusters, 150/2-4oz, Pack Size 21 LB box

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1151	100	CS	\$2.50	\$45.00 ^a

^b **Line 55 Guava, Slices, Individually Wrapped**

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
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Line 56 26222 - Juice, Lemon

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER EACH</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1115	100	CS	\$6.00	\$36.00 ^a
Hardies Fresh Foods	01531	100	CS	\$6.08	\$36.50

Line 57 26232 - Juice, Lime

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER EACH</u>	<u>PRICE PER CASE</u>
Hardies Fresh Foods	01541	250	CS	\$6.58	\$39.50 ^d
Brothers Produce Inc.	1221	250	CS	\$7.17	\$43.00 ^a

Line 58 26250 - Kiwi, Whole

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1936	100	CS	\$2.84	\$19.85 ^d
Hardies Fresh Foods	71003	100	CS	\$3.14	\$22.00 ^a

^b **Line 59 Kiwi Baby, Kiwi berries**

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
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^b **Line 60 Kumquats**

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
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Line 61 26260 - Lemons, Choice

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Labatt Food Service	9804006	100	CS	\$0.83	\$29.01 ^d
Brothers Produce Inc.	1165	100	CS	\$0.91	\$32.00 ^a
Hardies Fresh Foods	01642	100	CS	\$0.97	\$34.00

Line 62 25228 - Lettuce, Arcadian Blend

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	5249	100	CS	\$3.62	\$10.85 ^a

Line 63 25287 - Lettuce, Boston BIBB

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	22147	100	CS	\$1.33	\$8.00 ^a

Line 64 25291 - Lettuce, Green Leaf, Premium

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1240	100	CS	\$1.08	\$23.75 ^a

Line 65 25315 - Lettuce, Hydroponic, Crispy Leaf

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Hardies Fresh Foods	24766	3900	CS	\$5.41	\$32.50 ^a
Labatt Food Service	9806665	3900	CS	\$5.77	\$34.66

Line 66 25314 - Lettuce, Hydroponic, Blend

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Hardies Fresh Foods	24768	2300	CS	\$5.41	\$32.50 ^a
Labatt Food Service	9806667	2300	CS	\$5.77	\$34.66

Line 67 25250 - Lettuce, Kale, Sliced

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
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Line 68 25310 - Lettuce, Mesclun Spring Mix

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1163	500	CS	\$2.15	\$25.75 ^a
Labatt Food Service	69119	500	CS	\$2.35	\$28.23

Line 69 25308 - Lettuce, Romaine Hearts

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1234	2900	CS	\$1.20	\$24.00 ^a

Line 70 25460 - Lettuce, Romaine, Chopped

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1062	2670	CS	\$1.79	\$21.50 ^a
Labatt Food Service	9814955	2670	CS	\$2.05	\$24.65

Line 71 25461 - Lettuce, Romaine, Shredded

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	2576	700	CS	\$1.88	\$22.50 ^a
Labatt Food Service	9854950	700	CS	\$1.98	\$23.74

Line 72 26284 - Limes, Persian

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1220	100	CS	\$1.05	\$41.95 ^a
Latin Specialties, LLC	L250	100	CS	\$1.05	\$42.00

Line 73 26290 - Limes, Key

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Latin Specialties, LLC	P027	70	CS	\$1.15	\$39.00 ^a
Brothers Produce Inc.	1229	70	CS	\$1.18	\$39.95

Line 74 Mango, Spears

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Latin Specialties, LLC	FCMANGOSLB5	100	CS	\$4.80	\$24.00 ^a
Brothers Produce Inc.	2783	100	CS	\$12.60	\$63.00

Line 75 25311 - Mint, Fresh

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	91779	100	CS	\$8.50	\$8.50 ^a
Hardies Fresh Foods	1357	100	CS	\$9.00	\$9.00
Latin Specialties, LLC	H1MINT	100	CS	\$12.00	\$12.00

Line 76 25331 - Mushrooms, Button, Sliced

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1279	80	CS	\$2.50	\$25.00 ^a
Hardies Fresh Foods	12821	80	CS	\$2.55	\$25.50

Line 77 25341 - Onions, Green, Bunches

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1300	100	CS	\$2.04	\$24.50 ^a

Line 78 25340 - Onions, Green, Iceless

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1305	350	CS	\$2.59	\$20.75 ^a
Hardies Fresh Foods	2257	350	CS	\$2.75	\$22.00

Line 79 25363 - Onions, Red, Diced 1/4"

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	4090	650	CS	\$1.90	\$38.00 ^a
Latin Specialties, LLC	FCROND14INLB5CS	650	CS	\$1.90	\$38.00 ^d

Line 80 25350 - Onions, Red, Jumbo

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1309	160	CS	\$0.78	\$19.50 ^a
Latin Specialties, LLC	ONIONRJ	160	CS	\$0.84	\$21.00
Hardies Fresh Foods	71406	160	CS	\$0.88	\$22.00

Line 81 25362 - Onions, Yellow, Diced 3/8"

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Hardies Fresh Foods	02341	400	CS	\$1.45	\$29.00 ^a
Latin Specialties, LLC	FCYOND38INLB5CS	400	CS	\$1.60	\$32.00
Brothers Produce Inc.	1362	400	CS	\$1.60	\$32.00

Line 82 25365 - Onions, Yellow, Sliced 1/8"

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Latin Specialties, LLC	FCYONS18INLB5CS	250	CS	\$1.60	\$32.00 ^d
Brothers Produce Inc.	1361	250	CS	\$1.70	\$34.00 ^a

Line 83 25360 - Onions, Yellow, Jumbo

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1350	100	CS	\$0.43	\$21.50 ^a
Latin Specialties, LLC	ONIONYJ	100	CS	\$0.50	\$25.00
Hardies Fresh Foods	71415	100	CS	\$0.52	\$26.00

Line 84 26400 - Oranges, Clementine

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1342	9000	CS	\$1.27	\$38.00 ^a
Hardies Fresh Foods	71420	9000	CS	\$1.32	\$39.50

Line 85 26315 - Oranges, Mandarin

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1342	450	CS	\$1.27	\$38.00 ^a

Line 86 26310 - Oranges, Navel

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1338	5000	CS	\$0.78	\$31.00 ^a
Hardies Fresh Foods	2415	5000	CS	\$0.80	\$32.00
Latin Specialties, LLC	ORANGESM	5000	CS	\$0.83	\$33.00

Line 87 26316 - Oranges, Valencia

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1338	140	CS	\$0.78	\$31.00 ^a
Hardies Fresh Foods	2415	140	CS	\$0.80	\$32.00
Latin Specialties, LLC	ORANGES	140	CS	\$0.85	\$34.00

Line 88 Papaya, Chunks, Individually Wrapped

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Latin Specialties, LLC	FCPAPC2OZCS	100	CS	\$9.92	\$62.00 ^a

Line 89 27070 - Parsley, Curley, Fresh

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1390	100	CS	\$1.43	\$20.00 ^a

Line 90 26353 - Peaches, Whole

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1423	100	CS	\$1.73	\$38.00 ^a

Line 91 26320 - Pears, Green, Bartlett, Whole

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1872	100	CS	\$1.00	\$40.00 ^a
Labatt Food Service	9821042	100	CS	\$1.25	\$50.08

Line 92 26331 - Pears, Green, D'Anjour, Whole

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1872	100	CS	\$1.00	\$40.00 ^a
Labatt Food Service	9821042	100	CS	\$1.25	\$50.08

Line 93 25370 - Peas, Snow

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1814	100	CS	\$3.00	\$30.00 ^a

Line 94 25380 - Pepper, Bell, Green, Whole

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1400	100	CS	\$0.92	\$22.00 ^a
Latin Specialties, LLC	BELLG11	100	CS	\$1.82	\$20.00

Line 95 25400 - Pepper, Bell, Green, Diced 3/8"

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Labatt Food Service	9821232	500	CS	\$1.72	\$34.37 ^d
Latin Specialties, LLC	FCGBD38INLB5CS	500	CS	\$1.80	\$36.00 ^d
Brothers Produce Inc.	1403	500	CS	\$1.85	\$37.00 ^a

Line 96 Pepper, Bell, Green, Sliced 1/4"

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Labatt Food Service	9821520	100	CS	\$1.90	\$37.99 ^d
Brothers Produce Inc.	3612	100	CS	\$2.60	\$13.00 ^a
Latin Specialties, LLC	FCGBJLB5	100	CS	\$4.40	\$22.00

Line 97 25393 - Pepper, Bell, Red, Whole

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1068	100	CS	\$1.91	\$21.00 ^a
Latin Specialties, LLC	BELLR11	100	CS	\$2.18	\$24.00

Line 98 Pepper, Bell, Red, Diced 1/4"

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Latin Specialties, LLC	FCRBD14INLB5CS	100	CS	\$2.80	\$56.00 ^a
Brothers Produce Inc.	515	100	CS	\$3.75	\$75.00

Line 99 Pepper, Bell, Red, Sliced 1/4"

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	649	100	CS	\$3.73	\$18.65 ^a
Latin Specialties, LLC	FCRBJ14INLB5CS	100	CS	\$5.00	\$25.00

^b **Line 100 Pepper, Hatch, Green Chile, Whole**

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
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Line 101 25410 - Pepper, Jalapeno, Whole

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Latin Specialties, LLC	P0220	100	CS	\$0.95	\$19.00 ^a
Brothers Produce Inc.	1410	100	CS	\$1.08	\$21.55

Line 102 Pepper, Jalapeno, Diced

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Latin Specialties, LLC	FCJALD14INLB5	100	CS	\$2.30	\$23.00 ^a
Labatt Food Service	9839998	100	CS	\$3.10	\$31.02
Brothers Produce Inc.	1930	100	CS	\$3.78	\$37.75
Hardies Fresh Foods	6293	100	CS	\$3.85	\$38.50

Line 103 Pepper, Serrano, Whole

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	22403	100	CS	\$0.80	\$28.00 ^a
Latin Specialties, LLC	P04605	100	CS	\$1.40	\$42.00

Line 104 Pepper, Sweet, Mini

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	5241	100	CS	\$3.13	\$37.50 ^a

^b **Line 105 26361 - Pineapple, Golden, Whole**

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	22292	100	CS	\$0.75	\$3.00
Hardies Fresh Foods	2712	100	CS	\$0.75	\$3.00
Latin Specialties, LLC	P03701	100	CS	\$0.82	\$3.25

Line 106 26340 - Pineapple, Golden, Chunks 1/2" - 3/4"

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Latin Specialties, LLC	FCPINECHLB5	47000	CS	\$2.80	\$14.00 ^a
Labatt Food Service	9852225	47000	CS	\$3.19	\$15.93
Brothers Produce Inc.	18461	47000	CS	\$3.50	\$17.50
Hardies Fresh Foods	21561	47000	CS	\$4.80	\$24.00

Line 107 Pineapple, Pink, Chunks 1/2" - 3/4"

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Labatt Food Service	9832531	100	CS	\$5.97	\$29.86 ^a
Hardies Fresh Foods	29486	100	CS	\$7.90	\$39.50

Line 108 25421 - Potatoes, Russet, Whole, Washed and Wrapped

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Latin Specialties, LLC	POTRUSSALUM	200	CS	\$0.72	\$36.00 ^a
Brothers Produce Inc.	1562	200	CS	\$0.78	\$38.90

Line 109 25440 - Potato, Red, Whole

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Latin Specialties, LLC	POTREDB	100	CS	\$0.60	\$30.00 ^a
Brothers Produce Inc.	1523	100	CS	\$0.64	\$32.00
Hardies Fresh Foods	2875	100	CS	\$0.64	\$32.00

Line 110 25431 - Potato, Russet, Whole, 50ct

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1550	100	CS	\$0.50	\$24.80 ^a
Hardies Fresh Foods	71563	100	CS	\$0.66	\$33.00
Latin Specialties, LLC	POTRUSS	100	CS	\$0.72	\$36.00

Line 111 25420 - Potato, Russet, Whole, 60ct

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1560	100	CS	\$0.50	\$24.80 ^a
Hardies Fresh Foods	72625	100	CS	\$0.66	\$33.00
Latin Specialties, LLC	POTRUSS	100	CS	\$0.72	\$36.00

Line 112 25247 - Potato, Sweet, Regular, Whole

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1785	100	CS	\$0.47	\$18.85 ^a

Line 113 25426 - Potato, Sweet, 3/8" Sticks

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Labatt Food Service	9850033	100	CS	\$0.84	\$16.78 ^d
Brothers Produce Inc.	436	100	CS	\$2.70	\$54.00 ^a

Line 114 25454 - Radish, Red, Sliced 1/8"

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	2898	120	CS	\$1.25	\$25.00 ^a

Line 115 26105 - Raspberries

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1024	100	CS	\$5.56	\$25.00 ^a

Line 116 25500 - Spinach, Flat Leaf

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1655	100	CS	\$1.72	\$17.15 ^a
Labatt Food Service	9814930	100	CS	\$1.96	\$19.56

Line 117 25520 - Squash, Yellow

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1610	100	CS	\$1.05	\$21.00 ^a
Latin Specialties, LLC	YSQUASH	100	CS	\$1.05	\$21.00 ^d

Line 118 25610 - Squash, Zucchini

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1620	100	CS	\$0.90	\$18.00 ^a
Latin Specialties, LLC	ZUCC	100	CS	\$0.95	\$19.00

Line 119 26370 - Strawberries

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1020	1100	CS	\$3.06	\$24.50 ^a
Hardies Fresh Foods	71817	1100	CS	\$3.63	\$29.00

^b Line 120 Strawberries, Hulled and Washed

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
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Line 121 Tomatillos, Washed, Whole

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Latin Specialties, LLC	Tomatillo	100	CS	\$0.81	\$28.50 ^a
Brothers Produce Inc.	1631	100	CS	\$0.90	\$31.40

Line 122 25593 - Tomatillos, Diced

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Latin Specialties, LLC	FCTOMATD12INCS	100	CS	\$2.90	\$58.00 ^a

^b Line 123 25565 - Tomatoes, Dark Red and Gold, Grape Medley

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
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Line 124 Tomatoes, Grape, Individually Wrapped

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	2213	100	CS	\$3.73	\$35.00 ^a
Labatt Food Service	9810027	100	CS	\$4.32	\$16.19

Line 125 25560 - Tomatoes, Grape

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Labatt Food Service	9800302	1700	CS	\$1.48	\$26.72 ^a
Brothers Produce Inc.	96485	1700	CS	\$2.40	\$48.00

Line 126 25570 - Tomatoes, Grape, Pint

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Labatt Food Service	9813114	4000	CS	\$1.64	\$19.72 ^a
Brothers Produce Inc.	138	4000	CS	\$2.00	\$24.00

Line 127 25587 - Tomatoes, Salad, Diced 1/2"

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Labatt Food Service	9813505	1900	CS	\$1.47	\$29.47 ^d
Brothers Produce Inc.	4040	1900	CS	\$1.95	\$39.00 ^a

Line 128 25586 - Tomatoes, Sliced

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1731	100	CS	\$2.20	\$44.00 ^a
Labatt Food Service	9850069	100	CS	\$2.41	\$48.16

Line 129 25596 - Turnip, Purple Top

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Brothers Produce Inc.	1670	100	CS	\$1.88	\$47.00 ^a

Line 130 26413 - Watermelon

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Hardies Fresh Foods	1866	660	CS	\$0.75	\$10.50 ^a
Latin Specialties, LLC	WATERM	660	CS	\$0.85	\$11.00
Brothers Produce Inc.	91290	660	CS	\$0.92	\$12.00

Line 131 26416 - Watermelon, Chunks 1"

<u>SUPPLIER</u>	<u>PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER POUND</u>	<u>PRICE PER CASE</u>
Labatt Food Service	9813555	5500	CS	\$2.38	\$11.91 ^a
Latin Specialties, LLC	FCWATERCHLB5	5500	CS	\$3.30	\$16.50
Brothers Produce Inc.	18464	5500	CS	\$3.45	\$17.25
Hardies Fresh Foods	1876	5500	CS	\$5.30	\$26.50



**Cypress-Fairbanks Independent School District
Nutrition Services Department**

11355 Perry Road
Houston, Texas 77064
281-897-4543

TO: James Briscoe, Director of Procurement Services
FROM: Suzy Hunter, Nutrition Services Director
DATE: 5/14/2025
RE: Produce for Nutrition Services 25-07-3680

The purpose of this memo is to explain the evaluation scoring for the Produce for Nutrition Services 25-07-3680 bid. The vendor awarded has the highest scores per line based on the weighted criteria included in the solicitation. The weighted criteria were developed to maintain compliance with the United States Department of Agriculture regulations for federal programs.

Weighted criteria include purchase price, reputation of the vendor and vendor's goods or services, quality of the vendor's goods or services, extent to which the goods or services meet the needs of the District, and any other relevant factors specifically listed in the request for bid or proposal. The evaluating committee was comprised of our own internal procurement professionals and other relevant Nutrition Services staff.

The estimated expenditure for this bid is significantly lower compared to the estimated spend. Several factors are contributing to this decrease including additional entitlement funds from USDA for the DOD Fresh Fruits and Vegetables program; competitive pricing due to new vendors participating resulting in lower cost than previous years on large volume items; and several items were not able to be awarded.

If you have any questions, please contact the Nutrition Services Department.

Sincerely,

Suzy Hunter

Suzy Hunter

Nutrition Services Director

CYPRESS FAIRBANKS

INDEPENDENT SCHOOL DISTRICT

To: Darin Crawford
Assistant Superintendent for Support Services

From: James Briscoe
Director of Procurement Services

Date: May 14, 2025

Re: Restaurant/Catering and Delivery Services
Annual Contract #25-07-2030R-RFP
Renewals #24-07-2030RFP, #23-07-2030RFP-2, #22-07-2030RFP-3, & #21-07-2030RFP-4

Solicitations will be received on a continual basis as advertised and specified through June 30, 2026 for **Annual Contract #25-07-2030R-RFP Restaurant/Catering and Delivery Services**.

Recommendation: Approve all vendors listed and vendors added throughout the solicitation period.

Estimated Annual Expenditure: \$1,100,000.00

Contract Term: July 1, 2025 - June 30, 2026

Renewals:

#25-07-2030R-RFP	4 Years
#24-07-2030R-RFP	3 Years
#23-07-2030RFP	2 Years
#22-07-2030RFP	1 Year
#21-07-2030RFP	

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21-07-2030RFP-4

Fajita Pete's
Gooney's Ice Cream Sandwiches
Howdy Homemade Ice Cream Katy
James Coney Island
Kolache Factory - Cypress
Nom Tom Bot Hospitality
Food Truck "Insurance"
Nothing Bundt Cakes
Papa Murphys Tomball
Raising Cane's (All Locations)
Sweet Dreams Gourmet/Sugar Bunch Creations
Take the Cake (Common Bond Cakehouse, LLC)
Travelin Tom's Coffee

22-07-2030RFP-3

CABO BOB'S LLC
Chicken Salad Chick
Crust Pizza Barker Cypress
Crust Pizza Cypress Denel LLC
Domino's Pizza12633
Domino's Pizza 6636
Domino's Pizza 8042
Jeremiah's Italian Ice
Bless Donuts & Moore LLC - Edvin Castanon
KRMIL, Inc dba Schlotzsky's and Cinnabon
Luby's Restaurant Corporation
Madi About Cakes
Mini Melts of America Inc.
Panera Bread EYM Cafe of Texas
Shiraz Equity Group (dba Jeremiah's Italian Ice)
Spring Creek Catering
Williams Franchising LLC dba Jersey Mike's

23-07-2030RFP-2

Bad Ass Coffee of Hawaii
Chick-fil-A Elyson
Chick-fil-A Spring Cypress and October Eighth, inc.
Chuy's Opco, inc.
Creekwood Grill
Flying Biscuit Cafe
Freddy's Frozen Custard
Frios Gourmet Popsicles
Jacob Wylie - Kona Ice of Tomball
Lenny Subs
Southern Ice Cream

24-07-2030R-RFP

Adriatic Cafe Italian Grill - Tomball
Adriatic Cafe Italian Grill - Houston
A-Que Lister's SmokeHouse & Catering LLC
Alonti Catering - Pepi Corporation
Andy's Kitchen
Bahama Bucks - Gotta Lotta Sno LLC
Carl's BBQ
Carrabbas Italian Grill - OSI Restaurant Partners, LLC
Chick-fil-A 1960 & Cutten - Caddenhead Group
Chick-fil-A FM1960 & Eldridge Pkwy
Chick-fil-a Hwy 290 and Jones Rd
Chick-fil-a 290 and Spring Cypress (Norm Kober)
Chick-fil-A Copperfield
Chick-fil-A Fairfield Towne Center
Chick-fil-A Fairfield Towne Center - Barker Cypress
Chick-fil-A West little York
DonutNV of West Central Houston TX
Donut Shack
Eats Mesquite Grill
Good EatZ LLC
GNG Times Hospitality Services, LLC DBA Marco's Pizza
GNG Times MC Hospitality Servicess LLC DBA Marco's Pizza
Harris County Smokehouse - Chambers Foods, Inc
H-E-B / TrueTXBBQ
Honey Baked Ham

Restaurant-Catering and Delivery Services

Annual Contract # 25-07-2030R-RFP, Renewals #24-07-2030R-RFP, #23-07-2030RFP-2, #22-07-2030RFP-3, #21-07-2030RFP-4, Page 3 of 3

Htown Donuts
JASON'S DELI - COP
Jersey Mike's Subs-Bridgeland - Weim Group 99 LLC
Jersey Mike's Subs 1836 Foods LLC
Jersey Mike's Subs - Weim
JONZ 1
KARMA KOLACHE Fairfield
Kolache Bar
Marco's Pizza - MPFRY LLC
Marco's Pizza Store 5117
Marco's Pizza BGBC11.Inc
Niall QSR Concepts, LLC DBA Mountain Mike's Pizza
Papa Johns Pizza - DCT TEXAS, LLC
Locations :
- 7700 Hwy 6 North8 Houston 77095
- 9110 Jones Rd #133 Houston 77065
- 26281 NW Freeway #250 Cypress 77429
- 7014 Fry Rd Ste 110 Cypress 77433
- Store #1824 3719 N Fry Rd Ste A, Katy, TX 77449
Pizzaiolos gourmet pizza (Pizzaiolos Express)
Spring Creek Catering
Rudy's "Country Store" and Bar-B-Q
Rudy's Mexican Grill
Texas Mesquite Grill
Texas Roadhouse
The Backyard Grill
Willie's Grill & Icehouse
Wing Snob Katy - JAR Group
Wing Wagon

25-07-2030R-RFP

Will be issued on July 1, 2025.

Memo:

To: Darin Crawford, *Assistant Superintendent for Support Services*

From: James Briscoe, *Director of Procurement Services*

Subject Renewal Recommendation contract # 25-07-2030R-RFP for Restaurant/Catering and Delivery Services

Date: 05/27/2025

This memorandum outlines the evaluation and renewal recommendation for contract # 25-07-2030R-RFP for Restaurant/Catering and Delivery Services.

The solicitation was originally structured as a multiple-award RFP with an open enrollment period, allowing qualified vendors to be added throughout the contract term. Awards are based on a comprehensive evaluation of each vendor's reputation, the quality and reliability of goods or services offered, adherence to health regulations, and their alignment with district requirements as defined in the original RFP.

All awarded vendors have demonstrated compliance with Harris County Public Health standards by submitting valid Harris County Food and Manager Training Certificates and Texas Food Safety Manager Certifications, as required. Each vendor continues to provide best value to the District as defined in TEC §44.031(b), considering service reliability, responsiveness, and overall cost-effectiveness.

Based on ongoing monitoring and consistent performance, we recommend renewing the current contract term with the listed vendors. This renewal supports operational continuity and aligns with Procurement's commitment to ensuring quality, value, and compliance across all contracted services.

If you have any questions or need further clarification regarding the evaluation and award process, please do not hesitate to contact me.

Thank you.

Sincerely,

James Briscoe
Director of Procurement Services, Cypress-Fairbanks ISD

CYPRESS FAIRBANKS

INDEPENDENT SCHOOL DISTRICT

To: Darin Crawford
Assistant Superintendent for Support Services

From: James Briscoe
Director of Procurement Services

Date: May 14, 2025

Re: Spirit Apparel and Promotional Items
Annual Contract #25-07-2040RFP
Renewals #24-07-2040RFP, #23-07-2040RFP-2, #22-07-2040RFP-3, & #21-07-2040RFP-4

Solicitations will be received on a continual basis as advertised and specified through June 30, 2026 for **Annual Contract #25-07-2040RFP Spirit Apparel and Promotional Items.**

Recommendation: Approve all vendors listed and vendors added throughout the solicitation period.

Estimated Annual Expenditure: \$2,500,000.00

Contract Term: July 1, 2025 - June 30, 2026

Renewals:

#25-07-2040RFP	4 Years
#24-07-2040RFP	3 Years
#23-07-2040RFP	2 Years
#22-07-2040RFP	1 Year
#21-07-2040RFP	

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21-07-2040RFP-4

Aldridge Folders
Brown Industries, Inc.
Dugout Sports
Elite Promotions
Linae Acquisto
Luxury Goods Company, LLC
Preferred Document Solutions, LLC
Stellar Customs, LLC
T-Shirts Etc. West Houston
Texprint
Chvd Justn LLC
EverGreener LLC
Prowear Protective Apparel
Texas Promowear

22-07-2040RFP-3

Best Amigos Embroidery and More
Best Little Embroidery House-(Patrick Knappe)
Courtney's Creations, LLC
Doing Good Works
Greater Cypress Designs
Highpoint Signs & Apparel-(HPAM Sign Pro,LLC.)

Kenya Escobar DBA Escobar Clothing
Lavaca County Office Supply, Inc.
Monarch Trophy Studio-(Drago Investments, LTD)
North Houston Athletics LLC
T-shirt Stop
TEEM Yard Greetings
Wlack & Bhte LLC

23-07-2040RFP-2

Artex Neu LLC
Banners & Awards USA-(Got Pride USA)
Bayou Banners & Prints
Big Ass Balloons, LLC
Big Frog Katy
Blue Wave Apparel
Direct Vinyl Supply
DMJ Digital Ventures DBA: Pecan Creek Designs
Gametime Hydration Inc
GC Graphics
Ideal Uniforms-(MJM Uniforms Inc.)
JL Gifts Embroidery & More
Mrs. Puffer's Market
RW Photos
Strongbros Backpacks
Shaelyn Neal Photography
Zealo Gear LLC

24-07-2040RFP

4imprint (4imprint, Inc)
Absolute All Sports
ADG Blusource, LLC
ADVANCED SIGN SOLUTIONS
All Out Graphics
All-Star Sports & Promotions
Alva Gutierrez-TeeRex Embroidery
Apparel Shack
Ark Enterprises
BHG Printing
Booster Spirit Wear, LLC
BREE The Mural Girl llc
Bri's 360 Experience
Bull Market Promotions
Butler Business Products, LLC
C&C Sports & Apparel
C.C. Creations
Central Business Marketing

Spirit Apparel and Promotional Items

Annual Contract #25-07-2040RFP, Renewals #24-07-2040RFP, #23-07-2040RFP-2, #22-07-2040RFP-3, #21-07-2040RFP-4, Page 3 of 4

Champion Promotions & Printing-(Gilmore Interests Inc.)
Churchill Container, LLC
City Girl Designs
Class A Products
Creative Ideas, Inc.
Crown Trophy #72 of Houston
Custom Sportswear, Inc.
Cypress Signs LLC
DFA Custom Designs
EmbroidMe/Fully Promoted
Field Dates LLC
Fun Fab Photo Booths & DJ's
Gandy Ink
getpoms.com
Hasty Awards
Haynie Photography and Video
Hole in the Roof
House of Ribbons
id Screen Print, LLC
Image 2 C, LLC
IMPACT PRINTING AND GRAPHICS LTD
Instant Imprints, South Houston
Jones School Supply, Inc.
JOSTENS
Joy Products of California , Inc.-(Coastal Enterprises)
Leapin
Learnin' The Ropes
Light It Up! Photobooth Rental, LLC
Maverick Sports Apparel
Monarch Trophy Inc.
More Than Signs - We Brand It
My Neighborhood News
New Age Printing Services, LLC
Promotional Studio LLC
Rainbow Printing
Ram Specialty Products (Merten Enterprises, LLC)
Rebel Athletic
Replica Canvas, LLC
REVOLUTION PRINTING LLC
Rowdy Rags
Royal Rewards
scentco inc
Something Greek-(Mu & Mu Enterprises Inc)
Sotos cantina 2
Spirit Monkey, LLC
Sportee Ink
SRL Publications-(Sophisticated Real-Life Publications)
Studio Print Direct
StyleFlip.com
sullivan360
Sunline Products
T3 Promotions
Tejas Office Products, Inc.
The Master Teacher, Inc
They Love Abe LLC
ThreadArt.com-(THREAD & FABRIC ART SUPPLIES)
Tinky and Beans Custom Creations LLC
Trademarks Promotional Products, LP
Ugly Guppy Productions
underdog nutrition and fitness, LLC (shirts and designs)
Unique Spirit Co.
Uniquely Blossomed
Vantage Business Forms
Varsity Spirit Fashion & Supplies LLC
Visual Services of Texas
WATCH D.O.G.S.® - (DadsofGreatStudents)
You Name it Specialties-(YNIS)

25-07-2040RFP

Will be issued on July 1, 2025.

Memo:

To: Darin Crawford, *Assistant Superintendent for Support Services*

From: James Briscoe, *Director of Procurement Services*

Subject Renewal Recommendation for contract # 25-07-2040RFP Spirit Apparel and Promotional Items

Date: 05/27/2025

This memo provides a summary of the evaluation and recommendations for renewing the contract #25-07-2040RFP for Spirit Apparel and Promotional Items.

The contract was established as a multiple-award, open-enrollment RFP to allow campus groups, departments, and student organizations access to a flexible pool of vendors for custom apparel and branded promotional products. Vendors were awarded based on pre-defined evaluation criteria, including service quality, product variety, pricing competitiveness, vendor reputation, and overall responsiveness.

Throughout the term of the contract, participating vendors have consistently met district expectations, providing timely delivery, quality customization, and dependable service across a variety of projects. These vendors continue to operate in good standing and offer competitive value with a proven track record of supporting both school spirit initiatives and district-wide events.

Based on their continued performance and alignment with our procurement objectives, I recommend the renewal of contract# 25-07-2040RFP. If you require any additional information, documentation, or support related to this renewal, please don't hesitate to reach out.

Sincerely,

James Briscoe
Director of Procurement Services, Cypress-Fairbanks ISD

CYPRESS FAIRBANKS

INDEPENDENT SCHOOL DISTRICT

To: Darin Crawford
Assistant Superintendent for Support Services

From: Suzy Hunter
Nutrition Services Director

Date: May 14, 2025

Re: Yogurt for Nutrition Services
Annual Contract #25-07-3581

The following bids were received and opened at 1:00 p.m., Friday, March 21, 2025, as advertised and specified in documents concerning **Annual Contract #25-07-3581 Yogurt for Nutrition Services**. The bids received are located on page 2.

^a Overall best value to the District.

^b No award.

Recommendation: The Masters Distribution Systems Company

Estimated Expenditure: \$327,767.50

Contract Term: July 1, 2025 - June 30, 2026

Renewal: 2 Years

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Line 1 20631 - Yogurt, Flavored, 4 oz cup

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>CASE PRICE</u>
<u>The Masters Distribution Systems Company</u>	<u>Danone Danimals Strawberry 73463</u> <u>Strawberry Banana 73558 Vanilla 73559</u>	<u>20000</u>	<u>CS</u>	<u>\$0.3294</u>	<u>\$15.81</u> ^a
The Masters Distribution Systems Company	Danone Creamy Strawberry Vanilla Yogurt 104658	20000	CS	\$0.3294	\$15.81

^b **Line 2 Yogurt, Greek, Flavored, Single Serving Cup**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>CASE PRICE</u>
The Masters Distribution Systems Company	Danone Oikos Greek Yogurt Vanilla 201170	10000	CS	\$0.8959	\$10.750

Line 3 Yogurt, Vanilla Flavored, Bulk Container 1 lbs

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>CASE PRICE</u>
<u>The Masters Distribution Systems Company</u>	<u>Danone Nonfat Quarts Plain Yogurt 5801</u>	<u>250</u>	<u>CS</u>	<u>\$2.8933</u>	<u>\$17.360</u> ^a

Line 4 Yogurt, Vanilla Flavored, Bulk Container 5 lbs

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER LB</u>	<u>CASE PRICE</u>
<u>The Masters Distribution Systems Company</u>	<u>Danone Pro Vanilla Bulk Yogurt 96397</u>	<u>250</u>	<u>CS</u>	<u>\$1.2046</u>	<u>\$28.910</u> ^a



**Cypress-Fairbanks Independent School
District**
Nutrition Services Department
11355 Perry Road
Houston, Texas 77064
281-897-4543

TO: James Briscoe, Director of Procurement Services
FROM: Suzy Hunter, Nutrition Services Director
DATE: 5/14/2025
RE: Yogurt for Nutrition Services 25-07-3581

The purpose of this memo is to explain the evaluation scoring for the Yogurt for Nutrition Services 25-07-3581 bid. The vendor awarded has the highest scores per line based on the weighted criteria included in the solicitation. The weighted criteria were developed to maintain compliance with the United States Department of Agriculture regulations for federal programs.

Weighted criteria include purchase price, reputation of the vendor and vendor's goods or services, quality of the vendor's goods or services, extent to which the goods or services meet the needs of the District, and any other relevant factors specifically listed in the request for bid or proposal. The evaluating committee was comprised of our own internal procurement professionals and other relevant Nutrition Services staff.

If you have any questions, please contact the Nutrition Services Department.

Sincerely,

A handwritten signature in cursive script that reads "Suzy Hunter".

Suzy Hunter

Nutrition Services Director

**Program to Address
Child Sexual Abuse,
Trafficking, and
Maltreatment**

The District's program to address child sexual abuse, trafficking, and other maltreatment of children, as included in the District improvement plan and the student handbook, shall include:

1. Methods for increasing staff, student, and parent awareness regarding these issues, including prevention techniques and knowledge of likely warning signs indicating that a child may be a victim;
2. Age-appropriate, research-based antivictimization programs for students;
3. Actions that a child who is a victim should take to obtain assistance and intervention; and
4. Available counseling options for affected students.

Training

The District shall provide training to employees as required by law and District policy. Training shall address techniques to prevent and recognize sexual abuse, trafficking, and all other maltreatment of children, including children with significant cognitive disabilities. [See DMA]

[See BBD for Board member training requirements and BJCB for Superintendent continuing education requirements.]

**Reporting Child
Abuse and Neglect**

Any person who has reasonable cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect has a legal responsibility, under state law, to immediately report the suspected abuse or neglect to an appropriate authority.

As defined in state law, child abuse and neglect include both sex and labor trafficking of a child.

The following individuals have an additional legal obligation to submit a written or oral report within 48 hours of learning of the facts giving rise to the suspicion of abuse or neglect:

1. Any District employee, agent, or contractor who suspects a child's physical or mental health or welfare has been adversely affected by abuse or neglect.
2. A professional who has reasonable cause to believe that a child has been or may be abused or neglected or may have been a victim of indecency with a child. A professional is anyone licensed or certified by the state who has direct contact with children in the normal course of duties for which the individual is licensed or certified.

A person is required to make a report if the person has reasonable cause to believe that an adult was a victim of abuse or neglect as a

child and the person determines in good faith that disclosure of the information is necessary to protect the health and safety of another child or an elderly or disabled person.

[For parental notification requirements regarding an allegation of educator misconduct with a student, see FFF.]

Oral Reports

As required by law, an oral report made to the Texas Department of Family and Protective Services (DFPS) is recorded.

Restrictions on Reporting

In accordance with law, an employee is prohibited from using or threatening to use a parent's refusal to consent to administration of a psychotropic drug or to any other psychiatric or psychological testing or treatment of a child as the sole basis for making a report of neglect, unless the employee has cause to believe that the refusal:

1. Presents a substantial risk of death, disfigurement, or bodily injury to the child; or
2. Has resulted in an observable and material impairment to the growth, development, or functioning of the child.

Making a Report

Reports may be made to any of the following:

1. A state or local law enforcement agency;
2. The Child Protective Services (CPS) division of ~~the Texas Department of Family and Protective Services (DFPS)~~ at (800)-252-5400 or the [Texas Abuse Hotline Website](#)¹;
3. A local CPS office; or
4. If applicable, the state agency operating, licensing, certifying, or registering the facility in which the suspected abuse or neglect occurred.

However, if the suspected abuse or neglect involves a person responsible for the care, custody, or welfare of the child, the report must be made to DFPS, unless the report is to the state agency that operates, licenses, certifies, or registers the facility where the suspected abuse or neglect took place; or the report is to the Texas Juvenile Justice Department as a report of suspected abuse or neglect in a juvenile justice program or facility. As defined by law, a person responsible for the care, custody, or welfare of a child includes school personnel and volunteers and day-care workers.

[See FFG(LEGAL)]

An individual does not fulfill his or her responsibilities under the law by only reporting suspicion of abuse or neglect to a campus princi-

pal, school counselor, or another District staff member. Furthermore, the District is prohibited from requiring an employee to first report his or her suspicion to a District or campus administrator.

Confidentiality

In accordance with law, an individual must provide their name and telephone number when making a report. If the individual making the report is a school employee, agent, or contractor, they must also provide their business address and profession.

~~In accordance with state law, the~~The identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the law and the rules of the investigating agency.

Immunity

A person who in good faith reports or assists in the investigation of a report of child abuse or neglect is immune from civil or criminal liability.

Failing to Report Suspected Child Abuse or Neglect

By failing to report suspicion of child abuse or neglect, an employee:

1. May be placing a child at risk of continued abuse or neglect;
2. Violates the law and may be subject to legal penalties, including criminal sanctions for knowingly failing to make a required report;
3. Violates Board policy and may be subject to disciplinary action, including possible termination of employment; and
4. May have his or her certification from the State Board for Educator Certification suspended, revoked, or canceled in accordance with 19 Administrative Code Chapter 249.

It is a criminal offense to coerce someone into suppressing or failing to report child abuse or neglect.

Responsibilities Regarding Investigations

In accordance with law, District officials shall be prohibited from:

1. Denying an investigator's request to interview a child at school in connection with an investigation of child abuse or neglect;
2. Requiring that a parent or school employee be present during the interview; or
3. Coercing someone into suppressing or failing to report child abuse or neglect.

District personnel shall cooperate fully and without parental consent, if necessary, with an investigation of reported child abuse or neglect. [See GKA]

¹ Texas Abuse Hotline ~~Website~~website: <http://www.txabusehotline.org>

CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT
RESOLUTION CREATING NRG THW GT LLC REINVESTMENT ZONE

WHEREAS, Section 312.0025 of the Texas Tax Code permits a school district to designate a reinvestment zone if that designation is reasonably likely to contribute to the expansion of primary employment in the reinvestment zone, or attract major investment in the reinvestment zone that would be a benefit to property in the reinvestment zone and to the school district and contribute to the economic development of the region of this state in which the school district is located; and,

WHEREAS, the Cypress-Fairbanks Independent School District (the “District”) desires to encourage the development of primary employment and to attract major investment in the District and contribute to the economic development of the region in which the school district is located; and,

WHEREAS, a public hearing is required by Chapter 312 of the Texas Tax Code prior to approval of a reinvestment zone; and,

WHEREAS, the District published notice of a public hearing regarding the possible designation of the area described in the attached **Exhibit A** as a reinvestment zone for the purposes of Chapter 403 of the Texas Tax Code; and,

WHEREAS, the District wishes to create a reinvestment zone within the boundaries of the school district in Harris County, Texas as shown on the map attached as **Exhibit B**; and,

WHEREAS, the District has given written notice of the proposed action and the Public Hearing to all political subdivisions and taxing authorities having jurisdiction over the property proposed to be designated as the reinvestment zone, described in the attached **Exhibits A & B**; and,

WHEREAS, all interested members of the public were given an opportunity to make comments at the public hearing.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT:

SECTION 1. That the facts and recitations contained in the preamble of this Resolution are hereby found and declared to be true and correct.

SECTION 2. That the Board of Trustees of the Cypress-Fairbanks Independent School District, after conducting such hearing and having heard such evidence and testimony, has made the following findings and determinations based on the evidence and testimony presented to it:

- a) That the public hearing on the adoption of *NRG THW GT LLC REINVESTMENT ZONE* has been called, held and conducted, and that notices of such hearing have been published and mailed to the respective presiding officers of the governing bodies of all taxing units overlapping the territory inside the proposed reinvestment zone; and,
- b) That the boundaries of *NRG THW GT LLC REINVESTMENT ZONE* be and, by the adoption of this Resolution, are declared and certified to be the area as described in the description attached hereto as “**Exhibit A**”; and,
- c) That the map attached hereto as “**Exhibit B**” is declared to be and, by the adoption of this Resolution, is certified to accurately depict and show the boundaries of *NRG THW GT LLC REINVESTMENT ZONE* which is described in **Exhibit A**; and further certifies that the property described in **Exhibit A** is inside the boundaries shown on **Exhibit B**; and,
- d) That creation of *NRG THW GT LLC REINVESTMENT ZONE* with boundaries as described in **Exhibit A** and **Exhibit B** will result in benefits to the Cypress-Fairbanks Independent School District and to land included in the zone, and that the improvements sought are feasible and practical; and,
- e) That the *NRG THW GT LLC REINVESTMENT ZONE* described in **Exhibit A** and **Exhibit B** meets the criteria set forth in Texas Tax Code §312.0025 for the creation of a reinvestment zone as set forth in the Property Redevelopment and Tax Abatement Act, as amended, in that it is reasonably likely that the designation will contribute to the retention or expansion of primary employment, and/or will attract investment in the zone that will be a benefit to the property, and would contribute to economic development within the Cypress-Fairbanks Independent School District.

SECTION 3. That pursuant to the Property Redevelopment and Tax Abatement Act, as amended, the Cypress-Fairbanks Independent School District hereby creates a reinvestment zone under the provisions of Texas Tax Code §312.0025, encompassing the area described by the descriptions in **Exhibit A** and **Exhibit B**, and such reinvestment zone is hereby designated and shall hereafter be referred to as *NRG THW GT LLC REINVESTMENT ZONE*.

SECTION 4. That the existence of the *NRG THW GT LLC REINVESTMENT ZONE* shall first take effect upon, June 23, 2025, the date of the adoption of this Resolution by the Board of Trustees and shall remain designated as a commercial-industrial reinvestment zone for a period of five (5) years from such date of such adoption.

SECTION 5. That if any section, paragraph, clause or provision of this Resolution shall for any reason beheld to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION 6. That it is hereby found, determined and declared that a sufficient notice of the date, hour, place and subject of the meeting of the Cypress-Fairbanks Independent School District Board of Trustees, at which this Resolution was adopted, was posted at a place convenient and readily accessible at all times, as required by the Texas Open Government Act, Texas Government Code,

Chapter 551, as amended; and that a public hearing was held prior to the designation of such reinvestment zone, and that proper notice of the hearing was published in newspapers of general circulation in Harris County of the State of Texas, and furthermore, such notice was, in fact, delivered to the presiding officer of any effected taxing entity as prescribed by the Property Redevelopment and Tax Abatement Act.

PASSED, APPROVED AND ADOPTED on this 23rd day of June 2025.

CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT

By: _____

President, Board of Trustees

ATTEST: _____

Secretary, Board of Trustees

EXHIBIT A

LEGAL DESCRIPTION OF NRG THW GT LLC REINVESTMENT ZONE

HARRIS CENTRAL APPRAISAL DISTRICT

ACCOUNT NUMBER: **0460430000324**

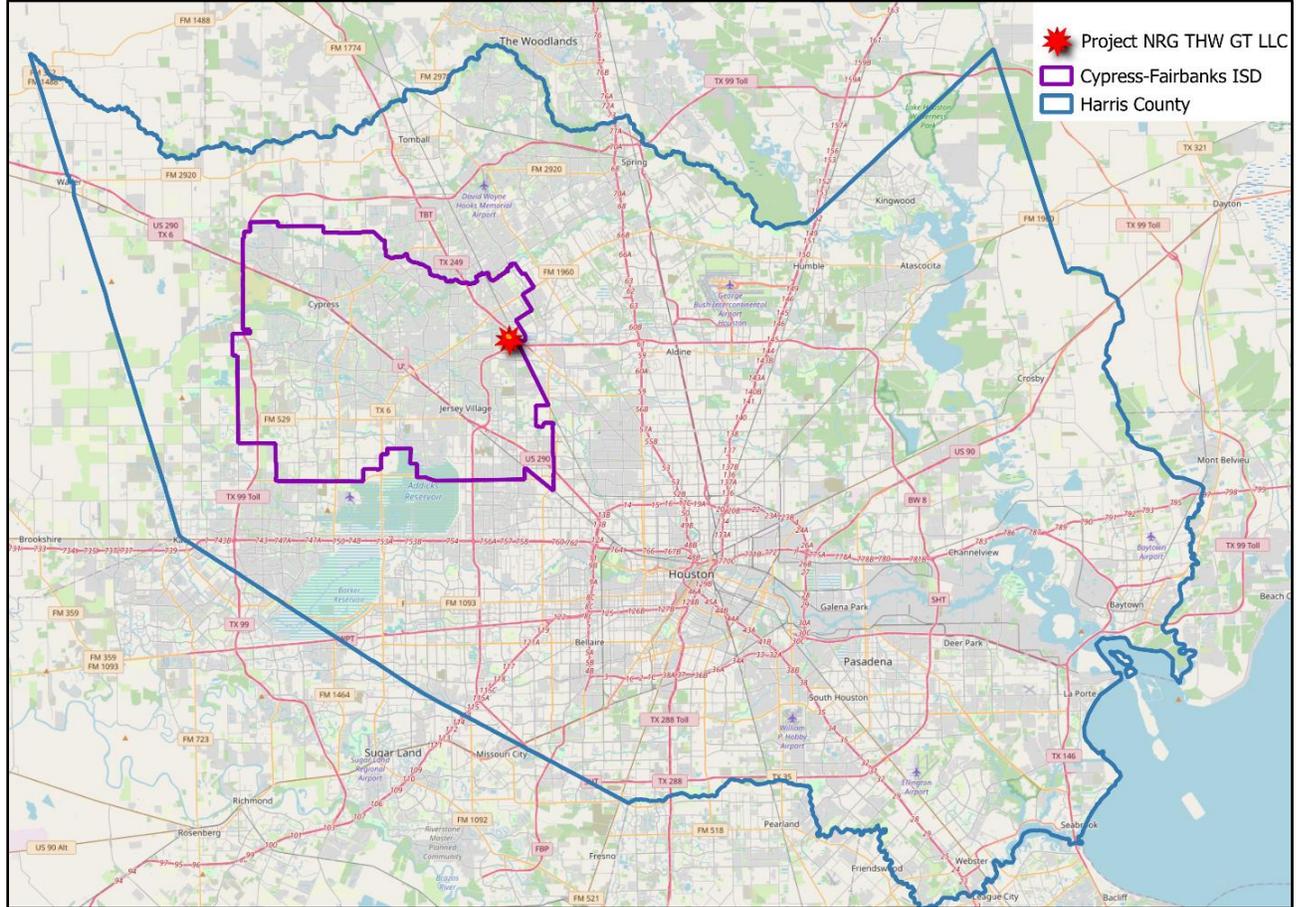
LEGAL DESCRIPTION: **PT TR 1B (AG-USE)**

T H WHARTON GENERATING STATION

ABST 943 W H YORK

EXHIBIT B

MAPS OF NRG THW GT LLC REINVESTMENT ZONE





FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

All Trustees, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved in the District's financial transactions shall act with integrity and diligence in duties involving the District's fiscal resources.

Note: See the following policies and/or administrative regulations regarding conflicts of interest, ethics, and financial oversight:

- Code of ethics:
 - for Board members — BBF
 - for employees — DH
 - Financial conflicts of interest:
 - for public officials — BBFA
 - for all employees — DBD
 - for vendors — CHE
 - Compliance with state and federal grant and award requirements: CB, CBB
 - Financial conflicts and gifts and gratuities regarding federal funds: CB, CBB
 - Systems for monitoring the District's investment program: CDA
 - Budget planning and evaluation: CE
 - Compliance with accounting regulations: CFC
 - Activity fund management: CFD
 - Criminal history record information for employees: DBAA, DC
 - Disciplinary action for fraud by employees: DCD, DCE, and DF series
-

Fraud and Financial Impropriety

The District prohibits fraud and financial impropriety, as defined below, in the actions of its Trustees, employees, vendors, contractors, agents, consultants, volunteers, and others seeking or maintaining a business relationship with the District.

Definition

Fraud and financial impropriety shall include but not be limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the District.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

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3. Misappropriation of funds, securities, supplies, or other District assets, including employee time.
4. Impropriety in the handling of money or reporting of District financial transactions.
5. Profiteering as a result of insider knowledge of District information or activities.
6. Unauthorized disclosure of confidential or proprietary information to outside parties.
7. Unauthorized disclosure of investment activities engaged in or contemplated by the District.
8. Accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the District, except as otherwise permitted by law or District policy. [See CB, DBD]
9. Inappropriately destroying, removing, or using records, furniture, fixtures, or equipment.
10. Failure to provide financial records required by federal, state, or local entities.
11. Failure to disclose conflicts of interest as required by law or District policy.
12. Any other dishonest act regarding the finances of the District.
13. Failure to comply with requirements imposed by law, the awarding agency, or a pass-through entity for state and federal awards.

**Financial Controls
and Oversight**

Each employee who supervises or prepares District financial reports or transactions shall set an example of honest and ethical behavior and shall actively monitor his or her area of responsibility for fraud and financial impropriety.

Fraud Prevention

Based on information and recommendations of the finance and internal audit departments, The the Superintendent shall develop and maintain a system of internal controls to deter and monitor for fraud or financial impropriety in the District.

Reports

Any person who suspects fraud or financial impropriety in the District shall report the suspicions immediately to a person with authority to investigate the suspicions, including any supervisor, the Superintendent, the Board President, or local law enforcement.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

may be necessary to complete a full investigation or to comply with law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.

Protection from Retaliation

Neither the Board nor any District employee shall unlawfully retaliate against a person who in good faith reports perceived fraud or financial impropriety. [See DG]

Fraud Investigations

In coordination with legal counsel, internal audit, and other internal or external departments or agencies, as appropriate, the Superintendent, Board President, or a designee shall promptly investigate reports of potential fraud or financial impropriety.

Response

If an investigation substantiates a report of fraud or financial impropriety, the Superintendent shall promptly inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration.

If an employee is found to have committed fraud or financial impropriety, the Superintendent shall take or recommend appropriate disciplinary action, which may include termination of employment. If a contractor or vendor is found to have committed fraud or financial impropriety, the District shall take appropriate action, which may include cancellation of the District's relationship with the contractor or vendor.

When circumstances warrant, the Board, Superintendent, or a designee may refer matters to appropriate law enforcement or regulatory authorities. In cases involving monetary loss to the District, the District may seek to recover lost or misappropriated funds.

The final disposition of the matter and any decision to file a criminal complaint or to refer the matter to the appropriate law enforcement or regulatory agency for independent investigation shall be made in consultation with legal counsel.

Federal Awards Disclosure

In connection with federal awards, the District shall promptly disclose in writing whenever the District has credible evidence of the commission of a violation of federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations found in federal law, including the Civil False Claims Act. This provision applies to any activities or subawards of a federal award. [See CBB]

Analysis of Fraud

After any investigation substantiates a report of fraud or financial impropriety, the Superintendent, with the assistance of the finance and internal audit departments, shall analyze conditions or factors that may have contributed to the fraudulent or improper activity. Based on information and recommendations of the finance and internal audit departments, The Superintendent shall ensure that

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

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appropriate administrative procedures are developed and implemented to prevent future misconduct. These measures shall be presented to the Board for review.

Grants and Awards

The Superintendent or designee shall be authorized to:

1. Apply, on behalf of the Board, for any and all special federal and state grants and awards as deemed appropriate for the District's operations;
2. Approve commitment of District funds for matching, cost sharing, cooperative, or jointly funded projects up to the amounts specifically allowed under the District budget approved by the Board; and
3. Approve grant and award amendments as necessary.

The District shall comply with all requirements for state and federal grants and awards imposed by law, the awarding agency, or an applicable pass-through entity. The Superintendent or designee shall develop and enforce financial management systems, internal control procedures, procurement procedures, and other administrative procedures as needed to provide reasonable assurance that the District is complying with requirements for state and federal grants and awards.

[See CAA, CBB]

Federal Awards

Public Notice and Input

The District shall provide for public comments and stakeholder feedback on federal grants, including block grants [See CBB], through the Districtwide Educational Improvement Council and by publishing information on the District's website.

Plan Approval

Approval of required grant and award plans shall be by the Superintendent or designee.

Conflict of Interest

Each employee, Board member, or agent of the District who is engaged in the selection, award, or administration of a contract supported by a federal grant or award and who has a potential conflict of interest as defined at Code of Federal Regulations, title 2, section 200.318, shall disclose to the District, in writing, any conflict that meets the disclosure threshold in Chapter 176 of the Local Government Code. [See CBB]

In addition, each employee, Board member, or agent of the District shall comply with any other conflict of interest requirements imposed by the granting agency or a pass-through entity.

For purposes of this policy, "immediate family member" shall have the same meaning as "family member" as described in Chapter 176 of the Government Code. [See BBFA]

For purposes of this policy, “family relationship” shall have the same meaning as defined in Chapter 176 of the Government Code. [See BBFA]

For purposes of this policy, “partner” shall have the same meaning as defined in Business Organizations Code Chapter 1, Subchapter A. Partner refers to a limited partner or general partner in a limited or general partnership.

An employee, Board member, or agent of the District who is required to disclose a conflict in accordance with the provisions above shall not participate in the selection, award, or administration of a contract supported by a federal grant or award.

Gifts and Gratuities

Employees, Board members, and agents of the District shall not solicit any gratuities, favors, or items from a contractor or a party to a subcontract for a federal grant or award and shall not accept:

1. Any single item with a value at or above \$50; ~~or \$50; or~~
2. Items from a single contractor or subcontractor that have an aggregate monetary value exceeding \$100 in a 12-month period.

[See BBFA, BBFB, CBB, DBD. In the event of a violation of these requirements, see CAA and DH.]

Scope and Legal Requirements

Definition

The investment policy covers all financial assets under the direct control of the District. Transactions involving the purchase, sale, or maintenance of all District financial investments are included within the jurisdiction of this policy.

Compliance with Public Funds Investment Act

It is the policy of the District to comply fully with all provisions of the Public Funds Investment Act.

Local Investment Authority

In accordance with the Public Funds Investment Act, the responsibility for conducting investment transactions resides with the Trustees of the Board of Education. Pursuant to the Public Funds Investment Act, the Board has adopted this written policy for the investment and management of District funds.

The Board shall adopt at least annually a resolution stating that the investment policy has been reviewed.

Standard of Care

Investments shall be made, considering prevailing circumstances, which persons of prudence, discretion, and intelligence would exercise in the management of their own affairs and considering the probable safety of capital as well as probable income from an investment decision.

In determining the prudence of an investment decision, the determination should take into consideration the investment of all funds rather than the prudence of a single investment. Additionally, whether the investment decision was consistent with the investment policy should be considered.

Purpose and Objectives

Overall Investment Strategy

The overall primary objective of the investment and cash management policies is to ensure that District financial assets are properly safeguarded, provide an adequate rate of return, and provide the necessary liquidity for the District to react to changes in economic and market conditions.

Emphasis of Safety of Principal and Liquidity

The safety of principal and liquidity of investments are awarded the highest priority in decisions regarding District funds. The primary objective must be the preservation of capital entrusted to the District, while also ensuring that the funds are available to be utilized when needed. The order of priority is (1) preservation and safety of principal, (2) liquidity, and (3) yield.

Diversification As a Priority

The diversification of investments as relating to maturity, instruments, and issuers shall be considered a priority within the context of the overall investment policy. The intent of this policy is to ensure that losses incurred on any single security do not exceed income generated from the remainder of the portfolio.

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Maturity
Requirements
And Restrictions

It is an objective of the District to match the maturity of investment instruments to cash flow needs. The dollar average weighted maturity of the portfolio as a whole will not exceed 547 days (18 months). The following restrictions apply to maturities for all investments in all funds:

1. No investment security shall have a stated maturity greater than three years.
2. A bankers' acceptance shall not have a stated maturity greater than 270 days.
3. The term of a reverse repurchase agreement shall not be greater than 90 days.
4. Commercial paper shall not have a stated maturity greater than 270 days.
5. Money market mutual funds shall have a dollar-weighted average stated maturity no greater than 90 days or two years depending on the type of mutual fund.

Yield Statement

It is the policy of the District to achieve an average rate of return consistent with the levels of risk and liquidity previously stated as highest priorities.

Individual Fund
Investment
Strategies

Individual fund strategies may set more stringent requirements on safety, liquidity, diversification, maturity, and yield but must at least meet the standards adopted in this policy.

Quality and
Capability of
Investment
Staff

The District shall exercise due diligence in hiring and training staff responsible for investments and cash management. Staff shall have the skill levels and education necessary for the performance of these duties.

Cash
Management
Program

The investment policy is a component of the District's overall cash management program, which includes policies and procedures relating to all aspects of cash handling.

Investment
Committee

An investment committee shall be responsible for giving guidance and aiding the investment staff. The investment committee shall determine a process for meeting and reviewing investment activity.

The investment committee shall be comprised of all District employees designated as primary or alternate investment officers.

**Monitoring Market
Prices**

Monitoring shall be done monthly or more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment. The investment officer shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include:

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financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds.

**Monitoring Rating
Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

Authorities

Designation and
Limitations of
Investment Officers

Authority to manage the District's investment program is derived from and delegated pursuant to provisions of the Public Funds Investment Act. Management responsibility for the investment program is hereby delegated to the primary investment officers. In the absence of a primary investment officer, an alternate investment officer shall have authority to transact business within procedures established by the primary investment officer.

The primary investment officer is responsible for establishing and maintaining written procedures for the investment program, which result in operations consistent with the investment policy. Procedures shall include explicit delegation of authority for all investment activities. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the primary investment officer. The primary investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

Training
Requirements

The treasurer and any other employees designated as primary investment officers shall attend at least one formal training session within 12 months after taking office or assuming duties. Training must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with Chapter 2256. Training must be approved by the investment committee and provide at least ten hours of instruction. Additional training of not less than eight instructional hours must occur in every two-year period that begins on the first day of the District's fiscal year and consists of the two consecutive fiscal years after that date.

Personal Business
Disclosure
Requirements

Officers and employees of the District involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

All investment officers shall complete a disclaimer or disclosure statement related to potential conflicts of interest annually or as conditions change. The statement will be submitted to the District's

internal auditor. The following types of relationships must be disclosed:

1. A personal business relationship by an investment officer with any entity attempting to sell an investment to the District.
2. Any investment officer related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the District.

If a conflict of interest involving an investment officer is noted by the District's internal auditor from the submitted disclosure statement, a written explanation of the relationship must be filed with the Board and the Texas Ethics Commission.

**Authorized and
Suitable Investment
Securities**

Authorized
Securities

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of the U.S. government or its agencies and instrumentalities.
2. Direct obligations of the state of Texas or its agencies and instrumentalities.
3. Obligations of other states, agencies, counties, and cities which are rated for investment quality as A or higher.
4. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state or the United States or their respective agencies and instrumentalities.
5. Fully insured or collateralized certificates of deposits at commercial banks and savings and loan associations domiciled in the state of Texas.
6. Repurchase agreements if fully collateralized by the U.S. government or agencies, having a defined termination date, and placed through a primary government securities dealer as defined by the Federal Reserve, or a bank domiciled in the state of Texas. This authorization includes both direct and reverse security repurchase agreements. The term of reverse repurchase agreements shall not exceed 90 days.
7. Bankers' acceptances with maturities of 270 days or less, which are eligible collateral for borrowing from a Federal Reserve Bank and are accepted by a domestic bank whose

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short-term obligations are rated at least A-1, P-1, or the equivalent by a nationally recognized credit rating agency.

8. Commercial paper with maturities of 270 days or less, rated not less than A-1 or P-1 by at least two nationally recognized credit rating agencies or by one agency if fully secured by an irrevocable letter of credit issued by a bank organized and existing under U.S. law or the law of any state.
9. The following types of no-load mutual funds are authorized:
 - a. A money market fund, which is regulated by the SEC, has a dollar-weighted average stated maturity of 90 days or less, and includes in its investment objectives the maintenance of a stable net asset value of \$1 for each share.
 - b. A mutual fund, except for bond proceeds, which is registered with the SEC, has an average weighted maturity of less than two years, is invested exclusively in obligations approved by Government Code Chapter 2256 (Subchapter A), is continuously rated as to investment quality by at least one nationally recognized investment rating firm of not less than AAA or its equivalent, and which conforms to the requirements in Government Code 2256.016(b) and (c) relating to the eligibility of investment pools to receive and invest funds of investing entities.
10. Public fund investment pools meeting the requirements of Sections 2256.016–2256.019 of the Public Funds Investment Act.
11. A guaranteed investment contract is authorized for bond proceeds if it has a defined termination date, is secured by obligations described by Section 2256.009 of the Public Funds Investment Act in an amount equal to at least the amount of bond proceeds, and is pledged to the District and deposited with a third party selected by the District.

Unauthorized
Securities

The following are not authorized investment securities and funds:

1. Derivative products known as collateralized mortgage obligations (CMO) regardless of whether they meet requirements for authorized investments under Section 2256.009 of the Public Funds Investment Act.
2. Derivative products including options, futures, options on futures, caps, collars, and floors.

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3. Any investment in a certificate of deposit or repurchase agreement, which is secured by interest-only (I/O) or principal-only (P/O) strips of obligations with underlying mortgage-backed security collateral, collateralized mortgage obligations with a maturity of greater than ten years, or collateralized mortgage obligations with an inverse floating interest rate.

Collateralization
Requirements

Funds on deposit with the depository bank shall be collateralized by pledged, approved securities or a surety bond to adequately protect the funds of the District. The District shall have the right to designate the amount of approved securities and/or the aggregate amount of the bond to adequately protect the District. The District may not designate an amount less than the minimum percentage required by Section 2257.022(b), Government Code of the balance of District funds on deposit with the depository bank from day to day, less any applicable Federal Deposit Insurance Corporation insurance. The approved securities shall be valued at market value for purposes of calculating the designated amount of collateral required. The bank shall have the right and privilege of substituting approved securities upon obtaining the approval of the District.

Types of approved securities for collateralization include:

1. A direct obligation of the United States.
2. A general obligation that is backed by the full faith and credit of the United States.
3. An obligation the principal and interest on which are unconditionally guaranteed by the United States.
4. An obligation of an agency or instrumentality of the United States, including a mortgage-backed security of the agency or instrumentality.
5. A general or special obligation issued by a public agency, payable from taxes, revenues, or a combination of taxes and revenues that has been rated as to investment quality by a nationally recognized rating agency and that has a current rating of not less than A or its equivalent.
6. Any security in which a public entity may invest under the Public Funds Investment Act.

Pledged approved securities shall be safe kept either by the Federal Reserve Bank System or a third party not associated directly with the depository bank. The safekeeping receipts shall designate the District as the pledgee.

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In the instance that a surety bond is used as collateral, the bond shall be payable to Cypress-Fairbanks ISD and shall be signed by the bank and by some surety company authorized to do business in the state of Texas.

**Safekeeping
Requirements**

All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

In order to reduce custodial credit risk, any obligation purchased by the District as an investment and recorded on the Federal Reserve's book entry system shall be confirmed to the District via a safekeeping receipt to be maintained on the books of a third party's safekeeping department.

Safekeeping for all other investments not specifically mentioned in this section shall be maintained at a third-party bank not associated directly with the District's depository.

The District shall retain clearly marked receipts providing proof of the District's ownership.

Soliciting Bids

In order to get the best return on its investments, the District may solicit bids in writing, by telephone, through electronic submission, or by a combination of these methods. Records shall be kept of the bids offered and the bids accepted, along with a brief explanation of the decision made regarding the purchase.

Based on an annual evaluation, major financial institutions and banks shall be deleted from or continued on the eligibility list. The following criteria shall be used in the annual evaluation:

1. Number of transactions competitively won.
2. Prompt and accurate confirmation of transactions.
3. Efficiency of securities deliveries.
4. Accuracy of market information.
5. Account servicing.

All investment instruments shall be in the name of the District and held at the District's safekeeping institution.

**Investment
Strategies by Fund**

General Fund

The general fund includes operating funds, payroll, the tax lockbox, and general maintenance. The investment strategy for this fund has as its primary objective to ensure the preservation and safety of principal. Secondly, the objective shall be that anticipated cash flows are matched with adequate investment liquidity. These objectives shall be accomplished by purchasing quality, short- to medium-term securities whose maturities closely match the fund's cash flow requirements. Funds not needed for short-term cash flow

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requirements should have diversified maturities and issuers and be readily marketable in the secondary market. Yield will be enhanced by the use of maturity extension available within the confines of accurate cash flow projections.

Custodial Fund

The custodial fund is comprised of agency activity, pension, and endowment funds. The investment strategy for this fund has as its primary objective preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements. These objectives shall be accomplished by purchasing quality, short-term securities and by investing predominantly in investment pools.

Special Revenue Fund

The special revenue fund includes food service, public activity, and consolidated application funds (grant funds). The investment strategy for this fund has as its primary objective preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements. These objectives shall be accomplished by purchasing quality, short-term securities and by investing predominantly in investment pools (547 days).

Debt Service Fund

The investment strategy for the debt service fund has as its primary objective preservation and safety of principal. Secondly, the objective shall be sufficient liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Because the investments may be subject to arbitrage yield restrictions, an attempt to invest at a rate equal to or above the arbitrage yield limit shall be another objective. The maximum maturity of an individual security shall not exceed three years. This commingled fund has a maximum dollar average weighted maturity of 547 days (18 months).

Capital Projects Fund

The investment strategy for the capital projects fund has as its primary objective preservation and safety of principal. The secondary objective is to ensure that anticipated cash flows are matched with adequate investment liquidity. These objectives shall be accomplished by purchasing quality, short- to medium-term securities whose maturities closely match the projected cash flow schedules. The maximum maturity of an individual security shall not exceed three years.

Internal Service Fund

The internal service fund is comprised of health insurance and workers' compensation funds. The investment strategy for this fund has as its primary objective preservation and safety of principal, as well as investment liquidity to meet daily insurance drafts. These objectives shall be accomplished by purchasing short-term securities and using investment pools for liquidity purposes. The maximum maturity of an individual investment shall not exceed three years.

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Enterprise Fund

The enterprise fund is comprised of community programs funds. The investment strategy for this fund has as its primary objective preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements. These objectives shall be accomplished by purchasing quality, short-term securities and by investing predominantly in investment pools.

Sellers of Investments

Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]

Representatives of brokers/dealers and representatives with distributors of investment pools shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA). Distributors of investment pools shall also be a registrant in good standing with the Municipal Securities Rulemaking Board (MSRB).

Diversification Requirements

Diversification of the investment portfolio shall be desirable to reduce the risk of losses due to a change in market conditions, such as interest rate changes (interest rate risk) or institutional failure (concentration of credit risk). The District's diversification policies are designed to reduce both types of loss risks.

Diversification is primarily reviewed on a portfolio-wide basis. It is recognized that while specific funds may not have large enough individual investment balances to diversify, the investment portfolio as a whole can be adequately diversified.

Interest Rate Risk

Interest rate risk is the risk that changes in interest rates may adversely affect the value of investments. The District reduces exposure to this risk through the use of final and weighted average maturity limits and diversification.

The District monitors interest rate risk utilizing weighted average maturity and duration analysis.

Portfolio Evaluation and Reporting

In conjunction with the District's annual financial audit, a compliance audit shall be performed to review management controls and adherence to the investment policy.

Reporting Requirements

Quarterly reports shall be submitted to the Board detailing the purchase, sale, and maturity of investments, the market value of investments, a compliance statement, and any other information that is deemed necessary to properly apprise the Board of the status of District investments.

The District shall establish performance standards using benchmark market yields to provide a comparative basis for judging whether adequate rates of return are being achieved.

Internal Controls

The treasurer shall establish a system of internal controls, which shall be documented in writing. The internal controls shall be reviewed by the internal auditor periodically and by the independent auditors. The controls shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, anticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include: control of collusion, segregation of duties, separation of transaction authority from accounting and recordkeeping, custodial safekeeping, avoidance of bearer form securities, clear delegation of authority, specific limitations regarding securities losses and remedial action, written confirmation of telephone transactions, limitations on the number of authorized investment officials, and documentation of transactions and strategies.

Professional and Personal Conduct

Each District employee shall perform his or her duties in accordance with state and federal law, District policy, and ethical standards. The District holds all employees accountable to the Educators' Code of Ethics. [See DH(REGULATION)]

Each District hourly wage employee shall be expected to adhere to the standards of conduct set out in the District's working agreement. The working agreement serves only as notice of conduct that may lead to disciplinary action, including termination, and is not an employment contract creating a property interest in employment or job position.

Each District employee shall recognize and respect the rights of students, parents, other employees, and members of the community and shall work cooperatively with others to serve the best interests of the District.

Each District employee is a role model for the District's students and is therefore responsible for his or her public conduct even when not acting as a District employee.

An employee wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA]

Employee Duty to Protect and Report

Each District employee has the responsibility to protect District assets and shall be expected to be alert to the potential for theft of property, theft of services, theft of anything of value, fraud, misappropriation, or financial impropriety.

Any employee who knows or has reason to know of or suspect an occurrence of fraud, misappropriation, financial impropriety, or covered activity shall immediately notify his or her supervisor. If the employee has reason to believe that the supervisor may be involved, the employee shall immediately notify his or her associate superintendent or the legal services office.

Violations of Standards of Conduct

Each employee shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to his or her status as a District employee. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD and DF series]

Employee Duties during an Investigation

In the event of a District investigation or inquiry, every District employee has an affirmative duty to provide to his or her supervisor(s) or any other District official assigned to investigate all relevant and factual information about matters under investigation. An employee who fails to volunteer such information shall receive a directive from an administrator to provide a statement. An employee's failure to comply with such a directive constitutes insubordination, a violation that shall be grounds for disciplinary action, up to and including termination.

Electronic Recording

No employee shall electronically record another employee by audio, video, or other means, including any conversation or meeting, unless each employee present has been notified and consents to being electronically recorded.

These provisions are not intended to limit or restrict electronic recording of publicly posted Board meetings, grievance hearings, or any other Board-sanctioned meeting recorded in accordance with Board policy. These provisions are not intended to limit or restrict electronic recordings involving authorized investigations conducted by District personnel.

Weapons Prohibited

The District prohibits the use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

Exceptions

No violation of this policy occurs when:

1. Use or possession of a firearm by a specific employee is authorized by Board action. ~~[See CKE]~~ [\[see the CKE series\]](#);
2. A District employee who holds a Texas handgun license stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun or other firearm is not in plain view; or
3. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

Electronic Communication

Use with Students

A certified employee, licensed employee, or any other employee designated in writing by the Superintendent or a campus principal may use electronic communication, as this term is defined by law, with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

Unless authorized above, all other employees are prohibited from using electronic communication directly with students who are currently enrolled in the District. The employee handbook or other administrative regulations shall further detail:

4. Exceptions for family and social relationships;
5. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
6. Hours of the day during which electronic communication is discouraged or prohibited; and
7. Other matters deemed appropriate by the Superintendent ~~or designee.~~

In accordance with ethical standards applicable to all District employees [see DH(REGULATION)], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

Personal Use

All employees shall be held to the same professional standards in their public use of electronic communication as for any other public conduct. If an employee's use of electronic communication violates state or federal law or District policy, or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment.

Reporting Improper Communication

In accordance with administrative regulations, an employee shall notify his or her supervisor when a student engages in improper electronic communication with the employee.

Disclosing Personal Information

An employee shall not be required to disclose his or her personal email address or personal phone number to a student.

Safety Requirements

Each employee shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.

Harassment or Abuse

An employee shall not engage in prohibited harassment, including sexual harassment, of:

8. Other employees. [See DIA]
9. Students. [See FFH; see FFG regarding child abuse and neglect.]

While acting in the course of employment, an employee shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.

An employee shall report child abuse or neglect as required by law. [See FFG]

Relationships with Students

An employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is prohibited. [See FFH and Penal Code Sec. 21.12] A District student who is also employed by the District is not prohibited from dating a peer of a similar age.

As required by law, the District shall notify the parent of a student with whom an educator is alleged to have engaged in certain misconduct. [See FFF]

**Tobacco and
E- Nicotine Products and E-Cigarettes**

~~An employee shall not smoke or use tobacco products or e-cigarettes on District property, in District vehicles, or at school-related activities. [See also GKA]~~

An employee is prohibited from possessing or using any type of tobacco product, e-cigarette, or any other electronic vaporizing device while on school property, in a District vehicle, or while attending an off-campus school-related activity. An employee is also prohibited from possessing or using any type of nicotine product, including nicotine pouches, regardless of whether the product contains tobacco, while on District property, in a District vehicle, or while attending an off-campus school-related activity.

An employee's supervisor is authorized to approve an exception to this policy for a smoking cessation product that does not include the use of e-cigarettes or electronic vaporizing devices.

Alcohol and Drugs / Notice of Drug-Free Workplace

As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Arrests, Indictments, Convictions, and Other Adjudications, below.

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while on District property or at school-related activities during or outside of usual working hours:

10. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
11. Alcohol or any alcoholic beverage.
12. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
13. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

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An employee need not be legally intoxicated to be considered “under the influence” of a controlled substance.

Exceptions

It shall not be considered a violation of this policy if the employee:

14. Manufactures, possesses, or dispenses a substance listed above as part of the employee’s job responsibilities;
15. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee’s personal use; or
16. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee’s child or other individual for whom the employee is a legal guardian.

Sanctions

An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

17. Referral to drug and alcohol counseling or rehabilitation programs;
18. Referral to employee assistance programs;
19. Termination from employment with the District; and
20. Referral to appropriate law enforcement officials for prosecution.

Notice

Employees shall receive a copy of this policy.

Arrests, Indictments, Convictions, and Other Adjudications

An employee shall notify his or her principal or immediate supervisor within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for any felony, any offense involving moral turpitude, and any of the other offenses as indicated below:

21. Crimes involving school property or funds;
22. Crimes involving attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator;
23. Crimes that occur wholly or in part on school property or at a school-sponsored activity; or
24. Crimes involving moral turpitude, which include:

EMPLOYEE STANDARDS OF CONDUCT

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- Dishonesty; fraud; deceit; theft; misrepresentation;
- Deliberate violence;
- Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
- Felony possession or conspiracy to possess, or any misdemeanor or felony transfer, sale, distribution, or conspiracy to transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
- Felony driving while intoxicated (DWI); or
- Acts constituting abuse or neglect under the Texas Family Code.

Exception

The requirement to report a conviction or deferred adjudication shall not apply to minor traffic offenses.

Consideration

Being convicted of or receiving adjudication for a crime shall not be an automatic basis for termination. The District shall consider the following factors in determining what action, if any, should be taken against an employee who receives deferred adjudication or who is convicted of a crime during employment with the District:

25. The nature of the offense;
26. The date of the offense; and
27. The relationship between the offense and the position to which the employee is assigned.

Dress and Grooming

An employee's dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.

INSTRUCTIONAL ARRANGEMENTS
STUDENT SCHEDULES

EED
(LOCAL)

Middle Schools

All students in grades 6-8 shall be scheduled for at least seven classes each day. Exception: Students, with prior approval, may have a one-hour early release for off-campus physical education.

Selecting Courses

Students select courses for the next school year during the spring semester. Students and their parents should consider these factors as they make their course selections: requirements of the middle school curricula; purpose of the course; possible prerequisite for other courses; student's overall program and educational/career goals; and, in some instances, the students' desire to earn high school credit while in middle school.

Time for Dropping
Courses or
Changing
Schedules Without
Penalty

Requests for course changes should be submitted in writing prior to the beginning of the new school year. Or once classes begin in the fall semester, students may drop a course or make a schedule change with no consequences only during the first two weeks of the semester. Acceptable reasons for dropping a course or making a schedule change follow:

1. Student does not meet prerequisites for the course.
2. Student does not meet grade placement requirement of the course.
3. Student already has credit in the course.
4. Student is placed in an inappropriate level.
5. Student has not met requirement for K-level or HORIZONS placement.
6. Student needs a different course to complete requirements in the middle school curricula.

An administrator or school counselor shall inform students of deadlines and requirements for dropping courses or changing schedules as well as the ramifications of such decisions. Drops or changes occurring during the semester's two-week grace period shall not be shown on the student's record.

Consequences of
Dropping Courses
After Two-Week
Grace Period

Drops or changes occurring after the two-week grace period shall be shown on the student's record. An administrator or school counselor shall inform the student and his or her parent of the possible impact that a course change can have, e.g., failure to meet promotion standards.

Only Allowable
Changes After Two-
Week Grace Period
Without a Penalty

The following list describes the situations in which students may change their schedule of courses, after the two-week grace period, without penalty:

INSTRUCTIONAL ARRANGEMENTS
STUDENT SCHEDULES

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1. Students may withdraw from athletics or band at any time, but, in each case, they shall be assigned to a physical education class or to another appropriate class.
2. Students may withdraw from advanced-level courses and be enrolled in on-level courses in these instances:
 - a. A student making below an 80 average at the end of the third week of a grading period may upon his or her request and parent approval be placed in an appropriate on-level class for the remainder of the school year.
 - b. A student may, upon his or her request and with parent approval, transfer from a K-level class to an appropriate on-level class at the end of any six-weeks' grading period.
3. A student's schedule of courses may change at any time from general education to special education settings due to an ARD decision.
4. Any other changes to a student's schedule must be made with the principal's or designee's approval of the student's and parent's request.

Senior High Schools

All students in grades 9-12 shall be scheduled for at least seven classes each day.

Only Allowable
Exceptions to
Enrollment in
Seven Classes

1. Students may have a one- or two-hour early release to take a college course (see EHDD) or to participate in an approved off-campus physical education program (see EHAC). Students may have a one-hour late arrival or a one-hour late arrival and a one-hour early release for the same purposes. Students enrolled in a career preparation program (co-op) may have a one- or two-hour early release to go to work.
2. The principal may grant a one- or two-hour early release, a one-hour late arrival, or a one-hour late arrival and a one-hour early release to a senior who is enrolled in courses that complete his or her graduation requirements, who has passed all required state-mandated assessments, and who meets at least one of the following conditions:
 - a. Any of the situations listed in item 1 above, i.e., enrolled in a college course or co-op;
 - b. Has a job;
 - c. Critical family needs such as head-of-household, wage-earner;

INSTRUCTIONAL ARRANGEMENTS
STUDENT SCHEDULES

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- d. Caregiver for an infant/child or an elderly or disabled parent/grandparent;
 - e. Other situations requested by the parent and approved in writing by the principal.
3. Beginning with the class of 2009, the principal may grant early release or late arrival for seniors who:
- a. Meet one of the conditions in item 2 above;
 - b. Are enrolled in courses that complete the requirements for the Recommended High School Program; and
 - c. Have passed all required state-mandated assessments.
4. Beginning with the class of 2026, the principal may grant early release to a senior who is enrolled in courses that that complete the Foundation High School Program with endorsements, who has met at least one college and career readiness standard, who has passed all required state-mandated assessments, and who meets at least one of the conditions in item 2 above.

a. Notwithstanding the above, if a student is enrolled in course(s) at the prerequisite level, the student's Individualized Education Program (IEP) team shall convene to review and discuss the student's request for early release or late arrival (one or two hours) during their senior year. Approval of an early release or late arrival is contingent upon the committee's determination and alignment with the student's educational needs and goals. In the event that early release or late arrival is granted, the parent or guardian shall be responsible for arranging transportation for the student at the conclusion of their school day for early release or transportation at the beginning of the day for late arrival.

All students granted early release or late arrival must be enrolled for a minimum of five classes each day and must have written parent permission. Early release or late arrival must be approved before the two-week grade period ends for schedule changes at the beginning of each semester.

Selecting Courses

Students select courses for the next school year during the spring semester. Factors that students and their parents should consider in selecting courses include requirements for graduation, relevance to the student's overall program and educational/career goals, purpose of the course, and possible prerequisite for other courses.

INSTRUCTIONAL ARRANGEMENTS
STUDENT SCHEDULES

EED
(LOCAL)

Time for Dropping
Courses or
Changing
Schedules Without
Penalty

Requests for course changes should be submitted in writing prior to the beginning of the new school year. Or once classes begin in the fall semester, students may drop a course or make a schedule change with no consequences only during the first two weeks of the semester. Acceptable reasons for dropping a course or making a schedule change follow:

1. Student does not meet prerequisites for the course.
2. Student does not meet grade placement requirement of the course.
3. Student already has credit in the course.
4. Student is placed in an inappropriate level.
5. Student has not met requirement for K-level, AP, or HORIZONS placement.
6. Student needs a different course to meet graduation requirements.

An administrator or school counselor shall inform students of deadlines and requirements for dropping courses or changing schedules as well as the ramifications of such decision. Drops or changes occurring during the semester's two-week grace period shall not be shown on the student's record.

Students may also drop a year-long course at the end of the first semester or within the second semester's two-week grace period with no penalty. They shall receive a grade, credit, and grade points for the first semester.

Consequences of
Dropping Courses
After Two-Week
Grace Period

If a student is allowed to drop a course after the two-week grace period, he or she shall receive no credit for the course. The student's record shall show a "WD" for the semester in which the withdrawal is made. The course shall count as one attempted with no credit earned and zero grade points allowed. This course shall also be calculated in the grade point average and shall negatively affect class rank.

Only Allowable
Changes After Two-
Week Grace Period
Without a Penalty

The following list describes the situations in which students may change their schedule of courses, after the two-week grace period, without the grade penalty of a "WD" previously described:

1. Students may withdraw from band, dance, JROTC, cheerleading, or athletics at any time, but, in each case, they shall be assigned to physical education or to an office assistant position.

2. Students may withdraw from advanced-level courses and be enrolled in on-level courses in these instances:
 - a. A student making below an 80 average at the end of the third week of a grading period may, upon his or her request and parent approval, be placed in an appropriate on-level class for the remainder of the school year.
 - b. A student may, upon his or her request and with parent approval, transfer from a K-level class to an appropriate on-level class at the end of any six-weeks' grading period.
 - c. A student making 80 or above in any AP course may, upon his or her request and with parent approval, transfer from an AP class to an appropriate K-level class at the end of any six-weeks' grading period during or at the end of the first semester.
3. A student's schedule of courses may change at any time from general education to special education settings due to an ARD decision.

Such changes shall be made at student and parent request and with the principal's or designee's approval.

Understand why it's important.

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About Delegate Assembly

Simply put, the TASB Delegate Assembly is your annual membership meeting. Most importantly, this event is where all members have a voice in the overall direction of the organization – from electing who will serve on the TASB Board to approving the education issues that will be included in the TASB Advocacy Agenda.

Your board's voice

As an Active Member of TASB, your board has the exclusive right to have a voting Delegate at the Assembly. Your Delegate will be the voice for your board, ensuring the priorities for your district and community are reflected in TASB's work.

Your Delegate must be a trustee on your board. You also may select a second trustee to serve as an Alternate. Your representatives may trade off time on the Assembly floor to ensure your board's voting privileges are covered.

2025 Assembly

WHEN:
Saturday, Sept. 13

12:30 p.m.
Regional Caucuses
2 p.m.
Delegate Assembly

WHERE:
Houston

Regional Caucuses will be held in the Hilton Americas, and the Assembly will be held in the George R. Brown Convention Center

Delegate Assembly is held in conjunction with txEDCON25 in Houston.

Lunch is provided to Delegates and Alternates during the caucuses.

**Your Association.
Your Voice.**

**TASB Delegate
Assembly**

 tasb.org/delegate