

Agenda of Special Meeting

The Board of Trustees Copperas Cove Independent School District

A Special Meeting of the Board of Trustees of Copperas Cove Independent School District will be held September 16, 2024, beginning at 1:00 PM in the CCISD Board Room, 408 S. Main St., Copperas Cove, TX 76522.

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Call to Order
2. Open Forum
3. Consider and Take Action on an Out-of-State Trip Request for the National FFA Convention - October 19-26, 2024 - Indianapolis, IN 2
4. Consider and Take Action to Accept the Retirement Resignation of Superintendent Dr. Joe Burns 4
5. Consider and Take Action to Authorize the Board President to Enter a Voluntary Retirement Agreement Between the District and the Superintendent of Schools
6. Consider and Take Action to Engage TASB's Executive Search Services for a Superintendent Search 6
7. Adjourn



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address

Out of State Trip Budget Request Form

Submitted by: Daniel West _____

Date Submitted: 08/26/2024

Campus: Copperas Cove High School _____

Who will go on the trip?	1 Advisor, Daniel West, 2 Students, Laeloni Thompson & Kinlee Zickel	
What is the purpose of the trip?	National FFA Band - Convention	
When will the trip take place?	October 19-26, 2024	
Where will the person/people go?	Indianapolis, IN	
What is the account number for funding the trip? Must come from 6411 or 6412	199 E 36 6412 00 001 0 22 022 (Student Fees) 199 E 36 6411 00 001 0 22 022 (Advisor Fees)	
What is the cost of the trip?	Registration fee: \$255	
	Meals: \$621	
	Mileage: N/A	Airfare: \$1,307.85
	Substitute: \$120 x 5 days = \$600	
	Hotel: \$3,352.16	
	Other expenses (e.g. Airport Shuttle/Parking): Baggage Fees: \$240 Transportation to/from Austin: \$170, Transportation to/from Indianapolis Airport: \$150	
	Total: \$6,696.01	
How is this trip addressed in your campus or the district plan?	District Plan Goal	

- ★ Attach supporting documentation and principal letter of approval.
- ★ Submit form and documentation to the Director of PEIMS and Student Services who will check the budget with the Executive Director of Business Services or the appropriate head of department if staff development related. Information must be received two weeks prior to the regularly scheduled Board meeting. If Board approval is necessary for purchasing airline tickets or for paying pre-registration fees, information must be submitted three months prior to the out of state trip.



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September 5, 2024


Dear School Board Members,

I always believed we would be together as a Team of Eight forever, or at least until we were old and gray. As it turns out, time has been fleeting and I have just a little grayer hair than when I began as superintendent of schools for the Copperas Cove ISD in June 2012. The last twelve years have been the absolute highlight of my personal and professional life. The community of Copperas Cove has loved and supported my family and me more than I could have ever imagined. The school community has taken up the charge to make sure every child succeeds and I have been blessed to work with some of the best educators and support staff in the field of education. I am also convinced that I have had the opportunity to serve the best school board in all of Texas.

But, just like Moses I have been called by my Lord and Savior to another work - retirement. Much like Moses, I have tried to explain to God why I can't go and how unprepared I am for His call on my life. He has listened patiently and when I finished with my excuses He has said "Go". So, today I am writing this letter formally announcing my retirement as superintendent of schools for the Copperas Cove ISD effective December 31, 2024.

As a result of our time together, I have wonderful memories and the love I have been shown will be forever etched in my heart and mind. As I often tell our graduating seniors, "Don't forget, a heart doesn't need a road map to know where love lives". A part of me will always be with the good people of Copperas Cove and the Copperas Cove ISD. Thank you for allowing me to serve in such a wonderful place.

Focused on children,



Joe Burns



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