

Public Notice of Workshop Meeting

The Board of Trustees Copperas Cove Independent School District

A Workshop Meeting of the Board of Trustees of Copperas Cove Independent School District will be held Monday, November 18, 2024, beginning at 12:00 PM in the CCISD Board Room, 408 S. Main St., Copperas Cove, TX 76522.

If, during the course of the meeting, the Board may lawfully conduct a closed meeting as to all or part of any item on the agenda, then, in accordance with applicable law, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). The Board shall not conduct a closed meeting unless a quorum of the Board first convenes in an open meeting for which proper notice has been given. Before any closed meeting is conducted, the presiding officer will publicly identify the section or sections of the Open Meetings Act or other applicable law authorizing the closed meeting. All final votes, actions, or decisions regarding any matter deliberated in a closed meeting shall only be taken in open meeting for which proper notice has been given. [See BEC(LEGAL)]

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Call to Order
2. Consent Agenda
 - A. Board of Trustees Meeting Minutes
 1. Workshop Meeting Minutes - October 7, 2024
 2. Regular Meeting Minutes - October 8, 2024
 3. Special Meeting Minutes - October 18, 2024
 - B. Personnel
 1. New Hires
 - C. Items Exceeding \$25,000
 1. Security and Safety Film Installation and Door Numbering at all Campuses (Sunsational Solution - Purchasing Coop 791 ID: 791202207003 - \$322,879.56 - 2023-2025 School Safety Standards Grant - Budgeted Funds)
 2. Service Contract with Critical Response Group, Inc. to Provide Up-To-Date Mapping of all CCISD Main Facilities (TIPS #230202 - \$51,005.00 - 2024-2025 School Safety Standards Grant - Budgeted Funds)
 3. Purchase of Student Laptops (TX DIR-TSO-3763 - \$217,750.00 - Budgeted Funds)
 4. Purchase of an Agriculture and Stock Show Trailer from National Trailer Source-Salado (Preferred Vendor - \$46,610.51 - CTE - Budgeted Funds)

5. Contract Griesenbeck to Replace the Operable Wall System in the District Training Facility (TIPS #24010101/24010402 - \$47,120.56 Budgeted Funds)
- D. Out of State Trip Request(s)
 1. Legislative Action Conference (School Nutrition Association) March 8-12, 2025 - Washington, D.C.
- E. Donation(s)
 1. Copperas Cove Education Foundation (CCEF) Grants - \$44,879.00
 2. Volleyball Booster Donation - \$16,000.00
 3. Copperas Cove Band & Guard Booster - \$15,244.53
- F. Budget Revision to the 2024 - 2025 Fiscal Year Fund 199 Operating Budget
- G. Budget Amendment
3. Consider and Discuss an Interlocal Agreement for the 2025-2026 School Year with the Region 10 Education Service Center for Child Nutrition Cooperative Purchasing and Commodity Processing
4. Consider and Discuss a Revision Policy CKE (LOCAL): Safety Program/Risk Management - Security Personnel
5. Consider and Discuss the Payment of Teacher Designation Fees to the Teacher Incentive Allotment Program
6. Consider and Discuss the Repair and Replacement of the Rigging System and Controls for Lea Ledger Auditorium (Difital Resources Inc., - TIPS Contract # 230901 - \$1,990,692.00 - Budgeted Funds
7. Consider and Discuss CCISD's Participation in Purchasing Cooperatives for 2024 - 2025
8. Consider and Discuss the Appointment of Investment Officers for CCISD
9. Consider and Discuss CCISD's Impact Aid Authorized Representatives for the 2024 - 2025 School Year
10. Consider and Discuss Board Operating Procedures
11. Consider and Discuss to Canvass and Approve Returns from the November 5, 2024 Board of Trustees Election
12. Report Items
 - A. Resignations (Written Only)
 - B. Monthly Financial Report (Written Only)
 - C. OASIS Conference - Tulsa, OK - November 12-14, 2024
 - D. District Enrollment Report (Written Only)
 - E. Surplus Property Report and Disposal Report (Written Only)
13. Information Items
 - A. Board of Trustees Calendar
14. Adjourn

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on: Friday, November 15, 2024 at 12:00 p.m.

For the Board of Trustees



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address

Minutes of Workshop Meeting

The Board of Trustees Copperas Cove Independent School District

A Workshop Meeting of the Board of Trustees of Copperas Cove Independent School District was held Monday, October 7, 2024, beginning at 12:00 PM in the CCISD Board Room, 408 S. Main St., Copperas Cove, TX 76522.

Members Present: *Joan Manning, Inez Faison, Mike Wilburn, S. Ann Davis, John Gallen, Heather Copeland, and Jeff Gorres*

Members Absent: *None*

Staff Present: *Dr. Joe Burns, Amanda Crawley, Dr. Jimmy Shuck, Tracie Phillips, Kurtis Quillin, Clifton Heath, Maron Samuel, and Monica Hall*

1. Call to Order

The meeting was called to order at 12:01 p.m.

2. Consent Agenda

A. Board of Trustees Meeting Minutes

1. Workshop Meeting Minutes - September 9, 2024
2. Regular Meeting Minutes - September 10, 2024
3. Special Meeting Minutes - September 16, 2024
4. Special Meeting Minutes - September 30, 2024

B. Personnel

1. New Hires

C. Items Exceeding \$25,000 - Budgeted Funds

1. Purchase of 64 Interactive Panels for Copperas Cove High School, Copperas Cove Junior High School, S.C. Lee Junior High School, and Crossroads High School (DIR-CPO-5093 - Quote PCGF972 - \$166,313.60 - Budgeted Funds)
2. Purchase of 30 AED Machines (SafetyMed, BuyBoard Co-Op #704-23 - \$57,795.00 from Budgeted Funds)
3. Purchase of Four 77-Passenger Buses (Longhorn Bus Sales - BuyBoard Contract #630-20 - \$607,940.00 - Fund Balance)
4. Replacement of Ductwork at Lea Ledger Auditorium (AiRCO, TIPS #181101-3132 - \$127,445.00 from Fund Balance)
5. Installation of Security Fencing at Copperas Cove High School (DHMSA Construction, TIPS #23060202 - \$548,629.95 - Budgeted Funds)
6. Item over \$25K - Technology - Purchase of 30 Precision 3680 Towers and 24" Monitors for S.C. Lee Junior High School CTE Lab (TX DIR-TSO-3763 - \$43,976.70 - Fund Balance)

D. Budget Amendment(s)

E. Out of State Trip(s)

1. Band Performance - Orlando, FL - March 12-15, 2026

3. Consider and Discuss the Emergency Operation Plan for Copperas Cove ISD
The CCISD Emergency Operations Plan (EOP) has been revised to include new state mandates. New to the plan from last board approval is the inclusion of the Cybersecurity annex. Revisions were made to the EOP to be in alignment with the Texas School Safety Center templates for EOPs. The presentation of the EOP will be held in executive session as permissible under Texas Government Code Chapter 551.076. A summary document about the District's EOP is included as an attachment as required by law.
4. Consider and Discuss the CCISD School Safety and Security Committee Bylaws
In accordance with Texas Education Code § 37.109, each school district shall establish a school safety and security committee. The bylaws will help govern the responsibilities of the CCISD School Safety and Security Committee.
5. Consider and Discuss the Report on Continuing Education Credit Requirements for School Board Members
Continuing Education for School Board Members: (a) Under Texas Education Code (TEC), Section 11.159, the State Board of Education shall adopt a framework for governance leadership to be used in structuring continuing education for school board members. The framework shall be posted to the Texas Education Agency website and distributed annually by the president of each board of trustees to all current board members and the superintendent. (b) The continuing education required under TEC, Section 11.159, applies to each member of an independent school district board of trustees. The continuing education requirement consists of orientation sessions; an annual team-building session with the local board and the superintendent; and specified hours of continuing education based on identified needs. The superintendent's participation in team-building sessions as part of the continuing education for board members shall represent one component of the superintendent's ongoing professional development.
6. Consider and Discuss a Resolution to Nominate One to Five Persons for the Board of Directors for Coryell Central Appraisal District
Every two years we elect representatives to the Coryell Central Appraisal District Board. Our current Board Members are Justin Carothers, Bradi Diaz, Inez Faison, Andy James, and Jay Manning. By resolution, we provide nominations by October 9, 2024 to the Chief Appraiser, Mitch Fast. Before October 30, we will receive a prepared ballot listing the candidates alphabetically. We must then cast our votes by resolution and submit the resolution to the chief appraiser by December 15.
7. Consider and Discuss a Low Attendance Day Waiver
TEA allows local education agencies to apply for Low Attendance Day Waivers: A school district may request a waiver for a campus for low attendance "for a day when school was held but attendance was at least 10% below the overall average attendance rate for the prior year because of weather-related or health or safety or other issues." (Student Accounting Handbook, Section 3.8.1.4) If the waiver is granted by the Texas Education Agency, the day is excluded from the ADA calculations for the current school year.

S.C. Lee Junior High School and J.L. Williams/Lovett Ledger Elementary School experienced a low attendance rate due to safety concerns related to social media threats on September 13, 2024. S.C. Lee 24-25 attendance was 81.35% compared to their 96.34% daily average from 23-24 school year. Williams/Ledger 24-25 attendance was 81.44% compared to their 97.10% daily average from the 23-24 school year. The District requests permission to submit the following

Low Attendance Day Waiver due to safety concerns for September 13, 2024. The Low Attendance Day Waiver is an on-line application.

8. Consider and Discuss on a Resolution Regarding a One-Time Retention Incentive for Staff ***During the process of closing out the 2023-2024 school year budget and planning for the 2024-2025 school year there was a great deal of uncertainty regarding funding for CCISD. As a result, I did not recommend a pay increase for employees at the beginning of the 2024-2025 school year. Since that time, CCISD finished the 2023-2024 school year with more revenue than expenses. In light of this circumstance, I would request that the board consider authorizing a resolution that would provide each CCISD employee with a one-time retention incentive. The proposed incentive would be a one time expense and would not increase the district's payroll expenditures in the coming years. The one-time incentive would help CCISD employees offset the increases in their cost of living expenses.***

Full time staff - \$1500.00

Part time staff - \$750.00

9. Report Items

- A. Resignations (Written Only)
- B. Monthly Financial Report (Written Only)
- C. LEP Student Enrollment and Their Primary Language of Proficiency in CCISD (Written Only)
- D. Conference/Training Reports
 - 1. NAFIS Conference - September 22-24, 2024
 - 2. TASB Delegate Assembly - September 28, 2024

10. Information Items

- A. Board of Trustees Calendar

11. Adjourn

The meeting was adjourned at 1:15 p.m.

Joan Manning, President

Mike Wilburn, Secretary

Minutes of Regular Meeting

The Board of Trustees Copperas Cove Independent School District

A Regular Meeting of the Board of Trustees of Copperas Cove Independent School District was held Tuesday, October 8, 2024, beginning at 6:30 PM in the CCISD Board Room, 408 S. Main St., Copperas Cove, TX 76522.

Members Present: *Joan Manning, Inez Faison, Mike Wilburn, S. Ann Davis, John Gallen, Heather Copeland, and Jeff Gorres*

Members Absent: *None*

Staff Present: *Dr. Joe Burns, Amanda Crawley, Dr. Jimmy Shuck, Tracie Phillips, Kurtis Quillin, Clifton Heath, Maron Samuel, and Monica Hall*

Others Present: *Fort Hood School Liaison Officer – Christine Luciano
Killeen Daily Herald – Erik Walsh
Copperas Cove Leader-Press – Brittany Fholer*

1. Call to Order:

The meeting was called to order at 6:30 p.m.

2. Pledge of Allegiance

3. Invocation

Presenter: Mr. Mike Wilburn

4. Recognitions

Mr. Kurtis Quillin

5. Open Forum

6. Consent Agenda

A. Board of Trustees Meeting Minutes

1. Workshop Meeting Minutes - September 9, 2024

2. Regular Meeting Minutes - September 10, 2024

3. Special Meeting Minutes - September 16, 2024

4. Special Meeting Minutes - September 30, 2024

B. Personnel

1. New Hires

C. Items Exceeding \$25,000 - Budgeted Funds

1. Purchase of 64 Interactive Panels for Copperas Cove High School, Copperas Cove Junior High School, S.C. Lee Junior High School, and Crossroads High School (DIR-CPO-5093 - Quote PCGF972 - \$166,313.60 - Budgeted Funds)

2. Purchase of 30 AED Machines (SafetyMed, BuyBoard Co-Op #704-23 - \$57,795.00 from Budgeted Funds)

3. Purchase of Four 77-Passenger Buses (Longhorn Bus Sales - BuyBoard Contract #630-20 - \$607,940.00 - Fund Balance)
4. Replacement of Ductwork at Lea Ledger Auditorium (AiRCO, TIPS #181101-3132 - \$127,445.00 from Fund Balance)
5. Installation of Security Fencing at Copperas Cove High School (DHMSA Construction, TIPS #23060202 - \$548,629.95 - Budgeted Funds)
6. Item over \$25K - Technology - Purchase of 30 Precision 3680 Towers and 24" Monitors for S.C. Lee Junior High School CTE Lab (TX DIR-TSO-3763 - \$43,976.70 - Fund Balance)
- D. Budget Amendment(s)
- E. Out of State Trip(s)
 1. Band Performance - Orlando, FL - March 12-15, 2026
A motion was made by John Gallen to approve the consent agenda.
S. Ann Davis seconded the motion.
All members present voted by saying 'Aye'.
 7. Consider and Take Action on the Emergency Operation Plan for Copperas Cove ISD
A motion was made by S. Ann Davis on the Emergency Operation Plan for Copperas Cove ISD.
Mike Wilburn seconded the motion.
All members present voted by saying 'Aye'.
 8. Consider and Take Action on the CCISD School Safety and Security Committee Bylaws
A motion was made by Mike Wilburn to approve the CCISD School Safety and Security Committee Bylaws.
Inez Faison seconded the motion.
All members present voted by saying 'Aye'.
 9. Consider and Take Action on the Report on Continuing Education Credit Requirements for School Board Members
A motion was made by S. Ann Davis on the report on continuing education credit requirements for school board members.
Heather Copeland seconded the motion.
All members present voted by saying 'Aye'.
 10. Consider and Take Action on a Resolution to Nominate One to Five Persons for the Board of Directors for Coryell Central Appraisal District
A motion was made by Mike Wilburn to approve a resolution to nominate one to five persons for the Board of Directors for Coryell Central Appraisal District.
John Gallen seconded the motion.
All members present voted by saying 'Aye'.
 11. Consider and Take Action on a Low Attendance Day Waiver
A motion was made by Inez Faison to approve the low attendance day waiver.
Heather Copeland seconded the motion.
All members present voted by saying 'Aye'.
 12. Consider and Take Action on a Resolution Regarding a One-Time Retention Incentive for Staff
A motion was made by Mike Wilburn to approve the Resolution regarding a one-time retention incentive for staff.
John Gallen seconded the motion.
All members present voted by saying 'Aye'.
13. Report Items
 - A. Resignations (Written Only)

- B. Monthly Financial Report (Written Only)
- C. LEP Student Enrollment and Their Primary Language of Proficiency in CCISD (Written Only)
- D. Conference/Training Reports
 - 1. NAFIS Conference - September 22-24, 2024
 - 2. TASB Delegate Assembly - September 28, 2024
- 14. Information Items
- A. Board of Trustees Calendar

Closed Session

The meeting was adjourned into closed session at 7:19 p.m. for personnel matters (551.074, 551.071, & 551.129) under the Texas Open Meetings Act, Texas Government Code, Chapter 551, subchapters D and E or Texas Government Code 418.183(f).

Open Session

The meeting reconvened into open session at 8:13 p.m.

- 15. Adjourn

The meeting was adjourned at 8:13 p.m.

Joan Manning, President

Mike Wilburn, Secretary

Minutes of Special Meeting

The Board of Trustees Copperas Cove Independent School District

A Special Meeting of the Board of Trustees of Copperas Cove Independent School District was held Friday, October 18, 2024, beginning at 1:00 PM in the CCISD Board Room, 408 S. Main St., Copperas Cove, TX 76522.

Members Present: *Joan Manning, Inez Faison, Mike Wilburn, S. Ann Davis, John Gallen, Heather Copeland, and Jeff Gorres*

Staff Present: *Dr. Joe Burns, Dr. Jimmy Shuck, and Monica Hall*

Others Present: *Attorney Geneva Jones*

1. Call to Order

The meeting was called to order at 1:08 p.m.

2. Open Forum

No comments

3. OPEN SESSION

Pursuant to Texas Government Code Sections 551.074 and 551.0821, for the Board to conduct a Level III parent-complaint/grievance hearing and to deliberate same regarding a matter involving a public school student during which personally identifiable information may be revealed. The Board may enter a decision that it deems appropriate based on the information presented during the Level III hearing.

4. CLOSE SESSION

Private consultation with Board counsel regarding Level III Parent Grievance hearing, possible legal issues in connection with Level III, receiving legal advice relating to Board Policy and Board Operating Procedures, pending or threatened litigation, and any other subject matter as permitted by law or pursuant to Texas Government Code Section 551.071, 551.074 and 551.0821.

The meeting was adjourned into closed session at 1:40 PM

5. OPEN SESSION

The meeting reconvened at 2:07 PM

A motion was made by Mike Wilburn to deny the Grievance Appeal and Uphold the Expulsion Decision.

Jeff Gorres Seconded the motion.

All members present voted by saying 'Aye'.

6. OPEN SESSION

Pursuant to Texas Government Code Sections 551.074 and 551.0821, for the Board to conduct a Level III parent-complaint/grievance hearing and to deliberate same regarding a matter involving a public school student during which personally identifiable information may be revealed. The Board may enter a decision that it deems appropriate based on the information presented during the Level III hearing.

The meeting was called to order at 2:18 p.m.

7. CLOSE SESSION

Private consultation with Board counsel regarding Level III Parent Grievance hearing, possible legal issues in connection with Level III, receiving legal advice relating to Board Policy and Board Operating Procedures, pending or threatened litigation, and any other subject matter as permitted by law or pursuant to Texas Government Code Section 551.071, 551.074 and 551.0821.

The meeting was adjourned into close session at 3:12 p.m.

8. OPEN SESSION

The meeting reconvened at 3:42 p.m.

A motion was made by Heather Copeland to Deny the Grievance Appeal and Uphold the Expulsion Decision.

S. Ann Davis seconded the motion.

All members present voted by saying 'Aye'.

9. Adjourn

The meeting was adjourned at 3:45 p.m.

Joan Manning, President

Mike Wilburn, Secretary



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address

2024-2025 NEW HIRE PROFESSIONAL CONTRACTS

NAME	EMP/TRANS DATE	POSITION	CAMPUS	YEARS EXP IN PROPOSED POSITION	YEARS EXP IN EDUCATION OR FIELD	COLLEGE TO ISSUE DEGREE	CERTIFICATION	LAST DISTRICT TAUGHT
Bryan, Amanda	11/12/2024	Teacher, Math	Copperas Cove Junior High	5	5	University of North Texas	Core Subjects (EC-6), ESL Supplemental (EC-6)	Burnet ISD
Clow, James	*TBD	Director of Student Services	Administration	0	7	Northern Arizona University	Principal (7-12), History (7-12), Mathematics (4-8)	Copperas Cove ISD
Evans, Tabitha	11/18/2024	Teacher, Special Education	Fairview Jewell Elementary	2	2	University of Phoenix	Special Education (EC-12)	Houston ISD
Farmer, Erica	*TBD	Instructional Coach	Curriculum	0	25	Stephen F. Austin University	Social Studies (8-12), Secondary Basic Business (6-12)	Copperas Cove ISD
Hunter, Christopher	11/4/2024	Teacher, Special Education	House Creek Elementary	2	7	University of Phoenix	Special Education (EC-12)	Georgetown ISD
Lautenschlager, Ruth	11/5/2024	Teacher, CTE	Copperas Cove High School	3	3	Texas A&M University - Central Texas	Marketing Education (6-12)	Copperas Cove ISD
Schenk, Miriam	11/6/2024	Teacher, Bilingual	Mae Stevens Early Learning Academy	7	7	Louisiana Christian University	Core Subjects (EC-6), Bilingual Education Supplemental Spanish (EC-6), ESL Supplemental (EC-6)	Killeen ISD
Simpson, Easton	11/7/2024	Teacher, Math/Coach	Copperas Cove High School	1	1	Texas A&M University	Mathematics (7-12)	Copperas Cove ISD
Tatum, James	11/8/2024	Teacher, PE/Coach	S.C. Lee Junior High	4	6	Excelsior College	Physical Education (EC-12)	Copperas Cove ISD
Willis, Blanche	11/9/2024	RISE Instructional Intern	Clements Parsons Elementary	0	1	Central Texas College	Certification not required	n/a



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address

Copperas ISD Safety Film Estimate from Sunsational Solutions

Date: 10/8/2024

791 ID: 791202207003

School	UltraPR50	Film Sq Ft	Attachment Lineal Ft	Removal
S C Lee JH	\$36,134.03	2024.63	2276.17	992.9
Miss Jewel ES	\$22,683.32	1459.47	1325.83	0
Martin Walker ES	\$19,664.44	1033.54	1345.67	626.86
Mae Stevens ES	\$18,401.28	979.08	1256.17	540.22
House Creek ES	\$25,833.60	1277.82	1959.33	792.37
Hettie Halstead ES	\$10,635.23	543.5	787	288.69
Cross Road HS	\$3,442.65	196	257.33	0
Copperas Cove JH	\$26,622.69	1,473.76	1,872.17	420.19
Copperas Cove HS	\$42,894.72	2,519.67	3,035.67	0
Clements Intermediate	\$40,886.34	2,065.96	3,245.67	772.97
J L Williams Ledger School	\$30,306.06	1,650.33	2,195.83	469.31
Door Numbers	\$30,000.00			
Bond	\$15,375.22			
Using existing film discount	\$0.00	-	-	-
TOTALS	\$322,879.56	15,223.76	19,556.84	4,903.51



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address



Understanding Your Proposal From Critical Response Group

Critical Response Group, Inc., proudly proposes a mapping solution born from lessons learned by US Special Operation Forces and successfully transitioned for use by critical infrastructure and domestic public safety professionals.

Collaborative Response Graphics® (CRGs®) are site-specific common operating pictures that enable better communication during an emergency. CRGs combine accurate floor plans, high resolution imagery, emergency response pre-planning, and a gridded-overlay into one map. Critical Response Group builds CRGs and distributes them to first responders for use in their pre-existing software applications and provides the necessary training to ensure full implementation.

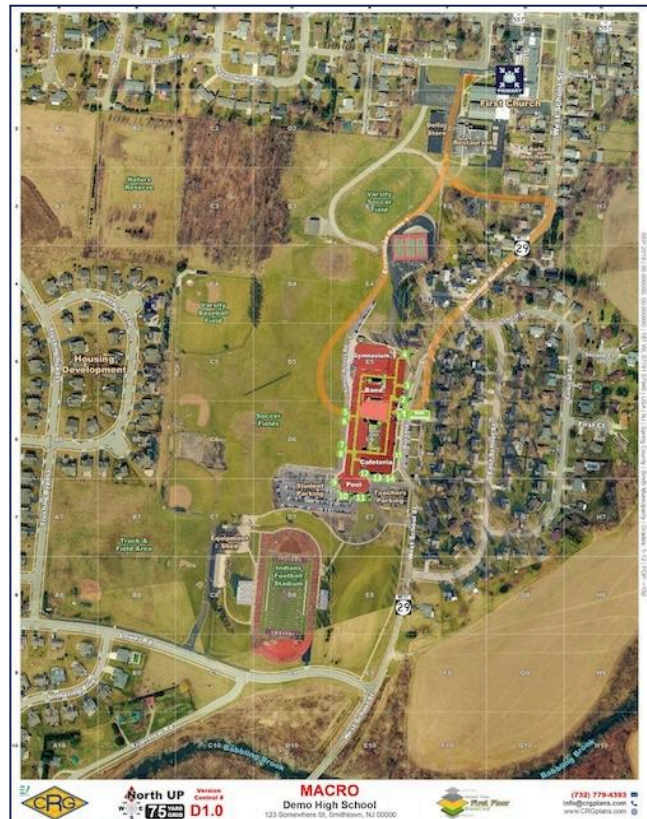
Your proposal contains two types of CRGs:

Micro CRGS



Each floor of a building receives a "Micro" CRG to coordinate response inside a building.

MACRO CRGS



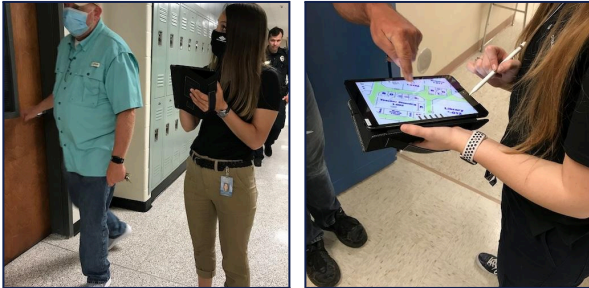
Each campus receives a "MACRO" CRG to coordinate response outside of a building

Micro CRGs come standard with labeling for **floor levels, facility nomenclature, doors/access points, main utility shut-offs, roof access points, Fire Alarm Control Panels, security key boxes, AEDs, and trauma kits**, and are used to coordinate emergency response inside a structure.

MACRO CRGs come standard with labeling for **buildings, parking lots, athletic fields, roadways, access points, and other key landmarks around the property**. MACRO CRGs are used to coordinate events exterior to the structure.

Your proposal also includes a site visit, implementation, and maintenance service that allows us to ensure that your CRGs are accurate and distributed to first responders relevant to your facility.

This program includes four key elements:



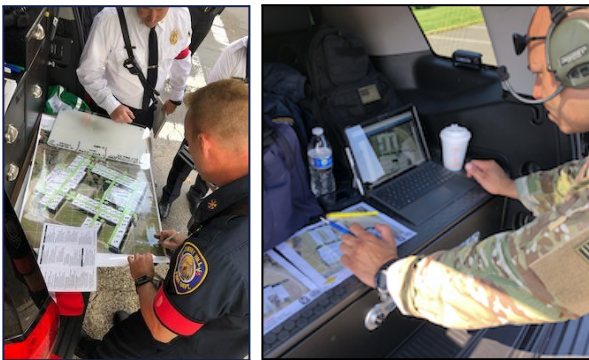
1. Site Visit, Updates, and Enhancements

We conduct an initial in-person site visit to ensure the accuracy of your CRGs. During map construction and throughout the first year, we will continue to update and redistribute maps following any site changes, whether those are moving room labels, relocating an AED, or conducting major structural renovations. Maps may also be periodically enhanced based on updated templates or standards.



2. Distribution to your 911 Communication Center

One of the most difficult challenges faced by 911 personnel is receiving emergency calls from locations inside unfamiliar, complex buildings, and needing to relay this information to first responders. Your maps are made accessible to your Emergency Communication Center so that when an emergency call is received from a mapped site, a 911 dispatcher will now be able to quickly reference location information using the CRG. We work with 911 answering points to support and maintain integrations that allow for geolocation of callers or other internal technology systems.



3. Implementation with Law Enforcement and Fire Service

Your building has multiple public safety departments that provide emergency services to your site. We distribute the maps to your law enforcement agency, fire service, and other specialized units like tactical teams. Each of these agencies may use a different technology platform, like a computer-aided dispatch (CAD) system, to access maps; we offer various file types to support integrations that make the CRGs of your building accessible on first responder systems. We also offer annual CRG training free of cost to these agencies.



4. Compatibility with Third Party Systems

If you have a video management system, a panic alert system, or any other technology platform that allows you to access map layers, we will work with you and that third party to offer mapping data that is viewable on that platform. We can also produce CRGs in formats that are usable for IT data management or other site-internal purposes.

The site visit, implementation, and maintenance process is provided in year one to facilitate construction of CRGs and initial distribution to all public safety agencies. It is available for renewal in successive years to ensure maps remain accurate and accessible in all systems.



Proposal from Critical Response Group

ORDER DATE: October 9th, 2024

FROM: The Critical Response Group
200 American Metro Blvd. | #113
Hamilton Twp, NJ 08619

TO: James Saint
Copperas Cove ISD
saintj@ccisd.com

TIPS #230202

PRODUCT(s)	Micro Maps	MACRO Maps	TOTAL
Copperas Cove High/Warehouse/Child Nutrition •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
Crossroads High •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans	2	1	\$3,675.00
Copperas Cove Junior High/Technology/Training/Bulldog Stadium •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
S.C. Lee Junior High •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans	2	1	\$3,675.00
C.R. Clements Intermediate/Hollie Parsons Elementary •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
Fairview/Miss Jewell Elementary/Maintenance •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
Hettie Halstead Elementary •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
House Creek Elementary •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans	2	1	\$3,675.00
J.L. Williams Elementary/Lovett Ledger Intermediate •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
Martin Walker Elementary •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
Mae Stevens Early Learning Academy •0 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	0	\$1,225.00

Admin •0 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans	2	0	\$2,450.00
Transportation Building •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
Implementation and Maintenance	Sites	Cost Per	Total
Site Visit, Implementation, and Maintenance	13	\$535.00	\$6,955.00
Critical Evacuation Diagrams	Sites	Cost Per	Total
Critical Response Internal Use Diagrams with Evacuation Overlay for the following sites at Copperas Cove ISD: Copperas Cove High/Warehouse/Child Nutrition, Crossroads High School, Copperas Cove Junior High School/Technology/Training/Bulldog Stadium, S.C. Lee Junior High School, C.R. Clements/Hollie Parsons Elementary, Fairview/Miss Jewell Elementary/Maintenance, Hettie Halstead Elementary, House Creek Elementary, J.L. Williams Elementary /Lovett Ledger Intermediate, Martin Walker Elementary, Mae Stevens Early Learning Academy, Admin, Transportation Building	13	\$750.00	\$9,750.00
Total:			\$51,005.00

Payment Terms	
50% deposit required to begin work	\$25,502.50
50% of project fee due upon delivery of Collaborative Response Graphics®	\$25,502.50
Terms and Conditions: Terms & Conditions Unless otherwise agreed in writing by Critical Response Group, Inc. and the customer, this Service Order and the services to be furnished pursuant to this Service Order are subject to the terms and conditions set forth here: http://www.crgplans.com/terms-and-conditions . The Effective Date (as defined in the terms and conditions) shall be the date set forth below.	
Proposal valid for 60 days	



Accepted and Agreed By:

Signature: _____

Printed Name: _____

Title: _____

Date: _____

The information and pricing contained in this proposal are strictly confidential. Signature above acknowledges that the parties stipulate to the Terms and Conditions set forth here:

<http://www.crgplans.com/terms-and-conditions> and that Critical Response Group, Inc. is to begin work.



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address



Your quote is ready for purchase.

Complete the purchase of your personalized quote through our secure online checkout before the quote expires on **Nov. 27, 2024**.

You can download a copy of this quote during checkout.

[Place your order](#)

Quote No.	3000182717332.1	Sales Rep	Mary Perez
Total	\$217,750.00	Phone	1(800) 4563355, 6180887
Customer #	87269449	Email	Mary_Perez1@Dell.com
Quoted On	Oct. 28, 2024	Billing To	DANIELA PITTS
Expires by	Nov. 27, 2024		CCISD TECHNOLOGY DEPT
Contract Name	Texas Department of Information Resources (TX DIR)		702 SUNNY AVE BLDG 100 COPPERAS COVE, TX 76522
Contract Code	C000000006841		
Customer Agreement #	TX DIR-TSO-3763		
Deal ID	28247732		

Message from your Sales Rep

Please use the Order button to securely place the order with your preferred payment method online. You may contact your Dell sales team if you have any questions. Thank you for shopping with Dell.

Regards,
Mary Perez

Shipping Group

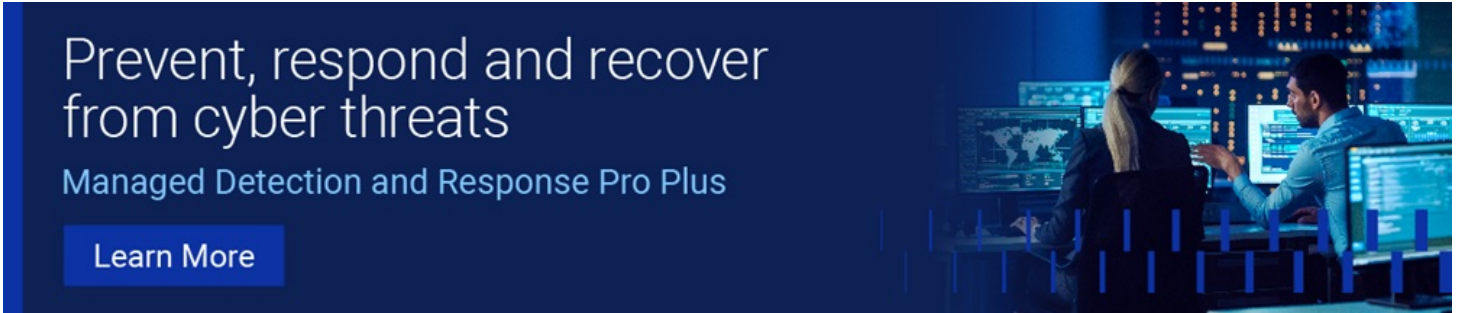
Shipping To	Shipping Method
DANIELA PITTS CCISD TECHNOLOGY DEPT 702 JOE LOMBARDI WAY BLDG 100 COPPERAS COVE, TX 76522 (254) 547-4515	Standard Delivery

Product	Unit Price	Quantity	Subtotal
Dell Latitude 3140	\$335.00	650	\$217,750.00

Subtotal:	\$217,750.00
Shipping:	\$0.00
Non-Taxable Amount:	\$217,750.00
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00

Total:	\$217,750.00
---------------	---------------------

Special pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.



Prevent, respond and recover
from cyber threats

Managed Detection and Response Pro Plus

[Learn More](#)

Shipping Group Details

Shipping To

DANIELA PITTS
 CCISD TECHNOLOGY DEPT
 702 JOE LOMBARDI WAY
 BLDG 100
 COPPERAS COVE, TX 76522
 (254) 547-4515

Shipping Method

Standard Delivery

Dell Latitude 3140

Estimated delivery if purchased today:

Jan. 17, 2025

Contract # C000000006841

Customer Agreement # TX DIR-TSO-3763

Description	SKU	Unit Price	Quantity	Subtotal
Dell Latitude 3140 BTX	210-BFRX	-	650	-
Intel(R) Processor N100	379-BEZL	-	650	-
Windows 11 Pro, Natl Aca ENTRY. K12 EDU only. English, French, Spanish	619-AQKC	-	650	-
Activate Your Microsoft 365 For A 30 Day Trial	658-BCSB	-	650	-
Intel UHD Graphics for Intel Processor N100 with 4GB Memory and 128GB Hard Drive, and TPM	338-CKSD	-	650	-
4GB 4800MHz LPDDR5x	370-AHKI	-	650	-
128GB UFS	400-BPVW	-	650	-
11.6" HD (1366x768), Non-Touch, Single Mic, WLAN capable, Laptop	391-BHBL	-	650	-
I US non-backlit keyboard	583-BHFW	-	650	-
Intel Wi-Fi 6 AX201 2x2 .11ax 160MHz	555-BIEY	-	650	-
65 Watt AC Adaptor	492-BBDD	-	650	-
Palmrest without World Facing Camera for 3 Cell Battery, Laptop or 2-in-1	346-BILR	-	650	-
E4 Power Cord 1M for US	537-BBBL	-	650	-
Quick Reference Guide Laptop	340-DCTQ	-	650	-
SERI Guide (ENG/FR/Multi)	340-AGIK	-	650	-
Fixed Hardware Configuration	998-GHGB	-	650	-
Intel Process N100/N200 CPU Label	389-EFSH	-	650	-
Latitude 3140 Bottom Door for 3 Cell Battery with Type-C, Laptop or 2-in-1	321-BIBS	-	650	-
3 Cell 41 Whr ExpressCharge™ Capable Battery	451-BCTZ	-	650	-
Min Model Ship, Type C, 65W, Clamshell	340-DDBP	-	650	-
HD Camera, No Temporal Noise Reduction, No Camera Shutter, Single Mic	319-BBJO	-	650	-
EPEAT 2018 Registered (Silver)	379-BDTO	-	650	-
Intel AX201 Wireless Driver	555-BIFB	-	650	-
Non-vPro	631-ADOU	-	650	-
Dell Additional Software	658-BFRC	-	650	-
ENERGY STAR Qualified	387-BBLW	-	650	-

Unit Price **Quantity** **Subtotal**
\$335.00 **650** **\$217,750.00**

Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	650	-
Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport	989-3449	-	650	-
ProSupport: Next Business Day Onsite, 1 Year	997-6662	-	650	-
ProSupport: Next Business Day Onsite, 3 Year Extended	997-6665	-	650	-
ProSupport: 7x24 Technical Support, 4 Years	997-6674	-	650	-
Dell Limited Hardware Warranty	997-6727	-	650	-

Subtotal:	\$217,750.00
Shipping:	\$0.00
Estimated Tax:	\$0.00

Total:	\$217,750.00
---------------	---------------------

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^DELL BUSINESS CREDIT (DBC): Offered to business customers by WebBank, who determines qualifications for and terms of credit. Taxes, shipping and other charges are extra and vary. The Total Minimum Payment Due is the greater of either \$20 or 3% of the New Balance shown on the statement rounded up to the next dollar, plus all past due amounts. Dell and the Dell logo are trademarks of Dell Inc.



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address



Exiss Retail Trailer

PDF - 95 KB



Exiss Aluminum Trailers

Quote: 53911
Printed: 3/6/2024

Dealership Name

National Trailer Source (Decatur) Work (940) 393-7070
155 CR 4228 Fax (940) 363-7080
Decatur, TX 76234

Dealer #: 013518

E-Mail: krista.wade@nationaltrailersource.com

Quote Prepared For

Item #	Base Model	Length	Width	Height	Item Total
01783042	EXISS EXHIBITOR 720A BP	20	7	6.17	37,639.00

CONSTRUCTION FEATURES

- 6'2" inside height - 7'0" outside width
- All aluminum construction w/ single piece aluminum roof
- Interlocking extruded aluminum non-skid plank flooring
- 2" x 4" I-beams on 13" centers
- (2) 3,500 lb. rubber torsion axles w/ electric brakes
- Aluminum V-hitch w/ 2 5/16" coupler
- Breakaway switch w/ battery and slip hook safety chains
- Five 16" 6 hole aluminum wheels w/ 10 ply Goodyear tires
- Spare tire w/ interior mount
- 2,000 lbs. top wind jack w/ wheel
- Treadplate gravel guard 16" high on nose
- Vertical stainless steel piece on nose
- .063 white aluminum sheets on nose, sides, rear doors
- Polished aluminum slat outside of livestock area
- Tear drop fenders
- Two bogey wheels under rear frame
- LED brake and running lights
- LED load lights above rear doors & side access door
- Solid wall separating tack area from livestock area
- 3/8 transferable warranty

STOCK AREA FEATURES

- Three air gaps w/ Plexiglas in livestock area
- Tray in livestock area for Plexiglas storage
- Eight 4' long pens w/ removable gates
- Convertible pen system (from alley-way to 50/50)
- Rear-hinged side access door (w/ air gaps)
- Security gate and internal lock at side access door
- 50/50 rear doors with one 19" x 26" window on each door
- Dual cam locks w/ lockable hasp on rear doors
- Full-length, curbside LED light strip

TACK AREA FEATURES

- 4' straightwall tack room w/ carpeted floor
- Two interior LED lights in tack area
- Camper door w/ sliding window and dead bolt
- Walk-thru door from tack room to stock area
- Clothes rod

Option #	Optional Equipment	Price Per	Qty	Extended
02830727	8 Trough Rack Rows/Whip Holder (Hangers)	170.00	1	170.00
02830728	Tray - Removeable Accessory - 14"x36"	318.00	1	318.00
02830452	Light - Opti-Brite Interior LED Strip Light 16" Long <i>IN DRESSING ROOM</i>	134.00	1	134.00
02830960	Camper Step (Fold Down) <i>AT ESCAPE DOOR AND CAMPER DOOR</i>	318.00	2	636.00
02830095	Line and Insulate Ceiling with White Aluminum (Per Running Foot) <i>IN STOCK AREA</i>	107.00	16	1,712.00
02830726	Rear Ramp - 7' Full Width (3' Tall)	1,590.00	1	1,590.00
02830466	Vent - Roof Vent - 5x9 Pop Up 2 Way <i>(1) PER PEN</i>	109.00	8	872.00
CUSTOM	DELETE STANDARD DOME LIGHTS IN DRESSING ROOM	-56.00	2	-112.00
Subtotal of Optional Equipment				5,320.00



Exiss Aluminum Trailers

Quote: 53911
Printed: 3/6/2024

Accepted this _____ Day of _____, _____
Signature _____ Date _____

Items Sub Total	42,959.00
8.5% SurCharge	3,651.51
	46,610.51

Sales Person

Open Microsoft 365 (Office)

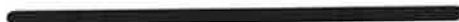


Quoted with Software Version: 2.05

Price Book Date: 12/21/2023

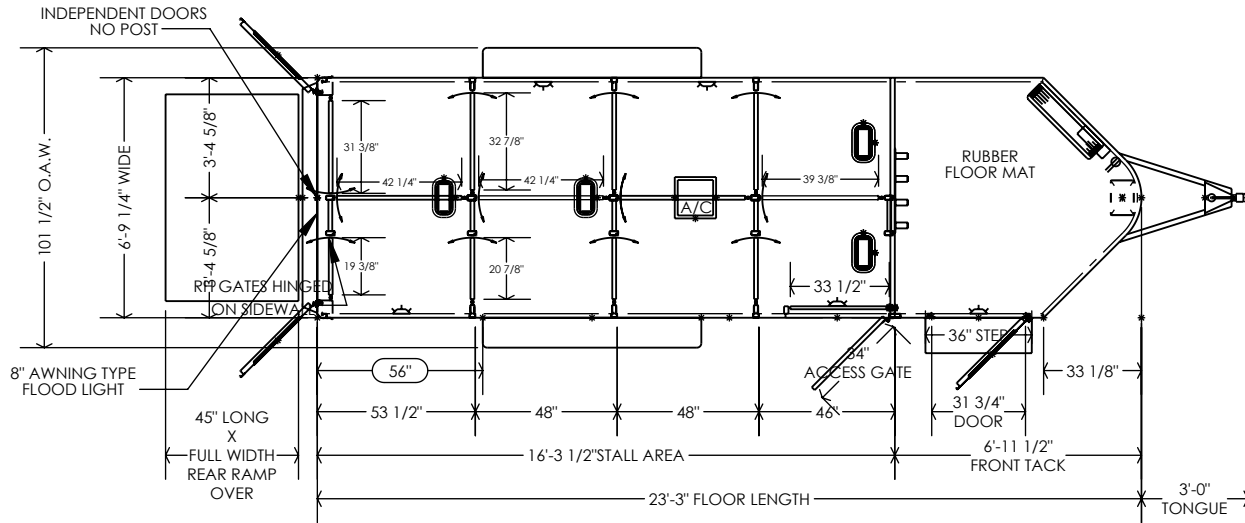
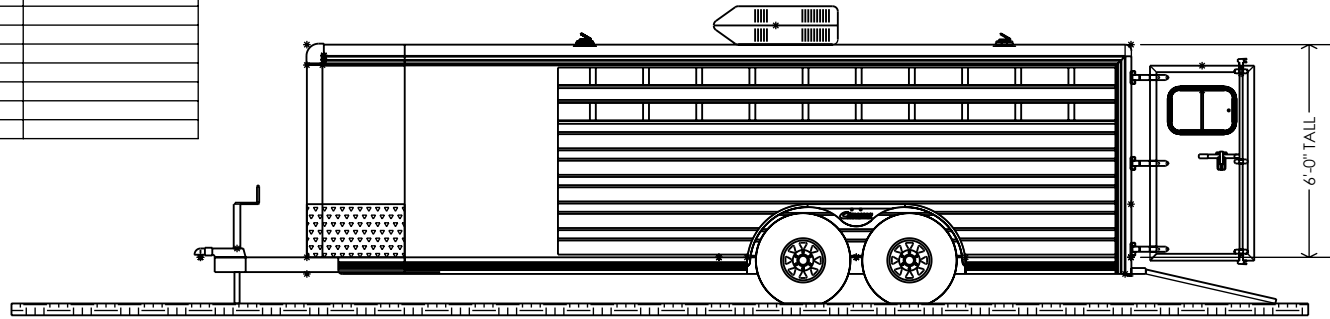
Quote Total

46,610.51



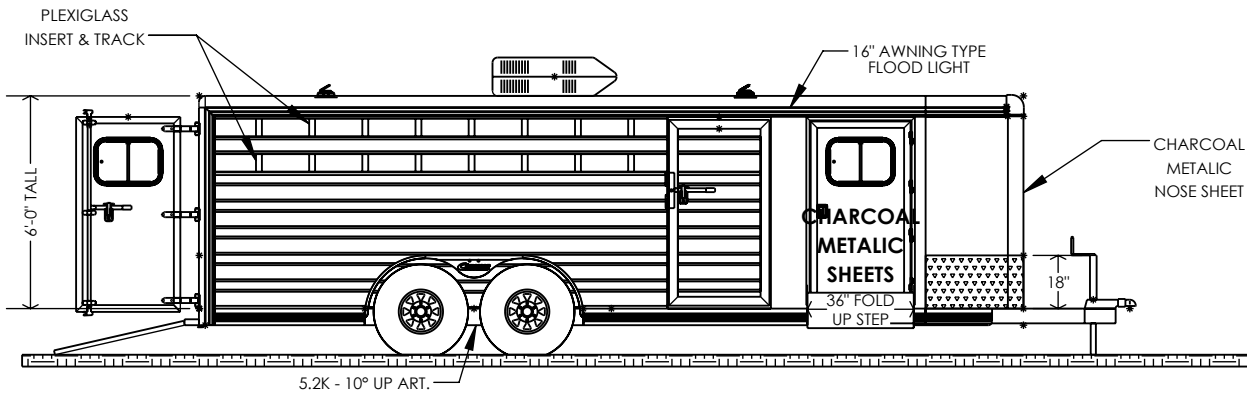
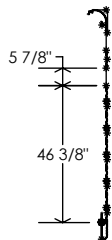
GATE LOCATION	LENGTH	QTY W/O NOTCH	QTY W/ NOTCH
FRONT CENTER	39 3/8"	1	
CENTER	42 1/4"	2	
REAR CENTER	42 1/4"	1	
RIGHT HAND	20 7/8"	3	
RIGHT HAND REAR	19 3/8"	1	
LEFT HAND	32 7/8"	3	
LEFT HAND REAR	31 3/8"	1	
GATE OVER GATE	33 1/2"		

PENS TO BE 37 1/2" TALL



DIMENSIONED W/
TRACK INSTALLED

SLAT STACK CODE:
59-14



X/Z VALUE: 0.790541

PROPRIETARY AND CONFIDENTIAL

THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF CIMARRON TRAILERS. ANY REPRODUCTION IN PART OR AS A WHOLE WITHOUT THE WRITTEN PERMISSION OF CIMARRON TRAILERS IS PROHIBITED.

ALUMINUM 8 PEN SHOWSTAR LX STOCK MODEL BUMPER PULL TRAILER

Cimarron
TRAILERS®

CHICKASHA, OKLAHOMA 73023

DEALER: NTS-SALADO

WORK ORDER NO.: QNTS-S COPPERAS COVE

CUSTOMER: COPPERAS COVE

DATE: 10/14/2024 | DRAWN BY: AJ



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address



6160 Westview Drive
Houston, TX 77055

P: 713-781-3287
F: 713-781-8857

sales@griesenbeck.com
www.griesenbeck.com

Proposal

11/05/2024

Richard Brown – Director of Facilities & Maintenance
Copperas Cove Independent School District

Project: Operable Wall Replacement

Addenda Acknowledged: Replacement Operable Wall at Copperas Cove ISD’s District Training Facility

Griesenbeck’s TIPS Vendor Contract #: 24010401/24010402

Scope Of Work:

- Remove and dispose of the existing Hufcor electric wall panels & track at CCISD District Training Facility, and place in onsite dumpster provided by others
- Install new Kwik Wall 425 Hinged pair aluminum track for new Kwik Wall model 2030 Operable Wall
- Install new Kwik-Wall model 2030 paired panel wall system
- The New Kwik-Wall wall paneled operable walls will be consistent with the following:
 - o 41’-9” wide x 9’-9” high
 - o 11 Panels total with one panel containing a passthrough door
 - o Steel Frame 2000
 - o Paired Panel Configuration
 - o Fixed top sweep seals
 - o Manually operable bottom seals
 - o STC rating of 50A - Gypsum face with Standard vinyl covering (TBD)
 - o Initial closures are Bulb Seal
 - o Final closure is an expander panel
 - o Stack Location: one end
- Griesenbeck will provide all labor and equipment to perform this work
- Please allow 2-3 weeks shop drawings submittals.
- Once shop drawings have been verified and approved, please allow 12-13 weeks for fabrication and delivery of the materials to our office in Houston.
- We assume adequate steel structure in the ceiling to hang the new track
- We exclude unforeseen conditions that would hinder the installation of the Kwik-Wall 2030 Operable wall listed in this scope of work. If unforeseen conditions are found this proposal will be reevaluated and revised pricing will be presented to correct these issues
- We assume full access to the area
- Work to be performed during normal working hours
- We assume use of onsite dumpster
- Includes final adjustment, an inspection with and full Owners Training upon completion

Accepted By: _____
 Print Name: _____
 Signature: _____
 Date: _____





6160 Westview Drive
Houston, TX 77055

P: 713-781-3287
F: 713-781-8857

sales@griesenbeck.com
www.griesenbeck.com

Qualifications:

See Attached **STANDARD TERMS & CONDITIONS OF THE PROPOSAL**

Specific Exclusions:

- Electrical Work of any Sort
- Removal of drywall around the existing track and the replacement of drywall and finishes around new track (not in our scope of work)
- Any Work Beyond what is listed in the Scope of Work
- Repairs to any finishes – Such as Paint, Walls, Floor, etc.
- Provisions for concealed conditions
- Steel Faces on panels (see “add if steel faces are wanted)
- Permits
- Engineering fees &/or structural survey
- Work outside of normal business hours

Total Furnished & Installed \$47,120.56 (tax excluded) *

***Required Down Payment:** Since Kwik-Wall Operable walls are custom made, Griesenbeck requires a down payment of 60% (\$27,950.98) prior to sending technicians (with shop drawings) to Copperas Cove to verify measurements for release to fabricate the Operable wall.

The remaining 40% (\$18,633.98) will be billed upon completion of the installation, with net 30 terms from the date of the invoice.

***Add:** If a Steel Faced Paneled version of the proposed wall is wanted, please add \$4,768.72 to the above Proposed Total. Please note that by choosing this addition you will increase the Operable walls STC rating from 50 to 51.

Accepted By: _____
Print Name: _____
Signature: _____
Date: _____





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Houston, TX 77055

P: 713-781-3287
F: 713-781-8857

sales@griesenbeck.com
www.griesenbeck.com

STANDARD TERMS & CONDITIONS OF THE PROPOSAL

- This quotation is valid for 30 days.
- This proposal is submitted under the conditional use of AIA A401 contract or Series 700 Consensus documents.
- Tax exemption certificate required on exempt jobs, otherwise sales tax will be added.
- Any orders terminated before shipment may be subject to a cancellation fee(s) based on cost incurred.
- CIP enrollment for projects under \$20,000.00 is specifically excluded.
- Costs for Section 3, HUD, COH OBO and other similar programs are excluded unless acknowledged here. Administrative costs may be added to comply to these types of programs.
- Contractor shall not withhold from Subcontractor a retainage a percentage that is higher than the percentage held by the owner on subcontractor's work.
- Payment Terms: 30 days net for approved accounts, otherwise a deposit and or advance payment may be required.
- For customers with established credit, this proposal is contingent upon our ability to progress bill monthly by percentage complete, not limited to Stored Material, Equipment Rental, Supervision, Bond, Insurance Costs, Storage Costs, Overhead & Profit, Etc.

Customers with No Credit or Insufficient Credit

- 50% Payment of Contract Value: (To include sales price of materials, labor with overhead and profit), and due to initiate shop drawings and secure pricing within the specified period.
- Remaining 50%: Required to release materials for fabrication (includes materials, labor, overhead, and profit).
- Deposit Billing: Sent at job setup. The remaining balance will be billed once the deposit payment is received or as directed by the Project Manager.
- Retainage: Not applicable for customers with no credit or insufficient credit.

Customers with Credit Purchasing Materials Requiring Deposits

- The following scopes of work on this proposal require a material deposit (N/A).
- 50% Material Deposit: Initiates shop drawings and secures pricing for the specified period (includes overhead and profit).
- Remaining 50% Deposit for Materials: Required to release for fabrication (includes overhead and profit).
- Deposit Billing: Sent at job setup. The remaining balance will be billed once the deposit payment is received.
- Retainage: Allowed for customers with established credit.

The above price includes Griesenbeck's standard insurance limits provided below. Sample certificate of insurance with specific limits available upon customer request:

General Liability	\$ 1,000,000.00/\$2,000,000 occurrence/aggregate
Automobile Liability	\$ 1,000,000.00 single limit
Workers Comp	\$ 1,000,000.00 /each accident
Umbrella Liability	\$ 9,000,000.00 occurrence/aggregate
Pollution Liability	\$ 2,000,000.00 occurrence/aggregate
Professional Liability	Excluded - but may be available for additional cost

STANDARD EXCLUSIONS

Unless otherwise noted, the proposal specifically **EXCLUDES**: phasing of work, multiple mobilizations, demolition, blocking in walls and above ceilings, structural supports/bracing of any sort, fire proofing, insulating, work above ceiling, cutting holes in other trades work, waterproofing, roof curbs, temporary protection of openings, counter flashing, caulking, wiring and electrical connections, conduit, plumbing and plumbing connections, sprinkler connection, access panels, delegated design, engineering calculations, Building Information Modeling (BIM), installing materials furnished by others, OFCI's, storage costs, special keying requirements, final cleaning, continuous or composite clean-up labor, protection of materials after installation, trash removal, charges for use of hoist, after hours loading of building, flagman, special shipping, air freight, liquidated or consequential damage provisions, premium time or after hours installation or delivery, prevailing wage requirements, responsibility for code compliance, field measuring of material only purchases, remote monitoring devices, infield acoustical testing, concrete x-ray, temporary shoring, extended warranty, bond(s), Customs bond, MCS-90 endorsement, DBE/HUB Historically Underutilized Businesses or diversity participation, cost provisions for Section 3 HUD programs, cost provisions for COH OBO (Office of Business Opportunity) requirements, permits and permit fees, prevailing wage requirements, provisions for concealed conditions, sales tax.

Accepted By: _____

Print Name: _____

Signature: _____

Date: _____





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POTENTIALLY TIME AND PRICE-IMPACTED MATERIALS

As of the date of this proposal, markets providing essential materials to this project are expected to experience significant, industry-wide fluctuation during the performance of this project which may impact price, availability, and delivery time frames. During the course of this project if a POTENTIALLY TIME AND PRICE-IMPACTED MATERIAL item experiences an increase in its BASELINE PRICE "price set forth from the date of the proposal," Griesenbeck will notify Contractor in writing and provide documentation, invoices, etc. substantiating the need for an equitable adjustment in time and/or price to the contract. POTENTIAL TIME AND PRICE-IMPACTED MATERIAL cost adjustments will include cost for overhead and profit in accordance with contract terms and conditions.

Since the Subcontractor has little control or no control over the project specification(s) or availability of materials, this Subcontractor shall not be liable to the Contractor for any expenses, losses or damages arising from the delay in the delivery of a POTENTIALLY TIME AND PRICE-IMPACTED MATERIAL, not the fault of the Subcontractor.

Regardless of existing contract provisions and due to the custom nature of the products we sell, Griesenbeck requires that all materials, whether stored onsite or off-site, be paid for in full to include cost, overhead and profit. Offsite materials will be properly stored, fully insured and available to the customer for inspection when requested.

ACCEPTANCE OF THIS PROPOSAL SUPERCEDES ANY OTHER AGREEMENTS

Accepting Signature: _____

Date: _____

Print name: _____

Purchase Order #: _____

Billing Contact (PRINT NAME): _____

COMPLETE BILLING ADDRESS: _____

Proposed by: **Jason Evans**
jason@griesenbeck.com





Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address

DEPOSIT INFORMATION

BANK ACCOUNT: _____

FUND ACCOUNT: _____



SUBMITTED BY: _____
CAMPUS/DEPT.: _____
SUBMISSION DATE: _____

CCISD DONATION ACCEPTANCE FORM

Per policy CDC (LOCAL): gifts, grants, or bequests of less than \$15,000 in value may be accepted by the Superintendent. Restriction or contingencies as to the use of gifts, grants, or bequests shall be allowed by special board action only, with the Board reserving the right to remove them as conditions warrant.

If funds are not spent by August 31 of the current fiscal year, then further board action will be required to approve the designation of funds for a specific purpose.

Acceptance of Monetary Gifts, Grants and Other Revenues from Private Sources

Donor (Entity) Name: _____ Contact Name: _____

Address: _____

Recipient Organization: _____ Amount (\$): _____

Are funds donated for a specific purpose? Yes No (General Donation)

If for a specific purpose, description is required: _____

Acceptance of Non-Monetary Gifts, Grants and Other Revenues from Private Sources

Type of Item Donated: _____ Purpose: _____

Approval Signatures

Superintendent's Approval Yes No Signature: _____ Date: _____

Board Approval Yes No Signature: _____ Date: _____

DEPOSIT INFORMATION

BANK ACCOUNT: 461.R.00.5755.20.001.0.00.00

FUND ACCOUNT: 461.2.36.6499.20.001.D.91.181



SUBMITTED BY:	<u>CHRISTY THOMPSON</u>
CAMPUS/DEPT.:	<u>HS VOLLEYBALL</u>
SUBMISSION DATE:	<u>10/15/24</u>

CCISD DONATION ACCEPTANCE FORM

Per policy CDC (LOCAL): gifts, grants, or bequests of less than \$15,000 in value may be accepted by the Superintendent. Restriction or contingencies as to the use of gifts, grants, or bequests shall be allowed by special board action only, with the Board reserving the right to remove them as conditions warrant.

If funds are not spent by August 31 of the current fiscal year, then further board action will be required to approve the designation of funds for a specific purpose.

Acceptance of Monetary Gifts, Grants and Other Revenues from Private Sources

Donor (Entity) Name: VOLLEYBALL BOOSTER Contact Name: CLINT MOOSMAN
Address: 3825 PEARL VALLEY RD., KEMPNER, TX. 76539

Recipient Organization: LADY DAWG VOLLEYBALL Amount (\$): 16,000

Are funds donated for a specific purpose? Yes No (General Donation) in-kind

If for a specific purpose, description is required: _____

Acceptance of Non-Monetary Gifts, Grants and Other Revenues from Private Sources

Type of Item Donated: CHECK Purpose: FUNDRAISER PROFITS

Approval Signatures

Superintendent's Approval Yes No Signature: _____ Date: _____

Board Approval Yes No Signature: _____ Date: _____

DEPOSIT INFORMATION

BANK ACCOUNT: _____

FUND ACCOUNT: _____



SUBMITTED BY:	<u>Ashley Gongora</u>
CAMPUS/DEPT.:	<u>Business Office/ SC Lee Band</u>
SUBMISSION DATE:	<u>10.31.24</u>

CCISD DONATION ACCEPTANCE FORM

Per policy CDC (LOCAL): gifts, grants, or bequests of less than \$15,000 in value may be accepted by the Superintendent. Restriction or contingencies as to the use of gifts, grants, or bequests shall be allowed by special board action only, with the Board reserving the right to remove them as conditions warrant.

If funds are not spent by August 31 of the current fiscal year, then further board action will be required to approve the designation of funds for a specific purpose.

Acceptance of Monetary Gifts, Grants and Other Revenues from Private Sources

Donor (Entity) Name: Copperas Cove Band & Guard Booster Contact Name: Caitlin Sharbeno - Bocking
 Address: PO Box 1575, Copperas Cove TX 76522

Recipient Organization: SC Lee Band Amount (\$): 15,244.53

Are funds donated for a specific purpose? Yes No (General Donation) in-kind

If for a specific purpose, description is required: SC Lee Band

Acceptance of Non-Monetary Gifts, Grants and Other Revenues from Private Sources

Type of Item Donated: Check Purpose: SC Lee Band

Approval Signatures

Superintendent's Approval Yes No Signature: _____ Date: _____

Board Approval Yes No Signature: _____ Date: _____



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address



Copperas Cove ISD Budget Revision Request

ACCOUNT NUMBERS								VERBAL DESCRIPTION	AMOUNT OF INCREASE	AMOUNT OF DECREASE
FUND	FUNC	OBJ	S.O.	ORG	FYR	PRG	LOCAL			
199E	34	6631	00	915	0	99	915	Transportation-Vehicles >\$5,000	\$607,940	
199E	11	6395	00	903	0	11	903	Instruction-Assets >\$5,000	\$43,977	
616E	52	6299	01	999	0	99	000	Capital Project-Misc Contracted Services		\$651,917

Net Change to Budget: \$651,917
 Net Effect on Fund Balance: 0

EXPLANATION:

ORIGINATOR: _____

Principal / Director Signature DATE

APPROVED *X* _____ *11/14/2024*

DENIED () _____ DATE

C. Neath
CFO, Business Services

APPROVED () _____ DATE

DENIED () _____ DATE

SUPERINTENDENT

APPROVED () _____ DATE

DENIED () _____ DATE

BOARD APPROVAL



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address



ACTION REQUIRED!
Due Date: February 28, 2025

October 21, 2024

Re: Membership and Participation in the Region 10 ESC Multi-Region Purchasing Cooperative, SY25-26

Dear Food Service Director Addressed:

Multi-Region Purchasing Cooperative (hereafter "R10MRPC") requires all Interlocal Agreements (hereafter "Agreement") to be approved by each Recipient Agency's (hereafter "RA") Board of Directors. Completed Agreements must be submitted with proof of Board approval. R10MRPC also utilizes an annual, single-year agreement encompassing membership roles, responsibilities, and bid participation for the agreement term. Region 10 Education Service Center is the "Coordinating Entity and Fiscal Agent" for R10MRPC.

This packet includes the Interlocal Agreement for RAs participating in the School Nutrition Programs that wish to purchase food service products or services through the R10MRPC formally procured and awarded bids. If the RA does not plan to purchase from any of the awarded bids, there is no need to complete an Interlocal Agreement.

The **Interlocal Agreement** (pages 3-11) is a "membership and participation" agreement that commences on July 1st and extends through June 30th of the following calendar year. By signing the Agreement, you agree to the General Provisions of Member Roles and Responsibilities with your bid participation selection(s) indicating your entity's purchasing commitment. Members must provide estimated quantities for each product planned for each bid category selected. This is done through a specialized software created by R10MRPC called "Maestro Forecasting."

The Multi-Region Purchasing Cooperative is fully self-funded through a Vendor Participation Fee. This fee is collected directly from the awarded commercial-only vendors. Fees are used to cover expenses related to the administration and operation of R10MRPC and the growth in services and benefits offered to our members. Studies indicate that school districts benefit through cooperative participation with considerable cost savings. While the purchasing power of the R10MRPC is significant, the costs of goods and services continue to rise annually. Studies prove that schools participating in a child nutrition purchasing cooperative receive better pricing and a higher selection of products with higher fill rates. Additional benefits of participating in the R10MRPC include training and technical support for child nutrition programs, compliant solicitations, and high-level customer service.

Thank you for considering participation in the SY 2025-2026 R10MRPC. If you have any questions, please contact me.

Please submit completed and signed Agreement to Angela McCrary: angela.mccrary@region10.org

Sincerely,

A handwritten signature in cursive script that reads 'Keri Warnick'.

Keri Warnick
Program Coordinator
Keri.warnick@region10.org
972.348.1448

Enclosures

INTERLOCAL AGREEMENT

The following Interlocal Agreement (pages 3-11) is to be completed by all recipient agencies (RA) that wish to participate in Region 10 ESC Multi-Region Purchasing Cooperative (R10MRPC) and purchase from formally procured bids.

This Interlocal Agreement is a one-year agreement for the school year 2025-2026 (July 1, 2025, through June 30, 2026). If completed, a fully executed copy will be returned to the RA and kept on file with R10MRPC indefinitely.

Each RA wishing to purchase from any procured and awarded bid must complete and sign all required pages. Each RA is asked to consider which bids best fit their needs. R10MRPC requires members to forecast their product and/or service needs through R10MRPC's customized software before all bid renewals and new bids are released.

The fully completed and signed Interlocal Agreement must be approved by your school Board of Trustees or Authorized Representative and returned no later than February 28, 2025. Please note that Interlocal Agreements received after the due date or later after bids have been released may not be approved due to forecasting requirements and procurement regulations.

Please return pages 3-11 of the Agreement fully executed.

Region 10 Education Service Center
Multi-Region Purchasing Cooperative
SY25-26: INTERLOCAL AGREEMENT

This Interlocal Agreement (hereafter the "Agreement") is entered into by and between the agencies shown below as contracting parties for a single-year term, per the section entitled "Membership Term" below. The Member Recipient Agency (RA) is responsible for paying vendors' invoices for goods and services purchased by the RA through the effective termination date. Region 10 ESC is the MRPC "Coordinating Entity and Fiscal Agent."

Contracting Parties

<u>Region 10 Education Service Center</u> Fiscal Agent/Coordinating Entity	<u>057-950</u> County District Number	
<u>Copperas Cove ISD</u> District/Recipient Agency (RA)	<u>050-910</u> RA County District Number	<u>4011384</u> RA/Organization ID (WBSCM #)

STATEMENT OF SERVICE'S TO BE PERFORMED

The Region 10 Multi-Region Purchasing Cooperative (hereafter the "R10MRPC") organizes and administers the child nutrition cooperative purchasing and commodity processing program for RAs in Texas. Authority for such service is granted by Section 8.053 of the Texas Education Code, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F, of the Texas Local Government Code. The goal of the cooperative is to obtain substantial savings on food service items through volume purchasing. There is no fee to join R10MRPC.

MEMBERSHIP:

Membership is a single-year term in the R10MRPC. The R10MRPC offers a variety of formally procured bids utilizing the competitive requests for proposals (RFP) method to assist RAs with their fiscal budgetary needs. RAs may commit to any bid(s) that best fits their needs. Members' bid selection is a commitment to purchase from the R10MRPC awarded vendor(s). Before releasing any formal solicitation or bid renewal, members must provide estimated quantities/forecasts for each product they plan to purchase on each bid selected. Currently, the following formally procured bids are offered:

1. USDA Foods for Further Processing (USDA Processed Commodities)
2. Full-Line Grocery Distributor (to include processed commodities)
3. Manufacturer Direct-to-District Delivery (commercial foods; approval required)
4. Small Wares
5. Kitchen Chemicals & Cleaning Products (products)
6. Sanitation System & Safety Training (services)
7. Fresh Produce & Raw Meats
8. Fresh Bread
9. Milk Full-Service Delivery
10. Ice Cream Novelties
11. Chips and Snacks
12. Beverages (contained)
13. Dispensed Fruit Beverages
14. Coffee Bar Products
15. Milk Coolers
16. GDSN Connection Software
17. Armored Car Services

LIMITATION OF AGREEMENT:

The R10MRPC reviews this Agreement annually to ensure compliance with United States Department of Agriculture (USDA) and Texas Department of Agriculture (TDA) regulations. If, following such review, the R10MRPC discovers that any provision contained herein is not in accordance with USDA and TDA regulations, R10MRPC will have 30 days to make all necessary updates and require that each participating RA sign a new Agreement. If R10MRPC does not amend the provision within the given timeframe, the RA may terminate this agreement on 10 days' written notice to R10MRPC. Child Nutrition Federal Funds are governed by USDA and TDA regulations. EDGAR does not apply to child nutrition federal funds.

GENERAL PROVISIONS:

1. The Parties agree to comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the procurement activities and programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.
2. This Agreement shall be governed by the law of the State of Texas and the venue for any dispute resolution shall be in the county where the administrative offices of Region 10 ESC are located, which is currently Dallas County, Texas.
3. The R10MRPC reserves the right, but is not obligated, to add additional members and allow participation. Adding an RA may "materially change the existing contract(s)" and, thereby, require rebidding of said contract(s). Consequently, the RA may not be permitted to participate in those affected contracts to avoid rebidding and possibly negatively impacting the membership in place at the time of the current contract(s) award. The membership of a new RA may become effective upon any new bids, rebids being awarded, new fiscal year, or as permitted at the sole discretion of the R10MRPC.
4. This Agreement and any addenda executed by the parties contains the entire agreement of the Parties hereto concerning the matters covered by its terms, and it may not be modified in any manner without the express written consent of both Parties. Modifications may be required by law or regulation, which shall require action by the R10MRPC and the RA. Failure to act by either party, within a reasonable period, on legally required modifications shall constitute good cause to terminate this Agreement effective upon written notification to the other party.
5. If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.
6. The Executive Director of Region 10 ESC or his or her designee and authorized agent of the member district shall attempt to resolve any disputes that develop under this Agreement. If any dispute is unable to be resolved, both Parties agree to nonbinding mediation before either Party may resort to litigation. The selection of the mediator shall be mutually agreed upon, and the costs for such mediation borne equally between the Parties.

7. No Party to this Agreement waives or relinquishes any immunity or defense on behalf of itself, its trustees, directors, officers, employees, and agents, because of its execution of this Agreement or the performance of the functions and obligations set forth herein.

8. All parts of this Agreement, when executed by both Parties, are binding upon the Parties, and may be changed only by written agreement executed by authorized representatives of the Parties.

9. Per USDA Federal Regulations and TDA Administrator's Reference Manual (ARM) Section 17, the R10MRPC is a Child Nutrition Program (CNP) Operator-Only Cooperative that is categorized as a "for-profit cooperative". Per ARM Section 17, R10MRPC is required to return "unanticipated profits" to the member. This Agreement allows R10MRPC to deduct the cost of services from the collected vendor fees and pay any remaining amount to members regularly. The R10MRPC's "profit margin", for purposes of this Agreement, shall be defined as the revenue received by the R10MRPC through the charging of the vendor fees outlined in the "Membership Fees" section below minus the expenses to the R10MRPC to operate the cooperative. The Coordinating Entity shall retain the profit margin; however, any revenue received more than the profit margin ("unanticipated profit") will be distributed to the R10MRPC's participating members by the Fiscal Agent. R10MRPC is not permitted per state regulations to collect a profit from sales of processed commodities.

R10MRPC adheres to the following rebate system.

- A. R10MRPC will collect all Vendor Participation Fees quarterly.
- B. R10MRPC does not charge a Vendor Fee to any USDA commodity processor.
- C. R10MRPC will utilize a year-end revenue report that details each participating member's generated sales with each awarded vendor.
 - 1) R10MRPC applies an equal percentage of the operational cost to each RFP.
 - 2) Total overhead and expenses are calculated for each RFP based on shared percentage.
 - 3) Total collected revenue is calculated against shared operational costs for each RFP. Any RFP that does not generate enough revenue to cover the shared percentage of expenses is not eligible for a rebate.
 - 4) Any member purchasing USDA commodity foods through our awarded grocery distributor will receive a rebate of collected fees minus the shared expenses.
 - 5) Any member participating in bids that have an excess of fees collected beyond the shared expenses will receive a rebate.
 - 6) Rebate amounts are calculated in October once the Region 10 ESC books are closed.
 - 7) Rebate checks are mailed to each eligible participating member in late November or December. Checks include a letter with instructions about the rebate check and that it must be deposited into the child nutrition fund account.
 - 8) R10MRPC will send out an email notification to each food service director that includes the amount of their rebate.

This Agreement allows R10MRPC to deduct the cost of services from the collected vendor fees and pay any remaining amount to members regularly. The R10MRPC's "profit margin", for purposes of this Agreement, shall be defined as the revenue received by the R10MRPC through the charging of the vendor fees outlined in the "Membership Fees" section below minus the expenses to the R10MRPC to operate the cooperative. The Coordinating Entity shall retain the profit margin; however, any revenue received more than the profit margin

("unanticipated profit") shall be distributed to the R10MRPC's participating members by the Fiscal Agent. R10MRPC is not permitted per state regulations to collect a profit from sales of processed commodities.

10. This Agreement and any modification(s) may be executed in separate copies; however, the Agreement must be Board of Trustee approved and physically signed by both participating parties using a "physical signature." Electronic or typed signatures will not be accepted. This Agreement may be exchanged and/or transmitted electronically via fax or scanned email. Proof of Board approval acceptable to R10MRPC must be submitted along with a completed and signed Agreement.

Membership Term. This Agreement shall be for a one-year term unless sooner terminated per the provisions of this Agreement. The conditions outlined in this Agreement shall apply to this single-year term. The Agreement year for each purchasing cooperative program commences July 1st and will extend through June 30th of the following calendar year.

Membership Fees. No membership fee shall be directly charged to participating members of the R10MRPC.

The United States Department of Agriculture (USDA) does not allow federal funds received by ESC Child Nutrition components to be used to support purchasing cooperatives. Therefore, the R10MRPC is a fully self-funded entity through a "Vendor Participation Fee" on all commercial sales. This fee is collected directly from the awarded vendors in the fixed amount of .0085 for every \$1.00 of revenue. R10MRPC "does not charge" any fees to the Commodity Processors. All fees are used to cover expenses related to the administration, direct operation, and growth in services or software programs offered by the Cooperative to the members that benefit their foodservice operation. RAs, even though they may incur these fees indirectly, pay no direct fee to R10MRPC for participation.

The parties agree that the payments under this Agreement and any related exhibits and documents are amounts that fairly compensate the Coordinating Entity for the services or functions to be performed under the Agreement.

Authorization to Participate. The R10MRPC and each RA represent and warrant, by the execution and delivery of the Interlocal Agreement, that they have obtained all requisite authority through governing board action to enter and perform the terms of this Agreement. Proof of Board approval through Board meeting notes is accepted. If your school does not have a Board of Directors, the authorized representative's signature is acceptable.

Cooperation and Access. Each party agrees to cooperate with any reasonable requests for information and records made by the other party. Each party reserves the right to audit the relevant records of the other party during normal business hours. Any breach of this Article shall be considered material and shall make the Agreement subject to termination on ten (10) days' written notice to the RA.

Primary and Secondary Contact. The RA agrees to appoint a primary and secondary contact who shall have express authority to represent and bind the RA, and R10MRPC will not be required to contact any other individual regarding program matters. Any notice to a primary or secondary contact shall be binding upon the RA. The RA reserves the right to change the contacts as needed by giving written notice to R10MRPC. Such notice is not effective until actual receipt by R10MRPC.

Defense and Prosecution of Claims. The RA authorizes the Fiscal Agent, only concerning matters arising out of or contemplated by this Agreement: (1) to control the commencement, defense, intervention, or participation in a judicial, administrative, or other governmental proceeding; (2) to represent the R10MRPC in an arbitration, mediation, or any other form of alternative dispute resolution; (3) to represent the R10MRPC in any other appearance necessary to protect the rights of the R10MRPC relating to actions concerning any past or current, including any appearances and actions in litigation, claim or dispute; and (4) to engage legal counsel and appropriate experts that, in the Fiscal Agent's sole discretion, will assist with such defense or prosecution of any action or claim in matters arising out of this Agreement. The RA agrees that any suit brought against R10MRPC, the Fiscal Agent, or a R10MRPC or Fiscal Agent employee or agent may be defended in the name of R10MRPC, Region 10 Education Service Center, or the RA by the counsel selected by the Fiscal Agent, in its sole discretion, or its designee, on behalf of and at the expense of the R10MRPC as necessary for the prosecution or defense of any litigation or claim. Full cooperation by the RA shall be extended to supplying any information needed or requested by the Fiscal Agent or R10MRPC in such prosecution or defense. Subject to specific revocation, the RA designates the Fiscal Agent to act as a class representative on its behalf in matters arising from this Agreement.

Governance. R10MRPC shall be governed by the Fiscal Agent's Board of Trustees (hereinafter the "Board") per applicable law and regulations. Procurement processes and procedures are governed by applicable laws and regulations.

Limitations of Liability. The Fiscal Agent, its endorsers, and servicing contractors do not warrant that the operation or use of R10MRPC services will be uninterrupted or error-free. The Fiscal Agent, its endorsers, and servicing contractors, disclaim all warranties, express or implied, regarding any information, product, or service furnished under this Agreement, including without limitation, any implied warranties of merchantability or fitness for a particular purpose. The Parties agree that regarding all causes of action arising out of or relating to this Agreement, neither Party shall be liable to the other under any circumstances for special, incidental, consequential, or exemplary damages, even if it has been advised of the possibility of such damages.

Notice. Any written notice to the R10MRPC or the Fiscal Agent shall be made by: first class mail, postage prepaid and delivered to the Multi-Region Purchasing Cooperative, Region 10 Education Service Center, 400 E Spring Valley Rd, Richardson, TX 75081-1300; Attn: Keri Warnick (contact person); or emailed to keri.warnick@region10.org with a copy to sue.hayes@region10.org.

Acceptance of USDA Foods Sent for Further Processing. The R10MRPC, through the Fiscal Agent, is granted the right to issue a cooperative bid/proposal (RFP) for the processing of selected USDA commodity foods donated by participating members. The R10MRPC, through the Fiscal Agent, is further granted the right to enter a Contract for Services with the commodity food processor(s) receiving the processing award(s) for agreed-upon processed end-products, to execute a service agreement on behalf of participating members. Participating members will have the right and responsibility to accept the processed end-product(s) for the life of the contract between R10MRPC, through the Fiscal Agent, and the processor for all commodity foods donated to, and for which processing was subsequently procured through, the R10MRPC. Excess commodities may be distributed according to USDA or TDA regulations and guidance.

Payment for Goods. Each Party, paying for any goods or services under this Agreement or related to this Agreement, must pay for such goods and services from available current revenues only.

PARTY ROLES AND RESPONSIBILITIES:

Role of the R10MRPC, through the Fiscal Agent:

1. Provide for the organizational and administrative structure of the program.
2. Provide staff with the time necessary for the efficient operation of the program.
3. Provide procurement training if requested.
4. Provide guidance and assistance or templates for the school's Procurement Procedures Manual and Code of Conduct Manual if requested.
5. The R10MRPC shall coordinate the Competitive Procurement Process for all Awarded Contracts using the Formal Procurement method of Requests for Proposals (RFP).
6. The R10MRPC shall follow the local, State, and Federal procurement guidelines as listed below:
 - a. United States Department (USDA) Code of Federal Regulations (2 CFR) parts 200.318-200.327 and Appendix II
 - b. Texas Department of Agriculture's (TDA) Administrator's Reference Manual (ARM) Sections 16 and 17, 17a, 17b, and 17c.
 - c. Requiring Board of Directors' approval on all R10MRPC bid award recommendations.
 - d. Texas Education Code 44.031 relating to purchasing contracts.
 - e. Education Department General Administrative Regulations (EDGAR) as the guidelines pertain to Purchasing Cooperatives' procuring on behalf of its RAs. EDGAR refers to and requires Child Nutrition Food Purchasing Cooperatives to adhere to USDA Federal Regulations located in 2 CFR 200.317-200.327.
 - f. Form 1295 will be required to be filled out and filed with the Texas Ethics Commission by all awarded vendors and will be managed by the Fiscal Agent's Business Office.
7. Send solicitations for the Further Processing of USDA foods to all companies found on the TDA "Approved List of Vendors" without limitations.
8. Enter into a detailed agreement with distributors that distribute processed end-products containing USDA Foods including language to ensure proper resolution of errors such as data, pricing, product, reports, etc.
9. Do the following regarding USDA Foods:
 - a. Track and assist RAs with the management of their USDA Foods inventory balances to ensure compliance with TDA and USDA Foods inventory requirements.
 - b. Assist RAs with Sales Verifications of end products sold through a distributor, including but not limited to verification of rebates, discounts, and credits.
 - c. Provide RAs with information on commodity processing, including, but not limited to, anticipated delivery dates, product recalls or production issues, discontinued products, and replacement recommendations.
 - d. Provide the list of commodity items to RAs for purposes of obtaining quantity requests. This is done using an online software program.
 - e. Receive quantity requests from RAs for commodity processing through district entries into the online software and prepare appropriate quantity totals by item.
 - f. Provide a delivery schedule, on behalf of each RA, for all selected USDA Foods for Further Processing to each processor and distributor based on information collected from each RA.

10. The R10MRPC assumes no responsibility for failure of delivery by vendors, however, the R10MRPC will assist all RAs with service and product quality issues to ensure all vendors adhere to the terms and conditions of the awarded contract.
11. Initiate and implement activities related to the bidding and vendor selection process. Competitive bidding procedures for Texas public schools using Child Nutrition federal funds will be strictly followed.
12. Provide RAs with procedures for ordering, delivery, and billing.
13. Mediate problems/concerns between vendors and RAs.
14. Provide RAs access to all records, reports, and documents to ensure rebates, discounts and other applicable credits will accrue to the RA.
15. Make available or provide easy access to all procurement documents created and received for each awarded RFP and vendor, as required and in compliance with State Agency Administrative and Procurement Reviews.
16. Act ethically always and in accordance with all federal, state, and local guidelines.
17. Create and monitor/host an Advisory Committee. The Advisory Committee is a voluntary member committee with a 2-year commitment that meets quarterly. The Committee goals are to act as liaison between R10MRPC and the membership base if needed, communicate information received from TDA to R10MRPC as necessary, and review or sample products to assist in the streamlining of offered bid awards and best products.

Role of the RA:

1. Commit to the General Provisions and Roles and Responsibilities of this Agreement by authorization of its governing body (School Board of Trustees) and by execution by an approved foodservice employee in the appropriate spaces on the attached form (physical signature copy must be provided to R10MRPC promptly following execution).
2. Designate a primary and secondary contact.
3. Commit to purchasing from selected bid categories as forecasted.
4. Provide an estimated quantity for each of the products desired through the use of the online required software Maestro Forecasting or as requested by the Program Coordinator during any single-year term of Participation.
5. Comply with all USDA and TDA regulations.
6. Prepare purchase orders issued to the appropriate vendor from the official award list provided by R10MRPC.
7. Accept shipments of products ordered from vendors per standard purchasing procedures.
8. Address product warranties and product qualities with the manufacturer.
9. Pay vendors' net amount due within agreed-upon terms after receipt of a correct monthly statement.
10. Participate in bid evaluation committees for the bids that the RA is utilizing. Evaluation committee meetings will include, but not be limited to, face-to-face group meetings, online voting, or any other form of participation as requested by the R10MRPC.
11. Act ethically always and in accordance with all Federal, State, and local guidelines, as well as R10MRPC Member Roles. The R10MRPC shares information with participating members that at times is considered confidential and proprietary. Members may be asked to sign Non-Disclosure Agreements and agree to adhere to the terms set forth in those agreements. Future membership in the R10MRPC may be jeopardized based on unethical handling of sensitive R10MRPC and/or vendor information.
12. Attend R10MRPC meetings and training classes to stay informed of the cooperative's processes and services offered. Training classes are specific to some of the "tools" offered by R10MRPC. Attending meetings and classes helps ensure your success as a participating RA in the R10MRPC.

13. Participates in a Member Advisory Committee through selection or appointment. The Member Advisory Committee is a small committee of R10MRPC participating members formed every 2 years. The Advisory Committee serves as the liaison for all participating members when a conflict or concern arises regarding R10MRPC if needed, and annually reviews all procurement practices by the R10MRPC to ensure compliance in all areas, along with other tasks.
14. The following roles will apply to participating members who commit entitlement dollars for the USDA processed commodity foods:
 - a. The RA shall access the Web Based Supply Chain Management (WBSCM) system on a regular basis to effectively manage USDA Foods entitlement, food requests, and allocations.
 - b. The RA shall track and manage USDA Foods inventory balances to ensure compliance with TDA and USDA Foods inventory requirements, i.e., inventory levels shall not exceed a six (6) month supply at any given time; access processor tracking systems (K12 Foodservice, ProcessorLink, or other) on a regular basis; and report inventory issues to R10MRPC.
 - c. The RA shall conduct Sales Verifications of end-products sold through a distributor, including but not limited to verification of rebates, discounts, and credits.
 - d. The RA shall maintain copies of the original Child Nutrition ("CN") Label from the product, carton; or a photograph of the CN Label as it appears on the original product carton if available.

BID PARTICIPATION SELECTIONS for SY 2025-2026

The following Bid Participation agreement, as an integrated part of the Agreement, is entered into by and between the District/RA, as indicated below, and Region 10 Multi-Region Purchasing Cooperative (R10MRPC) for participation in one or more of the R10MRPC awarded bids. This agreement is a single-term agreement effective July 1, 2025, through June 30, 2026.

The R10MRPC formally procures several competitive RFPs (Request for Proposals) on behalf of all participating members. Each member is required to complete this Bid Participation Agreement and forecast all products planned for purchase if they wish to utilize the R10MRPC awarded bids during the term of this agreement.

To help the R10MRPC represent the most accurate information to potential bidders, ***please place a check mark to the left of each bid listed below that you “plan” to use during the SY 2025-2026.*** Each RFP is explained on the next page to assist you in the best decision as to which bid(s) best fit your needs. The R10MRPC does not guarantee any vendor that any item will be purchased, however, members should seriously consider each selected bid as member forecasting of each product planned on each selected bid is required prior to the release of a new bid or renewal bid.

<input checked="" type="checkbox"/>	Full-Line Grocery, NOI/FFS Distributor
<input checked="" type="checkbox"/>	USDA Foods For Further Processing
<input checked="" type="checkbox"/>	Milk: Full-Service Delivery
<input checked="" type="checkbox"/>	Fresh Bread
<input type="checkbox"/>	Ice Cream Novelties
<input checked="" type="checkbox"/>	Beverages (container)
<input checked="" type="checkbox"/>	Manufacturer Direct-to-District (commercial foods) – requires MRPC approval
<input checked="" type="checkbox"/>	Dispensed Fruit Beverages
<input checked="" type="checkbox"/>	GDSN Connection Software

<input type="checkbox"/>	Chips & Snacks
<input checked="" type="checkbox"/>	Fresh Meats and Produce
<input checked="" type="checkbox"/>	Small Wares
<input checked="" type="checkbox"/>	Kitchen Chemicals & Cleaning Supplies
<input checked="" type="checkbox"/>	Sanitation Systems & Safety Training
<input checked="" type="checkbox"/>	Coffee Bar Products
<input checked="" type="checkbox"/>	Milk Coolers
<input type="checkbox"/>	Armored Car Services

Please provide us with your district's main address as listed on your website or in the directory:

Copperas Cove ISD **Administration Building**

District Name

Main Campus/Bldg. Name

408 S. Main St

Copperas Cove

Tx 76522

Street Number & Name

City

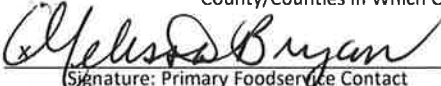
State Zip Code

Interlocal Agreement for SY 2025-2026
Signature and Authorization Form

By signing this page, the RA confirms entering into an interlocal agreement with Region 10 Education Service Center, as the Fiscal Agent and Coordinating Entity for the R10MRPC, per all Agreement terms, Membership Roles and Responsibilities, and Bid Participation selection(s) as stated on pages 3-10 and indicated on page 11.

As of July 1, 2025, Copperas Cove ISD and the Region 10 Education Service Center/Fiscal Agent
District Name/Recipient Agency (RA)


enter this Interlocal Agreement, including Bid Participation. As the authorized Agent for the Board of Trustees or Authorized Representative of the RA, I hereby execute this Agreement on behalf of RA and intend to be bound by the provisions set forth herein for a single-year term, unless otherwise terminated by either party per the terms outlined in the Agreement. Physical signatures are required, typed or digital signatures will not be accepted.

<u>Copperas Cove ISD</u>	<u>12</u>	<u>7758</u>
District/ Name	ESC Region	2024-2025 Enrollment
<u>11</u>	<u>Coryell County</u>	
# Of Participating Campuses	County/Countries in Which Campuses are Located	
<u>Melissa Bryan</u>		<u>10/22/24</u>
Printed Name: Primary Foodservice Contact	Signature: Primary Foodservice Contact	Date Signed
<u>murraym@ccisd.com</u>	<u>254-547-1227 x11500</u>	
Email: Primary Contact	Phone: Primary Contact	
<u>Kassidy Bruce</u>	<u>brucek@ccisd.com</u>	
Printed Name: Secondary Foodservice Contact	Email: Secondary Foodservice Contact	
<u>254-547-1227 x11502</u>		
Phone: Secondary Foodservice Contact		

Board of Director Approval (or authorized rep): Date Completed and Signature Below or Meeting Minutes are acceptable.

Printed Name: Authorized Board Director (or Authorized Representative)	Date Signed/Completed
<u>X</u>	
Signature: Authorized Board Director (or Authorized Representative)	

Below Area: For Region 10 MRPC Use Only

	<u>Keri Warnick</u>	
R10MRPC Authorized Signature	R10MRPC Contact Person	Date Signed
<u>Program Coordinator</u>	<u>972-348-1448</u>	
Title of Contact Person	Office Phone	

Bids Overview

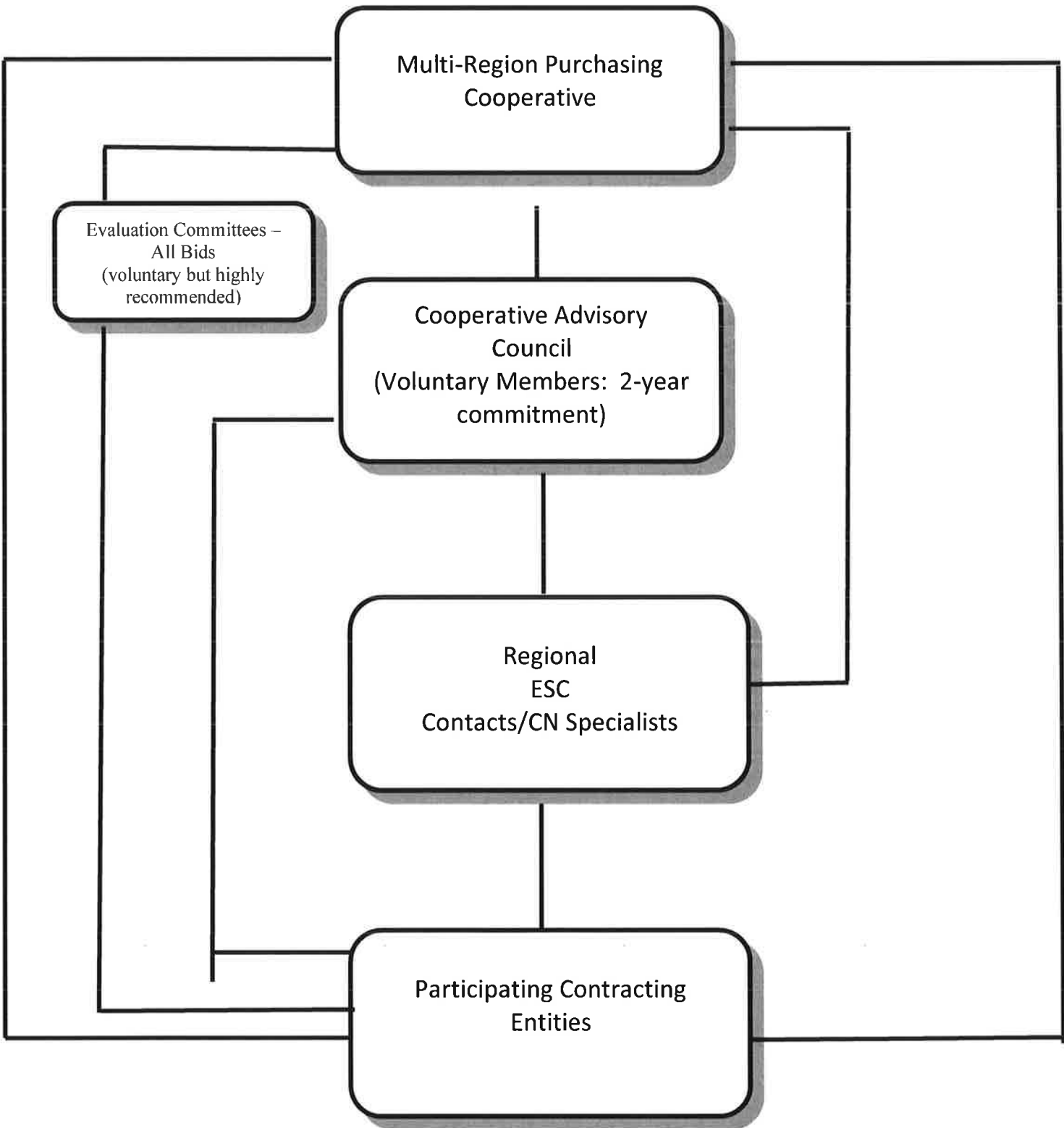
Each year awarded bids are either renewed, if options are available, or released as new based on factors such as no remaining renewal options, material change in contract value, growth in cooperative membership participation, too many discontinuations or new items to consider, or restructuring of the areas to be serviced in the cooperative. The following is the list of RFPs that will be offered in SY25-26 and information if they will be new or renewed.

Bid Category	Bid Description	Current RFP #	Will This Bid Be Renewed?	Vendors To Be Renewed	Contract Year in SY25-26
Beverages - Container	Drinks in containers such as Coke, Dr Pepper, Gatorade, Water, etc....that meet Smart Snack and/or used for before or after school events if managed by foodservice	2022-01-12	Yes	Coca Cola; Dr Pepper; Master's Distribution	4 of 5
Chips & Snacks	Smart Snack approved chips and snacks for a' la carte sales	2022-02-13	Yes	Master's Distribution	4 of 5
Coffee Bar	Cold contained coffees, coffee beans or grounds, syrups, etc.... for Coffee Bars. Smart Snack compliant	2023-03	Yes	Trident Beverage	3 of 5
Dispensed Fruit Beverages	100% dispensed fruit slush beverages, awarded company provides dispensing machine and product.	2022-11	No	TBD	1 of 5
Fresh Bread	Direct delivery from bread vendor to campuses. Fresh bread products	2023-02	Yes	Bimbo Bakery, Flowers Bakery	3 of 5
Fresh Produce & Raw Meats	Fresh produce and raw meats; produce held to monthly market price	2023-04	Yes	Brother's Food Service; Farmers Market Ft Worth; R Craig Stephens; Walnut Creek Farms; Hardie's; Freshpoint	3 of 5

Bid Category	Bid Description	Current RFP #	Will This Bid Be Renewed?	Vendors To Be Renewed	Contract Year in SY25-26
Full-Line Grocery, NOI & FFS	Main-line distributor of commercial foods, processed commodity foods, fresh produce, and non-food foodservice items.	2021-02	Yes	Labatt	5 of 5
Ice Cream	Frozen Ice Cream novelties, delivered directly from vendor, smart snack compliant	2021-05	Yes	Blue Bonnet, Klement Distribution, Yumi Ice Cream	5 of 5
Kitchen Chemicals & Cleaning Supplies	Kitchen and cafeteria cleaning supplies such as chemicals, mops, gloves, as well as testing kits, etc....	2022-08	Yes	Complete Supply, Eco Lab, Kirby	4 of 5
Manufacturer Direct-to-District	Direct delivery in large quantities to approved RAs of commercial foods only. Must have a loading dock and the ability to unload the truck and store large minimum drops of food product.	2021-08	Yes	Alpha Foods, Cool Tropics, Nat'l. Food Group, Smartmouth, Tyson	5 of 5
Milk - Full Service Delivery	Milk delivery, rotate and restock of needed products, milk boxes supplied if needed by some vendors	2023-01	No	TBD	1 of 5
Sanitation Systems & Safety Training	Sanitation System, monthly visit from rep to restock needed sanitation products; staff training and safety training classes available	2021-15	Yes	SFS PortionPac	5 of 5
Small Wares	All types of small wares for foodservice needs	2022-09	Yes	Ace Mart, Sam Tell & Son, Strategic Equipment	4 of 5
USDA Foods for Further Processing	Processed USDA foods to be received through direct delivery, distributor or contracted warehouse	2021-22	Yes	Multiple processors approved by TDA	4 of 5

Bid Category	Bid Description	Current RFP #	Will This Bid Be Renewed?	Vendors To Be Renewed	Contract Year in SY25-26
Sanitation Systems & Safety Training 2	Supplemental Bid for Sanitation System, monthly visit from rep to restock needed sanitation products; staff training and safety training classes available	2023-07	Yes	SFS PortionPac	3 of 5
Software Services	GDSN Connection Software Service: This RFP will seek to award a vendor that offers an RA the ability to connect to product data in the Global Data Synchronization Network (GDSN) through an online software platform. Benefits such as export and import features into back-of-house software, product data changes updates, menu building, procurement features, and other options will be requested.	2024-01	Renewal	inTEAM Associates	2 of 5
Armored Car Services	Cash pickup and deposit services under the security of an Armored Car.	TBD	New	TBD	1 of 5

Region 10 Education Service Center
Multi-Region Purchasing Cooperative





Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address

PROPOSED REVISIONS 10.31.24

**School Resource
Officers**

To implement the District's comprehensive safety programs, the District has entered into a memorandum of understanding (MOU) with each local law enforcement agency that provides the District with school resource officers. School resource officers shall provide services consistent with the terms of the agreement, the comprehensive safety programs, and Board policy.

Jurisdiction

The jurisdiction of school resource officers shall include all territory within District boundaries, as well as all real and personal property outside the boundaries of the District that is owned, leased, or rented by the District, or is otherwise under the District's control.

Authority and Duties

A school resource officer shall perform duties as described in the MOU and as included in the District improvement plan and the Student Code of Conduct. Pursuant to the MOU a school resource officer shall:

1. Protect the safety and welfare of any person in the jurisdiction of the District and protect the property of the District.
2. Enforce all laws, including municipal ordinances, county ordinances, and state laws, and investigate violations of law as needed. In doing so, school resource officers may serve search warrants in connection with District-related investigations in compliance with the Texas Code of Criminal Procedure.
3. Arrest suspects consistent with state and federal statutory and constitutional standards governing arrests, including arrests without warrant, for offenses that occur in the officer's presence or under the other rules set out in the Texas Code of Criminal Procedure.
4. Coordinate and cooperate with commissioned officers of all other law enforcement agencies in the enforcement of this policy as necessary.
5. Enforce District policies, rules, and regulations on District property, in school zones, at bus stops, or at District functions.
6. Investigate violations of District policy, rules, and regulations as requested by the Superintendent and participate in hearings concerning alleged violations.
7. Carry a firearm in accordance with the MOU and the directives with the commissioning entity.
8. Carry out all other duties in accordance with the MOU.

A school resource officer shall not be assigned routine classroom discipline or administrative tasks. Each school resource officer shall receive at least the minimum amount of education and training required by law.

[See CKE(LEGAL) and CKEC(LEGAL)]

School Marshals
Authorization

Pursuant to its authority under state law, the Board may appoint an employee of the District to serve as a school marshal if the employee is certified as eligible by the Texas Commission on Law Enforcement (TCOLE). A school marshal shall be authorized to possess certain firearms in schools, at Board meetings, and at school-sponsored or school-related events on District property, to the extent allowed by law. Each school marshal shall have immunities as provided by law.

Each specifically authorized school marshal shall be approved by action of the Board. The Superintendent shall issue written authorization to each approved employee. The written authorization shall specify the District premises and other property where the employee is authorized to carry a firearm, as well as the means of carrying and storing the firearm.

Serving as a school marshal shall be strictly voluntary.

Revocation

The Superintendent, as well as the Board, shall have the authority to revoke at any time a school marshal's authorization to possess a firearm under this policy.

In addition, authorization for a school marshal to possess a firearm under this policy shall be automatically revoked if the employee is no longer authorized by law to serve as a school marshal or is placed on administrative leave or separates from employment with the District, regardless of the reason.

Jurisdiction

The jurisdiction of school marshals shall include all territory within District boundaries, as well as all real and personal property outside the boundaries of the District that is owned, leased, or rented by the District, or is otherwise under the District's control.

Authority and Duty

Subject to limitations in law, a school marshal shall:

1. Act as necessary to prevent or abate the commission of an offense that poses a threat of death or serious bodily injury to a person in the jurisdiction of the District;
2. Make arrests and exercise all authority given peace officers as necessary to prevent or abate the commission of an offense that poses a threat of death or serious bodily injury to a person in the jurisdiction of the District;

SAFETY PROGRAM/RISK MANAGEMENT
SECURITY PERSONNEL

CKE
(LOCAL)

3. Coordinate and cooperate with commissioned officers of all other law enforcement agencies in the enforcement of this policy as necessary; and
4. Carry out all other lawful duties as directed by the Superintendent.

Training

The District shall provide to each school marshal who is authorized to possess a firearm on District property specialized training in crisis intervention, management of hostage situations, and other topics the Board may determine necessary or appropriate.

Permitted Weapons and Ammunition

Only District-approved firearms and ammunition shall be authorized for possession and use under this policy and the District's emergency operations procedures.

Implementation

The Superintendent shall ensure that procedures to implement this safety and security program are detailed in the District's emergency operations plan.

[See CKE(LEGAL) and CKEB(LEGAL)]

Security Officers Authorized to Possess Firearms

To assist with implementing the District's comprehensive safety programs, the District shall employ security officers as defined by Occupations Code Chapter 1702. To be authorized to carry a firearm, a security officer shall have completed the Department of Public Safety (DPS) Level III training course in order to be commissioned. The District shall comply with DPS rules for the employment of commissioned security officers. Security officers shall be accountable to and shall report to the director of safety and security.

Jurisdiction

The jurisdiction of security officers shall include all territory within District boundaries, as well as all real and personal property outside the boundaries of the District that is owned, leased, or rented by the District, or is otherwise under the District's control.

Authorization

Pursuant to its authority under state law, the Board shall authorize security officers to possess certain firearms in schools, at Board meetings, and at school-sponsored or school-related events on District property, to the extent allowed by law. Each authorized security officer shall have immunities as provided by law.

Each specifically authorized security officer shall be approved by action of the Board. The Superintendent shall issue written authorization to each approved security officer. The written authorization shall specify the District premises and other property where the security officer is authorized to carry a

firearm, as well as the means of carrying and storing the firearm.

Revocation

The Superintendent, as well as the Board, shall have the authority to revoke at any time a security officer's authorization to possess a firearm under this policy.

In addition, authorization for a security officer to possess a firearm under this policy shall be automatically revoked if the employee is placed on administrative leave or separates from employment with the District, regardless of the reason.

Duties

An authorized security officer shall not perform routine law enforcement duties unless the duty is performed in response to an emergency that poses a threat of death or serious bodily injury to a student, employee, or other individual on a District campus.

In addition to complying with the relevant DPS regulations, a security officer shall:

1. Act as necessary to protect the safety and welfare of any person in the jurisdiction of the District;
2. Maintain school security by patrolling campus hallways, completing door checks, and monitoring the perimeter of the campus throughout the day;
3. Routinely check exterior doors and interior classroom doors to ensure they are locked;
4. Complete weekly exterior door audits;
5. Inform campus administrators of malfunctioning cameras, doors, locks, gates, windows, etc., that require the submission of a work order for repair;
6. Assist with campus safety drills (i.e., fire, hold, secure, lockdown, evacuate, shelter);
7. Assist and coordinate with law enforcement personnel as needed;
8. Notify the police, fire department, emergency responders, or other appropriate authority of any situation requiring immediate attention; and
9. Perform other tasks and carry out all other lawful duties as directed by the director of safety and security.

**Handgun
Licensees**

Each security officer shall be required to maintain a current license to carry a handgun in accordance with state law.

Training

In addition to the training required by law and applicable DPS rules, each security officer assigned to a campus shall receive training in the following:

1. Student mental health, including suicide awareness;
2. Trauma-informed care;
3. Age-appropriate responses;
4. Child abuse identification and reporting;
5. Bullying, cyberbullying, harassment, and dating violence;
6. Special accommodations for students with disabilities (including behavior de-escalation techniques);
7. Confidentiality; and
8. Board policies and District regulations.

**Permitted
Weapons and
Ammunition**

Only District-approved firearms and ammunition shall be authorized for possession and use under this policy and the District's emergency operations procedures.

Implementation

The Superintendent shall ensure that procedures to implement this safety and security program are detailed in the District's emergency operations plan.



Board of Trustees

Date of Meeting

Item Type

Item Name

Consider and Take Action to Approve the Payment of Teacher Designation Fees to the Teacher Incentive Allotment Program (\$27,500.00 - Budgeted Funds)

District Goal

Teaching and Learning: Actively engage both teachers and students in comprehensive and consistent educational experiences that foster meaningful learning.

Summary

(Purpose/
Objective)

CCISD submitted 55 of 337 eligible teachers for designation through the Teacher Incentive Allotment program in partnership with TEA. CCISD is currently in the data validation portion of the TIA process.

Number of Teachers at the different designation levels include:

16 - Master
15 - Exemplary
24 - Recognized

Funding for teachers designated as Recognized, Exemplary, and Master under TIA will flow to districts, which in turn must spend at least 90% of the funds on teacher compensation on the campuses where the designated teachers work.

Districts must pay a \$500 fee per teacher put forth for designation at the time of data submission. Once the local designation system is approved, all fees will be reimbursed. TEC 21.3521(i) and TEC 48.114(g)

55 teachers at \$500 per teacher = \$27,500.00

Teacher designations are valid for five years. Within the five year period, teachers may be put forth for a higher designation if their performance qualifies them, but they cannot be submitted for a lower designation.

Fiscal Impact

\$27,500.00 - Budgeted Funds

Administrative
Recommendation

Administration recommends approval of teacher designation fee payment.

Attachments

Teacher Designation Information

Contact Person

E-Mail Address



What is TIA?

TIA was established with the goal of providing outstanding teachers an accessible pathway to a six-figure salary. Unlike previous education programs, the Teacher Incentive Allotment is not a grant. Through approved local designation systems, districts can identify and designate outstanding teachers based on student growth and classroom observation. Employing designated teachers generates extra funding for districts to reward top performers.

The vision of TIA is to support districts in building, expanding, and sustaining strategic compensation systems that are able to differentiate teacher effectiveness in all content and grade areas. These systems will prioritize teacher learning and student outcomes; connect to campus and district best practices; incentivize teachers to stay; support more robust recruitment; and make the educator profession more desirable.

One Program, Multiple Benefits

By implementing a local designation system, districts are able to better support their teachers and their students. One program offers several benefits.

Retention

Recruitment

Placement

Compensation

Professional Development

Retention

Districts with increasing numbers of TIA-designated teachers see improved retention rates. In the 2023-24 school year, designated teacher retention exceeded the statewide teacher retention rate by 8 percentage points.

Recruitment

Districts that have implemented TIA – especially rural districts – have found they are better able to recruit and retain effective teachers in their classrooms, creating a more robust pipeline of quality teachers.

Placement

Higher-needs campuses receive greater TIA funding, empowering districts to strategically staff and incentivize highly effective teachers to serve at the highest-need campuses.

Compensation

TIA may be used as a lever for districts to create compensation plans that work for their unique needs and goals. Strategic compensation plans can run from minor changes to the traditional teacher salary schedule to a wholesale reimagining of their compensation structure.

Professional Development

Local designation systems rely on measurable, actionable teacher performance data. Participating districts place a high emphasis on teacher growth and ongoing professional development.

CCISD Award of TIA Designations and Benefits Recipients

22-23 – 99 CCISD teacher designations

23-24 – 55 CCISD teacher designations

Total – 154 CCISD TIA teacher designations



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address

Presented By:

Digital Resources Inc

2107 Greenbriar Drive
Suite B
Southlake, TX 76092 US
(817) 481-9300
www.digitalresources.com



Leading AV Design and Integration

HUB / Woman Owned Business ID: 49129

Lea Ledger Rigging Systems & Controls

Copperas Cove ISD

Derek Chase

chased@ccisd.com

400 S. 25th Street
Coppers Cove, Tx 76522 USA
(254) 547-9870

Sales Rep: Justin Dalrymple

Valid For: 30 Days

Revision: 0

Date: 8/15/2024

Terms: 50% / Net 30

TIPS CONTRACT:

Contract Type: Audio Visual
Equipment, Supplies and Services

Contract Number: 230901

Contract Expiration Date: 11/30/2026

Rigging: Line Shaft Hoist

1st Layer Rating (Lbs): 2280
 1st Layer Speed (Fpm): 18
 Drum Spool Dia (ID): 7.45
 Drum Flange Dia (OD): 7.45
 Drum Width (W): 11
 Recommended Wire Rope Dia: .25
 Motor HP: 2
 Total Ratio: 189.09
 Motor Duty: 93%
 SLACKLINE DETECTION AND ENCODER INCLUDED

25 Thorn

LINE SHAFT HOISTS
 SPECIAL 7 DRUM UNDERHUNG LINE SHAFT WINCH AT 2,280 LB CAPACITY, 208-3 -60 CYCLE
 INPUT VOLTAGE WITH BRAKE MOTOR AND WORM GEAR REDUCER. LINE SHAFT WINCH WILL
 ALSO INCLUDE AN OVERSPEED BRAKE AND A 4-POLE ROTARY LIMIT SWITCH.
 SLACKLINE DETECTION AND ENCODER INCLUDED

25 Thorn
 2ea RUNS OF UNISTRUT TO BE USED AS A BACKBONE -- ~60' LONG
 CLIPPED TO WELL OPENINGS AND BOLTED TO LS DRUM FLANGES

Rigging: Line Shaft Hoist Total

\$781,700.00

Rigging: Custom 7,000 lb Line Shaft Hoist (For Video Wall)

1 Thorn

Special lineshaft winch
 - 7 drums alternately grooved for 5/16 inch wire rope
 - EIPS is the recommended wire rope type
 - 7000 lb total lift capacity (1000lbs per drum drum)
 - 18 fpm travel speed
 - 40 ft travel distance
 - 9 inch nominal drum diameter
 - 1 drum per secondary worm gear reducer

1 Thorn
 2ea RUNS OF UNISTRUT TO BE USED AS A BACKBONE -- ~60' LONG
 CLIPPED TO WELL OPENINGS AND BOLTED TO LS DRUM FLANGES

Rigging: Custom 7,000 lb Line Shaft Hoist (For Video Wall) Total

\$85,031.00

Rigging: Line Shaft Hoist (5 Electrics)

1st Layer Rating (Lbs): 3300
1st Layer Speed (Fpm): 19
Drum Spool Dia (ID): 7.45
Drum Flange Dia (OD): 7.45
Drum Width (W): 11
Recommended Wire Rope Dia: .31
Motor HP: 3
Total Ratio: 180
Motor Duty: 94%
SLACKLINE DETECTION AND ENCODER FOR POSITIONING INCLUDED

5 Thern

SPECIAL 7 DRUM LINE SHAFT WINCH AT 3300LB CAPACITY, 208-3-60 CYCLE INPUT VOLTAGE WITH BRAKE MOTOR AND WORM GEAR REDUCER. LINE SHAFT WINCH WILL ALSO INCLUDE AN OVERSPEED BRAKE AND A 4-POLE ROTARY LIMIT SWITCH.
EACH OF THE 7 DRUMS WILL BE GROOVED FOR 5/16" DIAMETER WIRE ROPE

5 Thern
2ea RUNS OF UNISTRUT TO BE USED AS A BACKBONE -- ~60' LONG
CLIPPED TO WELL OPENINGS AND BOLTED TO LS DRUM FLANGES

Rigging: Line Shaft Hoist (5 Electrics) Total**\$211,305.00**

Rigging: Rigging Controls

1 Thern

Qt.2 Choreo Controls
- Control pendant with 10" touch screen
- Physical run buttons with latching e-stop
- Motion control CPU
- 32 Axis Choreo software License
- 50' control tail
31 Thern
Core Fixed Speed CENTRAL MCC FOR 32AXES
- 48" x 48" x 12" Wall Mount Enclosure with Local Jog and EStop
- Up to 3HP fixed speed control
- Absolute Encoder Input
- (4) Limit Switch Inputs
- Lift Feedback LEDs
- UL Listed

Rigging: Rigging Controls Total**\$233,927.00**

Rigging: Pipe Batten &Terminating Hardware

50	Thern THIMBLE 5/16" GAL STL
217	Thern CHAIN TRIM P30 FOR .250 CABLE
60	Thern CAP BATTEN END 1-1/2
200	Thern FERRULE STOP .250 COPPER
200	Thern FERRULE OVAL .250 COPPER
200	Thern THIMBLE .250 GAL STL
20000	Thern WIRE ROPE .25 7X19 PRF RRL GAC SC
50	Thern FERRULE OVAL 5/16" COPPER
50	Thern FERRULE STOP 5/16" COPPER
28	Thern 1 1/2" SCH 40 PIPE BATTEN ~ 60' LONG
1	Thern 1 1/2" SCH 40 PIPE BATTEN ~ 20' LONG
1	Thern 1 1/2" SCH 40 TRUSS BATTEN ~ 60' LONG
5000	Thern WIRE ROPE .31 7X19 PRF RRL GAC SC

Rigging: Pipe Batten & Terminating Hardware Total

\$70,818.00

Rigging: Structural Engineering / Design

1 Structural Engineering Review

System Design Overview

Shop Drawing

Structural Engineering Approval and Certification

***Rigging Cannot start / be ordered until system overview has been approved

***Aspects of rigging proposal is subject to change on design & price based on engineering findings/approval

1 RLG

Shop drawings, clarifications, and site visits

- 1 RLG
Evaluation and support of structure w/new rigging system
- 1 RLG
Feasibility study
A. Up to 2 site visits to document the existing fly loft structure.
B. Presentation of our findings will include markups, photos, and diagrams if appropriate.
- 1 RLG
Speakers and hoists

1 Thern

FULL SUBMITTALS AND DESIGN

Rigging: Structural Engineering / Design Total **\$83,279.00**

Rigging: Stage Curtain Track

2 Stage Decoration & Supplies, Inc.

ADC 280 60'w x 25'h , BIPART, OVERLAP, ROPED

Rigging: Stage Curtain Track Total **\$12,738.00**

Rigging: Rigging Electrical

1 Digital Resources Inc.

Electrical Service
- High Voltage Termination
- 208V 3 phase for each motor
- Conduit Pathways

Rigging: Rigging Electrical Total **\$124,636.00**

Rigging: Rigging Data Junction Boxes

8 LEX Products

etherCON® Cat 6 Shielded Tour Grade Extension 100'

- 16 Digital Resources Inc.
Black, Powdercoated Double Gang
- 2 Gang
- Lighting NET Ports CAT6

- 16 Electronic Theatre Controls
2-Gang Surface Box, Class 1 use, 3.5" Deep

Rigging: Rigging Data Junction Boxes Total **\$7,536.00**

Digital Resources Inc Install Services

- 1 *** Engineering, Programming and Integration Services**
Engineering, Programming and Integration Services Required
- 1 *** ETCP Rigging Integration Services**
ETCP Rigging Services
- 1 Digital Resources**
Estimated Shipping ***Standard Shipping
- 2 Xpress Aerial Lift Rentals, LLC**
70' Atrium/Aerial Lift
12 SANDEPLY
12mm - Sande Plywood 1/2 in. Category x 4 ft. x 8 ft

Digital Resources Inc Install Services Total	\$379,722.00
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Lea Ledger Auditorium Total	\$1,990,692.00
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Project Subtotal:	\$1,990,692.00
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Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address

Copperas Cove ISD			
Listing of Purchasing Cooperatives			
2024-2025			
Cooperative Name:	Notes:	Login Needed?	URL:
BuyBoard	TASB operated	Yes	https://app.buyboard.com/identity/Account/Login
Central Texas Purchasing Alliance	Round Rock ISD Operated - Group of 70 School Districts	Yes	https://avp.txctpa.org/api/client/agular/client.cfm
Choice Partners	Harris County Department of Education	Yes	https://www.choicepartners.org/member-login
Omnia Partners, Public Sector	Omnia	No	https://www.omniapartners.com/publicsector/contracts
Purchasing Association of Cooperative Entities - PACE	Region 13 and 20 Service Centers Originated - Run by Region 20	No	https://pace.esc20.net/apps/pages/contracts
Region 10 Multi-Region Purchasing Cooperative	Focused on Child Nutrition Items	Yes	https://www.region10.org/programs/multi-region-purchasing-cooperative/members/
Region 8 - TIPS	The Interlocal Purchasing System (TIPS)	No	https://www.tips-usa.com/vlist.cfm
Sourcewell	National Cooperative- focused on Maintenance	No	https://www.sourcewell-mn.gov/contract-search
Texas Department of Information Resources - DIR	Technology - through the State of Texas	No	https://dir.texas.gov/contracts
Texas Smart Buy	State of Texas Cooperative Purchasing Program	No	https://www.txsmartbuy.com/contracts?filterBy=TxSmartBuy
EPIC 6 at Region 6	EPIC 6	No	https://www.esc6.net/277695_2
HGACBuy - The Smart Purchasing Solution	Houston-Galveston Area Council	No	https://www.hgacbuy.org/Home
ESC 4 - TCPN	Region 19 - El Paso (Allied States Coop - ESC 19)	No	http://www.alliedstatescooperative.com/vendors.php
ESC 20 - GOODBUY CO-OP	GoodBuy (Region 20)	No	Region 20 Purchasing Cooperative - Region 20 Purchasing Cooperative - ESC Region 20
ESC 2 GOODBUY CO-OP	GoodBuy (Region 2)	No	Goodbuy Homepage - Goodbuy Purchasing Cooperative - Education Service Center, Region 2
791 Purchasing CO-OP	791 Purchasing Cooperative	No	https://www.791coop.org/



**791 PURCHASING COOPERATIVE
COPPERAS COVE ISD BOARD RESOLUTION**

STATE OF TEXAS

FOR: THE 791 PURCHASING COOPERATIVE

WHEREAS, the Board of Trustees of the Copperas Cove Independent School District, Copperas Cove, Texas, pursuant to the authority granted by TEX. GOV'T CODE § 791.001, et seq, desires to participate in the 791 Purchasing Cooperative, and in the Opinion that participating in this program will be highly beneficial to the taxpayers through the anticipated savings to be realized.

Therefore, be it RESOLVED that the Copperas Cove Independent School District requests a stated need for participation in 791 Purchasing Cooperative (791 Coop) whereby Dr. Joseph Burns is authorized and directed to sign and deliver any and all necessary requests and documents in connection therewith for and on behalf of the Copperas Cove Independent School District.

I certify that the foregoing is a true and correct original Resolution duly adopted by the Copperas Cove Independent School District and is filed on record at the 791 Coop office.

In witness thereof, I have set my hand and signature this 19th day of November, 2024.

By: _____
Joan Manning, CCISD Board President

Attest: _____
Mike Wilburn, CCISD Board Secretary

This legal document will remain current on file until either party severs the agreement.



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address



Board of Trustees

Date of Meeting

Item Type

Item Name

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Board of Trustees

Date of Meeting

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COPPERAS COVE INDEPENDENT SCHOOL DISTRICT

Board Operating Procedures (Adopted 12/09/19)



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The Superintendent and Board function as a “Team of Eight.” The Board defines the district’s policies and goals that shall reflect the district’s advocacy for all students. The policies set by the Board will ensure the district’s mission and goals are achieved. A responsibility of the Board is to hire a Superintendent, who then implements the policies and goals adopted by the Board. On an annual basis the Board shall evaluate the Superintendent’s job performance based upon these policies and goals.

A district is only as strong as the Superintendent/Board relationship. The Superintendent is the CEO of the organization, and the Board is a governing body. The Board must give the Superintendent leeway to accomplish the directives provided by the Board without getting involved in the day-to-day operations of the district and campuses.

An effective Board Member communicates with the Superintendent as it is the Superintendent’s job to address concerns. Board Members and the Superintendent should honor their commitment to the district and each other. The Board’s role is governance, and the Superintendent’s role is day-to-day operations of the district. Failure to honor these roles often results in unclear expectations between district patrons, staff, the Superintendent, and the Board.

Board Protocol

New Board Member Orientation

- As a supplement to the information provided in relation to his/her candidacy, a district orientation for a new Board Member will be scheduled to begin within two weeks of the date, a new Board Member takes the Oath of Office.
- At a minimum, the Superintendent and Board President will participate in the orientation. Additional administrative staff also may be included to provide specific information about the district.
- The orientation should include, but will not be limited to, the following:
 - Board Operating Procedures and Board Policies.
 - Superintendent’s overview of district administrative organization.
 - Training to access district electronic communications.
 - District budget overview.
 - District goals overview.
 - Board annual calendar and briefing of upcoming events.
 - Expense reimbursement procedures.
 - Framework for School Board Development from SBOE
 - Board Members Ethics BFF (Local)
 - Ethics Conflict of Interest Disclosure BBFA (Legal)
 - Ethics Prohibited Practices BBFB (Legal)



- At the discretion of the Board President or the request of the new member, new Board Members may be assigned an existing Board Member who will serve as a mentor.
- New Board Members should feel free to ask questions of the Superintendent, Board President, and other Board Members.

Related Policies: BBD(LEGAL), BBD(EXHIBIT), BBF(LOCAL), BBFA(LEGAL), BBFB(LEGAL)

New Board Member Training

- A new Board Member is required to receive the following training:
 - Local district orientation (at least 3 hours) within 60 days of his/her election or appointment.
 - Three-hour training session on the orientation to the Texas Education Code within the first year of board service.
 - TASB ISD training offered at Summer Leadership Institute.
 - Team-building session (at least 3 hours) must include a “review of the roles, rights, and responsibilities of the local board as outlined in the Framework for Governance Leadership and an assessment of continuing education needs of the Board-Superintendent team.” (www.tasb.org)
- New Board Members from Copperas Cove ISD are highly encouraged to participate in the Center for Reform of School Systems (CRSS) Texas Institute for School Boards, which is usually held in July after their election. The Secretary of the Board will inform members of the exact dates.

Related Policies: BBD(LEGAL), BBD(EXHIBIT)

Ongoing Board Training

- After their first year of Board service, all Board Members must receive eight hours of continuing education. This includes the annual three (3) hour team building session and at least five (5) additional hours of training. It does not include the update to the Education Code, which takes place following each legislative session.
- All Board Members and the Superintendent must participate annually in a three-hour “Team of Eight” team building session. A Board Member’s role in the “Team of Eight” means the following:
 - 7 of 7 Board Members plus the Superintendent
 - A trustee for the entire ISD
 - A leader for the entire ISD
 - An elected public official
 - Responsible for governance



- Equal to all the other Board Members
- Responsible for personal preparation for all meetings
- Expected to attend district-wide functions, as available
- Expected to be familiar with current laws
- Expected to attend further training
- Expected to support Board decisions
- Expected to support the chain of command in dealing with problems
- Will not be a divisive or negative influence
- Will not divulge inside information
- Is not expected to be a legal expert on all aspects of public education
- Expected to assist in educating the public on district issues where appropriate
- Expected to attend Board meetings
- The Board shall attend a legislative update as required by law.
- Trustees are encouraged to attend seminars and training at various locations offered by Region 12 Education Service Center and the Texas Association of School Boards (TASB). The Secretary to the Superintendent can provide information on various training dates.
- At the October meeting, the Board President is required by law to report whether or not each individual Board Member has or has not met his/her training requirements.

Related Policies: BBD(LEGAL)

Reimbursable Board Travel, Expenses, and Training Opportunities

- All Board Member training travel, paid for by CCISD, must have a direct benefit on the Board Member's ability to perform as an effective Board Member. Generally, the district will not pay for personal membership in special group organizations, with the exception of OASIS, NAFIS, and TAFIS.
- For a conference or training opportunity to be eligible for reimbursement, it must meet the following criteria:
 - Meet the criteria for Board continuing education hours, as defined by statute.
 - Be limited to the day(s) of travel that serve the Board purpose (i.e., expenses related to additional days added for personal use will not be reimbursed by the district).
- A Board Member may be reimbursed for reasonable, allowable expenses incurred in carrying out Board business and for allowable expenses incurred while attending meetings or conferences as an official representative of the Board.
- Payment for authorized and documented travel expenses will be made in accordance with legal and local requirements.
- If a Board Member travels for training or as a Board representative, arrangements for air travel, lodging, and rental cars can be made by the Secretary to the Superintendent. The Board Member is responsible for notifying the Secretary to the Superintendent of his/her preferences for time of travel, seating, lodging accommodations, and choice of rental car.



vehicle type, where appropriate. Please notify the Secretary to the Superintendent if you plan to book any aspect of your own travel.

- Following the completion of travel, a Board Member must submit a “Travel Expense Form,” with itemized receipts for allowable expenses attached, within thirty (30) days to the Superintendent’s office for reimbursement. Please email the Secretary to the Superintendent for a copy of the travel form. Alcohol is not an allowable expense.
- Trustees shall make prudent spending decisions while traveling.
- All Board Members attending a conference or training session are encouraged to attend two-thirds or more of available continuing education opportunities. All “early bird” workshops paid extra by the district must be attended except in a case of emergency.
- All personal costs (outside of travel, parking, lodging, and meals as allotted by law and District policy) will be borne by individual Board Members. Family member travel will not be a reimbursable expense.
- Board Members will be reimbursed for all allowable expenses unless prior arrangements for payment are made with the Superintendent’s office.
- Questions regarding travel will be addressed through the Board President.

Related Policies: BBG(LEGAL), BBG(LOCAL)

Activities Related to Elections

Election Activities

- Board Members will follow all applicable laws in all campaign activities.
- Neither the Board, as a body corporate, nor any Board Member individually, will use district funds or other resources to electioneer for or against any candidate, measure, or political party. Texas Education Code 11.169.

Endorsements

- Seeking Endorsements - No Board Member seeking re-election to the Board will solicit district employees for endorsement during employee work hours or at any time while on district property.

Providing Endorsements

- The Board, as a body corporate, will not endorse any candidate running for any public office.
- Recognizing that the Board operates as a non-partisan elected body that works with other elected officials in its duties, individual Board Members should exercise heightened caution when providing a personal endorsement to any candidate, including



all social media.

- If an individual Board Member chooses to provide an endorsement to a candidate for elected office, no reference to the Trustee's role as a Copperas Cove ISD Board Member will be used.

Board Elections

- Board Members serve three-year terms that expire on a rotating basis. A Board election is held every year in November, or as otherwise required by law, to fill seats that are contested or, are or will become, vacant. If all seats are uncontested, the election may be canceled. At the conclusion of an election, Board Members work together as a body corporate to govern the district in a cooperative manner.
- Individually, Board Members may participate in the electoral process according to each Board Member's individual conscience. However, Board Member support of candidates in a Board election can have an adverse impact on the ability to function cohesively and constructively as a corporate body.
- Board Members are encouraged to consider such impact, as well as the influence their elected position may elicit in the political process, and therefore, should give careful consideration prior to endorsing any candidate running for the Board.

Compliance with Board Operating Procedures

Board Members' Concerns about another Board Member's Performance

- If a Board Member has a serious, specific, concern about the performance of another member which appears to be in violation of Board Operating Procedures or Policies, the recommended process for addressing such concerns shall be the following:
 - The concerned member shall have a private conversation with the member in order to address the differences or resolve the issue(s).
 - If the concern(s) remain, the concerned member will meet privately with the Board President and outline the specific issue(s). The Board President and the complainant will meet with the member and attempt to resolve the issue(s). If the concern is with the performance of the Board President, the Vice President will be notified and will meet with the complainant.
 - If the issue is still not resolved, the complainant will hold a conference with the Board President (or Vice President with concerns regarding the President) and the Superintendent to develop a plan of action to resolve the concerns.
- When a member with concern(s) about another member's performance has gone through the outlined steps above, and the issue(s) remain unresolved, the concerned member will, through the Board President, request that an item be placed on a regularly scheduled agenda as an executive/closed session item, posted as "Consideration of the Duties of a Public Officer." See Board Operating Procedure, Meetings, "[Preparation of the Agenda](#)," regarding the steps to follow when placing an item on the agenda.



- Should the Board determine that reprimand or censorship is warranted, such action may only be taken in a duly posted public meeting.
- No action may be taken that would conflict with the Texas Open Meetings Act. Nothing in this operating procedure shall be construed to limit a Board Member's constitutional rights.

Related Policies: BBC(LEGAL), BBF(LOCAL)

Censure of a Board Member

- If a Board Member acts in a manner that is unbecoming of a member and disruptive to the business of the district, the Board can pass a resolution to censure that Board Member. This would consist of a calmly worded statement identifying the following:
 - The inappropriate behavior of the named Board Member.
 - The desired behavior.
 - A statement of agreement by a majority of the Board Members that the behavior is inappropriate.
- Resolutions are non-binding, but they have the effect of publicly disciplining a colleague since removal from office is rare.
- The Board may choose to withhold financial resources from the offending Board Member. Examples might be disallowance of reimbursement for attendance at conventions, seminars, or other district travel plans.
- Under extreme conditions, the Board may agree to ask the offending Board Member to resign. However, a Board Member may only be removed from office for incompetency, official misconduct, intoxication, or conviction of a felony.

Related Policies: BBC(LEGAL)

Board Development

Annual Board Review and Establishment of Board Goals

Effective boards are marked by certain characteristics. They have embraced a vision and a set of clearly-defined priorities for the district that structure both the Board's decision making and the work of the district staff. They develop and follow clearly-defined procedures and schedules for doing their work. They foster, through their own practices, the free flow of information within the community.

- Each year, no later than June 30, the Board may meet in a Workshop Session setting to evaluate its performance from the previous year and to set Board goals for the coming school year.



- The process will be facilitated by the Board President or designee unless a majority of the Board Members feel the process would be better served by using an independent facilitator.
- The Board will document and adopt its visions and goals for the upcoming school year no later than September 1.

Related Policies: BAA(LLEGAL), BBD(EXHIBIT), BQ(LLEGAL), BQ(LOCAL)

Reauthorization of Board Operating Procedures

- These operating procedures will be reviewed by the Board no later than January 30 and shall reflect a continuous improvement model.

Preparation of Annual Board Calendar

- No later than August 1 of each year, the Board President, in cooperation and consultation with the Superintendent, will develop a draft of the Board's annual calendar of Board Meetings and Workshop Sessions. The annual calendar will serve as a template for agenda and activity planning purposes.
- The Superintendent will ensure that all necessary information to meet the calendar's timelines will be delivered to the Board Members in compliance with Board Operating Procedures, Meetings, and "Preparation of the Agenda."

Related Policies: BDAF(LLEGAL), BE(LOCAL), BJCD(LLEGAL), BQ(LLEGAL), BR(LLEGAL), CFA(LLEGAL), CFC(LLEGAL), DNB(LLEGAL), EB(LLEGAL)

Communications

Board Member Communications between Meetings

- The Superintendent will keep all Board Members updated on important district issues. Any correspondence a Board Member may have received at the district office will be delivered to the Board Member at the earliest opportunity.
- The Superintendent will communicate requested information to all Board Members in a reasonable time without interfering with the regular conduct of district business.
- The Superintendent will distribute to all Board Members any information requested for the Board by the Board President or a Board Member, at the Superintendent's discretion.
- Board Members may communicate with other individual Board Members or the Superintendent or staff for the purposes of asking clarifying questions, providing clarifying information, or socializing under circumstances that do not conflict with or circumvent the Texas Open



Meetings Act.

- Board Members may not communicate with other individual Board Members for purposes of soliciting votes in support of or opposition to items of business that may come before the Board.

Related Policies: BBE(LEGAL), BBE(LOCAL), BBI(LEGAL), BBI(LOCAL), BE(LEGAL), BE(LOCAL), BJA(LOCAL), GB(LEGAL)

Board Member Requests for Information Other Than Agenda Items

- Board Members will communicate their individual requests for detailed or sensitive non-agenda information to the Superintendent while copying the request to the Board President, as deemed appropriate.
- If the requested information can be provided from readily available data with no diversion of staff's time, then it will be provided within a reasonable amount of time after the request.
- If the request requires a special report that will divert staff time from established priorities, the Superintendent will notify the requestor and the Board President. The Board President will determine if the request should be considered by the full Board or will direct the Board Member to procedures regarding placing an item on the agenda.
- The Board President may elect to place the request for information on a future meeting agenda to determine if a majority of the Board agrees the requested information is important for its future decision-making.
- Information requested by one Board Member will be provided to all Board Members at the same time, at the Superintendent's discretion.
- If a Board Member has a question requiring the Board attorney's updates or response, he/she should refer the question to the Superintendent or the Board President, who will relay the answer to the Board.

Related Policies: BBE(LEGAL), BBE(LOCAL), BDD(LEGAL), BJA(LOCAL)

Board Member Contacts with Campuses and District Staff*

- Board Members are encouraged to visit any campus.
- As a courtesy, Board Members will inform the Superintendent of any visit as much in advance as possible to accommodate courtesy of staff's time, unless the Board Member is attending a function to which he/she has been invited.
- Board Members must honor the campus rules and follow district guidelines regarding visitors. The identification badge must be visible while on campus.
- All visits are to be escorted or directed by a staff member designated by the principal.
- Board Members may communicate with any staff member without interrupting scheduled learning periods or interfering with the learning process.



- Board Members will not assume a supervisory role with staff or students.
- Board Members will not assume a participatory role with staff or students unless specifically requested by campus staff.
- Board Members will not attempt to solve problems or make promises.
- Board Members are public servants. Your actions and behavior should reflect this critical role.
- Board Members should make positive observations about the campus and express any concerns privately to the Superintendent.
- Board Members are encouraged to know staff members but are never to give staff members a directive.

*This operating procedure does not pertain to visits as a parent, as a spectator at school events, or other events open to the general public.

Related Policies: BBE(LEGAL), BBE(LOCAL)

Board Member Responses to Community or Employee Complaints**

- Listen respectfully and remain impartial. Notify the Superintendent of the complaint.
- The chain of command is the appropriate channel to take to get problems solved, and the person at the lowest level and closest to the problem should strive to resolve an issue.
- Ask if the complainant has followed the district's procedures and/or chain of command. Determine if the escalation process is formal or informal by referring to FNG(LOCAL) for student/parent issues, GF(LOCAL) for community issues, and DGBA(LOCAL) for employee issues.
- If the complainant does not know the procedures or chain of command, provide the information about the informal and formal grievance processes by referring to policies mentioned above. Even after initiating the formal complaint process, a complainant is encouraged to seek an informal resolution of his/her concerns. A complainant whose concerns are resolved may withdraw a formal complaint at any time.
- The Superintendent will inform Board Members of the resolution, or progress, of any referred issue.
- If a matter becomes a formal grievance and the Board Member knows or learns anything about the grievance or appeal case, except what is admitted through the formal documents, that might render him/her unable to hear the grievance or appeal impartially, and then he/she must inform the Superintendent immediately and will be expected to recuse himself/herself from the hearing.

**This policy will not be construed to apply to complaints alleging criminal activity.



Related Policies: BBE(LEGAL), BBE(LOCAL), BED(LEGAL), BED(LOCAL), DAA(LEGAL), DG(LEGAL), DGBA(LEGAL), DGBA(LOCAL), DIA(LEGAL), DIA(LOCAL), DNA(LEGAL), DNA(LOCAL), FB(LEGAL), FB(LOCAL), FFH(LEGAL), FFH(LOCAL), FNG(LEGAL), FNG(LOCAL), GF(LEGAL), GF(LOCAL)

Board Member Communication with the Media

- The Board President or designee will be the spokesperson for the Board to the media on issues that relate to a) Board operations, b) Board actions, or c) Board positions which have been approved by the Board.
- Press releases issued on behalf of the Board will be approved by the Board prior to release, unless an emergency or public necessity exists.
- The Superintendent or a designated staff member will be the official spokesperson for the district on issues of media attention that relate to district operations.
- A Board Member who receives a call from the media requesting information, comments, or an interview regarding district business is encouraged to direct the caller to the Superintendent.
- The Superintendent will notify the Board, periodically, of any media requests. If the matter is urgent, the Superintendent will notify each Board Member via phone or e-mail, whichever is more practical.
- The Superintendent or designee will keep Board Members apprised of issues the media may be considering.
- Statements will not be made to the media regarding personnel or other matters protected by law.
- A Board Member retains the right to speak at meetings, hearings, public functions, or to the media, but all remarks should be clarified that it is his/her personal opinion. However, members should understand that any comment will likely be interpreted by viewers/readers as an official statement of the Board. In speaking as an individual, the Board Member should do the following:
 - Clarify that he/she is speaking as an individual and not for the Board.
 - Remind the media representative(s) that official statements of the Board are made only by the Board President (or his/her designee).
 - Remind the media representative(s) of the position or action of the Board related to the issue in question.
 - Notify the Superintendent and Board President about the media request.
- Once a majority decision has been reached, individual Board Members will publicly support that vote.

Related Policies: BBF(LOCAL)



Board Member Communication with the Community

- Board Members will communicate with the community through public forums, regular Board meetings, committee meetings, electronic media, and regular publications, as appropriate to the role.
- To be most effective, Board Members should be present and active in the local community. As such, Board Members are encouraged to participate in community activities as liaisons between the public and the school district. When speaking to members of the community, Board Members are expected to do the following:
 - Listen politely and respectfully.
 - Accurately relay information about the district.
 - Refer questions about specific district activities/issues to the appropriate staff person or spokesperson when they do not know the answers.
 - Clarify Board Member's limitations, obligations, and responsibilities as a member of the Board.
 - Respect Board decisions.
 - Relay official action by the Board, if applicable.
- Regarding policy, boundaries, finances, or other responsibilities of the Board - Citizens wishing to express themselves should be directed by Board Members to use one or more of these alternatives: contact appropriate staff members, e-mail, telephone or write Board Members, speak at public forums or participate in the public forum portion of a Board Meeting.
- Regarding students, teachers, principals, or other campus administrators - Citizens wishing to express themselves should be directed by Board Members to follow the grievance procedures by referring to policy FNG (LOCAL) for student/parent issues, and DGBA (LOCAL) for employee issues. According to DGBA (LEGAL), the Board is not required to conduct an open meeting to hear a complaint or charge against an employee. However, the Board may not conduct a closed meeting if the employee who is the subject of the hearing requests a public hearing.
- Concerns regarding school matters not addressed in FNG (LOCAL) or DGBA (LOCAL) above should be directed by Board Members to follow the grievance procedures by referring to policy GF (LOCAL) for community issues.
- A Board Member retains the right to communicate in any manner to anyone as an individual, but must understand that any comment will likely be interpreted by the listener as being an official statement of the Board. In communicating as an individual, the Board Member should do the following:
 - Clarify that he or she is speaking as an individual and not for the Board.
 - Remind community representatives of any position or action that the Board has officially taken related to the issue in question.

Related Policies: BBF(LOCAL), BED(LOCAL)



Patrons Addressing the Board

- Members of the public may address the Board during any board meetings during the public forum portion of the meeting. Board Members will listen to the comments but will not conduct an interchange with the speaker.
- The Board, through the presiding officer or Superintendent, can offer factual information, cite Board policy, or direct the administration to investigate items and report back to the Board but shall not engage in a two-way dialogue with patrons.
- The Board is assembled to gather input only. No action may be taken.

Protocol for public forum:

- The Board will limit response time to five minutes per speaker.
- The Board will determine total time allowed for patron input.
- The Board will not accept negative comments on individual students, individual personnel, or members of the Board.
- Formal acknowledgements and written responses to patrons will be provided by the appropriate staff. Leadership will make every effort to respond within ten (10) working days of the meeting date at which the communication was presented to the School Board. The Board will be copied on all such communications.

Related Policies: BED(LOCAL)

Phone/Voice Mail, Written Correspondence, including, but not limited to, E-mail, Text Messages or Social Media Protocol

- Board Members are encouraged to respond to phone calls and written correspondence, including, but not limited to, e-mail, text messages, or social media from constituents, but should bear in mind that any such responses may be subject to Public Information Act requests and may be applicable to the Texas Open Meetings Act.
- A Board Member retains the right to respond to an individual but must understand that such communication may be interpreted as being an official statement of the Board. The member should do the following:
 - Clarify that he/she is responding as an individual and not for the Board.
 - Remind the individual any position/action the Board has officially taken on the subject.
- Board Members are encouraged to share communications they receive with the rest of the Board if the following applies, and they feel it would be appropriate:
 - The information is not of a personal or confidential nature.
 - It is not obvious that the individual has contacted the rest of the Board Members.
 - The Board does not engage in any conversation or action which would violate the Texas Open Meetings Act.
- Board Members will not respond to anonymous communications, unless the communication pertains to criminal, health, or safety issues. Any such communication pertaining to criminal,



health, or safety issues will be forwarded to the Superintendent for action. Board Members will be informed, if appropriate.

- If a Board Member receives any communication which he/she perceives to be of a threatening nature, the Board Member will immediately call and forward the communication to the Superintendent for action. The Superintendent will contact all Board Members, if deemed necessary.
- Non-threatening, anonymous communications should be shared with the Superintendent.
- Board Members who participate in social media, such as, but not limited to, Facebook and Twitter, should be careful to avoid online conversations that could be construed as speaking for the Board or constituting an online board meeting.

Related Policies: BBF(LOCAL), GBA(LEGAL)

Board Member Communication with Governmental or Legislative Agencies

- The Superintendent or a designated staff member will testify at any public hearing or other governmental proceeding on behalf of the district, unless the Board otherwise directs.
- The Board President or designee will be the spokesperson for the Board unless the Board directs otherwise, and such testimony will be limited to positions officially adopted by the Board or general practices of the district.
- If a Board Member chooses to speak or testify in front of another governmental or legislative agency on an issue that is not intended to be a reflection of any Board position, the Board Member must clarify that such testimony reflects his/her own opinions and not that of the Board.
- If a Board Member is invited to speak or wishes to speak on behalf of the Board, he or she must inform Board Members as soon as possible.
- If a Board Member is going to testify/speak, he or she should provide the Superintendent and Board President with a copy, in advance if possible. The Board President will notify the rest of the Board of the upcoming testimony.
- Nothing in this Operating Procedure may be construed in such a way that would violate the Texas Open Meetings Act or a Board Member's constitutional rights.

Related Policies: BE(LEGAL)

Speaking Engagements

- Board Members are encouraged to draw upon opportunities to speak to the public outside of Board Meetings when requested by citizens of the district. Speaking engagements will help



promote a better understanding of topics relating to the district and allow the public to become more acquainted with the members of the Board.

- Every Board Member may accept opportunities to visit with their constituents. If unable to accept, consider suggesting that another Board Member attend.
- A Board Member will inform the Superintendent and Board President if he/she has been directly requested to give a public presentation.

Related Policies: DBD(LOCAL)

Meetings

Types of Meetings

There are a variety of meetings for Board Members. Attendance at some meetings is more critical than others, but all are important to attend. While most meetings occur on a regular basis, dates can change or meetings can be omitted altogether due to other conflicts on the calendar.

- **Board Meetings** - These open meetings are usually held in accordance with the published calendar, at the CCISD Board Room located at 408 S. Main Street, Copperas Cove, Texas 76522. These meetings are held to conduct the formal business of the district in public. Action may be taken during this meeting.
 - Board Meetings will generally be held at 6:30 p.m. on the second Tuesday of each month (exceptions do apply). All meetings are open to the public and are subject to provisions of Texas law.
- **Workshop Meetings** - These open meetings are held for Board Members and staff to discuss items and receive information. These meetings are held at 12:00 p.m. on the second Monday of each month (exceptions do apply). No action is taken at a Workshop Meeting.
 - Board Workshop Meetings are held at the CCISD Board Room located at 408 S. Main Street, Copperas Cove, TX 76522.
- **Special Meetings** - A special meeting is a business meeting held on a date other than the regularly scheduled meeting. Action may be taken.
- **Emergency Meetings** - An emergency meeting is a business meeting scheduled with at least a two-hour notice to the public. An emergency meeting is usually called to address a situation which must be handled immediately. Action may be taken.

Related Policies: BE(LEGAL), BE(LOCAL), BEC(LEGAL), BED(LEGAL), BED(LOCAL), DGBA(LEGAL), DGBA(LOCAL), FNG(LEGAL), FNG(LOCAL), GF(LEGAL), GF(LOCAL)



Preparation of the Agenda

- Agendas are drafted by the Superintendent in consultation with the Board President.
- At least two Board Members may request that a subject be included on the agenda for a meeting. The deadline for submitting items for inclusion on the agenda is noon of the fifth calendar day before regular meetings and noon on the fifth calendar day before special meetings.
- Requests for agenda topics will be forwarded to the Board President and Superintendent. The Board President will ensure that any topics the Board or individual Board Members request be addressed either on the agenda or scheduled for discussion at an appropriate time in the near future. The Board President will not have authority to remove from the agenda a subject requested by two Board Members without the members' specific authorization.
- No item can be placed on a Board Meeting agenda by the Superintendent less than 72 hours in advance of the meeting unless an emergency or urgent public necessity exists.
- Preliminary agenda packets will be electronically posted to BoardBook and e-mailed three (3) days in advance of Board Meetings. BoardBook is an online service for the board agenda and agenda documentation (packet).
- The Superintendent will ensure that adequate back-up materials are provided for each Board Meeting agenda item. Items not available when the agenda is electronically posted and e-mailed will be updated on BoardBook and e-mailed immediately upon completion.
- The Superintendent will ensure all necessary or requested information is supplied to the Board Members to allow for informed decisions.
- The dates, times, and locations of all Board Meetings and Board Workshops will be published on the Board approved meeting calendar.
- Consent Agenda - The consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. During a board meeting any board member may remove an item from the consent agenda for special consideration. However, prior to the meeting the Board member will make every effort to inform the Superintendent of his or her intent so that the appropriate staff member can be prepared. Examples of such items include:
 - Routine financial information or updates
 - Minutes of regular and special Board meetings
 - Routine bid recommendations

Related Policies: BE(LEGAL), BE(LOCAL)

Board Member Preparation for Meetings

- Board Members will read and study the packet prior to each meeting.
- Board Members will direct their individual requests for additional materials or information relating to agenda items to the appropriate Leadership Team member, via e-mail, by the



Friday before the board meeting. The Superintendent should be copied on all communication sent to Leadership Team members. Answers will be compiled and sent to the Board by Monday.

- If the Board Member is uncertain which staff member would address the question(s), the Board Member will seek the advice of the Superintendent.
- If the requested information can be provided from readily available data with no diversion of staff time, then it will be provided within a reasonable amount of time after the request.
- The Superintendent or designee will ensure that any additional materials or information that is provided to one Board Member is provided to all Board Members. This operating procedure will not limit a Board Member's ability to ask questions during the Board Meeting.
- In order to honor the time of the administrative staff, Board Members will make every attempt to submit questions about Board Meeting agenda items as soon as possible before a meeting.
- If the requested information is not readily available or requires a significant investment of time that will divert staff from established priorities, the Superintendent will notify the requestor and the Board President as soon as possible.
- The Board President will place the request for information on the next meeting agenda if at least two Board Members agree the requested information is important for future decision-making.
- During a Board Meeting, any Board Member may remove an item from the consent agenda for separate consideration. Prior to the meeting, the Board Member will make every effort to inform the appropriate staff member of his/her intent to remove the item from the consent agenda so the staff member may prepare additional information as needed, which may include documents or other material. The Board Member will also notify the Superintendent or the Board President of his /her need to further discuss the consent agenda item prior to action by the Board.

Related Policies: BE(LEGAL), BE(LOCAL)

Board Participation during Meetings/Public Forums

- All Board Members are expected to conduct themselves professionally and ethically during all meetings and public forums.
- Board etiquette restricts Board Members from using personal devices during meetings/public forums.
- During posted meetings, all members will conduct themselves according to Robert's Rules of Order, Newly Revised.
- If, during a meeting or public forum, any member conducts him/herself in a manner that is intolerable or prevents the accomplishment of goals, the Board President may adjourn or recess the meeting.
- Differences of opinion, if respectfully submitted, are not to be construed as unacceptable behavior but rather as alternate views on a subject.



- Meetings held by teleconference may only occur if an emergency or public necessity exists, as defined by the Texas Open Meetings Act, and it is difficult or impossible to convene a quorum of the Board at one location. Such meetings must meet all requirements of the Texas Open Meetings Act.

Related Policies: BE (LEGAL), BED(LEGAL), BED(LOCAL), BBF(LOCAL)

Board Participation in Discussion, Debate and Voting

- Robert's Rules of Order, Newly Revised is the parliamentary procedure adopted in policy by this Board. Meetings, motions, and debate will follow these guidelines unless suspended by a two-thirds vote of members present.
- All Board Members are expected to conduct themselves with professionalism, respect, and integrity.
- The Board President, or chair, of a meeting will recognize any member who wishes to speak on a subject. Members will not be allowed to speak a second time until every member who wishes to participate has spoken once.
- Debate and discussion must continue until such time as each Board Member feels that he/she has had adequate time to ask clarifying questions or make other comments, unless the previous question has been moved and adopted.
- Questions or comments must always be germane to the current agenda item.
- No Board Member will coerce another member to vote in a particular manner, and no member may attempt to solicit votes in any manner inconsistent with the Texas Open Meetings Act.
- No Board Member will criticize any other member with regard to his/her questions, discussion, or vote.
- Although it is the duty of every Board Member who has an opinion on a question to express it by his/her vote, he/she can abstain since he/she cannot be compelled to vote. Members abstaining from voting must briefly state their reason for the abstention.
- Only Board Members who are counted as present may participate in discussion, debate or voting.
- The Board President will vote on all action items.
- In case of a tie vote, the item fails.
- Dissenting and abstaining votes shall be recorded in the minutes of the Board Meeting.
- Once a majority decision has been reached, individual Board Members will publicly support that vote.
- Nothing in this operating procedure will be construed to limit a Board Member's ability to ask questions during the board meeting.

Related Policies: BE(LEGAL), BE(LOCAL), BBF(LOCAL)



Board Responses to Inquiries about Executive/Closed Session

- Given the legal and sensitive nature of executive/closed sessions, the members of the Board understand that the law requires that all such sessions are strictly confidential.
- When it is apparent to the Board that it would be in the best interest of the students, staff, community or Board to make a statement regarding anything that occurs in or results from an executive/closed session, the Board President will compose an official public statement that meets with the approval of a majority of the Board. Any such statement will comply with the limitations of the law.
- If individual Board Members are pressed for information regarding executive/closed sessions, that Board Member will state clearly that he/she can give no information other than what is posted on the agenda. If pressed further, the Board Member will refer the inquiry to the Board President and Superintendent.

Related Policies: BEC(LEGAL), BBF(LOCAL)

Participation by People Other Than Board Members in Executive/Closed Sessions

- No person other than the Board and the Superintendent is entitled to attend or participate in executive/closed sessions.
- If the Board President, designee, or the Superintendent believes that consultation with a person or group would be beneficial to the discussion, that person or group may be invited to participate for a specific purpose. Such consultants must leave the room upon the conclusion of their participation or when the Board no longer believes such participation is productive.
- The Superintendent may be prohibited from participating in executive/closed sessions where the Board may be considering any aspect of his/her employment or job performance.
- Participation by people other than the Board Members will not conflict with the Texas Open Meetings Act or any other applicable provisions of the law.
- In the event any persons other than the Board and Superintendent participate in executive/closed sessions, the Superintendent and Board will ensure that the participant(s) are aware of the limitations placed on disclosure of the content of the discussion occurring in executive/closed session.

Related Policies: BE(LEGAL), BE(LOCAL), BEC(LEGAL)

Executive/Closed Session Attendance and Confidentiality

- Topics that can be discussed in executive/closed session include the following:
 - Personnel: resignations; employment; evaluation; appointment; assignments;



terminations; non-renewal; additions; extension and/or renewal of contracts of individual teachers, individual administrators, individual support staff; and Superintendent's evaluation and/or contract.

- Private consultation with the attorney regarding contemplated litigation or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551.
- Discussion of purchase, exchange, lease, sale or value of real property.
- Deliberation regarding economic development negotiations.
- School children; school district employee; disciplinary matter or complaint.
- All matters discussed in executive/closed session are considered confidential. Board Members will not disclose executive/closed session conversations.
- The Board President will take minutes of executive/closed session meetings. After the Board President has signed, the minutes will be sealed in an envelope and given to the Secretary to the Superintendent.

Related Policies: BEC(LEGAL), DGBA(LEGAL), DGBA(LOCAL), FNG(LEGAL), FNG(LOCAL) GF(LEGAL), GF(LOCAL)

Board Hearings of Grievances

Prepare for Hearing

- The Board normally operates in a legislative capacity for executive/closed sessions. However, it operates in a judicial capacity during a grievance hearing. Members must be fully informed on Board policies relating to the process for grievances in advance of a hearing.
- Once a grievance reaches a Level 3 hearing with the Board, a hearing date is set. The grievant receives instructions about how the grievance process works.
- The grievant may elect to hold the hearing in executive/closed or open session, but the Board will make the final determination. All documentation that was presented by both parties at each of the previous hearing levels is collected and submitted to each Board Member and to the grievant for complete review in advance of the hearing.
- All grievance-related materials received by a Board Member must be held in the strictest confidence. A Board Member will neither share information from that documentation nor what is heard during the actual grievance proceeding(s).
- Board Members may only consider information that is presented during the grievance process; members will not privately seek out information regarding a grievance. No party may present or submit new documentation during the Level 3 hearing.
- If a Board Member knows or learns anything about a grievance case, except what is admitted through the documents, that might render him or her unable to hear the grievance or appeal impartially, then he/she must inform the Superintendent and Board



President immediately. In addition, if the Board Member has been involved in communication with the grievant previous to the grievance hearing, then the Board Member should recuse himself/herself from the hearing.

Conduct hearing

- The Board Secretary will serve as the timekeeper for the grievance hearing, record the official minutes, and create an audio recording of the proceeding.
- The grievant and the school district may each elect to have its own legal counsel.
- The Board President presides over the hearing and provides direction to all parties throughout the hearing.
- As a standard, the grievant and the school district will each have a total of 15 minutes to present its case. The time limit may be adjusted at the discretion of the Board when deemed appropriate. Each party is given an opportunity to make an opening statement followed by the opportunity to rebut the other party's opening statement. Each party is responsible for allocating the usage of this time as they wish. The Board Secretary can provide minute usage updates during testimony, if requested.
- Once each party has presented its case, the Board may ask questions of each party based upon the information presented. The time allocated to this activity is not limited.
- At the conclusion of all Board Member questions, the Board President concludes the hearing. The grievant and the school district representatives are excused.

Deliberation

- If the grievance hearing was held in open session, then the Board will adjourn to executive/closed session under an exception to the Open Meetings Act, as stated in the posted agenda. The Board and its legal counsel, if present, will participate in the executive/closed session.
- Board Members may now consult with one another and legal counsel regarding a possible grievance decision recommendation. Only deliberations occur in these meetings. No decisions are made in executive/closed session.
- Grievance decisions become precedent-setting events. The Board should seek counsel from its legal representatives in order to understand the potential implications of any decision. Legal counsel can share information about previous decisions that may impact the current decision.
- Board Members will return all grievance materials to the Superintendent or his/her designee upon the conclusion of deliberations.

Ruling/Decision

- The public reflection of a grievance hearing occurs at the next open meeting. An agenda item regarding the grievance appears on the agenda.
- Any Board Member who was not present for the entire grievance hearing must recuse him/herself from the actual vote in open session.



- If a Board Member wishes to uphold the administration's Level 2 decision, then he/she can make a motion to that effect. If the motion is seconded, then the Board President will conduct a vote. If a Board Member wishes to reverse the administration's Level 2 decision, then he/she can make a motion to that effect. The Board President will conduct a vote if the motion receives a second. If the Board takes no action during the next open meeting, then the administration decision at Level 2 is automatically upheld. The Board may also choose to return the grievance to administration for solution and consideration.
- Only the Board President can make public statements arising from a grievance.
- Any Board Member who violates the Board policy on grievances may be subject to censure.

Related Policies: DCD(LEGAL), DCD(LOCAL), DG(LEGAL), DGBA(LEGAL), DGBA(LOCAL), FNG(LEGAL), FNG(LOCAL), GF(LEGAL), GF(LOCAL)

Transitions on the Board

Board Member Vacancies

- Vacancies on the Board may, and do, occur at times other than at the end of a term. Trustee vacancies may occur if a Trustee moves out of the school district, resigns for personal reasons, encounters sudden death or illness, or some other valid reason to resign.
- The departing Board Member should give written notice of impending resignation and deliver it to the Board President. Possible courses of action include:
 - special election
 - regularly scheduled election
 - appointment until a regularly scheduled election
 - leave seat vacant

Related Policies: BDAA(LEGAL), BDAA(LOCAL)

Election of Officers

- Election of Board Officers is governed by Board Policies BDAA (LEGAL) and BDAA (LOCAL), and the election must be held at a properly noticed and posted meeting in compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.001 et seq. The Board Members will comply with the requirements of the Board's Policies, Operating Procedures, and the Texas Open Meetings Act in the selection of officers.
- No Member shall hold office without two years minimum current Board experience.



CCISD Board Operating Procedures

- The December Board Meeting will be scheduled to allow for the canvassing and certification of votes following the November Trustee election. At that meeting, the members of the Board shall organize by electing Board Officers [BDAA (LEGAL)].
- The Officers shall be a President, Vice-President, and Secretary who all are members of the Board.
- The duties include, but are not limited to, the following:
 - The Board President is the “face of the Board.” The President presides at all Board Meetings; appoints Board members to both committee participation and chairmanships [BDB (LOCAL)]; calls special meetings; speaks on behalf of the Board at most district-wide events, when requested; is a signatory on district checks, legal documents approved by Board action, Board resolutions and student diplomas; and responds on behalf of the Board to media requests. The President has the right to discuss, make motions and resolutions, and vote on all matters coming before the Board.
 - The Board Vice President presides at any Board Meetings when the Board President is unable to attend and speaks on behalf of the Board at events the Board President is unable to attend.
 - The Board Secretary presides at any Board Meetings that the Board President and Vice-President are unable to attend and speaks on behalf of the Board at events the Board President and Vice President are unable to attend.
- In compliance with the Texas Open Meetings Act, the Board President will entertain nominations of members for officers. A nomination requires a second. The Board will vote for each office in turn, beginning with the Board President. If there is more than one nominee for a position, candidates will be voted on in the order of their nomination.
- The current Board President will preside over the election of the Board President. Following the election of the Board President, the newly placed Board President will officiate the election process for the remaining officer positions.
- Newly-elected officers will assume responsibility for their office immediately upon election to the Board Office.
- In the event of a vacancy in an Officer’s position the Board may, by majority action of the Board at any duly called meeting, fill the vacancy.

Related Policies: BDAA(LEGAL), BDAA(LOCAL)
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Superintendent and Board

The Superintendent's Performance Evaluation

A comprehensive evaluation includes a performance evaluation and a contract evaluation.

An important part of the evaluation process is making sure expectations are clear, reasonable, and understood by both the Board and Superintendent. Stating expectations and determining how you will measure them are essential to make the evaluation process work effectively. Here are some questions the board should consider: What do we expect the Superintendent to accomplish this coming year? Are our goals reflected in budget allocations? Do we have metrics that adequately measure the accomplishment of goals? What has the Superintendent accomplished? What improvements are needed for the Superintendent?

- The Board will conduct a comprehensive evaluation of the Superintendent's performance at least annually.
- The evaluation instrument will define the criteria for the measurement of the goals.
- The Board or a subcommittee designated by the Board President will annually review the Superintendent's evaluation instrument to ensure that it continues to be appropriate.
- The Board President will make sure that a fully executed copy of the Superintendent's current contract is available to all Board Members.
- Each Board Member will review the report submitted by the Superintendent and the contract submitted by the Board President.
- The Board President will schedule the Superintendent's performance evaluation to occur during a posted executive/closed session. Each Board Member will review the Superintendent's annual report and contract prior to this meeting.

Related Policies: BBD(EXHIBIT), BF(LOCAL), BJA(LEGAL), BJA(LOCAL), BJCD(LEGAL), BJCD(LOCAL), BJCD(EXHIBIT)

Evaluate Results against Goals

- In June, the Board will have a formative performance evaluation to discuss progress on the current year's goals.
- Interim performance evaluations may be conducted as the Board determines will be beneficial. The Board will provide the Superintendent with adequate notice of any evaluation and format.
- At the January Board meeting, the Superintendent will use the Board's evaluation instrument to prepare an annual report that summarizes his/her performance against the previous year's annual district goals and the Superintendent's personal goals. The Superintendent will submit the report to all Board Members.
- During executive/closed session, Board Members may ask questions of and discuss results with the Superintendent at this time, prior to completing their individual evaluations.



- The Board will call a Special Meeting prior to the February Board meeting to discuss their individual evaluation results and discuss the performance results as a team. The Board will, by consensus, agree on the final evaluation. This final evaluation document will be presented and discussed with the Superintendent, along with any recommendations for next year's personal goals and contractual modifications, in executive/closed session prior to the February Board meeting.
- Prior to the March Board meeting, the Board and Superintendent will discuss and finalize district and personal goals for the next school year.
- Any action resulting from the evaluation will be at the sole discretion of the Board and agreed to by a majority of the members, in a manner consistent with the Texas Open Meetings Act.
- The Board will ensure that the evaluation process and document(s) will follow all local, state and federal regulations or guidelines.

Related Policies: BBD(EXHIBIT), BF(LOCAL), BJA(LEGAL), BJA(LOCAL), BJCD(LEGAL), BJCD(LOCAL), BJCD(EXHIBIT)

The Superintendent's Contract Evaluation

- Superintendent's contract evaluation is usually completed by the end of June to coincide with the regular budgeting process.
- The Board will determine if any contractual additions, changes, or deletions should occur.
- During the annual performance evaluation process, Board discussion regarding the Superintendent's compensation and benefits will occur. This timing is reflective of the annual budgeting process that occurs in the spring.
- The Board President will work with the Board's legal representation to make any modifications to the Superintendent's contract by February 1.
- The Board President will submit a copy to all Board Members for review prior to final approval.

Related Policies: BJCE(LEGAL), BJCF(LEGAL), BJCF(LOCAL), BJCF(EXHIBIT), BJCG(LEGAL)

PERSONNEL

Hiring of Personnel other than the Superintendent

- All school district employees report to the Superintendent. The Superintendent is the only employee of the Board.
- Board Members may not advise the Superintendent on specific hiring decisions unless such input is sought.
- Board Members should refrain from writing letters of recommendation for any person seeking employment in Copperas Cove ISD.



- The Board is not involved in the interviewing process of district employees.
- The Superintendent or the Superintendent's designee is responsible for making all hiring recommendations to the Board.
- The Board is required, by state law, only to approve or reject candidates brought forward by the Superintendent.
- Board Members may not lobby for specific hiring decisions.
- Board Members must abstain from any votes on personnel issues where a conflict of interest is clear, as defined in Board policy and/or statute.
- If a Board Member has written a recommendation letter for the recommended candidate, he/she must abstain from voting on the candidate's hiring.
- Nothing in this procedure will prevent or in any way limit the ability of Board Members to discuss concerns about specific existing employees or potential candidates with the Superintendent and the Board President.

Related Policies: DBE(LEGAL), DBE(EXHIBIT), DC(LOCAL), DC(LOCAL)

Board Members' Concerns about the Performance of Employees other than Superintendent

- When a Board Member becomes concerned about the performance of district employees and/or student welfare, he/she must bring his/her concerns directly to the Superintendent and inform the Board President. Such concerns must be limited to the following:
 - Actions which are illegal
 - Egregious violations of Board policy
 - Actions which are harmful to the district's or the Board's reputation
- Board Members must remain cognizant that district personnel and student welfare are the responsibility of the Superintendent, not the Board.
- The Superintendent is obligated to listen to such concerns, review the matter, and notify the Board Member of the resolution of the matter to the extent allowable by policy and law.

Related Policies: DBD(LOCAL), DH(LEGAL), DH(LOCAL), DH(EXHIBIT), DHE(LEGAL), DHE(LOCAL), DIA(LOCAL), FFG(LEGAL), FFH(LEGAL), FFH(LOCAL)



PLANNING

Establishment of District Vision and Goals

- The district's Strategic Design, approved by the Board and created through the cooperative efforts of the CCISD community, will form the basis of the district's annual goals and initiatives.
- The Superintendent or his/her designee(s) will be responsible for the creation of annual district initiatives designed to fulfill the district's Strategic Design. The Superintendent will identify which goals the annual initiatives will fulfill. These goals will be included in the Superintendent's annual evaluation.
- The district's Strategic Design will serve as the foundation for the district's facilities plan and the technology plan.
- In February of each year, the Board will conduct a Workshop Session with the Superintendent to establish Superintendent goals for the next year.
- These goals will be voted on during the March Board Meeting.
- The Strategic Design will serve as a guide for the administration in preparing the district's budget, as well as any other district, department, or campus improvement plans.
- All staff will be informed about Strategic Design as well as understand and implement the annual initiatives in their position.
- The Board may, at its discretion, review the goals at any time. At a minimum, the Board will direct the Superintendent to develop a process to review and, if needed, update the strategic plan every five years.

Related Policies: BAA(LEGAL), BBD(EXHIBIT), BE(LEGAL), BE(LOCAL), BQ(LEGAL), BQ(LOCAL)

Approval of the District Performance Objectives Included in the District's Improvement Plan

- The Board Meeting agenda for the September Board Meeting will include an action item for the Board to vote to approve/disapprove the proposed district initiatives as included in the District Improvement Plans (DIP). The DIP will include targets that promote the District's vision established by the Board.
- A School Improvement Plan (SIP) for an academically unacceptable (AU) campus is required by the state to be approved by the Board and submitted to TEA. SIP must address performance areas that originally contributed to the AU rating.

Related Policies: BAA(LEGAL), BBD(EXHIBIT), BE(LEGAL), BE(LOCAL), BQ(LEGAL), BQ(LOCAL), BQA(LEGAL), BQA(LOCAL), BQB(LEGAL), BQB(LOCAL)



Board's Review of Instructional Programs and District Initiatives

- It is the desire of the Board to have ongoing dialogue about instructional programs.
- The Board and Superintendent will create a list of programs whose reviews will occur over a multi-year revolving calendar. The program review schedule will be included in the Board's Annual Calendar*.

Related Policies: BAA(LLEGAL), BBD(EXHIBIT), BE(LLEGAL), BE(LOCAL), BQ(LLEGAL), BQ(LOCAL), BQA(LLEGAL), BQA(LOCAL), BQB(LLEGAL), BQB(LOCAL)

Development and Adoption of District Budget (full cycle)

- The Superintendent or designee will draft a detailed budget process calendar to be submitted to the Board in November of each year. The budget process calendar* will include:
 - Any action items the Superintendent would like included prior to the budget adoption.
 - A Workshop Session, scheduled early in the budget process calendar with concurrence by the Board, to adopt the Board's budget priorities and parameters.
 - Approximate dates by which the Board will receive information such as staffing (for all areas) and enrollment projections; revenue and expenditure projections; and other data as required by the Board.
 - Timelines by which campuses, departments, and other budget project teams will work.
 - Timing and methodology for community input on the proposed budget.
 - Timing for final Board review of the proposed budget prior to adoption.
 - Timing for completion of legal requirements such as official notices and public hearings.
- All materials or data, including draft budgets, will be delivered to the Board at least four days prior to consideration of the materials.
- The Superintendent or designee will present a final draft budget, prepared in accordance with the approved budget calendar process, for adoption by the Board at the Board Meeting in August of each year.
- All actions taken in connection with the budget process and adoption will be done in accordance with the Texas Open Meetings Act.

Related Policies: BAA(LLEGAL), CE(LLEGAL), CE(LOCAL), CEA(LLEGAL)



POLICY

Protocol for the Review and Amendment of District Policies

- Board Members have access to digital policy manuals. Each Board Member is responsible for becoming familiar with these resources and accessing them accordingly.
- A review of policies will be a continuous event, coordinated by the Superintendent's designee and the TASB policy specialist.
- The Superintendent or designee will also be responsible for ongoing review of policies to ensure that existing policies are still relevant to current local circumstances. The Superintendent will ensure that district staff has adequate knowledge of the Board policies.
- LOCAL policy amendments may be initiated by the Superintendent, Board Members, school personnel, or community citizens.
- If the Superintendent receives a request from a member of the public or any Board Member to revise an existing policy, the Superintendent will forward that request to the entire Board.
- Requests for policy changes are reviewed by the Leadership Team. The Superintendent's designee will draft the revision and submit the revision for legal review prior to placing it on the agenda for consideration by the Board.
- Adoption of such revised policies will occur as an Action item on the agenda.
- After adoption, the Superintendent or designee will be responsible for incorporating revisions into the Board's Policy Manual.
- LEGAL policy updates, which are provided by TASB in response to legislative or governmental actions, will be reviewed at duly posted Board Meetings. No action is required as these policies are immediately binding.

Related Policies: BE(LOCAL), BF(LEGAL), BF(LOCAL), BP(LOCAL)

Development of District Policies

- New LOCAL policies may be developed by the Superintendent, Board Members, school personnel or community citizens. All new policies must be relevant and adhere to all local, state and federal laws and guidelines. Before policies are presented for adoption to the Board, the district's legal counsel reviews all content.
- Any newly proposed LOCAL policy will be submitted to the Superintendent.
- If the Superintendent receives a request from a member of the public or any Board Member proposing a new policy, the Superintendent will forward that request to the entire Board.
- Requests for policy changes are reviewed by the Leadership Team. The Superintendent's designee will draft the revision and submit for legal review prior to the first reading for consideration by the Board.
- Such new policy will be presented at a Board Meeting. Any proposed amendments will



CCISD Board Operating Procedures

be discussed/considered. Amendments may be considered at any time during the adoption process.

- Adoption of policies will occur as an Action Item on the agenda at a duly called monthly Board Meeting.
- For an amendment to be considered on a policy which is on the agenda of a Board Meeting, a majority of the Board must approve the reconsideration. If necessary, the policy may be pulled off the agenda and sent back to the Superintendent for inclusion in the next scheduled Board Meeting.

Related Policies: BE(LOCAL), BF(LEGAL), BF(LOCAL), BP(LOCAL)



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address

AW9-2
Prescribed by Secretary of State
Section 67.004, Texas Election Code
3/07

CANVASS OF GENERAL ELECTION

I, Joan Manning, President of the Copperas Cove ISD Board of Trustees, Copperas Cove, Texas, met with the Copperas Cove ISD Board of Trustees sitting as the canvassing board to canvass the general election of November 5, 2024, on November 19, 2024, at Coryell County, Texas.

I certify that the figures on the tally sheet correspond with the figures on the returns.

Witness my hand this 19th day of November 2024

Presiding Officer of Canvassing Authority



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address

2024-2025 Resignations Instructional Support

NAME	TERM DATE	POSITION	CAMPUS	REASON
Carbone-Williams, Jeni	11/5/2024	Teacher, CTE	Copperas Cove High School	Personal
Ellis, Krista	10/18/2024	Teacher, CTE	Copperas Cove High School	Personal
Grieger, Deborah	12/31/2024	Interventionist	William's Ledger Elementary	Retirement
Klepinger, Taff	12/20/2024	Teacher, JROTC	Copperas Cove High School	Retirement
Matthews, Lester	12/31/2024	Teacher, ELAR	Copperas Cove Junior High School	Retirement
Medina, Raul	5/24/2024	RISE Instructional Intern	S.C. Lee Junior High	Personal
Nelson, Lauren	11/15/2024	Teacher, Special Education	Fairview Jewell Elementary	Personal
Piper, Mindy	10/16/2024	Teacher, 2nd grade	Hettie Halstead Elementary	Deceased
Roop, Brittany	Pending	Teacher, 5th grade	William's Ledger Elementary	Promotion
Sharbeno, Catherine	10/4/2024	Teacher, Math	Copperas Cove Junior High School	Deceased
Williams, Todd	12/31/2024	Principal	House Creek Elementary	Retirement
Worth, Amanda	12/20/2024	Librarian	Hettie Halstead Elementary	Personal



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address

COPPERAS COVE INDEPENDENT SCHOOL DISTRICT

GENERAL FUND

Statement of Revenues, Expenditures and Changes in Fund Balance
September 30, 2024

	CURRENT YEAR 2024 - 2025				PRIOR YEAR 2023 - 2024			
	Original Budget	Amended Budget	Actual	Percent of Amended Budget	Original Budget	Final Budget	Actual	Percent of Final Budget
REVENUES								
Property Tax Collection (including delinquencies)	\$ 14,959,803	\$ 14,959,803	\$ -		\$ 15,488,000		\$ 6,800	0.04%
Other Local and Intermediate Sources	\$ 1,335,000	\$ 1,335,000	\$ 397,157	29.75%	\$ 1,535,000		\$ 364,645	23.76%
State Program Revenues	\$ 67,314,731	\$ 67,314,731	\$ 9,231,989	13.71%	\$ 65,068,809		\$ 9,494,791	14.59%
Federal Program Revenues*	\$ 1,100,000	\$ 1,100,000	\$ 12,531	1.14%	\$ 1,500,000		\$ 5,148,366	343.22%
	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Other Financing Sources	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
<i>*Received Impact Aid Payment of \$5,138,158 on 9-9-2023</i>								
Total Revenues	\$ 84,709,534	\$ 84,709,534	\$ 9,641,677	11.38%	\$ 83,591,809	\$ -	\$ 15,014,603	17.96%
EXPENDITURES								
11 - Instructional	\$ 51,870,650	\$ 54,181,000	\$ 3,982,983	7.35%	\$ 54,966,456		\$ 55,135,586	100.31%
12 - Instructional Resources and Media Services	\$ 1,292,312	\$ 1,292,312	\$ 84,394	6.53%	\$ 1,217,636		\$ 1,217,636	100.00%
13 - Curriculum and Instructional Staff Development	\$ 351,136	\$ 351,136	\$ 11,270	3.21%	\$ 346,277		\$ 329,478	95.15%
21 - Instructional Leadership	\$ 3,874,766	\$ 3,883,416	\$ 268,137	6.90%	\$ 2,030,645		\$ 2,019,136	99.43%
23 - School Leadership	\$ 4,413,209	\$ 4,413,209	\$ 340,270	7.71%	\$ 4,318,735		\$ 4,316,011	99.94%
31 - Guidance, Counseling and Evaluation Services	\$ 3,175,487	\$ 3,175,487	\$ 227,642	7.17%	\$ 2,819,063		\$ 2,780,381	98.63%
32 - Social Work Services	\$ 274,691	\$ 274,691	\$ 4,896	1.78%	\$ 273,095		\$ 273,095	100.00%
33 - Health Services	\$ 809,451	\$ 809,451	\$ 67,003	8.28%	\$ 763,250		\$ 763,250	100.00%
34 - Student (Pupil) Transportation	\$ 3,416,793	\$ 3,421,293	\$ 248,240	7.26%	\$ 3,418,401		\$ 3,418,401	100.00%
35 - Food Service	\$ 30,000	\$ 30,000	\$ -		\$ 30,000		\$ 30,000	100.00%
36 - Cocurricular/Extracurricular Activities	\$ 2,808,906	\$ 2,837,056	\$ 275,593	9.71%	\$ 2,810,372		\$ 2,782,426	99.01%
41 - General Administration	\$ 2,748,139	\$ 2,758,169	\$ 218,378	7.92%	\$ 2,598,669		\$ 2,598,669	100.00%
51 - Plant Maintenance and Operations	\$ 9,411,695	\$ 9,537,596	\$ 413,575	4.34%	\$ 9,269,304		\$ 9,269,304	100.00%
52 - Security and Monitoring Services	\$ 1,396,755	\$ 1,514,755	\$ 118,730	7.84%	\$ 1,749,569		\$ 1,757,970	100.48%
53 - Data Processing Services	\$ 3,154,938	\$ 3,027,518	\$ 458,039	15.13%	\$ 3,192,363		\$ 3,112,492	97.50%
61 - Community Services	\$ 10,300	\$ 10,300	\$ -		\$ 10,300		\$ 10,300	100.00%
81 - Facilities Acquisition and Construction							\$ -	
99 - Other Intergovernmental Charges	\$ 362,600	\$ 362,600	\$ 89,936	24.80%	\$ 362,600		\$ 362,600	100.00%
Other Financing Uses	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Total Expenditures	\$ 89,401,828	\$ 91,879,989	\$ 6,809,086	7.41%	\$ 90,176,735	\$ -	\$ 90,176,735	100.00%
Excess (Deficiency) of Revenues Over Expenditures	\$ (4,692,294)	\$ (7,170,455)	\$ 2,832,591		\$ (6,584,926)	\$ -	\$ (75,162,132)	

COPPERAS COVE INDEPENDENT SCHOOL DISTRICT
DEBT SERVICE FUND
Statement of Revenues, Expenditures and Changes in Fund Balance
September 30, 2024

	CURRENT YEAR 2024 - 2025				PRIOR YEAR 2023 - 2024			
	Original Budget	Amended Budget	Actual	Percent of Amended Budget	Original Budget	Final Budget	Actual	Percent of Final Budget
REVENUES								
Property Tax Collection (including delinquencies)	\$ 1,859,150		\$ -		\$ 1,590,065		\$ 583	0.04%
Other Local and Intermediate Sources								
State Program Revenues	\$ 524,779		\$ 6,741	1.28%	\$ 475,655		\$ 6,620	1.39%
Other Financing Sources	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Total Revenues	\$ 2,383,929	\$ -	\$ 6,741	0.28%	\$ 2,065,720	\$ -	\$ 7,203	0.35%
EXPENDITURES								
71 - Debt Service	\$ 1,859,150	\$ -	\$ -		\$ 1,852,000	\$ -		
Other Financing Uses					\$ -	\$ -		
Total Expenditures	\$ 1,859,150	\$ -	\$ -		\$ 1,852,000	\$ -	\$ -	
Excess (Deficiency) of Revenues Over Expenditures	\$ 524,779	\$ -	\$ 6,741		\$ 213,720	\$ -	\$ 7,203	

COPPERAS COVE INDEPENDENT SCHOOL DISTRICT
FOOD SERVICE FUND
Statement of Revenues, Expenditures and Changes in Fund Balance
September 30, 2024

	CURRENT YEAR 2024 - 2025				PRIOR YEAR 2023 - 2024			
	Original Budget	Amended Budget	Actual	Percent of Amended Budget	Original Budget	Final Budget	Actual	Percent of Final Budget
REVENUES								
Local and Intermediate Sources	\$ 635,089	\$ -	\$ 75,285	11.85%	\$ 549,100	\$ 549,100	\$ 63,488	11.56%
State Program Revenues*	\$ 79,000		\$ 34,268	43.38%	\$ 41,370	\$ 380,892	\$ 5,762	1.51%
Federal Program Revenues	\$ 4,236,983		\$ 208,979	4.93%	\$ 4,259,451	\$ 4,259,451		
Other Sources	\$ -		\$ -					
Total Revenues	\$ 4,951,072	\$ -	\$ 318,532	6.43%	\$ 4,849,921	\$ 5,189,443	\$ 69,250	1.33%
EXPENDITURES								
35 - Food Service	\$ 4,926,074		\$ 158,197	3.21%	\$ 4,824,921	\$ 5,189,443	\$ 178,932	3.45%
51 - Plant Maintenance and Operations					\$ -			
52 - Security and Monitoring	\$ 25,000				\$ 25,000	\$ -		
81 - Plant Maintenance and Operations								
Total Expenditures	\$ 4,951,074	\$ -	\$ 158,197	3.20%	\$ 4,849,921	\$ 5,189,443	\$ 178,932	3.45%
Excess (Deficiency) of Revenues Over Expenditures	\$ (2)	\$ -	\$ 160,335		\$ -	\$ -	\$ (109,682)	

COPPERAS COVE INDEPENDENT SCHOOL DISTRICT

GENERAL FUND

Statement of Revenues, Expenditures and Changes in Fund Balance
October 31, 2024

	CURRENT YEAR 2024 - 2025				PRIOR YEAR 2023 - 2024			
	Original Budget	Amended Budget	Actual	Percent of Amended Budget	Original Budget	Final Budget	Actual	Percent of Final Budget
REVENUES								
Property Tax Collection (including delinquencies)	\$ 14,959,803	\$ 14,959,803	\$ 622,072	4.16%	\$ 15,488,000	\$ 15,488,000	\$ 802,339	5.18%
Other Local and Intermediate Sources	\$ 1,335,000	\$ 1,335,000	\$ 751,531	56.29%	\$ 1,535,000	\$ 1,535,000	\$ 749,312	48.82%
State Program Revenues	\$ 67,314,731	\$ 67,314,731	\$ 16,288,695	24.20%	\$ 65,068,809	\$ 65,068,809	\$ 15,982,145	24.56%
Federal Program Revenues*	\$ 1,100,000	\$ 1,100,000	\$ 27,751	2.52%	\$ 1,500,000	\$ 1,500,000	\$ 5,415,636	361.04%
	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Other Financing Sources	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
<i>*Received Impact Aid Payment of \$5,138,158 on 9-9-2023</i>								
Total Revenues	\$ 84,709,534	\$ 84,709,534	\$ 17,690,049	20.88%	\$ 83,591,809	\$ 83,591,809	\$ 22,949,432	27.45%
EXPENDITURES								
11 - Instructional	\$ 51,870,650	\$ 54,181,000	\$ 9,165,718	16.92%	\$ 54,966,456		\$ 55,135,586	100.31%
12 - Instructional Resources and Media Services	\$ 1,292,312	\$ 1,292,312	\$ 203,812	15.77%	\$ 1,217,636		\$ 1,217,636	100.00%
13 - Curriculum and Instructional Staff Development	\$ 351,136	\$ 351,136	\$ 64,234	18.29%	\$ 346,277		\$ 329,478	95.15%
21 - Instructional Leadership	\$ 3,874,766	\$ 3,883,416	\$ 566,409	14.59%	\$ 2,030,645		\$ 2,019,136	99.43%
23 - School Leadership	\$ 4,413,209	\$ 4,413,209	\$ 737,362	16.71%	\$ 4,318,735		\$ 4,316,011	99.94%
31 - Guidance, Counseling and Evaluation Services	\$ 3,175,487	\$ 3,175,487	\$ 490,681	15.45%	\$ 2,819,063		\$ 2,780,381	98.63%
32 - Social Work Services	\$ 274,691	\$ 274,691	\$ 218,665	79.60%	\$ 273,095		\$ 273,095	100.00%
33 - Health Services	\$ 809,451	\$ 809,451	\$ 151,122	18.67%	\$ 763,250		\$ 763,250	100.00%
34 - Student (Pupil) Transportation	\$ 3,416,793	\$ 3,421,293	\$ 634,391	18.54%	\$ 3,418,401		\$ 3,418,401	100.00%
35 - Food Service	\$ 30,000	\$ 30,000	\$ (453)	-1.51%	\$ 30,000		\$ 30,000	100.00%
36 - Cocurricular/Extracurricular Activities	\$ 2,808,906	\$ 2,837,056	\$ 559,207	19.71%	\$ 2,810,372		\$ 2,782,426	99.01%
41 - General Administration	\$ 2,748,139	\$ 2,758,169	\$ 548,149	19.87%	\$ 2,598,669		\$ 2,598,669	100.00%
51 - Plant Maintenance and Operations	\$ 9,411,695	\$ 9,537,596	\$ 1,883,968	19.75%	\$ 9,269,304		\$ 9,269,304	100.00%
52 - Security and Monitoring Services	\$ 1,396,755	\$ 1,514,755	\$ 345,807	22.83%	\$ 1,749,569		\$ 1,757,970	100.48%
53 - Data Processing Services	\$ 3,154,938	\$ 3,027,518	\$ 774,045	25.57%	\$ 3,192,363		\$ 3,112,492	97.50%
61 - Community Services	\$ 10,300	\$ 10,300			\$ 10,300		\$ 10,300	100.00%
81 - Facilities Acquisition and Construction			\$ 12,500				\$ -	
99 - Other Intergovernmental Charges	\$ 362,600	\$ 362,600	\$ 134,684	37.14%	\$ 362,600		\$ 362,600	100.00%
Other Financing Uses	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Total Expenditures	\$ 89,401,828	\$ 91,879,989	\$ 16,490,299	17.95%	\$ 90,176,735	\$ -	\$ 90,176,735	100.00%
Excess (Deficiency) of Revenues Over Expenditures	\$ (4,692,294)	\$ (7,170,455)	\$ 1,199,750		\$ (6,584,926)	\$ 83,591,809	\$ (67,227,303)	

COPPERAS COVE INDEPENDENT SCHOOL DISTRICT
DEBT SERVICE FUND
Statement of Revenues, Expenditures and Changes in Fund Balance
October 31, 2024

	CURRENT YEAR 2024 - 2025				PRIOR YEAR 2023 - 2024			
	Original Budget	Amended Budget	Actual	Percent of Amended Budget	Original Budget	Final Budget	Actual	Percent of Final Budget
REVENUES								
Property Tax Collection (including delinquencies)	\$ 1,859,150		\$ 16,916	0.91%	\$ 1,590,065		\$ 80,871	5.09%
Other Local and Intermediate Sources								
State Program Revenues	\$ 524,779		\$ 13,375	2.55%	\$ 475,655		\$ 13,500	2.84%
Other Financing Sources	\$ -	\$ -			\$ -	\$ -	\$ -	
Total Revenues	\$ 2,383,929	\$ -	\$ 30,291	1.27%	\$ 2,065,720	\$ -	\$ 94,371	4.57%
EXPENDITURES								
71 - Debt Service	\$ 1,859,150	\$ -	\$ -		\$ 1,852,000	\$ -		
Other Financing Uses					\$ -	\$ -		
Total Expenditures	\$ 1,859,150	\$ -	\$ -		\$ 1,852,000	\$ -	\$ -	
Excess (Deficiency) of Revenues Over Expenditures	\$ 524,779	\$ -	\$ 30,291		\$ 213,720	\$ -	\$ 94,371	

COPPERAS COVE INDEPENDENT SCHOOL DISTRICT
FOOD SERVICE FUND
Statement of Revenues, Expenditures and Changes in Fund Balance
October 31, 2024

	CURRENT YEAR 2024 - 2025				PRIOR YEAR 2023 - 2024			
	Original Budget	Amended Budget	Actual	Percent of Amended Budget	Original Budget	Final Budget	Actual	Percent of Final Budget
REVENUES								
Local and Intermediate Sources	\$ 635,089	\$ -	\$ 157,720	24.83%	\$ 549,100	\$ 549,100	\$ 135,754	24.72%
State Program Revenues*	\$ 79,000		\$ 41,000	51.90%	\$ 41,370	\$ 380,892	\$ 41,500	10.90%
Federal Program Revenues	\$ 4,236,983		\$ 567,140	13.39%	\$ 4,259,451	\$ 4,259,451	\$ 355,162	8.34%
Other Sources	\$ -		\$ -					
Total Revenues	\$ 4,951,072	\$ -	\$ 765,860	15.47%	\$ 4,849,921	\$ 5,189,443	\$ 532,416	10.26%
EXPENDITURES								
35 - Food Service	\$ 4,926,074		\$ 569,058	11.55%	\$ 4,824,921	\$ 5,189,443	\$ 572,491	11.03%
51 - Plant Maintenance and Operations					\$ -			
52 - Security and Monitoring	\$ 25,000				\$ 25,000	\$ -		
81 - Plant Maintenance and Operations								
Total Expenditures	\$ 4,951,074	\$ -	\$ 569,058	11.49%	\$ 4,849,921	\$ 5,189,443	\$ 572,491	11.03%
Excess (Deficiency) of Revenues Over Expenditures	\$ (2)	\$ -	\$ 196,803		\$ -	\$ -	\$ (40,075)	



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address

ON AUCTION NOV 1 TO NOV. 8, 2024**2nd QTR**

ITEM #	DESCRIPTION	START DATE	CLOSES/END DATE
538	TRAULSEN REACH IN REFRIGERATOR	11/1/2024	11/8/2024
539	VICTORY COMMERCIAL REACH IN FREEZER	11/1/2024	11/8/2024
540	FREEZER	11/1/2024	11/8/2024
541	REACH IN COOLER	11/1/2024	11/8/2024
542	ELECTRIC STEAMER	11/1/2024	11/8/2024
543	DELTA SHOPMASTER DRILL PRESS	11/1/2024	11/8/2024
544	DRYER	11/1/2024	11/8/2024
545	KITCHEN ITEMS	11/1/2024	11/8/2024
546	MUSIC STANDS	11/1/2024	11/8/2024
547	REGISTER	11/1/2024	11/8/2024
548	KEY RACK	11/1/2024	11/8/2024
549	OFFICE DESK	11/1/2024	11/8/2024
550	TABLE COLOR	11/1/2024	11/8/2024
551	ROUTERS,SANDERS & CHARGERS	11/1/2024	11/8/2024
552	BENCH, BOOK STORAGE CABINET, CABINET, PRE-K FURNITURE AND STAND	11/1/2024	11/8/2024
553	CLASSROOM DESK	11/1/2024	11/8/2024
554	TABLE SAW	11/1/2024	11/8/2024
555	MISC TOOLS- DRILLS, ROUTERS & JIG SAW	11/1/2024	11/8/2024
556	2-LATHE	11/1/2024	11/8/2024
558	DRUM BOXES	11/1/2024	11/8/2024
559	MIXER FOR SOUND AND LIGHTS	11/1/2024	11/8/2024
560	BLUE SCHOOL LOCKER	11/1/2024	11/8/2024
561	3-LATHE	11/1/2024	11/8/2024
562	TABLE SAW & LATHE	11/1/2024	11/8/2024
563	SCROLL SAW	11/1/2024	11/8/2024
564	POWERMATIC BAND SAW	11/1/2024	11/8/2024
565	AIR HOLES REEL	11/1/2024	11/8/2024
566/568	DELTA SHOPMASTER DRILL PRESS	11/1/2024	11/8/2024
567/569	SANDERS AND GRINDERS	11/1/2024	11/8/2024
568/570	3-CRAVEWRIGHTS	11/1/2024	11/8/2024
569/571	3 SCROLL SAWS AND SANDERS	11/1/2024	11/8/2024
570/573	1-DELTA RETAIL ARM SAW	11/1/2024	11/8/2024
571/574	5-CARTS	11/1/2024	11/8/2024
572/578	30-METAL CHAIRS	11/1/2024	11/8/2024
573/579	PLASMA CUTTER NEEDS CUTTER TIP /BLUE CABINET	11/1/2024	11/8/2024
574/580	MILLER STICK WELDER	11/1/2024	11/8/2024
575/581	MILLER STICK WELDER	11/1/2024	11/8/2024
576/582	LINCOLN WELDER	11/1/2024	11/8/2024
577/583	MILLER WELDER	11/1/2024	11/8/2024

DISPOSAL REPORT 2nd QUARTER

DATE	COMPLETED	WORKORDER	QTY	DISPOSAL ITEM DISCRIPTION	DEFECT	LOCATION
10/15/2024	10/21/2024	WO000296	3	LARGE WOOD CABINETS	BROKEN	SURPLUS
10/15/2024	10/16/2024	WO000290	5	PIECES OF A PRINTING MACHINES	BROKEN	HS LIBRARY
10/18/2024	10/22/2024	WO000379	1	TABLE	BROKEN	CN/SP ED
10/23/2024	10/23/2024	WO000451	1	L-SHAPE OFFICE DESK	BROKEN	ADMIN
10/29/2024	10/30/2024	WO000674	2	TEACHER DESK	BROKEN	LEE
10/29/2024	10/30/2024	WO000674	5	STUDENT CHAIRS	BROKEN	LEE
10/29/2024	10/30/2024	WO000674	1	STUDENT DESK	BROKEN	LEE
10/29/2024	10/30/2024	WO000674	2	COMBO DESK	BROKEN	LEE
11/1/2024	11/4/2024	WO000835	4	8 FT' TABLES	BROKEN	CJH

DISTRICT SURPLUS**2nd QTR**

Nov-24

ITEM #	DESCRIPTION	11/4/2024
3	STUDENT DESKS	0
4	LARGE CONNECTING CHAIRS	1
5	STUDENT COMBO DESK	35
6	Large Student Chairs (PLASTIC)	10
7	Large Student Chairs (blue metal)	15
8	Medium Student Chairs (PLASTIC)	0
9	Medium Student Chairs (blue metal chairs)	7
10	Small Student Chairs (Plastic) Assorted Colors	365
11	SMALL STUDENT CHAIRS (blue metal)	116
12	Teacher Chairs (All different colors)	15
13	OFFICE DESK	1
13A	BLANK	
13B	ISS DESK	14
14	Blue Chairs	50
15	File Cabinets (4-drawers) vertical	0
15A	OFFICE PARTITION	1
16	Wood & Metal Cabinets	0
17	Different size tables	5
18	Rectangle tables 6 ft	6
18A	Rectangle Tables 8 ft	0
18B	Rectangle tables 5 ft	1
19	BLANK	
20	BLANK	
21	BLANK	
22	BLANK	
23	cafeteria tables w/ NO SEATS 10 FT	2
24	cafeteria tables w/ NO SEATS 12 FT	1

November 2024

November 2024							December 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 27	28	29	30	31	Nov 1	2
					6:15pm 6:30pm Girls Basketball vs. Wac Connally (Away)	Boys Basketball vs. Leand (Scrimmage) time TBA
					7:30pm 8:00pm Football vs. Temple (Home)	UIL Area D Marchin Contest (location an)
						11:30am 12:30pm UIL Area
3	4	5	6	7	8	9
	7:00pm 8:00pm Bi District Volleyball Playoffs v Desoto (West Hig School)	Boys Basketball vs. Stor Point (Scrimmage) time TBA			Girls Basketball - Rouse Tournament (time TBA) (A)	
		12:00pm 1:00pm Coffee with the Coach (CCIS)		7:00pm 7:30pm Football vs. Waco Midwa (Away)	6:00pm 7:30pm National Honor Society Induct Ceremony (Lea Ledge Auditorium) (100 S. 25th)	1:00pm 1:15pm Boys Basketball vs. Liberty Hill (Away)
		6:30pm 6:45pm Girls				
10	11	12	13	14	15	16
		2024 OASIS Conference (River Spirit Casino Resort (8330 Riverside Pkwy, Tulsa, OK)			6:00pm 6:15pm Girls Basketball vs. Newma Smith (Home Game)	4:00pm 5:00pm CC JHS & SC Lee JHS All-Region Band Concert
		7:00pm 7:15pm Girls Basketball vs Westwood (Home Game)				
17	18	19	20	21	22	23
	12:00pm 2:30pm SB Workshop (Boardroom)	6:15pm 6:30pm Girls Basketball vs. Burnt Fork			Boys Basketball - Corpus Christi Tourney (time TBA) (Corpus Christi)	
	2:30pm 3:30pm Special Meeting (Boardroom)	6:30pm 7:30pm Public			Girls Basketball - Marble Falls Tournament (time TBA) (Marble Falls)	
		6:45pm 8:45pm SB				
		7:00pm 7:30pm Boys				
24	25	26	27	28	29	30
	1:00pm 1:30pm Boys Basketball vs. Lampas (Away)	Boys Basketball vs. Waco (time TBA) (Home Game)				
		12:30pm 12:45pm Girls Basketball vs. Waco				

December 2024

December 2024							January 2025						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 1	2	3 10:00am 4:00pm Special Meeting (Boardroom) 6:30pm 6:45pm Girls Basketball vs. Ellisc (Away)	4	5 10:00am 5:00pm Special Meeting (Boardroom)	6 7:00pm 7:15pm Girls Basketball vs. Lak Travis (Away)	7
8	9 Happy Birthday - D: Burns! 12:00pm 3:30pm SB Workshop (Boar) 6:00pm 7:00pm CCJHS -	10 12:00pm 2:00pm Special Meeting (Boardroom) 6:00pm 7:00pm SC Lee 6:30pm 8:00pm School 7:00pm 7:15pm Girls	11 12:00pm 2:00pm Special Meeting (Boardroom) 3:00pm 4:30pm Copy: Quarterly Summi Meeting (Hosted by tl)	12 Boys Basketball - Marble Falls Tourney (time TBA) (A) 12:00pm 2:00pm Special Meeting (Boardroom) 6:00pm 8:30pm CCHS Band Concert (Le	13 7:00pm 7:30pm Girls Basketball vs. Brya (Away)	14 Jeff Gorres BD - Happ Birthday!
15	16	17 6:00pm 8:00pm Special Meeting (Boardroom) 7:00pm 7:30pm Boys Basketball vs. Temp 7:00pm 7:15pm Girls	18	19 6:00pm 7:00pm Military Affairs Dinne: (Copperas Cove (120 W Avenue B, Copperas Cove, TX 76522	20 3:00pm 6:00pm Retirement Receptio: (Copperas Cove Civi) 5:00pm 5:15pm Boys Basketball vs. Belto	21
22	23	24	25	26	27 Boys Basketball - Glenn Tournament (time TBA) (A) Girls Basketball - Glenn Tournament (time TBA) (A)	28 Heather Copeland BD Happy Birthday
29	30	31	Jan 1, 25	2	3	4

January 2025

January 2025							February 2025						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 29	30	31	Jan 1, 25	2	3 7:00pm 7:15pm Boys Basketball vs. Wac Midway (Away) 7:00pm 7:15pm Girls Basketball vs. Wac	4
5	6	7 7:00pm 7:30pm Boys Basketball vs. Hark Heights (Away) 7:15pm 7:30pm Girls Basketball vs. Hark	8	9 SB Recognition FJE Morning (breakfas) 6:30pm 8:00pm Special Meeting (Boardroom)	10 7:00pm 7:15pm Boys Basketball vs. Killee (Home Game) 7:00pm 7:15pm Girls Basketball vs. Killee	11
12	13 12:00pm 3:30pm SB Workshop (Board Room)	14 Mike Wilburn's Birthd 6:30pm 8:00pm School Board Meeting (CCIS) 7:00pm 7:15pm Boys 7:00pm 7:15pm Girls	15	16 3:00pm 6:00pm Special Meeting (Boardroom)	17 1:30pm 2:30pm SB Recognition a 7:00pm 7:15pm Boys Basketball vs. Brya 7:00pm 7:15pm Girls	18
19	20	21 7:00pm 7:15pm Boys Basketball vs. Temp (Away) 7:00pm 7:15pm Girls Basketball vs. Temp	22	23 Joan Manning's Birthd	24	25 1:45pm 2:00pm Softball vs Belton (Scrimmage (Home Game)
26	27	28 6:30pm 6:45pm Softball vs. China Spring 7:00pm 7:15pm Boys Basketball vs. Wac 7:00pm 7:15pm Girls	29 11:00am 1:00pm SB Recognition at th CCHS Gym (Coppera Cove High School (40 S 25th St, Coppera	30 5:30pm 6:30pm CCHS Solo/Ensemble Recit (Lea Ledger Auditoriu (400 S 25th St	31 7:00pm 7:15pm Boys Basketball vs. Hark Heights (Home Gam 7:00pm 7:15pm Girls Basketball vs. Hark	Feb 1