

# Public Notice of Regular Meeting

## The Board of Trustees Copperas Cove Independent School District

A Regular Meeting of the Board of Trustees of Copperas Cove Independent School District will be held Tuesday, October 8, 2024, beginning at 6:30 PM in the CCISD Board Room, 408 S. Main St., Copperas Cove, TX 76522.

If, during the course of the meeting, the Board may lawfully conduct a closed meeting as to all or part of any item on the agenda, then, in accordance with applicable law, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). The Board shall not conduct a closed meeting unless a quorum of the Board first convenes in an open meeting for which proper notice has been given. Before any closed meeting is conducted, the presiding officer will publicly identify the section or sections of the Open Meetings Act or other applicable law authorizing the closed meeting. All final votes, actions, or decisions regarding any matter deliberated in a closed meeting shall only be taken in open meeting for which proper notice has been given. [See BEC(LEGAL)]

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Call to Order
2. Pledge of Allegiance
3. Invocation
4. Recognitions
5. Open Forum
6. Consent Agenda
  - A. Board of Trustees Meeting Minutes
    1. Workshop Meeting Minutes - September 9, 2024
    2. Regular Meeting Minutes - September 10, 2024
    3. Special Meeting Minutes - September 16, 2024
    4. Special Meeting Minutes - September 30, 2024
  - B. Personnel
    1. New Hires
  - C. Items Exceeding \$25,000 - Budgeted Funds
    1. Purchase of 64 Interactive Panels for Copperas Cove High School, Copperas Cove Junior High School, S.C. Lee Junior High School, and Crossroads High School (DIR-CPO-5093 - Quote PCGF972 - \$166,313.60 - Budgeted Funds)
    2. Purchase of 30 AED Machines (SafetyMed, BuyBoard Co-Op #704-23 - \$57,795.00 from Budgeted Funds)

3. Purchase of Four 77-Passenger Buses (Longhorn Bus Sales - BuyBoard Contract #630-20 - \$607,940.00 - Fund Balance)
4. Replacement of Ductwork at Lea Ledger Auditorium (AiRCO, TIPS #181101-3132 - \$127,445.00 from Fund Balance)
5. Installation of Security Fencing at Copperas Cove High School (DHMSA Construction, TIPS #23060202 - \$548,629.95 - Budgeted Funds)
6. Item over \$25K - Technology - Purchase of 30 Precision 3680 Towers and 24" Monitors for S.C. Lee Junior High School CTE Lab (TX DIR-TSO-3763 - \$43,976.70 - Fund Balance)
- D. Budget Amendment(s)
- E. Out of State Trip(s)
  1. Band Performance - Orlando, FL - March 12-15, 2026
7. Consider and Take Action on the Emergency Operation Plan for Copperas Cove ISD
8. Consider and Take Action on the CCISD School Safety and Security Committee Bylaws
9. Consider and Take Action on the Report on Continuing Education Credit Requirements for School Board Members
10. Consider and Take Action on a Resolution to Nominate One to Five Persons for the Board of Directors for Coryell Central Appraisal District
11. Consider and Take Action on a Low Attendance Day Waiver
12. Consider and Take Action on a Resolution Regarding a One-Time Retention Incentive for Staff
13. Report Items
  - A. Resignations (Written Only)
  - B. Monthly Financial Report (Written Only)
  - C. LEP Student Enrollment and Their Primary Language of Proficiency in CCISD (Written Only)
  - D. Conference/Training Reports
    1. NAFIS Conference - September 22-24, 2024
    2. TASB Delegate Assembly - September 28, 2024
14. Information Items
  - A. Board of Trustees Calendar
15. Adjourn

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on: Friday, October 4, 2024, at 5:30 p.m.

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For the Board of Trustees



# Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary  
(Purpose/  
Objective)

Fiscal Impact

Administrative  
Recommendation

Attachments

Contact Person

E-Mail Address



# Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary  
(Purpose/  
Objective)

Fiscal Impact

Administrative  
Recommendation

Attachments

Contact Person

E-Mail Address

# Minutes of Workshop Meeting

## The Board of Trustees Copperas Cove Independent School District

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A Workshop Meeting of the Board of Trustees of Copperas Cove Independent School District was held Monday, September 9, 2024, beginning at 12:00 PM in the CCISD Board Room, 408 S. Main St., Copperas Cove, TX 76522.

Members Present: *Joan Manning, Inez Faison, Mike Wilburn, S. Ann Davis, John Gallen, Heather Copeland, and Jeff Gorres*

Members Absent: *None*

Staff Present: *Dr. Joe Burns, Amanda Crawley, Dr. Jimmy Shuck, Tracie Phillips, Kurtis Quillin, Clifton Heath, Maron Samuel, and Monica Hall*

Others Present: *Melissa Brayn and Mike Haire*

1. Call to Order

*The meeting was called to order at 12:02 p.m.*

2. Consent Agenda

A. Board of Trustees Meeting Minutes

1. Workshop Meeting - August 12, 2024

2. Regular Meeting - August 13, 2024

3. Public Hearing - August 29, 2024

4. Special Meeting - August 29, 2024

B. Personnel

1. New Hires

C. Purchase of Items Exceeding \$25,000

1. Purchase of Two Passenger Buses (Longhorn Bus Sales - BuyBoard Contract #630-20 - \$308,855.00 - Budgeted Funds)

2. Purchase and Installation of a Remanufactured Bus Engine (Corky's Automotive - Up to \$33,835.13 - Budgeted Funds)

3. Purchase of UTeach Blended Learning Professional Development Series (Government Entity - \$32,500 - Blended Learning Funds)

4. Purchase of 26 Dell Precision 3680 Towers for Replacement of Equipment in the CTE Intro to Engineering Lab (DIR TSO 3763 - \$34,554.00 - Budgeted Funds)

5. Classroom Technology - ClassLink Software (ClassLink Quote 00019922 - \$28,408.98 - Budgeted Funds)

6. Classroom Technology - ContentKeeper License and Support (ContentKeeper Quote CK24-0531-CCISD-1-TK - \$27,733.00 - Budgeted Funds)

D. Out of State Trip Request

OASIS Annual Conference, November 12-15, 2024 in Tulsa, Oklahoma

E. Budget Amendment to the 2024-2025 Fiscal Year Fund 199 Operating Budget

3. Consider and Discuss Replacing the Fire Panel and Fire Alarm System at C.R. Clements/Hollie Parsons Elementary School (Firetrol Protection Systems - TASB BuyBoard Contract #574-18 - \$237,280.00 - Fund Balance)

*A number of campuses in the District have been experiencing issues with their fire control panels. Some issues include repeated false alarms and the fire panels being in alarm for extended periods of time. The contractor we use to address fire panel and fire alarm issues has stated that it is time to begin replacing the some of the older panels and sensors as they are reaching end of life and replacement parts are either in very limited supply or no longer available. The campus with the most urgent need is C.R. Clements/Hollie Parsons Elementary School. Mr. Richard Brown, CCISD Director of Maintenance, has been reaching out to vendors who have the ability to replace the panels, wiring and sensors. The recommended vendor is Firetrol Protection Systems.*

4. Consider and Discuss the Employment of a Director of Safety and Security

*As a result of the resignation of Mr. Heriberto Rodriguez, CCISD began the process of seeking a Director of Safety and Security. The District established a selection committee that includes a principal from elementary, junior high, and high school, the Assistant Superintendent for Operations and Support, and the Superintendent. Interviews were conducted on September 4, 2024.*

5. Report Items

- A. Resignations (Written Only)
- B. Monthly/Quarterly Financial Report (Written Only)
- C. 2023-2024 Emergent Bilingual (EB) Program Annual Report (Written Only)
- D. Surplus Property Report and Disposal Report (Written Only)

6. Information Items

- A. Board of Trustees Calendar

**Closed Session**

*The meeting was adjourned into closed session at 12:20 p.m. for personnel matters (551.074, 551.071, & 551.129) under the Texas Open Meetings Act, Texas Government Code, Chapter 551, subchapters D and E or Texas Government Code 418.183(f).*

**Open Session**

*The meeting reconvened into open session at 2:51 p.m.*

7. Adjourn

*The meeting was adjourned at 2:52 p.m.*

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Joan Manning, President

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Mike Wilburn, Secretary

# Minutes of Regular Meeting

## The Board of Trustees Copperas Cove Independent School District

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A Regular Meeting of the Board of Trustees of Copperas Cove Independent School District was held Tuesday, September 10, 2024, beginning at 6:30 PM in the CCISD Board Room, 408 S. Main St., Copperas Cove, TX 76522.

Members Present: *Joan Manning, Inez Faison, Mike Wilburn, S. Ann Davis, John Gallen, Heather Copeland, and Jeff Gorres*

Staff Present: *Dr. Joe Burns, Amanda Crawley, Dr. Jimmy Shuck, Tracie Phillips, Kurtis Quillin, Clifton Heath, Maron Samuel, and Monica Hall*

Others Present: *Copperas Cove Leader-Press – Brittany Fohler*

1. Call to Order

*The meeting was called to order at 6:31 p.m.*

2. Pledge of Allegiance

*Presenter: John Gallen*

3. Invocation

*Presenter: Mike Wilburn*

4. Recognitions

*Presenter: Kurtis Quillin*

*Recognition was given to the following community groups and individuals who helped with CCISD's Annual Stuff the Bus school supply drive:*

*1. Star Group-Veterans Helping Veterans - volunteered*

*2. Jno G. Lewis Masonic Lodge - made a donation*

*3. ExtraCo Banks - made a donation*

*4. Walmart Supercenter - hosted the event*

*5. Copperas Cove Lions Club - volunteered and made a donation*

*6. Mount Sinai #42 HRAM - made a donation*

*7. CCISD student groups: CCHS Cheer, Copperettes, CCHS Speech and Debate, and various athletic groups (junior high and high school levels)*

*Certificates of Achievement were presented to:*

*1. CCHS FFA - 2nd place in the Texas FFA State Quiz Bowl and selection into the National FFA Band*

*2. Annemarie Hammett - Davy Crockett Lodge #193 Knights of Pythias poster contest*

*3. Nayyab Khan - Completion of the National Aeronautics and Space Administration Texas High School Aerospace Scholars virtual summer experience*

5. Open Forum

No Comment

6. Consent Agenda

A. Board of Trustees Meeting Minutes

1. Workshop Meeting - August 12, 2024

2. Regular Meeting - August 13, 2024

3. Public Hearing - August 29, 2024

4. Special Meeting - August 29, 2024
  - B. Personnel
    1. New Hires
  - C. Purchase of Items Exceeding \$25,000
    1. Purchase of Two Passenger Buses (Longhorn Bus Sales - BuyBoard Contract #630-20 - \$308,855.00 - Budgeted Funds)
    2. Purchase and Installation of a Remanufactured Bus Engine (Corky's Automotive - Up to \$33,835.13 - Budgeted Funds)
    3. Purchase of UTeach Blended Learning Professional Development Series (Government Entity - \$32,500 - Blended Learning Funds)
    4. Purchase of 26 Dell Precision 3680 Towers for Replacement of Equipment in the CTE Intro to Engineering Lab (DIR TSO 3763 - \$34,554.00 - Budgeted Funds)
    5. Classroom Technology - ClassLink Software (ClassLink Quote 00019922 -\$28,408.98 - Budgeted Funds)
    6. Classroom Technology - ContentKeeper License and Support (ContentKeeper Quote CK24-0531-CCISD-1-TK - \$27,733.00 - Budgeted Funds)
  - D. Out of State Trip Request
 

OASIS Annual Conference, November 12-15, 2024 in Tulsa, Oklahoma
  - E. Budget Amendment to the 2024-2025 Fiscal Year Fund 199 Operating Budget
 

***A motion was made by Mike Wilburn to approve the consent agenda.***  
***Inez Faison seconded the motion.***  
***All members present voted by saying 'Aye'.***
  7. Consider and Take Action on Replacing the Fire Panel and Fire Alarm System at C.R. Clements/Hollie Parsons Elementary School (Firetrol Protection Systems - TASB BuyBoard Contract #574-18 - \$237,280.00 - Fund Balance)
 

***A motion was made by S. Ann Davis to approve replacing the fire panel and fire alarm system at C.R. Clements/Hollie Parsons Elementary School.***  
***Heather Copeland seconded the motion.***  
***All members present voted by saying 'Aye'.***
  8. Consider and Take Action on the Employment of a Director of Safety and Security
 

***A motion was made by Mike Wilburn to approve the employment of Mr. James Saint as the Director of Safety and Security for CCISD.***  
***S. Ann Davis seconded the motion.***  
***All members present voted by saying 'Aye'.***
9. Report Items
  - A. Resignations (Written Only)
  - B. Monthly/Quarterly Financial Report (Written Only)
  - C. 2023-2024 Emergent Bilingual (EB) Program Annual Report (Written Only)
  - D. Surplus Property Report and Disposal Report (Written Only)
10. Information Items
  - A. Board of Trustees Calendar
 

Retirement Announcement from Dr. Burns
11. Adjourn
 

***The meeting was adjourned at 7:05 p.m.***

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Joan Manning, President

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Mike Wilburn, Secretary

# Minutes of Special Meeting

## The Board of Trustees Copperas Cove Independent School District

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A Special Meeting of the Board of Trustees of Copperas Cove Independent School District was held Monday, September 16, 2024, beginning at 1:00 PM in the CCISD Board Room, 408 S. Main St., Copperas Cove, TX 76522.

Members Present: *Joan Manning, Inez Faison, Mike Wilburn, S. Ann Davis, John Gallen, Heather Copeland, and Jeff Gorres*

Staff Present: *Dr. Joe Burns, Kurtis Quillin, and Monica Hall*

Others Present: *Killeen Daily Herald – Jana Lynn Kilcrease  
Copperas Cove Leader-Press – Lynette Sowell  
TASB Executive Search Representatives - Dr. Kazanas and Dr. Strauss*

1. Call to Order

*The meeting was called to order at 1:04 p.m.*

2. Open Forum

No comments

3. Consider and Take Action on an Out-of-State Trip Request for the National FFA Convention - October 19-26, 2024 - Indianapolis, IN

*A motion was made by John Gallen to approve the out-of-state trip requested for the National FFA Convention in Indianapolis, IN.*

*Jeff Gorres seconded the motion.*

*All members present voted by saying ‘Aye’.*

4. Consider and Take Action to Accept the Retirement Resignation of Superintendent Dr. Joe Burns  
*A motion was made by S. Ann Davis to accept the retirement resignation of Superintendent Dr. Joe Burns.*

*John Gallen seconded the motion.*

*All members present voted by saying ‘Aye’.*

5. Consider and Take Action to Authorize the Board President to Enter a Voluntary Retirement Agreement Between the District and the Superintendent of Schools

*A motion was made by John Gallen to authorize the Board President to enter a voluntary retirement agreement between the district and the Superintendent of Schools.*

*Heather Copeland seconded the motion.*

*All members present voted by saying ‘Aye’.*

*\*Break – 1:14 p.m. reconvened at 1:22 p.m.*

6. Consider and Take Action to Engage TASB's Executive Search Services for a Superintendent Search

*A motion was made by John Gallen to engage TASB's executive search services for a Superintendent search.*

*Mike Wilburn seconded the motion.*

*All members present voted by saying 'Aye'.*

**Closed Session:**

*The meeting was adjourned into close session at 2:39 p.m. for personnel matters (551.074, 551.071, & 551.129) under the Texas Open Meetings Act, Texas Government code, chapter 551, subchapters D and E or Texas Government code 418.183(f)*

**Open Session:**

*The meeting reconvened into open session at 3:49 p.m.*

7. Adjourn

*The meeting was adjourned at 3:49 p.m.*

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Joan Manning, President

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Mike Wilburn, Secretary

# Minutes of Special Meeting

## The Board of Trustees Copperas Cove Independent School District

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A Special Meeting of the Board of Trustees of Copperas Cove Independent School District was held Monday, September 30, 2024, beginning at 1:00 PM in the CCISD Board Room, 408 S. Main St., Copperas Cove, TX 76522.

Members Present: *Joan Manning, Inez Faison, Mike Wilburn, S. Ann Davis, John Gallen, Heather Copeland, and Jeff Gorres*

Staff Present: *Kurtis Quillin and Monica Hall*

Others Present: *Killeen Daily Herald – Jana Lynn Kilcrease  
Copperas Cove Leader-Press – Lynette Sowell*

1. Call to Order

*The meeting was called to order at 1:02 p.m.*

2. Open Forum

*No comments*

3. Invocation

*Presenter: Mike Wilburn*

4. Discussion with TASB Consultant Regarding Superintendent Search Process and Search Schedule Calendar

5. Adjourn

*The meeting was adjourned at 1:57 p.m.*

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Joan Manning, President

---

Mike Wilburn, Secretary



# Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary  
(Purpose/  
Objective)

Fiscal Impact

Administrative  
Recommendation

Attachments

Contact Person

E-Mail Address



**2024-2025 NEW HIRE PROFESSIONAL CONTRACTS**




# Board of Trustees

Date of Meeting

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District Goal

Summary  
(Purpose/  
Objective)

Fiscal Impact

Administrative  
Recommendation

Attachments

Contact Person

E-Mail Address



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# QUOTE CONFIRMATION

**DANIELA PITTS,**

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

**Convert Quote to Order**

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PCGF972	9/12/2024	NEWLINE	0609663	<b>\$166,313.60</b>

### QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">Anywhere Cart Stand for 75" Interactive Flat Panel Display</a> Mfg. Part#: AC-STAND-75 Contract: Texas Misc IT HW Peri and Components DIR-CPO-5093 (DIR-CPO-5093)	64	7545001	\$278.65	\$17,833.60
<a href="#">NEW ITEM</a> Mfg. Part#: NEW-ITEM Installation Services Trash Removal 4 Location Delivery and Install Contract: MARKET	64	NEW-ITEM	\$395.00	\$25,280.00
<a href="#">Newline Q Pro Series 75" 4K UHD LED-Backlit LCD Display with Native Google</a> Mfg. Part#: TT-7524QP Contract: Texas Misc IT HW Peri and Components DIR-CPO-5093 (DIR-CPO-5093)	64	7787073	\$1,925.00	\$123,200.00

<b>SUBTOTAL</b>	\$166,313.60
<b>SHIPPING</b>	\$0.00
<b>SALES TAX</b>	\$0.00
<b>GRAND TOTAL</b>	<b>\$166,313.60</b>

PURCHASER BILLING INFO	DELIVER TO
<b>Billing Address:</b> COPPERAS COVE ISD ACCOUNTS PAYABL PO BOX 1239 COPPERAS COVE, TX 76522-5239 <b>Phone:</b> (254) 547-1227 <b>Payment Terms:</b> NET 30 Days-Govt/Ed	<b>Shipping Address:</b> COPPERAS COVE ISD TECHNOLOGY 702 SUNNY AVE BLDG 100 COPPERAS COVE, TX 76522-2439 <b>Shipping Method:</b>

**Please remit payments to:**

CDW Government  
75 Remittance Drive  
Suite 1515  
Chicago, IL 60675-1515



**Sales Contact Info**

**CDW Account Team - Mike and Matt** | (866) 229-6142 | [mikeandmatt@cdwg.com](mailto:mikeandmatt@cdwg.com)

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# Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary  
(Purpose/  
Objective)

Fiscal Impact

Administrative  
Recommendation

Attachments

Contact Person

E-Mail Address



# QUOTE

23 Years at the **Heart** of Business

[sales@safetymed.com](mailto:sales@safetymed.com)  
800.398.8911

Our approved BuyBoard Vendor Number is 704-23, providing you with the lowest prices available.

Quote No.	2408742-5672	Approved Vendor	STERLING000
Expiration Date	11/22/2024	Number	
Terms	NET30		

Prepared By	Tad Overstreet	Contact Name	Amy Hudson
Email	tad@safetymed.com	Email	hudsona@ccisd.com
Phone	(800) 398-8911	Phone	2545471227304

**Bill To:**  
Copperas Cove ISD  
408 S Main Street  
Copperas Cove, Texas 76522  
United States  
invoices@ccisd.com

**Ship To:**  
Copperas Cove ISD  
Amy Hudson  
408 S. Main Street  
Copperas Cove, Texas 76522  
United States

Product	Product Description	Item #	Item Quantity	Sales Price	Total Price
ZOLL AED 3 Fully-Automatic AED Bundle	- AED Automatically delivers defibrillation - 8 Year Manufacturer AED Warranty - WiFi enabled capabilities - Color touchscreen LCD display - 1 CPR Uni-padz for adult and child pediatric use - 1 Lithium Ion AED Battery - Owners Manual -AED Inspection Tag	8511-001102-01-SM	30	\$1,895.00	\$56,850.00
Large Surface Mount AED Wall Cabinet w/ Alarm	Large Surface Mount AED Wall Cabinet w/ Alarm	CB2-L	5	\$189.00	\$945.00
Rep Delivery		SM7020	1	\$0.00	\$0.00
				Subtotal	\$57,795.00
				Grand Total	\$57,795.00

Quote Notes      Authorized ZOLL vendor # 148891  
  
Texas BuyBoard co-op #704-23

Order today, ship within 24 hours based on product availability at time of order.

Payment terms are as stated plus ship fee & applicable sales tax • Return Policy available at [safetymed.com/about-us/returns](https://safetymed.com/about-us/returns)

SafetyMed, LLC • 5773 Woodway Drive, Suite 214 • Houston, TX 77057-1501



23 Years at the **Heart** of Business

[sales@safetymed.com](mailto:sales@safetymed.com)

800.398.8911

# QUOTE

ZOLL AED 3 in stock in Texas today

Local rep delivery includes training on initial set-up

*Order today, ship within 24 hours based on product availability at time of order.*

Payment terms are as stated plus ship fee & applicable sales tax • Return Policy available at [safetymed.com/about-us/returns](https://www.safetymed.com/about-us/returns)

SafetyMed, LLC • 5773 Woodway Drive, Suite 214 • Houston, TX 77057-1501



# Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary  
(Purpose/  
Objective)

Fiscal Impact

Administrative  
Recommendation

Attachments

Contact Person

E-Mail Address



## Copperas Cove I.S.D.

Date: May 13, 2024

Body Manufacturer: IC Corp	Model: C3411 CE SCHOOL BUS (2025)
Chassis Manufacturer: IC Corp	Model: PB110 (2025)
Capacity: 77 Passengers	Number of units: 4
<b>Price/Unit: \$151,785.00</b>	<b>TOTAL: \$607,140.00</b>

*Prices are good 30 days from date of this proposal.*

Standard Body Specifications	Chassis Specifications
78" headroom standard	Engine: Cummins ISB 6.7
13 rows of 3pt seats with gray upholstery	Horsepower: 240
National air suspension driver seat w/ cloth insert, gray	Torque: 560 lb-ft
Modesty panel under barrier behind driver	Wheelbase: 276"
First aid kit, body fluid clean-up kit, safety triangles,	Transmission: Allison 2500 6sp, 6 <sup>th</sup> gen. controls
5lb fire extinguisher & belt cutter	Shift control: Stalk shifter, column mounted
16 ga. steel exterior body side panels	Alternator: 325 amp
Skirt mounted battery box w/slide out tray	Battery system: (3) 12 volt 2850 CCA
Full insulation (roof & sides)	Brakes: Full air; 5" front, 7" rear
Full length acoustical ceiling panels	Air dryer: Bendix AD-9SI w/heater
Body undercoating, fire resistant	Front axle: 10,000#, lubricated
3-piece bonded windshield w/tint & L/R assist handles	Rear axle: 21,000#, lubricated
Windshield wipers, w/automatic headlamp activation	Tires: 11R22.5 LRH all-position
Stepwell; preformed NaviFlex coated pebble tread	Wheels: 8.25x22.5 Black steel 2-hand hole
Black rubber flooring w/ aluminum aisle strips	Fuel tank: 100 gallon between frame rails
School bus yellow paint w/ black rub rails & bumpers	DEF tank: 16.5 gallon
White interior paint	Steering, power: Tilt w/switch controls (4 PGM)
Interior passenger mirror (6 x 30) w/ visor	Power source: USB A & C in driver storage bin
Rosco mini Hawk-Eye cross over mirrors	Communication module: OTA programming w/ 5yr data plan and International 360
Rosco rearview mirrors (black, motorized, heated)	Fuel/water separator: Racor 400 series
Warning lights, 8-lamp, LED strobing; black back-ground flasher system, red lights active w/ door open	Gauge cluster: Premium 5" LCD color display
Pre-trip exterior light check	Air cleaner rest. gauge: Mounted on air cleaner
LED interior passenger dome lights	Cruise control
LED driver dome on separate switch	Idle mgmt. system
LED step well light	Air-ride suspension
State spec LED exterior light package	Warning buzzers
Tail pipe, exits left side through bumper	Auto. slack adjusters
Dash air conditioner w/ integral heater / defroster and automotive style driver controls	

Body Options Included	Chassis Options Included
Collision mitigation; Bendix Wingman Advanced Digital clock in driver area Drivers' area defrost fan (left) Drivers' overhead storage compartment AM/FM/USB Input/Aus. Input/PA system Speakers (8) mounted in light bar Waste container; removable in driver area Handrails; dual height SS each side of entry Entry door (Air), outward opening; full length single panel laminated door panel glass and keyed lock Lock; rear door w/ignition starter interlock White roof Reflective material per state specs Air stop arms; front and rear Specialty roof hatches (2) Four emergency E/E windows, vertical hinge Windows, passenger; laminated tint split sash LED strobe light Monitor, post trip inspection "Child Reminder" Sub floor 5/8" 5-ply plywood sub floor 84,500 BTU rear heater Front and rear mud flaps Extended body skirt panels PDI DOT Inspection Lettering (COPPERAS COVE I.S.D.) Govern speed set at 65mph Weight Slip Air conditioning factory installed (front and rear flush mounted and side mounted) REI 5 camera system	Bendix 4-channel ABS brakes with electronic stability and automatic traction control Bendix Intellipark electronic parking brake w/interlock Engine exhaust brake Headlamps, halogen w/daytime running lights & automatic twilight controlled. Multi-function rotary switch left of driver black grille with chrome surround Throttle (electronic hand control) Warranty towing: 24 months/Unlimited miles to nearest IC bus dealer

Both body and chassis specifications meet or exceed Texas School Bus Specification # 070-SB-16 for 2018.

Authorized Signature \_\_\_\_\_

All stock buses are subject to prior sale.

**Buy Board fee not included. If purchasing through Buy Board, and additional \$800.00 must be applied to purchase order (fee is per purchase order not per bus). Longhorn Buy Board number 722-23.**

Estimated delivery is 60 -180 days from receipt of PO (dependent on whether bus is built or scheduled to build). Longhorn Bus Sales will not be held responsible for material shortages or delays due to the global COVID-19 pandemic or any other reasons outside our control of the represented OEMs (IC Corp) or third-party vendors used to complete a customers' bus equipment. A bus may be delivered without third-party products (i.e., A/C, GPS, two-way radios, camera surveillance, etc.) and will be installed when available. These shortages will not hold up invoicing of payments for delivered goods.

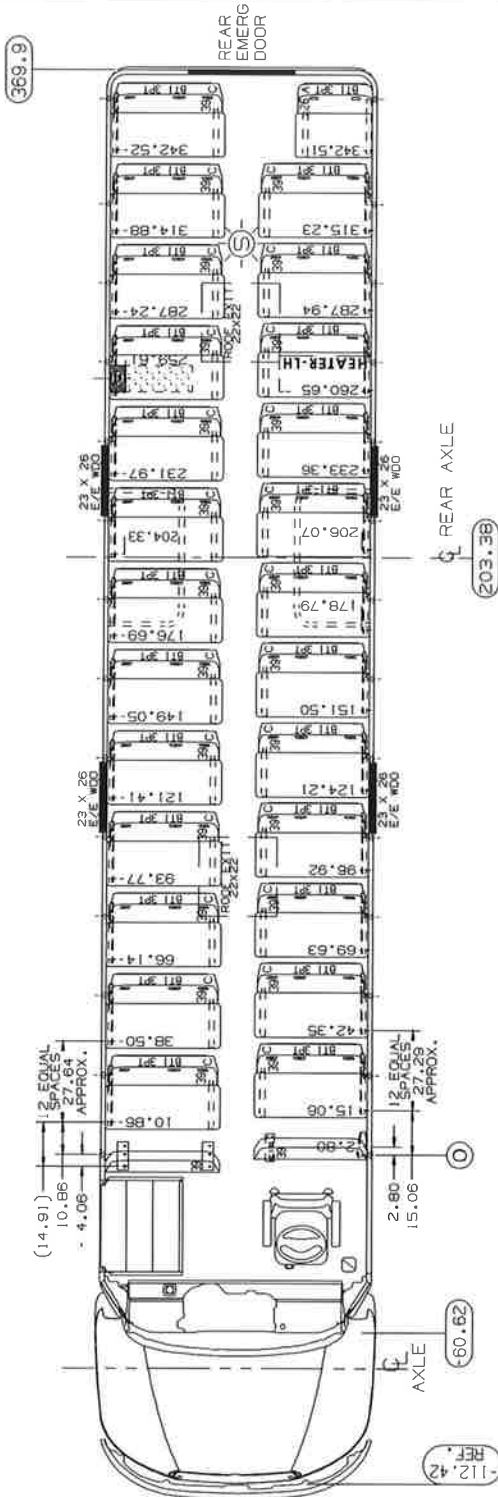
LHB VIN: SB349403 thru  
 SB349406 (4 units)

Longhorn Bus Sales  
 9100 N. Loop East, Houston, Texas 77029  
 Phone: (713) 631-9306

LHB PO: 23-099

BODY PLAN  
WHEELBASE 276"

PB11000, 34 FT. 1.1 IN., PLUS 9 RR, CAP 77



50ZCZ/49001

INTERNATIONAL TRUCK AND ENGINE CORPORATION  
INTERNATIONAL CONFIDENTIAL PROPRIETARY

REFERENCE: LINEAR MEASURE, CROSSBAND, FINISH PAINT, BODY PAINT, TIRE, WHEEL, MOUNTING, CONTROL, HOSE, WIRE, ELECTRICAL, LIGHTS, MIRRORS, WASHERS, WAX, POLISH, OIL, GREASE, ETC.

UNIT: INCHES

SCALE: 1/4" = 1'-0"

DATE: 10/24/55

PROJECT: BODY PLAN PB11000

REVISED: 10/24/55

BY: HSP/22

CHECKED: [Signature]

APPROVED: [Signature]

DATE: 10/24/55

PROJECT: DMO080A001

REVISED: 10/24/55

BY: HSP/22

CHECKED: [Signature]

APPROVED: [Signature]

DATE: 10/24/55

THIS UNIT CONFORMS TO APPLICABLE FMVSS

THIS DOCUMENT IS IN ACCORDANCE WITH THE REQUIREMENTS OF THE FEDERAL MOTOR VEHICLE SAFETY ACT, AS AMENDED, AND THE REGULATIONS THEREUNDER, AND IS SUBJECT TO THE FEDERAL MOTOR VEHICLE SAFETY ACT, AS AMENDED, AND THE REGULATIONS THEREUNDER.

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
See Specific Instructions on page 3.

<b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>LONGHORN BUS SALES, LLC</b>	
<b>2</b> Business name/disregarded entity name, if different from above	
<b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ <u>  C  </u> <small><b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small>  <input type="checkbox"/> Other (see instructions) ▶	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <small>(Applies to accounts maintained outside the U.S.)</small>
<b>5</b> Address (number, street, and apt. or suite no.) See instructions. <b>9100 NORTH LOOP EAST</b>	<b>Requester's name and address (optional)</b>
<b>6</b> City, state, and ZIP code <b>HOUSTON, TEXAS 77029</b>	
<b>7</b> List account number(s) here (optional)	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>												
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> </tr> </table>												
<b>or</b>												
<b>Employer identification number</b>												
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">2</td> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">0</td> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">-</td> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">0</td> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">5</td> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">3</td> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">8</td> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">1</td> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">3</td> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">6</td> </tr> </table>	2	0	-	0	5	3	8	1	3	6		
2	0	-	0	5	3	8	1	3	6			

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶ <i>Ashley Schrader</i>	Date ▶ <i>01/05/2024</i>
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### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*



# Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary  
(Purpose/  
Objective)

Fiscal Impact

Administrative  
Recommendation

Attachments

Contact Person

E-Mail Address



1000 South IH-35, Round Rock, TX 78681

Phone: (512) 837-2917 • Fax: (512) 837-3112 • www.aircomechanical.com

Stephanie Lloyd - Slloyd@AircoMechanical.com - Cell 512-775-9102

# HVAC Service Proposal

DATE: 9.6.24

TO: Copperas Cove ISD

BUILDING: High School

ADDRESS: 400 S 25th St, Copperas Cove, TX 76522

ESTIMATOR: Stephanie Lloyd

PROJECT: Venture Clad Duct Redo

ATTENTION: Bernie Jackson

PHONE: 512.713.9111

EMAIL: Bernard Jackson <jacksonb@ccisd.com>

We are pleased to present the following pricing and scope of work, to be performed at the above referenced location:

TIPS 181101-3132

## SCOPE OF WORK:

- Supply tools and material to perform the replacement of all ductwork at Copperas Cove High School with Venture Clad for approx 6,000' of duct.

## INCLUSIONS:

- Regular working hours
- Remove & Replace Outdoor Supply & Return Air Ductwork Insulation
- 2" - 3# R-8 FSK Board Insulation with Venture Clad Jacketing for Weather Proofing
- Dumpster for haul off
- 10 year warranty with Venture Clad
- 
- 

**TOTAL QUOTED PRICE: \$127,445.00**

## BID CLARIFICATIONS:

- Any unforeseen obstacles/encounters (underground, floors or behind walls/ceilings) with rock, concrete, support beams, cables, electrical or other unknown issues that could cause delays to project and result in additional labor fees. If this were to occur, we will bring it to customer's attention and obtain permission to move forward with repairs.
- The investigative work performed onsite is included in this quote. If the quote is not accepted in 30 days the customer will be invoiced for the investigative work performed to date.

## EXCLUSIONS:

- Plumbing/HVAC repairs and/or Code compliance not noted
- Overtime premiums not noted above
- Site water, sewer, storm, or gas piping not noted above
- Cosmetic restoration- sheetrock, painting, tile, etc.
- Fire protection / fire line riser work of any kind
- Taxes, co-ops, permits or other fees
- Repairs over 6,000' will be additional
- \*\*\* Co-Op Pricing
- Warranty/Repairs to existing or owner furnished equip.
- X-ray, GPR scanning, saw cutting or coring
- Irrigation or landscape restoration
- Site work, excavation or haul off not noted above
- Other Trades, code complaine,
- Repairs, maintance filters, controls, DDC equipment
- New equipment or other repairs not noted above.

Company: \_\_\_\_\_

Accepted By: \_\_\_\_\_

Dated: \_\_\_\_\_

TACLA51950C/TACLA63838C

Texas Department of Licensing and Registration PO Box 12157, Austin TX 78711 800.803.9202

TERMS OF ACCEPTANCE ARE A MUTUALLY AGREEABLE CONTRACT AND CONDITIONS

THIS PROPOSAL MAY BE WITHDRAWN BY US, IF NOT ACCEPTED WITHIN 30 DAYS

performance you need.  
 wherever you need it.

Need a Heavy  
 Duty Solution?

Need Natural  
 Aluminum Flat:  
 1579GCW

START WITH  
 1579GCW-E  
 NATURAL ALUMINUM  
 EMBOSSED

Need White  
 Flat:  
 1579GCW-WM

Need White  
 Embossed:  
 1579GCW-WME

# Performance and innovation at every turn

Products are classified as zero permeability

Series	Duct Thickness (excluding liner) mils (mm)	Peel Adhesion oz/in (N/25mm)	Tensile lb/in (N/25mm)	Puncture lb (N)
	7.0 (0.18)	65 (18.0)	69 (312)	25 (111)
	14.0 (0.36)	65 (18.0)	69 (312)	25 (111)
	8.0 (0.20)	65 (18.0)	70 (316)	35 (155)
	19.5 (0.50)	65 (18.0)	69 (312)	35 (155)
	8.0 (0.20)	65 (18.0)	69 (312)	30 (133)
	7.0 (0.18)	65 (18.0)	44 (199)	12 (54)
Series				
	15.0 (0.38)	100 (27)	140 (616)	68 (302)
	24.0 (0.61)	100 (27)	140 (616)	68 (302)
	24.0 (0.61)	70 (19.4)	130 (588)	58 (257)
	17.5 (0.45)	100 (27.7)	130 (588)	58 (257)

Embossed  
 Pattern

**Product Use:** Many factors beyond 3M's control and uniquely within user's knowledge and control can affect the use and performance of a 3M product in a particular application. Given the variety of factors that can affect the use and performance of a 3M product, user is solely responsible for evaluating the 3M product and determining whether it is fit for a particular purpose and suitable for user's method of application.

**Warranty, Limited Remedy and Disclaimer:** Many factors beyond 3M's control and uniquely within user's knowledge and control can affect the use and performance of a 3M product in a particular application. User is solely responsible for evaluating the 3M product and determining whether it is fit.

Building you



g system  
ader in

a zero permeability,  
ntages over  
niques.

nd Contractors in  
eds most building  
on insulated pipe or

ll rolled into one  
M innovation at work.

## Zero permeability

- Absolute vapor barrier—including the overlap seams
- Prevents moisture from migrating into insulation
- Prevents corrosion under insulation (CUI)
- Helps prevent mold

## Wide temperature range

- Applies easily at temperatures as cold as -10°F (-23°C)
- Service temperature range from -94°F to 300°F (-70°C to 148°C)

## Easy

- No sharp edges
- No need for special tools
- Minimum thickness
- Easily cut with hand tools

## 3M™ VentureClad™ Insulation Jacketing System

The ultimate insulation weatherproof jacketing system.



## Exterior

- Variety of colors
- Combines with other systems
- Resistant to UV radiation
- Superior adhesion



## Tough

- Multi-ply laminate
- High puncture resistance
- Easy to repair
- 10-year warranty



## Proven

- UL 723 classified
- Army Corps of Engineers approved
- GSA Listed
- LEED Compliant





# Board of Trustees

Date of Meeting

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Summary  
(Purpose/  
Objective)

Fiscal Impact

Administrative  
Recommendation

Attachments

Contact Person

E-Mail Address



**DHMSA Construction**  
P.O. BOX 240339  
SAN ANTONIO, TX 78224  
Office (210) 628-1459

---

## Copperas Cove ISD Site Fencing Phase 2 Quote

October 2, 2024

**CUSTOMER:** Dicky R. Brown  
Director of Facilities & Maintenance  
Copperas Cove ISD Support Services  
604 S. 5<sup>th</sup> St.  
Copperas Cove, TX 76522  
254-216-1816 Email: [brownr@ccisd.com](mailto:brownr@ccisd.com)

**CONTRACTOR:** Zack Dodson  
DHMSA Construction, LLC  
P. O. Box 240339  
San Antonio, Texas 78224  
Office 210 628-1459 Email: [construction@dhmsa.com](mailto:construction@dhmsa.com)

**Project Location and Description:** Copperas Cove High School – Purchase and Installation of chain link and wrought iron fencing, gates, barbed wire and additional security devices as outlined in the provided scope of work. Contractor is not responsible for electrical connections to gates or security accessories.

---

### **INSTALL 3259' of 6'H SCH40 CHAIN LINK FENCE WITH SINGLE STRAND BARB WIRE & 2' DEEP HOLES FOR POSTS**

6'H 9GA MESH  
2 - 7/8" X SCH40 X 6'H TERMINAL POST  
1 - 7/8" X SCH40 X 8'H LINE POST  
SINGLE STRAND 4 POINT BARB WIRE  
PLATES FOR CONCRETE FOR POSTS  
4000 PSI CONCRETE  
1 YEAR WARRANTY ON WORKMANSHIP  
*No cutting of barb arms*

---

### **INSTALL 70' OF 8'H CHAIN LINK FENCE WITH SINGLE STRAND BARB WIRE & 3' DEEP HOLE FOR POSTS**

8'H 9GA MESH  
2 - 7/8" X SCH40 X 12'H TERMINAL POST  
1 - 7/8" X SCH40 X 11' H LINE POST  
SINGLE STRAND 4 POINT BARB WIRE  
4000 PSI CONCRETE  
1 YEAR WARRANTY ON WORKMANSHIP  
*No cutting of barb arms*

---

**INSTALL 748' OF METAL 3 RAIL 6'H EXTENDED TOP AND BOTOM POWERDER COATED BLACK**

---

1 1/2" X 16GA RAIL  
3/4" X 18GA PICKET  
3" X 12GA X 8' POST  
PLATES FOR CONCRETE FOR POST  
4000 PSI CONCRETE  
1 YEAR WARRANTY ON WORKMANSHIP

---

**9 METAL GATE PANELS FAB AND INSTALL 6'H POWDER COATED PANELS**

---

2" X 2" X 12GA FRAME  
4" X 4" X 12GA X 8' POST  
7" BLOCK HINGES  
6" X 1/4" X 8'H SQ POST  
DROP ROD  
4" V GROOVE WHEELS  
4" BOXES  
6" RUBBER ROLLERS  
V GROOVE TRACK  
6' X 8' POWDER COATED FENCE PANELS  
5 - 4'W X 6'H, 30"W X 6' H SLIDING GATE, 40'W X 6' H DOUBLE SWING GATE  
1 1/2" X 16GA RAIL  
3/4" X 18GA PICKET  
**GATE ACCESSORIES**  
MAMMOTH CLOSER  
KICK PLATE  
MESH  
VTEX V40 PUSHBAR WITH PLATE  
MECHANICAL LEVER WITH LOCK  
Note: no concrete footings

Note: vehicular gates will be powder coated frame of 2"x2" 12GA with matching powder coated panels welded on top of frame

---

**14 CHAIN LINK GATES FAB AND INSTALL 6'H GATE PANELS FOR CHAIN LINK FENCE**

---

6'H 9 GA MESH  
2" X SCH40 FRAME  
BARB WIRE  
DROP ROD  
LATCH  
2 - 12'W X 6'H DOUBLE SWING GATE  
3 - 20'W X 6'H DOUBLE SWING GATE  
2 - 14'W X 6'H DOUBLE SWING GATE  
Note: no concrete footings

ACCESS CONTROL ACCESSORIES

INSTALL LIFTMASTER ELITE IHSL24UL SLIDING GATE, CSW24UL SWING GATE OPERATORS

---

BUILT-IN RECEIVER

5 YEAR WARRANTY ON PARTS

1 YEAR WARRANTY ON BATTERY

1 YEAR WARRANTY ON LABOR

**Customer shall provide power**

INSTALL SAFETY LOOP SENSORS PER GATE, ENTRANCE, EXIT & PHOTO EYE SENSOR

INSTALL SOS SIREN OPERATED SENSOR AT MAIN GATES

**Exclusions:** Electrical connections

**PROJECT TOTAL \$548,629.95**

**TIPS Contract 23060202**

I HAVE READ AND AGREE WITH THE CONTENTS OF THIS CONTRACT.

---

Dicky R. Brown  
Director of Facilities & Maintenance  
Copperas Cove ISD Support Services

---

Date

Thank you for the opportunity to quote on this project.

*Zack Dodson*

Project Manager

210-602-7541 cell

[zack@dhmsa.com](mailto:zack@dhmsa.com)



# Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary  
(Purpose/  
Objective)

Fiscal Impact

Administrative  
Recommendation

Attachments

Contact Person

E-Mail Address



## Your quote is ready for purchase.

Complete the purchase of your personalized quote through our secure online checkout before the quote expires on **Oct. 06, 2024**.

You can download a copy of this quote during checkout.

[Place your order](#)

<b>Quote No.</b>	<b>3000180874366.3</b>	Sales Rep	Mary Perez
<b>Total</b>	<b>\$43,976.70</b>	Phone	1(800) 4563355, 6180887
Customer #	87269449	Email	Mary_Perez1@Dell.com
Quoted On	Oct. 03, 2024	<b>Billing To</b>	DANIELA PITTS
Expires by	Oct. 06, 2024		CCISD TECHNOLOGY DEPT
Contract Name	Texas Department of Information Resources (TX DIR)		702 SUNNY AVE BLDG 100 COPPERAS COVE, TX 76522
Contract Code	C000000006841		
Customer Agreement #	TX DIR-TSO-3763		
Deal ID	28091233		

### Message from your Sales Rep

Please use the Order button to securely place the order with your preferred payment method online. You may contact your Dell sales team if you have any questions. Thank you for shopping with Dell.

Regards,  
Mary Perez

### Shipping Group

<b>Shipping To</b>	<b>Shipping Method</b>
DANIELA PITTS CCISD TECHNOLOGY DEPT 702 SUNNY AVE BLDG 100 COPPERAS COVE, TX 76522 (254) 547-4515	Standard Delivery

Product	Unit Price	Quantity	Subtotal
Precision 3680 Tower	\$1,329.00	30	\$39,870.00
Dell 24 Monitor - P2425H	\$136.89	30	\$4,106.70

---

<b>Subtotal:</b>	<b>\$43,976.70</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Non-Taxable Amount:</b>	<b>\$43,976.70</b>
<b>Taxable Amount:</b>	<b>\$0.00</b>
<b>Estimated Tax:</b>	<b>\$0.00</b>

---

<b>Total:</b>	<b>\$43,976.70</b>
---------------	--------------------

# Prevent, respond and recover from cyber threats

Managed Detection and Response Pro Plus

[Learn More](#)



## Shipping Group Details

### Shipping To

DANIELA PITTS  
 CCISD TECHNOLOGY DEPT  
 702 SUNNY AVE BLDG 100  
 COPPERAS COVE, TX 76522  
 (254) 547-4515

### Shipping Method

Standard Delivery

		Unit Price	Quantity	Subtotal
<b>Precision 3680 Tower</b>		<b>\$1,329.00</b>	<b>30</b>	<b>\$39,870.00</b>
Estimated delivery if purchased today: Oct. 10, 2024 Contract # C000000006841 Customer Agreement # TX DIR-TSO-3763				
Description	SKU	Unit Price	Quantity	Subtotal
Precision 3680 Tower BTX Base	210-BLLN	-	30	-
Intel Core i7 14th Gen 14700 (33 MB cache, 20 cores, 28 threads, 2.1 GHz to 5.4 GHz, 65W)	338-CNTR	-	30	-
Windows 11 Pro, English, Brazilian Portuguese PT-BR, French, Spanish	619-ARSB	-	30	-
Activate Your Microsoft 365 For A 30 Day Trial	658-BCSB	-	30	-
Precision 3680 Tower with 500W (80 Plus Platinum) PSU, DAO	321-BKRQ	-	30	-
Standard CPU Air Cooler	412-ABBU	-	30	-
16GB: 2 x 8 GB, DDR5, 4400 MT/s, non-ECC	370-BBVT	-	30	-
AMD Radeon Pro W6400, 4 GB GDDR6, 2 DP	490-BKBK	-	30	-
C1 M.2 SSD Boot + SSD	449-BBXF	-	30	-
No SATA/SAS RAID	780-BBCJ	-	30	-
512 GB, M.2 2280, Gen 4 PCIe NVMe, SSD	400-BRCM	-	30	-
Thermal Pad 3660	412-AAZW	-	30	-
No Hard Drive	400-AKZR	-	30	-
No Hard Drive	400-AKZR	-	30	-
No Hard Drive	400-AKZR	-	30	-
No Hard Drive	400-AKZR	-	30	-
Foxit PDF Editor with AI Assistant	634-CLHT	-	30	-
CyberLink PowerDirector and PhotoDirector 2024	634-BYFS	-	30	-
No Additional Network Card Selected (Integrated NIC included)	555-BBJO	-	30	-
8x DVD+/-RW/RAM 9.5mm Slimline Optical Disk Drive	429-ABDW	-	30	-
Bezel ODD	429-ABMR	-	30	-
CMS Essentials DVD no Media	658-BBTV	-	30	-
Intel Management Engine with vPro	631-BBTZ	-	30	-
Dell KB216 Wired Keyboard English	580-ADJC	-	30	-
Dell Optical Mouse - MS116 (Black)	570-ABIE	-	30	-
ENERGY STAR Qualified	387-BBLW	-	30	-
EPEAT 2018 Registered (Gold)	379-BDZB	-	30	-

Dell Precision TPM	340-ACBY	-	30	-
System Power Cord C13 (US 125V, 15A)	450-AH DU	-	30	-
SERI Guide (ENG/FR/Multi)	340-AGIK	-	30	-
Quick Setup Guide, Precision 3680	340-DMVD	-	30	-
Print on Demand Label	389-BDQH	-	30	-
Shipping Material (DAO)	340-CBUU	-	30	-
Ship material - EPEAT Certification	340-CZQO	-	30	-
500W Platinum PSU Label	389-FGRT	-	30	-
Intel Core i7 vPro Enterprise Processor Label	389-EDDR	-	30	-
Internal Speaker for Precision	520-AAVW	-	30	-
No External ODD	429-ABGY	-	30	-
Dell Additional Software	634-CHFN	-	30	-
Intel Rapid Storage Technology Driver, Precision 3680T	409-BCYF	-	30	-
Dell PremierColor 6.2	640-BBSW	-	30	-
Fixed Hardware Configuration	998-GTNX	-	30	-
Dell Limited Hardware Warranty Plus Service	997-2808	-	30	-
ProSupport Plus: 7x24 Technical Support, 5 Years	997-2861	-	30	-
ProSupport Plus: Keep Your Hard Drive, 5 Years	997-2870	-	30	-
ProSupport Plus: Accidental Damage Service, 5 Years	997-2879	-	30	-
ProSupport Plus: Next Business Day Onsite, 5 Years	997-6822	-	30	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit <a href="http://www.dell.com/contactdell">www.dell.com/contactdell</a> or call 1-866-516-3115	997-8367	-	30	-

<b>Unit Price</b>	<b>Quantity</b>	<b>Subtotal</b>
<b>\$136.89</b>	<b>30</b>	<b>\$4,106.70</b>

**Dell 24 Monitor - P2425H**

Estimated delivery if purchased today:  
Oct. 10, 2024  
Contract # C000000006841  
Customer Agreement # TX DIR-TSO-3763

Description	SKU	Unit Price	Quantity	Subtotal
Dell 24 Monitor - P2425H	210-BMGH	-	30	-
Dell Limited Hardware Warranty	814-5380	-	30	-
Advanced Exchange Service, 3 Years	814-5381	-	30	-

<b>Subtotal:</b>	<b>\$43,976.70</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Estimated Tax:</b>	<b>\$0.00</b>
<b>Total:</b>	<b>\$43,976.70</b>

# Important Notes

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## Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to [Tax\\_Department@dell.com](mailto:Tax_Department@dell.com) or [ARSalesTax@emc.com](mailto:ARSalesTax@emc.com), as applicable.

**Governing Terms:** This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at [www.dell.com/terms](http://www.dell.com/terms) or [www.dell.com/oemterms](http://www.dell.com/oemterms)), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

**Supplier Software Licenses and Services Descriptions:** Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on [www.Dell.com/eula](http://www.Dell.com/eula). Descriptions and terms for Supplier-branded standard services are stated at [www.dell.com/servicecontracts/global](http://www.dell.com/servicecontracts/global) or for certain infrastructure products at [www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm](http://www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm).

**Offer-Specific, Third Party and Program Specific Terms:** Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on [www.dell.com/offeringspecificterms](http://www.dell.com/offeringspecificterms) ("Offer Specific Terms").

**In case of Resale only:** Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

**In case of Financing only:** If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.



# Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary  
(Purpose/  
Objective)

Fiscal Impact

Administrative  
Recommendation

Attachments

Contact Person

E-Mail Address









# Board of Trustees

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Item Type

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District Goal

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(Purpose/  
Objective)

Fiscal Impact

Administrative  
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Contact Person

E-Mail Address

# Out of State Trip Budget Request Form

Submitted by: Lawrence Varela-Halbert \_\_\_\_\_

Date Submitted: 10/3/2024

Campus: Copperas Cove High School \_\_\_\_\_

Who will go on the trip?	100-180 Students, 3 HS band directors and a combination of other directors and pre-approved chaperones.	
What is the purpose of the trip?	Orlando Performance Experience	
When will the trip take place?	Pending School 2026 School Calendar: March 12-15, 2026	
Where will the person/people go?	Orlando, FL	
What is the account number for funding the trip? <b>Must come from 6411 or 6412</b>	All funds for trip will be directly paid from students or chaperones to the travel company.	
What is the cost of the trip?	Registration fee:	
	Meals:	
	Mileage: N/A	Airfare:
	Substitute: \$120 x 5 days =	
	Hotel:	
	Other expenses (e.g. Airport Shuttle/Parking):	
	<b>Total: 00.00</b>	
How is this trip addressed in your campus or the district plan?	<b>District Plan Goal</b>	

- ★ Attach supporting documentation and principal letter of approval.
- ★ Submit form and documentation to the Director of PEIMS and Student Services who will check the budget with the Executive Director of Business Services or the appropriate head of department if staff development related. Information must be received two weeks prior to the regularly scheduled Board meeting. If Board approval is necessary for purchasing airline tickets or for paying pre-registration fees, information must be submitted three months prior to the out of state trip.



# Board of Trustees

Date of Meeting

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(Purpose/  
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Administrative  
Recommendation

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Contact Person

E-Mail Address



## EOP Summary Document October 8, 2024

Because most of the contents of the Emergency Operations Plan (EOP) are not subject to disclosure under the Texas Public Information Act, Copperas Cove ISD has published this summary document relating to the district's EOP to allow the public access to information required by law.

1. **Plan Development** – CCISD has a District Emergency Operation Plan in place each school year, including the 2024-2025 school year. Included in plan development and review are members of the community, parents, CCISD staff, law enforcement, and city emergency management staff. The Department of State Health Services was consulted for portions of the plan as well. Each campus and facility have a plan unique to their campus.
2. **Plan Review** – The CCISD EOP was reviewed by the Safety and Security Committee on September 27, 2024. The committee updated the EOP to be aligned with the Texas School Safety Center templates and added the Cybersecurity annex. The School Safety and Security Committee (SSSC) recommended the Board of Trustees adopt the plan during the October 8, 2024, board meeting.
3. The CCISD EOP incorporates all five phases of emergency management throughout the document. The five phases are **Prevention, Mitigation, Preparedness, Response, and Recovery**.
4. All CCISD employees and substitute teachers are trained to respond to an emergency based on the plan for their campus or facility. Training covers all aspects of the CCISD and Campus Emergency Operation Plans, including **lockdowns, secure (lockout), holds, shelter, evacuations, train derailments, reunification, communications, visitor procedures, weapons on school grounds, and active threats**. Training is provided by the district emergency management coordinators and the designated campus emergency coordinators.
5. Mandatory emergency drills are performed on each campus according to the following schedule:
  - a. **Fire Drills** – Once per month in any month that has more than 10 school days.
  - b. **Shelter Drills** – One drill per semester, scheduled near the beginning of each semester.
  - c. **Lockdown Drills** – One drill per semester, scheduled near the beginning of each semester.
  - d. **Hold Drills** – One drill per semester, scheduled near the beginning of each semester.
  - e. Other drills or additional drills as deemed necessary by campuses.
  - f. The drill schedule for each campus is included in the campus-specific Emergency Operation Plan that is unique to each campus.
6. Included in the District Emergency Operation Plan and each campus-specific plan are Train Derailment procedures. All campuses and facilities in CCISD that are within 1000 yards of the railroad tracks are required to incorporate this into their plan.
7. The District has included in all Emergency Operations Plans visitor policies and procedures, including single points of entry, registered sex offenders, and requirements for entry to district facilities.



# Board of Trustees

Date of Meeting

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District Goal

Summary  
(Purpose/  
Objective)

Fiscal Impact

Administrative  
Recommendation

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Contact Person

E-Mail Address

# COPPERAS COVE ISD

## Safety and Security Committee Bylaws



October 2024



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## Article I: Authority

### Mission

Support the development and consistent implementation across the district for safety and security best practices and policies. Activities may include, but not limited to:

- Reviewing and/or supplying information for all reports required to follow state law or submitted to the TxSSC, and as requested by administration, including the safety and security audit report.
- Reviewing and providing recommendations to district administration for the district's Emergency Operations Plan.
- Consulting with Copperas Cove Police Department on methods to ensure effective presence of and collaboration with law enforcement presence near district campuses.
- Providing a forum for CCISD stakeholders to express feedback about effectiveness and the impact of current safety and security policies on the educational mission of CCISD.
- Striving to use all available information to continuously improve district policies and practices that ensure safety and security while supporting CCISD's educational mission and complying with all applicable law and regulatory guidelines.

### Section One

**Establishment.** Under provisions of Section 37.109 of the Texas Education Code, and district policy CK(Legal), the School Safety and Security Committee (SSSC) is established by the Board of Trustees (the Board). The Board delegates to the Superintendent to designate an appropriate staff member to serve as the SSSC Director (the Director).

### Section Two

**Limitations.** The SSSC shall serve strictly as an advisory body at the will of the Board. Any SSSC recommendations to the Board of Trustees must go through the Superintendent. The SSSC shall have no power to expend public funds, enter contracts, or otherwise place obligation or liability upon the district.

### Section Three

**Bylaws.** It shall be the responsibility of the Assistant Superintendent for Operations and Support, in consultation with the Superintendent, to establish and amend the bylaws. The SSSC shall observe the bylaws.



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## Article II: Responsibilities

The responsibilities of the SSSC shall include, but are not limited to:

- Developing and implementing emergency plans, consistent with the district multi-hazard emergency operations plan, to ensure that specific needs are addressed.
- Periodically providing recommendations to the Superintendent and Board regarding updating the district multi-hazard emergency operations plan, in accordance with established best practices.
- Providing the district with any campus, facility, or support services information required in connection with safety and security audit or other reports.
- Reviewing each report required to be submitted by the district to the Texas School Safety Center to ensure that the report contains accurate and complete information regarding each campus, facility, and support services in accordance with established criteria.
- Consulting with local law enforcement agencies on methods to increase law enforcement presence near district campuses.

## Article III: Meetings

### Section One

**Regular Meetings.** The SSSC shall conduct a minimum of three regular meetings annually: one meeting in each semester, and one meeting during the summer. The Director and Assistant Superintendent shall determine the regular meeting schedule. The regular meeting schedule shall be placed on the SSSC website. The regular meeting schedule may be revised as necessary by the Director of Safety and Security (the Director) or the Assistant Superintendent for Operations and Support (the Assistant Superintendent). If necessary, the Director and Assistant Superintendent may cancel a regular meeting, with good cause (i.e., inclement weather or other adverse conditions), and determine if the meeting should be rescheduled. Members shall be given the reason for meeting cancellations and be given sufficient notice of cancelled or rescheduled meetings.

### Section Two

**Subcommittees.** The Director and Assistant Superintendent may establish subcommittees of the SSSC from time to time on any matter as deemed necessary or appropriate. Subcommittees may not constitute a quorum of the SSSC. The Director and Assistant Superintendent shall determine whether subcommittee meetings are open to the public (if they are open to the public, meetings must be posted under provisions of Section Eight of this Article). The Director and Assistant Superintendent may select a SSSC member to serve as the chair of a subcommittee. Unless otherwise directed by the Director and Assistant Superintendent, subcommittees shall meet at the discretion of the subcommittees. Subcommittees are not required to have a regular meeting schedule. Subcommittees shall report findings or recommendations to the



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SSSC through the Director. Unless otherwise directed by the Director and Assistant Superintendent, subcommittees are not required to take minutes of meetings.

### **Section Three**

**Open Meetings.** All regular and other fully constituted meetings of the SSSC shall be open to the public, and the public shall have a reasonable opportunity to provide comment. The time given to speakers will be no more than five (5) minutes.

### **Section Four**

**Quorum.** For regular meetings of the SSSC, a quorum shall be a simple majority of the current membership (vacancies do not count toward a quorum). Each department will identify a representative to serve as part of the quorum of the committee. If a department representative is not available to attend a scheduled meeting, he/she may send someone from their department to serve on the committee. This representative will be a voting member for the department. Meetings may still be held without a quorum for purposes of presentations or discussion. However, no actions or voting may take place without a quorum.

### **Section Five**

**Attendance.** Member attendance shall be monitored by the Director, who shall work with members to try and resolve any attendance problems. More than three unexcused absences within a one-year period may result in dismissal by the Director. Excused absences include, but are not limited to, personal or family illness, emergency situations, jury or military duty, or mandatory employment duty. It shall be the responsibility of members to report excused absences to the Director, and the Director shall record excused absences. In cases of numerous excused absences or long-term absence, the Director shall consider the factors in each individual case and determine whether continued service on the SSSC is practicable. If not, then the Director will make a recommendation for removal to the Superintendent.

### **Section Six**

**Virtual Attendance.** Members may virtually participate in meetings, including voting, through various means, to the extent they are readily available to the Director. Virtual attendance shall count as actual attendance for purposes of determining a quorum. Virtual attendance shall also be noted in the minutes of the meeting. Virtual attendance should be reserved for rare instances and should not be used as a routine form of participation. Members who are authorized to participate virtually, agree not to make any type of recordings of the SSSC meeting.

### **Section Seven**

**Decision-Making.** Members shall attempt to reach decisions by consensus. However, if a clear consensus cannot be obtained, decisions shall be reached by a majority vote. Proxy voting shall not be permitted.



## Section Eight

**Agendas.** Agendas shall be prepared for all regular meetings and posted on the SSSC website and at the CCISD central office at least 72 hours in advance of meetings. Agenda items shall normally be determined by the Director and Assistant Superintendent. However, a majority of the SSSC may place an item on a future agenda.

## Section Nine

**Minutes.** Minutes shall be kept for all regular meetings and other fully constituted meetings. Minutes may be kept for subcommittees at the direction of the Director and Assistant Superintendent. Minutes are records of meeting highlights and are not intended to provide a high level of detail. At a minimum, minutes shall include attendance of members, staff, and visitors; the time the meeting was called to order and adjourned; the outcome of any votes or other actions; and a brief synopsis of the meeting proceedings. Minutes for regular meetings and other fully constituted meetings shall be approved by the SSSC and posted on the SSSC website.

# Article IV: Membership

## Section One

**Restrictions.** The following restrictions apply to the SSSC membership:

1. Parent members must be a custodial parent or guardian of a student currently enrolled in the district. Parents may not also be employees of the district.
2. Teacher members refer to classroom teachers employed by CCISD.
3. Close relatives may not serve on the SSSC at the same time.

## Section Two

**Membership Criteria.** Membership of the SSSC will strive to reflect the geographic, ethnic, gender, disability, and economic diversity of the district. At a minimum, the SSSC shall consist of the following members, which may be expanded upon at the discretion of the Director and Assistant Superintendent:

1. The President of the Board. [Required by law]
2. One Trustee other than the President of the Board. [Required by law]
3. The Superintendent. [Required by law]
4. One emergency management representative of the City of Copperas Cove or Coryell County. [Required by law]
5. One representative of the City of Copperas Cove Police Department or Coryell County Sheriff's Office. [Required by law]
6. CCISD Personnel:
  - a. Assistant Superintendent for Operations and Support
  - b. Director of Safety and Security
  - c. Director of Health Services



- d. Director of Behavioral Health
  - e. Director of Special Education
  - f. Director of Transportation
  - g. Director of Child Nutrition
  - h. Director of Maintenance
  - i. Director of Technology
  - j. Director of Communications/Public Information Officer
  - k. Chief Financial Officer
  - l. Elementary Administrator
  - m. Junior High Administrator
  - n. High School Administrator
7. Two parents. [Required by law]
  8. Two classroom teachers. [One required by law]
  9. Two community members.

Any additional school district members attending will be ad-hoc members and not part of the quorum unless they are filling in as the department representative. No member of the committee may serve in two roles simultaneously.

### Section Three

**Term of Service.** The term of service for a member shall be for two school years. Members may serve multiple terms.

### Section Four

**Member Selection.** Except for those required by law, the Director shall be responsible for selecting individuals for service on the SSSC. The CCISD School Board will make recommendations for community members to serve on the committee.

### Section Five

**Mid-Term Vacancies.** Except for those required by law, if a member resigns or is dismissed, the Director shall fill the position if a year or more remains in the term; if less than a year remains in the term, the position may be left vacant for the remainder of the term at the discretion of the Director.

### Section Six

**Continued Operation.** Any vacated terms left unfilled shall not cause the SSSC to discontinue its operations.

### Section Seven

**Conflict of Interest.** Conflicts of interest shall include, but are not necessarily limited to, the following:

- Having a financial interest in any discussions or recommendations of the committee.



- Involvement in any litigation or procedural challenges against the district.

Any cases or possible cases of conflict of interest shall be referred to the Assistant Superintendent, who may consult with the General Counsel as necessary, for appropriate action. If a member is determined to have a conflict of interest, appropriate action may include:

- Required recusal from a particular agenda item or items.
- Required recusal from a particular meeting or meetings.
- Removal from the committee.

## Section Eight

**Code of Conduct.** The District welcomes freedom of expression and debate. However, SSSC members shall conduct themselves, in meetings and at all other times, with courtesy and respect to fellow members, district parents and students, district staff and Trustees, and members of other district advisory committees. In meetings, members must be recognized by the Director before speaking, and otherwise respect the order maintained by the Director. Unless otherwise authorized by the SSSC, members shall not speak for the SSSC; and, unless otherwise authorized by the administration, members shall not speak for the district. Members, by their comments and/or actions, shall not reflect badly on the SSSC or CCISD. Violation of this code of conduct may result in reprimand or dismissal by the Director, who may consult with the Assistant Superintendent for appropriate action.

## Section Nine

**Undue Advantage.** SSSC members shall not use their position to gain or attempt to gain an undue advantage for themselves or anyone else. Violation of this requirement may result in dismissal by the Director. (As examples, it would be considered an undue advantage if a person included his or her membership in the SSSC in the reasoning for allowing a student transfer or for allowing a student entry into a particular program; however, it would not be considered an undue advantage for a person to include SSSC membership on his or her resume.)

# Article V: Additional Administrative Support

## Section One

**Additional Support.** In addition to the responsibilities of the Director described under other Articles of these bylaws, the Director shall ensure an appropriate level of support for the SSSC, which shall include, but is not limited to:

1. Securing adequate facility arrangements and support staff for meetings.
2. Providing members with agendas and review materials as may be appropriate in advance of meetings.
3. Identifying a person to take minutes at each regular or other fully constituted meeting of the SSSC.



4. Serving as custodian of SSSC records, including the status of member terms.
5. Coordination of the SSSC website.
6. Communicating as needed with the Assistant Superintendent.

## Article VI: Subcommittees

### Section One

**Applicability.** These guidelines apply to subcommittees formed under Article III, Section Two.

### Section Two

**Formation.** The Director may form a subcommittee if the advisory committee or the administration deems a subcommittee is necessary or advisable. The Director will call for volunteers to serve on the subcommittee. To provide diverse and fresh perspectives, SSSC members who have not previously served on subcommittees are encouraged to volunteer. The Director and Assistant Superintendent may attend and take part in subcommittee meetings.

### Section Three

**Responsibility.** The Director will develop a charge for each subcommittee. The Director may establish subcommittee chair(s) or the subcommittee may select its own chair during the first meeting. The subcommittee chair(s) will:

- i. Ensure adherence to subcommittee guidelines and charges.
- ii. Develop agendas based on subcommittee input.
- iii. Convey agendas, messages, and information to the subcommittee; Pace meetings and encourage participation of all members.
- iv. Bring any problems or concerns to the Director; and
- v. Bring committee recommendations to the Director.

### Section Four

**Operations.** Subcommittees do not constitute a quorum of the SSSC and therefore do not take any formal vote or action. Subcommittees do not speak on behalf of the SSSC or the district, nor do they make any recommendations directly to the superintendent or the school board.

All subcommittee recommendations are delivered to the Director, who may add to a future SSSC agenda item and/or take other appropriate action. The Director may direct the subcommittee to accelerate, conclude, or extend its work.

### Section Five

**Meetings.** The Director will establish a date, time, and location for the initial meeting of the subcommittee. The minimum order of business for the initial meeting is:



1. Confirm the subcommittee chair(s), who will provide meeting schedules and highlights to the Director, as well as any required updates to the SSSC.
2. Review the subcommittee guidelines.
3. Review the subcommittee charge.
4. If minutes are deemed necessary, call for a volunteer to record meeting attendance and highlights (may rotate from meeting to meeting).
5. Initiate discussion of issues.
6. Agree on a schedule for subsequent meetings; and
7. Agree on next steps and by whom.

In addition to making recommendations, the subcommittee may also conduct research and provide findings or reports. However, the following steps may only be taken after requesting and receiving approval from the Director, who may consult with the Assistant Superintendent:

1. Requesting staff support or other district resources;
2. Conducting or directing school or community meetings, interviews, surveys, or field trips; or
3. Inviting non-SSSC members to meetings to provide information or input, or to take part in subcommittee meetings.



# Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary  
(Purpose/  
Objective)

Fiscal Impact

Administrative  
Recommendation

Attachments

Contact Person

E-Mail Address

## School Board Continuing Education Credit Reporting 2024

### **Board President Announcement:**

- The following board members and superintendent have completed the **Annual Team-Building:**
  - Joan Manning
  - Inez Faison
  - Mike Wilburn
  - S. Ann Davis
  - John Gallen
  - Heather Copeland
  - Jeff Gorres
  - *Superintendent Joseph Burns*
  
- The following board members have completed the 5-hour annual continuing education requirement:
  - Joan Manning – 17 - Exceeded by 12 hours
  - Inez Faison – 17 – Exceeded by 12 hours
  - Mike Wilburn – 17 – Exceeded by 12 hours
  - S. Ann Davis – 24 – Exceeded by 19 hours
  - John Gallen – 15 – Exceeded by 10 hours
  - Heather Copeland 17.5 – Exceeded by 12.5 hours
  - Jeff Gorres – 13.5 – Exceeded by 8.5 hours



# Board of Trustees

Date of Meeting

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Fiscal Impact

Administrative  
Recommendation

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Contact Person

E-Mail Address



CORYELL CENTRAL APPRAISAL DISTRICT  
705 EAST MAIN STREET  
GATESVILLE, TX 76528



August 27, 2024

Copperas Cove ISD  
Dr. Joe Burns, Superintendent  
408 S. Main Street  
Copperas Cove, TX 76522

SEP 4 '24 PM 3:38

Dear Dr. Burns,

As you may be aware, the election of members for the Board of Directors of the Coryell Central Appraisal District must be conducted this year. The following is a recap of the procedure:

- Members of the Board of Directors are appointed by vote of the taxing unit governing bodies.
- Each taxing unit entitled to vote may nominate, by resolution adopted by its governing body, one candidate for each position to be filled. You may nominate from one to five persons. The names of these nominees must be submitted to the chief appraiser ON OR BEFORE October 15, or as soon thereafter as possible.
- Before October 30, you will receive a prepared ballot listing the candidates alphabetically.
- The governing body must cast its votes by resolution and submit the resolution to the chief appraiser by December 15.
- 1182 is the number of votes your governing body may cast in the election for new board of director members for the Coryell Central Appraisal District.
- The chief appraiser shall count the votes, declare the five candidates who receive the largest cumulative vote totals and submit the results before *December 31* to the governing body of each taxing unit in the district and to the candidates.
- The governing body may cast all its votes for one candidate or may distribute their votes among any number of the candidates.



CORYELL CENTRAL APPRAISAL DISTRICT  
705 EAST MAIN STREET  
GATESVILLE, TX 76528



To be eligible to serve as a director, an individual must be a resident of the district and must have resided in the district for two years. An employee of a taxing unit that participates in the district is not eligible to serve unless that person is also a member of the governing body or is an elected official of a taxing unit that participates in the district.

Please submit your nominee(s) by resolution on or before October 15, or as soon thereafter as possible. A sample resolution is included for your review.

The present appointed members of the Board of Directors are:

Justin Carothers  
Bradi Diaz  
Inez Faison  
Andy James  
Jay Manning

If you have any questions, please contact me at (254) 865-6593 ext. 2004. Your cooperation is greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Mitch Fast", with a long horizontal flourish extending to the right.

Mitch Fast  
Chief Appraiser  
Coryell Central Appraisal District



**CORYELL CENTRAL APPRAISAL DISTRICT**  
**705 EAST MAIN STREET**  
**GATESVILLE, TX 76528**



**2025 Board of Director Election Voting Calculation**

Jurisdiction	2023	% of Total Levy	% x 1000	Total Votes
Coryell County	\$16,327,473	25.39%	254	<b>1270</b>
Copperas Cove ISD	\$15,200,412	23.64%	236	<b>1182</b>
City of Copperas Cove	\$14,233,515	22.14%	221	<b>1107</b>
Gatesville ISD	\$9,584,748	14.91%	149	<b>745</b>
City of Gatesville	\$3,371,240	5.24%	52	<b>262</b>
Central Texas College	\$2,009,709	3.13%	31	<b>156</b>
Oglesby ISD	\$947,605	1.47%	15	<b>74</b>
Jonesboro ISD	\$851,052	1.32%	13	<b>66</b>
Evant ISD	\$689,545	1.07%	11	<b>54</b>
Moody ISD	\$362,074	0.56%	6	<b>28</b>
Middle Trinity GCD	\$292,381	0.45%	5	<b>23</b>
Crawford ISD	\$127,002	0.20%	2	<b>10</b>
Evant City	\$96,299	0.15%	1	<b>7</b>
Clifton ISD	\$75,335	0.12%	1	<b>6</b>
City of McGregor	\$47,876	0.07%	1	<b>4</b>
City of Oglesby	\$49,062	0.08%	1	<b>4</b>
Lampasas ISD	\$21,802	0.03%	0	<b>2</b>
Valley Mills ISD	\$13,113	0.02%	0	<b>1</b>
<b>TOTALS</b>	<b>\$64,300,242</b>	<b>100.00%</b>	<b>1000</b>	<b>5000</b>

Votes Needed to Guarantee  
Election

5000/6

**834**



**CORYELL CENTRAL APPRAISAL DISTRICT  
705 EAST MAIN STREET  
GATESVILLE, TX 76528**



**RESOLUTION BY THE COPPERAS COVE ISD TO NOMINATE CANDIDATE(S)  
FOR APPOINTMENT TO THE BOARD OF DIRECTORS OF THE CORYELL  
CENTRAL APPRAISAL DISTRICT**

WHEREAS, pursuant to Chapter 6 of the *Texas Property Tax Code*, Copperas Cove ISD is authorized to nominate and vote on the appointment of a member or members to the Board of Directors of the Coryell Central Appraisal District (“Coryell CAD”); and

WHEREAS, pursuant to Section 6.03(g) of the *Texas Property Tax Code*, Copperas Cove ISD may nominate one candidate for each position to be filled on the board of; and

WHEREAS, the Chief Appraiser of Coryell CAD has delivered written notification to Copperas Cove ISD of its right to nominate a candidate or candidates for appointment to the board of directors and its voting entitlement; and

WHEREAS, Copperas Cove ISD has determined that it would be in the public interest to nominate the following person(s) as candidate(s) for appointment to the board of directors of the Coryell CAD,

NOW, THEREFORE, BE IT RESOLVED BY THE COPPERAS COVE ISD:

1. That the above recitals are true and correct.
2. That the Copperas Cove ISD hereby nominates the following person(s) as candidate(s) for appointment to the board of directors of the Coryell CAD:

Candidate

3. That it is officially found and determined that this meeting was open to the public as required by law, and that notice of the time, place and subject matter of this meeting has been posted in the manner required by law.

COPPERAS COVE ISD

By: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_



**CORYELL CENTRAL APPRAISAL DISTRICT  
705 EAST MAIN STREET  
GATESVILLE, TX 76528**



**RESOLUTION BY THE COPPERAS COVE ISD TO NOMINATE CANDIDATE(S)  
FOR APPOINTMENT TO THE BOARD OF DIRECTORS OF THE CORYELL  
CENTRAL APPRAISAL DISTRICT**

WHEREAS, pursuant to Chapter 6 of the *Texas Property Tax Code*, Copperas Cove ISD is authorized to nominate and vote on the appointment of a member or members to the Board of Directors of the Coryell Central Appraisal District (“Coryell CAD”); and

WHEREAS, pursuant to Section 6.03(g) of the *Texas Property Tax Code*, Copperas Cove ISD may nominate one candidate for each position to be filled on the board of; and

WHEREAS, the Chief Appraiser of Coryell CAD has delivered written notification to Copperas Cove ISD of its right to nominate a candidate or candidates for appointment to the board of directors and its voting entitlement; and

WHEREAS, Copperas Cove ISD has determined that it would be in the public interest to nominate the following person(s) as candidate(s) for appointment to the board of directors of the Coryell CAD,

NOW, THEREFORE, BE IT RESOLVED BY THE COPPERAS COVE ISD:

1. That the above recitals are true and correct.
2. That the Copperas Cove ISD hereby nominates the following person(s) as candidate(s) for appointment to the board of directors of the Coryell CAD:

Candidate

3. That it is officially found and determined that this meeting was open to the public as required by law, and that notice of the time, place and subject matter of this meeting has been posted in the manner required by law.

COPPERAS COVE ISD

By: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_



# Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary  
(Purpose/  
Objective)

Fiscal Impact

Administrative  
Recommendation

Attachments

Contact Person

E-Mail Address

Entity	Name	Operational		Grade	Total Days	Total Ineligible	Total Eligible	Refined	Percentage Of
		Cal	Days						
001	COPPERAS COVE H S	001	1	ALL	2296.0	0.0	2140.0	2140.00	93.21
		DAP	1	ALL	26.0	0.0	25.0	25.00	96.15
005	CROSSROADS H S	005	1	ALL	135.0	0.0	93.0	93.00	68.89
		DAP	1	ALL	1.0	0.0	0.0	0.00	0.00
041	COPPERAS COVE J H	041	1	ALL	847.0	0.0	806.0	806.00	95.16
		DAP	1	ALL	5.0	0.0	5.0	5.00	100.00
042	S C LEE J H	042	1	ALL	928.0	0.0	894.0	894.00	96.34
		DAP	1	ALL	4.0	0.0	4.0	4.00	100.00
101	FAIRVIEW/MISS JEWELL	101	1	ALL	502.0	0.0	473.0	473.00	94.22
102	HETTIE HALSTEAD EL	102	1	ALL	398.0	0.0	391.0	391.00	98.24
		DAP	1	ALL	3.0	0.0	3.0	3.00	100.00
104	C R CLEMENTS/HOLLIE	104	1	ALL	828.0	0.0	775.0	775.00	93.60
105	MAE STEVENS EARLY LE	105	1	ALL	167.5	2.0	156.5	156.50	94.63
		AEE	1	ALL	4.5	0.5	3.0	3.00	77.78
		MEE	1	ALL	3.0	0.0	2.5	2.50	83.33
		PEE	1	ALL	3.0	0.5	2.5	2.50	100.00
106	MARTIN WALKER EL	106	1	ALL	384.0	0.0	368.0	368.00	95.83
107	J L WILLIAMS/LOVETT	107	1	ALL	689.0	0.0	669.0	669.00	97.10
110	HOUSE CREEK EL	110	1	ALL	585.0	0.0	565.0	565.00	96.58
REPORT TOTALS:					7809.0	3.0	7375.5	7375.50	94.49

\*\*\*\*\* End of report \*\*\*\*\*

Entity	Name	Operational		Grade	Total Days	Total Ineligible	Total Eligible	Refined	Percentage Of
		Cal	Days						
001	COPPERAS COVE H S	001	1	ALL	2247.0	0.0	1990.0	1990.00	88.56
		DAP	1	ALL	20.0	0.0	17.0	17.00	85.00
005	CROSSROADS H S	005	1	ALL	125.0	0.0	100.0	100.00	80.00
		DAP	1	ALL	2.0	0.0	2.0	2.00	100.00
041	COPPERAS COVE J H	041	1	ALL	813.0	0.0	751.0	751.00	92.37
042	<u>S C LEE J H</u>	042	1	ALL	933.0	0.0	759.0	759.00	81.35
		DAP	1	ALL	3.0	0.0	3.0	3.00	100.00
101	FAIRVIEW/MISS JEWELL	101	1	ALL	482.0	0.0	447.0	447.00	92.74
102	HETTIE HALSTEAD EL	102	1	ALL	394.0	0.0	369.0	369.00	93.65
		DAP	1	ALL	2.0	0.0	2.0	2.00	100.00
104	C R CLEMENTS/HOLLIE	104	1	ALL	852.0	0.0	778.0	778.00	91.31
105	MAE STEVENS EARLY LE	105	1	ALL	144.0	0.0	125.0	125.00	86.81
		PEE	1	ALL	1.5	0.0	1.0	1.00	66.67
106	MARTIN WALKER EL	106	1	ALL	355.0	0.0	339.0	339.00	95.49
107	<u>J L WILLIAMS/LOVETT</u>	107	1	ALL	641.0	0.0	522.0	522.00	81.44
110	HOUSE CREEK EL	110	1	ALL	621.0	0.0	586.0	586.00	94.36
REPORT TOTALS:					7635.5	0.0	6791.0	6791.00	88.94

\*\*\*\*\* End of report \*\*\*\*\*



# Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary  
(Purpose/  
Objective)

Fiscal Impact

Administrative  
Recommendation

Attachments

Contact Person

E-Mail Address

**THE BOARD OF TRUSTEES OF THE  
COPPERAS COVE INDEPENDENT SCHOOL DISTRICT**

**October 08, 2024**

**RESOLUTION**

**WHEREAS**, the Board of Trustees (“Board”) wishes to reward Copperas Cove ISD (the “District”) employees for continued loyalty and service provided to the District; and

**WHEREAS**, the Board will provide a one-time retention incentive to be paid to all individuals employed with the District before September 1, 2024 and who remain employed as of December 20, 2024, in the amount of \$750.00 for regular part-time employees and \$1,500.00 for regular full-time employees; and

**WHEREAS**, an employee employed after September 1, 2024 will be paid a prorated amount per attached addendum; and

**WHEREAS**, a public school purpose will be served by the payment of a one-time retention incentive to District employees, in order to demonstrate support of its employees, enhance employee morale and support the continued retention of employees; and

**Now therefore it be resolved by the Board that:**

1. The Board authorizes the payment of a one-time retention incentive to each individual employed with the District as of December 20, 2024, as compensation for continued service to the District; and
2. Any employee who is on involuntary administrative leave or suspension as of December 20, 2024 shall not be eligible for the retention incentive; and
3. The Board finds that a public purpose and a benefit to the Copperas Cove ISD exists in the payment of this one-time retention incentive; and
4. The Superintendent shall exercise final authority and discretion in determining which employees are eligible for this retention incentive, and shall take any and all actions necessary to fulfill the intent and purpose of this Resolution.

Adopted by the vote of the majority of members of the Board of Trustees of the Copperas Cove ISD present and voting at an open meeting of the Board on the 8th day of October, 2024, at which a quorum was present:

BY: \_\_\_\_\_  
Mrs. Joan Manning, Board President

BY: \_\_\_\_\_  
Mr. Mike Wilburn, Board Secretary

**THE BOARD OF TRUSTEES OF THE  
COPPERAS COVE INDEPENDENT SCHOOL DISTRICT**

**October 8, 2024**

**ADDENDUM**

**One-Time Retention Incentive Payment**

**Definitions:**

- Regular Part Time Employee – an employee who works at least three (3) hours per day but less than five (5) hours a day and whose salary is annualized.
- Regular Full Time Employee – an employee who works at least five (5) hours per day and whose salary is annualized.

**One-Time Incentive Proration will be as follows:**

- If employment commenced during the month of September 2024 (R P/T - \$562.50) (R F/T - \$1,150)
- If employment commenced during the month of October 2024 (R P/T - \$375) (R F/T - \$750)
- If employment commenced during the month of November 2024 (R P/T - \$187.50) (RF/T - \$375)
- If employed during the month of December, 2024 (No Incentive Paid)

BY: \_\_\_\_\_

Mrs. Joan Manning, Board President

BY: \_\_\_\_\_

Mr. Mike Wilburn, Board Secretary



# Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary  
(Purpose/  
Objective)

Fiscal Impact

Administrative  
Recommendation

Attachments

Contact Person

E-Mail Address





# Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary  
(Purpose/  
Objective)

Fiscal Impact

Administrative  
Recommendation

Attachments

Contact Person

E-Mail Address

**COPPERAS COVE INDEPENDENT SCHOOL DISTRICT**

**GENERAL FUND**

Statement of Revenues, Expenditures and Changes in Fund Balance  
August 31, 2024

	CURRENT YEAR 2023 - 2024				PRIOR YEAR 2022 - 2023			
	Original Budget	Amended Budget	Actual	Percent of Amended Budget	Original Budget	Final Budget	Actual	Percent of Final Budget
<b>REVENUES</b>								
Property Tax Collection (including delinquencies)	\$ 15,488,000	\$ 15,488,000	\$ 14,577,775	94.12%	\$ 18,671,332	\$ 18,671,332	\$ 18,394,682	98.52%
Other Local and Intermediate Sources	\$ 1,535,000	\$ 1,535,000	\$ 4,476,427	291.62%	\$ 370,000	\$ 2,882,214	\$ 2,242,412	77.80%
	\$ 65,068,809	\$ 65,068,809	\$ 67,157,216	103.21%	\$ 57,716,082	\$ 61,243,953	\$ 60,341,840	98.53%
Federal Program Revenues*	\$ 1,500,000	\$ 1,500,000	\$ 15,096,048	1006.40%	\$ 1,300,000	\$ 8,793,140	\$ 11,582,242	131.72%
	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
Other Financing Sources	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
<i>*Received Impact Aid Payments of \$5,138,158 and \$4,597,663 on 9-9-2023 and 11-13-23, respectively</i>								
<b>Total Revenues</b>	<b>\$ 83,591,809</b>	<b>\$ 83,591,809</b>	<b>\$ 101,307,466</b>	<b>121.19%</b>	<b>\$ 78,057,414</b>	<b>\$ 91,590,639</b>	<b>\$ 92,561,176</b>	<b>101.06%</b>
<b>EXPENDITURES</b>								
11 - Instructional	\$ 54,966,456	\$ 55,046,955	\$ 52,945,131	96.18%	\$ 48,789,637	\$ 51,523,073	\$ 50,689,867	98.38%
12 - Instructional Resources and Media Services	\$ 1,217,636	\$ 1,217,636	\$ 1,255,813	103.14%	\$ 1,165,679	\$ 1,220,839	\$ 1,214,046	99.44%
13 - Curriculum and Instructional Staff Developmer	\$ 346,277	\$ 348,277	\$ 324,098	93.06%	\$ 376,538	\$ 472,021	\$ 436,980	92.58%
21 - Instructional Leadership	\$ 2,030,645	\$ 2,030,645	\$ 2,017,714	99.36%	\$ 2,130,908	\$ 2,164,457	\$ 2,124,867	98.17%
23 - School Leadership	\$ 4,318,735	\$ 4,315,735	\$ 4,237,883	98.20%	\$ 4,301,552	\$ 4,301,552	\$ 4,225,895	98.24%
31 - Guidance, Counseling and Evaluation Service:	\$ 2,819,063	\$ 2,820,063	\$ 2,766,898	98.11%	\$ 2,392,981	\$ 2,960,825	\$ 2,939,100	99.27%
32 - Social Work Services	\$ 273,095	\$ 273,095	\$ 272,945	99.94%	\$ 261,711	\$ 262,711	\$ 259,537	98.79%
33 - Health Services	\$ 763,250	\$ 763,250	\$ 801,903	105.06%	\$ 711,440	\$ 738,258	\$ 731,291	99.06%
34 - Student (Pupil) Transportation	\$ 3,418,401	\$ 3,418,401	\$ 3,764,874	110.14%	\$ 3,162,333	\$ 3,730,575	\$ 3,527,895	94.57%
35 - Food Service	\$ 30,000	\$ 30,000	\$ 60,873	202.91%	\$ 30,000	\$ 110,000	\$ 74,003	67.28%
36 - Cocurricular/Extracurricular Activities	\$ 2,810,372	\$ 2,809,872	\$ 2,819,952	100.36%	\$ 2,837,065	\$ 2,949,954	\$ 2,968,218	100.62%
41 - General Administration	\$ 2,598,669	\$ 2,598,669	\$ 2,475,325	95.25%	\$ 2,365,432	\$ 2,378,387	\$ 2,299,626	96.69%
51 - Plant Maintenance and Operations	\$ 9,269,304	\$ 9,269,304	\$ 9,267,708	99.98%	\$ 7,893,065	\$ 10,475,992	\$ 10,005,901	95.51%
52 - Security and Monitoring Services	\$ 1,749,569	\$ 1,749,570	\$ 1,661,275	94.95%	\$ 654,234	\$ 1,076,862	\$ 997,408	92.62%
53 - Data Processing Services	\$ 3,192,363	\$ 3,112,363	\$ 3,017,132	96.94%	\$ 2,919,035	\$ 3,007,677	\$ 3,358,555	111.67%
61 - Community Services	\$ 10,300	\$ 10,300	\$ -	-	\$ 10,300	\$ 10,300	\$ 189	1.84%
81 - Facilities Acquisition and Construction			\$ 14,562		\$ 250,000	\$ 451,637	\$ 214,432	47.48%
99 - Other Intergovernmental Charges	\$ 362,600	\$ 362,600	\$ 391,486	107.97%	\$ 335,000	\$ 377,278	\$ 352,278	93.37%
Other Financing Uses	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ 558,306	
<b>Total Expenditures</b>	<b>\$ 90,176,735</b>	<b>\$ 90,176,735</b>	<b>\$ 88,095,572</b>	<b>97.69%</b>	<b>\$ 80,586,910</b>	<b>\$ 88,212,398</b>	<b>\$ 86,978,393</b>	<b>98.60%</b>
<b>Excess (Deficiency) of Revenues Over Expenditure</b>	<b>\$ (6,584,926)</b>	<b>\$ (6,584,926)</b>	<b>\$ 13,211,894</b>		<b>\$ (2,529,496)</b>	<b>\$ 3,378,241</b>	<b>\$ 5,582,784</b>	

**COPPERAS COVE INDEPENDENT SCHOOL DISTRICT**  
**DEBT SERVICE FUND**  
Statement of Revenues, Expenditures and Changes in Fund Balance  
August 31, 2024

	CURRENT YEAR 2023 - 2024				PRIOR YEAR 2022 - 2023			
	Original Budget	Amended Budget	Actual	Percent of Amended Budget	Original Budget	Final Budget	Actual	Percent of Final Budget
<b>REVENUES</b>								
Property Tax Collection (including delinquencies)	\$ 1,590,065	\$ 1,590,065	\$ 1,471,648	92.55%	\$ 1,361,048	\$ 1,361,048	\$ 1,488,025	109.33%
Other Local and Intermediate Sources			\$ 93,936				\$ 72,320	
State Program Revenues	\$ 475,655	\$ 475,655	\$ 365,537	76.85%	\$ 549,052	\$ 549,052	\$ 501,537	91.35%
	\$ -		\$ -			\$ -		
Other Financing Sources	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
<b>Total Revenues</b>	<b>\$ 2,065,720</b>	<b>\$ 2,065,720</b>	<b>\$ 1,931,121</b>	<b>93.48%</b>	<b>\$ 1,910,100</b>	<b>\$ 1,910,100</b>	<b>\$ 2,061,881</b>	<b>107.95%</b>
<b>EXPENDITURES</b>								
71 - Debt Service	\$ 1,852,000	\$ 1,852,000	\$ 1,852,250	100.01%	\$ 1,852,850	\$ 1,852,850	\$ 1,852,850	100.00%
Other Financing Uses	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
<b>Total Expenditures</b>	<b>\$ 1,852,000</b>	<b>\$ 1,852,000</b>	<b>\$ 1,852,250</b>	<b>100.01%</b>	<b>\$ 1,852,850</b>	<b>\$ 1,852,850</b>	<b>\$ 1,852,850</b>	<b>100.00%</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$ 213,720</b>	<b>\$ 213,720</b>	<b>\$ 78,871</b>		<b>\$ 57,250</b>	<b>\$ 57,250</b>	<b>\$ 209,031</b>	

**COPPERAS COVE INDEPENDENT SCHOOL DISTRICT**  
**FOOD SERVICE FUND**  
Statement of Revenues, Expenditures and Changes in Fund Balance  
August 31, 2024

	CURRENT YEAR 2023 - 2024				PRIOR YEAR 2022 - 2023			
	Original Budget	Amended Budget	Actual	Percent of Amended Budget	Original Budget	Final Budget	Actual	Percent of Final Budget
<b>REVENUES</b>								
Local and Intermediate Sources	\$ 549,100	\$ 549,100	\$ 726,240	132.26%	\$ 180,800	\$ 180,800	\$ 740,036	409.31%
State Program Revenues*	\$ 41,370	\$ 380,892	\$ 448,552	117.76%	\$ 41,500	\$ 361,695	\$ 381,246	105.41%
Federal Program Revenues	\$ 4,259,451	\$ 4,259,451	\$ 2,913,554	68.40%	\$ 4,327,777	\$ 4,327,777	\$ 3,691,750	85.30%
Other Sources								
<b>Total Revenues</b>	<b>\$ 4,849,921</b>	<b>\$ 5,189,443</b>	<b>\$ 4,088,346</b>	<b>78.78%</b>	<b>\$ 4,550,077</b>	<b>\$ 4,870,272</b>	<b>\$ 4,813,032</b>	<b>98.82%</b>
<b>EXPENDITURES</b>								
35 - Food Service	\$ 4,824,921	\$ 5,189,443	\$ 4,652,392	89.65%	\$ 4,530,077	\$ 4,850,272	\$ 4,672,794	96.34%
51 - Plant Maintenance and Operations					\$ -			
52 - Security and Monitoring	\$ 25,000				\$ 20,000	\$ 20,000		
81 - Plant Maintenance and Operations					\$ -			
<b>Total Expenditures</b>	<b>\$ 4,849,921</b>	<b>\$ 5,189,443</b>	<b>\$ 4,652,392</b>	<b>89.65%</b>	<b>\$ 4,550,077</b>	<b>\$ 4,870,272</b>	<b>\$ 4,672,794</b>	<b>95.95%</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (564,045)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 140,238</b>	

Copperas Cove ISD  
Quarterly Investment Report  
Quarter: 06/01/2024 to  
08/31/2024

The District’s cash and investment balances for the three-month period of June 1, 2024 through August 31, 2024, reflect the investment objectives and guidelines expressed in the District’s Investment Policy. District investments include:

- long term securities
- temporary investments held by TASB Lone Star Investment Pool
- temporary investments held by the Texas Local Government Investment Pool (TexPool)

The following is a summary of the District’s cash and temporary investment position by fund group on August 31, 2024. These funds are liquid and available immediately, subject to outstanding obligations.

	Cash	Investments	Total
General & Special Funds	\$ 10,273,471.67	\$ 69,695,097.17	\$ 79,968,568.84
Child Nutrition Services Fund	\$ 70,954.29	\$ 1,270,591.10	\$ 1,341,545.39
Debt Service Fund	\$ 2,826.10	\$ 1,590,425.37	\$ 1,593,251.47
Insurance Fund	\$ 5,296.32	\$ 485,721.78	\$ 491,018.10
Capital Projects Fund	\$ 105,614.22	\$ 1,319.90	\$ 106,934.12
	\$ 10,458,162.60	\$ 73,043,155.32	\$ 83,501,317.92

Investment Securities

Per CCISD’s legal and local investment policy, an investment is authorized in several different instruments. Currently, the District has investments in federal agencies and municipal bonds. These funds are semi-liquid; they become available upon maturity, or when called or sold. The following table lists the investment bonds owned by CCISD as of August 31, 2024.

Bond Investment	Interest Rate	Date Purchased	Maturity Date	Par Value	Cost(Units)	Market Value	Annual Interest
FFCB NOTE	4.75	11/1/2011	1/16/2029	\$398,000.00	\$398,000.00	\$413,307.08	\$ 18,905.00
FFCB NOTE	3.875	11/1/2011	11/26/2024	\$1,164,000.00	\$1,164,000.00	\$1,160,682.60	\$ 45,105.00
FFCB NOTE	4.3	11/1/2011	11/24/2028	\$948,000.00	\$948,000.00	\$966,154.20	\$ 40,764.00
FFCB NOTE	3.5	11/1/2011	9/29/2025	\$504,000.00	\$504,000.00	\$499,171.68	\$ 17,640.00
FFCB NOTE	4.93	11/1/2011	2/1/2028	\$236,000.00	\$236,000.00	\$244,524.32	\$ 11,634.00
FFCB NOTE	4	11/1/2011	6/15/2027	\$69,000.00	\$69,000.00	\$69,328.44	\$ 2,760.00
FHLB NOTE	5	11/1/2011	9/28/2029	\$230,000.00	\$230,000.00	\$242,847.80	\$ 11,500.00
FNMA NOTE	2.125	5/16/2016	4/24/2026	\$2,000,000.00	\$2,000,000.00	\$1,940,480.00	\$ 42,500.00
FNMA	1.875	10/6/2016	9/24/2026	\$500,000.00	\$500,000.00	\$479,780.00	\$ 9,375.00
FNMA NOTE	2.25	4/1/2015	10/30/2024	\$1,000,000.00	\$1,000,000.00	\$995,250.00	\$ 22,500.00
			TOTAL	\$7,049,000.00	\$7,049,000.00	\$7,011,526.12	\$ 222,683.00

Interest

The following table depicts the interest earned by each investment category. The District's total interest earnings from investments were \$1,100,347.34 for the June 1, 2024 through August 31, 2024 quarter.

Interest Earned for the Quarter Ending August 31, 2024				
	Jun-24	Jul-24	Aug-24	Total
Checking	\$ 846.80	\$ 656.64	\$ 414.94	\$ 1,918.38
Lone Star	\$ 320,817.06	\$ 337,020.05	\$ 335,042.11	\$ 992,879.22
TexPool	\$ 167.26	\$ 173.67	\$ 173.85	\$ 514.78
Securities	\$ 29,796.66	\$ 37,213.45	\$ 38,024.85	\$ 105,034.96
Total	\$ 351,627.78	\$ 375,063.81	\$ 373,655.75	\$ 1,100,347.34

Portfolio Composition as of August 31, 2024:

Entity	Amount	% of total
Bancorp South	\$ 10,458,162.60	11.55%
Lone Star Investment Pool	\$ 73,004,343.68	80.66%
TexPool Investment Pool	\$ 38,811.64	0.04%
Security (Market Value)	\$ 7,011,526.12	7.75%
Total	\$ 90,512,844.04	100.00%

## Compliance Certification

As the one of the District's investment officers, I hereby certify that this quarterly Investment Report represents the investment position of the District as of August 31, 2024, and that all investments were purchased in compliance with the Board approved Investment Policy.

*Cliff Heath*

Cliff Heath

Chief Financial Officer



# Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary  
(Purpose/  
Objective)

Fiscal Impact

Administrative  
Recommendation

Attachments

Contact Person

E-Mail Address



## 9/5/2024 Count of Home Languages by Campus

Count of Other ID	Grade																Grand Total
Row Labels	01	02	03	04	05	06	07	08	09	10	11	12	KG	P4	Grand Total		
<b>CPE</b>	27	27	24	25	24									21	148		
ENGLISH	3	2	2	5	5										17		
FRENCH														1	1		
GERMAN		1													1		
GUJARATI			1												1		
NEPALI														2	2		
OTHER LANGUAGES	1	1	1	1	1									1	6		
PILIPINO				1											1		
RUSSIAN	1														1		
SAMOAN														1	1		
SPANISH	22	23	19	18	18									16	116		
VIETNAMESE			1												1		
<b>MSELA</b>														30	30		
AKAN														1	1		
GERMAN														1	1		
KOREAN														1	1		
SPANISH														26	26		
VIETNAMESE														1	1		
<b>MWE</b>	2	3	4	4	2									1	16		
ALBANIAN, GHEG	1														1		
ALBANIAN, TOSK			1												1		
CAMBODIAN				1											1		
GREEK		1													1		
KOREAN	1														1		
SPANISH		2	2	3	2									1	10		
VIETNAMESE			1												1		
<b>WLE</b>	1	6	6	7	6									2	28		
AMERICAN SIGN LANGUAGE (ASL)			1	1											2		
CHAMORRO				1											1		
FRENCH			1		1										2		
OTHER LANGUAGES		3	2	2	3									1	11		
PILIPINO				1											1		
SPANISH	1	2	2	2	2									1	10		
VIETNAMESE		1													1		
<b>HCE</b>	2	4	5	2	4									6	23		
ARABIC														1	1		
GERMAN					1										1		
OTHER LANGUAGES		2			1									1	4		
SPANISH	1	2	5	2	2									4	16		
URDU	1														1		
<b>Grand Total</b>	<b>35</b>	<b>46</b>	<b>44</b>	<b>48</b>	<b>41</b>	<b>32</b>	<b>41</b>	<b>36</b>	<b>38</b>	<b>34</b>	<b>41</b>	<b>26</b>	<b>33</b>	<b>30</b>	<b>525</b>		

**CCISD 24-25**

Akan
Albanian, Gheg
Albanian, Tosk
Amharic
Arabic
ASL (American Sign Language)
Cambodian
Cebuano
Chamorro
Croatian
English
French
German
Greek
Gujarati
Guyanese
Haitian Creole
Korean
<b>*Kosraean (Other Language)-41</b>
Mandarin
Marshallese (Other Language)
Micronesia (Other Language)
Mongolian (Other Language)
Navajo
Nepali
Palawan (Other Language)
<b>*Pilipino-Tagalog-8</b>
Pohnpei (Other Language)
Russian
Samoan
<b>*Spanish-388</b>
Swahili
Twi (Other Language)
Urdu
Vietnamese
Vietnamese
<b>TOTAL: 35</b>
<b>*Top 3 Languages in CCISD</b>

**CCISD 23-24**

Arabic
Akan
Albanian, Gheg
Albanian, Tosk
Amharic
ASL (American Sign Language)
Cambodian
Cebuano
Chamorro
Croatian
Czech
English
French
<b>*German-16</b>
Greek
Gujarati
Guyanese
Haitian-Creole
Korean
<b>*Kosraean (Other Language)-55</b>
Liberian (Other Language)
Mandarin
Marshallese (Other Language)
Micronesia (Other Language)-11
Mwoakilese (Other Language)
Nepali
Palawan (Other Language)
Pilipino/Tagalog-11
Pohnpei (Other Language)
Portuguese
Russian
Samoan
<b>*Spanish-408</b>
Swahili
Thai
Urdu
Vietnamese
Yoruba
<b>TOTAL: 38</b>
<b>*Top 3 Languages in CCISD</b>

## CCISD 22-23

Arabic
Akan
Albanian, Gheg
Albanian, Tosk
Amharic
ASL (American Sign Language)
Cambodian
Cebuano
Chamorro
Chinese
Croatian
French (added after 10/15/2022)
<b>*German-14</b>
Greek
Gujarati
Guyanese
Haitian-Creole
Hebrew
Italian (added on 12/2/22)
Korean-6
<b>*Kosrae (Other Language)-56</b>
Krio
Mandarin
Marshallese (Other Language)
Micro-Indonesia (Other Language)
Micronesia (Other Language)
Mokilese (Other Language)
Pilipino-12
Pohnpei (Other Language)
Samoan-6
<b>*Spanish-368</b>
Swahili
Urdu
Vietnamese
<b>TOTAL: 34</b>
<b>*Top 3 Languages in CCISD</b>



# October 2024

October 2024							November 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 29	30	Oct 1 5:30pm 6:30pm NAHS Inductions (Lea Ledger Auditorium (400 S 25th) 6:30pm 7:00pm Volleyball vs. Shoemaker (Home)	2 12:00pm 1:00pm Coffee with the Coach (CCISD Boardroom)	3	4 6:30pm 7:00pm Volleyball vs. Bryan (Away) 7:30pm 8:00pm Football vs. Bryan (Away)	5 2:00pm 2:30pm US Bands Hill Country Marching Cones School (Pieper High School (1400 Kinder Plwy, 30-A-11011n-x
6	7 12:00pm 3:30pm SB Workshop Meeting (Boardroom)	8 6:30pm 7:00pm Volleyball vs. Temple (Away) 6:30pm 8:00pm School Board Meeting (CCISD Board Room)	9	10 7:00pm 8:30pm Choir Fall Concert - Lea Ledger/Cllir Room - CCIS Calendar	11 6:00pm 7:00pm Bluegrass & Barbecue (Ogletree Gap Park)	12
13	14	15 6:30pm 7:00pm Volleyball vs. Midway (Home)	16 12:00pm 1:00pm Coffee with the Coach (CCISD Boardroom) - Board Calendar	17	18 5:30pm 6:30pm SC Lee JHS Fall Concert (Lea) 6:30pm 7:00pm Volleyball 6:30pm 7:30pm CCIS 7:30pm 8:00pm Football	19 UIL Region Marching Contest (Midway)
20	21 Karen Harrison and Inez Harrison's 11th Day	22 6:30pm 7:00pm Volleyball vs. Killeen (Away)	23 12:00pm 1:00pm Coffee with the Coach (CCISD Boardroom)	24	25 6:30pm 7:00pm Volleyball vs. Shoemaker (Away) 7:30pm 8:00pm Football vs. Shoemaker (Away)	26 Girls Basketball vs. Marble Falls (time TBA) (Away)
27	28	29 6:30pm 7:00pm Volleyball vs. Bryan (Home)	30 12:00pm 1:00pm Coffee with the Coach (CCISD Boardroom)	31	Nov 1	2

# November 2024

November 2024							December 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 27	28	29	30	31	Nov 1 6:15pm 6:30pm Girls Basketball vs. Waco Connally (Away) 7:30pm 8:00pm Football vs. Temple (Home)	2 Boys Basketball vs. ... (Series) ... L/L Area D Marching Contest (location and ...)
3	4	5 Boys Basketball vs. Stony Point (Scrimmage) time ... 6:30pm 6:15pm Girls Basketball vs. Belton	6 12:00pm 1:00pm Coffee with the Coach (CCISD Boardroom) - Board ...	7 7:00pm 7:30pm Football vs. Waco Midway (Away)	8 Girls Basketball - Rouse Tournament (time TBA) (Away)	9 1:00pm 1:15pm Boys Basketball vs. Liberty Hill (Away)
10	11	12 2024 OASIS Conference (Hilver Spirit Casino Resort (8330 Riverside Pkwy, Tulsa, OK 74137)) 7:00pm 7:50pm Girls Basketball vs. Westwood (Home Game)	13 12:00pm 1:00pm Coffee with the Coach (CCISD Boardroom) - Board ...	14 7:00pm 9:30pm CCHS Concert with Hdghts Band (Lea Ledger Auditorium) (100 South ...)	15 6:00pm 6:15pm Girls Basketball vs. Newman Smith (Home Game)	16 4:00pm 5:00pm CCJHS & SC Lee JHS II-Region Band Concert
17	18 12:00pm 3:30pm SB Workshop (Boardroom) 1:30pm 2:30pm Special Meeting (Boardroom)	19 6:15pm 6:30pm Girls Basketball vs. Burnet 6:30pm 8:30pm SB Regular Meeting 7:00pm 7:30pm Boys Basketball	20	21 Boys Basketball - Corpus Christi Tourney (time TBA) (Corpus Christi, TX) (Away)	22	23
24	25 1:00pm 1:30pm Boys Basketball vs. Limpasas (Away)	26 Boys Basketball vs. Waco (time TBA) (Home Game) 12:30pm 12:45pm Girls Basketball vs. Waco	27	28	29	30

# December 2024

December 2024							January 2025						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 1	2	3 10:00am 4:00pm Special Meeting (Boardroom) 6:30pm 6:45pm Girls Basketball vs. Ellison (Away)	4	5 10:00am 5:00pm Special Meeting (Boardroom)	6 7:00pm 7:15pm Girls Basketball vs. Lake (Away)	7
8	9 Happy Birthday - Dr. Burns! 12:00pm 3:30pm SB Workshop Board 6:00pm 7:00pm CCJHS -	10 12:00pm 2:00pm Special Meeting (Boardroom) 6:00pm 7:00pm SC Lee 6:30pm 8:00pm School 7:00pm 7:15pm Girls	11 12:00pm 2:00pm Special Meeting (Boardroom) 3:00pm 4:30pm Copy: Quarterly Summit Meeting (1:lostctrl-b;t-Hie	12 Boys Basketball - Marble Falls Tourney (time TBA) (Away) 12:00pm 2:00pm Special Meeting (Boardroom) 6:00pm 8:30pm CCHS Band Concert (Lea	13 7:00pm 7:30pm Girls Basketball vs. Bryan (Away)	14 Jeff Gorres BD - Happy Birthday!
15	16	17 6:00pm 8:00pm Special Meeting (Boardroom) 7:00pm 7:30pm Boys Basketball vs. Temple 7:00pm 7:15pm Girls	18	19 6:00pm 7:00pm Military Affairs Dinner (Copperas Cove (1206 W Avenue B Copperas Cove, TX 76522))	20 5:00pm 5:15pm Boys Basketball vs. Belton (Away)	21
22	23	24	25	26	27 Boys Basketball - Glenn Tournament (time TBA) (Away) Girls Basketball - Glenn Tournament (time TBA) (Away)	28 Heather Copeland BD - Happy Birthday!
29	30	31	Jan 1, 25	2	3	4