

Public Notice of Workshop Meeting

The Board of Trustees Copperas Cove Independent School District

A Workshop Meeting of the Board of Trustees of Copperas Cove Independent School District will be held Monday, June 10, 2024, beginning at 12:00 PM in the CCISD Board Room, 408 S. Main St., Copperas Cove, TX 76522.

If, during the course of the meeting, the Board may lawfully conduct a closed meeting as to all or part of any item on the agenda, then, in accordance with applicable law, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). The Board shall not conduct a closed meeting unless a quorum of the Board first convenes in an open meeting for which proper notice has been given. Before any closed meeting is conducted, the presiding officer will publicly identify the section or sections of the Open Meetings Act or other applicable law authorizing the closed meeting. All final votes, actions, or decisions regarding any matter deliberated in a closed meeting shall only be taken in open meeting for which proper notice has been given. [See BEC(LEGAL)]

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Call to Order
2. Consent Agenda
 - A. Board of Trustees Meeting Minutes
 1. Workshop Meeting Minutes May 13, 2024
 2. Regular Meeting Minutes May 14, 2024
 - B. Personnel
 1. New Hires
 2. Renew Professional Staff Contracts
 - C. Purchase of Items Exceeding \$25,000
 1. Purchase of 34 Interactive Panels to be used at Copperas Cove High School, Copperas Cove Junior High School, S.C. Lee Junior High School (TASB BuyBoard Contract #661-22 - \$84,500.00 - ESSER III Funds)
 2. Carnegie Mathematics Curriculum for Geometry and Algebra 2 at CCHS (TIPS #220105 - \$58,766.15 - Budgeted Funds)
 - D. Budget Amendment(s)
3. Consider and Discuss Legal Services Contracts for the 2024-2025 School Year
4. Consider and Discuss Agreements with Tarleton State University for the 2024-2025 School Year

5. Consider and Discuss the CCISD Credit by Exam (CBE) and Exam for Acceleration (EA) List of Tests for Both Acceleration and/or Credit Recovery Purposes
6. Consider and Discuss the 2024-2025 Impact Aid Travel
7. Consider and Discuss the Installation of Security Fencing on Campuses
8. Consider and Discuss to Increase the District's Employee Health Contribution
9. Consider and Discuss Replacing the Fire Panel and Fire Alarm System at S.C. Lee Junior High School (Firetrol Protection Systems - TASB BuyBoard Contract #574-18 - \$173,900.00 - Fund Balance)
10. Consider and Discuss the Employment of a Campus Principal for Copperas Cove High School
11. Consider and Discuss to Adopt a Board Policy for Naming Facilities - CW (LOCAL)
12. Consider and Discuss Superintendent's Performance Evaluation (Formative)
13. Report Items
 - A. Resignations (Written Only)
 - B. Monthly/Quarterly Financial Report (Written Only)
 - C. 2024- 2025 Preliminary Budget Report
 - D. Presentation - Capturing Kids' Hearts Implementation Update
14. Information Items
 - A. Board of Trustees Calendar
 - B. Proposed Board Meeting Dates for 2024-2025
15. Adjourn

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on: Friday, June 7, 2024 at 12:00p.m.

For the Board of Trustees



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address

Minutes of Workshop Meeting

The Board of Trustees Copperas Cove Independent School District

A Workshop Meeting of the Board of Trustees of Copperas Cove Independent School District was held Monday, May 13, 2024, beginning at 12:00 PM in the CCISD Board Room, 408 S. Main St., Copperas Cove, TX 76522.

Members Present: *Joan Manning, Inez Faison, Mike Wilburn, S. Ann Davis, John Gallen, Heather Copeland, and Jeff Gorres*

Staff Present: *Dr. Joe Burns, Amanda Crawley, Tracie Phillips, Kurtis Quillin, Clifton Heath, Maron Samuel, and Monica Hall*

1. Call to Order

The Meeting was called to order at 12:03 p.m.

2. Consider and Discuss Consent Agenda

A. Board of Trustees Meeting Minutes

1. Workshop Meeting - April 15, 2024
2. Team of Eight Training - April 15, 2024
3. Regular Meeting - April 16, 2024

B. Personnel

1. New Hires 2023-2024 and 2024-2025 School Year

C. Purchase of Item(s) Exceeding \$25,000

1. Purchase of 26 New Desktop Computers for the CTE Graphic Design Lab at Copperas Cove High School (TX DIR-TSO-3763 - \$34,554.00 - Budgeted Funds)
2. Memorandum of Agreement (MOU) with the Education Service Center Region 12 to Provide LASO Cycle 2 Support Services (Contracted Svcs. - Pro Dev - \$400,500.00 - LASO Grant Funds)
3. Contract with Education Elements (\$117,600.00 - LASO Grant Funds)
4. Student Accident Insurance Program (AIG - \$48,900 - Budgeted Funds)
5. Fixed Asset Annual Update (RCI - BuyBoard #716-23 - \$32,000 - Budgeted Funds)
6. Red Rover Technologies LLC - District Wide Subscriptions for Time and Absence Management and Substitute Software - (\$49,950.00 - Budgeted Funds)
7. Renewal of Capturing Kids' Hearts for Secondary Campus Staff (TIPS 210301 May '24 - \$141,250.00 - Budgeted Funds)
8. Friends on the Block Bundle with Professional Development for Special Education (Preferred Vendor - \$44,150.00 - Budgeted Funds)
9. Sharon Wells Math Curriculum and Training for Grades 3-5 (RFP 217301 - \$40,608.00 - Budgeted Funds)
10. Studies Weekly Social Studies Curriculum for Grades K-5 (RFP 13.21 JUN'2024 - \$36,792.00 - Budgeted Funds)

11. Purchase Testing Materials from Western Psychological Services for Special Education (Central Texas Purchasing Alliance - \$75,000.00 Budgeted Funds)
 12. Outdoors Tomorrow Foundation Archery Equipment for Elementary Campuses (Reg 19 24-7474 Dec'24 - \$32,975.00 TCLAS Grant Funds)
 13. NWEA MAP Growth K-12 & MAP Growth Science (CP 22/038SG-26 - \$78,391.75 - Budgeted Funds)
 14. Progress Learning for Grades K-8 - 1 Year (BB#661-22 Exp.12-31-24 - \$45,335.60 - Budgeted Funds)
 15. Purchase of Specially Designed Education Services for Special Education (RFP 21-7406 JUN'24 - \$44,702.50 - Budgeted Funds)
- D. Budget Amendment(s)
1. Budget Amendment to the 2023-24 Fiscal Year Fund 199 Operating Budget
 2. Budget Amendment to the 2023-24 Fiscal Year Fund 240 Operating Budget
 3. Consider and Discuss Authorizing the Superintendent to Execute Professional Contracts During the Months of June, July, and August 2024
The last day for teaching staff to resign their current position is forty-five days prior to the start of instruction. In order for prospective employees to accept an offer from CCISD, the district needs to be in a position to offer and execute the contract with a new employee prior to that deadline. Therefore, the district is seeking Board authorization to permit the superintendent to execute contracts through the summer months of June, July and August of 2024. The names and employment information of staff being offered a contract will continue to be a part of the school board packet and at any time an applicant is considered questionable, no contract will be offered.
 4. Consider and Discuss Authorizing CCISD to Submit Intent to Apply Notice for Federal Funds
An Intent to Apply Notice must be submitted to the Texas Education Agency if the District intends to apply for any federal grants. Once the Intent to Apply Notice is submitted to the Texas Education Agency, the District can access the online applications for federal funds. It is the intent of the District to apply, with approval from the Board of Trustees, for the following federal grants for the 2024-2025 school year:
 - *ESSA Title I, Part A: Improving Basic Programs*
 - *ESSA Title II, Part A: Supporting Effective Instruction*
 - *ESSA Title III, Part A: Immigrant*
 - *ESSA Title III, Part A: English Language Acquisition and Language Enhancement*
 - *ESSA Title IV, Part A: Student Support and Academic Enrichment*
 - *IDEA, Part B Formula*
 - *IDEA, Part B Preschool*
 - *Perkins V: Strengthening Career and Technical Education for the 21st Century*
 - *Army Youth Program in Your Neighborhood (AYPYN)*
 - *Learning Acceleration Support Opportunities (LASO) Cycle 2*
 - *Safety and Facilities Enhancement Grant Cycle 2*
 - *Safety and Facilities Enhancement Grant Cycle 1*
 5. Consider and Discuss to Approve New Courses for the 2024 2025 SY
CCHS is requesting the addition of new courses due to courses expiring, assist with Personal Graduation Planning, and transitioning from high school to college.
 6. Consider and Discuss the Approval of the K-12 Science Adoption

The CCISD Instructional Materials Adoption Committee for K-12 Science has spent the past few months reviewing multiple adoption series and attending publisher showcase sessions including PhD Science Texas, STEMScopes, McGraw Hill, Savvas Learning Company, and Houghton Mifflin Harcourt. The committee was comprised of teachers, instructional coaches, principals, members of the digital learning team, and district staff. The Science Adoption Committee was led by the Chief of Instructional Support, Katherine Baney. Each publisher considered was taken through an evaluative process using a CCISD rubric, which was then calculated for a cumulative average score. Based on those calculations, the committee recommendations for the Science adoption are:

K-5: PhD Science: \$421,047.35

6-8: Savvas Science: \$228,918.00

9-12: McGraw Hill: \$226,196.18

All Science curriculum provides digital and print instructional materials as well as in-district training and support for all Science teachers.

7. Consider and Discuss the Employment of a Campus Principal for S.C. Lee Junior High School
8. Consider and Discuss the Employment of an Assistant Superintendent for Operations and Support
9. Report Items
 - A. Resignations (Written Only)
 - B. Monthly Financial Report (Written Only)
10. Information Items
 - A. Board of Trustees Calendar

~CLOSED SESSION~

The meeting was adjourned into close session at 12:28 p.m. for personnel matters (551.074, 551.071, & 551.129) under the Texas Open Meetings Act, Texas Government code, chapter 551, subchapters D and E or Texas Government code 418.183(f)

~ OPEN SESSION~

The meeting reconvened into open session at 2:58 p.m.

11. Adjourn
The meeting was adjourned at 2:58 p.m.

Joan Manning, President

Mike Wilburn, Secretary

Minutes of Regular Meeting

The Board of Trustees Copperas Cove Independent School District

A Regular Meeting of the Board of Trustees of Copperas Cove Independent School District was held Tuesday, May 14, 2024, beginning at 6:30 PM in the CCISD Board Room, 408 S. Main St., Copperas Cove, TX 76522.

Members Present: *Joan Manning, Inez Faison, Mike Wilburn, S. Ann Davis, John Gallen, Heather Copeland, and Jeff Gorres*

Staff Present: *Dr. Joe Burns, Amanda Crawley, Tracie Phillips, Kurtis Quillin, Clifton Heath, Henry Blair, and Monica Hall*

Others Present: *Killeen Daily Herald – Lynette Sowell
Copperas Cove Leader-Press – Erik Walsh*

1. Call to Order

The meeting was called to order at 6:34 p.m.

2. Pledges of Allegiance

Presenter: Mr. John Gallen

3. Invocation

Presenter: Mr. Mike Wilburn

4. Recognitions

Presenter: Mr. Kurtis Quillin

1) Presentation of Certificates of Achievements were awarded to -

- CCHS Pride of Cove Color Guard*
- CCJHS Starlettes Dance Team*
- SC Lee JH Cougarettes Dance Team*
- CCHS Speech & Debate Team*
- CCJHS Art VASE Awards*
- CCHS Softball Team*
- CCHS Track & Field*
- CCHS Boys Power Lifting*
- CCHS Girls Golf*
- CCHS Unified Track & Field*
- WLE United Way*
- CCHS CTSO Regional & State qualifiers*

2) Retirements

5. Open Forum

Leah Elmore

6. Consider and Take Action on the Consent Agenda

A. Board of Trustees Meeting Minutes

1. Workshop Meeting - April 15, 2024

2. Team of Eight Training - April 15, 2024

3. Regular Meeting - April 16, 2024

B. Personnel

1. New Hires 2023-2024 and 2024-2025 School Year

C. Purchase of Item(s) Exceeding \$25,000

1. Purchase of 26 New Desktop Computers for the CTE Graphic Design Lab at Copperas Cove High School (TX DIR-TSO-3763 - \$34,554.00 - Budgeted Funds)
2. Memorandum of Agreement (MOU) with the Education Service Center Region 12 to Provide LASO Cycle 2 Support Services (Contracted Svcs. - Pro Dev - \$400,500.00 - LASO Grant Funds)
3. Contract with Education Elements (\$117,600.00 - LASO Grant Funds)
4. Student Accident Insurance Program (AIG - \$48,900 - Budgeted Funds)
5. Fixed Asset Annual Update (RCI - BuyBoard #716-23 - \$32,000 - Budgeted Funds)
6. Red Rover Technologies LLC - District Wide Subscriptions for Time and Absence Management and Substitute Software - (\$49,950.00 - Budgeted Funds)
7. Renewal of Capturing Kids' Hearts for Secondary Campus Staff (TIPS 210301 May '24 - \$141,250.00 - Budgeted Funds)
8. Friends on the Block Bundle with Professional Development for Special Education (Preferred Vendor - \$44,150.00 - Budgeted Funds)
9. Sharon Wells Math Curriculum and Training for Grades 3-5 (RFP 217301 - \$40,608.00 - Budgeted Funds)
10. Studies Weekly Social Studies Curriculum for Grades K-5 (RFP 13.21 JUN'2024 - \$36,792.00 - Budgeted Funds)
11. Purchase Testing Materials from Western Psychological Services for Special Education (Preferred Vendor 8/31/24 - \$75,000.00 Budgeted Funds)
12. Outdoors Tomorrow Foundation Archery Equipment for Elementary Campuses (Reg 19 24-7474 Dec'24 - \$32,975.00 TCLAS Grant Funds)
13. NWEA MAP Growth K-12 & MAP Growth Science (CP 22/038SG-26 - \$78,391.75 - Budgeted Funds)
14. Progress Learning for Grades K-8 - 1 Year (BB#661-22 Exp.12-31-24 - \$45,335.60 - Budgeted Funds)
15. Purchase of Specially Designed Education Services for Special Education (RFP 21-7406 JUN'24 - \$44,702.50 - Budgeted Funds)

D. Budget Amendment(s)

1. Budget Amendment to the 2023-24 Fiscal Year Fund 199 Operating Budget
2. Budget Amendment to the 2023-24 Fiscal Year Fund 240 Operating Budget

A motion was made by John Gallen to accept the consent agenda with the exception of #7 the renewal of Capturing Kids' Hearts for secondary campus staff.

Mike Wilburn seconded the motion.

All members present voted by saying 'Aye'.

A motion was made by Jeff Gorres to postpone the renewal of Capturing Kids' Hearts for secondary campus staff.

S. Ann Davis seconded the motion.

All members present voted by saying 'Aye'.

7. Consider and Take Action on Authorizing the Superintendent to Execute Professional Contracts During the Months of June, July, and August 2024

A motion was made by Mike Wilburn to approve authorizing the Superintendent to execute professional contracts during the months of June, July, and August 2024.

John Gallen seconded the motion.

All members present voted by saying 'Aye'.

8. Consider and Take Action on Authorizing CCISD to Submit Intent to Apply Notice for Federal Funds

A motion was made by Inez Faison to approve authorizing CCISD to submit intent to apply notice for Federal Funds.

S. Ann Davis seconded the motion.

All members present voted by saying 'Aye'.
9. Consider and Take Action to Approve New Courses for the 2024 - 2025 School Year

A motion was made by John Gallen to approve the new courses for the 2024-2025 school year.

Jeff Gorres seconded the motion.

All members present voted by saying 'Aye'.
10. Consider and Take Action on the Approval of the K-12 Science Adoption

A motion was made by Mike Wilburn to approve the approval of the K-12 Science Adoption.

Heather Copeland seconded the motion.

All members present voted by saying 'Aye'.
11. Consider and Take Action on the Employment of a Campus Principal for S.C. Lee Junior High School

A motion was made by S. Ann Davis to approve the employment of Marshall Chauvin for the Principal of S.C. Lee Junior High.

Heather Copeland seconded the motion.

All members present voted by saying 'Aye'.
12. Consider and Take Action on the Employment of an Assistant Superintendent for Operations and Support

A motion was made by Mike Wilburn to approve the employment of Dr. Jimmy Shuck as Assistant Superintendent of Operations and Support.

John Gallen seconded the motion.

All members present voted by saying 'Aye'.
13. Consideration and Approval of a Resolution Canvassing the Returns and Declaring the Results of the Bond Election

A motion was made by S. Ann Davis to adopt a resolution canvassing the returns and declaring the results of a bond election.

Jeff Gorres seconded the motion.

All members present voted by saying 'Aye'.
14. Report Items
 - A. Resignations (Written Only)
 - B. Monthly Financial Report (Written Only)
15. Information Items
 - A. Board of Trustees Calendar
16. Adjourn

The meeting was adjourned at 7:40 p.m.

Joan Manning, President

Mike Wilburn, Secretary



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address

2024-2025 NEW HIRE PROFESSIONAL CONTRACTS

NAME	EMP/TRANS DATE	POSITION	CAMPUS	YEARS EXP IN PROPOSED POSITION	YEARS EXP IN EDUCATION OR FIELD	COLLEGE TO ISSUE DEGREE	CERTIFICATION	LAST DISTRICT TAUGHT
Bevan, Jessica	7/30/2024	Teacher, Elementary	Clements Parsons Elementary	2	2	Park University	Core Subjects with STR (EC-6)	Copperas Cove ISD
Bryan, Marcyne	7/30/2024	Compliance Facilitator	Special Education Department	0	18	Abilene Christian University	Legacy Master Reading Teacher (EC-12), Special Education (EC-12), ESL Generalist (EC-4), Generalist (EC-4)	Copperas Cove ISD
Burow, Lauren	7/30/2024	Teacher, Theatre Art	S.C. Lee Junior High	19	19	Texas A&M University - Corpus	Secondary Theatre Arts (6-12)	Alief ISD
Casson, Janelle	7/30/2024	Teacher, PE/Coach	Copperas Cove High School	1	2	University of Phoenix	Special Education (EC-12), *Physical Education (EC-12)	Copperas Cove ISD
Cintron-Pastrana, Marielisse	7/30/2024	Speech Language Pathologist Assistant	Special Education Department	1	1	Universidad Ana G Mendez	Licensed Speech Language Pathologist Assistant	n/a
Clark, Deryl	7/30/2024	Teacher, Special Education/Coach	Copperas Cove Junior High School	11	13	University of Phoenix	Special Education (EC-12)	Temple ISD
Clayton, Michael	7/30/2024	Teacher, Science	Copperas Cove High School	17	19	LAMAR University	Life Science (8-12), Science (8-12), Secondary Chemistry (6-12), Principal (EC-12)	Burnet ISD
Crow, Paysee	7/30/2024	Teacher, Math/Coach	Copperas Cove Junior High School	0	0	Webber University	***Core Subjects with STR (4-8)	n/a
Dery, Victor	5/28/2024	Technology Coordinator	Technology	0	25	Central Texas College	Certification not required	n/a
Fletcher, Amber	7/25/2024	Diagnostician	Special Education Department	2	2	LAMAR University	Generalist (EC-4, 4-8), Special Education (EC-8), ESL Supplemental (EC-8), Educational Diagnostician (EC-12)	n/a
Jalbert, Arin	7/30/2024	Teacher, English	Copperas Cove High School	0	0	Texas A&M University - Central Texas	***English 7-12	n/a
Lopez, Irma	7/30/2024	Teacher, Elementary	Clements Parsons Elementary	14	14	Sul Ross University	Generalist (EC-6), *Bilingual Supplemental Spanish (EC-6)	Evant ISD
Melgoza-Pearson, Lorraine	7/30/2024	Teacher, Math	Copperas Cove High School	11	11	University of Texas - El Paso	Mathematics (7-12)	Copperas Cove ISD
Miller, Adrian	7/30/2024	Teacher, Athletics/Coach	Copperas Cove High School	7	8	University of Mary Hardin Baylor	Principal (EC-12), Physical Education (EC-12)	Copperas Cove ISD
Mobley, Mary	7/30/2024	Teacher, Science	Copperas Cove Junior High School	6	6	Texas A&M University - Central Texas	Health (EC-12), ESL Supplementat (EC-12), Family & Consumer Science (6-12), Generalist (4-8)	Copperas Cove ISD
Olivares, Jennifer	7/30/2024	Teacher, Science	Copperas Cove High School	25	25	Cameron University	Special Education (EC-12), Secondary Biology (6-12)	Lampasas ISD
Owens, Heather	7/30/2024	Teacher, Dance	Copperas Cove High School	0	0	Texas A&M University - Central Texas	*Dance (6-12)	n/a
Wanack, Cicily	7/30/2024	Librarian	House Creek Elementary	3	27	Texas Women's University	Elementary Self Contained (1-8), Vocational Agriculture Production (6-12), *School Librarian (EC-12)	Callisburg ISD
							*Certification Pending	
		*tentative date					**Emergency Permit	
							***DOI Local Certification	



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address

2024-2025 Professional Contracts

Curriculum

Parker, Hailey

SC Lee Counselor

Perez, Christopher

SC Lee Teacher

Manriquez, Carlos

Special Education

Alissa Jones



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
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Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address



QUOTE

Quote Name: CCISD 34 Newline B
 Quote Date: May 31, 2024
 Page: 1

www.vtitx.com
 174 East George Richey Road
 White Oak, TX 75693
 Email: orders@vtitx.com
 Phone: 903-297-4642

This quote is being sent as a direct purchase from you to VTI outside of any purchasing co-op, unless otherwise specified on the quote. Any purchase order placed through a purchasing co-op MUST reference the co-op name and contract number on the VTI quote in order to be processed by VTI.

Quoted To:
Copperas Cove ISD Box 580 Copperas Cove, TX 76522-0580

Ship To:
Maron P Samuel

Customer ID	Valid Through	Payment Terms	Sales Rep
Copperas Cove ISD	6/30/24	Net 30 Days	Whitney Holland

Quantity	Item	Description	Unit Price	Amount
34.00	013-TT7524QP	Buyboard #661-22 Technology Equipment, Products, Services and Software Newline 75" Q Pro IFP #TT7524QP - 5 yr warranty	2,110.00	71,740.00
34.00	013-TruTouchMount	NewLine TruTouch Wall Mount		
1.00		Free Training from Newline rep		
34.00	012-AVA1800	AVA1800 Mobile cart supports up to 75" display *** Dropped the freight \$500 on this quote in hopes of being the lowest bid.	290.00	9,860.00

Please email your purchase orders to: orders@VTITX.com

4% fee for credit card payments

See purchasing co-op note above

Subtotal	81,600.00
Sales Tax	
Freight	2,900.00
TOTAL	84,500.00



Board of Trustees

Date of Meeting

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Administrative
Recommendation

Attachments

Contact Person

E-Mail Address

CONTACT INFORMATION

Copperas Cove Independent School District
408 S. Main St.
Copperas Cove, TX, 76522

Katherine Baney
District Administrator
2545471227
baneyk@ccisd.com

Bradley Luster
Account Executive
bluster@carnegielearning.com

Consumable Textbook, Students, 1 yr

ITEM	DESCRIPTION	TERM	UNITS	NET TOTAL
Texas Math Solution Student Edition Geometry	Print - Student Edition (Texas)	1 Yrs	590	Included
Texas Math Solution Student Edition Algebra II	Print - Student Edition (Texas)	1 Yrs	450	Included
Consumable Textbook, Students, 1 yr TOTAL:				USD 23,566.40

Teacher Implementation Guide, 1 yr

ITEM	DESCRIPTION	TERM	UNITS	NET TOTAL
Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course Geometry	Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course	1 Yrs	5	Included
Digital access included with purchase of print.				
• Texas Math Solution Teacher Edition Geometry	Print - Teacher Implementation Guide (Texas)		5	Included
• Texas Math Solution Digital Course - Teacher Edition Geometry	Digital Course - Teacher (Texas)	1 Yrs	5	Included
Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course Algebra II	Texas Math Solution - Teacher's Implementation Guide - Print and Digital Course	1 Yrs	4	Included
Digital access included with purchase of print.				
• Texas Math Solution Teacher Edition Algebra II	Print - Teacher Implementation Guide (Texas)		4	Included
• Texas Math Solution Digital Course - Teacher Edition Algebra II	Digital Course - Teacher (Texas)	1 Yrs	4	Included
Teacher Implementation Guide, 1 yr TOTAL:				USD 927.00

SUBTOTAL:	USD 24,493.40
SHIPPING AND HANDLING:	USD 2,407.15
ESTIMATED SALES TAX:	USD 0.00
TOTAL:	USD 26,900.55

TERMS AND CONDITIONS

- The attached quotation is confidential and proprietary information not to be distributed or shared by the Customer.
- By accepting this quote, Customer accepts Carnegie Learning, Inc.'s Terms of Use policy available at: <http://www.carnegielearning.com/terms-of-use>
- Prices are subject to change without notice.
- Quote is valid for 30 days.
- Quoted sales tax is an estimate. Sales Tax is subject to change based on shipping locations and rates at the time of order processing.
- Please include your tax exempt certificate with your purchase order. The Carnegie Learning Federal Tax ID# is 25-1805640.
- Payment Terms: Net 30 Days. Payment of entire invoice amount is required within 30 days from invoice date.
- All media sold by Carnegie Learning, Inc. are sold on a non-returnable basis. The only exceptions to this policy are:
 - Media received that was not ordered (wrong title, wrong quantity). Materials must be in original shrink wrap, if applicable, and not used.
 - Media received in a damaged condition that would render it unsuitable for use.
 - Customer is responsible to inspect textbook shipments and report any textbook quantity, title or damage issues within 45 days of receipt. Failure to report issues within the 45 days could result in additional return fees.
- Carnegie Learning, Inc. is under no obligation to accept return requests after 45 days of customer receipt of order.
- Customer is responsible for expedited shipping costs that fall outside of our standard delivery process. All textbooks carry a standard shipping time frame of 4-6 weeks. Shipments will occur earlier if stock is available.
- Multi-year licenses run consecutively from license activation date.
- The school district is responsible for providing all hardware necessary to run the software, as specified in CLI's Systems Requirements (available at <http://carnegielearning.com/support>). Prices do not include hardware.
- All Professional Development services purchased expire at the term of this agreement. Standalone Professional Development purchases will expire one year from the purchase date.
- An additional credit card fee of 2.5% of total before sales tax will be applied if customer decides to pay by credit card.

- All credit memos and credit balances that exceed 120 days old will first be applied to any existing balances. After application, any remaining credit balance will be refunded via a check. Carnegie Learning will mail the check to the address on file.

EMC SCHOOL AND MONDO EDUCATION ARE PART OF CARNEGIE LEARNING
4 SMITHFIELD ST, 8TH FLOOR, PITTSBURGH, PA 15222
Phone 888.851.7094 + Fax 412.690.2444 + www.carnegielearning.com



4 Smithfield St, 8th Floor
 Pittsburgh, PA, 15222
 (888) 851-7094

QUOTE NO: Q-51030

DATE: 5/17/2024
 EXPIRES ON: 6/28/2024

CONTACT INFORMATION

Copperas Cove Independent School District
 408 S. Main St.
 Copperas Cove, TX, 76522

Katherine Baney
 District Administrator
 2545471227
 baneyk@ccisd.com

Bradley Luster
 Account Executive
 bluster@carnegielearning.com

MATHia, student access, 1 yr

ITEM	DESCRIPTION	TERM	UNITS	NET TOTAL
TX MATHia (CLC) Student License	MATHia per Student License (Texas)	1 Yrs	1,040	Included
MATHia, student access, 1 yr TOTAL:				USD 31,865.60

SUBTOTAL:	USD 31,865.60
SHIPPING AND HANDLING:	USD 0.00
ESTIMATED SALES TAX:	USD 0.00
TOTAL:	USD 31,865.60



Board of Trustees

Date of Meeting

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District Goal

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Recommendation

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Contact Person

E-Mail Address



Board of Trustees

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Contact Person

E-Mail Address

The Board shall retain an attorney or attorneys, as necessary, to serve as the District's legal counsel and representative in matters requiring legal services. Services to be performed and reasonable fees and expenses to be paid by the District shall be set forth in writing between the Board and the attorney or attorneys.

Individual Board members shall channel legal inquiries through the Superintendent, Board President, or Board's designee, as appropriate, when seeking advice or information from the District's legal counsel.

A staff request for legal advice from the District's legal counsel must be submitted through the Superintendent.

Advice from legal counsel shall be reported to the Board upon request of the Board or when deemed necessary by the Superintendent, Board President, or Board's designee.



March 20, 2024

VIA U.S. FIRST CLASS MAIL

DR. JOE BURNS
SUPERINTENDENT OF SCHOOLS
COPPERAS COVE ISD
408 S MAIN ST.
COPPERAS COVE, TX 76522-0580

Re: TREA Members' Legal Services Program Agreement for School Year 2024-2025

Dear Dr. Burns:

Thank you for your consideration of Powell Law Group, LLP's Legal Services Program. Powell Law Group, LLP offers participation in our Legal Services Program for Texas Rural Education Association ("TREA") members with no annual retainer agreement. Our program for TREA members is designed so that district representatives, such as the Superintendent, Board President, and the Special Education Director (or their designees) can easily seek advice from attorneys as needed and at their convenience. Powell Law Group, LLP will solve your legal problems in a candid and ethical manner, emphasizing long-lasting solutions and relationships.

Powell Law Group, LLP is a full-service, state-wide law firm whose mission is to provide the highest quality of personalized training and comprehensive legal services to school districts. Our attorneys are both counselors and advocates, dedicated to an uncompromising commitment to excellence and client service. Since the Firm was established in 1996 with the principal office located just minutes from downtown Austin, our approach to the practice of law has always involved early consultation and intervention, client training, and timely responses to client concerns. Much has changed over the last two decades. Despite our growth and evolution, our original mission remains the same—to provide trusted counsel and exceptional service. The Firm's resources and areas of expertise encompass the entire gambit of legal services. We have a hard-earned reputation as counselors and advocates with a passion for public education and unparalleled commitment to client service. Our clients are as diverse as the great state of Texas.

As a part of this program, we offer 1 hour of **free consultations** on topics such as public finance (bonds), governmental relations, board training, and a host of other topics. You are only invoiced if one of our attorneys must research, write, or do additional work outside of providing advice over the phone.

Powell Law Group, LLP understands that budgets are tight. Therefore, our rate structure is one of the most competitive you will find. **As part of the Legal Services Program for TREA members, clients will receive:**

- Membership in the Center for School Governance, which provides discounted and personalized board training;
- Digital newsletters—*Ed Clips!*—sent electronically, covering informative and useful topics in education;
- *Client Alerts*—sent electronically, as needed, covering “call to actions” when the legislature is meeting and covering any topic our clients need to know about quickly;
- Discounted rates on all additional legal services or training as needed;
- TREA membership dues remain unchanged.

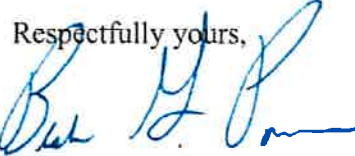
Enclosed, you will find a Legal Services Program Agreement. If your District chooses to participate, please sign and return: (i) the Signature Page; (ii) the 2024-2025 Legal Services Program Response Form; and (iii) the Form 1295 Disclosure Requirements, electronically or by mail.

We have enclosed an updated Conflict of Interest Questionnaire (Texas Ethics Commission Form CIQ). We are standing by and ready to comply with the disclosure requirements required by Section 2252.908 of the Texas Government Code. Please provide a new contract number so that we may submit the necessary information online to ensure that both the District and our Firm are in compliance.

In addition, you will also find more information on the Texas Rural Broadband Coalition (“TRBC”) along with a resolution from TRBC for your Board to consider regarding broadband service and a QR code with a survey link so that TRBC can better understand your internet needs. Once your Board passes the resolution, please provide our office with a copy. We encourage your District to become a part of the TRBC and to send a message that will help expand broadband service across Texas.

We welcome the opportunity to work with you and the District in the 2024-2025 school year and in the future. We hope you see the value in signing this agreement and return it promptly so we may serve your legal needs. At Powell Law Group, LLP, our clients come first. We will work to earn your trust every day.

With best regards, I am

Respectfully yours,

Blake Powell
FOR THE FIRM

Enclosures



TEXAS RURAL EDUCATION ASSOCIATION

7415 SOUTHWEST PKWY BLDG 6, STE 500 #243 | AUSTIN, TEXAS 78735

Bill Tarleton, Executive Director | PHONE (254) 602-2056 E-MAIL btarleton@txrea.com WEB www.txrea.com

Dear Superintendent,

I encourage your school district to participate in Powell Law Group, LLP's Legal Services Program for TREA members. Powell Law Group, LLP waives its annual \$1,000 retainer fee and offers a reduced hourly rate for TREA members.

The Firm is a Diamond Partner with TREA and has offered this program to TREA members for the past 25 years, providing our members with a very meaningful benefit. In fact, when I was the Superintendent of Schools for Abbott ISD and Hico ISD, I worked with the Firm and appreciated the excellent service and value this program provides.

Again, I urge you to take a moment to review this program and give it a try if you are not already working with Powell Law Group, LLP.

Sincerely,

Bill Tarleton
Executive Director



SCHOOL YEAR 2024-2025
LEGAL SERVICES PROGRAM AGREEMENT FOR TREA MEMBERS

In accordance with Board Policy BDD(LOCAL), the undersigned (“*Client*”) retains Powell Law Group, LLP (“*Firm*”) to serve as the Client’s general legal counsel and attorney in matters requiring legal services, as requested by Client. Services to be performed and compensation to be paid by the Client are set forth in this Legal Services Program (“*LSP*”) Agreement (“*Agreement*”) between the Client and the Firm.

Legal Services. As a part of this Agreement, Legal Services Program members will receive the following general counsel legal services:

- Prompt access to a school attorney (including access after-hours).
- Toll-free telephone access (800-494-1971).
- Electronic *Ed Clips!* and *Client Alerts*.
- Teacher / SPED / Administrator / Other trainings are available at a reduced rate.
- All requested legal services at the Firm’s reduced LSP member hourly rate.
- Complimentary insurance audit, evaluating all existing insurance coverage, upon request of Client.
- General and special education counsel legal services.
- Access to Center for School Governance training (*see enclosure*).

Additional Transaction Services.

- Government relation services are offered under individual government relations or coalition agreements.
- The Firm is a leading public finance firm recognized by the *Bond Buyer’s Municipal Market Place (Red Book)* and performs bond counsel services at the Client’s request. Bond counsel services are provided through bond counsel agreements. Cost and fees are paid as a part of the cost of issuance.
- Executive searches are provided at a very reasonable rate and include additional training components as a part of this service.

Client shall receive prompt responses to all legal inquiries. The Firm responds to any “question calls” (that is, telephone consultation of a routine nature that requires no research or drafting effort and that is not part of an ongoing legal matter) at no charge. The Firm regularly publishes *Ed Clips!* and *Client Alerts* on subjects of interest to school administrators. Training and resource materials are generated for each training session and presented in a format that Client may distribute. If Client desires training sessions, training will be provided at the Firm’s reduced LSP member hourly rate.

Annual Retainer and Hourly Fees. Client agrees to pay the annual TREA membership fee for participation in the Firm's Legal Services Program for the 2024-2025 school year. The TREA membership cost has not increased this year. **The Firm's annual retainer is waived for TREA members.** All requested legal services shall be provided at the Firm's reduced LSP member rate.

Monthly Statements. Firm attorneys maintain daily time records in 1/10-hour increments. Monthly invoices identify the person performing the work, describe the legal work performed, and record the time expended on each task. Invoices provide separate totals for services and expenses, followed by a combined total of services and costs. Fees and expenses are due and payable within thirty days after the date of billing.

Expenses. As part of the computation of legal fees, the following costs are billed at the amount incurred by the Firm: court costs, deposition costs, postage, filing fees, travel expenses, courier fees, consultant's fees and other professional fees incurred on Client's behalf (including specialized counsel), and other disbursements. Expenses are included separately within each invoice. (*See Schedule of Fees and Expenses*).

Of Counsel. Client understands that attorneys may serve the Firm in an Of Counsel relationship. Client consents to the involvement of attorneys in an Of Counsel relationship to the Firm and understands that these individuals may be involved from time to time in the delivery of the Firm's legal services.

Insurance Defense. Client shall make every effort to require its insurance carrier to assign its litigation cases to the Firm. Client agrees that any costs or time incurred by the Firm on litigation, but not paid by Client's insurer(s), shall be borne by Client.

Termination and Withdrawal. This Agreement may terminate, and the Firm may withdraw from Client's representation at any time if:

- (a) Client or the Firm requests termination.
- (b) Client insists on presenting a claim or defense that is not warranted under existing law and cannot be supported by good-faith argument for an extension, modification, or reversal of existing law.
- (c) Client insists that the Firm pursue a course of conduct that is illegal or that is prohibited under the disciplinary rules or disregards an agreement or obligation to the Firm as to expenses or fees for services rendered.

In the event of withdrawal from employment, the Firm will take reasonable steps to avoid foreseeable prejudice to the rights of Client, including giving due notice to Client, allowing time for employment of other counsel, delivering to Client all papers and property to which Client is entitled, and complying with the applicable laws and rules.

CLIENT UNDERSTANDS THAT THE FIRM HAS MADE NO REPRESENTATION CONCERNING THE SUCCESSFUL OUTCOME OF ANY LEGAL ACTION THAT IS OR MAY BE FILED AND HAS NOT GUARANTEED THAT THE FIRM WILL OBTAIN REIMBURSEMENT TO CLIENT OF ANY OF THE FEES, COSTS, AND/OR EXPENSES INCURRED BY CLIENT IN THE PROSECUTION OR DEFENSE OF SAID CLAIM OR

CLAIMS. CLIENT FURTHER EXPRESSLY ACKNOWLEDGES THAT ALL STATEMENTS OF ATTORNEY ON THESE MATTERS ARE STATEMENTS OF OPINION ONLY.

Confidentiality. Conversations between an attorney and a client are protected by law and by the disciplinary rules to which attorneys are subject. No attorney can be compelled to reveal anything that a client says to him or her, except in instances where a person's life may be endangered or as prescribed by Section 261.101 of the Texas Family Code regarding child abuse. The reason for this protection is that the experience of many hundreds of years has proved that the interests of the client are best served when the client's attorneys are fully informed of *all* the facts well in advance of any possible contest.

Electronic Mail. The Firm will attempt to promptly check for and respond to any e-mail correspondence from Client. Client understands that e-mail correspondence is not as secure as mail through the Postal Service and that e-mail can be intercepted by third parties. By the sending of an e-mail to the Firm, Client consents to the Firm responding and using e-mail in the future to communicate with Client and Client bears all risks of the loss of privacy that may occur with e-mail communication and releases the Firm from any liability for loss of privacy.

Information and Communication. The Firm pledges to do its best to keep Client advised on how any legal matter is progressing, based on information received from the court, opposing party, and from Client. The Firm routinely sends to Client copies of all pleadings, discovery, and correspondence for Client's information. Day-to-day communication between Client and the Firm is typically between the Superintendent (and appropriate administrative staff) and the Firm. The LSP Response Form below invites the Superintendent to identify specific staff members, if desired, who are authorized to access the services of the Firm. In accordance with this written Agreement and Board Policy BDD(LOCAL), individual Trustees shall channel legal inquiries through the Superintendent or Board designee, as appropriate, when seeking advice or information from the District's legal counsel. A report of legal advice received shall be presented to the Board when deemed appropriate by the administration or upon request of the Board.

Duty to Advise of Current Address. Client agrees to keep the Firm advised of any changes in address, all telephone numbers, and e-mail addresses.

Records Management and Destruction of File. Client's records management officer is responsible to ensure compliance with the applicable minimum retention schedules. The Firm shall return any original instruments to Client; however, **unless notified to the contrary, in writing, the Firm reserves the right and privilege to destroy files five (5) years from the date a file matter is closed.** If Client fails to request, in writing, the return of any items, Client consents that said items may be destroyed after the passage of five (5) years from the date the file or matter is closed.

Texas Lawyer's Creed. The Texas Supreme Court and the Texas Court of Criminal Appeals have adopted the Texas Lawyer's Creed as a mandate to the legal profession in Texas. The Creed requires Texas attorneys to advise clients of the contents of the Creed when undertaking to represent a client. A copy of the Texas Lawyer's Creed is attached to this Agreement for Client's review. Client understands that the Firm may do nothing which violates this Creed.

Notices to Client. The State Bar of Texas investigates and prosecutes professional misconduct committed

by Texas attorneys. Although not every complaint against or dispute with a lawyer involves professional misconduct, the State Bar Office of General Counsel will provide you with information about how to file a complaint. For more information, please call 1-800-932-1900. This is a toll-free call. In compliance with TEX. GOVT. CODE § 2270.002, the Firm hereby affirms that it has not and will not boycott Israel during the term of this Agreement and that it is not identified on a list prepared and maintained under TEX. GOVT. CODE §§ 806.051, 807.051, or 2252.153.

Texas Law. Texas law shall govern this Agreement. If any part or provision of this Agreement shall be held to be illegal, then such illegal provision shall be deleted, shall not affect any other part of this Agreement, and this Agreement shall be construed as if such illegal provision had never been contained herein.



A handwritten signature in blue ink, appearing to read 'Blake G. Powell'.

Blake G. Powell, Partner
Powell Law Group, LLP
EIN: 74-2768755

A handwritten signature in blue ink, appearing to read 'Jay Youngblood'.

Jay Youngblood, Partner
Powell Law Group, LLP
EIN: 74-2768755

EXECUTED ON BEHALF OF THE LEGAL SERVICES PROGRAM MEMBER CLIENT BY:

Signature

Date

Name

Title

Client Name

This original is for the Client's records.



A handwritten signature in blue ink, appearing to read 'Blake G. Powell'.

Blake G. Powell, Partner
Powell Law Group, LLP
EIN: 74-2768755

A handwritten signature in blue ink, appearing to read 'Jay Youngblood'.

Jay Youngblood, Partner
Powell Law Group, LLP
EIN: 74-2768755

EXECUTED ON BEHALF OF THE LEGAL SERVICES PROGRAM MEMBER CLIENT BY:

Signature

Date

Name

Title

Client Name

Please return this form to Powell Law Group, LLP, 108 Wild Basin Rd, Ste 100, Austin, TX 78746.



LEGAL SERVICES PROGRAM RESPONSE FORM

Please select an option below to participate in Powell Law Group, LLP's Legal Services Program.

- Yes, I would like to enroll in Powell Law Group, LLP's Legal Services Program for TREA members for the 2024-2025 school year. I am enclosing a check made payable to the Texas Rural Education Association for the 2024-2025 membership dues.
- Yes, I would like to enroll in Powell Law Group, LLP's Legal Services Program for TREA members for the 2024-2025 school year. Please ask TREA to invoice me for the 2024-2025 LSP membership fee.
- Yes, I would like to enroll in Powell Law Group, LLP's Legal Services Program for TREA members for the 2024-2025 school year. The 2024-2025 membership dues have already been paid to the Texas Rural Education Association.

Name: _____ Title: _____
Entity: _____ Date: _____
Email Address: _____ Tax-Exempt ID: _____

Other administrators / categories of administrators who are authorized to contact the Firm:

Name and Email: _____
Special Education / 504 Coordinator: _____
Business Manager / CFO: _____
Board President: _____

E-mail address(es) of other administrator(s) who wish to receive *Ed Clips!* and *Client Alerts*:

Please return this form to Powell Law Group, LLP, 108 Wild Basin Rd, Ste 100, Austin, TX 78746.



FORM 1295 DISCLOSURE REQUIREMENTS

In compliance with Section 2252.908 of the Texas Government Code, please return this form to our firm so that we may file our disclosure.

Name of District: _____

Contract Number (**must** be less than 30 characters): _____

(The contract number can be any set of numbers or a combination of numbers and letters less than 30 characters. For example, XYZ Independent School District could have XYZISD-PLG-2024-2025 as its contract number.)

Description of Goods for Services: Legal Services _____

Contact Person for Disclosures: _____

E-mail Address for Contact Person: _____

Please return this form to Powell Law Group, LLP, 108 Wild Basin Rd, Ste 100, Austin, TX 78746.

THE TEXAS LAWYER'S CREED
A MANDATE FOR PROFESSIONALISM

Promulgated by

The Supreme Court of Texas and the Court of Criminal Appeals November 7, 1989

I am a lawyer. I am entrusted by the People of Texas to preserve and improve our legal system. I am licensed by the Supreme Court of Texas. I must therefore abide by the Texas Disciplinary Rules of Professional Conduct, but I know that professionalism requires more than merely avoiding the violation of laws and rules. I am committed to this creed for no other reason than it is right.

I. Our Legal System

A lawyer owes to the administration of justice personal dignity, integrity, and independence. A lawyer should always adhere to the highest principles of professionalism.

1. I am passionately proud of my profession. Therefore, "My word is my bond."
2. I am responsible to assure that all persons have access to competent representation regardless of wealth or position in life.
3. I commit myself to an adequate and effective pro bono program.
4. I am obligated to educate my clients, the public, and other lawyers regarding the spirit and letter of this Creed.
5. I will always be conscious of my duty to the judicial system.

II. Lawyer to Client

A lawyer owes to a client allegiance, learning, skill, and industry. A lawyer shall employ all appropriate means to protect and advance the client's legitimate rights, claims, and objectives. A lawyer shall not be deterred by any real or imagined fear of judicial disfavor or public unpopularity, nor be influenced by mere self-interest.

1. I will advise my client of the contents of this creed when undertaking representation.
2. I will endeavor to achieve my client's lawful objectives in legal transactions and in litigation as quickly and economically as possible.
3. I will be loyal and committed to my client's lawful objectives, but I will not permit that loyalty and commitment to interfere with my duty to provide objective and independent advice.
4. I will advise my client that civility and courtesy are expected and are not a sign of weakness.
5. I will advise my client of proper and expected behavior.
6. I will treat adverse parties and witnesses with fairness and due consideration. A client has no right to demand that I abuse anyone or indulge in any offensive conduct.
7. I will advise my client that we will not pursue conduct which is intended primarily to harass or drain the financial resources of the opposing party.
8. I will advise my client that we will not pursue tactics which are intended primarily for delay.
9. I will advise my client that we will not pursue any course of action which is without merit.

10. I will advise my client that I reserve the right to determine whether to grant accommodations to opposing counsel in all matters that do not adversely affect my client's lawful objectives. A client has no right to instruct me to refuse reasonable requests made by other counsel.
11. I will advise my client regarding the availability of mediation, arbitration, and other alternative methods of resolving and settling disputes.

III. Lawyer to Lawyer

A lawyer owes to opposing counsel, in the conduct of legal transactions and the pursuit of litigation, courtesy, candor, cooperation, and scrupulous observance of all agreements and mutual understandings. Ill feelings between clients shall not influence a lawyer's conduct, attitude, or demeanor toward opposing counsel. A lawyer shall not engage in unprofessional conduct in retaliation against other unprofessional conduct.

1. I will be courteous, civil, and prompt in oral and written communications.
2. I will not quarrel over matters of form or style, but I will concentrate on matters of substance.
3. I will identify for other counsel or parties all changes I have made in documents submitted for review.
4. I will attempt to prepare documents which correctly reflect the agreement of the parties. I will not include provisions which have not been agreed upon or omit provisions which are necessary to reflect the agreement of the parties.
5. I will notify opposing counsel, and, if appropriate, the Court or other persons, as soon as practicable, when hearings, depositions, meetings, conferences, or closings are cancelled.
6. I will agree to reasonable requests for extensions of time and for waiver of procedural formalities, provided legitimate objectives of my client will not be adversely affected.
7. I will not serve motions or pleadings in any manner that unfairly limits another party's opportunity to respond.
8. I will attempt to resolve by agreement my objections to matters contained in pleadings and discovery requests and responses.
9. I can disagree without being disagreeable. I recognize that effective representation does not require antagonistic or obnoxious behavior. I will neither encourage nor knowingly permit my client or anyone under my control to do anything which would be unethical or improper if done by me.
10. I will not, without good cause, attribute bad motives or unethical conduct to opposing counsel nor bring the profession into disrepute by unfounded accusations of impropriety. I will avoid disparaging personal remarks or acrimony towards opposing counsel, parties, and witnesses. I will not be influenced by any ill feeling between clients. I will abstain from any allusion to personal peculiarities or idiosyncrasies of opposing counsel.
11. I will not take advantage, by causing any default or dismissal to be rendered, when I know the identity of an opposing counsel, without first inquiring about that counsel's intention to proceed.
12. I will promptly submit orders to the Court. I will deliver copies to opposing counsel before or contemporaneously with submission to the Court. I will promptly approve the form of orders which accurately reflect the substance of the rulings of the Court.

13. I will not attempt to gain an unfair advantage by sending the Court or its staff correspondence or copies of correspondence.
14. I will not arbitrarily schedule a deposition, court appearance, or hearing until a good faith effort has been made to schedule it by agreement.
15. I will readily stipulate to undisputed facts in order to avoid needless costs or inconvenience for any party.
16. I will refrain from excessive and abusive discovery.
17. I will comply with all reasonable discovery requests. I will not resist discovery requests which are not objectionable. I will not make objections nor give instructions to a witness for the purpose of delaying or obstructing the discovery process. I will encourage witnesses to respond to all deposition questions which are reasonably understandable. I will neither encourage nor permit my witness to quibble about words where their meaning is reasonably clear.
18. I will not seek Court intervention to obtain discovery which is clearly improper and not discoverable.
19. I will not seek sanctions or disqualification unless it is necessary for protection of my client's lawful objectives or is fully justified by the circumstances.

IV. Lawyer and Judge

Lawyers and judges owe each other respect, diligence, candor, punctuality, and protection against unjust and improper criticism and attack. Lawyers and judges are equally responsible to protect the dignity and independence of the Court and the profession.

1. I will always recognize that the position of judge is the symbol of both the judicial system and administration of justice. I will refrain from conduct that degrades this symbol.
2. I will conduct myself in Court in a professional manner and demonstrate my respect for the Court and the law.
3. I will treat counsel, opposing parties, the Court, and members of the Court staff with courtesy and civility.
4. I will be punctual.
5. I will not engage in any conduct which offends the dignity and decorum of proceedings.
6. I will not knowingly misrepresent, mischaracterize, misquote or miscite facts or authorities to gain an advantage.
7. I will respect the rulings of the Court.
8. I will give the issues in controversy deliberate, impartial and studied analysis and consideration.
9. I will be considerate of the time constraints and pressures imposed upon the Court, Court staff and counsel in efforts to administer justice and resolve disputes.

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

Powell Law Group, LLP

2 Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

N/A

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 
Signature of vendor doing business with the governmental entity

3/18/2024
Date



WALSH GALLEGOS
KYLE ROBINSON & ROALSON P.C.

June 3, 2024

Dr. Joseph Burns
Superintendent
Copperas Cove ISD
408 S. Main Street
Copperas Cove, Texas 76522

RE: Renewal of Membership in Walsh Gallegos' Retainer Program

Dear Dr. Burns:

It is our privilege to serve Copperas Cove Independent School District through the Walsh Gallegos Retainer Program. The District's membership is up for renewal on September 1, 2024, and so enclosed you will find our Legal Services Retainer Agreement. If the District chooses to continue its membership, please sign and return the agreement. The invoice for the renewal will be sent on or around 9/1/2024 with your regular monthly statement so there is no need to send a check with the signed agreement. This program includes the following valuable benefits for just \$1,000.00 per year:

- No-charge telephone consultation on day-to-day general and special education matters with attorneys in any of our offices,
- Reduced rates for legal work,
- Reduced fees for inservices,
- Reduced rates for practical Walsh Gallegos products such as the web-based Student Code of Conduct, The Legal Guide to DAEP & Expulsion and the Extracurricular Code of Conduct,
- A free subscription to our bi-monthly general education newsletter "*Time Out with Walsh Gallegos*,"
- A free subscription to our monthly special education newsletter "*This Just In*," and
- Email updates about the latest developments in education law.

More information about these services and other advantages of the retainer program are included in the attached description. Also enclosed is information about our EFT/ACH payment program that provides a convenient, efficient, secure, and less costly method of payment than paper checks.

It is an honor to be of service to Copperas Cove Independent School District. Many districts have adopted the Texas Association of School Boards' policy BDD (Local), which requires approval of the agreement by the Board of Trustees; check your policy to see who is authorized to approve and sign the Agreement. Additionally, please note that in accordance with the requirements of HB 1295 we have filed Form 1295 with the Texas Ethics Commission and are enclosing a certification of filing of Form 1295 for your records.

We look forward to receiving your signed contract. In the meantime, please remember that you can call any of our offices and speak with the attorney of your choice to get the guidance you need, when you need it. I am pleased to be your shareholder contact regarding the retainer program. Should you have any questions about the Retainer Agreement or wish to reach me directly, please contact me at (800) 252-3405.

Sincerely,



Haley Turner

HT/glo
Enclosures

cc: Ms. Joan Manning, Board President
Ms. Cynthia Franklin, Director of Special Education



WALSH GALLEGOS
KYLE ROBINSON & ROALSON P.C.

**LEGAL SERVICES RETAINER AGREEMENT
FOR COPPERAS COVE INDEPENDENT SCHOOL DISTRICT**

The Copperas Cove Independent School District (hereinafter "District"), acting by and through the authorized Trustee or Employee whose signature appears below, hereby retains the law firm of Walsh Gallegos Kyle Robinson & Roalson P.C. (hereinafter "Law Firm"), to provide the services to the District set forth below.

1. Telephone Consultation: The Law Firm shall provide telephone consultation at no charge to the District's Board President, Superintendent, Special Education Director, or designee pertaining to questions arising out of the general operation of the District. The District shall have access to a statewide toll-free telephone number for calls to the Law Firm.
2. Additional Legal Work: The District shall be entitled to reduced hourly rates for additional legal work over and above general telephone consultation. Examples of such additional legal work are research, opinion letters, and legal advice or representation in adversarial matters. Expenses incurred by the Law Firm in providing such additional legal work shall be charged.
3. Publications: The Law Firm shall provide at no charge the monthly publication This Just In, dealing with special education law issues, and the bi-monthly general school law publication Time Out with Walsh Gallegos, both published by the Law Firm.
4. E-mail Updates: The Law Firm shall send periodic e-mail updates to designated District personnel and trustees relating to developments in school law. The content and publication schedule of such updates shall be determined solely by the Law Firm.
5. Retainer Term and Cost: There shall be a fee of \$1,000.00 for this Retainer Agreement due upon execution and annually thereafter on the anniversary of the execution date below. This Retainer Agreement shall remain in effect until notice of cancellation is received.
6. Compliance with Texas Government Code Chapter 2271: Pursuant to Texas Government Code Chapter 2271, as amended, the Law Firm verifies that it

does not boycott Israel and will not boycott Israel during the term of this Agreement.

7. Compliance with Texas Government Code Chapter 2252: Pursuant to Texas Government Code Chapter 2252, as amended, the Law Firm verifies that it is not engaged in business with Iran, Sudan, or a foreign terrorist organization, as prohibited by Section 2252.152.
8. Compliance with Texas Government Code Chapter 2274 and 809: Pursuant to Texas Government Code Chapters 2274 and 809, as amended, the Law Firm verifies that it does not boycott energy companies and will not boycott energy companies during the term of this Agreement.
9. Compliance with Texas Government Code Chapter 2274: Pursuant to Texas Government Code Chapter 2274, as amended, the Law Firm verifies that it does not discriminate against firearm entities or firearm trade associations and will not discriminate against firearm entities or firearm trade associations during the term of this Agreement.
10. Scope of Attorney-Client Relationship: This Retainer Agreement establishes a limited attorney-client relationship only between the Law Firm and the District. All communications between the parties shall be deemed privileged, and all work product shall be protected from disclosure. The relationship exists only as to the consultations and additional legal work that are initiated by the District and accepted by the Law Firm pursuant to this Agreement. The Retainer Agreement does not impose any duty upon the Law Firm to provide advice or work to the District regarding legal matters absent a request by the District's Board President, Superintendent, Special Education Director, or designee for such advice or work on a matter. The Law Firm and the District acknowledge and represent that this Agreement does not establish an attorney-client relationship between the Law Firm and any individual Trustees or Employees of the District. If a lawsuit or other adversarial matter is brought against the District and/or any Trustee or Employee of the District, the Law Firm may require the execution of one or more separate Letters of Engagement prior to undertaking an attorney-client relationship in the matter.
11. Confidential Relationship: All information furnished by the District to Law Firm hereunder, including their respective agents, and employees, shall be treated as confidential ("Confidential Information") and shall not be disclosed to third parties except as required by law or authorized in writing. Any Confidential Information of the District may be used by Law Firm only in connection with the Services. Law Firm agrees to protect the confidentiality of any Confidential Information in the same manner that it protects the confidentiality of its own proprietary and confidential information. Access to the Confidential Information shall be restricted to those of Law Firm's personnel engaged under this Agreement. All Confidential Information made available hereunder,

including copies thereof, shall be returned in accordance with Law Firm's File Retention Policy or request by the District, whichever occurs first. The restrictions set forth in this section shall not apply to information that is or becomes in the public domain through no fault of Law Firm, is independently developed by Law Firm, is provided to Law Firm by a third party who is not subject to a duty of confidentiality, or is required to be disclosed pursuant to law or legal process.

12. Texas Lawyer's Creed: Under rules of the Texas Supreme Court and the State Bar of Texas, we advise our clients of the contents of the Texas Lawyer's Creed, a copy of which is enclosed. In addition, we advise clients that the State Bar of Texas investigates and prosecutes complaints of professional misconduct against attorneys licensed in Texas. A brochure entitled Attorney Complaint Information is available at all of our offices and is likewise available upon request. A client that has any questions about the State Bar's disciplinary process should call the Office of the General Counsel of the State Bar of Texas at 1-800-932-1900 (toll free).

COPPERAS COVE INDEPENDENT SCHOOL DISTRICT

By: _____
(Signature)

(Print Name)

(Title)

(Date)

WALSH GALLEGOS KYLE ROBINSON & ROALSON P.C.

By:  _____
Joe A. De Los Santos
Managing Shareholder

6/1/2024
(Date)

THE TEXAS LAWYER'S CREED -- A MANDATE FOR PROFESSIONALISM

The Texas Supreme Court and the Texas Court of Criminal Appeals adopted this Creed, with the requirement that lawyers advise their clients of its contents when undertaking representation.

I am a lawyer. I am entrusted by the People of Texas to preserve and improve our legal system. I am licensed by the Supreme Court of Texas. I must therefore abide by the Texas Disciplinary Rules of Professional Conduct, but I know that professionalism requires more than merely avoiding the violation of laws and rules. I am committed to this creed for no other reason than it is right.

I. OUR LEGAL SYSTEM

A lawyer owes to the administration of justice personal dignity, integrity, and independence. A lawyer should always adhere to the highest principles of professionalism. I am passionately proud of my profession. Therefore, "My word is my bond." I am responsible to assure that all persons have access to competent representation regardless of wealth or position in life. I commit myself to an adequate and effective pro bono program. I am obligated to educate my clients, the public, and other lawyers regarding the spirit and letter of this Creed. I will always be conscious of my duty to the judicial system.

II. LAWYER TO CLIENT

A lawyer owes to a client allegiance, learning, skill, and industry. A lawyer shall employ all appropriate means to protect and advance the client's legitimate rights, claims, and objectives. A lawyer shall not be deterred by any real or imagined fear of judicial disfavor or public unpopularity, nor be influenced by mere self-interest. I will advise my client of the contents of this creed when undertaking representation. I will endeavor to achieve my client's lawful objectives in legal transactions and in litigation as quickly and economically as possible. I will be loyal and committed to my client's lawful objectives, but I will not permit that loyalty and commitment to interfere with my duty to provide objective and independent advice. I will advise my client that civility and courtesy are expected and are not a sign of weakness. I will advise my client of proper and expected behavior. I will treat adverse parties and witnesses with fairness and due consideration. A client has no right to demand that I abuse anyone or indulge in any offensive conduct. I will advise my client that we will not pursue conduct which is intended primarily to harass or drain the financial resources of the opposing party. I will advise my client that we will not pursue tactics which are intended primarily for delay. I will advise my client that we will not pursue any course of action which is without merit. I will advise my client that I reserve the right to determine whether to grant accommodations to opposing counsel in

all matters that do not adversely affect my client's lawful objectives. A client has no right to instruct me to refuse reasonable requests made by other counsel. I will advise my client regarding the availability of mediation, arbitration, and other alternative methods of resolving and settling disputes.

III. LAWYER TO LAWYER

A lawyer owes to opposing counsel, in the conduct of legal transactions and the pursuit of litigation, courtesy, candor, cooperation, and scrupulous observance of all agreements and mutual understandings. Ill feelings between clients shall not influence a lawyer's conduct, attitude, or demeanor toward opposing counsel. A lawyer shall not engage in unprofessional conduct in retaliation against other unprofessional conduct. I will be courteous, civil, and prompt in oral and written communications. I will not quarrel over matters of form or style, but I will concentrate on matters of substance. I will identify for other counsel or parties all changes I have made in documents submitted for review. I will attempt to prepare documents which correctly reflect the agreement of the parties. I will not include provisions which have not been agreed upon or omit provisions which are necessary to reflect the agreement of the parties. I will notify opposing counsel, and, if appropriate, the Court or other persons, as soon as practicable, when hearings, depositions, meetings, conferences, or closings are cancelled. I will agree to reasonable requests for extensions of time and for waiver of procedural formalities, provided legitimate objectives of my client will not be adversely affected. I will not serve motions or pleadings in any manner that unfairly limits another party's opportunity to respond. I will attempt to resolve by agreement my objections to matters contained in pleadings and discovery requests and responses. I can disagree without being disagreeable. I recognize that effective representation does not require antagonistic or obnoxious behavior. I will neither encourage nor knowingly permit my client or anyone under my control to do anything which would be unethical or improper if done by me. I will not, without good cause, attribute bad motives or unethical conduct to opposing counsel nor bring the profession into disrepute by unfounded accusations of impropriety. I will avoid disparaging personal remarks or acrimony towards opposing counsel, parties, and witnesses. I will not be influenced by any ill feeling between clients. I will abstain from any allusion to personal peculiarities or idiosyncrasies of opposing counsel. I will not take advantage, by causing any default or dismissal to be rendered, when I know the identity of an opposing counsel, without first inquiring about that counsel's intention to proceed. I will promptly submit orders to the Court. I will deliver copies to opposing counsel before or contemporaneously with submission to the Court. I will promptly approve the form of orders which accurately reflect the substance of the rulings of the Court. I will not attempt to gain an unfair advantage by sending the Court or its staff correspondence or copies of correspondence. I will not arbitrarily schedule a deposition, court appearance, or hearing until a good faith effort has been made to schedule it by agreement. I will readily stipulate

to undisputed facts in order to avoid needless costs or inconvenience for any party. I will refrain from excessive and abusive discovery. I will comply with all reasonable discovery requests. I will not resist discovery requests which are not objectionable. I will not make objections nor give instructions to a witness for the purpose of delaying or obstructing the discovery process. I will encourage witnesses to respond to all deposition questions which are reasonably understandable. I will neither encourage nor permit my witness to quibble about words where their meaning is reasonably clear. I will not seek Court intervention to obtain discovery which is clearly improper and not discoverable. I will not seek sanctions or disqualification unless it is necessary for protection of my client's lawful objectives or is fully justified by the circumstances.

IV. LAWYER AND JUDGE

Lawyers and judges owe each other respect, diligence, candor, punctuality, and protection against unjust and improper criticism and attack. Lawyers and judges are equally responsible to protect the dignity and independence of the Court and the profession. I will always recognize that the position of judge is the symbol of both the judicial system and administration of justice. I will refrain from conduct that degrades this symbol. I will conduct myself in Court in a professional manner and demonstrate my respect for the Court and the law. I will treat counsel, opposing parties, the Court, and members of the Court staff with courtesy and civility. I will be punctual. I will not engage in any conduct which offends the dignity and decorum of proceedings. I will not knowingly misrepresent, mischaracterize, misquote or miscite facts or authorities to gain an advantage. I will respect the rulings of the Court. I will give the issues in controversy deliberate, impartial and studied analysis and consideration. I will be considerate of the time constraints and pressures imposed upon the Court, Court staff and counsel in efforts to administer justice and resolve disputes.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Walsh Gallegos Kyle Robinson & Roalson P.C., or just Walsh Gallegos
Austin, TX United States

Certificate Number:
2024-1160427

Date Filed:
05/13/2024

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Copperas Cove Independent School District

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

05500
Legal Services Retainer Agreement

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Robinson, Bridget	Austin, TX United States	X	
	Kyle, Paige	Austin, TX United States	X	
	Gallegos, Elena	Austin, TX United States	X	
	Walsh, Jim	Austin, TX United States	X	

5 Check only if there is NO Interested Party.

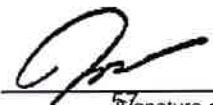
6 UNSWORN DECLARATION

My name is Joe De Los Santos, and my date of birth is 10/3/1971.

My address is 505 E. Huntland Drive, Suite 600, Austin, TX, 78752, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Travis County, State of Texas, on the 17th day of May, 20 24.
(month) (year)



Joe De Los Santos, Managing Shareholder
Signature of authorized agent of contracting business entity
(Declarant)



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address

TARLETON STATE UNIVERSITY

DUAL ENROLLMENT PROGRAM FOR TEXAS HIGH SCHOOL STUDENTS



Tarleton Today is the most affordable dual enrollment program for Texas high school students who seek to challenge themselves and accelerate their college preparation. Students will have the opportunity to earn college credit, and teachers will receive robust professional learning and development to deepen their classroom impact. Tarleton Today will work to serve students and teachers across the entire state of Texas.

Information for Prospective Administrators and Teachers

- New program offers courses in agriculture, engineering, math and more!
- Schedule to align with your high school calendar
- Course taught at your school by your teacher
- Curriculum developed by Tarleton faculty
- Increase student academic performance and college readiness
- Provides professional development for teachers

Advantages to High School Students, Parents

- Students are enrolled as a card-carrying Tarleton Texan with student benefits such as fine arts events
- Earn college credit at a fraction of the cost
- Students can apply credits toward an undergraduate degree
- Provides students with a jumpstart on the college experience

Allows students to earn college credit while in high school

PARTNER WITH ONE OF THE FASTEST-GROWING UNIVERSITIES IN THE NATION

Contact Dr. Matt Underwood for details

 munderwood@tarleton.edu



**TARLETON
STATE UNIVERSITY**
Member of The Texas A&M University System

Courses Offered for 2024-25 School Year

Core College Courses	High School Course	Length of Course
AGEC 2317 Introduction to Ag Economics (core social & behavioral sciences)	Agribusiness Management & Marketing	Full Year
ANSC 1319 + 1119 General Animal Science (core life & physical sciences*)	Advanced Animal Science	Full Year
BUSI 1307 Personal Finance (core social & behavioral science)	Personal Financial Literacy	One Semester
ENGL 1301 Composition I (core component area)	English III	Fall Semester
ENGL 2326 American Literature (core language, philosophy, & culture*)	English III	Spring Semester
HIST 1302 United States History II (core American history)	US History Studies since 1877	Full Year
MATH 1314 College Algebra (core mathematics)	Algebra II	Full Year
MATH 1314 College Algebra (core mathematics)	Independent Study in Math	Full Year
MATH 2412 Precalculus (core mathematics)	Precalculus	Full Year
MUSI 1306 Music Appreciation (core creative arts)	Music Studies-Music Appreciation I or II	Full Year
PSYC 2301 General Psychology (core social & behavioral sciences)	Psychology	One Semester
Field of Study Courses		
EDUC 1301 Intro to the Teaching Profession	Principles of Education & Training	Full Year
HORT 1301 Horticulture	Horticultural Science	Full Year
LDRS 2301 Foundations of Leadership	Taught dual credit through Junior ROTC programs only	Full Year
*Pending curriculum approval Fall 2023		



**Memorandum of Understanding
Between
Tarleton State University
and
Copperas Cove ISD**

FOR THE 2024-2025 TARLETON TODAY PROGRAM

This Memorandum of Understanding (MOU) with an Effective Date of May 1, 2024, is entered by Copperas Cove ISD (CCISD) and TARLETON STATE UNIVERSITY, a member of The Texas A&M University System, an agency of the State of Texas, hereinafter referred to as “Tarleton”.

Contracting Parties:

Receiving Party (CCISD)
Copperas Cove ISD
408 S MAIN ST
COPPERAS COVE, TEXAS 76522

Performing Party Tarleton State University
1333 W. Washington St.
Stephenville, TX 76402

WHEREAS, Tarleton and CCISD are collaborating to offer eligible high school students the opportunity to enroll in college courses while attending high school and receive simultaneous academic credits from Tarleton and their CCISD high school(s).

WHEREAS, eligible students will be able to participate in a dual enrollment, distance education program called Tarleton Today.

NOW THEREFORE, in consideration of the mutual promises herein contained, the Parties agree as follows:

1. Nature of Tarleton Today

Tarleton and CCISD enter into this Agreement to implement Tarleton Today by offering distance college courses through a dual-enrollment model, as well as high school teacher training and professional learning. Tarleton Today offers high school students the opportunity to earn high school credits from CCISD and college credits from Tarleton through a distance education course.

CCISD and Tarleton will share the responsibility to implement the Tarleton Today program. By entering into this Agreement for the delivery of distance college courses, CCISD becomes an active participant in ensuring the effectiveness and quality of the implementation of Tarleton Today at CCISD.

2. Fees and Payments

Enrollment Fees:

If joining the Tarleton Today program on or after the Effective Date, the cost of the Tarleton Today course materials, technical support and course implementation support outlined in this Agreement for CCISD will be defined on a per-student, per-course basis. Program costs will be evaluated annually.

Texas public ISDs will pay a subsidized rate of \$50 per student per semester credit hour during the 2024-2025 school year (3 credit courses = \$150; 4 credit courses = \$200). Pending Texas FAST Program funding reimbursement, CCISD students with a free and reduced lunch status will receive a course fee credit equal to the course fee charge. Tarleton Today will be directly reimbursed for course fees through the FAST Program for these students after completion. Private, parochial, and out-of-state schools are not eligible for the subsidized rate and will be charged \$65 per semester credit hour.

The Tarleton Today course fee is assessed for each student registered in each Tarleton Today course on the designated enrollment date. The program fee covers access to course materials, technology tools, and credit eligibility evaluation. Refunds will not be given at the end of a course for any reason, including if a student is not eligible to earn college credit in the course or withdraws after the enrollment date.

Professional Learning Development (PLD) Fee:

The cost of Tarleton Today professional development will be assessed on a per-teacher basis at a rate of \$500 for all teachers, both new and returning to the program. This fee covers professional learning and development requirements during the entire term of this agreement, including summer professional development courses, virtual learning modules, and coaching sessions from Tarleton. If CCISD or the CCISD high school teacher joins after the conclusion of summer professional development, the total fee is still required based upon the status of the teacher at student enrollment date. For teachers that complete the Tarleton Today course with at least 60% of their students accepting college credit, Tarleton Today will provide them a \$500 end-of-year bonus.

Any professional development fees do not include lodging, transportation, or teacher substitute cost.

CCISD is responsible for paying within 30 days of receipt of any undisputed invoice.

All checks should be made payable to Tarleton State University. Payments should be mailed and/or delivered to:

Tarleton State University
Tarleton Today
1333 W. Washington St.
Stephenville, TX 76402

3. Scope of Work and Responsibilities

Responsibilities to implement Tarleton Today distance college courses will be shared by CCISD and Tarleton Today. CCISD is an active participant in ensuring the effectiveness and quality of Tarleton Today implementation at its facilities. The Parties agree to provide the following, collectively referred to as the “Services.”

Responsibilities of Tarleton Today

Enrollment and Records

- A. Register high school students for Tarleton Today courses (as listed in Exhibit A) through the Tarleton Today student information system.
- B. Maintain, as part of routine educational effectiveness evaluation at Tarleton, Tarleton Today student educational records, including registration, enrollment, orientation, and course evaluation data for purposes of administering, implementing, and improving the program and providing official reporting to Tarleton and CCISD. Tarleton Today engages in additional data sharing with Tarleton departments as defined in the data sharing agreement between Parties, attached and incorporated herein.
- C. Record grades on Tarleton transcripts for students who are eligible for and accept college credit for the distance college course.
- D. Support documentation of distance college course credit, including enrollment and non-enrollment confirmation letters and assistance in securing official transcripts.

Curriculum and Instruction

- E. Provide Tarleton faculty and academic staff to develop and define college-level course materials and curriculum and assume primary responsibility for oversight of distance college courses.
- F. Deliver instructional materials via distance education. All college course-related materials will be available to the student through unique login in Canvas Learning Management System (Canvas LMS).
- G. Administer Tarleton Today distance college courses via a dual enrollment model. Tarleton faculty and academic course staff ensure comparability of distance college courses to campus-based courses and are approved by Tarleton Department Chairs and supported by Deans. All Tarleton Today students register for semester- or year-long courses. The college enrollment process differs between the two course types.
 - a. Semester-long and year-long course college enrollment information
 - i. Students must complete a series of required assignments and summative assessments as published in the college syllabus that are designed, designated, and evaluated by Tarleton faculty and college Instructors of Record to earn college credit.
 - ii. Students in year-long courses must earn a passing grade (D or above) on the designated portion of the course determined by the Tarleton Instructor of Record to be eligible to earn college credit in the Tarleton Today distance college course.
 - iii. Students who earn a passing grade (D or above) in the college course may accept their college credit or withdraw from the course.
 - iv. Students who accept college credit will have an official Tarleton transcript showing the letter grade earned in the course.

- b. Additional year-long course college enrollment information
 - i. A student who does not earn a passing grade (D or above) may be determined to be eligible if the student meets the Texas Success Initiative (TSI) exemption criteria for that course. Grade-based eligibility criteria and TSI exemption criteria are detailed in each college course syllabus for which TSI exemption may be used, as well as attached in Exhibit C.
 - ii. Eligible student enrollments are recorded with Tarleton in alignment with Tarleton Today and Tarleton processes.
- H. Provide technology and support services necessary for teaching and learning in Tarleton Today courses and program implementation:
 - a. Maintain servers operated by or hosted on Tarleton Today's web-based Canvas LMS.
 - b. Provide access and training on the Canvas LMS for every Tarleton Today student to access course content and instructional experiences.
 - c. Provide online and phone-based technical support for Tarleton Today teachers, students, and Tarleton faculty using the curriculum when that support is not provided through Canvas LMS.
 - d. Provide access to teleconference functions in Canvas LMS or other commensurate distance technology with consultants available to students for writing consultation related to distance college course writing assignments.
 - e. Provide a student orientation module in Canvas LMS for all Tarleton Today courses that detail program enrollment, student academic integrity, and FERPA rights.
 - f. Provide information in the Tarleton Today college courses and through Canvas notifications related to distance college course enrollment activities, including registration, eligibility, credit type selection, credit status, and official transcript requests.
 - g. Provide adequate procedures for submitting and resolving complaints, grade appeals, information requests, and other inquiries related to participation in Tarleton Today.

Professional Development and Support

- I. Deliver professional learning to participating CCISD teachers who teach a Tarleton Today course.
 - a. Summer professional development for participating CCISD teachers will be delivered by Tarleton Today using distance education and virtual learning technologies, or in-person trainings at one of the Tarleton locations. Summer professional development is required for all Tarleton Today high school teachers.
 - b. Academic year Professional Learning: One-day Professional Learning for new and returning participating CCISD teachers will be held at Tarleton or designated regional sites, or delivered virtually during the fall and spring semesters, at Tarleton's sole discretion. CCISD teachers are **required** to participate in and fully complete the one-day workshop during each semester in which the teacher delivers a Tarleton Today course, regardless of whether the course will be offered in the subsequent year.

- c. Participating CCISD teachers will be provided certificates of completion for the hours of documented attendance, which may count as continuing professional education hours with their district.
- J. Deliver professional learning and development opportunities specific to administrative and counselor roles and functions to CCISD and its administration.
- K. Deliver in-person or virtual presentations and/or workshops to CCISD staff and community members regarding the Tarleton Today program overview, implementation, and strategies for success.
- L. Tarleton Today will hire and assign a qualified course coordinator for each course offered. The coordinator will serve as the content expert and point of contact and support for the high school teacher.
- M. Provide ongoing, one-on-one feedback and guidance to the high school teacher.
- N. Provide virtual coaching to each Tarleton Today high school teacher to support course implementation and enhance their professional practice.

Institutional Effectiveness

- O. Provide feedback regarding course implementation to Tarleton faculty and academic staff, as well as CCISD high school teachers and administrators. To ensure Tarleton Today is implemented and facilitated with quality and fidelity, Tarleton Today staff will provide updates at the end of the fall and spring semesters and, as needed, throughout the year regarding the status of Tarleton Today implementation, based on communication with the Tarleton Today CCISD high school teacher(s) and classroom observations.
 - a. Tarleton Today staff will alert CCISD administration of any serious concerns regarding CCISD or campus implementation of the Tarleton Today course pertaining to quality and fidelity. If CCISD implementation of the Tarleton Today course is deemed unsatisfactory, Tarleton Today reserves the right to deny the opportunity to offer the Tarleton Today course in the future or to require a replacement high school teacher.
 - b. A CCISD high school teacher deemed by Tarleton Today to be unsatisfactorily implementing the course will be given the opportunity to bring course implementation into alignment with Tarleton Today expectations and be provided coaching and support as available through the course staff, Tarleton Today Professional Learning, virtual coaching, and ongoing communication. Should the high school teacher's implementation of Tarleton Today continue to be unsatisfactory or without improvement in Tarleton Today's sole discretion, Tarleton Today will notify CCISD, who will use its best efforts to identify an alternate high school teacher, and CCISD will work with Tarleton Today to continue implementation of the course with the alternate high school teacher. Tarleton Today reserves the right to deny any unsatisfactorily performing teacher the opportunity to offer the course in the future.
 - c. Should Tarleton Today deem a Tarleton Today CCISD high school teacher as not compatible with or not in the best interest of the program in Tarleton Today's sole discretion, Tarleton Today will notify CCISD who will work with Tarleton Today to continue the course through an alternate teacher.
 - d. Any person performing Services under this Agreement on behalf of Tarleton Today must be actively employed or eligible for employment by Tarleton and

may not be on administrative or medical leave. Tarleton must comply with applicable criminal background check requirements for their respective faculty, staff, and employees performing Services under this Agreement. If Tarleton becomes aware that one of its faculty, staff, or employees performing Services does not meet these requirements, a representative of the Tarleton Today program must inform the CCISD district contact.

Extended Student Absences [subject to CCISD policies]

- P. In a case where a student is removed from their home campus and assigned to an alternative campus due to disciplinary reasons, the CCISD point of contact, campus principal and/or the high school teacher of the campus must notify the Tarleton Today Program Coordinator. Information needs to include the length of the placement to determine if the student will continue in the enrolled Tarleton Today course. If the alternative placement is longer than seven (7) school days, then the following will need to be done:
- a. The administrator, Tarleton Today CCISD high school teacher, and Tarleton Today course staff will work together to determine if the student has the opportunity to continue the course at the alternative campus. If determined the student will not have the appropriate instruction and access to the course, the student will be dropped from the Tarleton Today course.
 - i. If this occurs prior to the identified course enrollment date, then the CCISD will not be invoiced for this student.
 - ii. If the student is enrolled in a year-long Tarleton Today course, the student will be dropped from the Tarleton Today course, the Canvas LMS system, and a schedule change will be made for the student's high school schedule.
- Q. In a case where a student is hospitalized or removed from instruction or the school setting for longer periods due to illness, accident, or other circumstance, the CCISD point of contact, campus principal and/or the high school instructor must notify the Tarleton Today Program Coordinator immediately to determine if eligibility for enrollment may continue, which decision will be made on Tarleton Today in its sole discretion.

4. Responsibilities of CCISD [subject to CCISD policies and applicable law]

- A. Implement one or more Tarleton Today courses.
- a. Assign a(n) CCISD contact responsible for overseeing the implementation of Tarleton Today high school course(s) and participating in meetings designated for CCISD administration with Tarleton Today staff.
 - i. This CCISD contact will provide up-to-date contact information for CCISD and its campus administration. In the event there is a change in administration at CCISD or at its campuses, the CCISD contact will update Tarleton Today.
 - b. Assign 1-2 campus administrators to attend the Tarleton Today train-the-trainer session(s) held online in a webinar-based format. The training will model the parent night presentation, resources, and retention strategies.
 - c. Assign a designated contact for ensuring websites, email addresses, and support for technology related requests. This person will also be responsible for

- uploading course rosters following a specific format via Secure File Transfer Protocol (SFTP) prior to the start of the school year.
- d. Tarleton Today courses do not replace Advanced Placement (AP) curriculum or prepare students for AP exams. Neither Tarleton Today syllabi nor course content may be used for submission to satisfy the requirements for third-party evaluation.
- B. Recruit high school teacher(s) with appropriate qualifications to teach the Tarleton Today course(s), all consistent with CCISD policies.
- a. Minimum requirements for all Tarleton Today CCISD high school teachers include:
 - i. Bachelor's degree in the discipline or a related field.
 - ii. One (1) or more years of teaching experience in the relevant course or a higher-level course (e.g. calculus for pre-calculus).
 - iii. Completed annual Tarleton Today teacher application.
 - iv. Obtain a Tarleton UID in order to access Canvas LMS and other systems required for implementation of the Tarleton Today program. Tarleton Today will provision the UID as high assurance and may suspend, terminate, or revoke access to its systems through the UID affiliation at Tarleton Today sole discretion. The UID affiliation with Tarleton Today will be revoked if this agreement is terminated or if a Tarleton Today CCISD high school teacher can no longer complete the course.
 - v. Successful completion of required tasks before the start of summer professional development, including, but not limited to, completion of FERPA training module provided by Tarleton Today. Tasks will be determined and shared by the Tarleton Today professional learning and development staff in advance of summer professional development. CCISD high school teachers approved on a conditional basis may be required to complete additional tasks. Any high school teacher who does not complete the required pre-professional development tasks may not be eligible to attend the summer professional development. The decision to admit or deny such teacher and any accompanying conditions will be determined by the Tarleton Faculty Lead and Program Coordinator at their discretion.
 - vi. Successful completion of summer professional development. New Tarleton Today CCISD high school teachers must participate in the entire Summer professional development and complete all assigned work, both before and during the training.
 - vii. Attendance at and completion of all required virtual conferences or virtual learning modules, academic year trainings, and professional development assignments.
 - viii. Attendance at the Fall and Spring Professional Development
 1. CCISD teachers are required to participate in and fully complete both academic year professional developments in which the teacher delivers a Tarleton Today course, regardless of whether the course will be offered in the subsequent year. Each Fall and Spring professional development will provide up to eight hours of continuing professional education hours.

- ix. Review communication from Tarleton Today course staff in weekly newsletters and respond accordingly to routine requests.
 - x. Adhere to guidelines regarding Tarleton Today course content intellectual property. CCISD is responsible for informing teachers that they do not have a license to use any Tarleton Today provided materials outside of the scope of this agreement.
 - xi. Deliver Tarleton Today instructional materials through the Tarleton Today instance of Canvas LMS.
- b. Additional requirements for Tarleton Today returning CCISD teachers include:
- i. Successful implementation of Tarleton Today course during the previous academic year according to requirements under section D below.
- C. Ensure Tarleton Today CCISD high school teachers and students have the necessary resources to implement the program with fidelity, including, but not limited to:
- a. Access to Canvas LMS. Participating CCISD campuses will work with the Tarleton Today support team to ensure their campus and students can fully access the Canvas LMS.
 - b. Access to computer, internet, and allow lists, as specified by Tarleton Today, and adhere to requirements outlined in the most recent Tarleton Today Technology Manual.
 - c. Scheduled access to technology that meets the specifications defined by Tarleton Today for each course. This includes regular in-class and out-of-class, one-to-one (1:1) access to computers and the internet to view materials and complete and submit assignments, quizzes, tests, and exams, and the following technology for specific course implementation (as applicable).
 - d. Graphing calculators for College Algebra and Precalculus.
 - e. Audio/visual projection and/or whiteboard.
 - f. Copy/scanning services to duplicate some course materials and distribute to students in the Tarleton Today course and upload assignments.
 - g. For Intro to Animal Science, students must have periodic access to at least two livestock species (cattle, horses, sheep, goats, pigs, and/or poultry).
 - h. For Music Appreciation, students must have access and ability to utilize headphones for assessment purposes. Twice during the year they will need to attend a concert which may or may not be outside the school.
- D. Ensure Tarleton Today CCISD high school teachers implement the program with fidelity, including the following:
- a. Tarleton Today instructors are expected to adhere to Texas Administrative and Education Code, including the Educators' Code of Ethics (19 TAC Chapter 247).
 - b. Administer and facilitate Tarleton Today-required assignments and assessments without alteration through the Tarleton Today instance of Canvas LMS.
 - c. Have students create a TARLETON UID and register for Tarleton Today sections.
 - d. Use Canvas LMS to assign and grade high school work as specified by Tarleton Today course staff.
 - e. Participate in professional learning, including Summer professional development, one-day workshops, video conferences or virtual learning

modules, virtual coaching, and ongoing opportunities during each semester in which they teach the Tarleton Today course. To facilitate teacher participation in the one-day workshops, CCISD agrees to pay the cost of substitute teachers for the days the teacher will attend the workshops.

- f. Maintain regular communication via email, phone, video web conferencing, etc. with Tarleton Today course coordinator and other staff regarding the success and challenges of implementation, responding in a timely manner to requests for information, including turning in any requested documentation to evaluate student progress or success by specified deadlines.
 - g. Notify Tarleton Today of CCISD high school teacher absences that exceed four or more consecutive class days or of teacher resignations using the provided form in the case when the teacher cannot self-report.
- E. Recruit and approve students to participate in the Tarleton Today courses.
 - F. Ensure students enrolled in the Tarleton Today program meet the minimum academic requirements for each course as shown in Exhibit A.
 - G. Ensure students complete the Tarleton Today registration process within the first two weeks of school. The student and, if the student is under 18 years of age at the time of registration, the student's parent or guardian shall acknowledge and consent the student is enrolling in a college course with the opportunity to earn college credit. Consent forms must be submitted within one week of the CCISD school start date.
 - H. Any person performing Services under this Agreement on behalf of CCISD must be actively employed or eligible for employment by CCISD and may not be on administrative leave. CCISD must comply with applicable criminal background check requirements for their respective faculty, staff, and employees performing Services under this Agreement. If CCISD becomes aware that one of its faculty, staff, or employees performing Services does not meet these requirements, the district contact, who oversees the Tarleton Today program, must inform Tarleton Today within 24 business hours.

5. Summer Professional Development, Teacher Registration, and Attendance

1. CCISD high school teachers are required to register for Summer Professional Development **two weeks prior** to the start of Summer Professional Development.
2. New Tarleton Today CCISD high school teachers must participate in the entire Summer Professional Development and complete all assigned work, both pre- and during Professional Development. New Tarleton Today high school teachers are defined as those who are implementing a Tarleton Today course for the first time or for the first time after more than one year of absence.
 - a. The CCISD teacher assigned to the course **must** successfully complete the New Teacher Summer Professional Development experience at least once, in its entirety, before implementing a Tarleton Today course for the first time. If the teacher continues to offer the course in subsequent years, they are required to attend the Returning Instructor Summer Professional Development for each subsequent year they implement that course. If a teacher is assigned to implement a new Tarleton Today course in addition to their current Tarleton Today course, the instructor must complete the New Teacher Summer Professional Development for the new course.
3. Cancellation policy:

- a. All high school teachers must cancel their registration in writing at least one week prior to any in-person Professional Development. CCISD will be invoiced for all registered high school teachers three weeks prior to the event starting, and will pay such invoices within thirty (30) days.
 - b. If a high school teacher registers for Summer Professional Development and is unable to attend, the teacher must communicate this change to the Tarleton Today Professional Learning and Development team in writing at least one week prior to the start of Summer Professional Development. The district contact may coordinate with Tarleton Today to identify an appropriate replacement. Fees will be assessed based on teachers who complete Summer Professional Development.
 - c. In the event of an emergency about which Tarleton Today staff and the teacher's principal are notified, a teacher may arrange to make up as much as 20% of Summer Professional Development and still be eligible to teach the Tarleton Today course. Tarleton Today CCISD high school teachers who miss more than 20% of Summer Professional Development, regardless of the reason, will be on probationary status and their approval to serve as a Tarleton Today high school teacher will be evaluated by Tarleton Today on a case-by-case basis.
4. If a high school teacher attends Summer Professional Development, and the course for which the teacher is trained is not offered for the school year, CCISD will be:
 - a. Charged the full fee based on whether they are new or returning, for Summer Professional Development.
 - b. All materials provided to CCISD for the course must be returned to Tarleton Today within 30 days.

6. Educational Records and Data Sharing

- A. CCISD and Tarleton Today create, maintain, and manage their own educational records for students and teachers. Tarleton Today maintains all educational records created as a result of the Tarleton Today program consistent with FERPA, as well as applicable Texas A&M University System (TAMUS) policy 16.01.02 and any applicable law. In order to provide the Tarleton Today program and related services to CCISD and for CCISD's accountability reporting purposes, Tarleton Today requires specific student information from CCISD. All such records are provided the same security as those outlined in TAMUS Policy 16.01.02 and the Data Sharing Agreement, and will not be sold or shared with external sources except as allowed by law. See Exhibit B Data Sharing Agreement which sets terms and conditions for the exchange by the Parties of data needed to support the Tarleton Today program.
- B. Following Tarleton's Institutional Review Board standards and policy, as applicable, Tarleton Today may obtain and maintain data and/or feedback about student and teacher experiences with the program for the purpose of understanding outcomes and program improvements.
- C. For legitimate educational interests, Tarleton Today will facilitate the exchange of information among institutions, with the Texas Higher Education Coordinating Board, the Texas Education Agency, Tarleton Today high school teachers, Tarleton Today faculty and staff, and CCISD contacts 1) pertaining to students' progress toward the opportunity to earn college credit; 2) to verify student's economic status related to state funding reimbursement, 3) to verify student accommodations under IDEA and/or Section 504; 4) to facilitate early intervention and support student success; 5) pertaining to

whether college credit is earned, accepted, and/or declined; 6) to facilitate accurate recordkeeping; and 7) to address academic integrity issues. If either party obtains access to CCISD and/or Tarleton records or record systems protected under FERPA, each party agrees to adhere to the provisions of FERPA. While in possession of FERPA records and data, only persons authorized to access the student data related to the Tarleton Today program will be granted access consistent with FERPA.

7. Insurance.

CCISD acknowledges that, because Tarleton is an agency of the state of Texas, liability for the tortious conduct of employees of Tarleton or for injuries caused by conditions or use of tangible state property is provided solely by the provisions of the Texas Tort Claims Act (Texas Civil Practice and Remedies Code Chapters 101 and 104); and that workers' compensation insurance coverage for employees of Tarleton is provided by the [A&M SYSTEM] as mandated by the provisions of Chapter 502, Texas Labor Code. Tarleton shall have the right, at its option, to (a) obtain liability insurance protecting Tarleton and its employees and property insurance protecting Tarleton's buildings and contents, to the extent authorized by Section 51.966, Texas Education Code, or other law, or (b) self-insure against any risk that may be incurred by Tarleton as a result of its operations under the Agreement.

8. FERPA.

For purposes of the Family Educational Rights and Privacy Act ("FERPA"), Tarleton hereby designates CCISD as a school official with a legitimate educational interest in any education records (as defined in FERPA) that CCISD is required to create, access, receive, or maintain in order to fulfill its obligations under this Agreement. CCISD shall comply with FERPA as to any such education records and is prohibited from redisclosure of the education records except as provided for in this Agreement or otherwise authorized by FERPA or Tarleton in writing. CCISD is only permitted to use the education records for the purpose of fulfilling its obligations under this Agreement and shall restrict disclosure of the education records solely to those employees, subcontractors or agents who have a need to access the education records for such purpose. CCISD shall require any such subcontractors or agents to comply with the same restrictions and obligations imposed on CCISD in this Section, including without limitation, the prohibition on redisclosure. CCISD shall implement and maintain reasonable administrative, technical, and physical safeguards to secure the education records from unauthorized access, disclosure or use.

9. Indemnification

To the extent allowed by law and without waiving any immunities, CCISD shall indemnify and hold harmless The Texas A&M University System, Tarleton, and their regents, employees and agents (collectively, the "A&M System Indemnitees") from and against any third-party claims, damages, liabilities, expense or loss asserted against A&M System Indemnities arising out of any acts or omissions of CCISD or its employees or agents pertaining to the activities and obligations under this Agreement, except to the extent such liability, loss or damage arises from an A&M System Indemnitee's gross negligence or willful misconduct.

10. Term and Termination

A. This Agreement shall commence on April 1, 2024 (the “Effective Date”) and continue through August 31, 2025 (the “Term”) unless earlier terminated as provided herein.

B. This Agreement may be terminated without cause by either Party upon 30 days’ written notice to the other Party.

11. Loss of Funding.

Performance by Tarleton under this Agreement may be dependent upon the appropriation and allotment of funds by the Texas State Legislature (the “Legislature”). If the Legislature fails to appropriate or allot the necessary funds, Tarleton will issue written notice to CCISD and Tarleton may terminate this Agreement without further duty or obligation hereunder. CCISD acknowledges that appropriation of funds is beyond the control of TARLETON. In the event of a termination or cancellation under this Section, Tarleton will not be liable to CCISD for any damages that are caused or associated with such termination or cancellation.

12. PAYMENT TERMS/PROMPT PAYMENT

Tarleton’s payment shall be made in accordance with Chapter 2251, *Texas Government Code* (the “Texas Prompt Payment Act”), which shall govern remittance of payment and remedies for late payment and non-payment.

13. Ownership of Created Works.

CCISD irrevocably assigns, transfers and conveys to Tarleton, for no additional consideration, all of CCISD’s ownership, rights, title and interest in and to all works prepared by CCISD under this Agreement (“Deliverables”), including, without limitation, all copyrights, patents, trademarks, trade secrets and other intellectual property rights and all other rights that may hereafter be vested relating to the Deliverables under law. CCISD certifies that all Deliverables will be original, or that CCISD will have obtained all rights necessary for the ownership and unrestricted use of the Deliverables by Tarleton. CCISD shall secure for TARLETON all consents, releases, and contracts and perform other reasonable acts as TARLETON may deem necessary to secure and evidence Tarleton’s rights in any Deliverable.

14. Independent Contractor

Notwithstanding any provision of this Agreement to the contrary, the Parties hereto are independent contractors. No employer-employee, partnership, agency, or joint venture relationship is created by this Agreement or by CCISD’s service to Tarleton. Except as specifically required under the terms of this Agreement, CCISD (and its representatives, agents, employees and subcontractors) will not represent themselves to be an agent or representative of Tarleton or [A&M SYSTEM]. As an independent contractor, CCISD is solely responsible for all taxes, withholdings, and other statutory or contractual obligations of any sort, including but not limited to workers’ compensation insurance. CCISD and its employees shall observe and abide by all applicable Tarleton policies, regulations, rules and procedures, including those applicable to conduct on its premises.

15. Dispute Resolution.

To the extent that Chapter 2260, *Texas Government Code* is applicable to this Agreement, the dispute resolution process provided in Chapter 2260, and the related rules adopted by the Texas Attorney General pursuant to Chapter 2260, shall be used by Tarleton and CCISD to attempt to resolve any claim for breach of contract made by CCISD that cannot be resolved.

16. Notice.

Any notice required or permitted under this Agreement must be in writing, and shall be deemed given: (a) three (3) business days after it is deposited and post-marked with the United States Postal Service, postage prepaid, certified mail, return receipt requested, (b) the next business day after it is sent by overnight carrier, (c) on the date sent by email transmission with electronic confirmation of receipt by the party being notified, or (d) on the date of delivery if delivered personally. Tarleton and CCISD can change their respective notice address by sending to the other Party a notice of the new address. Notices should be addressed as follows:

CCISD at:

Copperas Cove ISD
408 S MAIN ST
COPPERAS COVE, TEXAS 76522

Tarleton at:

Dr. Jolena Waddell
Box T-0010
1333 W. Washington St.
Stephenville, TX 76402
jwaddell@tarleton.edu

With a copy to:

Tarleton State University
Attn: Contract Specialist
Box T-0120
Stephenville, TX 76402
contracts@tarleton.edu

17. Venue; Governing Law

Pursuant to Section 85.18(b), *Texas Education Code*, mandatory venue for all legal proceedings against Tarleton is to be in the county in which the principal office of Tarleton's governing officer is located. The validity of this Agreement and all matters pertaining to this Agreement, including but not limited to, matters of performance, non-performance, breach, remedies, procedures, rights, duties, and interpretation or construction, shall be governed and determined by the Constitution and the laws of the State of Texas.

18. Entire Agreement

This Agreement constitutes the entire and only agreement between the Parties hereto and supersedes any prior understanding, written or oral agreements between the Parties, or “side deals” which are not described in this Agreement. This Agreement may be amended only by a subsequent written agreement signed by authorized representatives of both parties.

19. Non-Assignment

CCISD shall neither assign its rights nor delegate its duties under this Agreement without the prior written consent of Tarleton.

20. Survival

Any provision of this Agreement that may reasonably be interpreted as being intended by the Parties to survive the termination or expiration of this Agreement will survive the termination or expiration of this Agreement.

21. Cybersecurity Training Program

Pursuant to Section 2054.5192, *Texas Government Code*, CCISD’s employees, officers, and subcontractors who have access to TARLETON’s computer system and/or database must complete a cybersecurity training program certified under Section 2054.519, *Texas Government Code*, and selected by Tarleton. The cybersecurity training program must be completed by CCISD’s employees, officers, and subcontractors during the Term and any renewal period of this Agreement. CCISD shall verify completion of the program in writing to Tarleton within the first thirty (30) calendar days of the Term and any renewal period of this Agreement. CCISD acknowledges and agrees that its failure to comply with the requirements of this paragraph are grounds for Tarleton to terminate this Agreement for cause.

22. Access by Individuals with Disabilities

CCISD represents and warrants that the electronic and information resources and all associated information, documentation, and support that it provides to Tarleton under this Agreement (collectively, the “EIRs”) comply with the applicable requirements set forth in Title 1, Chapter 213 of the *Texas Administrative Code* and Title 1, Chapter 206 of the *Texas Administrative Code* (as authorized by Chapter 2054, Subchapter M of the *Texas Government Code*) (the “EIR Accessibility Warranty”). If CCISD becomes aware that the EIRs, or any portion thereof, do not comply with the EIR Accessibility Warranty, CCISD shall, at no cost to Tarleton, either (1) perform all necessary remediation to make the EIRs satisfy the EIR Accessibility Warranty or (2) replace the EIRs with new EIRs that satisfy the EIR Accessibility Warranty. In the event that CCISD fails or is unable to do so, Tarleton may immediately terminate this Agreement, and CCISD will refund to Tarleton all amounts paid by Tarleton under this Agreement within thirty (30) days following the effective date of termination.

23. Payment of Debt or Delinquency to the State

Pursuant to Sections 2107.008 and 2252.903, *Texas Government Code*, CCISD agrees that any payments owing to CCISD under this Agreement may be applied directly toward certain debts or delinquencies that CCISD owes the State of Texas or any agency of the State of Texas regardless of when they arise, until such debts or delinquencies are paid in full.

24. State Auditor's Office

CCISD understands that acceptance of funds under this Agreement constitutes acceptance of the authority of the Texas State Auditor's Office, or any successor agency (collectively, "Auditor"), to conduct an audit or investigation in connection with those funds pursuant to Section 51.9335(c), Texas Education Code. CCISD agrees to cooperate with the Auditor in the conduct of the audit or investigation, including without limitation, providing all records requested. CCISD will include this provision in all contracts with permitted subcontractors.

25. Severability

In case any one or more of the provisions contained in this Agreement shall, for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions hereof, and this Agreement shall be construed as if such invalid, illegal, and unenforceable provision had never been contained herein. The Parties agree that any alterations, additions, or deletions to the provisions of the Agreement that are required by changes in federal or state law or regulations are automatically incorporated into the Agreement without written amendment hereto and shall become effective on the date designated by such law or by regulation.

26. Public Information.

CCISD acknowledges that TARLETON is obligated to strictly comply with the Public Information Act, Chapter 552, *Texas Government Code*, in responding to any request for public information pertaining to this Agreement, as well as any other disclosure of information required by applicable Texas law. Upon Tarleton's written request, CCISD will promptly provide specified contracting information exchanged or created under this Agreement for or on behalf of Tarleton to Tarleton in a non-proprietary format acceptable to Tarleton that is accessible by the public. CCISD acknowledges that Tarleton may be required to post a copy of the fully executed Agreement on its Internet website in compliance with Section 2261.253(a)(1), *Texas Government Code*. The requirements of Subchapter J, Chapter 552, *Texas Government Code*, may apply to this Agreement and CCISD agrees that this Agreement can be terminated if CCISD knowingly or intentionally fails to comply with a requirement of that subchapter.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives as shown below.

Exhibit A
2024-25 Tarleton Today Courses

Tarleton Today Course Name	Tarleton Course Code	TCCNS Equivalency	Texas Core Code	High School Course	Required Prerequisites
Intro to Agricultural Economics	AGEC 2317	AGRI 2317	080	Agribusiness Mgmt & Marketing	
General Animal Science	ANSC 1319 + 1119	AGRI 1419, AGRI 1319 + 1119	030	Advanced Animal Science	Biology & Chemistry or Integrated Physics & Chemistry (IPC); Algebra I & Geometry; and either Small Animal Management, Equine Science, or Livestock Production.
Personal Finance	BUSI 1307	BUSI 1307	080	Economics or Personal Financial Literacy	
Composition I	ENGL 1301	ENGL 1301	010	English III	Credit in English I and English II
American Literature	ENGL 2326	ENGL 2326	040	English III	Credit in English I and English II
United States History II	HIST 1302	HIST 1302	060	US History since 1877	
College Algebra	MATH 1314	MATH 1314	020	Algebra II or Independent Study in Math	Credit in Algebra I
Precalculus	MATH 2412	MATH 2412	020		Credit in Algebra II & Geometry
Music Appreciation	MUSI 1306	MUSI 1306	050	Music Studies-Music Appreciation I or II	
General Psychology	PSYC 2301	PSYC 2301	080	Psychology	
Intro to the Teaching Profession	EDUC 1301	EDUC 1301		Instructional Practices in Education and Training	
Horticulture	HORT 1301	HORT 1301		Horticultural Science	
Foundations of Leadership	LDRS 2301			Dual credit through Junior ROTC only	

Exhibit B
Data Sharing Agreement

DATA SHARING AGREEMENT
BY AND BETWEEN
Copperas Cove ISD
AND
TARLETON TODAY
AT TARLETON STATE UNIVERSITY

Pursuant to this Data Sharing Agreement, Copperas Cove ISD agrees to provide individual student-level data to Tarleton Today at Tarleton State University (Tarleton) for the purpose of implementing, billing, and evaluating the Tarleton Today dual enrollment program and informing Tarleton Today students of academic opportunities at Tarleton. CCISD hereby appoints Tarleton Today as a legitimate educational official of CCISD in accordance with the Family Educational Rights and Privacy Act (FERPA). Likewise, Tarleton Today hereby appoints CCISD as a legitimate educational official of Tarleton Today in accordance with FERPA. Tarleton Today agrees to provide individual student-level data to CCISD for the purpose of evaluation, accountability, and student record-keeping. The terms of this Data Sharing Agreement are in effect until August 31, 2025 unless terminated in writing by one or both Parties.

1. Data type and exchange timeline

CCISD Designee for Student Data and Tarleton Today will coordinate data exchange for all Tarleton Today program participants for the 2024-2025 academic year, as follows:

Responsible Party	Time Period	Type of Data
Tarleton Today	August 2024 – July 2025	<p>Throughout the academic year Tarleton Today will provide information about student enrollments, including course rosters, college course eligibility status, and final grades. Access to the information will be limited to pre-identified campus and CCISD personnel who must obtain a TARLETON Electronic Identification and password in order to access the information.</p> <p>The following enrollment and performance data is provided throughout the academic year, as information becomes available.</p> <ul style="list-style-type: none"> • Course enrollments • Eligibility status • Eligibility letter grade • Final letter grade • Credit decision (credit accepted or declined) • University transcript grade

		<ul style="list-style-type: none"> • Student qualifying status for free/reduced lunch • Student qualifying status for accommodations under IDEA or Section 504
CCISD	<p>July 2024 (one month prior to student start date)</p> <p>October 2024 (for Spring only enrollments)</p>	<p>Student registration information will be provided by the district to Tarleton Today to enroll students in courses and create their Tarleton State University accounts. This data transfer will be via SFTP and will include the following information.</p> <ul style="list-style-type: none"> • Student First Name • Student Middle Name • Student Last Name • Student Date of Birth • Student School Email Address • Student Projected High School Graduation Year • Student Gender • Student Ethnicity • Student Physical Address • Student Mailing Address (if different) • Student TSDS • Student School ID • Student Free/Reduced Lunch Status • Student Citizenship (Country) • Parent/Guardian Name • Parent/Guardian Email Address • Parent/Guardian Phone Number <p>In order for Tarleton Today to identify students who qualify for the reduced course enrollment fee, Tarleton Today must obtain Student State IDs. Based on the Student State IDs, the Texas Education Agency (TEA) provides Tarleton Today with students' Economic Disadvantage Status.</p> <ul style="list-style-type: none"> • TEA-assigned TX-UNIQUE-STUDENT-ID (Student Unique ID)
CCISD	May 2025 – July 2025	<p>In order for Tarleton Today to engage in ongoing learning about student experiences, high school grades are exchanged.</p> <ul style="list-style-type: none"> • High school grade in Tarleton Today course, semester 1 • High school grade in Tarleton Today course, semester 2 • High school grade in Tarleton Today course, cumulative

2. Data protection

All data will be exchanged using secure systems and in an encrypted, password-protected electronic format by CCISD and Tarleton Today.

Tarleton Today endeavors that in all reports, electronic or otherwise, derived from information made available under this Data Sharing Agreement, all data shall be aggregated in such a way that no individual will be identified directly or by deduction. Tarleton Today further endeavors that the data elements will not be released to a third party without written parental or student (as applicable) consent.

While in possession of this data, both Parties shall permit access only to employees and contractors authorized to assist in the implementation or evaluation of Tarleton Today or other Tarleton program to have access to the data. Both Parties agree to store the data in an encrypted format, in a secure area and to prevent unauthorized access.

3. Information shared with TEA and THECB

- Share rosters of individual students, including student state ID, for all students enrolled in a Tarleton Today course at fall or spring enrollment to determine student eligibility for reduced course fee, AND
- Share rosters of individual students, including student state ID, for students who complete a Tarleton Today course for the purpose of calculating state accountability and other required state performance reporting and metrics.

Exhibit C

Math and English Course Eligibility

1. MATH 1314 and MATH 2412 Eligibility

Students who meet certain criteria gain eligibility for the opportunity to earn college credit through the dual enrollment program. The different ways to gain eligibility are detailed below.

Math Eligibility Pathway	Requirements	
College Grade	If you meet the minimum eligibility grade of a D on college assignment and assessments complete during the first part of the course, you are determined eligible for the opportunity to earn college credit based on your grade.	
Texas Success Initiative (TSI)	Submit proof of scores on certain standardized assessments, as shown in the Requirements for Eligibility by TSI table.	
College Algebra	If you have previous credit for College Algebra while attempting Precalculus, it can be submitted to regain eligibility.	
Requirements for Eligibility by TSI		
Assessment	Subject Area	Minimum Score
TSI	MATH	350
TSIA 2.0	MATH	Math score of 950 or diagnostic level of 6
SAT	MATH	530
ACT (Prior to 2/15/2023)	Composite and MATH	23 (Composite) and 19 (MATH)
ACT (After 2/15/2023)	MATH	22

2. English 1301 (Composition I) Eligibility

Students who meet certain criteria gain eligibility for the opportunity to earn college credit through the dual enrollment program. The different ways to gain eligibility are detailed below.

ELAR Eligibility Pathway	Requirements	
College Grade	If you meet the minimum eligibility grade of a D on college assignment and assessments complete during the first part of ENGL 1301, you are determined eligible for the opportunity to earn college credit based on your grade.	
Texas Success Initiative (TSI)	Submit proof of scores on certain standardized assessments, as shown in the Requirements for Eligibility by TSI table.	
Requirements for Eligibility by TSI		
Assessment	Subject Area	Minimum Score
TSI	READING	351
	WRITING	340 plus essay score 4-8, or diagnostic level 4-6 + essay score 5-8
TSIA 2.0	ELAR	Score of 945 + essay score 5-8, or diagnostic level of 5 or 6 + essay score 5-8.
SAT	Evidence Based	480
ACT	Composite and ENGL	23 (Composite) and 19 (ENGL)

Receiving Party
Copperas Cove ISD

Performing Party
TARLETON STATE UNIVERSITY

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address



CCISD 2024-2025

Credit by Exam/Acceleration Schedule

Testing Window	Application Deadline
July 15th - September 30th	August 9, 2024
October 1st - December 19th	September 24, 2024
January 7th - March 28th	December 16, 2024
April 1st - June 5th	April 18, 2025



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address



Board of Trustees

Date of Meeting

Item Type

Item Name

District Goal

Summary
(Purpose/
Objective)

Fiscal Impact

Administrative
Recommendation

Attachments

Contact Person

E-Mail Address



DHMSA Construction
P.O. BOX 240339
SAN ANTONIO, TX 78224
Office (210) 628-1459

Copperas Cove ISD Site Fencing Quote

May 15, 2024

CUSTOMER: Dicky R. Brown
Director of Facilities & Maintenance
Copperas Cove ISD Support Services
604 S. 5th St.
Copperas Cove, TX 76522
254-216-1816 Email: brownr@ccisd.com

CONTRACTOR: DHMSA Construction, LLC
P. O. Box 240339
San Antonio, Texas 78224
Office 210 628-1459 Email: construction@dhmsa.com

Project Location and description Copperas Cove ISD – Purchase and Installation of fencing, security rollers and barbed wire option as outlined in the provided scope of work.

COPPERAS COVE ISD - LEDGER LOCATION A

INSTALL 2970' OF 6' HIGH GALVANIZED 9GA CHAIN LINK FENCE WITH (3) 12' WIDE DOUBLE GATES AND (4) SINGLE WALK GATES, TWO OUT OF THE FOUR WILL BE MADE WITH GALV. SQUARE TUBING AND WITH PUSH BAR AND MESH.

- 4" X SCH. 40 X 9' GALV. TERMINAL POSTS
- 2 7/8" X SCH.40 X 8' 6" GALV. LINE POSTS
- 1 5/8" X SCH.40 X 21' TOP RAIL GALV. AND GATE FRAMES
- 2" X 9GA X 50' GALV. MESH
- ALL FITTINGS GALVANIZED
- GALVANIZED SQ. TUBING GATE DETAILS
- 4" X 4" X 1/4" X 9' GALV. GATE POSTS
- 1 1/2" X 1 1/2" X .188 GALV. GATE FRAME
- 1" X 1" X 11GA PICKETS @ 4" ON CENTER
- MAMMOTH GATE CLOSER AND HINGES
- PUSH BAR AS PER PLANS WITH PLATE
- MESH WHERE NEEDED
- KICKPLATE
- 4000 PSI CONCRETE

FENCING TOTAL	\$147,955.00
SECURITY ROLLERS	\$36,195.00
TOTAL LOCATION A	\$184,150.00

COPPERAS COVE ISD - CGC LOCATION B

- INSTALL 650' OF 6' HIGH GALVANIZED 9GA CHAIN LINK FENCE WITH (1) 12' WIDE DOUBLE GATE AND (1) SINGLE WALK GATE ALL GATES W/ BARBWIRE
- 4" X SCH. 40 X 9' GALV. TERMINAL POSTS AND GATE POSTS
 - 2 7/8" X SCH.40 X 8' 6" GALV. LINE POSTS
 - 1 5/8" X SCH.40 X 21' TOP RAIL GALV.
 - 1 7/8" X SCH.40 GATE FRAME
 - 2" X 9GA X 50' GALV. MESH
 - 3 STRANDS OF 4 POINT BARBWIRE ON GATE FRAMES ONLY
 - GALV. BULLDOG HINGES
 - ALL FITTINGS GALVANIZED
 - 4000 PSI CONCRETE

FENCING TOTAL	\$31,750.00
SECURITY ROLLERS	\$8,445.50
TOTAL LOCATION B	\$40,195.50

COPPERAS COVE ISD FAIR VIEW JEW LOCATION C

- INSTALL 450' OF 6' HIGH GALVANIZED 9GA CHAIN LINK FENCE WITH NO GATES AND ONE TOP RAIL
- 4" X SCH. 40 X 9' GALV. TERMINAL POSTS
 - 2 7/8" X SCH.40 X 8' 6" GALV. LINE POSTS
 - 1 5/8" X SCH.40 X 21' TOP RAIL GALV.
 - 2" X 9GA X 50' GALV. MESH
 - ALL FITTINGS GALVANIZED
 - 4000 PSI CONCRETE

FENCING TOTAL	\$19,304.00
SECURITY ROLLERS	\$6,032.50
TOTAL LOCATION C	\$25,336.50

COPPERAS COVE ISD - CGC LOCATION D

- INSTALL 760' OF 6' HIGH GALVANIZED 9GA CHAIN LINK FENCE WITH NO GATES AND ONE TOP RAIL
- 4" X SCH. 40 X 9' GALV. TERMINAL POSTS
 - 2 7/8" X SCH.40 X 8' 6" GALV. LINE POSTS
 - 1 5/8" X SCH.40 X 21' TOP RAIL GALV.
 - 2" X 9GA X 50' GALV. MESH
 - ALL FITTINGS GALVANIZED
 - 4000 PSI CONCRETE

FENCING TOTAL	\$32,131.00
SECURITY ROLLERS	\$9,652.00
TOTAL LOCATION D	\$41,783.00

PROJECT TOTAL	\$291,465.00
CONTINGENCY (BARBED WIRE)	\$15,000.00
PROJECT SUBTOTAL	\$306,465.00
BOND 3%	\$9,193.95
PROJECT GRAND TOTAL	\$315,658.95

PROJECT GRAND TOTAL \$315,658.95

I HAVE READ AND AGREE WITH THE CONTENTS OF THIS CONTRACT.

Dicky R. Brown
Director of Facilities & Maintenance
Copperas Cove ISD Support Services

Date

Thank you for the opportunity to quote on this project.

Gator Dodson

Dodson House Moving, LLC
DHMSA Construction, LLC
PO Box 240339
San Antonio, TX 78224
210-628-1459 Office
210-393-1560 Mobile





Board of Trustees

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E-Mail Address

2024-25 TRS-ActiveCare Plan Highlights Sept. 1, 2024 – Aug. 31, 2025



All TRS-ActiveCare participants have **three plan options**. Each includes a wide range of wellness benefits.

How to Calculate Your Monthly Premium

+ Total Monthly Premium
- Your Employer Contribution

= Your Premium
Ask your Benefits Administrator for your district's specific premiums.

Wellness Benefits at No Extra Cost*

Being healthy is easy with:

- \$0 preventive care
- 24/7 customer service
- One-on-one health coaches
- Weight loss programs
- Nutrition programs
- Ovia™ pregnancy support
- TRS Virtual Health
- Mental health benefits
- And much more!

**Available for all plans. See the benefits guide for more details.*

Primary Plans & Mental Health

- Both Primary and Primary+ offer \$0 virtual mental health visits with any in-network provider.

	TRS-ActiveCare Primary	TRS-ActiveCare Primary+	TRS-ActiveCare HD
Plan Summary	<ul style="list-style-type: none"> • Lowest premium of all three plans • Copays for doctor visits before you meet your deductible • Statewide network • Primary Care Provider referrals required to see specialists • Not compatible with a Health Savings Account • No out-of-network coverage 	<ul style="list-style-type: none"> • Lower deductible than the HD and Primary plans • Copays for many services and drugs • Higher premium • Statewide network • Primary Care Provider referrals required to see specialists • Not compatible with a Health Savings Account • No out-of-network coverage 	<ul style="list-style-type: none"> • Compatible with a Health Savings Account • Nationwide network with out-of-network coverage • No requirement for Primary Care Providers or referrals • Must meet your deductible before plan pays for non-preventive care

Monthly Premiums	TRS-ActiveCare Primary			TRS-ActiveCare Primary+			TRS-ActiveCare HD		
	Total Premium	Employer Contribution	Your Premium	Total Premium	Employer Contribution	Your Premium	Total Premium	Employer Contribution	Your Premium
Employee Only	\$446	-	-	\$523	-	-	\$459	-	-
Employee and Spouse	\$1,205	-	-	\$1,360	-	-	\$1,240	-	-
Employee and Children	\$759	-	-	\$890	-	-	\$781	-	-
Employee and Family	\$1,517	-	-	\$1,726	-	-	\$1,561	-	-

Plan Features	TRS-ActiveCare Primary		TRS-ActiveCare Primary+		TRS-ActiveCare HD	
	In-Network Coverage Only	Out-of-Network	In-Network Coverage Only	Out-of-Network	In-Network	Out-of-Network
Individual/Family Deductible	\$2,500/\$5,000	\$6,400/\$12,800	\$1,200/\$2,400	\$6,400/\$12,800	\$3,200/\$6,400	\$6,400/\$12,800
Coinsurance	You pay 30% after deductible	You pay 50% after deductible	You pay 20% after deductible	You pay 50% after deductible	You pay 30% after deductible	You pay 50% after deductible
Individual/Family Maximum Out of Pocket	\$8,050/\$16,100	\$20,250/\$40,500	\$6,900/\$13,800	\$20,250/\$40,500	\$8,050/\$16,100	\$20,250/\$40,500
Network	Statewide Network		Statewide Network		Nationwide Network	
PCP Required	Yes		Yes		No	

Doctor Visits				
Primary Care	\$30 copay	\$15 copay	You pay 30% after deductible	You pay 50% after deductible
Specialist	\$70 copay	\$70 copay	You pay 30% after deductible	You pay 50% after deductible

Immediate Care				
Urgent Care	\$50 copay	\$50 copay	You pay 30% after deductible	You pay 50% after deductible
Emergency Care	You pay 30% after deductible	You pay 20% after deductible	You pay 30% after deductible	
TRS Virtual Health-RediMD™	\$0 per medical consultation	\$0 per medical consultation	\$30 per medical consultation	
TRS Virtual Health-Teladoc®	\$12 per medical consultation	\$12 per medical consultation	\$42 per medical consultation	

Prescription Drugs			
Drug Deductible	Integrated with medical	\$200 deductible per participant (brand drugs only)	Integrated with medical
Generics (31-Day Supply/90-Day Supply)	\$15/\$45 copay; \$0 copay for certain generics	\$15/\$45 copay	You pay 20% after deductible; \$0 coinsurance for certain generics
Preferred	You pay 30% after deductible	You pay 25% after deductible	You pay 25% after deductible
Non-preferred	You pay 50% after deductible	You pay 50% after deductible	You pay 50% after deductible
Specialty (31-Day Max)	\$0 if SaveOnSP eligible; You pay 30% after deductible	\$0 if SaveOnSP eligible; You pay 30% after deductible	You pay 20% after deductible
Insulin Out-of-Pocket Costs	\$25 copay for 31-day supply; \$75 for 61-90 day supply	\$25 copay for 31-day supply; \$75 for 61-90 day supply	You pay 25% after deductible

This plan is closed and not accepting new enrollees. If you're currently enrolled in TRS-ActiveCare 2, you can remain in this plan.

TRS-ActiveCare 2
<ul style="list-style-type: none"> • Closed to new enrollees • Current enrollees can choose to stay in plan • Lower deductible • Copays for many services and drugs • Nationwide network with out-of-network coverage • No requirement for Primary Care Providers or referrals

Total Premium	Employer Contribution	Your Premium
\$1,013	-	-
\$2,402	-	-
\$1,507	-	-
\$2,841	-	-

In-Network	Out-of-Network
\$1,000/\$3,000	\$2,000/\$6,000
You pay 20% after deductible	You pay 40% after deductible
\$7,900/\$15,800	\$23,700/\$47,400
Nationwide Network	
No	

\$30 copay	You pay 40% after deductible
\$70 copay	You pay 40% after deductible

\$50 copay	You pay 40% after deductible
You pay a \$250 copay plus 20% after deductible	
\$0 per medical consultation	
\$12 per medical consultation	

\$200 brand deductible
\$20/\$45 copay
You pay 25% after deductible (\$40 min/\$80 max)/ You pay 25% after deductible (\$105 min/\$210 max)
You pay 50% after deductible (\$100 min/\$200 max)/ You pay 50% after deductible (\$215 min/\$430 max)
\$0 if SaveOnSP eligible; You pay 30% after deductible (\$200 min/\$900 max)/ No 90-day supply of specialty medications
\$25 copay for 31-day supply; \$75 for 61-90 day supply



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Date: 5/21/2024

Proposal at BuyBoard Rates

Vendor ID#4924

Contract#574-18

Mr. Richard Brown
Director of Facilities

Project: S.C. Lee Junior High School

Firetrol Protection Systems, Inc. is pleased to provide you with this fire alarm system proposal based on the building layout that was provided on 5/3/24.

Scope of Work for the Fire Alarm System:

- **Replace Existing Fire Alarm Panel to a Silent Knight 6820EVS.**
- **All Horn/ Strobes shall be upgraded to Speaker/ Strobes**
- **S.C. Lee Jr. High School will get a completely new system, which will require the following.**
 - **Full Submittals to the Fire Marshal**
 - **As Builds**
 - **Permitting**
 - **Any other documentation that the Fire Marsh may require.**
- **Demo of old system.**

All work shall include; install labor, install materials, equipment, design labor, drawings, programming, testing and inspection fees. Firetrol Terms and Conditions apply and are available upon request.

Cost:

Total Cost (excluding tax): One Hundred, Seventy-Three Thousand Nine Hundred Dollars (\$173,900.00) Price shall be good for sixty days. Price does not include sales and or use tax, if applicable.

- **Add Tax: \$14,351.00**

Estimated Equipment: Available Upon Request.

Site Specific Exclusions:

- **If awarded the project Firetrol shall send a fire alarm designer to conduct a field survey for better layout of the building. Additional costs may apply pending their survey.**
- **Depending on the building occupancy, the current fire alarm system and devices may stay in place until the new one is complete.**
- **Firetrol to utilize current raceways if applicable.**
- **Any sheetrock patching or painting done by others.**



FIRETROL Protection Systems

Proprietary & Confidential

Page 2 of 2

Date: May 21, 2024

Project: S.C. Lee Junior High School

Thank you for allowing us the opportunity to provide you with our services. Please feel free to contact me on my cell or Email if you have any questions (903) 539-2845 Cmogle@firetrol.net.

Sincerely,

Cody Mogle
Compliance and Service Sales.

APPROVED BY:

NAME _____

SIGNATURE _____

TITLE _____

DATE _____ P.O. # _____



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PROPOSED POLICY 1.18.24

Naming Guidelines

The Board has the sole discretion for naming any facility in the District, as well as any newly constructed District facilities.

In selecting names for a school or a District facility, the Board shall consider names that will have a significant meaning to students and the community. The Board shall choose a name that falls in at least one of the following categories:

1. Local geographical names related to the area where the school or facility is located.
2. Names identifying the program housed in the facility or the function of the facility.
3. A facility may be named for a person who has made a contribution to society and/or education, and the name should lend prestige and status to an institution of learning.
4. If choosing to memorialize a person in the name of a facility, the person must be deceased for at least five years.
5. A facility to be named shall be a separate structure or campus. An identifiable existing facility or campus shall not be fragmented by renaming portions of the structure or campus.
6. If in the future, the memorialized person no longer lends prestige and status to the institution, the Board may rename the facility.

The Board shall direct the superintendent to appoint a committee of five to seven members to solicit and review recommendations of names. The committee shall include employee representatives from existing campuses as well as non-employee community residents. The committee will determine the process of soliciting recommendations of names.

The committee shall submit to the Board, within a timeframe established by the Board, three recommended names for the campus or facility to be named.

The Board retains final authority for the decision in naming campuses or facilities.



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**Employment and
Evaluation**

The board shall adopt a policy providing for the employment and duties of district personnel. The employment policy must provide that the board employs and evaluates the superintendent. *Education Code 11.1513(a)(1)* [See DC]

Appraisal Process

A board shall appraise a superintendent annually using either:

1. The commissioner of education's recommended appraisal process and criteria; or
2. An appraisal process and performance criteria that are:
 - a. Developed by the district in consultation with the district- and campus-level committees; and
 - b. Adopted by the board.

Education Code 21.354(c)

In addition to other procedures and criteria determined by the board, the commissioner's recommended appraisal process and criteria shall include, at a minimum, an annual evaluation of the superintendent and a student performance domain. Completion of the Lone Star Governance superintendent evaluation may satisfy these requirements. *19 TAC 150.1031(b)-(c)*

Annual
Performance Report

The information in the annual report describing the educational performance of a district [see AIB] shall be a primary consideration of the board in evaluating the superintendent. *Education Code 39.307(3)(C)*

**Penalty for
Noncompliance**

Funds of the district may not be used to pay a superintendent who has not been appraised in the preceding 15 months. *Education Code 21.354(d)*

Confidentiality

A document evaluating the performance of a teacher or administrator is confidential and is not subject to disclosure under the Public Information Act, Government Code Chapter 552. *Education Code 21.355* [For disclosure requirements on evaluations, see GBA.]

Written Evaluation

The Board shall prepare a written evaluation of the Superintendent at annual or more frequent intervals.

The Board shall furnish the Superintendent with a copy of the completed evaluation and shall discuss its conclusions with the Superintendent in a closed meeting, unless the Superintendent requests that the discussion be open.

Informal Evaluation

The Board may at any time conduct and communicate oral evaluations to augment its written evaluations.

Copperas Cove ISD

Vision 2024

Beliefs

Reviewed by Team of 8 – September 2021

We believe:

- That Copperas Cove is the district of choice for Central Texas and the educational center of the community
- In fostering a culture of success where all students feel connected and can be successful now and in their post-secondary pursuits
- In fostering character development in students to produce good citizens
- We are committed to delivering educational programs and services that focus on rigor, relevance, and innovation for student success and enthusiasm
- In embracing diversity
- Our staff is dedicated to excellence
- In being good stewards of the tax payers' dollars
- In providing safe and secure schools for students and staff
- Good board relations are critical to success
- In taking pride in being a Copperas Cove Bulldawg

Vision

Reviewed by Team of 8 – September 2021

Copperas Cove ISD
A Foundation of Excellence –
A Future of Success

Mission

Reviewed by Team of 8 – September 2021

The mission of Copperas Cove ISD is to provide exceptional opportunities for each student through exemplary instruction which inspires academic success, personal excellence, and responsible citizenship.

Strategic Objectives and Strategies

Developed by Strategic Planning Team – October 2021

Instruction and Support:

1. Teachers engage all students daily with TEKS-aligned, high-quality instructional materials and assessments.
 - 1.1 Provide teachers with high quality, standards aligned instructional materials and the time to plan for effective implementation using high-yield instructional strategies to address the needs of all students.
 - 1.2 Provide campus instructional leaders with professional development and access to time and data needed to reflect, monitor, and provide feedback on research-based instructional practices and strategies.
2. Provide all teachers with equal access to current and future innovative, functional technological resources to support instructional practices for all students.
 - 2.1 Develop a comprehensive plan for replacement and maintenance of instructional technology devices that addresses removing barriers for teachers and staff.
 - 2.2 Increase opportunities for blended learning and STEM in classrooms across the district to prepare students for post-secondary college and career readiness

Human Capital:

3. CCISD will retain and support high-quality staff at all levels of the organization.
 - 3.1 Establish processes to engage staff in meaningful feedback that results in staff involvement that is valued in the decision-making process.
 - 3.2 Provide a variety of comprehensive systems to retain, support, and develop employees.

Whole Child:

4. CCISD will develop systems which target social emotional development for all students and staff.
 - 4.1 Cultivate emotional intelligence into professional development, practice, and student learning.
 - 4.2 Ensure that restorative practices are implemented district-wide.

Facilities:

5. Facilities will support future student enrollment, address safety and security, and allow for innovative instruction in a technological society.
 - 5.1 Ensure safe, secure and efficient facilities through the utilization of a facility master plan.
 - 5.2 Expand facilities and technology for future student enrollment.

Stakeholder Engagement:

6. Develop additional opportunities to increase a personalized culture of engagement.
 - 6.1 Provide direct outreach to stakeholders.
 - 6.2 Increase stakeholder support of various programs throughout the district.



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2023-2024 Resignations Instructional Support

NAME	TERM DATE	POSITION	CAMPUS	REASON
Aguirre, Ashley	5/24/2024	Teacher, Kindergarten	House Creek Elementary School	Personal Reasons
Brown II, Steven	5/24/2024	Teacher, PE/Coach	Copperas Cove Junior High School	Personal Reasons
Brown, Alexandra	5/24/2024	Teacher, PE/Coach	S.C. Lee Junior High School	Personal Reasons
Domek, Natalie	5/24/2024	Teacher, Kindergarten	Clements/Parsons Elementary School	Personal reasons
Emeyabbi, Aaron	5/24/2024	Teacher, SS/Coach	Copperas Cove High School	Relocation
Fitz, Doyle	5/24/2024	Teacher, SPED Self Contained	Fairview/Jewell Elementary School	Personal reasons
Friday, Nestelynn	5/24/2024	Teacher, CTE	Copperas Cove High School	Personal Reasons
Hunt, Laura	5/24/2024	Teacher, 3rd grade	Clements/Parsons Elementary School	Personal Reasons
Lyles, Lakeita	6/19/2024	Instructional Coach	Curriculum/CCHS	Promotion
McKeon, MaryAnn	5/24/2024	Teacher, English	Copperas Cove High School	Personal Reasons
Miranda, Jaidyn	5/24/2024	Teacher, CTE	Copperas Cove High School	Personal reasons
Moro, Brenda	5/24/2024	Teacher, SPED Self Contained	Fairview/Jewell Elementary School	Personal Reasons
Pettis, Amelia	5/24/2024	Teacher, 2nd grade	Fairview/Jewell Elementary School	Personal Reasons
Ruiz, Veronica	5/24/2024	Teacher, Leadworthy/Coach	Copperas Cove High School	Personal Reasons
Shivers, Robert	5/24/2024	Teacher, Math	Copperas Cove High School	Personal Reasons
Smith, Stacy	5/24/2024	Teacher, Language Arts	Copperas Cove Junior High School	Personal Reasons
Ward, Abbey	5/24/2024	SLPA	Special Education Department	Relocation
Wilkins, Elizabeth	5/24/2024	Teacher, 2nd grade	Clements/Parsons Elementary School	Personal Reasons



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COPPERAS COVE INDEPENDENT SCHOOL DISTRICT
GENERAL FUND
Statement of Revenues, Expenditures and Changes in Fund Balance
May 31, 2024

	CURRENT YEAR 2023 - 2024				PRIOR YEAR 2022 - 2023			
	Original Budget	Amended Budget	Actual	Percent of Amended Budget	Original Budget	Final Budget	Actual	Percent of Final Budget
REVENUES								
Property Tax Collection (including delinquencies)	\$ 15,488,000	\$ 15,488,000	\$ 14,511,428	93.69%	\$ 18,671,332	\$ 18,671,332	\$ 18,184,351	97.39%
Other Local and Intermediate Sources	\$ 1,535,000	\$ 1,535,000	\$ 3,377,047	220.00%	\$ 370,000	\$ 2,882,214	\$ 1,411,657	48.98%
	\$ 65,068,809	\$ 65,068,809	\$ 59,641,388	91.66%	\$ 57,716,082	\$ 61,243,953	\$ 49,161,115	80.27%
Federal Program Revenues*	\$ 1,500,000	\$ 1,500,000	\$ 10,244,723	682.98%	\$ 1,300,000	\$ 8,793,140	\$ 9,214,391	104.79%
	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
Other Financing Sources	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
<i>*Received Impact Aid Payments of \$5,138,158 and \$4,597,663 on 9-9-2023 and 11-13-23, respectively</i>								
Total Revenues	\$ 83,591,809	\$ 83,591,809	\$ 87,774,587	105.00%	\$ 78,057,414	\$ 91,590,639	\$ 77,971,514	85.13%
EXPENDITURES								
11 - Instructional	\$ 54,966,456	\$ 55,046,955	\$ 39,177,839	71.17%	\$ 48,789,637	\$ 51,523,073	\$ 38,280,496	74.30%
12 - Instructional Resources and Media Services	\$ 1,217,636	\$ 1,217,636	\$ 973,668	79.96%	\$ 1,165,679	\$ 1,220,839	\$ 928,324	76.04%
13 - Curriculum and Instructional Staff Developmer	\$ 346,277	\$ 348,277	\$ 218,916	62.86%	\$ 376,538	\$ 472,021	\$ 244,773	51.86%
21 - Instructional Leadership	\$ 2,030,645	\$ 2,030,645	\$ 1,522,139	74.96%	\$ 2,130,908	\$ 2,164,457	\$ 1,578,457	72.93%
23 - School Leadership	\$ 4,318,735	\$ 4,315,735	\$ 3,184,034	73.78%	\$ 4,301,552	\$ 4,301,552	\$ 3,184,334	74.03%
31 - Guidance, Counseling and Evaluation Service:	\$ 2,819,063	\$ 2,820,063	\$ 2,059,321	73.02%	\$ 2,392,981	\$ 2,960,825	\$ 2,078,983	70.22%
32 - Social Work Services	\$ 273,095	\$ 273,095	\$ 256,156	93.80%	\$ 261,711	\$ 262,711	\$ 243,495	92.69%
33 - Health Services	\$ 763,250	\$ 763,250	\$ 615,861	80.69%	\$ 711,440	\$ 738,258	\$ 545,309	73.86%
34 - Student (Pupil) Transportation	\$ 3,418,401	\$ 3,418,401	\$ 3,055,337	89.38%	\$ 3,162,333	\$ 3,730,575	\$ 2,865,923	76.82%
35 - Food Service	\$ 30,000	\$ 30,000	\$ 3,480	11.60%	\$ 30,000	\$ 110,000	\$ -	-
36 - Cocurricular/Extracurricular Activities	\$ 2,810,372	\$ 2,809,872	\$ 2,203,399	78.42%	\$ 2,837,065	\$ 2,949,954	\$ 2,140,348	72.56%
41 - General Administration	\$ 2,598,669	\$ 2,598,669	\$ 1,766,331	67.97%	\$ 2,365,432	\$ 2,378,387	\$ 1,775,725	74.66%
51 - Plant Maintenance and Operations	\$ 9,269,304	\$ 9,269,304	\$ 6,626,131	71.48%	\$ 7,893,065	\$ 10,475,992	\$ 7,288,171	69.57%
52 - Security and Monitoring Services	\$ 1,749,569	\$ 1,749,570	\$ 1,276,741	72.97%	\$ 654,234	\$ 1,076,862	\$ 746,748	69.34%
53 - Data Processing Services	\$ 3,192,363	\$ 3,112,363	\$ 2,461,936	79.10%	\$ 2,919,035	\$ 3,007,677	\$ 2,191,139	72.85%
61 - Community Services	\$ 10,300	\$ 10,300	\$ -	-	\$ 10,300	\$ 10,300	\$ 189	1.84%
81 - Facilities Acquisition and Construction			\$ 14,562		\$ 250,000	\$ 451,637	\$ (20,648)	-4.57%
99 - Other Intergovernmental Charges	\$ 362,600	\$ 362,600	\$ 303,468	83.69%	\$ 335,000	\$ 377,278	\$ 349,747	92.70%
Other Financing Uses	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
Total Expenditures	\$ 90,176,735	\$ 90,176,735	\$ 65,719,319	72.88%	\$ 80,586,910	\$ 88,212,398	\$ 64,421,516	73.03%
Excess (Deficiency) of Revenues Over Expenditure	\$ (6,584,926)	\$ (6,584,926)	\$ 22,055,268		\$ (2,529,496)	\$ 3,378,241	\$ 13,549,999	

COPPERAS COVE INDEPENDENT SCHOOL DISTRICT
DEBT SERVICE FUND
Statement of Revenues, Expenditures and Changes in Fund Balance
May 31, 2024

	CURRENT YEAR 2023 - 2024				PRIOR YEAR 2022 - 2023			
	Original Budget	Amended Budget	Actual	Percent of Amended Budget	Original Budget	Final Budget	Actual	Percent of Final Budget
REVENUES								
Property Tax Collection (including delinquencies)	\$ 1,590,065	\$ 1,590,065	\$ 1,464,398	92.10%	\$ 1,361,048	\$ 1,361,048	\$ 1,470,745	108.06%
Other Local and Intermediate Sources			\$ 70,489				\$ 49,121	
State Program Revenues	\$ 475,655	\$ 475,655	\$ 365,537	76.85%	\$ 549,052	\$ 549,052	\$ 610,262	111.15%
	\$ -		\$ -			\$ -		
Other Financing Sources	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Total Revenues	\$ 2,065,720	\$ 2,065,720	\$ 1,900,425	92.00%	\$ 1,910,100	\$ 1,910,100	\$ 2,130,127	111.52%
EXPENDITURES								
71 - Debt Service	\$ 1,852,000	\$ 1,852,000	\$ 53,250	2.88%	\$ 1,852,850	\$ 1,852,850	\$ 78,675	4.25%
Other Financing Uses	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Total Expenditures	\$ 1,852,000	\$ 1,852,000	\$ 53,250	2.88%	\$ 1,852,850	\$ 1,852,850	\$ 78,675	4.25%
Excess (Deficiency) of Revenues Over Expenditures	\$ 213,720	\$ 213,720	\$ 1,847,175		\$ 57,250	\$ 57,250	\$ 2,051,452	

COPPERAS COVE INDEPENDENT SCHOOL DISTRICT
FOOD SERVICE FUND
Statement of Revenues, Expenditures and Changes in Fund Balance
May 31, 2024

	CURRENT YEAR 2023 - 2024				PRIOR YEAR 2022 - 2023			
	Original Budget	Amended Budget	Actual	Percent of Amended Budget	Original Budget	Final Budget	Actual	Percent of Final Budget
REVENUES								
Local and Intermediate Sources	\$ 549,100	\$ 549,100	\$ 572,703	104.30%	\$ 180,800	\$ 180,800	\$ 574,594	317.81%
State Program Revenues*	\$ 41,370	\$ 380,892	\$ 399,485	104.88%	\$ 41,500	\$ 361,695	\$ 288,420	79.74%
Federal Program Revenues	\$ 4,259,451	\$ 4,259,451	\$ 2,183,177	51.25%	\$ 4,327,777	\$ 4,327,777	\$ 2,558,266	59.11%
Other Sources								
Total Revenues	\$ 4,849,921	\$ 5,189,443	\$ 3,155,365	60.80%	\$ 4,550,077	\$ 4,870,272	\$ 3,421,280	70.25%
EXPENDITURES								
35 - Food Service	\$ 4,824,921	\$ 5,189,443	\$ 3,533,479	68.09%	\$ 4,530,077	\$ 4,850,272	\$ 3,171,595	65.39%
51 - Plant Maintenance and Operations					\$ -			
52 - Security and Monitoring	\$ 25,000				\$ 20,000	\$ 20,000		
81 - Plant Maintenance and Operations					\$ -			
Total Expenditures	\$ 4,849,921	\$ 5,189,443	\$ 3,533,479	68.09%	\$ 4,550,077	\$ 4,870,272	\$ 3,171,595	65.12%
Excess (Deficiency) of Revenues Over Expenditures	\$ -	\$ -	\$ (378,114)		\$ -	\$ -	\$ 249,685	

Copperas Cove ISD
Quarterly Investment Report
Quarter: 03/01/2024 to
05/31/2024

The District’s cash and investment balances for the three-month period of March 1, 2024 thru May 31, 2024, reflect the investment objectives and guidelines expressed in the District’s Investment Policy. District investments include:

- long term securities
- temporary investments held by TASB Lone Star Investment Pool
- temporary investments held by the Texas Local Government Investment Pool (TexPool)

The following is a summary of the District’s cash and temporary investment position by fund group on May 31, 2024. These funds are liquid and available immediately, subject to outstanding obligations.

	Cash	Investments	Total
General & Special Funds	\$ 10,153,751.45	\$ 72,387,377.10	\$ 82,541,128.55
Child Nutrition Services Fund	\$ 73,191.82	\$ 870,436.74	\$ 943,628.56
Debt Service Fund	\$ 1,412,718.12	\$ 1,950,337.48	\$ 3,363,055.60
Insurance Fund	\$ 7,431.87	\$ 479,276.98	\$ 486,708.85
Capital Projects Fund	\$ 105,574.41	\$ 1,302.56	\$ 106,876.97
	\$ 11,752,667.67	\$ 75,688,730.86	\$ 87,441,398.53

Investment Securities

Per CCISD’s legal and local investment policy, an investment is authorized in several different instruments. Currently, the District has investments in federal agencies and municipal bonds. These funds are semi-liquid; they become available upon maturity, or when called or sold. The following table lists the investment bonds owned by CCISD as of May 31, 2024.

Bond Investment	Interest Rate	Date Purchased	Maturity Date	Par Value	Cost(Units)	Market Value	Annual Interest
FFCB NOTE	4.75	11/1/2011	1/16/2029	\$398,000.00	\$398,000.00	\$401,132.26	\$ 18,905.00
FFCB NOTE	3.875	11/1/2011	11/26/2024	\$1,164,000.00	\$1,164,000.00	\$1,155,782.16	\$ 45,105.00
FFCB NOTE	4.3	11/1/2011	11/24/2028	\$948,000.00	\$948,000.00	\$939,979.92	\$ 40,764.00
FFCB NOTE	3.5	11/1/2011	9/29/2025	\$504,000.00	\$504,000.00	\$494,096.40	\$ 17,640.00
FFCB NOTE	3.375	11/1/2011	8/23/2024	\$200,000.00	\$200,000.00	\$199,016.00	\$ 6,750.00
FFCB NOTE	4.93	11/1/2011	2/1/2028	\$236,000.00	\$236,000.00	\$238,610.16	\$ 11,634.00
FFCB NOTE	4	11/1/2011	6/15/2027	\$69,000.00	\$69,000.00	\$67,686.93	\$ 2,760.00
FHLB NOTE	5	11/1/2011	9/28/2029	\$230,000.00	\$230,000.00	\$234,995.60	\$ 11,500.00
FNMA NOTE	2.125	5/16/2016	4/24/2026	\$2,000,000.00	\$2,000,000.00	\$1,900,900.00	\$ 42,500.00
FNMA	1.875	10/6/2016	9/24/2026	\$500,000.00	\$500,000.00	\$468,105.00	\$ 9,375.00
FNMA NOTE	2.25	4/1/2015	10/30/2024	\$1,000,000.00	\$1,000,000.00	\$987,120.00	\$ 22,500.00
			TOTAL	\$7,249,000.00	\$7,249,000.00	\$7,087,424.43	\$ 229,433.00

Interest

The following table depicts the interest earned by each investment category. The District's total interest earnings from investments were \$1,202,630.13 for the March 1, 2024 thru May 31, 2024 quarter.

Interest Earned for the Quarter Ending May 31, 2024				
	Mar-24	Apr-24	May-24	Total
Checking	\$ 5,462.00	\$ 569.08	\$ 610.08	\$ 6,641.16
Lone Star	\$ 353,111.38	\$ 340,042.13	\$ 329,459.50	\$ 1,022,613.01
TexPool	\$ 170.35	\$ 165.76	\$ 172.29	\$ 508.40
Securities	\$ 42,259.56	\$ 60,435.71	\$ 70,172.29	\$ 172,867.56
Total	\$ 401,003.29	\$ 401,212.68	\$ 400,414.16	\$ 1,202,630.13

Portfolio Composition as of May 31, 2024:

Entity	Amount	% of total
Bancorp South	\$ 11,752,667.67	12.43%
Lone Star Investment Pool	\$ 75,650,434.00	80.03%
TexPool Investment Pool	\$ 38,296.86	0.04%
Security (Market Value)	\$7,087,424.43	7.50%
Total	\$ 94,528,822.96	100.00%

Compliance Certification

As the one of the District's investment officers, I hereby certify that this quarterly Investment Report represents the investment position of the District as of May 31, 2024, and that all investments were purchased in compliance with the Board approved Investment Policy.

Cliff Heath

Cliff Heath

Chief Financial Officer

June 2024

June 2024							July 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
30													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
May 26	27	28	29	30	31	Jun 1	
2	3	4	5	6	7	8	
9	10 12:00pm 3:30pm SB Workshop (Board Room)	11 6:30pm 8:00pm School Board Meeting (CCIS Board Room)	12	13	14	15	
16	17	18	19 CCISD OFFICES CLOSED JUNETEENTI	20 Summer Leadership Institute (SLI) (Fort Worth)			22
23	24	25	26	27	28	29	
30	Jul 1	2	3	4	5	6	

July 2024

July 2024							August 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6	4	5	6	7	1	2	3
14	8	9	10	11	12	13	11	12	13	14	8	9	10
21	15	16	17	18	19	20	18	19	20	21	15	16	17
28	22	23	24	25	26	27	25	26	27	28	18	19	20
	29	30	31				25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 30	Jul 1	2	3	4	5	6
7	8	9	10	11	12	13
14	15 12:00pm 3:30pm SB Workshop (Board Room)	16 6:30pm 8:00pm School Board Meeting (CCIS Board Room)	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	Aug 1	2	3

August 2024

August 2024							September 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 28	29	30	31	Aug 1	2	3
4	5	6	7	8	9	10
11	12 12:00pm 3:30pm SB Workshop (Board Room)	13 6:30pm 8:00pm School Board Meeting (CCIS Board Room)	14	15 7:00am 7:30am First Day of School	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

2024-2025 School Board Workshop and Meeting Dates

BE(LOCAL) - Regular meetings of the Board shall be held on the second Tuesday of each month at 6:30 p.m.

**Workshop Meetings are held on Mondays, the day prior to the Board Meeting at 12:00 noon.
Lunch is served just before the Workshop Meeting at 11:30 a.m.**

July 15 & 16, 2024	Regular Workshop & Regular Meeting
August 12 & 13, 2024	Regular Workshop & Regular Meeting
August 20 and/or August 27	Budget Meeting(s)
August 29, 2024	6:00 p.m. Public Hearing: Proposed Budget & Tax Rate
August 29, 2024	6:30 p.m. Special Meeting: Approve Budget & Tax Rate
September 9 & 10, 2024	Regular Workshop & Regular Meeting
September, 2023	3:00 p.m. Summit / Entities Meeting – CCISD
October 7, 2024	Regular Workshop
October 8, 2024	6:30 p.m. Public Hearing: FIRST Financial Report; 6:45 p.m. Regular Meeting
November 18 & 19, 2024	Regular Workshop & Regular Meeting
December, 2024	3:00 p.m. Summit / Entities Meeting
December 9 & 10, 2024	Regular Workshop & Regular Meeting
January 13, 2025	Regular Workshop
January 14, 2025	6:30 p.m. Public Hearing: TAPR Student Achievement; 6:45 pm Regular Meeting
January 16, 2025	3:00 p.m. Special Meeting: Superintendent Evaluation
February 10 & 11, 2025	Regular Workshop & Regular Meeting
March 3 & 4, 2025	Regular Workshop & Regular Meeting
March, 2025	3:00 p.m. Summit / Entities Meeting
April 7 & 8, 2025	Regular Workshop & Regular Meeting
May 12 & 13, 2025	Regular Workshop & Regular Meeting
June 9 & 10, 2025	Regular Workshop & Regular Meeting
June, 2025	3:00 p.m. Summit / Entities Meeting

****Team Building – Required annually (All 7 Board Members and the Superintendent)**

****Texas Education Code Update – Required after each legislative session, special session (All 7 Board Members and the Superintendent)**