

Board of Education Regular Meeting  
Monday, November 9, 2020 7:30 PM  
High School Library  
P.O. Box 8400  
Ravenna, NE 68869-8400

1. Call to Order and Roll Call - Open Meeting Law
2. Excuse Absent Board Members
3. The Pledge of Allegiance
4. Recitation of School Mission Statement: Preparing Students Today to Succeed Tomorrow: Family-Community-School
5. Approval of Agenda
6. Financial Report
7. Consent Agenda
  - 7.1. Discuss, consider, and take all necessary action to minutes
  - 7.2. Discuss, consider, and take all necessary action to bills
  - 7.3. Discuss, consider, and take all action necessary to the resignation of classified employee, Mrs. Violet Wiese
  - 7.4. Discuss, consider, and take all action necessary to declaring used library books as surplus for immediate sale or disposal
  - 7.5. Discuss, consider, and take all action necessary to declaring furniture as surplus for immediate sale or disposal
  - 7.6. Notice of Meeting Publication: The notice for this board meeting was published in the November 4th Edition of the Ravenna News
8. Request to Address the Board and Correspondence
9. Blue Jay Celebration of Success
10. ABC Bluejay Staff Member of the Month-Mrs. Shelbi Zinnell

11. Information and Action Items

11.1. Discuss, consider, and take all action necessary to the 2020 annual school district financial audit

11.2. Discuss, consider, and take all action necessary to mechanical engineering services in conjunction with the 20-ton condenser & coil project

11.3. Discuss, consider, and take all action necessary to the interlocal agreement with the City of Ravenna and the Ravenna Economic Development Corporation

12. Discussion Items

12.1. Discuss, consider, and take all action necessary to negotiations with the REA @ 7:30-(Executive Session)

12.2. Discuss, consider, and take all action necessary to the school District's Capital Improvement Plan Schedule

12.3. Discuss, consider, and take all action necessary to the superintendent's annual evaluation and contract

12.4. Discuss, consider, and take all action necessary to the "Ravenna Public Schools Return to School Plan 2020-21"

13. Elementary Principal's Report

14. Secondary Principal's Report

MAP and ACT presentation via google sheet

15.

16. Superintendent's Report

17. Board Report

18. Positive Comments

19. Adjournment

Ravenna Public Schools  
Fund Balance Report  
October 31st, 2020

**Special Building**

Last month ending balance	\$	113,297.63
Buffalo Co Taxes	\$	11,926.43
Sherman Co Taxes	\$	4,048.15
Settlement Checks	\$	19,000.00
Interest	\$	25.22
Check(s)	\$	(15,281.94)
Bank Statement Balance	\$	<b>133,015.49</b>
Flex 9 mo. CD 043	\$	500,000.00
Total	\$	<b>633,015.49</b>

**Depreciation Fund**

Last month ending balance	\$	208,149.41
Interest		\$17.63
Ins. Proceeds		\$0.00
Transfer		\$0.00
Check(s)		\$0.00
Bank Statement Balance	\$	<b>208,167.04</b>

**Employee Benefit Fund**

Last month ending balance	\$	14,764.53
Deposit for Employee Benefits	\$	-
Interest	\$	1.25
Check(s)	\$	-
Bank Statement Balance	\$	<b>14,765.78</b>
Flex 9 mo. CD 094	\$	100,000.00
Total	\$	<b>114,765.78</b>

**Qualified Cap**

Last month ending balance	\$	205,447.16
Buffalo Co Taxes	\$	5,486.09
Sherm Co Taxes	\$	1,861.15
US Treas.		
Interest	\$	46.32
check(s)	\$	-
Bank Statement Balance	\$	<b>212,840.72</b>

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Checking Account ID	01	Fund Number 01	General	
	3015	ALPHA REHABILITATION	10/31/2020	143.41
01 1200 561 001 602		LEVEL III SPEECH		126.66
01 1200 561 001 600		SpEd LVL III OT/PT		16.75
Total	ALPHA REHABILITATION			143.41
	19864	BAMFORD INC	10/06/2020	250.00
01 2620 431 001 000		Con/ser Repair Secon		125.00
01 2620 431 002 000		Cont/ser Repair Elem		125.00
Total	BAMFORD INC			250.00
	02734	BLACK HILLS ENERGY	10/19/2020	31.33
01 2610 621 001 000		Fuel Secon		15.67
01 2610 621 002 000		Fuel Elem		15.66
	02735	BLACK HILLS ENERGY	10/19/2020	447.44
01 2610 621 001 000		Fuel Secon		223.72
01 2610 621 002 000		Fuel Elem		223.72
Total	BLACK HILLS ENERGY			478.77
	2021-258	CENTRAL NEBRASKA BOBCAT	10/28/2020	4,100.00
01 2620 431 001 000		Con/ser Repair Secon		2,050.00
01 2620 431 002 000		Cont/ser Repair Elem		2,050.00
Total	CENTRAL NEBRASKA BOBCAT			4,100.00
	0002505110120	CHARTER COMMUNICATIONS	11/01/2020	17.81
01 1100 382 000 000		INTERNET SERVICES		17.81
Total	CHARTER COMMUNICATIONS			17.81
	7117110	CHEMSEARCH	09/30/2020	551.55
01 2620 610 001 000		GENERAL SUPPLIES		275.78
01 2620 610 002 000		GENERAL SUPPLIES		275.77
	7118060	CHEMSEARCH	09/30/2020	421.60
01 2620 610 001 000		GENERAL SUPPLIES		210.80
01 2620 610 002 000		GENERAL SUPPLIES		210.80
Total	CHEMSEARCH			973.15
	357.oct20	CITY OF RAVENNA	10/28/2020	496.92
01 2610 410 001 000		Water Sewer Secon		248.46
01 2610 410 002 000		Water Sewer Elem		248.46
	760.oct20	CITY OF RAVENNA	10/28/2020	78.17
01 2610 410 001 000		Water Sewer Secon		39.09
01 2610 410 002 000		Water Sewer Elem		39.08
Total	CITY OF RAVENNA			575.09
	2010529-IN	CMS COMMUNICATIONS, INC	10/26/2020	2,289.20
01 2580 650 001 000		Computer Supplies		1,144.60
01 2580 650 002 000		Computer Supplies		1,144.60
Total	CMS COMMUNICATIONS, INC			2,289.20
	80234	CULLIGAN OF KEARNEY	10/27/2020	84.50
01 2620 431 001 000		Con/ser Repair Secon		42.25
01 2620 431 002 000		Cont/ser Repair Elem		42.25
Total	CULLIGAN OF KEARNEY			84.50

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
	136520.110220	DANA F. COLE & COMPANY, LLP	11/02/2020	1,420.00
01 2310 315 000 000		Audit		1,420.00
Total	DANA F. COLE & COMPANY, LLP			1,420.00
	1239055	DAS State Accounting - Central Finance	10/08/2020	232.49
01 1100 382 000 000		INTERNET SERVICES		232.49
Total	DAS State Accounting - Central Finance			232.49
	2021MembershipD ues	Diversified Drug Testing, LLC	10/20/2020	50.00
01 2310 810 000 000		Dues And Fees		50.00
	9090	Diversified Drug Testing, LLC	10/07/2020	260.00
01 2710 330 000 000		TESTING		260.00
Total	Diversified Drug Testing, LLC			310.00
	8078954-0	EAKES OFFICE PLUS	08/04/2020	88.53
01 2610 610 001 000		Supplies Secon		44.27
01 2610 610 002 000		Supplies Elem		44.26
	8122112	EAKES OFFICE PLUS	10/13/2020	391.68
01 2610 610 001 000		Supplies Secon		195.84
01 2610 610 001 000		Supplies Secon		195.84
	INV236932	EAKES OFFICE PLUS	10/15/2020	3,109.00
01 1100 610 001 000		Gen Supplies Secon		1,554.50
01 1100 610 002 000		Gen Supplies Elem		1,554.50
Total	EAKES OFFICE PLUS			3,589.21
	3215587	ECOLAB PEST ELIM DIV	10/20/2020	70.18
01 2620 431 001 000		Con/ser Repair Secon		35.09
01 2620 431 002 000		Cont/ser Repair Elem		35.09
Total	ECOLAB PEST ELIM DIV			70.18
	180300.oct20	ESU #10	11/01/2020	42,832.42
01 1200 591 000 608		Vocational		604.25
01 2152 591 002 604		Deaf Ed 3-5 Sped Services		418.62
01 2151 591 002 604		Deaf Ed Sped Elem.		418.62
01 2172 591 002 600		PT SPED 3-5		128.88
01 2173 591 002 600		PT SPED 0-2		128.88
01 2171 591 001 600		PT SERVICES		515.50
01 2171 591 002 600		PT Therapy		515.50
01 1291 591 002 603		PRE SPED Supervision (3-5)		313.86
01 1292 591 002 603		Pre Sped Services (0-2)		313.86
01 1200 591 001 000		SPED SUPERVISION SEC.		1,459.42
01 1200 591 002 000		SPED SUPERVISION ELEM.		1,459.42
01 2162 591 002 601		OT SPED 3-5		350.83
01 2163 591 002 601		OT SPED 0-2		350.83
01 2161 591 001 601		OT THERAPY SPED - School Age		1,403.34
01 2161 591 002 601		OT THERAPY-SPED School Age		1,403.34
01 2153 591 002 602		SPEECH (0-2)		1,311.71
01 2152 591 002 602		PRE SCHL SPEECH (3-5)		1,788.69
01 2151 591 001 602		Speech Therapy		7,751.01
01 2151 591 002 602		Speech Therapy Elem		12,997.85
01 2181 591 002 605		VISION		112.43
01 2142 591 002 606		PSYCH SERVICES SPED 3-5		885.91
01 2143 591 002 606		PSYC SERVICES SPED 0-2		885.91

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 2141 591 001 606		SCHOOL PSYCH		3,543.65
01 2141 591 002 606		Diagnostic Testing (School Psych)		3,543.65
01 2152 591 002 607		AUDIOLOGY SPED 3-5		22.65
01 2153 591 002 607		AUDIOLOGY SPED 0-2		22.65
01 2151 591 001 607		Audiology Secon		90.58
01 2151 591 002 607		Audiology Elem		90.58
Total ESU #10				<u>42,832.42</u>
	83726.oct20	FARMERS CO-OPERATIVE ASSOC	10/25/2020	1,916.20
01 2710 626 000 000		Gas And Oil		1,916.20
Total FARMERS CO-OPERATIVE ASSOC				<u>1,916.20</u>
	SCHROE0075.2020	FIRST CARE MEDICAL, P.C. OF KEARNEY	10/15/2020	350.00
01 2710 340 000 000		Purch Ser(physicals)		350.00
Total FIRST CARE MEDICAL, P.C. OF KEARNEY				<u>350.00</u>
	577933278	Home Depot Pro, The	10/09/2020	15.24
01 2620 610 002 000		GENERAL SUPPLIES		15.24
	577933286	Home Depot Pro, The	10/09/2020	87.00
01 2620 610 001 000		GENERAL SUPPLIES		87.00
	577933294	Home Depot Pro, The	10/09/2020	65.44
01 2620 610 001 000		GENERAL SUPPLIES		65.44
	580081537	Home Depot Pro, The	10/21/2020	126.60
01 2620 610 001 000		GENERAL SUPPLIES		63.30
01 2620 610 002 000		GENERAL SUPPLIES		63.30
Total Home Depot Pro, The				<u>294.28</u>
	12795338.nov20	Hometown Leasing	11/05/2020	671.85
01 1100 443 001 000		LEASED EQUIP		335.93
01 1100 443 002 000		LEASED EQUIP		335.92
Total Hometown Leasing				<u>671.85</u>
	1905801005377	Interstate All Battery Center	10/15/2020	136.80
01 2620 610 001 000		GENERAL SUPPLIES		68.40
01 2620 610 002 000		GENERAL SUPPLIES		68.40
	1905801005407	Interstate All Battery Center	10/20/2020	149.40
01 2620 610 001 000		GENERAL SUPPLIES		149.40
Total Interstate All Battery Center				<u>286.20</u>
	226532	ISLAND SUPPLY WELDING CO	10/09/2020	1,699.00
01 1100 610 001 025		Instr Materials		1,699.00
	226556	ISLAND SUPPLY WELDING CO	10/06/2020	103.00
01 1100 610 001 025		Instr Materials		103.00
	645125	ISLAND SUPPLY WELDING CO	09/08/2020	32.70
01 1100 610 001 025		Instr Materials		32.70
Total ISLAND SUPPLY WELDING CO				<u>1,834.70</u>
	S348198	IXL Learning	07/01/2020	1,062.00
01 1100 735 001 000		Comp Software Secon		531.00
01 1100 735 002 000		Comp Software Elem		531.00
Total IXL Learning				<u>1,062.00</u>
	2460.oct20	K & B PARTS	11/01/2020	424.80

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 2710 610 000 000		Tires And Parts		424.80
Total	K & B PARTS			424.80
	9087	KSB SCHOOL LAW, PC LLO	10/30/2020	185.00
01 2330 317 000 000		LEGAL SERVICES		185.00
Total	KSB SCHOOL LAW, PC LLO			185.00
	642229	Mackin Education Resources	09/22/2020	169.32
01 2220 640 002 000		Library Books Elem		169.32
	645741	Mackin Education Resources	10/16/2020	190.99
01 2220 640 002 000		Library Books Elem		190.99
	647458	Mackin Education Resources	10/28/2020	193.92
01 2220 640 002 000		Library Books Elem		193.92
Total	Mackin Education Resources			554.23
	0714474-IN	MID-AMERICAN RESEARCH	10/09/2020	349.33
01 2610 610 001 000		Supplies Secon		174.67
01 2610 610 002 000		Supplies Elem		174.66
Total	MID-AMERICAN RESEARCH			349.33
	134249	MIDWEST FLOOR SPECIALISTS	10/19/2020	332.00
01 2610 610 001 000		Supplies Secon		166.00
01 2610 610 002 000		Supplies Elem		166.00
Total	MIDWEST FLOOR SPECIALISTS			332.00
	AXT1020-12	MOSAIC	11/02/2020	1,037.12
01 1200 561 001 000		Sped Tuition LVL III		1,037.12
Total	MOSAIC			1,037.12
	6645	National Art & School Supplies, Inc.	10/20/2020	126.84
01 1100 610 001 000		Gen Supplies Secon		63.42
01 1100 610 002 000		Gen Supplies Elem		63.42
Total	National Art & School Supplies, Inc.			126.84
	65503	NCSA	10/12/2020	585.00
01 2410 810 001 000		Dues And Fees Secon		585.00
Total	NCSA			585.00
	52744.oct20	NE PUBLIC POWER DISTRICT	10/29/2020	125.28
01 2610 621 001 000		Fuel Secon		62.64
01 2610 621 002 000		Fuel Elem		62.64
	52749.oct20	NE PUBLIC POWER DISTRICT	10/29/2020	67.39
01 2610 621 001 000		Fuel Secon		33.69
01 2610 621 002 000		Fuel Elem		33.70
	52754.oct20	NE PUBLIC POWER DISTRICT	10/29/2020	74.82
01 2610 621 001 000		Fuel Secon		37.41
01 2610 621 002 000		Fuel Elem		37.41
	52759.oct20	NE PUBLIC POWER DISTRICT	10/29/2020	3,447.56
01 2610 621 001 000		Fuel Secon		1,723.78
01 2610 621 002 000		Fuel Elem		1,723.78
	52765.oct20	NE PUBLIC POWER DISTRICT	10/29/2020	70.77
01 2610 621 001 000		Fuel Secon		35.39
01 2610 621 002 000		Fuel Elem		35.38
Total	NE PUBLIC POWER DISTRICT			3,785.82

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		
	20372598	NEBR CENTRAL TELEPHONE CO	10/16/2020	335.19
01 2510 382 001 000		Telephone Secon		167.59
01 2510 382 002 000		Telephone Elem		167.60
	20372632	NEBR CENTRAL TELEPHONE CO	10/16/2020	108.52
01 2510 382 001 000		Telephone Secon		54.26
01 2510 382 002 000		Telephone Elem		54.26
	20372805	NEBR CENTRAL TELEPHONE CO	10/16/2020	34.57
01 2510 382 001 000		Telephone Secon		17.28
01 2510 382 002 000		Telephone Elem		17.29
Total		NEBR CENTRAL TELEPHONE CO		478.28
	46219	PRAIRIE HILLS WIRELESS, LLC	11/01/2020	60.00
01 1100 382 000 000		INTERNET SERVICES		60.00
Total		PRAIRIE HILLS WIRELESS, LLC		60.00
	news.oct20	RAVENNA NEWS	10/31/2020	259.62
01 2310 540 000 000		Advertising & Print		259.62
Total		RAVENNA NEWS		259.62
	08321	RAVENNA REDI-MIX INC	10/31/2020	270.00
01 1100 610 001 000		Gen Supplies Secon		270.00
Total		RAVENNA REDI-MIX INC		270.00
	trash.nov20	RAVENNA SANITATION	11/05/2020	472.80
01 2620 420 001 000		CLEANING SERVICES/TRASH		236.40
01 2620 420 002 000		CLEANING SERVICES/TRASH		236.40
Total		RAVENNA SANITATION		472.80
	samsmc.oct2020	SAM'S CLUB MC/SYNCB	10/27/2020	38.89
01 1100 810 001 000		FEES		38.89
Total		SAM'S CLUB MC/SYNCB		38.89
	admiles.102020	Schirmer, Anthony	10/26/2020	270.25
01 2212 580 001 000		Travel Secon		270.25
Total		Schirmer, Anthony		270.25
	cellphone.1020	SCHROEDER, KENNETH	11/05/2020	45.00
01 2320 890 000 000		Other Misc Exp		45.00
Total		SCHROEDER, KENNETH		45.00
	18560	Stadium Sports	09/21/2020	2,809.90
01 2620 610 001 000		GENERAL SUPPLIES		1,404.95
01 2620 610 002 000		GENERAL SUPPLIES		1,404.95
Total		Stadium Sports		2,809.90
	346952	TIM'S PLUMBING & REFRIGERATION	10/19/2020	80.00
01 2620 431 001 000		Con/ser Repair Secon		80.00
Total		TIM'S PLUMBING & REFRIGERATION		80.00
	240577	Time Management Systems, Inc.	08/25/2020	2,255.00
01 2510 735 000 000		Computer Software		1,755.00
01 2510 810 000 000		REGISTRATION		500.00

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 2510 810 000 000	243966	Time Management Systems, Inc. REGISTRATION	11/03/2020	6.75
Total Time Management Systems, Inc.				<u>2,261.75</u>
01 2510 531 000 000	usbank.oct2020	U.S. Bank POSTAGE	10/26/2020	16.45
01 3535 810 000 000		High Abilt Learn Registration		1,085.00
01 3535 610 000 000		High Abilt Learn Supplies		144.32
01 2120 320 001 000		Purch Prof Ser Secon		20.00
01 2220 640 001 000		Library Books Secon		668.79
01 2220 610 001 000		Supplies Secon		(179.30)
01 2310 340 000 000		SERVICES		45.00
01 3535 610 000 000		High Abilt Learn Supplies		149.00
01 2120 610 001 000		Supplies Secon		52.45
01 2220 640 001 000		Library Books Secon		73.96
01 1200 610 002 000		Gen Supplies Elem		20.49
01 1100 610 001 000		Gen Supplies Secon		368.00
01 1100 640 001 000		Textbooks Secon		191.49
01 2580 650 001 000		Computer Supplies		446.00
01 2580 650 002 000		Computer Supplies		109.94
01 2620 610 001 000		GENERAL SUPPLIES		615.21
01 2620 610 002 000		GENERAL SUPPLIES		615.20
01 1100 610 002 000		Gen Supplies Elem		12.59
Total U.S. Bank				<u>4,454.59</u>
01 2610 610 001 000	INV301006	UNITED LABORATORIES Supplies Secon	10/19/2020	407.51
01 2610 610 002 000		Supplies Elem		407.50
Total UNITED LABORATORIES				<u>815.01</u>
01 2510 382 001 000	4960080202010	Verizon Business Telephone Secon	11/01/2020	72.71
01 2510 382 002 000		Telehone Elem		72.70
Total Verizon Business				<u>145.41</u>
01 2510 382 001 000	9865741371	VERIZON WIRELESS Telephone Secon	10/25/2020	84.37
01 2510 382 002 000		Telehone Elem		84.37
Total VERIZON WIRELESS				<u>168.74</u>
01 1100 610 001 000	rps.oct2020	WILKE'S TRUE VALUE Gen Supplies Secon	11/01/2020	166.97
01 2710 610 000 000		Tires And Parts		2.59
Total WILKE'S TRUE VALUE				<u>169.56</u>
01 1100 610 001 028	490164	YANDA'S MUSIC Instr Materials	10/07/2020	42.00
01 1100 610 001 028	490171	YANDA'S MUSIC Instr Materials	10/07/2020	48.00
Total YANDA'S MUSIC				<u>90.00</u>
Fund Number	01			<u>84,051.40</u>
Checking Account ID	01			<u>84,051.40</u>

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
01	General							
01 1100 111 001 000	SALARIES TEACHERS SECONDARY	0.00	72,348.70	220,076.10	0.00	(220,076.10)	0.00	(220,076.10)
01 1100 111 002 000	SALARIES TEACHERS ELEM.	0.00	57,286.48	172,084.44	0.00	(172,084.44)	0.00	(172,084.44)
01 1100 123 001 000	Sub Salaries Secon	0.00	8,618.98	16,803.92	0.00	(16,803.92)	0.00	(16,803.92)
01 1100 123 002 000	Sub Salaries Elem	0.00	691.25	834.56	0.00	(834.56)	0.00	(834.56)
01 1100 151 001 000	ADDITIONAL COMP. TEACHERS/PROF. STAFF	0.00	10,019.01	30,407.92	0.00	(30,407.92)	0.00	(30,407.92)
01 1100 151 002 000	ADDITIONAL COMP. TEACHERS/PROF. STAFF	0.00	3,379.93	10,139.79	0.00	(10,139.79)	0.00	(10,139.79)
01 1100 211 001 000	Health Ins Secon	0.00	22,500.77	67,871.61	0.00	(67,871.61)	0.00	(67,871.61)
01 1100 211 002 000	Health Ins Elem	0.00	17,273.93	51,517.41	0.00	(51,517.41)	0.00	(51,517.41)
01 1100 213 001 000	GROUP INS.-SUBS	0.00	0.00	0.14	0.00	(0.14)	0.00	(0.14)
01 1100 213 002 000	GROUP INS.-SUBS	0.00	0.00	27.40	0.00	(27.40)	0.00	(27.40)
01 1100 221 001 000	Fica Secon	0.00	6,245.11	18,989.32	0.00	(18,989.32)	0.00	(18,989.32)
01 1100 221 002 000	Fica Elem	0.00	4,526.34	13,599.59	0.00	(13,599.59)	0.00	(13,599.59)
01 1100 223 001 000	FICA-SUB SUBS	0.00	659.36	1,285.50	0.00	(1,285.50)	0.00	(1,285.50)
01 1100 223 002 000	FICA-SUB SUBS	0.00	52.88	61.44	0.00	(61.44)	0.00	(61.44)
01 1100 231 001 000	RETIREMENT TEACHERS/ADMINS	0.00	8,136.13	24,420.79	0.00	(24,420.79)	0.00	(24,420.79)
01 1100 231 002 000	RETIREMENT TEACHERS/ADMIN	0.00	5,992.48	17,999.67	0.00	(17,999.67)	0.00	(17,999.67)
01 1100 233 001 000	RETIREMENT-SUBS	0.00	0.00	7.98	0.00	(7.98)	0.00	(7.98)
01 1100 233 002 000	RETIREMENT-SUBS	0.00	0.00	14.15	0.00	(14.15)	0.00	(14.15)
01 1100 281 001 000	CASH IN LIEU/HSA	0.00	2,265.74	6,825.69	0.00	(6,825.69)	0.00	(6,825.69)
01 1100 281 002 000	CASH IN LIEU/HSA	0.00	1,992.00	5,958.54	0.00	(5,958.54)	0.00	(5,958.54)
01 1100 382 000 000	INTERNET SERVICES	0.00	310.30	3,073.67	0.00	(3,073.67)	0.00	(3,073.67)
01 1100 443 001 000	LEASED EQUIP	0.00	335.93	1,007.79	0.00	(1,007.79)	0.00	(1,007.79)
01 1100 443 002 000	LEASED EQUIP	0.00	335.92	1,007.76	0.00	(1,007.76)	0.00	(1,007.76)
01 1100 610 001 000	Gen Supplies Secon	0.00	2,422.89	5,060.90	0.00	(5,060.90)	0.00	(5,060.90)
01 1100 610 002 000	Gen Supplies Elem	0.00	1,630.51	2,841.02	0.00	(2,841.02)	0.00	(2,841.02)
01 1100 640 001 000	Textbooks Secon	0.00	191.49	2,732.96	0.00	(2,732.96)	0.00	(2,732.96)
01 1100 640 002 000	Textbooks Elem	0.00	0.00	601.57	0.00	(601.57)	0.00	(601.57)
01 1100 734 001 000	Comp Equip Secon	0.00	0.00	7,891.89	0.00	(7,891.89)	0.00	(7,891.89)
01 1100 734 002 000	Comp Equip Elem	0.00	0.00	4,200.00	0.00	(4,200.00)	0.00	(4,200.00)
01 1100 735 001 000	Comp Software Secon	0.00	531.00	5,863.32	0.00	(5,863.32)	0.00	(5,863.32)
01 1100 735 002 000	Comp Software Elem	0.00	531.00	760.82	0.00	(760.82)	0.00	(760.82)
01 1100 810 001 000	FEES	0.00	38.89	503.89	0.00	(503.89)	0.00	(503.89)
01 1100 810 002 000	FEES	0.00	0.00	55.00	0.00	(55.00)	0.00	(55.00)
01 1100 890 001 000	Other Misc Exp Secon	0.00	0.00	368.23	0.00	(368.23)	0.00	(368.23)
1100	SALARIES	0.00	228,317.02	694,894.78	0.00	(694,894.78)	0.00	(694,894.78)
01 1160 111 002 000	SALARIES TEACHERS POVERTY	0.00	4,957.73	14,873.19	0.00	(14,873.19)	0.00	(14,873.19)
01 1160 211 002 000	Poverty Program Health Ins	0.00	1,435.16	4,305.48	0.00	(4,305.48)	0.00	(4,305.48)
01 1160 221 002 000	Poverty Program FICA	0.00	339.62	1,018.86	0.00	(1,018.86)	0.00	(1,018.86)
01 1160 231 002 000	Poverty Program Retire	0.00	489.72	1,469.16	0.00	(1,469.16)	0.00	(1,469.16)
01 1160 281 002 000	TEACHERS/PRINCIPALS HSA	0.00	259.83	779.49	0.00	(779.49)	0.00	(779.49)
1160	POVERTY	0.00	7,482.06	22,446.18	0.00	(22,446.18)	0.00	(22,446.18)
01 1190 112 002 000	PreK Para	0.00	1,924.61	4,816.41	0.00	(4,816.41)	0.00	(4,816.41)
01 1190 123 002 000	PreK Subs	0.00	120.00	120.00	0.00	(120.00)	0.00	(120.00)
01 1190 212 002 000	GROUP INSURANCE-AIDES	0.00	670.21	2,417.53	0.00	(2,417.53)	0.00	(2,417.53)
01 1190 222 002 000	FICA-AIDES	0.00	64.20	153.81	0.00	(153.81)	0.00	(153.81)
01 1190 223 002 000	FICA-SUB SUBS	0.00	9.18	9.18	0.00	(9.18)	0.00	(9.18)
01 1190 232 002 000	RETIREMENT AIDES	0.00	190.11	475.76	0.00	(475.76)	0.00	(475.76)
1190	PREK	0.00	2,978.31	7,992.69	0.00	(7,992.69)	0.00	(7,992.69)
01 1200 111 001 000	SPED teachers	0.00	10,597.38	32,851.10	0.00	(32,851.10)	0.00	(32,851.10)
01 1200 111 002 000	SALARIES TEACHERS SPED ELEM.	0.00	16,097.69	48,766.22	0.00	(48,766.22)	0.00	(48,766.22)

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
01 1200 112 001 000	SPED Paras	0.00	14,804.96	35,299.85	0.00	(35,299.85)	0.00	(35,299.85)
01 1200 112 002 000	Aide Elem	0.00	13,120.84	31,248.63	0.00	(31,248.63)	0.00	(31,248.63)
01 1200 116 001 000	Nurse Sp Ed Services	0.00	1,335.83	3,249.59	0.00	(3,249.59)	0.00	(3,249.59)
01 1200 116 002 000	Nurse Sp Ed Services	0.00	1,335.82	3,249.57	0.00	(3,249.57)	0.00	(3,249.57)
01 1200 211 001 000	Health Ins	0.00	1,982.59	5,947.47	0.00	(5,947.47)	0.00	(5,947.47)
01 1200 211 002 000	Health Ins Elem	0.00	5,165.15	15,496.40	0.00	(15,496.40)	0.00	(15,496.40)
01 1200 212 001 000	GROUP INSURANCE-AIDES	0.00	1,618.98	4,235.47	0.00	(4,235.47)	0.00	(4,235.47)
01 1200 212 002 000	GROUP INSURANCE-AIDES	0.00	2,450.47	7,353.96	0.00	(7,353.96)	0.00	(7,353.96)
01 1200 216 001 000	Health Ins. NURSE	0.00	190.53	555.33	0.00	(555.33)	0.00	(555.33)
01 1200 216 002 000	Health Ins-NURSE	0.00	190.53	555.33	0.00	(555.33)	0.00	(555.33)
01 1200 221 001 000	Fica Secon	0.00	858.14	2,655.50	0.00	(2,655.50)	0.00	(2,655.50)
01 1200 221 002 000	Fica Elem	0.00	1,196.27	3,625.00	0.00	(3,625.00)	0.00	(3,625.00)
01 1200 222 001 000	FICA-AIDES	0.00	1,109.85	2,632.80	0.00	(2,632.80)	0.00	(2,632.80)
01 1200 222 002 000	FICA-AIDES	0.00	938.50	2,194.85	0.00	(2,194.85)	0.00	(2,194.85)
01 1200 226 001 000	Fica-NURSE	0.00	102.02	248.10	0.00	(248.10)	0.00	(248.10)
01 1200 226 002 000	Fica-NURSE	0.00	102.02	248.10	0.00	(248.10)	0.00	(248.10)
01 1200 231 001 000	RETIREMENT TEACHERS/ADMINS	0.00	1,046.78	3,244.95	0.00	(3,244.95)	0.00	(3,244.95)
01 1200 231 002 000	RETIREMENT TEACHERS/ADMINS	0.00	1,590.11	4,817.05	0.00	(4,817.05)	0.00	(4,817.05)
01 1200 232 001 000	RETIREMENT AIDES	0.00	1,388.71	3,318.35	0.00	(3,318.35)	0.00	(3,318.35)
01 1200 232 002 000	RETIREMENT AIDES	0.00	1,207.24	2,932.25	0.00	(2,932.25)	0.00	(2,932.25)
01 1200 236 001 000	Retire-NURSE	0.00	131.95	320.98	0.00	(320.98)	0.00	(320.98)
01 1200 236 002 000	Retire-NURSE	0.00	131.95	320.98	0.00	(320.98)	0.00	(320.98)
01 1200 281 001 000	CASH IN LIEU/HSA	0.00	713.66	2,140.98	0.00	(2,140.98)	0.00	(2,140.98)
01 1200 330 001 000	Contracted Services	0.00	0.00	138.23	0.00	(138.23)	0.00	(138.23)
01 1200 330 002 000	Contracted Services	0.00	0.00	217.97	0.00	(217.97)	0.00	(217.97)
01 1200 561 001 000	Sped Tuition LVL III	0.00	1,037.12	6,093.08	0.00	(6,093.08)	0.00	(6,093.08)
01 1200 561 002 000	Sped Tuition LVL III	0.00	0.00	156.67	0.00	(156.67)	0.00	(156.67)
01 1200 591 001 000	SPED SUPERVISION SEC.	0.00	1,459.42	2,918.84	0.00	(2,918.84)	0.00	(2,918.84)
01 1200 591 002 000	SPED SUPERVISION ELEM.	0.00	1,459.42	2,918.84	0.00	(2,918.84)	0.00	(2,918.84)
01 1200 610 001 000	Gen Supplies	0.00	0.00	632.46	0.00	(632.46)	0.00	(632.46)
01 1200 610 002 000	Gen Supplies Elem	0.00	20.49	755.82	0.00	(755.82)	0.00	(755.82)
1200 SPEDICAL ED School Age		0.00	83,384.42	231,340.72	0.00	(231,340.72)	0.00	(231,340.72)
01 2120 111 001 000	Counselor Sal Secon	0.00	4,688.22	14,064.66	0.00	(14,064.66)	0.00	(14,064.66)
01 2120 111 002 000	Counselor Sal Elem	0.00	1,172.05	3,516.15	0.00	(3,516.15)	0.00	(3,516.15)
01 2120 211 001 000	Health Ins. Secon	0.00	866.64	2,550.71	0.00	(2,550.71)	0.00	(2,550.71)
01 2120 211 002 000	Health Ins. Elem	0.00	216.66	637.68	0.00	(637.68)	0.00	(637.68)
01 2120 221 001 000	Fica Secon	0.00	342.43	1,028.23	0.00	(1,028.23)	0.00	(1,028.23)
01 2120 221 002 000	Fica Elem	0.00	85.63	257.10	0.00	(257.10)	0.00	(257.10)
01 2120 231 001 000	Retirement Secon	0.00	463.10	1,389.30	0.00	(1,389.30)	0.00	(1,389.30)
01 2120 231 002 000	Retirement Elem	0.00	115.77	347.31	0.00	(347.31)	0.00	(347.31)
01 2120 281 001 000	TEACHERS/PRINCIPALS HSA	0.00	155.06	456.38	0.00	(456.38)	0.00	(456.38)
01 2120 281 002 000	TEACHERS/PRINCIPALS HSA	0.00	38.77	114.10	0.00	(114.10)	0.00	(114.10)
01 2120 320 001 000	Purch Prof Ser Secon	0.00	20.00	119.00	0.00	(119.00)	0.00	(119.00)
01 2120 610 001 000	Supplies Secon	0.00	52.45	52.45	0.00	(52.45)	0.00	(52.45)
2120 COUNSELOR		0.00	8,216.78	24,533.07	0.00	(24,533.07)	0.00	(24,533.07)
01 2130 116 000 000	SALARIES -Professional Non-Cert. (Nurse)	0.00	3,400.29	8,820.32	0.00	(8,820.32)	0.00	(8,820.32)
01 2130 216 000 000	GROUP INS.-NURSE	0.00	484.93	1,487.31	0.00	(1,487.31)	0.00	(1,487.31)
01 2130 226 000 000	FICA-NURSE	0.00	259.69	673.42	0.00	(673.42)	0.00	(673.42)
01 2130 236 000 000	RETIREMENT-NURSE	0.00	335.87	871.27	0.00	(871.27)	0.00	(871.27)
01 2130 610 000 000	Health Supplies	0.00	0.00	191.00	0.00	(191.00)	0.00	(191.00)
2130 NURSE		0.00	4,480.78	12,043.32	0.00	(12,043.32)	0.00	(12,043.32)
01 2190 110 001 000	Act Trans Sal Secon	0.00	1,728.64	2,690.87	0.00	(2,690.87)	0.00	(2,690.87)
01 2190 220 001 000	FICA-NON INSTRUCTIONAL	0.00	132.23	205.84	0.00	(205.84)	0.00	(205.84)

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
01 2190 230 001 000	RETIREMENT- NON INSTRUCTIONAL	0.00	47.42	87.03	0.00	(87.03)	0.00	(87.03)
2190 ACT TRANS		0.00	1,908.29	2,983.74	0.00	(2,983.74)	0.00	(2,983.74)
01 2212 330 001 000	Purch Prof Ser Secon	0.00	0.00	116.00	0.00	(116.00)	0.00	(116.00)
01 2212 330 002 000	Purch Prof Ser Elem	0.00	0.00	8.00	0.00	(8.00)	0.00	(8.00)
01 2212 580 001 000	Travel Secon	0.00	270.25	552.00	0.00	(552.00)	0.00	(552.00)
01 2212 610 001 000	Supplies Secon	0.00	0.00	132.50	0.00	(132.50)	0.00	(132.50)
01 2212 610 002 000	Supplies Elem	0.00	0.00	132.50	0.00	(132.50)	0.00	(132.50)
01 2212 810 001 000	Dues And Fees Secon	0.00	0.00	262.00	0.00	(262.00)	0.00	(262.00)
2212 STAFF		0.00	270.25	1,203.00	0.00	(1,203.00)	0.00	(1,203.00)
01 2220 111 001 000	SALARIES TEACHERS LIBRARIAN SECOND.	0.00	1,941.28	5,823.84	0.00	(5,823.84)	0.00	(5,823.84)
01 2220 111 002 000	SALARIES TEACHERS LIBRARIAN ELEM.	0.00	1,941.28	5,823.84	0.00	(5,823.84)	0.00	(5,823.84)
01 2220 211 001 000	Health Ins Secon	0.00	4.00	12.00	0.00	(12.00)	0.00	(12.00)
01 2220 211 002 000	Health Ins Elem	0.00	4.00	12.00	0.00	(12.00)	0.00	(12.00)
01 2220 221 001 000	Fica Secon	0.00	148.48	445.44	0.00	(445.44)	0.00	(445.44)
01 2220 221 002 000	Fica Elem	0.00	148.50	445.50	0.00	(445.50)	0.00	(445.50)
01 2220 231 001 000	Retire Secon	0.00	191.75	575.25	0.00	(575.25)	0.00	(575.25)
01 2220 231 002 000	Retire Elem	0.00	191.76	575.28	0.00	(575.28)	0.00	(575.28)
01 2220 610 001 000	Supplies Secon	0.00	(179.30)	358.88	0.00	(358.88)	0.00	(358.88)
01 2220 610 002 000	Supplies Elem	0.00	0.00	153.51	0.00	(153.51)	0.00	(153.51)
01 2220 640 001 000	Library Books Secon	0.00	742.75	742.75	0.00	(742.75)	0.00	(742.75)
01 2220 640 002 000	Library Books Elem	0.00	554.23	792.49	0.00	(792.49)	0.00	(792.49)
01 2220 735 001 000	Computer Software	0.00	0.00	445.00	0.00	(445.00)	0.00	(445.00)
01 2220 735 002 000	Elem Software	0.00	0.00	445.00	0.00	(445.00)	0.00	(445.00)
2220 LIBRARY/MEDIA SERVICES		0.00	5,688.73	16,650.78	0.00	(16,650.78)	0.00	(16,650.78)
01 2310 315 000 000	Audit	0.00	1,420.00	1,420.00	0.00	(1,420.00)	0.00	(1,420.00)
01 2310 340 000 000	SERVICES	0.00	45.00	647.00	0.00	(647.00)	0.00	(647.00)
01 2310 540 000 000	Advertising & Print	0.00	259.62	2,471.02	0.00	(2,471.02)	0.00	(2,471.02)
01 2310 610 000 000	Supplies	0.00	0.00	64.15	0.00	(64.15)	0.00	(64.15)
01 2310 810 000 000	Dues And Fees	0.00	50.00	769.50	0.00	(769.50)	0.00	(769.50)
2310 BOARD OF EDUCATION		0.00	1,774.62	5,371.67	0.00	(5,371.67)	0.00	(5,371.67)
01 2320 105 000 000	SUPERINTENDENT SALARY	0.00	11,268.72	33,806.16	0.00	(33,806.16)	0.00	(33,806.16)
01 2320 110 000 000	Clerical	0.00	1,664.60	5,018.19	0.00	(5,018.19)	0.00	(5,018.19)
01 2320 130 000 000	OT-NON INSTRUCTIONAL	0.00	93.67	270.68	0.00	(270.68)	0.00	(270.68)
01 2320 210 000 000	GROUP INSURANCE-NON INSTRUCTIONAL	0.00	498.33	1,320.14	0.00	(1,320.14)	0.00	(1,320.14)
01 2320 215 000 000	Health Ins	0.00	2,022.34	6,067.02	0.00	(6,067.02)	0.00	(6,067.02)
01 2320 220 000 000	FICA-NON INSTRUCTIONAL	0.00	129.33	390.84	0.00	(390.84)	0.00	(390.84)
01 2320 225 000 000	Fica	0.00	854.41	2,563.23	0.00	(2,563.23)	0.00	(2,563.23)
01 2320 230 000 000	RETIREMENT- NON INSTRUCTIONAL	0.00	173.68	522.42	0.00	(522.42)	0.00	(522.42)
01 2320 235 000 000	RETIREMENT SUPT.	0.00	1,109.48	3,328.44	0.00	(3,328.44)	0.00	(3,328.44)
01 2320 280 000 000	NON INSTRUCTIONAL HSA	0.00	90.44	239.57	0.00	(239.57)	0.00	(239.57)
01 2320 890 000 000	Other Misc Exp	0.00	45.00	90.00	0.00	(90.00)	0.00	(90.00)
2320 EXECUTIVE ADMINISTRATION-SUPT		0.00	17,950.00	53,616.69	0.00	(53,616.69)	0.00	(53,616.69)
01 2330 317 000 000	LEGAL SERVICES	0.00	185.00	4,535.00	0.00	(4,535.00)	0.00	(4,535.00)
2330 DISTRICT LEGAL SERVICES		0.00	185.00	4,535.00	0.00	(4,535.00)	0.00	(4,535.00)
01 2410 110 001 000	Clerical Sal Secon	0.00	4,042.44	15,100.78	0.00	(15,100.78)	0.00	(15,100.78)
01 2410 110 002 000	Clerical Sal Elem	0.00	3,740.96	10,277.86	0.00	(10,277.86)	0.00	(10,277.86)
01 2410 111 001 000	Princ Sal Secon	0.00	8,907.22	26,721.66	0.00	(26,721.66)	0.00	(26,721.66)
01 2410 111 002 000	Prin Sal Elem	0.00	8,004.66	24,013.98	0.00	(24,013.98)	0.00	(24,013.98)
01 2410 120 001 000	SUBSTITUTE OR TEMPORARY SALARIES	0.00	79.90	79.90	0.00	(79.90)	0.00	(79.90)

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
01 2410 130 001 000	OT-NON INSTRUCTIONAL	0.00	218.56	632.18	0.00	(632.18)	0.00	(632.18)
01 2410 130 002 000	OT-NON INSTRUCTIONAL	0.00	163.80	849.14	0.00	(849.14)	0.00	(849.14)
01 2410 210 001 000	GROUP INSURANCE-NON INSTRUCTIONAL	0.00	1,218.40	3,824.00	0.00	(3,824.00)	0.00	(3,824.00)
01 2410 210 002 000	GROUP INSURANCE-NON INSTRUCTIONAL	0.00	1,993.36	5,980.08	0.00	(5,980.08)	0.00	(5,980.08)
01 2410 211 001 000	Health Ins Secon	0.00	9.94	29.92	0.00	(29.92)	0.00	(29.92)
01 2410 211 002 000	Health Ins Elem	0.00	10.00	30.00	0.00	(30.00)	0.00	(30.00)
01 2410 220 001 000	FICA-NON INSTRUCTIONAL	0.00	318.56	1,167.50	0.00	(1,167.50)	0.00	(1,167.50)
01 2410 220 002 000	FICA-NON INSTRUCTIONAL	0.00	279.63	793.97	0.00	(793.97)	0.00	(793.97)
01 2410 221 001 000	Fica Secon	0.00	661.76	1,985.10	0.00	(1,985.10)	0.00	(1,985.10)
01 2410 221 002 000	Fica Elem	0.00	757.71	2,273.13	0.00	(2,273.13)	0.00	(2,273.13)
01 2410 230 001 000	RETIREMENT- NON INSTRUCTIONAL	0.00	420.89	1,286.94	0.00	(1,286.94)	0.00	(1,286.94)
01 2410 230 002 000	RETIREMENT- NON INSTRUCTIONAL	0.00	385.70	1,099.09	0.00	(1,099.09)	0.00	(1,099.09)
01 2410 231 001 000	RETIREMENT ADMINIS SEC.	0.00	879.84	2,639.51	0.00	(2,639.51)	0.00	(2,639.51)
01 2410 231 002 000	RETIREMENT ADMIN ELEM.	0.00	790.68	2,372.04	0.00	(2,372.04)	0.00	(2,372.04)
01 2410 280 001 000	NON INSTRUCTIONAL HSA	0.00	211.02	664.81	0.00	(664.81)	0.00	(664.81)
01 2410 280 002 000	NON INSTRUCTIONAL HSA	0.00	361.75	1,085.25	0.00	(1,085.25)	0.00	(1,085.25)
01 2410 281 002 000	CASH IN LIEU/HSA	0.00	1,929.05	5,787.15	0.00	(5,787.15)	0.00	(5,787.15)
01 2410 580 001 000	Travel Secon	0.00	0.00	112.12	0.00	(112.12)	0.00	(112.12)
01 2410 610 001 000	Supplies Secon	0.00	0.00	305.90	0.00	(305.90)	0.00	(305.90)
01 2410 810 001 000	Dues And Fees Secon	0.00	585.00	605.00	0.00	(605.00)	0.00	(605.00)
2410 OFFICE OF THE PRINCIPAL		0.00	35,970.83	109,717.01	0.00	(109,717.01)	0.00	(109,717.01)
01 2510 110 000 000	Clerical Salary	0.00	5,584.20	16,854.50	0.00	(16,854.50)	0.00	(16,854.50)
01 2510 130 000 000	OT-NON INSTRUCTIONAL	0.00	103.44	1,203.36	0.00	(1,203.36)	0.00	(1,203.36)
01 2510 210 000 000	Health Ins	0.00	6.53	17.29	0.00	(17.29)	0.00	(17.29)
01 2510 220 000 000	Fica	0.00	487.26	1,537.89	0.00	(1,537.89)	0.00	(1,537.89)
01 2510 230 000 000	Retirement	0.00	561.81	1,783.71	0.00	(1,783.71)	0.00	(1,783.71)
01 2510 280 000 000	CASH IN LIEU/HSA	0.00	713.66	2,140.98	0.00	(2,140.98)	0.00	(2,140.98)
01 2510 315 000 000	ACCOUNTING & AUDITING SERVICES	0.00	0.00	5,680.00	0.00	(5,680.00)	0.00	(5,680.00)
01 2510 382 001 000	Telephone Secon	0.00	396.21	1,232.11	0.00	(1,232.11)	0.00	(1,232.11)
01 2510 382 002 000	Telephone Elem	0.00	396.22	1,232.08	0.00	(1,232.08)	0.00	(1,232.08)
01 2510 531 000 000	POSTAGE	0.00	16.45	445.61	0.00	(445.61)	0.00	(445.61)
01 2510 610 000 000	Supplies	0.00	0.00	72.44	0.00	(72.44)	0.00	(72.44)
01 2510 735 000 000	Computer Software	0.00	1,755.00	1,755.00	0.00	(1,755.00)	0.00	(1,755.00)
01 2510 810 000 000	REGISTRATION	0.00	506.75	1,043.50	0.00	(1,043.50)	0.00	(1,043.50)
2510 CLERICAL		0.00	10,527.53	34,998.47	0.00	(34,998.47)	0.00	(34,998.47)
01 2580 112 000 000	Tech Support Aides	0.00	0.00	971.87	0.00	(971.87)	0.00	(971.87)
01 2580 114 000 000	Tech Support Salary	0.00	5,416.67	16,510.41	0.00	(16,510.41)	0.00	(16,510.41)
01 2580 214 000 000	Tech Support Health Ins	0.00	37.54	112.62	0.00	(112.62)	0.00	(112.62)
01 2580 224 000 000	Tech Support Fica	0.00	414.23	1,262.58	0.00	(1,262.58)	0.00	(1,262.58)
01 2580 234 000 000	RETIREMENT-TECH	0.00	535.05	1,605.15	0.00	(1,605.15)	0.00	(1,605.15)
01 2580 430 001 000	Compu Repair Service	0.00	0.00	660.00	0.00	(660.00)	0.00	(660.00)
01 2580 430 002 000	Compu Repair Service	0.00	0.00	660.00	0.00	(660.00)	0.00	(660.00)
01 2580 432 000 000	TECH REPAIRS/MAINT.	0.00	0.00	1,240.00	0.00	(1,240.00)	0.00	(1,240.00)
01 2580 432 001 000	TECH REPAIRS & MAINTENANCE	0.00	0.00	247.50	0.00	(247.50)	0.00	(247.50)
01 2580 432 002 000	TECH REPAIRS & MAINTENANCE	0.00	0.00	247.50	0.00	(247.50)	0.00	(247.50)
01 2580 650 001 000	Computer Supplies	0.00	1,590.60	2,127.59	0.00	(2,127.59)	0.00	(2,127.59)
01 2580 650 002 000	Computer Supplies	0.00	1,254.54	1,791.53	0.00	(1,791.53)	0.00	(1,791.53)
2580 Administrative Tech Services		0.00	9,248.63	27,436.75	0.00	(27,436.75)	0.00	(27,436.75)
01 2610 110 001 000	Cust Sal Secon	0.00	7,439.59	25,449.49	0.00	(25,449.49)	0.00	(25,449.49)
01 2610 110 002 000	Cust Sal Elem	0.00	3,699.71	13,328.39	0.00	(13,328.39)	0.00	(13,328.39)

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
01 2610 123 001 000	Sub/Summer Sal Secon	0.00	0.00	768.49	0.00	(768.49)	0.00	(768.49)
01 2610 123 002 000	Sub/Summer Sal Elem	0.00	0.00	768.49	0.00	(768.49)	0.00	(768.49)
01 2610 130 001 000	OT-NON INSTRUCTIONAL	0.00	85.73	98.24	0.00	(98.24)	0.00	(98.24)
01 2610 130 002 000	OT-NON INSTRUCTIONAL	0.00	132.57	145.76	0.00	(145.76)	0.00	(145.76)
01 2610 210 001 000	Health Ins Secon	0.00	2,437.92	7,361.46	0.00	(7,361.46)	0.00	(7,361.46)
01 2610 210 002 000	Health Ins Elem	0.00	2,136.14	7,025.79	0.00	(7,025.79)	0.00	(7,025.79)
01 2610 220 001 000	Fica Secon	0.00	571.85	1,942.78	0.00	(1,942.78)	0.00	(1,942.78)
01 2610 220 002 000	Fica Elem	0.00	287.49	1,013.35	0.00	(1,013.35)	0.00	(1,013.35)
01 2610 223 001 000	FICA-SUB SUBS	0.00	0.00	41.49	0.00	(41.49)	0.00	(41.49)
01 2610 223 002 000	FICA-SUB SUBS	0.00	0.00	41.50	0.00	(41.50)	0.00	(41.50)
01 2610 230 001 000	Retirement Secon	0.00	676.21	2,253.84	0.00	(2,253.84)	0.00	(2,253.84)
01 2610 230 002 000	Retirement Elem	0.00	326.92	1,197.29	0.00	(1,197.29)	0.00	(1,197.29)
01 2610 410 001 000	Water Sewer Secon	0.00	287.55	877.53	0.00	(877.53)	0.00	(877.53)
01 2610 410 002 000	Water Sewer Elem	0.00	287.54	877.49	0.00	(877.49)	0.00	(877.49)
01 2610 610 001 000	Supplies Secon	0.00	1,184.13	2,885.30	0.00	(2,885.30)	0.00	(2,885.30)
01 2610 610 002 000	Supplies Elem	0.00	792.42	2,558.42	0.00	(2,558.42)	0.00	(2,558.42)
01 2610 621 001 000	Fuel Secon	0.00	2,132.30	7,652.15	0.00	(7,652.15)	0.00	(7,652.15)
01 2610 621 002 000	Fuel Elem	0.00	2,132.29	7,652.12	0.00	(7,652.12)	0.00	(7,652.12)
2610 CUSTODIAL		0.00	24,610.36	83,939.37	0.00	(83,939.37)	0.00	(83,939.37)
01 2620 110 000 000	Maintenance Sal	0.00	3,896.05	11,688.15	0.00	(11,688.15)	0.00	(11,688.15)
01 2620 210 000 000	Health Ins	0.00	296.44	838.50	0.00	(838.50)	0.00	(838.50)
01 2620 220 000 000	Fica	0.00	297.19	891.67	0.00	(891.67)	0.00	(891.67)
01 2620 230 000 000	Retirement	0.00	384.84	1,154.52	0.00	(1,154.52)	0.00	(1,154.52)
01 2620 420 001 000	CLEANING SERVICES/TRASH	0.00	236.40	709.20	0.00	(709.20)	0.00	(709.20)
01 2620 420 002 000	CLEANING SERVICES/TRASH	0.00	236.40	709.20	0.00	(709.20)	0.00	(709.20)
01 2620 431 001 000	Con/ser Repair Secon	0.00	2,332.34	6,963.18	0.00	(6,963.18)	0.00	(6,963.18)
01 2620 431 002 000	Cont/ser Repair Elem	0.00	2,252.34	5,463.28	0.00	(5,463.28)	0.00	(5,463.28)
01 2620 610 001 000	GENERAL SUPPLIES	0.00	2,940.28	8,003.10	0.00	(8,003.10)	0.00	(8,003.10)
01 2620 610 002 000	GENERAL SUPPLIES	0.00	2,653.66	5,199.86	0.00	(5,199.86)	0.00	(5,199.86)
2620 MAINTENANCE		0.00	15,525.94	41,620.66	0.00	(41,620.66)	0.00	(41,620.66)
01 2710 110 000 000	Transp Salaries	0.00	9,866.89	29,700.67	0.00	(29,700.67)	0.00	(29,700.67)
01 2710 123 000 000	SUB SALARIES	0.00	2,672.64	4,435.80	0.00	(4,435.80)	0.00	(4,435.80)
01 2710 210 000 000	Health Ins	0.00	4.03	12.83	0.00	(12.83)	0.00	(12.83)
01 2710 220 000 000	Fica	0.00	754.54	2,271.43	0.00	(2,271.43)	0.00	(2,271.43)
01 2710 223 000 000	FICA-SUB SUBS	0.00	204.42	339.32	0.00	(339.32)	0.00	(339.32)
01 2710 230 000 000	Retirement	0.00	492.49	1,469.15	0.00	(1,469.15)	0.00	(1,469.15)
01 2710 233 000 000	RETIREMENT-SUBS	0.00	30.39	65.16	0.00	(65.16)	0.00	(65.16)
01 2710 330 000 000	TESTING	0.00	260.00	603.00	0.00	(603.00)	0.00	(603.00)
01 2710 340 000 000	Purch Ser(physicals)	0.00	350.00	875.00	0.00	(875.00)	0.00	(875.00)
01 2710 610 000 000	Tires And Parts	0.00	427.39	1,877.89	0.00	(1,877.89)	0.00	(1,877.89)
01 2710 626 000 000	Gas And Oil	0.00	1,916.20	5,430.26	0.00	(5,430.26)	0.00	(5,430.26)
01 2710 890 000 000	Other Exp	0.00	0.00	16.40	0.00	(16.40)	0.00	(16.40)
2710 Vehicle Operation-Reg. Ed		0.00	16,978.99	47,096.91	0.00	(47,096.91)	0.00	(47,096.91)
01 2712 110 001 000	NON-INSTRUCTIONAL	0.00	1,066.45	2,699.96	0.00	(2,699.96)	0.00	(2,699.96)
01 2712 210 001 000	GROUP INSURANCE-NON INSTRUCTIONAL	0.00	1.63	4.05	0.00	(4.05)	0.00	(4.05)
01 2712 220 001 000	FICA-NON INSTRUCTIONAL	0.00	81.58	206.53	0.00	(206.53)	0.00	(206.53)
01 2712 230 001 000	RETIREMENT- NON INSTRUCTIONAL	0.00	105.34	266.70	0.00	(266.70)	0.00	(266.70)
2712 Vehicle Operation-School Age SPED		0.00	1,255.00	3,177.24	0.00	(3,177.24)	0.00	(3,177.24)
01 2730 431 000 000	REPAIRS & MAINT.	0.00	0.00	1,474.18	0.00	(1,474.18)	0.00	(1,474.18)
2730 Vehicle Service/Maint. Reg Ed.		0.00	0.00	1,474.18	0.00	(1,474.18)	0.00	(1,474.18)
01 3300 120 000 000	Youth Center Wages	0.00	512.60	1,443.70	0.00	(1,443.70)	0.00	(1,443.70)
01 3300 220 000 000	Fica	0.00	39.21	110.44	0.00	(110.44)	0.00	(110.44)

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
3300	YOUTH CENTER	0.00	551.81	1,554.14	0.00	(1,554.14)	0.00	(1,554.14)
01 3535 111 000 000	SALARIES TEACHERS/PROFESSIONAL STAFF	0.00	257.66	772.98	0.00	(772.98)	0.00	(772.98)
01 3535 211 000 000	High Ability Health	0.00	99.03	295.20	0.00	(295.20)	0.00	(295.20)
01 3535 221 000 000	High Ability Fica	0.00	19.08	57.25	0.00	(57.25)	0.00	(57.25)
01 3535 231 000 000	High Ability Retirement	0.00	25.45	76.35	0.00	(76.35)	0.00	(76.35)
01 3535 610 000 000	High Abilt Learn Supplies	0.00	293.32	2,162.93	0.00	(2,162.93)	0.00	(2,162.93)
01 3535 810 000 000	High Abilt Learn Registration	0.00	1,085.00	3,155.00	0.00	(3,155.00)	0.00	(3,155.00)
3535	HIGH ABILITY LEARNERS	0.00	1,779.54	6,519.71	0.00	(6,519.71)	0.00	(6,519.71)
01 6200 111 000 000	REGULAR SALARIES	0.00	5,555.05	16,665.15	0.00	(16,665.15)	0.00	(16,665.15)
01 6200 211 000 000	HEALTH INSURANCE	0.00	1,548.57	4,645.71	0.00	(4,645.71)	0.00	(4,645.71)
01 6200 221 000 000	FICA	0.00	401.44	1,204.32	0.00	(1,204.32)	0.00	(1,204.32)
01 6200 231 000 000	RETIREMENT	0.00	548.72	1,646.16	0.00	(1,646.16)	0.00	(1,646.16)
01 6200 281 000 000	TEACHERS/PRINCIPALS HSA	0.00	280.36	841.08	0.00	(841.08)	0.00	(841.08)
6200	TITLE 1 PART A	0.00	8,334.14	25,002.42	0.00	(25,002.42)	0.00	(25,002.42)
01 6310 111 000 000	TEACHERS SALARIES	0.00	2,457.71	7,373.13	0.00	(7,373.13)	0.00	(7,373.13)
01 6310 211 000 000	TITLE IIA Health	0.00	856.41	2,569.23	0.00	(2,569.23)	0.00	(2,569.23)
01 6310 221 000 000	TITLE IIA Fica	0.00	178.04	534.12	0.00	(534.12)	0.00	(534.12)
01 6310 231 000 000	TITLE IIA Retirement	0.00	242.77	728.31	0.00	(728.31)	0.00	(728.31)
01 6310 281 000 000	TEACHERS/PRINCIPALS HSA	0.00	155.05	465.15	0.00	(465.15)	0.00	(465.15)
6310	TITLE IIA	0.00	3,889.98	11,669.94	0.00	(11,669.94)	0.00	(11,669.94)
01 6404 111 000 000	SPED IDEA instr	0.00	3,334.21	10,002.63	0.00	(10,002.63)	0.00	(10,002.63)
01 6404 112 000 000	SPED IDEA PARA	0.00	1,584.75	4,311.33	0.00	(4,311.33)	0.00	(4,311.33)
01 6404 211 000 000	SPED IDEA HEALTH	0.00	1,814.45	5,443.35	0.00	(5,443.35)	0.00	(5,443.35)
01 6404 212 000 000	GROUP INSURANCE-AIDES	0.00	569.72	1,709.16	0.00	(1,709.16)	0.00	(1,709.16)
01 6404 221 000 000	SPED IDEA FICA	0.00	253.86	761.58	0.00	(761.58)	0.00	(761.58)
01 6404 222 000 000	FICA-AIDES	0.00	100.97	269.04	0.00	(269.04)	0.00	(269.04)
01 6404 231 000 000	SPED IDEA RETIRE	0.00	329.35	988.05	0.00	(988.05)	0.00	(988.05)
01 6404 232 000 000	RETIREMENT AIDES	0.00	156.54	425.87	0.00	(425.87)	0.00	(425.87)
01 6404 282 000 000	INSTRUCTIONAL AIDES HSA	0.00	99.70	299.10	0.00	(299.10)	0.00	(299.10)
6404	IDEA PART B: 0-4	0.00	8,243.55	24,210.11	0.00	(24,210.11)	0.00	(24,210.11)
01 6406 111 000 000	BASE 3-4 SPED INSTR	0.00	279.56	838.68	0.00	(838.68)	0.00	(838.68)
01 6406 211 000 000	BASE 3-4 SPED HEALTH	0.00	152.14	456.42	0.00	(456.42)	0.00	(456.42)
01 6406 221 000 000	BASE 3-4 SPED FICA	0.00	21.29	63.87	0.00	(63.87)	0.00	(63.87)
01 6406 231 000 000	BASE 3-4 SPED RETIR	0.00	27.61	82.83	0.00	(82.83)	0.00	(82.83)
6406	IDEA PRESCHOOL: 3-4	0.00	480.60	1,441.80	0.00	(1,441.80)	0.00	(1,441.80)
01 6992 111 000 000	REAP Salary	0.00	2,191.15	6,573.45	0.00	(6,573.45)	0.00	(6,573.45)
01 6992 211 000 000	REAP Health	0.00	763.54	2,290.62	0.00	(2,290.62)	0.00	(2,290.62)
01 6992 221 000 000	REAP Fica	0.00	158.71	476.13	0.00	(476.13)	0.00	(476.13)
01 6992 231 000 000	REAP Retirement	0.00	216.44	649.32	0.00	(649.32)	0.00	(649.32)
01 6992 281 000 000	TEACHERS/PRINCIPALS HSA	0.00	138.23	414.69	0.00	(414.69)	0.00	(414.69)
6992	REAP	0.00	3,468.07	10,404.21	0.00	(10,404.21)	0.00	(10,404.21)
01 6996 610 001 000	GENERAL SUPPLIES	0.00	0.00	213.72	0.00	(213.72)	0.00	(213.72)
01 6996 610 002 000	GENERAL SUPPLIES	0.00	0.00	443.77	0.00	(443.77)	0.00	(443.77)
6996	ESSER	0.00	0.00	657.49	0.00	(657.49)	0.00	(657.49)
01 8000 912 000 000	Lunch Fund	0.00	0.00	6,000.00	0.00	(6,000.00)	0.00	(6,000.00)
8000	TRANSFERS (OUTGOING)	0.00	0.00	6,000.00	0.00	(6,000.00)	0.00	(6,000.00)
000	DISTRICT WIDE	0.00	503,501.23	1,514,532.05	0.00	(1,514,532.05)	0.00	(1,514,532.05)
01 1100 610 001 022	Materials	0.00	0.00	378.33	0.00	(378.33)	0.00	(378.33)
1100	SALARIES	0.00	0.00	378.33	0.00	(378.33)	0.00	(378.33)

## Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
022	SCIENCE	0.00	0.00	378.33	0.00	(378.33)	0.00	(378.33)
01 1100 610 001 025	Instr Materials	0.00	1,834.70	2,060.58	0.00	(2,060.58)	0.00	(2,060.58)
01 1100 810 001 025	FEES	0.00	0.00	290.00	0.00	(290.00)	0.00	(290.00)
1100	SALARIES	0.00	1,834.70	2,350.58	0.00	(2,350.58)	0.00	(2,350.58)
025	AGRICULTURE	0.00	1,834.70	2,350.58	0.00	(2,350.58)	0.00	(2,350.58)
01 1100 610 001 028	Instr Materials	0.00	90.00	734.76	0.00	(734.76)	0.00	(734.76)
01 1100 810 001 028	Registration	0.00	0.00	257.00	0.00	(257.00)	0.00	(257.00)
1100	SALARIES	0.00	90.00	991.76	0.00	(991.76)	0.00	(991.76)
028	BAND	0.00	90.00	991.76	0.00	(991.76)	0.00	(991.76)
01 1100 610 001 031	Instruc Materials	0.00	0.00	373.12	0.00	(373.12)	0.00	(373.12)
1100	SALARIES	0.00	0.00	373.12	0.00	(373.12)	0.00	(373.12)
031	INDUSTRIAL ARTS	0.00	0.00	373.12	0.00	(373.12)	0.00	(373.12)
01 1200 561 001 600	SpEd LVL III OT/PT	0.00	16.75	76.23	0.00	(76.23)	0.00	(76.23)
1200	SPEDICAL ED School Age	0.00	16.75	76.23	0.00	(76.23)	0.00	(76.23)
01 2171 591 001 600	PT SERVICES	0.00	515.50	1,546.50	0.00	(1,546.50)	0.00	(1,546.50)
01 2171 591 002 600	PT Therapy	0.00	515.50	515.50	0.00	(515.50)	0.00	(515.50)
2171	PHYSICAL THERAPY-SPED SCHOOL AGE	0.00	1,031.00	2,062.00	0.00	(2,062.00)	0.00	(2,062.00)
01 2172 591 002 600	PT SPED 3-5	0.00	128.88	257.76	0.00	(257.76)	0.00	(257.76)
2172	PHYSICAL THERAPY:SPED 3-5	0.00	128.88	257.76	0.00	(257.76)	0.00	(257.76)
01 2173 591 002 600	PT SPED 0-2	0.00	128.88	257.76	0.00	(257.76)	0.00	(257.76)
2173	PHYSICAL THERAPY:SPED 0-2	0.00	128.88	257.76	0.00	(257.76)	0.00	(257.76)
600	PT Services	0.00	1,305.51	2,653.75	0.00	(2,653.75)	0.00	(2,653.75)
01 2161 591 001 601	OT THERAPY SPED - School Age	0.00	1,403.34	2,806.68	0.00	(2,806.68)	0.00	(2,806.68)
01 2161 591 002 601	OT THERAPY-SPED School Age	0.00	1,403.34	2,806.68	0.00	(2,806.68)	0.00	(2,806.68)
2161	OCCUPATIONAL THERAPY-SPED SCHOOL AGE	0.00	2,806.68	5,613.36	0.00	(5,613.36)	0.00	(5,613.36)
01 2162 591 002 601	OT SPED 3-5	0.00	350.83	701.66	0.00	(701.66)	0.00	(701.66)
2162	OCCUPATIONAL THERAPY-SPED 3-5	0.00	350.83	701.66	0.00	(701.66)	0.00	(701.66)
01 2163 591 002 601	OT SPED 0-2	0.00	350.83	701.66	0.00	(701.66)	0.00	(701.66)
2163	OCCUPATIONAL THERAPY-SPED 0-2	0.00	350.83	701.66	0.00	(701.66)	0.00	(701.66)
601	OT Services	0.00	3,508.34	7,016.68	0.00	(7,016.68)	0.00	(7,016.68)
01 1200 561 001 602	LEVEL III SPEECH	0.00	126.66	440.62	0.00	(440.62)	0.00	(440.62)
1200	SPEDICAL ED School Age	0.00	126.66	440.62	0.00	(440.62)	0.00	(440.62)
01 2151 591 001 602	Speech Therapy	0.00	7,751.01	15,502.02	0.00	(15,502.02)	0.00	(15,502.02)
01 2151 591 002 602	Speech Therapy Elem	0.00	12,997.85	25,995.70	0.00	(25,995.70)	0.00	(25,995.70)
2151	SPEECH PATH/AUDIOLOGY-SPED School Age	0.00	20,748.86	41,497.72	0.00	(41,497.72)	0.00	(41,497.72)
01 2152 591 002 602	PRE SCHL SPEECH (3-5)	0.00	1,788.69	3,661.12	0.00	(3,661.12)	0.00	(3,661.12)
2152	SPEECH PATH/AUDIOLOGY-SPED Ages 3-5	0.00	1,788.69	3,661.12	0.00	(3,661.12)	0.00	(3,661.12)
01 2153 591 002 602	SPEECH (0-2)	0.00	1,311.71	2,740.65	0.00	(2,740.65)	0.00	(2,740.65)
2153	SPEECH PATH/AUDIOLOGY-SPED Ages 0-2	0.00	1,311.71	2,740.65	0.00	(2,740.65)	0.00	(2,740.65)
602	Speech	0.00	23,975.92	48,340.11	0.00	(48,340.11)	0.00	(48,340.11)
01 1291 591 002 603	PRE SPED Supervision (3-5)	0.00	313.86	941.58	0.00	(941.58)	0.00	(941.58)
1291	SPED AGES 3-5	0.00	313.86	941.58	0.00	(941.58)	0.00	(941.58)
01 1292 591 002 603	Pre Sped Services (0-2)	0.00	313.86	313.86	0.00	(313.86)	0.00	(313.86)
1292	SPED AGES 0-2	0.00	313.86	313.86	0.00	(313.86)	0.00	(313.86)
603	Sped Super	0.00	627.72	1,255.44	0.00	(1,255.44)	0.00	(1,255.44)
01 1200 591 002 604	DEAF ED	0.00	0.00	418.62	0.00	(418.62)	0.00	(418.62)

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
1200	SPEDICAL ED School Age	0.00	0.00	418.62	0.00	(418.62)	0.00	(418.62)
01 1291 591 002 604	PRE Deaf Ed Services (3-5)	0.00	0.00	418.62	0.00	(418.62)	0.00	(418.62)
1291	SPED AGES 3-5	0.00	0.00	418.62	0.00	(418.62)	0.00	(418.62)
01 2151 591 002 604	Deaf Ed Sped Elem.	0.00	418.62	418.62	0.00	(418.62)	0.00	(418.62)
2151	SPEECH PATH/AUDIOLOGY-SPED School Age	0.00	418.62	418.62	0.00	(418.62)	0.00	(418.62)
01 2152 591 002 604	Deaf Ed 3-5 Sped Services	0.00	418.62	418.62	0.00	(418.62)	0.00	(418.62)
2152	SPEECH PATH/AUDIOLOGY-SPED Ages 3-5	0.00	418.62	418.62	0.00	(418.62)	0.00	(418.62)
604	Deaf Ed	0.00	837.24	1,674.48	0.00	(1,674.48)	0.00	(1,674.48)
01 2181 591 001 605	Vision	0.00	0.00	113.68	0.00	(113.68)	0.00	(113.68)
01 2181 591 002 605	VISION	0.00	112.43	112.43	0.00	(112.43)	0.00	(112.43)
2181	VISUALLY IMPAIRED:SPED SCHOOL AGE	0.00	112.43	226.11	0.00	(226.11)	0.00	(226.11)
605	Vision	0.00	112.43	226.11	0.00	(226.11)	0.00	(226.11)
01 2141 591 001 606	SCHOOL PSYCH	0.00	3,543.65	7,087.30	0.00	(7,087.30)	0.00	(7,087.30)
01 2141 591 002 606	Diagnostic Testing (School Psych)	0.00	3,543.65	7,087.30	0.00	(7,087.30)	0.00	(7,087.30)
2141	PSYCHOLOGICAL SERVICES: SPED SCHOOL AGE	0.00	7,087.30	14,174.60	0.00	(14,174.60)	0.00	(14,174.60)
01 2142 591 002 606	PSYCH SERVICES SPED 3-5	0.00	885.91	1,771.82	0.00	(1,771.82)	0.00	(1,771.82)
2142	PSYCHOLOGICAL SERVICES: SPED 3-5	0.00	885.91	1,771.82	0.00	(1,771.82)	0.00	(1,771.82)
01 2143 591 002 606	PSYC SERVICES SPED 0-2	0.00	885.91	1,771.82	0.00	(1,771.82)	0.00	(1,771.82)
2143	PSYCHOLOGICAL SERVICES: SPED 0-2	0.00	885.91	1,771.82	0.00	(1,771.82)	0.00	(1,771.82)
606	D/E Psychological	0.00	8,859.12	17,718.24	0.00	(17,718.24)	0.00	(17,718.24)
01 2151 591 001 607	Audiology Secon	0.00	90.58	181.16	0.00	(181.16)	0.00	(181.16)
01 2151 591 002 607	Audiology Elem	0.00	90.58	181.16	0.00	(181.16)	0.00	(181.16)
2151	SPEECH PATH/AUDIOLOGY-SPED School Age	0.00	181.16	362.32	0.00	(362.32)	0.00	(362.32)
01 2152 591 002 607	AUDIOLOGY SPED 3-5	0.00	22.65	45.30	0.00	(45.30)	0.00	(45.30)
2152	SPEECH PATH/AUDIOLOGY-SPED Ages 3-5	0.00	22.65	45.30	0.00	(45.30)	0.00	(45.30)
01 2153 591 002 607	AUDIOLOGY SPED 0-2	0.00	22.65	45.30	0.00	(45.30)	0.00	(45.30)
2153	SPEECH PATH/AUDIOLOGY-SPED Ages 0-2	0.00	22.65	45.30	0.00	(45.30)	0.00	(45.30)
607	Audiology	0.00	226.46	452.92	0.00	(452.92)	0.00	(452.92)
01 1200 591 000 608	Vocational	0.00	604.25	1,208.50	0.00	(1,208.50)	0.00	(1,208.50)
1200	SPEDICAL ED School Age	0.00	604.25	1,208.50	0.00	(1,208.50)	0.00	(1,208.50)
608	VOCATIONAL	0.00	604.25	1,208.50	0.00	(1,208.50)	0.00	(1,208.50)
01	General	0.00	545,482.92	1,599,172.07	0.00	(1,599,172.07)	0.00	(1,599,172.07)

Expenditure Report by Op. Unit/Function

Account Description

Revised Budget

During Month

Expenditures to Date

% of Budget

Balance at EOM

Encumbrances

Unencumbered  
Balance

Grand Total:	0.00	545,482.92	1,599,172.07	0.00	(1,599,172.07)	0.00	(1,599,172.07)
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## Revenue Detail

Account Number	Account Description	Budget	Month to Date	Year to Date
8	Revenue			
01 1100 1000	District Taxes - Buffalo	0.00	236,645.16	1,231,336.23
01 1100 1100	District Taxes - Sherman	0.00	80,424.39	81,031.83
01 1115 1000	Carline-Buffero	0.00	0.00	2,113.11
01 1115 1100	Carline - Sherman	0.00	0.00	220,420.34
01 1120 1000	Public Power Tax - Buffalo	0.00	0.00	0.00
01 1120 1100	Public Power Tax - Sherman	0.00	0.00	0.00
01 1125 1000	Motor Vehicle Taxes - Buffalo	0.00	16,055.09	28,535.70
01 1125 1100	Motor Vehicle Taxes - Sherman	0.00	2,448.33	5,339.05
01 1311	Tuition Individual	0.00	0.00	0.00
01 1313	Tuit Sp Ed Individ.	0.00	0.00	0.00
01 1315	DISTANCE LEARNING	0.00	0.00	0.00
01 1323	Tuit Sp Ed Oth Dist.	0.00	0.00	0.00
01 1410	Trans. Individual	0.00	0.00	0.00
01 1411	Trans Sp Ed Individ.	0.00	0.00	0.00
01 1421	Trans. Other Dist.	0.00	0.00	0.00
01 1423	Trans Sp Ed Oth Dist	0.00	0.00	0.00
01 1510	Interest On Invest.	0.00	175.89	322.29
01 1701	Bond Fund Transfer	0.00	0.00	0.00
01 1790	Driver's Ed	0.00	0.00	0.00
01 1800	KEARNEY FOUND YC	0.00	0.00	0.00
01 1900	AUTISM ACTION PARTNERSHIP	0.00	0.00	0.00
01 1910	RENTAL OF SCHOOL EQUIPMENT & FACILITIES	0.00	0.00	0.00
01 1911	Local License Fees	0.00	1,000.00	1,000.00
01 1920	CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00
01 1921	Police Court Fines	0.00	0.00	0.00
01 1925	Tobacco Grant	0.00	0.00	0.00
01 2110 1000	Buffalo Co Fines-lic	0.00	4,870.30	6,688.95
01 2110 1100	Sherm Fines-license	0.00	284.14	844.51
01 2130 1000	Other County Receipt - Buffalo	0.00	0.00	0.00
01 2130 1100	Other County Receipts- Sherman	0.00	0.00	0.00
01 2140	Non-resident Tuition	0.00	0.00	0.00
01 2210	ESU Receipts	0.00	0.00	0.00
01 3110	State Aid	0.00	3,713.00	7,426.00
01 3120	Spec. Ed Programs	0.00	0.00	0.00
01 3125	Special Ed Transpor.	0.00	0.00	0.00
01 3130 1000	Homestead Exemption - Buffalo	0.00	0.00	0.00
01 3130 1100	Sherm Homestead Ex	0.00	0.00	0.00
01 3131	PROPERTY TAX CREDIT	0.00	0.00	5,391.01
01 3132	PERSONAL PROPERTY TAX CREDIT	0.00	0.00	0.00
01 3134	PERSONAL PROPERTY TAX CREDIT-RR & PSE	0.00	0.00	0.00
01 3170	State Vocational	0.00	0.00	0.00
01 3180 1000	Pro-rata Motor Veh. Buffalo	0.00	1,237.87	1,237.87
01 3180 1100	Sher Pro Rat Moto V	0.00	297.94	297.94
01 3400	State Apportionment	0.00	0.00	0.00
01 3500	Other State Categorical Programs	0.00	0.00	0.00
01 3512	DIST ED INCENTIVE	0.00	37,631.49	37,631.49
01 3535	High Abilt Learners	0.00	5,008.00	5,008.00

Revenue Detail

Account Number	Account Description	Budget	Month to Date	Year to Date
01 3550	School Tech Fund	0.00	0.00	0.00
01 3570	Teacher Evaluation	0.00	0.00	0.00
01 3990	Other State Funds	0.00	0.00	0.00
01 4100	Title 1 Carry Over	0.00	0.00	0.00
01 4105	UNIVERSAL SERVICE FUND (E-RATE)	0.00	0.00	0.00
01 4311	Title VI Past Year	0.00	0.00	0.00
01 4312	Title VI Current	0.00	0.00	0.00
01 4315	Title V	0.00	0.00	0.00
01 4325	Title IIA Class Size Reduction	0.00	0.00	0.00
01 4401	IDEA PRESCHOOL	0.00	0.00	0.00
01 4402	Preschool Travel	0.00	0.00	0.00
01 4403	Spec Ed Medicaid	0.00	0.00	0.00
01 4505	Title 1 Current	0.00	0.00	0.00
01 4506	Title 1 NCLB	0.00	0.00	0.00
01 4509	TITLE II, PART A NCLB TCHR QULTY GRANTS	0.00	0.00	0.00
01 4511	REAP GRANT	0.00	0.00	0.00
01 4512	IDEA Base	0.00	0.00	0.00
01 4516	IDEA Pre-school Handicapp	0.00	0.00	0.00
01 4519	IDEA E-P	0.00	0.00	0.00
01 4525	Fed. Vocational	0.00	0.00	0.00
01 4580	EDUCATION JOB MONEY	0.00	0.00	0.00
01 4599	ARRA STATE AID	0.00	0.00	0.00
01 4708	Medicaid in Public School (MIPS)	0.00	0.00	0.00
01 4709	Medicaid Administrative Activities	0.00	0.00	0.00
01 4900	Other Fed. Non-cat	0.00	0.00	0.00
01 4969	Title IV, Part A	0.00	0.00	0.00
01 5200	From Other Funds	0.00	0.00	0.00
01 5300	Sale Of Prop & Equip	0.00	60.00	110.00
01 5301	Insurance Adjustment	0.00	0.00	0.00
01 5690	Other Non-revenue	0.00	99.74	549.33
01 6996	CARES Act	0.00	48,299.00	48,299.00
01 9000	Non-program Receipts	0.00	0.00	0.00
01 9100	NE ST REVENUE	0.00	0.00	0.00
01 9200	Interlocal Agreement	0.00	0.00	0.00
01	General	0.00	438,250.34	1,683,582.65
8	Revenue	0.00	438,250.34	1,683,582.65

**Ravenna Public Schools  
GENERAL FUND  
Ending Oct. 31st, 2020**

**Beginning Balance:** **\$2,001,247.46**

**Receipts:**

Tax Collection (Sherman)	\$83,454.80	
Tax Collection (Buffalo)	\$258,808.42	
State of NE Sped		
City of Ravenna	\$1,000.00	
Hal	\$5,008.00	
Cares Act	\$48,299.00	
Distance Learning	\$37,631.49	
ESU 10		
Sale of Prop/Equip.	\$60.00	
Medicaid (MAC)		
State Aid	\$3,713.00	
State of NE (MIPS)		
Closed Jr. Sr. High Account		
Other	\$99.74	
Interest	\$175.89	
<b>Total Receipts:</b>		<b>\$438,250.34</b>

**Disbursements:**

Board Bills (Oct)	\$573,064.18	
		\$571,376.53
<b>Ending Balance:</b>		<b>\$1,868,121.27</b>

**Cash on Hand:** **\$1,868,121.27**

Outstanding checks \$65,046.88

**Bank Balance:** **\$1,933,168.15**

**Investments:** **\$2,160,118.77**

**Accounted for as Follows:**

**General Fund**

General Fund Checking	\$1,868,121.27	
CD #42554	\$135,118.77	
CD # 70099 (9 mo)	\$2,025,000.00	
<b>Total Available:</b>	<b>\$4,028,240.04</b>	<b>\$4,028,240.04</b>

BIMBO BAKERIES USA, INC.  
 PO BOX 412678  
 BOSTON, MA 02241-2678

SDD: 10/01/20 8:04 AM  
 DA 3337  
 GRD ISLND NE RSP  
 DOCUMENT# 00013054

CUST# 000001438 01404 INV# 54333728974  
 RAVENNA PUBLIC SCHOOLS 10-0069 PO#  
 41750 CARTAGE RD

RAVENNA, NE 68869

DSD#  
 PAY TERM: NET 07  
 VENDOR#

EARTHGRAINS

\*\*\* DELIVERIES \*\*\*

UPC	ITEM NO		SUGG QTY	RETAIL RETAIL	WHOLESALE PRICE	WHOLESALE AMOUNT
78700-41041	0005662	FS WHI 4" HAM 12P24Z	20		3.1600	63.20
	SL R&I	SUB-TOTALS	20			63.20
	DELIVERY	TOTALS	<b>20</b>			<b>63.20</b>
	TICKET	TOTALS	<b>20</b>			<b>63.20</b>

THANK YOU  
 SIGNATURE / STORE STAMP : \_\_\_\_\_

*Kenneth E. Schroeder*  
*11-3-20*

*10-1-20*

*06 3100 630000*

BIMBO BAKERIES USA, INC.  
PO BOX 412678  
BOSTON, MA 02241-2678

SDD: 10/05/20 9:17 AM  
DA 3337  
GRD ISLND NE RSP  
DOCUMENT# 00013091

CUST# 000001438 01404 INV# 54333729018  
RAVENNA PUBLIC SCHOOLS 10-0069 PO#  
41750 CARTAGE RD

RAVENNA, NE 68869

DSD#  
PAY TERM: NET 07  
VENDGR#

EARTHGRAINS

^^ DELIVERIES ^^

UPC	ITEM NO		SUGG QTY	RETAIL	WHOLESALE PRICE	AMOUNT
78700-80095	0005476	FS MWGW SWDRD 24Z	4		2.0900	8.36
78700-80021	0003447	FS MWGW 4"HAM 12P26Z	32		2.2100	70.72
			----			-----
	SL R&I	SUB-TOTALS		36		79.08
				----		-----
	DELIVERY	TOTALS		<b>36</b>		<b>79.08</b>
				----		-----
	TICKET	TOTALS		<b>36</b>		<b>79.08</b>

THANK YOU  
SIGNATURE / STORE STAMP : \_\_\_\_\_

*J. E. Schroeder*  
11-3-20

10-5-20

063100 630000

BIMBO BAKERIES USA, INC.  
PO BOX 412678  
BOSTON, MA 02241-2678

SDD: 10/08/20 8:39 AM  
DA 3337  
GRD ISLND NE RSP  
DOCUMENT# 00013118

CUST# 000001438 01404 INV# **54333729038**  
RAVENNA PUBLIC SCHOOLS 10-0069 PO#  
41750 CARTAGE RD

RAVENNA, NE 68869

DSD#  
PAY TERM: NET 07  
VENDOR#

EARTHGRAINS

^^ DELIVERIES ^^

UPC	ITEM NO		SUGG QTY	RETAIL AMOUNT	WHOLESALE PRICE	AMOUNT
78700-80095	0005476	FS MWGW SWBRD 24Z	21		2.0900	43.89
	SL R&I	SUB-TOTALS	21			43.89
	DELIVERY	TOTALS	<b>21</b>			<b>43.89</b>
	TICKET	TOTALS	<b>21</b>			<b>43.89</b>

THANK YOU  
SIGNATURE / STORE STAMP : \_\_\_\_\_

06 3100 1030000  
Kenneth E. Schroeder  
11-3-20

JE

10-8-20

BIMBO BAKERIES USA, INC.  
PO BOX 412678  
BOSTON, MA 02241-2678

SDD: 10/19/20 8:52 AM  
DA 3337  
GRD ISLND NE RSP  
DOCUMENT# 00013207

CUST# 000001438 01404 INV# **54333729136**  
RAVENNA PUBLIC SCHOOLS 10-0069 PO#  
41750 CARTAGE RD  
RAVENNA, NE 68869  
DSD#  
PAY TERM: NET 07  
VENDOR#

EARTHGRAINS

\*\* DELIVERIES \*\*

UPC	ITEM NO		SUGG QTY	RETAIL RETAIL	RETAIL AMOUNT	WHOLESALE PRICE	WHOLESALE AMOUNT
78700-80095	0005476	FS MWGW SWBRD 24Z	20			2.0900	41.80
78700-80021	0003447	FS MWGW 4"HAM 12P26Z	15			2.2100	33.15
78700-80070	0004266	FS MWGW 6"HOT 16P34Z	29			2.7000	78.30
	SL R&I	SUB-TOTALS	64				153.25
	DELIVERY	TOTALS	<b>64</b>				<b>153.25</b>
	TICKET	TOTALS	<b>64</b>				<b>153.25</b>

THANK YOU  
SIGNATURE / STORE STAMP :

*Kenneth E. Schroeder*  
11-3-20

063100 030000

*JE*

10.19.20



**Cash-Wa Distributing**  
www.cashwa.com

PO Box 309  
Kearney NE 68848-0309

(800) 652-0010

(308) 237-3151

**126490**

**12646719**



Route: 317

**5**

Customer Copy

Invoice: 12646719  
Date: 10-06-2020  
Rep: 72 DAVID H  
Whse: K

ShipTo#: 126490

Bill To#: 126490

RAVENNA SCHOOL LUNCH  
41750 CARTHAGE RD  
RAVENNA, NE 68869  
308-452-3249

RAVENNA SCHOOL LUNCH  
PO BOX 8400

RAVENNA, NE 68869

Terms: 20TH OF THE MONTH

Due: 11-21-2020

Ord	Qty	U/M	Pack	Description	Item #	Price	Code	Total
ALL SHORTAGES MUST BE REPORTED IMMEDIATE								
1	1	SKU	6 #10	BEANS GREEN CUT 4 SIEVE BL FCY	SUNSOURCE DRY	43221	29.38	29.38
20	20	SKU	24 8 oz	WATER NESTLE PURE LIFE 8oz PLASTIC SMS	NESTLES DRY	46555	4.40	88.00
2	2	SKU	160 2.4 oz	BAR CHOCOLATE CHIP OATMEAL WGR 75300	APPLEWAYS DRY	40331	70.42	140.84
1	1	SKU	200 1.35 oz	RAISINS RAISELS PINEAPPLE SMS 00570	RAISELS DRY	49088	72.05	72.05
1	1	SKU	24 16.9 oz	DRINK PROPEL BERRY SMS PEPSICO 00169	PROPEL DRY	46618	21.55	21.55
1	1	SKU	24 16.9 oz	DRINK PROPEL STRAWBERRY KIWI SMS 00171	PROPEL DRY	46619	21.21	21.21
2	2	SKU	160 2.4 oz	BAR STRAWBERRY OATMEAL WGR 75400	APPLEWAYS DRY	40332	70.42	140.84
1	1	SKU	1 200 ct	BAG FOOD BUN PAN 27x37 ROLL FB37RM HD	HANDGARDS DRY	81612	27.42	27.42
1	1	SKU	20 lb	PASTA NOODLES ROTINI 8131	ZEREGA DRY	41360	24.73	24.73
2	2	SKU	24 8 oz	SOYMILK VAN CREAMY PEARL ORGANIC SMART 0	KIKKOMAN DRY	42120	18.81	37.62
2	2	SKU	60 1.5 oz	CHIPS SUNCHIPS VARIETY PACK 000284003050	FRITO LAY DRY	29399	32.54	65.08
1	1	SKU*	4.5 gal	SAUCE ZESTY ORANGE MINORS 54742	NESTLE DRY	44347	47.95	47.95
2	2	SKU	48 4 oz	YOGURT YOPLAIT STRAWB BAN BASH TRIX SMS	GENERAL M CLR	66395	24.20	48.40
2	2	SKU	12 10 oz	TOMATOES FRESH GRAPE	PROMARK CLR	180356	25.27	50.54
3	3	SKU	96 4 oz	JUICE APPLE 100% CUP 41381 SMS	COUNTRY P FRZ	58105	15.64	46.92
2	2	SKU	96 4 oz	JUICE ORANGE 100% CUP 41380 SMS	COUNTRY P FRZ	58088	17.63	35.26
1	1	SKU	96 4 oz	JUICE GRAPE 100% CUP 41382 SMS	COUNTRY P FRZ	58176	17.93	17.93
6	6	SKU	240 1.5 oz	ROLL DOUGH DINNER WGR 11124	BAKER BOY FRZ	57537	39.35	236.10
3	3	SKU	96 4.83 oz	QUESADILLA CHEESE WGR CN 12699	GILARDI T FRZ	56404	55.28	165.84
1	1	SKU	6 12 ct	MUFFIN ENGLISH THOMAS 2oz 94015	THOMAS FRZ	59732	21.84	21.84
1	1	SKU	985 .325 oz	CHIC FC POPCORN BRD CN WGR 68157	ADVANCE P FRZ	500695	67.52	67.52
1	1	SKU	685 .66 oz	CHIC NUGGET FC CN WGR 2155	TYSON FRZ	51650	74.29	74.29

*06 3100 630 000 1488.81*

*Kenneth E. Schroeder  
11-3-20*

DELIVERY FEE TAX AMOUNT DUE

7.50

0.00

1,488.81

DRY	CLR	FRZ	
35/0	4/0	18/0	

CASH \_\_\_\_\_  
 CHECK (#) \_\_\_\_\_  
AMOUNT \_\_\_\_\_

*SIGN HERE 10-6-20*

Customer Received By

*[Signature]*

Drivers initials

HGBPIE



REGULAR ORDER

amanda.suazo 10-06-2020 04:2



**Cash-Wa Distributing**  
www.cashwa.com

PO Box 309  
Kearney NE 68848-0309

(800) 652-0010

(308) 237-3151

**126490**

**12655686**



Route: 317

**5**

Customer Copy

Invoice: 12655686  
Date: 10-13-2020  
Rep: 72 DAVID H  
Whse: K

ShipTo#: 126490

Bill To#: 126490

RAVENNA SCHOOL LUNCH  
41750 CARTHAGE RD  
RAVENNA, NE 68869  
308-452-3249

RAVENNA SCHOOL LUNCH  
PO BOX 8400

RAVENNA, NE 68869

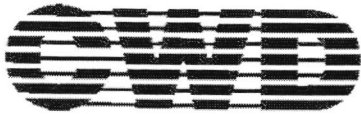
Terms: 20TH OF THE MONTH

Due: 11-21-2020

Ord	Qty	U/M	Pack	Description	Item #	Price	Code	Total
ALL SHORTAGES MUST BE REPORTED IMMEDIATE								
3	3	SKU	6 #10	BEANS GREEN CUT 4 SIEVE BL FCY	SUNSOURCE DRY 43221	29.38		88.14
1	1	SKU	12 46 oz	JUICE TOMATO FRESH PACK 2900	SUNSOURCE DRY 46850	21.98		21.98
3	3	SKU	6 #10	PINEAPPLE CHUNKS IN JUICE	WORLD HOR DRY 45720	37.03		111.09
1	1	SKU	6 #10	SOUP CHILI CC w/BEANS CHEFMATE 5208 >	NESTLE DRY 44280	89.26		89.26
2	2	SKU	6 #10	APPLESAUCE UNSWT WATER PACK FFASU8090ESS	SUNSOURCE DRY 46832	31.98		63.96
3	3	SKU	6 #10	PEAR SLICED LS CHO	SUNSOURCE DRY 45590	45.52		136.56
30	0	SKU	24 8 oz	WATER NESTLE PURE LIFE 8oz PLASTIC SMS	NESTLES DRY 46555	5.34		0.00
-Manufacturer Out of Stock								
2	2	SKU	24 16.9 oz	DRINK PROPEL BERRY SMS PEPSICO 00169	PROPEL DRY 46618	21.55		43.10
2	2	SKU	24 16.9 oz	DRINK PROPEL STRAWBERRY KIWI SMS 00171	PROPEL DRY 46619	21.21		42.42
2	2	SKU	12 17 oz	WATER BLK RASPBERRY SPARKLING ICE SMS	SPARKLING DRY 46387	13.13		26.26
2	2	SKU	8 25 ct	CAN LNR 60g 16mic 38x60 NAT 12073 89006	COMPANION DRY 88412	37.72		75.44
1	1	SKU	144 1.6 oz	FRUIT SNACK MIXED BERRY SMS 47953	MOTT'S DRY 42776	61.29		61.29
1	1	SKU	6000 ct	NAPK XPRESSNAP 13x8.5 NAT DX906E 1ply	TORK DRY 80345	55.44		55.44
1	1	SKU*	10 250 ct	CUP PORTION PLAS 2oz TRANSL PC200	COMPANION DRY 87121	37.09		37.09
1	1	SKU	96 1 oz	CEREAL BOWL CINN TST CRUNCH WGR 11815 @	GENERAL M DRY 42385	39.06		39.06
1	1	SKU	96 1.06 oz	CEREAL BOWL COCOA PUFF 25% LESS SUG WGR	GENERAL M DRY 42675	39.06		39.06
1	1	SKU	4 20 ct	RICE KRISP TREAT CHOCO CHIP WGR SMS	KELLOGGS DRY 28065	41.24		41.24
3	3	SKU	6 2 lb	HAM PC SLICED .5oz SMKD N/C CN 32225	HORMEL NA CLR 61032	61.20		183.60
1	1	SKU*	4 5 lb	COTTAGE CHEESE 2% 5763	ROBERTS CLR 66281	37.34		37.34
3	3	SKU	48 4 oz	YOGURT YOPLAIT STRAWB BAN BASH TRIX SMS	GENERAL M CLR 66395	24.20		72.60
2	2	SKU	12 10 oz	TOMATOES FRESH GRAPE	PROMARK CLR 180356	25.27		50.54
2	2	SKU	96 4 oz	JUICE APPLE 100% CUP 41381 SMS	COUNTRY P FRZ 58105	15.64		31.28
2	2	SKU	96 4 oz	JUICE ORANGE 100% CUP 41380 SMS	COUNTRY P FRZ 58088	17.63		35.26
1	1	SKU	96 4 oz	JUICE GRAPE 100% CUP 41382 SMS	COUNTRY P FRZ 58176	17.93		17.93
3	3	SKU	20 lb	CORN IQF CUT BULK DAILY PICK 34339	SIMPLOT FRZ 500087	16.57		49.71

HGBPIE





**Cash-Wa Distributing**  
www.cashwa.com

PO Box 309  
Kearney NE 68848-0309

(800) 652-0010 (308) 237-3151

**126490**

**12655686**



Route: 317

**5**

Customer Copy

Invoice: 12655686  
Date: 10-13-2020  
Rep: 72 DAVID H  
Whse: K

ShipTo#: 126490

Bill To#: 126490

RAVENNA SCHOOL LUNCH  
41750 CARTHAGE RD  
RAVENNA, NE 68869  
308-452-3249

RAVENNA SCHOOL LUNCH  
PO BOX 8400

RAVENNA, NE 68869

Terms: 20TH OF THE MONTH

Due: 11-21-2020

Ord	Qty	U/M	Pack	Description	Item #	Price	Code	Total
1	1	SKU	30 1 lb	MARGARINE SOLID TFF 21549	VENTURA FRZ 500391	28.65		28.65
2	2	SKU	450 1.13 oz	CHIC TENDER FC WGR CN CRISPY 70334	TYSON FRZ 55921	63.03		126.06
3	3	SKU	72 2.43 oz	BAGEL MINI CINN CREAMY CHEESE WGR 38399	PILLSBURY FRZ 54586	41.07		123.21
3	3	SKU	144 1.4 oz	WAFFLES WGR KRUSTEAZ S40321	KRUSTEAZ FRZ 54333	40.62		121.86
2	2	SKU	72 2.64 oz	WAFFLE MINI MAPLE FLAVOR WGR EGGO 92315	EGGO FRZ 56480	38.11		76.22
3	3	SKU	72 2.64 oz	FRENCH TOAST MINI CINN WGR 37309 >	PILLSBURY FRZ 57494	43.85		131.55

06 3100 630 000 1889.23 - 502.05 credit 1387.18

06 3100 610 000 167.97

Kenneth E. Schneider  
11-3-20



DRY	CLR	FRZ	
27/0	9/0	22/0	

CASH \_\_\_\_\_  
 CHECK (#) \_\_\_\_\_  
AMOUNT \_\_\_\_\_

TAX AMOUNT DUE

0.00 2,057.20

1555.15

SIGN HERE  
10-13-20

Customer Received By

[Signature]

Drivers initials

HGBPIE



REGULAR ORDER

amanda.suazo 10-13-2020 05:4



**Cash-Wa Distributing**  
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PO Box 309  
Kearney NE 68848-0309

(800) 652-0010

(308) 237-3151

**126490**

**12664681**



Route: 317

**5**

Customer Copy

Invoice: 12664681  
Date: 10-20-2020  
Rep: 72 DAVID H  
Whse: K

ShipTo#: 126490

Bill To#: 126490

RAVENNA SCHOOL LUNCH  
41750 CARTHAGE RD  
RAVENNA, NE 68869  
308-452-3249

RAVENNA SCHOOL LUNCH  
PO BOX 8400

RAVENNA, NE 68869

Terms: 20TH OF THE MONTH

Due: 11-21-2020

Ord	Qty	U/M	Pack	Description	Item #	Price	Code	Total
				ALL SHORTAGES MUST BE REPORTED IMMEDIATE				
12	12	SKU	10 ct	POP TARTS SNGLE FUDGE WGR SMS 38000 1207 KELLOGGS	CNL 28083	3.67		44.04
3	3	SKU	6 #10	APPLESAUCE UNSWT WATER PACK FFASU8090ESS SUNSOURCE	DRY 46832	31.98		95.94
3	3	SKU	6 #10	ORANGES MANDARIN WHL SEGMENT LS WORLD HOR	DRY 208075	40.62		121.86
1	1	SKU	4 1 gal	SYRUP PANCAKE UNIPRO	DRY 47720	33.99		33.99
1	1	SKU*	4 1 gal	SAUCE BBQ COOKIES COOKIES	DRY 41533	49.52		49.52
10	10	SKU	24 8 oz	WATER NESTLE PURE LIFE 8oz PLASTIC SMS NESTLES	DRY 46555	4.40		44.00
1	1	SKU	12 12 ct	TORTILLA FLOUR 8" HEAT PRESS WGR 47087 MISSION	DRY 502034	27.72		27.72
1	1	SKU*	8 32 oz	SAUCE MIX CHEESE NACHO 91438 @ > LASCO	DRY 41758	68.30		68.30
3	3	SKU	24 8 oz	SOY MILK VAN CREAMY PEARL ORGANIC SMART 0 KIKKOMAN	DRY 42120	18.81		56.43
1	1	SKU*	8 32 oz	SAUCE MIX CHEESE 3-1 35542 @ > LASCO	DRY 41761	64.57		64.57
2	2	SKU	100 1.5 oz	SYRUP IND CUP PPI 13960 @ MADEIRA F	DRY 47740	10.52		21.04
1	1	SKU	1000 ct	PAN LINER 16x24 FULL BAKING PRIMESOUR	DRY 82123	41.46		41.46
2	2	SKU	96 1 oz	CEREAL BOWL REESES PUFFS WGR 31919 GENERAL M	DRY 42661	38.46		76.92
3	3	SKU	96 1 oz	CEREAL BOWL FROOT LOOP WGR LESS SUG 7878 KELLOGGS	DRY 42655	37.55		112.65
1	1	SKU	12 10 ct	POP TARTS SINGLES STRAWB WGR SMS 38000-5 KELLOGGS	DRY 28098	44.07		44.07
1	1	SKU	1 cs	CUCUMBERS SUPER SELECT 24CT PACKER	CLR 180255	21.97		21.97
				PRODUCT OF USA / MEXICO				
1	0	SKU	12 10 oz	TOMATOES FRESH GRAPE PROMARK	CLR 180356	28.16		0.00
				-Manufacturer Out of Stock				
2	2	SKU	96 4 oz	JUICE APPLE 100% CUP 41381 SMS COUNTRY P	FRZ 58105	15.64		31.28
2	2	SKU	96 4 oz	JUICE ORANGE 100% CUP 41380 SMS COUNTRY P	FRZ 58088	17.63		35.26
1	1	SKU	96 4 oz	JUICE GRAPE 100% CUP 41382 SMS COUNTRY P	FRZ 58176	17.93		17.93
2	2	SKU	20 lb	BROCCOLI IQF CUTS DAILY PICK 34230 SIMPLOT	FRZ 500086	21.04		42.08
1	1	SKU	20 lb	CORN IQF CUT BULK DAILY PICK 34339 SIMPLOT	FRZ 500087	16.57		16.57
2	2	SKU	12 2 lb	CAULIFLOWER IQF 18501 SIMPLOT	FRZ 57550	31.42		62.84
3	3	SKU	6 3 lb	TACO FILLING SHORTYS H&S PC 370610 ADVANCE	FRZ 54649	52.41		157.23

HGBPIE





PO Box 309  
Kearney NE 68848-0309

(800) 652-0010

(308) 237-3151

**126490**

**12664681**



Route: 317

**5**

Customer Copy

Invoice: 12664681  
Date: 10-20-2020  
Rep: 72 DAVID H  
Whse: K

ShipTo#: 126490

Bill To#: 126490

RAVENNA SCHOOL LUNCH  
41750 CARTHAGE RD  
RAVENNA, NE 68869  
308-452-3249

RAVENNA SCHOOL LUNCH  
PO BOX 8400

RAVENNA, NE 68869

Terms: 20TH OF THE MONTH

Due: 11-21-2020

Ord	Qty	U/M	Pack	Description		Item #	Price	Code	Total
1	0	SKU	6.5 lb	TACO FILLING BEEF PC 300161 -Manufacturer Out of Stock	TYSON PRE	FRZ 55677	80.87		0.00
3	3	SKU	6.3 lb	PASTA NOODLES EGG PC FZ MARZETTI	MARZETTI	FRZ 58578	36.94		110.82
8	8	SKU	72 3.45 oz	CRISPITO PC CHICK CHILI WGR CN 24569	TYSON	FRZ 54315	35.11		280.88
1	1	SKU	144 1.4 oz	BUN HOT DOG 5.5" WGR SLIC 31034	BAKER BOY	FRZ 55804	45.71		45.71
1	1	SKU	8 ct	BREAD WHITE WHEAT WGR 18-1/5" SLIC RT173	ROTELLA	FRZ 56483	23.17		23.17
<p><i>06 3100 1030 000 1706.79</i></p> <p><i>06 3100 1010 000 41.46</i></p>									

			CNL
			12/0


DRY	CLR	FRZ
33/0	1/0	26/0

CASH \_\_\_\_\_  
 CHECK (#) \_\_\_\_\_  
AMOUNT \_\_\_\_\_

*Karen E. Schroeder*  
*11-3-20*

TAX AMOUNT DUE

0.00 1,748.25

*PE 10-20-20*

Customer Received By

*[Signature]*

Drivers initials

HGBPIE



REGULAR ORDER

amanda.suazo 10-20-2020 04:01



**Cash-Wa Distributing**  
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PO Box 309  
Kearney NE 68848-0309

(800) 652-0010 (308) 237-3151

**126490**

**12673507**



Route: 317

**5**

Customer Copy

Invoice: 12673507  
Date: 10-27-2020  
Rep: 72 DAVID H  
Whse: K

ShipTo#: 126490

Bill To#: 126490

RAVENNA SCHOOL LUNCH  
41750 CARTHAGE RD  
RAVENNA, NE 68869  
308-452-3249

RAVENNA SCHOOL LUNCH  
PO BOX 8400

RAVENNA, NE 68869

Terms: 20TH OF THE MONTH

Due: 11-21-2020

Ord	Qty	U/M	Pack	Description	Item #	Price	Code	Total
ALL SHORTAGES MUST BE REPORTED IMMEDIATE								
2	2	SKU	12 17 oz	WATER CHERRY LIMEADE SPARKLING ICE SMS SPARKLING	DRY 46389	13.13		26.26
2	0	SKU	24 16.9 oz	DRINK PROPEL BERRY SMS PEPSICO 00169 PROPEL	DRY 46618	21.55		0.00
-Manufacturer Out of Stock								
2	2	SKU	24 16.9 oz	DRINK PROPEL STRAWBERRY KIWI SMS 00171 PROPEL	DRY 46619	21.21		42.42
1	1	SKU	1000 ct	TRAY FOOD 11b WHITE PAPER POLY COAT 9051 SQP RJ SC	DRY 82209	32.84		32.84
1	1	SKU*	4 250 ct	TRAY FOOD PAPER 21b WHT ECO PRINT 9252 COMPANION	DRY 82183	25.58		25.58
1	1	SKU	8 6 5.5 oz	JUICE GRAPE PURE ALUM SMS WELCH 206-00 @ WELCH'S	DRY 44760	28.81		28.81
1	1	SKU	1 cs	CUCUMBERS SUPER SELECT 24CT PACKER	CLR 180255	19.08		19.08
PRODUCT OF USA / MEXICO								
2	2	SKU	12 10 oz	TOMATOES FRESH GRAPE PROMARK	CLR 180356	28.16		56.32
2	2	SKU	96 4 oz	JUICE ORANGE PINEAPL 100% CUP SMS 41389 COUNTRY P	FRZ 58087	17.12		34.24
2	2	SKU	96 4 oz	JUICE APPLE 100% CUP 41381 SMS COUNTRY P	FRZ 58105	15.64		31.28
2	2	SKU	96 4 oz	JUICE ORANGE 100% CUP 41380 SMS COUNTRY P	FRZ 58088	17.63		35.26
2	2	SKU	96 4 oz	JUICE GRAPE 100% CUP 41382 SMS COUNTRY P	FRZ 58176	17.93		35.86
1	1	SKU	144 1 oz	BREAD STICK WGR BRN&SRV 20615 BAKER BOY	FRZ 55079	32.46		32.46
1	1	SKU	53 3 oz	POLLOCK BRD RECTANGLE 3oz PC WGR CN OVEN TRIDENT	FRZ 501018	39.07		39.07
3	3	SKU	103 4.07 oz	CHIC PATTY BRD RND FC WGR 3731 TYSON	FRZ 52066	68.94		206.82

06 3100 630 000 587.<sup>88</sup>  
06 3100 610 000 584.2

*Kenneth E Schroeder*

11-3-20

DRY	CLR	FRZ	
7/0	3/0	13/0	

CASH \_\_\_\_\_  
 CHECK (#) \_\_\_\_\_  
AMOUNT \_\_\_\_\_

TAX AMOUNT DUE

0.00 646.30

SIGNATURE HERE *Le* 10-27-20

Customer Received By

*Le*

Drivers initials





32°

HILAND DAIRY  
P. O. BOX 801515  
KANSAS CITY MO 64180-1515  
PH: 402-344-4321  
FAX: 402-346-0849

Customer: 4842  
SCH RAVENNA PUBLIC  
BOX 84 A 41750 CARTHAGE RD  
RAVENNA, NE 68869

**Invoice: 1200922**

Date: 10/06/20  
Time: 07:16  
Route: 120  
Salesman: LEE SCHUPPAN  
PO#:  
Page: 1

**SALES**

Qty	Unit	Item	Description	UPC	Price	Amount	
1500	EA	9175	HP HIL CHOC 1% 50/C	7206000156	0.3459	518.85	
200	EA	9177	HP HIL STWBV FF 50/C	7206000038	0.3478	69.56	
						-----	
1700							588.41

**CONTAINERS**

Qty	Unit	Item	Description	UPC	Price	Amount	
34	EA	10462	EA MILK CASE DELIVER	0	0.0000	0.00	
-39	EA	10462	EA MILK CASE DELIVER	0	0.0000	0.00	
						-----	
-5							0.00
1695						Subtotal:	588.41

**Balance Due: 588.41**

Pay Type: Charge

  
x \_\_\_\_\_

SIGNATURE / STORE STAMP  
**ORIGINAL**

*Keneth E. Schroeder*  
11-3-20

*JE*  
10-6-20

06 3100 630 000



HILAND DAIRY  
 P.O. BOX 801515  
 KANSAS CITY MO 64180-1515  
 PH: 402-344-4321  
 FAX: 402-346-0849

Customer: 4842  
 SCH RAVENNA PUBLIC  
 BOX 84 A 41750 CARTHAGE RD  
 RAVENNA, NE 68869

**Invoice: 1200991**

Date: 10/13/20  
 Time: 07:04  
 Route: 120  
 Salesman: LEE SCHUPPAN  
 PO#:   
 Page: 1

**SALES**

Qty	Unit	Item	Description	UPC	Price	Amount
700	EA	9171	HP HIL 1% 50/CS	7206000065	0.3249	227.43
1200	EA	9175	HP HIL CHOC 1% 50/C	7206000156	0.3459	415.08
350	EA	9177	HP HIL STWBV FF 50/C	7206000038	0.3478	121.73
-----						
2250						764.24

**CONTAINERS**

Qty	Unit	Item	Description	UPC	Price	Amount
39	EA	10462	EA MILK CASE DELIVER	0	0.0000	0.00
-46	EA	10462	EA MILK CASE DELIVER	0	0.0000	0.00
-----						
-7						0.00
2243						Subtotal: 764.24

**Balance Due: 764.24**

Pay Type: Charge

*[Handwritten Signature]*  
 x \_\_\_\_\_

SIGNATURE / STORE STAMP  
**ORIGINAL**

063100630000  
 Kenneth E Schrader 320  
 11-3-20 JQ  
 10-13-20



320

HILAND DAIRY  
P.O. BOX 801515  
KANSAS CITY MO 64180-1515  
PH:402-344-4321  
FAX:402-346-0849

Customer: 4842  
SCH RAVENNA PUBLIC  
BOX 84 A 41750 CARTHAGE RD  
RAVENNA, NE 68869

**Invoice: 1201028**

Date: 10/16/20  
Time: 07:11  
Route: 120  
Salesman: LEE SCHUPPAN  
PO#:  
Page: 1

**SALES**

Qty	Unit	Item	Description	UPC	Price	Amount	
24	EA	17612	1CT FUDGE BAR NST	7273066020	0.4000	9.60	
24	EA	20191	1CT RF SANDWICH NSTR	7273066031	0.4300	10.32	
48	EA	25515	1CT 4OZ H/W CHO NSTR	7273060057	0.5200	24.96	
48	EA	25517	1CT 4OZ H/W VAN NSTR	7273060056	0.5200	24.96	
						-----	
144							69.84
144						Subtotal:	69.84

**Balance Due: 69.84**

Pay Type: Charge

x \_\_\_\_\_

SIGNATURE / STORE STAMP  
**ORIGINAL**

063100 630 000  
Kenneth E. Schreder  
11-3-20

LE  
10-16-20



33<sup>0</sup>

HILAND DAIRY  
P.O. BOX 801515  
KANSAS CITY MO 64180-1515  
PH: 402-344-4321  
FAX: 402-346-0849

Customer: 4842  
SCH RAVENNA PUBLIC  
BOX 84 A 41750 CARTHAGE RD  
RAVENNA, NE 68869

**Invoice: 1201061**

Date: 10/20/20  
Time: 07:22  
Route: 120  
Salesman: LEE SCHUPPAN  
PO#:  
Page: 1

**SALES**

Qty	Unit	Item	Description	UPC	Price	Amount	
500	EA	9171	HP HIL 1% 50/CS	7206000065	0.3249	162.45	
1250	EA	9175	HP HIL CHOC 1% 50/C	7206000156	0.3459	432.38	
200	EA	9177	HP HIL STWBV FF 50/C	7206000038	0.3478	69.56	
-----						664.39	
1950							664.39

**CONTAINERS**

Qty	Unit	Item	Description	UPC	Price	Amount	
50	EA	10462	EA MILK CASE DELIVER	0	0.0000	0.00	
-50	EA	10462	EA MILK CASE DELIVER	0	0.0000	0.00	
-----						0.00	
0							0.00
1950						Subtotal:	664.39

**Balance Due: 664.39**

Pay Type: Charge

x \_\_\_\_\_ *Kennith E. Schroeder*

SIGNATURE / STORE STAMP  
**ORIGINAL**

11-3-20

00360630000

*JB*  
10-20-20



HILAND DAIRY  
 P.O. BOX 801515  
 KANSAS CITY MO 64180-1515  
 PH: 402-344-4321  
 FAX: 402-346-0849

0  
 32.

Customer: 4842  
 SCH RAVENNA PUBLIC  
 BOX 84 A 41750 CARTHAGE RD  
 RAVENNA, NE 68869

**Invoice: 1201130**

Date: 10/27/20  
 Time: 08:45  
 Route: 120  
 Salesman: LEE SCHUPPAN  
 PO#:  
 Page: 1

**SALES**

Qty	Unit	Item	Description	UPC	Price	Amount	
600	EA	9171	HP HIL 1% 50/CS	7206000065	0.3249	194.94	
1100	EA	9175	HP HIL CHOC 1% 50/C	7206000156	0.3459	380.49	
300	EA	9177	HP HIL STWBV FF 50/C	7206000038	0.3478	104.34	
-----						679.77	
2000							679.77

**CONTAINERS**

Qty	Unit	Item	Description	UPC	Price	Amount	
44	EA	10462	EA MILK CASE DELIVER	0	0.0000	0.00	
-28	EA	10462	EA MILK CASE DELIVER	0	0.0000	0.00	
-----						0.00	
16							0.00
2016						Subtotal:	679.77

**Balance Due: 679.77**

Pay Type: Charge

x \_\_\_\_\_

SIGNATURE / STORE STAMP  
**ORIGINAL**

*Kenneth E. Schroeder*  
 11-3-20  
*JE*  
 10-27-20

06 3100 630 000



RAVENNA PUBLIC SCHOOLS  
41750 CARTHAGE RD  
RAVENNA NE 68869-4051



SYSCO LINCOLN  
900 KINGBIRD ROAD  
LINCOLN, NEBRASKA 68521  
800-797-2627  
(800-SYSCOCS)

308-452-3202

NE ESU RAVENNA PUBLIC SCHOOLS  
PO BOX 8400  
RAVENNA NE 68869 -8400

CUSTOMER'S ORIGINAL INVOICE CONFIDENTIAL PROPERTY OF SYSCO

DELV. DATE	CUSTOMER	INVOICE NUMBER	PAGE
10/01/20	501047	361322195	5 1
TRUCK STOP			
0/005			
ROUTE	PURCHASE ORDER		
4443	TERMS -PAST DUE BALANCES ARE SUBJECT TO SERVICE CHARGE		
EOM 10th Prox			
MANIFEST# 1078885 NORMAL DELIVERY			
MA: S3772 TRAVIS LAWSON			

DRIVER:

L	QTY	PACK	SIZE	ITEM DESCRIPTION	ITEM CODE	UNIT PRICE	UNIT TAX AMOUNT	EXTENDED PRICE	TAX	P	INVOICE ADJUSTMENTS	
											CODE	QTY
				THE ILLINOIS SHELL EGG FEE HAS BEEN PAID BY SYSCO								
				*** DAIRY ***								
C	3	CS	100.75 OZ	WHLFCLS CHEESE CREAM STRAW SPREAD C STK13518	4507263	17.12		51.36				
C	OUT	CS	484 OZ	DANNON YOGURT STWBRY BAN DANIMAL CRCH 73558 OUT/STOCK 3	8653964							
C	3	CS	484 OZ	DANNON YOGURT STWBRY DANIMAL CRSH SUBSTITUTE	2731 8653952	12.58		37.74				
				GROUP TOTAL****				89.10				
				*** FROZEN ***								
F	5	CS	96 CT	ROTELLA ROLL HOAGIE SLI BKD 5 00304	1417534	17.36		86.80				
F	2	CS	1012 CT	ALPHA BUN HMBRGR WHT WHEAT 4 K12 51667	1563701	17.91		35.82				
F	4	CS	964 OZ	ARDMORE JUICE APPLE CUP 41381	2200293	15.28		61.12				
F	2	CS	964 OZ	ARDMORE JUICE ORANGE CUP 41380	2200319	17.94		35.88				
F	3	CS	722.6OZ	SMUCKER SANDWICH PEANUT BTR&GRAPE 5150006960	2223453	37.83		113.49				
F	2	CS	723.17OZ	PILLSBY PANCAKE MAPLE BURST MINI W 137732000	4386712	33.75		67.50				
F	2	CS	1202 OZ	SUPBKRY BREAD LOAF MINI CHOC CHIP WWHT 4427250	39.43			78.86				
F	3	CS	243 OZ	ELMNTY APTZR TORNADO BACON/EGG/CHS 86144	6955611	16.92		50.76				
				GROUP TOTAL****				530.23				
				*** CANNED & DRY ***								
D	2	CS	2410 OZ	TROPANA JUICE APPLE PET 75717	1605617	18.67		37.34				
D	1	CS	1228 OZ	SYS CLS POTATO PEARL EXCEL 3327848	3327848	59.34		59.34				
D	4	CS	2001.5 OZ	HSRCCLS SYRUP PANCAKE & WAFFLE CUP 72441	3911504	28.01		112.04				
C	OUT	CS	41GAL	SYS CLS DRESSING RANCH BUTTERMILK R 71447SYS OUT/STOCK 2	4086575							

CASES	SPLIT	TOT. PCS	CUBE	GROSS WT.	OPEN: 6:00 AM	CLOSE: 6:00 PM	REMIT TO	
36		36	33.7	572			P.O. BOX 80068 LINCOLN, NE 68501-0068	SUB TOTAL
DRIVER'S SIGN	NO. PCS DELVD.	CUST. SIGNED INVOICE EVIDENCES OF ALL ITEMS SIGN	NO. PCS REC.					TAX TOTAL
		X						INVOICE TOTAL

IMPORTANT PACA PROVISION: THE PERISHABLE AGRICULTURAL COMMODITIES LISTED ON THIS INVOICE ARE SUBJECT TO THE STATUTORY TRUST AUTHORIZED BY SECTION 5 (C) OF THE PERISHABLE AGRICULTURAL COMMODITIES ACT 1930 (U.S.C. 499E(C)). THE SELLER OF THIS COMMODITY RETAINS A TRUST CLAIM OVER THESE COMMODITIES, ALL INVENTORIES OF FOOD OR OTHER PRODUCTS DERIVED FROM THESE COMMODITIES, AND ANY RECEIVABLES OR PROCEEDS FROM THE SALE OF THESE COMMODITIES UNTIL FULL PAYMENT IS RECEIVED. FURTHER, YOU AGREE WITH RESPECT TO ANY DISPUTE ARISING OUT OF YOUR RECEIPT OF THESE PRODUCTS/SERVICES: YOU ARE GIVING UP YOUR RIGHT TO SERVE IN ANY REPRESENTATIVE CAPACITY, OR TO PARTICIPATE AS A MEMBER OF A CLASS OF CLAIMANTS, IN ANY LAWSUIT INVOLVING ANY SUCH DISPUTE.

PAYABLE ON OR BEFORE

CONT. ON PAGE 2

EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION CLAUSES OF 41 CFR 60-1.4, 60-250.4 AND 60-714.4 ARE INCORPORATED HEREIN BY REFERENCE



RAVENNA PUBLIC SCHOOLS  
41750 CARTHAGE RD  
RAVENNA NE 68869-4051



SYSCO LINCOLN  
900 KINGBIRD ROAD  
LINCOLN, NEBRASKA 68521  
800-797-2627  
(800-SYSCOC)

308-452-3202

NE ESU RAVENNA PUBLIC SCHOOLS  
PO BOX 8400  
RAVENNA

NE 68869 -8400

CUSTOMER'S ORIGINAL INVOICE CONFIDENTIAL PROPERTY OF SYSCO

DELV. DATE	CUSTOMER	INVOICE NUMBER	PAGE
10/01/20	501047	361322195	5 2
TRUCK STOP	0/005		
ROUTE	PURCHASE ORDER		
4443	TERMS -PAST DUE BALANCES ARE SUBJECT TO SERVICE CHARGE		
EOM 10th Prox			
MANIFEST# 1078885 NORMAL DELIVERY			
MA: S3772 TRAVIS LAWSON			

DRIVER:

POL	QTY	CS	PACK	SIZE	ITEM DESCRIPTION	ITEM CODE	UNIT PRICE	UNIT TAX AMOUNT	EXTENDED PRICE	TAX	P	INVOICE ADJUSTMENTS	
												CODE	QTY
D	9	CS	364	OZ	DOLE FRUIT MIX BOWL IN JUICE	03065	4714663	18.88	169.92				
D	9	CS	364	OZ	DOLE PEACH DICED IN 100% FRUIT JUIC	03073	4714671	18.88	169.92				
D	9	CS	364	OZ	DOLE ORANGE MANDARIN SECT JUICE CUP	4208	6704076	20.00	180.00				
D	2	CS	364.3	OZ	DOLE PEACH DICED IN STRWB GELATIN	03053	6722888	18.88	37.76				
									766.32				
*** PAPER & DISPOSABLES ***													
D	2	CS	1500	CT	ERTHPLS BAG PAPER BRN 8#	17810	1594114	15.19	30.38				
D	1	CS	11000	CT	PRAIRIE KIT CUTLERY SCHL SPRK/STR FKQWSCHLCH		2915645	55.25	55.25				
D	OUT	CS	10100	CTS	SYS CLS GLOVE VINYL FDSRV PWDRFREE	304362813	5478536						
OUT/STOCK 1													
D	1	CS	10100	CT	PACKER GLOVE VINYL FOODSVC PWFRE	304340353	7134252	87.50	87.50				
SUBSTITUTE													
									173.13				
*** CHEMICAL & JANITORIAL ***													
D	1	CS	22.5	LB	COLAB RINSE AID BRILLIANCE SOLID	6125395	5750450	159.36	159.36				
									159.36				
*** PRODUCE ***													
C	3	CS	140	LB	PACKER BANANA FRESH GREEN		1254440	22.73	68.19				
									68.19				
GROUP TOTAL****													
ORDER SUMMARY : 341894													
<p>063100 630 000 1453.84</p> <p>063100 610 000 332.49</p>													

*Kenneth E. Schaefer*  
11-3-20

CASES	SPLIT	TOT. PCS	CUBE	GROSS WT.	OPEN: 6:00 AM	CLOSE: 6:00 PM	REMIT TO			
37		37	22.0	513	P.O. BOX 80068 LINCOLN, NE			SUB TOTAL		
73		73	55.7	1085	68501-0068			TAX TOTAL		
DRIVER'S SIGN							NO. PCS DELVD.	CUST. SIGNED INVOICE EVIDENCES OF ALL ITEMS SIGN <b>X</b>	NO. PCS REC.	INVOICE TOTAL
IMPORTANT PACA PROVISION: THE PERISHABLE AGRICULTURAL COMMODITIES LISTED ON THIS INVOICE ARE SUBJECT TO THE STATUTORY TRUST AUTHORIZED BY SECTION 5 (C) OF THE PERISHABLE AGRICULTURAL COMMODITIES ACT 1930 (U.S.C. 499E(C)). THE SELLER OF THIS COMMODITY RETAINS A TRUST CLAIM OVER THESE COMMODITIES, ALL INVENTORIES OF FOOD OR OTHER PRODUCTS DERIVED FROM THESE COMMODITIES, AND ANY RECEIVABLES OR PROCEEDS FROM THE SALE OF THESE COMMODITIES UNTIL FULL PAYMENT IS RECEIVED. FURTHER, YOU AGREE WITH RESPECT TO ANY DISPUTE ARISING OUT OF YOUR RECEIPT OF THESE PRODUCTS/SERVICES: YOU ARE GIVING UP YOUR RIGHT TO SERVE IN ANY REPRESENTATIVE CAPACITY, OR TO PARTICIPATE AS A MEMBER OF A CLASS OF CLAIMANTS, IN ANY LAWSUIT INVOLVING ANY SUCH DISPUTE.							PAYABLE ON OR BEFORE		11/10/20	LAST PAGE
							TOTAL		1786.33	

EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION CLAUSES OF 41 CFR 60-1.4, 60-250.4 AND 60-714.4 ARE INCORPORATED HEREIN BY REFERENCE



RAVENNA PUBLIC SCHOOLS  
41750 CARTHAGE RD  
RAVENNA NE 68869-4051



SYSCO LINCOLN  
900 KINGBIRD ROAD  
LINCOLN, NEBRASKA 68521  
800-797-2627  
(800-SYSCOC)

308-452-3202

NE ESU RAVENNA PUBLIC SCHOOLS  
PO BOX 8400  
RAVENNA NE 68869 -8400

CUSTOMER'S ORIGINAL INVOICE CONFIDENTIAL PROPERTY OF SYSCO

DELV. DATE	CUSTOMER	INVOICE NUMBER	PAGE
10/08/20	501047	361333215	8 1
TRUCK STOP	0/004		
ROUTE	PURCHASE ORDER		
4443	TERMS -PAST DUE BALANCES ARE SUBJECT TO SERVICE CHARGE		
EOM 10th Prox			
MANIFEST# 1079811 NORMAL DELIVERY			
MA: S3772 TRAVIS LAWSON			

DRIVER:

LOC	QTY	PACK	SIZE	ITEM DESCRIPTION	ITEM CODE	UNIT PRICE	UNIT TAX AMOUNT	EXTENDED PRICE	TAX	P	INVOICE ADJUSTMENTS	
											CODE	QTY
				THE ILLINOIS SHELL EGG FEE HAS BEEN PAID BY SYSCO								
				*** DAIRY ***								
C	1	CS	45LB	WHLFCLS CREAM SOUR ALL NAT GRD A 1003379	1203207	24.05		24.05				
				GROUP TOTAL****				24.05				
				*** MEATS ***								
F	2	CS	25 LB	BBRLCLS FRANK ALL-MEAT 8X1 6 IN 74865067959	1073485	26.40		52.80				
F	3	CS	404 OZ	ADVANCE BEEF FRITTER PRCK NAT 10000003089	2335008	45.08		135.24				
F	1	CS	25 LB	CURLYS PORK SMKD PULLED NO SAU 704051289045	7769375	44.90		44.90				
				GROUP TOTAL****				232.94				
				*** SEAFOOD ***								
F	6	CS	110 LB	PORTCLS POLLOCK BRD SHAPE PRCK WGCN 1Z	5019419	26.50		159.00				
				GROUP TOTAL****				159.00				
				*** POULTRY ***								
F	2	CS	724 OZ	SYS CLS CORN DOG TURKEY HNY BTR 4X1 38822	1738822	26.44		52.88				
C	2	CS	42.5 LB	BBRLCLS TURKEY BREAST SMKD SLI .67 STB940SLB	7093087	52.84		105.68				
F	3	CS	25 LB	SYS CLS CHICKEN POPCORN FRTR HMS 008350-0895	7787666	29.52		88.56				
				GROUP TOTAL****				247.12				
				*** FROZEN ***								
F	1	CS	612 CT	THOMAS MUFFIN ENGLISH ORIG 2 OZ 94015	1535368	19.33		19.33				
F	3	CS	244 OZ	POSADA BURRITO BKFST EGG/SAUS/CHS I 1071965	2170850	23.42		70.26				
F	3	CS	964 OZ	ARDMORE JUICE APPLE CUP 41381	2200293	15.28		45.84				
F	2	CS	964 OZ	ARDMORE JUICE ORANGE CUP 41380	2200319	17.94		35.88				
F	2	CS	723.17OZ	PILLSBY PANCAKE MAPLE BURST MINI W 137732000	4386712	33.75		67.50				
				GROUP TOTAL****				238.81				

CASES	SPLIT	TOT. PCS	CUBE	GROSS WT.	OPEN: 6:00 AM	CLOSE: 6:00 PM	REMIT TO	
31		31	21.1	457			P.O. BOX 80068 LINCOLN, NE 68501-0068	
DRIVER'S SIGN								SUB TOTAL
NO. PCS DELVD.								TAX TOTAL
CUST. SIGNED INVOICE EVIDENCES OF ALL ITEMS								INVOICE TOTAL
NO. PCS REC.								INVOICE TOTAL

IMPORTANT PACA PROVISION: THE PERISHABLE AGRICULTURAL COMMODITIES LISTED ON THIS INVOICE ARE SUBJECT TO THE STATUTORY TRUST AUTHORIZED BY SECTION 5 (C) OF THE PERISHABLE AGRICULTURAL COMMODITIES ACT 1930 (U.S.C. 499(C)). THE SELLER OF THIS COMMODITY RETAINS A TRUST CLAIM OVER THESE COMMODITIES, ALL INVENTORIES OF FOOD OR OTHER PRODUCTS DERIVED FROM THESE COMMODITIES AND ANY RECEIVABLES OR PROCEEDS FROM THE SALE OF THESE COMMODITIES UNTIL FULL PAYMENT IS RECEIVED. FURTHER, YOU AGREE WITH RESPECT TO ANY DISPUTE ARISING OUT OF YOUR RECEIPT OF THESE PRODUCTS/SERVICES: YOU ARE GIVING UP YOUR RIGHT TO SERVE IN ANY REPRESENTATIVE CAPACITY, OR TO PARTICIPATE AS A MEMBER OF A CLASS OF CLAIMANTS, IN ANY LAWSUIT INVOLVING ANY SUCH DISPUTE.

PAYABLE ON OR BEFORE

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EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION CLAUSES OF 41 CFR 60-1.4, 60-250.4 AND 60-714.4 ARE INCORPORATED HEREIN BY REFERENCE



CUSTOMER'S ORIGINAL INVOICE CONFIDENTIAL PROPERTY OF SYSCO

RAVENNA PUBLIC SCHOOLS  
41750 CARTHAGE RD  
RAVENNA NE 68869-4051



SYSCO LINCOLN  
900 KINGBIRD ROAD  
LINCOLN, NEBRASKA 68521  
800-797-2627  
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308-452-3202

NE ESU RAVENNA PUBLIC SCHOOLS  
PO BOX 8400

RAVENNA NE 68869 -8400

DELV. DATE	CUSTOMER	INVOICE NUMBER	PAGE
10/08/20	501047	361333215	8 2
TRUCK STOP			
0 /004			
ROUTE	PURCHASE ORDER		
4443	TERMS -PAST DUE BALANCES ARE SUBJECT TO SERVICE CHARGE		
EOM 10th Prox			
MANIFEST# 1079811 NORMAL DELIVERY			
MA: S3772 TRAVIS LAWSON			

COL	QTY	PACK	SIZE	ITEM DESCRIPTION	ITEM CODE	UNIT PRICE	UNIT TAX AMOUNT	EXTENDED PRICE	TAX	P I	INVOICE ADJUSTMENTS	
											CODE	QTY
				*** CANNED & DRY ***								
D	2	CS	210 LB	DAKOTA PASTA SPAGHETTI WHL GRAIN	0107744	17.25		34.50				
D	2	CS	724 OZ	SYS CLS APPLESAUCE IN JUICE U FCASU8000SYS02	1484106	26.05		52.10				
D	3	CS	961.063ZGM	CEREAL COCOA PUFFS BWLPK 25 31888000	1913066	27.75		83.25				
D	2	CS	961 OZ	GM CEREAL REESE PUFFS BOWLPAK 31919000	1914185	27.75		55.50				
D	2	CS	961 OZ	KELLOGG CEREAL FROOT LOOP REDSUG 3800078788	2093431	30.45		60.90				
D	3	CS	6# 10	SYS CLS PEACH SLICED CH EXTRA LS 2182063	2182063	46.74		140.22				
D	1	CS	801.41OZ	KELLOGG SNACK BAR RICE KRISPIES W 3800011052	2880189	36.03		36.03				
D	1	CS	1228 OZ	SYS CLS POTATO PEARL EXCEL 3327848	3327848	59.34		59.34				
D	2	CS	6#10	SYS CLS ORANGE MANDRN WHL SEC LGHT S 3548385	3548385	46.44		92.88				
D	1	CS	6#10	SYS CLS BEAN AND PORK NAVY TOM S SYC-KM-0610	4062170	30.13		30.13				
D	3	CS	6#10	SYS SUP PINEAPPLE CHUNK JCE 311074865C	4087771	40.90		122.70				
D	1	CS	41 GAL	SYS IMP MAYONNAISE DRSSNG CHL FREE 71387SYS	4116398	41.35		41.35				
D	1	CS	125 LB	SYS IMP RICE PARBOILED PERFECT R1YK259Z0	4671350	16.44		16.44				
D	3	CS	364 OZ	DOLE FRUIT MIX BOWL IN JUICE 03065	4714663	18.88		56.64				
D	2	CS	6#10	HSRCIMP KETCHUP FANCY HOUY599	5686266	23.76		47.52				
D	2	CS	961 OZ	GM CEREAL CINN TST RDUC SUG BW 29444000	6055800	27.75		55.50				
D	1	CS	641.75OZ	DORITOS CHIP TORTILLA NACHO CHS LSS 44375	6743112	30.46		30.46				
				GROUP TOTAL****				1015.46				
				*** PAPER & DISPOSABLES ***								
D	2	CS	1500 CT	ERTHPLS BAG PAPER BRN 8# 17810SYS	1594114	15.19		30.38				
D	1	CS	10250CT	SYS REL CUP PLAS PORTION TRANS 1OZ S100SYS	5318548	26.36		26.36				

CASES	SPLIT	TOT. PCS	CUBE	GROSS WT.	OPEN: 6:00 AM	CLOSE: 6:00 PM	REMIT TO	
35		35	40.1	845			P.O. BOX 80068 LINCOLN, NE 68501-0068	
DRIVER'S SIGN							NO. PCS DELVD.	CUST. SIGNED INVOICE EVIDENCES OF ALL ITEMS SIGN <b>X</b>
							NO. PCS REC.	

IMPORTANT PACA PROVISION: THE PERISHABLE AGRICULTURAL COMMODITIES LISTED ON THIS INVOICE ARE SUBJECT TO THE STATUTORY TRUST AUTHORIZED BY SECTION 5 (C) OF THE PERISHABLE AGRICULTURAL COMMODITIES ACT 1930 (U.S.C. 499E(C)). THE SELLER OF THIS COMMODITY RETAINS A TRUST CLAIM OVER THESE COMMODITIES, ALL INVENTORIES OF FOOD OR OTHER PRODUCTS DERIVED FROM THESE COMMODITIES AND ANY RECEIVABLES OR PROCEEDS FROM THE SALE OF THESE COMMODITIES UNTIL FULL PAYMENT IS RECEIVED FURTHER, YOU AGREE WITH RESPECT TO ANY DISPUTE ARISING OUT OF YOUR RECEIPT OF THESE PRODUCTS/SERVICES: YOU ARE GIVING UP YOUR RIGHT TO SERVE IN ANY REPRESENTATIVE CAPACITY, OR TO PARTICIPATE AS A MEMBER OF A CLASS OF CLAIMANTS, IN ANY LAWSUIT INVOLVING ANY SUCH DISPUTE.

PAYABLE ON OR BEFORE

CONT. ON PAGE 3

EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION CLAUSES OF 41 CFR 60-1.4, 60-250.4 AND 60-714.4 ARE INCORPORATED HEREIN BY REFERENCE



CUSTOMER'S ORIGINAL INVOICE CONFIDENTIAL PROPERTY OF SYSCO

RAVENNA PUBLIC SCHOOLS  
41750 CARTHAGE RD  
RAVENNA NE 68869-4051



SYSCO LINCOLN  
900 KINGBIRD ROAD  
LINCOLN, NEBRASKA 68521  
800-797-2627  
(800-SYSCOC)

308-452-3202

NE ESU RAVENNA PUBLIC SCHOOLS  
PO BOX 8400

RAVENNA NE 68869 -8400

DELV. DATE	CUSTOMER	INVOICE NUMBER	PAGE
10/08/20	501047	361333215	8 3
TRUCK STOP			
0/004			
ROUTE	PURCHASE ORDER		
4443	TERMS -PAST DUE BALANCES ARE SUBJECT TO SERVICE CHARGE		
EOM 10th Prox			
MANIFEST# 1079811 NORMAL DELIVERY			
MA: S3772 TRAVIS LAWSON			

LOC	QTY	PACK	SIZE	ITEM DESCRIPTION	ITEM CODE	UNIT PRICE	UNIT TAX AMOUNT	EXTENDED PRICE	TAX	P I	INVOICE ADJUSTMENTS	
											CODE	QTY
D	1	CS	10100	CTSYS CLS GLOVE VINYL FDSRV PWDRFREE 304362812	5478526	57.76		57.76				
D	1	CS	10100	CTPACKER GLOVE VINYL FOODSVC PWDFRE 304340353	7134252	87.50		87.50				
D	2	CS	12200CT	SYS REL CUP PLAS PRTN TRANS 2OZ YS200SYS	7790239	28.00		56.00				
				GROUP TOTAL****				258.00				
				*** PRODUCE ***								
C	3	CS	140 LB	PACKER BANANA FRESH GREEN	1254440	22.91		68.73				
C	2	CS	121 PT	IMPFRSH TOMATO GRAPE FRSH	6017263	26.00		52.00				
				GROUP TOTAL****				120.73				
ORDER SUMMARY : 356318												
<p style="font-size: 2em; text-align: center;">06 3100 630000 2038!!</p> <p style="font-size: 2em; text-align: center;">06 3100 610000 258.00</p>												

*Keith E. Schroeder*  
11-3-20

CASES	SPLIT	TOT. PCS	CUBE	GROSS WT.	OPEN: 6:00 AM	CLOSE: 6:00 PM	REMIT TO		
9		9	11.7	201			P.O. BOX 80068 LINCOLN, NE 68501-0068	SUB TOTAL	
75		75	72.9	1503			TAX TOTAL		
DRIVER'S SIGN							NO. PCS DELVD.	CUST. SIGNED INVOICE EVIDENCES OF ALL ITEMS SIGN	NO. PCS REC.
								<b>X</b>	
							PAYABLE ON OR BEFORE		INVOICE TOTAL
							11/10/20		2296.11

IMPORTANT PACA PROVISION: THE PERISHABLE AGRICULTURAL COMMODITIES LISTED ON THIS INVOICE ARE SUBJECT TO THE STATUTORY TRUST AUTHORIZED BY SECTION 5 (C) OF THE PERISHABLE AGRICULTURAL COMMODITIES ACT 1930 (U.S.C. 499E(C)). THE SELLER OF THIS COMMODITY RETAINS A TRUST CLAIM OVER THESE COMMODITIES, ALL INVENTORIES OF FOOD OR OTHER PRODUCTS DERIVED FROM THESE COMMODITIES AND ANY RECEIVABLES OR PROCEEDS FROM THE SALE OF THESE COMMODITIES UNTIL FULL PAYMENT IS RECEIVED. FURTHER, YOU AGREE WITH RESPECT TO ANY DISPUTE ARISING OUT OF YOUR RECEIPT OF THESE PRODUCTS/SERVICES: YOU ARE GIVING UP YOUR RIGHT TO SERVE IN ANY REPRESENTATIVE CAPACITY, OR TO PARTICIPATE AS A MEMBER OF A CLASS OF CLAIMANTS, IN ANY LAWSUIT INVOLVING ANY SUCH DISPUTE.

PAYABLE ON OR BEFORE 11/10/20  
LAST PAGE

EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION CLAUSES OF 41 CFR 60-1.4, 60-250.4 AND 60-714.4 ARE INCORPORATED HEREIN BY REFERENCE



RAVENNA PUBLIC SCHOOLS  
41750 CARTHAGE RD  
RAVENNA NE 68869-4051



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308-452-3202

NE ESU RAVENNA PUBLIC SCHOOLS  
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RAVENNA NE 68869 -8400

CUSTOMER'S ORIGINAL INVOICE CONFIDENTIAL PROPERTY OF SYSCO

DELV. DATE	CUSTOMER	INVOICE NUMBER	PAGE
10/15/20			
TRUCK STOP	501047	361343822	9 1
0 /005			
ROUTE	PURCHASE ORDER		
4443	TERMS -PAST DUE BALANCES ARE SUBJECT TO SERVICE CHARGE		
	EOM 10th Prox		
	MANIFEST# 1080752 NORMAL DELIVERY		
	MA: S3772 TRAVIS LAWSON		

DRIVER:

LOC	QTY	PKT	PACK	SIZE	ITEM DESCRIPTION	ITEM CODE	UNIT PRICE	UNIT TAX AMOUNT	EXTENDED PRICE	TAX	P	INVOICE ADJUSTMENTS	
												CODE	QTY
					THE ILLINOIS SHELL EGG FEE HAS BEEN PAID BY SYSCO								
					*** DAIRY ***								
C	4	CS	484 OZ		DANNON YOGURT STWBRY DANIMAL CRSH 2731	8653952	12.58		50.32				
					GROUP TOTAL****				50.32				
					*** FROZEN ***								
F	6	CS	722.6OZ		SMUCKER SANDWICH PEANUT BTR&GRAPE 5150006960	2223453	37.83		226.98				
F	3	CS	723 OZ		SUPBKRY DONUT POWDER SUGAR WG MINI	4384741	44.94		134.82				
F	3	CS	723.3 OZ		SUPBKRY DONUT CAKE CHOC WG MINI 7786	7014005	45.93		137.79				
					GROUP TOTAL****				499.59				
					*** CANNED & DRY ***								
D	4	CS	724 OZ		SYS CLS APPLESAUCE IN JUICE U FCASU8000SYS02	1484106	26.05		104.20				
D	2	CS	2410 OZ		TROPCNA JUICE APPLE PET 75717	1605617	18.67		37.34				
D	1	CS	125 LB		BKRSCLS SUGAR CONFECTIONER 6X CANE 404349	1854678	24.57		24.57				
D	1	CS	801.41OZ		KELLOGG SNACK BAR RICE KRISPIES W 3800011052	2880189	36.03		36.03				
D	30	CS	3210OZ		NIAGARA WATER BOTTLED DRINKING NDW10Z32PDMCH	3239486	7.99		239.70				
D	1	CS	1228 OZ		SYS CLS POTATO PEARL EXCEL 3327848	3327848	59.34		59.34				
D	1	CS	15 GAL		BBRLCLS PICKLE SLI DILL HAM KK 1 09522990181	4019220	24.85		24.85				
D	8	CS	364 OZ		DOLE PEACH DICED IN 100% FRUIT JUIC 03073	4714671	18.88		151.04				
D	4	CS	364 OZ		DOLE ORANGE MANDARIN SECT JUICE CUP 4208	6704076	20.00		80.00				
D	1	CS	2410 OZ		WELCHS JUICE GRAPE 100% PLAS 354-00	7595309	17.08		17.08				
					GROUP TOTAL****				774.15				
					*** PAPER & DISPOSABLES ***								
D	1	CS	1500 CT		ERTHPLS BAG PAPER BRN 8# 17810SYS	1594114	15.19		15.19				

CASES	SPLIT	TOT.PCS	CUBE	GROSS WT.	OPEN: 6:00 AM	CLOSE: 6:00 PM	REMIT TO	
70		70	46.9	1282			P.O. BOX 80068 LINCOLN, NE 68501-0068	SUB TOTAL
DRIVER'S SIGN								TAX TOTAL
NO. PCS DELVD.								INVOICE TOTAL
CUST. SIGNED INVOICE EVIDENCES OF ALL ITEMS SIGN X								TOTAL
NO. PCS REC.								

IMPORTANT PACA PROVISION: THE PERISHABLE AGRICULTURAL COMMODITIES LISTED ON THIS INVOICE ARE SUBJECT TO THE STATUTORY TRUST AUTHORIZED BY SECTION 5 (C) OF THE PERISHABLE AGRICULTURAL COMMODITIES ACT 1930 (U.S.C. 499E(C)). THE SELLER OF THIS COMMODITY RETAINS A TRUST CLAIM OVER THESE COMMODITIES. ALL INVENTORIES OF FOOD OR OTHER PRODUCTS DERIVED FROM THESE COMMODITIES, AND ANY RECEIVABLES OR PROCEEDS FROM THE SALE OF THESE COMMODITIES UNTIL FULL PAYMENT IS RECEIVED FURTHER, YOU AGREE WITH RESPECT TO ANY DISPUTE ARISING OUT OF YOUR RECEIPT OF THESE PRODUCTS/SERVICES. YOU ARE GIVING UP YOUR RIGHT TO SERVE IN ANY REPRESENTATIVE CAPACITY, OR TO PARTICIPATE AS A MEMBER OF A CLASS OF CLAIMANTS, IN ANY LAWSUIT INVOLVING ANY SUCH DISPUTE.

EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION CLAUSES OF 41 CFR 60-1.4, 60-250.4 AND 60-714.4 ARE INCORPORATED HEREIN BY REFERENCE



## CUSTOMER'S ORIGINAL INVOICE CONFIDENTIAL PROPERTY OF SYSCO

RAVENNA PUBLIC SCHOOLS  
41750 CARTHAGE RD  
RAVENNA NE 68869-4051



SYSCO LINCOLN  
900 KINGBIRD ROAD  
LINCOLN, NEBRASKA 68521  
800-797-2627  
(800-SYSCOCs)

308-452-3202

NE ESU RAVENNA PUBLIC SCHOOLS  
PO BOX 8400  
RAVENNA NE 68869 -8400

DELV. DATE	CUSTOMER	INVOICE NUMBER	PAGE
10/15/20			
TRUCK STOP	501047	361343822	9 2
0 / 005			
ROUTE	PURCHASE ORDER		
4443	TERMS -PAST DUE BALANCES ARE SUBJECT TO SERVICE CHARGE		
	EOM 10th Prox		
	MANIFEST# 1080752 NORMAL DELIVERY		
	MA: S3772 TRAVIS LAWSON		

I D C	QTY	C O M P O S I T I O N	PACK	SIZE	ITEM DESCRIPTION	ITEM CODE	UNIT PRICE	UNIT TAX AMOUNT	EXTENDED PRICE	T A X	P I	INVOICE ADJUSTMENTS	
												CODE	QTY
D	1	CS	11000CT		PRAIRIE KIT CUTLERY SCHL SPRK/STR FKQWSCHLCH	2915645	27.25		27.25				
D	1	CS	10250 CTS		SYS CLS CUP SOUFFLE PAPER 20Z BX 200HSY-2050	7931181	40.86		40.86				
D	1	CS	11000CTS		SYS CLS SPOON PLAS WHT MEDHVTY MDLNG YMWSWSYS	8003422	22.83		22.83				
					GROUP TOTAL****				106.13				
					*** CHEMICAL & JANITORIAL ***								
D	1	CS	49LB		ECOLAB DETERGENT MACH SOLID POWER X 6100185	8265585	85.08		85.08				
					** HAZARD **								
					GROUP TOTAL****				85.08				
					*** SUPPLY & EQUIPMENT ***								
D	2	CS	136CT		SYSCO SPOON TEA WINDSOR MEDWEIGHT 4511713	4511713	5.78		11.56				
D	2	CS	136 CT		SYSCO FORK DINNER WINDSOR MEDIUMW 651-030S	4516886	7.38		14.76				
					GROUP TOTAL****				26.32				
					*** PRODUCE ***								
C	3	CS	140 LB		PACKER BANANA FRESH GREEN	1254440	22.91		68.73				
C	2	CS	121 PT		IMPFRSH TOMATO GRAPE FRSH	6017263	26.00		52.00				
					GROUP TOTAL****				120.73				
ORDER SUMMARY					: 367050								
					063100 630 000 1444.79								
					063100 610 000 217.53								

*Kenneth E. Schroeder*  
11-3-20

CASES	SPLIT	TOT. PCS	CUBE	GROSS WT.	OPEN: 6:00 AM	CLOSE: 6:00 PM	REMIT TO	
13		13	10.8	220			P.O. BOX 80068	
83		83	57.7	1502			LINCOLN, NE	SUB TOTAL 1662.32
							68501-0068	TAX TOTAL
DRIVER'S SIGN	NO. PCS DELVD.	CUST. SIGNED INVOICE EVIDENCES OF ALL ITEMS SIGN	NO. PCS REC.					INVOICE TOTAL 1662.32
		<b>X</b>						PAYABLE ON OR BEFORE 11/10/20
IMPORTANT PACA PROVISION: THE PERISHABLE AGRICULTURAL COMMODITIES LISTED ON THIS INVOICE ARE SUBJECT TO THE STATUTORY TRUST AUTHORIZED BY SECTION 5 (C) OF THE PERISHABLE AGRICULTURAL COMMODITIES ACT 1930 (U.S.C. 499E(C)). THE SELLER OF THIS COMMODITY RETAINS A TRUST CLAIM OVER THESE COMMODITIES, ALL INVENTORIES OF FOOD OR OTHER PRODUCTS DERIVED FROM THESE COMMODITIES, AND ANY RECEIVABLES OR PROCEEDS FROM THE SALE OF THESE COMMODITIES UNTIL FULL PAYMENT IS RECEIVED. FURTHER, YOU AGREE WITH RESPECT TO ANY DISPUTE ARISING OUT OF YOUR RECEIPT OF THESE PRODUCTS/SERVICES: YOU ARE GIVING UP YOUR RIGHT TO SERVE IN ANY REPRESENTATIVE CAPACITY, OR TO PARTICIPATE AS A MEMBER OF A CLASS OF CLAIMANTS, IN ANY LAWSUIT INVOLVING ANY SUCH DISPUTE.								LAST PAGE

EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION CLAUSES OF 41 CFR 60-1.4, 60-250.4 AND 60-714.4 ARE INCORPORATED HEREIN BY REFERENCE



RAVENNA PUBLIC SCHOOLS  
41750 CARTHAGE RD  
RAVENNA NE 68869-4051



SYSCO LINCOLN  
900 KINGBIRD ROAD  
LINCOLN, NEBRASKA 68521  
800-797-2627  
(800-SYSCOC)

308-452-3202

NE ESU RAVENNA PUBLIC SCHOOLS  
PO BOX 8400  
RAVENNA NE 68869 -8400

CUSTOMER'S ORIGINAL INVOICE CONFIDENTIAL PROPERTY OF SYSCO

DELV. DATE	CUSTOMER	INVOICE NUMBER	PAGE
10/22/20	501047	361354551	0 1
TRUCK STOP			
0/006			
ROUTE	PURCHASE ORDER		
4443	TERMS -PAST DUE BALANCES ARE SUBJECT TO SERVICE CHARGE		
EOM 10th Prox			
MANIFEST# 1081672 NORMAL DELIVERY			
MA: S3772 TRAVIS LAWSON			

DRIVER:

LOC	QTY	CONT	PACK	SIZE	ITEM DESCRIPTION	ITEM CODE	UNIT PRICE	UNIT TAX AMOUNT	EXTENDED PRICE	TAX	P I	INVOICE ADJUSTMENTS	
												CODE	QTY
					THE ILLINOIS SHELL EGG FEE HAS BEEN PAID BY SYSCO								
					*** FROZEN ***								
F	2	CS	964	OZ	ARDMORE JUICE APPLE CUP	41381	2200293	15.28	30.56				
F	1	CS	964	OZ	ARDMORE JUICE ORANGE CUP	41380	2200319	17.94	17.94				
					GROUP TOTAL****				48.50				
					*** CANNED & DRY ***								
D	2	CS	724	OZ	SYS CLS APPLESAUCE IN JUICE U FCASU8000SYS02	1484106	26.05		52.10				
D	2	CS	1217	OZ	SPARKLN WATER SPRING BLK RASP	24573	1488859	11.57	23.14				
C	3	CS	2410	OZ	TROPCNA JUICE ORANGE PET	75715	1606490	18.91	56.73				
D	2	CS	6#	10	SYS CLS PEACH SLICED CH EXTRA LS	2182063	2182063	46.74	93.48				
D	10	CS	3210	OZ	NIAGARA WATER BOTTLED DRINKING NDW10Z32PDMCH	3239486	7.99		79.90				
D	1	CS	1228	OZ	SYS CLS POTATO PEARL EXCEL	3327848	3327848	59.34	59.34				
D	2	CS	6#	10	SYS CLS ORANGE MANDRN WHL SEC LGHT S	3548385	3548385	46.44	92.88				
D	3	CS	961	OZ	GM CEREAL CINN TST RDUC SUG BW 29444000	6055800	27.75		83.25				
D	8	CS	364	OZ	DOLE ORANGE MANDARIN SECT JUICE CUP	4208	6704076	20.00	160.00				
D	1	CS	641.75	OZ	DORITOS CHIP TORTILLA NACHO CHS LSS	44375	6743112	30.46	30.46				
					GROUP TOTAL****				731.28				
					*** PAPER & DISPOSABLES ***								
D	2	CS	1500	CT	ERTHPLS BAG PAPER BRN 8#	17810SYS	1594114	15.19	30.38				
D	1	CS	3125	CT	SYS CLS CONTAINER PLAS HNG CLR YCI82S500000	2309567	33.53		33.53				
D	1	CS	11000	CT	PRAIRIE KIT CUTLERY SCHL SPRK/STR FKQWSCHLCH	2915645	27.25		27.25				
D	1	CS	2501	CT	PRAIRIE KIT CUTLERY F/S/K/NAP WHT FKFSKWNCH	2915799	15.70		15.70				

CASES	SPLIT	TOT. PCS	CUBE	GROSS WT.	OPEN: 6:00 AM	CLOSE: 6:00 PM	REMIT TO	
42		42	34.2	803			P.O. BOX 80068 LINCOLN, NE 68501-0068	SUB TOTAL
DRIVER'S SIGN								TAX TOTAL
NO. PCS DELVD.								INVOICE TOTAL
CUST. SIGNED INVOICE EVIDENCES OF ALL ITEMS SIGN X								
NO. PCS REC.								

WARRANTY PROVISION: THE PERISHABLE AGRICULTURAL COMMODITIES LISTED ON THIS INVOICE ARE SUBJECT TO THE STATUTORY TRUST PROVIDED BY SECTION 5 (C) OF THE PERISHABLE AGRICULTURAL COMMODITIES ACT 1930 (U.S.C. 499E(C)). THE SELLER OF THIS COMMODITY HAS A TRUST CLAIM OVER THESE COMMODITIES, ALL INVENTORIES OF FOOD OR OTHER PRODUCTS DERIVED FROM THESE COMMODITIES, ANY RECEIVABLES OR PROCEEDS FROM THE SALE OF THESE COMMODITIES UNTIL FULL PAYMENT IS RECEIVED. FURTHER, YOU AGREE WITH RESPECT TO ANY DISPUTE ARISING OUT OF YOUR RECEIPT OF THESE PRODUCTS/SERVICES: YOU ARE GIVING UP YOUR RIGHT TO SERVE IN ANY REPRESENTATIVE CAPACITY, OR TO PARTICIPATE AS A MEMBER OF A CLASS OF CLAIMANTS, IN ANY LAWSUIT INVOLVING ANY SUCH DISPUTE.

PAYABLE ON OR BEFORE

CONT. ON PAGE 2

EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION CLAUSES OF 41 CFR 60-1.4, 60-250.4 AND 60-714.4 ARE INCORPORATED HEREIN BY REFERENCE



RAVENNA PUBLIC SCHOOLS  
41750 CARTHAGE RD  
RAVENNA NE 68869-4051



SYSCO LINCOLN  
900 KINGBIRD ROAD  
LINCOLN, NEBRASKA 68521  
800-797-2627  
(800-SYSCOCS)

308-452-3202

NE ESU RAVENNA PUBLIC SCHOOLS  
PO BOX 8400

RAVENNA NE 68869 -8400

CUSTOMER'S ORIGINAL INVOICE CONFIDENTIAL PROPERTY OF SYSCO

DELV. DATE	CUSTOMER	INVOICE NUMBER	PAGE
10/22/20	501047	361354551	0 2
TRUCK STOP	PURCHASE ORDER		
0/006	TERMS -PAST DUE BALANCES ARE SUBJECT TO SERVICE CHARGE		
ROUTE	EOM 10th Prox		
4443	MANIFEST# 1081672 NORMAL DELIVERY		
MA: S372 TRAVIS LAWSON			

DRIVER:

LOC	QTY	PKT	PACK	SIZE	ITEM DESCRIPTION	ITEM CODE	UNIT PRICE	UNIT TAX AMOUNT	EXTENDED PRICE	TAX	INVOICE ADJUSTMENTS
D	1	CS	10	100	CTPACKER GLOVE VINYL FOODSVC PWDFRE 304340353 GROUP TOTAL****	7134252	87.50		87.50 194.36		
C	3	CS	140	LB	PACKER BANANA FRESH GREEN GROUP TOTAL****	1254440	22.91		68.73 68.73		
ORDER SUMMARY					: 382919						
					06 3100 630 000		848.51				
					06 3100 610 000		194.36				

*Kenneth E. Schneider*  
11-3-20

CASES	SPLIT	TOT. PCS	CUBE	GROSS WT.	OPEN: 6:00 AM	CLOSE: 6:00 PM	REMIT TO	
4		4	6.2	145			P.O. BOX 80068 LINCOLN, NE	
46		46	40.4	948			68501-0068	SUB TOTAL 1042.87
DRIVER'S SIGN	NO. PCS DELVD.	CUST. SIGNED INVOICE REPRESENTS ALL ITEMS SIGN	NO. PCS REC.					TAX TOTAL
		<i>[Signature]</i>						INVOICE TOTAL 1042.87

PERISHABLE AGRICULTURAL COMMODITIES LISTED ON THIS INVOICE ARE SUBJECT TO THE STATUTORY TRUST AUTHORIZED BY SECTION 5 (C) OF THE PERISHABLE AGRICULTURAL COMMODITIES ACT 1930 (U.S.C. 499E(C)). THE SELLER OF THIS COMMODITY WAIVES A TRUST CLAIM OVER THESE COMMODITIES, ALL INVENTORIES OF FOOD OR OTHER PRODUCTS DERIVED FROM THESE COMMODITIES, AND ANY RECEIVABLES OR PROCEEDS FROM THE SALE OF THESE COMMODITIES UNTIL FULL PAYMENT IS RECEIVED. FURTHER, YOU AGREE WITH RESPECT TO ANY DISPUTE ARISING OUT OF YOUR RECEIPT OF THESE PRODUCTS/SERVICES: YOU ARE GIVING UP YOUR RIGHT TO SERVE IN ANY REPRESENTATIVE CAPACITY, OR TO PARTICIPATE AS A MEMBER OF A CLASS OF CLAIMANTS, IN ANY LAWSUIT INVOLVING ANY SUCH DISPUTE.

PAYABLE ON OR BEFORE  
11/10/20

LAST PAGE

EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION CLAUSES OF 41 CFR 60-1.4, 60-250.4 AND 60-714.4 ARE INCORPORATED HEREIN BY REFERENCE



RAVENNA PUBLIC SCHOOLS  
41750 CARTHAGE RD  
RAVENNA NE 68869-4051



SYSCO LINCOLN  
900 KINGBIRD ROAD  
LINCOLN, NEBRASKA 68521  
800-797-2627  
(800-SYSCOC)

308-452-3202

NE ESU RAVENNA PUBLIC SCHOOLS  
PO BOX 8400  
RAVENNA

NE 68869 -8400

CUSTOMER'S ORIGINAL INVOICE CONFIDENTIAL PROPERTY OF SYSCO

DELV. DATE	CUSTOMER	INVOICE NUMBER	PAGE
10/29/20	501047	361365250	6 1
TRUCK STOP	PURCHASE ORDER		
0/004	TERMS -PAST DUE BALANCES ARE SUBJECT TO SERVICE CHARGE		
ROUTE	EOM 10th Prox		
4443	MANIFEST# 1082504 NORMAL DELIVERY		
	MA: S3772 TRAVIS LAWSON		

DRIVER:

COL	QTY	PACK	SIZE	ITEM DESCRIPTION	ITEM CODE	UNIT PRICE	UNIT TAX AMOUNT	EXTENDED PRICE	TAX	P	INVOICE ADJUSTMENTS	
											CODE	QTY
				THE ILLINOIS SHELL EGG FEE HAS BEEN PAID BY SYSCO								
				*** DAIRY ***								
C	4	CS	484 OZ	DANNON YOGURT STWBRY DANIMAL CRSH GROUP TOTAL****	2731	8653952	12.58	50.32				
				*** MEATS ***				50.32				
F	3	CS	404 OZ	ADVANCE STEAK SALISBURY FULLY CO 10000016640 GROUP TOTAL****		2511319	42.27	126.81				
				*** FROZEN ***				126.81				
F	2	CS	964Z	WHL FRT JUICE CUP ORG/PINE/CHRY WHL 23060020		0700092	29.35	58.70				
F	4	CS	96 CT	ROTELLA ROLL HOAGIE SLI BKD 5 00304		1417534	17.36	69.44				
F	3	CS	704 OZ	ARDMORE JUICE APPLE CHERRY 100% CRTN 42292		1436189	12.67	38.01				
F	1	CS	482.85OZ	SYS CLS SAUSAGE & PANCAKE W/STICK 28112		1897388	30.99	30.99				
F	2	CS	722.6OZ	SMUCKER SANDWICH PEANUT BTR&GRAPE 5150006960		2223453	37.83	75.66				
F	1	CS	128 CT	ROTELLA BUN HAMBURGER WHT SLI 3.75 01687		2385914	21.30	21.30				
F	2	CS	723 OZ	SUPBKRY DONUT POWDER SUGAR WG MINI 4384741		4384741	44.94	89.88				
F	OUT	CS	964.6OZ	TONYS PIZZA CHEESE SMRT 4X6 WHL GRN 78673		5243702	35.50					
				3								
F	3	CS	964.5 OZ	TONYS PIZZA CHEESE SMRT 4X6 WHL GR 78697		5415069	40.85	122.55				
F	2	CS	723.3 OZ	SUPBKRY DONUT CAKE CHOC WG MINI 7786		7014005	45.93	91.86				
				*** CANNED & DRY ***				598.39				
D	2	CS	210 LB	DAKOTA PASTA ROTINI WHL GRAIN 0108058		0108058	17.25	34.50				
D	1	CS	1201.76OZ	KELLOGG POP TART FR STRWBRY WHL G 3800055130		0445062	38.44	38.44				

CASES	SPLIT	TOT. PCS	CUBE	GROSS WT.	OPEN: 6:00 AM	CLOSE: 6:00 PM
30		30	30.3	515		

REMIT TO  
P.O. BOX 80068  
LINCOLN, NE  
68501-0068

DRIVER'S SIGN	NO. PCS DELVD.	CUST. SIGNED INVOICE EVIDENCES OF ALL ITEMS SIGN	NO. PCS REC.
		X <i>[Signature]</i>	

PAYABLE ON OR BEFORE

SUB TOTAL	
TAX TOTAL	
INVOICE TOTAL	

IMPORTANT PACA PROVISION: THE PERISHABLE AGRICULTURAL COMMODITIES LISTED ON THIS INVOICE ARE SUBJECT TO THE STATUTORY TRUST AUTHORIZED BY SECTION 5 (C) OF THE PERISHABLE AGRICULTURAL COMMODITIES ACT 1930 (U.S.C. 499E(C)). THE SELLER OF THIS COMMODITY RETAINS A TRUST CLAIM OVER THESE COMMODITIES. ALL INVENTORIES OF FOOD OR OTHER PRODUCTS DERIVED FROM THESE COMMODITIES AND ANY RECEIVABLES OR PROCEEDS FROM THE SALE OF THESE COMMODITIES UNTIL FULL PAYMENT IS RECEIVED. FURTHER, YOU AGREE WITH RESPECT TO ANY DISPUTE ARISING OUT OF YOUR RECEIPT OF THESE PRODUCTS/SERVICES: YOU ARE GIVING UP YOUR RIGHT TO SERVE IN ANY REPRESENTATIVE CAPACITY, OR TO PARTICIPATE AS A MEMBER OF A CLASS OF CLAIMANTS, IN ANY LAWSUIT INVOLVING ANY SUCH DISPUTE.

EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION CLAUSES OF 41 CFR 60-1.4, 60-250.4 AND 60-714.4 ARE INCORPORATED HEREIN BY REFERENCE



CUSTOMER'S ORIGINAL INVOICE CONFIDENTIAL PROPERTY OF SYSCO

RAVENNA PUBLIC SCHOOLS  
41750 CARTHAGE RD  
RAVENNA NE 68869-4051



SYSCO LINCOLN  
900 KINGBIRD ROAD  
LINCOLN, NEBRASKA 68521  
800-797-2627  
(800-SYSCOCS)

308-452-3202

NE ESU RAVENNA PUBLIC SCHOOLS  
PO BOX 8400

RAVENNA NE 68869 -8400

DELV. DATE	CUSTOMER	INVOICE NUMBER	PAGE
10/29/20	501047	361365250	6 2
TRUCK STOP	PURCHASE ORDER		
0/004	TERMS -PAST DUE BALANCES ARE SUBJECT TO SERVICE CHARGE		
ROUTE	EOM 10th Prox		
4443	MANIFEST# 1082504 NORMAL DELIVERY		
	MA: S3772 TRAVIS LAWSON		

DRIVER:

COL	QTY	PACK	SIZE	ITEM DESCRIPTION	ITEM CODE	UNIT PRICE	UNIT TAX AMOUNT	EXTENDED PRICE	TAX	P	INVOICE ADJUSTMENTS	
											CODE	QTY
D	1	CS	1217 OZ	SPARKLN WATER SPRING BLK RASP 24573	1488859	11.57		11.57				
D	3	CS	961 OZ	GM CEREAL LUCKY CHARM GLTNFR B 31917000	1912987	27.75		83.25				
D	1	CS	41 GAL	KARIOUT VINEGAR DISTILLED WHITE 4%	2019214	8.50		8.50				
D	15	CS	3210OZ	NIAGARA WATER BOTTLED DRINKING NDW10Z32PDMCH	3239486	7.99		119.85				
D	1	CS	1201.76OZ	KELLOGG POP TART WHL GRAIN FRSTD 3800012070	3490776	38.42		38.42				
D	1	CS	2001.5 OZ	HSRCCLS SYRUP PANCAKE & WAFFLE CUP 72441	3911504	28.01		28.01				
D	1	CS	110 LB	KEEBLER CRACKER OYSTER 3010021618	4204970	25.34		25.34				
D	1	CS	20012 GM	PPI DRESSING FRENCH PKT 00716037178109	4393856	9.35		9.35				
D	2	CS	1441.6 OZ	MOTTS SNACK FRUIT GUMMIES ASST	4407427	48.42		96.84				
D	10	CS	364 OZ	DOLE PEACH DICED IN 100% FRUIT JUIC 03073	4714671	18.88		188.80				
D	1	CS	41 GAL	SYS REL DRESSING FRENCH STYLE SPCL 71481SYS	5740618	23.38		23.38				
D	10	CS	364 OZ	DOLE ORANGE MANDARIN SECT JUICE CUP 4208	6704076	20.00		200.00				
D	1	CS	641 OZ	SMARTFD POPCORN CHEDDAR WHT LSS 44439	6783417	30.46		30.46				
D	1	CS	2410 OZ	WELCHS JUICE GRAPE 100% PLAS 354-00	7595309	17.08		17.08				
D	1	CS	881 OZ	ROLGOLD PRETZEL TINY TWIST CLS SS 32430	8083164	29.35		29.35				
				GROUP TOTAL****				983.14				
				*** PAPER & DISPOSABLES ***								
D	2	CS	1500 CT	ERTHPLS BAG PAPER BRN 8# 17810SYS	1594114	15.19		30.38				
D	1	CS	11000CT	PRAIRIE KIT CUTLERY SCHL SPRK/STR FKQWSCHLCH	2915645	27.25		27.25				
D	1	CS	2050 CT	DART BOWL FOAM WHT 10 OZ 10B20	4204350	40.79		40.79				
				GROUP TOTAL****				98.42				

CASES	SPLIT	TOT. PCS	CUBE	GROSS WT.	OPEN: 6:00 AM	CLOSE: 6:00 PM	REMIT TO		
54		54	44.0	835			P.O. BOX 80068 LINCOLN, NE 68501-0068		
DRIVER'S SIGN							NO. PCS DELVD.	CUST. SIGNED INVOICE EVIDENCES OF ALL ITEMS SIGN <b>X</b>	NO. PCS REC.
IMPORTANT PACA PROVISION: THE PERISHABLE AGRICULTURAL COMMODITIES LISTED ON THIS INVOICE ARE SUBJECT TO THE STATUTORY TRUST AUTHORIZED BY SECTION 5 (C) OF THE PERISHABLE AGRICULTURAL COMMODITIES ACT 1930 (U.S.C. 499E(C)). THE SELLER OF THIS COMMODITY RETAINS A TRUST CLAIM OVER THESE COMMODITIES. ALL INVENTORIES OF FOOD OR OTHER PRODUCTS DERIVED FROM THESE COMMODITIES AND ANY RECEIVABLES OR PROCEEDS FROM THE SALE OF THESE COMMODITIES UNTIL FULL PAYMENT IS RECEIVED. FURTHER, YOU AGREE WITH RESPECT TO ANY DISPUTE ARISING OUT OF YOUR RECEIPT OF THESE PRODUCTS/SERVICES: YOU ARE GIVING UP YOUR RIGHT TO SERVE IN ANY REPRESENTATIVE CAPACITY, OR TO PARTICIPATE AS A MEMBER OF A CLASS OF CLAIMANTS, IN ANY LAWSUIT INVOLVING ANY SUCH DISPUTE.							PAYABLE ON OR BEFORE		
							SUB TOTAL		
							TAX TOTAL		
							INVOICE TOTAL		
							CONT. ON PAGE 3		

EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION CLAUSES OF 41 CFR 60-1.4, 60-250.4 AND 60-714.4 ARE INCORPORATED HEREIN BY REFERENCE



RAVENNA PUBLIC SCHOOLS  
41750 CARTHAGE RD  
RAVENNA NE 68869-4051



SYSCO LINCOLN  
900 KINGBIRD ROAD  
LINCOLN, NEBRASKA 68521  
800-797-2627  
(800-SYSCOC)

308-452-3202

NE ESU RAVENNA PUBLIC SCHOOLS  
PO BOX 8400  
RAVENNA NE 68869 -8400

CUSTOMER'S ORIGINAL INVOICE CONFIDENTIAL PROPERTY OF SYSCO

DELV. DATE	CUSTOMER	INVOICE NUMBER	PAGE
10/29/20	501047	361365250	6 3
TRUCK STOP	PURCHASE ORDER		
0 / 004	TERMS -PAST DUE BALANCES ARE SUBJECT TO SERVICE CHARGE		
ROUTE	EOM 10th Prox		
4443	MANIFEST# 1082504 NORMAL DELIVERY		
	MA: S3772 TRAVIS LAWSON		

DRIVER:

LOC	QTY	PACK	SIZE	ITEM DESCRIPTION	ITEM CODE	UNIT PRICE	UNIT TAX AMOUNT	EXTENDED PRICE	TAX	PI	INVOICE ADJUSTMENTS	
											CODE	QTY
				*** CHEMICAL & JANITORIAL ***								
D	1	CS	12.5GAL	KEYSTON CLEANER FLOOR SANI WASHWALK 6100739 GROUP TOTAL****	2514028	97.14		97.14 97.14				
				*** PRODUCE ***								
C	3	CS	140 LB	PACKER BANANA FRESH GREEN GROUP TOTAL****	1254440	22.91		68.73 68.73				
	ORDER SUMMARY : 395551											
<p>063100 630 000      1827.39</p> <p>063100 610 000      19556</p>												
<p><i>Keneth E Schroeder</i> 11-3-20</p>												

CASES	SPLIT	TOT. PCS	CUBE	GROSS WT.	OPEN: 6:00 AM	CLOSE: 6:00 PM	REMIT TO	SUB TOTAL
4		4	6.2	156			P.O. BOX 80068 LINCOLN, NE 68501-0068	2022.95
88		88	80.5	1506				TAX TOTAL
DRIVER'S SIGN					NO. PCS DELVD.	CUST. SIGNED INVOICE EVIDENCES OF ALL ITEMS SIGN <b>X</b>	NO. PCS REC.	INVOICE TOTAL
							PAYABLE ON OR BEFORE	2022.95
							11/10/20	LAST PAGE

IMPORTANT PACA PROVISION: THE PERISHABLE AGRICULTURAL COMMODITIES LISTED ON THIS INVOICE ARE SUBJECT TO THE STATUTORY TRUST AUTHORIZED BY SECTION 5 (C) OF THE PERISHABLE AGRICULTURAL COMMODITIES ACT 1930 (U.S.C. 499E(C)). THE SELLER OF THIS COMMODITY RETAINS A TRUST CLAIM OVER THESE COMMODITIES, ALL INVENTORIES OF FOOD OR OTHER PRODUCTS DERIVED FROM THESE COMMODITIES, AND ANY RECEIVABLES OR PROCEEDS FROM THE SALE OF THESE COMMODITIES UNTIL FULL PAYMENT IS RECEIVED. FURTHER, YOU AGREE WITH RESPECT TO ANY DISPUTE ARISING OUT OF YOUR RECEIPT OF THESE PRODUCTS/SERVICES: YOU ARE GIVING UP YOUR RIGHT TO SERVE IN ANY REPRESENTATIVE CAPACITY, OR TO PARTICIPATE AS A MEMBER OF A CLASS OF CLAIMANTS, IN ANY LAWSUIT INVOLVING ANY SUCH DISPUTE.

EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION CLAUSES OF 41 CFR 60-1.4, 60-250.4 AND 60-714.4 ARE INCORPORATED HEREIN BY REFERENCE

Receipt was successfully updated.

**RAVENNA PS, NE Ordering for RAVENNA PS (TUE DEL)**

**Edit Receipt**

Edit Receipt Detail	
Order Summary For:	YNE373
Order Confirmation Number:	F20273003651
Program:	NSLP
Requested Delivery Date:	Tue 10/06/2020
Order Date:	Tue 09/29/2020

Item Code	Description	Case Contents	Case Price	Case Order Qty	Case Receipt Qty	Receipt Cost	Fund Source	Reason for Receipt Qty Difference
15Z81	APPLES FR GALA 100-125 CT 40 LB CS	40 LB	\$34.99	2	2	\$69.98	Federal	N/A
15R22	BROCCOLI FLORETS CHL 3 LB BG	3 LB	\$9.99	2	2	\$19.98	Federal	N/A
15A33	CARROTS CHL BABY SLIMS 4/5LB BG	20 LB	\$27.99	2	2	\$55.98	Federal	N/A
18C18	GRAPES RED SDLS 19 LB CS	19 LB	\$39.99	3	3	\$119.97	Federal	N/A
14A02	ORANGES FR 113 CT 35 LB CS	35 LB	\$44.49	2	2	\$88.98	Federal	N/A
17D04	PEPPERS GRN FR SWT BELL MED 5 LB BG/CS	5 LB	\$9.99	1	1	\$9.99	Federal	N/A
16357	PEPPERS RED FR SWT 5 LB CS	5 LB	\$10.99	1	1	\$10.99	Federal	N/A
15Q71	RADISHES FR CELLO 1 LB BG	1 LB	\$4.99	1	1	\$4.99	Federal	N/A
17D63	SALAD MIX CHL 3-WAY 4/5 LB BG	20 LB	\$21.49	1	1	\$21.49	Federal	N/A
15T08	SPINACH CHL CLEAN & TRIM 4/2.5 LB PG	1 CS	\$22.49	1	1	\$22.49	Federal	N/A
15N71	TOMATO LARGE 1/10 LB CS	10 LB	\$17.74	1	1	\$17.74	Federal	N/A

**This order was received on 10/6/2020 1:58:05 PM CT.**

**Fund Balance for NSLP**

Federal Dollars represent a shared pot of money controlled by RAVENNA PS, NE

Description	State \$	Federal \$
Starting Balance	\$0.00	\$11,500.00
Spent, Previous Orders	\$0.00	\$2,727.85
<b>Cost, This Order</b>	\$0.00	\$442.58
Remaining Balance	\$0.00	\$8,329.57

Kenneth E. Schroeder  
11-3-20

Print

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Contact FFAVORS Help Desk

# GREENBERG Fruit Company

9705 I Street • Omaha, Nebraska 68127  
(402) 339-6900 • Fax: (402) 593-0202  
www.greenbergfruit.com

The perishable agricultural commodities listed on this invoice are sold subject to the statutory trust authorized by section 5(c) of the Perishable Agricultural Commodities Act, 1930 (7 U.S.C. 4Q9e(c)). The seller of these commodities retains a trust claim over these commodities, all inventories of food or other products derived from these commodities, and any receivables or proceeds from the sale of these commodities until full payment is received. Customer will assume all collection costs, including attorney's fees.

INVOICE NO: 696867

INVOICE DATE: 10/06/2020

\*\* DELIVERY TICKET \*\*

PAGE: 1

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41750 CARTHAGE ROAD

YNE373

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DFAS-BVDP SPE300-19-DS731

RAVENNA  
NE 68869  
308 440 0856

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NE 50000  
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CUSTOMER P.O.	SALESPERSON #	DRIVER	ROUTE	ACCOUNT NUMBER	TERMS
20280	14		45	1556 69	JCH

ALL PRODUCTS ORIGINATED IN THE USA, UNLESS OTHERWISE NOTED.

QTY. ORD.	UNIT		DESCRIPTION	PRICE	AMOUNT
	CTN.	EA#			
2.0	CS		1500 ORANGES/113 CT	14A02	
2.0	CS		3150 CARROT/BABY SLIMS 4/5#	15A33	
1.0	CS		2803 TOMATO/5X6 SINGLE LAYER**	15N71	
1.0	EA		9834 RADISH/BAG 1#	15Q71	
2.0	EA		7505 BROCCOLI/FLORETS 3#	15R22	
1.0	CS		2715 SPINACH/CELLO 4-2-3#	15T08	
2.0	CS		1023 APPLES/GALA 100-125CT	15Z81	
1.0	CS		7580 PEPPER/RED 5#	16357	
1.0	CS		7528 PEPPER/GREEN 5#	17D04	
1.0	CS		3320 LETTUCE/SALAD MIX 4/5#	17D63	
3.0	CS		1420 GRAPES/RED SEEDLESS	18C18	

*Denise E. Schroeder*  
11-3-20

10-6-20



TOTALS

PLEASE COUNT AND INSPECT ALL PRODUCT UPON DELIVERY.  
NO CLAIMS ALLOWED AFTER RECEIPT OF GOODS.

TOTAL

0000010109030000

RECEIVED BY:

*Linda Erdreich*

Receipt was successfully updated.

**RAVENNA PS, NE Ordering for RAVENNA PS (TUE DEL)**

**Edit Receipt**

Edit Receipt Detail	
Order Summary For:	YNE373
Order Confirmation Number:	F20280004162
Program:	NSLP
Requested Delivery Date:	Tue 10/13/2020
Order Date:	Tue 10/06/2020

Item Code	Description	Case Contents	Case Price	Case Order Qty	Case Receipt Qty	Receipt Cost	Fund Source	Reason for Receipt Qty Difference
15Z81	APPLES FR GALA 100-125 CT 40 LB CS	40 LB	\$34.99	2	2	\$69.98	Federal	N/A
16W37	BROCCOLI FLORETS CHL 4/3 LB BG	12 LB	\$27.99	1	1	\$27.99	Federal	N/A
16P51	COLE SLAW MIX CHL 1/5 LB BG	1 BG	\$8.62	1	1	\$8.62	Federal	N/A
18C18	GRAPES RED SDLS 19 LB CS	19 LB	\$39.99	3	3	\$119.97	Federal	N/A
14A02	ORANGES FR 113 CT 35 LB CS	35 LB	\$44.49	2	2	\$88.98	Federal	N/A
17D04	PEPPERS GRN FR SWT BELL MED 5 LB BG/CS	5 LB	\$9.99	1	1	\$9.99	Federal	N/A
16357	PEPPERS RED FR SWT 5 LB CS	5 LB	\$10.99	1	1	\$10.99	Federal	N/A
15D41	SALAD MIX CHL ROMAINE BLEND 4/5 LB BG	20 LB	\$24.49	1	1	\$24.49	Federal	N/A
15N71	TOMATO LARGE 1/10 LB CS	10 LB	\$17.74	1	1	\$17.74	Federal	N/A

**This order was received on 10/13/2020 9:41:32 AM CT.**

**Fund Balance for NSLP**

Federal Dollars represent a shared pot of money controlled by RAVENNA PS, NE

Description	State \$	Federal \$
Starting Balance	\$0.00	\$11,500.00
Spent, Previous Orders	\$0.00	\$3,170.43
<b>Cost, This Order</b>	\$0.00	\$378.75
Remaining Balance	\$0.00	\$7,950.82

*Kenneth E. Schroeder*  
11-3-20

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Contact FFAVORS Help Desk

# GREENBERG Fruit Company

9705 I Street • Omaha, Nebraska 68127  
(402) 339-6900 • Fax: (402) 593-0202  
www.greenbergfruit.com

The perishable agricultural commodities listed on this invoice are sold subject to the statutory trust authorized by section 5(c) of the Perishable Agricultural Commodities Act, 1930 (7 U.S.C. 4Q9e(c)). The seller of these commodities retains a trust claim over these commodities, all inventories of food or other products derived from these commodities, and any receivables or proceeds from the sale of these commodities until full payment is received. Customer will assume all collection costs, including attorney's fees.

380

INVOICE NO: 697435

INVOICE DATE: 10/13/2020

\*\* DELIVERY TICKET \*\*

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41750 CARTHAGE ROAD

YNE373

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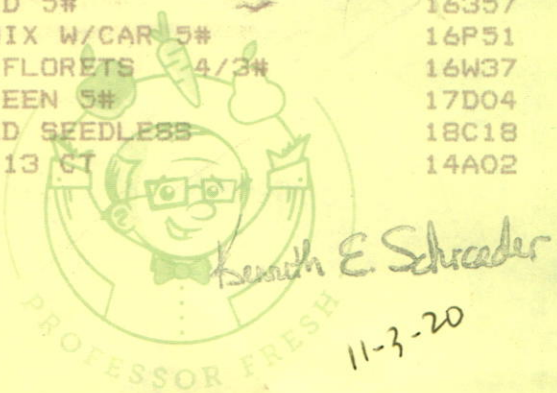
RAVENNA  
NE 68869  
308 440 0856

ALL  
NE 50000  
0 0 0000

CUSTOMER P.O.	SALESPERSON #	DRIVER	ROUTE	ACCOUNT NUMBER	TERMS
20287	4		45	1556 69	JCH

ALL PRODUCTS ORIGINATED IN THE USA, UNLESS OTHERWISE NOTED.

QTY. ORD.	UNIT		DESCRIPTION	PRICE	AMOUNT
	CTN.	EA#			
1.0	CS	<del>3309</del>	LETTUCE/ROMAINE-ICEBERG	15D41	
1.0	CS	<del>2803</del>	TOMATO/5X6 SINGLE LAYER**	15N71	
2.0	CS	<del>1023</del>	APPLES/GALA 100-125CT	15Z81	
1.0	CS	<del>7580</del>	PEPPER/RED 5#	16357	
1.0	EA	<del>7506</del>	CABBAGE/MIX W/CAR 5#	16P51	
1.0	CS	<del>3000</del>	BROCCOLI/FLORETS 4/3#	16W37	
1.0	CS	<del>7528</del>	PEPPER/GREEN 5#	17D04	
3.0	CS	<del>1420</del>	GRAPES/RED SEEDLESS	18C18	
1.0	CS	<del>1500</del>	ORANGES/113 CT	14A02	



TOTALS

PLEASE COUNT AND INSPECT ALL PRODUCT UPON DELIVERY.  
NO CLAIMS ALLOWED AFTER RECEIPT OF GOODS.

TOTAL

0000010108460000

RECEIVED BY:

*Synda Endecott*

Receipt was successfully updated.

**RAVENNA PS, NE Ordering for RAVENNA PS (TUE DEL)**

**Edit Receipt**

Edit Receipt Detail	
Order Summary For:	YNE373
Order Confirmation Number:	F20287001768
Program:	NSLP
Requested Delivery Date:	Tue 10/20/2020
Order Date:	Tue 10/13/2020

Item Code	Description	Case Contents	Case Price	Case Order Qty	Case Receipt Qty	Receipt Cost	Fund Source	Reason for Receipt Qty Difference
15Z81	APPLES FR GALA 100-125 CT 40 LB CS	40 LB	\$34.99	3	3	\$104.97	Federal	N/A
16W37	BROCCOLI FLORETS CHL 4/3 LB BG	12 LB	\$27.99	1	1	\$27.99	Federal	N/A
15A33	CARROTS CHL BABY SLIMS 4/5LB BG	20 LB	\$27.99	1	1	\$27.99	Federal	N/A
16W38	CAULIFLORETS CHL 2/3 LB PG	6 LB	\$19.99	2	2	\$39.98	Federal	N/A
15P55	CELERY CHL STICKS 5 LB CS	5 LB	\$14.49	2	2	\$28.98	Federal	N/A
18C18	GRAPES RED SDLS 19 LB CS	19 LB	\$39.99	3	3	\$119.97	Federal	N/A
14A02	ORANGES FR 113 CT 35 LB CS	35 LB	\$45.49	2	2	\$90.98	Federal	N/A
17D04	PEPPERS GRN FR SWT BELL MED 5 LB BG/CS	5 LB	\$9.99	1	1	\$9.99	Federal	N/A
16357	PEPPERS RED FR SWT 5 LB CS	5 LB	\$9.99	1	1	\$9.99	Federal	N/A
15Q71	RADISHES FR CELLO 1 LB BG	1 LB	\$4.99	1	1	\$4.99	Federal	N/A
15D41	SALAD MIX CHL ROMAINE BLEND 4/5 LB BG	20 LB	\$31.49	1	1	\$31.49	Federal	N/A
15N71	TOMATO LARGE 1/10 LB CS	10 LB	\$20.99	1	1	\$20.99	Federal	N/A
15R03	WATERMELON CHL CHUNKS 1/5 LB BG	5 LB	\$20.49	8	8	\$163.92	Federal	N/A

**This order was received on 10/20/2020 2:00:58 PM CT.**

**Fund Balance for NSLP**

Federal Dollars represent a shared pot of money controlled by RAVENNA PS, NE

Description	State \$	Federal \$
Starting Balance	\$0.00	\$11,500.00
Spent, Previous Orders	\$0.00	\$3,549.18
<b>Cost, This Order</b>	\$0.00	\$682.23
Remaining Balance	\$0.00	\$7,268.59

*Kenneth E. Schroeder*  
11-3-20

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Contact FFAVORS Help Desk

# GREENBERG Fruit Company

9705 I Street • Omaha, Nebraska 68127  
(402) 339-6900 • Fax: (402) 593-0202  
www.greenbergfruit.com

\*\* DELIVERY TICKET \*\*

The perishable agricultural commodities listed on this invoice are sold subject to the statutory trust authorized by section 5(c) of the Perishable Agricultural Commodities Act, 1930 (7 U.S.C. 4Q9e(c)). The seller of these commodities retains a trust claim over these commodities, all inventories of food or other products derived from these commodities, and any receivables or proceeds from the sale of these commodities until full payment is received. Customer will assume all collection costs, including attorney's fees.

INVOICE NO: 698100

INVOICE DATE: 10/20/2020

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41750 CARTHAGE ROAD

RAVENNA  
NE 68869  
308 440 0856

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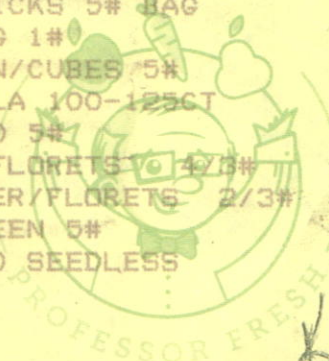
DFAS-BVDP SPE300-19-DS731

ALL  
NE 50000  
0 0 0000

CUSTOMER P.O.	SALESPERSON #	DRIVER	ROUTE	ACCOUNT NUMBER	TERMS
20294	4		45	1556 69	JCH

ALL PRODUCTS ORIGINATED IN THE USA, UNLESS OTHERWISE NOTED.

QTY. ORD.	UNIT		DESCRIPTION	PRICE	AMOUNT
	CTN.	EA#			
2.0	CS		1500 ORANGES/113 CT	14A02	
1.0	CS		3150 CARROT/BABY SLIMS 4/5#	15A33	
1.0	CS		3309 LETTUCE/ROMAINE-ICEBERG	15D41	
1.0	CS		2803 TOMATO/5X6 SINGLE LAYER**	15N71	
2.0	EA		7509 CELERY/STICKS 5# BAG	15P55	
1.0	EA		9834 RADISH/BAG 1#	15Q71	
8.0	EA		7582 WATERMELON/CUBES 5#	15R03	
3.0	CS		1023 APPLES/GALA 100-125CT	15Z81	
1.0	CS		7580 PEPPER/RED 5#	16357	
1.0	CS		3000 BROCCOLI/FLORETS 4/3#	16W37	
2.0	CS		3200 CAULIFLOWER/FLORETS 2/3#	16W38	
1.0	CS		7528 PEPPER/GREEN 5#	17D04	
3.0	CS		1420 GRAPES/RED SEEDLESS	18C18	



*Kenneth E. Schroeder*  
11-3-20

TOTALS

PLEASE COUNT AND INSPECT ALL PRODUCT UPON DELIVERY.  
NO CLAIMS ALLOWED AFTER RECEIPT OF GOODS.

TOTAL

0000010114070000

RECEIVED BY:

*Lynda Enders*

Receipt was successfully updated.

### RAVENNA PS, NE Ordering for RAVENNA PS (TUE DEL)

#### Edit Receipt

Edit Receipt Detail	
Order Summary For:	YNE373
Order Confirmation Number:	F20294004582
Program:	NSLP
Requested Delivery Date:	Tue 10/27/2020
Order Date:	Tue 10/20/2020

Item Code	Description	Case Contents	Case Price	Case Order Qty	Case Receipt Qty	Receipt Cost	Fund Source	Reason for Receipt Qty Difference
15Z81	APPLES FR GALA 100-125 CT 40 LB CS	40 LB	\$34.99	2	2	\$69.98	Federal	N/A
16W37	BROCCOLI FLORETS CHL 4/3 LB BG	12 LB	\$27.99	1	1	\$27.99	Federal	N/A
18C18	GRAPES RED SDLS 19 LB CS	19 LB	\$39.99	3	3	\$119.97	Federal	N/A
14J04	HONEYDEW CHL CHUNKS 1/5 LB BG	5 LB	\$20.49	3	3	\$61.47	Federal	N/A
14W03	ORANGES FR US#1, 88 CT 35 LB CS	35 LB	\$44.99	2	2	\$89.98	Federal	N/A
17D04	PEPPERS GRN FR SWT BELL MED 5 LB BG/CS	5 LB	\$9.99	1	1	\$9.99	Federal	N/A
16357	PEPPERS RED FR SWT 5 LB CS	5 LB	\$9.99	1	1	\$9.99	Federal	N/A
15D41	SALAD MIX CHL ROMAINE BLEND 4/5 LB BG	20 LB	\$31.49	2	2	\$62.98	Federal	N/A
16P45	TOMATO CHL DICE FOR TACOS 1/ 5 LB BG	1 BG	\$16.99	1	1	\$16.99	Federal	N/A
15N71	TOMATO LARGE 1/10 LB CS	10 LB	\$20.99	1	1	\$20.99	Federal	N/A

**This order was received on 10/27/2020 2:11:07 PM CT.**

#### Fund Balance for NSLP

Federal Dollars represent a shared pot of money controlled by RAVENNA PS, NE

Description	State \$	Federal \$
Starting Balance	\$0.00	\$11,500.00
Spent, Previous Orders	\$0.00	\$4,231.41
<b>Cost, This Order</b>	\$0.00	\$490.33
Remaining Balance	\$0.00	\$6,778.26

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Contact FFAVORS Help Desk

# GREENBERG Fruit Company

9705 I Street • Omaha, Nebraska 68127  
(402) 339-6900 • Fax: (402) 593-0202  
www.greenbergfruit.com

\*\* DELIVERY TICKET \*\*

The perishable agricultural commodities listed on this invoice are sold subject to the statutory trust authorized by section 5(c) of the Perishable Agricultural Commodities Act, 1930 (7 U.S.C. 4Q9e(c)). The seller of these commodities retains a trust claim over these commodities, all inventories of food or other products derived from these commodities, and any receivables or proceeds from the sale of these commodities until full payment is received. Customer will assume all collection costs, including attorney's fees.

INVOICE NO: 698750

INVOICE DATE: 10/27/2020

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DSD RAVENNA PUBLIC SCHOOL  
41750 CARTHAGE ROAD

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DFAS-BVDP SPE300-19-DS731

RAVENNA  
NE 68869  
308 440 0856

ALL  
NE 50000  
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CUSTOMER P.O.	SALESPERSON #	DRIVER	ROUTE	ACCOUNT NUMBER	TERMS
20301	4		45	1556 69	JCH

ALL PRODUCTS ORIGINATED IN THE USA, UNLESS OTHERWISE NOTED.

QTY. ORD.	UNIT		DESCRIPTION	PRICE	AMOUNT
	CTN.	EA#			
3.0		EA	5551 HONEYDEW/CUBES 5#	14J04	
2.0	CS		1510 ORANGES/ 88 CT	14W03	
2.0	CS		3309 LETTUCE/ROMAINE-ICEBERG	15D41	
1.0	CS		2803 TOMATO/5X6 SINGLE LAYER**	15N71	
2.0	CS		1023 APPLES/GALA 100-125CT	15Z81	
1.0	CS		7580 PEPPER/RED 5#	16357	
1.0	CS		7545 TOMATO/DICED 5# ONLY	16P45	
1.0	CS		3000 BROCCOLI/FLORETS 4/3#	16W37	
1.0	CS		7528 PEPPER/GREEN 5#	17D04	
3.0	CS		1420 GRAPES/RED SEEDLESS	18C18	



*Kenneth E. Schroeder*  
11-3-20

TOTALS

PLEASE COUNT AND INSPECT ALL PRODUCT UPON DELIVERY.  
NO CLAIMS ALLOWED AFTER RECEIPT OF GOODS.

TOTAL

0000010109380000

RECEIVED BY:

*Synda Endecott*



ACCOUNT NO. 6412114 INVOICE NO. 4051414 INVOICE DATE 10/06/20 CUSTOMER NO. 64121114 PURCHASE ORDER NUMBER 10/06/20 SALES LOC. 2365 SALES REP. 0239 DATE ORDERED 10/02/20

Bill To: RAVENNA PUB SCHOOL 41750 CARTHAGE RD PO BOX 8400 RAVENNA 68869 NE MANAGER

Ship To: RAVENNA PUB SCHOOL 41750 CARTHAGE RD PO BOX 8400 RAVENNA 68869 NE DEPT # 00

Remit To: US Foods, Inc. DIVISION #2365 15838 COLLECTION CTR DR. CHICAGO 60693-5838 308 382 6581

Route: 2111 / 1

ORDER NUMBER: 109618

Ship From: 3636 W STOLLEY PARK RD GRAND ISLAND NE Ship D: 10/06/20 Page 01 of 03

Product: NET 45 DAYS Special Instr:

Qty	Product	Unit	Weight	Pricing	Unit	Extended
Ordered	Shipped		C	Unit	Price	Price
2	CS 0043547 DRESSING, RANCH PLST JUG SHLF 4/1 GA	CS	34.1400		\$	68.28
1	CS 0053207 SALSA, MILD CND ENHANCED 6/#10 CN	CS	34.9600			34.96
1	CS 1648687 PEANUT BUTTER, SS CUP 120/1.1 OZ	CS	32.8700			32.87
2	CS 3315868 DRESSING, RANCH PLST JAR SHLF 4/1 GA	CS	65.4700			130.94
2	CS 6620343 SALSA, MILD SS CUP 168/3 OZ	CS	43.1000			86.20
3	CS 7755168 PEAR, DCD IN JCE NSA SS PLST 72/4.5 OZ	CS	44.3900			133.17
3	CS 9696790 PEACH, DCD IN JCE SS PLST CUP 72/4.5 OZ	CS	51.7500			155.25
2	CS 9737446 SAUCE, MNARA TMTD SS CUP 168/2.5 OZ	CS	94.6800			189.36
2	CS 9754912 REFRIGERATED CHEESE, AMER SLCD 160 CT REDUC6/5 LB	CS				
1	CS 3600605 FROZEN CHICKEN, PTY 3 05 Z BRDD WGR 6/26/3.05 OZ	CS	66.7800			66.78
1	CS 3980240 PIZZA, CHS 6" FRNCH BRD GRCL 60/4.55 OZ	CS	47.0100			47.01
2	CS 7739352 CHICKEN, BRST 3.75 Z BRDD 4/7.74 LB	CS	126.5700			253.14
1	CS 8844276 DOUGH, CKY DBL CHOC WGR 1.85 Z192/1.85 OZ	CS	42.2600			42.26
3	CS 9707480 CHICKEN, CHNK 63 Z BRDD FRITR4/7.09 LB	CS	69.1000			207.30
1	CS 9865379 CHICKEN, CHNK RNDM BRDD W/ MDN43.5 LB	CS				

STORAGE LOCATION RECAP(N)

TOTAL DRY	PIECES ORDERED:	16	PIECES SHIPPED:	14	ITEMS SHIPPED:	7
TOTAL REFRIGERATED	PIECES ORDERED:	2	PIECES SHIPPED:	2	ITEMS SHIPPED:	1
TOTAL FROZEN	PIECES ORDERED:	9	PIECES SHIPPED:	8	ITEMS SHIPPED:	5

*Kenneth E. Schwader*

11-3-20





ACCOUNT NO. 64121114  
 INVOICE NO. 4051414  
 INVOICE DATE 10/06/20  
 CUSTOMER NO. 64121114  
 PURCHASE ORDER NUMBER

SALES LOC 2365  
 SALES REP. 0239  
 SALES DATE 10/02/20

Route: 2111 / 1

Ship

Remit

To: RAVENNA PUB SCHOOL  
 41750 CARTHAGE RD  
 PO BOX 8400  
 RAVENNA NE  
 68869

To: RAVENNA PUB SCHOOL  
 41750 CARTHAGE RD  
 PO BOX 8400  
 RAVENNA NE  
 68869

To: US Foods, Inc.  
 DIVISION #2365  
 15838 COLLECTION CTR DR.  
 CHICAGO IL  
 60693-5838  
 308 382 6581

Ship From: 3636 W STOLLEY PARK RD GRAND ISLAND NE Ship To: 10/06/20 Page 02 of 03

PKtFrms: NET 45 DAYS  
 Qty Sales Product  
 Ordered Shipped Unit Number Description Pack Size Label C Weight Pricing Unit Price Extended Price

\*\*\* INVOICE SUMMARY \*\*\*  
 627.87 PIECES ORDERED: 27  
 627.87 PIECES SHIPPED: 24  
 13 ITEMS SHIPPED: 13

TOTAL WGT SHIPPED: 627.87

PRODUCT TOTAL \$ 1438.87

TAXABLE AMOUNT \$ .00  
 GEN SALES TAX % .00

This amount is an estimate at time of shipping prior to any adjustments made at delivery: \$ 1438.87

\*\*\*\*\*  
 \* You agree with respect to any dispute arising out of your purchase from  
 \* US Foods: (i) you are giving up your right to serve in any representative  
 \* capacity, or to participate as a member of a class, in any lawsuit; (ii) you  
 \* also agree, at US Foods sole option, to submit to binding, individual  
 \* arbitration of all claims; (iii) such arbitration shall be governed by the  
 \* Federal Arbitration Act, 9 U.S.C. s.1 and conducted in accordance with the  
 \* Commercial Rules of the American Arbitration Association; and (iv) each party,  
 \* shall pay half the costs of arbitration, and separately pay its own attorneys'  
 \* fees and costs. For more information about the fuel surcharge, go to:  
 \* https://www.usfoods.com/terms/fuelsurcharge/StandardGridEIAAreaMidwest.html  
 \* If you have an agreement with US Foods that expressly addresses the  
 \* calculation of the fuel surcharge, please refer to that agreement.  
 \*\*\*\*\*

*Kenneth E. Schroeder*  
 11-3-20





ACCOUNT NO. 64121114  
 INVOICE NO. 4293172  
 INVOICE DATE 10/20/20  
 CUSTOMER NO. 64121114  
 PURCHASE ORDER NUMBER  
 SALES LDC. 2365  
 SALES REP. 0239  
 DATE ORDERED 10/19/20

ORDER NUMBER: 113698

Remit To:

US Foods, Inc.  
 DIVISION #2365  
 15838 COLLECTION CTR DR.  
 CHICAGO IL  
 60693-5838  
 308 382 6581

Ship To:

RAVENNA PUB SCHOOL  
 41750 CARTHAGE RD  
 PO BOX 8400  
 RAVENNA NE  
 68869  
 308 452 3249  
 DEPT # 00

Ship To:

RAVENNA PUB SCHOOL  
 41750 CARTHAGE RD  
 PO BOX 8400  
 RAVENNA NE  
 68869  
 MANAGER

Page 01 of 03

NE SHIPD: 10/20/20  
 Special Instr:

GRAND ISLAND

3636 W STOLLEY PARK RD

Net 45 Days  
 Qty Ordered: 2  
 Qty Shipped: 2

Qty	Product Number	Description	Pack Size	Label	C	D	Weight	Pricing Unit	Unit Price	Extended Price
2	3936093	DRY SAUCE, BRQ SWT SS CUP	250/1 OZ					CS	29.5100	59.02
4	6315865	DRESSING, RANCH RC PLST JAR	4/1 GA					CS	31.7900	127.16
0	7755168	PEAR, DCD IN JCE NSA SS PLST	72/4.5 OZ							
3	7758790	FRUIT MIX, DCD IN JCE SS PLST	72/4.5 OZ							
1	9329384	KETCHUP, TMTD FCY 33% SS FOIL	1000/9 GR					CS	23.0600	23.06
3	9696790	PEACH, DCD IN JCE SS PLST CUP	72/4.5 OZ							
FROZEN										
2	1492297	PIZZA, PPRNI TRKY 4X6 FZN	96/4.56 OZ	THE MAX				CS	53.3400	106.68
3	2789527	QUESADILLA, WHL GRAIN MOZZ CN	96/4.4 OZ	COYOTE GRL				CS	47.0100	141.03
1	3980240	PIZZA, CHS 6" FRNCH BRD GRLC	60/4.55 OZ	TONY'S				CS	29.9900	29.99
1	5321921	DONUT, YEAST RING WHL GRAIN	84/2.45 OZ	RICH'S				CS	215.31	215.31
3	6585616	BEEF, TACO FLNG SESD REDUC FAT	6/5 LB	ASSLTONSDM				CS	81.6400	244.92
1	6986566	CHICKEN, MUGT TMDLN SHPD 1.13	4/7.97 LB	TYSON				CS	81.6400	81.64
2	7640667	SANDWICH, PNT BUTR & JELLY	72/2.6 OZ	UNCRSTBLS				CS	37.2600	74.52

STORAGE LOCATION RECAP(N)  
 PIECES ORDERED: 16  
 PIECES SHIPPED: 10  
 TOTAL DRY: 209.24  
 TOTAL FROZEN: 555.15

*Kenneth E. Schneider*  
 11-3-20  
 flu 10-20-20





ACCOUNT INVOICE INVOICE CUSTOMER PURCHASE ORDER  
 NO. NO. DATE NO. NUMBER  
 64121114 4293172 10/20/20 64121114

SALES SALES DATE  
 LOC. REP. ORDERED  
 2365 0239 10/19/20

Route: 2111 / 1

ORDER NUMBER: 113698

Ship To:  
 RAVENNA PUB SCHOOL  
 41750 CARTHAGE RD  
 PO BOX 8400  
 RAVENNA NE  
 68869

Remit To:  
 RAVENNA PUB SCHOOL  
 41750 CARTHAGE RD  
 PO BOX 8400  
 RAVENNA NE  
 68869

US Foods, Inc.  
 DIVISION #2365  
 15838 COLLECTION CTR DR.  
 CHICAGO IL  
 60693-5838  
 308 382 6581

Ship Description Pack Size Label C Weight Pricing Unit Extended Price  
 3636 W STOLLEY PARK RD GRAND ISLAND NE SHIP: 10/20/20  
 Net 45 Days Special Instr:

Qty Sales Product  
 Ordered Shipped Unit Price

\*\*\* INVOICE SUMMARY \*\*\*  
 407.99 PIECES ORDERED: 29  
 99.99 PIECES SHIPPED: 17  
 99.99 ITEMS SHIPPED: 9

TOTAL WGT SHIPPED: 407.99  
 PRODUCT TOTAL \$ 764.39

TAXABLE AMOUNT \$ .00  
 GEN SALES TAX % .00

This amount is an estimate at time of shipping prior to any adjustments made at delivery: \$ 764.39

\*\*\*\*\*  
 \* You agree with respect to any dispute arising out of your purchase from  
 \* US Foods: (i) you are giving up your right to serve in any representative  
 \* capacity, or to participate as a member of a class, in any lawsuit; (ii) you  
 \* also agree, at US Foods sole option, to submit to binding, individual  
 \* arbitration of all claims; (iii) such arbitration shall be governed by the  
 \* Federal Arbitration Act, 9 U.S.C. s. 1 and conducted in accordance with the  
 \* Commercial Rules of the American Arbitration Association; and (iv) each party  
 \* shall pay half the costs of arbitration, and separately pay its own attorneys'  
 \* fees and costs. For more information about the fuel surcharge, go to:  
 \* https://www.usfoods.com/terms/fuelsurcharge/StandardGridEIAreadwest.html  
 \* If you have an agreement with US Foods that expressly addresses the  
 \* calculation of the fuel surcharge, please refer to that agreement.  
 \*\*\*\*\*

*Kenneth E. Schroeder*  
 11-3-20





ACCOUNT NO. 14174189 INVOICE NO. 4409541 INVOICE DATE 10/27/20 CUSTOMER NO. 14174189 PURCHASE ORDER NUMBER 2365 SALES LOC 2365 SALES REP 0212 DATE ORDERED 10/26/20

ORDER NUMBER: 115312

Bill To: RAVENNA PUB SCHOOL-USDA  
41750 CARTHAGE RD  
PO BOX 8400  
RAVENNA NE  
68869  
Att: MANAGER

Ship To: RAVENNA PUB SCHOOL-USDA  
41750 CARTHAGE RD  
PO BOX 8400  
RAVENNA NE  
68869  
308 452 3249  
DEPT # 00

Remit To: US Foods, Inc.  
DIVISION #2365  
15838 COLLECTION CTR DR.  
CHICAGO IL  
60693-5838  
308 382 6581

Page 01 of 03

Ship From: 3636 W STOLLEY PARK RD GRAND ISLAND NE Ship Date: 10/27/20  
Pkg Instr: Special Instr:

Qty	Ordered	Shipped	Unit	Sales	Product	Description	Pack	Size	Label	C	Weight	Pricing	Unit	Price	Extended
1	1		CS	3646789	USDA BEAN GRN LOW SDM CND		6/#10	CM	USDA			CS	0.0000	\$	0.00
1	1		CS	7011489	USDA PEACH SLC EXLS CND CLNGST6/#10		6/#10	CM	USDA			CS	0.0000		0.00
1	1		CS	9145145	TOMATO, DCD		6/#10	CM	USDA			CS	0.0000		0.00
1	1		CS	5330329	REFRIGERATED				USDA			CS	0.0001		0.00
3	3		CS	5454293	USDA CHEESE AMER SLCD YLW REF		6/5	LB	USDA			CS	0.0001		0.00
1	1		CS	7256667	USDA CHEESE CHEDDAR FS		6/5	LB	USDA			CS	0.0000		0.00
1	1		CS	7256667	USDA CHEESE CHEDR SHRD YELLOW		6/5	LB	USDA			CS	0.0000		0.00
3	3		CS	2011609	FROZEN				USDA			CS	0.0000		0.00
1	1		CS	2147422	POTATO, FF OVRL FZN		6/5	LB	USDA			CS	0.0000		0.00
2	2		CS	4609772	USDA STRAWBERRY WHL IQF FZN		6/5	LB	USDA			CS	0.0001		0.00
2	2		CS	5313424	BEEF, CRBL W/ SOY PROTIN CKD		4/10	LB	USDA			CS	0.0000		0.00
1	1		CS	5346302	USDA CHIX STRP DARK MT		5" FJTA30	LB	USDA			CS	0.0001		0.00
2	2		CS	6421705	USDA BROCCOLI CUT NO SLT ADDED		30	LB	USDA			CS	0.0001		0.00
1	1		CS	7011620	STRAWBERRY, 4.5 Z CM FZN CUP		96/4.5	OZ	USDA			CS	0.0001		0.00
2	2		CS	9047523	USDA PEA GREEN EXTRA STANDARD		30	LB	USDA			CS	0.0001		0.00
					CORN, WHL KRNL FZN USDA		30	LB	USDA			CS	0.0000		0.00

STORAGE LOCATION RECAP ( )

TOTAL DRY	PIECES ORDERED:	3	PIECES SHIPPED:	3	ITEMS SHIPPED:	3
TOTAL REFRIGERATED	PIECES ORDERED:	5	PIECES SHIPPED:	5	ITEMS SHIPPED:	3
TOTAL FROZEN	PIECES ORDERED:	14	PIECES SHIPPED:	14	ITEMS SHIPPED:	8

*Kenneth E. Schrader*

11-3-20





ACCOUNT INVOICE INVOICE CUSTOMER PURCHASE ORDER  
 NO. NO. NO. NO. NO.  
 14174189 4409541 10/27/20 14174189

SALES SALES  
 LOC. REP.  
 2365 0212

DATE ORDERED  
 10/26/20

ORDER NUMBER: 115312

Bill  
 To: RAVENNA PUB SCHOOL-USDA  
 41750 CARTHAGE RD  
 PO BOX 8400  
 RAVENNA NE  
 68869  
 Attn: MANAGER

Ship  
 To: RAVENNA PUB SCHOOL-USDA  
 41750 CARTHAGE RD  
 PO BOX 8400  
 RAVENNA NE  
 68869  
 308 452 3249  
 DEPT # 00

Remit  
 To: US Foods, Inc.  
 DIVISION #2365  
 15838 COLLECTION CTR DR.  
 CHICAGO IL  
 60693-5838  
 308 382 6581

Page 02 of 03

Ship From: 3636 W STOLLEY PARK RD GRAND ISLAND NE Ship To: 10/27/20  
 Pkgs: NET 30 DAYS Special Instr:  
 Qty Sales Product Description Pack Size Label C Weight Pricing Unit Price Extended Price  
 Ordered Shipped Unit

\*\*\* INVOICE SUMMARY \*\*\*  
 TOTAL WGT SHIPPED: 704.00 PIECES ORDERED: 22 PIECES SHIPPED: 22 ITEMS SHIPPED: 14  
 PRODUCT TOTAL \$ .00

TAXABLE AMOUNT \$ .00  
 GEN SALES TAX % .00

This amount is an estimate at time of shipping prior to any adjustments made at delivery: \$ .00

\*\*\*\*\*  
 \* You agree with respect to any dispute arising out of your purchase from  
 \* US Foods: (i) you are giving up your right to serve in any representative  
 \* capacity, or to participate as a member of a class, in any lawsuit; (ii) you  
 \* also agree, at US Foods sole option, to submit to binding, individual  
 \* arbitration of all claims; (iii) such arbitration shall be governed by the  
 \* Federal Arbitration Act, 9 U.S.C. 5.1 and conducted in accordance with the  
 \* Commercial Rules of the American Arbitration Association; and (iv) each party  
 \* shall pay half the costs of arbitration, and separately pay its own attorneys'  
 \* fees and costs. For more information about the fuel surcharge, go to:  
 \* https://www.usfoods.com/terms/fuelsurcharge/StandardGridEIAAreaMidwest.html  
 \* If you have an agreement with US Foods that expressly addresses the  
 \* calculation of the fuel surcharge, please refer to that agreement.  
 \*\*\*\*\*

*Kerith E Schroeder*  
 11-3-20  
 10-27-20  
*Jee*



11/06/2020 03:37 PM

User ID: HGB

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Checking Account ID	06	Fund Number 06	Lunch	
06 3100 630 000	54333728974	Bimbo Bakeries USA	10/01/2020	63.20
		FOOD		63.20
06 3100 630 000	54333729018	Bimbo Bakeries USA	10/05/2020	79.08
		FOOD		79.08
06 3100 630 000	54333729038	Bimbo Bakeries USA	10/08/2020	43.89
		FOOD		43.89
06 3100 630 000	54333729136	Bimbo Bakeries USA	10/19/2020	153.25
		FOOD		153.25
Total		Bimbo Bakeries USA		339.42
06 3100 630 000	12646719	CASH-WA DISTRIBUTING	10/06/2020	1,488.81
		FOOD		1,488.81
06 3100 630 000	12655686	CASH-WA DISTRIBUTING	10/13/2020	1,555.15
		FOOD		1,387.18
06 3100 610 000		GENERAL SUPPLIES		167.97
06 3100 630 000	12664681	CASH-WA DISTRIBUTING	10/20/2020	1,748.25
		FOOD		1,706.79
06 3100 610 000		GENERAL SUPPLIES		41.46
06 3100 630 000	12673507	CASH-WA DISTRIBUTING	10/27/2020	646.30
		FOOD		587.88
06 3100 610 000		GENERAL SUPPLIES		58.42
Total		CASH-WA DISTRIBUTING		5,438.51
06 3100 630 000	1200922	HILAND DAIRY CO	10/06/2020	588.41
		FOOD		588.41
06 3100 630 000	1200991	HILAND DAIRY CO	10/13/2020	764.24
		FOOD		764.24
06 3100 630 000	1201028	HILAND DAIRY CO	10/16/2020	69.84
		FOOD		69.84
06 3100 630 000	1201061	HILAND DAIRY CO	10/20/2020	664.39
		FOOD		664.39
06 3100 630 000	1201130	HILAND DAIRY CO	10/27/2020	679.77
		FOOD		679.77
Total		HILAND DAIRY CO		2,766.65
06 3100 630 000	361322195	SYSCO LINCOLN	10/01/2020	1,786.33
		FOOD		1,453.84
06 3100 610 000		GENERAL SUPPLIES		332.49
06 3100 630 000	361333215	SYSCO LINCOLN	10/08/2020	2,296.11
		FOOD		2,038.11
06 3100 610 000		GENERAL SUPPLIES		258.00
06 3100 630 000	361343822	SYSCO LINCOLN	10/15/2020	1,662.32
		FOOD		1,444.79
06 3100 610 000		GENERAL SUPPLIES		217.53
06 3100 630 000	361354551	SYSCO LINCOLN	10/22/2020	1,042.87
		FOOD		848.51
06 3100 610 000		GENERAL SUPPLIES		194.36
06 3100 630 000	361365250	SYSCO LINCOLN	10/29/2020	2,022.95
		FOOD		1,827.39
06 3100 610 000		GENERAL SUPPLIES		195.56
Total		SYSCO LINCOLN		8,810.58
06 3100 630 000	3573138	US Foods - Grand Island	09/08/2020	2,526.89
		FOOD		2,526.89

11/06/2020 03:37 PM

User ID: HGB

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
06 3100 630 000	4051414	US Foods - Grand Island FOOD	10/06/2020	1,438.87
06 3100 630 000	4293172	US Foods - Grand Island FOOD	10/20/2020	764.39
Total US Foods - Grand Island				<hr/> 4,730.15
Fund Number 06				<hr/> 22,085.31
Checking Account ID 06				<hr/> 22,085.31

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
06	Lunch							
06 3100 610 000	GENERAL SUPPLIES	0.00	1,465.79	3,228.83	0.00	(3,228.83)	0.00	(3,228.83)
06 3100 630 000	FOOD	0.00	20,619.52	48,729.90	0.00	(48,729.90)	0.00	(48,729.90)
3100	FOOD SERVICES	0.00	22,085.31	51,958.73	0.00	(51,958.73)	0.00	(51,958.73)
		0.00	22,085.31	51,958.73	0.00	(51,958.73)	0.00	(51,958.73)
06 3100 110 000 000	Salary	0.00	11,942.91	28,592.23	0.00	(28,592.23)	0.00	(28,592.23)
06 3100 120 000 000	Sub Salaries	0.00	708.06	802.30	0.00	(802.30)	0.00	(802.30)
06 3100 130 000 000	Overtime Salaries	0.00	216.78	228.82	0.00	(228.82)	0.00	(228.82)
06 3100 210 000 000	Health Insurance	0.00	2,064.48	6,932.64	0.00	(6,932.64)	0.00	(6,932.64)
06 3100 220 000 000	Fica	0.00	933.08	2,112.89	0.00	(2,112.89)	0.00	(2,112.89)
06 3100 230 000 000	Retirement	0.00	1,201.11	2,846.89	0.00	(2,846.89)	0.00	(2,846.89)
06 3100 430 000 000	Repair	0.00	0.00	1,701.31	0.00	(1,701.31)	0.00	(1,701.31)
3100	FOOD SERVICES	0.00	17,066.42	43,217.08	0.00	(43,217.08)	0.00	(43,217.08)
000	DISTRICT WIDE	0.00	17,066.42	43,217.08	0.00	(43,217.08)	0.00	(43,217.08)
06	Lunch	0.00	39,151.73	95,175.81	0.00	(95,175.81)	0.00	(95,175.81)

**Ravenna Public School  
Lunch Fund Report  
Ending Oct. 31st, 2020**

**Beginning Balance:** \$ 9,167.32

RECEIPTS:

Deposit \$ 37,114.59

Interest \$ 1.13

**Total Receipts:** \$ 37,115.72

DISBURSEMENTS:

Lunch Bills \$ 35,742.67

Outstanding Checks \$ 2,398.42

**Total Disbursements:** \$ 38,141.09

**Book Balance:** \$ 10,835.29

**Bank Balance:** \$ 13,233.71

Revenue Detail

Account Number	Account Description	Budget	Month to Date	Year to Date
8	Revenue			
06 1510	Interest	0.00	1.13	2.31
06 1611	Student Lunches	0.00	1,304.32	6,840.02
06 1612	Daily Sales-Breakfast	0.00	0.00	0.00
06 1613	Special Milk	0.00	61.46	61.46
06 1620	Daily Sales-Adult/A la Carte	0.00	480.18	1,033.43
06 1650	Daily Sales-Summer Food Programs	0.00	35,262.28	41,055.14
06 2100	State Reimbursement	0.00	0.00	0.00
06 2200	Breakfast	0.00	0.00	0.00
06 3150	STATE REIMBURSEMENT	0.00	0.00	0.00
06 4210	FEDERAL REIMB. NSLP	0.00	0.00	0.00
06 5000	Trans From Savings	0.00	0.00	0.00
06 5200	School Dist Contrib.	0.00	0.00	6,000.00
06 5690	Other Income	0.00	6.35	22.82
06 9000	Non Program Receipts	0.00	0.00	0.00
06	Lunch	0.00	37,115.72	55,015.18
8	Revenue	0.00	37,115.72	55,015.18

## **Board of Education Regular Meeting**

High School Library  
P.O. Box 8400  
Ravenna, NE 68869-8400

Monday, October 12, 2020 8:00 PM

Marilyn Bohn: Present  
Misti Fiddelke: Absent  
Ryan Osten: Present  
Tara Schirmer: Present  
Dawn Standage: Present  
Marc Vacek: Present

1. Call to Order and Roll Call - Open Meeting Law

2. Excuse Absent Board Members

Motion to excuse absent board member Misti Fiddelke passed with a motion by Ryan Osten and a second by Dawn Standage.

3. The Pledge of Allegiance

4. Recitation of School Mission Statement: Preparing Students Today to Succeed Tomorrow:  
Family-Community-School

5. Approval of Agenda

Motion to approve the agenda passed with a motion by Ryan Osten and a second by Marc Vacek.

6. Financial Report

7. Committee on American Civics Report

A brief report summarizing the meeting of the Committee on American Civics was presented by the Committee on American Civics Chairman, Mr. Ryan Osten.

8. Consent Agenda

Motion to approve the consent agenda passed with a motion by Ryan Osten and a second by Dawn Standage.

8.1. Discuss, consider, and take all necessary action to minutes

8.2. Discuss, consider, and take all necessary action to bills

8.3. Discuss, consider, and take all action necessary to declaring weight room stationary bike (Spirit Fitness CU 800 Upright Stationary Bike) as surplus for immediate sale or disposal

8.4. Notice of Meeting Publication: The notice for this board meeting was published in the October 7th Edition of the Ravenna News

9. Request to Address the Board and Correspondence

10. Blue Jay Celebration of Success-New RPS Staff Members via Zoom @ 8:15

11. ABC Bluejay Staff Member of the Month-Myriah Leisher

12. Information and Action Items

12.1. Discuss, consider, and take all action necessary to annual policy update  
Motion to approve adoption of policies 2008, 3001, 3004.1, 4043, 5018, & 5067 as presented on first reading and to waive the second reading passed with a motion by Ryan Osten and a second by Marilyn Bohn.

12.2. Discuss, consider, and take all action necessary to appointment of Ravenna Public Schools' Delegate Assembly Representative for the Nebraska State School Board Convention  
Motion to appoint Marilyn Bohn as NASB Delegate Assembly Representative for Ravenna Public Schools passed with a motion by Dawn Standage and a second by Marc Vacek.

12.3. Discuss, consider, and take all action necessary to the 2020-21 Negotiated Agreement  
Motion to recognize and correct the clerical error for the daily rate of pay for extended contract days in the "Negotiated Agreement" as presented passed with a motion by Marc Vacek and a second by Ryan Osten.

12.4. Discuss, consider, and take all action necessary to the request from the Ravenna Education Association to be recognized as the exclusive bargaining agent for the school district's non-supervisory certificated staff for the 2022-23 negotiations process  
Motion to approve recognizing the REA as the exclusive bargaining agent for the 2022-23 negotiations process passed with a motion by Dawn Standage and a second by Ryan Osten.

12.5. Discuss, consider, and take all action necessary to the "Ravenna Public Schools Return to School Plan 2020-21"-Guest Speaker Two Rivers Health Director, Jeremy Eschliman, via Zoom at 9:00

No action taken on this item.

12.6. Negotiations with the REA @ 9:30 (Executive Session)

Motion to enter executive session for the purpose of negotiating with the REA at 9:35 PM passed with a motion by Dawn Standage and a second by Ryan Osten. Motion to exit executive session at 9:59 PM passed with a motion by Dawn Standage and a second by Ryan Osten.

13. Discussion Items

13.1. Discuss, consider, and take all action necessary to the school District's Capital Improvement Plan Schedule

14. Elementary Principal's Report-Annual Multicultural Report

15. Secondary Principal's Report-Annual Multicultural Report

16. Superintendent's Report

17. Board Report

18. Positive Comments

Congratulations to the Girls Golf Team on being LouPlatte Conference Champions! -Ravenna Board of Education

Congratulations to the Girls Cross Country Team on winning the UNK Invitational. This is a big meet with lots of entries. These young ladies did an excellent job! -Ravenna Board of Education

Congratulations to Mr. Dom Reicks on being selected as the National Honor Society "Teacher of the Year". -Misti Fiddelke

Thanks to Mr. Dom Reicks for delivering a powerful and motivating speech to the National Honor Society inductees at their recent ceremony. -Dawn Standage

Welcome aboard to the new members of the Ravenna Public Schools Teaching Staff! -Ravenna Board of Education

19. Adjournment

Motion to adjourn at 10:20 PM passed with a motion by Marilyn Bohn and a second by Dawn Standage.

## **Committee on American Civics**

High School Library  
P.O. Box 8400  
Ravenna, NE 68869-8400

Monday, October 12, 2020 7:30 PM

### 1. Call to Order and Roll Call - Open Meeting Law

The meeting was called to order promptly at 7:30 PM by the Committee of American Civics Chairperson, Mr. Ryan Osten. Mr. Ryan Osten; Tara Schirmer, RPS School Board Vice-President, Mr. Trey Rossman, Mrs. Tiffany Jacobsen, Mr. Brad Kjar, and Mr. Anderson were present. Committee Member, Misti Fiddelke was absent.

### 2. Approval of Agenda

The agenda was approved by those in attendance.

### 3. Discussion Items

#### 3.1. Discuss, consider, and take all action necessary to elementary and secondary principals' annual multi-cultural reports

Mr. Kjar & Mr. Anderson presented their annual multi-cultural reports to the Committee on American Civics. They also presented these reports to the entire board of education later than evening during the regularly scheduled October 2020 Board Meeting.

#### 3.2. Discuss, consider, and take all action necessary to LB 399

The committee briefly reviewed the steps a school district must take in order to be in compliance with the language of LB399. No concerns were raised.

#### 3.3. Discuss, consider, and take all action necessary to proposed Nebraska State Social Studies Standards

The social studies teachers briefly reviewed the social studies content standards with the committee.

#### 3.4. Guest Presentation: Secondary Social Studies Teachers-How are we meeting the requirement of LB 399 in the secondary social studies classroom?

The social studies teachers, Mrs. Jacobsen and Mr. Rossman, reviewed how they were instructing students in their respective classes in accordance with LB399. They also shared the

new social studies textbooks with the committee members and gave them a brief presentation on some of the projects and exercised they were having students do in their classes in respect to American Civics.

#### 4. Adjournment

The meeting adjourned at 7:58 PM.

# Letter of Resignation

I Violet R Wiese - here - by  
submit my resignation from the Kitchen  
staff and as an employee of the  
Pavenna Public School. Because of  
the Christmas + New Year break my  
last day will be December 23, 2020

It has been a pleasure to work  
at the school and I wish my coworkers  
all the best because they are the best.

I have seen children start school  
and graduate during my 20 years. I want  
to thank all the employees of the school.  
Thank you! for the pleasure.

Love to Pavenna School  
Violet R Wiese

# List of books to be approved for removal in the Elementary Library

September/October 2020

		Not circulated/Old
Henry and Ribsy	Beverly Cleary	" " "
Itchy, Itchy Chicken Pox	Grace Maccarone	" " "
American Poetry	Alfred Kreyborg	" " "
The Great Santa Clause Mystery	Fran /Lou Savin	" " "
My name is Mike Trumsky	Ruth Piepgras	" " "
A School for Tommy	Elizabeth Pieper	" " "
The Black Hole	Walt Disney	" " "
The Swiss Family Robinson	Walt Disney	" " "
The Hungry Fox and The Foxy Duck	Kathleen Leverich	" " "
A Very Special Sister	Dorothy Hoffman	" " "
Field Trip	Cindy Leaney	" " "
Mr. Yowder and/the Giant Bull Snake	Glen Rounds	" " "
I'm Dan	Ruth Orbach	" " "
Don't Call me Fatso	Barbara Philips	" " "
The Red Wool Man	Edna Luginbuhl	" " "
It Happens to Everyone	Bernice Myers	" " "
Shaggy Fur Face	Nip	" " "
Chopper Cycle Mania	Ed & Ruth Radlauer	" " "
Flying Mania	Edward Radlauer	" " "
The Train Book	John Johnson	" " "
The Great Undersea Search	UsBorne	" " "
Manners	Peggy Parish	" " "
"Wait" says his father	Jane Belk Moncure	" " "
Little Brown Bear	Elizabeth Upham	" " "
Meet Murdock	Phyllis Reynolds Naylor	" " "

The Hat	Tomi Ungerer	Not circulated/Old
The Circus Baby	Maud & Miska Petersham	" " "
Appolonia's Valentine	Katherine Milhous	" " "
Bridie The Bantam	Anna & Edward Standon	" " "
From Where you Are	Joyce Wakefield	" " "
A promise is for Keeping	Anne Wade	" " "
The Mouse and the Elephant	Barbara Walker	" " "
The Magic Grinder	Walt Disney	" " "
Growl When you say R	Muriel Stanek	" " "
Rich Cat, Poor Cat	Bernard Waber	" " "
Poochie and the 4 Seasons Fair	Joan Webb	" " "
The Legend of the Lone Ranger	Grade & Wrather	" " "
Adventure of Strawberry Shortcake	Alexandra Wallner	" " "
The Super Snoops & Sleepers	Carol Greene	" " "
Sesame Street Bedtime Book	Jim Henson	" " "
A Golden Christmas Jewel	Jane Lawrence Riley	" " "
Rebecca, Margaret, & Nasty Animals	Jody Silver	" " "
Human Body Book	Leslie McGuire	" " "
Joshua James Likes Trucks	Catherine Petrie	" " "
The New Year's Mystery	Joan Lowery Nixon	" " "
The Tooth Chicken	Howard Goldsmith	" " "
Courage	Jane Belk Moncure	" " "
She's Not My Real Mother	Judith Vigna	" " "
A Good Fish Dinner	Barbara Walker	" " "
Lorenzo Bear & Company	Jan Wahl	" " "
Just Awful	Alma Marshak Whitney	" " "
The Shoemaker & the Elves	D.G. Wheeler	" " "
Leave Herbert Along	Alma Marshak Whitney	" " "

It Never is Dark	Florence Parry Heide	Not circulated/Old
Hansel & Gretel	Linda Hayward	" " "
The Good Robber Willibald	Rudolf Otto Wiemer	" " "
Go Away, Warts!	Norma Simon	" " "
The First Elephant Comes to Ireland	Nathan Zimelman	" " "
Nail Soup	Margot Zemach	" " "
The Roaring Dragon of Redrose	Jan Slepian & Ann Seidler	" " "
I'm Busy, Too!	Norma Simon	" " "
The Leprechaun of Bayou Luce	Joan Balfour Payne	" " "
Where Did My Little Fox Go?	Nancy Robison	" " "
The Three Wishes	Charles Perrault	" " "
Custard, the Dragon	Ogden Nash	" " "
The Tooth Fairy	Sharon Peters	" " "
Four Puppies	Anne Heathers	" " "
Yesterday's Snowman	Gail Mack	" " "
I won't go without a Father	Muriel Stanek	" " "
Mom is Single	Lena Paris	" " "
Solar Energy	Franklyn Branley	" " "
Health & Drugs	Dorothy Baldwin	" " "
Safety First! Home	Eugene Baker	" " "
How to get in shape for Sports	Stanley Engelhardt	" " "
The Sick Book	Marie Winn	" " "
Sandy's new Home	Sylvia Root Tester	" " "
Animals Do the Strangest Things	Leonora & Arthur Hornblow	" " "
And the Jackal Played the Marinko	Marjorie Hopkins	" " "
Raggedy Ann and Andy Stories	Johnny Gruelle	" " "
Raggedy Ann & Andy's Alphabet & Numbers	Johnny Gruelle	" " "

The Three crowns of King Hualabalo	Janey McNeill	Not circulated/Old
The Magic Lollypop	Janet McNeill	" " "
Thunder Goes for a Walk	Dick Logan	" " "
A Holiday for Mister Muster	Arnold Lobel	" " "
When Noodlehead went to the Fair	Kathryn Hitte	" " "
My Sister	Karen Hirsch	" " "
Snow Bunny	Bobbi Katz	" " "
Henrietta, Circus Star	Syd Hoff	" " "
Learning about Love	Jordan Jenkins	" " "
Eddie's Bear	Miska Miles	" " "
The Sick Cow	H.E. Todd & Val Biro	" " "
When a Bear Bakes a Cake	Jasper Tomkins	" " "
Horrible Boy	Ann Thwaite	" " "
The Poor Pigeon	Ann Thwaite	" " "
Rose in the River	" "	" " "
The Day our TV broke Down	Betty Ben Wright	" " "
I Know You Cheated	Valjean McLenighan	" " "
New Wheels	" "	" " "
A Monster is Coming	Florence Parry Heide	" " "
Pilgrim Thanksgiving	Wilma Pitchford Hays	" " "
Cindy's Short Stories for Children	Cindy Bock	" " "
Detective Bob & the Great Ape Escape	David Harrison	" " "
Miranda's Dragon	Rosalys Hall	" " "
The Train	David McPhail	" " "
Which is the Witch?	W.K. Jasner	" " "
Sometimes I don't like School	Paula Hogan	" " "
Words in our Hands	Ada Litchfield	" " "
I'm Running Away	Ann Helena	" " "

The Lie	Ann Helena	Not Circulated/Old
Giant John	Arnold Lobel	" " "
The Seamstress of Salzburg	Anita Lobel	" " "
Witches, Ghosts, & Goblins	Ruthanna Long	" " "
The computer went A-courting	Carol Greene	" " "
It's your Turn, Roger!	Susanna Gretz	" " "
The Story of Ick	Fred Gwynne	" " "
I'm going to Run Away X2	Joan Hanson	" " "
The Boy with a Drum	David Harrison	" " "
Little Boy Blue	Daphne Hogstrom	" " "
A child's Book of Season	Satomi Ichikawa	" " "
Behind the Circus Tent	Allan Jacobs	" " "
Mouse Views; What the Class Pet Saw	Bruce McMillan	" " "
The Wacky Rulebook	Jennifer Havel	" " "
Pitch in and Play Fair	Lynn Hartsell	" " "
The Case of the Purloined Pork	Anita Gustafson	" " "
Treasure Hunt Across America	Ben Grossblatt	" " "
Cock-A-Doodle-Do	Berta & Elmer Hader	" " "
The Laughing Dragon	Kenneth Mahood	" " "
The Traveling Musicians	Brothers Grimm	" " "





## **PUBLIC PARTICIPATION**

INSTRUCTIONS FOR MEMBERS OF THE PUBLIC WHO WISH TO SPEAK:  
This is the portion of the meeting when members of the public may speak to the board about matters of public concern.

- **Getting Started:** When you have been recognized, please stand and state your name.
- **Time Limit:** The board will generally allow a total of 30 minutes for the presentation of all public comments. Individuals may speak only one time, and must limit comments to around 5 minutes. If there are more than 6 individuals who wish to address the board, the 30 minutes will be divided equally between the number of speakers. These time limits may be changed by a majority vote of the board members in attendance to extend the time for a specific item or speaker.
- **Personnel or Student Topic:** If you are planning to speak about a personnel or a student matter involving an individual, please understand that the district has a complaint policy and/or procedures to resolve such complaints and concerns. The Board requests that you follow the policy and procedures before addressing these matters with the Board. Board members will generally not respond to any questions you ask or comments about individual staff members or students.
- **General Rules:** This is a public meeting for the conduct of business. Comments from the audience while others are speaking will not be tolerated. Lewd, obscene, profane, slanderous, threatening and hostile conduct or statements and fighting words (words whose mere utterance entails a call to violence) will not be tolerated.
- **No Action by the Board:** The board will not act on any matter unless it is on the published agenda.



RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69

RAVENNA, NEBRASKA

FINANCIAL STATEMENTS

AUGUST 31, 2020



**DANA F. COLE  
& COMPANY** LLP  
CERTIFIED PUBLIC ACCOUNTANTS

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
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**DANA F. COLE  
& COMPANY<sub>LLP</sub>**  
CERTIFIED PUBLIC ACCOUNTANTS

## INDEPENDENT AUDITORS' REPORT

To the Board of Education  
Ravenna Public Schools District No. 69  
Ravenna, Nebraska

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the Ravenna Public Schools District No. 69, Ravenna, Nebraska, as of and for the year ended August 31, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note 1; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

### ***Auditors' Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position - modified cash basis of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of Ravenna Public Schools District No. 69, Ravenna, Nebraska, as of August 31, 2020, and the respective changes in financial position - modified cash basis, thereof for the year then ended in accordance with the basis of accounting as described in Note 1.

## ***Basis of Accounting***

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

## ***Other Matters***

### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Ravenna Public Schools District No. 69, Ravenna, Nebraska's basic financial statements. The supplementary information on pages 23 to 38 is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information on pages 23 to 24 is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information on pages 23 to 24 is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The supplementary information included on pages 23 to 38, which is the responsibility of management, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

## ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 12, 2020, on our consideration of the Ravenna Public Schools District No. 69, Ravenna, Nebraska's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of

that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Ravenna Public Schools District No. 69, Ravenna, Nebraska's internal control over financial reporting and compliance.

Dana F Cole + Company, LLP

Ord, Nebraska  
October 12, 2020

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
STATEMENT OF ACTIVITIES AND NET POSITION - MODIFIED CASH BASIS  
FOR THE YEAR ENDED AUGUST 31, 2020

		<u>Program Receipts</u>		<u>Net (Disbursements) Receipts and Changes in Net Position</u>	
		Charges for Services	Operating Grants and Contributions	<u>Primary Government Total</u>	Component Unit
		Disburse- ments		Governmental Activities	
<b>FUNCTIONS/PROGRAMS</b>					
Governmental Activities					
	Regular instructional programs	2,839,088	27,890	(2,811,198)	
	Special education instructional programs	1,064,009	568,458	(495,551)	
	Support services				
	Pupils	385,621		(385,621)	
	Staff	71,021		(71,021)	
	Maintenance and operation of buildings and sites	438,377	300	(438,077)	
	Pupil transportation	372,003	7,315	(364,688)	
	General and administrative				
	General administration	260,680		(260,680)	
	Office of the principal	388,938		(388,938)	
	Fiscal services	305,457		(305,457)	
	Community service operations	10,843		(10,843)	
	State categorical programs	21,670	37,125	15,455	
	Federal programs	345,893	173,001	(172,892)	
	Debt service				
	Principal	110,000		(110,000)	
	Interest	3,008		(3,008)	
	Lunch program and other	278,639	112,748	148,914	
	Other	750		(750)	
	Capital outlay	214,529		(214,529)	
	Transfer to Activities Fund	26,300		(26,300)	
	Total governmental activities	<u>7,136,826</u>	<u>140,938</u>	<u>934,813</u>	<u>(6,061,075)</u>

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
STATEMENT OF ACTIVITIES AND NET POSITION - MODIFIED CASH BASIS  
FOR THE YEAR ENDED AUGUST 31, 2020

		Program Receipts		Net (Disbursements) Receipts and Changes in Net Position	
	Disburse- ments	Charges for Services	Operating Grants and Contributions	Primary Government Total	Component Unit
				Governmental Activities	
Component Unit					
Ravenna Public School Foundation	23,020				(23,020)
General Receipts					
Taxes					
Property				4,858,984	
Motor vehicle				210,661	
Carline tax				9,988	
Public power district sales tax				172,700	
Interest				14,932	6,382
County fines and license fees				33,540	
State aid				112,231	
Homestead exemption				73,967	
Pro-rate motor vehicle				12,981	
Property tax credit				448,120	
State apportionment				65,514	
Other				63,701	24,969
Total general receipts				6,118,789	31,351
Change in net position resulting from receipts and disbursements				57,714	8,331

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
STATEMENT OF ACTIVITIES AND NET POSITION - MODIFIED CASH BASIS  
FOR THE YEAR ENDED AUGUST 31, 2020

			Net (Disbursements) Receipts and Changes in Net Position		
	Disburse- ments	Program Receipts Charges for Services	Operating Grants and Contributions	Primary Government Total Governmental Activities	Component Unit
NET POSITION, beginning of year				<u>5,817,486</u>	<u>209,795</u>
NET POSITION, end of year				<u>5,875,200</u>	<u>218,126</u>
ASSETS					
Cash and certificates of deposit				4,544,690	218,126
Cash at county treasurer				<u>1,330,510</u>	<u>          </u>
TOTAL ASSETS				<u>5,875,200</u>	<u>218,126</u>
NET POSITION					
Restricted for debt service				205,400	
Restricted for capital outlay				682,059	
Unrestricted				<u>4,987,741</u>	<u>218,126</u>
TOTAL NET POSITION				<u>5,875,200</u>	<u>218,126</u>

See accompanying notes to financial statements.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES - MODIFIED CASH BASIS AND  
STATEMENT OF ASSETS AND FUND BALANCES - MODIFIED CASH BASIS  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED AUGUST 31, 2020

	Major Funds				Reclassi- fication	Total Governmental Funds
	General Fund	School Nutrition Fund	Special Building Fund	Quality Capital Purpose Undertaking Fund		
<b>RECEIPTS</b>						
Taxes						
Property	4,492,310		256,442	110,232		4,858,984
Motor vehicle	210,661					210,661
Carline tax	9,988					9,988
Public power district sales tax	172,700					172,700
Interest	10,815	34	3,209	874		14,932
Other local sources	26,600					26,600
County fines and license fees	33,540					33,540
State receipts	1,330,540	1,207	25,147	11,494		1,368,388
Federal receipts	173,001	147,707				320,708
Lunch sales		112,748				112,748
Other sources	19,311	980	45,000			65,291
Total receipts	<u>6,479,466</u>	<u>262,676</u>	<u>329,798</u>	<u>122,600</u>		<u>7,194,540</u>
<b>DISBURSEMENTS</b>						
Regular instructional programs	2,839,088					2,839,088
Special education instructional programs	1,064,009					1,064,009
Support services						
Pupils	385,621					385,621
Staff	71,021					71,021
Maintenance and operation of buildings and sites	431,769		6,608			438,377
Pupil transportation	372,003					372,003
General and administrative						
General administration	260,680					260,680
Office of the principal	388,938					388,938
Fiscal services	305,457					305,457
Community service operations	10,843					10,843
State categorical programs	21,670					21,670
Federal programs	345,893					345,893
Debt service						
Principal				110,000		110,000
Interest				3,008		3,008
Lunch program and other		278,639		750		279,389
Capital outlay	82,940		131,589			214,529
Total disbursements	<u>6,579,932</u>	<u>278,639</u>	<u>138,197</u>	<u>113,758</u>		<u>7,110,526</u>

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES - MODIFIED CASH BASIS AND  
STATEMENT OF ASSETS AND FUND BALANCES - MODIFIED CASH BASIS  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED AUGUST 31, 2020

	Major Funds					Total Governmental Funds
	General Fund	School Nutrition Fund	Special Building Fund	Quality Capital Purpose Undertaking Fund	Reclassi- fications	
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>(100,466)</u>	<u>(15,963)</u>	<u>191,601</u>	<u>8,842</u>	<u>      </u>	<u>84,014</u>
OTHER FINANCING SOURCES (USES)						
Transfers in		15,700			(15,700)	
Transfers out	<u>(42,000)</u>				<u>15,700</u>	<u>(26,300)</u>
Total other financing sources (uses)	<u>(42,000)</u>	<u>15,700</u>				<u>(26,300)</u>
NET CHANGE IN FUND BALANCES	(142,466)	(263)	191,601	8,842		57,714
FUND BALANCES, beginning of year	<u>5,118,953</u>	<u>11,517</u>	<u>490,458</u>	<u>196,558</u>		<u>5,817,486</u>
FUND BALANCES, end of year	<u>4,976,487</u>	<u>11,254</u>	<u>682,059</u>	<u>205,400</u>		<u>5,875,200</u>
	ASSETS					
ASSETS						
Cash and certificates of deposit	3,735,514	11,254	620,732	177,190		4,544,690
County treasurer's balances	<u>1,240,973</u>		<u>61,327</u>	<u>28,210</u>		<u>1,330,510</u>
TOTAL ASSETS	<u>4,976,487</u>	<u>11,254</u>	<u>682,059</u>	<u>205,400</u>		<u>5,875,200</u>
	FUND BALANCES					
FUND BALANCES						
Restricted for:						
Debt service				205,400		205,400
Capital outlay			682,059			682,059
Assigned						
School Nutrition Program		11,254				11,254
Capital outlay	208,132					208,132
Employee benefits	114,763					114,763
Subsequent year's budget	1,809,138					1,809,138
Unassigned	<u>2,844,454</u>					<u>2,844,454</u>
TOTAL FUND BALANCES	<u>4,976,487</u>	<u>11,254</u>	<u>682,059</u>	<u>205,400</u>		<u>5,875,200</u>

See accompanying notes to financial statements.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
STATEMENT OF NET POSITION - MODIFIED CASH BASIS  
FIDUCIARY FUNDS  
AUGUST 31, 2020

	Private Purpose Trust Funds	Agency Funds	
	Scholarships Funds	Activities Fund	Cafeteria Plan
ASSETS			
Cash	<u>18,129</u>	<u>157,762</u>	<u>915</u>
LIABILITIES			
Due to student groups and others	<u>18,129</u>	<u>157,762</u>	<u>915</u>
NET POSITION	<u>          </u>	<u>          </u>	<u>          </u>

See accompanying notes to financial statements.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the significant accounting policies of the Ravenna Public Schools District No. 69, Ravenna, Nebraska (the District).

Reporting Entity

The Ravenna Public Schools District No. 69, Ravenna, Nebraska's Board of Education (the Board) is the basic level of government, which has financial accountability and control over all activities related to public school education in the District. The District receives funding from local, state, and federal government sources and must comply with the requirements of these funding source entities. However, the District is not included in any other governmental "reporting entity" as defined by the GASB pronouncement, since the District's board members are elected by the public and have decision-making authority, the authority to levy taxes, the power to designate management, the ability to significantly influence operations, and primary accountability for fiscal matters.

All significant activities and organizations on which the District exercises oversight responsibility have been included in the District's financial statements.

Discretely Presented Component Unit

The Ravenna Public School Foundation (the Foundation) is a legally separate, tax-exempt component unit of the Ravenna Public Schools District No. 69, Ravenna, Nebraska. The Foundation acts primarily as a fundraising organization to fund scholarships to graduating seniors of Ravenna Public Schools District No. 69, Ravenna, Nebraska, and fund any special requests of the Foundation's benefactors. The members of the Board of Directors of the Ravenna Public School Foundation are appointed by majority vote of the Board of Education of Ravenna Public Schools District No. 69, Ravenna, Nebraska. The Foundation's operations are not subject to approval or modification by any governmental entity except that the Board of Education of the Ravenna Public Schools District No. 69, Ravenna, Nebraska, shall have veto power to reject any property or funds offered by the Foundation. Because of these controls by the District, the Foundation is considered a component unit of the District and is discretely presented in the District's financial statements.

The Foundation does not issue separate financial statements.

Basic Financial Statements - Government-Wide Statements

The District utilizes the provisions of Statement No. 34 of the Government Accounting Standards Board, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*. Statement No. 34 established standards for external

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Basic Financial Statements - Government-Wide Statements (Continued)

financial reporting for all state and local government entities, which includes government-wide financial statements, fund financial statements, and the classification of net position into the following components: restricted and unrestricted.

The statement of net position and statement of activities report information on the District as a whole. They include all funds of the District except for fiduciary funds. The effects of interfund activity have been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental receipts, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. The District does not report any business-type activities.

The statement of activities demonstrates the degree to which the direct disbursements of a given function or segment are offset by program receipts. Direct disbursements are those that are clearly identifiable with a specific function or segment. Program receipts include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program receipts are reported instead as general receipts.

Basic Financial Statements - Fund Financial Statements

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements as applicable.

The financial transactions of the District are reported in individual funds in the fund financial statements. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, receipts, and disbursements.

Fund Types

The accounts of the District are organized on the basis of funds, which are grouped into the following fund types:

Governmental Fund Types

General Fund - The General Fund is the general operating fund of the District and accounts for all receipts and disbursements of the District not encompassed within other

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund Types (Continued)

Governmental Fund Types (Continued)

funds. It may finance all facets of services rendered by the District, inclusive of operation and maintenance. General Fund receipts are classified according to source while its disbursements are classified according to specific functions. All property tax receipts and other receipts that are not allocated by law, budgetary requirement, or contractual agreement to some other fund are accounted for in this fund. General operating disbursements and the new replacement capital outlay costs that are not paid through other funds are paid from the General Fund. General Fund disbursements are limited by the Tax Equity and Educational Opportunities Support Act.

Depreciation Fund - The Depreciation Fund is established by the District in order to facilitate the eventual purchase of a costly capital outlay by reserving such monies from the General Fund. To allocate monies from the General Fund, the District will show the movement of monies as an disbursement from the General Fund and the Depreciation Fund will show the receipt as a "transfer from the General Fund". The District may divide this fund into more than one account to allocate a portion of this fund for different valid purposes. The purpose of a Depreciation Fund is to spread replacement costs of capital outlay over a period of years in order to avoid a disproportionate tax effect in a single year to meet such an expense. This fund is restricted as part of the Allowable Reserve by the Tax Equity and Educational Opportunities Support Act. The Depreciation Fund is considered a component of the General Fund.

Employee Benefit Fund - The Employee Benefit Fund is established to specifically reserve General Fund money for the benefit of the District employees (unemployment compensation, early retirement, health insurance deductibles, etc.). The District accounts for the allocation of funds from the General Fund to this fund as a disbursement in the General Fund and the receipt as a "transfer from the General Fund" in the Employee Benefit Fund. This fund may consist of more than one account for valid allocation purposes. The cash reserve of this fund is restricted as part of the Allowable Reserve by the Tax Equity and Educational Opportunities Support Act. The Employee Benefit Fund is considered a component of the General Fund.

School Nutrition Fund - The School Nutrition Fund is used to accommodate the financial activities of the Child Nutrition Programs. These include the School Lunch, School Breakfast, After School Snack, Special Milk, Child and Adult Care Food, and the Summer Food Service Programs. The fund accounts for all receipts and disbursements of all Child Nutrition Programs. Receipts in this fund include the federal and state program cost reimbursements received by the District and General Fund support of the lunch program. All food purchases and other supplies are accounted for as disbursements of the School Nutrition Fund; accordingly, no inventories are maintained in this fund.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund Types (Continued)

Governmental Fund Types (Continued)

Special Building Fund - The Special Building Fund is established for acquiring or improving sites and buildings, including the construction, alteration, or improvement of buildings. The primary sources of receipts for the Special Building Fund include the sale of bonds, the sale of property, and tax receipts. Regardless of the source, all receipts for this purpose are accountable through this fund. General Fund disbursements for the purpose of this fund are not allowable. The Board of Education may approve a budget with a levy limitation of \$0.14 per one hundred dollars of valuation, or a tax levy not to exceed \$0.175 per one hundred dollars of valuation may be established for this fund by a vote of the people within the District for a term not to exceed ten years.

Qualified Capital Purpose Undertaking Fund - The Qualified Capital Purpose Undertaking Fund (QCPUF) is established for a specific abatement project to address an actual or potential environmental hazard, accessibility barrier, life safety code violation, life safety hazard, or mold which exists within one or more existing school buildings or the school grounds of existing school buildings controlled by the District. Such determination shall not include abatement projects related to the acquisition of new property, the construction of a new building, the expansion of an existing building, or the remodeling of an existing building for purposes other than the abatement of environmental hazards, accessibility barriers, life safety code violations, life safety hazards, or mold. The period of years for such levy shall not exceed ten years and the levy for such project when combined with all other levies pursuant to Sections 79-10, 110.02 and 79-10, 110 R.R.S. shall not exceed \$0.03 per one hundred dollars of taxable valuation. General Fund expenditures for the purpose of these funds are not allowable.

Fiduciary Fund Types

Activities Fund - The Activities Fund is used to account for the financial operations of quasi-independent student organizations, interschool athletics, and other self-supporting or partially self-supporting school activities not part of another fund. The Activities Fund shall not be used to record general operation receipts or disbursements, nor shall the Activities Fund be used as a clearing account for the General Fund. The District may divide this into more than one account to allocate a portion of this fund for different purposes.

Cafeteria Fund - The Cafeteria Fund was established to facilitate the funding and operation of the District's cafeteria plan which is an Internal Revenue Code Section 125 plan used by employees to fund medical and dependent care reimbursements on a pretax basis.

Private Purpose Trust Funds - These funds are used to account for funds held by the District in a trustee capacity. The District's trust funds consist of various scholarship funds.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund Types (Continued)

Major Funds

The District reports all governmental funds as major funds. The General Fund and its components are considered one fund for reporting purposes.

Basis of Accounting

The District prepares its financial statements on the modified cash basis, which is in conformity with the accounting practices prescribed or permitted by the State of Nebraska Department of Education.

The modified cash basis of accounting is a basis of accounting other than GAAP as established by GASB. The modified cash basis of accounting is based on the recording of cash and cash equivalents and changes therein, and only recognizes revenues, expenses, assets, and liabilities resulting from cash transactions, adjusted for modifications that have substantial support in generally accepted accounting principles.

Only cash (and cash equivalents) and items that involve the receipt or disbursement of cash (or equivalents) during the period are recognized, except for the following modifications:

Assets that normally convert to cash or cash equivalents (e.g., certificates of deposit) that arise from transactions and events involving cash or cash equivalents are recognized; and

Taxes and other revenues collected by the county treasurers are included in revenues of the District in the year collected by the counties and the District funds held by the county treasurers at year end are included as assets of the District. This is in accordance with the requirements of the State of Nebraska Department of Education.

As a result of the use of this modified cash basis of accounting, certain transactions are not recorded in the financial statements. For example, accounts receivable and revenue for billed or provided services that have not been collected in cash are not accrued as revenue or receivables. Additionally, capital assets, such as property, equipment, and infrastructure, are not reported and long-term liabilities, such as debt and compensated absences, are not reported.

If the District utilized accounting principles generally accepted in the United States of America, the fund financial statements for governmental funds would use the modified accrual basis of accounting, and the fund financial statements for proprietary fund types would use the accrual basis of accounting. All government-wide financial statements would be presented in accordance with the accrual basis of accounting.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Capital Assets

Capital assets are not recorded as assets on the government-wide or fund financial statements, and depreciation is not recognized. Purchases of capital assets are recorded as disbursements by function in the financial statements.

Compensated Absences

Vacation and sick leave are recorded when paid. Management believes the amounts attributable to accumulated annual leave will not have a material financial impact on the accompanying financial statements. There was no liability for accrued vacation at August 31, 2020, as all vacation earned during the year must be used by August 31 with no carryover. Vacation and sick leave are accumulated as follows:

Certified Staff

Vacation is earned at the rate of two weeks per year after one year of employment. Vacation is not cumulative. Sick leave is cumulative at the rate of 10 days per year up to a maximum of 40 days per year but is not payable upon termination.

Noncertified Full-Time Staff

Vacation is earned at the rate of two weeks per year after one year of employment. After 10 or more years of employment, an employee accrues vacation at the rate of three weeks per year. Vacation is not cumulative. Sick leave is cumulative at the rate of six days per year up to a maximum of 30 days but is not payable upon termination. Personal leave with pay is granted to employees at a maximum of two days per year and may not be accumulated.

Custodial, maintenance, and bus driver personnel with more than 20 years of employment will be granted a 4-week vacation.

Long-Term Obligations

Long-term debt is not reported as a liability in the government-wide or fund financial statements. Proceeds from long-term debt are reported as receipts and payments of principal are reported as disbursements in both the government-wide and fund financial statements.

Equity Classification

Government-Wide Statements

Equity is classified as net position and displayed in two components:

Restricted net position consists of net assets with constraints placed on the use either by external groups, such as creditors, grantors, contributors, or laws and regulations of other governments, or through constitutional provision or enabling legislation.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Equity Classification (Continued)

Government-Wide Statements (Continued)

Unrestricted net position consists of net assets that do not meet the definition of restricted.

It is the District's policy to use restricted net assets first, prior to the use of unrestricted net assets, when a disbursement is paid for purposes in which both restricted and unrestricted net assets are available.

Fund Financial Statements

Governmental fund equity is classified as fund balance.

Fund Balance Classification

The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the District is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

Nonspendable

This classification includes amounts that cannot be spent because they either (a) are not in spendable form or (b) are legally or contractually required to be maintained intact. The District currently has no amounts classified in this category.

Restricted

This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws and regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation.

Committed

This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the Board of Education. These amounts cannot be used for any other purpose unless the Board removes or changes the specified use by taking the same type of action (ordinance or resolution) that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements. The District currently has no amounts classified in this category.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Equity Classification (Continued)

Fund Financial Statements (Continued)

Fund Balance Classification (Continued)

Assigned

This classification includes amounts that are constrained by the District's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Board of Education or through the Board delegating this responsibility to the District administrator through the budgetary process.

Unassigned

This classification includes the residual fund balance for the General Fund.

The District would typically use restricted fund balances first, followed by committed resources, and then assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend unassigned resources first to defer the use of these other classified funds.

Interfund Balances and Activities

In the process of aggregating the financial information of the government-wide financial statements, some amounts reported as interfund activity and balances in the fund financial statements have been eliminated or reclassified.

Budget Process and Property Taxes

The District is required by state law to hold public hearings and adopt annual budgets for all funds on the modified cash basis of accounting. Total disbursements for each fund may not exceed the total budgeted disbursements. The General Fund is also subject to a total non-special education disbursement limit. Appropriations for disbursements lapse at year end. Any revisions to the adopted budget of total disbursements to any fund require a public hearing.

The property tax requirement resulting from the budget process is utilized to establish the tax levy in accordance with state statutes, which tax levy attaches as an enforceable lien on property within the District as of January 1. Taxes are due as of that date. One-half of the real estate taxes due January 1 become delinquent after the following May 1, with the second one-half becoming delinquent after September 1.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Use of Estimates

The preparation of financial statements in conformity with the modified cash basis of accounting used by the District requires management to make estimates and assumptions that affect certain reported amounts and disclosures; accordingly, actual results could differ from those estimates.

NOTE 2. CASH AND CERTIFICATES OF DEPOSIT

For the following disclosures, deposits - including checking accounts, savings accounts, and money market accounts - are all classified as cash on the financial statements. Certificates of deposit are shown separately or in combination with cash on the financial statements.

The District's cash and certificates of deposit are reported as follows:

Governmental activities	<u>4,544,690</u>
-------------------------	------------------

The carrying value (fair value) of the cash and certificates of deposit consisted of the following:

Demand deposits and savings accounts	1,784,571
Certificates of deposit	<u>2,760,119</u>
Total cash and investments	<u>4,544,690</u>

Maturities of certificates of deposit are as follows:

One year	<u>2,760,119</u>
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Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. As of August 31, 2020, all of the District's deposits with financial institutions were fully insured or collateralized by securities held in the District's name in the form of joint safekeeping receipts. State law requires all funds in depositories to be fully insured or collateralized, and the District's policy is to require depositories to provide pledged securities to cover deposits in excess of FDIC limits.

Investments

Nebraska statutes allow the District to make any investment allowed by the State Investment Officer. This includes bank certificates of deposit.

As defined by Governmental Accounting Standards Board Statement No. 3, the District had no investments as of August 31, 2020.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 3. RETIREMENT PLAN

**Plan Description**

The Ravenna Public Schools District No. 69 contributes to the Nebraska School Employees Retirement System, a cost-sharing multiple-employer defined benefit pension plan administered by the Nebraska Public Employees Retirement System (NPERS). NPERS provides retirement and disability benefits to plan members and beneficiaries. The School Employees Retirement Act establishes benefit provisions.

In 1945, the Nebraska Legislature enacted the law establishing a retirement plan for school employees of the State. During the NPERS fiscal year ended June 30, 2019, there were 265 participating school districts. These were the districts that had contributions during the fiscal year. All regular public school employees in Nebraska, other than those who have their own retirement plans (Class V school districts, Nebraska State Colleges, University of Nebraska, and Nebraska Community Colleges), are members of the plan.

Normal retirement is at age 65. For an employee who became a member before July 1, 2013, the monthly benefit is equal to the greater of the following: (1) the sum of a savings annuity, which is the actuarial equivalent of the member's accumulated contributions and a service annuity equal to \$3.50 per year of service or (2) the average of the three 12-month periods of service as a school employee in which such compensation was the greatest, multiplied by total years of creditable service, multiplied by a formula factor of 2%, and an actuarial factor based on age.

For an employee who became a member on or after July 1, 2013, the monthly benefit is equal to the greater of the following: (1) the sum of a savings annuity, which is the actuarial equivalent of the member's accumulated contributions and a service annuity equal to \$3.50 per year of service or (2) the average of the five 12-month periods of service as a school employee in which such compensation was the greatest, multiplied by total years of creditable service, multiplied by a formula factor multiplied by a formula factor of 2%, and an actuarial factor based on age.

Benefit calculations vary with early retirement. Employees' benefits are vested after five years of plan participation or when termination occurs at age 65 or later.

For school employees who became members prior to July 1, 2013, the benefit paid to a retired member or beneficiary receives an annual cost of living adjustment, which is increased by the lesser of the percentage change in the Consumer Price Index for Urban Wage Earners and Clerical Workers or two and one-half percent. The current benefit paid to a retired member or beneficiary is adjusted so that the purchasing power of the benefit being paid is not less than 75 percent of the purchasing power of the initial benefit.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 3. RETIREMENT PLAN (Continued)

**Plan Description (Continued)**

For school employees who became members on or after July 1, 2013, the benefit paid to a retired member or beneficiary receives an annual cost-of-living adjustment, which is increased by the lesser of the percentage change in the Consumer Price Index for Urban Wage Earners and Clerical Workers or one percent. There is no purchasing power floor for employees who fall under this tier.

**Contributions**

The State's contribution is based on an annual actuarial valuation. In addition, the State contributes an amount equal to two percent of the compensation of all members. This contribution is considered a nonemployer contribution since school employees are not employees of the State. The employee contribution was equal to 9.78 percent from July 1, 2018 to June 30, 2019, (and from July 1, 2019 through August 31, 2020). The school district (employer) contribution is 101 percent of the employee contribution. The District's contribution to the Plan for its year ended August 31, 2020, was \$370,826.

For the District's year ended August 31, 2020, the District's total payroll for all employees was \$4,005,869. Total covered payroll was \$3,754,133. Covered payroll refers to all compensation paid by the District to active employees covered by the Plan.

**Plan Fiduciary Net Position**

Detailed information about the Plan's fiduciary net position is available in the separately issued Nebraska Public Employees Retirement Systems Plan financial report. NPERS issues a publicly available financial report that includes financial statements and required supplementary information for NPERS. That report may be obtained via the internet at [http://www.auditors.nebraska.gov/APA\\_Reports](http://www.auditors.nebraska.gov/APA_Reports).

NOTE 4. LONG-TERM DEBT

In September 2014, the District issued Limited Tax Obligation Bonds in the Qualified Capital Purpose Undertaking Fund in the amount of \$435,000, with interest rates of 0.45% to 1.85% with a final maturity date of December 1, 2021. The proceeds of the bonds were used to finance the indoor air quality projects.

Changes to long-term debt for the year ended August 31, 2020, are as follows:

Long-term debt outstanding, September 1, 2019	225,000
Payments of current maturities	<u>(110,000)</u>
Long-term debt outstanding, August 31, 2020	<u>115,000</u>
Current maturities within one year	<u>115,000</u>

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 4. LONG-TERM DEBT (Continued)

Debt service requirements at August 31, 2020, were as follows:

Year Ending August 31,	Bonds Payable Principal	Interest and Fees	Total
2021	<u>115,000</u>	<u>1,064</u>	<u>116,064</u>

NOTE 5. FEDERAL AWARD PROGRAMS

The District receives funds under various federal grant programs, and such assistance is to be disbursed in accordance with the provisions of the various grants. Compliance with the grants is subject to audit by various government agencies, which may impose sanctions in the event of noncompliance. Management believes that they have complied with all aspects of the various grant provisions and the results of adjustments, if any, relating to such audits would not have any material financial impact.

NOTE 6. RISK MANAGEMENT

The District has joined together with other districts in the state to form the Nebraska Association of School Board's (NASB's) Workers' Compensation Pool, a public entity risk pool. The District pays an annual premium to the NASB pool for its workers' compensation insurance coverage. The pool self-insures the first \$200,000 of risk for job-related injury or disease and then purchases commercial insurance to cover claims in excess of this amount. The pool is allowed to assess participating districts additional premiums should benefit payments exceed funds available.

The District continues to carry commercial insurance for all other risks of loss including general liability, property, and employee health and accident.

NOTE 7. TRANSFERS

The General Fund transferred \$15,700 to the School Nutrition Fund for support during the fiscal year. The General Fund also transferred \$26,300 to the Activities Fund (a fiduciary fund) for support of various activities.

NOTE 8. RECENTLY ISSUED AND ADOPTED ACCOUNTING PRONOUNCEMENTS

In January 2017, GASB issued Statement 84, *Fiduciary Activities*. This statement is effective for fiscal years beginning after December 15, 2019. The District did not early implement this statement. GASB 84 establishes criteria for identifying fiduciary activities

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 8. RECENTLY ISSUED AND ADOPTED ACCOUNTING PRONOUNCEMENTS (Continued)

for accounting and financial reporting purposes and how those activities should be reported. Certain fiduciary activities meeting the new criteria will be renamed as custodial funds and a statement of changes will be a required financial statement. When adopted, GASB 84 may have a significant effect on the District's financial reporting for the Activities Fund currently reported as an agency fund.

In June 2017, GASB issued Statement 87, *Leases*. This statement is effective for fiscal years beginning after December 15, 2019. The District did not early implement this statement. When adopted, GASB 87 will require disclosure of the timing significance, and purpose of a government's leasing arrangements. When adopted, GASB 87 will not have a material effect on the financial statements other than possible disclosures in the notes.

NOTE 9. SUBSEQUENT EVENTS

In preparing the financial statements, the District has evaluated events and transactions for potential recognition or disclosure through October 12, 2020, the date the financial statements were available to be issued.

**SUPPLEMENTARY INFORMATION**

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
GENERAL FUND COMPONENTS  
COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE - MODIFIED  
CASH BASIS AND COMBINING SCHEDULE OF ASSETS AND FUND BALANCE - MODIFIED CASH BASIS  
YEAR ENDED AUGUST 31, 2020

	General Fund	Depreciation Fund	Employee Benefit Fund	Reclassi- fication	Total
<b>RECEIPTS</b>					
Taxes					
Property	4,492,310				4,492,310
Motor vehicle	210,661				210,661
Carline tax	9,988				9,988
Public power district sales tax	172,700				172,700
Interest	10,390	394	31		10,815
Other local sources	26,600				26,600
County fines and license fees	33,540				33,540
State receipts	1,330,540				1,330,540
Federal receipts	173,001				173,001
Other sources	19,311				19,311
Total receipts	<u>6,479,041</u>	<u>394</u>	<u>31</u>		<u>6,479,466</u>
<b>DISBURSEMENTS</b>					
Regular instructional programs	2,939,088			(100,000)	2,839,088
Special education instructional programs	1,064,009				1,064,009
Support services					
Pupils	385,621				385,621
Staff	71,021				71,021
Maintenance and operation of buildings and sites	531,769			(100,000)	431,769
Pupil transportation	372,003				372,003
General and administrative					
General administration	260,680				260,680
Office of the principal	388,938				388,938
Fiscal services	305,457				305,457
Community service operations	10,843				10,843
State categorical programs	21,670				21,670
Federal programs	345,893				345,893
Capital outlay		82,940			82,940
Total disbursements	<u>6,696,992</u>	<u>82,940</u>		<u>(200,000)</u>	<u>6,579,932</u>
<b>EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS</b>	<u>(217,951)</u>	<u>(82,546)</u>	<u>31</u>	<u>200,000</u>	<u>(100,466)</u>

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
GENERAL FUND COMPONENTS  
COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE - MODIFIED  
CASH BASIS AND COMBINING SCHEDULE OF ASSETS AND FUND BALANCE - MODIFIED CASH BASIS  
YEAR ENDED AUGUST 31, 2020

	General Fund	Depreciation Fund	Employee Benefit Fund	Reclassi- fication	Total
OTHER FINANCING SOURCES (USES)					
Transfers in		100,000	100,000	(200,000)	
Transfers out	<u>(42,000)</u>	_____	_____	_____	<u>(42,000)</u>
Total other financing sources (uses)	<u>(42,000)</u>	<u>100,000</u>	<u>100,000</u>	<u>(200,000)</u>	<u>(42,000)</u>
NET CHANGE IN FUND BALANCES	(259,951)	17,454	100,031		(142,466)
FUND BALANCE, beginning of year	<u>4,913,543</u>	<u>190,678</u>	<u>14,732</u>	_____	<u>5,118,953</u>
FUND BALANCE, end of year	<u>4,653,592</u>	<u>208,132</u>	<u>114,763</u>	_____	<u>4,976,487</u>
ASSETS					
ASSETS					
Cash and certificates of deposit	3,412,619	208,132	114,763		3,735,514
County treasurer's balances	<u>1,240,973</u>	_____	_____	_____	<u>1,240,973</u>
TOTAL ASSETS	<u>4,653,592</u>	<u>208,132</u>	<u>114,763</u>	_____	<u>4,976,487</u>
FUND BALANCE					
FUND BALANCE					
Assigned for capital outlay		208,132			208,132
Assigned for employee benefits			114,763		114,763
Assigned for General Fund	1,809,138				1,809,138
Unassigned	<u>2,844,454</u>	_____	_____	_____	<u>2,844,454</u>
TOTAL FUND BALANCE	<u>4,653,592</u>	<u>208,132</u>	<u>114,763</u>	_____	<u>4,976,487</u>

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
MODIFIED CASH BASIS - BUDGET AND ACTUAL  
GENERAL FUND  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2020  
(WITH COMPARATIVE ACTUAL AMOUNTS FOR 2019)

	Original and Final Budget	2020 Actual	2019 Actual
FUND BALANCE, beginning of year		<u>4,913,543</u>	<u>4,836,714</u>
<b>RECEIPTS</b>			
Local sources			
Taxes			
1100	Property	4,986,472	4,492,310
1115	Carline tax	15,000	9,988
1120	Public power district sales tax	130,000	172,700
1125	Motor vehicle	220,000	210,661
1315	Tuition from educational entities	20,000	23,200
1510	Interest	5,000	10,390
1911	Local license fees and fines	1,500	3,100
1990	Other	100	300
	Total local sources	<u>5,378,072</u>	<u>4,922,649</u>
County and ESU sources			
2110	Fines and licenses	25,000	28,850
2210	Educational Service Unit	1,000	4,690
	Total county and ESU sources	<u>26,000</u>	<u>33,540</u>
State sources			
3110	State aid	112,231	112,231
3120	Special education	350,000	568,458
3125	Special education transportation	3,250	7,315
3130	Homestead exemption		68,909
3131	Property tax credit		413,009
3132	Personal property tax credit		4,547
3535	Payments for high ability learners	5,000	5,008
3180	Pro-rate motor vehicle	11,000	11,962
3400	State apportionment	50,000	65,514
3512	Distance education incentive		32,117
3990	Other state receipts	5,000	41,470
	Total state sources	<u>536,481</u>	<u>1,330,540</u>

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
MODIFIED CASH BASIS - BUDGET AND ACTUAL  
GENERAL FUND  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2020  
(WITH COMPARATIVE ACTUAL AMOUNTS FOR 2019)

		Original and Final Budget	2020 Actual	2019 Actual
RECEIPTS (Continued)				
Federal sources				
4505	Title I, Part A: ESSA Improving Basic Programs Operated by Local Educational Agencies	50,000	56,086	62,919
4506	Title I, Part A: Accountability ESSA Improving Basic Programs Accountability		7,959	
4509	Title II, Part A ESSA Supporting Effective Instruction	11,000	11,115	9,542
4512	IDEA Part B (611) base allocation			47,328
4516	IDEA preschool (619) base/IDEA enrollment poverty (619) allocation			2,463
4519	IDEA enrollment/poverty	125,000	61,451	
4530	Other federal categorical receipts			
4708	Medicaid in public schools (MIPS)	4,500	14,041	13,587
4709	Medicaid administrative activities (MAAPS)		12,349	10,164
4510	Title IV, Part A ESSA Student Support and Academic Enrichment Grants		10,000	10,000
4310	REAP			29,182
	Total federal sources	<u>190,500</u>	<u>173,001</u>	<u>185,185</u>
Nonrevenue receipts				
5301	Insurance adjustments		13,968	1,792
5300	Sale of property		1,583	5,681
5690	Other nonrevenue receipts		3,760	6,226
	Total nonrevenue receipts		<u>19,311</u>	<u>13,699</u>
	Total receipts	<u>6,131,053</u>	<u>6,479,041</u>	<u>6,468,218</u>
TOTAL FUNDS AVAILABLE			<u>11,392,584</u>	<u>11,304,932</u>
DISBURSEMENTS				
1100	Regular instructional programs	3,398,950	2,939,088	2,885,099
1200	Special education instructional programs	1,647,648	1,064,009	921,889

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
MODIFIED CASH BASIS - BUDGET AND ACTUAL  
GENERAL FUND  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2020  
(WITH COMPARATIVE ACTUAL AMOUNTS FOR 2019)

	Original and Final Budget	2020 Actual	2019 Actual
DISBURSEMENTS (Continued)			
Support services			
2100 Pupils	169,813	385,621	403,552
2200 Staff	235,260	71,021	79,785
2600 Operation and maintenance of plant	583,730	531,769	509,358
2700 Pupil transportation	295,075	372,003	323,153
General and administrative			
2300 General administration	293,456	260,680	265,015
2410 Office of the principal	398,475	388,938	373,181
2510 Fiscal services	185,013	305,457	264,612
3300 Community service operations	17,610	10,843	13,615
3500 State categorical programs	17,839	21,670	14,772
6000 Federal programs	283,952	345,893	291,174
8000 Interfund transfers	121,959	42,000	46,184
Total disbursements	<u>7,648,780</u>	<u>6,738,992</u>	<u>6,391,389</u>
 FUND BALANCE, end of year		 <u>4,653,592</u>	 <u>4,913,543</u>
 ANALYSIS OF FUND BALANCE			
Cash in bank			
Checking account		1,252,500	3,480,266
Certificate of deposit		2,160,119	158,440
		<u>3,412,619</u>	<u>3,638,706</u>
 County treasurers		 <u>1,240,973</u>	 <u>1,274,837</u>
 TOTAL FUND BALANCE		 <u>4,653,592</u>	 <u>4,913,543</u>

See accompanying notes to budgetary schedules.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
 RAVENNA, NEBRASKA  
 SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
 MODIFIED CASH BASIS - BUDGET AND ACTUAL  
 DEPRECIATION FUND  
 (UNAUDITED)  
 YEAR ENDED AUGUST 31, 2020  
 (WITH COMPARATIVE ACTUAL AMOUNTS FOR 2019)

	Original and Final Budget	2020 Actual	2019 Actual
FUND BALANCE, beginning of year		<u>190,678</u>	<u>154,111</u>
RECEIPTS			
Interest		394	355
Transfer from other funds	<u>71,959</u>	<u>100,000</u>	<u>200,000</u>
Total receipts	<u>71,959</u>	<u>100,394</u>	<u>200,355</u>
TOTAL FUNDS AVAILABLE		<u>291,072</u>	<u>354,466</u>
DISBURSEMENTS			
Capital outlay	<u>261,202</u>	<u>82,940</u>	<u>163,788</u>
Total disbursements	<u>261,202</u>	<u>82,940</u>	<u>163,788</u>
FUND BALANCE, end of year		<u>208,132</u>	<u>190,678</u>
ANALYSIS OF FUND BALANCE			
Cash in bank			
Checking account		<u>208,132</u>	<u>190,678</u>

See accompanying notes to budgetary schedules.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
 RAVENNA, NEBRASKA  
 SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
 MODIFIED CASH BASIS - BUDGET AND ACTUAL  
 EMPLOYEE BENEFIT FUND  
 (UNAUDITED)  
 YEAR ENDED AUGUST 31, 2020  
 (WITH COMPARATIVE ACTUAL AMOUNTS FOR 2019)

	Original and Final Budget	2020 Actual	2019 Actual
FUND BALANCE, beginning of year		<u>14,732</u>	<u>14,822</u>
RECEIPTS			
Interest		31	44
Transfer from other funds		<u>100,000</u>	
Total receipts		<u><u>100,031</u></u>	<u>44</u>
TOTAL FUNDS AVAILABLE		<u>114,763</u>	<u>14,866</u>
DISBURSEMENTS			
Employee benefit	<u>14,731</u>		<u>134</u>
FUND BALANCE, end of year		<u><u>114,763</u></u>	<u><u>14,732</u></u>
ANALYSIS OF FUND BALANCE			
Cash in bank			
Checking account		14,763	14,732
Certificates of deposit		<u>100,000</u>	
		<u><u>114,763</u></u>	<u><u>14,732</u></u>

See accompanying notes to budgetary schedules.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
MODIFIED CASH BASIS - BUDGET AND ACTUAL  
SCHOOL NUTRITION FUND  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2020  
(WITH COMPARATIVE ACTUAL AMOUNTS FOR 2019)

	Original and Final Budget	2020 Actual	2019 Actual
FUND BALANCE, beginning of year		<u>11,517</u>	<u>15,197</u>
<b>RECEIPTS</b>			
Interest		34	47
Lunch sales	170,000	112,748	125,184
State sources	20	1,207	1,286
Federal sources	146,440	147,707	103,146
Transfers from other funds	25,000	15,700	20,500
Other nonrevenue receipts		980	160
Total receipts	<u>341,460</u>	<u>278,376</u>	<u>250,323</u>
<b>TOTAL FUNDS AVAILABLE</b>		<u>289,893</u>	<u>265,520</u>
<b>DISBURSEMENTS</b>			
Salaries	144,000	99,803	67,841
Employee benefits	40,000	42,508	26,731
Purchased services			152,720
Supplies	166,000	136,203	
Capital outlay			6,711
Other		125	
Total disbursements	<u>350,000</u>	<u>278,639</u>	<u>254,003</u>
FUND BALANCE, end of year		<u>11,254</u>	<u>11,517</u>
<b>ANALYSIS OF FUND BALANCE</b>			
Cash in bank			
Checking account		<u>11,254</u>	<u>11,517</u>

See accompanying notes to budgetary schedules.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
MODIFIED CASH BASIS - BUDGET AND ACTUAL  
SPECIAL BUILDING FUND  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2020  
(WITH COMPARATIVE ACTUAL AMOUNTS FOR 2019)

	Original and Final Budget	2020 Actual	2019 Actual
FUND BALANCE, beginning of year		<u>490,458</u>	<u>179,590</u>
RECEIPTS			
Local sources			
Property taxes - general purpose	251,500	256,442	445,350
Interest	2,200	3,209	2,456
Other local receipts			
Total local sources	<u>253,700</u>	<u>259,651</u>	<u>447,806</u>
State sources			
Homestead exemption		3,466	6,626
Property tax credit		20,934	35,939
Pro-rate motor vehicle	10,000	747	955
Total state sources	<u>10,000</u>	<u>25,147</u>	<u>43,520</u>
Other nonrevenue receipts			
Insurance adjustments		<u>45,000</u>	
Total receipts	<u>263,700</u>	<u>329,798</u>	<u>491,326</u>
TOTAL FUNDS AVAILABLE		<u>820,256</u>	<u>670,916</u>
DISBURSEMENTS			
Purchased property services		6,608	23,822
Supplies			40
Building improvements	699,872	131,589	156,596
Total disbursements	<u>699,872</u>	<u>138,197</u>	<u>180,458</u>
FUND BALANCE, end of year		<u>682,059</u>	<u>490,458</u>

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
 RAVENNA, NEBRASKA  
 SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
 MODIFIED CASH BASIS - BUDGET AND ACTUAL  
 SPECIAL BUILDING FUND  
 (UNAUDITED)  
 YEAR ENDED AUGUST 31, 2020  
 (WITH COMPARATIVE ACTUAL AMOUNTS FOR 2019)

	Original and Final Budget	2020 Actual	2019 Actual
<b>ANALYSIS OF FUND BALANCE</b>			
Cash in bank			
Checking account		120,732	366,493
Certificates of deposit		<u>500,000</u>	
		<u>620,732</u>	<u>366,493</u>
County treasurers		<u>61,327</u>	<u>123,965</u>
<b>TOTAL FUND BALANCE</b>		<u><u>682,059</u></u>	<u><u>490,458</u></u>

See accompanying notes to budgetary schedules.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
MODIFIED CASH BASIS - BUDGET AND ACTUAL  
QUALIFIED CAPITAL PURPOSE UNDERTAKING FUND  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2020  
(WITH COMPARATIVE ACTUAL AMOUNTS FOR 2019)

	Original and Final Budget	2020 Actual	2019 Actual
FUND BALANCE, beginning of year		<u>196,558</u>	<u>192,097</u>
<b>RECEIPTS</b>			
Local sources			
Property taxes - general purpose	115,000	110,232	108,324
Interest	<u>1,000</u>	<u>874</u>	<u>1,118</u>
Total local sources	<u>116,000</u>	<u>111,106</u>	<u>109,442</u>
State sources			
Homestead exemption		1,592	1,522
Property tax credit		9,630	8,293
Pro-rate motor vehicle	<u>400</u>	<u>272</u>	<u>280</u>
Total state sources	<u>400</u>	<u>11,494</u>	<u>10,095</u>
Total receipts	<u>116,400</u>	<u>122,600</u>	<u>119,537</u>
TOTAL FUNDS AVAILABLE		<u>319,158</u>	<u>311,634</u>
<b>DISBURSEMENTS</b>			
Capital outlay	166,504		
Principal	110,000	110,000	110,000
Interest	3,008	3,008	4,576
Other expenses	<u>1,000</u>	<u>750</u>	<u>500</u>
Total disbursements	<u>280,512</u>	<u>113,758</u>	<u>115,076</u>
FUND BALANCE, end of year		<u>205,400</u>	<u>196,558</u>

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
 RAVENNA, NEBRASKA  
 SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
 MODIFIED CASH BASIS - BUDGET AND ACTUAL  
 QUALIFIED CAPITAL PURPOSE UNDERTAKING FUND  
 (UNAUDITED)  
 YEAR ENDED AUGUST 31, 2020  
 (WITH COMPARATIVE ACTUAL AMOUNTS FOR 2019)

	Original and Final Budget	2020 Actual	2019 Actual
ANALYSIS OF FUND BALANCE			
Cash in bank			
Checking account		<u>177,190</u>	<u>167,687</u>
County treasurers		<u>28,210</u>	<u>28,871</u>
TOTAL FUND BALANCE		<u>205,400</u>	<u>196,558</u>

See accompanying notes to budgetary schedules.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
MODIFIED CASH BASIS - BUDGET AND ACTUAL  
ACTIVITIES FUND  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2020  
(WITH COMPARATIVE ACTUAL AMOUNTS FOR 2019)

	Original and Final Budget	2020 Actual	2019 Actual
FUND BALANCE, beginning of year		<u>148,374</u>	<u>137,056</u>
<b>RECEIPTS</b>			
Local receipts			
Interest income		307	450
Activities receipts	245,344	204,155	225,713
General Fund support	<u>20,000</u>	<u>26,300</u>	<u>25,684</u>
Total receipts	<u>265,344</u>	<u>230,762</u>	<u>251,847</u>
<b>TOTAL FUNDS AVAILABLE</b>		<u>379,136</u>	<u>388,903</u>
<b>DISBURSEMENTS</b>			
Support services - pupils			
Other disbursements	<u>425,000</u>	<u>221,374</u>	<u>240,529</u>
FUND BALANCE, end of year		<u>157,762</u>	<u>148,374</u>
<b>ANALYSIS OF FUND BALANCE</b>			
Cash in bank			
Checking account		<u>157,762</u>	<u>148,374</u>

See accompanying notes to budgetary schedules.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO BUDGETARY SCHEDULES

NOTE 1. SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
MODIFIED CASH BASIS - BUDGET AND ACTUAL

Basis of Accounting

The accompanying schedules of receipts, disbursements, and changes in fund balance - modified cash basis - budget and actual are presented on the modified cash basis of accounting. This basis is consistent with the basis of accounting used in preparing the basic financial statements. All unexpended appropriations lapse at the end of the budget year.

Budget Law

The District is required by state law to hold public hearings and adopt annual budgets for all funds on the modified cash basis of accounting. Total disbursements for each fund may not exceed the total budgeted disbursements. The General Fund is also subject to a total non-special education disbursement limit. Appropriations for disbursements lapse at year end. Any revisions to the adopted budget of total disbursements to any fund require a public hearing.

Comparative Data

Comparative data for the prior year have been presented in the budgetary schedules in order to provide an understanding of the changes in the District's financial position and operation (modified cash basis).

Reconciliation

The Nebraska Department of Education requires separate budgets for those funds considered as General Fund components for budget purposes.

A reconciliation of the General Fund financial reporting basis to the budgetary basis is as follows:

Net change in fund balance - financial reporting basis:

General Fund	<u>(142,466)</u>
Receipts - budgetary basis	
General Fund	6,479,041
Depreciation Fund	100,394
Employee Benefit Fund	100,031
Disbursements - budgetary basis	
General Fund	(6,738,992)
Depreciation Fund	<u>(82,940)</u>
Receipts under disbursements - budgetary basis	<u>(142,466)</u>

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
ACTIVITIES FUND  
SCHEDULE OF CHANGES IN CASH BALANCES  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2020

	Balance 9/1/19	Receipts	Disburse- ments	Balance 8/31/20
ACCADECCA	1,923	185	373	1,735
Yearbook	2,933	3,276	397	5,812
Athletics	3,579	75,002	75,683	2,898
Band Instruments	1,065			1,065
Boy's Basketball	639	6,898	7,589	(52)
Boy's Golf	573	999	735	837
Cheerleaders	1,584	6,692	8,247	29
Circle of Friends	41	15		56
Class of 2017	293			293
Class of 2018	42			42
Class of 2019	526			526
Class of 2020	3,031	286	3,153	164
Class of 2021	5,762	978	3,230	3,510
Class of 2022	5,021	594		5,615
Class of 2023	1,324	3,815	1,595	3,544
Class of 2024	744			744
Class of 2025		340		340
Computers	2,194		21	2,173
Courtesy Fund	4,125	907	320	4,712
Cross Country	4,379	2,284	1,998	4,665
Dance Team	1,051	4,696	5,139	608
Drama/Plays	1,518	1,966	2,452	1,032
Elementary Fund	9,958	2,164	1,404	10,718
FBLA	5,965	7,179	2,899	10,245
FCCLA	21			21
FFA	29,223	27,463	22,960	33,726
Fine Arts	1,109	8,770	8,821	1,058
Flag Corp	395	483	878	
Football	3,591	4,002	3,029	4,564
General Flo Thru	7,202	5,150	5,252	7,100
Girl's Basketball	1,398	6,884	7,705	577
Girl's Golf	1,028	1,516	1,524	1,020
Graduates' Reserve	5,793			5,793
Guidance	393		35	358
Independent Living	262			262

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
ACTIVITIES FUND  
SCHEDULE OF CHANGES IN CASH BALANCES  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2020

	Balance 9/1/19	Receipts	Disburse- ments	Balance 8/31/20
Industrial Arts	1,287	20		1,307
Interest Income	744	307	896	155
Jeans	1,942	2,228	1,601	2,569
Jr. High Volleyball	221	645	742	124
Kid's Wrestling	1,998	6,895	6,318	2,575
Library/AR	100			100
Life Skills	2,845	698	991	2,552
NHS	871			871
Playground Equipment	2,364		2,364	
RHS Foundation	315	21,938	21,855	398
Robotics	5,911	10,491	5,014	11,388
Skills USA	1,639		216	1,423
Special Olympics	538			538
Speech	116			116
Spring Play	728			728
Star	3,010	2,297	2,433	2,874
Student Assist	3,431	1,502	833	4,100
Student Council	257	402	319	340
Track	3,242	3,445	3,074	3,613
Volleyball	2,849	4,992	5,849	1,992
Youth Center	5,281	2,358	3,430	4,209
<b>TOTAL ACTIVITIES FUND</b>	<u>148,374</u>	<u>230,762</u>	<u>221,374</u>	<u>157,762</u>



**DANA F. COLE  
& COMPANY<sup>LLP</sup>**  
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER  
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Education  
Ravenna Public Schools District No. 69  
Ravenna, Nebraska

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of Ravenna Public Schools District No. 69, Ravenna, Nebraska, as of and for the year ended August 31, 2020, and the related notes to the financial statements, which collectively comprise Ravenna Public Schools District No. 69, Ravenna, Nebraska's basic financial statements, and have issued our report thereon dated October 12, 2020.

#### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Ravenna Public Schools District No. 69, Ravenna, Nebraska's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Ravenna Public Schools District No. 69, Ravenna, Nebraska's internal control. Accordingly, we do not express an opinion on the effectiveness of Ravenna Public Schools District No. 69, Ravenna, Nebraska's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and responses, that we consider to be significant deficiencies as items 2020-001 and 2020-002.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether Ravenna Public Schools District No. 69, Ravenna, Nebraska's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## Ravenna Public Schools District No. 69, Ravenna, Nebraska's Response to Findings

Ravenna Public Schools District No. 69, Ravenna, Nebraska's responses to the findings identified in our audit are described in the accompanying schedule of findings and responses. Ravenna Public Schools District No. 69, Ravenna, Nebraska's responses were not subjected to the auditing procedures applied in the audit of the financial statements, and accordingly, we express no opinion on them.

## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Dana J Cole + Company, LLP

Ord, Nebraska  
October 12, 2020

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
SCHEDULE OF FINDINGS AND RESPONSES  
YEAR ENDED AUGUST 31, 2020

2020-001 SEGREGATION OF DUTIES

Criteria

Internal controls should be in place to ensure proper segregation of duties.

Condition

The District has a limited number of personnel involved in the accounting function, thus limiting its internal control procedures. The District has implemented some mitigating controls, and the present system seems to be operating as understood by all parties involved.

Cause

The District has a limited number of personnel involved in the accounting functions.

Potential Effect

Inadequate segregation of duties could lead to the misappropriation of assets or improper reporting.

Recommendation

We recommend that the District continue to monitor and evaluate its internal controls with the use of limited personnel and to provide as much segregation of duties as determined to be feasible within its operations.

District's Response

The cost to the District for additional staff to segregate accounting functions would be prohibitive. Measures have been put in place to segregate as many duties as possible.

2020-002 ESTABLISH INTERNAL CONTROL OVER FINANCIAL STATEMENT PREPARATION AND REVIEW

Criteria

As described in our engagement letter, management is responsible for establishing and maintaining internal controls, including monitoring, and for the fair presentation of financial statements, including the notes to the financial statements, in conformity with the modified cash basis of accounting.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
SCHEDULE OF FINDINGS AND RESPONSES  
YEAR ENDED AUGUST 31, 2020

2020-002 ESTABLISH INTERNAL CONTROL OVER FINANCIAL STATEMENT PREPARATION AND REVIEW  
(Continued)

Condition

Management is responsible for establishing and maintaining internal control and for the fair presentation of the financial statements, supplementary information, and disclosures in the financial statements in conformity with the modified cash basis of accounting. The District does not have a system of internal control that would provide management with reasonable assurance that the District's financial statements and related disclosures are complete and presented in accordance with the modified cash basis of accounting. As such, management requested us to compile the trial balance from the general ledger and prepare a draft of the financial statements, including the related note disclosures.

Cause

Management does not prepare the financial statements in accordance with the modified cash basis of accounting.

Potential Effect

The potential exists that a material misstatement of the financial statements could occur and not be prevented or detected by the District's internal control.

Recommendation

We recommend that the District review and approve the proposed auditor adjusting entries and the adequacy of financial statement disclosures prepared by the auditors and apply analytic procedures to the draft financial statements, among other procedures as considered necessary by management.

District's Response

The District relies on the auditor to propose adjustments necessary to prepare the financial statements, including the related note disclosures. The District reviews such financial statements and approves all adjustments.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
YEAR ENDED AUGUST 31, 2020

2019-001 SEGREGATION OF DUTIES

The District had a limited number of personnel involved in the accounting function, thus limiting its internal control procedures. The District implemented some mitigating controls in certain areas. We recommended that the District continue to monitor and evaluate its internal controls with the use of limited personnel to provide as much segregation of duties as feasible. This is a continuing finding, as noted in the schedule of findings and responses as item 2020-001, and is considered to be a significant deficiency for the year ended August 31, 2020.

2019-002 ESTABLISH INTERNAL CONTROL OVER FINANCIAL STATEMENT PREPARATION AND REVIEW

Management did not possess the ability to prepare financial statements in accordance with the modified cash basis of accounting. The preparation of financial statements under this basis of accounting requires that management possess the ability to properly record and classify transactions in a general ledger, reconcile all accounts, measure and record needed adjustments to the accounts, and prepare the financial statements and related disclosures without the assistance from the auditors. We recommended that the District review and approve the proposed auditor adjusting entries and the adequacy of financial statement disclosures prepared by the auditors and apply analytic procedures to the draft financial statements, among other procedures as considered necessary by management. This is a continuing finding, as noted in the schedule of findings and responses as item 2020-002, and is considered to be a significant deficiency for the year ended August 31, 2020.



# RAVENNA PUBLIC SCHOOLS

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## Audit Presentation For the Year Ended August 31, 2020

**DANA F. COLE & COMPANY, LLP**  

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**CERTIFIED PUBLIC ACCOUNTANTS**





# Ravenna Public Schools

---

- Unmodified audit report
  - Best report available as result of an audit.
  - Means that in our opinion the financial statements are presented fairly in all material respects in accordance with the basis of accounting as reported on.

# Summary of Governmental Fund Balances

(Page 8 of the Financial Statements)

Fund	08/31/20	08/31/19	Change
General	4,976,487	5,118,953	(142,466)
QCPU	205,400	196,558	8,842
Building	682,059	490,458	191,601
School nutrition	<u>11,254</u>	<u>11,517</u>	( <u>263</u> )
<b>Total</b>	<u>5,875,200</u>	<u>5,817,486</u>	<u>57,714</u>

Fund balances in the governmental funds include all cash, investments, and balances held by the County Treasurer.

# Governmental Fund Balance Changes (Summary)

(Pages 5 of handout and page 6 of the Financial Statements)

---

- For the most part, the districts fund balances remained unchanged for the 2019-2020 school year.
- Overall the Cash and Certificates of Deposit increased by \$154,877 from the prior year while the Cash at the County Treasurer decreased by \$97,163.

# Governmental Fund Receipts (Summary)

(Pages 4 & 5 of the Financial Statements)

<b>Governmental Funds</b>	<b>08/31/2020</b>	<b>08/31/2019</b>	<b>Change</b>
RECEIPTS			
Property taxes	4,858,984	5,163,684	(304,700)
Operating grants	976,283	879,259	97,024
State Aid	112,231	32,358	79,873
Other	<u>1,247,042</u>	<u>1,234,002</u>	<u>13,040</u>
Total Revenues	<u>7,194,540</u>	<u>7,309,303</u>	<u>(114,763)</u>

# Governmental Fund Disbursements (Summary)

(Page 4 of the Financial Statements)

<b>Governmental Funds</b>	<b>08/31/2020</b>	<b>08/31/2019</b>	<b>Change</b>
DISBURSEMENTS			
Instruction	3,903,097	3,707,122	195,975
Federal and State Programs	367,563	305,946	61,617
Support	1,267,022	1,239,710	27,312
General and Admin.	955,075	902,808	52,267
School Nutrition	278,639	254,003	24,636
Debt Service	113,008	114,576	( 1,568)
Capital Outlay and Other	<u>252,422</u>	<u>360,183</u>	<u>(107,761)</u>
Total	<u>7,136,826</u>	<u>6,884,348</u>	<u>252,478</u>



# Summary of Findings and Responses

---

- We have summarized on pages 41 through 42 our findings.
  - Segregation of Duties
    - The District has a limited number of personnel in the accounting function, thus limiting its internal control procedures.
    - We recommend that the District continue to monitor and evaluate its internal controls with the use of limited personnel and provide as much segregation of duties as determined to be feasible within its operations.



# Summary of Findings and Responses (continued)

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- **Establish Internal Control Over Financial Statement Preparation and Review**
  - The District's management should possess the ability to prepare financial statements in accordance with the modified cash basis of accounting.
  - Management currently relies on the auditor to propose adjustments necessary to prepare the financial statements including the related note disclosures. Management reviews such financial statements and approves all adjustments. We recommend that the District's management continue to review the auditors adjustments and apply analytical procedures to the draft financial statements as considered necessary.



# General Discussion

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- Most footnote disclosures are similar in nature to prior year disclosures.
- Budget pages are slightly different from prior years to conform to requirements from the Nebraska Department of Education and changes in account codes for 2019-2020.
- We encountered no difficulties in dealing with management and the staff in performing and completing our audit.

**INVITATION FOR BIDS**  
 Ravenna Public Schools is seeking bids from qualified mechanical engineers to provide services in creating construction drawings, bid documents, providing bid evaluation, and construction administration services in conjunction with a condensing unit replacement project at Ravenna Public Schools for the summer of 2021. Interested bidders should contact Ravenna Superintendent, Ken Schroeder, at 308-452-3249 or <ken.schroeder@ravennabluejays.org>. Sealed bids are due in the Office of the Superintendent of Schools by October 30, 2020, @ 12:00 (noon).  
 ZNEZ O14,1t

Lines 19 Times 1 Amount \$ 8.43

**AFFIDAVIT OF PUBLICATION**

The State of Nebraska }  
 The County of Buffalo } ss:

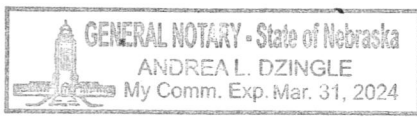
Shon Barenklau, being first duly sworn, says that he is Editor of The KEARNEY HUB, a daily newspaper printed in whole and published in its entirety at its office maintained in Kearney, in said county and of general circulation therein and been published for more than 52 weeks in said county prior to the first publication of the annexed notice and has a bona fide circulation of more than 300 copies, and that the notice, a true copy of which is hereto annexed, was published in said paper as follows:

the first publication being on the 14 day of October, 2020,  
 and subsequent publication(s) on the

- \_\_\_\_\_ day of \_\_\_\_\_, 2020
- \_\_\_\_\_ day of \_\_\_\_\_, 2020
- \_\_\_\_\_ day of \_\_\_\_\_, 2020
- \_\_\_\_\_ day of \_\_\_\_\_, 2020
- \_\_\_\_\_ day of \_\_\_\_\_, 2020

*Sh B*

Subscribed in my presence and sworn to before me this 15 day of Oct, 2020



*Andrea L Dzingle*  
 Notary Public



## PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES

October 13, 2020

Dr. Ken Schroeder  
Superintendent  
Ravenna Public Schools  
41750 Carthage Rd.  
Ravenna, NE 68869

RE: Ravenna Public Schools - High School 20 Ton Auditorium Condensing Unit and Coil Replacement

Dear Dr. Schroeder:

Engineering Technologies, Inc. (the ENGINEER) proposes to render professional engineering services in connection with your Project, which is generally described as follows and hereinafter called the "Project":

### **1. Project**

- Replacement of the 20 ton condensing unit and DX coil for the Main High School Auditorium AHU.

### **2. Basic Scope of Services**

Our basic services will consist of Engineering work associated with the Mechanical and Electrical Construction Documents and construction period services, all as set forth below. You will be responsible for all services or items necessary for the Project, which are not specifically stated as part of basic services. We will also furnish such additional services as you may specifically request in writing.

- a. Prepare and provide one set of sealed working drawings, specifications, and other Contract Documents describing the material and workmanship required for the construction of the Project.
- b. Handle all matters pertaining to printing, advertising, and distribution of the Contract Documents. Assist in the solicitation for bids from qualified contractors.
- c. After the bidding process is complete, evaluate the bids received and make a recommendation as to the lowest responsible bidder.
- d. Issue such additional instructions to the Contractor as may be necessary to interpret the approved plans and specifications or to illustrate changes required in the Contractor's work.
- e. Review shop drawings submitted by the Contractor for general compliance with the approved plans and specifications.

Page 1 of 5

**Engineering Technologies Inc**  
Mechanical & Electrical Building Solutions

825 M Street, Suite 200, Lincoln, NE 68508  
1111 N. 13<sup>th</sup> Street, Suite 216, Omaha, NE 68102

P 402.476.1273 F 402.476.1274  
P 402.330.2772 F 402.330.2630

Innovative. Comprehensive. Proven  
[www.eti-engineers.com](http://www.eti-engineers.com)

#### Principals

Martin D. Kasl, PE, LEED AP, Mechanical Engineer  
Thomas A. Ernst, PE, Electrical Engineer

Daniel W. Schinstock, PE, Mechanical Engineer  
Daniel L. Thompson, PE, Mechanical Engineer

Derek R Kotschwar, PE, CxA, LEED AP, Mechanical Engineer  
Shane M. Hoss, PE, RCDD, Architectural Engineer - Electrical

Justin L. Veik, PE, LEED AP, Architectural Engineer - Mechanical



- f. When the Contractor completes all the work in accordance with the terms of the Contract, the ENGINEER shall verify that the work done and materials supplied are in general conformance with the plans and specifications, and shall recommend that final payment be issued to the Contractor.

### **3. Compensation for Professional Services**

Our fee and subsequent billings for our basic services will be based on the following:

- a fixed fee of \$7,500, plus reimbursable expenses.

Any additional services not described in this Agreement will be billed at our standard hourly rates and reimbursable rates in effect at time of such services (see attachment for current Standard Billing Rates).

Reimbursable expenses incurred in connection with all Basic and Additional Services will be charged based on actual costs plus 10% for copies; printing; reproductions; meals; lodging; transportation; and postage and handling (see attachment for Standard Reimbursable Expense Charges).

We will bill you monthly for basic and additional services and reimbursable expenses. The above financial arrangements are based on prompt payment of our bills and the orderly and continuous progress of the Project through completion.

Payments are due and payable in full thirty (30) days from the date of our invoice. Accounts unpaid 60 days after the invoice date may be subject to a monthly service charge of 1.5% on the then unpaid balance. In the event any portion or all of an account remains unpaid 90 days after the billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

We would expect to start our services promptly after receipt of your acceptance of this proposal and to complete our services within a mutually agreed upon time frame.

If, during the term of this Agreement, the scope of services is modified or circumstances or conditions that were not originally contemplated by or known to the ENGINEER are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, the ENGINEER may call for renegotiation of appropriate portions of this Agreement. The ENGINEER shall notify the Client of the changed conditions necessitating renegotiation, and the ENGINEER and the Client shall promptly and in good faith enter into renegotiation of this Agreement.

If there are protracted delays for reasons beyond our control, we would expect to negotiate with you an equitable adjustment of our compensation or schedule, taking into consideration the impact of such delay.

Upon request by the Client, the ENGINEER shall evaluate and make recommendations regarding substitutions of materials, products or equipment proposed by the Client's consultants or contractors. The ENGINEER shall be compensated for these services as "Additional Services", as well as any for services required to modify and coordinate the construction documents prepared by the ENGINEER with those of the Client's consultants. The ENGINEER also shall be entitled to adjustment(s) in schedule caused by this additional effort. Only one set of sealed construction documents shall be provided by the ENGINEER. The Client agrees that the ENGINEER shall not be responsible in any way for errors and omissions by others in incorporating the proposed recommendations into the construction documents.




**4. Liability**

Both parties recognize the risks, rewards, and benefits of the Project as they relate to our fee for services. The risks have been allocated such that, to the fullest extent permitted by law, our total liability for any and all injuries, claims, losses, expenses, damages, or claims expenses arising out of this agreement from any cause(s), shall not exceed the total amount of our design fees. Such causes include, but are not limited to, our negligence, errors, omissions, strict liability, breach of contract, or breach of warranty.

Client confirms that neither Engineering Technologies, Inc. nor any of Engineering Technologies, Inc.'s sub-consultants or sub-contractors owes a fiduciary responsibility to Client or Owner. Client also confirms that Owner has so agreed in Owner's agreement with Client.

This proposal and all attachments represent the entire understanding between you and Engineering Technologies, Inc., with respect to the Project and may only be modified in writing signed by both parties. **If this proposal satisfactorily sets forth your understanding of our agreement, please sign and date the enclosed copies on the appropriate line. Return one (1) copy to this office as our notice to proceed and keep the remaining copy for your files.**

Sincerely,

By:   
Martin D. Kasl, PE  
Principal  
Engineering Technologies, Inc.

Accepted by: \_\_\_\_\_  
Dr. Ken Schroeder  
for Ravenna Public Schools  
Date: \_\_\_\_\_

Enclosures



Engineering Technologies, Inc.  
**STANDARD BILLING RATES**

<u>Staff Position</u>	<u>Billing Rate</u>
Principal .....	\$160.00
Professional Engineer .....	\$145.00
Engineer I / Senior Designer .....	\$125.00
Engineer II .....	\$110.00
Designer I .....	\$110.00
Designer II .....	\$100.00
Construction Manager .....	\$105.00
Engineering Technician I .....	\$90.00
Engineering Technician II .....	\$80.00
Engineering Technician III .....	\$75.00
Administrative Staff.....	\$65.00

*Effective January 1, 2016*



Engineering Technologies, Inc.  
**REIMBURSABLE EXPENSE CHARGES**

<u>Expense</u>	<u>Charge</u>
Mileage .....	Federal Mileage Allowance
Transportation Expense .....	Actual Cost + 10%
Printing Charges .....	Actual Cost + 10%
Advertising Charges .....	Actual Cost + 10%
Consultants .....	Actual Cost + 5%
Supplies, Miscellaneous, Etc. ....	Actual Cost + 10%
Black and White Copies/Prints.....	\$0.12/each
Color Copies/Prints .....	\$0.59/each
Bond Paper (Plots)/Small - 24" x 36" .....	\$3.00/sheet
Bond Paper (Plots)/Large - 30" x 42" .....	\$4.50/sheet
Mylars - 24" x 36" .....	\$6.75/each
Mylars – oversized .....	\$13.50/each

*Effective January 1, 2010*



October 26, 2020

Dr. Ken Schroeder, Superintendent  
Ravenna Public Schools  
41750 Carthage Rd  
Ravenna, NE 68869

Dr. Schroeder:

I am pleased to offer the following proposal for the replacement of a 20 Ton Condensing Unit that serves the School Theater.

#### **Scope of Work**

This agreement is for providing professional engineering services for the referenced project. The project is located in Ravenna, Nebraska and consists of a new 20 Ton Condensing Unit, Power Connection and Direct Expansion Coil at the Ravenna Public School.

#### **Design Development**

##### Mechanical Design

1. Create a demolition plan for existing systems
2. Create Drawings and Specifications for the equipment replacement

##### Electrical Design

1. Create Drawings and Specifications for Power Design to support the new condensing unit.

Submit Drawings to State Fire Marshal and Authority Having Jurisdiction for Review – submission fees to be paid by the School.

#### **Bid Administration Services**

1. Coordinate reproduction and distribution of Bid Documents
2. Assist the School with solicitation for contractor bids
3. Facilitate pre-bid meeting
4. Prepare and distribute addenda and/or clarifications as necessary
5. Assist the School with bid review and selection of a contractor

#### **Construction Administration Services**

1. Review contractor submittals
2. Respond to RFI's (Request for Information)
3. Change Order Review and Cost Checking
4. Review contractor payment requests
5. Perform Final Inspection and generate Punch List



James Marshall will be Project Manager and Coordinating Professional, responsible for project quality and scheduled delivery. Professional services will be provided according to the scope of work defined above.

**Clarifications to Scope of Work**

1. All work within 5 feet of building unless included in scope above.
2. Additional design iterations beyond the designs identified in the scope of services will be considered additional services and billed at time and material costs.

**Other Potentially Required Services (Not included in scope of work)**

1. Record drawings
2. Permits and special plan review fees. Permit fees are to be paid by contractor.
3. Services related to grant applications.
4. Other services not identified in Scope of Work above.

**Terms and Conditions:**

This agreement consists of this proposal letter and the General Provisions attached. This proposal is valid for 45 days.

**Deliverables:**

(1) set of reproducible drawings and specifications in pdf format with Nebraska Professional Engineer Stamp – cost of reproduction to be paid by the Ravenna Public Schools

**Compensation:**

We propose to provide the above Scope of Services per the following schedule:

**Progress billings will be based on the following schedule:**

Construction Documents.....	\$ 5,000.00
Bid.....	\$ 2,000.00
<u>Construction Administration.....</u>	<u>\$ 950.00</u>
Total.....	\$ 7,950.00

**Additional Services will be provided per the following schedule:**

Professional Engineer.....	\$ 130.00/hr
Mileage.....	\$ 0.575/mile
Expenses.....	billed at cost with no mark-up

We anticipate a three week Design Phase from the date we receive approval to proceed. Please contact me with any questions you have regarding this proposal. Thank you for the opportunity.

Sincerely,



James N. Marshall, PE

**If this proposal is acceptable, please sign and date below. E-mail or mail a copy for our records.**

**Acceptance by:** \_\_\_\_\_

**Date:** \_\_\_\_\_



## GENERAL PROVISIONS

This is an exhibit attached to and made part of the letter agreement dated October 26, 2020 between: Ravenna Public School (CLIENT) and James N. Marshall Engineering, LLC (CONSULTANT). The General Provisions agreed to by CONSULTANT AND CLIENT are as follows:

**Ownership of Instruments of Service:** All reports, plans, specifications, field data, field notes, laboratory test data, calculations, estimates, and other documents prepared by the CONSULTANT, as instruments of service shall remain property of the CONSULTANT. The CONSULTANT shall retain these records for a period of ten (10) years, during which period they will be made available to the CLIENT at all reasonable times. CONSULTANT will provide CLIENT with a copy of the plans, the specifications, and laboratory test reports for information and reference in connection with the project: however, such documents are not intended or represented to be suitable for reuse by CLIENT or others. Any such reuse will be at CLIENT'S sole risk and without liability or legal exposure to CONSULTANT or CONSULTANT'S sub consultants.

**CADD/Electronic Files:** In accepting, and utilizing any drawings, reports and data on any form of electronic media generated by the CONSULTANT, the CLIENT agrees that all such electronic files are instruments of service. The CLIENT agrees to waive all claims against the CONSULTANT resulting in any way from any unauthorized changes to, or reuse of, the electronic files for any projects by anyone other than the CONSULTANT. In the event of a conflict between printed hard copy documents signed and sealed by the CONSULTANT and electronic files, the hard copy documents shall govern.

**Termination of Agreement:** This agreement or any portion thereof, may be terminated by either party upon 7 days written notice to the other party. In event such Notice of Termination shall be given, full payment of General Consulting Engineering for work performed prior to the date of termination shall be made to CONSULTANT within 30 days after the date of termination.

**Plan Revisions:** If, after any plans or specifications are completed on any portion thereof, and are approved by the CLIENT and other necessary agencies, the CONSULTANT is required to change plans and specifications because of changes made, authorized, or ordered by the CLIENT, then the CONSULTANT shall receive additional compensations for such changes. Fees for these changes will be computed on an hourly basis using the CONSULTANT'S rate schedule.

**Successors and Assigns:** Both parties agree that, upon execution of this agreement, same shall be binding upon their/its successors, assigns, and legal representatives until terminated by the expiration of agreement or termination by written notice, as provided above.

**Limitation of Liability:** The CLIENT agrees to limit the CONSULTANT'S liability to all parties on the project due to the CONSULTANT'S negligent professional acts, errors or omissions, such that the total aggregate liability of the CONSULTANT shall not exceed the CONSULTANT'S total fee for services rendered under this contract.

If, due to CONSULTANT'S negligence, a required item or component of the Project is omitted from CONSULTANT'S construction documents, CONSULTANT shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event will CONSULTANT be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Project.

The CLIENT shall promptly report to CONSULTANT any defects or suspected defects in CONSULTANT'S services of which the CLIENT becomes aware, so that CONSULTANT may take measures to minimize the consequences of such a defect. The CLIENT further agrees to impose a similar notification requirement on all Contractors in its CLIENT/Contractor contract and shall require all subcontracts at any level to contain a like requirement. Failure by the CLIENT and the CLIENT'S Contractors or Subcontractors to notify CONSULTANT shall relieve CONSULTANT of the costs of remedying the defects above the sum, such remedy would have cost, had prompt notification been given when such defects were first discovered.

**Opinion of Probable Construction Cost:** Opinions of probable construction costs and detailed cost estimates prepared by the CONSULTANT represent his/her best judgment as a design professional familiar with the construction industry. It is recognized, however, that the CONSULTANT has no control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices or over competitive bidding or market conditions. Accordingly, the CONSULTANT makes no warranty, express or implied, that the bids or the negotiated cost of the work will not vary from the Consultant's opinion of probable construction cost.

**Contractor's Work:** That the CONSULTANT shall not be responsible for Contractor's means, methods, techniques, sequences, or procedures of construction, or the safety precautions and programs incident thereto, and the CONSULTANT shall not be responsible for the Contractor's failure to perform the work in accordance with the Contract Documents.

**Jobsite Safety:** That the General Contractor shall be solely responsible for jobsite safety, and that this intent shall be carried out in the client's contract with the General Contractor, and that such contract shall indemnify the CONSULTANT. The CONSULTANT, and his agents, shall be named as an additional insured on the General Contractor's policies of general liability insurance.

**Hazardous Materials:** That the Consultant's scope of services does not include any services related to the presence of any hazardous or toxic materials. Should it become known to the CONSULTANT that such materials may be present on or adjacent to the jobsite, the CONSULTANT may, without liability for any damages, suspend performance under this agreement, until CLIENT takes appropriate action to remove or abate said materials.

**Mediation:** Any claims or disputes under this agreement shall be submitted to non-binding mediation.

**Payment:** CONSULTANT will bill you monthly for services and reimbursable expenses proportionate to the work completed on the project. All fees are due and payable to CONSULTANT upon receipt of invoice. Invoicing shall occur no more frequently than monthly intervals. A service charge of one and one-half percent per month will be added to amounts outstanding after 30 days. If the CLIENT objects to all or any portion of an invoice, the CLIENT shall so notify CONSULTANT within fourteen (14) calendar days of the invoice date, identify the cause of disagreement, and pay when due that portion of the invoice, if any, not in dispute.



## **JAMES N. MARSHALL, PE**

*Professional Mechanical Engineer*



### **RESPONSIBILITIES**

Responsible for mechanical design and project management.

### **EXPERIENCE**

Mr. Marshall is a mechanical engineer with a vast knowledge of the Life Safety and ADA compliance codes and is an expert in code review and compliance issues. Mr. Marshall has 32 years of mechanical engineering experience.

Specific experience includes designing and engineering complete Mechanical (HVAC and Plumbing) systems from equipment selection process design through construction management and project commissioning. Mr. Marshall has analyzed, engineered, managed and commissioned single and multi-zone air handling systems; compressed air systems; weld gas; industrial wash systems; weld smoke filtration; make-up air systems; geothermal heat pump systems; air-to-air and water-to-air heat pump systems; variable refrigerant flow systems, hot water in-floor radiant heat systems; standby generators; boilers; chilled water systems; steam systems; and energy management computer control systems.

### **EDUCATION**

B.S.A.E. – University of Nebraska  
(Lincoln)

### **PROFESSIONAL LICENSING**

Colorado, Illinois, Iowa, Kansas,  
Missouri, Nebraska, Wyoming,

### **RELATED EXPERIENCE**

Mr. Marshall has provided Mechanical Engineering and Design Services, as well as Project Management and Contract Administration / Construction Observation for the following select projects:

- SEM Public Schools – HVAC System Upgrade
- Wilcox-Hildreth Public Schools – Restrooms/Locker Addition
- Kearney Catholic High School
  - Secure Entry and Chapel Addition
  - Chemistry Lab Addition
  - New Gym/Locker Rooms
- Axtell Public Schools - Concession and Restroom Building
- Nebraska Christian College – Food Service/Kitchen Renovation
- University of Nebraska West Central Research & Extension Center – North Platte
  - Snyder Conference Addition
  - Snyder Office Addition
- University of Nebraska Kearney
  - URS Renovation
  - Cushing Coliseum ADA Restrooms
  - Mantor Hall Lounge Remodel
- University of Nebraska Cedar Point – Biology Wash House
- Osceola High School – HVAC Redesign/Replacement
- Ravenna Public Library
- Elwood Public Library
- McCook Public Library – HVAC Replacement

## **INTERLOCAL AGREEMENT**

This Agreement is made this \_\_\_\_ day of September, 2020, between the City of Ravenna, Nebraska ("City"), the Ravenna Economic Development Corporation ("Corporation") and the Buffalo County District 69 also known as Ravenna Public Schools District 69 ("School District").

### **I. CREATION OF RELATIONSHIP**

The City, Corporation and School District hereby enter into a relationship with each other to sustain the Ravenna Economic Development Director and staff. The Corporation and School District will provide in-kind contributions annually toward the budget of the Economic Development Corporation and that the City of Ravenna will provide a contribution in the amount of \$60,000.00 per year for said Corporation's operation budget. The governing body of the City, Corporation and School District (the parties hereto) shall have approved this Agreement by resolution, prior to its execution and delivery. This relationship shall officially continue in existence upon the execution and delivery of a copy of this Agreement to the parties hereto.

### **II. PURPOSES**

A. To make efficient use of the powers of the parties hereto by enabling them to cooperate with each other on a basis of mutual advantage and thereby provide services and facilities in a manner that will accommodate economic development, and other needs of the public as served by the City and School District.

B. To sustain the Ravenna Economic Development Corporation Director's office and staff on a shared basis for the benefit of the members of the public served by the City. The Corporation acknowledges that they are the administrators of the LB840 Program and are in direct supervision of the Ravenna Economic Development Director during the course of his or her tenure with the Ravenna Economic Development Corporation.

C. To encourage new industries and investment in the City of Ravenna and surrounding areas.

### **III. ORGANIZATION**

A. The Corporation shall have authority to advertise for an Economic Development Director, receive applications, interview applicants and hire an Economic Development Director, should the position become vacant.

B. The Corporation shall supervise the activities of the Economic Development Director and shall give directions to said Director as needed from time to time.

C. In the event that the Corporation determines that the Economic Development Director is not properly performing his or her duties, said Board of Directors of the corporation shall have authority to dismiss the Director and to hire a replacement Director.

D. The Corporation shall receive the contributions set forth below and shall supervise and administer the Economic Development budget.

E. The Corporation shall submit an annual financial report to the parties hereto, showing all receipts and disbursements.

### **IV. DURATION**

The relationship created in 2011 and by this Agreement shall have a continued life until September 30, 2021, unless further extended.

### **V. CONTRIBUTIONS**

The City, Corporation and School District shall make financial or in-kind contributions toward the total budget package consistent with the Purposes and Organization as stated herein, as follows:

- a. For a period of one year, the City shall provide up to \$60,000.00 or \$15,000.00 per quarter, payable in the months of January, April, July and October each year, toward the salary and benefits of the Economic Development Director and office.
- b. The Economic Development Corporation shall make financial and in-kind contributions annually as a condition precedent to the contributions to be made by the City. The above contributions shall be made for the office staff and budget.

- c. The School District shall make in-kind contributions as follows: The School District facilities, office equipment and office staff shall be available for meetings, computer lab, education and training. District employees shall collaborate with the Economic Development Director and staff for education classes regarding entrepreneurship and business creation and related economic development activities.

## **VI. POWERS**

The Corporation shall have such powers as are allowed by the law and shall specifically have the powers necessary to fulfill the purposes set forth in Article II above.

## **VII. FINANCING AND BUDGETING**

The Corporation shall prepare a budget on an annual basis and shall submit same to the parties hereto. The financing of operations of the Economic Development Director shall be from financial or in-kind contributions as set forth in Article V above.

## **VIII. DISSOLUTION**

In the event of the dissolution of the Corporation, tangible assets on hand that have been contributed by any of the contributors hereto shall be distributed to the contributing entity. The remaining assets shall be distributed to the contributing parties proportionate to the contributions set forth in Article V above.

## **IX. MANNER OF ACQUIRING AND HOLDING PROPERTY**

Assets that can be acquired and held by the Corporation are a contract with the Economic Development Director, supplies and equipment that are needed to facilitate the activities of the Economic Development Director and staff.

It is contemplated at this time that the levying authority under Neb. Rev. Stat. §13-318 to 13-326 will be used for purposes of funding this agreement by the City.

Acquisitions for real estate and options to purchase real estate necessary for business recruitment and expansion may be made only if used with sales tax proceeds approved under LB 840.

**X. AMENDMENT OF AGREEMENT**

This Agreement may be amended upon approving resolutions adopted by the governing bodies of the parties hereto.

The parties shall be able to consider a renegotiation of this contract in July of 2022.

Executed and delivered by each party hereto on the date set opposite the signature of the authorized person of each party.

City of Ravenna, Nebraska


By: \_\_\_\_\_  
Peg Dethlefs, Mayor

Date: \_\_\_\_\_

ATTEST:

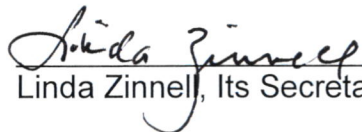
\_\_\_\_\_  
Kellie Crowell, City Clerk

Ravenna Economic Development Corp.

By:   
Rodney Pokorski, Its President

Date: \_\_\_\_\_

ATTEST:

  
Linda Zinnel, Its Secretary

Buffalo County District 69 a/k/a  
Ravenna Public Schools District 69

By: \_\_\_\_\_  
Misti Fiddelke, Its President

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Dawn Standage, Its Secretary



Ken Schroeder @ Ravenna Public Schools



# Ravenna Public Schools, 10-0069

2021-2022

## Midpoint Analysis

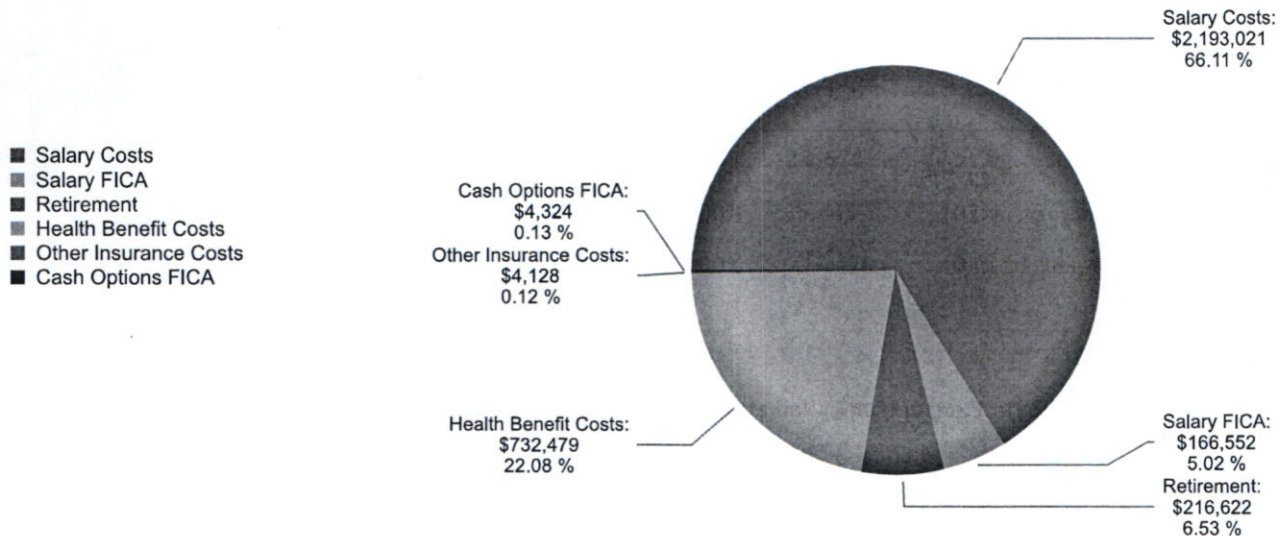
11/4/2020

2020-2021 Ravenna Public Schools Comparison Results:								
	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs		Percentile
Current Costs	182	61.8716	35,839	740,931	2,604,866	3,345,797	View Current Costs Projections	100.86%
<b>Comparable Benchmark</b>	<b>182</b>	<b>61.8716</b>	<b>35,445</b>	<b>740,931</b>	<b>2,576,195</b>	<b>3,317,126</b>		100% ▾
Difference			-394	0	-28,671	-28,671		-0.86%
Compensation Range	Base Salary		98%	34,532	100%	35,445	102%	36,357
	Total Costs		98%	3,250,784	100%	3,317,126	102%	3,383,469

[Download Contract](#)

The Benchmark data contains adjustments, made via its Schedule Costs link (which is the Staff Summary page).

Calculated Comparable Benchmark for Ravenna Public Schools



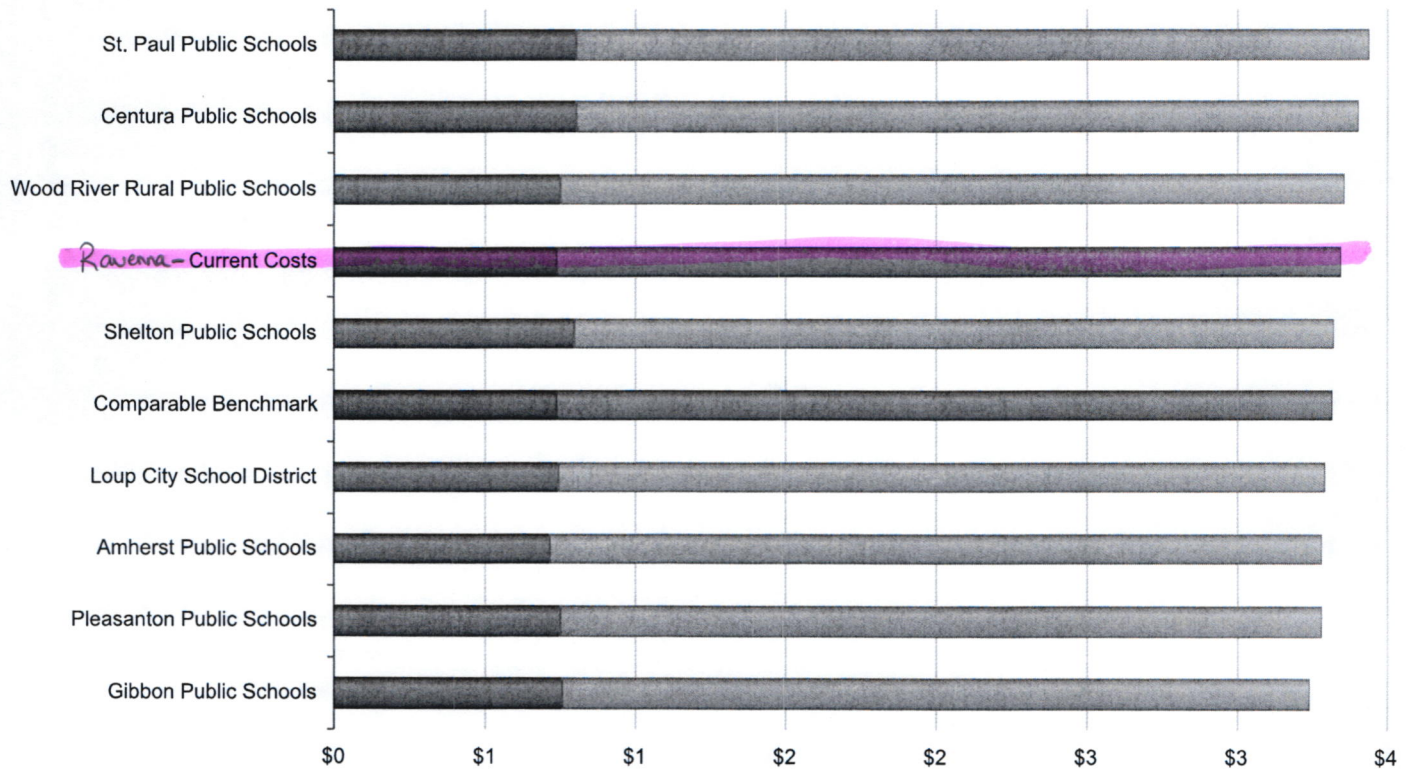
2020-2021 Ravenna Public Schools Changed Data Rows:								
	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs		Percentile

No Changed Data Rows have been added.



Array School Comparison Information:										
School	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs	Adj Benefit Costs	Adj Schedule Costs	Adj Total Costs	Percentile
St. Paul Public Schools	184	62.6234	36,200	805,338	2,661,812	3,467,150	805,227	2,632,879	3,438,106	103.65%
Centura Public Schools	185	62.2035	36,200	800,734	2,666,762	3,467,495	800,734	2,604,098	3,404,832	102.64%
Wood River Rural Public Schools	185	61.8500	36,500	749,370	2,651,946	3,401,315	749,249	2,608,941	3,358,190	101.24%
Ravenna	182								3,345,797	100.816%
Shelton Public Schools	185	63.6966	34,325	794,937	2,575,697	3,370,635	794,937	2,528,452	3,323,389	100.19%
Loup City School District	185	62.3277	35,340	744,569	2,588,178	3,332,747	744,569	2,546,208	3,290,777	99.21%
Amherst Public Schools	182	60.7972	35,900	717,917	2,575,631	3,293,548	717,917	2,564,951	3,282,868	98.97%
Pleasanton Public Schools	182	60.1850	35,800	750,125	2,531,007	3,281,132	750,125	2,531,007	3,281,132	98.91%
Gibbon Public Schools	185	60.8485	35,300	755,846	2,523,165	3,279,012	755,811	2,482,249	3,238,061	97.62%

Subject and Array School Comparison  
(scale is millions of dollars)



<b>Descriptive Statistics:</b>	
--------------------------------	--

8 Records	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs	Adj Benefit Costs	Adj Schedule Costs	Adj Total Costs	Percentile
Array Average	184.13	61.8165	35,696	764,855	2,596,775	3,361,629	764,821	2,562,348	3,327,169	100.30%
Array High	185	63.6966	36,500	805,338	2,683,902	3,467,495	805,227	2,634,693	3,438,106	103.65%
Array Low	182	60.1850	34,325	717,917	2,523,165	3,279,012	717,917	2,482,249	3,238,061	97.62%

Adj Total  
Costs

Mean 3,327,169      Median 3,307,083      Midpoint 3,317,126

- There are no contracts

Information from the Contract Settlement Form, both for you and your School peer array, is used to come up with the information in this Negotiation Module. If you feel your information is not accurate please go to the Contract Settlement Form and correct it. If you feel a peer's information is inaccurate, please contact Sparq Data Solutions.

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 Data used throughout the program comes from the Contract Settlement Form.  
 Have a question? Ask Sparq Data Solutions. Or view the User Manual.



Ken Schroeder @ Ravenna Public Schools



# Ravenna Public Schools, 10-0069

2021-2022

2021-2022 Projections

11/4/2020

2021-2022 Projections:								
	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs	\$ Increase	% Increase
<b>Current Costs</b>	182	61.8716	35,839	740,931	2,604,866	3,345,797		
Projection for \$35,839	182	63.6256	35,839	760,939	2,678,710	3,439,649	\$93,852	2.81%
Projection for \$35,939	182	63.6256	35,939	760,939	2,686,188	3,447,127	\$101,330	3.03%
Projection for \$36,039	182	63.6256	36,039	760,939	2,693,665	3,454,605	\$108,808	3.25%
Projection for \$36,139	182	63.6256	36,139	760,939	2,701,143	3,462,082	\$116,286	3.48% - \$300
Projection for \$36,239	182	63.6256	36,239	760,939	2,708,621	3,469,560	\$123,763	3.70%
Projection for \$36,339	182	63.6256	36,339	760,939	2,716,099	3,477,038	\$131,241	3.92%
Projection for \$36,439	182	63.6256	36,439	760,939	2,723,576	3,484,516	\$138,719	4.15%
Projection for \$36,539	182	63.6256	36,539	760,939	2,731,054	3,491,994	\$146,197	4.37% - \$700
Projection for \$36,639	182	63.6256	36,639	760,939	2,738,532	3,499,471	\$153,674	4.59%
Projection for \$36,739	182	63.6256	36,739	760,939	2,746,010	3,506,949	\$161,152	4.82%
Projection for \$36,839	182	63.6256	36,839	760,939	2,753,488	3,514,427	\$168,630	5.04%

Information from the Contract Settlement Form, both for you and your School peer array, is used to come up with the information in this Negotiation Module. If you feel your information is not accurate please go to the Contract Settlement Form and correct it. If you feel a peer's information is inaccurate, please contact Sparq Data Solutions.

**Proposed Language Changes to the Negotiated Agreement**

**Current Language**

2. New teachers hired to the school system will be allowed a maximum of five steps on the schedule on the basis of past experience in state approved or fully accredited schools or at the discretion of the superintendent, the school will allow up to eight steps on the salary schedule on the basis of past experience.

**Proposed Language**

2. New teachers hired to the school system will be allowed a maximum of 16 steps on the salary schedule on the basis of past experience in state approved or fully accredited schools at the discretion of the superintendent.

**Rationale: This increases the school district's capacity to recruit and retain high quality staff.**

**Current Language**

4. Academic hours beyond the Bachelors Degree will be recognized for salary increases provided the hours are accumulated in a graduate program of an accredited University or College and provided the hours are related to an area of teaching and not necessarily the area in which the teacher is employed. Academic hours in undergraduate level courses taken after receiving the Bachelors Degree will receive the same increase in salary as those on the graduate level providing those hours are approved by the Board.

**Proposed Language**

4. Academic hours beyond the bachelor's degree will be recognized for salary increases provided the hours are accumulated in a graduate program of an accredited University or College and provided the hours are related to an area of teaching or leading to an administrative endorsement. Academic hours in undergraduate level courses taken after receiving the bachelor's Degree will receive the same increase in salary as those on the graduate level providing those hours are approved by the superintendent.

**Rationale: (1) The district has recognized academic hours beyond a master's degree for an administrative program of study in the past. Our current administrative team may not last forever. Producing internal candidates for administrative positions for the school district and for the educational community is good practice; (2) The proposed change to have undergraduate hours approved for movement on the salary schedule approved by the superintendent would reflect our actual practice. The board does not currently approve these hours.**

**Current Language**

5. To receive credit in horizontal steps beyond BA+9 step in the salary schedule for teachers, the teacher must show that the additional hours would lead to a Masters Degree. This can be shown by presenting a copy of an Official Program of Study supplied by the University or College. An outline of courses as described in a college bulletin will be sufficient. Additional hours earned during summer school, off-campus or night classes will be recognized only if complete transcripts are filed in the school administrative office by September 1st, of the contract year. No salary shall be paid to a teacher until this is done. It is the responsibility of the head administration of the school system to see that all hours of credit are coded accurately.

**Proposed Language**

5. To receive credit in horizontal steps beyond BA+9 step in the salary schedule for teachers, the teacher must show that the additional hours would lead to a master's Degree. This can be shown by presenting a copy of an official program of study supplied by the university or college to the superintendent for approval. Additional hours earned during summer school, off-campus or night classes will be recognized only if complete transcripts are filed in the superintendent's office by September 1st, of the contract year. No salary shall be paid to a teacher until this is done. It is the responsibility of the superintendent see that all hours of credit are coded accurately.

**Rationale: The superintendent collects the transcripts and approves movement on the salary schedule for additional education hours earned. An official program of study for the degree is preferred over a "college bulletin" and is easily accessible to teachers.**

**Current Language**

6. To be placed on the MA18 or MA9 level a teacher must meet the following conditions:

- a. eligible for MA
- b. additional hours be of graduate level
- c. additional hours to be in teaching field or lead to an additional endorsement. Endorsement must be approved by the superintendent of schools. The additional endorsement must be of some teaching value to the Ravenna Schools.

A complete transcript shall be placed on file in the school administrator's office by September 1<sup>st</sup>, of the contract year.

**Proposed Language**

6. To be placed on the MA9 or MA18 level a teacher must meet the following conditions:

- a. eligible for MA
- b. additional hours be of graduate level
- c. additional hours to be in teaching field or be of some value to the Ravenna Schools.

A complete transcript shall be placed on file in the superintendent's office by September 1<sup>st</sup>, of the contract year.

**Rationale: Additional hours taken by staff to move to the MA9 or MA18 do not**

always lead to an additional endorsement being earned. If the additional hours increase the teacher's capacity to teach students or benefit the district, they should be given credit for those hours, even if it does not lead to an additional endorsement.

**Current Language**

F. Extended Leave

Any certified employee upon proper application to the Superintendent of Schools and approval of the Board, may be granted a leave of absence without pay for: family hardship, education, work experience, drafted military duty, National Guard duty, Reserve Military duty. When granted a leave of absence the teacher and Board shall agree upon the length of time involved. The teacher shall guarantee his or her return to the position held by signing an agreement with the Board prior to being granted such leave.

**Proposed Language**

F. Extended Leave

~~Any certified employee upon proper application to the Superintendent of Schools and approval of the Board, may be granted a leave of absence without pay for: family hardship, education, work experience, drafted military duty, National Guard duty, Reserve Military duty. When granted a leave of absence the teacher and Board shall agree upon the length of time involved. The teacher shall guarantee his or her return to the position held by signing an agreement with the Board prior to being granted such leave.~~

**Rationale: FMLA and the other leave benefits provided in the "Negotiated Agreement" provide for needed protected leave for military leave duty and family medical related leave. It would be a very rare instance that the leave provided by this language would be used.**



Advanced Array School Selection

Load Array School Group

### Report Type Selection

Report you want to view:

Maximum Initial Vertical Placement

View Report

Report year to view:

2020-2021

Find | Next



## Maximum Initial Vertical Placement

2020.2021

School	Initial Vertical Placement	Discretionary	Teacher Shortage
Amherst Public Schools	5	Yes	No
Centura Public Schools	7	Yes	No
Gibbon Public Schools	14	No	No
Loup City School District	99	No	No
Pleasanton Public Schools	99	No	No
Shelton Public Schools	10	No	No
St. Paul Public Schools	5	Yes	No
Wood River Rural Public Schools	99	No	No
<b>MEAN</b>	42.25		
<b>MEDIAN</b>	12		
<b>MIDPOINT</b>	27.13		
<b>MODE</b>	99	<b>No</b>	<b>No</b>
Ravenna Public Schools	4	Yes	No

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# Ravenna Public Schools

## Capital Outlay Schedule-Updated **10/12/20**

Special Building Fund Balance (10/12/20)	\$613,298
Total Allowable Budgeted Expenditures (2020-21):	\$817,639
2020-21 Tax Request for Special Building Fund:	\$175,620

Project	10 Year (2027-28)	9 Year (2026-27)
Elementary Roof Repair (Replace Fastners)-2017		
Elementary Roof/Gym Replacement (Repaired by Chief 2017)		
Roof on Bus Barn Repair (40+ yrs.)-Spray or Replace	\$12,500-	\$45,000
Roof Replacement (Above Music Room-5700 sq. ft)-2017		
Roof Replacement (Above Kitchen, Bohling's Room, Pre-School, Chair Storage)-4600 sq. ft)-1995		
Roof Replacement (Theater-4200 sq. ft)-2004		
Roof Replacement (Office Area/Government Rooms-4200 sq. ft)-2012	\$27,804	
Roof Replacement (Shop, Science, Concession-6200 sq. ft)-2012	\$41,044	
Roof Replacement (High School Gym-9200 sq. ft)-2014	\$60,904	
Roof Replacement (High School Surrounding Theater-30,200 sq. ft)-2014	\$199,924	
Bleachers in Main Gym-2017		
Metal Siding on Football Storage Shed-2018		
Special Systems (Fire Alarm, Bell, & PA)-2018		
Fire Alarm, Bell & Intercom Engineer/Architect Fees-2018		
Pnuematic Controls Replacement-2017		
Elementary HVAC Replacement-Phase 1 (inc. engineer fees)-2017		
Elementary HVAC Replacement-Phase 2 (inc. engineer fees)-2018		
Elementary HVAC Replacement-Phase 3 (inc. engineer fees)		
Re-lighting Project in Elementary-Ongoing Item	\$1200 per room (16 Fixtures	
Re-lighting Project in High School-Ongoing Item	at \$75)	
Track Runway Resurfacing		
Track Maintenance Coat		
Track Repair (North Side and East Turn Lane 6)		
Football Field Concession Stand Remodel-2018		
Football Field Light Pole Replacement		WOBP

Concrete/Asphalt Replacement-Ongoing Item  
 Elementary Gym Water Heater (23-25 yrs. Old)  
 Water Heaters in Elementary for RR & Classroom (20+ yrs. Old)-2018  
 Hanging Heaters in Bus Barn (40+ yrs. Old)-2018  
 AC Units High School (60 ton condenser & coil replacement)  
 AC Units High School (20 ton condenser & coil replacement)  
 AC Unit High School (East 20 ton condenser & coil replacement)  
 2 High School Water Heaters (New in 2007)  
 Elementary Playground Equipment  
 Floor Tile Replacement-Ongoing Item  
 High School Locker Room Lockers (80-24 x 36 Lockers)  
 Football Scoreboard-2018-Paid for with donations  
 Football West Entry Gates (Drainage in West Ditch)  
 Dishwasher in Kitchen  
 Music Lockers  
 Re-Key of Building

\$27,000-30,000  
 \$50,000  
 \$26,000

Yearly Totals:

\$329,676

<i>COLOR CODE</i>
Completed Projects
Approved previous year but not yet completed
Considering for Summer
WOBP=Waiting on Budget Price
Budget Pricing

8 Year (2024-26)   7 Year (2023-24)   6 Year (2022-23)   5 Year (2021-22)   4 Year (2020-21)   3 Year (2019-20)   2 Year (2018-19)

\$27,550

\$27,300

\$60,000

\$74,800

\$5,000

\$5,000

\$23,000

\$5,000

\$5,000      \$5,000      \$10,000      \$10,000  
\$7,800

\$68,757      \$99,976  
\$49,700

\$26,500

\$30,000      \$5,000

\$10,000

\$32,550      \$110,257      \$172,976      \$179,600

1 Year (2017-18)

2016-17

\$7,500

\$7,437

\$31,220

\$109,866

\$2,500

\$134,906

\$16,300

\$8,270

\$63,800

\$61,170

\$5,000

\$5,000      \$3,366

\$1,500  
\$4,950

\$76,846      \$5,000

\$24,500

\$332,672      \$236,461     

Estimated Ending Balance:

## **SUPERINTENDENT'S CONTRACT OF EMPLOYMENT RAVENNA PUBLIC SCHOOLS**

THIS CONTRACT is made by and between the **Board of Education of Ravenna Public Schools**, legally known as **Buffalo County School District 10-0069**, and referred to as "the Board" and "the School District" respectively, and **Dr. Ken Schroeder**, referred to herein as "the Superintendent". In accordance with its action taken and recorded in the minutes of a duly advertised board meeting, the Board agrees to employ the Superintendent, and the Superintendent agrees to accept such employment, subject to the terms and conditions set forth herein.

**Section 1. Term of Contract.** The Superintendent shall be employed for a period of 2 year(s) beginning on July 1, 2020, and expiring on June 30, 2022. During each year of this contract, the Superintendent shall render at least 230 working days of service in the performance of his duties as Superintendent. "Working days" typically will not include Saturdays, Sundays, and legal holidays, but it shall include all days on which the Superintendent actually and necessarily completes his contractual duties. The Superintendent agrees to work sufficient hours and days to satisfactorily complete the duties of this contract. The Superintendent shall keep complete and accurate records of his working days and shall provide the Board of Education with a report of his accumulated working days at least quarterly.

**Section 2. Renewal of Contract.** If a Board representative does not inform the Superintendent in writing on or before **the seventh day after the regular December board meeting** of the Board's intention to consider the nonrenewal or amendment of this contract, the contract will automatically renew for a period of **one year** from and after the expiration date provided in Section 1 of this contract. The Superintendent shall remind the Board in writing of this provision no later than **its regular November meeting** of each year of this contract and shall make the renewal of his employment contract an agenda item for the regular **December** board meeting during each year of this contract. At the time of each contract renewal and/or amendment, the Superintendent shall be responsible for taking all necessary steps to insure that the School District has complied with the Superintendent Pay Transparency Act.

**Section 3. Salary.** The Superintendent's salary for the contract year shall be \$134,785.14 which shall be paid in 12 equal monthly installments beginning in the month of July 2020. The Board shall not reduce the Superintendent's salary during the term of the contract, but may increase it and/or the benefits during the term of this contract, as an amendment to the contract, without the amendment constituting a new contract, requiring a hearing, or extending the term of this contract.

**Section 4. Deductions.** This contract shall conform to the statutes and regulations governing deductions from compensation. The Superintendent authorizes the District to deduct or withhold from each and every period of pay any amounts necessary to offset any damages caused by the Superintendent or the value of property or money entrusted to the Superintendent or owed by the Superintendent to the District during the course of or as a result of the Superintendent's employment, if such property or money have not properly been returned to the District. The school district shall withhold other deductions as the Superintendent and Board may agree.

**Section 5. Professional Status.** The Superintendent affirms that he is not under contract with any other board of education covering any part or all of the term provided in this contract. Throughout the contract term, he will hold a valid and appropriate certificate to act as a superintendent of schools in the State of Nebraska which he will register and maintain on file in the school district's central administrative office. This contract shall not be valid and the Board will not compensate the Superintendent for any service performed prior to the date that he registers his certificate. The Superintendent represents that: (1) all information he provided in connection with his application for employment with the District was true and accurate at the time of application, and if there is or has been a material change in such information, he will advise the Board immediately; (2) he has never been convicted of or plead no contest to, a felony as defined in Title 92, Chapter 21, Sections 003.11 and 003.13 of the Nebraska Administrative Code ("Rule 21"), or any offense involving moral turpitude, abuse, neglect, or sexual misconduct, as defined in Title 92, Chapter 21, Sections 003.12 and 003.13 of the Nebraska Administrative Code; and (3) he has not had any professional licenses or certificates suspended or revoked.

**Section 6. Superintendent's Duties.** The Superintendent's duties shall be as prescribed by statute and by Board policies, rules, regulations and directives. The Superintendent agrees to devote his time, skill, labor and attention to his duties throughout the contract term. He shall be subject to the direction and control of the Board at all times and shall perform such administrative duties as the Board assigns to his. By agreement with the Board, he may undertake consultative work, speaking engagements, writing, lecturing, or other professional duties and obligations as long as they do not interfere with carrying out his duties and obligations to the school district.

**Section 7. Board-Superintendent Relationship.** The Board shall be primarily responsible for formulating and adopting policy. The Superintendent shall be the chief administrative officer for the district and shall be responsible for implementing Board policy. He shall organize the administrative and supervisory staff, and select, place, and transfer personnel with the concurrence of the Board. He is responsible for administering the instruction of students and the business affairs of the school district. The Board members agree, individually

and collectively, to promptly refer all criticisms, complaints, and suggestions called to their attention to the Superintendent for action, study and/or recommendation, as appropriate.

**Section 8. Cancellation or Mid-Term Amendment.** The Board may cancel or amend this contract during its term for any of the following reasons: (a) the cancellation, termination, revocation, or suspension of the Superintendent's certificate (Nebraska Administrative and Supervisory Certificate, or the Nebraska Professional Administrative and Supervisory Certificate) by the State Board of Education; (b) any of the reasons set forth in this contract; (c) the breach of any of the material provisions of this contract; (d) incompetence; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) conduct involving moral turpitude; (i) physical or mental incapacity; (j) immorality; (k) conviction of a felony; (l) any conduct that substantially interferes with the Superintendent's continued performance of his duties; (m) any arrest, criminal charge, or criminal conviction of Superintendent or the failure to report the same; (n) any filing against the Superintendent under Neb. Rev. Stat. Section 43-247 or any other provision of the Nebraska Juvenile Code for child abuse and/or neglect or the failure to report the same; (o) knowingly falsifying school district records or documents; (p) misrepresentation of fact to the district and its personnel in the conduct of the district's official business; (q) the use or possession of illegal drugs or controlled substances except as prescribed by a physician; or (r) being under the influence of illegal drugs, controlled substances, or alcohol while on school grounds, at school events, or in a vehicle owned, leased or contracted by the district except as prescribed by a physician. The procedures for cancellation or amendment shall be in accordance with state statutes. The parties agree that the Superintendent's failure to comply with his duties under Section 2 (Renewal of Contract) or Section 15 (Evaluation) shall constitute a material breach of this contract.

**Section 9. Disability.** If the Superintendent is unable to perform his duties by reason of illness, accident or other disability beyond his control, and the disability continues for a period of more than 90 days or if the disability is permanent, irreparable, or of such a nature as to make performance of his duties impossible, the Board may initiate action to cancel this contract, whereupon the respective rights, duties and obligations of the parties hereunder shall terminate, with the exception of any benefits to be paid to the Superintendent under any insurance coverage furnished by the district.

**Section 10. Transportation.** The Board shall provide the Superintendent with transportation or reimburse him for mileage required in the performance of his official duties at the then-current IRS rate.

**Section 11. Fringe Benefits.** The Board shall provide the Superintendent with the following fringe benefits:

- a. Health Insurance.** Family health insurance that is provided to certificated staff through the District's health insurance carrier.
- b. Dental Insurance.** Family dental insurance that is available to certificated staff through the District's health insurance carrier.
- c. Life Insurance.** Term life insurance with a total death benefit of \$50,000.00 with the option to purchase an additional \$50,000 of coverage.
- d. Sick Leave.** The Superintendent shall be entitled to 10 days of sick leave per year which may accumulate to a total of 30 days. For purposes of the 2017-2018 year only, the Superintendent will receive a one-time credit of 10 additional days, meaning he will begin the 2017-2018 contract year with 20 total sick days. In each subsequent year, the Superintendent will be eligible for up to 10 days of sick leave unless otherwise capped by the 30-day limit on accrual. Sick leave may only be used for personal illness or as otherwise provided in District policy. If the Superintendent qualifies for disability pay under the long-term disability policy, he shall be required to take the disability pay instead of sick leave pay. The Superintendent shall keep complete and accurate records of his sick days and shall provide the Board of Education with a report of his accumulated sick days at least quarterly. The Superintendent shall not be compensated for unused days of sick leave upon the ending of his employment with the District.
- e. Disability Insurance.** The Superintendent shall purchase long-term disability insurance from the school district's carrier at his own expense. The Board will increase his salary by the amount of the premium cost.
- f. Professional Development.** The Superintendent is expected to continue his professional development and to participate in relevant learning experiences. With the approval of the Board, he may attend appropriate professional meetings at the local, state, regional and national level; and the Board will pay for valid expenses of attendance. If the Superintendent attends a national convention and does not return following the initial year of employment as Superintendent, the Superintendent agrees to repay the

District in full for national convention expenses paid by the District.

- g. Professional Dues.** The school district will pay the annual dues for the Superintendent's membership in the following organizations: American Association of Superintendents; Nebraska Council of School Administrators.
- h. Physical Examination.** The Superintendent may voluntarily undergo a physical examination. The Superintendent agrees that he will authorize the physician performing each such examination to provide the Board with all records, results and medical judgments of the examination. Up to \$200 of the cost of such physical examination and physician's reports which are not paid for by the Superintendent's insurance coverage shall be paid by the District.
- i. Cell Phone.** The Superintendent shall be required to purchase and maintain a cellular phone so that he can be reached at all times for work-related emergencies or while away from school grounds during the work day. The School District will reimburse the Superintendent up to a maximum of \$100 per month for the actual cost of a cellular phone service plan.
- j. Expense Reimbursement.** The Board shall pay or reimburse the Superintendent for expenses that are actually, necessarily, and reasonably incurred in attending educational seminars, conventions, and workshops; conferences; training programs; official school functions, hearings or meetings, provided that (1) such payment or expense is authorized by the Local Government Miscellaneous Expenditures Act (Neb. Rev. Stat. § 13-2201 *et seq.*) or some other provision of law, and (2) the Superintendent shall secure the prior approval of the Board before incurring any such expense when the anticipated aggregate expense of any single event is \$1,000.00 or more.

**Section 12. Principal Residence/Domicile in School District.** The Superintendent shall have his domicile and principal residence within the boundaries of the District as they exist on the first duty day for the Superintendent under the terms of this contract; and, the Superintendent shall maintain his domicile and residence within the boundaries of the District during the term of this agreement, or any renewal, amendment, or continuation thereof, except as otherwise provided herein. If the Superintendent is in his first year of

employment with the District and does not have his domicile and principal place of residence within the District at the time of his employment, the Superintendent shall move his domicile and principal place of residence into the corporate limits of the District before the expiration of the first six months from the Superintendent's first duty day under this contract. It is the purpose of this paragraph to require the Superintendent to, at all times during such employment, live and maintain his domicile and principal place of residence in the District to encourage the Superintendent: (1) to be highly motivated and deeply committed to the District's educational system; (2) to speak to and vote on ballot issues affecting the district as a legal voter of the school district; (3) to be involved in school and community activities bringing his in contact with parents and community leaders and be committed to the future of the district and its schools; (4) to be accessible to parents and students, and allow parents and students to become personally acquainted with the Superintendent; and, (5) to gain sympathy and understanding for the cultural basis of the community, and the social, economic, and environmental problems of the children of the school community and are thus less likely to be considered isolated from the community in which he is the educational leader.

**Section 13. No Penalty for Release or Resignation.** There shall not be a penalty for the release or resignation of the Superintendent from this contract; provided no resignation shall become effective until the expiration of the contract unless it is accepted by the Board, and the Board shall fix the date at which the resignation shall take effect.

**Section 14. Compensation Upon Termination and Credit for Accrued Vacation.** Upon lawful termination of this contract for any reason, the compensation to be paid hereunder shall be an amount which bears the same ratio to the annual salary specified as the number of months or fraction thereof to the date of such termination bears to the 12 months in the annual salary period in which termination occurs. The Superintendent shall refund any portion of the salary he was paid but had not earned prior to the date of termination of this contract. He shall be paid for any unused vacation days at the daily compensation rate then in effect at the termination of employment.

**Section 15. Evaluation.** The Board shall evaluate the Superintendent twice during his first year of employment and at least once each year thereafter. The first evaluation during the first year of employment and the yearly evaluations after the first year of employment shall occur no later than the **regular December meeting**. The Superintendent shall: remind the Board members in writing of this provision no later than its **regular November meeting**; make his evaluation an agenda item for the regular **December** board meeting during each year of this contract; and provide them with the written evaluation instrument that is on file with the Nebraska Department of Education.

**Section 16. Legal Actions.** The Board will support the Superintendent if there is a legal dispute caused by his carrying out his duties properly. If a legal action, including a professional practice complaint, is threatened or filed against the Superintendent as a result of his performance of his duties or his position as Superintendent of the district, the Board will provide him with a legal defense to the maximum extent permitted by law so long as he acted in good faith and in a manner which he reasonably believes to be in or not opposed to the best interests of the district and, with respect to any criminal action or proceeding, had no reasonable cause to believe that his conduct was unlawful.

**Section 17. Physical or Mental Examination.** The Superintendent agrees that, at the request of the Board, he will have a comprehensive physical and/or mental examination performed by one or more licensed physicians or psychologists of the Board's choosing during the term of this Contract. In deference to the requirements of the Americans with Disabilities Act and HIPAA, the physician's report to the Board must address whether the Superintendent is able to perform the "essential functions" of his position.

**Section 18. Disciplinary Action.** The parties agree that the Board president may place the Superintendent on paid leave by delivering written notice of the same when the Board president determines it is in the best interests of the school district to do so. The paid leave shall continue unless and until a majority of the Board determines otherwise at a duly convened meeting. The Board may suspend the Superintendent without pay for a period not to exceed thirty (30) working days. Prior to suspending the Superintendent without pay, the Board president or secretary shall deliver a written notice to the Superintendent advising him of the alleged reasons for the proposed action and provided the opportunity to present his version of the facts. Within seven calendar days after receipt of such notice, the Superintendent may make a written request to the secretary of the school board for a formal due process hearing under section 79-832. If such a request is not delivered within such time, the action of the Board shall become final.


**Section 19. Governing Laws.** The parties shall be governed by all applicable state and federal laws, rules, and regulations in performance of their respective duties and obligations under this contract.

**Section 20. Amendments to be in Writing.** This contract may be modified or amended only by a writing duly authorized and executed by the Superintendent and the Board.

**Section 21. Severability.** If any portion of this contract is declared invalid or unenforceable by a court of competent jurisdiction, such declaration shall not affect the validity or enforcement of the remaining provisions of this contract.


IN WITNESS WHEREOF, the parties have executed this contract on the dates indicated below.

**Executed by the Board this 13th day of April, 2020.**

  
\_\_\_\_\_  
President, Board of Education

  
\_\_\_\_\_  
Secretary, Board of Education

**Executed by the Superintendent this 13th day of April, 2020.**

  
\_\_\_\_\_  
Superintendent

## A. Governance & Board Relations

Weight: 20%

		Ineffective (1 pt)	Minimally Effective (2 pt)	Effective (3 pt)	Highly Effective (4 pt)	Rating
A1	<b>Policy involvement</b>	Makes decisions without regard to adopted policy.	Provides correspondence from policy provider with recommendation(s) for adoption. Follows as written.	Is actively involved in the development, recommendation and administration of district policies.	Is proactive in the determination of district needs and policy priorities; has a system in place to ensure timely administration of district policies.	
A2	<b>Goal development</b>	Goals are not developed.	Goals are defined by implementing state curriculum and seeking to maximize student scores.	Facilitates the development of short-term goals for the district. Provides the necessary financial strategies to meet those goals.	Has a system in place for establishing, reporting on and monitoring goals. Budget practices help to ensure alignment of resources to goals.	
A3	<b>Information</b>	Does not provide the information the board needs to perform its responsibilities.	Keeps only some members informed, making it difficult for the board to perform its responsibilities.	Keeps all board members informed with appropriate information as needed so it may perform its responsibilities.	Has established mutually agreed upon protocols with the board regarding communication. Executes those protocols consistently.	
A4	<b>Materials and background</b>	Meeting materials aren't readily available. Members arrive at meetings without enough prior information regarding agenda or background information.	Meeting materials are incomplete, and don't include adequate background information or historical perspective.	Materials are provided. Background and historical perspective are included. Recommendations are included.	Meeting materials are comprehensive with all adequate background information and previous action included. Recommendations are well thought out.	
A5	<b>Board questions</b>	Board questions aren't answered fully nor in a timely manner.	Most board questions are answered. All members aren't apprised of all relevant questions/answers.	Board questions are addressed with follow-up to all board members.	Has a system in place for receiving and responding to board member questions in a timely and thorough manner.	
A6	<b>Board development</b>	Doesn't promote and does not budget for board development.	When prompted, provides members with information about board development.	Provides all board members with information regarding board development opportunities when they arise and budgets for board development.	Actively encourages board development by seeking and communicating opportunities. Ensures funding is aligned to board development plan.	
<b>Category rating:</b>						<b>#DIV/0!</b>
<b>Artifacts that <u>may</u> serve as evidence of performance in this domain:</b> <ul style="list-style-type: none"> <li>• Meeting agendas/minutes</li> <li>• Board packets</li> <li>• Board development materials</li> <li>• Memos/communications</li> <li>• Board policies/policy book</li> <li>• Retreat agendas/minutes</li> <li>• Board development plan</li> <li>• Communication protocols</li> <li>• Policy review calendar</li> </ul>						

**A. Governance & Board Relations – continued**

**Weight: 20%**

If a performance goal has been established related to one of the performance indicators above, write it below:

<b>Performance Indicator:</b>	<b>Goal:</b>
<b>Evidence:</b>	

Category rating should be reflected within the performance indicator.

<b>Comments by Board of Education:</b>	<b>Comments by the Superintendent:</b>

## B. Community Relations

**Weight: 15%**

		<b>Ineffective (1 pt)</b>	<b>Minimally Effective (2 pt)</b>	<b>Effective (3 pt)</b>	<b>Highly Effective (4 pt)</b>	<b>Rating</b>
<b>B1</b>	<b>Parent and Community feedback</b>	Doesn't accept input from or engage parents.	Accepts suggestions and input from parents but fails to seek it. Does not engage parents in decision-making or district-wide goal setting.	Readily accepts parent input and engages parents in district-wide goal setting and decision-making.	Actively seeks parental input, creates methods for parents to be actively involved in decision-making as well as setting and supporting district-wide goals.	
<b>B2</b>	<b>Communication with community</b>	Isn't readily available for parents, businesses, governmental and civic groups. Avoids direct communication unless absolutely necessary.	Is available for parents, businesses, governmental and civic groups, providing them with information, but doesn't seek their input. Is not proactive.	Actively seeks two-way communication with the community as appropriate.	Develops and ensures implementation of a community communication plan that fosters positive relations.	
<b>B3</b>	<b>Media relations</b>	Communicates with the media only when requested.	Isn't proactive, but is cooperative with the media when contacted.	Promotes positive relations and provides the media with district event information.	Initiates and establishes a system for actively engaging the media to promote the district and provide timely and effective information.	
<b>B4</b>	<b>District image</b>	Is indifferent or negative about the district. Does not speak well or represent the district well in front of groups.	Doesn't actively promote the district. Speaks adequately in public.	Projects a positive image of the district as expected. Well spoken.	Projects a positive image at all times; is a champion for the district. Articulate, knowledgeable and well-spoken.	
<b>B5</b>	<b>Approachability</b>	Is neither visible nor approachable by members of the community.	Is not consistently visible at events or in the community. Is not consistently approachable by members of the community.	Is consistently visible at events and approachable by members of the community.	Is consistently visible at a variety of events and has developed methods of being approachable to members of the community.	
<b>Category rating:</b>						<b>#DIV/0!</b>
<b>Artifacts that <u>may</u> serve as evidence of performance in this domain:</b> <ul style="list-style-type: none"> <li>• Third party survey data</li> <li>• School accreditation survey data</li> <li>• Meeting invitations, agendas</li> <li>• Press releases</li> <li>• Community meeting agendas</li> <li>• News clips/interviews</li> <li>• Community engagement calendar</li> <li>• Strategic planning agenda(s)</li> <li>• Communications</li> <li>• Service club membership(s)</li> </ul>						

**B. Community Relations – continued**

**Weight: 15%**

If a performance goal has been established related to one of the performance indicators above, write it below:

<b>Performance Indicator:</b>	<b>Goal:</b>
<b>Evidence:</b>	

Category rating should be reflected within the performance indicator.

<b>Comments by Board of Education:</b>	<b>Comments by the Superintendent:</b>

## C. Staff Relations

**Weight: 15%**

		<b>Ineffective (1 pt)</b>	<b>Minimally Effective (2 pt)</b>	<b>Effective (3 pt)</b>	<b>Highly Effective (4 pt)</b>	<b>Rating</b>
<b>C1</b>	<b>Staff feedback</b>	Doesn't accept input or engage teachers and staff in decision-making or goal setting.	Accepts suggestions and input from staff but does not seek it. Does not engage staff in district-wide goal setting or decision-making.	Readily accepts staff input and engages staff in district-wide goal setting and/or decision-making.	Actively seeks staff input and creates methods for staff to be actively involved in decision-making as well as developing and supporting district-wide goals.	
<b>C2</b>	<b>Staff communications</b>	Doesn't inform staff of matters that may be of concern.	Is inconsistent in keeping staff informed of important matters.	Consistently keeps staff informed of important matters.	Develops and ensures implementation of a staff communication plan that fosters positive relations and keeps staff informed of important matters.	
<b>C3</b>	<b>Personnel matters</b>	Personnel matters are not handled in a consistent manner. Some situations may be handled with bias.	Many personnel matters are handled, but not always in a consistent manner.	Personnel matters are handled with consistency, fairness, discretion, and impartiality.	A system is in place for handling personnel matters that is proactive, consistent, fair, discrete, and impartial. Personnel procedures are regularly reviewed, communicated to staff, and updated as needed.	
<b>C4</b>	<b>Delegation of duties</b>	Doesn't delegate duties. Maintains too much personal control over all district operations.	Delegates duties as staff members request additional responsibilities.	Delegates responsibility to staff within their abilities and then provides support to ensure their success.	Delegates responsibility to staff that will foster professional growth, leadership and decision-making skills.	
<b>C5</b>	<b>Recruitment</b>	There is no formal or informal recruitment process and/or hiring is considered in an arbitrary manner.	An informal recruitment and hiring process is in place, but is not used consistently.	A formal recruitment and hiring process is followed for hiring opportunities.	A formal recruitment and hiring process is followed for each hiring opportunity. Actively recruits the best staff available and encourages their application to the district.	
<b>C6</b>	<b>Labor relations (Bargaining)</b>	Is unable to work with union leadership, doesn't work to improve relations.	Is inconsistent in working with union leadership in regard to bargaining and labor relations.	Consistently strives to work with union leadership. Shares appropriate information and effectively manages the dynamics of the relationship.	Proactively works with union leadership to build relationships with staff groups and establishes trust and effective sharing of information in the bargaining process as appropriate.	

**C. Staff Relations – continued**

**Weight: 15%**

		Ineffective (1 pt)	Minimally Effective (2 pt)	Effective (3 pt)	Highly Effective (4 pt)	Rating
<b>C7</b>	<b>Visibility in district</b>	Seldom seen outside of office.	Is occasionally present at programs and special activities.	Consistently visits classrooms and special activities.	Conducts regular and purposeful visits to classrooms. Consistently attends special activities.	
<b>Category rating:</b>						<b>#DIV/0!</b>
<b>Artifacts that <u>may</u> serve as evidence of performance in this domain:</b> • Third-party survey data • School accreditation survey data • Hiring process documentation • Personnel policies and procedures • Recruitment calendar • Staff leadership development plan • Negotiations documentation • School visit calendar • Communications • Staff meeting agendas/minutes						

If a performance goal has been established related to one of the performance indicators above, write it below:

<b>Performance Indicator:</b>	<b>Goal:</b>	
<b>Evidence:</b>		

Category rating should be reflected within the performance indicator.

<b>Comments by Board of Education:</b>	<b>Comments by the Superintendent:</b>

## D. Business & Finance

Weight: 20%

		Ineffective (1 pt)	Minimally Effective (2 pt)	Effective (3 pt)	Highly Effective (4 pt)	Rating
D1	<b>Budget development and management</b>	Budget knowledge is limited. The budget is developed and managed without taking into consideration current needs of the district.	Works to develop and manage the budget to meet the immediate fiscal issues. Decisions are primarily reactive to current needs of the district.	Budget actions are proactive and consider the most current information and data. A balance is sought to meet the needs of students and remain fiscally responsible to the community.	Budget actions are proactive and consider both current and long-range information and data. A balance is sought to meet the current and future needs of students and remain fiscally responsible to the community.	
D2	<b>Budget reports</b>	Doesn't report financial information to the board except with the annual audit.	Reports the status of financial accounts as requested by the board.	Reports to the board concerning the budget and financial status on a regular basis (monthly, quarterly, etc., as agreed upon by governance team).	Has a system in place for the monitoring and reporting of all budgetary and financial information to the board. Information provided is adequate and timely, and outlines potential ramifications of any changes.	
D3	<b>Financial controls</b>	Annual audit has revealed areas that are in need of improvement. Financial accounts aren't in order.	Annual audit is used to reveal any discrepancies. Internal controls are inconsistent.	Is up-to-date with GAAP and state accounting procedures. Maintains internal controls.	Promotes appropriate financial controls, including third-party audits and reconciliation of accounts. Is proactive.	
D4	<b>Facility management</b>	A facilities management plan is not created. Maintenance is only performed when absolutely needed.	Facilities needs are discussed internally, but a plan is not created. Issues are addressed on an as-needed basis.	A facilities management plan is in place that includes the current status of the buildings and the need to improve any facilities in the future.	Facilities management plan in place includes current status of buildings and the need to improve facilities in the future, with a projected plan to secure funding.	
D5	<b>Resource allocation</b>	Resources are allocated inconsistently and without consideration of district needs.	Resources are allocated to meet immediate needs.	Resources are distributed consistently based upon district goals/needs and seek to meet immediate objectives.	Resources are distributed consistently based upon district goals/needs and seek to meet both immediate and long-range objectives.	
<b>Category rating:</b>						<b>#DIV/0!</b>
<b>Artifacts that <u>may</u> serve as evidence of performance in this domain:</b> <ul style="list-style-type: none"> <li>• Strategic plan</li> <li>• Auditor's report</li> <li>• District budget</li> <li>• Budget-related communications</li> <li>• Election results that impact funding or facilities</li> <li>• Evidence of budgetary alignment to district-wide goals</li> <li>• Grants received/applied for</li> <li>• Policies/procedures related to fund management</li> <li>• Long-term financial forecast data</li> <li>• Facilities maintenance plan</li> <li>• Facilities management plan</li> </ul>						

**D. Business & Finance – continued**

**Weight: 20%**

If a performance goal has been established related to one of the performance indicators above, write it below:

<b>Performance Indicator:</b>	<b>Goal:</b>
<b>Evidence:</b>	

Category rating should be reflected within the performance indicator.

<b>Comments by Board of Education:</b>	<b>Comments by the Superintendent:</b>

## E. Instructional Leadership

Weight: 30%

		Ineffective (1 pt)	Minimally Effective (2 pt)	Effective (3 pt)	Highly Effective (4 pt)	Rating
E1	<b>Performance evaluation system</b>	No performance evaluation system is in place and/or not all evaluations have been completed as required.	Most performance evaluations are completed in a timely manner and are in compliance with state law.	All required performance evaluations are completed in a timely manner and are in compliance with state law. Individual Development Plans are provided to staff rated as less than effective.	Performance evaluation system has been established that is in compliance with state law, provides opportunities for growth to instructional staff, and is applied consistently across the district with consistent results.	
E2	<b>Administrator Leadership</b>	Expectations regarding learning and instruction have not been identified.	Expectations regarding learning and instruction are vague or unclear.	Goals for learning and instruction are prioritized.	Clear, non-negotiable goals for learning and instruction have been established that provide school leadership teams with the responsibility and authority for determining how to meet those goals.	
E3	<b>Staff development</b>	Staff development isn't consistently provided. Staff members are responsible for their own improvement.	Staff development programs are offered based upon available opportunities.	Staff development programs are offered based upon available opportunities that are targeted toward staff growth and increasing student achievement.	Staff development programs are individualized, targeted toward district-specific goals and are sustained to increase student achievement.	
E4	<b>School Improvement</b>	School improvement efforts are limited. There is no comprehensive plan in place.	School improvement plans are in place at the building level but lack district-wide coordination.	School improvement plans are in place at all buildings and align to the district-wide goals.	School improvement plans are in place at all buildings and align to the district-wide goals. Systems are in place for implementation of improvement efforts and monitoring of progress.	
E5	<b>Curriculum</b>	Curriculum isn't a priority in the district and/or is inconsistent across grade levels.	Teachers are allowed to define their own curriculum. There is little coordination.	A curriculum is in place that seeks to meet the state standards.	Curriculum is in place, aligned across grade levels and in compliance with state standards.	
E6	<b>Instruction</b>	There is little to no focus on instruction. Technology is not utilized in classroom instruction.	Teachers are encouraged to enhance their instructional skills and embrace technology, but no comprehensive program(s) is in place.	Effort is made to accommodate diverse learning styles, needs and levels of readiness. Some effort is made to incorporate technology into learning.	Instructional practices in place that are differentiated and personalized to student needs. Technology is used to enhance teaching and learning.	
E7	<b>Student feedback</b>	Doesn't accept input or seek student feedback.	Accepts suggestions and input from students but does not seek it.	Readily accepts student input and engages students in district-wide goal development and/or decision-making.	Actively seeks student input, creates methods for students to be actively involved in development of district-wide goals as well as decision-making.	

## E. Instructional Leadership - continued

Weight: 30%

		Ineffective (1 pt)	Minimally Effective (2 pt)	Effective (3 pt)	Highly Effective (4 pt)	Rating
E8	Student attendance	Attendance isn't addressed as a policy issue. Attendance rates are decreasing.	Attendance isn't an area of focus; and therefore, student attendance is a matter left to itself. Attendance rates fluctuate at will.	Attendance is an area of focus. There are plans and interventions in place to address chronic attendance problems. Attendance rates are improving or at a high level.	Attendance is an area of focus. Individual student attendance problems are addressed early and supports are put into place. Attendance rates are being maintained at a high level.	
E9	Support for Students	Academic supports are in place, but are inconsistent.	Academic supports are in place but social supports to meet the needs of students are lacking.	Programs and activities are available for students. Coordination and alignment can be improved.	Coherent systems of academic and social supports are in place to meet the needs of all students. Maintains a safe, caring and healthy learning environment.	
E10	Professional knowledge	Is uninvolved in current instructional programs. Is unaware of current instructional issues. Does not hold appropriate superintendent certification and is not enrolled in appropriate certification program.	Is somewhat knowledgeable of current instructional programs. Relies on others for information/data. Does not hold appropriate superintendent certification but is currently enrolled in appropriate certification program.	Demonstrates knowledge of current instructional programs, and is able to discuss them. Seeks to learn and improve upon personal and professional abilities. Holds and maintains appropriate superintendent certification.	Demonstrates knowledge of and comfort explaining current instructional programs. Participates actively in professional groups and organizations for the benefit of the district and personal, professional growth. Holds and maintains appropriate superintendent certification.	
<b>Category rating:</b>						<b>#DIV/0!</b>

### Artifacts that may serve as evidence of performance in this domain:

- Staff evaluation calendar
- District performance evaluation system
- Superintendent professional growth plan
- Curriculum
- RtI/MTSS
- Superintendent professional development
- Teacher analysis of student achievement data
- Curriculum audit
- Strategic plan/district-wide goals
- Staff development plan
- Professional development calendar
- Instructional model(s)
- Curriculum team agendas
- Instructional audit
- Coaching documentation
- Observational data from staff
- Documentation of instructional rounds
- Positive behavior supports/character programs

If a performance goal has been established related to one of the performance indicators above, write it below:

<b>Performance Indicator:</b>	<b>Goal:</b>	
<b>Evidence:</b>		

Category rating should be reflected within the performance indicator.

**Comments by Board of Education:**

**Comments by the Superintendent:**

## F. Determining the Professional Practice Rating

Superintendent name: \_\_\_\_\_

School year: \_\_\_\_\_

Item	Weight of Category	Category Score (%)	Category Weighted Score
A. Governance & Board Relations	20% (.2)	#DIV/0! x 20%	= #DIV/0!
B. Community Relations	15% (.15)	#DIV/0! x 15%	= #DIV/0!
C. Staff Relations	15% (.15)	#DIV/0! x 15%	= #DIV/0!
D. Business & Finance	20% (.2)	#DIV/0! x 20%	= #DIV/0!
E. Instructional Leadership	30% (.3)	#DIV/0! x 30%	= #DIV/0!
<b>Total Possible</b>	100%	<b>Score:</b>	#DIV/0!
		<b>Adjusted (Score / 4) =</b>	#DIV/0!

Comments by Board of Education:

Comments by the Superintendent:

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Board President's Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Superintendent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Superintendent's signature indicates that he or she has seen and discussed the evaluation; it does not necessarily denote agreement with the evaluation.)

## G. Other Required Components of Evaluation

Superintendent name:

School year:

### Student Growth

**Weight: 40%**

Student growth and assessment data used for superintendent evaluation must be the combined student growth and assessment data used in annual evaluation for the entire district. Districts should establish a student growth model to be used for teacher and administrator evaluations that incorporates the most recent three consecutive years of student growth data.

		Ineffective (1pt)	Minimally Effective (2 pt)	Effective (3 pt)	Highly Effective (4 pt)	Rating
		Fewer than 60% of students met growth targets	60-74% of students met growth targets	75-89% of students met growth targets	90% or more students met growth targets	<b>4</b>
	<b>Growth:</b>					
	<b>Evidence:</b>	District Growth Model				
<b>Component score:</b>						<b>4</b>

\* For superintendents who are *regularly involved in instruction*, 40% of the annual evaluation must be based on student growth and assessment data.

<sup>1</sup> Measuring student growth: A guide to informed decision making, Center for Public Education.

### Progress Toward District-Wide Goals

**Weight: 10%**

Progress made by the school district in meeting the goals set forth in the school district's school improvement plans is a required component for superintendent evaluation.

		Ineffective (1pt)	Minimally Effective (2 pt)	Effective (3 pt)	Highly Effective (4 pt)	Rating
		Progress was made on fewer than 60% of goals	Progress was made on 60-74% of goals	Progress was made on 75-89% of goals	Progress was made on 90% or more of goals	<b>4</b>
	<b>Progress:</b>					
	<b>Evidence:</b>	As indicated in District-Wide Improvement Plan				
<b>Component score:</b>						<b>4</b>

## H. Compiling the Summative Evaluation Score

Component	Weight of Component	Component Score (%)	Component Weighted Score
Professional Practice (Adjusted score, p. 14)	50% (.50)	#DIV/0! x 50%	= #DIV/0!
Student Growth (Component score, p. 15)	40% (.40)	4 x 40%	= 1.6
Progress Toward District-Wide Goals (Component score, p. 15)	10% (.1)	4 x 10%	= 0.4
<b>Total Possible</b>	100%	<b>Total Score:</b>	#DIV/0!
		<b>Total Score / 4 =</b>	#DIV/0!

**Evaluation rating as follows:** 90% - 100% = Highly Effective; 75% - 89% = Effective; 60% - 74% = Minimally Effective; Less than 60% = Ineffective

Comments by Board of Education:

Comments by the Superintendent:

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Board President's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Superintendent's signature indicates that he or she has seen and discussed the evaluation; it does not necessarily denote agreement with the evaluation.)

## *Establishing Performance Goals for the Superintendent*

The MASB Rev. Fall 2018 Superintendent Evaluation instrument provides a framework for evaluating the superintendent in critical areas of professional practice as well as the state-required components of student growth and progress towards district-wide goals. Additional performance goals should be established in exceptional circumstances to clarify the board's expectations and give priority to the work being done. For this reason, performance goals should be limited in number, aligned to district goals and assist in clarifying accountability.

Superintendent performance goals may be developed from:

- A specific district goal
- A job performance indicator within an evaluation instrument
- Student performance data

When establishing performance goals, the following guidelines should be considered:

- Involve all board members and superintendent
- Decide on desired results
- Develop performance indicators
- Identify supporting documentation (evidence)
- Review and approve final performance goals, indicators and evidence
- Monitor progress at scheduled checkpoints

### **Performance Goal Fundamentals**

Performance goals should be S-M-A-R-T:

Specific – Goals should be simplistically written and clearly define what is expected.

Measurable – Goals should be measurable and their attainment evidenced in some tangible way.

Achievable – Goals should be achievable given the circumstances and resources at hand.

Results-focused – Goals should measure outcomes not activities.

Time-related – Goals should be linked to a specific timeframe.



### **Process for Goal Development**

1. Identify the district goal/priority/indicator/student performance data the superintendent's goal is intended to support
2. Ask the superintendent:
  - a. What will we see next year toward the accomplishment of this that we don't see now?
  - b. What measure will we use to know that the difference represents meaningful progress?
3. Allow superintendent time to craft a response
4. Once agreed upon, board and superintendent develop SMART goal statements

## **4030 Evaluation of Certificated Employees**

All certificated employees to be evaluated shall be notified annually in writing of the evaluation process. A certificated administrator, with the exception of the local board of education when it is evaluating the superintendent, will observe and evaluate each probationary certificated employee for a full instructional period once each semester and each permanent certificated employee for a full instructional period once each school year. If the probationary certificated employee is a superintendent, he or she shall be evaluated twice during the first year of employment and at least once annually thereafter. The evaluation will include, but not be limited to evaluating the employee's instructional performance, classroom organization and management, personal conduct, and professional conduct. Evaluation of instructional performance and classroom organization and management is applicable to teachers only. The administrator will provide the employee with a written list of deficiencies, suggestions and a timeline for correcting the deficiencies and improving performance, and sufficient time to improve. The evaluation form will include notice that the employee may respond to the evaluation in writing.

The school district will train administrators in evaluation annually through meetings with the superintendent or other administrator, attendance at regional, state or national workshops, or any other method approved by the superintendent.

For the purposes of this policy, the terms "actual classroom observation" and "entire instructional period" are defined as follows:

**Entire Instructional Period.** For certificated employees whose classes are held during defined periods of time (e.g., senior high classes), an entire instructional period consists of one such time period. For those whose time periods are not so defined (e.g., elementary classroom teachers), an entire instructional period consists of 40 minutes. The instructional period for those whose work does not necessarily involve continuous instruction for 40-minute periods (e.g., librarians or speech therapists) consists of no less than 40 minutes total during the semester. The entire instructional period for administrators cannot be defined in terms of an instructional period and shall be satisfied by the actual observation of an administrator's work during the semester for no less than 40 minutes.

**Actual Classroom Observation.** Actual classroom observation consists of observing the certificated employee in any activities in a classroom setting. When a certificated employee does not have classroom responsibility (e.g., administrators or librarians), the requirement of "actual classroom observation" will be satisfied by observing the certificated employee performing activities that are typical of his or her position.

This policy and the evaluation instrument shall be included in the teacher handbook which will be distributed to staff members upon their employment and annually thereafter.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

## **4025 Superintendent**

The superintendent is hired by and shall report directly to the board of education. The superintendent will be the chief administrative officer of the board of education and shall keep the board informed on important issues. The board delegates to the superintendent the general power and authority to make necessary decisions to ensure the efficient and effective operations of the school.

The superintendent is charged with timely preparing, presenting, and filing an annual school budget, subject to the approval of the board at the annual budget hearing.

All school employees shall be under the direct and/or delegated supervision of the superintendent. The board delegates to the superintendent the authority to hire and terminate the employment of all classified staff. He or she shall review all certified and non-certified employees applying for vacancies and shall make recommendations regarding these employees.

All of the grounds and buildings are supervised by the superintendent, including necessary repairs and improvements unless the board is required to approve such repairs or improvements.

The superintendent's other duties shall be included in his or her job description, contract, or as otherwise assigned by the board, and shall include the following:

- Interprets and implements all board policies and all state and federal laws relevant to education;
- Supervises, either directly or through delegation, all activities of the school system according to, and consistent with, the policies of the board;
- Represents the board as a liaison between the school district and the community;
- Establishes and maintains a program of public relations to keep the public well-informed of the activities and needs of the school district, effecting a wholesome and cooperative working relationship between the school district and the community;
- Attends and participates in all meetings of the board, except when the superintendent's employment or salary is under consideration when the superintendent has been excused, and makes recommendations affecting the school district;

- Reports to the board on such matters as deemed material to the understanding and proper management of the school district or as the board may request;
- Assumes responsibility for the overall financial planning of the district and for the preparation of the annual budget, and submits it to the board for review and approval;
- Establishes and maintains efficient procedures and effective controls for all expenditures of school district funds in accordance with the adopted budget, subject to the direction and approval of the board;
- Files, or causes to be filed, all reports required by law;
- Makes recommendations to the board for the selection of employees for the school district;
- Makes and records assignments and transfers of all employees pursuant to their qualifications;
- Employs such employees as may be necessary, within the limits of budgetary provisions and subject to the board's approval;
- Recommends to the board, for final action, the promotion, salary change, demotion, or dismissal of any employee;
- Summons employees of the school district to attend such regular and occasional meetings as are necessary to carry out the education program of the school district;
- Supervises methods of teaching, supervision, and administration in effect in the schools;
- Attends such conventions and conferences as are necessary to keep informed of the latest educational trends;
- Accepts responsibility for the general efficiency of the school system, for the development of the employees, and for the educational growth and welfare of the students;
- Defines educational needs and formulates policies and plans for recommendation to the board;
- Makes administrative decisions necessary for the proper functioning of the school district;
- Schedules the use of buildings and grounds by all groups and/or organizations;
- Acts as the purchasing agent for the board, and establishes procedures for the purchase of books, materials and supplies;
- Approves vacation schedules for employees;
- Conducts periodic district administration meetings;
- Supervises the establishment or modification of the boundaries of school attendance and transportation areas subject to approval of the board;
- Directs studies of buildings and sites, taking into consideration population trends and the educational and cultural needs of the district in order to ensure timely decisions by the board and the electorate regarding construction and renovation projects;

- Prepares and submits to the Board for approval the curriculum to be offered in the schools of the district;
- Provides the staff with a continuous appraisal of all policies originating with the board of education;
- Assumes responsibility for insurance programs, methods of handling money, telephone service, student transportation, cafeteria, and fire protection;
- Prepares a plan for the use, maintenance, rehabilitation, and construction of buildings;
- Supervises or causes to be supervised, all repairs to buildings authorized by the board and of the maintenance of the land and buildings of the district;
- Assumes responsibility for special county, state, and federal programs and signs all necessary forms for these programs;
- Performs other duties as may be assigned by the board.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

# *Ravenna Public Schools*

## *Return to School Plan 2020-21*

**UPDATED 10/14/20**

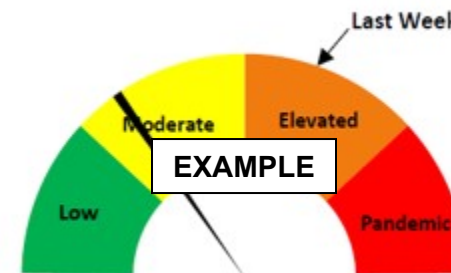
### **RAVENNA PUBLIC SCHOOLS Mission Statement:**

*Preparing students today to succeed tomorrow: Family-Community-Schools*

*Ravenna Public Schools intends to be prepared to meet the health and safety needs of its students and staff during the 2020-21 school year, in light of the COVID-19 pandemic. This framework is structured to allow the district to be responsive to the current health climate and to articulate expectations for students, staff, and parents, amid changing school and community health conditions. The tiered structure of this framework coincides with the “Risk Dial for COVID-19” from the Two Rivers Health Department. This framework may be adjusted, as needed, to meet the needs of students, staff, and parents of Ravenna Public Schools.*

*The risk dial illustration below is only an example. For the current risk dial, please visit our website [www.ravennabluejays.org](http://www.ravennabluejays.org) or Two Rivers Public Health Department [www.trphd.org](http://www.trphd.org).*

### **Risk Dial Zones**



### **Description & Rationale for Use of Risk Dial Zones:**

Two Rivers Health Department provides a Covid-19 “Risk Dial” for the geographic area it serves, which informs the public about the activity level of COVID-19 virus in its service area and the area medical services’ ability to respond to current demands. This “risk dial” will serve as a barometer for the school’s operational response to the virus. The school will use the “risk dial” in conjunction with the school’s monitoring of the virus activity within the school to determine which “risk dial operational zone” the school will operate in. The current “risk dial operational zone” will be clearly communicated to students, staff, and parents through the school’s website and through the school’s messaging system, along with specific guidance based on the school’s current operational zone. By fostering collaboration between the Two Rivers Health Department, the school’s nurse, and the school’s administration to closely monitor current health conditions relevant to the COVID-19 virus, the administration will be able to assess the safest and most non-restrictive educational environment for students, staff, and parents at Ravenna Public Schools.

Risk Zone Indicators					
Green--DHM Phase IV--Low Risk		Yellow--DHM Phase III--Moderate Risk		Orange--DHM Phase II--Elevated Risk	Red--DHM Phase I--Pandemic
<ul style="list-style-type: none"> <li>No confirmed cases in the immediate geographic area (Buffalo County) or within in the school</li> <li>No Directed Health Measures that limit the school building capacity</li> <li>A vaccine for the virus is available</li> </ul>		<ul style="list-style-type: none"> <li>Limited confirmed case(s) in the immediate geographic area (Buffalo County) or within the school</li> <li>Consultation with Health Department</li> <li>Directed Health Measures</li> <li>Governor or Commissioner of Education Guidance</li> </ul>		<ul style="list-style-type: none"> <li>Confirmed and increasing case(s) and transmission in the immediate geographic area (Buffalo County) and within the school</li> <li>Consultation with Health Department</li> <li>Directed Health Measures which limit building capacity</li> <li>Governor or Commissioner of Education Guidance</li> </ul>	<ul style="list-style-type: none"> <li>Widespread confirmed case(s) and transmission in the immediate geographic area (Buffalo County) or within the school</li> <li>Consultation with Health Department</li> <li>Directed Health Measures</li> <li>Governor or Commissioner of Education Guidance</li> </ul>
Risk Zone Procedures					
Green--DHM Phase IV--Low Risk		Yellow--DHM Phase III--Moderate Risk		Orange--DHM Phase II--Elevated Risk	Red--DHM Phase I--Pandemic
<b>School/Academic Plan</b>	<ul style="list-style-type: none"> <li>School conducted as normal</li> <li>School open</li> </ul>	<ul style="list-style-type: none"> <li>Increased social distancing</li> <li>School open</li> </ul>	<ul style="list-style-type: none"> <li>Limited student contact</li> <li>Possible alternate learning schedule</li> </ul>	<ul style="list-style-type: none"> <li>School Attendance Options in Red Zone:</li> <li>Regular School Attendance Monday-Friday</li> <li>A/B Alternating Day Schedule with 50% Student Capacity</li> <li>Remote learning for PK-12 students</li> </ul>	
<b>Self-Screening &amp; Temperature Checks</b>	<p>All students and staff should perform “self-screening” before reporting to school each day. If students or staff display any of the following symptoms, they are advised to stay home:</p> <ul style="list-style-type: none"> <li>Flu-like or COVID-like symptoms</li> <li>Temperature of 100.4 or greater</li> <li>Difficulty breathing</li> <li>Sore throat</li> <li>New uncontrolled cough that causes difficulty breathing (for students or staff with chronic allergic/asthmatic cough, a change in their cough from baseline)</li> </ul> <p>Students and staff with a temperature is 100.4 or greater will need to be fever free without the assistance of medication for 24 hours before returning to school.</p> <p>Staff Temperature Check:</p> <ul style="list-style-type: none"> <li>Staff will take their own temperature every morning and perform a “self-screening.”</li> </ul>	<p>All students and staff should perform “self-screening” before reporting to school each day. If students or staff display any of the following symptoms, they are advised to stay home:</p> <ul style="list-style-type: none"> <li>Flu-like or COVID-like symptoms</li> <li>Temperature of 100.4 or greater</li> <li>Difficulty breathing</li> <li>Sore throat</li> <li>New uncontrolled cough that causes difficulty breathing (for students or staff with chronic allergic/asthmatic cough, a change in their cough from baseline)</li> </ul> <p>Students and staff with a temperature is 100.4 or greater will need to be fever free without the assistance of medication for 24 hours before returning to school.</p> <p>Staff Temperature Check:</p> <ul style="list-style-type: none"> <li>Staff will take their own temperature every morning and perform a “self-screening.”</li> </ul> <p>All students or staff who have a temperature of 100.4 or greater while at school will be sent to the school nurse and</p>	<p>All students and staff should perform “self-screening” before reporting to school each day. If students or staff display any of the following symptoms, they are advised to stay home:</p> <ul style="list-style-type: none"> <li>Flu-like or COVID-like symptoms</li> <li>Temperature of 100.4 or greater</li> <li>Difficulty breathing</li> <li>Sore throat</li> <li>New uncontrolled cough that causes difficulty breathing (for students or staff with chronic allergic/asthmatic cough, a change in their cough from baseline)</li> </ul> <p>Temperature checks will be conducted twice per day.</p> <ul style="list-style-type: none"> <li>Students with a temperature of 100.4 or greater will be required to stay home 24 hours and be fever free, without medication, before returning to school.</li> <li>Temperatures for tardy students will be taken in the office prior to going to class. <ul style="list-style-type: none"> <li>Temperature checks in classroom indicating a temperature of 100.4 or greater will be verified by the school nurse through a second</li> </ul> </li> </ul>	<p>All students and staff in the building on a “Regular School Attendance” schedule or “A/B Schedule” should perform “self-screening” before reporting to school each day. If students or staff display any of the following symptoms, they are advised to stay home:</p> <ul style="list-style-type: none"> <li>Flu-like or COVID-like symptoms</li> <li>Temperature of 100.4 or greater</li> <li>Difficulty breathing</li> <li>Sore throat</li> <li>New uncontrolled cough that causes difficulty breathing (for students or staff with chronic allergic/asthmatic cough, a change in their cough from baseline)</li> </ul> <p>Temperature checks will be conducted twice per day.</p> <ul style="list-style-type: none"> <li>Students with a temperature of 100.4 or greater will be required to stay home 24 hours and be fever free, without medication, before returning to school.</li> <li>Temperatures for tardy students will be taken in the office prior to going to class.</li> </ul>	

	<p>All students or staff who have a temperature of 100.4 or greater while at school will be sent to the school nurse and be required to be fever free without the assistance of medication for 24 hours before returning to school.</p> <p>A screening log will be maintained by the school district for all school district personnel and students. Information will be recorded on the screening log each time a temperature and symptoms check are performed.</p>	<p>be required to be fever free without the assistance of medication for 24 hours before returning to school.</p> <p>A screening log will be maintained by the school district for all school district personnel and students. Information will be recorded on the screening log each time a temperature and symptoms check are performed.</p>	<p>temperature check by the school nurse before sending a student home.</p> <ul style="list-style-type: none"> <li>Temperatures will be taken in the morning upon arrival and prior to the start of the school day and again before lunch, while in the lunch line. Elementary classes that have PE immediately before lunch will have their temperatures taken prior to PE. Temperatures will not be taken immediately after recess (preK-6) or open gym (7-12) to minimize false elevated temperature readings due to physical activity.</li> </ul> <p>Staff Temperature Check:</p> <ul style="list-style-type: none"> <li>Staff will take their own temperature every morning and again at lunch.</li> </ul> <p>A screening log will be maintained by the school district for all school district personnel and students. Information will be recorded on the screening log each time a temperature and symptoms check are performed.</p>	<ul style="list-style-type: none"> <li>Temperature checks in classroom indicating a temperature of 100.4 or greater will be verified by the school nurse through a second temperature check by the school nurse before sending a student home.</li> <li>Temperatures will be taken in the morning upon arrival and prior to the start of the school day and again before lunch, while in the lunch line. Elementary classes that have PE immediately before lunch will have their temperatures taken prior to PE. Temperatures will not be taken immediately after recess (preK-6) or open gym (7-12) to minimize false elevated temperature readings due to physical activity.</li> </ul> <p>Staff Temperature Check:</p> <ul style="list-style-type: none"> <li>Staff will take their own temperature every morning and again at lunch.</li> </ul> <p>A screening log will be maintained by the school district for all school district personnel and students. Information will be recorded on the screening log each time a temperature and symptoms check are performed.</p>
<p><b>Custodial</b></p>	<ul style="list-style-type: none"> <li>Daily routine cleaning procedures of student attendance centers</li> <li>Routine infectious disease protocol <ul style="list-style-type: none"> <li>Staff will comply with State and/or local health department requirements and CDC cleaning and disinfecting protocols</li> <li>Staff will follow manufacturer's instructions regarding the use and maintenance of equipment &amp; use &amp; storage of chemicals for cleaning &amp; sanitizing.</li> </ul> </li> <li>Spray bottles with disinfectant or disinfectant wipes will be provided for all PK-12 classrooms.</li> <li>HVAC system will be adjusted to allow as much fresh air as feasibly possible to be introduced into the HVAC system while operating.</li> <li>Air filters in the HVAC system will be of the highest MERV rating possible to allow for maximum filtration and cleanliness of air.</li> <li>Windows of classrooms will be open</li> </ul>	<ul style="list-style-type: none"> <li>Continue Level I cleaning and disinfecting procedures in addition to heightened disinfection of frequent high touch points and high traffic areas.</li> <li>School nurse, head of maintenance, and administration will identify and address any additional areas in need of intensive cleaning and disinfecting.</li> <li>Head of Maintenance and superintendent will determine routine cleaning schedules at each building and will modify cleaning schedules and work assignments of custodial staff to meet any heightened disinfection needs.</li> <li>Spray bottles with disinfectant or disinfectant wipes will be provided for all PK-12 classrooms.</li> <li>HVAC system will be adjusted to allow as much fresh air as feasibly possible to be introduced into the HVAC system while operating.</li> <li>Air filters in the HVAC system will be of the highest MERV rating possible to allow for maximum filtration and cleanliness of air.</li> <li>Windows of classrooms will be open whenever possible, to allow as much fresh air as possible to circulate through the room.</li> </ul>	<ul style="list-style-type: none"> <li>Continue Level I &amp; Level II cleaning and disinfecting procedures in addition to heightened disinfection of frequent high touch points and high traffic areas.</li> <li>School nurse, head of maintenance, and administration will identify and address any additional areas in need of intensive cleaning and disinfecting.</li> <li>Head of Maintenance and superintendent will determine routine cleaning schedules at each building and will modify cleaning schedules and work assignments of custodial staff to meet any heightened disinfection needs.</li> <li>Spray bottles with disinfectant or disinfectant wipes will be provided for all PK-12 classrooms.</li> <li>HVAC system will be adjusted to allow as much fresh air as feasibly possible to be introduced into the HVAC system while operating.</li> <li>Air filters in the HVAC system will be of the highest MERV rating possible to allow for maximum filtration and cleanliness of air.</li> </ul>	<ul style="list-style-type: none"> <li>The school will be secured and no unauthorized or essential personnel will be allowed to enter the school, if in remote learning.</li> <li>Cleaning of buildings <ul style="list-style-type: none"> <li>The school will be cleaned as directed by the Health Department, with heightened disinfecting and cleaning performed.</li> <li>Superintendent will determine staffing assignments and/or required procedure modifications.</li> </ul> </li> </ul>

	<p>whenever possible, to allow as much fresh air as possible to circulate through the room.</p>		<ul style="list-style-type: none"> <li>• Windows of classrooms will be open whenever possible, to allow as much fresh air as possible to circulate through the room.</li> <li>• Closing affected buildings <ul style="list-style-type: none"> <li>○ Superintendent will shut down and secure affected building(s) for deep cleaning and disinfecting. Building access prohibited by all user will be closed until the area is cleaned and disinfected.</li> <li>○ Superintendent will coordinate and communicate with staff, students, and parents regarding reopening procedures for affected areas, after consultation with Two Rivers Health Department.</li> </ul> </li> </ul>	
<b>Lunch and Breakfast</b>	<ul style="list-style-type: none"> <li>• Breakfast and lunch served in the cafeteria.</li> <li>• Social distancing “X’s” on the floor to provide for adequate social distancing spacing in the lunch line.</li> <li>• Students will tell the point of sale cafeteria personnel their account number, rather than manually enter it using a keypad.</li> <li>• All students will wash hands or use hand sanitizers before getting in the lunch line.</li> <li>• All kitchen staff will wear gloves and face coverings while serving meals</li> </ul>	<ul style="list-style-type: none"> <li>• Breakfast in cafeteria, provided adequate social distancing can be provided. If more space is required, high school gym space will be used.</li> <li>• Lunch in the cafeteria and high school gym to provide adequate social distancing between students in the lunch line.</li> <li>• Social distancing “X’s” on the floor to provide for adequate social distancing spacing.</li> <li>• Students will tell the point of sale cafeteria personnel their account number, rather than manually enter it using a keypad.</li> <li>• All students will wash hands or use hand sanitizers before getting in the lunch line.</li> <li>• Extra sanitation procedures will be used.</li> <li>• Some food items may be limited.</li> <li>• All kitchen staff will wear gloves and face coverings while serving meals</li> <li>• Parents will not be allowed to eat lunch with students.</li> <li>• Microwaves will not be available for student use in the lunchroom.</li> <li>• Vending machines will not be operational.</li> </ul>	<ul style="list-style-type: none"> <li>• “Grab &amp; Go” breakfast and lunch will be eaten in the classroom.</li> <li>• Social distancing “X’s” on the floor to provide for adequate social distancing spacing in the lunch line.</li> <li>• Students will tell the point of sale cafeteria personnel their account number, rather than manually enter it using a keypad.</li> <li>• All students will wash hands or use hand sanitizers before getting in the lunch line.</li> <li>• Extra sanitation procedures will be used in the kitchen and meal preparation area.</li> <li>• Some food items may be limited to ease preparation time and to ensure meal items are easily consumed in a classroom setting. “Grab &amp; Go Breakfast,” sack/boxed lunches may be used.</li> <li>• All kitchen staff will wear gloves and face coverings while serving meals</li> <li>• Parents will not be allowed to eat lunch with students.</li> <li>• Microwaves will not be available for student use in the lunchroom.</li> <li>• Vending machines will not be operational.</li> </ul>	<ul style="list-style-type: none"> <li>• Meals will be served with all social distancing and sanitation measures in place represented in the orange operational zone, if the school is operating a “Regular School Attendance” schedule or in the “A/B Learning Schedule”.</li> <li>• Meals will be provided during any long-term school closure.</li> <li>• Meals will be delivered to families by placing meals in a cooler located outside the residence of all students who choose to participate in the meal delivery program.</li> <li>• Student accounts will be charged for the meals that are delivered, unless assistance is provided through the school meals program to allow for free meals during the closure.</li> </ul>
<b>Recess</b>	<ul style="list-style-type: none"> <li>• Schools will continue to have recess as scheduled with handwashing or hand sanitizer upon entry to the playground area.</li> </ul>	<ul style="list-style-type: none"> <li>• Elementary will implement recess zones for assigned students to support physical distancing.</li> <li>• Schedules will be modified to ensure adequate spacing on the playground at one time.</li> <li>• Cleaning and sanitizing of playground equipment will be completed daily.</li> <li>• Balls, jump ropes, and common play equipment are available, provided items are sanitized use by each recess group.</li> <li>• No entry into the Gaga Ball Pit.</li> </ul>	<ul style="list-style-type: none"> <li>• Elementary will implement recess zones for assigned students to support physical distancing.</li> <li>• Schedules will be modified to ensure adequate spacing on the playground at one time.</li> <li>• Cleaning and sanitizing of playground equipment will be completed daily.</li> <li>• Balls, jump ropes, and common play equipment are available, provided items are sanitized use by each recess group.</li> <li>• No entry into the Gaga Ball Pit.</li> </ul>	<ul style="list-style-type: none"> <li>• Elementary will implement recess zones for assigned students to support physical distancing.</li> <li>• Schedules will be modified to ensure adequate spacing on the playground at one time.</li> <li>• Cleaning and sanitizing of playground equipment will be completed daily.</li> <li>• Balls, jump ropes, and common play equipment are available, provided items are sanitized use by each recess group.</li> <li>• No entry into the Gaga Ball Pit.</li> </ul>
<b>PK-12 Field Trips</b>	<ul style="list-style-type: none"> <li>• Regular field trip opportunities can be</li> </ul>	<ul style="list-style-type: none"> <li>• No off-site field trips.</li> </ul>	<ul style="list-style-type: none"> <li>• No field trips will be available.</li> </ul>	<ul style="list-style-type: none"> <li>• No field trips will be available.</li> </ul>

	scheduled.			
<b>Specials</b>	<ul style="list-style-type: none"> <li>Students transition to music, art, PE, and media as normal.</li> </ul>	<ul style="list-style-type: none"> <li>Specialists teachers transition to classrooms to provide instruction, as feasible. If teachers transitioning is not possible, student transitions to music, art, PE and media will be allowed.</li> </ul>	<ul style="list-style-type: none"> <li>All specialist teachers transition to classrooms.</li> </ul>	<ul style="list-style-type: none"> <li>All specialist teachers transition to classrooms.</li> </ul>
<b>Handwashing/Hand Sanitizer</b>	<ul style="list-style-type: none"> <li>PK-6 teachers schedule handwashing and use of hand sanitizer 3 times a day.</li> <li>7-12--Announcements supporting hand washing and hand sanitizer available in all classrooms and commons areas.</li> </ul>	<ul style="list-style-type: none"> <li>PK-6 teachers schedule handwashing and use of hand sanitizer 3 times a day.</li> <li>7-12--Announcements supporting hand washing and hand sanitizer available in all classrooms and commons areas.</li> </ul>	<ul style="list-style-type: none"> <li>PK-6 teachers schedule handwashing and use of hand sanitizer 3 times a day.</li> <li>7-12--Announcements supporting hand washing and hand sanitizer available in all classrooms and commons areas.</li> </ul>	<ul style="list-style-type: none"> <li>PK-6 teachers schedule handwashing and use of hand sanitizer 3 times a day.</li> <li>7-12--Announcements supporting hand washing and hand sanitizer available in all classrooms and commons areas.</li> </ul>
<b>Hallways</b>	<ul style="list-style-type: none"> <li>PK-6 students transition normally with staff support</li> <li>7-12--Regular transitions with encouraged social distancing in hallway areas.</li> </ul>	<ul style="list-style-type: none"> <li>PK-6 students transition normally and specialists come to classrooms, whenever feasible. When it is not feasible for teachers to come to classroom, students are allowed to transition to specialist teachers' classrooms.</li> <li>7-12--Scheduled transitions through the hallways using a "one-way traffic pattern".</li> </ul>	<ul style="list-style-type: none"> <li>PK-6 students transition and all specialists come to classrooms.</li> <li>PK-12 students may be in isolated classrooms with only limited and scheduled hallway access.</li> </ul>	<ul style="list-style-type: none"> <li>PK-6 students transition and all specialists come to classrooms.</li> <li>PK-12 students may be in isolated classrooms with only limited and scheduled hallway access.</li> </ul>
<b>Lockers</b>	<ul style="list-style-type: none"> <li>Lockers will be used as normal</li> </ul>	<ul style="list-style-type: none"> <li>7-12 students will have limited and staggered use of lockers, in conjunction with scheduled transitions during class period breaks.</li> </ul>	<ul style="list-style-type: none"> <li>7-12 students will implement limited a use of lockers.</li> </ul>	<ul style="list-style-type: none"> <li>7-12 students will implement a limited and staggered use of lockers.</li> </ul>
<b>Beginning of the day staff</b>	<p>PK-6</p> <ul style="list-style-type: none"> <li>Teachers should be outside their room and ready to receive students by 7:50 AM.</li> </ul> <p>Ravenna JR./SR. High</p> <ul style="list-style-type: none"> <li>Students in the building prior to 7:50 AM need to be in an approved meeting/practice and be supervised by a teacher/coach/sponsor until the 8:00 AM bell.</li> <li>Students who are dropped off or arrive with a ride before 8:00 should remain in the cafeteria or high school gym and socially distance themselves.</li> <li>When the 8:00 bell rings, all students will report to their 1<sup>st</sup> period classroom.</li> <li>Teachers should be outside rooms and ready to receive students by 7:50 AM.</li> </ul>	<p>PK-6</p> <ul style="list-style-type: none"> <li>Teachers should be outside their room and ready to receive students by 7:50 AM.</li> </ul> <p>Ravenna JR./SR. High</p> <ul style="list-style-type: none"> <li>Teachers should be outside rooms and ready to receive students by 7:50 AM.</li> <li>Students in the building prior to 7:50 AM need to be in an approved meeting/practice and be supervised by a teacher/coach/sponsor until the 8:00 AM bell.</li> <li>Students who are dropped off or arrive with a ride before 8:00 should remain in the cafeteria or high school gym and socially distance themselves.</li> <li>When the 8:00 bell rings, all students will report to their 1<sup>st</sup> period classroom.</li> </ul>	<ul style="list-style-type: none"> <li>Teachers will report based on the instructional schedule created and direction provided by the administration.</li> </ul> <p>PK-6</p> <ul style="list-style-type: none"> <li>Students must wear a mask to enter the building.</li> <li>Teachers should be outside their room, wearing a mask, and ready to receive conduct temperature checks by 7:50 AM.</li> <li>Students will enter the building, wearing a mask, when the doors open at 7:50 and report outside the door of their classroom, while wearing a mask, for temperature checks.</li> </ul> <p>Ravenna JR./SR. High</p> <ul style="list-style-type: none"> <li>Students must wear a mask to enter the building.</li> <li>Teachers should be outside their room, wearing a mask, and ready to receive conduct temperature checks by 7:50 AM.</li> <li>Students will enter the building, wearing a mask, when the doors open at 7:50 and report outside the door of their classroom for temperature checks.</li> <li>Students in the building prior to 7:50 AM need to be in an approved meeting/practice and be supervised by a teacher/coach/sponsor until the 8:00 AM bell.</li> <li>Students who are dropped off or arrive with a ride before 8:00 should remain in the cafeteria or high school gym and socially distance themselves.</li> <li>When the 8:00 bell rings, all students will report</li> </ul>	<ul style="list-style-type: none"> <li>Teachers will report based on the instructional schedule created and direction provided by the administration.</li> </ul> <p>PK-6</p> <ul style="list-style-type: none"> <li>Students must wear a mask to enter the building.</li> <li>Teachers should be outside their room, wearing a mask, and ready to receive conduct temperature checks by 7:50 AM.</li> <li>Students will enter the building, wearing a mask, when the doors open at 7:50 and report outside the door of their classroom, while wearing a mask, for temperature checks.</li> </ul> <p>Ravenna JR./SR. High</p> <ul style="list-style-type: none"> <li>Students must wear a mask to enter the building.</li> <li>Teachers should be outside their room, wearing a mask, and ready to receive conduct temperature checks by 7:50 AM.</li> <li>Students will enter the building, wearing a mask, when the doors open at 7:50 and report outside the door of their classroom for temperature checks.</li> <li>Students in the building prior to 7:50 AM need to be in an approved meeting/practice and be supervised by a teacher/coach/sponsor until the 8:00 AM bell.</li> <li>Students who are dropped off or arrive</li> </ul>

			to their 1 <sup>st</sup> period classroom for temperature checks.	with a ride before 8:00 should remain in the cafeteria or high school gym and socially distance themselves. <ul style="list-style-type: none"> <li>When the 8:00 bell rings, all students will report to their 1<sup>st</sup> period classroom for temperature checks.</li> </ul>
<b>Beginning of the day students</b>	<p>PK--6<sup>th</sup> Grade</p> <ul style="list-style-type: none"> <li>Students will enter the building when doors open at 7:50 and wait outside of assigned classroom, observing 3-6 ft. of social distancing, while wearing a mask.</li> </ul> <p>Ravenna JR./SR. High</p> <ul style="list-style-type: none"> <li>Students will enter the building when the doors open at 7:50 and report to their first period classroom and wait in the hallway, observing 3-6 ft. of social distance.</li> </ul>	<p>PK--6</p> <ul style="list-style-type: none"> <li>Students must wear a mask to enter the building.</li> <li>Students will enter the building when doors open at 7:50 and go directly to the hallway outside their classroom for temperature checks.</li> </ul> <p>Ravenna JR./SR. High</p> <ul style="list-style-type: none"> <li>Students must wear a mask to enter the building.</li> <li>Students in the building prior to 7:50 need to be in an approved meeting/practice and be supervised by a teacher/coach/sponsor until the 8:00 bell</li> <li>Students who are dropped off or arrive with a ride before 8:00 should remain in the cafeteria or high school gym and socially distancing themselves.</li> <li>When the 8:00 bell rings, all students will be released from their practice/meeting/cafeteria and will report outside their 1<sup>st</sup> period classroom</li> </ul>	<ul style="list-style-type: none"> <li>Students will report based on the instructional schedule created and direction provided by the administration.</li> <li>Students must wear a mask to enter the building.</li> </ul> <p>PK--6</p> <ul style="list-style-type: none"> <li>Students will enter the building, while wearing a mask, when doors open at 7:50 and go directly to the hallway outside their classroom for temperature checks.</li> </ul> <p>Ravenna JR./SR. High</p> <ul style="list-style-type: none"> <li>Students will enter the building, while wearing a mask, when doors open at 7:50 and go directly to the hallway outside their classroom for temperature checks.</li> <li>Students in the building prior to 7:50 need to be in an approved meeting/practice and be supervised by a teacher/coach/sponsor until the 8:00 bell</li> <li>Students who are dropped off or arrive with a ride before 8:00 should remain in the cafeteria or high school gym and socially distancing themselves.</li> <li>When the 8:00 bell rings, all students will be released from their practice/meeting/cafeteria and will report outside their 1<sup>st</sup> period classroom for temperature checks.</li> </ul>	<ul style="list-style-type: none"> <li>Students will report based on the instructional schedule (in-person, A/B Alternating, or Remote Learning) created and direction provided by the administration.</li> <li>Students must wear a mask to enter the building.</li> </ul> <p>PK--6 In Regular or A/B Attendance Schedule</p> <ul style="list-style-type: none"> <li>Students will enter the building, while wearing a mask, when doors open at 7:50 and go directly to the hallway outside their classroom for temperature checks.</li> </ul> <p>Ravenna JR./SR. High In Regular or A/B Attendance Schedule</p> <ul style="list-style-type: none"> <li>Students will enter the building, while wearing a mask, when doors open at 7:50 and go directly to the hallway outside their classroom for temperature checks.</li> <li>Students in the building prior to 7:50 need to be in an approved meeting/practice and be supervised by a teacher/coach/sponsor until the 8:00 bell</li> <li>Students who are dropped off or arrive with a ride before 8:00 should remain in the cafeteria or high school gym and socially distancing themselves.</li> <li>When the 8:00 bell rings, all students will be released from their practice/meeting/cafeteria and will report outside their 1<sup>st</sup> period classroom for temperature checks.</li> </ul>
<b>End of the day</b>	<ul style="list-style-type: none"> <li>Regular dismissal.</li> <li>All students will be required to leave the building at the end of the day unless in an activity, assigned to Jay Time, or working under the direct supervision of a teacher.</li> <li>Parents are encouraged to wait in their cars and not enter the building to pick up their students when possible.</li> </ul>	<ul style="list-style-type: none"> <li>Regular dismissal.</li> <li>All students will be required to leave the building at the end of the day unless in an activity, assigned to Jay Time, or working under the direct supervision of a teacher.</li> <li>Parents are encouraged to wait in their cars and not enter the building to pick up their students when possible.</li> </ul>	<ul style="list-style-type: none"> <li>Regular dismissal.</li> <li>All students will be required to leave the building at the end of the day unless in an activity, assigned to Jay Time, or working under the direct supervision of a teacher.</li> <li>Parents are encouraged to wait in their cars and not enter the building to pick up their students when possible.</li> </ul>	<ul style="list-style-type: none"> <li>Dismissal from classrooms will be conducted in 10-minute time frame to allow for adequate social distancing.</li> <li>All students will be required to leave the building at the end of the day unless in an activity, assigned to Jay Time, or working under the direct supervision of a teacher.</li> <li>Parents are required to wait in their cars and not enter the building to pick up their students when possible.</li> </ul>
<b>Building Access</b>	<ul style="list-style-type: none"> <li>Visitors that enter the building must report to the office for a temperature check and to sign into the building.</li> </ul>	<ul style="list-style-type: none"> <li>Parents and visitors to the school must be regularly scheduled and check into the school office upon arrival.</li> </ul>	<ul style="list-style-type: none"> <li>Masks are required at indoor activities. Masks are required for entry to outdoor activities and strongly encouraged. Attendees at outdoor</li> </ul>	<ul style="list-style-type: none"> <li>No campus access available beyond required personnel, if in remote learning.</li> </ul>

	<ul style="list-style-type: none"> <li>Ravenna Public Schools events will not require a mask. However, wearing masks and maintaining social distancing at events is encouraged.</li> <li>Non-Ravenna Public Schools event guidelines (community use) are at the discretion of the event sponsors.</li> <li>Parents will not be allowed to eat lunch with students</li> </ul>	<ul style="list-style-type: none"> <li>Masks are required at indoor activities. Masks are required for entry to outdoor activities and strongly encouraged. Attendees at outdoor activities can remove masks, provided they can socially distance. Wearing masks and maintaining social distancing at all events at all times is strongly encouraged.</li> <li>Non-Ravenna Public Schools event guidelines (community use) are at the discretion of the event sponsors.</li> <li>Parents will not be allowed to eat lunch with students</li> </ul>	<p>activities can remove masks, provided they can socially distance. Wearing masks and maintaining social distancing at all events at all times is strongly encouraged.</p>	
<b>Facemasks</b>	<ul style="list-style-type: none"> <li>Facemasks and/or shields will be provided and encouraged to be used by staff and students on school fleet vehicles, in classrooms, and during passing periods, and when social distancing of 6 ft. or more is not possible.</li> <li>Facemasks for symptomatic individuals (coughing, fever, congestion, runny nose) may be required, unless a doctor's note is provided indicating the symptoms are due to some other medical condition.</li> <li>Facemasks are required to be worn by NSAA Activity Participants, while they are not competing in the event (sitting the bench, waiting to perform), as per NSAA Guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>Facemasks and/or shields will be provided and required to be used by staff and students on school fleet vehicles, in classrooms, and during passing periods, and when social distancing of 6 ft. or more is not possible.</li> <li>Teachers may use professional judgment and remove facemasks when necessary for instruction and are encouraged to maintain a distance of 6 ft. or more when the facemask is removed.</li> <li>Facemasks for symptomatic individuals (coughing, fever, congestion, runny nose) are required, unless a doctor's note is provided indicating the symptoms are due to some other medical condition.</li> <li>Facemasks are required to be worn by NSAA Activity Participants, while they are not competing in the event (sitting the bench, waiting to perform), as per NSAA Guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>Students and staff must wear a mask to enter the building for temperature screening upon morning arrival.</li> <li>Facemasks and/or face shields provided and required to be worn by all staff and students on school fleet vehicles, in classrooms, and during passing periods, and when social distancing of 6 ft. or more is not possible.</li> <li>Teachers may use professional judgment and remove facemasks when necessary for instruction and are encouraged to maintain a distance of 6 ft. or more when the facemask is removed.</li> <li>Anyone who has difficulty breathing, is unable to remove their own facemask without assistance, or incapacitated in any manner should not wear a facemask.</li> <li>Facemasks are required to be worn by NSAA Activity Participants, while they are not competing in the event (sitting the bench, waiting to perform), as per NSAA Guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>Facemasks will be worn by all who enter the building.</li> </ul>
<b>Restrooms</b>	<ul style="list-style-type: none"> <li>Regularly scheduled</li> </ul>	<ul style="list-style-type: none"> <li>Scheduled restroom breaks for elementary students are conducted, with a limited number of students using the bathroom at a time and with proper handwashing and hand sanitizer use.</li> <li>Restroom use during passing periods in grades 7-12 is discouraged.</li> <li>7-12 students are encouraged to use the restroom with permission from their classroom teacher.</li> </ul>	<ul style="list-style-type: none"> <li>Restroom use is prohibited during passing periods, except in case of an emergency or as a medical requirement.</li> </ul>	<ul style="list-style-type: none"> <li>Restroom use is prohibited during passing periods, except in case of an emergency or as a medical requirement.</li> </ul>
<b>Water Fountains/Bottle Fillers</b>	<ul style="list-style-type: none"> <li>Regularly scheduled water breaks.</li> <li>Students are encouraged to bring individual water bottles.</li> </ul>	<ul style="list-style-type: none"> <li>Regularly scheduled water breaks.</li> <li>Students are encouraged to bring individual water bottles.</li> <li>Increased sanitation of water foundation is performed by custodial staff.</li> </ul>	<ul style="list-style-type: none"> <li>The water fountain is closed for casual use and students are required to use personal water bottles or disposable cups.</li> <li>Increased sanitation of water foundation is performed by custodial staff.</li> <li>Scheduled refills of student water bottles are scheduled to provide for sanitation and social spacing during refilling.</li> </ul>	<ul style="list-style-type: none"> <li>The water fountain is closed for casual use and students are required to use personal water bottles or disposable cups.</li> <li>Increased sanitation of water foundation is performed by custodial staff.</li> <li>Scheduled refills of student water bottles are scheduled to provide for sanitation and social spacing during refilling.</li> </ul>
<b>Classroom Seating/Materials</b>	<ul style="list-style-type: none"> <li>Regular classroom/teacher preferred arrangement is used.</li> </ul>	<ul style="list-style-type: none"> <li>Desks separated</li> <li>Row seating</li> </ul>	<ul style="list-style-type: none"> <li>Students will be limited to specific classrooms.</li> <li>Locations in the building as determined and</li> </ul>	<ul style="list-style-type: none"> <li>Students will be limited to specific classrooms.</li> </ul>

<p><b>Usage/Sanitization</b></p>	<ul style="list-style-type: none"> <li>• Social distancing will be utilized in seating arrangement, when possible.</li> <li>• Regular classroom supply usage.</li> <li>• Regular classroom cleaning.</li> </ul>	<ul style="list-style-type: none"> <li>• All desks facing in the same direction towards the front of the classroom.</li> <li>• Require student individual supplies and avoid shared use of classroom materials by students whenever possible.</li> <li>• Minimize furniture and center items.</li> <li>• For K-12, where tables are utilized, space students as far apart as possible.</li> <li>• Teachers should try to maintain 6 ft. of spacing between themselves and the students, whenever possible.</li> <li>• PE and other “common use” equipment is cleaned between classes.</li> <li>• Contaminated materials will be isolated for cleaning each day.</li> <li>• Assemblies of 50 or more students are not permitted.</li> </ul>	<p>outlined in the alternate instruction schedule.</p> <ul style="list-style-type: none"> <li>• Increased sanitization measures.</li> <li>• Desks will be spaced at least 6 ft. apart.</li> <li>• Students individual learning supplies will be kept separate from each other and classroom supplies should not be shared among students.</li> <li>• Only items essential for learning may be brought into the school building.</li> <li>• Teachers should try to maintain 6 ft. of spacing between themselves and the students, whenever possible.</li> <li>• Assemblies of 25 or more students are not permitted. Assemblies of 25 or fewer students are permitted provided facemasks are worn.</li> </ul>	<ul style="list-style-type: none"> <li>• Locations in the building as determined and outlined in the alternate instruction schedule.</li> <li>• Increased sanitization measures.</li> <li>• Desks will be spaced at least 6 ft. apart.</li> <li>• Students individual learning supplies will be kept separate from each other and classroom supplies should not be shared among students.</li> <li>• Only items essential for learning may be brought into the school building.</li> <li>• Teachers should try to maintain 6 ft. of spacing between themselves and the students, whenever possible.</li> <li>• Assemblies of 25 or more students are not permitted.</li> </ul>
<p><b>Transportation</b></p>	<ul style="list-style-type: none"> <li>• Regular transportation schedule and practices.</li> <li>• Parents will perform a symptom screening and temperature reading for the students each morning before putting them on the bus, if the child’s temperature is 100.4 or greater, or if they have flu-like or covid-like symptoms, they will not be allowed on the bus.</li> <li>• Students are encouraged to use hand sanitizer upon entering the bus.</li> <li>• Students who become sick during the day, may not use “group” transportation vehicles and will be transported home by a parent.</li> <li>• If 6 ft. of social distancing is not possible on a bus or van, students are required to wear masks while in transit.</li> <li>• Windows should be open, whenever it is deemed appropriate and safe by the driver, to maximize fresh air in the vehicle cabin.</li> <li>• Transportation fleet vehicles should be aired out and disinfected daily.</li> <li>• Drivers “self-monitor” symptoms and temperature. If they are sick or believe they may be sick, they should not transport students.</li> <li>• Drivers wear face masks.</li> </ul>	<ul style="list-style-type: none"> <li>• Regular transportation schedule and practices.</li> <li>• Parents will perform a symptom screening and temperature reading for the students each morning before putting them on the bus, if the child’s temperature is 100.4 or greater, or if they have flu-like or covid-like symptoms, they will not be allowed on the bus.</li> <li>• Students are encouraged to use hand sanitizer upon entering the bus.</li> <li>• Facemasks are required to ride in all school district vehicles.</li> <li>• Students ride in assigned seats to provide maximum social distancing.</li> <li>• Students who become sick during the day, may not use “group” transportation vehicles and will be transported home by a parent.</li> <li>• If 6 ft. of social distancing is not possible on a bus or van, students are required to wear masks while in transit.</li> <li>• Windows should be open, whenever it is deemed appropriate and safe by the driver, to maximize fresh air in the vehicle cabin.</li> <li>• Transportation fleet vehicles should be aired out and disinfected daily.</li> <li>• Drivers “self-monitor” symptoms and temperature. If they are sick or believe they may be sick, they should not transport students.</li> <li>• Drivers wear face masks.</li> </ul>	<ul style="list-style-type: none"> <li>• Parents who are able to transport their children to and from school will be encourage to do so.</li> <li>• Parents will perform a symptom screening and temperature reading for the students each morning before putting them on the bus, if the child’s temperature is 100.4 or greater, or if they have flu-like or covid-like symptoms, they will not be allowed on the bus.</li> <li>• Temperature checks are performed by drivers for all riders, prior to getting on the bus. If the child’s temperature is 100.4 or greater, they will not be allowed on the bus.</li> <li>• Facemasks are required to ride in all school district vehicles.</li> <li>• Students are encouraged to use hand sanitizer upon entering the bus.</li> <li>• Students ride in assigned seats to provide maximum social distancing, preferably 6 ft. or greater.</li> <li>• Students who become sick during the day, may not use “group” transportation vehicles and will be transported home by a parent.</li> <li>• Bus routes, such as the “Town Route” may be broken up into smaller groupings sizes to allow for greater social distancing.</li> <li>• Routes may be adjusted to reflect any modified learning schedule implemented by the school.</li> <li>• Windows should be open, whenever it is deemed appropriate and safe by the driver, to maximize fresh air in the vehicle cabin.</li> <li>• Transportation fleet vehicles should be aired out and disinfected after each route.</li> <li>• Drivers “self-monitor” symptoms and temperature. If they are sick or believe they may be sick, they should not transport students.</li> <li>• Drivers wear face masks.</li> </ul>	<p>If a “Regular School Attendance Schedule” or “A/B Schedule” is being observed:</p> <ul style="list-style-type: none"> <li>• Parents who are able to transport their children to and from school will be encourage to do so.</li> <li>• Parents will perform a symptom screening and temperature reading for the students each morning before putting them on the bus, if the child’s temperature is 100.4 or greater, or if they have flu-like or covid-like symptoms, they will not be allowed on the bus.</li> <li>• Temperature checks are performed by drivers for all riders, prior to getting on the bus. If the child’s temperature is 100.4 or greater, they will not be allowed on the bus.</li> <li>• Facemasks are required to ride in all school district vehicles.</li> <li>• Students are encouraged to use hand sanitizer upon entering the bus.</li> <li>• Students ride in assigned seats to provide maximum social distancing, preferably 6 ft. or greater.</li> <li>• Students who become sick during the day, may not use “group” transportation vehicles and will be transported home by a parent.</li> <li>• Bus routes, such as the “Town Route” may be broken up into smaller groupings sizes to allow for greater social distancing.</li> <li>• Routes may be adjusted to reflect any modified learning schedule implemented by the school.</li> <li>• Windows should be open, whenever it is deemed appropriate and safe by the driver, to maximize fresh air in the</li> </ul>

				<ul style="list-style-type: none"> <li>vehicle cabin.</li> <li>Transportation fleet vehicles should be aired out and disinfected after each route.</li> <li>Drivers “self-monitor” symptoms and temperature. If they are sick or believe they may be sick, they should not transport students.</li> <li>Drivers wear face masks.</li> <li>If remote learning is in place, all district transportation is suspended.</li> </ul>
<b>Technology</b>	<ul style="list-style-type: none"> <li>1-to-1 devices provided to all 1st-12 students, as needed, and at the discretion of the classroom teacher and building principal.</li> </ul>	<ul style="list-style-type: none"> <li>1-to-1 devices provided to all K-12 students, as needed, and at the discretion of the classroom teacher and building principal.</li> <li>Devices will be cleaned daily according to tech department guidance.</li> </ul>	<ul style="list-style-type: none"> <li>1-to-1 devices sent home daily 1st-12.</li> <li>Devices will be cleaned daily according to tech department guidance.</li> </ul>	<ul style="list-style-type: none"> <li>Chromebooks are used to complete online/remote learning, if in remote learning.</li> </ul>
<b>7-12 Activities</b>	<ul style="list-style-type: none"> <li>Activities and Athletics will be conducted in accordance with NSAA guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>Activities and athletics will be conducted in accordance with NSAA guidelines and DHM guidelines.</li> <li>Masks are required at indoor activities. Masks are required for entry to outdoor activities and strongly encouraged. Attendees at outdoor activities can remove masks, provided they can socially distance. Wearing masks and maintaining social distancing at all events at all times is strongly encouraged.</li> </ul>	<ul style="list-style-type: none"> <li>Cancellations and postponements of activities and athletics are possible. Activities and athletics will be conducted in accordance with NSAA guidelines and DHM guidelines.</li> <li>Masks are required at indoor activities. Masks are required for entry to outdoor activities and strongly encouraged. Attendees at outdoor activities can remove masks, provided they can socially distance. Wearing masks and maintaining social distancing at all events at all times is strongly encouraged.</li> <li>Some Ravenna Public Schools events may require masks and seating may be limited depending upon the current district health measure. When limiting seating is used, family members of students participating in the event will have priority over others.</li> </ul>	<ul style="list-style-type: none"> <li>Cancellations and postponements of activities and athletics are likely. Any activities and athletics will be conducted in accordance with NSAA guidelines and DHM guidelines.</li> <li>Practices and competitions may be held, if the school is operating in a “Regular School Attendance Schedule” or “A/B Schedule”.</li> </ul>
<b>Student Attendance</b>	<ul style="list-style-type: none"> <li>All students in grades PK-12 will attend school in person.</li> <li>Accommodations will be made for students in K-12 who are unable to attend in person to utilize synchronous online learning through Zoom, Google Classroom, and other remote learning tools. Synchronous means that students log on to receive instruction with their class at certain set times during the school day. Students will only have this option with a medical excuse provided by a doctor with a specified period of time notated or in conjunction with their IEP (Individualized Education Plan).</li> </ul>	<ul style="list-style-type: none"> <li>All students in grades PK-12 will attend school in person.</li> <li>Accommodations will be made for students in K-12 who are unable to attend in person to utilize synchronous online learning through Zoom and other remote learning tools. Synchronous means that students log on to receive instruction with their class at certain set times during the school day. Students will only have this option with a medical excuse provided by a doctor with a specified period of time notated or in conjunction with their IEP (Individualized Education Plan).</li> </ul>	<ul style="list-style-type: none"> <li>If district health measures (DHM’s) allow for regular occupancy of the school, all students in grades K-12 will attend school in person Monday-Friday.</li> <li>If district health measures (DHM’s) require limited occupancy of classrooms spaces (50% or less), students will attend school on an A/B Schedule grouped by household on an “every other day basis.” Group A will attend on Monday and Wednesday. Group B will attend on Tuesday and Thursday. Both Group A and Group B will engage in remote learning on Friday, through Zoom and Google Classroom.</li> <li>Accommodations will be made for students in K-12 who are unable to attend in person to utilize synchronous online learning through Zoom and Goggle Classroom. Synchronous means that students log on to receive instruction with their class at certain set times during the school day. Students will only have this option</li> </ul>	<ul style="list-style-type: none"> <li>Option A-Student will attend school on a “Regular School Attendance Schedule” Monday through Friday.</li> <li>Option B-Students will attend school on a “A/B Schedule” with 50% of students attending on Monday and Wednesday, the other 50% of students attending on Tuesday and Thursday, and all students engaging in remote learning on Friday.</li> <li>Option C-Students will not be permitted on campus and remote learning will be provided by the school following the regular school calendar.</li> </ul> <p>The student attendance option will be determined by using the Two Rivers Risk Dial, Consultation with the Health Department, the District Health Measure, the virus activity in the student body, the virus activity in the school staff, and the virus activity in the community.</p>

			with a medical excuse provided by a doctor with a specified period of time notated or in conjunction with their IEP (Individualized Education Plan).	
<b>Special Education/504</b>	<ul style="list-style-type: none"> <li>Students will be served as per their IEP/504 Plan.</li> <li>Revisit the IEP/504 with the team before or early in the school year to discuss, whether or not there are underlying student medical conditions that make school attendance impractical or undesirable to parents, should there be an increase in active virus transmission.</li> </ul>	<ul style="list-style-type: none"> <li>Revisit the IEP/504 with the team before or early in the school year to discuss, whether or not there are underlying student medical conditions that make school attendance impractical or undesirable to parents, should there be an increase in active virus transmission.</li> <li>At the IEP/504 team meeting, ask “Have the student’s needs changed based on the lack of in-person instruction during the 4<sup>th</sup> quarter of the 2019-20 school year?” If the answer is “yes,” bring the team together to determine how services can be modified to meet the student’s need.</li> <li>If the answer is “no,” carry out services to support goals.</li> <li>At the IEP/504 team meeting, develop contingency plans for support services in the event of a modified instruction schedule or school closure, due to a potential future increase in transmission of the virus.</li> </ul>	<ul style="list-style-type: none"> <li>Discuss whether or not continued attendance under the selected alternate learning schedule is feasible for the student, given any underlying health concerns.</li> <li>If school attendance is not possible or desirable, as it may pose a substantial health risk to the student, conduct an IEP, change the student’s placement, and coordinate delivery of services through the IEP process.</li> <li>If school attendance is possible during elevated transmission of the virus, discuss with the IEP/504 team any additional supports or modifications that need to be made to the students plan during the time that the school is engaged in an alternate learning schedule.</li> </ul>	<ul style="list-style-type: none"> <li>Students will attend school based on the determined attendance schedule.</li> <li>Prior written notice will need to be provided to students’ parents, if remote learning or an “A/B Schedule” is utilized.</li> <li>IEP Team Meetings will need to be held to discuss services during an extended school closure.</li> </ul>
<b>Mental &amp; Social/Emotional Health</b>	<ul style="list-style-type: none"> <li>Continue universal supports offered to all students through the school-wide MTSS Model</li> <li>Increase staff awareness regarding the need to support the mental and social/emotional needs of students as they return to school.</li> </ul>	<ul style="list-style-type: none"> <li>Continue universal supports offered to all students through the school-wide MTSS Model</li> <li>Designate a mental health liaison, who will work with the school and mental health providers to ensure students’ mental health needs are being addressed.</li> <li>Provide staff re-fresher on trauma informed care early in the year, perhaps during pre-service or the first professional development day after the start of the school year.</li> <li>Conduct universal screener of students as early in the year as possible, to help identify potential students in need of assistance.</li> <li>Provide staff self-care and resiliency strategies to staff.</li> <li>Encourage staff to use Wholeness Healing Center of Grand Island, NE, if they are experiencing a need for emotional or psychological support.</li> </ul>	<ul style="list-style-type: none"> <li>Continue universal supports offered to all students through the school-wide MTSS Model</li> <li>Use Access at the secondary level and counseling time at the elementary level to teach students resiliency and coping strategies.</li> </ul>	<ul style="list-style-type: none"> <li>Continue to reach out to students through digital media to remind them that if they are struggling socially, emotionally, or psychologically, that the school can provide them with support.</li> <li>If school is closed, assign staff to check in on them once every week through email or by phone.</li> </ul>
<b>Staff Attendance</b>	<ul style="list-style-type: none"> <li>All staff will report as normal.</li> <li>Any questions or concerns relative to work expectations should be directed to the building principal.</li> </ul>	<ul style="list-style-type: none"> <li>All staff will report as directed.</li> <li>Any questions or concerns relative to work expectations should be directed to the building principal.</li> </ul>	<ul style="list-style-type: none"> <li>All staff will report as directed.</li> <li>Teachers may be asked to teach remotely from home.</li> <li>Any questions or concerns relative to work expectations should be directed to the building principal.</li> </ul>	<ul style="list-style-type: none"> <li>All staff will report as directed by the administration, based on the learning schedule determined.</li> <li>Staff may be asked to teach remotely from home while providing instruction.</li> <li>Any questions or concerns relative to work expectations should be directed to the building principal.</li> </ul>

<p><b>Communication</b></p>	<ul style="list-style-type: none"> <li>• Signage will be posted on all fleet vehicles, school entryways, and in conspicuous areas throughout the building indicating the common symptoms of COVID-19 and the steps to take when these symptoms are present.</li> <li>• The school’s current “risk dial operation zone” will be posted on the school’s webpage.</li> <li>• Weekly updates from the principal will be sent out via the school’s messaging system regarding the school’s “risk dial operational zone” and accompanying information to parents, students, and staff.</li> <li>• Parents, students, and staff will be notified via the school’s messaging system, whenever there is a confirmed case of the virus in the school.</li> </ul>	<ul style="list-style-type: none"> <li>• Signage will be posted on all fleet vehicles, school entryways, and in conspicuous areas throughout the building indicating the common symptoms of COVID-19 and the steps to take when these symptoms are present.</li> <li>• The school’s current “risk dial operation zone” will be posted on the school’s webpage.</li> <li>• Weekly updates from the principal will be sent out via the school’s messaging system regarding the school’s “risk dial operational zone” and accompanying information to parents, students, and staff.</li> <li>• Parents, students, and staff will be notified via the school’s messaging system, whenever there is a confirmed case of the virus in the school.</li> <li>• Any short-term closures, long-term closures, or adjustments to the learning schedule, due to the virus, will be communicated to students, staff, and parents by the principals via the school’s messaging system.</li> </ul>	<ul style="list-style-type: none"> <li>• The school’s current “risk dial operation zone” will be posted on the school’s webpage.</li> <li>• Weekly updates from the principal will be sent out via the school’s messaging system regarding the school’s “risk dial operational zone” and accompanying information to parents, students, and staff.</li> <li>• Parents, students, and staff will be notified via the school’s messaging system, whenever there is a confirmed case of the virus in the school.</li> <li>• Any short-term closures, long-term closures, or adjustments to the learning schedule, due to the virus, will be communicated to students, staff, and parents by the principals via the school’s messaging system.</li> </ul>	<ul style="list-style-type: none"> <li>• The school’s current “risk dial operation zone” and the student attendance plan for each week will be posted on the school’s webpage each week.</li> <li>• Weekly updates from the principal will be sent out via the school’s messaging system regarding the school’s “risk dial operational zone,” the student attendance schedule (in-person, A/B Alternating, or Remote) for the upcoming week, and pertinent information to parents, students, and staff.</li> <li>• District PSA’s will be provided to parents, students, and staff via the school’s messaging system.</li> <li>• Principals will continue to conduct weekly staff meetings via Zoom.</li> </ul>
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## Potential Scenarios & Potential Responses to Elevated Risk Levels

*Ravenna Public Schools recognizes that while it is best practice to have responses planned and to be prepared for a wide range of scenarios, individual health situations are unique and private information. Ravenna Public Schools will work with the staff, students, and families to develop the best possible response to the scenarios that actually occur and reserves the right to act in the best interest of the health of all students and staff of Ravenna Public Schools.*

<p>1 or more <i>confirmed case(s)</i> of COVID-19 in the school of a student or staff member.</p>	<ul style="list-style-type: none"> <li>• The school will immediately consult with the health department for guidance on operational procedures.</li> <li>• A more restrictive learning environment will be implemented, which <i>may</i> include elevating the “risk dial operational zone,” a short-term, or a long-term school closure.</li> <li>• The school district will communicate the situation with students, staff, and parents through the school’s messaging system.</li> <li>• The school nurse will provide guidance to the administration on both the closure and reopening of the school, if the school is closed.</li> <li>• The sanitization plan will be executed by the head of maintenance to sanitize and disinfect the school.</li> <li>• <del>The school will immediately implement a remote learning plan for all grades PK-12, if the building is closed for a short-term or long-term school closure.</del></li> <li>• <del>Reopening communications will be provided to students, staff, and parents through the school’s messaging system.</del></li> <li>• The staff member must self-quarantine for 10-14 days.</li> <li>• Quarantined teachers will teach virtually from home with a substitute in the classroom, unless the staff member is unable to do so due to illness.</li> <li>• If the quarantined teacher is unable to virtually teach, due to a confirmed case of the virus, the teacher will apply for FFCRA and/or illness leave, and a substitute teacher will be placed in the classroom.</li> <li>• The quarantined teacher continues to teach the class virtually by following the remote learning plan (based on the situation) and/or a sub may be provided.</li> <li>• The staff member must be fever free, without the assistance of medication, and be non-symptomatic before returning to work.</li> <li>• The student must self-quarantine for 10-14 days.</li> <li>• The student will be provided remote instruction, as tolerated by his/her medical condition.</li> <li>• The student must be fever free, without the assistance of medication, and be non-symptomatic before returning to work.</li> </ul>
<p>1 or more <i>confirmed case(s)</i> of COVID-19 in the immediate household of a staff member.</p>	<ul style="list-style-type: none"> <li>• The staff member may self-quarantine for 10-14 days <del>or report to work based on his/her status as an essential worker</del></li> <li>• The staff member must be fever free without the assistance of medication, and be non-symptomatic before returning to work.</li> <li>• <del>Teachers will teach virtually from home with a substitute in the classroom, if they are observing a quarantine rather than reporting to duty as an essential worker.</del></li> <li>• If the teacher is unable to virtually teach, due to caring for an immediate family member, the teacher will apply for FFCRA and/or illness leave, and a substitute teacher will be placed in the classroom.</li> <li>• The teacher will teach the class virtually by following the remote learning plan (based on the situation) and/or a sub may be provided, <del>if they are observing a quarantine rather than reporting as an essential worker.</del></li> <li>• The superintendent will coordinate and communicate <del>whether the staff member is required to report as an essential worker or is being asked to quarantine.</del></li> <li>• The superintendent will coordinate a return date with the staff member.</li> </ul>

1 <i>confirmed case</i> of COVID-19 in the immediate household of a student.	<ul style="list-style-type: none"> <li>• The student must self-quarantine for 10-14 days.</li> <li>• Teachers will provide remote learning opportunities and send learning materials home to the student during the self-quarantine period.</li> <li>• The student must be fever free, without the assistance of medication, and be non-symptomatic before returning to school.</li> <li>• The building principal will coordinate and communicate a return date with the student’s parents.</li> </ul>
<i>Confirmed exposure</i> of staff member or travel by a staff member to a state, country, or location impacted by the COVID-19 virus.	<ul style="list-style-type: none"> <li>• The staff member must either self-quarantine for 10-14 days <b>or report to work as an essential worker, at the discretion of the superintendent.</b></li> <li>• The staff member must be fever free, without the assistance of medication, and be non-symptomatic before returning to work, <b>if the staff member is assigned to quarantine.</b></li> <li>• Teachers will teach virtually with a substitute in the classroom, following the remote learning plan.</li> <li>• If the teacher is unable to virtually teach due to caring for an immediate family member with COVID-19, the teacher will apply for FFCRA or other leave, and a substitute teacher will be placed in the classroom.</li> </ul>
<i>Confirmed exposure</i> of student or travel by a student to a state, country, or location impacted by the COVID-19 virus.	<ul style="list-style-type: none"> <li>• The student must self-quarantine for 10-14 days.</li> <li>• Teachers will provide remote learning opportunities and send learning materials home to student during self-quarantine period.</li> <li>• The student must be fever free, without the assistance of medication, and be non-symptomatic before returning to work.</li> </ul>
Visitor who has entered our building and has a <i>confirmed case</i> of COVID-19.	<ul style="list-style-type: none"> <li>• District officials will confer with the health department to determine whether a closure of the building is necessary.</li> <li>• The school district will communicate the situation with students, staff, and parents through the school’s messaging system.</li> <li>• A more restrictive environment (elevated risk dial operational zone) could be implemented or the building could be closed to allow for cleaning. The length of the closure will be determined through consultation with Two Rivers Health Department, the head of maintenance, the school nurse, and the superintendent to ensure a safe re-entry to the school for students and for staff.</li> <li>• The school nurse will provide guidance to the administration for building both school closure and reopening.</li> <li>• The sanitization plan will be executed by the head of maintenance to “deep clean” and sanitize the building.</li> <li>• If the school is closed, the school will execute the remote learning plan or modified attendance schedule.</li> <li>• Reopening communications will be provided to parents, students, and staff through the school’s messaging system.</li> </ul>
Student or staff member has fever of 100.4 or greater.	<ul style="list-style-type: none"> <li>• Student or staff will immediately be sent to the school nurse for a temperature check and symptoms screening.</li> <li>• The student or staff member will be required to go home and be fever free for 24 hours, without the assistance of medication, before returning to school.</li> <li>• Student or staff will be immediately asked to wear a mask to reduce the threat of transmission to others.</li> <li>• Parents of students will be contacted and informed of the student’s symptoms and be asked to pick up their student.</li> <li>• Student will remain in quarantine at the school, until the parents arrive to pick them up.</li> <li>• Students sent home will engage in remote learning with the teacher during their absence.</li> <li>• Teachers will teach remotely, if able and willing to do so. If they are not able or willing to do so, a substitute will be placed in the classroom.</li> <li>• The student or staff member must be fever free, without the assistance of medication, and be non-symptomatic before returning to work.</li> <li>• <b>The student or staff may return to school with a confirmed diagnosis from a physician, that the student or staff members is not infected with the COVID-19 virus.</b></li> </ul>
Student or staff member is displaying COVID-like or flu-like symptoms	<ul style="list-style-type: none"> <li>• Student or staff will immediately be sent to the school nurse for a temperature check and symptoms screening.</li> <li>• Student or staff will be immediately asked to wear a mask to reduce the threat of transmission to others.</li> <li>• Parents of students will be contacted and informed of the student’s symptoms and be asked to pick up their student.</li> <li>• Student will remain in quarantine at the school, until the parents arrive to pick them up.</li> <li>• Students sent home will engage in remote learning with the teacher during their absence, as health permits.</li> <li>• Parents are asked to voluntarily keep their student home for 24-hours and communicate symptoms to the school for monitoring purposes.</li> <li>• The student or staff member must be fever free, without the assistance of medication, and be non-symptomatic before returning to work.</li> <li>• <b>The student or staff may return to school with a confirmed diagnosis from a physician, that the student or staff member is not infected with the COVID-19 virus.</b></li> </ul>

### *Terms Defined for Potential Scenarios & Elevated Risk Levels*

<b>“Confirmed Case”</b>	When the individual has had a positive test for COVID-19 conducted by a medical	<ul style="list-style-type: none"> <li>• Resources for Confirmation-Medical professionals performing COVID-19 testing &amp; Two Rivers Health Department.</li> </ul>
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	professional.	
<b>“Confirmed Exposure”</b>	When the individual’s exposure has been validated by contract tracing performed by the medical community.	<ul style="list-style-type: none"> <li>Resources for Confirmation-Medical professionals, contact tracers, &amp; Two Rivers Health Department.</li> </ul>
<b>“Short Term Closure”</b>	School building closed for to 2-5 school days.	<ul style="list-style-type: none"> <li>Remote learning will be used by teachers and students during the closure.</li> </ul>
<b>“Extended Building Closure”</b>	School building closed for 6 school days or more.	<ul style="list-style-type: none"> <li>Remote learning will be used by teachers and students during the closure.</li> </ul>

### *School Attendance & Calendar Options*

Risk Level Operational Zone	Description of Response Strategy	Action & Rationale
<b>LOW</b> <b>MODERATE</b>	<b>School is in session on campus for students and staff in August as planned.</b>	<ul style="list-style-type: none"> <li>School and school activities resume as normal, with increased sanitation and moderate medical precautions in place at the school to prevent the spread of the virus.</li> </ul>
<b>MODERATE</b> / <b>ELEVATED</b>	<b>Alter the School Calendar During the School Year in Response to Required School Closures</b>	<ul style="list-style-type: none"> <li>Calendar adjustments to the beginning and ending of school year, vacation days, and professional development days can be altered as needed to meet instructional requirements for students in NDE Rule 10, to ensure students receive enough instructional time. Adjusting the calendar during the year in response to short-term or long-term closures caused by the COVID-19 virus is a strong option, provided the number of instructional days lost due to school closure isn’t too large. This strategy could be effectively used for a limited number (3 long-term closures or 15 school days) or less of school closure.</li> </ul>
<b>ELEVATED</b>	<b>Short-Term Closure</b>	<ul style="list-style-type: none"> <li>Used when a student or staff member who has been on campus tests positive for COVID-19, a short-term closure (2-5 days) will be used to contact trace, deep clean, and ensure the necessary exclusion of students and staff from campus for 10-14 days or as directed by public health officials.</li> </ul>
<b>ELEVATED</b>	<b>Long-Term Closure</b>	<ul style="list-style-type: none"> <li>Used when a large number of students or staff members on campus have tests positive for COVID-19, a long-term closure (6 or more days) will be used to contact trace, deep clean, and consults with public health officials regarding re-opening procedures and/or evaluate whether or not to have the school remain closed.</li> </ul>
<b>ELEVATED</b>	<b>Traditional School Monday Through Friday</b>  <b>Or</b>	<ul style="list-style-type: none"> <li>One of these instructional plans will be used based and communicated to staff, students, and parents. The plan chosen will be based on the guidance regarding building occupancy provided in the district health measure and through consultation with the health department.</li> </ul>

	<p>“A/B Schedule” With Group A Attending in Person on Monday/Wednesday, Group B Attending on Tuesday/Thursday, &amp; Groups A&amp;B Learning Remotely on Friday</p>	
<b>PANDEMIC</b>	<p><b>Traditional School Monday Through Friday</b></p> <p>Or</p> <p>“A/B Schedule” With Group A Attending in Person on Monday/Wednesday, Group B Attending on Tuesday/Thursday, &amp; Groups A&amp;B Learning Remotely on Friday</p> <p>Or</p> <p>Remote Learning</p>	<ul style="list-style-type: none"> <li>One of these instructional plans will be used based and communicated to staff, students, and parents. The plan chosen will be based on the guidance from: (1) The Two Rivers Health Department Risk Dial; (2) The number of confirmed positive test cases in the student body; (3) The number of confirmed positive test cases in the school’s staff; (4) The number of positive confirmed test cases within the community; (5) Guidance provided through direct consultation with the Two Rivers Health Department</li> </ul>

<b>Academic Plans</b>	Academic Remote Learning Plans Here for PK-6 & for 7-12
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## Return to School Plan - Timeline

Date	Group	Focus
Wednesday, July 8th	Administration, Teaching, Guidance, Activities Director, Nursing, Custodial, Food Service, Office Staff, REA Representatives, & Transportation	Discuss draft of Return to School Plan
Wednesday, July 8th	Two Rivers Health Department & Administrative Team	Discuss and modify draft of Return to School Plan based on Two Rivers Health Department’s Recommendations
Monday, July 13th	Ravenna Board of Education & Administrative Team	Discuss, consider, and take all action necessary to the draft of Return to School Plan
Friday, July 17th	RPS Staff & Administration	Digitally share the proposed Return to School Plan with RPS Staff for feedback and suggestions

Wednesday, July 22nd	RPS Staff & Administration	Digitally share the proposed Return to School Plan with RPS Parents and the Community for feedback and suggestions
Monday, July 27	Administrative Team	Finalize Return to School Plan & Present to the Board for Review
Wednesday, July 29th	Administrative Team	Publish final draft of Return to School Plan & Present to the Public
Friday, July 31st	Principals & Superintendent	Begin weekly communication of “risk dial operational zones” and corresponding information regarding the operational status of the school to all stakeholders (parents, students, staff, public) through the school’s messaging system. This communication will be weekly or as needed throughout the 2020-21 school year.
September 14, 2020	Administrative Team/Board of Education	Revised the plan to make adjustments after the first month of the school year to include use of common play items at recess.
October 12, 2020	Administrative Team/Board of Education/Two Rivers Health Department	Revision of the school’s operational plan in the “red zone” to incorporate in-person attendance Monday-Friday to the fullest extent possible, while the Two Rivers Health Region is in the “red zone” of the Two Rivers Health Department Risk Dial.

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Ashlyn F.  
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## NRCSA COVID RELATED ISSUES REPORT

The Nebraska Rural Community Schools Association (NRCSA) recently conducted two surveys to look at the effects of the COVID-19 pandemic on rural schools. Both surveys were emailed to the Superintendent in each of NRCSA's member school districts. In general, the first survey looked into the change of students' educational setting as a result of COVID issues. The second survey looked at a snapshot of how much student and staff time had been missed to date as a result of COVID issues. In both surveys "COVID issues" could mean a variety of things. Two examples might be the parents' concern over student health or the parents' disagreement with a school district's protocols dealing COVID issues. Superintendents were asked to identify only students whose parents cited a "COVID issue" for the change of education setting.

The first survey was emailed to 197 rural school districts. To date (October 9), 96 districts have responded. An opportunity was provided for Superintendents to comment on issues cited by parents for their decisions concerning student educational settings. The survey asked the following:

1. How many students did the school district "lose" due to COVID issues
  - a. How many students moved to a home-school setting due to concerns related to COVID.
  - b. How many students transferred to a private school due to concerns related to COVID.
  - c. How many students option enrolled to another public school due to concerns related to COVID.
2. How many students did the school district "gain" due to COVID issues.
  - a. How many students ended their home school setting due to concerns related to COVID?
  - b. How many students transferred from a private school due to concerns related to COVID.
  - c. How many students option enrolled from another public school due to concerns related to COVID.

Analysis from the responses was done in three ways:

1. The NRCSA geographic district in which the district is located (i.e. West Southwest, North Central, South Central, Northeast, Southeast).
2. Proximity of the school district to a larger population base. This determination was made by determining whether the location of the high school was within 20 miles of a community with a Walmart.
3. The NSAA class that the district is in. For purposes of this study, classification for Boys Basketball was used.

NUMBER OF STUDENTS THAT NRCSA SCHOOLS LOST DUE TO COVID ISSUES.

TABLE 1. BASED ON NRCA GEOGRAPHIC DISTRICT

RESPONSES	NRCSA DISTRICT	DECIDED TO HOME SCHOOL	TRANSFERRED TO PRIVATE SCHOOL	OPTIONED TO ANOTHER PUBLIC SCHOOL
7	West	66	0	13
12	North Central	28	0	0
25	Northeast	79	0	7
31	Southeast	148	11	16
12	South Central	78	0	6
9	Southwest	20	0	0
	<b>TOTAL</b>	<b>419</b>	<b>11</b>	<b>42</b>

TABLE 2: BASED ON PROXIMITY TO A LARGER POPULATION BASE (I.E. WITHIN 20 MILES OF A COMMUNITY WITH A WALMART)

RESPONSES	PROXIMITY	DECIDED TO HOME SCHOOL	TRANSFERRED TO PRIVATE SCHOOL	OPTIONED TO ANOTHER PUBLIC SCHOOL
32	<20 MILES	159	0	15
64	>20 MILES	260	11	27
	<b>TOTAL</b>	<b>419</b>	<b>11</b>	<b>42</b>

TABLE 3: BASED ON NSAA ATHLETIC CLASSIFICATION (USING BOYS BASKETBALL)

RESPONSES	ATHLETIC CLASS	DECIDED TO HOME SCHOOL	TRANSFERRED TO PRIVATE SCHOOL	OPTIONED TO ANOTHER PUBLIC SCHOOL
0	B	0	0	0
20	C1	165	0	8
12	C2	63	1	7
21	D1	96	10	20
43	D2	95	0	7
	<b>TOTAL</b>	<b>419</b>	<b>11</b>	<b>42</b>

OBSERVATIONS ON THE NUMBER OF STUDENTS “LOST” TO ANOTHER EDUCATIONAL SETTING DUE TO COVID ISSUES:

- 30 of the 96 responding districts (31%) indicated that they had not lost any students due to COVID issues.
- The two main concerns cited for choosing to home school were:
  - Concern over the health of the students and/or there was at least one family member with an underlying health condition that required less possible exposure for other family members.

- Disagreement with school district protocols, especially as they pertained to face mask protocols.
- Another concern voiced by some parents who chose to home school was not wanting their child(ren) to be in a situation in which the school year started off “normal”, then having to switch to remote learning due to COVID issues. They wanted their child(ren) to be in a more stable routine.
- The main concern cited for transferring enrollment to either a private school or another public school was disagreement over protocols in the school district the student(s) left.

NUMBER OF STUDENTS THAT NRCSA SCHOOLS GAINED DUE TO COVID ISSUES.

TABLE 4. BASED ON NRCA GEOGRAPHIC DISTRICT

RESPONSES	NRCSA DISTRICT	DISCONTINUE HOME SCHOOL	TRANSFERRED FROM PRIVATE SCHOOL	OPTIONED FROM ANOTHER PUBLIC SCHOOL
7	West	3	8	12
12	North Central	1	2	6
25	Northeast	4	3	17
31	Southeast	8	1	21
12	South Central	4	0	14
9	Southwest	0	0	0
	<b>TOTAL</b>	<b>20</b>	<b>14</b>	<b>70</b>

TABLE 5: BASED ON PROXIMITY TO A LARGER POPULATION BASE (I.E. WITHIN 20 MILES OF A COMMUNITY WITH A WALMART)

RESPONSES	PROXIMITY	DISCONTINUE HOME SCHOOL	TRANSFERRED FROM PRIVATE SCHOOL	OPTIONED FROM ANOTHER PUBLIC SCHOOL
32	<20 MILES	11	8	38
64	>20 MILES	9	6	32
	<b>TOTAL</b>	<b>20</b>	<b>14</b>	<b>70</b>

TABLE 6: BASED ON NSAA ATHLETIC CLASSIFICATION (USING BOYS BASKETBALL)

RESPONSES	ATHLETIC CLASS	DISCONTINUE HOME SCHOOL	TRANSFERRED FROM PRIVATE SCHOOL	OPTIONED FROM ANOTHER PUBLIC SCHOOL
0	B	0	0	0
20	C1	13	10	24
12	C2	1	0	12
21	D1	1	3	26
43	D2	5	1	8
	<b>TOTAL</b>	<b>20</b>	<b>14</b>	<b>70</b>

## OBSERVATIONS ON THE NUMBER OF STUDENTS “GAINED” BY MEMBER SCHOOLS DUE TO COVID ISSUES.

- 69 of the 96 responding districts (72%) indicated the district did not gain any students as a result of COVID issues.
- By far the largest reason given for students entering the district from a different educational setting was liking the protocols in the district as compared to the previous setting. The two most common reasons were:
  - The district’s face mask protocols were more in line with the parental preferences.
  - The district offered either face-to-face or a hybrid model consisting of a choice face-to-face or remote learning.
- Six respondents reported that the district gained student(s) as a result of the student(s) moving in with different family members, either a different parent or grandparents. Of special note, three students moved to district from other states. The parents indicated they did not agree with the mandates in West Virginia and Texas.

The second survey was emailed to 210 rural school districts and ESUs. To date (October 9), 125 districts and ESUs have responded. The purpose of this survey was to look into the extent of student and staff time missed due to COVID issues, whether as a result of positive tests or quarantine due to close contact. The survey asked the following:

1. How many students enrolled in the school district missed time due to a COVID issue. Of those cases, how many:
  - a. Were the result of a student testing positive for COVID.
  - b. Were the result of possible exposure resulting in quarantine.
  - c. Were traced back to exposure at school or a school activity.
2. How many teachers in the school district missed time due to a COVID issue. Of those cases, how many:
  - a. Were the result of a teacher testing positive for COVID.
  - b. Were the result of possible exposure resulting in quarantine.
  - c. Were traced back to exposure at school or a school activity.
3. How many support staff in the school district missed time due to a COVID issue. Of those cases, how many:
  - a. Were the result of a support staff member testing positive for COVID.
  - b. Were the result of possible exposure resulting in quarantine.
  - c. Were traced back to exposure at school or a school activity.
  - d.

As with the first survey, analysis from the responses was done in three ways:

4. The NRCSA geographic district in which the district is located (i.e. West Southwest, North Central, South Central, Northeast, Southeast).
5. Proximity of the school district to a larger population base. This determination was made by determining whether the location of the high school was within 20 miles of a community with a Walmart.
6. The NSAA class that the district is in. For purposes of this study, classification for Boys Basketball was used.

NUMBER OF STUDENTS WHO LOST TIME DUE TO COVID ISSUES

TABLE 7. BASED ON NRCSA GEOGRAPHIC DISTRICT

RESPONSES	NRCSA DISTRICT	MISSED TIME DUE TO COVID	TESTED POSITIVE FOR COVID	QUARANTINED AS RESULT OF POSSIBLE CONTACT	EXPOSURE TRACED TO SCHOOL OR SCHOOL ACTIVITY
12	West	152	15	131	25
16	North Central	448	12	278	106
36	Northeast	1,680	182	1,001	262
29	Southeast	653	21	377	44
21	South Central	755	29	583	13
11	Southwest	176	10	140	40
<b>125</b>	<b>TOTAL</b>	<b>3,864</b>	<b>269</b>	<b>2,510</b>	<b>490</b>

TABLE 8. BASED ON PROXIMITY TO A LARGER POPULATION BASE (I.E. WITHIN 20 MILES OF A COMMUNITY WITH A WALMART).

RESPONSES	PROXIMITY	MISSED TIME DUE TO COVID	TESTED POSITIVE FOR COVID	QUARANTINED AS RESULT OF POSSIBLE CONTACT	EXPOSURE TRACED TO SCHOOL OR SCHOOL ACTIVITY
44	<20 MILES	1,810	88	925	105
81	>20 MILES	2,054	181	1,585	385
<b>125</b>	<b>TOTAL</b>	<b>3,864</b>	<b>269</b>	<b>2,510</b>	<b>490</b>

TABLE 9. BASED ON NSAA CLASSIFICATION (USING BOYS BASKETBALL).

RESPONSES	CLASS	MISSED TIME DUE TO COVID	TESTED POSITIVE FOR COVID	QUARANTINED AS RESULT OF POSSIBLE CONTACT	EXPOSURE TRACED TO SCHOOL OR SCHOOL ACTIVITY
4	B	152	15	131	25
30	C1	448	12	278	106
21	C2	1,680	182	1,001	262
26	D1	653	21	377	44
41	D2	755	29	583	13
<b>125</b>	<b>TOTAL</b>	<b>3,688</b>	<b>269</b>	<b>2,510</b>	<b>490</b>

OBSERVATIONS ON STUDENT TIME MISSED DUE TO COVID-RELATED ISSUES:

- 6.96% of the students who missed time due to COVID issues had tested positive.
- 12.6% of the students who missed time were due to exposure traced to school or school activities.

- Almost half of the responding Superintendents, 48.8% (61 out of 125) reported that to date the district had not had a student test positive.
- 8 responding Superintendents reported that the school district had over 100 students miss time due to COVID issues. The 8 districts accounted for 1,726 students missing time due to COVID issues. Thus, the 8 districts accounted for 44.7% (1,726 out of 3,864) of the time students missed in the 125 responding districts.
- Of the 1,726 students who missed time in the previous bullet point, 22 (1.27%) had tested positive.
- Responding Superintendents indicated that a great many cases that resulted in students being quarantined were as a result of contact with a family member who tested positive.
- Several responding Superintendents expressed concern over the inconsistencies of contract tracing.

NUMBER OF TEACHERS WHO LOST TIME DUE COVID ISSUES.

TABLE 10. BASED ON NRCSA GEOGRAPHIC DISTRICT

RESPONSES	NRCSA DISTRICT	MISSED TIME DUE TO COVID	TESTED POSITIVE FOR COVID	QUARANTINED AS RESULT OF POSSIBLE CONTACT	EXPOSURE TRACED TO SCHOOL OR SCHOOL ACTIVITY
12	West	19	6	8	2
16	North Central	31	6	21	3
36	Northeast	141	36	78	17
29	Southeast	72	28	43	2
21	South Central	47	12	33	9
11	Southwest	20	9	14	0
<b>125</b>	<b>TOTAL</b>	<b>330</b>	<b>97</b>	<b>197</b>	<b>33</b>

TABLE 11. BASED ON PROXIMITY TO A LARGER POPULATION BASE (I.E. WITHIN 20 MILES OF A COMMUNITY WITH A WALMART).

RESPONSES	PROXIMITY	MISSED TIME DUE TO COVID	TESTED POSITIVE FOR COVID	QUARANTINED AS RESULT OF POSSIBLE CONTACT	EXPOSURE TRACED TO SCHOOL OR SCHOOL ACTIVITY
44	<20 MILES	156	45	76	8
81	>20 MILES	174	52	121	25
<b>125</b>	<b>TOTAL</b>	<b>330</b>	<b>97</b>	<b>197</b>	<b>33</b>

TABLE 12. BASED ON NSAA CLASSIFICATION (USING BOYS BASKETBALL).

RESPONSES	CLASS	MISSED TIME DUE TO COVID	TESTED POSITIVE FOR COVID	QUARANTINED AS RESULT OF POSSIBLE CONTACT	EXPOSURE TRACED TO SCHOOL OR SCHOOL ACTIVITY
4	B	25	10	0	0
30	C1	100	32	50	11
21	C2	61	22	39	8
26	D1	60	19	47	3
41	D2	58	9	43	11
<b>125</b>	<b>TOTAL</b>	<b>304</b>	<b>92</b>	<b>179</b>	<b>33</b>

OBSERVATIONS ON TEACHER TIME MISSED DUE TO COVID-RELATED ISSUES:

- 29.4% of the teachers who missed time due to COVID issues tested positive.
- 10% of the teachers who missed time due to COVID issues were traced to school or school activities.
- 63.4% (78 out of 125) of the responding Superintendents reported that the school district has not had a teacher test positive to date.
- Responding Superintendents indicated that a great many cases that resulted in teachers being quarantined were as a result of contact with a family member who tested positive or to care for younger children in the household who were being quarantined.
- Several responding Superintendents cited the issue of teachers missing multiple days while awaiting results of testing that ultimately came back negative.

NUMBER OF SUPPORT STAFF MEMBERS WHO MISSED TIME DUE TO COVID ISSUES.

TABLE 13. BASED ON NRCSA GEOGRAPHIC DISTRICT

RESPONSES	NRCSA DISTRICT	MISSED TIME DUE TO COVID	TESTED POSITIVE FOR COVID	QUARANTINED AS RESULT OF POSSIBLE CONTACT	EXPOSURE TRACED TO SCHOOL OR SCHOOL ACTIVITY
12	West	11	2	6	0
16	North Central	15	4	11	2
36	Northeast	102	27	52	11
29	Southeast	41	13	19	10
21	South Central	29	8	23	4
11	Southwest	10	3	7	2
<b>125</b>	<b>TOTAL</b>	<b>208</b>	<b>57</b>	<b>118</b>	<b>29</b>

TABLE 14. BASED ON PROXIMITY TO A LARGER POPULATION BASE (I.E. WITHIN 20 MILES OF A COMMUNITY WITH A WALMART).

RESPONSES	PROXIMITY	MISSED TIME DUE TO COVID	TESTED POSITIVE FOR COVID	QUARANTINED AS RESULT OF POSSIBLE CONTACT	EXPOSURE TRACED TO SCHOOL OR SCHOOL ACTIVITY
44	<20 MILES	81	23	37	15
81	>20 MILES	127	34	81	14
<b>125</b>	<b>TOTAL</b>	<b>208</b>	<b>57</b>	<b>118</b>	<b>29</b>

TABLE 15. BASED ON NSAA CLASSIFICATION (USING BOYS BASKETBALL).

RESPONSES	CLASS	MISSED TIME DUE TO COVID	TESTED POSITIVE FOR COVID	QUARANTINED AS RESULT OF POSSIBLE CONTACT	EXPOSURE TRACED TO SCHOOL OR SCHOOL ACTIVITY
4	B	17	4	6	10
30	C1	70	24	42	9
21	C2	46	14	28	6
26	D1	25	8	17	3
41	D2	36	6	20	1
<b>125</b>	<b>TOTAL</b>	<b>194</b>	<b>56</b>	<b>113</b>	<b>29</b>

OBSERVATIONS ON SUPPORT STAFF TIME MISSED DUE TO COVID-RELATED ISSUES:

- 28.87% of the support staff members who missed time due to COVID issues tested positive.
- 13.94% of the support staff members who missed time due to COVID issues were traced to school or school activities.
- 72.0% (90 out of 125) of the responding Superintendents reported that the school district has not had a support staff member test positive to date.



# **Superintendent Goals**

## **Academic Achievement**

**Proposed Activity:** Implement a system of teacher and principal evaluation that is research based and aligned with the Marzano Indicators. The selected instrument is the NEE (Network for Educator Effectiveness) evaluation instrument. More information about NEE can be found at <https://neeadvantage.com/>.

**Rationale:** Teacher and principal effectiveness has a direct impact on student achievement. A quality evaluation instrument can provide data for individualized professional development opportunities and for staff development opportunities.

**AQuESTT Tenant:** Educator Effectiveness

**Deadline:** December 2020

## **Vision**

**Proposed Activity:** Coordinate a strategic planning session coordinated by NASB and engaging all stakeholders for the purpose of developing a functional, shared, written plan that is aligned to the six AQuESTT Tenants.

**Rationale:** AQuESTT is the state-wide accountability model, which the school district will be evaluated by in future years. Aligning the school district's strategic plan to the six AQuESTT Tenants will ensure that the district's strategic plan supports the school improvement process, which will also be aligned to the six AQuESTT Tenants.

**AQuESTT Tenant:** Positive Partnerships, Relationships, & Success

**Deadline:** May 2020

## **Community Relations**

**Proposed Activities:** Strategic Planning Session with NASB; Golf; coffee; senior center visit/presentation; extend a written invitation to present to community groups, clubs & organizations; increased participation in Chamber; increased participation in Lion's Club; become a "tweeting superintendent"; monthly video following board meeting that is pushed out to patrons; develop a Superintendent Advisory Committee such as Gothenburg Public Schools; "brand" the school

**Rationale:** Interacting with community members and sharing our schools story with community members improves community relations and support for the school.

**AQuESTT Tenant:** Positive Partnerships, Relationships, & Success

**Deadline:** Progress evaluated during next formal evaluation

# COMMUNITY ENGAGEMENT

## Nebraska Association of School Boards

### RAVENNA BOARD OF EDUCATION

MISTI FIDDELKE, PRESIDENT

LARRY BEHRENDT

MARILYN BOHN

TIM LEWANDOWSKI

TARA SCHIRMER

DAWN STANDAGE

**SUPERINTENDENT**  
DWAINE UTTECHT

### MISSION STATEMENT

FAMILY – COMMUNITY – SCHOOL  
PREPARING STUDENTS TODAY TO  
SUCCEED TOMORROW



# RAVENNA COMMUNITY ENGAGEMENT

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## COMMUNITY ENGAGEMENT MEETING I – MARCH 24, 2014

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A focus group made up of 80 members participated in a Community Discussion on Monday, March 24, 2014. The group identified the strengths, accomplishments, and achievements of the Ravenna Public Schools as well as the challenges the district will face in the next three to five years. Group participants included parents, community members, board members, and a district administrator.

Feedback received:

### **Question 1: What points of pride, accomplishments, and achievements, has the district realized?**

- Respect (Village – tight knit)
- Consistency of teaching staff, parents, and community
- People want to stay
- Our location
- Advanced classes
- Sports programs
- Small classroom sizes
- Special Education program
- Enrollment increases
- Maintain skills USA, FBLA, FFA
- College level preparedness
- Kids adjust post H.S. to college in relation to study habits
- Positive involvement and guidance/scholarship assistance
- Teacher involvement to assist outside classroom
- Fine arts program has evolved, improved over the years including music/art
- Teachers involved outside of school
- Strong administration
- Keep kids in school
- High graduation rates
- Nice building/facility – The Green House/Learning Center/Theatre
- Nice to see other things in addition to sports

- Robotics, DECA–Lifetime skills– causes people to look at Ravenna differently
- FFA, FBLA, Skills, Trap and we do have athletics
- Student issues are handled well internally
- Biology class using greenhouse – seeing start to finish with growing plants, flowers, etc.
- Ravenna is on the map because of athletics, Robotics, DECA, acting and FFA
- Well represented by our teachers (i.e., staff presentation at an Autism conference)
- The youth came together with several teachers to put gather financing for the youth center
- Ravenna produces students who become teachers which presents a positive image of the current and past teaching staff
- We are a leader in technology with the one-to-one program
- The infrastructure of the school is good. The custodial staff has done a good job maintaining the facilities and grounds
- Surrounding employment
- Great facility – one location
- Technology based education with good student/instructor ratio
- Extra-curricular opportunities especially athletics
- Faculty contribute to the success of the district
- Academic competitions
- Welcoming community
- Youth Activity Center
- Star Program
- Good ACT scores
- Technology 1:1 program
- Good facilities
- One campus
- Security buzzer
- Parent volunteers
- Recognizing all groups and their successes – Robotics (new programs have been initiated) Drama and Bowling
- Alert text program
- Keep teachers for extended times
- Quality learning environment (school is well taken care of)

- Parental involvement
- College prep classes offered
- Kinder/curriculum
- Improvement of theater
- Sporting Events
- FFA
- Robotics
- Speech and Drama
- Working with city for Trap Team
- Community Service – special needs pick up recycling
- Music program
- Music at nursing home
- High school age kids help with camps
- Teacher retention and a high number of staff members that have master’s degree
- Youth Center
- Graduates that go on to college are successful students and well prepared
- Perform well academically as compared to other C-2 schools
- Post-graduate studies and education /increase in percentage of graduates
- Staff qualified and dedicated – longevity staff
- Arts/Drama/Robotics/Fine Arts Night
- New preschool in with Elementary and High School
- Youth Center well utilized after game gathering
- Board willing to listen to constituents through this meeting
- Scholarships for in state schools
- School activities published in paper
- Students of week/Athlete of week/Jr Jays
- Accredited
- Staff respects different learning styles
- District is not in debt
- Athletics
- Greenhouse
- Computer use
- College credit courses
- High graduation rates

- Good student teacher ratio
- Strong teacher/parent involvement
- Community investment (Athletics, Academics, Organizations)
- Opportunities/Extracurricular Activities
- Youth Center (Kids took part/accepted responsibilities for development and implementation)
- Facilities kept up with changing times (technology)
- Starts at early age (preschool – high school)
- Good leadership (Administration, School Board)
- Greenhouse for Agriculture
- Good Agriculture department for community
- Clean sports program

**Question 2: What challenges will the district face in the next three to five years?**

**A. Academic Program**

- Test scores – government requirements
- Population of students
- Continue to improve student performance on Standardized Testing – Raising the bar
- Moving target of Standards
- Communication between staff and parent if the student is having trouble learning. Finding out at parent/teacher conferences could be too late.
- College courses
- Meeting standardized testing requirements
- Keeping good administrators
- NESAs testing – need more explanation about it?
- Earlier notification of grades dropping BEFORE they get to the ninth hour penalty
- Challenge them to take at least one college credit upon graduation
- Mediocre testing scores
- There is a lack of advanced class work for the high ability learning students in the elementary
- Look into offering more college level distance learning courses to high school students

## **B. School Climate/Learning Environment**

- Declining enrollment
- Maintaining enrollment
- Education should be emphasized more than sports
- School violence/security issues – No Facebook during class
- Policies in place for social networking
- Enrollment is declining
- Some kids suffer in subjects because they are pulled out of class early to focus on a subject they need extra help
- Enrollment
- More emphasis on college classes
- Keeping kids focused
- Teaching money management/life skills
- Lunch program challenges
- Safe learning environment
- Security
- School nurses – paperwork
- School food – increased paperwork
- Same rules for every student
- Lack of student motivation
- Safety
- Food – amount and quality
- A decrease in enrollment will affect the number of students we have
- Maintain Alcohol – Drug – Tobacco awareness and education – stay up on e-cigs
- Several tenured teachers are coming up on retirement and several who are able to retire already
- Preparing kids for college
- Replacing Mr. Fisher and as other great teachers leave
- Having a “Practical” education center in our high school
- Retaining good quality administration and staffing
- Increased security/safety
- School Lunchroom Guidelines
- Retention of staff
- Safety – Lockdown System

- Sustain enrollment
- Improved communication from the school to the community about classes being taught events with the administrators at the school
- Student numbers
- Keeping staff
- Staff over loaded
- Keeping teachers if student population decreases
- Out of state scholarship opportunities
- Bullying – education for both students and teachers
- Teacher access time
- Language barriers
- Have graduates evaluate teachers

### **C. Parent – Community Relations**

- Continued Family Involvement/Community Involvement
- Engaging students in entrepreneurship to take over jobs within the community
- Enrollment – Community Issues
- Changes in Family Values
- Fewer farmers every year
- Mr. Fisher leaving – what can we do to keep growth of town –students
- Prepare for Hispanic population

### **D. Governance (Board of Education/Superintendent)**

- Stay sharp on finances
- Financing – budget issues being able to sustain staffing balances
- Expectations from state and federal standard
- Drama and music left out financially
- Finances – Fiscal responsibility
- Publicize the endowment more
- Funding challenges will continue to be a problem, especially the state funding formula
- Keeping up with payroll
- Future gov't regulation
- Budget costs
- Funding

- Balancing all staff needs with demand for all activities
- Rising costs
- Decreased funding
- Money –budgeting
- Consolidation of schools
- Due to recent events in other schools. How many of our staff are trained to recognize drug use or threatening situations and what is the schools plan to handle?
- Declining state Aid dollars
- Retirement of staff
- Broadcasting teachers on TV to other places
- What funding will be like
- Possibly merging with other districts
- Figure out how to be a better leader
- If enrollment decreases – staff may decrease – funding decreases

#### **E. Technology**

- Keeping up with technology
- The cost of technology
- Technology – Social Media
- Keeping up with technology will be more challenging all the time
- Maintain quality technology
- Technology keeping up with the “jones” staffing and costs involved
- Technology – maintaining and/or improving and not falling behind
- Technology up keep – adequate funding to ensure progression
- Strict computer use regulations

#### **F. Support Program**

- Special Education programs

#### **G. Extra-Curricular**

- Sustaining the extra-curricular
- Teachers are asked to be involved in extra-curricular activities – hard to find enough volunteers
- Getting kids involved in extra activities

- Kids to involved
- Kids not involved – video games

#### **H. Transportation**

- Bussing – transportation
- Transportation – Distances have increased – Equipment
- Distance traveled for activities busing rural – subcontracted in some districts
- Out of town pre-schools

## COMMUNITY ENGAGEMENT MEETING II – APRIL 8, 2014

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Community members participated in a review and discussion of the identified needs brought forward during Community Engagement Meeting I. The outcome of the small group discussion realized the following priorities and strategies.

### **Student Academics**

- I. Provide more advanced learning opportunities for both high school and elementary students
  - a) Research programs that can “challenge” youth for the high ability learners (Example: The reading program has three levels to help kids raise their testing scores.)
  - b) Consider internships or job shadowing to help kids identify what may be an unrealized interest or passion
  - c) Identify and bring local businesses into the district to support curriculum
  - d) Insure kids who have an IEP are pushed and challenged to allow them to succeed
  - e) Make certain the district is able to consider ways to keep up with technology
  - f) Provide continuing education for staff to support curriculum offerings
  - g) Pursue grants to help fund technology
  - h) Use social media as an educational tool for students
  - i) Continue to provide an environment that supports all learning levels and types
- II. Expand the curriculum to offer more diverse opportunities for students
  - a) Poll students to identify their interests
  - b) Consider other programs such as:
    1. Robotics
    2. Auto body or Mechanics classes
    3. Block scheduling
    4. Class flipping
  - c) Maintain quality faculty (young progressive educators)
  - d) Balance extracurricular and academics
- III. Improve academic opportunities for students by providing technological advancements
- IV. Prepare students with skills for the 21<sup>st</sup> Century
  - a) Keep curriculum current with workplace trends

- V. Prepare students for a future and emphasize responsibility and professional workplace behavior
  - b) Fair standards and discipline for all students
  - c) Clear and thorough policy on bullying
  - d) Train on bullying all levels, students, staff, and parents
- VI. Maintain academic excellence with variations in resources
  - a) Encourage every student to take at least one unit of higher education
  - b) Maintain academic superiority to attract students from other areas
  - c) Promote on-line/distance learning for a better selection of classes
  - d) Encourage teachers to teach every student to the best of their ability so that every student reaches their potential
- VII. Provide a curriculum that will prepare each student to meet or exceed their potential
  - a) Provide diverse curriculum and more flexibility for staff
  - b) Continue time management finance classes and expand college classes
  - c) Consider advanced technology courses

### **Technology**

- I. Promote on-line and distance learning to support technology curriculum opportunities
- II. Improve academics by providing advanced technological (Pre-K through 12<sup>th</sup> grade)
- III. Raise technology funds through the foundation
  - a) Web presence
  - b) Brochure
  - c) Newsletter
- IV. Form an active technology task force
  - a) 1 to 2 school board representatives
  - b) 1 to 2 administrative representatives
  - c) 1 to 2 faculty representatives
  - d) 1 to 2 student representatives
- V. Enforce responsible use of technology through policy and training
  - a) Understand that once posted on the web it is forever there
  - b) Common sense ethics

## **School Climate**

- I. Provide and create an environment for all learning levels and types
- II. Provide more opportunities for higher level achieving students to challenge their level of learning
- III. Use social media as an educational tool in the classroom
- IV. Continue to offer opportunities like this to allow parents to voice not just what we want, but also to support the board and principals
- V. Consider other ways to keep parents and patrons involved

# COMMUNITY ENGAGEMENT EVALUATION

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**1. Do you think the Community Engagement process was a worthwhile activity for the district and community? Why?**

- We hope the administration and board takes a close look at the points brought up!
- Yes, whenever you can share ideas and inputs you gain interest.
- Yes, I got ideas from people that otherwise would not say anything or think their opinion didn't matter.
- Yes – it makes the community more aware of issues in the community. Everyone's opinion is valued in a setting such as this.
- Very worthwhile – shows board/community support, gives direction to school system, gives multiple points brought to attention.
- Yes, it's nice to discuss and see the difference viewpoints of other community leaders
- Yes, it gives the board the opportunity to hear others opinion's
- Yes, it will give the board some ideas on what the community expects
- Yes, ideas from many are always appreciated
- Yes – increased community involvement in the school
- Yes, communication between community and school is key to getting things done.
- Yes, you got more ideas from a lot of different people
- Yes, it brought people together and allowed us to express ourselves and concerns or hopes for our school and future.
- Yes, is always good to get new ideas and thoughts in front of a board/community
- Hope so because the board can only do so much everyone has to buy in
- Yes, very worthwhile. The community as a whole can help create/make ideas which in turn can make the whole community active in the schools
- Yes, helps show more community support to the schools
- Yes, offered variety of thoughts and ideas to be given
- Yes, helps get parents involved in what our children are learning and challenges they may be dealing with in the school system
- Yes, lots of interesting and well thought out ideas were presented
- Yes, it involved the community, all ages, all opinion's and knowledgeable
- Yes, gives people a voice
- Don't know – haven't seen anything come about it yet. This is a good start – let's see specific follow through!!!

- The Ravenna News does a very good job of informing the community of board meetings and school activities. The school does not inform. The website is not always up to date and there is no column from the school administration or board. You should not expect the News to do your advertising!
- Yes, it is important that communities come together to discuss
- Yes, the board wanted to provide a forum for input before they made major changes to policy. I believe this approach is commendable.
- Yes, it is always good to get a variety of opinions
- Yes, community involvement is always important although people don't always take the time to become involved!!
- Yes, I believe that the community needs to be heard when it comes to education because it is the community that is served my education.
- Yes, it was nice to hear what others had to say. It was also nice to know that they were thinking along the same lines as me.
- Absolutely worthwhile – Furthering is a constant necessity. Community Forums increase patrons' ownership of the education process.
- Not sure – don't know if everyone is being heard
- Yes, it brought together the community discussion, not just school board
- Yes, good community bonding and for people to realize how to solve problems instead of just identify them.
- Yes, I think it gives the board an opportunity to get a feeling about how the community feels. Gave me personal insight to other opinions.
- Yes, this activity was a positive insight as to how the public views our school.

**2. What did you learn from the Community Engagement process?**

- It's good to hear other points of view
- There are many ideas out there we do not think about and some good resources out there.
- People can work together! It was nice to have such a cross section of the community present.
- Our school is strong academically
- There is always improvement to be made and that the board has a tough job to manage this process
- How little I know
- Many people are interested in the well-being of our school
- Everyone wants a school with great academics for all children.
- Should have had the community involved years ago.
- A lot

- The willingness of the board to hear ideas and thoughts. Showed they were proactive and care.
- That things from when I was in school 6 years ago have not been improved
- How other community schools works and where we need to go.
- People do seem to care about improving school, but it seems like the same group needs to diversify somehow to include more people.
- We all have the goal of improving and bettering our school and students
- Different ways things work within school system, was nice to hear opinions from the elementary up to high school level
- The vast number of challenges facing the school board/education district. Also, the many success stories that accompany them.
- Community wants to be involved in children's academic growth.
- A lot of ideas – different views
- People want more for our school – Don't give up – but there is so much more that can be done!
- We have many same concerns and parent's community members that are interested in helping.
- Primarily that most participants were concerned with academics and the advancements in technology that can assist in teaching students.
- The community wants to be heard.
- Interesting ideas and opinions from other people. Some ideas I hadn't thought of previously.
- That there are many issues that education faces, and they continue to increase.
- I learned where the school was currently in many areas of education. I learned that technology is very much on the minds of others.
- There is a lot to be proud of.
- Physical and verbal bullying is happening, but it is not always noticed.  
It sounds like a 4 or 5 on a scale of 10
- That education is near and dear to many people
- There are a lot of people that are concerned in many areas not just a few.
- Gained insight to personal feeling in regard to what people feel is important to the education process
- I learned there are many people interested in our school and the progress it needs to make.

### 3. What would you do to improve the process?

- Possibly more input by board members
- Worked good the way it was
- Yearly community meetings
- Maybe a little more time
- Effective as it was
- Maybe have one night without administration to discuss
- Maybe have a general question and answer period
- Board Question and Answer for a set time
- Have kids come for their input
- Continue more engagement meetings because everybody has a positive attitude
- Invite more actual educators. Noticed more spouses invited but not actual educators. Don't they have better ideas of work at school? Advertise in paper.
- Liked the open discussion
- Thought it was a good process. Maybe provide each table with a different focus/area to improve.
- Encourage job shadowing, academic programs thru the web
- Nothing
- Let's see what the school board has for goals (specific goals) and what their plan is to see this through. Get more specifics and details.
- Nothing at this time
- I felt it was about right. One long meeting would overwhelm, but more than two would result in poor final attendance.
- A place that private comments could be made
- I felt this was a good format to follow in the future
- Possibly an overview of the school system for those that are not very involved in the district
- More use of technology to put their information online
- This is a fairly tried and true process
- I believe there needs to be a 3<sup>rd</sup> party secretary at every table to protect from personal opinion being shared with group and then all people will be heard
- Thought it was good as is
- I wish the administration could have interacted with the discussion groups

**4. Do you have interest in continuing to serve the district? If so, do you have ideas of how you like to serve?**

- Volunteer to help is agriculture related programs or classes
- No interest at this time
- Possibly volunteer in classroom. Encourage participation in the Ravenna Foundation. Encourage the foundation to help in funding “extra” projects of the school.
- I have interest/participate with the children
- Yes, taskforce
- Yes, giving input as needed on topics
- Community and Parents needs to feel welcomed in to the school system to volunteer. If people were welcomed to help at school they would see a lot more volunteers
- Yes, school board or another board of some kind
- Yes, not sure at this time.
- Yes, engagement meetings
- Stacy Paitz – any type of committee to help our youth
- Yes. Would love to provide an internship/practical experience for students
- Yes, I’m interested everyone should be –without our school our community would go under.
- Always willing to help.
- Keep this up I really appreciate being included and participating in this type
- Yes, I would like to be a part of the next step of this process. What becomes of the information the board has from the Community Engagement?
- I would be willing to sponsor a mentorship course or arrange for contacts in different disciplines per curriculum guidelines.
- Yes
- Yes, advice and information
- I’m going to remain anonymous on this form – I will sign up for something down the road.
- Yes, in discussions
- Not at this time. The walleye are biting and my fishing pole is ready for a workout



Ken Schroeder &lt;ken.schroeder@ravennabluejays.org&gt;

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**Fwd: NASB Board Self-Assessment Resources and Services**

1 message

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**Marilyn Bohn** <mamabohn7@gmail.com>  
To: Ken Schroeder <ken.schroeder@ravennabluejays.org>

Thu, Feb 7, 2019 at 10:12 AM

Hi K

Here are the attachments you can put on e-meetings.

Thank you  
M

----- Forwarded message -----

**From:** Marcia Herring <mherring@nasbonline.org>  
**Date:** Fri, Jan 25, 2019, 6:23 PM  
**Subject:** NASB Board Self-Assessment Resources and Services  
**To:** Marilyn Bohn <mamabohn7@gmail.com>

Good evening, Marilyn!

I have attached the four traditional board self-assessment resources. Please note that BA.1, BA.2, BA.3 and BA.4 are available in two formats (both narrative and numerical). The Board Leadership Standard Assessment is available only in the format attached. Below, I have provided the details of the Online Board Self-Assessment process.

**Board Self-Assessment**The **Online Board Self-Assessment Survey Service** includes:

Option I –

The Association will

- Assist the board to identify a board self-assessment tool
- Integrate the identified tool into an online survey
- Distribute the link to all board members to complete the survey
- Issue reminders to board members prior to deadline
- Summarize board member input
- Develop a written Needs Analysis summarizing areas of need

Fee: \$250

If the board requests a Board Retreat to review the written summary and to develop goals, no fee will be assessed for the Online Survey.

Fee: Board Retreat fee plus travel expenses

Thank you for your interest in the NASB Board Self-Assessment resources. Please let me know if you have any questions.

Have an amazing weekend and safe travels to Lincoln for the Legislative Issues Conference.

Warm regards,

*Marcia R. Herring*



**NASB Director of Board Leadership**

**Nebraska Association of School Boards**

1311 Stockwell Street

Lincoln NE 68502

Toll Free 800.422.4572

Direct Line 402.817.0296

Cell/Text 402.450.5152

**Legislative Issues Conference**

January 27-28

**School Board Member Week**

January 27 to February 2

**Budget & Finance Workshops**

February 13 | La Vista

February 20 | North Platte

**Presidents Retreat – Kearney** / February 17-18

**Presidents Retreat – Lincoln** / February 24-25

*Learn more and register at [www.NASBonline.org](http://www.NASBonline.org)*

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**5 attachments**



image003.png  
12K

**BA.1 Narrative.doc**  
160K

**BA.2 Numerical.doc**  
151K

**BA.3 Narrative.doc**  
128K

**BA.4 Numerical.doc**  
138K



Ken Schroeder &lt;ken.schroeder@ravennabluejays.org&gt;

## Fwd: NASB Superintendent Evaluation Resources and Services

1 message

Marilyn Bohn &lt;mamabohn7@gmail.com&gt;

Thu, Feb 7, 2019 at 10:13 AM

To: Ken Schroeder &lt;ken.schroeder@ravennabluejays.org&gt;

And more..... Thank you! If we can get back in time I'll be there.

M

----- Forwarded message -----

From: **Marcia Herring** <mherring@nasbonline.org>

Date: Fri, Jan 25, 2019, 6:23 PM

Subject: NASB Superintendent Evaluation Resources and Services

To: Marilyn Bohn &lt;mamabohn7@gmail.com&gt;

Good evening, Marilyn! I have attached the NASB Superintendent Evaluation resources and below you will find a breakdown of the three options available to the board should they have interest in utilizing the online process.

### NASB Online Superintendent Evaluation Service includes:

#### Option I –

The Association will:

- Integrate the board adopted superintendent evaluation tool into an online survey
- Issue link to superintendent to complete a self-assessment (Note: The superintendent self-evaluation is an optional feature.)
- Download superintendent self-assessment
- Distribute the superintendent self-assessment summary and survey link to each board member via email
- Issue reminders to board members prior to deadline
- Summarize board member input
- Develop a written summary and forward to board president

Fee \$200

If the board requests a Board Retreat to review the written summary and to develop goals, no fee will be assessed for the Online Survey.

Fee: Board Retreat fee plus travel expenses

#### Option II -

The Association will:

- Assist the board in the identification and/or design of a superintendent evaluation tool
- Issue link to superintendent to complete a self-assessment (Note: The superintendent self-evaluation is an optional feature.)
- Download superintendent self-assessment
- Distribute the superintendent self-assessment summary and survey link to each board member via email
- Issue reminders to board members prior to deadline
- Summarize board member input
- Develop a written summary and forward to board president

Fee \$250

If the board requests a Board Retreat to review the written summary and to develop goals, no fee will be assessed for the Online Survey.

Fee: Board Retreat fee plus travel expenses

**Option III –**

The Association will:

- Develop a customized Superintendent Evaluation tool for the board

Fee \$50

- Issue link to superintendent to complete a self-assessment (Note: The superintendent self-evaluation is an optional feature.)
- Download superintendent self-assessment
- Distribute the superintendent self-assessment summary and survey link to each board member via email
- Issue reminders to board members prior to deadline
- Summarize board member input
- Develop a written summary and forward to board president

Fee \$250

If the board requests a Board Retreat to review the written summary and to develop goals, no fee will be assessed for the Online Survey.

Fee: Board Retreat fee plus travel expenses

Thank you for your interest in the NASB Superintendent Evaluation resources and the Online Superintendent Evaluation should the board decide to utilize this service. Please let me know if you have any questions, Marilyn!

Warm regards,

*Marcia R. Herring*



**NASB Director of Board Leadership**

**Nebraska Association of School Boards**

1311 Stockwell Street

Lincoln NE 68502

Toll Free 800.422.4572

Direct Line 402.817.0296

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**4 attachments**



**image003.png**  
12K

 **Supt Eval 1.1 Governance Standards Narrative.doc**  
170K

 **Supt Eval 1.2 Governance Standards Numerical.doc**  
181K

 **Supt Eval 2.1 Leadership Standards Narrative.doc**  
178K

# RAVENNA SCHOOL BOARD 2018-2019 CALENDAR

September	Parent Teacher Board Meet & Greet	Dawn Planning All Participate
October	Review Envision Civic Group Visits	Marc Ryan
November	Review Community Data Results from 2014	Tara

December	Retreat with Personality Strength	Misti Planning All Participate
January	Organize, Structure, Expectations	All
February	Superintendent Review, Assessment, Tools	Marilyn Tools All Participate

March	Parent Teacher Conf Staff Engagement	All
April	High School Achievement	Brad
May	Elementary Achievement	Paul

June	Mission Statement	All
July	Vision	All
August	Planning for 19-20 School Year	All